

CITY OF VAUGHAN

EXTRACT FROM COUNCIL MEETING MINUTES OF NOVEMBER 19, 2013

Item 1, Report No. 14, of the Finance and Administration Committee, which was adopted without amendment by the Council of the City of Vaughan on November 19, 2013.

Councillor Iafrate declared an interest with respect to the foregoing matter insofar as it relates to the contingency budget, as she has a non-arm's length financial familial interest, and did not take part in the discussion or vote on the matter.

1

DRAFT 2014 BUDGET AND 2015-2017 PLAN

This matter was deferred to the November 18, 2013, Finance and Administrative Committee meeting to continue deliberations (see DRAFT 2014 BUDGET AND 2015-2017 PLAN, Item 2.1, OTHER MATTERS CONSIDERED BY THE COMMITTEE.)

Councillor Iafrate declared an interest with respect to the foregoing matter insofar as it relates to the contingency budget, as she has a non-arm's length financial familial interest, and did not take part in the discussion or vote on the matter.



memorandum

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|----------------------|-------------------|
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| COMMUNICATION | |
| F&A - | Nov. 12/13 |
| ITEM - | 1 |

DATE: November 12, 2013

TO: Regional Councillor Michael Di Biase

CC: Hon. Maurizio Bevilacqua, Mayor and Members of Council
Barbara Cribbett, Interim City Manager
Gary Williams, Director of Corporate Communications

FROM: Tim Simmonds, Executive Director, Office of the City Manager

RE: **Additional information – 2014 Corporate Communications ARRs
Finance and Administration Committee, November 12, 2013**

As per Council's request at the Council Meeting of October 29, 2013 Item 1, Report No. 45, of the Committee of the Whole (Working Session), which was adopted, as amended, by Council on October 29, 2013)

Background

The City's website, vaughan.ca, is a critical piece of municipal infrastructure. It is the primary communications vehicle for the City with an average of 100,000 visits per month. A considerable investment has been made over the past four years in the redesign and restructuring of the website. The priority today is to keep the website content up to date and ensure the website continues to evolve to meet the changing public demand for online services. This requires appropriate staff resources.

Situation in 2009

In 2009, Corporate Communications requested one additional staff complement titled – "Communications Specialist – Website Editorial Services." The request was based on the pre-2009 volume of website content and the increased frequency of website postings as the corporate website evolved to become the 'anchor' communication vehicle for the City. The position was approved through the budget process.

The position was filled in late 2009 and was primarily responsible for ensuring the information on the City's website was timely, accurate and accessible. The position also supported Council, Senior Management and client departments by providing advice and assistance in the development of editorial content for the web, particularly as it relates to corporate projects and initiatives being communicated on the corporate website.

Situation in 2013

Since 2009, this new position has evolved as the corporate website has increased in size and usage. In 2011, less than two years since the Website Editorial Services position was created, the website saw a 17.9% increase in website hits. That figure increased by 29.5% the following year. The City's efforts to 'push' visitors to the website for information and services has also increased annually and has contributed to the increase in traffic.

Furthermore, a number of additional web-based services have been launched since 2009 that were not originally considered in the creation of the new position, including:

- Corporate e-Newsletters – twice monthly

- Three social media sites (Twitter, Facebook, YouTube) and a blog, and
- E-Blast alerts

The responsibility to create content, update and monitor these additional web-based information channels which serve the entire corporation fall under the role of the Communications Specialist – Website Editorial Services.

New Decentralized Website Structure

In January 2013, the new corporate website was launched. In support of the new website, a content management system was created, shifting responsibility for web content to each department – this is referred to as a “decentralized content management approach.” The content management system employs an approval process for all website content, which is managed by each department. Currently, there are approximately 76 active website content contributors from all departments.

The Communications Specialist – Website Editorial Services currently manages web content on 27 corporate webpages, including the home page, news section and emergency/closure messages.

Since the launch in January 2013, the number of webpages has increased by 46 per cent and the number of documents posted to the website has increased by 45 per cent. There is more dynamic website content than ever before.

Decentralizing the content requirements worked well during the review and transfer of information from the old website to the new website. However, the 76 individuals who are active as the content contributors for their respective departments are now required to generate new content and market the City’s major programs and initiatives online, while still working at their regular jobs.

Many do not have the required time, communications and marketing skills:

- Little or no professional writing and editing skills
- No graphic design expertise
- The need to promote the City brand and speak with a unified voice
- The need to assign top priority to City communications with the public

Projected Situation in 2014 – Maximizing the City’s Investment

The 2014 ARR request for a Communications Specialist – Website Content Management would serve as a “newspaper editor” and provide needed support for all departments with the creation of web content, page design and presentation. As well, the significant increase in the amount of web content over the past five years, the growing use of web-based communications channels (including social media) and the focus on providing more online services in the future, as identified in the Corporate Communications Strategy, means the web-based activities of the department and the City are increasing. The goal is to be a leader in municipal communications – and make sure the City does not fall behind.

Public Service Renewal Program

The department has submitted a second ARR which is a conversion of a vacant position. Through the Public Service Renewal program, Corporate Communications has identified an opportunity to realign resources and convert a current vacant senior communications specialist position into two junior positions. This will provide the department with increased capacity to manage its assignments. The more strategic tasks, previously managed by the vacant specialist position, will be assigned to the communications specialists already on staff. The two conversion positions are partially offset by funding already available within the department’s budget.

Current Job Responsibilities – Corporate Communications

| Job Title | Primary roles | Description |
|---|---|--|
| Director | <ul style="list-style-type: none"> • Strategic planning • Council and SMT support • Issues management • Reputation management • Crisis communications | Responsible for the direction of the department in the planning, development, implementation and maintenance of a wide range of external and internal communications programs and services. |
| Manager | <ul style="list-style-type: none"> • Staff management • Project management • Issues management • Protocol and policy • Committee support • Special projects | Responsible for managing the staff, projects and activities of the department. |
| Senior Communications Specialist | <ul style="list-style-type: none"> • Issues management • Social media development • Media relations • News monitoring • eCommunications | Responsible for providing strategic communications support, contributing to the development and implementation of internal communications, eCommunications, issues management and media strategies that target internal and external audiences. |
| Communications Specialist – Client Services/Issues Management | <ul style="list-style-type: none"> • Media relations • Media list management • Issues management • Communications support for Mayor and Members of Council • Committee support • Internal communications | Responsible for communications and issues management in support of the Mayor and Members of Council, including writing speeches and drafting news releases. Produces key messages and briefing notes relating to City projects and initiatives as well as issues of interest to the media. Manages the implementation of the internal communications strategy. |
| Communications Specialist – Marketing and Special Projects | <ul style="list-style-type: none"> • Marketing / Advertising • Committee support • Annual report production • Brochure production (creative design) • Branding • Photo resources • City Page content (statutory ads) | Responsible for marketing and special project co-ordination, acting as a resource to departments providing advice and assistance in the development and implementation of departmental and special project communications strategies. |

| | | |
|---|--|--|
| Communications Specialist – Website Editorial Services | <ul style="list-style-type: none"> • Corporate website content • eNewsletter production • Video production • Social media tracking • VaughanTV (internal TV network) • Website support for special projects • Photography | Serves as the website content contributor for Communications, producing content and editing for 27 pages. Scripts and produces multi-media content for website and social media channels. Monitors our social media channels and provides daily reports. Provides photography services. Supports departments by providing advice and assistance in the development of web content. |
| Communications Specialist – (Redeployed) Communications Co-ordinator – Two positions | <ul style="list-style-type: none"> • Media monitoring • Press release research and development • Social media monitoring and content development • Writing and editing • Marketing assistance • eCommunications assistance • Media relations assistance | Assists with the delivery of media relations (press releases, research, monitoring). eCommunications support and tactical implementation for social media channels and website. Supports Communication Specialists with the implementation of communication plans for various departments. Assists in researching and tracking issues, and maintaining media and issue management files. |

Conclusion

The Corporate Communications department continues to expand its activities, particularly in the area of e-communications, to better support the growth of the City. Corporate social media sites have been launched, the frequency of the corporate e-newsletter has increased, more multimedia news releases are being produced, video production has increased and the social media and news monitoring tasks have expanded.

Each year, the Corporate Communications department issues an average of 250 news releases, public service announcements and media advisories. The department manages 200 media inquiries. More than 700 messages, speaking notes and newspaper columns are written in support of the corporation. None of these tasks can be discontinued in order to provide the needed staff support for the growth in the website and e-communications.

The priority is to support Council and City departments in providing Vaughan residents and businesses with proactive communications, including two-way communications, utilizing new technologies and e-communications. The 2014 ARR will help the corporation achieve this goal.

Sincerely,



Tim Simmonds
Executive Director, Office of the City Manager

Draft 2014 Budget and 2015-2017 Plan

Finance & Administration Committee
Nov.12, 2013



Financial Sustainability
Always a Key Priority



Presentation Agenda

- The budget objective & key principles
- Overview & process highlights
- Observations & pressures
- Taxation in Perspective
- Next steps
- Public input and budget deliberations

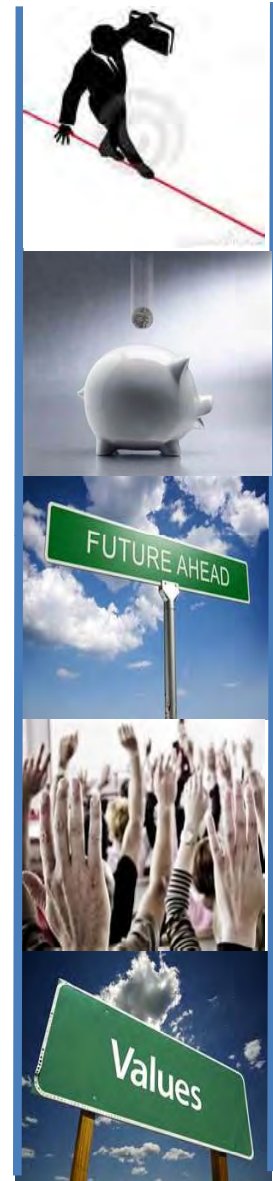


Budget Objective

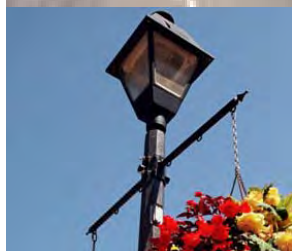
“To balance the pressures of maintaining existing services and growth requirements against available future City funding and resources necessary to undertake and manage operations and initiatives”

Key Principles

- Guided by the City’s Strategic Plan
- Financial sustainability
- Planning for the future
- Provide value for tax dollars



Our Business – Providing City Services Through People and Assets



Engineering/Public Works

| | |
|----------------------|-------|
| Roads - Lane Kms | 1,956 |
| Sidewalks - Kms | 1,018 |
| Bridges & Structures | 176 |

| | |
|--------------------|--------|
| Streetlights | 25,288 |
| Traffic Signals | 79 |
| Public Works Yards | 3 |

Fire & Rescue Services

| | |
|---------------------------|----|
| Fire Stations | 10 |
| Fire Engines/Aerials | 16 |
| Fire Tankers/Rescues/etc. | 13 |

Library Services

| | |
|--------------------|---------|
| Libraries | 7 |
| Library Collection | 535,566 |

Parks & Recreation

| | |
|-------------------|----|
| Community Centres | 10 |
| Fitness Centres | 7 |
| Theatres | 1 |

| | |
|---------------------|-----|
| Parkland - Hectares | 951 |
| Trails - Km | 58 |

| | |
|-------------|-----|
| Parks | 187 |
| Playgrounds | 257 |

| | |
|---------------|-----|
| Tennis Courts | 124 |
|---------------|-----|

| | |
|---------------|----|
| Ball Diamonds | 57 |
|---------------|----|

| | |
|-----------------------|----|
| Basketball/Playcourts | 84 |
|-----------------------|----|

| | |
|--------------|----|
| Bocce Courts | 64 |
|--------------|----|

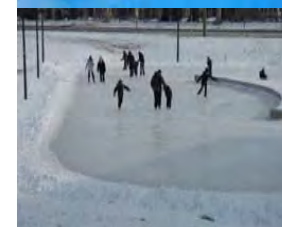
| | |
|-----------------------|----|
| Water Play Facilities | 19 |
|-----------------------|----|

| | |
|-------------------|---|
| Indoor pool tanks | 9 |
|-------------------|---|

| | |
|-----------------------------|----|
| Indoor Skating Rinks/Arenas | 10 |
|-----------------------------|----|

| | |
|-----------------------|-----|
| Outdoor Soccer Fields | 170 |
|-----------------------|-----|

| | |
|------------------|---|
| Skateboard Parks | 6 |
|------------------|---|



Municipal Budget Pressures



Disciplined Budget Process



1) *Base Operating Budget*

- Only very specific adjustments
- No new staff & many accounts hold the line

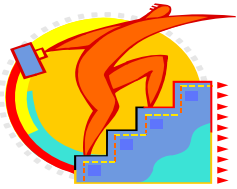
2) *Additional Resource Requests* (ARRs)

- Individually vetted & presented separately
- Prioritized based on a blend of risk & value

3) *Actions to Manage Capital Budgets*

- Guided by financial targets and policy
- Prioritized by departments
- Actively closing projects (2013 – 63, \$1.4m)
- Leveraging grant funding (2014 - \$7.3m Gas Tax)





The Draft Budget Outcome

Plan

| | 2014 | | | 2015 | | | 2016 | | | 2017 | | |
|-------------------------|--------------|--------------|-------------|--------------|--------------|-------------|--------------|---------------|-------------|--------------|---------------|-------------|
| | Rate Incr. | \$(m) | Bill Incr. | Rate Incr. | \$(m) | Bill Incr. | Rate Incr. | \$(m) | Bill Incr. | Rate Incr. | \$(m) | Bill Incr. |
| Operating Budget | | | | | | | | | | | | |
| Base Budget | 1.88% | 2.95 | \$23 | 2.89% | 4.76 | \$36 | 1.65% | 2.88 | \$21 | 2.38% | 4.34 | \$31 |
| ARR | 2.92% | 4.59 | \$36 | 2.60% | 4.53 | \$34 | 2.32% | 4.36 | \$32 | 2.38% | 5.04 | \$36 |
| Total | 4.80% | 7.54 | \$58 | 5.49% | 9.29 | \$70 | 3.97% | 7.24 | \$53 | 4.76% | 9.38 | \$67 |
| Capital Budget | | | | | | | | | | | | |
| | # of Proj | \$(m) | | # of Proj | \$(m) | | # of Proj | \$(m) | | # of Proj | \$(m) | |
| New/Growth | 97 | 19.42 | | 58 | 42.34 | | 28 | 92.74 | | 70 | 122.31 | |
| Renewal | 127 | 32.01 | | 90 | 32.71 | | 78 | 36.97 | | 59 | 31.55 | |
| Total | 224 | 51.43 | | 148 | 75.05 | | 106 | 129.71 | | 129 | 153.86 | |



2014 Budget Pressures

| 2014 Budget Highlights | | Budget Change | Tax Rate % Incr. |
|--|---|--------------------|------------------|
| <u>2014 Base Budget</u> | | | |
| Fire Station 7-5 (Woodbridge) cohort gapping phase-in & fire service overtime requirements | | \$ 908,167 | 0.58% |
| Infrastructure related costs to support road and community infrastructure renewal | | \$1,276,461 | 0.81% |
| Assessment growth and supplemental taxation lower than anticipated | | \$ 738,365 | 0.47% |
| Note: The budget is complex and the above serves to highlight major pressures over and above typical budget changes to support the City's workforce, general contract obligations, revenue, etc. This figure represents the netting of all other budget aspects. | | \$ 28,196 | 0.02% |
| <u>Sub-Total</u> | | \$2,951,189 | 1.88% |
| <u>2014 Additional Resource Requests</u> | | | |
| Fire & Emergency Services | Fire Station 7-5 (Woodbridge) 2nd cohort & District Chief Phasing | \$ 742,238 | 0.47% |
| Community Services | City-wide facility, park, sport field and court maintenance, etc. | \$1,037,791 | 0.66% |
| Comm.& Tech. Support | Communications strategy, information technology support staff, etc. | \$ 602,542 | 0.38% |
| Compliance & Animal Control | Client service, policy, property standards, veterinary support, etc. | \$ 558,989 | 0.36% |
| Economic Development | Business development staff , business development and attraction programs | \$ 295,002 | 0.19% |
| Asset Management Resources | Resource to lead and coordinate the initiative | \$ 263,710 | 0.17% |
| Other Requests & Support Activities | Multiple individual requests required to support the community service provision (HR, Legal, Finance, Clerks, Building Standards, Planning, etc.) | \$1,090,916 | 0.69% |
| <u>Sub-Total</u> | | 4,591,188 | 2.92% |
| <u>Grand Total</u> | | 7,542,377 | 4.80% |

Guiding Capital Policies

*Dedication to financial management through best practices
and prudent policies*

| Policy | Estimated @ December 31st | | | | Target |
|-----------------------------|---------------------------|-------|-------|-------|-----------------------------|
| | 2014 | 2015 | 2016 | 2017 | |
| Discretionary Reserve Ratio | 67.0% | 62.7% | 58.7% | 64.7% | >50% of own source revenues |
| Working Capital Ratio | 9.6% | 9.4% | 9.2% | 9.1% | >10% of own source revenues |
| Debt Level Ratio* | 6.2% | 6.4% | 6.2% | 5.3% | <10% of own source revenues |

- Includes guarantees for Ontario Soccer Association and Vaughan Sports Complex



9



Supporting Vaughan's Vision

- Asset Management (2014)
- Business Development Resources (2014)
- Communications Strategy (2014)
- Build a dynamic Vaughan Metropolitan Centre
- Strategic Vision update (2015)
- Electronic Document Management Systems (2015)
- Electric Vehicle Municipal Feasibility Program (2015)
- On-Line Citizen Engagement (2016)
- Many requests supporting service excellence



10



Emerging Initiatives

Tough Choices Ahead

- Public Service Renewal (PSR) Investment Requirements
- Cultural and Heritage Areas
- Economic Development Office Incentives
- Streetscaping strategy and sustainability measures
- Civic Square and works yards
- Trail networks
- Fire station 7-5 relocation and training facilities
- Information Technology Strategy
- Marketing Partnership Strategy Investment
- Other Master Plan Requirements Etc.



The image shows a calculator with the number 1233 on its display. A yellow pencil is pointing at the display. A piece of paper with handwritten calculations is placed over the calculator. The calculations include a multiplication table for 10 and 100, and a list of numbers with checkmarks.

| | 10 | 100 |
|---|----|-----|
| 1 | 10 | 100 |
| 2 | 20 | 200 |
| 3 | 30 | 300 |
| 4 | 40 | 400 |
| 5 | 50 | 500 |
| 6 | 60 | 600 |
| 7 | 70 | 700 |
| 8 | 80 | 800 |
| 9 | 90 | 900 |

Handwritten numbers with checkmarks:

- 10, 13A
- 1, 420
- 3, 798
- 3, 458
- 9, 120
- 15, 99A
- 2, 99A
- 3, 99A
- 15, 488
- 14, 288
- 17, 98A
- 2, 698



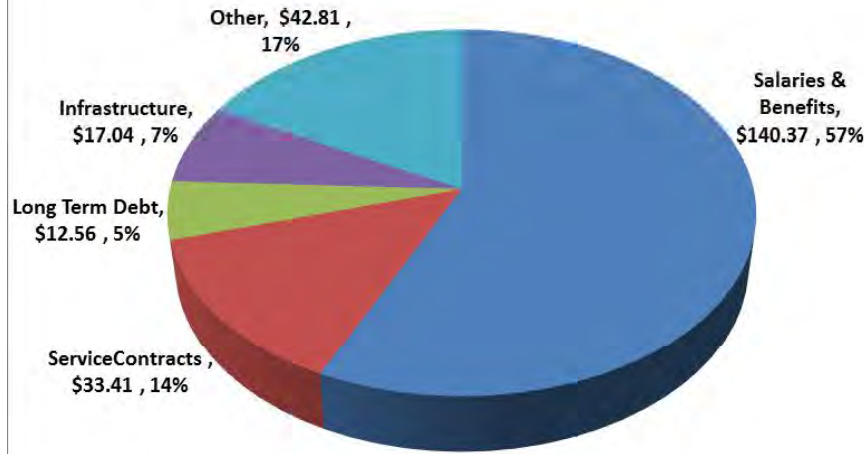
Base Budget Challenges

- Limited revenue and expense flexibility
- Assessment growth
- Salary & benefit pressures
- Station 7-5 engine cohort full year impact
- Infrastructure funding

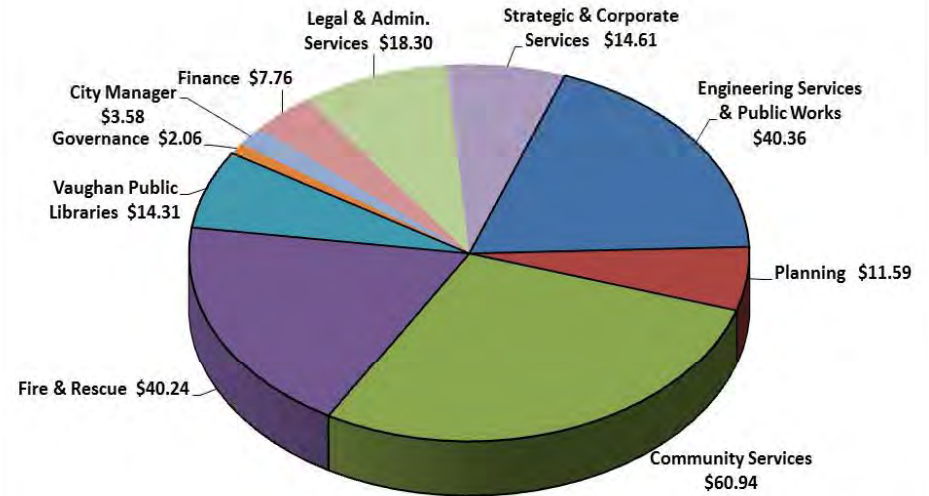


Vaughan's Financial Structure

Expense by Account Group (\$m)

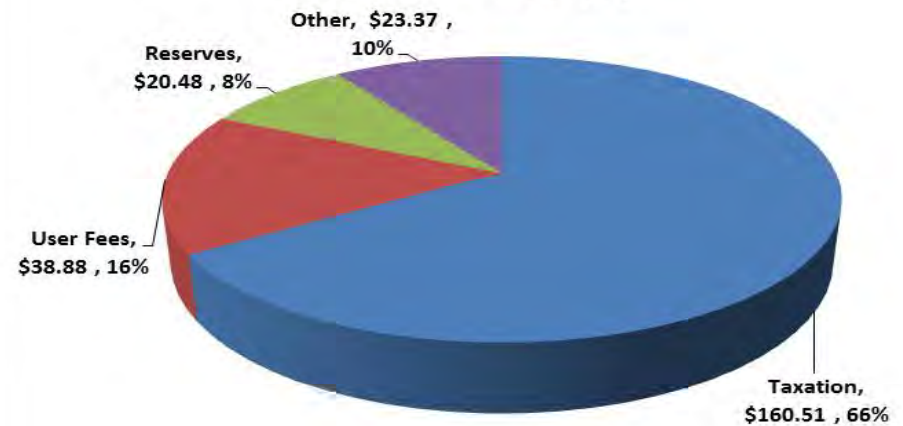


Expenses by Commission (\$m)



- Labour/contract/asset focused
- Limited revenue choices

Revenue Sources (\$m)



Vaughan's Municipal Price Index (MPI)

| Component | Inflation Figure | Source | % of Budget | Weighted Average |
|---------------------------------------|------------------|------------------------------------|-------------|------------------|
| Salaries and Benefits | 1.9% | Ministry of Labour | 57.1% | 1.1% |
| Contracts and Materials | 5.0% | 5 yr Average Historical Increase | 14.8% | 0.7% |
| Utilities and Fuel | 1.5% | Stat's Can. Aug, 2013 - Energy CPI | 3.8% | 0.1% |
| Capital Funding | 0.8% | Construction Price Index | 2.6% | 0.0% |
| Insurance | 11.0% | AMO - 2011 municipal white paper | 1.7% | 0.2% |
| All Other | 1.1% | Core Inflation - April 2013 | 20.0% | 0.2% |
| Combined Municipal Price Index | | | | 2.3% |

Sept. Consumer Price Index (CPI) = 1.1%

***MPI is a better measure of performance
Price pressure is only one factor***



Major Expense Changes

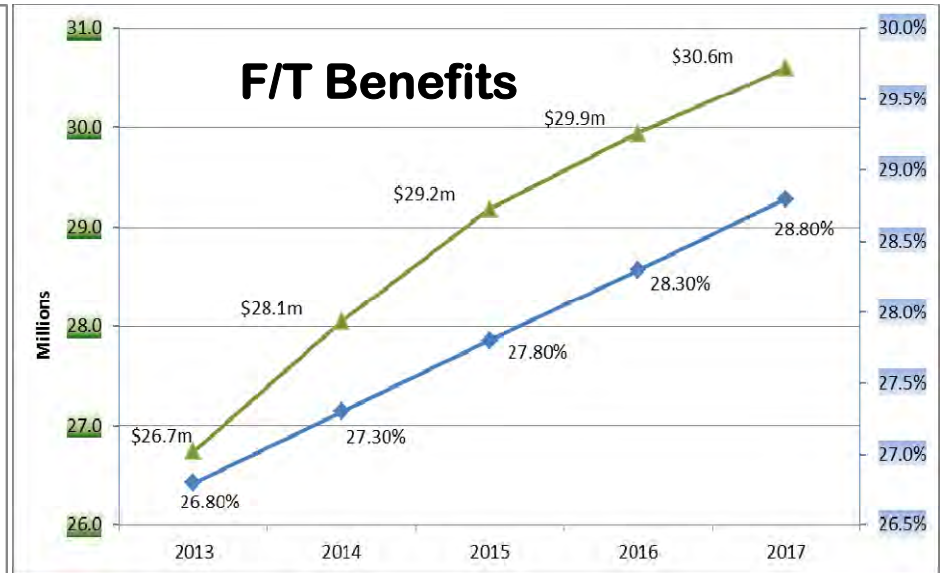
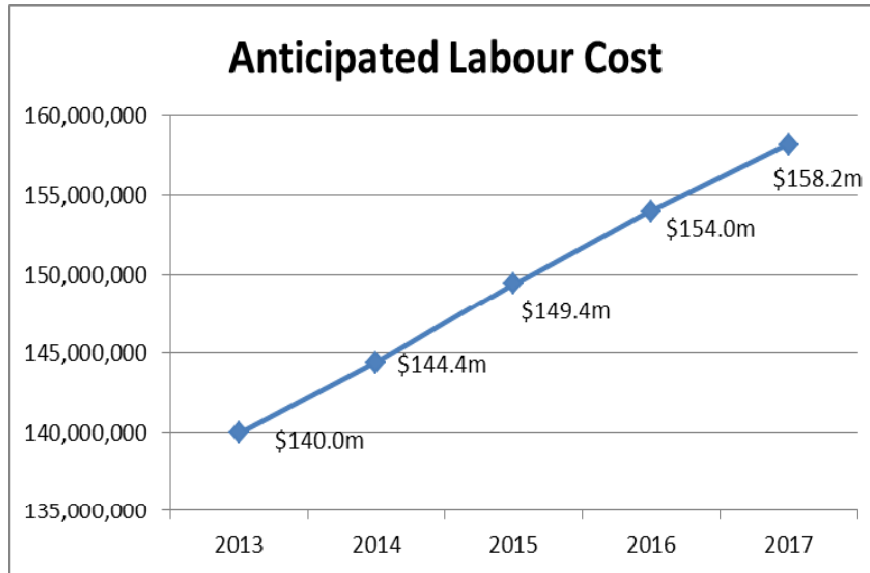
| | 2014 | | 2015 | | 2016 | | 2017 | |
|------------------------------------|------------------|--------------|------------------|--------------|------------------|--------------|------------------|--------------|
| General Operational Impacts | | | | | | | | |
| Benefits & Other adj | 876,056 | 0.56% | 830,839 | 0.49% | 758,528 | 0.41% | 661,489 | 0.34% |
| Progression/Job Eval/Adj | 817,468 | 0.52% | 871,852 | 0.52% | 808,163 | 0.44% | 308,140 | 0.16% |
| Eco adj (Union/Mgmt/Fire) | 2,153,423 | 1.37% | 2,400,145 | 1.42% | 70,069 | 0.04% | 26,462 | 0.01% |
| Station 7-5 FY Impact | 671,519 | 0.43% | - | 0.00% | | 0.00% | | 0.00% |
| FT Contract reductions | (554,633) | -0.35% | (75,232) | -0.04% | 9,445 | 0.01% | (216,401) | -0.11% |
| Fire Overtime | 211,167 | 0.13% | 150,000 | 0.09% | 100,000 | 0.05% | 100,000 | 0.05% |
| Workforce subtotal | 4,175,000 | 2.66% | 4,177,604 | 2.47% | 1,746,205 | 0.95% | 879,690 | 0.45% |
| Contingency | 1,235,157 | 0.79% | 1,724,435 | 1.02% | 2,974,862 | 1.62% | 3,086,240 | 1.57% |
| Subtotal | 5,410,157 | 3.45% | 5,902,039 | 3.49% | 4,721,067 | 2.57% | 3,965,930 | 2.01% |
| Contracts | 450,506 | 0.29% | 744,495 | 0.44% | 982,008 | 0.53% | 1,009,514 | 0.51% |
| Insurance | - | 0.00% | - | 0.00% | 410,263 | 0.22% | 130,744 | 0.07% |
| Utilities | 301,868 | 0.19% | 309,140 | 0.18% | 328,356 | 0.18% | 347,727 | 0.18% |
| Carville Community Centre | - | 0.00% | - | 0.00% | - | 0.00% | 1,032,018 | 0.52% |
| Subtotal | 752,374 | 0.48% | 1,053,635 | 0.62% | 1,720,627 | 0.94% | 2,520,003 | 1.28% |
| LTD net | (121,033) | -0.08% | 1,254,634 | 0.74% | (177,579) | -0.10% | (2,500,000) | -1.27% |
| Reserve Contributions | 569,709 | 0.36% | 1,227,723 | 0.73% | 1,230,473 | 0.67% | 3,129,775 | 1.59% |
| Capital from Taxation | 127,785 | 0.08% | 130,342 | 0.08% | 132,948 | 0.07% | 135,607 | 0.07% |
| Subtotal | 576,461 | 0.37% | 2,612,699 | 1.55% | 1,185,842 | 0.65% | 765,382 | 0.39% |
| Tax Adjustments | 125,000 | 0.08% | 125,000 | 0.07% | - | 0.00% | - | 0.00% |
| Election (reserve offset) | 755,160 | 0.48% | (754,396) | -0.45% | 478 | 0.00% | 478 | 0.00% |
| York Region Transit | 147,000 | 0.09% | 32,458 | 0.02% | 33,414 | 0.02% | 34,402 | 0.02% |
| Other | 62,648 | 0.04% | (736) | 0.00% | (55,255) | -0.03% | (61,726) | -0.03% |
| Expense Change | 7,828,800 | 4.99% | 8,970,699 | 5.31% | 7,606,173 | 4.14% | 7,224,469 | 3.67% |



Major Revenue Changes

| | 2014 | | 2015 | | 2016 | | 2017 | |
|---------------------------------|--------------------|---------------|------------------|---------------|------------------|---------------|--------------------|---------------|
| Decrease in Revenues | | | | | | | | |
| Supplemental | (1,782,683) | -1.14% | (300,000) | -0.18% | - | 0.00% | - | 0.00% |
| Debenture Payment Reserve | (700,000) | -0.45% | 600,000 | 0.35% | (600,000) | -0.33% | (2,500,000) | -1.27% |
| Building Standards User Fees | (265,072) | -0.17% | 281,500 | 0.17% | 350,530 | 0.19% | 153,624 | 0.08% |
| Investment Income | (225,000) | -0.14% | (250,000) | -0.15% | (250,000) | -0.14% | 40,000 | 0.02% |
| DC Growth Projects | (195,850) | -0.12% | - | 0.00% | - | 0.00% | - | 0.00% |
| Hydro Investment Income | (153,450) | -0.10% | - | 0.00% | - | 0.00% | - | 0.00% |
| Fleet Management Reserve | (121,374) | -0.08% | - | 0.00% | - | 0.00% | - | 0.00% |
| Sub total | (3,443,429) | -2.19% | 331,500 | 0.20% | (499,470) | -0.27% | (2,306,376) | -1.17% |
| Increases in Revenues | | | | | | | | |
| Hydro Dividends | 775,000 | 0.49% | 300,000 | 0.18% | (225,000) | -0.12% | (1,050,000) | -0.53% |
| Election Reserve | 755,160 | 0.48% | (754,396) | -0.45% | 478 | 0.00% | 478 | 0.00% |
| Recreation (excl YRT) | 571,267 | 0.36% | 314,088 | 0.19% | 323,220 | 0.18% | 959,936 | 0.49% |
| BS Continuity reserve | 666,087 | 0.42% | (123,000) | -0.07% | (69,000) | -0.04% | (12,000) | -0.01% |
| Development Planning User Fees | 639,144 | 0.41% | 129,181 | 0.08% | 173,038 | 0.09% | 140,625 | 0.07% |
| Engineering Reserve | 547,606 | 0.35% | 52,000 | 0.03% | 197,000 | 0.11% | (31,000) | -0.02% |
| User Fees & Service Charges | 439,236 | 0.28% | 56,681 | 0.03% | 216,448 | 0.12% | 55,628 | 0.03% |
| Fines & Penalties | 200,000 | 0.13% | - | 0.00% | - | 0.00% | - | 0.00% |
| York Region Transit | 150,000 | 0.10% | 33,120 | 0.02% | 34,096 | 0.02% | 35,104 | 0.02% |
| Tax Rate Stabilization Reserve | 150,000 | 0.10% | (400,000) | -0.24% | (400,000) | -0.22% | (400,000) | -0.20% |
| Sub total | 4,893,500 | 3.12% | (392,326) | -0.23% | 250,280 | 0.14% | (301,229) | -0.15% |
| Sub-total Revenue Change | 1,450,071 | 0.92% | (60,826) | -0.04% | (249,190) | -0.14% | (2,607,605) | -1.32% |
| Assessment growth | 3,455,005 | 2.20% | 4,399,001 | 2.60% | 5,063,573 | 2.76% | 5,659,709 | 2.87% |
| Other | (27,465) | -0.02% | (125,660) | -0.07% | (89,153) | -0.05% | (166,972) | -0.08% |
| Total Revenue Change | 4,877,611 | 3.11% | 4,212,515 | 2.49% | 4,725,230 | 2.57% | 2,885,132 | 1.46% |
| Net Funding Requirement | 2,951,189 | 1.88% | 4,758,184 | 2.81% | 2,880,943 | 1.57% | 4,339,337 | 2.20% |

Labour & Benefits



Labour

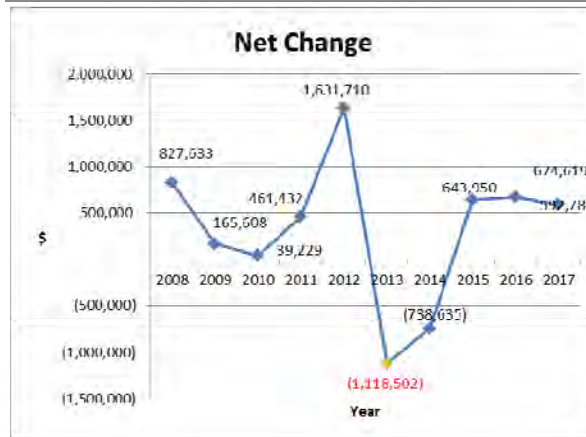
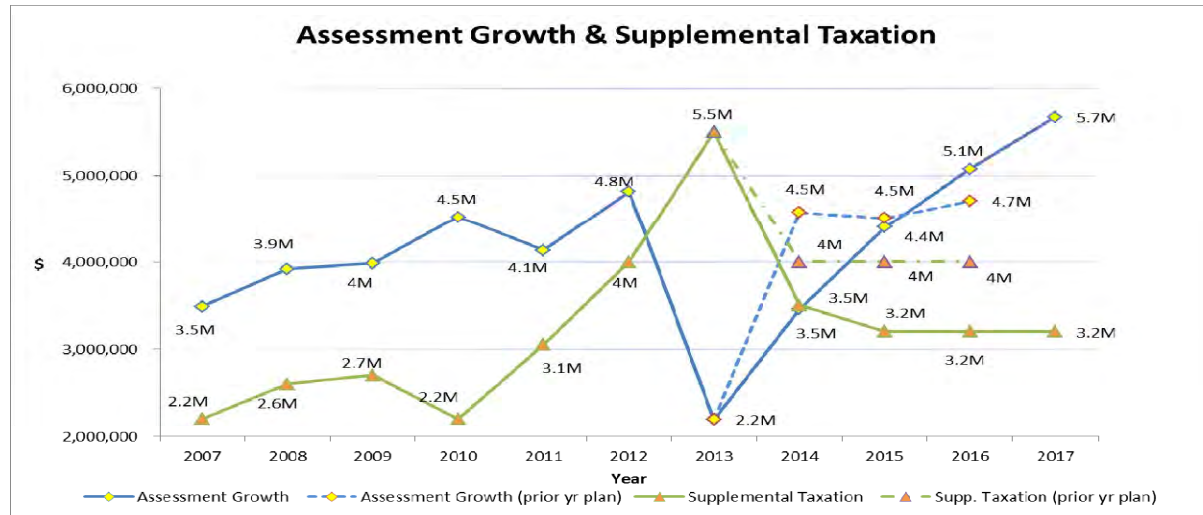
Above includes estimates for expired collective agreements

Benefit Pressures

CPP, EHT, EI OMERS Thresholds



Assessment & Supplemental Growth



- MPAC driven
- GTA wide issue
- Better info. in Dec.
- 2013 uncertainty



Infrastructure Renewal Challenge

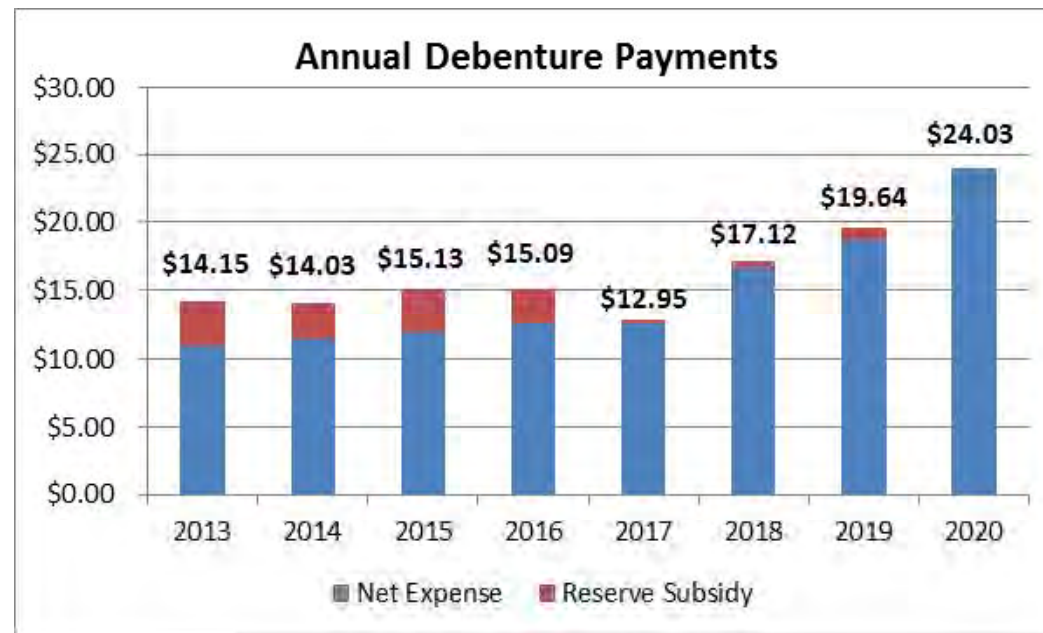
- New construction funded by the development industry
- City to fund future replacement from limited sources
- Issue is common across Canada
- Pressures identified through
 - The Financial Master Plan
 - Financial Statements - Amortization > contributions
 - Parks and Vehicle Reserve depleting
 - Increasing tax rate pressure to support
 - Utilizing other sources debt. gas tax, etc
 - These pressures will grow



Debenture Funding

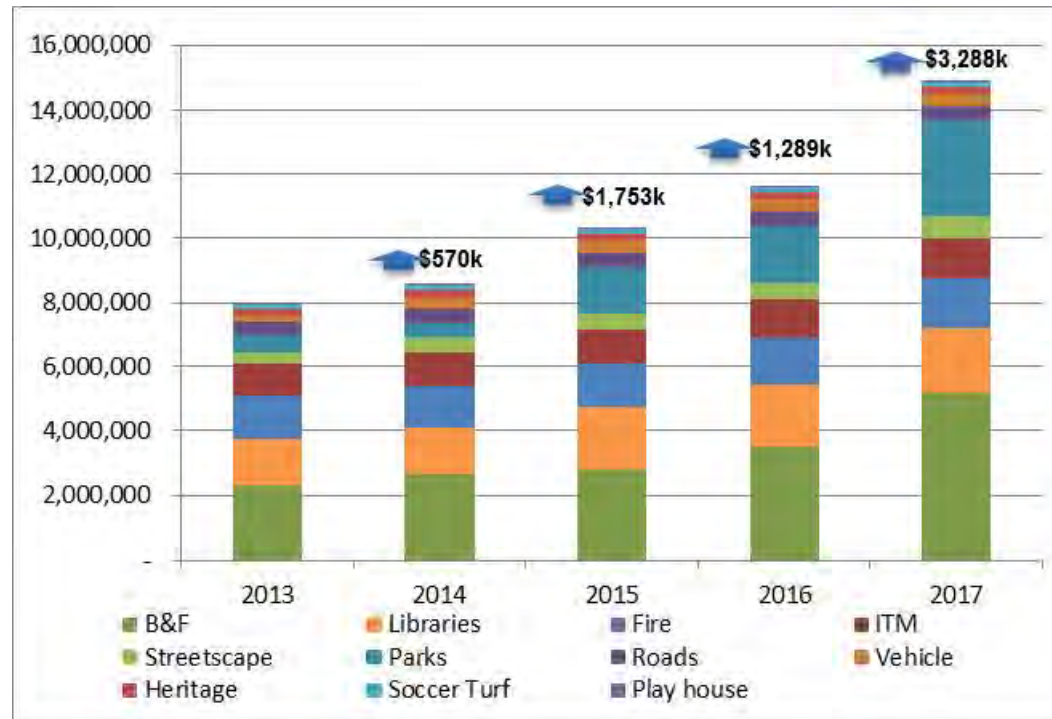


- Utilized for road and bridge replacement
- Aids in smoothing these costs over time (net \$0.5m/yr)
- Available gas tax funding was utilized to minimize pressure



Infrastructure Contributions

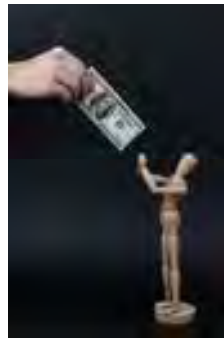
- Supporting community infrastructure
- Based on new policy
 - New asset lifecycle contributions
 - CPI adj. to keep up with market values



22



Consideration of Additional Resource Requests



Additional Resource Requests (ARRs)

- These are over and above base budget obligations
- Requests total \$18.4m over the 4 year plan
- Over \$2.1m in offsets
- Significant time spent reviewing & prioritizing
- Some redistributed with 4 years



24



ARR Element Summary

| Service Area | 2014 | | | 2015 | | | 2016 | | | 2017 | | |
|-------------------------|------------------|----------------|------------|------------------|----------------|------------|------------------|----------------|------------|------------------|----------------|------------|
| | Net \$ | Net % of Total | # of ARR's | Net \$ | Net % of Total | # of ARR's | Net \$ | Net % of Total | # of ARR's | Net \$ | Net % of Total | # of ARR's |
| City Manager | 803,303 | 17% | 4 | 147,968 | 4% | 1 | 1,061,496 | 25% | 5 | 700,560 | 18% | 2 |
| Executive Director | 426,017 | 9% | 5 | - | 0% | - | 89,917 | 2% | 1 | - | 0% | - |
| City Auditor | 71,902 | 2% | 1 | - | 0% | - | - | 0% | - | - | 0% | - |
| Community Services | 1,240,436 | 27% | 21 | 58,925 | 2% | 2 | 1,651,402 | 39% | 13 | 2,561,919 | 65% | 17 |
| Finance | 131,989 | 3% | 3 | - | 0% | - | 52,023 | 1% | 1 | 257,584 | 7% | 3 |
| Legal and Admin | 1,162,725 | 25% | 14 | - | 0% | - | 68,123 | 2% | 2 | 113,244 | 3% | 2 |
| Planning | 159,437 | 3% | 2 | - | 0% | - | - | 0% | - | - | 0% | - |
| Engineering & PW | (91,172) | -2% | 12 | - | 0% | - | 148,269 | 4% | 1 | 94,880 | 2% | 1 |
| Strategic & Corp. Serv. | 686,551 | 15% | 8 | 649,325 | 18% | 5 | 560,296 | 13% | 5 | 198,675 | 5% | 3 |
| Library | - | 0% | - | 2,726,100 | 76% | 1 | 560,701 | 13% | 1 | - | 0% | - |
| Total | 4,591,188 | 100% | 70 | 3,582,318 | 100% | 9 | 4,192,227 | 100% | 29 | 3,926,862 | 100% | 28 |

| ARR Type | 2014 | | | 2015 | | | 2016 | | | 2017 | | |
|---------------------|------------------|--------------|--------------|------------------|--------------|--------------|------------------|--------------|--------------|------------------|--------------|--------------|
| | Net \$ | Net Tax % | FTEs | Net \$ | Net Tax % | FTEs | Net \$ | Net Tax % | FTEs | Net \$ | Net Tax % | FTEs |
| Maintain Service | 2,662,485 | 1.70% | 33.29 | 3,120,029 | 1.85% | 41.00 | 3,525,895 | 1.94% | 48.86 | 3,307,340 | 1.68% | 40.76 |
| Enhance/New Service | 1,371,964 | 0.87% | 12.31 | - | 0.00% | - | 666,332 | 0.36% | 7.00 | 540,700 | 0.27% | - |
| New Initiative | 556,739 | 0.35% | 7.00 | 462,289 | 0.27% | 4.00 | - | 0.00% | - | 78,822 | 0.04% | 1.55 |
| Total | 4,591,188 | 2.92% | 52.60 | 3,582,318 | 2.12% | 45.00 | 4,192,227 | 2.31% | 55.86 | 3,926,862 | 1.99% | 42.31 |



ARR Highlights

| Major Additional Resource Requests | | | | | |
|--|--|---|--|--|-------------------|
| | 2014 | 2015 | 2016 | 2017 | Total |
| Fire, Rescue & Emergency Services | 742,238 7-5 (Woodbridge) 2nd cohort District Chiefs | 147,968 Training Officer | 1,061,496 7-6 (Concord) 1st cohort District Chiefs Prevention Inspector, Etc. | 700,560 7-6 (Concord) 2nd cohort | 2,652,262 |
| Community Services | 1,037,791 New Park Mtce | 58,925 New Park Mtce | 1,651,402 Avondale Park, Block 11 Operations City-wide maintenance, etc. | 2,561,919 Block 40/41/42 CC Block 11 CC | 5,310,037 |
| Library Services | | 2,726,100 Civic Centre Resource Library | 560,701 Vellore Village South Library | | 3,286,801 |
| Communications & Technology Support | 602,542 Communications Strategy IT support staff | 431,560 EDMS Resources Property Tax System | 324,917 Citizen Engagement Communications Specialist Property Tax System Mtce | | 1,359,019 |
| Compliance and Animal Control | 558,989 Property Standard Officer Client Services Support Veterinary Support | | 68,123 Animal Services Shelter Attendant Animal Services Shelter Clerk | 113,244 Enforcement Clerk Licensing Officer | 740,356 |
| Other Requests & Support Activities <i>Multiple requests to support community service provision</i> | 1,649,628 Asset Management Resources Business Development Staff/program Other: HR, Finance, Clerks, Planning Building Standards etc. | 217,765 Strategic Vision Update Strategic Planning Analysts | 525,588 HR requirements Finance Staffing PW Equipment Operator | 551,139 Business Change Consultant HR requirements Finance Staffing Operational Review Analyst | 2,944,120 |
| Sub-Total | 4,591,188 | 3,582,318 | 4,192,227 | 3,926,862 | 16,292,595 |



Capital Budget



27

Capital Expenditures



| Departments | 2014 | | 2015 | | 2016 | | 2017 | | 4YR Average | |
|---|--------------|-----|--------------|-----|---------------|-----|---------------|-----|---------------|-----|
| Engineering Services | 21.05 | 41% | 18.85 | 25% | 21.82 | 17% | 21.41 | 14% | 20.78 | 20% |
| Public Works | 3.46 | 7% | 3.75 | 5% | 20.02 | 15% | 47.77 | 31% | 18.75 | 18% |
| Dev. Trans. Engineering | 2.45 | 5% | 16.72 | 22% | 25.63 | 20% | 22.49 | 15% | 16.82 | 16% |
| Building & Facilities | 3.4 | 7% | 5.12 | 7% | 34.28 | 26% | 20.97 | 14% | 15.94 | 16% |
| Park Development | 7.96 | 15% | 17.35 | 23% | 8.85 | 7% | 26.94 | 18% | 15.27 | 15% |
| Libraries | 4.96 | 10% | 2.81 | 4% | 6.6 | 5% | 7.98 | 5% | 5.59 | 5% |
| Fire & Rescue Services | 0.37 | 1% | 3.93 | 5% | 8.12 | 6% | 0.9 | 1% | 3.33 | 3% |
| Park & Forestry Operations | 2.1 | 4% | 2.23 | 3% | 1.54 | 1% | 1.51 | 1% | 1.84 | 2% |
| Information Technology | 1.21 | 2% | 1.94 | 3% | 1.66 | 1% | 1.6 | 1% | 1.6 | 2% |
| Fleet | 2.58 | 5% | 1.35 | 2% | 0.8 | 1% | 1.32 | 1% | 1.51 | 1% |
| Building Standards | 0.54 | 1% | | 0% | | 0% | | 0% | 0.54 | 1% |
| Other Departments | 0.98 | 2% | 0.75 | 1% | 0.39 | 0% | 0.85 | 1% | 0.27 | 0% |
| Development Planning | 0.38 | 1% | 0.25 | 0% | | 0% | 0.13 | 0% | 0.25 | 0% |
| Total Capital Budget Plan Exp. (\$m) | 51.43 | | 75.05 | | 129.71 | | 153.87 | | 102.51 | |

Based on the 4 year plan average:

- Almost 38% relates to Eng. & Dev. Transportation
- Over 30% relates to buildings, parks & fire items
- 16% in PW is primarily related to a new yard



Significant Capital Projects

| 2014 Budget - \$51.4m Program | 2015 Plan - \$75.0m Program | 2016 Plan - \$129.7m Program | 2017 Plan - \$153.8m Program |
|--|---|--|---|
| Vellore Village South Library Design | Vellore Village South Library Design | Vellore Village South Library Construction | |
| Civic Centre Resource Library Construction | Carville CC & Library Design | Carville CC & Library Construction | Carville CC & Library Construction |
| Asset Management | Fire Station 7-4 Expansion | Fire Station 7-4 Expansion | |
| Kirby Road EA | Black Creek Renewal | Black Creek Renewal | Black Creek Renewal |
| Merino Road Culvert Rehabilitation | North Maple Regional Park | North Maple Regional Park | North Maple Regional Park |
| Road/Watermain Rehab | Road/Watermain Rehab | Road/Watermain Rehab | Road/Watermain Rehab |
| Al Palladini Roof Replacement | CP Railway Pedestrian Crossing | CP Railway Pedestrian Crossing | CP Railway Pedestrian Crossing |
| Yorkhill District Park Playground | Concord West Streetscape | Concord West Streetscape | Concord West Streetscape |
| Torii Park Tennis Court Replacement | EDMS | EDMS | EDMS |
| Maple Reservoir Park Soccer Lighting | Replace 7966 Rescue Truck | Replace Aerial 7968 (Smeal 32m) | Replace 7955 Aerial (55FT) |
| Calvary Church Soccer Field Redevelopment | York Hill Park - Tennis Court Replacement | Replace 7972 Pumper | Vellore Village CC - Soccer Field Replacement |
| Sonoma Heights Diamond Lighting | Al Palladini CC Refrigeration Plant Equipment Replacement | Replace 7971 Pumper | LeParc Park - Tennis Court Reconstruction |
| | Uplands - Irrigation/Snow Making Water System | Replace HAZ MAT 7942 | Rosedale Park North-Tennis Court Reconstruction |
| Annual Program: | | | |
| Tree Replacement | Tree Replacement | Tree Replacement | Tree Replacement |
| Emerald Ash Borer Program | Emerald Ash Borer Program | Emerald Ash Borer Program | Emerald Ash Borer Program |
| Street Light Pole Program | Street Light Pole Program | Street Light Pole Program | Street Light Pole Program |



Capital Revenue Sources

| Category | 2014 | | 2015 | | 2016 | | 2017 | | 4 YR Average | |
|--------------------------|-------------|-----|-------------|-----|--------------|-----|--------------|-----|--------------|-----|
| Development Charges | 10.3 | 20% | 33.2 | 44% | 64.8 | 50% | 66.8 | 43% | 43.8 | 43% |
| Debentures | 6.4 | 13% | 12.3 | 16% | 30.1 | 23% | 60.1 | 39% | 27.3 | 27% |
| Reserves | 15.6 | 30% | 14.5 | 19% | 18.3 | 14% | 12.9 | 8% | 15.4 | 15% |
| Gas Tax Funding | 10.9 | 21% | 8.3 | 11% | 7.9 | 6% | 6.9 | 5% | 8.5 | 8% |
| Taxation | 6.5 | 13% | 6.3 | 8% | 8.0 | 6% | 7.0 | 5% | 6.9 | 7% |
| Grants & Other Financing | 1.6 | 3% | 0.4 | 1% | 0.6 | 0% | 0.0 | 0% | 0.7 | 1% |
| Grand Total (\$m) | 51.4 | | 75.0 | | 129.7 | | 153.9 | | 102.5 | |

Based on the 4 year plan average:

- Over 50% relates to development growth projects
- Up to 40% relates to infrastructure renewal



Operating Budget Implications

| Items | 2014 | | 2015 | | 2016 | | 2017 | |
|------------------------------|------------------|--------------|------------------|--------------|------------------|--------------|------------------|--------------|
| | \$ | Tax Rate | \$ | Tax Rate | \$ | Tax Rate | \$ | Tax Rate |
| Operational Requirements | 847,441 | 0.54% | 3,255,425 | 1.98% | 3,699,697 | 2.13% | 3,510,398 | 1.92% |
| Debenture Financing | 578,966 | 0.37% | 498,642 | 0.30% | 562,633 | 0.32% | | 0.00% |
| Infrastructure Contributions | 569,709 | 0.36% | 1,227,723 | 0.75% | 1,230,473 | 0.71% | 3,129,775 | 1.71% |
| Subtotal | 1,996,116 | 1.27% | 4,981,790 | 3.03% | 5,492,803 | 3.16% | 6,640,173 | 3.64% |

- Above figures are included in Draft Operating Budget
- Many capital projects are tied to ARR's
- Minor positive adjustment regarding debenture financing



Topics of Interest

- Future DC reserve challenges
 - Fire plan in advance of collections
 - Works Yard Pressure (Parks/ Eng. Reserves)
 - Engineering DC's significant work coming on board
- Infrastructure Reserves
 - Parks, Fleet reserves pressure
- Capital from taxation
 - Unfunded balances in 2016-17
- Escalating Debt in 2018 +



Taxation in Perspective



33

Quick Facts



Draft Budget (Base + ARR's)

| | 2013 | (Projected) | | | |
|--|------------|-------------|------------|------------|------------|
| | | 2014 | 2015 | 2016 | 2017 |
| Average residential assessment | \$ 517,000 | \$ 551,000 | \$ 587,000 | \$ 626,000 | \$ 667,000 |
| Total taxes levied on the average assessed home *** | 4,597 | 4,695 | 4,804 | 4,896 | 5,002 |
| City of Vaughan portion (27%) | 1,228 | 1,286 | 1,357 | 1,410 | 1,477 |
| City of Vaughan tax adjustment % on total taxes | | 1.3% | 1.5% | 1.1% | 1.4% |
| Vaughan Hospital Precinct Development Levy (avg. home) | 60 | 60 | 60 | 60 | 60 |
| Reduction for qualifying seniors | 321 | 336 | 355 | 369 | 386 |
| A 1% increase in the tax rate generates | \$1.495m | \$1.57m | \$1.69m | \$1.84m | \$1.97m |
| Impact of a 1% increase on the average home | \$ 11.96 | \$ 12.17 | \$ 12.76 | \$ 13.46 | \$ 13.99 |
| Assessment growth (projected) | 2.26% | 2.25% | 2.75% | 3.00% | 3.20% |
| Draft Tax Rate Increase | | 4.80% | 5.49% | 3.97% | 4.76% |

\$ impact on the avg. 2014 tax bill

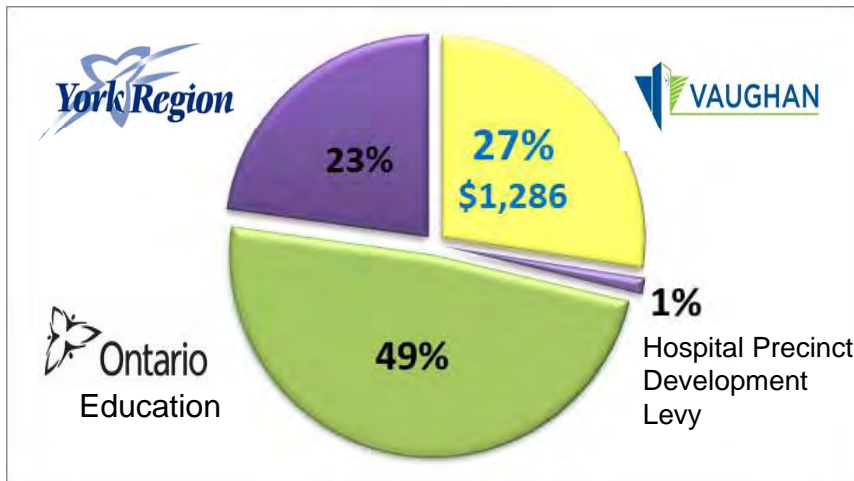


\$58



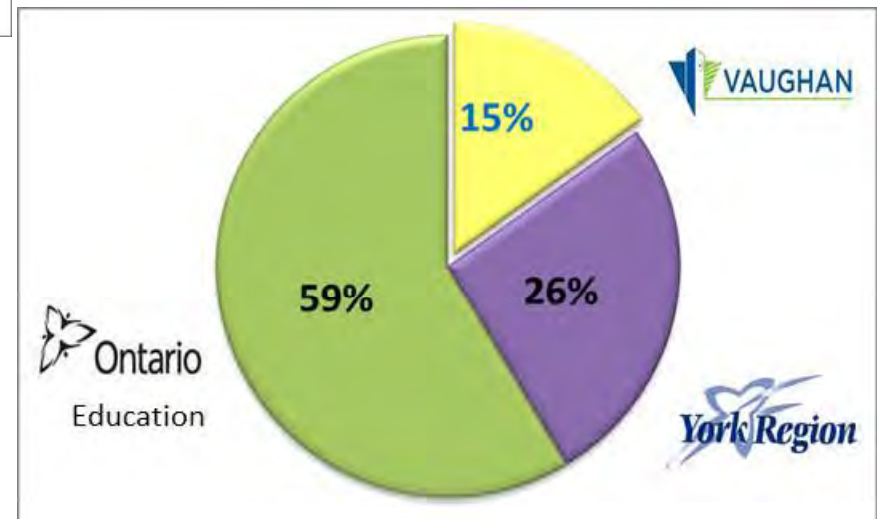
Vaughan's Portion of the 2013 Tax Bill

Est. Avg. Residential Property Tax Bill = \$4,695 (est.)



Note: Provincial component based on 2013 and York Region component based on 2014 draft information.

Est. Commercial Property Tax Bill



Cost of Municipal Services

| | <u>2014</u> | <u>2015</u> | <u>2016</u> | <u>2017</u> |
|------------------------------|----------------|----------------|----------------|----------------|
| FIRE AND RESCUE SERVICES* | \$320 | \$330 | \$334 | \$335 |
| PUBLIC WORKS & ROAD SERVICES | \$273 | \$281 | \$276 | \$255 |
| VAUGHAN PUBLIC LIBRARIES* | \$108 | \$132 | \$134 | \$132 |
| PARKS | \$108 | \$107 | \$112 | \$114 |
| INFRASTRUCTURE | \$106 | \$115 | \$122 | \$143 |
| CORPORATE ADMINISTRATION | \$107 | \$130 | \$173 | \$230 |
| RECREATION* | \$105 | \$103 | \$99 | \$100 |
| WASTE MANAGEMENT | \$68 | \$69 | \$71 | \$71 |
| BUILDINGS AND FACILITIES | \$65 | \$65 | \$68 | \$79 |
| DEVELOPMENT | \$26 | \$25 | \$21 | \$18 |
| TOTAL | \$1,286 | \$1,357 | \$1,410 | \$1,477 |



*Based on average residential assessment

*Building & Facility costs included in Fire, Recreation, and Library categories

Note – Corporate Admin increase due to contingency and capital requirements



Household Spending Comparison

Taxes In Perspective

Typical Household Costs

| | <u>Annual</u> | <u>Monthly</u> |
|---|---------------|----------------|
| Hydro (Avg 1000Kwh consumption/month) | \$1,794 | \$150 |
| Natural Gas (Based on 1500-2000sqft home) | \$1,093 | \$90 |
| 60L of gas/week | \$4,040 | \$335 |
| Car Insurance (Avg GTA premium) | \$1,500 | \$125 |
| Home Phone/Cable TV/Internet Bundle | \$1,866 | \$155 |



Figures based on local service provider information

TOTAL CITY SERVICES

\$1,286

\$105

Assessment value based on September TREB Results. Annual Tax based on the Draft 2014 Operating Budget (Base + ARRs)

- Over 30 Dept's offering 100s of services & programs
- For less than many household expenses



Minimal Cost to the Community

Taxation per \$100,000 of Property Value

| | 2014 Budget | Plan | | |
|-------------------------------|------------------------|-------------|-------------|-------------|
| | | 2015 | 2016 | 2017 |
| <i>Tax Rate Change</i> | 4.80% | 5.49% | 3.97% | 4.76% |
| <i>Residential</i> | 10.53 | 11.93 | 8.47 | 10.04 |
| <i>Commercial</i> | 12.82 | 15.37 | 11.73 | 14.62 |
| <i>Industrial</i> | 15.06 | 18.06 | 13.77 | 17.17 |

Average home value assessed at \$551,000

\$1,286 in 2014, a \$58 increase



GTA Tax Increase Comparison

2011 -2014 Preliminary Tax Rate Increase Comparison

| Municipality | 2014 preliminary | 2013 | 2012 | 2011 | Average |
|----------------|------------------|--------------|--------------|--------------|---------|
| Caledon | 4.98% | 5.70% | 5.24% | 10.40% | 6.6% |
| Mississauga | 6.90% | 7.00% | 7.40% | 5.80% | 6.8% |
| King | | 3.42% | 8.90% | 5.66% | 6.0% |
| Oakville | 4.56% | 3.01% | 6.55% | 5.93% | 5.0% |
| Brampton | 6.50% | 4.90% | 4.90% | 4.10% | 5.1% |
| Newmarket | 3.41% | 3.74% | 3.95% | 5.89% | 4.2% |
| Barrie | 3.21% | 3.30% | 3.60% | 6.50% | 4.2% |
| Milton | 5.54% | 3.00% | 3.60% | 4.86% | 4.3% |
| Aurora | | 3.42% | 4.77% | 1.94% | 3.4% |
| Vaughan | 4.80% | 2.69% | 2.95% | 1.95% | 3.1% |
| Burlington | | 4.46% | 3.29% | 0.90% | 2.9% |
| Richmond Hill | | 2.50% | 2.45% | 2.95% | 2.6% |
| Markham | 2.40% | 1.50% | 1.50% | 0.00% | 1.4% |
| Average | 4.70% | 3.74% | 4.55% | 4.38% | 4.3% |

- 2014 preliminary figures are subject to change
- Vaughan is among the bottom four
- Close to prior year averages



Next Steps

- Committee requested Items
- User Fees
- Council Budgets
- Etc.



Next Committee Meeting Dates

- Nov. 18th 9:30 a.m. - 12:00 p.m.
- Nov. 25th 7:00 p.m. - 10:00 p.m.
- Dec. 2nd 9:30 a.m. - 12:00 p.m.
- Jan. 15th 7:00 p.m. - 10:00 p.m.
- Jan. 20th 9:30 a.m. - 12:00 p.m.
- Jan. 29th 9:30 a.m. - 12:00 p.m.





Discussion Q & A



DRAFT 2014 BUDGET AND 2015-2017 PLAN

Recommendation

The Interim City Manager and the Acting Commissioner of Finance/City Treasurer in consultation with the Senior Management Team recommend:

1. That the presentation on the Draft 2014 Budget and 2015-2017 Plan be received; and
2. That this matter and any comments received be referred to the next Finance and Administration Committee to continue deliberations.

Contribution to Sustainability

Sustainability by definition focuses on the ability to maintain an activity over an extended time horizon. Financial planning is the process of allocating limited resources to achieve the City's objectives and established priorities. Responsible planning allocates resources in a way that balances needs and aspirations of the present without compromising the ability to meet those of the future. The City's budget and plan contributes to sustainability by developing a longer term view of the City's requirements and attempts to balance the timing and funding of programs, infrastructure renewal, development projects and corporate initiatives, which are essential to build and maintain the City. Moving forward, future planning will become increasingly important to assist stakeholders in developing sustainable and responsible funding strategies.

The Budget Objective

"To balance the pressures of maintaining existing services and growth requirements against available future City funding/resources necessary to undertake and manage operations and corporate initiatives"

This is a key component of the Council approved Budget Guidelines, along with two core principles: Managing our future & Managing tax increases. Collectively, these principles have aided in developing realistic and responsible financial plans.

Communication Plan

Public consultation is integral to building the budget

As part of the budget process, there will be a number of opportunities for the public to be informed and engaged. In the interest of increasing the community's awareness, the following tactics will be employed:

- ❖ Dedicated Finance and Administration Committee meetings
- ❖ Enhanced website content on Vaughan.ca
- ❖ An online input application to provide feedback on where tax dollars are spent
- ❖ Social media posts/outreach on the corporate Facebook and Twitter accounts
- ❖ "Ask the Expert" feature on Facebook that will give the public the opportunity to have their budget questions answered by City staff
- ❖ Blog posts and newsletter updates throughout the process
- ❖ Vaughan TV ads and Media advisory/releases
- ❖ Posters in City facilities and print advertising

There are currently seven (7) Finance and Administration Committee meetings scheduled for budget deliberations, three evening and four daytime dates. Finance and Administration

Committee meetings, which are hosted at the City Hall, are opportunities for the public to learn more about the budget. Community comments and input regarding the budget are encouraged and considered by Members of Council to inform their choices. Meeting dates are available on the City's Budget website.

Final Opportunity for Community Input / Budget Approval Communication

In addition to the above, a Special Council Meeting will also be held before budget approval to provide the public with a final opportunity to comment on the proposed 2014 Budget and 2015-2017 Plan. This meeting is anticipated in late January or early February and will be advertised in advance and consistent with the City's public notification by-law once a date has been set.

Following approval of the budget, the City will communicate budget highlights by employing a variety of tactics, including a media release, website content, social media messages, a blog, an eNewsletter post, and an internal message to staff. The media release will articulate the strong management practices and oversight the City has in place to provide residents with value for their property tax dollar.

Economic Impact

Illustrated below are the economic impacts associated with the City's Draft 2014 Budget and 2015-2017 Plan.

| Components | 2014 | | | 2015 | | | 2016 | | | 2017 | | |
|-------------------------------------|--------------|-------------|-------------|--------------|-------------|-------------|--------------|--------------|-------------|--------------|--------------|-------------|
| | Rate Incr. | \$ (m) | Bill Incr. | Rate Incr. | \$ (m) | Bill Incr. | Rate Incr. | \$ (m) | Bill Incr. | Rate Incr. | \$ (m) | Bill Incr. |
| Base Budget | 1.88% | 2.95 | \$23 | 2.89% | 4.76 | \$36 | 1.65% | 2.88 | \$21 | 2.38% | 4.34 | \$31 |
| ARR | 2.92% | 4.59 | \$36 | 2.60% | 4.53 | \$34 | 2.32% | 4.36 | \$32 | 2.38% | 5.05 | \$36 |
| Operating total | 4.80% | 7.54 | \$58 | 5.49% | 9.29 | \$70 | 3.97% | 7.24 | \$53 | 4.76% | 9.39 | \$67 |
| Total Capital Budget | | 51.4 | | | 75.0 | | | 129.7 | | | 153.9 | |
| <i>*Incl. Est. Operating Impact</i> | 1.27% | 2.00 | \$15 | 3.03% | 4.98 | \$38 | 3.16% | 5.49 | \$40 | 3.64% | 6.64 | \$47 |

** Figures represent the estimated operating implications associated with the capital program. These operating implications are incorporated in the draft operating budget.*

The City's Budget and Plan consist of many financial elements. To assist readers navigate through the material the report is layered with escalating levels of detail. The report begins with a high-level executive summary followed by overview sections and related attachments. Department Business Plans & Financial Summaries are provided as Attachment 6 and individual additional resource requests and capital project submissions are located in the appendix. It should be noted, some attachments are large and therefore only available on-line.

Purpose

The purpose of this report is to provide the Finance & Administration Committee with information and details regarding the Draft Budget and 2015-2017 Plan and corresponding tax adjustments on an average Vaughan household. This is the first of a series of budget reports that build the City's budget. The budget report sets the tone of the process and is complimented by subsequent reports and a variety of Committee/Council requested communications.

Background – Analysis and Options

Executive Summary

Financial Sustainability: Always a Key Priority

As a result of the City's long standing dedication to financial management through progressive best practices and prudent policies, the City is in a strong financial position. The City has always considered increasing taxes as a last resort. Through prudent policies, tight budget guidelines and strong leadership, the City has provided residents tremendous value by offering some of the lowest property tax rates in York Region and the Greater Toronto Area, while providing high quality services to the community.

As the City moves forward, financial sustainability must continue as one of Vaughan's key priorities. Over the next decade, the City of Vaughan is expected to undergo a tremendous transformation fueled by sustained high growth rates, provincially driven intensification, increasing legislative requirements, mounting infrastructure renewal costs, and a number of vision based master plans reflecting important community needs. As the City becomes increasingly more sophisticated, it will also face rising financial pressure beyond the many factors currently placing significant strain on the property tax rate and reserve balances to maintain existing service levels. These pressures are permanent and often require continuous funding solutions, typically taxation.

Economic Outlook – Growth not derailed, just delayed

Based on TD Economics - Sept. 25th Quarterly Economic Forecast, "Economists in Canada are guilty of sounding like broken records, repeating the need for Canada's growth to shift from relying on heavily indebted consumers to stronger exports and business investment. While the process has started, U.S. economic growth looks slightly softer in the near term making the transition uneven. In the meantime, the consumer and the housing market have shown more momentum, helping to keep the economy puffing along until next year when exports drive growth fast enough to start absorbing more of the excess capacity that persists in Canada's economy".

Operating Budget Approach

The City's approach to the operating budget was to first develop the Base Budget through the issuance of very strict budget guidelines. Under these guidelines, departments were only permitted to include very specific adjustments in their Base Budget, which were related to predetermined agreements, contracts or Council approved increases. It is important to note, the guidelines do not allow "across the board" increases or increases for new staffing.

To the extent that a department required additional resources, a separate business case was submitted for consideration. These are referred to as Additional Resource Requests (ARR) and were individually vetted through the Directors Working Group, Senior Management Team, and a prioritized list is recommended to Finance and Administration Committee for consideration. The objective of separating the process into two paths was to identify the minimum resources based on financial commitments and review all other requests on their individual merits. Further details with respect to the guidelines, principles or the actions are provided in the "Planning for the Future" report presented to the Finance and Administration Committee on June 10th, 2013, which is included in Attachment #5.

Base Budget and Additional Resource Request Highlights are provided below:

Base Budget

The impact of the Base Operating Plan, derived from Council's approved guidelines is as follows:

| | 2014 | 2015 | 2016 | 2017 |
|----------------------------------|---------|---------|---------|---------|
| Net Taxation Change | \$2.95m | \$4.76m | \$2.88m | \$4.34m |
| Avg. Residential Tax Rate Change | 1.88% | 2.89% | 1.65% | 2.38% |
| Avg. Residential Tax Bill Change | \$23 | \$36 | \$21 | \$31 |

The above changes are largely driven by staff agreements, contractual obligations, utility needs, and capital funding requirements. Although there are many components to the City's base budget, there are highlighted items that impact the base budget. Technically, in the absence of these adjustments, the base would be much lower. These items and their affect on the base budget are illustrated in the following table.

| Highlights & Major Budget Elements | 2014 | | 2015 | | 2016 | | 2017 | |
|---|------------------|--------------|------------------|--------------|------------------|---------------|--------------------|---------------|
| | \$ | Rate Incr. | \$ | Rate Incr. | \$ | Rate Incr. | \$ | Rate Incr. |
| Base Budget Change | 2,951,189 | 1.88% | 4,758,185 | 2.89% | 2,880,944 | 1.65% | 4,399,336 | 2.38% |
| Less: Major Budget Elements | | | | | | | | |
| MPAC Assessment - net impact | 738,365 | 0.47% | - | 0.00% | - | 0.00% | - | 0.00% |
| Station 7-5 cohort full yr impact | 697,000 | 0.44% | 300,000 | 0.18% | - | 0.00% | - | 0.00% |
| Fire OT Adjustment | 211,167 | 0.13% | 150,000 | 0.09% | 100,000 | 0.05% | 100,000 | 0.05% |
| Net Debenture (Roads) | 578,967 | 0.37% | 654,634 | 0.39% | 422,421 | 0.23% | - | 0.00% |
| Infrastructure renewal policy funding | 569,709 | 0.36% | 1,227,723 | 0.73% | 1,230,473 | 0.67% | 3,129,775 | 1.59% |
| Capital from Taxation funding | 127,785 | 0.08% | 130,342 | 0.08% | 132,948 | 0.07% | 135,607 | 0.07% |
| Investment adjustment | 225,000 | 0.14% | 250,000 | 0.15% | 250,000 | 0.14% | (40,000) | -0.02% |
| Hydro Investments | (621,550) | -0.40% | (300,000) | -0.18% | 225,000 | 0.12% | 1,050,000 | 0.53% |
| Tax adjustments | 125,000 | 0.08% | 125,000 | 0.07% | - | 0.00% | 25,000 | 0.01% |
| Insurance premiums | - | 0.00% | 0 | 0.00% | 410,263 | 0.22% | 130,744 | 0.07% |
| Carrville CC (contracts, utilities, etc.) | - | 0.00% | - | 0.00% | - | 0.00% | 1,032,018 | 0.52% |
| Corp. phasing | 182,524 | 0.12% | 783,000 | 0.46% | 600,000 | 0.33% | 600,000 | 0.30% |
| Subtotal | 2,833,967 | 1.80% | 3,320,699 | 1.96% | 3,371,105 | 1.83% | 6,163,144 | 3.13% |
| Total Budget Change | 117,222 | 0.07% | 1,437,486 | 0.85% | (490,161) | -0.27% | (1,763,808) | -0.90% |

It should also be noted, assessment growth (2.25%) is forecasted lower than historical levels, due to processing issues experienced at the Province's Municipal Property Assessment Corporation (MPAC). This situation continues from last year and is impacting most municipalities across the GTA. Municipalities are collectively working with MPAC to resolve the issue. It should be noted assessment growth estimates are based on MPAC reporting, which will fluctuate until their final report is released in December. If required, an update will be provided.

Additional Resource Requests (ARR's)

As previously noted Additional Resource Requests are not permitted under the base operating budget guidelines and are submitted and assessed on their respective merits. Developing the recommended list was very difficult for decision makers, who were frequently faced with the dilemma of choosing between "Maintaining Services", "City Building Initiatives" and "keeping tax rates low". The Senior Management Team's funding recommendation is a blend of all three ideals with a weighted focus on maintaining service levels:

- Community Safety - Fire operations & prevention
- Community and Library Services - Civic Centre Resource Library, Avondale (North Maple) Park, ongoing forestry, parks, facility maintenance, etc.
- Operational Requirements - Planning, Engineering, corporate support for city services, and other requests, etc.
- City Building Initiatives - asset management, public service renewal, business development, communications strategy, public engagement, Vaughan Metropolitan Centre, strategic planning initiatives, etc.

Senior Management and the Directors Working Group spent a significant amount of time reviewing, prioritizing and optimizing the requests, which resulted in a number of requests being partially funded internally (over \$2.1m), some redistributed or reprioritized within the plan. In some situations the result is not optimal, potentially compromising service levels, but necessary to minimize tax pressures on the community. In addition, there are City initiatives currently being developed for which financial implications are not certain. As these projects come on-line they will directly compete with the above resources e.g. streetscaping, office incentives, MacMillan Farm, works yards, master plan requests, etc.

The above situation further supports the need to continue planning resources over an extended horizon in order to address future opportunities and challenges. More specific details are provided in the Attachment #2. The result of the Senior Management Team's ARR funding recommendation is as follows:

| | 2014 | 2015 | 2016 | 2017 |
|----------------------------------|---------|---------|---------|---------|
| Net Taxation Change | \$4.59m | \$4.53m | \$4.36m | \$5.05m |
| Avg. Residential Tax Rate Change | 2.92% | 2.60% | 2.32% | 2.38% |
| Avg. Residential Tax Bill Change | \$36 | \$34 | \$32 | \$36 |

Combined Base Budget and Additional Resource Requests

The combined impact of the base budget and the additional resource requests is illustrated below:

| | 2014 | 2015 | 2016 | 2017 |
|----------------------------------|---------|---------|---------|---------|
| Net Taxation Change | \$7.54m | \$9.29m | \$7.24m | \$9.38m |
| Avg. Residential Tax Rate Change | 4.80% | 5.49% | 3.97% | 4.76% |
| Avg. Residential Tax Bill Change | \$58 | \$70 | \$53 | \$67 |

Note: 2015 to 2017 ARR figures incorporate cumulative levy adjustments resulting from a growing tax base.

Capital Budget and Plan Approach

In the preparation of the Capital Budget and Plan a number of issues were taken into consideration. The pressures of maintaining existing infrastructure and growth requirements were balanced against available funding, the impact on future operating budgets, policies and the staff resources to undertake and manage capital projects.

Guided by the Vaughan Vision, the Corporate Planning process and the business planning efforts, departments prepared capital project submissions for a 4 year period. Following the

initial submissions, Finance staff met with the individual departments to review projects and clarify available funding. Departments then prioritized capital projects within each funding source. For funding sources with competing department interests, primarily Capital from Taxation, the Directors Working Group and Senior Management Team were leveraged. As a result some projects were adjusted, redistributed within planned 2015-2017 years, or deferred beyond the plan. The below chart illustrates the transition of submitted capital requests into a more balanced plan.

| Capital Projects | 2014 | | 2015 | | 2016 | | 2017 | |
|----------------------|------|------|------|------|------|-------|------|-------|
| | # | \$ | # | \$ | # | \$ | # | \$ |
| Original Submission | 244 | 53.5 | 154 | 83.0 | 130 | 113.8 | 130 | 144.0 |
| Draft Capital Budget | 224 | 51.4 | 148 | 75.0 | 106 | 129.7 | 129 | 153.9 |

Guiding Policies

Over time, the City has developed a series of guiding financial policies and targets to assist in developing the Capital Budget, which generated a positive impact on the financial stability of the City of Vaughan. As illustrated below, the City is meeting or exceeding these targets.

| Estimated @ December 31st | | | | | | |
|---------------------------|-------|-------|-------|-------|-------|-----------------------------|
| Policy Ratio | 2013 | 2014 | 2015 | 2016 | 2017 | Target |
| Discretionary Reserve | 72.6% | 67.0% | 62.7% | 58.7% | 64.7% | >50% of own source revenues |
| Working Capital | 9.8% | 9.6% | 9.4% | 9.2% | 9.1% | >10% of own source revenues |
| Debt Level * | 6.2% | 6.2% | 6.4% | 6.2% | 5.3% | <10% of own source revenues |

Note

*Includes commitments for OSA and Vaughan Sports Complex.

*Ratios are affected by contribution and own source revenue forecasts

- *Discretionary reserves provide the City with financial flexibility in order to safeguard against economic downturns and finance operations internally. This ratio is a strong indicator of Vaughan's financial health. The decrease in the 2014 discretionary reserve ratio is related to a number of capital projects and reserve transfers.*
- *Working capital funds provide in-year cash flow requirements. This ratio is relatively stable over the 4 year term, but does illustrate a slight decline. This is a result of contributions being surplus based, which are not planned or forecasted, only applied once realized.*
- *The Debt Policy sets limitations on the use of debt in order to retain financial flexibility by avoiding long-term commitments and the high cost of interest. The City's policy limits debt to a maximum of 10% of total City revenue, which is significantly lower than the Province's 25% maximum. This ratio is relatively stable over the capital plan, but drops significantly in 2017 due to a large debt retirement. However, based on the plan there is pressure on debt financing to address a number of significant capital projects i.e. Black Creek, Works Yard, and City Hall Square.*

Based on the above noted financial policies, Finance staff have assessed the availability of funding and established funding lines within each funding source. It should be noted, that a long standing City practice is only capital projects with secured available funding sources are recommended, otherwise specific Council approval is required. Each annual plan is funded from a variety of sources. Illustrated below are the Capital Budget and Plan funding sources and Capital Expenses by department.

| Category | 2014 | | 2015 | | 2016 | | 2017 | |
|--------------------------|------|------|------|------|-------|------|-------|------|
| Reserves | 15.6 | 30% | 14.5 | 19% | 18.3 | 14% | 12.9 | 8% |
| Gas Tax Funding | 10.9 | 21% | 8.3 | 11% | 7.9 | 6% | 6.9 | 5% |
| Development Charges | 10.3 | 20% | 33.2 | 44% | 64.8 | 50% | 66.8 | 43% |
| Taxation | 6.5 | 13% | 6.3 | 8% | 8.0 | 6% | 7.0 | 5% |
| Debentures | 6.4 | 13% | 12.3 | 16% | 30.1 | 23% | 60.1 | 39% |
| Grants & Other Financing | 1.6 | 3% | 0.4 | 1% | 0.6 | 0% | 0.0 | 0% |
| Grand Total | 51.4 | 100% | 75.0 | 100% | 129.7 | 100% | 153.9 | 100% |

Note: Due to a few large growth projects and corporate initiatives, the Capital Plan for 2016 to 2017 includes an unfunded balance, which is further discussed in the report's capital from taxation section.

| Department | 2014 | 2015 | 2016 | 2017 |
|--|-------------------|-------------------|--------------------|--------------------|
| Engineering Services | 21,051,632 | 18,846,562 | 21,819,891 | 21,412,524 |
| Park Development | 7,955,498 | 17,347,476 | 8,853,534 | 26,937,573 |
| Libraries | 4,962,520 | 2,812,750 | 6,598,360 | 7,977,070 |
| Public Works | 3,456,650 | 3,753,625 | 20,024,557 | 47,770,859 |
| Bulding & Facilities | 3,396,108 | 5,123,997 | 34,284,634 | 20,970,800 |
| Fleet | 2,584,700 | 1,348,900 | 799,600 | 1,324,050 |
| Development Transportation Engineering | 2,450,345 | 16,716,539 | 25,626,100 | 22,488,777 |
| Park & Forestry Operations | 2,098,454 | 2,227,421 | 1,542,891 | 1,509,861 |
| Information Technology Management | 1,205,200 | 1,939,200 | 1,655,200 | 1,595,200 |
| Building Standards | 540,750 | | | |
| Development Planning | 380,000 | 250,600 | | 130,000 |
| Fire & Rescue Services | 369,100 | 3,929,950 | 8,115,100 | 901,700 |
| Real Estate | 267,800 | 267,800 | 267,800 | 267,800 |
| ByLaw & Compliance | 243,150 | 114,400 | | |
| Recreation | 203,901 | 269,400 | 125,100 | 125,100 |
| Human Resources | 113,300 | | | 103,000 |
| Economic & Business Development | 103,000 | | | |
| Access Vaughan | 50,500 | 50,500 | | |
| Environmental Sustainability | | 48,925 | | |
| Emergency Planning | | | | 197,110 |
| Finance | | | | 154,500 |
| Total Capital Budget Plan Expense | 51,432,608 | 75,048,045 | 129,712,767 | 153,865,924 |

Capital Program Operating Implications

Many of the above capital programs have associated operating implications. These costs are imbedded in City's base operating budget or recommended additional resource requests. The balances in the below table illustrate these implications. Operational requirements will typically be lower in the first year due to the construction timing involved. Debenture financing is primarily leveraged for the City's roads program. Infrastructure contributions are required to begin funding the ultimate replacement of infrastructure funded through the development community. Should the Committee recommend additional capital projects or move projects forward there could be additional tax rate implications associated.

| Capital Program Est. Operating Implications | 2014 | | | 2015 | | | 2016 | | | 2017 | | |
|--|--------------|-------------|-------------|--------------|-------------|-------------|--------------|-------------|-------------|--------------|-------------|-------------|
| | Rate Incr. | \$ (m) | Bill Incr. | Rate Incr. | \$ (m) | Bill Incr. | Rate Incr. | \$ (m) | Bill Incr. | Rate Incr. | \$ (m) | Bill Incr. |
| Operational Requirements | 0.54% | 0.85 | \$7 | 1.98% | 3.26 | \$25 | 2.13% | 3.70 | \$27 | 1.92% | 3.51 | \$25 |
| Debenture Financing | 0.37% | 0.58 | \$4 | 0.30% | 0.50 | \$4 | 0.32% | 0.56 | \$4 | 0.00% | - | \$0 |
| Infrastructure Contributions | 0.36% | 0.57 | \$4 | 0.75% | 1.23 | \$9 | 0.71% | 1.23 | \$9 | 1.71% | 3.13 | \$22 |
| *Total | 1.27% | 2.00 | \$15 | 3.03% | 4.98 | \$38 | 3.16% | 5.49 | \$40 | 3.64% | 6.64 | \$47 |

** Figures represent the estimated operating implications associated with the capital program. These operating implications are incorporated in the operating budget.*

BUDGET UPDATES

The budgeting process is constantly evolving to the needs and requirements of departments, management, Council and residents. Detailed within this section are brief highlights to be aware of:

New Information

The Draft 2014 Budget and 2015-2017 Plan is based on information at a point in time and as the budget process unfolds new information may become available through deputations, staff items or Committee/Council decisions. Adjustments will be consolidated into a final proposed budget and presented to the Community and Council at a public input session at the end of the process.

Public Service Renewal (PSR)

Early in 2013, the Mayor requested for the Senior Management Team (SMT) to engage in a process of reform, with the view of focusing on public service excellence. Beginning in April staff endeavoured to review and develop initiatives and on October 7th an update report was presented to Council identifying 23 initiatives that were well underway. Ten of those initiatives are managed internally with little financial impact, but potential for future cost avoidance. Three initiatives require investment for which ARR's have been identified and submitted. These requests are clearly identified on the recommended ARR list e.g. contract management, economic development realignment and audit coordinator. The remaining ten initiatives cannot be clearly defined at this time and will be the subject of future individual reports and financial assessments e.g. Marketing Partnership strategy, Engineering and Planning Commission realignments, Procurement to Pay Review, Corporate IT strategy, etc. In addition to the above, a culture of continuous improvement throughout the City has caught on. This is evident by the number of additional resource requests either fully or partially offset by repurposing vacant positions or budgets. This is another example of the City providing community value.

Amortization vs. Budget Contributions

The City's Draft 2014 Budget and 2015-2017 Plan is developed excluding full amortization and post employment benefits. The costs and associated tax implications of budgeting for full amortization are significant. The main reasons for the funding differences are:

1. The majority of the City's assets are funded by the development industry, leaving the City to fund renewal costs at a much later date, primarily through taxation.
2. There is a surge in future post employment benefits caused by staffing requirements to service growth, who are eligible for post retirement benefits after 5 years of service.

Ontario Regulation 284/09 – "Budget Matters – Expenses" states that municipalities may exclude from annual budgets all or a portion of expenses for amortization, post-employment benefit expenses and solid waste landfill closure and post-closure expenses, but does require Council be informed of the above action including the estimated change in the year-end accumulated surplus and estimated impact of the excluded expenses on the municipal funding requirements. It is important to note these expenses are recognized and reflected in the City's annual financial statements, but they are not fully funded through the City's budget and tax levy. A committee report is scheduled for November 18th, 2013.

Impact of Excluded Expenses/Estimated Change in Accumulated Surplus

| Funding vs. Amortization (In Millions) | Annual Budget Funding | Prior Year Amortization | Gap |
|---|----------------------------------|------------------------------------|-------------|
| City Asset Renewal | 23.1 | 44.1 | 21.1 |
| City Post Employment Benefits | 1.3 | 12.5 | 11.3 |
| Combined | 24.3 | 56.7 | 32.3 |

**Excludes Water and Waste Water (Separate Process)*

**Reporting on solid waste landfill closure and post-closure expenses is not applicable in Vaughan*

As reported in many journals and articles, the above situation is consistent for most Canadian municipalities. Due to sound financial planning, Vaughan is in a strong financial position and ahead of most municipalities. To begin to address the forecasted capital asset renewal funding gap, the City has implemented several initiatives. For example, reserve policies which limit the use of funds, policies regarding the transfer of annual operating surpluses to reserves, and the adoption of life cycle based contributions for new assets. These initiatives are positioned to address the need on a go forward basis. However, future funding will be required to address the backlog and/or prior contribution deficiencies. Recently, the City has undertaken a Corporate-wide asset management initiative to better understand the condition of the City's assets and timing of maintenance, repair and replacement requirements. This information will paint a clearer picture of the financial requirements and timing to sustain the community's infrastructure network.

Quick Facts

The following information is provided for quick reference to assist in providing the public and Council members with a context within which to assess the Draft 2014 Operating Budget and 2015-2017 Operating Plan.

Draft Budget (Base + ARRs)

| | 2013 | (Projected) | | | |
|--|-------------|--------------------|-------------|-------------|-------------|
| | | 2014 | 2015 | 2016 | 2017 |
| Average residential assessment | \$ 517,000 | \$ 551,000 | \$ 587,000 | \$ 626,000 | \$ 667,000 |
| Total taxes levied on the average assessed home *** | 4,597 | 4,695 | 4,804 | 4,896 | 5,002 |
| City of Vaughan portion (27%) | 1,228 | 1,286 | 1,357 | 1,410 | 1,477 |
| City of Vaughan tax adjustment % on total taxes | | 1.3% | 1.5% | 1.1% | 1.4% |
| Vaughan Hospital Precinct Development Levy (avg. home) | 60 | 60 | 60 | 60 | 60 |
| Reduction for qualifying seniors | 321 | 336 | 355 | 369 | 386 |
| A 1% increase in the tax rate generates | \$1.495m | \$1.57m | \$1.69m | \$1.84m | \$1.97m |
| Impact of a 1% increase on the average home | \$ 11.96 | \$ 12.17 | \$ 12.76 | \$ 13.46 | \$ 13.99 |
| Assessment growth (projected) | 2.26% | 2.25% | 2.75% | 3.00% | 3.20% |
| Draft Tax Rate Increase | | 4.80% | 5.49% | 3.97% | 4.76% |

***Increase based only on Vaughan increase

Draft 2014 Operating Budget and 2015-2017 Operating Plan Review

The City of Vaughan continues to be subjected to many factors that place pressures on the property tax rate. Inherent in the annual operating budget process are the normal pressures of inflation, growth, staffing resources, external contract costs, collective agreements, fluctuating revenues etc. which are further compounded by expanding service requirements and tax funded infrastructure renewal cost impacts experienced by a high growth municipality. This situation presents challenges to achieving a balanced budget and maintaining service levels while minimizing associated tax rate increases and achieving Council's priorities. To assist the public and Council Members with understanding the challenges facing the City, and to assess the Draft 2014 Operating Budget and 2015-2017 Operating Plan, the remainder of this section is dedicated to reviewing the following budget components:

- A. *Base budget under the guidelines*
- B. *Base budget revenue review*
- C. *Base budget expenditure review*
- D. *Additional resource requests*

Associated Attachments:

- 1: Draft Operating Revenue and Expenditure Summary*
- 2: Draft Additional Resource Request Summary*
- 5: Financial Information and Analysis*
- 6: Draft Department Information*
- Appendix A: ARR Submissions*

Following the above sections is a Capital Budget & Plan Overview by Funding Source

A. Base Budget Under the Guidelines

Based on the budget guidelines, the City's Draft 2014 Operating Budget and 2015-2017 Operating Plan and associated increases are reflected below:

| | 2014 | 2015 | 2016 | 2017 |
|----------------------------------|---------|---------|---------|---------|
| City's Expense Budget | \$246m | \$255m | \$263m | \$270m |
| Net Taxation Change | \$2.95m | \$4.76m | \$2.88m | \$4.34m |
| Avg. Residential Tax Rate Change | 1.88% | 2.89% | 1.65% | 2.38% |

The budget guidelines were designed to restrict expenditure increases and this process has been successful as demonstrated by the 1.85% average departmental annual expense increase over the four year plan. Incorporating corporate pressures raises the total average expense increase over the plan to 3.15%. Specific annual increases are illustrated in *Attachment 1- Draft Operating Revenue & Expenditure Summary*.

In general, account budgets remained at prior year budget levels with the exception of established commitments and pre-defined external pressures as defined by the approved budget guidelines. In order to check adherence to the guidelines, budget submissions were verified to ensure increases were consistent with budgetary guidelines. Through budget submission reviews and assurances from Commissioners and Directors, there is a very high level of confidence that approved guidelines were followed.

The Draft 2014 Operating Budget includes \$3.1m subsidization from the Tax Rate Stabilization Reserve and anticipates a \$2.5m surplus carried forward from 2013. The 2015-2017 Operating Plan continues with this trend, but to a slightly lesser degree. This is necessary to slowly transition to a more predictable and sustainable funding source. The above budget also includes approved user fee increases up to 2016. A report will be provided at a later date regarding any fee updates and will include fee increases for 2017. The above base budget figures **exclude all** budget changes associated with the recommended additional resource requests (ARRs). These are discussed separately in the report and will require Council approval.

Considering Factors Other Than CPI When Assessing the Budget

When assessing the Operating Budget, it is very important to put municipal cost increases into perspective. It is very common for stakeholders to gauge a municipality's performance against the Consumer's Price Index (CPI), but there are 2 inherent pitfalls with this comparison:

1. Inflation rates capture cost increases and do not incorporate non-cost related factors associated with a municipality such as growth, infrastructure repair, new services or initiatives, legislative requirements, revenue fluctuations, etc. These are in addition to CPI.
2. CPI is intended to measure the cost increases experienced by the typical Canadian household and includes retail items such as food, clothing, entertainment and other household purchases. Unlike an average Canadian household, municipal expenses are very labour, contract, and material intensive. An alternative approach would be to use a ***Municipal Price Index (MPI)*** based on applying relevant indices/indicators to the weighting of major expense categories.

| Component | Inflation Figure | Source | % of Budget | Weighted Average |
|---------------------------------------|------------------|--|-------------|------------------|
| Salaries and Benefits | 1.9% | Ministry of Labour (COV traditionally higher) | 57.1% | 1.1% |
| Labour Sub total | | | | 1.1% |
| Contracts and Materials | 5.0% | 5 yr Average Historical Increase | 14.8% | 0.7% |
| Utilities and Fuel | 1.5% | Stat's Can. Aug./13 - Energy CPI | 3.8% | 0.1% |
| All Other | 1.1% | Core Inflation - Sept. 2013 | 20.0% | 0.2% |
| Other Sub total | | | | 1.0% |
| Capital Funding | 0.8% | Construction Price Index | 2.6% | 0.0% |
| Insurance | 11.0% | AMO - 2011 white paper | 1.7% | 0.2% |
| Corporate Sub total | | | | 0.2% |
| Combined Municipal Price Index | | | | 2.3% |

The City's base budget expenditures are increasing over the 4 year period on average by 3.15%. Although comparable to the MPI, embedded in these figures are non-price related increases associated with contract/utility growth, increases in infrastructure funding, and full-year implication of prior budgets. Removing these items from the presented overall expenditure would yield an estimated average increase over the four year plan of 2.06%. The base budget average City expenditure increases over the plan are below the municipal price index range signalling Vaughan is managing within industry trends.

Major Base Budget & Tax Rate Change

On average approximately 60% of the City's expense increase is attributable to changes to support the City's workforce, including estimates for collective agreement negotiations and management by-laws. An additional 10% to 30% of the increase is related to external service contracts, insurance and utilities (e.g. increases in snow removal, waste management, electricity, insurance premiums, etc.). These services are generally contracted, competitively tendered and awarded to the lowest bidder. It should be noted that contracts can span multiple years resulting in price increase spikes when renewed. The remaining portion is largely a result of the City's growing capital program, infrastructure requirements, and corporate accounts.

To assist the Committee in assessing the Draft Operating Budget and Plan resulting from the budget guidelines, the following summary is provided below:

Budget & Tax Rate Change

| | 2014 | | 2015 | | 2016 | | 2017 | |
|------------------------------------|------------------|--------------|------------------|--------------|------------------|--------------|------------------|--------------|
| General Operational Impacts | | | | | | | | |
| Benefits & Other adj | 876,056 | 0.56% | 830,839 | 0.49% | 758,528 | 0.41% | 661,489 | 0.34% |
| Progression/Job Eval/Adj | 817,468 | 0.52% | 871,852 | 0.52% | 808,163 | 0.44% | 308,140 | 0.16% |
| Eco adj (Union/Mgmt/Fire) | 2,153,423 | 1.37% | 2,400,145 | 1.42% | 70,069 | 0.04% | 26,462 | 0.01% |
| Station 7-5 FY Impact | 671,519 | 0.43% | - | 0.00% | - | 0.00% | - | 0.00% |
| FT Contract reductions | (554,633) | -0.35% | (75,232) | -0.04% | 9,445 | 0.01% | (216,401) | -0.11% |
| Fire Overtime | 211,167 | 0.13% | 150,000 | 0.09% | 100,000 | 0.05% | 100,000 | 0.05% |
| Workforce subtotal | 4,175,000 | 2.66% | 4,177,604 | 2.47% | 1,746,205 | 0.95% | 879,690 | 0.45% |
| Contingency | 1,235,157 | 0.79% | 1,724,435 | 1.02% | 2,974,862 | 1.62% | 3,086,240 | 1.57% |
| Subtotal | 5,410,157 | 3.45% | 5,902,039 | 3.49% | 4,721,067 | 2.57% | 3,965,930 | 2.01% |
| Contracts | 450,506 | 0.29% | 744,495 | 0.44% | 982,008 | 0.53% | 1,009,514 | 0.51% |
| Insurance | - | 0.00% | - | 0.00% | 410,263 | 0.22% | 130,744 | 0.07% |
| Utilities | 301,868 | 0.19% | 309,140 | 0.18% | 328,356 | 0.18% | 347,727 | 0.18% |
| Carrville Community Centre | - | 0.00% | - | 0.00% | - | 0.00% | 1,032,018 | 0.52% |
| Subtotal | 752,374 | 0.48% | 1,053,635 | 0.62% | 1,720,627 | 0.94% | 2,520,003 | 1.28% |
| LTD net | (121,033) | -0.08% | 1,254,634 | 0.74% | (177,579) | -0.10% | (2,500,000) | -1.27% |
| Reserve Contributions | 569,709 | 0.36% | 1,227,723 | 0.73% | 1,230,473 | 0.67% | 3,129,775 | 1.59% |
| Capital from Taxation | 127,785 | 0.08% | 130,342 | 0.08% | 132,948 | 0.07% | 135,607 | 0.07% |
| Subtotal | 576,461 | 0.37% | 2,612,699 | 1.55% | 1,185,842 | 0.65% | 765,382 | 0.39% |
| Tax Adjustments | 125,000 | 0.08% | 125,000 | 0.07% | - | 0.00% | - | 0.00% |
| Election (reserve offset) | 755,160 | 0.48% | (754,396) | -0.45% | 478 | 0.00% | 478 | 0.00% |
| York Region Transit | 147,000 | 0.09% | 32,458 | 0.02% | 33,414 | 0.02% | 34,402 | 0.02% |
| Other | 62,648 | 0.04% | (736) | 0.00% | (55,255) | -0.03% | (61,726) | -0.03% |
| Expense Change | 7,828,800 | 4.99% | 8,970,699 | 5.31% | 7,606,173 | 4.14% | 7,224,469 | 3.67% |

The above changes in the City's expenditures are partially offset by limited revenue streams, primarily user fees, reserve funding, assessment growth and other sources. Any shortfall between City revenues and expenses are funded through taxation increases. Summarized below are the major changes in revenue streams and associated net change on taxation.

Budget & Tax Rate Change

| | 2014 | | 2015 | | 2016 | | 2017 | |
|---------------------------------|--------------------|---------------|------------------|---------------|------------------|---------------|--------------------|---------------|
| Decrease in Revenues | | | | | | | | |
| Supplemental | (1,782,683) | -1.14% | (300,000) | -0.18% | - | 0.00% | - | 0.00% |
| Debtenture Payment Reserve | (700,000) | -0.45% | 600,000 | 0.35% | (600,000) | -0.33% | (2,500,000) | -1.27% |
| Building Standards User Fees | (265,072) | -0.17% | 281,500 | 0.17% | 350,530 | 0.19% | 153,624 | 0.08% |
| Investment Income | (225,000) | -0.14% | (250,000) | -0.15% | (250,000) | -0.14% | 40,000 | 0.02% |
| DC Growth Projects | (195,850) | -0.12% | - | 0.00% | - | 0.00% | - | 0.00% |
| Hydro Investment Income | (153,450) | -0.10% | - | 0.00% | - | 0.00% | - | 0.00% |
| Fleet Management Reserve | (121,374) | -0.08% | - | 0.00% | - | 0.00% | - | 0.00% |
| Sub total | (3,443,429) | -2.19% | 331,500 | 0.20% | (499,470) | -0.27% | (2,306,376) | -1.17% |
| Increases in Revenues | | | | | | | | |
| Hydro Dividends | 775,000 | 0.49% | 300,000 | 0.18% | (225,000) | -0.12% | (1,050,000) | -0.53% |
| Election Reserve | 755,160 | 0.48% | (754,396) | -0.45% | 478 | 0.00% | 478 | 0.00% |
| Recreation (excl YRT) | 571,267 | 0.36% | 314,088 | 0.19% | 323,220 | 0.18% | 959,936 | 0.49% |
| BS Continuity reserve | 666,087 | 0.42% | (123,000) | -0.07% | (69,000) | -0.04% | (12,000) | -0.01% |
| Development Planning User Fees | 639,144 | 0.41% | 129,181 | 0.08% | 173,038 | 0.09% | 140,625 | 0.07% |
| Engineering Reserve | 547,606 | 0.35% | 52,000 | 0.03% | 197,000 | 0.11% | (31,000) | -0.02% |
| User Fees & Service Charges | 439,236 | 0.28% | 56,681 | 0.03% | 216,448 | 0.12% | 55,628 | 0.03% |
| Fines & Penalties | 200,000 | 0.13% | - | 0.00% | - | 0.00% | - | 0.00% |
| York Region Transit | 150,000 | 0.10% | 33,120 | 0.02% | 34,096 | 0.02% | 35,104 | 0.02% |
| Tax Rate Stabilization Reserve | 150,000 | 0.10% | (400,000) | -0.24% | (400,000) | -0.22% | (400,000) | -0.20% |
| Sub total | 4,893,500 | 3.12% | (392,326) | -0.23% | 250,280 | 0.14% | (301,229) | -0.15% |
| Sub-total Revenue Change | 1,450,071 | 0.92% | (60,826) | -0.04% | (249,190) | -0.14% | (2,607,605) | -1.32% |
| Assessment growth | 3,455,005 | 2.20% | 4,399,001 | 2.60% | 5,063,573 | 2.76% | 5,659,709 | 2.87% |
| Other | (27,465) | -0.02% | (125,660) | -0.07% | (89,153) | -0.05% | (166,972) | -0.08% |
| Total Revenue Change | 4,877,611 | 3.11% | 4,212,515 | 2.49% | 4,725,230 | 2.57% | 2,885,132 | 1.46% |
| Net Funding Requirement | 2,951,189 | 1.88% | 4,758,184 | 2.81% | 2,880,943 | 1.57% | 4,339,337 | 2.20% |
| 1% tax increase | 1,570,108 | | 1,690,784 | | 1,837,157 | | 1,970,696 | |

B. Base Budget Revenue Review

| | 2014 | | 2015 | | 2016 | | 2017 | |
|----------------------|---------------|--------------|---------------|-----------|---------------|--------------|---------------|----------------|
| | Budget | Change | Budget | Change | Budget | Change | Budget | Change |
| Base Budget Revenues | \$ 83,737,995 | \$ 1,422,606 | \$ 83,751,555 | \$ 13,560 | \$ 83,603,211 | \$ (148,344) | \$ 81,021,987 | \$ (2,581,224) |

The above figures exclude any impact associated with assessment growth. Further information regarding specific revenue adjustments are provided below:

Supplemental Taxation

| | 2014 | | 2015 | | 2016 | | 2017 | |
|---------------|--------------|----------------|--------------|--------------|--------------|--------|--------------|--------|
| | Budget | Change | Budget | Change | Budget | Change | Budget | Change |
| Supplementals | \$ 3,500,000 | \$ (1,782,683) | \$ 3,200,000 | \$ (300,000) | \$ 3,200,000 | \$ - | \$ 3,200,000 | \$ - |

Supplemental taxation is generated from additional assessment forwarded to the City from Municipal Property Assessment Corporation (MPAC) over the course of the year and is primarily a result of new construction recorded after the final roll. Last year, MPAC's focus on reassessment activities resulted in lower assessment growth figures across the GTA. The City mitigated this impact by adjusting supplemental taxation in anticipation of MPAC catching up with the true assessment figure through supplemental taxation and future increased assessment growth. As reflected in 2014, this approach is phased down. Unfortunately, assessment growth estimates continue to be low and are not fully offsetting this reduction. Supplemental taxation is typically received in November/December and depending on those results it may be possible to further extend the phase down. Committee/Council is cautioned of the risk associated with this action as the City is dependant on MPAC's processing performance.

Funding from Reserves:

| | 2014 | | 2015 | | 2016 | | 2017 | |
|-----------------------|---------------|--------------|---------------|--------------|---------------|--------------|---------------|----------------|
| | Budget | Change | Budget | Change | Budget | Change | Budget | Change |
| Funding from Reserves | \$ 20,482,791 | \$ 1,105,629 | \$ 19,905,395 | \$ (577,396) | \$ 19,131,873 | \$ (773,522) | \$ 16,211,351 | \$ (2,920,522) |

2014 increase of \$1.1M:

Increases

- The Election reserve draw increased by \$755K to cover the additional costs of the 2014 election plus the additional tabulator costs. There is no impact on the budget as there is an associated increase in expenses.
- There is also a \$666K increase in the Building Standards reserve, to neutralize the Building Standards full costing gap, as per policy.
- Engineering reserve increased by \$548K to reflect associated expense increases.

Decreases

- Debenture payment reserve withdrawals decreased by \$700K, these transfers are tied to debenture payments and are intended to smooth out timing spikes. The net increase in debenture requirements is approximately \$578K.
- Fleet management reserve funding final year phase out, \$121K.
- The Water & Wastewater recovery decreased by \$107K to reflect activities between the City and Water/Waste Water services. This was due to some expense items being moved permanently to the Water & Wastewater budget.

Changes from 2015 to 2017:

- The largest component of future budget decreases are related to additional funding from the debenture reserve to smooth increases in debenture payments. Budget withdrawals are planned to peak in 2015 then decline as debentures stabilize. The overall net impact on the budget is an increase of \$498K in 2015 followed by decreases of \$562K in 2016, and \$0M in 2017.
- An election is scheduled for 2014; as a result associated expenses are planned which are neutralized by corresponding reserve withdrawal increase of \$755K in 2014. In 2015, the withdrawal is removed. It is anticipated, that a report on the election process will be coming forward later in the budget process.
- From 2015-17, there is a planned annual decrease of \$400K in funding from Tax Rate Stabilization reserve. This is necessary to slowly transition to a more predictable and sustainable funding source.
- Budget changes in Engineering, Building Standards and Water/WasteWater recoveries services are a result of activity, departmental cost changes and anticipated growth trends. The total adjustments amounted to a decrease of \$47K in 2015, increase of \$205K in 2016 and decrease of \$40K in 2017.

User Fees / Service Charges

| | 2014 | | 2015 | | 2016 | | 2017 | |
|-------------------------|---------------|--------------|---------------|------------|---------------|--------------|---------------|--------------|
| | Budget | Change | Budget | Change | Budget | Change | Budget | Change |
| Fees/Charges/Recoveries | \$ 38,884,541 | \$ 1,534,575 | \$ 39,699,111 | \$ 814,570 | \$ 40,796,443 | \$ 1,097,332 | \$ 42,141,360 | \$ 1,344,917 |

Major Budget Adjustments

- The largest component of the budget increases are in the Recreation Department due to the climbing demand for services, general price increases and York Region transit ticket sales. It should be noted that these increases are largely offset by similar expenditure value increases. Revenue increases related to recreation are \$721K for 2014, \$347K in 2015, \$357K in 2016 and \$995K in 2017. The 2017 increase is larger due to the planned addition of the planned Carrville Community Centre.
- The second largest component of the budget increases are related to an anticipated increase in planning activity. The majority of the 2014 increase is related to site plan agreements, which have been adjusted to better reflect past performance. In addition, development activity is anticipated within the Vaughan Metropolitan Centre, Carrville, Concord and Thornhill development areas. Based on the above, planning revenues are anticipated to increase \$639K for 2014, \$129K in 2015, \$173K in 2016 and \$140K in 2017.
- The remainder of the increases were in Clerks - Licensing, Committee of Adjustment, Public Works, Parks and Forestry Operations etc.
- Building Standards had a decrease in budgeted revenues due to fewer applications received in 2012 and 2013. The revenues are expected to trend upwards in the later years as building standards permits catch up with development planning applications that have already been processed.

User fee Increases Included in the Above

The guidelines include a requirement for all user fees and service charges to be increased in relation to department cost increases and, at minimum, by the rate of inflation. As part of last year's process, a change was made to coordinate and consolidate the planning of these by-laws for review, update and budget approval under one common process. Benefits of this action resulted in improved transparency, updating by-laws that were missed in prior processes, and business continuity through a multi-year fee structure. Although the impacts are incorporated into the draft budget, a later report on user fee adjustments and any new fees will be presented annually for Council review, deliberation and approval.

The combined impact associated with approved fee by-law price increases, adjustments, any new fees and associated volume increases are as follows:

| By-Law | Dept/Desc | 2013 | | | | 2014 | | | | 2015 | | | | 2016 | | | | 2017 | | | |
|----------|--|------------------|--|------------------|----------------|-------------|--|------------------|----------------|-------------|--|------------------|----------------|-------------|--|------------------|----------------|-------------|--|----------|---|
| | | Budget | | Variance | | Budget | | Variance | | Budget | | Variance | | Budget | | Variance | | Budget | | Variance | |
| | | | | \$ | % | | | \$ | % | | | \$ | % | | | \$ | % | | | \$ | % |
| 13-2012 | Multiple Departments | 3,243,642 | | 3,413,377 | 169,735 | 5.2% | | 3,555,671 | 142,294 | 4.0% | | 3,682,765 | 127,094 | 3.5% | | 3,743,670 | 60,905 | 1.6% | | | |
| 48-2011 | Development Planning | 3,413,025 | | 4,052,170 | 639,145 | 18.7% | | 4,181,351 | 129,181 | 3.1% | | 4,354,389 | 173,038 | 4.0% | | 4,495,014 | 140,625 | 3.1% | | | |
| 2-2010 | Enforcement/Animal Licens.(Consolidated with By-Law 13-2012) | 45,600 | | - | (45,600) | -100.0% | | - | - | 0.0% | | - | - | 0.0% | | - | - | 0.0% | | | |
| 177-2011 | Clerks/Licensing | 981,868 | | 1,039,116 | 57,248 | 5.8% | | 1,096,292 | 57,176 | 5.2% | | 1,157,028 | 60,736 | 5.2% | | 1,173,199 | 16,171 | 1.4% | | | |
| 370-2004 | Clerks/Perm. Spec. Events | 15,715 | | 9,443 | (6,272) | -39.9% | | 9,652 | 209 | 2.2% | | 9,867 | 215 | 2.2% | | 10,013 | 146 | 1.5% | | | |
| 371-2004 | Clerks/Perm. Filming Events | 5,120 | | 8,646 | 3,526 | 68.9% | | 8,844 | 198 | 2.2% | | 9,042 | 198 | 2.2% | | 9,174 | 132 | 1.4% | | | |
| 372-2004 | Clerks/Perm. Newspaper boxes | 5,355 | | 3,796 | (1,559) | -29.1% | | 3,869 | 73 | 1.9% | | 3,942 | 73 | 1.9% | | 4,015 | 73 | 1.8% | | | |
| | | 7,710,325 | | 8,526,548 | 816,223 | 9.6% | | 8,855,679 | 329,131 | 3.7% | | 9,217,033 | 361,354 | 3.9% | | 9,435,085 | 218,052 | 2.3% | | | |

User Fee Cost Recovery Philosophy and Targets

It is important to recognize that there is an ongoing balance between funding through a fee for specific user based services versus funding City services through the general tax rate. To the extent that there is a user fee, that fee should be adjusted annually to reflect changes in the cost of delivering the service; otherwise, by default, there would be a requirement to fund cost increases through the property tax rate.

Approximately 90% of the City's user fees are generated by the following 5 areas:

- Recreation
- Building Standards
- Planning and Committee of Adjustment (COA)
- By-law & Compliance
- Licensing

As a result, the majority of the above departments have conducted various fee studies. Some studies resulted from legislative requirements and others were staff-initiated in-depth studies, resulting in the development of cost recovery policies, principals and targets endorsed by Council. In addition, various benchmarking comparisons have been performed by departments and external consultants indicating Vaughan's recovery targets are on-par or better than neighbouring municipalities. Detailed below is a summary of department and estimated full cost recovery ratios for these areas:

2014-17 Final Budget - Department Recovery Analysis

| 2014 Department Budgeted Recovery (Figures in Thousands) | Recreation | Licensing | By-Law & Compliance | Animal Services | Planning | COA | Building Standards (OBC) | Building Standards (Non-OBC) |
|---|--------------------------|--------------------------|------------------------|--------------------|--------------------------|--------------------------|--------------------------------|------------------------------------|
| Revenues | \$ 18,870 | \$ 1,236 | \$ 1,901 | \$ 493 | \$ 4,169 | \$ 507 | ** \$ 9,862 | \$ 450 |
| Expenditures | 19,851 | 572 | 4,211 | 1,145 | 3,176 | 580 | 5,757 | 542 |
| Subsidy/(Surplus) | 981 | (664) | 2,310 | 652 | (993) | 72 | (4,105) | 93 |
| 2014 Dept Budget Recovery Ratio | 95% | 216% | 45% | 43% | 131% | 88% | 171% | 83% |
| 2015 Dept Budget Recovery Ratio | 96% | 226% | 45% | 44% | 135% | 93% | 172% | 89% |
| 2016 Dept Budget Recovery Ratio | 98% | 239% | 45% | 44% | 139% | 99% | 174% | 97% |
| 2017 Dept Budget Recovery Ratio | 99% | 241% | 44% | 45% | 149% | 98% | 176% | 97% |
| Memo: 2013 Dept. Budget Recovery Ratio | 94% | 176% | 44% | | 113% | 82% | 169% | 76% |
| Full Cost Estimate (ABC Model) | ** \$ 41,448 | \$ 1,477 | \$ 4,209 | \$ 1,733 | \$ 5,547 | \$ 1,190 | \$ 9,862 | 1,369 |
| Subsidy/(Surplus) | 22,578 | 242 | 2,308 | 1,239 | 1,378 | 683 | (0) | 919 |
| 2014 Full Cost Recovery Ratio | 46% | *** 84% | 45% | 28% | 75% | 43% | 100% | 33% |
| 2015 Full Cost Budget Recovery Ratio | 45% | 87% | 44% | 31% | 75% | 45% | 100% | 35% |
| 2016 Full Cost Budget Recovery Ratio | 46% | 91% | 43% | 31% | 75% | 47% | 100% | 38% |
| 2017 Full Cost Budget Recovery Ratio | 45% | 91% | 42% | 31% | 75% | 47% | 100% | 38% |
| Memo: 2013 Full Cost Budget Recovery Ratio | 44% | 70% | 45% | | 60% | 40% | 100% | 27% |
| Policy Recovery Goal | 95% Dept. Cost | 100% Full Cost | | | 100% Full Cost | 100% Full Cost | 100% Full Cost | |

* Building Standards revenues include a draw from Building Standards Continuity Reserve of \$2.6M in 2014, \$2.5M in 2015&16, and \$2.4M in 2017.

** Recreation Building & Facility costs approximately \$17.0M in 2014, \$17.2 in 2015, \$17.3 in 2016 and \$16.2M in 2017.

*** Licensing full cost recovery illustrated is lower than 100% due a portion of the department being devoted to risk management and fee restrictions applied to certain licensing activities (e.g. lottery, livestock).

Overall most areas are recovering more than 80% of their department budgets and projected recovery targets remain stable. It should be noted that most labour agreements expired in 2013 and costs associated with agreement renewals are not incorporated in the above department expenses making planned recovery targets mildly overstated. As illustrated above, a few areas are “below policy recovery goals”, but moving towards their target. Achieving these goals would increase revenue by approximately \$4.2M. Resetting all fees to full cost recovery could potentially generate \$29M in additional revenues. Although moving in this direction appears attractive, caution is advised when setting fees and recovery targets as there is a need to balance price increases with service demand, process compliance and local competition.

Illustrated below are brief comments related to each of the above sections.

- Building Standards continues to maintain a 100% building code full cost recovery target for OBC revenues, with a draw from the Building Standards Service Continuity Reserve in anticipation of lower volumes created by the delayed economic recovery.
- Licensing also continues to achieve their target of full cost recovery for business licensing. The department's full cost recovery is lower than 100% due to a portion of the department being devoted to risk management and some licensing fee restrictions.
- Recreation is planning to recover 95% of their departmental costs. Presented targets are mildly optimistic as labour agreement renewals are not included and could reduce the planned recovery to a figure slightly below their policy target of 95%.
- By-Law & Compliance is planning to recover 44% of their departmental costs. It should be noted that a recovery policy is not in place for By-Law & Compliance, as this service is driven by compliance. Animal Services is planning to recover 43% of their departmental costs and 28% of their full cost in 2014. There currently is no recovery policy in place for Animal Services.
- Planning full cost recovery has increased from 60% to 75% recovery, moving closer to target.
- COA recovery targets are increasing slightly from 43% in 2014 to 47% in 2017.

Corporate Revenues

| | 2014 | | | 2015 | | | 2016 | | | 2017 | | |
|--------------------|---------------|------------|--|---------------|-----------|--|---------------|--------------|--|---------------|----------------|--|
| | Budget | Change | | Budget | Change | | Budget | Change | | Budget | Change | |
| Corporate Revenues | \$ 18,225,463 | \$ 565,085 | | \$ 18,301,849 | \$ 76,386 | | \$ 17,829,695 | \$ (472,154) | | \$ 16,824,076 | \$ (1,005,619) | |

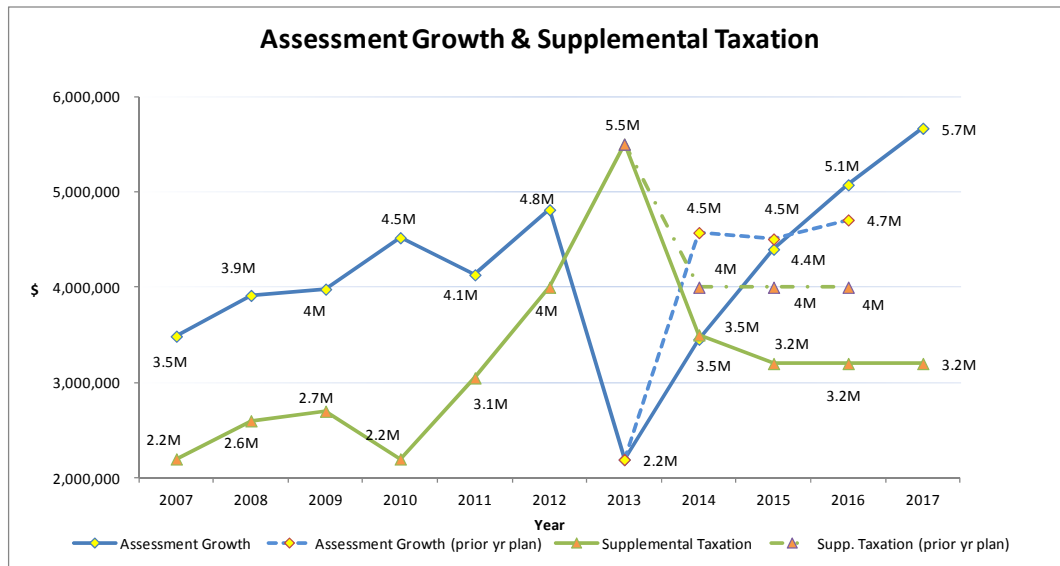
Major Budget Adjustments

- PowerStream Dividends – A revised forecast was recently provided indicating anticipated dividend increases in 2014 of \$775K, 2015 of \$300K. However, there is a forecasted decrease in dividend revenue of \$225K in 2016 and a further decrease of \$1.05M in 2017. This reduction is largely a result of PowerStream's regulatory environment and methodology for calculating their return on capital. The 2016-2017 projections are anticipated to improve with future updates. It should be noted that these figures are subject to change and do not incorporate future dividends resulting from additional equity investment.
- PowerStream Investment Income – The PowerStream Promissory Note interest deferral was renewed in October 2013 at the rate prescribed by the Ontario Energy Board. This action reduced annual interest by \$153k.
- Investment Income – As discussed in previous budget submissions, there is a need to change the methodology used to allocate investment income between the operating budget and reserve accounts. As a result, investment income allocated to the operating budget is phased down by \$225K in 2014 and \$250K in both 2015 and 2016. There is a slight increase of \$40K in 2017. Investment income is also challenged by low interest rates, which are replacing maturing higher yield investments.
- Fines and Penalties – The corporate fines and penalty budget increased by \$200K in 2014 to better reflect actual historical trends. This budget is expected to stabilize through 2017.
- The remaining budget differences consist of relatively minor budgets and changes.

| | 2014 Variance | % Change | Tax Rate Impact | 2015 Variance | % Change | Tax Rate Impact | 2016 Variance | % Change | Tax Rate Impact | 2017 Variance | % Change | Tax Rate Impact |
|-----------------------------|------------------|-------------|--------------------|------------------|-------------|--------------------|------------------|-------------|--------------------|------------------|-------------|--------------------|
| Fines And Penalties | 200,000 | 4.1% | 0.1% | 0 | 0.0% | 0.0% | 0 | 0.0% | 0.0% | 0 | 0.0% | 0.0% |
| Tax Certificates And Docume | 5,035 | 1.0% | 0.0% | 24,841 | 4.9% | 0.0% | 1,256 | 0.2% | 0.0% | 4,381 | 0.8% | 0.0% |
| Investment Income | (225,000) | -8.2% | -0.1% | (250,000) | -9.9% | -0.1% | (250,000) | -11.0% | -0.1% | 40,000 | 2.0% | 0.0% |
| Hydro Investment Income | (153,450) | -3.2% | -0.1% | 0 | 0.0% | 0.0% | 0 | 0.0% | 0.0% | 0 | 0.0% | 0.0% |
| Hydro Dividends | 775,000 | 17.5% | 0.5% | 300,000 | -5.8% | 0.2% | (225,000) | -4.1% | -0.1% | (1,050,000) | -19.9% | -0.5% |
| Miscellaneous Revenue | 0 | 0.0% | 0.0% | 0 | 0.0% | 0.0% | 0 | 0.0% | 0.0% | 0 | 0.0% | 0.0% |
| Purchasing | 0 | 0.0% | 0.0% | 0 | 0.0% | 0.0% | 0 | 0.0% | 0.0% | 0 | 0.0% | 0.0% |
| Cashiering Services | 1,500 | 3.0% | 0.0% | 1,545 | 3.0% | 0.0% | 1,590 | 3.0% | 0.0% | 0 | 0.0% | 0.0% |
| Capital Admin. Revenue | (38,000) | -76.0% | 0.0% | 0 | 0.0% | 0.0% | 0 | 0.0% | 0.0% | 0 | 0.0% | 0.0% |
| TOTAL CORPORATE REVENUE | 565,085 | 3.2% | 0.4% | 76,386 | 0.4% | 0.0% | (472,154) | -2.6% | -0.3% | (1,005,619) | -5.6% | -0.5% |

Assessment Growth

2014 assessment growth is lower than anticipated, due to the Municipal Property Assessment Corporation's (MPAC) processing issues. This is a trend that started in 2013 and impacted assessment growth figures across the GTA. Staff are working with MPAC and other municipalities to resolve the issue. Last year the City mitigated the situation by adjusting supplemental taxation, assuming traditional MPAC assessment growth figures would return in following years. However, last year's plan has changed bringing lower than planned assessment growth and supplemental taxation. Below is an illustration of the above situation.



Supplemental and assessment taxation revenue, although not specifically allocated, help offset the increasing service costs associated with community growth. To illustrate this point, each year City additions are made to:

- Roads
- Sidewalks
- Waste/recycling stops
- Streetlights
- Parkland
- Trails
- Libraries
- Fire operations, etc.

All the above additions require funds to operate and maintain service levels. Included in the Draft 2014-2017 Plan are estimates for staffing, contracts, utilities and associated renewal costs supporting growth. Below are a few items that are indirectly funded through assessment growth.

- Contract and utility volume increases - Ranges between \$750k - \$2.5M, averaging \$1.5M per year over the next 4 years
- Infrastructure renewal - As a City grows infrastructure is added, which is initially funded by the development industry, with replacement costs borne by the City at a later date. Additional funding associated with these costs fluctuates based on new asset timing, but averages \$2.1M per year over the next 4 years.
- Additional Resource Requests - typically \$2M are approved each year for staffing and other costs to service growth i.e. Fire, Community Centers, Parks, etc.
- As illustrated above, the average costs associated with growth, approximately \$5.6M/year, total of above three points, are higher than the forecasted average assessment growth, averaging \$4.5M per year over the plan.

C. Base Budget Expenditure Review

As illustrated in the Revenue and Expense Summary in Attachment #1, the City's expense budget changed as follows:

| | 2014 | | 2015 | | 2016 | | 2017 | |
|--------------------------|----------------|--------------|----------------|--------------|----------------|--------------|----------------|--------------|
| | Budget | Change | Budget | Change | Budget | Change | Budget | Change |
| Base Budget Expenditures | \$ 246,199,978 | \$ 7,828,800 | \$ 255,170,677 | \$ 8,970,699 | \$ 262,776,850 | \$ 7,606,173 | \$ 270,001,319 | \$ 7,224,469 |

Departmental Expenditures

| | 2014 | | 2015 | | 2016 | | 2017 | |
|-------------------------|----------------|--------------|----------------|--------------|----------------|--------------|----------------|--------------|
| | Budget | Change | Budget | Change | Budget | Change | Budget | Change |
| Department Expenditures | \$ 213,760,513 | \$ 4,515,163 | \$ 218,997,239 | \$ 5,236,726 | \$ 222,394,048 | \$ 3,396,809 | \$ 225,606,987 | \$ 3,212,939 |

2014 increase of \$4.5M including the \$262K Library Board increase:

This represents an increase of 2.2% over the 2013 departmental budget, and is largely due to the following items:

- Of the total departmental budget increase, \$4.1M is related to changes in support of the City's workforce consisting of the following:
 - \$2.6M relates to experience progressions, economic adjustments per established agreements, job-evaluations, staff and market adjustments etc.
 - There is a \$876K increase in benefits due to additional complement, economic adjustments, and benefit rate increases caused by increasing OMERS contributions and EI/ CPP thresholds.
 - The full year impact of the Station 7-5 engine first cohort, which started in October of 2013. This increase amounted to \$675K. The second cohort is requested in this year's budget. The full cost associated with staffing an engine is approximately \$2M.
 - It should be noted, one collective labour agreement is under negotiation and the management/non-union by-law is under review. Financial impacts are undetermined and not incorporated in this section. A provision is budgeted for corporately.
- \$451K relates to pressures from contracted services and materials and supplies. These increases are the result of growth demands and industry price obligations. Overall, contract service lines increased by 1.5% and relate to winter control, ITM services, waste management etc.
- A \$411K increase in utilities is due to rising prices as permitted in the approved budget guidelines. This balance includes volume related increase for fuel.
- A \$147K increase in YRT ticket purchases to match historical trends. There is an associated revenue increase to incorporate the City's commissions.
- The remaining increases are minor and in various other accounts.

Changes from 2015 to 2017

The City's Workforce: The increases in the department budgets continue to be related to the City's workforce. Pressures associated with benefits, progressions, job-evaluations, etc. continue into 2017, but at reduced amount due to the achievement of maximum level experience progressions and the exclusion labour agreement implications (e.g. two collective agreements expire in 2016). Post agreement labour estimates are planned for corporately along with other uncertain events.

Contracts: The second largest component of the 2015-2017 department expenditure increases is related to contract services, \$744K in 2015 and \$982K in 2016. For 2017, there is an increase of \$1.3M including \$279K in maintenance contracts for Carrville Community Centre. These increases are typically the result of increasing demands for services due to growth and industry price obligations. Overall contract service lines increased by 2.3% in 2015, 2.6% in 2016 and 2.3% in 2017 mainly relating to waste management, winter control, maintenance contracts, ITM services, etc.

Utilities: The third largest component of the 2015-2017 department expenditure increases is related to utilities, \$309K in 2015 and \$328K in 2016. For 2017, there is an increase of \$719K including \$371K for Carrville Community Centre. Overall utility increased by 3.7% in 2015, 3.8% in 2016 and 8% in 2017. These increases are typically the result of increasing volumes and industry price expectations as permitted in the guidelines.

The remaining balance consists of relatively minor increases in multiple accounts.

Explanations for Department Budget Changes in excess of \$100K are provided in Attachment 5 – Budget Analysis & Other Information.

Reserve Contributions and Corporate Expenditures

Reserve contributions and corporate expenditures contributed to the remaining City expenditures, which required the following adjustments:

| | 2014 | % | Tax Rate | 2015 | % | Tax Rate | 2016 | % | Tax Rate | 2017 | % | Tax Rate |
|-------------------------------------|------------------|---------|-------------|------------------|---------|-------------|------------------|--------|-------------|------------------|--------|-------------|
| | Variance | Change | Impact | Variance | Change | Impact | Variance | Change | Impact | Variance | Change | Impact |
| Contingency | 1,770,627 | 76.2% | 1.1% | 1,716,724 | 41.9% | 1.0% | 2,974,862 | 51.2% | 1.6% | 3,236,240 | 36.8% | 1.6% |
| Long Term Debt | (121,033) | -0.9% | -0.1% | 1,254,634 | 8.9% | 0.7% | (177,579) | -1.2% | -0.1% | (2,500,000) | -16.5% | -1.3% |
| Reserve Contributions | 569,709 | 8.2% | 0.4% | 1,286,668 | 17.2% | 0.8% | 1,230,473 | 14.0% | 0.7% | 3,129,775 | 31.1% | 1.6% |
| -Parks Infrastructure | (152,070) | -25.3% | -0.1% | 1,002,300 | 222.9% | 0.6% | 344,706 | 23.7% | 0.2% | 1,179,069 | 65.6% | 0.6% |
| -Bldg & Facilities | 335,165 | 14.6% | 0.2% | 152,597 | 5.8% | 0.1% | 711,852 | 25.6% | 0.4% | 1,706,457 | 48.8% | 0.9% |
| -Fire & Rescue | (35,384) | -2.7% | 0.0% | 56,458 | 4.4% | 0.0% | 157,217 | 11.7% | 0.1% | 37,059 | 2.5% | 0.0% |
| -Additional Vehicle | 205,195 | 112.6% | 0.1% | 3,718 | 1.0% | 0.0% | 3,793 | 1.0% | 0.0% | 3,869 | 1.0% | 0.0% |
| -Other Reserve Contrib. | 216,803 | | | 71,595 | | | 12,905 | | | 203,321 | | |
| Capital from Taxation | 127,785 | 2.0% | 0.1% | 130,342 | 2.0% | 0.1% | 132,948 | 2.0% | 0.1% | 135,607 | 2.0% | 0.1% |
| Corporate Expenditures | 966,549 | -147.7% | 0.6% | (654,395) | -209.7% | -0.4% | (10,293) | 3.0% | 0.0% | (49,045) | 13.9% | 0.0% |
| -Tax Adjustments | 125,000 | 6.2% | 0.1% | 125,000 | 5.8% | 0.1% | 0 | 0.0% | 0.0% | 25,000 | 1.1% | 0.0% |
| -Election | 755,160 | 280.1% | 0.5% | (754,396) | -73.6% | -0.4% | 478 | 0.2% | 0.0% | 478 | 0.2% | 0.0% |
| -Joint Service Agreement | 23,090 | 5.1% | 0.0% | 14,200 | 3.0% | 0.0% | 14,629 | 3.0% | 0.0% | 15,078 | 3.0% | 0.0% |
| -Anticipated Labour Saving | (1) | 0.0% | 0.0% | (49,099) | 1.2% | 0.0% | (33,400) | 0.8% | 0.0% | (37,801) | 0.9% | 0.0% |
| -Other Corporate Exp. | 63,300 | | 0.0% | 9,900 | | | 8,000 | | | (51,800) | | |
| Total Reserve Contributions | | | | | | | | | | | | |
| & Corporate Expenditures | 3,313,637 | | 2.1% | 3,733,973 | | 2.2% | 4,150,411 | | 2.3% | 3,952,577 | | 2.0% |

Explanations for the budget changes are as follows:

2014 Increase of \$6.2M:

- The City's contingency budget increased by \$1.7M and relates to future labour agreement negotiations and certain foreseeable events. Once the outcomes of these events are determined, balances will be reallocated to the appropriate department budgets.
- Long term debt payments decreased by \$0.1M as the anticipated 2013 debt issuance was smaller than expected and rolled into the following year. This can occur if capital project completions are less than expected. Debenture reserve funding is used to smooth debenture costs and when combined the net impact is \$0.6M for the year.
- Infrastructure Reserve contributions increase by \$570K, as per policy to support the replacement of community buildings, vehicles, parks, etc. Contributions are based on new asset life cycle replacement principles and indexed to keep pace with market replacement costs.
- Capital from taxation increased by \$128K to support the non-reserve funded capital program items and associated initiatives. This increase is also intended to keep pace with market rates.
- Corporate Expenditures increased by \$966K and are attributable to the following:
 - Tax adjustments increased by \$125K due to economic conditions.
 - Election costs increase by \$755K to reflect tabulator leases and complement and to fund the 2014 election. The net impact is zero as there is an associated funding from the election reserve.

2015 to 2017 Changes

City Contingency - The City's contingency account relates to future labour agreement negotiations and certain foreseeable events. Once the outcomes of these events are determined, balances will be reallocated to the appropriate department budgets. Planned budget increases are \$1.7M, \$3.0M and \$3.2M respectively.

Long-term Debt - The repayment of long term debt is estimated to increase by \$1.3M in 2015, decrease by \$0.2M in 2015 and decrease by \$2.5M in 2017. Debenture reserve funding is leveraged to smooth these fluctuations. When combined the net impact is \$0.7M in 2015, \$0.4M in 2016 and \$0.0M in 2017.

Corporate Expenditures –It is anticipated that a report on the election process will be coming forward later in the budget process. In 2015, election costs are removed with minor changes in 2016. It should be noted that this cost is fully offset by matched withdrawals from the Election Reserve.

Reserve Contributions - Infrastructure Reserve contributions increased by \$1.3M, \$1.2M and \$3.1M, respectively to support community infrastructure replacement.

Expenditure Review – Degree of Flexibility

To assist Council in assessing the base budget, the following summary illustrates how the City's expenses are allocated to major expense types:

| | 2014 | | | 2015 | | | 2016 | | | 2017 | | |
|---------------------------------|--------------------|-------------------|----------------|--------------------|-------------------|----------------|--------------------|-------------------|----------------|--------------------|-------------------|----------------|
| | Base Budget (\$) | % of Total Budget | Cumulative (%) | Base Budget (\$) | % of Total Budget | Cumulative (%) | Base Budget (\$) | % of Total Budget | Cumulative (%) | Base Budget (\$) | % of Total Budget | Cumulative (%) |
| Operating Expenditures | | | | | | | | | | | | |
| Salaries and Benefits | 140,371,275 | 57.0% | 57.02% | 143,693,166 | 56.3% | 56.31% | 145,284,485 | 55.3% | 55.29% | 146,405,204 | 54.2% | 54.22% |
| Service Contracts | 33,413,625 | 13.6% | 70.6% | 34,175,510 | 13.4% | 69.7% | 35,055,768 | 13.3% | 68.6% | 35,863,634 | 13.3% | 67.5% |
| Long Term Debt | 12,562,419 | 5.1% | 75.7% | 14,711,871 | 5.8% | 75.5% | 14,448,455 | 5.5% | 74.1% | 11,106,995 | 4.1% | 71.6% |
| Reserve Contributions | 10,523,678 | 4.3% | 80.0% | 11,346,234 | 4.4% | 79.9% | 12,649,905 | 4.8% | 78.9% | 16,779,293 | 6.2% | 77.8% |
| Utilities & Fuel | 9,510,925 | 3.9% | 83.8% | 9,855,208 | 3.9% | 83.8% | 10,220,911 | 3.9% | 82.8% | 10,979,677 | 4.1% | 81.9% |
| Maint./Materials | 8,462,866 | 3.4% | 87.3% | 8,589,889 | 3.4% | 87.1% | 8,595,118 | 3.3% | 86.1% | 8,812,679 | 3.3% | 85.2% |
| Capital from Taxation | 6,517,059 | 2.6% | 89.9% | 6,647,401 | 2.6% | 89.8% | 6,780,349 | 2.6% | 88.7% | 6,915,956 | 2.6% | 87.7% |
| Insurance Expenses | 4,316,318 | 1.8% | 91.7% | 4,532,616 | 1.8% | 91.5% | 5,014,113 | 1.9% | 90.6% | 5,144,495 | 1.9% | 89.6% |
| Contingency | 4,094,486 | 1.7% | 93.3% | 5,811,210 | 2.3% | 93.8% | 8,786,073 | 3.3% | 93.9% | 12,022,312 | 4.5% | 94.1% |
| Prof. Fees | 2,550,881 | 1.0% | 94.4% | 2,551,615 | 1.0% | 94.8% | 2,562,258 | 1.0% | 94.9% | 2,502,863 | 0.9% | 95.0% |
| Tax Adjustments | 2,150,000 | 0.9% | 95.2% | 2,275,000 | 0.9% | 95.7% | 2,275,000 | 0.9% | 95.8% | 2,300,000 | 0.9% | 95.9% |
| All Other | 11,726,446 | 4.8% | 100.0% | 10,980,957 | 4.3% | 100.0% | 11,104,416 | 4.2% | 100.0% | 11,168,211 | 4.1% | 100.0% |
| Total Draft Expenditures | 246,199,978 | 100.0% | -- | 255,170,677 | 100.0% | -- | 262,776,851 | 100.0% | -- | 270,001,319 | 100.0% | -- |

The above summary illustrates that the City has limited flexibility in any given year to significantly alter the City's cost structure in the short term. More than 75% of the costs are committed through collective agreements, service contracts and financing arrangements. Other reductions will impact the maintenance and repair of the City's infrastructure.

Detail on the "All Other Expenditures" is provided in Attachment #5 – Budget Analysis & Other Information.

D. Consideration of Additional Resource Requests

As indicated earlier in this report, the budget guidelines were complimented by a process that allowed departments to formally submit requests for essential resources not permitted by the budget guidelines for Finance and Administration Committee and Council consideration. As a result, departments submitted over 136 additional resource requests with a total cost of over \$18.4m, all of which are valued by the submitting departments. It should be noted \$2.1m in requests are fully or partially self funded, which demonstrates staff's willingness to redirect existing resources and manage their finances in a prudent manner.

Consistent with prior years and demonstrating respect for the tax payer's dollar, the Senior Management Team and the Director's Working Group reviewed, evaluated, and prioritized all additional resource requests based on their merits and the following criteria:

- Vaughan's Vision and the Corporate Planning process linkages
- Value Proposition
- Regulatory Requirements
- Risk Management
- Internal Operational Requirements
- Capital Timing and Funding Availability

The process infuses a high degree of objectivity and transparency, of which the end result is a more realistic and responsible list of additional resource requests. Developing the recommended list was very difficult for decision makers, who were frequently faced with the dilemma of choosing between "Maintaining Services", "City Building Initiatives" and "keeping tax rates low". The Senior Management Team's funding recommendation is a blend of all three ideals with a weighted focus on maintaining service levels. In many situations the result is not optimal, but necessary to minimize perceived tax pressures on the community. Below are highlights regarding SMT's recommended additional resource requests.

- Community Safety - Fire operations & prevention
- Community and Library Services - Civic Centre Resource Library, Avondale (North Maple) Park, ongoing forestry, parks, facility maintenance, etc.
- Operational Requirements - Planning, Engineering, corporate support for city services, and other requests, etc.
- City Building Initiatives - asset management, public sector renewal, business development, communications strategy, public engagement, Vaughan Metropolitan Centre, strategic planning initiatives, etc.

| Additional Resource Requests | 2014 | | 2015 | | 2016 | | 2017 | |
|------------------------------|------------------|--------------|------------------|--------------|------------------|--------------|------------------|--------------|
| | \$ | Rate Incr. | \$ | Rate Incr. | \$ | Rate Incr. | \$ | Rate Incr. |
| Community Safety (Fire) | 742,238 | 0.47% | 147,968 | 0.09% | 1,061,496 | 0.61% | 700,560 | 0.36% |
| Community & Library Services | 1,037,791 | 0.66% | 2,779,775 | 1.64% | 2,182,103 | 1.19% | 2,471,097 | 1.25% |
| Operational Requirements | 1,888,204 | 1.20% | 72,286 | 0.04% | 873,628 | 0.48% | 664,383 | 0.34% |
| City Building Initiatives | 922,955 | 0.59% | 582,289 | 0.34% | 75,000 | 0.04% | 90,822 | 0.05% |
| Total Budget Change | 4,591,188 | 2.92% | 3,582,318 | 2.12% | 4,192,227 | 2.31% | 3,926,862 | 1.99% |

Reducing the recommended additional resource requests will potentially compromise service levels or impact City building initiatives. In addition, there are City initiatives currently being developed for which the timing is beyond the plan or financial implications are not certain. As these projects come on-line in the future they will directly compete with the above resources (e.g. streetscaping, office incentives, MacMillan Farm, works yards, master plan, Black Creek renewal and storm water management ponds, civic square, parking strategy, etc.). The above situation

further supports the need to continue planning resources over an extended horizon, which helps to address and communicate future requirements and changing priorities.

Senior Management Team's recommendation list is provided in Attachment #2 and all additional resource request submissions are provided in Appendix A. Below are highlights

High Value ARR's by Year

| Year | ARR | Net \$ (M) | % of year |
|------|--------------------------------------|------------|-----------|
| 2014 | STN 75 Firefighters/Captains | \$ 0.35 | 7.6% |
| | District Chiefs | \$ 0.32 | 6.9% |
| | Asset Management (4 Positions) | \$ 0.26 | 5.7% |
| | B&F City-Wide Maintenance/Repairs | \$ 0.25 | 5.4% |
| | ITM Technology Specialist | \$ 0.23 | 5.1% |
| | Legal Counsel - Procurement | \$ 0.16 | 3.4% |
| | New Park Operating Expenses | \$ 0.15 | 3.4% |
| | Property Standards Officers | \$ 0.15 | 3.2% |
| | Legal Counsel - Development | \$ 0.15 | 3.2% |
| | Sub total | \$ 2.01 | 43.9% |
| 2015 | Civic Centre Resource Library | \$ 2.73 | 76.1% |
| | EDMS Analyst and SME | \$ 0.36 | 10.0% |
| | Sub total | \$ 3.09 | 86.1% |
| 2016 | Avondale (North Maple) Park | \$ 0.61 | 14.5% |
| | Vellore Village South Library | \$ 0.56 | 13.4% |
| | STN 76 Firefighters/Captains | \$ 0.52 | 12.3% |
| | Facility Operators – Block 11 CC | \$ 0.52 | 12.3% |
| | District Chiefs | \$ 0.32 | 7.6% |
| | Sub total | \$ 2.20 | 52.5% |
| 2017 | B&F Staff for Block 40/41/42 CC | \$ 0.82 | 20.8% |
| | Block 11 Community Centre | \$ 0.72 | 18.4% |
| | STN 76 Firefighters (2nd Contingent) | \$ 0.66 | 16.7% |
| | Increase in Grass Cutting Frequency | \$ 0.39 | 9.9% |
| | Sub total | \$ 2.58 | 65.8% |

ARR Totals by Commission

| Service Area | 2014 | | | 2015 | | | 2016 | | | 2017 | | |
|-------------------------|-----------|-------|----|-----------|-------|---|-----------|-------|----|-----------|-------|----|
| | Net \$ | Net % | # | Net \$ | Net % | # | Net \$ | Net % | # | Net \$ | Net % | # |
| City Manager | 803,303 | 17% | 4 | 147,968 | 4% | 1 | 1,061,496 | 25% | 5 | 700,560 | 18% | 2 |
| Executive Director | 426,017 | 9% | 5 | - | 0% | - | 89,917 | 2% | 1 | - | 0% | - |
| City Auditor | 71,902 | 2% | 1 | - | 0% | - | - | 0% | - | - | 0% | - |
| Community Services | 1,240,436 | 27% | 21 | 58,925 | 2% | 2 | 1,651,402 | 39% | 13 | 2,561,919 | 65% | 17 |
| Finance | 131,989 | 3% | 3 | - | 0% | - | 52,023 | 1% | 1 | 257,584 | 7% | 3 |
| Legal and Admin | 1,162,725 | 25% | 14 | - | 0% | - | 68,123 | 2% | 2 | 113,244 | 3% | 2 |
| Planning | 159,437 | 3% | 2 | - | 0% | - | - | 0% | - | - | 0% | - |
| Engineering & PW | (91,172) | -2% | 12 | - | 0% | - | 148,269 | 4% | 1 | 94,880 | 2% | 1 |
| Strategic & Corp. Serv. | 686,551 | 15% | 8 | 649,325 | 18% | 5 | 560,296 | 13% | 5 | 198,675 | 5% | 3 |
| Library | - | 0% | - | 2,726,100 | 76% | 1 | 560,701 | 13% | 1 | - | 0% | - |
| | 4,591,188 | 100% | 70 | 3,582,318 | 100% | 9 | 4,192,227 | 100% | 29 | 3,926,862 | 100% | 28 |

Capital Budget & Plan Overview by Funding Source

The Capital Budget and plan is based on more than 600 projects covering a number of departments. To assist stakeholders in assessing the Draft 2014 Capital Budget and 2015-2017 Plan, the overall financial perspective is summarized by funding source. The following section is dedicated to providing capital highlights associated within the following funding sources:

- A. Development Charge (DC) Reserves (Development Industry Funded Projects)
- B. Capital Reserves
- C. Debenture Funding
- D. Capital from Taxation
- E. Municipal Gas Tax Funds (AMO)

Summaries, Schedules and Capital Project Detail

Capital Project Listing and Funding Summaries Schedules

To assist the reader review the Capital Budget a listing of all projects by year for each department is provided as Attachment 3. Also provided in Attachment 5, are capital project summaries by funding source by year.

Reserve Continuity Schedules

Attachment 4 provides the four year reserve continuity schedule for all City reserves.

Detailed Capital Project Submissions

Appendix B includes all capital project detail sheets. At the front of appendix B is a list of all capital projects in project number order. The list references an index number that corresponds to the project detail sheet page number.

Please note: Some of the above attachments are very large and are not included with the printed agenda. One hardcopy version is available in the Clerks department. However, these attachments are available electronically on the City's website.

A) Development Charge (DC) Reserves (Development Industry Funded Projects)

Development Charge Reserves are based on the City's growth and are in place to maintain historical service levels. Stakeholders are cautioned that development charge reserve collections are dependent on the economy and therefore opening balances and capital plans may require adjustment to account for potential upswings or downward trends. For forecasting purposes, collections are conservatively estimated at approximately 80% of development change growth revenue projections. It should be noted, that collection projections may have changed impacting reserve balances and project timing. The City's 2013 Development Charges Background Study was approved by Council in April of 2013.

For projects funded from Development Charges, the following guidelines previously approved by Council were taken into consideration:

1. Reserve balances should remain positive and not placed into a pre-financing position
2. Pre-financing should not be increased
3. Commit no more than 50% of annual revenues for reserves in a pre-financed position

Based on the above endorsed guidelines, Finance staff assessed funding availability and established annual funding lines for each Development Charge Reserve. Within each reserve, capital projects were prioritized by the related departments. Highlighted below is the consolidated budget for this funding source and major associated capital projects, \$2M to \$37M:

| 2014 Budget | 2015 Plan | 2016 Plan | 2017 Plan |
|------------------------------|------------------------------|------------------------------|------------------------------|
| 10,298,740 | 33,193,729 | 63,851,762 | 52,099,969 |
| <u>Major Projects</u> | <u>Major Projects</u> | <u>Major Projects</u> | <u>Major Projects</u> |
| Civic Centre Library | Vellore Village Library | Vellore Village Library | Black Creek Renewal |
| Vellore Village Library | Black Creek Renewal | Black Creek Renewal | CP Railway Ped Cross |
| Major Mac. Streetlight | CP Railway Ped Cross | CP Railway Ped Cross | Carville CC & Library |
| Kirby Road EA | Carville CC & Library | Carville CC & Library | North Maple Park |
| | North Maple Park | North Maple Park | Concord West Strtscape |
| | Concord West Strtscape | Concord West Strtscape | Fire Stn 7-4 Expansion |
| | Fire Stn 7-4 Expansion | Fire Stn 7-4 Expansion | |

Note: More specific detail can be found in Attachment #3 or #5

Negative Reserve Balances

As per policy, the City will only approve capital projects if funds are on hand. However, there are the following two exceptions:

- 1) Management Studies - Due to timing of events this reserve is permitted to be in a deficit position. Growth related studies are incurred in advance of growth and recovered through subsequent development charges.
- 2) Fire DC Reserve - A Council commitment to move forward with Fire Station 7-10 has temporarily placed this reserve into a pre-financing negative reserve position, which through future collections and spending constraints was anticipated to recover to a positive balance. However, this forecast has changed as a result of collections timing and adjustments to the 2015 -2017 capital plan to better reflect service level requirements. The unfunded position is planned to continue as a result of the difference in service level measures. The Fire & Rescue Services department is measured by response time which is greatly impacted by intensification and traffic congestion. The Development Charge document provides new development funding based on a historical service level per capita measure. The two measures provide very different project timing and funding needs, which will require further discussion to address the forecast trend and service requirements.
- 3) Public Works DC Reserve – This reserve is forecasted to enter into a negative position in 2016 due to the planned Joint Public Works/Parks New West Yard. Construction of this yard is planned ahead of the timing of the DC collections.
- 4) Special Area Charges – These reserves relate to projects generally built by developers, which will be funded by the City once funds are collected and available. Although the reserves illustrate a negative position after commitments, these reserves will never be in a deficit cash position as payments will only occur when funds are on hand.

Capital Reserves

Infrastructure Reserves

A prevailing theme throughout the years has repeatedly been the need to address the funding component for infrastructure renewal. Included in the 2014 Capital Budget and 2015-2017 Capital Plans are infrastructure reserve funds for this purpose. These are illustrated below.

| Funding Source | 2014 | 2015 | 2016 | 2017 |
|--|-------------------|-------------------|-------------------|-------------------|
| City Playhouse Reserve | 22,151 | | | |
| Fire Equipment Reserve | 189,400 | 1,038,150 | 2,977,100 | 901,700 |
| Heritage Reserve | 153,470 | 25,750 | | |
| Information Technology Asset Replacement | 1,050,700 | 1,129,700 | 1,140,700 | 1,140,700 |
| Library Materials Reserve | 1,495,900 | 1,777,500 | 1,910,960 | 1,949,170 |
| Parks Infra. Reserve | 3,100,912 | 2,763,423 | 1,980,388 | 2,627,861 |
| Pre-B& F Infra. Reserve | 3,053,940 | 1,319,065 | 786,146 | 193,300 |
| Recreation Land Reserve | 267,800 | 267,800 | 267,800 | 267,800 |
| Roads Infra. Reserve | 669,500 | 123,600 | | 124,630 |
| Uplands Revenue Reserve | 67,000 | 730,732 | 67,000 | |
| Vehicle Reserve | 1,495,300 | 997,500 | 799,600 | 796,450 |
| Water Reserve | 4,008,050 | 4,299,594 | 8,357,162 | 4,889,381 |
| Tree Replace Reserve | 48,882 | 48,882 | 48,882 | 48,882 |
| Grand Total | 15,623,005 | 14,521,696 | 18,335,738 | 12,939,874 |

| 2014 Budget | 2015 Plan | 2016 Plan | 2017 Plan |
|-------------------------------------|--------------------------------|------------------------------|------------------------------------|
| 15,623,004 | 14,521,696 | 18,335,738 | 12,939,874 |
| <u>Major Projects</u> | <u>Major Projects</u> | <u>Major Projects</u> | <u>Major Projects</u> |
| Library Resources | Library Resources | Library Resources | Library Resources |
| Al Palladini CC Road | Uplands - Water Systems | Replace Aerial 7968 - Smeal | Replace 7955 Aerial 55 FT |
| Road/Watermain Rehab | Road/Watermain Rehab | Road/Watermain Rehab | Road/Watermain Rehab |
| Culvert - Merino Road | Replace 7966 Rescue Truck | Replace 7972 Pumper | Vellore Village CC - Soccer Field |
| Yorkhill District Park - Playground | York Hill Park - Tennis Court | Replace 7971 Pumper | Le Parc Park - Tennis Court |
| Torii Park - Tennis Court | Al Pal CC Refrig. Plant Equip. | Replace HAZ MAT 7942 | Rosedale Park North - Tennis Court |

It should be noted, infrastructure renewal is also funded from other sources discussed within this report, such as capital from taxation, debentures, gas tax, etc. The total annual capital budget allocated to infrastructure renewal averages \$30M/year or approximately 40% of capital plan.

There are three infrastructure replacement reserves that are currently experiencing challenges.

Parks Reserve: This reserve is used to fund the replacement of play structures, play fields, courts, water parks, paths, etc. For the most part, the funding for park infrastructure renewal, excluding land, has been very low. Recently contribution policies and reserve realignments were adopted to improve the reserve position. However, these actions will not fully address the issue and this reserve is anticipated to be in a negative position within eight years. Further analysis and funding strategies will be required.

Uplands Reserve: The purchase of a chairlift has placed this reserve in a negative position. As well, there continues to be a need to fund capital initiatives which results in this reserves

continued negative position. Revenues received from Uplands are insufficient to replenish this reserve over the forecast timing.

Vehicle Reserve: This reserve is used to fund the replacement of City's vehicles and equipment. Renewal funding for this purpose was discontinued in 2005. Recently contribution policies and reserve realignments were adopted to improve the reserve position. However, these actions will not fully address the issue and this reserve is anticipated to be in a negative position within four years. Further analysis and funding strategies will be required.

The Infrastructure Challenge

The challenge of funding the significantly growing costs of infrastructure renewal is a paramount concern for most municipalities across Canada and stems from new construction being primarily funded by the development industry, leaving the municipalities across Ontario to fund future replacement costs from the municipality's limited tax base. The danger of not doing so could create a situation where the funding shortfall will continue to slowly build until a point in the future where a wave of facility, park, fire and other replacement projects come on board without available funding. This picture threatens the community's overall quality of life and the economic health for future generations. As a result, a number of reports and initiatives have come forward to support this challenge, including:

1. Multi-Year Budgeting – To provide visibility regarding future financial requirements.
2. Asset Management – The City is in the process of completing Phase I of the asset management initiative. At the September 16th Priorities and Key Initiatives Committee, staff presented the *Corporate Asset Management Strategy* report. Phase I is anticipated to be complete by year end 2013, and the current draft capital and operating budgets contain proposed projects and ARRs to continue into Phase II of this initiative.
3. Infrastructure Renewal Policy – To ensure annual replacement contributions are in place for new capital projects based on lifecycle principles.
4. Reserve Policy Update – In addition to policy updates, this action incorporated a realignment of reserve balances and expansion of surplus allocation to support infrastructure.
5. Financial Master Plan – The City's Financial Master Plan earmarked infrastructure funding as a top priority along with funding approaches.

The above actions are designed to guide the municipality towards financial sustainability and are required to ensure the City is able to safeguard the community's infrastructure network. Staff will continue to educate and communicate the issue and future reports are planned for 2014.

Other Reserves

In addition to infrastructure reserves, the City has established a number of reserves to help manage municipal finances and protect against the potential need to reduce service levels or raise taxes due to temporary revenue shortfalls or unexpected expenditure increases e.g. Tax rate stabilization, Working Capital, Debenture reserves, etc. Generally, these reserves provide transfer funding to the operating budget when required and typically have very few capital related project submissions. It should be noted, these reserve balances substantially contribute to achieving the City's Discretionary Reserve Ratio Policy.

There is one reserve that is in a negative position: Sale of Public Lands. Due to timing of events this reserve is permitted to be in a deficit position. Typically the construction capital

project occurs in advance of the land disposal. However, the commitment is recorded and only recovered once the land sale proceeds are received.

There are two reserves that are trending towards a negative reserve balance by 2017:

- 1) Tax Rate Stabilization – This reserve does not have a dedicated funding source, but is funded from surpluses; therefore, this forecast's balance is dependent on the City's performance and difficult to predict. A large payment in 2013 was required to assist with a capital project, significantly reducing available funds. As well, there is a planned annual draw from the reserve to mitigate past budget decisions. As indicated by the reserve forecast, this draw is slowly being transitioned down to provide a more predictable and sustainable funding source.
- 2) Engineering Reserve – This is due to the transition towards intensification development which the current fee structure does not accommodate. Therefore, there is a need to undertake a fee review for which there is an approved 2013 capital project. The findings from this review will be incorporated into future forecasts.

B) Debenture Funding

Debenture funding is primarily utilized for the City's road and bridge replacement program. Due to the overall substantial asset value and its lengthy life cycle, utilizing long-term debt is appropriate as it aids in spreading these costs over time. The project values planned for the 2014 Capital Budget and 2015-2017 capital plan are as follows:

| | 2014 | 2015 | 2016 | 2017 |
|---------------------------|-----------|------------|------------|------------|
| Debenture Projects | 6,429,490 | 12,329,544 | 31,050,705 | 74,884,151 |

Where funding opportunities exist, available gas tax funding is utilized. This is a primary reason why forecasted figures are different from prior year budgets. This is a prudent measure which frees up future financial flexibility and reduces the interest component associated with this funding source.

An emerging trend in the capital plan are pressures in the later years for large capital projects with limited or undetermined funding sources. i.e. Black Creek Renewal, Joint Public Works/Parks Yard, City Hall Public Square. To balance the budget, debenture financing is utilized as the default funding source, until a funding strategy is determined. This action results in a significant escalation in debt costs in future years just beyond the forecast. As illustrated above, this is based on the debenture funded capital project balance growing tenfold over 4 years. As illustrated in a previous section, debenture funding is well within the 10% policy target, but is forecasted to approach the City's policy threshold within 6 years. Staff will continue to investigate alternate funding sources where possible.

C) Capital From Taxation

Projects identified for capital from taxation funding consist of two types:

- Non-growth related projects which have no other funding source such as new initiatives, technology replacement, new infrastructure beyond development charge service levels, etc.
- Development charge capital project co-funding requirements, as specified in the Act, typically 10% for soft services e.g. libraries, recreational complexes, parks, vehicles, related studies, etc), but could be higher depending on the benefit to the existing population.

The Draft Operating Plan allocates an average of \$6.7m annually to “Capital From Taxation” funded capital projects. Finance staff along with the Director’s Working Group reviewed and prioritized capital project submissions, which were then forwarded to the Senior Management Team (SMT) for further review and prioritization. The criteria used to prioritize projects within a funding source include, but are not limited to consideration of the following:

- Pre-Budget approval obtained
- Funds required to complete previously approved projects
- Legal or Regulatory requirements (including financial commitments)
- Net revenue generating, cost savings or efficiency improvement projects
- Growth related projects
- Infrastructure repair projects
- Equipment replacement projects
- New service levels

As a result, some projects were redistributed within the 4 year capital plan and others deferred beyond the plan’s horizon. However, due to a number of large growth projects and corporate initiatives, there still remains an unfunded portion in the 2016 and 2017 years. The new Carrville Community Centre and Library require a large co-funding requirement, representing almost 60% of the 2016 funding amount. Due to the amount, it may be necessary to adjust the timing or investigate other funding sources. This highlights pressures the City is facing to balance existing services, growth requirements and corporate initiatives against limited available funding. The table below highlights the project types, budgets, the extent of the funding shortfall in the outer years, and value of original submissions.

| Project Type | 2014 | 2015 | 2016 | 2017 |
|----------------------------|------------------|------------------|--------------------|------------------|
| Legal and Regulatory | 360,925 | 233,725 | | 98,717 |
| Health & Safety | 126,275 | | | 206,000 |
| Growth Co-Funding | 748,535 | 1,908,796 | 5,900,301 | 2,977,419 |
| Technology Initiatives | 731,300 | 1,260,220 | 811,720 | 749,000 |
| Annual Replacement Program | 1,314,839 | 1,293,979 | 1,289,089 | 2,059,089 |
| New Initiative | 3,226,920 | 1,617,734 | | 860,180 |
| Total | 6,508,794 | 6,314,454 | 8,001,110 | 6,950,405 |
| Available Funding | 6,508,794 | 6,634,572 | 6,767,520 | 6,903,127 |
| Difference | 0 | 320,118 | (1,233,590) | (47,278) |

| | | | | |
|-----------------------------|------------------|------------------|-------------------|-------------------|
| Original Submissions | 8,136,895 | 9,824,085 | 10,098,279 | 10,358,421 |
|-----------------------------|------------------|------------------|-------------------|-------------------|

Below is a brief summary of the major projects (between \$200K to \$4M):

| 2014 Budget | 2015 Plan | 2016 Plan | 2017 Plan |
|------------------------------|------------------------------|------------------------------|------------------------------|
| 6,508,794 | 6,314,454 | 8,001,110 | 6,950,405 |
| <u>Major Projects</u> | <u>Major Projects</u> | <u>Major Projects</u> | <u>Major Projects</u> |
| Tree Replacement | Tree Replacement | Tree Replacement | Tree Replacement |
| Emerals Ash Borer Program | Emerals Ash Borer Program | Emerals Ash Borer Program | Emerals Ash Borer Program |
| Street Light Pole Program | Street Light Pole Program | Street Light Pole Program | Street Light Pole Program |
| Maple Reservoir Park - | North Maple Regional Park | North Maple Regional Park | North Maple Regional Park |
| Senior Soccer Field Lighting | Electronic Doc. Mgnt Sys. | Electronic Doc. Mgnt Sys. | Electronic Doc. Mgnt Sys. |
| Traffic Data Collection | Carrville Community Centre | Carrville Community Centre | Carrville Community Centre |
| Calvary Church -Soccer Field | Reposition Fire Stn 7-4 | Reposition Fire Stn 7-4 | Maple Library Renovations |
| Sonoma Heights Park - | | | |
| Diamond Lighting | | | |

D) Municipal Gas Tax Funds (AMO)

This is a federally supported program, intended to support Ontario municipalities' investment in environmentally sustainable municipal infrastructure projects, such as water, wastewater, solid waste, local roads, bridges, tunnels, etc. It comes with the expectation that the investments will see Ontarians enjoying cleaner air, cleaner water and reduced greenhouse gas (GHG) emissions. Where possible, the City will use any remaining funds for Roads Program, which is primarily funded through debt financing, saving on interest costs. The municipality must clearly demonstrate that funding used for a project is incremental and the funding enabled a project implementation, enhanced its scope or accelerated its timing.

The Federal government announced new measures to aid municipalities in meeting their infrastructure needs. Specifically, the Gas Tax program will now be indexed per year and the number of eligible project categories will be expanded to include highways, disaster mitigation, broadband connectivity, brownfield redevelopment, culture, tourism, sport and recreation. Staff continues to monitor for updated information regarding these expanded categories and their associated criteria.

Staff reviewed the list of capital projects submitted and with concurrence of AMO staff have identified a number of capital projects eligible under the Municipal Gas Tax Funding Agreement.

Below is a brief summary of the major projects:

- Pavement Management Program and Bridge replacement
- Asset Management Initiative – Phase Two
- Sidewalk Upgrades
- Pedestrian and Bicycle Master Plan Design and Construction
- Pedestrian Bridge Repairs
- LED Streetlight Conversion
- Walkway Lighting

Total gas tax funded projects submitted in the Capital Plan are shown below:

| | 2014 | 2015 | 2016 | 2017 |
|-----------------|-------------|-------------|-------------|-------------|
| Gas Tax Reserve | 10,945,316 | 8,294,940 | 7,901,852 | 6,947,525 |

Actions to Manage Capital Budgets

The budgeting process is constantly evolving to the needs and requirements of departments, management, Council and the community. Detailed within this section are brief highlights of actions that help to manage the capital program.

Actively Closing Projects - Continuing with past practice, staff together with departments review projects to determine if projects can be closed. Any remaining project budget balance is returned to the original funding source. As a result of this action, staff have closed 63 projects in 2013 returning \$1.4M to their original funding sources. These efforts are part of the ongoing quarterly review process.

Draft Capital Project Financial Control Policy – In June of 2013 staff presented to Committee the Draft Capital Project Financial Control Policy. This document is intended to:

- Provide a consistent approach to capital project control
- Ensure approved capital projects are implemented as intended
- Provide an element of flexibility to manage operational circumstances
- Report on the status of capital projects
- Develop consistency regarding authorization and resolution of common issues

An update to Committee is scheduled for Q4 of 2013.

Leveraging Grant and Subsidy Funding - To support local municipal initiatives, Federal, Provincial, Regional and local agencies deliver grant programs, partnerships, and subsidies which focus primarily on environmental sustainability, infrastructure, economic development, culture, etc. Competition for these resources is high and successful submissions may require strict compliance reporting and conditions. Below are grant programs which are incorporated into the Capital Plan:

- Gas tax funding - \$7.3M annually
- Regional Pedestrian and Bicycle Partnership Program
- Canada Cultural Spaces Fund
- Green Municipal Fund
- Places to Grow
- Invest Canada Community Initiative
- Tree Canada

Relationship to Vaughan Vision 2020

The Draft 2014 Budget and 2015-2017 Plan is the process of allocating and approving the resources necessary to continue operations and implement Council's approved plans. Embedded within the City's Budget and Plan are resources to move Vaughan's Vision forward. Furthermore, there are specific additional resource requests and capital funds earmarked to support the City's preferred initiatives and strategic themes.

Regional Implications

There are no Regional implications associated with this report.

Conclusion

The management and operation of the City of Vaughan is becoming increasingly more complex as the City grows and the regulatory environment increases. Consequently there is a need to broaden the budget horizon and better understand the future implications of today's decisions. The implementation of multi-year budgets provides decision makers with added foresight and ability to proactively grasp future opportunities and prepare for future challenges. This is a very strategic approach and intended to plan where the City's future resources should be focused to best support the City, its Vision and generate public value.

The City has followed a very thorough process to minimize any tax increase, while maintaining levels of service and meeting regulatory/City policy requirements. Very tight budget guidelines approved by Council were issued to all departments limiting increases to established commitments and pre-defined external pressures. In addition to the strict base budget guidelines, a number of additional resource requests were put forward by departments to maintain service levels, comply with regulatory requirements and implement operational and strategic initiatives. Capital budgets were developed with policy requirements and based on anticipated reserve balances. The Directors' Working Group and Senior Management spent a considerable amount of time reviewing budgets and prioritizing operating and capital requests in order to develop a realistic and responsible financial plan. Although it is possible to reduce the draft budget, it will be difficult to accomplish without impacting service delivery or city building initiatives. The resulting outcome of above efforts is illustrated below in the *Building the Budget* table.

BUILDING THE BUDGET

Illustrated below is the estimated 2014 total property tax bill for the average home in Vaughan, valued at \$551,000. It is important to note, that although York Region's preliminary property tax rate increase is only 1.75% its contribution to the overall increase represents 40% or \$39. This is largely because half of the Property Tax bill is allocated to the Region of York. Overall, the average total property tax bill in Vaughan will increase by \$98 or 2.13%. Vaughan's local portion amounts to \$58 or 1.26% of the total property tax bill.

| <i>Property Tax Bill</i> | <i>2013 Property Tax</i> | <i>Est. % \$</i> | | <i>Est. 2014 Property Tax</i> | |
|---------------------------------|-------------------------------------|--------------------------------|-----------|--------------------------------------|-------------|
| City of Vaughan | 1,228 | 4.80% | 58 | 1,286 | 27% |
| Hospital Levy | 60 | 0.00% | - | 60 | 1% |
| Region of York | 2,239 | 1.75% | 39 | 2,278 | 49% |
| Provincial (Education) | 1,071 | 0.00% | - | 1,071 | 23% |
| Total Tax Bill | 4,597 | 2.13% | 98 | 4,695 | 100% |

** 2014 Estimated Property Taxes are based on the avg. home value of \$551k*

Attachments

Attachment 1: Draft Operating Revenue and Expenditure Summary

Attachment 2: Draft Additional Resource Request Summary

Attachment 3: Draft Capital Project Listing by Department

Attachment 4: Draft 4 Year Reserve Continuity Schedule

Attachment 5: Financial Information and Analysis

Attachment 6: Draft Department Information

Appendix A: Additional Resource Request Submissions

Appendix B: Capital Project Detail Sheet

Note: A hard copy of Attachment 5, 6 and Appendix A & B are on file in the City Clerk's Department.

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Interim City Manager

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Acting Commissioner of Finance/City Treasurer



DRAFT 2014 BUDGET AND 2015- 2017 PLAN

ATTACHMENT #1
Draft Operating Revenue & Expense
Summary

FINANCE & ADMINISTRATION COMMITTEE

November 12 2013

CITY OF VAUGHAN
2014-17 OPERATING BUDGET
TAX LEVY SUMMARY

| | 2013 BUDGET | DRAFT 2014 BUDGET | INC. / (DEC.) \$ % | | 2015 FORECAST | INC. / (DEC.) \$ % | | 2016 FORECAST | INC. / (DEC.) \$ % | | 2017 FORECAST | INC. / (DEC.) \$ % | |
|--|----------------|-------------------------|-----------------------|------|------------------|-----------------------|-------|-------------------|-----------------------|-------|-------------------|-----------------------|-------|
| REVENUES | 82,315,389 | 83,737,995 | 1,422,606 | 1.7% | 83,751,555 | 13,560 | 0.0% | 83,603,211 | -148,344 | -0.2% | 81,021,987 | -2,581,224 | -3.1% |
| EXPENDITURES | 238,371,178 | 246,199,978 | 7,828,800 | 3.3% | 255,170,677 | 8,970,699 | 3.6% | 262,776,850 | 7,606,173 | 3.0% | 270,001,319 | 7,224,469 | 2.7% |
| NET EXPENDITURES | 156,055,789 | 162,461,983 | 6,406,194 | 4.1% | 171,419,122 | 8,957,139 | 5.5% | 179,173,639 | 7,754,517 | 4.5% | 188,979,332 | 9,805,693 | 5.5% |
| PRIOR YEAR SURPLUS CARRY FORWARD TO REDUCE TAX LEVY | 2,500,000 | 2,500,000 | 0 | 0.0% | 2,300,000 | -200,000 | -8.0% | 2,100,000 | -200,000 | -8.7% | 1,900,000 | -200,000 | -9.5% |
| LEVY | 153,555,789 | 159,961,983 | 6,406,194 | 4.2% | 169,119,122 | 9,157,139 | 5.7% | 177,073,639 | 7,954,517 | 4.7% | 187,079,332 | 10,005,693 | 5.7% |
| LESS: ASSESSMENT GROWTH (2014 @ 2.25%, 2015 @ 2.25%, 2016 @ 2.25% and 2017 @ 2.25%) | 2.25% | 3,455,005 | 3,455,005 | | 7,853,960 | 4,398,955 | | 12,927,533 | 5,073,574 | | 18,593,890 | 5,666,356 | |
| | | <u>3,455,005</u> | <u>3,455,005</u> | | <u>7,853,960</u> | <u>4,398,955</u> | | <u>12,927,533</u> | <u>5,073,574</u> | | <u>18,593,890</u> | <u>5,666,356</u> | |
| 2014-17 OPERATING BUDGET TAXATION INCREASE FUNDING REQUIRED | | | 2,951,189 | | | 4,758,184 | | | 2,880,944 | | | 4,339,336 | |
| AVERAGE TAX RATE INCREASE IN PERCENTAGE TERMS (rounded to 2 decimal places) | | | 4.80% | | | 5.49% | | | 3.97% | | | 4.76% | |
| INCREASE FOR AN AVERAGE HOUSEHOLD ASSESSED AT 2014 @ \$551,000, 2015 @ \$587,000, 2016 @ \$626,000 and 2017 @ \$667,000 | | | \$58 | | | \$70 | | | \$53 | | | \$67 | |

**CITY OF VAUGHAN
2014-17 OPERATING BUDGET
REVENUE AND EXPENDITURE SUMMARY**

| | 2013 BUDGET | DRAFT 2014 BUDGET | INC. / (DEC.) \$ % | | 2015 Forecast | INC. / (DEC.) \$ % | | 2016 Forecast | INC. / (DEC.) \$ % | | 2017 Forecast | INC. / (DEC.) \$ % | |
|---------------------------------------|----------------|-------------------------|-----------------------|--------|------------------|-----------------------|-------|------------------|-----------------------|-------|------------------|-----------------------|--------|
| | | | | | | | | | | | | | |
| REVENUES: | | | | | | | | | | | | | |
| 2013 TAXATION | 153,555,789 | 153,555,789 | | | 153,555,789 | - | | 153,555,789 | - | | 153,555,789 | - | |
| ASSESSMENT GROWTH | | 3,455,005 | 3,455,005 | 2.25% | 7,853,960 | 4,398,955 | 2.8% | 12,927,533 | 5,073,574 | 3.0% | 18,593,890 | 5,666,356 | 3.2% |
| BASE TAXATION | 153,555,789 | 157,010,794 | 3,455,005 | 2.3% | 161,409,749 | 4,398,955 | 2.8% | 166,483,322 | 5,073,574 | 3.1% | 172,149,679 | 5,666,356 | 3.4% |
| SUPPLEMENTAL TAXATION | 5,282,683 | 3,500,000 | (1,782,683) | -33.7% | 3,200,000 | (300,000) | -8.6% | 3,200,000 | 0 | 0.0% | 3,200,000 | 0 | 0.0% |
| GRANT / PAYMENT IN LIEU / OTHER | 2,645,200 | 2,645,200 | 0 | 0.0% | 2,645,200 | 0 | 0.0% | 2,645,200 | 0 | 0.0% | 2,645,200 | 0 | 0.0% |
| RESERVES | 19,377,162 | 20,482,791 | 1,105,629 | 5.7% | 19,905,395 | (577,396) | -2.8% | 19,131,873 | (773,522) | -3.9% | 16,211,351 | (2,920,522) | -15.3% |
| CORPORATE | 17,660,378 | 18,225,463 | 565,085 | 3.2% | 18,301,849 | 76,386 | 0.4% | 17,829,695 | (472,154) | -2.6% | 16,824,076 | (1,005,619) | -5.6% |
| FEES AND SERVICE CHARGES | 37,349,966 | 38,884,541 | 1,534,575 | 4.1% | 39,699,111 | 814,570 | 2.1% | 40,796,443 | 1,097,332 | 2.8% | 42,141,360 | 1,344,917 | 3.3% |
| PRIOR YEAR'S SURPLUS CARRY FORWARD | 2,500,000 | 2,500,000 | 0 | 0.0% | 2,300,000 | (200,000) | -8.0% | 2,100,000 | (200,000) | -8.7% | 1,900,000 | (200,000) | -9.5% |
| TOTAL REVENUES | 238,371,178 | 243,248,789 | 4,877,611 | 2.0% | 247,461,304 | 4,212,515 | 1.7% | 252,186,533 | 4,725,230 | 1.9% | 255,071,666 | 2,885,132 | 1.1% |
| EXPENDITURES: | | | | | | | | | | | | | |
| DEPARTMENTAL | 209,245,350 | 213,760,513 | 4,515,163 | 2.2% | 218,997,239 | 5,236,726 | 2.4% | 222,394,048 | 3,396,809 | 1.6% | 225,606,987 | 3,212,939 | 1.4% |
| RESERVE CONTRIBUTION & CORPORATE EXP. | 6,262,108 | 7,798,366 | 1,536,258 | 24.5% | 8,430,639 | 632,273 | 8.1% | 9,709,772 | 1,279,133 | 15.2% | 12,849,455 | 3,139,683 | 32.3% |
| LONG TERM DEBT | 14,150,587 | 14,029,554 | (121,033) | -0.9% | 15,284,188 | 1,254,634 | 8.9% | 15,106,609 | (177,579) | -1.2% | 12,606,609 | (2,500,000) | -16.5% |
| CONTINGENCY | 2,323,859 | 4,094,486 | 1,770,627 | 76.2% | 5,811,210 | 1,716,724 | 41.9% | 8,786,072 | 2,974,862 | 51.2% | 12,022,312 | 3,236,240 | 36.8% |
| CAPITAL FROM TAXATION | 6,389,274 | 6,517,059 | 127,785 | 2.0% | 6,647,401 | 130,342 | 2.0% | 6,780,349 | 132,948 | 2.0% | 6,915,956 | 135,607 | 2.0% |
| TOTAL EXPENDITURES | 238,371,178 | 246,199,978 | 7,828,800 | 3.3% | 255,170,677 | 8,970,699 | 3.6% | 262,776,850 | 7,606,173 | 3.0% | 270,001,319 | 7,224,469 | 2.7% |

| | | | | | | | | | |
|--|---|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|
| FUNDING REQUIREMENT | | | | | | | | | |
| 2014 TAXATION INCREASE | 0 | 2,951,189 | 2,951,189 | 2,951,189 | | 2,951,189 | | 2,951,189 | |
| 2015 TAXATION INCREASE | | | | 4,758,185 | 4,758,185 | 4,758,185 | | 4,758,185 | |
| 2016 TAXATION INCREASE | | | | | | 2,880,944 | 2,880,944 | 2,880,944 | |
| 2017 TAXATION INCREASE | | | | | | | | 4,339,336 | 4,339,336 |
| AVERAGE TAX RATE INCREASE IN PERCENTAGE TERMS | | | 4.80% | | 5.49% | | 3.97% | | 4.76% |
| INCREASE FOR AN AVERAGE HOUSEHOLD ASSESSED AT 2014 @ \$551,000, 2015 @ \$587,000, 2016 @ \$626,000 and 2017 @ \$667,000 | | | \$58 | | \$70 | | \$53 | | \$67 |

CITY OF VAUGHAN
2014-17 OPERATING BUDGET
REVENUE BY MAJOR SOURCE

| | 2013 BUDGET | DRAFT 2014 BUDGET | Dept Adj \$ | % | Total Adj \$ | % | 2015 FORECAST | TOTAL INC. / (DEC.) \$ | % | 2016 FORECAST | INC. / (DEC.) \$ | % | 2017 FORECAST | INC. / (DEC.) \$ | % |
|---|-------------------|-------------------------|------------------|-------------|------------------|-------------|-------------------|---------------------------|--------------|-------------------|---------------------|---------------|-------------------|---------------------|---------------|
| TAXATION | | | | | | | | | | | | | | | |
| Supplemental | 5,282,683 | 3,500,000 | (1,782,683) | -33.7% | (1,782,683) | -33.7% | 3,200,000 | (300,000) | -8.6% | 3,200,000 | 0 | 0.0% | 3,200,000 | 0 | 0.0% |
| GRANT | | | | | | | | | | | | | | | |
| Library Grant | 145,200 | 145,200 | 0 | 0.0% | 0 | 0.0% | 145,200 | 0 | 0.0% | 145,200 | 0 | 0.0% | 145,200 | 0 | 0.0% |
| PAYMENT IN LIEU / OTHER | | | | | | | | | | | | | | | |
| Payment In Lieu / Other | 2,500,000 | 2,500,000 | 0 | 0.0% | 0 | 0.0% | 2,500,000 | 0 | 0.0% | 2,500,000 | 0 | 0.0% | 2,500,000 | 0 | 0.0% |
| RESERVES | | | | | | | | | | | | | | | |
| Engineering Reserve | 4,737,394 | 5,285,000 | 547,606 | 11.6% | 547,606 | 11.6% | 5,337,000 | 52,000 | 1.0% | 5,534,000 | 197,000 | 3.7% | 5,503,000 | (31,000) | -0.6% |
| Election | 269,634 | 1,024,794 | 755,160 | | 755,160 | 280.1% | 270,398 | (754,396) | -73.6% | 270,876 | 478 | 0.2% | 271,354 | 478 | 0.2% |
| CIL Recreation Land Reserve | 665,000 | 776,000 | 111,000 | 16.7% | 111,000 | 16.7% | 800,000 | 24,000 | 3.1% | 821,000 | 21,000 | 2.6% | 840,000 | 19,000 | 2.3% |
| Administrative Recovery from Capital | 1,500,000 | 1,500,000 | 0 | 0.0% | 0 | 0.0% | 1,500,000 | 0 | 0.0% | 1,500,000 | 0 | 0.0% | 1,500,000 | 0 | 0.0% |
| Fleet Management Reserve | 121,374 | 0 | (121,374) | -100.0% | (121,374) | -100.0% | 0 | 0 | 0.0% | 0 | 0 | 0.0% | 0 | 0 | 0.0% |
| Building Standards Service Continuity Reserve | 1,978,913 | 2,645,000 | 666,087 | 33.7% | 666,087 | 33.7% | 2,522,000 | (123,000) | -4.7% | 2,453,000 | (69,000) | -2.7% | 2,441,000 | (12,000) | -0.5% |
| DC Growth Projects | 545,437 | 349,587 | (195,850) | -35.9% | (195,850) | -35.9% | 349,587 | 0 | 0.0% | 349,587 | 0 | 0.0% | 349,587 | 0 | 0.0% |
| Insurance Reserve | 0 | 0 | 0 | 0.0% | 0 | 0.0% | 0 | 0 | 0.0% | 0 | 0 | 0.0% | 0 | 0 | 0.0% |
| Tax Rate Stabilization Reserve | 2,957,410 | 3,107,410 | 150,000 | 5.1% | 150,000 | 5.1% | 2,707,410 | (400,000) | -12.9% | 2,307,410 | (400,000) | -14.8% | 1,907,410 | (400,000) | -17.3% |
| Debtenture Payment Reserve | 3,200,000 | 2,500,000 | (700,000) | | (700,000) | -21.9% | 3,100,000 | 600,000 | 24.0% | 2,500,000 | (600,000) | -19.4% | 0 | (2,500,000) | -100.0% |
| Water & Wastewater Recovery | 3,402,000 | 3,295,000 | (107,000) | | (107,000) | -3.1% | 3,319,000 | 24,000 | 0.7% | 3,396,000 | 77,000 | 2.3% | 3,399,000 | 3,000 | 0.1% |
| TOTAL RESERVES | 19,377,162 | 20,482,791 | 1,105,629 | 5.7% | 1,105,629 | 5.7% | 19,905,395 | (577,396) | -2.8% | 19,131,873 | (773,522) | 134.0% | 16,211,351 | (2,920,522) | -15.3% |
| FEES/SERVICE CHARGES/RECOVERIES | | | | | | | | | | | | | | | |
| CITY MANAGER | | | | | | | | | | | | | | | |
| Fire And Rescue Services | 580,628 | 626,787 | 46,159 | 7.9% | 46,159 | 7.9% | 603,207 | (23,580) | -3.8% | 649,627 | 46,420 | 7.7% | 626,308 | (23,319) | -3.6% |
| COMMISSIONER OF LEGAL & ADMIN. SERV. | | | | | | | | | | | | | | | |
| Clerks | 37,261 | 39,305 | 2,044 | | 2,044 | 5.5% | 41,896 | 2,591 | 6.6% | 45,483 | 3,587 | 8.6% | 46,634 | 1,151 | 2.5% |
| Clerks - Licensing | 1,121,360 | 1,196,290 | 74,930 | 6.7% | 74,930 | 6.7% | 1,257,957 | 61,667 | 5.2% | 1,334,260 | 76,303 | 6.1% | 1,352,680 | 18,420 | 1.4% |
| Committee Of Adjustment | 474,007 | 507,336 | 33,329 | | 33,329 | 7.0% | 542,750 | 35,414 | 7.0% | 578,732 | 35,982 | 6.6% | 578,745 | 13 | 0.0% |
| Legal Services | 60,000 | 67,478 | 7,478 | 12.5% | 7,478 | 12.5% | 70,316 | 2,838 | 4.2% | 73,558 | 3,242 | 4.6% | 74,788 | 1,230 | 1.7% |
| By-Law & Compliance | 2,318,478 | 2,394,250 | 75,772 | 3.3% | 75,772 | 3.3% | 2,412,400 | 18,150 | 0.8% | 2,413,845 | 1,445 | 0.1% | 2,427,930 | 14,085 | 0.6% |
| COMMISSIONER OF COMMUNITY SERVICES | | | | | | | | | | | | | | | |
| Communities In Bloom Sponsorship | 10,000 | 5,000 | (5,000) | | (5,000) | -50.0% | 5,000 | 0 | 0.0% | 5,000 | 0 | 0.0% | 5,000 | 0 | 0.0% |
| Community Grants & Advisory Comm. | 0 | 6,000 | 6,000 | 0.0% | 6,000 | 0.0% | 6,000 | 0 | 0.0% | 6,000 | 0 | 0.0% | 6,000 | 0 | 0.0% |
| Recreation | 18,148,833 | 18,870,100 | 721,267 | 4.0% | 721,267 | 4.0% | 19,217,308 | 347,208 | 1.8% | 19,574,624 | 357,316 | 1.9% | 20,569,664 | 995,040 | 5.1% |
| Culture Services | 552,980 | 562,980 | 10,000 | 1.8% | 10,000 | 1.8% | 562,980 | 0 | 0.0% | 562,980 | 0 | 0.0% | 562,980 | 0 | 0.0% |
| Buildings And Facilities | 192,840 | 284,356 | 91,516 | 47.5% | 91,516 | 47.5% | 285,381 | 1,025 | 0.4% | 286,474 | 1,093 | 0.4% | 287,590 | 1,116 | 0.4% |
| Parks & Forestry Operations | 111,211 | 133,567 | 22,356 | 20.1% | 22,356 | 20.1% | 136,711 | 3,144 | 2.4% | 139,955 | 3,244 | 2.4% | 140,905 | 950 | 0.7% |
| Cemeteries | 101,780 | 73,455 | (28,325) | -27.8% | (28,325) | -27.8% | 74,925 | 1,470 | 2.0% | 76,465 | 1,540 | 2.1% | 77,459 | 994 | 1.3% |
| COMMISSIONER OF PLANNING | | | | | | | | | | | | | | | |
| Development Planning | 3,413,026 | 4,052,170 | 639,144 | 18.7% | 639,144 | 18.7% | 4,181,351 | 129,181 | 3.2% | 4,354,389 | 173,038 | 4.1% | 4,495,014 | 140,625 | 3.2% |
| Building Standards - Licenses/Permits | 6,878,872 | 6,650,000 | (228,872) | -3.3% | (228,872) | -3.3% | 6,875,000 | 225,000 | 3.4% | 7,156,780 | 281,780 | 4.1% | 7,300,000 | 143,220 | 2.0% |
| - Plumbing Permits | 500,000 | 485,000 | (15,000) | -3.0% | (15,000) | -3.0% | 500,000 | 15,000 | 3.1% | 520,200 | 20,200 | 4.0% | 530,604 | 10,404 | 2.0% |
| - Service Charges | 552,861 | 531,661 | (21,200) | -3.8% | (21,200) | -3.8% | 573,161 | 41,500 | 7.8% | 621,711 | 48,550 | 8.5% | 621,711 | 0 | 0.0% |
| COMMISSIONER OF CORPORATE & STRATEGIC SERVICES | | | | | | | | | | | | | | | |
| Environmental Sustainability | 22,500 | 0 | (22,500) | -100.0% | (22,500) | -100.0% | 0 | 0 | 0.0% | 0 | 0 | 0.0% | 0 | 0 | 0.0% |
| COMMISSIONER OF ENGINEERING & PUBLIC WORKS | | | | | | | | | | | | | | | |
| Development And Transport. Engineering | 404,028 | 473,588 | 69,560 | 17.2% | 69,560 | 17.2% | 390,512 | (83,076) | -17.5% | 396,448 | 5,936 | 1.5% | 401,087 | 4,639 | 1.2% |
| Engineering Services | 250,893 | 256,734 | 5,841 | 2.3% | 5,841 | 2.3% | 264,513 | 7,779 | 3.0% | 272,462 | 7,949 | 3.0% | 277,163 | 4,701 | 1.7% |
| Public Works - Operations | 1,311,008 | 1,356,584 | 45,576 | 3.5% | 45,576 | 3.5% | 1,381,243 | 24,659 | 1.8% | 1,406,350 | 25,107 | 1.8% | 1,433,298 | 26,948 | 1.9% |
| VAUGHAN PUBLIC LIBRARIES | 307,400 | 311,900 | 4,500 | 1.5% | 4,500 | 1.5% | 316,500 | 4,600 | 1.5% | 321,100 | 4,600 | 1.5% | 325,800 | 4,700 | 1.5% |
| TOTAL FEES / SERVICE CHARGES | 37,349,966 | 38,884,541 | 1,534,575 | 4.1% | 1,534,575 | 4.1% | 39,699,111 | 814,570 | 2.1% | 40,796,443 | 1,097,332 | 2.8% | 42,141,360 | 1,344,917 | 3.3% |
| TOTAL CORPORATE REVENUES | 17,660,378 | 18,225,463 | 565,085 | 3.2% | 565,085 | 3.2% | 18,301,849 | 76,386 | 0.4% | 17,829,695 | (472,154) | -2.6% | 16,824,076 | (1,005,619) | -5.6% |
| TOTAL REVENUE | 82,315,389 | 83,737,995 | 1,422,606 | 1.7% | 1,422,606 | 1.7% | 83,751,555 | 13,560 | 0.0% | 83,603,211 | (148,344) | -0.2% | 81,021,987 | (2,581,224) | -3.1% |

NOTE 1: Adjustments from Council Items are shown separately for 2013 adjustments. Council Items changing the Forecast 2014 to 2016 budget are included in this financial summary.

CITY OF VAUGHAN
2014-17 OPERATING BUDGET
REVENUE BY MAJOR SOURCE

| | 2013 BUDGET | DRAFT 2014 BUDGET | Dept Adj \$ | % | Total Adj \$ | % | 2015 FORECAST | TOTAL INC. / (DEC.) \$ | % | 2016 FORECAST | INC. / (DEC.) \$ | % | 2017 FORECAST | INC. / (DEC.) \$ | % |
|-----------------------------------|-------------------|-------------------------|----------------|-------------|-----------------|-------------|-------------------|---------------------------|-------------|-------------------|---------------------|--------------|-------------------|---------------------|--------------|
| CORPORATE REVENUE DETAIL : | | | | | | | | | | | | | | | |
| Fines And Penalties | 4,900,000 | 5,100,000 | 200,000 | | 200,000 | 4.1% | 5,100,000 | 0 | 0.0% | 5,100,000 | 0 | 0.0% | 5,100,000 | 0 | 0.0% |
| Tax Certificates And Documents | 501,228 | 506,263 | 5,035 | | 5,035 | 1.0% | 531,104 | 24,841 | 4.9% | 532,360 | 1,256 | 0.2% | 536,741 | 4,381 | 0.8% |
| Investment Income | 2,750,000 | 2,525,000 | (225,000) | | (225,000) | -8.2% | 2,275,000 | (250,000) | -9.9% | 2,025,000 | (250,000) | -11.0% | 2,065,000 | 40,000 | 2.0% |
| Hydro Investment Income | 4,853,450 | 4,700,000 | (153,450) | | (153,450) | -3.2% | 4,700,000 | 0 | 0.0% | 4,700,000 | 0 | 0.0% | 4,700,000 | 0 | 0.0% |
| Hydro Dividends | 4,425,000 | 5,200,000 | 775,000 | | 775,000 | 17.5% | 5,500,000 | 300,000 | 5.8% | 5,275,000 | (225,000) | -4.1% | 4,225,000 | (1,050,000) | -19.9% |
| Miscellaneous Revenue | 70,000 | 70,000 | 0 | | 0 | 0.0% | 70,000 | 0 | 0.0% | 70,000 | 0 | 0.0% | 70,000 | 0 | 0.0% |
| Purchasing | 60,700 | 60,700 | 0 | | 0 | 0.0% | 60,700 | 0 | 0.0% | 60,700 | 0 | 0.0% | 60,700 | 0 | 0.0% |
| Cashiering Services | 50,000 | 51,500 | 1,500 | | 1,500 | 3.0% | 53,045 | 1,545 | 3.0% | 54,635 | 1,590 | 3.0% | 54,635 | 0 | 0.0% |
| Capital Admin. Revenue | 50,000 | 12,000 | (38,000) | | (38,000) | -76.0% | 12,000 | 0 | 0.0% | 12,000 | 0 | 0.0% | 12,000 | 0 | 0.0% |
| TOTAL CORPORATE REVENUE | 17,660,378 | 18,225,463 | 565,085 | 3.2% | 565,085 | 3.2% | 18,301,849 | 76,386 | 0.4% | 17,829,695 | (472,154) | -2.6% | 16,824,076 | (1,005,619) | -5.6% |

Attachment #1 - Draft Operating Revenue and Expense Summary

CITY OF VAUGHAN
2014-17 OPERATING BUDGET

Expenditure By Major Category (1)

| | 2013 BUDGET | DRAFT 2014 BUDGET | Dept Adj \$ % | Total Adj \$ % | 2015 FORECAST | INC. / (DEC.) \$ % | 2016 FORECAST | INC. / (DEC.) \$ % | 2017 FORECAST | INC. / (DEC.) \$ % |
|--|----------------|-------------------------|------------------|-------------------|------------------|-----------------------|------------------|-----------------------|------------------|-----------------------|
| COUNCIL | 1,477,761 | 1,522,241 | 44,480 3.0% | 44,480 3.0% | 1,710,735 | 188,494 12.4% | 1,739,460 | 28,725 1.7% | 1,768,732 | 29,272 1.7% |
| OFFICE OF THE INTEGRITY COMMISSIONER | 199,940 | 200,000 | 60 0.0% | 60 0.0% | 200,000 | 0 0.0% | 200,000 | 0 0.0% | 200,000 | 0 0.0% |
| Internal Audit | 286,614 | 342,523 | 55,909 19.5% | 55,909 19.5% | 400,852 | 58,329 17.0% | 408,093 | 7,241 1.8% | 413,546 | 5,453 1.3% |
| <i>City Manager</i> | 697,484 | 703,128 | 5,644 0.8% | 5,644 0.8% | 705,523 | 2,395 0.3% | 707,919 | 2,396 0.3% | 710,313 | 2,394 0.3% |
| <i>Executive Director</i> | 205,112 | 194,269 | (10,843) -5.3% | (10,843) -5.3% | 228,104 | 33,835 17.4% | 228,939 | 835 0.4% | 229,774 | 835 0.4% |
| Economic and Business Development | 1,366,367 | 1,351,087 | (15,280) -1.1% | (15,280) -1.1% | 1,384,580 | 33,493 2.5% | 1,405,823 | 21,243 1.5% | 1,417,717 | 11,894 0.8% |
| Corporate Communications | 1,071,155 | 1,135,678 | 64,523 6.0% | 64,523 6.0% | 1,158,607 | 22,929 2.0% | 1,179,635 | 21,028 1.8% | 1,188,268 | 8,633 0.7% |
| Fire and Rescue Services | 37,452,662 | 40,239,076 | 2,786,414 7.4% | 2,786,414 7.4% | 42,178,277 | 1,939,201 4.8% | 42,955,252 | 776,975 1.8% | 43,478,962 | 523,710 1.2% |
| Emergency Planning | 179,223 | 192,038 | 12,815 7.2% | 12,815 7.2% | 192,564 | 526 0.3% | 193,089 | 525 0.3% | 193,615 | 526 0.3% |
| TOTAL CITY MANAGER | 40,972,003 | 43,815,276 | 2,843,273 0.0% | 2,843,273 6.9% | 45,847,655 | 2,032,379 4.6% | 46,670,657 | 823,002 1.8% | 47,218,649 | 547,992 1.2% |
| <i>Commissioner of Finance and City Treasurer</i> | 405,161 | 410,679 | 5,518 1.4% | 5,518 1.4% | 412,046 | 1,367 0.3% | 413,424 | 1,378 0.3% | 414,802 | 1,378 0.3% |
| City Financial Services | 3,031,474 | 3,002,405 | (29,069) -1.0% | (29,069) -1.0% | 3,021,866 | 19,461 0.6% | 3,034,256 | 12,390 0.4% | 3,045,082 | 10,826 0.4% |
| Budgeting and Financial Planning | 2,282,715 | 2,272,430 | (10,285) -0.5% | (10,285) -0.5% | 2,315,464 | 43,034 1.9% | 2,349,230 | 33,766 1.5% | 2,370,273 | 21,043 0.9% |
| Development Finance & Investments | 576,814 | 583,815 | 7,001 1.2% | 7,001 1.2% | 597,665 | 13,850 2.4% | 604,527 | 6,862 1.1% | 610,044 | 5,517 0.9% |
| Purchasing Services | 1,483,938 | 1,491,691 | 7,753 0.5% | 7,753 0.5% | 1,510,086 | 18,395 1.2% | 1,526,970 | 16,884 1.1% | 1,534,176 | 7,206 0.5% |
| TOTAL COMM. OF FINANCE AND CITY TREASURER | 7,780,102 | 7,761,020 | (19,082) 0.0% | (19,082) -0.2% | 7,857,127 | 96,107 1.2% | 7,928,407 | 71,280 0.9% | 7,974,377 | 45,970 0.6% |
| <i>Commissioner of Legal and Administrative Services</i> | 374,423 | 411,579 | 37,156 9.9% | 37,156 9.9% | 413,034 | 1,455 0.4% | 414,489 | 1,455 0.4% | 415,944 | 1,455 0.4% |
| City Clerk | 4,423,867 | 4,484,736 | 60,869 1.4% | 60,869 1.4% | 4,635,696 | 150,960 3.4% | 4,670,501 | 34,805 0.8% | 4,696,531 | 26,030 0.6% |
| Clerks - Licensing | 637,161 | 655,316 | 18,155 2.8% | 18,155 2.8% | 657,909 | 2,593 0.4% | 660,502 | 2,593 0.4% | 663,089 | 2,587 0.4% |
| Committee of Adjustment | 575,961 | 579,710 | 3,749 0.7% | 3,749 0.7% | 583,735 | 4,025 0.7% | 585,965 | 2,230 0.4% | 588,195 | 2,230 0.4% |
| City Clerk - Insurance | 4,726,877 | 4,726,603 | (274) 0.0% | (274) 0.0% | 4,726,736 | 133 0.0% | 5,136,999 | 410,263 8.7% | 5,267,743 | 130,744 2.5% |
| Legal Services | 2,051,416 | 2,088,286 | 36,870 1.8% | 36,870 1.8% | 2,112,580 | 24,294 1.2% | 2,131,087 | 18,507 0.9% | 2,144,053 | 12,966 0.6% |
| By-Law & Compliance | 5,255,950 | 5,357,615 | 101,665 1.9% | 101,665 1.9% | 5,403,288 | 45,673 0.9% | 5,440,106 | 36,818 0.7% | 5,461,192 | 21,086 0.4% |
| TOTAL COMM. OF LEGAL AND ADMINISTRATIVE SERVICES | 18,045,655 | 18,303,845 | 258,190 0.0% | 258,190 1.4% | 18,532,978 | 229,133 1.3% | 19,039,649 | 506,671 2.7% | 19,236,747 | 197,098 1.0% |
| <i>Commissioner of Community Services</i> | 502,766 | 500,307 | (2,459) -0.5% | (2,459) -0.5% | 511,737 | 11,430 2.3% | 521,682 | 9,945 1.9% | 529,177 | 7,495 1.4% |
| Communities In Bloom | 80,140 | 80,140 | 0 0.0% | 0 0.0% | 80,140 | 0 0.0% | 80,140 | 0 0.0% | 80,140 | 0 0.0% |
| Community Grants and Advisory Committees | 99,017 | 105,732 | 6,715 6.8% | 6,715 6.8% | 106,461 | 729 0.7% | 107,204 | 743 0.7% | 107,204 | 0 0.0% |
| Recreation | 19,376,451 | 19,738,378 | 361,927 1.9% | 361,927 1.9% | 19,847,318 | 108,940 0.6% | 19,945,663 | 98,345 0.5% | 20,321,831 | 376,168 1.9% |
| Cultural Services | 2,122,167 | 2,137,417 | 15,250 0.7% | 15,250 0.7% | 2,153,098 | 15,681 0.7% | 2,161,413 | 8,315 0.4% | 2,167,990 | 6,577 0.3% |
| Buildings and Facilities | 20,873,272 | 21,114,263 | 240,991 1.2% | 240,991 1.2% | 21,380,997 | 266,734 1.3% | 21,640,045 | 259,048 1.2% | 22,623,279 | 983,234 4.5% |
| Fleet Management | 2,563,217 | 2,687,965 | 124,748 4.9% | 124,748 4.9% | 2,699,785 | 11,820 0.4% | 2,709,423 | 9,638 0.4% | 2,716,795 | 7,372 0.3% |
| Parks & Forestry Operations | 12,953,211 | 13,298,997 | 345,786 2.7% | 345,786 2.7% | 13,446,262 | 147,265 1.1% | 13,568,988 | 122,726 0.9% | 13,675,434 | 106,446 0.8% |
| Parks Development | 1,265,866 | 1,278,130 | 12,264 1.0% | 12,264 1.0% | 1,303,780 | 25,650 2.0% | 1,319,128 | 15,348 1.2% | 1,322,382 | 3,254 0.2% |
| TOTAL COMMISSIONER OF COMMUNITY SERVICES | 59,836,107 | 60,941,329 | 1,105,222 0.0% | 1,105,222 1.8% | 61,529,578 | 588,249 1.0% | 62,053,686 | 524,108 0.9% | 63,544,232 | 1,490,546 2.4% |
| <i>Commissioner of Planning</i> | 357,428 | 372,374 | 14,946 4.2% | 14,946 4.2% | 377,377 | 5,003 1.3% | 380,569 | 3,192 0.8% | 381,924 | 1,355 0.4% |
| Development Planning | 3,347,787 | 3,175,716 | (172,071) -5.1% | (172,071) -5.1% | 3,195,130 | 19,414 0.6% | 3,208,845 | 13,715 0.4% | 3,103,347 | (105,498) -3.3% |
| Policy Planning | 1,500,531 | 1,287,237 | (213,294) -14.2% | (213,294) -14.2% | 1,304,297 | 17,060 1.3% | 1,315,435 | 11,138 0.9% | 1,320,206 | 4,771 0.4% |
| Building Standards | 7,069,934 | 6,755,463 | (314,471) -4.4% | (314,471) -4.4% | 6,820,619 | 65,156 1.0% | 6,868,837 | 48,218 0.7% | 6,894,067 | 25,230 0.4% |
| TOTAL COMMISSIONER OF PLANNING | 12,275,680 | 11,590,790 | (684,890) 0.0% | (684,890) -5.6% | 11,697,423 | 106,633 0.9% | 11,773,686 | 76,263 0.7% | 11,699,544 | (74,142) -0.6% |
| <i>Commissioner of Strategic & Corporate Services</i> | 346,642 | 387,216 | 40,574 11.7% | 40,574 11.7% | 393,377 | 6,161 1.6% | 397,839 | 4,462 1.1% | 399,194 | 1,355 0.3% |
| Strategic Planning | 389,322 | 367,491 | (21,831) -5.6% | (21,831) -5.6% | 376,241 | 8,750 2.4% | 383,797 | 7,556 2.0% | 389,381 | 5,584 1.5% |
| Environment Sustainability | 325,900 | 288,048 | (37,852) -11.6% | (37,852) -11.6% | 289,021 | 973 0.3% | 289,995 | 974 0.3% | 290,968 | 973 0.3% |
| Innovation & Continuous Improvement | 690,399 | 841,396 | 150,997 21.9% | 150,997 21.9% | 953,966 | 112,570 13.4% | 965,705 | 11,739 1.2% | 970,593 | 4,888 0.5% |
| Access Vaughan | 943,173 | 968,112 | 24,939 2.6% | 24,939 2.6% | 975,908 | 7,796 0.8% | 978,696 | 2,788 0.3% | 981,484 | 2,788 0.3% |
| Information and Technology Management | 8,200,901 | 8,338,705 | 137,804 1.7% | 137,804 1.7% | 8,446,371 | 107,666 1.3% | 8,574,208 | 127,837 1.5% | 8,597,417 | 23,209 0.3% |
| Human Resources | 3,486,986 | 3,417,263 | (69,723) -2.0% | (69,723) -2.0% | 3,469,261 | 51,998 1.5% | 3,512,158 | 42,897 1.2% | 3,548,553 | 36,395 1.0% |
| TOTAL COMMISSIONER OF STRATEGIC & CORPORATE SERVICES | 14,383,323 | 14,608,231 | 224,908 0.0% | 224,908 1.6% | 14,904,145 | 295,914 2.0% | 15,102,398 | 198,253 1.3% | 15,177,590 | 75,192 0.5% |
| <i>Commissioner of Engineering and Public Works</i> | 488,970 | 490,395 | 1,425 0.3% | 1,425 0.3% | 503,642 | 13,247 2.7% | 515,127 | 11,485 2.3% | 523,717 | 8,590 1.7% |
| Development and Transport. Engineering | 4,596,029 | 4,622,619 | 26,590 0.6% | 26,590 0.6% | 4,597,375 | (25,244) -0.5% | 4,658,511 | 61,136 1.3% | 4,560,913 | (97,598) -2.1% |
| Engineering Services | 4,261,742 | 4,244,129 | (17,613) -0.4% | (17,613) -0.4% | 4,291,830 | 47,701 1.1% | 4,330,880 | 39,050 0.9% | 4,360,344 | 29,464 0.7% |
| Public Works | 30,593,451 | 31,007,824 | 414,373 1.4% | 414,373 1.4% | 31,874,809 | 866,985 2.8% | 32,808,975 | 934,166 2.9% | 33,602,402 | 793,427 2.4% |
| TOTAL COMMISSIONER OF ENGINEERING SERVICES AND PUBLIC WORKS | 39,940,192 | 40,364,967 | 424,775 0.0% | 424,775 1.1% | 41,267,656 | 902,689 2.2% | 42,313,493 | 1,045,837 2.5% | 43,047,376 | 733,883 1.7% |
| VAUGHAN PUBLIC LIBRARIES | 14,047,973 | 14,310,291 | 262,318 1.9% | 262,318 1.9% | 15,049,090 | 738,799 5.2% | 15,164,519 | 115,429 0.8% | 15,326,194 | 161,675 1.1% |
| TOTAL DEPARTMENTAL EXPENDITURES | 209,245,350 | 213,760,513 | 4,515,163 2.2% | 4,515,163 2.2% | 218,997,239 | 5,236,726 2.4% | 222,394,048 | 3,396,809 1.6% | 225,606,987 | 3,212,939 1.4% |
| RESERVE CONTRIBUTION & CORP. EXPENDITURES | 6,262,108 | 7,798,366 | 1,536,258 24.5% | 1,536,258 24.5% | 8,430,639 | 632,273 8.1% | 9,709,772 | 1,220,180 14.5% | 12,849,455 | 3,080,730 31.7% |
| LONG TERM DEBT | 14,150,587 | 14,029,554 | (121,033) -0.9% | (121,033) -0.9% | 15,284,188 | 1,254,634 8.9% | 15,106,609 | (177,579) -1.2% | 12,606,609 | (2,500,000) -16.5% |
| CONTINGENCY | 2,323,859 | 4,094,486 | 1,770,627 76.2% | 1,770,627 76.2% | 5,811,210 | 1,716,724 41.9% | 8,786,072 | 2,974,862 51.2% | 12,022,312 | 3,236,240 36.8% |
| CAPITAL FROM TAXATION | 6,389,274 | 6,517,059 | 127,785 2.0% | 127,785 2.0% | 6,647,401 | 130,342 2.0% | 6,780,349 | 132,948 2.0% | 6,915,956 | 135,607 2.0% |
| TOTAL EXPENDITURES | 238,371,178 | 246,199,978 | 7,828,800 3.3% | 7,828,800 3.3% | 255,170,677 | 8,970,699 3.6% | 262,776,850 | 7,547,220 3.0% | 270,001,319 | 7,165,516 2.7% |

NOTE 1- EXPENSES ARE NET OF HYDRO JOINT SERVICES REVENUE AND LIBRARY JOINT SERVICE CHARGES.

NOTE 2: Adjustments from Council Items are shown separately for 2013 adjustments. Council Items changing the Forecast 2014 to 2016 budget are included in this financial summary.

