

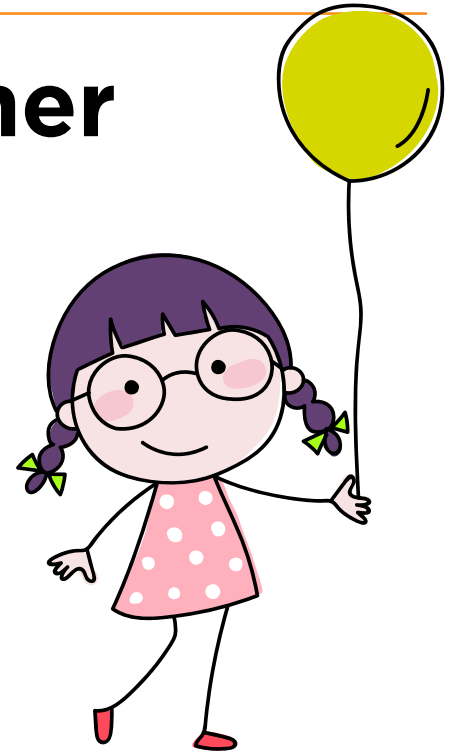
Welcome to our summer camp basics section!

This guide will help you and your child prepare for camp.

When registering in PerfectMind, ensure all personal information is up to date, including emergency contacts, adult(s) who are permitted to pick-up your child(ren) from camp site, medical history and dietary restrictions.

Pre-Camp Communication: Before your child's first day of camp, you can expect to receive a pre-camp email from the Camp Director to:

- introduce themselves and discuss general camp details and program structure;
- confirm that your personal information is correct; and
- review camp hours and times for flex pick-up/drop-off, swimming (if applicable), and any other important information.



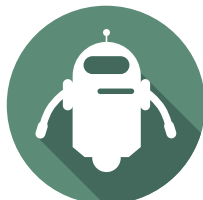
Safety is our top priority

The City of Vaughan continues to follow all provincial regulations and public health measures regarding COVID-19 safety, and will adjust programming accordingly. In the event a summer camp is cancelled by the City due to COVID-19, a full refund will be issued, without penalty.

Refer to our [Safe Return to Recreation](#) or the City's [COVID-19 Updates](#) webpages for more information.



If your child is sick, they must stay home and parents/guardians must inform the Camp Director.



Age requirements

- **Camps for Ages 4-6:**
Required to be 4 years old by start of camp – no age override allowed.
- **Camps for Ages 7+:**
Required to be 7 years old by end of year (December 31, 2022) – no age override needed.

Age Exemptions: Camps are programmed with your child's development, safety and maturity in mind. If your child does not meet the minimum age and you want them to be considered for an age exemption email RecCSD@vaughan.ca. Guarantees for age exemptions cannot be made.

Water Adventures Camps: All campers must be of age at the start of any 'Water Adventures' camp. Due to health and safety guidelines, the City of Vaughan swim admission policy, and the requirements set by the Lifesaving Society, there will be no age overrides for aquatic camps. Refer to our [Swimming Lessons: Frequently Asked Questions](#) or email swim@vaughan.ca for further inquiries.

Camper group requests

Unless otherwise stated, campers are grouped according to chronological age. Occasionally, circumstances arise whereby it may be desired to group a child together with their friends or family of a similar age in the same program.

Indicate your request when registering, we will attempt to accommodate to the best of our ability for no more than two campers of the same age. All parties involved must be aware and request when registering. These requests cannot be guaranteed.

Campers with special needs

If your child has special needs or requires 1-on-1 support, please email specialneeds@vaughan.ca.



Camp hours & flex drop-off/pick-up procedures

Camp programming runs 9am to 4pm. For your convenience, we are offering flexible drop-off (8:30-9am) and pick-up (4-5pm) times. Please note that flex drop-off and pick-up is not available at the City Playhouse Theatre or for any half day camp.

Morning drop-off and end of day pick-up will take place at the designated camp location.

Remember to pick-up your child(ren) on time after their long (but fun!) day at camp. Repeated lateness will be subject to a late fee charge, and may result in removal from the program for the duration of the session with no refund.

Please remember:

- Photo ID will be required at each pick-up.
- Self sign-out is allowed for campers 12 years of age or older with signed permission.
- Campers will be released to only those people listed on the PerfectMind client profile.

In case of emergencies

Call Access Vaughan at 905.832.2281 and ask for the customer service desk at the community centre of your child's camp to contact the Camp Director during camp hours.

Camper lateness, absenteeism or changes to pick-up/drop-off

Leave a message for the Camp Director if your child is going to be late, absent or if there are any changes in your pick-up/drop-off routine immediately. We will follow-up with a phone call if a camper has not arrived by start time.

What to bring

We ask that your child brings only the recommended items to camp in an effort to keep personal items to a minimum.

Everyday requirements

Pack these items in a backpack and ensure ALL items are clearly labeled.

- Individually packaged peanut/nut-free lunch and snacks (am/pm) — no sharing allowed
- Refillable water bottle & extra drinks
- Sun hat, sunscreen & bug spray (campers must be able to self-apply)
- Wear closed toe shoes everyday
- Hand sanitizer is provided; campers are welcome to bring their own

Outdoor Adventures Camps

These camps fully operate outdoors and campers “weather” the elements. Ensure your camper dresses appropriately and is able to enjoy the entire day outdoors. However, if inclement weather compromises campers safety or negatively impacts the quality of programming, the camp may temporarily be relocated indoors to a nearby City facility.

