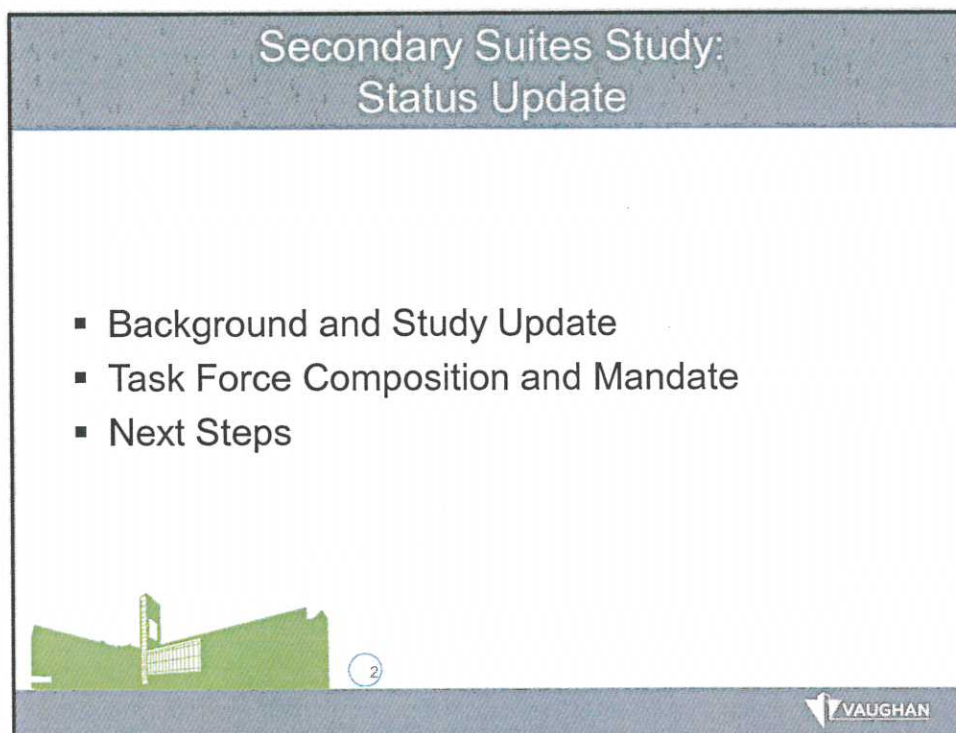
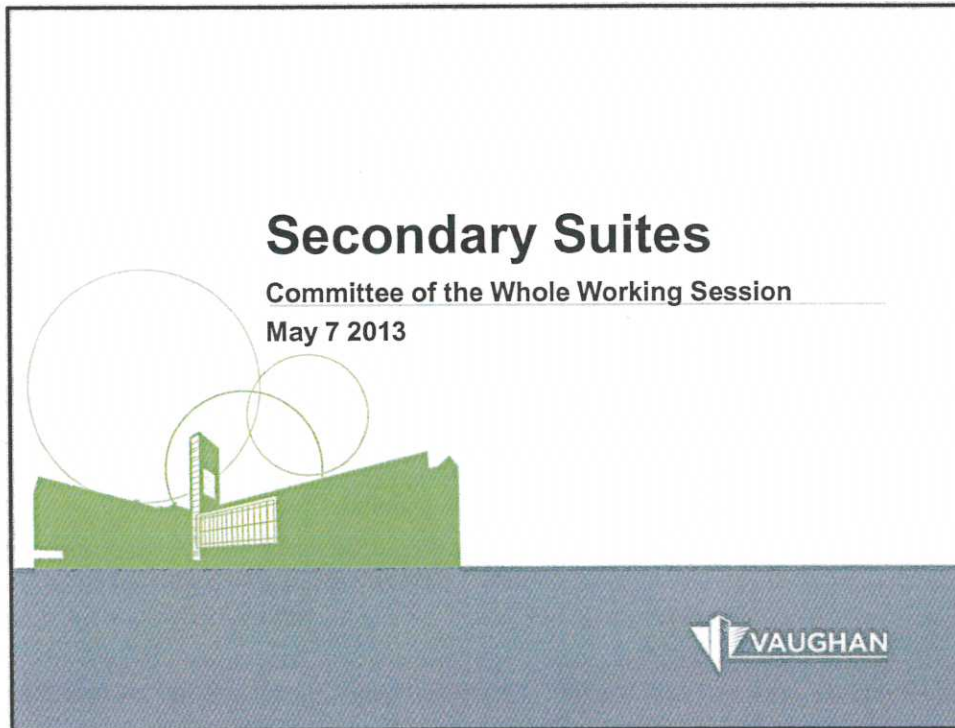


