



## **NEW EMPLOYEE ONBOARDING POLICY ACKNOWLEDGEMENT FORM**

### **1. EMPLOYEE CODE OF CONDUCT POLICY**

**POLICY NO.: 13.A.02**

### **2. MANDATORY COVID-19 VACCINATION POLICY**

**POLICY NO.: 13.A.09**

### **Acknowledgement and Agreement**

*I, acknowledge that:*

- a) I have read and understand the Employee Code of Conduct and Mandatory COVID-19 Vaccination Policy applicable to City of Vaughan employees.*
- b) I agree to adhere to this Employee Code of Conduct and Mandatory COVID-19 Vaccination Policy.*
- c) I understand that if I violate the Employee Code of Conduct and/or Mandatory COVID-19 Vaccination Policy, I may face disciplinary action up to and including the termination of my employment, as well as any necessary legal action required or taken by the Corporation.*

*I understand all the information as presented and have been provided with an opportunity to ask questions relating to the policy.*

*I agree to adhere to the requirements of both noted Policies provided.*

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**Name** (please print)

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**Department**

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**Signature**

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**Date**

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- 1. Original to HR Employee File
- 2. Copy to individual

Revised: September 2021