

Above-ground & Temporary/Seasonal Swimming Pool Permit Application Requirements

As per Fence By-law 189-2020, as amended

Applicants are strongly encouraged to confirm all fencing and zoning requirements prior to submitting permit application.

Applications to be submitted via [online permit portal](#)

Permit requirements include: (all files to be in .pdf format)

1. **Site Plan drawing** – see details below
2. **Agent Authorization form** – required if applicant is not the registered homeowner.
3. **Fence checklist** – based on materials and measurements set out in [Fence By-law 189-2020](#)
4. **TRCA approval**, if applicable
5. **Committee of Adjustment approval**, if applicable
6. **Permit fee** - includes three drawing reviews. Any subsequent review are subject to an additional fee as per [Fees & Charges By-law 171-2013 Schedule K](#)
Permit fees are non-refundable.

Site Plan Drawing details:

- Hand-drawn sketches or photographs will not be accepted.
- Units of measurement and scales shall be Metric.
- Existing overland drainage to be maintained.
- Drawing to include municipal address, entire property line including driveway and street name clearly labelled. If property is on a corner, please label both street names.
- Proposed swimming pool including shape, location, dimensions and setbacks to property lines and dwelling.
- Location of pool equipment with setbacks specifying if mounted on a pad or placed within an accessory structure.
- Existing and proposed softscaping and hardscaping including dimensions and minimum 0.6m setback from the property line.
- Fence and gate location.
- Label all existing trees with base diameter and trees to be removed.

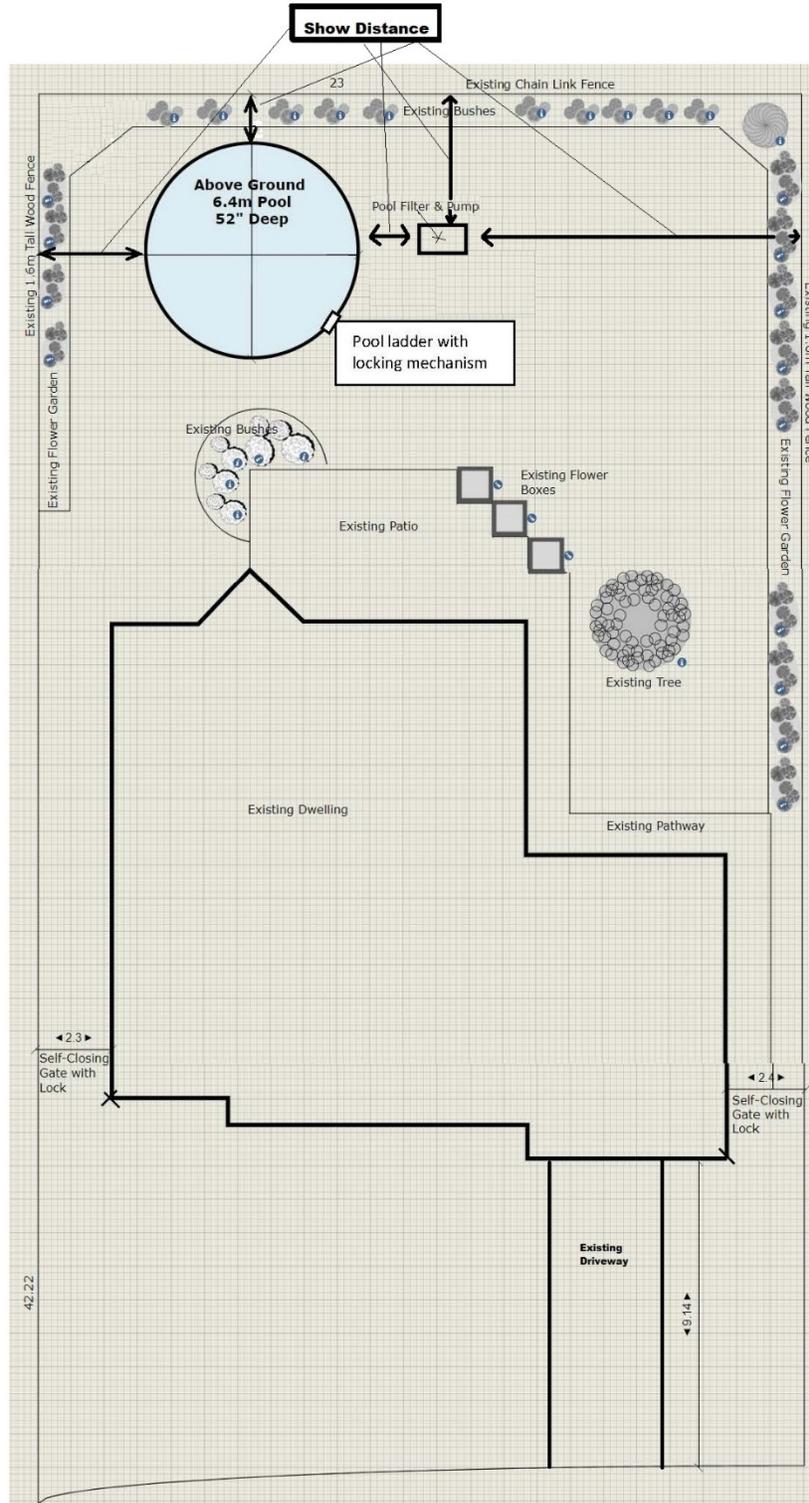
For information on fencing details and pool enclosures please refer to the [Fence By-law 189-2020](#) or contact By-Law and Compliance, Licensing and Permit Services Department at 905-832-2281 or bylaw@vaughan.ca.

For information on setback or zoning requirements please contact the Building Standards Department at 905-832-8510 or zoninginfo@vaughan.ca.

For other permit inquiries please contact Development Engineering Department at 905-832-2281 or depermits@vaughan.ca.

Please note that changes to grading are not permitted within 0.6m of property lines.

EXAMPLE DRAWING



ROAD NAME HERE