

CITY OF VAUGHAN

EXTRACT FROM COUNCIL MEETING MINUTES OF FEBRUARY 5, 2013

Item 6, Report No. 15, of the Finance and Administration Committee, which was adopted without amendment by the Council of the City of Vaughan on February 5, 2013.

**6 MUNICIPAL INFRASTRUCTURE INVESTMENT INITIATIVE (MIII) –
 CAPITAL PROGRAM FUND**

The Finance and Administration Committee recommendation was forwarded to the Special Council meeting of January 8, 2013, for consideration. Refer to Minute No. 3.

**MUNICIPAL INFRASTRUCTURE INVESTMENT INITIATIVE (MIII) –
CAPITAL PROGRAM FUND**

Recommendation

The Commissioner of Finance & City Treasurer and the Commissioner of Engineering & Public Works recommend:

1. That Council endorse the development and submission of an Expression of Interest for funding consideration regarding the Glen Shields Avenue Bridge Restoration project; and
2. That the Commissioner of Finance and City Treasurer be authorized to submit the necessary documentation in support of the Expression of Interest, including the completion of a declaration, Section 10, of the Expression of Interest (Attachment 2).

Contribution to Sustainability

The Province of Ontario has launched the MIII Capital program to help municipalities address necessary road, bridge, water and waste water top priority projects identified through asset management plans. This program is the second phase of the Province's recently released Municipal Infrastructure Strategy which aims to:

- Further strengthen municipal asset management practices;
- Support the most critical roads, bridges, water and waste water projects; and
- Provide funding to municipalities that are unable to undertake projects without provincial support.

The strategy relies heavily on the requirement for municipalities to demonstrate how proposed projects fit within an asset management plan, which is a key component to ensuring infrastructure sustainability. The overall intent is to ensure planning decisions are made over the long term and prioritized with the context of needs over wants to ensure the right investments are made at the right time.

Economic Impact

This report as written has no economic impact. However; should the City's Expression of Interest (EOI) result in an approved application for funding, the program will provide 90% of the eligible costs with the remaining 10% proposed to be funded through debenture financing. The proposed project's design component is currently included in the 2013 Capital Plan with the construction proposed to be completed in 2015, with a total combined cost of \$566,500. An MIII – Capital Program award would significantly reduce the City's burden to fund this project by 90%.

Communications Plan

All required communication protocol will be initiated in the event that the City receives MIII-Capital Program funding.

Purpose

The purpose of this report is to provide Council with the information and requirements of the MIII-Capital Program and the rationale for proposing the Glen Shields Avenue Bridge Restoration Project.

Background - Analysis and Options

The Province announced its 'Building Together' long term infrastructure plan in June of 2011. The first phase was initiated in August 2012 that provided small, rural and northern municipalities with funding to complete Asset Management Plans. The City was not eligible for this funding.

The second phase was launched on November 15th of this year, with the announcement of the MIII – Capital Program (Attachment #1) for which the City is eligible to participate. Through this funding stream, \$51 million will be available to all municipalities to address critical infrastructure needs with respect to the renewal, rehabilitation or replacement of roads, bridges, water and wastewater projects. The MIII-Capital Program will provide successful applicants with a grant for a single project for up to 90% of the total eligible project costs or two (2) million dollars, whichever is lower. Through this program the Province will target only those projects that would not otherwise be completed without MIII assistance; are identified as priorities under the municipality's Asset Management Plan; and address a public health/safety issue.

To be eligible for this program, municipalities must:

- "Submit their 2011 Financial Information Return to Ministry of Municipal Affairs and Housing (MMAH) by January 9, 2013. This will be utilized to assess the municipality's financial situation;
- Have a comprehensive Asset Management Plan (AMP) that meets the minimum criteria specified in the *Guide for Municipal Asset Management Plans* or committed to completing one, by December 31, 2013."

Municipalities must comply with the above two preliminary requirements to be eligible to submit an Expression of Interest (EOI) by January 9, 2013 to the Ministry of Agriculture, Food and Rural Affairs (OMAFRA).

