

**DATE:** JANUARY 30, 2018

**TO:** MAYOR AND MEMBERS OF COUNCIL

**FROM:** JASON SCHMIDT-SHOUKRI, DEPUTY CITY MANAGER, PLANNING AND GROWTH MANAGEMENT  
MAURO PEVERINI, DIRECTOR OF DEVELOPMENT PLANNING

**RE:** COMMUNICATION  
SPECIAL COUNCIL (BUDGET) MEETING  
ITEM #7, BY-LAWS (BY-LAW 018-2018)  
A BY-LAW TO IMPOSE A TARIFF OF FEES FOR PLANNING APPLICATIONS

---

**Recommendation**

The Deputy City Manager, Planning and Growth Management and the Director of Development Planning recommend:

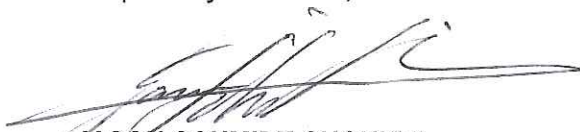
1. THAT Schedule "A" of the Tariff of Fees By-law for Planning Applications (By-law 018-2018) BE AMENDED as follows:
  - i) That the fee for a Site Development Application, specifically the Non-Residential and Mixed-Use fees expressed as a per 100m<sup>2</sup> charge be revised to a per square metre (m<sup>2</sup>) charge.

**Purpose**

The purpose of this Communication is to correct a fee reference included in Schedule "A" of the Tariff of Fees By-law for Planning Applications (By-law 018-2018) being considered by Council at the Special Council (Budget) meeting.

The current By-law unintentionally identifies the fee for a Site Development Application, specifically the "Non-Residential" and "Mixed-Use" components as being charged for each 100m<sup>2</sup> of gross floor area. The Watson & Associates Economist Report prepared in support of the Planning Fee review, and approved by Council, recommends that these fees be charged on a per square metre (m<sup>2</sup>) basis. Accordingly, it is recommended that By-law 018-2018 be amended to reflect the proper charge.

Respectfully Submitted,



**JASON SCHMIDT-SHOUKRI**  
Deputy City Manager,  
Planning and Growth Management



**MAURO PEVERINI**  
Director of Development Planning

CN/cm

Copy to: Daniel Kostopoulos, City Manager  
Barbara McEwan, City Clerk