In this situation, camp staff will advise parents as soon as possible on where to drop off their child for the day. Parents can also call the **City's Weather Hotline** (905.832.8500 ext. 7610) for the latest updates. If considered a significant weather event, parents may be contacted and asked to pick up their child from the camp site in a timely manner.

Weather Hotline 905.832.8500 ext. 7610

This hotline will have an outgoing message that will be updated in the event of inclement weather and extreme weather alerts. Messages cannot be left at this extension.

Recreational swimming

Children in summer camps located at a facility with a pool (refer to the list of [Camp Locations](#)), will participate in recreational swimming throughout the week.



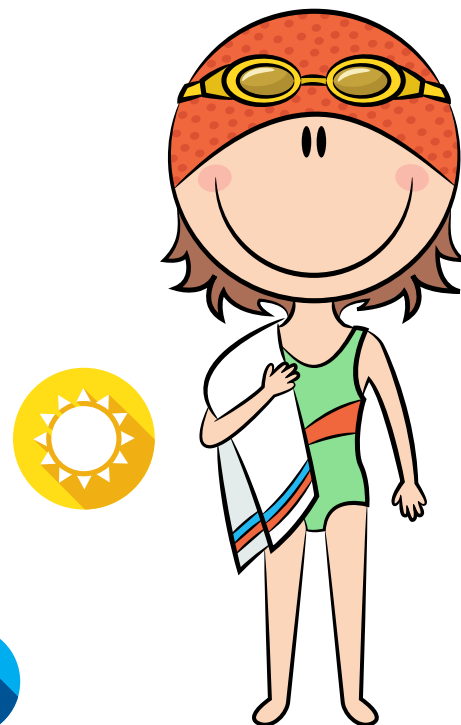
Parent/guardian permission is required for campers to participate in summer camp recreational swimming. This can be indicated when completing the questionnaire upon registering.

Recreational swim times, supervised by qualified City of Vaughan lifeguards and summer camp staff, have been scheduled into camp programs.

Campers aged under 7 years will not participate in recreational swimming. Alternate programming will be provided.

For campers aged 7-9 years who do not complete the admission standard, we will attempt to place camper with a camp counsellor where resources allow. Should this not be possible, alternate programming will be provided.

Please review our [Pool Guidelines & Safety Standards](#) to clarify admission and supervision requirements for your camper.



Committed to healthy child development

The City of Vaughan is committed to providing quality sport and recreation programs for children. We are proud to announce our membership in the HIGH FIVE Quality Assurance Program. Members provide programs based on five guiding principles—play, mastery, friends, participation, and a caring adult to ensure a healthy outcome for each child. Our summer day camps train all staff and assess programs according to these five principles.

Camper safety & security

Our camps aim to create an atmosphere where each camper feels safe and respects the rights of others.

Recreation staff will make every effort to integrate a participant into programming and accommodate their individual needs.

If a child experiences behaviour problems, we will endeavor to provide the necessary assistance to minimize any difficulties. We will utilize positive behaviour management strategies in order to strive for a successful and enjoyable camp experience. If your child is involved in any incidents, parents will be notified immediately.

Under the City of Vaughan's [Safe Community Centres Policy](#), we reserve the right to remove and withdraw a participant from the program should their behaviour pose a potential risk of self-harm, or harm to other participants, staff, patrons or property.

Guidelines on food allergies

- Campers must not share food.
- Due to the number of life-threatening allergies to peanuts or nuts, all summer camps are a 'nut aware' environment. Due to the public space of our buildings, we cannot guarantee the environment to be allergen free.
- All parents share in a responsibility to read food labels and to not send products that contain/may contain traces of peanuts/nuts, or that do not carry a complete list of ingredients (i.e. bulk food, from on-site bakeries, etc.)
- Where there is a life-threatening allergy to nuts or other allergens (confirmed by a family physician), parents will be notified by letter, and requested to avoid sending the identified food. Special lunch screening is conducted.
- Campers with items known to cause life threatening reactions, will be moved to a private area to eat their food. Staff will instruct campers on proper hand washing techniques for before and after meals.

Medical information & medication

Ensure all medical information is up to date on your PerfectMind client profile. Learn more about viewing and uploading documents to your customer profile on our [Registration FAQs](#) webpage.

Campers requiring medication at camp must affix a recent photo to a signed [Medication Dispensing Form](#). Medication must be stored in original containers only and will be kept in the camp office. Please note that camp staff can assist campers with dispensing medication, however staff cannot administer medication.

Note: Recreation Services staff are not responsible for lost or damaged medications left in the campers' care.

Life-threatening allergies

Campers with a life-threatening allergy are required to complete the [Anaphylaxis Emergency Plan](#) early to ensure the camp site is well prepared for the camper's needs.

When complete, upload to your PerfectMind Client profile, under the documents section.

Lost & found

Please inquire, at drop-off/pick-up, regarding any lost items. Lost items will be kept for one week following the end of camp.

Note: The City of Vaughan does not accept responsibility for items brought to camp, which are lost, stolen, or damaged. To avoid disappointment, campers are encouraged to leave these personal items or money at home.



Refer to our
[Registered Programs
Frequently Asked
Questions](#) webpage

For more information
and additional
“how-to” videos