The MIII process is comprised of two steps: Step (1): Pre-screening and Step (2): Application Process. Both steps will consider the proposed projects from three (3) angles as follows:

Step 1: Prescreening:

<i>Asset Management Planning:</i>	Commitment to / progress toward asset management planning;
<i>Criticality of the Project:</i>	Preliminary evidence of health and / or safety problem;
<i>Fiscal Situation:</i>	Applicant's general fiscal circumstances

To submit an Expression of Interest for pre-screening, eligible municipalities must:

1. Complete the Expression of Interest form (Attachment #2);
2. Make a declaration certifying that:
 - The information in the Expression of Interest is factually accurate; and
 - The municipality has a comprehensive asset management plan that includes all of the information and analysis described in *Building Together: Guide for Municipal Asset Management Plans*.

Further, an EOI submission must be limited to one (1) eligible project and each Municipality may only submit one (1) EOI. It should be noted that the Province has indicated that it will not consider submissions that bundle more than one capital asset into a single project unless a the City can “justify a significant linkage between the assets especially with respect to the health and safety criteria.” Only those projects with high alignment with the objectives of the MIII-Capital program will be invited to submit an application.

Projects approved through the prescreening process will be invited to submit an application that provides more details regarding the three (3) areas.

Step 2: Application Process

<i>Asset Management Planning:</i>	Completeness of asset management plan (measured against Building Together: Guide for Municipal Asset Management Plans);
<i>Criticality of the Project:</i>	Detailed technical information regarding urgency of the health and safety problem and the proposed problem;
<i>Fiscal Situation:</i>	Municipality’s need for provincial assistance and efforts to make full use of all available local infrastructure financing tools.

Currently the City’s Engineering Department has a ‘Linear Asset Plan’ that addresses the minimum requirements as noted in the *Guide for Municipal Asset Management Plans*. Specifically, the plan covers the required minimum asset categories of roads, bridges, water and wastewater. The City is also now engaged in the first stage of an Asset Management Strategic Initiative which will expand, refine, and consolidate this linear asset plan into a comprehensive City Master Asset Management Plan. This undertaking favorably positions the City to avail itself of this, and any future infrastructure funding initiatives.

Notification from the Province regarding the success of the EOI will be provided early in 2013. Successful Municipalities will be sent an application template and have 45 days in which to complete and return it.

It is recommended that the City submit an EOI with respect to the Glen Shields Avenue Bridge Rehabilitation project. Glen Shields was chosen as it meets the MIII eligibility criteria with respect to type of asset, addresses a critical health and safety issue and currently a funding source for the construction has not been secured.

The bridge was originally constructed approximately 34 years ago in 1979 and is located on Glen Shields Avenue, approximately 600m west of Dufferin Street (Attachment #3). The bridge

continues to serve the daily commuter needs of the surrounding residential community via a roadway width of 15.2m and a single lane for 2-way vehicular traffic.

Regulations under the Highway Traffic Act (Section 123(2)) and the Bridges Act (Section 2) requires the City to ensure that the bridges are kept safe and in good repair. This requirement is completed through the performance of regular biennial structure inspections in accordance with the Ontario Structure Inspection Manual. Under these regulations, municipalities are still responsible for passing load limit by-laws. In place of the Ministry of Transportation of Ontario review, the engineering recommendations to support the load limit and the duration for which it is valid, must now be stamped by two professional engineers.

Based on the 2010 structural inspection, the following recommendations were made to ensure that the bridge is kept in a good state of repair.

Element Group	Required Maintenance	Priority (timing of repair)
Joints	Bridge deck joint repair/replacement	Within 1 year
Barriers/Parapet Walls	Repair of bridge concrete	1 – 5 years
Approaches	Repair of bridge concrete (curb and gutters and Sidewalks)	1 – 5 years
Barriers	Bridge Handrail Maintenance	1 – 5 years
Embankment	Slope protection	1 – 5 years

As noted in the above chart, the timeframe to complete the repairs is one to five years which will be reached by 2015. It is critical that the City complete these repairs within this five year period or risk further, and more extensive, damage that would elevate the risk beyond the critical level. The costs to repair the damage at that point would result in an increased financial burden on the City. Further, this one to five year time frame ensures that the City remains in compliance with the Act/standards as well as maintains the health and safety of area residents. In accordance with the proposed four (4) year capital plan, it is anticipated that the design phase will take place in 2013 and the construction phase in 2015. A total of \$566,500 has been budgeted for the design and construction of the project from Debenture Financing. Completion of the repairs has not been completed to date due to budget constraints.

