## Task Force on the City's Role in Festivals & Community Events Work Plan

1  City processes "Red Tape:"  Ongoing  Ongoing    2  Policy (checklist)  December  In Progress    3  Service in Kind "Greening"  November  In Progress    4  Permit Process  Ongoing  Ongoing    5  Communication  Ongoing  Ongoing    6  Fire Plan  December  Insurance    7  Emergency Procedures  December  December    8  Building Standards and Zoning  December  Complete    0ustide Agencies  Insurance  January  Complete    1  Insurance  January  Complete    3  York Region processes "Red Tape"  March  Complete    4  York Region Police  December  Enterty License (OLG)    5  York Region Police  September  Complete    6  TSSA  November  T    7  LCBO  April  Complete    8  Lottery License (OLG)  September  Complete    9  Sponsorship - fundraising  February  Complete   1	Task / Theme	Month	Status
2  Policy (checklist)  December  In Progress    3  Service in Kind "Greening"  November  Ongoing    4  Permit Process  Ongoing  Ongoing    5  Communication  Ongoing  Ongoing    6  Fire Plan  December  In Progress    7  Emergency Procedures  December  9    8  Building Standards and Zoning  December  9    9  By-Laws  March  Complete    Outside Agencies  January  Complete    1  Insurance  January  Complete    2  Electrical Safety Authority  January  Complete    3  York Region Processes "Red Tape"  March  Complete    4  York Region Police  December  6    5  York Region Police  December  7    6  TSSA  November  7    7  LCBO  April  Complete    8  Lottery License (OLG)  September  Complete    9  Fairs and Festivals Support Program (SIK)  September	Procedures & Process		
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3 Service in Kind "Greening"  November  Ongoing    4 Permit Process  Ongoing  Ongoing    5 Communication  Ongoing  Ongoing    6 Fire Plan  December  Imagency Procedures  December    8 Building Standards and Zoning  December  Imagency Procedures  December    9 By-Laws  March  Complete    0xtside Agencies  Ongoing  Complete    1 Insurance  January  Complete    2 Electrical Safety Authority  January  Complete    3 York Region Processes "Red Tape"  March  Complete    4 York Region Police  December  Sectory Region Heafth  April    6 TSSA  November  Complete    7 LCBO  April  Complete    8 Lottery License (OLG)  September  Complete    7 Isonsorship - fundraising  February  Complete    9 By-Laws  Ongoing  Ongoing    1 Sponsorship - fundraising  February  Complete    1 Sponsorship - fundraising  February  Complete    2 Grants - Tourism  February  Complete			
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2 Strategies for Funding Ongoing In Progress	Findings / Recommendations		
2 Strategies for Funding Ongoing In Progress	1 Revised Procedures and Processes	Ongoing	In Progress
	2 Strategies for Funding		
	Benefits / Impact to the City	Collect as we Go	

Research phase to be completed by December 2012 and Findings/Recommendations Report can be worked on in 2013.