



For more Information

City of Vaughan  
Emergency Planning Department  
Vaughan Fire and Rescue Service

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Prepared by the Emergency Planning division



# PrepE's Emergency Preparedness Plan For















## Generator Safety Tips

- Always read and follow the owner's manual before operating.
- Do not add fuel to generator while it is running.
- Keep generator dry and on a level surface.
- Never feed power from generator directly into wall outlets. Connect according to manufacturer's directions.
- Never operate a generator inside your home, garage or any enclosed area, generators need an unlimited supply of fresh air.

**⚠ DANGER**

Using a generator indoors **CAN KILL YOU IN MINUTES.**  
Generator exhaust contains carbon monoxide. This is a poison you cannot see or smell.

 <p><b>NEVER use inside a home or garage, EVEN IF doors and windows are open.</b></p>	 <p><b>Only use OUTSIDE and far away from windows, doors, and vents.</b></p>
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## Emergency Meeting Places

**Primary local meeting place** (i.e. stop sign at the corner of main and first)

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**Secondary local meeting place** (i.e. super mail box)

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**Out-of-town meeting place** (aunt, uncle, grandparent, friend etc.)

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Contact: \_\_\_\_\_

### SECTION TIP

If the entire family is not together at the time of an emergency and you cannot reach the meeting place, contact the out of town location. This will be the central communication point for everyone.

## Emergency Preparedness Kits

To be prepared for the unexpected, it is important to create an emergency survival kit for your home, vehicle and pets. These kits should be assembled with 72 hours in mind, allowing you and your family to survive at least three days without utilities.

The following are some recommended emergency kit items for your home, vehicle and pet. This is just a guide and you should create a kit that best meets the specific needs of your family. Store the items in an easy to carry container and in an easily accessible location near the main living area of your home.

### SECTION TIP

Scan important documents and photos to a flash drive and store it in an off-site location or in a safety deposit box.

## Floods

- Have your 72 Hour Emergency Kit ready.
- Have sandbags ready to use.
- Move furniture, appliances and belongings to higher level.
- If authorities advise you to evacuate, leave the area immediately.
- Follow evacuation routes do not take shortcuts. Watch out for downed power lines. Do not drive through flooded streets and intersections, turn around and find a safer route.





## Health Emergencies

- Always follow guidelines and directions from Public Health.
- Cover nose and mouth to sneeze and cough.
- Disinfect frequently touched surfaces.
- Seek medical attention if you think you may have been exposed to the infectious disease or contaminant.
- Stay home if you are not feeling well.
- Wash hands frequently with soap and water.



## 72 Hour Home Emergency Kit— Basic Supplies

- Backpack, duffel bag or plastic bin to store kit
- Blankets or sleeping bag
- Candles (in safety container), matches, lighter
- Canned/non-perishable foods
- Clothing and footwear: one complete change of clothes per person
- Duct or packing tape
- Extra car keys and cash
- Fire extinguisher
- First aid kit
- Flashlight and radio (battery powered)
- Games, toys and puzzles
- Important, documents, insurance, identification
- Manual can opener
- Non-prescription medications
- Personal care items
- Personal grooming items and toilet paper
- Plastic sheeting
- Spare batteries
- Water: 4 liters/ person/day
- Whistle

The location of our kit is \_\_\_\_\_

## Emergency Vehicle Kit

- |  |   |
|--|---|
| <input type="checkbox"/> Air compressor                        | <input type="checkbox"/> Emergency food pack      |
| <input type="checkbox"/> Assorted tools                        | <input type="checkbox"/> Fire extinguisher        |
| <input type="checkbox"/> Blanket                               | <input type="checkbox"/> First aid kit            |
| <input type="checkbox"/> Booster cables                        | <input type="checkbox"/> Flashlight and batteries |
| <input type="checkbox"/> Bottled water                         | <input type="checkbox"/> Ice scraper/brush        |
| <input type="checkbox"/> Cell phone                            | <input type="checkbox"/> Maps                     |
| <input type="checkbox"/> Emergency candle and matches          | <input type="checkbox"/> Shovel                   |
| <input type="checkbox"/> Emergency flares or warning triangles | <input type="checkbox"/> Tire gauge               |
|  | <input type="checkbox"/> Vehicle Fluids           |



## Power Outage

- Check with neighbors to see if they have power. If they do, it could be a problem with your home.
  - Turn off all non essential appliances.
  - Turn off all lights but one (lets you know when power is restored).
  - Unplug electronic equipment (TV, computer etc.).
  - Keep refrigerator and freezer closed.
  - Never leave candles unattended.
  - Tune into local radio station for updates.
  - If the power does not come back on and your house is too cold to stay in, go to a warming centre or emergency shelter.
  - The closest community centre to our home is:
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**SECTION TIP**— When in doubt, throw it out!