Attachment #1 - Draft Operating Revenue and Expense Summary

**CITY OF VAUGHAN
2014-17 OPERATING BUDGET**

Expenditure By Major Category (1)

| | 2013 BUDGET | DRAFT 2014 BUDGET | Dept Adj \$ % | Total Adj \$ % | 2015 FORECAST | INC. / (DEC.) \$ % | 2016 FORECAST | INC. / (DEC.) \$ % | 2017 FORECAST | INC. / (DEC.) \$ % |
|--|------------------|-------------------------|-------------------------|------------------------|------------------|--------------------------|-------------------|------------------------|-------------------|------------------------|
| RESERVE CONTRIBUTION & CORP. EXP. DETAIL: | | | | | | | | | | |
| RESERVE CONTRIBUTIONS: | | | | | | | | | | |
| Bldg & Facil. Infrast. Res. | 2,297,082 | 2,632,247 | 335,165 14.6% | 335,165 14.6% | 2,784,844 | 152,597 5.8% | 3,496,696 | 711,852 25.6% | 5,203,153 | 1,706,457 48.8% |
| Roads Infrastructure Res. | 412,068 | 420,309 | 8,241 2.0% | 8,241 2.0% | 428,715 | 8,406 2.0% | 437,290 | 8,575 2.0% | 446,036 | 8,746 2.0% |
| Parks Infrastructure Res. | 601,819 | 449,749 | (152,070) -25.3% | (152,070) -25.3% | 1,452,049 | 1,002,300 222.9% | 1,796,755 | 344,706 23.7% | 2,975,824 | 1,179,069 65.6% |
| Election Reserve Contribution | 400,000 | 400,000 | 0 0.0% | 0 0.0% | 400,000 | 0 0.0% | 400,000 | 0 0.0% | 400,000 | 0 0.0% |
| Additional Vehicle Contribution | 182,283 | 387,478 | 205,195 112.6% | 205,195 112.6% | 391,196 | 3,718 1.0% | 394,989 | 3,793 1.0% | 398,858 | 3,869 1.0% |
| Fire & Rescue Contribution | 1,323,221 | 1,287,837 | (35,384) -2.7% | (35,384) -2.7% | 1,344,295 | 56,458 4.4% | 1,501,512 | 157,217 11.7% | 1,538,571 | 37,059 2.5% |
| Heritage Contribution | 208,080 | 212,242 | 4,162 2.0% | 4,162 2.0% | 216,486 | 4,244 2.0% | 220,816 | 4,330 2.0% | 225,232 | 4,416 2.0% |
| Streetscapes Contribution | 329,795 | 475,651 | 145,856 44.2% | 145,856 44.2% | 475,651 | 0 0.0% | 475,651 | 0 0.0% | 665,810 | 190,159 40.0% |
| City Playhouse Contribution | 15,000 | 15,000 | 0 0.0% | 0 0.0% | 15,000 | 0 0.0% | 15,000 | 0 0.0% | 15,000 | 0 0.0% |
| ITM Reserve Contribution | 1,002,200 | 1,060,744 | 58,544 5.8% | 58,544 5.8% | 1,119,689 | 58,945 5.6% | 1,178,642 | 58,953 5.3% | 1,237,585 | 58,953 5.0% |
| Artificial Turf Contribution | 145,000 | 145,000 | 0 0.0% | 0 0.0% | 145,000 | 0 0.0% | 145,000 | 0 0.0% | 145,000 | 0 0.0% |
| TOTAL RESERVE CONTRIBUTIONS | 6,916,548 | 7,486,257 | 569,709 8.2% | 569,709 8.2% | 8,772,925 | 1,286,668 17.2% | 10,062,351 | 1,230,473 14.0% | 13,251,079 | 3,129,775 31.1% |
| CORPORATE EXPENDITURES: | | | | | | | | | | |
| Bank Charges | 95,000 | 104,500 | 9,500 10.0% | 9,500 10.0% | 113,500 | 9,000 8.6% | 120,600 | 7,100 6.3% | 127,800 | 7,200 6.0% |
| Professional Fees | 184,000 | 184,000 | 0 0.0% | 0 0.0% | 184,000 | 0 0.0% | 184,000 | 0 0.0% | 184,000 | 0 0.0% |
| Major Omb Hearings - Professional Fees | 407,000 | 460,000 | 53,000 13.0% | 53,000 13.0% | 460,000 | 0 0.0% | 460,000 | 0 0.0% | 400,000 | (60,000) -13.0% |
| Joint Services (Payroll/Cashiering) | 450,326 | 473,416 | 23,090 5.1% | 23,090 5.1% | 487,616 | 14,200 3.0% | 502,245 | 14,629 3.0% | 517,323 | 15,078 3.0% |
| Sundry | 0 | 0 | 0 0.0% | 0 0.0% | 0 | 0 0.0% | 0 | 0 0.0% | 0 | 0 0.0% |
| Tax Adjustments | 2,025,000 | 2,150,000 | 125,000 6.2% | 125,000 6.2% | 2,275,000 | 125,000 5.8% | 2,275,000 | 0 0.0% | 2,300,000 | 25,000 1.1% |
| Armo Membership | 16,300 | 17,100 | 800 4.9% | 800 4.9% | 18,000 | 900 5.3% | 18,900 | 900 5.0% | 19,900 | 1,000 5.3% |
| Conferences | 28,300 | 28,300 | 0 0.0% | 0 0.0% | 28,300 | 0 0.0% | 28,300 | 0 0.0% | 28,300 | 0 0.0% |
| Election | 269,634 | 1,024,794 | 755,160 280.1% | 755,160 280.1% | 270,398 | (754,396) -73.6% | 270,876 | 478 0.2% | 271,354 | 478 0.2% |
| Anticipated Labour Savings | (4,130,000) | (4,130,001) | (1) 0.0% | (1) 0.0% | (4,179,100) | (49,099) 1.2% | (4,212,500) | (33,400) 0.8% | (4,250,301) | (37,801) 0.9% |
| TOTAL CORPORATE EXPENDITURES | (654,440) | 312,109 | 966,549 -147.69% | 966,549 -147.7% | (342,286) | (654,395) -209.7% | (352,579) | (10,293) 3.0% | (401,624) | (49,045) 13.9% |
| TOTAL RESERVE CONTRIBUTIONS & CORP. EXP. | 6,262,108 | 7,798,366 | 1,536,258 24.53% | 1,536,258 24.5% | 8,430,639 | 632,273 8.1% | 9,709,772 | 1,220,180 14.5% | 12,849,455 | 3,080,730 31.7% |



DRAFT 2014 BUDGET AND 2015- 2017 PLAN

ATTACHMENT #2
Draft Additional Resource Request
Summary

FINANCE & ADMINISTRATION COMMITTEE

November 12 2013

Attachment #2 - Draft Additional Resource Request Summary

2014-2017 Additional Resource Request Summary

2014 Additional Resource Requests

| # | Department | Description | PSR | V V | # of Positions | 2014 Net FTE | Annual Cost | Offsets | 2014 Budget Change | Cum \$ Net Change | Tax Rate % Incr. | Cum Tax Rate % Incr. |
|----------------------------------|-------------------------|---|-----|-----|----------------|--------------|-------------|-----------|--------------------|-------------------|------------------|----------------------|
| 2014 Base Budget Increase | | | | | | | | | | | 1.88% | 1.88% |
| Zero Budget Impact ARRs | | | | | | | | | | | | |
| A1 | Engineering Service | Roads Asset Management Coordinator | | ✓ | 1 | 1.00 | 108,185 | (108,185) | - | - | 0.00% | 1.88% |
| A2 | Dev/Trans. Eng | Transportation Engineer | | ✓ | 1 | 1.00 | 123,408 | (124,658) | (1,250) | (1,250) | 0.00% | 1.88% |
| A3 | PW - Roads | Equipment Operator I | | | 2 | 2.00 | 136,021 | (136,021) | - | (1,250) | 0.00% | 1.88% |
| A4 | Dev/Trans. Eng | Engineering Assistant | | ✓ | 1 | 1.00 | 100,661 | (100,661) | - | (1,250) | 0.00% | 1.88% |
| A5 | Dev/Trans. Eng | Development Coordinator | | ✓ | 1 | 1.00 | 113,185 | (113,185) | - | (1,250) | 0.00% | 1.88% |
| A6 | PW - Roads | Road Patrol Person | | | 1 | 1.00 | 83,885 | (83,885) | - | (1,250) | 0.00% | 1.88% |
| A7 | Engineering Service | Pavement Markings - Rural Roads | | | - | - | 80,000 | (80,000) | - | (1,250) | 0.00% | 1.88% |
| A8 | Fleet | Driver and Compliance Trainer | | | 1 | 0.69 | 46,353 | (46,353) | - | (1,250) | 0.00% | 1.88% |
| A9 | Dev/Trans. Eng | Municipal Service Inspector | | | 1 | 1.00 | 103,659 | (103,659) | - | (1,250) | 0.00% | 1.88% |
| A10 | Eng. Services | Outsource some traffic data collection | | | - | - | 80,000 | (80,000) | - | (1,250) | 0.00% | 1.88% |
| A11 | ITM | Reception / Clerk (conversion from PT to FT) | | | 1 | 0.31 | 63,450 | (63,450) | - | (1,250) | 0.00% | 1.88% |
| A12 | PW - Waste | Recyclable paper collection at designated supermail box locations | | | - | - | 26,000 | (26,000) | - | (1,250) | 0.00% | 1.88% |
| A13 | Dev/Trans. Eng | Administrative Assistant | | | 1 | 1.00 | 84,181 | (84,181) | - | (1,250) | 0.00% | 1.88% |
| A14 | City Financial Services | Treasury Clerk E (Cashier/Water) | | | 1 | 0.40 | 61,241 | (61,241) | - | (1,250) | 0.00% | 1.88% |
| A15 | Clerks - Admin | Election Coordinator | | | 1 | 1.00 | 121,650 | (121,650) | - | (1,250) | 0.00% | 1.88% |
| A16 | Clerks - Admin | Council Office Administrator | | | 1 | 1.00 | 91,398 | (91,398) | - | (1,250) | 0.00% | 1.88% |
| A17 | PW - Waste | Transfer FTE from PW-Solid Waste to PW-Water/WasteWater | | | 1 | (1.00) | (89,922) | - | (89,922) | (91,172) | -0.06% | 1.82% |

Attachment #2 - Draft Additional Resource Request Summary

2014 Additional Resource Requests

| # | Department | Description | PSR | V V | # of Positions | 2014 Net FTE | Annual Cost | Offsets | 2014 Budget Change | Cum \$ Net Change | Tax Rate % Incr. | Cum Tax Rate % Incr. |
|--|------------------------------|---|-----|-----|----------------|--------------|------------------|--------------------|---------------------|-------------------|------------------|----------------------|
| Budget Impact ARRs | | | | | | | | | | | | |
| 1 | Policy Planning | Senior Policy Planner (Extension of 2 YR Contract - 2014-15) | | ✓ | 1 | 1.00 | 115,171 | - | 115,171 | 113,921 | 0.07% | 1.90% |
| 2 | City Manager | Manager of Corporate Asset Management | | ✓ | 1 | 1.00 | 142,012 | (80,947) | 61,065 | 59,815 | 0.04% | 1.93% |
| 3 | Fire & Rescue Operations | STN 75 - 6 Firefighters & 4 Captains GAPPED (Oct Start) | | | 10 | 2.50 | 347,021 | - | 347,021 | 345,771 | 0.22% | 2.16% |
| 4 | By-Law and Compliance | Business Analyst Policy and Research Coordinator | | | - | - | 106,692 | - | 106,692 | 105,442 | 0.07% | 2.22% |
| 5 | Corporate Communications | Communications Coordinator conversion | | ✓ | 2 | 1.00 | 139,595 | (97,833) | 41,762 | 40,512 | 0.03% | 2.25% |
| 6 | B&F | B&F Asset Management Coordinator | | ✓ | 1 | 1.00 | 96,360 | - | 96,360 | 95,110 | 0.06% | 2.31% |
| 7 | Parks & Forestry Operations | New Park Operating Expenses | | | - | - | 153,529 | - | 153,529 | 152,279 | 0.10% | 2.41% |
| 8 | Development Finance & Inv | Development Finance & Investment Analyst | | ✓ | 1 | 1.00 | 96,850 | - | 96,850 | 95,600 | 0.06% | 2.47% |
| 9 | Economic & Business Devel | Business Development Officer-Advanced Goods Production & Movement | ✓ | | 1 | 1.00 | 89,976 | - | 89,976 | 88,726 | 0.06% | 2.53% |
| 10 | B&F | Facility Operator I - Fr. Ermanno CC Expansion | | | 1 | 1.00 | 56,849 | - | 56,849 | 55,599 | 0.04% | 2.56% |
| 11 | Access Vaughan | Citizen Service Representative | | ✓ | 2 | 1.62 | 110,442 | (60,000) | 50,442 | (40,730) | 0.03% | 2.60% |
| 12 | HR | Learning & Development Specialist | | ✓ | 1 | 1.00 | 100,900 | - | 100,900 | 100,900 | 0.06% | 2.66% |
| 13 | Parks & Forestry Operations | Forestry Arborist II | | | 1 | 1.00 | 70,035 | - | 70,035 | 183,956 | 0.04% | 2.71% |
| 14 | Parks & Forestry Operations | Temporary Seasonal Employees | | | 2 | 1.38 | 59,689 | - | 59,689 | 119,504 | 0.04% | 2.74% |
| 15 | Parks & Forestry Operations | Playground Safety Surface Testing | | | - | - | 40,000 | - | 40,000 | 385,771 | 0.03% | 2.77% |
| 16 | Purchasing Services | Senior Technical Clerk (PT Conversion) | | | 1 | 1.00 | 74,231 | (39,092) | 35,139 | 140,581 | 0.02% | 2.79% |
| 17 | By-Law and Compliance | By-Law and Compliance - Client Services Representatives x 2 | | | 2 | 2.00 | 119,652 | - | 119,652 | 160,164 | 0.08% | 2.87% |
| 18 | B&F | Building and Facilities City-wide Maintenance and Repairs | | | - | - | 250,000 | - | 250,000 | 345,110 | 0.16% | 3.03% |
| 19 | Building Standards | Plans Examiner (Zoning) | | | 1 | 1.00 | 86,796 | (42,530) | 44,266 | 196,545 | 0.03% | 3.05% |
| 20 | Internal Audit | Internal Audit Coordinator | ✓ | ✓ | 1 | 1.00 | 103,600 | (31,698) | 71,902 | 167,502 | 0.05% | 3.10% |
| 21 | Parks & Forestry Operations | Hard Surface Repairs | | | - | - | 80,000 | - | 80,000 | 168,726 | 0.05% | 3.15% |
| 22 | HR | Professional Fees | | ✓ | - | - | 100,000 | - | 100,000 | 155,599 | 0.06% | 3.22% |
| 23 | ITM | Client Support Analyst | | | 1 | 1.00 | 97,226 | - | 97,226 | 56,496 | 0.06% | 3.28% |
| 24 | ITM | Technology Specialists | | | 2 | 2.00 | 231,606 | - | 231,606 | 332,506 | 0.15% | 3.42% |
| 25 | Parks & Forestry Operations | Courts-Tennis and Basketball | | | - | - | 15,000 | - | 15,000 | 198,956 | 0.01% | 3.43% |
| 26 | Parks & Forestry Operations | Community Services Asset Management Coordinator | | ✓ | 1 | 1.00 | 106,285 | - | 106,285 | 225,789 | 0.07% | 3.50% |
| 27 | Economic & Business Devel | Economic Development Coordinator | ✓ | ✓ | - | - | 80,026 | - | 80,026 | 465,797 | 0.05% | 3.55% |
| 28 | By-Law and Compliance | Animal Services - Registered Veterinary Technician | | | 1 | 1.00 | 83,499 | (13,360) | 70,139 | 210,720 | 0.04% | 3.60% |
| 29 | Parks & Forestry Operations | Sod and Seed for Sports Fields | | | - | - | 25,000 | - | 25,000 | 185,164 | 0.02% | 3.61% |
| 30 | B&F | Clerk Typist A (PT Conversion) | | | 1 | 0.31 | 45,824 | (30,666) | 15,158 | 360,268 | 0.01% | 3.62% |
| 31 | B&F | Preventative Maintenance Mechanic (PT Conversion) | | | 1 | 0.57 | 75,485 | (28,500) | 46,985 | 243,530 | 0.03% | 3.65% |
| 32 | Fire & Rescue Operations | 4 District Chiefs GAPPED (6 Months) | | | 4 | 2.00 | 315,692 | - | 315,692 | 483,194 | 0.20% | 3.85% |
| 33 | Parks & Forestry Operations | Administrative Clerk (Partial FTE Conversion) | | | 1 | 0.31 | 63,689 | (34,373) | 29,316 | 198,042 | 0.02% | 3.87% |
| 34 | Parks & Forestry Operations | Irrigation System Maintenance | | | - | - | 21,000 | - | 21,000 | 176,599 | 0.01% | 3.89% |
| 35 | Clerks - Admin | Part-Time Information Processor - Level F | | ✓ | 1 | 0.69 | 44,229 | (1,200) | 43,029 | 99,525 | 0.03% | 3.91% |
| 36 | ITM | Client Support Analyst - Audio/Video | | | 1 | 1.00 | 92,253 | - | 92,253 | 424,759 | 0.06% | 3.97% |
| 37 | Environmental Sustainability | Climate change adaptation research | | | - | - | 25,000 | (10,876) | 14,124 | 213,080 | 0.01% | 3.98% |
| 38 | Emergency Planning | Emergency Planner (Partial FTE Conversion) | | | 1 | 0.69 | 86,453 | (6,928) | 79,525 | 305,314 | 0.05% | 4.03% |
| 39 | Parks & Forestry Operations | Fertilizing Parks | | | - | - | 20,000 | - | 20,000 | 485,797 | 0.01% | 4.04% |
| 40 | Parks & Forestry Operations | Bocce Court Maintenance | | | - | - | 65,000 | - | 65,000 | 275,720 | 0.04% | 4.09% |
| 41 | By-Law and compliance | Property Standards Officer | | | 2 | 2.00 | 178,138 | (30,000) | 148,138 | 333,302 | 0.09% | 4.18% |
| 42 | By-Law and Compliance | By-Law and Compliance Supervisor | | | 1 | 1.00 | 114,368 | - | 114,368 | 474,636 | 0.07% | 4.25% |
| 43 | Clerks - Admin | Strategic Risk Consultant | | ✓ | - | - | 50,000 | - | 50,000 | 293,530 | 0.03% | 4.28% |
| 44 | Economic & Business Devel | Business Development and Attraction Programs | | ✓ | - | - | 125,000 | - | 125,000 | 608,194 | 0.08% | 4.36% |
| 45 | Legal Service - Admin | Legal Counsel - Procurement | ✓ | | 1 | 1.00 | 156,663 | - | 156,663 | 354,705 | 0.10% | 4.46% |
| 46 | Legal Services | Real Estate - Acquisitions | | | 1 | 1.00 | 99,910 | - | 99,910 | 276,509 | 0.06% | 4.53% |
| 47 | Legal Service - Admin | Law Clerk I | | ✓ | 1 | 1.00 | 71,797 | - | 71,797 | 171,322 | 0.05% | 4.57% |
| 48 | Parks & Forestry Operations | Aerating Parks | | | - | - | 20,000 | - | 20,000 | 444,759 | 0.01% | 4.59% |
| 49 | Legal Service - Admin | Legal Counsel - Development | | ✓ | 1 | 1.00 | 146,945 | - | 146,945 | 360,025 | 0.09% | 4.68% |
| 50 | Clerks - Admin | Part-Time Clerk Typist - Level 3 | | | 1 | 0.69 | 36,592 | (1,200) | 35,392 | 340,706 | 0.02% | 4.70% |
| 51 | Corporate Comm. | Communications Specialist, Website Content Management | | ✓ | 1 | 1.00 | 89,253 | - | 89,253 | 575,050 | 0.06% | 4.76% |
| 52 | Recreation | Customer Service Administration Clerk | | | 1 | 0.69 | 19,562 | - | 19,562 | 295,282 | 0.01% | 4.77% |
| 53 | Recreation | Overtime for Stat Holidays | | | 1 | 0.75 | 50,668 | - | 50,668 | 383,970 | 0.03% | 4.80% |
| Total of ARRs Recommended by Senior Management Team | | | | | 70 | 51.60 | 6,524,918 | (1,933,730) | \$ 4,591,188 | | 2.92% | |

Total Tax Increase (1%=\$1,570,108)

2014 Base Budget Increase

Tax Increase due to ARRs Recommended by Senior Management Team

4.80%

1.88%

2.92%

Attachment #2 - Draft Additional Resource Request Summary

2014-2017 Additional Resource Request Summary

2015 Additional Resource Requests

| # | Department | Description | PSR | V | V | # of Positions | 2015 Net FTE | Annual Cost | Offsets | 2015 Budget Change | Cum \$ Net Change | Tax Rate % Incr. | Cum Tax Rate % Incr. |
|--|-----------------------------|---|-----|---|---|----------------|--------------|------------------|------------------|--------------------|-------------------|------------------|----------------------|
| 2015 Base Budget Increase | | | | | | | | | | | | 2.89% | 2.89% |
| Impact of 2014 ARR's 2015 | | | | | | | | | | | 945,855 | 0.48% | 3.37% |
| Budget Impact | | | | | | | | | | | | | |
| 1 | Strategic Planning | New Vaughan Vision Strategic Plan | | | | - | - | 120,000 | - | 120,000 | 120,000 | 0.07% | 3.44% |
| 2 | Strategic Planning | Strategic Planning Business Analysts | | ✓ | | 1 | 1.00 | 97,765 | - | 97,765 | 217,765 | 0.06% | 3.50% |
| 3 | Library | Civic Centre Resource Library - Operations & Staffing | | | | 20 FT 31 PT | 39.00 | 2,812,100 | (86,000) | 2,726,100 | 2,943,865 | 1.61% | 5.11% |
| 4 | Fleet | Electric Vehicle Municipal Feasibility Program Pilot | | | | - | - | 15,000 | (9,750) | 5,250 | 2,949,115 | 0.00% | 5.11% |
| 5 | Fire Training | Training Officer | | | | 1 | 1.00 | 147,968 | - | 147,968 | 3,097,083 | 0.09% | 5.20% |
| 6 | Parks & Forestry Operations | New Park Operating Expenses | | | | - | - | 53,675 | - | 53,675 | 3,150,758 | 0.03% | 5.23% |
| 7 | ITM | New Property Tax System | | | | 1 | 1.00 | 102,586 | (30,300) | 72,286 | 3,223,044 | 0.04% | 5.27% |
| 8 | ITM | EDMS Business Analyst | | | | 2 | 2.00 | 239,516 | - | 239,516 | 3,462,560 | 0.14% | 5.41% |
| 9 | ITM | EDMS Technical SME | | | | 1 | 1.00 | 119,758 | - | 119,758 | 3,582,318 | 0.07% | 5.49% |
| Total of ARR's Recognized by Senior Management Team | | | | | | 6 | 45.00 | 3,708,368 | (126,050) | 3,582,318 | | 2.12% | |

Total Tax Increase (1%=\$1,690,784)

5.49%

2015 Base Budget Increase

2.89%

Tax Increase due to ARR's Recommended by Senior Management Team

2.60%

Attachment #2 - Draft Additional Resource Request Summary

2014-2017 Additional Resource Request Summary

2016 Additional Resource Requests

| # | Department | Description | PSR | V | V | # of Positions | 2016 Net FTE | Annual Cost | Offsets | 2016 Budget Change | Cum \$ Net Change | Tax Rate % Incr. | Cum Tax Rate % Incr. |
|---|-----------------------------|---|-----|---|---|----------------|--------------|------------------|-----------------|--------------------|-------------------|------------------|----------------------|
| 2016 Base Budget Increase | | | | | | | | | | | | 1.65% | 1.65% |
| Impact of 2014-15 ARRs on 2016 | | | | | | | | | | | 170,046 | 0.01% | 1.67% |
| Budget Impact | | | | | | | | | | | | | |
| 1 | Fire & Rescue Operations | STN 76 - 10 Firefighters (1st Contingent) (GAPPED) | | | | 10 | 10.00 | 518,689 | - | 518,689 | 688,735 | 0.31% | 1.97% |
| 2 | B&F | Facility Operator I - Block 11 | | | | 9 | 9.00 | 515,659 | - | 515,659 | 1,204,394 | 0.28% | 2.25% |
| 3 | Strategic Planning | On-Line Citizen Public Engagement Survey | | | ✓ | - | - | 75,000 | - | 75,000 | 1,279,394 | 0.04% | 2.29% |
| 4 | B&F | PT Facility Operator - Carrville | | | | 2 | 1.80 | 35,449 | - | 35,449 | 1,314,843 | 0.02% | 2.31% |
| 5 | Library | Vellore Village South Library | | | | 12 | 8.30 | 574,501 | (13,800) | 560,701 | 1,875,544 | 0.31% | 2.62% |
| 6 | PW - Roads | Equipment Operator 1 | | | | 2 | 2.00 | 148,269 | - | 148,269 | 2,023,813 | 0.08% | 2.70% |
| 7 | B&F | Assistant Foreperson | | | | 1 | 1.00 | 63,130 | - | 63,130 | 2,086,943 | 0.03% | 2.73% |
| 8 | Accounting | Accounting Service - Senior Analyst | | | | 1 | 1.00 | 105,288 | (53,265) | 52,023 | 2,138,966 | 0.03% | 2.76% |
| 9 | ITM | Property Tax System - system maintenance | | | | - | - | 160,000 | - | 160,000 | 2,298,966 | 0.09% | 2.85% |
| 10 | Parks & Forestry Operations | New Park Operating Expenses | | | | - | - | 77,631 | - | 77,631 | 2,376,597 | 0.04% | 2.89% |
| 11 | Parks & Forestry Operations | Avondale Park (North Maple) - Development & Park Attendants | | | | 8 | 8.00 | 607,391 | 0 | 607,392 | 2,983,988 | 0.33% | 3.22% |
| 12 | Fire & Rescue Operations | 4 District Chiefs GAPPED (6 Months) | | | | 4 | 4.00 | 317,842 | - | 317,842 | 3,301,830 | 0.17% | 3.40% |
| 13 | Parks & Forestry Operations | Boulevard Shrub Bed Summer Student Positions | | | | 3 | 0.69 | 17,912 | - | 17,912 | 3,319,742 | 0.01% | 3.41% |
| 14 | Parks & Forestry Operations | 10 Month Horticulture Temp (Shrub Maintenance Crew) | | | | 1 | 0.69 | 25,956 | - | 25,956 | 3,345,698 | 0.01% | 3.42% |
| 15 | By-Law and compliance | Animal Services - Shelter Attendant | | | | 1 | 1.00 | 58,200 | (13,829) | 44,371 | 3,390,069 | 0.02% | 3.44% |
| 16 | Parks & Forestry Operations | Oakbank Pond Maintenance Program | | | | - | - | 75,000 | - | 75,000 | 3,465,069 | 0.04% | 3.48% |
| 17 | Emergency Planning | Primary and Alternate EOC Telephone Systems | | | | - | - | 63,390 | - | 63,390 | 3,528,459 | 0.03% | 3.52% |
| 18 | Parks & Forestry Operations | Non-selective Weed Spraying Program | | | | - | - | 25,000 | - | 25,000 | 3,553,459 | 0.01% | 3.53% |
| 19 | Fire Prevention | Fire Prevention Inspector | | | | 1 | 1.00 | 95,815 | - | 95,815 | 3,649,274 | 0.05% | 3.58% |
| 20 | By-Law and compliance | Animal Services - Shelter Clerk, p/t | | | | 1 | 0.69 | 31,227 | (7,475) | 23,752 | 3,673,026 | 0.01% | 3.60% |
| 21 | HR | HR Specialist, Workplace Health and Safety | | | | 1 | 1.00 | 121,791 | - | 121,791 | 3,794,817 | 0.07% | 3.66% |
| 22 | Parks & Forestry Operations | Contract Services Temp | | | | 1 | 0.69 | 25,956 | - | 25,956 | 3,820,773 | 0.01% | 3.68% |
| 23 | HR | HR Specialist, Absence and Disability Management | | | | 1 | 1.00 | 93,017 | - | 93,017 | 3,913,790 | 0.05% | 3.73% |
| 24 | HR | Human Resources Partner | | | | 1 | 1.00 | 110,488 | - | 110,488 | 4,024,278 | 0.06% | 3.79% |
| 25 | Fire Mechanical | Stores Clerk | | | | 1 | 1.00 | 65,760 | - | 65,760 | 4,090,038 | 0.04% | 3.82% |
| 26 | Corporate Comm. | Communications Specialist, Client Services | | | | 1 | 1.00 | 89,917 | - | 89,917 | 4,179,955 | 0.05% | 3.87% |
| 27 | Cultural Services | Events Coordinator | | | | 1 | 1.00 | 92,317 | - | 92,317 | 4,272,272 | 0.05% | 3.92% |
| 28 | Cultural Services | Arts & Culture Marketing Material | | | | - | - | 60,000 | - | 60,000 | 4,332,272 | 0.03% | 3.96% |
| 29 | Parks & Forestry Operations | Additional GPS Units | | | | - | - | 30,000 | - | 30,000 | 4,362,272 | 0.02% | 3.97% |
| Total of ARRs Recognized by Senior Management Team | | | | | | 63 | 55.86 | 4,280,595 | (88,369) | 4,192,227 | | 2.31% | |

Total Tax Increase (1%=\$1,700,186)

2016 Base Budget Increase

Tax Increase due to ARRs Recommended by Senior Management Team

3.97%

1.65%

2.32%

Attachment #2 - Draft Additional Resource Request Summary

2014-2017 Additional Resource Request Summary

2017 Additional Resource Requests

| # | Department | Description | PSR | V | V | # of Positions | 2017 Net FTE | Annual Cost | Offsets | 2017 Budget Change | Cum \$ Net Change | Tax Rate % Incr. | Cum Tax Rate % Incr. |
|---|--------------------------------|---|-----|---|---|----------------|--------------|------------------|----------|--------------------|-------------------|------------------|----------------------|
| 2017 Base Budget Increase | | | | | | | | | | | | 2.38% | 2.38% |
| Impact of 2014-16 ARRs on 2017 | | | | | | | | | | | 1,117,770 | 0.40% | 2.77% |
| Budget Impact | | | | | | | | | | | | | |
| 1 | Fire & Rescue Operations | STN 76 - 10 Firefighters + 4 Captains (2nd Contingent) (GAPPED) | | | | 10 | 10.00 | 655,360 | - | 655,360 | 1,773,130 | 0.33% | 3.10% |
| 2 | B&F | B&F staff for future Community Centre Block 40/41/42 | | | | 13 | 12.69 | 818,409 | - | 818,409 | 2,591,539 | 0.42% | 3.52% |
| 3 | Innovation & Continuous Improv | Business Change Consultant | | | ✓ | 1 | 1.00 | 99,394 | - | 99,394 | 2,690,933 | 0.05% | 3.57% |
| 4 | Recreation | Block 11 Community Centre - 5 ARRs | | | | 3 | 8.69 | 720,636 | - | 720,636 | 3,411,569 | 0.37% | 3.94% |
| 5 | Budgeting & Financial Planning | Senior Capital and Reserve Analyst | | | ✓ | 1 | 1.00 | 109,314 | - | 109,314 | 3,520,883 | 0.06% | 3.99% |
| 6 | Parks & Forestry Operations | New Park Operating Expenses | | | | - | - | 226,000 | - | 226,000 | 3,746,883 | 0.11% | 4.11% |
| 7 | Budgeting & Financial Planning | Senior Budget Analyst | | | | 1 | 1.00 | 108,789 | - | 108,789 | 3,855,672 | 0.06% | 4.16% |
| 8 | HR | Administrative Coordinator | | | | 1 | 1.00 | 84,281 | - | 84,281 | 3,939,953 | 0.04% | 4.20% |
| 9 | B&F | Technical Clerk | | | | 1 | 1.00 | 72,923 | - | 72,923 | 4,012,876 | 0.04% | 4.24% |
| 10 | Cultural Services | Diversity & Inclusivity Signage and Communication Program | | | | - | - | 75,000 | - | 75,000 | 4,087,876 | 0.04% | 4.28% |
| 11 | Cultural Services | Additional funding for Special Events | | | | - | - | 30,000 | - | 30,000 | 4,117,876 | 0.02% | 4.29% |
| 12 | Reserves & Investments | PT -Development Administration Assistant | | | | 1 | 0.69 | 39,481 | - | 39,481 | 4,157,357 | 0.02% | 4.31% |
| 13 | Recreation | City Hall Corporate Liaison Coordinator (TEMPORARY) | | | | 1 | 1.00 | 89,629 | - | 89,629 | 4,246,986 | 0.05% | 4.36% |
| 14 | City Clerk | Licensing Officer | | | | 1 | 0.69 | 52,739 | - | 52,739 | 4,299,725 | 0.03% | 4.39% |
| 15 | By-Law and compliance | Enforcement - Clerk D | | | | 1 | 1.00 | 60,505 | - | 60,505 | 4,360,230 | 0.03% | 4.42% |
| 16 | Cultural Services | Aboriginal Facilitation & Coordination Support | | | | - | - | 30,000 | - | 30,000 | 4,390,230 | 0.02% | 4.43% |
| 17 | HR | Awards Budget Increase | | | | - | - | 15,000 | - | 15,000 | 4,405,230 | 0.01% | 4.44% |
| 18 | PW - Admin | Operations Review Analyst | | | | 1 | 1.00 | 94,880 | - | 94,880 | 4,500,110 | 0.05% | 4.49% |
| 19 | Parks & Forestry Operations | City Assisted Tournament Funding | | | | - | - | 12,000 | - | 12,000 | 4,512,110 | 0.01% | 4.49% |
| 20 | Emergency Planning | Public Awareness-PrepE Initiative Budget Increase | | | | - | - | 45,200 | - | 45,200 | 4,557,310 | 0.02% | 4.52% |
| 21 | Cultural Services | Concert Series Launch at City Hall | | | | - | - | 10,000 | - | 10,000 | 4,567,310 | 0.01% | 4.52% |
| 22 | Cultural Services | Additional Funding for Recognition Events | | | | - | - | 10,000 | - | 10,000 | 4,577,310 | 0.01% | 4.53% |
| 23 | Parks & Forestry Operations | Increased Frequency in grass cutting | | | | - | - | 388,500 | - | 388,500 | 4,965,810 | 0.20% | 4.72% |
| 24 | Recreation | Open to Youth Pilot Project | | | | 4 | 1.55 | 78,822 | - | 78,822 | 5,044,632 | 0.04% | 4.76% |
| Total of ARRs Recognized by Senior Management Team | | | | | | 40 | 42.31 | 3,926,862 | - | 3,926,862 | | 1.99% | |

Total Tax Increase (1%=\$1,845,803)

2017 Base Budget Increase

Tax Increase due to ARRs Recommended by Senior Management Team

4.76%

2.38%

2.39%



DRAFT 2014 BUDGET AND 2015- 2017 PLAN

ATTACHMENT #3
Draft Capital Project Listing by
Department

FINANCE & ADMINISTRATION COMMITTEE

November 12 2013

Attachment #3 - Draft Capital Project Listing by Department

2014 Draft Capital Budget & 2015-2017 Capital Plan

| Year | Commission | Department | Project # | Project Description | Project Type | Region | City-Wide DC | Infrastructure Reserve | Gas Tax | Taxation | LTD | Other | Total Budget |
|------|-----------------------|--|------------|---|----------------------------|-----------|----------------|------------------------|---------|----------|-----|-------|----------------|
| 2014 | City Manager's Office | Economic & Business Development | EB-9535-14 | Community Improvement Plan Study | Studies | City-Wide | 103,000 | | | | | | 103,000 |
| | | Economic & Business Development Total | | | | | 103,000 | | | | | | 103,000 |
| | | Fire & Rescue Services | FR-3508-13 | Breathing Apparatus Replacements | Equipment Replacement | City-Wide | | 45,100 | | | | | 45,100 |
| | | | FR-3567-14 | Station #75 Equipment for Engine 75 | Growth/Equipment | Ward 3 | 119,700 | | | | | | 119,700 |
| | | | FR-3571-14 | Command Vehicle | Growth/Development | City-Wide | 60,000 | | | | | | 60,000 |
| | | | FR-3591-14 | Replace 7979 Fire Prevention Vehicle | Equipment Replacement | City-Wide | | 40,500 | | | | | 40,500 |
| | | | FR-3594-14 | Replace Platoon Chief Vehicle | Equipment Replacement | City-Wide | | 73,800 | | | | | 73,800 |
| | | | FR-3612-14 | Fitness Equipment and Furniture Replacement - All Stations/Divisions | Equipment Replacement | City-Wide | | 30,000 | | | | | 30,000 |
| | | Fire & Rescue Services Total | | | | | 179,700 | 189,400 | | | | | 369,100 |
| | | City Manager's Office Total | | | | | 282,700 | 189,400 | | | | | 472,100 |
| | Community Services | Building & Facilities | BF-8237-14 | Garnet A Williams Community Centre Remove Wall Covering in Pool area | Infrastructure Replacement | Ward 5 | | 52,600 | | | | | 52,600 |
| | | | BF-8270-14 | Sunset Ridge Park Walkway Lighting | New Infrastructure | Ward 2 | | | | 51,500 | | | 51,500 |
| | | | BF-8318-14 | Woodbridge College Park - Electrical Cabinet Replacement | Equipment Replacement | Ward 2 | | 20,600 | | | | | 20,600 |
| | | | BF-8356-14 | Woodbridge College Park - Electrical Cabinet Replacement (Baseball) | Equipment Replacement | Ward 2 | | 20,600 | | | | | 20,600 |
| | | | BF-8359-14 | Chancellor District Park - Walkway Lighting Replacement | Infrastructure Replacement | Ward 3 | | | 52,000 | | | | 52,000 |
| | | | BF-8360-14 | Alexandria Elisa Park Walkway Lighting Replacement | Infrastructure Replacement | Ward 2 | | | 32,000 | | | | 32,000 |
| | | | BF-8361-14 | Beverley Glen Park Walkway Lighting Replacement | Infrastructure Replacement | Ward 5 | | | 30,000 | | | | 30,000 |
| | | | BF-8363-14 | East District Park - Works Yard Dumping Ramp | Health & Safety | Ward 4 | | | | 36,100 | | | 36,100 |
| | | | BF-8364-14 | Woodbridge Yard - Works Yard Dumping Ramp | Health & Safety | Ward 2 | | | | 36,100 | | | 36,100 |
| | | | BF-8367-13 | Uplands Golf & Ski Centre, Buildings General Capital | Infrastructure Replacement | Ward 5 | | 67,000 | | | | | 67,000 |
| | | | BF-8376-14 | Giovanni Caboto Park - Walkway Lighting Replacement | Infrastructure Replacement | Ward 3 | | | 30,000 | | | | 30,000 |
| | | | BF-8377-14 | Robert Watson Park - Walkway Lighting Replacement | Infrastructure Replacement | Ward 1 | | | 32,000 | | | | 32,000 |
| | | | BF-8386-14 | Reeves Park - Walkway Lighting Replacement | Infrastructure Replacement | Ward 1 | | | 32,000 | | | | 32,000 |
| | | | BF-8397-14 | Dufferin Clark Community Centre - Water Slide Refurbishment | Infrastructure Replacement | Ward 5 | | 31,450 | | | | | 31,450 |
| | | | BF-8398-14 | Garnet A Williams CC - Whirlpool Replacement | Infrastructure Replacement | Ward 4 | | 108,050 | | | | | 108,050 |
| | | | BF-8401-14 | Maple Community Centre - Replace Roller Shades | Infrastructure Replacement | Ward 1 | | 26,210 | | | | | 26,210 |
| | | | BF-8406-14 | Al Palladini Community Centre - West side concrete curbs and interlockremoval | Infrastructure Replacement | Ward 2 | | 51,500 | | | | | 51,500 |
| | | | BF-8414-14 | Maple Community Centre Arena Rubber Office and Dressing Room Replacement | Infrastructure Replacement | Ward 1 | | 75,465 | | | | | 75,465 |
| | | | BF-8420-14 | Al Palladini Community Centre - Arena Dressing Room Showers Eastand West | Infrastructure Replacement | Ward 2 | | 46,350 | | | | | 46,350 |
| | | | BF-8421-14 | Al Palladini Community Centre Building Sound System | Infrastructure Replacement | Ward 2 | | 26,780 | | | | | 26,780 |
| | | | BF-8422-14 | Dufferin Clark Pool Blinds | Infrastructure Replacement | Ward 4 | | 36,050 | | | | | 36,050 |
| | | | BF-8439-14 | Michael Cranny House Basement Water-Proofing | Infrastructure Replacement | Ward 3 | | 55,620 | | | | | 55,620 |
| | | | BF-8440-14 | Dufferin Clark C.C.-Additional Heat Pump Replacements | Equipment Replacement | Ward 5 | | 61,800 | | | | | 61,800 |
| | | | BF-8441-14 | Father Bulfon CC-Outdoor Lighting | Equipment Replacement | Ward 2 | | 137,200 | | | | | 137,200 |
| | | | BF-8444-14 | Vellore Hall/School-Interior Floor Resurfacing | Infrastructure Replacement | Ward 3 | | 97,850 | | | | | 97,850 |
| | | | BF-8445-14 | Consulting Services-Roofing | Studies | City-Wide | | | 30,000 | | | | 30,000 |
| | | | BF-8451-14 | Al Palladini CC-Roof Replacement | Infrastructure Replacement | Ward 2 | | 1,196,448 | | | | | 1,196,448 |
| | | | BF-8452-14 | Thornhill Outdoor Pool-Main Pool Boiler Replacement | Equipment Replacement | Ward 5 | | 30,900 | | | | | 30,900 |

Attachment #3 - Draft Capital Project Listing by Department

2014 Draft Capital Budget & 2015-2017 Capital Plan

| Year | Commission | Department | Project # | Project Description | Project Type | Region | City-Wide DC | Infrastructure Reserve | Gas Tax | Taxation | LTD | Other | Total Budget |
|------|------------|------------|--|---|----------------------------|-----------|--------------|------------------------|----------------|----------------|-----|---------------|------------------|
| | | | BF-8453-14 | Maple CC-Heat Pump Replacement | Equipment Replacement | Ward 1 | | 103,000 | | | | | 103,000 |
| | | | BF-8454-14 | Maple CC-Arena Boiler Replacement | Equipment Replacement | Ward 1 | | 51,500 | | | | | 51,500 |
| | | | BF-8455-14 | JOC-Garage Bay Exhaust Upgrades | Equipment Replacement | Ward 1 | | 51,500 | | | | | 51,500 |
| | | | BF-8456-14 | Vaughan Mills Park-Security Camera Installation | New Equipment | Ward 3 | | | | 41,200 | | | 41,200 |
| | | | BF-8457-14 | Bindertwine Park-Security Camera Installation | New Equipment | Ward 1 | | | | 41,200 | | | 41,200 |
| | | | BF-8458-14 | Parks Building-Un-Manned-Eight Facilities in Total | Infrastructure Replacement | City-Wide | | 77,250 | | | | | 77,250 |
| | | | BF-8459-14 | Woodbridge Soccer/Villa Giardino-Asphalt Paving | Infrastructure Replacement | Ward 2 | | 88,837 | | | | 29,613 | 118,450 |
| | | | BF-8460-14 | Refrigeration Plant Safety Upgrades-Various Locations | Equipment Replacement | City-Wide | | 46,350 | | | | | 46,350 |
| | | | BF-8461-14 | Woodbridge Pool Memorial Arena-Refrigeration Plant Equipment Replacement | Equipment Replacement | Ward 2 | | 77,250 | | | | | 77,250 |
| | | | BF-8464-14 | Gymnasium Safety Padding-Various Locations | New Equipment | City-Wide | | | | 50,985 | | | 50,985 |
| | | | BF-8465-14 | Routley Park-Walkway Lighting Replacement | Infrastructure Replacement | Ward 1 | | 30,900 | | | | | 30,900 |
| | | | BF-8466-14 | Al Palladini CC-Outdoor Light Replacement | Equipment Replacement | Ward 2 | | 128,750 | | | | | 128,750 |
| | | | BF-8468-14 | Chancellor CC - Reconfiguration of Women's Pool Change Rooms | Infrastructure Replacement | Ward 3 | | 73,600 | | | | | 73,600 |
| | | | Building & Facilities Total | | | | | 2,871,410 | 238,000 | 257,085 | | 29,613 | 3,396,108 |
| | | Fleet | FL-5132-14 | ENG SERVICES-Replace 1086 with 3/4 ton Cargo Van | Equipment Replacement | City-Wide | | 36,100 | | | | | 36,100 |
| | | | FL-5136-14 | B & F - Replace 1155 with 3/4 ton Cargo Van | Equipment Replacement | City-Wide | | 36,100 | | | | | 36,100 |
| | | | FL-5150-14 | PW-RDS-Replace 1151 with 2 ton dump truck | Equipment Replacement | City-Wide | | 67,000 | | | | | 67,000 |
| | | | FL-5152-14 | PKS-Replace 1141 with 3/4 ton pickup | Equipment Replacement | City-Wide | | 36,100 | | | | | 36,100 |
| | | | FL-5153-14 | FORESTRY/HORT-Replace 387,965,1054,1173,1174,1175,1194,1195,1466 with water tank sprayers | Equipment Replacement | City-Wide | | 29,700 | | | | | 29,700 |
| | | | FL-5156-14 | B&F-Replace 1241 with 3/4 ton cargo van | Equipment Replacement | City-Wide | | 36,100 | | | | | 36,100 |
| | | | FL-5160-14 | ENG SERVICES-Replace 1088 with 1/2 ton crew cab 4x2 pickup | Equipment Replacement | City-Wide | | 30,900 | | | | | 30,900 |
| | | | FL-5170-14 | Bylaw Enforcement - Replace 1161 with 1/2 ton ext cab 4x4 Pickup | Equipment Replacement | City-Wide | | 30,900 | | | | | 30,900 |
| | | | FL-5171-14 | ENG SERVICES-Replace 1268 with 1/2 ton ext cab 4x2 pickup | Equipment Replacement | City-Wide | | 27,800 | | | | | 27,800 |
| | | | FL-5212-14 | PW-RDS-Replace 1523 with 1/2 ton ext cab 4x4 pickup | Equipment Replacement | City-Wide | | 30,900 | | | | | 30,900 |
| | | | FL-5225-14 | PKS-4 new sand and salt conveyor loaders | New Equipment | City-Wide | | | | 25,800 | | | 25,800 |
| | | | FL-5226-14 | PKS-Replace 1278 with narrow sidewalk tractor with plow/salter | Equipment Replacement | City-Wide | | 63,900 | | | | | 63,900 |
| | | | FL-5227-14 | PKS-Replace 1281 with narrow sidewalk tractor with plow/salter | Equipment Replacement | City-Wide | | 63,900 | | | | | 63,900 |
| | | | FL-5228-14 | PKS-Replace 1145 with 3/4 crew cab pickup | Equipment Replacement | City-Wide | | 36,100 | | | | | 36,100 |
| | | | FL-5229-14 | PKS-Replace 1140 with 3/4 crew cab pickup | Equipment Replacement | City-Wide | | 36,100 | | | | | 36,100 |
| | | | FL-5230-14 | PKS-Replace 1335 with 10ft outfront rotary mower | Equipment Replacement | City-Wide | | 46,350 | | | | | 46,350 |
| | | | FL-5245-14 | PKS-FORESTRY-1 new 1/2 ton ext cab 4x2 pickup | Growth/Equipment | City-Wide | 27,810 | | | 3,090 | | | 30,900 |
| | | | FL-5246-14 | PKS-FORESTRY- 1 new 3/4 ton heavy duty 4x4 pickup | New Equipment | City-Wide | | | | 49,500 | | | 49,500 |
| | | | FL-5298-14 | BYLAW-1 new 1/2 ton ext cab 4x4 pickup | Growth/Equipment | City-Wide | 27,800 | | | 3,100 | | | 30,900 |
| | | | FL-5299-14 | BYLAW-1 new 1/2 ton ext cab 4x4 pickup | Growth/Equipment | City-Wide | 27,800 | | | 3,100 | | | 30,900 |

Attachment #3 - Draft Capital Project Listing by Department

2014 Draft Capital Budget & 2015-2017 Capital Plan

| Year | Commission | Department | Project # | Project Description | Project Type | Region | City-Wide DC | Infrastructure Reserve | Gas Tax | Taxation | LTD | Other | Total Budget |
|------|------------|----------------------------|------------|--|----------------------------|-----------|----------------|------------------------|---------|----------------|-----|-------|------------------|
| | | | FL-5312-14 | PKS-Replace 1059 with a 1/2 ton ext cab 4x2 pickup | Equipment Replacement | City-Wide | | 27,800 | | | | | 27,800 |
| | | | FL-5332-14 | PKS- Replace 1439 with a 3/4 ton ext cab 4x4 pickup w/plow | Equipment Replacement | City-Wide | | 43,300 | | | | | 43,300 |
| | | | FL-5334-14 | PKS - Replace 1144 with 3/4 ton crew cab pickup | Equipment Replacement | City-Wide | | 36,100 | | | | | 36,100 |
| | | | FL-5337-14 | PKS-Replace 1279 with narrow sidewalk tractor with plow/salter | Equipment Replacement | City-Wide | | 63,900 | | | | | 63,900 |
| | | | FL-5338-14 | PKS-Replace 1338 with narrow sidewalk tractor with plow/salter | Equipment Replacement | City-Wide | | 63,900 | | | | | 63,900 |
| | | | FL-5339-14 | PKS-Replace 1438 with 3/4 ton ext cab 4x4 pickup w/plow | Equipment Replacement | City-Wide | | 43,300 | | | | | 43,300 |
| | | | FL-5340-14 | PKS-Replace 1471 with narrow sidewalk tractor with plow/salter | Equipment Replacement | City-Wide | | 63,900 | | | | | 63,900 |
| | | | FL-5341-14 | PKS-Replace 1472 with narrow sidewalk tractor with plow/salter | Equipment Replacement | City-Wide | | 63,900 | | | | | 63,900 |
| | | | FL-5342-14 | PKS-Replace 1478 with 10' winged rotary mower | Equipment Replacement | City-Wide | | 46,400 | | | | | 46,400 |
| | | | FL-5343-14 | PKS-Replace 1479 with 10' winged rotary mower | Equipment Replacement | City-Wide | | 46,400 | | | | | 46,400 |
| | | | FL-5344-14 | PKS-Replace 1560 with 10' winged rotary mower | Equipment Replacement | City-Wide | | 46,400 | | | | | 46,400 |
| | | | FL-5346-14 | PKS-Replace 1343,1590,1591,1592 with zero turn mowers | Equipment Replacement | City-Wide | | 53,600 | | | | | 53,600 |
| | | | FL-5412-14 | PKS-Replace 1291,1469,1470 with sweeper attachments | Equipment Replacement | City-Wide | | 27,800 | | | | | 27,800 |
| | | | FL-5418-14 | PKS-FORESTRY-Additional Small Equipment | New Equipment | City-Wide | 18,500 | | | 2,100 | | | 20,600 |
| | | | FL-5438-14 | PKS- 1 new 3/4 ton crew cab pickup | Growth/Equipment | City-Wide | 32,500 | | | 3,600 | | | 36,100 |
| | | | FL-5439-14 | PKS-new 3/4 ton crew cab pickup | Growth/Equipment | City-Wide | 32,500 | | | 3,600 | | | 36,100 |
| | | | FL-5441-14 | PKS-8 new snow blower attachments | Growth/Equipment | City-Wide | 74,200 | | | 8,200 | | | 82,400 |
| | | | FL-5442-14 | PKS-1 new 16' outfront mower | Growth/Equipment | City-Wide | 78,800 | | | 8,800 | | | 87,600 |
| | | | FL-5443-14 | PKS-1 new 16' outfront mower | Growth/Equipment | City-Wide | 78,800 | | | 8,800 | | | 87,600 |
| | | | FL-5444-14 | PKS- 1 new landscape trailer | Growth/Equipment | City-Wide | 18,500 | | | 2,100 | | | 20,600 |
| | | | FL-5445-14 | PKS- 1 new landscape trailer | Growth/Equipment | City-Wide | 18,500 | | | 2,100 | | | 20,600 |
| | | | FL-5446-14 | PKS- 1 new landscape trailer | Growth/Equipment | City-Wide | 18,500 | | | 2,100 | | | 20,600 |
| | | | FL-5447-14 | PKS- 1 new dump trailer | Growth/Equipment | City-Wide | 23,200 | | | 2,600 | | | 25,800 |
| | | | FL-5448-14 | PKS- 1 new dump trailer | Growth/Equipment | City-Wide | 23,200 | | | 2,600 | | | 25,800 |
| | | | FL-5449-14 | PKS- 1 new dump trailer | Growth/Equipment | City-Wide | 23,200 | | | 2,600 | | | 25,800 |
| | | | FL-5450-14 | PKS- 1 new dump trailer | Growth/Equipment | City-Wide | 23,200 | | | 2,600 | | | 25,800 |
| | | | FL-5451-14 | PKS- 1 new narrow sidewalk tractor with plow/salter/ blower/sweeperattachments | Growth/Equipment | City-Wide | 76,000 | | | 8,500 | | | 84,500 |
| | | | FL-5460-14 | PKS-Additional Small Equipment | Growth/Equipment | City-Wide | 18,500 | | | 2,100 | | | 20,600 |
| | | | FL-5461-14 | PW-RDS-1 new crash truck assembly | Growth/Equipment | City-Wide | 27,800 | | | 3,100 | | | 30,900 |
| | | | FL-5462-14 | PW-RDS-1 new crash truck assembly | Growth/Equipment | City-Wide | 27,800 | | | 3,100 | | | 30,900 |
| | | | FL-5463-14 | PW-RDS-1 new 2 ton 4x4 dump truck | Growth/Equipment | City-Wide | 60,300 | | | 6,700 | | | 67,000 |
| | | | FL-5464-14 | PW-RDS-1 new 3/4 ton 4x4 ext cab pickup with plow/arrow board/saltspreader | Growth/Equipment | City-Wide | 51,000 | | | 5,700 | | | 56,700 |
| | | | FL-5465-14 | PW-WASTEWATER-1 new utility vehicle special equipment | Growth/Equipment | City-Wide | 27,800 | | | 3,100 | | | 30,900 |
| | | | FL-5467-14 | PW-WATER--Replace 1639 with 3/4 ton cargo van | Equipment Replacement | City-Wide | | 36,100 | | | | | 36,100 |
| | | | FL-5469-14 | PW-WASTEWATER--Replace 1580 with 1 ton uniceil van | Equipment Replacement | City-Wide | | 44,300 | | | | | 44,300 |
| | | | FL-5486-14 | RECREATION-Replace 882 with showmobile trailer | Equipment Replacement | City-Wide | | 180,250 | | | | | 180,250 |
| | | | FL-5499-14 | PKS- 1 new narrow sidewalk tractor with plow/salter/ blower/sweeperattachments | Growth/Equipment | City-Wide | 76,000 | | | 8,500 | | | 84,500 |
| | | Fleet Total | | | | | 912,210 | 1,495,300 | | 177,190 | | | 2,584,700 |
| | | Park & Forestry Operations | PO-6700-13 | Tree Planting Program-Regular | Infrastructure Replacement | City-Wide | | 48,882 | | 562,148 | | | 611,030 |

Attachment #3 - Draft Capital Project Listing by Department

2014 Draft Capital Budget & 2015-2017 Capital Plan

| Year | Commission | Department | Project # | Project Description | Project Type | Region | City-Wide DC | Infrastructure Reserve | Gas Tax | Taxation | LTD | Other | Total Budget |
|------|------------|---|------------|---|----------------------------|-----------|--------------|------------------------|---------|------------------|-----|-------|------------------|
| | | | PO-6717-14 | Soccer Field Redevelopment at York Catholic District School Board Locations | Infrastructure Replacement | City-Wide | | 203,940 | | | | | 203,940 |
| | | | PO-6739-13 | Tree Replacement Program-EAB | Infrastructure Replacement | City-Wide | | | | 417,941 | | | 417,941 |
| | | | PO-6740-14 | Irrigation Central Control System Additions-Various Locations | New Equipment | City-Wide | | | | 129,000 | | | 129,000 |
| | | | PO-6746-15 | Fence Repair & Replacement Program | Infrastructure Replacement | City-Wide | | 373,983 | | | | | 373,983 |
| | | | PO-6749-14 | No Smoking By-Law Signs | Health & Safety | City-Wide | | | | 54,075 | | | 54,075 |
| | | | PO-6750-14 | Park and Walkway Fencing | New Infrastructure | Ward 2 | | | | 39,655 | | | 39,655 |
| | | | PO-6753-14 | CTS Mobile Handheld Program | Technology | City-Wide | | | | 30,900 | | | 30,900 |
| | | | PO-6754-13 | Parks Concrete Walkway Repairs/Replacements | Infrastructure Replacement | City-Wide | | 237,930 | | | | | 237,930 |
| | | Park & Forestry Operations Total | | | | | | 864,735 | | 1,233,719 | | | 2,098,454 |
| | | Park Development | PK-6265-14 | Maple Reservoir Park - Senior Soccer Field Lighting | New Infrastructure | Ward 1 | | | | 374,894 | | | 374,894 |
| | | | PK-6322-14 | Rose Mandarino Park - Basketball Court Reconstruction | Infrastructure Replacement | Ward 3 | | 72,965 | | | | | 72,965 |
| | | | PK-6334-14 | Heatherton Parkette - Playground Replacement & Safety Surfacing | Infrastructure Replacement | Ward 5 | | 133,849 | | | | | 133,849 |
| | | | PK-6336-14 | HR Breta Park - Playground Replacement & Safety Surfacing | Infrastructure Replacement | Ward 1 | | 151,498 | | | | | 151,498 |
| | | | PK-6356-14 | Sonoma Heights Community Park - Ball Diamond Lighting | New Infrastructure | Ward 2 | | | | 229,184 | | | 229,184 |
| | | | PK-6359-14 | Maxey Park - Parking Lot Expansion | New Infrastructure | Ward 2 | | | | 90,867 | | | 90,867 |
| | | | PK-6361-14 | Bindertwine Park - Soccer Backstop and Sideline Fence | Infrastructure Replacement | Ward 1 | | 138,368 | | | | | 138,368 |
| | | | PK-6365-14 | UV1-D4 - Block 40 District Park Development | Growth/Development | Ward 3 | 352,900 | | | 39,212 | | | 392,112 |
| | | | PK-6377-14 | Mapes Park - Playground Replacement & Safety Surfacing | Infrastructure Replacement | Ward 2 | | 155,513 | | | | | 155,513 |
| | | | PK-6381-14 | Al Palladini Community Centre - Landscape and Pedestrian Improvements | New Infrastructure | Ward 2 | | | 61,002 | | | | 61,002 |
| | | | PK-6382-14 | Torii Park - Tennis Court Reconstruction | Infrastructure Replacement | Ward 3 | | 269,474 | | | | | 269,474 |
| | | | PK-6384-13 | Uplands Golf and Ski Centre - Hiking Trail/Pathways Improvements | Infrastructure Replacement | Ward 5 | | | 91,650 | | | | 91,650 |
| | | | PK-6385-14 | Agostino Park - Multi-Use Field Development | New Infrastructure | Ward 4 | | | | 100,683 | | | 100,683 |
| | | | PK-6386-14 | Calvary Church Sports Fields - Soccer Field Redevelopment | New Infrastructure | Ward 1 | | | | 241,046 | | | 241,046 |
| | | | PK-6388-14 | Pedestrian Bridge Repairs and Replacement | Health & Safety | City-Wide | | | 247,250 | | | | 247,250 |
| | | | PK-6391-14 | Torii Park - Bocce Court Development | New Infrastructure | Ward 3 | | | | 90,519 | | | 90,519 |
| | | | PK-6396-14 | Yorkhill District Park - Playground Redevelopment | Infrastructure Replacement | Ward 5 | | 470,839 | | | | | 470,839 |
| | | | PK-6407-14 | Crieff Parkette - Playground Replacement & Safety Surfacing | Infrastructure Replacement | Ward 1 | | 86,232 | | | | | 86,232 |
| | | | PK-6410-14 | Joey Panetta Park - Tennis Court Reconstruction | Infrastructure Replacement | Ward 3 | | 224,463 | | | | | 224,463 |
| | | | PK-6411-14 | Melville Park - Playground Replacement & Safety Surfacing | Infrastructure Replacement | Ward 1 | | 194,732 | | | | | 194,732 |
| | | | PK-6415-14 | 61W-N1 - Block 61 Neighbourhood Park Design and Construction | Growth/Development | Ward 1 | 1,046,502 | | | 116,277 | | | 1,162,779 |
| | | | PK-6431-14 | 61E-N1 - Block 61 Neighbourhood Park Design and Construction | Growth/Development | Ward 1 | 803,402 | | | 89,267 | | | 892,669 |
| | | | PK-6434-14 | Mario Plastina Park - Expansion of Existing Play Equipment | New Infrastructure | Ward 1 | | | | 49,749 | | | 49,749 |
| | | | PK-6436-14 | Velmar Downs Park - Tennis Court Reconstruction | Infrastructure Replacement | Ward 3 | | 184,190 | | | | | 184,190 |
| | | | PK-6452-14 | UV1-LP1 - Block 40 Greenway Design and Construction | Growth/Development | Ward 3 | 480,004 | | | 53,334 | | | 533,338 |
| | | | PK-6463-14 | Maple Community District Park - Accessible Swings | Infrastructure Replacement | Ward 1 | | 34,219 | | | | | 34,219 |
| | | | PK-6473-14 | Vaughan Sports Village - Bocce Court Resurfacing | Infrastructure Replacement | Ward 1 | | 66,026 | | | | | 66,026 |

Attachment #3 - Draft Capital Project Listing by Department

2014 Draft Capital Budget & 2015-2017 Capital Plan

| Year | Commission | Department | Project # | Project Description | Project Type | Region | City-Wide DC | Infrastructure Reserve | Gas Tax | Taxation | LTD | Other | Total Budget |
|------|------------|---------------------------------|---|--|--|------------------------|------------------|------------------------|----------------|------------------|-----------|---------------|-------------------|
| | | | PK-6475-14 | Maple Airport Open Space - Bridge Replacement | Health & Safety | Ward 1 | | | 97,852 | | | | 97,852 |
| | | | PK-6479-14 | Parks Redevelopment Strategy | Studies | City-Wide | | | | 108,150 | | | 108,150 |
| | | | PK-6480-14 | Pinegrove Pedestrian Bridge Replacement | Health & Safety | Ward 2 | | | 183,242 | | | | 183,242 |
| | | | PK-6481-14 | Soccer Field Fence | New Infrastructure | Ward 1 | | | | 71,379 | | | 71,379 |
| | | | PK-6482-14 | Vaughan Grove Park - Bocce Court Development | New Infrastructure | Ward 2 | | | | 116,897 | | | 116,897 |
| | | | PK-6483-14 | Vaughan Grove Park - Parking Expansion | New Infrastructure | Ward 2 | | | | 204,267 | | | 204,267 |
| | | | PK-6487-14 | Bob O Link Parkette - Walkway Lighting | New Infrastructure | Ward 5 | | | | 96,305 | | | 96,305 |
| | | | PK-6488-14 | King High Park - Pathway Lighting | New Infrastructure | Ward 5 | | | | 114,433 | | | 114,433 |
| | | | PK-6489-14 | Oak Bank Pond - Boardwalk Reconstruction | Infrastructure Replacement | Ward 5 | | 30,591 | | | | | 30,591 |
| | | | PK-6490-14 | Maple Reservoir Field Conversion to 9V9 | New Infrastructure | Ward 1 | | | | 29,995 | | | 29,995 |
| | | | PK-6492-14 | Bindertwine Park - Ball Diamond Backstop and Fence Improvements | New Infrastructure | Ward 1 | | | | 162,277 | | | 162,277 |
| | | | Park Development Total | | | | 2,682,808 | 2,212,959 | 680,996 | 2,378,735 | | | 7,955,498 |
| | | Recreation | RE-9503-13 | Fitness Centre Equipment Replacement | Equipment Replacement | City-Wide | | 125,100 | | | | | 125,100 |
| | | | RE-9524-14 | City Playhouse Technical Equipment Upgrade | New Equipment | Ward 4 | | 22,151 | | | | | 22,151 |
| | | | RE-9525-14 | REC User Fee & Pricing Model Update | Studies | City-Wide | | | | 56,650 | | | 56,650 |
| | | | Recreation Total | | | | | 147,251 | | 56,650 | | | 203,901 |
| | | Community Services Total | | | | | 3,595,018 | 7,591,655 | 918,996 | 4,103,379 | | 29,613 | 16,238,661 |
| | | Engineering & Public Works | Development Transportation Engineering | DT-7097-14 | Pedestrian and Cycle Strategy | Growth/Studies | City-Wide | 414,575 | | | | | 414,575 |
| | | | | DT-7098-14 | Pedestrian and Bicycle Network Implementation Program | New Infrastructure | City-Wide | 245,140 | | | | | 245,140 |
| | | | | DT-7104-13 | TMP Education, Promotion, Outreach and Monitoring | Growth/Studies | City-Wide | 77,250 | | | | | 77,250 |
| | | | | DT-7108-13 | School Travel Planning Measures | Growth/Development | City-Wide | 51,500 | | | | | 51,500 |
| | | | | DT-7112-14 | Kirby Road Municipal Class EA | Growth/Studies | Ward 1 | 891,980 | | | | | 891,980 |
| | | | | DT-7131-14 | Clark Avenue West Cycle Facility Design and Construction | Growth/Development | Ward 5 | | 327,000 | | | | 327,000 |
| | | | | DT-7135-14 | Coldspring Road and Stevenson Avenue Construction | Additional Funding | Ward 1 | 206,000 | | | | | 206,000 |
| | | | | DT-7136-14 | McNaughton Road Construction | Additional Funding | Ward 4 | 236,900 | | | | | 236,900 |
| | | | Development Transportation Engineering Total | | | | 2,123,345 | | 327,000 | | | | 2,450,345 |
| | | Engineering Services | EN-1837-14 | Walkway Lighting - Mountbatten Road | New Infrastructure | Ward 5 | | | | | | 30,000 | 30,000 |
| | | | EN-1851-14 | Traffic Data Collection Inventory | Asset Management Technology | City-Wide | | | | 329,600 | | | 329,600 |
| | | | EN-1864-14 | Walkway Lighting - Aberdeen Avenue and Andrea Lane | New Infrastructure | Ward 3 | | | | | | 30,000 | 30,000 |
| | | | EN-1879-14 | Storm Water Management Facility for Gallanough Park | New Infrastructure | Ward 5 | | | 1,000,000 | | | | 1,000,000 |
| | | | EN-1889-13 | Bridge Replacement/ Rehabilitation Environmental Assessment - KingVaughan Road | Infrastructure Replacement | Ward 1 | | | 150,000 | | | | 150,000 |
| | | | EN-1904-14 | Culvert Replacement - Merino Road | Infrastructure Replacement | Ward 1 | | 669,500 | | | | | 669,500 |
| | | | EN-1912-14 | 2015 Pavement Management Program - Phase 1 | Infrastructure Replacement | Ward 2, Ward 3, Ward 4 | | | | | 51,500 | | 51,500 |
| | | | EN-1913-14 | 2015 Pavement Management Program - Phase 2 | Infrastructure Replacement | Ward 1, Ward 5 | | | | | 51,500 | | 51,500 |
| | | | EN-1914-14 | 2015 Road Rehabilitation and Watermain Replacement - Phase 1 | Infrastructure Replacement | Ward 1 | | 37,080 | | | 40,170 | | 77,250 |
| | | | EN-1915-14 | 2015 Road Rehabilitation and Watermain Replacement - Phase 2 | Infrastructure Replacement | Ward 3 | | 166,860 | | | 39,140 | | 206,000 |
| | | | EN-1940-13 | 2014 Pavement Management Program - Phase 1 | Infrastructure Replacement | Ward 1 | | | 3,729,000 | | | | 3,729,000 |
| | | | EN-1941-13 | 2014 Pavement Management Program - Phase 2 | Infrastructure Replacement | Ward 5 | | | | | 2,900,000 | | 2,900,000 |

Attachment #3 - Draft Capital Project Listing by Department

2014 Draft Capital Budget & 2015-2017 Capital Plan

| Year | Commission | Department | Project # | Project Description | Project Type | Region | City-Wide DC | Infrastructure Reserve | Gas Tax | Taxation | LTD | Other | Total Budget |
|------|------------|--|-------------------------------------|--|----------------------------|------------------------|------------------|------------------------|-------------------|------------------|------------------|------------------|-------------------|
| | | | EN-1942-13 | 2014 Road Rehabilitation and Watermain Replacement - Phase 1 | Infrastructure Replacement | Ward 2 | | 1,370,230 | | | 2,337,770 | | 3,708,000 |
| | | | EN-1943-13 | 2014 Road Rehabilitation and Watermain Replacement - Phase 2 | Infrastructure Replacement | Ward 5 | | 2,227,880 | | | 824,010 | | 3,051,890 |
| | | | EN-1958-13 | Corporate Asset Management | Priority Initiative | City-Wide | | | 2,620,320 | | | | 2,620,320 |
| | | | EN-1965-14 | Sidewalk and Street Lighting on Major Mackenzie Drive by York Region - Phase 1 | New Infrastructure | Ward 1, Ward 2, Ward 3 | 927,000 | | | | | | 927,000 |
| | | | EN-1981-14 | Sidewalk & Street Lighting on Bathurst Street - Teston Rd to Woodland Acres Cres | New Infrastructure | Ward 1 | | | | | | 129,800 | 129,800 |
| | | | EN-1983-14 | Street Lighting on Teston Road - Hwy 400 to Jane Street | New Infrastructure | Ward 1 | 175,162 | | | | | | 175,162 |
| | | | EN-1987-14 | Retaining Wall Conditional Assessment on Royalpark Way | Infrastructure Replacement | Ward 2 | | | | | 128,750 | | 128,750 |
| | | | EN-1988-14 | Culvert Rehabilitation on Balwin Avenue - Additional Creek Rehabilitation | Infrastructure Replacement | Ward 4 | | | | | 56,650 | | 56,650 |
| | | | EN-1990-14 | Railway Crossing Safety Assessment - City Wide | Studies | City-Wide | | | | 192,610 | | | 192,610 |
| | | | EN-1993-14 | Bridge Rehabilitation - Willis Road | Infrastructure Replacement | Ward 2 | | | | | | 165,000 | 165,000 |
| | | | EN-1994-14 | Bridge Rehabilitation - North Johnson District Park | Infrastructure Replacement | Ward 2 | | | | | | 72,600 | 72,600 |
| | | | EN-1995-14 | Storm Water Management Improvements for Franklin Avenue | Infrastructure Replacement | Ward 5 | | | | | | 599,500 | 599,500 |
| | | | Engineering Services Total | | | | 1,102,162 | 4,471,550 | 7,499,320 | 522,210 | 6,429,490 | 1,026,900 | 21,051,632 |
| | | Public Works | PW-2013-07 | Street Light Pole Replacement Program | Infrastructure Replacement | City-Wide | | | | 309,000 | | | 309,000 |
| | | | PW-2035-11 | Curb and Sidewalk Repair & Replacement | Infrastructure Replacement | City-Wide | | | 1,600,000 | | | | 1,600,000 |
| | | | PW-2052-14 | Road Patrol Hardware & Software | Technology | City-Wide | | | | 25,800 | | | 25,800 |
| | | | PW-2054-14 | Environmental Assessment for a new works yard - west portion of the City | Growth/Development | Ward 2 | 162,225 | | | 18,025 | | | 180,250 |
| | | | PW-2057-14 | Dome Doors | Legal/Regulatory | City-Wide | | | | 38,625 | | | 38,625 |
| | | | PW-2061-14 | Woodbridge Yard Humber River Rehabilitation | Legal/Regulatory | Ward 2 | | | | 195,700 | | | 195,700 |
| | | | PW-2062-14 | Works Yard Improvements (JOC-Dufferin-Woodbridge Yards) | Infrastructure Replacement | City-Wide | | | | 25,750 | | | 25,750 |
| | | | PW-2063-13 | ICI Water Meter Replacement Program | Infrastructure Replacement | City-Wide | | 206,000 | | | | | 206,000 |
| | | | PW-2066-14 | Yard Weigh Scale | New Equipment | City-Wide | | | | 128,750 | | | 128,750 |
| | | | PW-2067-14 | Recycling at Designated Canada Post Supermail Boxes | New Infrastructure | City-Wide | | | | 146,775 | | | 146,775 |
| | | | PW-2068-14 | Weston/400 & Industrial Park (Dry) Pond | Established Program | Ward 4 | | | 225,000 | | | | 225,000 |
| | | | PW-2069-14 | Four Valley Pond. Storm Water Management Pond #68 | Established Program | Ward 4 | | | 300,000 | | | | 300,000 |
| | | | PW-2070-14 | English Daisy Court (Dry) Pond. Storm Water Management Pond #114 | | 0 Ward 4 | | | 75,000 | | | | 75,000 |
| | | | Public Works Total | | | | 162,225 | 206,000 | 2,200,000 | 888,425 | | | 3,456,650 |
| | | Engineering & Public Works Total | | | | | 3,387,732 | 4,677,550 | 10,026,320 | 1,410,635 | 6,429,490 | 1,026,900 | 26,958,627 |
| | | Legal & Administrative Services | ByLaw & Compliance | | | | | | | | | | |
| | | | BY-2518-13 | Animal Shelter Lease Hold Improvements | Legal/Regulatory | City-Wide | 39,300 | | | 75,100 | | | 114,400 |
| | | | BY-2523-14 | Vehicles Lease Buyout | New Equipment | City-Wide | | | | 47,250 | | 30,000 | 77,250 |
| | | | BY-9534-14 | ANIMAL SHELTER CAGING RETROFIT | Legal/Regulatory | Ward 3 | | | | 51,500 | | | 51,500 |
| | | | ByLaw & Compliance Total | | | | 39,300 | | | 173,850 | | 30,000 | 243,150 |
| | | | Real Estate | | | | | | | | | | |
| | | | RL-0005-13 | Land Acquisition Fees | Misc. Land Appraisals | City-Wide | | 267,800 | | | | | 267,800 |
| | | | Real Estate Total | | | | | 267,800 | | | | | 267,800 |
| | | Legal & Administrative Services Total | | | | | 39,300 | 267,800 | | 173,850 | | 30,000 | 510,950 |
| | | Planning | Building Standards | | | | | | | | | | |
| | | | BS-1003-11 | Building Department Computer System Upgrades | Technology | City-Wide | | | | | | 540,750 | 540,750 |
| | | | Building Standards Total | | | | | | | | | 540,750 | 540,750 |

Attachment #3 - Draft Capital Project Listing by Department

2014 Draft Capital Budget & 2015-2017 Capital Plan

| Year | Commission | Department | Project # | Project Description | Project Type | Region | City-Wide DC | Infrastructure Reserve | Gas Tax | Taxation | LTD | Other | Total Budget |
|------------|--|---|----------------------------|---|----------------------------|-----------|--------------|------------------------|------------|-----------|-----------|-----------|--------------|
| | Planning Total Strategic & Corporate Services | Development Planning | DP-9528-14 | City of Vaughan City-Wide Urban Design Study | Growth/Studies | City-Wide | 180,000 | | | 20,000 | | | 200,000 |
| | | | DP-9537-14 | Islington Avenue Streetscape Tree Planting Partnership with KARAand KBIA | Ratepayer(s) Request | City-Wide | | | 30,000 | | 30,000 | | |
| | | | DP-9538-14 | VMC Urban Design Guidelines (Playbook) Based on Policies of SecondaryPlan | Growth/Studies | City-Wide | 135,000 | | 15,000 | | 150,000 | | |
| | | | Development Planning Total | | | | | | 315,000 | | 65,000 | | |
| | | | | | | | | 315,000 | | 65,000 | | 540,750 | 920,750 |
| | | Access Vaughan | AV-3020-14 | Access Vaughan Phase II - Step D | Technology | City-Wide | | | 50,500 | | | 50,500 | |
| | | Access Vaughan Total | | | | | | | | 50,500 | | | 50,500 |
| | | Human Resources | HR-9533-14 | Attendance Management Automation | New Infrastructure | City-Wide | | | 61,800 | | | 61,800 | |
| | | | HR-9536-14 | Procure Learning Management System (LMS) | New Infrastructure | City-Wide | | | 51,500 | | | 51,500 | |
| | | Human Resources Total | | | | | | | | 113,300 | | | 113,300 |
| | Strategic & Corporate Services Total | Information Technology Management | IT-3016-13 | Personal Computer (PC) Assets Renewal | Technology | City-Wide | | 350,000 | | | | | 350,000 |
| | | | IT-3017-13 | Enterprise Telephone System Assets Renewal | Technology | City-Wide | | 351,400 | | | | 351,400 | |
| | | | IT-3019-13 | Central Computing Infrastructure Renewal | Technology | City-Wide | | 349,300 | | | | 349,300 | |
| | | | IT-3020-14 | Continuous Improvement - City Website (Vaughan Online) | Technology | City-Wide | | | 154,500 | | | 154,500 | |
| | | Information Technology Management Total | | | | | | | 1,050,700 | | 154,500 | | 1,205,200 |
| | | Strategic & Corporate Services Total | | | | | | | 1,050,700 | | 318,300 | | 1,369,000 |
| | Vaughan Public Libraries | Libraries | LI-4503-14 | Bathurst Clark Resource Library Renovations-Phase 2 | Infrastructure Replacement | Ward 5 | | 250,000 | | | | | 250,000 |
| | | | LI-4504-13 | Library Technology Upgrade | Technology | City-Wide | | | | 140,000 | | | 140,000 |
| | | | LI-4508-13 | Civic Centre Resource Library-Resource Material | Growth/Development | City-Wide | 219,890 | | 24,430 | | | 244,320 | |
| | | | LI-4511-14 | Civic Centre Library-Communications & Hardware | Growth/Development | City-Wide | 680,400 | | 75,600 | | | 756,000 | |
| | | | LI-4530-14 | Civic Centre Resource Library | Growth/Equipment | Ward 1 | 1,134,000 | | 126,000 | | | 1,260,000 | |
| | | | LI-4537-13 | Capital Resource Purchases | Infrastructure Replacement | City-Wide | | 1,495,900 | | | | 1,495,900 | |
| | | | LI-4539-14 | Vellore Village South BL 39 - Consulting/Design/Construction | Growth/Development | Ward 3 | 294,600 | | 32,700 | | | 327,300 | |
| | | | LI-4543-13 | Vellore Village South BL 39 - Land | Growth/Development | Ward 3 | 350,100 | | 38,900 | | | 389,000 | |
| | | | LI-4547-13 | Bathurst Clark Resource Library - Main Bathroom Renovations | Infrastructure Replacement | Ward 5 | | 100,000 | | | | 100,000 | |
| | | Libraries Total | | | | | | 2,678,990 | 1,845,900 | | 437,630 | | 4,962,520 |
| | Vaughan Public Libraries Total | | | | | | 2,678,990 | 1,845,900 | | 437,630 | | 4,962,520 | |
| 2014 Total | | | | | | | 10,298,740 | 15,623,005 | 10,945,316 | 6,508,794 | 6,429,490 | 1,627,263 | 51,432,608 |

Attachment #3 - Draft Capital Project Listing by Department

2014 Draft Capital Budget & 2015-2017 Capital Plan

| Year | Commission | Department | Project # | Project Description | Project Type | Region | City-Wide DC | Infrastructure Reserve | Gas Tax | Taxation | LTD | Other | Total Budget | | | |
|------|-----------------------------|------------------------------|----------------------------|--|----------------------------|--|-----------------------|---------------------------|-----------|-----------|-----------|---------|-----------------|-----------|-----------|--------|
| 2015 | City Manager's Office | Fire & Rescue Services | FR-3508-13 | Breathing Apparatus Replacements | Equipment Replacement | City-Wide | | 45,100 | | | | | 45,100 | | | |
| | | | FR-3579-15 | Smeal Pumper(7973) Refurbishment | Infrastructure Replacement | City-Wide | | 180,250 | | | | 180,250 | | | | |
| | | | FR-3583-15 | Reposition Stn 74 Kleinburg Land | New Infrastructure | Ward 1 | 648,550 | | 463,250 | | 1,111,800 | | | | | |
| | | | FR-3588-15 | Replace 7966 Rescue Truck | Equipment Replacement | City-Wide | | 628,800 | | | 628,800 | | | | | |
| | | | FR-3595-15 | Tech Rescue (7978) Refurbishment | Equipment Replacement | City-Wide | | 109,000 | | | 109,000 | | | | | |
| | | | FR-3606-15 | Station 76 Aerial Purchase | Growth/Equipment | Ward 4 | 1,300,000 | | | | 1,300,000 | | | | | |
| | | | FR-3607-15 | Station 76 Equipment Purchase | Growth/Equipment | Ward 4 | 120,000 | | | | 120,000 | | | | | |
| | | | FR-3609-15 | Expand/Update Crew Quarters Station 76 | Growth/Development | Ward 4 | 360,000 | | | | 360,000 | | | | | |
| | | | FR-3612-14 | Fitness Equipment and Furniture Replacement - All Stations/Divisions | Equipment Replacement | City-Wide | | 30,000 | | | 30,000 | | | | | |
| | | | FR-3614-15 | Replace Chief 73 Vehicle 7987 | Growth/Equipment | City-Wide | | 45,000 | | | 45,000 | | | | | |
| | | Fire & Rescue Services Total | | | | | | | 2,428,550 | 1,038,150 | | 463,250 | | 3,929,950 | | |
| | City Manager's Office Total | | | | | | | 2,428,550 | 1,038,150 | | 463,250 | | 3,929,950 | | | |
| | Community Services | Bulding & Facilities | BF-8353-15 | Splash Pad Controls Automation | New Infrastructure | City-Wide | | | | | 46,400 | | | 46,400 | | |
| | | | BF-8367-13 | Uplands Golf & Ski Centre, Buildings General Capital | Infrastructure Replacement | Ward 5 | | 67,000 | | | | | 67,000 | | | |
| | | | BF-8378-15 | Carrville Community Centre | Growth/Development | Ward 4 | 3,287,700 | | | 436,232 | | | 3,723,932 | | | |
| | | | BF-8405-15 | Garnet Williams - Renovate Pool Changerooms | Infrastructure Replacement | Ward 5 | | 157,220 | | | | | 157,220 | | | |
| | | | BF-8407-15 | Al Palladini Community Centre - East Side - Island - Concrete CurbReplacements | Infrastructure Replacement | Ward 2 | | 52,406 | | | | | 52,406 | | | |
| | | | BF-8408-15 | Al Palladini Community Centre - Patio Deck Concrete Replacement | Infrastructure Replacement | Ward 2 | | 39,829 | | | | | 39,829 | | | |
| | | | BF-8410-15 | Installation of Fencing to the Indoor Bocce Courts at MCC, FEBCC,DCCC, CCC | New Infrastructure | City-Wide | | | | 66,950 | | | 66,950 | | | |
| | | | BF-8425-15 | Al Palladini Community Centre Painting East and West Arenas | Infrastructure Replacement | Ward 2 | | 84,460 | | | | | 84,460 | | | |
| | | | BF-8428-15 | JOC - Rooftop Replacements | Infrastructure Replacement | Ward 1 | | 61,800 | | | | | 61,800 | | | |
| | | | BF-8429-15 | Dufferin Clark Community Centre - Boiler Replacements | Infrastructure Replacement | Ward 5 | | 61,800 | | | | | 61,800 | | | |
| | | | BF-8430-15 | Garnet A Williams Community Centre - Boiler Replacements | Infrastructure Replacement | Ward 5 | | 82,400 | | | | | 82,400 | | | |
| | | | BF-8431-15 | Michael Cranny House - HVAC Upgrades | Infrastructure Replacement | Ward 1 | | 25,750 | | | | | 25,750 | | | |
| | | | BF-8432-15 | Rosemount Community Centre - Boiler System Upgrades | Infrastructure Replacement | Ward 5 | | 82,400 | | | | | 82,400 | | | |
| | | | BF-8436-13 | Security Camera & Equipment Replacements | Equipment Replacement | City-Wide | | 87,550 | | | | | 87,550 | | | |
| | | | BF-8462-15 | Father Ermano Bulfon CC Outdoor Rink- Refrigeration Plant | Equipment Replacement | Ward 2 | | 149,350 | | | | | 149,350 | | | |
| | | | BF-8463-15 | EquipmentReplacement Al Palladini CC Refrigeration Plant Equipment Replacement | Equipment Replacement | Ward 2 | | 334,750 | | | | | 334,750 | | | |
| | | | Bulding & Facilities Total | | | | | | | 3,287,700 | 1,286,715 | | 549,582 | | 5,123,997 | |
| | | | Fleet | | FL-5157-15 | BYLAW- Replace 1160 with 1/2 ton ext cab 4x4 pickup | Equipment Replacement | City-Wide | | 30,900 | | | | | | 30,900 |
| | | | | | FL-5158-15 | BLDG STNDARDS-Replace 1332 with 1/2 ton ext cab 4x2 pickup | Equipment Replacement | City-Wide | | 27,800 | | | | | | 27,800 |
| | | | | | FL-5169-15 | BYLAW-Replace 1207 with 1/2 ext cab 4x4 pickup | Equipment Replacement | City-Wide | | 30,900 | | | | | | 30,900 |
| | | | | | FL-5201-15 | BYLAW-Replace 1276 with transit van | Equipment Replacement | City-Wide | | 30,900 | | | | | | 30,900 |
| | | | | | FL-5204-15 | ENG DEV TRANSP- Replace 1365 with 1/2 ton ext cab 4x2 pickup | Equipment Replacement | City-Wide | | 27,800 | | | | | | 27,800 |
| | | | | | FL-5205-15 | ENG DEV TRANSP-Replace 1270 with 1/2 ton ext cab 4x2 pickup | Equipment Replacement | City-Wide | | 27,800 | | | | | | 27,800 |
| | | | | | FL-5215-15 | PKS-1 new 2 ton 4x4 crew cab dump truck | New Equipment | City-Wide | | | | 67,000 | | | | 67,000 |
| | | | | | FL-5221-15 | PKS- 4 new sand sifters | New Equipment | City-Wide | | | | 72,100 | | | | 72,100 |
| | | | | | FL-5232-15 | ENG SERVICES-Replace 1366 with 1/2 ton ext cab 4x2 pickup | Equipment Replacement | City-Wide | | 27,800 | | | | | | 27,800 |

Attachment #3 - Draft Capital Project Listing by Department

2014 Draft Capital Budget & 2015-2017 Capital Plan

| Year | Commission | Department | Project # | Project Description | Project Type | Region | City-Wide DC | Infrastructure Reserve | Gas Tax | Taxation | LTD | Other | Total Budget |
|------|------------|----------------------------|---|---|----------------------------|-----------|----------------|------------------------|---------|------------------|-----|-------|------------------|
| | | | FL-5249-15 | PKS-FORESTRY-Replace 1346 with 1/2 ton ext cab 4x4 pickup | Equipment Replacement | City-Wide | | 30,100 | | | | | 30,100 |
| | | | FL-5301-15 | B&F-Replace 1246 with 3/4 ton ext cab 4x4 pickup w/plow | Equipment Replacement | City-Wide | | 43,300 | | | | | 43,300 |
| | | | FL-5303-15 | B&F-Replace 1320 with 3/4 ton cargo van | Equipment Replacement | City-Wide | | 36,100 | | | | | 36,100 |
| | | | FL-5315-15 | PKS-Replace 1374,1375 with a 16' rotary mower | Equipment Replacement | City-Wide | | 82,400 | | | | | 82,400 |
| | | | FL-5320-15 | PKS- Replace 1146 with a 3/4 ton crew cab pickup | Equipment Replacement | City-Wide | | 36,100 | | | | | 36,100 |
| | | | FL-5323-15 | PKS-Replace 1371 with 3/4 ton crew cab pickup | Equipment Replacement | City-Wide | | 36,100 | | | | | 36,100 |
| | | | FL-5335-15 | PKS - Replace 1287 with 3/4 ton crew cab pickup | Equipment Replacement | City-Wide | | 36,100 | | | | | 36,100 |
| | | | FL-5352-15 | PKS-Replace 1607 with 16' outfront mower | Equipment Replacement | City-Wide | | 82,400 | | | | | 82,400 |
| | | | FL-5354-15 | PKS-Replace 1707,1708,1714 with zero turn mowers | Equipment Replacement | City-Wide | | 40,200 | | | | | 40,200 |
| | | | FL-5365-15 | FLT-Replace 1138 with Hybrid sedan | Equipment Replacement | City-Wide | | 30,900 | | | | | 30,900 |
| | | | FL-5422-15 | PW-RDS-Replace 1209 with tandem dump truck | Equipment Replacement | City-Wide | | 309,000 | | | | | 309,000 |
| | | | FL-5452-15 | PKS-Buy-out sidewalk plow lease | New Equipment | City-Wide | | | | 43,300 | | | 43,300 |
| | | | FL-5453-15 | PKS-1 new narrow sidewalk tractor with plow/salter/blower/sweeper attachments | Growth/Equipment | City-Wide | 76,000 | | | 8,500 | | | 84,500 |
| | | | FL-5454-15 | PKS-1 new narrow sidewalk tractor with plow/salter/blower/sweeper attachments | Growth/Equipment | City-Wide | 76,000 | | | 8,500 | | | 84,500 |
| | | | FL-5487-15 | BYLAW-Replace 1509 with sedan | Equipment Replacement | City-Wide | | 30,900 | | | | | 30,900 |
| | | | Fleet Total | | | | 152,000 | 997,500 | | 199,400 | | | 1,348,900 |
| | | Park & Forestry Operations | PO-6700-13 | Tree Planting Program-Regular | Infrastructure Replacement | City-Wide | | 48,882 | | 562,148 | | | 611,030 |
| | | | PO-6739-13 | Tree Replacement Program-EAB | Infrastructure Replacement | City-Wide | | | | 417,941 | | | 417,941 |
| | | | PO-6741-15 | Maple Community Centre-Landscape & Traffic Safety Improvements | New Infrastructure | Ward 1 | | | | 180,250 | | | 180,250 |
| | | | PO-6742-15 | Park Benches-Various Locations | Equipment Replacement | City-Wide | | 74,200 | | | | | 74,200 |
| | | | PO-6743-15 | Park Picnic Table-Various Locations | Equipment Replacement | City-Wide | | 74,200 | | | | | 74,200 |
| | | | PO-6746-15 | Fence Repair & Replacement Program | Infrastructure Replacement | City-Wide | | 418,000 | | | | | 418,000 |
| | | | PO-6747-15 | Relocation of Gazebo (Dr.Mcleans to Rainbow Creek) | Infrastructure Replacement | Ward 2 | | 56,650 | | | | | 56,650 |
| | | | PO-6753-14 | CTS Mobile Handheld Program | Technology | City-Wide | | | | 157,220 | | | 157,220 |
| | | | PO-6754-13 | Parks Concrete Walkway Repairs/Replacements | Infrastructure Replacement | City-Wide | | 237,930 | | | | | 237,930 |
| | | | Park & Forestry Operations Total | | | | | 909,862 | | 1,317,559 | | | 2,227,421 |
| | | Park Development | PK-6305-15 | Maple Valley Plan - North Maple Regional Park Phase I (A) Construction | Growth/Development | Ward 1 | 6,488,994 | | | 720,999 | | | 7,209,993 |
| | | | PK-6344-13 | York Hill Park - Tennis Court Replacement | Infrastructure Replacement | Ward 5 | | 362,848 | | | | | 362,848 |
| | | | PK-6365-14 | UV1-D4 - Block 40 District Park Development | Growth/Development | Ward 3 | 3,208,185 | | | 356,466 | | | 3,564,651 |
| | | | PK-6370-15 | Uplands Golf & Ski Centre - Irrigation/Snow Making Water Systems | Infrastructure Replacement | Ward 5 | | 663,732 | | | | | 663,732 |
| | | | PK-6373-15 | Pedestrian & Bicycle Master Plan (Off Road System) - Construction | New Infrastructure | Ward 2 | | | 460,000 | | | | 460,000 |
| | | | PK-6384-13 | Uplands Golf and Ski Centre - Hiking Trail/Pathways Improvements | Infrastructure Replacement | Ward 5 | | | 91,650 | | | | 91,650 |
| | | | PK-6389-15 | Glen Shields Park - Tennis Court Reconstruction | Infrastructure Replacement | Ward 5 | | 284,872 | | | | | 284,872 |
| | | | PK-6390-15 | Dufferin Reservoir - Sports Fields | New Infrastructure | Ward 4 | | | | 482,684 | | | 482,684 |
| | | | PK-6393-15 | West Maple Creek Park - Playground Replacement & Safety Surfacing | Infrastructure Replacement | Ward 1 | | 204,102 | | | | | 204,102 |
| | | | PK-6394-15 | UV2-D2 - Block 11 District Park w/CC - Park Design & Construction | Growth/Development | Ward 4 | 133,583 | | | 14,843 | | | 148,426 |

Attachment #3 - Draft Capital Project Listing by Department

2014 Draft Capital Budget & 2015-2017 Capital Plan

| Year | Commission | Department | Project # | Project Description | Project Type | Region | City-Wide DC | Infrastructure Reserve | Gas Tax | Taxation | LTD | Other | Total Budget |
|------|------------|---------------------------------|---|---|--|--------------------------------|-------------------|------------------------|----------------|------------------|------------------|-------|-------------------|
| | | | PK-6399-15 | UV1-S2 - Block 33 Urban Square Design and Construction | Growth/Development | Ward 3 | 267,792 | | | 29,754 | | | 297,546 |
| | | | PK-6400-15 | UV1-S3 - Block 33 Urban Square Design and Construction | Growth/Development | Ward 3 | 267,792 | | | 29,754 | | | 297,546 |
| | | | PK-6403-15 | MacMillian Farm - Design and Construction | Growth/Development | Ward 4 | 439,164 | | | 48,796 | | | 487,960 |
| | | | PK-6405-15 | Don and Humber River System Trail Signage (2015) | New Infrastructure | Ward 1, Ward 2, Ward 4, Ward 5 | | | 108,905 | | | | 108,905 |
| | | | PK-6421-15 | Princeton Gate Park - Playground Replacement & Safety Surfacing | Infrastructure Replacement | Ward 1 | | 158,404 | | | | | 158,404 |
| | | | PK-6438-15 | Marco Park - Tennis Court Reconstruction | Infrastructure Replacement | Ward 3 | | 224,463 | | | | | 224,463 |
| | | | PK-6455-15 | UV2-N19 - Block 12 Neighbourhood Park Design and Construction | Growth/Development | Ward 4 | 1,387,993 | | | 154,221 | | | 1,542,214 |
| | | | PK-6461-15 | Marco Park - Playground Replacement & Safety Surfacing | Infrastructure Replacement | Ward 3 | | 138,872 | | | | | 138,872 |
| | | | PK-6464-15 | Rosedale North Park - Basketball Court Reconstruction | Infrastructure Replacement | Ward 5 | | 73,321 | | | | | 73,321 |
| | | | PK-6465-15 | Dufferin District Park - Basketball Court Reconstruction | Infrastructure Replacement | Ward 5 | | 72,965 | | | | | 72,965 |
| | | | PK-6466-15 | Woodbridge Highlands Park - Basketball Court Reconstruction | Infrastructure Replacement | Ward 2 | | 74,244 | | | | | 74,244 |
| | | | PK-6474-15 | Keffer Marsh - Bridge Replacement | Infrastructure Replacement | Ward 4 | | | 89,726 | | | | 89,726 |
| | | | PK-6478-15 | Maple Airport - Playground Surfacing and Accessible Swings | Infrastructure Replacement | Ward 1 | | 70,422 | | | | | 70,422 |
| | | | PK-6489-14 | Oak Bank Pond - Boardwalk Reconstruction | Infrastructure Replacement | Ward 5 | | 237,930 | | | | | 237,930 |
| | | | Park Development Total | | | | 12,193,503 | 2,566,175 | 750,281 | 1,837,517 | | | 17,347,476 |
| | | Recreation | RE-9503-13 | Fitness Centre Equipment Replacement | Equipment Replacement | City-Wide | | 125,100 | | | | | 125,100 |
| | | | RE-9519-15 | Vaughan Art Gallery Site Study | Studies | City-Wide | | | | 51,500 | | | 51,500 |
| | | | RE-9521-15 | Retrofit to Energy-Efficient Lighting at Gallery space at MCC | New Infrastructure | Ward 1 | | | | 25,800 | | | 25,800 |
| | | | RE-9522-15 | Public Display Units for City Hall and MCC | New Infrastructure | Ward 1 | | | | 67,000 | | | 67,000 |
| | | | Recreation Total | | | | | 125,100 | | 144,300 | | | 269,400 |
| | | Community Services Total | | | | | 15,633,203 | 5,885,352 | 750,281 | 4,048,358 | | | 26,317,194 |
| | | Engineering & Public Works | Development Transportation Engineering | DT-7098-14 | Pedestrian and Bicycle Network Implementation Program | New Infrastructure | City-Wide | 305,910 | | | | | 305,910 |
| | | | | DT-7104-13 | TMP Education, Promotion, Outreach and Monitoring | Growth/Studies | City-Wide | 77,250 | | | | | 77,250 |
| | | | | DT-7108-13 | School Travel Planning Measures | Growth/Development | City-Wide | 51,500 | | | | | 51,500 |
| | | | | DT-7113-15 | Municipal Class EA OPA 637 - Highway 400 Interchange Connections | Growth/Studies | Ward 1 | 247,200 | | | | | 247,200 |
| | | | | DT-7114-15 | Portage Parkway - Applewood to Jane/ Detailed Design | Growth/Development | Ward 4 | 428,480 | | | | | 428,480 |
| | | | | DT-7120-13 | Black Creek Renewal | Growth/Development | Ward 4 | 5,123,979 | | | 2,040,000 | | 7,163,979 |
| | | | | DT-7121-13 | Vaughan Metropolitan Centre NE Storm Water Management Pond | Growth/Development | Ward 4 | 856,903 | | | 2,284,250 | | 3,141,153 |
| | | | | DT-7123-15 | Kleinburg - Nashville PD6 Major Mackenzie Watermain | Growth/Development | Ward 1 | 1,887,797 | | | | | 1,887,797 |
| | | | | DT-7124-15 | Block 61 CP Railway Pedestrian Crossing | Growth/Development | Ward 1 | 384,270 | | | | | 384,270 |
| | | | | DT-7125-15 | OPA 620 (Steeles West) East - West Collector Road | Growth/Development | Ward 4 | 600,000 | | | | | 600,000 |
| | | | | DT-7134-15 | Huntington Road Construction - Langstaff Road to Rutherford Road | Growth/Development | Ward 2 | 2,429,000 | | | | | 2,429,000 |
| | | | Development Transportation Engineering Total | | | | 12,392,289 | | | | 4,324,250 | | 16,716,539 |
| | | Engineering Services | EN-1852-15 | Drawing Index Enhancements | Asset Management Technology | City-Wide | | | | 103,000 | | | 103,000 |
| | | | EN-1886-15 | Bridge Rehabilitation - Humber Bridge Trail | Infrastructure Replacement | Ward 1 | | | 800,000 | | | | 800,000 |
| | | | EN-1888-13 | Bridge Rehabilitation - Glen Shields Avenue | Infrastructure Replacement | Ward 5 | | | 500,000 | | | | 500,000 |
| | | | EN-1907-15 | Creation of CAD Standards | Studies | City-Wide | | | | 51,500 | | | 51,500 |

Attachment #3 - Draft Capital Project Listing by Department

2014 Draft Capital Budget & 2015-2017 Capital Plan

| Year | Commission | Department | Project # | Project Description | Project Type | Region | City-Wide DC | Infrastructure Reserve | Gas Tax | Taxation | LTD | Other | Total Budget |
|------|--|--------------------|-----------------------------------|--|----------------------------|------------------------|-------------------|------------------------|------------------|----------------|-------------------|----------------|-------------------|
| | | | EN-1912-14 | 2015 Pavement Management Program - Phase 1 | Infrastructure Replacement | Ward 2, Ward 3, Ward 4 | | | 2,544,659 | | 863,211 | | 3,407,870 |
| | | | EN-1913-14 | 2015 Pavement Management Program - Phase 2 | Infrastructure Replacement | Ward 1, Ward 5 | | | | | 3,450,500 | | 3,450,500 |
| | | | EN-1914-14 | 2015 Road Rehabilitation and Watermain Replacement - Phase 1 | Infrastructure Replacement | Ward 1 | | 743,897 | | | 805,888 | | 1,549,785 |
| | | | EN-1915-14 | 2015 Road Rehabilitation and Watermain Replacement - Phase 2 | Infrastructure Replacement | Ward 3 | | 2,174,570 | | | 510,084 | | 2,684,654 |
| | | | EN-1916-15 | 2015 Road Rehabilitation and Watermain Replacement - Phase 3 | Infrastructure Replacement | Ward 3 | | 216,300 | | | 92,700 | | 309,000 |
| | | | EN-1917-15 | 2016 Pavement Management Program - Phase 1 | Infrastructure Replacement | Ward 1, Ward 2, Ward 3 | | | | | 51,500 | | 51,500 |
| | | | EN-1918-15 | 2016 Pavement Management Program - Phase 2 | Infrastructure Replacement | Ward 1, Ward 4 | | | | | 51,500 | | 51,500 |
| | | | EN-1919-15 | 2016 Pavement Management Program - Phase 3 | Infrastructure Replacement | Ward 1, Ward 2 | | | | | 51,500 | | 51,500 |
| | | | EN-1920-15 | 2016 Road Rehabilitation and Watermain Replacement - Phase 1 | Infrastructure Replacement | Ward 2 | | 140,492 | | | 86,108 | | 226,600 |
| | | | EN-1921-15 | 2016 Road Rehabilitation and Watermain Replacement - Phase 2 | Infrastructure Replacement | Ward 4 | | 208,575 | | | 69,525 | | 278,100 |
| | | | EN-1923-15 | Municipal Structure Inspection and Reporting in 2015 | Legal/Regulatory | City-Wide | | 123,600 | | | | | 123,600 |
| | | | EN-1930-15 | Sidewalk on Keele Street - McNaughton Road to Teston Road | New Infrastructure | Ward 4 | 37,080 | | | | | | 37,080 |
| | | | EN-1931-15 | Sidewalk on Keele Street - Kirby Road to Peak Point Blvd | New Infrastructure | Ward 1 | 20,600 | | | | | | 20,600 |
| | | | EN-1944-13 | 2014 Road Rehabilitation and Watermain Replacement - Phase 3 | Infrastructure Replacement | Ward 2 | | 609,760 | | | 214,240 | | 824,000 |
| | | | EN-1950-13 | Clarence Street Slope Stabilization - Phase 2 | Infrastructure Replacement | Ward 2 | | 500,000 | | | | | 500,000 |
| | | | EN-1957-15 | Cycle Path Improvement on Islington Avenue - Rutherford Rd to WycliffeAve. | Growth/Development | Ward 2 | 123,600 | | | | | | 123,600 |
| | | | EN-1959-15 | Traffic Signal Installation - Chrislea Road and Northview Boulevard | New Infrastructure | Ward 3 | 180,250 | | | | | | 180,250 |
| | | | EN-1960-13 | Sidewalk on Weston Road - Steeles Avenue West to Rutherford Road | New Infrastructure | Ward 3 | 515,000 | | | | | | 515,000 |
| | | | EN-1972-13 | Active Transportation Facility and Streetlighting on Dufferin Street - Kirby Road to Teston Road | New Infrastructure | Ward 1 | 576,800 | | | | | | 576,800 |
| | | | EN-1973-15 | Streetscape for Concord West by York Region - Highway 7 and KeeleStreet | Growth/Development | Ward 4 | 221,253 | | | | | | 221,253 |
| | | | EN-1979-15 | Sidewalk on Bathurst Street - North Park Rd to New Westminster Dr | New Infrastructure | Ward 5 | 56,650 | | | | | | 56,650 |
| | | | EN-1982-15 | Sidewalk on Old Weston Road - Steeles Avenue West to Weston Road | New Infrastructure | Ward 3 | | | | | | 55,000 | 55,000 |
| | | | EN-1992-15 | Railway Crossing Improvements - CPR crossing at Huntington Road | New Infrastructure | Ward 1 | | | | | 402,215 | | 402,215 |
| | | | EN-1993-14 | Bridge Rehabilitation - Willis Road | Infrastructure Replacement | Ward 2 | | | | | 1,356,323 | 338,682 | 1,695,005 |
| | | | Engineering Services Total | | | | 1,731,233 | 4,217,194 | 4,344,659 | 154,500 | 8,005,294 | 393,682 | 18,846,562 |
| | | Public Works | PW-2013-07 | Street Light Pole Replacement Program | Infrastructure Replacement | City-Wide | | | | 309,000 | | | 309,000 |
| | | | PW-2035-11 | Curb and Sidewalk Repair & Replacement | Infrastructure Replacement | City-Wide | | | 1,700,000 | | | | 1,700,000 |
| | | | PW-2057-14 | Dome Doors | Legal/Regulatory | City-Wide | | | | 38,625 | | | 38,625 |
| | | | PW-2058-13 | LED Streetlight Conversion | Infrastructure Replacement | City-Wide | | | 1,500,000 | | | | 1,500,000 |
| | | | PW-2063-13 | ICI Water Meter Replacement Program | Infrastructure Replacement | City-Wide | | 206,000 | | | | | 206,000 |
| | | | Public Works Total | | | | | 206,000 | 3,200,000 | 347,625 | | | 3,753,625 |
| | | | | | | | 14,123,522 | 4,423,194 | 7,544,659 | 502,125 | 12,329,544 | 393,682 | 39,316,726 |
| | Engineering & Public Legal & Administrative Services | ByLaw & Compliance | BY-2518-13 | Animal Shelter Lease Hold Improvements | Legal/Regulatory | City-Wide | 39,300 | | | 75,100 | | | 114,400 |

Attachment #3 - Draft Capital Project Listing by Department

2014 Draft Capital Budget & 2015-2017 Capital Plan

| Year | Commission | Department | Project # | Project Description | Project Type | Region | City-Wide DC | Infrastructure Reserve | Gas Tax | Taxation | LTD | Other | Total Budget | |
|------------|--|--|----------------|--|----------------------------------|------------|--------------|------------------------|-----------|------------|---------|------------|--------------|-----------|
| 2015 | Legal & Administrative Services Planning | ByLaw & Compliance Total | | | | | 39,300 | | | | 75,100 | | | 114,400 |
| | | Real Estate | RL-0005-13 | Land Acquisition Fees | Misc. Land Appraisals | City-Wide | | 267,800 | | | | | | 267,800 |
| | | Real Estate Total | | | | | | 267,800 | | | | | | 267,800 |
| | | Development Planning Services Total | | | | | 39,300 | 267,800 | | | 75,100 | | | 382,200 |
| | | Development Planning | DP-9526-15 | Yonge Street / Steeles Corridor Urban Design Streetscape & Open SpaceMasterplan | Growth/Studies | Ward 5 | 162,000 | | | | 18,000 | | | 180,000 |
| | | | DP-9529-13 | Design Review Panel Administration | Growth/Development | City-Wide | 20,394 | | | | 206 | | | 20,600 |
| | | | DP-9536-15 | Building Pedestrian Level Wind Study Impact-Software | Growth/Studies | City-Wide | 45,000 | | | | 5,000 | | | 50,000 |
| | | Development Planning Total | | | | | 227,394 | | | | 23,206 | | | 250,600 |
| | | | | | | | 227,394 | | | | 23,206 | | | 250,600 |
| | | Planning Total Strategic & Corporate Services | Access Vaughan | AV-9532-15 | Access Vaughan Phase II - Step E | Technology | City-Wide | | | | | 50,500 | | |
| | Access Vaughan Total | | | | | | | | | 50,500 | | | 50,500 | |
| | Environmental Sustainability | | ES-2521-15 | Community Sustainability and Environmental Master Plan Renewal | Established Program | City-Wide | 44,035 | | | | 4,890 | | | 48,925 |
| | Environmental Sustainability Total | | | | | 44,035 | | | | 4,890 | | | 48,925 | |
| | Information Technology Management | | IT-2502-14 | Electronic Document Management System | Technology | City-Wide | | | | | 655,000 | | | 655,000 |
| | | | IT-3016-13 | Personal Computer (PC) Assets Renewal | Technology | City-Wide | | 350,000 | | | | | | 350,000 |
| | | | IT-3017-13 | Enterprise Telephone System Assets Renewal | Technology | City-Wide | | 390,900 | | | | | | 390,900 |
| | | | IT-3019-13 | Central Computing Infrastructure Renewal | Technology | City-Wide | | 388,800 | | | | | | 388,800 |
| | | | IT-3020-14 | Continuous Improvement - City Website (Vaughan Online) | Technology | City-Wide | | | | | 154,500 | | | 154,500 |
| | Information Technology Management Total | | | | | | 1,129,700 | | | 809,500 | | | 1,939,200 | |
| | Strategic & Corporate Services Vaughan Public Libraries | Strategic & Corporate Services Total | | | | | 44,035 | 1,129,700 | | | 864,890 | | | 2,038,625 |
| | | Libraries | LI-4504-13 | Library Technology Upgrade | Technology | City-Wide | | | | | 140,000 | | | 140,000 |
| | | | LI-4521-15 | Carrville BI 11 Land | Growth/Development | Ward 1 | 350,100 | | | | 38,900 | | | 389,000 |
| | | | LI-4537-13 | Capital Resource Purchases | Infrastructure Replacement | City-Wide | | 1,777,500 | | | | | | 1,777,500 |
| | | | LI-4540-15 | Vellore Village South BL39 - Resource Materials | Growth/Development | Ward 3 | 347,625 | | | | 38,625 | | | 386,250 |
| | | | LI-4548-15 | AODA Compliant Circulation Desk & Sorting Machine- Pierre BertonResource Library | Legal/Regulatory | Ward 2 | | | | | 120,000 | | | 120,000 |
| | | Libraries Total | | | | | 697,725 | 1,777,500 | | | 337,525 | | | 2,812,750 |
| | | Vaughan Public Libraries Total | | | | | 697,725 | 1,777,500 | | | 337,525 | | | 2,812,750 |
| 2015 Total | | | | | | 33,193,729 | 14,521,696 | 8,294,940 | 6,314,454 | 12,329,544 | 393,682 | 75,048,045 | | |

Attachment #3 - Draft Capital Project Listing by Department

2014 Draft Capital Budget & 2015-2017 Capital Plan

| Year | Commission | Department | Project # | Project Description | Project Type | Region | City-Wide DC | Infrastructure Reserve | Gas Tax | Taxation | LTD | Other | Total Budget | | |
|------|-----------------------------|---|------------------------------|--|----------------------------|---|-----------------------|---------------------------|---------|------------|-----------|-----------|-----------------|------------|------------|
| 2016 | City Manager's Office | Fire & Rescue Services | FR-3508-13 | Breathing Apparatus Replacements | Equipment Replacement | City-Wide | | 45,100 | | | | | 45,100 | | |
| | | | FR-3573-16 | Command Vehicle | Growth/Development | City-Wide | 60,000 | | | | | 60,000 | | | |
| | | | FR-3578-16 | Fire Prevention Vehicle | Growth/Development | City-Wide | 40,000 | | | | | 40,000 | | | |
| | | | FR-3582-16 | Reposition Stn 74 Kleinburg Build and Design | Growth/Development | Ward 1 | 4,062,794 | | | 850,206 | | 4,913,000 | | | |
| | | | FR-3586-16 | Replace 7972 Pumper | Equipment Replacement | City-Wide | | 699,400 | | | | 699,400 | | | |
| | | | FR-3590-16 | Replace 7988 Training Vehicle | Equipment Replacement | City-Wide | | 43,600 | | | | 43,600 | | | |
| | | | FR-3592-16 | Smeal Aerial 17M(7983) Refurbishment | Equipment Replacement | City-Wide | | 189,000 | | | | 189,000 | | | |
| | | | FR-3593-16 | Replace HAZ MAT 7942 | Equipment Replacement | City-Wide | | 545,000 | | | | 545,000 | | | |
| | | | FR-3608-16 | Station 76 Equipment for Firefighter Purchase | Growth/Equipment | Ward 4 | 125,000 | | | | | 125,000 | | | |
| | | | FR-3610-16 | Replace Aerial 7968 - Smeal 32m | Equipment Replacement | Ward 5 | | 800,000 | | | | 800,000 | | | |
| | | | FR-3611-16 | Replace 7971 Pumper | Equipment Replacement | City-Wide | | 625,000 | | | | 625,000 | | | |
| | | | FR-3612-14 | Fitness Equipment and Furniture Replacement - All Stations/Divisions | Equipment Replacement | City-Wide | | 30,000 | | | | 30,000 | | | |
| | | | Fire & Rescue Services Total | | | | | | | 4,287,794 | 2,977,100 | | 850,206 | | 8,115,100 |
| | City Manager's Office Total | | | | | | 4,287,794 | 2,977,100 | | 850,206 | | | 8,115,100 | | |
| | Community Services | Bulding & Facilities | BF-8278-16 | Chancellor Community Centre - Gym Locker Replacements | Infrastructure Replacement | Ward 3 | | 37,900 | | | | | | 37,900 | |
| | | | BF-8297-16 | JOC - Retrofit Fire Department Training Area Washrooms | Infrastructure Replacement | Ward 1 | | 73,600 | | | | | | 73,600 | |
| | | | BF-8329-16 | Al Palladini Community Centre Arena Benches Capping | Infrastructure Replacement | Ward 2 | | 46,400 | | | | | | 46,400 | |
| | | | BF-8357-16 | Rainbow Creek Park - Electrical Cabinet Replacement | Equipment Replacement | Ward 2 | | 20,600 | | | | | | 20,600 | |
| | | | BF-8358-16 | Promenade Park - Electrical Cabinet Replacement | Equipment Replacement | Ward 5 | | 20,600 | | | | | | 20,600 | |
| | | | BF-8367-13 | Uplands Golf & Ski Centre, Buildings General Capital | Infrastructure Replacement | Ward 5 | | 67,000 | | | | | | 67,000 | |
| | | | BF-8378-15 | Carrville Community Centre | Growth/Development | Ward 4 | 29,589,300 | | | 3,926,088 | | | | 33,515,388 | |
| | | | BF-8399-16 | Maple Community Centre - Outdoor Courtyard Refurbishment | Infrastructure Replacement | Ward 1 | | 90,846 | | | | | | 90,846 | |
| | | | BF-8404-16 | Woodbridge Arena - Replace Arena Boards | Infrastructure Replacement | Ward 2 | | 118,750 | | | | | | 118,750 | |
| | | | BF-8423-16 | Al Palladini Community Centre New Score Clock for East Arena Centrelce | Infrastructure Replacement | Ward 2 | | 77,250 | | | | | | 77,250 | |
| | | | BF-8433-16 | Al Palladini Community Centre - Boiler Replacements | Infrastructure Replacement | Ward 2 | | 82,400 | | | | | | 82,400 | |
| | | | BF-8434-16 | Maple Community Centre - Boiler Replacements | Infrastructure Replacement | Ward 1 | | 82,400 | | | | | | 82,400 | |
| | | | BF-8435-16 | Woodbridge Pool & Arena - Rooftop Replacements | Infrastructure Replacement | Ward 2 | | 51,500 | | | | | | 51,500 | |
| | | | Bulding & Facilities Total | | | | | | | 29,589,300 | 769,246 | | 3,926,088 | | 34,284,634 |
| | | | | Fleet | FL-5202-16 | BYLAW-Replace 1179 with tandem axle trailer & crane | Equipment Replacement | City-Wide | | 20,600 | | | | | |
| | FL-5211-16 | PW-RDS-Replace 1370 with 1/2 ton ext cab 4x4 pickup | | | Equipment Replacement | City-Wide | | 30,900 | | | | | | 30,900 | |
| | FL-5242-16 | PW-WATER-Replace 1554 with 3/4 ton cargo van | | | Equipment Replacement | City-Wide | | 36,100 | | | | | | 36,100 | |
| | FL-5243-16 | PW-WATER-Replace 1562 with 3/4 ton van | | | Equipment Replacement | City-Wide | | 36,100 | | | | | | 36,100 | |
| | FL-5300-16 | ENG DEV TRANSP-Replace 1364 with 1/2 ton ext cab 4x2 pickup | | | Equipment Replacement | City-Wide | | 27,800 | | | | | | 27,800 | |
| | FL-5331-16 | PKS-DEV-Replace 1368 with 1/2 ton crew cab 4x4 w/short box pickup | | | Equipment Replacement | City-Wide | | 27,800 | | | | | | 27,800 | |
| | FL-5353-16 | PKS-Replace 1608 with 16' outfront mower | | | Equipment Replacement | City-Wide | | 82,400 | | | | | | 82,400 | |
| | FL-5361-16 | PKS-Replace 1565,1566 with 16' outfront mower | | | Equipment Replacement | City-Wide | | 82,400 | | | | | | 82,400 | |
| | FL-5392-16 | PKS-Replace 1444 with 3/4 ton crew cab pickup | | | Equipment Replacement | City-Wide | | 36,100 | | | | | | 36,100 | |
| | FL-5421-16 | PW-RDS-Replace 1344 with Regenerative street sweeper | | | Equipment Replacement | City-Wide | | 288,400 | | | | | | 288,400 | |

Attachment #3 - Draft Capital Project Listing by Department

2014 Draft Capital Budget & 2015-2017 Capital Plan

| Year | Commission | Department | Project # | Project Description | Project Type | Region | City-Wide DC | Infrastructure Reserve | Gas Tax | Taxation | LTD | Other | Total Budget |
|------|---------------------------------------|---|------------|--|----------------------------|-----------|-------------------|------------------------|------------------|------------------|-------------------|-------|-------------------|
| | | | FL-5468-16 | PW-WATER--Replace 1563 with 3/4 ton cargo van | Equipment Replacement | City-Wide | | 36,100 | | | | | 36,100 |
| | | | FL-5478-16 | PW-WASTEWATER-Replace 1731 with 3/4 ton 4x4 ext cab pickup with plow | Equipment Replacement | City-Wide | | 43,300 | | | | | 43,300 |
| | | | FL-5488-16 | BYLAW-Replace 1684 with smart car | Equipment Replacement | City-Wide | | 25,800 | | | | | 25,800 |
| | | | FL-5489-16 | BYLAW-Replace 1685 with smart car | Equipment Replacement | City-Wide | | 25,800 | | | | | 25,800 |
| | | Fleet Total | | | | | | 799,600 | | | | | 799,600 |
| | | Park & Forestry Operations | PO-6700-13 | Tree Planting Program-Regular | Infrastructure Replacement | City-Wide | | 48,882 | | 562,148 | | | 611,030 |
| | | | PO-6739-13 | Tree Replacement Program-EAB | Infrastructure Replacement | City-Wide | | | | 417,941 | | | 417,941 |
| | | | PO-6746-15 | Fence Repair & Replacement Program | Infrastructure Replacement | City-Wide | | 140,400 | | | | | 140,400 |
| | | | PO-6753-14 | CTS Mobile Handheld Program | Technology | City-Wide | | | | 157,220 | | | 157,220 |
| | | | PO-6754-13 | Parks Concrete Walkway Repairs/Replacements | Infrastructure Replacement | City-Wide | | 216,300 | | | | | 216,300 |
| | | Park & Forestry Operations Total | | | | | | 405,582 | | 1,137,309 | | | 1,542,891 |
| | | Park Development | PK-6323-16 | Marita Payne Park - Basketball Court Reconstruction | Infrastructure Replacement | Ward 5 | | 72,965 | | | | | 72,965 |
| | | | PK-6345-16 | Conley South Park - Tennis Court Reconstruction | Infrastructure Replacement | Ward 5 | | 280,531 | | | | | 280,531 |
| | | | PK-6346-16 | Maple Valley Plan - North Maple Regional Park Phase I(B) | Growth/Development | Ward 1 | 5,561,995 | | | 617,999 | | | 6,179,994 |
| | | | PK-6380-16 | 9v9 and 11v11 Soccer Field Upgrades | Infrastructure Replacement | City-Wide | | 136,514 | | | | | 136,514 |
| | | | PK-6384-13 | Uplands Golf and Ski Centre - Hiking Trail/Pathways Improvements | Infrastructure Replacement | Ward 5 | | | 91,650 | | | | 91,650 |
| | | | PK-6406-16 | Pedestrian and Bicycle Master Plan (off road system) Design and Construction | Growth/Development | City-Wide | | | 593,400 | | | | 593,400 |
| | | | PK-6409-16 | Glen Shields Park - Activity Centre Improvements | Infrastructure Replacement | Ward 5 | | 243,415 | | | | | 243,415 |
| | | | PK-6418-16 | Vaughan Mills Park - Playground Replacement & Safety Surfacing | Infrastructure Replacement | Ward 2 | | 201,602 | | | | | 201,602 |
| | | | PK-6419-16 | Almont Park - Playground Replacement & Safety Surfacing | Infrastructure Replacement | Ward 2 | | 118,984 | | | | | 118,984 |
| | | | PK-6420-16 | Fossil Hill Park - Playground Replacement & Safety Surfacing | Infrastructure Replacement | Ward 3 | | 122,643 | | | | | 122,643 |
| | | | PK-6437-16 | Giovanni Caboto Park - Tennis Court Reconstruction | Infrastructure Replacement | Ward 3 | | 224,463 | | | | | 224,463 |
| | | | PK-6441-16 | York Hill District Park - Hardscape and Walkway Replacement | Infrastructure Replacement | City-Wide | | | 406,002 | | | | 406,002 |
| | | | PK-6467-16 | Comdel Park - Basketball Court Reconstruction | Infrastructure Replacement | Ward 3 | | 85,770 | | | | | 85,770 |
| | | | PK-6468-16 | Joseph Aaron Park - Basketball Court Reconstruction | Infrastructure Replacement | Ward 5 | | 95,601 | | | | | 95,601 |
| | | Park Development Total | | | | | 5,561,995 | 1,582,488 | 1,091,052 | 617,999 | | | 8,853,534 |
| | | Recreation | RE-9503-13 | Fitness Centre Equipment Replacement | Equipment Replacement | City-Wide | | 125,100 | | | | | 125,100 |
| | | Recreation Total | | | | | | 125,100 | | | | | 125,100 |
| | | Community Services Total | | | | | 35,151,295 | 3,682,016 | 1,091,052 | 5,681,396 | | | 45,605,759 |
| | Engineering & Public Works | Development Transportation Engineering | DT-7098-14 | Pedestrian and Bicycle Network Implementation Program | New Infrastructure | City-Wide | 246,170 | | | | | | 246,170 |
| | | | DT-7104-13 | TMP Education, Promotion, Outreach and Monitoring | Growth/Studies | City-Wide | 77,250 | | | | | | 77,250 |
| | | | DT-7108-13 | School Travel Planning Measures | Growth/Development | City-Wide | 51,500 | | | | | | 51,500 |
| | | | DT-7120-13 | Black Creek Renewal | Growth/Development | Ward 4 | 5,320,388 | | | | 13,796,739 | | 19,117,127 |
| | | | DT-7121-13 | Vaughan Metropolitan Centre NE Storm Water Management Pond | Growth/Development | Ward 4 | 856,903 | | | | 2,284,250 | | 3,141,153 |
| | | | DT-7123-15 | Kleinburg - Nashville PD6 Major Mackenzie Watermain | Growth/Development | Ward 1 | 1,887,797 | | | | | | 1,887,797 |
| | | | DT-7124-15 | Block 61 CP Railway Pedestrian Crossing | Growth/Development | Ward 1 | 1,105,103 | | | | | | 1,105,103 |
| | | Development Transportation Engineering Total | | | | | 9,545,111 | | | | 16,080,989 | | 25,626,100 |
| | | Engineering Services | EN-1889-13 | Bridge Replacement/ Rehabilitation Environmental Assessment - KingVaughan Road | Infrastructure Replacement | Ward 1 | | | 500,000 | | | | 500,000 |

Attachment #3 - Draft Capital Project Listing by Department

2014 Draft Capital Budget & 2015-2017 Capital Plan

| Year | Commission | Department | Project # | Project Description | Project Type | Region | City-Wide DC | Infrastructure Reserve | Gas Tax | Taxation | LTD | Other | Total Budget |
|------|------------|--|-----------------------------------|---|----------------------------|------------------------|-------------------|------------------------|------------------|----------------|-------------------|----------------|-------------------|
| | | | EN-1916-15 | 2015 Road Rehabilitation and Watermain Replacement - Phase 3 | Infrastructure Replacement | Ward 3 | | 3,024,613 | | | 1,296,263 | | 4,320,876 |
| | | | EN-1917-15 | 2016 Pavement Management Program - Phase 1 | Infrastructure Replacement | Ward 1, Ward 2, Ward 3 | | 2,782,000 | | | | | 2,782,000 |
| | | | EN-1918-15 | 2016 Pavement Management Program - Phase 2 | Infrastructure Replacement | Ward 1, Ward 4 | | | | | 2,826,320 | | 2,826,320 |
| | | | EN-1919-15 | 2016 Pavement Management Program - Phase 3 | Infrastructure Replacement | Ward 1, Ward 2 | | | | | 2,243,340 | | 2,243,340 |
| | | | EN-1920-15 | 2016 Road Rehabilitation and Watermain Replacement - Phase 1 | Infrastructure Replacement | Ward 2 | | 2,123,052 | | | 1,301,226 | | 3,424,278 |
| | | | EN-1921-15 | 2016 Road Rehabilitation and Watermain Replacement - Phase 2 | Infrastructure Replacement | Ward 4 | | 2,625,992 | | | 875,331 | | 3,501,323 |
| | | | EN-1930-15 | Sidewalk on Keele Street - McNaughton Road to Teston Road | New Infrastructure | Ward 4 | 148,320 | | | | | | 148,320 |
| | | | EN-1931-15 | Sidewalk on Keele Street - Kirby Road to Peak Point Blvd | New Infrastructure | Ward 1 | 82,400 | | | | | | 82,400 |
| | | | EN-1951-16 | Sidewalk Upgrade on Jane Street - north of Teston Road | Infrastructure Replacement | Ward 1 | | | | | 100,000 | | 100,000 |
| | | | EN-1952-16 | Sidewalk Upgrade on Nashville Road - west of Klein's Circle | Infrastructure Replacement | Ward 1 | | | | | 135,000 | | 135,000 |
| | | | EN-1973-15 | Streetscape for Concord West by York Region - Highway 7 and Keele Street | Growth/Development | Ward 4 | 289,899 | | | | | | 289,899 |
| | | | EN-1974-16 | 2017 Pavement Management Program - Phase 1 | Infrastructure Replacement | Ward 2, Ward 3 | | | | | 56,650 | | 56,650 |
| | | | EN-1975-16 | 2017 Pavement Management Program - Phase 2 | Infrastructure Replacement | Ward 1, Ward 4, Ward 5 | | | | | 56,650 | | 56,650 |
| | | | EN-1976-16 | 2017 Road Rehabilitation and Watermain Replacement - Phase 1 | Infrastructure Replacement | Ward 1 | | 258,200 | | | 195,000 | | 453,200 |
| | | | EN-1977-16 | 2017 Road Rehabilitation and Watermain Replacement - Phase 2 | Infrastructure Replacement | Ward 1 | | 119,305 | | | 27,985 | | 147,290 |
| | | | EN-1978-16 | Active Transportation Facility on Pine Valley Drive - Steeles Ave to Langstaff Rd | New Infrastructure | Ward 2, Ward 3 | 56,650 | | | | | | 56,650 |
| | | | EN-1980-16 | Sidewalk on Weston Road - Major Mackenzie Drive to Greenbrooke Drive | New Infrastructure | Ward 3 | 45,320 | | | | | | 45,320 |
| | | | EN-1984-16 | Street Lighting on Keele Street - Langstaff Road to Rutherford Road | New Infrastructure | Ward 1, Ward 4 | 84,975 | | | | | | 84,975 |
| | | | EN-1986-16 | Sidewalk on Basaltic Road and Planchet Road - Langstaff Rd to Cul-de-sac/ 220 Basaltic Road | New Infrastructure | Ward 4 | | | 228,800 | | | | 228,800 |
| | | | EN-1994-14 | Bridge Rehabilitation - North Johnson District Park | Infrastructure Replacement | Ward 2 | | | | | | 336,600 | 336,600 |
| | | | Engineering Services Total | | | | 707,564 | 8,151,162 | 3,510,800 | | 8,878,765 | 571,600 | 21,819,891 |
| | | Public Works | PW-1972-16 | Public Works and Parks Operations Yard Expansion and Upgrade Strategy | Growth/Development | Ward 2 | 10,118,606 | | | | 6,090,951 | | 16,209,557 |
| | | | PW-2013-07 | Street Light Pole Replacement Program | Infrastructure Replacement | City-Wide | | | | 309,000 | | | 309,000 |
| | | | PW-2035-11 | Curb and Sidewalk Repair & Replacement | Infrastructure Replacement | City-Wide | | | 1,800,000 | | | | 1,800,000 |
| | | | PW-2058-13 | LED Streetlight Conversion | Infrastructure Replacement | City-Wide | | | 1,500,000 | | | | 1,500,000 |
| | | | PW-2063-13 | ICI Water Meter Replacement Program | Infrastructure Replacement | City-Wide | | 206,000 | | | | | 206,000 |
| | | | Public Works Total | | | | 10,118,606 | 206,000 | 3,300,000 | 309,000 | 6,090,951 | | 20,024,557 |
| | | Engineering & Public Works Total | | | | | 20,371,281 | 8,357,162 | 6,810,800 | 309,000 | 31,050,705 | 571,600 | 67,470,548 |
| | | Legal & Administrative Services | RL-0005-13 | Land Acquisition Fees | Misc. Land Appraisals | City-Wide | | 267,800 | | | | | 267,800 |
| | | | Real Estate Total | | | | | 267,800 | | | | | 267,800 |
| | | Legal & Administrative Services Total | | | | | | 267,800 | | | | | 267,800 |
| | | Information Technology Management | IT-2502-14 | Electronic Document Management System | Technology | City-Wide | | | | 360,000 | | | 360,000 |
| | | | IT-3016-13 | Personal Computer (PC) Assets Renewal | Technology | City-Wide | | 360,000 | | | | | 360,000 |

Attachment #3 - Draft Capital Project Listing by Department

2014 Draft Capital Budget & 2015-2017 Capital Plan

| Year | Commission | Department | Project # | Project Description | Project Type | Region | City-Wide DC | Infrastructure Reserve | Gas Tax | Taxation | LTD | Other | Total Budget | |
|------------|--|--------------------------------------|---|--|----------------------------|-----------|--------------|------------------------|-----------|-----------|------------|---------|--------------|-----------|
| 2016 | Strategic & Corporate Services Vaughan Public Libraries | Information Technology Management | IT-3017-13 | Enterprise Telephone System Assets Renewal | Technology | City-Wide | | 391,400 | | | | | 391,400 | |
| | | | IT-3019-13 | Central Computing Infrastructure Renewal | Technology | City-Wide | | 389,300 | | | | | 389,300 | |
| | | | IT-3020-14 | Continuous Improvement - City Website (Vaughan Online) | Technology | City-Wide | | | | 154,500 | | | 154,500 | |
| | | | Information Technology Management Total | | | | | | 1,140,700 | | 514,500 | | | 1,655,200 |
| | | Strategic & Corporate Services Total | | | | | | 1,140,700 | | 514,500 | | | 1,655,200 | |
| | | Libraries | LI-4504-13 | Library Technology Upgrade | Technology | City-Wide | | | | | 140,000 | | | 140,000 |
| | | | LI-4516-16 | Carrville Block 11- Resource Material | Growth/Development | Ward 4 | 347,650 | | | 38,600 | | | 386,250 | |
| | | | LI-4522-16 | Carrville BL11 - Consulting Design/Construction | Growth/Development | Ward 4 | 318,300 | | | 35,300 | | | 353,600 | |
| | | | LI-4537-13 | Capital Resource Purchases | Infrastructure Replacement | City-Wide | | 1,910,960 | | | | | 1,910,960 | |
| | | | LI-4539-14 | Vellore Village South BL 39 - Consulting/Design/Construction | Growth/Development | Ward 3 | 2,649,717 | | | 351,583 | | | 3,001,300 | |
| | | | LI-4540-15 | Vellore Village South BL39 - Resource Materials | Growth/Development | Ward 3 | 347,625 | | | 38,625 | | | 386,250 | |
| | | | LI-4541-16 | Vellore Village South BL 36 - Furniture and Equipment | Growth/Equipment | Ward 3 | 236,300 | | | 26,200 | | | 262,500 | |
| | | | LI-4542-16 | Vellore Village South BL39 - Communications and Hardware | Growth/Development | Ward 3 | 141,800 | | | 15,700 | | | 157,500 | |
| | | | Libraries Total | | | | | | 4,041,392 | 1,910,960 | | 646,008 | | |
| | | Vaughan Public Libraries Total | | | | | | 4,041,392 | 1,910,960 | | 646,008 | | | 6,598,360 |
| 2016 Total | | | | | | | 63,851,762 | 18,335,738 | 7,901,852 | 8,001,110 | 31,050,705 | 571,600 | 129,712,767 | |

Attachment #3 - Draft Capital Project Listing by Department

2014 Draft Capital Budget & 2015-2017 Capital Plan

| Year | Commission | Department | Project # | Project Description | Project Type | Region | City-Wide DC | Infrastructure Reserve | Gas Tax | Taxation | LTD | Other | Total Budget |
|------|-----------------------|---|------------|---|----------------------------|-----------|----------------|------------------------|---------|----------------|-------------------|-------|-------------------|
| 2017 | City Manager's Office | Emergency Planning | EP-0071-17 | Primary and Alternate Emergency Operations Centres | Equipment Replacement | City-Wide | | 68,200 | | 128,910 | | | 197,110 |
| | | Emergency Planning Total | | | | | | 68,200 | | 128,910 | | | 197,110 |
| | | Fire & Rescue Services | FR-3508-13 | Breathing Apparatus Replacements | Equipment Replacement | City-Wide | | 45,100 | | | | | 45,100 |
| | | | FR-3587-17 | Replace 7955 Aerial 55 FT | Equipment Replacement | City-Wide | | 703,000 | | | | | 703,000 |
| | | | FR-3589-17 | Replace 7981 Training Van | Equipment Replacement | City-Wide | | 33,600 | | | | | 33,600 |
| | | | FR-3612-14 | Fitness Equipment and Furniture Replacement - All Stations/Divisions | Equipment Replacement | City-Wide | | 30,000 | | | | | 30,000 |
| | | | FR-3615-17 | Fire Prevention Vehicle Replacement | Growth/Equipment | City-Wide | | 45,000 | | | | | 45,000 |
| | | | FR-3616-17 | Fire Prevention Vehicle Replacement | Growth/Equipment | City-Wide | | 45,000 | | | | | 45,000 |
| | | Fire & Rescue Services Total | | | | | | 901,700 | | | | | 901,700 |
| | | City Manager's Office Total | | | | | | 969,900 | | 128,910 | | | 1,098,810 |
| | Community Services | Building & Facilities | BF-8387-17 | City Hall Public Square/Underground Parking Structure/Outdoor Rink | New Infrastructure | Ward 1 | | | | | 20,970,800 | | 20,970,800 |
| | | Building & Facilities Total | | | | | | | | | 20,970,800 | | 20,970,800 |
| | | Fleet | FL-5278-17 | PKS-1 new dual stream compactor truck | New Equipment | City-Wide | | | | 133,900 | | | 133,900 |
| | | | FL-5318-17 | RECREATION-Replace 1148 with 7 seater mini van with stow-n-go seats | Equipment Replacement | City-Wide | | 25,800 | | | | | 25,800 |
| | | | FL-5319-17 | PKS-Replace 1286 with a 2 ton crew cab 4x4 dump truck | Equipment Replacement | City-Wide | | 66,950 | | | | | 66,950 |
| | | | FL-5330-17 | FLEET MGMT-Replace 1157 with 1/2 ton ext cab 4x4 pickup | Equipment Replacement | City-Wide | | 30,900 | | | | | 30,900 |
| | | | FL-5333-17 | PKS-HORT- Replace 1352 with 1 ton reg. cab 4x4 dump truck | Equipment Replacement | City-Wide | | 27,800 | 28,900 | | | | 56,700 |
| | | | FL-5348-17 | PKS-Replace 1511 with narrow sidewalk tractor with plow/salt spreader | Equipment Replacement | City-Wide | | 63,900 | | | | | 63,900 |
| | | | FL-5349-17 | PKS-Replace 1512 with narrow sidewalk tractor with plow/salt spreader | Equipment Replacement | City-Wide | | 63,900 | | | | | 63,900 |
| | | | FL-5350-17 | PKS-Replace 1513 with narrow sidewalk tractor with plow/salt spreader | Equipment Replacement | City-Wide | | 63,900 | | | | | 63,900 |
| | | | FL-5426-17 | PW-RDS-Replace 1373 with Regenerative street sweeper | Equipment Replacement | City-Wide | | 288,400 | | | | | 288,400 |
| | | | FL-5431-17 | PW-RDS-Replace 1702 with service body sign truck with sliding platform | Equipment Replacement | City-Wide | | 92,700 | | | | | 92,700 |
| | | | FL-5436-17 | B&F-Replace 1670 with 3/4 ton cargo van | Equipment Replacement | City-Wide | | 36,100 | | | | | 36,100 |
| | | | FL-5440-17 | PKS-4 new salt supply systems | Growth/Equipment | City-Wide | 24,100 | | 2,700 | | | | 26,800 |
| | | | FL-5455-17 | PKS-1 new narrow sidewalk tractor with plow/salter/blower/sweeper attachments | Growth/Equipment | City-Wide | 76,000 | | 8,500 | | | | 84,500 |
| | | | FL-5456-17 | PKS-1 new narrow sidewalk tractor with plow/salter/blower/sweeper attachments | Growth/Equipment | City-Wide | 76,000 | | 8,500 | | | | 84,500 |
| | | | FL-5457-17 | PKS-1 new narrow sidewalk tractor with plow/salter/blower/sweeper attachments | Growth/Equipment | City-Wide | 76,000 | | 8,500 | | | | 84,500 |
| | | | FL-5458-17 | PKS-1 new narrow sidewalk tractor with plow/salter/blower/sweeper attachments | Growth/Equipment | City-Wide | 76,000 | | 8,500 | | | | 84,500 |
| | | | FL-5466-17 | PW-WATER--Replace 1665 with 3/4 ton cargo van | Equipment Replacement | City-Wide | | 36,100 | | | | | 36,100 |
| | | Fleet Total | | | | | 328,100 | 796,450 | | 199,500 | | | 1,324,050 |
| | | Park & Forestry Operations | PO-6700-13 | Tree Planting Program-Regular | Infrastructure Replacement | City-Wide | | 48,882 | | 562,148 | | | 611,030 |
| | | | PO-6739-13 | Tree Replacement Program-EAB | Infrastructure Replacement | City-Wide | | | | 417,941 | | | 417,941 |
| | | | PO-6745-17 | Nashville Cemetery-Road Extension | New Infrastructure | Ward 1 | | | | 57,700 | | | 57,700 |
| | | | PO-6746-15 | Fence Repair & Replacement Program | Infrastructure Replacement | City-Wide | | 114,963 | | | | | 114,963 |
| | | | PO-6751-17 | Sports Field Safety Fencing for Spectators at Vaughan Grove SportsComplex | New Infrastructure | Ward 2 | | | | 91,927 | | | 91,927 |

Attachment #3 - Draft Capital Project Listing by Department

2014 Draft Capital Budget & 2015-2017 Capital Plan

| Year | Commission | Department | Project # | Project Description | Project Type | Region | City-Wide DC | Infrastructure Reserve | Gas Tax | Taxation | LTD | Other | Total Budget |
|------|------------|---|------------|--|----------------------------|-----------|--------------|------------------------|---------|------------------|-----|-------|------------------|
| | | | PO-6754-13 | Parks Concrete Walkway Repairs/Replacements | Infrastructure Replacement | City-Wide | | 216,300 | | | | | 216,300 |
| | | Park & Forestry Operations Total | | | | | | 380,145 | | 1,129,716 | | | 1,509,861 |
| | | Park Development | PK-6112-17 | LeParc Park - Tennis Court Reconstruction | Infrastructure Replacement | Ward 4 | | 321,000 | | | | | 321,000 |
| | | | PK-6279-17 | Reeves Park - Basketball Court Reconstruction | Infrastructure Replacement | Ward 1 | | 76,258 | | | | | 76,258 |
| | | | PK-6287-17 | UV2-D1 - Block 18 District Park Development | Growth/Development | Ward 4 | 619,852 | | | 68,873 | | | 688,725 |
| | | | PK-6308-17 | UV1-N25 - Block 40 Neighbourhood Park Design & Construction | Growth/Development | Ward 3 | 1,080,925 | | | 120,103 | | | 1,201,028 |
| | | | PK-6309-17 | UV1-N28 - Block 40 Neighbourhood Park Design and Construction | Growth/Development | Ward 3 | 563,318 | | | 62,591 | | | 625,909 |
| | | | PK-6310-17 | UV1-N29 - Block 47 Neighbourhood Park Design & Construction | Growth/Development | Ward 1 | 1,166,378 | | | 129,597 | | | 1,295,975 |
| | | | PK-6321-17 | Alexandra Elisa Park - Basketball Court Reconstruction | Infrastructure Replacement | Ward 2 | | 84,194 | | | | | 84,194 |
| | | | PK-6327-17 | Belair Way Park - Bocce Court Redevelopment | Infrastructure Replacement | Ward 3 | | 133,128 | | | | | 133,128 |
| | | | PK-6340-17 | Frank Robson Park - Ball Diamond Irrigation System | New Infrastructure | Ward 1 | | | | 86,469 | | | 86,469 |
| | | | PK-6347-17 | LP-N6 Block 12 Linear Park | Growth/Development | Ward 1 | 138,967 | | | 15,440 | | | 154,407 |
| | | | PK-6348-17 | LP-N9 Block 12 Linear Park | Growth/Development | Ward 1 | 160,450 | | | 17,828 | | | 178,278 |
| | | | PK-6351-17 | Jersey Creek Park - Playground Equipment (Swing) | Infrastructure Replacement | Ward 3 | | 36,460 | | | | | 36,460 |
| | | | PK-6360-17 | Vellore Village Community Centre - Soccer Field Redevelopment | Infrastructure Replacement | Ward 3 | | 356,900 | | | | | 356,900 |
| | | | PK-6368-17 | Bindertwine Park - Ball Diamond Fencing | New Infrastructure | Ward 1 | | | | 32,000 | | | 32,000 |
| | | | PK-6384-13 | Uplands Golf and Ski Centre - Hiking Trail/Pathways Improvements | Infrastructure Replacement | Ward 5 | | | 91,650 | | | | 91,650 |
| | | | PK-6394-15 | UV2-D2 - Block 11 District Park w/CC - Park Design & Construction | Growth/Development | Ward 4 | 1,214,396 | | | 134,934 | | | 1,349,330 |
| | | | PK-6397-13 | VMC23-2 - Vaughan Metropolitan Centre Black Creek Park Design and Construction | Growth/Development | Ward 4 | 558,016 | | | 62,002 | | | 620,018 |
| | | | PK-6398-17 | VMC30-6 - Block 30 Urban Square Design and Construction | Growth/Development | Ward 4 | 500,942 | | | 55,660 | | | 556,602 |
| | | | PK-6401-17 | 61W-N2 - Block 61 Neighbourhood Park Design and Construction | Growth/Development | Ward 1 | 468,847 | | | 52,094 | | | 520,941 |
| | | | PK-6402-17 | 61W-S7 - Block 61 Urban Square Design and Construction | Growth/Development | Ward 1 | 267,800 | | | 29,756 | | | 297,556 |
| | | | PK-6404-17 | Glen Shields Park - Pathway Lighting | Infrastructure Replacement | Ward 5 | | | 269,675 | | | | 269,675 |
| | | | PK-6408-17 | Concord Thornhill Regional Park - Playground Rubber Surfacing Replacement | Infrastructure Replacement | Ward 5 | | 151,438 | | | | | 151,438 |
| | | | PK-6412-17 | 911 Park Signage Program | Legal/Regulatory | City-Wide | | 98,717 | | 98,717 | | | 197,434 |
| | | | PK-6414-17 | UV1-S1 - Block 40 Urban Square Design and Construction | Growth/Development | Ward 3 | 513,868 | | | 57,096 | | | 570,964 |
| | | | PK-6422-17 | Pedestrian and Bicycle Master Plan (off road system) Design and Construction | New Infrastructure | City-Wide | | | 368,000 | | | | 368,000 |
| | | | PK-6423-17 | Glen Shields Park - Shade Structure | New Infrastructure | Ward 5 | | | | 79,954 | | | 79,954 |
| | | | PK-6424-17 | 61W-N3 - Block 61 Neighbourhood Park Design and Construction | Growth/Development | Ward 1 | 575,127 | | | 63,903 | | | 639,030 |
| | | | PK-6425-17 | 61W-G8 - Block 61 Greenway Park Design and Construction | Growth/Development | Ward 1 | 671,639 | | | 74,626 | | | 746,265 |
| | | | PK-6426-17 | CC11-P2 - Block 11 Carville Centre Parkette Design and Construction | Growth/Development | Ward 4 | 167,762 | | | 18,640 | | | 186,402 |
| | | | PK-6427-17 | Hayhoe Mills Park - Design & Construction | Growth/Development | Ward 2 | 386,512 | | | 42,946 | | | 429,458 |
| | | | PK-6428-17 | VMC29-1 - Block 29 Neighbourhood Park Design and Construction | Growth/Development | Ward 4 | 547,774 | | | 60,864 | | | 608,638 |
| | | | PK-6429-17 | VMC29-10 - Block 29 Urban Square Design and Construction | Growth/Development | Ward 4 | 326,487 | | | 36,276 | | | 362,763 |

Attachment #3 - Draft Capital Project Listing by Department

2014 Draft Capital Budget & 2015-2017 Capital Plan

| Year | Commission | Department | Project # | Project Description | Project Type | Region | City-Wide DC | Infrastructure Reserve | Gas Tax | Taxation | LTD | Other | Total Budget |
|------|------------|--|---|--|----------------------------|-----------|-------------------|------------------------|----------------|------------------|-------------------|-------|-------------------|
| | | | PK-6430-17 | VMC30-7 -Block 30 Vaughan Metropolitan Centre Park Design and Construction | Growth/Development | Ward 4 | 1,050,469 | | | 116,719 | | | 1,167,188 |
| | | | PK-6432-17 | 61E-P4 - Block 61 Parkette Design and Construction | Growth/Development | Ward 1 | 136,760 | | | 15,196 | | | 151,956 |
| | | | PK-6433-17 | Active Together Master Plan 5 year update | Growth/Studies | Ward 4 | 124,729 | | | 13,859 | | | 138,588 |
| | | | PK-6440-17 | York Hill District Park - Basketball Court Reconstruction | Infrastructure Replacement | Ward 5 | | 46,083 | | | | | 46,083 |
| | | | PK-6443-17 | Maple Community Centre - Ball Diamond Irrigation | Infrastructure Replacement | Ward 1 | | 97,881 | | | | | 97,881 |
| | | | PK-6445-17 | KA-P4 Kipling Avenue Area Parkette | Growth/Development | Ward 2 | 118,480 | | | 13,164 | | | 131,644 |
| | | | PK-6446-17 | KA-N1- Kipling Avenue area Neighbourhood Park Design and Construction | Growth/Development | Ward 2 | 609,850 | | | 67,761 | | | 677,611 |
| | | | PK-6447-17 | KA-P2 Kipling Avenue Area Parkette | Growth/Development | Ward 2 | 152,236 | | | 16,915 | | | 169,151 |
| | | | PK-6448-17 | KA-P3 Kipling Avenue Area Parkette | Growth/Development | Ward 2 | 183,362 | | | 20,374 | | | 203,736 |
| | | | PK-6449-17 | VMC29-13 - Block 29 Park Design and Construction | Growth/Development | Ward 4 | 1,665,752 | | | 185,084 | | | 1,850,836 |
| | | | PK-6450-17 | YS1-N2 - Block 1 Neighbourhood Park Design and Construction | Growth/Development | Ward 5 | 766,577 | | | 85,175 | | | 851,752 |
| | | | PK-6451-17 | YS1-P1 Block 1 Parkette Design and Construction | Growth/Development | Ward 5 | 161,552 | | | 17,950 | | | 179,502 |
| | | | PK-6456-17 | 61W-N4 - Block 61 Neighbourhood Park Design and Construction | Growth/Development | Ward 1 | 830,349 | | | 92,261 | | | 922,610 |
| | | | PK-6457-17 | UV1-N30 - Block 47 Neighbourhood Park Design and Construction | Growth/Development | Ward 1 | 430,480 | | | 47,831 | | | 478,311 |
| | | | PK-6458-17 | Maple Valley Plan - North Maple Regional Park Phase 2 Construction | Growth/Development | Ward 1 | 5,093,402 | | | 565,934 | | | 5,659,336 |
| | | | PK-6459-17 | Maple Lions Park - Playground Replacement & Safety Surfacing | Infrastructure Replacement | Ward 1 | | 129,286 | | | | | 129,286 |
| | | | PK-6460-17 | Robert Watson Park - Playground Replacement & Safety Surfacing | Infrastructure Replacement | Ward 3 | | 129,840 | | | | | 129,840 |
| | | | PK-6462-17 | Vellore Heritage Square - Playground Replacement & Safety Surfacing | Infrastructure Replacement | Ward 3 | | 100,837 | | | | | 100,837 |
| | | | PK-6470-17 | Winding Lane Park - Basketball Court Reconstruction | Infrastructure Replacement | Ward 5 | | 42,370 | | | | | 42,370 |
| | | | PK-6471-17 | Worth Park - Basketball Court Reconstruction | Infrastructure Replacement | Ward 5 | | 54,877 | | | | | 54,877 |
| | | | PK-6472-17 | Rosedale Park North - Tennis Court Reconstruction | Infrastructure Replacement | Ward 5 | | 245,292 | | | | | 245,292 |
| | | | PK-6477-17 | Wade Gate Park - Tennis Court Reconstruction | Infrastructure Replacement | Ward 5 | | 192,037 | | | | | 192,037 |
| | | | Park Development Total | | | | 21,253,058 | 2,296,598 | 729,325 | 2,658,592 | | | 26,937,573 |
| | | Recreation | RE-9503-13 | Fitness Centre Equipment Replacement | Equipment Replacement | City-Wide | | 125,100 | | | | | 125,100 |
| | | | Recreation Total | | | | | 125,100 | | | | | 125,100 |
| | | Community Services Total | | | | | 21,581,158 | 3,598,293 | 729,325 | 3,987,808 | 20,970,800 | | 50,867,384 |
| | | Development Transportation Engineering | DT-7098-14 | Pedestrian and Bicycle Network Implementation Program | New Infrastructure | City-Wide | 250,000 | | | | | | 250,000 |
| | | | DT-7104-13 | TMP Education, Promotion, Outreach and Monitoring | Growth/Studies | City-Wide | 77,250 | | | | | | 77,250 |
| | | | DT-7108-13 | School Travel Planning Measures | Growth/Development | City-Wide | 51,500 | | | | | | 51,500 |
| | | | DT-7120-13 | Black Creek Renewal | Growth/Development | Ward 4 | 5,320,388 | | | | 13,796,739 | | 19,117,127 |
| | | | DT-7123-15 | Kleinburg - Nashville PD6 Major Mackenzie Watermain | Growth/Development | Ward 1 | 1,887,797 | | | | | | 1,887,797 |
| | | | DT-7124-15 | Block 61 CP Railway Pedestrian Crossing | Growth/Development | Ward 1 | 1,105,103 | | | | | | 1,105,103 |
| | | | Development Transportation Engineering Total | | | | 8,692,038 | | | | 13,796,739 | | 22,488,777 |
| | | Engineering Services | EN-1867-17 | Pedestrian Crossing Enhancement Program - Pavement Marking | Health & Safety | City-Wide | | | | 206,000 | | | 206,000 |
| | | | EN-1947-17 | Pedestrian Connectivity Study | New Infrastructure | Ward 5 | | | | 117,420 | | | 117,420 |
| | | | EN-1973-15 | Streetscape for Concord West by York Region - Highway 7 and Keele Street | Growth/Development | Ward 4 | 2,559,429 | | | | | | 2,559,429 |

Attachment #3 - Draft Capital Project Listing by Department

2014 Draft Capital Budget & 2015-2017 Capital Plan

| Year | Commission | Department | Project # | Project Description | Project Type | Region | City-Wide DC | Infrastructure Reserve | Gas Tax | Taxation | LTD | Other | Total Budget |
|------|--|--|-----------------------------------|---|----------------------------|------------------------|-------------------|------------------------|------------------|----------------|-------------------|---------------|-------------------|
| | | | EN-1974-16 | 2017 Pavement Management Program - Phase 1 | Infrastructure Replacement | Ward 2, Ward 3 | | | 2,818,200 | | | | 2,818,200 |
| | | | EN-1975-16 | 2017 Pavement Management Program - Phase 2 | Infrastructure Replacement | Ward 1, Ward 4, Ward 5 | | | | | 4,305,400 | | 4,305,400 |
| | | | EN-1976-16 | 2017 Road Rehabilitation and Watermain Replacement - Phase 1 | Infrastructure Replacement | Ward 1 | | 3,338,815 | | | 4,425,872 | | 7,764,687 |
| | | | EN-1977-16 | 2017 Road Rehabilitation and Watermain Replacement - Phase 2 | Infrastructure Replacement | Ward 1 | | 1,344,566 | | | 315,392 | | 1,659,958 |
| | | | EN-1978-16 | Valley Drive - Steeles AveWtoLangstaff Rd | New Infrastructure | Ward 2, Ward 3 | 770,440 | | | | | | 770,440 |
| | | | EN-1980-16 | Sidewalk on Weston Road - Major Mackenzie Drive to Greenbrooke Drive | New Infrastructure | Ward 3 | 362,560 | | | | | | 362,560 |
| | | | EN-1984-16 | Street Lighting on Keele Street - Langstaff Road to Rutherford Road | New Infrastructure | Ward 1, Ward 4 | 481,525 | | | | | | 481,525 |
| | | | EN-1985-17 | Sidewalk on Doney Crescent - Keele Street to Cul-de-sac | New Infrastructure | Ward 4 | | | | | | 44,000 | 44,000 |
| | | | EN-1991-17 | Traffic Signal Installation - Interchange Way and Interchange Way | New Infrastructure | Ward 4 | 198,275 | | | | | | 198,275 |
| | | | EN-1996-17 | Municipal Structure Inspection and Reporting in 2017 | Legal/Regulatory | City-Wide | | 124,630 | | | | | 124,630 |
| | | | Engineering Services Total | | | | 4,372,229 | 4,808,011 | 2,818,200 | 323,420 | 9,046,664 | 44,000 | 21,412,524 |
| | | Public Works | PW-1972-16 | Public Works and Parks Operations Yard Expansion and Upgrade Strategy | Growth/Development | Ward 2 | 12,785,911 | | | | 31,069,948 | | 43,855,859 |
| | | | PW-2013-07 | Street Light Pole Replacement Program | Infrastructure Replacement | City-Wide | | | | 309,000 | | | 309,000 |
| | | | PW-2035-11 | Curb and Sidewalk Repair & Replacement | Infrastructure Replacement | City-Wide | | | 1,900,000 | | | | 1,900,000 |
| | | | PW-2058-13 | LED Streetlight Conversion | Infrastructure Replacement | City-Wide | | | 1,500,000 | | | | 1,500,000 |
| | | | PW-2063-13 | ICI Water Meter Replacement Program | Infrastructure Replacement | City-Wide | | 206,000 | | | | | 206,000 |
| | | | Public Works Total | | | | 12,785,911 | 206,000 | 3,400,000 | 309,000 | 31,069,948 | | 47,770,859 |
| | | Engineering & Public Works Total | | | | | 25,850,178 | 5,014,011 | 6,218,200 | 632,420 | 53,913,351 | 44,000 | 91,672,160 |
| | Finance | Finance | FI-0073-17 | New Property Tax System | Infrastructure Replacement | City-Wide | | | | 154,500 | | | 154,500 |
| | | Finance Total | | | | | | | | 154,500 | | | 154,500 |
| | Finance Total | | | | | | | | | 154,500 | | | 154,500 |
| | Legal & Administrative Services | Real Estate | RL-0005-13 | Land Acquisition Fees | Misc. Land Appraisals | City-Wide | | 267,800 | | | | | 267,800 |
| | | Real Estate Total | | | | | | 267,800 | | | | | 267,800 |
| | Legal & Administrative Services Total | | | | | | | 267,800 | | | | | 267,800 |
| | Planning | Development Planning | DP-9525-17 | Vaughan Mills Urban Design Streetscape & Open Space Master Plan | Growth/Studies | Ward 4 | 117,000 | | | 13,000 | | | 130,000 |
| | | Development Planning Total | | | | | 117,000 | | | 13,000 | | | 130,000 |
| | Planning Total | | | | | | 117,000 | | | 13,000 | | | 130,000 |
| | Strategic & Corporate Services | Human Resources | HR-9533-14 | Attendance Management Automation | New Infrastructure | City-Wide | | | | 103,000 | | | 103,000 |
| | | Human Resources Total | | | | | | | | 103,000 | | | 103,000 |
| | | Information Technology Management | IT-2502-14 | Electronic Document Management System | Technology | City-Wide | | | | 300,000 | | | 300,000 |
| | | | IT-3016-13 | Personal Computer (PC) Assets Renewal | Technology | City-Wide | | 360,000 | | | | | 360,000 |
| | | | IT-3017-13 | Enterprise Telephone System Assets Renewal | Technology | City-Wide | | 391,400 | | | | | 391,400 |
| | | | IT-3019-13 | Central Computing Infrastructure Renewal | Technology | City-Wide | | 389,300 | | | | | 389,300 |
| | | | IT-3020-14 | Continuous Improvement - City Website (Vaughan Online) | Technology | City-Wide | | | | 154,500 | | | 154,500 |
| | | Information Technology Management Total | | | | | | 1,140,700 | | 454,500 | | | 1,595,200 |
| | Strategic & Corporate Services Total | | | | | | | 1,140,700 | | 557,500 | | | 1,698,200 |
| | Vaughan Public Libraries | Libraries | LI-4504-13 | Library Technology Upgrade | Technology | City-Wide | | | | 140,000 | | | 140,000 |
| | | | LI-4512-17 | Maple Library Renovations | Infrastructure Replacement | Ward 1 | | | | 770,000 | | | 770,000 |

Attachment #3 - Draft Capital Project Listing by Department

2014 Draft Capital Budget & 2015-2017 Capital Plan

| Year | Commission | Department | Project # | Project Description | Project Type | Region | City-Wide DC | Infrastructure Reserve | Gas Tax | Taxation | LTD | Other | Total Budget | | |
|------------|--|--------------------------------------|---|--|----------------------------|-----------|--------------|------------------------|-----------|-----------|------------|---------|--------------|-----------|-----------|
| 2016 | Strategic & Corporate Services Vaughan Public Libraries | Information Technology Management | IT-3017-13 | Enterprise Telephone System Assets Renewal | Technology | City-Wide | | 391,400 | | | | | 391,400 | | |
| | | | IT-3019-13 | Central Computing Infrastructure Renewal | Technology | City-Wide | | 389,300 | | | | | 389,300 | | |
| | | | IT-3020-14 | Continuous Improvement - City Website (Vaughan Online) | Technology | City-Wide | | | | 154,500 | | | 154,500 | | |
| | | | Information Technology Management Total | | | | | | 1,140,700 | | 514,500 | | | 1,655,200 | |
| | | Strategic & Corporate Services Total | | | | | | 1,140,700 | | 514,500 | | | 1,655,200 | | |
| | | Libraries | LI-4504-13 | Library Technology Upgrade | Technology | City-Wide | | | | | | 140,000 | | | 140,000 |
| | | | LI-4516-16 | Carrville Block 11- Resource Material | Growth/Development | Ward 4 | 347,650 | | | | | 38,600 | | | 386,250 |
| | | | LI-4522-16 | Carrville BL11 - Consulting Design/Construction | Growth/Development | Ward 4 | 318,300 | | | | | 35,300 | | | 353,600 |
| | | | LI-4537-13 | Capital Resource Purchases | Infrastructure Replacement | City-Wide | | 1,910,960 | | | | | | | 1,910,960 |
| | | | LI-4539-14 | Vellore Village South BL 39 - Consulting/Design/Construction | Growth/Development | Ward 3 | 2,649,717 | | | | | 351,583 | | | 3,001,300 |
| | | | LI-4540-15 | Vellore Village South BL39 - Resource Materials | Growth/Development | Ward 3 | 347,625 | | | | | 38,625 | | | 386,250 |
| | | | LI-4541-16 | Vellore Village South BL 36 - Furniture and Equipment | Growth/Equipment | Ward 3 | 236,300 | | | | | 26,200 | | | 262,500 |
| | | | LI-4542-16 | Vellore Village South BL39 - Communications and Hardware | Growth/Development | Ward 3 | 141,800 | | | | | 15,700 | | | 157,500 |
| | | | Libraries Total | | | | | | 4,041,392 | 1,910,960 | | 646,008 | | | 6,598,360 |
| | | Vaughan Public Libraries Total | | | | | | 4,041,392 | 1,910,960 | | 646,008 | | | 6,598,360 | |
| 2016 Total | | | | | | | 63,851,762 | 18,335,738 | 7,901,852 | 8,001,110 | 31,050,705 | 571,600 | 129,712,767 | | |



DRAFT 2014 BUDGET AND 2015- 2017 PLAN

ATTACHMENT #4
Draft 4 Year Reserve Continuity
Schedule

FINANCE & ADMINISTRATION COMMITTEE

November 12 2013

Attachment #4 - Draft 4 Year Reserve Continuity Schedule

2014 Draft Capital Budget and 2015-2017
Capital Plan

| Reserve Number | Description | 2013 Closing Balance (after Commitments) | Contributions | Capital Projects | Expenses | 2014 Closing Balance | Contributions | Capital Projects | Expenses | 2015 Closing Balance |
|----------------------------------|-------------------------------------|--|-------------------|-------------------|------------------|----------------------|-------------------|-------------------|------------------|----------------------|
| Obligatory Reserves | | | | | | | | | | |
| 60172 | Bldg Standards Continuity | 14,446,021 | 160,664 | 540,750 | 2,645,000 | 11,420,935 | 126,999 | | 2,522,000 | 9,025,934 |
| 61009 | Subdiv. Contrib. Royal Palm | 117,373 | 1,467 | | | 118,841 | 1,486 | | | 120,326 |
| 61010 | Subdivider Contributions | 4,468,075 | 55,851 | | | 4,523,926 | 56,549 | | | 4,580,475 |
| 61011 | Geodetic Bench | 949,794 | 0 | | | 949,794 | 0 | | | 949,794 |
| 61012 | Tree Replacement Fee | 567,267 | 0 | 48,882 | | 518,385 | 0 | 48,882 | | 469,503 |
| 61013 | Greenways - WEA | 526,060 | 0 | | | 526,060 | 0 | | | 526,060 |
| 61014 | Open Space - WEA | 15,286 | 0 | | | 15,286 | 0 | | | 15,286 |
| 61015 | Sewer Camera Inspection | 1,763,058 | 0 | | | 1,763,058 | 0 | | | 1,763,058 |
| 61016 | Catch Basin Repairs | 78,000 | 0 | | | 78,000 | 0 | | | 78,000 |
| 61020 | Recreation Land | 42,444,397 | 524,031 | 267,800 | 776,000 | 41,924,628 | 517,384 | 267,800 | 800,000 | 41,374,212 |
| 61025 | Gas Tax Reserve | 8,215,211 | 7,407,292 | 10,945,316 | | 4,677,187 | 7,379,632 | 8,294,940 | | 3,761,879 |
| 61050 | Entry Feature 427 / Hwy 7 | 140,457 | 1,756 | | | 142,212 | 1,778 | | | 143,990 |
| 61051 | Municipal Rds & Infra Grant | 694,736 | 0 | 165,000 | | 529,736 | 0 | 187,321 | | 342,415 |
| 61052 | Investing in Ontario Grant | 1,997,308 | 0 | 861,900 | | 1,135,408 | 0 | 206,361 | | 929,047 |
| 62010 | CWDC - Engineering | 38,685,428 | 19,338,018 | 3,225,507 | 238,269 | 54,559,670 | 27,592,685 | 14,305,916 | 238,269 | 67,608,170 |
| 62020 | CWDC - Fire | (4,058,830) | 896,867 | 179,700 | | (3,341,663) | 1,300,169 | 2,428,550 | | (4,470,045) |
| 62040 | CWDC - Library Buildings & Material | 6,632,845 | 1,536,153 | 2,678,990 | | 5,490,008 | 2,167,027 | 697,725 | | 6,959,310 |
| 62060 | CWDC - General Government | (3,832,902) | 441,720 | 457,300 | 174,903 | (4,023,385) | 654,567 | 128,335 | 62,683 | (3,559,836) |
| 62080 | CWDC - Parks Development | 17,245,631 | 5,531,017 | 2,682,808 | 52,786 | 20,041,054 | 7,801,989 | 12,193,503 | 52,786 | 15,596,754 |
| 62090 | CWDC - Public Works | 6,746,270 | 864,886 | 1,074,435 | | 6,536,721 | 1,206,925 | 152,000 | | 7,591,646 |
| 62100 | CWDC - Recreation | 32,867,682 | 7,411,732 | 0 | | 40,279,414 | 10,497,464 | 3,287,700 | | 47,489,178 |
| 63070 | D8-Rainbow Creek Drainage | 3,030,637 | 37,883 | | | 3,068,520 | 38,356 | | | 3,106,876 |
| 63120 | D13-Woodlot Acquisition | 831,079 | 10,388 | | | 841,468 | 10,518 | | | 851,986 |
| 63150 | D15-PD#5 W. Wdbridge Waterma | (2,600,617) | (32,508) | | | (2,633,125) | (32,914) | | | (2,666,039) |
| 63153 | D18-PD#6 W. Major Mac. Water | 183,636 | 2,295 | | | 185,932 | 2,324 | | | 188,256 |
| 63154 | D19-PD#6 E. Rutherford Water | (1,532,293) | (19,154) | | | (1,551,446) | (19,393) | | | (1,570,839) |
| 63155 | D20-PD#7 Watermain West | 1,659,727 | 20,747 | | | 1,680,473 | 21,006 | | | 1,701,479 |
| 63158 | D23-Dufferin/Teston Sanitary | 72,206 | 903 | | | 73,109 | 914 | | | 74,022 |
| 63159 | D24-Ansley Grove Sanitary | 209,132 | 2,614 | | | 211,746 | 2,647 | | | 214,393 |
| 63160 | D25 Zenway/Fogal Sub-Trunk | (909,945) | (11,374) | | | (921,319) | (11,516) | | | (932,836) |
| Obligatory Reserves Total | | 171,652,729 | 44,183,249 | 23,128,388 | 3,886,958 | 188,820,631 | 59,316,595 | 42,199,033 | 3,675,738 | 202,262,455 |

Attachment #4 - Draft 4 Year Reserve Continuity Schedule

2014 Draft Capital Budget and 2015-2017 Capital Plan

| Reserve Number | Description | 2013 Closing Balance (after Commitments) | Contributions | Capital Projects | Expenses | 2014 Closing Balance | Contributions | Capital Projects | Expenses | 2015 Closing Balance |
|-------------------------------------|-------------------------------|--|--------------------|-------------------|--------------------|----------------------|--------------------|-------------------|--------------------|----------------------|
| Discretionary Reserves | | | | | | | | | | |
| 60000 | General Working Capital | 23,318,358 | 291,479 | | | 23,609,837 | 295,123 | | | 23,904,960 |
| 60010 | Tax Rate Stabilization Fund | 8,902,099 | 91,855 | | 3,107,410 | 5,886,544 | 56,660 | | 2,707,410 | 3,235,794 |
| 60020 | Vehicle Replacement | 4,130,948 | 432,191 | 1,495,300 | | 3,067,839 | 425,755 | 997,500 | | 2,496,093 |
| 60030 | Fire Equipment Replacement | 2,269,810 | 1,323,075 | 189,400 | | 3,403,485 | 1,388,752 | 1,038,150 | | 3,754,087 |
| 60040 | Insurance | 3,571,020 | 0 | | | 3,571,020 | 0 | | | 3,571,020 |
| 60050 | Water | 31,988,332 | 50,203,439 | 4,008,050 | 47,119,780 | 31,063,941 | 53,647,213 | 4,299,594 | 50,309,570 | 30,101,989 |
| 60060 | Waste Water (Sewer) | 35,371,380 | 55,677,111 | | 54,090,400 | 36,958,091 | 60,825,699 | | 59,910,835 | 37,872,955 |
| 60070 | Cemetery | 13,342 | 0 | | | 13,342 | 0 | | | 13,342 |
| 60080 | Suggestion Program | 33,302 | 0 | | | 33,302 | 0 | | | 33,302 |
| 60085 | Garnet A. Williams C.C. Rese | 329,375 | 4,117 | | | 333,493 | 4,169 | | | 337,661 |
| 60090 | Industrial Development | 27,519 | 344 | | | 27,863 | 348 | | | 28,212 |
| 60100 | City Playhouse | 22,444 | 15,236 | 22,151 | | 15,529 | 15,288 | | | 30,817 |
| 60110 | Engineering Reserve | 11,245,841 | 2,995,674 | | 5,285,000 | 8,956,516 | 2,996,822 | | 5,337,000 | 6,616,337 |
| 60120 | Sale of Public Lands | (7,844,395) | (98,055) | | | (7,942,449) | (99,281) | | | (8,041,730) |
| 60121 | Management By Law Reserve | 95,519 | 1,194 | | | 96,713 | 1,209 | | | 97,922 |
| 60122 | Winterization Reserve | 5,351,691 | 66,896 | | | 5,418,587 | 67,732 | | | 5,486,320 |
| 60125 | Kleinburg Parking Reserve | 44,216 | 553 | | | 44,769 | 560 | | | 45,328 |
| 60130 | Election Reserve | 751,031 | 405,483 | | 1,024,794 | 131,720 | 402,457 | | 270,398 | 263,779 |
| 60140 | Employer Benefit Contributio | 22,063,969 | 275,800 | | | 22,339,769 | 279,247 | | | 22,619,016 |
| 60145 | WSIB Claims | 732,822 | 84,629 | | | 817,452 | 85,687 | | | 903,138 |
| 60150 | Heritage Fund | 2,098,909 | 238,846 | 153,470 | | 2,184,284 | 244,982 | 25,750 | | 2,403,517 |
| 60170 | Building & Facilities Reserve | 12,005,337 | 2,779,678 | 3,053,940 | | 11,731,075 | 2,940,644 | 1,319,065 | | 13,352,654 |
| 60175 | Planning Reserve | 970,070 | 12,126 | | | 982,196 | 12,277 | | | 994,474 |
| 60180 | Roads Infrastructure | 6,267,237 | 497,092 | 669,500 | | 6,094,829 | 506,807 | 123,600 | | 6,478,037 |
| 60186 | Streetscapes | 662,331 | 486,903 | | | 1,149,234 | 492,989 | | | 1,642,223 |
| 60188 | Parks Infrastructure | 7,020,373 | 520,934 | 3,100,912 | | 4,440,396 | 1,499,358 | 2,763,423 | | 3,176,330 |
| 60189 | Artificial Soccer Turf Reser | 419,135 | 146,114 | | | 565,249 | 147,941 | | | 713,189 |
| 60190 | Keele Valley Landfill | 407,072 | 5,088 | | | 412,160 | 5,152 | | | 417,312 |
| 60192 | City Hall Reserve | 10,359 | 129 | | | 10,488 | 131 | | | 10,619 |
| 60211 | ITM Reserve | 5,265 | 1,060,873 | 1,050,700 | | 15,437 | 1,119,819 | 1,129,700 | | 5,557 |
| 60212 | Library Material Reserve | 5,279 | 1,495,966 | 1,495,900 | | 5,345 | 1,992,703 | 1,777,500 | | 220,548 |
| 60210 | Innovation Reserve | 2,166,966 | 27,087 | | | 2,194,053 | 27,426 | | | 2,221,479 |
| 60195 | Uplands Capital Improv. Res. | (374,633) | 145,836 | 67,000 | | (295,798) | 142,673 | 730,732 | | (883,857) |
| 60200 | Year End Expend. Reserve | 3,178,731 | 0 | | | 3,178,731 | 0 | | | 3,178,731 |
| 61000 | Senior Citizen Bequests | 200,662 | 2,508 | | | 203,171 | 2,540 | | | 205,710 |
| 61030 | Debenture Payments | 12,343,816 | 726,694 | | 2,500,000 | 10,570,510 | 688,650 | | 3,100,000 | 8,159,160 |
| 61032 | Debenture Payment-City Hall | - | 0 | | | 0 | 0 | | | 0 |
| Discretionary Reserves Total | | 189,805,535 | 119,916,896 | 15,306,323 | 113,127,384 | 181,288,724 | 130,217,532 | 14,205,014 | 121,635,213 | 175,666,029 |
| Grand Total | | 361,458,263 | 164,100,145 | 38,434,711 | 117,014,342 | 370,109,355 | 189,534,126 | 56,404,047 | 125,310,951 | 377,928,484 |

Attachment #4 - Draft 4 Year Reserve Continuity Schedule

2014 Draft Capital Budget and 2015-2017 Capital Plan

| Reserve Number | Description | 2015 Closing Balance | Contributions | Capital Projects | Expenses | 2016 Closing Balance | Contributions | Capital Projects | Expenses | 2017 Closing Balance |
|----------------------------------|-------------------------------------|----------------------|-------------------|-------------------|------------------|----------------------|-------------------|-------------------|------------------|----------------------|
| Obligatory Reserves | | | | | | | | | | |
| 60172 | Bldg Standards Continuity | 9,025,934 | 97,493 | | 2,453,000 | 6,670,427 | 68,124 | | 2,441,000 | 4,297,551 |
| 61009 | Subdiv. Contrib. Royal Palm | 120,326 | 1,504 | | | 121,830 | 1,523 | | | 123,353 |
| 61010 | Subdivider Contributions | 4,580,475 | 57,256 | | | 4,637,731 | 57,972 | | | 4,695,703 |
| 61011 | Geodetic Bench | 949,794 | 0 | | | 949,794 | 0 | | | 949,794 |
| 61012 | Tree Replacement Fee | 469,503 | 0 | 48,882 | | 420,621 | 0 | 48,882 | | 371,739 |
| 61013 | Greenways - WEA | 526,060 | 0 | | | 526,060 | 0 | | | 526,060 |
| 61014 | Open Space - WEA | 15,286 | 0 | | | 15,286 | 0 | | | 15,286 |
| 61015 | Sewer Camera Inspection | 1,763,058 | 0 | | | 1,763,058 | 0 | | | 1,763,058 |
| 61016 | Catch Basin Repairs | 78,000 | 0 | | | 78,000 | 0 | | | 78,000 |
| 61020 | Recreation Land | 41,374,212 | 510,373 | 267,800 | 821,000 | 40,795,785 | 503,024 | 267,800 | 840,000 | 40,191,008 |
| 61025 | Gas Tax Reserve | 3,761,879 | 7,370,647 | 7,901,852 | | 3,230,674 | 7,369,971 | 6,947,525 | | 3,653,121 |
| 61050 | Entry Feature 427 / Hwy 7 | 143,990 | 1,800 | | | 145,790 | 1,822 | | | 147,612 |
| 61051 | Municipal Rds & Infra Grant | 342,415 | 0 | | | 342,415 | 0 | | | 342,415 |
| 61052 | Investing in Ontario Grant | 929,047 | 0 | 571,600 | | 357,447 | 0 | 44,000 | | 313,447 |
| 62010 | CWDC - Engineering | 67,608,170 | 31,271,367 | 10,252,675 | 238,269 | 88,388,593 | 31,877,806 | 13,064,267 | 238,269 | 106,963,863 |
| 62020 | CWDC - Fire | (4,470,045) | 1,449,866 | 4,287,794 | | (7,307,973) | 1,459,498 | 0 | | (5,848,475) |
| 62040 | CWDC - Library Buildings & Material | 6,959,310 | 2,436,300 | 4,041,392 | | 5,354,218 | 2,441,414 | 4,551,633 | | 3,244,000 |
| 62060 | CWDC - General Government | (3,559,836) | 752,429 | 0 | 62,683 | (2,870,090) | 769,064 | 241,729 | 62,683 | (2,405,438) |
| 62080 | CWDC - Parks Development | 15,596,754 | 8,767,413 | 6,597,400 | 52,786 | 17,713,981 | 8,782,505 | 24,881,649 | 52,786 | 1,562,051 |
| 62090 | CWDC - Public Works | 7,591,646 | 1,309,861 | 9,083,201 | | (181,695) | 1,226,152 | 9,360,691 | | (8,316,234) |
| 62100 | CWDC - Recreation | 47,489,178 | 11,717,371 | 29,639,430 | | 29,567,119 | 11,612,539 | 32,184,000 | | 8,995,658 |
| 63070 | D8-Rainbow Creek Drainage | 3,106,876 | 38,836 | | | 3,145,712 | 39,321 | | | 3,185,034 |
| 63120 | D13-Woodlot Acquisition | 851,986 | 10,650 | | | 862,636 | 10,783 | | | 873,419 |
| 63150 | D15-PD#5 W. Wdbridge Waterma | (2,666,039) | (33,325) | | | (2,699,364) | (33,742) | | | (2,733,106) |
| 63153 | D18-PD#6 W. Major Mac. Water | 188,256 | 2,353 | | | 190,609 | 2,383 | | | 192,992 |
| 63154 | D19-PD#6 E. Rutherford Water | (1,570,839) | (19,635) | | | (1,590,475) | (19,881) | | | (1,610,356) |
| 63155 | D20-PD#7 Watermain West | 1,701,479 | 21,268 | | | 1,722,747 | 21,534 | | | 1,744,282 |
| 63158 | D23-Dufferin/Teston Sanitary | 74,022 | 925 | | | 74,948 | 937 | | | 75,885 |
| 63159 | D24-Ansley Grove Sanitary | 214,393 | 2,680 | | | 217,073 | 2,713 | | | 219,786 |
| 63160 | D25 Zenway/Fogal Sub-Trunk | (932,836) | (11,660) | | | (944,496) | (11,806) | | | (956,303) |
| Obligatory Reserves Total | | 202,262,455 | 65,755,770 | 72,692,026 | 3,627,738 | 191,698,462 | 66,183,657 | 91,592,176 | 3,634,738 | 162,655,204 |

Attachment #4 - Draft 4 Year Reserve Continuity Schedule

**2014 Draft Capital Budget and 2015-2017
Capital Plan**

| Reserve Number | Description | 2015 Closing Balance | Contributions | Capital Projects | Expenses | 2016 Closing Balance | Contributions | Capital Projects | Expenses | 2017 Closing Balance |
|-------------------------------------|-------------------------------|----------------------|---------------|------------------|-------------|----------------------|---------------|------------------|-------------|----------------------|
| Discretionary Reserves | | | | | | | | | | |
| 60000 | General Working Capital | 23,904,960 | 298,812 | | | 24,203,772 | 302,547 | | | 24,506,320 |
| 60010 | Tax Rate Stabilization Fund | 3,235,794 | 26,026 | | 2,307,410 | 954,410 | 9 | | 1,907,410 | (952,991) |
| 60020 | Vehicle Replacement | 2,496,093 | 423,661 | 799,600 | | 2,120,155 | 422,875 | 796,450 | | 1,746,580 |
| 60030 | Fire Equipment Replacement | 3,754,087 | 1,539,216 | 2,977,100 | | 2,316,203 | 1,571,504 | 901,700 | | 2,986,007 |
| 60040 | Insurance | 3,571,020 | 0 | | | 3,571,020 | 0 | | | 3,571,020 |
| 60050 | Water | 30,101,989 | 58,330,021 | 8,357,162 | 53,630,180 | 26,444,669 | 63,899,823 | 4,889,381 | 53,630,180 | 31,824,931 |
| 60060 | Waste Water (Sewer) | 37,872,955 | 67,542,987 | | 66,340,270 | 39,075,672 | 75,477,767 | | 66,340,270 | 48,213,169 |
| 60070 | Cemetery | 13,342 | 0 | | | 13,342 | 0 | | | 13,342 |
| 60080 | Suggestion Program | 33,302 | 0 | | | 33,302 | 0 | | | 33,302 |
| 60085 | Garnet A. Williams C.C. Rese | 337,661 | 4,221 | | | 341,882 | 4,274 | | | 346,156 |
| 60090 | Industrial Development | 28,212 | 353 | | | 28,564 | 357 | | | 28,921 |
| 60100 | City Playhouse | 30,817 | 15,479 | | | 46,296 | 15,672 | | | 61,968 |
| 60110 | Engineering Reserve | 6,616,337 | 1,962,520 | | 5,534,000 | 3,044,858 | 1,975,502 | | 5,503,000 | (482,640) |
| 60120 | Sale of Public Lands | (8,041,730) | (100,522) | | | (8,142,252) | (101,778) | | | (8,244,030) |
| 60121 | Management By Law Reserve | 97,922 | 1,224 | | | 99,146 | 1,239 | | | 100,386 |
| 60122 | Winterization Reserve | 5,486,320 | 68,579 | | | 5,554,899 | 69,436 | | | 5,624,335 |
| 60125 | Kleinburg Parking Reserve | 45,328 | 567 | | | 45,895 | 574 | | | 46,469 |
| 60130 | Election Reserve | 263,779 | 404,104 | | 270,876 | 397,007 | 405,767 | | 271,354 | 531,420 |
| 60140 | Employer Benefit Contributio | 22,619,016 | 282,738 | | | 22,901,754 | 286,272 | | | 23,188,026 |
| 60145 | WSIB Claims | 903,138 | 86,758 | | | 989,896 | 87,842 | | | 1,077,739 |
| 60150 | Heritage Fund | 2,403,517 | 252,241 | | | 2,655,757 | 259,838 | | | 2,915,595 |
| 60170 | Building & Facilities Reserve | 13,352,654 | 3,680,545 | 786,146 | | 16,247,053 | 5,437,553 | 193,300 | | 21,491,305 |
| 60175 | Planning Reserve | 994,474 | 12,431 | | | 1,006,905 | 12,586 | | | 1,019,491 |
| 60180 | Roads Infrastructure | 6,478,037 | 520,999 | | | 6,999,035 | 535,533 | 124,630 | | 7,409,938 |
| 60186 | Streetscapes | 1,642,223 | 499,152 | | | 2,141,374 | 696,738 | | | 2,838,113 |
| 60188 | Parks Infrastructure | 3,176,330 | 1,835,312 | 1,980,388 | | 3,031,254 | 3,015,889 | 2,627,861 | | 3,419,282 |
| 60189 | Artificial Soccer Turf Reser | 713,189 | 149,790 | | | 862,979 | 151,662 | | | 1,014,641 |
| 60190 | Keele Valley Landfill | 417,312 | 5,216 | | | 422,529 | 5,282 | | | 427,810 |
| 60192 | City Hall Reserve | 10,619 | 133 | | | 10,752 | 134 | | | 10,886 |
| 60211 | ITM Reserve | 5,557 | 1,178,949 | 1,140,700 | | 43,805 | 1,238,748 | 1,140,700 | | 141,854 |
| 60212 | Library Material Reserve | 220,548 | 2,123,862 | 1,910,960 | | 433,450 | 2,126,285 | 1,949,170 | | 610,565 |
| 60210 | Innovation Reserve | 2,221,479 | 27,768 | | | 2,249,247 | 28,116 | | | 2,277,363 |
| 60195 | Uplands Capital Improv. Res. | (883,857) | 139,471 | 67,000 | | (811,386) | 140,376 | 67,000 | | (738,010) |
| 60200 | Year End Expend. Reserve | 3,178,731 | 0 | | | 3,178,731 | 0 | | | 3,178,731 |
| 61000 | Senior Citizen Bequests | 205,710 | 2,571 | | | 208,282 | 2,604 | | | 210,885 |
| 61030 | Debenture Payments | 8,159,160 | 748,632 | | 2,500,000 | 6,407,792 | 605,488 | | 354,998 | 6,658,282 |
| 61032 | Debenture Payment-City Hall | 0 | 0 | | | 0 | 0 | | | 0 |
| Discretionary Reserves Total | | 175,666,029 | 142,063,815 | 18,019,056 | 130,582,736 | 169,128,051 | 158,676,513 | 12,690,192 | 128,007,212 | 187,107,161 |
| Grand Total | | 377,928,484 | 207,819,585 | 90,711,082 | 134,210,474 | 360,826,513 | 224,860,170 | 104,282,368 | 131,641,950 | 349,762,365 |



DRAFT 2014 BUDGET AND 2015-2017 PLAN

ATTACHMENT #5 Financial Information & Analysis

***FINANCE & ADMINISTRATION
COMMITTEE***

November 12 2013



DRAFT 2014 BUDGET AND 2015-2017 PLAN

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***FINANCE & ADMINISTRATION
COMMITTEE***

November 12 2013

Draft 2014 Operating Budget & 2015-2017 Operating Plan

BASE BUDGET ANALYSIS & OTHER INFORMATION

1. Review of Specific Expense Categories

Historically, Council has inquired about specific accounts and the budgeted amounts. For reference purposes, we have included a summary of specific expense lines to illustrate the budget changes in these accounts.

| Accounts of Interest | 2013 | 2014 | | | 2015 | | | 2016 | | | 2017 | | |
|----------------------------|-------------------|-------------------|----------------|--------------|-------------------|----------------|--------------|-------------------|----------------|--------------|-------------------|----------------|--------------|
| | Budget (\$) | Budget (\$) | Variance (\$) | Variance (%) | Budget (\$) | Variance (\$) | Variance (%) | Budget (\$) | Variance (\$) | Variance (%) | Budget (\$) | Variance (\$) | Variance (%) |
| Advertising | 240,241 | 235,225 | (5,016) | -2.1% | 235,225 | 0 | 0.0% | 235,225 | 0 | 0.0% | 234,625 | (600) | -0.3% |
| Cellular Telephones | 305,143 | 302,028 | (3,115) | -1.0% | 301,748 | (280) | -0.1% | 301,748 | 0 | 0.0% | 300,848 | (900) | -0.3% |
| Computer Hardware/Software | 817,589 | 762,930 | (54,659) | -6.7% | 763,867 | 937 | 0.1% | 763,966 | 99 | 0.0% | 763,816 | (150) | 0.0% |
| Grouped Expenses | 65,165 | 64,975 | (190) | -0.3% | 64,975 | 0 | 0.0% | 64,975 | 0 | 0.0% | 64,975 | 0 | 0.0% |
| Office Equip. & Furniture | 201,857 | 165,269 | (36,588) | -18.1% | 165,269 | 0 | 0.0% | 165,769 | 500 | 0.3% | 165,819 | 50 | 0.0% |
| Office Supplies | 299,527 | 299,830 | 303 | 0.1% | 300,030 | 200 | 0.1% | 300,030 | 0 | 0.0% | 301,880 | 1,850 | 0.6% |
| Overtime | 1,137,277 | 1,375,964 | 238,687 | 21.0% | 1,526,084 | 150,120 | 10.9% | 1,626,084 | 100,000 | 6.6% | 1,725,980 | 99,896 | 6.1% |
| Part Time | 14,243,152 | 14,530,380 | 287,228 | 2.0% | 14,624,192 | 93,812 | 0.6% | 14,675,738 | 51,546 | 0.4% | 14,956,903 | 281,165 | 1.9% |
| Professional Fees | 2,473,827 | 2,550,881 | 77,054 | 3.1% | 2,551,615 | 734 | 0.0% | 2,562,258 | 10,643 | 0.4% | 2,502,863 | (59,395) | -2.3% |
| Total | 19,783,778 | 20,287,482 | 503,704 | 2.5% | 20,533,005 | 245,523 | 1.2% | 20,695,793 | 162,788 | 0.8% | 21,017,709 | 321,916 | 1.6% |

Accounts of Interest Explanations

For 2014, there is a small increase in accounts of interest.

- Part Time (Increase of \$287K or 2.0%)
 - Most of the variance was due to impact of market adjustment economic.
- Computer Hardware/Software (Decrease of \$55K, 6.7%)
 - The decrease was mainly due to one-time funding removals from 2013 ARRs and reallocations.
- Professional Fees (Increase \$77K or 3.1%)
 - The increase is mainly due to increase of \$53K for expected OMB hearing cost increases. This increase is reversed in 2017.
- Office Equipment (Decrease \$37K or 18.1%)
 - The decrease is due to one-time funding removals for new complements from 2013 ARRs.
- Overtime (Increase \$237K or 21.0%)
 - The increase was mainly due to increases in overtime for the Fire Departments that were made to correct a budget shortfall in these departments.
- The remaining variance is due to reallocations or one-time funding removals from 2012 ARRs.

For 2015, there is an increase in the part-time account as a result of progressions. Also, there is a further increase in Overtime for Fire to continue the phasing in of the funding shortfall.

For 2016, there is a further increase for Fire as the phasing in of the Overtime funding shortfall continues.

For 2017, the increase in part time costs is related to an additional program costs at a new community centre related to the City's growth. These costs are mostly offset with increased revenue. There is small decrease in professional fees related to reversal of the OMB hearing costs increased in 2014. There is a further increase to Fire Overtime costs.

2. Department Expenditure Budget Changes in Excess of \$100,000:

As indicated above, departmental expenditures increased over the previous year including increases associated with Vaughan Public Library (VPL). Overall, several departmental budgets increased year over year, while others decreased by varying amounts. Specific detail by account is available within the department information. Detailed below is a brief high level overview of the rationale behind department budget variances in excess of \$100,000.

▪ **Fire and Rescue Services**

2014 Increase of \$2,786,414 (7.4%)

There is an increase of \$2.614M in labour costs mostly due to the full year impact of Station 7-5 (Cohort #1), progressions, allowable increases, new collective agreement, retention pay, and higher benefit rates. The remainder of the increase is in radio operations for higher costs of maintenance contracts and fuel according to Budget Guidelines.

2015 -2017 Increases

2015 Increase of \$1,939,201 (4.8%)

There is an increase of \$1.97M related to staff progressions, allowable increases, retention pay and higher benefit rates. This increase is offset by a decrease of \$35K related to the biannual recruitment program.

2016 Increase of \$776,975 (1.8%)

There is an increase of \$740K related to staff progressions, allowable increases, retention pay and higher benefit rates. The remainder of the variance is an increase of \$35K related to the biannual recruitment process.

2017 Increase of \$523,710 (1.2%)

There is an increase of \$559K related to staff progressions, allowable increases, retention pay and higher benefit rates. The remainder of the variance is a decrease of \$35K related to the biannual recruitment process.

▪ **City Clerk - Insurance**

2014 Increases

The variance is less than \$100K and therefore does not require any explanation.

2015 -2017 Increases

2016 Increase of \$410,263 (8.7%)

An increase related to higher premiums based on historical trends for OMEX participants. For the first three years, savings are transferred to the Insurance Reserve to mitigate future retroactive assessments, but this balance is reduced as premium increases occur.

2017 Increase of \$130,744 (2.5%)

An increase is mainly related to price change in insurance premium offset by the final settlement of outstanding claims with the previous insurance provider.

▪ **Recreation**

2014 Increase of \$361,927 (1.9%)

The variance exclusive of York Region Transit (\$147K) is related to \$113K in labour costs mostly due to higher benefit rates and part time costs related to camps and aquatics programs. There is an increase of \$136K in contractors as more programs are offered in partnerships with outside suppliers, which also results in an offset with higher revenue. The remainder of the variance is in Vaughan Hockey Association subsidy (\$24K) as per agreement various minor accounts needed to deliver recreation programs. These increases are partially offset by decreases in printing costs (\$20K) and small tools and equipment (\$22K) along with revenue increases, with an overall budgeted department direct cost recovery of 95%.

York Transit Ticket Purchases

The remainder of the variance of \$147K is related to purchases of YRT tickets which is offset by slightly greater revenues.

2015-2017 Increases

2015 Increase of \$108,940 (0.6%)

The variance exclusive of York Region Transit (\$32K) is related to \$73K in labour costs mostly due to higher benefit rates and full time progression costs. The remainder of the variance is related to contract increases relating to our partnership programs. These increases are partially offset by revenue increases, with an overall budgeted department direct cost recovery of 96%.

York Transit Ticket Purchases

The remainder of the variance of \$32K is related to purchases of YRT tickets which is offset by slightly greater revenues.

2016 Increase of \$98,345 (0.5%)

The variance exclusive of York Region Transit (\$33K) is related to \$82K in labour costs mostly due to higher benefit rates, progressions. The remainder of the variance is related to contract increases relating to our partnership programs. These increases are partially offset by revenue increases, with an overall budgeted department direct cost recovery of 97%.

York Transit Ticket Purchases

The remainder of the variance of \$33K is related to purchases of YRT tickets which is offset by slightly greater revenues.

2017 Increase of \$376,168 (1.9%)

The variance exclusive of York Region Transit (\$34K) is related to \$37K in labour costs due to higher benefit rates and \$309K in costs associated with the new Carrville Community Centre. These increases are partially offset by revenue increases, with an overall budgeted department direct cost recovery of 100% (mandate is 95% recovery).

York Transit Ticket Purchases

The remainder of the variance of \$34K is related to purchases of YRT tickets which is offset by slightly greater revenues.

- **Buildings and Facilities**

2014 Increase of \$240,991 (1.2%)

There is an increase of \$121K in utilities as a result of price increase within Budget Guidelines. There is an increase of \$51K in labour costs due to higher benefit rates, progressions. The remainder of the variance is \$27K for volume increases for materials and janitorial supplies and price increases of \$26K for elevator and cleaning contracts.

2015-2017 Increases

2015 Increase of \$266,734 (1.3%)

There is an increase of \$157K in utilities costs for the buildings due to higher prices. The remainder of the variance is in labour costs (\$71K) due to progressions and benefit rate increase as per guidelines and contract volume increases of \$26K and contract price increases of \$11K.

2016 Increase of \$259,048 (1.2%)

There is a \$167K increase in utilities costs for buildings due to higher prices. The remainder of the variance is in labour costs (\$52K) due to progressions and benefit rate increase as per guidelines and contract volume increases of \$28K and contract price increases of \$11K.

2017 Increase of \$983,234 (4.5%)

Most of the increase is related to the opening of the Carrville Community Centre (Block 11) for a total cost of \$723K. These costs include utilities (\$372K), maintenance (\$278K), cleaning (\$63K) and the remainder other related expenses such as garbage disposal etc. Also, there is an increase in utilities accounts for \$176K caused by rising prices as per budget guidelines. The remainder of the increase is in labour accounts mostly due to benefit rate increase as per guidelines.

- **Fleet Management**

2014 Increase of \$124,748 (4.9%)

The variance is a result of \$136K in vehicle maintenance for new vehicles added to the city's fleet. This was partially offset by a vacant position being budgeted at a lower step.

2015-2017 Increases

The 2015 to 2017 variances were less than \$100k and therefore do not require any explanation.

- **Park Operations**

2014 Increase of \$345,786 (2.7%)

The increase is mainly in labour accounts for \$165K related to staff progressions, part time market rate adjustment and higher benefit rates. There is also an increase of \$53K in utilities as a result of price increases within Budget Guidelines. Also, there is a total price increase of \$94K in Materials and Contracts due to contract agreements, and increase in volume for fuel of \$41K for new vehicles. These increases are in accordance with the Operating Budget Guidelines.

2015-2017 Increases

2015 Increase of \$147,265 (1.1%)

The increase is mainly in labour accounts for \$80K related to staff progressions and higher benefit rates. There is also an increase of \$57K in utilities as a result of price increases within Budget Guidelines. There is a total increase of \$10K due to anticipated increases in

Attachment #5 - Financial Information & Analysis

Building Lease and Vehicle Fuel. These increases are in accordance with the Operating Budget Guidelines.

2016 Increase of \$122,726 (0.9%)

Part of the increase is in labour accounts for \$50K related to staff progressions and higher benefit rates. And, a total increase of \$72K is due to anticipated price changes in utilities, lease agreement and gas/diesel. These increases are in accordance with the Operating Budget Guidelines.

2017 Increase of \$106,446 (0.8%)

There is an increase of \$35K in labour accounts related to staff progressions and higher benefit rates. In addition, a total increase of \$72K is due to anticipated price changes in utilities and gas/diesel. These increases are in accordance with the Operating Budget Guidelines.

▪ Development Planning

2014 Decrease of \$172,071 (-5.1%)

Part of the decrease is in the labour accounts for \$157K which is mainly due to the expiry of two contract positions related to the Zoning By-Law Review. The remaining \$15K decrease is due to the removal of one-time expenses related to approved 2013 ARR's.

2015-2017 Increases

2017 Decrease of \$105,498 (-3.3%)

The decrease of \$106K is related to the completion of a contract position term.

▪ Policy Planning

2014 Decrease of \$213,294 (-14.2%)

The decrease is mainly due to the expiry of two contract positions one of which relates to the Zoning By-Law Review.

2015-2017 Increases

The 2015 to 2017 variances were less than \$100k and therefore do not require any explanation.

▪ Building Standards

2014 Decrease of \$314,471 (-4.4%)

Part of the decrease is in the labour accounts for \$185K which is mainly due to the expiry of two contract positions related to the Zoning By-Law Review. The remaining \$129K decrease is due to the removal of one-time expenses related to approved 2013 ARR's.

2015-2017 Increases

The 2015 to 2017 variances were less than \$100k and therefore do not require any explanation.

▪ Innovation and Continuous Improvement

2014 Increase of \$150,997 (21.9%)

The increase is mainly caused by the phasing plan for the department well as progressions and higher benefit rates.

2015-2017 Increases

2015 Increase of \$112,570 (13.4%)

Attachment #5 - Financial Information & Analysis

The increase is mainly caused by the phasing plan for the department as well as progressions and higher benefit rates.

2016-2017 Increases

The 2016 to 2017 variances were less than \$100K and therefore do not require any explanation.

▪ Information and Technology Management

2014 Increase of \$137,804 (1.7%)

The increase is related to adjustments \$58K in labour accounts due to progressions, higher benefit rates and new part-time wage scales. Service contracts increased by \$90K primarily as a result of new Sharepoint internet licenses. Increases in computer hardware/software and wireless/internet communications were offset by reallocation from communications to better align these accounts. The remainder of the variance is a reduction of budget for one-time funding removals from approved 2013 ARRs.

2015-2017 Increases

2015 Increase of \$107,666 (1.3%)

The increase is related to adjustments \$90K in labour accounts due to progressions and higher benefit rates. Service contracts increased by \$18K primarily as a result of software maintenance contracts.

2016 Increase of \$127,837 (1.5%)

The increase is related to adjustments \$67K in labour accounts due to progressions and higher benefit rates. Service contracts increased by \$61K primarily as a result of Microsoft license renewal and software maintenance contracts.

The 2017 variances were less than \$100K and therefore do not require any explanation.

▪ Public Works Operations

2014 increase of \$414,373 (1.4%)

The increase is mostly in non-labour accounts for \$336K and adjustments of \$78K in labour accounts due to progressions and higher benefit rates. The following is an explanation by division for allowable increases as per budget guidelines in the non-labour accounts.

- The Roads Division non-labour budget is higher by \$315K. Part of the increase is in utilities for \$128K due to price and volume changes related to streetlights. Roads maintenance contract increase by \$74K for price and volume of assumed roads. The internal recovery account increases by \$57K to better align actual trends and has a net zero impact. The remainder of the increase is in fuel and various small accounts as allowed by budget guidelines.
- The Administration Division non-labour budget increase is \$14K primarily due to internal recovery account increase of \$9K to better align actual trends and has a net zero impact and \$4K reallocation from Roads division for gas/diesel.
- Winter operations non-labour budget increases by \$7K. The variance consists of a \$4K increase in contracts mostly due to price. The remainder of the increase is in fuel as a result of anticipated price increases as per budget guidelines.
- The Waste Management Division non-labour budget did not increase.

2015-2017 Increases

2015 Increase of \$866,985 (2.8%)

The increase is mostly in non-labour accounts for \$817K and adjustments of \$50K in labour accounts due to progressions and higher benefit rates. The following is an explanation by division for allowable increases as per budget guidelines in the non-labour accounts.

- The Waste Management Division budget total increases by \$314K due to price increases in contracted waste related activities.
- The Roads Division budget is higher by \$235K. Part of the increase is in utilities for \$96K due to price changes related to streetlights. Roads maintenance contract increase by \$112K for price and volume of assumed roads. The remainder of the increase is in fuel, dumping charges and materials and supplies as allowed by budget guidelines.
- Winter operations total costs increases by \$268K. The variance consists of a \$198K increase in contracts due to volume increase of \$95K and remainder due to price increase. A \$66K increase in materials account for salt purchases mostly due to \$38K volume and remainder price. The remainder is a small increase in fuel as a result of anticipated price changes as per budget guidelines.

2016 Increase of \$934,166 (2.9%)

The increase is mostly in non-labour accounts for \$898K and adjustments of \$36K in labour accounts due to progressions and higher benefit rates. The following is an explanation by division for allowable increases as per budget guidelines in the non-labour accounts.

- The Waste Management Division budget total increases by \$529K split between price and volume increases in contracted waste related activities, almost 60% of the waste management contract increase is related to volume and the remainder was related to price.
- The Roads Division budget is higher by \$221K. Part of the increase is in utilities for \$100K due to price changes related to streetlights. Roads maintenance contract increase by \$88K for price and volume of assumed roads. The remainder of the increase is in fuel, dumping charges and materials and supplies as allowed by budget guidelines.
- Winter operations total costs increases by \$147K. The variance consists of a \$75K increase in contracts due to price. A \$69K increase in materials account for salt purchases mostly due to \$29K price and remainder volume. The remainder is a small increase in fuel as a result of anticipated price changes as per budget guidelines.

2017 Increase of \$793,427 (2.4 %)

The increase is mostly in non-labour accounts for \$764K and adjustments of \$29K in labour accounts due to higher benefit rates. The following is an explanation by division for allowable increases as per budget guidelines in the non-labour accounts.

- The Waste Management Division budget total increases by \$321K due to volume increases in contracted waste related activities.
- The Roads Division budget is higher by \$217K. Part of the increase is in utilities for \$105K due to price changes related to streetlights. Roads maintenance contract increase by \$79K for price and volume of assumed roads. The remainder of the

Attachment #5 - Financial Information & Analysis

increase is in fuel, dumping charges and materials and supplies as allowed by budget guidelines.

- Winter operations total costs increases by \$226K. The variance consists of a \$151K increase in contracts due volume increase. A \$72K increase in materials account for salt purchases mostly due to \$30K in price and remainder volume. The remainder is a small increase in fuel as a result of anticipated price changes as per budget guidelines.

▪ Vaughan Public Libraries

2014 Increase of \$262,318 (1.9%)

The Vaughan Public Library Board recommends an increase in the Library budget of \$262K. The increase is related to adjustments in labour accounts due to higher benefit rates, progressions and full year impact of economic adjustments from collective agreements. The remainder of the increase is related to small changes in utilities as per budget guidelines and joint service charges to reflect actual costs.

2015-2017 Increases

2015 Increase of \$738,799 (5.2%)

The increase is mainly due to \$467K for additional resource materials required for the new Civic Centre Library expected to open. The remaining variance of \$272K is in labour accounts due to higher benefit rates, progressions and impact of economic adjustments from collective agreements.

2016 Increase of \$115,429 (0.8%)

The increase is due to higher benefit rates, progressions and the impact of economic adjustments from collective agreements.

2017 Increase of \$161,675 (1.1%)

The increase is mainly due to \$99K for additional resource materials required for the new Carrville Library expected to open. The remaining variance of \$62K is in labour accounts due to higher benefit rates, progressions and impact of economic adjustments from collective agreements.

All of the increases from these departments were allowed within the approved parameters of the Council approved 2014-2017 Operating Budget Guidelines.

3. 2013 One-Time Funding Costs Removed

Included in the previously approved 2013 Operating Budget were items that were approved on a one-time funding basis. For example, costs associated with a new staff addition for furniture and computer hardware. The following 2013 one-time expense items have been removed from the 2014 Draft Operating Budget.

2013 One-Time Expenses Removed

| Department | Expenditure Description | Amount |
|------------------------------|-------------------------|------------------|
| Building Standards | Professional Fees | 60,000 |
| Environmental Sustainability | Professional Fees | 45,000 |
| Human Resources | Professional Fees | 50,000 |
| SUB-TOTAL | | \$155,000 |

| 2011 Additional Complement Related | Expenditure Description | Amount |
|------------------------------------|----------------------------------|------------------|
| Building Standards | Computer Hardware | 13,800 |
| | Computer Software | 50,000 |
| | Sundry | 10,000 |
| Dev & Trans | Mileage | 200 |
| | Office Supplies | 250 |
| | Sundry | 500 |
| | Memberships | 500 |
| | Training & Development | 1,500 |
| | Cellular Hardware & Line Charges | 1,160 |
| | Office Equipment & Furniture | 2,800 |
| | Computer Hardware | 6,000 |
| Development Planning | Cellular Hardware | 360 |
| | Office Equipment & Furniture | 2,800 |
| | Computer Hardware | 10,400 |
| | Dept. Sundry Expenses | 500 |
| Engineering Services | Office Equipment & Furniture | 10,000 |
| | Computer Hardware | 4,000 |
| Information & Tech | Office Equipment & Furniture | 150 |
| | Training & Development | 500 |
| | Computer Hardware | 7,800 |
| Policy Planning | Computer Hardware | 5,800 |
| Strategic Planning | Computer Hardware | 1,000 |
| SUB-TOTAL | | \$130,020 |

| | | |
|---|--|------------------|
| TOTAL ONE-TIME EXPENSES REMOVED FROM 2014 BUDGET | | \$285,020 |
|---|--|------------------|

4. Budget Expenditures Summary

The Draft 2014 Budget and 2015-17 Operating Plan totals \$246.2M for 2014, \$255.2M for 2015, \$267.8M for 2016 and \$270.0M for 2017 in expenditures, of which 95% relates to eleven accounts. The summary below illustrates the City has limited flexibility in any given year to significantly alter the City's cost structure. Many of the costs are committed through collective agreements or service contracts. Most budget variance explanations have been discussed in the previous analysis section.

| | 2014 | | | 2015 | | | 2016 | | | 2017 | | |
|---------------------------------|--------------------|-------------------|----------------|--------------------|-------------------|----------------|--------------------|-------------------|----------------|--------------------|-------------------|----------------|
| | Base Budget (\$) | % of Total Budget | Cumulative (%) | Base Budget (\$) | % of Total Budget | Cumulative (%) | Base Budget (\$) | % of Total Budget | Cumulative (%) | Base Budget (\$) | % of Total Budget | Cumulative (%) |
| Operating Expenditures | | | | | | | | | | | | |
| Salaries and Benefits | 140,371,275 | 57.0% | 57.02% | 143,693,166 | 56.3% | 56.31% | 145,284,485 | 55.3% | 55.29% | 146,405,204 | 54.2% | 54.22% |
| Service Contracts | 33,413,625 | 13.6% | 70.6% | 34,175,510 | 13.4% | 69.7% | 35,055,768 | 13.3% | 68.6% | 35,863,634 | 13.3% | 67.5% |
| Long Term Debt | 12,562,419 | 5.1% | 75.7% | 14,711,871 | 5.8% | 75.5% | 14,448,455 | 5.5% | 74.1% | 11,106,995 | 4.1% | 71.6% |
| Reserve Contributions | 10,523,678 | 4.3% | 89.9% | 11,346,234 | 4.4% | 89.8% | 12,649,905 | 4.8% | 88.7% | 16,779,293 | 6.2% | 87.7% |
| Utilities & Fuel | 9,510,925 | 3.9% | 83.0% | 9,855,208 | 3.9% | 82.7% | 10,220,911 | 3.9% | 81.3% | 10,979,677 | 4.1% | 79.0% |
| Maint./Materials | 8,462,866 | 3.4% | 79.1% | 8,589,889 | 3.4% | 78.8% | 8,595,118 | 3.3% | 77.4% | 8,812,679 | 3.3% | 74.9% |
| Capital from Taxation | 6,517,059 | 2.6% | 85.6% | 6,647,401 | 2.6% | 85.3% | 6,780,349 | 2.6% | 83.9% | 6,915,956 | 2.6% | 81.5% |
| Insurance Expenses | 4,316,318 | 1.8% | 91.7% | 4,532,616 | 1.8% | 91.5% | 5,014,113 | 1.9% | 90.6% | 5,144,495 | 1.9% | 89.6% |
| Contingency | 4,094,486 | 1.7% | 93.3% | 5,811,210 | 2.3% | 93.8% | 8,786,073 | 3.3% | 93.9% | 12,022,312 | 4.5% | 94.1% |
| Prof. Fees | 2,550,881 | 1.0% | 94.4% | 2,551,615 | 1.0% | 94.8% | 2,562,258 | 1.0% | 94.9% | 2,502,863 | 0.9% | 95.0% |
| Tax Adjustments | 2,150,000 | 0.9% | 95.2% | 2,275,000 | 0.9% | 95.7% | 2,275,000 | 0.9% | 95.8% | 2,300,000 | 0.9% | 95.9% |
| All Other | 11,726,446 | 4.8% | 100.0% | 10,980,957 | 4.3% | 100.0% | 11,104,416 | 4.2% | 100.0% | 11,168,211 | 4.1% | 100.0% |
| Total Draft Expenditures | 246,199,978 | 100.0% | -- | 255,170,677 | 100.0% | -- | 262,776,851 | 100.0% | -- | 270,001,319 | 100.0% | -- |

The remaining 4.8% or \$11.7M of total expenditures in 2014, \$11.0M in 2015, \$11.1M in 2016 and \$11.2M in 2017 is further detailed in the following table. The table highlights not only the 2014 to 2017 account budget and variance, but the allowable increases as per council approved guidelines and any reallocation amounts. It is important to note the total of all reallocations net to zero and therefore do not impact the City's budget. In addition, for variances over \$5,000, a brief explanation is provided.

Attachment #5 - Financial Information & Analysis

| Expenditures (All Other) | 2014 | | | | | | | | | | | | | | | 2015 | | | 2016 | | | 2017 | | |
|----------------------------------|-----------|-----------|----------|--------------|--------------|-------------|-----------|--------------|-------------|-----------|--------------|-------------|--------|--------------|-------------|---------|-------|--|------|--|--|------|--|--|
| | 2013 | Allowable | % | Budget | 2014 | Budget | Budget | 2015 | Budget | Budget | 2016 | Budget | Budget | 2017 | Budget | Budget | | | | | | | | |
| | Budget | Variance | Variance | Reallocation | Draft Budget | Variance \$ | % | Draft Budget | Variance \$ | % | Draft Budget | Variance \$ | % | Draft Budget | Variance \$ | % | | | | | | | | |
| Ticket/Pass Purchases | 1,617,000 | 147,000 | 1 | 9.1% | 0 | 1,764,000 | 147,000 | 9.1% | 1,796,458 | 32,458 | 1.8% | 1,829,872 | 33,414 | 1.9% | 1,864,274 | 34,402 | 1.9% | | | | | | | |
| Sports Village Ice Time Purchase | 1,208,211 | 24,164 | | 2.0% | 0 | 1,232,375 | 24,164 | 2.0% | 1,232,375 | 0 | 0.0% | 1,232,375 | 0 | 0.0% | 1,232,375 | 0 | 0.0% | | | | | | | |
| Computer Hardware/Software | 817,589 | (104,949) | 2 | -12.8% | 50,290 | 762,930 | (54,659) | -6.7% | 763,867 | 937 | 0.1% | 763,966 | 99 | 0.0% | 763,816 | (150) | 0.0% | | | | | | | |
| Training & Development | 601,250 | 2,346 | | 0.4% | 6,070 | 609,666 | 8,416 | 1.4% | 608,366 | (1,300) | -0.2% | 608,366 | 0 | 0.0% | 607,666 | (700) | -0.1% | | | | | | | |
| Printing | 584,159 | (20,000) | | -3.4% | (1,070) | 563,089 | (21,070) | -3.6% | 563,089 | 0 | 0.0% | 563,089 | 0 | 0.0% | 563,089 | 0 | 0.0% | | | | | | | |
| Joint Service Chgs.-City | 549,750 | 0 | | 0.0% | (10,000) | 539,750 | (10,000) | -1.8% | 539,750 | 0 | 0.0% | 539,750 | 0 | 0.0% | 539,750 | 0 | 0.0% | | | | | | | |
| Copiers, Faxes and Supplies | 491,724 | 10,479 | | 2.1% | (3,529) | 498,674 | 6,950 | 1.4% | 498,608 | (66) | 0.0% | 498,924 | 316 | 0.1% | 503,691 | 4,767 | 1.0% | | | | | | | |
| Joint Service Expenses | 450,326 | 23,090 | | 5.1% | 0 | 473,416 | 23,090 | 5.1% | 487,616 | 14,200 | 3.0% | 502,245 | 14,629 | 3.0% | 517,323 | 15,078 | 3.0% | | | | | | | |
| Postal Services | 446,950 | 300 | | 0.1% | 0 | 447,250 | 300 | 0.1% | 447,250 | 0 | 0.0% | 447,250 | 0 | 0.0% | 447,250 | 0 | 0.0% | | | | | | | |
| Bank Charges | 420,979 | 9,500 | | 2.3% | 0 | 430,479 | 9,500 | 2.3% | 439,479 | 9,000 | 2.1% | 446,579 | 7,100 | 1.6% | 453,779 | 7,200 | 1.6% | | | | | | | |
| Mileage | 340,886 | (3,123) | | -0.9% | (15,301) | 322,462 | (18,424) | -5.4% | 320,462 | (2,000) | -0.6% | 320,462 | 0 | 0.0% | 321,062 | 600 | 0.2% | | | | | | | |
| Radio Operations | 313,433 | 93,391 | 3 | 29.8% | (38,830) | 367,994 | 54,561 | 17.4% | 370,604 | 2,610 | 0.7% | 372,354 | 1,750 | 0.5% | 372,354 | 0 | 0.0% | | | | | | | |
| Cellular Telephones | 305,143 | (573) | | -0.2% | (2,542) | 302,028 | (3,115) | -1.0% | 301,748 | (280) | -0.1% | 301,748 | 0 | 0.0% | 300,848 | (900) | -0.3% | | | | | | | |
| Office Supplies | 299,527 | (4,646) | | -1.6% | 4,949 | 299,830 | 303 | 0.1% | 300,030 | 200 | 0.1% | 300,030 | 0 | 0.0% | 301,880 | 1,850 | 0.6% | | | | | | | |
| Sundry | 264,978 | 916,269 | 4 | 345.8% | (5,978) | 1,175,269 | 910,291 | 343.5% | 360,986 | (814,283) | -69.3% | 410,821 | 49,835 | 13.8% | 401,352 | (9,469) | -2.3% | | | | | | | |
| Chgs. from Other Depts. | 244,144 | (219,954) | 5 | -90.1% | 1,500 | 25,690 | (218,454) | -89.5% | 25,690 | 0 | 0.0% | 25,690 | 0 | 0.0% | 25,690 | 0 | 0.0% | | | | | | | |
| Advertising | 240,241 | 0 | | 0.0% | (5,016) | 235,225 | (5,016) | -2.1% | 235,225 | 0 | 0.0% | 235,225 | 0 | 0.0% | 234,625 | (600) | -0.3% | | | | | | | |
| Memberships/Dues/Fees | 239,634 | 10,835 | | 4.5% | 529 | 250,998 | 11,364 | 4.7% | 254,433 | 3,435 | 1.4% | 258,278 | 3,845 | 1.5% | 260,282 | 2,004 | 0.8% | | | | | | | |
| Promotion & Education | 220,320 | 0 | | 0.0% | 25,910 | 246,230 | 25,910 | 11.8% | 246,230 | 0 | 0.0% | 246,230 | 0 | 0.0% | 246,230 | 0 | 0.0% | | | | | | | |
| Office Equip. & Furniture | 201,857 | (24,383) | | -12.1% | (12,205) | 165,269 | (36,588) | -18.1% | 165,269 | 0 | 0.0% | 165,769 | 500 | 0.3% | 165,819 | 50 | 0.0% | | | | | | | |
| Seminars & Workshops | 156,697 | 8,139 | | 5.2% | (4,759) | 160,077 | 3,380 | 2.2% | 160,637 | 560 | 0.3% | 160,037 | (600) | -0.4% | 160,037 | 0 | 0.0% | | | | | | | |
| Records Mgmt Supplies | 123,149 | 12,816 | | 10.4% | 0 | 135,965 | 12,816 | 10.4% | 142,583 | 6,618 | 4.9% | 152,739 | 10,156 | 7.1% | 159,647 | 6,908 | 4.5% | | | | | | | |
| Meals & Meal Allowances | 106,542 | (740) | | -0.7% | (4,295) | 101,507 | (5,035) | -4.7% | 101,807 | 300 | 0.3% | 101,807 | 0 | 0.0% | 101,807 | 0 | 0.0% | | | | | | | |
| Computer Supplies | 103,032 | (678) | | -0.7% | (4,623) | 97,731 | (5,301) | -5.1% | 97,731 | 0 | 0.0% | 97,731 | 0 | 0.0% | 98,081 | 350 | 0.4% | | | | | | | |
| Newsletters & Mailings | 98,644 | 0 | | 0.0% | 0 | 98,644 | 0 | 0.0% | 98,644 | 0 | 0.0% | 98,644 | 0 | 0.0% | 98,644 | 0 | 0.0% | | | | | | | |
| Subscriptions/Publications | 80,959 | 4,710 | | 5.8% | 6,695 | 92,364 | 11,405 | 14.1% | 92,364 | 0 | 0.0% | 92,364 | 0 | 0.0% | 92,364 | 0 | 0.0% | | | | | | | |
| Veterinary | 78,366 | 42,032 | | 53.6% | (12,420) | 107,978 | 29,612 | 37.8% | 110,100 | 2,122 | 2.0% | 112,300 | 2,200 | 2.0% | 114,500 | 2,200 | 2.0% | | | | | | | |
| Grouped Expenses | 65,165 | 0 | | 0.0% | (190) | 64,975 | (190) | -0.3% | 64,975 | 0 | 0.0% | 64,975 | 0 | 0.0% | 64,975 | 0 | 0.0% | | | | | | | |
| Special Events/Public Relation | 62,794 | 2,500 | | 4.0% | 0 | 65,294 | 2,500 | 4.0% | 65,294 | 0 | 0.0% | 65,294 | 0 | 0.0% | 65,294 | 0 | 0.0% | | | | | | | |
| Travel | 51,550 | 0 | | 0.0% | 0 | 51,550 | 0 | 0.0% | 51,550 | 0 | 0.0% | 51,550 | 0 | 0.0% | 51,550 | 0 | 0.0% | | | | | | | |
| Programme Expense | 50,300 | 0 | | 0.0% | 0 | 50,300 | 0 | 0.0% | 50,300 | 0 | 0.0% | 50,300 | 0 | 0.0% | 50,300 | 0 | 0.0% | | | | | | | |
| Wireless/Internet Commun. | 48,040 | (4) | | 0.0% | 9,110 | 57,146 | 9,106 | 19.0% | 57,146 | 0 | 0.0% | 57,146 | 0 | 0.0% | 57,096 | (50) | -0.1% | | | | | | | |
| Corporate Training | 47,839 | 0 | | 0.0% | 0 | 47,839 | 0 | 0.0% | 47,839 | 0 | 0.0% | 47,839 | 0 | 0.0% | 47,839 | 0 | 0.0% | | | | | | | |
| Fire Prevention | 46,645 | 0 | | 0.0% | 0 | 46,645 | 0 | 0.0% | 46,645 | 0 | 0.0% | 46,645 | 0 | 0.0% | 46,645 | 0 | 0.0% | | | | | | | |



CITY OF VAUGHAN
2014-17 ALL OTHER ACCOUNTS SUMMARY

(Continued from previous page)

| Expenditures (All Other) | 2013 | 2014 | | | 2014 | | | 2015 | | | 2016 | | | 2017 | | |
|----------------------------------|--------------------|------------------|--------------|-----------------|--------------------|------------------|--------------|--------------------|------------------|--------------|--------------------|------------------|-------------|--------------------|------------------|-------------|
| | Budget | Allowable 2014 | % | Budget | 2014 | Budget | Budget | 2015 | Budget | Budget | 2016 | Budget | Budget | 2017 | Budget | Budget |
| | | Variance | Variance | Reallocation | Draft Budget | Variance \$ | % | Draft Budget | Variance \$ | % | Draft Budget | Variance \$ | % | Draft Budget | Variance \$ | % |
| Two-way Radios | 45,893 | 0 | 0.0% | 0 | 45,893 | 0 | 0.0% | 45,893 | 0 | 0.0% | 45,893 | 0 | 0.0% | 45,893 | 0 | 0.0% |
| Conferences | 44,270 | 0 | 0.0% | 0 | 44,270 | 0 | 0.0% | 44,270 | 0 | 0.0% | 44,270 | 0 | 0.0% | 44,270 | 0 | 0.0% |
| Telephone Charges | 41,721 | 2,062 | 4.9% | (2,220) | 41,563 | (158) | -0.4% | 42,063 | 500 | 1.2% | 42,063 | 0 | 0.0% | 42,063 | 0 | 0.0% |
| Awards | 41,023 | 0 | 0.0% | 0 | 41,023 | 0 | 0.0% | 41,023 | 0 | 0.0% | 41,023 | 0 | 0.0% | 41,023 | 0 | 0.0% |
| Armoured Courier Services | 35,000 | 200 | 0.6% | 200 | 35,400 | 400 | 1.1% | 35,600 | 200 | 0.6% | 35,815 | 215 | 0.6% | 36,020 | 205 | 0.6% |
| Data Processing Services | 28,800 | 0 | 0.0% | 0 | 28,800 | 0 | 0.0% | 28,800 | 0 | 0.0% | 28,800 | 0 | 0.0% | 28,800 | 0 | 0.0% |
| Community Event Tickets | 24,000 | 0 | 0.0% | 0 | 24,000 | 0 | 0.0% | 24,000 | 0 | 0.0% | 24,000 | 0 | 0.0% | 24,000 | 0 | 0.0% |
| Drafting Supplies | 21,810 | 0 | 0.0% | (4,000) | 17,810 | (4,000) | -18.3% | 17,810 | 0 | 0.0% | 17,810 | 0 | 0.0% | 17,810 | 0 | 0.0% |
| Cable TV/Satellite Service | 17,839 | 0 | 0.0% | (290) | 17,549 | (290) | -1.6% | 17,549 | 0 | 0.0% | 17,549 | 0 | 0.0% | 17,549 | 0 | 0.0% |
| Community Hosting Events | 16,868 | 0 | 0.0% | 0 | 16,868 | 0 | 0.0% | 16,868 | 0 | 0.0% | 16,868 | 0 | 0.0% | 16,868 | 0 | 0.0% |
| Courier Services | 16,653 | 0 | 0.0% | 7,700 | 24,353 | 7,700 | 46.2% | 24,353 | 0 | 0.0% | 24,353 | 0 | 0.0% | 24,353 | 0 | 0.0% |
| 407-ETR Toll Charges | 14,689 | (97) | -0.7% | (2,332) | 12,260 | (2,429) | -16.5% | 12,860 | 300 | 4.9% | 12,860 | 0 | 0.0% | 12,860 | 0 | 0.0% |
| Council Travel & Confer. | 14,430 | 4,000 | 27.7% | 0 | 18,430 | 4,000 | 27.7% | 18,430 | 0 | 0.0% | 18,430 | 0 | 0.0% | 18,430 | 0 | 0.0% |
| Corporate Mgmt Mtgs | 13,500 | 0 | 0.0% | 500 | 14,000 | 500 | 3.7% | 14,000 | 0 | 0.0% | 14,000 | 0 | 0.0% | 14,000 | 0 | 0.0% |
| Charges from Facilities | 11,720 | 780 | 6.7% | 0 | 12,500 | 780 | 6.7% | 12,500 | 0 | 0.0% | 12,500 | 0 | 0.0% | 12,500 | 0 | 0.0% |
| Emergency Exer - Training | 11,500 | 0 | 0.0% | 0 | 11,500 | 0 | 0.0% | 11,500 | 0 | 0.0% | 11,500 | 0 | 0.0% | 11,500 | 0 | 0.0% |
| Public Awareness - Training | 10,680 | 0 | 0.0% | (10,680) | 0 | (10,680) | -100.0% | 0 | 0 | 0.0% | 0 | 0 | 0.0% | 0 | 0 | 0.0% |
| Animal Tags/Microchips | 10,600 | 0 | 0.0% | 0 | 10,600 | 0 | 0.0% | 10,600 | 0 | 0.0% | 10,600 | 0 | 0.0% | 10,600 | 0 | 0.0% |
| Municipal Grants | 10,200 | 0 | 0.0% | 0 | 10,200 | 0 | 0.0% | 10,200 | 0 | 0.0% | 10,200 | 0 | 0.0% | 10,200 | 0 | 0.0% |
| Archival Expenses | 10,028 | 0 | 0.0% | (400) | 9,628 | (400) | -4.0% | 9,628 | 0 | 0.0% | 9,628 | 0 | 0.0% | 9,628 | 0 | 0.0% |
| Community Gifts & Promotions | 7,200 | 0 | 0.0% | 1,000 | 8,200 | 1,000 | 13.9% | 8,200 | 0 | 0.0% | 8,200 | 0 | 0.0% | 8,200 | 0 | 0.0% |
| Bad Debt Write-Offs Class | 4,000 | 0 | 0.0% | 0 | 4,000 | 0 | 0.0% | 4,000 | 0 | 0.0% | 4,000 | 0 | 0.0% | 4,000 | 0 | 0.0% |
| Corporate Promotions | 2,550 | 0 | 0.0% | 0 | 2,550 | 0 | 0.0% | 2,550 | 0 | 0.0% | 2,550 | 0 | 0.0% | 2,550 | 0 | 0.0% |
| Council - Office Decorations | 2,000 | 0 | 0.0% | 0 | 2,000 | 0 | 0.0% | 2,000 | 0 | 0.0% | 2,000 | 0 | 0.0% | 2,000 | 0 | 0.0% |
| Safety Promotion | 1,083 | 0 | 0.0% | 0 | 1,083 | 0 | 0.0% | 1,083 | 0 | 0.0% | 1,083 | 0 | 0.0% | 1,083 | 0 | 0.0% |
| Electronic Reg'n Exp | 980 | 0 | 0.0% | 0 | 980 | 0 | 0.0% | 980 | 0 | 0.0% | 980 | 0 | 0.0% | 980 | 0 | 0.0% |
| Cash Over and Short | 700 | (37) | -5.3% | 0 | 663 | (37) | -5.3% | 663 | 0 | 0.0% | 663 | 0 | 0.0% | 713 | 50 | 7.5% |
| Sponsorships | 0 | 0 | 0.0% | 0 | 0 | 0 | 0.0% | 0 | 0 | 0.0% | 0 | 0 | 0.0% | 0 | 0 | 0.0% |
| C.E.A. Mileage | 0 | 0 | 0.0% | 0 | 0 | 0 | 0.0% | 0 | 0 | 0.0% | 0 | 0 | 0.0% | 0 | 0 | 0.0% |
| Recoveries from Facilities | (12,500) | 0 | 0.0% | 0 | (12,500) | 0 | 0.0% | (12,500) | 0 | 0.0% | (12,500) | 0 | 0.0% | (12,500) | 0 | 0.0% |
| Joint Service Revenue | (42,065) | (1,261) | 3.0% | 0 | (43,326) | (1,261) | 3.0% | (44,626) | (1,300) | 3.0% | (44,626) | 0 | 0.0% | (44,626) | 0 | 0.0% |
| Internal Recoverable | (289,870) | 255,080 | -88.0% | 0 | (34,790) | 255,080 | -88.0% | (34,790) | 0 | 0.0% | (34,790) | 0 | 0.0% | (34,790) | 0 | 0.0% |
| Joint Serv. Recovery-Library | (539,700) | 0 | 0.0% | 10,000 | (529,700) | 10,000 | -1.9% | (529,700) | 0 | 0.0% | (529,700) | 0 | 0.0% | (529,700) | 0 | 0.0% |
| Subtotal | 10,553,425 | 1,189,248 | 11.3% | (16,227) | 11,726,446 | 1,173,021 | 11.1% | 10,980,957 | (745,489) | -6.4% | 11,104,416 | 123,459 | 1.1% | 11,168,211 | 63,795 | 0.6% |
| Highest 11 accounts total | 227,817,753 | 6,598,552 | 2.9% | 57,227 | 234,473,532 | 6,655,779 | 2.9% | 244,189,720 | 9,716,188 | 4.1% | 251,672,435 | 7,482,715 | 3.1% | 258,833,108 | 7,160,673 | 2.8% |
| Total Draft Expenditures | 238,371,178 | 7,787,800 | 3.3% | 41,000 | 246,199,978 | 7,828,800 | 3.3% | 255,170,677 | 8,970,599 | 3.6% | 262,776,851 | 7,606,174 | 3.0% | 270,001,319 | 7,224,468 | 2.7% |

Selected Expenditure Increase/Decrease Commentary

- 1 Increase due to higher demand for YRT tickets based on higher demand.
- 2 Decrease due to one time funding removals related to 2013 ARR's.
- 3 Increase due to maintenance contract increase.
- 4 Increase due to 2014 election year.
- 5 Realignment of internal recovery accounts to bring in line with actuals



DRAFT 2014 BUDGET AND 2015-2017 PLAN

5.2 Draft Capital Revenue and Expense Summary

FINANCE & ADMINISTRATION COMMITTEE

November 12 2013



2014 - 2017 Capital Revenue Summary

| | Budget 2014 | Forecast 2015 | Forecast 2016 | Forecast 2017 | 2018 and Beyond |
|---|-------------------|-------------------|--------------------|--------------------|--------------------|
| 41009 - CWDC - Eligible | | | | | |
| City Wide DC - Engineering | 3,225,507 | 14,305,916 | 10,252,675 | 13,064,267 | 11,747,900 |
| City Wide DC - Fire | 179,700 | 2,428,550 | 4,287,794 | 0 | 2,145,000 |
| City Wide DC - Fleet/P.W. | 1,074,435 | 152,000 | 9,083,201 | 9,360,691 | 0 |
| City Wide DC - General Gov. | 457,300 | 128,335 | 0 | 241,729 | 0 |
| City Wide DC - Library Buildings | 2,678,990 | 697,725 | 4,041,392 | 4,551,633 | 3,535,683 |
| City Wide DC - Park Dev. | 2,682,808 | 12,193,503 | 6,597,400 | 24,881,649 | 5,512,653 |
| City Wide DC - Recreation | 0 | 3,287,700 | 29,589,300 | 0 | 0 |
| Total: 41009 - CWDC - Eligible | 10,298,740 | 33,193,729 | 63,851,762 | 52,099,969 | 22,941,236 |
| 50000 - Grants & Other Financing | | | | | |
| Other Recoveries | 30,000 | 0 | 0 | 0 | 0 |
| Shared Costs | 29,613 | 0 | 0 | 0 | 0 |
| Transfer from Taxation | 6,508,794 | 6,314,454 | 8,001,110 | 6,950,405 | 13,186,282 |
| Total: 50000 - Grants & Other Financing | 6,568,407 | 6,314,454 | 8,001,110 | 6,950,405 | 13,186,282 |
| 60000 - Transfer from Reserve and Reserve Funds | | | | | |
| Building Standards Reserve | 540,750 | 0 | 0 | 0 | 0 |
| City Playhouse Reserve | 22,151 | 0 | 0 | 0 | 0 |
| Debenture Financing | 6,429,490 | 12,329,544 | 31,050,705 | 74,884,151 | 0 |
| Fire Equipment Reserve | 189,400 | 1,038,150 | 2,977,100 | 901,700 | 0 |
| Gas Tax Reserve | 10,945,316 | 8,294,940 | 7,901,852 | 6,947,525 | 6,000,000 |
| Heritage Reserve | 153,470 | 25,750 | 0 | 0 | 0 |
| Information Technology Asset Replacement | 1,050,700 | 1,129,700 | 1,140,700 | 1,140,700 | 0 |
| Investing in Ontario Grant | 861,900 | 206,361 | 571,600 | 44,000 | 223,300 |
| Library Materials Reserve | 1,495,900 | 1,777,500 | 1,910,960 | 1,949,170 | 0 |
| Municipal Roads Infr. Grant | 165,000 | 187,321 | 0 | 0 | 340,000 |
| Parks Infra. Reserve | 3,100,912 | 2,763,423 | 1,980,388 | 2,627,861 | 0 |
| Pre-B& F Infra. Reserve | 3,053,940 | 1,319,065 | 786,146 | 193,300 | 0 |
| Recreation Land Reserve | 267,800 | 267,800 | 267,800 | 267,800 | 0 |
| Roads Infra. Reserve | 669,500 | 123,600 | 0 | 124,630 | 0 |
| Tree Replace Reserve | 48,882 | 48,882 | 48,882 | 48,882 | 0 |
| Uplands Revenue Reserve | 67,000 | 730,732 | 67,000 | 0 | 231,200 |
| Vehicle Reserve | 1,495,300 | 997,500 | 799,600 | 796,450 | 6,601,900 |
| Water Reserve | 4,008,050 | 4,299,594 | 8,357,162 | 4,889,381 | 0 |
| Total: 60000 - Transfer from Reserve and Reserve Funds | 34,565,461 | 35,539,862 | 57,859,895 | 94,815,550 | 13,396,400 |
| Total Revenue | 51,432,608 | 75,048,045 | 129,712,767 | 153,865,924 | 49,523,918 |



2014 - 2017 Capital Expense Summary

| | Budget 2014 | Forecast 2015 | Forecast 2016 | Forecast 2017 | 2018 and Beyond |
|---|-------------------|-------------------|-------------------|-------------------|--------------------|
| City Manager | | | | | |
| Economic and Business Develop. | 103,000 | 0 | 0 | 0 | 0 |
| Emergency Planning | 0 | 0 | 0 | 197,110 | 0 |
| Fire and Rescue Services | 369,100 | 3,929,950 | 8,115,100 | 901,700 | 2,763,000 |
| Total: City Manager | 472,100 | 3,929,950 | 8,115,100 | 1,098,810 | 2,763,000 |
| Comm. of Community Services | | | | | |
| Buildings and Facilities | 3,396,108 | 5,123,997 | 34,284,634 | 20,970,800 | 1,757,400 |
| Fleet Management | 2,584,700 | 1,348,900 | 799,600 | 1,324,050 | 6,915,100 |
| Parks & Forestry Operations | 2,098,454 | 2,227,421 | 1,542,891 | 1,509,861 | 0 |
| Parks Development | 7,955,498 | 17,347,476 | 8,853,534 | 26,937,573 | 10,502,898 |
| Recreation | 203,901 | 269,400 | 125,100 | 125,100 | 0 |
| Total: Comm. of Community Services | 16,238,661 | 26,317,194 | 45,605,759 | 50,867,384 | 19,175,398 |
| Comm. of Engineering & PWs | | | | | |
| Develop&Transport Engineering | 2,450,345 | 16,716,539 | 25,626,100 | 22,488,777 | 2,992,900 |
| Engineering Services | 21,051,632 | 18,846,562 | 21,819,891 | 21,412,524 | 14,018,190 |
| Public Works - Operations | 3,456,650 | 3,753,625 | 20,024,557 | 47,770,859 | 6,000,000 |
| Total: Comm. of Engineering & PWs | 26,958,627 | 39,316,726 | 67,470,548 | 91,672,160 | 23,011,090 |
| Comm. of Finance & City Treasurer | | | | | |
| Budgeting & Financial Planning | 0 | 0 | 0 | 0 | 86,520 |
| Finance | 0 | 0 | 0 | 154,500 | 0 |
| Total: Comm. of Finance & City Treasurer | 0 | 0 | 0 | 154,500 | 86,520 |
| Comm. of Legal & Admin. Serv. | | | | | |
| By-Law & Compliance | 243,150 | 114,400 | 0 | 0 | 0 |
| City Clerk | 0 | 0 | 0 | 0 | 22,660 |
| Real Estate | 267,800 | 267,800 | 267,800 | 267,800 | 0 |
| Total: Comm. of Legal & Admin. Serv. | 510,950 | 382,200 | 267,800 | 267,800 | 22,660 |
| Comm. of Planning | | | | | |
| Building Standards | 540,750 | 0 | 0 | 0 | 0 |
| Development Planning | 380,000 | 250,600 | 0 | 130,000 | 0 |
| Total: Comm. of Planning | 920,750 | 250,600 | 0 | 130,000 | 0 |



2014 - 2017 Capital Expense Summary

| | Budget 2014 | Forecast 2015 | Forecast 2016 | Forecast 2017 | 2018 and Beyond |
|---|-------------------|-------------------|--------------------|--------------------|--------------------|
| Comm. of Strategic & Corporate Services | | | | | |
| Access Vaughan | 50,500 | 50,500 | 0 | 0 | 0 |
| Environmental Sustainability | 0 | 48,925 | 0 | 0 | 0 |
| Human Resources | 113,300 | 0 | 0 | 103,000 | 0 |
| Information & Technology Mgmt. | 1,205,200 | 1,939,200 | 1,655,200 | 1,595,200 | 476,200 |
| Total: Comm. of Strategic & Corporate Services | 1,369,000 | 2,038,625 | 1,655,200 | 1,698,200 | 476,200 |
| Library Board | | | | | |
| Vaughan Libraries | 4,962,520 | 2,812,750 | 6,598,360 | 7,977,070 | 3,989,050 |
| Total: Library Board | 4,962,520 | 2,812,750 | 6,598,360 | 7,977,070 | 3,989,050 |
| Total Expense | 51,432,608 | 75,048,045 | 129,712,767 | 153,865,924 | 49,523,918 |



DRAFT 2014 BUDGET AND 2015-2017 PLAN

5.3 Reserve Forecasts

FINANCE & ADMINISTRATION COMMITTEE

November 12 2013

Attachment #5 - Financial Information & Analysis

CWDC - Engineering Reserve Forecast

| Forecasted DC | | 2013 | 2014 | 2015 | 2016 | 2017 | 2018 |
|---------------------------------|---|------------------------|-------------|--------------|--------------|--------------|--------------|
| Open balance, after commitments | | | 38,685,428 | 54,559,670 | 67,608,170 | 88,388,593 | 106,963,863 |
| | Engineering DC | 73,478,495 | | | | | |
| | Commitments | (55,949,770) | | | | | |
| | Collections | 10,396,654 | 18,758,856 | 26,833,878 | 30,302,443 | 30,664,437 | 31,803,831 |
| | Anticipated | 2,079,331 | | | | | |
| | Collection Spend | 12,475,985 | 18,758,856 | 26,833,878 | 30,302,443 | 30,664,437 | 31,803,831 |
| | Expenses | 8,680,719 | (238,269) | (238,269) | (238,269) | (238,269) | |
| | Interest | | 579,162 | 758,806 | 968,924 | 1,213,369 | 1,209,533 |
| | Project Submissions | - | (3,225,507) | (14,305,916) | (10,252,675) | (13,064,267) | (11,747,900) |
| | Project Forecasts | | - | - | - | - | (40,458,318) |
| Closing balance | | 38,685,428 | 54,559,670 | 67,608,170 | 88,388,593 | 106,963,863 | 87,771,010 |
| Project Submissions: | | | | | | | |
| Number | Description | Ward | | | | | |
| DT-7097-14 | Pedestrian and Cycle Strategy | City-Wide | 414,575 | | | | |
| DT-7098-14 | Pedestrian and Bicycle Network Implementation Program | City-Wide | 245,140 | 305,910 | 246,170 | 250,000 | |
| DT-7104-13 | TMP Education, Promotion, Outreach and Monitoring | City-Wide | 77,250 | 77,250 | 77,250 | 77,250 | |
| DT-7108-13 | School Travel Planning Measures | City-Wide | 51,500 | 51,500 | 51,500 | 51,500 | |
| DT-7112-14 | Kirby Road Municipal Class EA | Ward 1 | 891,980 | | | | |
| DT-7135-14 | Coldspring Road and Stevenson Avenue Construction | Ward 1 | 206,000 | | | | |
| DT-7136-14 | McNaughton Road Construction | Ward 4 | 236,900 | | | | |
| EN-1965-14 | Sidewalk and Street Lighting on Major Mackenzie Drive by York Region -Phase 1 | Ward 1, Ward 2, Ward 3 | 927,000 | | | | |
| EN-1983-14 | Street Lighting on Teston Road - Hwy 400 to Jane Street | Ward 1 | 175,162 | | | | |
| DP-9526-15 | Yonge Street / Steeles Corridor Urban Design Streetscape & Open SpaceMasterplan | Ward 5 | | 162,000 | | | |
| DP-9529-13 | Design Review Panel Administration | City-Wide | | 20,394 | | | |
| DT-7113-15 | Municipal Class EA OPA 637 - Highway 400 Interchange Connections | Ward 1 | | 247,200 | | | |
| DT-7114-15 | Portage Parkway - Applewood to Jane/ Detailed Design | Ward 4 | | 428,480 | | | |
| DT-7120-13 | Black Creek Renewal | Ward 4 | | 5,123,979 | 5,320,388 | 5,320,388 | |
| DT-7121-13 | Vaughan Metropolitan Centre NE Storm Water Management Pond | Ward 4 | | 856,903 | 856,903 | | |
| DT-7123-15 | Kleinburg - Nashville PD6 Major Mackenzie Watermain | Ward 1 | | 1,887,797 | 1,887,797 | 1,887,797 | 1,887,797 |
| DT-7124-15 | Block 61 CP Railway Pedestrian Crossing | Ward 1 | | 384,270 | 1,105,103 | 1,105,103 | 1,105,103 |
| DT-7125-15 | OPA 620 (Steeles West) East - West Collector Road | Ward 4 | | 600,000 | | | |
| DT-7134-15 | Huntington Road Construction - Langstaff Road to Rutherford Road | Ward 2 | | 2,429,000 | | | |
| EN-1930-15 | Sidewalk on Keele Street - McNaughton Road to Teston Road | Ward 4 | | 37,080 | 148,320 | | |
| EN-1931-15 | Sidewalk on Keele Street - Kirby Road to Peak Point Blvd | Ward 1 | | 20,600 | 82,400 | | |
| EN-1957-15 | Cycle Path Improvement on Islington Avenue - Rutherford Rd to WycliffeAve. | Ward 2 | | 123,600 | | | |
| EN-1959-15 | Traffic Signal Installation - Chrislea Road and Northview Boulevard | Ward 3 | | 180,250 | | | |
| EN-1960-13 | Sidewalk on Weston Road - Steeles Avenue West to Rutherford Road | Ward 3 | | 515,000 | | | |
| EN-1972-13 | Active Transportation Facility and Streetlighting on Dufferin Street -Kirby Road to Teston Road | Ward 1 | | 576,800 | | | |
| EN-1973-15 | Streetscape for Concord West by York Region - Highway 7 and KeeleStreet | Ward 4 | | 221,253 | 289,899 | 2,559,429 | |
| EN-1979-15 | Sidewalk on Bathurst Street - North Park Rd to New Westminster Dr | Ward 5 | | 56,650 | | | |
| EN-1978-16 | Active Transportation Facility on Pine Valley Drive - Steeles AveWtoLangstaff Rd | Ward 2, Ward 3 | | | 56,650 | 770,440 | |
| EN-1980-16 | Sidewalk on Weston Road - Major Mackenzie Drive to Greenbrooke Drive | Ward 3 | | | 45,320 | 362,560 | |

Attachment #5 - Financial Information & Analysis

CWDC - Engineering Reserve Forecast

| Forecasted DC | | 2013 | 2014 | 2015 | 2016 | 2017 | 2018 |
|----------------------------------|---|----------------|-------------|--------------|--------------|--------------|--------------|
| Open balance, after commitments | | | 38,685,428 | 54,559,670 | 67,608,170 | 88,388,593 | 106,963,863 |
| | Engineering DC | 73,478,495 | | | | | |
| | Commitments | (55,949,770) | | | | | |
| | Collections | 10,396,654 | 18,758,856 | 26,833,878 | 30,302,443 | 30,664,437 | 31,803,831 |
| | Anticipated | 2,079,331 | | | | | |
| | Collection Spend | 12,475,985 | 18,758,856 | 26,833,878 | 30,302,443 | 30,664,437 | 31,803,831 |
| | Expenses | 8,680,719 | (238,269) | (238,269) | (238,269) | (238,269) | |
| | Interest | | 579,162 | 758,806 | 968,924 | 1,213,369 | 1,209,533 |
| | Project Submissions | - | (3,225,507) | (14,305,916) | (10,252,675) | (13,064,267) | (11,747,900) |
| | Project Forecasts | | - | - | - | - | (40,458,318) |
| Closing balance | | 38,685,428 | 54,559,670 | 67,608,170 | 88,388,593 | 106,963,863 | 87,771,010 |
| Project Submissions: | | | | | | | |
| Number | Description | Ward | | | | | |
| EN-1984-16 | Street Lighting on Keele Street - Langstaff Road to Rutherford Road | Ward 1, Ward 4 | | | 84,975 | 481,525 | |
| EN-1991-17 | Traffic Signal Installation - Interchange Way and Interchange Way | Ward 4 | | | | 198,275 | |
| EN-1963-13 | North Maple Bridge - north of Major Mackenzie over Hwy 400 | Ward 1 | | | | | 8,755,000 |
| | Project Submissions | | 3,225,507 | 14,305,916 | 10,252,675 | 13,064,267 | 11,747,900 |
| | Forecast | | | | | | 40,458,318 |
| Engineering - DC Reserve Balance | | | 54,559,670 | 67,608,170 | 88,388,593 | 106,963,863 | 87,771,010 |

Attachment #5 - Financial Information & Analysis
CWDC - Fire Reserve Forecast

| Forecasted DC | | 2013 | 2014 | 2015 | 2016 | 2017 | 2018 |
|---------------------------------|---|-------------|-------------|-------------|-------------|-------------|-------------|
| Open balance, after commitments | | | (4,058,830) | (3,341,663) | (4,470,045) | (7,307,973) | (5,848,475) |
| | Fire DC | (679,833) | | | | | |
| | Commitments | (4,078,278) | | | | | |
| | Collections | 617,759 | 942,833 | 1,348,689 | 1,523,021 | 1,541,215 | 1,598,482 |
| | Anticipated | 123,552 | | | | | |
| | Collection Spend | | 471,416 | 674,344 | 761,511 | 770,608 | 799,241 |
| | Expenses | (42,030) | | | | | |
| | Interest | | (45,966) | (48,520) | (73,155) | (81,717) | (76,522) |
| | Project Submissions | | (179,700) | (2,428,550) | (4,287,794) | - | (2,145,000) |
| Closing balance | | (4,058,830) | (3,341,663) | (4,470,045) | (7,307,973) | (5,848,475) | (6,471,515) |
| Project Submissions: | | | | | | | |
| Number | Description | Ward | | | | | |
| FR-3567-14 | Station #75 Equipment for Engine 75 | Ward 3 | 119,700 | | | | |
| FR-3571-14 | Command Vehicle | City-Wide | 60,000 | | | | |
| FR-3583-15 | Reposition Stn 74 Kleinburg Land | Ward 1 | | 648,550 | | | |
| FR-3606-15 | Station 76 Aerial Purchase | Ward 4 | | 1,300,000 | | | |
| FR-3607-15 | Station 76 Equipment Purchase | Ward 4 | | 120,000 | | | |
| FR-3609-15 | Expand/Update Crew Quarters Station 76 | Ward 4 | | 360,000 | | | |
| FR-3573-16 | Command Vehicle | City-Wide | | | 60,000 | | |
| FR-3578-16 | Fire Prevention Vehicle | City-Wide | | | 40,000 | | |
| FR-3582-16 | Reposition Stn 74 Kleinburg Build and Design | Ward 1 | | | 4,062,794 | | |
| FR-3608-16 | Station 76 Equipment for Firefighter Purchase | Ward 4 | | | 125,000 | | |
| FR-3575-18 | Station #78 Engine Purchase | Ward 5 | | | | | 667,300 |
| FR-3576-19 | Engine # 78 Equipment Purchase | City-Wide | | | | | 242,800 |
| FR-3577-19 | Station #78 Equipment for Firefighters Purchase | City-Wide | | | | | 123,100 |
| FR-3581-19 | Purchase Land for New Station 7-11 | Ward 1 | | | | | 1,111,800 |
| Project Submissions | | | 179,700 | 2,428,550 | 4,287,794 | - | 2,145,000 |
| Fire - DC Reserve Balance | | | (3,341,663) | (4,470,045) | (7,307,973) | (5,848,475) | (6,471,515) |

23

CWDC - Library Building and Material Reserves Forecast

| Forecasted DC | | 2013 | 2014 | 2015 | 2016 | 2017 | 2018 |
|---------------------------------------|--|--------------|-------------|-----------|-------------|-------------|-------------|
| Open balance, after commitments | | | 6,632,845 | 5,490,008 | 6,959,310 | 5,354,218 | 3,244,000 |
| | Library Buildings | 19,842,556 | | | | | |
| | Commitments | (14,671,279) | | | | | |
| | Collections | 1,326,014 | 1,460,856 | 2,089,702 | 2,359,819 | 2,388,009 | 2,476,740 |
| | Anticipated | 265,203 | | | | | |
| | Collection Spend | 1,591,217 | 1,460,856 | 2,089,702 | 2,359,819 | 2,388,009 | 2,476,740 |
| | Expenses | (129,649) | | | | | |
| | Interest | | 75,297 | 77,325 | 76,482 | 53,405 | 33,932 |
| | Project Submissions | | (2,678,990) | (697,725) | (4,041,392) | (4,551,633) | (3,535,683) |
| Closing Balance | | 6,632,845 | 5,490,008 | 6,959,310 | 5,354,218 | 3,244,000 | 2,218,989 |
| Project Submissions: | | | | | | | |
| Number | Description | Ward | | | | | |
| LI-4508-13 | Civic Centre Resource Library-Resource Material | City-Wide | 219,890 | | | | |
| LI-4511-14 | Civic Centre Library-Communications & Hardware | City-Wide | 680,400 | | | | |
| LI-4530-14 | Civic Centre Resource Library | Ward 1 | 1,134,000 | | | | |
| LI-4539-14 | Vellore Village South BL 39 - Consulting/Design/Construction | Ward 3 | 294,600 | | 2,649,717 | | |
| LI-4543-13 | Vellore Village South BL 39 - Land | Ward 3 | 350,100 | | | | |
| LI-4521-15 | Carrville BL 11 Land | Ward 1 | | 350,100 | | | |
| LI-4540-15 | Vellore Village South BL39 - Resource Materials | Ward 3 | | 347,625 | 347,625 | | |
| LI-4516-16 | Carrville Block 11- Resource Material | Ward 4 | | | 347,650 | 347,650 | |
| LI-4522-16 | Carrville BL11 - Consulting Design/Construction | Ward 4 | | | 318,300 | 2,809,958 | |
| LI-4541-16 | Vellore Village South BL 36 - Furniture and Equipment | Ward 3 | | | 236,300 | | |
| LI-4542-16 | Vellore Village South BL39 - Communications and Hardware | Ward 3 | | | 141,800 | | |
| LI-4518-17 | Carrville BL11 - Furniture and Equipment | Ward 4 | | | | 236,250 | |
| LI-4524-17 | Carrville Community Library - Communications and Hardware | Ward 1 | | | | 141,750 | |
| LI-4525-17 | Vellore Village Community Library | Ward 3 | | | | 318,300 | 2,809,958 |
| LI-4526-17 | Vellore Village Community Library - Land | Ward 3 | | | | 350,100 | |
| LI-4546-13 | Vellore Village Community Library - Resource Materials | Ward 3 | | | | 347,625 | 347,625 |
| LI-4544-13 | Vellore Village Community Library - Furniture and Equipment | Ward 3 | | | | | 236,300 |
| LI-4545-13 | Vellore Village Community Library - Communication and Hardware | Ward 3 | | | | | 141,800 |
| Project Submissions | | | 2,678,990 | 697,725 | 4,041,392 | 4,551,633 | 3,535,683 |
| Library Building - DC Reserve Balance | | | 5,490,008 | 6,959,310 | 5,354,218 | 3,244,000 | 2,218,989 |

Attachment #5 - Financial Information & Analysis

CWDC - Parks Development Reserve Forecast

| Forecasted DC | | 2013 | 2014 | 2015 | 2016 | 2017 | 2018 |
|---------------------------------|--|-------------|-------------|--------------|-------------|--------------|-------------|
| Open balance, after commitments | | | 17,245,631 | 20,041,054 | 15,596,754 | 17,713,981 | 1,562,051 |
| | Parks DC | 23,644,308 | | | | | |
| | Commitments | (9,937,976) | | | | | |
| | Collections | 4,168,732 | 5,299,423 | 7,580,636 | 8,560,514 | 8,662,778 | 8,984,660 |
| | Anticipated | 833,746 | | | | | |
| | Collection Spend | 5,002,478 | 5,299,423 | 7,580,636 | 8,560,514 | 8,662,778 | 8,984,660 |
| | Expenses | (1,463,179) | (52,786) | (52,786) | (52,786) | (52,786) | |
| | Interest | | 231,594 | 221,353 | 206,899 | 119,727 | 11,324 |
| | Project Submissions | | (2,682,808) | (12,193,503) | (6,597,400) | (24,881,649) | (5,512,653) |
| Closing balance | | 17,245,631 | 20,041,054 | 15,596,754 | 17,713,981 | 1,562,051 | 261,131 |
| Project Submissions: | | | | | | | |
| Number | Description | Ward | | | | | |
| PK-6365-14 | UV1-D4 - Block 40 District Park Development | Ward 3 | 352,900 | 3,208,185 | | | |
| PK-6415-14 | 61W-N1 - Block 61 Neighbourhood Park Design and Construction | Ward 1 | 1,046,502 | | | | |
| PK-6431-14 | 61E-N1 - Block 61 Neighbourhood Park Design and Construction | Ward 1 | 803,402 | | | | |
| PK-6452-14 | UV1-LP1 - Block 40 Greenway Design and Construction | Ward 3 | 480,004 | | | | |
| PK-6305-15 | Maple Valley Plan - North Maple Regional Park Phase I (A) Construction | Ward 1 | | 6,488,994 | | | |
| PK-6394-15 | UV2-D2 - Block 11 District Park w/CC - Park Design & Construction | Ward 4 | | 133,583 | | 1,214,396 | |
| PK-6399-15 | UV1-S2 - Block 33 Urban Square Design and Construction | Ward 3 | | 267,792 | | | |
| PK-6400-15 | UV1-S3 - Block 33 Urban Square Design and Construction | Ward 3 | | 267,792 | | | |
| PK-6403-15 | MacMillian Farm - Design and Construction | Ward 4 | | 439,164 | | | |
| PK-6455-15 | UV2-N19 - Block 12 Neighbourhood Park Design and Construction | Ward 4 | | 1,387,993 | | | |
| PK-6346-16 | Maple Valley Plan - North Maple Regional Park Phase I(B) | Ward 1 | | | 5,561,995 | | |
| PW-1972-16 | Public Works and Parks Operations Yard Expansion and Upgrade Strategy | Ward 2 | | | 1,035,405 | 3,753,320 | |
| PK-6287-17 | UV2-D1 - Block 18 District Park Development | Ward 4 | | | | 619,852 | 5,512,653 |
| PK-6308-17 | UV1-N25 - Block 40 Neighbourhood Park Design & Construction | Ward 3 | | | | 1,080,925 | |
| PK-6309-17 | UV1-N28 - Block 40 Neighbourhood Park Design and Construction | Ward 3 | | | | 563,318 | |
| PK-6310-17 | UV1-N29 - Block 47 Neighbourhood Park Design & Construction | Ward 1 | | | | 1,166,378 | |
| PK-6347-17 | LP-N6 Block 12 Linear Park | Ward 1 | | | | 138,967 | |
| PK-6348-17 | LP-N9 Block 12 Linear Park | Ward 1 | | | | 160,450 | |
| PK-6397-13 | VMC23-2 - Vaughan Metropolitan Centre Black Creek Park Design and Construction | Ward 4 | | | | 558,016 | |
| PK-6398-17 | VMC30-6 - Block 30 Urban Square Design and Construction | Ward 4 | | | | 500,942 | |
| PK-6401-17 | 61W-N2 - Block 61 Neighbourhood Park Design and Construction | Ward 1 | | | | 468,847 | |
| PK-6402-17 | 61W-S7 - Block 61 Urban Square Design and Construction | Ward 1 | | | | 267,800 | |
| PK-6414-17 | UV1-S1 - Block 40 Urban Square Design and Construction | Ward 3 | | | | 513,868 | |
| PK-6424-17 | 61W-N3 - Block 61 Neighbourhood Park Design and Construction | Ward 1 | | | | 575,127 | |
| PK-6425-17 | 61W-G8 - Block 61 Greenway Park Design and Construction | Ward 1 | | | | 671,639 | |
| PK-6426-17 | CC11-P2 - Block 11 Carville Centre Parkette Design and Construction | Ward 4 | | | | 167,762 | |
| PK-6427-17 | Hayhoe Mills Park - Design & Construction | Ward 2 | | | | 386,512 | |

Attachment #5 - Financial Information & Analysis

CWDC - Parks Development Reserve Forecast

| Forecasted DC | | 2013 | 2014 | 2015 | 2016 | 2017 | 2018 |
|---------------------------------|---|-------------|-------------|--------------|-------------|--------------|-------------|
| Open balance, after commitments | | | 17,245,631 | 20,041,054 | 15,596,754 | 17,713,981 | 1,562,051 |
| | Parks DC | 23,644,308 | | | | | |
| | Commitments | (9,937,976) | | | | | |
| | Collections | 4,168,732 | 5,299,423 | 7,580,636 | 8,560,514 | 8,662,778 | 8,984,660 |
| | Anticipated | 833,746 | | | | | |
| | Collection Spend | 5,002,478 | 5,299,423 | 7,580,636 | 8,560,514 | 8,662,778 | 8,984,660 |
| | Expenses | (1,463,179) | (52,786) | (52,786) | (52,786) | (52,786) | |
| | Interest | | 231,594 | 221,353 | 206,899 | 119,727 | 11,324 |
| | Project Submissions | | (2,682,808) | (12,193,503) | (6,597,400) | (24,881,649) | (5,512,653) |
| Closing balance | | 17,245,631 | 20,041,054 | 15,596,754 | 17,713,981 | 1,562,051 | 261,131 |
| Project Submissions: | | | | | | | |
| Number | Description | Ward | | | | | |
| PK-6428-17 | VMC29-1 - Block 29 Neighbourhood Park Design and Construction | Ward 4 | | | | 547,774 | |
| PK-6429-17 | VMC29-10 - Block 29 Urban Square Design and Construction | Ward 4 | | | | 326,487 | |
| PK-6430-17 | VMC30-7 - Block 30 Vaughan Metropolitan Centre Park Design and Construction | Ward 4 | | | | 1,050,469 | |
| PK-6432-17 | 61E-P4 - Block 61 Parkette Design and Construction | Ward 1 | | | | 136,760 | |
| PK-6445-17 | KA-P4 Kipling Avenue Area Parkette | Ward 2 | | | | 118,480 | |
| PK-6446-17 | KA-N1- Kipling Avenue area Neighbourhood Park Design and Construction | Ward 2 | | | | 609,850 | |
| PK-6447-17 | KA-P2 Kipling Avenue Area Parkette | Ward 2 | | | | 152,236 | |
| PK-6448-17 | KA-P3 Kipling Avenue Area Parkette | Ward 2 | | | | 183,362 | |
| PK-6449-17 | VMC29-13 - Block 29 Park Design and Construction | Ward 4 | | | | 1,665,752 | |
| PK-6450-17 | YS1-N2 - Block 1 Neighbourhood Park Design and Construction | Ward 5 | | | | 766,577 | |
| PK-6451-17 | YS1-P1 Block 1 Parkette Design and Construction | Ward 5 | | | | 161,552 | |
| PK-6456-17 | 61W-N4 - Block 61 Neighbourhood Park Design and Construction | Ward 1 | | | | 830,349 | |
| PK-6457-17 | UV1-N30 - Block 47 Neighbourhood Park Design and Construction | Ward 1 | | | | 430,480 | |
| PK-6458-17 | Maple Valley Plan - North Maple Regional Park Phase 2 Construction | Ward 1 | | | | 5,093,402 | |
| | | | | | | | |
| | | | | | | | |
| | Future Parks Projects | | | | | | 4,514,252 |
| | Future Parks Projects | | | | | | 270,000 |
| | Project Submissions | | 2,682,808 | 12,193,503 | 6,597,400 | 24,881,649 | 5,512,653 |
| | Forecast | | - | - | - | - | 4,784,252 |
| Parks - DC Reserve Balance | | | 20,041,054 | 15,596,754 | 17,713,981 | 1,562,051 | 261,131 |

CWDC - Public Works/Fleet Reserve Forecast

| Forecasted DC | | 2013 | 2014 | 2015 | 2016 | 2017 |
|---------------------------------|--|-------------|-------------|-----------|-------------|-------------|
| Open balance, after commitments | | | 6,746,270 | 6,536,721 | 7,591,646 | (181,695) |
| | PW/Fleet DC | 7,983,855 | | | | |
| | Commitments | (1,957,312) | | | | |
| | Collections | 763,646 | 782,383 | 1,119,171 | 1,263,836 | 1,278,934 |
| | Anticipated | 152,729 | | | | |
| | Collection Spend | 916,375 | 782,383 | 1,119,171 | 1,263,836 | 1,278,934 |
| | Expenses | (196,648) | | | | |
| | Interest | | 82,503 | 87,754 | 46,025 | (52,782) |
| | Project Submissions | | (1,074,435) | (152,000) | (9,083,201) | (9,360,691) |
| Closing balance | | 6,746,270 | 6,536,721 | 7,591,646 | (181,695) | (8,316,234) |
| Project Submissions: | | | | | | |
| Number | Description | Ward | | | | |
| FL-5245-14 | PKS-FORESTRY-1 new 1/2 ton ext cab 4x2 pickup | City-Wide | 27,810 | | | |
| FL-5298-14 | BYLAW-1 new 1/2 ton ext cab 4x4 pickup | City-Wide | 27,800 | | | |
| FL-5299-14 | BYLAW-1 new 1/2 ton ext cab 4x4 pickup | City-Wide | 27,800 | | | |
| FL-5418-14 | PKS-FORESTRY-Additional Small Equipment | City-Wide | 18,500 | | | |
| FL-5438-14 | PKS- 1 new 3/4 ton crew cab pickup | City-Wide | 32,500 | | | |
| FL-5439-14 | PKS-new 3/4 ton crew cab pickup | City-Wide | 32,500 | | | |
| FL-5441-14 | PKS-8 new snow blower attachments | City-Wide | 74,200 | | | |
| FL-5442-14 | PKS-1 new 16' outfront mower | City-Wide | 78,800 | | | |
| FL-5443-14 | PKS-1 new 16' outfront mower | City-Wide | 78,800 | | | |
| FL-5444-14 | PKS- 1 new landscape trailer | City-Wide | 18,500 | | | |
| FL-5445-14 | PKS- 1 new landscape trailer | City-Wide | 18,500 | | | |
| FL-5446-14 | PKS- 1 new landscape trailer | City-Wide | 18,500 | | | |
| FL-5447-14 | PKS- 1 new dump trailer | City-Wide | 23,200 | | | |
| FL-5448-14 | PKS- 1 new dump trailer | City-Wide | 23,200 | | | |
| FL-5449-14 | PKS- 1 new dump trailer | City-Wide | 23,200 | | | |
| FL-5450-14 | PKS- 1 new dump trailer | City-Wide | 23,200 | | | |
| FL-5451-14 | PKS- 1 new narrow sidewalk tractor with plow/salter/ blower/sweeperattachments | City-Wide | 76,000 | | | |
| FL-5460-14 | PKS-Additional Small Equipment | City-Wide | 18,500 | | | |
| FL-5461-14 | PW-RDS-1 new crash truck assembly | City-Wide | 27,800 | | | |
| FL-5462-14 | PW-RDS-1 new crash truck assembly | City-Wide | 27,800 | | | |
| FL-5463-14 | PW-RDS-1 new 2 ton 4x4 dump truck | City-Wide | 60,300 | | | |

CWDC - Public Works/Fleet Reserve Forecast

| Forecasted DC | | 2013 | 2014 | 2015 | 2016 | 2017 |
|---|---|-------------|-------------|-----------|-------------|-------------|
| Open balance, after commitments | | | 6,746,270 | 6,536,721 | 7,591,646 | (181,695) |
| | PW/Fleet DC | 7,983,855 | | | | |
| | Commitments | (1,957,312) | | | | |
| | Collections | 763,646 | 782,383 | 1,119,171 | 1,263,836 | 1,278,934 |
| | Anticipated | 152,729 | | | | |
| | Collection Spend | 916,375 | 782,383 | 1,119,171 | 1,263,836 | 1,278,934 |
| | Expenses | (196,648) | | | | |
| | Interest | | 82,503 | 87,754 | 46,025 | (52,782) |
| | Project Submissions | | (1,074,435) | (152,000) | (9,083,201) | (9,360,691) |
| Closing balance | | 6,746,270 | 6,536,721 | 7,591,646 | (181,695) | (8,316,234) |
| Project Submissions: | | | | | | |
| Number | Description | Ward | | | | |
| FL-5464-14 | PW-RDS-1 new 3/4 ton 4x4 ext cab pickup with plow/arrow board/saltspreader | City-Wide | 51,000 | | | |
| FL-5465-14 | PW-WASTEWATER-1 new utility vehicle special equipment | City-Wide | 27,800 | | | |
| FL-5499-14 | PKS- 1 new narrow sidewalk tractor with plow/salter/ blower/sweeper attachments | City-Wide | 76,000 | | | |
| PW-2054-14 | Environmental Assessment for a new works yard - west portion of the City | Ward 2 | 162,225 | | | |
| FL-5453-15 | PKS-1 new narrow sidewalk tractor with plow/salter/blower/sweeper attachments | City-Wide | | 76,000 | | |
| FL-5454-15 | PKS-1 new narrow sidewalk tractor with plow/salter/blower/sweeper attachments | City-Wide | | 76,000 | | |
| PW-1972-16 | Public Works and Parks Operations Yard Expansion and Upgrade Strategy | Ward 2 | | | 9,083,201 | 9,032,591 |
| FL-5440-17 | PKS-4 new salt supply systems | City-Wide | | | | 24,100 |
| FL-5455-17 | PKS-1 new narrow sidewalk tractor with plow/salter/blower/sweeper attachments | City-Wide | | | | 76,000 |
| FL-5456-17 | PKS-1 new narrow sidewalk tractor with plow/salter/blower/sweeper attachments | City-Wide | | | | 76,000 |
| FL-5457-17 | PKS-1 new narrow sidewalk tractor with plow/salter/blower/sweeper attachments | City-Wide | | | | 76,000 |
| FL-5458-17 | PKS-1 new narrow sidewalk tractor with plow/salter/blower/sweeper attachments | City-Wide | | | | 76,000 |
| Project Submissions | | | 1,074,435 | 152,000 | 9,083,201 | 9,360,691 |
| Public Works/Fleet - DC Reserve Balance | | | 6,536,721 | 7,591,646 | (181,695) | (8,316,234) |

CWDC - Recreation Reserve Forecast

| Forecasted DC | | 2013 | 2014 | 2015 | 2016 | 2017 | 2018 |
|--|--|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
| Open balance, after commitments | | | 32,867,682 | 40,279,414 | 47,489,178 | 29,567,119 | 8,995,658 |
| | Recreation DC | 32,884,139 | | | | | |
| | Commitments | (6,259,004) | | | | | |
| | Collections | 6,007,701 | 6,957,402 | 9,952,317 | 11,238,760 | 11,373,019 | 11,795,605 |
| | Anticipated | 1,201,540 | | | | | |
| | Collection Spend | 7,209,242 | 6,957,402 | 9,952,317 | 11,238,760 | 11,373,019 | 11,795,605 |
| | Expenses | (966,695) | | | | | |
| | Interest | | 454,330 | 545,147 | 478,611 | 239,520 | 72,785 |
| | Project Submissions | | - | (3,287,700) | (29,589,300) | - | - |
| | Project Forecasts | | - | - | (50,130) | (32,184,000) | (18,141,300) |
| Closing balance | | 32,867,682 | 40,279,414 | 47,489,178 | 29,567,119 | 8,995,658 | 2,722,748 |
| Project Submissions: | | | | | | | |
| Number | Description | Ward | | | | | |
| BF-8378-15 | Carrville Community Centre | Ward 4 | | 3,287,700 | 29,589,300 | | |
| DC-2016 | Block 40/41/42 Community Centre - Study | | | | 50,130 | | |
| DC-2017 | Block 40/41/42 Community Centre - Land | | | | | 14,042,700 | |
| DC-2017 | Block 40/41/42 Community Centre - Construction | | | | | 18,141,300 | |
| DC-2018 | Block 40/41/42 Community Centre - Construction | | | | | | 18,141,300 |
| Project Submissions | | | - | 3,287,700 | 29,589,300 | - | - |
| Forecast | | | - | - | 50,130 | 32,184,000 | 18,141,300 |
| Recreation - DC Reserve Balance | | | 40,279,414 | 47,489,178 | 29,567,119 | 8,995,658 | 2,722,748 |

Infrastructure-Buildings Facilities Reserve Forecast

| Forecasted Infrastructure | | 2013 | 2014 | 2015 | 2016 | 2017 |
|---------------------------------|--|-------------|-------------|-------------|------------|------------|
| Open balance, after commitments | | | 12,005,337 | 11,731,075 | 13,352,654 | 16,247,053 |
| | B&F Infrastructure | 15,532,093 | | | | |
| | Commitments | (5,105,887) | | | | |
| | Collections | 2,458,569 | 2,632,247 | 2,784,844 | 3,496,696 | 5,203,153 |
| | Expenses | (879,438) | | | | |
| | Interest | | 147,431 | 155,800 | 183,849 | 234,400 |
| | Project Submissions | | (3,053,940) | (1,319,065) | (786,146) | (193,300) |
| Closing balance | | 12,005,337 | 11,731,075 | 13,352,654 | 16,247,053 | 21,491,305 |
| Project Submissions: | | | | | | |
| Number | Description | Ward | | | | |
| BF-8237-14 | Garnet A Williams Community Centre Remove Wall Covering in Pool area | Ward 5 | 52,600 | | | |
| BF-8397-14 | Dufferin Clark Community Centre - Water Slide Refurbishment | Ward 5 | 31,450 | | | |
| BF-8398-14 | Garnet A Williams CC - Whirlpool Replacement | Ward 4 | 108,050 | | | |
| BF-8401-14 | Maple Community Centre - Replace Roller Shades | Ward 1 | 26,210 | | | |
| BF-8406-14 | Al Palladini Community Centre - West side concrete curbs and interlockremoval | Ward 2 | 51,500 | | | |
| BF-8414-14 | Maple Community Centre Arena Rubber Office and Dressing Room Replacement | Ward 1 | 75,465 | | | |
| BF-8420-14 | Al Palladini Community Centre - Arena Dressing Room Showers Eastand West | Ward 2 | 46,350 | | | |
| BF-8421-14 | Al Palladini Community Centre Building Sound System | Ward 2 | 26,780 | | | |
| BF-8422-14 | Dufferin Clark Pool Blinds | Ward 4 | 36,050 | | | |
| BF-8440-14 | Dufferin Clark C.C.-Additional Heat Pump Replacements | Ward 5 | 61,800 | | | |
| BF-8441-14 | Father Bulfon CC-Outdoor Lighting | Ward 2 | 137,200 | | | |
| BF-8451-14 | Al Palladini CC-Roof Replacement | Ward 2 | 1,196,448 | | | |
| BF-8452-14 | Thornhill Outdoor Pool-Main Pool Boiler Replacement | Ward 5 | 30,900 | | | |
| BF-8453-14 | Maple CC-Heat Pump Replacement | Ward 1 | 103,000 | | | |
| BF-8454-14 | Maple CC-Arena Boiler Replacement | Ward 1 | 51,500 | | | |
| BF-8455-14 | JOC-Garage Bay Exhaust Upgrades | Ward 1 | 51,500 | | | |
| BF-8458-14 | Parks Building-Un-Manned-Eight Facilities in Total | City-Wide | 77,250 | | | |
| BF-8459-14 | Woodbridge Soccer/Villa Giardino-Asphalt Paving | Ward 2 | 88,837 | | | |
| BF-8460-14 | Refrigeration Plant Safety Upgrades-Various Locations | City-Wide | 46,350 | | | |
| BF-8461-14 | Woodbridge Pool Memorial Arena-Refrigeration Plant Equipment Replacement | Ward 2 | 77,250 | | | |
| BF-8466-14 | Al Palladini CC-Outdoor Light Replacement | Ward 2 | 128,750 | | | |
| BF-8468-14 | Chancellor CC - Reconfiguration of Women's Pool Change Rooms | Ward 3 | 73,600 | | | |
| LI-4503-14 | Bathurst Clark Resource Library Renovations-Phase 2 | Ward 5 | 250,000 | | | |
| LI-4547-13 | Bathurst Clark Resource Library - Main Bathroom Renovations | Ward 5 | 100,000 | | | |
| RE-9503-13 | Fitness Centre Equipment Replacement | City-Wide | 125,100 | 125,100 | 125,100 | 125,100 |
| BF-8405-15 | Garnet Williams - Renovate Pool Changerooms | Ward 5 | | 157,220 | | |
| BF-8407-15 | Al Palladini Community Centre - East Side - Island - Concrete CurbReplacements | Ward 2 | | 52,406 | | |

Attachment #5 - Financial Information & Analysis

Infrastructure-Buildings Facilities Reserve Forecast

| Forecasted Infrastructure | | 2013 | 2014 | 2015 | 2016 | 2017 |
|--|--|-------------|-------------------|-------------------|-------------------|-------------------|
| Open balance, after commitments | | | 12,005,337 | 11,731,075 | 13,352,654 | 16,247,053 |
| | B&F Infrastructure | 15,532,093 | | | | |
| | Commitments | (5,105,887) | | | | |
| | Collections | 2,458,569 | 2,632,247 | 2,784,844 | 3,496,696 | 5,203,153 |
| | Expenses | (879,438) | | | | |
| | Interest | | 147,431 | 155,800 | 183,849 | 234,400 |
| | Project Submissions | | (3,053,940) | (1,319,065) | (786,146) | (193,300) |
| Closing balance | | 12,005,337 | 11,731,075 | 13,352,654 | 16,247,053 | 21,491,305 |
| Project Submissions: | | | | | | |
| Number | Description | Ward | | | | |
| BF-8408-15 | Al Palladini Community Centre - Patio Deck Concrete Replacement | Ward 2 | | 39,829 | | |
| BF-8425-15 | Al Palladini Community Centre Painting East and West Arenas | Ward 2 | | 84,460 | | |
| BF-8428-15 | JOC - Rooftop Replacements | Ward 1 | | 61,800 | | |
| BF-8429-15 | Dufferin Clark Community Centre - Boiler Replacements | Ward 5 | | 61,800 | | |
| BF-8430-15 | Garnet A Williams Community Centre - Boiler Replacements | Ward 5 | | 82,400 | | |
| BF-8432-15 | Rosemount Community Centre - Boiler System Upgrades | Ward 5 | | 82,400 | | |
| BF-8436-13 | Security Camera & Equipment Replacements | City-Wide | | 87,550 | | |
| BF-8462-15 | Father Ermano Bulfon CC Outdoor Rink-Refrigeration Plant Equipment Replacement | Ward 2 | | 149,350 | | |
| BF-8463-15 | Al Palladini CC Refrigeration Plant Equipment Replacement | Ward 2 | | 334,750 | | |
| BF-8278-16 | Chancellor Community Centre - Gym Locker Replacements | Ward 3 | | | 37,900 | |
| BF-8297-16 | JOC - Retrofit Fire Department Training Area Washrooms | Ward 1 | | | 73,600 | |
| BF-8329-16 | Al Palladini Community Centre Arena Benches Capping | Ward 2 | | | 46,400 | |
| BF-8399-16 | Maple Community Centre - Outdoor Courtyard Refurbishment | Ward 1 | | | 90,846 | |
| BF-8404-16 | Woodbridge Arena - Replace Arena Boards | Ward 2 | | | 118,750 | |
| BF-8423-16 | Al Palladini Community Centre New Score Clock for East Arena Centre | Ward 2 | | | 77,250 | |
| BF-8433-16 | Al Palladini Community Centre - Boiler Replacements | Ward 2 | | | 82,400 | |
| BF-8434-16 | Maple Community Centre - Boiler Replacements | Ward 1 | | | 82,400 | |
| BF-8435-16 | Woodbridge Pool & Arena - Rooftop Replacements | Ward 2 | | | 51,500 | |
| EP-0071-17 | Primary and Alternate Emergency Operations Centres | City-Wide | | | | 68,200 |
| Project Submissions | | | 3,053,940 | 1,319,065 | 786,146 | 193,300 |
| Buildings & Facilities - Infrastructure Reserve Balance | | | 11,731,075 | 13,352,654 | 16,247,053 | 21,491,305 |

