

EXTRACT FROM COUNCIL MEETING MINUTES FEBRUARY 21, 2018

**28. ONTARIO MUNICIPAL COMMUTER CYCLING PROGRAM –
ENABLING BY-LAW FOR TRANSFER PAYMENT AGREEMENT EXECUTION**
(Addendum No. 1)

MOVED by Regional Councillor Singh
seconded by Regional Councillor Ferri

That the recommendation contained in the following report of the Chief Financial Officer and City Treasurer and Deputy City Manager, Public Works, dated February 21, 2018, be approved.

CARRIED

Purpose

To provide Council with a status update on the Ontario Municipal Commuter Cycling (OMCC) program funding allocation for the City of Vaughan and to obtain Council authorization on the execution of the OMCC Transfer Payment Agreement documentation package.

Recommendations

1. That the Mayor, the City Clerk and/or the City Treasurer be authorized to execute the OMCC Transfer Payment Agreement;
2. That the City Clerk and/or the City Treasurer have the delegated authority to execute any and all other documentation required by OMCC program on behalf of the City;
3. That a segregated obligatory reserve fund be established for the purpose of OMCC program funding;
4. That the City commit to implementing projects and spending OMCC funding in accordance with provisions specified in the OMCC Transfer Payment Agreement; and
5. That the approved OMCC year one funding of \$908,612.25 be applied to one or more of the eligible cycling infrastructure projects identified in the City's OMCC application and that a minimum of twenty percent of the eligible project costs be funded from the existing approved capital plan.

Report Highlights

- Funding of \$908,612.25 is allocated to the City in year one of the four-year non-competitive Ontario Municipal Commuter Cycling (OMCC) program.
- Prior to receiving funding in the first year of participation, the City must execute a Transfer Payment Agreement (TPA) with the Ministry of Transportation (Ministry) by February 23, 2018 and submit a council approved Enabling By-Law by March 15, 2018.
- Any eligible project the City chooses to implement needs to be completed no later than December 30, 2020.

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Background

In June 2017, Council authorized City staff to submit an application for the Ontario Municipal Commuter Cycling (OMCC) Program (an extension of the Ontario Municipal Cycling Infrastructure Program (OMCIP)). OMCC is a non-competitive, four-year program that will provide direct, dedicated, annual funding to Ontario municipalities for the implementation of commuter cycling infrastructure. As part of this report, City staff included a preliminary list of potential projects for consideration. An application was submitted on August 2, 2017.

On December 4, 2017, the Province announced total year one funding of \$93 million (an increase from the \$42.5 million announced earlier in the year) for 120 municipalities across Ontario. The year one funding allocation for the City of Vaughan is \$908,612.25. For a full list of recipients visit:

<https://news.ontario.ca/mto/en/2017/12/ontario-municipal-commuter-cycling-program-omcc-recipients.html>

Prior to receiving funding, the City must execute a Transfer Payment Agreement (TPA) with the Ministry of Transportation (Ministry) and provide a copy of a council approved Enabling By-Law. The City must pass an Enabling By-law each year an application is submitted for funding. No deadlines were identified for agreement execution. On February 8, 2018, the City received notification from the Ministry that the deadline to send the executed Transfer Payment Agreement along with all required documents is February 23, 2018 and a council approved year-one Enabling By-law is to be submitted no later than March 15, 2018 to ensure transfer of funds before March 23, 2018.

Previous Reports/Authority

[Ontario Municipal Cycling Infrastructure Program and Other Grant Funding Opportunities - June 27, 2017, Finance, Administration and Audit Committee \(Item 8, Report No. 6, Recommendation 1 and 2\)](#)

Analysis and Options

OMCC Transfer Payment Agreement sets out the terms and conditions upon which the Province has agreed to provide the City with funding towards the eligible costs of eligible commuter cycling projects. Some key provisions include:

- An interest-bearing account is needed to place the funds received and to fund the approved eligible projects.

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- The funds can only be used for carrying out the approved eligible projects and the City shall contribute a minimum amount of twenty percent towards the total eligible costs of each eligible project.
- Projects need to be completed no later than December 30, 2020.
- Future years' funding allocation is subject to review and approval based on the mandatory reporting for projects completed in the previous years.

The list of projects that was submitted as part of the year-one OMCC program application was the result of extensive collaboration across several City departments between April and August 2017. The following criteria were used to assist in the selection of eligible projects:

- Alignment with City's strategic objectives
- Alignment with program objectives
- Network connectivity
- Project readiness and feasibility of implementation
- Cost of project

Staff are reviewing the eligible projects list to identify which projects will be implemented using OMCC funding considering that the selected projects must be delivered by December 30, 2020.

Participation in the program supports Term of Council's priority to continue to develop transit, cycling and pedestrian options to get around the City and continue to cultivate an environmentally sustainable city.

Financial Impact

OMCC is supported by proceeds from Ontario's cap and trade program and contributes up to eighty percent of eligible costs, to the maximum funding allocation for the City; the City is responsible for contributing minimum twenty percent of the eligible project costs. The 2017/2018 OMCC funding allocation for the City is \$908,612.25, as such the City's required year one commitment is \$227,153.06 at the minimum. The City's existing budget has approved funding for this initiative in the capital projects. Any required reallocations of existing approved capital funding arising from the OMCC funding award will be reported through the City's Quarterly Fiscal Health Report presented at the Finance, Administration and Audit Committee.

CITY OF VAUGHAN

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Broader Regional Impacts/Considerations

There are no direct impacts to other governments/organizations that would result from the program/decision.

Conclusion

Funding of \$908,612.25 is allocated to the City in year one of the four-year non-competitive Ontario Municipal Commuter Cycling (OMCC) program. Prior to receiving funding in the first year of participation, the City must execute a Transfer Payment Agreement (TPA) with the Ministry of Transportation (Ministry) by February 23, 2018 and submit a council approved Enabling By-Law by March 15, 2018. An addendum report was required to meet these deadlines.

For more information, please contact:

Maggie Wang, Ext. 8029

Prepared by

Maggie Wang, MBA, CPA, CGA, A.I.M.A, Manager, Corporate Financial Planning & Analysis

Dorothy Kowpak, P.Eng, RPP, Project Manager, Active and Sustainable Transportation

Item:



Council Report

DATE: Wednesday, February 21, 2018

WARD(S): ALL

TITLE: ONTARIO MUNICIPAL COMMUTER CYCLING PROGRAM – ENABLING BY-LAW FOR TRANSFER PAYMENT AGREEMENT EXECUTION

FROM:

Laura Mirabella, Chief Financial Officer and City Treasurer

Stephen Collins, Deputy City Manager, Public Works

ACTION: DECISION

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