



Tree Dedication

OFFICE USE ONLY

CTS Number: _____ Official Receipt Number: _____

Processing Fee: \$67/HST Received by: _____ Date (yy/mm/dd): _____

Cost of Tree: \$656/HST Received by: _____ Date (yy/mm/dd): _____

Approved Denied

Method of Payment: _____

Checklist:

- Application (including \$67 plus HST non-refundable processing fee)
- Manager, Parks and Horticulture Operations Approval
- Park/Open Space Location Approval
- Fees Paid

Application Number: _____

The personal information on this form is collected for the purpose of approving the installation of a dedication bench and will be used for the purposes of this application only. This application may contain personal information as defined under the *Municipal Freedom of Information and Protection of Privacy Act*. This information will be used to process this application and for administrative purposes related to the bench dedication. Questions related to the collection of this information should be directed to the Municipal Freedom of Information and Protection of Privacy Act Coordinator, 2141 Major Mackenzie Dr., Vaughan, Ontario, L6A 1T1, 905-832-8504, extension 6142.



Tree Dedication Application

APPLICATION INSTRUCTIONS

1. Application form to be completed by applicant. Incomplete applications will delay approval.
2. If paying by cheque, make cheque payable to: **The City of Vaughan, Treasurer**
3. Submit this application and supporting documentation to:
PFHO, Joint Operations Centre, 2800 Rutherford Rd., Vaughan, ON L4K 2N9

APPLICANT INFORMATION:

DATE: _____

APPLICANT NAME: _____

MAILING ADDRESS: _____

STREET NUMBER AND NAME CITY POSTAL CODE

TELEPHONE: _____

HOME CELL WORK

EMAIL ADDRESS: _____

PROPOSED PARK / OPEN SPACE FOR TREE LOCATION:

OPTION #1: _____

OPTION #2: _____

INSCRIPTION TO APPEAR ON PLAQUE (MAXIMUM 3 LINES):

EXAMPLES:

**Dedicated to
Name of Person**

**In Honour of
Name of Person
You will always be in our hearts**

**In Memory of
Name of Person
Dates**

IS THERE A SPECIFIC DATE FOR WHICH THE TREE DEDICATION INSTALLATION IS REQUIRED? Yes No

IF YES, PLEASE PROVIDE DATE: _____

FEE REQUIREMENTS:

One (1) tree (deciduous or coniferous)\$656, plus HST

Fee includes:

- a) locates
- b) supply and installation of 50 millimetre calliper tree

One (1) dedication plaque (optional)\$95, plus HST

Fee includes supply and installation of 3 inches x 5 1/8 inches plaque

***A non-refundable processing fee of \$67 plus HST to be included at time of submission.**

DECLARATION

I hereby declare that the statements made by me upon this application are, to the best of my belief and knowledge, a true and complete representation of the purpose and intent of this application.

Signed at the City of Vaughan this _____ day of _____, 20_____

PLEASE PRINT NAME: _____

CITY OF VAUGHAN

MANAGER, URBAN FORESTRY: _____ DATE: _____