Infrastructure - City Playhouse Reserve Forecast

| Forecasted Infrastructure | | | <u>2013</u> | <u>2014</u> | <u>2015</u> | <u>2016</u> | <u>2017</u> |
|--|--|--------|-------------|-------------|-------------|-------------|-------------|
| Open balance, after commitments | | | | 22,444 | 15,529 | 30,817 | 46,296 |
| | CityPlayhouse Infrastructure | | 60,249 | | | | |
| | Commitments | | (46,098) | | | | |
| | Collections | | 15,641 | 15,000 | 15,000 | 15,000 | 15,000 |
| | Expenses | | (7,348) | | | | |
| | Interest | | | 236 | 288 | 479 | 672 |
| | Project Submissions | | - | (22,151) | - | - | - |
| Closing balance | | | 22,444 | 15,529 | 30,817 | 46,296 | 61,968 |
| Project Submissions: | | | | | | | |
| Number | Description | Ward | | | | | |
| RE-9524-14 | City Playhouse Technical Equipment Upgrade | Ward 4 | | 22,151 | | | |
| | Project Submissions | | | 22,151 | - | - | - |
| CityPlayhouse - Infrastructure Reserve Balance | | | | 15,529 | 30,817 | 46,296 | 61,968 |

Infrastructure - Fire Reserve Forecast

| Forecasted Infrastructure | | <u>2013</u> | <u>2014</u> | <u>2015</u> | <u>2016</u> | <u>2017</u> |
|---------------------------------------|--|-------------|-------------|-------------|-------------|-------------|
| Open balance, after commitments | | | 2,269,810 | 3,403,485 | 3,754,087 | 2,316,203 |
| | Fire Infrastructure | 3,581,167 | | | | |
| | Commitments | (2,447,193) | | | | |
| | Collections | 1,366,209 | 1,287,837 | 1,344,295 | 1,501,512 | 1,538,571 |
| | Expenses | (230,372) | | | | |
| | Interest | | 35,238 | 44,457 | 37,704 | 32,933 |
| | Project Submissions | | (189,400) | (1,038,150) | (2,977,100) | (901,700) |
| Closing balance | | 2,269,810 | 3,403,485 | 3,754,087 | 2,316,203 | 2,986,007 |
| Project Submissions: | | | | | | |
| Number | Description | Ward | | | | |
| FR-3508-13 | Breathing Apparatus Replacements | City-Wide | 45,100 | 45,100 | 45,100 | 45,100 |
| FR-3591-14 | Replace 7979 Fire Prevention Vehicle | City-Wide | 40,500 | | | |
| FR-3594-14 | Replace Platoon Chief Vehicle | City-Wide | 73,800 | | | |
| FR-3612-14 | Fitness Equipment and Furniture Replacement - All Stations | City-Wide | 30,000 | 30,000 | 30,000 | 30,000 |
| FR-3579-15 | Smeal Pumper(7973) Refurbishment | City-Wide | | 180,250 | | |
| FR-3588-15 | Replace 7966 Rescue Truck | City-Wide | | 628,800 | | |
| FR-3595-15 | Tech Rescue (7978) Refurbishment | City-Wide | | 109,000 | | |
| FR-3614-15 | Replace Chief 73 Vehicle 7987 | City-Wide | | 45,000 | | |
| FR-3586-16 | Replace 7972 Pumper | City-Wide | | | 699,400 | |
| FR-3590-16 | Replace 7988 Training Vehicle | City-Wide | | | 43,600 | |
| FR-3592-16 | Smeal Aerial 17M(7983) Refurbishment | City-Wide | | | 189,000 | |
| FR-3593-16 | Replace HAZ MAT 7942 | City-Wide | | | 545,000 | |
| FR-3610-16 | Replace Aerial 7968 - Smeal 32m | Ward 5 | | | 800,000 | |
| FR-3611-16 | Replace 7971 Pumper | City-Wide | | | 625,000 | |
| FR-3587-17 | Replace 7955 Aerial 55 FT | City-Wide | | | | 703,000 |
| FR-3589-17 | Replace 7981 Training Van | City-Wide | | | | 33,600 |
| FR-3615-17 | Fire Prevention Vehicle Replacement | City-Wide | | | | 45,000 |
| FR-3616-17 | Fire Prevention Vehicle Replacement | City-Wide | | | | 45,000 |
| Project Submissions | | | 189,400 | 1,038,150 | 2,977,100 | 901,700 |
| Fire Infrastructure - Reserve Balance | | | 3,403,485 | 3,754,087 | 2,316,203 | 2,986,007 |

Infrastructure - Heritage Reserve Forecast

| Forecasted Infrastructure | | <u>2013</u> | <u>2014</u> | <u>2015</u> | <u>2016</u> | <u>2017</u> |
|---|--|-------------|-------------|-------------|-------------|-------------|
| Open balance, after commitments | | | 2,098,909 | 2,184,284 | 2,403,517 | 2,655,757 |
| | Heritage Infrastructure | 2,389,454 | | | | |
| | Commitments | (515,641) | | | | |
| | Collections | 232,166 | 212,242 | 216,487 | 220,817 | 225,233 |
| | Expenses | (7,070) | | | | |
| | Interest | | 26,604 | 28,496 | 31,424 | 34,605 |
| | Project Submissions | | (153,470) | (25,750) | - | - |
| Closing balance | | 2,098,909 | 2,184,284 | 2,403,517 | 2,655,757 | 2,915,595 |
| Project Submissions: | | | | | | |
| Number | Description | Ward | | | | |
| BF-8439-14 | Michael Cranny House Basement Water-Proofing | Ward 3 | 55,620 | | | |
| BF-8444-14 | Vellore Hall/School-Interior Floor Resurfacing | Ward 3 | 97,850 | | | |
| BF-8431-15 | Michael Cranny House - HVAC Upgrades | Ward 1 | | 25,750 | | |
| | Project Submissions | | 153,470 | 25,750 | - | - |
| Heritage - Infrastructure Reserve Balance | | | 2,184,284 | 2,403,517 | 2,655,757 | 2,915,595 |

Infrastructure - ITM Reserve Forecast

| Forecasted Infrastructure | | | <u>2013</u> | <u>2014</u> | <u>2015</u> | <u>2016</u> | <u>2017</u> |
|---|--|-------------|-------------|-------------|-------------|-------------|-------------|
| Open balance, after commitments | | | | 5,265 | 15,437 | 5,557 | 43,805 |
| Information Tech Asset Replacement | | | | | | | |
| | Collections | | 1,007,465 | 1,060,744 | 1,119,689 | 1,178,642 | 1,237,595 |
| | Commitments | | (420,341) | | | | |
| | Expenses | | (581,859) | | | | |
| | Interest | | | 129 | 130 | 307 | 1,153 |
| | Project Submissions | | | (1,050,700) | (1,129,700) | (1,140,700) | (1,140,700) |
| Closing balance | | | 5,265 | 15,437 | 5,557 | 43,805 | 141,854 |
| Project Submissions: | | | | | | | |
| Number | Description | Ward | | | | | |
| IT-3016-13 | Personal Computer (PC) Assets Renewal | City-Wide | | 350,000 | 350,000 | 360,000 | 360,000 |
| IT-3017-13 | Enterprise Telephone System Assets Renewal | City-Wide | | 351,400 | 390,900 | 391,400 | 391,400 |
| IT-3019-13 | Central Computing Infrastructure Renewal | City-Wide | | 349,300 | 388,800 | 389,300 | 389,300 |
| | Project Submissions | | | 1,050,700 | 1,129,700 | 1,140,700 | 1,140,700 |
| Information Technology Asset - Infrastructure Reserve Balance | | | | 15,437 | 5,557 | 43,805 | 141,854 |

Infrastructure - Library Material Reserve Forecast

| Forecasted Infrastructure | | | <u>2013</u> | <u>2014</u> | <u>2015</u> | <u>2016</u> | <u>2017</u> |
|---|----------------------------|-----------|-------------|-------------|-------------|-------------|-------------|
| Open balance, after commitments | | | | 5,279 | 5,345 | 220,548 | 433,450 |
| Library Materials | | | | | | | |
| | Collections | | 1,472,979 | 1,495,900 | 1,991,300 | 2,119,800 | 2,119,800 |
| | Commitments | | (512,099) | | | | |
| | Expenses | | (955,601) | | | | |
| | Interest | | | 66 | 1,403 | 4,062 | 6,485 |
| | Project Submissions | | - | (1,495,900) | (1,777,500) | (1,910,960) | (1,949,170) |
| Closing balance | | | 5,279 | 5,345 | 220,548 | 433,450 | 610,565 |
| Project Submissions: | | | | | | | |
| Number | Description | Ward | | | | | |
| LI-4537-13 | Capital Resource Purchases | City-Wide | | 1,495,900 | 1,777,500 | 1,910,960 | 1,949,170 |
| | Project Submissions | | | 1,495,900 | 1,777,500 | 1,910,960 | 1,949,170 |
| Library Material - Infrastructure Reserve Balance | | | | 5,345 | 220,548 | 433,450 | 610,565 |

Attachment #5 - Financial Information & Analysis

Infrastructure - Parks Reserve Forecast

| Forecasted Infrastructure | | 2013 | 2014 | 2015 | 2016 | 2017 |
|---------------------------------|--|-------------|-------------|-------------|-------------|-------------|
| Open balance, after commitments | | | 7,020,373 | 4,440,396 | 3,176,330 | 3,031,254 |
| | Parks Infrastructure | 7,816,158 | | | | |
| | Commitments | (1,023,901) | | | | |
| | Collections | 678,058 | 449,749 | 1,452,049 | 1,796,755 | 2,975,824 |
| | Expenses | (449,942) | | | | |
| | Interest | | 71,185 | 47,309 | 38,556 | 40,065 |
| | Project Submissions Forecast (Citywide) | | (3,100,912) | (2,763,423) | (1,980,388) | (2,627,861) |
| Closing balance | | 7,020,373 | 4,440,396 | 3,176,330 | 3,031,254 | 3,419,282 |
| Project Submissions: | | 2013 | 2014 | 2015 | 2016 | 2017 |
| Number | Description | Ward | | | | |
| BF-8318-14 | Woodbridge College Park - Electrical Cabinet Replacement | Ward 2 | 20,600 | | | |
| PK-6489-14 | Oak Bank Pond - Boardwalk Reconstruction | Ward 5 | 30,591 | 237,930 | | |
| PK-6407-14 | Crieff Parkette - Playground Replacement & Safety Surfacing | Ward 1 | 86,232 | | | |
| PK-6334-14 | Heatherton Parkette - Playground Replacement & Safety Surfacing | Ward 5 | 133,849 | | | |
| PK-6336-14 | HR Breta Park - Playground Replacement & Safety Surfacing | Ward 1 | 151,498 | | | |
| PK-6377-14 | Mapes Park- Playground Replacement & Safety Surfacing | Ward 2 | 155,513 | | | |
| PK-6411-14 | Melville Park - Playground Replacement & Safety Surfacing | Ward 1 | 194,732 | | | |
| PK-6410-14 | Joey Panetta Park - Tennis Court Reconstruction | Ward 3 | 224,463 | | | |
| PK-6382-14 | Torii Park - Tennis Court Reconstruction | Ward 3 | 269,474 | | | |
| PK-6396-14 | Yorkhill District Park - Playground Redevelopment | Ward 5 | 470,839 | | | |
| BF-8356-14 | Woodbridge College Park - Electrical Cabinet Replacement (Baseball) | Ward 2 | 20,600 | | | |
| PK-6463-14 | Maple Community District Park - Accessible Swings | Ward 1 | 34,219 | | | |
| PK-6322-14 | Rose Mandarin Park - Basketball Court Reconstruction | Ward 3 | 72,965 | | | |
| PK-6361-14 | Bindertwine Park - Soccer Backstop and Sideline Fence | Ward 1 | 138,368 | | | |
| PK-6436-14 | Velmar Downs Park - Tennis Court Reconstruction | Ward 3 | 184,190 | | | |
| PK-6473-14 | Vaughan Sports Village - Bocce Court Resurfacing | Ward 1 | 66,026 | | | |
| PO-6746-15 | Fence Repair & Replacement Program | City-Wide | 373,983 | 418,000 | 140,400 | 114,963 |
| PO-6754-13 | Parks Concrete Walkway Repairs/Replacements | City-Wide | 237,930 | 237,930 | 216,300 | 216,300 |
| PO-6717-14 | Soccer Field Redevelopment at York Catholic District SchoolBoard Locations | City-Wide | 203,940 | | | |
| BF-8465-14 | Routley Park-Walkway Lighting Replacement | Ward 1 | 30,900 | | | |
| PO-6742-15 | Park Benches-Variou Locations | City-Wide | | 74,200 | | |
| PO-6743-15 | Park Picnic Table-Variou Locations | City-Wide | | 74,200 | | |
| PO-6747-15 | Relocation of Gazebo (Dr.Mcleans to Rainbow Creek) | Ward 2 | | 56,650 | | |
| PK-6344-13 | York Hill Park - Tennis Court Replacement | Ward 5 | | 362,848 | | |
| PK-6389-15 | Glen Shields Park - Tennis Court Reconstruction | Ward 5 | | 284,872 | | |
| PK-6393-15 | West Maple Creek Park - Playground Replacement & Safety Surfacing | Ward 1 | | 204,102 | | |

Infrastructure - Parks Reserve Forecast

| Forecasted Infrastructure | | 2013 | 2014 | 2015 | 2016 | 2017 |
|---------------------------------|---|-------------|-------------|-------------|-------------|-------------|
| Open balance, after commitments | | | 7,020,373 | 4,440,396 | 3,176,330 | 3,031,254 |
| | Parks Infrastructure | 7,816,158 | | | | |
| | Commitments | (1,023,901) | | | | |
| | Collections | 678,058 | 449,749 | 1,452,049 | 1,796,755 | 2,975,824 |
| | Expenses | (449,942) | | | | |
| | Interest | | 71,185 | 47,309 | 38,556 | 40,065 |
| | Project Submissions Forecast (Citywide) | | (3,100,912) | (2,763,423) | (1,980,388) | (2,627,861) |
| Closing balance | | 7,020,373 | 4,440,396 | 3,176,330 | 3,031,254 | 3,419,282 |
| Project Submissions: | | 2013 | 2014 | 2015 | 2016 | 2017 |
| Number | Description | Ward | | | | |
| PK-6421-15 | Princeton Gate Park - Playground Replacement & Safety Surfacing | Ward 1 | | 158,404 | | |
| PK-6438-15 | Marco Park - Tennis Court Reconstruction | Ward 3 | | 224,463 | | |
| PK-6461-15 | Marco Park - Playground Replacement & Safety Surfacing | Ward 3 | | 138,872 | | |
| PK-6464-15 | Rosedale North Park - Basketball Court Reconstruction | Ward 5 | | 73,321 | | |
| PK-6465-15 | Dufferin District Park - Basketball Court Reconstruction | Ward 5 | | 72,965 | | |
| PK-6466-15 | Woodbridge Highlands Park - Basketball Court Reconstruction | Ward 2 | | 74,244 | | |
| PK-6478-15 | Maple Airport - Playground Surfacing and Accessible Swings | Ward 1 | | 70,422 | | |
| BF-8357-16 | Rainbow Creek Park - Electrical Cabinet Replacement | Ward 2 | | | 20,600 | |
| BF-8358-16 | Promenade Park - Electrical Cabinet Replacement | Ward 5 | | | 20,600 | |
| PK-6323-16 | Marita Payne Park - Basketball Court Reconstruction | Ward 5 | | | 72,965 | |
| PK-6345-16 | Conley South Park - Tennis Court Reconstruction | Ward 5 | | | 280,531 | |
| PK-6380-16 | 9v9 and 11v11 Soccer Field Upgrades | City-Wide | | | 136,514 | |
| PK-6409-16 | Glen Shields Park - Activity Centre Improvements | Ward 5 | | | 243,415 | |
| PK-6418-16 | Vaughan Mills Park - Playground Replacement & Safety Surfacing | Ward 2 | | | 201,602 | |
| PK-6419-16 | Almont Park - Playground Replacement & Safety Surfacing | Ward 2 | | | 118,984 | |
| PK-6420-16 | Fossil Hill Park - Playground Replacement & Safety Surfacing | Ward 3 | | | 122,643 | |
| PK-6437-16 | Giovanni Caboto Park - Tennis Court Reconstruction | Ward 3 | | | 224,463 | |
| PK-6467-16 | Comdel Park - Basketball Court Reconstruction | Ward 3 | | | 85,770 | |
| PK-6468-16 | Joseph Aaron Park - Basketball Court Reconstruction | Ward 5 | | | 95,601 | |
| PK-6112-17 | LeParc Park - Tennis Court Reconstruction | Ward 4 | | | | 321,000 |
| PK-6279-17 | Reeves Park - Basketball Court Reconstruction | Ward 1 | | | | 76,258 |
| PK-6321-17 | Alexandra Elisa Park - Basketball Court Reconstruction | Ward 2 | | | | 84,194 |
| PK-6327-17 | Belair Way Park - Bocce Court Redevelopment | Ward 3 | | | | 133,128 |
| PK-6351-17 | Jersey Creek Park - Playground Equipment (Swing) | Ward 3 | | | | 36,460 |
| PK-6360-17 | Vellore Village Community Centre - Soccer Field Redevelopment | Ward 3 | | | | 356,900 |
| PK-6408-17 | Concord Thornhill Regional Park - Playground Rubber Surfacing Replacement | Ward 5 | | | | 151,438 |
| PK-6412-17 | 911 Park Signage Program | City-Wide | | | | 98,717 |
| PK-6440-17 | York Hill District Park - Basketball Court Reconstruction | Ward 5 | | | | 46,083 |
| PK-6443-17 | Maple Community Centre - Ball Diamond Irrigation | Ward 1 | | | | 97,881 |

Attachment #5 - Financial Information & Analysis

Infrastructure - Parks Reserve Forecast

| Forecasted Infrastructure | | 2013 | 2014 | 2015 | 2016 | 2017 |
|---------------------------------|---|-------------|-------------|-------------|-------------|-------------|
| Open balance, after commitments | | | 7,020,373 | 4,440,396 | 3,176,330 | 3,031,254 |
| | Parks Infrastructure | 7,816,158 | | | | |
| | Commitments | (1,023,901) | | | | |
| | Collections | 678,058 | 449,749 | 1,452,049 | 1,796,755 | 2,975,824 |
| | Expenses | (449,942) | | | | |
| | Interest | | 71,185 | 47,309 | 38,556 | 40,065 |
| | Project Submissions Forecast (Citywide) | | (3,100,912) | (2,763,423) | (1,980,388) | (2,627,861) |
| Closing balance | | 7,020,373 | 4,440,396 | 3,176,330 | 3,031,254 | 3,419,282 |
| Project Submissions: | | 2013 | 2014 | 2015 | 2016 | 2017 |
| Number | Description | Ward | | | | |
| PK-6459-17 | Maple Lions Park - Playground Replacement & Safety Surfacing | Ward 1 | | | | 129,286 |
| PK-6460-17 | Robert Watson Park - Playground Replacement & Safety Surfacing | Ward 3 | | | | 129,840 |
| PK-6462-17 | Vellore Heritage Square - Playground Replacement & Safety Surfacing | Ward 3 | | | | 100,837 |
| PK-6470-17 | Winding Lane Park - Basketball Court Reconstruction | Ward 5 | | | | 42,370 |
| PK-6471-17 | Worth Park - Basketball Court Reconstruction | Ward 5 | | | | 54,877 |
| PK-6472-17 | Rosedale Park North - Tennis Court Reconstruction | Ward 5 | | | | 245,292 |
| PK-6477-17 | Wade Gate Park - Tennis Court Reconstruction | Ward 5 | | | | 192,037 |
| Project Submissions | | | 3,100,912 | 2,763,423 | 1,980,388 | 2,627,861 |
| Parks Infrastructure Reserve | | | 4,440,396 | 3,176,330 | 3,031,254 | 3,419,282 |

Infrastructure - Roads Reserve Forecast

| Forecasted Infrastructure | | | <u>2013</u> | <u>2014</u> | <u>2015</u> | <u>2016</u> | <u>2017</u> |
|--|--|-------------|-------------|-------------|-------------|-------------|-------------|
| Open balance, after commitments | | | | 6,267,237 | 6,094,829 | 6,478,037 | 6,999,035 |
| | Roads Infrastructure | 7,146,087 | | | | | |
| | Commitments | (1,247,271) | | | | | |
| | Collections | 482,226 | 420,309 | 428,715 | 437,290 | 446,036 | |
| | Expenses | (113,804) | | | | | |
| | Interest | | 76,783 | 78,092 | 83,709 | 89,497 | |
| | Project Submissions | | (669,500) | (123,600) | - | (124,630) | |
| Closing balance | | | 6,267,237 | 6,094,829 | 6,478,037 | 6,999,035 | 7,409,938 |
| Project Submissions: | | | | | | | |
| Number | Description | Ward | | | | | |
| EN-1904-14 | Culvert Replacement - Merino Road | Ward 1 | 669,500 | | | | |
| EN-1923-15 | Municipal Structure Inspection and Reporting | City-Wide | | 123,600 | | | |
| EN-1996-17 | Municipal Structure Inspection and Reporting | City-Wide | | | | | 124,630 |
| | Project Submissions | | 669,500 | 123,600 | - | 124,630 | |
| Roads - Infrastructure Reserve Balance | | | | 6,094,829 | 6,478,037 | 6,999,035 | 7,409,938 |

Tree Replacement Reserve Forecast

| Forecasted Infrastructure | | | <u>2013</u> | <u>2014</u> | <u>2015</u> | <u>2016</u> | <u>2017</u> |
|----------------------------------|-------------------------------|-----------|-------------|-------------|-------------|-------------|-------------|
| Open balance, after commitments | | | | 567,267 | 518,385 | 469,503 | 420,621 |
| | Tree Replacement | | 628,051 | | | | |
| | Commitments | | (36,835) | | | | |
| | Collections | | 2,250 | | | | |
| | Expenses | | (26,199) | | | | |
| | Interest | | | | | | |
| | Project Submissions | | | (48,882) | (48,882) | (48,882) | (48,882) |
| | Closing balance | | 567,267 | 518,385 | 469,503 | 420,621 | 371,739 |
| Project Submissions: | | | | | | | |
| Number | Description | Ward | | | | | |
| PO-6700-13 | Tree Planting Program-Regular | City-Wide | | 48,882 | 48,882 | 48,882 | 48,882 |
| | Project Submissions | | | 48,882 | 48,882 | 48,882 | 48,882 |
| Tree Replacement Reserve Balance | | | | 518,385 | 469,503 | 420,621 | 371,739 |

Infrastructure - Vehicles Reserve Forecast

| Forecasted Infrastructure | | 2013 | 2014 | 2015 | 2016 | 2017 |
|---------------------------------|--|-------------|-------------|-----------|-----------|-----------|
| Open balance, after commitments | | | 4,130,948 | 3,067,839 | 2,496,093 | 2,120,155 |
| | Vehicles Infrastructure | 5,151,619 | | | | |
| | Commitments | (1,091,388) | | | | |
| | Contribution | 231,280 | 387,478 | 391,196 | 394,989 | 398,858 |
| | Expenses | (160,564) | | | | |
| | Interest | | 44,713 | 34,559 | 28,672 | 24,017 |
| | Project Submissions | | (1,495,300) | (997,500) | (799,600) | (796,450) |
| | Forecast (Citywide) | | - | - | - | - |
| Closing balance | | 4,130,948 | 3,067,839 | 2,496,093 | 2,120,155 | 1,746,580 |
| Project Submissions: | | | | | | |
| Name | Description | Ward | | | | |
| FL-5486-14 | RECREATION-Replace 882 with showmobile trailer | City-Wide | 180,250 | | | |
| FL-5412-14 | PKS-Replace 1291,1469,1470 with sweeper attachments | City-Wide | 27,800 | | | |
| FL-5132-14 | ENG SERVICES-Replace 1086 with 3/4 ton Cargo Van | City-Wide | 36,100 | | | |
| FL-5160-14 | ENG SERVICES-Replace 1088 with 1/2 ton crew cab 4x2 pickup | City-Wide | 30,900 | | | |
| FL-5136-14 | B & F - Replace 1155 with 3/4 ton Cargo Van | City-Wide | 36,100 | | | |
| FL-5150-14 | PW-RDS-Replace 1151 with 2 ton dump truck | City-Wide | 67,000 | | | |
| FL-5156-14 | B&F-Replace 1241 with 3/4 ton cargo van | City-Wide | 36,100 | | | |
| FL-5212-14 | PW-RDS-Replace 1523 with 1/2 ton ext cab 4x4 pickup | City-Wide | 30,900 | | | |
| FL-5467-14 | PW-WATER--Replace 1639 with 3/4 ton cargo van | City-Wide | 36,100 | | | |
| FL-5312-14 | PKS-Replace 1059 with a 1/2 ton ext cab 4x2 pickup | City-Wide | 27,800 | | | |
| FL-5171-14 | ENG SERVICES-Replace 1268 with 1/2 ton ext cab 4x2 pickup | City-Wide | 27,800 | | | |
| FL-5334-14 | PKS - Replace 1144 with 3/4 ton crew cab pickup | City-Wide | 36,100 | | | |
| FL-5469-14 | PW-WASTEWATER--Replace 1580 with 1 ton unicell van | City-Wide | 44,300 | | | |
| FL-5337-14 | PKS-Replace 1279 with narrow sidewalk tractor with plow/salter | City-Wide | 63,900 | | | |
| FL-5338-14 | PKS-Replace 1338 with narrow sidewalk tractor with plow/salter | City-Wide | 63,900 | | | |
| FL-5341-14 | PKS-Replace 1472 with narrow sidewalk tractor with plow/salter | City-Wide | 63,900 | | | |
| FL-5226-14 | PKS-Replace 1278 with narrow sidewalk tractor with plow/salter | City-Wide | 63,900 | | | |
| FL-5227-14 | PKS-Replace 1281 with narrow sidewalk tractor with plow/salter | City-Wide | 63,900 | | | |
| FL-5340-14 | PKS-Replace 1471 with narrow sidewalk tractor with plow/salter | City-Wide | 63,900 | | | |
| FL-5332-14 | PKS- Replace 1439 with a 3/4 ton ext cab 4x4 pickup w/plow | City-Wide | 43,300 | | | |
| FL-5230-14 | PKS-Replace 1335 with 10ft outfront rotary mower | City-Wide | 46,350 | | | |

Infrastructure - Vehicles Reserve Forecast

| Forecasted Infrastructure | | 2013 | 2014 | 2015 | 2016 | 2017 |
|---------------------------------|---|-------------|-------------|-----------|-----------|-----------|
| Open balance, after commitments | | | 4,130,948 | 3,067,839 | 2,496,093 | 2,120,155 |
| | Vehicles Infrastructure | 5,151,619 | | | | |
| | Commitments | (1,091,388) | | | | |
| | Contribution | 231,280 | 387,478 | 391,196 | 394,989 | 398,858 |
| | Expenses | (160,564) | | | | |
| | Interest | | 44,713 | 34,559 | 28,672 | 24,017 |
| | Project Submissions | | (1,495,300) | (997,500) | (799,600) | (796,450) |
| | Forecast (Citywide) | | - | - | - | - |
| Closing balance | | 4,130,948 | 3,067,839 | 2,496,093 | 2,120,155 | 1,746,580 |
| Project Submissions: | | | | | | |
| Name | Description | Ward | | | | |
| FL-5170-14 | Bylaw Enforcement - Replace 1161 with 1/2 ton ext cab 4x4 Pickup | City-Wide | 30,900 | | | |
| FL-5346-14 | PKS-Replace 1343,1590,1591,1592 with zero turn mowers | City-Wide | 53,600 | | | |
| FL-5342-14 | PKS-Replace 1478 with 10' winged rotary mower | City-Wide | 46,400 | | | |
| FL-5343-14 | PKS-Replace 1479 with 10' winged rotary mower | City-Wide | 46,400 | | | |
| FL-5344-14 | PKS-Replace 1560 with 10' winged rotary mower | City-Wide | 46,400 | | | |
| FL-5229-14 | PKS-Replace 1140 with 3/4 crew cab pickup | City-Wide | 36,100 | | | |
| FL-5152-14 | PKS-Replace 1141 with 3/4 ton pickup | City-Wide | 36,100 | | | |
| FL-5228-14 | PKS-Replace 1145 with 3/4 crew cab pickup | City-Wide | 36,100 | | | |
| FL-5153-14 | PKS-FORESTRY/HORT-Replace 387,965,1054,1173,1174,1175,1194,1195,1466 with water t | City-Wide | 29,700 | | | |
| FL-5339-14 | PKS-Replace 1438 with 3/4 ton ext cab 4x4 pickup w/plow | City-Wide | 43,300 | | | |
| FL-5158-15 | BLDG STNDARDS-Replace 1332 with 1/2 ton ext cab 4x2 pickup | City-Wide | | 27,800 | | |
| FL-5301-15 | B&F-Replace 1246 with 3/4 ton ext cab 4x4 pickup w/plow | City-Wide | | 43,300 | | |
| FL-5303-15 | B&F-Replace 1320 with 3/4 ton cargo van | City-Wide | | 36,100 | | |
| FL-5335-15 | PKS - Replace 1287 with 3/4 ton crew cab pickup | City-Wide | | 36,100 | | |
| FL-5422-15 | PW-RDS-Replace 1209 with tandem dump truck | City-Wide | | 309,000 | | |
| FL-5315-15 | PKS-Replace 1374,1375 with a 16' rotary mower | City-Wide | | 82,400 | | |
| FL-5320-15 | PKS- Replace 1146 with a 3/4 ton crew cab pickup | City-Wide | | 36,100 | | |
| FL-5352-15 | PKS-Replace 1607 with 16' outfront mower | City-Wide | | 82,400 | | |
| FL-5365-15 | FLT-Replace 1138 with Hybrid sedan | City-Wide | | 30,900 | | |
| FL-5354-15 | PKS-Replace 1707,1708,1714 with zero turn mowers | City-Wide | | 40,200 | | |
| FL-5323-15 | PKS-Replace 1371 with 3/4 ton crew cab pickup | City-Wide | | 36,100 | | |
| FL-5487-15 | BYLAW-Replace 1509 with sedan | City-Wide | | 30,900 | | |
| FL-5204-15 | ENG DEV TRANSP- Replace 1365 with 1/2 ton ext cab 4x2 pickup | City-Wide | | 27,800 | | |
| FL-5232-15 | ENG SERVICES-Replace 1366 with 1/2 ton ext cab 4x2 pickup | City-Wide | | 27,800 | | |
| FL-5157-15 | BYLAW- Replace 1160 with 1/2 ton ext cab 4x4 pickup | City-Wide | | 30,900 | | |

Infrastructure - Vehicles Reserve Forecast

| Forecasted Infrastructure | | 2013 | 2014 | 2015 | 2016 | 2017 |
|---------------------------------|--|-------------|-------------|-----------|-----------|-----------|
| Open balance, after commitments | | | 4,130,948 | 3,067,839 | 2,496,093 | 2,120,155 |
| | Vehicles Infrastructure | 5,151,619 | | | | |
| | Commitments | (1,091,388) | | | | |
| | Contribution | 231,280 | 387,478 | 391,196 | 394,989 | 398,858 |
| | Expenses | (160,564) | | | | |
| | Interest | | 44,713 | 34,559 | 28,672 | 24,017 |
| | Project Submissions | | (1,495,300) | (997,500) | (799,600) | (796,450) |
| | Forecast (Citywide) | | - | - | - | - |
| Closing balance | | 4,130,948 | 3,067,839 | 2,496,093 | 2,120,155 | 1,746,580 |
| Project Submissions: | | | | | | |
| Name | Description | Ward | | | | |
| FL-5169-15 | BYLAW-Replace 1207 with 1/2 ext cab 4x4 pickup | City-Wide | | 30,900 | | |
| FL-5205-15 | ENG DEV TRANSP-Replace 1270 with 1/2 ton ext cab 4x2 pickup | City-Wide | | 27,800 | | |
| FL-5201-15 | BYLAW-Replace 1276 with transit van | City-Wide | | 30,900 | | |
| FL-5249-15 | PKS-FORESTRY-Replace 1346 with 1/2 ton ext cab 4x4 pickup | City-Wide | | 30,100 | | |
| FL-5392-16 | PKS-Replace 1444 with 3/4 ton crew cab pickup | City-Wide | | | 36,100 | |
| FL-5468-16 | PW-WATER-Replace 1563 with 3/4 ton cargo van | City-Wide | | | 36,100 | |
| FL-5361-16 | PKS-Replace 1565,1566 with 16' outfront mower | City-Wide | | | 82,400 | |
| FL-5478-16 | PW-WASTEWATER-Replace 1731 with 3/4 ton 4x4 ext cab pickup with plow | City-Wide | | | 43,300 | |
| FL-5421-16 | PW-RDS-Replace 1344 with Regenerative street sweeper | City-Wide | | | 288,400 | |
| FL-5243-16 | PW-WATER-Replace 1562 with 3/4 ton van | City-Wide | | | 36,100 | |
| FL-5242-16 | PW-WATER-Replace 1554 with 3/4 ton cargo van | City-Wide | | | 36,100 | |
| FL-5353-16 | PKS-Replace 1608 with 16' outfront mower | City-Wide | | | 82,400 | |
| FL-5331-16 | PKS-DEV-Replace 1368 with 1/2 ton crew cab 4x4 w/short box pickup | City-Wide | | | 27,800 | |
| FL-5488-16 | BYLAW-Replace 1684 with smart car | City-Wide | | | 25,800 | |
| FL-5489-16 | BYLAW-Replace 1685 with smart car | City-Wide | | | 25,800 | |
| FL-5211-16 | PW-RDS-Replace 1370 with 1/2 ton ext cab 4x4 pickup | City-Wide | | | 30,900 | |
| FL-5300-16 | ENG DEV TRANSP-Replace 1364 with 1/2 ton ext cab 4x2 pickup | City-Wide | | | 27,800 | |
| FL-5202-16 | BYLAW-Replace 1179 with tandem axle trailer & crane | City-Wide | | | 20,600 | |
| FL-5431-17 | PW-RDS-Replace 1702 with service body sign truck with sliding platform | City-Wide | | | | 92,700 |
| FL-5348-17 | PKS-Replace 1511 with narrow sidewalk tractor with plow/saltspreader | City-Wide | | | | 63,900 |
| FL-5349-17 | PKS-Replace 1512 with narrow sidewalk tractor with plow/saltspreader | City-Wide | | | | 63,900 |
| FL-5436-17 | B&F-Replace 1670 with 3/4 ton cargo van | City-Wide | | | | 36,100 |
| FL-5350-17 | PKS-Replace 1513 with narrow sidewalk tractor with plow/saltspreader | City-Wide | | | | 63,900 |
| FL-5333-17 | PKS-HORT- Replace 1352 with 1 ton reg. cab 4x4 dump truck | City-Wide | | | | 27,800 |
| FL-5426-17 | PW-RDS-Replace 1373 with Regenerative street sweeper | City-Wide | | | | 288,400 |

Infrastructure - Vehicles Reserve Forecast

| Forecasted Infrastructure | | 2013 | 2014 | 2015 | 2016 | 2017 |
|---------------------------------|---|-------------|-------------|-----------|-----------|-----------|
| Open balance, after commitments | | | 4,130,948 | 3,067,839 | 2,496,093 | 2,120,155 |
| | Vehicles Infrastructure | 5,151,619 | | | | |
| | Commitments | (1,091,388) | | | | |
| | Contribution | 231,280 | 387,478 | 391,196 | 394,989 | 398,858 |
| | Expenses | (160,564) | | | | |
| | Interest | | 44,713 | 34,559 | 28,672 | 24,017 |
| | Project Submissions | | (1,495,300) | (997,500) | (799,600) | (796,450) |
| | Forecast (Citywide) | | - | - | - | - |
| Closing balance | | 4,130,948 | 3,067,839 | 2,496,093 | 2,120,155 | 1,746,580 |
| Project Submissions: | | | | | | |
| Name | Description | Ward | | | | |
| FL-5318-17 | RECREATION-Replace 1148 with 7 seater mini van with stow-n-go seats | City-Wide | | | | 25,800 |
| FL-5330-17 | FLEET MGMT-Replace 1157 with 1/2 ton ext cab 4x4 pickup | City-Wide | | | | 30,900 |
| FL-5319-17 | PKS-Replace 1286 with a 2 ton crew cab 4x4 dump truck | City-Wide | | | | 66,950 |
| FL-5466-17 | PW-WATER--Replace 1665 with 3/4 ton cargo van | City-Wide | | | | 36,100 |
| Project Submissions | | | 1,495,300 | 997,500 | 799,600 | 796,450 |
| | | | 3,067,839 | 2,496,093 | 2,120,155 | 1,746,580 |

Infrastructure - Uplands Reserve Forecast

| Forecasted Infrastructure | | | <u>2013</u> | <u>2014</u> | <u>2015</u> | <u>2016</u> | <u>2017</u> |
|---|--|-------------|------------------|------------------|------------------|------------------|------------------|
| Open balance, after commitments | | | | (374,633) | (295,798) | (883,857) | (811,386) |
| | Uplands Infrastructure | | (202,267) | | | | |
| | Commitments | | (122,604) | | | | |
| | Collections | | 109,088 | 150,000 | 150,000 | 150,000 | 150,000 |
| | Expenses | | (158,851) | | | | |
| | Interest | | | (4,164) | (7,327) | (10,529) | (9,624) |
| | Project Submissions | | | (67,000) | (730,732) | (67,000) | (67,000) |
| Closing balance | | | (374,633) | (295,798) | (883,857) | (811,386) | (738,010) |
| Project Submissions: | | | | <u>2014</u> | <u>2015</u> | <u>2016</u> | <u>2017</u> |
| Number | Description | Ward | | | | | |
| PK-6370-14 | Uplands Golf & Ski Centre - Irrigation/Snow Making Water Systems | Ward 5 | | | 663,732 | | |
| BF-8367-13 | Uplands Golf & Ski Centre, Buildings General Capital | Ward 5 | | 67,000 | 67,000 | 67,000 | 67,000 |
| BF-8391-23 | Uplands Club House - Golf Cart Storage Building | Ward 5 | | | | | |
| | Project Submissions | | | 67,000 | 730,732 | 67,000 | 67,000 |
| Uplands - Infrastructure Reserve Balance | | | | (295,798) | (883,857) | (811,386) | (738,010) |

Attachment #5 - Financial Information & Analysis

Gas Tax Forecast

| Forecasted: Gas Tax | | 2013 | 2014 | 2015 | 2016 | 2017 |
|----------------------------|--|-----------------------------------|--------------|-------------|-------------|-------------|
| | Gas Tax | 14,363,918 | 8,215,211 | 4,677,187 | 3,761,879 | 3,230,674 |
| | Commitments | (12,958,436) | | | | |
| | Collections | 7,465,019 | 7,327,215 | 7,327,215 | 7,327,215 | 7,327,215 |
| | Expenses | (655,289) | | | | |
| | Interest | | 80,077 | 52,417 | 43,432 | 42,756 |
| | Project Submissions | | (10,945,316) | (8,294,940) | (7,901,852) | (6,947,525) |
| | Under/(Over) Submissions | 8,215,211 | 4,677,187 | 3,761,879 | 3,230,674 | 3,653,121 |
| Project Submissions | | | | | | |
| Number | Description | Ward | | | | |
| BF-8359-14 | Chancellor District Park - Walkway Lighting Replacement | Ward 3 | 52,000 | | | |
| BF-8360-14 | Alexandria Elisa Park Walkway Lighting Replacement | Ward 2 | 32,000 | | | |
| BF-8361-14 | Beverley Glen Park Walkway Lighting Replacement | Ward 5 | 30,000 | | | |
| BF-8376-14 | Giovanni Caboto Park - Walkway Lighting Replacement | Ward 3 | 30,000 | | | |
| BF-8377-14 | Robert Watson Park - Walkway Lighting Replacement | Ward 1 | 32,000 | | | |
| BF-8386-14 | Reeves Park - Walkway Lighting Replacement | Ward 1 | 32,000 | | | |
| BF-8445-14 | Consulting Services-Roofing | City-Wide | 30,000 | | | |
| DT-7131-14 | Clark Avenue West Cycle Facility Design and Construction | Ward 5 | 327,000 | | | |
| EN-1879-14 | Storm Water Management Facility for Gallanough Park | Ward 5 | 1,000,000 | | | |
| EN-1889-13 | Bridge Replacement/ Rehabilitation Environmental Assessment - KingVaughan Road | Ward 1 | 150,000 | | 500,000 | |
| EN-1940-13 | 2014 Pavement Management Program - Phase 1 | Ward 1 | 3,729,000 | | | |
| EN-1958-13 | Corporate Asset Management | City-Wide | 2,620,320 | | | |
| PK-6381-14 | Al Palladini Community Centre - Landscape and Pedestrian Improvements | Ward 2 | 61,002 | | | |
| PK-6384-13 | Uplands Golf and Ski Centre - Hiking Trail/Pathways Improvements | Ward 5 | 91,650 | 91,650 | 91,650 | 91,650 |
| PK-6388-14 | Pedestrian Bridge Repairs and Replacement | City-Wide | 247,250 | | | |
| PK-6475-14 | Maple Airport Open Space - Bridge Replacement | Ward 1 | 97,852 | | | |
| PK-6480-14 | Pinegrove Pedestrian Bridge Replacement | Ward 2 | 183,242 | | | |
| PW-2035-11 | Curb and Sidewalk Repair & Replacement | City-Wide | 1,600,000 | 1,700,000 | 1,800,000 | 1,900,000 |
| PW-2068-14 | Weston/400 & Industrial Park (Dry) Pond | Ward 4 | 225,000 | | | |
| PW-2069-14 | Four Valley Pond. Storm Water Management Pond #68 | Ward 4 | 300,000 | | | |
| PW-2070-14 | English Daisy Court (Dry) Pond. Storm Water Management Pond #114 | Ward 4 | 75,000 | | | |
| EN-1886-15 | Bridge Rehabilitation - Humber Bridge Trail | Ward 1 | | 800,000 | | |
| EN-1888-13 | Bridge Rehabilitation - Glen Shields Avenue | Ward 5 | | 500,000 | | |
| EN-1912-14 | 2015 Pavement Management Program - Phase 1 | Ward 2, Ward 3, Ward 4 | | 2,544,659 | | |
| EN-1950-13 | Clarence Street Slope Stabilization - Phase 2 | Ward 2 | | 500,000 | | |
| PK-6373-15 | Pedestrian & Bicycle Master Plan (Off Road System) - Construction | Ward 2 | | 460,000 | | |
| PK-6405-15 | Don and Humber River System Trail Signage (2015) | Ward 1, Ward 2, Ward 4, Ward 5 | | 108,905 | | |
| PK-6474-15 | Keffer Marsh - Bridge Replacement | Ward 4 | | 89,726 | | |
| PW-2058-13 | LED Streetlight Conversion | City-Wide | | 1,500,000 | 1,500,000 | 1,500,000 |
| EN-1917-15 | 2016 Pavement Management Program - Phase 1 | Ward 1, Ward 2, Ward 3 | | | 2,782,000 | |

Attachment #5 - Financial Information & Analysis

Gas Tax Forecast

| Forecasted: Gas Tax | | <u>2013</u> | <u>2014</u> | <u>2015</u> | <u>2016</u> | <u>2017</u> |
|----------------------------|---|----------------|--------------|-------------|-------------|-------------|
| | Gas Tax | 14,363,918 | 8,215,211 | 4,677,187 | 3,761,879 | 3,230,674 |
| | Commitments | (12,958,436) | | | | |
| | Collections | 7,465,019 | 7,327,215 | 7,327,215 | 7,327,215 | 7,327,215 |
| | Expenses | (655,289) | | | | |
| | Interest | | 80,077 | 52,417 | 43,432 | 42,756 |
| | Project Submissions | | (10,945,316) | (8,294,940) | (7,901,852) | (6,947,525) |
| | Under/(Over) Submissions | 8,215,211 | 4,677,187 | 3,761,879 | 3,230,674 | 3,653,121 |
| Project Submissions | | | | | | |
| EN-1986-16 | Sidewalk on Basaltic Road and Planchet Road - Langstaff Rd to Cul-de-sac/ 220 Basaltic Road | Ward 4 | | | 228,800 | |
| PK-6406-16 | Pedestrian and Bicycle Master Plan (off road system) Design and Construction | City-Wide | | | 593,400 | |
| PK-6441-16 | York Hill District Park - Hardscape and Walkway Replacement | City-Wide | | | 406,002 | |
| EN-1974-16 | 2017 Pavement Management Program - Phase 1 | Ward 2, Ward 3 | | | | 2,818,200 |
| PK-6404-17 | Glen Shields Park - Pathway Lighting | Ward 5 | | | | 269,675 |
| PK-6422-17 | Pedestrian and Bicycle Master Plan (off road system) Design and Construction | City-Wide | | | | 368,000 |
| | Submissions | | 10,945,316 | 8,294,940 | 7,901,852 | 6,947,525 |
| Funds Remaining | | | 4,677,187 | 3,761,879 | 3,230,674 | 3,653,121 |

Attachment #5 - Financial Information & Analysis

Funding Source: Debenture Financing

| Forecasted: Debenture Financing | | | 2013 | 2014 | 2015 | 2016 | 2017 |
|---------------------------------|---|---------------------------|------|-------------|--------------|--------------|--------------|
| Debenture Financing - Budget | | | | 9,245,225 | 9,245,225 | 9,245,225 | 9,245,225 |
| Project Submissions | | | | (6,429,490) | (12,329,544) | (31,050,705) | (74,884,151) |
| Under/(Over) Submissions | | | | 2,815,735 | (3,084,319) | (21,805,480) | (65,638,926) |
| Project Submissions: | | | | 2014 | 2015 | 2016 | 2017 |
| Number | Description | Ward | | | | | |
| EN-1912-14 | 2015 Pavement Management Program - Phase 1 | Ward 2, Ward 3, Ward 4 | | 51,500 | 863,211 | | |
| EN-1913-14 | 2015 Pavement Management Program - Phase 2 | Ward 1, Ward 5 | | 51,500 | 3,450,500 | | |
| EN-1914-14 | 2015 Road Rehabilitation and Watermain Replacement - Phase 1 | Ward 1 | | 40,170 | 805,888 | | |
| EN-1915-14 | 2015 Road Rehabilitation and Watermain Replacement - Phase 2 | Ward 3 | | 39,140 | 510,084 | | |
| EN-1941-13 | 2014 Pavement Management Program - Phase 2 | Ward 5 | | 2,900,000 | | | |
| EN-1942-13 | 2014 Road Rehabilitation and Watermain Replacement - Phase 1 | Ward 2 | | 2,337,770 | | | |
| EN-1943-13 | 2014 Road Rehabilitation and Watermain Replacement - Phase 2 | Ward 5 | | 824,010 | | | |
| EN-1987-14 | Retaining Wall Conditional Assessment on Royalpark Way | Ward 2 | | 128,750 | | | |
| EN-1988-14 | Culvert Rehabilitation on Balwin Avenue - Additional Creek Rehabilitation | Ward 4 | | 56,650 | | | |
| DT-7120-13 | Black Creek Renewal | Ward 4 | | | 2,040,000 | 13,796,739 | 13,796,739 |
| DT-7121-13 | Vaughan Metropolitan Centre NE Storm Water Management Pond | Ward 4 | | | 2,284,250 | 2,284,250 | |
| EN-1916-15 | 2015 Road Rehabilitation and Watermain Replacement - Phase 3 | Ward 3 | | | 92,700 | 1,296,263 | |
| EN-1917-15 | 2016 Pavement Management Program - Phase 1 | Ward 1, Ward 2, Ward 3 | | | 51,500 | | |
| EN-1918-15 | 2016 Pavement Management Program - Phase 2 | Ward 1, Ward 4 | | | 51,500 | 2,826,320 | |
| EN-1919-15 | 2016 Pavement Management Program - Phase 3 | Ward 1, Ward 2 | | | 51,500 | 2,243,340 | |
| EN-1920-15 | 2016 Road Rehabilitation and Watermain Replacement - Phase 1 | Ward 2 | | | 86,108 | 1,301,226 | |
| EN-1921-15 | 2016 Road Rehabilitation and Watermain Replacement - Phase 2 | Ward 4 | | | 69,525 | 875,331 | |
| EN-1944-13 | 2014 Road Rehabilitation and Watermain Replacement - Phase 3 | Ward 2 | | | 214,240 | | |
| EN-1992-15 | Railway Crossing Improvements - CPR crossing at Huntington Road | Ward 1 | | | 402,215 | | |
| EN-1993-14 | Bridge Rehabilitation - Willis Road | Ward 2 | | | 1,356,323 | | |
| EN-1974-16 | 2017 Pavement Management Program - Phase 1 | Ward 2, Ward 3 | | | | 56,650 | |
| EN-1975-16 | 2017 Pavement Management Program - Phase 2 | Ward 1, Ward 4, Ward 5 | | | | 56,650 | 4,305,400 |
| EN-1976-16 | 2017 Road Rehabilitation and Watermain Replacement - Phase 1 | Ward 1 | | | | 195,000 | 4,425,872 |
| EN-1977-16 | 2017 Road Rehabilitation and Watermain Replacement - Phase 2 | Ward 1 | | | | 27,985 | 315,392 |
| PW-1972-16 | Public Works and Parks Operations Yard Expansion and Upgrade Strategy | Ward 2 | | | | 6,090,951 | 31,069,948 |
| BF-8387-17 | City Hall Public Square/Underground Parking Structure/Outdoor Rink | Ward 1 | | | | | 20,970,800 |
| Project Submission | | | | 6,429,490 | 12,329,544 | 31,050,705 | 74,884,151 |

Other - Municipal Roads Infrastructure Grant

| Forecasted Infrastructure | | | <u>2013</u> | <u>2014</u> | <u>2015</u> | <u>2016</u> | <u>2017</u> | <u>2018</u> |
|---------------------------------|--|-------------|-------------|-------------|-------------|-------------|-------------|-------------|
| Open balance, after commitments | | | | 694,736 | 529,736 | 342,415 | 342,415 | 342,415 |
| | Municipal Roads Infrastructure | | 764,669 | | | | | |
| | Commitments | | (76,809) | | | | | |
| | Collections | | 7,193 | | | | | |
| | Expenses | | (318) | | | | | |
| | Interest | | | | | | | 2,155 |
| | Project Submissions | | | (165,000) | (187,321) | - | - | (340,000) |
| | Closing balance | | 694,736 | 529,736 | 342,415 | 342,415 | 342,415 | 4,570 |
| Project Submissions: | | | | | | | | |
| Number | Description | Ward | | | | | | |
| EN-1883-18 | Right Turning Lane - Willis Road and Pine Valley Drive | Ward 3 | | | | | | 340,000 |
| EN-1993-14 | Bridge Rehabilitation - Willis Road | Ward 2 | | 165,000 | 187,321 | | | |
| | Project Submissions | | | 165,000 | 187,321 | - | - | 340,000 |
| | | | | 529,736 | 342,415 | 342,415 | 342,415 | 4,570 |

Attachment #5 - Financial Information & Analysis

Other - Investing in Ontario Grant

| Forecasted Infrastructure | | 2013 | 2014 | 2015 | 2016 | 2017 | 2018 |
|---------------------------------|--|-----------|-----------|-----------|-----------|----------|-----------|
| Open balance, after commitments | | | 1,997,308 | 1,135,408 | 929,047 | 357,447 | 313,447 |
| | Investing in Ontario | 2,019,653 | | | | | |
| | Commitments | (41,233) | | | | | |
| | Collections | 19,003 | | | | | |
| | Expenses | (115) | | | | | |
| | Interest | | | | | | 2,522 |
| | Project Submissions | | (861,900) | (206,361) | (571,600) | (44,000) | (223,300) |
| Closing balance | | 1,997,308 | 1,135,408 | 929,047 | 357,447 | 313,447 | 92,669 |
| Project Submissions: | | | | | | | |
| Number | Description | Ward | | | | | |
| EN-1837-14 | Walkway Lighting - Mountbatten Road | Ward 5 | 30,000 | | | | |
| EN-1864-14 | Walkway Lighting - Aberdeen Avenue and Andrea Lane | Ward 3 | 30,000 | | | | |
| EN-1981-14 | Sidewalk & Street Lighting on Bathurst Street - Teston Rd to Woodland Acres Cres | Ward 1 | 129,800 | | | | |
| EN-1994-14 | Bridge Rehabilitation - North Johnson District Park | Ward 2 | 72,600 | | 336,600 | | |
| EN-1995-14 | Storm Water Management Improvements for Franklin Avenue | Ward 5 | 599,500 | | | | |
| EN-1982-15 | Sidewalk on Old Weston Road - Steeles Avenue West to Weston Road | Ward 3 | | 55,000 | | | |
| EN-1993-14 | Bridge Rehabilitation - Willis Road | Ward 2 | | 151,361 | | | |
| EN-1951-16 | Sidewalk Upgrade on Jane Street - north of Teston Road | Ward 1 | | | 100,000 | | |
| EN-1952-16 | Sidewalk Upgrade on Nashville Road - west of Klein's Circle | Ward 1 | | | 135,000 | | |
| EN-1985-17 | Sidewalk on Doney Crescent - Keele Street to Cul-de-sac | Ward 4 | | | | 44,000 | 223,300 |
| Project Submissions | | | 861,900 | 206,361 | 571,600 | 44,000 | 223,300 |
| | | | 1,135,408 | 929,047 | 357,447 | 313,447 | 92,669 |

Other - Water Reserve Forecast

| Forecasted Infrastructure | | 2013 | 2014 | 2015 | 2016 | 2017 |
|---------------------------------|--|--------------|--------------|--------------|--------------|--------------|
| Open balance, after commitments | | | 31,988,332 | 31,063,941 | 30,101,989 | 26,444,669 |
| | Water Reserve | 33,525,812 | | | | |
| | Commitments | (6,553,321) | | | | |
| | Collections | 49,811,810 | 49,811,810 | 53,267,300 | 57,978,800 | 63,537,900 |
| | Expenses | (44,795,969) | (47,119,780) | (50,309,570) | (53,630,180) | (53,630,180) |
| | Interest | | 391,629 | 379,913 | 351,221 | 361,923 |
| | Project Submissions | | (4,008,050) | (4,299,594) | (8,357,162) | (4,889,381) |
| Closing balance | | 31,988,332 | 31,063,941 | 30,101,989 | 26,444,669 | 31,824,931 |
| Project Submissions: | | | 2014 | 2015 | 2016 | 2017 |
| Number | Description | Ward | Dept Rank | | | |
| EN-1914-14 | 2015 Road Rehabilitation and Watermain Replacement - Phase 1 | Ward 1 | 8 | 37,080 | 743,897 | |
| EN-1915-14 | 2015 Road Rehabilitation and Watermain Replacement - Phase 2 | Ward 3 | 9 | 166,860 | 2,174,570 | |
| EN-1942-13 | 2014 Road Rehabilitation and Watermain Replacement - Phase 1 | Ward 2 | 3 | 1,370,230 | | |
| EN-1943-13 | 2014 Road Rehabilitation and Watermain Replacement - Phase 2 | Ward 5 | 4 | 2,227,880 | | |
| PW-2063-13 | ICI Water Meter Replacement Program | City-Wide | 4 | 206,000 | 206,000 | 206,000 |
| EN-1916-15 | 2015 Road Rehabilitation and Watermain Replacement - Phase 3 | Ward 3 | 1 | | 216,300 | 3,024,613 |
| EN-1920-15 | 2016 Road Rehabilitation and Watermain Replacement - Phase 1 | Ward 2 | 4 | | 140,492 | 2,123,052 |
| EN-1921-15 | 2016 Road Rehabilitation and Watermain Replacement - Phase 2 | Ward 4 | 5 | | 208,575 | 2,625,992 |
| EN-1944-13 | 2014 Road Rehabilitation and Watermain Replacement - Phase 3 | Ward 2 | 5 | | 609,760 | |
| EN-1976-16 | 2017 Road Rehabilitation and Watermain Replacement - Phase 1 | Ward 1 | 8 | | | 258,200 |
| EN-1977-16 | 2017 Road Rehabilitation and Watermain Replacement - Phase 2 | Ward 1 | 9 | | | 119,305 |
| | Project Submissions | | | 4,008,050 | 4,299,594 | 8,357,162 |
| | | | | | | 4,889,381 |
| | | | | 31,063,941 | 30,101,989 | 26,444,669 |
| | | | | | | 31,824,931 |

Other - Recreation Land (CIL)

| Forecasted Infrastructure | | <u>2013</u> | <u>2014</u> | <u>2015</u> | <u>2016</u> | <u>2017</u> |
|---------------------------------|-----------------------|-------------|-------------|-------------|-------------|-------------|
| Open balance, after commitments | | | 42,444,397 | 41,924,628 | 41,374,212 | 40,795,785 |
| | Recreation Land (CIL) | 38,623,969 | | | | |
| | Commitments | (1,743,864) | | | | |
| | Collections | 5,661,661 | | | | |
| | Expenses | (97,369) | (776,000) | (800,000) | (821,000) | (840,000) |
| | Interest | | 524,031 | 517,384 | 510,373 | 503,024 |
| | Project Submissions | | (267,800) | (267,800) | (267,800) | (267,800) |
| Closing balance | | 42,444,397 | 41,924,628 | 41,374,212 | 40,795,785 | 40,191,008 |
| Project Submissions: | | | | | | |
| Number | Description | Ward | Dept Rank | | | |
| RL-0005-13 | Land Acquisition Fees | City-Wide | 1 | 267,800 | 267,800 | 267,800 |
| | Project Submissions | | | 267,800 | 267,800 | 267,800 |
| | | | | 41,924,628 | 41,374,212 | 40,795,785 |
| | | | | 41,924,628 | 41,374,212 | 40,191,008 |

Other - Building Standards Reserve

| Forecasted Infrastructure | | <u>2013</u> | <u>2014</u> | <u>2015</u> | <u>2016</u> | <u>2017</u> |
|---------------------------------|--|-------------|-------------|-------------|-------------|-------------|
| Open balance, after commitments | | | 14,446,021 | 11,420,935 | 9,025,934 | 6,670,427 |
| | Building Standards Reserve | 17,048,643 | | | | |
| | Commitments | (695,250) | | | | |
| | Collections | 154,039 | | | | |
| | Expenses | (2,061,412) | (2,645,000) | (2,522,000) | (2,453,000) | (2,441,000) |
| | Interest | | 160,664 | 126,999 | 97,493 | 68,124 |
| | Project Submissions | | (540,750) | - | - | - |
| Closing balance | | 14,446,021 | 11,420,935 | 9,025,934 | 6,670,427 | 4,297,551 |
| Project Submissions: | | | | | | |
| Number | Description | Ward | Dept Rank | | | |
| BS-1003-11 | Building Department Computer System Upgrades | City-Wide | 1 | 540,750 | | |
| | Project Submissions | | | 540,750 | - | - |
| | | | | 11,420,935 | 9,025,934 | 6,670,427 |
| | | | | | | 4,297,551 |

Other - Misc. Funding Sources

| | | | | <u>2014</u> | <u>2015</u> | <u>2016</u> | <u>2017</u> |
|---|---|-------------|------------------|---------------|-------------|-------------|-------------|
| Project Submissions: | | | | | | | |
| Number | Description | Ward | Dept Rank | | | | |
| Other Recoveries: | | | | | | | |
| BY-2523-14 | Vehicles Lease Buyout | City-Wide | | 30,000 | | | |
| Lease payment savings in the operating budget to offset capital costs | | | | | | | |
| Project Submissions | | | | 30,000 | - | - | - |
| Shared Costs: | | | | | | | |
| BF-8459-14 | Woodbridge Soccer/Villa Giardino-Asphalt Paving | Ward 2 | 19 | 29,613 | | | |
| 25% of project costs to be recovered from the Tenant | | | | | | | |
| Project Submissions | | | | 29,613 | - | - | - |
| | | | | | | | |

Attachment #5 - Financial Information & Analysis

Funding Source: Capital From Taxation

Forecasted: Capital From Taxation

| | 2014 | 2015 | 2016 | 2017 |
|---------------------------------------|-------------|-------------|-------------|-------------|
| Capital From Taxation - Budget | 6,521,623 | 6,647,401 | 6,780,349 | 6,915,956 |
| Project Submissions | (6,508,794) | (6,314,454) | (8,001,110) | (6,950,405) |
| | (12,829) | (12,829) | (12,829) | (12,829) |
| Under/(Over) Submissions | 0 | 320,118 | (1,233,590) | (47,278) |

Project Submissions:

| Project Type | Project # | Project Description | Region | 2014 | 2015 | 2016 | 2017 |
|-----------------------------------|------------|--|-----------|----------------|----------------|------|----------------|
| Legal and Regulatory | PW-2057-14 | Dome Doors | City-Wide | 38,625 | 38,625 | | |
| | BY-2518-13 | Animal Shelter Lease Hold Improvements | City-Wide | 75,100 | 75,100 | | |
| | BY-9534-14 | ANIMAL SHELTER CAGING RETROFIT | Ward 3 | 51,500 | | | |
| | PW-2061-14 | Woodbridge Yard Humber River Rehabilitation | Ward 2 | 195,700 | | | |
| | LI-4548-15 | AODA Compliant Circulation Desk & Sorting Machine- Pierre BertonResource Library | Ward 2 | | 120,000 | | |
| | PK-6412-17 | 911 Park Signage Program | City-Wide | | | | 98,717 |
| Legal and Regulatory Total | | | | 360,925 | 233,725 | | 98,717 |
| Health & Safety | BF-8363-14 | East District Park - Works Yard Dumping Ramp | Ward 4 | 36,100 | | | |
| | BF-8364-14 | Woodbridge Yard - Works Yard Dumping Ramp | Ward 2 | 36,100 | | | |
| | PO-6749-14 | No Smoking By-Law Signs | City-Wide | 54,075 | | | |
| | EN-1867-17 | Pedestrian Crossing Enhancement Program - Pavement Marking | City-Wide | | | | 206,000 |
| Health & Safety Total | | | | 126,275 | | | 206,000 |
| Growth Co-Funding | DP-9528-14 | City of Vaughan City-Wide Urban Design Study | City-Wide | 20,000 | | | |
| | DP-9538-14 | VMC Urban Design Guidelines (Playbook) Based on Policies of SecondaryPlan | City-Wide | 15,000 | | | |
| | FL-5245-14 | PKS-FORESTRY-1 new 1/2 ton ext cab 4x2 pickup | City-Wide | 3,090 | | | |
| | FL-5298-14 | BYLAW-1 new 1/2 ton ext cab 4x4 pickup | City-Wide | 3,100 | | | |
| | FL-5299-14 | BYLAW-1 new 1/2 ton ext cab 4x4 pickup | City-Wide | 3,100 | | | |
| | FL-5438-14 | PKS- 1 new 3/4 ton crew cab pickup | City-Wide | 3,600 | | | |
| | FL-5439-14 | PKS-new 3/4 ton crew cab pickup | City-Wide | 3,600 | | | |
| | FL-5441-14 | PKS-8 new snow blower attachments | City-Wide | 8,200 | | | |
| | FL-5442-14 | PKS-1 new 16' outfront mower | City-Wide | 8,800 | | | |
| | FL-5443-14 | PKS-1 new 16' outfront mower | City-Wide | 8,800 | | | |
| | FL-5444-14 | PKS- 1 new landscape trailer | City-Wide | 2,100 | | | |
| | FL-5445-14 | PKS- 1 new landscape trailer | City-Wide | 2,100 | | | |
| | FL-5446-14 | PKS- 1 new landscape trailer | City-Wide | 2,100 | | | |
| | FL-5447-14 | PKS- 1 new dump trailer | City-Wide | 2,600 | | | |
| | FL-5448-14 | PKS- 1 new dump trailer | City-Wide | 2,600 | | | |
| | FL-5449-14 | PKS- 1 new dump trailer | City-Wide | 2,600 | | | |
| | FL-5450-14 | PKS- 1 new dump trailer | City-Wide | 2,600 | | | |
| | FL-5451-14 | PKS- 1 new narrow sidewalk tractor with plow/salter/ blower/sweeperattachments | City-Wide | 8,500 | | | |
| | FL-5460-14 | PKS-Additional Small Equipment | City-Wide | 2,100 | | | |
| | FL-5461-14 | PW-RDS-1 new crash truck assembly | City-Wide | 3,100 | | | |
| | FL-5462-14 | PW-RDS-1 new crash truck assembly | City-Wide | 3,100 | | | |
| | FL-5463-14 | PW-RDS-1 new 2 ton 4x4 dump truck | City-Wide | 6,700 | | | |
| | FL-5464-14 | PW-RDS-1 new 3/4 ton 4x4 ext cab pickup with plow/arrow board/saltspreader | City-Wide | 5,700 | | | |
| | FL-5465-14 | PW-WASTEWATER-1 new utility vehicle special equipment | City-Wide | 3,100 | | | |
| | FL-5499-14 | PKS- 1 new narrow sidewalk tractor with plow/salter/ blower/sweeperattachments | City-Wide | 8,500 | | | |
| | LI-4508-13 | Civic Centre Resource Library-Resource Material | City-Wide | 24,430 | | | |

Attachment #5 - Financial Information & Analysis

Funding Source: Capital From Taxation

Forecasted: Capital From Taxation

| | 2014 | 2015 | 2016 | 2017 |
|---------------------------------------|-------------|-------------|-------------|-------------|
| Capitol From Taxation - Budget | 6,521,623 | 6,647,401 | 6,780,349 | 6,915,956 |
| Project Submissions | (6,508,794) | (6,314,454) | (8,001,110) | (6,950,405) |
| | (12,829) | (12,829) | (12,829) | (12,829) |
| Under/(Over) Submissions | 0 | 320,118 | (1,233,590) | (47,278) |

Project Submissions:

| Project Type | Project # | Project Description | Region | 2014 | 2015 | 2016 | 2017 |
|--------------|------------|---|-----------|---------|---------|-----------|---------|
| | LI-4511-14 | Civic Centre Library-Communications & Hardware | City-Wide | 75,600 | | | |
| | LI-4530-14 | Civic Centre Resource Library | Ward 1 | 126,000 | | | |
| | LI-4539-14 | Vellore Village South BL 39 - Consulting/Design/Construction | Ward 3 | 32,700 | | 351,583 | |
| | LI-4543-13 | Vellore Village South BL 39 - Land | Ward 3 | 38,900 | | | |
| | PK-6365-14 | UV1-D4 - Block 40 District Park Development | Ward 3 | 39,212 | 356,466 | | |
| | PK-6415-14 | 61W-N1 - Block 61 Neighbourhood Park Design and Construction | Ward 1 | 116,277 | | | |
| | PK-6431-14 | 61E-N1 - Block 61 Neighbourhood Park Design and Construction | Ward 1 | 89,267 | | | |
| | PK-6452-14 | UV1-LP1 - Block 40 Greenway Design and Construction | Ward 3 | 53,334 | | | |
| | PW-2054-14 | Environmental Assessment for a new works yard - west portion of theCity | Ward 2 | 18,025 | | | |
| | BF-8378-15 | Carrville Community Centre | Ward 4 | | 436,232 | 3,926,088 | |
| | DP-9526-15 | Yonge Street / Steeles Corridor Urban Design Streetscape & Open SpaceMasterplan | Ward 5 | | 18,000 | | |
| | DP-9529-13 | Design Review Panel Administration | City-Wide | | 206 | | |
| | DP-9536-15 | Building Pedestrian Level Wind Study Impact-Software | City-Wide | | 5,000 | | |
| | FL-5453-15 | PKS-1 new narrow sidewalk tractor with plow/salter/blower/sweeper attachments | City-Wide | | 8,500 | | |
| | FL-5454-15 | PKS-1 new narrow sidewalk tractor with plow/salter/blower/sweeper attachments | City-Wide | | 8,500 | | |
| | LI-4521-15 | Carrville BI 11 Land | Ward 1 | | 38,900 | | |
| | LI-4540-15 | Vellore Village South BL39 - Resource Materials | Ward 3 | | 38,625 | 38,625 | |
| | PK-6305-15 | Maple Valley Plan - North Maple Regional Park Phase I (A) Construction | Ward 1 | | 720,999 | | |
| | PK-6394-15 | UV2-D2 - Block 11 District Park w/CC - Park Design & Construction | Ward 4 | | 14,843 | | 134,934 |
| | PK-6399-15 | UV1-S2 - Block 33 Urban Square Design and Construction | Ward 3 | | 29,754 | | |
| | PK-6400-15 | UV1-S3 - Block 33 Urban Square Design and Construction | Ward 3 | | 29,754 | | |
| | PK-6403-15 | MacMillian Farm - Design and Construction | Ward 4 | | 48,796 | | |
| | PK-6455-15 | UV2-N19 - Block 12 Neighbourhood Park Design and Construction | Ward 4 | | 154,221 | | |
| | FR-3582-16 | Reposition Stn 74 Kleinburg Build and Design | Ward 1 | | | 850,206 | |
| | LI-4516-16 | Carrville Block 11- Resource Material | Ward 4 | | | 38,600 | 38,600 |
| | LI-4522-16 | Carrville BL11 - Consulting Design/Construction | Ward 4 | | | 35,300 | 372,842 |
| | LI-4541-16 | Vellore Village South BL 36 - Furniture and Equipment | Ward 3 | | | 26,200 | |
| | LI-4542-16 | Vellore Village South BL39 - Communications and Hardware | Ward 3 | | | 15,700 | |
| | PK-6346-16 | Maple Valley Plan - North Maple Regional Park Phase I(B) | Ward 1 | | | 617,999 | |
| | DP-9525-17 | Vaughan Mills Urban Design Streetscape & Open Space Master Plan | Ward 4 | | | | 13,000 |
| | FL-5440-17 | PKS-4 new salt supply systems | City-Wide | | | | 2,700 |
| | FL-5455-17 | PKS-1 new narrow sidewalk tractor with plow/salter/blower/sweeper attachments | City-Wide | | | | 8,500 |
| | FL-5456-17 | PKS-1 new narrow sidewalk tractor with plow/salter/blower/sweeper attachments | City-Wide | | | | 8,500 |
| | FL-5457-17 | PKS-1 new narrow sidewalk tractor with plow/salter/blower/sweeper attachments | City-Wide | | | | 8,500 |
| | FL-5458-17 | PKS-1 new narrow sidewalk tractor with plow/salter/blower/sweeper attachments | City-Wide | | | | 8,500 |
| | LI-4518-17 | Carrville BL11 - Furniture and Equipment | Ward 4 | | | | 26,250 |
| | LI-4524-17 | Carrville Community Library - Communications and Hardware | Ward 1 | | | | 15,750 |
| | LI-4525-17 | Vellore Village Community Library | Ward 3 | | | | 35,300 |

Attachment #5 - Financial Information & Analysis

Funding Source: Capital From Taxation

Forecasted: Capital From Taxation

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|---------------------------------------|-------------|-------------|-------------|-------------|
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| | (12,829) | (12,829) | (12,829) | (12,829) |
| Under/(Over) Submissions | 0 | 320,118 | (1,233,590) | (47,278) |

Project Submissions:

| Project Type | Project # | Project Description | Region | 2014 | 2015 | 2016 | 2017 |
|--------------------------------|------------|--|-----------|----------------|------------------|------------------|------------------|
| | LI-4526-17 | Vellore Village Community Library - Land | Ward 3 | | | | 38,900 |
| | LI-4546-13 | Vellore Villiage Community Library - Resource Materials | Ward 3 | | | | 38,625 |
| | PK-6287-17 | UV2-D1 - Block 18 District Park Development | Ward 4 | | | | 68,873 |
| | PK-6308-17 | UV1-N25 - Block 40 Neighbourhood Park Design & Construction | Ward 3 | | | | 120,103 |
| | PK-6309-17 | UV1-N28 - Block 40 Neighbourhood Park Design and Construction | Ward 3 | | | | 62,591 |
| | PK-6310-17 | UV1-N29 - Block 47 Neighbourhood Park Design & Construction | Ward 1 | | | | 129,597 |
| | PK-6347-17 | LP-N6 Block 12 Linear Park | Ward 1 | | | | 15,440 |
| | PK-6348-17 | LP-N9 Block 12 Linear Park | Ward 1 | | | | 17,828 |
| | PK-6397-13 | VMC23-2 - Vaughan Metropolitan Centre Black Creek Park Design and Construction | Ward 4 | | | | 62,002 |
| | PK-6398-17 | VMC30-6 - Block 30 Urban Square Design and Construction | Ward 4 | | | | 55,660 |
| | PK-6401-17 | 61W-N2 - Block 61 Neighbourhood Park Design and Construction | Ward 1 | | | | 52,094 |
| | PK-6402-17 | 61W-S7 - Block 61 Urban Square Design and Construction | Ward 1 | | | | 29,756 |
| | PK-6414-17 | UV1-S1 - Block 40 Urban Square Design and Construction | Ward 3 | | | | 57,096 |
| | PK-6424-17 | 61W-N3 - Block 61 Neighbourhood Park Design and Construction | Ward 1 | | | | 63,903 |
| | PK-6425-17 | 61W-G8 - Block 61 Greenway Park Design and Construction | Ward 1 | | | | 74,626 |
| | PK-6426-17 | CC11-P2 - Block 11 Carville Centre Parkette Design and Construction | Ward 4 | | | | 18,640 |
| | PK-6427-17 | Hayhoe Mills Park - Design & Construction | Ward 2 | | | | 42,946 |
| | PK-6428-17 | VMC29-1 - Block 29 Neighbourhood Park Design and Construction | Ward 4 | | | | 60,864 |
| | PK-6429-17 | VMC29-10 - Block 29 Urban Square Design and Construction | Ward 4 | | | | 36,276 |
| | PK-6430-17 | VMC30-7 -Block 30 Vaughan Metropolitan Centre Park Design and Construction | Ward 4 | | | | 116,719 |
| | PK-6432-17 | 61E-P4 - Block 61 Parkette Design and Construction | Ward 1 | | | | 15,196 |
| | PK-6433-17 | Active Together Master Plan 5 year update | Ward 4 | | | | 13,859 |
| | PK-6445-17 | KA-P4 Kipling Avenue Area Parkette | Ward 2 | | | | 13,164 |
| | PK-6446-17 | KA-N1- Kipling Avenue area Neighbourhood Park Design and Construction | Ward 2 | | | | 67,761 |
| | PK-6447-17 | KA-P2 Kipling Avenue Area Parkette | Ward 2 | | | | 16,915 |
| | PK-6448-17 | KA-P3 Kipling Avenue Area Parkette | Ward 2 | | | | 20,374 |
| | PK-6449-17 | VMC29-13 - Block 29 Park Design and Construction | Ward 4 | | | | 185,084 |
| | PK-6450-17 | YS1-N2 - Block 1 Neighbourhood Park Design and Construction | Ward 5 | | | | 85,175 |
| | PK-6451-17 | YS1-P1 Block 1 Parkette Design and Construction | Ward 5 | | | | 17,950 |
| | PK-6456-17 | 61W-N4 - Block 61 Neighbourhood Park Design and Construction | Ward 1 | | | | 92,261 |
| | PK-6457-17 | UV1-N30 - Block 47 Neighbourhood Park Design and Construction | Ward 1 | | | | 47,831 |
| | PK-6458-17 | Maple Valley Plan - North Maple Regional Park Phase 2 Construction | Ward 1 | | | | 565,934 |
| Growth Co-Funding Total | | | | 748,535 | 1,908,796 | 5,900,301 | 2,977,419 |
| Technology Initiatives | AV-3020-14 | Access Vaughan Phase II - Step D | City-Wide | 50,500 | | | |
| | EN-1851-14 | Traffic Data Collection Inventory | City-Wide | 329,600 | | | |
| | IT-3020-14 | Continuous Improvement - City Website (Vaughan Online) | City-Wide | 154,500 | 154,500 | 154,500 | 154,500 |
| | LI-4504-13 | Library Technology Upgrade | City-Wide | 140,000 | 140,000 | 140,000 | 140,000 |
| | PO-6753-14 | CTS Mobile Handheld Program | City-Wide | 30,900 | 157,220 | 157,220 | |

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Funding Source: Capital From Taxation

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| | (12,829) | (12,829) | (12,829) | (12,829) |
| Under/(Over) Submissions | 0 | 320,118 | (1,233,590) | (47,278) |

Project Submissions:

| Project Type | Project # | Project Description | Region | 2014 | 2015 | 2016 | 2017 |
|---|------------|--|-----------|------------------|------------------|------------------|------------------|
| | PW-2052-14 | Road Patrol Hardware & Software | City-Wide | 25,800 | | | |
| | AV-9532-15 | Access Vaughan Phase II - Step E | City-Wide | | 50,500 | | |
| | EN-1852-15 | Drawing Index Enhancements | City-Wide | | 103,000 | | |
| | IT-2502-14 | Electronic Document Management System | City-Wide | | 655,000 | 360,000 | 300,000 |
| | FI-0073-17 | New Property Tax System | City-Wide | | | | 154,500 |
| Technology Initiatives Total | | | | 731,300 | 1,260,220 | 811,720 | 749,000 |
| Annual Replacement Program | PO-6700-13 | Tree Planting Program-Regular | City-Wide | 562,148 | 562,148 | 562,148 | 562,148 |
| | PO-6739-13 | Tree Replacement Program-EAB | City-Wide | 417,941 | 417,941 | 417,941 | 417,941 |
| | PW-2013-07 | Street Light Pole Replacement Program | City-Wide | 309,000 | 309,000 | 309,000 | 309,000 |
| | PW-2062-14 | Works Yard Improvements(JOC-Dufferin-Woodbridge Yards) | City-Wide | 25,750 | | | |
| | ES-2521-15 | Community Sustainability and Environmental Master Plan Renewal | City-Wide | | 4,890 | | |
| | LI-4512-17 | Maple Library Renovations | Ward 1 | | | | 770,000 |
| Annual Replacement Program Total | | | | 1,314,839 | 1,293,979 | 1,289,089 | 2,059,089 |
| New Initiative | BF-8270-14 | Sunset Ridge Park Walkway Lighting | Ward 2 | 51,500 | | | |
| | BF-8456-14 | Vaughan Mills Park-Security Camera Installation | Ward 3 | 41,200 | | | |
| | BF-8457-14 | Bindertwine Park-Security Camera Installation | Ward 1 | 41,200 | | | |
| | BF-8464-14 | Gymnasium Safety Padding-Various Locations | City-Wide | 50,985 | | | |
| | BY-2523-14 | Vehicles Lease Buyout | City-Wide | 47,250 | | | |
| | DP-9537-14 | Islington Avenue Streetscape Tree Planting Partnership with KARAand KBIA | City-Wide | 30,000 | | | |
| | EN-1990-14 | Railway Crossing Safety Assessment - City Wide | City-Wide | 192,610 | | | |
| | FL-5225-14 | PKS-4 new sand and salt conveyor loaders | City-Wide | 25,800 | | | |
| | FL-5246-14 | PKS-FORESTRY- 1 new 3/4 ton heavy duty 4x4 pickup | City-Wide | 49,500 | | | |
| | FL-5418-14 | PKS-FORESTRY-Additional Small Equipment | City-Wide | 2,100 | | | |
| | HR-9533-14 | Attendance Management Automation | City-Wide | 61,800 | | | 103,000 |
| | HR-9536-14 | Procure Learning Management System (LMS) | City-Wide | 51,500 | | | |
| | PK-6265-14 | Maple Reservoir Park - Senior Soccer Field Lighting | Ward 1 | 374,894 | | | |
| | PK-6356-14 | Sonoma Heights Community Park - Ball Diamond Lighting | Ward 2 | 229,184 | | | |
| | PK-6359-14 | Maxey Park - Parking Lot Expansion | Ward 2 | 90,867 | | | |
| | PK-6385-14 | Agostino Park - Multi-Use Field Development | Ward 4 | 100,683 | | | |
| | PK-6386-14 | Calvary Church Sports Fields - Soccer Field Redevelopment | Ward 1 | 241,046 | | | |
| | PK-6391-14 | Torii Park - Bocce Court Development | Ward 3 | 90,519 | | | |
| | PK-6434-14 | Mario Plastina Park - Expansion of Existing Play Equipment | Ward 1 | 49,749 | | | |
| | PK-6479-14 | Parks Redevelopment Strategy | City-Wide | 108,150 | | | |
| | PK-6481-14 | Soccer Field Fence | Ward 1 | 71,379 | | | |
| | PK-6482-14 | Vaughan Grove Park - Bocce Court Development | Ward 2 | 116,897 | | | |
| | PK-6483-14 | Vaughan Grove Park - Parking Expansion | Ward 2 | 204,267 | | | |
| | PK-6487-14 | Bob O Link Parkette - Walkway Lighting | Ward 5 | 96,305 | | | |
| | PK-6488-14 | King High Park - Pathway Lighting | Ward 5 | 114,433 | | | |

Attachment #5 - Financial Information & Analysis

Funding Source: Capital From Taxation

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| | (12,829) | (12,829) | (12,829) | (12,829) |
| Under/(Over) Submissions | 0 | 320,118 | (1,233,590) | (47,278) |

Project Submissions:

| Project Type | Project # | Project Description | Region | 2014 | 2015 | 2016 | 2017 |
|-----------------------------|------------|--|-----------|------------------|------------------|------------------|------------------|
| | PK-6490-14 | Maple Reservoir Field Conversion to 9V9 | Ward 1 | 29,995 | | | |
| | PK-6492-14 | Bindertwine Park - Ball Diamond Backstop and Fence Improvements | Ward 1 | 162,277 | | | |
| | PO-6740-14 | Irrigation Central Control System Additions-Various Locations | City-Wide | 129,000 | | | |
| | PO-6750-14 | Park and Walkway Fencing | Ward 2 | 39,655 | | | |
| | PW-2066-14 | Yard Weigh Scale | City-Wide | 128,750 | | | |
| | PW-2067-14 | Recycling at Designated Canada Post Supermail Boxes | City-Wide | 146,775 | | | |
| | RE-9525-14 | REC User Fee & Pricing Model Update | City-Wide | 56,650 | | | |
| | BF-8353-15 | Splash Pad Controls Automation | City-Wide | | 46,400 | | |
| | BF-8410-15 | Installation of Fencing to the Indoor Bocce Courts at MCC, FEBCC,DCCC, CCC | City-Wide | | 66,950 | | |
| | EN-1907-15 | Creation of CAD Standards | City-Wide | | 51,500 | | |
| | FL-5215-15 | PKS-1 new 2 ton 4x4 crew cab dump truck | City-Wide | | 67,000 | | |
| | FL-5221-15 | PKS- 4 new sand sifters | City-Wide | | 72,100 | | |
| | FL-5452-15 | PKS-Buy-out sidewalk plow lease | City-Wide | | 43,300 | | |
| | FR-3583-15 | Reposition Stn 74 Kleinburg Land | Ward 1 | | 463,250 | | |
| | PK-6390-15 | Dufferin Reservoir - Sports Fields | Ward 4 | | 482,684 | | |
| | PO-6741-15 | Maple Community Centre-Landscape & Traffic Safety Improvements | Ward 1 | | 180,250 | | |
| | RE-9519-15 | Vaughan Art Gallery Site Study | City-Wide | | 51,500 | | |
| | RE-9521-15 | Retrofit to Energy-Efficient Lighting at Gallery space at MCC | Ward 1 | | 25,800 | | |
| | RE-9522-15 | Public Display Units for City Hall and MCC | Ward 1 | | 67,000 | | |
| | EN-1947-17 | Pedestrian Connectivity Study | Ward 5 | | | | 117,420 |
| | EP-0071-17 | Primary and Alternate Emergency Operations Centres | City-Wide | | | | 128,910 |
| | FL-5278-17 | PKS-1 new dual stream compactor truck | City-Wide | | | | 133,900 |
| | FL-5333-17 | PKS-HORT- Replace 1352 with 1 ton reg. cab 4x4 dump truck | City-Wide | | | | 28,900 |
| | PK-6340-17 | Frank Robson Park - Ball Diamond Irrigation System | Ward 1 | | | | 86,469 |
| | PK-6368-17 | Bindertwine Park - Ball Diamond Fencing | Ward 1 | | | | 32,000 |
| | PK-6423-17 | Glen Shields Park - Shade Structure | Ward 5 | | | | 79,954 |
| | PO-6745-17 | Nashville Cemetery-Road Extension | Ward 1 | | | | 57,700 |
| | PO-6751-17 | Sports Field Safety Fencing for Spectators at Vaughan Grove SportsComplex | Ward 2 | | | | 91,927 |
| New Initiative Total | | | | 3,226,920 | 1,617,734 | | 860,180 |
| Grand Total | | | | 6,508,794 | 6,314,454 | 8,001,110 | 6,950,405 |



DRAFT 2014 BUDGET AND 2015-2017 PLAN

5.4 Budget Guidelines and Process

***FINANCE & ADMINISTRATION
COMMITTEE***

November 12 2013

FINANCE AND ADMINISTRATION COMMITTEE**JUNE 10, 2013****PLANNING FOR THE FUTURE**
2014-2017 BUDGET & BUSINESS PLANNING GUIDELINES**Recommendation**

The Acting Commissioner of Finance & City Treasurer in consultation with the Manager of Operating Budgets, and the Manager of Capital and Reserve Planning recommend:

- 1) That the Budget & Business Planning Guidelines, summarized in this report be approved; and
- 2) That the Budget Timetable be approved.

Contribution to Sustainability

Sustainability by definition focuses on the ability to maintain an activity over an extended time horizon. Budgeting is the process of allocating limited resources to achieve the City's objectives and established priorities. Responsible budgeting allocates resources in a way that balances needs and aspirations of the present without compromising the ability to meet those of the future. The proposed budget approach seeks to minimize the current year funding pressures, while meeting the requirements of sustainability.

Economic Impact

The economic impact of the 2014-2017 Budget will be fully determined after receipt of the City's budget submissions and once the draft budget is developed and presented to the Finance and Administration Committee.

Detailed below are the recognized levy forecasts presented as part of the 2013 budget, which are expected to change as estimates are refined based on more current information.

| 2015 | | | 2016 | | | 2017 | | |
|--------------|-------------|-------------|--------------|-------------|-------------|--------------|-------------|-------------|
| Rate Incr. | \$ (m) | Bill Incr. | Rate Incr. | \$ (m) | Bill Incr. | Rate Incr. | \$ (m) | Bill Incr. |
| 4.59% | 7.25 | \$56 | 5.70% | 9.54 | \$73 | 5.16% | 9.32 | \$70 |

Communications Plan

Departments will receive the Budget Guidelines, instruction packages and timetable in June; shortly after the City's Budget Guidelines are approved by Council. In addition, department working/training sessions will be offered to departments to assist in preparing their budgets.

As part of the budget process and integral to building the budget, opportunities for public engagement, consultation and input will be available, with appropriate notice provided. These opportunities consist of the following:

- ❖ Information posted on the City website
- ❖ Interactive budget simulation tool designed to educate residents on pressures
- ❖ Public Finance & Administration Committee/Council meetings held throughout the process
- ❖ A public input meeting prior to final budget approval

In addition to the above, the City of Vaughan is undertaking a number of strategic initiatives which incorporate significant public engagement. Although separate processes, public feedback obtained at these events migrate into the budget decision making process.

Purpose

The purpose of this report is to obtain the Finance & Administration Committee's approval for the City's budget & business planning guidelines and timetable. The approach, guidelines and actions recommended represent prudent management practices and are appropriate given the demand for services is increasing, while at the same time the City has limited resources.

Background - Analysis and Options

Financial Sustainability: Always a Key Priority

As a result of the City's long standing dedication to financial management through progressive best practices and prudent policies, the City is in a strong financial position. The City has always considered increasing taxes as a last resort. Through prudent policies, tight budget guidelines and strong leadership, the City has provided residents tremendous value by offering some of the lowest property tax rates in York Region and the Greater Toronto Area, while providing high quality services to the community.

As the City moves forward, financial sustainability must continue as one of Vaughan's key priorities. Over the next decade, the City of Vaughan is expected to undergo a tremendous transformation fueled by sustained high growth rates, provincially driven intensification, increasing legislative requirements, mounting infrastructure renewal costs, and a number of vision based master plans reflecting important community needs. As the City becomes increasingly more sophisticated, it will also face increasing financial pressure beyond the many factors currently placing significant strain on the property tax rate and reserve balances to maintain existing service levels. These pressures are permanent and often require continuous funding solutions, typically taxation.

Economic Update – Optimistic About Future Growth

According to the TD Economics April 8th report, the Canadian economy is forecasted to improve. Below is a brief summary from that report.

"The report is clearly indicative of the struggles faced by the Canadian economy in the latter half of 2012. The increasingly positive outlook speaks volumes about where the Canadian economy is headed this year. Indeed, TD Economics anticipates an acceleration of growth this year. While there have been some bumps along the road, we expect the US economic recovery to gain momentum in the months ahead which, in turn, should drive a stronger export profile here in Canada. Combined with continued resilience in the domestic economy, real GDP growth in Canada should accelerate to the 2-3% range on a quarterly annualized basis by the second half of 2013. For the Bank of Canada, the moderate growth profile and well-anchored inflation expectations imply little reason to move off the sidelines in the near term. We continue to expect interest rates to remain on hold until the end of next year."

The above information is relatively global and is intended to provide a general economic context, which may change over time and may not reflect Vaughan's micro economic situation.

Planning for the Future

The Budget Guidelines continue to incorporate a future focus to provide citizens with more certainty about the direction of City services, finances, and tax levels at the same time recognizing the challenges that lay ahead and building on the financial planning efforts. The City's rigorous budgetary process has focused on containing costs and implementing best practices, with the goal of developing realistic and responsible financial plans. The budget guidelines consist of the following principles:

The Budget objective

“To balance the pressures of maintaining existing services and growth requirements against available future funding/City resources necessary to undertake and manage operations and corporate initiatives”

Managing our future

1. Resourcing our Vision “Corporate Planning Process”
2. Looking to the future with multi-year budgets
3. Managing operations through business planning

Managing tax increases

4. Exploring opportunities through public service renewal and operational reviews
5. Budget control through specific guidelines
6. A thorough multi-layer review process

In addition to the above, sections are provided regarding the following:

- Budget process highlights
- Continued process improvements
- Budget Timetable

Further details with respect to each of the actions are provided in the following sections.

1. RESOURCING OUR VISION “The Corporate Planning Process”

Building on last year’s efforts, the Corporate Planning Process continues to integrate strategic planning and financial planning processes. The primary benefits of this step are numerous:

- ✓ To ensure an achievable and resourced strategic plan
- ✓ To ensure resource allocation is guided by the City’s vision and strategic themes
- ✓ To better communicate the City’s direction and focus

On April 23rd, 2013, Council reviewed the priority themes and initiatives and agreed the direction which had been set in 2012 is still valid. The rationale was that a number of priority strategic initiatives were not fully implemented and it was important to maintain a focus before adding new priority initiatives to the list. The priority strategic items for this year’s budget process are:

- Develop a plan to build a dynamic Vaughan Metropolitan Centre (VMC)
Sponsor: City Manager
Owner: Commissioner of Planning
- Further evolve performance indicators
Sponsor: Commissioner of Corporate and Strategic Services
Owner: Senior Manager of Strategic Planning
- Develop and implement a corporate-wide asset management system
Sponsor: Commissioner of Engineering and Public Works
Owner: Director of Engineering Services
- Additional operational/business reviews
Sponsor: Commissioner of Corporate and Strategic Services
Owner: Director of Innovation & Continuous Improvement

In addition to the above items, there are *10 other initiatives with varying degrees of priority that will be incorporated into the budget resource prioritization process.*

2. LOOKING TO THE FUTURE WITH MULTI-YEAR BUDGETS

The City will continue with its *4 year budget process*. This action provides decision makers with added foresight and the ability to proactively grasp future opportunities, address future challenges, and reduce blind spots by understanding the longer-term financial implications of present and past decisions. This is a very strategic approach intended to generate discussion on

where the City's future resources should be focused to best support the City's vision, operationalize strategies, generate public value and address pertinent challenges. It is also a critical component of the Corporate Planning Process discussed in the prior section.

Departments are well positioned for this task as a result of internal developments in business planning, master planning, long-range forecasting, budget automation etc. Multi-year budgeting should now become easier, as the initial forecast years have been substantially developed requiring a review and adjustment focus. It is recognized that assumptions, estimates and uncertainties are commonplace when predicting future budgets and these factors may change as new information becomes available. For this reason, it is suggested that Council continue to only approve the current year budget and recognize future budget forecasts. With an established four year budget process, budget decisions should become easier and flow naturally as future requirements are discussed and adjusted over multiple processes before current year approval. Detailed below are the recognized levy forecasts presented as part of the 2013 budget.

| Components | 2014 | | | 2015 | | | 2016 | | |
|-----------------------|--------------|--------------|-------------|--------------|--------------|-------------|--------------|---------------|-------------|
| | Rate Incr. | \$ (m) | Bill Incr. | Rate Incr. | \$ (m) | Bill Incr. | Rate Incr. | \$ (m) | Bill Incr. |
| Base Budget | 2.15% | 3.39 | \$26 | 1.92% | 3.26 | \$25 | 3.15% | 5.82 | \$43 |
| ARR | 2.44% | 3.83 | \$30 | 3.77% | 6.28 | \$48 | 2.01% | 3.50 | \$27 |
| Subtotal | 4.59% | 7.22 | \$56 | 5.69% | 9.54 | \$73 | 5.16% | 9.32 | \$70 |
| Capital Budget | | 66.56 | | | 69.29 | | | 105.20 | |

These figures are expected to change as estimates are refined based on new information. The 2017 levy forecasts will be determined during the 2014-2017 budget process.

3. MANAGING OPERATIONS THROUGH BUSINESS PLANNING

Business Plans will continue as part of the corporate planning process to help establish and reinforce connections between corporate priorities, operational plans and resources. Business plans will continue to align with the multi-year budgeting timeframe in order to align department objectives, measures and pressures. This information is vital to the budget process as it sets the stage to assess the departments' requirements and associated resource adequacy. For example, resource gaps might exist to maintain service levels, achieve operational objectives or deliver on corporate initiatives. This information also plays a critical role during budget deliberations by providing a platform to better understand department pressures and an objective basis for allocating funding.

The Senior Manager of Strategic Planning is leading the business planning process and assisting departments with business plan updates and refinements. The budget department portfolio analysts are providing a supporting role in this activity. Business Plan reviews were initiated earlier in the year to develop a more comprehensive planning process, including brainstorming of key business issues and aligning key business outcomes, objectives and initiatives.

4. EXPLORING OPPORTUNITIES THROUGH PUBLIC SERVICE RENEWAL AND OPERATIONAL REVIEWS

As previously mentioned in this report, the City of Vaughan is undergoing a tremendous transformation fueled by sustained high growth rates, increasing requirements, fiscal pressures, and citizens' rising expectations for better and faster services delivered at a lower cost. The City must anticipate and prepare for the evolving future needs of the City. To accomplish this, and continue with City's progress, opportunities must be explored to enhance capacity and deliver effective services. To assist in this regard two corporate initiatives, Public Service Renewal and Operational Reviews, have been implemented. The results of these initiatives will be incorporated with the budget process.

Public Service Renewal

Senior Management Team has been asked by the Mayor to review City operations focusing on excellence in the administration of the City. External consultants were hired by the City to coordinate and frame opportunities being developed by staff in pursuit of efficiencies, effectiveness and resource capacity in City Operations. In September, a report will be provided to Council and every effort will be made for the recommendations from this report to be included in the compilation of the 2014 Budget and 2015-2017 Plan.

Operational Reviews

The newly developed Innovation and Continuous Improvement Department will be the primary lead in conducting Operational Reviews. Although a formal plan is being developed, a few operational reviews are currently underway and any costs or associated benefits anticipated from implementing recommendations associated with these reviews will be reflected to the extent possible in the upcoming budget preparation.

Operational Reviews help ensure that program and service expectation (of all stakeholders, including residents, businesses, Council and regulators) are being addressed by programs that are effective (i.e., focused on delivering the right level of services) and efficient (i.e., supported by processes that do things right) and economic (i.e., utilize resources appropriately). Reviews provide opportunities to identify any gaps, issues or challenges in these areas and to develop realistic options for addressing them by considering changes to processes, organization (e.g., skills, capabilities, accountabilities) and technology utilizing a consistent approach in developing a case for change.

Operational reviews of programs are expected to provide recommendations relating to service delivery models, levels of service, impacts on residents, key processes, organizational structure, enabling technologies and identify program costs together with implementation approaches, risks and mitigation.

Innovation Reserve

To assist in this regard, a new funding tool was recently developed to provide upfront seed funding for value propositions with a longer-term financial savings. Projects savings will be leveraged to recover the initial investment, benefit the department, and potentially fund future projects. A business case including payback and recovery metrics will be required for requests of this nature. A process has been developed, but is expected to be refined overtime as this new tool evolves.

5. BUDGET CONTROL THROUGH SPECIFIC GUIDELINES

The preparation of the operating budget will require a number of issues to be taken into consideration. Pressures associated to price increases, new initiatives, and growth requirements will need to be balanced against available funding. The objective of the City is to provide the lowest possible tax increase while maintaining the City's service levels and safeguarding assets. Below are actions in place to achieve this outcome.

Specific Operating Budget Guidelines

- A. Controlling budget pressures
- B. Strict process to evaluate funding requests
- C. User fee reviews to reduce the tax burden
- D. Zero impact adjustments
- E. Exploring opportunities through operational reviews and public service renewal

There is no across the board cost increase for inflation and no automatic increase for new staffing. All new funding requests require business cases and thorough review.

A) Controlling budget pressures

- i. For the 2014-2017 budget process, all account budgets will remain at prior year budget levels with the exception of established commitments and pre-defined external pressures. This action will limit the base budget increase to the following items:

- Council approved employment agreements;
- Full year impact of prior year decisions;
- Council authorized recommendations;
- Supported external service contract commitments;
- Established utility & insurance increases, where justified;
- Debenture obligations;
- Defined corporate contingency items;
- Reserve contributions in accordance with approved policy.

Under these actions, departments are only permitted to include very specific increases, typically related to predetermined agreements, contracts or Council approvals.

- ii. To ensure that all financial requests are captured and assessed within the approved budget process, all items containing an economic impact during the annual budget process are to be submitted to the Finance and Administration Committee for review and recommendation before Council consideration.

B) Strict process to evaluate funding requests

Under the above guidelines, departments are only permitted to include very specific predetermined increases in their budget. To the extent a department requires additional resources, a separate business case must be submitted detailing strategic links, costs & benefits, implications & consequences, success indicators, timelines, capital implications and project references, etc. These are referred to as **Additional Resource Requests (ARR)**. This action separates the Operating Budget into the following two classifications:

- Base Budget – Budget based on approved guidelines – Minimal tax increase.
- Additional Resource Requests – Essential funding requests not permitted through the base budget guidelines requiring Council review and approval. Council approval is specifically required for new staff resources, a change in service level, or new initiatives. Requests are limited to items with a gross cost in excess of \$10,000, which can have a net neutral or positive overall impact.

The objective of the above action is to separate basic operating obligations from items that may require further discussion and decisions.

Determining which resource requests move forward is a very difficult and challenging task as all departments are experiencing challenges associated with maintaining service levels, meeting legislative requirements, and implementing initiatives to move the City forward. Recognizing the value of requests greatly exceeds the amount of available limited resources; requests are evaluated and prioritized based on a blend of associated municipal value and risk criteria. The initial prioritization action is performed by a Director's Working Group (DWG) and further vetted by the Senior Management Team (SMT). This action integrates staff's experience and involvement, shares the challenges associated with prioritization and enhances corporate knowledge. A recommendation is provided to Committee and Council for consideration and only Council approved requests are included in the annual budget.

As a result of implementing multi-year budgets many requests are currently included in future year budgets or "recognized". To avoid confusion, these requests are to remain at the rating and year previously assigned by Senior Management, unless authorized by the Commissioner of Finance & City Treasurer and the City Manager.

C) User fee reviews to reduce the tax burden

Another opportunity to minimize tax pressures is to maximize revenue generation through user fees and service charges. Most of the City's fees/charges are based on existing studies and multi-year by-laws; therefore prior year budget guidelines focused only on the General User Fee By-law, which captures a variety of minor/miscellaneous items. However with the emergence of multi-year planning and varying by-law intervals/expiry dates, it is of great benefit to coordinate and consolidate the planning of these by-laws for review, update and budget approval under one common process and 4 year term (i.e. Planning, Engineering, Building standards, Licensing, Recreation, etc.). *NEW:* Every effort will be taken to incorporate Recreation Department fees into the General User Fee By-law.

It is important to emphasize that any reduction in a user fee or service charge cost recovery ratio will have a corresponding direct impact on the City's levy. Therefore to minimize any impact on the City's tax rate, it is important to sustain or improve revenue/cost relationships. In addition to adjusting base budget revenues for anticipated changes in activity, departments will be required to review user fees and service charges and perform the following:

- ❖ Increase fees and charges in relation to related annual cost increases
- ❖ Incorporate a net full cost benefit in fees set for external inter-municipal services
- ❖ Submit new user fees and service charges opportunities

As a default, it is anticipated that department user fees & service charges will increase at minimum, by the rate of inflation, in scheduled increments, unless justification for no increase is otherwise specified. The Statistics Canada Ontario core inflation rate increased 1% for the 12 month period ending March 2013. However, Bank of Canada predicts that there will be inflationary pressures in 2014. We recommend an increase of 1.5% to user fees and service charges. The above actions will be submitted for Senior Management review and Council approval.

D) Zero impact adjustments

Reclassifications and reallocations in *non-labour* related accounts are only permitted if they result in a zero impact on the budget. Furthermore, these adjustments are limited to better reflecting the true nature of the expense or more accurately aligning account budgets. There are no impacts

associated with these adjustments and the intent is to refine departmental budgets. As part of the budget process, reallocations/reclassifications will be reported, demonstrating a neutral impact.

Specific Capital Budget Guidelines

The preparation of the Capital Budget will require a number of issues to be taken into consideration. The pressures of new initiatives, maintaining existing infrastructure, and growth requirements will need to be balanced against available funding, the impact on future operating budgets and the staff resources to undertake and manage the capital projects.

A prevailing theme throughout the years has repeatedly been the need to address the funding component for infrastructure renewal. The challenge of funding the significantly growing costs of infrastructure renewal is a paramount concern for most municipalities across Canada and stems from new construction being primarily funded by the development industry, leaving the municipalities across Ontario to fund future replacement costs from the municipality's limited tax base. The danger of not doing so could create a situation where the funding shortfall will continue to slowly build until a point in the future where a wave of facility, park, fire and other replacement projects come on board without available funding. Recently a number of corporate initiatives have been initiated to address the concern:

- Undertaking the development of an Asset Management Strategy
- Implemented Life Cycle asset contributions
- Realigned reserves to ensure asset funding equity

In November of 2012 Council adopted staff's recommendation to realign Infrastructure Reserve balances based on their associated proportion of future requirements. Future requirements were based on lifecycle replacement timing and estimate funding needs over the next 5 years. In so doing, the Parks and Vehicle Replacement Reserves received additional funding for other Infrastructure Reserves, helping to alleviate some of the funding challenges these reserves were facing in the short term. The funding shortfall still exists and will still continue to build.

A recent emerging theme is the mounting pressure associated with a number of value added corporate initiatives i.e. Vaughan Metropolitan Centre, Corporate Asset Management, City Hall Public Square, Enterprise Data Management System and a variety of master plan initiatives. All of these initiatives, although valid and warranted, compete for limited capital funding, not only with each other but also with existing requirements to maintain the City's services and assets.

Recognizing the above illustrated challenges, the objective of the guidelines is to build a responsible Capital Budget that allocates resources in a way that balances needs and aspirations of the present while meeting the requirements of longer term sustainability. The Capital Budget Guideline components are:

- A. Capital project definition
- B. Identifying funding sources
- C. Guiding decisions through policies
- D. Specific actions to manage Capital Budgets

A) Capital Project Definition:

- A gross cost exceeding \$20,000; and
- For the purpose of constructing, acquiring or improving lands, buildings, engineering services, machinery and equipment or furniture and fixtures. The project must be undertaken for the purpose of providing municipal services, have a lasting benefit beyond one year and/or extend the life of the asset. Projects should incorporate all costs associated with getting the project ready for its intended use (i.e. license costs, survey

costs, etc). Expenditures for regular repair or maintenance designed to maintain an asset in its original state are not a capital expenditure; or

- A non-capital expenditure that is related to planning for growth (i.e. planning studies, master plans, etc); or
- In special circumstances, an item of operating nature intended to avoid or smooth significant short-term spikes in the general levy. These items are typically classified as transfers, but can be projects, and authorized by the Commissioner of Finance & City Treasurer.

B) Identifying Funding Sources

Capital projects are funded from the following five main sources:

Development/Special Area Charges Reserves: This funding source is based on legislation which imposes charges on new development in the City to pay for growth related net capital costs of servicing new development. The intent of the legislation is to maintain existing capital service levels and fund hard service growth requirements. On May 14th Council adopted the 2013 Development Charge Background Study. This study outlines capital initiatives to support future growth within the City and should therefore be used to assist departments with their Capital Project Planning. Development Charge Reserve collections are dependent on the economy and therefore future capital plans may require adjustments and could be different from the initial development charge document forecast.

Discretionary Reserves: This funding source is derived from dedicated operating budget contributions or allocations of accumulated net revenue for a particular purpose. The City has established a number of reserves to help manage municipal finances and protect against the potential need to reduce service levels or raise taxes due to temporary shortfalls or unexpected expenditure increases. These reserves are broken into the following categories:

- Sustainability - to protect against risk and uncertainty (i.e. winter, tax rate stabilization, etc.)
- Infrastructure Renewal - to fund the future costs of infrastructure renewal
- Corporate Reserves - to administer future liabilities and operational requirements (i.e. election)
- Special Purpose – to administer funds for which there is a specific purpose (i.e. cemetery)

In November of 2012, Council adopted the *Consolidated Reserve Policy* (Policy#05.4.01). This policy provides reserve fund guidance and supports financial sustainability. As a result, new reserves were added, some definitions expanded, and other reserve merged.

Grants and Other Financing: This source of funding is provided by Federal/Provincial/Regional levels, specific contributions and bequests. Typically these funding sources have very prescribed requirements and criteria.

Debenture Financing: Debenture Funding is primarily utilized for the City's road and bridge replacement program, due to the overall substantial asset value and lengthy life cycles. Budgets are based on the "Pavement & Bridge Management Program Study".

Capital from Taxation: Projects identified from taxation funding are primarily non-growth related projects that have no other source of financing, such as technology replacement, new initiatives etc. In addition, the Development Charges Act 10% co-funding requirement for growth related soft services is also funded from this source.

C) Guiding Decisions through Policies

Over time, the City has developed a series of guiding financial policies and targets to assist in developing the Capital Budget, which have a positive impact on the financial stability of the City. They are listed as follows:

- A. A long standing City practice is “only capital projects with secured available funding sources are accepted”, otherwise specific Council approval is required.
- B. Discretionary reserve ratio > 50% own source revenue. Discretionary reserves provide the City with financial flexibility in order to safeguard against economic downturns and finance operations internally. This ratio is a strong indicator of Vaughan’s financial health.
- C. Working capital ratio > 10% own source revenue. Working capital funds provide in-year cash flow requirements.
- D. Debt level ratio < 10% own source revenue. The Debt Policy sets limitations on the use of debt in order to retain financial flexibility by avoiding long-term commitments and the high cost of interest. Limited to a maximum of 10% of total own source revenue, which is significantly lower than the Province’s 25% maximum.
- E. A 3% administration recovery charge will be applied to capital projects, with the exception of most grant funded projects. These funds are transferred to the Operating Budget and intended to generally offset internal project administration costs.
- F. The inclusion of the 1.76% HST component that is not recoverable should be included as part of the cost of the capital project. Some exceptions may exist, such as for permit-able parks for which no HST is included in the cost, and these will be dealt with on an as-need basis.
- G. NEW – A Contingency Matrix was recently developed to assist departments determine general project risk and a contingency budget amount. This will be shown as a separate cost for the capital project.
- H. The following guidelines relate to Development Charge projects:
 - 1) Positive reserve balances should not be placed into a pre-financing position, with exception for management studies incurred in advance of growth;
 - 2) Pre-financing should not be increased;
 - 3) Commit no more than 50% of revenues in the program year for any development charge service area that is pre-financed; and
 - 4) Development charges will be applied to the full extent permitted by legislation.

D) Specific Actions to Manage Capital Budgets

Actively Closing Projects

Continuing with past practice, staff together with departments will review all active projects to determine if projects can be closed. Any remaining project budget balance will be returned to the original funding source and made available during the 2014-2017 budget process.

Increased Project Information

Each Capital Budget request includes project justification based on appropriate detail and referenced source information. Building on this effort, Capital Budget Project submissions will now incorporate the following additions:

- Project activity timelines *(to better communicate the timing of main project events & high-level est. cash flows)*
- Multi-year Capital and Operating detail *(to provide better full cost financial visibility)*
- Life-cycle detail *(to assist with asset reporting and the development of asset renewal plans)*

- Implications on other departments *(to generate resource capacity awareness)*
- Connections to related projects *(to highlight capital relationships and dependencies)*
- Illustrating contingency and standardizing the process *(to illustrate project risk)*

Leveraging Grant and Subsidy Funding

To support local municipal initiatives, Federal, Provincial, Regional and local agencies deliver grant programs, partnerships, and subsidies which focus primarily on the following categories:

- Environmental Sustainability
- Infrastructure
- Economic Development
- Culture

Competition for these resources is high and as such applicants are required to prepare detailed submissions consisting of project plans, budgets, timelines, justification, etc. Successful submissions may also be required to meet strict compliance reporting and conditions. To assist the City in developing external funding opportunities, the City's Grant Specialist will participate in the budget planning process and review capital submissions to uncover opportunities and assist departments through the application process. Since implementing the External Grant Procurement Policy and Procedures in June 2009 the City has been very successful in receiving over \$56M, which have assisted in reducing costs associated with projects that may have otherwise been cancelled, delayed or placed increased pressure on the budget.

Forecasting Reserve Balances

In line with multi-year budgeting, reserve balances will also be forecasted to provide future visibility regarding funding availability and potential challenges. To accomplish this action assumptions will be required regarding reserve revenue streams, especially those that are dependent on external factors i.e. development charges, etc. Therefore, forecasted capital revenue assumptions will be conservatively estimated and future capital plans may require adjustments to account for potential changes in information i.e. upswings or downward trends.

Capital Project Prioritization

The value of projects approved will not only depend on the amount of funds available in a particular funding source, but also the impact on the City's overall resources i.e. available capital and operating funding, available resourcing capacity, established financial policies, etc.

The criteria used to prioritize projects within a funding source include, but are not limited to consideration of the following:

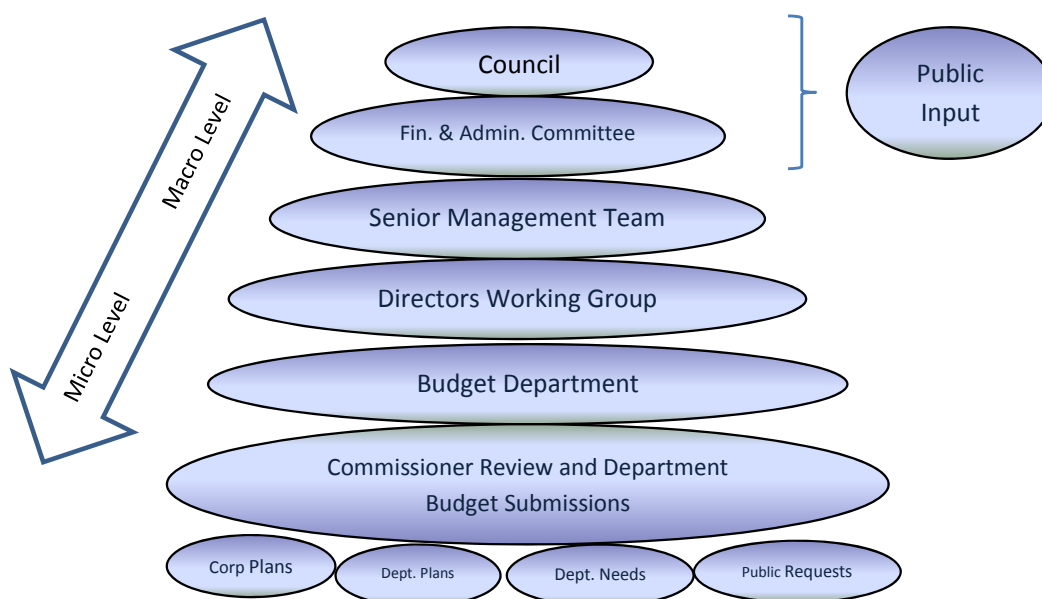
- Pre-Budget approval obtained
- Funds required to complete previously approved projects
- Legal or Regulatory requirements (including financial commitments)
- Net revenue generating, cost savings or efficiency improvement projects
- Growth related projects
- Infrastructure repair projects
- Equipment replacement projects
- New service levels

Based on the above endorsed guidelines, each department will prioritize the capital projects within their dedicated funding sources. For funding sources with multiple department stakeholders (i.e. capital from taxation) prioritization will be conducted through the Directors' Working Group (DWG). Concurrently, capital budgeting staff will assess funding availability within policy guidelines and establish multi-year funding availability lines for each funding source. As mentioned above, consideration will also be given to operating budget and staff capacity

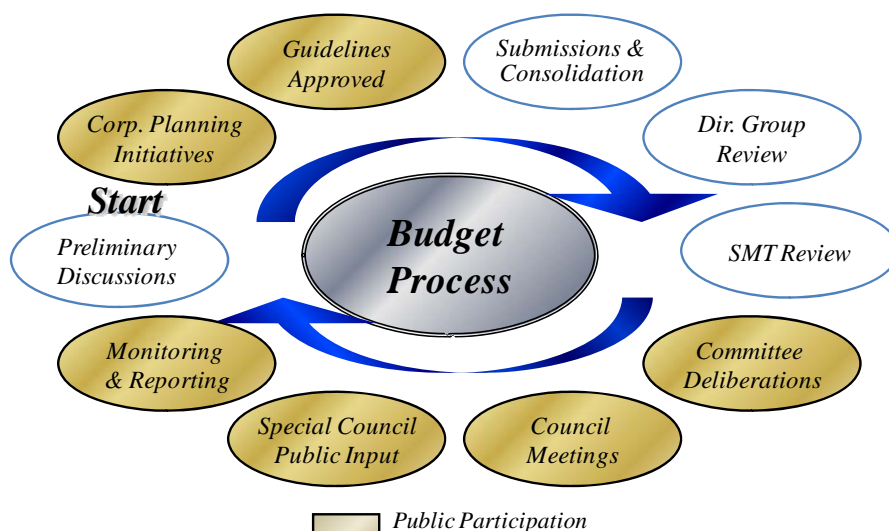
implications, which could result in prioritization adjustments. New: As a result of implementing multi-year budgets many requests are currently recognized. To avoid confusion, these requests are to remain in the year previously assigned by Senior Management, unless authorized by the Commissioner of Finance & City Treasurer and the City Manager.

6. THOROUGH MULTI- LAYER REVIEW PROCESS

The budget process has a very thorough review process and the final budget will consist of many decisions resulting from a variety of review sessions and open public sessions. Illustrated below are the various layers of review that occur and areas involved within Vaughan's budget process.



The opportunity for public involvement throughout the budget process is a key process element. Illustrated below are the touch point opportunities for public participation in the budget process.



CONTINUED PROCESS IMPROVEMENTS

The Budget Department strives to continuously improve the budget process. A strong emphasis is placed on reviewing processes and creating refinements that add value by making the process easier and more informative. Many of these improvements lead to greater efficiencies and reporting, thereby allowing management and front line staff to focus more on core operations, planning, budget review and decision making. To that end, some of the more recent significant process improvements for the budget process include:

- In the fall of 2012, Vaughan presented its first Financial Master Plan; this document discussed the long-term financial pressures facing the City and provided a number of progressive recommendations.
- Integrated strategy & budgeting through the development of the Corporate Planning Process.
- Recently underwent a Reserve Policy Update, which resulted in a consolidated framework, improved guidance, development of new reserves to meet emerging needs and a realignment of balances to ensure equitable funding.
- In an effort to address the City's growing infrastructure gap, the City recently implemented a *Reserve Contribution Policy* for tangible capital assets intended to ensure the community's infrastructure remains sustainable, supporting the numerous programs and services offered.
- Developing prioritization models to assist in decision-making & initiating a Directors' Working Group in order to enhance staff involvement and leverage staff knowledge.
- Consolidated City's quarterly reporting process into a single simplified report (Operating, Capital, and Water Waste Water). This action was intended for stakeholders to have a more fulsome and complete view of the City's financial results.

BUDGET TIMETABLE

Staff anticipate bringing forward the first draft of the 2014-2017 Budget to the Finance and Administration Committee in early November with the intent of a Finance and Administration Committee recommendation early January 2014 and Council approval in late January 2014. Every effort will be made to adhere to the timeline, but issues raised during the budget process could potentially impact the presented timeline.

Change - The submission process will occur in three steps. The overall intent is to layer the submission process and allocate time for departments to focus on specific process components. This in turn will allow adequate time for submission review and feedback. The submission process stages are as follows

1. Later June - Submit business plans to the Strategic Planning Area
2. Early August – Validate and submit base budgets
3. End of Aug – submit ARRs and capital requests

Developing a Business Plan is the initial step in the process and will help identify resourcing pressures, opportunities and objective alignment. The final submission stage requires departments to articulate Additional Resource and Capital Requests, which should be aligned with dept. business plans. This process is designed to build department budget in a systematic and logical manner. Assigned budget portfolio groups will be actively involved with departments to provide assistance with budget development.

| City of Vaughan 2014 - 2017 Budget Process Timetable | |
|---|---|
| Dates | Activity |
| June 10, 2013 | Budget Guidelines |
| June 25th, 2013 | Budget Instructions Issued To Depts. |
| June 28th, 2013 | Business Plan Submissions to Strategic Planning Dept. |
| Aug. 2nd, 2013 | Base Operating Budget Submissions |
| July – Aug. 2013 | SMT Preliminary 2014-16 Budget Review |
| Aug. 12th-16th, 2013 | Commissioner Review of Proposed ARR's |
| Aug. 23rd , 2013 | Capital Project Submissions and Operating ARR's |
| Sept. 2013 | <i>- Director Working Group (DWG) Prioritization</i> <i>- Submission Review, Analysis, & Consolidation</i> |
| Oct. 2013 | SMT Deliberations |
| Early Nov. 2013 | Draft Budget and Presentation Finalization |
| Nov. & Dec. 2013 | Finance and Administration Committee Deliberations |
| Jan. 2014 | Public Input Meeting/Council Approval (14 day notice req.) |

Directors' Working Group (DWG), Senior Management Team (SMT), and Finance and Administration Committee meeting dates will be scheduled shortly to accommodate this timeline.

Relationship to Vaughan Vision 2020

This report is consistent with Vaughan Vision 2020's long term goal of financial stability through the design of budget guidelines intended to produce a responsible budget. The necessary resources have not yet been approved and will be addressed throughout budget deliberations.

Regional Implications

N/A

Conclusion

The 2014-2017 Budget Timetable and Guidelines requires the Finance & Administration Committee to provide a recommendation to Council in early January 2014 and a public meeting be held late January 2014, followed by Council approval. The enclosed Guidelines are presented to provide the lowest possible tax rate increase while maintaining service levels and supporting Vaughan's vision.

Attachments

NA

Report prepared by:

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Respectfully submitted,

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Acting Commissioner of Finance & City Treasurer
Ext. 8348



DRAFT 2014 BUDGET AND 2015-2017 PLAN

5.5 Vaughan Vision Initiatives List

***FINANCE & ADMINISTRATION
COMMITTEE***

November 12 2013

Prioritization Criteria

| | |
|-----------------------------|---|
| Level of Impact | How large of an impact the initiative will have on the municipality |
| Interdependencies | Timing of the initiative relative to other initiatives in the plan |
| Municipal Risk Management | Legal, intergovernmental relations |
| Corporate-Wide Implications | How the initiative will affect multiple departments |
| Financial Management | How much, from where, from whom? |

Vaughan Vision 2020 Strategic Initiatives List

| Initiative Ref. Number | Strategic Initiative | VV 2020 Link | Sponsor | Goal Date | Priority | Evaluation/Comments |
|------------------------|---|---|---|-----------|----------|---------------------|
| 1 | Develop the plan required to build a dynamic Vaughan Metropolitan Centre | Manage Growth & Economic Well-being | City Manager | Q4/15 | High | |
| 2 | Further evolve performance indicators | Ensure a High Performing Organization | Commissioner of Strategic and Corporate Services | Q4/14 | High | |
| 3 | Develop and implement a Corporate-wide Asset Management System | Manage Corporate Assets | Commissioner of Engineering and Public Works | Q2/16 | High | |
| 4 | Additional Operational/Business Reviews | Ensure a High Performing Organization | Commissioner of Strategic and Corporate Services | Q4/15 | High | |
| 5 | Conduct a 5-year comprehensive review of the Official Plan as part of the Growth Management Strategy 2031 Including: support and coordinate land use planning for high capacity transit at strategic locations in the City and prepare a land use plan for the Vaughan enterprise zone and employment lands | Plan and Manage Growth & Economic Well-being | Commissioner of Planning | Q4/14 | High | |
| 6 | Work towards the implementation of key links of the Transportation Master Plan such as the GTA West Corridor, Highway 427 extension, and the Langstaff, Teston and Kirby Road plan | Plan and Manage Growth & Economic Well-being | Commissioner of Engineering & Public Works | Q2/14 | High | |
| 7 | Develop a Corporate Information Technology Strategy | Ensure a High Performing Organization | Commissioner of Strategic and Corporate Services | Q4/13 | High | |
| 8 | Revise the Corporate performance management process as part of a quality work environment | Attract, Retain & Promote Skilled Staff | Commissioner of Strategic and Corporate Services | Q2/15 | High | |
| 9 | Identify and develop a leadership development program (internal succession planning) | Support the Professional Development of Staff | Commissioner of Strategic and Corporate Services | Q2/14 | Low | |
| 10 | Provide continued support for a hospital in Vaughan | Promote Community Safety, Health & Wellness | City Manager | Q2/15 | High | |
| 11 | Work with other levels of government to continue to support the expansion of the GO System and public/rapid transit | Plan and Manage Growth & Economic Well-being | Commissioner of Engineering & Public Works | Q2/15 | High | |
| 12 | Develop an Integrated Risk Management Strategy | Ensure a High Performing Organization | Commissioner of Legal and Administrative Services | Q2/14 | High | |
| 13 | Review and redesign as appropriate, a communications strategy to ensure its effectiveness throughout the organization | Ensure a High Performing Organization | Executive Director City Manager's Office | Q3/13 | Medium | |
| 14 | Ensure citizen-focused communication initiatives: Establish and implement a more effective model for community engagement and enhance our public consultation strategy | Ensure a High Performing Organization | Executive Director City Manager's Office | Q3/13 | Medium | |



DRAFT 2014 BUDGET AND 2015-2017 PLAN

ATTACHMENT #6

Draft Department Information

- Business Plan
- Operating Financial Summary
- ARR Listing
- Capital Project Listing

*FINANCE & ADMINISTRATION
COMMITTEE*

November 12 2013



DRAFT 2014 BUDGET AND 2015-2017 PLAN

Council

Revenue and Expenditure Summary

2014-17 Operating Budget

| Department | Exp Category | Account | 2012 Actuals | 2013 Actual Forecast* | 2013 Budget | Allowable Inc/Decr | Account Reallocations | 2014 Budget | \$ Variance | % Variance | 2015 Forecast | Variance | 2016 Forecast | Variance | 2017 Forecast | Variance |
|---------------------------|-----------------------|-----------------------------------|--------------|-----------------------|-------------|--------------------|-----------------------|-------------|-------------|------------|---------------|----------|---------------|----------|---------------|----------|
| City Council | | | | | | | | | | | | | | | | |
| | Revenue | | | | | | | | | | | | | | | |
| | | 3805 Ward Sponsorships | 500 | 4,166 | 0 | 0 | 0 | 0 | 0 | 0.0% | 0 | 0 | 0 | 0 | 0 | 0 |
| | | Total Revenue | 500 | 4,166 | 0 | 0 | 0 | 0 | 0 | 0.0% | 0 | 0 | 0 | 0 | 0 | 0 |
| | Labour Costs | | | | | | | | | | | | | | | |
| | | 7015 Part Time | 223,564 | 198,154 | 251,497 | 0 | 0 | 251,497 | 0 | 0.0% | 251,497 | 0 | 251,497 | 0 | 251,497 | 0 |
| | | 7017 Benefits | 175,294 | 185,162 | 185,157 | 1,586 | 0 | 186,743 | 1,586 | 0.9% | 207,926 | 21,183 | 211,666 | 3,740 | 215,407 | 3,741 |
| | | 7018 Benefits - Part Time | 21,709 | 19,281 | 24,647 | 251 | 0 | 24,898 | 251 | 1.0% | 25,150 | 252 | 25,150 | 0 | 25,150 | 0 |
| | | 7030 Council Remuneration | 700,713 | 700,711 | 700,713 | 6,018 | 0 | 706,731 | 6,018 | 0.9% | 772,929 | 66,198 | 772,929 | 0 | 772,929 | 0 |
| | | Total Labour Costs | 1,121,280 | 1,103,308 | 1,162,014 | 7,855 | 0 | 1,169,869 | 7,855 | 0.7% | 1,257,502 | 87,633 | 1,261,242 | 3,740 | 1,264,983 | 3,741 |
| | Other Expenses | | | | | | | | | | | | | | | |
| | | 7040 Honorariums | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0.0% | 0 | 0 | 0 | 0 | 0 | 0 |
| | | 7100 Mileage | 55,296 | 58,532 | 60,404 | 0 | 0 | 60,404 | 0 | 0.0% | 60,404 | 0 | 60,404 | 0 | 60,404 | 0 |
| | | 7101 C.E.A. Mileage | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0.0% | 0 | 0 | 0 | 0 | 0 | 0 |
| | | 7103 407-ETR Toll Charges | 243 | 319 | 400 | 0 | 0 | 400 | 0 | 0.0% | 400 | 0 | 400 | 0 | 400 | 0 |
| | | 7105 Membership/Dues/Fees | 45 | 45 | 0 | 0 | 0 | 0 | 0 | 0.0% | 0 | 0 | 0 | 0 | 0 | 0 |
| | | 7110 Meals & Meal Allowances | 547 | 452 | 1,350 | 0 | 0 | 1,350 | 0 | 0.0% | 1,350 | 0 | 1,350 | 0 | 1,350 | 0 |
| | | 7112 Council Travel & Confer. | 8,174 | 5,475 | 14,430 | 0 | 0 | 14,430 | 0 | 0.0% | 14,430 | 0 | 14,430 | 0 | 14,430 | 0 |
| | | 7115 Training & Development | 0 | 250 | 2,000 | 0 | 0 | 2,000 | 0 | 0.0% | 2,000 | 0 | 2,000 | 0 | 2,000 | 0 |
| | | 7120 Telephone Charges | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0.0% | 0 | 0 | 0 | 0 | 0 | 0 |
| | | 7122 Cellular Telephones | 16,665 | 16,179 | 21,065 | 0 | 0 | 21,065 | 0 | 0.0% | 21,065 | 0 | 21,065 | 0 | 21,065 | 0 |
| | | 7125 Subscriptions/Publications | 1,250 | 641 | 1,750 | 0 | 0 | 1,750 | 0 | 0.0% | 1,750 | 0 | 1,750 | 0 | 1,750 | 0 |
| | | 7126 Newsletters & Mailings | 36,515 | 66,427 | 96,744 | 0 | 0 | 96,744 | 0 | 0.0% | 96,744 | 0 | 96,744 | 0 | 96,744 | 0 |
| | | 7130 Seminars & Workshops | 1,019 | 3,446 | 7,749 | 0 | 0 | 7,749 | 0 | 0.0% | 7,749 | 0 | 7,749 | 0 | 7,749 | 0 |
| | | 7135 Advertising | 3,753 | 4,433 | 7,050 | 0 | 0 | 7,050 | 0 | 0.0% | 7,050 | 0 | 7,050 | 0 | 7,050 | 0 |
| | | 7150 Community Gifts & Promotions | 1,638 | 2,295 | 4,200 | 0 | 0 | 4,200 | 0 | 0.0% | 4,200 | 0 | 4,200 | 0 | 4,200 | 0 |
| | | 7151 Community Hosting Events | 6,512 | 14,973 | 16,868 | 0 | 0 | 16,868 | 0 | 0.0% | 16,868 | 0 | 16,868 | 0 | 16,868 | 0 |
| | | 7200 Office Supplies | 4,476 | 4,403 | 8,250 | 0 | 0 | 8,250 | 0 | 0.0% | 8,250 | 0 | 8,250 | 0 | 8,250 | 0 |
| | | 7201 Conferences | 3,793 | 2,205 | 5,970 | 0 | 0 | 5,970 | 0 | 0.0% | 5,970 | 0 | 5,970 | 0 | 5,970 | 0 |
| | | 7204 Council - Office Decorations | 0 | 0 | 1,500 | 0 | 0 | 1,500 | 0 | 0.0% | 1,500 | 0 | 1,500 | 0 | 1,500 | 0 |
| | | 7205 Computer Supplies | 2,219 | 4,019 | 5,120 | 0 | 0 | 5,120 | 0 | 0.0% | 5,120 | 0 | 5,120 | 0 | 5,120 | 0 |
| | | 7210 Office Equip. & Furniture | 770 | 459 | 4,500 | 0 | 0 | 4,500 | 0 | 0.0% | 4,500 | 0 | 4,500 | 0 | 4,500 | 0 |
| | | 7211 Computer Hardware/Software | 2,440 | 2,789 | 8,000 | 0 | 0 | 8,000 | 0 | 0.0% | 8,000 | 0 | 8,000 | 0 | 8,000 | 0 |
| | | 7220 Copiers, Faxes and Supplies | 1,846 | 1,851 | 2,600 | 0 | 0 | 2,600 | 0 | 0.0% | 2,600 | 0 | 2,600 | 0 | 2,600 | 0 |
| | | 7221 Corporate Promotions | 1,025 | 455 | 1,550 | 0 | 0 | 1,550 | 0 | 0.0% | 1,550 | 0 | 1,550 | 0 | 1,550 | 0 |
| | | 7222 Printing | 4,750 | 2,135 | 8,700 | 0 | 0 | 8,700 | 0 | 0.0% | 8,700 | 0 | 8,700 | 0 | 8,700 | 0 |
| | | 7225 Postal Services | 4,747 | 4,849 | 5,500 | 0 | 0 | 5,500 | 0 | 0.0% | 5,500 | 0 | 5,500 | 0 | 5,500 | 0 |
| | | 7227 Community Event Tickets | 3,310 | 4,605 | 7,800 | 0 | 0 | 7,800 | 0 | 0.0% | 7,800 | 0 | 7,800 | 0 | 7,800 | 0 |
| | | 7315 Vehicle Maintenance & | 2,666 | 606 | 3,380 | 0 | 0 | 3,380 | 0 | 0.0% | 3,380 | 0 | 3,380 | 0 | 3,380 | 0 |
| | | 7415 Rental, Leases - Vehicles | 8,645 | 8,648 | 8,645 | 0 | 0 | 8,645 | 0 | 0.0% | 8,645 | 0 | 8,645 | 0 | 8,645 | 0 |
| | | 7520 Professional Fees | 0 | 1,500 | 1,500 | 0 | 0 | 1,500 | 0 | 0.0% | 1,500 | 0 | 1,500 | 0 | 1,500 | 0 |
| | | 7560 Gas/Diesel - Vehicles | 2,506 | 3,083 | 2,800 | 0 | 0 | 2,800 | 0 | 0.0% | 2,800 | 0 | 2,800 | 0 | 2,800 | 0 |
| | | 7630 Wireless/Internet Commun. | 3,601 | 4,040 | 4,200 | 0 | 0 | 4,200 | 0 | 0.0% | 4,200 | 0 | 4,200 | 0 | 4,200 | 0 |
| | | 7699 Sundry Expenses | 282 | 878 | 1,722 | 36,625 | 0 | 38,347 | 36,625 | 2,126.9% | 139,208 | 100,861 | 164,193 | 24,985 | 189,724 | 25,531 |
| | | 7700 Chgs. from Othe Depts. | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0.0% | 0 | 0 | 0 | 0 | 0 | 0 |
| | | 7790 Trsf. to Expend Res | (1,334) | 0 | 0 | 0 | 0 | 0 | 0 | 0.0% | 0 | 0 | 0 | 0 | 0 | 0 |
| | | Total Other Expenses | 177,400 | 219,992 | 315,747 | 36,625 | 0 | 352,372 | 36,625 | 11.6% | 453,233 | 100,861 | 478,218 | 24,985 | 503,749 | 25,531 |
| Total City Council | | | 1,298,180 | 1,319,134 | 1,477,761 | 44,480 | (0) | 1,522,241 | 44,480 | 3.0% | 1,710,735 | 188,494 | 1,739,460 | 28,725 | 1,768,732 | 29,272 |

*Note: 2013 Actual Forecast is for reference purposes only and is based on year to date actuals as of August 2013 plus the remainder of the calendarized budget.

Increases are projections only and will be reviewed by Council early 2014.



DRAFT 2014 BUDGET AND 2015-2017 PLAN

Office of the Integrity Commissioner

Revenue and Expenditure Summary

2014-17 Operating Budget

| Department | Exp Category | Account | 2012 Actuals | 2013 Actual Forecast* | 2013 Budget | Allowable Inc/Decr | Account Reallocations | 2014 Budget | \$ Variance | % Variance | 2015 Forecast | Variance | 2016 Forecast | Variance | 2017 Forecast | Variance |
|-------------------------------------|-----------------------|----------------------------------|----------------|-----------------------|----------------|--------------------|-----------------------|----------------|--------------|---------------|----------------|-------------|----------------|--------------|----------------|--------------|
| Integrity Commissioner | | | | | | | | | | | | | | | | |
| | Labour Costs | | | | | | | | | | | | | | | |
| | | 7015 Part Time | 135,031 | 109,870 | 136,613 | 0 | 0 | 136,613 | 0 | 0.0% | 136,613 | 0 | 136,613 | 0 | 136,613 | 0 |
| | | 7017 Benefits | 13,098 | 10,770 | 13,387 | 200 | 0 | 13,587 | 200 | 1.5% | 13,653 | 66 | 13,787 | 134 | 13,920 | 133 |
| | | Total Labour Costs | 148,130 | 120,640 | 150,000 | 200 | 0 | 150,200 | 200 | 0.1% | 150,266 | 66 | 150,400 | 134 | 150,533 | 133 |
| | Other Expenses | | | | | | | | | | | | | | | |
| | | 7105 Membership/Dues/Fees | 0 | 0 | 2,000 | 0 | 0 | 2,000 | 0 | 0.0% | 2,000 | 0 | 2,000 | 0 | 2,000 | 0 |
| | | 7110 Meals & Meal Allowances | 0 | 120 | 360 | 0 | 0 | 360 | 0 | 0.0% | 360 | 0 | 360 | 0 | 360 | 0 |
| | | 7115 Training & Development | 0 | 0 | 250 | 0 | 0 | 250 | 0 | 0.0% | 250 | 0 | 250 | 0 | 250 | 0 |
| | | 7120 Telephone Charges | 0 | 118 | 750 | 0 | 0 | 750 | 0 | 0.0% | 750 | 0 | 750 | 0 | 750 | 0 |
| | | 7122 Cellular Telephones | 1,948 | 996 | 1,500 | 0 | 0 | 1,500 | 0 | 0.0% | 1,500 | 0 | 1,500 | 0 | 1,500 | 0 |
| | | 7130 Seminars & Workshops | 0 | 0 | 2,500 | 0 | 0 | 2,500 | 0 | 0.0% | 2,500 | 0 | 2,500 | 0 | 2,500 | 0 |
| | | 7200 Office Supplies | 599 | 836 | 2,900 | 0 | 0 | 2,900 | 0 | 0.0% | 2,900 | 0 | 2,900 | 0 | 2,900 | 0 |
| | | 7220 Copiers, Faxes and Supplies | 2,941 | 5,124 | 4,700 | (140) | 0 | 4,560 | (140) | (3.0)% | 4,494 | (66) | 4,360 | (134) | 4,227 | (133) |
| | | 7222 Printing | 384 | 64 | 200 | 0 | 0 | 200 | 0 | 0.0% | 200 | 0 | 200 | 0 | 200 | 0 |
| | | 7420 Rental, Leases - Buildings | 20,587 | 20,589 | 20,600 | 0 | 0 | 20,600 | 0 | 0.0% | 20,600 | 0 | 20,600 | 0 | 20,600 | 0 |
| | | 7520 Professional Fees | 0 | 5,000 | 14,000 | 0 | 0 | 14,000 | 0 | 0.0% | 14,000 | 0 | 14,000 | 0 | 14,000 | 0 |
| | | 7630 Wireless/Internet Commun. | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0.0% | 0 | 0 | 0 | 0 | 0 | 0 |
| | | 7699 Sundry Expenses | 0 | 60 | 180 | 0 | 0 | 180 | 0 | 0.0% | 180 | 0 | 180 | 0 | 180 | 0 |
| | | Total Other Expenses | 26,459 | 32,907 | 49,940 | (140) | 0 | 49,800 | (140) | (0.3)% | 49,734 | (66) | 49,600 | (134) | 49,467 | (133) |
| Total Integrity Commissioner | | | 174,588 | 153,548 | 199,940 | 60 | 0 | 200,000 | 60 | 0.0% | 200,000 | 0 | 200,000 | 0 | 200,000 | 0 |

*Note: 2013 Actual Forecast is for reference purposes only and is based on year to date actuals as of August 2013 plus the remainder of the calendarized budget.

2014 Budget Variance Comments

7017 - Benefits Increase due to benefits rate change
7220 Copiers, Faxes and Supplies Decrease due to new department contract

2015 Budget Variance Comments

7017 - Benefits Increase due to benefits rate change
7220 Copiers, Faxes and Supplies Decrease due to new department contract

2016 Budget Variance Comments

7017 - Benefits Increase due to benefits rate change
7220 Copiers, Faxes and Supplies Decrease due to new department contract

2017 Budget Variance Comments

7017 - Benefits Increase due to benefits rate change
7220 Copiers, Faxes and Supplies Decrease due to new department contract



DRAFT 2014 BUDGET AND 2015-2017 PLAN

Internal Audit



Internal Audit

2014-17 Business Plan

Business Overview

Service Statement: *Describe the core activities and key outcomes and results for your department and how your department contributes to the quality of life of the citizens of Vaughan and/or how your department supports other departments.*

Core Activities: *Describe your regular business functions and responsibilities.*

The Internal Audit Department provides independent, objective assurance and consulting activity designed to add value and improve the City's operations. The Department helps the City accomplish its objectives by bringing a systematic, disciplined approach to evaluate and improve the effectiveness of risk management, control and governance processes. The department's core responsibilities are to conduct operational and compliance audits and provide advisory services where requested.

Key Outcomes & Results: *Describe the outcomes your department strives to achieve for residents and/or other departments.*

1. Provide assurance that key risks are effectively mitigated and key controls function as intended.
2. Provide education and advice to City departments to help them develop risk mitigation strategies and establish and maintain good governance, accountability and control.
3. Support the City's objective to maintain transparency and openness.

Link to Vaughan Vision 2020: *Explain how your department links with the Vaughan Vision 2020 strategic goals and themes.*

1. Ensure a High Performing Organization
 - Staff provide education and advice to City departments to help them develop risk mitigation strategies and establish and maintain good governance, accountability and control
2. Demonstrate Excellence in Service Delivery
 - The Department provides high quality independent and objective assurance and consulting services to City departments and conducts operational and compliance audits, adding value and improving the City's operations
3. Ensure Financial Sustainability
 - The Department provides assurance that key risks are effectively mitigated and key controls function as intended, protecting the financial sustainability of the organization.

Staffing Profile: *Full Time, Part Time and Overtime – Budgeted Amounts*

| | 2012 | 2013 Base | Additional Resource Requests | | | |
|-----------|------|-----------|------------------------------|------|------|------|
| | | | 2014 | 2015 | 2016 | 2017 |
| Full Time | 2 | 2 | 1 - | - | - | - |
| Part Time | 0 | 0 | - | - | - | - |
| Overtime | - | - | - | - | - | - |



Internal Audit

2014-17 Business Plan

Service Profile

Current Service State: *Outline departmental strengths/weaknesses, current challenges or constraints, risk issues and major successes. Where applicable, assess department's ability to meet expected service levels.*

Internal Audit at Vaughan is evolving with the objective of being more service focused. This is an emerging strength and one that is starting to have some return on investment. Experienced staff are the key strength representing over 60 years of internal audit service between two staff members. Other strengths include using a risk based audit planning model to determine assignments and areas of priority focus.

The organization is beginning to realize the value Internal Audit is contributing through its advisory focus and risk management training.

The most significant constraint/risk is continuity of service. Both staff members are within five years of retirement. Current funding does not allow for service expansion. The business plan beyond 2015 is in jeopardy unless resources are in place to deal with staff loss that will begin towards the end of 2015. There is still a need to build risk management skill capability in the department. Although this is gradually emerging, the restricted timeframe to develop those skills still remains a significant challenge.

Future Direction for the Service: *Outline anticipated constraints, emerging issues, threats and/or potential opportunities to improve the business.*

The most significant challenge for the Internal Audit Department will be to properly assess the control and risk management environment with limited resources. Vaughan as a rapidly growing and evolving community will have to make critical decisions balancing effective control and risk management with longer term financial sustainability. Internal Audit provides value when it can advise management on the appropriate level of control and provide assurance to the governing body that controls are working effectively. The pressures associated with auditing the City have become complex and sophisticated due to rapid growth, internal/external changes and technology.

Internal Audit can help play a proactive role by working with management to assess that the right controls are in place to manage the right risks. The challenge is being able to determine the risk criteria or risk framework is well defined or known so the appropriate balance of control versus risk can be applied. While being a significant challenge to both the organization and Internal Audit, it also provides the best opportunity to better manage the organization going forward.

Financial Impact: *Scope out major financial impacts on the department currently and in the future.*

Internal audit has a small budget (\$400K) with approximately 85% of that budget in salaries and benefits. There is no funding for contract services and limited funding for suitable automated tools. Traditionally, internal audit is not a funding priority unless it can demonstrate value to the organization. That value is hard to quantify and is best realized in being able to address issues before they become problems.

The financial impact of the additional resource request will be approximately \$72K. This takes into account that one existing staff position in the function has been reclassified at a savings of approximately \$25K. Applying this savings to the acquisition of an additional person will enable internal audit to better access the risk and control environment of the City. The additional person will enable more audit testing capability, development of a formal action plan follow-up system and additional support to develop more automated data analytic routines.



Internal Audit

2014-17 Business Plan

Work Plan

Business Plan Objectives: List up to three departmental initiatives and objectives for each year 2014-17 respectively. You can refer to the Strategic Initiatives list, master plans, or other corporate initiatives.

| Department Objectives | Initiatives | Timeline | Additional Resources Required? |
|---|---|----------|---|
| 2014 Initiatives | | | |
| Provide high quality internal audit services through a combination of assurance and advisory services | Establish a Corporate Risk Profile and Gap Analysis | Q4 | One additional staff is being proposed for 2014 |
| | Support the Development of an Integrated Risk Management Strategy | Q2 | |
| Promote and Uphold Professional Standards | Establish an ongoing internal quality assessment program. | Q3 | |
| Support a Culture of Continuous Learning | Develop Internal Audit Competency Framework | Q2 | |
| | Establish an Internal Audit Staff Development Program | Q4 | |
| 2015 Initiatives | | | |
| Provide high quality internal audit services through a combination of assurance and advisory services | Maintain and update the Corporate Risk Profile and Gap Analysis | Q4 | |
| | Evaluate the effectiveness of the Integrated Risk Management Strategy | Q3 | |
| Promote and Uphold Professional Standards | Establish a formalized quality and assurance and improvement program to integrate monitoring and continuous improvement into the audit process. | Q2 | |
| Support a Culture of Continuous Learning | Enhance and update the Internal Audit Competency Framework | Q1 | |
| | Enhance and update the Internal Audit Staff Development Program | Q1 | |



Internal Audit

2014-17 Business Plan

Business Performance

Key Performance Indicators: List up to three relevant performance measures which provide information on the department's efficiency, effectiveness and quality of service. The performance indicators should range from 2009 to 2012, with a forecast for 2013.

| Performance Measures | 2009 | 2010 | 2011 | 2012 | 2013 Estimate |
|---|------|------|------|------|---------------|
| EFFICIENCY: What/How much do we do? | | | | | |
| Action Plan Implementation Percentage | | | | | TBD |
| EFFECTIVENESS: How well do we do it? | | | | | |
| Completion of Audit Plan | | | | | TBD |
| Corporate Risk Profile Trend | | | | | TBD |
| SERVICE QUALITY: Is anyone better off? | | | | | |
| Client Survey Results | | | | | TBD |

Key Performance Indicators Conclusion: Provide an overall conclusion based on the indicators listed above in terms of current and estimated future performance and expected/target values.

Internal Audit has begun tracking Client Survey Results. The first survey was done in 2012 and the second, to be done in October 2013 will be used to track improvement. This is the main service quality measure as it provides insight as to the value of the envisioned internal audit service model.

Internal Audit will begin collecting data for the other measures in 2013. This will include tracking completion to an adjusted audit plan (recognizing plan changes approved by Council), and tracking percentage action plan implementation.

Corporate Risk Profile data collection will begin in 2014, once integrated risks are better known, trending baseline data will be developed.

**Department Head
Sign-off**

Date (mm/dd/yy)

City Manager

Date (mm/dd/yy)

Revenue and Expenditure Summary

2014-17 Operating Budget

| Department | Exp Category | Account | 2012 Actuals | 2013 Actual Forecast* | 2013 Budget | Allowable Inc/Decr | Account Reallocations | 2014 Budget | \$ Variance | % Variance | 2015 Forecast | Variance | 2016 Forecast | Variance | 2017 Forecast | Variance |
|-----------------------------|-----------------------|----------------------------------|-----------------|-----------------------|-----------------|--------------------|-----------------------|-----------------|---------------|----------------|----------------|---------------|----------------|--------------|----------------|--------------|
| Internal Audit | | | | | | | | | | | | | | | | |
| | Labour Costs | | | | | | | | | | | | | | | |
| | | 7010 Full Time | 186,781 | 280,354 | 277,546 | (21,348) | 0 | 256,198 | (21,348) | (7.7)% | 261,713 | 5,515 | 266,337 | 4,624 | 269,536 | 3,199 |
| | | 7015 Part Time | 0 | 0 | 0 | 28,843 | 0 | 28,843 | 28,843 | 0.0% | 28,843 | 0 | 28,843 | 0 | 28,843 | 0 |
| | | 7017 Benefits | 48,563 | 75,076 | 74,383 | (1,586) | 0 | 72,797 | (1,586) | (2.1)% | 75,611 | 2,814 | 78,228 | 2,617 | 80,482 | 2,254 |
| | | Total Labour Costs | 235,345 | 355,430 | 351,929 | 5,909 | 0 | 357,838 | 5,909 | 1.7% | 366,167 | 8,329 | 373,408 | 7,241 | 378,861 | 5,453 |
| | Other Expenses | | | | | | | | | | | | | | | |
| | | 7100 Mileage | 537 | 548 | 1,200 | 0 | (500) | 700 | (500) | (41.7)% | 700 | 0 | 700 | 0 | 700 | 0 |
| | | 7105 Membership/Dues/Fees | 2,621 | 2,417 | 3,850 | 0 | 0 | 3,850 | 0 | 0.0% | 3,850 | 0 | 4,250 | 400 | 4,250 | 0 |
| | | 7110 Meals & Meal Allowances | 161 | 301 | 800 | 0 | (500) | 300 | (500) | (62.5)% | 300 | 0 | 300 | 0 | 300 | 0 |
| | | 7115 Training & Development | 1,492 | 2,289 | 6,700 | 0 | 0 | 6,700 | 0 | 0.0% | 7,200 | 500 | 7,200 | 0 | 7,200 | 0 |
| | | 7122 Cellular Telephones | 951 | 1,544 | 2,000 | 0 | (500) | 1,500 | (500) | (25.0)% | 1,500 | 0 | 1,500 | 0 | 1,400 | (100) |
| | | 7125 Subscriptions/Publications | 115 | 1,250 | 1,500 | 0 | 500 | 2,000 | 500 | 33.3% | 2,000 | 0 | 2,000 | 0 | 2,000 | 0 |
| | | 7130 Seminars & Workshops | 1,024 | 2,434 | 2,500 | 0 | 1,000 | 3,500 | 1,000 | 40.0% | 3,600 | 100 | 3,000 | (600) | 3,000 | 0 |
| | | 7200 Office Supplies | 257 | 395 | 750 | 0 | 0 | 750 | 0 | 0.0% | 750 | 0 | 750 | 0 | 750 | 0 |
| | | 7205 Computer Supplies | 0 | 336 | 1,000 | 0 | (750) | 250 | (750) | (75.0)% | 250 | 0 | 250 | 0 | 250 | 0 |
| | | 7210 Office Equip. & Furniture | 661 | 1,500 | 3,000 | 0 | (1,500) | 1,500 | (1,500) | (50.0)% | 1,500 | 0 | 2,000 | 500 | 1,800 | (200) |
| | | 7211 Computer Hardware/Software | 386 | 1,791 | 3,135 | 0 | (2,000) | 1,135 | (2,000) | (63.8)% | 1,035 | (100) | 1,035 | 0 | 885 | (150) |
| | | 7220 Copiers, Faxes and Supplies | 397 | 1,857 | 1,000 | 0 | 250 | 1,250 | 250 | 25.0% | 1,250 | 0 | 1,200 | (50) | 1,100 | (100) |
| | | 7222 Printing | 0 | 500 | 1,500 | 0 | (500) | 1,000 | (500) | (33.3)% | 1,000 | 0 | 1,000 | 0 | 1,000 | 0 |
| | | 7520 Professional Fees | 15,135 | 1,000 | 2,000 | 0 | 7,000 | 9,000 | 7,000 | 350.0% | 8,500 | (500) | 8,400 | (100) | 9,000 | 600 |
| | | 7630 Wireless/Internet Commun. | 0 | 492 | 1,500 | 0 | (1,000) | 500 | (1,000) | (66.7)% | 500 | 0 | 500 | 0 | 450 | (50) |
| | | 7699 Sundry Expenses | 10 | 773 | 2,250 | 0 | (1,500) | 750 | (1,500) | (66.7)% | 750 | 0 | 600 | (150) | 600 | 0 |
| | | 7700 Chgs. from Othe Depts. | 0 | 192 | 0 | 0 | 0 | 0 | 0 | 0.0% | 0 | 0 | 0 | 0 | 0 | 0 |
| | | 7790 Trsf. to Expend Res | (64,147) | (110,000) | (100,000) | 50,000 | 0 | (50,000) | 50,000 | (50.0)% | 0 | 50,000 | 0 | 0 | 0 | 0 |
| | | Total Other Expenses | (40,399) | (90,381) | (65,315) | 50,000 | 0 | (15,315) | 50,000 | (76.6)% | 34,685 | 50,000 | 34,685 | 0 | 34,685 | 0 |
| Total Internal Audit | | | 194,945 | 265,049 | 286,614 | 55,909 | 0 | 342,523 | 55,909 | 19.5% | 400,852 | 58,329 | 408,093 | 7,241 | 413,546 | 5,453 |

*Note: 2013 Actual Forecast is for reference purposes only and is based on year to date actuals as of August 2013 plus the remainder of the calendarized budget.

2014 Budget Variance Comments

| | |
|-----------------------------------|--|
| 7010 - Full Time | Decrease due to change from Operational & Compliance Auditor to Internal Audit Coordinator |
| 7015 - Part Time | Increase due to change in department positions, applying savings to P/T assistance |
| 7017 - Benefits | Decrease due to decrease in overall salaries |
| 7100 - Mileage / Car Allowance | Reallocation to Seminars & Workshops |
| 7110 - Meals & Meal Allowances | Reallocation to Seminars & Workshops |
| 7122 - Cellular Telephones | Reallocation to Subscriptions/Publications |
| 7125 - Subscriptions/Publications | Reallocation from Cellular Line Charges |
| 7130 - Seminar & Workshop | Reallocation from Mileage/Car Allowance and General Dept Meals |
| 7205 Computer Supplies | Reallocation to Professional Fees |
| 7210 - Office Equip & Furniture | Reallocation to Professional Fees |
| 7211 Computer Hardware/Software | Reallocation to Professional Fees |
| 7220 Copiers, Faxes and Supplies | Reallocation to Professional Fees |
| 7222 Printing | Reallocation to Professional Fees |
| 7520 - Professional Fees | Reallocation from Dept Computer Supplies, Office Equip & Furniture, Computer Hardware, Printing - Internal |

Revenue and Expenditure Summary

2014-17 Operating Budget

| | |
|--|--|
| 7630 - Wireless/Internet Communication | Reallocation to Professional Fees |
| 7699 - Sundry Expenses | Reallocation to Professional Fees |
| 7790 - Trsf. to Expend Res | Decrease due to phasing out of transfer from Corp review reserve |

2015 Budget Variance Comments

| | |
|---------------------------------|--|
| 7010 - Full Time | Increase due to progression |
| 7017 - Benefits | Increase due to change in benefits rate |
| 7115 - Training & Development | Reallocation from Professional Fees |
| 7130 - Seminar & Workshop | Reallocation from Computer Hardware |
| 7211 Computer Hardware/Software | Reallocation to Seminars & Workshops |
| 7520 - Professional Fees | Reallocation to Training & Development |
| 7790 -Trsf. to Expend Res | Decrease due to phasing out of transfer from Corp review reserve |

2016 Budget Variance Comments

| | |
|----------------------------------|--|
| 7010 - Full Time | Increase due to progression |
| 7017 - Benefits | increase due to change in benefits rate |
| 7105 - Membership/Dues/Fees | Reallocation from Seminars & Workshops |
| 7130 - Seminar & Workshop | Reallocation to Memberships/Dues/Fees and Office Equip. & Furniture |
| 7210 - Office Equip & Furniture | Reallocation from Seminars & Workshops, Copier/Fax Supplies, Professional Fees and Wireless/Internet Commun. |
| 7220 Copiers, Faxes and Supplies | Reallocation to Office Equip. & Furniture |
| 7520 - Professional Fees | Reallocation to Office Equip. & Furniture |
| 7699 - Sundry Expenses | Reallocation to Office Equip. & Furniture |

2017 Budget Variance Comments

| | |
|--|---|
| 7010 - Full Time | Increase due to progression |
| 7017 - Benefits | increase due to change in benefits rate |
| 7122 - Cellular Telephones | Reallocation to Professional Fees |
| 7210 - Office Equip & Furniture | Reallocation to Professional Fees |
| 7211 Computer Hardware/Software | Reallocation to Professional Fees |
| 7220 Copiers, Faxes and Supplies | Reallocation to Professional Fees |
| 7520 - Professional Fees | Reallocation from Cellular Line Charge, Office Equip & Furniture, Computer Hardware, Copier Supplies and Wireless/Internet Communications |
| 7630 - Wireless/Internet Communication | Reallocation to Copier Lease |

**2014 -2017 Additional Resource Request
Internal Audit**

| Budget Year | ARR # | ARR Title | Gross Cost | Offset | Net Cost |
|-------------------|-----------|----------------------------|----------------|---------------|---------------|
| 2014 | 015-14-01 | Internal Audit Coordinator | 103,600 | 31,698 | 71,902 |
| 2014 Total | | | 103,600 | 31,698 | 71,902 |



DRAFT 2014 BUDGET AND 2015-2017 PLAN

City Manager

Revenue and Expenditure Summary

2014-17 Operating Budget

| Department | Exp Category | Account | 2012 Actuals | 2013 Actual Forecast* | 2013 Budget | Allowable Inc/Decr | Account Reallocations | 2014 Budget | \$ Variance | % Variance | 2015 Forecast | Variance | 2016 Forecast | Variance | 2017 Forecast | Variance |
|---------------------------|-----------------------|------------------------------------|--------------|-----------------------|-------------|--------------------|-----------------------|-------------|-------------|------------|---------------|----------|---------------|----------|---------------|----------|
| City Manager | | | | | | | | | | | | | | | | |
| | Revenue | | | | | | | | | | | | | | | |
| | | 3780 Tourism/Rec'n Grant | 12,455 | 5,158 | 0 | 0 | 0 | 0 | 0 | 0.0% | 0 | 0 | 0 | 0 | 0 | 0 |
| | | Total Revenue | 12,455 | 5,158 | 0 | 0 | 0 | 0 | 0 | 0.0% | 0 | 0 | 0 | 0 | 0 | 0 |
| | Labour Costs | | | | | | | | | | | | | | | |
| | | 7010 Full Time | 469,876 | 555,916 | 476,470 | 2,562 | 0 | 479,032 | 2,562 | 0.5% | 479,032 | 0 | 479,032 | 0 | 479,032 | 0 |
| | | 7016 Full Time Contracts | 21,275 | 21,106 | 0 | 0 | 5,700 | 5,700 | 5,700 | 0.0% | 5,700 | 0 | 5,700 | 0 | 5,700 | 0 |
| | | 7017 Benefits | 122,266 | 148,866 | 127,694 | 3,082 | 0 | 130,776 | 3,082 | 2.4% | 133,171 | 2,395 | 135,567 | 2,396 | 137,961 | 2,394 |
| | | 7020 Benefits - FT Contract | 2,064 | 2,068 | 0 | 0 | 0 | 0 | 0 | 0.0% | 0 | 0 | 0 | 0 | 0 | 0 |
| | | Total Labour Costs | 615,481 | 727,956 | 604,164 | 5,644 | 5,700 | 615,508 | 11,344 | 1.9% | 617,903 | 2,395 | 620,299 | 2,396 | 622,693 | 2,394 |
| | Other Expenses | | | | | | | | | | | | | | | |
| | | 7100 Mileage | 0 | 64 | 200 | 0 | 0 | 200 | 0 | 0.0% | 200 | 0 | 200 | 0 | 200 | 0 |
| | | 7103 407-ETR Toll Charges | 205 | 281 | 400 | 0 | 0 | 400 | 0 | 0.0% | 400 | 0 | 400 | 0 | 400 | 0 |
| | | 7105 Membership/Dues/Fees | 1,764 | 1,433 | 2,000 | 0 | 0 | 2,000 | 0 | 0.0% | 2,000 | 0 | 2,000 | 0 | 2,000 | 0 |
| | | 7110 Meals & Meal Allowances | 2,696 | 2,571 | 4,000 | 0 | (1,000) | 3,000 | (1,000) | (25.0)% | 3,000 | 0 | 3,000 | 0 | 3,000 | 0 |
| | | 7112 Council Travel & Confer. | 1,987 | 0 | 0 | 0 | 0 | 0 | 0 | 0.0% | 0 | 0 | 0 | 0 | 0 | 0 |
| | | 7115 Training & Development | 47 | 2,425 | 8,500 | 0 | (3,500) | 5,000 | (3,500) | (41.2)% | 5,000 | 0 | 5,000 | 0 | 5,000 | 0 |
| | | 7117 Corporate Mgmt Mtgs | 1,000 | 2,362 | 3,500 | 0 | 500 | 4,000 | 500 | 14.3% | 4,000 | 0 | 4,000 | 0 | 4,000 | 0 |
| | | 7120 Telephone Charges | 0 | 134 | 390 | 0 | (390) | 0 | (390) | (100.0)% | 0 | 0 | 0 | 0 | 0 | 0 |
| | | 7122 Cellular Telephones | 1,738 | 1,240 | 1,200 | 0 | 400 | 1,600 | 400 | 33.3% | 1,600 | 0 | 1,600 | 0 | 1,600 | 0 |
| | | 7125 Subscriptions/Publications | 125 | 397 | 200 | 0 | 70 | 270 | 70 | 35.0% | 270 | 0 | 270 | 0 | 270 | 0 |
| | | 7130 Seminars & Workshops | 2,244 | 1,204 | 3,620 | 0 | (620) | 3,000 | (620) | (17.1)% | 3,000 | 0 | 3,000 | 0 | 3,000 | 0 |
| | | 7200 Office Supplies | 1,956 | 1,753 | 3,350 | 0 | (1,350) | 2,000 | (1,350) | (40.3)% | 2,000 | 0 | 2,000 | 0 | 2,000 | 0 |
| | | 7201 Conferences | 267 | 0 | 0 | 0 | 0 | 0 | 0 | 0.0% | 0 | 0 | 0 | 0 | 0 | 0 |
| | | 7205 Computer Supplies | 173 | 1,251 | 2,940 | 0 | (696) | 2,244 | (696) | (23.7)% | 2,244 | 0 | 2,244 | 0 | 2,244 | 0 |
| | | 7210 Office Equip. & Furniture | 296 | 0 | 700 | 0 | 800 | 1,500 | 800 | 114.3% | 1,500 | 0 | 1,500 | 0 | 1,500 | 0 |
| | | 7211 Computer Hardware/Software | 287 | 0 | 4,000 | 0 | (1,500) | 2,500 | (1,500) | (37.5)% | 2,500 | 0 | 2,500 | 0 | 2,500 | 0 |
| | | 7220 Copiers, Faxes and Supplies | 6,006 | 4,410 | 4,800 | 0 | 1,940 | 6,740 | 1,940 | 40.4% | 6,740 | 0 | 6,740 | 0 | 6,740 | 0 |
| | | 7222 Printing | 95 | 141 | 290 | 0 | 0 | 290 | 0 | 0.0% | 290 | 0 | 290 | 0 | 290 | 0 |
| | | 7226 Courier Services | 0 | 0 | 0 | 0 | 300 | 300 | 300 | 0.0% | 300 | 0 | 300 | 0 | 300 | 0 |
| | | 7315 Vehicle Maintenance & Repairs | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0.0% | 0 | 0 | 0 | 0 | 0 | 0 |
| | | 7415 Rental, Leases - Vehicles | 8,454 | 8,456 | 8,460 | 0 | 936 | 9,396 | 936 | 11.1% | 9,396 | 0 | 9,396 | 0 | 9,396 | 0 |
| | | 7520 Professional Fees | 11,632 | 20,743 | 29,860 | 0 | 5,140 | 35,000 | 5,140 | 17.2% | 35,000 | 0 | 35,000 | 0 | 35,000 | 0 |
| | | 7531 Service Contracts | 0 | 25 | 0 | 0 | 0 | 0 | 0 | 0.0% | 0 | 0 | 0 | 0 | 0 | 0 |
| | | 7560 Gas/Diesel - Vehicles | 5,740 | 5,510 | 5,060 | 0 | 0 | 5,060 | 0 | 0.0% | 5,060 | 0 | 5,060 | 0 | 5,060 | 0 |
| | | 7630 Wireless/Internet Commun. | 302 | 1,045 | 2,240 | 0 | (1,220) | 1,020 | (1,220) | (54.5)% | 1,020 | 0 | 1,020 | 0 | 1,020 | 0 |
| | | 7640 Cable Tv/Satellite | 0 | 98 | 290 | 0 | (290) | 0 | (290) | (100.0)% | 0 | 0 | 0 | 0 | 0 | 0 |
| | | 7699 Sundry Expenses | 6,572 | 3,236 | 7,220 | 0 | (5,220) | 2,000 | (5,220) | (72.3)% | 2,000 | 0 | 2,000 | 0 | 2,000 | 0 |
| | | 7700 Chgs. from Othe Depts. | 0 | 0 | 100 | 0 | 0 | 100 | 0 | 0.0% | 100 | 0 | 100 | 0 | 100 | 0 |
| | | 7710 Internal Recoveries | (11,400) | 0 | 0 | 0 | 0 | 0 | 0 | 0.0% | 0 | 0 | 0 | 0 | 0 | 0 |
| | | Total Other Expenses | 42,188 | 58,778 | 93,320 | 0 | (5,700) | 87,620 | (5,700) | (6.1)% | 87,620 | 0 | 87,620 | 0 | 87,620 | 0 |
| Total City Manager | | | 645,213 | 781,577 | 697,484 | 5,644 | 0 | 703,128 | 5,644 | 0.8% | 705,523 | 2,395 | 707,919 | 2,396 | 710,313 | 2,394 |

*Note: 2013 Actual Forecast is for reference purposes only and is based on year to date actuals as of August 2013 plus the remainder of the calendarized budget.

Revenue and Expenditure Summary

2014-17 Operating Budget

2014 Budget Variance Comments

| | |
|----------------------------------|---|
| 7010 - Full Time | Increase due to wage progression |
| 7016 - Full Time Contract | Increase due to continuation of the Intern program |
| 7017 - Benefits | Increase due to change in benefits rate |
| 7110 - General Dept Meals | Reallocation to Corporate Management Meetings and Subscriptions |
| 7115 - Training & Development | Reallocation to Full Time Contract |
| 7117 - Corporate Mgmt Mtgs | Reallocation from General Dept Meals |
| 7120 - Telephone Charges | Reallocation to Cellular Line Charges |
| 7122 Cellular Telephones | Reallocation from Long Distance |
| 7125 - Subscription/Publications | Reallocation from General Dept Meals |
| 7130 - Seminars & Workshops | Reallocation to Copier Lease |
| 7200 - Office Supplies | Reallocation to Full Time Contract |
| 7130 - Seminars & Workshops | Reallocation to Copier Lease |
| 7210 - Office Equip & Furniture | Reallocation from General Dept Meals and Dept Sundry |
| 7211 Computer Hardware/Software | Reallocation to Full Time Contract |
| 7220 Copiers, Faxes and Supplies | Reallocation to Courier and Office Equip & Furniture |
| 7226 - Courier | Reallocation from Copier Supplies |
| 7415 - Rental/Lease - Vehicles | Reallocation to Wireless/Internet |
| 7520 - Professional Fees | Reallocation from Dept Sundry |
| 7630 - Wireless/Internet | Reallocation to Rental/Lease - Vehicles |
| 7640 - Cable TV/Satellite | Reallocation to Professional Fees |
| 7699 Sundry Expenses | |

2015 Budget Variance Comments

| | |
|-----------------|---|
| 7017 - Benefits | Increase due to change in benefits rate |
|-----------------|---|

2016 Budget Variance Comments

| | |
|-----------------|---|
| 7017 - Benefits | Increase due to change in benefits rate |
|-----------------|---|

2017 Budget Variance Comments

| | |
|-----------------|---|
| 7017 - Benefits | Increase due to change in benefits rate |
|-----------------|---|

**2014 -2017 Additional Resource Request
City Manager**

| Budget Year | ARR # | ARR Title | Gross Cost | Offset | Net Cost |
|-------------------|-----------|---------------------------------------|----------------|---------------|---------------|
| 2014 | 020-14-01 | Manager of Corporate Asset Management | 142,012 | 80,947 | 61,065 |
| | | | - | - | - |
| 2014 Total | | | 142,012 | 80,947 | 61,065 |



DRAFT 2014 BUDGET AND 2015-2017 PLAN

Executive Director

Revenue and Expenditure Summary

2014 - 17 Operating Budget

| Department | Exp Category | Account | 2012 Actuals | 2013 Actual Forecast* | 2013 Budget | Allowable Inc/Decr | Account Reallocations | 2014 Budget | \$ Variance | % Variance | 2015 Forecast | Variance | 2016 Forecast | Variance | 2017 Forecast | Variance |
|---------------------------------|--------------|----------------------------------|---------------|-----------------------|-----------------|--------------------|-----------------------|-----------------|-----------------|----------------|----------------|---------------|----------------|------------|----------------|------------|
| Executive Director | | | | | | | | | | | | | | | | |
| Labour Costs | | | | | | | | | | | | | | | | |
| | | 7010 Full Time | 61,562 | 180,853 | 210,415 | 21,830 | (65,270) | 166,975 | (43,440) | (20.6)% | 166,975 | 0 | 166,975 | 0 | 166,975 | 0 |
| | | 7017 Benefits | 16,006 | 48,434 | 56,391 | 7,012 | (17,819) | 45,584 | (10,807) | (19.2)% | 46,419 | 835 | 47,254 | 835 | 48,089 | 835 |
| | | Total Labour Costs | 77,568 | 229,287 | 266,806 | 28,842 | (83,089) | 212,559 | (54,247) | (20.3)% | 213,394 | 835 | 214,229 | 835 | 215,064 | 835 |
| Other Expenses | | | | | | | | | | | | | | | | |
| | | 7100 Mileage | 0 | 568 | 490 | 310 | 0 | 800 | 310 | 63.3% | 800 | 0 | 800 | 0 | 800 | 0 |
| | | 7103 407-ETR Toll Charges | 0 | 50 | 100 | (100) | 0 | 0 | (100) | (100.0)% | 0 | 0 | 0 | 0 | 0 | 0 |
| | | 7105 Membership/Dues/Fees | 155 | 55 | 520 | 1,680 | 0 | 2,200 | 1,680 | 323.1% | 2,200 | 0 | 2,200 | 0 | 2,200 | 0 |
| | | 7110 Meals & Meal Allowances | 0 | 601 | 440 | (440) | 0 | 0 | (440) | (100.0)% | 0 | 0 | 0 | 0 | 0 | 0 |
| | | 7122 Cellular Telephones | 0 | 19 | 0 | 1,300 | 0 | 1,300 | 1,300 | 0.0% | 1,300 | 0 | 1,300 | 0 | 1,300 | 0 |
| | | 7125 Subscriptions/Publications | 0 | 50 | 100 | 0 | 0 | 100 | 0 | 0.0% | 100 | 0 | 100 | 0 | 100 | 0 |
| | | 7130 Seminars & Workshops | 0 | 390 | 1,170 | 2,630 | 0 | 3,800 | 2,630 | 224.8% | 3,800 | 0 | 3,800 | 0 | 3,800 | 0 |
| | | 7136 Special Events/Public | 0 | 0 | 0 | 2,500 | 0 | 2,500 | 2,500 | 0.0% | 2,500 | 0 | 2,500 | 0 | 2,500 | 0 |
| | | 7200 Office Supplies | 28 | 0 | 0 | 500 | 0 | 500 | 500 | 0.0% | 500 | 0 | 500 | 0 | 500 | 0 |
| | | 7211 Computer Hardware/Software | 0 | 0 | 0 | 1,000 | 0 | 1,000 | 1,000 | 0.0% | 1,000 | 0 | 1,000 | 0 | 1,000 | 0 |
| | | 7220 Copiers, Faxes and Supplies | 0 | 1,126 | 1,010 | 0 | 0 | 1,010 | 0 | 0.0% | 1,010 | 0 | 1,010 | 0 | 1,010 | 0 |
| | | 7520 Professional Fees | 9,573 | 0 | 0 | 0 | 0 | 0 | 0 | 0.0% | 0 | 0 | 0 | 0 | 0 | 0 |
| | | 7699 Sundry Expenses | 0 | 2,500 | 0 | 1,500 | 0 | 1,500 | 1,500 | 0.0% | 1,500 | 0 | 1,500 | 0 | 1,500 | 0 |
| | | 7790 Trsf. to Expend Res | 0 | (70,524) | (65,524) | 32,524 | 0 | (33,000) | 32,524 | (49.6)% | 0 | 33,000 | 0 | 0 | 0 | 0 |
| | | Total Other Expenses | 9,756 | (65,164) | (61,694) | 43,404 | 0 | (18,290) | 43,404 | (70.4)% | 14,710 | 33,000 | 14,710 | 0 | 14,710 | 0 |
| Total Executive Director | | | 87,325 | 164,122 | 205,112 | 72,246 | (83,089) | 194,269 | (10,843) | (5.3)% | 228,104 | 33,835 | 228,939 | 835 | 229,774 | 835 |

*Note: 2013 Actual Forecast is for reference purposes only and is based on year to date actuals as of August 2013 plus the remainder of the calendarized budget.

2014 Budget Variance Comments

| | |
|---------------------------------------|--|
| 7010 - Full Time | Reallocated Admin Assistant position to Corp Comm, offset by salary wage market adjustment |
| 7017 - Benefits | Decrease in relation to salaries and budget guideline increases |
| 7100 - Mileage / Car Allowance | Increase to reflect actual trend |
| 7103 - 407-ETR Toll Charges | Decrease to reflect actuals trend |
| 7105 - Memberships/Dues/Fees | Increase due to membership for Vaughan Chamber of Commerce |
| 7110.01 - General Dept. Meals | Decrease to reflect actuals trend |
| 7122.01 - Cellular Line Charges | Increase to reflect actual trend |
| 7130 - Seminars & Workshops | Increase to reflect actual trend |
| 7136 - Special Events/Public Relation | Increase to reflect actual trend |
| 7200 - Office Supplies | Increase to reflect actual trend |
| 7211 - Computer Hardware | Increase to reflect actual trend |
| 7699 - Dept. Sundry Expenses | Increase to reflect actual trend |
| 7790 - Trsf. from Expend Res | Decrease due to phasing out of transfer from Corp review reserve |

2015 Budget Variance Comments

| | |
|------------------------------|--|
| 7017 - Benefits | Increase due to benefit rate increase |
| 7790 - Trsf. from Expend Res | Decrease due to phasing out of transfer from Corp review reserve |

2016 Budget Variance Comments

| | |
|-----------------|---------------------------------------|
| 7017 - Benefits | Increase due to benefit rate increase |
|-----------------|---------------------------------------|

2017 Budget Variance Comments

| | |
|-----------------|---------------------------------------|
| 7017 - Benefits | Increase due to benefit rate increase |
|-----------------|---------------------------------------|



DRAFT 2014 BUDGET AND 2015-2017 PLAN

Economic and Business Development



Economic Development

2014/17 Business Plan

Business Overview

Service Statement:

The City of Vaughan's Economic Development Department's service offerings are focused on attracting, nurturing and growing the economic activity across the City. The department's vision as articulated in the 10-Year Economic Development Strategy is:

To position the City of Vaughan as the gateway between the GTA and a globalized, knowledge-based marketplace, as well as positioning the City as an incubator of talent, innovation and entrepreneurship rooted in a dynamic and creative economy with a world-class quality of life.

Major economic drivers and catalysts that directly influence, and affect economic growth and prosperity in the City, and strongly influence the services offered by the Economic Development Department include the following:

- Development of Vaughan's new downtown the **Vaughan Metropolitan Centre (VMC)**.
- Expansion of **Highway 427**, providing growth within the **Vaughan Enterprise Zone (VEZ)**.
- Development of the **Vaughan Health Centre Precinct** and **Mackenzie Vaughan Hospital**.
- Creation of an **Innovation Park at the Kortright Centre** in partnership with the Toronto and Region Conservation Authority, York Region.
- Revitalization of **Kleinburg Main Street** in partnership with the Kleinburg Business Improvement Association (KBIA).
- **Integrated Entertainment and Gaming Complex**.
- New employment lands in the **Vaughan Mills Secondary Area** and **400 North Employment Lands**.

Core Activities:

The services and programs offered by the department fall into the following core service categories:

- | | |
|---|--------------------------------|
| ▪ Business Investment and Attraction | ▪ Employment Zone Development |
| ▪ Business Retention and Growth Support | ▪ Foreign Business Development |
| ▪ Economic Cluster Development | ▪ Small Business Development |

The Economic Development Department places additional focus on preparing for the future by taking the necessary steps to ensure that the "voice" of business is reflected in City policy and initiatives.



Economic Development

2014/17 Business Plan

Key Outcomes & Results:

In the 10-Year Economic Development Strategy titled “Building a Gateway to Tomorrow’s Economy” four main goals have been identified to ensure the City achieves economic prosperity through the attraction of new investment, retention and growth of existing companies and overall enhanced quality of life. These main goals include:

1. Be the **gateway** of economic activity to the Greater Toronto Area.
2. **Incubate** and enable entrepreneurial activities.
3. Provide **best-in-class** economic development services for our stakeholders.
4. Grow Vaughan’s dynamic **quality of place** and creative economy.

Based on Vaughan Vision 20|20 the Economic Development Department will contribute towards achieving the following goals:

1. **Manage Growth & Economic Well-Being**
 - ✓ Programs and services are focused on facilitating economic growth as well as ensuring future economic vitality through infrastructure, development policies, and labour force analyses.
2. **Demonstrate Service Excellence**
 - ✓ The Department provides a variety of service designed to attract new businesses, maintain the existing employment base, and ensure economic growth and vitality in the future.
3. **Preserve our Heritage & Support Diversity, Arts & Culture**
 - ✓ Staff members are dedicated to supporting a vibrant economy with a wide range of employment opportunities that foster and support the City’s creative community.

Key outcomes and results expected from the successful implementation of the 10-Year Economic Development Strategy include:

- Increased retention and expansion of existing Vaughan businesses.
- Attraction of new businesses and investment to Vaughan, resulting in new job creation.
- Formalization of new strategic partnerships that help the department move the goals and objectives forward.
- Establishment of a results oriented International Business Development program focused on Italy, China and Israel.
- Enhanced access to resources and strategic linkages regionally, nationally, and internationally for Vaughan businesses.
- Heightened brand awareness.
- Increased support for small and medium-sized businesses across all the key convergence sectors.

Staffing Profile:

| | 2012 | 2013 Base | Additional Resource Requests | | | |
|------------------------------|-------------|-------------|------------------------------|------|------|------|
| | | | 2014 | 2015 | 2016 | 2017 |
| Full Time¹ | 6 | 6 | 2¹ | - | - | - |
| Part Time | 0.69 | 0.69 | - | - | - | - |
| Overtime | 0 | 0 | - | - | - | - |

NOTES:

1. A new position “Economic Development Officer – Advanced Goods Production and Movement” has already been given status in the 2012 budget cycle.



Economic Development

2014/17 Business Plan

Economic Development Dept. Organizational Chart:



NOTES:

1. This new position "Economic Development Officer – Advanced Goods Production and Movement" was already submitted and given status in the 2012 budget cycle, then deferred to 2014 cycle.
2. The economic development is submitting an ARR in the 2014 budget cycle for an additional position "Economic Development Officer, Coordinator".

Service Profile



Economic Development

2014/17 Business Plan

Current Service State:

Strengths

- Strong economic drivers positioning the City for significant and rapid economic growth such as the Vaughan Metropolitan Centre, extension of Highway 427, development of a new hospital, among many other drivers.
- Significant supply of developable lands.
- Entrepreneurial mindset with close to 80 percent of businesses operating in Vaughan falling within the SME category.
- Highly diversified industry sectors many of which are positioned for continued impressive growth.
- Strong multi-cultural presences.
- Strong regional transportation routes and systems, including a subway connecting Vaughan to the City of Toronto.
- Rapidly growing population.
- Re-alignment of the economic development organizational structure, which will have a positive impact on the operational efficiency, productivity and enhanced level of customer services and concentration on generating measureable results.
- Net importer of jobs, attracting employees from across the Greater Toronto Area.
- Access to a skilled labour force, which is expected to increase further with the expansion of the subway and rapid transit strengthening the connection between Vaughan and the Greater Toronto Area.
- Strong support from Council with a common commitment to supporting businesses.
- Vaughan is a net importer of jobs and has been for many years.

Weaknesses/Pressures/Constraints/Threats

- Conversion of employment lands to retail or residential uses – encroachment issues also impacts on employment uses.
- Workload pressures, relative to the human resources.
- Budgetary pressures.
- Outstanding planning studies (i.e., OP, Secondary Plans, Zoning Bylaws).
- Infrastructure availability in VEZ and new employment areas (timing issues).
- Availability of employment lands for purchase, rising cost of lands and development charges.
- Worldwide economic uncertainties (i.e., strength of Canadian dollar, US economy, etc.)
- Increased competition from the US jurisdictions that offer businesses very lucrative financial incentives.

Future Direction for the Service:

Opportunities

- To leverage the significant economic drivers that exist across the City that will positively influence economic growth and prosperity.
- To establish strong connections and collaboratively work with internal departments across the City, most notably Planning, Public Works, Engineering, and Corporate Communications.
- To strengthen economic partnerships with strategic partners.
- To grow international business development interests in key markets, with a focus on Italy, China and Israel.
- To become the key economic driver of the Greater Toronto Area over the next twenty years.
- To make Vaughan the gateway for goods, business and investment travelling to and from the GTA.

Financial Impact:

Some of the impacts being experienced now or expected in the future and worth noting include the following:



Economic Development

2014/17 Business Plan

- The Economic Development Department is currently undergoing a renewal or restructuring of roles and responsibilities in an effort to increase productivity and overall effectiveness at generating economic growth and increased customer service. During the transition period the department will experience increases resource pressures until all positions are filled.
- Approach to international business development has shifted to focus on working on pre-mission matchmaking, ongoing follow-up support programs, year round lead generation and making stronger in-market commitments in an effort to generate stronger results, which has an increased demand on both human and financial resources.
- Expanded service level and program development scope has a direct impact on the demand for more resources.
- Unpredictability of the number and related expenses linked to the in-coming international business delegations.
- Increased use of sponsorship to help offset expenses.
- A strategy is underway to continue fundamental work that has already been started.



Economic Development

2014/17 Business Plan

Work Plan

Business Plan Objectives:

| Department Objectives | Initiatives | Timeline | Additional Resources Required? |
|--|--|--|--|
| 2014 Initiatives | | | |
| <i>Searchable Land & Space Directory</i> <i>(Goal #1 & 3)</i> Launch an online searchable database of available land and space, featuring GIS mapping and report printing tools focused on investment attraction. | <ul style="list-style-type: none"> Implement the Fast Facility GIS software tools, accessible through the City of Vaughan website. Market business development tool to prospective investors. | 2014 (Q1) to 2017 | Mayor and Council Fast Facility Corp. Comm. Dept. Planning Dept. York Region |
| EDO Concierge Program <i>(Goal #1)</i> Customer Experience, Customer Service, and Productivity Improvement Program. | Initial research and program design/development. Create and Develop the EDO Concierge Program, which includes the following components: <ol style="list-style-type: none"> Customer Service Excellence review and enhancement (e.g., operational workflow analysis, CRM, etc.) Creation and implementation of a Site Selection Support Program Sales Training Program for EDO's & Leadership Team Business Ambassador Program Economic Gardening Program Investor Readiness Development of Best in Class Economic Development Approaches | 2013 (Q4) to 2014 (Q1) launching in 2014 or sooner Program will be implemented in 2014 – 2017 with continuous improvement | Mayor and Council City Manager All Relevant City of Vaughan Dept.'s Customer Service Consultants Sales Consultants CRM Consultants Colleges & Universities Real Estate & Site Selection Community Business Associations Industry Associations |



Economic Development

2014/17 Business Plan

| | | | |
|--|---|--|---|
| <p>Employment Zone Development (Goal #1) Ensure the long-term flexibility, vitality and competitiveness for employment areas in Vaughan.</p> | <ul style="list-style-type: none"> Creation of marketing tools that successfully communicate the City of Vaughan's unique selling proposition, available incentives and competitive advantages. Creation of a highly targeted direct marketing campaign targeting prospective investors across all convergence sectors. Develop an annual forum with real estate industry to solicit feedback on Vaughan's competitiveness and industry requirements for employment areas. | <p>2014 (Q4)</p> <p>2014 (Q1) with updates in future years</p> <p>2014 (Q1) launched in 2013, implemented in 2014 - 2017</p> | <p>Real Estate & Development Community Corp. Comm.</p> |
| <p>International Business Development Program (Goal #1) Create a market driven, results oriented Foreign Business Development Program to key markets including Italy, China, Israel and secondary focuses including Delta, BC and Austin, TX.</p> | <ul style="list-style-type: none"> Launch and manage in-Market Presence and Direct Investment Attraction Programs in the following markets: <ul style="list-style-type: none"> - Israel - Italy - China Establish relationship and strategic linkages with Delta, BC | <p>2014 (Q1) with ongoing implementation in 2014 – 2017</p> | <p>Mayor and Council City Manager Corp. Comm. Dept. ColdSpring Commerce Italian Chamber of Commerce Global Linkages UJA Federation Canada Israel Chamber of Commerce Vaughan Chamber of Commerce VentureLAB</p> |
| <p>Vaughan Healthcare Centre Precinct (Goal #1)</p> | <ul style="list-style-type: none"> Undertake an Economic Development Feasibility Study for employment lands located within the Vaughan Healthcare Centre Precinct | <p>2014 (Q4) with some follow-up in 2014 (Q1)</p> | <p>City Manager's Office</p> |
| <p>York Region Initiatives (Goal #1) Collaborate with York Region on major economic development initiatives.</p> | <ul style="list-style-type: none"> Post-Secondary Institution Attraction Strategy Information & Communications Technology Study Broadband Study | <p>2014 – 2017 ongoing</p> | <p>All Relevant City of Vaughan Dept.'s York Region Regional Municipalities External Consultants David Trick & Associates Colleges & Universities</p> |



Economic Development

2014/17 Business Plan

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| | | | |
| Post-Secondary Institution Attraction <i>(Goal #2)</i> Identify opportunities to attract post-secondary institutions including a new university and college. | <ul style="list-style-type: none"> Continue working in partnership with Post-Secondary Institutions in an effort to formalize a new initiative and ultimately a strong presence in Vaughan. | 2014 – 2017 ongoing | Centennial College York University Seneca College Rotman School of Business (University of Toronto) Ryerson University George Brown College The Banff Centre Mackenzie Health Vaughan Arts Centre of Excellence Kortright Centre York Region David Trick & Associates |
| Place-Branding, Marketing and Promotion <i>(Goal #4)</i> Undertake a place-branding strategy to articulate a unique and compelling identity for the City. | <ul style="list-style-type: none"> Launch and continue to maintain a branding campaign that competitively positions the City. | 2014 – 2017 ongoing | Mayor and Council City Manager |
| 2015 Initiatives | | | |
| Office Attraction in the Vaughan Metropolitan Centre (VMC) – Community Improvement Plan (CIP) <i>(Goal #1)</i> Position the VMC as Vaughan's premiere office node. | Create and implement a Community Improvement Plan (CIP) in an effort to incent office development in the VMC. | 2015 - 2017 | Mayor and Council Planning Dept. Finance Dept. Engineering Dept. Clerks Dept. VMC Landowners Altus Group VIVA Metrolinx |
| International Business Development Program <i>(Goal #1)</i> | <ul style="list-style-type: none"> Management of in-Market Presence: <ul style="list-style-type: none"> - Israel - Italy - China Business Mission to Italy and China. | 2014 – 2017 | Mayor and Council City Manager Corp. Comm. Dept. ColdSpring Commerce Italian Chamber of Commerce Global Linkages UJA Federation Canada Israel Chamber of Commerce Vaughan Chamber of Commerce VentureLAB |



Economic Development

2014/17 Business Plan

| | | | |
|--|--|-------------|---|
| Economic Gardening <i>(Goal #2)</i> Develop an "Economic Gardening" Program. | <ul style="list-style-type: none"> EDO's responsible for key sectors will be responsible for conducting corporate calls within their area of expertise. Conduct a minimum of 200 calls per year. Strategically select businesses and invite Mayor and Council to participate in high profile calls. Launch a Business Ambassador Program. | 2015 – 2017 | Mayor and Council All Relevant City of Vaughan Dept.'s Provincial Government Federal Government External Consultants |
| "Virtual" Business Incubator & International Commercialization Centre <i>(Goal #2)</i> Develop and deliver a series of programs created to support entrepreneurs locally and internationally. | <ul style="list-style-type: none"> Investigate options for an online tool capable of delivering market intelligence and creating a collaborate network. Also explore other options for launching a niche business incubator one focused on getting results for the high growth potential firms and SME's. | 2015 – 2017 | Mayor and Council City Manager VBEC Private Sector Sponsors Province Government Federal Government Chamber of Commerce |
| Tourism Support <i>(Goal #4)</i> Work with the Regional Tourism Organization – District 6 and York | <ul style="list-style-type: none"> Implement and launch new initiatives designed to ensure Vaughan effectively accesses tourism marketing investments from the Province. | 2015 – 2017 | All Relevant City of Vaughan Dept.'s RTO - 6 York Region Provincial Government |
| 2016 Initiatives | | | |
| International Business Development <i>(Goal #1)</i> | <ul style="list-style-type: none"> Management of in-Market Presence: <ul style="list-style-type: none"> - Israel - Italy - China Business Mission to Israel. | 2016 – 2017 | Mayor and Council City Manager Corp. Comm. Dept. ColdSpring Commerce Italian Chamber of Commerce Global Linkages UJA Federation Canada Israel Chamber of Commerce Vaughan Chamber of Commerce VentureLAB |
| Convergence Sectors <i>(Goal #2)</i> | <ul style="list-style-type: none"> Market research, intelligence gathering and analysis. | 2016 – 2017 | Planning Dept. Licensing Dept. Third Party Research |



Economic Development

2014/17 Business Plan

| | | | |
|--|---|-------------|--|
| <p>Create and launch key sector profiling, value chain and program development for key economic convergence clusters including:</p> <p>(1) Innovative Research, Development and Design;</p> <p>(2) Advanced Goods Production and Movement.</p> <p>In addition to (3) Creative Economy and Culture.</p> | <ul style="list-style-type: none"> ▪ Create cluster maps for key sectors. ▪ Profile and supporting marketing collateral creation. ▪ Develop a list of target prospects. ▪ Program development, which include specialized events and networking opportunities. | | <p>Resources</p> <p>Province Government</p> <p>Federal Government</p> <p>Industry Associations</p> |
| <p><i>Innovation Park at Kortright</i> (Goal #2) Kortright Innovation Park expansion and growth.</p> | <ul style="list-style-type: none"> ▪ Explore opportunities for participation in new initiatives that compliment the City of Vaughan's Economic Development Strategy. | 2016 – 2017 | <p>Mayor and Council</p> <p>City Manager</p> <p>Kortright</p> |
| <p><i>Attraction of Conventions & Conferences</i> (Goal #4) Make Vaughan a destination for multi-day conventions, conferences and tradeshows.</p> | <ul style="list-style-type: none"> ▪ Develop and implement a strategy designed to attract conventions and conferences. Strategy should identify a list of prospective target conferences in order to implement a direct marketing approach to business development. | 2016 – 2017 | <p>All Relevant City of Vaughan Dept.'s</p> <p>RTO - 6</p> <p>Local Convention Centres</p> <p>Local Hotels</p> <p>Provincial Government</p> <p>Professional, Business, and Industry Associations</p> |
| 2017 Initiatives | | | |
| <p><i>Access to Capital Program</i> (Goal #2) Improve the availability of angel and venture capital in Vaughan.</p> | <ul style="list-style-type: none"> ▪ Develop a database of local investors and companies seeking investment opportunities. ▪ Develop and facilitate a program for training entrepreneurs in techniques for accessing capital from these sources. | 2017 | <p>Private Sector Investors</p> <p>Banks</p> <p>Venture Capitalists</p> <p>York Angels</p> <p>VentureLAB</p> |
| <p><i>International Business Development</i> (Goal #1)</p> | <ul style="list-style-type: none"> ▪ Management of in-Market Presence: <ul style="list-style-type: none"> - Israel - Italy | 2017 | <p>Mayor and Council</p> <p>City Manager</p> <p>Corp. Comm. Dept.</p> <p>ColdSpring Commerce</p> <p>Italian Chamber of Commerce</p> |



Economic Development

2014/17 Business Plan

| | | | |
|---|--|------|--|
| | <p>- China</p> <ul style="list-style-type: none"> ▪ Business Mission to Italy and China. | | <p>Global Linkages UJA Federation Canada Israel Chamber of Commerce Vaughan Chamber of Commerce VentureLAB</p> |
| <p><i>Creative Economy Development & Growth</i> (Goal #4) Build on the strengths in the creative cultural industries to support growth of the creative economy in Vaughan.</p> <p><i>VMC Cultural & Creative Hub</i> Recognize the VMC as the City's cultural and creative hub by undertaking initiatives to plan, market and promote the downtown using specialized marketing and promotion approaches that reflect the "cool factor" of the target audiences.</p> | <ul style="list-style-type: none"> ▪ Develop and implement a strategy for developing the creative economy within the VMC. ▪ Directly target prospective business investors who fall within the "creative economy" category and encourage them to locate within the VMC. ▪ Identify opportunities for creating a "buzz" and "excitement" for the VMC at all stages of development. | 2017 | <p>All Relevant City of Vaughan Dept.'s Colleges & Universities</p> |
| <p><i>Tourism Investment Attraction</i> (Goal #4) Target additional trans-regional amusement facilities to supplement Canada's Wonderland.</p> | <ul style="list-style-type: none"> ▪ Directly target prospective business investors who fall within the "large tourist attraction" category and encourage them to locate within the VMC. | 2017 | <p>RTO - 6 Provincial Government York Region Existing Local Tourism Businesses</p> |



Economic Development

2014/17 Business Plan

Business Performance

Key Performance Indicators:

| Economic Development (Office of the City Manager) | | | | | | |
|--|--|--|--|------------------|---------------|-----------------|
| Vaughan Vision Themes | Strategic Outcomes & Results | Department Objectives | Performance Measure | Measurement Type | | |
| | | | | Efficiency | Effectiveness | Service Quality |
| ORGANIZATIONAL EXCELLENCE: Manage Growth & Economic Well-Being | Plan and facilitate business growth and economic development | | Complete 200 targeted corporate calls across all three EDO's | X | | |
| | | | Provide superior customer service and site selection/investment support to prospective investors: <ul style="list-style-type: none"> 125 solicited prospects 100+ unsolicited prospects | X | | |
| | | Develop Vaughan as the incubator of entrepreneurial activity for the economic region | Number of business consultations developed by VBEC per FTE as per MEDI requirements. | X | | |
| | | | Number of jobs created through assistance of VBEC per FTE as per MEDI requirements. | X | | |
| | | Develop a dynamic and effective VMC economic development strategy | Provide superior customer service and site selection/investment support to prospective investors for the VMC specifically: <ul style="list-style-type: none"> 50 solicited prospects 50+ unsolicited prospects | | X | |
| SERVICE EXCELLENCE: Preserve Our Heritage & Support Diversity, Arts & Culture | | Grow Vaughan's dynamic quality of place and creative economy | International business development program activities: <ul style="list-style-type: none"> 10 to 15 companies participating in business missions 20 to 25 companies participating the local international business development program Pre-qualified match-making program generating results for each participant In-market offices generating investment leads | | X | X |
| | | Position Vaughan as the gateway for economic activity in the Greater Toronto Area | | | | |
| SERVICE EXCELLENCE: Demonstrate Service Excellence | | Provide best-in-class economic development services | 80% of contacts surveyed who reported that the information provided was useful or very useful | | | X |



Economic Development

2014/17 Business Plan

Key Performance Indicators Conclusion:

The goal of Vaughan's Economic Development Strategy is to position a dynamic and growing City, situated on the leading edge of one of North America's most dynamic economic centres, to attract key investments, key people and key community assets in order to create a thriving, healthy economy rooted in a high quality of life. A number of indicators have been chosen to assess the City's performance:

- In 2012, the number of people employed totaled 175,500, and is projected to grow to 266,100 jobs by 2031. Since 2002, the number of people employed in Vaughan has increased by an annual average of 3.3 percent.
- The largest employment sector in 2012 was Manufacturing, representing 23.4 percent of employment, followed by Retail Trade at 12.7 percent, and Construction at 11.8 percent.
- The fastest-growing employment sector between 2011 and 2012 was Health Care and Social Assistance at 11.4 percent.
- From 2002 to 2012, the Information and Cultural Industries grew by an annual average of 11.5 percent, making it the fastest-growing employment sector for the ten-year time frame.
- In 2012, there were 9,913 businesses in Vaughan, a growth of 2.9 percent from 2011, projected to reach 10,000 businesses in 2013/2014.
- Vaughan's population increased by 20.7 percent between 2001 and 2006. June 2013 population of 313,490 is expected to grow to 416,600 by 2031.
- The City of Vaughan processed over 39,000 building permit applications between 2006 to 2012.
- From 2006 to 2012, \$8.2 billion worth of building permits were approved by the City. While Vaughan's permits went above the \$1 billion mark from 2006 to 2011, 2012 experienced a decrease in investment mainly due to the national slow down in the housing sector.
- Vaughan has the largest supply of Greenfield employment lands in the Greater Toronto Area with more than 2,400 acres available.

Focused on generating results the Economic Development Department is deeply committed to engaging all external and internal stakeholders in the successful implementation of this business plan.



Economic Development

2014/17 Business Plan

Department Head
Sign-off

Date (mm/dd/yy)

Commissioner Sign-off

Date (mm/dd/yy)

Revenue and Expenditure Summary

2014 - 17 Operating Budget

| Department | Exp Category | Account | 2012 Actuals | 2013 Actual Forecast* | 2013 Budget | Allowable Inc/Decr | Account Reallocations | 2014 Budget | \$ Variance | % Variance | 2015 Forecast | Variance | 2016 Forecast | Variance | 2017 Forecast | Variance |
|---|-----------------------|-----------------------------------|------------------|-----------------------|------------------|--------------------|-----------------------|------------------|-----------------|---------------|------------------|---------------|------------------|---------------|------------------|---------------|
| Economic and Business Develop. | | | | | | | | | | | | | | | | |
| | Revenue | | | | | | | | | | | | | | | |
| | | 3618 - Dept. Misc. Revenues | 2,292 | 0 | 0 | 0 | 0 | 0 | 0 | 0.0% | 0 | 0 | 0 | 0 | 0 | 0 |
| | | Total Revenue | 2,292 | 0 | 0 | 0 | 0 | 0 | 0 | 0.0% | 0 | 0 | 0 | 0 | 0 | 0 |
| | Labour Costs | | | | | | | | | | | | | | | |
| | | 7010 - Full Time | 598,993 | 667,794 | 741,072 | (15,551) | 0 | 725,521 | (15,551) | (2.1)% | 748,739 | 23,218 | 762,350 | 13,611 | 768,597 | 6,247 |
| | | 7015 - Part Time | 21,124 | 33,100 | 34,237 | 691 | 0 | 34,928 | 691 | 2.0% | 35,089 | 161 | 35,089 | 0 | 35,089 | 0 |
| | | 7016 - Full Time Contract | (14,039) | 20,062 | 0 | 0 | 0 | 0 | 0 | 0.0% | 0 | 0 | 0 | 0 | 0 | 0 |
| | | 7017 - Benefits | 157,899 | 182,123 | 201,963 | (420) | 0 | 201,543 | (420) | (0.2)% | 211,657 | 10,114 | 219,289 | 7,632 | 224,936 | 5,647 |
| | | 7020 - Benefits - FT Contract | (1,362) | 1,966 | 0 | 0 | 0 | 0 | 0 | 0.0% | 0 | 0 | 0 | 0 | 0 | 0 |
| | | Total Labour Costs | 762,616 | 905,045 | 977,272 | (15,280) | 0 | 961,992 | (15,280) | (1.6)% | 995,485 | 33,493 | 1,016,728 | 21,243 | 1,028,622 | 11,894 |
| | Other Expenses | | | | | | | | | | | | | | | |
| | | 7100 - Mileage / Car Allowance | 3,556 | 2,794 | 3,500 | 0 | 0 | 3,500 | 0 | 0.0% | 3,500 | 0 | 3,500 | 0 | 3,500 | 0 |
| | | 7105 - Memberships/Dues/Fees | 10,762 | 8,865 | 6,625 | 0 | 0 | 6,625 | 0 | 0.0% | 6,625 | 0 | 6,625 | 0 | 6,625 | 0 |
| | | 7110.01 - General Dept. Meals | 1,669 | 1,127 | 1,500 | 0 | 0 | 1,500 | 0 | 0.0% | 1,500 | 0 | 1,500 | 0 | 1,500 | 0 |
| | | 7113 - Travel | 91,485 | 92,448 | 51,550 | 0 | 0 | 51,550 | 0 | 0.0% | 51,550 | 0 | 51,550 | 0 | 51,550 | 0 |
| | | 7115 - Training & Development | 263 | 458 | 3,500 | 0 | 0 | 3,500 | 0 | 0.0% | 3,500 | 0 | 3,500 | 0 | 3,500 | 0 |
| | | 7122.01 - Cellular Line Charges | 3,408 | 3,347 | 3,755 | 0 | 0 | 3,755 | 0 | 0.0% | 3,755 | 0 | 3,755 | 0 | 3,755 | 0 |
| | | 7125 - Subscriptions/Publications | 1,146 | 670 | 1,628 | 0 | 0 | 1,628 | 0 | 0.0% | 1,628 | 0 | 1,628 | 0 | 1,628 | 0 |
| | | 7126 - Newsletters & Mailings | 181 | 0 | 0 | 0 | 0 | 0 | 0 | 0.0% | 0 | 0 | 0 | 0 | 0 | 0 |
| | | 7130 - Seminars & Workshops | 1,277 | 4,061 | 4,000 | 0 | (1,144) | 2,856 | (1,144) | (28.6)% | 2,856 | 0 | 2,856 | 0 | 2,856 | 0 |
| | | 7135 - Advertising/Branding | 8,645 | 35,244 | 55,882 | 0 | (10,000) | 45,882 | (10,000) | (17.9)% | 45,882 | 0 | 45,882 | 0 | 45,882 | 0 |
| | | 7136 - Special Events/Public | 40,704 | 62,543 | 52,294 | 0 | 0 | 52,294 | 0 | 0.0% | 52,294 | 0 | 52,294 | 0 | 52,294 | 0 |
| | | 7140 - Promotion & Education | 22,157 | 27,438 | 32,371 | 0 | 10,000 | 42,371 | 10,000 | 30.9% | 42,371 | 0 | 42,371 | 0 | 42,371 | 0 |
| | | 7200 - Office Supplies | 4,109 | 4,454 | 2,356 | 0 | 1,144 | 3,500 | 1,144 | 48.6% | 3,500 | 0 | 3,500 | 0 | 3,500 | 0 |
| | | 7201 - Conferences | 0 | 651 | 0 | 0 | 0 | 0 | 0 | 0.0% | 0 | 0 | 0 | 0 | 0 | 0 |
| | | 7205.02 - Dept. Computer Supplies | 0 | 512 | 1,000 | 0 | 0 | 1,000 | 0 | 0.0% | 1,000 | 0 | 1,000 | 0 | 1,000 | 0 |
| | | 7211.01 - Computer Hardware | 1,098 | 2,757 | 2,000 | 0 | 0 | 2,000 | 0 | 0.0% | 2,000 | 0 | 2,000 | 0 | 2,000 | 0 |
| | | 7211.02 - Computer Software | 0 | 563 | 0 | 0 | 0 | 0 | 0 | 0.0% | 0 | 0 | 0 | 0 | 0 | 0 |
| | | 7220.01 - Copier/Fax Lease | 6,363 | 7,570 | 8,100 | 0 | 0 | 8,100 | 0 | 0.0% | 8,100 | 0 | 8,100 | 0 | 8,100 | 0 |
| | | 7222.01 - Printing - Internal | 85 | 686 | 360 | 0 | 0 | 360 | 0 | 0.0% | 360 | 0 | 360 | 0 | 360 | 0 |
| | | 7226 - Courier Services | 33 | 231 | 373 | 0 | 0 | 373 | 0 | 0.0% | 373 | 0 | 373 | 0 | 373 | 0 |
| | | 7330 - Materials and Supplies | 9,849 | 8,327 | 8,000 | 0 | 0 | 8,000 | 0 | 0.0% | 8,000 | 0 | 8,000 | 0 | 8,000 | 0 |
| | | 7520 - Professional Fees | 82,032 | 150,796 | 50,000 | 0 | 0 | 50,000 | 0 | 0.0% | 50,000 | 0 | 50,000 | 0 | 50,000 | 0 |
| | | 7530 - Outside Services | 105,632 | 94,250 | 100,301 | 0 | 0 | 100,301 | 0 | 0.0% | 100,301 | 0 | 100,301 | 0 | 100,301 | 0 |
| | | 7699.01 - Dept. Sundry Expenses | 634 | 633 | 1,000 | 0 | 0 | 1,000 | 0 | 0.0% | 1,000 | 0 | 1,000 | 0 | 1,000 | 0 |
| | | 7700 - Chgs. from Other Depts. | 0 | 539 | 0 | 0 | 0 | 0 | 0 | 0.0% | 0 | 0 | 0 | 0 | 0 | 0 |
| | | 7710 - Internal Recoverable | (3,038) | (336) | (1,000) | 0 | 0 | (1,000) | 0 | 0.0% | (1,000) | 0 | (1,000) | 0 | (1,000) | 0 |
| | | 7790.01 - Trsf. to Expend Res | 38,000 | 0 | 0 | 0 | 0 | 0 | 0 | 0.0% | 0 | 0 | 0 | 0 | 0 | 0 |
| | | 7790.02 - Trsf. from Expend Res | (67,426) | (51,700) | 0 | 0 | 0 | 0 | 0 | 0.0% | 0 | 0 | 0 | 0 | 0 | 0 |
| | | Total Other Expenses | 362,623 | 458,927 | 389,095 | 0 | 0 | 389,095 | 0 | 0.0% | 389,095 | 0 | 389,095 | 0 | 389,095 | 0 |
| Total Economic and Business Develop. | | | 1,122,947 | 1,363,972 | 1,366,367 | (15,280) | 0 | 1,351,087 | (15,280) | (1.1)% | 1,384,580 | 33,493 | 1,405,823 | 21,243 | 1,417,717 | 11,894 |

*Note: 2013 Actual Forecast is for reference purposes only and is based on year to date actuals as of August 2013 plus the remainder of the calendarized budget.

2014 Budget Variance Comments

| | |
|------------------------------|---|
| 7010 - Full time | Two FT vacancies offset by Salary market adjustment |
| 7015 - Part time | Increase due 2% economic adj as per union agreement |
| 7017 - Benefits | Decrease in relation to salaries and budget guideline increases |
| 7130 - Seminars & Workshops | Reallocated to Office Supplies |
| 7135 - Advertising/Branding | Reallocated to Promotion & Education |
| 7140 - Promotion & Education | Reallocated from Advertising/Branding |



Revenue and Expenditure Summary

2014 - 17 Operating Budget

7200 - Office Supplies

Reallocated from Seminars

2015 Budget Variance Comments

7010 - Full time

Increase due to pro-rated progression

7015 - Part time

Increase due 2% economic adj as per union agreement

7017 - Benefits

Increase in relation to salaries and budget guideline increases

2016 Budget Variance Comments

7010 - Full time

Increase due to pro-rated progression

7017 - Benefits

Increase in relation to salaries and budget guideline increases

2017 Budget Variance Comments

7010 - Full time

Increase due to pro-rated progression

7017 - Benefits

Increase in relation to salaries and budget guideline increases

2014 -2017 Additional Resource Request Economic & Business Development

| Budget Year | ARR # | ARR Title | Gross Cost | Offset | Net Cost |
|-------------------|-----------|--|----------------|----------|----------------|
| 2014 | 125-14-01 | Business Development Officer- Advanced Goods Production & | 89,976 | - | 89,976 |
| 2014 | 125-14-02 | Economic Development Coordinator | 80,026 | - | 80,026 |
| 2014 | 125-14-03 | Business Development and Attraction Programs | 125,000 | - | 125,000 |
| | | | - | - | - |
| 2014 Total | | | 295,002 | - | 295,002 |

2014 - 2017 Capital Project Listing

Economic & Business Development

| Budget Year | Project # | Project Description | Project Type | Region | City-Wide DC | Infrastructure Reserve | Gas Tax | Taxation | LTD | Other | Grand Total |
|--|------------|----------------------------------|--------------|-----------|----------------|------------------------|---------|----------|-----|-------|----------------|
| 2014 | EB-9535-14 | Community Improvement Plan Study | Studies | City-Wide | 103,000 | | | | | | 103,000 |
| 2014 Total | | | | | 103,000 | | | | | | 103,000 |
| Economic & Business Development Total | | | | | 103,000 | | | | | | 103,000 |



DRAFT 2014 BUDGET AND 2015-2017 PLAN

Corporate Communications



Corporate Communications

2014-17 Business Plan

Business Overview

Service Statement:

The City of Vaughan's Corporate Communications Department provides strategic communications products, services and advice that inform and engage the City's stakeholders; manages corporate protocols; and facilitates internal communications. The department's vision is to:

Position the City of Vaughan as a two-way communications organization - internally and externally – by engaging our citizens and measuring our effectiveness in communication to ensure a broader awareness and understanding of City programs and services.

There are four core principles that guide the delivery of the services provided by Corporate Communications and link with the goals, objectives and action items within the department:

1. **Consistency:** Communication is consistent, constant and accurately promotes the Vaughan brand
2. **Citizen-focused communications:** Communication is interactive, engaging, conveyed in plain language, and delivered in a manner that best meets the needs of the citizens.
3. **Continuous improvement and feedback:** Communication is informed, measured and always refined by research and feedback.
4. **Support the Corporate Culture:** Communication is driven internally by values and standards and is a responsibility of all employees while being led by Corporate Communications.

Core Activities:

The role of Corporate Communications is to provide strategic communications products, services and advice to the corporation that enable stakeholders to be engaged and well-informed. Core activities fall into the following categories:

- eCommunications: social media, website, multi-media
- Media Relations: Issues/news tracking, media releases, key message development
- Marketing and Advertising: Branding, corporate advertising, photography management, creative design
- Strategic communications: internal communications, protocols, mayor and council communications, key project support

Key Outcomes & Results:

There are clear goals that drive key outcomes and results of this business plan and link to the overall corporate communications strategy.

The goals within the Corporate Communications Strategy are:

- **Lead:** Employ the right blend of best practices and innovative communication methods to become a leader in municipal communications.
- **Engage:** Promote citizen participation – both online and off.
- **Action:** Take a proactive and efficient approach to communicating the Vaughan story to our stakeholders.
- **Position:** Position Vaughan as an emerging world-class city by building an effective, accessible system of two-way communications between City officials, stakeholders and residents.



Corporate Communications

2014-17 Business Plan

Based on industry best practices, market research and current communication trends, as well as input from internal and external stakeholders, the Communications Strategy outlines a new vision, framework and plan that will guide the communications function at the City of Vaughan for the next two years.

Key outcomes and results expected from the successful implementation of the Corporate Communications Strategy include:

- Develop an internal communications campaign to promote the new communications vision and standards
- Deploy a City Manager's Communications Plan to support the internal communications campaign
- Develop and employ a measurement program to ensure the Communications vision and goals are continually evaluated
- Employ a team approach within communications, and use these cross-functional teams to support internal clients/departments.
- Develop a proper intake process to better manage projects and find efficiencies
- Align common strategic messaging by providing consistent key messages, templates and tools
- Establish common "look and feel" elements to ensure one City voice
- Use plain language standards in City-wide information
- Develop a more robust and comprehensive social media strategy to further enhance our social media tools and engage more users
- Establish an Internal Communications Steering Committee with reps/ambassadors from each department
- Manage a more robust and proactive media relations plan
 - Expand current practices to develop a strategy to be more proactive
 - Identify "Subject experts" in each department and fully media train/support these individuals
 - Enhance the media clipping service to include more analysis and broader reach
- Develop more "memorable" and "engaging" communications by using innovative and creative means
- Develop a Vaughan Mobile App that can be used as a tool internally and externally
- Develop a multi-cultural communications strategy to better reach our diverse community
- Develop a "Channel Strategy" that clearly outlines preferred City communication channels/formats for different audiences
- Develop a comprehensive advertising strategy

Staffing Profile:

| | 2012 | 2013 Base | Additional Resource Requests | | | |
|------------------|----------|-----------|------------------------------|----------|----------|----------|
| | | | 2014 | 2015 | 2016 | 2017 |
| Full Time | 8 | 8 | 2* | 0 | 1 | - |
| Part Time | 0 | 0 | - | - | - | - |
| Overtime | 0 | 0 | - | - | - | - |

* includes ARR request to convert 2 FTEs using 1 current FTE vacancy



Corporate Communications

2014-17 Business Plan

Service Profile

Current Service State:

- **Strategic Communications**
 - Maintain strong networking with other internal departments
 - Engage in weekly team updates to facilitate information sharing within the department
 - Maintain effective communications with Council and Senior Management Team
 - Expand environmental scanning to identify issues
 - Prioritize key tasks and issues
- **Positioning the Department**
 - Allocate resources effectively to maximize benefits of new communication vehicles
 - Establish an internal graphic design/multimedia expertise
 - Be leaders in municipal communications and establish communications standards and methodologies for use throughout the Corporation

Future Direction for the Service:

- **Resources**
 - Realign resources and functions within the department to meet current and future requirements
 - Develop a process for 24/7 communications
- **External Communications**
 - Improve community engagement through effective communications with residents and businesses
 - Maintain updated information files on City programs and initiatives
 - Proactively promote media coverage of City programs and initiatives
- **Technology**
 - Reach more residents through e-communications, including e-newsletters and social media
 - Balance the use of new and traditional vehicles for delivering information
 - Continue to improve the content and presentation on the City's new website

Financial Impact:

Some of the impacts being experienced now or expected in the future worth noting include the following:

- Positioning the department to provide in-house photography management, videography, web editing and development, and multimedia capabilities. Requires resources and skill set to meet service standards.
- Resources will be required for the full implementation of the communications strategy in the areas of social media, proactive media relations and internal communications.
- As technology and communications trends quickly change on an annual basis, resources will be needed to keep up and be municipal leaders.



Corporate Communications

2014-17 Business Plan

Work Plan

Business Plan Objectives:

| Department Objectives | Initiatives | Timeline | Additional Resources Required? |
|--|---|-----------|---|
| 2014 Initiatives | | | |
| Be a leader in providing effective and proactive communications | Develop a Communications Strategy for the City of Vaughan that will serve as a model of how best to support the delivery of two-way communications between the City of Vaughan and its citizens. | Q1 | n/a |
| | Manage a more robust and proactive media relations plan: <i>- Expand current practices to develop a strategy to be more proactive</i> <i>- Identify "Subject experts" in each department and fully media train/support these individuals</i> <i>- Enhance the media clipping and tracking service to include more analysis and broader reach</i> | Q2 | |
| Establish and promote the City's brand | Develop a strategy to promote a consistent City brand | Q2 | Possible stakeholder surveys |
| | Develop a comprehensive advertising strategy | Q4 | |
| Effectively inform and engage City stakeholders | Establish new mechanisms to facilitate and promote two-way communication, as identified in the Communications Strategy | Q1 | Production costs for support materials |
| | Implement the Internal Communications Strategy with all City departments | Q1 | |
| | Establish an Internal Communications Steering Committee with reps/ambassadors from each department | Q1 | |
| Leverage technology to more effectively tell the | Expand the use of videography and photography | Q2 | |



Corporate Communications

2014-17 Business Plan

| | | | |
|----------------------|---|-----------|---|
| Vaughan story | Develop a comprehensive social media strategy to further enhance our social media tools and engage more users | Q1 | ARR for website content management recognized for 2016, however, require resource to be moved to 2014. |
| | Develop a Vaughan Mobile App that can be used as a tool internally and externally | Q2 | |

2015 Initiatives

| | | | |
|--|--|-----------|--|
| Leverage technology to more effectively tell the Vaughan story | Expand web-based communications to include more interactive features | Q1 | |
| Establish and promote the City's brand | Build a corporate marketing and advertising campaign for the City | Q4 | |
| Be a leader in providing effective and proactive communications | Develop a 5-Year Communications Master plan that will build on the successes of the 2-year Communications Strategy | Q4 | |

2016 Initiatives

| | | | |
|--|---|-----------|--|
| Leverage technology to more effectively tell the Vaughan story | Expand web-based communications to include more interactive features | Q1 | |
| Establish and promote the City's brand | Develop a Brand Strategy that will look at enhancing the brand and building on the image of Vaughan through the end of 2020 | Q1 | |
| Be a leader in providing effective and proactive communications | Implement the 5-year Communications Master plan | Q1 | |



Corporate Communications

2014-17 Business Plan

Business Performance

Key Performance Indicators:

| <i>Vaughan Vision Theme</i> | <i>Outcomes & Results</i> | <i>Objective</i> | <i>Performance Measure</i> | <i>Dashboard Indicator</i> | <i>Eff</i> | <i>Effec</i> | <i>SQ</i> |
|--|---|---|---|----------------------------|------------|--------------|-----------|
| STAFF EXCELLENCE: Demonstrate Effective Leadership | Provide effective strategic messaging and two-way communication between the City and stakeholders | Be a leader in providing effective and proactive communications | # of positive and factual Media stories published on Vaughan Success Indicator: 25% increase each year | | X | | |
| | | | % of Media stories generated by City-issued news releases, pitches, PSAs and media advisories. Success Indicator: 75% of all Vaughan media stories generated by City source | | | X | |
| | | | % of positive/neutral stories; ratio of positive to negative stories Success Indicator: 80% of stories are positive or neutral | | | | |
| | | | Hourly cost per Communication Project delivered to Internal Clients Success Indicator: 10% decrease each year in the hourly cost per communications project | | X | | |
| ORGANIZATIONAL EXCELLENCE: Ensure a High Performing Organization | Ensure that online content is current, written in plain language and portrays the City brand | Leverage technology to more effectively tell the Vaughan story | Increase online activity. Success Indicator: 20% More visitors to the City Website | | | X | |
| | | | Increase social media activity. Success Indicator: 20% Increase in # of subscribers to corporate social media sites | | | X | |
| | | | Increase online subscriptions. Success Indicator: 20% Increase in # of subscribers to the City's e-newsletter | | | X | |



Corporate Communications

2014-17 Business Plan

| | | | | | | | |
|--|--|--|---|---|--|---|---|
| SERVICE EXCELLENCE: Demonstrate Excellence in Service Delivery | Enable stakeholders to be engaged, educated, and well-informed | Establish and promote the City's brand | % Projects requested by clients in which Corporate Communications' advice is sought prior to the project beginning. Success Indicator: 75% of corporate project requiring communications support request support at the beginning of the project | X | | | X |
| | | Effectively educate, inform and engage City stakeholders | Increase % residents who are aware of selected City services, initiatives, or programs Success Indicator: 65% of residents surveyed have are aware of City services, initiatives and programs | X | | X | |
| | | | Increase % of Directors/Managers surveyed who report that Corporate Communications has been helpful or very helpful in delivering required information to targeted audience Success Indicator: 85% of those surveyed indicate Corporate Communications has been helpful | X | | | X |
| | | | Increase % of Government employees who recall selected messages in newsletter or other communication (sample survey) Success Indicator: 75% of those surveyed recall messages | X | | X | |

Department Head
Sign-off

Date (mm/dd/yy)

Executive Director Sign-off

Date (mm/dd/yy)

Revenue and Expenditure Summary

2014 - 17 Operating Budget

| Department | Exp Category | Account | 2012 Actuals | 2013 Actual Forecast* | 2013 Budget | Allowable Inc/Decr | Account Reallocations | 2014 Budget | \$ Variance | % Variance | 2015 Forecast | Variance | 2016 Forecast | Variance | 2017 Forecast | Variance |
|---------------------------------------|--------------|----------------------------------|------------------|-----------------------|------------------|--------------------|-----------------------|------------------|---------------|-------------|------------------|---------------|------------------|---------------|------------------|--------------|
| Corporate Communications | | | | | | | | | | | | | | | | |
| Labour Costs | | | | | | | | | | | | | | | | |
| | | 7010 Full Time | 643,228 | 770,369 | 689,755 | (17,293) | 65,270 | 737,732 | 47,977 | 7.0% | 752,787 | 15,055 | 766,243 | 13,456 | 769,971 | 3,728 |
| | | 7015 Part Time | 16,427 | 0 | 0 | 0 | 0 | 0 | 0 | 0.0% | 0 | 0 | 0 | 0 | 0 | 0 |
| | | 7016 Full Time Contracts | 17,264 | 7,018 | 0 | 0 | 0 | 0 | 0 | 0.0% | 0 | 0 | 0 | 0 | 0 | 0 |
| | | 7017 Benefits | 168,833 | 206,312 | 184,855 | (1,273) | 17,819 | 201,401 | 16,546 | 9.0% | 209,275 | 7,874 | 216,847 | 7,572 | 221,752 | 4,905 |
| | | 7020 Benefits - FT Contract | 1,675 | 688 | 0 | 0 | 0 | 0 | 0 | 0.0% | 0 | 0 | 0 | 0 | 0 | 0 |
| | | Total Labour Costs | 847,427 | 984,387 | 874,610 | (18,566) | 83,089 | 939,133 | 64,523 | 7.4% | 962,062 | 22,929 | 983,090 | 21,028 | 991,723 | 8,633 |
| Other Expenses | | | | | | | | | | | | | | | | |
| | | 7100 Mileage | 1,293 | 933 | 2,530 | 0 | 0 | 2,530 | 0 | 0.0% | 2,530 | 0 | 2,530 | 0 | 2,530 | 0 |
| | | 7105 Membership/Dues/Fees | 0 | 1,625 | 1,499 | 0 | 0 | 1,499 | 0 | 0.0% | 1,499 | 0 | 1,499 | 0 | 1,499 | 0 |
| | | 7110 Meals & Meal Allowances | 1,245 | 2,140 | 1,602 | 0 | 0 | 1,602 | 0 | 0.0% | 1,602 | 0 | 1,602 | 0 | 1,602 | 0 |
| | | 7115 Training & Development | 20 | 2,253 | 4,365 | 0 | 0 | 4,365 | 0 | 0.0% | 4,365 | 0 | 4,365 | 0 | 4,365 | 0 |
| | | 7122 Cellular Telephones | 397 | 1,193 | 0 | 0 | 0 | 0 | 0 | 0.0% | 0 | 0 | 0 | 0 | 0 | 0 |
| | | 7125 Subscriptions/Publications | 3,493 | 3,340 | 5,444 | 0 | (2,000) | 3,444 | (2,000) | (36.7)% | 3,444 | 0 | 3,444 | 0 | 3,444 | 0 |
| | | 7130 Seminars & Workshops | 0 | 703 | 1,405 | 0 | 0 | 1,405 | 0 | 0.0% | 1,405 | 0 | 1,405 | 0 | 1,405 | 0 |
| | | 7135 Advertising | 70,047 | 47,860 | 64,961 | 0 | 2,000 | 66,961 | 2,000 | 3.1% | 66,961 | 0 | 66,961 | 0 | 66,961 | 0 |
| | | 7200 Office Supplies | 3,774 | 4,418 | 4,806 | 0 | 0 | 4,806 | 0 | 0.0% | 4,806 | 0 | 4,806 | 0 | 4,806 | 0 |
| | | 7205 Computer Supplies | 0 | 345 | 575 | 0 | 0 | 575 | 0 | 0.0% | 575 | 0 | 575 | 0 | 575 | 0 |
| | | 7210 Office Equip. & Furniture | 0 | 339 | 1,027 | 0 | 0 | 1,027 | 0 | 0.0% | 1,027 | 0 | 1,027 | 0 | 1,027 | 0 |
| | | 7211 Computer Hardware/Software | 3,884 | 15,329 | 11,024 | 0 | 0 | 11,024 | 0 | 0.0% | 11,024 | 0 | 11,024 | 0 | 11,024 | 0 |
| | | 7220 Copiers, Faxes and Supplies | 6,465 | 6,893 | 8,254 | 0 | 0 | 8,254 | 0 | 0.0% | 8,254 | 0 | 8,254 | 0 | 8,254 | 0 |
| | | 7222 Printing | 55,325 | 35,951 | 62,642 | 0 | 0 | 62,642 | 0 | 0.0% | 62,642 | 0 | 62,642 | 0 | 62,642 | 0 |
| | | 7520 Professional Fees | 19,150 | 17,347 | 17,564 | 0 | 0 | 17,564 | 0 | 0.0% | 17,564 | 0 | 17,564 | 0 | 17,564 | 0 |
| | | 7630 Wireless/Internet Commun. | 3,928 | 5,684 | 7,942 | 0 | 0 | 7,942 | 0 | 0.0% | 7,942 | 0 | 7,942 | 0 | 7,942 | 0 |
| | | 7640 Cable Tv/Satellite | 0 | 601 | 905 | 0 | 0 | 905 | 0 | 0.0% | 905 | 0 | 905 | 0 | 905 | 0 |
| | | 7699 Sundry Expenses | 116 | 11 | 0 | 0 | 0 | 0 | 0 | 0.0% | 0 | 0 | 0 | 0 | 0 | 0 |
| | | 7700 Chgs. from Othe Depts. | 263 | 0 | 0 | 0 | 0 | 0 | 0 | 0.0% | 0 | 0 | 0 | 0 | 0 | 0 |
| | | 7790 Trsf. to Expend Res | 3,334 | (12,069) | 0 | 0 | 0 | 0 | 0 | 0.0% | 0 | 0 | 0 | 0 | 0 | 0 |
| | | Total Other Expenses | 172,733 | 134,896 | 196,545 | 0 | 0 | 196,545 | 0 | 0.0% | 196,545 | 0 | 196,545 | 0 | 196,545 | 0 |
| Total Corporate Communications | | | 1,020,160 | 1,119,283 | 1,071,155 | (18,566) | 83,089 | 1,135,678 | 64,523 | 6.0% | 1,158,607 | 22,929 | 1,179,635 | 21,028 | 1,188,268 | 8,633 |

*Note: 2013 Actual Forecast is for reference purposes only and is based on year to date actuals as of August 2013 plus the remainder of the calendarized budget.

2014 Budget Variance Comments

| | |
|-----------------------------------|---|
| 7010 - Full Time | Reallocated Admin Assistant position from Executive Director |
| 7017 - Benefits | Increase in relation to salaries and budget guideline increases |
| 7125 - Subscriptions/Publications | Reallocated to Advertising/Branding |
| 7135 - Advertising/Branding | Reallocated from Subscriptions |

2015 Budget Variance Comments

| | |
|------------------|---|
| 7010 - Full Time | Increase due to pro-rated progression |
| 7017 - Benefits | Increase in relation to salaries and budget guideline increases |

2016 Budget Variance Comments

| | |
|------------------|---|
| 7010 - Full Time | Increase due to pro-rated progression |
| 7017 - Benefits | Increase in relation to salaries and budget guideline increases |

2017 Budget Variance Comments

| | |
|------------------|---|
| 7010 - Full Time | Increase due to pro-rated progression |
| 7017 - Benefits | Increase in relation to salaries and budget guideline increases |

2014 -2017 Additional Resource Request Corporate Communications

| Budget Year | ARR # | ARR Title | Gross Cost | Offset | Net Cost |
|-------------------|-----------|---|----------------|---------------|----------------|
| 2014 | 126-16-01 | Communications Specialist, Website Content Management | 89,253 | - | 89,253 |
| 2014 | 126-14-01 | Communications Coordinator conversion | 139,595 | 97,833 | 41,762 |
| 2014 Total | | | 228,848 | 97,833 | 131,015 |
| 2016 | 126-16-02 | Communications Specialist, Client Services | 89,917 | - | 89,917 |
| 2016 Total | | | 89,917 | - | 89,917 |



DRAFT 2014 BUDGET AND 2015-2017 PLAN

Fire and Rescue Services

Revenue and Expenditure Summary

2014-17 Operating Budget

| Department | Exp Category | Account | 2012 Actuals | Actual Forecast 2013* | 2013 Budget | Allowable Inc/Decr | Account Reallocations | 2014 Budget | \$ Variance | % Variance | 2015 Forecast | Variance | 2016 Forecast | Variance | 2017 Forecast | Variance |
|---------------------------------------|--------------|------------------------------------|-------------------|-----------------------|-------------------|--------------------|-----------------------|-------------------|------------------|-------------|-------------------|------------------|-------------------|----------------|-------------------|-----------------|
| Fire and Rescue Services | | | | | | | | | | | | | | | | |
| Revenue | | | | | | | | | | | | | | | | |
| | | 3574 Rev. frm Recov. Expenses | 0 | 20,812 | 22,880 | 520 | (23,400) | 0 | (22,880) | (100.0)% | 0 | 0 | 0 | 0 | 0 | 0 |
| | | 3618 Dept. Misc. Revenues | 614,708 | 656,836 | 522,748 | 10,639 | 58,400 | 591,787 | 69,039 | 13.2% | 568,207 | (23,580) | 614,627 | 46,420 | 591,308 | (23,319) |
| | | 3624 Fees from Other Municip. | 35,000 | 35,000 | 35,000 | 0 | 0 | 35,000 | 0 | 0.0% | 35,000 | 0 | 35,000 | 0 | 35,000 | 0 |
| | | Total Revenue | 649,708 | 712,648 | 580,628 | 11,159 | 35,000 | 626,787 | 46,159 | 7.9% | 603,207 | (23,580) | 649,627 | 46,420 | 626,308 | (23,319) |
| Labour Costs | | | | | | | | | | | | | | | | |
| | | 7010 Full Time | 26,050,595 | 27,364,387 | 27,709,514 | 1,620,053 | 0 | 29,329,567 | 1,620,053 | 5.8% | 30,586,129 | 1,256,562 | 30,922,139 | 336,010 | 31,133,456 | 211,317 |
| | | 7012 Overtime | 1,003,324 | 1,394,835 | 168,433 | 211,167 | 0 | 379,600 | 211,167 | 125.4% | 529,600 | 150,000 | 629,600 | 100,000 | 729,600 | 100,000 |
| | | 7017 Benefits | 7,034,078 | 7,708,208 | 7,472,417 | 807,445 | 0 | 8,279,862 | 807,445 | 10.8% | 8,844,895 | 565,033 | 9,149,110 | 304,215 | 9,396,503 | 247,393 |
| | | 7522 Volunteer Firefighters | 106,400 | 93,800 | 145,000 | 0 | (30,000) | 115,000 | (30,000) | (20.7)% | 115,000 | 0 | 115,000 | 0 | 115,000 | 0 |
| | | Total Labour Costs | 34,194,397 | 36,561,230 | 35,495,364 | 2,638,665 | (30,000) | 38,104,029 | 2,608,665 | 7.3% | 40,075,624 | 1,971,595 | 40,815,849 | 740,225 | 41,374,559 | 558,710 |
| Other Expenses | | | | | | | | | | | | | | | | |
| | | 7100 Mileage | 2,060 | 4,858 | 9,056 | 8 | (4,019) | 5,045 | (4,011) | (44.3)% | 5,045 | 0 | 5,045 | 0 | 5,045 | 0 |
| | | 7103 407-ETR Toll Charges | 0 | 33 | 97 | 3 | (100) | 0 | (97) | (100.0)% | 0 | 0 | 0 | 0 | 0 | 0 |
| | | 7105 Membership/Dues/Fees | 6,270 | 9,044 | 10,706 | 3 | (4,136) | 6,573 | (4,133) | (38.6)% | 6,573 | 0 | 6,573 | 0 | 6,573 | 0 |
| | | 7110 Meals & Meal Allowances | 2,314 | 3,208 | 6,248 | 0 | (1,600) | 4,648 | (1,600) | (25.6)% | 4,648 | 0 | 4,648 | 0 | 4,648 | 0 |
| | | 7115 Training & Development | 113,362 | 123,040 | 115,258 | 6 | 2,400 | 117,664 | 2,406 | 2.1% | 117,664 | 0 | 117,664 | 0 | 117,664 | 0 |
| | | 7120 Telephone Charges | 0 | 312 | 928 | 2 | (930) | 0 | (928) | (100.0)% | 0 | 0 | 0 | 0 | 0 | 0 |
| | | 7122 Cellular Telephones | 34,841 | 32,298 | 33,952 | (8) | (3,454) | 30,490 | (3,462) | (10.2)% | 30,490 | 0 | 30,490 | 0 | 30,490 | 0 |
| | | 7125 Subscriptions/Publications | 7,994 | 7,084 | 6,065 | 0 | 1,027 | 7,092 | 1,027 | 16.9% | 7,092 | 0 | 7,092 | 0 | 7,092 | 0 |
| | | 7130 Seminars & Workshops | 3,153 | 3,691 | 6,361 | 9 | (2,590) | 3,780 | (2,581) | (40.6)% | 3,780 | 0 | 3,780 | 0 | 3,780 | 0 |
| | | 7200 Office Supplies | 23,635 | 17,456 | 14,768 | 9 | 5,223 | 20,000 | 5,232 | 35.4% | 20,000 | 0 | 20,000 | 0 | 20,000 | 0 |
| | | 7205 Computer Supplies | 1,741 | 4,321 | 3,917 | (6) | (541) | 3,370 | (547) | (14.0)% | 3,370 | 0 | 3,370 | 0 | 3,370 | 0 |
| | | 7210 Office Equip. & Furniture | 10,615 | 11,972 | 18,825 | (1) | (7,840) | 10,984 | (7,841) | (41.7)% | 10,984 | 0 | 10,984 | 0 | 10,984 | 0 |
| | | 7211 Computer Hardware/Software | 12,941 | 19,414 | 25,728 | 2 | (9,770) | 15,960 | (9,768) | (38.0)% | 15,960 | 0 | 15,960 | 0 | 15,960 | 0 |
| | | 7215 Mtce. & Repairs - Equip | 2,123 | 1,156 | 3,133 | (3) | (930) | 2,200 | (933) | (29.8)% | 2,200 | 0 | 2,200 | 0 | 2,200 | 0 |
| | | 7220 Copiers, Faxes and Supplies | 20,614 | 23,073 | 19,277 | 8 | 2,775 | 22,060 | 2,783 | 14.4% | 22,060 | 0 | 22,060 | 0 | 22,060 | 0 |
| | | 7222 Printing | 0 | 0 | 0 | 0 | 4,500 | 4,500 | 4,500 | 0.0% | 4,500 | 0 | 4,500 | 0 | 4,500 | 0 |
| | | 7226 Courier Services | 0 | 0 | 0 | 0 | 3,400 | 3,400 | 3,400 | 0.0% | 3,400 | 0 | 3,400 | 0 | 3,400 | 0 |
| | | 7300 Protective Clothing/Uniforms | 333,687 | 366,576 | 389,383 | (3) | 7,710 | 397,090 | 7,707 | 2.0% | 397,090 | 0 | 397,090 | 0 | 397,090 | 0 |
| | | 7305 Breathing & Medical Supplies | 46,301 | 43,090 | 47,035 | 5 | 0 | 47,040 | 5 | 0.0% | 47,040 | 0 | 47,040 | 0 | 47,040 | 0 |
| | | 7310 Mtce. Buildings & Facil. | 177 | 0 | 0 | 0 | 0 | 0 | 0 | 0.0% | 0 | 0 | 0 | 0 | 0 | 0 |
| | | 7315 Vehicle Maintenance & Repairs | 505,584 | 314,383 | 307,456 | 3,222 | 57,326 | 368,004 | 60,548 | 19.7% | 368,004 | 0 | 368,004 | 0 | 368,004 | 0 |
| | | 7325 Janitorial Services | 39,433 | 38,068 | 17,525 | (5) | 18,250 | 35,770 | 18,245 | 104.1% | 35,770 | 0 | 35,770 | 0 | 35,770 | 0 |
| | | 7330 Materials & Supplies | 205,185 | 211,866 | 168,585 | 0 | 25,645 | 194,230 | 25,645 | 15.2% | 194,230 | 0 | 194,230 | 0 | 194,230 | 0 |
| | | 7331 Contractor & Contractor Mat. | 226 | 0 | 0 | 8,220 | 0 | 8,220 | 8,220 | 0.0% | 8,220 | 0 | 8,220 | 0 | 8,220 | 0 |
| | | 7335 Small Tools & Equipment | 102,070 | 96,178 | 88,651 | (1) | 9,625 | 98,275 | 9,624 | 10.9% | 98,271 | (4) | 98,271 | 0 | 98,271 | 0 |
| | | 7345 Radio Operations | 256,968 | 183,823 | 299,309 | 93,391 | (38,830) | 353,870 | 54,561 | 18.2% | 356,480 | 2,610 | 358,230 | 1,750 | 358,230 | 0 |
| | | 7410 Rental, Leases - Equipment | 0 | 187 | 283 | (3) | (280) | 0 | (283) | (100.0)% | 0 | 0 | 0 | 0 | 0 | 0 |
| | | 7520 Professional Fees | 0 | 745 | 2,285 | (5) | (2,280) | 0 | (2,285) | (100.0)% | 0 | 0 | 0 | 0 | 0 | 0 |
| | | 7530 Outside Services | 20,281 | 26,400 | 26,728 | 2 | (1,630) | 25,100 | (1,628) | (6.1)% | 25,100 | 0 | 25,100 | 0 | 25,100 | 0 |
| | | 7550 Fire Prevention | 44,234 | 64,017 | 46,645 | 0 | 0 | 46,645 | 0 | 0.0% | 46,645 | 0 | 46,645 | 0 | 46,645 | 0 |
| | | 7560 Gas/Diesel - Vehicles | 198,494 | 196,843 | 216,440 | 8,408 | 0 | 224,848 | 8,408 | 3.9% | 224,848 | 0 | 224,848 | 0 | 224,848 | 0 |
| | | 7630 Wireless/Internet Commun. | 1,552 | 1,062 | 1,884 | (4) | 2,180 | 4,060 | 2,176 | 115.5% | 4,060 | 0 | 4,060 | 0 | 4,060 | 0 |
| | | 7698 Grouped Expenses | 250 | 550 | 0 | 0 | 0 | 0 | 0 | 0.0% | 0 | 0 | 0 | 0 | 0 | 0 |
| | | 7699 Sundry Expenses | 73,666 | 74,966 | 69,260 | 0 | 3,869 | 73,129 | 3,869 | 5.6% | 38,129 | (35,000) | 73,129 | 35,000 | 38,129 | (35,000) |
| | | 7700 Chgs. from Othe Depts. | 2,175 | 999 | 1,510 | (510) | 0 | 1,000 | (510) | (33.8)% | 1,000 | 0 | 1,000 | 0 | 1,000 | 0 |
| | | 7710 Internal Recoveries | (350) | (495) | 0 | 0 | 0 | 0 | 0 | 0.0% | 0 | 0 | 0 | 0 | 0 | 0 |
| | | 7790 Trsf. to Expend Res | (2,850) | 0 | 0 | 0 | 0 | 0 | 0 | 0.0% | 0 | 0 | 0 | 0 | 0 | 0 |
| | | Total Other Expenses | 2,068,747 | 1,880,217 | 1,957,298 | 112,749 | 65,000 | 2,135,047 | 177,749 | 9.1% | 2,102,653 | (32,394) | 2,139,403 | 36,750 | 2,104,403 | (35,000) |
| Total Fire and Rescue Services | | | 35,613,437 | 37,728,800 | 36,872,034 | 2,740,255 | 0 | 39,612,289 | 2,740,255 | 7.4% | 41,575,070 | 1,962,781 | 42,305,625 | 730,555 | 42,852,654 | 547,029 |

*Note: 2013 Actual Forecast is for reference purposes only and is based on year to date actuals as of August 2013 plus the remainder of the calendarized budget.