Relationship to Vaughan Vision 2020/Strategic Plan

- Enhance and ensure community safety, health and wellness;
- Maintain Assets and Infrastructure
- Ensure Financial Sustainability.

Regional Implications

No Implications

Conclusion

Developing a comprehensive Asset Management Plan (AMP) is a key component to ensuring the municipality's infrastructure is sustainable over the long term. AMPs enable municipalities to effectively plan, monitor and replace aging assets cost effectively and without significantly decreasing service levels to constituents.

The City's existing Linear Asset plan meets the requirements of the MIII program, thereby making the City eligible to submit an EOI. Success in securing funding from this program will be contingent, in part, on demonstrating financial need for the project. The review board's ranking of Vaughan's project may come in lower when compared to the fiscal situation of other Ontario municipalities. However; this does not preclude the City from submitting an EOI for consideration. Should the submission not result in funding at this time, the ability of the City to apply to future infrastructure grant programs will be possible due to the City's undertaking to compile a comprehensive City Master Asset Management Plan.

Attachments

Attachment # 1: MIII-Capital Program Manual
Attachment # 2: Expression of Interest (EOI) Template
Attachment # 3: Location Map

Report prepared by:

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Vince Musacchio, Manager Capital Planning and Infrastructure

Respectfully submitted,

Barbara Cribbett, CMA
Commissioner of Finance and City Treasurer

Paul Jankowski, P. Eng.
Commissioner of Engineering & Public Works

Municipal Infrastructure Investment Initiative Capital Program Program Manual

November 2012

Table of Contents

1. **Introduction**
2. **Eligibility**
 1. Who is eligible for funding?
 2. What projects are eligible for funding?
 3. Can two or more municipalities or Local Services Boards (LSBs) submit a joint project?
 4. What project costs are eligible for reimbursement?
 5. What project costs are ineligible for reimbursement?
3. **Financial matters and reporting requirements**
 1. What amount of provincial funding may be requested?
 2. Is there a cap on provincial funding?
 3. What are the reporting requirements?
 4. When do projects need to be finished?
4. **What will the pre-screening and application processes look at?**
5. **The pre-screening process**
 1. How can Expressions of Interest be submitted for pre-screening?
 2. Can a municipality or LSB send in more than one Expression of Interest?
 3. What is the deadline for submitting an Expression of Interest?
 4. Will confirmation be provided after an Expression of Interest has been submitted?
 5. How will Expressions of Interest be assessed?
6. **The application process**
 1. What do applications have to include?
 2. What is the deadline for submitting applications?
 3. How will applications be assessed?
 4. Will I be notified if my application is unsuccessful?
 5. Follow up
7. **Where can I get more information?**

1. Introduction

On August 16, 2012, the Province released the first phase of the Municipal Infrastructure Strategy. The strategy was developed in consultation with the municipal sector. Goals of the strategy include: making good asset management planning universal; moving toward optimal use of a full range of infrastructure financing tools; and addressing the structural challenges facing small communities.

The strategy begins by requiring municipalities that request provincial infrastructure funding to show how proposed projects fit within a comprehensive asset management plan. Asset management helps municipalities make smart planning decisions about building, operating, maintaining, renewing and replacing infrastructure over the long-term. This will help prioritize needs over wants and help ensure the right investments are made at the right time.

To support the strategy, the Province will be providing up to \$60 million through the Municipal Infrastructure Investment Initiative (MIII). Up to \$9 million will be made available to help small municipalities and LSBs, as well as select Consolidated Municipal Service Managers, prepare asset management plans. Through the MIII Capital Program, up to \$51 million will be made available in 2013-14 and 2014-15 to address necessary road, bridge, water and wastewater projects identified as top priorities through comprehensive asset management plans.

