



SERVICE APPLICATION

CURB CUTS AND DRIVEWAY WIDENING

PROPERTY OWNER'S NAME: _____ RECEIVED BY: _____

APPLICANT'S NAME: _____ TELEPHONE NUMBER: _____

MAILING ADDRESS: _____ FAX NUMBER: _____

EMAIL ADDRESS: _____ ALTERNATIVE CONTACT INFO: _____

SERVICE BEING REQUESTED:

Service: HST not applicable	Size	FOR OFFICE USE ONLY	
Culvert Installation		2310120.3574	\$
Curb & Gutter Maintenance		2310170.3574	\$
Curb Cut Length		2310170.3574	\$
Sewer Connection: Sanitary		2350756.3574	\$
Sewer Connection: Storm		2360820.3574	\$
Water Connection: Sprinkler		2340680.3574	\$
Water Meters		2340680.3574	\$
Temporary Water		2340651.3556.04	\$
Site Dewatering Service Discharge Fee		2340001.3586.02	\$
- Sanitary Fee Applicable			
- Storm – No charge (tracking purposes)			
Other:			\$
		2350756.3574	
			\$
SERVICE: 13% HST Applicable	SIZE		
Disconnection Fee: Sanitary		SUB-TOTAL – NO HST (A)	\$
Disconnection Fee: Storm		ACCOUNT#	ESTIMATED COST
Disconnection Fee: Water		2350756.3574	\$
Streetlight Relocations		2360820.3574	
Other:		2340680.3574	
		2310225.3574	
		SUB-TOTAL- HST (B)	
		HST 1000.2291.10 (C)	
		TOTAL (A+B+C)	

The costs indicated on the Service Application are estimates based upon Engineering drawings and drawings provided by the Owner/Applicant. If the measurements, quantities, ground conditions or materials change or unforeseen circumstances be encountered, these costs will be incurred by the Owner/Applicant upon completion of the project. Due to Covid-19, curb cut, driveway and culvert permit applications are taking 4-6 weeks from the time we receive the application.

The application along with a copy of your survey/sketch showing the proposed and existing driveway must be mailed to, City of Vaughan, Service Application, 2800 Rutherford Road, Vaughan, ON. L4K 2NP. Click the link below for a sample sketch of what should be submitted along with your application. If you do not have a survey, please contact the City of Vaughan's Building Standards Department at 905-832-8510 and they can provide one to you.

Click this [LINK](https://www.vaughan.ca/services/residential/transportation/roads/curb_cuts_and_driveway_widening/thumbnails/Curb%20Cut%20and%20Driveway%20Widening.pdf) or https://www.vaughan.ca/services/residential/transportation/roads/curb_cuts_and_driveway_widening/thumbnails/Curb%20Cut%20and%20Driveway%20Widening.pdf

DATE: _____ APPLICANT'S SIGNATURE: _____

Curb Cut & Driveway WIDENING



Application Process & Information

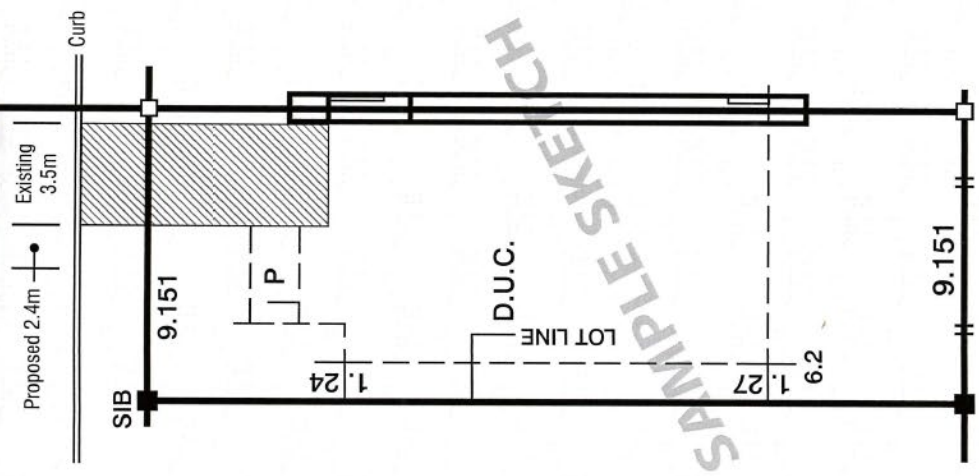
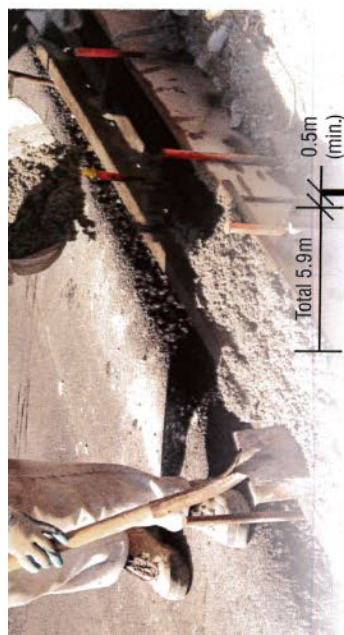