Revenue and Expenditure Summary

2014-17 Operating Budget

2014 Budget Variance Comments

| | |
|------------------------------------|---|
| 3574 - Rev. from Recover. Expenses | Reallocation to Dept. Misc Revenue |
| 3618 - Dept Misc. Revenue | Increased fee prices by 2%, biannual recruitment program revenue and reallocation from Rev. from Recover. Expenses |
| 7010 - Full Time | Increase due to progression, new collective agreement, acting pay and rate % adjustment, approved 2013 ARR and offset by vacant positions |
| 7012 - Overtime | Increase due to progression, new collective agreement and change in benefit rates and collective agreement arbitration. |
| 7017 - Benefits | Increase due to progression, change in benefit rates, new collective agreement and overtime adjustments |
| 7200 - Office Supplies | Consolidated under BU#100001 |
| 7205.02 - Dept Computer Supplies | Consolidated under BU#100001 |
| 7222.02 - External Printing | Increase due to new Object Code |
| 7226 - Courier Service | Increase due to new Object Code |
| 7331 - Contractor & Contract. Mat. | New defibrillator contract |
| 7345 - Radio Operations | Increase due to contract rate change, new contract, and reallocation |
| 7700 - Chgs. From Other Depts. | Realignment of internal recoverables with PW-Roads |
| 7522 - Volunteer Firefighters | Decrease reflects historical average spending |
| 7699.01 - Dept. Sundry Expense | Increase due to biannual recruitment program |

2015 Budget Variance Comments

| | |
|--------------------------------|--|
| 3618 - Dept Misc. Revenue | Increased price by 2%, decrease biannual program revenue |
| 7010 - Full Time | Increase due to progression |
| 7017 - Benefits | Increase due to change in benefits rate and progression |
| 7345 - Radio Operations | Increase due to contract rate change |
| 3618 - Dept. Misc. Revenue | Decrease due to biannual recruitment program |
| 7699.01 - Dept. Sundry Expense | Decrease due to biannual recruitment program |

2016 Budget Variance Comments

| | |
|--------------------------------|---|
| 3618 - Dept Misc. Revenue | Increased fee prices by 2% and biannual recruitment program revenue |
| 7010 - Full Time | Increase due to progression |
| 7017 - Benefits | Increase due to change in benefits rate and progression |
| 7345 - Radio Operations | Increase due to contract rate change |
| 7699.01 - Dept. Sundry Expense | Increase due to biannual recruitment program |

2017 Budget Variance Comments

| | |
|--------------------------------|--|
| 3618 - Dept Misc. Revenue | Increased price by 2%, decrease biannual program revenue and reallocation from Rev. from Recover. Expenses |
| 7010 - Full Time | Increase due to progression |
| 7017 - Benefits | Increase due to change in benefits rate and progression |
| 7345 - Radio Operations | Increase due to contract rate change |
| 7699.01 - Dept. Sundry Expense | Decrease due to biannual recruitment program |

2014 -2017 Additional Resource Request Fire & Rescue Operations

| Budget Year | ARR # | ARR Title | Gross Cost | Offset | Net Cost |
|-------------------|------------|--|----------------|----------|----------------|
| 2014 | 100-14-02B | STN 75 - 6 Firefighters & 4 Captains GAPPED (Oct Start) | 347,021 | - | 347,021 |
| 2014 | 100-14-03 | 4 District Chiefs GAPPED (6 Months) | 315,692 | - | 315,692 |
| 2014 Total | | | 662,713 | - | 662,713 |
| 2015 | 100-15-05 | Training Officer | 147,968 | - | 147,968 |
| 2015 Total | | | 147,968 | - | 147,968 |
| 2016 | 100-16-04 | STN 76 - 10 Firefighters (1st Contingent) (GAPPED) | 518,689 | - | 518,689 |
| 2016 | 100-16-02 | 4 District Chiefs GAPPED (6 Months) | 317,842 | - | 317,842 |
| 2016 | 100-16-01 | Stores Clerk | 65,760 | - | 65,760 |
| 2016 | 100-16-03 | Fire Prevention Inspector | 95,815 | - | 95,815 |
| 2016 Total | | | 998,106 | - | 998,106 |
| 2017 | 100-16-04 | STN 76 - 10 Firefighters + 4 Captains (2nd Contingent) (GAPPED) | 655,360 | - | 655,360 |
| 2017 Total | | | 655,360 | - | 655,360 |

2014 - 2017 Capital Project Listing

Fire & Rescue Services

| Budget Year | Project # | Project Description | Project Type | Region | City-Wide DC | Infrastructure Reserve | Gas Tax | Taxation | LTD | Other | Grand Total |
|-------------------|------------|--|----------------------------|-----------|------------------|------------------------|---------|----------------|-----|-------|------------------|
| 2014 | FR-3508-13 | Breathing Apparatus Replacements | Equipment Replacement | City-Wide | | 45,100 | | | | | 45,100 |
| 2014 | FR-3567-14 | Station #75 Equipment for Engine 75 | Growth/Equipment | Ward 3 | 119,700 | | | | | | 119,700 |
| 2014 | FR-3571-14 | Command Vehicle | Growth/Development | City-Wide | 60,000 | | | | | | 60,000 |
| 2014 | FR-3591-14 | Replace 7979 Fire Prevention Vehicle | Equipment Replacement | City-Wide | | 40,500 | | | | | 40,500 |
| 2014 | FR-3594-14 | Replace Platoon Chief Vehicle | Equipment Replacement | City-Wide | | 73,800 | | | | | 73,800 |
| 2014 | FR-3612-14 | Fitness Equipment and Furniture Replacement - All Stations/Divisions | Equipment Replacement | City-Wide | | 30,000 | | | | | 30,000 |
| 2014 Total | | | | | 179,700 | 189,400 | | | | | 369,100 |
| 2015 | FR-3508-13 | Breathing Apparatus Replacements | Equipment Replacement | City-Wide | | 45,100 | | | | | 45,100 |
| 2015 | FR-3579-15 | Smeal Pumper(7973) Refurbishment | Infrastructure Replacement | City-Wide | | 180,250 | | | | | 180,250 |
| 2015 | FR-3583-15 | Reposition Stn 74 Kleinburg Land | New Infrastructure | Ward 1 | 648,550 | | | 463,250 | | | 1,111,800 |
| 2015 | FR-3588-15 | Replace 7966 Rescue Truck | Equipment Replacement | City-Wide | | 628,800 | | | | | 628,800 |
| 2015 | FR-3595-15 | Tech Rescue (7978) Refurbishment | Equipment Replacement | City-Wide | | 109,000 | | | | | 109,000 |
| 2015 | FR-3606-15 | Station 76 Aerial Purchase | Growth/Equipment | Ward 4 | 1,300,000 | | | | | | 1,300,000 |
| 2015 | FR-3607-15 | Station 76 Equipment Purchase | Growth/Equipment | Ward 4 | 120,000 | | | | | | 120,000 |
| 2015 | FR-3609-15 | Expand/Update Crew Quarters Station 76 | Growth/Development | Ward 4 | 360,000 | | | | | | 360,000 |
| 2015 | FR-3612-14 | Fitness Equipment and Furniture Replacement - All Stations/Divisions | Equipment Replacement | City-Wide | | 30,000 | | | | | 30,000 |
| 2015 | FR-3614-15 | Replace Chief 73 Vehicle 7987 | Growth/Equipment | City-Wide | | 45,000 | | | | | 45,000 |
| 2015 Total | | | | | 2,428,550 | 1,038,150 | | 463,250 | | | 3,929,950 |
| 2016 | FR-3508-13 | Breathing Apparatus Replacements | Equipment Replacement | City-Wide | | 45,100 | | | | | 45,100 |
| 2016 | FR-3573-16 | Command Vehicle | Growth/Development | City-Wide | 60,000 | | | | | | 60,000 |
| 2016 | FR-3578-16 | Fire Prevention Vehicle | Growth/Development | City-Wide | 40,000 | | | | | | 40,000 |
| 2016 | FR-3582-16 | Reposition Stn 74 Kleinburg Build and Design | Growth/Development | Ward 1 | 4,062,794 | | | 850,206 | | | 4,913,000 |
| 2016 | FR-3586-16 | Replace 7972 Pumper | Equipment Replacement | City-Wide | | 699,400 | | | | | 699,400 |
| 2016 | FR-3590-16 | Replace 7988 Training Vehicle | Equipment Replacement | City-Wide | | 43,600 | | | | | 43,600 |
| 2016 | FR-3592-16 | Smeal Aerial 17M(7983) Refurbishment | Equipment Replacement | City-Wide | | 189,000 | | | | | 189,000 |
| 2016 | FR-3593-16 | Replace HAZ MAT 7942 | Equipment Replacement | City-Wide | | 545,000 | | | | | 545,000 |
| 2016 | FR-3608-16 | Station 76 Equipment for Firefighter Purchase | Growth/Equipment | Ward 4 | 125,000 | | | | | | 125,000 |
| 2016 | FR-3610-16 | Replace Aerial 7968 - Smeal 32m | Equipment Replacement | Ward 5 | | 800,000 | | | | | 800,000 |
| 2016 | FR-3611-16 | Replace 7971 Pumper | Equipment Replacement | City-Wide | | 625,000 | | | | | 625,000 |
| 2016 | FR-3612-14 | Fitness Equipment and Furniture Replacement - All Stations/Divisions | Equipment Replacement | City-Wide | | 30,000 | | | | | 30,000 |
| 2016 Total | | | | | 4,287,794 | 2,977,100 | | 850,206 | | | 8,115,100 |
| 2017 | FR-3508-13 | Breathing Apparatus Replacements | Equipment Replacement | City-Wide | | 45,100 | | | | | 45,100 |
| 2017 | FR-3587-17 | Replace 7955 Aerial 55 FT | Equipment Replacement | City-Wide | | 703,000 | | | | | 703,000 |
| 2017 | FR-3589-17 | Replace 7981 Training Van | Equipment Replacement | City-Wide | | 33,600 | | | | | 33,600 |
| 2017 | FR-3612-14 | Fitness Equipment and Furniture Replacement - All Stations/Divisions | Equipment Replacement | City-Wide | | 30,000 | | | | | 30,000 |
| 2017 | FR-3615-17 | Fire Prevention Vehicle Replacement | Growth/Equipment | City-Wide | | 45,000 | | | | | 45,000 |
| 2017 | FR-3616-17 | Fire Prevention Vehicle Replacement | Growth/Equipment | City-Wide | | 45,000 | | | | | 45,000 |
| 2017 Total | | | | | | 901,700 | | | | | 901,700 |

2014 - 2017 Capital Project Listing

Fire & Rescue Services

| Budget Year | Project # | Project Description | Project Type | Region | City-Wide DC | Infrastructure Reserve | Gas Tax | Taxation | LTD | Other | Grand Total |
|---|------------|---|--------------------|-----------|------------------|------------------------|---------|------------------|-----|-------|-------------------|
| 2018 + | FR-3575-18 | Station #78 Engine Purchase | Growth/Equipment | Ward 5 | 667,300 | | | | | | 667,300 |
| 2018 + | FR-3576-19 | Engine # 78 Equipment Purchase | Growth/Equipment | City-Wide | 242,800 | | | | | | 242,800 |
| 2018 + | FR-3577-19 | Station #78 Equipment for Firefighters Purchase | Growth/Equipment | City-Wide | 123,100 | | | | | | 123,100 |
| 2018 + | FR-3581-19 | Purchase Land for New Station 7-11 | Growth/Development | Ward 1 | 1,111,800 | | | | | | 1,111,800 |
| 2018 + | FR-3613-18 | Fire Training Tower/Facility at JOC | Growth/Development | City-Wide | | | | 618,000 | | | 618,000 |
| 2018 + Total | | | | | 2,145,000 | | | 618,000 | | | 2,763,000 |
| Fire & Rescue Services Total | | | | | 9,041,044 | 5,106,350 | | 1,931,456 | | | 16,078,850 |



Fire Administration

(Administration, Fire Prevention and Communications)

2014-17 Business Plan

Business Overview

Service Statement: *Describe the core activities and key outcomes and results for your department and how your department contributes to the quality of life of the citizens of Vaughan and/or how your department supports other departments.*

Core Activities: *Describe your regular business functions and responsibilities.*

The Administration Division of VFRS is responsible for operating and capital budgeting, reporting, and forecasting, recruiting to ensure critical vacancies are filled, planning for emergency resource distribution and activation of the City's Emergency Plan, and ensuring that the VFRS Response Standard is consistently met across the city.

Certified Fire Inspectors ensure Fire Code compliance by conducting routine inspections, responding to complaints, requests for inspection and fire investigations. The Fire Prevention division provides fire education programs to our seniors and school age children such as the Older and Wiser Program, Learn Not to Burn and the Risk Watch Program and provides fire extinguisher and mandatory fireworks training to local businesses. VFRS delivers timely fire safety messaging throughout the year and during many corporate events such as Winterfest, Maplefest, and The Lions Pancake Festival.

The VFRS Communications Division is responsible for accurately and quickly dispatching fire apparatus to emergencies in Vaughan. The Communications Division works closely with the York Regional Police 9-1-1 centre, the Georgian Central Ambulance Communications Centre, and the surrounding municipal fire department communications centres to coordinate the emergency needs of the community.

Key Outcomes & Results: *Describe the outcomes your department strives to achieve for residents and/or other departments.*

1. To provide programs to protect lives, property, and the environment from the adverse affect of fire, medical emergencies and other dangerous conditions
2. To protect and safeguard the health and wellness of Vaughan citizens

Link to Vaughan Vision 2020: *Explain how your department links with the Vaughan Vision 2020 strategic goals and themes.*

1. Demonstrate Excellence in Service Delivery
 - VFRS Fire Inspectors provide high quality services to residents and local businesses by ensuring compliance with the Fire Code and providing education and safety messaging to all age groups.
 - The Administration Division ensures operating efficiency and effectiveness by managing the recruitment, training and deployment of fire personnel and equipment, and by conducting capital and operating budgeting, reporting and forecasting.
2. Promote Community Safety, Health & Wellness
 - VFRS Fire Inspectors promote safety in the community by engaging various groups through education and enforcement activities. Communications staff support the safety of Vaughan residents by quickly and accurately dispatching fire apparatus to emergencies.



Fire Administration

(Administration, Fire Prevention and Communications)

2014-17 Business Plan

Staffing Profile: *Full Time, Part Time and Overtime – Budgeted Amounts*

Administration:

| | 2012 | 2013 Base | Additional Resource Requests | | | |
|-----------|------|-----------|------------------------------|------|------|------|
| | | | 2014 | 2015 | 2016 | 2017 |
| Full Time | 4 | 4 | - | - | - | - |
| Part Time | | | - | - | - | - |
| Overtime | | | | | | |

Prevention:

| | 2012 | 2013 Base | Additional Resource Requests | | | |
|-----------|----------|-----------|------------------------------|------|------|------|
| | | | 2014 | 2015 | 2016 | 2017 |
| Full Time | 15 | 15 | - | - | 1 | - |
| Part Time | | | - | - | - | - |
| Overtime | \$19,443 | \$19,443 | | | | |

Communications:

| | 2012 | 2013 Base | Additional Resource Requests | | | |
|-----------|--------|-----------|------------------------------|------|------|------|
| | | | 2014 | 2015 | 2016 | 2017 |
| Full Time | 13 | 13 | - | - | - | - |
| Part Time | | | - | - | - | - |
| Overtime | 27,547 | 27,547 | | | | |



Fire Administration

(Administration, Fire Prevention and Communications)

2014-17 Business Plan

Service Profile

Current Service State: *Outline departmental strengths/weaknesses, current challenges or constraints, risk issues and major successes. Where applicable, assess department's ability to meet expected service levels.*

- Staffing
 - Anticipated retirement of some experienced staff will result in a loss of expertise. Overall succession planning for the department must occur.
- Growth Management
 - Consistently meeting VFRS Response Standards across the City given increased call volume and response barriers (traffic patterns/volume) requires constant monitoring and re-evaluation.
 - Acquisition of land in 2012 for the replacement of Station 7-3 followed by construction of new Station 7-3 in 2013 will improve overall response coverage in the west side of the city.
 - The staffing of Aerial 76 will improve VFRS response capabilities in the Central (VMC) and West portion of the city.

Future Direction for the Service: *Outline anticipated constraints, emerging issues, threats and/or potential opportunities to improve the business.*

- Operating Environment
 - Response pressure of rapidly developing subway project and Vaughan Metropolitan Centre.
 - Changing demographic requires amplification of fire safety education efforts related to seniors
 - Building stock changes such as the Hospital, high-rise buildings, and the Subway line require specialized training
 - More buildings are utilizing objective based code alternatives, which require more time to assess
 - Increased demand by corporations for training of employees
 - Continued interest in regionalization by fire associations
- Technology
 - Managing multiple 9-1-1 lines
 - CAD needs upgrading with Versadex version 7.3 – Phase 2 due in 2012
 - Continue phasing in Mobile Display Terminals (MDT) in fire apparatus with Automatic Vehicle Locating technology

Financial Impact: *Scope out major financial impacts on the department currently and in the future.*

- Station 75 and 76 staffing and equipment will drive operating and capital ARR for future years



Fire Administration

(Administration, Fire Prevention and Communications)

2014-17 Business Plan

Work Plan

Business Plan Objectives: List up to three departmental initiatives and objectives for each year 2014-17 respectively. You can refer to the Strategic Initiatives list, master plans, or other corporate initiatives.

| Department Objectives | Initiatives | Timeline | Additional Resources Required? |
|--|--|----------|--------------------------------|
| 2014 Initiatives | | | |
| Recruit, train, and deploy fire personnel and equipment | Station 75 – Recruit 6 Firefighters and 4 Captains (Oct. start) | Q4 | ARR approval required |
| | Station 75 – Equipment for Engine 75 | Q4 | Capital Project |
| | Recruit 4 District Chiefs | Q2 | ARR approval required |
| | Procure Breathing Apparatus Replacements | Q4 | Capital Project |
| | Support the Corporate Asset Management initiative | Q4 | |
| | Replace Fitness Equipment/Furniture | Q1-Q4 | Capital Project |
| Deliver effective communications support to internal and external stakeholders | Implement replacement of the YRP radio system, including training & process review | Q4 | Capital Project |
| | Initiate Subway communication plan | Q1 | Capital Project |
| Provide effective fire education, enforcement and suppression services meeting the expectations of a culturally diverse citizens | Adopt OFM Official Guide to Matching Fire Prevention Resources and Risk | Q4 | Council Approval Required |
| | Continue implementation of multi-lingual & multi-cultural education programming | Q4 | |
| 2015 Initiatives | | | |
| Recruit, train, and deploy fire personnel and equipment | Station 76 – Aerial & Equipment Purchase, and Building Expansion of Crews Quarters | Q1 | Capital Project |
| | Recruit a Training Officer | Q1 | ARR approval required |
| | Procure Breathing Apparatus Replacements | Q4 | Capital Project |



Fire Administration

(Administration, Fire Prevention and Communications)

2014-17 Business Plan

2016 Initiatives

| | | | |
|--|---|----|-----------------------|
| Recruit, train, and deploy fire personnel and equipment | Station 76 – Recruit 16 Firefighters and 4 Captains | Q1 | ARR approval required |
| | Recruit 4 District Chiefs | Q2 | ARR approval required |
| | Procure Breathing Apparatus Replacements | Q4 | Capital Project |
| Provide effective fire education, enforcement and suppression services meeting the expectations of a culturally diverse citizens | Hire a Fire Prevention Inspector | Q4 | ARR approval required |
| | Hire a Stores Clerk | Q4 | ARR approval required |
| | Reposition/Purchase Station 74 Kleinburg Land | Q4 | Capital Project |

2017 Initiatives

| | | | |
|---|---------------------------------------|----|-----------------|
| Recruit, train, and deploy fire personnel and equipment | | | |
| Provide effective fire education, enforcement and suppression services meeting the expectations of a culturally diverse citizenry | Purchase Land for Future Station 7-11 | Q1 | Capital Project |



Fire Administration

(Administration, Fire Prevention and Communications)

2014-17 Business Plan

Business Performance

Key Performance Indicators: List up to three relevant performance measures which provide information on the department's efficiency, effectiveness and quality of service. The performance indicators should range from 2009 to 2012, with a forecast for 2013.

| Performance Measures | 2009 | 2010 | 2011 | 2012 | 2013 Estimate |
|---|-------|--------|------|------|---------------|
| EFFICIENCY: What/How much do we do? | | | | | |
| Cost of Operating Fire Services per \$1,000 of Assessment | | \$0.70 | | | |
| Inspections: | 2,301 | 2,479 | | | |
| Municipal License: | 333 | 245 | | | |
| Site Plan/Variance: | 187 | 141 | | | |
| Plans Examination: | 512 | 211 | | | |
| File Searches: | 87 | 70 | | | |
| Public Education: | 281 | 288 | | | |
| Fire Investigation: | 61 | 48 | | | |
| New Building: | 202 | 224 | | | |
| Grow Op: | 8 | 6 | | | |
| Prosecution: | 67 | 71 | | | |
| EFFECTIVENESS: How well do we do it? | | | | | |
| VFRS | | 53 | 79 | 70 | |
| Communications Call Handling in Seconds | | | | | |
| SERVICE QUALITY: Is anyone better off? | | | | | |

Key Performance Indicators Conclusion: Provide an overall conclusion based on the indicators listed above in terms of current and estimated future performance and expected/target values.

- Inspection staff continue to increase the quantity of inspections performed annually, as well as participation in public education and other activities
- VFRS Communications staff continue to manage calls for service in an effective and timely manner

JULY 31, 2013

Department Head
Sign-off

Date (mm/dd/yy)

Commissioner Sign-off

Date (mm/dd/yy)

Revenue and Expenditure Summary

2014-17 Operating Budget

| Business Unit | Exp Category | Account | 2012 Actuals | Actual Forecast 2013* | 2013 Budget | Allowable Inc/Decr | Account Reallocations | 2014 Budget | \$ Variance | % Variance | 2015 Forecast | Variance | 2016 Forecast | Variance | 2017 Forecast | Variance |
|---|--------------|-----------------------------------|----------------|-----------------------|----------------|--------------------|-----------------------|----------------|-----------------|---------------|----------------|---------------|----------------|---------------|----------------|--------------|
| 100001 - Fire & Rescue Services-Admin. | | | | | | | | | | | | | | | | |
| Labour Costs | | | | | | | | | | | | | | | | |
| | | 7010 Full Time | 535,275 | 461,557 | 539,761 | (11,571) | 0 | 528,190 | (11,571) | (2.1)% | 535,511 | 7,321 | 541,654 | 6,143 | 545,906 | 4,252 |
| | | 7017 Benefits | 139,171 | 123,692 | 144,656 | (460) | 0 | 144,196 | (460) | (0.3)% | 148,873 | 4,677 | 153,288 | 4,415 | 157,221 | 3,933 |
| | | Total Labour Costs | 674,446 | 585,250 | 684,417 | (12,031) | 0 | 672,386 | (12,031) | (1.8)% | 684,384 | 11,998 | 694,942 | 10,558 | 703,127 | 8,185 |
| Other Expenses | | | | | | | | | | | | | | | | |
| | | 7100 Mileage | 18 | 141 | 102 | (2) | 0 | 100 | (2) | (2.0)% | 100 | 0 | 100 | 0 | 100 | 0 |
| | | 7103 407-ETR Toll Charges | 0 | 33 | 97 | 3 | (100) | 0 | (97) | (100.0)% | 0 | 0 | 0 | 0 | 0 | 0 |
| | | 7105 Membership/Dues/Fees | 1,759 | 1,251 | 763 | (3) | 1,438 | 2,198 | 1,435 | 188.1% | 2,198 | 0 | 2,198 | 0 | 2,198 | 0 |
| | | 7110 Meals & Meal Allowances | 463 | 1,264 | 1,371 | (1) | (370) | 1,000 | (371) | (27.1)% | 1,000 | 0 | 1,000 | 0 | 1,000 | 0 |
| | | 7115 Training & Development | 950 | 2,379 | 1,002 | (2) | 0 | 1,000 | (2) | (0.2)% | 1,000 | 0 | 1,000 | 0 | 1,000 | 0 |
| | | 7120 Telephone Charges | 0 | 312 | 928 | 2 | (930) | 0 | (928) | (100.0)% | 0 | 0 | 0 | 0 | 0 | 0 |
| | | 7122 Cellular Telephones | 3,504 | 4,315 | 2,308 | 2 | 330 | 2,640 | 332 | 14.4% | 2,640 | 0 | 2,640 | 0 | 2,640 | 0 |
| | | 7125 Subscriptions/Publications | 2,936 | 1,644 | 397 | 3 | 1,862 | 2,262 | 1,865 | 469.8% | 2,262 | 0 | 2,262 | 0 | 2,262 | 0 |
| | | 7130 Seminars & Workshops | 2,578 | 2,263 | 2,778 | 2 | 0 | 2,780 | 2 | 0.1% | 2,780 | 0 | 2,780 | 0 | 2,780 | 0 |
| | | 7200 Office Supplies | 12,168 | 8,818 | 4,607 | 3 | 15,390 | 20,000 | 15,393 | 334.1% | 20,000 | 0 | 20,000 | 0 | 20,000 | 0 |
| | | 7205 Computer Supplies | 584 | 2,265 | 1,847 | 3 | 1,350 | 3,200 | 1,353 | 73.3% | 3,200 | 0 | 3,200 | 0 | 3,200 | 0 |
| | | 7210 Office Equip. & Furniture | 0 | 624 | 1,248 | 2 | 0 | 1,250 | 2 | 0.2% | 1,250 | 0 | 1,250 | 0 | 1,250 | 0 |
| | | 7211 Computer Hardware/Software | 1,669 | 3,924 | 5,031 | (1) | (2,870) | 2,160 | (2,871) | (57.1)% | 2,160 | 0 | 2,160 | 0 | 2,160 | 0 |
| | | 7220 Copiers, Faxes and Supplies | 11,048 | 12,725 | 11,985 | 5 | 3,018 | 15,008 | 3,023 | 25.2% | 15,008 | 0 | 15,008 | 0 | 15,008 | 0 |
| | | 7222 Printing | 0 | 0 | 0 | 0 | 1,000 | 1,000 | 1,000 | 0.0% | 1,000 | 0 | 1,000 | 0 | 1,000 | 0 |
| | | 7226 Courier Services | 0 | 0 | 0 | 0 | 1,700 | 1,700 | 1,700 | 0.0% | 1,700 | 0 | 1,700 | 0 | 1,700 | 0 |
| | | 7300 Protective Clothing/Uniforms | 4,018 | 4,862 | 2,732 | (2) | 1,870 | 4,600 | 1,868 | 68.4% | 4,600 | 0 | 4,600 | 0 | 4,600 | 0 |
| | | 7315 Vehicle Maintenance & | 17,475 | 6,814 | 4,103 | (3) | 0 | 4,100 | (3) | (0.1)% | 4,100 | 0 | 4,100 | 0 | 4,100 | 0 |
| | | 7325 Janitorial Services | 470 | 158 | 462 | (2) | 0 | 460 | (2) | (0.4)% | 460 | 0 | 460 | 0 | 460 | 0 |
| | | 7330 Materials & Supplies | 745 | 47 | 0 | 0 | 0 | 0 | 0 | 0.0% | 0 | 0 | 0 | 0 | 0 | 0 |
| | | 7335 Small Tools & Equipment | 360 | 869 | 2,252 | (2) | (2,000) | 250 | (2,002) | (88.9)% | 250 | 0 | 250 | 0 | 250 | 0 |
| | | 7345 Radio Operations | 0 | 116 | 234 | (4) | (230) | 0 | (234) | (100.0)% | 0 | 0 | 0 | 0 | 0 | 0 |
| | | 7410 Rental, Leases - Equipment | 0 | 97 | 193 | (3) | (190) | 0 | (193) | (100.0)% | 0 | 0 | 0 | 0 | 0 | 0 |
| | | 7520 Professional Fees | 0 | 745 | 1,491 | (1) | (1,490) | 0 | (1,491) | (100.0)% | 0 | 0 | 0 | 0 | 0 | 0 |
| | | 7550 Fire Prevention | 329 | 0 | 0 | 0 | 0 | 0 | 0 | 0.0% | 0 | 0 | 0 | 0 | 0 | 0 |
| | | 7560 Gas/Diesel - Vehicles | 19,725 | 20,568 | 20,860 | 0 | 0 | 20,860 | 0 | 0.0% | 20,860 | 0 | 20,860 | 0 | 20,860 | 0 |
| | | 7630 Wireless/Internet Commun. | 1,552 | 1,062 | 1,884 | (4) | 2,180 | 4,060 | 2,176 | 115.5% | 4,060 | 0 | 4,060 | 0 | 4,060 | 0 |
| | | 7698 Grouped Expenses | 250 | 550 | 0 | 0 | 0 | 0 | 0 | 0.0% | 0 | 0 | 0 | 0 | 0 | 0 |
| | | 7699 Sundry Expenses | 26,516 | 36,732 | 24,930 | 0 | (6,951) | 17,979 | (6,951) | (27.9)% | 17,979 | 0 | 17,979 | 0 | 17,979 | 0 |
| | | 7700 Chgs. from Othe Depts. | 1,056 | 785 | 500 | 0 | 0 | 500 | 0 | 0.0% | 500 | 0 | 500 | 0 | 500 | 0 |
| | | Total Other Expenses | 110,174 | 115,362 | 94,105 | (5) | 15,007 | 109,107 | 15,002 | 15.9% | 109,107 | 0 | 109,107 | 0 | 109,107 | 0 |
| Total 100001 - Fire & Rescue Services-Admin. | | | 784,620 | 700,612 | 778,522 | (12,036) | 15,007 | 781,493 | 2,971 | 0.4% | 793,491 | 11,998 | 804,049 | 10,558 | 812,234 | 8,185 |

*Note: 2013 Actual Forecast is for reference purposes only and is based on year to date actuals as of August 2013 plus the remainder of the calendarized budget.

Revenue and Expenditure Summary

2014-17 Operating Budget

| Business Unit | Exp Category | Account | 2012 Actuals | Actual Forecast 2013* | 2013 Budget | Allowable Inc/Decr | Account Reallocations | 2014 Budget | \$ Variance | % Variance | 2015 Forecast | Variance | 2016 Forecast | Variance | 2017 Forecast | Variance |
|--|-----------------------|-----------------------------------|--------------|-----------------------|-------------|--------------------|-----------------------|-------------|-------------|------------|---------------|----------|---------------|----------|---------------|----------|
| 100176 - Fire Communication | | | | | | | | | | | | | | | | |
| | Revenue | | | | | | | | | | | | | | | |
| | | 3624 Fees from Other Municip. | 35,000 | 35,000 | 35,000 | 0 | 0 | 35,000 | 0 | 0.0% | 35,000 | 0 | 35,000 | 0 | 35,000 | 0 |
| | | Total Revenue | 35,000 | 35,000 | 35,000 | 0 | 0 | 35,000 | 0 | 0.0% | 35,000 | 0 | 35,000 | 0 | 35,000 | 0 |
| | Labour Costs | | | | | | | | | | | | | | | |
| | | 7010 Full Time | 950,708 | 1,031,665 | 1,027,174 | 75,109 | 0 | 1,102,283 | 75,109 | 7.3% | 1,146,272 | 43,989 | 1,152,104 | 5,832 | 1,154,464 | 2,360 |
| | | 7012 Overtime | 21,782 | 16,100 | 28,710 | 9,364 | 0 | 38,074 | 9,364 | 32.6% | 38,074 | 0 | 38,074 | 0 | 38,074 | 0 |
| | | 7017 Benefits | 252,847 | 280,841 | 283,038 | 27,381 | 0 | 310,419 | 27,381 | 9.7% | 328,333 | 17,914 | 335,885 | 7,552 | 342,501 | 6,616 |
| | | Total Labour Costs | 1,225,338 | 1,328,606 | 1,338,922 | 111,854 | 0 | 1,450,776 | 111,854 | 8.4% | 1,512,679 | 61,903 | 1,526,063 | 13,384 | 1,535,039 | 8,976 |
| | Other Expenses | | | | | | | | | | | | | | | |
| | | 7100 Mileage | 142 | 510 | 1,526 | 4 | (860) | 670 | (856) | (56.1)% | 670 | 0 | 670 | 0 | 670 | 0 |
| | | 7105 Membership/Dues/Fees | 235 | 219 | 356 | 4 | (125) | 235 | (121) | (34.0)% | 235 | 0 | 235 | 0 | 235 | 0 |
| | | 7110 Meals & Meal Allowances | 270 | 114 | 330 | 0 | 0 | 330 | 0 | 0.0% | 330 | 0 | 330 | 0 | 330 | 0 |
| | | 7115 Training & Development | 2,934 | 7,164 | 9,876 | 4 | 0 | 9,880 | 4 | 0.0% | 9,880 | 0 | 9,880 | 0 | 9,880 | 0 |
| | | 7130 Seminars & Workshops | 575 | 0 | 0 | 0 | 0 | 0 | 0 | 0.0% | 0 | 0 | 0 | 0 | 0 | 0 |
| | | 7200 Office Supplies | 300 | 752 | 2,058 | 2 | (2,060) | 0 | (2,058) | (100.0)% | 0 | 0 | 0 | 0 | 0 | 0 |
| | | 7205 Computer Supplies | 153 | 123 | 363 | (3) | (190) | 170 | (193) | (53.2)% | 170 | 0 | 170 | 0 | 170 | 0 |
| | | 7210 Office Equip. & Furniture | 2,724 | 1,649 | 4,937 | 3 | (3,440) | 1,500 | (3,437) | (69.6)% | 1,500 | 0 | 1,500 | 0 | 1,500 | 0 |
| | | 7211 Computer Hardware/Software | 1,503 | 4,308 | 8,216 | (6) | (5,210) | 3,000 | (5,216) | (63.5)% | 3,000 | 0 | 3,000 | 0 | 3,000 | 0 |
| | | 7220 Copiers, Faxes and Supplies | 1,914 | 188 | 556 | 4 | (560) | 0 | (556) | (100.0)% | 0 | 0 | 0 | 0 | 0 | 0 |
| | | 7300 Protective Clothing/Uniforms | 9,217 | 8,217 | 8,442 | (2) | 560 | 9,000 | 558 | 6.6% | 9,000 | 0 | 9,000 | 0 | 9,000 | 0 |
| | | 7325 Janitorial Services | 520 | 346 | 462 | (2) | 0 | 460 | (2) | (0.4)% | 460 | 0 | 460 | 0 | 460 | 0 |
| | | 7330 Materials & Supplies | 1,314 | 871 | 1,842 | (2) | (940) | 900 | (942) | (51.1)% | 900 | 0 | 900 | 0 | 900 | 0 |
| | | 7335 Small Tools & Equipment | 31 | 929 | 942 | (2) | 0 | 940 | (2) | (0.2)% | 940 | 0 | 940 | 0 | 940 | 0 |
| | | 7345 Radio Operations | 227,787 | 162,673 | 272,943 | 93,397 | (41,340) | 325,000 | 52,057 | 19.1% | 327,610 | 2,610 | 329,360 | 1,750 | 329,360 | 0 |
| | | 7699 Sundry Expenses | 0 | 340 | 0 | 0 | 0 | 0 | 0 | 0.0% | 0 | 0 | 0 | 0 | 0 | 0 |
| | | 7790 Trsf. to Expend Res | (1,425) | 0 | 0 | 0 | 0 | 0 | 0 | 0.0% | 0 | 0 | 0 | 0 | 0 | 0 |
| | | Total Other Expenses | 248,195 | 188,403 | 312,849 | 93,401 | (54,165) | 352,085 | 39,236 | 12.5% | 354,695 | 2,610 | 356,445 | 1,750 | 356,445 | 0 |
| Total 100176 - Fire Communication | | | 1,438,532 | 1,482,008 | 1,616,771 | 205,255 | (54,165) | 1,767,861 | 151,090 | 9.3% | 1,832,374 | 64,513 | 1,847,508 | 15,134 | 1,856,484 | 8,976 |

*Note: 2013 Actual Forecast is for reference purposes only and is based on year to date actuals as of August 2013 plus the remainder of the calendarized budget.

Revenue and Expenditure Summary

2014-17 Operating Budget

| Business Unit | Exp Category | Account | 2012 Actuals | Actual Forecast 2013* | 2013 Budget | Allowable Inc/Decr | Account Reallocations | 2014 Budget | \$ Variance | % Variance | 2015 Forecast | Variance | 2016 Forecast | Variance | 2017 Forecast | Variance |
|---------------------------------------|-----------------------|-----------------------------------|--------------|-----------------------|-------------|--------------------|-----------------------|-------------|-------------|------------|---------------|----------|---------------|----------|---------------|----------|
| 100178 - Fire Prevention | | | | | | | | | | | | | | | | |
| | Revenue | | | | | | | | | | | | | | | |
| | | 3618 Dept. Misc. Revenues | 37,769 | 42,631 | 42,360 | 837 | 0 | 43,197 | 837 | 2.0% | 44,034 | 837 | 44,871 | 837 | 45,708 | 837 |
| | | Total Revenue | 37,769 | 42,631 | 42,360 | 837 | 0 | 43,197 | 837 | 2.0% | 44,034 | 837 | 44,871 | 837 | 45,708 | 837 |
| | Labour Costs | | | | | | | | | | | | | | | |
| | | 7010 Full Time | 1,193,311 | 1,292,209 | 1,290,932 | 10,045 | 0 | 1,300,977 | 10,045 | 0.8% | 1,376,903 | 75,926 | 1,408,029 | 31,126 | 1,424,698 | 16,669 |
| | | 7012 Overtime | 10,229 | 9,564 | 20,252 | 1,441 | 0 | 21,693 | 1,441 | 7.1% | 21,693 | 0 | 21,693 | 0 | 21,693 | 0 |
| | | 7017 Benefits | 312,920 | 348,904 | 351,455 | 9,641 | 0 | 361,096 | 9,641 | 2.7% | 388,820 | 27,724 | 404,617 | 15,797 | 416,568 | 11,951 |
| | | Total Labour Costs | 1,516,460 | 1,650,677 | 1,662,639 | 21,127 | 0 | 1,683,766 | 21,127 | 1.3% | 1,787,416 | 103,650 | 1,834,339 | 46,923 | 1,862,959 | 28,620 |
| | Other Expenses | | | | | | | | | | | | | | | |
| | | 7100 Mileage | 135 | 1,064 | 1,414 | 0 | (414) | 1,000 | (414) | (29.3)% | 1,000 | 0 | 1,000 | 0 | 1,000 | 0 |
| | | 7105 Membership/Dues/Fees | 1,197 | 3,203 | 1,659 | 0 | 921 | 2,580 | 921 | 55.5% | 2,580 | 0 | 2,580 | 0 | 2,580 | 0 |
| | | 7110 Meals & Meal Allowances | 445 | 261 | 448 | 0 | 0 | 448 | 0 | 0.0% | 448 | 0 | 448 | 0 | 448 | 0 |
| | | 7115 Training & Development | 10,198 | 12,798 | 10,074 | 0 | 0 | 10,074 | 0 | 0.0% | 10,074 | 0 | 10,074 | 0 | 10,074 | 0 |
| | | 7122 Cellular Telephones | 4,773 | 4,022 | 6,124 | 0 | (2,124) | 4,000 | (2,124) | (34.7)% | 4,000 | 0 | 4,000 | 0 | 4,000 | 0 |
| | | 7125 Subscriptions/Publications | 1,028 | 516 | 2,035 | 0 | (935) | 1,100 | (935) | (45.9)% | 1,100 | 0 | 1,100 | 0 | 1,100 | 0 |
| | | 7130 Seminars & Workshops | 0 | 969 | 0 | 0 | 0 | 0 | 0 | 0.0% | 0 | 0 | 0 | 0 | 0 | 0 |
| | | 7200 Office Supplies | 2,410 | 1,008 | 1,847 | 0 | (1,847) | 0 | (1,847) | (100.0)% | 0 | 0 | 0 | 0 | 0 | 0 |
| | | 7205 Computer Supplies | 0 | 1,335 | 811 | 0 | (811) | 0 | (811) | (100.0)% | 0 | 0 | 0 | 0 | 0 | 0 |
| | | 7210 Office Equip. & Furniture | 4,781 | 6,233 | 5,484 | 0 | 0 | 5,484 | 0 | 0.0% | 5,484 | 0 | 5,484 | 0 | 5,484 | 0 |
| | | 7211 Computer Hardware/Software | 0 | 3,005 | 5,589 | 1 | (2,190) | 3,400 | (2,189) | (39.2)% | 3,400 | 0 | 3,400 | 0 | 3,400 | 0 |
| | | 7220 Copiers, Faxes and Supplies | 0 | 267 | 735 | 0 | (735) | 0 | (735) | (100.0)% | 0 | 0 | 0 | 0 | 0 | 0 |
| | | 7222 Printing | 0 | 0 | 0 | 0 | 3,500 | 3,500 | 3,500 | 0.0% | 3,500 | 0 | 3,500 | 0 | 3,500 | 0 |
| | | 7300 Protective Clothing/Uniforms | 8,278 | 14,998 | 12,230 | 0 | (1,230) | 11,000 | (1,230) | (10.1)% | 11,000 | 0 | 11,000 | 0 | 11,000 | 0 |
| | | 7315 Vehicle Maintenance & | 25,068 | 15,620 | 14,983 | (3) | 0 | 14,980 | (3) | (0.0)% | 14,980 | 0 | 14,980 | 0 | 14,980 | 0 |
| | | 7330 Materials & Supplies | 2,936 | 2,318 | 2,770 | 0 | 0 | 2,770 | 0 | 0.0% | 2,770 | 0 | 2,770 | 0 | 2,770 | 0 |
| | | 7335 Small Tools & Equipment | 2,926 | 1,978 | 4,607 | 3 | (2,110) | 2,500 | (2,107) | (45.7)% | 2,500 | 0 | 2,500 | 0 | 2,500 | 0 |
| | | 7410 Rental, Leases - Equipment | 0 | 90 | 90 | 0 | (90) | 0 | (90) | (100.0)% | 0 | 0 | 0 | 0 | 0 | 0 |
| | | 7530 Outside Services | 0 | 0 | 1,630 | 0 | (1,630) | 0 | (1,630) | (100.0)% | 0 | 0 | 0 | 0 | 0 | 0 |
| | | 7550 Fire Prevention | 43,905 | 64,017 | 46,645 | 0 | 0 | 46,645 | 0 | 0.0% | 46,645 | 0 | 46,645 | 0 | 46,645 | 0 |
| | | 7560 Gas/Diesel - Vehicles | 11,262 | 18,668 | 29,110 | 0 | 0 | 29,110 | 0 | 0.0% | 29,110 | 0 | 29,110 | 0 | 29,110 | 0 |
| | | 7699 Sundry Expenses | 3,451 | 4,184 | 6,400 | 0 | (6,150) | 250 | (6,150) | (96.1)% | 250 | 0 | 250 | 0 | 250 | 0 |
| | | 7700 Chgs. from Othe Depts. | 0 | 50 | 0 | 0 | 0 | 0 | 0 | 0.0% | 0 | 0 | 0 | 0 | 0 | 0 |
| | | Total Other Expenses | 122,791 | 156,603 | 154,685 | 1 | (15,845) | 138,841 | (15,844) | (10.2)% | 138,841 | 0 | 138,841 | 0 | 138,841 | 0 |
| Total 100178 - Fire Prevention | | | 1,601,483 | 1,764,649 | 1,774,964 | 20,291 | (15,845) | 1,779,410 | 4,446 | 0.3% | 1,882,223 | 102,813 | 1,928,309 | 46,086 | 1,956,092 | 27,783 |

*Note: 2013 Actual Forecast is for reference purposes only and is based on year to date actuals as of August 2013 plus the remainder of the calendarized budget.



Fire Operations

(Operations, Mechanical and Training)

2014-17 Business Plan

Business Overview

Service Statement: *Describe the core activities and key outcomes and results for your department and how your department contributes to the quality of life of the citizens of Vaughan and/or how your department supports other departments.*

Core Activities: *Describe your regular business functions and responsibilities.*

The Operations Division provides 'Full Service Emergency Response' which includes fire incidents, sudden medical emergencies, technical rescue, hazardous materials and CBRN incidents. In addition, this division provides a number of specialized teams, including a Hazardous Material Response team, Technical Rescue teams (for trench, confined space, low angle rescue) and a Public Order Support team (in conjunction with the York Regional Police Service).

Each year full-time staff, including volunteers of the VFRS, dedicate thousands of hours of methodical training to maintain and enhance standardized skill sets with a view to achieve consistent quality of work. Firefighters are required to complete specific annual maintenance training to maintain the knowledge and demonstrated practical competency skill sets to perform their duties quickly, efficiently and completely on site of the emergency. All service delivery enhancements for the public must first be implemented through the Training division.

The Mechanical Division is responsible for ensuring all emergency firefighting apparatus/equipment in operationally ready state using current MTO Standards and NFPA guidelines as benchmarks. The Division continues to provide both in-shop and mobile mechanical service for a number of Regional Emergency Service partners as well as a warranty repair depot for major fire service equipment suppliers and manufacturers.

Key Outcomes & Results: *Describe the outcomes your department strives to achieve for residents and/or other departments.*

1. To provide programs to protect lives, property, and the environment from the adverse affect of fire, medical emergencies and other dangerous conditions
2. To protect and safeguard the health and wellness of Vaughan Citizens

Link to Vaughan Vision 2020: *Explain how your department links with the Vaughan Vision 2020 strategic goals and themes.*

1. Demonstrate Excellence in Service Delivery
 - VFRS Operations Division provides an efficient and timely emergency response within approved service standards.
2. Promote Community Safety, Health & Wellness
 - VFRS Operations Division provides 'Full Service Emergency Response' which includes fire incidents, sudden medical emergencies, technical rescue, hazardous materials, and CBRN incidents, promoting the safety, health and wellness of Vaughan residents.
3. Support the Professional Development of Staff
 - The Training Division delivers quality training and education support services for all VFRS divisions, promoting the professional development of staff and ensuring regulatory compliance.



Fire Operations

(Operations, Mechanical and Training)

2014-17 Business Plan

Staffing Profile: *Full Time, Part Time and Overtime – Budgeted Amounts*

Operations:

| | 2012 | 2013 Base | Additional Resource Requests | | | |
|-----------|-----------|-----------|------------------------------|------|------|------|
| | 2012 | 2013 Base | 2014 | 2015 | 2016 | 2017 |
| Full Time | 256 | 256 | 14 | | 10 | 10 |
| Part Time | | | - | - | - | - |
| Overtime | \$102,552 | \$102,560 | | | | |

Mechanical:

| | 2012 | 2013 Base | Additional Resource Requests | | | |
|-----------|-------|-----------|------------------------------|------|------|------|
| | 2012 | 2013 Base | 2014 | 2015 | 2016 | 2017 |
| Full Time | 5.5 | 5.5 | - | - | 1 | - |
| Part Time | | | - | - | - | - |
| Overtime | \$185 | \$185 | | | | |

Training:

| | 2012 | 2013 Base | Additional Resource Requests | | | |
|-----------|---------|-----------|------------------------------|------|------|------|
| | 2012 | 2013 Base | 2014 | 2015 | 2016 | 2017 |
| Full Time | 4.5 | 4.5 | - | 1 | - | - |
| Part Time | | | - | - | - | - |
| Overtime | \$5,527 | \$5,535 | | | | |



Fire Operations

(Operations, Mechanical and Training)

2014-17 Business Plan

Service Profile

Current Service State: *Outline departmental strengths/weaknesses, current challenges or constraints, risk issues and major successes. Where applicable, assess department's ability to meet expected service levels.*

- Staff
 - Retirement and turn-over of fully trained staff will take place at an accelerated rate.
 - The span of control of each of the four Platoon Chiefs is large: each Platoon Chief manages 64 full-time staff
 - Upon the opening of the new Fire Station 7-10, implementation of the position of District Chief will provide for more consistent span of control and application of Ontario Occupational Health and Safety Guidelines
- Changing Demographics
 - Population increases necessitate expansion of services to maintain response times
 - Changes in demographics require VFRS to provide more specialized programs and services

Future Direction for the Service: *Outline anticipated constraints, emerging issues, threats and/or potential opportunities to improve the business.*

- Mechanical Support
 - The growth of the fire fleet and increasing demand of unscheduled repairs due to repair/maintenance challenges the efficiency and effectiveness of the existing four full-time mechanics and one chief mechanical officer
 - The Mechanical Division continues to generate retail revenue while completing in-house work on time
- Training
 - The Training Division is required to maintain continuous, consistent and certified training for all VFRS staff. VFRS anticipates hiring 20 probationary firefighters to staff Engine 75 mid-year (Budget approval)
 - Workload of the Training division has increased significantly which is attributed to training of new recruits and accelerated training for staff progressions related to retirement.
 - Enhanced emergency patient care medical training provides a broader skill sets to staff when dealing with medical and related emergency.

Financial Impact: *Scope out major financial impacts on the department currently and in the future.*

- Recruitment of future Firefighters and District Chiefs will increase annual operating and capital costs in order to maintain City approved and professional association service levels



Fire Operations

(Operations, Mechanical and Training)

2014-17 Business Plan

Work Plan

| Department Objectives | Initiatives | Timeline | Additional Resources Required? |
|--|--|----------|--|
| 2014 Initiatives | | | |
| Efficiently maintain mechanical support services within mandated service standards | Replacement Platoon Chief Vehicle | Q4 | Capital Project |
| | Procure Command Vehicle | Q4 | Capital Project |
| | Replace 7979 Fire Prevention Vehicle | Q4 | Capital Project |
| Provide an efficient and timely emergency response within approved service standards 90% of the time | Ontario Fire Marshal Public Safety Guideline 04-08-10 Operational Planning | Q4 | |
| | Meet service levels in accordance with City approved service standards and OFM & NFPA accepted standards | Q4 | |
| | Continue preparations to ensure service delivery within the VMC and intensification areas | Q4 | |
| Deliver quality training and education support services for all divisions | Train 16 Firefighters and 4 District Chiefs to Structural Collapse Technician Level NFPA 1006 | | 2 instructors |
| | Recruit Training | | 4 instructors |
| | Company Officer Qualifying Routine | | 2 instructors/ 4 Senior Command Officers |
| 2015 Initiatives | | | |
| Deliver quality training and education support services for all divisions | Explore opportunities for developing a Fire Training Tower/Facility | Q1 | Capital Project |
| Efficiently maintain mechanical support services within mandated service standards | Aerial 7983 Refurbishment | Q4 | Capital Project |
| | Replace 7966 Rescue Truck | Q4 | Capital Project |
| | Purchase Aerial Station 76 | Q4 | Capital Project |
| | Replace Deputy Chief Vehicle 7987 | Q3 | Capital Project |



Fire Operations

(Operations, Mechanical and Training)

2014-17 Business Plan

2016 Initiatives

| | | | |
|--|--|----|-----------------|
| Efficiently maintain mechanical support services within mandated service standards | Procure a Command Vehicle | Q4 | Capital Project |
| | Procure a Fire Prevention Vehicle | Q4 | Capital Project |
| | Replace 7972 Pumper | Q4 | Capital Project |
| | Replace 7988 Training Vehicle | Q4 | Capital Project |
| | Smeal Aerial 17M(7983) Refurbishment | Q4 | Capital Project |
| | Replace HAZ MAT 7942 | Q4 | Capital Project |
| | Replace Aerial 7968 – Smeal 32m | Q1 | Capital Project |
| | Replace 7971 Pumper | Q1 | Capital Project |
| | Station 76 -Equipment For Firefighter Purchase | Q2 | Capital Project |

2017 Initiatives

| | | | |
|--|---|----|-----------------|
| Efficiently maintain mechanical support services within mandated service standards | Fire Prevention Vehicle Replacement 1 | Q2 | Capital Project |
| | Fire Prevention Vehicle Replacement 2 | Q2 | Capital Project |
| | Purchase a New Fire Prevention Vehicle | Q1 | Capital Project |
| | Replace Aerial 7955 | Q1 | Capital Project |
| | Replace Training Van 7981 | Q1 | Capital Project |
| | Station 78 Engine Purchase | Q1 | Capital Project |
| | Station 78 Equipment Purchase | Q1 | Capital Project |
| | Station 78 Equipment for Firefighter Purchase | Q1 | Capital Project |



Fire Operations

(Operations, Mechanical and Training)

2014-17 Business Plan

Business Performance

Key Performance Indicators:

| Performance Measures | 2009 | 2010 | 2011 | 2012 | 2013 Estimate |
|---|------|------------|-----------|------------|---------------|
| EFFICIENCY: What/How much do we do? | | | | | |
| EFFECTIVENESS: How well do we do it? | | | | | |
| % Maintenance Meeting Scheduled Plan | | 74% | 83% | 68% | |
| Critical Task Analysis | | | 88% | | |
| Vaughan Standard | | 70.5% | 71.5% | | |
| 10-in-10 | | 54% | 74% | | |
| OFM-PSG 04-08-10 | | 9% | 17% | | |
| Average Response Times – All Calls | | 6.37 mins. | 6.8 mins. | 6.65 mins. | |
| Average Response Time for all Emergency Calls By Station | | | | | |
| Station 71: | 5:36 | 5:38 | 5:42 | | |
| Station 72: | 6:59 | 7:15 | 6:41 | | |
| Station 73: | 6:19 | 6:31 | 6:38 | | |
| Station 74 | 9:07 | 10:13 | 9:40 | | |
| (volunteer): | 6:29 | 6:28 | 6:30 | | |
| Station 75: | 6:49 | 6:48 | 6:51 | | |
| Station 76: | 7:05 | 7:04 | 6:24 | | |
| Station 77: | 7:07 | 7:14 | 6:38 | | |
| Station 78: | 6:39 | 6:43 | 6:37 | | |
| Station 79: | | | 7:09 | | |
| Station 710: | | | | | |
| SERVICE QUALITY: Is anyone better off? | | | | | |

Key Performance Indicators Conclusion:

- VFRS Operations continue to maintain average response times to all calls
- Adherence to City of Vaughan Standard, 10-in-10, and critical task analysis are continuously improving

JULY 31, 2013

Department Head
Sign-off

Date (mm/dd/yy)

Commissioner Sign-off

Date (mm/dd/yy)

Revenue and Expenditure Summary

2014-17 Operating Budget

| Business Unit | Exp Category | Account | 2012 Actuals | Actual Forecast 2013* | 2013 Budget | Allowable Inc/Decr | Account Reallocations | 2014 Budget | \$ Variance | % Variance | 2015 Forecast | Variance | 2016 Forecast | Variance | 2017 Forecast | Variance |
|---------------------------------------|-----------------------|-----------------------------------|-------------------|-----------------------|-------------------|--------------------|-----------------------|-------------------|------------------|-------------|-------------------|------------------|-------------------|----------------|-------------------|----------------|
| 100179 - Fire Operations | | | | | | | | | | | | | | | | |
| | Revenue | | | | | | | | | | | | | | | |
| | | 3574 Rev. frm Recov. Expenses | 0 | 20,812 | 22,880 | 520 | (23,400) | 0 | (22,880) | (100.0)% | 0 | 0 | 0 | 0 | 0 | 0 |
| | | 3618 Dept. Misc. Revenues | 495,676 | 486,347 | 422,092 | 8,414 | 23,400 | 453,906 | 31,814 | 7.5% | 463,101 | 9,195 | 472,296 | 9,195 | 481,752 | 9,456 |
| | | Total Revenue | 495,676 | 507,159 | 444,972 | 8,934 | 0 | 453,906 | 8,934 | 2.0% | 463,101 | 9,195 | 472,296 | 9,195 | 481,752 | 9,456 |
| | Labour Costs | | | | | | | | | | | | | | | |
| | | 7010 Full Time | 22,476,413 | 23,713,479 | 23,893,986 | 1,500,213 | 0 | 25,394,199 | 1,500,213 | 6.3% | 26,492,560 | 1,098,361 | 26,785,469 | 292,909 | 26,968,245 | 182,776 |
| | | 7012 Overtime | 953,446 | 1,363,539 | 113,504 | 198,612 | 0 | 312,116 | 198,612 | 175.0% | 462,116 | 150,000 | 562,116 | 100,000 | 662,116 | 100,000 |
| | | 7017 Benefits | 6,091,823 | 6,721,303 | 6,435,009 | 752,966 | 0 | 7,187,975 | 752,966 | 11.7% | 7,689,025 | 501,050 | 7,960,263 | 271,238 | 8,178,430 | 218,167 |
| | | 7522 Volunteer Firefighters | 106,400 | 93,800 | 145,000 | 0 | (30,000) | 115,000 | (30,000) | (20.7)% | 115,000 | 0 | 115,000 | 0 | 115,000 | 0 |
| | | Total Labour Costs | 29,628,083 | 31,892,121 | 30,587,499 | 2,451,791 | (30,000) | 33,009,290 | 2,421,791 | 7.9% | 34,758,701 | 1,749,411 | 35,422,848 | 664,147 | 35,923,791 | 500,943 |
| | Other Expenses | | | | | | | | | | | | | | | |
| | | 7100 Mileage | 1,765 | 2,795 | 5,261 | (1) | (2,160) | 3,100 | (2,161) | (41.1)% | 3,100 | 0 | 3,100 | 0 | 3,100 | 0 |
| | | 7105 Membership/Dues/Fees | 45 | 500 | 0 | 0 | 500 | 500 | 500 | 0.0% | 500 | 0 | 500 | 0 | 500 | 0 |
| | | 7110 Meals & Meal Allowances | 761 | 1,075 | 3,227 | 3 | (1,230) | 2,000 | (1,227) | (38.0)% | 2,000 | 0 | 2,000 | 0 | 2,000 | 0 |
| | | 7115 Training & Development | 26,560 | 19,599 | 21,029 | 1 | 2,970 | 24,000 | 2,971 | 14.1% | 24,000 | 0 | 24,000 | 0 | 24,000 | 0 |
| | | 7122 Cellular Telephones | 23,248 | 20,177 | 23,169 | 1 | (4,170) | 19,000 | (4,169) | (18.0)% | 19,000 | 0 | 19,000 | 0 | 19,000 | 0 |
| | | 7125 Subscriptions/Publications | 723 | 380 | 397 | 3 | 0 | 400 | 3 | 0.8% | 400 | 0 | 400 | 0 | 400 | 0 |
| | | 7130 Seminars & Workshops | 0 | 0 | 794 | 6 | (800) | 0 | (794) | (100.0)% | 0 | 0 | 0 | 0 | 0 | 0 |
| | | 7200 Office Supplies | 3,372 | 2,990 | 3,847 | 3 | (3,850) | 0 | (3,847) | (100.0)% | 0 | 0 | 0 | 0 | 0 | 0 |
| | | 7205 Computer Supplies | 300 | 293 | 0 | 0 | 0 | 0 | 0 | 0.0% | 0 | 0 | 0 | 0 | 0 | 0 |
| | | 7210 Office Equip. & Furniture | 211 | 23 | 0 | 0 | 0 | 0 | 0 | 0.0% | 0 | 0 | 0 | 0 | 0 | 0 |
| | | 7211 Computer Hardware/Software | 4,207 | 2,264 | 2,257 | 3 | 0 | 2,260 | 3 | 0.1% | 2,260 | 0 | 2,260 | 0 | 2,260 | 0 |
| | | 7220 Copiers, Faxes and Supplies | 240 | 307 | 923 | (3) | (920) | 0 | (923) | (100.0)% | 0 | 0 | 0 | 0 | 0 | 0 |
| | | 7226 Courier Services | 0 | 0 | 0 | 0 | 1,100 | 1,100 | 1,100 | 0.0% | 1,100 | 0 | 1,100 | 0 | 1,100 | 0 |
| | | 7300 Protective Clothing/Uniforms | 297,030 | 278,086 | 360,326 | 4 | 170 | 360,500 | 174 | 0.0% | 360,500 | 0 | 360,500 | 0 | 360,500 | 0 |
| | | 7305 Breathing & Medical Supplies | 46,301 | 43,090 | 47,035 | 5 | 0 | 47,040 | 5 | 0.0% | 47,040 | 0 | 47,040 | 0 | 47,040 | 0 |
| | | 7315 Vehicle Maintenance & | 438,640 | 280,258 | 270,383 | 3,225 | 57,326 | 330,934 | 60,551 | 22.4% | 330,934 | 0 | 330,934 | 0 | 330,934 | 0 |
| | | 7325 Janitorial Services | 36,508 | 36,059 | 14,750 | 0 | 18,250 | 33,000 | 18,250 | 123.7% | 33,000 | 0 | 33,000 | 0 | 33,000 | 0 |
| | | 7330 Materials & Supplies | 61,315 | 69,999 | 66,072 | (2) | (3,470) | 62,600 | (3,472) | (5.3)% | 62,600 | 0 | 62,600 | 0 | 62,600 | 0 |
| | | 7331 Contractor & Contractor Mat. | 69 | 0 | 0 | 0 | 0 | 0 | 0 | 0.0% | 0 | 0 | 0 | 0 | 0 | 0 |
| | | 7335 Small Tools & Equipment | 63,529 | 55,764 | 44,142 | (2) | 12,635 | 56,775 | 12,633 | 28.6% | 56,775 | 0 | 56,775 | 0 | 56,775 | 0 |
| | | 7345 Radio Operations | 29,181 | 20,603 | 26,010 | 0 | 2,740 | 28,750 | 2,740 | 10.5% | 28,750 | 0 | 28,750 | 0 | 28,750 | 0 |
| | | 7530 Outside Services | 20,281 | 26,400 | 25,098 | 2 | 0 | 25,100 | 2 | 0.0% | 25,100 | 0 | 25,100 | 0 | 25,100 | 0 |
| | | 7560 Gas/Diesel - Vehicles | 159,925 | 147,568 | 153,020 | 8,408 | 0 | 161,428 | 8,408 | 5.5% | 161,428 | 0 | 161,428 | 0 | 161,428 | 0 |
| | | 7698 Grouped Expenses | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0.0% | 0 | 0 | 0 | 0 | 0 | 0 |
| | | 7699 Sundry Expenses | 10,817 | 27,376 | 30,390 | 0 | (15,390) | 15,000 | (15,390) | (50.6)% | 15,000 | 0 | 15,000 | 0 | 15,000 | 0 |
| | | 7700 Chgs. from Othe Depts. | 315 | 164 | 500 | 0 | 0 | 500 | 0 | 0.0% | 500 | 0 | 500 | 0 | 500 | 0 |
| | | Total Other Expenses | 1,225,343 | 1,035,770 | 1,098,630 | 11,656 | 63,701 | 1,173,987 | 75,357 | 6.9% | 1,173,987 | 0 | 1,173,987 | 0 | 1,173,987 | 0 |
| Total 100179 - Fire Operations | | | 30,357,751 | 32,420,733 | 31,241,157 | 2,454,513 | 33,701 | 33,729,371 | 2,488,214 | 8.0% | 35,469,587 | 1,740,216 | 36,124,539 | 654,952 | 36,616,026 | 491,487 |

*Note: 2013 Actual Forecast is for reference purposes only and is based on year to date actuals as of August 2013 plus the remainder of the calendarized budget.

Revenue and Expenditure Summary

2014-17 Operating Budget

| Business Unit | Exp Category | Account | 2012 Actuals | Actual Forecast 2013* | 2013 Budget | Allowable Inc/Decr | Account Reallocations | 2014 Budget | \$ Variance | % Variance | 2015 Forecast | Variance | 2016 Forecast | Variance | 2017 Forecast | Variance |
|---|-----------------------|-----------------------------------|---------------|-----------------------|---------------|--------------------|-----------------------|---------------|--------------|--------------|---------------|----------|---------------|----------|---------------|----------|
| 100181 - Emergency Medical Program | | | | | | | | | | | | | | | | |
| | Other Expenses | | | | | | | | | | | | | | | |
| | | 7105 Membership/Dues/Fees | 0 | 3,080 | 7,266 | 4 | (6,870) | 400 | (6,866) | (94.5)% | 400 | 0 | 400 | 0 | 400 | 0 |
| | | 7115 Training & Development | 6,000 | 9,573 | 7,571 | (1) | (570) | 7,000 | (571) | (7.5)% | 7,000 | 0 | 7,000 | 0 | 7,000 | 0 |
| | | 7215 Mtce. & Repairs - Equip | 2,123 | 1,156 | 3,133 | (3) | (930) | 2,200 | (933) | (29.8)% | 2,200 | 0 | 2,200 | 0 | 2,200 | 0 |
| | | 7300 Protective Clothing/Uniforms | 152 | 0 | 0 | 0 | 0 | 0 | 0 | 0.0% | 0 | 0 | 0 | 0 | 0 | 0 |
| | | 7330 Materials & Supplies | 36,295 | 36,578 | 30,607 | 3 | 7,390 | 38,000 | 7,393 | 24.2% | 38,000 | 0 | 38,000 | 0 | 38,000 | 0 |
| | | 7331 Contractor & Contractor Mat. | 157 | 0 | 0 | 8,220 | 0 | 8,220 | 8,220 | 0.0% | 8,220 | 0 | 8,220 | 0 | 8,220 | 0 |
| | | 7335 Small Tools & Equipment | 0 | 2,003 | 2,308 | 2 | 0 | 2,310 | 2 | 0.1% | 2,310 | 0 | 2,310 | 0 | 2,310 | 0 |
| | | 7520 Professional Fees | 0 | 0 | 794 | (4) | (790) | 0 | (794) | (100.0)% | 0 | 0 | 0 | 0 | 0 | 0 |
| | | Total Other Expenses | 44,728 | 52,389 | 51,679 | 8,221 | (1,770) | 58,130 | 6,451 | 12.5% | 58,130 | 0 | 58,130 | 0 | 58,130 | 0 |
| Total 100181 - Emergency Medical Program | | | 44,728 | 52,389 | 51,679 | 8,221 | (1,770) | 58,130 | 6,451 | 12.5% | 58,130 | 0 | 58,130 | 0 | 58,130 | 0 |

*Note: 2013 Actual Forecast is for reference purposes only and is based on year to date actuals as of August 2013 plus the remainder of the calendarized budget.

Revenue and Expenditure Summary

2014-17 Operating Budget

| Business Unit | Exp Category | Account | 2012 Actuals | Actual Forecast 2013* | 2013 Budget | Allowable Inc/Decr | Account Reallocations | 2014 Budget | \$ Variance | % Variance | 2015 Forecast | Variance | 2016 Forecast | Variance | 2017 Forecast | Variance |
|---------------------------------------|-----------------------|-----------------------------------|--------------|-----------------------|-------------|--------------------|-----------------------|-------------|-------------|------------|---------------|----------|---------------|----------|---------------|----------|
| 100177 - Fire Mechanical | | | | | | | | | | | | | | | | |
| | Revenue | | | | | | | | | | | | | | | |
| | | 3618 Dept. Misc. Revenues | 66,255 | 73,183 | 58,296 | 1,388 | 0 | 59,684 | 1,388 | 2.4% | 61,072 | 1,388 | 62,460 | 1,388 | 63,848 | 1,388 |
| | | Total Revenue | 66,255 | 73,183 | 58,296 | 1,388 | 0 | 59,684 | 1,388 | 2.4% | 61,072 | 1,388 | 62,460 | 1,388 | 63,848 | 1,388 |
| | Labour Costs | | | | | | | | | | | | | | | |
| | | 7010 Full Time | 443,298 | 468,902 | 486,345 | 33,694 | 0 | 520,039 | 33,694 | 6.9% | 536,844 | 16,805 | 536,844 | 0 | 540,708 | 3,864 |
| | | 7012 Overtime | 7,464 | 4,550 | 207 | 15 | 0 | 222 | 15 | 7.2% | 222 | 0 | 222 | 0 | 222 | 0 |
| | | 7017 Benefits | 117,198 | 126,891 | 130,395 | 11,636 | 0 | 142,031 | 11,636 | 8.9% | 149,304 | 7,273 | 151,990 | 2,686 | 155,787 | 3,797 |
| | | Total Labour Costs | 567,960 | 600,344 | 616,947 | 45,345 | 0 | 662,292 | 45,345 | 7.3% | 686,370 | 24,078 | 689,056 | 2,686 | 696,717 | 7,661 |
| | Other Expenses | | | | | | | | | | | | | | | |
| | | 7100 Mileage | 0 | 166 | 326 | 4 | (255) | 75 | (251) | (77.0)% | 75 | 0 | 75 | 0 | 75 | 0 |
| | | 7105 Membership/Dues/Fees | 0 | 159 | 102 | (2) | 0 | 100 | (2) | (2.0)% | 100 | 0 | 100 | 0 | 100 | 0 |
| | | 7110 Meals & Meal Allowances | 220 | 114 | 330 | 0 | 0 | 330 | 0 | 0.0% | 330 | 0 | 330 | 0 | 330 | 0 |
| | | 7115 Training & Development | 3,261 | 3,705 | 2,686 | 4 | 0 | 2,690 | 4 | 0.1% | 2,690 | 0 | 2,690 | 0 | 2,690 | 0 |
| | | 7122 Cellular Telephones | 950 | 1,154 | 462 | (2) | 1,140 | 1,600 | 1,138 | 246.3% | 1,600 | 0 | 1,600 | 0 | 1,600 | 0 |
| | | 7125 Subscriptions/Publications | 0 | 133 | 51 | (1) | 100 | 150 | 99 | 194.1% | 150 | 0 | 150 | 0 | 150 | 0 |
| | | 7130 Seminars & Workshops | 0 | 460 | 1,598 | 2 | (1,300) | 300 | (1,298) | (81.2)% | 300 | 0 | 300 | 0 | 300 | 0 |
| | | 7200 Office Supplies | 2,157 | 562 | 562 | (2) | (560) | 0 | (562) | (100.0)% | 0 | 0 | 0 | 0 | 0 | 0 |
| | | 7205 Computer Supplies | 423 | 123 | 363 | (3) | (360) | 0 | (363) | (100.0)% | 0 | 0 | 0 | 0 | 0 | 0 |
| | | 7210 Office Equip. & Furniture | 0 | 0 | 3,731 | (1) | (3,230) | 500 | (3,231) | (86.6)% | 500 | 0 | 500 | 0 | 500 | 0 |
| | | 7211 Computer Hardware/Software | 2,932 | 0 | 308 | 2 | 500 | 810 | 502 | 163.0% | 810 | 0 | 810 | 0 | 810 | 0 |
| | | 7220 Copiers, Faxes and Supplies | 0 | 60 | 188 | 2 | (190) | 0 | (188) | (100.0)% | 0 | 0 | 0 | 0 | 0 | 0 |
| | | 7226 Courier Services | 0 | 0 | 0 | 0 | 600 | 600 | 600 | 0.0% | 600 | 0 | 600 | 0 | 600 | 0 |
| | | 7300 Protective Clothing/Uniforms | 9,877 | 5,219 | 2,063 | (3) | 6,340 | 8,400 | 6,337 | 307.2% | 8,400 | 0 | 8,400 | 0 | 8,400 | 0 |
| | | 7310 Mtce. Buildings & Facil. | 177 | 0 | 0 | 0 | 0 | 0 | 0 | 0.0% | 0 | 0 | 0 | 0 | 0 | 0 |
| | | 7315 Vehicle Maintenance & | 14,630 | 10,332 | 14,580 | 0 | 0 | 14,580 | 0 | 0.0% | 14,580 | 0 | 14,580 | 0 | 14,580 | 0 |
| | | 7325 Janitorial Services | 996 | 736 | 928 | 2 | 0 | 930 | 2 | 0.2% | 930 | 0 | 930 | 0 | 930 | 0 |
| | | 7330 Materials & Supplies | 96,682 | 98,534 | 57,335 | 0 | 22,665 | 80,000 | 22,665 | 39.5% | 80,000 | 0 | 80,000 | 0 | 80,000 | 0 |
| | | 7335 Small Tools & Equipment | 28,827 | 28,788 | 23,056 | 4 | 1,940 | 25,000 | 1,944 | 8.4% | 24,996 | (4) | 24,996 | 0 | 24,996 | 0 |
| | | 7345 Radio Operations | 0 | 430 | 122 | (2) | 0 | 120 | (2) | (1.6)% | 120 | 0 | 120 | 0 | 120 | 0 |
| | | 7560 Gas/Diesel - Vehicles | 6,569 | 6,930 | 10,840 | 0 | 0 | 10,840 | 0 | 0.0% | 10,840 | 0 | 10,840 | 0 | 10,840 | 0 |
| | | 7699 Sundry Expenses | 1,490 | 80 | 0 | 0 | 900 | 900 | 900 | 0.0% | 900 | 0 | 900 | 0 | 900 | 0 |
| | | 7700 Chgs. from Othe Depts. | 0 | 0 | 510 | (510) | 0 | 0 | (510) | (100.0)% | 0 | 0 | 0 | 0 | 0 | 0 |
| | | 7710 Internal Recoveries | (350) | (495) | 0 | 0 | 0 | 0 | 0 | 0.0% | 0 | 0 | 0 | 0 | 0 | 0 |
| | | Total Other Expenses | 168,841 | 157,191 | 120,141 | (506) | 28,290 | 147,925 | 27,784 | 23.1% | 147,921 | (4) | 147,921 | 0 | 147,921 | 0 |
| Total 100177 - Fire Mechanical | | | 670,545 | 684,352 | 678,792 | 43,451 | 28,290 | 750,533 | 71,741 | 10.6% | 773,219 | 22,686 | 774,517 | 1,298 | 780,790 | 6,273 |

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Revenue and Expenditure Summary

2014-17 Operating Budget

| Business Unit | Exp Category | Account | 2012 Actuals | Actual Forecast 2013* | 2013 Budget | Allowable Inc/Decr | Account Reallocations | 2014 Budget | \$ Variance | % Variance | 2015 Forecast | Variance | 2016 Forecast | Variance | 2017 Forecast | Variance |
|-------------------------------------|-----------------------|-----------------------------------|--------------|-----------------------|-------------|--------------------|-----------------------|-------------|-------------|------------|---------------|----------|---------------|----------|---------------|----------|
| 100180 - Fire Training | | | | | | | | | | | | | | | | |
| | Revenue | | | | | | | | | | | | | | | |
| | | 3618 Dept. Misc. Revenues | 15,008 | 54,675 | 0 | 0 | 35,000 | 35,000 | 35,000 | 0.0% | 0 | (35,000) | 35,000 | 35,000 | 0 | (35,000) |
| | | Total Revenue | 15,008 | 54,675 | 0 | 0 | 35,000 | 35,000 | 35,000 | 0.0% | 0 | (35,000) | 35,000 | 35,000 | 0 | (35,000) |
| | Labour Costs | | | | | | | | | | | | | | | |
| | | 7010 Full Time | 451,591 | 396,574 | 471,316 | 12,563 | 0 | 483,879 | 12,563 | 2.7% | 498,039 | 14,160 | 498,039 | 0 | 499,435 | 1,396 |
| | | 7012 Overtime | 10,402 | 1,082 | 5,760 | 1,735 | 0 | 7,495 | 1,735 | 30.1% | 7,495 | 0 | 7,495 | 0 | 7,495 | 0 |
| | | 7017 Benefits | 120,118 | 106,577 | 127,864 | 6,281 | 0 | 134,145 | 6,281 | 4.9% | 140,540 | 6,395 | 143,067 | 2,527 | 145,996 | 2,929 |
| | | Total Labour Costs | 582,111 | 504,233 | 604,940 | 20,579 | 0 | 625,519 | 20,579 | 3.4% | 646,074 | 20,555 | 648,601 | 2,527 | 652,926 | 4,325 |
| | Other Expenses | | | | | | | | | | | | | | | |
| | | 7100 Mileage | 0 | 183 | 427 | 3 | (330) | 100 | (327) | (76.6)% | 100 | 0 | 100 | 0 | 100 | 0 |
| | | 7105 Membership/Dues/Fees | 3,034 | 633 | 560 | 0 | 0 | 560 | 0 | 0.0% | 560 | 0 | 560 | 0 | 560 | 0 |
| | | 7110 Meals & Meal Allowances | 155 | 380 | 542 | (2) | 0 | 540 | (2) | (0.4)% | 540 | 0 | 540 | 0 | 540 | 0 |
| | | 7115 Training & Development | 63,459 | 67,822 | 63,020 | 0 | 0 | 63,020 | 0 | 0.0% | 63,020 | 0 | 63,020 | 0 | 63,020 | 0 |
| | | 7122 Cellular Telephones | 2,365 | 2,629 | 1,889 | (9) | 1,370 | 3,250 | 1,361 | 72.0% | 3,250 | 0 | 3,250 | 0 | 3,250 | 0 |
| | | 7125 Subscriptions/Publications | 3,307 | 4,411 | 3,185 | (5) | 0 | 3,180 | (5) | (0.2)% | 3,180 | 0 | 3,180 | 0 | 3,180 | 0 |
| | | 7130 Seminars & Workshops | 0 | 0 | 1,191 | (1) | (490) | 700 | (491) | (41.2)% | 700 | 0 | 700 | 0 | 700 | 0 |
| | | 7200 Office Supplies | 3,229 | 3,325 | 1,847 | 3 | (1,850) | 0 | (1,847) | (100.0)% | 0 | 0 | 0 | 0 | 0 | 0 |
| | | 7205 Computer Supplies | 281 | 181 | 533 | (3) | (530) | 0 | (533) | (100.0)% | 0 | 0 | 0 | 0 | 0 | 0 |
| | | 7210 Office Equip. & Furniture | 2,899 | 3,443 | 3,425 | (5) | (1,170) | 2,250 | (1,175) | (34.3)% | 2,250 | 0 | 2,250 | 0 | 2,250 | 0 |
| | | 7211 Computer Hardware/Software | 2,630 | 5,913 | 4,327 | 3 | 0 | 4,330 | 3 | 0.1% | 4,330 | 0 | 4,330 | 0 | 4,330 | 0 |
| | | 7220 Copiers, Faxes and Supplies | 7,411 | 9,527 | 4,890 | 0 | 2,162 | 7,052 | 2,162 | 44.2% | 7,052 | 0 | 7,052 | 0 | 7,052 | 0 |
| | | 7300 Protective Clothing/Uniforms | 5,116 | 55,193 | 3,590 | 0 | 0 | 3,590 | 0 | 0.0% | 3,590 | 0 | 3,590 | 0 | 3,590 | 0 |
| | | 7315 Vehicle Maintenance & | 9,771 | 1,359 | 3,407 | 3 | 0 | 3,410 | 3 | 0.1% | 3,410 | 0 | 3,410 | 0 | 3,410 | 0 |
| | | 7325 Janitorial Services | 939 | 769 | 923 | (3) | 0 | 920 | (3) | (0.3)% | 920 | 0 | 920 | 0 | 920 | 0 |
| | | 7330 Materials & Supplies | 5,898 | 3,520 | 9,959 | 1 | 0 | 9,960 | 1 | 0.0% | 9,960 | 0 | 9,960 | 0 | 9,960 | 0 |
| | | 7335 Small Tools & Equipment | 6,397 | 5,848 | 11,344 | (4) | (840) | 10,500 | (844) | (7.4)% | 10,500 | 0 | 10,500 | 0 | 10,500 | 0 |
| | | 7560 Gas/Diesel - Vehicles | 1,013 | 3,109 | 2,610 | 0 | 0 | 2,610 | 0 | 0.0% | 2,610 | 0 | 2,610 | 0 | 2,610 | 0 |
| | | 7699 Sundry Expenses | 31,392 | 6,254 | 7,540 | 0 | 31,460 | 39,000 | 31,460 | 417.2% | 4,000 | (35,000) | 39,000 | 35,000 | 4,000 | (35,000) |
| | | 7700 Chgs. from Othe Depts. | 804 | 0 | 0 | 0 | 0 | 0 | 0 | 0.0% | 0 | 0 | 0 | 0 | 0 | 0 |
| | | 7790 Trsf. to Expend Res | (1,425) | 0 | 0 | 0 | 0 | 0 | 0 | 0.0% | 0 | 0 | 0 | 0 | 0 | 0 |
| | | Total Other Expenses | 148,675 | 174,499 | 125,209 | (19) | 29,782 | 154,972 | 29,763 | 23.8% | 119,972 | (35,000) | 154,972 | 35,000 | 119,972 | (35,000) |
| Total 100180 - Fire Training | | | 715,778 | 624,057 | 730,149 | 20,560 | (5,218) | 745,491 | 15,342 | 2.1% | 766,046 | 20,555 | 768,573 | 2,527 | 772,898 | 4,325 |

*Note: 2013 Actual Forecast is for reference purposes only and is based on year to date actuals as of August 2013 plus the remainder of the calendarized budget.



DRAFT 2014 BUDGET AND 2015-2017 PLAN

Emergency Planning



Emergency Planning

2014-17 Business Plan

Business Overview

Service Statement: *Describe the core activities and key outcomes and results for your department and how your department contributes to the quality of life of the citizens of Vaughan and/or how your department supports other departments.*

Core Activities: *Describe your regular business functions and responsibilities.*

The Emergency Planning program is responsible for protecting and promoting public safety through prevention, mitigation, preparedness, response and recovery initiatives that comply with the *Emergency Management and Civil Protection Act* and its Regulations. The program engages in Community Risk Assessment, Critical Infrastructure Identification, Emergency Management Plans and Procedures, Staff Training, Mock Emergency Exercises, Emergency Operations Centre Development and Management, and Public Education.

Key Outcomes & Results: *Describe the outcomes your department strives to achieve for residents and/or other departments.*

1. Facilitate Vaughan residents and businesses to be educated and informed about emergency procedures and personal safety
2. Ensure that City staff are capable of responding safely and effectively in the event of an emergency

Link to Vaughan Vision 2020: *Explain how your department links with the Vaughan Vision 2020 strategic goals and themes.*

1. Promote community safety, health and wellness
 - The Emergency Planning program provides training and education for citizens on prevention, preparedness, and response to emergency situations.
2. Demonstrate excellence in service delivery
 - The Department delivers a wide array of safety programming for citizens such as public education sessions, publications and guides. Additionally, the Department ensures that City staff are adequately prepared for emergencies by providing risk assessments, critical infrastructure identification, and emergency management plans and procedures.
3. Support the professional development of staff
 - The Department provides emergency preparedness training and delivers mock emergency exercises to City staff to ensure that all employees are trained and prepared for emergencies.

Staffing Profile: *Full Time, Part Time and Overtime – Budgeted Amounts*

| | 2012 | 2013 Base | Additional Resource Requests | | | |
|-----------|------|-----------|------------------------------|------|------|------|
| | | | 2014 | 2015 | 2016 | 2017 |
| Full Time | 1 | 1 | 1 | - | - | - |
| Part Time | 0.33 | 0.33 | - | - | - | - |
| Overtime | | | - | - | - | - |



Emergency Planning

2014-17 Business Plan

Service Profile

Current Service State: *Outline departmental strengths/weaknesses, current challenges or constraints, risk issues and major successes. Where applicable, assess department's ability to meet expected service levels.*

- Resources
 - The program is experiencing challenges meeting service demands, operating capacity and resiliency with current resources. The gap in resources may jeopardize City and third party compliance with legislation and affect the organization's ability to efficiently and effectively manage emergencies.
 - Emergency Planner requested for 2013 that will allow for a division of duties and increase Program efficiency.
 - EOC functional review strategy implementation 2013 to 2015 to ensure operating capacity and resiliency of the facility for the Emergency Management Team to respond efficiently and effectively to emergency situations
 - Increased facilitation and support for other departments
 - Needs more resources to enhance public education and outreach

Future Direction for the Service: *Outline anticipated constraints, emerging issues, threats and/or potential opportunities to improve the business.*

- Growth Management
 - The growth of the City, addition/development of infrastructure and legislated requirements federally and provincially on emergency planning for hazardous materials and long term care facilities require the involvement and support of the Emergency Planning Program.
 - Synchronizing emergency planning with future Hospital implementation
 - Emergency planning and training for the Spadina subway extension

Financial Impact: *Scope out major financial impacts on the department currently and in the future.*

- Demand for public education, population growth, intensification of development, and expansion of critical infrastructure such as the subway extension and hospital will require greater investment of resources in order to maintain a state of emergency preparedness



Emergency Planning

2014-17 Business Plan

Work Plan

Business Plan Objectives: List up to three departmental initiatives and objectives for each year 2014-17 respectively. You can refer to the Strategic Initiatives list, master plans, or other corporate initiatives.

| Department Objectives | Initiatives | Timeline | Additional Resources Required? |
|--|---|----------|--------------------------------|
| 2014 Initiatives | | | |
| Maintain a state of emergency readiness | Maintain mandatory emergency management program in compliance with the <i>Emergency Management and Civil Protection Act</i> | Q4 | Emergency Planner (ARR) |
| Deliver public education based on hazard identification & high risk management | Develop information and products for the PrepE public education initiative | Q4 | Emergency Planner (ARR) |
| | Develop school based public education program & materials | Q4 | |
| | Provide workshops, advise on exercises, and review emergency plans for business sector | Q4 | |
| Ensure effective continuity of core business functions | Evaluate common operating dashboard in EOC | Q4 | Emergency Planner (ARR) |
| | Evaluate and develop program to meet the CSA Z1600 Standard for Emergency Management and Business Continuity | Q4 | |
| 2015 Initiatives | | | |
| Maintain a state of emergency readiness | Maintain mandatory emergency management program in compliance with the <i>Emergency Management and Civil Protection Act</i> | Q4 | Emergency Planner (ARR) |
| Deliver public education based on hazard identification & high risk management | Develop information and products for the PrepE public education initiative | Q4 | Emergency Planner (ARR) |
| | Develop school based public education program & materials | Q4 | |
| Ensure effective continuity of core business functions | Investigate using the Cloud for core information and applications | Q2 | Emergency Planner (ARR) |
| | Conduct a business impact analysis of City services and facilitate development of continuity of operations plans | Q4 | |
| | Develop a program to address gaps identified related to the CSA Z1600 Standard for Emergency Management and Business Continuity | Q4 | |



Emergency Planning

2014-17 Business Plan

2016 Initiatives

| | | | |
|--|---|--|-------------------------|
| Maintain a state of emergency readiness | Maintain mandatory emergency management program in compliance with the <i>Emergency Management and Civil Protection Act</i> | Q4 | Emergency Planner (ARR) |
| Deliver public education based on hazard identification & high risk management | Develop information and products for the PrepE public education initiative Develop school based public education program & materials | Q4 Q4 | Emergency Planner (ARR) |
| Ensure effective continuity of core business functions | Implement phase two of the Emergency Operations Centre (EOC) Strategy from the EOC Functional Review: 1. Investigate EOC network resiliency systems; 2. Convert 15 VOIP lines in primary EOC to landlines; 3. Replace whiteboards in EOC with sliding multi-panel whiteboards Develop and equip an alternate EOC site Evaluate program to meet the CSA Z1600 Standard for Emergency Management and Business Continuity | Q4 Q4 Q2 Q2 Q4 Q4 | Emergency Planner (ARR) |

2017 Initiatives

| | | | |
|--|---|--------------|-------------------------|
| Maintain a state of emergency readiness | Maintain mandatory emergency management program in compliance with the <i>Emergency Management and Civil Protection Act</i> | Q4 | Emergency Planner (ARR) |
| Deliver public education based on hazard identification & high risk management | Develop information and products for the PrepE public education initiative Develop school based public education program & materials | Q4 Q4 | Emergency Planner (ARR) |
| Ensure effective continuity of core business functions | Implement phases three and four of the Emergency Operations Centre (EOC) Strategy from the EOC Functional Review Develop a virtual EOC | Q2 Q4 | Emergency Planner (ARR) |



Emergency Planning

2014-17 Business Plan

Business Performance

Key Performance Indicators: List up to three relevant performance measures which provide information on the department's efficiency, effectiveness and quality of service. The performance indicators should range from 2009 to 2012, with a forecast for 2013.

| Performance Measures | 2009 | 2010 | 2011 | 2012 | 2013 Estimate |
|---|---|---|--|---|---|
| EFFICIENCY: What/How much do we do? | | | | | |
| Information Distributed | 23,140 | 34,186 | 45,640 | 42,530 | 60,240 |
| Events and Workshops | 26 | 19 | 19 | 28 | 30 |
| Workshop Participants | 365 | 300 | 417 | 365 | 1220* |
| EFFECTIVENESS: How well do we do it? | | | | | |
| Staff Trained | 273 | 235 | 190 | 137 | 160 |
| Enhancements and lessons learned per exercise and real event | 28 | 41 | 56 | 40 | TBD on completion of exercises |
| Percentage of lessons learned and enhancements approved and implemented | 95% implemented 5% not feasible due to external resource not available | 98% implemented 2% not implemented as budget for item was not approved | 91% implemented 2% not feasible 2% budget for resource not approved 5% deferred to future budget year | 93% implemented 5% deferred to future budget year 2% to be implemented by another dept. | TBD on completion of exercises |
| EOC Operating and Resiliency Capacity Strategy | People, processes | People, processes | People Processes and systems | People, Processes and Systems | People Processes and Systems |
| Percentage of Departments with Emergency Plans | 100 | 100 | 100 | 100 | 100 |
| SERVICE QUALITY: Is anyone better off? | | | | | |
| Readiness level of participants (1 to 5 scale) Percentage rating on scale | N/A | N/A | N/A | N/A | 85% of EMT rank readiness level at 4 or 5 |
| Percentage of CSA Z1600 Standard achieved | | 71% achieved 29% to be done | 71% achieved 29% to be done | 76% achieved 24% to be done | 80% achieved 20% to be done |

*includes emergency code training for City staff.



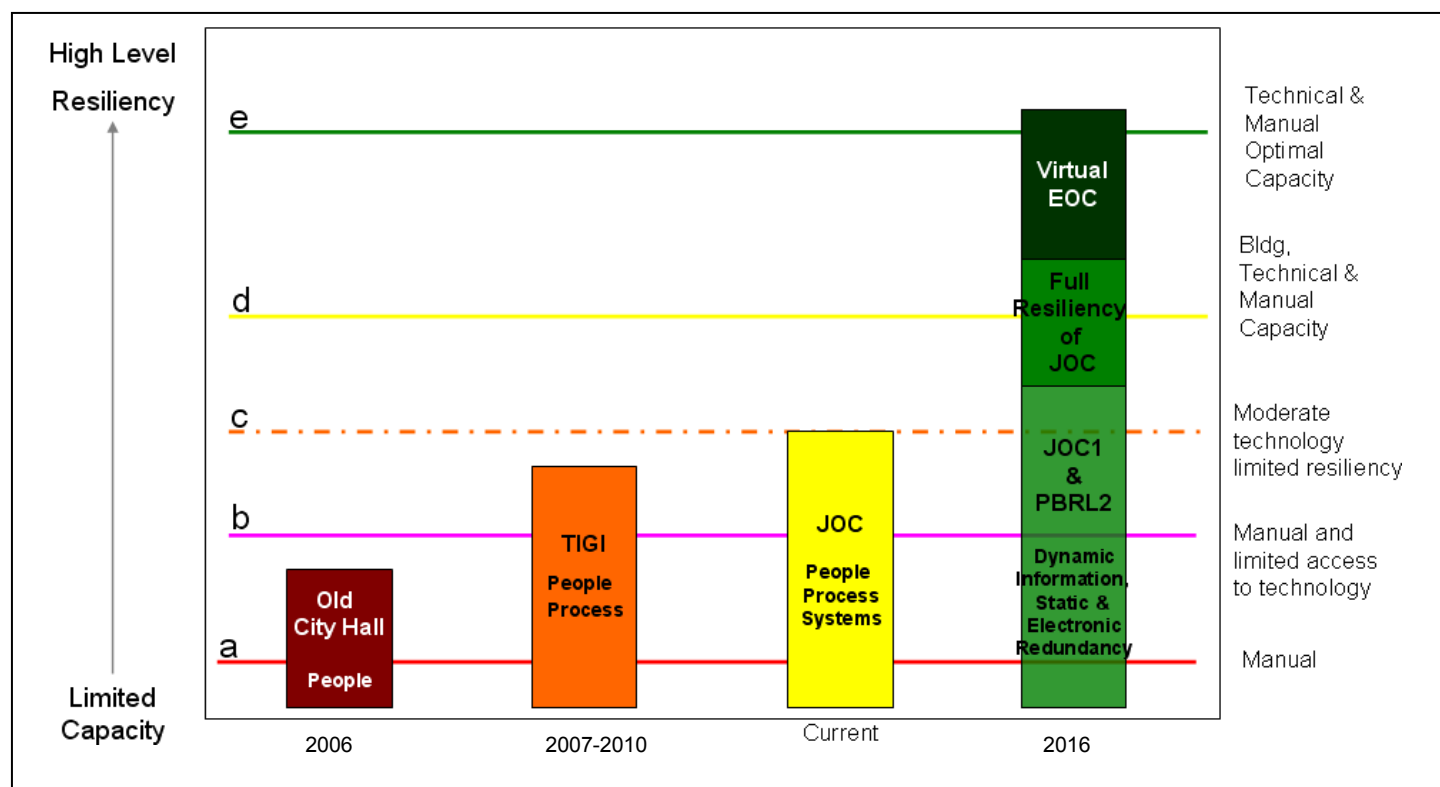
Emergency Planning

2014-17 Business Plan

Key Performance Indicators Conclusion: *Provide an overall conclusion based on the indicators listed above in terms of current and estimated future performance and expected/target values.*

- The volume of distributed emergency preparedness information is expected to increase
- The number of events, workshops, and participants are expected to rise in 2013
- Key Performance Indicators will be further evolved in accordance with the Corporate Performance Measurement Initiative
- Resiliency of an EOC is measured by its' dynamic structure; including people, processes, equipment, systems and technology. All elements must have secondary measures in terms of devices, systems, processes in which to operate and they are to be considered equally; as well as, the capacity to respond to an incident by means of manual and/or technological methods. The EOC Functional Review identified the need to reach an optimum level of operating capacity and resiliency, thus an implementation strategy was developed.

This graph depicts the past, present and recommended future levels of operating resiliency in the EOC.



Department Head
Sign-off

Date (mm/dd/yy)

Commissioner Sign-off

Date (mm/dd/yy)

Revenue and Expenditure Summary

2014-17 Operating Budget

| Department | Exp Category | Account | 2012 Actuals | 2013 Actual Forecast* | 2013 Budget | Allowable Inc/Decr | Account Reallocations | 2014 Budget | \$ Variance | % Variance | 2015 Forecast | Variance | 2016 Forecast | Variance | 2017 Forecast | Variance |
|---------------------------------|--------------|------------------------------------|----------------|-----------------------|----------------|--------------------|-----------------------|----------------|---------------|--------------|----------------|------------|----------------|------------|----------------|------------|
| Emergency Planning | | | | | | | | | | | | | | | | |
| Labour Costs | | | | | | | | | | | | | | | | |
| | | 7010 Full Time | 95,930 | 101,953 | 95,562 | 9,559 | 0 | 105,121 | 9,559 | 10.0% | 105,121 | 0 | 105,121 | 0 | 105,121 | 0 |
| | | 7015 Part Time | 5,107 | 8,788 | 6,315 | 154 | 0 | 6,469 | 154 | 2.4% | 6,469 | 0 | 6,469 | 0 | 6,469 | 0 |
| | | 7017 Benefits | 25,437 | 28,165 | 26,226 | 3,102 | 0 | 29,328 | 3,102 | 11.8% | 29,854 | 526 | 30,379 | 525 | 30,905 | 526 |
| | | Total Labour Costs | 126,474 | 138,906 | 128,103 | 12,815 | 0 | 140,918 | 12,815 | 10.0% | 141,444 | 526 | 141,969 | 525 | 142,495 | 526 |
| Other Expenses | | | | | | | | | | | | | | | | |
| | | 7100 Mileage | 0 | 143 | 0 | 0 | 0 | 0 | 0 | 0.0% | 0 | 0 | 0 | 0 | 0 | 0 |
| | | 7105 Membership/Dues/Fees | 125 | 125 | 390 | 0 | (240) | 150 | (240) | (61.5)% | 150 | 0 | 150 | 0 | 150 | 0 |
| | | 7110 Meals & Meal Allowances | 129 | 325 | 450 | 0 | 0 | 450 | 0 | 0.0% | 450 | 0 | 450 | 0 | 450 | 0 |
| | | 7115 Training & Development | 7,686 | 4,457 | 7,830 | 0 | 0 | 7,830 | 0 | 0.0% | 7,830 | 0 | 7,830 | 0 | 7,830 | 0 |
| | | 7118 Emergency Exer - Training | 11,182 | 10,613 | 11,500 | 0 | 0 | 11,500 | 0 | 0.0% | 11,500 | 0 | 11,500 | 0 | 11,500 | 0 |
| | | 7119 Public Awareness - Training | 11,063 | 12,091 | 10,680 | 0 | (10,680) | 0 | (10,680) | (100.0)% | 0 | 0 | 0 | 0 | 0 | 0 |
| | | 7120 Telephone Charges | 0 | 64 | 200 | 0 | (200) | 0 | (200) | (100.0)% | 0 | 0 | 0 | 0 | 0 | 0 |
| | | 7122 Cellular Telephones | 907 | 660 | 700 | 0 | 0 | 700 | 0 | 0.0% | 700 | 0 | 700 | 0 | 700 | 0 |
| | | 7125 Subscriptions/Publications | 309 | 124 | 390 | 0 | 0 | 390 | 0 | 0.0% | 390 | 0 | 390 | 0 | 390 | 0 |
| | | 7130 Seminars & Workshops | 368 | 1,141 | 1,170 | 0 | 0 | 1,170 | 0 | 0.0% | 1,170 | 0 | 1,170 | 0 | 1,170 | 0 |
| | | 7140 Promotion & Education | 0 | 0 | 0 | 0 | 21,620 | 21,620 | 21,620 | 0.0% | 21,620 | 0 | 21,620 | 0 | 21,620 | 0 |
| | | 7200 Office Supplies | 238 | 436 | 980 | 0 | 0 | 980 | 0 | 0.0% | 980 | 0 | 980 | 0 | 980 | 0 |
| | | 7205 Computer Supplies | 31 | 64 | 200 | 0 | 0 | 200 | 0 | 0.0% | 200 | 0 | 200 | 0 | 200 | 0 |
| | | 7211 Computer Hardware/Software | 1,744 | 1,683 | 1,200 | 0 | 0 | 1,200 | 0 | 0.0% | 1,200 | 0 | 1,200 | 0 | 1,200 | 0 |
| | | 7222 Printing | 1,934 | 1,526 | 2,430 | 0 | (2,430) | 0 | (2,430) | (100.0)% | 0 | 0 | 0 | 0 | 0 | 0 |
| | | 7300 Protective Clothing/Uniforms | 0 | 0 | 200 | 0 | (200) | 0 | (200) | (100.0)% | 0 | 0 | 0 | 0 | 0 | 0 |
| | | 7315 Vehicle Maintenance & Repairs | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0.0% | 0 | 0 | 0 | 0 | 0 | 0 |
| | | 7335 Small Tools & Equipment | 8,083 | 10,197 | 8,320 | 0 | (8,320) | 0 | (8,320) | (100.0)% | 0 | 0 | 0 | 0 | 0 | 0 |
| | | 7530 Outside Services | 0 | 0 | 0 | 0 | 2,430 | 2,430 | 2,430 | 0.0% | 2,430 | 0 | 2,430 | 0 | 2,430 | 0 |
| | | 7560 Gas/Diesel - Vehicles | 310 | 497 | 1,000 | 0 | 0 | 1,000 | 0 | 0.0% | 1,000 | 0 | 1,000 | 0 | 1,000 | 0 |
| | | 7630 Wireless/Internet Commun. | 0 | 128 | 400 | 0 | (400) | 0 | (400) | (100.0)% | 0 | 0 | 0 | 0 | 0 | 0 |
| | | 7699 Sundry Expenses | 1,675 | 4,644 | 3,080 | 0 | (1,580) | 1,500 | (1,580) | (51.3)% | 1,500 | 0 | 1,500 | 0 | 1,500 | 0 |
| | | 7700 Chgs. from Othe Depts. | 50 | 82 | 0 | 0 | 0 | 0 | 0 | 0.0% | 0 | 0 | 0 | 0 | 0 | 0 |
| | | Total Other Expenses | 45,834 | 48,998 | 51,120 | 0 | 0 | 51,120 | 0 | 0.0% | 51,120 | 0 | 51,120 | 0 | 51,120 | 0 |
| Total Emergency Planning | | | 172,308 | 187,904 | 179,223 | 12,815 | 0 | 192,038 | 12,815 | 7.2% | 192,564 | 526 | 193,089 | 525 | 193,615 | 526 |

*Note: 2013 Actual Forecast is for reference purposes only and is based on year to date actuals as of August 2013 plus the remainder of the calendarized budget.

Revenue and Expenditure Summary

2014-17 Operating Budget

2014 Budget Variance Comments

| | |
|------------------------------------|--|
| 7010 - Full Time | Increase due to position being reclassified |
| 7015 - Part Time | Increase due to hourly rate increase |
| 7017 - Benefits | Increase due to salary increase and benefits rate increase |
| 7105 - Membership/Dues/Fees | Reallocation to Promotion and Education |
| 7119 - Public Awareness - Training | Reallocation to Promotion and Education |
| 7120 - Telephone Charges | Reallocation to Promotion and Education |
| 7140 - Promotion and Education | Object Code is more appropriate for nature of expenditure. Reallocation from the other Object Codes in the Business Unit |
| 7222 - Printing | Reallocation to Outside Services to better reflect video expenses |
| 7300 - Protect Clothing/Uniform | Reallocation to Promotion and Education |
| 7335 - Small Tools and Equipment | Reallocation to Promotion and Education |
| 7530 - Outside Services | Reallocation from Printing External |
| 7630 - Wireless/Internet Comm | Reallocation to Promotion and Education |
| 7699 - Sundry Expenses | Reallocation to Promotion and Education |

2015 Budget Variance Comments

| | |
|-----------------|--|
| 7017 - Benefits | Increase due to benefits rate increase |
|-----------------|--|

2016 Budget Variance Comments

| | |
|-----------------|--|
| 7017 - Benefits | Increase due to benefits rate increase |
|-----------------|--|

2017 Budget Variance Comments

| | |
|-----------------|--|
| 7017 - Benefits | Increase due to benefits rate increase |
|-----------------|--|

2014 -2017 Additional Resource Request Emergency Planning

| Budget Year | ARR # | ARR Title | Gross Cost | Offset | Net Cost |
|-------------------|------------|---|---------------|--------------|---------------|
| 2014 | 105-14-04 | Emergency Planner (Partial FTE Conversion) | 86,453 | 6,928 | 79,525 |
| 2014 Total | | | 86,453 | 6,928 | 79,525 |
| 2016 | 105-16-02 | Primary and Alternate EOC Telephone Systems | 63,390 | - | 63,390 |
| 2016 Total | | | 63,390 | - | 63,390 |
| 2017 | 105-TBD-03 | Public Awareness-PrepE Initiative Budget Increase | 45,200 | - | 45,200 |
| 2017 Total | | | 45,200 | - | 45,200 |

2014 - 2017 Capital Project Listing

Emergency Planning

| Budget Year | Project # | Project Description | Project Type | Region | City-Wide DC | Infrastructure Reserve | Gas Tax | Taxation | LTD | Other | Grand Total |
|---------------------------------|------------|--|-----------------------|-----------|--------------|------------------------|---------|----------------|-----|-------|----------------|
| 2017 | EP-0071-17 | Primary and Alternate Emergency Operations Centres | Equipment Replacement | City-Wide | | 68,200 | | 128,910 | | | 197,110 |
| 2017 Total | | | | | | 68,200 | | 128,910 | | | 197,110 |
| Emergency Planning Total | | | | | | 68,200 | | 128,910 | | | 197,110 |



DRAFT 2014 BUDGET AND 2015-2017 PLAN

Commissioner of Finance and City
Treasurer

Revenue and Expenditure Summary

2014-17 Operating Budget

| Department | Exp Category | Account | 2012 Actuals | 2013 Actual Forecast* | 2013 Budget | Allowable Inc/Decr | Account Reallocations | 2014 Budget | \$ Variance | % Variance | 2015 Forecast | Variance | 2016 Forecast | Variance | 2017 Forecast | Variance |
|---|--------------|----------------------------------|----------------|-----------------------|----------------|--------------------|-----------------------|----------------|----------------|---------------|----------------|--------------|----------------|--------------|----------------|--------------|
| Comm of Fince & City Treasurer | | | | | | | | | | | | | | | | |
| Labour Costs | | | | | | | | | | | | | | | | |
| | | 7010 Full Time | 279,499 | 252,828 | 270,973 | 0 | 0 | 270,973 | 0 | 0.0% | 270,973 | 0 | 270,973 | 0 | 270,973 | 0 |
| | | 7012 Overtime | 89 | 0 | 0 | 0 | 0 | 0 | 0 | 0.0% | 0 | 0 | 0 | 0 | 0 | 0 |
| | | 7015 Part Time | 0 | 7,635 | 22,065 | 1,300 | 0 | 23,365 | 1,300 | 5.9% | 23,365 | 0 | 23,365 | 0 | 23,365 | 0 |
| | | 7016 Full Time Contracts | 0 | 0 | 0 | 0 | 5,700 | 5,700 | 5,700 | 0.0% | 5,700 | 0 | 5,700 | 0 | 5,700 | 0 |
| | | 7017 Benefits | 72,693 | 68,437 | 74,783 | 1,518 | 0 | 76,301 | 1,518 | 2.0% | 77,668 | 1,367 | 79,046 | 1,378 | 80,424 | 1,378 |
| | | Total Labour Costs | 352,282 | 328,900 | 367,821 | 2,818 | 5,700 | 376,339 | 8,518 | 2.3% | 377,706 | 1,367 | 379,084 | 1,378 | 380,462 | 1,378 |
| Other Expenses | | | | | | | | | | | | | | | | |
| | | 7100 Mileage | 13 | 120 | 120 | 0 | (120) | 0 | (120) | (100.0)% | 0 | 0 | 0 | 0 | 0 | 0 |
| | | 7103 407-ETR Toll Charges | 65 | 354 | 610 | 0 | (360) | 250 | (360) | (59.0)% | 250 | 0 | 250 | 0 | 250 | 0 |
| | | 7105 Membership/Dues/Fees | 1,310 | 1,980 | 2,480 | 0 | (980) | 1,500 | (980) | (39.5)% | 1,500 | 0 | 1,500 | 0 | 1,500 | 0 |
| | | 7110 Meals & Meal Allowances | 45 | 1,567 | 1,500 | 0 | 0 | 1,500 | 0 | 0.0% | 1,500 | 0 | 1,500 | 0 | 1,500 | 0 |
| | | 7115 Training & Development | 697 | 2,317 | 1,630 | 0 | (1,130) | 500 | (1,130) | (69.3)% | 500 | 0 | 500 | 0 | 500 | 0 |
| | | 7122 Cellular Telephones | 654 | 893 | 1,060 | 0 | 0 | 1,060 | 0 | 0.0% | 1,060 | 0 | 1,060 | 0 | 1,060 | 0 |
| | | 7125 Subscriptions/Publications | 156 | 343 | 590 | 0 | 0 | 590 | 0 | 0.0% | 590 | 0 | 590 | 0 | 590 | 0 |
| | | 7130 Seminars & Workshops | 0 | 550 | 550 | 0 | 950 | 1,500 | 950 | 172.7% | 1,500 | 0 | 1,500 | 0 | 1,500 | 0 |
| | | 7140 Promotion & Education | 0 | 3,770 | 3,770 | 0 | (3,770) | 0 | (3,770) | (100.0)% | 0 | 0 | 0 | 0 | 0 | 0 |
| | | 7200 Office Supplies | (19) | 536 | 1,390 | 0 | (890) | 500 | (890) | (64.0)% | 500 | 0 | 500 | 0 | 500 | 0 |
| | | 7201 Conferences | 335 | 0 | 0 | 0 | 0 | 0 | 0 | 0.0% | 0 | 0 | 0 | 0 | 0 | 0 |
| | | 7205 Computer Supplies | 24 | 143 | 470 | 0 | (470) | 0 | (470) | (100.0)% | 0 | 0 | 0 | 0 | 0 | 0 |
| | | 7210 Office Equip. & Furniture | 0 | 2,540 | 2,540 | 0 | (2,000) | 540 | (2,000) | (78.7)% | 540 | 0 | 540 | 0 | 540 | 0 |
| | | 7211 Computer Hardware/Software | 85 | 2,038 | 1,650 | 0 | (710) | 940 | (710) | (43.0)% | 940 | 0 | 940 | 0 | 940 | 0 |
| | | 7220 Copiers, Faxes and Supplies | 0 | 1,540 | 1,540 | 0 | (1,540) | 0 | (1,540) | (100.0)% | 0 | 0 | 0 | 0 | 0 | 0 |
| | | 7226 Courier Services | 109 | 0 | 0 | 0 | 0 | 0 | 0 | 0.0% | 0 | 0 | 0 | 0 | 0 | 0 |
| | | 7315 Vehicle Maintenance & | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0.0% | 0 | 0 | 0 | 0 | 0 | 0 |
| | | 7415 Rental, Leases - Vehicles | 8,595 | 8,594 | 8,600 | 0 | 0 | 8,600 | 0 | 0.0% | 8,600 | 0 | 8,600 | 0 | 8,600 | 0 |
| | | 7520 Professional Fees | 0 | 2,240 | 2,240 | 0 | 10,220 | 12,460 | 10,220 | 456.3% | 12,460 | 0 | 12,460 | 0 | 12,460 | 0 |
| | | 7560 Gas/Diesel - Vehicles | 2,917 | 2,777 | 4,400 | 0 | (400) | 4,000 | (400) | (9.1)% | 4,000 | 0 | 4,000 | 0 | 4,000 | 0 |
| | | 7630 Wireless/Internet Commun. | 228 | 563 | 1,200 | 0 | (800) | 400 | (800) | (66.7)% | 400 | 0 | 400 | 0 | 400 | 0 |
| | | 7699 Sundry Expenses | 615 | 712 | 1,000 | 0 | (1,000) | 0 | (1,000) | (100.0)% | 0 | 0 | 0 | 0 | 0 | 0 |
| | | 7700 Chgs. from Othe Depts. | 1,900 | 0 | 0 | 0 | 0 | 0 | 0 | 0.0% | 0 | 0 | 0 | 0 | 0 | 0 |
| | | Total Other Expenses | 17,729 | 33,577 | 37,340 | 0 | (3,000) | 34,340 | (3,000) | (8.0)% | 34,340 | 0 | 34,340 | 0 | 34,340 | 0 |
| Total Comm of Fince & City | | | 370,011 | 362,477 | 405,161 | 2,818 | 2,700 | 410,679 | 5,518 | 1.4% | 412,046 | 1,367 | 413,424 | 1,378 | 414,802 | 1,378 |

*Note: 2013 Actual Forecast is for reference purposes only and is based on year to date actuals as of August 2013 plus the remainder of the calendarized budget.

Revenue and Expenditure Summary

2014-17 Operating Budget

2014 Budget Variance Comments

| | |
|----------------------------------|---|
| 7015 - Part Time | Increase due to economic adjustment |
| 7016 - Full Time Contract | Reallocated from various accounts for AMCTO Intern |
| 7017 - Benefits | Increase in relation to salaries increase and as per Guidelines |
| 7100 - Mileage / Car Allowance | Reallocated to various accounts |
| 7103 - 407-ETR Toll Charges | Reallocated to various accounts |
| 7105 - Memberships/Dues/Fees | Reallocated to various accounts |
| 7115 - Training & Development | Reallocated to various accounts |
| 7130 - Seminars & Workshops | Reallocated from various accounts |
| 7140 - Promotion & Education | Reallocated to various accounts |
| 7200 - Office Supplies | Reallocated to various accounts |
| 7205 Computer Supplies | Reallocated to various accounts |
| 7210 - Office Equip. & Furniture | Reallocated to various accounts |
| 7211 Computer Hardware/Software | Reallocated to various accounts |
| 7220 Copiers, Faxes and Supplies | Reallocated to various accounts |
| 7520 - Professional Fees | Reallocated from various accounts |
| 7560 Gas/Diesel - Vehicles | Reallocated to various accounts |
| 7630 - Wireless/Internet Commun. | Reallocated to various accounts |
| 7699 Sundry Expenses | Reallocated to various accounts |

2015 Budget Variance Comments

| | |
|-----------------|----------------------------|
| 7017 - Benefits | Increase as per Guidelines |
|-----------------|----------------------------|

2016 Budget Variance Comments

| | |
|-----------------|----------------------------|
| 7017 - Benefits | Increase as per Guidelines |
|-----------------|----------------------------|

2017 Budget Variance Comments

| | |
|-----------------|----------------------------|
| 7017 - Benefits | Increase as per Guidelines |
|-----------------|----------------------------|



DRAFT 2014 BUDGET AND 2015-2017 PLAN

City Financial Services

Business Overview

Service Statement: *Describe the core activities and key outcomes and results for your department and how your department contributes to the quality of life of the citizens of Vaughan and/or how your department supports other departments.*

Core Activities: *Describe your regular business functions and responsibilities.*

The Financial Services Department provides services to a variety of internal and external stakeholders across three business units. The Taxation & Property Assessment unit provides property tax billing, collection and property assessment-base management under the jurisdiction of multiple provincial statutes. The Accounting & Financial Reporting unit provides processing and payment of the City's accounts payable, corporate accounting services and financial reporting. The Cashier Services unit provides services to ensure the safe and reliable collection of funds from internal and external users.

Key Outcomes & Results: *Describe the outcomes your department strives to achieve for residents and/or other departments.*

1. Taxation: Protect the assessment base to ensure effective, reliable, and timely billing and collection of tax revenues
2. Accounting: Effective Accounts Receivable & Payable processes and accurate financial reporting
3. Cashier Services: Effective and reliable collection of internal and external funds

Link to Vaughan Vision 2020: *Explain how your department links with the Vaughan Vision 2020 strategic goals and themes.*

1. Demonstrate Excellence in Service Delivery
 - Cashier Services staff engage the public daily to collect payments in a professional manner. Taxation & Property Assessment ensure that the collection of taxes is performed to a high standard of service quality.
2. Ensure Financial Sustainability
 - Accounting & Financial Reporting provide processing and payment of the City's accounts payable, Corporate accounting services and financial reporting, ensuring that the City's financial assets are well-managed.
3. Ensure a High Performing Organization
 - Staff are committed to continuously improving business processes and practices to support City departments with the efficient collection of revenues and payment of expenses

Staffing Profile: *Full Time, Part Time and Overtime – Budgeted Amounts***Tax Assessment**

| | 2012 | 2013 Base | Additional Resource Requests | | | |
|-----------|------|-----------|------------------------------|------|------|------|
| | | | 2014 | 2015 | 2016 | 2017 |
| Full Time | 13 | 13 | | | | |
| Part Time | 0.69 | 0.69 | | | | |
| Overtime | .6 | .6 | | | | |

Accounting & Financial Reporting

| | 2012 | 2013 Base | Additional Resource Requests | | | |
|-----------|---------|-----------|------------------------------|------|------|------|
| | | | 2014 | 2015 | 2016 | 2017 |
| Full Time | 12 | 12 | | | 1 | |
| Part Time | 2.32 | 2.51 | | | | |
| Overtime | \$7,900 | \$7,900 | | | | |

Cashier Services

| | 2012 | 2013 Base | Additional Resource Requests | | | |
|-----------|------|-----------|------------------------------|------|------|------|
| | | | 2014 | 2015 | 2016 | 2017 |
| Full Time | N/A | 2 | | | | |
| Part Time | N/A | .5 | 0.4 | | | |
| Overtime | N/A | \$1,450 | | | | |

Service Profile

Current Service State: *Outline departmental strengths/weaknesses, current challenges or constraints, risk issues and major successes. Where applicable, assess department's ability to meet expected service levels.*

- Current & future demand on existing staffing resources
- Dynamic and efficient staff
- Succession planning is required to ensure skills and knowledge are retained
- Prioritization of Financial Services needs should be enhanced
- Taxation:
 - Long-term staff that are highly knowledgeable and skilled
 - Out-of-date software systems are causing process inefficiencies
- Accounting:
 - Low staffing for analytical roles resulting in managers engaging in day-to-day activities
 - An automated accounts payable system is needed to greatly enhance process efficiencies
 - Accounting processes have not been updated to accommodate for Tangible Capital Assets reporting (PSAB 3150), requiring manual input
 - The P-Card system will improve the payment of invoices and streamline accounts
 - JDEdwards software upgrades are required
- Cashier Services:
 - Need for a Point-of-Sale system to expedite payment processing

Future Direction for the Service: *Outline anticipated constraints, emerging issues, threats and/or potential opportunities to improve the business.*

- Staffing has not kept pace with growth, increasing work load and work pressures
- Impending retirements will lower knowledge & skills without proper succession planning in place
- Taxation:
 - Automation of current manual practices by procuring new property tax software
 - It is currently unknown how changes in legislation will impact processes
 - Increasing number of challenges to the assessment base
 - Protection of the assessment base is needed to ensure increases in growth are recognized and added to the roll. Growth continues to increase the number of issued tax bills and potential arrears to be collected.
 - A younger demographic may increase the number of pre-authorized payment plans
- Accounting:
 - Additional government mandated reporting requirements (i.e. PSAB 3150 Tangible Capital Asset Reporting) has added challenges within the department's operations
 - Future impact of Freedom of Information requests on existing staff time and resources
 - Additional staff for analytical roles are required to ensure optimal segregation of duties
- Cashier Services:
 - Maintaining customer service levels while managing increased volume of service requests by promoting electronic payment and pre-authorized payment to reduce in-person service

Financial Impact: *Scope out major financial impacts on the department currently and in the future.*

- Procurement of a Point-of-Sale system
- Future tax revenue stream may normalize due to lower future population growth
- More staff resources may be seconded for corporate projects such as EDMS and Asset Management

Work Plan

Business Plan Objectives: List up to three departmental initiatives and objectives for each year 2014-17 respectively. You can refer to the Strategic Initiatives list, master plans, or other corporate initiatives.

| Department Objectives | Initiatives | Timeline | Additional Resources Required? |
|--|---|----------|-------------------------------------|
| 2014 Initiatives | | | |
| Improve the Efficiency of Financial Services | Issue an RFI for procurement of a Point-of-Sale System | Q2 | Partial Capital Funding secured |
| | Incorporate Asset Management principles into accounting practices | Q4 | |
| Ensure an Effective Tax Billing & Collection Process | Develop an RFP for upgrading or replacing property tax software | Q2 | Capital Request via ARR in progress |
| 2015 Initiatives | | | |
| Improve the Efficiency of Financial Services | Issue an RFP for a Point-of-Sale System | Q4 | |
| | Assist with EDMS & Asset Management corporate initiatives | Q4 | |
| 2016 Initiatives | | | |
| Improve the Efficiency of Financial Services | JDE Software Upgrade | Q4 | |
| 2017 Initiatives | | | |
| Improve the Efficiency of Financial Services | General Ledger Restructuring | Q4 | |

Business Performance

Key Performance Indicators: List up to three relevant performance measures which provide information on the department's efficiency, effectiveness and quality of service. The performance indicators should range from 2009 to 2012, with a forecast for 2013.

| Performance Measures | 2009 | 2010 | 2011 | 2012 | 2013 Estimate |
|--|--------|--------|-----------------|-----------------|---------------|
| EFFICIENCY: What/How much do we do? | | | | | |
| Tax Levied – amount | \$595M | \$620M | \$649M | \$680M | \$712M |
| Tax Levied - # of tax bills | 86,000 | 90,000 | 92,000 | 95,000 | 98,000 |
| # of Tax Bills per FTE | 6,287 | 6,556 | 6,754 | 6,952 | 7,174 |
| # of EHO applications per FTE | | 1,480 | 1,507 | 1,529 | 1,605 |
| Total Number of Accounts Payable Invoices Processed per FTE | 6100 | 6200 | 6400 (forecast) | 6500 (forecast) | 6800 |
| Total Number of Accounts Receivable Invoices Processed per FTE | 950 | 1000 | 1050 (forecast) | 1100 (forecast) | 1150 |
| EFFECTIVENESS: How well do we do it? | | | | | |
| Receivables Percentage | 8.2% | 7.4% | 7.3% | 7.0% | 7.0% |
| Assessment Growth | | 3.05% | 3.17% | 3.50% | 2.75% |
| % of all Accounts Receivables Outstanding Over 90 Days | 0.90% | 8.00% | 3.5% | 2.5% | 1.75% |
| SERVICE QUALITY: Is anyone better off? | | | | | |
| PAP Participation Rate | 21.90% | 23.22% | 24.69% | 25.99% | 27.29% |

Key Performance Indicators Conclusion: Provide an overall conclusion based on the indicators listed above in terms of current and estimated future performance and expected/target values.

- Number of tax bills and total levied taxes expected to continue increasing gradually
- PAP Participation is anticipated to grow consistently over time
- Accounts Payable and Invoices Receivable will continue to experience modest growth

Department Head
Sign-off

Date (mm/dd/yy)

Commissioner Sign-off

Date (mm/dd/yy)

Revenue and Expenditure Summary

2014-17 Operating Budget

| Department | Exp Category | Account | 2012 Actuals | 2013 Actual Forecast* | 2013 Budget | Allowable Inc/Decr | Account Reallocations | 2014 Budget | \$ Variance | % Variance | 2015 Forecast | Variance | 2016 Forecast | Variance | 2017 Forecast | Variance |
|----------------------|-----------------------|-------------------------------------|------------------|-----------------------|------------------|--------------------|-----------------------|------------------|-----------------|---------------|------------------|----------------|------------------|---------------|------------------|---------------|
| Finance | | | | | | | | | | | | | | | | |
| | Revenue | | | | | | | | | | | | | | | |
| | | 3511 Service Charges | 587,381 | 462,675 | 492,803 | 5,035 | 0 | 497,838 | 5,035 | 1.0% | 522,204 | 24,366 | 523,460 | 1,256 | 527,641 | 4,181 |
| | | 3574 Rev. frm Recov. Expenses | 34,530 | 63,192 | 58,425 | 1,500 | 0 | 59,925 | 1,500 | 2.6% | 61,945 | 2,020 | 63,535 | 1,590 | 63,735 | 200 |
| | | 3618 Dept. Misc. Revenues | 0 | 35 | 0 | 0 | 0 | 0 | 0 | 0.0% | 0 | 0 | 0 | 0 | 0 | 0 |
| | | Total Revenue | 621,911 | 525,902 | 551,228 | 6,535 | 0 | 557,763 | 6,535 | 1.2% | 584,149 | 26,386 | 586,995 | 2,846 | 591,376 | 4,381 |
| | Labour Costs | | | | | | | | | | | | | | | |
| | | 7010 Full Time | 1,879,214 | 1,962,893 | 2,027,567 | (21,239) | 0 | 2,006,328 | (21,239) | (1.0)% | 2,011,525 | 5,197 | 2,012,731 | 1,206 | 2,012,731 | 0 |
| | | 7012 Overtime | 11,035 | 12,369 | 19,580 | (295) | 0 | 19,285 | (295) | (1.5)% | 19,285 | 0 | 19,285 | 0 | 19,285 | 0 |
| | | 7015 Part Time | 93,806 | 109,999 | 159,432 | 4,652 | 0 | 164,084 | 4,652 | 2.9% | 166,006 | 1,922 | 166,006 | 0 | 166,006 | 0 |
| | | 7016 Full Time Contracts | 145,917 | 19,430 | 0 | 0 | 0 | 0 | 0 | 0.0% | 0 | 0 | 0 | 0 | 0 | 0 |
| | | 7017 Benefits | 500,585 | 539,297 | 564,100 | 5,220 | 0 | 569,320 | 5,220 | 0.9% | 581,162 | 11,842 | 591,831 | 10,669 | 602,152 | 10,321 |
| | | 7020 Benefits - FT Contract | 14,154 | 1,904 | 0 | 0 | 0 | 0 | 0 | 0.0% | 0 | 0 | 0 | 0 | 0 | 0 |
| | | Total Labour Costs | 2,644,711 | 2,645,892 | 2,770,679 | (11,662) | 0 | 2,759,017 | (11,662) | (0.4)% | 2,777,978 | 18,961 | 2,789,853 | 11,875 | 2,800,174 | 10,321 |
| | Other Expenses | | | | | | | | | | | | | | | |
| | | 7100 Mileage | 285 | 1,229 | 1,922 | 0 | (107) | 1,815 | (107) | (5.6)% | 1,815 | 0 | 1,815 | 0 | 1,815 | 0 |
| | | 7105 Membership/Dues/Fees | 3,474 | 5,234 | 3,927 | 1,273 | 100 | 5,300 | 1,373 | 35.0% | 5,600 | 300 | 5,900 | 300 | 6,200 | 300 |
| | | 7110 Meals & Meal Allowances | 452 | 971 | 1,238 | 0 | 2 | 1,240 | 2 | 0.2% | 1,240 | 0 | 1,240 | 0 | 1,240 | 0 |
| | | 7115 Training & Development | 431 | 15,705 | 12,693 | 0 | (1,933) | 10,760 | (1,933) | (15.2)% | 10,760 | 0 | 10,760 | 0 | 10,760 | 0 |
| | | 7122 Cellular Telephones | 894 | 1,863 | 1,317 | 0 | 868 | 2,185 | 868 | 65.9% | 2,185 | 0 | 2,185 | 0 | 2,185 | 0 |
| | | 7125 Subscriptions/Publications | 949 | 894 | 1,355 | 5 | 0 | 1,360 | 5 | 0.4% | 1,360 | 0 | 1,360 | 0 | 1,360 | 0 |
| | | 7130 Seminars & Workshops | 537 | 1,764 | 3,144 | 0 | 6 | 3,150 | 6 | 0.2% | 3,150 | 0 | 3,150 | 0 | 3,150 | 0 |
| | | 7135 Advertising | 6,010 | 6,028 | 4,742 | 0 | 1,998 | 6,740 | 1,998 | 42.1% | 6,740 | 0 | 6,740 | 0 | 6,740 | 0 |
| | | 7200 Office Supplies | 9,309 | 10,905 | 13,285 | 0 | 395 | 13,680 | 395 | 3.0% | 13,680 | 0 | 13,680 | 0 | 13,680 | 0 |
| | | 7205 Computer Supplies | 1,761 | 2,554 | 3,794 | 3 | (487) | 3,310 | (484) | (12.8)% | 3,310 | 0 | 3,310 | 0 | 3,310 | 0 |
| | | 7210 Office Equip. & Furniture | 735 | 9,513 | 11,816 | (4,000) | (2,496) | 5,320 | (6,496) | (55.0)% | 5,320 | 0 | 5,320 | 0 | 5,320 | 0 |
| | | 7211 Computer Hardware/Software | 3,218 | 14,614 | 30,336 | (6,000) | (4,596) | 19,740 | (10,596) | (34.9)% | 19,740 | 0 | 19,740 | 0 | 19,740 | 0 |
| | | 7215 Mtce. & Repairs - Equip | 0 | 188 | 749 | 4 | (3) | 750 | 1 | 0.1% | 750 | 0 | 750 | 0 | 750 | 0 |
| | | 7220 Copiers, Faxes and Supplies | 20,454 | 20,401 | 24,828 | 3 | 1,459 | 26,290 | 1,462 | 5.9% | 26,290 | 0 | 26,290 | 0 | 26,290 | 0 |
| | | 7222 Printing | 33,157 | 22,972 | 39,767 | 0 | (2,807) | 36,960 | (2,807) | (7.1)% | 36,960 | 0 | 36,960 | 0 | 36,960 | 0 |
| | | 7226 Courier Services | 7,059 | 7,656 | 6,500 | 0 | 0 | 6,500 | 0 | 0.0% | 6,500 | 0 | 6,500 | 0 | 6,500 | 0 |
| | | 7331 Contractor & Contractor Mat. | 26,704 | 52,125 | 32,651 | 0 | (2,001) | 30,650 | (2,001) | (6.1)% | 30,650 | 0 | 30,650 | 0 | 30,650 | 0 |
| | | 7333 Contract Services | 68,564 | 7,571 | 14,725 | 5 | (10,000) | 4,730 | (9,995) | (67.9)% | 4,730 | 0 | 4,730 | 0 | 4,730 | 0 |
| | | 7350 Armoured Courier Services | 0 | 18,307 | 20,000 | 200 | 200 | 20,400 | 400 | 2.0% | 20,600 | 200 | 20,815 | 215 | 21,020 | 205 |
| | | 7400 Bank Charges | 605 | 1,778 | 5,330 | 0 | 0 | 5,330 | 0 | 0.0% | 5,330 | 0 | 5,330 | 0 | 5,330 | 0 |
| | | 7410 Rental, Leases - Equipment | 733 | 733 | 754 | 0 | (4) | 750 | (4) | (0.5)% | 750 | 0 | 750 | 0 | 750 | 0 |
| | | 7520 Professional Fees | 0 | 69,161 | 28,756 | 0 | 18,244 | 47,000 | 18,244 | 63.4% | 47,000 | 0 | 47,000 | 0 | 47,000 | 0 |
| | | 7531 Service Contracts | 13,002 | 11,494 | 26,158 | 0 | 2 | 26,160 | 2 | 0.0% | 26,160 | 0 | 26,160 | 0 | 26,160 | 0 |
| | | 7630 Wireless/Internet Commun. | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0.0% | 0 | 0 | 0 | 0 | 0 | 0 |
| | | 7699 Sundry Expenses | 345 | 5,270 | 8,570 | 0 | (740) | 7,830 | (740) | (8.6)% | 7,830 | 0 | 7,830 | 0 | 7,830 | 0 |
| | | 7700 Chgs. from Othe Depts. | 32 | 128 | 0 | 0 | 0 | 0 | 0 | 0.0% | 0 | 0 | 0 | 0 | 0 | 0 |
| | | 7712 Joint Serv. Recovery - Library | (44,695) | (37,562) | (37,562) | 0 | (7,000) | (44,562) | (7,000) | 18.6% | (44,562) | 0 | (44,562) | 0 | (44,562) | 0 |
| | | Total Other Expenses | 154,014 | 251,494 | 260,795 | (8,507) | (8,900) | 243,388 | (17,407) | (6.7)% | 243,888 | 500 | 244,403 | 515 | 244,908 | 505 |
| Total Finance | | | 2,176,814 | 2,371,483 | 2,480,246 | (26,704) | (8,900) | 2,444,642 | (35,604) | (1.4)% | 2,437,717 | (6,925) | 2,447,261 | 9,544 | 2,453,706 | 6,445 |

*Note: 2013 Actual Forecast is for reference purposes only and is based on year to date actuals as of August 2013 plus the remainder of the calendarized budget.

2014 Budget Variance Comments

| | |
|------------------------------------|---|
| 3511 - Service Charges | Increase based on increase as per guidelines and higher projected volumes |
| 3574 - Rev. from Recover. Expenses | Increase based on 3% increase from PowerStream |
| 7010 - Full Time | Decrease due to salary grade adjustment after job evaluation performed by HR and projected replacement salaries |
| 7012 - Overtime | Decrease due to salary grade adjustment after job evaluation performed by HR and projected replacement salaries |
| 7015 - Part Time | Increase due to \$2K economic adjustment and the remaining for progressions |

Revenue and Expenditure Summary

2014-17 Operating Budget

| | |
|-------------------------------------|--|
| 7017 - Benefits | Increase in relation to salaries increase and as per Guidelines |
| 7100 - Mileage / Car Allowance | Reallocated to various accounts |
| 7105 - Memberships/Dues/Fees | Increase due to higher price and \$1K requirement for the new hire and reallocated from various accounts |
| 7110 Meals & Meal Allowances | Reallocated from various accounts |
| 7115 - Training & Development | Reallocated to various accounts |
| 7122 Cellular Telephones | Reallocated from various accounts |
| 7125 - Subscriptions/Publications | Increase due to rounding |
| 7130 - Seminars & Workshops | Reallocated from various accounts |
| 7135 - Advertising/Branding | Reallocated from various accounts |
| 7200 - Office Supplies | Reallocated from various accounts |
| 7205 Computer Supplies | Reallocated to various accounts |
| 7210 - Office Equip. & Furniture | Decrease due to removal of one-time expense and reallocated from various accounts |
| 7211 Computer Hardware/Software | Decrease due to removal of one-time expense and reallocated to various accounts |
| 7215 Mtce. & Repairs - Equip | Increase due to rounding |
| 7220 Copiers, Faxes and Supplies | Reallocated from various accounts |
| 7222 Printing | Reallocated to various accounts |
| 7331 - Contractor & Contract. Mat. | Reallocated to various accounts |
| 7333 - Contract Services | Reallocated to various accounts |
| 7350 - Armoured Courier Services | Increase due to higher price of 1% and reallocated from various accounts |
| 7410 - Rental, Leases - Equipment | Reallocated to various accounts |
| 7520 - Professional Fees | Reallocated from various accounts |
| 7531 - Service Contracts | Reallocated from various accounts |
| 7699 Sundry Expenses | Reallocated to various accounts |
| 7712 - Joint Serv. Recovery-Library | Increase to match with actual |

2015 Budget Variance Comments

| | |
|------------------------------------|---|
| 3511 - Service Charges | Increase based on increase as per guidelines and higher projected volumes |
| 3574 - Rev. from Recover. Expenses | Increase based on 3% increase from PowerStream |
| 7010 - Full Time | Increase due to progressions |
| 7015 - Part Time | Increase due to progressions |
| 7017 - Benefits | Increase in relation to salaries increase and as per Guidelines |
| 7105 - Memberships/Dues/Fees | Increase due to higher price of 5% |
| 7350 - Armoured Courier Services | Increase due to higher price of 1% |

2016 Budget Variance Comments

| | |
|------------------------------------|---|
| 3511 - Service Charges | Increase based on increase as per guidelines |
| 3574 - Rev. from Recover. Expenses | Increase based on 3% increase from PowerStream |
| 7010 - Full Time | Increase due to progressions |
| 7017 - Benefits | Increase in relation to salaries increase and as per Guidelines |
| 7105 - Memberships/Dues/Fees | Increase due to higher price of 5% |
| 7350 - Armoured Courier Services | Increase due to higher price of 1% |

2017 Budget Variance Comments

| | |
|------------------------------------|---|
| 3511 - Service Charges | Increase based on increase as per guidelines |
| 3574 - Rev. from Recover. Expenses | Increase based on increase as per guidelines |
| 7017 - Benefits | Increase in relation to salaries increase and as per Guidelines |
| 7105 - Memberships/Dues/Fees | Increase due to higher price of 5% |
| 7350 - Armoured Courier Services | Increase due to higher price of 1% |

2014 -2017 Additional Resource Request City Financial Services

| Budget Year | ARR # | ARR Title | Gross Cost | Offset | Net Cost |
|-------------------|-----------|-------------------------------------|----------------|---------------|---------------|
| 2014 | 070-14-01 | Treasury Clerk E (Cashier/Water) | 61,241 | 61,241 | - |
| 2014 Total | | | 61,241 | 61,241 | - |
| 2016 | 070-16-01 | Accounting Service - Senior Analyst | 105,288 | 53,265 | 52,023 |
| 2016 Total | | | 105,288 | 53,265 | 52,023 |

2014 - 2017 Capital Project Listing

Finance

| Budget Year | Project # | Project Description | Project Type | Region | City-Wide DC | Infrastructure Reserve | Gas Tax | Taxation | LTD | Other | Grand Total |
|----------------------|------------|-------------------------|----------------------------|-----------|--------------|------------------------|---------|----------------|-----|-------|----------------|
| 2017 | FI-0073-17 | New Property Tax System | Infrastructure Replacement | City-Wide | | | | 154,500 | | | 154,500 |
| 2017 Total | | | | | | | | 154,500 | | | 154,500 |
| Finance Total | | | | | | | | 154,500 | | | 154,500 |



DRAFT 2014 BUDGET AND 2015-2017 PLAN

Budgeting and Financial Planning

Business Overview

Service Statement:

The Budgeting and Financial Planning Department provides financial management functions to assist and support the City in financial decision-making, management of funds and compliance with statutory requirements. This involves a number of core activities including: financial policy development, operating and capital budgeting and forecasting, reserve and debt management, capital program accounting and payments, external grant procurement, special projects and activity costing, asset management and tangible capital asset (TCA) reporting, audit compliance and financial monitoring, etc. These activities are essential to ensure the City is able to make well informed financial and strategic decisions

Key Outcomes & Results:

1. Ensure the responsible management of public funds through policy and budget recommendations, ensuring a balanced budget
2. Provide financial guidance and support to internal clients
3. Monitor budget and financial policy compliance
4. Contribute to successful audited financial statements

Link to Vaughan Vision 2020:

As a support department, core business activities assist all City departments in achieving their strategic priorities and service delivery objectives. However, the department consistently reinforces the Organizational Excellence goal through its strong linkages to the following strategic themes and initiatives:

1. Ensure Financial Sustainability
 - Provide advanced awareness of financial implications and future challenges
 - Develop and administer policies to safeguard and improve the City's financial state e.g. Financial Master Plan, multi-year budgeting, reserve targets, grant funding administration, etc.
2. Manage Corporate Assets
 - Ensure effective management of Corporate Assets through capital program planning, reserve forecasting, and other functions
3. Ensure a High Performing Organization
 - Support internal clients with participation in various continuous improvement projects e.g. program review, financial master plan, multi-year budgeting, capital control policy, GFOA budget award, innovation reserve, etc.
 - Contribute to the City's corporate planning cycle supporting the visioning and alignment stage and administering the planning and initiating stages.

Staffing Profile:

| | Additional Resource Requests | | | | | |
|-----------|------------------------------|-----------|------|------|------|------|
| | 2012 | 2013 Base | 2014 | 2015 | 2016 | 2017 |
| Full Time | 19 | 19 | | | | 2 |
| Part Time | 0.17 | 0.17 | | | | |
| Overtime | \$1,025 | \$1,025 | | | | |

Service Profile

Current Service State:

Strengths

- Department structure (dedicated support for specific City areas)
- Culture of continuous improvement fostered
- Progressive process and policy implemented
- Positive relationships and city confidence in service and deliverables
- In depth staff knowledge and competencies in the areas

Weaknesses

- System integration improvement required to streamline flow and reduce manual process
- Further integration between operating and capital processes required
- Late involvement in City department projects creates delays or staff pressure
- The City has many adjusting priorities, which spread resources thin, create delays and inefficiencies
- Greater policy documentation required

Challenges/Constraints

- Limited funding sources to support City activities
- Growing requirements for infrastructure and other reserve shortages
- Reliance on other department information can impact on key process timing
- Information needed for enhanced resource allocation and prioritization (measures/service levels, condition assessment, etc)
- New provincial grant funding requirements - Asset Management Plans
- More financial information required in master planning and subsequent consolidation

Key Success Factors

- Leadership support
- Ability to integrate existing systems and information
- Streamlining of administrative processes for efficiency and customer service optimization
- Early involvement, analytic ability and process flexibility to address emerging challenges

Key Risk Factors

- Increasing or shifting projects and associated impact on staff to deliver
- Systems not integrated
- External economic environment – potential impact on revenue streams
- Potential leadership adjustments

Future Direction for the Service:

The Budgeting and Financial Planning department continues on its progressive path to further evolve financial planning, integrate systems and focus on providing value to internal clients and the community. Moving forward efforts will include:

- Automating long-range financial planning and incorporate this flexibility within the current budget platform, expand on reserve forecasting, further integrate the operating and capital modules, and enhance reporting efficiency.
- Integrating outcomes of the asset management and performance measurement initiative into grant and budget processes.
- Further enhancing policy to meet emerging requirements
- Pursuing recommendations illustrated with in the Financial Master Plan (FMP).
- Greater interaction with departments to better understand and assist with their financial and business requirements
- Further involvement with corporate projects to ensure the financial picture is represented and addressed

Financial Impact: *Scope out major financial impacts on the department currently and in the future.*

In general, the financial impact associated with the department business plan is anticipated to be minor and relate to the following pressures over the 4 year plan.

- General base budget pressures related to labour and contract requirements
- Anticipated future staffing requests related to general service volume and growth
- Potential capital requests to address systems upgrades and integration
- Future consultant requirements to address Financial Master Plan updates

Note: The budget and financial planning department is involved with a number of department and corporate initiatives and projects, depending on the timing and requirements imposed, future resources may be required.

Work Plan

Business Plan Objectives:

| Department Objectives | Initiatives | Timeline | Additional Resources Required? |
|---|--|----------|--------------------------------------|
| 2014 Initiatives | | | |
| Assess financial implications and future challenges | Enhance Team budget (Phase I - further capital/operating integration) | Q2 | Service Provider Assistance |
| | Performance Measurement Budget Integration | TBD | TBD |
| | 10 Year Capital Forecasts | Q3 | |
| | Transportation Master Plan – support | Q2 | |
| | Licensing/Clerks – Fee Review | Q4 | |
| Develop and Administer Policies | Develop Budget Control Policies | Q2 | |
| Manage Corporate Resources | Asset Management Initiative – support (resource procurement, process development, data collection) | Q4 | |
| | Infrastructure Funding Strategy development | TBD | |
| Provide Support & Decision Making Tools | ERP upgrade involvement | Q1 | TBD |
| | Uplands Management Agreement Review | Q4 | In-house + potential consultant work |
| 2015 Initiatives | | | |
| Assess financial implications and future challenges | Enhance Team budget (Phase 2 – long range planning implementation) | Q2 | Service Provider Assistance |
| | Building Standards – Fee Review | Q4 | In-house + potential consultant work |
| Develop and Administer Policies | Full Cost Recovery – “Charge backs” | Q4 | May require consultants and capital |
| | TCA system enhancement | Q4 | May require consultants and capital |
| Manage Corporate Resources | Asset Management Initiative – support (implementation, corporate integration) | Q4 | |
| Provide Support & Decision Making Tools | Prioritization – Develop Framework | Q1-Q2 | Potential consultant work |
| | Activity Based Costing Model Review | Q4 | In-house + potential consultant work |
| 2016 Initiatives | | | |

| | | | |
|---|--|----|--------------------------------------|
| Assess financial implications and future challenges | Development Planning – Fee Review | Q4 | |
| Manage Corporate Resources | Asset Management Initiative – support (long term financial plan) | Q4 | |
| 2017 Initiatives | | | |
| Assess financial implications and future challenges | Engineering – Fee Review | Q4 | In-house + potential consultant work |
| | Financial Master Plan (Update) | Q4 | Consultant |
| Develop and Administer Policies | Review Corporate Reserve Policy | Q4 | |

Business Performance

Key Performance Indicators:

| Performance Measures | 2009 | 2010 | 2011 | 2012 | 2013 Estimate |
|---|-------|---------|---------|---------|---------------|
| EFFICIENCY: What/How much do we do? | | | | | |
| City budget \$ per Budget Division FTE | \$32m | \$34m | \$31m | \$32m | \$34m |
| # of Submissions per Budget Division FTE | 10.8 | 11.2 | 10.1 | 10.6 | 10.6 |
| Reserve per Capita | | \$1,218 | \$1,047 | \$1,153 | \$1,139 |
| Tangible Capital Assets | | \$6.79b | \$6.87b | \$6.98b | \$7.07b |
| EFFECTIVENESS: How well do we do it? | | | | | |
| Budget Accuracy – City Budget vs. Actual | 89.6% | 101.2% | 96.7% | 98.2% | 98.9% |
| Success Rate of Grant Application Submissions | | 84% | 88% | 86% | 85% |
| Discretionary Reserve Ratio | | 72% | 73% | 82% | 75% |
| Debt Charges Ratio | | 4.4% | 4.2% | 4.9% | 6.2 |
| SERVICE QUALITY: Is anyone better off? | | | | | |
| Internal Client Rating | | | | B | B+ |
| GFOA Budget Award | Yes | Yes | Yes | Yes | Yes |

Key Performance Indicators Conclusion:

Overall the above indicates the department is managing within current complement, despite growth pressure and added complexity. General effectiveness is meeting or exceeding established targets. Overall service quality is good, achieving independent recognition and satisfying internal clients.

**Department Head
Sign-off**

Date (mm/dd/yy)

Commissioner Sign-off

Date (mm/dd/yy)

Revenue and Expenditure Summary

2014-17 Operating Budget

| Department | Exp Category | Account | 2012 Actuals | 2013 Actual Forecast* | 2013 Budget | Allowable Inc/Decr | Account Reallocations | 2014 Budget | \$ Variance | % Variance | 2015 Forecast | Variance | 2016 Forecast | Variance | 2017 Forecast | Variance |
|---|--------------|----------------------------------|------------------|-----------------------|------------------|--------------------|-----------------------|------------------|-----------------|---------------|------------------|---------------|------------------|---------------|------------------|---------------|
| Budgeting & Financial Planning | | | | | | | | | | | | | | | | |
| Labour Costs | | | | | | | | | | | | | | | | |
| | | 7010 Full Time | 1,519,898 | 1,580,166 | 1,710,696 | (23,757) | 0 | 1,686,939 | (23,757) | (1.4)% | 1,713,144 | 26,205 | 1,731,454 | 18,310 | 1,740,209 | 8,755 |
| | | 7012 Overtime | 1,270 | 2,092 | 1,025 | 0 | 0 | 1,025 | 0 | 0.0% | 1,025 | 0 | 1,025 | 0 | 1,025 | 0 |
| | | 7015 Part Time | 7,068 | 19,784 | 4,554 | 731 | 0 | 5,285 | 731 | 16.1% | 5,285 | 0 | 5,285 | 0 | 5,285 | 0 |
| | | 7016 Full Time Contracts | 57,034 | 21,384 | 0 | 0 | 0 | 0 | 0 | 0.0% | 0 | 0 | 0 | 0 | 0 | 0 |
| | | 7017 Benefits | 396,350 | 425,438 | 459,190 | 2,151 | 0 | 461,341 | 2,151 | 0.5% | 477,070 | 15,729 | 490,826 | 13,756 | 502,014 | 11,188 |
| | | 7020 Benefits - FT Contract | 5,532 | 2,096 | 0 | 0 | 0 | 0 | 0 | 0.0% | 0 | 0 | 0 | 0 | 0 | 0 |
| | | Total Labour Costs | 1,987,152 | 2,050,960 | 2,175,465 | (20,875) | 0 | 2,154,590 | (20,875) | (1.0)% | 2,196,524 | 41,934 | 2,228,590 | 32,066 | 2,248,533 | 19,943 |
| Other Expenses | | | | | | | | | | | | | | | | |
| | | 7100 Mileage | 539 | 636 | 1,000 | 0 | 0 | 1,000 | 0 | 0.0% | 1,000 | 0 | 1,000 | 0 | 1,000 | 0 |
| | | 7103 407-ETR Toll Charges | 17 | 0 | 0 | 0 | 0 | 0 | 0 | 0.0% | 0 | 0 | 0 | 0 | 0 | 0 |
| | | 7105 Membership/Dues/Fees | 10,450 | 9,602 | 11,010 | 590 | 0 | 11,600 | 590 | 5.4% | 12,200 | 600 | 12,900 | 700 | 13,600 | 700 |
| | | 7110 Meals & Meal Allowances | 2,299 | 1,712 | 2,000 | 0 | 0 | 2,000 | 0 | 0.0% | 2,000 | 0 | 2,000 | 0 | 2,000 | 0 |
| | | 7115 Training & Development | 5,892 | 4,013 | 6,500 | 0 | 0 | 6,500 | 0 | 0.0% | 6,500 | 0 | 6,500 | 0 | 6,500 | 0 |
| | | 7120 Telephone Charges | 299 | 0 | 0 | 0 | 0 | 0 | 0 | 0.0% | 0 | 0 | 0 | 0 | 0 | 0 |
| | | 7122 Cellular Telephones | 3,089 | 2,571 | 3,000 | 0 | (750) | 2,250 | (750) | (25.0)% | 2,250 | 0 | 2,250 | 0 | 2,250 | 0 |
| | | 7125 Subscriptions/Publications | 413 | 880 | 1,200 | 0 | 0 | 1,200 | 0 | 0.0% | 1,200 | 0 | 1,200 | 0 | 1,200 | 0 |
| | | 7130 Seminars & Workshops | 1,800 | 2,288 | 3,000 | 0 | 0 | 3,000 | 0 | 0.0% | 3,000 | 0 | 3,000 | 0 | 3,000 | 0 |
| | | 7200 Office Supplies | 6,690 | 5,631 | 7,100 | 0 | 0 | 7,100 | 0 | 0.0% | 7,100 | 0 | 7,100 | 0 | 7,100 | 0 |
| | | 7201 Conferences | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0.0% | 0 | 0 | 0 | 0 | 0 | 0 |
| | | 7205 Computer Supplies | 2,695 | 2,010 | 2,600 | 0 | 0 | 2,600 | 0 | 0.0% | 2,600 | 0 | 2,600 | 0 | 2,600 | 0 |
| | | 7210 Office Equip. & Furniture | 0 | 500 | 1,000 | 0 | (800) | 200 | (800) | (80.0)% | 200 | 0 | 200 | 0 | 200 | 0 |
| | | 7211 Computer Hardware/Software | 5,554 | 7,279 | 8,800 | 0 | (1,800) | 7,000 | (1,800) | (20.5)% | 7,000 | 0 | 7,000 | 0 | 7,000 | 0 |
| | | 7220 Copiers, Faxes and Supplies | 12,362 | 10,936 | 6,800 | 0 | 1,250 | 8,050 | 1,250 | 18.4% | 8,050 | 0 | 8,550 | 500 | 8,550 | 0 |
| | | 7222 Printing | 1,103 | 80 | 750 | 0 | (750) | 0 | (750) | (100.0)% | 0 | 0 | 0 | 0 | 0 | 0 |
| | | 7226 Courier Services | 383 | 267 | 500 | 0 | 0 | 500 | 0 | 0.0% | 500 | 0 | 500 | 0 | 500 | 0 |
| | | 7520 Professional Fees | 8,395 | 3,790 | 7,290 | 0 | 2,550 | 9,840 | 2,550 | 35.0% | 9,840 | 0 | 9,840 | 0 | 9,840 | 0 |
| | | 7531 Service Contracts | 36,033 | 43,997 | 43,600 | 10,800 | 0 | 54,400 | 10,800 | 24.8% | 54,900 | 500 | 55,400 | 500 | 55,800 | 400 |
| | | 7630 Wireless/Internet Commun. | 147 | 149 | 300 | 0 | 0 | 300 | 0 | 0.0% | 300 | 0 | 300 | 0 | 300 | 0 |
| | | 7699 Sundry Expenses | 302 | 400 | 800 | 0 | (500) | 300 | (500) | (62.5)% | 300 | 0 | 300 | 0 | 300 | 0 |
| | | 7700 Chgs. from Othe Depts. | 720 | 178 | 0 | 0 | 0 | 0 | 0 | 0.0% | 0 | 0 | 0 | 0 | 0 | 0 |
| | | 7791 Trsf. from Capital | (8,045) | 0 | 0 | 0 | 0 | 0 | 0 | 0.0% | 0 | 0 | 0 | 0 | 0 | 0 |
| | | Total Other Expenses | 91,135 | 96,919 | 107,250 | 11,390 | (800) | 117,840 | 10,590 | 9.9% | 118,940 | 1,100 | 120,640 | 1,700 | 121,740 | 1,100 |
| Total Budgeting & Financial | | | 2,078,287 | 2,147,879 | 2,282,715 | (9,485) | (800) | 2,272,430 | (10,285) | (0.5)% | 2,315,464 | 43,034 | 2,349,230 | 33,766 | 2,370,273 | 21,043 |

*Note: 2013 Actual Forecast is for reference purposes only and is based on year to date actuals as of August 2013 plus the remainder of the calendarized budget.

2014 Budget Variance Comments

| | |
|----------------------------------|---|
| 7010 - Full Time | Decrease due to projected replacement salaries offset by progressions |
| 7015 - Part Time | Increase due to economic adjustment |
| 7017 - Benefits | Increase as per Guidelines offset by a decrease in relation to salaries |
| 7105 - Memberships/Dues/Fees | Increase due to higher price of 5% |
| 7122 Cellular Telephones | Reallocated to various accounts |
| 7210 - Office Equip. & Furniture | Reallocated to Commissioner of Finance for AMCTO Intern |
| 7211 Computer Hardware/Software | Reallocated to various accounts |
| 7220 Copiers, Faxes and Supplies | Reallocated from various accounts |
| 7222 Printing | Reallocated to various accounts |
| 7520 - Professional Fees | Reallocated from various accounts |
| 7531 - Service Contracts | Increase due to price change and \$8K implementation of new capital system module |
| 7699 Sundry Expenses | Reallocated to various accounts |

Revenue and Expenditure Summary

2014-17 Operating Budget

2015 Budget Variance Comments

| | |
|------------------------------|---|
| 7010 - Full Time | Increase due to progressions |
| 7017 - Benefits | Increase in relation to salaries increase and as per Guidelines |
| 7105 - Memberships/Dues/Fees | Increase due to higher price of 5% |
| 7531 - Service Contracts | Increase due to price change |

2016 Budget Variance Comments

| | |
|----------------------------------|---|
| 7010 - Full Time | Increase due to progressions |
| 7017 - Benefits | Increase in relation to salaries increase and as per Guidelines |
| 7105 - Memberships/Dues/Fees | Increase due to higher price of 5% |
| 7220 Copiers, Faxes and Supplies | Increase due to price change |
| 7531 - Service Contracts | Increase due to price change |

2017 Budget Variance Comments

| | |
|------------------------------|---|
| 7010 - Full Time | Increase due to progressions |
| 7017 - Benefits | Increase in relation to salaries increase and as per Guidelines |
| 7105 - Memberships/Dues/Fees | Increase due to higher price of 5% |
| 7531 - Service Contracts | Increase due to price change |

2014 -2017 Additional Resource Request Budgeting & Financial Planning

| Budget Year | ARR # | ARR Title | Gross Cost | Offset | Net Cost |
|-------------------|-----------|------------------------------------|----------------|--------|----------------|
| 2017 | 078-17-01 | Senior Capital and Reserve Analyst | 109,314 | - | 109,314 |
| 2017 | 078-17-02 | Senior Budget Analyst | 108,789 | - | 108,789 |
| 2017 Total | | - | 218,103 | - | 218,103 |

2014 - 2017 Capital Project Listing

Budgeting & Financial Planning

| Budget Year | Project # | Project Description | Project Type | Region | City-Wide DC | Infrastructure Reserve | Gas Tax | Taxation | LTD | Other | Grand Total |
|---|------------|---------------------------------|--------------|-----------|--------------|------------------------|---------|---------------|-----|-------|---------------|
| 2018 + | BU-0007-18 | Questica Teambudget Development | Technology | City-Wide | | | | 86,520 | | | 86,520 |
| 2018 + Total | | | | | | | | 86,520 | | | 86,520 |
| Budgeting & Financial Planning Total | | | | | | | | 86,520 | | | 86,520 |



DRAFT 2014 BUDGET AND 2015-2017 PLAN

Development Finance & Investments



Development Finance & Investments

2014-17 Business Plan

Business Overview

Service Statement:

The Development Finance & Investments Department provides financial management functions with respect to the administration and collection of development charges, provision of advice on growth-related infrastructure financing, internal and external financial reporting, and investment of surplus revenues permitted within the City's Investment Policy and current legislation.

Core Activities:

Development Finance

- Creation, presentation and monitoring of the City's Development Charge Background Study
- Ongoing assessment and collection of City, Regional and School Board Development Charges
- Collection and monitoring of development related cash and letter of credit securities
- Negotiation, financial compliance review and ongoing financial monitoring of the City's infrastructure and development related agreements
- Provision of advice to Departments, Senior Management Team and Council on growth related financial issues

Investments

- Creation and updating of the City's short term and long term cash flow forecasts
- Recommending updates to the City's Investment Policy to ensure compliance with legislation and to optimize opportunities in response to changes in economic environment
- Investment of the City's cash surplus in both short and long term opportunities to maximize return
- Maintaining appropriate accounting records of investment transactions to adhere to PSAB requirements

Key Outcomes & Results:

1. Helping to ensure that the costs of growth are balanced with the needs and interests of existing taxpayers, while working within the framework of existing legislation
2. Ensuring that development finance processes are responsive to the development industry's needs in a high growth and fast paced environment
3. Optimizing the management of cash balances to ensure a sufficient level of liquidity for operating and capital requirements
4. Ensuring that a maximum return is sought on financial investments on behalf of the taxpayer

Link to Vaughan Vision 2020:

1. Demonstrate Excellence in Service Delivery
 - The Department advises other City departments with the financial aspects of development and infrastructure agreements to minimize risk to the corporation
2. Ensure Financial Sustainability
 - The Department is responsible for effectively managing the City's cash flow and optimizing the City's investment portfolio to safeguard the financial assets of the corporation
3. Manage Growth and Economic Well Being
 - The Department provides strategic advice on growth-related financial issues and economic development programs to mitigate corporate risk while facilitating growth

Staffing Profile:

| | 2012 | 2013 Base | Additional Resource Requests | | | |
|-----------|------|-----------|------------------------------|------|------|------|
| | 2012 | 2013 Base | 2014 | 2015 | 2016 | 2017 |
| Full Time | 5 | 5 | 1 | | - | - |
| Part Time | - | - | | - | - | 0.69 |
| Overtime | - | - | - | - | - | - |



Development Finance & Investments

2014-17 Business Plan

Service Profile

Current Service State:

Strengths

- Internal/external customer service: positive working relationships with internal departments and development industry
- In depth staff knowledge and competencies in the area of development finance
- Existing staff's ability to compensate for lack of investment resources and coping with growth in work volumes

Weaknesses

- Very little progress on process automation
- Lack of a comprehensive cash flow forecast to optimize investment opportunities

Challenges/Constraints

- Increasing workload and complexity due to VMC development files
- Increasing volumes of building security administration due to past growth
- Increasing work volume related to development finance analytics
- Increasing threat of Development Charge appeals as volume and complexity of growth increases
- Increasing demand for economic development incentives related to Development Charges as urbanized growth comes to fruition

Key Success Factors

- Streamlining of administrative processes for efficiency and customer service optimization
- Solid cash flow forecast to optimize investment strategy
- Analytic availability in order to mitigate corporate risk with regard to development/infrastructure agreements

Key Risk Factors

- Increasing administrative requirements beyond staffing capacity due to volume of growth
- External (global) economic environment affecting potential investment returns

Future Direction for the Service:

- Opportunity for a short-term strategy to increase investment income in response to interest fluctuations
- Development of long-term investment strategy aligned to projected cash flows linked to multi-year budgets & Development Charge background study
- Automate and review processes for efficiencies
- Monitoring & tracking Development Charge revenues & expenses
- Increasing number of public inquiries due to population increase and new policies
- Challenges to automate work done manually in conjunction with other departments (ITM/Building Standards)
- Increasing demand from development industry for economic related incentives for specific building projects (e.g. office developments)
- Increased administration involved in special area charge by-laws
- Increasing complexity of development and infrastructure related agreements
- Changing forms of development (from low density to high density), which serves to increase administration and financial risks



Development Finance & Investments

2014-17 Business Plan

Financial Impact:

- Impacts of financial risk in negotiating development agreements, DC by-laws and infrastructure agreements are on a case by case basis, but could range from thousands to tens of millions in lost DC revenues and/or tax impacts.
- Worldwide financial and economic instability has created a low interest rate environment impacting interest income revenue. It is uncertain when the economy will recover and when interest rates will rise.
- Additional staff resource requirements to deal with increasing volume of activities related to growth

Work Plan

Business Plan Objectives:

| Department Objectives | Initiatives | Timeline | Additional Resources Required? |
|---|---|----------|--------------------------------|
| 2014 | | | |
| Ensuring Financial Sustainability | Develop a short and long term cash flow forecast | Q1 | |
| Ensuring Financial Sustainability and Managing Growth | Investigate, recommend and implement a Special Area Development Charge in the VMC Area | Q2 | |
| Ensure the City is managing growth | Process mapping exercise to explore DC and Security processes within and external to Department | Q2 | |
| Ensure a High Performance Organization | Explore Opportunities to automate DC and security processes | Q3 | |
| | Investment Software – Implementation | Q4 | |
| 2015 | | | |
| Ensuring Financial Sustainability | Develop an Investment Strategy for short term and long term investments | Q1 | |
| Ensure a High Performance Organization | Implement automation of DC and security processes leveraging existing technologies | Q2 | |
| | Design for DC and security automation requiring custom technology (e.g. enhancing AMANDA) | Q3 | |
| Demonstrate Excellence in Service Delivery | Examine customer facing processes and turnaround times on development related issues and implement changes as | Q4 | |



Development Finance & Investments

2014-17 Business Plan

| | | | |
|--|--|----|--|
| | necessary | | |
| 2016 | | | |
| Ensure a High Performance Organization | DC and Securities automation: Testing & Implementation of customized systems | Q1 | |
| Manage Growth and Economic Well Being | Explore opportunity for financially related agreement indexing/repository of information | Q2 | |
| Ensuring Financial Sustainability | Work in collaboration with other Departments and Budgeting to update/monitor/track DC capital program and DC service level inventory | Q3 | |
| Demonstrate Excellence in Service Delivery | In depth review of development files (securities, agreements, and DCs) to ensure that records are intact and identify issues | | |
| 2017 | | | |
| Demonstrate Excellence in Service Delivery | Implement resolutions to file review process from previous quarter | Q1 | |
| Ensuring Financial Sustainability | Begin process to update Development Charge by-laws | Q2 | |



Development Finance & Investments

2014-17 Business Plan

Business Performance

Key Performance Indicators:

| Performance Measures | 2009 | 2010 | 2011 | 2012 | 2013 Estimate |
|--|------|--|---|---|---------------|
| EFFICIENCY: What/How much do we do? | | | | | |
| EFFECTIVENESS: How well do we do it? | | | | | |
| Average Short Term City Yield versus the Benchmark Average Yield (One Fund). | | Money Market: CoV: 0.87% Benchmark: 0.65% | Money Market: CoV: 1.30% Benchmark: 0.92%; | Money Market: CoV: 1.32% Benchmark: 0.95%; | |
| Average Long Term City Yield vs. the Benchmark Average Yield (One Fund) | | Bonds: CoV: 4.69% Benchmark: 3.00% | Bonds: CoV: 5.29% Benchmark: 4.19% | Bonds: CoV: 5.23% Benchmark: 3.55% | |
| SERVICE QUALITY: Is anyone better off? | | | | | |

Key Performance Indicators Conclusion:

- Interest rates continue to remain low due to global economic uncertainty; despite this, Vaughan's investments continue to exceed the Benchmark Average Interest Rate of Return
- Further performance indicators for Development Finance & Investments will be developed in conjunction with the Corporate Performance Measurement initiative



Development Finance & Investments

2014-17 Business Plan

**Department Head
Sign-off**

Date (mm/dd/yy)

Commissioner Sign-off

Date (mm/dd/yy)

Revenue and Expenditure Summary

2014-17 Operating Budget

| Department | Exp Category | Account | 2012 Actuals | 2013 Actual Forecast* | 2013 Budget | Allowable Inc/Decr | Account Reallocations | 2014 Budget | \$ Variance | % Variance | 2015 Forecast | Variance | 2016 Forecast | Variance | 2017 Forecast | Variance |
|--|--------------|---------------------------------|----------------|-----------------------|----------------|--------------------|-----------------------|----------------|-----------------|----------------|----------------|---------------|----------------|--------------|----------------|--------------|
| Development Finance & Investments | | | | | | | | | | | | | | | | |
| Revenue | | | | | | | | | | | | | | | | |
| | | 3513 Investment Income | 0 | 25,000 | 25,000 | 0 | (25,000) | 0 | (25,000) | (100.0)% | 0 | 0 | 0 | 0 | 0 | 0 |
| | | 3578 Administrative Fee Revenue | 7,983 | 43,999 | 23,000 | (13,000) | 0 | 10,000 | (13,000) | (56.5)% | 10,000 | 0 | 10,000 | 0 | 10,000 | 0 |
| | | 3618 Dept. Misc. Revenues | 3,302 | 2,770 | 2,000 | 0 | 0 | 2,000 | 0 | 0.0% | 2,000 | 0 | 2,000 | 0 | 2,000 | 0 |
| | | Total Revenue | 11,286 | 71,770 | 50,000 | (13,000) | (25,000) | 12,000 | (38,000) | (76.0)% | 12,000 | 0 | 12,000 | 0 | 12,000 | 0 |
| Labour Costs | | | | | | | | | | | | | | | | |
| | | 7010 Full Time | 235,620 | 369,066 | 429,729 | 1,538 | 0 | 431,267 | 1,538 | 0.4% | 440,261 | 8,994 | 443,738 | 3,477 | 446,143 | 2,405 |
| | | 7012 Overtime | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0.0% | 0 | 0 | 0 | 0 | 0 | 0 |
| | | 7015 Part Time | 0 | 3,283 | 0 | 0 | 0 | 0 | 0 | 0.0% | 0 | 0 | 0 | 0 | 0 | 0 |
| | | 7017 Benefits | 61,261 | 99,162 | 115,168 | 2,568 | 0 | 117,736 | 2,568 | 2.2% | 122,392 | 4,656 | 125,577 | 3,185 | 128,489 | 2,912 |
| | | Total Labour Costs | 296,882 | 471,511 | 544,897 | 4,106 | 0 | 549,003 | 4,106 | 0.8% | 562,653 | 13,650 | 569,315 | 6,662 | 574,632 | 5,317 |
| Other Expenses | | | | | | | | | | | | | | | | |
| | | 7100 Mileage | 78 | 52 | 104 | 0 | (104) | 0 | (104) | (100.0)% | 0 | 0 | 0 | 0 | 0 | 0 |
| | | 7105 Membership/Dues/Fees | 373 | 1,178 | 840 | 2,460 | 0 | 3,300 | 2,460 | 292.9% | 3,500 | 200 | 3,700 | 200 | 3,900 | 200 |
| | | 7110 Meals & Meal Allowances | 0 | 42 | 42 | 0 | 104 | 146 | 104 | 247.6% | 146 | 0 | 146 | 0 | 146 | 0 |
| | | 7115 Training & Development | 2,373 | 3,663 | 1,526 | 0 | 1,320 | 2,846 | 1,320 | 86.5% | 2,846 | 0 | 2,846 | 0 | 2,846 | 0 |
| | | 7122 Cellular Telephones | 166 | 616 | 565 | 435 | 0 | 1,000 | 435 | 77.0% | 1,000 | 0 | 1,000 | 0 | 1,000 | 0 |
| | | 7130 Seminars & Workshops | 0 | 509 | 1,017 | 0 | (1,017) | 0 | (1,017) | (100.0)% | 0 | 0 | 0 | 0 | 0 | 0 |
| | | 7200 Office Supplies | 605 | 513 | 1,034 | 0 | 46 | 1,080 | 46 | 4.4% | 1,080 | 0 | 1,080 | 0 | 1,080 | 0 |
| | | 7205 Computer Supplies | 129 | 819 | 690 | 0 | (120) | 570 | (120) | (17.4)% | 570 | 0 | 570 | 0 | 570 | 0 |
| | | 7210 Office Equip. & Furniture | 0 | 212 | 212 | 0 | (212) | 0 | (212) | (100.0)% | 0 | 0 | 0 | 0 | 0 | 0 |
| | | 7211 Computer Hardware/Software | 1,244 | 10,310 | 25,000 | 0 | 0 | 25,000 | 0 | 0.0% | 25,000 | 0 | 25,000 | 0 | 25,000 | 0 |
| | | 7222 Printing | 0 | 1,033 | 0 | 0 | 0 | 0 | 0 | 0.0% | 0 | 0 | 0 | 0 | 0 | 0 |
| | | 7226 Courier Services | 99 | 220 | 200 | 0 | 0 | 200 | 0 | 0.0% | 200 | 0 | 200 | 0 | 200 | 0 |
| | | 7520 Professional Fees | 11,194 | 0 | 0 | 0 | 0 | 0 | 0 | 0.0% | 0 | 0 | 0 | 0 | 0 | 0 |
| | | 7531 Service Contracts | 154 | 120 | 0 | 0 | 200 | 200 | 200 | 0.0% | 200 | 0 | 200 | 0 | 200 | 0 |
| | | 7699 Sundry Expenses | 0 | 272 | 687 | 0 | (217) | 470 | (217) | (31.6)% | 470 | 0 | 470 | 0 | 470 | 0 |
| | | 7700 Chgs. from Othe Depts. | 0 | 20 | 0 | 0 | 0 | 0 | 0 | 0.0% | 0 | 0 | 0 | 0 | 0 | 0 |
| | | Total Other Expenses | 16,415 | 19,580 | 31,917 | 2,895 | 0 | 34,812 | 2,895 | 9.1% | 35,012 | 200 | 35,212 | 200 | 35,412 | 200 |
| Total Development Finance & | | | 302,010 | 419,322 | 526,814 | 20,001 | 25,000 | 571,815 | 45,001 | 8.5% | 585,665 | 13,850 | 592,527 | 6,862 | 598,044 | 5,517 |

*Note: 2013 Actual Forecast is for reference purposes only and is based on year to date actuals as of August 2013 plus the remainder of the calendarized budget.

2014 Budget Variance Comments

| | |
|-----------------------------------|---|
| 3513 - Investment Income | Reallocated to Corporate |
| 3578 - Administrative Fee Revenue | Decrease due to reduction in cost sharing agreements with developers and the City |
| 7010 - Full Time | Increase due to progressions |
| 7017 - Benefits | Increase in relation to salaries increase and as per Guidelines |
| 7100 - Mileage / Car Allowance | Reallocated to General Dept. Meals |
| 7105 - Memberships/Dues/Fees | Increase due to higher price and \$2.2K requirement for the new hire |
| 7110 Meals & Meal Allowances | Reallocated from Mileage / Car Allowance |
| 7115 - Training & Development | Reallocated from various accounts |
| 7122 Cellular Telephones | Increase due to requirement for the new hire |
| 7130 - Seminars & Workshops | Reallocated to various accounts |
| 7200 - Office Supplies | Reallocated from various accounts |
| 7205 Computer Supplies | Reallocated to various accounts |
| 7210 - Office Equip. & Furniture | Reallocated to various accounts |
| 7531 - Service Contracts | Reallocated from various accounts |
| 7699 Sundry Expenses | Reallocated to various accounts |

Revenue and Expenditure Summary

2014-17 Operating Budget

2015 Budget Variance Comments

| | |
|------------------------------|---|
| 7010 - Full Time | Increase due to progressions |
| 7017 - Benefits | Increase in relation to salaries increase and as per Guidelines |
| 7105 - Memberships/Dues/Fees | Increase due to higher price of 6% |

2016 Budget Variance Comments

| | |
|------------------------------|---|
| 7010 - Full Time | Increase due to progressions |
| 7017 - Benefits | Increase in relation to salaries increase and as per Guidelines |
| 7105 - Memberships/Dues/Fees | Increase due to higher price of 6% |

2017 Budget Variance Comments

| | |
|------------------------------|---|
| 7010 - Full Time | Increase due to progressions |
| 7017 - Benefits | Increase in relation to salaries increase and as per Guidelines |
| 7105 - Memberships/Dues/Fees | Increase due to higher price of 6% |

2014 -2017 Additional Resource Request Development Finance & Investment

| Budget Year | ARR # | ARR Title | Gross Cost | Offset | Net Cost |
|-------------------|------------|--|---------------|----------|---------------|
| 2014 | 070-14-02 | Development Finance & Investment Analyst | 96,850 | - | 96,850 |
| 2014 Total | | | 96,850 | - | 96,850 |
| 2017 | 077-TBD-01 | PT -Development Administration Assistant | 39,481 | - | 39,481 |
| 2017 Total | | | 39,481 | - | - |



DRAFT 2014 BUDGET AND 2015-2017 PLAN

Purchasing Services

Business Overview

Service Statement:

The Purchasing Services Department is committed to the procurement of goods, services and construction in a timely and cost effective manner using the most appropriate method of acquisition.

Core Activities:

The Purchasing Services staff members are committed to:

- Acquire goods, services and construction through appropriate procurement methodologies such as Tenders, Quotations, RFP etc
- Help users gather market information through Request for Information (RFI) and, Request for Expression of Interest (RFEIOI)
- Develop and maintain Purchasing Policy Frame to guide all procurement activities. Monitor to ensure compliance.

Key Outcomes & Results:

1. Provide timely and efficient purchasing support to departments to achieve their procurement needs.
2. Ensure a fair, open, and transparent procurement process for the vendor community.
3. Procure quality goods and services at competitive prices.
4. Acquire appropriate goods and services within authorized limits.

Link to Vaughan Vision 2020:

1. Demonstrate Excellence in Service Delivery
 - The Department is responsible for the delivery of the tendering process in a timely, efficient, transparent and accountable manner. Purchasing staff members are engaged in all aspects of the procurement process to facilitate City staff to access quality goods and services in a cost-effective and timely manner.
2. Ensure a High Performing Organization
 - The Department regularly pursues continuous improvement through automation of processes, implementing new technologies, and the development of policies to enhance the procurement process. The department is currently undertaking a review of the procurement to pay cycle.
3. Lead and Promote Environmental Sustainability
 - The Department supports Sustainability through the future development and implementation of a Green Procurement Policy.

Staffing Profile: *Full Time, Part Time and Overtime – Budgeted Amounts*

| | Additional Resource Requests | | | | | |
|-----------|------------------------------|-----------|------|------|------|------|
| | 2012 | 2013 Base | 2014 | 2015 | 2016 | 2017 |
| Full Time | 13 | 14 | 1 | | - | - |
| Part Time | 0.29 | 0.29 | - | - | - | - |
| Overtime | \$3,100 | \$3,100 | - | - | - | - |



Purchasing Services

2014-17 Business Plan

Service Profile

Current Service State:

Strengths

- Consolidated Procurement Policy
- Fair and transparent procurement processes, with unchallengeable Integrity.
- Procurement Plan aligned with Corporate Strategic Plan
- P-Card Program Implementation
- Professional accredited staff to assist users with their procurement needs
- Periodic meetings and discussions with department to provide updates on policy changes discuss requirements and obtain feedback.

Constraints

- Increasing workload and complexity due to volume and types of procurement
- Cyclical nature creates peak demand periods, making it difficult to service all requests as needed
- Greater legal support and coordination is required to review complex contracts and assist in refining document templates.
- Staffing need (senior technical clerk ARR 2014) to avoid bid process bottlenecks.
- The above issues make it challenging for the department to meet expected service levels

Future Direction for the Service:

- Engaging Stakeholders
 - Internal customers survey to rate their degree of satisfaction with procurement's performance
 - Benchmarking satisfaction levels to engage in continuous improvement.
 - Awareness sessions / development of training material and training programs on purchasing processes for City staff.
 - Work with departments to improved bid specifications, scope of work, and terms of reference
 - Participate in the vendor awareness program launched by York Buyers Cooperative on "How to do business with the City and basics of the bid process"
 - Develop a procurement plan to better align resources with department activities
- Professional Development
 - Purchasing staff and buyer's ongoing participation in professional training to keep themselves current with changes due to legal decisions and public procurement trends.
- Technology
 - Consider online sale and distribution of bid documents to bidders.
 - Streamline and automate internal bidding process by tracking and monitoring day to day procurement activities.
 - Enhance low value purchasing process to improve visibility, control and accountability
 - Develop multiple spend analysis reports.
 - Leverage new technological to enhance the service experience
- Service Delivery
 - Review procurement processes to bring in efficiencies and improvement to meet the challenges of increased demand on staff time due to the increased number of bids, proposal evaluations and training, if necessary review staffing levels and qualification needs.
 - Review and update procurement documents review with and quick access to legal support



Purchasing Services

2014-17 Business Plan

- Increasing legal complexity and changes due to recent court decisions requires timely legal advice and periodic legal review of procurement documents.
- Purchasing involvement at the time of budget planning and inception of major initiatives and projects to align its annual procurement plan.
- Leverage new technological to enhance the service experience

Financial Impact:

- Future costs associated with new technologies and process improvements, there is the potential for some of these costs to be partially offset by efficiencies savings.
- P-Card program once fully implemented will enhance work efficiency, spend visibility, better controls for low value purchase spending and also save staff time processing hundreds of invoices. Once implemented Corporate wide spend volume will generate proportionate rebates.
- Improvements based on Corporation spend analysis will have a positive impact on savings, volume rebates for low value procurement through P-Card program and better prices through competitive bid process.
- Future costs associated staffing level review, professional development, legal review of procurement documents and legal advice will enhance the overall service delivery quality.

Work Plan

Business Plan Objectives:

| Department Objectives | Initiatives | Timeline | Additional Resources Required? |
|--|--|----------|--|
| 2014 Initiatives | | | |
| Pursue continuous improvement in managing the procurement process | Develop in-house purchasing training material and program for city staff for better understanding of procurements processes, methods, approval levels and purchasing policy. | Q2 | |
| Pursue continuous improvement | Develop a Green Bidding Policy document | Q2 | Environmental Sustainability and Legal |
| Develop new technological solutions to enhance the procurement process | Phase 1 – P-Card Pilot Program: Complete the P-Card 6 month pilot/audit and implement the P-Card system across the organization | Q2 | Audit report upon completion of p-card pilot will recommend future resource needs. |
| | Phase 2- P-Card Corporate Wide Rollout: Implement the P-Card system across the organization | Q4 | Audit, ITM, Finance |
| | Overall procurement to pay stream review. | Q4 | Internal Audit |
| | Development of Departmental Annual Procurement Plans with Budget approval process | Q4 | All Departments |



Purchasing Services

2014-17 Business Plan

2015 Initiatives

| | | | |
|--|--|----|------------------------|
| Pursue continuous improvement in managing the procurement process | Arrange an external Customer Survey to rate degree of satisfaction with Procurement's performance and benchmark satisfaction levels for further improvements | Q3 | All Departments |
| Pursue continuous improvement in managing the procurement process | Implement a Risk Management Tracking System | Q3 | Insurance & Licensing |
| Develop new technological solutions to enhance the procurement process | Commence a study to develop an on-line bidding system | Q2 | ITM |
| | Enhance Contract Tracking System to update contractor's Insurances and WSIB clearance certificates | Q2 | |
| | Implement a vendor performance system that feeds back into the bid process | Q2 | Other dept involvement |

2016 Initiatives

| | | | |
|--|---|--|-----|
| Develop new technological solutions to enhance the procurement process | Develop and implement an on-line bidding system based on the results of the study | | ITM |
|--|---|--|-----|

2017 Initiatives

| | | | |
|---|---|--|--|
| Pursue continuous improvement in managing the procurement process | On going review of Purchasing Policy, procedures, processes and documents to bring in efficiencies by implementing necessary changes. | | |
|---|---|--|--|

Business Performance

Key Performance Indicators: List up to three relevant performance measures which provide information on the department's efficiency, effectiveness and quality of service. The performance indicators should range from 2009 to 2012, with a forecast for 2013.

| Performance Measures | 2009 | 2010 | 2011 | 2012 | 2013 Estimate |
|-----------------------------------|------|------|------|------|---------------|
| Number of bids per FTE | 49 | 48 | 62 | 61 | 67 |
| Number of Purchase Orders per FTE | 260 | 325 | 290 | 310 | 350 |
| Professional credentials of Staff | 11 | 11 | 12 | 14 | 16 |



Purchasing Services

2014-17 Business Plan

Key Performance Indicators Conclusion:

- There has been a consistent increase in the number of bids and purchase orders per FTE over the past five years.
- There has been a marked increase in the desired professional credentials
- Key performance Indicators will be further evolved in accordance with the Corporate Performance measurement initiative throughout 2014.

In order to meet the increasing bid volumes to accommodate department's procurement requirements in a timely manner, an ARR for Senior Technical Position is recognized in 2013- 2016 Budget. Additionally upon completion of P-Card pilot a comprehensive report will be prepared to provide the detailed analysis of the program with recommendations for corporate wide rollout including any staffing needs.

Department Head Sign-off

Date (mm/dd/yy)

Commissioner Sign-off

Date (mm/dd/yy)

Revenue and Expenditure Summary

2014-17 Operating Budget

| Department | Exp Category | Account | 2012 Actuals | 2013 Actual Forecast* | 2013 Budget | Allowable Inc/Decr | Account Reallocations | 2014 Budget | \$ Variance | % Variance | 2015 Forecast | Variance | 2016 Forecast | Variance | 2017 Forecast | Variance |
|-------------------------|-----------------------|-------------------------------------|------------------|-----------------------|------------------|--------------------|-----------------------|------------------|--------------|-------------|------------------|---------------|------------------|---------------|------------------|--------------|
| Purchasing | | | | | | | | | | | | | | | | |
| | Revenue | | | | | | | | | | | | | | | |
| | | 3580 Sale of Fixed Assets | 55,089 | 24,950 | 30,000 | 0 | 0 | 30,000 | 0 | 0.0% | 30,000 | 0 | 30,000 | 0 | 30,000 | 0 |
| | | 3618 Dept. Misc. Revenues | 27,521 | 40,777 | 30,700 | 0 | 0 | 30,700 | 0 | 0.0% | 30,700 | 0 | 30,700 | 0 | 30,700 | 0 |
| | | Total Revenue | 82,610 | 65,727 | 60,700 | 0 | 0 | 60,700 | 0 | 0.0% | 60,700 | 0 | 60,700 | 0 | 60,700 | 0 |
| | Labour Costs | | | | | | | | | | | | | | | |
| | | 7010 Full Time | 772,184 | 930,371 | 1,096,294 | (284) | 0 | 1,096,010 | (284) | (0.0)% | 1,106,099 | 10,089 | 1,114,927 | 8,828 | 1,116,171 | 1,244 |
| | | 7012 Overtime | 2,541 | 556 | 3,100 | (10) | 0 | 3,090 | (10) | (0.3)% | 3,090 | 0 | 3,090 | 0 | 3,090 | 0 |
| | | 7015 Part Time | 11,090 | 5,412 | 9,895 | 2,545 | 0 | 12,440 | 2,545 | 25.7% | 12,440 | 0 | 12,440 | 0 | 12,440 | 0 |
| | | 7016 Full Time Contracts | 58,083 | 33,670 | 0 | 0 | 0 | 0 | 0 | 0.0% | 0 | 0 | 0 | 0 | 0 | 0 |
| | | 7017 Benefits | 202,707 | 249,919 | 295,804 | 5,490 | 0 | 301,294 | 5,490 | 1.9% | 309,600 | 8,306 | 317,656 | 8,056 | 323,618 | 5,962 |
| | | 7020 Benefits - FT Contract | 5,634 | 3,300 | 0 | 0 | 0 | 0 | 0 | 0.0% | 0 | 0 | 0 | 0 | 0 | 0 |
| | | Total Labour Costs | 1,052,240 | 1,223,227 | 1,405,093 | 7,741 | 0 | 1,412,834 | 7,741 | 0.6% | 1,431,229 | 18,395 | 1,448,113 | 16,884 | 1,455,319 | 7,206 |
| | Other Expenses | | | | | | | | | | | | | | | |
| | | 7100 Mileage | 295 | 321 | 412 | 0 | (32) | 380 | (32) | (7.8)% | 380 | 0 | 380 | 0 | 380 | 0 |
| | | 7103 407-ETR Toll Charges | 123 | 119 | 102 | 0 | 28 | 130 | 28 | 27.5% | 130 | 0 | 130 | 0 | 130 | 0 |
| | | 7105 Membership/Dues/Fees | 4,168 | 7,090 | 5,660 | 0 | 0 | 5,660 | 0 | 0.0% | 5,660 | 0 | 5,660 | 0 | 5,660 | 0 |
| | | 7110 Meals & Meal Allowances | 612 | 250 | 500 | 0 | 0 | 500 | 0 | 0.0% | 500 | 0 | 500 | 0 | 500 | 0 |
| | | 7115 Training & Development | 3,651 | 4,180 | 5,700 | 0 | 0 | 5,700 | 0 | 0.0% | 5,700 | 0 | 5,700 | 0 | 5,700 | 0 |
| | | 7122 Cellular Telephones | 3,124 | 4,111 | 4,739 | 0 | 1 | 4,740 | 1 | 0.0% | 4,740 | 0 | 4,740 | 0 | 4,740 | 0 |
| | | 7125 Subscriptions/Publications | 3,540 | 4,521 | 3,427 | 0 | 3 | 3,430 | 3 | 0.1% | 3,430 | 0 | 3,430 | 0 | 3,430 | 0 |
| | | 7130 Seminars & Workshops | 909 | 1,746 | 1,252 | 0 | (2) | 1,250 | (2) | (0.2)% | 1,250 | 0 | 1,250 | 0 | 1,250 | 0 |
| | | 7135 Advertising | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0.0% | 0 | 0 | 0 | 0 | 0 | 0 |
| | | 7200 Office Supplies | 2,256 | 3,406 | 15,178 | 0 | (8) | 15,170 | (8) | (0.1)% | 15,170 | 0 | 15,170 | 0 | 15,170 | 0 |
| | | 7205 Computer Supplies | 52 | 417 | 1,249 | 0 | 1 | 1,250 | 1 | 0.1% | 1,250 | 0 | 1,250 | 0 | 1,250 | 0 |
| | | 7210 Office Equip. & Furniture | 7,351 | 3,482 | 245 | 5 | 0 | 250 | 5 | 2.0% | 250 | 0 | 250 | 0 | 250 | 0 |
| | | 7211 Computer Hardware/Software | 3,773 | 0 | 2,915 | 5 | 0 | 2,920 | 5 | 0.2% | 2,920 | 0 | 2,920 | 0 | 2,920 | 0 |
| | | 7215 Mtce. & Repairs - Equip | 0 | 367 | 367 | 0 | 3 | 370 | 3 | 0.8% | 370 | 0 | 370 | 0 | 370 | 0 |
| | | 7220 Copiers, Faxes and Supplies | 20,628 | 20,347 | 23,500 | 0 | 0 | 23,500 | 0 | 0.0% | 23,500 | 0 | 23,500 | 0 | 23,500 | 0 |
| | | 7222 Printing | 3,422 | 3,709 | 3,687 | 0 | 3 | 3,690 | 3 | 0.1% | 3,690 | 0 | 3,690 | 0 | 3,690 | 0 |
| | | 7226 Courier Services | 321 | 130 | 500 | 0 | 0 | 500 | 0 | 0.0% | 500 | 0 | 500 | 0 | 500 | 0 |
| | | 7311 Renovations | 0 | 19,080 | 0 | 0 | 0 | 0 | 0 | 0.0% | 0 | 0 | 0 | 0 | 0 | 0 |
| | | 7315 Vehicle Maintenance & | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0.0% | 0 | 0 | 0 | 0 | 0 | 0 |
| | | 7400 Bank Charges | 802 | 928 | 1,000 | 0 | 0 | 1,000 | 0 | 0.0% | 1,000 | 0 | 1,000 | 0 | 1,000 | 0 |
| | | 7410 Rental, Leases - Equipment | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0.0% | 0 | 0 | 0 | 0 | 0 | 0 |
| | | 7415 Rental, Leases - Vehicles | 5,667 | 5,457 | 6,290 | 0 | 0 | 6,290 | 0 | 0.0% | 6,290 | 0 | 6,290 | 0 | 6,290 | 0 |
| | | 7520 Professional Fees | 13,941 | 0 | 0 | 0 | 0 | 0 | 0 | 0.0% | 0 | 0 | 0 | 0 | 0 | 0 |
| | | 7560 Gas/Diesel - Vehicles | 382 | 753 | 1,298 | 2 | 0 | 1,300 | 2 | 0.2% | 1,300 | 0 | 1,300 | 0 | 1,300 | 0 |
| | | 7630 Wireless/Internet Commun. | 620 | 907 | 1,000 | 0 | 300 | 1,300 | 300 | 30.0% | 1,300 | 0 | 1,300 | 0 | 1,300 | 0 |
| | | 7699 Sundry Expenses | 1,637 | 1,723 | 2,877 | 0 | (297) | 2,580 | (297) | (10.3)% | 2,580 | 0 | 2,580 | 0 | 2,580 | 0 |
| | | 7712 Joint Serv. Recovery - Library | (3,053) | (3,053) | (3,053) | 0 | 0 | (3,053) | 0 | 0.0% | (3,053) | 0 | (3,053) | 0 | (3,053) | 0 |
| | | 7790 Trsf. to Expend Res | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0.0% | 0 | 0 | 0 | 0 | 0 | 0 |
| | | Total Other Expenses | 74,221 | 79,991 | 78,845 | 12 | 0 | 78,857 | 12 | 0.0% | 78,857 | 0 | 78,857 | 0 | 78,857 | 0 |
| Total Purchasing | | | 1,043,851 | 1,237,491 | 1,423,238 | 7,753 | 0 | 1,430,991 | 7,753 | 0.5% | 1,449,386 | 18,395 | 1,466,270 | 16,884 | 1,473,476 | 7,206 |

*Note: 2013 Actual Forecast is for reference purposes only and is based on year to date actuals as of August 2013 plus the remainder of the calendarized budget.

Revenue and Expenditure Summary

2014-17 Operating Budget

2014 Budget Variance Comments

| | |
|-----------------------------------|--|
| 7010 - Full Time | Decrease due to projected replacement at a lower rate offset by progressions |
| 7012 - Overtime | Decrease due to projected replacement at a lower rate offset by progressions |
| 7015 - Part Time | Increase due to economic adjustment |
| 7017 - Benefits | Increase in relation to salaries increase and as per Guidelines |
| 7100 - Mileage / Car Allowance | Reallocated to various accounts |
| 7103 - 407-ETR Toll Charges | Reallocated from various accounts |
| 7122 Cellular Telephones | Reallocated from various accounts |
| 7125 - Subscriptions/Publications | Reallocated from various accounts |
| 7130 - Seminars & Workshops | Reallocated to various accounts |
| 7200 Office Supplies | Reallocated to various accounts |
| 7205 Computer Supplies | Reallocated from various accounts |
| 7210 - Office Equip. & Furniture | Increase due to rounding |
| 7211 Computer Hardware/Software | Increase due to rounding |
| 7215 Mtce. & Repairs - Equip | Reallocated from various accounts |
| 7222 Printing | Reallocated from various accounts |
| 7560 Gas/Diesel - Vehicles | Increase due to rounding |
| 7630 - Wireless/Internet Commun. | Reallocated from various accounts |
| 7699 Sundry Expenses | Reallocated to various accounts |

2015 Budget Variance Comments

| | |
|------------------|---|
| 7010 - Full Time | Increase due to progressions |
| 7017 - Benefits | Increase in relation to salaries increase and as per Guidelines |

2016 Budget Variance Comments

| | |
|------------------|---|
| 7010 - Full Time | Increase due to progressions |
| 7017 - Benefits | Increase in relation to salaries increase and as per Guidelines |

2017 Budget Variance Comments

| | |
|------------------|---|
| 7010 - Full Time | Increase due to progressions |
| 7017 - Benefits | Increase in relation to salaries increase and as per Guidelines |

**2014 -2017 Additional Resource Request
Purchasing Services**

| Budget Year | ARR # | ARR Title | Gross Cost | Offset | Net Cost |
|-------------------|-----------|--|---------------|---------------|---------------|
| 2014 | 079-14-01 | Senior Technical Clerk (PT Conversion) | 74,231 | 39,092 | 35,139 |
| 2014 Total | | | 74,231 | 39,092 | 35,139 |



DRAFT 2014 BUDGET AND 2015-2017 PLAN

Commissioner of Legal and Administrative
Services

Revenue and Expenditure Summary

2014-17 Operating Budget

| Department | Exp Category | Account | 2012 Actuals | 2013 Actual Forecast* | 2013 Budget | Allowable Inc/Decr | Account Reallocations | 2014 Budget | \$ Variance | % Variance | 2015 Forecast | Variance | 2016 Forecast | Variance | 2017 Forecast | Variance |
|--|--------------|----------------------------------|----------------|-----------------------|----------------|--------------------|-----------------------|----------------|---------------|--------------|----------------|--------------|----------------|--------------|----------------|--------------|
| Comm. of Legal & Admin. Serv. | | | | | | | | | | | | | | | | |
| Labour Costs | | | | | | | | | | | | | | | | |
| | | 7010 Full Time | 291,515 | 319,927 | 255,041 | 15,932 | 0 | 270,973 | 15,932 | 6.2% | 270,973 | 0 | 270,973 | 0 | 270,973 | 0 |
| | | 7016 Full Time Contracts | 0 | 0 | 0 | 0 | 5,700 | 5,700 | 5,700 | 0.0% | 5,700 | 0 | 5,700 | 0 | 5,700 | 0 |
| | | 7017 Benefits | 75,794 | 85,681 | 68,351 | 5,625 | 0 | 73,976 | 5,625 | 8.2% | 75,331 | 1,355 | 76,686 | 1,355 | 78,041 | 1,355 |
| | | Total Labour Costs | 367,309 | 405,608 | 323,392 | 21,557 | 5,700 | 350,649 | 27,257 | 8.4% | 352,004 | 1,355 | 353,359 | 1,355 | 354,714 | 1,355 |
| Other Expenses | | | | | | | | | | | | | | | | |
| | | 7100 Mileage | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0.0% | 0 | 0 | 0 | 0 | 0 | 0 |
| | | 7103 407-ETR Toll Charges | 1,435 | 949 | 2,300 | 0 | (1,300) | 1,000 | (1,300) | (56.5)% | 1,000 | 0 | 1,000 | 0 | 1,000 | 0 |
| | | 7105 Membership/Dues/Fees | 2,641 | 3,373 | 3,701 | 399 | 0 | 4,100 | 399 | 10.8% | 4,200 | 100 | 4,300 | 100 | 4,400 | 100 |
| | | 7110 Meals & Meal Allowances | 56 | 719 | 500 | 0 | 500 | 1,000 | 500 | 100.0% | 1,000 | 0 | 1,000 | 0 | 1,000 | 0 |
| | | 7112 Council Travel & Confer. | 0 | 900 | 0 | 4,000 | 0 | 4,000 | 4,000 | 0.0% | 4,000 | 0 | 4,000 | 0 | 4,000 | 0 |
| | | 7115 Training & Development | 0 | 537 | 390 | 0 | 0 | 390 | 0 | 0.0% | 390 | 0 | 390 | 0 | 390 | 0 |
| | | 7122 Cellular Telephones | 465 | 584 | 700 | 0 | 0 | 700 | 0 | 0.0% | 700 | 0 | 700 | 0 | 700 | 0 |
| | | 7125 Subscriptions/Publications | 295 | 520 | 240 | 0 | 760 | 1,000 | 760 | 316.7% | 1,000 | 0 | 1,000 | 0 | 1,000 | 0 |
| | | 7130 Seminars & Workshops | 0 | 4,260 | 4,500 | 5,500 | 0 | 10,000 | 5,500 | 122.2% | 10,000 | 0 | 10,000 | 0 | 10,000 | 0 |
| | | 7200 Office Supplies | 211 | 841 | 385 | 0 | 0 | 385 | 0 | 0.0% | 385 | 0 | 385 | 0 | 385 | 0 |
| | | 7205 Computer Supplies | 0 | 562 | 250 | 0 | 300 | 550 | 300 | 120.0% | 550 | 0 | 550 | 0 | 550 | 0 |
| | | 7210 Office Equip. & Furniture | 3,484 | 400 | 400 | 0 | 0 | 400 | 0 | 0.0% | 400 | 0 | 400 | 0 | 400 | 0 |
| | | 7211 Computer Hardware/Software | 0 | 2,043 | 0 | 0 | 0 | 0 | 0 | 0.0% | 0 | 0 | 0 | 0 | 0 | 0 |
| | | 7220 Copiers, Faxes and Supplies | 0 | 737 | 300 | 0 | (300) | 0 | (300) | (100.0)% | 0 | 0 | 0 | 0 | 0 | 0 |
| | | 7315 Vehicle Maintenance & | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0.0% | 0 | 0 | 0 | 0 | 0 | 0 |
| | | 7415 Rental, Leases - Vehicles | 8,569 | 6,134 | 9,730 | 0 | 0 | 9,730 | 0 | 0.0% | 9,730 | 0 | 9,730 | 0 | 9,730 | 0 |
| | | 7520 Professional Fees | 4,732 | 26,610 | 19,580 | 0 | 40 | 19,620 | 40 | 0.2% | 19,620 | 0 | 19,620 | 0 | 19,620 | 0 |
| | | 7560 Gas/Diesel - Vehicles | 4,201 | 4,932 | 7,490 | 0 | 0 | 7,490 | 0 | 0.0% | 7,490 | 0 | 7,490 | 0 | 7,490 | 0 |
| | | 7630 Wireless/Internet Commun. | 572 | 274 | 300 | 0 | 0 | 300 | 0 | 0.0% | 300 | 0 | 300 | 0 | 300 | 0 |
| | | 7699 Sundry Expenses | 115 | 404 | 265 | 0 | 0 | 265 | 0 | 0.0% | 265 | 0 | 265 | 0 | 265 | 0 |
| | | 7700 Chgs. from Othe Depts. | 1,900 | 0 | 0 | 0 | 0 | 0 | 0 | 0.0% | 0 | 0 | 0 | 0 | 0 | 0 |
| | | Total Other Expenses | 28,676 | 54,778 | 51,031 | 9,899 | (0) | 60,930 | 9,899 | 19.4% | 61,030 | 100 | 61,130 | 100 | 61,230 | 100 |
| Total Comm. of Legal & Admin. | | | 395,985 | 460,385 | 374,423 | 31,456 | 5,700 | 411,579 | 37,156 | 9.9% | 413,034 | 1,455 | 414,489 | 1,455 | 415,944 | 1,455 |

*Note: 2013 Actual Forecast is for reference purposes only and is based on year to date actuals as of August 2013 plus the remainder of the calendarized budget.

2014 Budget Variance Comments

| | |
|-----------------------------------|---|
| 7010 - Full Time | Increase due to progression |
| 7016 - Full Time Contract | Reallocated from various departments for AMCTO Intern |
| 7017 - Benefits | Increase in relation to salaries increase and as per Guidelines |
| 7103 - 407-ETR Toll Charges | Reallocated to various accounts |
| 7105 - Memberships/Dues/Fees | Increase due to price catch up of \$300 and price change of 2% |
| 7110 Meals & Meal Allowances | Reallocated from various accounts |
| 7112 Council Travel & Confer. | Increase due to meeting requirement |
| 7125 - Subscriptions/Publications | Reallocateds from various accounts |
| 7130 - Seminars & Workshops | Increase due to new hire |
| 7205 Computer Supplies | Reallocateds from Copier/Fax Supplies |
| 7220 Copiers, Faxes and Supplies | Reallocateds to Dept. Computer Supplies |
| 7520 - Professional Fees | Reallocateds from various accounts |

2015 Budget Variance Comments

| | |
|------------------------------|------------------------------------|
| 7017 - Benefits | Increase and as per Guidelines |
| 7105 - Memberships/Dues/Fees | Increase due to price change of 2% |



Revenue and Expenditure Summary

2014-17 Operating Budget

2016 Budget Variance Comments

| | |
|------------------------------|------------------------------------|
| 7017 - Benefits | Increase and as per Guidelines |
| 7105 - Memberships/Dues/Fees | Increase due to price change of 2% |

2017 Budget Variance Comments

| | |
|------------------------------|------------------------------------|
| 7017 - Benefits | Increase and as per Guidelines |
| 7105 - Memberships/Dues/Fees | Increase due to price change of 2% |



DRAFT 2014 BUDGET AND 2015-2017 PLAN

City Clerk

Business Overview

Service Statement: (Describe the core activities and key outcomes and results for your department and how your department contributes to the quality of life of the citizens of Vaughan and/or how your department supports other departments)

Core Activities: (Describe your regular business functions and responsibilities)

The City Clerk's Office (CCO) is one of the primary points of contact for Vaughan's citizens and businesses, and is also an information and service focal point for Members of Council and City Staff. The CCO provides corporate secretariat services to Council and its committees (including advisory committees). The Archives and Records Management Services Division (ARMS) is responsible for maintaining corporate records which includes records retention, management, retrieval and disposal. The Access & Privacy Office responds to Freedom of Information requests from the public, and oversees the City's responsibility for the protection of personal information.

Staff members also issue a full range of licenses and permits including marriage, business and lottery licenses. The Committee of Adjustment processes minor variances and consents under the Planning Act. CCO staff members are also responsible for conducting municipal elections and providing a full mail/printing/internal courier service for the Corporation. In addition, staff members manage the Corporation's Insurance and Risk Management programs, and prepare and administer municipal and school board elections.

Key Outcomes & Results: (Describe the outcomes your department strives to achieve for residents and/or other departments)

- Open, Accessible, & Accountable Government
- Ensuring Regulatory Compliance and Consumer Protection through Business Licensing Practices

Link to Vaughan Vision 2020: (Explain how your department links with the Vaughan Vision 2020 strategic goals and themes)

Service Excellence:

- Demonstrate Excellence in Service Delivery
- Preserve Our Heritage and Support Diversity, Arts and Culture.

Staff Excellence:

- Demonstrate Effective Leadership

Organizational Excellence:

- Ensure a High Performing Organization

Staffing Profile:

Full Time, Part Time and Overtime – Budgeted Amounts

| | | | | Additional Resource Requests | | |
|------------|--------|-----------|------|------------------------------|------|------|
| | 2012 | 2013 Base | 2014 | 2015 | 2016 | 2017 |
| Full Time | 48 | 48 | - | - | - | - |
| *Part Time | 2 | 2 | 1.38 | - | - | 0.69 |
| *Overtime | 24,488 | 31,753 | - | - | - | - |



Office of the City Clerk

2014-17 Business Plan

Service Profile

Current Service State: (Outline departmental strengths/weaknesses, current challenges or constraints, risk issues and major successes. Where applicable, assess department's ability to meet expected service levels)

Strengths:

- Experienced team of municipal professionals
- Among peers, recognized as leaders in respective fields
- Highly engaged in professional development and commitment to the municipal sector

Major Successes:

- Implementation of VOL across all divisions
- Participation with OMEX and growth of Risk Management initiatives
- Actively engaged in EDMS project
- Balancing Council and Committee transparency with protection of personal privacy
- Pragmatic procedural processes and protections

Current Challenges:

- Continuing staff development and succession management are a priority to ensure continuity of experienced staff
- Core responsibilities do not lend themselves to traditional performance measures
- Current workload in some areas is not sustainable
- EDMS will be a catalyst for modernizing policies and practices related to work flow, corporate records, and automation opportunities
- 2014 focus will be on election activities

Future Direction for the Service: (Outline anticipated constraints, emerging issues, threats and/or potential opportunities to improve the business)

- Occupancy in the new City Hall has created expectation of new technologies for meeting management and broadcasting (VOL).
- Potential delays in implementation of EDMS system will limit the organization's ability to utilize and track information effectively.
- The implementation of Vaughan On-line has given the City Clerk's Office greater control over its web postings, but with a commensurate burden on staff resources.
- Implementation of a Claims Management System will assist in managing insurance claims under OMEX.
- Detailed population data for budget and election planning purposes is a continual concern.
- Pressure in Licensing will result in Overtime/Management participation. Operational Review to examine opportunities for relief.
- Strategic Risk Management Strategy is in its initial stages with future direction to be determined

Financial Impact: (Scope out major financial impacts on the department currently and in the future)

- Elections reserve remains underfunded going into 2014 elections
- Potential costs associated with the outcome of the ward boundary appeal



Office of the City Clerk

2014-17 Business Plan

Work Plan

Business Plan Objectives: (List up to three departmental initiatives and objectives for each year 2014-17 respectively. You can refer to the Strategic Initiatives list, master plans, or other corporate initiatives.)

| Department Objectives | Initiatives | Timeline | Additional Resources Required? |
|---|---|--------------|--|
| 2014 Initiatives | | | |
| Records Management: Effectively manage corporate records and ensure that they are identifiable, secure, protected, accessible and available | Implementation of EDMS and new records management processes, including new records retention by-law | 2014-2016 | |
| Elections: Ensure a fair and accessible election while protecting the integrity of the electoral process | 2014 Election Preparations and conduct election, preparation for inauguration, post-election activities | 2014-2016 | City staff, external recruitment, external contractors |
| Secretariat: Ensure legislative compliance and adherence to Council procedures, and encourage public participation and community engagement | Preparation for new process for recruitments to advisory and statutory committees | 2014-2015 | |
| Licensing: Provide consumer protection by applying consistent and fair business licensing practices | Online Payment for Stationary License renewals | 2014 | |
| 2015 Initiatives | | | |
| Records Management: Effectively manage corporate records and ensure that they are identifiable, secure, protected, accessible and available | Continued roll-out of EDMS Develop an off-site storage strategy for managing corporate records | 2015-2017 | TBD |
| Elections: Ensure a fair and accessible election while protecting the integrity of the electoral process | Post-Election Wrap Up Activities Commence a ward boundary review | 2015 2015 | |
| Licensing: Provide consumer protection by applying consistent and fair business licensing practices | Implement an on-line claims management system | 2015 | |
| 2016 Initiatives | | | |
| Elections: Ensure a fair and accessible election while protecting the integrity of the electoral process | Preparations and review of past activities for the 2018 Election | 2016-2017 | |
| | | | |
| 2017 Initiatives | | | |



Office of the City Clerk

2014-17 Business Plan

| | | | |
|--|--|-----------|--|
| Elections: Ensure a fair and accessible election while protecting the integrity of the electoral process | Incorporate results of ward boundary review into election deliverables for the 2018 election | 2017-2018 | |
|--|--|-----------|--|

Business Performance

Key Performance Indicators: (List up to three relevant performance measures which provide information on the department's efficiency, effectiveness and quality of service)

| Performance Measures | 2009 | 2010 | 2011 | 2012 | 2013 Estimate |
|----------------------|------|------|------|------|---------------|
|----------------------|------|------|------|------|---------------|

| | | | | | |
|--|-----|------|------|--------|-----------|
| EFFICIENCY: What/How much do we do? | | | | | |
| Customers served at front counter | | | | 20,916 | 22,000 |
| EFFECTIVENESS: How well do we do it? | | | | | |
| Number of claims against the City | x | x | x | x | 370 |
| Average time to process licenses and Permits | x | x | x | x | 5.88 days |
| SERVICE QUALITY: Is anyone better off? | | | | | |
| % Access and Privacy Compliance within 30 day Statutory Timeline | 86% | 100% | 100% | 100% | 100% |
| % Committee of Adjustment applications processed within legislated timeline. | x | x | x | x | 100% |
| Average time to publish meeting extracts. | x | x | x | x | 1 week |

Key Workload Indicators: (List up to three relevant workload measures which provide information on the department's workload. The workload indicators should range from 2009 to 2012, with a forecast for 2013)

| Workload Measures | 2009 | 2010 | 2011 | 2012 | 2013 Estimate |
|--|---------------------------------------|---------------------------------------|---------------------------------------|---------------------------------------|---------------------------------------|
| EFFICIENCY: What/How much do we do? | | | | | |
| Number of Business Licenses Issued per Fiscal Year | Sta.: 2212 Mob.: 2093 Mar.: 982 | Sta.: 3158 Mob.: 2125 Mar.: 671 | Sta.: 2634 Mob.: 2071 Mar.: 677 | Sta.: 3300 Mob.: 2200 Mar.: 740 | Sta.: 3575 Mob.: 2200 Mar.: 750 |
| Lottery Licenses Issued | 25 | 21 | 48 | 30 | 28 |
| Number of Access | 119, 22 | 126, 10 appeals | 90, 4 appeals | 115, 4 appeals | 100, 3 appeals |



Office of the City Clerk

2014-17 Business Plan

| | | | | | |
|---|---------|---------|---------|---------|---------|
| Requests and Appeals and Privacy Complaints | appeals | | | | |
| Number of JOC Records Centre Record Requests per annum | 6,001 | 6,040 | 7,899 | 6,781 | 7,000 |
| Number of Boxes Stored Off-site at Iron Mountain per annum | 10,932 | 13,071 | 16,213 | 17,906 | 18,900 |
| Archival Services Information/Research Requests per annum | 281 | 200 | 338 | 376 | 350 |
| Quantity of Archival Records Processed per Annum | 260 | 200 | 260 | 300 | 330 |
| Number of Sub-division and Site-Plan Registrations per Development Services FTE | 57 | 67 | 42 | 50 | 50 |
| Number of Committee of Adjustment Applications | 345 | 362 | 367 | 400 | 420 |
| EFFECTIVENESS: How well do we do it? | | | | | |
| Cost per Processed License | \$61.96 | \$88.09 | \$87.44 | \$64.59 | \$73.04 |

*Key performance indicators are subject to change pending performance measurement committee approval

Key Performance Indicators Conclusion: (Provide an overall conclusion based on the indicators listed above in terms of current and estimated future performance and expected/target values)

Key performance indicators focus on meeting statutory requirements and providing timely access to information and services.

Additional Business Objectives:

Freedom of Information: Foster a culture of privacy protection and open government while maintaining legislative compliance

Committee of Adjustment: Ensure an open and transparent process for all Committee of Adjustment business

Archives: Manage and safeguard city information and archival assets



Office of the City Clerk

2014-17 Business Plan

**Department Head
Sign-off**

Date (mm/dd/yy)

Commissioner Sign-off

Date (mm/dd/yy)

Revenue and Expenditure Summary

2014-17 Operating Budget

| Department | Exp Category | Account | 2012 Actuals | 2013 Actual Forecast* | 2013 Budget | Allowable Inc/Decr | Account Reallocations | 2014 Budget | \$ Variance | % Variance | 2015 Forecast | Variance | 2016 Forecast | Variance | 2017 Forecast | Variance |
|----------------|--------------|-----------------------------------|------------------|-----------------------|------------------|--------------------|-----------------------|------------------|----------------|-------------|------------------|----------------|------------------|----------------|------------------|---------------|
| City Clerk | | | | | | | | | | | | | | | | |
| Revenue | | | | | | | | | | | | | | | | |
| | | 3511 Service Charges | 454,223 | 441,965 | 473,578 | 33,318 | 0 | 506,896 | 33,318 | 7.0% | 542,258 | 35,362 | 578,186 | 35,928 | 578,186 | 0 |
| | | 3550 Departmental Revenues | 121 | 57 | 0 | 0 | 0 | 0 | 0 | 0.0% | 0 | 0 | 0 | 0 | 0 | 0 |
| | | 3568 Licenses and Permits | 1,043,109 | 1,115,154 | 1,121,360 | 74,930 | 0 | 1,196,290 | 74,930 | 6.7% | 1,257,957 | 61,667 | 1,334,260 | 76,303 | 1,352,680 | 18,420 |
| | | 3576 Taxable Sales-Postage Fees | 976 | 1,265 | 2,096 | 55 | 0 | 2,151 | 55 | 2.6% | 2,342 | 191 | 2,539 | 197 | 2,555 | 16 |
| | | 3614 General Revenue | 4,361 | 5,725 | 4,835 | 93 | 0 | 4,928 | 93 | 1.9% | 5,480 | 552 | 6,147 | 667 | 6,260 | 113 |
| | | 3618 Dept. Misc. Revenues | 38,134 | 40,794 | 30,759 | 1,907 | 0 | 32,666 | 1,907 | 6.2% | 34,566 | 1,900 | 37,343 | 2,777 | 38,378 | 1,035 |
| | | 3621 Insurance Claims Revenue | 115,659 | 534 | 0 | 0 | 0 | 0 | 0 | 0.0% | 0 | 0 | 0 | 0 | 0 | 0 |
| | | 3784 Revenues for Specific Funct. | 6,000 | 2,000 | 0 | 0 | 0 | 0 | 0 | 0.0% | 0 | 0 | 0 | 0 | 0 | 0 |
| | | Total Revenue | 1,662,583 | 1,607,493 | 1,632,628 | 110,303 | 0 | 1,742,931 | 110,303 | 6.8% | 1,842,603 | 99,672 | 1,958,475 | 115,872 | 1,978,059 | 19,584 |
| Labour Costs | | | | | | | | | | | | | | | | |
| | | 7010 Full Time | 3,354,556 | 3,438,020 | 3,540,497 | 41,800 | 0 | 3,582,297 | 41,800 | 1.2% | 3,682,123 | 99,826 | 3,689,553 | 7,430 | 3,692,525 | 2,972 |
| | | 7012 Overtime | 26,022 | 31,001 | 31,753 | (52) | 0 | 31,701 | (52) | (0.2)% | 31,731 | 30 | 31,731 | 0 | 31,731 | 0 |
| | | 7015 Part Time | 125,420 | 126,836 | 165,450 | 5,799 | (2,075) | 169,174 | 3,724 | 2.3% | 175,887 | 6,713 | 176,762 | 875 | 177,942 | 1,180 |
| | | 7016 Full Time Contracts | 15,557 | 18,239 | 0 | 0 | 0 | 0 | 0 | 0.0% | 0 | 0 | 0 | 0 | 0 | 0 |
| | | 7017 Benefits | 891,177 | 941,587 | 974,250 | 29,402 | (205) | 1,003,447 | 29,197 | 3.0% | 1,050,065 | 46,618 | 1,070,981 | 20,916 | 1,090,730 | 19,749 |
| | | 7020 Benefits - FT Contract | 1,509 | 1,787 | 0 | 0 | 0 | 0 | 0 | 0.0% | 0 | 0 | 0 | 0 | 0 | 0 |
| | | Total Labour Costs | 4,414,241 | 4,557,471 | 4,711,950 | 76,949 | (2,280) | 4,786,619 | 74,669 | 1.6% | 4,939,806 | 153,187 | 4,969,027 | 29,221 | 4,992,928 | 23,901 |
| Other Expenses | | | | | | | | | | | | | | | | |
| | | 7040 Honorariums | 21,378 | 21,458 | 26,320 | 0 | 0 | 26,320 | 0 | 0.0% | 26,320 | 0 | 26,320 | 0 | 26,320 | 0 |
| | | 7100 Mileage | 515 | 1,728 | 2,599 | 0 | (450) | 2,149 | (450) | (17.3)% | 2,149 | 0 | 2,149 | 0 | 2,149 | 0 |
| | | 7105 Membership/Dues/Fees | 6,717 | 9,159 | 9,336 | 339 | 0 | 9,675 | 339 | 3.6% | 10,177 | 502 | 10,686 | 509 | 10,986 | 300 |
| | | 7110 Meals & Meal Allowances | 31,767 | 36,520 | 40,260 | 0 | (1,490) | 38,770 | (1,490) | (3.7)% | 38,770 | 0 | 38,770 | 0 | 38,770 | 0 |
| | | 7115 Training & Development | 6,211 | 5,830 | 9,864 | 0 | (133) | 9,731 | (133) | (1.3)% | 9,731 | 0 | 9,731 | 0 | 9,731 | 0 |
| | | 7120 Telephone Charges | 0 | 594 | 594 | 0 | 0 | 594 | 0 | 0.0% | 594 | 0 | 594 | 0 | 594 | 0 |
| | | 7122 Cellular Telephones | 10,820 | 10,644 | 11,228 | 0 | 700 | 11,928 | 700 | 6.2% | 11,928 | 0 | 11,928 | 0 | 11,928 | 0 |
| | | 7125 Subscriptions/Publications | 2,115 | 3,256 | 4,282 | 0 | 40 | 4,322 | 40 | 0.9% | 4,322 | 0 | 4,322 | 0 | 4,322 | 0 |
| | | 7126 Newsletters & Mailings | 1,526 | 1,800 | 1,800 | 0 | 0 | 1,800 | 0 | 0.0% | 1,800 | 0 | 1,800 | 0 | 1,800 | 0 |
| | | 7130 Seminars & Workshops | 0 | 1,917 | 2,935 | 0 | 200 | 3,135 | 200 | 6.8% | 3,135 | 0 | 3,135 | 0 | 3,135 | 0 |
| | | 7135 Advertising | 22,659 | 23,485 | 25,089 | 0 | 0 | 25,089 | 0 | 0.0% | 25,089 | 0 | 25,089 | 0 | 25,089 | 0 |
| | | 7150 Community Gifts & Promotions | 2,508 | 3,725 | 3,000 | 0 | 1,000 | 4,000 | 1,000 | 33.3% | 4,000 | 0 | 4,000 | 0 | 4,000 | 0 |
| | | 7200 Office Supplies | 20,137 | 23,010 | 25,668 | 0 | (500) | 25,168 | (500) | (1.9)% | 25,168 | 0 | 25,168 | 0 | 25,168 | 0 |
| | | 7202 Records Mgmt Supplies | 103,051 | 114,530 | 123,149 | 12,816 | 0 | 135,965 | 12,816 | 10.4% | 142,583 | 6,618 | 152,739 | 10,156 | 159,647 | 6,908 |
| | | 7204 Council - Office Decorations | 143 | 433 | 500 | 0 | 0 | 500 | 0 | 0.0% | 500 | 0 | 500 | 0 | 500 | 0 |
| | | 7205 Computer Supplies | 7,875 | 8,772 | 9,200 | 0 | 0 | 9,200 | 0 | 0.0% | 9,200 | 0 | 9,200 | 0 | 9,200 | 0 |
| | | 7210 Office Equip. & Furniture | 2,166 | 1,609 | 2,120 | 0 | 2,700 | 4,820 | 2,700 | 127.4% | 4,820 | 0 | 4,820 | 0 | 4,820 | 0 |
| | | 7211 Computer Hardware/Software | 7,167 | 6,252 | 1,756 | 0 | 500 | 2,256 | 500 | 28.5% | 2,256 | 0 | 2,256 | 0 | 2,256 | 0 |
| | | 7215 Mtce. & Repairs - Equip | 5,257 | 1,778 | 2,508 | 0 | 2,092 | 4,600 | 2,092 | 83.4% | 4,600 | 0 | 4,600 | 0 | 4,600 | 0 |
| | | 7220 Copiers, Faxes and Supplies | 35,633 | 35,560 | 43,158 | 700 | (2,000) | 41,858 | (1,300) | (3.0)% | 41,858 | 0 | 41,858 | 0 | 41,858 | 0 |
| | | 7221 Corporate Promotions | 46 | 455 | 1,000 | 0 | 0 | 1,000 | 0 | 0.0% | 1,000 | 0 | 1,000 | 0 | 1,000 | 0 |
| | | 7222 Printing | 25,497 | 28,986 | 33,359 | 0 | 0 | 33,359 | 0 | 0.0% | 33,359 | 0 | 33,359 | 0 | 33,359 | 0 |
| | | 7225 Postal Services | 279,708 | 488,048 | 440,750 | 0 | 0 | 440,750 | 0 | 0.0% | 440,750 | 0 | 440,750 | 0 | 440,750 | 0 |
| | | 7226 Courier Services | 2,174 | 2,660 | 2,600 | 0 | 0 | 2,600 | 0 | 0.0% | 2,600 | 0 | 2,600 | 0 | 2,600 | 0 |
| | | 7227 Community Event Tickets | 15,200 | 6,200 | 16,200 | 0 | 0 | 16,200 | 0 | 0.0% | 16,200 | 0 | 16,200 | 0 | 16,200 | 0 |
| | | 7235 Archival Services | 5,591 | 7,334 | 10,028 | 0 | (400) | 9,628 | (400) | (4.0)% | 9,628 | 0 | 9,628 | 0 | 9,628 | 0 |
| | | 7300 Protective Clothing/Uniforms | 738 | 513 | 743 | 0 | 133 | 876 | 133 | 17.9% | 876 | 0 | 876 | 0 | 876 | 0 |
| | | 7315 Vehicle Maintenance & | 1,590 | 0 | 0 | 0 | 0 | 0 | 0 | 0.0% | 0 | 0 | 0 | 0 | 0 | 0 |
| | | 7330 Materials & Supplies | 41,512 | 54,906 | 31,175 | 1,892 | (210) | 32,857 | 1,682 | 5.4% | 32,857 | 0 | 32,857 | 0 | 32,857 | 0 |
| | | 7380 Microfilming Imaging Serv. | 2,251 | 2,544 | 2,544 | 0 | 0 | 2,544 | 0 | 0.0% | 2,544 | 0 | 2,544 | 0 | 2,544 | 0 |
| | | 7410 Rental, Leases - Equipment | 79,967 | 73,579 | 120,265 | 0 | (3,792) | 116,473 | (3,792) | (3.2)% | 116,473 | 0 | 116,473 | 0 | 116,473 | 0 |
| | | 7445 Awards | 6,753 | 3,972 | 6,023 | 0 | 0 | 6,023 | 0 | 0.0% | 6,023 | 0 | 6,023 | 0 | 6,023 | 0 |
| | | 7447 Sponsorships | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0.0% | 0 | 0 | 0 | 0 | 0 | 0 |
| | | 7465 Contingency | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0.0% | 0 | 0 | 0 | 0 | 0 | 0 |
| | | 7470 Insurance Expense | 3,029,155 | 4,300,825 | 4,404,320 | (88,002) | 0 | 4,316,318 | (88,002) | (2.0)% | 4,532,616 | 216,298 | 5,014,113 | 481,497 | 5,139,495 | 139,495 |

Revenue and Expenditure Summary

2014-17 Operating Budget

| | | | | | | | | | | | | | | |
|-------------------------------------|------------------|------------------|------------------|-----------------|----------------|------------------|-----------------|---------------|------------------|---------------|------------------|----------------|------------------|----------------|
| 7520 Professional Fees | 24,049 | 19,636 | 30,000 | 0 | 1,700 | 31,700 | 1,700 | 5.7% | 31,700 | 0 | 31,700 | 0 | 31,700 | 0 |
| 7531 Service Contracts | 1,000 | 203 | 0 | 0 | 210 | 210 | 210 | 0.0% | 210 | 0 | 210 | 0 | 210 | 0 |
| 7560 Gas/Diesel - Vehicles | 7,459 | 7,663 | 8,486 | 110 | (300) | 8,296 | (190) | (2.2)% | 8,396 | 100 | 8,496 | 100 | 8,596 | 100 |
| 7630 Wireless/Internet Commun. | 2,668 | 3,208 | 4,000 | 0 | 0 | 4,000 | 0 | 0.0% | 4,000 | 0 | 4,000 | 0 | 4,000 | 0 |
| 7640 Cable Tv/Satellite | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0.0% | 0 | 0 | 0 | 0 | 0 | 0 |
| 7698 Grouped Expenses | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0.0% | 0 | 0 | 0 | 0 | 0 | 0 |
| 7699 Sundry Expenses | 2,244 | 2,034 | 3,055 | 0 | (800) | 2,255 | (800) | (26.2)% | 2,255 | 0 | 2,255 | 0 | 2,255 | 0 |
| 7700 Chgs. from Othe Depts. | 1,947 | 104 | 0 | 0 | 0 | 0 | 0 | 0.0% | 0 | 0 | 0 | 0 | 0 | 0 |
| 7710 Internal Recoveries | (4,076) | (9,259) | 0 | 0 | 0 | 0 | 0 | 0.0% | 0 | 0 | 0 | 0 | 0 | 0 |
| 7712 Joint Serv. Recovery - Library | (16,680) | (13,809) | (13,809) | 0 | (4,000) | (17,809) | (4,000) | 29.0% | (17,809) | 0 | (17,809) | 0 | (17,809) | 0 |
| 7780 Trf to Reserve Insurance | 0 | 205,811 | 205,811 | 84,775 | 0 | 290,586 | 84,775 | 41.2% | 71,592 | (218,994) | 0 | (71,592) | 0 | 0 |
| 7790 Trsf. to Expend Res | (1,221) | 0 | 0 | 0 | 0 | 0 | 0 | 0.0% | 0 | 0 | 0 | 0 | 0 | 0 |
| Total Other Expenses | 3,795,216 | 5,497,674 | 5,651,916 | 12,630 | (4,800) | 5,659,746 | 7,830 | 0.1% | 5,664,270 | 4,524 | 6,084,940 | 420,670 | 6,222,630 | 137,690 |
| Total City Clerk | 6,546,875 | 8,447,652 | 8,731,238 | (20,724) | (7,080) | 8,703,434 | (27,804) | (0.3)% | 8,761,473 | 58,039 | 9,095,492 | 334,019 | 9,237,499 | 142,007 |

*Note: 2013 Actual Forecast is for reference purposes only and is based on year to date actuals as of August 2013 plus the remainder of the calendarized budget.

2014 Budget Variance Comments

| | |
|-------------------------------------|--|
| 3511 - Service Charges | Increase based on higher price of 2.2% and projected volumes |
| 3568 - Licenses, Permits & Fines | Increase based on higher price of 2.2%, projected volumes and new user fees |
| 3576 - Taxable Sales | Increase based on higher price of 2.2% |
| 3614 - General Revenue | Increase based on higher price of 2.2% |
| 3618 - Dept. Misc. Revenues | Increase based on higher price of 2.2% and projected volumes |
| 7010 - Full Time | Increase due to progressions |
| 7012 - Overtime | Decrease due to projected replacement salaries |
| 7015 - Part Time | Increase due to \$4.5K economic adjustment and the remaining for progressions offset by reallocation to Commission of Legal for AMCTO Intern |
| 7017 - Benefits | Increase in relation to salaries increase and as per Guidelines offset by reallocation to Commission of Legal for AMCTO Intern |
| 7100 - Mileage / Car Allowance | Reallocated to various accounts |
| 7105 - Memberships/Dues/Fees | Increase due to price change |
| 7110 Meals & Meal Allowances | Reallocated to various accounts |
| 7115 - Training & Development | Reallocated to various accounts |
| 7122 Cellular Telephones | Reallocated from various accounts |
| 7125 - Subscriptions/Publications | Reallocated from various accounts |
| 7130 - Seminars & Workshops | Reallocated from various accounts |
| 7150 - Community Gifts & Promotions | Reallocated from various accounts |
| 7200 - Office Supplies | Reallocated to various accounts |
| 7202 - Records Mgmt Supplies | Increase due to higher price of 4.5% and projected volume |
| 7210 - Office Equip. & Furniture | Reallocated from various accounts |
| 7211 Computer Hardware/Software | Reallocated from various accounts |
| 7215 Mtce. & Repairs - Equip | Reallocated from various accounts |
| 7220 Copiers, Faxes and Supplies | Reallocated to various accounts offset by price increase |
| 7235 - Archival Expenses | Reallocated to various accounts |
| 7300 - Protect. Clothing/Uniforms | Reallocated from various accounts |
| 7330 - Materials and Supplies | New user fees offset and relocation to various accounts |
| 7410 - Rental, Leases - Equipment | Reallocated to various accounts |
| 7470 Insurance Expense | Decrease due to agreement with the new insurance provider offset by price increase of 10% |
| 7520 - Professional Fees | Reallocated from Deductible OMEX |
| 7531 - Service Contracts | Reallocated from various accounts |
| 7560 Gas/Diesel - Vehicles | Reallocated to various accounts offset by 2% increase as per Guidelines |

Revenue and Expenditure Summary

2014-17 Operating Budget

7699 Sundry Expenses
7712 - Joint Serv. Recovery-Library
7780 - Trsf. to Reserves-Insurance

Reallocated of Livestock budget to By-Law and Compliance Department
Increase to match with actual
Increase due to new insurance agreement

2015 Budget Variance Comments

3511 - Service Charges
3568 - Licenses, Permits & Fines
3576 - Taxable Sales
3614 - General Revenue
3618 - Dept. Misc. Revenues
7010 - Full Time
7012 - Overtime
7015 - Part Time
7017 - Benefits
7105 - Memberships/Dues/Fees
7202 - Records Mgmt Supplies
7470 Insurance Expense
7560 Gas/Diesel - Vehicles
7780 - Trsf. to Reserves-Insurance

Increase based on higher price of 2.2% and projected volumes
Increase based on higher price of 2.2% and projected volumes
Increase based on higher price of 2.2% and projected volumes
Increase based on higher price of 2.2% and projected volumes
Increase based on higher price of 2.2% and projected volumes
Increase due to progressions and new Regional Council office
Increase due to progressions
Increase due to progressions and new Regional Council office
Increase in relation to salaries increase and as per Guidelines
Increase due to price change
Increase based on higher price of 4.5% and projected volumes
Increase due to price change of 15% offset by decrease due to agreement with the new insurance provider
Increase due to 2% increase as per Guidelines
Decrease due to new insurance agreement

2016 Budget Variance Comments

3511 - Service Charges
3568 - Licenses, Permits & Fines
3576 - Taxable Sales
3614 - General Revenue
3618 - Dept. Misc. Revenues
7010 - Full Time
7015 - Part Time
7017 - Benefits
7105 - Memberships/Dues/Fees
7202 - Records Mgmt Supplies
7470 Insurance Expense

7560 Gas/Diesel - Vehicles
7780 - Trsf. to Reserves-Insurance

Increase based on higher price of 2.2% and projected volumes
Increase based on higher price of 2.2% and projected volumes
Increase based on higher price of 2.2% and projected volumes
Increase based on higher price of 2.2% and projected volumes
Increase based on higher price 2.2% and projected volumes
Increase due to progressions
Increase due to progressions
Increase in relation to salaries increase and as per Guidelines
Increase due to price change
Increase based on higher price of 4.5% and projected volumes

Increase due to price change of 15% and final settlement of outstanding claims with the previous insurance provider
Increase due to 2% increase as per Guidelines
Decrease due to new insurance agreement

2017 Budget Variance Comments

3568 - Licenses, Permits & Fines
3576 - Taxable Sales
3614 - General Revenue
3618 - Dept. Misc. Revenues
7010 - Full Time
7015 - Part Time
7017 - Benefits
7105 - Memberships/Dues/Fees
7202 - Records Mgmt Supplies
7470 Insurance Expense
7560 Gas/Diesel - Vehicles

Increase based on higher price of 1.5% and projected volumes
Increase based on higher price of 1.5%
Increase based on higher price of 1.5%
Increase based on higher price of 1.5% and projected volumes
Increase due to progressions
Increase due to progressions
Increase in relation to salaries increase and as per Guidelines
Increase due to price change
Increase based on higher price of 4.5%
Increase due to price change of 17% offset by all outstanding claims with the previous insurance provider settled
Increase due to 2% increase as per Guidelines

2014 -2017 Additional Resource Request City Clerk

| Budget Year | ARR # | ARR Title | Gross Cost | Offset | Net Cost |
|-------------------|------------|---|----------------|----------------|----------------|
| 2014 | 040-14-02 | Election Coordinator | 121,650 | 121,650 | - |
| 2014 | 040-14-03 | Council Office Administrator | 91,398 | 91,398 | - |
| 2014 | 040-14-04 | Part-Time Information Processor - Level F | 44,229 | 1,200 | 43,029 |
| 2014 | 040-14-06 | Strategic Risk Consultant | 50,000 | - | 50,000 |
| 2014 | 040-14-07 | Part-Time Clerk Typist - Level 3 | 36,592 | 1,200 | 35,392 |
| 2014 Total | | | 343,869 | 215,448 | 128,421 |
| 2017 | 060-TBD-01 | Licencing Officer | 52,739 | - | 52,739 |
| | | | - | - | - |
| 2017 Total | | | 52,739 | - | 52,739 |

2014 - 2017 Capital Project Listing Clerks

| Budget Year | Project # | Project Description | Project Type | Region | City-Wide DC | Infrastructure Reserve | Gas Tax | Taxation | LTD | Other | Grand Total |
|---------------------|------------|----------------------------------|---------------|-----------|--------------|------------------------|---------|---------------|-----|-------|---------------|
| 2018 + | CL-2520-18 | City Archives Outreach Equipment | New Equipment | City-Wide | | | | 22,660 | | | 22,660 |
| 2018 + Total | | | | | | | | 22,660 | | | 22,660 |
| Clerks Total | | | | | | | | 22,660 | | | 22,660 |



DRAFT 2014 BUDGET AND 2015-2017 PLAN

Legal Services

Business Overview

Service Statement: *Describe the core activities and key outcomes and results for your department and how your department contributes to the quality of life of the citizens of Vaughan and/or how your department supports other departments.*

Core Activities: *Describe your regular business functions and responsibilities.*

The Legal Services Department provides a full range of effective legal services to Council, Senior Management, City departments and the Vaughan Public Libraries and supports the City's corporate objectives and the Vaughan Vision through the provision of timely, accurate, relevant and strategic legal advice and real estate services.

Key Outcomes & Results: *Describe the outcomes your department strives to achieve for residents and/or other departments.*

1. Provide Council, Senior Management, and Staff with timely and high quality legal advice
2. Ensure that the City is protected from legal harm and its interests are fairly represented
3. Contribute to responsibly managing the economic growth and development of the City

Link to Vaughan Vision 2020: *Explain how your department links with the Vaughan Vision 2020 strategic goals and themes.*

1. Manage Growth and Economic Well-being
 - *Key Outcome:* Contribute to responsibly managing the economic growth and development of the City
2. Demonstrate Excellence in Service Delivery
 - *Key Outcome:* Provide Council, Senior Management, and Staff with timely and high quality legal advice
3. Ensure Financial Sustainability
 - *Key Outcome:* Ensure that the City is protected from legal harm and its interests are fully represented

Staffing Profile: *Full Time, Part Time and Overtime – Budgeted Amounts*

| | Additional Resource Requests | | | | | |
|-----------|------------------------------|-----------|------|------|------|------|
| | 2012 | 2013 Base | 2014 | 2015 | 2016 | 2017 |
| Full Time | 15 | 13 | 4 | - | - | - |
| Part Time | 1 | 1 | - | - | - | - |
| Overtime | - | - | - | - | - | - |



Legal Services

2014-17 Business Plan

Service Profile

Current Service State: *Outline departmental strengths/weaknesses, current challenges or constraints, risk issues and major successes. Where applicable, assess department's ability to meet expected service levels.*

- Resources
 - Continuing growth, legislative changes and increasing complexity of OMB, real estate, general municipal matters and litigation, create a future challenge to continue to ensure service levels. Additional lawyers/law clerks will be needed.
- Vaughan Metropolitan Centre
 - Development within the Vaughan Metropolitan Centre is expected to increase pressure on existing legal resources
- Vaughan Official Plan
 - There are 132 appeals of Vaughan Official Plan 2010 and appeals of various Secondary Plans which require legal support at the Ontario Municipal Board. These mediations/prehearings and hearings will commence in late 2012 and continue throughout 2015 and 2016, utilizing 2 lawyers and support staff completely, and additional external or internal lawyers, depending on scheduling conflicts.
- Hospital
 - Support for the development of a hospital in Vaughan is a future resource challenge, as significant time is required for continued coordination with MacKenzie Health and other levels of government to meet hospital development timelines.
- Real Estate
 - Continued growth creates a future challenge for land acquisition to fulfill City requirements. Additional real estate staff will be needed to ensure timely acquisition for all City requirements including capital projects.
 - Many services within the City continue to require additional land to maintain service levels and keep pace with growth. Legal and Real Estate staff are developing a unified land acquisition plan, with City commissions to ensure that the City's future real estate needs are met.

Future Direction for the Service: *Outline anticipated constraints, emerging issues, threats and/or potential opportunities to improve the business.*

- Corporate Strategic Initiatives
 - As a service department, any future pressures/challenges identified by all City Departments impact Legal Services. Legal and Real Estate Services support and contribute to the numerous initiatives undertaken by all City Departments.
 - A casino is an emerging potential opportunity which will require Legal support to various departments to see such a project to fruition, pursuant to the City's many related corporate objectives.
 - An emerging initiative, Procurement and Contract Administration will require Legal support in initiation /transition/implementation and presents a future pressure/challenge regarding resources.

Financial Impact: *Scope out major financial impacts on the department currently and in the future.*

- The department anticipates submitting ARR's in future years for additional legal and real estate staff in order to keep pace with growth and the increased complexity of development files in intensification areas and real estate transactions.



Legal Services

2014-17 Business Plan

Work Plan

Business Plan Objectives: List up to three departmental initiatives and objectives for each year 2014-17 respectively. You can refer to the Strategic Initiatives list, master plans, or other corporate initiatives.

| Department Objectives | Initiatives | Timeline | Additional Resources Required? |
|--|---|--|--------------------------------|
| 2014 Initiatives | | | |
| Represent the City's legal and economic interests | Defend/Resolve Appeals of VOP 2010 and Secondary Plans Projects: VOP Pre-hearings Continue to maximize cash-in-lieu of parkland collection by the City, and acquisition of parkland and open space to implement the Active Together Master Plan, and required of lands from the Development Charges Background Study Projects: Cash-in-Lieu By-law Update Commence Acquisition Strategy | 2013-2015 2013-2015 | Additional resources required |
| Provide legal support for City departments and corporate strategic initiatives | Provide continued support for the development of the Vaughan Metropolitan Centre Projects: VMC Secondary Plan Mediation Strata Title Agreements, Section 37 Agreements Provide continued support for the realization of a hospital in Vaughan and TYSSE (subway) development Projects: Vaughan Healthcare Centre precinct Plan/Ground Lease Millway Tunnel Agreement Commence Procurement and Contract Administration Initiative Projects: Template Development and Updates Policy regarding Eligibility of Vendors | 2014 2014 2014 2014 | |
| 2015 Initiatives | | | |
| Represent the City's legal and economic interests | Defend/Resolve Appeals of VOP 2010 and Secondary Plans Projects: VOP Pre-hearings | 2014-2015 | |
| Provide legal support for City | Provide continued support for the development | 2014-2015 | |



Legal Services

2014-17 Business Plan

| | | | |
|--|--|------|-------------------------------|
| departments and corporate strategic initiatives | <p>of the Vaughan Metropolitan Centre</p> <p>Projects: VMC Secondary Plan Mediation Comprehensive Zoning By-law Review</p> <p>Provide continued support for the realization of a hospital in Vaughan and TYSSE (subway) development</p> <p>Continue Procurement and Contract Administration</p> <p>Projects: Contract Administration Implementation</p> | 2015 | |
| | | 2015 | |
| Represent the City's legal and economic interests | <p>Continue to maximize cash-in-lieu of parkland collection by the City, and acquisition of parkland and open space to implement the Active Together Master Plan</p> <p>Projects: Cash-in-Lieu policy review Parkland/Works Yard Purchase</p> | 2015 | |
| 2016 Initiatives | | | |
| Provide legal support for City departments and corporate strategic initiatives | Provide continued support for the development of the Vaughan Metropolitan Centre | 2016 | |
| Represent the City's legal and economic interests | <p>Continue to maximize cash-in-lieu of parkland collection by the City and acquisition of parkland and open space to implement the Active Together Master Plan, Fire Master Plan</p> <p>Projects: Fire Station land purchase/ West Vaughan works yard purchase</p> <p>Support for development of all Secondary Plan areas</p> <p>Projects: OMB Secondary Plan Mediations Comprehensive Zoning By-law Review</p> | 2016 | Additional resources required |
| | | 2016 | |
| 2017 Initiatives | | | |
| Provide legal support for City departments and corporate strategic initiatives | Provide continued support for the development of the Vaughan Metropolitan Centre | 2017 | |
| Represent the City's legal and economic interests | Continue to maximize cash-in-lieu of parkland Collection by the City, and acquisition of parkland and open space to implement the Active Together Master Plan, Development Charges Background Study 2013 | 2017 | Additional |



Legal Services

2014-17 Business Plan

| | | | |
|--|---|------|--------------------|
| | Projects: North Vaughan Works Yard purchase North Vaughan Fire Station land purchase | | resources required |
| | Support for development of all Secondary Plan areas | 2017 | |
| | Projects: Comprehensive Zoning By-law Review | | |

Business Performance

Key Performance Indicators: List up to three relevant performance measures which provide information on the department's efficiency, effectiveness and quality of service. The performance indicators should range from 2009 to 2012, with a forecast for 2013.

| Performance Measures | 2009 | 2010 | 2011 | 2012 | 2013 Estimate |
|--|--------------------------------------|--------------------------------------|--------------------------------------|--------------------------------------|---|
| EFFICIENCY: What/How much do we do? | | | | | |
| # of Employees per lawyer | 208 | 216 | 224 | 218 | 223 |
| # of Residents per lawyer | 52,000 | 57,000 | 58,846 | 50,230 | 52,248 |
| Number of Acquisitions and Sales | Acq: 6 Sales: 8 | Acq: 6 Sales: 4 | Acq: 5 Sales: 2 | Acq: 5 Sales: 6 | Acq: 3 Sales: 4 |
| Dollar Value of Cash-in-lieu Parkland Determinations | \$3,550,000 | \$5,701,600 | \$3,191,680 | \$5,277,329 | \$5,500,000 |
| EFFECTIVENESS: How well do we do it? | | | | | |
| # of Days Required for OMB Hearings and Litigation | OMB: 270 Lit.: 190 | OMB: 101 Lit.: 159 | OMB: 309 Lit.: 205 | OMB: 320 Lit.: 386 | OMB: 600 Lit.: 384 |
| Dollar Value of Acquisitions and Sales | Acq: \$1,036,585 Sales: \$100,521 | Acq: \$18,521,660 Sales: \$14,054 | Acq: \$16,287,000 Sales: \$76,000 | Acq: \$6,162,000 Sales: \$236,000 | Acq: \$20,000,000 Sales: \$6,550,000 |
| SERVICE QUALITY: Is anyone better off? Conduct internal client satisfaction survey benchmark year – 2014; improvement target 2015 | | | | | |

Key Performance Indicators Conclusion: Provide an overall conclusion based on the indicators listed above in terms of current and estimated future performance and expected/target values.

- Days required for OMB hearing and litigation has increased substantially due to appeals of the Vaughan Official Plan 2010, the VMC Secondary Plan, and other secondary plans
- Pressure for land acquisition to maintain City service levels continues to increase



Legal Services

2014-17 Business Plan

- Complexity and time commitment for OMB litigation and Real Estate has increased.
- Legal and Real Estate Departmental staffing remains at or below ratios found in comparable municipalities

**Department Head
Sign-off**

Date (mm/dd/yy)

Commissioner Sign-off

Date (mm/dd/yy)

Revenue and Expenditure Summary

2014-17 Operating Budget

| Department | Exp Category | Account | 2012 Actuals | 2013 Actual Forecast* | 2013 Budget | Allowable Inc/Decr | Account Reallocations | 2014 Budget | \$ Variance | % Variance | 2015 Forecast | Variance | 2016 Forecast | Variance | 2017 Forecast | Variance |
|-----------------------------|-----------------------|-------------------------------------|--------------|-----------------------|-------------|--------------------|-----------------------|-------------|-------------|------------|---------------|----------|---------------|----------|---------------|----------|
| Legal Services | | | | | | | | | | | | | | | | |
| | Revenue | | | | | | | | | | | | | | | |
| | | 3522 Trsf. fm Res. & Res. Funds | 0 | 56,110 | 0 | 0 | 0 | 0 | 0 | 0.0% | 0 | 0 | 0 | 0 | 0 | 0 |
| | | 3618 Dept. Misc. Revenues | 60,121 | 58,394 | 60,000 | 7,478 | 0 | 67,478 | 7,478 | 12.5% | 70,316 | 2,838 | 73,558 | 3,242 | 74,788 | 1,230 |
| | | Total Revenue | 60,121 | 114,504 | 60,000 | 7,478 | 0 | 67,478 | 7,478 | 12.5% | 70,316 | 2,838 | 73,558 | 3,242 | 74,788 | 1,230 |
| | Labour Costs | | | | | | | | | | | | | | | |
| | | 7010 Full Time | 1,225,720 | 1,286,738 | 1,398,204 | 18,513 | 0 | 1,416,717 | 18,513 | 1.3% | 1,429,693 | 12,976 | 1,438,034 | 8,341 | 1,442,003 | 3,969 |
| | | 7015 Part Time | 55,932 | 49,712 | 56,669 | 0 | 0 | 56,669 | 0 | 0.0% | 56,669 | 0 | 56,669 | 0 | 56,669 | 0 |
| | | 7016 Full Time Contracts | 114,968 | 65,900 | 0 | 0 | 0 | 0 | 0 | 0.0% | 0 | 0 | 0 | 0 | 0 | 0 |
| | | 7017 Benefits | 324,429 | 349,443 | 380,273 | 12,131 | 0 | 392,404 | 12,131 | 3.2% | 403,120 | 10,716 | 412,687 | 9,567 | 421,079 | 8,392 |
| | | 7020 Benefits - FT Contract | 11,152 | 6,455 | 0 | 0 | 0 | 0 | 0 | 0.0% | 0 | 0 | 0 | 0 | 0 | 0 |
| | | Total Labour Costs | 1,732,201 | 1,758,249 | 1,835,146 | 30,644 | 0 | 1,865,790 | 30,644 | 1.7% | 1,889,482 | 23,692 | 1,907,390 | 17,908 | 1,919,751 | 12,361 |
| | Other Expenses | | | | | | | | | | | | | | | |
| | | 7100 Mileage | 3,357 | 4,411 | 4,799 | 0 | 0 | 4,799 | 0 | 0.0% | 4,799 | 0 | 4,799 | 0 | 4,799 | 0 |
| | | 7105 Membership/Dues/Fees | 9,944 | 11,187 | 11,026 | 2,227 | 0 | 13,253 | 2,227 | 20.2% | 13,753 | 500 | 14,253 | 500 | 14,853 | 600 |
| | | 7110 Meals & Meal Allowances | 207 | 334 | 396 | 0 | 0 | 396 | 0 | 0.0% | 396 | 0 | 396 | 0 | 396 | 0 |
| | | 7115 Training & Development | 712 | 684 | 1,238 | 0 | 0 | 1,238 | 0 | 0.0% | 1,238 | 0 | 1,238 | 0 | 1,238 | 0 |
| | | 7120 Telephone Charges | 0 | 865 | 0 | 0 | 0 | 0 | 0 | 0.0% | 0 | 0 | 0 | 0 | 0 | 0 |
| | | 7122 Cellular Telephones | 4,669 | 4,967 | 5,020 | 0 | 0 | 5,020 | 0 | 0.0% | 5,020 | 0 | 5,020 | 0 | 5,020 | 0 |
| | | 7125 Subscriptions/Publications | 25,781 | 24,309 | 24,650 | 5,045 | (195) | 29,500 | 4,850 | 19.7% | 29,500 | 0 | 29,500 | 0 | 29,500 | 0 |
| | | 7130 Seminars & Workshops | 6,988 | 6,593 | 7,434 | 0 | 0 | 7,434 | 0 | 0.0% | 7,434 | 0 | 7,434 | 0 | 7,434 | 0 |
| | | 7200 Office Supplies | 3,367 | 3,594 | 2,462 | 200 | 0 | 2,662 | 200 | 8.1% | 2,662 | 0 | 2,662 | 0 | 2,662 | 0 |
| | | 7210 Office Equip. & Furniture | 3,502 | 810 | 955 | (200) | 0 | 755 | (200) | (20.9)% | 755 | 0 | 755 | 0 | 755 | 0 |
| | | 7211 Computer Hardware/Software | 9,549 | 5,929 | 4,341 | 94 | 0 | 4,435 | 94 | 2.2% | 4,532 | 97 | 4,631 | 99 | 4,631 | 0 |
| | | 7215 Mtce. & Repairs - Equip | 225 | 0 | 0 | 0 | 0 | 0 | 0 | 0.0% | 0 | 0 | 0 | 0 | 0 | 0 |
| | | 7219 Registration Fees | 43,693 | 24,962 | 20,000 | 0 | 0 | 20,000 | 0 | 0.0% | 20,000 | 0 | 20,000 | 0 | 20,000 | 0 |
| | | 7220 Copiers, Faxes and Supplies | 14,578 | 15,807 | 10,690 | 0 | 195 | 10,885 | 195 | 1.8% | 10,885 | 0 | 10,885 | 0 | 10,885 | 0 |
| | | 7226 Courier Services | 1,536 | 2,453 | 1,750 | 0 | 0 | 1,750 | 0 | 0.0% | 1,750 | 0 | 1,750 | 0 | 1,750 | 0 |
| | | 7333 Contract Services | 1,633 | 5,003 | 5,440 | 0 | 0 | 5,440 | 0 | 0.0% | 5,440 | 0 | 5,440 | 0 | 5,440 | 0 |
| | | 7520 Professional Fees | 134,224 | 218,896 | 117,239 | 0 | (1,140) | 116,099 | (1,140) | (1.0)% | 116,104 | 5 | 116,104 | 0 | 116,109 | 5 |
| | | 7630 Wireless/Internet Commun. | 0 | 124 | 0 | 0 | 0 | 0 | 0 | 0.0% | 0 | 0 | 0 | 0 | 0 | 0 |
| | | 7699 Sundry Expenses | 404 | 636 | 865 | 0 | 0 | 865 | 0 | 0.0% | 865 | 0 | 865 | 0 | 865 | 0 |
| | | 7712 Joint Serv. Recovery - Library | (2,035) | (2,035) | (2,035) | 0 | 0 | (2,035) | 0 | 0.0% | (2,035) | 0 | (2,035) | 0 | (2,035) | 0 |
| | | 7790 Trsf. to Expend Res | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0.0% | 0 | 0 | 0 | 0 | 0 | 0 |
| | | Total Other Expenses | 262,336 | 329,531 | 216,270 | 7,366 | (1,140) | 222,496 | 6,226 | 2.9% | 223,098 | 602 | 223,697 | 599 | 224,302 | 605 |
| Total Legal Services | | | 1,934,417 | 1,973,276 | 1,991,416 | 30,532 | (1,140) | 2,020,808 | 29,392 | 1.5% | 2,042,264 | 21,456 | 2,057,529 | 15,265 | 2,069,265 | 11,736 |

*Note: 2013 Actual Forecast is for reference purposes only and is based on year to date actuals as of August 2013 plus the remainder of the calendarized budget.

