

## **Pool Enclosure Permit Application Requirements**

**(Swimming Pool Fence Enclosure permits as required by  
City of Vaughan Fence By-law 80-90 as amended.)**

The following is a list of drawings and information that is required to be submitted at the time of an application for a Swimming Pool Enclosure Permit:

**Apply online:** [vaughan.ca/DEpermits](http://vaughan.ca/DEpermits)

### **Drawing Requirements**

- Pool fence enclosure details. This drawing must show all measurements as set out in Fence By-law 80-90 specific to fencing.
- Site Grading Plan drawing meeting requirement as set below:
  - Drawing size must be at least Legal size (8.5" x 14")
  - Free drawn sketches will not be acceptable
  - Units of measures shall be Metric
  - Existing overland drainage patterns shall be maintained at all times
  - House location including municipal house number, street location and name (if the property is a corner lot, show both street names)
  - Shape and size of the lot including dimensions of the yard
  - Proposed swimming pool including shape, location, overall dimensions and setbacks to property lines and dwellings
  - Existing and proposed accessory structures and their overall dimensions (ex. sheds, cabanas, detached garage). Any accessory structures to be removed or relocated shall be labelled
  - Indicate location of pool equipment with setbacks specifying if mounted on a pad or placed within an accessory structure
  - For water features (ie. waterfall walls) provide height, setbacks and details (elevation) drawings, if feasible
  - Existing and proposed landscaping and hardscaping (ex. trees, gardens, flower beds, interlocking, river rock treatment etc.) including dimensions and setback from the property line (minimum 0.6 m setback from property line is required)
  - Retaining walls compliant with Schedule "O" and Zoning Bylaw. Show on drawing max height, setback and relative top and bottom elevations
  - Fence and gate location
  - Construction access location
  - If not geodetically referenced, indicate relative existing and proposed grading elevations at various points throughout the backyard property, including points along the property lines, retaining walls, dwelling etc. For example, assign 100.00 to a top of house foundation and provide measurements relative to this point.

- Indicate rain water flow using directional arrows and show locations of the rear yard catch basin, if applicable
- Show all existing trees with base diameter. Indicate trees proposed for removal or where construction will encroach within the dripline
- Soakaway pits, infiltration trenches, subdrains etc. are not accepted as a replacement for existing or proposed swales and/or catchbasins

For information respecting the details and standards for swimming pool fencing enclosures please refer to the Fence By-law 80-90 (Section 7) and its amendments, or contact the City of Vaughan By-Law and Compliance, Licensing and Permit Services Department at 905-832-8505.

For information regarding setback requirements for pool and pool equipment, please contact the City of Vaughan Building Standards Department at 905-832-8510. Setback requirements and soft landscaping requirements depend on a number of factors including the zoning of your property, whether you are a corner lot, if your equipment is being placed inside a shed versus on a pad, et cetera.

All plans are to illustrate the full extent of landscaping to be completed as part of the associated works and shall comply with [Pool Grading Notes](#) and [Lot Grading Criteria – Schedule O](#). Changes to grade are not permitted within 600mm of property lines. For additional information contact the City of Vaughan Development Engineering Department at 905-832-8585.

## EXAMPLE DRAWING