For more information visit
vaughan.ca/publicworks

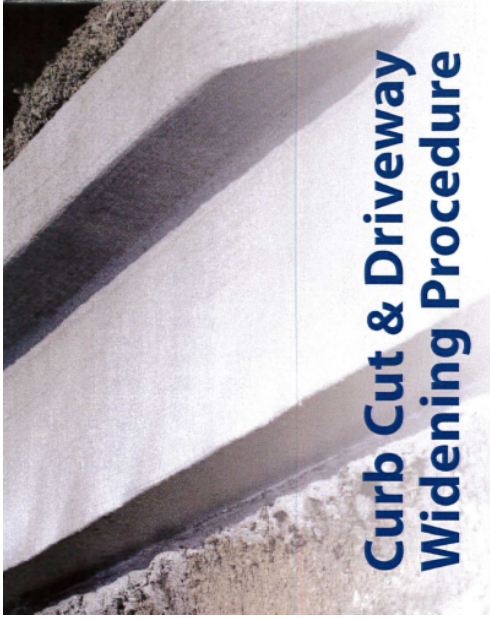
City of Vaughan
Public Works Department
2800 Rutherford Road

Tel: 905-832-8562
Fax: 905-303-2005

Working for YOU!



SAMPLE SKETCH



Curb Cut & Driveway Widening Procedure

- In order to proceed with your request for a curb cut and a driveway widening, please prepare a drawing using a copy of your property survey (see sketch sample).
- The property survey must show the existing driveway width in meters as well as the proposed width also in meters. Please see example provided.
Note: We only use the metric system.
- Following this step, please visit our Public Works Department counter located at 2800 Rutherford Rd. (between Jane St. & Keele St., our driveway is located off of Melville Ave. beside the Police Station) to apply for the curb cut and driveway widening.
- Most applications must be sent to the Building Standards Department to determine if the proposed curb cut and driveway widening complies with Zoning By-Law 1-88.
- If the Building Standards Department approves the proposed widening, Public Works staff will visit the site and ensure no existing street furniture (*) prevents the curb cut and driveway widening. This process takes approximately 2 weeks.
- The City of Vaughan will contact you regarding the outcome of your application.

Fees

If your file is approved:
(Fees are subject to change)

- Driveway widening permits are **\$130.00**
- Curb cut fees are **\$330.00** for the first 4 meters (including the driveway widening permit).
- Each additional meter is **\$40.00**.
- Curb cuts are usually performed within 2 weeks following your payment.
- **If your street is not assumed**, the City of Vaughan will require a letter from your developer allowing us to proceed with the proposed curb cut.

Note: Residents who widen their driveways without approval are subject to fines and reinstatement costs.

By-Law 1-88 Extracts

Driveway and curb cut widths are governed by the City of Vaughan Zoning By-law 1-88 as amended, which states the following:

Dimensions of Driveways

- **The maximum width of a driveway, within the City boulevard, shall be six (6.0) meters measured at the street curb**, provided circular driveways shall have a maximum combined width of nine (9.0) meters measured at the street curb. For lots zoned RR (Rural Residential zone), circular driveways shall have a maximum combined width of fifteen (15.0) meters measured at the street curb.
- Where there is no street curb, the maximum width of the driveway shall be measured at a point 4.25 meters at the street line.
- Driveways in either front or exterior side yards shall be constructed in accordance with the following requirements:

Maximum Driveway Widths

Lot Frontages

Lot Frontages	Driveway
6.0 – 6.99 m (1)	3.5 m
7.0 – 8.99 m (1)	3.75 m
9.0 – 11.99 m (1)	6.00 m
12.0 m and greater (2)	9.00 m driveway only

(1) The lot frontage for lots between 6.0 – 11.99 meters shall be comprised of a minimum of 33% landscaped front or exterior side yard. A minimum of 60% of the minimum landscaped front or exterior side yard shall be soft landscaping.

(2) The lot frontage for lots 12.0 meters and greater shall be comprised of a minimum of 50% landscaped front or exterior side yard and a minimum of 60% of the minimum landscaped front or exterior side yard shall be soft landscaping.

Note (*): Curb cuts must be a minimum distance of one (1.0) meter away from any street furniture or physical objects such as telephone boxes, hydro poles, light standards, fire hydrants, water/service boxes, street catch basins, transformers, boulevard trees, lot lines, etc.

It is the responsibility of the applicant to arrange with the appropriate Utilities or City Department to have any conflicting furniture or objects relocated, if possible. The applicant will pay the full cost of relocations. Proposed curb cuts must be outside of daylight triangles. Daylight triangles are located on corner lots where two streets meet. They will be indicated on legal surveys of the property (they are for use of vehicle site lines when approaching intersecting roads).

By-Law 263-94 (amending Bylaw 1-88)

4.15.5 Parking Space (243/97) (16/98)

Notwithstanding Section 2, Subsection 93, respecting the definition of a parking space, a parking space located on a driveway on a lot not accessed by a lane, means, a rectangular area measuring at least 2.7 meters by 5.8 meters.

Public Works... Working for YOU!