The objectives of the MIII Capital Program are to:

- Further strengthen municipal asset management practices
- Support the most critical roads, bridges, water and wastewater projects
- Provide funding to municipalities and LSBs that are unable to undertake projects without provincial support.

Asset management plans are the tool by which MIII Capital Program applicants can demonstrate that proposed projects are top priorities and that the full range of local infrastructure financing tools has been explored, including:

- debt financing
- user fees and charges (e.g., water rates)
- local improvement charges and special services levies (i.e., area rates)
- Infrastructure Ontario's services
- federal government support
- partnerships (e.g., with other municipalities).

Building Together: Guide for Municipal Asset Management Plans sets out the information and analysis that asset management plans should include, at a minimum. An online asset management toolkit is available to help municipalities develop or refine their plans (ontario.ca/municipalinfrastructure).

The Province recognizes that it takes time to develop a comprehensive asset management plan. In cases where a municipality or LSB with only a partial asset management plan has an urgent road, bridge, water or wastewater project that it cannot address on its own, it may put the project forward for funding consideration under the MIII Capital Program. The applicant must be committed to completing a comprehensive asset management plan by December 31, 2013. All proposed projects will be assessed, in part, based on the completeness of asset management plans.

The MIII Capital Program includes a pre-screening process as well as an application process. The objectives of the pre-screening process are to identify projects that have the greatest potential for alignment with the objectives of the MIII Capital Program and to minimize the time municipalities and LSBs spend preparing applications. Applicants must submit an Expression of Interest for pre-screening on or before January 9, 2013. Applicants that pass the pre-screening process will be given the opportunity to submit a full application.

The share of provincial funding that may be requested is flexible up to a maximum of 90% of total project costs or \$2 million, whichever is lower. Municipalities and LSBs are asked to request only the amount of provincial funding that is needed to move forward with the project and provide a rationale for the amount of funding requested.

2. Eligibility

2.1 Who is eligible for funding?

Ontario municipalities and LSBs that own any of the following types of infrastructure:

- roads
- bridges
- water
- wastewater.

In addition, municipalities that have not done so already must submit their 2011 Financial Information Return to the Ministry of Municipal Affairs and Housing by January 9, 2013 to be eligible for this program. Financial Information Return data will be used to help the Province assess the fiscal situation of municipalities that submit Expressions of Interest.

First Nation communities are eligible if the project is being undertaken in collaboration with one or more eligible municipalities and/or LSBs. A joint Expression of Interest must be submitted.

2.2 What projects are eligible for funding?

Road, bridge, water and wastewater capital projects are eligible. Applicants should have a comprehensive asset management plan that identifies the proposed project as a top priority.

Projects that address renewal, rehabilitation, and replacement needs should be proposed. Road and bridge projects may include cycling infrastructure.

2.3 Can two or more municipalities or Local Services Boards (LSBs) submit a joint project?

Yes. Partnerships are encouraged. Working together may reduce administrative burdens, cut costs, draw on collective resources and expertise, and allow for strategic planning and innovation across a broader geographic area.

2.4 What project costs are eligible for reimbursement?

Funds can be used for:

- Environmental Assessment Costs (if any)
- Design / Engineering Costs
- Project Management Costs
- Materials
- Construction
- Contingency Costs (Maximum 15%).

A detailed list of eligible costs will be outlined in the contribution agreement executed with successful municipalities and LSBs.

2.5 What project costs are ineligible for reimbursement?

Funds cannot be used for the following:

- Land Acquisition
- Leasing Land, Buildings and Other Facilities
- Financing Charges
- Legal Fees.

A detailed list of ineligible costs will be outlined in the contribution agreement executed with successful municipalities and LSBs.

3. Financial matters and reporting requirements

3.1 What amount of provincial funding may be requested?

The amount of provincial funding (i.e., share of total project cost) that may be requested is flexible. Applicants are asked to request only the amount of provincial funding that is needed to move forward with the project, up to a maximum of 90% of total project costs or \$2 million, whichever is lower.

