# FLEET MANAGEMENT SERVICES PERSONAL INFORMATION BANKS

| TITLE | LOCATION | LEGAL AUTHORITY | INFORMATION MAINTAINED | USES | USERS | INDIVIDUALS IDENTIFIED IN PIB | RETENTION |
|---|---|---|---|---|---|---|---|
| **Driver Records** | Fleet Management Services | Ontario Ministry of Transportation – Authorized Requester Information Services (ARIS), Driver Certification Program (DCP) | Name, address, employee number, driver's license number, class of license, age, date of birth, driver training history, driver abstract | To retrieve the driver's license status/history of employees who drive City vehicles | Fleet staff and Human Resources staff | City employees who drive City vehicles | T (last day of driver employment) + 2 years |
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