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May 7 / 2013  
Item 1

5/7/2013



## Secondary Suites Study: Background

- Secondary suites (basement apartments/granny suites) are self-contained living units constructed within a residential dwelling
- Benefits:
  - creation of affordable and rental housing options providing a greater range of housing opportunities
  - accommodation for extended family
  - additional income for homeowners (first time buyers, seniors)
  - legalization and safety of new and existing second units
- Council approved Terms of Reference, Task Force establishment and Consultant RFP for the Secondary Suites Study in June 2010

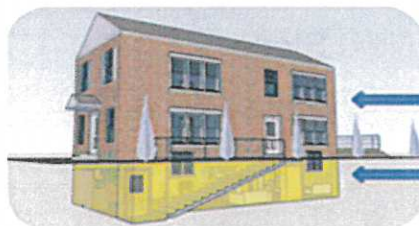


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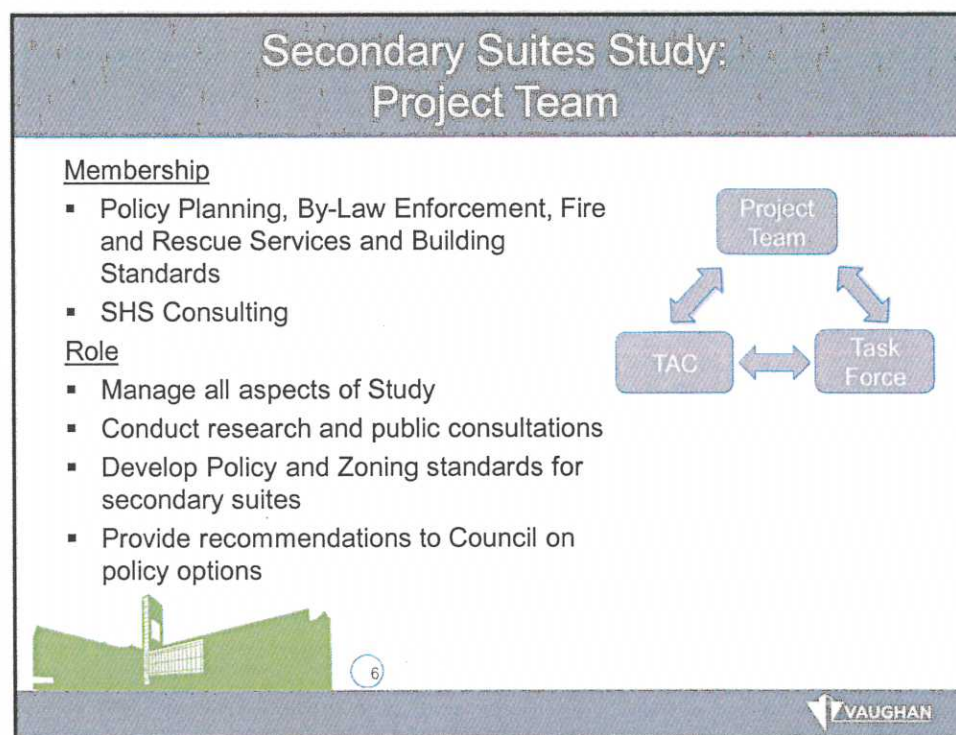
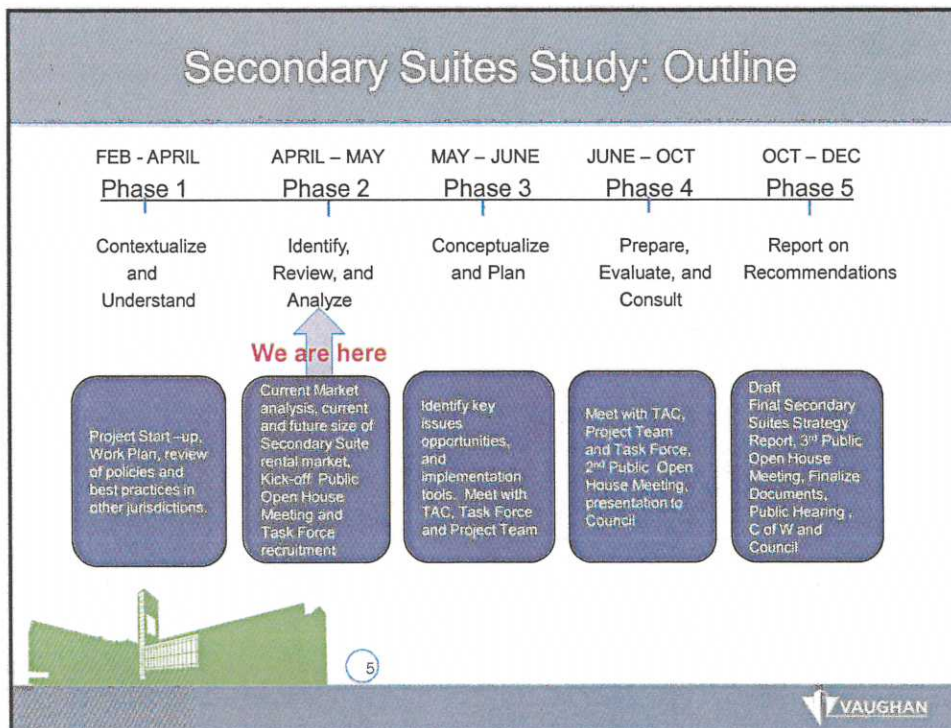
## Secondary Suites Study: Background