2014 Budget Variance Comments

| | |
|-----------------------------------|---|
| 3618 - Dept. Misc. Revenues | Increase based on higher price of 2.2% and projected volume |
| 7010 - Full Time | Increase due to progressions |
| 7017 - Benefits | Increase in relation to salaries increase and as per Guidelines |
| 7105 - Memberships/Dues/Fees | Increase due to price catch up of \$1.3K and price change of 7% |
| 7125 - Subscriptions/Publications | Increase to price catch up of \$5K offset by reallocated to Copier/Fax Supplies |
| 7200 - Office Supplies | Reallocated from Office Equip. & Furniture |
| 7210 - Office Equip. & Furniture | Reallocated to Office Supplies |
| 7211 Computer Hardware/Software | Increase based on higher price of 2.2% |
| 7220 Copiers, Faxes and Supplies | Reallocated from various accounts |
| 7520 - Professional Fees | Reallocated to Commissioner of Legal for AMCTO Intern |

Revenue and Expenditure Summary

2014-17 Operating Budget

2015 Budget Variance Comments

| | |
|---------------------------------|---|
| 3618 - Dept. Misc. Revenues | Increase based on higher price of 2.2% and projected volume |
| 7010 - Full Time | Increase due to progressions |
| 7017 - Benefits | Increase in relation to salaries increase and as per Guidelines |
| 7105 - Memberships/Dues/Fees | Increase due to price change of 7% |
| 7211 Computer Hardware/Software | Increase based on higher price of 2.2% |
| 7520 - Professional Fees | Reallocated from Clerks department for AMCTO Intern |

2016 Budget Variance Comments

| | |
|---------------------------------|---|
| 3618 - Dept. Misc. Revenues | Increase based on higher price of 2.2% and projected volume |
| 7010 - Full Time | Increase due to progressions |
| 7017 - Benefits | Increase in relation to salaries increase and as per Guidelines |
| 7105 - Memberships/Dues/Fees | Increase due to price change of 7% |
| 7211 Computer Hardware/Software | Increase based on higher price of 2.2% |

2017 Budget Variance Comments

| | |
|------------------------------|---|
| 3618 - Dept. Misc. Revenues | Increase based on higher price of 2% |
| 7010 - Full Time | Increase due to progressions |
| 7017 - Benefits | Increase in relation to salaries increase and as per Guidelines |
| 7105 - Memberships/Dues/Fees | Increase due to price change of 7% |
| 7520 - Professional Fees | Reallocated from Clerks department for AMCTO Intern |

2014 -2017 Additional Resource Request Legal Service

| Budget Year | ARR # | ARR Title | Gross Cost | Offset | Net Cost |
|-------------------|-----------|-----------------------------|----------------|----------|----------------|
| 2014 | 080-14-04 | Legal Counsel - Procurement | 156,663 | - | 156,663 |
| 2014 | 080-14-01 | Law Clerk I | 71,797 | - | 71,797 |
| 2014 | 080-14-03 | Legal Counsel - Development | 146,945 | - | 146,945 |
| 2014 | 080-14-02 | Real Estate - Acquisitions | 99,910 | - | 99,910 |
| 2014 Total | | | 475,315 | - | 475,315 |

2014 - 2017 Capital Project Listing

Real Estate

| Budget Year | Project # | Project Description | Project Type | Region | City-Wide DC | Infrastructure Reserve | Gas Tax | Taxation | LTD | Other | Grand Total |
|--------------------------|------------|-----------------------|-----------------------|-----------|--------------|------------------------|---------|----------|-----|-------|------------------|
| 2014 | RL-0005-13 | Land Acquisition Fees | Misc. Land Appraisals | City-Wide | | 267,800 | | | | | 267,800 |
| 2014 Total | | | | | | 267,800 | | | | | 267,800 |
| 2015 | RL-0005-13 | Land Acquisition Fees | Misc. Land Appraisals | City-Wide | | 267,800 | | | | | 267,800 |
| 2015 Total | | | | | | 267,800 | | | | | 267,800 |
| 2016 | RL-0005-13 | Land Acquisition Fees | Misc. Land Appraisals | City-Wide | | 267,800 | | | | | 267,800 |
| 2016 Total | | | | | | 267,800 | | | | | 267,800 |
| 2017 | RL-0005-13 | Land Acquisition Fees | Misc. Land Appraisals | City-Wide | | 267,800 | | | | | 267,800 |
| 2017 Total | | | | | | 267,800 | | | | | 267,800 |
| Real Estate Total | | | | | | 1,071,200 | | | | | 1,071,200 |



DRAFT 2014 BUDGET AND 2015-2017 PLAN

By-Law & Compliance

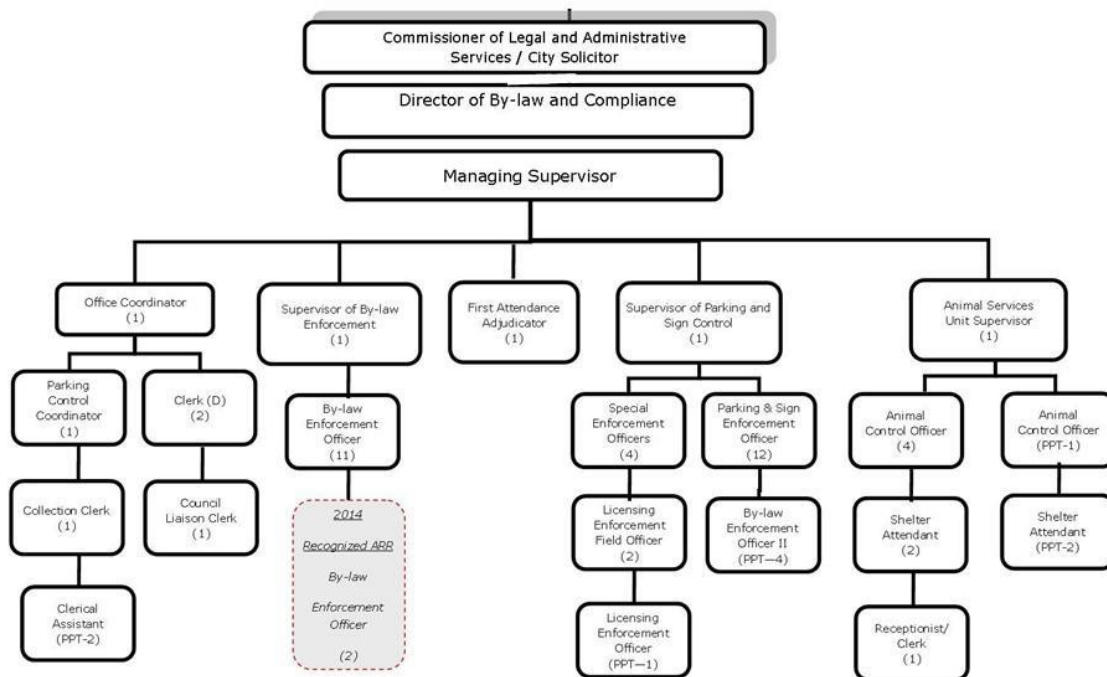
BUSINESS OVERVIEW

Service Statement: (Describe the core responsibilities for your department)

By-law and Compliance is responsible for encouraging compliance with approximately 41 City of Vaughan By-laws through a combination of reactive and proactive enforcement methodologies in both a uniformed and non-uniformed presence in the community. In 2011 the Department assumed responsibility for the delivery of Animal Services for the City.



By-law and Compliance Department



Full Time, Part Time and Overtime – Budgeted Amounts

| | 2012 Base | Approved 2012 ARR | 2012 Final | 2013 ARR | 2014 ARR | 2015 ARR | 2016 ARR |
|-----------|--------------|----------------------|---------------|-------------|-------------|-------------|-------------|
| Full Time | 45 | 2 | 47 | - | 2 | | |
| Part Time | 8.97 | - | 8.97 | - | - | | |
| Total FTE | 53.97 | 2 | 55.97 | - | 2 | | |
| Overtime | \$28,768 | \$2,000 | \$30,768 | - | \$1,000 | | |

Key Stakeholders: (list major internal and external stakeholders and briefly describe why they are key stakeholders)

- Residents and businesses
- Council
- Other internal departments
- External enforcement agencies
- Other municipalities and levels of government

Work Plan:

Link to Vaughan Vision 2020: (list the Vaughan Vision strategic goals which links with the departments core responsibilities)

- Demonstrate Excellence in Service Delivery
- Promote Community Safety, Health and Wellness
- Lead and Promote Environmental Sustainability
- Manage Growth and Economic Well-being

Future Pressures and Opportunities: (list the initial and future challenges facing the department as well as potential opportunities to improve the business)

Continued growth within the community continues to outpace staffing growth causing an erosion of service delivery. This will continue for the foreseeable future, increasing pressures on current resources and increasingly conflict demands for service. Effective continued and improved delivery of core services requires innovative approaches and development of long term strategic directions, founded on greater emphasis of public outreach and education. The By-Law and Compliance Department is moving toward achieving an enhanced delivery model, while balancing the needs for traditional methods of imposing penalties through ticketing and prosecutions of infractions. While traditional approaches may result in desired outcomes, it can be expensive to manage and prosecute to resolution. Typical prosecution can take in excess of 19 months to proceed through trial to resolution and still not achieve compliance.

Methodologies focused on enhanced public education and awareness have a greater likelihood of achieving increased voluntary compliance. While this may lessen demands in some areas of enforcement, a more educated public has been known to equate to an increased demand for service (eg increased complaint volumes) in others. With the increasing growth of our communities, enforcement of current by-laws is becoming increasingly complex, complicated and time consuming. Investigation of public complaints is resulting in a significant increase in tasks, including necessary research and investigative time to achieve resolution. In addition, though compliance continues to be the ultimate goal, necessary prosecutions may continue to increase with the ever increasing demand for service.

A Department wide operational services review is underway, intended to identify efficiencies, create greater opportunity for improvements and create a more effective, efficient and economical service delivery model focused on community safety, health, wellness and sustainable support of community growth. To ensure a global approach is employed a broader departmental review includes development of a framework to review all current by-laws to ensure suitability and relevance.

In 2011 the Department assumed responsibility of the delivery of animal services, supporting the needs of the City and two sister municipalities (Township of King and Town of Bradford/West Gwillimbury). The City rolled out our on-line Animal Licensing Program shortly thereafter. This online system has shown an increase of 500 licenses issued from (1,050) in 2011 to (1,550 projected) in 2013. To date in 2013, 1,132 licenses have been sold on-line. As on-line services continue to increase in popularity, on-going improvements to overall services will develop opportunities to increase compliance with animal licensing provisions and responsible pet ownership; effectively decreasing the manual tasks related to the licensing program. Though the animal shelter has operated at optimal efficiency since its opening, current demands exceed its capacity, causing strain on already limited resources, equating to erosion in core services. With the approval and support of minimal additional resources, considerable improvements in service delivery can be achieved, including extended hours of operation during identified peak times for adoptions, reduction in overtime costs, reduction of contracted veterinary expenses, improved coverage during times of staff absenteeism and an overall improved service delivery model equating to improved corporate image. This enhancement in service delivery is not currently possible with current resources and staffing complement.

Specialized service delivery to meet unique demands led to the creation of the Special Enforcement Unit in 2002. Since its creation, the Unit has seen a substantial increase in demands for service such as the need for increased presence and pro-active patrols in ever expanding City Parks and open spaces (including TRCA lands), City facilities, number of community centres being built, increased special events, surge in requests for joint initiatives with other enforcement agencies, increased need for community presence and direct engagement through outreach and education. In keeping with trends typically experienced with community growth, demands for sustainable service has and will continue to increase beyond the capabilities of current resource complements.

Business Plan Objectives (list the status of outstanding business plan objectives and the method of measuring successful implementation. As well, list 2013-16 business plan objectives in the appropriate section).

2013-16 Business Plan Objectives: (You can refer to the Strategic Initiatives list, master plans, or other corporate initiatives.)

| <u>Business Plan Objectives:</u> | Timeline | Outcome | Resources |
|--|-----------------|--|------------------|
| 2013 (Top 5 Objectives) | | | |
| 1. Evaluate Animal Services delivery program. | Q1 2013 | Under review by ICI Dept. (Operational Review) | Allocated |
| 2. Review Animal Services Contracts with King & Bradford West Gwillimbury Townships. | Q4 2013 | Continuation of current Contract pending outcome of Operational Review | Allocated |
| 3. Initiate departmental Operational Service Review in partnership with ICI Office. | Q3 2013 | Conclude review and establish recommendations | Allocated |

| | | | |
|--|--|--|--|
| 4. Enhanced integration with Access Vaughan for improved support of Enforcement related calls and updating of Case Tracking System ("CTS"). | Q2 2013 | Improved Customer Service, improved service access and efficiencies in delivery | Allocated |
| 5. Revise and present new Animal Services By-law to City Council. | Q4 2013 | Enact enhanced Animal Services By-law more reflective of growing community needs. | Allocated |
| 2014 (Top 6 Objectives) | | | |
| 1. Prepare by-law review strategy, which will include prioritization of current by-laws for relevance and suitability with strategic corporate direction and Vaughan Vision 20/20. | Q2 2014 for priority plan, Q3 and Q4 for reviews & future years. | Establish strategic plan to prioritize reviews, include public consultation process, education and outreach as required. | ARR being requested for specialized position – Business Analyst / Policy & Research Coordinator, see ARR. |
| 2. Develop necessary programs to enhance community awareness, education and outreach of City by-laws. | Q1 2014 | Partner with Corp Comm. and sister dept.'s to establish priorities and conduct outreach and education campaigns throughout the year. | ARR being requested for specialized position – Business Analyst / Policy & Research Coordinator, see ARR. |
| 3. Establish strategies and approaches to effectively manage compliance and corresponding training and development plan for departmental staff. | Q1 through Q4 2014 | Implement recommendations from 2013 operational review (where possible) and conduct needs assessment to address training needs of dept. staff. | ARR being requested for specialized position – Business Analyst / Policy & Research Coordinator, see ARR. |
| 4. Establish methods and processes to ensure consistent application of by-laws across the City, ensuring exercising of good sound judgment. | Q1 through Q4 2014 | Enhanced consistency, improved service delivery through improving skills and abilities of staff (through training and development). | ARR being requested for specialized position – Business Analyst / Policy & Research Coordinator, see ARR. ARR being requested to increase training budget, see ARR. |

| | | | |
|---|---------|--|---|
| 5. Operational Review – implementation of recommendations. | Q3 2014 | Enhanced service delivery model. | ARR being requested for specialized position – Business Analyst / Policy & Research Coordinator, see ARR. |
| 6. Monitor/Enforce Smoking By-law at City facilities. | Q2 2014 | Education of the public, develop public outreach initiative to increase voluntary compliance with new by-law requirements. | Allocated |
| 2015 (Top 5 Objectives) | | | |
| 1. Create a community safety strategy, including employing CEPTED strategies, public education and outreach, to support enhanced sustainable safe and vibrant communities; including access to safety education programs for stakeholders (partnership with York Regional Police and other agencies as needed). | 2015 | Enhanced public awareness, improved sustainable safe, vibrant communities. | ARR being requested in 2014 for specialized position – Business Analyst / Policy & Research Coordinator, see ARR. |
| 2. Review Standard Operating Procedures and effectiveness of implemented enhancements identified in 2013 / 2014 operational review. | 2015 | Ensure relevance and suitability, continuous improvement and training for staff as needed. | ARR being requested in 2014 for specialized position – Business Analyst / Policy & Research Coordinator, see ARR. |
| 3. Review / improve technology requirements and IT solutions. | 2015 | Identify upgrades of software and hardware required, review IT solutions in practice (tied into Corp IT Strategy – 2014). | Allocated |
| 4. Continue by-law review strategy. | 2015 | Continued from 2014. | ARR being requested in 2014 for specialized position – Business Analyst / Policy & Research Coordinator, see ARR. |

| | | | |
|--|------|--|---|
| 5. Identify key strategies in support of emerging needs associated with MVC, Hospital, public renewal initiative and emerging key City strategies. | 2015 | Ensure necessary regulatory requirements are in place. | ARR being requested in 2014 for specialized position – Business Analyst / Policy & Research Coordinator, see ARR. |
| 2016 top 3 Objectives) | | | |
| 1. Analyze Community Safety strategy program deliverables and outcomes from 2015 for relevance and suitability. | 2016 | Ensure relevance and suitability, continuous improvement, including training for staff as needed; develop community trends / analysis. | ARR being requested in 2014 for specialized position – Business Analyst / Policy & Research Coordinator, see ARR. |
| 2. Review business practices, including outreach and education programs. | 2016 | Improved efficiencies and improved knowledge of the public, including increased voluntary compliance. | ARR being requested in 2014 for specialized position – Business Analyst / Policy & Research Coordinator, see ARR. |
| 3. Continue by-law review strategy as required. | 2016 | Address any emerging issues, continue review of by-laws and implementation of related amendments. | ARR being requested in 2014 for specialized position – Business Analyst / Policy & Research Coordinator, see ARR. |

Key Performance Indicators: (List relevant high level performance measures which provide information on the department's efficiency and effectiveness - focus should validate pressures, support Additional Resource Requests (if any), and assess budget. The Performance Indicators and associated benchmarks should range from 2011 to 2016, with a forecast for the rest of 2012 to 2016)

| By- Law & Compliance | | | | Measurement Type | | | |
|--|---|---|--|---------------------|------------|---------------|-----------------|
| Vaughan Vision Themes | Strategic Outcomes & Results | Department Objectives | Performance Measure | Dashboard Indicator | Efficiency | Effectiveness | Service Quality |
| SERVICE EXCELLENCE: Promote Community Safety, Health & Wellness | Promote the safety and security of Vaughan citizens | Provide efficient and effective delivery of by-law compliance | Parking Permits Issued | | X | | |
| SERVICE EXCELLENCE: Demonstrate Excellence in Service Delivery | Ensure compliance with City By-laws through education and enforcement | Encourage greater compliance with City by-laws | % of parking service calls responded to within accepted 5 business days | X | X | X | |
| ORGANIZATIONAL EXCELLENCE: Manage Growth and Economic Well-Being | | | % of property standards & zoning service calls responded to within accepted 10 business days | X | X | X | |
| | | | Number of Service Requests per Field Officer | | X | | |
| | | | Animal Health Index: -# Pets Micro chipped and vaccinated at outreach clinics activities -# of adoptions -# of pet licenses issued -# of dog bites | X | | X | |
| | | | Number of recipients of compliance education and outreach | | | X | |
| | | | Number of animals passing through system | | X | X | |
| | | | Avg time to initially respond to by-law and compliance complaints | X | X | X | |
| | | | # Disputes resolved at screening level before going to hearing | | | | X |
| | | | % of online ticket payments | X | | | X |
| | | | # of tickets resolved before going to court | X | | X | |
| | | | % of Cases sent to prosecution that are successful. | X | | X | X |

BUSINESS OVERVIEW:

The Business Plan as outlined within this document provides an overview of the framework and top identified objectives to be undertaken within the next three years, supported by key performance indicators, page 7, and statistical information charts found on pages 9 through 15.

The theme of this three year plan focuses on key objectives designed to identify the effectiveness, relevance and suitability of the current service delivery and progresses over the next three years to an improved and enhanced service delivery model more in line with public service values, ensuring sustainability and fiscal responsibility.

The identified objectives are designed to sustain the new vision of the Department to improve public knowledge and awareness of regulatory by-laws with a “citizens and community first” focus through education, outreach and engagement. Ensuring continued support of the over-all welling being, growth and vibrancy of the City of Vaughan in line with Vaughan Vision 20/20 will require investment in the growth of the Department.

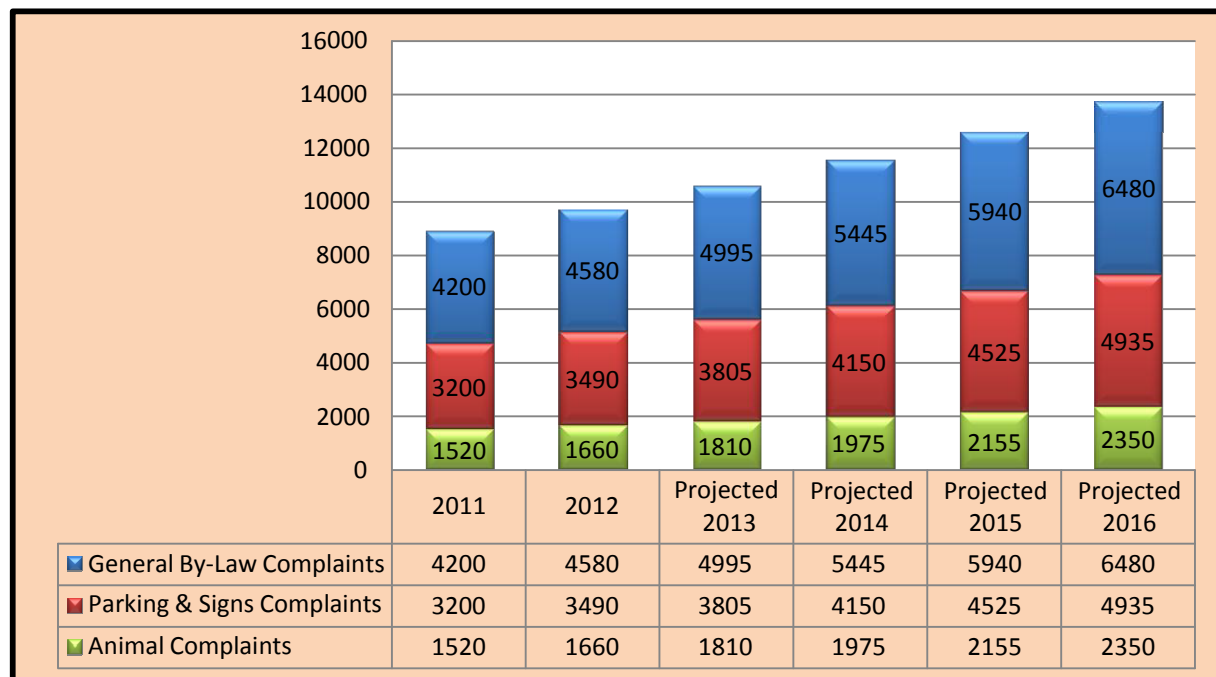
While the three year Business Plan identifies key deliverables to be achieved within the Department, successful improvement of our service delivery model and linkages in business operations between sister departments will allow for shared benefits and positive influences on a corporate level.

The following statistical information provides supporting historical data utilized to develop future anticipated service demands and begin the establishment of baseline information. Though current software systems offer limited outputs, the information has enabled logical projections that assist in accurately reflecting expected service increases over the next three years.

Statistical Information

By-Law and Compliance Services Complaint-Driven Requests

Definition: The number of complaint-driven service requests (files) requiring investigation and/or resolution by By-Law and Compliance Services staff.



Key Conclusion:

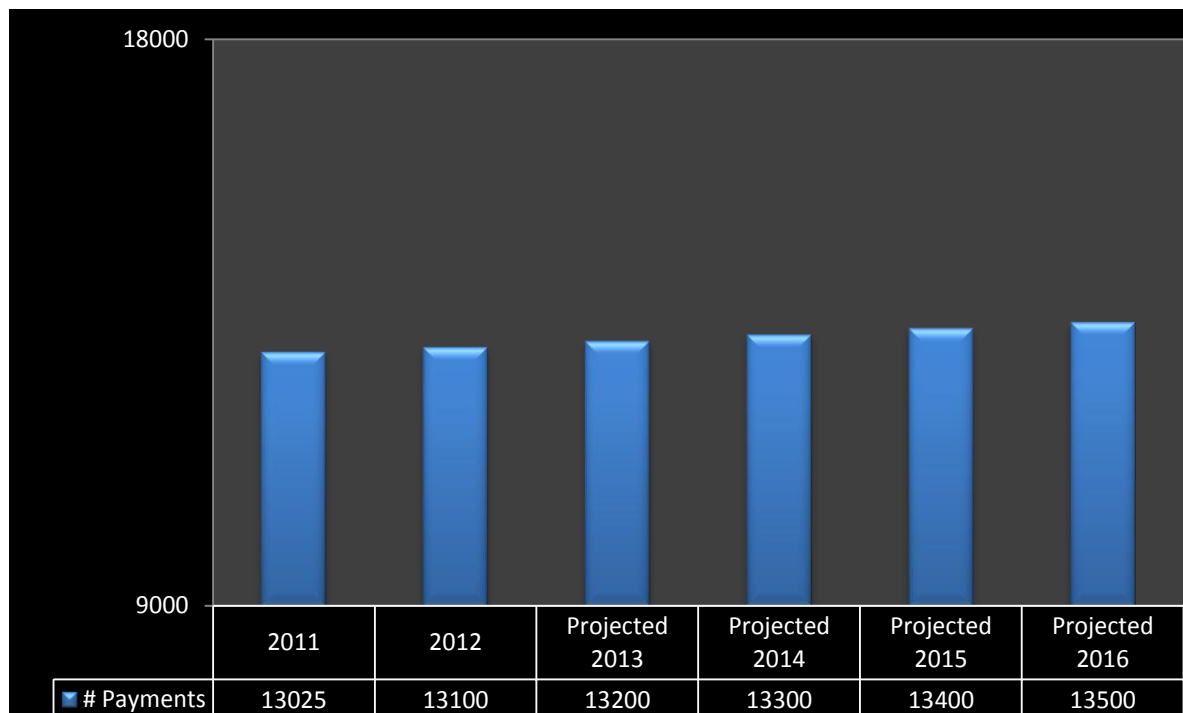
The increase in call volume shows a correlation to the population increase. Calls for service between 2011 to 2013 is reflective of approximately 10% annual increase per year. This upward swinging trend when viewed over 6 years reflects an alarming increase in demands for service, from 8,920 service requests in 2011 to a projected 13,765 by 2016. This analysis is based on historical data from previous years and amounts to an overall projected **increase of 64% by 2016** in demands for service; greatly outpacing the Department's ability to maintain service levels and exceeding existing resource and staffing capabilities.

Notes:

The measure demonstrates an increase in call volume for all disciplines, including but not limited to, animals, parking, signs, property standards, zoning, licensing, noise, dumping and all other by-laws, as well as special projects and initiatives. Given the current and projected growth being experienced across the City of Vaughan, calls for service are expected to increase in all areas as service delivery is directly linked to community growth, increased population, emerging demands, enhanced customer service and corporate directions.

Number of Online Ticket Payments

Definition: The number of Administrative Monetary Penalty (“AMP”) parking notices / ticket payments, paid online per annum



Key Conclusion:

The Online Ticket Payment process is a valuable customer service tool allowing for payment of AMP parking notices / tickets online in lieu of attendance in person. This service has been well received by the public and has surpassed expected usage. Additional education and community outreach is expected to progressively increase usage over the next three years. Projections are based on historic data from previous years.

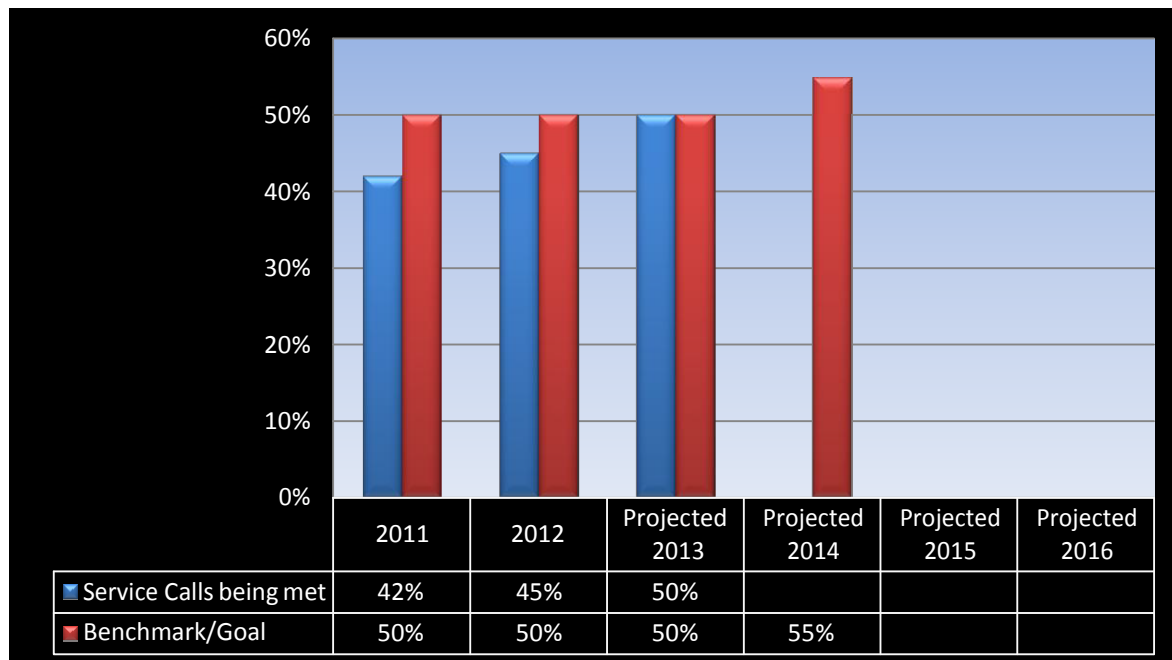
Notes:

With increased public awareness and improved marketing of the program, increases are anticipated beyond the above projections. In addition, larger corporate initiatives including development of parking strategy may have an unknown effect on the volume of violations and related online payments. Similarly the continual increase of the number of temporary visitor parking permits issued and the possible future on street parking initiative for residents may also have an unknown effect on future outcomes.

Though it is anticipated that the fine revenue realized for specific violations may decline due to enhanced outreach and education commencing this coming year, calls for service relating to emerging demands for other types of parking violations are expected to continue to increase.

Service Standard Response

Definition: The percentage of complaints responded to within established service standard of 5 – 10 business days. Response includes initiation of an investigation and initial contact with complainant.



Key Conclusion:

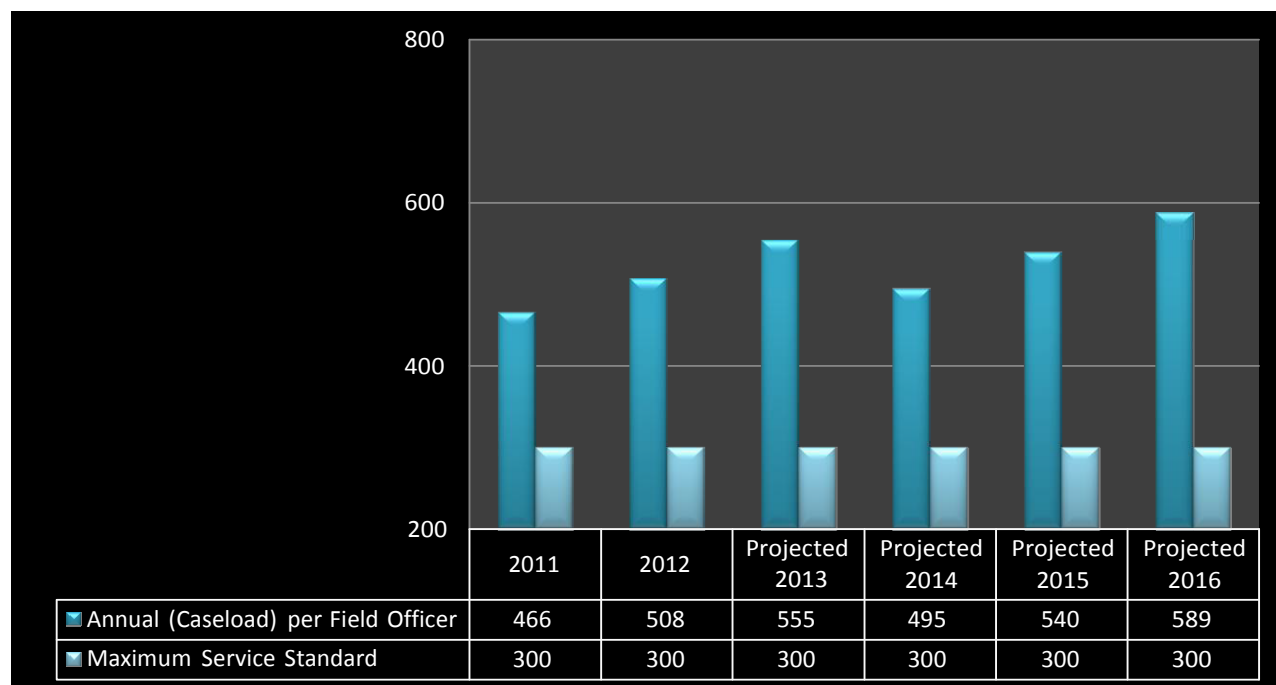
The ability for staff to initially respond to a call for service within 5–10 business days is reliant on the number of calls to officer ratio and the nature of the calls. By-law investigations are becoming increasingly more complex, more time consuming, requiring greater effort and extending the duration of time in reaching compliance. Increasing calls for service and other factors such as seasonal demands may also affect service standards adversely. Traditionally, the Department has realized an improvement in service standards of approximately 10% per year since 2011. Future projections and enhanced service delivery will be reliant on implementation of recommendations and findings of the departmental operational review currently underway. **NOTE:** All calls regarding urgent or unsafe matters result in dispatching of an officer within the same day.

Notes:

Although the Department will continue to strive for 100% achievement of service standards, it will be extremely challenging for service standards to improve if the appropriate resources and tools are not provided in response to the growth and increasing expectations. The purpose of the departmental operational review is to identify gaps, required efficiencies and investment in tools (e.g. IT solutions) and resources, along with providing recommendations for process and service level improvements. Through implementation of these recommendations the Department expects to improve service delivery.

Number of Complaint Driven Service Requests per By-law / Property Standards Field Officer

Definition: The number of complaint driven service request per Field Officer.



Key Conclusion:

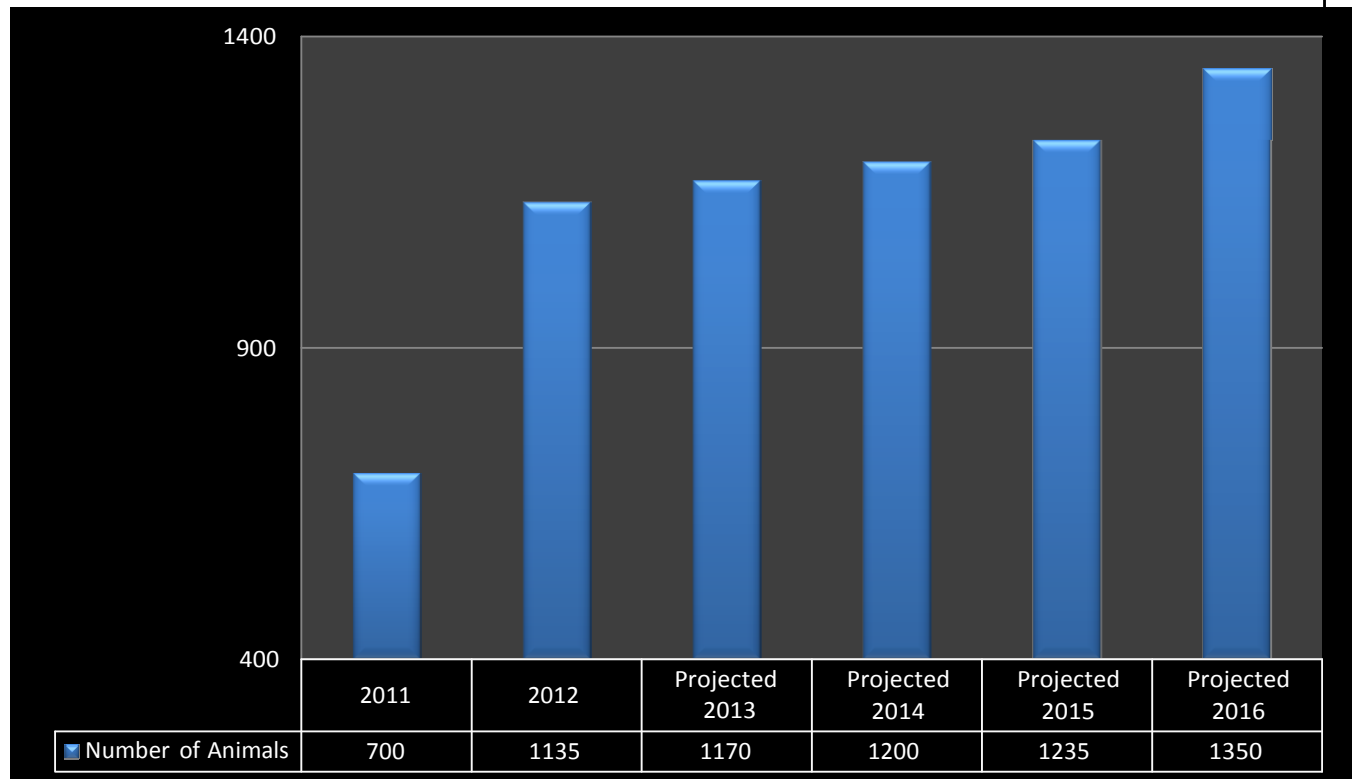
There is a group of 11 staff in the By-law & Compliance Department responsible for property standards and general by-law compliance and enforcement. The majority of by-laws relating to property maintenance and standards have a compliance component built in, supported by the applicable governing legislation (e.g. Property Standards & Building Code Act, Zoning & Planning Act, etc.). With a legislated framework and focus on achieving compliance, investigations can be complex, necessitate multiple site visits, research and the need for collaboration with sister departments (e.g. Planning & Building Standards) before compliance can be achieved and in some cases extending for months, carrying forward into the next year. The number of calls for service each Field Officer is required to investigate continues to grow as demands and population increase. Traditionally, the Department previously established a caseload standard of a maximum 300 investigation files per officer annually. The above projections are based solely on baseline historical data and the anticipated increase in staffing to include two additional property standards officers in 2014 (recognized through the ARR process). However, with increased complexity of investigations, current and future growth within the community, demands will continue to outpace staffing growth, leading to an increase in annual carry-over, decrease in files resolved in a timely manner and a decline in service delivery.

Notes:

Each officer is working beyond the maximum established standard capacity averaging a caseload of an expected 454 files by the end of 2013, increasing to a projected 463 per officer by the end of 2016; subject to the approval of the 2 recognized property standards officers positions (ARR's) in 2014. The above figures directly correlate to projected complaint driven service requests shown on page 9, and do not include pro-active /staff initiated investigations or previous year carry-over.

Number of Animals Passing Through the System

Definition: The number of dogs and cats that have entered into the Animal Services system



Key Conclusion:

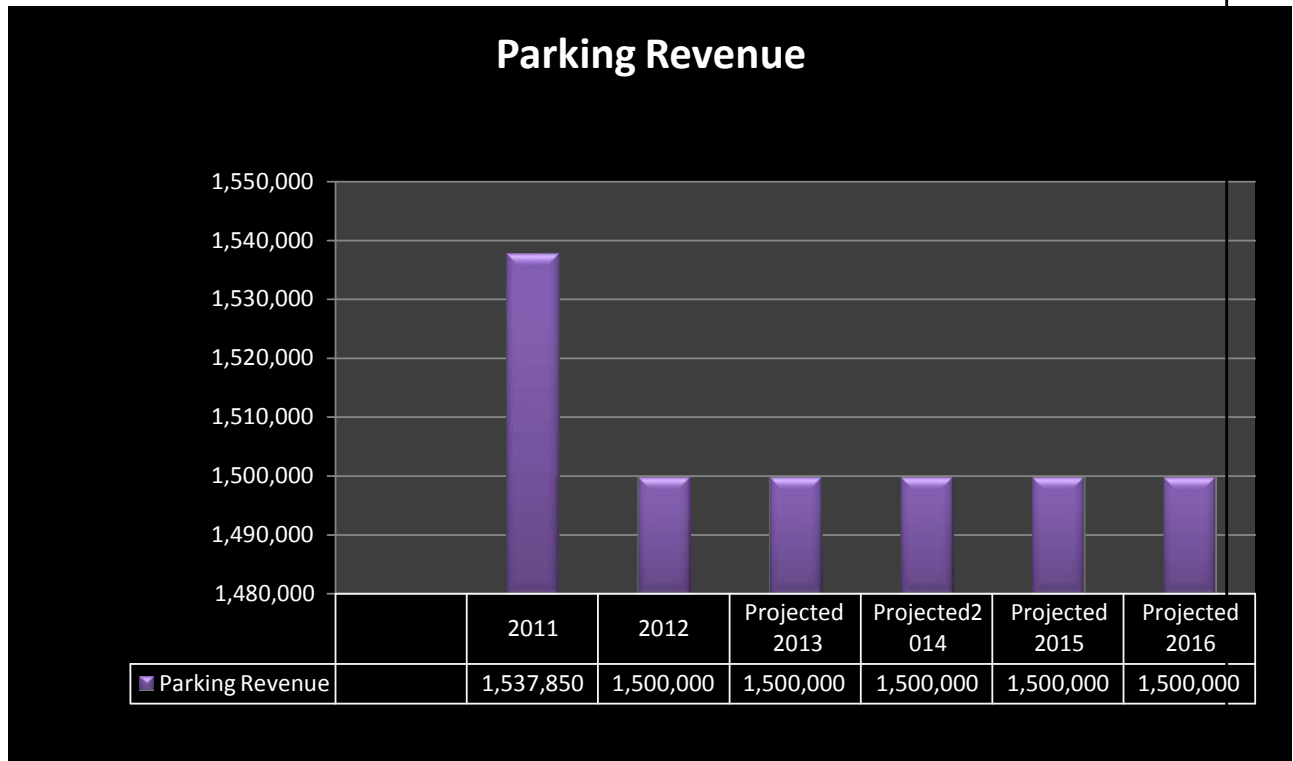
As growth in Vaughan continues so will the number of animals passing through the system. Current data from 2011, 2012 and 2013 suggests a projected increase of approximately 10% per year by 2016. Year to date for 2013, 707 animals have passed through the shelter. Past and current volume of animals has doubled the designed shelter capacity. Though contract services provided to two sister municipalities increases the number of animals in care at the shelter, the revenues realized (\$368,000.00 for 2014) exceeds the expense of the services delivered and assists in off-setting a third of overall operating costs. Though public outreach and education has shown a steady increase in adoptions, service demands continue to outpace resource limitations. Departmental operational review will include holistic review of the service, inclusive of the service contracts.

Notes:

City of Vaughan assumed carriage and service delivery of Vaughan Animal Services in May 2011, including shelter operations. As reflected in historical data, 700 animals passed through the service from May to Dec 2011 in comparison to 707 year to date in 2013. In utilizing this baseline data and given the expected continued population growth, it is reasonable to conclude that the demands for animal services will continue to increase.

Revenue Generated from Parking per Annum

Definition: The value of the penalty notices issued and actual revenue received



Key Conclusion:

Projected numbers take into account possible future changes in parking restrictions, including the possibility of increased on-street parking permissions, lessening the number of related violations found. While methodologies focused on enhanced public education and awareness have a greater likelihood of achieving increased voluntary compliance and potentially decreasing violations / revenues, a more educated public and overall future growth of the City may have the opposite effect, causing increases in calls for service and the need for traditional tagging. Projections above for 2014 to 2016 are reflected as a baseline expectation consistent with 2013 data as the future impacts on parking revenue from the above mentioned unknown factors cannot accurately be assessed at this time.

Notes:

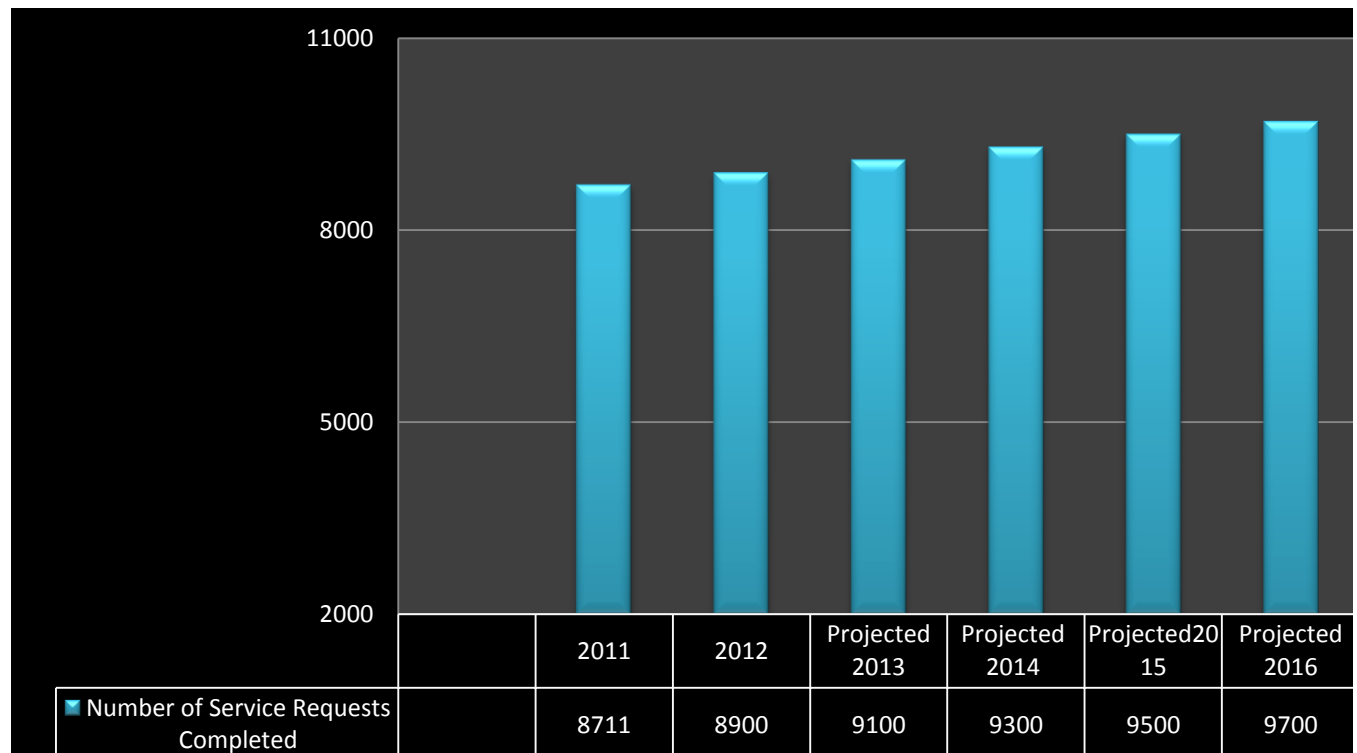
Revenue generated from parking tickets is incorporated within departmental annual revenues used to offset annual operating budget / costs.

The future implementation of recommendations being developed through the new "Urbanism" parking strategy will have an unknown effect on parking and parking related revenues across the City. As the development and implementation of the strategy is realized, impacts will need to be analyzed in respect of projected numbers for 2014.

Number of Service Requests Completed per Annum

Definition: The total of Service Requests initiated, completed and closed by By-Law and Compliance staff within the same calendar year.

Note: Completed requests do not include cases carried over from previous years.



Key Conclusion:

The number of service requests completed per year may vary from year to year based on a number of factors and variables, such as annual call volume, case loads, nature of the calls and number of prosecutions initiated. Though 2011 & 2012 revealed an estimated 10% increase in service requests completed within the same year, completion of an additional 10% in service requests through the coming years will be dependent on an increase in staffing through approval of the recognized ARR positions for two additional enforcement officers for 2014. Regardless of the expected 10% increase in closure rate within the same year, the projected 64% increase in demands for service by 2016 (reflected on pg. 9) will necessitate a greater carry-over of files (projected at a 30% increase) resulting in service decline. These projections are based on the established baseline from historical data and the ratio of increase in calls for service vs. projected case file completion annually.

Notes:

As the complexity of investigations continues to increase, leading to increased effort and greater duration of time files remain active and unresolved, greater number of cases are carried over per year, further exasperating compounding demands and deteriorated service delivery.

Overall Conclusion:

The By-law and Compliance Department is one of very few departments within the City that delivers front facing service to the public at large through direct public interaction, administration and enforcement of City by-laws and related Provincial legislation, driven primarily by ever increasing demands and complex community needs.

With the continued accelerated growth of our communities and ever increasing demands for service, successful implementation of this Business Plan will be reliant on balancing the development and growth of the City with those of the Department and its resources.

While the completion of the departmental operational review, anticipated at the end of 2013 in partnership with the Innovation and Continuous Improvement ("ICI") Department is expected to identify efficiencies to support a sustainable improved service delivery model, the ability to successfully implement future recommendations will be reliant on the Department's ability to adequately resource identified deliverables.

Through capture of limited historical statistical data and its use as a baseline to support developed projections and anticipate future demands, call volumes have shown a continued increase to a point where, despite on-going efforts, demands for service continue to outpace resources at an accelerated rate, eroding service to a level where established service standards cannot be sustained. Staff will continue to use all available resources and explore alternative methods in service delivery in an attempt to meet current and future demands.

Historically, between 40-60% of calls have been responded to, with the initiation of an investigation carried out, within the established 5-10 day service standard. Though the Department strives for 100% delivery, continual increase in demands for service prohibits its achievement. Efficiencies have been implemented in an attempt to increase investigational effectiveness, including integration of limited in-field IT solutions. Unfortunately, as the software and hardware ages, it is quickly becoming obsolete and incompatible with current and future technology. With current constraints and lack of a future strategic sustainment plan, additional challenges and limitations will result in a negative impact in delivery of our services. Current IT systems, limitations, hardware and software are under review.

With the increase in growth and diversity of our communities, administration and enforcement of current by-laws is becoming increasingly complex, complicated and time consuming. Investigation of public complaints is resulting in a significant increase in tasks, including necessary research and investigative time to achieve resolution. Many existing by-laws in their current state, may no longer be effective, relevant or suitable for the needs of today's communities. Sustaining these needs requires on-going review and renewal of by-laws; in some cases equating to passing of new or additional, more suitable ones. In addition, though compliance continues to be the ultimate goal, necessary prosecutions may continue to increase with the ever increasing demand for service and population growth. With an anticipated increase of 64% in caseloads by 2016, demands for service will continue to outpace the department's resource capabilities.

Service delivery of Animal Services to the citizens of the City of Vaughan, King Township and Bradford West Gwillimbury, which began in May 2011, continues to be monitored for service response times and general service delivery efficiencies. After two years of operation, the Animal Shelter routinely doubles its expected capacity. The potential risk for non-compliance with legislative requirements continues to increase due to the current challenges, including limitations of the shelter facility and lack of resources (both human and fiscal). Increasing service demands are a contributing factor to the possibility of increased risk of staff injury, absenteeism and lost time.

With an operational shift focused on enhanced public education, awareness and public outreach, a greater likelihood of achieving increased voluntary compliance can be realized. While this may lessen demands in some areas of compliance, a more educated public has been known to equate to increased demands for services (e.g. increased complaint volumes).

This three year Business Plan, its objectives and the Operational Services Review is intended to begin establishment of the necessary framework that will identify our current baseline from which efficiencies can be sought, creating greater opportunity for improvements, resulting in a more effective, efficient, economical and essential service delivery model with a greater focus on community safety, health, wellness and sustainable support of community growth.

Director Sign-off

Date (mm/dd/yy)

Commissioner Sign-off

Date (mm/dd/yy)

Revenue and Expenditure Summary

2014-17 Operating Budget

| Department | Exp Category | Account | 2012 Actuals | 2013 Actual Forecast* | 2013 Budget | Allowable Inc/Decr | Account Reallocations | 2014 Budget | \$ Variance | % Variance | 2015 Forecast | Variance | 2016 Forecast | Variance | 2017 Forecast | Variance |
|--------------------------------|--------------|-----------------------------------|------------------|-----------------------|------------------|--------------------|-----------------------|------------------|---------------|-------------|------------------|---------------|------------------|---------------|------------------|---------------|
| By-Law & Compliance | | | | | | | | | | | | | | | | |
| Revenue | | | | | | | | | | | | | | | | |
| | | 3540 Donations | 832 | 8,822 | 0 | 0 | 0 | 0 | 0 | 0.0% | 0 | 0 | 0 | 0 | 0 | 0 |
| | | 3568 Licenses and Permits | 1,902,537 | 1,994,517 | 1,811,900 | 3,240 | (1,766,400) | 48,740 | (1,763,160) | (97.3)% | 61,740 | 13,000 | 61,740 | 0 | 74,115 | 12,375 |
| | | 3574 Rev. frm Recov. Expenses | 323,789 | 239,359 | 325,903 | 50,217 | (8,190) | 367,930 | 42,027 | 12.9% | 367,930 | 0 | 367,930 | 0 | 367,930 | 0 |
| | | 3613 By-Law & Compliance | 0 | 0 | 0 | 0 | 1,900,830 | 1,900,830 | 1,900,830 | 0.0% | 1,904,380 | 3,550 | 1,905,825 | 1,445 | 1,906,785 | 960 |
| | | 3614 General Revenue | 64,063 | 78,113 | 84,445 | 22,075 | (31,220) | 75,300 | (9,145) | (10.8)% | 75,850 | 550 | 75,850 | 0 | 75,850 | 0 |
| | | 3618 Dept. Misc. Revenues | 34,113 | 54,559 | 96,230 | 240 | (95,020) | 1,450 | (94,780) | (98.5)% | 2,500 | 1,050 | 2,500 | 0 | 3,250 | 750 |
| | | Total Revenue | 2,325,334 | 2,375,369 | 2,318,478 | 75,772 | 0 | 2,394,250 | 75,772 | 3.3% | 2,412,400 | 18,150 | 2,413,845 | 1,445 | 2,427,930 | 14,085 |
| Labour Costs | | | | | | | | | | | | | | | | |
| | | 7010 Full Time | 3,026,907 | 3,198,531 | 3,216,018 | 23,286 | 0 | 3,239,304 | 23,286 | 0.7% | 3,255,620 | 16,316 | 3,267,719 | 12,099 | 3,267,719 | 0 |
| | | 7012 Overtime | 64,439 | 51,984 | 32,652 | (108) | 0 | 32,544 | (108) | (0.3)% | 32,597 | 53 | 32,597 | 0 | 32,597 | 0 |
| | | 7013 Union Time | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0.0% | 0 | 0 | 0 | 0 | 0 | 0 |
| | | 7015 Part Time | 391,031 | 423,383 | 453,328 | 8,781 | 0 | 462,109 | 8,781 | 1.9% | 465,563 | 3,454 | 465,563 | 0 | 465,563 | 0 |
| | | 7016 Full Time Contracts | 51,694 | 46,143 | 0 | 0 | 0 | 0 | 0 | 0.0% | 0 | 0 | 0 | 0 | 0 | 0 |
| | | 7017 Benefits | 841,650 | 911,760 | 914,603 | 24,708 | 0 | 939,311 | 24,708 | 2.7% | 960,895 | 21,584 | 981,269 | 20,374 | 998,255 | 16,986 |
| | | 7020 Benefits - FT Contract | 5,014 | 4,522 | 0 | 0 | 0 | 0 | 0 | 0.0% | 0 | 0 | 0 | 0 | 0 | 0 |
| | | Total Labour Costs | 4,380,736 | 4,636,322 | 4,616,601 | 56,667 | 0 | 4,673,268 | 56,667 | 1.2% | 4,714,675 | 41,407 | 4,747,148 | 32,473 | 4,764,134 | 16,986 |
| Other Expenses | | | | | | | | | | | | | | | | |
| | | 7100 Mileage | 582 | 854 | 1,336 | 0 | 0 | 1,336 | 0 | 0.0% | 1,336 | 0 | 1,336 | 0 | 1,336 | 0 |
| | | 7103 407-ETR Toll Charges | 96 | 112 | 102 | 0 | 0 | 102 | 0 | 0.0% | 102 | 0 | 102 | 0 | 102 | 0 |
| | | 7105 Membership/Dues/Fees | 1,916 | 1,935 | 2,428 | 134 | 0 | 2,562 | 134 | 5.5% | 2,696 | 134 | 2,831 | 135 | 2,931 | 100 |
| | | 7110 Meals & Meal Allowances | 783 | 552 | 980 | 0 | 0 | 980 | 0 | 0.0% | 980 | 0 | 980 | 0 | 980 | 0 |
| | | 7115 Training & Development | 15,389 | 24,714 | 25,048 | 0 | (1,018) | 24,030 | (1,018) | (4.1)% | 24,030 | 0 | 24,030 | 0 | 24,030 | 0 |
| | | 7120 Telephone Charges | 1,498 | 2,349 | 2,447 | 0 | (200) | 2,247 | (200) | (8.2)% | 2,247 | 0 | 2,247 | 0 | 2,247 | 0 |
| | | 7122 Cellular Telephones | 21,406 | 27,155 | 23,883 | 0 | 1,000 | 24,883 | 1,000 | 4.2% | 24,883 | 0 | 24,883 | 0 | 24,883 | 0 |
| | | 7125 Subscriptions/Publications | 0 | 111 | 193 | 0 | 0 | 193 | 0 | 0.0% | 193 | 0 | 193 | 0 | 193 | 0 |
| | | 7130 Seminars & Workshops | 2,648 | 1,854 | 3,490 | 0 | 1,018 | 4,508 | 1,018 | 29.2% | 4,508 | 0 | 4,508 | 0 | 4,508 | 0 |
| | | 7135 Advertising | 4,565 | 4,000 | 8,000 | 0 | 0 | 8,000 | 0 | 0.0% | 8,000 | 0 | 8,000 | 0 | 8,000 | 0 |
| | | 7200 Office Supplies | 6,888 | 7,452 | 9,845 | 0 | (500) | 9,345 | (500) | (5.1)% | 9,345 | 0 | 9,345 | 0 | 9,345 | 0 |
| | | 7205 Computer Supplies | 357 | 2,123 | 1,500 | 0 | 0 | 1,500 | 0 | 0.0% | 1,500 | 0 | 1,500 | 0 | 1,500 | 0 |
| | | 7210 Office Equip. & Furniture | 5,717 | 6,012 | 11,993 | 0 | (1,500) | 10,493 | (1,500) | (12.5)% | 10,493 | 0 | 10,493 | 0 | 10,493 | 0 |
| | | 7211 Computer Hardware/Software | 29,437 | 9,404 | 18,665 | 0 | 0 | 18,665 | 0 | 0.0% | 18,665 | 0 | 18,665 | 0 | 18,665 | 0 |
| | | 7214 Animal Services Equip | 30,662 | 15,098 | 30,000 | 0 | 0 | 30,000 | 0 | 0.0% | 30,000 | 0 | 30,000 | 0 | 30,000 | 0 |
| | | 7220 Copiers, Faxes and Supplies | 11,475 | 10,632 | 10,198 | 0 | 1,952 | 12,150 | 1,952 | 19.1% | 12,150 | 0 | 12,150 | 0 | 12,150 | 0 |
| | | 7222 Printing | 9,355 | 38,383 | 20,109 | 0 | 3,000 | 23,109 | 3,000 | 14.9% | 23,109 | 0 | 23,109 | 0 | 23,109 | 0 |
| | | 7226 Courier Services | 199 | 97 | 0 | 0 | 200 | 200 | 200 | 0.0% | 200 | 0 | 200 | 0 | 200 | 0 |
| | | 7265 Animal Tags/microchips | 6,921 | 5,087 | 10,600 | 0 | 0 | 10,600 | 0 | 0.0% | 10,600 | 0 | 10,600 | 0 | 10,600 | 0 |
| | | 7300 Protective Clothing/Uniforms | 18,486 | 13,417 | 18,435 | 0 | 0 | 18,435 | 0 | 0.0% | 18,435 | 0 | 18,435 | 0 | 18,435 | 0 |
| | | 7310 Mtce. Buildings & Facil. | 5,673 | 3,156 | 0 | 0 | 6,000 | 6,000 | 6,000 | 0.0% | 6,000 | 0 | 6,000 | 0 | 6,000 | 0 |
| | | 7315 Vehicle Maintenance & | 0 | 66 | 0 | 0 | 0 | 0 | 0 | 0.0% | 0 | 0 | 0 | 0 | 0 | 0 |
| | | 7325 Janitorial Services | 13,082 | 4,785 | 5,400 | 0 | 600 | 6,000 | 600 | 11.1% | 6,000 | 0 | 6,000 | 0 | 6,000 | 0 |
| | | 7330 Materials & Supplies | 29,467 | 27,719 | 30,490 | 0 | (5,032) | 25,458 | (5,032) | (16.5)% | 25,458 | 0 | 25,458 | 0 | 25,458 | 0 |
| | | 7331 Contractor & Contractor Mat. | 6,614 | 2,671 | 0 | 0 | 4,620 | 4,620 | 4,620 | 0.0% | 4,620 | 0 | 4,620 | 0 | 4,620 | 0 |
| | | 7335 Small Tools & Equipment | 2,394 | 4,346 | 5,600 | 0 | 0 | 5,600 | 0 | 0.0% | 5,600 | 0 | 5,600 | 0 | 5,600 | 0 |
| | | 7400 Bank Charges | 17,588 | 28,239 | 29,211 | 0 | 0 | 29,211 | 0 | 0.0% | 29,211 | 0 | 29,211 | 0 | 29,211 | 0 |
| | | 7410 Rental, Leases - Equipment | 2,100 | 1,074 | 850 | 0 | 0 | 850 | 0 | 0.0% | 850 | 0 | 850 | 0 | 850 | 0 |
| | | 7415 Rental, Leases - Vehicles | 29,148 | 29,432 | 30,000 | 0 | 0 | 30,000 | 0 | 0.0% | 30,000 | 0 | 30,000 | 0 | 30,000 | 0 |
| | | 7420 Rental, Leases - Buildings | 71,124 | 71,416 | 72,000 | 0 | 0 | 72,000 | 0 | 0.0% | 72,000 | 0 | 72,000 | 0 | 72,000 | 0 |
| | | 7520 Professional Fees | 0 | 33,231 | 32,000 | 0 | 0 | 32,000 | 0 | 0.0% | 32,000 | 0 | 32,000 | 0 | 32,000 | 0 |
| | | 7523 Veterinary | 119,497 | 84,658 | 78,366 | 42,032 | (12,420) | 107,978 | 29,612 | 37.8% | 110,100 | 2,122 | 112,300 | 2,200 | 114,500 | 2,200 |
| | | 7531 Service Contracts | 81,908 | 55,346 | 52,000 | 200 | 2,000 | 54,200 | 2,200 | 4.2% | 54,410 | 210 | 54,620 | 210 | 54,620 | 0 |
| | | 7560 Gas/Diesel - Vehicles | 85,363 | 79,243 | 84,260 | 4,112 | (2,000) | 86,372 | 2,112 | 2.5% | 88,172 | 1,800 | 89,972 | 1,800 | 91,772 | 1,800 |
| | | 7630 Wireless/Internet Commun. | 7,179 | 14,447 | 16,045 | 0 | 0 | 16,045 | 0 | 0.0% | 16,045 | 0 | 16,045 | 0 | 16,045 | 0 |
| | | 7698 Grouped Expenses | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0.0% | 0 | 0 | 0 | 0 | 173 | 0 |

Revenue and Expenditure Summary

2014-17 Operating Budget

| | | | | | | | | | | | | | | |
|--------------------------------------|------------------|------------------|------------------|---------------|----------------|------------------|---------------|-------------|------------------|---------------|------------------|---------------|------------------|--------------|
| 7699 Sundry Expenses | 1,534 | 1,691 | 3,175 | 0 | 800 | 3,975 | 800 | 25.2% | 3,975 | 0 | 3,975 | 0 | 3,975 | 0 |
| 7700 Chgs. from Othe Depts. | 1,271 | 3,079 | 2,700 | 0 | 0 | 2,700 | 0 | 0.0% | 2,700 | 0 | 2,700 | 0 | 2,700 | 0 |
| 7710 Internal Recoveries | (3,120) | 0 | (2,000) | 0 | 0 | (2,000) | 0 | 0.0% | (2,000) | 0 | (2,000) | 0 | (2,000) | 0 |
| 7790 Trsf. to Expend Res | (8,320) | 0 | 0 | 0 | 0 | 0 | 0 | 0.0% | 0 | 0 | 0 | 0 | 0 | 0 |
| Total Other Expenses | 630,880 | 615,939 | 639,349 | 46,478 | (1,480) | 684,347 | 44,998 | 7.0% | 688,613 | 4,266 | 692,958 | 4,345 | 697,058 | 4,100 |
| Total By-Law & Compliance | 2,686,282 | 2,876,892 | 2,937,472 | 27,373 | (1,480) | 2,963,365 | 25,893 | 0.9% | 2,990,888 | 27,523 | 3,026,261 | 35,373 | 3,033,262 | 7,001 |

*Note: 2013 Actual Forecast is for reference purposes only and is based on year to date actuals as of August 2013 plus the remainder of the calendarized budget.

2014 Budget Variance Comments

| | |
|------------------------------------|---|
| 3568 - Licenses, Permits & Fines | Reallocated to various accounts offset by new pigeon fees |
| 3574 - Rev. from Recover. Expenses | Increase due to agreement with Town of Bradford West Gwillmbury and Township of King offset by reallocation to various accounts |
| 3613 By-Law & Compliance Revenues | Reallocated from various accounts |
| 3614 - General Revenue | Reallocated to various accounts offset by \$22K increase in pet adoption volume |
| 3618 - Dept. Misc. Revenues | Reallocated to various accounts offset by higher price of 2% |
| 7010 - Full Time | Increase due to progressions |
| 7012 - Overtime | Decrease due to projected replacement salaries |
| 7015 - Part Time | Increase due to progressions |
| 7017 - Benefits | Increase in relation to salaries increase and as per Guidelines |
| 7105 - Memberships/Dues/Fees | Increase due to 6% price change |
| 7115 - Training & Development | Reallocated to various accounts |
| 7120 Telephone Charges | Reallocated to various accounts |
| 7122 Cellular Telephones | Reallocated from various accounts |
| 7130 - Seminars & Workshops | Reallocated from various accounts |
| 7200 - Office Supplies | Reallocated to various accounts |
| 7210 - Office Equip. & Furniture | Reallocated to various accounts |
| 7220 Copiers, Faxes and Supplies | Reallocated from various accounts |
| 7222 Printing | Reallocated from various accounts |
| 7226 - Courier Services | Reallocated from various accounts |
| 7310 Mtce. Buildings & Facil. | Reallocated from various accounts |
| 7325 - Janitorial Supplies | Reallocated from various accounts |
| 7330 - Materials and Supplies | Reallocated to various accounts |
| 7331 - Contractor & Contract. Mat. | Reallocated from various accounts |
| 7523 Veterinary | \$42K increase in volume offset by reallocation to various accounts |
| 7531 - Service Contracts | Reallocated from various accounts and increase due to price change |
| 7560 Gas/Diesel - Vehicles | Increase due to \$2.5K new equipment and 2% increase as per Guidelines and offset by reallocation to various accounts |
| 7699 Sundry Expenses | Reallocated of Livestock budget from Clerks Department |

Revenue and Expenditure Summary

2014-17 Operating Budget

2015 Budget Variance Comments

| | |
|-----------------------------------|---|
| 3568 - Licenses, Permits & Fines | Increase based on increase in projected volume and higher price |
| 3613 By-Law & Compliance Revenues | Increase based on increase in projected volume and higher price |
| 3614 - General Revenue | Increase based on higher price |
| 3618 - Dept. Misc. Revenues | Increase based on higher projected volume |
| 7010 - Full Time | Increase due to progressions |
| 7012 - Overtime | Increase due to progressions |
| 7015 - Part Time | Increase due to progressions |
| 7017 - Benefits | Increase in relation to salaries increase and as per Guidelines |
| 7105 - Memberships/Dues/Fees | Increase due to price change |
| 7523 Veterinary | Increase due to price change of 2 % |
| 7531 - Service Contracts | Increase due to price change |
| 7560 Gas/Diesel - Vehicles | Increase as per Guidelines |

2016 Budget Variance Comments

| | |
|-----------------------------------|---|
| 3613 By-Law & Compliance Revenues | Increase based on higher price |
| 7010 - Full Time | Increase due to progressions |
| 7017 - Benefits | Increase in relation to salaries increase and as per Guidelines |
| 7105 - Memberships/Dues/Fees | Increase due to price change |
| 7523 Veterinary | Increase due to price change of 2 % |
| 7531 - Service Contracts | Increase due to price change |
| 7560 Gas/Diesel - Vehicles | Increase as per Guidelines |

2017 Budget Variance Comments

| | |
|-----------------------------------|---|
| 3568 - Licenses, Permits & Fines | Increase based on increase in projected volume and higher price |
| 3613 By-Law & Compliance Revenues | Increase based on higher price |
| 3618 - Dept. Misc. Revenues | Increase based on higher projected volume |
| 7017 - Benefits | Increase as per Guidelines |
| 7105 - Memberships/Dues/Fees | Increase due to price change |
| 7523 Veterinary | Increase due to price change of 2 % |
| 7560 Gas/Diesel - Vehicles | Increase as per Guidelines |

2014 -2017 Additional Resource Request By-Law and Compliance

| Budget Year | ARR # | ARR Title | Gross Cost | Offset | Net Cost |
|-------------------|------------|---|----------------|---------------|----------------|
| 2014 | 040-14-09 | Business Analyst Policy and Research Coordinator | 106,692 | - | 106,692 |
| 2014 | 040-14-10 | By-Law and Compliance - Client Services Representatives x 2 | 119,652 | - | 119,652 |
| 2014 | 040-14-11 | Animal Services - Registered Veterinary Technician | 83,499 | 13,360 | 70,139 |
| 2014 | 040-14-01 | Property Standards Officer | 178,138 | 30,000 | 148,138 |
| 2014 | 040-14-13 | By-Law and Compliance Supervisor | 114,368 | - | 114,368 |
| 2014 Total | | | 602,349 | 43,360 | 558,989 |
| 2016 | 040-16-02 | Animal Services - Shelter Attendant | 58,200 | 13,829 | 44,371 |
| 2016 | 040-16-03 | Animal Services - Shelter Clerk, p/t | 31,227 | 7,475 | 23,752 |
| 2016 Total | | | 89,427 | 21,304 | 68,123 |
| 2017 | 040-TBD-01 | Enforcement - Clerk D | 60,505 | - | 60,505 |
| 2017 Total | | | 60,505 | - | 60,505 |

2014 - 2017 Capital Project Listing

By-Law & Compliance

| Budget Year | Project # | Project Description | Project Type | Region | City-Wide DC | Infrastructure Reserve | Gas Tax | Taxation | LTD | Other | Grand Total |
|-------------------------------------|------------|--|------------------|-----------|---------------|------------------------|---------|----------------|-----|---------------|----------------|
| 2014 | BY-2518-13 | Animal Shelter Lease Hold Improvements | Legal/Regulatory | City-Wide | 39,300 | | | 75,100 | | | 114,400 |
| 2014 | BY-2523-14 | Vehicles Lease Buyout | New Equipment | City-Wide | | | | 47,250 | | 30,000 | 77,250 |
| 2014 | BY-9534-14 | ANIMAL SHELTER CAGING RETROFIT | Legal/Regulatory | Ward 3 | | | | 51,500 | | | 51,500 |
| 2014 Total | | | | | 39,300 | | | 173,850 | | 30,000 | 243,150 |
| 2015 | BY-2518-13 | Animal Shelter Lease Hold Improvements | Legal/Regulatory | City-Wide | 39,300 | | | 75,100 | | | 114,400 |
| 2015 Total | | | | | 39,300 | | | 75,100 | | | 114,400 |
| ByLaw & Compliance Total | | | | | 78,600 | | | 248,950 | | 30,000 | 357,550 |



DRAFT 2014 BUDGET AND 2015-2017 PLAN

Commissioner of Community Services

Revenue and Expenditure Summary

2014 - 17 Operating Budget

| Business Unit | Exp Category | Account | 2012 Actuals | Actual Forecast | 2013 Budget | Allowable Inc/Decr | Account Reallocations | 2014 Budget | \$ Variance | % Variance | 2015 Forecast | Variance | 2016 Forecast | Variance | 2017 Forecast | Variance |
|--|--------------|----------------------------------|----------------|-----------------|----------------|--------------------|-----------------------|----------------|----------------|---------------|----------------|---------------|----------------|--------------|----------------|--------------|
| Comm. of Commty. Services | | | | | | | | | | | | | | | | |
| Labour Costs | | | | | | | | | | | | | | | | |
| | | 7010 Full Time | 287,152 | 304,715 | 346,363 | (6,820) | 0 | 339,543 | (6,820) | (2.0)% | 347,108 | 7,565 | 353,455 | 6,347 | 357,849 | 4,394 |
| | | 7012 Overtime | 0 | 4,500 | 4,500 | 0 | 0 | 4,500 | 0 | 0.0% | 4,500 | 0 | 4,500 | 0 | 4,500 | 0 |
| | | 7015 Part Time | 31,701 | 23,614 | 1,050 | (1,050) | 0 | 0 | (1,050) | (100.0)% | 0 | 0 | 0 | 0 | 0 | 0 |
| | | 7016 Full Time Contracts | 0 | 0 | 0 | 0 | 5,700 | 5,700 | 5,700 | 0.0% | 5,700 | 0 | 5,700 | 0 | 5,700 | 0 |
| | | 7017 Benefits | 77,733 | 84,366 | 94,212 | (353) | 0 | 93,859 | (353) | (0.4)% | 97,659 | 3,800 | 101,191 | 3,532 | 104,224 | 3,033 |
| | | Total Labour Costs | 396,586 | 417,195 | 446,125 | (8,223) | 5,700 | 443,602 | (2,523) | (0.6)% | 454,967 | 11,365 | 464,846 | 9,879 | 472,273 | 7,427 |
| Other Expenses | | | | | | | | | | | | | | | | |
| | | 7100 Mileage | 23 | 166 | 150 | 0 | 0 | 150 | 0 | 0.0% | 150 | 0 | 150 | 0 | 150 | 0 |
| | | 7103 407-ETR Toll Charges | 428 | 667 | 980 | 0 | 0 | 980 | 0 | 0.0% | 980 | 0 | 980 | 0 | 980 | 0 |
| | | 7105 Membership/Dues/Fees | 1,005 | 1,652 | 1,300 | 0 | 0 | 1,300 | 0 | 0.0% | 1,300 | 0 | 1,300 | 0 | 1,300 | 0 |
| | | 7110 Meals & Meal Allowances | 0 | 252 | 630 | 0 | 0 | 630 | 0 | 0.0% | 630 | 0 | 630 | 0 | 630 | 0 |
| | | 7115 Training & Development | 102 | 785 | 785 | 0 | 0 | 785 | 0 | 0.0% | 785 | 0 | 785 | 0 | 785 | 0 |
| | | 7122 Cellular Telephones | 667 | 1,534 | 2,500 | 0 | 0 | 2,500 | 0 | 0.0% | 2,500 | 0 | 2,500 | 0 | 2,500 | 0 |
| | | 7125 Subscriptions/Publications | 193 | 265 | 400 | 0 | 0 | 400 | 0 | 0.0% | 400 | 0 | 400 | 0 | 400 | 0 |
| | | 7130 Seminars & Workshops | 0 | 1,312 | 1,470 | 0 | 0 | 1,470 | 0 | 0.0% | 1,470 | 0 | 1,470 | 0 | 1,470 | 0 |
| | | 7200 Office Supplies | 832 | 1,134 | 1,690 | 0 | 0 | 1,690 | 0 | 0.0% | 1,690 | 0 | 1,690 | 0 | 1,690 | 0 |
| | | 7205 Computer Supplies | 0 | 515 | 830 | 0 | 0 | 830 | 0 | 0.0% | 830 | 0 | 830 | 0 | 830 | 0 |
| | | 7211 Computer Hardware/Software | 0 | 490 | 490 | 0 | 0 | 490 | 0 | 0.0% | 490 | 0 | 490 | 0 | 490 | 0 |
| | | 7220 Copiers, Faxes and Supplies | 4,990 | 5,517 | 5,690 | 0 | 0 | 5,690 | 0 | 0.0% | 5,690 | 0 | 5,690 | 0 | 5,690 | 0 |
| | | 7315 Vehicle Maintenance & | 155 | 0 | 0 | 0 | 0 | 0 | 0 | 0.0% | 0 | 0 | 0 | 0 | 0 | 0 |
| | | 7415 Rental, Leases - Vehicles | 8,310 | 8,215 | 8,370 | 0 | 0 | 8,370 | 0 | 0.0% | 8,370 | 0 | 8,370 | 0 | 8,370 | 0 |
| | | 7520 Professional Fees | 6,455 | 16,393 | 25,000 | 0 | 0 | 25,000 | 0 | 0.0% | 25,000 | 0 | 25,000 | 0 | 25,000 | 0 |
| | | 7560 Gas/Diesel - Vehicles | 3,456 | 2,853 | 3,186 | 64 | 0 | 3,250 | 64 | 2.0% | 3,315 | 65 | 3,381 | 66 | 3,449 | 68 |
| | | 7630 Wireless/Internet Commun. | 0 | 364 | 1,100 | 0 | 0 | 1,100 | 0 | 0.0% | 1,100 | 0 | 1,100 | 0 | 1,100 | 0 |
| | | 7699 Sundry Expenses | 853 | 1,763 | 2,070 | 0 | 0 | 2,070 | 0 | 0.0% | 2,070 | 0 | 2,070 | 0 | 2,070 | 0 |
| | | 7700 Chgs. from Othe Depts. | 1,925 | 0 | 0 | 0 | 0 | 0 | 0 | 0.0% | 0 | 0 | 0 | 0 | 0 | 0 |
| | | 7790 Trsf. to Expend Res | 9,926 | 0 | 0 | 0 | 0 | 0 | 0 | 0.0% | 0 | 0 | 0 | 0 | 0 | 0 |
| | | Total Other Expenses | 39,318 | 43,877 | 56,641 | 64 | 0 | 56,705 | 64 | 0.1% | 56,770 | 65 | 56,836 | 66 | 56,904 | 68 |
| Total Comm. of Commty. Services | | | 435,905 | 461,072 | 502,766 | (8,159) | 5,700 | 500,307 | (2,459) | (0.5)% | 511,737 | 11,430 | 521,682 | 9,945 | 529,177 | 7,495 |

*Note: 2013 Actual Forecast is for reference purposes only and is based on year to date actuals as of August 2013 plus the remainder of the calendarized budget.

2014 Budget Variance Comments

| | |
|------------------------------|--|
| 7010 - Full Time | Decrease due to vacancy offset by progression |
| 7015 - Part Time | Decrease due to removal of residual amount from ARR conversion |
| 7016 - Full Time Contract | Increase due to share of city wide intern |
| 7017 - Benefits | Decrease in relation to salary changes, offset by increase as per guidelines |
| 7560 - Gas/Diesel - Vehicles | Increase of 2% as per guidelines |

2015 Budget Variance Comments

| | |
|------------------------------|---|
| 7010 - Full Time | Increase due to pro-rated progression |
| 7017 - Benefits | Increase in relation to salaries and budget guideline increases |
| 7560 - Gas/Diesel - Vehicles | Increase of 2% as per guidelines |

2016 Budget Variance Comments

| | |
|------------------------------|---|
| 7010 - Full Time | Increase due to pro-rated progression |
| 7017 - Benefits | Increase in relation to salaries and budget guideline increases |
| 7560 - Gas/Diesel - Vehicles | Increase of 2% as per guidelines |



Revenue and Expenditure Summary

2014 - 17 Operating Budget

2017 Budget Variance Comments

| | |
|------------------------------|---|
| 7010 - Full Time | Increase due to pro-rated progression |
| 7017 - Benefits | Increase in relation to salaries and budget guideline increases |
| 7560 - Gas/Diesel - Vehicles | Increase of 2% as per guidelines |



DRAFT 2014 BUDGET AND 2015-2017 PLAN

Communities in Bloom

Revenue and Expenditure Summary

2014 - 17 Operating Budget

| Business Unit | Exp Category | Account | 2012 Actuals | Actual Forecast | 2013 Budget | Allowable Inc/Decr | Account Reallocations | 2014 Budget | \$ Variance | % Variance | 2015 Forecast | Variance | 2016 Forecast | Variance | 2017 Forecast | Variance |
|-----------------------------------|-----------------------|-----------------------------------|--------------|-----------------|-------------|--------------------|-----------------------|-------------|-------------|------------|---------------|----------|---------------|----------|---------------|----------|
| Communities in Bloom | | | | | | | | | | | | | | | | |
| | Revenue | | | | | | | | | | | | | | | |
| | | 3620 Outside Contributions | 8,000 | 0 | 10,000 | (5,000) | 0 | 5,000 | (5,000) | (50.0)% | 5,000 | 0 | 5,000 | 0 | 5,000 | 0 |
| | | Total Revenue | 8,000 | 0 | 10,000 | (5,000) | 0 | 5,000 | (5,000) | (50.0)% | 5,000 | 0 | 5,000 | 0 | 5,000 | 0 |
| | Labour Costs | | | | | | | | | | | | | | | |
| | | 7015 Part Time | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0.0% | 0 | 0 | 0 | 0 | 0 | 0 |
| | | 7017 Benefits | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0.0% | 0 | 0 | 0 | 0 | 0 | 0 |
| | | Total Labour Costs | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0.0% | 0 | 0 | 0 | 0 | 0 | 0 |
| | Other Expenses | | | | | | | | | | | | | | | |
| | | 7100 Mileage | 17 | 937 | 100 | 0 | 0 | 100 | 0 | 0.0% | 100 | 0 | 100 | 0 | 100 | 0 |
| | | 7330 Materials & Supplies | 37,170 | 37,783 | 46,000 | 0 | 0 | 46,000 | 0 | 0.0% | 46,000 | 0 | 46,000 | 0 | 46,000 | 0 |
| | | 7331 Contractor & Contractor Mat. | 33,271 | 36,223 | 34,040 | 0 | 0 | 34,040 | 0 | 0.0% | 34,040 | 0 | 34,040 | 0 | 34,040 | 0 |
| | | 7560 Gas/Diesel - Vehicles | 95 | 0 | 0 | 0 | 0 | 0 | 0 | 0.0% | 0 | 0 | 0 | 0 | 0 | 0 |
| | | 7699 Sundry Expenses | (1,919) | 0 | 0 | 0 | 0 | 0 | 0 | 0.0% | 0 | 0 | 0 | 0 | 0 | 0 |
| | | 7790 Trsf. to Expend Res | 6,000 | (6,000) | 0 | 0 | 0 | 0 | 0 | 0.0% | 0 | 0 | 0 | 0 | 0 | 0 |
| | | Total Other Expenses | 74,633 | 68,943 | 80,140 | 0 | 0 | 80,140 | 0 | 0.0% | 80,140 | 0 | 80,140 | 0 | 80,140 | 0 |
| Total Communities in Bloom | | | 66,633 | 68,943 | 70,140 | 5,000 | 0 | 75,140 | 5,000 | 7.1% | 75,140 | 0 | 75,140 | 0 | 75,140 | 0 |

*Note: 2013 Actual Forecast is for reference purposes only and is based on year to date actuals as of August 2013 plus the remainder of the calendarized budget.

2014 Budget Variance Comments

3620 - Outside Contributions Decrease due to reduction of Powerstream sponsorship



DRAFT 2014 BUDGET AND 2015-2017 PLAN

Community Grants and Advisory
Committees

Revenue and Expenditure Summary

2014 - 17 Operating Budget

| Department | Exp Category | Account | 2012 Actuals | 2013 Actual Forecast* | 2013 Budget | Allowable Inc/Decr | Account Reallocations | 2014 Budget | \$ Variance | % Variance | 2015 Forecast | Variance | 2016 Forecast | Variance | 2017 Forecast | Variance |
|---|-----------------------|-----------------------------------|---------------|-----------------------|---------------|--------------------|-----------------------|----------------|--------------|-------------|----------------|------------|----------------|------------|----------------|----------|
| Commy. Grants & Advisory Comm | | | | | | | | | | | | | | | | |
| | Revenue | | | | | | | | | | | | | | | |
| | | 3618 Dept. Misc. Revenues | 0 | 12,010 | 0 | 0 | 6,000 | 6,000 | 6,000 | 0.0% | 6,000 | 0 | 6,000 | 0 | 6,000 | 0 |
| | | 3620 Outside Contributions | 0 | 600 | 0 | 0 | 0 | 0 | 0 | 0.0% | 0 | 0 | 0 | 0 | 0 | 0 |
| | | Total Revenue | 0 | 12,610 | 0 | 0 | 6,000 | 6,000 | 6,000 | 0.0% | 6,000 | 0 | 6,000 | 0 | 6,000 | 0 |
| | Other Expenses | | | | | | | | | | | | | | | |
| | | 7105 Membership/Dues/Fees | 0 | 190 | 380 | 0 | 0 | 380 | 0 | 0.0% | 380 | 0 | 380 | 0 | 380 | 0 |
| | | 7110 Meals & Meal Allowances | 1,480 | 1,402 | 2,000 | 0 | 0 | 2,000 | 0 | 0.0% | 2,000 | 0 | 2,000 | 0 | 2,000 | 0 |
| | | 7125 Subscriptions/Publications | 0 | 50 | 100 | 0 | 0 | 100 | 0 | 0.0% | 100 | 0 | 100 | 0 | 100 | 0 |
| | | 7135 Advertising | 997 | 2,304 | 4,034 | 0 | 0 | 4,034 | 0 | 0.0% | 4,034 | 0 | 4,034 | 0 | 4,034 | 0 |
| | | 7140 Promotion & Education | 0 | 244 | 490 | 0 | 6,000 | 6,490 | 6,000 | 1,224.5% | 6,490 | 0 | 6,490 | 0 | 6,490 | 0 |
| | | 7200 Office Supplies | 392 | 868 | 1,410 | 0 | 0 | 1,410 | 0 | 0.0% | 1,410 | 0 | 1,410 | 0 | 1,410 | 0 |
| | | 7222 Printing | 4,026 | 11,447 | 18,744 | 0 | 0 | 18,744 | 0 | 0.0% | 18,744 | 0 | 18,744 | 0 | 18,744 | 0 |
| | | 7330 Materials & Supplies | 2,338 | 9,274 | 17,614 | 0 | 0 | 17,614 | 0 | 0.0% | 17,614 | 0 | 17,614 | 0 | 17,614 | 0 |
| | | 7331 Contractor & Contractor Mat. | 0 | 850 | 1,700 | 0 | 0 | 1,700 | 0 | 0.0% | 1,700 | 0 | 1,700 | 0 | 1,700 | 0 |
| | | 7450 Municipal Grants | 5,700 | 0 | 10,200 | 0 | 0 | 10,200 | 0 | 0.0% | 10,200 | 0 | 10,200 | 0 | 10,200 | 0 |
| | | 7520 Professional Fees | 34,349 | 45,430 | 37,690 | 715 | 0 | 38,405 | 715 | 1.9% | 39,134 | 729 | 39,877 | 743 | 39,877 | 0 |
| | | 7698 Grouped Expenses | 2,035 | 2,021 | 800 | 0 | 0 | 800 | 0 | 0.0% | 800 | 0 | 800 | 0 | 800 | 0 |
| | | 7699 Sundry Expenses | 3,251 | 6,819 | 3,855 | 0 | 0 | 3,855 | 0 | 0.0% | 3,855 | 0 | 3,855 | 0 | 3,855 | 0 |
| | | 7710 Internal Recoveries | (1,170) | 0 | 0 | 0 | 0 | 0 | 0 | 0.0% | 0 | 0 | 0 | 0 | 0 | 0 |
| | | Total Other Expenses | 53,398 | 80,899 | 99,017 | 715 | 6,000 | 105,732 | 6,715 | 6.8% | 106,461 | 729 | 107,204 | 743 | 107,204 | 0 |
| Total Commy. Grants & Advisory | | | 53,398 | 68,289 | 99,017 | 715 | 0 | 99,732 | 715 | 0.7% | 100,461 | 729 | 101,204 | 743 | 101,204 | 0 |

*Note: 2013 Actual Forecast is for reference purposes only and is based on year to date actuals as of August 2013 plus the remainder of the calendarized budget.

2014 Budget Variance Comments

3618 - Dept Misc Revenues Sponsorship Revenue for Arts Awards
7140 - Promotion & Education Increase in Arts Committee expenses offset by revenue increase
7520 - Professional Fees Increase due to PT Librarian at Gallanough Library as per agreement

2015 Budget Variance Comments

7520 - Professional Fees Increase due to PT Librarian at Gallanough Library as per agreement

2016 Budget Variance Comments

7520 - Professional Fees Increase due to PT Librarian at Gallanough Library as per agreement



DRAFT 2014 BUDGET AND 2015-2017 PLAN

Recreation



Recreation & Culture

2014-17 Business Plan

Business Overview

Service Statement:

Core Activities: *Describe your regular business functions and responsibilities.*

The Recreation & Culture Department is committed to providing quality recreation activities, community space, and cultural programs and events in an accessible, equitable and efficient manner. The Department strives to provide a variety of basic, value-added, and premium recreational and cultural programs that promote health, wellness and active living for all ages.

Key Outcomes & Results: *Describe the outcomes your department strives to achieve for residents and/or other departments.*

1. Provide access to programs and services for citizens to enhance their leisure opportunities and quality of life.
2. Continuously improve the range and quality of programs and services provided, in a cost effective manner.
3. Collaborate with community stakeholders and other levels of government to deliver services that meet the needs of a diverse community.

Link to Vaughan Vision 2020: *Explain how your department links with the Vaughan Vision 2020 strategic goals and themes.*

1. Demonstrate Excellence in Service Delivery
 - Staff members provide a range of basic, value-added, and premium programming for all citizens. Additionally, the Department is responsible for maintaining service quality at community centres and other City-owned recreational facilities.
2. Promote Community Safety, Health & Wellness
 - The Department promotes community health, wellness and active living for all ages through its diverse recreational programming and services across the City.
3. Preserve our Heritage and Support Diversity, Arts & Culture
 - Partnerships with community organizations and groups assist the Department with delivering a wide array of cultural programs to support diversity, arts and culture.
4. Ensure Financial Sustainability
 - The Department manages program and service costs in a sustainable and user-friendly manner while pursuing cost recovery.



Recreation & Culture

2014-17 Business Plan

Staffing Profile:

Recreation

| | 2013 | 2014 Base | Additional Resource Requests | | | |
|-----------------------|-----------------|-----------|------------------------------|------|------|-------------------|
| | | | 2014 | 2015 | 2016 | 2017 ³ |
| Full Time | 86 ¹ | 86 | | | | 4.0 |
| Part Time | 214.39 | 206.62 | 0.68 | | | 1.6 |
| Overtime ² | \$6,280 | \$58,928 | | | | |

¹ 2013 transfer of 1 Full Time Staff from Recreation to Culture

² 2014 onwards, increases to Overtime are strictly due to the inclusion of Statutory Holiday Pay for Family Day and Boxing Day

³ 2017 ARRs for Full Time and Part Time are a result of the expected opening of Block 11 Community Centre

Culture

| | 2013 | 2014 Base | Additional Resource Requests | | | |
|-------------|---------|-----------|------------------------------|------|------|------|
| | | | 2014 | 2015 | 2016 | 2017 |
| Full Time | 7* | 7 | | | | |
| FT-Contract | 2 | 2 | | | | |
| Part Time | 9.90 | 11.33 | | | | |
| Overtime | \$2,715 | \$2,715 | | | | |

*2013 transfer of 1 Full Time Staff from Recreation to Culture

Events

| | 2013 | 2014 Base | Additional Resource Requests | | | |
|-----------|------|-----------|------------------------------|------|------|------|
| | | | 2014 | 2015 | 2016 | 2017 |
| Full Time | 3 | 3 | | | | |
| Part Time | 2.06 | 2.06 | | | | |
| Overtime | - | - | | | | |



Recreation & Culture

2014-17 Business Plan

Service Profile

Current Service State:

- Service Delivery
 - The Department programs and permits a wide range of facilities and services (community centres, soccer fields, baseball diamonds, etc.) to meet the diverse needs of citizens
 - There is a high number of community services provided per capita
 - Benchmarking analysis of user fees has identified that Vaughan's fees are generally higher than municipal comparators
 - 2013 update of the *Active Together Master Plan* identifies future service and programming needs
- Resources
 - The Department maintains high cost-recovery without negatively impacting service delivery
 - Although the City operates and maintains larger parks, these facilities are not always conducive to large scale events due to a lack of necessary amenities such as parking, washroom facilities, electrical, and indoor structures.

Future Direction for the Service: *Outline anticipated constraints, emerging issues, threats and/or potential opportunities to improve the business.*

- Service Delivery
 - Explore the development of a Neighbourhood hubs model in future intensification and growth areas in the City
 - Shift from structured to unstructured activities: decline in some organized sports for youth; opportunity for shorter term programs and workshops
- Resources
 - *Active Together Master Plan* 2013 update has identified greater financial need to meet service level and growth recommendations
 - There will be a decline in elementary school enrolment in some areas
 - Creating new sources of funding such as advertising and sponsorship opportunities
 - Find ways to mitigate operating costs via revenues generated from continuous improvement initiatives such as the expansion of partnerships
 - Balance between basic, value-added and premium program require ongoing assessment to ensure that the service needs of citizens are met
- External Environment
 - Demographic changes (e.g. aging areas, new Canadian population) will affect service demand
 - Increased focus on risk management at City-owned facilities
 - Final stages of the full-day kindergarten rollout will continue to impact preschool programs

Financial Impact: *Scope out major financial impacts on the department currently and in the future.*

- Pursue alternative funding streams in the future to reduce fee burdens
- Providing adequate service levels to the Vaughan Metropolitan Centre and other intensification areas will require greater planning and more resources
- Growing private sector competition offering quality programs at competitive prices will impact participation levels
- Completing key items from strategies or master plans may not be possible due to financial constraints



Recreation & Culture

2014-17 Business Plan

Work Plan

Business Plan Objectives:

| Department Objectives | Initiatives | Timeline | Additional Resources Required? |
|--|---|----------|--------------------------------|
| 2014 Initiatives | | | |
| Provide access to programming, services, and facility space for all stakeholders | 1. Implement recommendations resulting from the <i>Active Together Master Plan</i> review | Q1-Q4 | |
| | 2. Pursue implementation of approved recommendations for MacMillan Farm | Q2-Q4 | |
| Support diversity, arts and culture through partnerships with community stakeholders | 1. Implement recommendations of the <i>Creative Together Plan</i> : Review potential partnerships in cultural programming initiatives, develop partnerships with community artists, etc. | Q1-Q4 | |
| | 2. Implement recommendations of the <i>Diversity Strategy</i> : Integrate activities showcasing culture and tradition of diverse groups, develop programs that facilitate cultural expression and participation, etc. | Q1-Q4 | |
| 2015 Initiatives | | | |
| Provide access to programming, services, and facility space for all stakeholders | 1. Implement recommendations resulting from <i>Active Together Master Plan</i> review | Q1-Q4 | |
| | 2. Plan for the opening of Block 11 Community Centre | Q3-Q4 | |
| Support diversity, arts and culture through partnerships with community stakeholders | 1. Update the Creating Together Plan | Q1-Q4 | |
| | 2. Implement recommendations of the <i>Diversity Strategy</i> : Establishing in cooperation with schools and other agencies/groups, a program and teaching materials on diversity and human rights. | Q1-Q4 | |
| 2016 Initiatives | | | |
| Provide access to programming, services, and facility space for all stakeholders | 1. Implement recommendations resulting from <i>Active Together Master Plan</i> review | Q1-Q4 | |
| | 2. Plan for the opening of Block 11 Community Centre | Q1-Q4 | |



Recreation & Culture

2014-17 Business Plan

| | | | |
|--|---|-------|-----------------------|
| | | | |
| Support diversity, arts and culture through partnerships with community stakeholders | 1. Implement updated recommendations of the <i>Creative Together Plan</i> | Q1-Q4 | |
| 2017 Initiatives | | | |
| Provide access to programming, services, and facility space for all stakeholders | 1. Open Block 11 Community Centre | Q4 | ARR for FTEs and PTEs |



Recreation & Culture

2014-17 Business Plan

Business Performance

Key Performance Indicators:

| Performance Measures | 2010 | 2011 | 2012 | 2013 Estimate | 2014 Estimate |
|--|---|---|---|---|---|
| EFFICIENCY: What/How much do we do? | | | | | |
| Net Operating & Cost Recovery - Budget | \$-1,206,995; 93.2% | \$-951,027; 94.7% | \$-1,527,260; 92.1% | \$-1,348,008; 93.1% | \$1,047,310 94.7% |
| Net Operating & Cost Recovery – Actuals | \$-1,466,082; 91.8% | \$-1,080,836; 94.2% | \$-786,414; 95.9% | | |
| Community Centre Traffic Counts | 3,686,485 | 3,893,299 | 3,971,164 | 4,050,587 | 4,131,599 |
| EFFECTIVENESS: How well do we do it? | | | | | |
| Program Fill Rate (Avg.) | 66% | 77% | 80% | 80% | 80% |
| Facility Utilization Rate | 85% | 86% | 87% | 87% | 87% |
| City Playhouse Utilization Rate | 74% | 72% | 73% | 74% | 73% |
| Sponsorship Revenues | \$130,400 corporate; \$189,790 promotional | \$134,100 corporate; \$190,157 promotional | \$176,250 corporate; \$170,000 promotional | \$170,000 corporate; \$190,000 promotional | \$175,000 corporate; \$190,000 promotional |
| SERVICE QUALITY: Is anyone better off? | | | | | |
| Customer Satisfaction Levels on Program Delivery | 94% programs; 95% staff | 94% service; 94% staff | 95% service; 96% staff | 96% service; 96% staff | 96% service; 96% staff |

Key Performance Indicators Conclusion: *Provide an overall conclusion based on the indicators listed above in terms of current and estimated future performance and expected/target values.*

- The department continues to strive towards 95% cost recovery rate of direct expenses
- Traffic counts at community centres is anticipated to increase over time
- Facility and City Playhouse utilization rates remain fairly consistent
- Customer satisfaction with program delivery is consistently within the 95%+ range

Department Head
Sign-off

Date (mm/dd/yy)

Commissioner Sign-off

Date (mm/dd/yy)

Revenue and Expenditure Summary

2014 - 17 Operating Budget

| Department | Exp Category | Account | 2012 Actuals | 2013 Actual Forecast* | 2013 Budget | Allowable Inc/Decr | Account Reallocations | 2014 Budget | \$ Variance | % Variance | 2015 Forecast | Variance | 2016 Forecast | Variance | 2017 Forecast | Variance |
|-------------------|-----------------------|-----------------------------------|-------------------|-----------------------|-------------------|--------------------|-----------------------|-------------------|----------------|-------------|-------------------|----------------|-------------------|----------------|-------------------|----------------|
| Recreation | | | | | | | | | | | | | | | | |
| | Revenue | | | | | | | | | | | | | | | |
| | | 3564 Vending Commissions | 55,300 | 74,639 | 57,490 | (6,490) | 0 | 51,000 | (6,490) | (11.3)% | 51,938 | 938 | 52,904 | 966 | 53,899 | 995 |
| | | 3576 Taxable Sales-Postage Fees | 1,191 | 1,207 | 1,500 | (250) | 0 | 1,250 | (250) | (16.7)% | 1,273 | 23 | 1,297 | 24 | 1,321 | 24 |
| | | 3586 Rents and Concessions | 4,196,972 | 4,221,945 | 4,307,885 | 156,715 | 0 | 4,464,600 | 156,715 | 3.6% | 4,546,749 | 82,149 | 4,631,317 | 84,568 | 4,940,676 | 309,359 |
| | | 3588 Transit Fares | 1,605,029 | 1,875,137 | 1,650,000 | 150,000 | 0 | 1,800,000 | 150,000 | 9.1% | 1,833,120 | 33,120 | 1,867,216 | 34,096 | 1,902,320 | 35,104 |
| | | 3590 Advertising Revenue | 156,382 | 114,366 | 185,000 | (25,000) | 0 | 160,000 | (25,000) | (13.5)% | 162,944 | 2,944 | 165,975 | 3,031 | 169,095 | 3,120 |
| | | 3618 Dept. Misc. Revenues | 12,069,112 | 12,045,461 | 11,946,958 | 446,292 | 0 | 12,393,250 | 446,292 | 3.7% | 12,621,284 | 228,034 | 12,855,915 | 234,631 | 13,502,353 | 646,438 |
| | | 3784 Revenues for Specific Funct. | 64,507 | 0 | 0 | 0 | 0 | 0 | 0 | 0.0% | 0 | 0 | 0 | 0 | 0 | 0 |
| | | Total Revenue | 18,148,492 | 18,332,756 | 18,148,833 | 721,267 | 0 | 18,870,100 | 721,267 | 4.0% | 19,217,308 | 347,208 | 19,574,624 | 357,316 | 20,569,664 | 995,040 |
| | Labour Costs | | | | | | | | | | | | | | | |
| | | 7010 Full Time | 5,693,834 | 5,882,233 | 6,469,184 | 5,874 | 0 | 6,475,058 | 5,874 | 0.1% | 6,504,777 | 29,719 | 6,522,343 | 17,566 | 6,522,343 | 0 |
| | | 7012 Overtime | 9,015 | 38,227 | 31,210 | 27,718 | 0 | 58,928 | 27,718 | 88.8% | 58,928 | 0 | 58,928 | 0 | 58,824 | (104) |
| | | 7015 Part Time | 6,092,343 | 6,162,833 | 5,861,808 | 24,816 | 0 | 5,886,624 | 24,816 | 0.4% | 5,886,624 | 0 | 5,886,624 | 0 | 6,131,424 | 244,800 |
| | | 7016 Full Time Contracts | 317,131 | 225,600 | 0 | 0 | 0 | 0 | 0 | 0.0% | 0 | 0 | 0 | 0 | 0 | 0 |
| | | 7017 Benefits | 2,073,888 | 2,203,603 | 2,314,545 | 54,959 | 0 | 2,369,504 | 54,959 | 2.4% | 2,412,690 | 43,186 | 2,456,372 | 43,682 | 2,520,001 | 63,629 |
| | | 7020 Benefits - FT Contract | 30,762 | 22,109 | 0 | 0 | 0 | 0 | 0 | 0.0% | 0 | 0 | 0 | 0 | 0 | 0 |
| | | Total Labour Costs | 14,216,973 | 14,534,605 | 14,676,747 | 113,367 | 0 | 14,790,114 | 113,367 | 0.8% | 14,863,019 | 72,905 | 14,924,267 | 61,248 | 15,232,592 | 308,325 |
| | Other Expenses | | | | | | | | | | | | | | | |
| | | 7100 Mileage | 17,677 | 19,575 | 23,950 | (2,675) | 0 | 21,275 | (2,675) | (11.2)% | 21,275 | 0 | 21,275 | 0 | 22,275 | 1,000 |
| | | 7105 Membership/Dues/Fees | 8,231 | 8,380 | 7,450 | 5 | 0 | 7,455 | 5 | 0.1% | 7,455 | 0 | 7,455 | 0 | 7,455 | 0 |
| | | 7110 Meals & Meal Allowances | 217 | 440 | 600 | 0 | 0 | 600 | 0 | 0.0% | 600 | 0 | 600 | 0 | 600 | 0 |
| | | 7115 Training & Development | 10,618 | 21,106 | 15,460 | 1,540 | 0 | 17,000 | 1,540 | 10.0% | 17,000 | 0 | 17,000 | 0 | 17,000 | 0 |
| | | 7120 Telephone Charges | 15,284 | 0 | 8,440 | 2,560 | 0 | 11,000 | 2,560 | 30.3% | 11,000 | 0 | 11,000 | 0 | 11,000 | 0 |
| | | 7122 Cellular Telephones | 0 | 464 | 2,000 | (500) | 0 | 1,500 | (500) | (25.0)% | 1,500 | 0 | 1,500 | 0 | 1,500 | 0 |
| | | 7125 Subscriptions/Publications | 2,011 | 2,032 | 3,090 | (340) | 0 | 2,750 | (340) | (11.0)% | 2,750 | 0 | 2,750 | 0 | 2,750 | 0 |
| | | 7130 Seminars & Workshops | 0 | 4,429 | 5,500 | 0 | 0 | 5,500 | 0 | 0.0% | 5,500 | 0 | 5,500 | 0 | 5,500 | 0 |
| | | 7135 Advertising | 0 | 250 | 500 | 0 | 0 | 500 | 0 | 0.0% | 500 | 0 | 500 | 0 | 500 | 0 |
| | | 7138 Vaugh. Hockey Assoc. Subsidy | 1,196,409 | 1,197,665 | 1,208,211 | 24,164 | 0 | 1,232,375 | 24,164 | 2.0% | 1,232,375 | 0 | 1,232,375 | 0 | 1,232,375 | 0 |
| | | 7200 Office Supplies | 19,851 | 27,104 | 32,030 | (3,655) | 0 | 28,375 | (3,655) | (11.4)% | 28,375 | 0 | 28,375 | 0 | 30,375 | 2,000 |
| | | 7205 Computer Supplies | 6,718 | 15,522 | 11,700 | (675) | 0 | 11,025 | (675) | (5.8)% | 11,025 | 0 | 11,025 | 0 | 11,375 | 350 |
| | | 7210 Office Equip. & Furniture | 2,014 | 2,809 | 5,850 | (137) | 0 | 5,713 | (137) | (2.3)% | 5,713 | 0 | 5,713 | 0 | 5,963 | 250 |
| | | 7211 Computer Hardware/Software | 9,234 | 13,624 | 15,000 | 750 | 0 | 15,750 | 750 | 5.0% | 15,750 | 0 | 15,750 | 0 | 15,750 | 0 |
| | | 7215 Mtce. & Repairs - Equip | 91,820 | 79,352 | 100,100 | (4,875) | 0 | 95,225 | (4,875) | (4.9)% | 95,225 | 0 | 95,225 | 0 | 95,225 | 0 |
| | | 7220 Copiers, Faxes and Supplies | 75,544 | 82,725 | 79,400 | 1,075 | 0 | 80,475 | 1,075 | 1.4% | 80,475 | 0 | 80,475 | 0 | 85,475 | 5,000 |
| | | 7222 Printing | 208,261 | 273,473 | 215,000 | (20,000) | 0 | 195,000 | (20,000) | (9.3)% | 195,000 | 0 | 195,000 | 0 | 195,000 | 0 |
| | | 7225 Postal Services | 1,586 | 458 | 700 | 300 | 0 | 1,000 | 300 | 42.9% | 1,000 | 0 | 1,000 | 0 | 1,000 | 0 |
| | | 7300 Protective Clothing/Uniforms | 21,069 | 36,408 | 35,000 | 0 | 0 | 35,000 | 0 | 0.0% | 35,000 | 0 | 35,000 | 0 | 35,000 | 0 |
| | | 7330 Materials & Supplies | 288,245 | 284,683 | 298,228 | (4,053) | 0 | 294,175 | (4,053) | (1.4)% | 294,175 | 0 | 294,175 | 0 | 301,175 | 7,000 |
| | | 7331 Contractor & Contractor Mat. | 423,181 | 317,983 | 321,000 | 135,900 | 0 | 456,900 | 135,900 | 42.3% | 460,477 | 3,577 | 464,160 | 3,683 | 472,951 | 8,791 |
| | | 7335 Small Tools & Equipment | 111,904 | 135,378 | 190,985 | (15,965) | (5,700) | 169,320 | (21,665) | (11.3)% | 169,320 | 0 | 169,320 | 0 | 172,820 | 3,500 |
| | | 7350 Armoured Courier Services | 10,828 | 12,501 | 15,000 | 0 | 0 | 15,000 | 0 | 0.0% | 15,000 | 0 | 15,000 | 0 | 15,000 | 0 |
| | | 7400 Bank Charges | 267,394 | 279,509 | 275,000 | 0 | 0 | 275,000 | 0 | 0.0% | 275,000 | 0 | 275,000 | 0 | 275,000 | 0 |
| | | 7404 Bad Debt Write-Offs Class | 6,828 | 3,141 | 4,000 | 0 | 0 | 4,000 | 0 | 0.0% | 4,000 | 0 | 4,000 | 0 | 4,000 | 0 |
| | | 7410 Rental, Leases - Equipment | 32,638 | 26,853 | 51,185 | (2,247) | 0 | 48,938 | (2,247) | (4.4)% | 48,938 | 0 | 48,938 | 0 | 54,438 | 5,500 |
| | | 7475 Ticket/Pass Purchases | 1,674,169 | 1,687,198 | 1,617,000 | 147,000 | 0 | 1,764,000 | 147,000 | 9.1% | 1,796,458 | 32,458 | 1,829,872 | 33,414 | 1,864,274 | 34,402 |
| | | 7499 Cash Over and Short | 82 | 1,164 | 650 | (37) | 0 | 613 | (37) | (5.7)% | 613 | 0 | 613 | 0 | 663 | 50 |
| | | 7520 Professional Fees | 65,603 | 63,931 | 61,500 | (3,375) | 0 | 58,125 | (3,375) | (5.5)% | 58,125 | 0 | 58,125 | 0 | 58,125 | 0 |
| | | 7531 Service Contracts | 10,133 | 11,799 | 15,000 | 0 | 0 | 15,000 | 0 | 0.0% | 15,000 | 0 | 15,000 | 0 | 15,000 | 0 |
| | | 7560 Gas/Diesel - Vehicles | 65 | 109 | 0 | 0 | 0 | 0 | 0 | 0.0% | 0 | 0 | 0 | 0 | 0 | 0 |
| | | 7630 Wireless/Internet Commun. | 526 | 1,092 | 1,000 | 0 | 0 | 1,000 | 0 | 0.0% | 1,000 | 0 | 1,000 | 0 | 1,000 | 0 |
| | | 7640 Cable Tv/Satellite | 3,613 | 4,764 | 5,000 | 0 | 0 | 5,000 | 0 | 0.0% | 5,000 | 0 | 5,000 | 0 | 5,000 | 0 |
| | | 7698 Grouped Expenses | 14,771 | 9,476 | 10,000 | 0 | 0 | 10,000 | 0 | 0.0% | 10,000 | 0 | 10,000 | 0 | 10,000 | 0 |
| | | 7699 Sundry Expenses | 16,316 | 22,313 | 69,175 | (500) | 0 | 68,675 | (500) | (0.7)% | 68,675 | 0 | 68,675 | 0 | 68,675 | 0 |
| | | 7700 Chgs. from Othe Depts. | 3,236 | 10 | 0 | 0 | 0 | 0 | 0 | 0.0% | 0 | 0 | 0 | 0 | 192 | 0 |

Revenue and Expenditure Summary

2014 - 17 Operating Budget

| Department | Exp Category | Account | 2012 Actuals | 2013 Actual Forecast* | 2013 Budget | Allowable Inc/Decr | Account Reallocations | 2014 Budget | \$ Variance | % Variance | 2015 Forecast | Variance | 2016 Forecast | Variance | 2017 Forecast | Variance |
|-------------------------|--------------|-----------------------------|--------------|-----------------------|-------------|--------------------|-----------------------|-------------|-------------|------------|---------------|-----------|---------------|-----------|---------------|-----------|
| | | 7710 Internal Recoveries | (413) | (2,745) | 0 | 0 | 0 | 0 | 0 | 0.0% | 0 | 0 | 0 | 0 | 0 | 0 |
| | | 7790 Trsf. to Expend Res | 1,330 | (42,217) | 0 | 0 | 0 | 0 | 0 | 0.0% | 0 | 0 | 0 | 0 | 0 | 0 |
| | | Total Other Expenses | 4,616,998 | 4,602,758 | 4,704,704 | 254,260 | (5,700) | 4,953,264 | 248,560 | 5.3% | 4,989,299 | 36,035 | 5,026,396 | 37,097 | 5,094,239 | 67,843 |
| Total Recreation | | | 685,478 | 804,607 | 1,232,618 | (353,640) | (5,700) | 873,278 | (359,340) | (29.2)% | 635,010 | (238,268) | 376,039 | (258,971) | (242,833) | (618,872) |

*Note: 2013 Actual Forecast is for reference purposes only and is based on year to date actuals as of August 2013 plus the remainder of the calendarized budget.

2014 Budget Variance Comments

| | |
|-------------------------------------|--|
| 3564 - Vending Commissions | Realigned with actuals |
| 3576 - Taxable Sales | Sale of Postage Stamp - realigned with actuals |
| 3586 - Rents and Concessions | Increase in concessions, permit rate increases, and increased space utilization |
| 3588 - Transit Fares | Increase due to increased ridership and sale of fares through community centres |
| 3590 - Advertising Revenue | Realigned with actuals |
| 3618 - Dept. Misc. Revenues | Increase due to Al Palladini Fitness Centre to realign with actuals, and increase in Aquatics at Vellore Village and Woodbridge Pool |
| 7010 - Full Time | Increase due to progression offset by vacancies |
| 7012 - Overtime | Increase due to Community Centres opening on Statutory Holidays |
| 7015 - Part Time | Increase as per union agreement of 2% |
| 7017 - Benefits | Increase due to Salaries and as per guidelines |
| 7100 - Mileage / Car Allowance | Realigned with actuals |
| 7115 - Training & Development | Realigned with actuals |
| 7120 - Telephone Charges | Realigned with actuals |
| 7122 - Cellular Telephones | Realigned with actuals |
| 7125 - Subscriptions/Publications | Realigned with actuals |
| 7138 - Vaugh. Hockey Assoc. Subsidy | 2% increase as per Agreement with Sports Village |
| 7200 - Office Supplies | Realigned with actuals |
| 7205 - Computer Supplies | Realigned with actuals |
| 7210 - Office Equip. & Furniture | Realigned with actuals |
| 7211 - Computer Hardware/Software | Realigned with actuals |
| 7215 - Mtce & Repairs - Equipment | Realigned with actuals |
| 7220 - Copier, Fax and Supplies | Realigned with actuals |
| 7222 - Printing | Realigned with actuals |
| 7225 - Postal Services | Realigned with actuals |
| 7330 - Materials and Supplies | Realigned with actuals |
| 7331 - Contractor & Contract. Mat. | Increase in partnership programs at centres, offset by increase in revenues. |
| 7335 - Small Tools and Equipment | Realigned with actuals |
| 7410 - Rental, Leases - Equipment | Realigned with actuals |
| 7475 - Ticket/Pass Purchases | Increase to maintain 2% commission, offset to revenue increase |
| 7499 - Cash Over and Short | Realigned with actuals |
| 7520 - Professional Fees | Realigned with actuals |
| 7699 - Sundry Expenses | Realigned with actuals |

Revenue and Expenditure Summary

2014 - 17 Operating Budget

| Department | Exp Category | Account | 2012 Actuals | 2013 Actual Forecast* | 2013 Budget | Allowable Inc/Decr | Account Reallocations | 2014 Budget | \$ Variance | % Variance | 2015 Forecast | Variance | 2016 Forecast | Variance | 2017 Forecast | Variance |
|--------------------------------------|--------------|---------|--------------|-----------------------|-------------|--------------------|-----------------------|-------------|-------------|------------|---------------|----------|---------------|----------|---------------|----------|
| 2015 Budget Variance Comments | | | | | | | | | | | | | | | | |
| 3564 - Vending Commissions | | | | | | | | | | | | | | | | |
| 3576 - Taxable Sales | | | | | | | | | | | | | | | | |
| 3586 - Rents and Concessions | | | | | | | | | | | | | | | | |
| 3588 - Transit Fares | | | | | | | | | | | | | | | | |
| 3590 - Advertising Revenue | | | | | | | | | | | | | | | | |
| 3618 - Dept. Misc. Revenues | | | | | | | | | | | | | | | | |
| 7010 - Full Time | | | | | | | | | | | | | | | | |
| 7017 - Benefits | | | | | | | | | | | | | | | | |
| 7331 - Contractor & Contract. Mat. | | | | | | | | | | | | | | | | |
| 7475 - Ticket/Pass Purchases | | | | | | | | | | | | | | | | |
| 2016 Budget Variance Comments | | | | | | | | | | | | | | | | |
| 3564 - Vending Commissions | | | | | | | | | | | | | | | | |
| 3576 - Taxable Sales | | | | | | | | | | | | | | | | |
| 3586 - Rents and Concessions | | | | | | | | | | | | | | | | |
| 3588 - Transit Fares | | | | | | | | | | | | | | | | |
| 3590 - Advertising Revenue | | | | | | | | | | | | | | | | |
| 3618 - Dept. Misc. Revenues | | | | | | | | | | | | | | | | |
| 7010 - Full Time | | | | | | | | | | | | | | | | |
| 7017 - Benefits | | | | | | | | | | | | | | | | |
| 7331 - Contractor & Contract. Mat. | | | | | | | | | | | | | | | | |
| 7475 - Ticket/Pass Purchases | | | | | | | | | | | | | | | | |
| 2017 Budget Variance Comments | | | | | | | | | | | | | | | | |
| 3564 - Vending Commissions | | | | | | | | | | | | | | | | |
| 3576 - Taxable Sales | | | | | | | | | | | | | | | | |
| 3586 - Rents and Concessions | | | | | | | | | | | | | | | | |
| 3588 - Transit Fares | | | | | | | | | | | | | | | | |
| 3590 - Advertising Revenue | | | | | | | | | | | | | | | | |
| 3618 - Dept. Misc. Revenues | | | | | | | | | | | | | | | | |
| 7012 - Overtime | | | | | | | | | | | | | | | | |
| 7015 - Part Time | | | | | | | | | | | | | | | | |
| 7017 - Benefits | | | | | | | | | | | | | | | | |
| 7100 - Mileage / Car Allowance | | | | | | | | | | | | | | | | |
| 7200 - Office Supplies | | | | | | | | | | | | | | | | |
| 7205 - Computer Supplies | | | | | | | | | | | | | | | | |
| 7210 - Office Equip. & Furniture | | | | | | | | | | | | | | | | |
| 7220 - Copier, Fax and Supplies | | | | | | | | | | | | | | | | |
| 7330 - Materials and Supplies | | | | | | | | | | | | | | | | |
| 7331 - Contractor & Contract. Mat. | | | | | | | | | | | | | | | | |
| 7335 - Small Tools and Equipment | | | | | | | | | | | | | | | | |
| 7410 - Rental, Leases - Equipment | | | | | | | | | | | | | | | | |
| 7475 - Ticket/Pass Purchases | | | | | | | | | | | | | | | | |
| 7499 - Cash Over and Short | | | | | | | | | | | | | | | | |

2014 -2017 Additional Resource Request Recreation

| Budget Year | ARR # | ARR Title | Gross Cost | Offset | Net Cost |
|-------------------|----------------|--|----------------|----------|----------------|
| 2014 | 200-14-01 | Customer Service Administration Clerk | 19,562 | - | 19,562 |
| 2014 | 200-14-02 | Overtime for Stat Holidays | 50,668 | - | 50,668 |
| 2014 Total | | | 70,230 | - | 70,230 |
| 2017 | 200-16-01 to 0 | Block 11 Community Centre - 5 ARRs | 720,636 | - | 720,636 |
| 2017 | 200-TBD-01 | City Hall Corporate Liaison Coordinator (TEMPORARY) | 89,629 | - | 89,629 |
| 2017 | 200-TBD-12 | Open to Youth Pilot Project | 78,822 | - | 78,822 |
| 2017 Total | | | 889,087 | - | 889,087 |

2014 - 2017 Capital Project Listing

Recreation

| Budget Year | Project # | Project Description | Project Type | Region | City-Wide DC | Infrastructure Reserve | Gas Tax | Taxation | LTD | Other | Grand Total |
|-------------------------|------------|---|-----------------------|-----------|--------------|------------------------|---------|----------------|-----|-------|----------------|
| 2014 | RE-9503-13 | Fitness Centre Equipment Replacement | Equipment Replacement | City-Wide | | 125,100 | | | | | 125,100 |
| 2014 | RE-9524-14 | City Playhouse Technical Equipment Upgrade | New Equipment | Ward 4 | | 22,151 | | | | | 22,151 |
| 2014 | RE-9525-14 | REC User Fee & Pricing Model Update | Studies | City-Wide | | | | 56,650 | | | 56,650 |
| 2014 Total | | | | | | 147,251 | | 56,650 | | | 203,901 |
| 2015 | RE-9503-13 | Fitness Centre Equipment Replacement | Equipment Replacement | City-Wide | | 125,100 | | | | | 125,100 |
| 2015 | RE-9519-15 | Vaughan Art Gallery Site Study | Studies | City-Wide | | | | 51,500 | | | 51,500 |
| 2015 | RE-9521-15 | Retrofit to Energy-Efficient Lighting at Gallery space at MCC | New Infrastructure | Ward 1 | | | | 25,800 | | | 25,800 |
| 2015 | RE-9522-15 | Public Display Units for City Hall and MCC | New Infrastructure | Ward 1 | | | | 67,000 | | | 67,000 |
| 2015 Total | | | | | | 125,100 | | 144,300 | | | 269,400 |
| 2016 | RE-9503-13 | Fitness Centre Equipment Replacement | Equipment Replacement | City-Wide | | 125,100 | | | | | 125,100 |
| 2016 Total | | | | | | 125,100 | | | | | 125,100 |
| 2017 | RE-9503-13 | Fitness Centre Equipment Replacement | Equipment Replacement | City-Wide | | 125,100 | | | | | 125,100 |
| 2017 Total | | | | | | 125,100 | | | | | 125,100 |
| Recreation Total | | | | | | 522,551 | | 200,950 | | | 723,501 |



DRAFT 2014 BUDGET AND 2015-2017 PLAN

Cultural Services

Revenue and Expenditure Summary

2014 - 17 Operating Budget

| Department | Exp Category | Account | 2012 Actuals | 2013 Actual Forecast* | 2013 Budget | Allowable Inc/Decr | Account Reallocations | 2014 Budget | \$ Variance | % Variance | 2015 Forecast | Variance | 2016 Forecast | Variance | 2017 Forecast | Variance |
|--------------------------------|-----------------------|-----------------------------------|------------------|-----------------------|------------------|--------------------|-----------------------|------------------|---------------|-------------|------------------|---------------|------------------|--------------|------------------|--------------|
| Cultural Services | | | | | | | | | | | | | | | | |
| | Revenue | | | | | | | | | | | | | | | |
| | | 3564 Vending Commissions | 0 | 4,000 | 4,000 | 0 | 0 | 4,000 | 0 | 0.0% | 4,000 | 0 | 4,000 | 0 | 4,000 | 0 |
| | | 3574 Rev. frm Recov. Expenses | 37,030 | 0 | 37,030 | 10,000 | 0 | 47,030 | 10,000 | 27.0% | 47,030 | 0 | 47,030 | 0 | 47,030 | 0 |
| | | 3586 Rents and Concessions | 305,190 | 379,571 | 330,000 | 0 | (25,000) | 305,000 | (25,000) | (7.6)% | 305,000 | 0 | 305,000 | 0 | 305,000 | 0 |
| | | 3614 General Revenue | 7,570 | 0 | 0 | 0 | 0 | 0 | 0 | 0.0% | 0 | 0 | 0 | 0 | 0 | 0 |
| | | 3618 Dept. Misc. Revenues | 333,799 | 352,805 | 181,950 | 0 | 25,000 | 206,950 | 25,000 | 13.7% | 206,950 | 0 | 206,950 | 0 | 206,950 | 0 |
| | | Total Revenue | 683,589 | 736,377 | 552,980 | 10,000 | 0 | 562,980 | 10,000 | 1.8% | 562,980 | 0 | 562,980 | 0 | 562,980 | 0 |
| | Labour Costs | | | | | | | | | | | | | | | |
| | | 7010 Full Time | 706,095 | 823,558 | 831,926 | 11,417 | 0 | 843,343 | 11,417 | 1.4% | 848,413 | 5,070 | 848,413 | 0 | 848,413 | 0 |
| | | 7012 Overtime | 1,398 | 4,042 | 2,715 | 0 | 0 | 2,715 | 0 | 0.0% | 2,715 | 0 | 2,715 | 0 | 2,715 | 0 |
| | | 7015 Part Time | 402,004 | 452,622 | 420,301 | 7,826 | 0 | 428,127 | 7,826 | 1.9% | 429,231 | 1,104 | 429,231 | 0 | 429,231 | 0 |
| | | 7016 Full Time Contracts | 130,155 | 131,683 | 171,327 | (11,795) | 0 | 159,532 | (11,795) | (6.9)% | 162,690 | 3,158 | 165,849 | 3,159 | 167,427 | 1,578 |
| | | 7017 Benefits | 223,245 | 265,992 | 264,109 | 8,718 | 0 | 272,827 | 8,718 | 3.3% | 278,781 | 5,954 | 283,455 | 4,674 | 288,128 | 4,673 |
| | | 7020 Benefits - FT Contract | 12,625 | 12,908 | 16,790 | (916) | 0 | 15,874 | (916) | (5.5)% | 16,269 | 395 | 16,751 | 482 | 17,077 | 326 |
| | | Total Labour Costs | 1,475,522 | 1,690,804 | 1,707,168 | 15,250 | 0 | 1,722,418 | 15,250 | 0.9% | 1,738,099 | 15,681 | 1,746,414 | 8,315 | 1,752,991 | 6,577 |
| | Other Expenses | | | | | | | | | | | | | | | |
| | | 7040 Honorariums | 4,840 | 9,080 | 9,000 | 0 | (4,000) | 5,000 | (4,000) | (44.4)% | 5,000 | 0 | 5,000 | 0 | 5,000 | 0 |
| | | 7100 Mileage | 2,690 | 7,648 | 7,194 | 0 | (3,219) | 3,975 | (3,219) | (44.7)% | 3,975 | 0 | 3,975 | 0 | 3,975 | 0 |
| | | 7105 Membership/Dues/Fees | 1,999 | 120 | 0 | 0 | 1,900 | 1,900 | 1,900 | 0.0% | 1,900 | 0 | 1,900 | 0 | 1,900 | 0 |
| | | 7110 Meals & Meal Allowances | 271 | 390 | 571 | 0 | 49 | 620 | 49 | 8.6% | 620 | 0 | 620 | 0 | 620 | 0 |
| | | 7112 Council Travel & Confer. | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0.0% | 0 | 0 | 0 | 0 | 0 | 0 |
| | | 7115 Training & Development | 5,852 | 633 | 3,811 | 0 | 3,999 | 7,810 | 3,999 | 104.9% | 7,810 | 0 | 7,810 | 0 | 7,810 | 0 |
| | | 7120 Telephone Charges | 6,647 | 4,199 | 0 | 0 | 0 | 0 | 0 | 0.0% | 0 | 0 | 0 | 0 | 0 | 0 |
| | | 7122 Cellular Telephones | 0 | 141 | 141 | 0 | (141) | 0 | (141) | (100.0)% | 0 | 0 | 0 | 0 | 0 | 0 |
| | | 7125 Subscriptions/Publications | 430 | 11 | 200 | 0 | 0 | 200 | 0 | 0.0% | 200 | 0 | 200 | 0 | 200 | 0 |
| | | 7130 Seminars & Workshops | 250 | 0 | 0 | 0 | 0 | 0 | 0 | 0.0% | 0 | 0 | 0 | 0 | 0 | 0 |
| | | 7140 Promotion & Education | 900 | 15,652 | 1,940 | 0 | 60 | 2,000 | 60 | 3.1% | 2,000 | 0 | 2,000 | 0 | 2,000 | 0 |
| | | 7200 Office Supplies | 7,553 | 7,773 | 7,216 | 0 | 519 | 7,735 | 519 | 7.2% | 7,735 | 0 | 7,735 | 0 | 7,735 | 0 |
| | | 7205 Computer Supplies | 1,253 | 1,065 | 1,740 | 0 | (670) | 1,070 | (670) | (38.5)% | 1,070 | 0 | 1,070 | 0 | 1,070 | 0 |
| | | 7210 Office Equip. & Furniture | 865 | 1,818 | 3,152 | 0 | (1,897) | 1,255 | (1,897) | (60.2)% | 1,255 | 0 | 1,255 | 0 | 1,255 | 0 |
| | | 7211 Computer Hardware/Software | 9,471 | 6,629 | 11,884 | 0 | 106 | 11,990 | 106 | 0.9% | 11,990 | 0 | 11,990 | 0 | 11,990 | 0 |
| | | 7220 Copiers, Faxes and Supplies | 4,743 | 5,722 | 8,030 | 0 | (2,980) | 5,050 | (2,980) | (37.1)% | 5,050 | 0 | 5,050 | 0 | 5,050 | 0 |
| | | 7222 Printing | 62,518 | 72,900 | 55,746 | 0 | 4,334 | 60,080 | 4,334 | 7.8% | 60,080 | 0 | 60,080 | 0 | 60,080 | 0 |
| | | 7330 Materials & Supplies | 53,534 | 29,598 | 46,480 | 0 | 5,230 | 51,710 | 5,230 | 11.3% | 51,710 | 0 | 51,710 | 0 | 51,710 | 0 |
| | | 7331 Contractor & Contractor Mat. | 216,364 | 197,586 | 153,700 | 0 | 0 | 153,700 | 0 | 0.0% | 153,700 | 0 | 153,700 | 0 | 153,700 | 0 |
| | | 7335 Small Tools & Equipment | 536 | 0 | 0 | 0 | 0 | 0 | 0 | 0.0% | 0 | 0 | 0 | 0 | 0 | 0 |
| | | 7404 Bad Debt Write-Offs Class | 7,874 | 246 | 0 | 0 | 0 | 0 | 0 | 0.0% | 0 | 0 | 0 | 0 | 0 | 0 |
| | | 7499 Cash Over and Short | 273 | 54 | 50 | 0 | 0 | 50 | 0 | 0.0% | 50 | 0 | 50 | 0 | 50 | 0 |
| | | 7520 Professional Fees | 2,555 | 18,295 | 45,852 | 0 | (997) | 44,855 | (997) | (2.2)% | 44,855 | 0 | 44,855 | 0 | 44,855 | 0 |
| | | 7698 Grouped Expenses | 29,024 | 33,699 | 31,800 | 0 | (1,600) | 30,200 | (1,600) | (5.0)% | 30,200 | 0 | 30,200 | 0 | 30,200 | 0 |
| | | 7699 Sundry Expenses | 25,770 | 34,125 | 26,492 | 0 | (693) | 25,799 | (693) | (2.6)% | 25,799 | 0 | 25,799 | 0 | 25,799 | 0 |
| | | 7700 Chgs. from Othe Depts. | 4 | 102 | 0 | 0 | 0 | 0 | 0 | 0.0% | 0 | 0 | 0 | 0 | 0 | 0 |
| | | 7710 Internal Recoveries | 0 | (37,030) | 0 | 0 | 0 | 0 | 0 | 0.0% | 0 | 0 | 0 | 0 | 0 | 0 |
| | | 7790 Trsf. to Expend Res | (4,600) | 0 | 0 | 0 | 0 | 0 | 0 | 0.0% | 0 | 0 | 0 | 0 | 0 | 0 |
| | | Total Other Expenses | 441,616 | 410,455 | 414,999 | 0 | 0 | 414,999 | 0 | 0.0% | 414,999 | 0 | 414,999 | 0 | 414,999 | 0 |
| Total Cultural Services | | | 1,233,549 | 1,364,882 | 1,569,187 | 5,250 | 0 | 1,574,437 | 5,250 | 0.3% | 1,590,118 | 15,681 | 1,598,433 | 8,315 | 1,605,010 | 6,577 |

*Note: 2013 Actual Forecast is for reference purposes only and is based on year to date actuals as of August 2013 plus the remainder of the calendarized budget.

Revenue and Expenditure Summary

2014 - 17 Operating Budget

2014 Budget Variance Comments

| | |
|------------------------------------|--|
| 3574 - Rev. from Recover. Expenses | Increase recovery from Mayor's Gala |
| 3586 - Rents and Concessions | Reallocate to Dept Misc Revenues |
| 3618 - Dept. Misc. Revenues | Reallocated from Rents & Concessions |
| 7010 - Full Time | Increase due to pro-rated progressions |
| 7015 - Part Time | Increase of 2% as per union agreement |
| 7016 - Full Time Contract | Decrease due to position turnover |
| 7017 - Benefits | Increase in relation to salaries and budget guideline increases |
| 7020 - Benefits - FT Contract | Decrease in relation to salaries, offset by budget guideline increases |
| 7040 - Honorariums | Reallocated to various accounts |
| 7100 - Mileage / Car Allowance | Reallocated to various accounts |
| 7105 - Memberships/Dues/Fees | Reallocated from various accounts |
| 7110 - Meals & Meal Allowances | Reallocated from various accounts |
| 7115 - Training & Development | Reallocated from various accounts |
| 7122 - Cellular Telephone | Reallocated to various accounts |
| 7140 - Promotion & Education | Reallocated from various accounts |
| 7200 - Office Supplies | Reallocated from various accounts |
| 7205 - Computer Supplies | Reallocated to various accounts |
| 7210 - Office Equip. & Furniture | Reallocated to various accounts |
| 7211 - Computer Hardware/Software | Reallocated from various accounts |
| 7220 - Copier, Fax and Supplies | Reallocated to various accounts |
| 7222 - Printing | Reallocated from various accounts |
| 7330 - Materials and Supplies | Reallocated from various accounts |
| 7520 - Professional Fees | Reallocated to various accounts |
| 7698 - Grouped Expenses | Reallocated to various accounts |
| 7699 - Sundry Expenses | Reallocated to various accounts |

2015 Budget Variance Comments

| | |
|-------------------------------|---|
| 7010 - Full Time | Increase due to pro-rated progression |
| 7015 - Part Time | Increase due to 2% eco adj as per union agreement |
| 7016 - Full Time Contract | Increase due to pro-rated progression |
| 7017 - Benefits | Increase in relation to salaries and budget guideline increases |
| 7020 - Benefits - FT Contract | Increase in relation to salaries and budget guideline increases |

2016 Budget Variance Comments

| | |
|-------------------------------|---|
| 7016 - Full Time Contract | Increase due to pro-rated progression |
| 7017 - Benefits | Increase in relation to salaries and budget guideline increases |
| 7020 - Benefits - FT Contract | Increase due to budget guideline increases |

2017 Budget Variance Comments

| | |
|-------------------------------|--|
| 7017 - Benefits | Increase due to budget guideline increases |
| 7020 - Benefits - FT Contract | Increase due to budget guideline increases |

2014 -2017 Additional Resource Request Cultural Services

| Budget Year | ARR # | ARR Title | Gross Cost | Offset | Net Cost |
|-------------------|------------|---|----------------|----------|----------------|
| 2016 | 210-16-04 | Events Coordinator | 92,317 | - | 92,317 |
| 2016 | 210-16-02 | Arts & Culture Marketing Material | 60,000 | - | 60,000 |
| 2016 Total | | | 152,317 | - | 152,317 |
| 2017 | 210-TBD-06 | Diversity & Inclusivity Signage and Communication Program | 75,000 | - | 75,000 |
| 2017 | 210-TBD-04 | Additional funding for Special Events | 30,000 | - | 30,000 |
| 2017 | 210-TBD-05 | Aboriginal Facilitation & Coordination Support | 30,000 | - | 30,000 |
| 2017 | 210-TBD-03 | Concert Series Launch at City Hall | 10,000 | - | 10,000 |
| 2017 | 210-TBD-02 | Additional Funding for Recognition Events | 10,000 | - | 10,000 |
| | | | - | - | - |
| 2017 Total | | | 155,000 | - | 155,000 |



DRAFT 2014 BUDGET AND 2015-2017 PLAN

Buildings and Facilities



Building & Facilities

2014-17 Business Plan

Business Overview

Service Statement:

Core Activities:

The Building and Facilities Department is responsible for managing the new building construction program and the renovation of existing buildings; Maintaining and providing plant services in City buildings as well as Community Centre operations; Providing office accommodations in City buildings; sportfield lighting and walkways; Providing security for employees, residents and users.

Key Outcomes & Results:

1. Provide safe and clean facilities for all users of City-owned facilities.
2. Support all City Departments by maintaining the facilities from which they provide services to the public.
3. Maintain approved services standards while ensuring operational efficiency and effectiveness.
4. Promote environmental sustainability through operational practices and building enhancements.

Link to Vaughan Vision 2020:

1. Demonstrate Excellence in Service Delivery
 - City-owned facilities operate according to a high standard of cleanliness and safety.
2. Promote Community Safety, Health & Wellness
 - The Department provides security for employees, residents, and users of City buildings, and ensures that construction, renovation and maintenance activities are performed in a safe manner.
 - The Department maintains the facilities from which other departments operate programs that provide safety, health and wellness to City residents.
3. Lead & Promote Environmental Sustainability
 - The Department pursues new programs to make City buildings more energy efficient and reduce the environmental impact of operations.
4. Manage Corporate Assets
 - Collaborating with stakeholders to develop and implement the corporate Asset Management Strategy.

Staffing Profile:

Full Time, Part Time and Overtime – Budgeted Amounts:

| | 2012 | 2013 Base | Additional Resource Requests | | | |
|-----------|----------|-----------|------------------------------|---------|---------|------|
| | | | 2014 | 2015 | 2016 | 2017 |
| Full Time | 104 | 104 | 3 | 10.0 | 10.0 | |
| Part Time | 5.0 | 5.0 | | 0.6 | 0.6 | |
| Overtime | \$56,097 | \$56,097 | | \$5,000 | \$5,000 | |



Building & Facilities

2014-17 Business Plan

Service Profile

Current Service State:

- Project Management
 - Staff are knowledgeable in all aspects of facility construction, maintenance and repairs.
 - Project Management technology support is based on the Microsoft suit of products: Excel; MS Project; Outlook.
 - Project Management skills are based on best practices and staff's considerable experience in the field.
 - Communication with project stakeholders could be strengthened.
 - Staff is challenged with managing numerous projects.
- Service Quality
 - Maintaining service levels when expanding & repairing existing facilities with only limited or minor inconvenience to service users remains a challenge both logistically and financially.
 - The lack of a lifecycle database makes forecasting future replacement needs very difficult. This may lead to down time in high importance buildings as a result of unpredictable failures.
 - B&F follows maintenance guidelines in maintaining equipment. A work order system is in place to handle work requests.
- Staffing
 - Staff is trained to handle job responsibilities, and to meet code/law requirements.
 - Meeting training requirements for existing and new staff, while handling regular assignments is challenging.
 - Annual turnover of new facility staff has been reduced, but remains a challenge.
 - The position of Asset Management Coordinator (deferred beyond 2016) is critical for initiating and implementing a Lifecycle Management Plan database.
- Environmental Sustainability
 - An energy audit has been initiated in 2013.
 - Energy reduction measures are being pursued and purchasing more energy efficient equipment is a consideration in the replacement of energy consuming building components (lighting; HVAC; pumps).
 - Reporting on energy use in City facilities was completed in 2013 in collaboration with the Environmental Sustainability Division.

Future Direction for the Service:

- Project Management
 - Implement project management software as a common reporting tool, as well as for project tracking and project control.
 - Building on staff's existing expertise and experience, increase training in project management methodology; develop an internal consistent and documented methodology for project delivery.
 - Manage the project management work load to deliver successful projects.
- Environmental Sustainability
 - Work with the Environmental sustainability division to research new energy-efficient technologies that will enable cost-savings and promote environmental sustainability.
 - Develop an energy optimization plan that will prioritize the implementation of measures based on parameters such as: financial viability (ROI), correlation with programs that operate from the facility that is being upgraded; reduction in GHG; etc.
 - The implementation of energy reduction measures may not significantly reduce the City's future hydro bills, as the fixed cost of transmission, and the increasing cost of the Global Adjustment



Building & Facilities

2014-17 Business Plan

factor, increase as the percentage of the overall Hydro bill. However, without implementing these measures, the City will pay even more for its Hydro consumption.

- **Service Quality**
 - Implement Maintenance Management Software to increase the effectiveness of the preventative maintenance program.
 - Increase automation to reduce the need for staff to manually access and adjust various features in City parks and facilities, thereby expediting response time to customer needs.
 - Continuously improve customer service through: additional training; customer satisfaction surveys; increased and seamless cooperation with internal stakeholders.
 - The growing volume of health & safety regulatory controls and standards, requires that staff be proactive and vigilant in preventing potential hazards in City facilities.
 - The need to document issues in an increasingly litigious environment means that less staff time is devoted to core work.
- **Asset Management**
 - Develop the Lifecycle Management Plan (LMP) for B&F, in conjunction with the City's development of the Asset Management program. The LMP will allow B&F staff to prioritize preventative maintenance work so that down time in facilities is reduced to a minimum; it will assist in forecasting the need for future City resources, and it will provide current information of the amount and cost of deferred maintenance.
 - As part of the LMP, B&F will initiate a Building Condition Audit (BCA) program to develop a lifecycle database.
 - All of the above will be done in unison with the development of the City's Asset Management initiative.

Financial Impact: *Scope out major financial impacts on the department currently and in the future.*

- The overall cost of constructing and renovating facilities continues to rise. Contributing factors are: the increasingly litigious nature of the construction industry; increasing legislative requirements; cost of new technologies.
- The long term funding allotment for the maintenance and operation of City facilities will need to increase as additional facilities are constructed.
- The service levels that will be developed as part of the Asset Management initiative are likely to have a financial impact.



Building & Facilities

2014-17 Business Plan

Work Plan

Business Plan Objectives:

| Department Objectives | Initiatives | Timeline | Additional Resources Required? |
|---|--|----------|--|
| 2014 Initiatives | | | |
| Increase Project Management Capabilities | Work with ITM to implement Eclipse Portfolio Management software in B&F. | Q2 | Requires the implementation of Project Management software |
| | Provide project management training to Staff that manage projects. | Q4 | |
| Promote Environmental Sustainability by Reducing Energy Consumption | Continue to implement 2013 energy audit recommendations. | Q1-Q4 | Capital and operating funding, possibility of energy grants from Powerstream |
| | Install solar panels at community centres. | Q3 | |
| | In conjunction with Fire and Rescue Services, research the opportunity to enable certain high importance buildings to run on backup power. | Q4 | |
| | Assist Manager, Environmental Sustainability in developing the Energy Management Plan for the City as mandated by On. Reg. 397/11. | Q2 | |
| | With the Environmental sustainability division, develop an energy optimization plan. | Q4 | |
| Effectively Manage Corporate Assets | Begin the development of the Lifecycle Management Plan (LMP). | Q4 | ARR for asset management coordinator submitted. |
| 2015 Initiatives | | | |
| Promote Environmental Sustainability by Reducing Energy Consumption | Act on the "low hanging fruit" in the energy optimization plan. | Q4 | |
| | Review and update the City's Green Building strategy. | Q2 | |
| Effectively Manage Corporate Assets | Implement an electronic asset maintenance program in collaboration with the corporate Asset Management Initiative. | Q3 | |
| | Conduct building condition audits and continue the development of the LMP. | Q4 | |



Building & Facilities

2014-17 Business Plan

| | | | |
|---|---|----|--|
| Increase Project Management Capabilities | Project Management staff to obtain PMP designations. | Q4 | |
| | Document internal project management delivery standards | Q2 | |
| 2016 Initiatives | | | |
| Effectively Manage Corporate Assets | Train staff on the electronic Asset Management system and software. | Q2 | |
| | Create the path for the information generated by Facility Operators to be incorporated into the Lifecycle Database. | Q1 | |
| | Continue to perform building condition audits to populate the Lifecycle Database. | Q4 | |
| Promote Environmental Sustainability by Reducing Energy Consumption | Review the energy optimization plan and update if necessary. | Q2 | |
| Increase Project Management Capabilities | Seek to benchmark B&F Project Management proficiency with similar organizations. | Q4 | |
| 2017 Initiatives | | | |
| Effectively Manage Corporate Assets | Achieve a state in which the lifecycle database is up to date and captures all relevant building information. | Q2 | |



Building & Facilities

2014-17 Business Plan

Business Performance

Key Performance Indicators: List up to three relevant performance measures which provide information on the department's efficiency, effectiveness and quality of service. The performance indicators should range from 2009 to 2012, with a forecast for 2013.

| Performance Measures | 2009 | 2010 | 2011 | 2012 | 2013 Estimate |
|---|-----------|----------------------------|----------------------------|----------------------------|----------------------------|
| EFFICIENCY: What/How much do we do? | | | | | |
| Building Square Footage Maintained and Annual Cost | 1,433,201 | 1,729,103; \$19,726,233 | 1,737,903; \$20,280,610 | 1,686,903; \$20,235,775 | 1,691,903; \$20,701,669 |
| Number of Building Square Feet Maintained per FTE | 18,734 | 22,168 | 16,872 | 21,086 | 21,148 |
| EFFECTIVENESS: How well do we do it? | | | | | |
| Utilities Consumption per Square Foot for all Major Buildings | N/A | \$34 | \$34 | \$34 | \$36.70 |
| SERVICE QUALITY: Is anyone better off? | | | | | |

Key Performance Indicators Conclusion: Provide an overall conclusion based on the indicators listed above in terms of current and estimated future performance and expected/target values.

- Staff continue to maintain a high level of service using available resources.
- Utilities consumption is expected to increase marginally over time.
- Opportunities to improve service quality measurement via customer service feedback.

Department Head
Sign-off

Date (mm/dd/yy)

Commissioner Sign-off

Date (mm/dd/yy)



Revenue and Expenditure Summary

2014 - 17 Operating Budget

| Department | Exp Category | Account | 2012 Actuals | 2013 Actual Forecast* | 2013 Budget | Allowable Inc/Decr | Account Reallocations | 2014 Budget | \$ Variance | % Variance | 2015 Forecast | Variance | 2016 Forecast | Variance | 2017 Forecast | Variance |
|--------------------------|--------------|------------------------------------|------------------|-----------------------|------------------|--------------------|-----------------------|------------------|---------------|--------------|------------------|---------------|------------------|---------------|------------------|---------------|
| Buildings and Facilities | | | | | | | | | | | | | | | | |
| Joint Service Revenue | | | | | | | | | | | | | | | | |
| | | 3572 Joint Service Revenue | 136,454 | 0 | 0 | 0 | 0 | 0 | 0 | 0.0% | 0 | 0 | 0 | 0 | 0 | 0 |
| | | Total Joint Service Revenue | 136,454 | 0 | 0 | 0 | 0 | 0 | 0 | 0.0% | 0 | 0 | 0 | 0 | 0 | 0 |
| Revenue | | | | | | | | | | | | | | | | |
| | | 3574 Rev. frm Recov. Expenses | 103,825 | 169,861 | 56,250 | 24,166 | 0 | 80,416 | 24,166 | 43.0% | 80,621 | 205 | 80,853 | 232 | 81,110 | 257 |
| | | 3586 Rents and Concessions | 178,460 | 192,893 | 116,590 | 42,350 | 0 | 158,940 | 42,350 | 36.3% | 159,760 | 820 | 160,621 | 861 | 161,480 | 859 |
| | | 3614 General Revenue | 15,017 | 17,230 | 20,000 | 0 | 0 | 20,000 | 0 | 0.0% | 20,000 | 0 | 20,000 | 0 | 20,000 | 0 |
| | | 3618 Dept. Misc. Revenues | 27,702 | 2,075 | 0 | 25,000 | 0 | 25,000 | 25,000 | 0.0% | 25,000 | 0 | 25,000 | 0 | 25,000 | 0 |
| | | Total Revenue | 325,005 | 382,058 | 192,840 | 91,516 | 0 | 284,356 | 91,516 | 47.5% | 285,381 | 1,025 | 286,474 | 1,093 | 287,590 | 1,116 |
| Labour Costs | | | | | | | | | | | | | | | | |
| | | 7010 Full Time | 6,158,844 | 6,662,095 | 6,715,662 | 11,747 | 0 | 6,727,409 | 11,747 | 0.2% | 6,756,442 | 29,033 | 6,770,651 | 14,209 | 6,779,459 | 8,808 |
| | | 7012 Overtime | 197,369 | 104,822 | 58,010 | 105 | 0 | 58,115 | 105 | 0.2% | 58,115 | 0 | 58,115 | 0 | 58,115 | 0 |
| | | 7015 Part Time | 253,717 | 233,218 | 214,888 | 1,431 | 0 | 216,319 | 1,431 | 0.7% | 216,648 | 329 | 216,648 | 0 | 216,648 | 0 |
| | | 7016 Full Time Contracts | 55,144 | 38,393 | 0 | 0 | 0 | 0 | 0 | 0.0% | 0 | 0 | 0 | 0 | 0 | 0 |
| | | 7017 Benefits | 1,677,302 | 1,836,631 | 1,835,734 | 37,758 | 0 | 1,873,492 | 37,758 | 2.1% | 1,915,041 | 41,549 | 1,952,824 | 37,783 | 1,989,186 | 36,362 |
| | | 7020 Benefits - FT Contract | 5,349 | 3,763 | 0 | 0 | 0 | 0 | 0 | 0.0% | 0 | 0 | 0 | 0 | 0 | 0 |
| | | Total Labour Costs | 8,347,725 | 8,878,921 | 8,824,294 | 51,041 | 0 | 8,875,335 | 51,041 | 0.6% | 8,946,246 | 70,911 | 8,998,238 | 51,992 | 9,043,408 | 45,170 |
| Other Expenses | | | | | | | | | | | | | | | | |
| | | 7100 Mileage | 16,293 | 14,146 | 19,462 | 0 | 0 | 19,462 | 0 | 0.0% | 19,462 | 0 | 19,462 | 0 | 19,462 | 0 |
| | | 7103 407-ETR Toll Charges | 137 | 1,751 | 1,751 | 0 | 0 | 1,751 | 0 | 0.0% | 1,751 | 0 | 1,751 | 0 | 1,751 | 0 |
| | | 7105 Membership/Dues/Fees | 994 | 1,602 | 2,000 | 1,275 | 0 | 3,275 | 1,275 | 63.8% | 3,374 | 99 | 3,475 | 101 | 3,579 | 104 |
| | | 7110 Meals & Meal Allowances | 579 | 4,576 | 1,564 | 0 | 0 | 1,564 | 0 | 0.0% | 1,564 | 0 | 1,564 | 0 | 1,564 | 0 |
| | | 7115 Training & Development | 331 | 289 | 13,066 | 0 | 0 | 13,066 | 0 | 0.0% | 13,066 | 0 | 13,066 | 0 | 13,066 | 0 |
| | | 7120 Telephone Charges | 0 | 2,008 | 2,460 | 0 | 0 | 2,460 | 0 | 0.0% | 2,460 | 0 | 2,460 | 0 | 2,460 | 0 |
| | | 7122 Cellular Telephones | 45,209 | 40,126 | 40,493 | 800 | 3,439 | 44,732 | 4,239 | 10.5% | 44,732 | 0 | 44,732 | 0 | 43,932 | (800) |
| | | 7125 Subscriptions/Publications | 248 | 1,496 | 1,496 | 0 | 0 | 1,496 | 0 | 0.0% | 1,496 | 0 | 1,496 | 0 | 1,496 | 0 |
| | | 7130 Seminars & Workshops | 0 | 0 | 6,391 | 0 | 0 | 6,391 | 0 | 0.0% | 6,391 | 0 | 6,391 | 0 | 6,391 | 0 |
| | | 7135 Advertising | 0 | 0 | 641 | 0 | 0 | 641 | 0 | 0.0% | 641 | 0 | 641 | 0 | 641 | 0 |
| | | 7200 Office Supplies | 6,181 | 8,340 | 7,311 | 0 | 0 | 7,311 | 0 | 0.0% | 7,311 | 0 | 7,311 | 0 | 7,311 | 0 |
| | | 7203 Drafting Supplies | 0 | 12 | 933 | 0 | 0 | 933 | 0 | 0.0% | 933 | 0 | 933 | 0 | 933 | 0 |
| | | 7205 Computer Supplies | 61 | 933 | 933 | 0 | 0 | 933 | 0 | 0.0% | 933 | 0 | 933 | 0 | 933 | 0 |
| | | 7210 Office Equip. & Furniture | 337 | 7,403 | 7,403 | 0 | 0 | 7,403 | 0 | 0.0% | 7,403 | 0 | 7,403 | 0 | 7,403 | 0 |
| | | 7211 Computer Hardware/Software | 3,039 | 6,713 | 8,342 | 0 | 0 | 8,342 | 0 | 0.0% | 8,342 | 0 | 8,342 | 0 | 8,342 | 0 |
| | | 7215 Mtce. & Repairs - Equip | 0 | 1,030 | 1,156 | 0 | 0 | 1,156 | 0 | 0.0% | 1,156 | 0 | 1,156 | 0 | 1,156 | 0 |
| | | 7220 Copiers, Faxes and Supplies | 14,554 | 14,325 | 10,005 | 5,980 | 0 | 15,985 | 5,980 | 59.8% | 15,985 | 0 | 15,985 | 0 | 15,985 | 0 |
| | | 7222 Printing | 29 | 46 | 980 | 0 | 0 | 980 | 0 | 0.0% | 980 | 0 | 980 | 0 | 980 | 0 |
| | | 7300 Protective Clothing/Uniforms | 50,625 | 36,077 | 55,841 | 0 | 0 | 55,841 | 0 | 0.0% | 55,841 | 0 | 55,841 | 0 | 55,841 | 0 |
| | | 7310 Mtce. Buildings & Facil. | 3,413,637 | 3,397,969 | 3,616,870 | (1) | (5,000) | 3,611,869 | (5,001) | (0.1)% | 3,611,869 | 0 | 3,611,869 | 0 | 3,813,517 | 201,648 |
| | | 7312 General Repairs | 425,496 | 0 | 0 | 0 | 0 | 0 | 0 | 0.0% | 0 | 0 | 0 | 0 | 0 | 0 |
| | | 7317 Utility Services | 5,072,026 | 5,206,919 | 5,128,637 | 120,677 | 0 | 5,249,314 | 120,677 | 2.4% | 5,406,061 | 156,747 | 5,572,863 | 166,802 | 6,121,096 | 548,233 |
| | | 7321 Other Fuel | 6,685 | 11,954 | 12,623 | 0 | 0 | 12,623 | 0 | 0.0% | 12,623 | 0 | 12,623 | 0 | 12,623 | 0 |
| | | 7325 Janitorial Services | 377,615 | 477,051 | 374,916 | 7,020 | 0 | 381,936 | 7,020 | 1.9% | 389,100 | 7,164 | 396,404 | 7,304 | 422,051 | 25,647 |
| | | 7330 Materials & Supplies | 574,313 | 571,720 | 493,237 | 19,349 | 0 | 512,586 | 19,349 | 3.9% | 532,708 | 20,122 | 553,635 | 20,927 | 601,804 | 48,169 |
| | | 7331 Contractor & Contractor Mat. | 17,705 | 517,119 | 543,580 | 1,040 | 5,000 | 549,620 | 6,040 | 1.1% | 560,613 | 10,993 | 571,823 | 11,210 | 612,260 | 40,437 |
| | | 7333 Contract Services | 36,664 | 37,980 | 38,160 | 0 | 0 | 38,160 | 0 | 0.0% | 38,160 | 0 | 38,160 | 0 | 38,160 | 0 |
| | | 7335 Small Tools & Equipment | 83,680 | 87,951 | 105,391 | 0 | 0 | 105,391 | 0 | 0.0% | 105,391 | 0 | 105,391 | 0 | 111,137 | 5,746 |
| | | 7345 Radio Operations | 0 | 232 | 997 | 0 | 0 | 997 | 0 | 0.0% | 997 | 0 | 997 | 0 | 997 | 0 |
| | | 7347 Two-way Radios | 48,180 | 45,976 | 45,893 | 0 | 0 | 45,893 | 0 | 0.0% | 45,893 | 0 | 45,893 | 0 | 45,893 | 0 |
| | | 7355 Garbage Disposal Services | 242,697 | 225,896 | 290,962 | 0 | 0 | 290,962 | 0 | 0.0% | 290,962 | 0 | 290,962 | 0 | 294,893 | 3,931 |
| | | 7365 Safety Equipment | 16,705 | 22,381 | 31,166 | 0 | 0 | 31,166 | 0 | 0.0% | 31,166 | 0 | 31,166 | 0 | 31,166 | 0 |
| | | 7410 Rental, Leases - Equipment | 15,975 | 32,304 | 32,046 | 0 | 0 | 32,046 | 0 | 0.0% | 32,046 | 0 | 32,046 | 0 | 33,213 | 1,167 |
| | | 7415 Rental, Leases - Vehicles | 7,797 | 5,562 | 7,714 | 0 | 0 | 7,714 | 0 | 0.0% | 7,714 | 0 | 7,714 | 0 | 7,714 | 0 |
| | | 7420 Rental, Leases - Buildings | 305,037 | 250,169 | 271,181 | 0 | 0 | 271,181 | 0 | 0.0% | 271,181 | 0 | 271,181 | 0 | 271,181 | 0 |
| | | 7510 Cleaning Services | 810,024 | 677,745 | 768,724 | 19,800 | 0 | 788,524 | 19,800 | 2.6% | 788,524 | 0 | 788,524 | 0 | 208,580 | 63,056 |

Revenue and Expenditure Summary

2014 - 17 Operating Budget

| Department | Exp Category | Account | 2012 Actuals | 2013 Actual Forecast* | 2013 Budget | Allowable Inc/Decr | Account Reallocations | 2014 Budget | \$ Variance | % Variance | 2015 Forecast | Variance | 2016 Forecast | Variance | 2017 Forecast | Variance |
|---------------------------------------|--------------|-------------------------------------|-------------------|-----------------------|-------------------|--------------------|-----------------------|-------------------|----------------|-------------|-------------------|----------------|-------------------|----------------|-------------------|----------------|
| | | 7520 Professional Fees | 3,053 | 9,973 | 0 | 0 | 0 | 0 | 0 | 0.0% | 0 | 0 | 0 | 0 | 0 | 0 |
| | | 7560 Gas/Diesel - Vehicles | 33,245 | 33,929 | 34,220 | 3,072 | 0 | 37,292 | 3,072 | 9.0% | 37,990 | 698 | 38,702 | 712 | 39,428 | 726 |
| | | 7605 Security Services | 293,192 | 270,165 | 285,979 | 5,700 | 0 | 291,679 | 5,700 | 2.0% | 291,679 | 0 | 291,679 | 0 | 291,679 | 0 |
| | | 7610 Security System Surveillance | 70,027 | 37,320 | 94,232 | 1,258 | 0 | 95,490 | 1,258 | 1.3% | 95,490 | 0 | 95,490 | 0 | 95,490 | 0 |
| | | 7630 Wireless/Internet Commun. | 1,063 | 2,641 | 2,076 | 0 | 0 | 2,076 | 0 | 0.0% | 2,076 | 0 | 2,076 | 0 | 2,076 | 0 |
| | | 7640 Cable Tv/Satellite | 11,182 | 11,924 | 11,644 | 0 | 0 | 11,644 | 0 | 0.0% | 11,644 | 0 | 11,644 | 0 | 11,644 | 0 |
| | | 7698 Grouped Expenses | 2,977 | 2,703 | 2,400 | 0 | 0 | 2,400 | 0 | 0.0% | 2,400 | 0 | 2,400 | 0 | 2,400 | 0 |
| | | 7699 Sundry Expenses | 578 | 184 | 790 | 0 | 0 | 790 | 0 | 0.0% | 790 | 0 | 790 | 0 | 790 | 0 |
| | | 7700 Chgs. from Othe Depts. | 0 | 31,739 | 31,739 | (31,739) | 0 | 0 | (31,739) | (100.0)% | 0 | 0 | 0 | 0 | 0 | 0 |
| | | 7705 Charges from Facilities | 14,025 | 20,372 | 11,720 | 780 | 0 | 12,500 | 780 | 6.7% | 12,500 | 0 | 12,500 | 0 | 12,500 | 0 |
| | | 7710 Internal Recoveries | (4,932) | (11,800) | (10,600) | 10,500 | 0 | (100) | 10,500 | (99.1)% | (100) | 0 | (100) | 0 | (100) | 0 |
| | | 7712 Joint Serv. Recovery - Library | (325,119) | (339,137) | (347,047) | 0 | 21,000 | (326,047) | 21,000 | (6.1)% | (326,047) | 0 | (326,047) | 0 | (326,047) | 0 |
| | | 7715 Recoveries from Facilities | (14,025) | (19,506) | (12,500) | 0 | 0 | (12,500) | 0 | 0.0% | (12,500) | 0 | (12,500) | 0 | (12,500) | 0 |
| | | Total Other Expenses | 11,678,117 | 11,760,308 | 12,048,978 | 165,511 | 24,439 | 12,238,928 | 189,950 | 1.6% | 12,434,751 | 195,823 | 12,641,807 | 207,056 | 13,579,871 | 938,064 |
| Total Buildings and Facilities | | | 19,564,383 | 20,257,170 | 20,680,432 | 125,036 | 24,439 | 20,829,907 | 149,475 | 0.7% | 21,095,616 | 265,709 | 21,353,571 | 257,955 | 22,335,689 | 982,118 |

*Note: 2013 Actual Forecast is for reference purposes only and is based on year to date actuals as of August 2013 plus the remainder of the calendarized budget.

2014 Budget Variance Comments

| | |
|---------------------------------|--|
| 3574 - Rev from Recov. Expenses | Increase due to Region agreement for Station 7-8 & 7-9 |
| 3586 - Rents & Concessions | Increase due to correction for Cell Tower revenue and Daycare at North Thornhill, addition of Day Care at City Hall and JOC parking lot rental, offset by reduction at McMillan property |
| 3618 - Dept Misc Rev | Increase due to Natural Gas rebate for City Hall |
| 7010 - Full Time | Increase due to progressions offset by vacancies |
| 7012 - Over Time | Increase due to hourly rate correction |
| 7015 - Part Time | Increase due to 2% as per union agreement |
| 7017 - Benefits | Increase in relation to salaries and budget guideline increases |
| 7105 - Memberships/Dues/Fees | Increase in actual employee association memberships |
| 7122 - Cellular Telephone | Reallocation from Parks Ops and Parks Dev |
| 7220 - Copier, Fax and Supplies | Increase due to current copier lease agreement |
| 7310 - Mtce. Buildings & Facil. | Reallocate to Contracts |
| 7317 - Utilities | Increase as per guidelines |
| 7325 - Janitorial Services | Increase in contract due to volume of 2% |
| 7330 - Materials & Supplies | Increase in contract due to volume of 4% |
| 7331 - Contractor | Increase in price for Elevator mtce contract 2% |
| 7510 - Cleaning | Increase in price as per new contract |
| 7560 - Gas/Diesel - Vehicles | Increase due to new vehicles and 2% increase as per guidelines |
| 7605 - Security Services | Increase in contract price of 2% |
| 7610 - Security System | Increase in contract price of 2% for City Hall |
| 7700 - Chrg from other Depts | Decrease due to account realignment |
| 7705 - Charges from Facilities | Increase due to account realignment |
| 7710 - Internal Recoveries | Increase due to account realignment |
| 7712 - Joint Serv Recoveries | Increase due to account realignment |

Revenue and Expenditure Summary

2014 - 17 Operating Budget

| Department | Exp Category | Account | 2012 Actuals | 2013 Actual Forecast* | 2013 Budget | Allowable Inc/Decr | Account Reallocations | 2014 Budget | \$ Variance | % Variance | 2015 Forecast | Variance | 2016 Forecast | Variance | 2017 Forecast | Variance |
|--------------------------------------|--------------|---------|--------------|-----------------------|-------------|--------------------|-----------------------|-------------|-------------|------------|---------------|----------|---------------|----------|---------------|----------|
| 2015 Budget Variance Comments | | | | | | | | | | | | | | | | |
| 3574 - Rev from Recov. Expenses | | | | | | | | | | | | | | | | |
| 3586 - Rents & Concessions | | | | | | | | | | | | | | | | |
| 7010 - Full Time | | | | | | | | | | | | | | | | |
| 7015 - Part Time | | | | | | | | | | | | | | | | |
| 7017 - Benefits | | | | | | | | | | | | | | | | |
| 7105 - Memberships/Dues/Fees | | | | | | | | | | | | | | | | |
| 7317 - Utilities | | | | | | | | | | | | | | | | |
| 7325 - Janitorial Services | | | | | | | | | | | | | | | | |
| 7330 - Materials & Supplies | | | | | | | | | | | | | | | | |
| 7331 - Contractor | | | | | | | | | | | | | | | | |
| 7560 - Gas/Diesel - Vehicles | | | | | | | | | | | | | | | | |
| 2016 Budget Variance Comments | | | | | | | | | | | | | | | | |
| 3574 - Rev from Recov. Expenses | | | | | | | | | | | | | | | | |
| 3586 - Rents & Concessions | | | | | | | | | | | | | | | | |
| 7010 - Full Time | | | | | | | | | | | | | | | | |
| 7017 - Benefits | | | | | | | | | | | | | | | | |
| 7105 - Memberships/Dues/Fees | | | | | | | | | | | | | | | | |
| 7317 - Utilities | | | | | | | | | | | | | | | | |
| 7325 - Janitorial Services | | | | | | | | | | | | | | | | |
| 7330 - Materials & Supplies | | | | | | | | | | | | | | | | |
| 7331 - Contractor | | | | | | | | | | | | | | | | |
| 7560 - Gas/Diesel - Vehicles | | | | | | | | | | | | | | | | |
| 2017 Budget Variance Comments | | | | | | | | | | | | | | | | |
| 3574 - Rev from Recov. Expenses | | | | | | | | | | | | | | | | |
| 3586 - Rents & Concessions | | | | | | | | | | | | | | | | |
| 7010 - Full Time | | | | | | | | | | | | | | | | |
| 7017 - Benefits | | | | | | | | | | | | | | | | |
| 7105 - Memberships/Dues/Fees | | | | | | | | | | | | | | | | |
| 7310 - Mtce. Buildings & Facil. | | | | | | | | | | | | | | | | |
| 7317 - Utilities | | | | | | | | | | | | | | | | |
| 7325 - Janitorial Services | | | | | | | | | | | | | | | | |
| 7330 - Materials & Supplies | | | | | | | | | | | | | | | | |
| 7331 - Contractor | | | | | | | | | | | | | | | | |
| 7335 - Small Tools & Equip | | | | | | | | | | | | | | | | |
| 7355 - Garbage Disposal Services | | | | | | | | | | | | | | | | |
| 7510 - Cleaning | | | | | | | | | | | | | | | | |
| 7560 - Gas/Diesel - Vehicles | | | | | | | | | | | | | | | | |

2014 -2017 Additional Resource Request Building and Facilities

| Budget Year | ARR # | ARR Title | Gross Cost | Offset | Net Cost |
|-------------------|------------|---|------------|----------------|---------------|
| 2014 | 160-TBD-02 | B&F Asset Management Coordinator | 96,360 | - | 96,360 |
| 2014 | 160-14-06 | Facility Operator I - Fr. Ermanno CC Expansion | 56,849 | - | 56,849 |
| 2014 | 160-14-03 | Building and Facilities City-wide Maintenance and Repairs | 250,000 | - | 250,000 |
| 2014 | 160-14-02 | Clerk Typist A (PT Conversion) | 45,824 | 30,666 | 15,158 |
| 2014 | 160-14-04 | Preventative Maintenance Mechanic (PT Conversion) | 75,485 | 28,500 | 46,985 |
| 2014 Total | | | - | 524,518 | 59,166 |
| 2016 | 160-16-02 | Facility Operator I - Block 11 | 515,659 | - | 515,659 |
| 2016 | 160-16-03 | PT Facility Operator - Carrville | 35,449 | - | 35,449 |
| 2016 | 160-14-01 | Assistant Foreperson | 63,130 | - | 63,130 |
| 2016 Total | | | - | 614,238 | - |
| 2017 | 160-TBD-01 | B&F staff for future Community Centre Block 40/41/42 | 818,409 | - | 818,409 |
| 2017 | 160-TBD-05 | Technical Clerk | 72,923 | - | 72,923 |
| 2017 Total | | | - | 891,332 | - |

2014 - 2017 Capital Project Listing

Buildings & Facilities

| Budget Year | Project # | Project Description | Project Type | Region | City-Wide DC | Infrastructure Reserve | Gas Tax | Taxation | LTD | Other | Grand Total |
|-------------|------------|--|----------------------------|-----------|--------------|------------------------|---------|----------|-----|--------|-------------|
| 2014 | BF-8237-14 | Garnet A Williams Community Centre Remove Wall Covering in Pool area | Infrastructure Replacement | Ward 5 | | 52,600 | | | | | 52,600 |
| 2014 | BF-8270-14 | Sunset Ridge Park Walkway Lighting | New Infrastructure | Ward 2 | | | | 51,500 | | | 51,500 |
| 2014 | BF-8318-14 | Woodbridge College Park - Electrical Cabinet Replacement | Equipment Replacement | Ward 2 | | 20,600 | | | | | 20,600 |
| 2014 | BF-8356-14 | Woodbridge College Park - Electrical Cabinet Replacement (Baseball) | Equipment Replacement | Ward 2 | | 20,600 | | | | | 20,600 |
| 2014 | BF-8359-14 | Chancellor District Park - Walkway Lighting Replacement | Infrastructure Replacement | Ward 3 | | | 52,000 | | | | 52,000 |
| 2014 | BF-8360-14 | Alexandria Elisa Park Walkway Lighting Replacement | Infrastructure Replacement | Ward 2 | | | 32,000 | | | | 32,000 |
| 2014 | BF-8361-14 | Beverley Glen Park Walkway Lighting Replacement | Infrastructure Replacement | Ward 5 | | | 30,000 | | | | 30,000 |
| 2014 | BF-8363-14 | East District Park - Works Yard Dumping Ramp | Health & Safety | Ward 4 | | | | 36,100 | | | 36,100 |
| 2014 | BF-8364-14 | Woodbridge Yard - Works Yard Dumping Ramp | Health & Safety | Ward 2 | | | | 36,100 | | | 36,100 |
| 2014 | BF-8367-13 | Uplands Golf & Ski Centre, Buildings General Capital | Infrastructure Replacement | Ward 5 | | 67,000 | | | | | 67,000 |
| 2014 | BF-8376-14 | Giovanni Caboto Park - Walkway Lighting Replacement | Infrastructure Replacement | Ward 3 | | | 30,000 | | | | 30,000 |
| 2014 | BF-8377-14 | Robert Watson Park - Walkway Lighting Replacement | Infrastructure Replacement | Ward 1 | | | 32,000 | | | | 32,000 |
| 2014 | BF-8386-14 | Reeves Park - Walkway Lighting Replacement | Infrastructure Replacement | Ward 1 | | | 32,000 | | | | 32,000 |
| 2014 | BF-8397-14 | Dufferin Clark Community Centre - Water Slide Refurbishment | Infrastructure Replacement | Ward 5 | | 31,450 | | | | | 31,450 |
| 2014 | BF-8398-14 | Garnet A Williams CC - Whirlpool Replacement | Infrastructure Replacement | Ward 4 | | 108,050 | | | | | 108,050 |
| 2014 | BF-8401-14 | Maple Community Centre - Replace Roller Shades | Infrastructure Replacement | Ward 1 | | 26,210 | | | | | 26,210 |
| 2014 | BF-8406-14 | Al Palladini Community Centre - West side concrete curbs and interlock removal | Infrastructure Replacement | Ward 2 | | 51,500 | | | | | 51,500 |
| 2014 | BF-8414-14 | Maple Community Centre Arena Rubber Office and Dressing Room Replacement | | Ward 1 | | 75,465 | | | | | 75,465 |
| 2014 | BF-8420-14 | Al Palladini Community Centre - Arena Dressing Room Showers East and West | Infrastructure Replacement | Ward 2 | | 46,350 | | | | | 46,350 |
| 2014 | BF-8421-14 | Al Palladini Community Centre Building Sound System | Infrastructure Replacement | Ward 2 | | 26,780 | | | | | 26,780 |
| 2014 | BF-8422-14 | Dufferin Clark Pool Blinds | Infrastructure Replacement | Ward 4 | | 36,050 | | | | | 36,050 |
| 2014 | BF-8439-14 | Michael Cranny House Basement Water-Proofing | Infrastructure Replacement | Ward 3 | | 55,620 | | | | | 55,620 |
| 2014 | BF-8440-14 | Dufferin Clark C.C.-Additional Heat Pump Replacements | Equipment Replacement | Ward 5 | | 61,800 | | | | | 61,800 |
| 2014 | BF-8441-14 | Father Bulfon CC-Outdoor Lighting | Equipment Replacement | Ward 2 | | 137,200 | | | | | 137,200 |
| 2014 | BF-8444-14 | Vellore Hall/School-Interior Floor Resurfacing | Infrastructure Replacement | Ward 3 | | 97,850 | | | | | 97,850 |
| 2014 | BF-8445-14 | Consulting Services-Roofing | Studies | City-Wide | | | 30,000 | | | | 30,000 |
| 2014 | BF-8451-14 | Al Palladini CC-Roof Replacement | Infrastructure Replacement | Ward 2 | | 1,196,448 | | | | | 1,196,448 |
| 2014 | BF-8452-14 | Thornhill Outdoor Pool-Main Pool Boiler Replacement | Equipment Replacement | Ward 5 | | 30,900 | | | | | 30,900 |
| 2014 | BF-8453-14 | Maple CC-Heat Pump Replacement | Equipment Replacement | Ward 1 | | 103,000 | | | | | 103,000 |
| 2014 | BF-8454-14 | Maple CC-Arena Boiler Replacement | Equipment Replacement | Ward 1 | | 51,500 | | | | | 51,500 |
| 2014 | BF-8455-14 | JOC-Garage Bay Exhaust Upgrades | Equipment Replacement | Ward 1 | | 51,500 | | | | | 51,500 |
| 2014 | BF-8456-14 | Vaughan Mills Park-Security Camera Installation | New Equipment | Ward 3 | | | | 41,200 | | | 41,200 |
| 2014 | BF-8457-14 | Bindertwine Park-Security Camera Installation | New Equipment | Ward 1 | | | | 41,200 | | | 41,200 |
| 2014 | BF-8458-14 | Parks Building-Un-Manned-Eight Facilities in Total | Infrastructure Replacement | City-Wide | | 77,250 | | | | | 77,250 |
| 2014 | BF-8459-14 | Woodbridge Soccer/Villa Giardino-Asphalt Paving | Infrastructure Replacement | Ward 2 | | 88,837 | | | | 29,613 | 118,450 |

2014 - 2017 Capital Project Listing

Buildings & Facilities

| Budget Year | Project # | Project Description | Project Type | Region | City-Wide DC | Infrastructure Reserve | Gas Tax | Taxation | LTD | Other | Grand Total |
|-------------------|------------|--|----------------------------|-----------|--------------|------------------------|------------------|----------------|-----|---------------|------------------|
| 2014 | BF-8460-14 | Refrigeration Plant Safety Upgrades-Various Locations | Equipment Replacement | City-Wide | | 46,350 | | | | | 46,350 |
| 2014 | BF-8461-14 | Woodbridge Pool Memorial Arena-Refrigeration Plant Equipment Replacement | Equipment Replacement | Ward 2 | | 77,250 | | | | | 77,250 |
| 2014 | BF-8464-14 | Gymnasium Safety Padding-Various Locations | New Equipment | City-Wide | | | | 50,985 | | | 50,985 |
| 2014 | BF-8465-14 | Routley Park-Walkway Lighting Replacement | Infrastructure Replacement | Ward 1 | | 30,900 | | | | | 30,900 |
| 2014 | BF-8466-14 | Al Palladini CC-Outdoor Light Replacement | Equipment Replacement | Ward 2 | | 128,750 | | | | | 128,750 |
| 2014 | BF-8468-14 | Chancellor CC - Reconfiguration of Women's Pool Change Rooms | Infrastructure Replacement | Ward 3 | | 73,600 | | | | | 73,600 |
| 2014 Total | | | | | | 2,871,410 | 238,000 | 257,085 | | 29,613 | 3,396,108 |
| 2015 | BF-8353-15 | Splash Pad Controls Automation | New Infrastructure | City-Wide | | | | 46,400 | | | 46,400 |
| 2015 | BF-8367-13 | Uplands Golf & Ski Centre, Buildings General Capital | Infrastructure Replacement | Ward 5 | | 67,000 | | | | | 67,000 |
| 2015 | BF-8378-15 | Carrville Community Centre | Growth/Development | Ward 4 | 3,287,700 | | | 436,232 | | | 3,723,932 |
| 2015 | BF-8405-15 | Garnet Williams - Renovate Pool Changerooms | Infrastructure Replacement | Ward 5 | | 157,220 | | | | | 157,220 |
| 2015 | BF-8407-15 | Al Palladini Community Centre - East Side - Island - Concrete CurbReplacements | Infrastructure Replacement | Ward 2 | | 52,406 | | | | | 52,406 |
| 2015 | BF-8408-15 | Al Palladini Community Centre - Patio Deck Concrete Replacement | Infrastructure Replacement | Ward 2 | | 39,829 | | | | | 39,829 |
| 2015 | BF-8410-15 | Installation of Fencing to the Indoor Bocce Courts at MCC, FEBCC,DCCC, CCC | New Infrastructure | City-Wide | | | | 66,950 | | | 66,950 |
| 2015 | BF-8425-15 | Al Palladini Community Centre Painting East and West Arenas | Infrastructure Replacement | Ward 2 | | 84,460 | | | | | 84,460 |
| 2015 | BF-8428-15 | JOC - Rooftop Replacements | Infrastructure Replacement | Ward 1 | | 61,800 | | | | | 61,800 |
| 2015 | BF-8429-15 | Dufferin Clark Community Centre - Boiler Replacements | Infrastructure Replacement | Ward 5 | | 61,800 | | | | | 61,800 |
| 2015 | BF-8430-15 | Garnet A Williams Community Centre - Boiler Replacements | Infrastructure Replacement | Ward 5 | | 82,400 | | | | | 82,400 |
| 2015 | BF-8431-15 | Michael Cranny House - HVAC Upgrades | Infrastructure Replacement | Ward 1 | | 25,750 | | | | | 25,750 |
| 2015 | BF-8432-15 | Rosemount Community Centre - Boiler System Upgrades | Infrastructure Replacement | Ward 5 | | 82,400 | | | | | 82,400 |
| 2015 | BF-8436-13 | Security Camera & Equipment Replacements | Equipment Replacement | City-Wide | | 87,550 | | | | | 87,550 |
| 2015 | BF-8462-15 | Father Ermano Bulfon CC Outdoor Rink-Refrigeration Plant EquipmentReplacement | Equipment Replacement | Ward 2 | | 149,350 | | | | | 149,350 |
| 2015 | BF-8463-15 | Al Palladini CC Refrigeration Plant Equipment Replacement | Equipment Replacement | Ward 2 | | 334,750 | | | | | 334,750 |
| 2015 Total | | | | | | 3,287,700 | 1,286,715 | 549,582 | | | 5,123,997 |
| 2016 | BF-8278-16 | Chancellor Community Centre - Gym Locker Replacements | Infrastructure Replacement | Ward 3 | | 37,900 | | | | | 37,900 |
| 2016 | BF-8297-16 | JOC - Retrofit Fire Department Training Area Washrooms | Infrastructure Replacement | Ward 1 | | 73,600 | | | | | 73,600 |
| 2016 | BF-8329-16 | Al Palladini Community Centre Arena Benches Capping | Infrastructure Replacement | Ward 2 | | 46,400 | | | | | 46,400 |
| 2016 | BF-8357-16 | Rainbow Creek Park - Electrical Cabinet Replacement | Equipment Replacement | Ward 2 | | 20,600 | | | | | 20,600 |
| 2016 | BF-8358-16 | Promenade Park - Electrical Cabinet Replacement | Equipment Replacement | Ward 5 | | 20,600 | | | | | 20,600 |

2014 - 2017 Capital Project Listing

Buildings & Facilities

| Budget Year | Project # | Project Description | Project Type | Region | City-Wide DC | Infrastructure Reserve | Gas Tax | Taxation | LTD | Other | Grand Total |
|--|------------|--|----------------------------|-----------|-------------------|------------------------|----------------|------------------|-------------------|---------------|-------------------|
| 2016 | BF-8367-13 | Uplands Golf & Ski Centre, Buildings General Capital | Infrastructure Replacement | Ward 5 | | 67,000 | | | | | 67,000 |
| 2016 | BF-8378-15 | Carrville Community Centre | Growth/Development | Ward 4 | 29,589,300 | | | 3,926,088 | | | 33,515,388 |
| 2016 | BF-8399-16 | Maple Community Centre - Outdoor Courtyard Refurbishment | Infrastructure Replacement | Ward 1 | | 90,846 | | | | | 90,846 |
| 2016 | BF-8404-16 | Woodbridge Arena - Replace Arena Boards | Infrastructure Replacement | Ward 2 | | 118,750 | | | | | 118,750 |
| 2016 | BF-8423-16 | Al Palladini Community Centre New Score Clock for East Arena Centre | Infrastructure Replacement | Ward 2 | | 77,250 | | | | | 77,250 |
| 2016 | BF-8433-16 | Al Palladini Community Centre - Boiler Replacements | Infrastructure Replacement | Ward 2 | | 82,400 | | | | | 82,400 |
| 2016 | BF-8434-16 | Maple Community Centre - Boiler Replacements | Infrastructure Replacement | Ward 1 | | 82,400 | | | | | 82,400 |
| 2016 | BF-8435-16 | Woodbridge Pool & Arena - Rooftop Replacements | Infrastructure Replacement | Ward 2 | | 51,500 | | | | | 51,500 |
| 2016 Total | | | | | 29,589,300 | 769,246 | | 3,926,088 | | | 34,284,634 |
| 2017 | BF-8387-17 | City Hall Public Square/Underground Parking Structure/Outdoor Rink | New Infrastructure | Ward 1 | | | | | 20,970,800 | | 20,970,800 |
| 2017 Total | | | | | | | | | 20,970,800 | | 20,970,800 |
| 2018 + | BF-8094-18 | Al Palladini Community Centre Pool Change Rooms | New Infrastructure | Ward 2 | | | | 1,102,500 | | | 1,102,500 |
| 2018 + | BF-8200-18 | Al Palladini Community Centre Sign Retrofit | New Infrastructure | Ward 2 | | | | 82,400 | | | 82,400 |
| 2018 + | BF-8271-18 | East District Parks Yard Parking Lot Modifications | New Infrastructure | Ward 4 | | | | 102,000 | | | 102,000 |
| 2018 + | BF-8331-18 | Al Palladini Community Centre Construct a Storage Room | New Infrastructure | Ward 2 | | | | 30,900 | | | 30,900 |
| 2018 + | BF-8350-18 | Security Camera Installations Various Parks | New Equipment | City-Wide | | | | 74,500 | | | 74,500 |
| 2018 + | BF-8391-23 | Uplands Club House - Golf Cart Storage Building | New Infrastructure | Ward 5 | | 231,200 | | | | | 231,200 |
| 2018 + | BF-8419-18 | Installation of Wall Matting at 8 Different Recreation Facilities | New Equipment | City-Wide | | | | 77,250 | | | 77,250 |
| 2018 + | BF-8437-18 | Sound Attenuations Partitions in Building Standards and Purchasing Departments | New Infrastructure | Ward 1 | | | | 56,650 | | | 56,650 |
| 2018 + Total | | | | | | 231,200 | | 1,526,200 | | | 1,757,400 |
| Buldings & Facilities Total | | | | | 32,877,000 | 5,158,571 | 238,000 | 6,258,955 | 20,970,800 | 29,613 | 65,532,939 |



DRAFT 2014 BUDGET AND 2015-2017 PLAN

Fleet Management



Fleet Services

2014-17 Business Plan

Business Overview

Service Statement:

Core Activities:

Fleet Services is responsible for administering a proactive and cost effective maintenance program to ensure that vehicles and equipment are operating in a safe and reliable manner, and for ensuring that the guidelines of all government legislation and that of government agencies are met.

Key Outcomes & Results:

1. City vehicles and equipment operate in a safe and reliable manner
2. Enable City staff to deliver timely and effective services
3. Promote environmental sustainability by continuously improving fleet assets

Link to Vaughan Vision 2020:

- Demonstrate Excellence in Service Delivery (Service Excellence)
 - *Key Outcome:* City vehicles and equipment operate in a safe and reliable manner
- Lead & Promote Environmental Sustainability (Service Excellence)
 - *Department Objective:* Promote environmental sustainability by reducing vehicle emissions
- Ensure a High Performing Organization (Organizational Excellence)
 - *Department Objective:* Effectively manage the City's fleet assets
- Attract, Retain & Promote Skilled Staff (Staff Excellence)
 - *Department Objective:* Support the professional development of City staff
- High performance through continuous improvement (Organization Excellence)
 - *Departmental Objective:* Continuous assessment of City's fleet assets to improve vehicle life cycle

Staffing Profile:

Full Time, Part Time and Overtime – Budgeted Amounts

| | 2012 | 2013 Base | Additional Resource Requests | | | |
|-----------|----------|-----------|------------------------------|------|------|------|
| | | | 2014 | 2015 | 2016 | 2017 |
| Full Time | 9 | 9 | 1 | - | - | - |
| Part Time | 0 | 0 | - | - | - | - |
| Overtime | \$27,555 | \$27,555 | - | - | - | - |



Fleet Services

2014-17 Business Plan

Service Profile

Current Service State:

- Fleet Management
 - Manage the repair cost of aging vehicles
 - Vehicle Reserve Fund not adequate to sustain the replacement of aging vehicles
 - Vehicle lifecycles are prolonged due to lack of capital funds for replacement vehicles
 - Perform timely maintenance to increase vehicle life cycle
 - Develop policies to help reduce repairs prolong the vehicle life cycle
- Staff Excellence
 - Train drivers to improve driving skills
 - Control/reduce the accident rate
 - Ensure the City's CVOR demerit points are within MTO guidelines
 - Enhance driver training for temporary drivers to promote vehicle safety and reduce costs

Future Direction for the Service:

- Fleet Management
 - Improve control of surplus equipment
 - Improve measurement of productivity and service delivery
 - Improve Efficiency of record keeping, PSAB compliance and data collection for asset management
 - Improve efficiencies in maintenance
 - Safeguard the environment by implementing green directions initiatives
 - Reduce the backlog of training activities by advancing the recruitment of a full-time driver trainer
- Staff Excellence
 - Train drivers to improve their driving skills
 - Controlling/reducing the accident rate
 - Ensuring the City's CVOR demerit points are within MTO guidelines

Financial Impact:

- The Vehicle Reserve Fund is limited, causing increased maintenance costs by prolonging the service life of current vehicles. Future operational costs are expected to rise as a result.
- Actual number of work orders will increase along with repairs required on each vehicle which leads to additional resources being required.
- Additional Resource is required for a driving trainer



Fleet Services

2014-17 Business Plan

Work Plan

Business Plan Objectives:

| Department Objectives | Initiatives | Timeline | Additional Resources Required? |
|---|--|----------|--------------------------------|
| 2014 Initiatives | | | |
| Effectively manage the City's fleet assets | Support Engineering Services in procuring an Asset Management System | Q3,14 | Funding for Software |
| Promote environmental sustainability by reducing vehicle emissions | Review and update the City's Green Fleet strategy for new vehicle acquisition | Q2,14 | Funding |
| Review the fleet's acquisition to acquire more hybrid vehicles | Engage with the City's Environmental Sustainability Office to develop new fleet programs | | |
| Continuous support to the professional development of staff through vehicle operation and safety training | Provide training to City of Vaughan staff | Q1,14 | Funding |
| 2015 Initiatives | | | |
| Effectively manage the City's fleet assets | Support Engineering Services in implementing the Asset Management System | Q1,15 | Funding |
| Continuous support to the professional development of staff through vehicle operation and safety training | Provide training to City of Vaughan staff | Q1,15 | Funding |
| Promote environmental sustainability by reducing vehicle emissions | Review and update the City's Green Fleet strategy for new vehicle acquisition | Q1,15 | Funding |
| | Engage with the City's Environmental Sustainability Office to develop new fleet programs | | |
| 2016 Initiatives | | | |
| Effectively manage the City's fleet assets | Support Engineering Services in developing a sustainable financial plan based on AMS | Q1,16 | Funding |



Fleet Services

2014-17 Business Plan

| | | | |
|---|--|-------|---------|
| Continuous support to the professional development of staff through vehicle operation and safety training | Provide training to City of Vaughan staff | Q1,16 | Funding |
| 2017 Initiatives | | | |
| Continuous support to the professional development of staff through vehicle operation and safety training | Continuous review of the vehicle operations including safety training activities and the city's Commercial Vehicle Operators Records in accordance with the MTO Legislations | Q1,17 | Funding |
| | | | |

Business Performance

Key Performance Indicators:

| Performance Measures | 2009 | 2010 | 2011 | 2012 | 2013 Estimate |
|---|-----------|-----------|-----------|-------------|---------------|
| EFFICIENCY: What/How much do we do? | | | | | |
| Total costs for Preventative Maintenance (A, B & C) services for vehicles | \$140,557 | \$154,123 | \$175,776 | \$200,384 | \$228,438 |
| Number of Work Orders per Clerical FTE | 2,705 | 2,699 | 2,754 | 2,606 | 2,691 |
| Number of Work Orders per Mechanical FTE | 466 | 495 | 496 | 522 | 538 |
| General Repair Costs annually per vehicle | \$594,711 | \$834,012 | \$974,973 | \$1,072,470 | \$1,179,717 |
| EFFECTIVENESS: How well do we do it? | | | | | |
| | | | | | |
| SERVICE QUALITY: Is anyone better off? | | | | | |
| | | | | | |

Key Performance Indicators Conclusion:

- Annual repair costs, preventative maintenance costs, and work orders per clerical and mechanical staff continue to increase annually as vehicles age and with the addition of new vehicles/equipment



Fleet Services

2014-17 Business Plan

**Department Head
Sign-off**

Date (mm/dd/yy)

Commissioner Sign-off

Date (mm/dd/yy)

Revenue and Expenditure Summary

2014 - 17 Operating Budget

| Department | Exp Category | Account | 2012 Actuals | 2013 Actual Forecast* | 2013 Budget | Allowable Inc/Decr | Account Reallocations | 2014 Budget | \$ Variance | % Variance | 2015 Forecast | Variance | 2016 Forecast | Variance | 2017 Forecast | Variance |
|-------------------------------|------------------------------|------------------------------------|------------------|-----------------------|------------------|--------------------|-----------------------|------------------|-----------------|---------------|------------------|---------------|------------------|--------------|------------------|--------------|
| Fleet Management | | | | | | | | | | | | | | | | |
| | Joint Service Revenue | | | | | | | | | | | | | | | |
| | | 3572 Joint Service Revenue | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0.0% | 0 | 0 | 0 | 0 | 0 | 0 |
| | | Total Joint Service Revenue | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0.0% | 0 | 0 | 0 | 0 | 0 | 0 |
| | Revenue | | | | | | | | | | | | | | | |
| | | 3574 Rev. frm Recov. Expenses | 99 | 111 | 0 | 0 | 0 | 0 | 0 | 0.0% | 0 | 0 | 0 | 0 | 0 | 0 |
| | | Total Revenue | 99 | 111 | 0 | 0 | 0 | 0 | 0 | 0.0% | 0 | 0 | 0 | 0 | 0 | 0 |
| | Labour Costs | | | | | | | | | | | | | | | |
| | | 7010 Full Time | 648,712 | 656,219 | 672,523 | (12,457) | 0 | 660,066 | (12,457) | (1.9)% | 666,536 | 6,470 | 671,251 | 4,715 | 674,161 | 2,910 |
| | | 7012 Overtime | 19,039 | 31,853 | 29,770 | 0 | 0 | 29,770 | 0 | 0.0% | 29,770 | 0 | 29,770 | 0 | 29,770 | 0 |
| | | 7017 Benefits | 173,616 | 183,657 | 188,135 | 269 | 0 | 188,404 | 269 | 0.1% | 193,264 | 4,860 | 197,688 | 4,424 | 201,641 | 3,953 |
| | | Total Labour Costs | 841,367 | 871,728 | 890,428 | (12,188) | 0 | 878,240 | (12,188) | (1.4)% | 889,570 | 11,330 | 898,709 | 9,139 | 905,572 | 6,863 |
| | Other Expenses | | | | | | | | | | | | | | | |
| | | 7100 Mileage | 55 | 146 | 153 | 0 | 0 | 153 | 0 | 0.0% | 153 | 0 | 153 | 0 | 153 | 0 |
| | | 7103 407-ETR Toll Charges | 147 | 43 | 204 | 0 | 0 | 204 | 0 | 0.0% | 204 | 0 | 204 | 0 | 204 | 0 |
| | | 7105 Membership/Dues/Fees | 260 | 463 | 661 | 0 | 0 | 661 | 0 | 0.0% | 661 | 0 | 661 | 0 | 661 | 0 |
| | | 7110 Meals & Meal Allowances | 63 | 801 | 874 | 0 | 0 | 874 | 0 | 0.0% | 874 | 0 | 874 | 0 | 874 | 0 |
| | | 7115 Training & Development | 153 | 3,273 | 3,791 | 0 | 0 | 3,791 | 0 | 0.0% | 3,791 | 0 | 3,791 | 0 | 3,791 | 0 |
| | | 7125 Subscriptions/Publications | 0 | 652 | 305 | 0 | 0 | 305 | 0 | 0.0% | 305 | 0 | 305 | 0 | 305 | 0 |
| | | 7130 Seminars & Workshops | 0 | 566 | 814 | 0 | 0 | 814 | 0 | 0.0% | 814 | 0 | 814 | 0 | 814 | 0 |
| | | 7200 Office Supplies | 4,910 | 4,222 | 4,711 | 0 | 0 | 4,711 | 0 | 0.0% | 4,711 | 0 | 4,711 | 0 | 4,711 | 0 |
| | | 7205 Computer Supplies | 0 | 711 | 500 | 0 | 0 | 500 | 0 | 0.0% | 500 | 0 | 500 | 0 | 500 | 0 |
| | | 7210 Office Equip. & Furniture | 0 | 1,695 | 1,695 | 0 | 0 | 1,695 | 0 | 0.0% | 1,695 | 0 | 1,695 | 0 | 1,695 | 0 |
| | | 7211 Computer Hardware/Software | 3,405 | 457 | 700 | 0 | 0 | 700 | 0 | 0.0% | 700 | 0 | 700 | 0 | 700 | 0 |
| | | 7220 Copiers, Faxes and Supplies | 6,214 | 7,061 | 7,011 | 0 | 0 | 7,011 | 0 | 0.0% | 7,011 | 0 | 7,011 | 0 | 7,011 | 0 |
| | | 7222 Printing | 6,543 | 7,676 | 7,500 | 0 | 0 | 7,500 | 0 | 0.0% | 7,500 | 0 | 7,500 | 0 | 7,500 | 0 |
| | | 7300 Protective Clothing/Uniforms | 4,501 | 6,263 | 6,501 | 0 | 0 | 6,501 | 0 | 0.0% | 6,501 | 0 | 6,501 | 0 | 6,501 | 0 |
| | | 7315 Vehicle Maintenance & | 1,240,793 | 1,498,531 | 1,558,262 | 136,456 | (110,000) | 1,584,718 | 26,456 | 1.7% | 1,584,718 | 0 | 1,584,718 | 0 | 1,584,718 | 0 |
| | | 7330 Materials & Supplies | 35,636 | 35,736 | 40,100 | 0 | 10,000 | 50,100 | 10,000 | 24.9% | 50,100 | 0 | 50,100 | 0 | 50,100 | 0 |
| | | 7335 Small Tools & Equipment | 2,064 | 3,087 | 3,642 | 0 | 0 | 3,642 | 0 | 0.0% | 3,642 | 0 | 3,642 | 0 | 3,642 | 0 |
| | | 7345 Radio Operations | 0 | 3,069 | 1,544 | 0 | 0 | 1,544 | 0 | 0.0% | 1,544 | 0 | 1,544 | 0 | 1,544 | 0 |
| | | 7346 Fuel Operating System | 9,749 | 10,235 | 8,141 | 0 | 0 | 8,141 | 0 | 0.0% | 8,141 | 0 | 8,141 | 0 | 8,141 | 0 |
| | | 7520 Professional Fees | 0 | 0 | 0 | 0 | 100,000 | 100,000 | 100,000 | 0.0% | 100,000 | 0 | 100,000 | 0 | 100,000 | 0 |
| | | 7560 Gas/Diesel - Vehicles | 153,538 | 26,296 | 24,000 | 480 | 0 | 24,480 | 480 | 2.0% | 24,970 | 490 | 25,469 | 499 | 25,978 | 509 |
| | | 7699 Sundry Expenses | 193 | 1,155 | 1,680 | 0 | 0 | 1,680 | 0 | 0.0% | 1,680 | 0 | 1,680 | 0 | 1,680 | 0 |
| | | 7700 Chgs. from Othe Depts. | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0.0% | 0 | 0 | 0 | 0 | 0 | 0 |
| | | 7710 Internal Recoveries | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0.0% | 0 | 0 | 0 | 0 | 0 | 0 |
| | | Total Other Expenses | 1,468,226 | 1,612,138 | 1,672,789 | 136,936 | 0 | 1,809,725 | 136,936 | 8.2% | 1,810,215 | 490 | 1,810,714 | 499 | 1,811,223 | 509 |
| Total Fleet Management | | | 2,309,494 | 2,483,755 | 2,563,217 | 124,748 | 0 | 2,687,965 | 124,748 | 4.9% | 2,699,785 | 11,820 | 2,709,423 | 9,638 | 2,716,795 | 7,372 |

*Note: 2013 Actual Forecast is for reference purposes only and is based on year to date actuals as of August 2013 plus the remainder of the calendarized budget.

2014 Budget Variance Comments

| | |
|--------------------------------------|--|
| 7010 - Full Time | Decrease due to vacancy in Manager position |
| 7017 - Benefits | Increase in relation to salaries and budget guideline increases |
| 7315 - Vehicle Maintenance & Repairs | Increase due to addition of new vehicles, offset by reallocation to Materials & Supplies and Professional Fees |
| 7330 - Materials and Supplies | Reallocated from General Vehicle Repairs |
| 7520 - Professional Fees | Reallocated from General Vehicle Repairs |
| 7560 - Gas/Diesel - Vehicles | Increase of 2% as per guidelines |

Revenue and Expenditure Summary

2014 - 17 Operating Budget

2015 Budget Variance Comments

| | |
|------------------------------|---|
| 7010 - Full Time | Increase due to pro-rated progressions |
| 7017 - Benefits | Increase in relation to salaries and budget guideline increases |
| 7560 - Gas/Diesel - Vehicles | Increase of 2% as per guidelines |

2016 Budget Variance Comments

| | |
|------------------------------|---|
| 7010 - Full Time | Increase due to pro-rated progressions |
| 7017 - Benefits | Increase in relation to salaries and budget guideline increases |
| 7560 - Gas/Diesel - Vehicles | Increase of 2% as per guidelines |

2017 Budget Variance Comments

| | |
|------------------------------|---|
| 7010 - Full Time | Increase due to pro-rated progressions |
| 7017 - Benefits | Increase in relation to salaries and budget guideline increases |
| 7560 - Gas/Diesel - Vehicles | Increase of 2% as per guidelines |

2014 -2017 Additional Resource Request Fleet

| Budget Year | ARR # | ARR Title | Gross Cost | Offset | Net Cost |
|-------------------|-----------|---|---------------|---------------|--------------|
| 2014 | 165-14-01 | Driver and Compliance Trainer | 46,353 | 46,353 | - |
| 2014 Total | | | 46,353 | 46,353 | - |
| 2015 | 165-15-01 | Electric Vehicle Municipal Feasibility Program Pilot | 15,000 | 9,750 | 5,250 |
| 2015 Total | | | 15,000 | 9,750 | 5,250 |

2014 - 2017 Capital Project Listing

Fleet Management

| Budget Year | Project # | Project Description | Project Type | Region | City-Wide DC | Infrastructure Reserve | Gas Tax | Taxation | LTD | Other | Grand Total |
|-------------|------------|---|-----------------------|-----------|--------------|------------------------|---------|----------|-----|-------|-------------|
| 2014 | FL-5132-14 | ENG SERVICES-Replace 1086 with 3/4 ton Cargo Van | Equipment Replacement | City-Wide | | 36,100 | | | | | 36,100 |
| 2014 | FL-5136-14 | B & F - Replace 1155 with 3/4 ton Cargo Van | Equipment Replacement | City-Wide | | 36,100 | | | | | 36,100 |
| 2014 | FL-5150-14 | PW-RDS-Replace 1151 with 2 ton dump truck | Equipment Replacement | City-Wide | | 67,000 | | | | | 67,000 |
| 2014 | FL-5152-14 | PKS-Replace 1141 with 3/4 ton pickup | Equipment Replacement | City-Wide | | 36,100 | | | | | 36,100 |
| 2014 | FL-5153-14 | FORESTRY/HORT-Replace 387,965,1054,1173,1174,1175,1194,1195,1466 with water tank sprayers | Equipment Replacement | City-Wide | | 29,700 | | | | | 29,700 |
| 2014 | FL-5156-14 | B&F-Replace 1241 with 3/4 ton cargo van | Equipment Replacement | City-Wide | | 36,100 | | | | | 36,100 |
| 2014 | FL-5160-14 | ENG SERVICES-Replace 1088 with 1/2 ton crew cab 4x2 pickup | Equipment Replacement | City-Wide | | 30,900 | | | | | 30,900 |
| 2014 | FL-5170-14 | Bylaw Enforcement - Replace 1161 with 1/2 ton ext cab 4x4 Pickup | Equipment Replacement | City-Wide | | 30,900 | | | | | 30,900 |
| 2014 | FL-5171-14 | ENG SERVICES-Replace 1268 with 1/2 ton ext cab 4x2 pickup | Equipment Replacement | City-Wide | | 27,800 | | | | | 27,800 |
| 2014 | FL-5212-14 | PW-RDS-Replace 1523 with 1/2 ton ext cab 4x4 pickup | Equipment Replacement | City-Wide | | 30,900 | | | | | 30,900 |
| 2014 | FL-5225-14 | PKS-4 new sand and salt conveyor loaders | New Equipment | City-Wide | | | | 25,800 | | | 25,800 |
| 2014 | FL-5226-14 | PKS-Replace 1278 with narrow sidewalk tractor with plow/salter | Equipment Replacement | City-Wide | | 63,900 | | | | | 63,900 |
| 2014 | FL-5227-14 | PKS-Replace 1281 with narrow sidewalk tractor with plow/salter | Equipment Replacement | City-Wide | | 63,900 | | | | | 63,900 |
| 2014 | FL-5228-14 | PKS-Replace 1145 with 3/4 crew cab pickup | Equipment Replacement | City-Wide | | 36,100 | | | | | 36,100 |
| 2014 | FL-5229-14 | PKS-Replace 1140 with 3/4 crew cab pickup | Equipment Replacement | City-Wide | | 36,100 | | | | | 36,100 |
| 2014 | FL-5230-14 | PKS-Replace 1335 with 10ft outfront rotary mower | Equipment Replacement | City-Wide | | 46,350 | | | | | 46,350 |
| 2014 | FL-5245-14 | PKS-FORESTRY-1 new 1/2 ton ext cab 4x2 pickup | Growth/Equipment | City-Wide | 27,810 | | | 3,090 | | | 30,900 |
| 2014 | FL-5246-14 | PKS-FORESTRY-1 new 3/4 ton heavy duty 4x4 pickup | New Equipment | City-Wide | | | | 49,500 | | | 49,500 |
| 2014 | FL-5298-14 | BYLAW-1 new 1/2 ton ext cab 4x4 pickup | Growth/Equipment | City-Wide | 27,800 | | | 3,100 | | | 30,900 |
| 2014 | FL-5299-14 | BYLAW-1 new 1/2 ton ext cab 4x4 pickup | Growth/Equipment | City-Wide | 27,800 | | | 3,100 | | | 30,900 |
| 2014 | FL-5312-14 | PKS-Replace 1059 with a 1/2 ton ext cab 4x2 pickup | Equipment Replacement | City-Wide | | 27,800 | | | | | 27,800 |
| 2014 | FL-5332-14 | PKS- Replace 1439 with a 3/4 ton ext cab 4x4 pickup w/plow | Equipment Replacement | City-Wide | | 43,300 | | | | | 43,300 |
| 2014 | FL-5334-14 | PKS - Replace 1144 with 3/4 ton crew cab pickup | Equipment Replacement | City-Wide | | 36,100 | | | | | 36,100 |
| 2014 | FL-5337-14 | PKS-Replace 1279 with narrow sidewalk tractor with plow/salter | Equipment Replacement | City-Wide | | 63,900 | | | | | 63,900 |
| 2014 | FL-5338-14 | PKS-Replace 1338 with narrow sidewalk tractor with plow/salter | Equipment Replacement | City-Wide | | 63,900 | | | | | 63,900 |
| 2014 | FL-5339-14 | PKS-Replace 1438 with 3/4 ton ext cab 4x4 pickup w/plow | Equipment Replacement | City-Wide | | 43,300 | | | | | 43,300 |
| 2014 | FL-5340-14 | PKS-Replace 1471 with narrow sidewalk tractor with plow/salter | Equipment Replacement | City-Wide | | 63,900 | | | | | 63,900 |
| 2014 | FL-5341-14 | PKS-Replace 1472 with narrow sidewalk tractor with plow/salter | Equipment Replacement | City-Wide | | 63,900 | | | | | 63,900 |
| 2014 | FL-5342-14 | PKS-Replace 1478 with 10' winged rotary mower | Equipment Replacement | City-Wide | | 46,400 | | | | | 46,400 |
| 2014 | FL-5343-14 | PKS-Replace 1479 with 10' winged rotary mower | Equipment Replacement | City-Wide | | 46,400 | | | | | 46,400 |
| 2014 | FL-5344-14 | PKS-Replace 1560 with 10' winged rotary mower | Equipment Replacement | City-Wide | | 46,400 | | | | | 46,400 |

2014 - 2017 Capital Project Listing

Fleet Management

| Budget Year | Project # | Project Description | Project Type | Region | City-Wide DC | Infrastructure Reserve | Gas Tax | Taxation | LTD | Other | Grand Total |
|-------------------|------------|---|-----------------------|-----------|----------------|------------------------|---------|----------------|-----|-------|------------------|
| 2014 | FL-5346-14 | PKS-Replace 1343,1590,1591,1592 with zero turn mowers | Equipment Replacement | City-Wide | | 53,600 | | | | | 53,600 |
| 2014 | FL-5412-14 | PKS-Replace 1291,1469,1470 with sweeper attachments | Equipment Replacement | City-Wide | | 27,800 | | | | | 27,800 |
| 2014 | FL-5418-14 | PKS-FORESTRY-Additional Small Equipment | New Equipment | City-Wide | 18,500 | | | 2,100 | | | 20,600 |
| 2014 | FL-5438-14 | PKS- 1 new 3/4 ton crew cab pickup | Growth/Equipment | City-Wide | 32,500 | | | 3,600 | | | 36,100 |
| 2014 | FL-5439-14 | PKS-new 3/4 ton crew cab pickup | Growth/Equipment | City-Wide | 32,500 | | | 3,600 | | | 36,100 |
| 2014 | FL-5441-14 | PKS-8 new snow blower attachments | Growth/Equipment | City-Wide | 74,200 | | | 8,200 | | | 82,400 |
| 2014 | FL-5442-14 | PKS-1 new 16' outfront mower | Growth/Equipment | City-Wide | 78,800 | | | 8,800 | | | 87,600 |
| 2014 | FL-5443-14 | PKS-1 new 16' outfront mower | Growth/Equipment | City-Wide | 78,800 | | | 8,800 | | | 87,600 |
| 2014 | FL-5444-14 | PKS- 1 new landscape trailer | Growth/Equipment | City-Wide | 18,500 | | | 2,100 | | | 20,600 |
| 2014 | FL-5445-14 | PKS- 1 new landscape trailer | Growth/Equipment | City-Wide | 18,500 | | | 2,100 | | | 20,600 |
| 2014 | FL-5446-14 | PKS- 1 new landscape trailer | Growth/Equipment | City-Wide | 18,500 | | | 2,100 | | | 20,600 |
| 2014 | FL-5447-14 | PKS- 1 new dump trailer | Growth/Equipment | City-Wide | 23,200 | | | 2,600 | | | 25,800 |
| 2014 | FL-5448-14 | PKS- 1 new dump trailer | Growth/Equipment | City-Wide | 23,200 | | | 2,600 | | | 25,800 |
| 2014 | FL-5449-14 | PKS- 1 new dump trailer | Growth/Equipment | City-Wide | 23,200 | | | 2,600 | | | 25,800 |
| 2014 | FL-5450-14 | PKS- 1 new dump trailer | Growth/Equipment | City-Wide | 23,200 | | | 2,600 | | | 25,800 |
| 2014 | FL-5451-14 | PKS- 1 new narrow sidewalk tractor with plow/salter/blower/sweeperattachments | Growth/Equipment | City-Wide | 76,000 | | | 8,500 | | | 84,500 |
| 2014 | FL-5460-14 | PKS-Additional Small Equipment | Growth/Equipment | City-Wide | 18,500 | | | 2,100 | | | 20,600 |
| 2014 | FL-5461-14 | PW-RDS-1 new crash truck assembly | Growth/Equipment | City-Wide | 27,800 | | | 3,100 | | | 30,900 |
| 2014 | FL-5462-14 | PW-RDS-1 new crash truck assembly | Growth/Equipment | City-Wide | 27,800 | | | 3,100 | | | 30,900 |
| 2014 | FL-5463-14 | PW-RDS-1 new 2 ton 4x4 dump truck | Growth/Equipment | City-Wide | 60,300 | | | 6,700 | | | 67,000 |
| 2014 | FL-5464-14 | PW-RDS-1 new 3/4 ton 4x4 ext cab pickup with plow/arrow board/saltspreader | Growth/Equipment | City-Wide | 51,000 | | | 5,700 | | | 56,700 |
| 2014 | FL-5465-14 | PW-WASTEWATER-1 new utility vehicle special equipment | Growth/Equipment | City-Wide | 27,800 | | | 3,100 | | | 30,900 |
| 2014 | FL-5467-14 | PW-WATER--Replace 1639 with 3/4 ton cargo van | Equipment Replacement | City-Wide | | 36,100 | | | | | 36,100 |
| 2014 | FL-5469-14 | PW-WASTEWATER--Replace 1580 with 1 ton unicell van | Equipment Replacement | City-Wide | | 44,300 | | | | | 44,300 |
| 2014 | FL-5486-14 | RECREATION-Replace 882 with showmobile trailer | Equipment Replacement | City-Wide | | 180,250 | | | | | 180,250 |
| 2014 | FL-5499-14 | PKS- 1 new narrow sidewalk tractor with plow/salter/blower/sweeperattachments | Growth/Equipment | City-Wide | 76,000 | | | 8,500 | | | 84,500 |
| 2014 Total | | | | | 912,210 | 1,495,300 | | 177,190 | | | 2,584,700 |
| 2015 | FL-5157-15 | BYLAW- Replace 1160 with 1/2 ton ext cab 4x4 pickup | Equipment Replacement | City-Wide | | 30,900 | | | | | 30,900 |
| 2015 | FL-5158-15 | BLDG STNDARDS-Replace 1332 with 1/2 ton ext cab 4x2 pickup | Equipment Replacement | City-Wide | | 27,800 | | | | | 27,800 |
| 2015 | FL-5169-15 | BYLAW-Replace 1207 with 1/2 ext cab 4x4 pickup | Equipment Replacement | City-Wide | | 30,900 | | | | | 30,900 |
| 2015 | FL-5201-15 | BYLAW-Replace 1276 with transit van | Equipment Replacement | City-Wide | | 30,900 | | | | | 30,900 |
| 2015 | FL-5204-15 | ENG DEV TRANSP- Replace 1365 with 1/2 ton ext cab 4x2 pickup | Equipment Replacement | City-Wide | | 27,800 | | | | | 27,800 |
| 2015 | FL-5205-15 | ENG DEV TRANSP-Replace 1270 with 1/2 ton ext cab 4x2 pickup | Equipment Replacement | City-Wide | | 27,800 | | | | | 27,800 |
| 2015 | FL-5215-15 | PKS-1 new 2 ton 4x4 crew cab dump truck | New Equipment | City-Wide | | | | 67,000 | | | 67,000 |
| 2015 | FL-5221-15 | PKS- 4 new sand sifters | New Equipment | City-Wide | | | | 72,100 | | | 72,100 |

2014 - 2017 Capital Project Listing

Fleet Management

| Budget Year | Project # | Project Description | Project Type | Region | City-Wide DC | Infrastructure Reserve | Gas Tax | Taxation | LTD | Other | Grand Total |
|-------------------|------------|---|-----------------------|-----------|----------------|------------------------|---------|----------------|-----|-------|------------------|
| 2015 | FL-5232-15 | ENG SERVICES-Replace 1366 with 1/2 ton ext cab 4x2 pickup | Equipment Replacement | City-Wide | | 27,800 | | | | | 27,800 |
| 2015 | FL-5249-15 | PKS-FORESTRY-Replace 1346 with 1/2 ton ext cab 4x4 pickup | Equipment Replacement | City-Wide | | 30,100 | | | | | 30,100 |
| 2015 | FL-5301-15 | B&F-Replace 1246 with 3/4 ton ext cab 4x4 pickup w/plow | Equipment Replacement | City-Wide | | 43,300 | | | | | 43,300 |
| 2015 | FL-5303-15 | B&F-Replace 1320 with 3/4 ton cargo van | Equipment Replacement | City-Wide | | 36,100 | | | | | 36,100 |
| 2015 | FL-5315-15 | PKS-Replace 1374,1375 with a 16' rotary mower | Equipment Replacement | City-Wide | | 82,400 | | | | | 82,400 |
| 2015 | FL-5320-15 | PKS- Replace 1146 with a 3/4 ton crew cab pickup | Equipment Replacement | City-Wide | | 36,100 | | | | | 36,100 |
| 2015 | FL-5323-15 | PKS-Replace 1371 with 3/4 ton crew cab pickup | Equipment Replacement | City-Wide | | 36,100 | | | | | 36,100 |
| 2015 | FL-5335-15 | PKS - Replace 1287 with 3/4 ton crew cab pickup | Equipment Replacement | City-Wide | | 36,100 | | | | | 36,100 |
| 2015 | FL-5352-15 | PKS-Replace 1607 with 16' outfront mower | Equipment Replacement | City-Wide | | 82,400 | | | | | 82,400 |
| 2015 | FL-5354-15 | PKS-Replace 1707,1708,1714 with zero turn mowers | Equipment Replacement | City-Wide | | 40,200 | | | | | 40,200 |
| 2015 | FL-5365-15 | FLT-Replace 1138 with Hybrid sedan | Equipment Replacement | City-Wide | | 30,900 | | | | | 30,900 |
| 2015 | FL-5422-15 | PW-RDS-Replace 1209 with tandem dump truck | Equipment Replacement | City-Wide | | 309,000 | | | | | 309,000 |
| 2015 | FL-5452-15 | PKS-Buy-out sidewalk plow lease | New Equipment | City-Wide | | | | 43,300 | | | 43,300 |
| 2015 | FL-5453-15 | PKS-1 new narrow sidewalk tractor with plow/salter/blower/sweeper attachments | Growth/Equipment | City-Wide | 76,000 | | | 8,500 | | | 84,500 |
| 2015 | FL-5454-15 | PKS-1 new narrow sidewalk tractor with plow/salter/blower/sweeper attachments | Growth/Equipment | City-Wide | 76,000 | | | 8,500 | | | 84,500 |
| 2015 | FL-5487-15 | BYLAW-Replace 1509 with sedan | Equipment Replacement | City-Wide | | 30,900 | | | | | 30,900 |
| 2015 Total | | | | | 152,000 | 997,500 | | 199,400 | | | 1,348,900 |
| 2016 | FL-5202-16 | BYLAW-Replace 1179 with tandem axle trailer & crane | Equipment Replacement | City-Wide | | 20,600 | | | | | 20,600 |
| 2016 | FL-5211-16 | PW-RDS-Replace 1370 with 1/2 ton ext cab 4x4 pickup | Equipment Replacement | City-Wide | | 30,900 | | | | | 30,900 |
| 2016 | FL-5242-16 | PW-WATER-Replace 1554 with 3/4 ton cargo van | Equipment Replacement | City-Wide | | 36,100 | | | | | 36,100 |
| 2016 | FL-5243-16 | PW-WATER-Replace 1562 with 3/4 ton van | Equipment Replacement | City-Wide | | 36,100 | | | | | 36,100 |
| 2016 | FL-5300-16 | ENG DEV TRANSP-Replace 1364 with 1/2 ton ext cab 4x2 pickup | Equipment Replacement | City-Wide | | 27,800 | | | | | 27,800 |
| 2016 | FL-5331-16 | PKS-DEV-Replace 1368 with 1/2 ton crew cab 4x4 w/short box pickup | Equipment Replacement | City-Wide | | 27,800 | | | | | 27,800 |
| 2016 | FL-5353-16 | PKS-Replace 1608 with 16' outfront mower | Equipment Replacement | City-Wide | | 82,400 | | | | | 82,400 |
| 2016 | FL-5361-16 | PKS-Replace 1565,1566 with 16' outfront mower | Equipment Replacement | City-Wide | | 82,400 | | | | | 82,400 |
| 2016 | FL-5392-16 | PKS-Replace 1444 with 3/4 ton crew cab pickup | Equipment Replacement | City-Wide | | 36,100 | | | | | 36,100 |
| 2016 | FL-5421-16 | PW-RDS-Replace 1344 with Regenerative street sweeper | Equipment Replacement | City-Wide | | 288,400 | | | | | 288,400 |
| 2016 | FL-5468-16 | PW-WATER--Replace 1563 with 3/4 ton cargo van | Equipment Replacement | City-Wide | | 36,100 | | | | | 36,100 |
| 2016 | FL-5478-16 | PW-WASTEWATER-Replace 1731 with 3/4 ton 4x4 ext cab pickup with plow | Equipment Replacement | City-Wide | | 43,300 | | | | | 43,300 |
| 2016 | FL-5488-16 | BYLAW-Replace 1684 with smart car | Equipment Replacement | City-Wide | | 25,800 | | | | | 25,800 |
| 2016 | FL-5489-16 | BYLAW-Replace 1685 with smart car | Equipment Replacement | City-Wide | | 25,800 | | | | | 25,800 |
| 2016 Total | | | | | | 799,600 | | | | | 799,600 |
| 2017 | FL-5278-17 | PKS-1 new dual stream compactor truck | New Equipment | City-Wide | | | | 133,900 | | | 133,900 |

2014 - 2017 Capital Project Listing

Fleet Management

| Budget Year | Project # | Project Description | Project Type | Region | City-Wide DC | Infrastructure Reserve | Gas Tax | Taxation | LTD | Other | Grand Total |
|-------------------|------------|---|-----------------------|-----------|----------------|------------------------|---------|----------------|-----|-------|------------------|
| 2017 | FL-5318-17 | RECREATION-Replace 1148 with 7 seater mini van with stow-n-go seats | Equipment Replacement | City-Wide | | 25,800 | | | | | 25,800 |
| 2017 | FL-5319-17 | PKS-Replace 1286 with a 2 ton crew cab 4x4 dump truck | Equipment Replacement | City-Wide | | 66,950 | | | | | 66,950 |
| 2017 | FL-5330-17 | FLEET MGMT-Replace 1157 with 1/2 ton ext cab 4x4 pickup | Equipment Replacement | City-Wide | | 30,900 | | | | | 30,900 |
| 2017 | FL-5333-17 | PKS-HORT- Replace 1352 with 1 ton reg. cab 4x4 dump truck | Equipment Replacement | City-Wide | | 27,800 | | 28,900 | | | 56,700 |
| 2017 | FL-5348-17 | PKS-Replace 1511 with narrow sidewalk tractor with plow/salt spreader | Equipment Replacement | City-Wide | | 63,900 | | | | | 63,900 |
| 2017 | FL-5349-17 | PKS-Replace 1512 with narrow sidewalk tractor with plow/salt spreader | Equipment Replacement | City-Wide | | 63,900 | | | | | 63,900 |
| 2017 | FL-5350-17 | PKS-Replace 1513 with narrow sidewalk tractor with plow/salt spreader | Equipment Replacement | City-Wide | | 63,900 | | | | | 63,900 |
| 2017 | FL-5426-17 | PW-RDS-Replace 1373 with Regenerative street sweeper | Equipment Replacement | City-Wide | | 288,400 | | | | | 288,400 |
| 2017 | FL-5431-17 | PW-RDS-Replace 1702 with service body sign truck with sliding platform | Equipment Replacement | City-Wide | | 92,700 | | | | | 92,700 |
| 2017 | FL-5436-17 | B&F-Replace 1670 with 3/4 ton cargo van | Equipment Replacement | City-Wide | | 36,100 | | | | | 36,100 |
| 2017 | FL-5440-17 | PKS-4 new salt supply systems | Growth/Equipment | City-Wide | 24,100 | | | 2,700 | | | 26,800 |
| 2017 | FL-5455-17 | PKS-1 new narrow sidewalk tractor with plow/salter/blower/sweeper attachments | Growth/Equipment | City-Wide | 76,000 | | | 8,500 | | | 84,500 |
| 2017 | FL-5456-17 | PKS-1 new narrow sidewalk tractor with plow/salter/blower/sweeper attachments | Growth/Equipment | City-Wide | 76,000 | | | 8,500 | | | 84,500 |
| 2017 | FL-5457-17 | PKS-1 new narrow sidewalk tractor with plow/salter/blower/sweeper attachments | Growth/Equipment | City-Wide | 76,000 | | | 8,500 | | | 84,500 |
| 2017 | FL-5458-17 | PKS-1 new narrow sidewalk tractor with plow/salter/blower/sweeper attachments | Growth/Equipment | City-Wide | 76,000 | | | 8,500 | | | 84,500 |
| 2017 | FL-5466-17 | PW-WATER--Replace 1665 with 3/4 ton cargo van | Equipment Replacement | City-Wide | | 36,100 | | | | | 36,100 |
| 2017 Total | | | | | 328,100 | 796,450 | | 199,500 | | | 1,324,050 |
| 2018 + | FL-5154-18 | PKS-Replace 1028 with landscape trailer | Equipment Replacement | City-Wide | | 20,600 | | | | | 20,600 |
| 2018 + | FL-5155-18 | PW- RDS-Replace 868 with similar trailer | Equipment Replacement | City-Wide | | 25,800 | | | | | 25,800 |
| 2018 + | FL-5168-18 | Building Standards - Replace 1333 with 1/2 ton ext cab 4x2 pickup | Equipment Replacement | City-Wide | | 27,800 | | | | | 27,800 |
| 2018 + | FL-5174-18 | PKS-Replace 1058 with landscape trailer | Equipment Replacement | City-Wide | | 20,600 | | | | | 20,600 |
| 2018 + | FL-5175-18 | PKS-Replace 1087 with landscape trailer | Equipment Replacement | City-Wide | | 20,600 | | | | | 20,600 |
| 2018 + | FL-5176-18 | PKS-Replace 1099 with landscape trailer | Equipment Replacement | City-Wide | | 20,600 | | | | | 20,600 |
| 2018 + | FL-5192-18 | PKS-Replace 1434 with 3/4 ton ext cab 4x4 pickup | Equipment Replacement | City-Wide | | 30,900 | | | | | 30,900 |
| 2018 + | FL-5200-18 | BYLAW- Replace 1448 with 1/2 ton ext cab 4x4 pickup | Equipment Replacement | City-Wide | | 30,900 | | | | | 30,900 |
| 2018 + | FL-5233-18 | PW-WASTE MGMT-Replace 1269 with 1/2 ton ext cab 4x2 pickup | Equipment Replacement | City-Wide | | 27,800 | | | | | 27,800 |
| 2018 + | FL-5241-18 | PW-WASTEWATER-Replace 1425 with 1/2 ton ext cab 4x2 pickup | Equipment Replacement | City-Wide | | 27,800 | | | | | 27,800 |
| 2018 + | FL-5248-18 | PKS-FORESTRY-Replace 1079 with stump cutter | Equipment Replacement | City-Wide | | 41,200 | | | | | 41,200 |

2014 - 2017 Capital Project Listing

Fleet Management

| Budget Year | Project # | Project Description | Project Type | Region | City-Wide DC | Infrastructure Reserve | Gas Tax | Taxation | LTD | Other | Grand Total |
|-------------|------------|---|-----------------------|-----------|--------------|------------------------|---------|----------|-----|-------|-------------|
| 2018 + | FL-5250-18 | PKS-FORESTRY-Replace 1015 with backhoe loader & attachment | Equipment Replacement | City-Wide | | 87,600 | | 25,700 | | | 113,300 |
| 2018 + | FL-5274-18 | PKS-1 new loader and fork attachment for unit 1856 | New Equipment | City-Wide | | | | 20,600 | | | 20,600 |
| 2018 + | FL-5275-18 | PKS- 1 new loader and fork attachment for unit 1857 | New Equipment | City-Wide | | | | 20,600 | | | 20,600 |
| 2018 + | FL-5276-18 | PKS-1 new loader and fork attachment for 1858 | New Equipment | City-Wide | | | | 20,600 | | | 20,600 |
| 2018 + | FL-5285-18 | PKS-FORESTRY- 1 new 9" drum chipper | New Equipment | City-Wide | | | | 30,900 | | | 30,900 |
| 2018 + | FL-5286-18 | PKS-FORESTRY- 1 new 16 ft. log trailer with crane lift | New Equipment | City-Wide | | | | 20,600 | | | 20,600 |
| 2018 + | FL-5290-18 | PW-RDS-Additional Small Equipment | New Equipment | City-Wide | | | | 36,100 | | | 36,100 |
| 2018 + | FL-5291-18 | Public Works - Roads - 3 new slide-in salters | New Equipment | City-Wide | | | | 24,700 | | | 24,700 |
| 2018 + | FL-5292-18 | PW-RDS- 1 new concrete grinder | New Equipment | City-Wide | | | | 36,100 | | | 36,100 |
| 2018 + | FL-5293-18 | Public Works - Roads - 1 new poly tank with arrow board | New Equipment | City-Wide | | | | 25,800 | | | 25,800 |
| 2018 + | FL-5295-18 | PW-RDS- 1 new steamer/generator | New Equipment | City-Wide | | | | 51,500 | | | 51,500 |
| 2018 + | FL-5302-18 | B&F-Replace 1156 with 3/4 ton cargo van | Equipment Replacement | City-Wide | | 36,100 | | | | | 36,100 |
| 2018 + | FL-5304-18 | B&F- Replace 852 with ice resurfacer | Equipment Replacement | City-Wide | | 103,000 | | | | | 103,000 |
| 2018 + | FL-5305-18 | B&F-Replace 957 with ice resurfacer | Equipment Replacement | City-Wide | | 103,000 | | | | | 103,000 |
| 2018 + | FL-5306-18 | B&F- Replace 974 with ice resurfacer | Equipment Replacement | City-Wide | | 103,000 | | | | | 103,000 |
| 2018 + | FL-5307-18 | Parks - Replace 1027 with a slope mower | Equipment Replacement | City-Wide | | 72,100 | | | | | 72,100 |
| 2018 + | FL-5308-18 | B&F - Replace 1147 with 1/2 ton ext cab 4x4 pickup | Equipment Replacement | City-Wide | | 30,900 | | | | | 30,900 |
| 2018 + | FL-5311-18 | B&F- Replace 1055 with ice resurfacer | Equipment Replacement | City-Wide | | 103,000 | | | | | 103,000 |
| 2018 + | FL-5313-18 | B&F- Replace 1070 with ice resurfacer | Equipment Replacement | City-Wide | | 103,000 | | | | | 103,000 |
| 2018 + | FL-5314-18 | B&F-Replace 1427 with 1/2 ton ext cab 4x4 pickup | Equipment Replacement | City-Wide | | 30,900 | | | | | 30,900 |
| 2018 + | FL-5316-18 | PW-WASTE MGMT.- Replace 1348 with 1/2 ton ext cab 4x2 pickup | Equipment Replacement | City-Wide | | 27,800 | | | | | 27,800 |
| 2018 + | FL-5317-18 | PKS- Replace 1347 with 1/2 ton ext cab 4x4 pickup | Equipment Replacement | City-Wide | | 30,900 | | | | | 30,900 |
| 2018 + | FL-5322-18 | FLEET MGMT- Replace 1369 with 1/2 ton 4x4 crew cab Hybrid pickup | Equipment Replacement | City-Wide | | 51,500 | | | | | 51,500 |
| 2018 + | FL-5324-18 | PKS-Replace 1445 with a 3/4 ton crew cab pickup | Equipment Replacement | City-Wide | | 36,100 | | | | | 36,100 |
| 2018 + | FL-5325-18 | PKS-HORT-Replace 1436 with a 1/2 ton HD cargo van | Equipment Replacement | City-Wide | | 30,900 | | | | | 30,900 |
| 2018 + | FL-5326-18 | PKS-Replace 1446 with a 3/4 ton crew cab pickup | Equipment Replacement | City-Wide | | 36,100 | | | | | 36,100 |
| 2018 + | FL-5336-18 | PKS-Replace 1212 with utility vehicle with cab | Equipment Replacement | City-Wide | | 20,600 | | | | | 20,600 |
| 2018 + | FL-5345-18 | PKS-Replace 1574 with slope mower | Equipment Replacement | City-Wide | | 72,100 | | | | | 72,100 |
| 2018 + | FL-5347-18 | PKS-Replace 1406 with utility vehicle with cab | Equipment Replacement | City-Wide | | 20,600 | | | | | 20,600 |
| 2018 + | FL-5351-18 | PKS-Replace 1535 with 3/4 ton cargo van | Equipment Replacement | City-Wide | | 36,100 | | | | | 36,100 |
| 2018 + | FL-5355-18 | PKS-Replace 1718 with 10' winged rotary mower | Equipment Replacement | City-Wide | | 46,400 | | | | | 46,400 |
| 2018 + | FL-5356-18 | PKS-Replace 1719 with 10' winged rotary mower | Equipment Replacement | City-Wide | | 46,400 | | | | | 46,400 |
| 2018 + | FL-5357-18 | PKS-Replace 1720 with 10' winged rotary mower | Equipment Replacement | City-Wide | | 46,400 | | | | | 46,400 |
| 2018 + | FL-5358-18 | PKS-Replace 1452 with a 3 point hitch aerator | Equipment Replacement | City-Wide | | 33,000 | | | | | 33,000 |
| 2018 + | FL-5359-18 | PKS-Replace 1845 with 10' winged rotary mower | Equipment Replacement | City-Wide | | 46,400 | | | | | 46,400 |
| 2018 + | FL-5360-18 | PKS-Replace 1843 with 16' outfront mower | Equipment Replacement | City-Wide | | 82,400 | | | | | 82,400 |
| 2018 + | FL-5362-18 | PKS-Replace 1844 with 16' outfront mower | Equipment Replacement | City-Wide | | 82,400 | | | | | 82,400 |
| 2018 + | FL-5363-18 | PKS-Replace 1846,1847,1848 with zero turn mowers | Equipment Replacement | City-Wide | | 40,200 | | | | | 40,200 |
| 2018 + | FL-5364-18 | PKS-Replace 1559 with weed tank sprayer | Equipment Replacement | City-Wide | | 23,700 | | | | | 23,700 |
| 2018 + | FL-5366-18 | PKS-Replace 1357 with tractor with bucket/loader/fork attachments | Equipment Replacement | City-Wide | | 72,100 | | | | | 72,100 |

2014 - 2017 Capital Project Listing

Fleet Management

| Budget Year | Project # | Project Description | Project Type | Region | City-Wide DC | Infrastructure Reserve | Gas Tax | Taxation | LTD | Other | Grand Total |
|-------------|------------|---|-----------------------|-----------|--------------|------------------------|---------|----------|-----|-------|-------------|
| 2018 + | FL-5367-18 | PKS-HORT-Replace 1593 with 3/4 ton ext cab 4x4 pickup w/plow | Equipment Replacement | City-Wide | | 43,300 | | | | | 43,300 |
| 2018 + | FL-5368-18 | PKS-Replace 1314 with 6 ton trailer | Equipment Replacement | City-Wide | | 20,600 | | | | | 20,600 |
| 2018 + | FL-5369-18 | PKS-Replace 1315 with 6 ton trailer | Equipment Replacement | City-Wide | | 20,600 | | | | | 20,600 |
| 2018 + | FL-5370-18 | PKS-Replace 1353 with 6 ton trailer | Equipment Replacement | City-Wide | | 20,600 | | | | | 20,600 |
| 2018 + | FL-5371-18 | PKS-Replace 1354 with 6 ton trailer | Equipment Replacement | City-Wide | | 20,600 | | | | | 20,600 |
| 2018 + | FL-5372-18 | PKS-Replace 1355 with 6 ton trailer | Equipment Replacement | City-Wide | | 20,600 | | | | | 20,600 |
| 2018 + | FL-5373-18 | PKS-Replace 1108,1240,1322 with diamond groomers | Equipment Replacement | City-Wide | | 27,800 | | | | | 27,800 |
| 2018 + | FL-5374-18 | PKS-Replace 1420 with 3 ton trailer | Equipment Replacement | City-Wide | | 20,600 | | | | | 20,600 |
| 2018 + | FL-5375-18 | PKS-Replace 1421 with 3 ton trailer | Equipment Replacement | City-Wide | | 20,600 | | | | | 20,600 |
| 2018 + | FL-5376-18 | PKS-Replace 1422 with 3 ton trailer | Equipment Replacement | City-Wide | | 20,600 | | | | | 20,600 |
| 2018 + | FL-5377-18 | PKS-Replace 1201 with 6 ton trailer | Equipment Replacement | City-Wide | | 20,600 | | | | | 20,600 |
| 2018 + | FL-5378-18 | PKS-Replace 1500 with 6 ton trailer | Equipment Replacement | City-Wide | | 20,600 | | | | | 20,600 |
| 2018 + | FL-5379-18 | PKS-Replace 1502 with 6 ton trailer | Equipment Replacement | City-Wide | | 20,600 | | | | | 20,600 |
| 2018 + | FL-5380-18 | PKS-Replace 1503 with 6 ton trailer | Equipment Replacement | City-Wide | | 20,600 | | | | | 20,600 |
| 2018 + | FL-5381-18 | PKS-Replace 1504 with 6 ton trailer | Equipment Replacement | City-Wide | | 20,600 | | | | | 20,600 |
| 2018 + | FL-5382-18 | PKS-Replace 1295 with tractor with bucket/loader/fork attachments | Equipment Replacement | City-Wide | | 72,100 | | | | | 72,100 |
| 2018 + | FL-5383-18 | PKS-Replace 1704 with weed tank sprayer | Equipment Replacement | City-Wide | | 23,700 | | | | | 23,700 |
| 2018 + | FL-5384-18 | PKS-Replace 909 with top dresser | Equipment Replacement | City-Wide | | 21,600 | | | | | 21,600 |
| 2018 + | FL-5385-18 | PKS-Replace 1136 with top dresser | Equipment Replacement | City-Wide | | 21,600 | | | | | 21,600 |
| 2018 + | FL-5386-18 | PKS-Replace 1555 with 4 ton trailer | Equipment Replacement | City-Wide | | 20,600 | | | | | 20,600 |
| 2018 + | FL-5387-18 | PKS-Replace 1556 with 4 ton trailer | Equipment Replacement | City-Wide | | 20,600 | | | | | 20,600 |
| 2018 + | FL-5388-18 | PKS-Replace 1572 with 7 ton trailer | Equipment Replacement | City-Wide | | 20,600 | | | | | 20,600 |
| 2018 + | FL-5389-18 | PKS-Replace 1772 with 1 ton reg. cab 4x4 Dump truck | Equipment Replacement | City-Wide | | 56,700 | | | | | 56,700 |
| 2018 + | FL-5390-18 | PKS-Replace 1773 with 1 ton reg. cab 4x4 Dump truck | Equipment Replacement | City-Wide | | 56,700 | | | | | 56,700 |
| 2018 + | FL-5391-18 | PKS-Replace 1775 with 1 ton reg. cab 4x4 Dump truck | Equipment Replacement | City-Wide | | 56,700 | | | | | 56,700 |
| 2018 + | FL-5393-18 | PKS-Replace 1578 with 1/2 ton ext cab 4x4 pickup s.pkg. | Equipment Replacement | City-Wide | | 30,900 | | | | | 30,900 |
| 2018 + | FL-5394-18 | PKS-Replace 1583 with 3/4 ton crew cab pickup | Equipment Replacement | City-Wide | | 36,100 | | | | | 36,100 |
| 2018 + | FL-5395-18 | PKS-Replace 1655 with 3/4 ton crew cab pickup | Equipment Replacement | City-Wide | | 36,100 | | | | | 36,100 |
| 2018 + | FL-5396-18 | PKS-Replace 1656 with 3/4 ton crew cab pickup | Equipment Replacement | City-Wide | | 36,100 | | | | | 36,100 |
| 2018 + | FL-5397-18 | PKS-Replace 1657 with 3/4 ton ext cab 4x4 pickup w/plow | Equipment Replacement | City-Wide | | 43,300 | | | | | 43,300 |
| 2018 + | FL-5398-18 | PKS-Replace 1673 with 3/4 ton crew cab pickup | Equipment Replacement | City-Wide | | 36,100 | | | | | 36,100 |
| 2018 + | FL-5399-18 | PKS-Replace 1582 with 3/4 ton crew cab pickup | Equipment Replacement | City-Wide | | 36,100 | | | | | 36,100 |
| 2018 + | FL-5400-18 | PKS-Replace 1589 with 1/2 ton 4x4 ext cab pickup with s.pkg. | Equipment Replacement | City-Wide | | 30,900 | | | | | 30,900 |
| 2018 + | FL-5401-18 | PW-RDS--Replace 1290 with tandem dump truck | Equipment Replacement | City-Wide | | 257,500 | | | | | 257,500 |
| 2018 + | FL-5402-18 | PKS-Replace 1723 with 3/4 ton crew cab pickup | Equipment Replacement | City-Wide | | 36,100 | | | | | 36,100 |
| 2018 + | FL-5403-18 | PKS-Replace 1724 with 1/2 ton 4x4 ext cab pickup with s.pkg. | Equipment Replacement | City-Wide | | 30,900 | | | | | 30,900 |

2014 - 2017 Capital Project Listing

Fleet Management

| Budget Year | Project # | Project Description | Project Type | Region | City-Wide DC | Infrastructure Reserve | Gas Tax | Taxation | LTD | Other | Grand Total |
|-------------|------------|---|-----------------------|-----------|--------------|------------------------|---------|----------|-----|-------|-------------|
| 2018 + | FL-5404-18 | PKS-Replace 1795 with 1/2 ton 4x4 ext cab pickup with s.pkg. | Equipment Replacement | City-Wide | | 30,900 | | | | | 30,900 |
| 2018 + | FL-5405-18 | PKS-Replace 1809 with 3/4 ton crew cab pickup | Equipment Replacement | City-Wide | | 36,100 | | | | | 36,100 |
| 2018 + | FL-5406-18 | PKS-Replace 1810 with 3/4 ton crew cab pickup | Equipment Replacement | City-Wide | | 36,100 | | | | | 36,100 |
| 2018 + | FL-5407-18 | PKS-Replace 1811 with 3/4 ton crew cab pickup | Equipment Replacement | City-Wide | | 36,100 | | | | | 36,100 |
| 2018 + | FL-5408-18 | PKS-FORESTRY-Replace 1029 with 12 ft. trailer | Equipment Replacement | City-Wide | | 20,600 | | | | | 20,600 |
| 2018 + | FL-5409-18 | PKS-FORESTRY-Replace 1633 with wood-chipper 18 brush | Equipment Replacement | City-Wide | | 51,500 | | | | | 51,500 |
| 2018 + | FL-5410-18 | PKS-FORESTRY-Replace 1660 with 2 ton dump truck | Equipment Replacement | City-Wide | | 92,700 | | | | | 92,700 |
| 2018 + | FL-5411-18 | PKS-FORESTRY-Replace 1519 with 6 ton dump truck | Equipment Replacement | City-Wide | | 226,600 | | | | | 226,600 |
| 2018 + | FL-5413-18 | PKS-HORT-Replace 1634 with 3/4 ton ext cab 4x4 pickup w/plow | Equipment Replacement | City-Wide | | 43,300 | | | | | 43,300 |
| 2018 + | FL-5414-18 | PKS-Replace 1672 with 3/4 ton crew cab pickup | Equipment Replacement | City-Wide | | 36,100 | | | | | 36,100 |
| 2018 + | FL-5415-18 | PKS-HORT-Replace 1531 with 1/2 ton HD ext cargo van | Equipment Replacement | City-Wide | | 30,900 | | | | | 30,900 |
| 2018 + | FL-5416-18 | PKS-HORT-Replace 1584 with 3/4 ton crew cab pickup | Equipment Replacement | City-Wide | | 36,100 | | | | | 36,100 |
| 2018 + | FL-5417-18 | PKS-HORT-Replace 1467,1468,1486,1487,1528 with water tank sprayers | Equipment Replacement | City-Wide | | 20,600 | | | | | 20,600 |
| 2018 + | FL-5419-18 | PKS-Replace 1292,1293,1294 with snow blower attachments | Equipment Replacement | City-Wide | | 30,900 | | | | | 30,900 |
| 2018 + | FL-5420-18 | PKS-Replace 1460,1713 with snow blower attachments | Equipment Replacement | City-Wide | | 20,600 | | | | | 20,600 |
| 2018 + | FL-5423-18 | PW-RDS-Replace 1297 with tractor/backhoe/loader | Equipment Replacement | City-Wide | | 103,000 | | | | | 103,000 |
| 2018 + | FL-5424-18 | PW-RDS-Replace 1073 with front end loader | Equipment Replacement | City-Wide | | 267,800 | | | | | 267,800 |
| 2018 + | FL-5425-18 | PW-RDS-Replace 1094 with tandem dump truck | Equipment Replacement | City-Wide | | 309,000 | | | | | 309,000 |
| 2018 + | FL-5427-18 | PW-RDS-Replace 1159 with tandem dump truck | Equipment Replacement | City-Wide | | 309,000 | | | | | 309,000 |
| 2018 + | FL-5428-18 | PW-RDS-Replace 1289 with tandem dump truck | Equipment Replacement | City-Wide | | 309,000 | | | | | 309,000 |
| 2018 + | FL-5429-18 | PW-RDS-Replace 1298 with tandem dump truck | Equipment Replacement | City-Wide | | 309,000 | | | | | 309,000 |
| 2018 + | FL-5430-18 | PW-RDS-Replace 1527 with 1/2 ton 4x4 ext cab pickup with s.pkg. | Equipment Replacement | City-Wide | | 30,900 | | | | | 30,900 |
| 2018 + | FL-5433-18 | B&F-Replace 1153 with mini van with stow-n-go seating | Equipment Replacement | City-Wide | | 25,800 | | | | | 25,800 |
| 2018 + | FL-5434-18 | B&F-Replace 1532 with 3/4 ton cargo van | Equipment Replacement | City-Wide | | 36,100 | | | | | 36,100 |
| 2018 + | FL-5435-18 | B&F-Replace 1638 with 3/4 ton cargo van | Equipment Replacement | City-Wide | | 36,100 | | | | | 36,100 |
| 2018 + | FL-5437-18 | B&F-Replace 1521 with 1/2 ton ext cab 4x4 pickup with s.pkg. | Equipment Replacement | City-Wide | | 30,900 | | | | | 30,900 |
| 2018 + | FL-5470-18 | PW-WATER-Replace 1575 with 3/4 ton cargo van | Equipment Replacement | City-Wide | | 36,100 | | | | | 36,100 |
| 2018 + | FL-5471-18 | PW-WATER-Replace 1526 with 3/4 ton ext cab pickup with plow | Equipment Replacement | City-Wide | | 43,300 | | | | | 43,300 |
| 2018 + | FL-5472-18 | PW-WATER-Replace 1664 with 3/4 ton cargo van | Equipment Replacement | City-Wide | | 36,100 | | | | | 36,100 |
| 2018 + | FL-5473-18 | ENG SERVICES-Replace 1557 with 1/2 ton ext cab 4x2 pickup with s.pkg. | Equipment Replacement | City-Wide | | 27,800 | | | | | 27,800 |
| 2018 + | FL-5474-18 | ENG SERVICES-Replace 1588 with 1/2 ton 4x2 crew cab pickup | Equipment Replacement | City-Wide | | 27,800 | | | | | 27,800 |

2014 - 2017 Capital Project Listing

Fleet Management

| Budget Year | Project # | Project Description | Project Type | Region | City-Wide DC | Infrastructure Reserve | Gas Tax | Taxation | LTD | Other | Grand Total |
|---------------------|------------|---|-----------------------|-----------|------------------|------------------------|---------|----------------|-----|-------|-------------------|
| 2018 + | FL-5475-18 | ENG SERVICES-Replace 1632 with 1/2 ton 4x2 ext cab pickup | Equipment Replacement | City-Wide | | 27,800 | | | | | 27,800 |
| 2018 + | FL-5476-18 | CLKS-RECORD MGMT-Replace 1646 with 3/4 ton cargo van | Equipment Replacement | City-Wide | | 36,100 | | | | | 36,100 |
| 2018 + | FL-5477-18 | CLKS-LICENSING-Replace 1569 with hybrid sedan | Equipment Replacement | City-Wide | | 30,900 | | | | | 30,900 |
| 2018 + | FL-5479-18 | PW-WASTEWATER-Replace 1586 with 1/2 ton 4x2 ext cab pickup | Equipment Replacement | City-Wide | | 27,800 | | | | | 27,800 |
| 2018 + | FL-5480-18 | PW-WASTEWATER-Replace 1182 & 1199 with dump truck with crane | Equipment Replacement | City-Wide | | 164,800 | | | | | 164,800 |
| 2018 + | FL-5481-18 | PKS DEV-Replace 1426 with 1/2 ton 4x4 crew cab pickup | Equipment Replacement | City-Wide | | 30,900 | | | | | 30,900 |
| 2018 + | FL-5482-18 | EMERG MGMT-Replace 1505 with mini van with stow-n-go seating | Equipment Replacement | City-Wide | | 25,800 | | | | | 25,800 |
| 2018 + | FL-5483-18 | PW-ADMIN-Replace 1661 with 1/2 ton ext cab 4x2 pickup | Equipment Replacement | City-Wide | | 27,800 | | | | | 27,800 |
| 2018 + | FL-5484-18 | PW-WATER-Replace 1671 with 1/2 ton 4x2 ext cab pickup with s.pkg. | Equipment Replacement | City-Wide | | 27,800 | | | | | 27,800 |
| 2018 + | FL-5490-18 | BYLAW-Replace 1558 with 1/2 ton 4x2 ext cab pickup | Equipment Replacement | City-Wide | | 27,800 | | | | | 27,800 |
| 2018 + | FL-5491-18 | BLDG STANDARDS-Replace 1626 with 1/2 ton 4x2 ext cab pickup with s.pkg. | Equipment Replacement | City-Wide | | 27,800 | | | | | 27,800 |
| 2018 + | FL-5492-18 | BLDG STANDARDS-Replace 1627 with 1/2 ton 4x2 ext cab pickup with s.pkg. | Equipment Replacement | City-Wide | | 27,800 | | | | | 27,800 |
| 2018 + | FL-5493-18 | BLDG STANDARDS-Replace 1628 with 1/2 ton 4x2 ext cab pickup with s.pkg. | Equipment Replacement | City-Wide | | 27,800 | | | | | 27,800 |
| 2018 + | FL-5494-18 | BLDG STANDARDS-Replace 1629 with 1/2 ton 4x2 ext cab pickup with s.pkg. | Equipment Replacement | City-Wide | | 27,800 | | | | | 27,800 |
| 2018 + | FL-5495-18 | BLDG STANDARDS-Replace 1630 with 1/2 ton 4x2 ext cab pickup with s.pkg. | Equipment Replacement | City-Wide | | 27,800 | | | | | 27,800 |
| 2018 + | FL-5496-18 | BLDG STANDARDS-Replace 1631 with 1/2 ton 4x2 ext cab pickup s.pkg. | Equipment Replacement | City-Wide | | 27,800 | | | | | 27,800 |
| 2018 + | FL-5497-18 | BYLAW-Replace 1510 with mini van with stow-n-go seating | Equipment Replacement | City-Wide | | 25,800 | | | | | 25,800 |
| 2018 + | FL-5498-18 | BYLAW-Replace 1796 with smart car | Equipment Replacement | City-Wide | | 25,800 | | | | | 25,800 |
| 2018 + Total | | | | | | 6,601,900 | | 313,200 | | | 6,915,100 |
| Fleet Total | | | | | 1,392,310 | 10,690,750 | | 889,290 | | | 12,972,350 |



DRAFT 2014 BUDGET AND 2015-2017 PLAN

Parks & Forestry Operations



Parks Operations

2014-17 Business Plan

Business Overview

Service Statement:

Core Activities: *Describe your regular business functions and responsibilities.*

The Parks Operations Department maintains parks, sports fields, playgrounds, cemeteries, trails, storm water management ponds and trees in order to achieve aesthetic beauty throughout our City, as well as provide consistent service delivery for our residents. The Department is also responsible for reconstructing infrastructure that needs to be replaced, snow removal from sidewalks and city-owned facilities, and rental equipment delivery to citizens for events.