Applicants must provide a rationale for the amount of provincial funding requested and demonstrate how they themselves are assisting financially with the project, including exploring:

- debt financing
- user fees and charges (e.g., water rates)
- local improvement charges and special services levies (i.e. area rates)
- Infrastructure Ontario's services
- federal government support
- partnerships (e.g., with other municipalities).

3.2 Is there a cap on provincial funding?

Yes. The provincial contribution per project is capped at \$2 million. For a joint project, the provincial contribution is capped at \$2 million times the number of municipalities and / or LSBs applying (e.g., if two municipalities apply for a joint project they can request up to \$4 million in total).

3.3 What are the reporting requirements?

Reporting requirements will be specified in the contribution agreement.

3.4 When do projects need to be finished?

Projects must be completed by December 31, 2014.

4. What will the pre-screening and application processes look at?

Both the pre-screening process and the application process will look at proposed projects from three angles: asset management planning; the criticality of the proposed project; and the fiscal situation of the applicant, including efforts to finance the project using local tools.

Submitting an Expression of Interest for pre-screening will give municipalities and LSBs the opportunity to put projects forward for consideration without committing a significant amount of time to developing proposals. The application process will build on the pre-screening process, requiring more detail in each of the three areas. Only applicants whose proposed projects show

high potential for alignment with the objectives of the MIII Capital Program will be invited to submit an application.

	Pre-Screen	Application
Asset Management Planning	Commitment to / progress toward comprehensive asset management planning	Completeness of asset management plan (measured against <i>Building Together: Guide for Municipal Asset Management Plans</i>)
Criticality of Project	Preliminary evidence of health and / or safety problem	Detailed technical information regarding urgency of the health and / or safety problem and the proposed project
Fiscal Situation	Applicant's general fiscal circumstances	Municipality's or LSB's need for provincial assistance and efforts to make full use of all available local infrastructure financing tools

5. The pre-screening process

5.1 How can Expressions of Interest be submitted for pre-screening?

To submit an Expression of Interest for pre-screening, eligible municipalities and LSBs must:

1. Complete the Expression of Interest form. The Expression of Interest form is available online [PDF]. Paper copies can also be obtained via fax or regular mail by calling 1-888-588-4111.
2. Make a declaration certifying that:
 - the information in the Expression of Interest is factually accurate; and

- the municipality or LSB has a comprehensive asset management plan that includes all of the information and analysis described in *Building Together: Guide for Municipal Asset Management Plans* in place or is committed to developing one by December 31, 2013.

For municipalities, the declaration can be made by a resolution or letter from municipal council. For LSBs, the declaration must be made by resolution from the LSB board.

3. Submit the 2011 municipal Financial Information Return to the Ministry of Municipal Affairs and Housing (if it has not already been submitted) by 5 p.m. EST on January 9, 2013. Note: LSBs are not required to complete this step.
4. Submit the completed Expression of Interest form, along with the declaration, to the Ontario Ministry of Agriculture, Food and Rural Affairs (OMAFRA) by 5 p.m. EST on January 9, 2013.

Expressions of Interest will be accepted electronically or through regular mail. Municipalities and LSBs are encouraged to submit electronically, where possible.

If using an electronic Expression of Interest form

If submitting by email please save the completed form to your desktop and send as an attachment to MIII@ontario.ca. Please attach the relevant documents to the email (e.g., declaration).

If filling out a paper Expression of Interest form

If submitting a hardcopy of the completed form, all supporting documentation, including the applicable declaration documents must be sent to the following address:

*Municipal Infrastructure Investment Initiative Secretariat
c/o Rural Programs Branch
Ontario Ministry of Agriculture, Food and Rural Affairs
1 Stone Rd West, 4th Floor
Guelph ON N1G 4Y2*

5.2 Can a municipality or LSB send in more than one Expression of Interest?

No. Only one Expression of Interest per municipality or LSB is permitted. An Expression of Interest may contain only one project.

5.3 What is the deadline for submitting an Expression of Interest?

Expressions of Interest will be accepted until 5 p.m. EST on January 9, 2013.