- Provincial Policy now requires municipalities to permit secondary suites in all residential dwelling types:  
(Strong Communities Through Affordable Housing Act, Jan 2012)
- YROP and VOP 2010 provide for secondary suites
- Retained SHS Consulting in December 2012



4



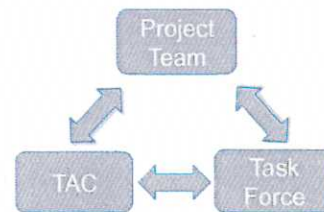




## Secondary Suites Study: Task Force

### Membership

- Citizens
- NGO
- Development/Housing industry
- Local Business Community



### Role

- Provide recommendations grounded in collective experience and local knowledge
- Review and comment on planning and development issues related to second suites
- Assist in the creation and evaluation of secondary suites options and policies
- T of R for Task Force (Attachment 1 in report) outlines mandate, objectives, meeting procedures and authority



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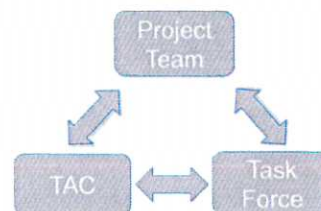
## Secondary Suites Study: Technical Advisory Committee

### Membership

- City Staff
- External members

### Role

- Provide technical expertise
- Comment on specific issues related to implementing secondary suites policy
- Assist Project Team and Task Force as needed



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## Secondary Suites Study: Public Consultations

### Objective

- Educate public on required policy changes and best practices
- Outline issues regarding secondary suites policy development
- Collect public feedback on where and how to permit secondary suites

### Participants

- Project Team, Task Force, Council members, TAC
- Community, Stakeholders



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## Secondary Suites Study: Next Steps

- Public Notification for Kick-Off Meeting and Task Force Recruitment
- Establish an On-line Presence using Social Media and VOL
- TAC established
- Kick-Off Public Meeting - May 27, 2013
- Task Force Applications Due - May 31, 2013
- Recommendation for Task Force appointments - Closed Session of Council – June 18, 2013
- Task Force ratified by Council – June 25,
- Public Consultation # 2 - Sept./Oct. 2013  
# 3 - Nov. 2013



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