In a power outage of 24 hours or longer, throw out food in fridge . In a power outage of 48 hours or longer, throw out food in freezer.

## Winter Storms

- Stay indoors, if you have to go outside dress warmly.
- Bring pets inside.
- Ensure fireplaces are in working condition, and have enough fuel on hand.
- Keep an emergency kit in your vehicle(s).
- Keep gas tank at least half full in winter and have extra washer fluid.
- If you get trapped in your vehicle, stay calm. Run the engine for 10 minutes every half hour. Make sure the exhaust is not blocked by snow. Open window slightly when running engine. Remain with the vehicle.



## Pet Emergency Kit

- |  |  |
|--|--|
| <input type="checkbox"/> Current photos  | <input type="checkbox"/> Leash, collar, cage             |
| <input type="checkbox"/> Food, water, bowls, can opener (3 day supply)                         | <input type="checkbox"/> Litter, garbage bags, scoop     |
| <input type="checkbox"/> Information on feeding, medical, behavioral problems and veterinarian | <input type="checkbox"/> Medications and medical records |
| <input type="checkbox"/> Information on feeding, medical, behavioral problems and veterinarian | <input type="checkbox"/> Microchip/ID tag                |
| <input type="checkbox"/> Information on feeding, medical, behavioral problems and veterinarian | <input type="checkbox"/> Toys and beds                   |

**The location of my Pet/Service Animal Kit is:**

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### **SECTION TIP**

Every 6 months, when you change your clocks, change the batteries, food and water in the emergency kits.

## Pet Animal Record

If your pet is left behind during an emergency, complete this form and give it to the Enforcement Services staff at the Emergency Shelter or call 905-832-8505.

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Fill in the information about your pet/service animal and provide a photo or description. Complete one form for each pet.

**Type of pet:**

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**Pet's name:**

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**Temperament of pet:**

Friendly    Timid    Aggressive    Vicious

## Earthquake

Earthquakes occur with no warning.

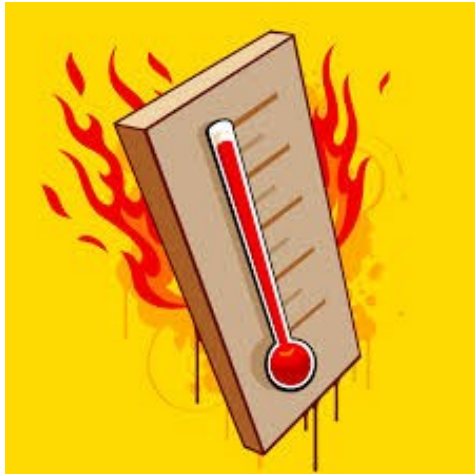


When the ground starts moving:

- Drop to the floor
- Hold on to the furniture
- If you are in a hallway, get against a wall, crouch and cover your head with your arms
- Take cover under a heavy piece of furniture
- Stay away from shelving units and bookcase as they may topple and items can fall
- Remain where you are for 60 seconds after the ground stops shaking
- Evacuate area if you are directed to do so
- Be aware of broken glass and fallen objects

## **Extreme Heat**

- Stay indoors as much as possible. The coolest part of the house is in the basement or lowest floor, out of the sun.
- Limit physical and strenuous activity.
- Drink lots of water even when your not thirsty.
- Limit caffeine and alcohol use.
- Dress in loose-fitting and light-coloured clothing.
- City of Vaughan community centres and libraries will be used as cooling centres. The closest community centre or library to our home is:



**Vet's name:** \_\_\_\_\_ **#:** \_\_\_\_\_

**Medications:** \_\_\_\_\_

**Last vaccination date:** \_\_\_\_\_

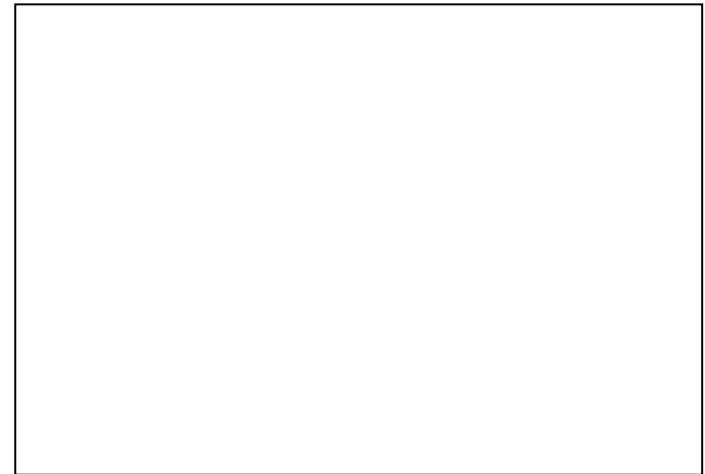
**Where pet may hide in the home:**

\_\_\_\_\_

**Feeding/special instructions and health information:**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Photo/description**

