

# Tree Dedication

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## OFFICE USE ONLY

CTS Number: \_\_\_\_\_

Official Receipt Number: \_\_\_\_\_

Processing Fee: \$67/HST

Received by: \_\_\_\_\_

Date (yy/mm/dd): \_\_\_\_\_

Cost of Tree: \$656/HST

Received by: \_\_\_\_\_

Date (yy/mm/dd): \_\_\_\_\_

☐ Approved☐ Denied

Method of Payment: \_\_\_\_\_

### Checklist:

☐ Application (including \$67 plus HST non-refundable processing fee)☐ Manager, Parks and Horticulture Operations Approval☐ Park/Open Space Location Approval☐ Fees Paid**Application Number:** \_\_\_\_\_

The personal information on this form is collected for the purpose of approving the installation of a dedication bench and will be used for the purposes of this application only. This application may contain personal information as defined under the *Municipal Freedom of Information and Protection of Privacy Act*. This information will be used to process this application and for administrative purposes related to the bench dedication. Questions related to the collection of this information should be directed to the Municipal Freedom of Information and Protection of Privacy Act Coordinator, 2141 Major Mackenzie Dr., Vaughan, Ontario, L6A 1T1, 905-832-8504, extension 6142.

# Tree Dedication Application

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## APPLICATION INSTRUCTIONS

1. Application form to be completed by applicant. Incomplete applications will delay approval.
2. If paying by cheque, make cheque payable to: **The City of Vaughan, Treasurer**
3. Submit this application and supporting documentation to:  
**PFHO, Joint Operations Centre, 2800 Rutherford Rd., Vaughan, ON L4K 2N9**

## APPLICANT INFORMATION:

DATE: \_\_\_\_\_

APPLICANT NAME: \_\_\_\_\_

MAILING ADDRESS: \_\_\_\_\_

STREET NUMBER AND NAME

CITY

POSTAL CODE

TELEPHONE: \_\_\_\_\_

HOME

CELL

WORK

EMAIL ADDRESS: \_\_\_\_\_

## PROPOSED PARK / OPEN SPACE FOR TREE LOCATION:

OPTION #1: \_\_\_\_\_

OPTION #2: \_\_\_\_\_

INSCRIPTION TO APPEAR ON PLAQUE (MAXIMUM 3 LINES):

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EXAMPLES:

**Dedicated to  
Name of Person**

**In Honour of  
Name of Person  
You will always be in our hearts**

**In Memory of  
Name of Person  
Dates**

IS THERE A SPECIFIC DATE FOR WHICH THE TREE DEDICATION INSTALLATION IS REQUIRED? ☐ Yes ☐ No

IF YES, PLEASE PROVIDE DATE: \_\_\_\_\_

FEE REQUIREMENTS:

One (1) tree (deciduous or coniferous) .....\$656, plus HST

Fee includes:

- a) locates
- b) supply and installation of 50 millimetre calliper tree

One (1) dedication plaque (optional) .....\$95, plus HST

Fee includes supply and installation of 3 inches x 5 1/8 inches plaque

**\*A non-refundable processing fee of \$67 plus HST to be included at time of submission.**

**DECLARATION**

I hereby declare that the statements made by me upon this application are, to the best of my belief and knowledge, a true and complete representation of the purpose and intent of this application.

Signed at the City of Vaughan this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_

PLEASE PRINT NAME: \_\_\_\_\_

**CITY OF VAUGHAN**

MANAGER, URBAN FORESTRY: \_\_\_\_\_ DATE: \_\_\_\_\_