



Tourism Vaughan

ADVISORY COMMITTEE

APPLICATION PACKAGE





Tourism Vaughan Advisory Committee



November 2021

Dear Applicant:

The Tourism Vaughan Corporation is seeking up to twelve (12) representatives for appointment to the Tourism Vaughan Advisory Committee (TVAC). Members should represent tourism stakeholders from a range of sectors, including, but not limited to:

- Representative(s) Hotel/Motel Accommodations
- Representative(s) Short-term Rental Accommodations
- Representative(s) Meetings and Conferences
- Representative(s) Attractions and Retail
- Representative(s) Festivals and Events
- Representative(s) Food and Beverage
- Non-governmental Industry Support Organizations

MANDATE: TVAC's mandate is to provide the Tourism Vaughan Corporation Board of Directors ("the Board") with guidance and expertise related to the development and implementation of the Vaughan Destination Master Plan and subsequent Business Plans in accordance with the Terms of Reference.

TERM: Ends Nov. 15, 2022

MEETING FREQUENCY: Quarterly

REMUNERATION: None

- ELIGIBILITY REQUIREMENTS:**
- Must be 18 years of age or over
 - Must be a Canadian citizen
 - Must not be employed by the municipality

Applicants selected for appointment are required to sign and adhere to the Code of Ethics and the Declaration of Office (Attachment 2).

APPLYING FOR APPOINTMENT

Submit your application (Attachment 1) by email to clerks@vaughan.ca

This application package is available at:

- vaughan.ca/council/committees
- vaughanbusiness.ca/get-involved
- [Tourism Vaughan Corporation](http://TourismVaughanCorporation)

An information session will be held prior to the appointment process to provide the public and potential applicants with the information regarding the mandate and responsibilities of the Committee, the governance structure, and the various roles on the Committee.

The deadline for receipt of applications has been extended to **4:30 p.m., Friday, Dec. 10, 2021.**

NOTE: Applications will not be accepted after this date.

For further information, please contact:

Raphael Costa, Director, Economic and Cultural Development
President, Tourism Vaughan Corporation
E. raphael.costa@vaughan.ca P. 905-832-2281 ext. 8891

Tourism Vaughan Advisory Committee



APPLICATION FOR APPOINTMENT TO STATUTORY AND AD-HOC COMMITTEES

ATTACHMENT 1

PERSONAL INFORMATION: Please print.

APPLICATION DEADLINE: 4:30 p.m., Friday, Dec. 10, 2021

☐ Mr. ☐ Mrs. ☐ Ms. NAME: _____

ADDRESS: _____

CITY: _____

POSTAL CODE: _____

PHONE: HOME: _____

CELL: _____

BUSINESS: _____

EMAIL: _____

OCCUPATION: _____

LENGTH OF RESIDENCY IN VAUGHAN: _____

years

WARD: ☐ Ward 1 ☐ Ward 2 ☐ Ward 3 ☐ Ward 4 ☐ Ward 5

A resumé or synopsis outlining any additional information may be attached for the following questions.

PREVIOUS EXPERIENCE

1. Please specify which of the following tourism sectors you represent? (Check all those that apply.):

☐ Attractions and Retail

☐ Meetings and Conferences

☐ Festivals and Events

☐ Non-governmental Industry Support Organizations

☐ Food and Beverage

☐ Short-term Rental Accommodations

☐ Hotel/Motel Accommodations

☐ Other: _____

PREVIOUS EXPERIENCE

If you have served on a committee or board in the City of Vaughan or any other municipality, please provide details:

[illegible]

☐ I am available to attend meetings during business hours.

SIGNATURE:

**Applications not accepted
AFTER deadline date:
Friday, Dec. 10, 2021, 4:30 p.m.**

Personal information on this form is collected under the legal authority of the *Municipal Act*, R.S.O. 1990, c.M.45, as amended. This information will be used to process applications to determine an applicant's suitability to be appointed and serve on various statutory and non-statutory committees. Questions about this collection should be directed to the Office of the City Clerk, City of Vaughan, 2141 Major Mackenzie Dr., Vaughan, ON, L6A 1T1, Phone: 905-832-8504.

Code Of Ethics

SAMPLE ONLY: DO NOT SIGN.

I, _____, having been appointed to the _____ do swear that I will adhere to the Corporation of the City of Vaughan's Code of Ethics, as follows:

Recognizing responsibilities to the people, desiring to inspire public confidence and respect for government and believing that honesty, integrity, loyalty, justice and courtesy form the basis of ethical conduct, as a representative of the City of Vaughan, I will:

- put public interest above individual, group or special interest, and consider the position as an opportunity to serve society.
- recognize that government service is a public trust that imposes responsibility to conserve public resources, funds and materials.
- recognize that, while serving as a member of an advisory committee, such individual is seen to be a representative of the City of Vaughan and the Committee of which they are a member.
- recognize the potential implication and interpretations that may be given to their statements and actions while serving as committee members and ensure that at all times the public interest is not only served but seen to be served.
- never offer, give, nor accept any gifts, favours or service that might tend to influence the discharge of duties.
- never use the position to secure advantage or favour for self, family or friends.
- never disclose confidential information gained by reason of position, nor use such information for personal gain.
- never make recommendations, while serving as a committee member, on any matter that involves a business in which there is a personal direct or indirect financial interest.
- never engage in supplemental employment, business or professional activity, which impairs the efficiency of service, or while serving as a committee member become involved in work, which would come before the City for inspection.

DECLARATION OF OFFICE: Section 232 of the Municipal Act, 2001



I, (name of person), having been appointed to the (name of committee) in the City of Vaughan,

do solemnly promise and declare that:

1. I will truly, faithfully and impartially exercise this office to the best of my knowledge and ability.
2. I have not received, and will not receive any payment or reward, or promise thereof, for the exercise of this office in a biased, corrupt or in any other improper manner.
3. I will disclose any pecuniary interest, direct or indirect, in accordance with the Municipal Conflict of Interest Act.
4. I will be faithful and bear true allegiance to Her Majesty Queen Elizabeth the Second (or the reigning sovereign for the time being).

And I make this solemn promise and declaration conscientiously believing it to be true and knowing that it is of the same force and effect as if made under oath.