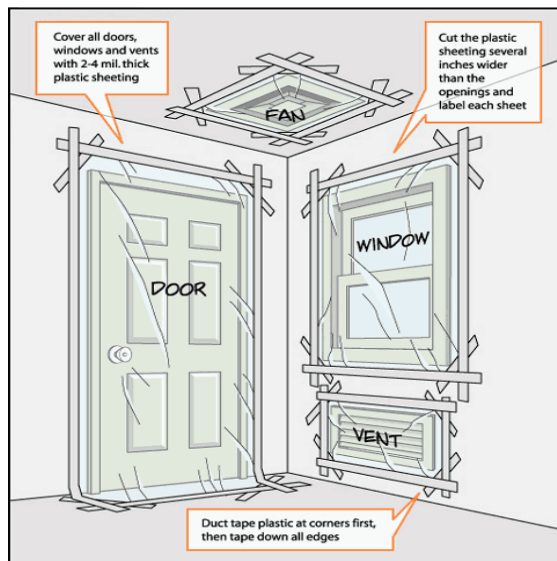


## Shelter In Place

Sheltering in place means to stay in doors because an emergency situation is about to occur or is occurring and it's too dangerous to go outside. The duration which is required to shelter in place will depend on the specific situation; however, it can range from a short period while waiting for a tornado to pass through or several days such as an ice storm that leaves you without electricity and other utilities.

### Our Family's Shelter in Place Room is:

(should be an interior room without windows that is above ground level)



## Tornadoes

A tornado **watch means a tornado is possible** in your area where as, a **tornado warning means there is a high likelihood that one could form or a funnel cloud has been spotted in the area.** Take shelter immediately.

How to protect your family from a tornado:

- Do not use elevators.
- Do not shelter under bridges, as the winds are amplified and debris builds up, putting you at greater risk.
- Get down on the floor and cover your head with your arms.
- Get out of your vehicle, lie face down on your stomach and cover your head and neck with your arms.
- Shelter in an interior area in a basement, small interior ground floor room or inner hallway.
- Stay away from windows, outside walls and doors.



## Types of Emergencies

### Hazardous Material Incidents

Hazardous materials are dangerous goods that could cause life threatening risk to our health and environment.

If you see or smell hazardous materials:

- Call 911
- Stay away from the site
- Stay uphill and upwind as the air can carry hazardous material
- Close all windows and doors
- Turn off air conditioner and fans
- Turn on radio or TV for further instructions from emergency responders
- Remain indoors**, follow shelter in place procedures
- Only evacuate if told to do so by authorities



### Steps to Follow for Sheltering In Place

- Be ready to evacuate
- Bring family and pets inside the home
- Close air vents
- Get your emergency kit, pet kit
- Go to your shelter in place room
- Lock all doors and close windows
- Seal all windows, doors and air vents with plastic sheeting and duct or packaging tape
- Stay away from windows and doors
- Turn off fans, air conditioners or anything that brings air into home
- Watch TV, listen to radio, and/or search online for updates from authorities on the current situation

#### SECTION TIP

Make sure you bring a phone or have a phone in your Shelter In Place room.



## Emergency Shelters

- All City of Vaughan Community Centres are designated as emergency shelters.

If our family needs to evacuate, the **Closest Community Centre** to our house is:

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The **address** for this community centre is:

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These are the **roads** we can take to get there: (or follow specified routes and do not take shortcuts)

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- Bring your pets with you to the emergency shelter and if pets are left behind, contact Animal Services at the emergency shelter or through Access Vaughan.
- When you arrive at the emergency shelter, register with the Canadian Red Cross so that you can be reunited with family members.

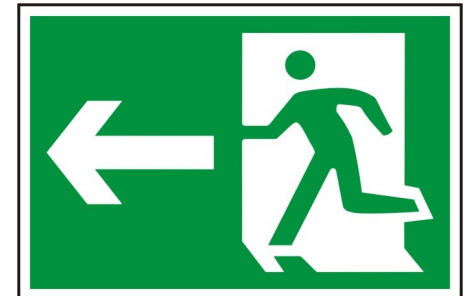
## Evacuation

If you are required to evacuate your home:

- Seek shelter with family or friends that are outside the affected area.
- The City will have emergency shelters open at designated community centres.
- The City will inform residents of the location of the emergency shelters.

Evacuation can occur with very little warning. It is important to be prepared with a plan ahead of time. Follow instructions by City Officials immediately.

- Contact the City if you need assistance evacuating.



### SECTION TIP

Know how to turn off the water, gas and electricity in your home. Only turn off these utilities when instructed to do so by emergency officials. If you turn off the gas, **only the gas company can reconnect it.**