Key Outcomes & Results: *Describe the outcomes your department strives to achieve for residents and/or other departments.*

1. Deliver aesthetically clean and safe parks
2. Maintain approved service standards while ensuring operational efficiency & effectiveness
3. Promote environmental sustainability through daily operations

Link to Vaughan Vision 2020: *Explain how your department links with the Vaughan Vision 2020 strategic goals and themes.*

1. Demonstrate Excellence in Service Delivery
 - Meet approved service standards
2. Lead and Promote Environmental Sustainability
 - Continue to implement environmentally sustainable operational practices and processes
3. Ensure a High Performing Organization
 - Continuous improvement to deliver efficient and effective operations
4. Manage Corporate Assets
 - Collaborate with stakeholders to implement the Corporate Asset Management initiative

Staffing Profile: *Full Time, Part Time and Overtime – Budgeted Amounts*

| | 2012 | 2013 Base | Additional Resource Requests | | | |
|-----------|-----------|-----------|------------------------------|-----------|-----------|-----------|
| | | | 2014 | 2015 | 2016 | 2017 |
| Full Time | 42 | 42 | 4 | | 4 | |
| Part Time | 32.5 | 32.5 | | | | 4 |
| Overtime | \$152,924 | \$152,924 | \$152,924 | \$152,924 | \$152,924 | \$152,924 |



Parks Operations

2014-17 Business Plan

Service Profile

Current Service State:

Maintaining Service Standards in:

- Sports fields
- Park maintenance
- Grass cutting rotation
- Improve Staff response time for service requests
- Difficulty in maintaining service levels and managing continuous growth with limited resources
- Opportunities for Continuous Improvement
 - Sidewalk and facilities snow removal (Operational Review)
- Communication
 - Continue to promote department programs and services
 - Identify opportunities to improve communication, motivation and engagement
 - Continue to focus on enhancing training & professional development opportunities
- Resources & Tools
 - Identify resources & staff needs and present through the budget process
 - Expand on available technology (GPS/ Park Inventory, CTS Mobile Handhelds)

Future Direction for the Service: *Outline anticipated constraints, emerging issues, threats and/or potential opportunities to improve the business.*

- Business Processes
 - Collaborate with stakeholders to support the Corporate Asset Management initiative
 - Explore new technologies and innovation to enhance service delivery and increase efficiency
 - Exploring opportunities for alternate delivery methods
- Sustainable Practices
 - Weed cover has increased due to provincial pesticides ban and requires more cuts to manage weed growth (lack of resources)
 - Collaborate with Purchasing Services to implement the Green Purchasing Strategy
 - Identify continuous improvement opportunities
 - Identify the impacts of climate change

Financial Impact: *Scope out major financial impacts on the department currently and in the future.*

- Resources will be required to support the Corporate Asset Management initiative and to replace aging infrastructure identified in the lifecycle replacement schedule
- The pesticides ban will necessitate increased expenditure on more costly but environmentally sustainable pest-control alternatives
- Continued growth within the City will require more resources to maintain parks to existing service standards
- New accessibility standards will require facilities retrofits



Parks Operations

2014-17 Business Plan

Work Plan

Business Plan Objectives:

| Department Objectives | Initiatives | Timeline | Additional Resources Required? |
|---|--|----------|-----------------------------------|
| 2014 Initiatives | | | |
| Ensure service standards are met in an efficient and effective manner | Collaborate in the Corporate Performance Measurement initiative to review key performance indicators | Q3 | Funding requests may be submitted |
| | Implement the service standards manual | Q1 | |
| | Research and Development Funding for Future CTS Mobile Initiative – Phase 1 | Q4 | |
| Promote environmentally sustainable practices and processes | Develop and implement Environmental Sustainability initiatives | Q4 | |
| | Collaborate with Purchasing Services on the implementation of the Green Purchasing Strategy | Q2 | |
| Value and encourage a highly motivated and engaged workforce | Continue to identify opportunities to improve staff communication, morale and engagement | Q2 | |
| Pursue and implement continuous improvement opportunities | Develop an innovation and technology strategy to support operations | Q4 | |
| | Collaborate with stakeholders to develop and implement a Corporate Asset Management System | Q4 | |
| 2015 Initiatives | | | |
| Promote environmentally sustainable practices and processes | Continue to develop and implement Environmental Sustainability initiatives | Q4 | |
| Pursue and implement continuous improvement opportunities | Continue to collaborate with stakeholders to develop and implement a Corporate Asset Management System | Q4 | |
| | Equip all vehicles with GPS for tracking operations | Q4 | |
| | Collaborate with stakeholders to develop and implement a Maintenance Management System | Q4 | |
| Ensure service standards are met in an efficient and effective manner | Pilot Project / Filed Trials for handheld CTS mobile application units – Phase 2 | Q4 | Funding request may be submitted |



Parks Operations

2014-17 Business Plan

2016 Initiatives

| | | | |
|---|--|----|-----------------------------------|
| Pursue and implement continuous improvement opportunities | Continue to collaborate with stakeholders to develop and implement a Corporate Asset Management System | Q4 | |
| Ensure service standards are met in an efficient and effective manner | Implementation of CTS Mobility Project – Phase 3 | Q4 | Funding requests may be submitted |



Parks Operations

2014-17 Business Plan

Business Performance

Key Performance Indicators:

| Performance Measures | 2009 | 2010 | 2011 | 2012 | 2013 Estimate |
|--|--------------------------------|--------------------------------|--------------------------------|-----------------------------|-------------------------------|
| EFFICIENCY: What/How much do we do? | | | | | |
| Park Turf Hectares Maintained Per Crew | 50ha, 18.6 surplus ha per crew | 50ha, 14.6 surplus ha per crew | 50ha, 14.2 surplus ha per crew | 60ha, 5 surplus ha per crew | 60ha, 6.1 surplus ha per crew |
| Number of sidewalk snow clearing kilometers per plow route | 24km, 2km surplus per route | 24km, 3.6km surplus per route | 24km, 1.7km surplus per route | 24km, 0km surplus per route | 24km, 0km surplus per route |
| EFFECTIVENESS: How well do we do it? | | | | | |
| SERVICE QUALITY: Is anyone better off? | | | | | |

Key Performance Indicators Conclusion: *Provide an overall conclusion based on the indicators listed above in terms of current and estimated future performance and expected/target values.*

- Park turf and sidewalk kilometres maintained per crew is anticipated to increase in the years ahead
- Key Performance Indicators will be further evolved through the corporate performance measurement initiative

Department Head
Sign-off

Date (mm/dd/yy)

Commissioner Sign-off

Date (mm/dd/yy)



Parks Services: Horticulture, Forestry & Contract Services

2014-17 Business Plan

Business Overview

Service Statement:

Core Activities: *Describe your regular business functions and responsibilities.*

Parks Services maintains streetscapes, SWM pond/open space cutting, horticulture features and the urban forest to achieve an aesthetically beautiful environment and consistent service delivery for our residents. In so doing, we strive to use resources in an environmentally responsible and sustainable manner.

The Forestry, Community Safety, Horticulture and Contracts units facilitate a healthy, sustainable and safe community and urban forest ecosystem by providing a motivated staff committed to service excellence, community engagement and information sharing utilizing the latest technology.

Key Outcomes & Results: *Describe the outcomes your department strives to achieve for residents and/or other departments.*

1. Deliver aesthetically clean and safe parks
2. Maintain approved service standards while ensuring operational efficiency & effectiveness
3. Promote environmental sustainability through daily operations

Link to Vaughan Vision 2020: *Explain how your department links with the Vaughan Vision 2020 strategic goals and themes.*

1. Demonstrate Excellence in Service Delivery
 - Staff maintain streetscapes and urban forest in accordance with approved service standards while ensuring operational efficiency & effectiveness
2. Promote Community Safety, Health and Wellness
 - Ensure an aesthetically beautiful and safe environment for citizens
3. Lead and Promote Environmental Sustainability
 - Staff maintain the health of the urban forest ecosystem and promote environmentally sustainable horticultural practices
4. Manage Corporate Assets
 - The Department regularly acquires and maintains streetscape, open spaces (ie SWM Ponds) and urban forest assets
5. Support the Professional Development of Staff
 - Continue to invest in staff development, promoting a culture of continuous learning

Staffing Profile: *Full Time, Part Time and Overtime – Budgeted Amounts*

| | Additional Resource Requests | | | | | |
|-----------|------------------------------|-----------------------|------------|---------|----------------------|------|
| | 2012 | 2013 Base | 2014 | 2015 | 2016 | 2017 |
| Full Time | 20 | 22 | 1 Forestry | 1 Admin | | |
| Part Time | 9 winter 20 summer | 9 winter 20 summer | | | 4 Hort 1 Contacts | |
| Overtime | \$16,877.19* | | | | | |

*Parks Services winter Overtime is included with Parks Operations



Parks Services: Horticulture, Forestry & Contract Services

2014-17 Business Plan

Service Profile

Current Service State:

Service Delivery

- Revised specifications of tenders and contracts
- Develop and Implement high quality Landscaping and Boulevard Maintenance programs
- Maintaining service standards regarding staff response time to requests
- Improve the subdivision assumption process
- Continue to ensure that safety protocols are followed (tailboards, recordkeeping)
- Communication
 - Continue to promote department programs and services (Adopt-a-Park, Curb Appeal, etc.)
 - Increase partnerships, volunteer management and public engagement (Park Ambassador)
 - Identify opportunities to improve communication
 - Continue to focus on enhancing training & professional development opportunities
- Resources & Tools
 - Identify resources & staff needs and present through the budget process
 - Expand on available technology (GPS/Forest Inventory, CTS Mobile Handhelds)
 - Continue to pursue grant opportunities and other sources of funding
- Continuous Improvement
 - Continue to evolve performance indicators and service standards
 - Identify opportunities to expand communication and marketing of department initiatives
 - Identify opportunities to update job descriptions

Future Direction for the Service: *Outline anticipated constraints, emerging issues, threats and/or potential opportunities to improve the business.*

- Business Processes
 - Continue to meet municipal industry standards
 - Identify opportunities to better protect of the Urban Forest
 - Collaborate with other departments on the Corporate Asset Management initiative
 - Growth and intensification will continue to impact service delivery (more resources)
- Environmental Sustainability
 - Decline of Ash trees due to the Emerald Ash Borer continues to present operational, operating and capital budget challenges
 - Provincial pesticides ban continues to present operational challenges for control of weeds
 - Impacts of Climate Change are yet to be realized; however the challenges could be extreme as related to winter maintenance/salting, invasive species and overall urban forest adaptability

Financial Impact: *Scope out major financial impacts on the department currently and in the future.*

- Managing the City's aging urban forest and streetscapes while adding newly assumed service areas
- Increased costs associated with combatting the Emerald Ash Borer and other invasive species
- Provincial pesticides ban may require increased expenditure on environmentally sustainable alternatives
- Implementation of the Woodlot Management Strategy will have financial impacts
- Future capital request regarding replacement of planters/hanging baskets and shrub beds that have reached their lifespan and require removal and replacement



Parks Services: Horticulture, Forestry & Contract Services

2014-17 Business Plan

Work Plan

Business Plan Objectives:

| Department Objectives | Initiatives | Timeline | Additional Resources Required? |
|---|---|----------|-----------------------------------|
| 2014 Initiatives | | | |
| Ensure service standards are met in an efficient and effective manner | Review service levels for community impact | Q2 | |
| | Research and Development Funding for Future CTS Mobile Initiative – Phase 1 | Q4 | Funding requests may be submitted |
| Ensure a High Performing Team | Implementation of revised job descriptions | Q1 | |
| Promote a Safe, Informed, and Engaged Community for all Stakeholders | Increase community participation in safety programs by 5% | Q4 | |
| | Develop communications channels and products such as signage and the corporate website | Q1 | |
| Develop a Healthy, Sustainable Urban Forest Throughout the City | Enhance the Integrated Pest Maintenance (IPM) Program to address weeds in shrub bed, hard surface and turf areas | Q2/3 | Funding requests may be submitted |
| | Implementation of Woodlot Management Plan – including signage, invasive species control, protection and access | Q3 | Funding requests may be submitted |
| | <i>Planting our Future, A Five-Year Plan to Expand the Urban Forest:</i> outreach with the LEAF Program to encourage residents to add more trees to their landscape | Q4 | Funding requests may be submitted |
| | Implement recommendations of the city-wide urban forest soil study and species list | Q1 | |
| 2015 Initiatives | | | |
| Develop a Healthy, Sustainable Urban Forest Throughout the City | Coordinate with Environmental Sustainability Office to develop forestry environmental policies | Q4 | |
| Consistently meet Council approved service standards | Equip all vehicles with GPS and use the information to enhance service delivery | Q4 | Funding requests may be submitted |
| Ensure service standards are met in an efficient and effective manner | Pilot Project / Field Trials for handheld CTS mobile application units – Phase 2 | Q4 | Funding request may be submitted |
| 2016 Initiatives | | | |
| Develop a Healthy, Sustainable Urban Forest Throughout the City | <i>Planting our Future, A Five-Year Plan to Expand the Urban Forest:</i> enhance tree planting strategy | Q4 | Funding requests may be submitted |



Parks Services: Horticulture, Forestry & Contract Services

2014-17 Business Plan

| | | | |
|---|--|----|-----------------------------------|
| | | | |
| Ensure service standards are met in an efficient and effective manner | Implementation of CTS Mobility Project – Phase 3 | Q4 | Funding requests may be submitted |
| 2017 Initiatives | | | |
| Develop a Healthy, Sustainable Urban Forest Throughout the City | <i>Planting our Future, A Five-Year Plan to Expand the Urban Forest.</i> Review all thirteen recommendations for effectiveness and update the plan | Q4 | |



Parks Services: Horticulture, Forestry & Contract Services

2014-17 Business Plan

Business Performance

Key Performance Indicators:

| Performance Measures | 2009 | 2010 | 2011 | 2012 | 2013 Estimate |
|---|---|-----------------|--|--|--|
| EFFICIENCY: What/How much do we do? | | | | | |
| Staff Resources (hours) for Boulevard Shrub Bed Maintenance | Q1: 180 available, +20 required Q2: 80 available, +240 required Q3: 100 available, +200 required Q4: 170 available, +60 required Annual values only | | | | |
| # of Work Orders Completed by Forestry and # of Work Orders Generated (incl. EAB) | 1,811 completed | 4,481 completed | 8,279 completed, 347 deficit, 347 cumulative deficit | 9,950 completed, 2348 deficit, 2695 cumulative deficit | 9,950 completed, 4300 deficit, 6995 cumulative deficit |
| # of EAB Work Orders Completed by Forestry and # of Work Orders Generated | N/A | N/A | N/A | 1,397 completed, 907 deficit, 907 cumulative deficit | 1,397 completed, 2603 deficit, 3510 cumulative deficit |
| % of Regular Maintenance completed on schedule (Forestry, Contracts & Hort.) | N/A | N/A | N/A | 87% For. N/A Contr. N/A Hort. | 85% For. 90% Cont. 70% Hort. |
| % of Reservoir Baskets and Planters added to inventory | N/A | 14% | 28% | 42% | 56% |
| % of Flower Beds converted to Xeriscape | N/A | 10% | 17% | 28% | 45% |
| EFFECTIVENESS: How well do we do it? | | | | | |
| % of Contracts delivered within specifications | N/A | N/A | 70% | 85% | TBD |
| % of Street Trees Pruned within Street Pruning Cycle (Target based on 7yr = 14%) | N/A | N/A | 5.3% | 6.3% | 12% |
| SERVICE QUALITY: Is anyone better off? | | | | | |
| # of Volunteers trained (Active Park Ambassadors) | N/A | N/A | 47% | 44% | 50% |
| # of Dazzle Me! Events per year | N/A | N/A | 1% | 2% | 5% |



**Parks Services:
Horticulture, Forestry & Contract Services**

2014-17 Business Plan

Key Performance Indicators Conclusion: *Provide an overall conclusion based on the indicators listed above in terms of current and estimated future performance and expected/target values.*

- The number of work orders and work order deficits are anticipated to increase in future years; there is an inability to meet service demand utilizing existing resources
- Newly assumed areas (trees, shrub beds & boulevards) impacts ability to meet service level thresholds; existing resources will be unable to meet service demands
- Key Performance Indicators will be further evolved through the Corporate Performance Measurement initiative

**Department Head
Sign-off**

Date (mm/dd/yy)

Commissioner Sign-off

Date (mm/dd/yy)

Revenue and Expenditure Summary

2014 - 17 Operating Budget

| Department | Exp Category | Account | 2012 Actuals | 2013 Actual Forecast* | 2013 Budget | Allowable Inc/Decr | Account Reallocations | 2014 Budget | \$ Variance | % Variance | 2015 Forecast | Variance | 2016 Forecast | Variance | 2017 Forecast | Variance |
|--|--------------|-----------------------------------|------------------|-----------------------|------------------|--------------------|-----------------------|------------------|----------------|---------------|------------------|---------------|------------------|---------------|------------------|---------------|
| Parks & Forestry Operations | | | | | | | | | | | | | | | | |
| Revenue | | | | | | | | | | | | | | | | |
| | | 3511 Service Charges | 67,920 | 73,953 | 95,320 | (95,320) | 0 | 0 | (95,320) | (100.0)% | 0 | 0 | 0 | 0 | 0 | 0 |
| | | 3513 Investment Income | 6,254 | 6,399 | 6,000 | 0 | 0 | 6,000 | 0 | 0.0% | 6,000 | 0 | 6,000 | 0 | 6,000 | 0 |
| | | 3516 Cemetery Fees | 0 | 0 | 0 | 67,393 | 0 | 67,393 | 67,393 | 0.0% | 68,861 | 1,468 | 70,399 | 1,538 | 71,393 | 994 |
| | | 3550 Departmental Revenues | 24,956 | 58,616 | 20,670 | 20,330 | 0 | 41,000 | 20,330 | 98.4% | 43,940 | 2,940 | 46,980 | 3,040 | 47,790 | 810 |
| | | 3568 Licenses and Permits | 316 | 86 | 460 | (398) | 0 | 62 | (398) | (86.5)% | 64 | 2 | 66 | 2 | 66 | 0 |
| | | 3574 Rev. frm Recov. Expenses | 58,797 | 79,895 | 42,535 | 0 | 0 | 42,535 | 0 | 0.0% | 42,535 | 0 | 42,535 | 0 | 42,535 | 0 |
| | | 3586 Rents and Concessions | 23,567 | 50,500 | 40,400 | 0 | 0 | 40,400 | 0 | 0.0% | 40,400 | 0 | 40,400 | 0 | 40,400 | 0 |
| | | 3618 Dept. Misc. Revenues | 2,285 | 3,109 | 7,606 | 2,026 | 0 | 9,632 | 2,026 | 26.6% | 9,836 | 204 | 10,040 | 204 | 10,180 | 140 |
| | | Total Revenue | 184,094 | 272,558 | 212,991 | (5,969) | 0 | 207,022 | (5,969) | (2.8)% | 211,636 | 4,614 | 216,420 | 4,784 | 218,364 | 1,944 |
| Labour Costs | | | | | | | | | | | | | | | | |
| | | 7010 Full Time | 4,365,546 | 4,542,417 | 4,754,170 | 53,402 | 0 | 4,807,572 | 53,402 | 1.1% | 4,849,803 | 42,231 | 4,867,883 | 18,080 | 4,873,809 | 5,926 |
| | | 7012 Overtime | 276,656 | 298,131 | 152,924 | 0 | 0 | 152,924 | 0 | 0.0% | 152,924 | 0 | 152,924 | 0 | 152,924 | 0 |
| | | 7015 Part Time | 2,062,702 | 2,176,618 | 1,859,712 | 64,689 | 0 | 1,924,401 | 64,689 | 3.5% | 1,924,693 | 292 | 1,924,693 | 0 | 1,924,693 | 0 |
| | | 7016 Full Time Contracts | 14,926 | 0 | 0 | 0 | 0 | 0 | 0 | 0.0% | 0 | 0 | 0 | 0 | 0 | 0 |
| | | 7017 Benefits | 1,407,009 | 1,473,900 | 1,503,117 | 43,827 | 0 | 1,546,944 | 43,827 | 2.9% | 1,584,256 | 37,312 | 1,616,484 | 32,228 | 1,645,167 | 28,683 |
| | | 7020 Benefits - FT Contract | 1,448 | 0 | 0 | 0 | 0 | 0 | 0 | 0.0% | 0 | 0 | 0 | 0 | 0 | 0 |
| | | Total Labour Costs | 8,128,286 | 8,491,067 | 8,269,923 | 161,918 | 0 | 8,431,841 | 161,918 | 2.0% | 8,511,676 | 79,835 | 8,561,984 | 50,308 | 8,596,593 | 34,609 |
| Other Expenses | | | | | | | | | | | | | | | | |
| | | 7100 Mileage | 4,178 | 3,865 | 5,037 | 0 | 0 | 5,037 | 0 | 0.0% | 5,037 | 0 | 5,037 | 0 | 5,037 | 0 |
| | | 7103 407-ETR Toll Charges | 149 | 223 | 265 | 0 | 0 | 265 | 0 | 0.0% | 265 | 0 | 265 | 0 | 265 | 0 |
| | | 7105 Membership/Dues/Fees | 2,000 | 1,884 | 2,506 | 0 | 0 | 2,506 | 0 | 0.0% | 2,506 | 0 | 2,506 | 0 | 2,506 | 0 |
| | | 7110 Meals & Meal Allowances | 3,452 | 2,661 | 1,794 | 0 | 0 | 1,794 | 0 | 0.0% | 1,794 | 0 | 1,794 | 0 | 1,794 | 0 |
| | | 7115 Training & Development | 35,758 | 19,195 | 22,610 | 0 | 0 | 22,610 | 0 | 0.0% | 22,610 | 0 | 22,610 | 0 | 22,610 | 0 |
| | | 7120 Telephone Charges | 772 | 39 | 1,583 | 0 | 0 | 1,583 | 0 | 0.0% | 1,583 | 0 | 1,583 | 0 | 1,583 | 0 |
| | | 7122 Cellular Telephones | 285 | 1,339 | 3,722 | 0 | (3,439) | 283 | (3,439) | (92.4)% | 283 | 0 | 283 | 0 | 283 | 0 |
| | | 7125 Subscriptions/Publications | 98 | 466 | 244 | 0 | 0 | 244 | 0 | 0.0% | 244 | 0 | 244 | 0 | 244 | 0 |
| | | 7130 Seminars & Workshops | 3,555 | 2,288 | 3,501 | 0 | 0 | 3,501 | 0 | 0.0% | 3,501 | 0 | 3,501 | 0 | 3,501 | 0 |
| | | 7135 Advertising | 122 | 385 | 1,432 | 0 | 0 | 1,432 | 0 | 0.0% | 1,432 | 0 | 1,432 | 0 | 1,432 | 0 |
| | | 7140 Promotion & Education | 992 | 5,573 | 12,249 | 0 | (8,000) | 4,249 | (8,000) | (65.3)% | 4,249 | 0 | 4,249 | 0 | 4,249 | 0 |
| | | 7200 Office Supplies | 7,723 | 7,868 | 10,930 | 0 | 0 | 10,930 | 0 | 0.0% | 10,930 | 0 | 10,930 | 0 | 10,930 | 0 |
| | | 7205 Computer Supplies | 1,438 | 894 | 3,731 | 0 | 0 | 3,731 | 0 | 0.0% | 3,731 | 0 | 3,731 | 0 | 3,731 | 0 |
| | | 7210 Office Equip. & Furniture | 878 | 1,685 | 4,937 | 0 | 0 | 4,937 | 0 | 0.0% | 4,937 | 0 | 4,937 | 0 | 4,937 | 0 |
| | | 7211 Computer Hardware/Software | 13,741 | 24,664 | 34,560 | 0 | (13,500) | 21,060 | (13,500) | (39.1)% | 21,060 | 0 | 21,060 | 0 | 21,060 | 0 |
| | | 7220 Copiers, Faxes and Supplies | 8,313 | 8,835 | 5,238 | 2,850 | 0 | 8,088 | 2,850 | 54.4% | 8,088 | 0 | 8,088 | 0 | 8,088 | 0 |
| | | 7222 Printing | 3,843 | 2,901 | 0 | 0 | 0 | 0 | 0 | 0.0% | 0 | 0 | 0 | 0 | 0 | 0 |
| | | 7300 Protective Clothing/Uniforms | 55,141 | 43,993 | 35,917 | 0 | 21,500 | 57,417 | 21,500 | 59.9% | 57,417 | 0 | 57,417 | 0 | 57,417 | 0 |
| | | 7315 Vehicle Maintenance & | 0 | 170 | 0 | 0 | 0 | 0 | 0 | 0.0% | 0 | 0 | 0 | 0 | 0 | 0 |
| | | 7317 Utility Services | 720,348 | 695,024 | 664,686 | 53,109 | 0 | 717,795 | 53,109 | 8.0% | 774,467 | 56,672 | 835,811 | 61,344 | 901,686 | 65,875 |
| | | 7325 Janitorial Services | 224 | 529 | 791 | 0 | 0 | 791 | 0 | 0.0% | 791 | 0 | 791 | 0 | 791 | 0 |
| | | 7330 Materials & Supplies | 704,599 | 687,191 | 720,951 | 25,579 | 15,999 | 762,529 | 41,578 | 5.8% | 762,529 | 0 | 762,529 | 0 | 762,529 | 0 |
| | | 7331 Contractor & Contractor Mat. | 2,047,754 | 2,918,940 | 2,430,789 | 68,515 | (15,999) | 2,483,305 | 52,516 | 2.2% | 2,483,305 | 0 | 2,483,305 | 0 | 2,483,305 | 0 |
| | | 7335 Small Tools & Equipment | 6,842 | 11,029 | 19,183 | 0 | 0 | 19,183 | 0 | 0.0% | 19,183 | 0 | 19,183 | 0 | 19,183 | 0 |
| | | 7340 Machine Time | 0 | 128 | 0 | 0 | 0 | 0 | 0 | 0.0% | 0 | 0 | 0 | 0 | 0 | 0 |
| | | 7345 Radio Operations | 4,140 | 3,356 | 4,070 | 0 | 0 | 4,070 | 0 | 0.0% | 4,070 | 0 | 4,070 | 0 | 4,070 | 0 |
| | | 7360 Safety Promotion | 300 | 181 | 1,083 | 0 | 0 | 1,083 | 0 | 0.0% | 1,083 | 0 | 1,083 | 0 | 1,083 | 0 |
| | | 7365 Safety Equipment | 12,040 | 9,478 | 9,309 | 0 | 0 | 9,309 | 0 | 0.0% | 9,309 | 0 | 9,309 | 0 | 9,309 | 0 |
| | | 7410 Rental, Leases - Equipment | 243,935 | 308,731 | 250,677 | 0 | 0 | 250,677 | 0 | 0.0% | 250,677 | 0 | 250,677 | 0 | 250,677 | 0 |
| | | 7415 Rental, Leases - Vehicles | 0 | 3,850 | 10,402 | 0 | 0 | 10,402 | 0 | 0.0% | 10,402 | 0 | 10,402 | 0 | 10,402 | 0 |
| | | 7420 Rental, Leases - Buildings | 4,274 | 122,594 | 120,848 | 4,834 | 0 | 125,682 | 4,834 | 4.0% | 130,709 | 5,027 | 135,938 | 5,229 | 135,938 | 0 |
| | | 7520 Professional Fees | 720 | 250 | 814 | 0 | 0 | 814 | 0 | 0.0% | 814 | 0 | 814 | 0 | 814 | 0 |
| | | 7560 Gas/Diesel - Vehicles | 336,723 | 370,668 | 280,914 | 41,275 | 0 | 322,189 | 41,275 | 14.7% | 327,920 | 5,731 | 333,765 | 5,845 | 339,727 | 5,962 |
| | | 7698 Grouped Expenses | 3,081 | 11,177 | 3,590 | 0 | (3,590) | 0 | (3,590) | (100.0)% | 0 | 0 | 0 | 0 | 0 | 0 |
| | | 7699 Sundry Expenses | 2,759 | 4,258 | 7,720 | 0 | 3,590 | 11,310 | 3,590 | 46.5% | 11,310 | 0 | 11,310 | 0 | 11,310 | 0 |

Revenue and Expenditure Summary

2014 - 17 Operating Budget

| Department | Exp Category | Account | 2012 Actuals | 2013 Actual Forecast* | 2013 Budget | Allowable Inc/Decr | Account Reallocations | 2014 Budget | \$ Variance | % Variance | 2015 Forecast | Variance | 2016 Forecast | Variance | 2017 Forecast | Variance |
|--|--------------|-------------------------------------|--------------|-----------------------|-------------|--------------------|-----------------------|-------------|-------------|------------|---------------|----------|---------------|----------|---------------|----------|
| | | 7700 Chgs. from Othe Depts. | 125,251 | 210,905 | 203,385 | (187,705) | 0 | 15,680 | (187,705) | (92.3)% | 15,680 | 0 | 15,680 | 0 | 15,680 | 0 |
| | | 7710 Internal Recoveries | (123,184) | (178,558) | (178,850) | 178,850 | 0 | 0 | 178,850 | (100.0)% | 0 | 0 | 0 | 0 | 0 | 0 |
| | | 7712 Joint Serv. Recovery - Library | (4,015) | (9,943) | (17,330) | 0 | 0 | (17,330) | 0 | 0.0% | (17,330) | 0 | (17,330) | 0 | (17,330) | 0 |
| | | 7790 Trsf. to Expend Res | (165,973) | 0 | 0 | 0 | 0 | 0 | 0 | 0.0% | 0 | 0 | 0 | 0 | 0 | 0 |
| | | Total Other Expenses | 4,062,257 | 5,298,718 | 4,683,288 | 187,307 | (3,439) | 4,867,156 | 183,868 | 3.9% | 4,934,586 | 67,430 | 5,007,004 | 72,418 | 5,078,841 | 71,837 |
| Total Parks & Forestry Operations | | | 12,006,449 | 13,517,227 | 12,740,220 | 355,194 | (3,439) | 13,091,975 | 351,755 | 2.8% | 13,234,626 | 142,651 | 13,352,568 | 117,942 | 13,457,070 | 104,502 |

*Note: 2013 Actual Forecast is for reference purposes only and is based on year to date actuals as of August 2013 plus the remainder of the calendarized budget.

2014 Budget Variance Comments

| | |
|------------------------------------|--|
| 3511 - Service Charges | Reallocated to new cemetery revenue 3516 object code |
| 3516 - Cemetery Fees | Increase as per approved user fee policy of 2.5% price increase, offset by \$15K trf to Trust fund, and \$16.6K volume decrease |
| 3550 - Departmental Revenue | Increase in Tree Permit volumes of \$11K and a price increase due of 2.8% |
| 3568 - Licenses, Permits & Fines | Decrease due to removal of Provincial Licensing Fee |
| 3618 - Dept. Misc. Revenues | Increase in park furniture/tree dedications of approx \$4K, minor price increase of 2.5%, offset by a decrease of misc revenue (\$2.4K) to align with actual trend |
| 7010 - Full Time | Increase due to progression \$68K, position upgrades as per CBA \$13K offset by position vacancies \$26K |
| 7015 - Part Time | Increase in PT Summer Student rates as per HR market study of \$63.5K, and 2% increase as per union agreement of \$1.2K |
| 7017 - Benefits | Increase in relation to salaries and budget guideline increases |
| 7122 - Cellular Telephone | Reallocated to B&F |
| 7140 - Promotion & Education | Reallocated to Protective Clothing |
| 7211 - Computer Hardware/Software | Reallocated to Protective Clothing |
| 7220 - Copier, Fax and Supplies | Increase due to Sharp copier agreement |
| 7330 - Protective Clothing | Reallocated from Promotion and Computer Hardware |
| 7317 - Utilities | Increase as per guidelines, and volume increase in water of \$12K |
| 7330 - Materials and Supplies | Increase of 3.5% or \$26K due to price increases for Grass seed and fertilizer, and \$16K reallocated from Contracts |
| 7331 - Contractor & Contract. Mat. | Increase of 2.4% or \$59K due to price increases and City Hall irrigation volume increase of \$10K, offset by \$16K reallocated to Materials |
| 7420 - Rental, Leases - Buildings | Increase due to 4% price increase as per lease agreement |
| 7560 - Gas/Diesel - Vehicles | Increase of 4% or \$36K as per guidelines for new vehicles and equipment, plus 2% increase or \$5K as per guidelines on existing base budget |
| 7700 - Chgs. from Other Depts. | Realignment of accounts due to actual trends |
| 7710 - Internal Recoverable | Realignment of accounts due to actual trends |

2015 Budget Variance Comments

| | |
|-----------------------------------|---|
| 3516 - Cemetery Fees | 3% price increase as per approved user fee policy |
| 3550 - Departmental Revenue | 2% price increase as per approved user fee policy |
| 3568 - Licenses, Permits & Fines | 3% price increase as per approved user fee policy |
| 3618 - Dept. Misc. Revenues | 2% price increase as per approved user fee policy |
| 7010 - Full Time | Increase due to pro-rated progression |
| 7015 - Part Time | Increase as per union agreement |
| 7017 - Benefits | Increase in relation to salaries and budget guideline increases |
| 7317 - Utilities | Increase as per guidelines |
| 7420 - Rental, Leases - Buildings | Increase due to 4% price increase as per lease agreement |
| 7560 - Gas/Diesel - Vehicles | Increase as per guideline of 2% |

Revenue and Expenditure Summary

2014 - 17 Operating Budget

| Department | Exp Category | Account | 2012 Actuals | 2013 Actual Forecast* | 2013 Budget | Allowable Inc/Decr | Account Reallocations | 2014 Budget | \$ Variance | % Variance | 2015 Forecast | Variance | 2016 Forecast | Variance | 2017 Forecast | Variance |
|------------|--------------|---------|--------------|-----------------------|-------------|--------------------|-----------------------|-------------|-------------|------------|---------------|----------|---------------|----------|---------------|----------|
|------------|--------------|---------|--------------|-----------------------|-------------|--------------------|-----------------------|-------------|-------------|------------|---------------|----------|---------------|----------|---------------|----------|

2016 Budget Variance Comments

| | | |
|-----------------------------------|----|---|
| 3516 - Cemetery Fees | 3% | price increase as per approved user fee policy |
| 3550 - Departmental Revenue | 2% | price increase as per approved user fee policy |
| 3568 - Licenses, Permits & Fines | 3% | price increase as per approved user fee policy |
| 3618 - Dept. Misc. Revenues | 2% | price increase as per approved user fee policy |
| 7010 - Full Time | | Increase due to pro-rated progression |
| 7017 - Benefits | | Increase in relation to salaries and budget guideline increases |
| 7317 - Utilities | | Increase as per guidelines |
| 7420 - Rental, Leases - Buildings | | Increase due to 4% price increase as per lease agreement |
| 7560 - Gas/Diesel - Vehicles | | Increase as per guideline of 2% |

2017 Budget Variance Comments

| | | |
|------------------------------|------|---|
| 3516 - Cemetery Fees | 1.5% | price increase as per guidelines |
| 3550 - Departmental Revenue | 1.5% | price increase as per guidelines in Tree Permitting |
| 3618 - Dept. Misc. Revenues | 1.5% | price increase as per guidelines |
| 7010 - Full Time | | Increase due to pro-rated progression |
| 7017 - Benefits | | Increase in relation to salaries and budget guideline increases |
| 7317 - Utilities | | Increase as per guidelines |
| 7560 - Gas/Diesel - Vehicles | | Increase as per guideline of 2% |

2014 -2017 Additional Resource Request Parks & Forestry Operations

| Budget Year | ARR # | ARR Title | Gross Cost | Offset | Net Cost |
|-------------------|-----------|--|----------------|---------------|----------------|
| 2014 | 205-14-13 | New Park Operating Expenses | 153,529 | - | 153,529 |
| 2014 | 205-14-01 | Forestry Arborist II | 70,035 | - | 70,035 |
| 2014 | 205-14-07 | Temporary Seasonal Employees | 59,689 | - | 59,689 |
| 2014 | 205-14-06 | Playground Safety Surface Testing | 40,000 | - | 40,000 |
| 2014 | 205-14-04 | Hard Surface Repairs | 80,000 | - | 80,000 |
| 2014 | 205-14-05 | Courts-Tennis and Basketball | 15,000 | - | 15,000 |
| 2014 | 205-14-02 | Community Services Asset Management Coordinator | 106,285 | - | 106,285 |
| 2014 | 205-14-10 | Sod and Seed for Sports Fields | 25,000 | - | 25,000 |
| 2014 | 205-14-12 | Administrative Clerk (Partial FTE Conversion) | 63,689 | 34,373 | 29,316 |
| 2014 | 205-14-03 | Irrigation System Maintenance | 21,000 | - | 21,000 |
| 2014 | 205-14-09 | Fertilizing Parks | 20,000 | - | 20,000 |
| 2014 | 205-14-11 | Bocce Court Maintenance | 65,000 | - | 65,000 |
| 2014 | 205-14-08 | Aerating Parks | 20,000 | - | 20,000 |
| 2014 Total | | | 739,227 | 34,373 | 704,854 |
| 2015 | 205-15-01 | New Park Operating Expenses | 53,675 | - | 53,675 |
| 2015 Total | | | 53,675 | - | 53,675 |
| 2016 | 205-16-08 | New Park Operating Expenses | 77,631 | - | 77,631 |
| 2016 | 205-16-03 | Avondale Park (North Maple) - Development | 10,000 | - | 10,000 |
| 2016 | 205-16-03 | Avondale Park (North Maple) - Park Attendants | 301,696 | - | 301,696 |
| 2016 | 205-16-03 | Avondale Park (North Maple) - Park Attendants | 295,696 | - | 295,696 |
| 2016 | 205-16-02 | Boulevard Shrub Bed Summer Student Positions | 17,912 | - | 17,912 |
| 2016 | 205-16-01 | 10 Month Horticulture Temp (Shrub Maintenance Crew) | 25,956 | - | 25,956 |
| 2016 | 205-16-07 | Oakbank Pond Maintenance Program | 75,000 | - | 75,000 |
| 2016 | 205-16-04 | Non-selective Weed Spraying Program | 25,000 | - | 25,000 |
| 2016 | 205-16-05 | Contract Services Temp | 25,956 | - | 25,956 |
| 2016 | 205-16-06 | Additional GPS Units | 30,000 | - | 30,000 |

2014 -2017 Additional Resource Request Parks & Forestry Operations

| Budget Year | ARR # | ARR Title | Gross Cost | Offset | Net Cost |
|-------------------|------------|--------------------------------------|----------------|----------|----------------|
| 2016 Total | | | 884,847 | - | 884,847 |
| 2017 | 205-17-01 | New Park Operating Expenses | 226,000 | - | 226,000 |
| 2017 | 205-TBD-01 | City Assisted Tournament Funding | 12,000 | - | 12,000 |
| 2017 | 205-TBD-12 | Increased Frequency in grass cutting | 388,500 | - | 388,500 |
| 2017 Total | | | 626,500 | - | 626,500 |

2014 - 2017 Capital Project Listing

Parks & Forestry Operations

| Budget Year | Project # | Project Description | Project Type | Region | City-Wide DC | Infrastructure Reserve | Gas Tax | Taxation | LTD | Other | Grand Total |
|---|------------|---|----------------------------|-----------|--------------|------------------------|---------|------------------|-----|-------|------------------|
| 2014 | PO-6700-13 | Tree Planting Program-Regular | Infrastructure Replacement | City-Wide | | 48,882 | | 562,148 | | | 611,030 |
| 2014 | PO-6717-14 | Soccer Field Redevelopment at York Catholic District School Board Locations | Infrastructure Replacement | City-Wide | | 203,940 | | | | | 203,940 |
| 2014 | PO-6739-13 | Tree Replacement Program-EAB | Infrastructure Replacement | City-Wide | | | | 417,941 | | | 417,941 |
| 2014 | PO-6740-14 | Irrigation Central Control System Additions-Various Locations | New Equipment | City-Wide | | | | 129,000 | | | 129,000 |
| 2014 | PO-6746-15 | Fence Repair & Replacement Program | Infrastructure Replacement | City-Wide | | 373,983 | | | | | 373,983 |
| 2014 | PO-6749-14 | No Smoking By-Law Signs | Health & Safety | City-Wide | | | | 54,075 | | | 54,075 |
| 2014 | PO-6750-14 | Park and Walkway Fencing | New Infrastructure | Ward 2 | | | | 39,655 | | | 39,655 |
| 2014 | PO-6753-14 | CTS Mobile Handheld Program | Technology | City-Wide | | | | 30,900 | | | 30,900 |
| 2014 | PO-6754-13 | Parks Concrete Walkway Repairs/Replacements | Infrastructure Replacement | City-Wide | | 237,930 | | | | | 237,930 |
| 2014 Total | | | | | | 864,735 | | 1,233,719 | | | 2,098,454 |
| 2015 | PO-6700-13 | Tree Planting Program-Regular | Infrastructure Replacement | City-Wide | | 48,882 | | 562,148 | | | 611,030 |
| 2015 | PO-6739-13 | Tree Replacement Program-EAB | Infrastructure Replacement | City-Wide | | | | 417,941 | | | 417,941 |
| 2015 | PO-6741-15 | Maple Community Centre-Landscape & Traffic Safety Improvements | New Infrastructure | Ward 1 | | | | 180,250 | | | 180,250 |
| 2015 | PO-6742-15 | Park Benches-Various Locations | Equipment Replacement | City-Wide | | 74,200 | | | | | 74,200 |
| 2015 | PO-6743-15 | Park Picnic Table-Various Locations | Equipment Replacement | City-Wide | | 74,200 | | | | | 74,200 |
| 2015 | PO-6746-15 | Fence Repair & Replacement Program | Infrastructure Replacement | City-Wide | | 418,000 | | | | | 418,000 |
| 2015 | PO-6747-15 | Relocation of Gazebo (Dr.Mcleans to Rainbow Creek) | Infrastructure Replacement | Ward 2 | | 56,650 | | | | | 56,650 |
| 2015 | PO-6753-14 | CTS Mobile Handheld Program | Technology | City-Wide | | | | 157,220 | | | 157,220 |
| 2015 | PO-6754-13 | Parks Concrete Walkway Repairs/Replacements | Infrastructure Replacement | City-Wide | | 237,930 | | | | | 237,930 |
| 2015 Total | | | | | | 909,862 | | 1,317,559 | | | 2,227,421 |
| 2016 | PO-6700-13 | Tree Planting Program-Regular | Infrastructure Replacement | City-Wide | | 48,882 | | 562,148 | | | 611,030 |
| 2016 | PO-6739-13 | Tree Replacement Program-EAB | Infrastructure Replacement | City-Wide | | | | 417,941 | | | 417,941 |
| 2016 | PO-6746-15 | Fence Repair & Replacement Program | Infrastructure Replacement | City-Wide | | 140,400 | | | | | 140,400 |
| 2016 | PO-6753-14 | CTS Mobile Handheld Program | Technology | City-Wide | | | | 157,220 | | | 157,220 |
| 2016 | PO-6754-13 | Parks Concrete Walkway Repairs/Replacements | Infrastructure Replacement | City-Wide | | 216,300 | | | | | 216,300 |
| 2016 Total | | | | | | 405,582 | | 1,137,309 | | | 1,542,891 |
| 2017 | PO-6700-13 | Tree Planting Program-Regular | Infrastructure Replacement | City-Wide | | 48,882 | | 562,148 | | | 611,030 |
| 2017 | PO-6739-13 | Tree Replacement Program-EAB | Infrastructure Replacement | City-Wide | | | | 417,941 | | | 417,941 |
| 2017 | PO-6745-17 | Nashville Cemetery-Road Extension | New Infrastructure | Ward 1 | | | | 57,700 | | | 57,700 |
| 2017 | PO-6746-15 | Fence Repair & Replacement Program | Infrastructure Replacement | City-Wide | | 114,963 | | | | | 114,963 |
| 2017 | PO-6751-17 | Sports Field Safety Fencing for Spectators at Vaughan Grove SportsComplex | New Infrastructure | Ward 2 | | | | 91,927 | | | 91,927 |
| 2017 | PO-6754-13 | Parks Concrete Walkway Repairs/Replacements | Infrastructure Replacement | City-Wide | | 216,300 | | | | | 216,300 |
| 2017 Total | | | | | | 380,145 | | 1,129,716 | | | 1,509,861 |
| Park & Forestry Operations Total | | | | | | 2,560,324 | | 4,818,303 | | | 7,378,627 |



DRAFT 2014 BUDGET AND 2015-2017 PLAN

Parks Development



Parks Development

2014-17 Business Plan

Business Overview

Service Statement:

The Parks Development Department is responsible for the planning, design and construction of the City's parks, open space and trail systems. Through collaboration with residents and stakeholders, the department is committed to providing the City with innovative, functional, accessible and safe outdoor recreational facilities that foster physical activity, health and wellness for all citizens.

Key Outcomes:

1. Acquisition of suitable park and open space properties to meet current and future needs
2. Development of plans and studies to guide parks planning and approvals process
3. Implementation of the outdoor recreation component of the Active Together Master Plan
4. Support for the environmental sustainability recommendations of Green Directions Vaughan

Link to Vaughan Vision 2020:

1. Enhance and Ensure Community Safety, Health & Wellness
 - The provision of safe and accessible parks and open spaces encourages physical activity and promotes healthy lifestyles
2. Lead and Promote Environmental Sustainability
 - The protection and acquisition of parkland, natural areas and woodlots increases the City's urban forest canopy and reduces the impact of urban development
3. Ensure Financial Sustainability
 - The development of asset management plans and quality standards for products reduces operating costs and provides tools for long-term financial planning

Staffing Profile:

| | 2012 | 2013 Base | Additional Resource Requests | | | |
|-----------|---------|-----------|------------------------------|------|------|------|
| | | | 2014 | 2015 | 2016 | 2017 |
| Full Time | 10 | 11 | - | - | - | - |
| Part Time | 1 | 1 | - | - | - | - |
| Overtime | \$7,491 | \$7,491 | | | | |



Parks Development

2014-17 Business Plan

Service Profile

Current Service State:

- Strengths and Achievements
 - Project management of capital design and construction projects
 - Completed update of the Active Together Master Plan
 - Recipient of over \$300,000 in C.I.I.F. Grant funding for parks-related projects
 - Planning process initiated for North Maple Regional Park
- Current Challenges
 - Quantity of parks planning and development initiatives relative to staff resources
 - Need to consolidate development approval standards and planning processes
 - Parkland acquisition strategy required to assess and prioritize acquisition opportunities
 - Workload and financial impact of required infrastructure repair and replacement
- Growth Management
 - Development intensification pressures on parkland provision and service levels
 - Potential workload impacts associated with Official Plan appeals

Future Direction for the Service:

- Service Constraints
 - Sustainable funding strategy required for park redevelopment and revitalization projects
- Opportunities for Business Improvement
 - Increased collaboration with Planning, Engineering and Parks Operations
 - New contract staff position will advance VMC planning, design and parkland acquisition
 - Asset management data collection to assist with park redevelopment strategies

Financial Impact:

- Financial implications of the Corporate Cash-in-Lieu of Parkland policy are to be determined
- Significant design and construction costs for major projects such as North Maple Regional Park, Civic Centre, VMC and urban intensification areas
- Implementation of the Active Together Master Plan recommendations
- Parkland acquisition costs for District Parks and public realm in urban intensification areas



Parks Development

2014-17 Business Plan

Work Plan

Business Plan Objectives:

| Department Objectives | Initiatives | Timeline | Additional Required? | Resources |
|--------------------------------|--|----------|--|-----------|
| 2014 Initiatives | | | | |
| Parks Planning and Acquisition | Review and revise park development standards and approvals process | Q1-Q4 | Planning, Engineering | |
| | Establish VMC planning team with Planning and Engineering | Q1 | Planning, Engineering | |
| Major Parks Development | Advance design process for North Maple Regional Park | Q1-Q3 | Consultant, Parks Operations | |
| Active Together Master Plan | Develop a Parkland Acquisition Strategy | Q1-Q3 | Planning, Real Estate | |
| | Develop a Pedestrian and Bicycle Implementation Strategy | Q1-Q3 | Consultant, Engineering | |
| 2015 Initiatives | | | | |
| Parks Planning and Acquisition | Parkland Acquisition/Conveyance for VMC Park #1 | Q3-Q4 | Planning, Real Estate | |
| Major Parks Development | Phase 1 Construction at North Maple Regional Park | Q2-Q4 | Consultant | |
| | VMC Park #1 Design | Q1-Q2 | Consultant, Planning, Engineering | |
| | Develop a Park Redevelopment Strategy | Q2-Q4 | Consultant, Parks Operations, Recreation | |
| | Civic Centre Public Realm Development | Q2-Q3 | Consultant, Buildings & Facilities | |
| Active Together Master Plan | Phase 1 Conversion of Surplus Ball Diamonds to Soccer Fields | Q2-Q3 | Parks Operations, Recreation | |
| | Develop Skatepark Strategy | Q1-Q2 | Consultant, Recreation | |
| 2016 Initiatives | | | | |
| Parks Planning and Acquisition | Parkland Acquisition/Conveyance for District Parks | Q1-Q4 | Planning, Real Estate | |
| Major Parks Development | Complete Phase 1 Construction at North Maple Regional Park | Q2-Q3 | Purchasing | |
| | Continue to advance park design and construction in the VMC | Q1-Q4 | Planning, Engineering | |



Parks Development

2014-17 Business Plan

| | | | |
|--------------------------------|--|-------|------------------------------|
| Active Together Master Plan | Initiate Public Consultation Process for an Off-Leash Dog Park | Q1-Q2 | Parks Operations |
| 2017 Initiatives | | | |
| Parks Planning and Acquisition | Participate in Updating the Development Charges Background Study | Q4 | Finance, Planning |
| Major Parks Development | Phase 2 Design for North Maple Regional Park | Q1-Q4 | Consultant, Parks Operations |
| | Continue to advance park design and construction in the VMC | Q1-Q4 | Planning, Engineering |
| Active Together Master Plan | Develop Community Gardens Policy Framework | Q1-Q2 | Parks Operations |

Business Performance

Key Performance Indicators:

| Performance Measures | 2009 | 2010 | 2011 | 2012 | 2013 Estimate |
|--|-------------------------------|-------------------------------|-------------------------------|--------------------------------|--------------------------------|
| EFFICIENCY: What/How much do we do? | | | | | |
| Total Annual Capital Budget Expenditures for Parks Development projects(\$Million)*YTD | 5.79 | 10.80 | 4.40 | 4.64 | 1.55 |
| Total Area of new Neighbourhood Parks developed (hectares) **projected | 2.37 | 4.86 | 8.54 | 2.50 | 13.4** |
| EFFECTIVENESS: How well do we do it? | | | | | |
| Average length of time to develop a typical Neighbourhood Park from the date contract award is approved by Council to Substantial Completion (months) *projected | 8.0 | 6.6 | 6.6 | 6.5 | 6.3** |
| QUALITY OF SERVICE: Is anyone better off? | | | | | |
| CTS response time to public inquiries (number of cases Green, Yellow, Red) | 41 Green 0 Yellow 0 Red | 44 Green 2 Yellow 0 Red | 43 Green 0 Yellow 0 Red | 145 Green 0 Yellow 0 Red | 100 Green 1 Yellow 0 Red |

New Facilities To Be Added in 2013:

Woodrose Park - mini soccer field, accessible playground
 Forest View Park – half-court basketball, accessible playground
 Village Green- senior soccer field, skateboard zone, accessible playground
 Pioneer Park- half-court basketball, accessible playground
 Heritage Park - exercise equipment, accessible playground



Parks Development

2014-17 Business Plan

Spring Blossom Park - mini soccer field, full-court basketball, accessible playground
 Millrace Park – tennis courts (2), 9v9 soccer field, full-court basketball, accessible playground

Facilities Renovated Year-to-Date in 2013:

Old Fire Hall Parkette – accessibility improvements
 Maple Airport Playground – accessibility improvements
 Rimwood Park - tennis court resurfacing
 Bindertwine Park - tennis court resurfacing
 Mackenzie Glen Park – splash pad resurfacing, playground rubber surfacing
 Maple Lions Park – splash pad resurfacing
 McClure Meadows Park – splash pad resurfacing
 Vaughan Crest Park - bocce court resurfacing
 Riviera Park - retaining wall improvements
 Thornhill Woods Park and Open Space - walkway extension

Facilities Projected to be renovated by end of 2013:

Mackenzie Glen Park – playground rubber surfacing
 Maple Community Centre Park – baseball close-out fencing
 Sonoma Heights Park – baseball close-out fencing
 Yorkhill Park - tennis court resurfacing
 Dufferin District Park - tennis court redevelopment
 Marita Payne Park – pedestrian bridge replacement
 Glen Shields Park - playground redevelopment and hardscape improvements
 Rainbow Creek Park – accessible swings, accessibility upgrades
 West Maple Creek Park – accessible swings, accessibility upgrades
 Vellore Heritage Square – accessible swings, accessibility upgrades
 York Hill District Park – accessible swings, accessibility upgrades

Key Performance Indicators Conclusion:

- CTS response times continue to be well within acceptable service standards
- The length of time required to plan, design and construct a typical Neighbourhood Park from date of Council Approval is co-dependant upon the workload of Purchasing Services
- Continuous improvements to park development processes and procedures continue to be made in order to increase ability to deliver park projects in a timely manner.
- The volume of work compared to staff resources will continue to be monitored to minimize delays in project delivery and/or service to other departments and external agencies

Department Head
 Sign-off

Date (mm/dd/yy)

Commissioner Sign-off

Date (mm/dd/yy)

Revenue and Expenditure Summary

2014 - 17 Operating Budget

| Department | Exp Category | Account | 2012 Actuals | 2013 Actual Forecast* | 2013 Budget | Allowable Inc/Decr | Account Reallocations | 2014 Budget | \$ Variance | % Variance | 2015 Forecast | Variance | 2016 Forecast | Variance | 2017 Forecast | Variance |
|--------------------------------|-----------------------|-----------------------------------|--------------|-----------------------|-------------|--------------------|-----------------------|-------------|-------------|------------|---------------|----------|---------------|----------|---------------|----------|
| Parks Development | | | | | | | | | | | | | | | | |
| | Revenue | | | | | | | | | | | | | | | |
| | | 3522 Trsf. fm Res. & Res. Funds | 0 | 60,769 | 121,539 | (5,660) | 0 | 115,879 | (5,660) | (4.7)% | 115,879 | 0 | 115,879 | 0 | 115,879 | 0 |
| | | Total Revenue | 0 | 60,769 | 121,539 | (5,660) | 0 | 115,879 | (5,660) | (4.7)% | 115,879 | 0 | 115,879 | 0 | 115,879 | 0 |
| | Labour Costs | | | | | | | | | | | | | | | |
| | | 7010 Full Time | 678,285 | 706,315 | 833,129 | 8,593 | 0 | 841,722 | 8,593 | 1.0% | 854,372 | 12,650 | 860,148 | 5,776 | 860,148 | 0 |
| | | 7012 Overtime | 328 | 7,833 | 7,491 | 0 | 0 | 7,491 | 0 | 0.0% | 7,491 | 0 | 7,491 | 0 | 7,491 | 0 |
| | | 7015 Part Time | 52,247 | 24,613 | 30,655 | 607 | 0 | 31,262 | 607 | 2.0% | 31,401 | 139 | 31,401 | 0 | 31,401 | 0 |
| | | 7016 Full Time Contracts | 5,496 | 55,304 | 96,711 | 9,135 | 0 | 105,846 | 9,135 | 9.4% | 110,388 | 4,542 | 113,531 | 3,143 | 113,531 | 0 |
| | | 7017 Benefits | 181,687 | 191,682 | 225,552 | 6,567 | 0 | 232,119 | 6,567 | 2.9% | 239,823 | 7,704 | 245,713 | 5,890 | 249,993 | 4,280 |
| | | 7020 Benefits - FT Contract | 533 | 7,773 | 17,118 | (6,586) | 0 | 10,532 | (6,586) | (38.5)% | 11,039 | 507 | 11,467 | 428 | 11,580 | 113 |
| | | Total Labour Costs | 918,577 | 993,519 | 1,210,656 | 18,316 | 0 | 1,228,972 | 18,316 | 1.5% | 1,254,514 | 25,542 | 1,269,751 | 15,237 | 1,274,144 | 4,393 |
| | Other Expenses | | | | | | | | | | | | | | | |
| | | 7100 Mileage | 135 | 827 | 930 | 0 | 0 | 930 | 0 | 0.0% | 930 | 0 | 930 | 0 | 730 | (200) |
| | | 7105 Membership/Dues/Fees | 3,331 | 5,103 | 4,780 | 0 | 0 | 4,780 | 0 | 0.0% | 4,780 | 0 | 4,780 | 0 | 4,080 | (700) |
| | | 7110 Meals & Meal Allowances | 0 | 217 | 250 | 0 | 0 | 250 | 0 | 0.0% | 250 | 0 | 250 | 0 | 250 | 0 |
| | | 7115 Training & Development | 230 | 3,389 | 2,970 | 0 | 0 | 2,970 | 0 | 0.0% | 2,970 | 0 | 2,970 | 0 | 2,770 | (200) |
| | | 7120 Telephone Charges | 0 | 978 | 0 | 0 | 0 | 0 | 0 | 0.0% | 0 | 0 | 0 | 0 | 0 | 0 |
| | | 7122 Cellular Telephones | (16) | 580 | 1,160 | (1,160) | 0 | 0 | (1,160) | (100.0)% | 0 | 0 | 0 | 0 | 0 | 0 |
| | | 7125 Subscriptions/Publications | 0 | 205 | 0 | 0 | 0 | 0 | 0 | 0.0% | 0 | 0 | 0 | 0 | 0 | 0 |
| | | 7126 Newsletters & Mailings | 110 | 91 | 100 | 0 | 0 | 100 | 0 | 0.0% | 100 | 0 | 100 | 0 | 100 | 0 |
| | | 7130 Seminars & Workshops | 520 | 131 | 500 | 0 | 0 | 500 | 0 | 0.0% | 500 | 0 | 500 | 0 | 500 | 0 |
| | | 7135 Advertising | 923 | 0 | 0 | 0 | 0 | 0 | 0 | 0.0% | 0 | 0 | 0 | 0 | 0 | 0 |
| | | 7200 Office Supplies | 2,413 | 2,570 | 3,785 | 0 | 0 | 3,785 | 0 | 0.0% | 3,785 | 0 | 3,785 | 0 | 3,635 | (150) |
| | | 7203 Drafting Supplies | 1,157 | 2,543 | 3,160 | 0 | 0 | 3,160 | 0 | 0.0% | 3,160 | 0 | 3,160 | 0 | 3,160 | 0 |
| | | 7205 Computer Supplies | 2,044 | 3,022 | 2,480 | 0 | 0 | 2,480 | 0 | 0.0% | 2,480 | 0 | 2,480 | 0 | 2,480 | 0 |
| | | 7210 Office Equip. & Furniture | 280 | 2,800 | 2,800 | (2,800) | 0 | 0 | (2,800) | (100.0)% | 0 | 0 | 0 | 0 | 0 | 0 |
| | | 7211 Computer Hardware/Software | 3,752 | 6,488 | 9,500 | (2,000) | 0 | 7,500 | (2,000) | (21.1)% | 7,500 | 0 | 7,500 | 0 | 7,500 | 0 |
| | | 7220 Copiers, Faxes and Supplies | 7,759 | 4,782 | 6,200 | 0 | 0 | 6,200 | 0 | 0.0% | 6,200 | 0 | 6,200 | 0 | 6,200 | 0 |
| | | 7300 Protective Clothing/Uniforms | 0 | 228 | 300 | 0 | 0 | 300 | 0 | 0.0% | 300 | 0 | 300 | 0 | 300 | 0 |
| | | 7315 Vehicle Maintenance & | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0.0% | 0 | 0 | 0 | 0 | 0 | 0 |
| | | 7520 Professional Fees | (6,915) | 15,736 | 10,100 | 302 | 0 | 10,402 | 302 | 3.0% | 10,402 | 0 | 10,402 | 0 | 10,402 | 0 |
| | | 7560 Gas/Diesel - Vehicles | 1,889 | 3,712 | 5,310 | 106 | 0 | 5,416 | 106 | 2.0% | 5,524 | 108 | 5,635 | 111 | 5,746 | 111 |
| | | 7699 Sundry Expenses | 96 | 1,244 | 885 | (500) | 0 | 385 | (500) | (56.5)% | 385 | 0 | 385 | 0 | 385 | 0 |
| | | Total Other Expenses | 17,707 | 54,647 | 55,210 | (6,052) | 0 | 49,158 | (6,052) | (11.0)% | 49,266 | 108 | 49,377 | 111 | 48,238 | (1,139) |
| Total Parks Development | | | 936,283 | 987,397 | 1,144,327 | 17,924 | 0 | 1,162,251 | 17,924 | 1.6% | 1,187,901 | 25,650 | 1,203,249 | 15,348 | 1,206,503 | 3,254 |

*Note: 2013 Actual Forecast is for reference purposes only and is based on year to date actuals as of August 2013 plus the remainder of the calendarized budget.

2014 Budget Variance Comments

| | |
|-----------------------------------|--|
| 3522 - Trsf. fm Res. & Res Funds | Decrease due to removal of 2013 ARR onetime expenses |
| 7010 - Full Time | Increase due to progression |
| 7015 - Part Time | Increase due to 2% eco adj as per union agreement |
| 7016 - Full Time Contract | Increase due to adjustment of \$7K from benefits into salary, and \$2K progression |
| 7017 - Benefits | Increase as per guidelines and due to salaries |
| 7020 - Benefits - FT Contract | Decrease due to adjustment from benefits into salary |
| 7122 - Cellular Telephone | Reallocation to B&F and decrease due to removal of 2013 ARR onetime expenses |
| 7210 - Office Equip. & Furniture | Decrease due to removal of 2013 ARR onetime expenses |
| 7211 - Computer Hardware/Software | Decrease due to removal of 2013 ARR onetime expenses |
| 7520 - Professional Fees | Increase to align with actual trend |
| 7560 - Gas/Diesel - Vehicles | Increase of 2% as per guidelines |
| 7699 - Sundry Expenses | Decrease due to removal of 2013 ARR onetime expenses |

Revenue and Expenditure Summary

2014 - 17 Operating Budget

2015 Budget Variance Comments

| | |
|-------------------------------|---|
| 7010 - Full Time | Increase due to pro-rated progression |
| 7015 - Part Time | Increase due to remainder of 2% eco adj as per union agreement |
| 7016 - Full Time Contract | Increase due to pro-rated progression |
| 7017 - Benefits | Increase in relation to salaries and budget guideline increases |
| 7020 - Benefits - FT Contract | Increase in relation to salaries and budget guideline increases |
| 7560 - Gas/Diesel - Vehicles | Increase of 2% as per guidelines |

2016 Budget Variance Comments

| | |
|-------------------------------|---|
| 7010 - Full Time | Increase due to pro-rated progression |
| 7016 - Full Time Contract | Increase due to pro-rated progression |
| 7017 - Benefits | Increase in relation to salaries and budget guideline increases |
| 7020 - Benefits - FT Contract | Increase in relation to salaries and budget guideline increases |
| 7560 - Gas/Diesel - Vehicles | Increase of 2% as per guidelines |

2017 Budget Variance Comments

| | |
|-------------------------------|---|
| 7017 - Benefits | Increase due to budget guideline increases |
| 7020 - Benefits - FT Contract | Increase due to budget guideline increases |
| 7100 - Mileage/Car Allowance | Decrease due to expiration of 4yr VMC Contract position |
| 7105 - Memberships/Dues | Decrease due to expiration of 4yr VMC Contract position |
| 7115 - Training & Development | Decrease due to expiration of 4yr VMC Contract position |
| 7200 - Office Supplies | Decrease due to expiration of 4yr VMC Contract position |
| 7560 - Gas/Diesel - Vehicles | Increase of 2% as per guidelines |

2014 - 2017 Capital Project Listing

Parks Development

| Budget Year | Project # | Project Description | Project Type | Region | City-Wide DC | Infrastructure Reserve | Gas Tax | Taxation | LTD | Other | Grand Total |
|-------------|------------|---|----------------------------|-----------|--------------|------------------------|---------|----------|-----|-------|-------------|
| 2014 | PK-6265-14 | Maple Reservoir Park - Senior Soccer Field Lighting | New Infrastructure | Ward 1 | | | | 374,894 | | | 374,894 |
| 2014 | PK-6322-14 | Rose Mandarin Park - Basketball Court Reconstruction | Infrastructure Replacement | Ward 3 | | 72,965 | | | | | 72,965 |
| 2014 | PK-6334-14 | Heatherton Parkette - Playground Replacement & Safety Surfacing | Infrastructure Replacement | Ward 5 | | 133,849 | | | | | 133,849 |
| 2014 | PK-6336-14 | HR Breta Park - Playground Replacement & Safety Surfacing | Infrastructure Replacement | Ward 1 | | 151,498 | | | | | 151,498 |
| 2014 | PK-6356-14 | Sonoma Heights Community Park - Ball Diamond Lighting | New Infrastructure | Ward 2 | | | | 229,184 | | | 229,184 |
| 2014 | PK-6359-14 | Maxey Park - Parking Lot Expansion | New Infrastructure | Ward 2 | | | | 90,867 | | | 90,867 |
| 2014 | PK-6361-14 | Bindertwine Park - Soccer Backstop and Sideline Fence | Infrastructure Replacement | Ward 1 | | 138,368 | | | | | 138,368 |
| 2014 | PK-6365-14 | UV1-D4 - Block 40 District Park Development | Growth/Development | Ward 3 | 352,900 | | | 39,212 | | | 392,112 |
| 2014 | PK-6377-14 | Mapes Park- Playground Replacement & Safety Surfacing | Infrastructure Replacement | Ward 2 | | 155,513 | | | | | 155,513 |
| 2014 | PK-6381-14 | Al Palladini Community Centre - Landscape and Pedestrian Improvements | New Infrastructure | Ward 2 | | | 61,002 | | | | 61,002 |
| 2014 | PK-6382-14 | Torii Park - Tennis Court Reconstruction | Infrastructure Replacement | Ward 3 | | 269,474 | | | | | 269,474 |
| 2014 | PK-6384-13 | Uplands Golf and Ski Centre - Hiking Trail/Pathways Improvements | Infrastructure Replacement | Ward 5 | | | 91,650 | | | | 91,650 |
| 2014 | PK-6385-14 | Agostino Park - Multi-Use Field Development | New Infrastructure | Ward 4 | | | | 100,683 | | | 100,683 |
| 2014 | PK-6386-14 | Calvary Church Sports Fields - Soccer Field Redevelopment | New Infrastructure | Ward 1 | | | | 241,046 | | | 241,046 |
| 2014 | PK-6388-14 | Pedestrian Bridge Repairs and Replacement | Health & Safety | City-Wide | | | 247,250 | | | | 247,250 |
| 2014 | PK-6391-14 | Torii Park - Bocce Court Development | New Infrastructure | Ward 3 | | | | 90,519 | | | 90,519 |
| 2014 | PK-6396-14 | Yorkhill District Park - Playground Redevelopment | Infrastructure Replacement | Ward 5 | | 470,839 | | | | | 470,839 |
| 2014 | PK-6407-14 | Crieff Parkette - Playground Replacement & Safety Surfacing | Infrastructure Replacement | Ward 1 | | 86,232 | | | | | 86,232 |
| 2014 | PK-6410-14 | Joey Panetta Park - Tennis Court Reconstruction | Infrastructure Replacement | Ward 3 | | 224,463 | | | | | 224,463 |
| 2014 | PK-6411-14 | Melville Park - Playground Replacement & Safety Surfacing | Infrastructure Replacement | Ward 1 | | 194,732 | | | | | 194,732 |
| 2014 | PK-6415-14 | 61W-N1 - Block 61 Neighbourhood Park Design and Construction | Growth/Development | Ward 1 | 1,046,502 | | | 116,277 | | | 1,162,779 |
| 2014 | PK-6431-14 | 61E-N1 - Block 61 Neighbourhood Park Design and Construction | Growth/Development | Ward 1 | 803,402 | | | 89,267 | | | 892,669 |
| 2014 | PK-6434-14 | Mario Plastina Park - Expansion of Existing Play Equipment | New Infrastructure | Ward 1 | | | | 49,749 | | | 49,749 |
| 2014 | PK-6436-14 | Velmar Downs Park - Tennis Court Reconstruction | Infrastructure Replacement | Ward 3 | | 184,190 | | | | | 184,190 |
| 2014 | PK-6452-14 | UV1-LP1 - Block 40 Greenway Design and Construction | Growth/Development | Ward 3 | 480,004 | | | 53,334 | | | 533,338 |
| 2014 | PK-6463-14 | Maple Community District Park - Accessible Swings | Infrastructure Replacement | Ward 1 | | 34,219 | | | | | 34,219 |
| 2014 | PK-6473-14 | Vaughan Sports Village - Bocce Court Resurfacing | Infrastructure Replacement | Ward 1 | | 66,026 | | | | | 66,026 |
| 2014 | PK-6475-14 | Maple Airport Open Space - Bridge Replacement | Health & Safety | Ward 1 | | | 97,852 | | | | 97,852 |
| 2014 | PK-6479-14 | Parks Redevelopment Strategy | Studies | City-Wide | | | | 108,150 | | | 108,150 |
| 2014 | PK-6480-14 | Pinegrove Pedestrian Bridge Replacement | Health & Safety | Ward 2 | | | 183,242 | | | | 183,242 |
| 2014 | PK-6481-14 | Soccer Field Fence | New Infrastructure | Ward 1 | | | | 71,379 | | | 71,379 |
| 2014 | PK-6482-14 | Vaughan Grove Park - Bocce Court Development | New Infrastructure | Ward 2 | | | | 116,897 | | | 116,897 |

2014 - 2017 Capital Project Listing

Parks Development

| Budget Year | Project # | Project Description | Project Type | Region | City-Wide DC | Infrastructure Reserve | Gas Tax | Taxation | LTD | Other | Grand Total |
|-------------------|------------|--|----------------------------|--------------------------------|------------------|------------------------|----------------|------------------|-----|-------|------------------|
| 2014 | PK-6483-14 | Vaughan Grove Park - Parking Expansion | New Infrastructure | Ward 2 | | | | 204,267 | | | 204,267 |
| 2014 | PK-6487-14 | Bob O Link Parkette - Walkway Lighting | New Infrastructure | Ward 5 | | | | 96,305 | | | 96,305 |
| 2014 | PK-6488-14 | King High Park - Pathway Lighting | New Infrastructure | Ward 5 | | | | 114,433 | | | 114,433 |
| 2014 | PK-6489-14 | Oak Bank Pond - Boardwalk Reconstruction | Infrastructure Replacement | Ward 5 | | 30,591 | | | | | 30,591 |
| 2014 | PK-6490-14 | Maple Reservoir Field Conversion to 9V9 | New Infrastructure | Ward 1 | | | | 29,995 | | | 29,995 |
| 2014 | PK-6492-14 | Bindertwine Park - Ball Diamond Backstop and Fence Improvements | New Infrastructure | Ward 1 | | | | 162,277 | | | 162,277 |
| 2014 Total | | | | | 2,682,808 | 2,212,959 | 680,996 | 2,378,735 | | | 7,955,498 |
| 2015 | PK-6305-15 | Maple Valley Plan - North Maple Regional Park Phase I (A) Construction | Growth/Development | Ward 1 | 6,488,994 | | | 720,999 | | | 7,209,993 |
| 2015 | PK-6344-13 | York Hill Park - Tennis Court Replacement | Infrastructure Replacement | Ward 5 | | 362,848 | | | | | 362,848 |
| 2015 | PK-6365-14 | UV1-D4 - Block 40 District Park Development | Growth/Development | Ward 3 | 3,208,185 | | | 356,466 | | | 3,564,651 |
| 2015 | PK-6370-15 | Uplands Golf & Ski Centre - Irrigation/Snow Making Water Systems | Infrastructure Replacement | Ward 5 | | 663,732 | | | | | 663,732 |
| 2015 | PK-6373-15 | Pedestrian & Bicycle Master Plan (Off Road System) - Construction | New Infrastructure | Ward 2 | | | 460,000 | | | | 460,000 |
| 2015 | PK-6384-13 | Uplands Golf and Ski Centre - Hiking Trail/Pathways Improvements | Infrastructure Replacement | Ward 5 | | | 91,650 | | | | 91,650 |
| 2015 | PK-6389-15 | Glen Shields Park - Tennis Court Reconstruction | Infrastructure Replacement | Ward 5 | | 284,872 | | | | | 284,872 |
| 2015 | PK-6390-15 | Dufferin Reservoir - Sports Fields | New Infrastructure | Ward 4 | | | | 482,684 | | | 482,684 |
| 2015 | PK-6393-15 | West Maple Creek Park - Playground Replacement & Safety Surfacing | Infrastructure Replacement | Ward 1 | | 204,102 | | | | | 204,102 |
| 2015 | PK-6394-15 | UV2-D2 - Block 11 District Park w/CC - Park Design & Construction | Growth/Development | Ward 4 | 133,583 | | | 14,843 | | | 148,426 |
| 2015 | PK-6399-15 | UV1-S2 - Block 33 Urban Square Design and Construction | Growth/Development | Ward 3 | 267,792 | | | 29,754 | | | 297,546 |
| 2015 | PK-6400-15 | UV1-S3 - Block 33 Urban Square Design and Construction | Growth/Development | Ward 3 | 267,792 | | | 29,754 | | | 297,546 |
| 2015 | PK-6403-15 | MacMillian Farm - Design and Construction | Growth/Development | Ward 4 | 439,164 | | | 48,796 | | | 487,960 |
| 2015 | PK-6405-15 | Don and Humber River System Trail Signage (2015) | New Infrastructure | Ward 1, Ward 2, Ward 4, Ward 5 | | | 108,905 | | | | 108,905 |
| 2015 | PK-6421-15 | Princeton Gate Park - Playground Replacement & Safety Surfacing | Infrastructure Replacement | Ward 1 | | 158,404 | | | | | 158,404 |
| 2015 | PK-6438-15 | Marco Park - Tennis Court Reconstruction | Infrastructure Replacement | Ward 3 | | 224,463 | | | | | 224,463 |
| 2015 | PK-6455-15 | UV2-N19 - Block 12 Neighbourhood Park Design and Construction | Growth/Development | Ward 4 | 1,387,993 | | | 154,221 | | | 1,542,214 |
| 2015 | PK-6461-15 | Marco Park - Playground Replacement & Safety Surfacing | Infrastructure Replacement | Ward 3 | | 138,872 | | | | | 138,872 |
| 2015 | PK-6464-15 | Rosedale North Park - Basketball Court Reconstruction | Infrastructure Replacement | Ward 5 | | 73,321 | | | | | 73,321 |
| 2015 | PK-6465-15 | Dufferin District Park - Basketball Court Reconstruction | Infrastructure Replacement | Ward 5 | | 72,965 | | | | | 72,965 |
| 2015 | PK-6466-15 | Woodbridge Highlands Park - Basketball Court Reconstruction | Infrastructure Replacement | Ward 2 | | 74,244 | | | | | 74,244 |
| 2015 | PK-6474-15 | Keffer Marsh - Bridge Replacement | Infrastructure Replacement | Ward 4 | | | 89,726 | | | | 89,726 |
| 2015 | PK-6478-15 | Maple Airport - Playground Surfacing and Accessible Swings | Infrastructure Replacement | Ward 1 | | 70,422 | | | | | 70,422 |

2014 - 2017 Capital Project Listing

Parks Development

| Budget Year | Project # | Project Description | Project Type | Region | City-Wide DC | Infrastructure Reserve | Gas Tax | Taxation | LTD | Other | Grand Total |
|-------------------|------------|--|----------------------------|-----------|-------------------|------------------------|------------------|------------------|-----|-------|-------------------|
| 2015 | PK-6489-14 | Oak Bank Pond - Boardwalk Reconstruction | Infrastructure Replacement | Ward 5 | | 237,930 | | | | | 237,930 |
| 2015 Total | | | | | 12,193,503 | 2,566,175 | 750,281 | 1,837,517 | | | 17,347,476 |
| 2016 | PK-6323-16 | Marita Payne Park - Basketball Court Reconstruction | Infrastructure Replacement | Ward 5 | | 72,965 | | | | | 72,965 |
| 2016 | PK-6345-16 | Conley South Park - Tennis Court Reconstruction | Infrastructure Replacement | Ward 5 | | 280,531 | | | | | 280,531 |
| 2016 | PK-6346-16 | Maple Valley Plan - North Maple Regional Park Phase I(B) | Growth/Development | Ward 1 | 5,561,995 | | | 617,999 | | | 6,179,994 |
| 2016 | PK-6380-16 | 9v9 and 11v11 Soccer Field Upgrades | Infrastructure Replacement | City-Wide | | 136,514 | | | | | 136,514 |
| 2016 | PK-6384-13 | Uplands Golf and Ski Centre - Hiking Trail/Pathways Improvements | Infrastructure Replacement | Ward 5 | | | 91,650 | | | | 91,650 |
| 2016 | PK-6406-16 | Pedestrian and Bicycle Master Plan (off road system) Design and Construction | Growth/Development | City-Wide | | | 593,400 | | | | 593,400 |
| 2016 | PK-6409-16 | Glen Shields Park - Activity Centre Improvements | Infrastructure Replacement | Ward 5 | | 243,415 | | | | | 243,415 |
| 2016 | PK-6418-16 | Vaughan Mills Park - Playground Replacement & Safety Surfacing | Infrastructure Replacement | Ward 2 | | 201,602 | | | | | 201,602 |
| 2016 | PK-6419-16 | Almont Park - Playground Replacement & Safety Surfacing | Infrastructure Replacement | Ward 2 | | 118,984 | | | | | 118,984 |
| 2016 | PK-6420-16 | Fossil Hill Park - Playground Replacement & Safety Surfacing | Infrastructure Replacement | Ward 3 | | 122,643 | | | | | 122,643 |
| 2016 | PK-6437-16 | Giovanni Caboto Park - Tennis Court Reconstruction | Infrastructure Replacement | Ward 3 | | 224,463 | | | | | 224,463 |
| 2016 | PK-6441-16 | York Hill District Park - Hardscape and Walkway Replacement | Infrastructure Replacement | City-Wide | | | 406,002 | | | | 406,002 |
| 2016 | PK-6467-16 | Comdel Park - Basketball Court Reconstruction | Infrastructure Replacement | Ward 3 | | 85,770 | | | | | 85,770 |
| 2016 | PK-6468-16 | Joseph Aaron Park - Basketball Court Reconstruction | Infrastructure Replacement | Ward 5 | | 95,601 | | | | | 95,601 |
| 2016 Total | | | | | 5,561,995 | 1,582,488 | 1,091,052 | 617,999 | | | 8,853,534 |
| 2017 | PK-6112-17 | LeParc Park - Tennis Court Reconstruction | Infrastructure Replacement | Ward 4 | | 321,000 | | | | | 321,000 |
| 2017 | PK-6279-17 | Reeves Park - Basketball Court Reconstruction | Infrastructure Replacement | Ward 1 | | 76,258 | | | | | 76,258 |
| 2017 | PK-6287-17 | UV2-D1 - Block 18 District Park Development | Growth/Development | Ward 4 | 619,852 | | | 68,873 | | | 688,725 |
| 2017 | PK-6308-17 | UV1-N25 - Block 40 Neighbourhood Park Design & Construction | Growth/Development | Ward 3 | 1,080,925 | | | 120,103 | | | 1,201,028 |
| 2017 | PK-6309-17 | UV1-N28 - Block 40 Neighbourhood Park Design and Construction | Growth/Development | Ward 3 | 563,318 | | | 62,591 | | | 625,909 |
| 2017 | PK-6310-17 | UV1-N29 - Block 47 Neighbourhood Park Design & Construction | Growth/Development | Ward 1 | 1,166,378 | | | 129,597 | | | 1,295,975 |
| 2017 | PK-6321-17 | Alexandra Elisa Park - Basketball Court Reconstruction | Infrastructure Replacement | Ward 2 | | 84,194 | | | | | 84,194 |
| 2017 | PK-6327-17 | Belair Way Park - Bocce Court Redevelopment | Infrastructure Replacement | Ward 3 | | 133,128 | | | | | 133,128 |
| 2017 | PK-6340-17 | Frank Robson Park - Ball Diamond Irrigation System | New Infrastructure | Ward 1 | | | | 86,469 | | | 86,469 |
| 2017 | PK-6347-17 | LP-N6 Block 12 Linear Park | Growth/Development | Ward 1 | 138,967 | | | 15,440 | | | 154,407 |
| 2017 | PK-6348-17 | LP-N9 Block 12 Linear Park | Growth/Development | Ward 1 | 160,450 | | | 17,828 | | | 178,278 |
| 2017 | PK-6351-17 | Jersey Creek Park - Playground Equipment (Swing) | Infrastructure Replacement | Ward 3 | | 36,460 | | | | | 36,460 |
| 2017 | PK-6360-17 | Vellore Village Community Centre - Soccer Field Redevelopment | Infrastructure Replacement | Ward 3 | | 356,900 | | | | | 356,900 |
| 2017 | PK-6368-17 | Bindertwine Park - Ball Diamond Fencing | New Infrastructure | Ward 1 | | | | 32,000 | | | 32,000 |
| 2017 | PK-6384-13 | Uplands Golf and Ski Centre - Hiking Trail/Pathways Improvements | Infrastructure Replacement | Ward 5 | | | 91,650 | | | | 91,650 |

2014 - 2017 Capital Project Listing

Parks Development

| Budget Year | Project # | Project Description | Project Type | Region | City-Wide DC | Infrastructure Reserve | Gas Tax | Taxation | LTD | Other | Grand Total |
|-------------|------------|--|----------------------------|-----------|--------------|------------------------|---------|----------|-----|-------|-------------|
| 2017 | PK-6394-15 | UV2-D2 - Block 11 District Park w/CC - Park Design & Construction | Growth/Development | Ward 4 | 1,214,396 | | | 134,934 | | | 1,349,330 |
| 2017 | PK-6397-13 | VMC23-2 - Vaughan Metropolitan Centre Black Creek Park Design and Construction | Growth/Development | Ward 4 | 558,016 | | | 62,002 | | | 620,018 |
| 2017 | PK-6398-17 | VMC30-6 - Block 30 Urban Square Design and Construction | Growth/Development | Ward 4 | 500,942 | | | 55,660 | | | 556,602 |
| 2017 | PK-6401-17 | 61W-N2 - Block 61 Neighbourhood Park Design and Construction | Growth/Development | Ward 1 | 468,847 | | | 52,094 | | | 520,941 |
| 2017 | PK-6402-17 | 61W-S7 - Block 61 Urban Square Design and Construction | Growth/Development | Ward 1 | 267,800 | | | 29,756 | | | 297,556 |
| 2017 | PK-6404-17 | Glen Shields Park - Pathway Lighting | Infrastructure Replacement | Ward 5 | | | 269,675 | | | | 269,675 |
| 2017 | PK-6408-17 | Concord Thornhill Regional Park - Playground Rubber Surfacing Replacement | Infrastructure Replacement | Ward 5 | | 151,438 | | | | | 151,438 |
| 2017 | PK-6412-17 | 911 Park Signage Program | Legal/Regulatory | City-Wide | | 98,717 | | 98,717 | | | 197,434 |
| 2017 | PK-6414-17 | UV1-S1 - Block 40 Urban Square Design and Construction | Growth/Development | Ward 3 | 513,868 | | | 57,096 | | | 570,964 |
| 2017 | PK-6422-17 | Pedestrian and Bicycle Master Plan (off road system) Design and Construction | New Infrastructure | City-Wide | | | 368,000 | | | | 368,000 |
| 2017 | PK-6423-17 | Glen Shields Park - Shade Structure | New Infrastructure | Ward 5 | | | | 79,954 | | | 79,954 |
| 2017 | PK-6424-17 | 61W-N3 - Block 61 Neighbourhood Park Design and Construction | Growth/Development | Ward 1 | 575,127 | | | 63,903 | | | 639,030 |
| 2017 | PK-6425-17 | 61W-G8 - Block 61 Greenway Park Design and Construction | Growth/Development | Ward 1 | 671,639 | | | 74,626 | | | 746,265 |
| 2017 | PK-6426-17 | CC11-P2 - Block 11 Carville Centre Parkette Design and Construction | Growth/Development | Ward 4 | 167,762 | | | 18,640 | | | 186,402 |
| 2017 | PK-6427-17 | Hayhoe Mills Park - Design & Construction | Growth/Development | Ward 2 | 386,512 | | | 42,946 | | | 429,458 |
| 2017 | PK-6428-17 | VMC29-1 - Block 29 Neighbourhood Park Design and Construction | Growth/Development | Ward 4 | 547,774 | | | 60,864 | | | 608,638 |
| 2017 | PK-6429-17 | VMC29-10 - Block 29 Urban Square Design and Construction | Growth/Development | Ward 4 | 326,487 | | | 36,276 | | | 362,763 |
| 2017 | PK-6430-17 | VMC30-7 -Block 30 Vaughan Metropolitan Centre Park Design and Construction | Growth/Development | Ward 4 | 1,050,469 | | | 116,719 | | | 1,167,188 |
| 2017 | PK-6432-17 | 61E-P4 - Block 61 Parkette Design and Construction | Growth/Development | Ward 1 | 136,760 | | | 15,196 | | | 151,956 |
| 2017 | PK-6433-17 | Active Together Master Plan 5 year update | Growth/Studies | Ward 4 | 124,729 | | | 13,859 | | | 138,588 |
| 2017 | PK-6440-17 | York Hill District Park - Basketball Court Reconstruction | Infrastructure Replacement | Ward 5 | | 46,083 | | | | | 46,083 |
| 2017 | PK-6443-17 | Maple Community Centre - Ball Diamond Irrigation | Infrastructure Replacement | Ward 1 | | 97,881 | | | | | 97,881 |
| 2017 | PK-6445-17 | KA-P4 Kipling Avenue Area Parkette | Growth/Development | Ward 2 | 118,480 | | | 13,164 | | | 131,644 |
| 2017 | PK-6446-17 | KA-N1 - Kipling Avenue area Neighbourhood Park Design and Construction | Growth/Development | Ward 2 | 609,850 | | | 67,761 | | | 677,611 |
| 2017 | PK-6447-17 | KA-P2 Kipling Avenue Area Parkette | Growth/Development | Ward 2 | 152,236 | | | 16,915 | | | 169,151 |
| 2017 | PK-6448-17 | KA-P3 Kipling Avenue Area Parkette | Growth/Development | Ward 2 | 183,362 | | | 20,374 | | | 203,736 |
| 2017 | PK-6449-17 | VMC29-13 - Block 29 Park Design and Construction | Growth/Development | Ward 4 | 1,665,752 | | | 185,084 | | | 1,850,836 |
| 2017 | PK-6450-17 | YS1-N2 - Block 1 Neighbourhood Park Design and Construction | Growth/Development | Ward 5 | 766,577 | | | 85,175 | | | 851,752 |
| 2017 | PK-6451-17 | YS1-P1 Block 1 Parkette Design and Construction | Growth/Development | Ward 5 | 161,552 | | | 17,950 | | | 179,502 |

2014 - 2017 Capital Project Listing

Parks Development

| Budget Year | Project # | Project Description | Project Type | Region | City-Wide DC | Infrastructure Reserve | Gas Tax | Taxation | LTD | Other | Grand Total |
|-------------------------------|------------|---|----------------------------|-----------|-------------------|------------------------|------------------|-------------------|-----|-------|-------------------|
| 2017 | PK-6456-17 | 61W-N4 - Block 61 Neighbourhood Park Design and Construction | Growth/Development | Ward 1 | 830,349 | | | 92,261 | | | 922,610 |
| 2017 | PK-6457-17 | UV1-N30 - Block 47 Neighbourhood Park Design and Construction | Growth/Development | Ward 1 | 430,480 | | | 47,831 | | | 478,311 |
| 2017 | PK-6458-17 | Maple Valley Plan - North Maple Regional Park Phase 2 Construction | Growth/Development | Ward 1 | 5,093,402 | | | 565,934 | | | 5,659,336 |
| 2017 | PK-6459-17 | Maple Lions Park - Playground Replacement & Safety Surfacing | Infrastructure Replacement | Ward 1 | | 129,286 | | | | | 129,286 |
| 2017 | PK-6460-17 | Robert Watson Park - Playground Replacement & Safety Surfacing | Infrastructure Replacement | Ward 3 | | 129,840 | | | | | 129,840 |
| 2017 | PK-6462-17 | Vellore Heritage Square - Playground Replacement & Safety Surfacing | Infrastructure Replacement | Ward 3 | | 100,837 | | | | | 100,837 |
| 2017 | PK-6470-17 | Winding Lane Park - Basketball Court Reconstruction | Infrastructure Replacement | Ward 5 | | 42,370 | | | | | 42,370 |
| 2017 | PK-6471-17 | Worth Park - Basketball Court Reconstruction | Infrastructure Replacement | Ward 5 | | 54,877 | | | | | 54,877 |
| 2017 | PK-6472-17 | Rosedale Park North - Tennis Court Reconstruction | Infrastructure Replacement | Ward 5 | | 245,292 | | | | | 245,292 |
| 2017 | PK-6477-17 | Wade Gate Park - Tennis Court Reconstruction | Infrastructure Replacement | Ward 5 | | 192,037 | | | | | 192,037 |
| 2017 Total | | | | | 21,253,058 | 2,296,598 | 729,325 | 2,658,592 | | | 26,937,573 |
| 2018 + | PK-6093-18 | Concord Thornhill Regional Park - Skate Park/Basketball Courts | New Infrastructure | Ward 5 | | | | 679,545 | | | 679,545 |
| 2018 + | PK-6108-18 | Riverside Park - Tennis Court Design & Construction | New Infrastructure | Ward 5 | | | | 159,908 | | | 159,908 |
| 2018 + | PK-6275-18 | Rimwood Park - Fencing | New Infrastructure | Ward 1 | | | | 46,453 | | | 46,453 |
| 2018 + | PK-6287-17 | UV2-D1 - Block 18 District Park Development | Growth/Development | Ward 4 | 5,512,653 | | | 612,516 | | | 6,125,169 |
| 2018 + | PK-6296-18 | Bathurst Estate Park - Tennis Lighting | New Infrastructure | Ward 5 | | | | 107,197 | | | 107,197 |
| 2018 + | PK-6302-18 | Leash Free Dog Park | New Infrastructure | City-Wide | | | | 136,500 | | | 136,500 |
| 2018 + | PK-6314-18 | Vaughan Crest Park - Shade Structure | New Infrastructure | Ward 5 | | | | 173,529 | | | 173,529 |
| 2018 + | PK-6324-18 | Veterans Park - Bocce Court Construction | New Infrastructure | Ward 2 | | | | 89,430 | | | 89,430 |
| 2018 + | PK-6329-18 | Civic Centre - Public Square Design | New Infrastructure | Ward 1 | | | | 262,700 | | | 262,700 |
| 2018 + | PK-6349-18 | Vaughan Grove Sports Park - OSA Sports Lighting | New Infrastructure | Ward 2 | | | | 473,208 | | | 473,208 |
| 2018 + | PK-6355-18 | Vaughan Mills Park - Shade Structure | New Infrastructure | Ward 2 | | | | 53,393 | | | 53,393 |
| 2018 + | PK-6357-18 | Agostino Park - Expansion Design & Construction | New Infrastructure | Ward 4 | | | | 736,343 | | | 736,343 |
| 2018 + | PK-6369-18 | Rosemount Community Centre/City Playhouse - Ball Diamond Fence | New Infrastructure | Ward 5 | | | | 32,064 | | | 32,064 |
| 2018 + | PK-6371-18 | North Thornhill Community District Park - Shade Structure | New Infrastructure | Ward 4 | | | | 209,094 | | | 209,094 |
| 2018 + | PK-6416-18 | Memorial Hill - Cultural Landscape Revitalization Study | Studies | Ward 2 | | | | 73,439 | | | 73,439 |
| 2018 + | PK-6417-18 | Maple Nature Reserve - Master Plan Update | Studies | Ward 4 | | | | 73,439 | | | 73,439 |
| 2018 + | PK-6442-18 | Concord Thornhill Regional Park - Washroom and Change Room | New Infrastructure | Ward 5 | | | | 730,000 | | | 730,000 |
| 2018 + | PK-6444-18 | Park Furnishings Improvements | New Infrastructure | City-Wide | | | | 207,000 | | | 207,000 |
| 2018 + | PK-6476-18 | Matthew Park - Shade Structure | New Infrastructure | Ward 3 | | | | 134,487 | | | 134,487 |
| 2018 + Total | | | | | 5,512,653 | | | 4,990,245 | | | 10,502,898 |
| Park Development Total | | | | | 47,204,017 | 8,658,220 | 3,251,654 | 12,483,088 | | | 71,596,979 |



DRAFT 2014 BUDGET AND 2015-2017 PLAN

Commissioner of Planning

Revenue and Expenditure Summary

2014-17 Operating Budget

| Department | Exp Category | Account | 2012 Actuals | Actual Forecast 2013* | 2013 Budget | Allowable Inc/Decr | Account Reallocations | 2014 Budget | \$ Variance | % Variance | 2015 Forecast | Variance | 2016 Forecast | Variance | 2017 Forecast | Variance |
|---------------------------------------|--------------|----------------------------------|----------------|-----------------------|----------------|--------------------|-----------------------|----------------|---------------|-------------|----------------|--------------|----------------|--------------|----------------|--------------|
| Commissioner of Planning | | | | | | | | | | | | | | | | |
| Labour Costs | | | | | | | | | | | | | | | | |
| | | 7010 Full Time | 260,557 | 263,378 | 260,424 | 6,241 | 0 | 266,665 | 6,241 | 2.4% | 269,536 | 2,871 | 270,973 | 1,437 | 270,973 | 0 |
| | | 7016 Full Time Contracts | 8,444 | 0 | 0 | 0 | 5,700 | 5,700 | 5,700 | 0.0% | 5,700 | 0 | 5,700 | 0 | 5,700 | 0 |
| | | 7017 Benefits | 67,744 | 70,528 | 69,794 | 3,005 | 0 | 72,799 | 3,005 | 4.3% | 74,931 | 2,132 | 76,686 | 1,755 | 78,041 | 1,355 |
| | | 7020 Benefits - FT Contract | 819 | 0 | 0 | 0 | 0 | 0 | 0 | 0.0% | 0 | 0 | 0 | 0 | 0 | 0 |
| | | Total Labour Costs | 337,564 | 333,907 | 330,218 | 9,246 | 5,700 | 345,164 | 14,946 | 4.5% | 350,167 | 5,003 | 353,359 | 3,192 | 354,714 | 1,355 |
| Other Expenses | | | | | | | | | | | | | | | | |
| | | 7103 407-ETR Toll Charges | 5,128 | 5,418 | 6,600 | 0 | (600) | 6,000 | (600) | (9.1)% | 6,600 | 600 | 6,600 | 0 | 6,600 | 0 |
| | | 7105 Membership/Dues/Fees | 0 | 595 | 750 | 0 | 0 | 750 | 0 | 0.0% | 750 | 0 | 750 | 0 | 750 | 0 |
| | | 7110 Meals & Meal Allowances | 1,841 | 719 | 900 | 0 | 640 | 1,540 | 640 | 71.1% | 1,540 | 0 | 1,540 | 0 | 1,540 | 0 |
| | | 7115 Training & Development | 0 | 136 | 400 | 0 | 0 | 400 | 0 | 0.0% | 400 | 0 | 400 | 0 | 400 | 0 |
| | | 7122 Cellular Telephones | 1,381 | 1,482 | 1,460 | 0 | (510) | 950 | (510) | (34.9)% | 950 | 0 | 950 | 0 | 950 | 0 |
| | | 7125 Subscriptions/Publications | 76 | 90 | 100 | 0 | 0 | 100 | 0 | 0.0% | 100 | 0 | 100 | 0 | 100 | 0 |
| | | 7130 Seminars & Workshops | 2 | 560 | 1,960 | 0 | (850) | 1,110 | (850) | (43.4)% | 1,570 | 460 | 1,570 | 0 | 1,570 | 0 |
| | | 7200 Office Supplies | 619 | 341 | 500 | 0 | 0 | 500 | 0 | 0.0% | 500 | 0 | 500 | 0 | 500 | 0 |
| | | 7205 Computer Supplies | 593 | 0 | 0 | 0 | 0 | 0 | 0 | 0.0% | 0 | 0 | 0 | 0 | 0 | 0 |
| | | 7210 Office Equip. & Furniture | 0 | 673 | 0 | 0 | 0 | 0 | 0 | 0.0% | 0 | 0 | 0 | 0 | 0 | 0 |
| | | 7211 Computer Hardware/Software | 206 | 1,055 | 0 | 0 | 1,060 | 1,060 | 1,060 | 0.0% | 0 | (1,060) | 0 | 0 | 0 | 0 |
| | | 7220 Copiers, Faxes and Supplies | 280 | 131 | 390 | 0 | 390 | 780 | 390 | 100.0% | 780 | 0 | 780 | 0 | 780 | 0 |
| | | 7315 Vehicle Maintenance & | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0.0% | 0 | 0 | 0 | 0 | 0 | 0 |
| | | 7415 Rental, Leases - Vehicles | 7,909 | 7,910 | 7,910 | 0 | 0 | 7,910 | 0 | 0.0% | 7,910 | 0 | 7,910 | 0 | 7,910 | 0 |
| | | 7520 Professional Fees | 583 | 40 | 0 | 0 | 0 | 0 | 0 | 0.0% | 0 | 0 | 0 | 0 | 0 | 0 |
| | | 7560 Gas/Diesel - Vehicles | 6,023 | 4,899 | 5,100 | 0 | 0 | 5,100 | 0 | 0.0% | 5,100 | 0 | 5,100 | 0 | 5,100 | 0 |
| | | 7630 Wireless/Internet Commun. | 0 | 0 | 0 | 0 | 510 | 510 | 510 | 0.0% | 510 | 0 | 510 | 0 | 510 | 0 |
| | | 7699 Sundry Expenses | 810 | 1,040 | 1,140 | 0 | (640) | 500 | (640) | (56.1)% | 500 | 0 | 500 | 0 | 500 | 0 |
| | | 7700 Chgs. from Othe Depts. | 1,900 | 0 | 0 | 0 | 0 | 0 | 0 | 0.0% | 0 | 0 | 0 | 0 | 0 | 0 |
| | | Total Other Expenses | 27,351 | 25,089 | 27,210 | 0 | 0 | 27,210 | 0 | 0.0% | 27,210 | 0 | 27,210 | 0 | 27,210 | 0 |
| Total Commissioner of Planning | | | 364,914 | 358,996 | 357,428 | 9,246 | 5,700 | 372,374 | 14,946 | 4.2% | 377,377 | 5,003 | 380,569 | 3,192 | 381,924 | 1,355 |

*Note: 2013 Actual Forecast is for reference purposes only and is based on year to date actuals as of August 2013 plus the remainder of the calendarized budget.

2014 Budget Variance Comments

| | |
|----------------------------------|---|
| 7010 - Full Time | Increase due to progression. |
| 7016 - Full Time Contract | Reallocation from BU#185001 Professional Fees, BU#180440 Professional Fees and BU#110001 Printing - External. |
| 7017 - Benefits | Increase due to progression and change in benefit rates. |
| 7103 - 407 - ETR Toll Charges | Reallocation to Computer Hardware. |
| 7110.01 - General Dept Meals | Reallocation from Dept. Sundry. |
| 7122.01 - Cellular Line Charges | Reallocation to Wireless/Internet Communication. |
| 7130 - Seminars & Workshops | Reallocation to Computer Hardware and to Copier/Fax Supplies. |
| 7211.01 - Computer Hardware | Reallocation from ETR Toll Charges, from Seminars and Workshops. |
| 7220.03 - Copier/Fax Supplies | Reallocation from Seminars & Workshops. |
| 7630 - Wireless/Internet Commun. | Reallocation from Cellular Line Charges. |
| 7699.01 - Dept. Sundry Expenses | Reallocation to General Dept. Meals. |

2015 Budget Variance Comments

| | |
|-------------------------------|---|
| 7010 - Full Time | Increase due to progression. |
| 7017 - Benefits | Increase of due to progression and change in benefit rates. |
| 7103 - 407 - ETR Toll Charges | Reallocation from Computer Hardware. |
| 7130 - Seminars & Workshops | Reallocation from Computer Hardware. |
| 7211.01 - Computer Hardware | Reallocation to ETR Toll Charges and to Seminars and Workshops. |

Revenue and Expenditure Summary

2014-17 Operating Budget

2016 Budget Variance Comments

7010 - Full Time

Increase due to progression.

7017 - Benefits

Increase due to progression and change in benefit rates.

2017 Budget Variance Comments

7017 - Benefits

Increase due to change in benefit rates.



DRAFT 2014 BUDGET AND 2015-2017 PLAN

Development Planning



Development Planning

2014-17 Business Plan

Business Overview

Service Statement: *Describe the core activities and key outcomes and results for your department and how your department contributes to the quality of life of the citizens of Vaughan and/or how your department supports other departments.*

Core Activities: *Describe your regular business functions and responsibilities.*

The Development Planning Department manages the growth and physical form of the City through the comprehensive analysis and review of development applications submitted by private landowners, and provides a public service function by facilitating input from the public, agencies, City departments, and other levels of government into the planning process and by providing information to the public.

Key Outcomes & Results: *Describe the outcomes your department strives to achieve for residents and/or other departments.*

1. Promote adherence to the Vaughan Official Plan to maintain a well-planned community
2. Facilitate responsible growth through administration of the development application process

Link to Vaughan Vision 2020: *Explain how your department links with the Vaughan Vision 2020 strategic goals and themes.*

1. Demonstrate Excellence in Service Delivery
 - Staff engage in the comprehensive analysis and review of development applications to ensure a high quality of service
2. Lead and Promote Environmental Sustainability
 - The Department ensures adherence to the principles of the Vaughan Official Plan for all development applications, promoting responsible and sustainable development
3. Manage Growth and Economic Well-being
 - Staff facilitate development by working collaboratively with developers, the public, and other key stakeholders

Staffing Profile: *Full Time, Part Time and Overtime – Budgeted Amounts*

| | 2012 | 2013 Base | Additional Resource Requests | | | |
|-----------|----------|-----------|------------------------------|------|------|------|
| | | | 2014 | 2015 | 2016 | 2017 |
| Full Time | 28 | 29 | - | - | - | - |
| Part Time | 0 | 0.3 | - | - | - | - |
| Overtime | \$36,365 | \$30,129 | - | - | - | - |



Development Planning

2014-17 Business Plan

Service Profile

Current Service State: *Outline departmental strengths/weaknesses, current challenges or constraints, risk issues and major successes. Where applicable, assess department's ability to meet expected service levels.*

- Staff Resources
 - Work load quantity and complexity constraints create a continuous need for more staff and resources, including technology upgrades and training.
 - DTA coordinator position will assist with streamlining and improving the DTA process, creating operational efficiencies within the Department. Associated training and technology upgrades are still required.
- Work Complexity
 - Level of complexity of development applications is increasing as the City pursues intensification in future development and as new regulations (i.e. ODA, Species At Risk) are promulgated.
 - The OMB appeals process for VOP 2010 and site-specific applications continues to place a significant burden on existing resources through increases in the quantity and length of appeals, particularly in light of intensification and complex development applications.
 - Streetscape implementation & financial strategy is under way.
 - Close cooperation and reliance on other departments (i.e. Engineering, Real Estate) for comments impacts service level.

Future Direction for the Service: *Outline anticipated constraints, emerging issues, threats and/or potential opportunities to improve the business.*

- Growth Management
 - Complexity of development applications specifically resulting from the Provincial Growth Plan, which mandates the City to intensify and accommodate growth within its existing urban boundary.
 - Collaboration with other City Departments to manage growth in the VMC including ensuring that the area surrounding the VMC Subway Station is ready to facilitate opening in late 2016.
- Zoning By-law Review
 - The current Zoning By-law must be reviewed and approved within 3 years of the new Official Plan and does not currently contain the progressive zoning provisions required to implement the intended forms of development anticipated under the new Official Plan.

Financial Impact: *Scope out major financial impacts on the department currently and in the future.*

- Sustaining revenue levels collected from development applications will be difficult if there is an economic slowdown or if major infrastructure projects including intensification projects (i.e. VMC projects), entertainment facility and hospital do not for some reason proceed to the site plan stage.



Development Planning

2014-17 Business Plan

Work Plan

Business Plan Objectives: List up to three departmental initiatives and objectives for each year 2014-17 respectively. You can refer to the Strategic Initiatives list, master plans, or other corporate initiatives.

| Department Objectives | Initiatives | Timeline | Additional Resources Required? |
|---|--|--------------|--------------------------------|
| 2014 Initiatives | | | |
| Ensure adherence to the City's Official Plan through the development application process | Facilitate the review of draft plan of subdivision and zoning applications to allow for the timely construction of the Vaughan Hospital building and infrastructure for abutting lands in consultation with the Province and stakeholders. Support the Building Standards initiative to engage in a comprehensive city-wide review of Zoning By-law 1-88. | Q4 Q4 | |
| Facilitate development by working collaboratively with developers, the public, and other key stakeholders | Develop a City-Wide Urban Design Manual to support development within intensification areas. | Q4 | |
| Support the timely development of the Vaughan Metropolitan Centre | Implement the VMC Secondary Plan through review of development applications, managing VMC Development Implementation Group Meetings and by completing urban design studies. Support the resolution of VMC Secondary Plan appeals where development applications are present. Release RFP to design and develop digital and physical three-dimensional models of the VMC. | Q4 Q4 | |



Development Planning

2014-17 Business Plan

| 2015 Initiatives | | | |
|---|--|----|--|
| Facilitate development by working collaboratively with developers, the public, and other key stakeholders | Undertake the 2015 Urban Design Awards. | Q4 | Utilize existing resources jointly with Economic Development Department. |
| Ensure adherence to the City's Official Plan through the development application process | Continue to facilitate the planning and construction of the Vaughan Hospital building and abutting lands in consultation with the Province and stakeholders. | Q4 | |
| | Continue to support the Building Standards initiative to engage in a comprehensive city-wide review of Zoning By-law 1-88. | Q4 | |
| Support the timely development of the Vaughan Metropolitan Centre | Implement the VMC Plan through review of development applications and urban design studies. | Q4 | |
| 2016 Initiatives | | | |
| Ensure adherence to the City's Official Plan through the development application process | Continue to facilitate the planning and construction of the Vaughan Hospital building and abutting lands in consultation with the Province and stakeholders. | Q4 | |
| | Continue to support the Building Standards initiative to engage in a comprehensive city-wide review of Zoning By-law 1-88. | Q4 | |
| Support the timely development of the Vaughan Metropolitan Centre | Implement the VMC Plan through development applications and urban design studies. | Q4 | |
| 2017 Initiatives | | | |
| Ensure adherence to the City's Official Plan through the development application process | Continue to facilitate the planning and construction of the Vaughan Hospital building and abutting lands in consultation with the Province and stakeholders. | Q4 | |
| Support the timely development of the Vaughan Metropolitan Centre | Implement the VMC Plan through development applications and urban design studies. | Q4 | |



Development Planning

2014-17 Business Plan

Business Performance

Key Performance Indicators: List up to three relevant performance measures which provide information on the department's efficiency, effectiveness and quality of service. The performance indicators should range from 2009 to 2012, with a forecast for 2013.

| Performance Measures | 2009 | 2010 | 2011 | 2012 | 2013 Estimate |
|--|---|------|------|------|---------------|
| EFFICIENCY: What/How much do we do? | | | | | |
| Total Number of Active Files in Process per 9 FTE | 57 | 55 | 48 | 47 | 46 |
| Total Number of Development Applications | 205 | 222 | 267 | 264 | 290 |
| Total Number of Hours Related to Ontario Municipal Board (OMB) Hearings | 547 | 81 | 240 | 266 | 294 |
| Number of Reports, Official Plan and Zoning Amendments, Agreements | 260 | 371 | 383 | 457 | 468 |
| Total Number of Consent and Variance Applications | 340 | 362 | 367 | 400 | 420 |
| Number of Architectural/Urban Design Guidelines, Subdivision Landscape/ Streetscape Plans, Environmental Reports | 101 | 159 | 135 | 156 | 170 |
| EFFECTIVENESS: How well do we do it? | | | | | |
| Number of Development Planners per Municipality | Vaughan: 9 Richmond Hill: 8 Brampton 11 Markham: 13 Mississauga: 10 | | | | |
| SERVICE QUALITY: Is anyone better off? | | | | | |

Key Performance Indicators Conclusion: Provide an overall conclusion based on the indicators listed above in terms of current and estimated future performance and expected/target values.

- Number of development applications, reports, Official Plan and Zoning By-law amendments, Site Plan and Condominium agreements, and consent and variance applications continues to increase annually
- Departmental staffing remains at or below levels found in comparable municipalities
- OMB hearings require an increasingly larger dedication of staff time and departmental resources
- The complexity and time commitment required to process development applications has increased

**Department Head
Sign-off**

Date (mm/dd/yy)

Commissioner Sign-off

Date (mm/dd/yy)

Revenue and Expenditure Summary

2014-17 Operating Budget

| Department | Exp Category | Account | 2012 Actuals | Actual Forecast 2013* | 2013 Budget | Allowable Inc/Decr | Account Reallocations | 2014 Budget | \$ Variance | % Variance | 2015 Forecast | Variance | 2016 Forecast | Variance | 2017 Forecast | Variance |
|-----------------------------------|--------------|-----------------------------------|--------------------|-----------------------|------------------|--------------------|-----------------------|------------------|------------------|----------------|--------------------|------------------|--------------------|------------------|--------------------|------------------|
| Development Planning | | | | | | | | | | | | | | | | |
| Revenue | | | | | | | | | | | | | | | | |
| | | 3511 Service Charges | 4,828,142 | 0 | 0 | 0 | 0 | 0 | 0 | 0.0% | 0 | 0 | 0 | 0 | 0 | 0 |
| | | 3512 Planning Application Fees | 0 | 3,255,365 | 3,395,646 | 629,197 | 0 | 4,024,843 | 629,197 | 18.5% | 4,153,303 | 128,460 | 4,325,369 | 172,066 | 4,461,463 | 136,094 |
| | | 3514 Misc Planning Fees | 0 | 9,022 | 12,880 | 97 | 0 | 12,977 | 97 | 0.8% | 13,223 | 246 | 13,545 | 322 | 17,616 | 4,071 |
| | | 3522 Trsf. fm Res. & Res. Funds | 0 | 94,653 | 189,305 | (72,676) | 0 | 116,629 | (72,676) | (38.4)% | 116,629 | 0 | 116,629 | 0 | 116,629 | 0 |
| | | 3618 Dept. Misc. Revenues | 77 | 0 | 0 | 0 | 0 | 0 | 0 | 0.0% | 0 | 0 | 0 | 0 | 0 | 0 |
| | | 3619 Admin Fee OMB appeals | 5,625 | 6,878 | 3,225 | 125 | 0 | 3,350 | 125 | 3.9% | 3,450 | 100 | 3,600 | 150 | 3,710 | 110 |
| | | 3625 Inspection Fees | 11,079 | 5,676 | 1,275 | 9,725 | 0 | 11,000 | 9,725 | 762.7% | 11,375 | 375 | 11,875 | 500 | 12,225 | 350 |
| | | Total Revenue | 4,844,922 | 3,371,594 | 3,602,331 | 566,468 | 0 | 4,168,799 | 566,468 | 15.7% | 4,297,980 | 129,181 | 4,471,018 | 173,038 | 4,611,643 | 140,625 |
| Labour Costs | | | | | | | | | | | | | | | | |
| | | 7010 Full Time | 2,111,984 | 2,165,288 | 2,242,157 | 17,870 | 0 | 2,260,027 | 17,870 | 0.8% | 2,266,218 | 6,191 | 2,267,868 | 1,650 | 2,267,868 | 0 |
| | | 7012 Overtime | 12,386 | 16,008 | 30,129 | 0 | 0 | 30,129 | 0 | 0.0% | 30,129 | 0 | 30,129 | 0 | 30,129 | 0 |
| | | 7015 Part Time | 15,166 | 7,288 | 9,000 | 0 | 0 | 9,000 | 0 | 0.0% | 9,000 | 0 | 9,000 | 0 | 9,000 | 0 |
| | | 7016 Full Time Contracts | 64,427 | 113,223 | 271,844 | (167,396) | 0 | 104,448 | (167,396) | (61.6)% | 104,448 | 0 | 104,448 | 0 | 0 | (104,448) |
| | | 7017 Benefits | 553,807 | 583,629 | 609,006 | 17,103 | 0 | 626,109 | 17,103 | 2.8% | 639,280 | 13,171 | 651,241 | 11,961 | 662,740 | 11,499 |
| | | 7020 Benefits - FT Contract | 6,249 | 13,560 | 34,631 | (24,238) | 0 | 10,393 | (24,238) | (70.0)% | 10,445 | 52 | 10,549 | 104 | 0 | (10,549) |
| | | Total Labour Costs | 2,764,020 | 2,898,995 | 3,196,767 | (156,661) | 0 | 3,040,106 | (156,661) | (4.9)% | 3,059,520 | 19,414 | 3,073,235 | 13,715 | 2,969,737 | (103,498) |
| Other Expenses | | | | | | | | | | | | | | | | |
| | | 7100 Mileage | 4,841 | 4,740 | 5,630 | 0 | 0 | 5,630 | 0 | 0.0% | 5,630 | 0 | 5,630 | 0 | 5,430 | (200) |
| | | 7103 407-ETR Toll Charges | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0.0% | 0 | 0 | 0 | 0 | 0 | 0 |
| | | 7105 Membership/Dues/Fees | 8,701 | 14,226 | 12,340 | 0 | 0 | 12,340 | 0 | 0.0% | 12,340 | 0 | 12,340 | 0 | 11,640 | (700) |
| | | 7110 Meals & Meal Allowances | 3,219 | 1,932 | 4,090 | 0 | 0 | 4,090 | 0 | 0.0% | 4,090 | 0 | 4,090 | 0 | 4,090 | 0 |
| | | 7115 Training & Development | 7,469 | 4,919 | 11,570 | 0 | 2,000 | 13,570 | 2,000 | 17.3% | 11,570 | (2,000) | 11,570 | 0 | 11,070 | (500) |
| | | 7120 Telephone Charges | 0 | 140 | 280 | 0 | 0 | 280 | 0 | 0.0% | 280 | 0 | 280 | 0 | 280 | 0 |
| | | 7122 Cellular Telephones | 2,854 | 3,435 | 4,920 | (360) | (590) | 3,970 | (950) | (19.3)% | 3,970 | 0 | 3,970 | 0 | 3,970 | 0 |
| | | 7125 Subscriptions/Publications | 777 | 872 | 1,000 | 0 | 0 | 1,000 | 0 | 0.0% | 1,000 | 0 | 1,000 | 0 | 1,000 | 0 |
| | | 7130 Seminars & Workshops | 2,543 | 1,716 | 5,830 | 0 | 0 | 5,830 | 0 | 0.0% | 5,830 | 0 | 5,830 | 0 | 5,830 | 0 |
| | | 7135 Advertising | 0 | 3,134 | 940 | 0 | 600 | 1,540 | 600 | 63.8% | 1,540 | 0 | 1,540 | 0 | 940 | (600) |
| | | 7200 Office Supplies | 5,629 | 4,919 | 6,800 | 0 | (200) | 6,600 | (200) | (2.9)% | 6,600 | 0 | 6,600 | 0 | 6,600 | 0 |
| | | 7203 Drafting Supplies | 7,524 | 2,674 | 6,010 | 0 | (4,000) | 2,010 | (4,000) | (66.6)% | 2,010 | 0 | 2,010 | 0 | 2,010 | 0 |
| | | 7205 Computer Supplies | 3,379 | 5,381 | 7,170 | 0 | 0 | 7,170 | 0 | 0.0% | 7,170 | 0 | 7,170 | 0 | 7,170 | 0 |
| | | 7210 Office Equip. & Furniture | 1,635 | 13,848 | 6,860 | (2,800) | 0 | 4,060 | (2,800) | (40.8)% | 4,060 | 0 | 4,060 | 0 | 4,060 | 0 |
| | | 7211 Computer Hardware/Software | 18,225 | 10,317 | 23,940 | (10,400) | 4,000 | 17,540 | (6,400) | (26.7)% | 19,540 | 2,000 | 19,540 | 0 | 19,540 | 0 |
| | | 7215 Mtce. & Repairs - Equip | 758 | 0 | 0 | 0 | 0 | 0 | 0 | 0.0% | 0 | 0 | 0 | 0 | 0 | 0 |
| | | 7220 Copiers, Faxes and Supplies | 14,708 | 13,779 | 12,190 | 0 | 0 | 12,190 | 0 | 0.0% | 12,190 | 0 | 12,190 | 0 | 12,190 | 0 |
| | | 7222 Printing | 128 | 1,323 | 1,910 | 0 | 0 | 1,910 | 0 | 0.0% | 1,910 | 0 | 1,910 | 0 | 1,910 | 0 |
| | | 7226 Courier Services | 2,535 | 1,389 | 2,700 | 0 | (2,000) | 700 | (2,000) | (74.1)% | 700 | 0 | 700 | 0 | 700 | 0 |
| | | 7300 Protective Clothing/Uniforms | 0 | 1,236 | 1,010 | 0 | 0 | 1,010 | 0 | 0.0% | 1,010 | 0 | 1,010 | 0 | 1,010 | 0 |
| | | 7520 Professional Fees | 6,000 | 10,816 | 25,310 | 0 | (1,350) | 23,960 | (1,350) | (5.3)% | 13,960 | (10,000) | 23,960 | 10,000 | 23,960 | 0 |
| | | 7630 Wireless/Internet Commun. | 0 | 455 | 0 | 0 | 590 | 590 | 590 | 0.0% | 590 | 0 | 590 | 0 | 590 | 0 |
| | | 7699 Sundry Expenses | 8,153 | 4,779 | 10,520 | (500) | (400) | 9,620 | (900) | (8.6)% | 19,620 | 10,000 | 9,620 | (10,000) | 9,620 | 0 |
| | | 7700 Chgs. from Othe Depts. | 154 | 44 | 0 | 0 | 0 | 0 | 0 | 0.0% | 0 | 0 | 0 | 0 | 0 | 0 |
| | | 7790 Trsf. to Expend Res | 7,772 | 0 | 0 | 0 | 0 | 0 | 0 | 0.0% | 0 | 0 | 0 | 0 | 0 | 0 |
| | | Total Other Expenses | 107,005 | 106,074 | 151,020 | (14,060) | (1,350) | 135,610 | (15,410) | (10.2)% | 135,610 | 0 | 135,610 | 0 | 133,610 | (2,000) |
| Total Development Planning | | | (1,973,898) | (366,526) | (254,544) | (737,189) | (1,350) | (993,083) | (738,539) | 290.1% | (1,102,850) | (109,767) | (1,262,173) | (159,323) | (1,508,296) | (246,123) |

*Note: 2013 Actual Forecast is for reference purposes only and is based on year to date actuals as of August 2013 plus the remainder of the calendarized budget.

2014 Budget Variance Comments

| | |
|--------------------------------------|--|
| 3512.01 - Official Plan Applications | Increased price by 4% |
| 3512.02 - Zoning By-Law | Increased price by 4% & volume forecast adjusted |
| 3512.03 - Part-Lot Control | Increased price by 4% |

Revenue and Expenditure Summary

2014-17 Operating Budget

| | |
|------------------------------------|---|
| 3512.04 - Site Plan Applications | Increased price by 4% & volume forecast adjusted |
| 3512.05 - Condominium | Increased price by 4% |
| 3512.06 - Subdivision Applications | Increased price by 4% & volume forecast adjusted |
| 3514.01 - Sale of Maps | Increased price by 2% |
| 3514.02 - Address Change | Increased price by 2% |
| 3514.03 - Sale Studies/Documents | Increased price by 2% |
| 3514.04 - General Photocopies | Volume forecast adjusted |
| 3522.04 - Trsf. Fm Res. - VMC Dev | Decreased for one-time costs related to a 2013 ARR. |
| 3522.05 - Trsf. Fm Res. - ZBR | Decreased for one-time costs related to a 2013 ARR. |
| 3619 - Admin Fee OMB appeals | Increased price by 4% & volume forecast adjusted |
| 3625 - Inspection Fees | Increased price by 4% & volume forecast adjusted |
| 7010 - Full Time | Increase due to HR salary survey analysis and progression. |
| 7017 - Benefits | Increase due to HR salary survey analysis, progression, part time rates and change in benefit rates. |
| 7016 - Full Time Contract | Decrease due to the removal of 2 positions related to a 2013 ARR |
| 7020 - Benefits - FT Contract | Decrease due to the removal of 2 positions related to a 2013 ARR |
| 7115 - Training & Development | Reallocation from Courier Services. |
| 7122.01 - Cellular Line Charges | Reallocation to Wireless/Internet Communication. |
| 7122.03 - Cellular Hardware | Decrease due to the removal of a one-time expense related to a 2013 ARR. |
| 7135 - Advertising/Branding | Reallocation from Office Supplies and Sundry Expenses. |
| 7200 - Office Supplies | Reallocation to Advertising/Branding. |
| 7210 - Office Equip. & Furniture | Decrease due to the removal of a one-time expense related to a 2013 ARR. |
| 7211.01 - Computer Hardware | Decrease due to the removal of 2 positions and the removal of a one-time expense related to a 2013 ARR. |
| 7211.02 - Computer Software | Reallocation from Drafting Supplies. |
| 7220.01 - Copier/Fax Lease | Reallocated to Copier/Fax Supplies. |
| 7220.03 - Copier/Fax Supplies | Reallocation from Copier/Fax Lease. |
| 7226 - Courier Fees | Reallocation to BU#180440 Training & Development |
| 7203 - Drafting Supplies | Reallocation to Computer Software. |
| 7520 - Professional Fees | Reallocation to BU#180000 Full Time Contract. |
| 7630 - Wireless/Internet Commun. | Reallocation from Cellular Line Charges. |
| 7966.01 - Dept. Sundry Expenses | Decrease due to the removal of a one-time expense related to a 2013 ARR and reallocation to Advertising/Branding. |

2015 Budget Variance Comments

| | |
|--------------------------------------|--|
| 3512.01 - Official Plan Applications | Increased price by 3% |
| 3512.02 - Zoning By-Law | Increased price by 3% & volume forecast adjusted |
| 3512.03 - Part-Lot Control | Increased price by 3% |
| 3512.04 - Site Plan Applications | Increased price by 3% |
| 3512.05 - Condominium | Increased price by 3% |
| 3512.06 - Subdivision Applications | Increased price by 3% |
| 3514.01 - Sale of Maps | Increased price by 2% |
| 3514.02 - Address Change | Increased price by 2% |
| 3514.03 - Sale Studies/Documents | Increased price by 2% |
| 3619 - Admin Fee OMB appeals | Increased price by 3% |
| 3625 - Inspection Fees | Increased price by 3% |
| 7010 - Full Time | Increase due to progression. |
| 7017 - Benefits | Increase due progression, part time rates and change in benefit rates. |
| 7020 - Benefits - FT Contract | Increase due to change in benefit rates. |
| 7115 - Training & Development | Reallocation to BU#180442 Computer Software. |
| 7211.02 - Computer Software | Reallocation from BU#180440 Training & Development. |

Revenue and Expenditure Summary

2014-17 Operating Budget

7520 - Professional Fees
7699.01 - Dept. Sundry Expenses

Reallocation to Dept. Sundry.
Reallocation from BU#180440 Professional fees.

2016 Budget Variance Comments

| | |
|--------------------------------------|--|
| 3512.01 - Official Plan Applications | Increased price by 4% |
| 3512.02 - Zoning By-Law | Increased price by 4% & volume forecast adjusted |
| 3512.03 - Part-Lot Control | Increased price by 4% |
| 3512.04 - Site Plan Applications | Increased price by 4% |
| 3512.05 - Condominium | Increased price by 4% |
| 3512.06 - Subdivision Applications | Increased price by 4% |
| 3514.01 - Sale of Maps | Increased price by 2% |
| 3514.02 - Address Change | Increased price by 2% |
| 3514.03 - Sale Studies/Documents | Increased price by 2% |
| 3619 - Admin Fee OMB appeals | Increased price by 4% |
| 3625 - Inspection Fees | Increased price by 4% |
| 7017 - Benefits | Increase due to change in benefit rates and part time rates. |
| 7020 - Benefits - FT Contract | Increase due to change in benefit rates. |
| 7520 - Professional Fees | Reallocation from Dept. Sundry. |
| 7699.01 - Dept. Sundry Expenses | Reallocation to BU#180440 Professional fees. |

2017 Budget Variance Comments

| | |
|--------------------------------------|--|
| 3512.01 - Official Plan Applications | Increased price by 3% |
| 3512.02 - Zoning By-Law | Increased price by 3% & volume forecast adjusted |
| 3512.03 - Part-Lot Control | Increased price by 3% |
| 3512.04 - Site Plan Applications | Increased price by 3% |
| 3512.05 - Condominium | Increased price by 3% |
| 3512.06 - Subdivision Applications | Increased price by 3% |
| 3514.01 - Sale of Maps | Increased price by 2% |
| 3514.02 - Address Change | Increased price by 2% |
| 3514.03 - Sale Studies/Documents | Increased price by 2% |
| 3619 - Admin Fee OMB appeals | Increased price by 3% |
| 3625 - Inspection Fees | Increased price by 3% |
| 7017 - Benefits | Increase due to change in benefit rates and part time rates. |
| 7016 - Full Time Contract | Decrease due to the completion of a contract. |
| 7017 - Benefits | Increase due to change in benefit rates. |
| 7020 - Benefits - FT Contract | Decrease due to the completion of a contract. |
| 7100 - Mileage / Car Allowance | Decrease due to the completion of a contract. |
| 7105 - Memberships/Dues/Fees | Decrease due to the completion of a contract. |
| 7115 - Training & Development | Decrease due to the completion of a contract. |
| 7135 - Advertising/Branding | Decrease due to the completion of a contract. |
| 7017 - Benefits | Increase due to change in benefit rates. |

2014 - 2017 Capital Project Listing

Development Planning

| Budget Year | Project # | Project Description | Project Type | Region | City-Wide DC | Infrastructure Reserve | Gas Tax | Taxation | LTD | Other | Grand Total |
|-----------------------------------|------------|--|----------------------|-----------|----------------|------------------------|---------|----------------|-----|-------|----------------|
| 2014 | DP-9528-14 | City of Vaughan City-Wide Urban Design Study | Growth/Studies | City-Wide | 180,000 | | | 20,000 | | | 200,000 |
| 2014 | DP-9537-14 | Islington Avenue Streetscape Tree Planting Partnership with KARA and KBIA | Ratepayer(s) Request | City-Wide | | | | 30,000 | | | 30,000 |
| 2014 | DP-9538-14 | VMC Urban Design Guidelines (Playbook) Based on Policies of Secondary Plan | Growth/Studies | City-Wide | 135,000 | | | 15,000 | | | 150,000 |
| 2014 Total | | | | | 315,000 | | | 65,000 | | | 380,000 |
| 2015 | DP-9526-15 | Yonge Street / Steeles Corridor Urban Design Streetscape & Open Space Masterplan | Growth/Studies | Ward 5 | 162,000 | | | 18,000 | | | 180,000 |
| 2015 | DP-9529-13 | Design Review Panel Administration | Growth/Development | City-Wide | 20,394 | | | 206 | | | 20,600 |
| 2015 | DP-9536-15 | Building Pedestrian Level Wind Study Impact-Software | Growth/Studies | City-Wide | 45,000 | | | 5,000 | | | 50,000 |
| 2015 Total | | | | | 227,394 | | | 23,206 | | | 250,600 |
| 2017 | DP-9525-17 | Vaughan Mills Urban Design Streetscape & Open Space Master Plan | Growth/Studies | Ward 4 | 117,000 | | | 13,000 | | | 130,000 |
| 2017 Total | | | | | 117,000 | | | 13,000 | | | 130,000 |
| Development Planning Total | | | | | 659,394 | | | 101,206 | | | 760,600 |



DRAFT 2014 BUDGET AND 2015-2017 PLAN

Policy Planning



Policy Planning

2014-17 Business Plan

Business Overview

Service Statement: *Describe the core activities and key outcomes and results for your department and how your department contributes to the quality of life of the citizens of Vaughan and/or how your department supports other departments.*

Core Activities: *Describe your regular business functions and responsibilities.*

The Policy Planning Department promotes the creation of quality communities in the City of Vaughan by providing Council with *Planning Act* based policy tools to guide the growth and physical development of the City. The department also provides a public service by facilitating citizen input into the planning process and by providing needed information to the public by way of public hearings, reports, workshops, counter and telephone inquiries, written correspondence and web content.

Key Outcomes & Results: *Describe the outcomes your department strives to achieve for residents and/or other departments.*

1. Promote sustainable development and plan for the City's future by engaging in detailed policy planning studies and projects through all applicable stages of the approval process.
2. Develop actionable policy based on best professional practice fulfilling all pertinent legislative requirements.

Link to Vaughan Vision 2020: *Explain how your department links with the Vaughan Vision 2020 strategic goals and themes.*

1. Demonstrate Excellence in Service Delivery
 - Staff members produce policy tools, planning studies and reports that engage and inform stakeholders and support the physical development of the City.
2. Manage Corporate Assets
 - Staff members effectively manage the future viability of corporate assets through the completion of projects, studies and plans that serve to allocate and optimize the City's investment in infrastructure and services.
3. Manage Growth & Economic Well-being
 - The Department is an integral partner in the development process, setting out a vision for the City's long-term growth and enabling public input into the development process by way of public hearings, reports, and workshops.
 - By supporting the creation of sustainable communities with a high quality of life that will attract the businesses and work force that reflect the evolving economy.

Staffing Profile: *Full Time, Part Time and Overtime – Budgeted Amounts*

| | 2012 | 2013 Base | Additional Resource Requests | | | |
|-----------|------|-----------|------------------------------|------|------|------|
| | | | 2014 | 2015 | 2016 | 2017 |
| Full Time | 11 | 11 | 1 | - | - | - |
| Part Time | .69 | .69 | - | - | - | - |
| Overtime | 7205 | 7205 | - | - | - | - |



Policy Planning

2014-17 Business Plan

Service Profile

Current Service State: *Outline departmental strengths/weaknesses, current challenges or constraints, risk issues and major successes. Where applicable, assess department's ability to meet expected service levels.*

- Vaughan Official Plan
 - Due to recent policy changes to Vaughan Official Plan (VOP) 2010 approved by the City of Vaughan and Region of York Councils there is a need to make preparations to undertake the New Community Areas Secondary Plans in 2013 in concert with the Natural Heritage Network work.
 - During 2014-2015 the defense of VOP 2010 and Secondary Plans at the Ontario Municipal Board (OMB) will continue to place a heavy load on limited staff resources. In addition to the OMB appeals our project workload will increase in number and complexity.
- Resources
 - The Policy Planning Department is reliant on information to provide the basis for plan preparation and monitoring of performance and results. Currently, the Policy Planning Department has limited capacity to do this type of work. In addition, there is no City-wide strategy to effectively assemble data and to retrieve, organize and analyze City and externally derived data to meet the needs of the Policy Planning Department and the broader Corporate needs.
- Professional Development
 - Due to having 5 staff members in relatively new positions further pressures and opportunities lie in the Department's commitment to train and develop staff to complement their skills particularly as they relate to policy development, OMB, project management and communications work.

Future Direction for the Service: *Outline anticipated constraints, emerging issues, threats and/or potential opportunities to improve the business.*

- Vaughan Official Plan
 - Conducting a 5-year comprehensive review of the Official Plan as part of the Growth Management Strategy 2031 is a high priority for the City of Vaughan. There are a number of projects that are adjuncts or follow up work to the Official Plan.

Financial Impact: *Scope out major financial impacts on the department currently and in the future.*

- Explore grant funding as a potential alternative source of revenue for funding planning studies



Policy Planning

2014-17 Business Plan

Work Plan

Business Plan Objectives: List up to three departmental initiatives and objectives for each year 2014-17 respectively. You can refer to the Strategic Initiatives list, master plans, or other corporate initiatives.

| Department Objectives | Initiatives | Timeline | Additional Resources Required? |
|--|---|----------|--|
| 2014 Initiatives | | | |
| Achieve an approved Official Plan framework | Continue with appeals process for approval of VOP 2010 (Volumes 1 and 2) | Q4 | ARR for extension of a contract Senior Policy Planner |
| Engage and respond to all public & regulatory stakeholders to conduct planning studies and projects in support of sustainable growth | Finalize Secondary Plan Studies and OPA's begun in 2012 and 2013, including Vaughan Mills Centre, Concord GO Centre, Dufferin – Centre study and Natural Heritage Network, etc. | Q4 | ARR for Manager or Senior Planner (TBD) subject to Public Service Renewal strategy |
| | Continue the review and preparation of OPAs and Block Plans for greenfield and whitebelt communities 34E, 34W, 55, 59, 40, 47, 62, and Rizmi Holdings. | Q1 - Q4 | |
| | Retain consulting services and the preparation of the New Community Areas Secondary Plans (Blocks 27 and 41) and initiate the consulting studies | Q1 - Q4 | |
| | Undertake a retail and urban design policy study including sign by-law and guidelines for VMC, subject to outcome of casino | Q3 – Q4 | |
| | Initiate a City-wide Public Art Policy | Q4 | |
| | Continue work on secondary suites | Q1 | |
| Improve Data Management Capability | Participate in the development of the Corporate Data Management Strategy | Q1 - Q4 | |
| 2015 Initiatives | | | |
| Achieve an approved Official Plan framework | Continue with appeals process for approval of VOP 2010 (Volumes 1 and 2) | Q4 | |
| Conduct planning studies and policy development to support sustainable growth | Continue the New Community Areas Secondary Plans (Block 27 and 41) and Block Plans | Q1 – Q4 | |



Policy Planning

2014-17 Business Plan

| | | | |
|------------------------------------|--|----|-----|
| | Undertake Places of Worship Study | Q4 | |
| | Update Heritage Conservation District update studies | Q4 | |
| Improve Data Management Capability | Implement Corporate Data Management Strategy | | tbd |

2016 Initiatives

| | | | |
|---|---|----|--|
| Achieve an approved Official Plan framework | Preparation for 5-year Official Plan Review. | Q4 | |
| Conduct planning studies and policy development to support sustainable growth | Ongoing implementation of VOP 2010 Ongoing Block Plan work re: New Communities | | |

2017 Initiatives

| | | | |
|----------------------|--------------------------------------|------|--|
| Update Official Plan | Commence 5 year Official Plan Review | 2018 | |
|----------------------|--------------------------------------|------|--|



Policy Planning

2014-17 Business Plan

Business Performance

Key Performance Indicators: List up to three relevant performance measures which provide information on the department's efficiency, effectiveness and quality of service. The performance indicators should range from 2009 to 2012, with a forecast for 2013.

| Performance Measures | 2009 | 2010 | 2011 | 2012 | 2013 Estimate |
|---|------|------|------|------|---------------|
| EFFICIENCY: What/How much do we do? | | | | | |
| Total Number of Active Projects | 25 | 26 | 21 | 24 | 29 |
| EFFECTIVENESS: How well do we do it? | | | | | |
| SERVICE QUALITY: Is anyone better off? | | | | | |

Key Performance Indicators Conclusion: Provide an overall conclusion based on the indicators listed above in terms of current and estimated future performance and expected/target values.

- The number and complexity of projects is expected to increase in 2014 and beyond. The number of projects and their rate of progression may be affected by the number of Official Plan appeals undertaken in a given year and the increasing complexity of community consultation.
- Key Performance Indicators will be further evolved in accordance with the corporate performance measurement initiative

Department Head
Sign-off

Date (mm/dd/yy)

Commissioner Sign-off

Date (mm/dd/yy)

Revenue and Expenditure Summary

2014-17 Operating Budget

| Department | Exp Category | Account | 2012 Actuals | Actual Forecast 2013* | 2013 Budget | Allowable Inc/Decr | Account Reallocations | 2014 Budget | \$ Variance | % Variance | 2015 Forecast | Variance | 2016 Forecast | Variance | 2017 Forecast | Variance |
|------------------------------|--------------|-----------------------------------|------------------|--------------------------|------------------|-----------------------|--------------------------|------------------|------------------|-----------------|------------------|---------------|------------------|---------------|------------------|--------------|
| Policy Planning | | | | | | | | | | | | | | | | |
| Revenue | | | | | | | | | | | | | | | | |
| | | 3522 Trsf. fm Res. & Res. Funds | 0 | 14,677 | 29,355 | (29,355) | 0 | 0 | (29,355) | (100.0)% | 0 | 0 | 0 | 0 | 0 | 0 |
| | | 3582 Block Plan Review | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0.0% | 0 | 0 | 0 | 0 | 0 | 0 |
| | | Total Revenue | 0 | 14,677 | 29,355 | (29,355) | 0 | 0 | (29,355) | (100.0)% | 0 | 0 | 0 | 0 | 0 | 0 |
| Labour Costs | | | | | | | | | | | | | | | | |
| | | 7010 Full Time | 868,552 | 893,617 | 925,265 | 128 | 0 | 925,393 | 128 | 0.0% | 934,922 | 9,529 | 939,904 | 4,982 | 939,904 | 0 |
| | | 7012 Overtime | 4,781 | 8,225 | 7,590 | 260 | 0 | 7,850 | 260 | 3.4% | 7,887 | 37 | 7,887 | 0 | 7,887 | 0 |
| | | 7015 Part Time | 34,428 | 27,513 | 32,858 | (1,596) | 0 | 31,262 | (1,596) | (4.9)% | 31,401 | 139 | 31,401 | 0 | 31,401 | 0 |
| | | 7016 Full Time Contracts | 48,925 | 115,864 | 175,718 | (175,718) | 0 | 0 | (175,718) | (100.0)% | 0 | 0 | 0 | 0 | 0 | 0 |
| | | 7017 Benefits | 230,520 | 243,055 | 253,195 | 4,691 | 0 | 257,886 | 4,691 | 1.9% | 265,241 | 7,355 | 271,397 | 6,156 | 276,168 | 4,771 |
| | | 7020 Benefits - FT Contract | 4,746 | 2,819 | 33,643 | (33,643) | 0 | 0 | (33,643) | (100.0)% | 0 | 0 | 0 | 0 | 0 | 0 |
| | | Total Labour Costs | 1,191,952 | 1,291,093 | 1,428,269 | (205,878) | 0 | 1,222,391 | (205,878) | (14.4)% | 1,239,451 | 17,060 | 1,250,589 | 11,138 | 1,255,360 | 4,771 |
| Other Expenses | | | | | | | | | | | | | | | | |
| | | 7100 Mileage | 827 | (185) | 2,300 | (266) | (800) | 1,234 | (1,066) | (46.3)% | 1,234 | 0 | 1,234 | 0 | 1,234 | 0 |
| | | 7105 Membership/Dues/Fees | 5,122 | 6,322 | 6,210 | 0 | 0 | 6,210 | 0 | 0.0% | 6,210 | 0 | 6,210 | 0 | 6,210 | 0 |
| | | 7110 Meals & Meal Allowances | 167 | 518 | 540 | 0 | 0 | 540 | 0 | 0.0% | 540 | 0 | 540 | 0 | 540 | 0 |
| | | 7115 Training & Development | 2,911 | 5,299 | 6,250 | 0 | 0 | 6,250 | 0 | 0.0% | 6,250 | 0 | 6,250 | 0 | 6,250 | 0 |
| | | 7122 Cellular Telephones | 891 | 893 | 1,280 | 0 | 0 | 1,280 | 0 | 0.0% | 1,280 | 0 | 1,280 | 0 | 1,280 | 0 |
| | | 7125 Subscriptions/Publications | 0 | 125 | 170 | 0 | 0 | 170 | 0 | 0.0% | 170 | 0 | 170 | 0 | 170 | 0 |
| | | 7130 Seminars & Workshops | 6,132 | 5,282 | 9,100 | 0 | (600) | 8,500 | (600) | (6.6)% | 8,500 | 0 | 8,500 | 0 | 8,500 | 0 |
| | | 7135 Advertising | 0 | 3,845 | 2,400 | 0 | 600 | 3,000 | 600 | 25.0% | 3,000 | 0 | 3,000 | 0 | 3,000 | 0 |
| | | 7200 Office Supplies | 2,023 | 1,832 | 2,270 | 0 | 230 | 2,500 | 230 | 10.1% | 2,500 | 0 | 2,500 | 0 | 2,500 | 0 |
| | | 7203 Drafting Supplies | 0 | 100 | 300 | 0 | 0 | 300 | 0 | 0.0% | 300 | 0 | 300 | 0 | 300 | 0 |
| | | 7205 Computer Supplies | 41 | 1,060 | 1,690 | 0 | (1,190) | 500 | (1,190) | (70.4)% | 500 | 0 | 500 | 0 | 500 | 0 |
| | | 7210 Office Equip. & Furniture | 595 | 5,345 | 350 | 0 | 1,040 | 1,390 | 1,040 | 297.1% | 1,390 | 0 | 1,390 | 0 | 1,390 | 0 |
| | | 7211 Computer Hardware/Software | 16,827 | 2,221 | 10,390 | (5,800) | 0 | 4,590 | (5,800) | (55.8)% | 4,590 | 0 | 4,590 | 0 | 4,590 | 0 |
| | | 7220 Copiers, Faxes and Supplies | 9,908 | 7,838 | 8,580 | 0 | 1,190 | 9,770 | 1,190 | 13.9% | 9,770 | 0 | 9,770 | 0 | 9,770 | 0 |
| | | 7222 Printing | 14 | 1,178 | 3,500 | 0 | (1,420) | 2,080 | (1,420) | (40.6)% | 2,080 | 0 | 2,080 | 0 | 2,080 | 0 |
| | | 7226 Courier Services | 472 | 952 | 150 | 0 | 800 | 950 | 800 | 533.3% | 950 | 0 | 950 | 0 | 950 | 0 |
| | | 7300 Protective Clothing/Uniforms | 0 | 60 | 180 | 0 | 0 | 180 | 0 | 0.0% | 180 | 0 | 180 | 0 | 180 | 0 |
| | | 7520 Professional Fees | 4,970 | 47,418 | 15,252 | 0 | (1,350) | 13,902 | (1,350) | (8.9)% | 13,902 | 0 | 13,902 | 0 | 13,902 | 0 |
| | | 7630 Wireless/Internet Commun. | 0 | 4 | 0 | 0 | 250 | 250 | 250 | 0.0% | 250 | 0 | 250 | 0 | 250 | 0 |
| | | 7699 Sundry Expenses | 3,921 | 1,354 | 1,350 | 0 | (100) | 1,250 | (100) | (7.4)% | 1,250 | 0 | 1,250 | 0 | 1,250 | 0 |
| | | 7700 Chgs. from Othe Depts. | 736 | 481 | 0 | 0 | 0 | 0 | 0 | 0.0% | 0 | 0 | 0 | 0 | 0 | 0 |
| | | 7770 Transfer to Capital Fund | 0 | 4,000 | 0 | 0 | 0 | 0 | 0 | 0.0% | 0 | 0 | 0 | 0 | 0 | 0 |
| | | 7790 Trsf. to Expend Res | 86,104 | (28,225) | 0 | 0 | 0 | 0 | 0 | 0.0% | 0 | 0 | 0 | 0 | 0 | 0 |
| | | Total Other Expenses | 141,661 | 67,717 | 72,262 | (6,066) | (1,350) | 64,846 | (7,416) | (10.3)% | 64,846 | 0 | 64,846 | 0 | 64,846 | 0 |
| Total Policy Planning | | | 1,333,613 | 1,344,133 | 1,471,176 | (182,589) | (1,350) | 1,287,237 | (183,939) | (12.5)% | 1,304,297 | 17,060 | 1,315,435 | 11,138 | 1,320,206 | 4,771 |

*Note: 2013 Actual Forecast is for reference purposes only and is based on year to date actuals as of August 2013 plus the remainder of the calendarized budget.

2014 Budget Variance Comments

| | |
|----------------------------------|---|
| 3522.05 - Trsf. Fm Res. - Zoning | Decrease due to one-time cost for 2013 ARR. |
| 7010 - Full Time | Increase due to progression offset by position vacancy. |
| 7012 - Overtime | Increase due to updated to hourly rates. |
| 7015 - Part Time | Decrease due to reduced part time. |
| 7016 - Full Time Contract | Decrease due to the removal of 2 contract positions. |
| 7017 - Benefits | Increase due to progression offset adjustment to part time wages. |
| 7020 - Benefits - FT Contract | Decrease due to the removal of 2 contract positions. |
| 7100 - Mileage / Car Allowance | Decrease due to the completion of a contract position and reallocation to Courier Services. |
| 7130 - Seminars & Workshops | Reallocation to Advertising/Branding. |

Revenue and Expenditure Summary

2014-17 Operating Budget

| | |
|-----------------------------------|--|
| 7135 - Advertising/Branding | Reallocation from Seminars & Workshops. |
| 7200 - Office Supplies | Reallocation from Printing - External. |
| 7210 - Office Equip. & Furniture | Reallocation from Printing - External. |
| 7205.02 - Dept. Computer Supplies | Reallocation to Copier/Fax Supplies. |
| 7211.01 - Computer Hardware | Decrease due to the removal of a one-time expense related to a 2013 ARR and reallocation to Computer Software. |
| 7211.02 - Computer Software | Reallocation from Computer Hardware. |
| 7220.01 - Copier/Fax Lease | Reallocation to Copier/Fax Supplies. |
| 7220.03 - Copier/Fax Supplies | Reallocation from Copier/Fax Lease and from Dept. Computer Supplies. |
| 7222.02 - Printing - External | Reallocation to Office Supplies, to Office Equip. & Furniture and to Wireless/Internet Communications. |
| 7226 - Courier Services | Reallocation from Mileage/Car Allowance. |
| 7520 - Professional Fees | Reallocation to BU#180000 Full Time Contract. |
| 7630 - Wireless/Internet Commun. | Reallocation from Printing - External and Dept. Sundry Expenses. |
| 7699.01 - Dept. Sundry Expenses | Reallocation to Wireless/Internet Communication. |

2015 Budget Variance Comments

| | |
|------------------|--|
| 7010 - Full Time | Increase due to progression. |
| 7012 - Overtime | Increase due to update of hourly rates. |
| 7015 - Part Time | Increase due to progression. |
| 7017 - Benefits | Increase due to progression and change in benefit rates. |

2016 Budget Variance Comments

| | |
|------------------|--|
| 7010 - Full Time | Increase due to progression. |
| 7017 - Benefits | Increase due to progression and change in benefit rates. |

2017 Budget Variance Comments

| | |
|-----------------|--|
| 7017 - Benefits | Increase due to progression and change in benefit rates. |
|-----------------|--|

2014 -2017 Additional Resource Request Policy Planning

| Budget Year | ARR # | ARR Title | Gross Cost | Offset | Net Cost |
|-------------------|-----------|--|----------------|----------|----------------|
| 2014 | 185-14-01 | Senior Policy Planner (Extension of 2 YR Contract - 2014-15) | 115,171 | - | 115,171 |
| 2014 Total | | | 115,171 | - | 115,171 |



DRAFT 2014 BUDGET AND 2015-2017 PLAN

Building Standards



Building Standards

2014-17 Business Plan

BUSINESS OVERVIEW

Service Statement: *Describe the core activities and key outcomes and results for your department and how your department contributes to the quality of life of the citizens of Vaughan and/or how your department supports other departments.*

Core Activities: *Describe your regular business functions and responsibilities.*

The Building Standards Department ensures compliance with the health and safety requirements of the Ontario Building Code Act and its regulation and municipal requirements such as the City's Zoning, Site Plan Controls, and Fencing By-laws, and provides application plans review and inspection services.

Key Outcomes & Results: *Describe the outcomes your department strives to achieve for residents and/or other departments.*

1. Ensuring reasonable compliance with the O.B.C. and the applicable laws mandated by the Ontario Building Code Act.
2. Contribute to community safety by promoting safe and accessible structures
3. Timely response on development applications.
4. Provide guidance to residents in understanding and interpreting the provisions of the City's zoning bylaw.

Link to Vaughan Vision 2020: *Explain how your department links with the Vaughan Vision 2020 strategic goals and themes.*

1. Demonstrate Excellence in Service Delivery
 - Staff members provide application plans review and building inspection services to promote adherence to provincially mandated standards set out in the *Building Code*
2. Ensure a High Performing Organization
 - Staff members collaborate with other City Departments to effectively deliver the development application process. Additionally, the Department is committed to effectively managing and continuously improving processes for issuing building permits within the City
3. Promote Community Safety, Health & Wellness
 - The Department ensures compliance with the health and safety requirements of the *Ontario Building Code Act*, contributing to community safety by promoting safe and accessible structures

Staffing Profile: *Full Time, Part Time and Overtime – Budgeted Amounts*

| | 2012 | 2013 Base | Additional Resource Requests | | | |
|-----------|-----------|-----------|------------------------------|------|------|------|
| | | | 2014 | 2015 | 2016 | 2017 |
| Full Time | 61 | 63 | 0 | 1 | 0 | 0 |
| Part Time | 1.6 | 1.6 | - | - | - | - |
| Overtime | \$241,070 | \$262,224 | - | - | - | - |



Building Standards

2014-17 Business Plan

Service Profile

Current Service State: *Outline departmental strengths/weaknesses, current challenges or constraints, risk issues and major successes. Where applicable, assess department's ability to meet expected service levels.*

- Legislative Framework
 - New energy requirements initiated by the Provincial Government are placing a burden of responsibility and risk on the department. The department currently lacks the knowledge and skills required to meet these challenges, though ARRs have been approved to provide the expertise necessary.
 - New accessibility requirements will place additional pressure on existing staff resources
- Resources
 - Participation in various corporate initiatives will have a direct impact on existing department resources

Future Direction for the Service: *Outline anticipated constraints, emerging issues, threats and/or potential opportunities to improve the business.*

- Vaughan Official Plan
 - Once approved, the new Official Plan will require a full review of the City's current zoning by-law. This project is anticipated to take approximately three years to complete.
- Service Level
 - Building Standards may become responsible for all plans review related to fire safety issues in the future.
 - Increasing pressures to provide additional/improved services.
 - Permit volumes in the future are largely unknown and are dependent upon external influences and market factors.
- Technology
 - Future move to web-based permit applications and permit review processes

Financial Impact: *Scope out major financial impacts on the department currently and in the future.*

- The department does not anticipate any major financial impacts to affect the delivery of services in the future



Building Standards

2014-17 Business Plan

Work Plan

Business Plan Objectives: List up to three departmental initiatives and objectives for each year 2014-17 respectively. You can refer to the Strategic Initiatives list, master plans, or other corporate initiatives.

| Department Objectives | Initiatives | Timeline | Additional Resources Required? |
|--|--|----------|--|
| 2014 Initiatives | | | |
| Maintain provincially mandated standards established in the <i>Building Code</i> | Ontario Building Code By-law Review (New Building Permit Classifications & Fees) City Composite Zoning By-Law Project: Hire a consultant to review the project | | Finance/Budgeting Resources may be required. Resources to procure a consultant |
| Effectively manage and continuously improve processes for issuing building permits within the City | Improvements to the AMANDA Database: implementation of tablets and potentially web-based permit applications Determine future resource needs of the department to service development growth in support of the VMC corporate initiative and other intensification areas | Q4 | Capital Budget & New ARR's proposed for 2014 Re-org of Department – Confirmation of resources |
| 2015 Initiatives | | | |
| Effectively manage and continuously improve processes for issuing building permits within the City | Improvements to the AMANDA Database: Implement web-based permit applications, web-based permit review processes, and system software upgrade Engage in a Fleet Review to determine type of vehicle, financial costs, and replacement schedule | | Capital Budget & New ARR's proposed for 2015 Public Works/Finance Resources may be required. |
| Maintain provincially mandated standards established in the <i>Building Code</i> | City Composite Zoning By-Law Project: Develop and implement the findings of the consultant | | Potentially 1 FTE for 2015 |
| 2016 Initiatives | | | |
| Effectively manage and continuously improve processes for issuing building permits within the City | Continuous improvements to the Departments automated systems. (Amanda Database) | | Capital Budget & New ARR's proposed for 2016 |



Building Standards

2014-17 Business Plan

Business Performance

Key Performance Indicators: List up to three relevant performance measures which provide information on the department's efficiency, effectiveness and quality of service. The performance indicators should range from 2009 to 2012, with a forecast for 2013.

| Performance Measures | 2009 | 2010 | 2011 | 2012 | 2013 Estimate |
|--|--|--|--|--|--|
| EFFICIENCY: What/How much do we do? | | | | | |
| Building Permit Processing Times | Res: 2 wks Comm: 3.5 wks Misc: 2 wks | Res: 2 wks Comm: 3 wks Misc: 2 wks | Res: 2 wks Comm: 3 wks Misc: 2 wks | Res: 2 wks Comm: 3 wks Misc: 2 wks | Res: 2 wks Comm: 3 wks Misc: 2 wks |
| EFFECTIVENESS: How well do we do it? | | | | | |
| Percentage of Inspection Requests Responded to within 48 hours | 99% | 99% | 99% | 99% | 99% |
| Number of Outstanding Permits | 14,000 | 13,000 | 12,500 | 11,500 | 10,000 |
| SERVICE QUALITY: Is anyone better off? | | | | | |
| | | | | | |

Key Performance Indicators Conclusion: Provide an overall conclusion based on the indicators listed above in terms of current and estimated future performance and expected/target values.

- Permit and inspection request processing times continue to remain within provincially mandated service standards. The Department frequently exceeds provincially mandated service standards by responding to 97% of all requests within 24 hours.
- The number of outstanding permits has steadily declined

Department Head
Sign-off

Date (mm/dd/yy)

Commissioner Sign-off

Date (mm/dd/yy)

Revenue and Expenditure Summary

2014-17 Operating Budget

| Department | Exp Category | Account | 2012 Actuals | Actual Forecast 2013* | 2013 Budget | Allowable Inc/Decr | Account Reallocations | 2014 Budget | \$ Variance | % Variance | 2015 Forecast | Variance | 2016 Forecast | Variance | 2017 Forecast | Variance |
|---------------------------|--------------|-----------------------------------|------------------|-----------------------|------------------|--------------------|-----------------------|------------------|------------------|----------------|------------------|----------------|------------------|----------------|------------------|----------------|
| Building Standards | | | | | | | | | | | | | | | | |
| Revenue | | | | | | | | | | | | | | | | |
| | | 3522 Trsf. fm Res. & Res. Funds | 0 | 41,249 | 82,499 | (82,499) | 0 | 0 | (82,499) | (100.0)% | 0 | 0 | 0 | 0 | 0 | 0 |
| | | 3524 Trsf. from Capital Fund | 710 | 908 | 0 | 0 | 0 | 0 | 0 | 0.0% | 0 | 0 | 0 | 0 | 0 | 0 |
| | | 3566 Zoning Response Fees | 16,870 | 8,282 | 7,350 | 350 | 0 | 7,700 | 350 | 4.8% | 7,700 | 0 | 8,050 | 350 | 8,050 | 0 |
| | | 3568 Licenses and Permits | 5,689,980 | 6,144,111 | 6,878,872 | (228,872) | 0 | 6,650,000 | (228,872) | (3.3)% | 6,875,000 | 225,000 | 7,156,780 | 281,780 | 7,300,000 | 143,220 |
| | | 3570 Property Information Fees | 29,125 | 29,981 | 26,250 | 0 | 0 | 26,250 | 0 | 0.0% | 26,250 | 0 | 26,250 | 0 | 26,250 | 0 |
| | | 3576 Taxable Sales-Postage Fees | 19,519 | 19,711 | 19,800 | 0 | 0 | 19,800 | 0 | 0.0% | 19,800 | 0 | 19,800 | 0 | 19,800 | 0 |
| | | 3596 License Letter Fees | 9,300 | 9,109 | 9,450 | 450 | 0 | 9,900 | 450 | 4.8% | 9,900 | 0 | 10,350 | 450 | 10,350 | 0 |
| | | 3600 Septic Tank Inspections | 14,625 | 6,004 | 5,000 | (500) | 0 | 4,500 | (500) | (10.0)% | 4,500 | 0 | 4,500 | 0 | 4,500 | 0 |
| | | 3605 Infill Lot Grading | 393,455 | 358,033 | 378,536 | (21,500) | 0 | 357,036 | (21,500) | (5.7)% | 390,036 | 33,000 | 437,786 | 47,750 | 437,786 | 0 |
| | | 3610 Plumbing Permit Fees | 463,776 | 522,192 | 500,000 | (15,000) | 0 | 485,000 | (15,000) | (3.0)% | 500,000 | 15,000 | 520,200 | 20,200 | 530,604 | 10,404 |
| | | 3612 Service Charges | 78,695 | 88,129 | 88,500 | 0 | 0 | 88,500 | 0 | 0.0% | 92,000 | 3,500 | 92,000 | 0 | 92,000 | 0 |
| | | 3618 Dept. Misc. Revenues | 19,743 | 28,597 | 17,975 | 0 | 0 | 17,975 | 0 | 0.0% | 22,975 | 5,000 | 22,975 | 0 | 22,975 | 0 |
| | | Total Revenue | 6,735,797 | 7,256,305 | 8,014,232 | (347,571) | 0 | 7,666,661 | (347,571) | (4.3)% | 7,948,161 | 281,500 | 8,298,691 | 350,530 | 8,452,315 | 153,624 |
| Labour Costs | | | | | | | | | | | | | | | | |
| | | 7010 Full Time | 4,332,645 | 4,457,597 | 4,737,566 | (6,097) | 0 | 4,731,469 | (6,097) | (0.1)% | 4,762,910 | 31,441 | 4,780,882 | 17,972 | 4,780,882 | 0 |
| | | 7012 Overtime | 118,267 | 222,863 | 263,224 | (1,000) | 0 | 262,224 | (1,000) | (0.4)% | 262,224 | 0 | 262,224 | 0 | 262,224 | 0 |
| | | 7015 Part Time | 44,036 | 40,721 | 61,357 | (37,227) | 0 | 24,130 | (37,227) | (60.7)% | 24,130 | 0 | 24,130 | 0 | 24,130 | 0 |
| | | 7016 Full Time Contracts | 9,779 | 78,920 | 150,509 | (150,509) | 0 | 0 | (150,509) | (100.0)% | 0 | 0 | 0 | 0 | 0 | 0 |
| | | 7017 Benefits | 1,161,508 | 1,237,276 | 1,340,772 | 24,909 | 0 | 1,365,681 | 24,909 | 1.9% | 1,399,396 | 33,715 | 1,429,642 | 30,246 | 1,454,872 | 25,230 |
| | | 7020 Benefits - FT Contract | 949 | 7,517 | 14,750 | (14,750) | 0 | 0 | (14,750) | (100.0)% | 0 | 0 | 0 | 0 | 0 | 0 |
| | | Total Labour Costs | 5,667,182 | 6,044,893 | 6,568,178 | (184,674) | 0 | 6,383,504 | (184,674) | (2.8)% | 6,448,660 | 65,156 | 6,496,878 | 48,218 | 6,522,108 | 25,230 |
| Other Expenses | | | | | | | | | | | | | | | | |
| | | 7100 Mileage | 74,776 | 75,932 | 83,450 | 0 | 0 | 83,450 | 0 | 0.0% | 83,450 | 0 | 83,450 | 0 | 83,450 | 0 |
| | | 7103 407-ETR Toll Charges | 19 | 0 | 0 | 0 | 0 | 0 | 0 | 0.0% | 0 | 0 | 0 | 0 | 0 | 0 |
| | | 7105 Membership/Dues/Fees | 21,075 | 22,168 | 24,320 | 0 | 0 | 24,320 | 0 | 0.0% | 24,320 | 0 | 24,320 | 0 | 24,320 | 0 |
| | | 7110 Meals & Meal Allowances | 362 | 941 | 830 | 0 | 0 | 830 | 0 | 0.0% | 830 | 0 | 830 | 0 | 830 | 0 |
| | | 7115 Training & Development | 14,742 | 27,551 | 58,380 | 0 | 0 | 58,380 | 0 | 0.0% | 58,380 | 0 | 58,380 | 0 | 58,380 | 0 |
| | | 7120 Telephone Charges | 4,044 | 1,727 | 2,350 | 0 | 1,000 | 3,350 | 1,000 | 42.6% | 3,350 | 0 | 3,350 | 0 | 3,350 | 0 |
| | | 7122 Cellular Telephones | 7,975 | 10,777 | 13,840 | 0 | (2,840) | 11,000 | (2,840) | (20.5)% | 11,000 | 0 | 11,000 | 0 | 11,000 | 0 |
| | | 7125 Subscriptions/Publications | 3,809 | 2,326 | 4,900 | 0 | 1,840 | 6,740 | 1,840 | 37.6% | 6,740 | 0 | 6,740 | 0 | 6,740 | 0 |
| | | 7130 Seminars & Workshops | 1,956 | 6,648 | 10,180 | 0 | 0 | 10,180 | 0 | 0.0% | 10,180 | 0 | 10,180 | 0 | 10,180 | 0 |
| | | 7200 Office Supplies | 9,457 | 13,367 | 15,750 | (1,500) | 0 | 14,250 | (1,500) | (9.5)% | 14,250 | 0 | 14,250 | 0 | 14,250 | 0 |
| | | 7205 Computer Supplies | 3,893 | 3,452 | 4,160 | 0 | 0 | 4,160 | 0 | 0.0% | 4,160 | 0 | 4,160 | 0 | 4,160 | 0 |
| | | 7210 Office Equip. & Furniture | 0 | 9,544 | 22,790 | (1,500) | 0 | 21,290 | (1,500) | (6.6)% | 21,290 | 0 | 21,290 | 0 | 21,290 | 0 |
| | | 7211 Computer Hardware/Software | 12,576 | 34,061 | 120,180 | (63,800) | 0 | 56,380 | (63,800) | (53.1)% | 56,380 | 0 | 56,380 | 0 | 56,380 | 0 |
| | | 7212 Electronic Reg'n Exp | 428 | 609 | 980 | 0 | 0 | 980 | 0 | 0.0% | 980 | 0 | 980 | 0 | 980 | 0 |
| | | 7215 Mtce. & Repairs - Equip | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0.0% | 0 | 0 | 0 | 0 | 0 | 0 |
| | | 7220 Copiers, Faxes and Supplies | 23,773 | 29,111 | 38,216 | 3 | 1,720 | 39,939 | 1,723 | 4.5% | 39,939 | 0 | 39,939 | 0 | 39,939 | 0 |
| | | 7222 Printing | 5,736 | 7,190 | 13,090 | 0 | (3,000) | 10,090 | (3,000) | (22.9)% | 10,090 | 0 | 10,090 | 0 | 10,090 | 0 |
| | | 7226 Courier Services | 200 | 54 | 150 | 0 | 0 | 150 | 0 | 0.0% | 150 | 0 | 150 | 0 | 150 | 0 |
| | | 7300 Protective Clothing/Uniforms | 2,224 | 2,415 | 4,190 | 0 | 0 | 4,190 | 0 | 0.0% | 4,190 | 0 | 4,190 | 0 | 4,190 | 0 |
| | | 7315 Vehicle Maintenance & | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0.0% | 0 | 0 | 0 | 0 | 0 | 0 |
| | | 7335 Small Tools & Equipment | 0 | 1,196 | 3,220 | 0 | (1,720) | 1,500 | (1,720) | (53.4)% | 1,500 | 0 | 1,500 | 0 | 1,500 | 0 |
| | | 7410 Rental, Leases - Equipment | 0 | 307 | 920 | 0 | 0 | 920 | 0 | 0.0% | 920 | 0 | 920 | 0 | 920 | 0 |
| | | 7520 Professional Fees | 0 | 15,400 | 50,000 | (50,000) | 0 | 0 | (50,000) | (100.0)% | 0 | 0 | 0 | 0 | 0 | 0 |
| | | 7560 Gas/Diesel - Vehicles | 15,202 | 14,729 | 16,000 | 0 | 0 | 16,000 | 0 | 0.0% | 16,000 | 0 | 16,000 | 0 | 16,000 | 0 |
| | | 7630 Wireless/Internet Commun. | 162 | 287 | 500 | 0 | 0 | 500 | 0 | 0.0% | 500 | 0 | 500 | 0 | 500 | 0 |
| | | 7699 Sundry Expenses | 344 | 3,541 | 13,360 | (10,000) | 0 | 3,360 | (10,000) | (74.9)% | 3,360 | 0 | 3,360 | 0 | 3,360 | 0 |
| | | 7700 Chgs. from Othe Depts. | 1,313 | 0 | 0 | 0 | 0 | 0 | 0 | 0.0% | 0 | 0 | 0 | 0 | 0 | 0 |
| | | 7710 Internal Recoveries | 0 | (50) | 0 | 0 | 0 | 0 | 0 | 0.0% | 0 | 0 | 0 | 0 | 0 | 0 |
| | | 7790 Trsf. to Expend Res | 246,942 | (15,000) | 0 | 0 | 0 | 0 | 0 | 0.0% | 0 | 0 | 0 | 0 | 0 | 0 |
| | | Total Other Expenses | 451,007 | 268,284 | 501,756 | (126,797) | (3,000) | 371,959 | (129,797) | (25.9)% | 371,959 | 0 | 371,959 | 0 | 371,959 | 0 |

Revenue and Expenditure Summary

2014-17 Operating Budget

| | | | | | | | | | | | | | | |
|--------------------------|-----------|-----------|-----------|--------|---------|-----------|--------|--------|-------------|-----------|-------------|-----------|-------------|-----------|
| Total Building Standards | (617,608) | (943,127) | (944,298) | 36,100 | (3,000) | (911,198) | 33,100 | (3.5)% | (1,127,542) | (216,344) | (1,429,854) | (302,312) | (1,558,248) | (128,394) |
|--------------------------|-----------|-----------|-----------|--------|---------|-----------|--------|--------|-------------|-----------|-------------|-----------|-------------|-----------|

*Note: 2013 Actual Forecast is for reference purposes only and is based on year to date actuals as of August 2013 plus the remainder of the calendarized budget.

2014 Budget Variance Comments

| | |
|-----------------------------------|--|
| 3522.05 - Trsf. Fm Res. - Zoning | Decrease for one-time cost for 2013 ARR. |
| 3566 - Zoning Response Fees | Increased price by 4% |
| 3568 - Licenses, Permits & Fines | Decreased due to adjusted volume forecast |
| 3596 - License Letter Fees | Increased price by 4% |
| 3600 - Septic Tank Inspections | Decreased due to adjusted volume forecast |
| 3605.02 - Sign Fees | Increased price by 4% |
| 3605.03 - Title Restrictions | Decreased due to adjusted volume forecast |
| 3610 - Plumbing Permit Fees | Decreased due to adjusted volume forecast |
| 7010 - Full Time | Increase due to progression which is then offset by decreases related to 3 vacant positions. |
| 7012 - Overtime | Decrease due to the removal of a 2013 ARR. |
| 7015 - Part Time | Decrease due to the completion of contract positions. |
| 7016 - Full Time Contract | Decrease due to the removal of 2 contract positions. |
| 7017 - Benefits | Increase due to progression and change in benefit rates. |
| 7020 - Benefits - FT Contract | Decrease due to the removal of 2 contract positions. |
| 7120.03 - Hardware Equipment | Reallocation from Cellular Line Charges. |
| 7122.01 - Cellular Line Charges | Reallocation to Hardware Equipment, Cellular Equipment, and Subsriptions/Publications. |
| 7122.03 - Cellular Hardware | Reallocation from Cellular Line Charges. |
| 7125 - Subscriptions/Publications | Reallocation from Cellular Line Charges. |
| 7200 - Office Supplies | Decrease due to the removal of one-time expenses related to 2013 ARR. |
| 7210 - Office Equip. & Furniture | Decrease due to the removal of one-time expenses related to 2013 ARR. |
| 7211.01 - Computer Hardware | Decrease due to the removal of one-time expenses related to two 2013 ARR. |
| 7211.02 - Computer Software | Decrease due to the removal of one-time expenses related to a 2013 ARR. |
| 7220.03 - Copier/Fax Supplies | Reallocation from Small Tools and Equipment. |
| 7222.02 - Printing - External | Reallocation to BU#180000 Full Time Contract. |
| 7335 - Small Tools and Equipment | Reallocation to Copier/Fax Supplies. |
| 7520 - Professional Fees | Decrease due to the removal of one-time expenses related to a 2013 ARR. |
| 7699.01 - Dept. Sundry Expenses | Decrease due to the removal of one-time expenses related to a 2013 ARR. |

2015 Budget Variance Comments

| | |
|----------------------------------|--|
| 3568 - Licenses, Permits & Fines | Increased due to adjusted volume forecast |
| 3605.03 - Title Restrictions | Increased due to adjusted volume forecast |
| 3610 - Plumbing Permit Fees | Increased due to adjusted volume forecast |
| 3612 - Service Charges | Increased price by 4% |
| 3618 - Dept. Misc. Revenues | Increased price by 2.5% |
| 7010 - Full Time | Increase due to progression. |
| 7017 - Benefits | Increase due to progression and change in benefit rates. |

2016 Budget Variance Comments

| | |
|----------------------------------|--|
| 3568 - Licenses, Permits & Fines | Increased due to adjusted volume forecast |
| 3605.03 - Title Restrictions | Increased due to adjusted volume forecast |
| 3610 - Plumbing Permit Fees | Increased due to adjusted volume forecast |
| 7010 - Full Time | Increase due to progression. |
| 7017 - Benefits | Increase due to progression and change in benefit rates. |



Revenue and Expenditure Summary

2014-17 Operating Budget

2017 Budget Variance Comments

3568 - Licenses, Permits & Fines

Increased due to adjusted volume forecast

3610 - Plumbing Permit Fees

Increased due to adjusted volume forecast

7017 - Benefits

Increase due to progression and change in benefit rates.

2014 -2017 Additional Resource Request Building Standards

| Budget Year | ARR # | ARR Title | Gross Cost | Offset | Net Cost |
|-------------------|-----------|-------------------------|---------------|---------------|---------------|
| 2014 | 110-14-01 | Plans Examiner (Zoning) | 86,796 | 42,530 | 44,266 |
| 2014 Total | | - | 86,796 | 42,530 | 44,266 |

2014 - 2017 Capital Project Listing

Building Standards

| Budget Year | Project # | Project Description | Project Type | Region | City-Wide DC | Infrastructure Reserve | Gas Tax | Taxation | LTD | Other | Grand Total |
|---------------------------------|------------|--|--------------|-----------|--------------|------------------------|---------|----------|-----|----------------|----------------|
| 2014 | BS-1003-11 | Building Department Computer System Upgrades | Technology | City-Wide | | | | | | 540,750 | 540,750 |
| 2014 Total | | | | | | | | | | 540,750 | 540,750 |
| Building Standards Total | | | | | | | | | | 540,750 | 540,750 |



DRAFT 2014 BUDGET AND 2015-2017 PLAN

Commissioner of Strategic & Corporate
Services

Revenue and Expenditure Summary

2014-17 Operating Budget

| Department | Exp Category | Account | 2012 Actuals | Actual Forecast 2013* | 2013 Budget | Allowable Inc/Decr | Account Reallocations | 2014 Budget | \$ Variance | % Variance | 2015 Forecast | Variance | 2016 Forecast | Variance | 2017 Forecast | Variance |
|---|--------------|----------------------------------|----------------|-----------------------|----------------|--------------------|-----------------------|----------------|---------------|--------------|----------------|--------------|----------------|--------------|----------------|--------------|
| Comm. of Strategic & Corporate Serv. | | | | | | | | | | | | | | | | |
| Labour Costs | | | | | | | | | | | | | | | | |
| | | 7010 Full Time | 140,833 | 253,164 | 250,128 | 14,629 | 0 | 264,757 | 14,629 | 5.8% | 268,542 | 3,785 | 270,973 | 2,431 | 270,973 | 0 |
| | | 7016 Full Time Contracts | 0 | 3,200 | 0 | 0 | 5,700 | 5,700 | 5,700 | 0.0% | 5,700 | 0 | 5,700 | 0 | 5,700 | 0 |
| | | 7017 Benefits | 36,617 | 67,797 | 67,034 | 5,245 | 0 | 72,279 | 5,245 | 7.8% | 74,655 | 2,376 | 76,686 | 2,031 | 78,041 | 1,355 |
| | | 7020 Benefits - FT Contract | 0 | 314 | 0 | 0 | 0 | 0 | 0 | 0.0% | 0 | 0 | 0 | 0 | 0 | 0 |
| | | Total Labour Costs | 177,450 | 324,474 | 317,162 | 19,874 | 5,700 | 342,736 | 25,574 | 8.1% | 348,897 | 6,161 | 353,359 | 4,462 | 354,714 | 1,355 |
| Other Expenses | | | | | | | | | | | | | | | | |
| | | 7100 Mileage | 0 | 50 | 100 | 0 | 0 | 100 | 0 | 0.0% | 100 | 0 | 100 | 0 | 100 | 0 |
| | | 7103 407-ETR Toll Charges | 0 | 114 | 230 | 0 | 0 | 230 | 0 | 0.0% | 230 | 0 | 230 | 0 | 230 | 0 |
| | | 7105 Membership/Dues/Fees | 45 | 789 | 1,250 | 0 | 0 | 1,250 | 0 | 0.0% | 1,250 | 0 | 1,250 | 0 | 1,250 | 0 |
| | | 7110 Meals & Meal Allowances | 109 | 1,393 | 1,980 | 0 | (1,250) | 730 | (1,250) | (63.1)% | 730 | 0 | 730 | 0 | 730 | 0 |
| | | 7115 Training & Development | 0 | 703 | 900 | 0 | 0 | 900 | 0 | 0.0% | 900 | 0 | 900 | 0 | 900 | 0 |
| | | 7120 Telephone Charges | 0 | 200 | 600 | 0 | 0 | 600 | 0 | 0.0% | 600 | 0 | 600 | 0 | 600 | 0 |
| | | 7122 Cellular Telephones | 845 | 2,628 | 4,000 | 0 | (1,000) | 3,000 | (1,000) | (25.0)% | 3,000 | 0 | 3,000 | 0 | 3,000 | 0 |
| | | 7125 Subscriptions/Publications | 0 | 250 | 500 | 0 | 0 | 500 | 0 | 0.0% | 500 | 0 | 500 | 0 | 500 | 0 |
| | | 7130 Seminars & Workshops | 0 | 2,683 | 4,400 | 0 | (900) | 3,500 | (900) | (20.5)% | 3,500 | 0 | 3,500 | 0 | 3,500 | 0 |
| | | 7200 Office Supplies | 952 | 491 | 500 | 0 | 500 | 1,000 | 500 | 100.0% | 1,000 | 0 | 1,000 | 0 | 1,000 | 0 |
| | | 7205 Computer Supplies | 0 | 450 | 300 | 0 | 0 | 300 | 0 | 0.0% | 300 | 0 | 300 | 0 | 300 | 0 |
| | | 7210 Office Equip. & Furniture | 3,484 | 0 | 0 | 0 | 0 | 0 | 0 | 0.0% | 0 | 0 | 0 | 0 | 0 | 0 |
| | | 7211 Computer Hardware/Software | 3,064 | 0 | 670 | 0 | 0 | 670 | 0 | 0.0% | 670 | 0 | 670 | 0 | 670 | 0 |
| | | 7220 Copiers, Faxes and Supplies | 14 | 625 | 300 | 0 | (300) | 0 | (300) | (100.0)% | 0 | 0 | 0 | 0 | 0 | 0 |
| | | 7415 Rental, Leases - Vehicles | 3,295 | 7,912 | 9,000 | 0 | 0 | 9,000 | 0 | 0.0% | 9,000 | 0 | 9,000 | 0 | 9,000 | 0 |
| | | 7520 Professional Fees | 31,014 | 0 | 0 | 0 | 18,500 | 18,500 | 18,500 | 0.0% | 18,500 | 0 | 18,500 | 0 | 18,500 | 0 |
| | | 7560 Gas/Diesel - Vehicles | 1,087 | 3,359 | 3,900 | 0 | 0 | 3,900 | 0 | 0.0% | 3,900 | 0 | 3,900 | 0 | 3,900 | 0 |
| | | 7630 Wireless/Internet Commun. | 0 | 100 | 300 | 0 | (300) | 0 | (300) | (100.0)% | 0 | 0 | 0 | 0 | 0 | 0 |
| | | 7699 Sundry Expenses | 0 | 0 | 550 | 0 | (250) | 300 | (250) | (45.5)% | 300 | 0 | 300 | 0 | 300 | 0 |
| | | 7700 Chgs. from Othe Depts. | 1,900 | 0 | 0 | 0 | 0 | 0 | 0 | 0.0% | 0 | 0 | 0 | 0 | 0 | 0 |
| | | Total Other Expenses | 45,808 | 21,749 | 29,480 | 0 | 15,000 | 44,480 | 15,000 | 50.9% | 44,480 | 0 | 44,480 | 0 | 44,480 | 0 |
| Total Comm. of Strategic & Corporate Serv. | | | 223,258 | 346,223 | 346,642 | 19,874 | 20,700 | 387,216 | 40,574 | 11.7% | 393,377 | 6,161 | 397,839 | 4,462 | 399,194 | 1,355 |

*Note: 2013 Actual Forecast is for reference purposes only and is based on year to date actuals as of August 2013 plus the remainder of the calendarized budget.

2014 Budget Variance Comments

| | |
|------------------------------------|--|
| 7010 - Full Time | Increase due to pro-rated progression |
| 7016 - Full Time Contract | Increase due to shared cost for AMCTO intern |
| 7017 - Benefits | Increase in relation to salaries and budget guideline increases |
| 7110 - Meals & Meal Allowances | Reallocation to Professional fees |
| 7122 - Cellular Telephones | Reallocation to Professional fees & Office supplies |
| 7130 - Seminars & Workshops | Reallocation to Professional fees |
| 7200 - Office Supplies | Reallocation from Cellular Telephones |
| 7220 - Copiers, Faxes and Supplies | Reallocation to Professional fees |
| 7520 - Professional Fees | Reallocation from various accounts and \$15K transfer from Strategic Planning dept |
| 7630 - Wireless/Internet Comm | Reallocation to Professional fees |
| 7699 - Sundry Expenses | Reallocation to Professional fees |

2015 Budget Variance Comments

| | |
|------------------|---|
| 7010 - Full Time | Increase due to pro-rated progression |
| 7017 - Benefits | Increase in relation to salaries and budget guideline increases |

2016 Budget Variance Comments

| | |
|------------------|---|
| 7010 - Full Time | Increase due to pro-rated progression |
| 7017 - Benefits | Increase in relation to salaries and budget guideline increases |

2017 Budget Variance Comments

| | |
|-----------------|---|
| 7017 - Benefits | Increase in relation to salaries and budget guideline increases |
|-----------------|---|



DRAFT 2014 BUDGET AND 2015-2017 PLAN

Strategic Planning

Business Overview

Service Statement: *Describe the core activities and key outcomes and results for your department and how your department contributes to the quality of life of the citizens of Vaughan and/or how your department supports other departments.*

Core Activities: *Describe your regular business functions and responsibilities.*

The Strategic Planning department is responsible for the management and implementation of the Vaughan Vision 2020 strategic plan in coordination with Council, Senior Management Team (SMT), and staff. This includes managing the Corporate Planning Process, strategic and operational performance measurement, facilitating departmental planning, corporate performance measurement dashboard management, strategic planning coordination, education, training, and stakeholder consultation with all City departments.

Key Outcomes & Results: *Describe the outcomes your department strives to achieve for residents and/or other departments.*

1. Facilitate with Council, senior management and staff in the implementation and management of a) Vaughan Vision 2020 strategic plan, b) Corporate Performance Measurement, and c) Corporate Planning Process

Link to Vaughan Vision 2020: *Explain how your department links with the Vaughan Vision 2020 strategic goals and themes.*

1. Ensure a High Performing Organization
 - o Work with Council, Senior Management and staff in all departments to ensure alignment between the Vaughan Vision 2020 and departmental operations
 - o Facilitate the development and on-going management of a Corporate Planning Process and Corporate Performance Measurement framework which will ensure the Corporation sets clear strategic goals and mechanisms to measure success
2. Demonstrate Excellence in Service Delivery
 - o Work with all departments to ensure alignment between the VV 2020 strategic plan and operational service delivery
 - o Add value to departmental operations by providing them with key, up to date, information for business planning, corporate planning and performance measurement purposes.

Staffing Profile: *Full Time, Part Time and Overtime – Budgeted Amounts*

| | Additional Resource Requests | | | | | |
|-----------|------------------------------|-----------|------|------|------|------|
| | 2012 | 2013 Base | 2014 | 2015 | 2016 | 2017 |
| Full Time | 1 | 2 | - | 1 | - | - |
| Part Time | - | - | - | - | - | - |
| Overtime | - | - | - | - | - | - |

Service Profile

Current Service State: *Outline departmental strengths/weaknesses, current challenges or constraints, risk issues and major successes. Where applicable, assess department's ability to meet expected service levels.*

- Resources
 - Hiring of a Strategic Business Analyst in 2013 will improve the organization's ability to engage in departmental business planning, long-range strategic planning and performance measurement
 - ARR for an additional business analyst in 2014 to support priority strategic initiative: Further evolve performance indicators and upcoming renewal and planning for updated VV2020
- Corporate Planning
 - Shift of departmental business plans to earlier in the year will position the corporation to do more effective planning and better inform the budget process
- Corporate Initiatives
 - Coordination and completion of the corporate performance measurement dashboard. This includes development of a Request for Proposal (RFP) for the acquisition of performance measurement dashboard software will position the corporation to measure strategic and operational success and establish a system of use
- Performance Measurement
 - Review and update operational performance measures for all departments that include outputs, outcomes and efficiencies metrics; and develop corporate strategic performance measures for VV2020

Future Direction for the Service: *Outline anticipated constraints, emerging issues, threats and/or potential opportunities to improve the business.*

- Resources
 - Western Management Consultants report identified that the Strategic Planning department provides a needed service but is under-resourced
 - A second Strategic Business Analyst ARR was approved in 2013 but deferred and will be submitted in the 2014 budget process to assist in the Corporate Performance Measurement project
- Business Planning
 - Continued opportunities to enhance the department business planning framework through facilitated planning meetings, and performance measurement
 - Development of Key Performance Indicators and management of the Corporate Performance Measurement dashboard in conjunction with all departments will be a priority in 2013/14
- Vaughan Vision 2020
 - Opportunity to build off of the synergies between Strategic Planning and Environmental Sustainability in revising the Vaughan Vision 2020 and Green Directions strategy in plan revision in 2015

Financial Impact: *Scope out major financial impacts on the department currently and in the future.*

- ARR for a second Strategic Business Analyst was recognized in 2013 however still outstanding
- Future costs associated with revising the Vaughan Vision 2020, conducting community surveys and deploying other data collection tools have been noted in an ARR for 2015

Work Plan

Business Plan Objectives: List up to three departmental initiatives and objectives for each year 2014-17 respectively. You can refer to the Strategic Initiatives list, master plans, or other corporate initiatives.

| Department Objectives | Initiatives | Timeline | Additional Resources Required? |
|--|--|----------|--|
| 2014 Initiatives | | | |
| Optimize the City's ability to measure Corporate and operational performance | Implementation of performance measurement dashboard system including collaboration with all City departments in software training and establishment of reporting processes | Q4 | |
| Manage the Vaughan Vision 2020 strategic planning process | Preparation for revision of Vaughan Vision 2020 strategic plan in 2015. Investigate synergies between strategic planning and environmental sustainability in preparation of the RFP for consulting support | Q4 | |
| Effectively facilitate the management of the Corporate Planning process | Continue redesign of Corporate Planning Process including having business plan meetings earlier in the year and implementing regular departmental review meetings | Q2 | |
| Continually improve the range and quality of service provided | Public sector renewal recommendations implementation | Q1 | |
| 2015 Initiatives | | | |
| Manage the Vaughan Vision 2020 strategic planning process | Redesign of Vaughan Vision 2020 utilizing an external consultant to design and implement a stakeholder engagement process | Q2 | Vaughan Vision 2020 ARR |
| Optimize the City's ability to measure corporate and department performance | Management of performance measurement dashboard system in collaboration with City departments | Q4 | Business Analyst ARR submission recognized in 2013 operating budget, requested in 2014 |
| 2016 Initiatives | | | |
| Manage the Vaughan Vision 2020 strategic planning process | Ongoing implementation of various components of revised Vaughan Vision 2020 | Q4 | Vaughan Vision 2020 ARR |

Business Performance

Key Performance Indicators: List up to three relevant performance measures which provide information on the department's efficiency, effectiveness and quality of service. The performance indicators should range from 2009 to 2012, with a forecast for 2013.

| Performance Measures | 2009 | 2010 | 2011 | 2012 | 2013 Estimate |
|--|------|------|------|------|---------------|
| EFFICIENCY: What/How much do we do? | | | | | |
| # of Departmental Business Planning Meetings Held Annually | | | | | TBD |
| EFFECTIVENESS: How well do we do it? | | | | | |
| % of business plans completed on time | | | | | 95% |
| SERVICE QUALITY: Is anyone better off? | | | | | |
| Council satisfaction with strategic planning process | | | | | TBD |
| Staff satisfaction with the value and leadership provided by Strategic Planning department staff | | | | | TBD |

Key Performance Indicators Conclusion: Provide an overall conclusion based on the indicators listed above in terms of current and estimated future performance and expected/target values.

- New indicators for the Strategic Planning Department will be developed through the Corporate performance measurement strategic initiative.

**Department Head
Sign-off**

Date (mm/dd/yy)

Commissioner Sign-off

Date (mm/dd/yy)

Revenue and Expenditure Summary

2014-17 Operating Budget

| Department | Exp Category | Account | 2012 Actuals | Actual Forecast 2013* | 2013 Budget | Allowable Inc/Decr | Account Reallocations | 2014 Budget | \$ Variance | % Variance | 2015 Forecast | Variance | 2016 Forecast | Variance | 2017 Forecast | Variance |
|---------------------------------|-----------------------|----------------------------------|----------------|-----------------------|----------------|--------------------|-----------------------|----------------|-----------------|----------------|----------------|--------------|----------------|--------------|----------------|--------------|
| Strategic Planning | | | | | | | | | | | | | | | | |
| | Labour Costs | | | | | | | | | | | | | | | |
| | | 7010 Full Time | 127,682 | 149,711 | 200,170 | (774) | 0 | 199,396 | (774) | (0.4)% | 205,462 | 6,066 | 210,551 | 5,089 | 214,069 | 3,518 |
| | | 7015 Part Time | 5,374 | 4,485 | 0 | 0 | 0 | 0 | 0 | 0.0% | 0 | 0 | 0 | 0 | 0 | 0 |
| | | 7017 Benefits | 33,718 | 40,579 | 53,792 | 643 | 0 | 54,435 | 643 | 1.2% | 57,119 | 2,684 | 59,586 | 2,467 | 61,652 | 2,066 |
| | | Total Labour Costs | 166,773 | 194,774 | 253,962 | (131) | 0 | 253,831 | (131) | (0.1)% | 262,581 | 8,750 | 270,137 | 7,556 | 275,721 | 5,584 |
| | Other Expenses | | | | | | | | | | | | | | | |
| | | 7100 Mileage | 177 | 796 | 1,250 | 0 | (950) | 300 | (950) | (76.0)% | 300 | 0 | 300 | 0 | 300 | 0 |
| | | 7105 Membership/Dues/Fees | 0 | 750 | 1,000 | 0 | 0 | 1,000 | 0 | 0.0% | 1,000 | 0 | 1,000 | 0 | 1,000 | 0 |
| | | 7110 Meals & Meal Allowances | 569 | 624 | 1,750 | 0 | (1,250) | 500 | (1,250) | (71.4)% | 500 | 0 | 500 | 0 | 500 | 0 |
| | | 7115 Training & Development | 204 | 2,824 | 3,650 | 0 | 0 | 3,650 | 0 | 0.0% | 3,650 | 0 | 3,650 | 0 | 3,650 | 0 |
| | | 7117 Corporate Mgmt Mtgs | 0 | 5,709 | 10,000 | 0 | 0 | 10,000 | 0 | 0.0% | 10,000 | 0 | 10,000 | 0 | 10,000 | 0 |
| | | 7122 Cellular Telephones | 633 | 1,025 | 1,665 | 0 | 0 | 1,665 | 0 | 0.0% | 1,665 | 0 | 1,665 | 0 | 1,665 | 0 |
| | | 7125 Subscriptions/Publications | 517 | 1,471 | 2,000 | 0 | (1,250) | 750 | (1,250) | (62.5)% | 750 | 0 | 750 | 0 | 750 | 0 |
| | | 7130 Seminars & Workshops | 0 | 750 | 1,500 | 0 | 0 | 1,500 | 0 | 0.0% | 1,500 | 0 | 1,500 | 0 | 1,500 | 0 |
| | | 7200 Office Supplies | 251 | 1,125 | 2,260 | 0 | (1,260) | 1,000 | (1,260) | (55.8)% | 1,000 | 0 | 1,000 | 0 | 1,000 | 0 |
| | | 7205 Computer Supplies | 0 | 77 | 0 | 0 | 0 | 0 | 0 | 0.0% | 0 | 0 | 0 | 0 | 0 | 0 |
| | | 7210 Office Equip. & Furniture | 0 | 113 | 225 | 0 | 0 | 225 | 0 | 0.0% | 225 | 0 | 225 | 0 | 225 | 0 |
| | | 7211 Computer Hardware/Software | 286 | 11,718 | 12,850 | (1,000) | 0 | 11,850 | (1,000) | (7.8)% | 11,850 | 0 | 11,850 | 0 | 11,850 | 0 |
| | | 7220 Copiers, Faxes and Supplies | 397 | 1,118 | 1,000 | 0 | 0 | 1,000 | 0 | 0.0% | 1,000 | 0 | 1,000 | 0 | 1,000 | 0 |
| | | 7221 Corporate Promotions | 40 | 0 | 0 | 0 | 0 | 0 | 0 | 0.0% | 0 | 0 | 0 | 0 | 0 | 0 |
| | | 7222 Printing | 28 | 1,500 | 3,000 | 0 | (2,000) | 1,000 | (2,000) | (66.7)% | 1,000 | 0 | 1,000 | 0 | 1,000 | 0 |
| | | 7520 Professional Fees | 25,776 | 72,175 | 92,300 | 0 | (13,330) | 78,970 | (13,330) | (14.4)% | 78,970 | 0 | 78,970 | 0 | 78,970 | 0 |
| | | 7630 Wireless/Internet Commun. | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0.0% | 0 | 0 | 0 | 0 | 0 | 0 |
| | | 7699 Sundry Expenses | (36) | 829 | 910 | 0 | (660) | 250 | (660) | (72.5)% | 250 | 0 | 250 | 0 | 250 | 0 |
| | | 7700 Chgs. from Othe Depts. | 90 | 0 | 0 | 0 | 0 | 0 | 0 | 0.0% | 0 | 0 | 0 | 0 | 0 | 0 |
| | | Total Other Expenses | 28,931 | 102,605 | 135,360 | (1,000) | (20,700) | 113,660 | (21,700) | (16.0)% | 113,660 | 0 | 113,660 | 0 | 113,660 | 0 |
| Total Strategic Planning | | | 195,704 | 297,379 | 389,322 | (1,131) | (20,700) | 367,491 | (21,831) | (5.6)% | 376,241 | 8,750 | 383,797 | 7,556 | 389,381 | 5,584 |

*Note: 2013 Actual Forecast is for reference purposes only and is based on year to date actuals as of August 2013 plus the remainder of the calendarized budget.

2014 Budget Variance Comments

| | |
|-----------------------------------|---|
| 7010 - Full Time | Decrease due to vacancy |
| 7017 - Benefits | Increase in relation to salaries and budget guideline increases |
| 7100 - Mileage | Reallocation to Professional fees |
| 7110 - Meals & Meal Allowances | Reallocation to Professional fees |
| 7125 - Subscriptions/Publications | Reallocation to Professional fees |
| 7200 - Office Supplies | Reallocation to Professional fees |
| 7211 - Computer Hardware/Software | One time funding removal of 2013 ARR |
| 7222 - Printing | Reallocation to Professional fees |
| 7520 - Professional Fees | Reallocation of \$7,370 from various accounts and transfer of \$20,700 to Comm. Strat & Corp Serv |
| 7699 - Sundry Expenses | Reallocation to Professional fees |

2015 Budget Variance Comments

| | |
|------------------|---|
| 7010 - Full Time | Increase due to pro-rated progression |
| 7017 - Benefits | Increase in relation to salaries and budget guideline increases |

2016 Budget Variance Comments

| | |
|------------------|---|
| 7010 - Full Time | Increase due to pro-rated progression |
| 7017 - Benefits | Increase in relation to salaries and budget guideline increases |

2017 Budget Variance Comments

| | |
|------------------|---|
| 7010 - Full Time | Increase due to pro-rated progression |
| 7017 - Benefits | Increase in relation to salaries and budget guideline increases |

2014 -2017 Additional Resource Request Strategic Planning

| Budget Year | ARR # | ARR Title | Gross Cost | Offset | Net Cost |
|-------------------|-----------|--|----------------|----------|----------------|
| 2015 | 024-15-01 | New Vaughan Vision Strategic Plan | 120,000 | - | 120,000 |
| 2015 | 024-14-01 | Strategic Planning Business Analysts | 97,765 | - | 97,765 |
| 2015 Total | | | 217,765 | - | 217,765 |
| 2016 | 024-15-03 | On-Line Citizen Public Engagement Survey | 75,000 | - | 75,000 |
| 2016 Total | | | 75,000 | - | 75,000 |



DRAFT 2014 BUDGET AND 2015-2017 PLAN

Environmental Sustainability

Business Overview

Service Statement: *Describe the core activities and key outcomes and results for your department and how your department contributes to the quality of life of the citizens of Vaughan and/or how your department supports other departments.*

Core Activities: *Describe your regular business functions and responsibilities.*

Environmental Sustainability is responsible for championing the implementation of *Green Directions Vaughan*, the Community Sustainability and Environmental Master Plan, inclusive of its goals, objectives, ethics and principles. Environmental Sustainability works in partnership with internal and external stakeholders to achieve a healthy natural environment, vibrant communities and a strong economy. This is achieved through support for residents and businesses resulting in increased awareness and local action on key environmental issues such as climate change. Further, Environmental Sustainability supports research, policy and program development activities that address environmental priorities and implements coordinated activities across the City's departments.

Key Outcomes & Results: *Describe the outcomes your department strives to achieve for residents and/or other departments.*

1. Enable the City to become a leader in environmental sustainability
2. Promote a culture of environmental sustainability

Link to Vaughan Vision 2020: *Explain how your department links with the Vaughan Vision 2020 strategic goals and themes.*

1. Lead & Promote Environmental Sustainability
 - The Department is responsible for championing *Green Directions Vaughan*, the Community Sustainability and Environmental Master Plan.
2. Demonstrate Excellence in Service Delivery
 - The Department regularly engages City staff and the public to support environmental sustainability services and initiatives. Staff provide support for residents and businesses to increase awareness of environmental issues and support local action.

Staffing Profile: *Full Time, Part Time and Overtime – Budgeted Amounts*

| | Additional Resource Requests | | | | | |
|-----------|------------------------------|-----------|------|------|------|------|
| | 2012 | 2013 Base | 2014 | 2015 | 2016 | 2017 |
| Full Time | 2 | 2 | - | - | - | - |
| Part Time | - | - | - | - | - | - |
| Overtime | - | - | - | - | - | - |

Service Profile

Current Service State: *Outline departmental strengths/weaknesses, current challenges or constraints, risk issues and major successes. Where applicable, assess department's ability to meet expected service levels.*

- Green Directions Vaughan
 - Most (96%) of the eighty five actions in Green Directions Vaughan have been initiated.
 - Six action items which have established time frames are fully completed.
- Information Requests
 - In 2012, the number of requests for information/support received and addressed within the Environmental Sustainability Office was 61, exceeding the service standard of 58.
- Corporate Initiatives
 - Challenges to further progress include competing priorities and catalyzing behavioral change.
 - Departments leading an action under Green Directions Vaughan may experience slow progress if it is not strategically aligned with their core business. Additional time may be required if the action involves initiating a significant process change which would alter current norms or behaviors.
 - Engagement of external stakeholders is not progressing as effectively as possible as human resources issues within these stakeholders have resulted in delays

Future Direction for the Service: *Outline anticipated constraints, emerging issues, threats and/or potential opportunities to improve the business.*

- Strategic Direction
 - Continuing to emphasize the value of services provided
 - Maintaining momentum for existing environmental sustainability programs, initiatives and campaigns
 - Ensuring that environmental sustainability remains a priority with key decision makers
 - Keeping *Green Directions Vaughan* current in a changing political and economic environment
 - Successful implementation of actions under *Green Directions Vaughan* will help foster a corporate culture that embraces environmental sustainability
- Internal and External Partnerships
 - Assisting departments in addressing competing priorities, financial resource limitations and time constraints as the implementation of *Green Directions Vaughan* continues
 - Generating enthusiasm and awareness of external stakeholders such as business and citizens on actions they can take to contribute to a more sustainable Vaughan
 - Catalyze actions on environmental sustainability issues that will enable traction of this topic with key stakeholders
 - Achieving measureable results in environmental sustainability will enable Vaughan to be recognized as a leader and raise the bar for other community leaders to follow
- Resources
 - Obtaining sufficient financial and organizational support from external partners to be able to execute key initiatives
 - Securing financial support to execute activities related to climate change adaptation in a time of fiscal restraint
 - Building a strong foundation to push for continued progress as *Green Directions Vaughan* is renewed in subsequent years

Financial Impact: *Scope out major financial impacts on the department currently and in the future.*

- Future potential regulatory pressure to report on emerging environmental trends could require re-directing resources to support compulsory reporting. Should this occur, a re-prioritization of projects and financial resources may be required to achieve compulsory reporting.

Work Plan

Business Plan Objectives: List up to three departmental initiatives and objectives for each year 2014-17 respectively. You can refer to the Strategic Initiatives list, master plans, or other corporate initiatives.

| Department Objectives | Initiatives | Timeline | Additional Resources Required? |
|--|--|----------|--|
| 2014 Initiatives | | | |
| Pursue alternative approaches to environmental/energy improvements | Investigate the potential to direct a portion of energy savings back into energy related initiatives. | Q3 | No additional resources |
| Evaluate and measure progress towards environmental sustainability | Benchmark the implementation of the community sustainability and environmental management plan with respect to other cities of similar size and complexity. | Q3 | No additional resources |
| Develop and promote a climate change strategy | Initiate collection of baseline data that will address vulnerability to climate change and actions to adapt to climate change impacts. | Q4 | \$ 25 k for consultant support, additional funds would be leveraged with other municipal partners. |
| Integrate sustainability into the core culture of the City | Develop and implement an approach to ensure environmental sustainability project plans are completed at a Commission level during the annual business planning and budget approval process | Q4 | No additional resources |
| 2015 Initiatives | | | |
| Evaluate and measure progress towards environmental sustainability | Seek approval for a renewed Community Sustainability and Environmental Master Plan and communicate to internal/external stakeholders. | Q3 | Capital project funding request for \$ 40K |
| Develop and initiate a climate change strategy | Implement climate change action plan to ensure progress is being made to achieve greenhouse gas emission reduction targets. | Q3 | No additional resources |
| Integrate sustainability into the core culture of the City | Initiate a study to document the attitudes and behaviours of Vaughan citizen towards the environment in order to respond effectively with core programming. | Q3 | Consultants cost would be covered by existing resources. |
| 2016 Initiatives | | | |

| | | | |
|--|--|----|-------------------------|
| Integrate sustainability into the core culture of the City | Explore the synergies between Green Directions and Greening Vaughan as well as any Region of York environmental promotion activities in order to potentially better align messaging, resources and other activities. | Q3 | No additional resources |
| Evaluate and measure progress towards environmental sustainability | Complete a Statement of the Environment Report to report to the community on changes in Sustainability/Environmental Indicators | Q3 | No additional resources |
| Pursue alternative approaches to environmental/energy improvements | Undertake an internal review in partnership with ITM to determine how the Environmental Sustainability Office could better leverage technology to deliver programs to internal and external clients. | Q2 | No additional resources |
| 2017 Initiatives | | | |
| Pursue alternative approaches to environmental/energy improvements | Research the cost and benefits of existing renewable energy projects and determine what can be implemented to achieve further advancement in this area. | Q3 | No additional resources |
| Integrate sustainability into the core culture of the City | Conduct a gap analysis of the portfolio of practices designed to integrate sustainability into the core culture of the City of Vaughan staff | Q4 | No additional resources |

Business Performance

Key Performance Indicators: List up to three relevant performance measures which provide information on the department's efficiency, effectiveness and quality of service. The performance indicators should range from 2009 to 2012, with a forecast for 2013.

| Performance Measures | 2009 | 2010 | 2011 | 2012 | 2013 Estimate |
|---|------|------|------|------|---------------|
| EFFICIENCY: What/How much do we do? | | | | | |
| Number of requests for information/support received and addressed per FTE | N/A | N/A | 60 | 65 | 70 |
| EFFECTIVENESS: How well do we do it? | | | | | |
| Percentage of requests resulting in subsequent projects | N/A | N/A | N/A | 6% | 9% |
| SERVICE QUALITY: Is anyone better off? | | | | | |
| Number of participants involved in activities intended to embed sustainability into organizational core culture | N/A | N/A | N/A | N/A | 400 |

Key Performance Indicators Conclusion: Provide an overall conclusion based on the indicators listed above in terms of current and estimated future performance and expected/target values.

- The number of requests for environmental sustainability information and support per FTE is expected to increase as the City explores intensification and more complex forms of growth.
- It is anticipated that these requests will yield a greater number of projects in the future.

**Department Head
Sign-off**

Date (mm/dd/yy)

Commissioner Sign-off

Date (mm/dd/yy)

Revenue and Expenditure Summary

2014-17 Operating Budget

| Department | Exp Category | Account | 2012 Actuals | Actual Forecast 2013* | 2013 Budget | Allowable Inc/Decr | Account Reallocations | 2014 Budget | \$ Variance | % Variance | 2015 Forecast | Variance | 2016 Forecast | Variance | 2017 Forecast | Variance |
|---|-----------------------|-----------------------------------|--------------|-----------------------|-------------|--------------------|-----------------------|-------------|-------------|------------|---------------|----------|---------------|----------|---------------|----------|
| Environmental Sustainability | | | | | | | | | | | | | | | | |
| | Revenue | | | | | | | | | | | | | | | |
| | | 3784 Revenues for Specific Funct. | 0 | 22,500 | 22,500 | (22,500) | 0 | 0 | (22,500) | (100.0)% | 0 | 0 | 0 | 0 | 0 | 0 |
| | | Total Revenue | 0 | 22,500 | 22,500 | (22,500) | 0 | 0 | (22,500) | (100.0)% | 0 | 0 | 0 | 0 | 0 | 0 |
| | Labour Costs | | | | | | | | | | | | | | | |
| | | 7010 Full Time | 188,603 | 189,549 | 189,736 | 4,870 | 0 | 194,606 | 4,870 | 2.6% | 194,606 | 0 | 194,606 | 0 | 194,606 | 0 |
| | | 7016 Full Time Contracts | 0 | 3,715 | 0 | 0 | 0 | 0 | 0 | 0.0% | 0 | 0 | 0 | 0 | 0 | 0 |
| | | 7017 Benefits | 49,036 | 50,755 | 50,849 | 2,278 | 0 | 53,127 | 2,278 | 4.5% | 54,100 | 973 | 55,074 | 974 | 56,047 | 973 |
| | | 7020 Benefits - FT Contract | 0 | 364 | 0 | 0 | 0 | 0 | 0 | 0.0% | 0 | 0 | 0 | 0 | 0 | 0 |
| | | Total Labour Costs | 237,639 | 244,383 | 240,585 | 7,148 | 0 | 247,733 | 7,148 | 3.0% | 248,706 | 973 | 249,680 | 974 | 250,653 | 973 |
| | Other Expenses | | | | | | | | | | | | | | | |
| | | 7100 Mileage | 1,086 | 646 | 900 | 0 | 0 | 900 | 0 | 0.0% | 900 | 0 | 900 | 0 | 900 | 0 |
| | | 7105 Membership/Dues/Fees | 17,285 | 13,360 | 15,600 | 0 | (815) | 14,785 | (815) | (5.2)% | 14,785 | 0 | 14,785 | 0 | 14,785 | 0 |
| | | 7115 Training & Development | 1,959 | 1,038 | 1,150 | 0 | 65 | 1,215 | 65 | 5.7% | 1,215 | 0 | 1,215 | 0 | 1,215 | 0 |
| | | 7122 Cellular Telephones | 526 | 764 | 500 | 0 | 100 | 600 | 100 | 20.0% | 600 | 0 | 600 | 0 | 600 | 0 |
| | | 7130 Seminars & Workshops | 1,300 | 1,831 | 1,500 | 0 | 150 | 1,650 | 150 | 10.0% | 1,650 | 0 | 1,650 | 0 | 1,650 | 0 |
| | | 7136 Special Events/Public | 8,222 | 8,760 | 10,500 | 0 | 0 | 10,500 | 0 | 0.0% | 10,500 | 0 | 10,500 | 0 | 10,500 | 0 |
| | | 7200 Office Supplies | 0 | 42 | 65 | 0 | 0 | 65 | 0 | 0.0% | 65 | 0 | 65 | 0 | 65 | 0 |
| | | 7210 Office Equip. & Furniture | 0 | 85 | 0 | 0 | 0 | 0 | 0 | 0.0% | 0 | 0 | 0 | 0 | 0 | 0 |
| | | 7220 Copiers, Faxes and Supplies | 975 | 300 | 900 | 0 | 0 | 900 | 0 | 0.0% | 900 | 0 | 900 | 0 | 900 | 0 |
| | | 7330 Materials & Supplies | 1,828 | 1,750 | 2,000 | 0 | 1,500 | 3,500 | 1,500 | 75.0% | 3,500 | 0 | 3,500 | 0 | 3,500 | 0 |
| | | 7520 Professional Fees | 822 | 25,850 | 52,000 | (45,000) | (1,000) | 6,000 | (46,000) | (88.5)% | 6,000 | 0 | 6,000 | 0 | 6,000 | 0 |
| | | 7630 Wireless/Internet Commun. | 116 | 0 | 0 | 0 | 0 | 0 | 0 | 0.0% | 0 | 0 | 0 | 0 | 0 | 0 |
| | | 7699 Sundry Expenses | 129 | 103 | 200 | 0 | 0 | 200 | 0 | 0.0% | 200 | 0 | 200 | 0 | 200 | 0 |
| | | 7700 Chgs. from Othe Depts. | 71 | 0 | 0 | 0 | 0 | 0 | 0 | 0.0% | 0 | 0 | 0 | 0 | 0 | 0 |
| | | Total Other Expenses | 34,318 | 54,529 | 85,315 | (45,000) | 0 | 40,315 | (45,000) | (52.7)% | 40,315 | 0 | 40,315 | 0 | 40,315 | 0 |
| Total Environmental Sustainability | | | 271,957 | 276,412 | 303,400 | (15,352) | 0 | 288,048 | (15,352) | (5.1)% | 289,021 | 973 | 289,995 | 974 | 290,968 | 973 |

*Note: 2013 Actual Forecast is for reference purposes only and is based on year to date actuals as of August 2013 plus the remainder of the calendarized budget.

2014 Budget Variance Comments

| | |
|-------------------------------------|--|
| 3784 - Revenues for Specific Funct. | One time funding removal of 2013 ARR |
| 7010 - Full Time | Increase due to pro-rated progression |
| 7017 - Benefits | Increase in relation to salaries and budget guideline increases |
| 7105 - Membership/Dues/Fees | Reallocation to various accounts |
| 7115 - Training & Development | Reallocation from Membership/Dues/Fees |
| 7122 - Cellular Telephones | Reallocation from Membership/Dues/Fees |
| 7130 - Seminars & Workshops | Reallocation from Membership/Dues/Fees |
| 7330 - Materials & Supplies | Reallocation from Membership/Dues/Feess and Professional fees |
| 7520 - Professional Fees | One time funding removal of 2013 ARR and reallocation to Materials |

2015 Budget Variance Comments

| | |
|-----------------|---|
| 7017 - Benefits | Increase in relation to salaries and budget guideline increases |
|-----------------|---|

2016 Budget Variance Comments

| | |
|-----------------|---|
| 7017 - Benefits | Increase in relation to salaries and budget guideline increases |
|-----------------|---|

2017 Budget Variance Comments

| | |
|-----------------|---|
| 7017 - Benefits | Increase in relation to salaries and budget guideline increases |
|-----------------|---|

**2014 -2017 Additional Resource Request
Environmental Sustainability**

| Budget Year | ARR # | ARR Title | Gross Cost | Offset | Net Cost |
|-------------------|-----------|------------------------------------|---------------|---------------|---------------|
| 2014 | 122-14-01 | Climate change adaptation research | 25,000 | 10,876 | 14,124 |
| 2014 Total | | | 25,000 | 10,876 | 14,124 |

2014 - 2017 Capital Project Listing

Environmental Sustainability

| Budget Year | Project # | Project Description | Project Type | Region | City-Wide DC | Infrastructure Reserve | Gas Tax | Taxation | LTD | Other | Grand Total |
|---|------------|--|---------------------|-----------|---------------|------------------------|---------|--------------|-----|-------|---------------|
| 2015 | ES-2521-15 | Community Sustainability and Environmental Master Plan Renewal | Established Program | City-Wide | 44,035 | | | 4,890 | | | 48,925 |
| 2015 Total | | | | | 44,035 | | | 4,890 | | | 48,925 |
| Environmental Sustainability Total | | | | | 44,035 | | | 4,890 | | | 48,925 |



DRAFT 2014 BUDGET AND 2015-2017 PLAN

Innovation & Continuous Improvement

Business Overview

Service Statement: *Describe the core activities and key outcomes and results for your department and how your department contributes to the quality of life of the citizens of Vaughan and/or how your department supports other departments.*

Core Activities: *Describe your regular business functions and responsibilities.*

The Innovation and Continuous Improvement department is responsible for enabling an environment within the City that is comfortable with dealing with constant change. The department facilitates change throughout the organization by supporting departments in change initiatives that impact the service experience of both external and internal customers.

Key Outcomes & Results: *Describe the outcomes your department strives to achieve for residents and/or other departments.*

1. Facilitate and support departmental and organizational continuous improvement initiatives
2. Develop organizational capability to engage in continuous improvement activities and promote a culture of learning and continuous improvement

Link to Vaughan Vision 2020: *Explain how your department links with the Vaughan Vision 2020 strategic goals and themes.*

1. Service Excellence
 - Demonstrate Excellence in Service Delivery – ICI department will work with all City departments to implement and track organizational / operational changes which improve departmental service delivery efficiency and effectiveness
2. Staff Excellence
 - Support the Professional Development of Staff – Through secondments and engagement with departmental staff, the ICI department will help develop change management skillsets throughout the organization.
3. Organizational Excellence
 - Ensure a High Performing Organization – By developing tools and skillsets across the organization and supporting departmental (and cross-departmental) change initiatives, the ICI department will help foster an environment comfortable in dealing with constant change.

Staffing Profile: *Full Time, Part Time and Overtime – Budgeted Amounts*

| | Additional Resource Requests | | | | | |
|------------|------------------------------|-----------|------|------|------|------|
| | 2012 | 2013 Base | 2014 | 2015 | 2016 | 2017 |
| Full Time | 4 | 4 | 0 | 0 | 0 | |
| Part Time | 0 | 0 | 0 | 0 | 0 | |
| Overtime | - | - | - | - | - | |
| Secondment | 1 | 1 | | | 1* | |

* In 2015 and 2016, the scope and number of continuous improvement initiatives may warrant additional secondment resources.

Service Profile

Current Service State: *Outline departmental strengths/weaknesses, current challenges or constraints, risk issues and major successes. Where applicable, assess department's ability to meet expected service levels.*

- The department is in the process of being staffed and workplans created in 2013. Current projects will focus on assisting departments to be better positioned to deal with growth and changes in program/service delivery requirements and customer expectations.
- Until staffed with its approved complement, ICI initially is a department of one – will need to be judicious about focus

Future Direction for the Service: *Outline anticipated constraints, emerging issues, threats and/or potential opportunities to improve the business.*

- Establishing the Department
 - ICI is a new department and needs to “earn the right” to be invited to engage with departments – will work on building relationships and trust and demonstrating value while also leveraging tools such as Vaughan On-Line to promote and encourage engagement
- Change Management
 - While the City has undertaken many change initiatives there is a concern that an inconsistent approach is taken to identifying, analyzing, justifying, planning, implementing and tracking the portfolio of initiatives (particularly those that have broad cross-departmental impact). The department will develop an approach that will facilitate the management of change initiatives.
 - As ICI is about institutionalizing an environment of change, there may be a natural antipathy to engaging with the department – it is important to identify “early adopters” and/or challenged areas in order to prioritize early win opportunities and demonstrate value to all stakeholders
- Technology
 - Several business systems remain silos of data – there are opportunities to leverage system functionality to streamline / align business processes and reduce duplicate data entry and building on the Data Architecture framework currently being developed by ITM
- Service Delivery and Operational Reviews
 - Service delivery and operational reviews may be requested by Council, recommended by Internal Audit or departmental management or be required to meet annual service delivery review guidelines.

Financial Impact: *Scope out major financial impacts on the department currently and in the future.*

- Operational costs will increase over time as the department achieves its full staff complement

Work Plan

Business Plan Objectives: List up to three departmental initiatives and objectives for each year 2014-17 respectively. You can refer to the Strategic Initiatives list, master plans, or other corporate initiatives.

| Department Objectives | Initiatives | Timeline | Additional Resources Required? |
|---|---|----------|--------------------------------|
| 2014 Initiatives | | | |
| Develop, implement and monitor ICI projects within specified timeframes | Develop a results realization tracking framework for continuous improvement initiatives | Q2 | Secondments may be required |
| | Update listing of potential improvement initiatives (identification) | Q3 | |
| | Support/Drive three operational reviews: <ul style="list-style-type: none"> • Fire & Rescue Services • Recreation Programs Management • Vaughan Public Libraries | Q4 | |
| Promote a culture of learning and continuous improvement | Work with Learning & Development to update and deliver continuous improvement and change management training | Q2 | |
| Implementation of Public Sector Renewal Recommendations | Support implementation of Public Sector Renewal recommendations | Q3 | |
| | Identify and track savings | Q3 / Q4 | |

Business Performance

Key Performance Indicators: List up to three relevant performance measures which provide information on the department's efficiency, effectiveness and quality of service. The performance indicators should range from 2009 to 2012, with a forecast for 2013.

| Performance Measures | 2009 | 2010 | 2011 | 2012 | 2013 Estimate |
|--|------|------|------|------|---------------|
| EFFICIENCY: What/How much do we do? | | | | | |
| Continuous Improvement initiatives completed | | | | | TBD |
| # of staff trained/engaged/seconded by ICI | | | | | TBD |
| # of Operational Reviews Completed | | | | | TBD |
| EFFECTIVENESS: How well do we do it? | | | | | |
| Continuous Improvement Capabilities (Change Maturity) | | | | | TBD |
| Continuous Improvement Initiative Delivery (Project Performance) | | | | | TBD |
| SERVICE QUALITY: Is anyone better off? | | | | | |
| Client Satisfaction | | | | | TBD |

Key Performance Indicators Conclusion: Provide an overall conclusion based on the indicators listed above in terms of current and estimated future performance and expected/target values.

- Key Performance Indicators will be further evolved through the implementation of the corporate performance measurement initiative and throughout 2013 as the Department begins operations

**Department Head
Sign-off**

Date (mm/dd/yy)

Commissioner Sign-off

Date (mm/dd/yy)

Revenue and Expenditure Summary

2014-17 Operating Budget

| Department | Exp Category | Account | 2012 Actuals | Actual Forecast 2013* | 2013 Budget | Allowable Inc/Decr | Account Reallocations | 2014 Budget | \$ Variance | % Variance | 2015 Forecast | Variance | 2016 Forecast | Variance | 2017 Forecast | Variance |
|---|-----------------------|----------------------------------|--------------|-----------------------|-------------|--------------------|-----------------------|-------------|-------------|------------|---------------|----------|---------------|----------|---------------|----------|
| Innov. & Cont. Improvement | | | | | | | | | | | | | | | | |
| | Labour Costs | | | | | | | | | | | | | | | |
| | | 7010 Full Time | 0 | 249,440 | 486,354 | 38,152 | 0 | 524,506 | 38,152 | 7.8% | 532,289 | 7,783 | 539,365 | 7,076 | 541,065 | 1,700 |
| | | 7017 Benefits | 0 | 66,853 | 130,345 | 12,845 | 0 | 143,190 | 12,845 | 9.9% | 147,977 | 4,787 | 152,640 | 4,663 | 155,828 | 3,188 |
| | | Total Labour Costs | 0 | 316,293 | 616,699 | 50,997 | 0 | 667,696 | 50,997 | 8.3% | 680,266 | 12,570 | 692,005 | 11,739 | 696,893 | 4,888 |
| | Other Expenses | | | | | | | | | | | | | | | |
| | | 7100 Mileage | 0 | 650 | 1,300 | 0 | 0 | 1,300 | 0 | 0.0% | 1,300 | 0 | 1,300 | 0 | 1,300 | 0 |
| | | 7105 Membership/Dues/Fees | 0 | 1,800 | 3,600 | 0 | 0 | 3,600 | 0 | 0.0% | 3,600 | 0 | 3,600 | 0 | 3,600 | 0 |
| | | 7110 Meals & Meal Allowances | 0 | 755 | 1,300 | 0 | 0 | 1,300 | 0 | 0.0% | 1,300 | 0 | 1,300 | 0 | 1,300 | 0 |
| | | 7115 Training & Development | 0 | 5,805 | 10,500 | 0 | 0 | 10,500 | 0 | 0.0% | 10,500 | 0 | 10,500 | 0 | 10,500 | 0 |
| | | 7122 Cellular Telephones | 0 | 1,504 | 2,400 | 0 | 0 | 2,400 | 0 | 0.0% | 2,400 | 0 | 2,400 | 0 | 2,400 | 0 |
| | | 7200 Office Supplies | 0 | 1,840 | 3,000 | 0 | 0 | 3,000 | 0 | 0.0% | 3,000 | 0 | 3,000 | 0 | 3,000 | 0 |
| | | 7210 Office Equip. & Furniture | 0 | 54,615 | 1,400 | 0 | 0 | 1,400 | 0 | 0.0% | 1,400 | 0 | 1,400 | 0 | 1,400 | 0 |
| | | 7211 Computer Hardware/Software | 0 | 15,563 | 11,000 | 0 | 0 | 11,000 | 0 | 0.0% | 11,000 | 0 | 11,000 | 0 | 11,000 | 0 |
| | | 7220 Copiers, Faxes and Supplies | 0 | 3,802 | 6,800 | 0 | 0 | 6,800 | 0 | 0.0% | 6,800 | 0 | 6,800 | 0 | 6,800 | 0 |
| | | 7222 Printing | 0 | 1,200 | 2,400 | 0 | 0 | 2,400 | 0 | 0.0% | 2,400 | 0 | 2,400 | 0 | 2,400 | 0 |
| | | 7520 Professional Fees | 0 | 197,505 | 230,000 | 0 | 0 | 230,000 | 0 | 0.0% | 230,000 | 0 | 230,000 | 0 | 230,000 | 0 |
| | | 7630 Wireless/Internet Commun. | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0.0% | 0 | 0 | 0 | 0 | 0 | 0 |
| | | 7790 Trsf. to Expend Res | 0 | (200,000) | (200,000) | 100,000 | 0 | (100,000) | 100,000 | (50.0)% | 0 | 100,000 | 0 | 0 | 0 | 0 |
| | | Total Other Expenses | 0 | 85,039 | 73,700 | 100,000 | 0 | 173,700 | 100,000 | 135.7% | 273,700 | 100,000 | 273,700 | 0 | 273,700 | 0 |
| Total Innov. & Cont. Improvement | | | 0 | 401,332 | 690,399 | 150,997 | 0 | 841,396 | 150,997 | 21.9% | 953,966 | 112,570 | 965,705 | 11,739 | 970,593 | 4,888 |

*Note: 2013 Actual Forecast is for reference purposes only and is based on year to date actuals as of August 2013 plus the remainder of the calendarized budget.

2014 Budget Variance Comments

| | |
|----------------------------|---|
| 7010 - Full Time | Increase due to pro-rated progression |
| 7017 - Benefits | Increase in relation to salaries and budget guideline increases |
| 7790 - Trsf. To Expend Res | Phasing out of transfer from Corp review reserve |

2015 Budget Variance Comments

| | |
|----------------------------|---|
| 7010 - Full Time | Increase due to pro-rated progression |
| 7017 - Benefits | Increase in relation to salaries and budget guideline increases |
| 7790 - Trsf. To Expend Res | Phasing out of transfer from Corp review reserve |

2016 Budget Variance Comments

| | |
|------------------|---|
| 7010 - Full Time | Increase due to pro-rated progression |
| 7017 - Benefits | Increase in relation to salaries and budget guideline increases |

2017 Budget Variance Comments

| | |
|------------------|---|
| 7010 - Full Time | Increase due to pro-rated progression |
| 7017 - Benefits | Increase in relation to salaries and budget guideline increases |

**2014 -2017 Additional Resource Request
Innovation & Continuous Improvement**

| Budget Year | ARR # | ARR Title | Gross Cost | Offset | Net Cost |
|-------------------|-----------|----------------------------|---------------|----------|---------------|
| 2017 | 123-15-01 | Business Change Consultant | 99,394 | - | 99,394 |
| 2017 Total | | | 99,394 | - | 99,394 |



DRAFT 2014 BUDGET AND 2015-2017 PLAN

Access Vaughan

Business Overview

Service Statement: *Describe the core activities and key outcomes and results for your department and how your department contributes to the quality of life of the citizens of Vaughan and/or how your department supports other departments.*

Core Activities: *Describe your regular business functions and responsibilities.*

Access Vaughan is the contact centre for the City of Vaughan, offering patrons access to information and assistance through the call centre and via face-to-face assistance at the Information Desk located at City Hall. Access Vaughan handles general inquiries as well as detailed inquiries for integrated departments. On average the call centre receives 185,000 calls a year and handles over 25,000 inquiries at the Information desk per year.

The call centre is integrated with the following departments:

- Public Works – Waste Department
- Tax Department
- Recreation & Culture Department
- Enforcement Services Department
- Parks & Forestry Operations Department
- Animal Services

Key Outcomes & Results: *Describe the outcomes your department strives to achieve for residents and/or other departments.*

1. Provide information about City services to residents in a timely and effective manner
2. Support City departments through customer service and the provision of information

Link to Vaughan Vision 2020: *Explain how your department links with the Vaughan Vision 2020 strategic goals and themes.*

1. Demonstrate Excellence in Service Delivery
 - *Department Objective:* Continuously improve the range and quality of services provided
2. Ensure a High Performing Organization
 - *Department Objective:* Provide information and customer service support for City departments

Staffing Profile: *Full Time, Part Time and Overtime – Budgeted Amounts*

| | Additional Resource Requests | | | | | |
|-----------|------------------------------|-----------|------|------|------|------|
| | 2012 | 2013 Base | 2014 | 2015 | 2016 | 2017 |
| Full Time | 7 | 7 | | | | |
| Part Time | 4.57 | 4.59 | 1.62 | | | |
| Overtime | \$8,305 | \$8,360 | | | | |

Service Profile

Current Service State: *Outline departmental strengths/weaknesses, current challenges or constraints, risk issues and major successes. Where applicable, assess department's ability to meet expected service levels.*

- Service Delivery
 - Averages an 80/20 service level on a monthly basis (80% of calls answered within 20 seconds or less); however there has been extended wait times and numerous callers waiting in queue.
 - Access Vaughan was unable to meet the service level mandate for most months of the year in 2012 and the average maximum wait time for callers was 23 minutes.
 - In 2013 with the addition of 2 PTE staff, the service level has increased by approximately 5 % in the first 6 months of the year. Maximum wait times have decreased by approximately 4 minutes.
 - On average the call centre resolves 60% of the inbound calls, resulting in improved service for the caller as first call resolution was provided for that 60%
- Staffing
 - Staffing shortages challenge Access Vaughan's ability to meet the 80/20 service level and uphold quality standards.
 - The Call Recording Quality Monitoring system was improved in the last year which has assisted with performance coaching
- Integration
 - Successful integration since launch with Parks & Forestry, Animal Services and Enforcement Services
 - Further integration with Enforcement Services occurred in 2013 and staff have taken on additional call types

Future Direction for the Service: *Outline anticipated constraints, emerging issues, threats and/or potential opportunities to improve the business.*

- Continued Integration
 - Continue expansion and service integration with other departments
 - Access Vaughan will be able to address general inquiries, eliminate misdirected calls and overall allow for a more inclusive service to callers
 - Further integration is planned for Elections 2014 and Public Works
- Extended Hours of Service
 - Extending the hours of operation once Access Vaughan has integrated with more departments will increase the service quality for all stakeholders and support a more inclusive service
- Enhanced Resources
 - In order to expand and integrate with other departments effectively, Access Vaughan needs to ensure that proper staffing levels are in place so that the department can provide efficient service
- Strategic Planning
 - To be successful, the department needs to appropriately plan which call types and services would benefit the caller
 - Access Vaughan has numerous performance measurements in place and monthly call quality coaching is completed with each staff member to address any concerns

Financial Impact: *Scope out major financial impacts on the department currently and in the future.*

- The major financial impacts on the department are staffing costs. Access Vaughan is expected to hire more staff as hours of operation are extended and the workload is increased. It is also anticipated that an additional Supervisor will be required as the team grows.

Work Plan

Business Plan Objectives: List up to three departmental initiatives and objectives for each year 2014-17 respectively. You can refer to the Strategic Initiatives list, master plans, or other corporate initiatives.

| Department Objectives | Initiatives | Timeline | Additional Resources Required? |
|---|--|----------|--|
| 2014 Initiatives | | | |
| Continuously improve the range and quality of services provided | Access Vaughan Phase II – Step D: Increased expansion with Public Works. Further integration with Public Works will allow for extension of Access Vaughan hours of operation | Q2 | 2 Permanent Part Time Equipment (hardware/software) Textnet – license fee CC7- license fee Call Pilot CRQM JD Edwards – Support Person ITM – Project Leader/Business Analyst |
| | Develop and update Accessibility Plan for Access Vaughan | Q4 | |
| Provide information and customer service support for City departments | Support the City Clerk's Office throughout the Municipal and School Board Elections process for 2014 | Q3 | |
| Continuously improve the range and quality of services provided. | Public Sector Renewal recommendations and implementation | Q1 | |
| 2015 Initiatives | | | |
| Continuously improve the range and quality of services provided | Access Vaughan Phase II – Step E Integration or expansion with another department | Q4 | Equipment (hardware/software) Textnet – license fee CC7- license fee Call Pilot CRQM JD Edwards – Support Person ITM – Project Leader/Business Analyst |
| | Develop and update Accessibility Plan for Access Vaughan | Q4 | |

Business Performance

Key Performance Indicators: List up to three relevant performance measures which provide information on the department's efficiency, effectiveness and quality of service. The performance indicators should range from 2009 to 2012, with a forecast for 2013.

| Performance Measures | 2009 | 2010 | 2011 | 2012 | 2013 Estimate |
|--|-----------|-----------|-----------|-----------|---------------|
| EFFICIENCY: What/How much do we do? | | | | | |
| Aggregate number of calls offered monthly by average number of FTE/CSR | 2255 | 2401 | 2538 | 2660 | 2790 |
| Aggregate number of calls answered monthly by average number of FTE/CSR | 2098 | 2216 | 2011 | 2381 | 2500 |
| Call Volume Monthly | J: 12,135 | J: 12,724 | J: 12,939 | J: 13,210 | J: 14,194 |
| Average Year-over-Year | F: 12,225 | F: 12,919 | F: 13,582 | F: 13,253 | F: 15,292 |
| | M: 15,487 | M: 16,651 | M: 17,419 | M: 18,074 | M: 14,793 |
| | A: 14,827 | A: 15,978 | A: 15,617 | A: 15,563 | A: 15,264 |
| | M: 14,670 | M: 15,402 | M: 18,896 | M: 18,595 | M: 17,861 |
| | J: 18,147 | J: 18,618 | J: 21,136 | J: 20,119 | J: 18,248 |
| | J: 19,059 | J: 19,943 | J: 20,428 | J: 21,387 | J: |
| | A: 15,961 | A: 18,395 | A: 20,716 | A: 20,669 | A: |
| | S: 16,458 | S: 16,550 | S: 18,015 | S: 15,746 | S: |
| | O: 14,209 | O: 15,791 | O: 14,896 | O: 15,631 | O: |
| | N: 12,998 | N: 14,322 | N: 14,821 | N: 14,634 | N: |
| | D: 9,723 | D: 10,003 | D: 10,011 | D: 9,487 | D: |
| Information Desk Inquiries | 19,472 | 17,253 | 31,828 | 28,000 | 24,500 |
| EFFECTIVENESS: How well do we do it? | | | | | |
| Monthly Service Level | J: 92 | J: 92 | J: 94 | J: 84 | J: 84 |
| | F: 94 | F: 86 | F: 90 | F: 80 | F: 69 |
| | M: 92 | M: 92 | M: 85 | M: 72 | M: 76 |
| | A: 90 | A: 89 | A: 78 | A: 79 | A: 80 |
| | M: 91 | M: 90 | M: 74 | M: 69 | M: 82 |
| | J: 87 | J: 86 | J: 72 | J: 68 | J: 75 |
| | J: 78 | J: 75 | J: 68 | J: 56 | J: |
| | A: 87 | A: 80 | A: 80 | A: 57 | A: |
| | S: 89 | S: 81 | S: 85 | S: 74 | S: |
| | O: 91 | O: 85 | O: 87 | O: 73 | O: |
| | N: 95 | N: 97 | N: 82 | N: 75 | N: |
| | D: 94 | D: 91 | D: 79 | D: 76 | D: |
| SERVICE QUALITY: Is anyone better off? | | | | | |
| First Call Resolution is 60%. For approximately 60% of incoming calls, callers receive a response/resolution or are assisted without the need to transfer the caller to another department. First call resolution is a driver for customer satisfaction. | | | | | |

Key Performance Indicators Conclusion: *Provide an overall conclusion based on the indicators listed above in terms of current and estimated future performance and expected/target values.*

- Aggregate calls answered monthly per FTE continues to increase annually
- Monthly average call volumes and information desk inquiries have increased year over year
- The percentage of calls handled within the 80/20 service level has continuously declined overall and in particular during the months of peak service demand between April and September.
- In 2013 calls handled within the 80/20 service level has improved by approximately 5% over the previous year.

**Department Head
Sign-off**

Date (mm/dd/yy)

Commissioner Sign-off

Date (mm/dd/yy)

Revenue and Expenditure Summary

2014-17 Operating Budget

| Department | Exp Category | Account | 2012 Actuals | Actual Forecast 2013* | 2013 Budget | Allowable Inc/Decr | Account Reallocations | 2014 Budget | \$ Variance | % Variance | 2015 Forecast | Variance | 2016 Forecast | Variance | 2017 Forecast | Variance |
|-----------------------------|-----------------------------|----------------------------------|--------------|-----------------------|-------------|--------------------|-----------------------|-------------|-------------|------------|---------------|----------|---------------|----------|---------------|----------|
| Access Vaughan | | | | | | | | | | | | | | | | |
| | Labour Costs | | | | | | | | | | | | | | | |
| | | 7010 Full Time | 462,486 | 466,267 | 484,757 | 9,337 | 0 | 494,094 | 9,337 | 1.9% | 496,091 | 1,997 | 496,091 | 0 | 496,091 | 0 |
| | | 7012 Overtime | 2,701 | 8,360 | 8,360 | 640 | 0 | 9,000 | 640 | 7.7% | 9,000 | 0 | 9,000 | 0 | 9,000 | 0 |
| | | 7015 Part Time | 164,711 | 236,368 | 252,020 | 8,550 | 0 | 260,570 | 8,550 | 3.4% | 262,931 | 2,361 | 262,931 | 0 | 262,931 | 0 |
| | | 7017 Benefits | 136,926 | 150,284 | 156,859 | 6,412 | 0 | 163,271 | 6,412 | 4.1% | 166,709 | 3,438 | 169,497 | 2,788 | 172,285 | 2,788 |
| | Total Labour Costs | | 766,825 | 861,279 | 901,996 | 24,939 | 0 | 926,935 | 24,939 | 2.8% | 934,731 | 7,796 | 937,519 | 2,788 | 940,307 | 2,788 |
| | Other Expenses | | | | | | | | | | | | | | | |
| | | 7100 Mileage | 59 | 156 | 460 | 0 | (300) | 160 | (300) | (65.2)% | 160 | 0 | 160 | 0 | 160 | 0 |
| | | 7105 Membership/Dues/Fees | 0 | 79 | 0 | 0 | 0 | 0 | 0 | 0.0% | 0 | 0 | 0 | 0 | 0 | 0 |
| | | 7110 Meals & Meal Allowances | 858 | 1,080 | 860 | 0 | 0 | 860 | 0 | 0.0% | 860 | 0 | 860 | 0 | 860 | 0 |
| | | 7115 Training & Development | 10,490 | 10,496 | 12,000 | 0 | 0 | 12,000 | 0 | 0.0% | 12,000 | 0 | 12,000 | 0 | 12,000 | 0 |
| | | 7120 Telephone Charges | 1,747 | 552 | 910 | 0 | 500 | 1,410 | 500 | 54.9% | 1,410 | 0 | 1,410 | 0 | 1,410 | 0 |
| | | 7122 Cellular Telephones | 1,219 | 1,399 | 1,700 | 0 | 0 | 1,700 | 0 | 0.0% | 1,700 | 0 | 1,700 | 0 | 1,700 | 0 |
| | | 7125 Subscriptions/Publications | 509 | 162 | 240 | 0 | 0 | 240 | 0 | 0.0% | 240 | 0 | 240 | 0 | 240 | 0 |
| | | 7130 Seminars & Workshops | 0 | 1,509 | 1,000 | 0 | (360) | 640 | (360) | (36.0)% | 640 | 0 | 640 | 0 | 640 | 0 |
| | | 7135 Advertising | 8,618 | 8,737 | 8,640 | 0 | 360 | 9,000 | 360 | 4.2% | 9,000 | 0 | 9,000 | 0 | 9,000 | 0 |
| | | 7200 Office Supplies | 3,126 | 2,551 | 4,400 | 0 | (400) | 4,000 | (400) | (9.1)% | 4,000 | 0 | 4,000 | 0 | 4,000 | 0 |
| | | 7205 Computer Supplies | 584 | 107 | 1,000 | 0 | 0 | 1,000 | 0 | 0.0% | 1,000 | 0 | 1,000 | 0 | 1,000 | 0 |
| | | 7210 Office Equip. & Furniture | 5,728 | 2,867 | 0 | 0 | 1,500 | 1,500 | 1,500 | 0.0% | 1,500 | 0 | 1,500 | 0 | 1,500 | 0 |
| | | 7211 Computer Hardware/Software | 2,450 | 2,482 | 3,000 | 0 | (2,000) | 1,000 | (2,000) | (66.7)% | 1,000 | 0 | 1,000 | 0 | 1,000 | 0 |
| | | 7220 Copiers, Faxes and Supplies | 4,494 | 4,963 | 4,185 | 0 | 0 | 4,185 | 0 | 0.0% | 4,185 | 0 | 4,185 | 0 | 4,185 | 0 |
| | | 7520 Professional Fees | 1,612 | 3,086 | 2,500 | 0 | 700 | 3,200 | 700 | 28.0% | 3,200 | 0 | 3,200 | 0 | 3,200 | 0 |
| | | 7630 Wireless/Internet Commun. | 1 | 0 | 0 | 0 | 0 | 0 | 0 | 0.0% | 0 | 0 | 0 | 0 | 0 | 0 |
| | | 7699 Sundry Expenses | (1) | 108 | 282 | 0 | 0 | 282 | 0 | 0.0% | 282 | 0 | 282 | 0 | 282 | 0 |
| | Total Other Expenses | | 41,495 | 40,335 | 41,177 | 0 | 0 | 41,177 | 0 | 0.0% | 41,177 | 0 | 41,177 | 0 | 41,177 | 0 |
| Total Access Vaughan | | | 808,321 | 901,614 | 943,173 | 24,939 | 0 | 968,112 | 24,939 | 2.6% | 975,908 | 7,796 | 978,696 | 2,788 | 981,484 | 2,788 |

*Note: 2013 Actual Forecast is for reference purposes only and is based on year to date actuals as of August 2013 plus the remainder of the calendarized budget.