5.4 Will confirmation be provided after an Expression of Interest has been submitted?

Once the completed Expression of Interest has been submitted, an acknowledgement will be sent within three weeks either by email (if the form was submitted electronically) or by regular mail (if the form was submitted by regular mail).

5.5 How will Expressions of Interest be assessed?

The pre-screening process will take an initial look at proposed projects to determine potential for alignment with the objectives of the MIII Capital Program. Expressions of Interest will be assessed from three angles:

- Evidence that the municipality or LSB has a comprehensive asset management plan in place or is committed to developing one
- Preliminary indications the proposed project addresses a health and / or safety problem
- Overall fiscal situation of the applicant.

In addition to the information provided in the Expression of Interest, Financial Information Return data will be used to help the Province assess the fiscal situation of applicants.

Applicants will be notified of the results of the pre-screening process in early 2013. Those that pass will be invited to submit an application.

6. The application process

6.1 What do applications have to include?

Applicants that pass the pre-screening process will be provided the application form and requirements in early 2013.

6.2 What is the deadline for submitting applications?

Municipalities and LSBs that pass the pre-screening process will be notified of the deadline for submitting full applications in early 2013. Municipalities and LSBs will have a minimum of 45 days to complete the application after the application form and requirements have been provided.

6.3 How will applications be assessed?

The application process will build on the pre-screening process, requiring more detail. Applications will be assessed from three angles:

- Completeness of comprehensive asset management plan (i.e., includes all of the content set out in *Building Together: Guide for Municipal Asset Management Plans*)

- Urgency of the health and / or safety problem addressed by the proposed project (e.g., the type of impact the problem has and the scope of the impact) and technical merit of proposed project
- Applicant's need for provincial assistance and efforts to make full use of all available local infrastructure financing tools.

6.4 Will I be notified if my application is unsuccessful?

Yes. Both successful and unsuccessful applicants will be notified.

6.5 Follow-up

Provincial staff may contact you to further discuss your application and/or request more information.

7. Where can I get more information?

Electronic mail: MIII@ontario.ca

Website: ontario.ca/municipalinfrastructure

Telephone: 1-888-588-4111

Regular mail:

*Municipal Infrastructure Investment Initiative Secretariat
c/o Rural Programs Branch
Ontario Ministry of Agriculture, Food and Rural Affairs
1 Stone Rd West, 4th Floor
Guelph ON N1G 4Y2*

Municipal Infrastructure Investment Initiative Capital Program – Expression of Interest

On August 16, 2012, the Province of Ontario launched the Municipal Infrastructure Investment Initiative (MIII) as part of the Municipal Infrastructure Strategy. Through the MIII Capital Program, up to \$51 million will be made available to address necessary road, bridge, water and wastewater projects identified as top priorities through comprehensive asset management plans. Funding will be targeted to municipalities and Local Services Boards (LSBs) that are unable to pay for proposed projects without provincial assistance.

Ontario municipalities and LSBs that own roads and/or bridges and/or water systems and/or wastewater systems are eligible. In addition, municipalities that have not done so already must submit their 2011 Financial Information Return to the Ministry of Municipal Affairs and Housing by January 9, 2013.

The MIII Capital Program includes both a pre-screening and an application process. To begin, municipalities and LSBs may submit this Expression of Interest form for pre-screening. Completed expression of interest forms must be submitted by 5 p.m. EST on January 9, 2013. Municipalities and Local Services Boards that pass the pre-screening process will be given the opportunity to submit a detailed application.

For more information, see the **Municipal Infrastructure Investment Initiative Capital Program manual** and **Building Together: Guide for Municipal Asset Management Plans**.

If submitting this form by email, please save the completed form to your desktop and send as an attachment to miii@ontario.ca

If submitting by mail please print the completed form and send to:

Municipal Infrastructure Investment Initiative Secretariat
c/o Rural Programs Branch
Ontario Ministry of Agriculture, Food and Rural Affairs
1 Stone Road West, 4th Floor
Guelph ON N1G 4Y2

<http://www.ontario.ca/municipalinfrastructure>

Please fill in all fields on this form that apply to your municipality or LSB.

