



# Smart City

## TASK FORCE

### APPLICATION PACKAGE

OFFICE OF THE CITY CLERK  
City of Vaughan, City Hall  
2141 Major Mackenzie Dr.  
Vaughan, ON L6A 1T1





# Smart City Task Force



July 2019

Dear City of Vaughan resident:

The City of Vaughan is seeking the following individuals for appointment to the Smart City Task Force:

- A maximum of five (5) individuals that have expertise or interest in the area(s) of technology, digital/urban society, data analytics and service delivery.
- A maximum of eleven (11) stakeholder representatives, respectively being senior representatives, from some of the following stakeholder communities:
  - Green industries, such as CleanTech
  - Industry and business associations
  - Talent advisory services (HR professionals)
  - Senior government
  - Post-secondary education, academia, research and innovation
  - Media and entertainment
  - Creative and cultural industries
  - Healthcare and medical professionals
  - Information, communications and technology companies
  - Non-government associations and government services
  - Tourism and travel
  - International business promotion including foreign consular services and chambers of commerce
  - Financial services industries
  - Construction and development industry

**MANDATE:** The City of Vaughan Smart City Task Force has an overall mandate to make recommendations that ensure the City is advancing a culture of knowledge and pursue continuous improvement, and to continue to provide advice to Council and City administration, including high-level political and community perspectives into the development of a Smart City initiative, and to endorse Smart City technologies.

**TERM:** Ends March 2021

**MEETINGS:** Quarterly, or at the call of the chair

**REMUNERATION:** None

## ELIGIBILITY REQUIREMENTS

- Must be 18 years of age or over
- Must be a Canadian citizen
- Must not be employed by the municipality

Applicants selected for appointment are required to sign and adhere to the Code of Ethics and the Declaration of Office (Attachment 2).

**APPLYING FOR APPOINTMENT**

Submit your application (Attachment 1) one of the following ways:

1. Mail to Office of the City Clerk, City of Vaughan  
2141 Major Mackenzie Dr.  
Vaughan, ON L6A 1T1
2. Email to [clerks@vaughan.ca](mailto:clerks@vaughan.ca)
3. Fax to 905-832-8535

This application package is available in the Office of the City Clerk, at City of Vaughan public libraries and community centres and at [vaughan.ca/council/committees](http://vaughan.ca/council/committees).

The deadline for receipt of applications is **4:30 p.m. on Friday, Aug. 16, 2019.**

**NOTE: Applications will not be accepted after this date.**

For further information, please contact:

John Britto, Council/Committee Administrator  
905-832-2281, extension 8637

**Todd Coles**, City Clerk

# Smart City Task Force

**APPLICATION FOR APPOINTMENT TO STATUTORY AND AD-HOC COMMITTEES****ATTACHMENT 1****PERSONAL INFORMATION: Please print.****APPLICATION DEADLINE:** 4:30 p.m., Friday, Aug. 16, 2019☐ Mr. ☐ Mrs. ☐ Ms. NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

CITY: \_\_\_\_\_

POSTAL CODE: \_\_\_\_\_

PHONE: HOME: \_\_\_\_\_

CELL: \_\_\_\_\_

BUSINESS: \_\_\_\_\_

EMAIL: \_\_\_\_\_

OCCUPATION: \_\_\_\_\_

LENGTH OF RESIDENCY IN VAUGHAN: \_\_\_\_\_

years

WARD: ☐ Ward 1 ☐ Ward 2 ☐ Ward 3 ☐ Ward 4 ☐ Ward 5

A resumé or synopsis outlining any additional information may be attached for the following questions.

**APPLICANT INFORMATION**

1. If you are applying as a technical member, from which agency are you applying from?

☐ Data Analytics☐ Digital/Urban Society☐ Service Delivery☐ Technology

2. If you are a stakeholder representative, from which stakeholder community do you represent? (Check all those that apply.):

☐ Construction/Development industry☐ Creative/Cultural industries☐ Financial services☐ Green industries☐ Government services☐ Healthcare/Medical professionals☐ Industry/Business associations☐ International business (incl. consular and chambers of commerce)☐ Information, communications and technology companies☐ Media/Entertainment☐ Non-government associations☐ Post-secondary/Research/Academia☐ Senior government☐ Talent advisory services☐ Tourism/Travel**PREVIOUS EXPERIENCE**

If you have served on a committee or board in the City of Vaughan or any other municipality, please provide details:

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[illegible][illegible]

☐ I am available to attend evening meetings.

*I hereby acknowledge and agree that if appointed to a City of Vaughan Statutory / Ad-hoc Committee, I will adhere to the Code of Ethics and Declaration of Office established by Council as per the sample attached with this application; and  
I hereby declare that I am a City of Vaughan resident and/or property owner, a Canadian citizen, 18 years of age or older, and am not employed by the Municipality.*

**Applications not accepted  
AFTER deadline date.**

Personal information on this form is collected under the legal authority of the Municipal Act, R.S.O. 1990, c.M.45, as amended. This information will be used to process applications to determine an applicant's suitability to be appointed and serve on various statutory and non-statutory committees. Questions about this collection should be directed to the City Clerk, City of Vaughan, 2141 Major Mackenzie Dr., Vaughan, ON, L6A 1T1, Phone: 905-832-8504.

# Code Of Ethics

**SAMPLE ONLY: DO NOT SIGN.**

I, \_\_\_\_\_, having been appointed to the \_\_\_\_\_ do swear that I will adhere to the Corporation of the City of Vaughan's Code of Ethics, as follows:

Recognizing responsibilities to the people, desiring to inspire public confidence and respect for government and believing that honesty, integrity, loyalty, justice and courtesy form the basis of ethical conduct, as a representative of the City of Vaughan, I will:

- put public interest above individual, group or special interest, and consider the position as an opportunity to serve society.
- recognize that government service is a public trust that imposes responsibility to conserve public resources, funds and materials.
- recognize that, while serving as a member of an advisory committee, such individual is seen to be a representative of the City of Vaughan and the Committee of which they are a member.
- recognize the potential implication and interpretations that may be given to their statements and actions while serving as committee members and ensure that at all times the public interest is not only served but seen to be served.
- never offer, give, nor accept any gifts, favours or service that might tend to influence the discharge of duties.
- never use the position to secure advantage or favour for self, family or friends.
- never disclose confidential information gained by reason of position, nor use such information for personal gain.
- never make recommendations, while serving as a committee member, on any matter that involves a business in which there is a personal direct or indirect financial interest.
- never engage in supplemental employment, business or professional activity, which impairs the efficiency of service, or while serving as a committee member become involved in work, which would come before the City for inspection.

**DECLARATION OF OFFICE:** Section 232 of the Municipal Act, 2001



I, (name of person), having been appointed to the (name of committee) in the City of Vaughan,

do solemnly promise and declare that:

1. I will truly, faithfully and impartially exercise this office to the best of my knowledge and ability.
2. I have not received, and will not receive any payment or reward, or promise thereof, for the exercise of this office in a biased, corrupt or in any other improper manner.
3. I will disclose any pecuniary interest, direct or indirect, in accordance with the Municipal Conflict of Interest Act.
4. I will be faithful and bear true allegiance to Her Majesty Queen Elizabeth the Second (or the reigning sovereign for the time being).

And I make this solemn promise and declaration conscientiously believing it to be true and knowing that it is of the same force and effect as if made under oath.