2014 Budget Variance Comments

| | |
|-----------------------------------|---|
| 7010 - Full Time | Increase due to pro-rated progression |
| 7012 - Overtime | Increase due to salary rate increase |
| 7015 - Part Time | Increase due to job evaluation |
| 7017 - Benefits | Increase in relation to salaries and budget guideline increases |
| 7100 - Mileage | Reallocation to Professional fees |
| 7120 - Telephone Charges | Reallocation from Computer Hardware/Software |
| 7130 - Seminars & Workshops | Reallocation to Advertising |
| 7135 - Advertising | Reallocation from Seminars & Workshops |
| 7200 - Office Supplies | Reallocation to Professional fees |
| 7210 - Office Equip. & Furniture | Reallocation from Computer Hardware/Software |
| 7211 - Computer Hardware/Software | Reallocation to Office Equip. & Furniture and Telephone Charges |
| 7520 - Professional Fees | Reallocation from Mileage and Office supplies |

2015 Budget Variance Comments

| | |
|------------------|---|
| 7010 - Full Time | Increase due to pro-rated progression |
| 7015 - Part Time | Increase due to job evaluation |
| 7017 - Benefits | Increase in relation to salaries and budget guideline increases |

2016 Budget Variance Comments

| | |
|-----------------|---|
| 7017 - Benefits | Increase in relation to salaries and budget guideline increases |
|-----------------|---|

2017 Budget Variance Comments

| | |
|-----------------|---|
| 7017 - Benefits | Increase in relation to salaries and budget guideline increases |
|-----------------|---|

**2014 -2017 Additional Resource Request
Access Vaughan**

| Budget Year | ARR # | ARR Title | Gross Cost | Offset | Net Cost |
|-------------------|-----------|--------------------------------|----------------|---------------|---------------|
| 2014 | 121-14-01 | Citizen Service Representative | 110,442 | 60,000 | 50,442 |
| 2014 Total | | | 110,442 | 60,000 | 50,442 |

2014 - 2017 Capital Project Listing

Access Vaughan

| Budget Year | Project # | Project Description | Project Type | Region | City-Wide DC | Infrastructure Reserve | Gas Tax | Taxation | LTD | Other | Grand Total |
|-----------------------------|------------|----------------------------------|--------------|-----------|--------------|------------------------|---------|----------------|-----|-------|----------------|
| 2014 | AV-3020-14 | Access Vaughan Phase II - Step D | Technology | City-Wide | | | | 50,500 | | | 50,500 |
| 2014 Total | | | | | | | | 50,500 | | | 50,500 |
| 2015 | AV-9532-15 | Access Vaughan Phase II - Step E | Technology | City-Wide | | | | 50,500 | | | 50,500 |
| 2015 Total | | | | | | | | 50,500 | | | 50,500 |
| Access Vaughan Total | | | | | | | | 101,000 | | | 101,000 |



DRAFT 2014 BUDGET AND 2015-2017 PLAN

Information Technology Management

Business Overview

Service Statement: *Describe the core activities and key outcomes and results for your department and how your department contributes to the quality of life of the citizens of Vaughan and/or how your department supports other departments.*

Core Activities: *Describe your regular business functions and responsibilities.*

The Information & Technology Management (ITM) Department enables City departments to achieve strategic and business objectives through effective use of information and technology resources. The ITM department is structured into three (3) business units:

- **Information Systems** – this unit is focused on collaboration with City departments in identification of business and functional requirements for information and systems and their effective implementation, maintenance and support;
- **Information Technology (IT) Operations** – this unit is focused on engineering, implementation, security, maintenance and support of City-wide technology and communications infrastructure, including data centre facilities, and data/voice networks;
- **Client Support Services** – this unit is focused on supporting internal clients in the daily use of technology and communications devices through HelpDesk services, on-site support and training. This unit is also responsible for maintenance of desktop technology assets, including personal computers hardware and software.

Key Outcomes & Results: *Describe the outcomes your department strives to achieve for residents and/or other departments.*

1. Support departments' continuous improvement initiatives by enabling implementation and effective use of information and technology;
2. Maintaining existing technology infrastructure and services to established standards;
3. Protecting the security and integrity of information assets;

Link to Vaughan Vision 2020: *Explain how your department links with the Vaughan Vision 2020 strategic goals and themes.*

Service Excellence – Service levels consistent with citizen needs

Demonstrate Excellence in Service Delivery – ITM manages the City's information technology & telecommunications infrastructure, which is a key enabler for delivery of service excellence to citizens by City departments (i.e. J.D. Edwards Enterprise Resource Planning (ERP) system, AMANDA (Building Permits, Licensing, etc.), AppTrack (Development Tracking), Geographic Information System (GIS), Access Vaughan (Knowledge Tool), Case Tracking Systems (CTS), VTAX (Property Taxation) and Vaughan Online).

Organizational Excellence – High performance through continuous improvement

Ensure a High Performing Organization – ITM supports City departments' continuous improvement initiatives by enabling implementation and effective use of technology-based business solutions. The ITM department continuously researches, prototypes and introduces new and innovative technology, methods, and practices to enable internal City departments achieve their performance objectives (i.e. speech recognition (Synthia), business knowledge tool, integration and geo-enablement of systems, deployment of applications on BlackBerry devices, GPS assets tracking and consolidation of voice and data networks (VoIP)).

Manage Corporate Assets – ITM is directly responsible for the maintenance and sustainable revitalization of City information technology and telecommunications infrastructure, valued at approximately \$5.5 million.

Staff Excellence – People supporting each other

Demonstrate Effective Leadership – ITM works with internal City departments, as well as York Region and neighbouring municipalities to develop collaborative solutions to operational and business needs and to facilitate information exchange. Such initiatives include the development of geographic information systems (GIS) standards, group purchases of goods and services, and sharing of knowledge and expertise.

Staffing Profile: *Full Time, Part Time and Overtime – Budgeted Amounts*

| | 2012 | 2013 Base | Additional Resource Requests | | | |
|--------------|------|-----------|------------------------------|------|------|------|
| | | | 2014 | 2015 | 2016 | 2017 |
| Full Time | 37 | 42 | 4 | 4 | - | - |
| Part Time | 2.69 | 2.69 | - | - | - | - |
| F/T Contract | 2 | | - | - | - | - |
| Overtime | | | - | - | - | - |

Service Profile

Current Service State: *Outline departmental strengths/weaknesses, current challenges or constraints, risk issues and major successes. Where applicable, assess department's ability to meet expected service levels.*

- Service Delivery
 - Staff are well trained and highly competent and productive
 - Internal processes are strong and consistently applied to deliver services
 - Service delivery targets are established, measured and met regularly
 - Production environment for critical information systems is stable and consistently meets established service targets
- Resources
 - Insufficient staff capacity to meet new service requests for technology implementation
 - Need to budget additional ITM resources to meet demand for IT services
 - ITM resources are often not considered by business and budget plans when planning business improvement initiatives that have IT components

Future Direction for the Service: *Outline anticipated constraints, emerging issues, threats and/or potential opportunities to improve the business.*

- Resources
 - Staffing constraints caused by multiple factors; more ITM resources are allocated towards support functions as the City implements more computer-based business solutions. Additionally, as the City intensifies its efforts to achieve business improvements, more departments are initiating projects requiring ITM support
 - Large projects such as Asset Management and EDMS will soon increase pressure on existing resources as well.
- Opportunities for Improvement
 - Business improvement initiatives in City departments that have IT requirements should be budgeted inclusive of additional IT resources required to implement and support new information systems and technology

Financial Impact: *Scope out major financial impacts on the department currently and in the future.*

- Corporate initiatives such as Asset Management and Electronic Documents Management Systems (EDMS) will have a significant impact on ITM department resources. These large initiatives should have necessary provisions in their budgets for IT resources necessary to implement and maintain these large enterprise systems.

Work Plan

Business Plan Objectives: List up to three departmental initiatives and objectives for each year 2014-17 respectively. You can refer to the Strategic Initiatives list, master plans, or other corporate initiatives.

| Department Objectives | Initiatives | Timeline | Additional Resources Required? |
|--|---|----------|---|
| 2014 Initiatives | | | |
| Collaborate with City departments to advance strategic corporate initiatives | Planning and Scoping phase of Asset Management systems | Q3 | ARR's recognized for EDMS Business Analyst & EDMS Technical SME |
| | Planning and Scoping phase of Electronic Document Management Systems (EDMS) | Q3 | |
| | Further evolve performance indicators | Q4 | |
| Continuously improve IT security controls to achieve ISO27001 compliance | Implement Data Loss Prevention controls | Q3 | |
| Continuously improve data and information management framework | Implement Data Governance and Data Management practices | Q3 | |
| 2015 Initiatives | | | |
| Collaborate with City departments to advance strategic corporate initiatives | Implementation phase of Asset Management systems – multi-year implementation | Q4 | ARR's recognized for EDMS Business Analyst & EDMS Technical SME |
| | Implementation phase of Electronic Documents Management System (EDMS) – multi-year implementation | Q4 | |
| Continuously improve IT security controls to achieve ISO27001 compliance | Implement Identity Management controls | Q4 | |
| Continuously improve data and information management framework | Implement Master Data Management framework | Q4 | |

| 2016 Initiatives | | | |
|--|---|----|--|
| Collaborate with City departments to advance strategic corporate initiatives | Implementation phase of Asset Management systems – multi-year implementation | Q4 | |
| | Implementation phase of Electronic Documents Management System (EDMS) – multi-year implementation | Q4 | |
| Continuously improve IT security controls to achieve ISO27001 compliance | Implement encryption and digital signatures standards and controls | Q4 | |
| Continuously improve data and information management framework | Implement Data Analysis and Business Intelligence (BI) tools | Q4 | |
| 2017 Initiatives | | | |
| Collaborate with City departments to advance strategic corporate initiatives | Implementation phase of Asset Management systems – multi-year implementation | Q4 | |
| | Implementation phase of Electronic Documents Management System (EDMS) – multi-year implementation | Q4 | |
| Continuously improve IT security controls to achieve ISO27001 compliance | Implement security key performance indicators (KPI's) | Q4 | |
| Continuously improve data and information management framework | Introduce Knowledge Management and Business Automation Management framework | Q4 | |

Business Performance

Key Performance Indicators: List up to three relevant performance measures which provide information on the department's efficiency, effectiveness and quality of service. The performance indicators should range from 2009 to 2012, with a forecast for 2013.

| Performance Measures | 2009 | 2010 | 2011 | 2012 | 2013 Estimate |
|---|-------------------------------|-------------------------------|-------------------------------|------------------------------|------------------------------|
| EFFICIENCY: What/How much do we do? | | | | | |
| Resource Capacity vs. Demand | Approved: 12 Required: +19 | Approved: 14 Required: +20 | Approved: 14 Required: +12 | Approved: 15 Required: +8 | Approved: 15 Required: +6 |
| Number of supported applications | 105 | 111 | 126 | 136 | ~146 |
| ITM Helpdesk avg. monthly caseload | 570 | 550 | 750 | 800 | ~850 |
| EFFECTIVENESS: How well do we do it? | | | | | |
| Network availability during normal business hours | 99.999% | 99.999% | 99.999% | 99.999% | ~99.999% |
| SERVICE QUALITY: Is anyone better off? | | | | | |
| ITM Helpdesk service effectiveness | 99.1% service satisfaction | 99.3% service satisfaction | 99.0% service satisfaction | 99.1% service satisfaction | ~99% service satisfaction |

Key Performance Indicators Conclusion: *Provide an overall conclusion based on the indicators listed above in terms of current and estimated future performance and expected/target values.*

- ITM department operations are in good shape and meet established performance targets. In key operational areas of security, reliability, performance and infrastructure maintenance, the department performs at or above previously established performance targets.
- As new applications, systems, technologies and underlying infrastructure is introduced, more ITM resources are being absorbed in operational activities related to support and maintenance. This reduces the department's capacity to partner with internal stakeholders and undertake new initiatives.
- Additional ITM resources are being requested to keep pace with the growing demand for new projects and initiatives.

**Department Head
Sign-off**

Date (mm/dd/yy)

Commissioner Sign-off

Date (mm/dd/yy)

Revenue and Expenditure Summary

2014-17 Operating Budget

| Department | Exp Category | Account | 2012 Actuals | Actual Forecast 2013* | 2013 Budget | Allowable Inc/Decr | Account Reallocations | 2014 Budget | \$ Variance | % Variance | 2015 Forecast | Variance | 2016 Forecast | Variance | 2017 Forecast | Variance |
|---|--------------|-------------------------------------|------------------|-----------------------|------------------|--------------------|-----------------------|------------------|----------------|-------------|------------------|----------------|------------------|----------------|------------------|-----------------|
| Information & Technology Mgmt. | | | | | | | | | | | | | | | | |
| Joint Service Revenue | | | | | | | | | | | | | | | | |
| | | 3572 Joint Service Revenue | 40,839 | 31,728 | 42,065 | 1,261 | 0 | 43,326 | 1,261 | 3.0% | 44,626 | 1,300 | 44,626 | 0 | 44,626 | 0 |
| | | Total Joint Service Revenue | 40,839 | 31,728 | 42,065 | 1,261 | 0 | 43,326 | 1,261 | 3.0% | 44,626 | 1,300 | 44,626 | 0 | 44,626 | 0 |
| Labour Costs | | | | | | | | | | | | | | | | |
| | | 7010 Full Time | 3,281,356 | 3,545,467 | 3,922,582 | 20,065 | 0 | 3,942,647 | 20,065 | 0.5% | 3,997,987 | 55,340 | 4,034,263 | 36,276 | 4,055,298 | 21,035 |
| | | 7012 Overtime | 7,255 | 8,223 | 0 | 0 | 0 | 0 | 0 | 0.0% | 0 | 0 | 0 | 0 | 0 | 0 |
| | | 7015 Part Time | 153,556 | 126,766 | 104,758 | 11,931 | 0 | 116,689 | 11,931 | 11.4% | 116,689 | 0 | 116,689 | 0 | 116,689 | 0 |
| | | 7016 Full Time Contracts | 200,824 | 50,374 | 0 | 0 | 0 | 0 | 0 | 0.0% | 0 | 0 | 0 | 0 | 0 | 0 |
| | | 7017 Benefits | 870,220 | 964,321 | 1,062,248 | 25,702 | 0 | 1,087,950 | 25,702 | 2.4% | 1,123,106 | 35,156 | 1,153,482 | 30,376 | 1,179,836 | 26,354 |
| | | 7020 Benefits - FT Contract | 19,480 | 4,936 | 0 | 0 | 0 | 0 | 0 | 0.0% | 0 | 0 | 0 | 0 | 0 | 0 |
| | | Total Labour Costs | 4,532,691 | 4,700,087 | 5,089,588 | 57,698 | 0 | 5,147,286 | 57,698 | 1.1% | 5,237,782 | 90,496 | 5,304,434 | 66,652 | 5,351,823 | 47,389 |
| Other Expenses | | | | | | | | | | | | | | | | |
| | | 7100 Mileage | 3,616 | 4,952 | 8,277 | 0 | 0 | 8,277 | 0 | 0.0% | 8,277 | 0 | 8,277 | 0 | 8,277 | 0 |
| | | 7103 407-ETR Toll Charges | 27 | 6 | 0 | 0 | 0 | 0 | 0 | 0.0% | 0 | 0 | 0 | 0 | 0 | 0 |
| | | 7105 Membership/Dues/Fees | 1,499 | 3,934 | 4,284 | 0 | 0 | 4,284 | 0 | 0.0% | 4,284 | 0 | 4,284 | 0 | 4,284 | 0 |
| | | 7110 Meals & Meal Allowances | 3,658 | 5,947 | 5,182 | 0 | 0 | 5,182 | 0 | 0.0% | 5,182 | 0 | 5,182 | 0 | 5,182 | 0 |
| | | 7115 Training & Development | 20,055 | 48,434 | 60,014 | (500) | 0 | 59,514 | (500) | (0.8)% | 59,514 | 0 | 59,514 | 0 | 59,514 | 0 |
| | | 7122 Cellular Telephones | 28,177 | 32,885 | 50,117 | 0 | 0 | 50,117 | 0 | 0.0% | 50,117 | 0 | 50,117 | 0 | 50,117 | 0 |
| | | 7125 Subscriptions/Publications | 795 | 1,569 | 2,971 | 0 | 0 | 2,971 | 0 | 0.0% | 2,971 | 0 | 2,971 | 0 | 2,971 | 0 |
| | | 7130 Seminars & Workshops | 279 | 5,872 | 5,872 | 0 | 0 | 5,872 | 0 | 0.0% | 5,872 | 0 | 5,872 | 0 | 5,872 | 0 |
| | | 7200 Office Supplies | 7,399 | 10,388 | 9,802 | 0 | 0 | 9,802 | 0 | 0.0% | 9,802 | 0 | 9,802 | 0 | 9,802 | 0 |
| | | 7205 Computer Supplies | 0 | 2,355 | 4,711 | 0 | 0 | 4,711 | 0 | 0.0% | 4,711 | 0 | 4,711 | 0 | 4,711 | 0 |
| | | 7210 Office Equip. & Furniture | 18,205 | 79,173 | 11,471 | (150) | 0 | 11,321 | (150) | (1.3)% | 11,321 | 0 | 11,321 | 0 | 11,321 | 0 |
| | | 7211 Computer Hardware/Software | 205,461 | 129,879 | 221,302 | (7,800) | 80,000 | 293,502 | 72,200 | 32.6% | 293,502 | 0 | 293,502 | 0 | 293,502 | 0 |
| | | 7220 Copiers, Faxes and Supplies | 10,328 | 10,386 | 9,643 | 0 | 0 | 9,643 | 0 | 0.0% | 9,643 | 0 | 9,643 | 0 | 9,643 | 0 |
| | | 7226 Courier Services | 0 | 164 | 500 | 0 | 0 | 500 | 0 | 0.0% | 500 | 0 | 500 | 0 | 500 | 0 |
| | | 7315 Vehicle Maintenance & | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0.0% | 0 | 0 | 0 | 0 | 0 | 0 |
| | | 7520 Professional Fees | 520,972 | 261,340 | 390,157 | 0 | 0 | 390,157 | 0 | 0.0% | 390,157 | 0 | 390,157 | 0 | 390,157 | 0 |
| | | 7531 Service Contracts | 1,474,447 | 1,530,258 | 1,646,189 | 89,818 | 0 | 1,736,007 | 89,818 | 5.5% | 1,754,477 | 18,470 | 1,815,662 | 61,185 | 1,791,482 | (24,180) |
| | | 7560 Gas/Diesel - Vehicles | 230 | 682 | 1,230 | 0 | 0 | 1,230 | 0 | 0.0% | 1,230 | 0 | 1,230 | 0 | 1,230 | 0 |
| | | 7630 Wireless/Internet Commun. | 100 | 2,013 | 253 | 0 | 10,000 | 10,253 | 10,000 | 3,952.6% | 10,253 | 0 | 10,253 | 0 | 10,253 | 0 |
| | | 7635 Communications-ITM | 577,505 | 699,742 | 800,267 | (1) | (90,000) | 710,266 | (90,001) | (11.2)% | 710,266 | 0 | 710,266 | 0 | 710,266 | 0 |
| | | 7699 Sundry Expenses | 737 | 744 | 0 | 0 | 0 | 0 | 0 | 0.0% | 0 | 0 | 0 | 0 | 0 | 0 |
| | | 7700 Chgs. from Othe Depts. | 195 | 122 | 0 | 0 | 0 | 0 | 0 | 0.0% | 0 | 0 | 0 | 0 | 0 | 0 |
| | | 7712 Joint Serv. Recovery - Library | (78,864) | (78,864) | (78,864) | 0 | 0 | (78,864) | 0 | 0.0% | (78,864) | 0 | (78,864) | 0 | (78,864) | 0 |
| | | 7790 Trsf. to Expend Res | (35,663) | 0 | 0 | 0 | 0 | 0 | 0 | 0.0% | 0 | 0 | 0 | 0 | 0 | 0 |
| | | Total Other Expenses | 2,759,156 | 2,751,981 | 3,153,378 | 81,367 | 0 | 3,234,745 | 81,367 | 2.6% | 3,253,215 | 18,470 | 3,314,400 | 61,185 | 3,290,220 | (24,180) |
| Total Information & Technology Mgmt. | | | 7,251,009 | 7,420,341 | 8,200,901 | 137,804 | 0 | 8,338,705 | 137,804 | 1.7% | 8,446,371 | 107,666 | 8,574,208 | 127,837 | 8,597,417 | 23,209 |

*Note: 2013 Actual Forecast is for reference purposes only and is based on year to date actuals as of August 2013 plus the remainder of the calendarized budget.

2014 Budget Variance Comments

| | |
|-----------------------------------|---|
| 3572 - Joint Service Revenue | Increase as per agreement |
| 7010 - Full Time | Increase due to pro-rated progression |
| 7015 - Part Time | Increase due to market adjusted rate increases |
| 7017 - Benefits | Increase in relation to salaries and budget guideline increases |
| 7115 - Training & Development | One time funding removal of 2013 ARR |
| 7210 - Office Equip. & Furniture | One time funding removal of 2013 ARR |
| 7211 - Computer Hardware/Software | Reallocation from Communications and one time funding removal of 2013 ARR |
| 7531 - Service Contracts | Increase due to volume |
| 7630 - Wireless/Internet Comm | Reallocation from Communications |

Revenue and Expenditure Summary

2014-17 Operating Budget

7635 - Communications

Reallocation to Computer Hardware/Software and Wireless

2015 Budget Variance Comments

3572 - Joint Service Revenue

Increase as per agreement

7010 - Full Time

Increase due to pro-rated progression

7017 - Benefits

Increase in relation to salaries and budget guideline increases

7531 - Service Contracts

Increase due to price and volume

2016 Budget Variance Comments

3572 - Joint Service Revenue

Increase as per agreement

7010 - Full Time

Increase due to pro-rated progression

7017 - Benefits

Increase in relation to salaries and budget guideline increases

7531 - Service Contracts

Increase due to price and volume

2017 Budget Variance Comments

3572 - Joint Service Revenue

Increase as per agreement

7010 - Full Time

Increase due to pro-rated progression

7017 - Benefits

Increase in relation to salaries and budget guideline increases

7531 - Service Contracts

Decrease in relation to contract renewal dates

2014 -2017 Additional Resource Request Information Technology

| Budget Year | ARR # | ARR Title | Gross Cost | Offset | Net Cost |
|-------------------|-----------|---|----------------|---------------|----------------|
| 2014 | 050-14-05 | Reception / Clerk (conversion from PT to FT | 63,450 | 63,450 | - |
| 2014 | 050-14-02 | Client Support Analyst | 97,226 | - | 97,226 |
| 2014 | 050-14-03 | Technology Specialists | 231,606 | - | 231,606 |
| 2014 | 050-14-04 | Client Support Analyst - Audio/Video | 92,253 | - | 92,253 |
| 2014 Total | | | 484,535 | 63,450 | 421,085 |
| 2015 | 050-15-08 | New Property Tax System | 102,586 | 30,300 | 72,286 |
| 2015 | 050-15-06 | EDMS Business Analyst | 239,516 | - | 239,516 |
| 2015 | 050-15-07 | EDMS Technical SME | 119,758 | - | 119,758 |
| 2015 Total | | | 461,860 | 30,300 | 431,560 |
| 2016 | 050-15-08 | Property Tax System - system maintenance | 160,000 | - | 160,000 |
| 2016 Total | | | 160,000 | - | 160,000 |

2014 - 2017 Capital Project Listing

Information & Technology Management

| Budget Year | Project # | Project Description | Project Type | Region | City-Wide DC | Infrastructure Reserve | Gas Tax | Taxation | LTD | Other | Grand Total |
|--|------------|--|--------------|-----------|--------------|------------------------|---------|------------------|-----|-------|------------------|
| 2014 | IT-3016-13 | Personal Computer (PC) Assets Renewal | Technology | City-Wide | | 350,000 | | | | | 350,000 |
| 2014 | IT-3017-13 | Enterprise Telephone System Assets Renewal | Technology | City-Wide | | 351,400 | | | | | 351,400 |
| 2014 | IT-3019-13 | Central Computing Infrastructure Renewal | Technology | City-Wide | | 349,300 | | | | | 349,300 |
| 2014 | IT-3020-14 | Continuous Improvement - City Website (Vaughan Online) | Technology | City-Wide | | | | 154,500 | | | 154,500 |
| 2014 Total | | | | | | 1,050,700 | | 154,500 | | | 1,205,200 |
| 2015 | IT-2502-14 | Electronic Document Management System | Technology | City-Wide | | | | 655,000 | | | 655,000 |
| 2015 | IT-3016-13 | Personal Computer (PC) Assets Renewal | Technology | City-Wide | | 350,000 | | | | | 350,000 |
| 2015 | IT-3017-13 | Enterprise Telephone System Assets Renewal | Technology | City-Wide | | 390,900 | | | | | 390,900 |
| 2015 | IT-3019-13 | Central Computing Infrastructure Renewal | Technology | City-Wide | | 388,800 | | | | | 388,800 |
| 2015 | IT-3020-14 | Continuous Improvement - City Website (Vaughan Online) | Technology | City-Wide | | | | 154,500 | | | 154,500 |
| 2015 Total | | | | | | 1,129,700 | | 809,500 | | | 1,939,200 |
| 2016 | IT-2502-14 | Electronic Document Management System | Technology | City-Wide | | | | 360,000 | | | 360,000 |
| 2016 | IT-3016-13 | Personal Computer (PC) Assets Renewal | Technology | City-Wide | | 360,000 | | | | | 360,000 |
| 2016 | IT-3017-13 | Enterprise Telephone System Assets Renewal | Technology | City-Wide | | 391,400 | | | | | 391,400 |
| 2016 | IT-3019-13 | Central Computing Infrastructure Renewal | Technology | City-Wide | | 389,300 | | | | | 389,300 |
| 2016 | IT-3020-14 | Continuous Improvement - City Website (Vaughan Online) | Technology | City-Wide | | | | 154,500 | | | 154,500 |
| 2016 Total | | | | | | 1,140,700 | | 514,500 | | | 1,655,200 |
| 2017 | IT-2502-14 | Electronic Document Management System | Technology | City-Wide | | | | 300,000 | | | 300,000 |
| 2017 | IT-3016-13 | Personal Computer (PC) Assets Renewal | Technology | City-Wide | | 360,000 | | | | | 360,000 |
| 2017 | IT-3017-13 | Enterprise Telephone System Assets Renewal | Technology | City-Wide | | 391,400 | | | | | 391,400 |
| 2017 | IT-3019-13 | Central Computing Infrastructure Renewal | Technology | City-Wide | | 389,300 | | | | | 389,300 |
| 2017 | IT-3020-14 | Continuous Improvement - City Website (Vaughan Online) | Technology | City-Wide | | | | 154,500 | | | 154,500 |
| 2017 Total | | | | | | 1,140,700 | | 454,500 | | | 1,595,200 |
| 2018 + | IT-2502-14 | Electronic Document Management System | Technology | City-Wide | | | | 476,200 | | | 476,200 |
| 2018 + Total | | | | | | | | 476,200 | | | 476,200 |
| Information Technology Management Total | | | | | | 4,461,800 | | 2,409,200 | | | 6,871,000 |



DRAFT 2014 BUDGET AND 2015-2017 PLAN

Human Resources

Business Overview

Service Statement: *Describe the core activities and key outcomes and results for your department and how your department contributes to the quality of life of the citizens of Vaughan and/or how your department supports other departments.*

Core Activities: *Describe your regular business functions and responsibilities.*

The Human Resources Department provides services that encompass multiple professional specialties. Specifically, the Department's focus is to create an environment of mutual respect through the transparent and consistent application of Human Resources policies, practices, and procedures; provide strategic partnership, consultation, and organizational resources; provide personal and professional growth opportunities, and improve and sustain employee engagement.

Key Outcomes & Results: *Describe the outcomes your department strives to achieve for residents and/or other departments.*

1. Promote fair and transparent application of City HR policies and procedures
2. Ensure a high level of employee engagement

Link to Vaughan Vision 2020: *Explain how your department links with the Vaughan Vision 2020 strategic goals and themes.*

1. Value and Encourage a Highly Motivated and Engaged Workforce
 - The Department strives to provide a quality work environment that motivates and engages staff. The Department regularly measures staff engagement using internal surveys to gauge success.
2. Attract, Retain & Promote Skilled Staff
 - The Department is committed to attracting, training and promoting skilled staff and consistently and transparently applies Human Resources policies, practices and procedures to ensure fairness in the application of all business processes.
3. Support the Professional Development of Staff
 - The Department supports the professional development of staff by providing personal and professional growth opportunities. Through these actions, staff members promote a learning organizational culture among all employees.

Staffing Profile: *Full Time, Part Time and Overtime – Budgeted Amounts*

| | Additional Resource Requests | | | | | |
|-----------|------------------------------|-----------|------|------|------|------|
| | 2012 | 2013 Base | 2014 | 2015 | 2016 | 2017 |
| Full Time | 15 | 16 | 1 | - | 3 | 1 |
| Part Time | - | - | - | - | - | - |
| Overtime | - | - | - | - | - | - |

Service Profile

Current Service State: *Outline departmental strengths/weaknesses, current challenges or constraints, risk issues and major successes. Where applicable, assess department's ability to meet expected service levels.*

- Service Delivery
 - Opportunity to improve HR partners' profile & organizational understanding of HR roles by encouraging calls for assistance through the HR partners
 - Developing a Performance Management system is a priority initiative
- Training and Education
 - Learning & Development strategy currently in early implementation phases; needs more resources to implement later phases
- Labour Relations
 - Ongoing negotiations with CUPE and VPFFA
- Technology
 - Manual data entry and reporting processes limit available resources
- Strategic Planning
 - The Department continues to move towards a proactive model for Organizational Development and service delivery, facilitated by the HR partners
 - Requires more needs assessments to identify gaps for Learning & Development

Future Direction for the Service: *Outline anticipated constraints, emerging issues, threats and/or potential opportunities to improve the business.*

- Labour Relations
 - Economic slowdown has impacted the Department's ability to negotiate with bargaining partners
 - Collective agreement renewal – possible strikes – salary compression issues.
 - Outstanding arbitration with Fire Association
- Human Resources Strategy
 - The Implementation of the Human Resources Strategy will require additional resources to deliver the initiatives. There is an opportunity for the City to continue to work towards its goal to become an employer of choice
- Growth Management
 - Population growth continues to strain resources to deliver services
 - VMC and other developments bring unique human resources challenges that do not conform with current collective agreements
- Technology
 - Opportunity to reduce administrative burden through technology and expand value-added business support

Financial Impact: *Scope out major financial impacts on the department currently and in the future.*

- Collective agreement negotiations
- Cost of technological infrastructure, which is partially offset by savings in automation of tasks
- Costs associated with upcoming retirements
- Sustainability of benefits packages

Work Plan

Business Plan Objectives: List up to three departmental initiatives and objectives for each year 2014-17 respectively. You can refer to the Strategic Initiatives list, master plans, or other corporate initiatives.

| Department Objectives | Initiatives | Timeline | Additional Resources Required? |
|--|--|----------|--------------------------------|
| 2014 Initiatives | | | |
| Become a strategic partner that empowers our people to create a high performing organization | Revise the corporate performance management process as part of a quality work environment | Q1 | |
| | Explore opportunities to develop an HR internal staff survey | Q2 | |
| | Implement the bi-annual Staff Engagement Survey | Q4 | |
| Promote a learning organizational culture | Develop and implement Individual Learning Plans (ILPs) templates to support the L&D Strategy | Q2 | ARR submitted |
| Leverage technology to improve organizational efficiency and effectiveness | Implementation of Attendance Management system for the entire organization (including VFRS) | Q4 | ARR for Funding |
| 2015 Initiatives | | | |
| Become a strategic partner that empowers our people to create a high performing organization | Identify and Develop a Leadership Development Program (internal succession planning) | Q4 | |
| Leverage technology to improve organizational efficiency and effectiveness | Upgrade HRIS infrastructure to support e-recruit Key Features <ul style="list-style-type: none"> ✓ Automate the recruit-to-hire process ✓ Store company-specific information such as applicant test scores or competencies in a user-defined database increase collaboration among Human Resources, managers and recruiters and streamline recruiting. ✓ Use Multi-Skill search to identify qualified applicants and match to jobs ✓ Produce reports over applicant data and demographics ✓ Track costs associated to the hiring process ✓ Quickly convert hired applicants to Employees ✓ Incorporate EnterpriseOne's eRecruit to extend your hiring process to candidates via the Web | Q4 | 1 FTE |

| | | | |
|--|--|----|---------------------|
| Promote a learning organizational culture | Enhance the City's Occupational Health and Safety Program (additional training / supporting departments / auditing) | Q3 | 1 additional FTE |
| 2016 Initiatives | | | |
| Become a strategic partner that empowers our people to create a high performing organization | Procure an actuary/consultant to review future costs and sustainability of benefits packages and retirements | Q2 | External Consultant |
| Improve Staff Engagement | Develop programs that encourage and recognize staff who promotes Vaughan through their leadership in professional and other organizations outside the City. | Q3 | Existing resources |
| 2017 Initiatives | | | |
| Improve Staff Engagement through knowledge transfer | Develop a mentoring program where senior employees are responsible for the professional and personal development of one or two junior/intermediate employees. | Q2 | Existing resources |
| Leverage technology to improve organizational efficiency and effectiveness | <p>Upgrade Position Control Module in JD Edwards to help with the following:</p> <p>Key Features:</p> <ul style="list-style-type: none"> ✓ Track employee activity against position budgets and monitor budget to actuals ✓ Automatically generate next year position budgets from employee data or prior budgets ✓ Incorporate approvals for better control over budget allocation ✓ Project year-end costs for headcount, FTEs, salary amounts and hours ✓ Establish position relationships according to organizational hierarchy | Q4 | 1 FTE |

Business Performance

Key Performance Indicators: List up to three relevant performance measures which provide information on the department's efficiency, effectiveness and quality of service. The performance indicators should range from 2009 to 2012, with a forecast for 2013.

| Performance Measures | 2009 | 2010 | 2011 | 2012 | 2013 Estimate |
|--|------|-------|-------|----------|---------------|
| EFFICIENCY: What/How much do we do? | | | | | |
| Gross Turnover Rate | | 4.39% | 3.18% | | 1.2% |
| Number of Training Days | | | 75 | 100 | 136 |
| Return on Investment for L&D expenditures | | | | | |
| EFFECTIVENESS: How well do we do it? | | | | | |
| Number of city FTEs per HR FTE | | | | 79.4 | 102.3 |
| HR costs per employee | | | | \$328.00 | \$530.00 |
| Labour costs per FTE | | | | \$27,698 | \$28,620.00 |
| Labour cost percent | | | | 34.8% | 49.5% |
| % of employees engaged | 40% | | | 53% | |
| SERVICE QUALITY: Is anyone better off? | | | | | |
| Percentage of engaged employees increase (i.e. % change) | | | | | 13% change |

Key Performance Indicators Conclusion: Provide an overall conclusion based on the indicators listed above in terms of current and estimated future performance and expected/target values.

- Key Performance Indicators will be further evolved through the corporate performance measurement initiative

**Department Head
 Sign-off**

Date (mm/dd/yy)

Commissioner Sign-off

Date (mm/dd/yy)

Revenue and Expenditure Summary

2014-17 Operating Budget

| Department | Exp Category | Account | 2012 Actuals | Actual Forecast 2013* | 2013 Budget | Allowable Inc/Decr | Account Reallocations | 2014 Budget | \$ Variance | % Variance | 2015 Forecast | Variance | 2016 Forecast | Variance | 2017 Forecast | Variance |
|------------------------------|--------------|-------------------------------------|------------------|-----------------------|------------------|--------------------|-----------------------|------------------|-----------------|---------------|------------------|---------------|------------------|---------------|------------------|---------------|
| Human Resources | | | | | | | | | | | | | | | | |
| Labour Costs | | | | | | | | | | | | | | | | |
| | | 7010 Full Time | 1,343,502 | 1,374,018 | 1,435,610 | 45,913 | 0 | 1,481,523 | 45,913 | 3.2% | 1,508,359 | 26,836 | 1,527,214 | 18,855 | 1,540,862 | 13,648 |
| | | 7012 Overtime | 456 | 0 | 0 | 0 | 0 | 0 | 0 | 0.0% | 0 | 0 | 0 | 0 | 0 | 0 |
| | | 7015 Part Time | 825,292 | 825,383 | 828,684 | 25,750 | 0 | 854,434 | 25,750 | 3.1% | 863,014 | 8,580 | 871,594 | 8,580 | 880,174 | 8,580 |
| | | 7016 Full Time Contracts | 112,059 | 136,584 | 106,159 | (106,159) | 0 | 0 | (106,159) | (100.0)% | 0 | 0 | 0 | 0 | 0 | 0 |
| | | 7017 Benefits | 429,840 | 448,717 | 465,828 | 23,644 | 0 | 489,472 | 23,644 | 5.1% | 506,054 | 16,582 | 521,516 | 15,462 | 535,683 | 14,167 |
| | | 7020 Benefits - FT Contract | 10,870 | 13,380 | 10,371 | (10,371) | 0 | 0 | (10,371) | (100.0)% | 0 | 0 | 0 | 0 | 0 | 0 |
| | | Total Labour Costs | 2,722,018 | 2,798,082 | 2,846,652 | (21,223) | 0 | 2,825,429 | (21,223) | (0.7)% | 2,877,427 | 51,998 | 2,920,324 | 42,897 | 2,956,719 | 36,395 |
| Other Expenses | | | | | | | | | | | | | | | | |
| | | 7100 Mileage | 20,142 | 24,450 | 30,750 | 0 | (5,000) | 25,750 | (5,000) | (16.3)% | 25,750 | 0 | 25,750 | 0 | 25,750 | 0 |
| | | 7105 Membership/Dues/Fees | 6,502 | 7,322 | 8,280 | 0 | 0 | 8,280 | 0 | 0.0% | 8,280 | 0 | 8,280 | 0 | 8,280 | 0 |
| | | 7110 Meals & Meal Allowances | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0.0% | 0 | 0 | 0 | 0 | 0 | 0 |
| | | 7115 Training & Development | 71 | 8,744 | 9,080 | 1,500 | (2,000) | 8,580 | (500) | (5.5)% | 8,580 | 0 | 8,580 | 0 | 8,580 | 0 |
| | | 7116 Corporate Training | 67,678 | 26,670 | 47,839 | 0 | 0 | 47,839 | 0 | 0.0% | 47,839 | 0 | 47,839 | 0 | 47,839 | 0 |
| | | 7122 Cellular Telephones | 4,874 | 6,148 | 6,820 | 0 | 0 | 6,820 | 0 | 0.0% | 6,820 | 0 | 6,820 | 0 | 6,820 | 0 |
| | | 7125 Subscriptions/Publications | 4,859 | 4,115 | 2,545 | 0 | 2,500 | 5,045 | 2,500 | 98.2% | 5,045 | 0 | 5,045 | 0 | 5,045 | 0 |
| | | 7130 Seminars & Workshops | 9,971 | 14,194 | 15,550 | 0 | 0 | 15,550 | 0 | 0.0% | 15,550 | 0 | 15,550 | 0 | 15,550 | 0 |
| | | 7135 Advertising | 34,829 | 54,912 | 50,000 | 0 | 0 | 50,000 | 0 | 0.0% | 50,000 | 0 | 50,000 | 0 | 50,000 | 0 |
| | | 7200 Office Supplies | 8,653 | 8,041 | 5,875 | 0 | 2,500 | 8,375 | 2,500 | 42.6% | 8,375 | 0 | 8,375 | 0 | 8,375 | 0 |
| | | 7205 Computer Supplies | 1,074 | 1,548 | 1,470 | 0 | 0 | 1,470 | 0 | 0.0% | 1,470 | 0 | 1,470 | 0 | 1,470 | 0 |
| | | 7210 Office Equip. & Furniture | 14,308 | 5,467 | 2,205 | 0 | 0 | 2,205 | 0 | 0.0% | 2,205 | 0 | 2,205 | 0 | 2,205 | 0 |
| | | 7211 Computer Hardware/Software | 5,759 | 2,215 | 3,210 | 0 | 0 | 3,210 | 0 | 0.0% | 3,210 | 0 | 3,210 | 0 | 3,210 | 0 |
| | | 7215 Mtce. & Repairs - Equip | (14) | 324 | 980 | 0 | 0 | 980 | 0 | 0.0% | 980 | 0 | 980 | 0 | 980 | 0 |
| | | 7220 Copiers, Faxes and Supplies | 11,125 | 13,701 | 16,730 | 0 | (5,000) | 11,730 | (5,000) | (29.9)% | 11,730 | 0 | 11,730 | 0 | 11,730 | 0 |
| | | 7222 Printing | 2,200 | 2,966 | 3,430 | 0 | 0 | 3,430 | 0 | 0.0% | 3,430 | 0 | 3,430 | 0 | 3,430 | 0 |
| | | 7226 Courier Services | 6,999 | 4,315 | 0 | 0 | 5,000 | 5,000 | 5,000 | 0.0% | 5,000 | 0 | 5,000 | 0 | 5,000 | 0 |
| | | 7300 Protective Clothing/Uniforms | 2,759 | 4,214 | 9,850 | 0 | (3,000) | 6,850 | (3,000) | (30.5)% | 6,850 | 0 | 6,850 | 0 | 6,850 | 0 |
| | | 7365 Safety Equipment | 1,522 | 591 | 980 | 0 | 0 | 980 | 0 | 0.0% | 980 | 0 | 980 | 0 | 980 | 0 |
| | | 7445 Awards | 22,241 | 43,937 | 35,000 | 0 | 0 | 35,000 | 0 | 0.0% | 35,000 | 0 | 35,000 | 0 | 35,000 | 0 |
| | | 7520 Professional Fees | 371,116 | 871,372 | 412,990 | (50,000) | 0 | 362,990 | (50,000) | (12.1)% | 362,990 | 0 | 362,990 | 0 | 362,990 | 0 |
| | | 7605 Security Services | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0.0% | 0 | 0 | 0 | 0 | 0 | 0 |
| | | 7630 Wireless/Internet Commun. | 63 | 434 | 0 | 0 | 0 | 0 | 0 | 0.0% | 0 | 0 | 0 | 0 | 0 | 0 |
| | | 7698 Grouped Expenses | 17,187 | 36,529 | 16,575 | 0 | 5,000 | 21,575 | 5,000 | 30.2% | 21,575 | 0 | 21,575 | 0 | 21,575 | 0 |
| | | 7699 Sundry Expenses | 125 | 111 | 175 | 0 | 0 | 175 | 0 | 0.0% | 175 | 0 | 175 | 0 | 175 | 0 |
| | | 7700 Chgs. from Othe Depts. | 53 | 2,767 | 0 | 0 | 0 | 0 | 0 | 0.0% | 0 | 0 | 0 | 0 | 0 | 0 |
| | | 7712 Joint Serv. Recovery - Library | (40,000) | (40,000) | (40,000) | 0 | 0 | (40,000) | 0 | 0.0% | (40,000) | 0 | (40,000) | 0 | (40,000) | 0 |
| | | Total Other Expenses | 574,097 | 1,105,087 | 640,334 | (48,500) | 0 | 591,834 | (48,500) | (7.6)% | 591,834 | 0 | 591,834 | 0 | 591,834 | 0 |
| Total Human Resources | | | 3,296,115 | 3,903,169 | 3,486,986 | (69,723) | 0 | 3,417,263 | (69,723) | (2.0)% | 3,469,261 | 51,998 | 3,512,158 | 42,897 | 3,548,553 | 36,395 |

*Note: 2013 Actual Forecast is for reference purposes only and is based on year to date actuals as of August 2013 plus the remainder of the calendarized budget.

2014 Budget Variance Comments

| | |
|-----------------------------------|--|
| 7010 - Full Time | Increase due to reallocation from FT-Contract, offset by vacancies |
| 7015 - Part Time | Increase due to increase in Crossing Guards |
| 7016 - Full Time Contract | Decrease due to contract expiry |
| 7017 - Benefits | Increase in relation to salaries and budget guideline increases |
| 7020 - Benefits-FT Contract | Decrease due to contract expiry |
| 7100 - Mileage/Car Allowance | Reallocation to Subscriptions and Office Supplies |
| 7115 - Training & Development | Reallocation to Grouped Expenses, offset by funding for 2013 ARR |
| 7125 - Subscriptions/Publications | Reallocation from Mileage |
| 7200 - Office Supplies | Reallocation from Mileage |



Revenue and Expenditure Summary

2014-17 Operating Budget

7220 - Copiers, Faxes and Supplies
 7226 - Courier Services
 7300 - Protec. Clothing/Uniforms
 7520 - Professional Fees
 7698 - Grouped Expenses

Reallocation to Courier Services
 Reallocation from Copiers, Faxes and Supplies
 Reallocation to Grouped Expenses
 One time funding removal of 2013 ARR
 Reallocation from Training and Protec. Clothing

2015 Budget Variance Comments

| | |
|------------------|---|
| 7010 - Full Time | Increase due to pro-rated progression |
| 7015 - Part Time | Increase due to increase in Crossing Guards |
| 7017 - Benefits | Increase in relation to salaries and budget guideline increases |

2016 Budget Variance Comments

| | |
|------------------|---|
| 7010 - Full Time | Increase due to pro-rated progression |
| 7015 - Part Time | Increase due to increase in Crossing Guards |
| 7017 - Benefits | Increase in relation to salaries and budget guideline increases |

2017 Budget Variance Comments

| | |
|------------------|---|
| 7010 - Full Time | Increase due to pro-rated progression |
| 7015 - Part Time | Increase due to increase in Crossing Guards |
| 7017 - Benefits | Increase in relation to salaries and budget guideline increases |

2014 -2017 Additional Resource Request Human Resource

| Budget Year | ARR # | ARR Title | Gross Cost | Offset | Net Cost |
|-------------------|------------|--|----------------|----------|----------------|
| 2014 | 090-14-01 | Learning & Development Specialist | 100,900 | - | 100,900 |
| 2014 | 090-14-02 | Professional Fees | 100,000 | - | 100,000 |
| 2014 Total | | | 200,900 | - | 200,900 |
| 2016 | 090-16-01 | HR Specialist, Workplace Health and Safety | 121,791 | - | 121,791 |
| 2016 | 090-16-02 | HR Specialist, Absence and Disability Management | 93,017 | - | 93,017 |
| 2016 | 090-16-03 | Human Resources Partner | 110,488 | - | 110,488 |
| 2016 Total | | | 325,296 | - | 325,296 |
| 2017 | 090-TBD-02 | Administrative Coordinator | 84,281 | - | 84,281 |
| 2017 | 090-TBD-03 | Awards Budget Increase | 15,000 | - | 15,000 |
| 2017 Total | | | 99,281 | - | 99,281 |

2014 - 2017 Capital Project Listing

Human Resources

| Budget Year | Project # | Project Description | Project Type | Region | City-Wide DC | Infrastructure Reserve | Gas Tax | Taxation | LTD | Other | Grand Total |
|------------------------------|------------|--|--------------------|-----------|--------------|------------------------|---------|----------------|-----|-------|----------------|
| 2014 | HR-9533-14 | Attendance Management Automation | New Infrastructure | City-Wide | | | | 61,800 | | | 61,800 |
| 2014 | HR-9536-14 | Procure Learning Management System (LMS) | New Infrastructure | City-Wide | | | | 51,500 | | | 51,500 |
| 2014 Total | | | | | | | | 113,300 | | | 113,300 |
| 2017 | HR-9533-14 | Attendance Management Automation | New Infrastructure | City-Wide | | | | 103,000 | | | 103,000 |
| 2017 Total | | | | | | | | 103,000 | | | 103,000 |
| Human Resources Total | | | | | | | | 216,300 | | | 216,300 |



DRAFT 2014 BUDGET AND 2015-2017 PLAN

Commissioner of Engineering and Public
Works

Revenue and Expenditure Summary

2014-17 Operating Budget

| Department | Exp Category | Account | 2012 Actuals | Actual Forecast 2013 * | 2013 Budget | Allowable Inc/Decr | Account Reallocations | 2014 Budget | \$ Variance | % Variance | 2015 Forecast | Variance | 2016 Forecast | Variance | 2017 Forecast | Variance |
|---|--------------|------------------------------------|----------------|---------------------------|----------------|-----------------------|--------------------------|----------------|----------------|---------------|------------------|---------------|------------------|---------------|------------------|--------------|
| Comm. of Engineering & PWs | | | | | | | | | | | | | | | | |
| Labour Costs | | | | | | | | | | | | | | | | |
| | | 7010 Full Time | 268,245 | 292,795 | 365,299 | (315) | 0 | 364,984 | (315) | (0.1)% | 373,922 | 8,938 | 381,416 | 7,494 | 386,604 | 5,188 |
| | | 7017 Benefits | 69,744 | 78,406 | 97,901 | 1,740 | 0 | 99,641 | 1,740 | 1.8% | 103,950 | 4,309 | 107,941 | 3,991 | 111,343 | 3,402 |
| | | Total Labour Costs | 337,990 | 371,201 | 463,200 | 1,425 | 0 | 464,625 | 1,425 | 0.3% | 477,872 | 13,247 | 489,357 | 11,485 | 497,947 | 8,590 |
| Other Expenses | | | | | | | | | | | | | | | | |
| | | 7100 Mileage | 0 | 504 | 1,010 | 0 | 0 | 1,010 | 0 | 0.0% | 1,010 | 0 | 1,010 | 0 | 1,010 | 0 |
| | | 7103 407-ETR Toll Charges | 0 | 24 | 50 | 0 | 0 | 50 | 0 | 0.0% | 50 | 0 | 50 | 0 | 50 | 0 |
| | | 7105 Membership/Dues/Fees | 749 | 1,034 | 1,000 | 0 | 0 | 1,000 | 0 | 0.0% | 1,000 | 0 | 1,000 | 0 | 1,000 | 0 |
| | | 7110 Meals & Meal Allowances | 858 | 609 | 615 | 0 | 0 | 615 | 0 | 0.0% | 615 | 0 | 615 | 0 | 615 | 0 |
| | | 7115 Training & Development | 0 | 1,250 | 2,500 | 0 | 0 | 2,500 | 0 | 0.0% | 2,500 | 0 | 2,500 | 0 | 2,500 | 0 |
| | | 7122 Cellular Telephones | 886 | 1,330 | 2,340 | 0 | 0 | 2,340 | 0 | 0.0% | 2,340 | 0 | 2,340 | 0 | 2,340 | 0 |
| | | 7125 Subscriptions/Publications | 93 | 473 | 200 | 0 | 0 | 200 | 0 | 0.0% | 200 | 0 | 200 | 0 | 200 | 0 |
| | | 7130 Seminars & Workshops | 1,476 | 2,052 | 2,300 | 0 | 0 | 2,300 | 0 | 0.0% | 2,300 | 0 | 2,300 | 0 | 2,300 | 0 |
| | | 7200 Office Supplies | 1,034 | 662 | 1,250 | 0 | 0 | 1,250 | 0 | 0.0% | 1,250 | 0 | 1,250 | 0 | 1,250 | 0 |
| | | 7205 Computer Supplies | 0 | 54 | 270 | 0 | 0 | 270 | 0 | 0.0% | 270 | 0 | 270 | 0 | 270 | 0 |
| | | 7210 Office Equip. & Furniture | 0 | 600 | 1,200 | 0 | 0 | 1,200 | 0 | 0.0% | 1,200 | 0 | 1,200 | 0 | 1,200 | 0 |
| | | 7211 Computer Hardware/Software | 4,770 | 223 | 500 | 0 | 0 | 500 | 0 | 0.0% | 500 | 0 | 500 | 0 | 500 | 0 |
| | | 7315 Vehicle Maintenance & Repairs | 136 | 0 | 0 | 0 | 0 | 0 | 0 | 0.0% | 0 | 0 | 0 | 0 | 0 | 0 |
| | | 7415 Rental, Leases - Vehicles | 8,908 | 4,534 | 8,910 | 0 | 0 | 8,910 | 0 | 0.0% | 8,910 | 0 | 8,910 | 0 | 8,910 | 0 |
| | | 7560 Gas/Diesel - Vehicles | 2,786 | 3,402 | 3,505 | 0 | 0 | 3,505 | 0 | 0.0% | 3,505 | 0 | 3,505 | 0 | 3,505 | 0 |
| | | 7630 Wireless/Internet Commun. | (0) | 0 | 0 | 0 | 0 | 0 | 0 | 0.0% | 0 | 0 | 0 | 0 | 0 | 0 |
| | | 7699 Sundry Expenses | 103 | 100 | 120 | 0 | 0 | 120 | 0 | 0.0% | 120 | 0 | 120 | 0 | 120 | 0 |
| | | 7700 Chgs. from Othe Depts. | 1,900 | 0 | 0 | 0 | 0 | 0 | 0 | 0.0% | 0 | 0 | 0 | 0 | 0 | 0 |
| | | 7790 Trsf. to Expend Res | (1,221) | 0 | 0 | 0 | 0 | 0 | 0 | 0.0% | 0 | 0 | 0 | 0 | 0 | 0 |
| | | Total Other Expenses | 22,477 | 16,852 | 25,770 | 0 | 0 | 25,770 | 0 | 0.0% | 25,770 | 0 | 25,770 | 0 | 25,770 | 0 |
| Total Comm. of Engineering & PWs | | | 360,467 | 388,053 | 488,970 | 1,425 | 0 | 490,395 | 1,425 | 0.3% | 503,642 | 13,247 | 515,127 | 11,485 | 523,717 | 8,590 |

*Note: 2013 Actual Forecast is for reference purposes only and is based on year to date actuals as of August 2013 plus the remainder of the calendarized budget.

2014 Budget Variance Comments

7010 - Full Time Decrease due to vacancy
7017 - Benefits Increase in relation to salaries and budget guideline increases

2015 Budget Variance Comments

7010 - Full Time Increase due to pro-rated progression
7017 - Benefits Increase in relation to salaries and budget guideline increases

2016 Budget Variance Comments

7010 - Full Time Increase due to pro-rated progression
7017 - Benefits Increase in relation to salaries and budget guideline increases

2017 Budget Variance Comments

7010 - Full Time Increase due to pro-rated progression
7017 - Benefits Increase in relation to salaries and budget guideline increases



DRAFT 2014 BUDGET AND 2015-2017 PLAN

Development & Transportation Engineering

Business Overview

Service Statement: *Describe the core activities and key outcomes and results for your department and how your department contributes to the quality of life of the citizens of Vaughan and/or how your department supports other departments.*

Core Activities: *Describe your regular business functions and responsibilities.*

The Development & Transportation Engineering Department (DTE) is responsible for the long-range planning of the City's new municipal infrastructure required for the principal Public Works lines of business; transportation, water, wastewater, storm water and solid waste collection service; and the review, approval and construction inspection of all new municipal services assumed through residential, industrial and commercial development in the City.

Key Outcomes & Results: *Describe the outcomes your department strives to achieve for residents and/or other departments.*

1. Residents and business owners in new developments will be provided with well planned, designed and constructed municipal infrastructure (road, sewer, watermain and storm water management facilities) that are sustainable and meet City standards;
2. Development industry will be provided with an expeditious and collaborative engineering review and approval process for development applications within defined service standards;
3. Managed and coordinated expansion of the City's municipal infrastructure in accordance with City standards and policies and good engineering practices to support urban growth;
4. A local transportation network in new development that provides for all modes of sustainable travel while supporting the upper tier government transportation and transit initiatives; and
5. Competent knowledgeable staff that are accessible and responsive to needs of its stakeholders.

Link to Vaughan Vision 2020: *Explain how your department links with the Vaughan Vision 2020 strategic goals and themes.*

1. Demonstrate Excellence in Service Delivery
 - DTE Staff undertake comprehensive review of development applications in accordance with defined service standards, facilitating the timely implementation of well-planned, designed and constructed communities.
2. Manage Growth & Economic Well-Being
 - DTE supports growth and economic well-being by reviewing and commenting on development applications and ensuring that new development is adequately serviced by City infrastructure.
 - DTE staff facilitates urban development by working collaboratively with the public, landowners, developers, agencies and upper tier governments.
 - DTE administers the engineering component of the Development Charges and cost recovery agreements
3. Manage Corporate Assets
 - DTE staff ensures the design and construction of new municipal infrastructure meets City engineering standards and criteria, effectively managing the City's linear infrastructure.
 - DTE objective is to optimize the use of existing City infrastructure to support urban growth
4. Lead and Promote Environmental Sustainability
 - DTE staff ensures that sustainability principles and measures are considered in the design and construction of new municipal services.
 - DTE pursues innovative approaches and techniques to address construction related activities

Staffing Profile: *Full Time, Part Time and Overtime – Budgeted Amounts*

| | | | Additional Resource Requests | | | |
|-----------|-------------|-------------|------------------------------|------|------|------|
| | 2012 | 2013 Base | 2014 | 2015 | 2016 | 2017 |
| Full Time | 38 | 41 | 5 | | | |
| Part Time | 0.06 | 0.06 | - | - | - | - |
| Overtime | \$45,422.00 | \$45,422.00 | - | - | - | - |

Service Profile

Current Service State: *Outline departmental strengths/weaknesses, current challenges or constraints, risk issues and major successes. Where applicable, assess department's ability to meet expected service levels.*

- **Staff Resources**

- Reduced staffing level over the last two years has had a significant impact on service delivery and limited the Departments ability to advance new initiatives and projects.
- OMB appeals continue to put strain on key staff in the department
- Additional resources are needed to meet expected service levels, new regulatory requirements and to implement the City's Transportation and Servicing Master Plans.
- Effective teamwork and collaboration within the department is good
- Continuous need for staff professional development to keep ahead of the learning curve associated with new forms of development and regulatory changes

- **Service Delivery**

- DTE assumed the responsibility for the administration of lot grading and pool enclosure permits in July 2013 to facilitate the building permit process and complaint tracking and resolution
- Completed a comprehensive update of the Engineering Design Criteria & Standards document and the Environmental Site Assessment policy to streamline the design and development process.
- The complexity of development applications has increased with the introduction of more intensified forms of development
- Staff is evolving its work processes to be more collaborative and facilitative with the development industry.
- Working to improve communication and collaboration is required for complex cross-departmental projects

Future Direction for the Service: *Outline anticipated constraints, emerging issues, threats and/or potential opportunities to improve the business.*

- **Growth Management**

- Transition work processes and staff competencies from traditional forms of residential development (low density) to a higher density/intensification built form
- Realign the City's allocation strategy to reflect growth management in the New Official Plan
- Collaborate with other City Departments and Region to manage and facilitate development in the Vaughan Metropolitan Centre and other intensification corridors
- Implementation of the City-wide water, wastewater and stormwater Master Plans
- Work with upper tier governments to facilitate highway extensions/improvements (Hwy 427, GTA West, 407, etc.)
- Implement the City-wide Transportation Master Plan in partnership with other governments and agencies including facilitating the design and construction of the TYSSE and VivaNext BRT
- Review Block Plans & MESP for Blocks 40/47, 55 and 59.

- Participate in OMB mediation and hearings associated with the City's new Official Plan, Secondary Plans and development applications
- **Continuous Improvement**
 - Enhance current work processes such as subdivision agreements, lot grading and others
 - Be an industry leader by collaborating effectively with internal and external partners and expanding liaison role with external agencies
 - Improve prioritization of tasks and responsibilities to enhance department service delivery
 - Encourage learning, training & professional development opportunities
- **Service Delivery**
 - The complexity of development applications has increased with the introduction of more intensified forms of development
 - Opportunities need to be explored to improve flexibility in approval processes, quality control systems, delegation of duties and administrative processes to realize efficiencies in work processes
 - Respond to future changes in Regional and Provincial policies and legislation

Financial Impact: *Scope out major financial impacts on the department currently and in the future.*

- Need to undertake a comprehensive review of fees and charges related to Development/Transportation Engineering activities to ensure that development pays for development

Work Plan

Business Plan Objectives: *List up to three departmental initiatives and objectives for each year 2014-17 respectively. You can refer to the Strategic Initiatives list, master plans, or other corporate initiatives.*

| Department Objectives | Initiatives | Timeline | Additional Resources Required? |
|--|--|----------|----------------------------------|
| 2014 Initiatives | | | |
| Implement the City's Transportation Master Plan | <ul style="list-style-type: none"> ○ Commence the Class EA for the planned Colossus Bridge, Kirby Road Link, Portage Pkwy extension and Huntington Road widening ○ Commence the preparation of a new City-wide Pedestrian and cycling strategy | Q4 | ARR request for additional FTE |
| Collaborate with other levels of government to continue to support the expansion of the GO System and public/rapid transit | <ul style="list-style-type: none"> ○ Continue to coordinate and facilitate the design and construction of the rapid transit projects and construction of the Spadina Subway Extension and the Highway 7 BRT | Q4 | Existing complement & Consultant |

| | | | |
|---|--|----|--|
| Effectively manage the City's infrastructure | <ul style="list-style-type: none"> ○ Complete the city-wide water, wastewater and SWM master plan | Q2 | Existing complement & Consultant |
| Support the plan to build a dynamic Vaughan Metropolitan Centre | <ul style="list-style-type: none"> ○ Complete the Class EA for the Black Creek Channel ○ Commence the design of the Black Creek SWMP Retrofit ○ Commence the development of a parking strategy for the VMC ○ Coordinate the design of the widening and reconstruction of Millway Avenue north of Applemill Road in conjunction with the YRT Bus Terminal project ○ Work with the Region, MTO and stakeholders to implement the findings of the Highway 7/400 Joint Transportation Study ○ Establish an inter-municipal working group to discuss issues related to high density development | Q4 | ARR request for additional FTE plus existing complement & Consultant |
| 2015 Initiatives | | | |
| Implement the City's Transportation Master Plan | <ul style="list-style-type: none"> ○ Commence the Hwy400/OPA637/GTA West connectivity study in partnership with the Region. ○ Develop a City-wide Transportation Demand Management Strategy for new development ○ Continue to work on the Class EA's for the planned Colossus Bridge, Kirby Road Link, Portage Pkwy extension and Huntington Road widening | Q4 | Existing staff plus consultant and/or contract staff |

| | | | |
|--|---|----|------------------------------------|
| | <ul style="list-style-type: none"> ○ Complete the preparation of a new City-wide Pedestrian and cycling strategy | | |
| Collaborate with other levels of government to continue to support the expansion of the GO System and public/rapid transit | <ul style="list-style-type: none"> ○ Continue to coordinate and facilitate the design and construction of the rapid transit projects and construction of the Spadina Subway Extension and the Highway 7 BRT | Q4 | Existing Complement |
| Effectively manage the City's infrastructure | <ul style="list-style-type: none"> ○ Update the City's water and wastewater models | Q4 | Existing Complement |
| Support the plan to build a dynamic Vaughan Metropolitan Centre | <ul style="list-style-type: none"> ○ Commence the design of the Black Creek Channel ○ Complete the development of a parking strategy for the VMC ○ Continue to coordinate the design of the widening and reconstruction of Millway Avenue north of Applemill Road in conjunction with the YRT Bus Terminal project | Q4 | ARR request for additional FTE |
| 2016 Initiatives | | | |
| Implement the City's Transportation Master Plan | <ul style="list-style-type: none"> ○ Continue to work on on-going road environmental assessment studies | Q4 | Existing Complement and consultant |
| Collaborate with other levels of government to continue to support the expansion of the GO System and public/rapid transit | <ul style="list-style-type: none"> ○ Continue to coordinate and facilitate the design and construction of the rapid transit projects | Q4 | Existing Complement |
| Support the plan to build a dynamic Vaughan Metropolitan Centre | <ul style="list-style-type: none"> ○ Advance the design and construction of the Black Creek Channel and SWMP | Q4 | Existing Complement and consultant |
| 2017 Initiatives | | | |
| Implement the City's Transportation Master Plan | <ul style="list-style-type: none"> ○ Continue to work on on-going road environmental assessment studies | Q4 | Existing Complement and consultant |

| | | | |
|--|---|----|------------------------------------|
| Collaborate with other levels of government to continue to support the expansion of the GO System and public/rapid transit | <ul style="list-style-type: none"> Continue to coordinate and facilitate the design and construction of the rapid transit projects and construction of the Highway 7 BRT | Q4 | Existing Complement |
| Support the plan to build a dynamic Vaughan Metropolitan Centre | <ul style="list-style-type: none"> Advance the design and construction of the Black Creek Channel and SWMP | Q4 | Existing Complement and consultant |

Business Performance

Key Performance Indicators: List up to three relevant performance measures which provide information on the department's efficiency, effectiveness and quality of service. The performance indicators should range from 2009 to 2012, with a forecast for 2013.

| Performance Measures | 2009 | 2010 | 2011 | 2012 | 2013 Estimate |
|--|------------------------------|------------------------------|------------------------------|----------------------------|--------------------------|
| EFFICIENCY: What/How much do we do? | | | | | |
| # of executed agreements / FTE | 6.4 | 8.8 | 4.6 | 5.4 | 3 |
| # of site plans and Committee of Adjustment applications per FTE | Dev apps: 25.9 CoA: 172.5 | Dev apps: 30.1 CoA: 133.5 | Dev apps: 24.3 CoA: 183.5 | Dev apps: 31.8 CoA: 180 | Dev apps: 28 CoA: 185 |
| Construction value for processed subdivision agreements / FTE | \$91M | \$57M | \$19M | \$98M | \$49M |
| # of grading permits / FTE | 818 | 768 | 750 | 408 | 618 |
| # of studies / FTE | Eng: 8.5 Trans: 11.6 | Eng: 8.5 Trans: 9 | Eng: 9 Trans: 18.5 | Eng: 9.5 Trans: 21 | Eng: 9.2 Trans: 18.3 |
| # of complaints resolved | 608 | 817 | 543 | 665 | 665 |
| EFFECTIVENESS: How well do we do it? | | | | | |
| SERVICE QUALITY: Is anyone better off? | | | | | |

Key Performance Indicators Conclusion: Provide an overall conclusion based on the indicators listed above in terms of current and estimated future performance and expected/target values.

- Number of executed agreements, site plans, CoA applications, grading permits, and studies per FTE are steady or in decline
- Construction value of processed subdivision agreements continues to fluctuate
- Number of complaints resolved annually is expected to remain consistent with previous years

**Department Head
Sign-off**

Date (mm/dd/yy)

Commissioner Sign-off

Date (mm/dd/yy)

Revenue and Expenditure Summary

2014-17 Operating Budget

| Department | Exp Category | Account | 2012 Actuals | Actual Forecast 2013* | 2013 Budget | Allowable Inc/Decr | Account Reallocations | 2014 Budget | \$ Variance | % Variance | 2015 Forecast | Variance | 2016 Forecast | Variance | 2017 Forecast | Variance |
|--|--------------|-----------------------------------|------------------|-----------------------------|------------------|-----------------------|--------------------------|------------------|-----------------|---------------|------------------|-----------------|------------------|---------------|------------------|------------------|
| Develop&Transport Engineering | | | | | | | | | | | | | | | | |
| Revenue | | | | | | | | | | | | | | | | |
| | | 3522 Trsf. fm Res. & Res. Funds | 0 | 61,369 | 122,739 | (5,660) | 0 | 117,079 | (5,660) | (4.6)% | 117,079 | 0 | 117,079 | 0 | 117,079 | 0 |
| | | 3574 Rev. frm Recov. Expenses | 210,191 | 73,562 | 184,528 | 4,484 | 0 | 189,012 | 4,484 | 2.4% | 100,000 | (89,012) | 100,000 | 0 | 100,000 | 0 |
| | | 3605 Infill Lot Grading | 155,984 | 210,474 | 206,856 | 58,872 | 0 | 265,728 | 58,872 | 28.5% | 271,226 | 5,498 | 276,724 | 5,498 | 281,025 | 4,301 |
| | | 3618 Dept. Misc. Revenues | 8,693 | 5,836 | 12,644 | 6,204 | 0 | 18,848 | 6,204 | 49.1% | 19,286 | 438 | 19,724 | 438 | 20,062 | 338 |
| | | Total Revenue | 374,868 | 351,241 | 526,767 | 63,900 | 0 | 590,667 | 63,900 | 12.1% | 507,591 | (83,076) | 513,527 | 5,936 | 518,166 | 4,639 |
| Labour Costs | | | | | | | | | | | | | | | | |
| | | 7010 Full Time | 2,721,777 | 2,934,847 | 3,255,865 | 9,850 | 0 | 3,265,715 | 9,850 | 0.3% | 3,307,289 | 41,574 | 3,339,019 | 31,730 | 3,347,189 | 8,170 |
| | | 7012 Overtime | 13,028 | 40,700 | 45,422 | 0 | 0 | 45,422 | 0 | 0.0% | 45,422 | 0 | 45,422 | 0 | 45,422 | 0 |
| | | 7015 Part Time | 0 | 555 | 2,763 | 0 | 0 | 2,763 | 0 | 0.0% | 2,763 | 0 | 2,763 | 0 | 2,763 | 0 |
| | | 7016 Full Time Contracts | 691 | 56,368 | 179,711 | 13,609 | 0 | 193,320 | 13,609 | 7.6% | 110,388 | (82,932) | 113,531 | 3,143 | 0 | (113,531) |
| | | 7017 Benefits | 711,049 | 792,024 | 885,251 | 18,807 | 0 | 904,058 | 18,807 | 2.1% | 932,119 | 28,061 | 957,954 | 25,835 | 977,184 | 19,230 |
| | | 7020 Benefits - FT Contract | 67 | 7,877 | 25,252 | (6,016) | 0 | 19,236 | (6,016) | (23.8)% | 11,039 | (8,197) | 11,467 | 428 | 0 | (11,467) |
| | | Total Labour Costs | 3,446,612 | 3,832,370 | 4,394,264 | 36,250 | 0 | 4,430,514 | 36,250 | 0.8% | 4,409,020 | (21,494) | 4,470,156 | 61,136 | 4,372,558 | (97,598) |
| Other Expenses | | | | | | | | | | | | | | | | |
| | | 7100 Mileage | 8,001 | 9,666 | 11,200 | 0 | (200) | 11,000 | (200) | (1.8)% | 8,500 | (2,500) | 8,500 | 0 | 8,500 | 0 |
| | | 7105 Membership/Dues/Fees | 7,769 | 9,241 | 11,000 | 0 | 0 | 11,000 | 0 | 0.0% | 10,750 | (250) | 10,750 | 0 | 10,750 | 0 |
| | | 7110 Meals & Meal Allowances | 315 | 591 | 1,000 | 0 | 0 | 1,000 | 0 | 0.0% | 1,000 | 0 | 1,000 | 0 | 1,000 | 0 |
| | | 7115 Training & Development | 22,853 | 38,240 | 38,000 | 0 | 0 | 38,000 | 0 | 0.0% | 38,000 | 0 | 38,000 | 0 | 38,000 | 0 |
| | | 7122 Cellular Telephones | 7,474 | 9,334 | 10,160 | (360) | 200 | 10,000 | (160) | (1.6)% | 9,000 | (1,000) | 9,000 | 0 | 9,000 | 0 |
| | | 7125 Subscriptions/Publications | 1,640 | 859 | 1,100 | 0 | 400 | 1,500 | 400 | 36.4% | 1,500 | 0 | 1,500 | 0 | 1,500 | 0 |
| | | 7130 Seminars & Workshops | 2,588 | 6,389 | 5,000 | 0 | 0 | 5,000 | 0 | 0.0% | 5,000 | 0 | 5,000 | 0 | 5,000 | 0 |
| | | 7200 Office Supplies | 6,358 | 4,743 | 7,000 | 0 | 1,000 | 8,000 | 1,000 | 14.3% | 8,000 | 0 | 8,000 | 0 | 8,000 | 0 |
| | | 7205 Computer Supplies | 0 | 3,000 | 3,000 | 0 | 0 | 3,000 | 0 | 0.0% | 3,000 | 0 | 3,000 | 0 | 3,000 | 0 |
| | | 7210 Office Equip. & Furniture | 287 | 2,800 | 2,800 | (2,800) | 0 | 0 | (2,800) | (100.0)% | 0 | 0 | 0 | 0 | 0 | 0 |
| | | 7211 Computer Hardware/Software | 6,439 | 7,396 | 14,000 | (6,000) | (4,500) | 3,500 | (10,500) | (75.0)% | 3,500 | 0 | 3,500 | 0 | 3,500 | 0 |
| | | 7215 Mtce. & Repairs - Equip | 0 | 124 | 250 | 0 | 0 | 250 | 0 | 0.0% | 250 | 0 | 250 | 0 | 250 | 0 |
| | | 7220 Copiers, Faxes and Supplies | 10,476 | 10,711 | 11,000 | 0 | 1,500 | 12,500 | 1,500 | 13.6% | 12,500 | 0 | 12,500 | 0 | 12,500 | 0 |
| | | 7222 Printing | 128 | 278 | 500 | 0 | 0 | 500 | 0 | 0.0% | 500 | 0 | 500 | 0 | 500 | 0 |
| | | 7226 Courier Services | 214 | 129 | 200 | 0 | 0 | 200 | 0 | 0.0% | 200 | 0 | 200 | 0 | 200 | 0 |
| | | 7300 Protective Clothing/Uniforms | 1,568 | 1,171 | 2,000 | 0 | 500 | 2,500 | 500 | 25.0% | 2,500 | 0 | 2,500 | 0 | 2,500 | 0 |
| | | 7331 Contractor & Contractor Mat. | 142,152 | 31,246 | 50,000 | 0 | 0 | 50,000 | 0 | 0.0% | 50,000 | 0 | 50,000 | 0 | 50,000 | 0 |
| | | 7335 Small Tools & Equipment | 881 | 1,489 | 1,500 | 0 | 500 | 2,000 | 500 | 33.3% | 2,000 | 0 | 2,000 | 0 | 2,000 | 0 |
| | | 7520 Professional Fees | 11,723 | 29,023 | 15,760 | 0 | 240 | 16,000 | 240 | 1.5% | 16,000 | 0 | 16,000 | 0 | 16,000 | 0 |
| | | 7560 Gas/Diesel - Vehicles | 10,224 | 13,397 | 15,057 | 0 | 0 | 15,057 | 0 | 0.0% | 15,057 | 0 | 15,057 | 0 | 15,057 | 0 |
| | | 7699 Sundry Expenses | 485 | 1,054 | 1,238 | (500) | 360 | 1,098 | (140) | (11.3)% | 1,098 | 0 | 1,098 | 0 | 1,098 | 0 |
| | | 7700 Chgs. from Othe Depts. | 25 | 0 | 0 | 0 | 0 | 0 | 0 | 0.0% | 0 | 0 | 0 | 0 | 0 | 0 |
| | | 7790 Trsf. to Expend Res | (829) | 0 | 0 | 0 | 0 | 0 | 0 | 0.0% | 0 | 0 | 0 | 0 | 0 | 0 |
| | | Total Other Expenses | 240,771 | 180,881 | 201,765 | (9,660) | 0 | 192,105 | (9,660) | (4.8)% | 188,355 | (3,750) | 188,355 | 0 | 188,355 | 0 |
| Total Develop&Transport | | | 3,312,515 | 3,662,010 | 4,069,262 | (37,310) | 0 | 4,031,952 | (37,310) | (0.9)% | 4,089,784 | 57,832 | 4,144,984 | 55,200 | 4,042,747 | (102,237) |

*Note: 2013 Actual Forecast is for reference purposes only and is based on year to date actuals as of August 2013 plus the remainder of the calendarized budget.

2014 Budget Variance Comments

| | |
|-----------------------------------|---|
| 3522 - Trsf. fm Res. & Res. Funds | One time funding removal of 2013 ARR |
| 3574 - Rev from Recov. Exp | Increase due to contract for TTC/YRT Inspector position |
| 3605 - Infill Lot Grading | Increase due to user fees rate increase |
| 3618 - Dept Misc Revenues | Increase due to user fees rate increase |
| 7010 - Full Time | Increase due to pro-rated progression |
| 7016 - Full Time Contract | Increase due to pro-rated progression |
| 7017 - Benefits | Increase in relation to salaries and budget guideline increases |

Revenue and Expenditure Summary

2014-17 Operating Budget

| | |
|------------------------------------|---|
| 7020 - Benefits-FT Contract | Decrease due to transfer to Full Time Contract to correct error |
| 7100 - Mileage | Reallocation to Cellular telephones |
| 7122 - Cellular Telephones | Reallocation from Mileage and one time funding removal of 2013 ARR |
| 7125 - Subscriptions/Publications | Reallocation from Computer Hardware/Software |
| 7200 - Office Supplies | Reallocation from Computer Hardware/Software |
| 7210 - Office Equip. & Furniture | One Time funding removal of 2013 ARR |
| 7211 - Computer Hardware/Software | One time funding removal of 2013 ARR and reallocation to various accounts |
| 7220 - Copiers, Faxes and Supplies | Reallocation from Computer Hardware/Software |
| 7300 - Protective Clothing | Reallocation from Computer Hardware/Software |
| 7335 - Small Tools and Equipment | Reallocation from Computer Hardware/Software |
| 7520 - Professional Fees | Reallocation from Computer Hardware/Software |
| 7560 - Gas/Diesel - Vehicles | 10% increase as per guidelines |
| 7699 - Sundry Expenses | One time funding removal of 2013 ARR and reallocation from Computer Hardware/Software |

2015 Budget Variance Comments

| | |
|-----------------------------|---|
| 3574 - Rev from Recov. Exp | Decrease due to contract expiry for TTC/YRT Inspector |
| 3605 - Infill Lot Grading | Increase reflects Council Approved user fee rates |
| 3618 - Dept Misc Revenues | Increase reflects Council Approved user fee rates |
| 7010 - Full Time | Increase due to pro-rated progression |
| 7016 - Full Time Contract | Decrease due to contract expiry for TTC/YRT Inspector |
| 7017 - Benefits | Increase in relation to salaries and budget guideline increases |
| 7020 - Benefits-FT Contract | Decrease due to contract expiry for TTC/YRT Inspector |
| 7100 - Mileage | Funding removal related to TTC/YRT contract expiry |
| 7105 - Membership/Dues/Fees | Funding removal related to TTC/YRT contract expiry |
| 7122 - Cellular Telephones | Funding removal related to TTC/YRT contract expiry |

2016 Budget Variance Comments

| | |
|-----------------------------|---|
| 3605 - Infill Lot Grading | Increase reflects Council Approved user fee rates |
| 3618 - Dept Misc Revenues | Increase reflects Council Approved user fee rates |
| 7010 - Full Time | Increase due to pro-rated progression |
| 7016 - Full Time Contract | Increase due to pro-rated progression |
| 7017 - Benefits | Increase in relation to salaries and budget guideline increases |
| 7020 - Benefits-FT Contract | Increase in relation to salaries and budget guideline increases |

2017 Budget Variance Comments

| | |
|-----------------------------|---|
| 3605 - Infill Lot Grading | Increase reflects Council Approved user fee rates |
| 3618 - Dept Misc Revenues | Increase reflects Council Approved user fee rates |
| 7010 - Full Time | Increase due to pro-rated progression |
| 7016 - Full Time Contract | Decrease due to contract expiry for VMC Engineer |
| 7017 - Benefits | Increase in relation to salaries and budget guideline increases |
| 7020 - Benefits-FT Contract | Decrease due to contract expiry for VMC Engineer |

**2014 -2017 Additional Resource Request
Development/Transportation Engineering**

| Budget Year | ARR # | ARR Title | Gross Cost | Offset | Net Cost |
|-------------------|-----------|-----------------------------|----------------|----------------|----------------|
| 2014 | 130-14-02 | Transportation Engineer | 123,408 | 124,658 | (1,250) |
| 2014 | 130-14-05 | Engineering Assistant | 100,661 | 100,661 | - |
| 2014 | 130-14-03 | Development Coordinator | 113,185 | 113,185 | - |
| 2014 | 130-14-04 | Municipal Service Inspector | 103,659 | 103,659 | - |
| 2014 | 130-14-01 | Administrative Assistant | 84,181 | 84,181 | - |
| 2014 Total | | | 525,094 | 526,344 | (1,250) |

2014 - 2017 Capital Project Listing

Development & Transportation - Engineering

| Budget Year | Project # | Project Description | Project Type | Region | City-Wide DC | Infrastructure Reserve | Gas Tax | Taxation | LTD | Other | Grand Total |
|-------------------|------------|--|--------------------|-----------|-------------------|------------------------|----------------|----------|-------------------|-------|-------------------|
| 2014 | DT-7097-14 | Pedestrian and Cycle Strategy | Growth/Studies | City-Wide | 414,575 | | | | | | 414,575 |
| 2014 | DT-7098-14 | Pedestrian and Bicycle Network Implementation Program | New Infrastructure | City-Wide | 245,140 | | | | | | 245,140 |
| 2014 | DT-7104-13 | TMP Education, Promotion, Outreach and Monitoring | Growth/Studies | City-Wide | 77,250 | | | | | | 77,250 |
| 2014 | DT-7108-13 | School Travel Planning Measures | Growth/Development | City-Wide | 51,500 | | | | | | 51,500 |
| 2014 | DT-7112-14 | Kirby Road Municipal Class EA | Growth/Studies | Ward 1 | 891,980 | | | | | | 891,980 |
| 2014 | DT-7131-14 | Clark Avenue West Cycle Facility Design and Construction | Growth/Development | Ward 5 | | | 327,000 | | | | 327,000 |
| 2014 | DT-7135-14 | Coldspring Road and Stevenson Avenue Construction | Additional Funding | Ward 1 | 206,000 | | | | | | 206,000 |
| 2014 | DT-7136-14 | McNaughton Road Construction | Additional Funding | Ward 4 | 236,900 | | | | | | 236,900 |
| 2014 Total | | | | | 2,123,345 | | 327,000 | | | | 2,450,345 |
| 2015 | DT-7098-14 | Pedestrian and Bicycle Network Implementation Program | New Infrastructure | City-Wide | 305,910 | | | | | | 305,910 |
| 2015 | DT-7104-13 | TMP Education, Promotion, Outreach and Monitoring | Growth/Studies | City-Wide | 77,250 | | | | | | 77,250 |
| 2015 | DT-7108-13 | School Travel Planning Measures | Growth/Development | City-Wide | 51,500 | | | | | | 51,500 |
| 2015 | DT-7113-15 | Municipal Class EA OPA 637 - Highway 400 Interchange Connections | Growth/Studies | Ward 1 | 247,200 | | | | | | 247,200 |
| 2015 | DT-7114-15 | Portage Parkway - Applewood to Jane/ Detailed Design | Growth/Development | Ward 4 | 428,480 | | | | | | 428,480 |
| 2015 | DT-7120-13 | Black Creek Renewal | Growth/Development | Ward 4 | 5,123,979 | | | | 2,040,000 | | 7,163,979 |
| 2015 | DT-7121-13 | Vaughan Metropolitan Centre NE Storm Water Management Pond | Growth/Development | Ward 4 | 856,903 | | | | 2,284,250 | | 3,141,153 |
| 2015 | DT-7123-15 | Kleinburg - Nashville PD6 Major Mackenzie Watermain | Growth/Development | Ward 1 | 1,887,797 | | | | | | 1,887,797 |
| 2015 | DT-7124-15 | Block 61 CP Railway Pedestrian Crossing | Growth/Development | Ward 1 | 384,270 | | | | | | 384,270 |
| 2015 | DT-7125-15 | OPA 620 (Steeles West) East - West Collector Road | Growth/Development | Ward 4 | 600,000 | | | | | | 600,000 |
| 2015 | DT-7134-15 | Huntington Road Construction - Langstaff Road to Rutherford Road | Growth/Development | Ward 2 | 2,429,000 | | | | | | 2,429,000 |
| 2015 Total | | | | | 12,392,289 | | | | 4,324,250 | | 16,716,539 |
| 2016 | DT-7098-14 | Pedestrian and Bicycle Network Implementation Program | New Infrastructure | City-Wide | 246,170 | | | | | | 246,170 |
| 2016 | DT-7104-13 | TMP Education, Promotion, Outreach and Monitoring | Growth/Studies | City-Wide | 77,250 | | | | | | 77,250 |
| 2016 | DT-7108-13 | School Travel Planning Measures | Growth/Development | City-Wide | 51,500 | | | | | | 51,500 |
| 2016 | DT-7120-13 | Black Creek Renewal | Growth/Development | Ward 4 | 5,320,388 | | | | 13,796,739 | | 19,117,127 |
| 2016 | DT-7121-13 | Vaughan Metropolitan Centre NE Storm Water Management Pond | Growth/Development | Ward 4 | 856,903 | | | | 2,284,250 | | 3,141,153 |
| 2016 | DT-7123-15 | Kleinburg - Nashville PD6 Major Mackenzie Watermain | Growth/Development | Ward 1 | 1,887,797 | | | | | | 1,887,797 |
| 2016 | DT-7124-15 | Block 61 CP Railway Pedestrian Crossing | Growth/Development | Ward 1 | 1,105,103 | | | | | | 1,105,103 |
| 2016 Total | | | | | 9,545,111 | | | | 16,080,989 | | 25,626,100 |
| 2017 | DT-7098-14 | Pedestrian and Bicycle Network Implementation Program | New Infrastructure | City-Wide | 250,000 | | | | | | 250,000 |
| 2017 | DT-7104-13 | TMP Education, Promotion, Outreach and Monitoring | Growth/Studies | City-Wide | 77,250 | | | | | | 77,250 |
| 2017 | DT-7108-13 | School Travel Planning Measures | Growth/Development | City-Wide | 51,500 | | | | | | 51,500 |

2014 - 2017 Capital Project Listing

Development Transportation Engineering

| Budget Year | Project # | Project Description | Project Type | Region | City-Wide DC | Infrastructure Reserve | Gas Tax | Taxation | LTD | Other | Grand Total |
|---|------------|---|--------------------|--------|-------------------|------------------------|----------------|----------|-------------------|-------|-------------------|
| 2017 | DT-7120-13 | Black Creek Renewal | Growth/Development | Ward 4 | 5,320,388 | | | | 13,796,739 | | 19,117,127 |
| 2017 | DT-7123-15 | Kleinburg - Nashville PD6 Major Mackenzie Watermain | Growth/Development | Ward 1 | 1,887,797 | | | | | | 1,887,797 |
| 2017 | DT-7124-15 | Block 61 CP Railway Pedestrian Crossing | Growth/Development | Ward 1 | 1,105,103 | | | | | | 1,105,103 |
| 2017 Total | | | | | 8,692,038 | | | | 13,796,739 | | 22,488,777 |
| 2018 + | DT-7123-15 | Kleinburg - Nashville PD6 Major Mackenzie Watermain | Growth/Development | Ward 1 | 1,887,797 | | | | | | 1,887,797 |
| 2018 + | DT-7124-15 | Block 61 CP Railway Pedestrian Crossing | Growth/Development | Ward 1 | 1,105,103 | | | | | | 1,105,103 |
| 2018 + Total | | | | | 2,992,900 | | | | | | 2,992,900 |
| Development Transportation Engineering Total | | | | | 35,745,683 | | 327,000 | | 34,201,978 | | 70,274,661 |



DRAFT 2014 BUDGET AND 2015-2017 PLAN

Engineering Services



Engineering Services

2014-17 Business Plan

Business Overview

Service Statement: *Describe the core activities and key outcomes and results for your department and how your department contributes to the quality of life of the citizens of Vaughan and/or how your department supports other departments.*

Core Activities: *Describe your regular business functions and responsibilities.*

The Engineering Services Department manage the assets that provide the delivery of City services within the roads, water, sanitary sewer and storm water business areas. Infrastructure renewal and replacement is also carried out to ensure the optimum performance of the assets that support these four lines of business. Within the Department, the Traffic Engineering division focuses on the safety of pedestrians, cyclists and drivers on City owned roads, sidewalks and walkways by conducting traffic assessments and managing the traffic signal network, pavement markings and roadway signage.

Key Outcomes & Results: *Describe the outcomes your department strives to achieve for residents and/or other departments.*

1. Manage the municipal transportation network to ensure safe operations
2. Monitor and assess the assets to ensure they are meeting service standards within the business areas of roads, water, sanitary sewers and storm water service delivery

Link to Vaughan Vision 2020: *Explain how your department links with the Vaughan Vision 2020 strategic goals and themes.*

1. Manage Corporate Assets
 - Engineering Services is responsible for guiding the development of a Corporate Asset Management Strategy
2. Ensure Financial Sustainability
 - The Department routinely delivers capital infrastructure projects on-time and on-budget
3. Promote Community Safety, Health & Wellness
 - The Department conducts traffic assessments and manages traffic control devices (signals, signs and pavement markings) to promote safe usage of the City's transportation network
4. Demonstrate Excellence in Service Delivery
 - Staff members respond promptly to service requests and inquiries, and are developing proactive approaches to customer service

Staffing Profile: *Full Time, Part Time and Overtime – Budgeted Amounts*

| | Additional Resource Requests | | | | | |
|-----------|------------------------------|-----------|------|------|------|------|
| | 2012 | 2013 Base | 2014 | 2015 | 2016 | 2017 |
| Full Time | 34.33 | 35 | 1 | - | - | - |
| Part Time | 2 | 2 | - | - | - | - |
| Overtime | \$61,230 | \$63,407 | | | | |



Engineering Services

2014-17 Business Plan

Service Profile

Current Service State: *Outline departmental strengths/weaknesses, current challenges or constraints, risk issues and major successes. Where applicable, assess department's ability to meet expected service levels.*

- Communication
 - Effective communication within the department
 - Opportunity to enhance communication between departments within the Commission
- Staff Excellence
 - Strong project management systems and skills that target infrastructure renewal/replacement
 - Effective leadership to guide delivery of services within the roads, water, sanitary sewer and storm water business areas
- Strategic Planning
 - Opportunity to improve visioning and developing future priorities to support the four business areas
 - Proper benchmarking with other municipalities is difficult due to resource constraints and limited data

Future Direction for the Service: *Outline anticipated constraints, emerging issues, threats and/or potential opportunities to improve the business.*

- Technology
 - New technologies will enable improved decision making and more effective service delivery
- Education
 - Explore opportunities to improve public awareness and understanding regarding delivery of services within the four business areas
- Project Management
 - Optimize project prioritization to enhance positive impacts on the community
 - Implementation of the Transportation Master Plan and the Pedestrian and Cycling Master Plan will challenge the Transportation and Traffic Engineering Divisions to create new infrastructure solutions
- Future Infrastructure Needs
 - Asset Management System will require extensive collaboration with a variety of internal stakeholders
 - Providing appropriate infrastructure to accommodate development and intensification will become more difficult in the future
 - Effective planning, delivery, and funding of the capital program continues to be a challenge as linear infrastructure ages and climatic conditions change

Financial Impact: *Scope out major financial impacts on the department currently and in the future.*

- Further refinement and identification of costs for the Corporate Asset Management initiative & associated impacts on capital and operating budgets
- Future costs associated with asset rehabilitation and replacement are expected to increase
- It is anticipated that there will be reduced availability of gas tax funds for conducting engineering projects
- Develop programs to ensure condition assessment of all linear infrastructure is routinely undertaken



Engineering Services

2014-17 Business Plan

Work Plan

Business Plan Objectives: List up to three departmental initiatives and objectives for each year 2014-17 respectively. You can refer to the Strategic Initiatives list, master plans, or other corporate initiatives.

| Department Objectives | Initiatives | Timeline | Additional Resources Required? |
|--|---|----------|--------------------------------|
| 2014 Initiatives | | | |
| Vaughan Healthcare Centre | Assist in development of the City lands to create an urban healthcare precinct | Q4 | |
| Effectively manage traffic on the City's roads and sidewalks | Develop and implement programs to improve pedestrian safety | Q3 | |
| | Continue implementation of the <i>Active Routes are the Way to Go</i> program | Q2 | |
| | Develop a program to manage traffic data | Q4 | |
| Develop the Corporate Asset Management Strategy | Obtain Council approval for a specific Asset Management Strategy and implementation framework for this initiative | Q1 | |
| Deliver capital projects on-time and on-budget | Develop and deliver projects in conformity with a multi-year capital budget plan for all City-owned linear infrastructure | Q4 | |
| Enhance customer service | Establish department guidelines for responses to traffic and construction related inquiries | Q4 | |
| 2015 Initiatives | | | |
| Develop the Corporate Asset Management Strategy | Issue RFPs for implementation of Computerized Work Management System and Asset Management System | Q2 | |
| Effectively manage traffic on the City's roads and sidewalks | Report on effectiveness of the <i>Active Routes are the Way to Go</i> program | Q2 | |
| 2016 Initiatives | | | |
| Develop the Corporate Asset Management Strategy | Develop and begin implementation of strategy to address data gaps for asset classes within the Commission | Q4 | |



Engineering Services

2014-17 Business Plan

Business Performance

Key Performance Indicators: List up to three relevant performance measures which provide information on the department's efficiency, effectiveness and quality of service. The performance indicators should range from 2009 to 2012, with a forecast for 2013.

| Performance Measures | 2009 | 2010 | 2011 | 2012 | 2013 Estimate |
|--|----------------------|----------------------|----------------------|----------------------|----------------------|
| EFFICIENCY: What/How much do we do? | | | | | |
| Watermain Metallic Pipe Remaining (km) | N/A | 116 | 112.5 | 109 | 107.9 |
| # of Traffic Studies Completed | 205 | 285 | 213 | 300 | 325 |
| Total Capital Budget Expenditures | \$22,197,614 | \$7,433,487 | \$12,735,567 | \$14,000,000 | \$18,000,000 |
| Number of Road Occupancy Permits and Municipal Consents | MC: 187 ROP: 2769 | MC: 172 ROP: 3120 | MC: 195 ROP: 4071 | MC: 238 ROP: 4200 | MC: 240 ROP: 4200 |
| EFFECTIVENESS: How well do we do it? | | | | | |
| % of Budgeted Design Completed Within Current Budget Year | 73% | 91% | 92% | 93% | 95% |
| Final Contract Price as a % of Tendered Price and # of Projects that Exceed Purchase Order | 99% | 104% / 1 | 100% / 2 | 100% / 1 | 100% / 1 |
| SERVICE QUALITY: Is anyone better off? | | | | | |
| Pavement Management Program – Level of Service (PCI score) | 92.22 | 89.28 | 88.19 | 87.13 | 86.44 |

Key Performance Indicators Conclusion: Provide an overall conclusion based on the indicators listed above in terms of current and estimated future performance and expected/target values.

- Continued investment in infrastructure renewal and replacement will be needed to support the delivery of services within the roads, water, sanitary sewer and storm water business areas
- The Department continues to deliver the majority of capital infrastructure projects on-budget and on-time
- The population growth has resulted in an increase in the number of traffic studies, year over year
- The number of ROP permits issued has increased, placing greater demands on managing the municipal right-of-way

Department Head
Sign-off

Date (mm/dd/yy)

Commissioner Sign-off

Date (mm/dd/yy)

Revenue and Expenditure Summary

2014-17 Operating Budget

| Department | Exp Category | Account | 2012 Actuals | Actual Forecast 2013* | 2013 Budget | Allowable Inc/Decr | Account Reallocations | 2014 Budget | \$ Variance | % Variance | 2015 Forecast | Variance | 2016 Forecast | Variance | 2017 Forecast | Variance |
|-----------------------------------|--------------|-----------------------------------|------------------|-----------------------|------------------|--------------------|-----------------------|------------------|-----------------|---------------|------------------|---------------|------------------|---------------|------------------|---------------|
| Engineering Services | | | | | | | | | | | | | | | | |
| Revenue | | | | | | | | | | | | | | | | |
| | | 3574 Rev. frm Recov. Expenses | 150,376 | 302,944 | 237,843 | 5,591 | 0 | 243,434 | 5,591 | 2.4% | 250,843 | 7,409 | 258,422 | 7,579 | 262,753 | 4,331 |
| | | 3618 Dept. Misc. Revenues | 0 | 14,955 | 13,050 | 250 | 0 | 13,300 | 250 | 1.9% | 13,670 | 370 | 14,040 | 370 | 14,410 | 370 |
| | | Total Revenue | 150,376 | 317,899 | 250,893 | 5,841 | 0 | 256,734 | 5,841 | 2.3% | 264,513 | 7,779 | 272,462 | 7,949 | 277,163 | 4,701 |
| Labour Costs | | | | | | | | | | | | | | | | |
| | | 7010 Full Time | 2,635,592 | 2,531,462 | 2,693,550 | (28,713) | 0 | 2,664,837 | (28,713) | (1.1)% | 2,687,066 | 22,229 | 2,702,229 | 15,163 | 2,709,842 | 7,613 |
| | | 7012 Overtime | 65,997 | 49,228 | 63,407 | 259 | 0 | 63,666 | 259 | 0.4% | 63,666 | 0 | 63,666 | 0 | 63,666 | 0 |
| | | 7015 Part Time | 31,426 | 61,216 | 64,827 | 11,660 | 0 | 76,487 | 11,660 | 18.0% | 76,487 | 0 | 76,487 | 0 | 76,487 | 0 |
| | | 7016 Full Time Contracts | 0 | 5,790 | 0 | 0 | 0 | 0 | 0 | 0.0% | 0 | 0 | 0 | 0 | 0 | 0 |
| | | 7017 Benefits | 705,461 | 710,536 | 748,148 | 4,346 | 0 | 752,494 | 4,346 | 0.6% | 772,349 | 19,855 | 790,479 | 18,130 | 806,573 | 16,094 |
| | | 7018 Benefits - Part Time | 0 | (923) | (2,664) | 2,664 | 0 | 0 | 2,664 | (100.0)% | 0 | 0 | 0 | 0 | 0 | 0 |
| | | 7020 Benefits - FT Contract | 0 | 567 | 0 | 0 | 0 | 0 | 0 | 0.0% | 0 | 0 | 0 | 0 | 0 | 0 |
| | | Total Labour Costs | 3,438,477 | 3,357,875 | 3,567,268 | (9,784) | 0 | 3,557,484 | (9,784) | (0.3)% | 3,599,568 | 42,084 | 3,632,861 | 33,293 | 3,656,568 | 23,707 |
| Other Expenses | | | | | | | | | | | | | | | | |
| | | 7100 Mileage | 15,407 | 14,191 | 21,179 | 0 | 0 | 21,179 | 0 | 0.0% | 21,179 | 0 | 21,179 | 0 | 21,179 | 0 |
| | | 7103 407-ETR Toll Charges | 28 | 358 | 244 | 0 | 0 | 244 | 0 | 0.0% | 244 | 0 | 244 | 0 | 244 | 0 |
| | | 7105 Membership/Dues/Fees | 6,249 | 13,090 | 12,502 | 0 | (3,500) | 9,002 | (3,500) | (28.0)% | 9,002 | 0 | 9,002 | 0 | 9,002 | 0 |
| | | 7110 Meals & Meal Allowances | 1,418 | 1,154 | 1,249 | 0 | 1,500 | 2,749 | 1,500 | 120.1% | 2,749 | 0 | 2,749 | 0 | 2,749 | 0 |
| | | 7115 Training & Development | 29,635 | 32,857 | 40,819 | 0 | 0 | 40,819 | 0 | 0.0% | 40,819 | 0 | 40,819 | 0 | 40,819 | 0 |
| | | 7122 Cellular Telephones | 7,070 | 8,774 | 10,637 | 0 | 0 | 10,637 | 0 | 0.0% | 10,637 | 0 | 10,637 | 0 | 10,637 | 0 |
| | | 7125 Subscriptions/Publications | 0 | 325 | 965 | 0 | 0 | 965 | 0 | 0.0% | 965 | 0 | 965 | 0 | 965 | 0 |
| | | 7130 Seminars & Workshops | 5,996 | 9,685 | 8,059 | 0 | 0 | 8,059 | 0 | 0.0% | 8,059 | 0 | 8,059 | 0 | 8,059 | 0 |
| | | 7135 Advertising | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0.0% | 0 | 0 | 0 | 0 | 0 | 0 |
| | | 7200 Office Supplies | 7,823 | 6,941 | 9,317 | 0 | 0 | 9,317 | 0 | 0.0% | 9,317 | 0 | 9,317 | 0 | 9,317 | 0 |
| | | 7203 Drafting Supplies | 3,196 | 4,263 | 7,676 | 0 | 0 | 7,676 | 0 | 0.0% | 7,676 | 0 | 7,676 | 0 | 7,676 | 0 |
| | | 7205 Computer Supplies | 3,503 | 2,626 | 3,467 | 0 | 0 | 3,467 | 0 | 0.0% | 3,467 | 0 | 3,467 | 0 | 3,467 | 0 |
| | | 7210 Office Equip. & Furniture | 51 | 10,564 | 11,093 | (10,000) | 0 | 1,093 | (10,000) | (90.1)% | 1,093 | 0 | 1,093 | 0 | 1,093 | 0 |
| | | 7211 Computer Hardware/Software | 31,502 | 29,479 | 34,188 | (4,000) | 5,000 | 35,188 | 1,000 | 2.9% | 35,188 | 0 | 35,188 | 0 | 35,188 | 0 |
| | | 7220 Copiers, Faxes and Supplies | 10,783 | 10,108 | 15,151 | 0 | (2,000) | 13,151 | (2,000) | (13.2)% | 13,151 | 0 | 13,151 | 0 | 13,151 | 0 |
| | | 7222 Printing | 0 | 2,490 | 3,065 | 0 | 0 | 3,065 | 0 | 0.0% | 3,065 | 0 | 3,065 | 0 | 3,065 | 0 |
| | | 7226 Courier Services | 74 | 140 | 280 | 0 | 0 | 280 | 0 | 0.0% | 280 | 0 | 280 | 0 | 280 | 0 |
| | | 7300 Protective Clothing/Uniforms | 1,463 | 1,918 | 3,374 | 0 | 0 | 3,374 | 0 | 0.0% | 3,374 | 0 | 3,374 | 0 | 3,374 | 0 |
| | | 7317 Utility Services | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0.0% | 0 | 0 | 0 | 0 | 0 | 0 |
| | | 7330 Materials & Supplies | 45 | 1,367 | 1,932 | 3 | 0 | 1,935 | 3 | 0.2% | 1,932 | (3) | 1,932 | 0 | 1,932 | 0 |
| | | 7331 Contractor & Contractor Mat. | 180,509 | 224,223 | 280,172 | 6,168 | (40,000) | 246,340 | (33,832) | (12.1)% | 251,960 | 5,620 | 257,717 | 5,757 | 263,474 | 5,757 |
| | | 7335 Small Tools & Equipment | 5,012 | 4,810 | 6,937 | 0 | 0 | 6,937 | 0 | 0.0% | 6,937 | 0 | 6,937 | 0 | 6,937 | 0 |
| | | 7365 Safety Equipment | 1,470 | 2,024 | 1,621 | 0 | 0 | 1,621 | 0 | 0.0% | 1,621 | 0 | 1,621 | 0 | 1,621 | 0 |
| | | 7415 Rental, Leases - Vehicles | 0 | 8,955 | 0 | 0 | 0 | 0 | 0 | 0.0% | 0 | 0 | 0 | 0 | 0 | 0 |
| | | 7520 Professional Fees | 8,568 | 5,105 | 15,305 | 0 | 40,000 | 55,305 | 40,000 | 261.4% | 55,305 | 0 | 55,305 | 0 | 55,305 | 0 |
| | | 7531 Service Contracts | 0 | 179,525 | 179,525 | 0 | 0 | 179,525 | 0 | 0.0% | 179,525 | 0 | 179,525 | 0 | 179,525 | 0 |
| | | 7560 Gas/Diesel - Vehicles | 19,536 | 21,345 | 23,617 | 0 | 0 | 23,617 | 0 | 0.0% | 23,617 | 0 | 23,617 | 0 | 23,617 | 0 |
| | | 7630 Wireless/Internet Commun. | 161 | 774 | 1,800 | 0 | (1,000) | 800 | (1,000) | (55.6)% | 800 | 0 | 800 | 0 | 800 | 0 |
| | | 7699 Sundry Expenses | 88 | 213 | 300 | 0 | 0 | 300 | 0 | 0.0% | 300 | 0 | 300 | 0 | 300 | 0 |
| | | 7790 Trsf. to Expend Res | (1,628) | 0 | 0 | 0 | 0 | 0 | 0 | 0.0% | 0 | 0 | 0 | 0 | 0 | 0 |
| | | Total Other Expenses | 337,958 | 597,303 | 694,474 | (7,829) | 0 | 686,645 | (7,829) | (1.1)% | 692,262 | 5,617 | 698,019 | 5,757 | 703,776 | 5,757 |
| Total Engineering Services | | | 3,626,058 | 3,637,279 | 4,010,849 | (23,454) | 0 | 3,987,395 | (23,454) | (0.6)% | 4,027,317 | 39,922 | 4,058,418 | 31,101 | 4,083,181 | 24,763 |

*Note: 2013 Actual Forecast is for reference purposes only and is based on year to date actuals as of August 2013 plus the remainder of the calendarized budget.

2014 Budget Variance Comments

3574 - Rev from Recov. Exp Increase reflects Council Approved user fee rates
3618 - Dept Misc Revenues Increase reflects Council Approved user fee rates

Revenue and Expenditure Summary

2014-17 Operating Budget

| | |
|------------------------------------|---|
| 7010 - Full Time | Decrease due to vacancies |
| 7012 - Overtime | Increase in relation to salaries |
| 7015 - Part Time | Increase due to market adjusted rate increases |
| 7017 - Benefits | Increase in relation to salaries and budget guideline increases |
| 7018 - Benefits - Part Time | Reallocation to Benefits to correct error |
| 7105 - Memberships/Dues/Fees | Reallocation to Meals & Meal Allowances and Computer Hardware/Software |
| 7110 - Meals & Meal Allowances | Reallocation from Memberships/Dues/Fees |
| 7210 - Office Equip. & Furniture | Decrease due to one time funding removal of 2013 ARR |
| 7211 - Computer Hardware/Software | Increase due to reallocations from various accounts, offset by one time funding removal of 2013 ARR |
| 7220 - Copiers, Faxes and Supplies | Reallocation to Computer Hardware |
| 7331 - Contractor & Contract. Mat. | Decrease due to reallocation to Professional fees, offset by price increase |
| 7520 - Professional Fees | Reallocation from Contract & Contract. Mat. |
| 7630 - Wireless/Internet Commun. | Reallocation to Computer Hardware/Software |

2015 Budget Variance Comments

| | |
|------------------------------------|---|
| 3574 - Rev from Recov. Exp | Increase reflects Council Approved user fee rates |
| 3618 - Dept Misc Revenues | Increase reflects Council Approved user fee rates |
| 7010 - Full Time | Increase due to pro-rated progression |
| 7017 - Benefits | Increase in relation to salaries and budget guideline increases |
| 7331 - Contractor & Contract. Mat. | Increase due to price as per guidelines |

2016 Budget Variance Comments

| | |
|------------------------------------|---|
| 3574 - Rev from Recov. Exp | Increase reflects Council Approved user fee rates |
| 3618 - Dept Misc Revenues | Increase reflects Council Approved user fee rates |
| 7010 - Full Time | Increase due to pro-rated progression |
| 7017 - Benefits | Increase in relation to salaries and budget guideline increases |
| 7331 - Contractor & Contract. Mat. | Increase due to price as per guidelines |

2017 Budget Variance Comments

| | |
|------------------------------------|---|
| 3574 - Rev from Recov. Exp | Increase as per user fees schedule |
| 3618 - Dept Misc Revenues | Increase as per user fees schedule |
| 7010 - Full Time | Increase due to pro-rated progression |
| 7017 - Benefits | Increase in relation to salaries and budget guideline increases |
| 7331 - Contractor & Contract. Mat. | Increase due to price as per guidelines |

2014 -2017 Additional Resource Request Engineering Service

| Budget Year | ARR # | ARR Title | Gross Cost | Offset | Net Cost |
|-------------------|------------|--|----------------|----------------|----------|
| 2014 | 135-TBD-02 | Outsource some traffic data collection | 80,000 | 80,000 | - |
| 2014 | 135-14-01 | Roads Asset Management Coordinator | 108,185 | 108,185 | - |
| 2014 | 135-14-02 | Pavement Markings - Rural Roads | 80,000 | 80,000 | - |
| 2014 Total | | | 268,185 | 268,185 | - |

2014 - 2017 Capital Project Listing

Engineering Services

| Budget Year | Project # | Project Description | Project Type | Region | City-Wide DC | Infrastructure Reserve | Gas Tax | Taxation | LTD | Other | Grand Total |
|-------------------|------------|---|----------------------------|------------------------|------------------|------------------------|------------------|----------------|------------------|------------------|-------------------|
| 2014 | EN-1837-14 | Walkway Lighting - Mountbatten Road | New Infrastructure | Ward 5 | | | | | | 30,000 | 30,000 |
| 2014 | EN-1851-14 | Traffic Data Collection Inventory | Asset Management Technol | City-Wide | | | | 329,600 | | | 329,600 |
| 2014 | EN-1864-14 | Walkway Lighting - Aberdeen Avenue and Andrea Lane | New Infrastructure | Ward 3 | | | | | | 30,000 | 30,000 |
| 2014 | EN-1879-14 | Storm Water Management Facility for Gallanough Park | New Infrastructure | Ward 5 | | | 1,000,000 | | | | 1,000,000 |
| 2014 | EN-1889-13 | Bridge Replacement/ Rehabilitation Environmental Assessment - KingVaughan Road | Infrastructure Replacement | Ward 1 | | | 150,000 | | | | 150,000 |
| 2014 | EN-1904-14 | Culvert Replacement - Merino Road | Infrastructure Replacement | Ward 1 | | 669,500 | | | | | 669,500 |
| 2014 | EN-1912-14 | 2015 Pavement Management Program - Phase 1 | Infrastructure Replacement | Ward 2, Ward 3, Ward 4 | | | | | 51,500 | | 51,500 |
| 2014 | EN-1913-14 | 2015 Pavement Management Program - Phase 2 | Infrastructure Replacement | Ward 1, Ward 5 | | | | | 51,500 | | 51,500 |
| 2014 | EN-1914-14 | 2015 Road Rehabilitation and Watermain Replacement - Phase 1 | Infrastructure Replacement | Ward 1 | | 37,080 | | | 40,170 | | 77,250 |
| 2014 | EN-1915-14 | 2015 Road Rehabilitation and Watermain Replacement - Phase 2 | Infrastructure Replacement | Ward 3 | | 166,860 | | | 39,140 | | 206,000 |
| 2014 | EN-1940-13 | 2014 Pavement Management Program - Phase 1 | Infrastructure Replacement | Ward 1 | | | 3,729,000 | | | | 3,729,000 |
| 2014 | EN-1941-13 | 2014 Pavement Management Program - Phase 2 | Infrastructure Replacement | Ward 5 | | | | | 2,900,000 | | 2,900,000 |
| 2014 | EN-1942-13 | 2014 Road Rehabilitation and Watermain Replacement - Phase 1 | Infrastructure Replacement | Ward 2 | | 1,370,230 | | | 2,337,770 | | 3,708,000 |
| 2014 | EN-1943-13 | 2014 Road Rehabilitation and Watermain Replacement - Phase 2 | Infrastructure Replacement | Ward 5 | | 2,227,880 | | | 824,010 | | 3,051,890 |
| 2014 | EN-1958-13 | Corporate Asset Management | Priority Initiative | City-Wide | | | 2,620,320 | | | | 2,620,320 |
| 2014 | EN-1965-14 | Sidewalk and Street Lighting on Major Mackenzie Drive by York Region -Phase 1 | New Infrastructure | Ward 1, Ward 2, Ward 3 | 927,000 | | | | | | 927,000 |
| 2014 | EN-1981-14 | Sidewalk & Street Lighting on Bathurst Street - Teston Rd to WoodlandAcres Cres | New Infrastructure | Ward 1 | | | | | | 129,800 | 129,800 |
| 2014 | EN-1983-14 | Street Lighting on Teston Road - Hwy 400 to Jane Street | New Infrastructure | Ward 1 | 175,162 | | | | | | 175,162 |
| 2014 | EN-1987-14 | Retaining Wall Conditional Assessment on Royalpark Way | Infrastructure Replacement | Ward 2 | | | | | 128,750 | | 128,750 |
| 2014 | EN-1988-14 | Culvert Rehabilitation on Balwin Avenue - Additional Creek Rehabilitation | Infrastructure Replacement | Ward 4 | | | | | 56,650 | | 56,650 |
| 2014 | EN-1990-14 | Railway Crossing Safety Assessment - City Wide | Studies | City-Wide | | | | 192,610 | | | 192,610 |
| 2014 | EN-1993-14 | Bridge Rehabilitation - Willis Road | Infrastructure Replacement | Ward 2 | | | | | | 165,000 | 165,000 |
| 2014 | EN-1994-14 | Bridge Rehabilitation - North Johnson District Park | Infrastructure Replacement | Ward 2 | | | | | | 72,600 | 72,600 |
| 2014 | EN-1995-14 | Storm Water Management Improvements for Franklin Avenue | Infrastructure Replacement | Ward 5 | | | | | | 599,500 | 599,500 |
| 2014 Total | | | | | 1,102,162 | 4,471,550 | 7,499,320 | 522,210 | 6,429,490 | 1,026,900 | 21,051,632 |
| 2015 | EN-1852-15 | Drawing Index Enhancements | Asset Management Technol | City-Wide | | | | 103,000 | | | 103,000 |
| 2015 | EN-1886-15 | Bridge Rehabilitation - Humber Bridge Trail | Infrastructure Replacement | Ward 1 | | | 800,000 | | | | 800,000 |
| 2015 | EN-1888-13 | Bridge Rehabilitation - Glen Shields Avenue | Infrastructure Replacement | Ward 5 | | | 500,000 | | | | 500,000 |
| 2015 | EN-1907-15 | Creation of CAD Standards | Studies | City-Wide | | | | 51,500 | | | 51,500 |
| 2015 | EN-1912-14 | 2015 Pavement Management Program - Phase 1 | Infrastructure Replacement | Ward 2, Ward 3, Ward 4 | | | 2,544,659 | | 863,211 | | 3,407,870 |
| 2015 | EN-1913-14 | 2015 Pavement Management Program - Phase 2 | Infrastructure Replacement | Ward 1, Ward 5 | | | | | 3,450,500 | | 3,450,500 |

2014 - 2017 Capital Project Listing

Engineering Services

| Budget Year | Project # | Project Description | Project Type | Region | City-Wide DC | Infrastructure Reserve | Gas Tax | Taxation | LTD | Other | Grand Total |
|-------------------|------------|--|----------------------------|------------------------|------------------|------------------------|------------------|----------------|------------------|----------------|-------------------|
| 2015 | EN-1914-14 | 2015 Road Rehabilitation and Watermain Replacement - Phase 1 | Infrastructure Replacement | Ward 1 | | 743,897 | | | 805,888 | | 1,549,785 |
| 2015 | EN-1915-14 | 2015 Road Rehabilitation and Watermain Replacement - Phase 2 | Infrastructure Replacement | Ward 3 | | 2,174,570 | | | 510,084 | | 2,684,654 |
| 2015 | EN-1916-15 | 2015 Road Rehabilitation and Watermain Replacement - Phase 3 | Infrastructure Replacement | Ward 3 | | 216,300 | | | 92,700 | | 309,000 |
| 2015 | EN-1917-15 | 2016 Pavement Management Program - Phase 1 | Infrastructure Replacement | Ward 1, Ward 2, Ward 3 | | | | | 51,500 | | 51,500 |
| 2015 | EN-1918-15 | 2016 Pavement Management Program - Phase 2 | Infrastructure Replacement | Ward 1, Ward 4 | | | | | 51,500 | | 51,500 |
| 2015 | EN-1919-15 | 2016 Pavement Management Program - Phase 3 | Infrastructure Replacement | Ward 1, Ward 2 | | | | | 51,500 | | 51,500 |
| 2015 | EN-1920-15 | 2016 Road Rehabilitation and Watermain Replacement - Phase 1 | Infrastructure Replacement | Ward 2 | | 140,492 | | | 86,108 | | 226,600 |
| 2015 | EN-1921-15 | 2016 Road Rehabilitation and Watermain Replacement - Phase 2 | Infrastructure Replacement | Ward 4 | | 208,575 | | | 69,525 | | 278,100 |
| 2015 | EN-1923-15 | Municipal Structure Inspection and Reporting in 2015 | Legal/Regulatory | City-Wide | | 123,600 | | | | | 123,600 |
| 2015 | EN-1930-15 | Sidewalk on Keele Street - McNaughton Road to Teston Road | New Infrastructure | Ward 4 | 37,080 | | | | | | 37,080 |
| 2015 | EN-1931-15 | Sidewalk on Keele Street - Kirby Road to Peak Point Blvd | New Infrastructure | Ward 1 | 20,600 | | | | | | 20,600 |
| 2015 | EN-1944-13 | 2014 Road Rehabilitation and Watermain Replacement - Phase 3 | Infrastructure Replacement | Ward 2 | | 609,760 | | | 214,240 | | 824,000 |
| 2015 | EN-1950-13 | Clarence Street Slope Stabilization - Phase 2 | Infrastructure Replacement | Ward 2 | | | 500,000 | | | | 500,000 |
| 2015 | EN-1957-15 | Cycle Path Improvement on Islington Avenue - Rutherford Rd to Wycliffe Ave. | Growth/Development | Ward 2 | 123,600 | | | | | | 123,600 |
| 2015 | EN-1959-15 | Traffic Signal Installation - Chrislea Road and Northview Boulevard | New Infrastructure | Ward 3 | 180,250 | | | | | | 180,250 |
| 2015 | EN-1960-13 | Sidewalk on Weston Road - Steeles Avenue West to Rutherford Road | New Infrastructure | Ward 3 | 515,000 | | | | | | 515,000 |
| 2015 | EN-1972-13 | Active Transportation Facility and Streetlighting on Dufferin Street - Kirby Road to Teston Road | New Infrastructure | Ward 1 | 576,800 | | | | | | 576,800 |
| 2015 | EN-1973-15 | Streetscape for Concord West by York Region - Highway 7 and Keele Street | Growth/Development | Ward 4 | 221,253 | | | | | | 221,253 |
| 2015 | EN-1979-15 | Sidewalk on Bathurst Street - North Park Rd to New Westminster Dr | New Infrastructure | Ward 5 | 56,650 | | | | | | 56,650 |
| 2015 | EN-1982-15 | Sidewalk on Old Weston Road - Steeles Avenue West to Weston Road | New Infrastructure | Ward 3 | | | | | | 55,000 | 55,000 |
| 2015 | EN-1992-15 | Railway Crossing Improvements - CPR crossing at Huntington Road | New Infrastructure | Ward 1 | | | | | 402,215 | | 402,215 |
| 2015 | EN-1993-14 | Bridge Rehabilitation - Willis Road | Infrastructure Replacement | Ward 2 | | | | | 1,356,323 | 338,682 | 1,695,005 |
| 2015 Total | | | | | 1,731,233 | 4,217,194 | 4,344,659 | 154,500 | 8,005,294 | 393,682 | 18,846,562 |
| 2016 | EN-1889-13 | Bridge Replacement/ Rehabilitation Environmental Assessment - King Vaughan Road | Infrastructure Replacement | Ward 1 | | | 500,000 | | | | 500,000 |
| 2016 | EN-1916-15 | 2015 Road Rehabilitation and Watermain Replacement - Phase 3 | Infrastructure Replacement | Ward 3 | | 3,024,613 | | | 1,296,263 | | 4,320,876 |
| 2016 | EN-1917-15 | 2016 Pavement Management Program - Phase 1 | Infrastructure Replacement | Ward 1, Ward 2, Ward 3 | | | 2,782,000 | | | | 2,782,000 |

2014 - 2017 Capital Project Listing

Engineering Services

| Budget Year | Project # | Project Description | Project Type | Region | City-Wide DC | Infrastructure Reserve | Gas Tax | Taxation | LTD | Other | Grand Total |
|-------------------|------------|---|----------------------------|------------------------|----------------|------------------------|------------------|----------|------------------|----------------|-------------------|
| 2016 | EN-1918-15 | 2016 Pavement Management Program - Phase 2 | Infrastructure Replacement | Ward 1, Ward 4 | | | | | 2,826,320 | | 2,826,320 |
| 2016 | EN-1919-15 | 2016 Pavement Management Program - Phase 3 | Infrastructure Replacement | Ward 1, Ward 2 | | | | | 2,243,340 | | 2,243,340 |
| 2016 | EN-1920-15 | 2016 Road Rehabilitation and Watermain Replacement - Phase 1 | Infrastructure Replacement | Ward 2 | | 2,123,052 | | | 1,301,226 | | 3,424,278 |
| 2016 | EN-1921-15 | 2016 Road Rehabilitation and Watermain Replacement - Phase 2 | Infrastructure Replacement | Ward 4 | | 2,625,992 | | | 875,331 | | 3,501,323 |
| 2016 | EN-1930-15 | Sidewalk on Keele Street - McNaughton Road to Teston Road | New Infrastructure | Ward 4 | 148,320 | | | | | | 148,320 |
| 2016 | EN-1931-15 | Sidewalk on Keele Street - Kirby Road to Peak Point Blvd | New Infrastructure | Ward 1 | 82,400 | | | | | | 82,400 |
| 2016 | EN-1951-16 | Sidewalk Upgrade on Jane Street - north of Teston Road | Infrastructure Replacement | Ward 1 | | | | | | 100,000 | 100,000 |
| 2016 | EN-1952-16 | Sidewalk Upgrade on Nashville Road - west of Klein's Circle | Infrastructure Replacement | Ward 1 | | | | | | 135,000 | 135,000 |
| 2016 | EN-1973-15 | Streetscape for Concord West by York Region - Highway 7 and KeeleStreet | Growth/Development | Ward 4 | 289,899 | | | | | | 289,899 |
| 2016 | EN-1974-16 | 2017 Pavement Management Program - Phase 1 | Infrastructure Replacement | Ward 2, Ward 3 | | | | | 56,650 | | 56,650 |
| 2016 | EN-1975-16 | 2017 Pavement Management Program - Phase 2 | Infrastructure Replacement | Ward 1, Ward 4, Ward 5 | | | | | 56,650 | | 56,650 |
| 2016 | EN-1976-16 | 2017 Road Rehabilitation and Watermain Replacement - Phase 1 | Infrastructure Replacement | Ward 1 | | 258,200 | | | 195,000 | | 453,200 |
| 2016 | EN-1977-16 | 2017 Road Rehabilitation and Watermain Replacement - Phase 2 | Infrastructure Replacement | Ward 1 | | 119,305 | | | 27,985 | | 147,290 |
| 2016 | EN-1978-16 | Active Transportation Facility on Pine Valley Drive - Steeles AveWtoLangstaff Rd | New Infrastructure | Ward 2, Ward 3 | 56,650 | | | | | | 56,650 |
| 2016 | EN-1980-16 | Sidewalk on Weston Road - Major Mackenzie Drive to Greenbrooke Drive | New Infrastructure | Ward 3 | 45,320 | | | | | | 45,320 |
| 2016 | EN-1984-16 | Street Lighting on Keele Street - Langstaff Road to Rutherford Road | New Infrastructure | Ward 1, Ward 4 | 84,975 | | | | | | 84,975 |
| 2016 | EN-1986-16 | Sidewalk on Basaltic Road and Planchet Road - Langstaff Rd to Cul-de-sac/ 220 Basaltic Road | New Infrastructure | Ward 4 | | | 228,800 | | | | 228,800 |
| 2016 | EN-1994-14 | Bridge Rehabilitation - North Johnson District Park | Infrastructure Replacement | Ward 2 | | | | | | 336,600 | 336,600 |
| 2016 Total | | | | | 707,564 | 8,151,162 | 3,510,800 | | 8,878,765 | 571,600 | 21,819,891 |
| 2017 | EN-1867-17 | Pedestrian Crossing Enhancement Program - Pavement Marking | Health & Safety | City-Wide | | | | 206,000 | | | 206,000 |
| 2017 | EN-1947-17 | Pedestrian Connectivity Study | New Infrastructure | Ward 5 | | | | 117,420 | | | 117,420 |
| 2017 | EN-1973-15 | Streetscape for Concord West by York Region - Highway 7 and KeeleStreet | Growth/Development | Ward 4 | 2,559,429 | | | | | | 2,559,429 |
| 2017 | EN-1974-16 | 2017 Pavement Management Program - Phase 1 | Infrastructure Replacement | Ward 2, Ward 3 | | | 2,818,200 | | | | 2,818,200 |
| 2017 | EN-1975-16 | 2017 Pavement Management Program - Phase 2 | Infrastructure Replacement | Ward 1, Ward 4, Ward 5 | | | | | 4,305,400 | | 4,305,400 |
| 2017 | EN-1976-16 | 2017 Road Rehabilitation and Watermain Replacement - Phase 1 | Infrastructure Replacement | Ward 1 | | 3,338,815 | | | 4,425,872 | | 7,764,687 |
| 2017 | EN-1977-16 | 2017 Road Rehabilitation and Watermain Replacement - Phase 2 | Infrastructure Replacement | Ward 1 | | 1,344,566 | | | 315,392 | | 1,659,958 |

2014 - 2017 Capital Project Listing

Engineering Services

| Budget Year | Project # | Project Description | Project Type | Region | City-Wide DC | Infrastructure Reserve | Gas Tax | Taxation | LTD | Other | Grand Total |
|-----------------------------------|------------|--|--------------------|----------------|-------------------|------------------------|-------------------|------------------|-------------------|------------------|-------------------|
| 2017 | EN-1978-16 | Active Transportation Facility on Pine Valley Drive - Steeles AveWtoLangstaff Rd | New Infrastructure | Ward 2, Ward 3 | 770,440 | | | | | | 770,440 |
| 2017 | EN-1980-16 | Sidewalk on Weston Road - Major Mackenzie Drive to Greenbrooke Drive | New Infrastructure | Ward 3 | 362,560 | | | | | | 362,560 |
| 2017 | EN-1984-16 | Street Lighting on Keele Street - Langstaff Road to Rutherford Road | New Infrastructure | Ward 1, Ward 4 | 481,525 | | | | | | 481,525 |
| 2017 | EN-1985-17 | Sidewalk on Doney Crescent - Keele Street to Cul-de-sac | New Infrastructure | Ward 4 | | | | | | 44,000 | 44,000 |
| 2017 | EN-1991-17 | Traffic Signal Installation - Interchange Way and Interchange Way | New Infrastructure | Ward 4 | 198,275 | | | | | | 198,275 |
| 2017 | EN-1996-17 | Municipal Structure Inspection and Reporting in 2017 | Legal/Regulatory | City-Wide | | 124,630 | | | | | 124,630 |
| 2017 Total | | | | | 4,372,229 | 4,808,011 | 2,818,200 | 323,420 | 9,046,664 | 44,000 | 21,412,524 |
| 2018 + | EN-1853-18 | Lay-by Parking on Vellore Woods Boulevard | New Infrastructure | Ward 3 | | | | 154,500 | | | 154,500 |
| 2018 + | EN-1883-18 | Right Turning Lane - Willis Road and Pine Valley Drive | New Infrastructure | Ward 3 | | | | 103,000 | | 340,000 | 443,000 |
| 2018 + | EN-1938-18 | Streetscape Maple Area - Phase 3 | New Infrastructure | Ward 1 | | | | 2,811,900 | | | 2,811,900 |
| 2018 + | EN-1939-18 | Streetscape Maple Area - Phase 2 | New Infrastructure | Ward 1 | | | | 1,390,500 | | | 1,390,500 |
| 2018 + | EN-1949-18 | Pedestrian Link Feasibility Study | Studies | Ward 2 | | | | 51,500 | | | 51,500 |
| 2018 + | EN-1962-18 | Hydro-Geological Study for Anthony Lane | Studies | Ward 5 | | | | 154,500 | | | 154,500 |
| 2018 + | EN-1963-13 | North Maple Bridge - north of Major Mackenzie over Hwy 400 | Growth/Development | Ward 1 | 8,755,000 | | | | | | 8,755,000 |
| 2018 + | EN-1985-17 | Sidewalk on Doney Crescent - Keele Street to Cul-de-sac | New Infrastructure | Ward 4 | | | | | | 223,300 | 223,300 |
| 2018 + | EN-1989-18 | Melville Avenue Operation Review | Studies | Ward 1 | | | | 33,990 | | | 33,990 |
| 2018 + Total | | | | | 8,755,000 | | | 4,699,890 | | 563,300 | 14,018,190 |
| Engineering Services Total | | | | | 16,668,188 | 21,647,917 | 18,172,979 | 5,700,020 | 32,360,213 | 2,599,482 | 97,148,799 |



DRAFT 2014 BUDGET AND 2015-2017 PLAN

Public Works

Revenue and Expenditure Summary

2014-17 Operating Budget

| Department | Exp Category | Account | 2012 Actuals | Actual Forecast 2013* | 2013 Budget | Allowable Inc/Decr | Account Reallocations | 2014 Budget | \$ Variance | % Variance | 2015 Forecast | Variance | 2016 Forecast | Variance | 2017 Forecast | Variance |
|----------------------------------|--------------|-----------------------------------|------------------|-----------------------|------------------|--------------------|-----------------------|------------------|---------------|-------------|------------------|---------------|------------------|---------------|------------------|---------------|
| Public Works - Operations | | | | | | | | | | | | | | | | |
| Revenue | | | | | | | | | | | | | | | | |
| | | 3550 Departmental Revenues | 15,840 | 13,670 | 13,320 | 880 | 0 | 14,200 | 880 | 6.6% | 14,200 | 0 | 14,200 | 0 | 14,200 | 0 |
| | | 3555 W&S Administration Revenue | 428,400 | 0 | 0 | 0 | 0 | 0 | 0 | 0.0% | 0 | 0 | 0 | 0 | 0 | 0 |
| | | 3574 Rev. frm Recov. Expenses | 116,590 | 117,187 | 125,579 | 1,094 | 0 | 126,673 | 1,094 | 0.9% | 127,408 | 735 | 128,160 | 752 | 130,331 | 2,171 |
| | | 3586 Rents and Concessions | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0.0% | 0 | 0 | 0 | 0 | 0 | 0 |
| | | 3612 Service Charges | 9,382 | 10,207 | 10,665 | (540) | 0 | 10,125 | (540) | (5.1)% | 10,125 | 0 | 10,125 | 0 | 10,125 | 0 |
| | | 3614 General Revenue | 120,535 | 141,388 | 130,412 | 1,942 | 0 | 132,354 | 1,942 | 1.5% | 134,805 | 2,451 | 137,256 | 2,451 | 139,707 | 2,451 |
| | | 3618 Dept. Misc. Revenues | 5,814 | 2,208 | 5,912 | 0 | 0 | 5,912 | 0 | 0.0% | 6,045 | 133 | 6,179 | 134 | 6,295 | 116 |
| | | 3780 Tourism/Rec'n Grant | 1,025,124 | 1,001,311 | 1,025,120 | 42,200 | 0 | 1,067,320 | 42,200 | 4.1% | 1,088,660 | 21,340 | 1,110,430 | 21,770 | 1,132,640 | 22,210 |
| | | Total Revenue | 1,721,685 | 1,285,970 | 1,311,008 | 45,576 | 0 | 1,356,584 | 45,576 | 3.5% | 1,381,243 | 24,659 | 1,406,350 | 25,107 | 1,433,298 | 26,948 |
| Labour Costs | | | | | | | | | | | | | | | | |
| | | 7010 Full Time | 3,478,154 | 3,728,313 | 3,930,036 | 11,176 | (5) | 3,941,207 | 11,171 | 0.3% | 3,962,961 | 21,754 | 3,974,730 | 11,769 | 3,981,211 | 6,481 |
| | | 7012 Overtime | 158,447 | 227,627 | 169,934 | 3 | 0 | 169,937 | 3 | 0.0% | 169,937 | 0 | 169,937 | 0 | 169,937 | 0 |
| | | 7015 Part Time | 453,468 | 481,688 | 457,704 | 39,162 | 0 | 496,866 | 39,162 | 8.6% | 497,687 | 821 | 497,687 | 0 | 497,687 | 0 |
| | | 7016 Full Time Contracts | 37,869 | 0 | 0 | 0 | 0 | 0 | 0 | 0.0% | 0 | 0 | 0 | 0 | 0 | 0 |
| | | 7017 Benefits | 1,004,277 | 1,111,758 | 1,144,120 | 27,819 | 5 | 1,171,944 | 27,824 | 2.4% | 1,199,250 | 27,306 | 1,223,741 | 24,491 | 1,246,447 | 22,706 |
| | | 7020 Benefits - FT Contract | 3,673 | 0 | 0 | 0 | 0 | 0 | 0 | 0.0% | 0 | 0 | 0 | 0 | 0 | 0 |
| | | Total Labour Costs | 5,135,888 | 5,549,386 | 5,701,794 | 78,160 | 0 | 5,779,954 | 78,160 | 1.4% | 5,829,835 | 49,881 | 5,866,095 | 36,260 | 5,895,282 | 29,187 |
| Other Expenses | | | | | | | | | | | | | | | | |
| | | 7100 Mileage | 2,376 | 3,434 | 3,332 | 0 | 500 | 3,832 | 500 | 15.0% | 3,832 | 0 | 3,832 | 0 | 3,832 | 0 |
| | | 7103 407-ETR Toll Charges | 376 | 308 | 254 | 0 | 0 | 254 | 0 | 0.0% | 254 | 0 | 254 | 0 | 254 | 0 |
| | | 7105 Membership/Dues/Fees | 13,675 | 21,761 | 12,773 | 0 | 8,200 | 20,973 | 8,200 | 64.2% | 20,973 | 0 | 20,973 | 0 | 20,973 | 0 |
| | | 7110 Meals & Meal Allowances | 3,855 | 9,837 | 8,297 | 0 | 0 | 8,297 | 0 | 0.0% | 8,297 | 0 | 8,297 | 0 | 8,297 | 0 |
| | | 7115 Training & Development | 41,144 | 47,481 | 54,352 | 0 | 2,000 | 56,352 | 2,000 | 3.7% | 56,352 | 0 | 56,352 | 0 | 56,352 | 0 |
| | | 7120 Telephone Charges | 163 | 2,318 | 2,789 | 0 | (2,000) | 789 | (2,000) | (71.7)% | 789 | 0 | 789 | 0 | 789 | 0 |
| | | 7122 Cellular Telephones | 13,408 | 20,020 | 21,184 | 0 | 3,974 | 25,158 | 3,974 | 18.8% | 25,158 | 0 | 25,158 | 0 | 25,158 | 0 |
| | | 7125 Subscriptions/Publications | 8,525 | 6,808 | 5,419 | 0 | 3,000 | 8,419 | 3,000 | 55.4% | 8,419 | 0 | 8,419 | 0 | 8,419 | 0 |
| | | 7130 Seminars & Workshops | 475 | 1,025 | 2,473 | 0 | 0 | 2,473 | 0 | 0.0% | 2,473 | 0 | 2,473 | 0 | 2,473 | 0 |
| | | 7135 Advertising | 427 | 3,773 | 4,530 | 0 | (574) | 3,956 | (574) | (12.7)% | 3,956 | 0 | 3,956 | 0 | 3,956 | 0 |
| | | 7140 Promotion & Education | 148,788 | 168,681 | 169,500 | 0 | 0 | 169,500 | 0 | 0.0% | 169,500 | 0 | 169,500 | 0 | 169,500 | 0 |
| | | 7200 Office Supplies | 13,586 | 13,319 | 12,948 | 0 | (1,500) | 11,448 | (1,500) | (11.6)% | 11,448 | 0 | 11,448 | 0 | 11,448 | 0 |
| | | 7203 Drafting Supplies | 3,576 | 2,978 | 3,731 | 0 | 0 | 3,731 | 0 | 0.0% | 3,731 | 0 | 3,731 | 0 | 3,731 | 0 |
| | | 7205 Computer Supplies | 6,229 | 5,536 | 4,975 | 0 | 0 | 4,975 | 0 | 0.0% | 4,975 | 0 | 4,975 | 0 | 4,975 | 0 |
| | | 7210 Office Equip. & Furniture | 603 | 4,004 | 4,193 | 0 | 0 | 4,193 | 0 | 0.0% | 4,193 | 0 | 4,193 | 0 | 4,193 | 0 |
| | | 7211 Computer Hardware/Software | 14,138 | 23,722 | 33,333 | 0 | 0 | 33,333 | 0 | 0.0% | 33,333 | 0 | 33,333 | 0 | 33,333 | 0 |
| | | 7220 Copiers, Faxes and Supplies | 14,073 | 17,281 | 19,310 | 0 | (30) | 19,280 | (30) | (0.2)% | 19,280 | 0 | 19,280 | 0 | 19,280 | 0 |
| | | 7222 Printing | 14 | 321 | 500 | 0 | 0 | 500 | 0 | 0.0% | 500 | 0 | 500 | 0 | 500 | 0 |
| | | 7226 Courier Services | 126 | 189 | 250 | 0 | 0 | 250 | 0 | 0.0% | 250 | 0 | 250 | 0 | 250 | 0 |
| | | 7300 Protective Clothing/Uniforms | 28,324 | 28,034 | 23,508 | 0 | 3,500 | 27,008 | 3,500 | 14.9% | 27,008 | 0 | 27,008 | 0 | 27,008 | 0 |
| | | 7317 Utility Services | 1,790,198 | 1,993,725 | 1,912,962 | 128,082 | 0 | 2,041,044 | 128,082 | 6.7% | 2,136,765 | 95,721 | 2,236,975 | 100,210 | 2,341,885 | 104,910 |
| | | 7330 Materials & Supplies | 1,349,640 | 2,775,052 | 3,100,368 | 11,753 | (11,763) | 3,100,358 | (10) | (0.0)% | 3,171,614 | 71,256 | 3,247,870 | 76,256 | 3,325,587 | 77,717 |
| | | 7331 Contractor & Contractor Mat. | 17,170,693 | 19,819,046 | 19,094,843 | 77,984 | (7,637) | 19,165,190 | 70,347 | 0.4% | 19,788,573 | 623,383 | 20,481,179 | 692,606 | 21,032,005 | 550,826 |
| | | 7335 Small Tools & Equipment | 8,927 | 19,608 | 11,533 | 0 | 0 | 11,533 | 0 | 0.0% | 11,533 | 0 | 11,533 | 0 | 11,533 | 0 |
| | | 7340 Machine Time | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0.0% | 0 | 0 | 0 | 0 | 0 | 0 |
| | | 7345 Radio Operations | 4,608 | 7,245 | 7,513 | 0 | 0 | 7,513 | 0 | 0.0% | 7,513 | 0 | 7,513 | 0 | 7,513 | 0 |
| | | 7365 Safety Equipment | 337 | 367 | 678 | 0 | 0 | 678 | 0 | 0.0% | 678 | 0 | 678 | 0 | 678 | 0 |
| | | 7370 Dumping Charges | 40,776 | 11,984 | 19,922 | 585 | 0 | 20,507 | 585 | 2.9% | 21,100 | 593 | 21,720 | 620 | 22,035 | 315 |
| | | 7400 Bank Charges | 11,268 | 11,885 | 9,338 | 0 | 0 | 9,338 | 0 | 0.0% | 9,338 | 0 | 9,338 | 0 | 9,338 | 0 |
| | | 7410 Rental, Leases - Equipment | 51,534 | 125,245 | 116,089 | 0 | 0 | 116,089 | 0 | 0.0% | 116,089 | 0 | 116,089 | 0 | 116,089 | 0 |
| | | 7520 Professional Fees | 4,259 | 4,491 | 13,483 | 0 | (970) | 12,513 | (970) | (7.2)% | 12,513 | 0 | 12,513 | 0 | 12,513 | 0 |
| | | 7560 Gas/Diesel - Vehicles | 303,478 | 418,351 | 308,927 | 52,079 | 1,800 | 362,806 | 53,879 | 17.4% | 388,957 | 26,151 | 417,171 | 28,214 | 447,643 | 30,472 |
| | | 7630 Wireless/Internet Commun. | 606 | 0 | 0 | 0 | 0 | 0 | 0 | 0.0% | 0 | 0 | 0 | 0 | 0 | 0 |
| | | 7699 Sundry Expenses | 406 | 624 | 1,060 | 0 | 0 | 1,060 | 0 | 0.0% | 1,060 | 0 | 1,060 | 0 | 379 | 60 |

Attachment #6 - Draft Department Information

| Department | Exp Category | Account | Actual | | | Allowable Inc/Decr | Account Reallocations | 2014 Budget | \$ | | | 2015 | | 2016 | | 2017 | |
|--|--------------|-----------------------------|--------------|-------------------|-------------|-----------------------|--------------------------|-------------|----------|------------|--|------------|----------|------------|----------|------------|----------|
| | | | 2012 Actuals | Forecast 2013* | 2013 Budget | | | | Variance | % Variance | | Forecast | Variance | Forecast | Variance | Forecast | Variance |
| | | 7700 Chgs. from Othe Depts. | (44,756) | 5,191 | 4,710 | 0 | 1,500 | 6,210 | 1,500 | 31.8% | | 6,210 | 0 | 6,210 | 0 | 6,210 | 0 |
| | | 7710 Internal Recoveries | (8,963) | (97,420) | (97,420) | 65,730 | 0 | (31,690) | 65,730 | (67.5)% | | (31,690) | 0 | (31,690) | 0 | (31,690) | 0 |
| | | Total Other Expenses | 20,996,893 | 25,476,224 | 24,891,657 | 336,213 | 0 | 25,227,870 | 336,213 | 1.4% | | 26,044,974 | 817,104 | 26,942,880 | 897,906 | 27,707,120 | 764,240 |
| Total Public Works - Operations | | | 24,411,097 | 29,739,640 | 29,282,443 | 368,797 | 0 | 29,651,240 | 368,797 | 1.3% | | 30,493,566 | 842,326 | 31,402,625 | 909,059 | 32,169,104 | 766,479 |

*Note: 2013 Actual Forecast is for reference purposes only and is based on year to date actuals as of August 2013 plus the remainder of the calendarized budget.

2014 -2017 Additional Resource Request Public Works

| Budget Year | ARR # | ARR Title | Gross Cost | Offset | Net Cost |
|-------------------|------------|---|----------------|----------------|-----------------|
| 2014 | 155-14-04 | Equipment Operator I | 136,021 | 136,021 | - |
| 2014 | 155-14-05 | Road Patrol Person | 83,885 | 83,885 | - |
| 2014 | 155-TBD-02 | Recyclable paper collection at designated supermail box locations | 26,000 | 26,000 | - |
| 2014 | 155-14-06. | Transfer FTE from PW-Solid Waste to PW-Water/WasteWater | (89,922) | - | (89,922) |
| 2014 Total | | | 155,984 | 245,906 | (89,922) |
| 2016 | 155-16-01 | Equipment Operator 1 | 148,269 | - | 148,269 |
| 2016 Total | | | 148,269 | - | 148,269 |
| 2017 | 155-TBD-01 | Operations Review Analyst | 94,880 | - | 94,880 |
| 2017 Total | | | 94,880 | - | 94,880 |

2014 - 2017 Capital Project Listing

Public Works - Operations

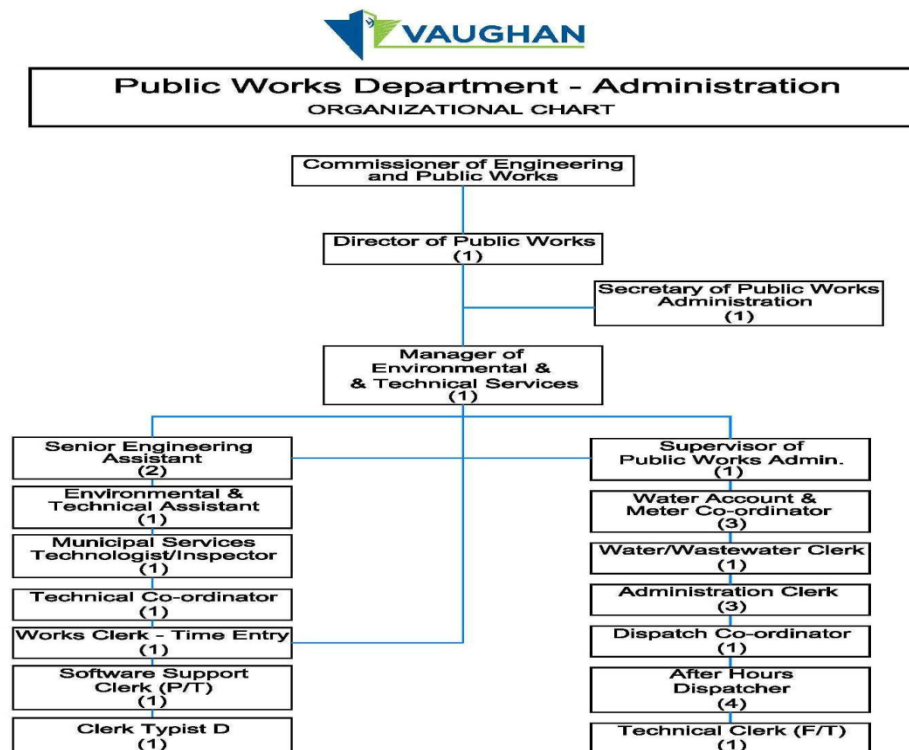
| Budget Year | Project # | Project Description | Project Type | Region | City-Wide DC | Infrastructure Reserve | Gas Tax | Taxation | LTD | Other | Grand Total |
|---------------------------|------------|--|----------------------------|-----------|-------------------|------------------------|-------------------|------------------|-------------------|-------|-------------------|
| 2014 | PW-2013-07 | Street Light Pole Replacement Program | Infrastructure Replacement | City-Wide | | | | 309,000 | | | 309,000 |
| 2014 | PW-2035-11 | Curb and Sidewalk Repair & Replacement | Infrastructure Replacement | City-Wide | | | 1,600,000 | | | | 1,600,000 |
| 2014 | PW-2052-14 | Road Patrol Hardware & Software | Technology | City-Wide | | | | 25,800 | | | 25,800 |
| 2014 | PW-2054-14 | Environmental Assessment for a new works yard - west portion of the City | Growth/Development | Ward 2 | 162,225 | | | 18,025 | | | 180,250 |
| 2014 | PW-2057-14 | Dome Doors | Legal/Regulatory | City-Wide | | | | 38,625 | | | 38,625 |
| 2014 | PW-2061-14 | Woodbridge Yard Humber River Rehabilitation | Legal/Regulatory | Ward 2 | | | | 195,700 | | | 195,700 |
| 2014 | PW-2062-14 | Works Yard Improvements (JOC-Dufferin-Woodbridge Yards) | Infrastructure Replacement | City-Wide | | | | 25,750 | | | 25,750 |
| 2014 | PW-2063-13 | ICI Water Meter Replacement Program | Infrastructure Replacement | City-Wide | | 206,000 | | | | | 206,000 |
| 2014 | PW-2066-14 | Yard Weigh Scale | New Equipment | City-Wide | | | | 128,750 | | | 128,750 |
| 2014 | PW-2067-14 | Recycling at Designated Canada Post Supermail Boxes | New Infrastructure | City-Wide | | | | 146,775 | | | 146,775 |
| 2014 | PW-2068-14 | Weston/400 & Industrial Park (Dry) Pond | Established Program | Ward 4 | | | 225,000 | | | | 225,000 |
| 2014 | PW-2069-14 | Four Valley Pond. Storm Water Management Pond #68 | Established Program | Ward 4 | | | 300,000 | | | | 300,000 |
| 2014 | PW-2070-14 | English Daisy Court (Dry) Pond. Storm Water Management Pond #114 | Infrastructure Replacement | Ward 4 | | | 75,000 | | | | 75,000 |
| 2014 Total | | | | | 162,225 | 206,000 | 2,200,000 | 888,425 | | | 3,456,650 |
| 2015 | PW-2013-07 | Street Light Pole Replacement Program | Infrastructure Replacement | City-Wide | | | | 309,000 | | | 309,000 |
| 2015 | PW-2035-11 | Curb and Sidewalk Repair & Replacement | Infrastructure Replacement | City-Wide | | | 1,700,000 | | | | 1,700,000 |
| 2015 | PW-2057-14 | Dome Doors | Legal/Regulatory | City-Wide | | | | 38,625 | | | 38,625 |
| 2015 | PW-2058-13 | LED Streetlight Conversion | Infrastructure Replacement | City-Wide | | | 1,500,000 | | | | 1,500,000 |
| 2015 | PW-2063-13 | ICI Water Meter Replacement Program | Infrastructure Replacement | City-Wide | | 206,000 | | | | | 206,000 |
| 2015 Total | | | | | | 206,000 | 3,200,000 | 347,625 | | | 3,753,625 |
| 2016 | PW-1972-16 | Public Works and Parks Operations Yard Expansion and Upgrade Strategy | Growth/Development | Ward 2 | 10,118,606 | | | | 6,090,951 | | 16,209,557 |
| 2016 | PW-2013-07 | Street Light Pole Replacement Program | Infrastructure Replacement | City-Wide | | | | 309,000 | | | 309,000 |
| 2016 | PW-2035-11 | Curb and Sidewalk Repair & Replacement | Infrastructure Replacement | City-Wide | | | 1,800,000 | | | | 1,800,000 |
| 2016 | PW-2058-13 | LED Streetlight Conversion | Infrastructure Replacement | City-Wide | | | 1,500,000 | | | | 1,500,000 |
| 2016 | PW-2063-13 | ICI Water Meter Replacement Program | Infrastructure Replacement | City-Wide | | 206,000 | | | | | 206,000 |
| 2016 Total | | | | | 10,118,606 | 206,000 | 3,300,000 | 309,000 | 6,090,951 | | 20,024,557 |
| 2017 | PW-1972-16 | Public Works and Parks Operations Yard Expansion and Upgrade Strategy | Growth/Development | Ward 2 | 12,785,911 | | | | 31,069,948 | | 43,855,859 |
| 2017 | PW-2013-07 | Street Light Pole Replacement Program | Infrastructure Replacement | City-Wide | | | | 309,000 | | | 309,000 |
| 2017 | PW-2035-11 | Curb and Sidewalk Repair & Replacement | Infrastructure Replacement | City-Wide | | | 1,900,000 | | | | 1,900,000 |
| 2017 | PW-2058-13 | LED Streetlight Conversion | Infrastructure Replacement | City-Wide | | | 1,500,000 | | | | 1,500,000 |
| 2017 | PW-2063-13 | ICI Water Meter Replacement Program | Infrastructure Replacement | City-Wide | | 206,000 | | | | | 206,000 |
| 2017 Total | | | | | 12,785,911 | 206,000 | 3,400,000 | 309,000 | 31,069,948 | | 47,770,859 |
| 2018 + | PW-2058-13 | LED Streetlight Conversion | Infrastructure Replacement | City-Wide | | | 6,000,000 | | | | 6,000,000 |
| 2018 + Total | | | | | | | 6,000,000 | | | | 6,000,000 |
| Public Works Total | | | | | 23,066,742 | 824,000 | 18,100,000 | 1,854,050 | 37,160,899 | | 81,005,691 |

Service Statement: (Describe the core responsibilities for your department)

Public Works Administration is committed to providing exceptional customer service and the delivery of concise and accurate information on programs and services to residents, the public, developers, builders and regulatory agencies.

The day time clerical staff support the operations in the principal Public Works lines of business: transportation, water, wastewater, stormwater/drainage and solid waste collection. Our work order system provides investigation and tracking of each inquiry within each division of the Public Works Department. Front line staff conducts the sale of blue boxes, green bins, garbage tags, appliance collection and disposal, bulk water, curb cuts, municipal service connections, culverts and water meters. Staff also performs time entry and process weekly deposits for front counters sales, as well as monies from Vaughan Fire & Rescue Services, Water Turn Off/On, Water Flow Tests and Cafeteria sales. Staff schedule appointments with the public, developers, builders and engineering consultants for such things as: appliance collections, road maintenance issues, water/sewer investigations, account inquiries, testing of existing and new water mains, water meter repairs and replacements, water turn/off, and various other water and sewer related activities.

The After Hours Dispatchers are responsible for answering calls from citizens, York Regional Police, The Region of York and other customers after hours for the Public Works Department and all other City departments. This level of service now covers the answering and dispatching of calls for Animal Control Services including municipalities outside of the Vaughan area (King Township and Bradford).

Service Profile: (Provide the Organizational Chart for your department)

Full Time, Part Time and Overtime – Budgeted Amounts**Administration:**

| | Additional Resource Requests | | | | | |
|-----------|------------------------------|-----------|---------|---------|---------|---------|
| | 2012 | 2013 Base | 2014 | 2015 | 2016 | 2017 |
| Full Time | 4* | 4* | 0 | 0 | 0 | 1 |
| Part Time | 0 | 0 | 0 | 0 | 0 | 0 |
| Overtime | \$1,065 | \$1,097 | \$1,097 | \$1,130 | \$1,164 | \$1,199 |

Included in this section are Director, Manager of Environmental & Technical Services, Supervisor of Public Works Administration and Administrative Assistant

* Admin Supervisor is funded 50% from Admin & 50% from Water/Wastewater

** ARR – Operational Review Analyst

Front Counter & Customer Service:

| | Additional Resource Requests | | | | | |
|-----------|------------------------------|-----------|---------|---------|---------|---------|
| | 2012 | 2013 Base | 2014 | 2015 | 2016 | 2017 |
| Full Time | 2* | 3* | 0 | 0 | 0 | 0 |
| Part Time | 0 | 0 | 0 | 0 | 0 | 0 |
| Overtime | \$1,913 | \$1,970 | \$2,029 | \$2,090 | \$2,152 | \$2,216 |

* 1 Position is funded 69% from Admin & 31% from Water/Wastewater (as a result of Water/Wastewater Budget approval of conversion of P/T to F/T. As a result P/T compliment has been removed.

Water, Wastewater and Roads:

| | Additional Resource Requests | | | | | |
|-----------|------------------------------|-----------|---------|---------|---------|---------|
| | 2012 | 2013 Base | 2014 | 2015 | 2016 | 2017 |
| Full Time | 5 | 5 | 0 | 0 | 0 | 0 |
| Part Time | 0 | 0 | 0 | 0 | 0 | 0 |
| Overtime | \$3,902 | \$4,019 | \$4,139 | \$4,263 | \$4,390 | \$4,521 |

**Water staff are requested for and funded from the Water Budget.

Dispatchers:

| | Additional Resource Requests | | | | | |
|-----------|------------------------------|-----------|---------|---------|---------|---------|
| | 2012 | 2013 Base | 2014 | 2015 | 2016 | 2017 |
| Full Time | 1 | 1 | 0 | 0 | 0 | 0 |
| Part Time | 2.80 | 2.80 | 0 | 0 | 0 | 0 |
| Overtime | \$4,809 | \$4,953 | \$5,102 | \$5,255 | \$5,412 | \$5,574 |

Solid Waste Management

- 1 FTE funded from Administration Budget, 1 additional FTE funded from Solid Waste Management Budget.

Water/Wastewater & Roads

- 5 FTE's funded from Water Budget

Technical Group:

| | 2012 | 2013 Base | Additional Resource Requests | | | |
|-----------|---------|-----------|------------------------------|---------|---------|---------|
| | | | 2014 | 2015 | 2016 | 2017 |
| Full Time | 6* | 7** | 0 | 0 | 0 | 0 |
| Part Time | 1.38 | .69 | 0 | 0 | 0 | 0 |
| Overtime | \$7,128 | \$7,341 | \$7,561 | \$7,788 | \$8,021 | \$8,261 |

* 1 FTE Environmental & Technical Assistant funded from Water/Wastewater Budget.

* 5 FTE's funded from Administration Budget

*** 1 Position is funded 69% from Admin & 31% from Water/Wastewater (as a result of Water/Wastewater Budget approval of conversion of P/T to F/T. As a result P/T compliment has been reduced and is reflected in 2013 Base Budget.**

Key Stakeholders: (list major internal and external stakeholders and briefly describe why they are key stakeholders)

- Citizens
- Mayor and Members of Council
- City Departments
- York Regional Police
- Regional Municipality of York
- ON1Call
- City Contractors
- Developers
- Consultants

Internal Departments

Engineering, Building Standards, Parks & Forestry Operations, Enforcement Services, Fire, Planning Finance, Building & Facilities, Parks Planning, Urban Design.

External

Citizens, PowerStream, Environment Canada, Ontario Ministry of the Environment, Toronto & Region Conservation Authority, Department of Oceans and Fisheries, Ontario Ministry of Labour, Region of York, York Region Health Units, York/Durham Lab, York Region Police, Region of Peel, City of Toronto, York Region Municipalities, Developers, Consultants, Contractors, Ratepayer Groups.

Work Plan:

Link to Vaughan Vision 2020: (list the Vaughan Vision strategic goals which links with the departments core responsibilities)

Service Excellence:

- Deliver Service Excellence through Effectiveness, Efficiency, Economy, Expectations, Education and Engagement
- Demonstrate Excellence in Service Delivery

Future Pressures and Opportunities: (list the initial and future challenges facing the department as well as potential opportunities to improve the business)

Challenges

- Increase in population and demand for increased service levels will put additional pressures on our staff. The introduction of compostable bags and subsequent enforcement for the green program will see an increase in the volume of calls received.
- As the City's Development of residential Blocks become assumed subdivisions, maintenance and service demands will increase for all areas within Public Works Operations. Dispatch will become increasingly busier, unable to sustain the same level of service with one Dispatcher.
- ON1Call Legislation - Has increased the amount of locate requests and the workload to process the requests. The current system is time consuming and there is a wireless program that is being explored that will increase the service level, and create less paper work. Training for Administration and Operations staff will be required. The locate requests require a dedicated staff to administer the daily requests received.
- Currently, there is 1 Dispatcher to administer the ON1Call Locates, answer daily calls through Dispatch, process payments and make appointments for Water Turn Off/On and Water Flow Tests.
- Each point of sale transaction requires a handwritten receipt.

Opportunities

Implementation of improved service delivery and processes to ensure service excellence in daily customer service delivery. This includes the automation of forms, eliminating handwritten receipts, and implementing a wireless program for processing locate requests.

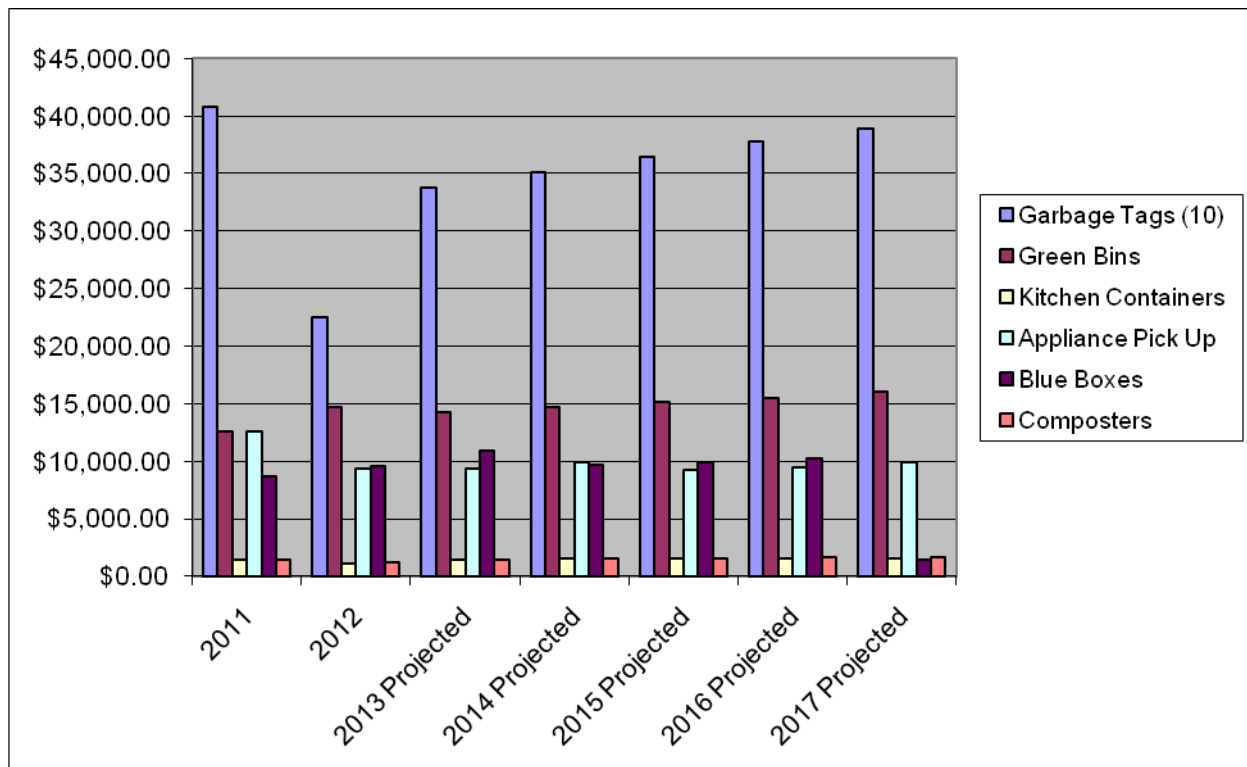
| <u>Business Plan Objectives:</u> | Timeline | Outcome | Resources |
|---|-----------------|--|------------------|
| Streamlining of processes. Implement automated forms and receipts. Implement wireless program for processing locate requests. | 2013-2014 | Automation of customer service delivery to residents. Implementation of automated forms | IT, Purchasing |
| Reduce number of abandoned calls - | Ongoing | Decrease in number abandoned calls | None |
| | | | |

2013-16 Business Plan Objectives: (You can refer to the Strategic Initiatives list, master plans, or other corporate initiatives.)

| | | | |
|---|------------------|---|---|
| | | | |
| 2013 - 2016 (Top 3 Objectives) | | | |
| 1. Create Implement the automation of Public Works Service Application Forms | Winter 2013/2014 | Automation of customer service delivery to residents. Implementation of automated forms | Access/Web Based Tools IT Dept. |
| 2. Research and Selection of Point of Sale System and automation of front counter, elimination of handwritten receipts. | 2013/2014 | Automation of customer service delivery to residents. Implementation of automated forms | IT & Finance |
| 3. Research and Selection of automated program for processing Locate requests. | 2013/2014 | Introduce a wireless, paperless program for processing locate requests. | IT & Purchasing |
| | | | |
| 2014 - 2016 (Top 3 Objectives) | | | |
| 1. Map costs of various Public Works activities against funding source and tying into levels of services. | | | Approval of ARR-Operational Review Analyst – Deferred for approval for 2014 Budget Year |
| 2. Add an additional Dispatcher | 2015/2016 | Ensure the service levels and demands are met. | Approval if ARR - Dispatcher |
| | | | |
| | | | |

Key Performance Indicators: (List relevant high level performance measures which provide information on the department's efficiency and effectiveness- focus should validate pressures, support Additional Resource Requests (if any), and assess budget. The Performance Indicators and associated benchmarks should range from 2011 to 2017, with a forecast for the rest of 2013 to 2017).

Revenue
Front Counter Sales & Services – Solid Waste Management



| | 2011 | 2012 | 2013 Projected | 2014 Projected | 2015 Projected | 2016 Projected | 2017 Projected |
|--------------------|-------------|-------------|----------------|----------------|----------------|----------------|----------------|
| Garbage Tags (10) | \$40,843.00 | \$22,477.00 | \$33,751.00 | \$35,063.00 | \$36,415.00 | \$37,808.00 | \$38,888.00 |
| Green Bins | \$12,544.00 | \$14,686.00 | \$14,308.00 | \$14,708.00 | \$15,120.00 | \$15,542.00 | \$16,100.00 |
| Kitchen Containers | \$1,475.00 | \$1,154.00 | \$1,400.00 | \$1,535.00 | \$1,584.00 | \$1,535.00 | \$1,600.00 |
| Appliance Pick Up | \$12,642.00 | \$9,382.00 | \$9,400.00 | \$9,954.00 | \$9,193.00 | \$9,439.00 | \$9,888.00 |
| Blue Boxes | \$8,732.00 | \$9,566.00 | \$10,888.00 | \$9,644.00 | \$9,934.00 | \$10,232.00 | \$1,450.00 |
| Composters | \$1,398.00 | \$1,256.00 | \$1,483.00 | \$1,527.00 | \$1,573.00 | \$1,620.00 | \$1,700.00 |

BUSINESS OVERVIEW:

Notes about the Measure:

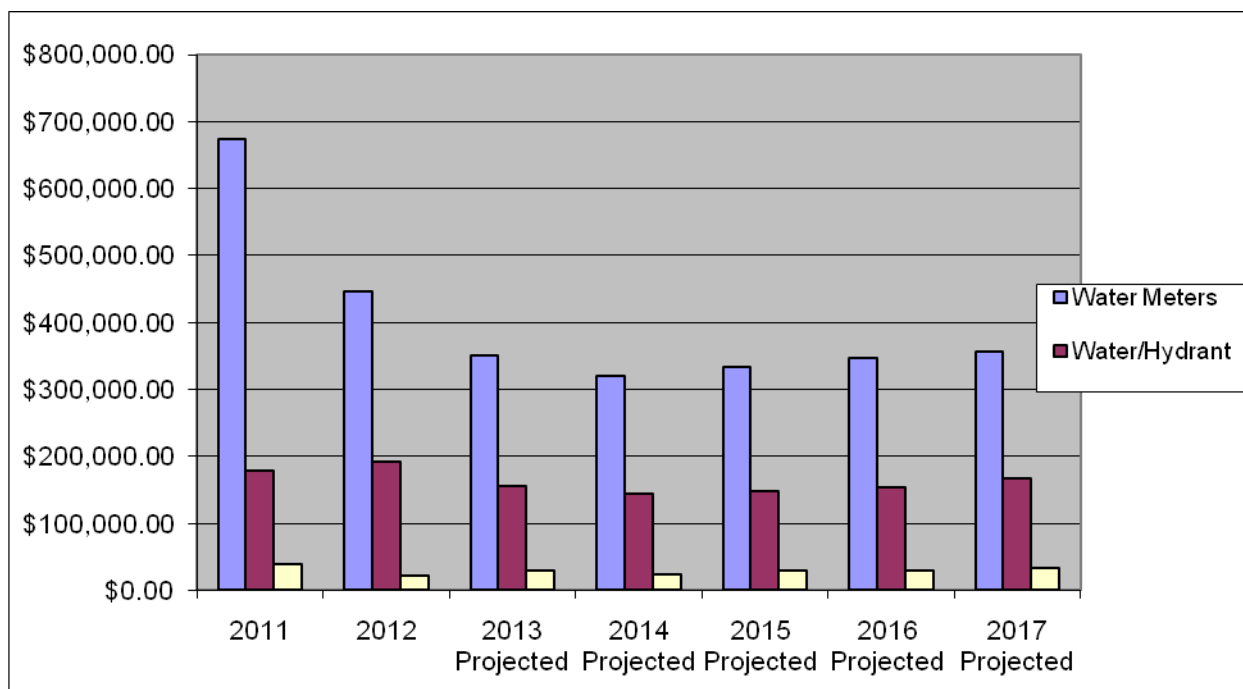
The economy, program maturation (Greening Vaughan) and the opening of the CEC in 2010 have been accounted for. Increase in sales attributed to inflation, increased population and waste generated.

Key Conclusion: (Explanation of the trend on the performance measure graph)

Green Bin and Blue Bin Containers sales at the JOC are down. As of July 2009 the sale of these items was introduced at local community centres, and figures in the graph are reflective of this.

Key Performance Indicators: (List relevant high level performance measures which provide information on the department's efficiency and effectiveness- focus should validate pressures, support Additional Resource Requests (if any), and assess budget. The Performance Indicators and associated benchmarks should range from 2011 to 2017, with a forecast for the rest of 2013 to 2017).

Revenue Front Counter Sales & Service - Water



| | 2011 | 2012 | 2013 Projected | 2014 Projected | 2015 Projected | 2016 Projected | 2017 Projected |
|-----------------|--------------|--------------|----------------|----------------|----------------|----------------|----------------|
| Water Meters | \$674,583.00 | \$446,006.00 | \$350,000.00 | \$320,470.00 | \$333,084.00 | \$346,077.00 | \$356,200.00 |
| Water/Hydrant | \$179,261.00 | \$192,758.00 | \$155,000.00 | \$144,097.00 | \$148,420.00 | \$153,872.00 | \$167,800.00 |
| Temporary Water | \$38,406.00 | \$22,478.00 | \$28,687.00 | \$23,500.00 | \$29,000.00 | \$30,000.00 | \$33,000.00 |

BUSINESS OVERVIEW:

Notes about the Measure: (Provide assumptions/explanation of significant trend variance in the graph)

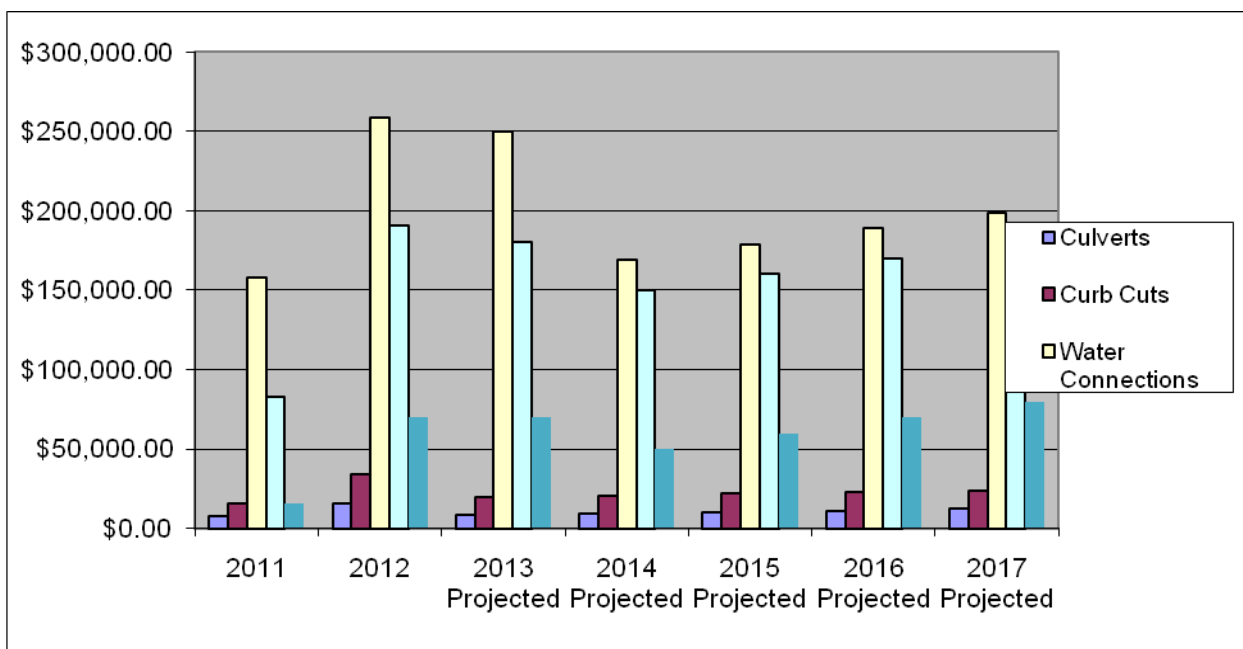
Assumptions are based on population growth and services provided.

Key Conclusion: (Explanation of the trend on the performance measure graph)

Water meter sales are tied into population growth and new home sales. Meter installations are on the decline as a result of reduced sales. Meter installations are on the decline as a result of reduced sales of ground level housing. This is reflective of the decrease in low density housing supply and increase of higher density housing supply.

Key Performance Indicators: (List relevant high level performance measures which provide information on the department's efficiency and effectiveness- focus should validate pressures, support Additional Resource Requests (if any), and assess budget. The Performance Indicators and associated benchmarks should range from 2011 to 2017, with a forecast for the rest of 2013 to 2017)

Revenue
Front Counter Sales & Service – Service Connections
Curb Cuts/Culverts/Water, Sewer & Storm Connections



| | 2011 | 2012 | 2013 Projected | 2014 Projected | 2015 Projected | 2016 Projected | 2017 Projected |
|-----------------------------|--------------|--------------|----------------|----------------|----------------|----------------|----------------|
| Culverts | \$7,300.00 | \$15,419.00 | \$8,108.00 | \$9,108.00 | \$10,108.00 | \$11,108.00 | \$12,108.00 |
| Curb Cuts | \$15,382.00 | \$34,346.00 | \$19,750.00 | \$20,750.00 | \$21,750.00 | \$22,750.00 | \$23,750.00 |
| Water Connections | \$157,988.00 | \$258,781.00 | \$250,000.00 | \$169,000.00 | \$179,000.00 | \$189,000.00 | \$199,000.00 |
| Sanitary Connections | \$82,769.00 | \$190,599.00 | \$180,000.00 | \$150,000.00 | \$160,000.00 | \$170,000.00 | \$180,000.00 |
| Storm Connections | \$15,384.00 | \$69,662.00 | \$70,000.00 | \$50,000.00 | \$60,000.00 | \$70,000.00 | \$80,000.00 |

BUSINESS OVERVIEW:

Notes about the Measure: (Provide assumptions/explanation of significant trend variance in the performance measure graph)

It is anticipated that as more subdivisions are assumed, requests for curb cuts will increase. Water, Sewer and Storm connections are tied into the number of infill or site plan developments.

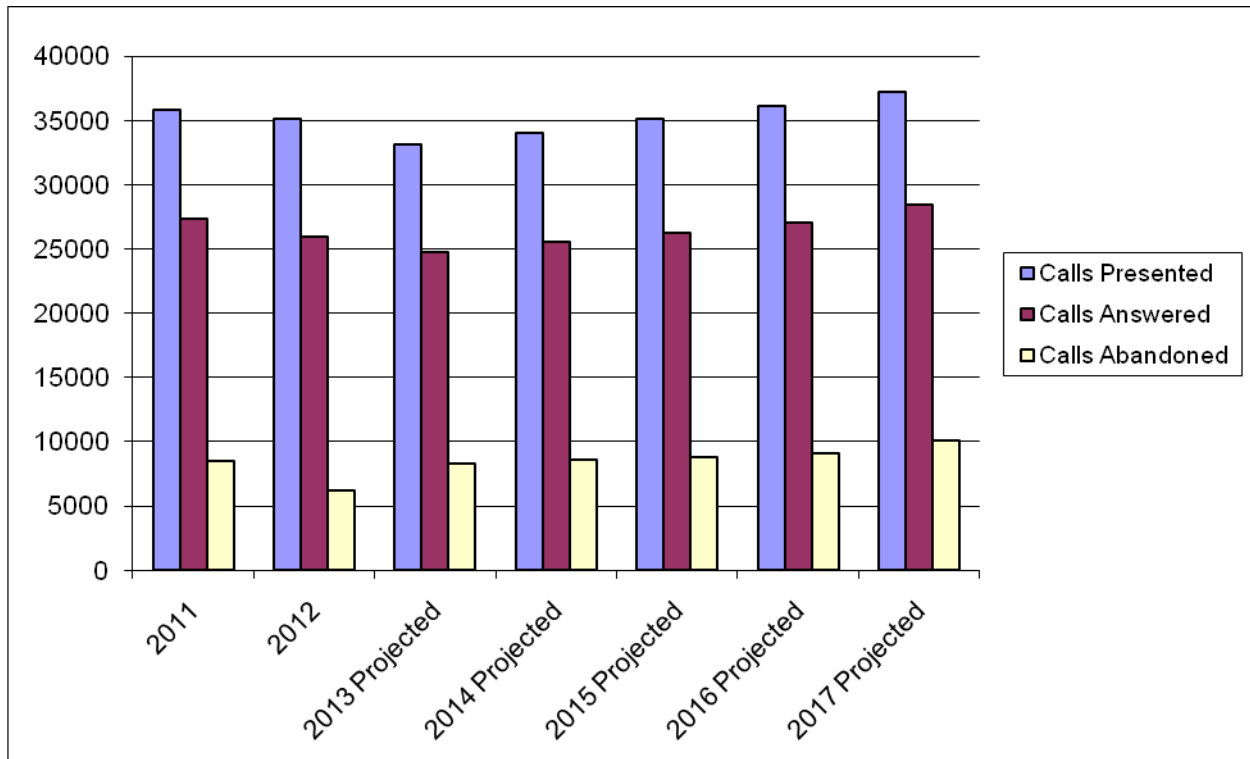
Key Conclusion: (Explanation of the trend on the performance measure graph)

Assumptions are based on population growth and services provided, and are hard to predict.

Urbanization of City and demand for culverts may flatline or decrease. Infill housing is expected to remain consistent for service connections.

Key Performance Indicators: (List relevant high level performance measures which provide information on the department's efficiency and effectiveness- focus should validate pressures, support Additional Resource Requests (if any), and assess budget. The Performance Indicators and associated benchmarks should range from 2011 to 2017, with a forecast for the rest of 2013 to 2016)

Phone Calls Received



| | 2011 | 2012 | 2013 Projected | 2014 Projected | 2015 Projected | 2016 Projected | 2017 Projected |
|-----------------|-------|-------|----------------|----------------|----------------|----------------|----------------|
| Calls Presented | 35803 | 35121 | 33077 | 34069 | 35091 | 36145 | 37250 |
| Calls Answered | 27327 | 25934 | 24761 | 25504 | 26269 | 27057 | 28400 |
| Calls Abandoned | 8476 | 6229 | 8316 | 8565 | 8822 | 9088 | 10100 |

BUSINESS OVERVIEW:

Notes about the Measure: (Provide assumptions/explanation of significant trend variance in the performance measure graph)

Assumptions are based weather, population growth and services provided.

Key Conclusion: (Explanation of the trend on the performance measure graph)

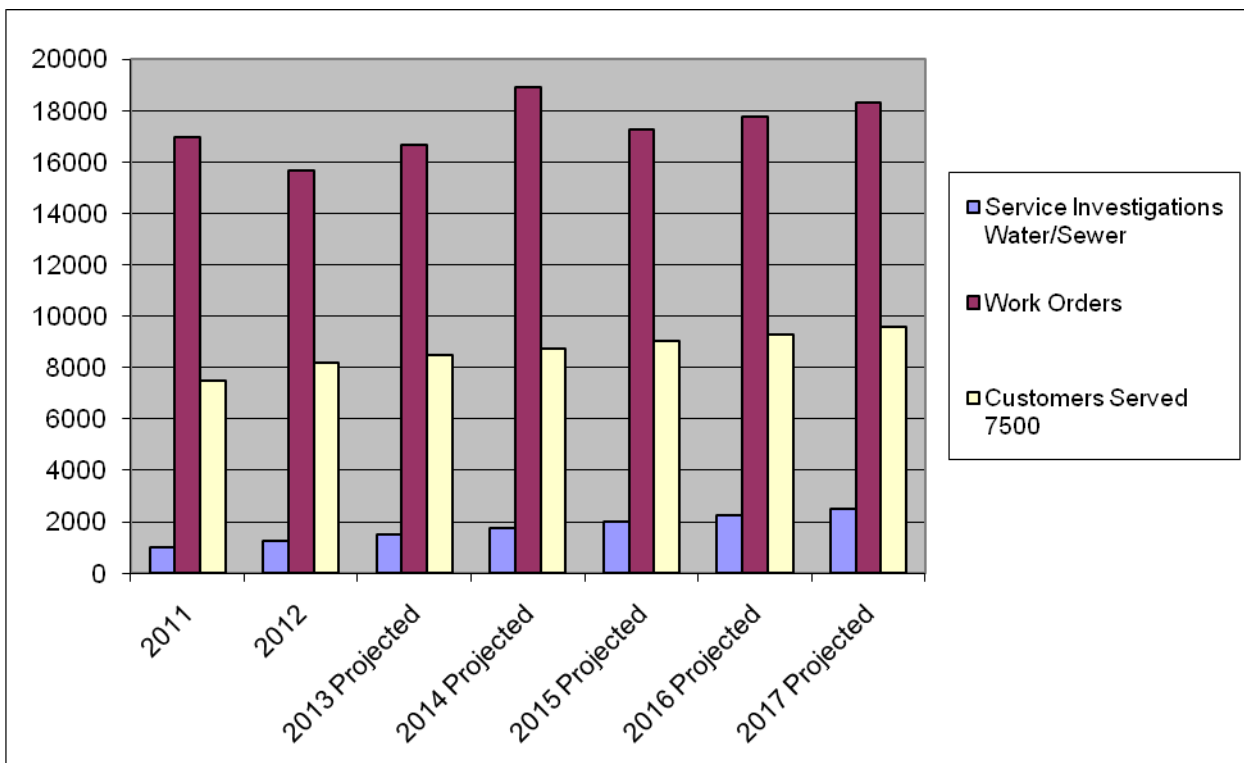
The call volumes have increased significantly since May 1, 2011 as a result of the number of calls being received After Hours for Animal Services related calls and include resident outside of the Vaughan boundary (Bradford and King). 2012 calls increased due to extra snow accumulations over the winter period. These numbers will continue to increase as the population grows and aging infrastructure.

New services introduced for 2012-2013 are payment processing for Water Shut Off/On and Water Flow Test appointments.

Weather, population growth and new services introduced will always dictate to volumes and delays that may be experienced at any given time.

Key Performance Indicators: (List relevant high level performance measures which provide information on the department's efficiency and effectiveness- focus should validate pressures, support Additional Resource Requests (if any), and assess budget. The Performance Indicators and associated benchmarks should range from 2011 to 2017, with a forecast for the rest of 2013 to 2017)

Service Investigations/Works Orders & Customers Served At Counter



| | 2011 | 2012 | 2013 Projected | 2014 Projected | 2015 Projected | 2016 Projected | 2017 Projected |
|------------------------|-------|-------|----------------|----------------|----------------|----------------|----------------|
| Service Investigations | 1250 | 1500 | 1750 | 2000 | 2250 | 2500 | 2600 |
| Work Orders | 15659 | 16645 | 18895 | 17236 | 17753 | 18285 | 19250 |
| Customers Served | 8200 | 8500 | 8755 | 9020 | 9290 | 9570 | 10150 |
| Total | 15659 | 16645 | 18895 | 17236 | 17753 | 18285 | 19250 |

BUSINESS OVERVIEW:

Notes about the Measure: (Provide assumptions/explanation of significant trend variance in the performance measure graph)

Assumptions are based weather, population growth, current and new services provided.

Key Conclusion: (Explanation of the trend on the performance measure graph)

Work orders created and counter customers served will increase as the population grows and service expectations from residents' increases.

Overall Conclusion: (An executive summary providing a clear and concise overview of the performance measures and the general departmental situation)

Funding sources from Administration salaries have been realigned over the past several years to better reflect section activities. For example, staff assigned to water and wastewater activities are funded from the Water and Wastewater Budget. As well, the Supervisor of Public Works Administration is equally funded from the Water and Wastewater budget and taxation, and one Public Works Citizen Service Representative position is funded from the Solid Waste Management Budget.

Activities and demand for service from the public remains consistent and increasing in most areas. These trends are expected to continue in response to a growing population, growing/aging infrastructure, and demand for improved levels of service.

Department Head Sign-off

Date (mm/dd/yy)

Commissioner Sign-off

Date (mm/dd/yy)

Revenue and Expenditure Summary

2014-17 Operating Budget

| Department | Exp Category | Account | 2012 Actuals | Actual Forecast 2013* | 2013 Budget | Allowable Inc/Decr | Account Reallocations | 2014 Budget | \$ Variance | % Variance | 2015 Forecast | Variance | 2016 Forecast | Variance | 2017 Forecast | Variance |
|--|--------------|-----------------------------------|------------------|-----------------------|------------------|--------------------|-----------------------|------------------|---------------|--------------|------------------|---------------|------------------|---------------|------------------|--------------|
| Public Works - Administration | | | | | | | | | | | | | | | | |
| Revenue | | | | | | | | | | | | | | | | |
| | | 3555 W&S Administration Revenue | 428,400 | 0 | 0 | 0 | 0 | 0 | 0 | 0.0% | 0 | 0 | 0 | 0 | 0 | 0 |
| | | 3618 Dept. Misc. Revenues | 3,089 | 0 | 2,600 | 0 | 0 | 2,600 | 0 | 0.0% | 2,660 | 60 | 2,720 | 60 | 2,760 | 40 |
| | | Total Revenue | 431,489 | 0 | 2,600 | 0 | 0 | 2,600 | 0 | 0.0% | 2,660 | 60 | 2,720 | 60 | 2,760 | 40 |
| Labour Costs | | | | | | | | | | | | | | | | |
| | | 7010 Full Time | 866,661 | 788,470 | 951,652 | (14,333) | 0 | 937,319 | (14,333) | (1.5)% | 946,396 | 9,077 | 953,884 | 7,488 | 957,402 | 3,518 |
| | | 7012 Overtime | 13,387 | 12,357 | 15,840 | 0 | 0 | 15,840 | 0 | 0.0% | 15,840 | 0 | 15,840 | 0 | 15,840 | 0 |
| | | 7015 Part Time | 197,479 | 218,441 | 191,493 | 13,686 | 0 | 205,179 | 13,686 | 7.1% | 206,000 | 821 | 206,000 | 0 | 206,000 | 0 |
| | | 7017 Benefits | 275,684 | 238,706 | 274,349 | 6,313 | 0 | 280,662 | 6,313 | 2.3% | 288,214 | 7,552 | 295,349 | 7,135 | 301,341 | 5,992 |
| | | Total Labour Costs | 1,353,211 | 1,257,974 | 1,433,334 | 5,666 | 0 | 1,439,000 | 5,666 | 0.4% | 1,456,450 | 17,450 | 1,471,073 | 14,623 | 1,480,583 | 9,510 |
| Other Expenses | | | | | | | | | | | | | | | | |
| | | 7100 Mileage | 512 | 430 | 244 | 0 | 500 | 744 | 500 | 204.9% | 744 | 0 | 744 | 0 | 744 | 0 |
| | | 7103 407-ETR Toll Charges | 125 | 105 | 51 | 0 | 0 | 51 | 0 | 0.0% | 51 | 0 | 51 | 0 | 51 | 0 |
| | | 7105 Membership/Dues/Fees | 9,254 | 13,712 | 7,378 | 0 | 0 | 7,378 | 0 | 0.0% | 7,378 | 0 | 7,378 | 0 | 7,378 | 0 |
| | | 7110 Meals & Meal Allowances | 302 | 1,600 | 2,233 | 0 | 0 | 2,233 | 0 | 0.0% | 2,233 | 0 | 2,233 | 0 | 2,233 | 0 |
| | | 7115 Training & Development | 7,996 | 3,659 | 5,047 | 0 | 2,000 | 7,047 | 2,000 | 39.6% | 7,047 | 0 | 7,047 | 0 | 7,047 | 0 |
| | | 7120 Telephone Charges | 0 | 2,318 | 2,318 | 0 | (2,000) | 318 | (2,000) | (86.3)% | 318 | 0 | 318 | 0 | 318 | 0 |
| | | 7122 Cellular Telephones | 3,036 | 3,217 | 4,297 | 0 | 0 | 4,297 | 0 | 0.0% | 4,297 | 0 | 4,297 | 0 | 4,297 | 0 |
| | | 7125 Subscriptions/Publications | 7,661 | 6,269 | 3,908 | 0 | 3,000 | 6,908 | 3,000 | 76.8% | 6,908 | 0 | 6,908 | 0 | 6,908 | 0 |
| | | 7130 Seminars & Workshops | 475 | 529 | 977 | 0 | 0 | 977 | 0 | 0.0% | 977 | 0 | 977 | 0 | 977 | 0 |
| | | 7135 Advertising | 0 | 377 | 377 | 0 | 0 | 377 | 0 | 0.0% | 377 | 0 | 377 | 0 | 377 | 0 |
| | | 7140 Promotion & Education | 5,060 | 6,192 | 4,500 | 0 | 0 | 4,500 | 0 | 0.0% | 4,500 | 0 | 4,500 | 0 | 4,500 | 0 |
| | | 7200 Office Supplies | 9,543 | 11,181 | 11,275 | 0 | (1,500) | 9,775 | (1,500) | (13.3)% | 9,775 | 0 | 9,775 | 0 | 9,775 | 0 |
| | | 7203 Drafting Supplies | 3,576 | 2,978 | 3,731 | 0 | 0 | 3,731 | 0 | 0.0% | 3,731 | 0 | 3,731 | 0 | 3,731 | 0 |
| | | 7205 Computer Supplies | 6,229 | 5,310 | 4,749 | 0 | 0 | 4,749 | 0 | 0.0% | 4,749 | 0 | 4,749 | 0 | 4,749 | 0 |
| | | 7210 Office Equip. & Furniture | 603 | 3,354 | 3,543 | 0 | 0 | 3,543 | 0 | 0.0% | 3,543 | 0 | 3,543 | 0 | 3,543 | 0 |
| | | 7211 Computer Hardware/Software | 6,598 | 7,699 | 11,023 | 0 | 0 | 11,023 | 0 | 0.0% | 11,023 | 0 | 11,023 | 0 | 11,023 | 0 |
| | | 7220 Copiers, Faxes and Supplies | 11,696 | 15,365 | 18,519 | 0 | (2,000) | 16,519 | (2,000) | (10.8)% | 16,519 | 0 | 16,519 | 0 | 16,519 | 0 |
| | | 7222 Printing | 14 | 321 | 500 | 0 | 0 | 500 | 0 | 0.0% | 500 | 0 | 500 | 0 | 500 | 0 |
| | | 7226 Courier Services | 126 | 189 | 250 | 0 | 0 | 250 | 0 | 0.0% | 250 | 0 | 250 | 0 | 250 | 0 |
| | | 7300 Protective Clothing/Uniforms | 316 | 820 | 1,131 | 0 | 0 | 1,131 | 0 | 0.0% | 1,131 | 0 | 1,131 | 0 | 1,131 | 0 |
| | | 7330 Materials & Supplies | 114 | 0 | 0 | 0 | 0 | 0 | 0 | 0.0% | 0 | 0 | 0 | 0 | 0 | 0 |
| | | 7331 Contractor & Contractor Mat. | 2,852 | 3,388 | 3,053 | 0 | 0 | 3,053 | 0 | 0.0% | 3,053 | 0 | 3,053 | 0 | 3,053 | 0 |
| | | 7345 Radio Operations | 4,608 | 7,245 | 7,513 | 0 | 0 | 7,513 | 0 | 0.0% | 7,513 | 0 | 7,513 | 0 | 7,513 | 0 |
| | | 7400 Bank Charges | 9,509 | 10,407 | 8,361 | 0 | 977 | 9,338 | 977 | 11.7% | 9,338 | 0 | 9,338 | 0 | 9,338 | 0 |
| | | 7410 Rental, Leases - Equipment | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0.0% | 0 | 0 | 0 | 0 | 0 | 0 |
| | | 7520 Professional Fees | 2,761 | 0 | 0 | 0 | 0 | 0 | 0 | 0.0% | 0 | 0 | 0 | 0 | 0 | 0 |
| | | 7560 Gas/Diesel - Vehicles | 0 | 1,547 | 0 | 80 | 4,000 | 4,080 | 4,080 | 0.0% | 4,162 | 82 | 4,245 | 83 | 4,330 | 85 |
| | | 7630 Wireless/Internet Commun. | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0.0% | 0 | 0 | 0 | 0 | 0 | 0 |
| | | 7699 Sundry Expenses | 14 | 136 | 400 | 0 | 0 | 400 | 0 | 0.0% | 400 | 0 | 400 | 0 | 400 | 0 |
| | | 7700 Chgs. from Othe Depts. | 201 | 103 | 0 | 0 | 0 | 0 | 0 | 0.0% | 0 | 0 | 0 | 0 | 0 | 0 |
| | | 7710 Internal Recoveries | (8,963) | (16,790) | (16,790) | 8,860 | 0 | (7,930) | 8,860 | (52.8)% | (7,930) | 0 | (7,930) | 0 | (7,930) | 0 |
| | | Total Other Expenses | 84,216 | 91,662 | 88,588 | 8,940 | 4,977 | 102,505 | 13,917 | 15.7% | 102,587 | 82 | 102,670 | 83 | 102,755 | 85 |
| Total Public Works - Administration | | | 1,005,938 | 1,349,637 | 1,519,322 | 14,606 | 4,977 | 1,538,905 | 19,583 | 1.3% | 1,556,377 | 17,472 | 1,571,023 | 14,646 | 1,580,578 | 9,555 |

*Note: 2013 Actual Forecast is for reference purposes only and is based on year to date actuals as of August 2013 plus the remainder of the calendarized budget.

2014 Budget Variance Comments

| | |
|--------------------------------|--|
| 7010 - Full Time | Decrease due to vacancies |
| 7015 - Part Time | Increase due to pro-rated progression and market adjusted rate increases |
| 7017 - Benefits | Increase in relation to salaries and budget guideline increases |
| 7100 - Mileage / Car Allowance | Reallocation from Copiers, Faxes and Supplies |

Revenue and Expenditure Summary

2014-17 Operating Budget

| | |
|------------------------------------|---|
| 7115 - Training & Development | Reallocation from Telephone Charges |
| 7120 - Telephone Charges | Reallocation to Training & Development |
| 7125 - Subscriptions/Publications | Reallocation from Office Supplies & Copiers, Faxes and Supplies |
| 7200 - Office Supplies | Reallocation to Subscriptions |
| 7220 - Copiers, Faxes and Supplies | Reallocation to Subscriptions |
| 7400 - Bank Charges | Reallocation from PW-Waste |
| 7560 - Gas/Diesel - Vehicles | Reallocation from PW-Roads |
| 7710 - Internal Recoverable | Realignment of internal accounts |

2015 Budget Variance Comments

| | |
|-----------------------------|---|
| 3618 - Dept. Misc. Revenues | Increase due to Costi-Students recovery |
| 7010 - Full Time | Increase due to pro-rated progression |
| 7015 - Part Time | Increase due to pro-rated progression |
| 7017 - Benefits | Increase in relation to salaries and budget guideline increases |

2016 Budget Variance Comments

| | |
|-----------------------------|---|
| 3618 - Dept. Misc. Revenues | Increase due to Costi-Students recovery |
| 7010 - Full Time | Increase due to pro-rated progression |
| 7017 - Benefits | Increase in relation to salaries and budget guideline increases |

2017 Budget Variance Comments

| | |
|-----------------------------|---|
| 3618 - Dept. Misc. Revenues | Increase due to Costi-Students recovery |
| 7010 - Full Time | Increase due to pro-rated progression |
| 7017 - Benefits | Increase in relation to salaries and budget guideline increases |

Business Overview

Service Statement: *Describe the core activities and key outcomes and results for your department and how your department contributes to the quality of life of the citizens of Vaughan and/or how your department supports other departments.*

Core Activities: *Describe your regular business functions and responsibilities.*

The Roads Maintenance Division of the Public Works Department supports the Engineering & Public Works Commission's responsibility for Transportation Management by maintaining roads and sidewalks throughout the City of Vaughan in accordance with provincial Minimum Maintenance Standards (MMS) and Vaughan Council Policy. The Division's main objective during snow events is to keep Primary roads clear for emergency and transit vehicles, with operations commencing on Secondary roads upon completion of Primary roads.

Key Outcomes & Results: *Describe the outcomes your department strives to achieve for residents and/or other departments.*

1. Contribute to the cleanliness and safety of all City roads
2. Promote environmental protection and sustainability

Link to Vaughan Vision 2020: *Explain how your department links with the Vaughan Vision 2020 strategic goals and themes.*

Service Excellence:

Demonstrate Excellence in Service Delivery

- *Department Objective:* Provide efficient and effective service delivery within ministry guidelines and standards

Promote Community Safety, Health and Wellness

- *Key Outcome:* Contribute to the cleanliness and safety of all City roads

Lead and Promote Environmental Sustainability

- *Key Outcome:* Promote environmental protection and sustainability

Organizational Excellence:

Manage Corporate Assets

- *Department Objective:* Effectively manage the City's road infrastructure

Staff Excellence:

Support the Professional Development of Staff

- *Department Objective:* Enroll staff in ongoing training and promote certification through industry associations

Staffing Profile: *Full Time, Part Time and Overtime – Budgeted Amounts*

| | 2012 | 2013 Base | Additional Resource Requests | | | |
|-----------|-----------|-----------|------------------------------|------|------|------|
| | 2012 | 2013 Base | 2014 | 2015 | 2016 | 2017 |
| Full Time | 39 | 42 | 3 | - | 2 | - |
| Part Time | 6.87 | 6.87 | - | - | - | - |
| Overtime | \$150,074 | \$150,074 | \$150,077 | - | - | - |

Service Profile

Current Service State: *Outline departmental strengths/weaknesses, current challenges or constraints, risk issues and major successes. Where applicable, assess department's ability to meet expected service levels.*

- Staff Excellence
 - Knowledgeable staff, strong leadership
 - Effective training & development programs
- High Service Level & Standards
 - High level of service delivery, including winter operations
 - The department is working effectively within existing resource limitations
 - Operations consistently meet or exceed ministry minimum maintenance standards
- Resource Constraints
 - Infrastructure is aging, requiring funding for key maintenance activities and capital projects
- Policies and Processes
 - The winter maintenance operational review will provide a clear vision for moving forward over the next 5-10 years.
- Communication
 - Communication with other City departments is essential for an operations division. These can be improved through every department understanding the needs of their customers.
 - Enhanced communication with the public to provide information on service levels will be part of the Operational review.
- Technology
 - Service efficiencies and documentation can be realized by updating technology used by the department. Funds have been requested for this.
 - Activity prioritization and tracking can be enhanced utilizing a maintenance management system. This will be part of the City's overall Asset Management Strategy.

Future Direction for the Service: *Outline anticipated constraints, emerging issues, threats and/or potential opportunities to improve the business.*

- Efficiencies
 - Ideas generated through ongoing Continuous Improvement meetings may improve efficiency and reduce costs
 - Operational review of winter maintenance strategies will identify opportunities to improve efficiency and reduce costs that can be implemented in new winter maintenance contract
 - Newer equipment will increase productivity (i.e. acquisition of new gradall excavator will allow ditching to be scheduled and completed in-house)
 - Changeover to high efficiency street lighting will reduce energy consumption
- Service Levels
 - Demand for service consistently exceeds existing resources
 - The size and age of the City's road network are increasing over time
- Legislative Changes
 - Increased threat of litigation over time; environmental and safety regulations present new challenges
- Human Resources/Training
 - Aging workforce will require succession planning and more training for new staff

Financial Impact: *Scope out major financial impacts on the department currently and in the future.*

- With the acquisition of a new gradall excavator, contracted equipment rental costs will be reduced for various activities (i.e. ditching, channel work, grading, material loading)
- Service delivery will have difficulty keeping pace with growth and may require more resources for staffing and equipment, or contracted services.
- Increasing contract and material costs and demand for higher levels of service
 - Cost of road platform maintenance activity contracts continue to rise due to increase in price of asphalt products, fuel and labour
 - Lack of snow storage space in the winter and increased demand for snow removal
 - Winter maintenance contract is entering its sixth winter season (beginning of last two year extension period)

Work Plan

Business Plan Objectives: List up to three departmental initiatives and objectives for each year 2014-17 respectively. You can refer to the Strategic Initiatives list, master plans, or other corporate initiatives.

| Department Objectives | Initiatives | Timeline | Additional Resources Required? |
|---|--|----------|---|
| 2014 Initiatives | | | |
| Provide efficient and effective service delivery within ministry guidelines and minimum maintenance standards | Implement computerized road patrol programs – Route Patrol Manager and Winter Route Patrol Manager | Q1 | Capital Funding for software & hardware purchase (approx. \$32,000) |
| Promote environmentally sustainable practices and processes | Implement changeover to high efficiency LED street lighting | Q4 | Consultant and contracted services |
| Effectively manage the City's road infrastructure | Collaborate with Engineering Services to support the corporate Asset Management initiative | Q4 | In-house |
| Ensure service standards are met in an efficient and effective manner | Research and Development Funding for Future CTS Mobile Initiative – Phase 1 | Q4 | Funding request may be submitted |
| 2015 Initiatives | | | |
| Provide efficient and effective service delivery within ministry guidelines and minimum maintenance standards | Prepare and implement new contract for winter maintenance services commencing in November | Q4 | In-house and contracted services |
| Ensure service standards are met in an efficient and effective manner | Pilot Project / Filed Trials for handheld CTS mobile application units – Phase 2 | Q4 | Funding request may be submitted |
| 2016 Initiatives | | | |
| Provide efficient and effective service delivery within ministry guidelines and minimum maintenance standards | Review service delivery following implementation of new winter maintenance contract | Q2 | In-house |
| Ensure service standards are met in an efficient and effective manner | Implementation of CTS Mobility Project – Phase 3 | Q4 | Funding request may be submitted |
| 2017 Initiatives | | | |
| Effectively manage the City's road infrastructure | Review and implement maintenance and rehabilitation program for surface treated roads | Q2 | In-house and contracted services |

Business Performance

Key Performance Indicators: List up to three relevant performance measures which provide information on the department's efficiency, effectiveness and quality of service. The performance indicators should range from 2009 to 2012, with a forecast for 2013.

| Performance Measures | 2009 | 2010 | 2011 | 2012 | 2013 Estimate |
|---|----------------------|----------------------|----------------------|----------------------|----------------------|
| EFFICIENCY: What/How much do we do? | | | | | |
| Number of Winter Events & Total Salt Usage (Tonnes) | 37 Events 30,618T | 35 Events 24,166T | 41 Events 32,000T | 27 Events 20,392T | 43 Events 23,248T |
| SERVICE QUALITY: Is anyone better off? | | | | | |
| Average Response Time (Days) for a Pothole Repair & No. of Pothole Service Requests (SR's) Vs. MMS Response Time of maximum 7 days for a collector road (Class 3) | 4.5 Days 415 SR's | 4.9 Days 193 SR's | 4.1 Days 200 SR's | 4.8 Days 138 SR's | 3.9 Days 100 SR's |

| 2012 Performance | 1 st Round | 2 nd Round | 3 rd Round | 4 th Round | 5 th Round | 6 th Round |
|---|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|
| EFFECTIVENESS: How well do we do it? | | | | | | |
| Number of Working Days to Sweep Total Lane Kilometres & No. of Sweeping Service Requests (SR's) in Period | 18.5 Days 5 SR's | 24 Days 3 SR's | 20.5 Days 4 SR's | 24.5 Day 4 SR's | 25 Days 1 SR | 25 Days 21 SR's |

Key Performance Indicators Conclusion: Provide an overall conclusion based on the indicators listed above in terms of current and estimated future performance and expected/target values.

- Although the number of winter events increased between 2011 and 2013, total salt usage declined significantly (31%). This can be attributed to procedural controls and salt conservation strategies implemented by staff and contractors, and the use of alternative deicing material in place of normal rock salt. Total salt usage will increase slightly with growth in future years, but even with an increase in the number of winter events, overall salt usage should remain relatively constant.
- The average response time to patch a pothole has remained relatively constant or slightly declined over the past five years. Our response time is also well below that dictated by the provincial Minimum

Maintenance Standards (MMS). During the same period, the number of service enquiries for potholes declined by approximately 75%. This decline can be attributed to proactive road maintenance and rehabilitation strategies implemented by Roads and Engineering Services.

- In 2012, the number of days to sweep the City's total lane kilometres remained within the 20 to 25 day cycle or service objective. With the addition of a fifth sweeper to the Roads fleet in late 2013 or early 2014, this sweeping cycle time may be further reduced. In addition, the number of sweeping service requests recorded in JD Edwards for the first 5 rounds of sweeping remained relatively constant; however for the last round, sweeping enquiries spiked as the volume of leaves increased. Service requests or enquires generally relate to the timing of sweeping on a particular street.

**Department Head
Sign-off**

Date (mm/dd/yy)

Commissioner Sign-off

Date (mm/dd/yy)

Revenue and Expenditure Summary

2014-17 Operating Budget

| Department | Exp Category | Account | 2012 Actuals | Actual Forecast 2013* | 2013 Budget | Allowable Inc/Decr | Account Reallocations | 2014 Budget | \$ Variance | % Variance | 2015 Forecast | Variance | 2016 Forecast | Variance | 2017 Forecast | Variance |
|--|--------------|-----------------------------------|------------------|-----------------------|------------------|--------------------|-----------------------|------------------|----------------|-------------|------------------|----------------|-------------------|----------------|-------------------|----------------|
| Public Works - Roads Maint. | | | | | | | | | | | | | | | | |
| Revenue | | | | | | | | | | | | | | | | |
| | | 3574 Rev. frm Recov. Expenses | 63,106 | 62,018 | 70,799 | 42 | 0 | 70,841 | 42 | 0.1% | 71,576 | 735 | 72,328 | 752 | 73,091 | 763 |
| | | 3614 General Revenue | 0 | 4,500 | 0 | 0 | 0 | 0 | 0 | 0.0% | 0 | 0 | 0 | 0 | 0 | 0 |
| | | 3618 Dept. Misc. Revenues | 2,725 | 2,208 | 3,312 | 0 | 0 | 3,312 | 0 | 0.0% | 3,385 | 73 | 3,459 | 74 | 3,535 | 76 |
| | | Total Revenue | 65,831 | 68,726 | 74,111 | 42 | 0 | 74,153 | 42 | 0.1% | 74,961 | 808 | 75,787 | 826 | 76,626 | 839 |
| Labour Costs | | | | | | | | | | | | | | | | |
| | | 7010 Full Time | 2,272,903 | 2,395,897 | 2,453,618 | 184,052 | (134,505) | 2,503,165 | 49,547 | 2.0% | 2,514,551 | 11,386 | 2,518,832 | 4,281 | 2,521,795 | 2,963 |
| | | 7012 Overtime | 106,136 | 123,624 | 90,399 | 3 | 0 | 90,402 | 3 | 0.0% | 90,402 | 0 | 90,402 | 0 | 90,402 | 0 |
| | | 7015 Part Time | 254,464 | 166,372 | 143,607 | 34,536 | 0 | 178,143 | 34,536 | 24.0% | 178,143 | 0 | 178,143 | 0 | 178,143 | 0 |
| | | 7017 Benefits | 631,601 | 693,816 | 699,603 | 62,890 | (36,721) | 725,772 | 26,169 | 3.7% | 741,996 | 16,224 | 756,406 | 14,410 | 770,483 | 14,077 |
| | | Total Labour Costs | 3,265,104 | 3,379,709 | 3,387,227 | 281,481 | (171,226) | 3,497,482 | 110,255 | 3.3% | 3,525,092 | 27,610 | 3,543,783 | 18,691 | 3,560,823 | 17,040 |
| Other Expenses | | | | | | | | | | | | | | | | |
| | | 7100 Mileage | 1,564 | 2,245 | 2,477 | 0 | 0 | 2,477 | 0 | 0.0% | 2,477 | 0 | 2,477 | 0 | 2,477 | 0 |
| | | 7103 407-ETR Toll Charges | 251 | 81 | 81 | 0 | 0 | 81 | 0 | 0.0% | 81 | 0 | 81 | 0 | 81 | 0 |
| | | 7105 Membership/Dues/Fees | 1,736 | 3,046 | 1,045 | 0 | 8,200 | 9,245 | 8,200 | 784.7% | 9,245 | 0 | 9,245 | 0 | 9,245 | 0 |
| | | 7110 Meals & Meal Allowances | 2,370 | 4,902 | 2,921 | 0 | 0 | 2,921 | 0 | 0.0% | 2,921 | 0 | 2,921 | 0 | 2,921 | 0 |
| | | 7115 Training & Development | 31,080 | 41,196 | 44,176 | 0 | 0 | 44,176 | 0 | 0.0% | 44,176 | 0 | 44,176 | 0 | 44,176 | 0 |
| | | 7122 Cellular Telephones | 8,809 | 14,458 | 12,611 | 0 | 5,200 | 17,811 | 5,200 | 41.2% | 17,811 | 0 | 17,811 | 0 | 17,811 | 0 |
| | | 7125 Subscriptions/Publications | 829 | 280 | 1,252 | 0 | 0 | 1,252 | 0 | 0.0% | 1,252 | 0 | 1,252 | 0 | 1,252 | 0 |
| | | 7130 Seminars & Workshops | 0 | 496 | 1,496 | 0 | 0 | 1,496 | 0 | 0.0% | 1,496 | 0 | 1,496 | 0 | 1,496 | 0 |
| | | 7135 Advertising | 427 | 1,683 | 2,440 | 0 | 0 | 2,440 | 0 | 0.0% | 2,440 | 0 | 2,440 | 0 | 2,440 | 0 |
| | | 7140 Promotion & Education | 1,148 | 0 | 0 | 0 | 0 | 0 | 0 | 0.0% | 0 | 0 | 0 | 0 | 0 | 0 |
| | | 7200 Office Supplies | 3,733 | 2,010 | 1,485 | 0 | 0 | 1,485 | 0 | 0.0% | 1,485 | 0 | 1,485 | 0 | 1,485 | 0 |
| | | 7205 Computer Supplies | 0 | 226 | 226 | 0 | 0 | 226 | 0 | 0.0% | 226 | 0 | 226 | 0 | 226 | 0 |
| | | 7210 Office Equip. & Furniture | 0 | 650 | 650 | 0 | 0 | 650 | 0 | 0.0% | 650 | 0 | 650 | 0 | 650 | 0 |
| | | 7211 Computer Hardware/Software | 2,994 | 12,032 | 18,410 | 0 | 0 | 18,410 | 0 | 0.0% | 18,410 | 0 | 18,410 | 0 | 18,410 | 0 |
| | | 7220 Copiers, Faxes and Supplies | 2,377 | 1,916 | 791 | 0 | 1,970 | 2,761 | 1,970 | 249.1% | 2,761 | 0 | 2,761 | 0 | 2,761 | 0 |
| | | 7300 Protective Clothing/Uniforms | 27,383 | 26,625 | 21,577 | 0 | 3,500 | 25,077 | 3,500 | 16.2% | 25,077 | 0 | 25,077 | 0 | 25,077 | 0 |
| | | 7317 Utility Services | 1,790,198 | 1,993,725 | 1,912,962 | 128,082 | 0 | 2,041,044 | 128,082 | 6.7% | 2,136,765 | 95,721 | 2,236,975 | 100,210 | 2,341,885 | 104,910 |
| | | 7330 Materials & Supplies | 235,692 | 338,873 | 360,484 | 3,791 | (11,763) | 352,512 | (7,972) | (2.2)% | 357,137 | 4,625 | 364,591 | 7,454 | 370,463 | 5,872 |
| | | 7331 Contractor & Contractor Mat. | 3,290,809 | 3,574,852 | 3,424,381 | 81,186 | (7,637) | 3,497,930 | 73,549 | 2.1% | 3,609,660 | 111,730 | 3,698,007 | 88,347 | 3,777,263 | 79,256 |
| | | 7335 Small Tools & Equipment | 2,771 | 2,681 | 2,318 | 0 | 0 | 2,318 | 0 | 0.0% | 2,318 | 0 | 2,318 | 0 | 2,318 | 0 |
| | | 7340 Machine Time | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0.0% | 0 | 0 | 0 | 0 | 0 | 0 |
| | | 7365 Safety Equipment | 337 | 367 | 678 | 0 | 0 | 678 | 0 | 0.0% | 678 | 0 | 678 | 0 | 678 | 0 |
| | | 7370 Dumping Charges | 40,776 | 11,984 | 19,922 | 585 | 0 | 20,507 | 585 | 2.9% | 21,100 | 593 | 21,720 | 620 | 22,035 | 315 |
| | | 7410 Rental, Leases - Equipment | 0 | 24 | 0 | 0 | 0 | 0 | 0 | 0.0% | 0 | 0 | 0 | 0 | 0 | 0 |
| | | 7520 Professional Fees | 0 | 1,656 | 4,976 | 0 | (970) | 4,006 | (970) | (19.5)% | 4,006 | 0 | 4,006 | 0 | 4,006 | 0 |
| | | 7560 Gas/Diesel - Vehicles | 214,806 | 193,272 | 151,146 | 48,807 | (4,000) | 195,953 | 44,807 | 29.6% | 218,767 | 22,814 | 243,578 | 24,811 | 270,578 | 27,000 |
| | | 7630 Wireless/Internet Commun. | 606 | 0 | 0 | 0 | 0 | 0 | 0 | 0.0% | 0 | 0 | 0 | 0 | 0 | 0 |
| | | 7699 Sundry Expenses | 392 | 488 | 660 | 0 | 0 | 660 | 0 | 0.0% | 660 | 0 | 660 | 0 | 660 | 0 |
| | | 7700 Chgs. from Othe Depts. | (45,956) | 1,008 | 630 | 0 | 1,500 | 2,130 | 1,500 | 238.1% | 2,130 | 0 | 2,130 | 0 | 2,130 | 0 |
| | | 7710 Internal Recoveries | 0 | (80,570) | (80,570) | 56,870 | 0 | (23,700) | 56,870 | (70.6)% | (23,700) | 0 | (23,700) | 0 | (23,700) | 0 |
| | | Total Other Expenses | 5,615,130 | 6,150,204 | 5,909,225 | 319,321 | (4,000) | 6,224,546 | 315,321 | 5.3% | 6,460,029 | 235,483 | 6,681,471 | 221,442 | 6,898,824 | 217,353 |
| Total Public Works - Roads Maint. | | | 8,814,403 | 9,461,186 | 9,222,341 | 600,760 | (175,226) | 9,647,875 | 425,534 | 4.6% | 9,910,160 | 262,285 | 10,149,467 | 239,307 | 10,383,021 | 233,554 |

*Note: 2013 Actual Forecast is for reference purposes only and is based on year to date actuals as of August 2013 plus the remainder of the calendarized budget.

2014 Budget Variance Comments

| | |
|------------------------------------|--|
| 3574 - Rev. from Recover. Expenses | Increase reflects Council Approved user fee rates |
| 7010 - Full Time | Increase due to pro-rated progression and reallocation from PW-Winter for roads related activities |
| 7015 - Part Time | Increase due to market adjusted rate increases and reallocation from PW-Winter |
| 7017 - Benefits | Increase in relation to salaries and budget guideline increases |

Revenue and Expenditure Summary

2014-17 Operating Budget

| | |
|-------------------------------------|---|
| 7105 - Memberships/Dues/Fees | Reallocation from Contractor & Contract Material |
| 7122 - Cellular Telephones | Reallocation from Contractor & Contract Material |
| 7220 - Copiers, Faxes and Supplies | Reallocation from Contractor & Contract Material and Professional fees |
| 7300 - Protective Clothing/Uniforms | Reallocation from Contractor & Contract Material and Professional fees |
| 7317 - Utilities Services | Increase as per budget guidelines |
| 7330 - Materials and Supplies | Decrease due to reallocation to Contract & Contract Mat., offset by 1.5% price and 2% volume increase, where applicable |
| 7331 - Contractor & Contract. Mat. | Increase due to 1.5% price and 2% volume increase, where applicable, offset by reallocations to various accounts |
| 7370 - Dumping Charges | Increase due to contract - 1.5% price and 2% volume |
| 7520 - Professional Fees | Reallocation to Copiers |
| 7560 - Gas/Diesel - Vehicles | Increase as per budget guidelines, 2% price and 10% volume |
| 7700 - Charges from Other Depts. | Reallocation from Contractor & Contract Material |
| 7710 - Internal Recoverable | Realignment of internal accounts |

2015 Budget Variance Comments

| | |
|------------------------------------|--|
| 3574 - Rev. from Recover. Expenses | Increase reflects Council Approved user fee rates |
| 3618 - Dept. Misc. Revenues | Increase due to Costi-Students recovery |
| 7010 - Full Time | Increase due to pro-rated progression |
| 7017 - Benefits | Increase in relation to salaries and budget guideline increases |
| 7317 - Utility Services | Increase as per budget guidelines |
| 7330 - Materials and Supplies | Increase due to 2% vol and 1.5% price increase, where applicable |
| 7331 - Contractor & Contract. Mat. | Increase due to 2% vol and 1.5% price increase, where applicable |
| 7370 - Dumping Charges | Increase due to 2% vol and 1.5% price increase, where applicable |
| 7560 - Gas/Diesel - Vehicles | Increase as per budget guidelines |

2016 Budget Variance Comments

| | |
|------------------------------------|--|
| 3574 - Rev. from Recover. Expenses | Increase reflects Council Approved user fee rates |
| 3618 - Dept. Misc. Revenues | Increase due to Costi-Students recovery |
| 7017 - Benefits | Increase in relation to salaries and budget guideline increases |
| 7317 - Utility Services | Increase as per budget guidelines |
| 7330 - Materials and Supplies | Increase due to 2% vol and 1.5% price increase, where applicable |
| 7331 - Contractor & Contract. Mat. | Increase due to 2% vol and 1.5% price increase, where applicable |
| 7370 - Dumping Charges | Increase due to 2% vol and 1.5% price increase, where applicable |
| 7560 - Gas/Diesel - Vehicles | Increase as per budget guidelines |

2017 Budget Variance Comments

| | |
|------------------------------------|--|
| 3574 - Rev. from Recover. Expenses | Increase reflects Council Approved user fee rates |
| 3618 - Dept. Misc. Revenues | Increase due to Costi-Students recovery |
| 7017 - Benefits | Increase in relation to salaries and budget guideline increases |
| 7317 - Utility Services | Increase as per budget guidelines |
| 7330 - Materials and Supplies | Increase due to 2% vol and 1.5% price increase, where applicable |
| 7331 - Contractor & Contract. Mat. | Increase due to 2% vol and 1.5% price increase, where applicable |
| 7370 - Dumping Charges | Increase due to 2% vol and 1.5% price increase, where applicable |
| 7560 - Gas/Diesel - Vehicles | Increase as per budget guidelines |

Revenue and Expenditure Summary

2014-17 Operating Budget

| Department | Exp Category | Account | 2012 Actuals | Actual Forecast 2013* | 2013 Budget | Allowable Inc/Decr | Account Reallocations | 2014 Budget | \$ Variance | % Variance | 2015 Forecast | Variance | 2016 Forecast | Variance | 2017 Forecast | Variance |
|--|-----------------------|-----------------------------------|--------------|-----------------------|-------------|--------------------|-----------------------|-------------|-------------|------------|---------------|----------|---------------|----------|---------------|----------|
| Public Works - Winter Control | | | | | | | | | | | | | | | | |
| | Revenue | | | | | | | | | | | | | | | |
| | | 3574 Rev. frm Recov. Expenses | 42,000 | 42,000 | 42,000 | 0 | 0 | 42,000 | 0 | 0.0% | 42,000 | 0 | 42,000 | 0 | 42,000 | 0 |
| | | Total Revenue | 42,000 | 42,000 | 42,000 | 0 | 0 | 42,000 | 0 | 0.0% | 42,000 | 0 | 42,000 | 0 | 42,000 | 0 |
| | Labour Costs | | | | | | | | | | | | | | | |
| | | 7010 Full Time | 52,243 | 188,230 | 158,543 | (158,543) | 134,500 | 134,500 | (24,043) | (15.2)% | 135,791 | 1,291 | 135,791 | 0 | 135,791 | 0 |
| | | 7012 Overtime | 38,459 | 88,338 | 59,675 | 0 | 0 | 59,675 | 0 | 0.0% | 59,675 | 0 | 59,675 | 0 | 59,675 | 0 |
| | | 7015 Part Time | 1,525 | 78,236 | 94,647 | (12,257) | 0 | 82,390 | (12,257) | (13.0)% | 82,390 | 0 | 82,390 | 0 | 82,390 | 0 |
| | | 7017 Benefits | 22,421 | 81,927 | 68,196 | (43,588) | 36,726 | 61,334 | (6,862) | (10.1)% | 62,997 | 1,663 | 64,061 | 1,064 | 64,815 | 754 |
| | | Total Labour Costs | 114,648 | 436,731 | 381,061 | (214,388) | 171,226 | 337,899 | (43,162) | (11.3)% | 340,853 | 2,954 | 341,917 | 1,064 | 342,671 | 754 |
| | Other Expenses | | | | | | | | | | | | | | | |
| | | 7110 Meals & Meal Allowances | 1,143 | 2,988 | 2,820 | 0 | 0 | 2,820 | 0 | 0.0% | 2,820 | 0 | 2,820 | 0 | 2,820 | 0 |
| | | 7330 Materials & Supplies | 1,043,749 | 2,418,127 | 2,668,032 | 890 | 0 | 2,668,922 | 890 | 0.0% | 2,735,457 | 66,535 | 2,804,259 | 68,802 | 2,875,994 | 71,735 |
| | | 7331 Contractor & Contractor Mat. | 5,176,937 | 7,332,980 | 6,468,457 | 3,259 | 0 | 6,471,716 | 3,259 | 0.1% | 6,669,481 | 197,765 | 6,744,563 | 75,082 | 6,895,369 | 150,806 |
| | | 7335 Small Tools & Equipment | 6,156 | 16,927 | 9,215 | 0 | 0 | 9,215 | 0 | 0.0% | 9,215 | 0 | 9,215 | 0 | 9,215 | 0 |
| | | 7340 Machine Time | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0.0% | 0 | 0 | 0 | 0 | 0 | 0 |
| | | 7410 Rental, Leases - Equipment | 51,534 | 124,401 | 115,269 | 0 | 0 | 115,269 | 0 | 0.0% | 115,269 | 0 | 115,269 | 0 | 115,269 | 0 |
| | | 7560 Gas/Diesel - Vehicles | 88,672 | 222,913 | 157,781 | 3,156 | 0 | 160,937 | 3,156 | 2.0% | 164,155 | 3,218 | 167,438 | 3,283 | 170,787 | 3,349 |
| | | Total Other Expenses | 6,368,192 | 10,118,336 | 9,421,574 | 7,305 | 0 | 9,428,879 | 7,305 | 0.1% | 9,696,397 | 267,518 | 9,843,564 | 147,167 | 10,069,454 | 225,890 |
| Total Public Works - Winter Control | | | 6,440,840 | 10,513,067 | 9,760,635 | (207,083) | 171,226 | 9,724,778 | (35,857) | (0.4)% | 9,995,250 | 270,472 | 10,143,481 | 148,231 | 10,370,125 | 226,644 |

*Note: 2013 Actual Forecast is for reference purposes only and is based on year to date actuals as of August 2013 plus the remainder of the calendarized budget.

2014 Budget Variance Comments

| | |
|------------------------------------|---|
| 7010 - Full Time | Decrease due to reallocation to PW-Roads for roads related activities |
| 7015 - Part Time | Decrease due to reallocation to PW-Roads |
| 7017 - Benefits | Decrease in relation to salaries |
| 7330 - Materials and Supplies | Increase as per contract (1.5% price, 2% volume on brine materials) |
| 7331 - Contractor & Contract. Mat. | Increase as per contract |
| 7560 - Gas/Diesel - Vehicles | Increase as per guidelines |

2015 Budget Variance Comments

| | |
|------------------------------------|---|
| 7010 - Full Time | Increase due to pro-rated progression |
| 7017 - Benefits | Increase in relation to salaries and budget guideline increases |
| 7330 - Materials and Supplies | Increase as per contract |
| 7331 - Contractor & Contract. Mat. | Increase as per contract |
| 7560 - Gas/Diesel - Vehicles | Increase as per guidelines |

2016 Budget Variance Comments

| | |
|------------------------------------|---|
| 7017 - Benefits | Increase in relation to salaries and budget guideline increases |
| 7330 - Materials and Supplies | Increase as per contract |
| 7331 - Contractor & Contract. Mat. | Increase as per contract |
| 7560 - Gas/Diesel - Vehicles | Increase as per guidelines |

2017 Budget Variance Comments

| | |
|------------------------------------|---|
| 7017 - Benefits | Increase in relation to salaries and budget guideline increases |
| 7330 - Materials and Supplies | Increase as per contract |
| 7331 - Contractor & Contract. Mat. | Increase as per contract |
| 7560 - Gas/Diesel - Vehicles | Increase as per guidelines |

Business Overview

Service Statement:

The Solid Waste Management Division of the Public Works Department, supports the Engineering & Public Works Commission's overall responsibility for managing residential waste collection through the following core activities:

Core Activities:

- To ensure effective collection of residential (including limited non-residential and mixed-use establishments) residual waste (garbage) and resource materials (household organics, recyclables large appliances and leaf and yard materials).
- To effectively monitor and evaluate the success of the Greening Vaughan initiative and to assess and develop other programs that may further enhance current programs or provide additional avenues for waste diversion / reduction.
- To inform and involve the citizens (and staff) of Vaughan through ongoing educational and promotional initiatives of the City's comprehensive waste management plan and the waste management priorities as established by the Mayor and members of Council.
- To review site plans circulated from the City's Planning Dept. to the Public Works Dept. to ensure submission meets the requirements set forth in the City's Waste Collection Design Standards Policy.
- To listen, investigate, resolve, and respond to, escalated residents' complaints on matters relating to residential waste collection.

Key Outcomes & Results:

- Ensure the safe and efficient removal of waste
- Promote environmental protection and sustainability

Link to Vaughan Vision 2020:

Service Excellence

- Demonstrate Excellence in Service Delivery:
 - Department Objective: Provide efficient and effective service delivery within Council approved service standards
- Lead and Promote Environmental Sustainability:
 - Key Outcome: Promote environmental protection and sustainability

Staffing Profile:

Full Time, Part Time and Overtime – Budgeted Amounts:

| | | | Additional Resource Requests | | | |
|-----------|-------------|------------------|-------------------------------------|-------------|-------------|-------------|
| | 2012 | 2013 Base | 2014 | 2015 | 2016 | 2017 |
| Full Time | 5 | 5 | -1 | | | |
| Part Time | 1.03 | 1.03 | | | | |
| Overtime | \$4,020 | | | | | |

Notes:

1. FTE includes 4 waste staff plus one Public Works front office staff 'Public Works Customer Service Representative'
2. Assumes no significant program change.
3. 2014 ARR transfer to Water/Wastewater division
4. Additional ARRs may depend on the findings of both the City's Solid Waste Program Review and the Region's Interim Waste Management Plan

Service Profile

Current Service State:

- Service Delivery
 - Knowledgeable staff, strong leadership; good training & development opportunities
 - Survey results indicate that residents very satisfied (over 90%) with waste collection services
 - Staff members are aware of and respond to daily issues effectively
 - Management has a strong relationship with contractors and monitors contractor performance
 - Strong protocols for collections impacted by capital works undertakings and in new subdivisions
 - Deploying two parallel programs for the distribution of blue boxes and green bins is inefficient
- Communication
 - Effective promotion and education program to residents and staff
 - Residents have difficulty differentiating City program from that of Toronto's
- Technology
 - Dependency on external/third party suppliers for hosting various applications or information
 - An electronic point of sale transaction system is needed to improve efficiency
 - Lack of an asset management tool that meets the needs of Public Works
- Resources
 - Lack of resources to develop and implement new programs
 - Waste-related infractions are often not dealt with in a timely manner by Enforcement staff
- Performance Measurement
 - Traditional method of measuring diversion (total tonnes diverted) does not account for light-weighted materials. Consider alternate ways to measuring waste diversion (tonnes per hhd)
 - Ability to meet and maintain expected waste diversion levels (curbside 68%)
- Partnerships
 - Staff are working with the Region on a long term strategy which may impact the City's programs
 - Adapting to the Region's operational changes at their various facilities is challenging
 - Continued efforts to be a resource for Parks and/or Building and Facilities for the development and implementation of waste diversion programs is challenging due to limited resources

Future Direction for the Service:

- Solid Waste Program Review
 - On January 21, 2012, Council recommended a Program Review of Solid Waste Operations to identify further areas of opportunity and/or efficiencies
 - Potential service level changes from the Program Review include increasing the cost of garbage tags, reducing allowable "free" garbage items, eliminating the provision of the 4 annual double up events, reviewing services to multi-residential establishments, implementing a ban on designated electric and electronic waste curbside, alternate service delivery models, and assessing the efficiency of annual Environmental Days
 - Region's Interim Waste Management Master Plan will be incorporated into future Business Plans
- Technology
 - One system for point of sale transactions; elimination of handwritten receipts
 - Appliance appointments are made online
 - Language tool that could translate VOL information to an alternate language

Financial Impact:

- Financial Impacts will depend upon the direction provided by council on the conclusion and findings of the City's Program Review and the Region's Interim Waste Management Master Plan.
- Service delivery is impaired by the backlog of ARRs (i.e. Litter containers at Canada Post mailboxes)

Work Plan

| Department Objectives | Initiatives | Timeline | Additional Resources Required? |
|--|---|--------------------|--|
| 2014 Initiatives | | | |
| Provide efficient and effective service delivery within Council approved service standards | Revise/update Waste Collection Design Standards Policy | Q4/2013 to Q1/2014 | Collaboration with Building Standards, Planning, Engineering |
| | Implement the recommendations of the City's 2013 Solid Waste Program Review and the Region's Interim Waste Management Master Plan | Q4 | Unknown at this time. Dependant upon Waste Master Plan |
| 2015 Initiatives | | | |
| Provide efficient and effective service delivery within Council approved service standards | Continue implementation of the City's Solid Waste Program Review and the Region's Interim Waste Management Master Plan | Q4 | Unknown at this time. Dependant upon Waste Master Plan. |
| 2016 Initiatives | | | |
| Provide efficient and effective service delivery within Council approved service standards | Monitor effectiveness of changes made as a result of the City's Solid Waste Program Review and the Region's Interim Waste Management Master Plan. Implement additional programs as determined by the Interim Waste Management Master Plan | TBD | Unknown at this time. Dependant upon Waste Master Plan. |
| 2017 Initiatives | | | |
| Provide efficient and effective service delivery within Council approved service standards | Monitor effectiveness of changes made as a result of the City's Solid Waste Program Review and the Region's Interim Waste Management Master Plan. Implement additional programs as determined by the Interim Waste Management Master Plan | TBD | Unknown at this time. Dependant upon Waste Master Plan. |

Business Performance

Key Performance Indicators:

| Performance Measures | 2009 | 2010 | 2011 | 2012 | 2013 Estimate |
|---|------|---|--|---|---|
| EFFICIENCY: What/How much do we do? | | | | | |
| Number of households collected | | 83,860 | 84,219 | 85,569 | 87,569 |
| # of Site plan reviews | | Approx. 120 + resubmissions | Approx. 120 + resubmissions | Approx. 120 + resubmissions | Approx. 120 + resubmissions |
| Waste generation rate (tonnes per household per year) | 1.06 | 1.08 | 1.11 | 1.13 | 1.14 |
| # of Works Orders generated* | | 2,829 | 2,560 | 2,300 | 2,249 |
| EFFECTIVENESS: How well do we do it? | | | | | |
| Average response time to service requests | | Same day, but may carry over to the next collection cycle | Same day, but may carry over to the next collection cycle. | Same day, but may carry over to the next collection cycle | Same day, but may carry over to the next collection cycle |
| Diversion Rate(s)** | | Local: 68% Interim: 53% Landfill: 65% | Local: 68% Interim: 63% Landfill: 85% | Local: 68% Interim: 56% Landfill: 63% | Local: 68% Interim: 56% Landfill: 63% |
| SERVICE QUALITY: Is anyone better off? | | | | | |

***Number of Work Orders Generated:** Refers to how many work orders were generated specific to waste management. It is not a performance measure for how well the waste contractor is performing.

****Diversion Rate terminology:**

Local is the capture rate of recyclable curbside materials quantified by incoming weigh scale tickets.

Interim is the Local Diversion Rate reduced by processing loss, based on inbound tonnes to processing facilities.

Landfill includes waste materials taken to Dongara for processing into energy pellets.

Key Performance Indicators Conclusion:

- The diversion rate has remained relatively stable at approximately 68-69% for the past several years
- Although waste diversion has remained steady, average waste generation per household is increasing
- Despite the increase in the number of households serviced, the number of work orders is decreasing. Customer service response time is usually within 24-48 hours.

**Department Head
Sign-off**

Date (mm/dd/yy)

Commissioner Sign-off

Date (mm/dd/yy)

Revenue and Expenditure Summary

2014-17 Operating Budget

| Department | Exp Category | Account | 2012 Actuals | Actual Forecast 2013* | 2013 Budget | Allowable Inc/Decr | Account Reallocations | 2014 Budget | \$ Variance | % Variance | 2015 Forecast | Variance | 2016 Forecast | Variance | 2017 Forecast | Variance |
|---|--------------|-----------------------------------|------------------|-----------------------|------------------|--------------------|-----------------------|------------------|-----------------|---------------|------------------|----------------|-------------------|----------------|-------------------|----------------|
| Public Works - Waste Mgmt. | | | | | | | | | | | | | | | | |
| Revenue | | | | | | | | | | | | | | | | |
| | | 3550 Departmental Revenues | 15,840 | 13,670 | 13,320 | 880 | 0 | 14,200 | 880 | 6.6% | 14,200 | 0 | 14,200 | 0 | 14,200 | 0 |
| | | 3574 Rev. frm Recov. Expenses | 11,484 | 13,169 | 12,780 | 1,052 | 0 | 13,832 | 1,052 | 8.2% | 13,832 | 0 | 13,832 | 0 | 15,240 | 1,408 |
| | | 3586 Rents and Concessions | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0.0% | 0 | 0 | 0 | 0 | 0 | 0 |
| | | 3612 Service Charges | 9,382 | 10,207 | 10,665 | (540) | 0 | 10,125 | (540) | (5.1)% | 10,125 | 0 | 10,125 | 0 | 10,125 | 0 |
| | | 3614 General Revenue | 120,535 | 136,888 | 130,412 | 1,942 | 0 | 132,354 | 1,942 | 1.5% | 134,805 | 2,451 | 137,256 | 2,451 | 139,707 | 2,451 |
| | | 3780 Tourism/Rec'n Grant | 1,025,124 | 1,001,311 | 1,025,120 | 42,200 | 0 | 1,067,320 | 42,200 | 4.1% | 1,088,660 | 21,340 | 1,110,430 | 21,770 | 1,132,640 | 22,210 |
| | | Total Revenue | 1,182,365 | 1,175,244 | 1,192,297 | 45,534 | 0 | 1,237,831 | 45,534 | 3.8% | 1,261,622 | 23,791 | 1,285,843 | 24,221 | 1,311,912 | 26,069 |
| Labour Costs | | | | | | | | | | | | | | | | |
| | | 7010 Full Time | 286,348 | 355,716 | 366,223 | 0 | 0 | 366,223 | 0 | 0.0% | 366,223 | 0 | 366,223 | 0 | 366,223 | 0 |
| | | 7012 Overtime | 464 | 3,308 | 4,020 | 0 | 0 | 4,020 | 0 | 0.0% | 4,020 | 0 | 4,020 | 0 | 4,020 | 0 |
| | | 7015 Part Time | 0 | 18,639 | 27,957 | 3,197 | 0 | 31,154 | 3,197 | 11.4% | 31,154 | 0 | 31,154 | 0 | 31,154 | 0 |
| | | 7016 Full Time Contracts | 37,869 | 0 | 0 | 0 | 0 | 0 | 0 | 0.0% | 0 | 0 | 0 | 0 | 0 | 0 |
| | | 7017 Benefits | 74,572 | 97,309 | 101,972 | 2,204 | 0 | 104,176 | 2,204 | 2.2% | 106,043 | 1,867 | 107,925 | 1,882 | 109,808 | 1,883 |
| | | 7020 Benefits - FT Contract | 3,673 | 0 | 0 | 0 | 0 | 0 | 0 | 0.0% | 0 | 0 | 0 | 0 | 0 | 0 |
| | | Total Labour Costs | 402,926 | 474,972 | 500,172 | 5,401 | 0 | 505,573 | 5,401 | 1.1% | 507,440 | 1,867 | 509,322 | 1,882 | 511,205 | 1,883 |
| Other Expenses | | | | | | | | | | | | | | | | |
| | | 7100 Mileage | 300 | 760 | 611 | 0 | 0 | 611 | 0 | 0.0% | 611 | 0 | 611 | 0 | 611 | 0 |
| | | 7103 407-ETR Toll Charges | 0 | 122 | 122 | 0 | 0 | 122 | 0 | 0.0% | 122 | 0 | 122 | 0 | 122 | 0 |
| | | 7105 Membership/Dues/Fees | 2,685 | 5,003 | 4,350 | 0 | 0 | 4,350 | 0 | 0.0% | 4,350 | 0 | 4,350 | 0 | 4,350 | 0 |
| | | 7110 Meals & Meal Allowances | 40 | 348 | 323 | 0 | 0 | 323 | 0 | 0.0% | 323 | 0 | 323 | 0 | 323 | 0 |
| | | 7115 Training & Development | 2,069 | 2,627 | 5,129 | 0 | 0 | 5,129 | 0 | 0.0% | 5,129 | 0 | 5,129 | 0 | 5,129 | 0 |
| | | 7120 Telephone Charges | 163 | 0 | 471 | 0 | 0 | 471 | 0 | 0.0% | 471 | 0 | 471 | 0 | 471 | 0 |
| | | 7122 Cellular Telephones | 1,564 | 2,345 | 4,276 | 0 | (1,226) | 3,050 | (1,226) | (28.7)% | 3,050 | 0 | 3,050 | 0 | 3,050 | 0 |
| | | 7125 Subscriptions/Publications | 35 | 259 | 259 | 0 | 0 | 259 | 0 | 0.0% | 259 | 0 | 259 | 0 | 259 | 0 |
| | | 7135 Advertising | 0 | 1,713 | 1,713 | 0 | (574) | 1,139 | (574) | (33.5)% | 1,139 | 0 | 1,139 | 0 | 1,139 | 0 |
| | | 7140 Promotion & Education | 142,581 | 162,489 | 165,000 | 0 | 0 | 165,000 | 0 | 0.0% | 165,000 | 0 | 165,000 | 0 | 165,000 | 0 |
| | | 7200 Office Supplies | 310 | 127 | 188 | 0 | 0 | 188 | 0 | 0.0% | 188 | 0 | 188 | 0 | 188 | 0 |
| | | 7211 Computer Hardware/Software | 4,546 | 3,991 | 3,900 | 0 | 0 | 3,900 | 0 | 0.0% | 3,900 | 0 | 3,900 | 0 | 3,900 | 0 |
| | | 7300 Protective Clothing/Uniforms | 626 | 588 | 800 | 0 | 0 | 800 | 0 | 0.0% | 800 | 0 | 800 | 0 | 800 | 0 |
| | | 7330 Materials & Supplies | 70,086 | 18,052 | 71,852 | 7,072 | 0 | 78,924 | 7,072 | 9.8% | 79,020 | 96 | 79,020 | 0 | 79,130 | 110 |
| | | 7331 Contractor & Contractor Mat. | 8,700,095 | 8,907,826 | 9,198,952 | (6,461) | 0 | 9,192,491 | (6,461) | (0.1)% | 9,506,379 | 313,888 | 10,035,556 | 529,177 | 10,356,320 | 320,764 |
| | | 7400 Bank Charges | 1,759 | 1,478 | 977 | 0 | (977) | 0 | (977) | (100.0)% | 0 | 0 | 0 | 0 | 0 | 0 |
| | | 7410 Rental, Leases - Equipment | 0 | 820 | 820 | 0 | 0 | 820 | 0 | 0.0% | 820 | 0 | 820 | 0 | 820 | 0 |
| | | 7520 Professional Fees | 1,499 | 2,835 | 8,507 | 0 | 0 | 8,507 | 0 | 0.0% | 8,507 | 0 | 8,507 | 0 | 8,507 | 0 |
| | | 7560 Gas/Diesel - Vehicles | 0 | 619 | 0 | 36 | 1,800 | 1,836 | 1,836 | 0.0% | 1,873 | 37 | 1,910 | 37 | 1,948 | 38 |
| | | 7630 Wireless/Internet Commun. | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0.0% | 0 | 0 | 0 | 0 | 0 | 0 |
| | | 7700 Chgs. from Othe Depts. | 1,000 | 4,080 | 4,080 | 0 | 0 | 4,080 | 0 | 0.0% | 4,080 | 0 | 4,080 | 0 | 4,080 | 0 |
| | | 7710 Internal Recoveries | 0 | (60) | (60) | 0 | 0 | (60) | 0 | 0.0% | (60) | 0 | (60) | 0 | (60) | 0 |
| | | Total Other Expenses | 8,929,355 | 9,116,022 | 9,472,270 | 647 | (977) | 9,471,940 | (330) | (0.0)% | 9,785,961 | 314,021 | 10,315,175 | 529,214 | 10,636,087 | 320,912 |
| Total Public Works - Waste Mgmt. | | | 8,149,915 | 8,415,750 | 8,780,145 | (39,486) | (977) | 8,739,682 | (40,463) | (0.5)% | 9,031,779 | 292,097 | 9,538,654 | 506,875 | 9,835,380 | 296,726 |

*Note: 2013 Actual Forecast is for reference purposes only and is based on year to date actuals as of August 2013 plus the remainder of the calendarized budget.

2014 Budget Variance Comments

| | |
|------------------------------------|---|
| 3550 - Departmental Revenues | Increase reflects Council Approved user fee rates |
| 3574 - Rev. from Recover. Expenses | Increase reflects Council Approved user fee rates |
| 3612 - Service Charges | Decrease due to lower volume |
| 3614 - General Revenue | Increase reflects Council Approved user fee rates |
| 3780 - Tourism/Rec Grant | Increase based on report from York Region for WDO grant |
| 7015 - Part Time | Increase due to market adjusted rate increases |

Revenue and Expenditure Summary

2014-17 Operating Budget

| | |
|------------------------------------|---|
| 7017 - Benefits | Increase in relation to salaries and budget guideline increases |
| 7122 - Cellular Telephones | Reallocation to Gas/Diesel |
| 7135 - Advertising | Reallocation to Gas/Diesel |
| 7330 - Materials and Supplies | Increase mainly due to volume increase |
| 7331 - Contractor & Contract. Mat. | Decrease due to price adjustment |
| 7400 - Bank Charges | Reallocation to PW-Admin |
| 7560 - Gas/Diesel - Vehicles | Reallocation from Cellular and Advertising |

2015 Budget Variance Comments

| | |
|------------------------------------|---|
| 3614 - General Revenue | Increase reflects Council Approved user fee rates |
| 3780 - Tourism/Rec Grant | Increase based on report from York Region for WDO grant |
| 7017 - Benefits | Increase in relation to salaries and budget guideline increases |
| 7330 - Materials and Supplies | Increase as per contract |
| 7331 - Contractor & Contract. Mat. | Increase due to price and anticipated volume growth |

2016 Budget Variance Comments

| | |
|------------------------------------|---|
| 3614 - General Revenue | Increase reflects Council Approved user fee rates |
| 3780 - Tourism/Rec Grant | Increase based on report from York Region for WDO grant |
| 7017 - Benefits | Increase in relation to salaries and budget guideline increases |
| 7331 - Contractor & Contract. Mat. | Increase due to price and anticipated volume growth |

2017 Budget Variance Comments

| | |
|------------------------------------|---|
| 3574 - Rev. from Recover. Expenses | Increase reflects Council Approved user fee rates |
| 3614 - General Revenue | Increase reflects Council Approved user fee rates |
| 3780 - Tourism/Rec Grant | Increase based on report from York Region for WDO grant |
| 7017 - Benefits | Increase in relation to salaries and budget guideline increases |
| 7330 - Materials and Supplies | Increase as per contract |
| 7331 - Contractor & Contract. Mat. | Increase due to price and anticipated volume growth |



DRAFT 2014 BUDGET AND 2015-2017 PLAN

Vaughan Public Libraries



Vaughan Public Libraries

2014-17 Business Plan

Business Overview

Service Statement:

VPL Vision: Enrich, Inspire, and Transform.