Section 1 – Municipality/LSB Contact Information

Municipality/LSB Name*

Authorized Contact

Last Name		First Name	Middle Initial
Position	Telephone Number	Email Address	

*Note if this is a joint project, please include all municipalities and LSBs that are part of the project, but only the contact information for the lead municipality/LSB.

Mailing Address

Unit Number	Street Number	Street Name	PO Box
City/Town		Province	Postal Code

Section 2 – Project Information

Project Name

Project Type (road, bridge, water or wastewater)

Project Financial Information

Total Project Cost	Amount of Provincial Funding Request
--------------------	--------------------------------------

Section 2 – Project Information (Cont'd)

List the sources of financing for the project other than the provincial funding requested.

Funding Source	Amount

Project Location

Unit Number	Street Number	Street Name	PO Box
City/Town		Province	Postal Code
Latitude		Longitude	

Section 3 – Asset Management Planning

Please describe your municipality's or LSB's progress to date toward completing a comprehensive asset management plan according to the key elements outlined in **Building Together: Guide for Municipal Asset Management Plans**. Where possible, please provide supporting documentation.

State of local infrastructure

Expected levels of service

Asset management strategy

Financing strategy

Please explain in detail your community's workplan for completing a comprehensive asset management plan according to the key elements outlined in **Building Together: Guide for Municipal Asset Management Plans**.

State of local infrastructure

Expected levels of service

Asset management strategy

Financing strategy

Section 4 – Problem Description

The problem description should clearly describe the public health and/or safety problem arising from the current situation and the impact of the problem on the municipality or LSB (e.g., number of people affected).

Section 5 – Project Description

The project description should outline the scope of the project.

Section 6 – Project Rationale

Please describe how the project would reduce or eliminate the public health and/or safety problem.

Section 7 – Project Readiness

Describe your workplan to complete the project by Dec. 31, 2014, including obtaining any necessary approvals (e.g., Environmental Assessment).

Section 8 – Alternative Options Considered

Please describe other options considered to address the problem.

Section 9 – Funding Need

Explain why your municipality or LSB requires the amount of provincial funding requested above and why it cannot implement the project on its own.

Section 10 – Declaration

Each Expression of Interest must be accompanied by a declaration. For municipalities, the declaration can be made by a resolution or letter from municipal council. For LSBs, the declaration must be made by resolution from the LSB board.

I certify that:

- the information in the Expression of Interest is factually accurate; and
- the municipality or LSB has a comprehensive asset management plan that includes all of the information and analysis described in **Building Together: Guide for Municipal Asset Management Plans** in place; or
- the municipality or LSB is committed to developing a comprehensive asset management plan that includes all of the information and analysis described in **Building Together: Guide for Municipal Asset Management Plans** by December 31, 2013.

I have the authority to bind the municipality/LSB.

Full Name (Last name, first name)	Position	Date (yyyy/mm/dd)

If submitting an electronic copy of the resolution or by-law, please attach this document to the email submitted.

Section 11 – Submission

Expressions of Interest must be received by 5 p.m. EST on January 9, 2013.

Questions? Call 1 888 588-4111 or send an email to miii@ontario.ca.

Mailing address:

Municipal Infrastructure Investment Initiative Secretariat
c/o Rural Programs Branch
Ontario Ministry of Agriculture, Food and Rural Affairs
1 Stone Rd West, 4th Floor
Guelph ON N1G 4Y2

Section 12 – Documents Submitted With This Expression of Interest

Please outline any files or documents (e.g., asset management plan) you will be submitting along with this Expression of Interest.

If you are submitting this form by email, write a description of the file's contents to the left and indicate the file name or hyperlink to the right.

Attach all documents to the same email as this form.

If you are submitting this form by mail, simply write a description of each document you are submitting along with this Expression of Interest, in the left-hand column.

Description of File or Document Attached	File Name or Hyperlink

ATTACHMENT No. 3



LOCATION MAP GLEN SHIELDS BRIDGE

LEGEND



GLEN SHIELDS BRIDGE

Note: Aerial photography acquired in spring, 2011



NOT TO SCALE