Core Activities:

VPL Mission: offer welcoming destinations that educate, excite and empower our community.

Key Outcomes & Results:

Empower People, through:

- Meeting citizens' needs
- Promoting the organization and customer service
- Fostering staff engagement

Inspire Opportunities, through:

- Nurturing lifelong learning
- Increasing community knowledge
- Incorporating new technologies

Build Community, through:

- Establishing gathering places
- Constructing new libraries
- Improving accessibility and convenience

Link to Vaughan Vision 2020:

Service Excellence

- Pursue excellence in service delivery
- Administer corporate assets and proactively engage in planning for future amenities
- Promote community safety, health and wellness

Organizational Excellence

- Strive to be a high performing, responsive and innovative organization
- Demonstrate leadership and promote effective governance
- Enhance productivity, cost effectiveness and innovation
- Plan and manage growth and economic vitality

Staff Excellence

- Foster staff commitment to provide excellence in library services
- Support professional development of staff
- Be the employer of choice for library professionals, para-professionals and workforce community in Vaughan



Vaughan Public Libraries

2014-17 Business Plan

Staffing Profile:

Full Time, Part Time and Overtime – Budgeted Amounts

| | 2012 | 2013 Base | Additional Resource Requests | | | |
|-----------|---------|-----------|------------------------------|---------|---------|-------|
| | | | 2014 | 2015 | 2016 | 2017 |
| Full Time | 83 | 83 | 83 | 103 | 106 | 106 |
| Part Time | 67.31 | 67.31 | 67.31 | 85.61 | 91.61 | 91.61 |
| Overtime | \$2,008 | \$6,048 | \$6,048 | \$6,048 | \$6,048 | 6,048 |

Service Profile

Current Service State:

Strengths

- Approximately 47% of Vaughan residents have a library card indicating a strong support for public library services.
- High levels of support for VPL library services reflected in the citizen survey used for creation of revised Master Plan, Active Together
- YTD performance indicators demonstrate increase across service levels provided to Vaughan residents
- Ongoing re-evaluation of collection, programs and services to respond to evolving community needs
- Current and up-to-date with technological advances
- Library initiatives involve collaboration with other City departments

Challenges

- Current library facility space provision service levels per capita below industry standards. Currently, VPL offers 0.39 square feet of library space per capita, falling behind the established industry rate of 0.61 square feet per capita. Ongoing facility construction is key in addressing rapid community growth and evolution
- Providing current and relevant services to Vaughan's growing community

Future Direction for the Service:

Managing Growth

- Population of Vaughan continues to increase at a very rapid rate, increasing demand for services and resources
- Use established library services provision industry measure as a target to accommodate growth

Resources & Facilities

- Construction of branch library attached to the North Thornhill Community Centre initiated and anticipated completion and opening in 2014
- Planning for a Resource Library located in the Civic Centre Campus under way.
- Anticipate two additional library facility projects between 2013-2017 – Vellore Village and Block 11.
- VPL's Board Vision and Plan for future facility development in place
- Technology
 - ♦ Prevalence of social media and electronic communication result in ongoing demand for additional ways to communicate with customers
 - ♦ Constant changes in technology, concerns about digital literacy, e-book publishing challenges have huge impacts on staff and customers



Vaughan Public Libraries

2014-17 Business Plan

- ♦ Ability to meet customer expectations of technological innovations and provide introduction to new technologies
- ♦ Ensuring staff are knowledgeable with emerging technologies

Financial Impact:

- Construction of branch library located in North Thornhill Community Centre pending. Operating budget previously approved.
- Construction of resource library at City Hall pending. Operating budget impact on Civic Centre Library
- Anticipate two additional library facility projects between 2013-2017 – Vellore Village and Block 11. Operating budget impact of future libraries
- Anticipated five to six new library facility projects between 2018-2031. Operating budget impact on future libraries
- Ongoing revitalization of existing facilities between 2013-2031. Operating budget impact on ongoing renovation project.

Work Plan

Business Plan Objectives: (List up to three departmental initiatives and objectives for each year 2014-17 respectively. You can refer to the Strategic Initiatives list, master plans, or other corporate initiatives.)

| Department Objectives & Priorities | Initiatives | Timeline | Additional Resources Required? |
|--|--|----------|--------------------------------|
| 2014 | | | |
| Promote organization and customer service by developing advocacy efforts with key stakeholders | <ul style="list-style-type: none">• Extensive Community Engagement with stakeholders including focus groups and citizen surveys. | Q2 | Existing Operating Funds |
| Investigate new channels for delivering library collections and services | <ul style="list-style-type: none">• Floating collections implemented. | Q1 | Existing Operating Funds |
| Establish Library as a vibrant community place central to community life | <ul style="list-style-type: none">• New branch library attached to North Thornhill Community Centre fully operational; serves as a community hub.• Initiate construction of Civic Centre Resource Library• Conduct feasibility study for branch library co-located in the Vellore Village Community Centre | Q4 | Existing Operating Funds |
| | | Q3 | Approved Capital Funds |
| | | Q3 | Existing Operating Funds |
| 2015 | | | |



Vaughan Public Libraries

2014-17 Business Plan

| | | | |
|---|---|----|-------------------------------|
| Collaborate with community to pursue strategic alliances and partnerships | <ul style="list-style-type: none">Increased partnership opportunities with City and community | Q2 | Existing Operating Funds |
| Recognize teens as unique library users and develop services for them | <ul style="list-style-type: none">Dedicated teen zones established in identified locations | Q3 | Existing Operating Funds |
| Plan and construct new facilities in accordance with growth and demand | <ul style="list-style-type: none">New Civic Centre Resource Library open and fully operationalNew branch library in the Vellore Village Community Centre under construction | Q1 | Capital Funds |
| | | Q3 | Existing Operating Funds |
| 2016 | | | |
| Promote VPL collections, services and resources to build awareness of library and attract new customers | <ul style="list-style-type: none">Implementation of findings of citizens survey and research reports targeting identified non-user groups | Q3 | Existing Operating Funds |
| Facilitate continued improvements in library space provision and environmental stewardship | <ul style="list-style-type: none">Branch Library in Vellore Village operationalProceed with plans to develop branch library in Block 11.Environmental initiatives identified and implemented.Assess role/function of Maple Library | Q2 | New Operating Funds |
| | | Q4 | Existing Operating Funds |
| | | Q1 | Existing Operating Funds |
| | | Q2 | Existing Operating Funds |
| Enhance collections, services and programs relevant to changing community | <ul style="list-style-type: none">Collection inventory and renewal completed | Q2 | Existing Operating Funds |
| 2017 | | | |
| Harness the power of new media and emerging technologies | <ul style="list-style-type: none">New technologies identified and implemented | Q1 | Existing Operating Funds |
| Create an environment for lifelong learning for all | <ul style="list-style-type: none">Enhance services to <i>lifelong learners</i> through creation of unique areas of website, extension of digital literacy training and post-secondary support | Q3 | Existing Operating Funds |
| Plan and construct new facilities with growth and demand | <ul style="list-style-type: none">Library in Block 11 under constructionBegin planning for branch library in Block 41 | Q3 | New Capital & Operating Funds |
| | | Q4 | |

Business Performance



Vaughan Public Libraries

2014-17 Business Plan

Key Performance Indicators:

| Performance Measures | 2010 | 2011 | 2012 | 2013 | 2014 Estimate* |
|--|-----------|-----------|-----------|-----------|----------------|
| EFFICIENCY: | | | | | |
| Number of customer uses per FTE | 44,396 | 45,994 | 45,504 | 46,058 | 46,979 |
| *Customer uses includes Circulation, Reference & Customer Assistance, Visitors, Program Attendance, In-Library Material Use, Use of Databases, Library Computer Use & Wireless | | | | | |
| *FTE's (full-time equivalents) do not include Thornhill Woods Library staff until they are hired | | | | | |
| EFFECTIVENESS / RELEVANCE | | | | | |
| Citizens engaged & participated in community-led planning per FTE | 131 | 157 | 125 | 132 | 134 |
| *Citizens engaged & participated in community-led planning includes Focus Group Participants, Survey Participants, Suggestion & Comment Forms received; # of Community Events Participated In, Early Harvest Entries, Purchase Requests, Volunteers & New Library Members | | | | | |
| *FTE's (full-time equivalents) do not include Thornhill Woods Library staff until they are hired | | | | | |
| SERVICE QUALITY / IMPACT | | | | | |
| Enhanced early literacy development | 94,545 | 122,422 | 188,938 | 213,562 | 224,240 |
| *Enhanced early literacy development includes Early Literacy Program Attendance, Reading Buddies, Daycare & Elementary School Outreach Visits, Summer Reading Club Participants, Early Literacy Workstation Uses, Circulation of JP/JE/Boardbook Collection, & Adult Basic Literacy Participation | | | | | |
| Customers educated and access facilitated to transformational power of technology | 484,486 | 505,053 | 708,767 | 760,438 | 790,856 |
| *Customers educated & access facilitated to transformational power of technology includes Wireless Use, Library Computer Use, Netbook & Notebook Checkouts, Circulation of eBooks, eAudio & eVideo, Use of Databases, iCamp Participants, Social Media Followers, eNewsletter Subscribers, Email Notification, & Text Notification | | | | | |
| Increased role of VPL as vibrant community hub | 1,368,586 | 1,357,969 | 1,338,111 | 1,367,035 | 1,377,918 |
| *Increased role of VPL as vibrant community hub includes Square Footage, Open Hours/Year, # of Study Room Bookings, # of Community Meeting Bookings, # of In-Person Visitors | | | | | |



Vaughan Public Libraries

2014-17 Business Plan

Key Performance Indicators Conclusion: (Provide an overall conclusion based on the indicators listed above in terms of current and estimated future performance and expected/target values)

Citizens of Vaughan continue to use their public library collections, facilities and services at an increasing rate, recognizing Vaughan Public Libraries as a vibrant community hub. The construction of additional locations is welcomed and much anticipated by the community. A new branch library attached to North Thornhill Community Centre will open in 2014 and a third resource library located adjacent to City Hall is scheduled to open in 2015. A branch library is planned for construction in 2015-2016 as an addition to the existing Vellore Village Community Centre in Block 39, and an additional branch library will be co-located with a community centre in Block 11 with anticipated construction timeline between 2017-2018. Renovations and reconfiguration of existing branches continues to improve efficiencies and increase customer satisfaction.

VPL greatly enhances early literacy development among children with a plethora of early literacy programs, high quality collections, expert staff, early literacy workstations and significant partnerships with schools and daycare centres.

VPL also introduces customers to the transformational power of technology through the provision of next generation equipment, skilled staff sharing expertise, integration of technological innovation to improve efficiency, a vast array of digital resources, and an active presence in social media.

Vaughan Public Libraries embraces a community-led approach to planning and development. Community engagement and collaboration with citizens to identify the unique needs of all user groups in the multifaceted community, contribute to the continued success of VPL. Strategic alliances and partnerships are integral to continuing to meet the needs of Vaughan citizens. The library provides services, resources and technologies that are relevant and of high caliber to a growing and increasingly multicultural community. VPL facilitates new Canadians' transition into Canadian society.

2014, 2015, 2016 and 2017 budget requests will enable VPL to accomplish our annual Business Plan objectives of providing more library facilities for our customers, empowering our staff and improving service to those previously underserved. VPL is firmly committed to continuing its pivotal role in the community improving community success and enhancing the quality of life for Vaughan citizens.

**Department Head
Sign-off**

Date (mm/dd/yy)

Commissioner Sign-off

Date (mm/dd/yy)

Revenue and Expenditure Summary

2014 - 17 Operating Budget

| Department | Exp Category | Account | 2012 Actuals | 2013 Actual Forecast* | 2013 Budget | Allowable Inc/Decr | Account Reallocations | 2014 Budget | \$ Variance | % Variance | 2015 Forecast | Variance | 2016 Forecast | Variance | 2017 Forecast | Variance |
|--------------------------------|--------------|----------------------------------|-------------------|-----------------------|-------------------|--------------------|-----------------------|-------------------|-----------------|---------------|-------------------|----------------|-------------------|----------------|-------------------|---------------|
| Vaughan Libraries | | | | | | | | | | | | | | | | |
| Revenue | | | | | | | | | | | | | | | | |
| | | 3511 Service Charges | 52,547 | 61,686 | 42,800 | 600 | 6,000 | 49,400 | 6,600 | 15.4% | 50,100 | 700 | 50,800 | 700 | 51,500 | 700 |
| | | 3574 Rev. frm Recov. Expenses | 21,334 | 15,414 | 11,000 | 100 | 0 | 11,100 | 100 | 0.9% | 11,200 | 100 | 11,300 | 100 | 11,400 | 100 |
| | | 3576 Taxable Sales-Postage Fees | 2,238 | 2,101 | 0 | 0 | 0 | 0 | 0 | 0.0% | 0 | 0 | 0 | 0 | 0 | 0 |
| | | 3586 Rents and Concessions | 20,495 | 16,855 | 14,000 | 200 | 0 | 14,200 | 200 | 1.4% | 14,300 | 100 | 14,400 | 100 | 14,500 | 100 |
| | | 3598 Fines & Penalties-Library | 191,104 | 198,492 | 232,600 | 3,600 | (6,000) | 230,200 | (2,400) | (1.0)% | 233,900 | 3,700 | 237,600 | 3,700 | 241,400 | 3,800 |
| | | 3618 Dept. Misc. Revenues | 2,604 | 2,349 | 0 | 0 | 0 | 0 | 0 | 0.0% | 0 | 0 | 0 | 0 | 0 | 0 |
| | | 3620 Outside Contributions | 5,816 | 14,117 | 7,000 | 0 | 0 | 7,000 | 0 | 0.0% | 7,000 | 0 | 7,000 | 0 | 7,000 | 0 |
| | | 3780 Tourism/Rec'n Grant | 150,008 | 156,762 | 145,200 | 0 | 0 | 145,200 | 0 | 0.0% | 145,200 | 0 | 145,200 | 0 | 145,200 | 0 |
| | | Total Revenue | 446,145 | 467,776 | 452,600 | 4,500 | 0 | 457,100 | 4,500 | 1.0% | 461,700 | 4,600 | 466,300 | 4,600 | 471,000 | 4,700 |
| Labour Costs | | | | | | | | | | | | | | | | |
| | | 7010 Full Time | 5,451,556 | 5,726,246 | 5,783,144 | 110,729 | 0 | 5,893,873 | 110,729 | 1.9% | 6,022,821 | 128,948 | 6,050,925 | 28,104 | 6,050,925 | 0 |
| | | 7012 Overtime | 5,622 | 4,962 | 6,048 | 0 | 0 | 6,048 | 0 | 0.0% | 6,048 | 0 | 6,048 | 0 | 6,048 | 0 |
| | | 7015 Part Time | 2,416,883 | 2,752,587 | 2,868,260 | 89,066 | 0 | 2,957,326 | 89,066 | 3.1% | 3,026,714 | 69,388 | 3,068,679 | 41,965 | 3,095,141 | 26,462 |
| | | 7017 Benefits | 1,660,543 | 1,804,322 | 1,832,471 | 72,523 | 0 | 1,904,994 | 72,523 | 4.0% | 1,978,757 | 73,763 | 2,024,117 | 45,360 | 2,060,130 | 36,013 |
| | | Total Labour Costs | 9,534,604 | 10,288,117 | 10,489,923 | 272,318 | 0 | 10,762,241 | 272,318 | 2.6% | 11,034,340 | 272,099 | 11,149,769 | 115,429 | 11,212,244 | 62,475 |
| Other Expenses | | | | | | | | | | | | | | | | |
| | | 7100 Mileage | 20,547 | 21,706 | 22,600 | 0 | 0 | 22,600 | 0 | 0.0% | 22,600 | 0 | 22,600 | 0 | 22,600 | 0 |
| | | 7105 Membership/Dues/Fees | 12,188 | 10,624 | 11,000 | 0 | 0 | 11,000 | 0 | 0.0% | 11,000 | 0 | 11,000 | 0 | 11,000 | 0 |
| | | 7110 Meals & Meal Allowances | 3,855 | 2,205 | 5,200 | 0 | 0 | 5,200 | 0 | 0.0% | 5,200 | 0 | 5,200 | 0 | 5,200 | 0 |
| | | 7115 Training & Development | 4,643 | 14,623 | 16,000 | 0 | 4,000 | 20,000 | 4,000 | 25.0% | 20,000 | 0 | 20,000 | 0 | 20,000 | 0 |
| | | 7120 Telephone Charges | 17,287 | 16,023 | 16,500 | 0 | 0 | 16,500 | 0 | 0.0% | 16,500 | 0 | 16,500 | 0 | 16,500 | 0 |
| | | 7122 Cellular Telephones | 6,247 | 6,258 | 5,700 | 0 | 0 | 5,700 | 0 | 0.0% | 5,700 | 0 | 5,700 | 0 | 5,700 | 0 |
| | | 7130 Seminars & Workshops | 3,441 | 3,747 | 6,000 | 0 | 0 | 6,000 | 0 | 0.0% | 6,000 | 0 | 6,000 | 0 | 6,000 | 0 |
| | | 7135 Advertising | 563 | 630 | 1,400 | 0 | 0 | 1,400 | 0 | 0.0% | 1,400 | 0 | 1,400 | 0 | 1,400 | 0 |
| | | 7200 Office Supplies | 36,338 | 39,048 | 34,000 | 0 | 0 | 34,000 | 0 | 0.0% | 34,000 | 0 | 34,000 | 0 | 34,000 | 0 |
| | | 7201 Conferences | 15,666 | 11,966 | 10,000 | 0 | 0 | 10,000 | 0 | 0.0% | 10,000 | 0 | 10,000 | 0 | 10,000 | 0 |
| | | 7205 Computer Supplies | 15,861 | 10,365 | 14,400 | 0 | 0 | 14,400 | 0 | 0.0% | 14,400 | 0 | 14,400 | 0 | 14,400 | 0 |
| | | 7210 Office Equip. & Furniture | 42,404 | 26,295 | 52,100 | 0 | 0 | 52,100 | 0 | 0.0% | 52,100 | 0 | 52,100 | 0 | 52,100 | 0 |
| | | 7211 Computer Hardware/Software | 103,519 | 115,929 | 100,000 | 0 | 0 | 100,000 | 0 | 0.0% | 100,000 | 0 | 100,000 | 0 | 100,000 | 0 |
| | | 7215 Mtce. & Repairs - Equip | 0 | 1,880 | 5,000 | 0 | 0 | 5,000 | 0 | 0.0% | 5,000 | 0 | 5,000 | 0 | 5,000 | 0 |
| | | 7220 Copiers, Faxes and Supplies | 55,384 | 51,561 | 55,000 | 0 | (4,000) | 51,000 | (4,000) | (7.3)% | 51,000 | 0 | 51,000 | 0 | 51,000 | 0 |
| | | 7222 Printing | 81,399 | 68,208 | 81,000 | 0 | 0 | 81,000 | 0 | 0.0% | 81,000 | 0 | 81,000 | 0 | 81,000 | 0 |
| | | 7310 Mtce. Buildings & Facil. | 163,012 | 217,623 | 150,600 | 0 | 0 | 150,600 | 0 | 0.0% | 150,600 | 0 | 150,600 | 0 | 150,600 | 0 |
| | | 7313 Library Services | 9,898 | 2,979 | 8,000 | 0 | 0 | 8,000 | 0 | 0.0% | 8,000 | 0 | 8,000 | 0 | 8,000 | 0 |
| | | 7317 Utility Services | 244,671 | 288,147 | 317,000 | 0 | 0 | 317,000 | 0 | 0.0% | 317,000 | 0 | 317,000 | 0 | 317,000 | 0 |
| | | 7400 Bank Charges | 5,399 | 5,478 | 6,100 | 0 | 0 | 6,100 | 0 | 0.0% | 6,100 | 0 | 6,100 | 0 | 6,100 | 0 |
| | | 7500 Data Processing Services | 10,208 | 17,423 | 28,800 | 0 | 0 | 28,800 | 0 | 0.0% | 28,800 | 0 | 28,800 | 0 | 28,800 | 0 |
| | | 7510 Cleaning Services | 93,395 | 105,435 | 110,500 | 0 | 0 | 110,500 | 0 | 0.0% | 110,500 | 0 | 110,500 | 0 | 110,500 | 0 |
| | | 7520 Professional Fees | 9,591 | 7,336 | 22,000 | 0 | 0 | 22,000 | 0 | 0.0% | 22,000 | 0 | 22,000 | 0 | 22,000 | 0 |
| | | 7530 Outside Services | 35,808 | 39,175 | 42,000 | 0 | 0 | 42,000 | 0 | 0.0% | 42,000 | 0 | 42,000 | 0 | 42,000 | 0 |
| | | 7531 Service Contracts | 65,128 | 88,019 | 92,000 | 0 | 0 | 92,000 | 0 | 0.0% | 92,000 | 0 | 92,000 | 0 | 92,000 | 0 |
| | | 7565 Resources-Books | 1,399,874 | 1,253 | 0 | 0 | 0 | 0 | 0 | 0.0% | 0 | 0 | 0 | 0 | 0 | 0 |
| | | 7566 Resource-Replace Lost Books | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0.0% | 0 | 0 | 0 | 0 | 0 | 0 |
| | | 7570 Periodical-Library | 214,801 | 274,614 | 275,300 | 0 | 0 | 275,300 | 0 | 0.0% | 275,300 | 0 | 275,300 | 0 | 275,300 | 0 |
| | | 7595 Programme Expense | 42,791 | 50,302 | 50,300 | 0 | 0 | 50,300 | 0 | 0.0% | 50,300 | 0 | 50,300 | 0 | 50,300 | 0 |
| | | 7699 Sundry Expenses | 3,391 | 4,397 | 2,100 | 0 | 0 | 2,100 | 0 | 0.0% | 2,100 | 0 | 2,100 | 0 | 2,100 | 0 |
| | | 7702 Joint Service Chgs-City | 514,461 | 547,013 | 549,750 | 0 | (10,000) | 539,750 | (10,000) | (1.8)% | 539,750 | 0 | 539,750 | 0 | 539,750 | 0 |
| | | 7770 Transfer to Capital Fund | 15,000 | 0 | 0 | 0 | 0 | 0 | 0 | 0.0% | 0 | 0 | 0 | 0 | 0 | 0 |
| | | Total Other Expenses | 3,246,770 | 2,050,263 | 2,090,350 | 0 | (10,000) | 2,080,350 | (10,000) | (0.5)% | 2,080,350 | 0 | 2,080,350 | 0 | 2,080,350 | 0 |
| Total Vaughan Libraries | | | 12,335,229 | 11,870,604 | 12,127,673 | 267,818 | (10,000) | 12,385,491 | 257,818 | 2.1% | 12,652,990 | 267,499 | 12,763,819 | 110,829 | 12,821,594 | 57,775 |

*Note: 2013 Actual Forecast is for reference purposes only and is based on year to date actuals as of August 2013 plus the remainder of the calendarized budget.

Revenue and Expenditure Summary

2014 - 17 Operating Budget

2014 Budget Variance Comments

| | |
|------------------------------------|--|
| 3511 - Service Charges | Anticipated volume increases |
| 3574 - Rev. from Recover. Expenses | Anticipated volume increases |
| 3586 - Rents and Concessions | Anticipated volume increases |
| 3598 - Fines & Penalties-Libraires | Anticipated volume increases |
| 7010 - Full Time | Increase due to 2% economic adjustment |
| 7015 - Part Time | Increase due to 2% economic adj as per union agreement, vacation pay increase of 1.5% and pro-rated progressions |
| 7017 - Benefits | Increase in relation to salaries and budget guideline increases |
| 7115 - Training & Development | Reallocated from Copier, Fax and Supplies |
| 7220 - Copier, Fax and Supplies | Reallocated to Training |

2015 Budget Variance Comments

| | |
|------------------------------------|---|
| 3511 - Service Charges | Anticipated volume increases |
| 3574 - Rev. from Recover. Expenses | Anticipated volume increases |
| 3586 - Rents and Concessions | Anticipated volume increases |
| 3598 - Fines & Penalties-Libraires | Anticipated volume increases |
| 7010 - Full Time | Increase due to 2% economic adjustment |
| 7015 - Part Time | Increase due to 2% economic adj as per union agreement |
| 7017 - Benefits | Increase in relation to salaries and budget guideline increases |

2016 Budget Variance Comments

| | |
|------------------------------------|---|
| 3511 - Service Charges | Anticipated volume increases |
| 3574 - Rev. from Recover. Expenses | Anticipated volume increases |
| 3586 - Rents and Concessions | Anticipated volume increases |
| 3598 - Fines & Penalties-Libraires | Anticipated volume increases |
| 7010 - Full Time | Increase due to 2% economic adjustment |
| 7015 - Part Time | Increase due to 2% economic adj as per union agreement |
| 7017 - Benefits | Increase in relation to salaries and budget guideline increases |

2017 Budget Variance Comments

| | |
|------------------------------------|---|
| 3511 - Service Charges | Anticipated volume increases |
| 3574 - Rev. from Recover. Expenses | Anticipated volume increases |
| 3586 - Rents and Concessions | Anticipated volume increases |
| 3598 - Fines & Penalties-Libraires | Anticipated volume increases |
| 7015 - Part Time | Increase to finalize 2% economic adj as per union agreement |
| 7017 - Benefits | Increase in relation to salaries and budget guideline increases |

2014 -2017 Additional Resource Request Library Services

| Budget Year | ARR # | ARR Title | Gross Cost | Offset | Net Cost |
|--------------------|-------------------|--|------------------|---------------|------------------|
| 2015 | 220-15-01/02 | Civic Centre Resource Library - Operations & Staffing | 2,812,100 | 86,000 | 2,726,100 |
| 2015 Total | | | 2,812,100 | 86,000 | 2,726,100 |
| 2016 | 220-16-01 A+B | Vellore Village South Library | 574,501 | 13,800 | 560,701 |
| 2016 Total | | | 574,501 | 13,800 | 560,701 |
| 2018+ | 220-16-02 / 03 | B11 Neighbourhood Library - Operations and Staffing | 628,062 | 13,800 | 614,262 |
| 2018+ Total | | | 628,062 | 13,800 | 614,262 |

2014 - 2017 Capital Project Listing

Vaughan Libraries

| Budget Year | Project # | Project Description | Project Type | Region | City-Wide DC | Infrastructure Reserve | Gas Tax | Taxation | LTD | Other | Grand Total |
|-------------------|------------|---|----------------------------|-----------|------------------|------------------------|---------|------------------|-----|-------|------------------|
| 2014 | LI-4503-14 | Bathurst Clark Resource Library Renovations-Phase 2 | Infrastructure Replacement | Ward 5 | | 250,000 | | | | | 250,000 |
| 2014 | LI-4504-13 | Library Technology Upgrade | Technology | City-Wide | | | | 140,000 | | | 140,000 |
| 2014 | LI-4508-13 | Civic Centre Resource Library-Resource Material | Growth/Development | City-Wide | 219,890 | | | 24,430 | | | 244,320 |
| 2014 | LI-4511-14 | Civic Centre Library-Communications & Hardware | Growth/Development | City-Wide | 680,400 | | | 75,600 | | | 756,000 |
| 2014 | LI-4530-14 | Civic Centre Resource Library | Growth/Equipment | Ward 1 | 1,134,000 | | | 126,000 | | | 1,260,000 |
| 2014 | LI-4537-13 | Capital Resource Purchases | Infrastructure Replacement | City-Wide | | 1,495,900 | | | | | 1,495,900 |
| 2014 | LI-4539-14 | Vellore Village South BL 39 - Consulting/Design/Construction | Growth/Development | Ward 3 | 294,600 | | | 32,700 | | | 327,300 |
| 2014 | LI-4543-13 | Vellore Village South BL 39 - Land | Growth/Development | Ward 3 | 350,100 | | | 38,900 | | | 389,000 |
| 2014 | LI-4547-13 | Bathurst Clark Resource Library - Main Bathroom Renovations | Infrastructure Replacement | Ward 5 | | 100,000 | | | | | 100,000 |
| 2014 Total | | | | | 2,678,990 | 1,845,900 | | 437,630 | | | 4,962,520 |
| 2015 | LI-4504-13 | Library Technology Upgrade | Technology | City-Wide | | | | 140,000 | | | 140,000 |
| 2015 | LI-4521-15 | Carrville BI 11 Land | Growth/Development | Ward 1 | 350,100 | | | 38,900 | | | 389,000 |
| 2015 | LI-4537-13 | Capital Resource Purchases | Infrastructure Replacement | City-Wide | | 1,777,500 | | | | | 1,777,500 |
| 2015 | LI-4540-15 | Vellore Village South BL39 - Resource Materials | Growth/Development | Ward 3 | 347,625 | | | 38,625 | | | 386,250 |
| 2015 | LI-4548-15 | AODA Compliant Circulation Desk & Sorting Machine-Pierre BertonResource Library | Legal/Regulatory | Ward 2 | | | | 120,000 | | | 120,000 |
| 2015 Total | | | | | 697,725 | 1,777,500 | | 337,525 | | | 2,812,750 |
| 2016 | LI-4504-13 | Library Technology Upgrade | Technology | City-Wide | | | | 140,000 | | | 140,000 |
| 2016 | LI-4516-16 | Carrville Block 11- Resource Material | Growth/Development | Ward 4 | 347,650 | | | 38,600 | | | 386,250 |
| 2016 | LI-4522-16 | Carrville BL11 - Consulting Design/Construction | Growth/Development | Ward 4 | 318,300 | | | 35,300 | | | 353,600 |
| 2016 | LI-4537-13 | Capital Resource Purchases | Infrastructure Replacement | City-Wide | | 1,910,960 | | | | | 1,910,960 |
| 2016 | LI-4539-14 | Vellore Village South BL 39 - Consulting/Design/Construction | Growth/Development | Ward 3 | 2,649,717 | | | 351,583 | | | 3,001,300 |
| 2016 | LI-4540-15 | Vellore Village South BL39 - Resource Materials | Growth/Development | Ward 3 | 347,625 | | | 38,625 | | | 386,250 |
| 2016 | LI-4541-16 | Vellore Village South BL 36 - Furniture and Equipment | Growth/Equipment | Ward 3 | 236,300 | | | 26,200 | | | 262,500 |
| 2016 | LI-4542-16 | Vellore Village South BL39 - Communications and Hardware | Growth/Development | Ward 3 | 141,800 | | | 15,700 | | | 157,500 |
| 2016 Total | | | | | 4,041,392 | 1,910,960 | | 646,008 | | | 6,598,360 |
| 2017 | LI-4504-13 | Library Technology Upgrade | Technology | City-Wide | | | | 140,000 | | | 140,000 |
| 2017 | LI-4512-17 | Maple Library Renovations | Infrastructure Replacement | Ward 1 | | | | 770,000 | | | 770,000 |
| 2017 | LI-4516-16 | Carrville Block 11- Resource Material | Growth/Development | Ward 4 | 347,650 | | | 38,600 | | | 386,250 |
| 2017 | LI-4518-17 | Carrville BL11 - Furniture and Equipment | Growth/Equipment | Ward 4 | 236,250 | | | 26,250 | | | 262,500 |
| 2017 | LI-4522-16 | Carrville BL11 - Consulting Design/Construction | Growth/Development | Ward 4 | 2,809,958 | | | 372,842 | | | 3,182,800 |
| 2017 | LI-4524-17 | Carrville Community Library - Communications and Hardware | Growth/Development | Ward 1 | 141,750 | | | 15,750 | | | 157,500 |
| 2017 | LI-4525-17 | Vellore Village Community Library | Growth/Development | Ward 3 | 318,300 | | | 35,300 | | | 353,600 |
| 2017 | LI-4526-17 | Vellore Village Community Library - Land | Growth/Development | Ward 3 | 350,100 | | | 38,900 | | | 389,000 |
| 2017 | LI-4537-13 | Capital Resource Purchases | Infrastructure Replacement | City-Wide | | 1,949,170 | | | | | 1,949,170 |
| 2017 | LI-4546-13 | Vellore Village Community Library - Resource Materials | Growth/Development | Ward 3 | 347,625 | | | 38,625 | | | 386,250 |
| 2017 Total | | | | | 4,551,633 | 1,949,170 | | 1,476,267 | | | 7,977,070 |

2014 - 2017 Capital Project Listing

Vaughan Libraries

| Budget Year | Project # | Project Description | Project Type | Region | City-Wide DC | Infrastructure Reserve | Gas Tax | Taxation | LTD | Other | Grand Total |
|--------------------------------|------------|---|--------------------|--------|-------------------|------------------------|---------|------------------|-----|-------|-------------------|
| 2018 + | LI-4525-17 | Vellore Village Community Library | Growth/Development | Ward 3 | 2,809,958 | | | 372,842 | | | 3,182,800 |
| 2018 + | LI-4544-13 | Vellore Village Community Library - Furniture and Equipment | Growth/Development | Ward 3 | 236,300 | | | 26,200 | | | 262,500 |
| 2018 + | LI-4545-13 | Vellore Villiage Community Library - Communication and Hardware | Growth/Development | Ward 3 | 141,800 | | | 15,700 | | | 157,500 |
| 2018 + | LI-4546-13 | Vellore Villiage Community Library - Resource Materials | Growth/Development | Ward 3 | 347,625 | | | 38,625 | | | 386,250 |
| 2018 + Total | | | | | 3,535,683 | | | 453,367 | | | 3,989,050 |
| Vaughan Libraries Total | | | | | 15,505,423 | 7,483,530 | | 3,350,797 | | | 26,339,750 |



DRAFT 2014 BUDGET AND 2015-2017 PLAN

APPENDIX A Additional Resource Request Submissions

*FINANCE & ADMINISTRATION
COMMITTEE*

November 12 2013

Appendix A - Additional Resource Request Submissions



2014 - 2017 ARR List

| Index # | Department | ARR# | ARR Title | Budget Year |
|---------|--|------------|---|-------------|
| 4 | Access Vaughan | 121-14-01 | Citizen Service Representative | 2014 |
| 56 | Budgeting & Financial Planning | 078-17-02 | Senior Budget Analyst | 2017 |
| 52 | Budgeting & Financial Planning | 078-17-01 | Senior Capital and Reserve Analyst | 2017 |
| 40 | Building & Facilities | 160-14-01 | Assistant Foreperson | 2016 |
| 12 | Building & Facilities | 160-TBD-02 | B&F Asset Management Coordinator | 2014 |
| 44 | Building & Facilities | 160-TBD-01 | B&F staff for future Community Centre Block 40/41/42 | 2017 |
| 20 | Building & Facilities | 160-14-03 | Building and Facilities City-wide Maintenance and Repairs | 2014 |
| 24 | Building & Facilities | 160-14-02 | Clerk Typist A (PT Conversion) | 2014 |
| 32 | Building & Facilities | 160-16-02 | Facility Operator I - Block 11 | 2016 |
| 16 | Building & Facilities | 160-14-06 | Facility Operator I - Fr. Ermanno CC Expansion | 2014 |
| 28 | Building & Facilities | 160-14-04 | Preventative Maintenance Mechanic (PT Conversion) | 2014 |
| 36 | Building & Facilities | 160-16-03 | PT Facility Operator - Carrville | 2016 |
| 48 | Building & Facilities | 160-TBD-05 | Technical Clerk | 2017 |
| 60 | Building Standards | 110-14-01 | Plans Examiner (Zoning) | 2014 |
| 72 | By-Law and Compliance | 040-14-11 | Animal Services - Registered Veterinary Technician | 2014 |
| 84 | By-Law and compliance | 040-16-02 | Animal Services - Shelter Attendant | 2016 |
| 88 | By-Law and compliance | 040-16-03 | Animal Services - Shelter Clerk, p/t | 2016 |
| 64 | By-Law and Compliance | 040-14-09 | Business Analyst Policy and Research Coordinator | 2014 |
| 68 | By-Law and Compliance | 040-14-10 | By-Law and Compliance - Client Services Representatives x 2 | 2014 |
| 80 | By-Law and Compliance | 040-14-13 | By-Law and Compliance Supervisor | 2014 |
| 92 | By-Law and compliance | 040-TBD-01 | Enforcement - Clerk D | 2017 |
| 76 | By-Law and compliance | 040-14-01 | Property Standards Officer | 2014 |
| 96 | City Clerk | 060-TBD-01 | Licensing Officer | 2017 |
| 112 | City Clerk - Admin | 040-14-03 | Council Office Administrator | 2014 |
| 108 | City Clerk - Admin | 040-14-02 | Election Coordinator | 2014 |
| 124 | City Clerk - Admin | 040-14-07 | Part-Time Clerk Typist - Level 3 | 2014 |
| 116 | City Clerk - Admin | 040-14-04 | Part-Time Information Processor - Level F | 2014 |
| 120 | City Clerk - Admin | 040-14-06 | Strategic Risk Consultant | 2014 |
| 8 | City Financial Services | 070-16-01 | Accounting Service - Senior Analyst | 2016 |
| 100 | City Financial Services | 070-14-01 | Treasury Clerk E (Cashier/Water) | 2014 |
| 104 | City Manager | 020-14-01 | Manager of Corporate Asset Management | 2014 |
| 136 | Corporate Communications | 126-14-01 | Communications Coordinator conversion | 2014 |
| 132 | Corporate Communications | 126-16-02 | Communications Specialist, Client Services | 2016 |
| 128 | Corporate Communications | 126-16-01 | Communications Specialist, Website Content Management | 2014 |
| 156 | Cultural Services | 210-TBD-05 | Aboriginal Facilitation & Coordination Support | 2017 |
| 164 | Cultural Services | 210-TBD-02 | Additional Funding for Recognition Events | 2017 |
| 152 | Cultural Services | 210-TBD-04 | Additional funding for Special Events | 2017 |
| 144 | Cultural Services | 210-16-02 | Arts & Culture Marketing Material | 2016 |
| 160 | Cultural Services | 210-TBD-03 | Concert Series Launch at City Hall | 2017 |
| 148 | Cultural Services | 210-TBD-06 | Diversity & Inclusivity Signage and Communication Program | 2017 |
| 140 | Cultural Services | 210-16-04 | Events Coordinator | 2016 |
| 184 | Development & Transportation Engineering | 130-14-01 | Administrative Assistant | 2014 |
| 176 | Development & Transportation Engineering | 130-14-03 | Development Coordinator | 2014 |
| 172 | Development & Transportation Engineering | 130-14-05 | Engineering Assistant | 2014 |
| 180 | Development & Transportation Engineering | 130-14-04 | Municipal Service Inspector | 2014 |
| 168 | Development & Transportation Engineering | 130-14-02 | Transportation Engineer | 2014 |
| 188 | Development Finance & Investment | 070-14-02 | Development Finance & Investment Analyst | 2014 |
| 536 | Development Finance & Investment | 077-TBD-01 | PT -Development Administration Assistant | 2017 |
| 200 | Economic & Business Development | 125-14-03 | Business Development and Attraction Programs | 2014 |
| 192 | Economic & Business Development | 125-14-01 | Business Development Officer-Advanced Goods Production & Movement | 2014 |
| 196 | Economic & Business Development | 125-14-02 | Economic Development Coordinator | 2014 |
| 204 | Emergency Planning | 105-14-04 | Emergency Planner (Partial FTE Conversion) | 2014 |
| 208 | Emergency Planning | 105-16-02 | Primary and Alternate EOC Telephone Systems | 2016 |
| 212 | Emergency Planning | 105-TBD-03 | Public Awareness-PrepE Initiative Budget Increase | 2017 |
| 216 | Engineering Services | 135-TBD-02 | Outsource some traffic data collection | 2014 |
| 224 | Engineering Services | 135-14-02 | Pavement Markings - Rural Roads | 2014 |
| 220 | Engineering Services | 135-14-01 | Roads Asset Management Coordinator | 2014 |
| 228 | Environmental Sustainability | 122-14-01 | Climate change adaptation research | 2014 |
| 236 | Fire & Rescue Operations | 100-14-03 | 4 District Chiefs GAPPED (6 Months) | 2014 |
| 244 | Fire & Rescue Operations | 100-16-02 | 4 District Chiefs GAPPED (6 Months) | 2016 |
| 232 | Fire & Rescue Operations | 100-14-02B | STN 75 - 6 Firefighters & 4 Captains GAPPED (Oct Start) | 2014 |
| 240 | Fire & Rescue Operations | 100-16-04 | STN 76 - 10 Firefighters (1st Contingent) (GAPPED) | 2016 |
| 248 | Fire & Rescue Operations | 100-16-04 | STN 76 - 10 Firefighters + 4 Captains (2nd Contingent) (GAPPED) | 2017 |
| 252 | Fire Mechanical | 100-16-01 | Stores Clerk | 2016 |
| 256 | Fire Prevention | 100-16-03 | Fire Prevention Inspector | 2016 |
| 260 | Fire Training | 100-15-05 | Training Officer | 2015 |
| 264 | Fleet Management | 165-14-01 | Driver and Compliance Trainer | 2014 |
| 268 | Fleet Management | 165-15-01 | Electric Vehicle Municipal Feasibility Program Pilot | 2015 |
| 292 | Human Resources | 090-TBD-02 | Administrative Coordinator | 2017 |

Appendix A - Additional Resource Request Submissions



2014 - 2017 ARR List

| Index # | Department | ARR# | ARR Title | Budget Year |
|---------|-------------------------------------|-----------------|---|-------------|
| 296 | Human Resources | 090-TBD-03 | Awards Budget Increase | 2017 |
| 284 | Human Resources | 090-16-02 | HR Specialist, Absence and Disability Management | 2016 |
| 280 | Human Resources | 090-16-01 | HR Specialist, Workplace Health and Safety | 2016 |
| 288 | Human Resources | 090-16-03 | Human Resources Partner | 2016 |
| 272 | Human Resources | 090-14-01 | Learning & Development Specialist | 2014 |
| 276 | Human Resources | 090-14-02 | Professional Fees | 2014 |
| 300 | Innovation & Continuous Improvement | 123-15-01 | Business Change Consultant | 2017 |
| 304 | Internal Audit | 015-14-01 | Internal Audit Coordinator | 2014 |
| 312 | ITM | 050-14-02 | Client Support Analyst | 2014 |
| 320 | ITM | 050-14-04 | Client Support Analyst - Audio/Video | 2014 |
| 328 | ITM | 050-15-06 | EDMS Business Analyst | 2015 |
| 332 | ITM | 050-15-07 | EDMS Technical SME | 2015 |
| 324 | ITM | 050-15-08 | New Property Tax System | 2015 |
| 324 | ITM | 050-15-08 | Property Tax System - system maintenance | 2016 |
| 308 | ITM | 050-14-05 | Reception / Clerk (conversion from PT to FT) | 2014 |
| 316 | ITM | 050-14-03 | Technology Specialists | 2014 |
| 348 | Legal Services | 080-14-02 | Real Estate - Acquisitions | 2014 |
| 340 | Legal Services - Admin | 080-14-01 | Law Clerk I | 2014 |
| 344 | Legal Services - Admin | 080-14-03 | Legal Counsel - Development | 2014 |
| 336 | Legal Services - Admin | 080-14-04 | Legal Counsel - Procurement | 2014 |
| 352 | Library | 220-15-01/02 | Civic Centre Resource Library - Operations & Staffing | 2015 |
| 356 | Library | 220-15-01/02 | Civic Centre Resource Library - Operations & Staffing | 2015 |
| 360 | Library | 220-16-01 A+B | Vellore Village South Library | 2016 |
| 364 | Library | 220-16-01 A+B | Vellore Village South Library | 2016 |
| 436 | Parks & Forestry Operations | 205-16-01 | 10 Month Horticulture Temp (Shrub Maintenance Crew) | 2016 |
| 452 | Parks & Forestry Operations | 205-16-06 | Additional GPS Units | 2016 |
| 400 | Parks & Forestry Operations | 205-14-12 | Administrative Clerk (Partial FTE Conversion) | 2014 |
| 416 | Parks & Forestry Operations | 205-14-08 | Aerating Parks | 2014 |
| 428 | Parks & Forestry Operations | 205-16-03 | Avondale Park (North Maple) - Development & Staffing | 2016 |
| 412 | Parks & Forestry Operations | 205-14-11 | Bocce Court Maintenance | 2014 |
| 432 | Parks & Forestry Operations | 205-16-02 | Boulevard Shrub Bed Summer Student Positions | 2016 |
| 460 | Parks & Forestry Operations | 205-TBD-01 | City Assisted Tournament Funding | 2017 |
| 392 | Parks & Forestry Operations | 205-14-02 | Community Services Asset Management Coordinator | 2014 |
| 448 | Parks & Forestry Operations | 205-16-05 | Contract Services Temp | 2016 |
| 388 | Parks & Forestry Operations | 205-14-05 | Courts-Tennis and Basketball | 2014 |
| 408 | Parks & Forestry Operations | 205-14-09 | Fertilizing Parks | 2014 |
| 372 | Parks & Forestry Operations | 205-14-01 | Forestry Arborist II | 2014 |
| 384 | Parks & Forestry Operations | 205-14-04 | Hard Surface Repairs | 2014 |
| 464 | Parks & Forestry Operations | 205-TBD-12 | Increased Frequency in grass cutting | 2017 |
| 404 | Parks & Forestry Operations | 205-14-03 | Irrigation System Maintenance | 2014 |
| 368 | Parks & Forestry Operations | 205-14-13 | New Park Operating Expenses | 2014 |
| 420 | Parks & Forestry Operations | 205-15-01 | New Park Operating Expenses | 2015 |
| 424 | Parks & Forestry Operations | 205-16-08 | New Park Operating Expenses | 2016 |
| 456 | Parks & Forestry Operations | 205-17-01 | New Park Operating Expenses | 2017 |
| 444 | Parks & Forestry Operations | 205-16-04 | Non-selective Weed Spraying Program | 2016 |
| 440 | Parks & Forestry Operations | 205-16-07 | Oakbank Pond Maintenance Program | 2016 |
| 380 | Parks & Forestry Operations | 205-14-06 | Playground Safety Surface Testing | 2014 |
| 396 | Parks & Forestry Operations | 205-14-10 | Sod and Seed for Sports Fields | 2014 |
| 376 | Parks & Forestry Operations | 205-14-07 | Temporary Seasonal Employees | 2014 |
| 468 | Policy Planning | 185-14-01 | Senior Policy Planner (Extension of 2 YR Contract - 2014-15) | 2014 |
| 472 | Purchasing Services | 079-14-01 | Senior Technical Clerk (PT Conversion) | 2014 |
| 476 | PW - Admin | 155-TBD-01 | Operations Review Analyst | 2017 |
| 488 | PW - Roads | 155-16-01 | Equipment Operator 1 | 2016 |
| 480 | PW - Roads | 155-14-04 | Equipment Operator I | 2014 |
| 484 | PW - Roads | 155-14-05 | Road Patrol Person | 2014 |
| 492 | PW - Waste | 155-TBD-02 | Recyclable paper collection at designated supermail box locations | 2014 |
| 496 | PW - Waste | 155-14-06 | Transfer FTE from PW-Solid Waste to PW-Water/WasteWater | 2014 |
| 508 | Recreation | 200-16-01 to 05 | Block 11 Community Centre - 5 ARRs | 2017 |
| 512 | Recreation | 200-16-01 to 05 | Block 11 Community Centre - 5 ARRs | 2017 |
| 516 | Recreation | 200-16-01 to 05 | Block 11 Community Centre - 5 ARRs | 2017 |
| 520 | Recreation | 200-16-01 to 05 | Block 11 Community Centre - 5 ARRs | 2017 |
| 524 | Recreation | 200-16-01 to 05 | Block 11 Community Centre - 5 ARRs | 2017 |
| 528 | Recreation | 200-TBD-01 | City Hall Corporate Liaison Coordinator (TEMPORARY) | 2017 |
| 500 | Recreation | 200-14-01 | Customer Service Administration Clerk | 2014 |
| 532 | Recreation | 200-TBD-12 | Open to Youth Pilot Project | 2017 |
| 504 | Recreation | 200-14-02 | Overtime for Stat Holidays | 2014 |
| 540 | Strategic Planning | 024-15-01 | New Vaughan Vision Strategic Plan | 2015 |
| 548 | Strategic Planning | 024-15-03 | On-Line Citizen Public Engagement Survey | 2016 |
| 544 | Strategic Planning | 024-14-01 | Strategic Planning Business Analysts | 2015 |

CITY OF VAUGHAN
2014-2017 OPERATING BUDGET

| ADDITIONAL RESOURCE REQUEST | | | | | | | |
|---|---|---|-------------|-------------|------------------------|--------------------------|---|
| Request Title | Citizen Service Representative | | | | | | |
| Business Unit # | 121001 | Access Vaughan | | | | | |
| | 121 - Access Vaughan; Comm. of Strategic & Corp Serv. | | | | | | |
| Related Program | Information Desk, General Inquiries, City Promotion | | | | | | |
| Program Classification | Standard Desirable Service | | | | | | |
| Annual Budget Change Summary | | | | | | | |
| Financial Components | 2014 | 2015 | 2016 | 2017 | 2014-2017 Sub-total | 2018 (One Time. Adj.) | 2014-2018 Sub-total |
| Staffing | | | | | | | |
| Complements | 2.00 | - | - | - | 2.00 | - | 2.00 |
| Net FTE's | 1.62 | - | - | - | 1.62 | - | 1.62 |
| Operating Revenue | - | - | - | - | - | - | - |
| Operating Costs | | | | | | | |
| Staffing & Benefits | 86,291 | - | - | - | 86,291 | - | 86,291 |
| Other continuous costs | 3,150 | - | - | - | 3,150 | - | 3,150 |
| One-time expenses | 21,000 | (21,000) | - | - | - | - | - |
| Offsets/reductions | (60,000) | - | - | - | (60,000) | - | (60,000) |
| Net Operating Budget | \$ 50,441 | \$ (21,000) | \$ - | \$ - | \$ 29,441 | \$ - | \$ 29,441 |
| Associated Capital Costs | \$ 50,500 | \$ 50,500 | \$ - | \$ - | \$ 101,000 | \$ - | \$ 101,000 |
| 1A) Request Description: Please provide a <u>brief</u> description of the request. | | | | | | | |
| Please check one: <input checked="" type="checkbox"/> Departmental <input checked="" type="checkbox"/> Corporate | | | | | | | |
| Key drivers of satisfaction for callers based on guiding principals are access to accurate and timely information and minimal wait times. The additional 2 PPT will allow Access Vaughan to extend the hours of operation. Synergies and savings by this joint effort whereby we can offer extended hours from 8 am to 8 pm to support Access Vaughan, Public Works, Animals Services and By-law & Compliance. It will allow for a more enhanced service to our residents. Access Vaughan has experienced an increase in call volume and handle time year over year. In 2013 with the addition of 2 PPT staff, A/V was able to increase the overall service level by 5% in the first 6 months and the wait times have decreased by 4 minutes on average. Access Vaughan will require additional staffing to meet the increased call volume and the extension of hours. Access Vaughan Phase II - next stage of integration is Step D with Public Works and By-Law & Compliance - the extension of hours for the call centre. In order to extend the hours the additional 2 PPT are required, in addition we are increasing the Net FTE count for 4 current PPT that are currently at .63 to a .69 to ensure we are able to provide extension of hours without a negative impact to service level. Partially offset by 60K from Strategic Planning, Professional Fees. | | | | | | | |
| 1B) If this request is part of a project with multiple milestones then please fill in the following table: | | | | | | | |
| Milestones or Deliverables | Timelines | Comments | | | | | |
| Access Vaughan Phase II - Step A | Q1 2011 | Parks & Forestry Operations | | | | | |
| Access Vaughan Phase II - Step B | Q2 2012 | Animal Services | | | | | |
| Access Vaughan Phase II - Step C | Q2 2013 | Enforcement - Bylaw | | | | | |
| Access Vaughan Phase II - Step D and E | 2013 / 2014 | Public Works / By-law & Compliance/Animal Services - After Hours/Extensions Hrs | | | | | |
| 1C) Impact on other departments (cost/time/benefit): | | | | | | | |
| Department Impacted | Describe Impact (Cost/time/benefit) | | | | | | Were they Consulted? |
| Building & Facilities / Purchasing | Accommodations / Desk Area / Building / New Workstation | | | | | | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No |
| ITM | Licensing / Cabling / Telephones / Computers / Set-up / Textnet / CC7 | | | | | | <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No |
| Public Works | Time - resources required for the integration with Access Vaughan | | | | | | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No |
| Other comments: | | | | | | | |
| Access Vaughan office space will require two additional cubicles to accommodate the additional resource request, new workstations, telephones, wiring, computers, headsets and wiring. Access Vaughan service impacts a variety of departments (Tax, Enforcement, Animal Services, Public Works, Parks & Forestry Operations) and with increasing call volumes, call complexity, handle times and a decrease in service level the overall service that is offered to the integrated departments will be negatively impacted as the caller will experience a longer wait time in queue. | | | | | | | |
| COMMISSIONER APPROVAL: _____ | | | | | Date: _____ | | |

**Budget Staff
Use Only**

☐ 1st Submission
☐ Previously Recognized

Submitted for year:
 Recognized for year:

Appendix A - Additional Resource Request Submissions

| Request Title | | Citizen Service Representative | | | | |
|--|--|---|---------------------|--|-----------------------|--|
| 2) Relationship to Vaughan Vision 2020 - Goals / Objectives / Initiatives | | | | | | |
| A) Identify the <u>specific initiative</u> on the Vaughan Vision 2020 initiative list this resource request supports (new or implementation of): Choose an Initiative from the drop down list and then choose the relationship with the initiative in the Green cell using the drop down provided. | | | | | | |
| Theme | Goal | Initiative (Use drop down list) | Ref # | Date | Priority | Request/Initiative Relationship (choose 1) |
| Organizational Goals | Ensure a High Performing Organization | Review and redesign as appropriate, a communications strategy to ensure its effectiveness throughout the organization | 13 | Q4/12 Revised Q3/13* | Medium | |
| | | | | | | |
| | | | | | | |
| B) Describe and clearly demonstrate how the request links to the Vaughan Vision 2020: | | | | | | |
| The corporation has made a commitment to provide service excellence to residents, businesses, community groups and staff. A critical component of this framework is Access Vaughan which was established to ensure stakeholders receive accurate/timely information and communications in an efficient/effective way from courteous/professional staff. Access Vaughan's operating context is to be the consistent corporate voice/face for the significant majority of inquiries. To continue to deliver service excellence for the corporation Access Vaughan requires additional staff to support its significant & increasing use by clients (internal & external). Such resources enable the City to meet its goal of being a high performing organization and meeting its service level target which it can no longer sustain given the workload drivers and existing resources. The ARR staff request will also facilitate the department in supporting the communications strategy initiative (i.e. external component). | | | | | | |
| 3) Related Performance Indicators & Business Plan Link | | | | | | |
| Please provide information on top 3 performance measures: | | | | | | |
| | Name/description of service level target: | | Target Level | Current Level | Level with ARR | |
| 1) | Monthly Average Service Level | | 80/20 | 70/30 | 80/20 | |
| 2) | Maximum Average Wait Time | | 2 minutes | 11 min | 2 minutes | |
| 3) | Calls Abandoned | | 0.06 | 0.155 | 0.06 | |
| Describe how this request relates to Departmental Business Plan: | | | | | | |
| The core focus of Access Vaughan is to provide efficient, courteous and correct information to callers and patrons. One key performance indicator is to meet the service level of 80/20 (80% of the calls answered within 20 seconds or less). In year 2011 & 2012 Access Vaughan did not meet the service level for over 5 months and the maximum average wait time for callers was over 14 minutes. Addressing the department's pressures and seizing new opportunities requires the FTE complement be linked with the increasing volume of calls, handle time, integration and extended hours. The key initiatives moving forward are further integration while ensuring that the quality and efficiency of service is improved and extending hours. | | | | | | |
| 4) Value Proposition | | | | | | |
| Please detail both qualitative and quantitative benefits of the request | | | | | | |
| Qualitative: Please select up to 2 actions which best describe this request | | | | | | |
| Primary | | Improve User Satisfaction | | Secondary | | Realize Future Benefits |
| Briefly explain how this request helps achieve the actions selected above. How does this request make a difference in these areas? Can improvements be defined (i.e. surveys, measures, etc.)? | | | | | | |
| User Satisfaction: Service level on a daily basis would be more consistent. Daily service level goal is to achieve 80/20, allowing for most callers to be attended to by a "live agent" in twenty seconds or less. Future Benefits - additional staffing allows for Access Vaughan to continue expansion/integration with departments without negatively impacting the caller experience. Call abandonment rate will be reduced as well as the average maximum wait time for inbound callers. Extending the hours of operation will allow for an enhanced experience/service to our clients. | | | | | | |
| Quantitative: Please provide explanation of how this request improves efficiency. Note that performance measures are captured in section 3. This section is for efficiency improvements. | | | | | | |
| Year | Type | Change/Saving | Units | Detail of Cost Reductions/Budget Savings | | Incl. in offsets (Section #9)? |
| | | | | | | |
| | | | | | | |
| | | | | | | |
| 5) Alternatives | | | | | | |
| Are there alternatives or options? Please explain what they are and why they are not the primary approach. | | | | | | |
| No alternatives. Not increasing the staffing complement will run the risk of increasing the wait time for callers, increase in the average maximum wait time and increase in the number of calls abandoned, overall reducing the service level and overall providing a negative caller experience. Further without adequate resources, Access Vaughan faces an increased risk of staff burnout, turnover and work related injuries. By approving the ARR for the 2 PPT, Access Vaughan will be better able to manage risk and retain its skilled staff as well as extend the hours of operation and better support the corporation. | | | | | | |

Appendix A - Additional Resource Request Submissions

| Request Title | Citizen Service Representative | | | |
|---|--------------------------------|--|--------------------------------|-------------------|
| 7) Complement Details - Skip to Section 8 if no Staff is requested | | | | |
| Do not gap positions - If required, please contact the Budget Dept. for instructions Future year progressions & eco. adj. will be calculated corporately by the Budget Dept. | | | | |
| Complement Information | Position #1 | Position #2 | Position #3 | Sub-total |
| Budget Year | 2014 | 2014 | 2014 | |
| Position title | Citizen Service Representative | Citizen Service Representative | Citizen Service Representative | |
| Estimated start date | May 1, 2014 | May 1, 2014 | May 1, 2014 | |
| # of positions requested | 1.00 | 1.00 | - | 2.00 |
| Full-time equivalents (FTEs) | 0.69 | 0.69 | 0.24 | 1.62 |
| Position type | Part-time | Part-time | Part-time | |
| Position agreement classification | Part Time Salary | Part Time Salary | Part Time Salary | |
| If contract, specify length (months or yrs) | | | | |
| If Casual/Seasonal PT enter Hourly wage | | | | |
| Business unit # (override if different than # shown) | 121001 | 121001 | 121001 | |
| Grade level | 5 | 5 | 5 | |
| Est. starting step | Start | Start | Job Rate | |
| Desktop (HR) Review Performed? | No | No | No | |
| B&F Accommodations Available? | No | No | Yes | |
| ITM Hardware required? | Yes | Yes | No | |
| Capital Equipment Required? | | | | |
| Complement Annual Cost Detail | | | | |
| Annual full-time \$ | - | - | - | - |
| Annual part-time \$ | 45,828 | 45,828 | 50,924 | 142,579 |
| Annual shift premiums, etc | - | - | - | - |
| Annual overtime \$ | - | - | - | - |
| * PT vacation pay (calculated field) | 1,833 | 1,833 | 2,037 | 5,703 |
| * Annual benefits (calculated field) | 4,742 | 4,742 | 5,270 | 14,754 |
| * FT contract benefits in lieu (calculated field) | - | - | - | - |
| Subtotal (Per Employee) | \$ 52,403 | \$ 52,403 | \$ 58,230 | \$ 163,036 |
| Subtotal (Per Position) | \$ 36,158 | \$ 36,158 | \$ 13,975 | \$ 86,291 |
| Continuous costs | (BU & Acct #.) | Please fill in per Complement. The total will account for multiple positions if indicated above. | | |
| 1) Office Supplies | 121001.7200 | 300 | 300 | 600 |
| 2) Training & Developme | 121001.7115 | 500 | 500 | 1,000 |
| 3) Other (Please detail in | #N/A | 300 | 300 | 600 |
| 4) Other (Please detail in | #N/A | 475 | 475 | 950 |
| Subtotal (Per Employee) | \$ 1,575 | \$ 1,575 | \$ - | \$ 3,150 |
| Subtotal (Per Position) | \$ 1,575 | \$ 1,575 | \$ - | \$ 3,150 |
| One-time costs | (BU & Acct #.) | Please fill in per Complement. The total will account for multiple positions if indicated above. | | |
| 1) Computer Hardware | 121001.7211.01 | 2,000 | 2,000 | 4,000 |
| 2) Other (Please detail in | #N/A | 1,500 | 1,500 | 3,000 |
| 3) Office Equip. & Furnitu | 121001.7210 | 7,000 | 7,000 | 14,000 |
| 4) | #N/A | - | - | - |
| Subtotal (Per Employee) | 10,500 | 10,500 | - | 21,000 |
| Subtotal (Per Position) | \$ 10,500 | \$ 10,500 | \$ - | \$ 21,000 |
| 2014 Total Annual Costs | \$ 48,233 | \$ 48,233 | \$ 13,975 | \$ 110,441 |
| 2015 Total Annual Costs | \$ - | \$ - | \$ - | \$ - |
| 2016 Total Annual Costs | \$ - | \$ - | \$ - | \$ - |
| 2017 Total Annual Costs | \$ - | \$ - | \$ - | \$ - |
| Additional Comments: Continuous costs - Other = \$300 for headset replacements. One-time costs - Other = \$1500 for telephone hardware. Note: There are no accommodations for 2 new Permanent Part Time staff; costing for possible desk stations and wiring is required. Cost for Contact Centre 7 licenses for two additional Citizen Service Representatives also required. TEXTNET license will be an additional \$475 per month as the cost is bundled for 10 licenses. Furniture Costs - \$7000 each for new desk stations and electronic height adjustable keyboard (net new, no desks available in Access Vaughan for 2 new staff members). | | | | |

Appendix A - Additional Resource Request Submissions

| | | | | | | | | | |
|--|--|--------------------------------|-------------------------------------|----------------|-------------|-------------|-------------|----------------------|--------------|
| Request Title | | Citizen Service Representative | | | | | | | |
| 8) Capital Funding | | | | | | | | | |
| Are there any Capital requests already submitted/approved or to be submitted related to this ARR? (e.g. new car) | | | | | | | | | |
| ASSOCIATED CAPITAL FUNDING | | Status | Year asset Available for use | Proj. # | 2014 | 2015 | 2016 | 2017 | Total |
| 1 | Access Vaughan Phase II - Step D | Pending | | AV-3020-14 | \$ 50,500 | \$ - | \$ - | | \$ 50,500 |
| 2 | Access Vaughan Phase II - Step E | Pending | | AV-9532-15 | | \$ 50,500 | \$ - | | \$ 50,500 |
| 3 | | | | | \$ - | \$ - | \$ - | | \$ - |
| TOTAL ASSOCIATED CAPITAL FUNDING | | | | | \$ 50,500 | \$ 50,500 | \$ - | \$ - | \$ 101,000 |
| 9) Financial/Resource Detail | | | | | | | | | |
| Component | | | BU Acct. # | 2014 | 2015 | 2016 | 2017 | 2018 | |
| | | | | Budget | | | | Full-Yr. Adj. | |
| REVENUE - continuous operating detail | | | | | | | | | |
| 1 | | | | - | - | - | | | |
| 2 | | | | - | - | - | | | |
| 3 | | | | - | - | - | | | |
| 4 | | | | - | - | - | | | |
| Subtotal | | | | - | - | - | - | | |
| REVENUE - one-time operating detail | | | | | | | | | |
| 1 | | | | - | - | - | | | - |
| 2 | | | | - | - | - | | | - |
| Subtotal | | | | - | - | - | - | | - |
| EXPENSES - continuous operating detail (For staffing costs please fill out section 7) | | | | | | | | | |
| 1 | * Staffing costs (calculated field) | (From sect. 7) | | 78,482 | - | - | - | | |
| 2 | * Benefits | (From sect. 7) | | 7,809 | - | - | - | | |
| 3 | * Complement sch. Expenses (calculated field) | (From sect. 7) | | 3,150 | - | - | - | | |
| 4 | | | | - | - | - | | | |
| 5 | | | | - | - | - | | | |
| 6 | | | | - | - | - | | | |
| 7 | | | | - | - | - | | | |
| Subtotal | | | | 89,441 | - | - | - | | |
| EXPENSES - one-time operating detail (For staffing costs please fill out section 7) | | | | | | | | | |
| 1 | * Complement sch. Expenses (calculated field) | (From sect. 7) | | 21,000 | - | - | - | | - |
| 2 | | | | - | - | - | | | - |
| 3 | | | | - | - | - | | | - |
| Subtotal | | | | 21,000 | - | - | - | | - |
| OFFSETS - cost savings, reductions, etc | | | | | | | | | |
| 1 | Offset- professional fees in strategic planning department | 20030.752 | | (60,000) | - | - | | | |
| 2 | | | | | - | - | | | |
| 3 | | | | - | - | - | | | |
| Subtotal | | | | (60,000) | - | - | - | | |
| TOTAL OPERATING BUDGET CHANGE | | | | | 50,441 | - | - | - | - |
| COMPLEMENTS & FTE's | | | | | 2014 | 2015 | 2016 | 2017 | Total |
| # of positions requested | | (From sect. 7) | | 2.00 | - | - | - | | 2.00 |
| FTE's | | (From sect. 7) | | 1.62 | - | - | - | | 1.62 |
| FTE reductions/offsets | | (Manual Field) | | - | - | - | | | - |
| Net FTE's | | | | 1.62 | - | - | - | | 1.62 |

CITY OF VAUGHAN
2014-2017 OPERATING BUDGET

| ADDITIONAL RESOURCE REQUEST | | | | | | | |
|---|--|---------------------|-----------------|----------|------------------------|---|------------------------|
| Request Title | Accounting Services - Senior Analyst | | | | | | |
| Business Unit # | 070112 | Accounting Services | | | | | |
| | 070 - Finance; Accounting | | | | | | |
| Related Program | General Accounting | | | | | | |
| Program Classification | Standard Essential Support | | | | | | |
| Annual Budget Change Summary | | | | | | | |
| Financial Components | 2014 | 2015 | 2016 | 2017 | 2014-2017 Sub-total | 2018 (One Time. Adj.) | 2014-2018 Sub-total |
| Staffing | | | | | | | |
| Complements | - | - | 1.00 | - | 1.00 | - | 1.00 |
| Net FTE's | - | - | 1.00 | - | 1.00 | - | 1.00 |
| Operating Revenue | - | - | - | - | - | - | - |
| Operating Costs | | | | | | | |
| Staffing & Benefits | - | - | 102,988 | - | 102,988 | - | 102,988 |
| Other continuous costs | - | - | 2,300 | - | 2,300 | - | 2,300 |
| One-time expenses | - | - | - | - | - | - | - |
| Offsets/reductions | - | - | (53,265) | - | (53,265) | - | (53,265) |
| Net Operating Budget | \$ - | \$ - | \$ 52,023 | \$ - | \$ 52,023 | \$ - | \$ 52,023 |
| Associated Capital Costs | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| 1A) Request Description: Please provide a <u>brief</u> description of the request. | | | | | | | |
| Please check one: <input type="checkbox"/> Departmental <input checked="" type="checkbox"/> Corporate | | | | | | | |
| <p>A senior financial analyst is required in our department to meet earlier deadlines required for monthly, quarterly and annual reporting & to handle the increased volume of financial analysis, general journal entries & financial statement preparation required for the Hydro Companies, Vaughan Business Enterprise Centre and the KBIA. There is a structural employment issue in our area. The department is divided into the Accounts Payable and Accounting areas each under a Supervisor. There is currently one Senior Analyst that provides analytical work for the Tax department but does not support the Accounting department in a major way. This situation forces the manager to become a "doer" & not a Manager. The Manager currently prepares financial statements, prepares the FIR, prepares journal entries, & performs financial analysis because there is no qualified staff to delegate these tasks. Various projects come up from time to time like Systems Improvements & Freedom of Information & Internal Audit requests that our current complement cannot handle without putting other regular work aside resulting in delays to the monthly, quarterly & annual processes & Council and Departmental Reporting.</p> | | | | | | | |
| 1B) If this request is part of a project with multiple milestones then please fill in the following table: | | | | | | | |
| Milestones or Deliverables | | | Timelines | Comments | | | |
| Meeting Advanced Deadlines for Annual Financial Statements | | | End of May | | | | |
| Meeting Advanced Deadline for Annual Financial Information Return | | | End of May | | | | |
| Advanced monthly Closing | | | 2nd or 3rd week | | | | |
| | | | | | | | |
| 1C) Impact on other departments (cost/time/benefit): | | | | | | | |
| Department Impacted | Describe Impact (Cost/time/benefit) | | | | | Were they Consulted? | |
| All | Advanced monthly closing will impact all departments requiring increased A/P accruals and lack of completeness at year end and a risk that auditors will find unrecorded liabilities which will be relayed to Council in their audit report. | | | | | <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No | |
| | | | | | | <input type="checkbox"/> Yes <input type="checkbox"/> No | |
| | | | | | | <input type="checkbox"/> Yes <input type="checkbox"/> No | |
| Other comments: | | | | | | | |
| | | | | | | | |
| COMMISSIONER APPROVAL: _____ | | | | | | Date: _____ | |

Budget Staff
Use Only

☐ 1st Submission
☐ Previously Recognized

Submitted for year:
 Recognized for year:

Appendix A - Additional Resource Request Submissions

| Request Title | Accounting Services - Senior Analyst | | | | | |
|--|--|---------------------------------|---------------------|--|-----------------------|--|
| 2) Relationship to Vaughan Vision 2020 - Goals / Objectives / Initiatives | | | | | | |
| A) Identify the <u>specific initiative</u> on the Vaughan Vision 2020 initiative list this resource request supports (new or implementation of): Choose an Initiative from the drop down list and then choose the relationship with the initiative in the Green cell using the drop down provided. | | | | | | |
| Theme | Goal | Initiative (Use drop down list) | Ref # | Date | Priority | Request/Initiative Relationship (choose 1) |
| | | | | | | |
| | | | | | | |
| | | | | | | |
| B) Describe and clearly demonstrate how the request links to the Vaughan Vision 2020: | | | | | | |
| This position will allow Accounting Services to "Pursue Excellence in Service Delivery" by meeting & advancing deadlines in future years. Prompt financial reporting allows the City to "Ensure Financial Sustainability" & "Plan & Manage Growth & Economic Vitality". Additional qualified staff will "Enhance Productivity & Cost Effectiveness" in the Accounting Department by relieving the Manager to devote attention to innovation & Public Sector Renewal & by providing qualified staff for the additional tasks added to the accounting services deliverables as well as special projects that come up as a result of internal audit & freedom of information requests. In addition, an additional body could act as a departmental SME in supporting technological innovation that will be occurring in the immediate future ie Point of Sale system implementation, Capital Asset Management integration with the General Ledger, integration of new tax system to the General Ledger & future JDE upgrades. | | | | | | |
| 3) Related Performance Indicators & Business Plan Link | | | | | | |
| Please provide information on top 3 performance measures: | | | | | | |
| | Name/description of service level target: | | Target Level | Current Level | Level with ARR | |
| 1) | No Negative Findings in Auditor's Mgmt Report | | None | None | None | |
| 2) | | | | | | |
| 3) | | | | | | |
| Describe how this request relates to Departmental Business Plan: | | | | | | |
| The key outcome for the Accounting department is "Effective Accounts Receivable & Payable process & accurate financial reporting. The addition of this position will permit the department to meet additional government mandated reporting requirements on a timely basis, process freedom of information and internal audit requests on a timely basis with minimal effect on monthly process and ensure optimal segregation of duties. An additional analyst will allow the department to respond to future technological initiatives resulting from current initiatives and Public sector renewal. | | | | | | |
| 4) Value Proposition | | | | | | |
| Please detail both qualitative and quantitative benefits of the request | | | | | | |
| Qualitative: Please select up to 2 actions which best describe this request | | | | | | |
| Primary | | Improve User Satisfaction | | Secondary | | Leverage Innovation/Creativity |
| Briefly explain how this request helps achieve the actions selected above. How does this request make a difference in these areas? Can improvements be defined (i.e. surveys, measures, etc.)? | | | | | | |
| An additional analyst can respond quicker to other department requests for Freedom of Information & internal audit requests without delaying the timing of current processes. The analyst will service our internal VBEC client and the Board of Directors of the Hydro Companies by providing timely financial information & feedback. The analyst can function as a SME for the future technological initiatives that will leverage innovation and creativity. | | | | | | |
| Quantitative: Please provide explanation of how this request improves efficiency. Note that performance measures are captured in section 3. This section is for efficiency improvements. | | | | | | |
| Year | Type | Change/Saving | Units | Detail of Cost Reductions/Budget Savings | | Incl. in offsets (Section #9)? |
| 2014 | Output/Service Quantity | | | On time or earlier presentation of Financial Statements to Council | | No |
| 2014 | Output/Service Quantity | | | On time reporting of FIR May 31, 2014 | | No |
| 2014 | Time/Capacity | | | Better value by allowing Manager to focus on PSR instead of F/S completion | | No |
| 5) Alternatives | | | | | | |
| Are there alternatives or options? Please explain what they are and why they are not the primary approach. | | | | | | |
| The status quo is an option but the Accounting Manager cannot do an effective job of managing and developing department staff, implementing process improvement and proactively managing future initiatives if she is the subject matter expert in annual financial statement preparation, monthly journal entry preparation and annual FIR preparation. The department will continue to be reactive to important new initiatives forcing a delay in regular processes and and increased risk of not meeting normal deadlines for monthly and financial processes. With the current work load, staff is burning out and the reduced morale and increased stress level reduces optimal work performance and increases the risk of health issues for our current complement. | | | | | | |

Appendix A - Additional Resource Request Submissions

| Request Title | | Accounting Services - Senior Analyst | | |
|---|--------------------------|--|-------------|-------------------|
| 7) Complement Details - Skip to Section 8 if no Staff is requested | | | | |
| Do not gap positions - If required, please contact the Budget Dept. for instructions Future year progressions & eco. adj. will be calculated corporately by the Budget Dept. | | | | |
| Complement Information | Position #1 | Position #2 | Position #3 | Sub-total |
| Budget Year | 2016 | | | |
| Position title | Senior Financial Analyst | | | |
| Estimated start date | April 1 2016 | | | |
| # of positions requested | 1.00 | | | 1.00 |
| Full-time equivalents (FTEs) | 1.00 | | | 1.00 |
| Position type | Full-time | | | |
| Position agreement classification | Mgmt/Non-union | | | |
| If contract, specify length (months or yrs) | | | | |
| If Casual/Seasonal PT enter Hourly wage | | | | |
| Business unit # (override if different than # shown) | 070112 | | | |
| Grade level | 7 | | | |
| Est. starting step | 1 | | | |
| Desktop (HR) Review Performed? | Yes | | | |
| B&F Accommodations Available? | Yes | | | |
| ITM Hardware required? | No | | | |
| Capital Equipment Required? | No | | | |
| Complement Annual Cost Detail | | | | |
| Annual full-time \$ | 80,271 | | | 80,271 |
| Annual part-time \$ | - | - | - | - |
| Annual shift premiums, etc | | | | - |
| Annual overtime \$ | | | | - |
| * PT vacation pay (calculated field) | - | - | - | - |
| * Annual benefits (calculated field) | 22,717 | - | - | 22,717 |
| * FT contract benefits in lieu (calculated field) | - | - | - | - |
| Subtotal (Per Employee) | \$ 102,988 | \$ - | \$ - | \$ 102,988 |
| Subtotal (Per Position) | \$ 102,988 | \$ - | \$ - | \$ 102,988 |
| Continuous costs | (BU & Acct #.) | Please fill in per Complement. The total will account for multiple positions if indicated above. | | |
| 1) Office Supplies | 070112.7200 | 200 | | 200 |
| 2) Training & Development | 070112.7115 | 1,000 | | 1,000 |
| 3) Memberships/Dues/Fees | 070112.7105 | 1,000 | | 1,000 |
| 4) Mileage | 070112.7100 | 100 | | 100 |
| Subtotal (Per Employee) | \$ 2,300 | \$ - | \$ - | \$ 2,300 |
| Subtotal (Per Position) | \$ 2,300 | \$ - | \$ - | \$ 2,300 |
| One-time costs | (BU & Acct #.) | Please fill in per Complement. The total will account for multiple positions if indicated above. | | |
| 1) Computer Hardware | 070112.7211.01 | | | - |
| 2) | #N/A | | | - |
| 3) | #N/A | | | - |
| 4) | #N/A | | | - |
| Subtotal (Per Employee) | - | - | - | - |
| Subtotal (Per Position) | \$ - | \$ - | \$ - | \$ - |
| 2014 Total Annual Costs | \$ - | \$ - | \$ - | \$ - |
| 2015 Total Annual Costs | \$ - | \$ - | \$ - | \$ - |
| 2016 Total Annual Costs | \$ 105,288 | \$ - | \$ - | \$ 105,288 |
| 2017 Total Annual Costs | \$ - | \$ - | \$ - | \$ - |
| Additional Comments: | | | | |

Appendix A - Additional Resource Request Submissions

| | | | | | | | | | |
|--|---|--------------------------------------|-------------------------------------|----------------|-------------|-------------|----------------------|-------------|--------------|
| Request Title | | Accounting Services - Senior Analyst | | | | | | | |
| 8) Capital Funding | | | | | | | | | |
| Are there any Capital requests already submitted/approved or to be submitted related to this ARR? (e.g. new car) | | | | | | | | | |
| ASSOCIATED CAPITAL FUNDING | | Status | Year asset Available for use | Proj. # | 2014 | 2015 | 2016 | 2017 | Total |
| 1 | | | | | | | | | \$ - |
| 2 | | | | | | | | | \$ - |
| 3 | | | | | | | | | \$ - |
| TOTAL ASSOCIATED CAPITAL FUNDING | | | | | \$ - | \$ - | \$ - | \$ - | \$ - |
| 9) Financial/Resource Detail | | | | | | | | | |
| Component | | BU Acct. # | 2014 | 2015 | 2016 | 2017 | 2018 | | |
| | | | Budget | | | | Full-Yr. Adj. | | |
| REVENUE - continuous operating detail | | | | | | | | | |
| 1 | | | | | | | | | |
| 2 | | | | | | | | | |
| 3 | | | | | | | | | |
| 4 | | | | | | | | | |
| Subtotal | | | - | - | - | - | | | |
| REVENUE - one-time operating detail | | | | | | | | | |
| 1 | | | | | | | | - | |
| 2 | | | | | | | | - | |
| Subtotal | | | - | - | - | - | | - | |
| EXPENSES - continuous operating detail (For staffing costs please fill out section 7) | | | | | | | | | |
| 1 | * Staffing costs (calculated field) | (From sect. 7) | - | - | 80,271 | - | | | |
| 2 | * Benefits | (From sect. 7) | - | - | 22,717 | - | | | |
| 3 | * Complement sch. Expenses (calculated field) | (From sect. 7) | - | - | 2,300 | - | | | |
| 4 | | | | | | | | | |
| 5 | | | | | | | | | |
| 6 | | | | | | | | | |
| 7 | | | | | | | | | |
| Subtotal | | | - | - | 105,288 | - | | | |
| EXPENSES - one-time operating detail (For staffing costs please fill out section 7) | | | | | | | | | |
| 1 | * Complement sch. Expenses (calculated field) | (From sect. 7) | - | - | - | - | | - | |
| 2 | | | | | | | | - | |
| 3 | | | | | | | | - | |
| Subtotal | | | - | - | - | - | | - | |
| OFFSETS - cost savings, reductions, etc | | | | | | | | | |
| 1 | Use of Part Time Position Never Filled | | | | (34,616) | | | | |
| 2 | Reallocated Funds from 070112 | | | | (18,649) | | | | |
| 3 | | | | | | | | | |
| Subtotal | | | - | - | (53,265) | - | | | |
| TOTAL OPERATING BUDGET CHANGE | | | | | - | - | 52,023 | - | - |
| COMPLEMENTS & FTE's | | | | | 2014 | 2015 | 2016 | 2017 | Total |
| # of positions requested | | (From sect. 7) | - | - | 1.00 | - | | 1.00 | |
| FTE's | | (From sect. 7) | - | - | 1.00 | - | | 1.00 | |
| FTE reductions/offsets | | (Manual Field) | | | | | | - | |
| Net FTE's | | | - | - | 1.00 | - | | 1.00 | |

CITY OF VAUGHAN
2014-2017 OPERATING BUDGET

| ADDITIONAL RESOURCE REQUEST | | | | | | | |
|--|---|--|-------------|-------------|------------------------|--------------------------|------------------------|
| Request Title | Building and Facilities Asset Management Coordinator | | | | | | |
| Business Unit # | 160001 | Buildings & Facil. - Admin. | | | | | |
| | 160 - Buildings and Facilities | | | | | | |
| Related Program | Municipal Buildings | | | | | | |
| Program Classification | Standard Traditional Support | | | | | | |
| Annual Budget Change Summary | | | | | | | |
| Financial Components | 2014 | 2015 | 2016 | 2017 | 2014-2017 Sub-total | 2018 (One Time. Adj.) | 2014-2018 Sub-total |
| Staffing | | | | | | | |
| Complements | 1.00 | - | - | - | 1.00 | - | 1.00 |
| Net FTE's | 1.00 | - | - | - | 1.00 | - | 1.00 |
| Operating Revenue | - | - | - | - | - | - | - |
| Operating Costs | | | | | | | |
| Staffing & Benefits | 92,900 | - | - | - | 92,900 | - | 92,900 |
| Other continuous costs | 1,250 | - | - | - | 1,250 | - | 1,250 |
| One-time expenses | 2,210 | (2,210) | - | - | - | - | - |
| Offsets/reductions | - | - | - | - | - | - | - |
| Net Operating Budget | \$ 96,360 | \$ (2,210) | \$ - | \$ - | \$ 94,150 | \$ - | \$ 94,150 |
| Associated Capital Costs | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| 1A) Request Description: Please provide a <u>brief</u> description of the request. | | | | | | | |
| Please check one: <input checked="" type="checkbox"/> Departmental <input type="checkbox"/> Corporate | | | | | | | |
| A Full-Time Asset Management Coordinator is required in order to inventory all City buildings' assets. This information will also be easily accessed for PSAB and MPMP reporting. This position will be responsible to gather all inventory data including all maintenance and replacement information that exists on various documents and in various formats across the City, and perform site verifications. Currently, there is no central database or software that houses this information in any one place. Once a Corporate-wide system is adopted, this position will be responsible to collaborate and share information. Until then, a stand-alone process and system is required by this Department. | | | | | | | |
| 1B) If this request is part of a project with multiple milestones then please fill in the following table: | | | | | | | |
| Milestones or Deliverables | Timelines | Comments | | | | | |
| Collect inventory data from available documents and develop classifications | Q3-2013 | Currently, assets and inventories are not stored in a consistent format or location. | | | | | |
| Perform physical verification and obtain additional information at all sites | Q2-2014 | Accurate cataloguing is critical to ensure accuracy for the success of this program | | | | | |
| Ensure information is shared with the various divisions to ensure proper maintenance | Q3-2013 | The various maintenance divisions need to ensure all assets are on their planned | | | | | |
| Obtain software requirements and implement a thorough asset maintenance program | Q3-2014 | An integrated system containing inventories, real-time maintenance data, financial | | | | | |
| 1C) Impact on other departments (cost/time/benefit): | | | | | | | |
| Department Impacted | Describe Impact (Cost/time/benefit) | Were they Consulted? | | | | | |
| Budgeting and Financial Planning | Access to and integration of the existing PSAB and LRFP databases | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No | | | | | |
| ITM | To assist with development of short-term database during inventorying and cataloging phase | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No | | | | | |
| Commissioner of Public Works and Engineering | As the identified Lead in the development of a corporate asset management program, consultation and alignment is necessary for continuity of progress for success in the overall mandate. | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No | | | | | |
| Other comments: | | | | | | | |
| | | | | | | | |
| COMMISSIONER APPROVAL: _____ | | Date: _____ | | | | | |

**Budget Staff
Use Only**

☐ 1st Submission
☐ Previously Recognized

Submitted for year:

Recognized for year:

Appendix A - Additional Resource Request Submissions

| Request Title | | Building and Facilities Asset Management Coordinator | | | | |
|--|---|--|---------------------|--|-----------------------|--|
| 2) Relationship to Vaughan Vision 2020 - Goals / Objectives / Initiatives | | | | | | |
| A) Identify the <u>specific initiative</u> on the Vaughan Vision 2020 initiative list this resource request supports (new or implementation of): Choose an Initiative from the drop down list and then choose the relationship with the initiative in the Green cell using the drop down provided. | | | | | | |
| Theme | Goal | Initiative (Use drop down list) | Ref # | Date | Priority | Request/Initiative Relationship (choose 1) |
| Organizational Goals | Manage Corporate Assets | Develop and implement a Corporate-wide Asset Management System | 3 | Q2/16 | High | |
| | | | | | | |
| | | | | | | |
| B) Describe and clearly demonstrate how the request links to the Vaughan Vision 2020: | | | | | | |
| <p>ORGANIZATIONAL EXCELLENCE: "Ensure Financial Stability" – A sound asset management system will ensure that assets are cataloged and tracked to achieve maximum lifecycle replacements, and that future budgeting forecasts are accurately provided to Budgeting and Financial Planning. "Manage Corporate Assets" - Through this initiative, Assets and Infrastructure for all City buildings are inventoried and receive the necessary maintenance to ensure efficiencies of equipment and staff effectiveness. SERVICE EXCELLENCE: "Demonstrate Excellence in Service Delivery" – Efficient coordination of asset maintenance and replacements will ensure the residents and all key stakeholders utilizing same can do so reliably and safely. Although the overarching Corporate-wide system is yet to be developed, the Department requires its own stand-alone process to properly operate and maintain the assets it is responsible for. Once the Corporate-wide system is established, the Departments info can be fed in collaboratively to enhance the systems.</p> | | | | | | |
| 3) Related Performance Indicators & Business Plan Link | | | | | | |
| Please provide information on top 3 performance measures: | | | | | | |
| | Name/description of service level target: | | Target Level | Current Level | Level with ARR | |
| 1) | As this is a new position, performance measures will be developed | | | | | |
| 2) | to establish a baseline, and future targets. | | | | | |
| 3) | | | | | | |
| Describe how this request relates to Departmental Business Plan: | | | | | | |
| <p>The departments' Business Plan clearly outlines a staged-in approach to Asset Management. Beginning in 2013 and continuing through to 2016, a methodical, planned approach is outlined. This includes integration of data, implementation of maintenance through appropriate software, merging information electronically with other departments for efficient access to corporate information through adopted and standardized processes, and training of staff in order to obtain full-value of the system and financial efficiencies.</p> | | | | | | |
| 4) Value Proposition | | | | | | |
| Please detail both qualitative and quantitative benefits of the request | | | | | | |
| Qualitative: Please select up to 2 actions which best describe this request | | | | | | |
| Primary | | Realize Future Benefits | | Secondary | | Improve Corp. Image |
| Briefly explain how this request helps achieve the actions selected above. How does this request make a difference in these areas? Can improvements be defined (i.e. surveys, measures, etc.)? | | | | | | |
| <p>This technology will house asset information, monitor run times in real-time, generate work orders based on established requirements and produce reports to monitor performance. Through sound asset management, premature failures will be reduced, equipment will operate more efficiently, staff will have the required information to be effective and utilities consumption will be at the minimum possible. The department will have access to the data necessary to ensure performance criteria is met, and that also feeds into the measures in its' business plan for regular review and status reporting.</p> | | | | | | |
| Quantitative: Please provide explanation of how this request improves efficiency. Note that performance measures are captured in section 3. This section is for efficiency improvements. | | | | | | |
| Year | Type | Change/Saving | Units | Detail of Cost Reductions/Budget Savings | | Incl. in offsets (Section #9)? |
| 2013 | | | | Inventory data will be used to schedule staff work to gain maximum work quantity per shift | | No |
| 2013+ | | | | Longer lifecycle replacements will reduce Capital expenditure requirements | | No |
| 2013+ | | | | Identification of assets will provide for a more accurate and detailed list for budgeting purposes | | No |
| 5) Alternatives | | | | | | |
| Are there alternatives or options? Please explain what they are and why they are not the primary approach. | | | | | | |
| <p>The status-quo is no longer an option moving forward. Individual lists of inventories schedules are not readily accessible, functional for efficiency and are best-guesses when tracking items based on run-time. Records are kept in a variety of formats and locations. The sheer size of the City, with the quantity of buildings and sq.ft. ever increasing, demands a system that is universal across all applications to ensure thoroughness, efficiency and the sharing/transfer of information. Work needs to be done now to start pulling all data sources together as this project will take years to be fully functional and integrated into the day-to-day operations.</p> | | | | | | |

Appendix A - Additional Resource Request Submissions

| Request Title | | Building and Facilities Asset Management Coordinator | | | |
|---|------------------------------|--|-------------|------------------|------------------|
| 7) Complement Details - Skip to Section 8 if no Staff is requested | | | | | |
| Do not gap positions - If required, please contact the Budget Dept. for instructions Future year progressions & eco. adj. will be calculated corporately by the Budget Dept. | | | | | |
| Complement Information | Position #1 | Position #2 | Position #3 | Sub-total | |
| Budget Year | 2014 | | | | |
| Position title | Asset Management Coordinator | | | | |
| Estimated start date | June 1, 2014 | | | | |
| # of positions requested | 1.00 | - | - | 1.00 | |
| Full-time equivalents (FTEs) | 1.00 | - | - | 1.00 | |
| Position type | Full-time | | | | |
| Position agreement classification | Mgmt/Non-union | | | | |
| If contract, specify length (months or yrs) | | | | | |
| If Casual/Seasonal PT enter Hourly wage | | | | | |
| Business unit # (override if different than # shown) | 160001 | | | | |
| Grade level | 6 | | | | |
| Est. starting step | 1 | | | | |
| Desktop (HR) Review Performed? | No | | | | |
| B&F Accommodations Available? | Yes | | | | |
| ITM Hardware required? | Yes | | | | |
| Capital Equipment Required? | No | | | | |
| Complement Annual Cost Detail | | | | | |
| Annual full-time \$ | 72,977 | | | 72,977 | |
| Annual part-time \$ | - | - | - | - | |
| Annual shift premiums, etc | - | - | - | - | |
| Annual overtime \$ | - | - | - | - | |
| * PT vacation pay (calculated field) | - | - | - | - | |
| * Annual benefits (calculated field) | 19,923 | - | - | 19,923 | |
| * FT contract benefits in lieu (calculated field) | - | - | - | - | |
| Subtotal (Per Employee) | \$ 92,900 | \$ - | \$ - | \$ 92,900 | |
| Subtotal (Per Position) | \$ 92,900 | \$ - | \$ - | \$ 92,900 | |
| Continuous costs | (BU & Acct #.) | Please fill in per Complement. The total will account for multiple positions if indicated above. | | | |
| 1) Office Supplies | 160001.7200 | 250 | - | - | 250 |
| 2) Training & Development | 160001.7115 | 500 | - | - | 500 |
| 3) Memberships/Dues/Fees | 160001.7105 | - | - | - | - |
| 4) Mileage | 160001.7100 | 500 | - | - | 500 |
| Subtotal (Per Employee) | | \$ 1,250 | \$ - | \$ - | \$ 1,250 |
| Subtotal (Per Position) | | \$ 1,250 | \$ - | \$ - | \$ 1,250 |
| One-time costs | (BU & Acct #.) | Please fill in per Complement. The total will account for multiple positions if indicated above. | | | |
| 1) Computer Hardware | 160001.7211.01 | 2,210 | - | - | 2,210 |
| 2) | #N/A | - | - | - | - |
| 3) | #N/A | - | - | - | - |
| 4) | #N/A | - | - | - | - |
| Subtotal (Per Employee) | | 2,210 | - | - | 2,210 |
| Subtotal (Per Position) | | \$ 2,210 | \$ - | \$ - | \$ 2,210 |
| 2014 Total Annual Costs | | \$ 96,360 | \$ - | \$ - | \$ 96,360 |
| 2015 Total Annual Costs | | \$ - | \$ - | \$ - | \$ - |
| 2016 Total Annual Costs | | \$ - | \$ - | \$ - | \$ - |
| 2017 Total Annual Costs | | \$ - | \$ - | \$ - | \$ - |
| Additional Comments: | | | | | |

Appendix A - Additional Resource Request Submissions

| | | | | | | | | | |
|--|---|--|-------------------------------------|----------------|-------------|-------------|----------------------|-------------|--------------|
| Request Title | | Building and Facilities Asset Management Coordinator | | | | | | | |
| 8) Capital Funding | | | | | | | | | |
| Are there any Capital requests already submitted/approved or to be submitted related to this ARR? (e.g. new car) | | | | | | | | | |
| ASSOCIATED CAPITAL FUNDING | | Status | Year asset Available for use | Proj. # | 2014 | 2015 | 2016 | 2017 | Total |
| 1 | | | | | \$ - | \$ - | \$ - | | \$ - |
| 2 | | | | | \$ - | \$ - | \$ - | | \$ - |
| 3 | | | | | \$ - | \$ - | \$ - | | \$ - |
| TOTAL ASSOCIATED CAPITAL FUNDING | | | | | \$ - | \$ - | \$ - | \$ - | \$ - |
| 9) Financial/Resource Detail | | | | | | | | | |
| Component | | BU Acct. # | 2014 | 2015 | 2016 | 2017 | 2018 | | |
| | | | Budget | | | | Full-Yr. Adj. | | |
| REVENUE - continuous operating detail | | | | | | | | | |
| 1 | | | - | - | - | | | | |
| 2 | | | - | - | - | | | | |
| 3 | | | - | - | - | | | | |
| 4 | | | - | - | - | | | | |
| Subtotal | | | - | - | - | - | | | |
| REVENUE - one-time operating detail | | | | | | | | | |
| 1 | | | - | - | - | | | - | |
| 2 | | | - | - | - | | | - | |
| Subtotal | | | - | - | - | - | | - | |
| EXPENSES - continuous operating detail (For staffing costs please fill out section 7) | | | | | | | | | |
| 1 | * Staffing costs (calculated field) | (From sect. 7) | 72,977 | - | - | - | | | |
| 2 | * Benefits | (From sect. 7) | 19,923 | - | - | - | | | |
| 3 | * Complement sch. Expenses (calculated field) | (From sect. 7) | 1,250 | - | - | - | | | |
| 4 | | | - | - | - | | | | |
| 5 | | | - | - | - | | | | |
| 6 | | | - | - | - | | | | |
| 7 | | | - | - | - | | | | |
| Subtotal | | | 94,150 | - | - | - | | | |
| EXPENSES - one-time operating detail (For staffing costs please fill out section 7) | | | | | | | | | |
| 1 | * Complement sch. Expenses (calculated field) | (From sect. 7) | 2,210 | - | - | - | | - | |
| 2 | | | - | - | - | | | - | |
| 3 | | | - | - | - | | | - | |
| Subtotal | | | 2,210 | - | - | - | | - | |
| OFFSETS - cost savings, reductions, etc | | | | | | | | | |
| 1 | | | - | - | - | | | | |
| 2 | | | - | - | - | | | | |
| 3 | | | - | - | - | | | | |
| Subtotal | | | - | - | - | - | | | |
| TOTAL OPERATING BUDGET CHANGE | | | | | 96,360 | - | - | - | - |
| COMPLEMENTS & FTE's | | | | | 2014 | 2015 | 2016 | 2017 | Total |
| # of positions requested | | (From sect. 7) | 1.00 | - | - | - | | 1.00 | |
| FTE's | | (From sect. 7) | 1.00 | - | - | - | | 1.00 | |
| FTE reductions/offsets | | (Manual Field) | - | - | - | | | - | |
| Net FTE's | | | 1.00 | - | - | - | | 1.00 | |

CITY OF VAUGHAN
2014-2017 OPERATING BUDGET

| ADDITIONAL RESOURCE REQUEST | | | | | | | |
|---|---|----------------------------|-------------|-------------|------------------------|---|------------------------|
| Request Title | Facility Operator 1 | | | | | | |
| Business Unit # | 160266 | Father Ermanno Bulfon C.C. | | | | | |
| | 160 - Buildings and Facilities | | | | | | |
| Related Program | Community Centres | | | | | | |
| Program Classification | Standard Traditional Support | | | | | | |
| Annual Budget Change Summary | | | | | | | |
| Financial Components | 2014 | 2015 | 2016 | 2017 | 2014-2017 Sub-total | 2018 (One Time. Adj.) | 2014-2018 Sub-total |
| Staffing | | | | | | | |
| Complements | 1.00 | - | - | - | 1.00 | - | 1.00 |
| Net FTE's | 1.00 | - | - | - | 1.00 | - | 1.00 |
| Operating Revenue | - | - | - | - | - | - | - |
| Operating Costs | | | | | | | |
| Staffing & Benefits | 56,849 | - | - | - | 56,849 | - | 56,849 |
| Other continuous costs | - | - | - | - | - | - | - |
| One-time expenses | - | - | - | - | - | - | - |
| Offsets/reductions | - | - | - | - | - | - | - |
| Net Operating Budget | \$ 56,849 | \$ - | \$ - | \$ - | \$ 56,849 | \$ - | \$ 56,849 |
| Associated Capital Costs | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| 1A) Request Description: Please provide a <u>brief</u> description of the request. | | | | | | | |
| Please check one: <input checked="" type="checkbox"/> Departmental <input type="checkbox"/> Corporate | | | | | | | |
| Upon completion of the new Fitness Centre expansion at Father Ermano C.C., an additional Facility Operator 1 is required to ensure proper operation of this new addition. This new building adds an additional 5,000 square feet to the existing Facility. This position is requested to be for 3 months operation and full time ongoing. This will allow for staff to maintain appropriate service levels to the residents, users and maintain the building appropriately. | | | | | | | |
| 1B) If this request is part of a project with multiple milestones then please fill in the following table: | | | | | | | |
| Milestones or Deliverables | | Timelines | Comments | | | | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| 1C) Impact on other departments (cost/time/benefit): | | | | | | | |
| Department Impacted | Describe Impact (Cost/time/benefit) | | | | | Were they Consulted? | |
| Recreation and Culture | Should service levels of cleanliness and building maintenance and repair not be realized, membership levels will drop resulting in loss of revenue. | | | | | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No | |
| | | | | | | <input type="checkbox"/> Yes <input type="checkbox"/> No | |
| | | | | | | <input type="checkbox"/> Yes <input type="checkbox"/> No | |
| Other comments: | | | | | | | |
| | | | | | | | |
| COMMISSIONER APPROVAL: _____ | | | | | | Date: _____ | |

Budget Staff
Use Only

☐ 1st Submission
☐ Previously Recognized

Submitted for year:
 Recognized for year:

Appendix A - Additional Resource Request Submissions

| Request Title | Facility Operator 1 | | | | | |
|---|-------------------------------------|-------------------------------------|---------------|--|----------|--|
| 2) Relationship to Vaughan Vision 2020 - Goals / Objectives / Initiatives | | | | | | |
| A) Identify the <u>specific initiative</u> on the Vaughan Vision 2020 initiative list this resource request supports (new or implementation of): Choose an Initiative from the drop down list and then choose the relationship with the initiative in the Green cell using the drop down provided. | | | | | | |
| Theme | Goal | ↓ Initiative (Use drop down list) ↓ | Ref # | Date | Priority | Request/Initiative Relationship (choose 1) |
| | | | | | | |
| | | | | | | |
| | | | | | | |
| B) Describe and clearly demonstrate how the request links to the Vaughan Vision 2020: | | | | | | |
| Service Excellence-Pursue excellence in service delivery. Ensure and enhance community safety and wellness. Management Excellence-Maintain Assets and Infrastructure. | | | | | | |
| 3) Related Performance Indicators & Business Plan Link | | | | | | |
| Please provide information on top 3 performance measures: | | | | | | |
| Name/description of service level target: | | Target Level | Current Level | Level with ARR | | |
| 1) | Number of sq.ft. maintained per FTE | 20000 | 27500 | 20000 | | |
| 2) | | | | | | |
| 3) | | | | | | |
| Describe how this request relates to Departmental Business Plan: | | | | | | |
| Service to key stakeholders will be negatively impacted - Recreation and Culture, residents/facility users, sports groups in Vaughan. | | | | | | |
| 4) Value Proposition | | | | | | |
| Please detail both qualitative and quantitative benefits of the request | | | | | | |
| Qualitative: Please select up to 2 actions which best describe this request | | | | | | |
| Primary | | Improve User Satisfaction | | Secondary | | Improve User Satisfaction |
| Briefly explain how this request helps achieve the actions selected above. How does this request make a difference in these areas? Can improvements be defined (i.e. surveys, measures, etc.)? | | | | | | |
| This is a service-related initiative to respond to the increased square footage of the addition, and increased patron usage of the new Fitness Center. The full time placement is to assist the existing staff complement with servicing and maintaining the new Fitness Expansion. | | | | | | |
| Quantitative: Please provide explanation of how this request improves efficiency. Note that performance measures are captured in section 3. This section is for efficiency improvements. | | | | | | |
| Year | Type | Change/Saving | Units | Detail of Cost Reductions/Budget Savings | | Incl. in offsets (Section #9)? |
| | | | | | | |
| | | | | | | |
| | | | | | | |
| 5) Alternatives | | | | | | |
| Are there alternatives or options? Please explain what they are and why they are not the primary approach. | | | | | | |
| No, as more buildings are brought into ownership of the city, the existing staff complement cannot dedicate any more work time without serious service loss to existing buildings. | | | | | | |

Appendix A - Additional Resource Request Submissions

| Request Title | Facility Operator 1 | | | |
|---|---------------------|--|-------------|------------------|
| 7) Complement Details - Skip to Section 8 if no Staff is requested | | | | |
| Do not gap positions - If required, please contact the Budget Dept. for instructions Future year progressions & eco. adj. will be calculated corporately by the Budget Dept. | | | | |
| Complement Information | Position #1 | Position #2 | Position #3 | Sub-total |
| Budget Year | 2014 | | | |
| Position title | Facility Operator 1 | | | |
| Estimated start date | October 1, 2014 | | | |
| # of positions requested | 1.00 | - | - | 1.00 |
| Full-time equivalents (FTEs) | 1.00 | - | - | 1.00 |
| Position type | Full-time | | | |
| Position agreement classification | Cupe Hourly | | | |
| If contract, specify length (months or yrs) | N/A | | | |
| If Casual/Seasonal PT enter Hourly wage | | | | |
| Business unit # (override if different than # shown) | 160266 | | | |
| Grade level | E | | | |
| Est. starting step | Start | | | |
| Desktop (HR) Review Performed? | | | | |
| B&F Accommodations Available? | Yes | | | |
| ITM Hardware required? | | | | |
| Capital Equipment Required? | | | | |
| Complement Annual Cost Detail | | | | |
| Annual full-time \$ | 44,657 | | | 44,657 |
| Annual part-time \$ | - | - | - | - |
| Annual shift premiums, etc | - | - | - | - |
| Annual overtime \$ | - | - | - | - |
| * PT vacation pay (calculated field) | - | - | - | - |
| * Annual benefits (calculated field) | 12,191 | - | - | 12,191 |
| * FT contract benefits in lieu (calculated field) | - | - | - | - |
| Subtotal (Per Employee) | \$ 56,849 | \$ - | \$ - | \$ 56,849 |
| Subtotal (Per Position) | \$ 56,849 | \$ - | \$ - | \$ 56,849 |
| Continuous costs | (BU & Acct #.) | Please fill in per Complement. The total will account for multiple positions if indicated above. | | |
| 1) Office Supplies | 160266.7200 | - | - | - |
| 2) Training & Developme | 160266.7115 | - | - | - |
| 3) Cellular Line Charges | 160266.7122.01 | - | - | - |
| 4) Mileage | 160266.7100 | - | - | - |
| Subtotal (Per Employee) | \$ - | \$ - | \$ - | \$ - |
| Subtotal (Per Position) | \$ - | \$ - | \$ - | \$ - |
| One-time costs | (BU & Acct #.) | Please fill in per Complement. The total will account for multiple positions if indicated above. | | |
| 1) Computer Hardware | 160266.7211.01 | - | - | - |
| 2) Office Equip. & Furnitu | 160266.7210 | - | - | - |
| 3) Training & Developme | 160266.7115 | - | - | - |
| 4) | #N/A | - | - | - |
| Subtotal (Per Employee) | - | - | - | - |
| Subtotal (Per Position) | \$ - | \$ - | \$ - | \$ - |
| 2014 Total Annual Costs | \$ 56,849 | \$ - | \$ - | \$ 56,849 |
| 2015 Total Annual Costs | \$ - | \$ - | \$ - | \$ - |
| 2016 Total Annual Costs | \$ - | \$ - | \$ - | \$ - |
| 2017 Total Annual Costs | \$ - | \$ - | \$ - | \$ - |
| Additional Comments: | | | | |

Appendix A - Additional Resource Request Submissions

| | | | | | | | | | |
|--|---|---------------------|------------------------------|---------|------|------|------|---------------|-------|
| Request Title | | Facility Operator 1 | | | | | | | |
| 8) Capital Funding | | | | | | | | | |
| Are there any Capital requests already submitted/approved or to be submitted related to this ARR? (e.g. new car) | | | | | | | | | |
| ASSOCIATED CAPITAL FUNDING | | Status | Year asset Available for use | Proj. # | 2014 | 2015 | 2016 | 2017 | Total |
| 1 | | | | | \$ - | \$ - | \$ - | | \$ - |
| 2 | | | | | \$ - | \$ - | \$ - | | \$ - |
| 3 | | | | | \$ - | \$ - | \$ - | | \$ - |
| TOTAL ASSOCIATED CAPITAL FUNDING | | | | | \$ - | \$ - | \$ - | \$ - | \$ - |
| 9) Financial/Resource Detail | | | | | | | | | |
| Component | | | BU Acct. # | 2014 | 2015 | 2016 | 2017 | 2018 | |
| | | | | Budget | | | | Full-Yr. Adj. | |
| REVENUE - continuous operating detail | | | | | | | | | |
| 1 | | | | - | - | - | | | |
| 2 | | | | - | - | - | | | |
| 3 | | | | - | - | - | | | |
| 4 | | | | - | - | - | | | |
| Subtotal | | | | - | - | - | - | - | |
| REVENUE - one-time operating detail | | | | | | | | | |
| 1 | | | | - | - | - | | - | |
| 2 | | | | - | - | - | | - | |
| Subtotal | | | | - | - | - | - | - | |
| EXPENSES - continuous operating detail (For staffing costs please fill out section 7) | | | | | | | | | |
| 1 | * Staffing costs (calculated field) | (From sect. 7) | | 44,657 | - | - | - | - | |
| 2 | * Benefits | (From sect. 7) | | 12,191 | - | - | - | - | |
| 3 | * Complement sch. Expenses (calculated field) | (From sect. 7) | | - | - | - | - | - | |
| 4 | | | | - | - | - | | | |
| 5 | | | | - | - | - | | | |
| 6 | | | | - | - | - | | | |
| 7 | | | | - | - | - | | | |
| Subtotal | | | | 56,849 | - | - | - | - | |
| EXPENSES - one-time operating detail (For staffing costs please fill out section 7) | | | | | | | | | |
| 1 | * Complement sch. Expenses (calculated field) | (From sect. 7) | | - | - | - | - | - | |
| 2 | | | | - | - | - | | - | |
| 3 | | | | - | - | - | | - | |
| Subtotal | | | | - | - | - | - | - | |
| OFFSETS - cost savings, reductions, etc | | | | | | | | | |
| 1 | | | | - | - | - | | | |
| 2 | | | | - | - | - | | | |
| 3 | | | | - | - | - | | | |
| Subtotal | | | | - | - | - | - | - | |
| TOTAL OPERATING BUDGET CHANGE | | | | 56,849 | - | - | - | - | |
| COMPLEMENTS & FTE's | | | | 2014 | 2015 | 2016 | 2017 | Total | |
| # of positions requested | | (From sect. 7) | | 1.00 | - | - | - | 1.00 | |
| FTE's | | (From sect. 7) | | 1.00 | - | - | - | 1.00 | |
| FTE reductions/offsets | | (Manual Field) | | - | - | - | | - | |
| Net FTE's | | | | 1.00 | - | - | - | 1.00 | |

CITY OF VAUGHAN
2014-2017 OPERATING BUDGET

| ADDITIONAL RESOURCE REQUEST | | | | | | | |
|--|---|-----------------------------|-------------|-------------|------------------------|---|------------------------|
| Request Title | Building and Facilities City-wide Maintenance and Repairs | | | | | | |
| Business Unit # | 160001 | Buildings & Facil. - Admin. | | | | | |
| | 160 - Buildings and Facilities | | | | | | |
| Related Program | Community Centres | | | | | | |
| Program Classification | Standard Traditional Support | | | | | | |
| Annual Budget Change Summary | | | | | | | |
| Financial Components | 2014 | 2015 | 2016 | 2017 | 2014-2017 Sub-total | 2018 (One Time. Adj.) | 2014-2018 Sub-total |
| Staffing | | | | | | | |
| Complements | - | - | - | - | - | - | - |
| Net FTE's | - | - | - | - | - | - | - |
| Operating Revenue | - | - | - | - | - | - | - |
| Operating Costs | | | | | | | |
| Staffing & Benefits | - | - | - | - | - | - | - |
| Other continuous costs | 250,000 | - | - | - | 250,000 | - | 250,000 |
| One-time expenses | - | - | - | - | - | - | - |
| Offsets/reductions | - | - | - | - | - | - | - |
| Net Operating Budget | \$ 250,000 | \$ - | \$ - | \$ - | \$ 250,000 | \$ - | \$ 250,000 |
| Associated Capital Costs | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| 1A) Request Description: Please provide a <u>brief</u> description of the request. | | | | | | | |
| Please check one: <input checked="" type="checkbox"/> Departmental <input type="checkbox"/> Corporate | | | | | | | |
| <p>This maintenance request is essential for the interior and exterior sections of City buildings. There are over 60 buildings across the City that can be occupied daily. These aging buildings require frequent repairs so that there are no delays in the everyday operation of the building. Unplanned maintenance repairs to the pools, arenas, fitness centres can result in a loss of revenue to the Recreation Department and cause major inconvenience to the residents. Other key stakeholders at City buildings can also be negatively impacted. There are constant requests by the public to repair/update the older buildings. These are individual projects and when they occur and are identified, are under the threshold amount for Capital requests, and when treated as a repair there is no ability to forecast one year + in advance. As indicated in the department's Business Plan, current pressures are funding levels for infrastructure repair and replacement, accessibility upgrades, and maintaining current standards and services.</p> | | | | | | | |
| 1B) If this request is part of a project with multiple milestones then please fill in the following table: | | | | | | | |
| Milestones or Deliverables | | Timelines | | Comments | | | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| 1C) Impact on other departments (cost/time/benefit): | | | | | | | |
| Department Impacted | Describe Impact (Cost/time/benefit) | | | | | Were they Consulted? | |
| recreation department | loss of revenue, dissatisfied residents will take their business elsewhere, improvements will increase program usage, and less downtime | | | | | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No | |
| | | | | | | <input type="checkbox"/> Yes <input type="checkbox"/> No | |
| | | | | | | <input type="checkbox"/> Yes <input type="checkbox"/> No | |
| Other comments: | | | | | | | |
| Increase in the budget will allow for programmed and pro-active minor enhancements, and short-notice repair projects to occur with the intended goal of an increase in revenue. | | | | | | | |
| COMMISSIONER APPROVAL: _____ | | | | | | Date: _____ | |

**Budget Staff
Use Only**

☐ 1st Submission
☐ Previously Recognized

Submitted for year:
 Recognized for year:

Appendix A - Additional Resource Request Submissions

| | | | | | | |
|---|---|--|---------------------|---|-----------------------|---|
| Request Title | Building and Facilities City-wide Maintenance and Repairs | | | | | |
| 2) Relationship to Vaughan Vision 2020 - Goals / Objectives / Initiatives | | | | | | |
| A) Identify the <u>specific initiative</u> on the Vaughan Vision 2020 initiative list this resource request supports (new or implementation of): Choose an Initiative from the drop down list and then choose the relationship with the initiative in the Green cell using the drop down provided. | | | | | | |
| Theme | Goal | ↓ Initiative (Use drop down list) ↓ | Ref # | Date | Priority | Request/Initiative Relationship (choose 1) |
| | | | | | | |
| | | | | | | |
| | | | | | | |
| B) Describe and clearly demonstrate how the request links to the Vaughan Vision 2020: | | | | | | |
| Service Excellence- Demonstrate Excellence in Service Delivery. If we are able to maintain our facilities at a high level the public's satisfaction will increase and complaints will decrease. Organizational Excellence - Manage Corporate Assets. Programmed and pro-active repairs ensure longevity of assets and reduce future Capital expenditures. | | | | | | |
| 3) Related Performance Indicators & Business Plan Link | | | | | | |
| Please provide information on top 3 performance measures: | | | | | | |
| | Name/description of service level target: | | Target Level | Current Level | Level with ARR | |
| 1) | customer service-service quality, customer satisfaction | | high | medium to high | high | |
| 2) | | | | | | |
| 3) | | | | | | |
| Describe how this request relates to Departmental Business Plan: | | | | | | |
| Implement Electronic Work Order System into the Facilities, • Infrastructure Repair and Replacement with Limited Funds • Maintaining current standards and services with limited resources • Accessibility Modifications- new accessibility requirements requiring funds for low-cost modifications | | | | | | |
| 4) Value Proposition | | | | | | |
| Please detail both qualitative and quantitative benefits of the request | | | | | | |
| Qualitative: Please select up to 2 actions which best describe this request | | | | | | |
| Primary | | Improve User Satisfaction | | Secondary | | Improve Sustainability |
| Briefly explain how this request helps achieve the actions selected above. How does this request make a difference in these areas? Can improvements be defined (i.e. surveys, measures, etc.)? | | | | | | |
| Safe, clean and rejuvenated facilities will experience increased use. Repairing and updating increases the lifespan of the amenities. | | | | | | |
| Quantitative: Please provide explanation of how this request improves efficiency. Note that performance measures are captured in section 3. This section is for efficiency improvements. | | | | | | |
| Year | Type | Change/Saving | Units | Detail of Cost Reductions/Budget Savings | | Incl. in offsets (Section #9)? |
| 2013 | | | | Cannot define a cost. Future Capital funding will be reduced by performing minor enhancements and repairs increasing lifecycles | | |
| | | | | | | |
| | | | | | | |
| 5) Alternatives | | | | | | |
| Are there alternatives or options? Please explain what they are and why they are not the primary approach. | | | | | | |
| | | | | | | |

Appendix A - Additional Resource Request Submissions

| Request Title | | Building and Facilities City-wide Maintenance and Repairs | | | |
|---|----------------|--|-------------|-----------|----|
| 7) Complement Details - Skip to Section 8 if no Staff is requested | | | | | |
| Do not gap positions - If required, please contact the Budget Dept. for instructions Future year progressions & eco. adj. will be calculated corporately by the Budget Dept. | | | | | |
| Complement Information | Position #1 | Position #2 | Position #3 | Sub-total | |
| Budget Year | | | | | |
| Position title | | | | | |
| Estimated start date | | | | | |
| # of positions requested | - | - | - | | |
| Full-time equivalents (FTEs) | - | - | - | - | - |
| Position type | | | | | |
| Position agreement classification | | | | | |
| If contract, specify length (months or yrs) | | | | | |
| If Casual/Seasonal PT enter Hourly wage | | | | | |
| Business unit # (override if different than # shown) | | | | | |
| Grade level | | | | | |
| Est. starting step | | | | | |
| Desktop (HR) Review Performed? | | | | | |
| B&F Accommodations Available? | | | | | |
| ITM Hardware required? | | | | | |
| Capital Equipment Required? | | | | | |
| Complement Annual Cost Detail | | | | | |
| Annual full-time \$ | | | | | - |
| Annual part-time \$ | - | - | - | - | - |
| Annual shift premiums, etc | - | - | - | - | - |
| Annual overtime \$ | - | - | - | - | - |
| * PT vacation pay (calculated field) | - | - | - | - | - |
| * Annual benefits (calculated field) | - | - | - | - | - |
| * FT contract benefits in lieu (calculated field) | - | - | - | - | - |
| Subtotal (Per Employee) | \$ | - | \$ | - | \$ |
| Subtotal (Per Position) | \$ | - | \$ | - | \$ |
| Continuous costs | (BU & Acct #.) | Please fill in per Complement. The total will account for multiple positions if indicated above. | | | |
| 1) Office Supplies | 160001.7200 | - | - | - | - |
| 2) Training & Developme | 160001.7115 | - | - | - | - |
| 3) Memberships/Dues/Fe | 160001.7105 | - | - | - | - |
| 4) Mileage | 160001.7100 | - | - | - | - |
| Subtotal (Per Employee) | \$ | - | \$ | - | \$ |
| Subtotal (Per Position) | \$ | - | \$ | - | \$ |
| One-time costs | (BU & Acct #.) | Please fill in per Complement. The total will account for multiple positions if indicated above. | | | |
| 1) Computer Hardware | 160001.7211.01 | - | - | - | - |
| 2) | #N/A | - | - | - | - |
| 3) | #N/A | - | - | - | - |
| 4) | #N/A | - | - | - | - |
| Subtotal (Per Employee) | | - | - | - | - |
| Subtotal (Per Position) | \$ | - | \$ | - | \$ |
| 2014 Total Annual Costs | \$ | - | \$ | - | \$ |
| 2015 Total Annual Costs | \$ | - | \$ | - | \$ |
| 2016 Total Annual Costs | \$ | - | \$ | - | \$ |
| 2017 Total Annual Costs | \$ | - | \$ | - | \$ |
| Additional Comments: | | | | | |

Appendix A - Additional Resource Request Submissions

| | | | | | | | | | |
|--|---|---|-------------------------------------|----------------|-------------|-------------|----------------------|-------------|--------------|
| Request Title | | Building and Facilities City-wide Maintenance and Repairs | | | | | | | |
| 8) Capital Funding | | | | | | | | | |
| Are there any Capital requests already submitted/approved or to be submitted related to this ARR? (e.g. new car) | | | | | | | | | |
| ASSOCIATED CAPITAL FUNDING | | Status | Year asset Available for use | Proj. # | 2014 | 2015 | 2016 | 2017 | Total |
| 1 | | | | | \$ - | \$ - | \$ - | | \$ - |
| 2 | | | | | \$ - | \$ - | \$ - | | \$ - |
| 3 | | | | | \$ - | \$ - | \$ - | | \$ - |
| TOTAL ASSOCIATED CAPITAL FUNDING | | | | | \$ - | \$ - | \$ - | \$ - | \$ - |
| 9) Financial/Resource Detail | | | | | | | | | |
| Component | | BU Acct. # | 2014 | 2015 | 2016 | 2017 | 2018 | | |
| | | | Budget | | | | Full-Yr. Adj. | | |
| REVENUE - continuous operating detail | | | | | | | | | |
| 1 | | | - | - | - | | | | |
| 2 | | | - | - | - | | | | |
| 3 | | | - | - | - | | | | |
| 4 | | | - | - | - | | | | |
| Subtotal | | | - | - | - | - | | | |
| REVENUE - one-time operating detail | | | | | | | | | |
| 1 | | | - | - | - | | | - | |
| 2 | | | - | - | - | | | - | |
| Subtotal | | | - | - | - | - | | - | |
| EXPENSES - continuous operating detail (For staffing costs please fill out section 7) | | | | | | | | | |
| 1 | * Staffing costs (calculated field) | (From sect. 7) | - | - | - | - | | | |
| 2 | * Benefits | (From sect. 7) | - | - | - | - | | | |
| 3 | * Complement sch. Expenses (calculated field) | (From sect. 7) | - | - | - | - | | | |
| 4 | maintenance and repairs | | 250,000 | - | - | | | | |
| 5 | | | - | - | - | | | | |
| 6 | | | - | - | - | | | | |
| 7 | | | - | - | - | | | | |
| Subtotal | | | 250,000 | - | - | - | | | |
| EXPENSES - one-time operating detail (For staffing costs please fill out section 7) | | | | | | | | | |
| 1 | * Complement sch. Expenses (calculated field) | (From sect. 7) | - | - | - | - | | - | |
| 2 | | | - | - | - | | | - | |
| 3 | | | - | - | - | | | - | |
| Subtotal | | | - | - | - | - | | - | |
| OFFSETS - cost savings, reductions, etc | | | | | | | | | |
| 1 | | | - | - | - | | | | |
| 2 | | | - | - | - | | | | |
| 3 | | | - | - | - | | | | |
| Subtotal | | | - | - | - | - | | | |
| TOTAL OPERATING BUDGET CHANGE | | | 250,000 | - | - | - | | - | |
| COMPLEMENTS & FTE's | | | 2014 | 2015 | 2016 | 2017 | Total | | |
| # of positions requested | | (From sect. 7) | - | - | - | - | - | | |
| FTE's | | (From sect. 7) | - | - | - | - | - | | |
| FTE reductions/offsets | | (Manual Field) | - | - | - | - | - | | |
| Net FTE's | | | - | - | - | - | - | | |

CITY OF VAUGHAN
2014-2017 OPERATING BUDGET

| ADDITIONAL RESOURCE REQUEST | | | | | | | |
|--|---|-----------------------------|-------------|-------------|------------------------|---|------------------------|
| Request Title | Clerk Typist A | | | | | | |
| Business Unit # | 160001 | Buildings & Facil. - Admin. | | | | | |
| | 160 - Buildings and Facilities | | | | | | |
| Related Program | Municipal Buildings | | | | | | |
| Program Classification | Standard Traditional Support | | | | | | |
| Annual Budget Change Summary | | | | | | | |
| Financial Components | 2014 | 2015 | 2016 | 2017 | 2014-2017 Sub-total | 2018 (One Time. Adj.) | 2014-2018 Sub-total |
| Staffing | | | | | | | |
| Complements | 1.00 | - | - | - | 1.00 | - | 1.00 |
| Net FTE's | 0.31 | - | - | - | 0.31 | - | 0.31 |
| Operating Revenue | - | - | - | - | - | - | - |
| Operating Costs | | | | | | | |
| Staffing & Benefits | 45,824 | - | - | - | 45,824 | - | 45,824 |
| Other continuous costs | - | - | - | - | - | - | - |
| One-time expenses | - | - | - | - | - | - | - |
| Offsets/reductions | (30,666) | - | - | - | (30,666) | - | (30,666) |
| Net Operating Budget | \$ 15,158 | \$ - | \$ - | \$ - | \$ 15,158 | \$ - | \$ 15,158 |
| Associated Capital Costs | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| 1A) Request Description: Please provide a <u>brief</u> description of the request. | | | | | | | |
| Please check one: <input checked="" type="checkbox"/> Departmental <input type="checkbox"/> Corporate | | | | | | | |
| <p>The Building and Facilities department administration section scope of work has increased over the years due to growth and demands and continues with future expansions needs. The administrative section compliment has remained the same and continues to be performed by one full time staff and one part time staff. There has been increase in buildings, maintenance, construction, security issues, staff needs, dispatch duties, responding to residents and staff inquires, processing of work orders, purchase requisitions and filing. This workload is impeding staff to perform the regular duties and affects the level of service provided and increase in overtime. This position is required asap as there is not sufficient staff to perform the duties and to allow for staff to maintain appropriate service levels and security to resident, users, and staff appropriately. This position will also be providing clerical services to the staff involved in construction projects, performing minute taking, facilitating correspondence, scanning and filing of construction documents and record-keeping.</p> | | | | | | | |
| 1B) If this request is part of a project with multiple milestones then please fill in the following table: | | | | | | | |
| Milestones or Deliverables | Timelines | Comments | | | | | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| 1C) Impact on other departments (cost/time/benefit): | | | | | | | |
| Department Impacted | Describe Impact (Cost/time/benefit) | | | | | Were they Consulted? | |
| All | Service levels and security issues will impact the operation of City wide departments and building. | | | | | <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No | |
| | | | | | | <input type="checkbox"/> Yes <input type="checkbox"/> No | |
| | | | | | | <input type="checkbox"/> Yes <input type="checkbox"/> No | |
| Other comments: | | | | | | | |
| | | | | | | | |
| COMMISSIONER APPROVAL: _____ | | | | | | Date: _____ | |

Budget Staff
Use Only

☐ 1st Submission
☐ Previously Recognized

Submitted for year:
 Recognized for year:

Appendix A - Additional Resource Request Submissions

| Request Title | Clerk Typist A | | | | | |
|---|---|-------------------------------------|---------------|---|--------------------------------|--|
| 2) Relationship to Vaughan Vision 2020 - Goals / Objectives / Initiatives | | | | | | |
| A) Identify the <u>specific initiative</u> on the Vaughan Vision 2020 initiative list this resource request supports (new or implementation of): Choose an Initiative from the drop down list and then choose the relationship with the initiative in the Green cell using the drop down provided. | | | | | | |
| Theme | Goal | ↓ Initiative (Use drop down list) ↓ | Ref # | Date | Priority | Request/Initiative Relationship (choose 1) |
| | | | | | | |
| | | | | | | |
| | | | | | | |
| B) Describe and clearly demonstrate how the request links to the Vaughan Vision 2020: | | | | | | |
| Service Excellence - Demonstrate excellence in service delivery; As the City continues to grow in the quantity of buildings and staff, Work Orders for service are increasing proportionately. The ability to process these in a timely fashion, and input the data upon completion is being delayed. Organizational Excellence - Manage Corporate Assets; Logging of information pertinent to record-keeping on the City's buildings is critical for proper maintenance, repair and risk management. The current resources cannot maintain this workload. Staff Excellence - Attract, Retain and Promote Skilled Staff | | | | | | |
| 3) Related Performance Indicators & Business Plan Link | | | | | | |
| Please provide information on top 3 performance measures: | | | | | | |
| | Name/description of service level target: | Target Level | Current Level | Level with ARR | | |
| 1) | | | | | | |
| 2) | | | | | | |
| 3) | | | | | | |
| Describe how this request relates to Departmental Business Plan: | | | | | | |
| Service levels and security issues will impact the operation of City wide departments and buildings. • Maintaining current standards and services with limited resources has been identified as a present and future pressure. Number of Work Orders per FTE is a measure that is to be developed, and this will demonstrate over time the volume increase. | | | | | | |
| 4) Value Proposition | | | | | | |
| Please detail both qualitative and quantitative benefits of the request | | | | | | |
| Qualitative: Please select up to 2 actions which best describe this request | | | | | | |
| | Primary | Improve Corp. Image | Secondary | Improve User Satisfaction | | |
| Briefly explain how this request helps achieve the actions selected above. How does this request make a difference in these areas? Can improvements be defined (i.e. surveys, measures, etc.)? | | | | | | |
| Timely response to Work Orders is critical to the successful operation of all City Departments' efficiency and effectiveness. | | | | | | |
| Quantitative: Please provide explanation of how this request improves efficiency. Note that performance measures are captured in section 3. This section is for efficiency improvements. | | | | | | |
| Year | Type | Change/Saving | Units | Detail of Cost Reductions/Budget Savings | Incl. in offsets (Section #9)? | |
| 2014 | | | Units | save on overtime and additional Part-time hours | | |
| 2014 | | | | Providing clerical services to staff will clear time for better attention to their projects | | |
| | | | | | | |
| 5) Alternatives | | | | | | |
| Are there alternatives or options? Please explain what they are and why they are not the primary approach. | | | | | | |
| No, there are not sufficient staff resources to perform this duty. Existing staff complement cannot dedicate any more time without serious loss to existing services or overtime being expended. | | | | | | |

Appendix A - Additional Resource Request Submissions

| Request Title | Clerk Typist A | | | |
|---|-------------------|--|-------------|------------------|
| 7) Complement Details - Skip to Section 8 if no Staff is requested | | | | |
| Do not gap positions - If required, please contact the Budget Dept. for instructions Future year progressions & eco. adj. will be calculated corporately by the Budget Dept. | | | | |
| Complement Information | Position #1 | Position #2 | Position #3 | Sub-total |
| Budget Year | 2014 | | | |
| Position title | Clerk Typist A | | | |
| Estimated start date | January 1, 2014 | | | |
| # of positions requested | 1.00 | - | - | 1.00 |
| Full-time equivalents (FTEs) | 1.00 | - | - | 1.00 |
| Position type | Full-time | | | |
| Position agreement classification | Cupe Cler. & Tech | | | |
| If contract, specify length (months or yrs) | 0 | | | |
| If Casual/Seasonal PT enter Hourly wage | | | | |
| Business unit # (override if different than # shown) | 160001 | | | |
| Grade level | A | | | |
| Est. starting step | Start | | | |
| Desktop (HR) Review Performed? | No | | | |
| B&F Accommodations Available? | Yes | | | |
| ITM Hardware required? | Yes | | | |
| Capital Equipment Required? | No | | | |
| Complement Annual Cost Detail | | | | |
| Annual full-time \$ | 35,996 | | | 35,996 |
| Annual part-time \$ | - | - | - | - |
| Annual shift premiums, etc | - | - | - | - |
| Annual overtime \$ | - | - | - | - |
| * PT vacation pay (calculated field) | - | - | - | - |
| * Annual benefits (calculated field) | 9,827 | - | - | 9,827 |
| * FT contract benefits in lieu (calculated field) | - | - | - | - |
| Subtotal (Per Employee) | \$ 45,824 | \$ - | \$ - | \$ 45,824 |
| Subtotal (Per Position) | \$ 45,824 | \$ - | \$ - | \$ 45,824 |
| Continuous costs | (BU & Acct #.) | Please fill in per Complement. The total will account for multiple positions if indicated above. | | |
| 1) Office Supplies | 160001.7200 | - | - | - |
| 2) Training & Developme | 160001.7115 | - | - | - |
| 3) Cellular Line Charges | 160001.7122.01 | - | - | - |
| 4) Mileage | 160001.7100 | - | - | - |
| Subtotal (Per Employee) | \$ - | \$ - | \$ - | \$ - |
| Subtotal (Per Position) | \$ - | \$ - | \$ - | \$ - |
| One-time costs | (BU & Acct #.) | Please fill in per Complement. The total will account for multiple positions if indicated above. | | |
| 1) Computer Hardware | 160001.7211.01 | - | - | - |
| 2) Office Equip. & Furnitu | 160001.7210 | - | - | - |
| 3) Training & Developme | 160001.7115 | - | - | - |
| 4) | #N/A | - | - | - |
| Subtotal (Per Employee) | - | - | - | - |
| Subtotal (Per Position) | \$ - | \$ - | \$ - | \$ - |
| 2014 Total Annual Costs | \$ 45,824 | \$ - | \$ - | \$ 45,824 |
| 2015 Total Annual Costs | \$ - | \$ - | \$ - | \$ - |
| 2016 Total Annual Costs | \$ - | \$ - | \$ - | \$ - |
| 2017 Total Annual Costs | \$ - | \$ - | \$ - | \$ - |
| Additional Comments: | | | | |

Appendix A - Additional Resource Request Submissions

| | | | | | | | | | |
|--|---|----------------|------------------------------|----------|------|------|------|---------------|-------|
| Request Title | | Clerk Typist A | | | | | | | |
| 8) Capital Funding | | | | | | | | | |
| Are there any Capital requests already submitted/approved or to be submitted related to this ARR? (e.g. new car) | | | | | | | | | |
| ASSOCIATED CAPITAL FUNDING | | Status | Year asset Available for use | Proj. # | 2014 | 2015 | 2016 | 2017 | Total |
| 1 | | | | | \$ - | \$ - | \$ - | | \$ - |
| 2 | | | | | \$ - | \$ - | \$ - | | \$ - |
| 3 | | | | | \$ - | \$ - | \$ - | | \$ - |
| TOTAL ASSOCIATED CAPITAL FUNDING | | | | | \$ - | \$ - | \$ - | \$ - | \$ - |
| 9) Financial/Resource Detail | | | | | | | | | |
| Component | | | BU Acct. # | 2014 | 2015 | 2016 | 2017 | 2018 | |
| | | | | Budget | | | | Full-Yr. Adj. | |
| REVENUE - continuous operating detail | | | | | | | | | |
| 1 | | | | - | - | - | | | |
| 2 | | | | - | - | - | | | |
| 3 | | | | - | - | - | | | |
| 4 | | | | - | - | - | | | |
| Subtotal | | | | - | - | - | - | - | |
| REVENUE - one-time operating detail | | | | | | | | | |
| 1 | | | | - | - | - | | - | |
| 2 | | | | - | - | - | | - | |
| Subtotal | | | | - | - | - | - | - | |
| EXPENSES - continuous operating detail (For staffing costs please fill out section 7) | | | | | | | | | |
| 1 | * Staffing costs (calculated field) | (From sect. 7) | | 35,996 | - | - | - | - | |
| 2 | * Benefits | (From sect. 7) | | 9,827 | - | - | - | - | |
| 3 | * Complement sch. Expenses (calculated field) | (From sect. 7) | | - | - | - | - | - | |
| 4 | | | | - | - | - | | | |
| 5 | | | | - | - | - | | | |
| 6 | | | | - | - | - | | | |
| 7 | | | | - | - | - | | | |
| Subtotal | | | | 45,824 | - | - | - | - | |
| EXPENSES - one-time operating detail (For staffing costs please fill out section 7) | | | | | | | | | |
| 1 | * Complement sch. Expenses (calculated field) | (From sect. 7) | | - | - | - | - | - | |
| 2 | | | | - | - | - | | - | |
| 3 | | | | - | - | - | | - | |
| Subtotal | | | | - | - | - | - | - | |
| OFFSETS - cost savings, reductions, etc | | | | | | | | | |
| 1 | Current PPT Clerk Typist will be eliminated | 160001 | | (30,666) | - | - | | | |
| 2 | | | | - | - | - | | | |
| 3 | | | | - | - | - | | | |
| Subtotal | | | | (30,666) | - | - | - | - | |
| TOTAL OPERATING BUDGET CHANGE | | | | 15,158 | - | - | - | - | |
| COMPLEMENTS & FTE's | | | | 2014 | 2015 | 2016 | 2017 | Total | |
| # of positions requested | | (From sect. 7) | | 1.00 | - | - | - | 1.00 | |
| FTE's | | (From sect. 7) | | 1.00 | - | - | - | 1.00 | |
| FTE reductions/offsets | | (Manual Field) | | 0.69 | - | - | - | 0.69 | |
| Net FTE's | | | | 0.31 | - | - | - | 0.31 | |

CITY OF VAUGHAN
2014-2017 OPERATING BUDGET

| ADDITIONAL RESOURCE REQUEST | | | | | | | |
|--|-------------------------------------|-------------|-------------|---|------------------------|--|------------------------|
| Request Title | Preventative Maintenance Mechanic | | | | | | |
| Business Unit # | 160250 | Trades Shop | | | | | |
| | 160 - Buildings and Facilities | | | | | | |
| Related Program | Municipal Buildings | | | | | | |
| Program Classification | Standard Traditional Support | | | | | | |
| Annual Budget Change Summary | | | | | | | |
| Financial Components | 2014 | 2015 | 2016 | 2017 | 2014-2017 Sub-total | 2018 (One Time. Adj.) | 2014-2018 Sub-total |
| Staffing | | | | | | | |
| Complements | 1.00 | - | - | - | 1.00 | - | 1.00 |
| Net FTE's | 0.57 | - | - | - | 0.57 | - | 0.57 |
| Operating Revenue | - | - | - | - | - | - | - |
| Operating Costs | | | | | | | |
| Staffing & Benefits | 75,285 | - | - | - | 75,285 | - | 75,285 |
| Other continuous costs | 200 | - | - | - | 200 | - | 200 |
| One-time expenses | - | - | - | - | - | - | - |
| Offsets/reductions | (28,500) | - | - | - | (28,500) | - | (28,500) |
| Net Operating Budget | \$ 46,985 | \$ - | \$ - | \$ - | \$ 46,985 | \$ - | \$ 46,985 |
| Associated Capital Costs | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| 1A) Request Description: Please provide a <u>brief</u> description of the request. | | | | | | | |
| Please check one: <input checked="" type="checkbox"/> Departmental <input type="checkbox"/> Corporate | | | | | | | |
| <p>The mechanical/electrical and plumbing systems in the new City Hall and other City buildings are becoming more complex as technology increases. The City currently has only one Part-Time position to handle the broad range of the associated maintenance, operation, troubleshooting, training and guidance to maintenance personnel. It is proposed to have this position become Full-Time in order to safely and efficiently ensure that these systems and assets are operated and maintained appropriately. The mechanical engineering consultants, and the mechanical contractor for the new City Hall strongly encouraged the Building and Facilities Department to employ an individual who is a qualified Stationary Engineer for the overall control of the building.</p> | | | | | | | |
| 1B) If this request is part of a project with multiple milestones then please fill in the following table: | | | | | | | |
| Milestones or Deliverables | | Timelines | | Comments | | | |
| Review, enhance & implement a thorough Preventive Maintenance Program | | Q4-2013 | | A single source of documents that encompasses all PM requirements | | | |
| Develop a complete Operations Manual for all systems at City Hall | | Q1-2014 | | A guidebook for training and reference, for contractor referencing and succession staff | | | |
| | | | | | | | |
| | | | | | | | |
| 1C) Impact on other departments (cost/time/benefit): | | | | | | | |
| Department Impacted | Describe Impact (Cost/time/benefit) | | | | | Were they Consulted? | |
| | | | | | | <input type="checkbox"/> Yes <input type="checkbox"/> No | |
| | | | | | | <input type="checkbox"/> Yes <input type="checkbox"/> No | |
| | | | | | | <input type="checkbox"/> Yes <input type="checkbox"/> No | |
| Other comments: | | | | | | | |
| | | | | | | | |
| COMMISSIONER APPROVAL: _____ | | | | | | Date: _____ | |

Budget Staff
Use Only

☐ 1st Submission
☐ Previously Recognized

Submitted for year:
 Recognized for year:

Appendix A - Additional Resource Request Submissions

| Request Title | | Preventative Maintenance Mechanic | | | | |
|--|--|-----------------------------------|---------------------|---|-----------------------|--|
| 2) Relationship to Vaughan Vision 2020 - Goals / Objectives / Initiatives | | | | | | |
| A) Identify the <u>specific initiative</u> on the Vaughan Vision 2020 initiative list this resource request supports (new or implementation of): Choose an Initiative from the drop down list and then choose the relationship with the initiative in the Green cell using the drop down provided. | | | | | | |
| Theme | Goal | Initiative (Use drop down list) | Ref # | Date | Priority | Request/Initiative Relationship (choose 1) |
| | | | | | | |
| | | | | | | |
| | | | | | | |
| B) Describe and clearly demonstrate how the request links to the Vaughan Vision 2020: | | | | | | |
| ORGANIZATIONAL EXCELLENCE - Manage Corporate Assets. STAFF EXCELLENCE - Attract, Retain & Promote Skilled Staff. SERVICE EXCELLENCE - Demonstrate Excellence in Service Delivery, Lead & Promote Environmental Sustainability. Without this position, the City's assets cannot be fully and reliably maintained for day-to-day efficiency and ensure that full life-cycles are achieved. Maintenance and operation of the City's buildings' infrastructure systems are critical to the reliable, safe and efficient operation of these complex systems. Only a skilled tradesperson who has the skills, training, credentials and experience on these diverse systems can competently maintain and operate these systems to full efficiency and standards. Maintenance personnel require regular training and monitoring to ensure that appropriate maintenance, recording and reporting is completed on a regimented, scheduled basis. The inter-connection of today's systems both mechanically and technically require overseeing by a properly educated and skilled position (i.e. Stationary Engineer). | | | | | | |
| 3) Related Performance Indicators & Business Plan Link | | | | | | |
| Please provide information on top 3 performance measures: | | | | | | |
| | Name/description of service level target: | | Target Level | Current Level | Level with ARR | |
| 1) | As this is a new position, baselines need to be established, and | | | | | |
| 2) | performance measures be developed. | | | | | |
| 3) | | | | | | |
| Describe how this request relates to Departmental Business Plan: | | | | | | |
| The costs relating to maintenance of the City's buildings is not insignificant. In order to maintain minimal budget increases as the infrastructure ages and costs of materials and supplies increase, opportunities for efficiencies must be enacted. This can be done through thorough maintenance programs that will reduce premature failures, increase staff efficiency, and keep equipment finely-tuned to reduce run-times and verify that systems are operating at peak efficiency, thereby reducing utilities consumption. | | | | | | |
| 4) Value Proposition | | | | | | |
| Please detail both qualitative and quantitative benefits of the request | | | | | | |
| Qualitative: Please select up to 2 actions which best describe this request | | | | | | |
| Primary | | Improve Sustainability | | Secondary | | |
| Briefly explain how this request helps achieve the actions selected above. How does this request make a difference in these areas? Can improvements be defined (i.e. surveys, measures, etc.)? | | | | | | |
| A preventative maintenance program provides for assurances that life cycles of equipment and assets are met. Maintenance will be performed exactly when required, and not over-done which may result in wastage of supplies and labour. Utilities will not be overused through unnecessary run-times and equipment that is running inefficiently. Staff who have a clear outline and direction will not feel overburdened in their workload, and accomplish more tasks per shift eliminating back-logs of duties. Staff working in the building will have a safe and reliable environment. | | | | | | |
| Quantitative: Please provide explanation of how this request improves efficiency. Note that performance measures are captured in section 3. This section is for efficiency improvements. | | | | | | |
| Year | Type | Change/Saving | Units | Detail of Cost Reductions/Budget Savings | | Incl. in offsets (Section #9)? |
| 2013 | | | | Skilled staff can perform the tasks quickly and efficiently. | | No |
| 2013 | | | | Existing staff will be able to have more time to maintain other City buildings appropriately. | | No |
| | | | | | | |
| 5) Alternatives | | | | | | |
| Are there alternatives or options? Please explain what they are and why they are not the primary approach. | | | | | | |
| By utilizing contractors to perform regular testing and maintenance we pay a premium for their services over the cost of having employees perform those tasks. Staff performing the tasks must be educated and trained and that is best served by a person(s) who are on the same jobsite and have the responsibility and authority to ensure service levels are met. When contractors are required it will only be done after thorough troubleshooting and diagnostics are performed in order to minimize contractor labour, and ensure that the correct repair/replacement materials are brought to the site to minimize downtime and any disruption to the core business. Currently this does not happen in the majority of cases. The staff who are performing the routine maintenance tasks are often performing it on overtime, as they have their regular scheduled duties to perform and so as not compromise the service to other buildings and their users. | | | | | | |

Appendix A - Additional Resource Request Submissions

| | | | | |
|---|-----------------------------------|--|--------------------|------------------|
| Request Title | Preventative Maintenance Mechanic | | | |
| 7) Complement Details - Skip to Section 8 if no Staff is requested | | | | |
| Do not gap positions - If required, please contact the Budget Dept. for instructions Future year progressions & eco. adj. will be calculated corporately by the Budget Dept. | | | | |
| Complement Information | Position #1 | Position #2 | Position #3 | Sub-total |
| Budget Year | 2014 | | | |
| Position title | Preventative Maintenance Mechanic | | | |
| Estimated start date | July 1, 2014 | | | |
| # of positions requested | 1.00 | - | - | 1.00 |
| Full-time equivalents (FTEs) | 1.00 | - | - | 1.00 |
| Position type | Full-time | | | |
| Position agreement classification | Cupe Hourly | | | |
| If contract, specify length (months or yrs) | | | | |
| If Casual/Seasonal PT enter Hourly wage | | | | |
| Business unit # (override if different than # shown) | 160250 | | | |
| Grade level | J | | | |
| Est. starting step | Start | | | |
| Desktop (HR) Review Performed? | No | | | |
| B&F Accommodations Available? | Yes | | | |
| ITM Hardware required? | Yes | | | |
| Capital Equipment Required? | Yes | | | |
| Complement Annual Cost Detail | | | | |
| Annual full-time \$ | 56,390 | | | 56,390 |
| Annual part-time \$ | - | - | - | - |
| Annual shift premiums, etc | 50 | - | - | 50 |
| Annual overtime \$ | 2,700 | - | - | 2,700 |
| * PT vacation pay (calculated field) | - | - | - | - |
| * Annual benefits (calculated field) | 16,145 | - | - | 16,145 |
| * FT contract benefits in lieu (calculated field) | - | - | - | - |
| Subtotal (Per Employee) | \$ 75,285 | \$ - | \$ - | \$ 75,285 |
| Subtotal (Per Position) | \$ 75,285 | \$ - | \$ - | \$ 75,285 |
| Continuous costs | (BU & Acct #.) | Please fill in per Complement. The total will account for multiple positions if indicated above. | | |
| 1) Office Supplies | 160250.7200 | 100 | - | 100 |
| 2) Training & Developme | 160250.7115 | - | - | - |
| 3) Memberships/Dues/Fe | 160250.7105 | 100 | - | 100 |
| 4) Mileage | 160250.7100 | - | - | - |
| Subtotal (Per Employee) | \$ 200 | \$ - | \$ - | \$ 200 |
| Subtotal (Per Position) | \$ 200 | \$ - | \$ - | \$ 200 |
| One-time costs | (BU & Acct #.) | Please fill in per Complement. The total will account for multiple positions if indicated above. | | |
| 1) Computer Hardware | 160250.7211.01 | - | - | - |
| 2) | #N/A | - | - | - |
| 3) | #N/A | - | - | - |
| 4) | #N/A | - | - | - |
| Subtotal (Per Employee) | - | - | - | - |
| Subtotal (Per Position) | \$ - | \$ - | \$ - | \$ - |
| 2014 Total Annual Costs | \$ 75,485 | \$ - | \$ - | \$ 75,485 |
| 2015 Total Annual Costs | \$ - | \$ - | \$ - | \$ - |
| 2016 Total Annual Costs | \$ - | \$ - | \$ - | \$ - |
| 2017 Total Annual Costs | \$ - | \$ - | \$ - | \$ - |
| Additional Comments: | | | | |

Appendix A - Additional Resource Request Submissions

| | | | | | | | | | |
|--|---|-----------------------------------|-------------------------------------|----------------|-------------|-------------|-------------|----------------------|--------------|
| Request Title | | Preventative Maintenance Mechanic | | | | | | | |
| 8) Capital Funding | | | | | | | | | |
| Are there any Capital requests already submitted/approved or to be submitted related to this ARR? (e.g. new car) | | | | | | | | | |
| ASSOCIATED CAPITAL FUNDING | | Status | Year asset Available for use | Proj. # | 2014 | 2015 | 2016 | 2017 | Total |
| 1 | Service Van | | 2013 | | \$ - | \$ - | \$ - | | \$ - |
| 2 | | | | | \$ - | \$ - | \$ - | | \$ - |
| 3 | | | | | \$ - | \$ - | \$ - | | \$ - |
| TOTAL ASSOCIATED CAPITAL FUNDING | | | | | \$ - | \$ - | \$ - | \$ - | \$ - |
| 9) Financial/Resource Detail | | | | | | | | | |
| Component | | BU Acct. # | | 2014 | 2015 | 2016 | 2017 | 2018 | |
| | | | | Budget | | | | Full-Yr. Adj. | |
| REVENUE - continuous operating detail | | | | | | | | | |
| 1 | | | | - | - | - | | | |
| 2 | | | | - | - | - | | | |
| 3 | | | | - | - | - | | | |
| 4 | | | | - | - | - | | | |
| Subtotal | | | | - | - | - | - | | |
| REVENUE - one-time operating detail | | | | | | | | | |
| 1 | | | | - | - | - | | | - |
| 2 | | | | - | - | - | | | - |
| Subtotal | | | | - | - | - | - | | - |
| EXPENSES - continuous operating detail (For staffing costs please fill out section 7) | | | | | | | | | |
| 1 | * Staffing costs (calculated field) | (From sect. 7) | | 59,140 | - | - | - | | |
| 2 | * Benefits | (From sect. 7) | | 16,145 | - | - | - | | |
| 3 | * Complement sch. Expenses (calculated field) | (From sect. 7) | | 200 | - | - | - | | |
| 4 | | | | - | - | - | | | |
| 5 | | | | - | - | - | | | |
| 6 | | | | - | - | - | | | |
| 7 | | | | - | - | - | | | |
| Subtotal | | | | 75,485 | - | - | - | | |
| EXPENSES - one-time operating detail (For staffing costs please fill out section 7) | | | | | | | | | |
| 1 | * Complement sch. Expenses (calculated field) | (From sect. 7) | | - | - | - | - | | - |
| 2 | | | | - | - | - | | | - |
| 3 | | | | - | - | - | | | - |
| Subtotal | | | | - | - | - | - | | - |
| OFFSETS - cost savings, reductions, etc | | | | | | | | | |
| 1 | Part-Time position eliminated | 160250 | | (28,500) | - | - | | | |
| 2 | | | | - | - | - | | | |
| 3 | | | | - | - | - | | | |
| Subtotal | | | | (28,500) | - | - | - | | |
| TOTAL OPERATING BUDGET CHANGE | | | | 46,985 | - | - | - | | - |
| COMPLEMENTS & FTE's | | | | 2014 | 2015 | 2016 | 2017 | Total | |
| # of positions requested | | (From sect. 7) | | 1.00 | - | - | - | 1.00 | |
| FTE's | | (From sect. 7) | | 1.00 | - | - | - | 1.00 | |
| FTE reductions/offsets | | (Manual Field) | | 0.43 | - | - | | 0.43 | |
| Net FTE's | | | | 0.57 | - | - | - | 0.57 | |

CITY OF VAUGHAN
2014-2017 OPERATING BUDGET

| ADDITIONAL RESOURCE REQUEST | | | | | | | |
|---|-------------------------------------|----------------------------|------------|----------|------------------------|--|------------------------|
| Request Title | Facility Operator 1 | | | | | | |
| Business Unit # | 160341 | Carrville Community Center | | | | | |
| | 160 - Buildings and Facilities | | | | | | |
| Related Program | Community Centres | | | | | | |
| Program Classification | Standard Traditional Support | | | | | | |
| Annual Budget Change Summary | | | | | | | |
| Financial Components | 2014 | 2015 | 2016 | 2017 | 2014-2017 Sub-total | 2018 (One Time. Adj.) | 2014-2018 Sub-total |
| Staffing | | | | | | | |
| Complements | - | - | 9.00 | - | 9.00 | - | 9.00 |
| Net FTE's | - | - | 9.00 | - | 9.00 | - | 9.00 |
| Operating Revenue | - | - | - | - | - | - | - |
| Operating Costs | | | | | | | |
| Staffing & Benefits | - | - | 515,659 | - | 515,659 | - | 515,659 |
| Other continuous costs | - | - | - | - | - | - | - |
| One-time expenses | - | - | - | - | - | - | - |
| Offsets/reductions | - | - | - | - | - | - | - |
| Net Operating Budget | \$ - | \$ - | \$ 515,659 | \$ - | \$ 515,659 | \$ - | \$ 515,659 |
| Associated Capital Costs | \$ - | \$ 37,239,320 | \$ - | \$ - | \$ 37,239,320 | \$ - | \$ 37,239,320 |
| 1A) Request Description: Please provide a <u>brief</u> description of the request. | | | | | | | |
| Please check one: <input checked="" type="checkbox"/> Departmental <input type="checkbox"/> Corporate | | | | | | | |
| Upon completion of the new Multi Purpose/Double Rink Facility Block 11, an additional 9 Facility Operator 1's are required to ensure the proper operation of this new addition. This new building adds 150,000 square feet matching the Al Palladini C.C. These positions are requested to be available for the full operation in 2016. This will allow for staff to maintain appropriate service levels to the residents, users and maintain the new building appropriately. | | | | | | | |
| 1B) If this request is part of a project with multiple milestones then please fill in the following table: | | | | | | | |
| Milestones or Deliverables | | | Timelines | Comments | | | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| 1C) Impact on other departments (cost/time/benefit): | | | | | | | |
| Department Impacted | Describe Impact (Cost/time/benefit) | | | | | Were they Consulted? | |
| | | | | | | <input type="checkbox"/> Yes <input type="checkbox"/> No | |
| | | | | | | <input type="checkbox"/> Yes <input type="checkbox"/> No | |
| | | | | | | <input type="checkbox"/> Yes <input type="checkbox"/> No | |
| Other comments: | | | | | | | |

COMMISSIONER APPROVAL: _____ **Date:** _____

Budget Staff
Use Only

☐ 1st Submission
☐ Previously Recognized

Submitted for year:
 Recognized for year:

Appendix A - Additional Resource Request Submissions

| Request Title | | Facility Operator 1 | | | | |
|--|---|-------------------------------------|--------------|---|----------------|--|
| 2) Relationship to Vaughan Vision 2020 - Goals / Objectives / Initiatives | | | | | | |
| A) Identify the <u>specific initiative</u> on the Vaughan Vision 2020 initiative list this resource request supports (new or implementation of): Choose an Initiative from the drop down list and then choose the relationship with the initiative in the Green cell using the drop down provided. | | | | | | |
| Theme | Goal | ↓ Initiative (Use drop down list) ↓ | Ref # | Date | Priority | Request/Initiative Relationship (choose 1) |
| | | | | | | |
| | | | | | | |
| | | | | | | |
| B) Describe and clearly demonstrate how the request links to the Vaughan Vision 2020: | | | | | | |
| Service Excellence-Pursue excellence in service delivery. Ensure and enhance community safety and wellness. Management Excellence-Maintain Assets and Infrastructure. | | | | | | |
| 3) Related Performance Indicators & Business Plan Link | | | | | | |
| Please provide information on top 3 performance measures: | | | | | | |
| | Name/description of service level target: | | Target Level | Current Level | Level with ARR | |
| 1) | | | | | | |
| 2) | | | | | | |
| 3) | | | | | | |
| Describe how this request relates to Departmental Business Plan: | | | | | | |
| 4) Value Proposition | | | | | | |
| Please detail both qualitative and quantitative benefits of the request | | | | | | |
| Qualitative: Please select up to 2 actions which best describe this request | | | | | | |
| Primary | | Improve User Satisfaction | | Secondary | | Improve Sustainability |
| Briefly explain how this request helps achieve the actions selected above. How does this request make a difference in these areas? Can improvements be defined (i.e. surveys, measures, etc.)? | | | | | | |
| This is a service-related initiative to respond to the increased square footage of the addition, and increased patron usage of the new Facility. The full time additions are to ensure the clean and safe opening of this new user friendly Facility. They will service and maintain the needs of all users and staff. | | | | | | |
| Quantitative: Please provide explanation of how this request improves efficiency. Note that performance measures are captured in section 3. This section is for efficiency improvements. | | | | | | |
| Year | Type | Change/Saving | Units | Detail of Cost Reductions/Budget Savings | | Incl. in offsets (Section #9)? |
| 2016 | | | Units | overtime not required as staff are able to maintain the facility. | | |
| | | | | | | |
| | | | | | | |
| 5) Alternatives | | | | | | |
| Are there alternatives or options? Please explain what they are and why they are not the primary approach. | | | | | | |
| No, as more buildings are brought into ownership of the city, existing staff complement cannot dedicate any more time without serious service loss to existing buildings. | | | | | | |

Appendix A - Additional Resource Request Submissions

| Request Title | Facility Operator 1 | | | |
|---|---------------------|--|-------------|-------------------|
| 7) Complement Details - Skip to Section 8 if no Staff is requested | | | | |
| Do not gap positions - If required, please contact the Budget Dept. for instructions Future year progressions & eco. adj. will be calculated corporately by the Budget Dept. | | | | |
| Complement Information | Position #1 | Position #2 | Position #3 | Sub-total |
| Budget Year | 2016 | | | |
| Position title | Facility Operator 1 | | | |
| Estimated start date | October 1, 2016 | | | |
| # of positions requested | 9.00 | - | - | 9.00 |
| Full-time equivalents (FTEs) | 9.00 | - | - | 9.00 |
| Position type | Full-time | | | |
| Position agreement classification | Cupe Hourly | | | |
| If contract, specify length (months or yrs) | N/A | | | |
| If Casual/Seasonal PT enter Hourly wage | | | | |
| Business unit # (override if different than # shown) | 160341 | | | |
| Grade level | E | | | |
| Est. starting step | Start | | | |
| Desktop (HR) Review Performed? | | | | |
| B&F Accommodations Available? | Yes | | | |
| ITM Hardware required? | | | | |
| Capital Equipment Required? | | | | |
| Complement Annual Cost Detail | | | | |
| Annual full-time \$ | 44,657 | | | 44,657 |
| Annual part-time \$ | - | - | - | - |
| Annual shift premiums, etc | - | - | - | - |
| Annual overtime \$ | - | - | - | - |
| * PT vacation pay (calculated field) | - | - | - | - |
| * Annual benefits (calculated field) | 12,638 | - | - | 12,638 |
| * FT contract benefits in lieu (calculated field) | - | - | - | - |
| Subtotal (Per Employee) | \$ 57,295 | \$ - | \$ - | \$ 57,295 |
| Subtotal (Per Position) | \$ 515,659 | \$ - | \$ - | \$ 515,659 |
| Continuous costs | (BU & Acct #.) | Please fill in per Complement. The total will account for multiple positions if indicated above. | | |
| 1) Office Supplies | 160341.7200 | - | - | - |
| 2) Training & Developme | 160341.7115 | - | - | - |
| 3) Cellular Line Charges | 160341.7122.01 | - | - | - |
| 4) Mileage | 160341.7100 | - | - | - |
| Subtotal (Per Employee) | \$ - | \$ - | \$ - | \$ - |
| Subtotal (Per Position) | \$ - | \$ - | \$ - | \$ - |
| One-time costs | (BU & Acct #.) | Please fill in per Complement. The total will account for multiple positions if indicated above. | | |
| 1) Computer Hardware | 160341.7211.01 | - | - | - |
| 2) Office Equip. & Furnitu | 160341.7210 | - | - | - |
| 3) Training & Developme | 160341.7115 | - | - | - |
| 4) | #N/A | - | - | - |
| Subtotal (Per Employee) | \$ - | \$ - | \$ - | \$ - |
| Subtotal (Per Position) | \$ - | \$ - | \$ - | \$ - |
| 2014 Total Annual Costs | \$ - | \$ - | \$ - | \$ - |
| 2015 Total Annual Costs | \$ - | \$ - | \$ - | \$ - |
| 2016 Total Annual Costs | \$ 515,659 | \$ - | \$ - | \$ 515,659 |
| 2017 Total Annual Costs | \$ - | \$ - | \$ - | \$ - |
| Additional Comments: | | | | |

Appendix A - Additional Resource Request Submissions

| | | | | | | | | | |
|--|---|---------------------|------------------------------|------------|------|---------------|---------|---------------|---------------|
| Request Title | | Facility Operator 1 | | | | | | | |
| 8) Capital Funding | | | | | | | | | |
| Are there any Capital requests already submitted/approved or to be submitted related to this ARR? (e.g. new car) | | | | | | | | | |
| ASSOCIATED CAPITAL FUNDING | | Status | Year asset Available for use | Proj. # | 2014 | 2015 | 2016 | 2017 | Total |
| 1 | Design/Construction | | 2016 | BF-8378-15 | \$ - | \$ 37,239,320 | \$ - | | \$ 37,239,320 |
| 2 | | | | | \$ - | \$ - | \$ - | | \$ - |
| 3 | | | | | \$ - | \$ - | \$ - | | \$ - |
| TOTAL ASSOCIATED CAPITAL FUNDING | | | | | \$ - | \$ 37,239,320 | \$ - | \$ - | \$ 37,239,320 |
| 9) Financial/Resource Detail | | | | | | | | | |
| Component | | | BU Acct. # | 2014 | 2015 | 2016 | 2017 | 2018 | |
| | | | | Budget | | | | Full-Yr. Adj. | |
| REVENUE - continuous operating detail | | | | | | | | | |
| 1 | | | | - | - | - | | | |
| 2 | | | | - | - | - | | | |
| 3 | | | | - | - | - | | | |
| 4 | | | | - | - | - | | | |
| Subtotal | | | | - | - | - | - | | |
| REVENUE - one-time operating detail | | | | | | | | | |
| 1 | | | | - | - | - | | - | |
| 2 | | | | - | - | - | | - | |
| Subtotal | | | | - | - | - | - | - | |
| EXPENSES - continuous operating detail (For staffing costs please fill out section 7) | | | | | | | | | |
| 1 | * Staffing costs (calculated field) | (From sect. 7) | | - | - | 401,916 | - | | |
| 2 | * Benefits | (From sect. 7) | | - | - | 113,742 | - | | |
| 3 | * Complement sch. Expenses (calculated field) | (From sect. 7) | | - | - | - | - | | |
| 4 | | | | - | - | - | | | |
| 5 | | | | - | - | - | | | |
| 6 | | | | - | - | - | | | |
| 7 | | | | - | - | - | | | |
| Subtotal | | | | - | - | 515,659 | - | | |
| EXPENSES - one-time operating detail (For staffing costs please fill out section 7) | | | | | | | | | |
| 1 | * Complement sch. Expenses (calculated field) | (From sect. 7) | | - | - | - | - | - | |
| 2 | | | | - | - | - | | - | |
| 3 | | | | - | - | - | | - | |
| Subtotal | | | | - | - | - | - | - | |
| OFFSETS - cost savings, reductions, etc | | | | | | | | | |
| 1 | | | | - | - | - | | | |
| 2 | | | | - | - | - | | | |
| 3 | | | | - | - | - | | | |
| Subtotal | | | | - | - | - | - | | |
| TOTAL OPERATING BUDGET CHANGE | | | | | - | - | 515,659 | - | - |
| COMPLEMENTS & FTE's | | | | | 2014 | 2015 | 2016 | 2017 | Total |
| # of positions requested | | | (From sect. 7) | - | - | 9.00 | - | 9.00 | |
| FTE's | | | (From sect. 7) | - | - | 9.00 | - | 9.00 | |
| FTE reductions/offsets | | | (Manual Field) | - | - | - | | - | |
| Net FTE's | | | | - | - | 9.00 | - | 9.00 | |

CITY OF VAUGHAN
2014-2017 OPERATING BUDGET

| ADDITIONAL RESOURCE REQUEST | | | | | | | |
|--|-------------------------------------|--|-----------|------|------------------------|--------------------------|------------------------|
| Request Title | Part Time Facility Operator | | | | | | |
| Business Unit # | 160341 | Carrville Community Center | | | | | |
| | 160 - Buildings and Facilities | | | | | | |
| Related Program | Community Centres | | | | | | |
| Program Classification | Standard Traditional Support | | | | | | |
| Annual Budget Change Summary | | | | | | | |
| Financial Components | 2014 | 2015 | 2016 | 2017 | 2014-2017 Sub-total | 2018 (One Time. Adj.) | 2014-2018 Sub-total |
| Staffing | | | | | | | |
| Complements | - | - | 2.00 | - | 2.00 | - | 2.00 |
| Net FTE's | - | - | 1.80 | - | 1.80 | - | 1.80 |
| Operating Revenue | - | - | - | - | - | - | - |
| Operating Costs | | | | | | | |
| Staffing & Benefits | - | - | 35,448 | - | 35,448 | - | 35,448 |
| Other continuous costs | - | - | - | - | - | - | - |
| One-time expenses | - | - | - | - | - | - | - |
| Offsets/reductions | - | - | - | - | - | - | - |
| Net Operating Budget | \$ - | \$ - | \$ 35,448 | \$ - | \$ 35,448 | \$ - | \$ 35,448 |
| Associated Capital Costs | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| 1A) Request Description: Please provide a <u>brief</u> description of the request. | | | | | | | |
| Please check one: <input checked="" type="checkbox"/> Departmental <input type="checkbox"/> Corporate | | | | | | | |
| Upon completion of the new Multi Purpose/Double Rink Facility-Block 11, two additional part time facility operators are required to assist with the proper operation of this new addition. This new building will be approximately 150,000 square feet and requires that the service levels to the residents and users be maintained to the fullest. These part time staff will assist with maintaining the satisfaction of the users. | | | | | | | |
| 1B) If this request is part of a project with multiple milestones then please fill in the following table: | | | | | | | |
| Milestones or Deliverables | Timelines | Comments | | | | | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| 1C) Impact on other departments (cost/time/benefit): | | | | | | | |
| Department Impacted | Describe Impact (Cost/time/benefit) | Were they Consulted? | | | | | |
| | | <input type="checkbox"/> Yes <input type="checkbox"/> No | | | | | |
| | | <input type="checkbox"/> Yes <input type="checkbox"/> No | | | | | |
| | | <input type="checkbox"/> Yes <input type="checkbox"/> No | | | | | |
| Other comments: | | | | | | | |

COMMISSIONER APPROVAL: _____ **Date:** _____

Budget Staff
Use Only

☐ 1st Submission
☐ Previously Recognized

Submitted for year:
 Recognized for year:

Appendix A - Additional Resource Request Submissions

| Request Title | | Part Time Facility Operator | | | | |
|--|---|-------------------------------------|--------------|--|----------------|--|
| 2) Relationship to Vaughan Vision 2020 - Goals / Objectives / Initiatives | | | | | | |
| A) Identify the <u>specific initiative</u> on the Vaughan Vision 2020 initiative list this resource request supports (new or implementation of): Choose an Initiative from the drop down list and then choose the relationship with the initiative in the Green cell using the drop down provided. | | | | | | |
| Theme | Goal | ↓ Initiative (Use drop down list) ↓ | Ref # | Date | Priority | Request/Initiative Relationship (choose 1) |
| | | | | | | |
| | | | | | | |
| | | | | | | |
| B) Describe and clearly demonstrate how the request links to the Vaughan Vision 2020: | | | | | | |
| Service Excellence-Pursue excellence in service delivery. Ensure and enhance community safety and wellness. | | | | | | |
| 3) Related Performance Indicators & Business Plan Link | | | | | | |
| Please provide information on top 3 performance measures: | | | | | | |
| | Name/description of service level target: | | Target Level | Current Level | Level with ARR | |
| 1) | | | | | | |
| 2) | | | | | | |
| 3) | | | | | | |
| Describe how this request relates to Departmental Business Plan: | | | | | | |
| 4) Value Proposition | | | | | | |
| Please detail both qualitative and quantitative benefits of the request | | | | | | |
| Qualitative: Please select up to 2 actions which best describe this request | | | | | | |
| Primary | | Improve Corp. Image | | Secondary | | Improve User Satisfaction |
| Briefly explain how this request helps achieve the actions selected above. How does this request make a difference in these areas? Can improvements be defined (i.e. surveys, measures, etc.)? | | | | | | |
| This is a service-related initiative to respond to the increased square footage of the addition, and increased patron usage of the new Facility. The part time additions are to ensure the clean and safe opening of this facility. They will service and maintain the needs of all users and staff. | | | | | | |
| Quantitative: Please provide explanation of how this request improves efficiency. Note that performance measures are captured in section 3. This section is for efficiency improvements. | | | | | | |
| Year | Type | Change/Saving | Units | Detail of Cost Reductions/Budget Savings | | Incl. in offsets (Section #9)? |
| 2014 | | | Units | save on overtime | | |
| | | | | | | |
| | | | | | | |
| 5) Alternatives | | | | | | |
| Are there alternatives or options? Please explain what they are and why they are not the primary approach. | | | | | | |
| No, as more buildings are brought into ownership of the city, existing staff complement cannot dedicate any more time without serious loss to existing buildings. | | | | | | |

Appendix A - Additional Resource Request Submissions

| Request Title | Part Time Facility Operator | | | |
|---|-----------------------------|--|-------------|-----------|
| 7) Complement Details - Skip to Section 8 if no Staff is requested | | | | |
| Do not gap positions - If required, please contact the Budget Dept. for instructions Future year progressions & eco. adj. will be calculated corporately by the Budget Dept. | | | | |
| Complement Information | Position #1 | Position #2 | Position #3 | Sub-total |
| Budget Year | 2016 | | | |
| Position title | Part time Facility Operator | | | |
| Estimated start date | January 1, 2016 | | | |
| # of positions requested | 2.00 | - | - | 2.00 |
| Full-time equivalents (FTEs) | 1.80 | - | - | 1.80 |
| Position type | Part-time | | | |
| Position agreement classification | Casual/Seasonal PT | | | |
| If contract, specify length (months or yrs) | N/A | | | |
| If Casual/Seasonal PT enter Hourly wage | \$ 10.50 | | | |
| Business unit # (override if different than # shown) | 160341 | | | |
| Grade level | | | | |
| Est. starting step | | | | |
| Desktop (HR) Review Performed? | | | | |
| B&F Accommodations Available? | Yes | | | |
| ITM Hardware required? | No | | | |
| Capital Equipment Required? | No | | | |
| Complement Annual Cost Detail | | | | |
| Annual full-time \$ | - | | | - |
| Annual part-time \$ | 17,199 | - | - | 17,199 |
| Annual shift premiums, etc | - | - | - | - |
| Annual overtime \$ | - | - | - | - |
| * PT vacation pay (calculated field) | 688 | - | - | 688 |
| * Annual benefits (calculated field) | 1,807 | - | - | 1,807 |
| * FT contract benefits in lieu (calculated field) | - | - | - | - |
| Subtotal (Per Employee) | \$ 19,694 | \$ - | \$ - | \$ 19,694 |
| Subtotal (Per Position) | \$ 35,448 | \$ - | \$ - | \$ 35,448 |
| Continuous costs | (BU & Acct #.) | Please fill in per Complement. The total will account for multiple positions if indicated above. | | |
| 1) Office Supplies | 160341.7200 | - | - | - |
| 2) Training & Developme | 160341.7115 | - | - | - |
| 3) Cellular Line Charges | 160341.7122.01 | - | - | - |
| 4) Mileage | 160341.7100 | - | - | - |
| Subtotal (Per Employee) | \$ - | \$ - | \$ - | \$ - |
| Subtotal (Per Position) | \$ - | \$ - | \$ - | \$ - |
| One-time costs | (BU & Acct #.) | Please fill in per Complement. The total will account for multiple positions if indicated above. | | |
| 1) Computer Hardware | 160341.7211.01 | - | - | - |
| 2) Office Equip. & Furnitu | 160341.7210 | - | - | - |
| 3) Training & Developme | 160341.7115 | - | - | - |
| 4) | #N/A | - | - | - |
| Subtotal (Per Employee) | - | - | - | - |
| Subtotal (Per Position) | \$ - | \$ - | \$ - | \$ - |
| 2014 Total Annual Costs | \$ - | \$ - | \$ - | \$ - |
| 2015 Total Annual Costs | \$ - | \$ - | \$ - | \$ - |
| 2016 Total Annual Costs | \$ 35,448 | \$ - | \$ - | \$ 35,448 |
| 2017 Total Annual Costs | \$ - | \$ - | \$ - | \$ - |
| Additional Comments: | | | | |

Appendix A - Additional Resource Request Submissions

| | | | | | | | | | |
|--|---|-----------------------------|-------------------------------------|----------------|-------------|-------------|-------------|----------------------|--------------|
| Request Title | | Part Time Facility Operator | | | | | | | |
| 8) Capital Funding | | | | | | | | | |
| Are there any Capital requests already submitted/approved or to be submitted related to this ARR? (e.g. new car) | | | | | | | | | |
| ASSOCIATED CAPITAL FUNDING | | Status | Year asset Available for use | Proj. # | 2014 | 2015 | 2016 | 2017 | Total |
| 1 | | | | | \$ - | \$ - | \$ - | | \$ - |
| 2 | | | | | \$ - | \$ - | \$ - | | \$ - |
| 3 | | | | | \$ - | \$ - | \$ - | | \$ - |
| TOTAL ASSOCIATED CAPITAL FUNDING | | | | | \$ - | \$ - | \$ - | \$ - | \$ - |
| 9) Financial/Resource Detail | | | | | | | | | |
| Component | | | BU Acct. # | 2014 | 2015 | 2016 | 2017 | 2018 | |
| | | | | Budget | | | | Full-Yr. Adj. | |
| REVENUE - continuous operating detail | | | | | | | | | |
| 1 | | | | - | - | - | | | |
| 2 | | | | - | - | - | | | |
| 3 | | | | - | - | - | | | |
| 4 | | | | - | - | - | | | |
| Subtotal | | | | - | - | - | - | | |
| REVENUE - one-time operating detail | | | | | | | | | |
| 1 | | | | - | - | - | | | - |
| 2 | | | | - | - | - | | | - |
| Subtotal | | | | - | - | - | - | | - |
| EXPENSES - continuous operating detail (For staffing costs please fill out section 7) | | | | | | | | | |
| 1 | * Staffing costs (calculated field) | (From sect. 7) | | - | - | 32,197 | | - | |
| 2 | * Benefits | (From sect. 7) | | - | - | 3,252 | | - | |
| 3 | * Complement sch. Expenses (calculated field) | (From sect. 7) | | - | - | - | | - | |
| 4 | | | | - | - | - | | | |
| 5 | | | | - | - | - | | | |
| 6 | | | | - | - | - | | | |
| 7 | | | | - | - | - | | | |
| Subtotal | | | | - | - | 35,448 | | - | |
| EXPENSES - one-time operating detail (For staffing costs please fill out section 7) | | | | | | | | | |
| 1 | * Complement sch. Expenses (calculated field) | (From sect. 7) | | - | - | - | | - | - |
| 2 | | | | - | - | - | | | - |
| 3 | | | | - | - | - | | | - |
| Subtotal | | | | - | - | - | - | | - |
| OFFSETS - cost savings, reductions, etc | | | | | | | | | |
| 1 | | | | - | - | - | | | |
| 2 | | | | - | - | - | | | |
| 3 | | | | - | - | - | | | |
| Subtotal | | | | - | - | - | - | | |
| TOTAL OPERATING BUDGET CHANGE | | | | | - | - | 35,448 | - | - |
| COMPLEMENTS & FTE's | | | | | 2014 | 2015 | 2016 | 2017 | Total |
| # of positions requested | | | (From sect. 7) | - | - | 2.00 | - | 2.00 | |
| FTE's | | | (From sect. 7) | - | - | 1.80 | - | 1.80 | |
| FTE reductions/offsets | | | (Manual Field) | - | - | - | | - | |
| Net FTE's | | | | - | - | 1.80 | - | 1.80 | |

CITY OF VAUGHAN
2014-2017 OPERATING BUDGET

| ADDITIONAL RESOURCE REQUEST | | | | | | | |
|--|-------------------------------------|----------------------------|-----------|----------|------------------------|--|------------------------|
| Request Title | Assistant Foreperson | | | | | | |
| Business Unit # | 160341 | Carrville Community Center | | | | | |
| | 160 - Buildings and Facilities | | | | | | |
| Related Program | Community Centres | | | | | | |
| Program Classification | Standard Traditional Support | | | | | | |
| Annual Budget Change Summary | | | | | | | |
| Financial Components | 2014 | 2015 | 2016 | 2017 | 2014-2017 Sub-total | 2018 (One Time. Adj.) | 2014-2018 Sub-total |
| Staffing | | | | | | | |
| Complements | - | - | 1.00 | - | 1.00 | - | 1.00 |
| Net FTE's | - | - | 1.00 | - | 1.00 | - | 1.00 |
| Operating Revenue | - | - | - | - | - | - | - |
| Operating Costs | | | | | | | |
| Staffing & Benefits | - | - | 63,130 | - | 63,130 | - | 63,130 |
| Other continuous costs | - | - | - | - | - | - | - |
| One-time expenses | - | - | - | - | - | - | - |
| Offsets/reductions | - | - | - | - | - | - | - |
| Net Operating Budget | \$ - | \$ - | \$ 63,130 | \$ - | \$ 63,130 | \$ - | \$ 63,130 |
| Associated Capital Costs | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| 1A) Request Description: Please provide a <u>brief</u> description of the request. | | | | | | | |
| Please check one: <input checked="" type="checkbox"/> Departmental <input type="checkbox"/> Corporate | | | | | | | |
| Upon completion of the new Multi Purpose/Double Rink Facility Block 11, an additional Assistant Foreperson is required to ensure proper operation of this new addition. This new building is an additional 150,000 square feet matching the Al Palladini C.C. This position is required to formulate the Daily Duties, Preventative Maintenance Programs, Risk Managemnt Program, Pool Training, Olympia and Compressor Training etc. This position is requested to be full time and on going. This will allow for staff to maintain appropriate service levels to the residents, users and maintain the building appropriately. | | | | | | | |
| 1B) If this request is part of a project with multiple milestones then please fill in the following table: | | | | | | | |
| Milestones or Deliverables | | | Timelines | Comments | | | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| 1C) Impact on other departments (cost/time/benefit): | | | | | | | |
| Department Impacted | Describe Impact (Cost/time/benefit) | | | | | Were they Consulted? | |
| | | | | | | <input type="checkbox"/> Yes <input type="checkbox"/> No | |
| | | | | | | <input type="checkbox"/> Yes <input type="checkbox"/> No | |
| | | | | | | <input type="checkbox"/> Yes <input type="checkbox"/> No | |
| Other comments: | | | | | | | |
| | | | | | | | |
| COMMISSIONER APPROVAL: _____ | | | | | | Date: _____ | |

Budget Staff
Use Only

☐ 1st Submission
☐ Previously Recognized

Submitted for year:
 Recognized for year:

Appendix A - Additional Resource Request Submissions

| | | | | | | |
|---|--|---|---------------------|--|--|---|
| Request Title | <div style="border: 1px solid black; padding: 2px;">Assistant Foreperson</div> | | | | | |
| 2) Relationship to Vaughan Vision 2020 - Goals / Objectives / Initiatives | | | | | | |
| A) Identify the <u>specific initiative</u> on the Vaughan Vision 2020 initiative list this resource request supports (new or implementation of): Choose an Initiative from the drop down list and then choose the relationship with the initiative in the Green cell using the drop down provided. | | | | | | |
| Theme | Goal | ↓ Initiative (Use drop down list) ↓ | Ref # | Date | Priority | Request/Initiative Relationship (choose 1) |
| | | | | | | |
| | | | | | | |
| | | | | | | |
| B) Describe and clearly demonstrate how the request links to the Vaughan Vision 2020: | | | | | | |
| Service Excellence-Pursue excellence in service delivery. Ensure and enhance community safety and wellness. Management Excellence-Maintain Assets and Infrastructure. | | | | | | |
| 3) Related Performance Indicators & Business Plan Link | | | | | | |
| Please provide information on top 3 performance measures: | | | | | | |
| | Name/description of service level target: | | Target Level | Current Level | Level with ARR | |
| 1) | | | | | | |
| 2) | | | | | | |
| 3) | | | | | | |
| Describe how this request relates to Departmental Business Plan: | | | | | | |
| | | | | | | |
| 4) Value Proposition | | | | | | |
| Please detail both qualitative and quantitative benefits of the request | | | | | | |
| Qualitative: Please select up to 2 actions which best describe this request | | | | | | |
| | Primary | <div style="border: 1px solid black; padding: 2px;">Improve Corp. Image</div> | | Secondary | <div style="border: 1px solid black; padding: 2px;">Improve Sustainability</div> | |
| Briefly explain how this request helps achieve the actions selected above. How does this request make a difference in these areas? Can improvements be defined (i.e. surveys, measures, etc.)? | | | | | | |
| This is a service-related initiative to respond to the increased square footage of the addition, and increased patron usage of the new Facility. The full time addition is to provide service excellence and to oversee the daily operation of the new Facility. | | | | | | |
| Quantitative: Please provide explanation of how this request improves efficiency. Note that performance measures are captured in section 3. This section is for efficiency improvements. | | | | | | |
| Year | Type | Change/Saving | Units | Detail of Cost Reductions/Budget Savings | | Incl. in offsets (Section #9)? |
| 2016 | | | Units | preventative maintenance program and daily duties will assist for a safe operation | | |
| | | | | | | |
| | | | | | | |
| 5) Alternatives | | | | | | |
| Are there alternatives or options? Please explain what they are and why they are not the primary approach. | | | | | | |
| No, as more buildings are brought into ownership of the city, the existing staff complement cannot dedicate any more time without serious service loss to existing buildings. | | | | | | |

Appendix A - Additional Resource Request Submissions

| Request Title | Assistant Foreperson | | | |
|---|----------------------|--|-------------|------------------|
| 7) Complement Details - Skip to Section 8 if no Staff is requested | | | | |
| Do not gap positions - If required, please contact the Budget Dept. for instructions Future year progressions & eco. adj. will be calculated corporately by the Budget Dept. | | | | |
| Complement Information | Position #1 | Position #2 | Position #3 | Sub-total |
| Budget Year | 2016 | | | |
| Position title | Assistant Foreperson | | | |
| Estimated start date | January 1, 2016 | | | |
| # of positions requested | 1.00 | - | - | 1.00 |
| Full-time equivalents (FTEs) | 1.00 | - | - | 1.00 |
| Position type | Full-time | | | |
| Position agreement classification | Cupe Hourly | | | |
| If contract, specify length (months or yrs) | N/A | | | |
| If Casual/Seasonal PT enter Hourly wage | | | | |
| Business unit # (override if different than # shown) | 160341 | | | |
| Grade level | G | | | |
| Est. starting step | Start | | | |
| Desktop (HR) Review Performed? | | | | |
| B&F Accommodations Available? | | | | |
| ITM Hardware required? | | | | |
| Capital Equipment Required? | | | | |
| Complement Annual Cost Detail | | | | |
| Annual full-time \$ | 49,205 | | | 49,205 |
| Annual part-time \$ | - | - | - | - |
| Annual shift premiums, etc | - | - | - | - |
| Annual overtime \$ | - | - | - | - |
| * PT vacation pay (calculated field) | - | - | - | - |
| * Annual benefits (calculated field) | 13,925 | - | - | 13,925 |
| * FT contract benefits in lieu (calculated field) | - | - | - | - |
| Subtotal (Per Employee) | \$ 63,130 | \$ - | \$ - | \$ 63,130 |
| Subtotal (Per Position) | \$ 63,130 | \$ - | \$ - | \$ 63,130 |
| Continuous costs | (BU & Acct #.) | Please fill in per Complement. The total will account for multiple positions if indicated above. | | |
| 1) Office Supplies | 160341.7200 | - | - | - |
| 2) Training & Developme | 160341.7115 | - | - | - |
| 3) Cellular Line Charges | 160341.7122.01 | - | - | - |
| 4) Mileage | 160341.7100 | - | - | - |
| Subtotal (Per Employee) | \$ - | \$ - | \$ - | \$ - |
| Subtotal (Per Position) | \$ - | \$ - | \$ - | \$ - |
| One-time costs | (BU & Acct #.) | Please fill in per Complement. The total will account for multiple positions if indicated above. | | |
| 1) Computer Hardware | 160341.7211.01 | - | - | - |
| 2) Office Equip. & Furnitu | 160341.7210 | - | - | - |
| 3) Training & Developme | 160341.7115 | - | - | - |
| 4) | #N/A | - | - | - |
| Subtotal (Per Employee) | \$ - | \$ - | \$ - | \$ - |
| Subtotal (Per Position) | \$ - | \$ - | \$ - | \$ - |
| 2014 Total Annual Costs | \$ - | \$ - | \$ - | \$ - |
| 2015 Total Annual Costs | \$ - | \$ - | \$ - | \$ - |
| 2016 Total Annual Costs | \$ 63,130 | \$ - | \$ - | \$ 63,130 |
| 2017 Total Annual Costs | \$ - | \$ - | \$ - | \$ - |
| Additional Comments: | | | | |

Appendix A - Additional Resource Request Submissions

| | | | | | | | | | |
|--|---|----------------------|------------------------------|---------|------|--------|--------|---------------|-------|
| Request Title | | Assistant Foreperson | | | | | | | |
| 8) Capital Funding | | | | | | | | | |
| Are there any Capital requests already submitted/approved or to be submitted related to this ARR? (e.g. new car) | | | | | | | | | |
| ASSOCIATED CAPITAL FUNDING | | Status | Year asset Available for use | Proj. # | 2014 | 2015 | 2016 | 2017 | Total |
| 1 | | | | | \$ - | \$ - | \$ - | | \$ - |
| 2 | | | | | \$ - | \$ - | \$ - | | \$ - |
| 3 | | | | | \$ - | \$ - | \$ - | | \$ - |
| TOTAL ASSOCIATED CAPITAL FUNDING | | | | | \$ - | \$ - | \$ - | \$ - | \$ - |
| 9) Financial/Resource Detail | | | | | | | | | |
| Component | | | BU Acct. # | 2014 | 2015 | 2016 | 2017 | 2018 | |
| | | | | Budget | | | | Full-Yr. Adj. | |
| REVENUE - continuous operating detail | | | | | | | | | |
| 1 | | | | - | - | - | | | |
| 2 | | | | - | - | - | | | |
| 3 | | | | - | - | - | | | |
| 4 | | | | - | - | - | | | |
| Subtotal | | | | - | - | - | - | | |
| REVENUE - one-time operating detail | | | | | | | | | |
| 1 | | | | - | - | - | | - | |
| 2 | | | | - | - | - | | - | |
| Subtotal | | | | - | - | - | - | - | |
| EXPENSES - continuous operating detail (For staffing costs please fill out section 7) | | | | | | | | | |
| 1 | * Staffing costs (calculated field) | (From sect. 7) | | - | - | 49,205 | - | | |
| 2 | * Benefits | (From sect. 7) | | - | - | 13,925 | - | | |
| 3 | * Complement sch. Expenses (calculated field) | (From sect. 7) | | - | - | - | - | | |
| 4 | | | | - | - | - | | | |
| 5 | | | | - | - | - | | | |
| 6 | | | | - | - | - | | | |
| 7 | | | | - | - | - | | | |
| Subtotal | | | | - | - | 63,130 | - | | |
| EXPENSES - one-time operating detail (For staffing costs please fill out section 7) | | | | | | | | | |
| 1 | * Complement sch. Expenses (calculated field) | (From sect. 7) | | - | - | - | - | - | |
| 2 | | | | - | - | - | | - | |
| 3 | | | | - | - | - | | - | |
| Subtotal | | | | - | - | - | - | - | |
| OFFSETS - cost savings, reductions, etc | | | | | | | | | |
| 1 | | | | - | - | - | | | |
| 2 | | | | - | - | - | | | |
| 3 | | | | - | - | - | | | |
| Subtotal | | | | - | - | - | - | | |
| TOTAL OPERATING BUDGET CHANGE | | | | | - | - | 63,130 | - | - |
| COMPLEMENTS & FTE's | | | | | 2014 | 2015 | 2016 | 2017 | Total |
| # of positions requested | | | (From sect. 7) | - | - | 1.00 | - | 1.00 | |
| FTE's | | | (From sect. 7) | - | - | 1.00 | - | 1.00 | |
| FTE reductions/offsets | | | (Manual Field) | - | - | - | | - | |
| Net FTE's | | | | - | - | 1.00 | - | 1.00 | |

CITY OF VAUGHAN
2014-2017 OPERATING BUDGET

| ADDITIONAL RESOURCE REQUEST | | | | | | | |
|---|--|--|-------------|-------------------|------------------------|--------------------------|------------------------|
| Request Title | Building and Facilities staff for future Community Centre Block 40/41/42 | | | | | | |
| Business Unit # | 160 | #N/A | | | | | |
| | | #N/A | | | | | |
| Related Program | Community Centres | | | | | | |
| Program Classification | Standard Traditional Support | | | | | | |
| Annual Budget Change Summary | | | | | | | |
| Financial Components | 2014 | 2015 | 2016 | 2017 | 2014-2017 Sub-total | 2018 (One Time. Adj.) | 2014-2018 Sub-total |
| Staffing | | | | | | | |
| Complements | - | - | - | 12.69 | 12.69 | - | 12.69 |
| Net FTE's | - | - | - | 12.69 | 12.69 | - | 12.69 |
| Operating Revenue | - | - | - | - | - | - | - |
| Operating Costs | | | | | | | |
| Staffing & Benefits | - | - | - | 812,109 | 812,109 | - | 812,109 |
| Other continuous costs | - | - | - | 6,300 | 6,300 | - | 6,300 |
| One-time expenses | - | - | - | - | - | - | - |
| Offsets/reductions | - | - | - | - | - | - | - |
| Net Operating Budget | \$ - | \$ - | \$ - | \$ 818,409 | \$ 818,409 | \$ - | \$ 818,409 |
| Associated Capital Costs | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| 1A) Request Description: Please provide a <u>brief</u> description of the request. | | | | | | | |
| Please check one: <input checked="" type="checkbox"/> Departmental <input type="checkbox"/> Corporate | | | | | | | |
| The Active Together Master Plan identifies the need for this future Community Centre. Upon completion of the new Multi Purpose/Double Rink/Fitness Centre/Multi use Facility , an additional 1 Supervisor, 1 Assistant Foreperson and 10 Facility Operator II's are required to ensure the proper operation of this new addition. These positions are requested to be available for the full operation in 2017. This will allow for staff to maintain appropriate service levels to the residents, users and maintain the new building appropriately. | | | | | | | |
| 1B) If this request is part of a project with multiple milestones then please fill in the following table: | | | | | | | |
| Milestones or Deliverables | Timelines | Comments | | | | | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| 1C) Impact on other departments (cost/time/benefit): | | | | | | | |
| Department Impacted | Describe Impact (Cost/time/benefit) | Were they Consulted? | | | | | |
| Recreation and Culture | Support in the delivery of programs. | <input type="checkbox"/> Yes <input type="checkbox"/> No | | | | | |
| | | <input type="checkbox"/> Yes <input type="checkbox"/> No | | | | | |
| | | <input type="checkbox"/> Yes <input type="checkbox"/> No | | | | | |
| Other comments: | | | | | | | |
| | | | | | | | |
| COMMISSIONER APPROVAL: _____ Date: _____ | | | | | | | |

Budget Staff
Use Only

☐ 1st Submission
☐ Previously Recognized

Submitted for year:
 Recognized for year:

Appendix A - Additional Resource Request Submissions

| Request Title | | Building and Facilities staff for future Community Centre Block 40/41/42 | | | | |
|--|---|--|--------------|--|----------------|--|
| 2) Relationship to Vaughan Vision 2020 - Goals / Objectives / Initiatives | | | | | | |
| A) Identify the <u>specific initiative</u> on the Vaughan Vision 2020 initiative list this resource request supports (new or implementation of): Choose an Initiative from the drop down list and then choose the relationship with the initiative in the Green cell using the drop down provided. | | | | | | |
| Theme | Goal | ↓ Initiative (Use drop down list) ↓ | Ref # | Date | Priority | Request/Initiative Relationship (choose 1) |
| | | | | | | |
| | | | | | | |
| | | | | | | |
| B) Describe and clearly demonstrate how the request links to the Vaughan Vision 2020: | | | | | | |
| Service Excellence-Demonstrate excellence in service delivery. Promote Community Safety, Health & Wellness. Organizational Excellence-Manage Corporate Assets, Ensure Financial Sustainability. | | | | | | |
| 3) Related Performance Indicators & Business Plan Link | | | | | | |
| Please provide information on top 3 performance measures: | | | | | | |
| | Name/description of service level target: | | Target Level | Current Level | Level with ARR | |
| 1) | | | | | | |
| 2) | | | | | | |
| 3) | | | | | | |
| Describe how this request relates to Departmental Business Plan: | | | | | | |
| Maintaining staff FTE's to building square foot ratios. | | | | | | |
| 4) Value Proposition | | | | | | |
| Please detail both qualitative and quantitative benefits of the request | | | | | | |
| Qualitative: Please select up to 2 actions which best describe this request | | | | | | |
| Primary | | Improve User Satisfaction | | Secondary | | Improve Sustainability |
| Briefly explain how this request helps achieve the actions selected above. How does this request make a difference in these areas? Can improvements be defined (i.e. surveys, measures, etc.)? | | | | | | |
| This is a service-related initiative to respond to the increased square footage of the addition, and increased patron usage of the new Facility. The full time additions are to ensure the clean and safe operation of this new facility. They will service and maintain the needs of all users and staff. | | | | | | |
| Quantitative: Please provide explanation of how this request improves efficiency. Note that performance measures are captured in section 3. This section is for efficiency improvements. | | | | | | |
| Year | Type | Change/Saving | Units | Detail of Cost Reductions/Budget Savings | | Incl. in offsets (Section #9)? |
| 2016 | | | | Being able to maintain all City buildings to required standards. | | No |
| | | | | | | |
| | | | | | | |
| 5) Alternatives | | | | | | |
| Are there alternatives or options? Please explain what they are and why they are not the primary approach. | | | | | | |
| No, as more buildings are brought into ownership of the city, existing staff complement are unable to dedicate any more time without serious service loss to existing buildings. | | | | | | |

Appendix A - Additional Resource Request Submissions

| Request Title | | Building and Facilities staff for future Community Centre Block 40/41/42 | | | |
|---|-------------------|--|----------------------|-------------------|-------|
| 7) Complement Details - Skip to Section 8 if no Staff is requested | | | | | |
| Do not gap positions - If required, please contact the Budget Dept. for instructions Future year progressions & eco. adj. will be calculated corporately by the Budget Dept. | | | | | |
| Complement Information | Position #1 | Position #2 | Position #3 | Sub-total | |
| Budget Year | 2017 | 2017 | 2017 | | |
| Position title | Supervisor | Assistant Foreperson | Facility Operator ii | | |
| Estimated start date | Jan 1,2017 | January 1, 2017 | January 1,2017 | | |
| # of positions requested | 1.00 | 1.00 | 10.69 | 12.69 | |
| Full-time equivalents (FTEs) | 1.00 | 1.00 | 10.69 | 12.69 | |
| Position type | Full-time | Full-time | Full-time | | |
| Position agreement classification | Mgmt/Non-union | Cupe Hourly | Cupe Hourly | | |
| If contract, specify length (months or yrs) | | | | | |
| If Casual/Seasonal PT enter Hourly wage | | | | | |
| Business unit # (override if different than # shown) | 160 | 160 | 160 | | |
| Grade level | 7 | G | F | | |
| Est. starting step | 2 | Start | Start | | |
| Desktop (HR) Review Performed? | No | | No | | |
| B&F Accommodations Available? | Yes | Yes | Yes | | |
| ITM Hardware required? | Yes | Yes | No | | |
| Capital Equipment Required? | No | No | No | | |
| Complement Annual Cost Detail | | | | | |
| Annual full-time \$ | 84,095 | 49,205 | 46,113 | 179,413 | |
| Annual part-time \$ | - | - | - | - | |
| Annual shift premiums, etc | - | - | 200 | 200 | |
| Annual overtime \$ | - | - | 200 | 200 | |
| * PT vacation pay (calculated field) | - | - | - | - | |
| * Annual benefits (calculated field) | 24,219 | 14,171 | 13,396 | 51,786 | |
| * FT contract benefits in lieu (calculated field) | - | - | - | - | |
| Subtotal (Per Employee) | \$ 108,314 | \$ 63,376 | \$ 59,908 | \$ 231,599 | |
| Subtotal (Per Position) | \$ 108,314 | \$ 63,376 | \$ 640,419 | \$ 812,109 | |
| Continuous costs | (BU & Acct #.) | Please fill in per Complement. The total will account for multiple positions if indicated above. | | | |
| 1) Office Supplies | 160.7200 | 200 | 50 | | 250 |
| 2) Training & Developme | 160.7115 | 300 | 100 | - | 400 |
| 3) Memberships/Dues/Fe | 160.7105 | 100 | 50 | - | 150 |
| 4) Mileage | 160.7100 | 5,000 | 500 | - | 5,500 |
| Subtotal (Per Employee) | \$ 5,600 | \$ 700 | \$ - | \$ 6,300 | |
| Subtotal (Per Position) | \$ 5,600 | \$ 700 | \$ - | \$ 6,300 | |
| One-time costs | (BU & Acct #.) | Please fill in per Complement. The total will account for multiple positions if indicated above. | | | |
| 1) Computer Hardware | 160.7211.01 | - | - | - | - |
| 2) Office Equip. & Furnitu | 160.7210 | - | - | - | - |
| 3) | #N/A | - | - | - | - |
| 4) | #N/A | - | - | - | - |
| Subtotal (Per Employee) | - | - | - | - | |
| Subtotal (Per Position) | \$ - | \$ - | \$ - | \$ - | |
| 2014 Total Annual Costs | \$ - | \$ - | \$ - | \$ - | |
| 2015 Total Annual Costs | \$ - | \$ - | \$ - | \$ - | |
| 2016 Total Annual Costs | \$ - | \$ - | \$ - | \$ - | |
| 2017 Total Annual Costs | \$ 113,914 | \$ 64,076 | \$ 640,419 | \$ 818,409 | |
| Additional Comments: | | | | | |

Appendix A - Additional Resource Request Submissions

| | | | | | | | | | |
|--|---|--|-------------------------------------|----------------|-------------|-------------|----------------------|-------------|--------------|
| Request Title | | Building and Facilities staff for future Community Centre Block 40/41/42 | | | | | | | |
| 8) Capital Funding | | | | | | | | | |
| Are there any Capital requests already submitted/approved or to be submitted related to this ARR? (e.g. new car) | | | | | | | | | |
| ASSOCIATED CAPITAL FUNDING | | Status | Year asset Available for use | Proj. # | 2014 | 2015 | 2016 | 2017 | Total |
| 1 | | | | | \$ - | \$ - | \$ - | | \$ - |
| 2 | | | | | \$ - | \$ - | \$ - | | \$ - |
| 3 | | | | | \$ - | \$ - | \$ - | | \$ - |
| TOTAL ASSOCIATED CAPITAL FUNDING | | | | | \$ - | \$ - | \$ - | \$ - | \$ - |
| 9) Financial/Resource Detail | | | | | | | | | |
| Component | | BU Acct. # | 2014 | 2015 | 2016 | 2017 | 2018 | | |
| | | | Budget | | | | Full-Yr. Adj. | | |
| REVENUE - continuous operating detail | | | | | | | | | |
| 1 | | | - | - | - | | | | |
| 2 | | | - | - | - | | | | |
| 3 | | | - | - | - | | | | |
| 4 | | | - | - | - | | | | |
| Subtotal | | | - | - | - | - | | | |
| REVENUE - one-time operating detail | | | | | | | | | |
| 1 | | | - | - | - | | | - | |
| 2 | | | - | - | - | | | - | |
| Subtotal | | | - | - | - | - | | - | |
| EXPENSES - continuous operating detail (For staffing costs please fill out section 7) | | | | | | | | | |
| 1 | * Staffing costs (calculated field) | (From sect. 7) | - | - | - | | | 630,520 | |
| 2 | * Benefits | (From sect. 7) | - | - | - | | | 181,590 | |
| 3 | * Complement sch. Expenses (calculated field) | (From sect. 7) | - | - | - | | | 6,300 | |
| 4 | | | - | - | - | | | | |
| 5 | | | - | - | - | | | | |
| 6 | | | - | - | - | | | | |
| 7 | | | - | - | - | | | | |
| Subtotal | | | - | - | - | | | 818,409 | |
| EXPENSES - one-time operating detail (For staffing costs please fill out section 7) | | | | | | | | | |
| 1 | * Complement sch. Expenses (calculated field) | (From sect. 7) | - | - | - | | | - | |
| 2 | | | - | - | - | | | - | |
| 3 | | | - | - | - | | | - | |
| Subtotal | | | - | - | - | - | | - | |
| OFFSETS - cost savings, reductions, etc | | | | | | | | | |
| 1 | | | - | - | - | | | | |
| 2 | | | - | - | - | | | | |
| 3 | | | - | - | - | | | | |
| Subtotal | | | - | - | - | - | | | |
| TOTAL OPERATING BUDGET CHANGE | | | | | - | - | - | 818,409 | - |
| COMPLEMENTS & FTE's | | | | | 2014 | 2015 | 2016 | 2017 | Total |
| # of positions requested | | (From sect. 7) | - | - | - | | | 12.69 | 12.69 |
| FTE's | | (From sect. 7) | - | - | - | | | 12.69 | 12.69 |
| FTE reductions/offsets | | (Manual Field) | - | - | - | | | | - |
| Net FTE's | | | - | - | - | | | 12.69 | 12.69 |

CITY OF VAUGHAN
2014-2017 OPERATING BUDGET

| ADDITIONAL RESOURCE REQUEST | | | | | | | |
|--|---|-----------------------------|-----------|--------------------|------------------------|---|------------------------|
| Request Title | Technical Clerk | | | | | | |
| Business Unit # | 160001 | Buildings & Facil. - Admin. | | | | | |
| | 160 - Buildings and Facilities | | | | | | |
| Related Program | Municipal Buildings | | | | | | |
| Program Classification | Standard Traditional Support | | | | | | |
| Annual Budget Change Summary | | | | | | | |
| Financial Components | 2014 | 2015 | 2016 | 2017 | 2014-2017 Sub-total | 2018 (One Time. Adj.) | 2014-2018 Sub-total |
| Staffing | | | | | | | |
| Complements | - | - | - | 1.00 | 1.00 | - | 1.00 |
| Net FTE's | - | - | - | 1.00 | 1.00 | - | 1.00 |
| Operating Revenue | - | - | - | - | - | - | - |
| Operating Costs | | | | | | | |
| Staffing & Benefits | - | - | - | 69,973 | 69,973 | - | 69,973 |
| Other continuous costs | - | - | - | 200 | 200 | - | 200 |
| One-time expenses | - | - | - | 2,750 | 2,750 | (2,750) | - |
| Offsets/reductions | - | - | - | - | - | - | - |
| Net Operating Budget | \$ - | \$ - | \$ - | \$ 72,923 | \$ 72,923 | \$ (2,750) | \$ 70,173 |
| Associated Capital Costs | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| 1A) Request Description: Please provide a <u>brief</u> description of the request. | | | | | | | |
| Please check one: <input checked="" type="checkbox"/> Departmental <input type="checkbox"/> Corporate | | | | | | | |
| In Jan. 2011, Building and Facilities assumed the duties of administering and programming and maintaining of card access for the City. This includes managing, processing and code programming security levels, id cards & photos city wide. This duty had been performed by 2 full-time staff persons in the Human Resources Department. No additional staff was provided to Building and Facilities. Currently this requires the Building and Facilities Superintendent and the Buildings Manager to perform these duties in addition to their regular workload. This position will process card access modification requirements, ensuring security processes are not compromised. The position is required to protect the City from security threats that are inherent with loss of card and/or keys and staff no longer employed. | | | | | | | |
| 1B) If this request is part of a project with multiple milestones then please fill in the following table: | | | | | | | |
| Milestones or Deliverables | | | Timelines | Comments | | | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| 1C) Impact on other departments (cost/time/benefit): | | | | | | | |
| Department Impacted | Describe Impact (Cost/time/benefit) | | | | | Were they Consulted? | |
| All | Service levels and security issues will impact the operation of City wide departments and building. | | | | | <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No | |
| | | | | | | <input type="checkbox"/> Yes <input type="checkbox"/> No | |
| | | | | | | <input type="checkbox"/> Yes <input type="checkbox"/> No | |
| Other comments: | | | | | | | |
| | | | | | | | |
| COMMISSIONER APPROVAL: _____ | | | | Date: _____ | | | |

Budget Staff
Use Only

☐ 1st Submission
☐ Previously Recognized

Submitted for year:
 Recognized for year:

Appendix A - Additional Resource Request Submissions

| Request Title | | Technical Clerk | | | | |
|--|---|-------------------------------------|--------------|--|----------------|--|
| 2) Relationship to Vaughan Vision 2020 - Goals / Objectives / Initiatives | | | | | | |
| A) Identify the <u>specific initiative</u> on the Vaughan Vision 2020 initiative list this resource request supports (new or implementation of): Choose an Initiative from the drop down list and then choose the relationship with the initiative in the Green cell using the drop down provided. | | | | | | |
| Theme | Goal | ↓ Initiative (Use drop down list) ↓ | Ref # | Date | Priority | Request/Initiative Relationship (choose 1) |
| | | | | | | |
| | | | | | | |
| | | | | | | |
| B) Describe and clearly demonstrate how the request links to the Vaughan Vision 2020: | | | | | | |
| Service Excellence-Pursue excellence in service delivery. Ensure and enhance community safety and wellness. Management Excellence- Maintain Assets and Infrastructure. | | | | | | |
| 3) Related Performance Indicators & Business Plan Link | | | | | | |
| Please provide information on top 3 performance measures: | | | | | | |
| | Name/description of service level target: | | Target Level | Current Level | Level with ARR | |
| 1) | | | | | | |
| 2) | | | | | | |
| 3) | | | | | | |
| Describe how this request relates to Departmental Business Plan: | | | | | | |
| Service levels and security issues will impact the operation of City wide departments and building. | | | | | | |
| 4) Value Proposition | | | | | | |
| Please detail both qualitative and quantitative benefits of the request | | | | | | |
| Qualitative: Please select up to 2 actions which best describe this request | | | | | | |
| Primary | | Improve Corp. Image | | Secondary | | Improve User Satisfaction |
| Briefly explain how this request helps achieve the actions selected above. How does this request make a difference in these areas? Can improvements be defined (i.e. surveys, measures, etc.)? | | | | | | |
| | | | | | | |
| Quantitative: Please provide explanation of how this request improves efficiency. Note that performance measures are captured in section 3. This section is for efficiency improvements. | | | | | | |
| Year | Type | Change/Saving | Units | Detail of Cost Reductions/Budget Savings | | Incl. in offsets (Section #9)? |
| 2013 | | | Units | More timely response to security modifications | | No |
| | | | | | | |
| | | | | | | |
| 5) Alternatives | | | | | | |
| Are there alternatives or options? Please explain what they are and why they are not the primary approach. | | | | | | |
| No, there are not sufficient staff resources to perform this duty. Existing staff complement cannot dedicate any more time without serious loss to existing services or overtime. | | | | | | |

Appendix A - Additional Resource Request Submissions

| Request Title | Technical Clerk | | | |
|---|-------------------|--|-------------|------------------|
| 7) Complement Details - Skip to Section 8 if no Staff is requested | | | | |
| Do not gap positions - If required, please contact the Budget Dept. for instructions Future year progressions & eco. adj. will be calculated corporately by the Budget Dept. | | | | |
| Complement Information | Position #1 | Position #2 | Position #3 | Sub-total |
| Budget Year | 2017 | | | |
| Position title | Technical Clerk | | | |
| Estimated start date | January 1, 2017 | | | |
| # of positions requested | 1.00 | - | - | 1.00 |
| Full-time equivalents (FTEs) | 1.00 | - | - | 1.00 |
| Position type | Full-time | | | |
| Position agreement classification | Cupe Cler. & Tech | | | |
| If contract, specify length (months or yrs) | N/A | | | |
| If Casual/Seasonal PT enter Hourly wage | | | | |
| Business unit # (override if different than # shown) | 160001 | | | |
| Grade level | F | | | |
| Est. starting step | Start | | | |
| Desktop (HR) Review Performed? | No | | | |
| B&F Accommodations Available? | Yes | | | |
| ITM Hardware required? | Yes | | | |
| Capital Equipment Required? | No | | | |
| Complement Annual Cost Detail | | | | |
| Annual full-time \$ | 54,327 | | | 54,327 |
| Annual part-time \$ | - | - | - | - |
| Annual shift premiums, etc | - | - | - | - |
| Annual overtime \$ | - | - | - | - |
| * PT vacation pay (calculated field) | - | - | - | - |
| * Annual benefits (calculated field) | 15,646 | - | - | 15,646 |
| * FT contract benefits in lieu (calculated field) | - | - | - | - |
| Subtotal (Per Employee) | \$ 69,973 | \$ - | \$ - | \$ 69,973 |
| Subtotal (Per Position) | \$ 69,973 | \$ - | \$ - | \$ 69,973 |
| Continuous costs | (BU & Acct #.) | Please fill in per Complement. The total will account for multiple positions if indicated above. | | |
| 1) Office Supplies | 160001.7200 | 200 | - | 200 |
| 2) Training & Developme | 160001.7115 | - | - | - |
| 3) Cellular Line Charges | 160001.7122.01 | - | - | - |
| 4) Mileage | 160001.7100 | - | - | - |
| Subtotal (Per Employee) | \$ 200 | \$ - | \$ - | \$ 200 |
| Subtotal (Per Position) | \$ 200 | \$ - | \$ - | \$ 200 |
| One-time costs | (BU & Acct #.) | Please fill in per Complement. The total will account for multiple positions if indicated above. | | |
| 1) Computer Hardware | 160001.7211.01 | 2,000 | - | 2,000 |
| 2) Office Equip. & Furnitu | 160001.7210 | 750 | - | 750 |
| 3) Training & Developme | 160001.7115 | - | - | - |
| 4) | #N/A | - | - | - |
| Subtotal (Per Employee) | 2,750 | - | - | 2,750 |
| Subtotal (Per Position) | \$ 2,750 | \$ - | \$ - | \$ 2,750 |
| 2014 Total Annual Costs | \$ - | \$ - | \$ - | \$ - |
| 2015 Total Annual Costs | \$ - | \$ - | \$ - | \$ - |
| 2016 Total Annual Costs | \$ - | \$ - | \$ - | \$ - |
| 2017 Total Annual Costs | \$ 72,923 | \$ - | \$ - | \$ 72,923 |
| Additional Comments: | | | | |

Appendix A - Additional Resource Request Submissions

| | | | | | | | | | |
|--|---|-----------------|------------------------------|---------|------|------|-------|---------------|---------|
| Request Title | | Technical Clerk | | | | | | | |
| 8) Capital Funding | | | | | | | | | |
| Are there any Capital requests already submitted/approved or to be submitted related to this ARR? (e.g. new car) | | | | | | | | | |
| ASSOCIATED CAPITAL FUNDING | | Status | Year asset Available for use | Proj. # | 2014 | 2015 | 2016 | 2017 | Total |
| 1 | | | | | \$ - | \$ - | \$ - | | \$ - |
| 2 | | | | | \$ - | \$ - | \$ - | | \$ - |
| 3 | | | | | \$ - | \$ - | \$ - | | \$ - |
| TOTAL ASSOCIATED CAPITAL FUNDING | | | | | \$ - | \$ - | \$ - | \$ - | \$ - |
| 9) Financial/Resource Detail | | | | | | | | | |
| Component | | | BU Acct. # | 2014 | 2015 | 2016 | 2017 | 2018 | |
| | | | | Budget | | | | Full-Yr. Adj. | |
| REVENUE - continuous operating detail | | | | | | | | | |
| 1 | | | | - | - | - | | | |
| 2 | | | | - | - | - | | | |
| 3 | | | | - | - | - | | | |
| 4 | | | | - | - | - | | | |
| Subtotal | | | | - | - | - | - | | |
| REVENUE - one-time operating detail | | | | | | | | | |
| 1 | | | | - | - | - | | - | |
| 2 | | | | - | - | - | | - | |
| Subtotal | | | | - | - | - | - | - | |
| EXPENSES - continuous operating detail (For staffing costs please fill out section 7) | | | | | | | | | |
| 1 | * Staffing costs (calculated field) | (From sect. 7) | | - | - | - | | 54,327 | |
| 2 | * Benefits | (From sect. 7) | | - | - | - | | 15,646 | |
| 3 | * Complement sch. Expenses (calculated field) | (From sect. 7) | | - | - | - | | 200 | |
| 4 | | | | - | - | - | | | |
| 5 | | | | - | - | - | | | |
| 6 | | | | - | - | - | | | |
| 7 | | | | - | - | - | | | |
| Subtotal | | | | - | - | - | | 70,173 | |
| EXPENSES - one-time operating detail (For staffing costs please fill out section 7) | | | | | | | | | |
| 1 | * Complement sch. Expenses (calculated field) | (From sect. 7) | | - | - | - | 2,750 | (2,750) | |
| 2 | | | | - | - | - | | - | |
| 3 | | | | - | - | - | | - | |
| Subtotal | | | | - | - | - | 2,750 | (2,750) | |
| OFFSETS - cost savings, reductions, etc | | | | | | | | | |
| 1 | | | | - | - | - | | | |
| 2 | | | | - | - | - | | | |
| 3 | | | | - | - | - | | | |
| Subtotal | | | | - | - | - | - | | |
| TOTAL OPERATING BUDGET CHANGE | | | | | - | - | - | 72,923 | (2,750) |
| COMPLEMENTS & FTE's | | | | | 2014 | 2015 | 2016 | 2017 | Total |
| # of positions requested | | | (From sect. 7) | - | - | - | 1.00 | 1.00 | |
| FTE's | | | (From sect. 7) | - | - | - | 1.00 | 1.00 | |
| FTE reductions/offsets | | | (Manual Field) | - | - | - | | - | |
| Net FTE's | | | | - | - | - | 1.00 | 1.00 | |

CITY OF VAUGHAN
2014-2017 OPERATING BUDGET

| ADDITIONAL RESOURCE REQUEST | | | | | | | |
|---|---|--|------------------|-------------------|------------------------|--------------------------|------------------------|
| Request Title | Senior Capital and Reserve Analyst | | | | | | |
| Business Unit # | 070115 | Budgeting & Financial Planning | | | | | |
| | 078 - Budgeting & Financial Planning | | | | | | |
| Related Program | Capital Budget & Accounting, Reserves & Trust Mgt | | | | | | |
| Program Classification | Mandatory - Support | | | | | | |
| Annual Budget Change Summary | | | | | | | |
| Financial Components | 2014 | 2015 | 2016 | 2017 | 2014-2017 Sub-total | 2018 (One Time. Adj.) | 2014-2018 Sub-total |
| Staffing | | | | | | | |
| Complements | - | - | - | 1.00 | 1.00 | - | 1.00 |
| Net FTE's | - | - | - | 1.00 | 1.00 | - | 1.00 |
| Operating Revenue | - | - | - | - | - | - | - |
| Operating Costs | | | | | | | |
| Staffing & Benefits | - | - | - | 103,389 | 103,389 | - | 103,389 |
| Other continuous costs | - | - | - | 1,550 | 1,550 | - | 1,550 |
| One-time expenses | - | - | - | 4,375 | 4,375 | (4,375) | - |
| Offsets/reductions | - | - | - | - | - | - | - |
| Net Operating Budget | \$ - | \$ - | \$ - | \$ 109,314 | \$ 109,314 | \$ (4,375) | \$ 104,939 |
| Associated Capital Costs | \$ - | \$ - | \$ 50,000 | \$ - | \$ 50,000 | \$ - | \$ 50,000 |
| 1A) Request Description: Please provide a <u>brief</u> description of the request. | | | | | | | |
| Please check one: <input checked="" type="checkbox"/> Departmental <input type="checkbox"/> Corporate | | | | | | | |
| A Senior Capital and Reserve Analyst will be required to support additional capital division workload and complexity resulting from the growth of the City (PSAB asset inventory, statement reporting, reserve & debt planning, funding strategies, etc). In addition, the City is undertaking the VV2020 Asset Management strategic initiative, which will involve major changes to business processes and require integration with capital planning and ERP accounting systems for budgeting and financial reporting purposes. In addition, there are a number of initiatives underway e.g. performance measurement, forecasting, VMC, etc) that will place pressure on processes and reporting requirements. As a result it is anticipated that a resource will be required in 2016. | | | | | | | |
| 1B) If this request is part of a project with multiple milestones then please fill in the following table: | | | | | | | |
| Milestones or Deliverables | Timelines | Comments | | | | | |
| Corporate Asset Management System | 2016 | | | | | | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| 1C) Impact on other departments (cost/time/benefit): | | | | | | | |
| Department Impacted | Describe Impact (Cost/time/benefit) | Were they Consulted? | | | | | |
| | | <input type="checkbox"/> Yes <input type="checkbox"/> No | | | | | |
| | | <input type="checkbox"/> Yes <input type="checkbox"/> No | | | | | |
| | | <input type="checkbox"/> Yes <input type="checkbox"/> No | | | | | |
| Other comments: | | | | | | | |
| This position will be required to continue servicing corporate departments efficiently and effectively with building and refining capital projects, multi-year capital plans, reserve funding forecasts, collecting and maintaining tangible capital asset inventory and developing asset renewal plans. | | | | | | | |
| COMMISSIONER APPROVAL: _____ | | Date: _____ | | | | | |

| | | |
|------------------------------|---|---|
| Budget Staff Use Only | <input type="checkbox"/> 1st Submission <input type="checkbox"/> Previously Recognized | Submitted for year: _____ Recognized for year: _____ |
|------------------------------|---|---|

Appendix A - Additional Resource Request Submissions

| Request Title | | Senior Capital and Reserve Analyst | | | | |
|--|---|--|---------------------|--|-----------------------|--|
| 2) Relationship to Vaughan Vision 2020 - Goals / Objectives / Initiatives | | | | | | |
| A) Identify the <u>specific initiative</u> on the Vaughan Vision 2020 initiative list this resource request supports (new or implementation of): Choose an Initiative from the drop down list and then choose the relationship with the initiative in the Green cell using the drop down provided. | | | | | | |
| Theme | Goal | Initiative (Use drop down list) | Ref # | Date | Priority | Request/Initiative Relationship (choose 1) |
| Organizational Goals | Manage Corporate Assets | Develop and implement a Corporate-wide Asset Management System | 3 | Q2/16 | High | General Correlation |
| | | | | | | |
| | | | | | | |
| B) Describe and clearly demonstrate how the request links to the Vaughan Vision 2020: | | | | | | |
| This request directly linked to the Vaughan Vision 2020. A capital analyst will be required at the end of the project to assist with the integration of the asset management system to the ERP Accounting program for annual financial reporting purposes and continued PSAB compliance. In addition, the capital portfolio group will need to be expanded to continue servicing corporate departments efficiently and effectively with building and refining capital projects, multi-year capital plans, reserve funding forecasts, collecting and maintaining tangible capital asset inventory and developing asset renewal plans. | | | | | | |
| 3) Related Performance Indicators & Business Plan Link | | | | | | |
| Please provide information on top 3 performance measures: | | | | | | |
| | Name/description of service level target: | | Target Level | Current Level | Level with ARR | |
| 1) | Tangible Capital asset Growth. (Billions of assets) | | 8.9 | 7 | N/A | |
| 2) | | | | | | |
| 3) | | | | | | |
| Describe how this request relates to Departmental Business Plan: | | | | | | |
| PSAB system enhancement planned for 2015 will result in improved information/efficiency. Tangible Capital Asset Inventory has been growing and is expected to grow at 6% per year and an additional senior capital reserve analyst will be required at the end of the corporate capital asset management project to handle the maintenance of the assets without a loss in efficiency. This additional capital analyst will be required at the end of the project to assist with the integration of the asset management system to the ERP accounting program for annual financial reporting purposes and continued PSAB compliance. | | | | | | |
| 4) Value Proposition | | | | | | |
| Please detail both qualitative and quantitative benefits of the request | | | | | | |
| Qualitative: Please select up to 2 actions which best describe this request | | | | | | |
| Primary | | Improve User Satisfaction | | Secondary | | Improve Sustainability |
| Briefly explain how this request helps achieve the actions selected above. How does this request make a difference in these areas? Can improvements be defined (i.e. surveys, measures, etc.)? | | | | | | |
| Adding a complement will better align staff workloads and improve efficiency and effectiveness, better positioning the department to meet key objectives of PSAB system enhancement. Meeting these objectives will provide better information for department, SMT, Committee, and Council decision making. In addition, the added resource will better position the department to focus on department needs and assist them in the capital budget and asset management process. | | | | | | |
| Quantitative: Please provide explanation of how this request improves efficiency. Note that performance measures are captured in section 3. This section is for efficiency improvements. | | | | | | |
| Year | Type | Change/Saving | Units | Detail of Cost Reductions/Budget Savings | | Incl. in offsets (Section #9)? |
| | | | | | | |
| | | | | | | |
| | | | | | | |
| 5) Alternatives | | | | | | |
| Are there alternatives or options? Please explain what they are and why they are not the primary approach. | | | | | | |
| There isn't an alternative. Diminishing service levels is not recommended. | | | | | | |

Appendix A - Additional Resource Request Submissions

| Request Title | Senior Capital and Reserve Analyst | | | |
|---|------------------------------------|--|-------------|-------------------|
| 7) Complement Details - Skip to Section 8 if no Staff is requested | | | | |
| Do not gap positions - If required, please contact the Budget Dept. for instructions Future year progressions & eco. adj. will be calculated corporately by the Budget Dept. | | | | |
| Complement Information | Position #1 | Position #2 | Position #3 | Sub-total |
| Budget Year | 2017 | | | |
| Position title | Senior Capital Reserve Analyst | | | |
| Estimated start date | April 1, 2017 | | | |
| # of positions requested | 1.00 | - | - | 1.00 |
| Full-time equivalents (FTEs) | 1.00 | - | - | 1.00 |
| Position type | Full-time | | | |
| Position agreement classification | Mgmt/Non-union | | | |
| If contract, specify length (months or yrs) | | | | |
| If Casual/Seasonal PT enter Hourly wage | | | | |
| Business unit # (override if different than # shown) | 070115 | | | |
| Grade level | 7 | | | |
| Est. starting step | 1 | | | |
| Desktop (HR) Review Performed? | No | | | |
| B&F Accommodations Available? | No | | | |
| ITM Hardware required? | Yes | | | |
| Capital Equipment Required? | Yes | | | |
| Complement Annual Cost Detail | | | | |
| Annual full-time \$ | 80,271 | | | 80,271 |
| Annual part-time \$ | - | - | - | - |
| Annual shift premiums, etc | - | - | - | - |
| Annual overtime \$ | - | - | - | - |
| * PT vacation pay (calculated field) | - | - | - | - |
| * Annual benefits (calculated field) | 23,118 | - | - | 23,118 |
| * FT contract benefits in lieu (calculated field) | - | - | - | - |
| Subtotal (Per Employee) | \$ 103,389 | \$ - | \$ - | \$ 103,389 |
| Subtotal (Per Position) | \$ 103,389 | \$ - | \$ - | \$ 103,389 |
| Continuous costs | (BU & Acct #.) | Please fill in per Complement. The total will account for multiple positions if indicated above. | | |
| 1) Office Supplies | 070115.7200 | - | - | - |
| 2) Training & Developme | 070115.7115 | 550 | - | 550 |
| 3) Memberships/Dues/Fe | 070115.7105 | 1,000 | - | 1,000 |
| 4) Mileage | 070115.7100 | - | - | - |
| Subtotal (Per Employee) | \$ 1,550 | \$ - | \$ - | \$ 1,550 |
| Subtotal (Per Position) | \$ 1,550 | \$ - | \$ - | \$ 1,550 |
| One-time costs | (BU & Acct #.) | Please fill in per Complement. The total will account for multiple positions if indicated above. | | |
| 1) Computer Hardware | 070115.7211.01 | 2,725 | - | 2,725 |
| 2) Office Equip. & Furnitu | 070115.7210 | 1,650 | - | 1,650 |
| 3) | #N/A | - | - | - |
| 4) | #N/A | - | - | - |
| Subtotal (Per Employee) | 4,375 | - | - | 4,375 |
| Subtotal (Per Position) | \$ 4,375 | \$ - | \$ - | \$ 4,375 |
| 2014 Total Annual Costs | \$ - | \$ - | \$ - | \$ - |
| 2015 Total Annual Costs | \$ - | \$ - | \$ - | \$ - |
| 2016 Total Annual Costs | \$ - | \$ - | \$ - | \$ - |
| 2017 Total Annual Costs | \$ 109,314 | \$ - | \$ - | \$ 109,314 |
| Additional Comments: | | | | |

Appendix A - Additional Resource Request Submissions

| | | | | | | | | | |
|--|---|------------------------------------|-------------------------------------|----------------|-------------|-------------|-------------|----------------------|--------------|
| Request Title | | Senior Capital and Reserve Analyst | | | | | | | |
| 8) Capital Funding | | | | | | | | | |
| Are there any Capital requests already submitted/approved or to be submitted related to this ARR? (e.g. new car) | | | | | | | | | |
| ASSOCIATED CAPITAL FUNDING | | Status | Year asset Available for use | Proj. # | 2014 | 2015 | 2016 | 2017 | Total |
| 1 | Building and Facilities Modifications | | 2016 | | \$ - | \$ - | \$ 50,000 | | \$ 50,000 |
| 2 | | | | | \$ - | \$ - | \$ - | | \$ - |
| 3 | | | | | \$ - | \$ - | \$ - | | \$ - |
| TOTAL ASSOCIATED CAPITAL FUNDING | | | | | \$ - | \$ - | \$ 50,000 | \$ - | \$ 50,000 |
| 9) Financial/Resource Detail | | | | | | | | | |
| Component | | BU Acct. # | | 2014 | 2015 | 2016 | 2017 | 2018 | |
| | | | | Budget | | | | Full-Yr. Adj. | |
| REVENUE - continuous operating detail | | | | | | | | | |
| 1 | | | | - | - | - | | | |
| 2 | | | | - | - | - | | | |
| 3 | | | | - | - | - | | | |
| 4 | | | | - | - | - | | | |
| Subtotal | | | | - | - | - | - | | |
| REVENUE - one-time operating detail | | | | | | | | | |
| 1 | | | | - | - | - | | | - |
| 2 | | | | - | - | - | | | - |
| Subtotal | | | | - | - | - | - | | - |
| EXPENSES - continuous operating detail (For staffing costs please fill out section 7) | | | | | | | | | |
| 1 | * Staffing costs (calculated field) | (From sect. 7) | | - | - | - | | | 80,271 |
| 2 | * Benefits | (From sect. 7) | | - | - | - | | | 23,118 |
| 3 | * Complement sch. Expenses (calculated field) | (From sect. 7) | | - | - | - | | | 1,550 |
| 4 | | | | - | - | - | | | |
| 5 | | | | - | - | - | | | |
| 6 | | | | - | - | - | | | |
| 7 | | | | - | - | - | | | |
| Subtotal | | | | - | - | - | | | 104,939 |
| EXPENSES - one-time operating detail (For staffing costs please fill out section 7) | | | | | | | | | |
| 1 | * Complement sch. Expenses (calculated field) | (From sect. 7) | | - | - | - | | 4,375 | (4,375) |
| 2 | | | | - | - | - | | | - |
| 3 | | | | - | - | - | | | - |
| Subtotal | | | | - | - | - | | 4,375 | (4,375) |
| OFFSETS - cost savings, reductions, etc | | | | | | | | | |
| 1 | | | | - | - | - | | | |
| 2 | | | | - | - | - | | | |
| 3 | | | | - | - | - | | | |
| Subtotal | | | | - | - | - | | | |
| TOTAL OPERATING BUDGET CHANGE | | | | | - | - | - | 109,314 | (4,375) |
| COMPLEMENTS & FTE's | | | | | 2014 | 2015 | 2016 | 2017 | Total |
| # of positions requested | | (From sect. 7) | | - | - | - | | 1.00 | 1.00 |
| FTE's | | (From sect. 7) | | - | - | - | | 1.00 | 1.00 |
| FTE reductions/offsets | | (Manual Field) | | - | - | - | | | - |
| Net FTE's | | | | - | - | - | | 1.00 | 1.00 |

CITY OF VAUGHAN
2014-2017 OPERATING BUDGET

| ADDITIONAL RESOURCE REQUEST | | | | | | | |
|--|--------------------------------------|--------------------------------|----------|------------|------------------------|--|------------------------|
| Request Title | Sr. Budget Analyst | | | | | | |
| Business Unit # | 070115 | Budgeting & Financial Planning | | | | | |
| | 078 - Budgeting & Financial Planning | | | | | | |
| Related Program | Operating Budget Division | | | | | | |
| Program Classification | Mandatory - Support | | | | | | |
| Annual Budget Change Summary | | | | | | | |
| Financial Components | 2014 | 2015 | 2016 | 2017 | 2014-2017 Sub-total | 2018 (One Time. Adj.) | 2014-2018 Sub-total |
| Staffing | | | | | | | |
| Complements | - | - | - | 1.00 | 1.00 | - | 1.00 |
| Net FTE's | - | - | - | 1.00 | 1.00 | - | 1.00 |
| Operating Revenue | - | - | - | - | - | - | - |
| Operating Costs | | | | | | | |
| Staffing & Benefits | - | - | - | 103,389 | 103,389 | - | 103,389 |
| Other continuous costs | - | - | - | 1,400 | 1,400 | - | 1,400 |
| One-time expenses | - | - | - | 4,000 | 4,000 | (4,000) | - |
| Offsets/reductions | - | - | - | - | - | - | - |
| Net Operating Budget | \$ - | \$ - | \$ - | \$ 108,789 | \$ 108,789 | \$ (4,000) | \$ 104,789 |
| Associated Capital Costs | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| 1A) Request Description: Please provide a <u>brief</u> description of the request. | | | | | | | |
| Please check one: <input checked="" type="checkbox"/> Departmental <input type="checkbox"/> Corporate | | | | | | | |
| This request is for a Budget Analyst to support future pressures and a corresponding increase in activity complexity. Over the past number of years there has been constant pressure to evolve the budgeting activity, which includes multi-year budgeting, corporate planning process, program review, asset management, consolidated budget book, user fee costing, more in-depth analysis, reporting, and adhoc projects. In addition, historical statistics illustrate staffing additions occurred on a four year cycle, which correlates with the City's operating budget size and complexity. This trend is expected to accelerate based on the rapid evolution of department based demands. This request is to support the anticipated future demand in this division allowing it to focus on department needs and assist them develop financial plans. | | | | | | | |
| 1B) If this request is part of a project with multiple milestones then please fill in the following table: | | | | | | | |
| Milestones or Deliverables | | Timelines | Comments | | | | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| 1C) Impact on other departments (cost/time/benefit): | | | | | | | |
| Department Impacted | Describe Impact (Cost/time/benefit) | | | | | Were they Consulted? | |
| | | | | | | <input type="checkbox"/> Yes <input type="checkbox"/> No | |
| | | | | | | <input type="checkbox"/> Yes <input type="checkbox"/> No | |
| | | | | | | <input type="checkbox"/> Yes <input type="checkbox"/> No | |
| Other comments: | | | | | | | |
| This resource will be intricately involved with an assigned portfolio of departments and tasked with assisting those departments in business planning, multi-year budgeting, long-range planning, program costing, and assisting departments determine the financial implications of projects, new service levels, master plans, etc. | | | | | | | |
| COMMISSIONER APPROVAL: _____ | | | | | | Date: _____ | |

Budget Staff
Use Only

☐ 1st Submission
☐ Previously Recognized

Submitted for year:
 Recognized for year:

Appendix A - Additional Resource Request Submissions

| Request Title | Sr. Budget Analyst | | | | | |
|---|---------------------|-------------------------------------|---------------|--|----------|--|
| 2) Relationship to Vaughan Vision 2020 - Goals / Objectives / Initiatives | | | | | | |
| A) Identify the <u>specific initiative</u> on the Vaughan Vision 2020 initiative list this resource request supports (new or implementation of): Choose an Initiative from the drop down list and then choose the relationship with the initiative in the Green cell using the drop down provided. | | | | | | |
| Theme | Goal | ↓ Initiative (Use drop down list) ↓ | Ref # | Date | Priority | Request/Initiative Relationship (choose 1) |
| | | | | | | |
| | | | | | | |
| | | | | | | |
| B) Describe and clearly demonstrate how the request links to the Vaughan Vision 2020: | | | | | | |
| | | | | | | |
| 3) Related Performance Indicators & Business Plan Link | | | | | | |
| Please provide information on top 3 performance measures: | | | | | | |
| Name/description of service level target: | | Target Level | Current Level | Level with ARR | | |
| 1) | City Budget per FTE | 32m/FTE | 34m/FTE | 29m/FTE | | |
| 2) | | | | | | |
| 3) | | | | | | |
| Describe how this request relates to Departmental Business Plan: | | | | | | |
| The department business plan speaks to the number of escalating objectives and illustrates City budget dollars & submissions per FTE trends. Its important to note the above measure serve as an indicator of workload and ensuing complexity. Although not a perfect measure there is a correlation between these trends and the timing of staffing requests due to workload. | | | | | | |
| 4) Value Proposition | | | | | | |
| Please detail both qualitative and quantitative benefits of the request | | | | | | |
| Qualitative: Please select up to 2 actions which best describe this request | | | | | | |
| Primary | | Improve User Satisfaction | | Secondary | | |
| Briefly explain how this request helps achieve the actions selected above. How does this request make a difference in these areas? Can improvements be defined (i.e. surveys, measures, etc.)? | | | | | | |
| Adding a complement will better align staff workloads and improve staff moral, efficiency and effectiveness, better positioning the department to meet key objectives i.e. multi-year budgeting, financial reporting, more in-depth analysis, greater department assistance, etc. Meeting these objectives will provide better information for department., SMT, Committee, and Council decision making. In addition, the added resource will better position the department to focus on department needs and assist them develop business and financial plans. | | | | | | |
| Quantitative: Please provide explanation of how this request improves efficiency. Note that performance measures are captured in section 3. This section is for efficiency improvements. | | | | | | |
| Year | Type | Change/Saving | Units | Detail of Cost Reductions/Budget Savings | | Incl. in offsets (Section #9)? |
| | | | | | | |
| | | | | | | |
| | | | | | | |
| 5) Alternatives | | | | | | |
| Are there alternatives or options? Please explain what they are and why they are not the primary approach. | | | | | | |
| One alternative is to continue with the same level of resources, which will inadvertently erode service levels, increase staff frustration, compromise product and service quality, and risk achieving department and strategic goals. | | | | | | |

Appendix A - Additional Resource Request Submissions

| Request Title | Sr. Budget Analyst | | | |
|---|--------------------|--|-------------|-------------------|
| 7) Complement Details - Skip to Section 8 if no Staff is requested | | | | |
| Do not gap positions - If required, please contact the Budget Dept. for instructions Future year progressions & eco. adj. will be calculated corporately by the Budget Dept. | | | | |
| Complement Information | Position #1 | Position #2 | Position #3 | Sub-total |
| Budget Year | 2017 | | | |
| Position title | Sr. Budget Analyst | | | |
| Estimated start date | January 1, 2017 | | | |
| # of positions requested | 1.00 | - | - | 1.00 |
| Full-time equivalents (FTEs) | 1.00 | - | - | 1.00 |
| Position type | Full-time | | | |
| Position agreement classification | Mgmt/Non-union | | | |
| If contract, specify length (months or yrs) | N/A | | | |
| If Casual/Seasonal PT enter Hourly wage | | | | |
| Business unit # (override if different than # shown) | 070115 | | | |
| Grade level | 7 | | | |
| Est. starting step | 1 | | | |
| Desktop (HR) Review Performed? | N/A | | | |
| B&F Accommodations Available? | No | | | |
| ITM Hardware required? | Yes | | | |
| Capital Equipment Required? | No | | | |
| Complement Annual Cost Detail | | | | |
| Annual full-time \$ | 80,271 | | | 80,271 |
| Annual part-time \$ | - | - | - | - |
| Annual shift premiums, etc | - | - | - | - |
| Annual overtime \$ | - | - | - | - |
| * PT vacation pay (calculated field) | - | - | - | - |
| * Annual benefits (calculated field) | 23,118 | - | - | 23,118 |
| * FT contract benefits in lieu (calculated field) | - | - | - | - |
| Subtotal (Per Employee) | \$ 103,389 | \$ - | \$ - | \$ 103,389 |
| Subtotal (Per Position) | \$ 103,389 | \$ - | \$ - | \$ 103,389 |
| Continuous costs | (BU & Acct #.) | Please fill in per Complement. The total will account for multiple positions if indicated above. | | |
| 1) Memberships/Dues/Fee | 070115.7105 | 900 | - | 900 |
| 2) Training & Development | 070115.7115 | 500 | - | 500 |
| 3) Cellular Line Charges | 070115.7122.01 | - | - | - |
| 4) Mileage | 070115.7100 | - | - | - |
| Subtotal (Per Employee) | \$ 1,400 | \$ - | \$ - | \$ 1,400 |
| Subtotal (Per Position) | \$ 1,400 | \$ - | \$ - | \$ 1,400 |
| One-time costs | (BU & Acct #.) | Please fill in per Complement. The total will account for multiple positions if indicated above. | | |
| 1) Computer Hardware | 070115.7211.01 | 2,500 | - | 2,500 |
| 2) Office Equip. & Furniture | 070115.7210 | 1,500 | - | 1,500 |
| 3) Training & Development | 070115.7115 | - | - | - |
| 4) | #N/A | - | - | - |
| Subtotal (Per Employee) | 4,000 | - | - | 4,000 |
| Subtotal (Per Position) | \$ 4,000 | \$ - | \$ - | \$ 4,000 |
| 2014 Total Annual Costs | \$ - | \$ - | \$ - | \$ - |
| 2015 Total Annual Costs | \$ - | \$ - | \$ - | \$ - |
| 2016 Total Annual Costs | \$ - | \$ - | \$ - | \$ - |
| 2017 Total Annual Costs | \$ 108,789 | \$ - | \$ - | \$ 108,789 |
| Additional Comments: | | | | |

Appendix A - Additional Resource Request Submissions

| | | | | | | | | | |
|--|---|--------------------|------------------------------|---------------------|------|------|-------|---------------|---------|
| Request Title | | Sr. Budget Analyst | | | | | | | |
| 8) Capital Funding | | | | | | | | | |
| Are there any Capital requests already submitted/approved or to be submitted related to this ARR? (e.g. new car) | | | | | | | | | |
| ASSOCIATED CAPITAL FUNDING | | Status | Year asset Available for use | Proj. # | 2014 | 2015 | 2016 | 2017 | Total |
| 1 | | | | | \$ - | \$ - | \$ - | | \$ - |
| 2 | | | | | \$ - | \$ - | \$ - | | \$ - |
| 3 | | | | | \$ - | \$ - | \$ - | | \$ - |
| TOTAL ASSOCIATED CAPITAL FUNDING | | | | | \$ - | \$ - | \$ - | \$ - | \$ - |
| 9) Financial/Resource Detail | | | | | | | | | |
| Component | | BU Acct. # | | 2014 2015 2016 2017 | | | | 2018 | |
| | | | | Budget | | | | Full-Yr. Adj. | |
| REVENUE - continuous operating detail | | | | | | | | | |
| 1 | | | | - | - | - | | | |
| 2 | | | | - | - | - | | | |
| 3 | | | | - | - | - | | | |
| 4 | | | | - | - | - | | | |
| Subtotal | | | | - | - | - | - | | |
| REVENUE - one-time operating detail | | | | | | | | | |
| 1 | | | | - | - | - | | - | |
| 2 | | | | - | - | - | | - | |
| Subtotal | | | | - | - | - | - | - | |
| EXPENSES - continuous operating detail (For staffing costs please fill out section 7) | | | | | | | | | |
| 1 | * Staffing costs (calculated field) | (From sect. 7) | | - | - | - | | 80,271 | |
| 2 | * Benefits | (From sect. 7) | | - | - | - | | 23,118 | |
| 3 | * Complement sch. Expenses (calculated field) | (From sect. 7) | | - | - | - | | 1,400 | |
| 4 | | | | - | - | - | | | |
| 5 | | | | - | - | - | | | |
| 6 | | | | - | - | - | | | |
| 7 | | | | - | - | - | | | |
| Subtotal | | | | - | - | - | | 104,789 | |
| EXPENSES - one-time operating detail (For staffing costs please fill out section 7) | | | | | | | | | |
| 1 | * Complement sch. Expenses (calculated field) | (From sect. 7) | | - | - | - | 4,000 | (4,000) | |
| 2 | | | | - | - | - | | - | |
| 3 | | | | - | - | - | | - | |
| Subtotal | | | | - | - | - | 4,000 | (4,000) | |
| OFFSETS - cost savings, reductions, etc | | | | | | | | | |
| 1 | | | | - | - | - | | | |
| 2 | | | | - | - | - | | | |
| 3 | | | | - | - | - | | | |
| Subtotal | | | | - | - | - | - | | |
| TOTAL OPERATING BUDGET CHANGE | | | | | - | - | - | 108,789 | (4,000) |
| COMPLEMENTS & FTE's | | | | | 2014 | 2015 | 2016 | 2017 | Total |
| # of positions requested | | (From sect. 7) | | - | - | - | 1.00 | 1.00 | |
| FTE's | | (From sect. 7) | | - | - | - | 1.00 | 1.00 | |
| FTE reductions/offsets | | (Manual Field) | | - | - | - | | - | |
| Net FTE's | | | | - | - | - | 1.00 | 1.00 | |

CITY OF VAUGHAN
2014-2017 OPERATING BUDGET

ADDITIONAL RESOURCE REQUEST

| | | | |
|-------------------------------|--|--------------------|--|
| Request Title | Plans Examiner (Zoning) | | |
| Business Unit # | 110001 | Building Standards | |
| | 110 - Building Standards | | |
| Related Program | O.B.C Building Permit Review & Inspections | | |
| Program Classification | Mandatory - Service | | |

Annual Budget Change Summary

| Financial Components | 2014 | 2015 | 2016 | 2017 | 2014-2017 Sub-total | 2018 (One Time. Adj.) | 2014-2018 Sub-total |
|---------------------------------|------------------|-------------------|-------------|-------------|------------------------|--------------------------|------------------------|
| Staffing | | | | | | | |
| Complements | 1.00 | - | - | - | 1.00 | - | 1.00 |
| Net FTE's | 1.00 | - | - | - | 1.00 | - | 1.00 |
| Operating Revenue | - | - | - | - | - | - | - |
| Operating Costs | | | | | | | |
| Staffing & Benefits | 83,296 | - | - | - | 83,296 | - | 83,296 |
| Other continuous costs | - | - | - | - | - | - | - |
| One-time expenses | 3,500 | (3,500) | - | - | - | - | - |
| Offsets/reductions | (42,530) | - | - | - | (42,530) | - | (42,530) |
| Net Operating Budget | \$ 44,266 | \$ (3,500) | \$ - | \$ - | \$ 40,766 | \$ - | \$ 40,766 |
| Associated Capital Costs | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |

1A) Request Description: Please provide a brief description of the request.

Please check one: ☒ Departmental ☐ Corporate

The Additional Resource Request is for an additional Plans Examiner (Zoning) who will be responsible for high volume processing the department's zoning comments and clearances for Site Plan Agreement and Committee of Adjustment Applications.

In order to continue to provide services to internal departments, particularly Planning, it is necessary to incorporate a zoning plans examiner that is dedicated to the review of site plan applications and amendments as well as Committee of Adjustment applications. The complexity of current applications such as applications in the Intensification Areas, TTC lands, and applications within the Vaughan Metropolitan Centre, all of which are Council priorities, has seen response times to site plan developments applications where detailed zoning input is required increase dramatically. There is a high volume of workload that is expected to continue. As a result of the increase in high rise mixed use applications it has now become necessary to allocate specific resources to complex high rise mixed use development applications.

1B) If this request is part of a project with multiple milestones then please fill in the following table:

| Milestones or Deliverables | Timelines | Comments |
|----------------------------|-----------|----------|
| | | |
| | | |
| | | |
| | | |

1C) Impact on other departments (cost/time/benefit):

| Department Impacted | Describe Impact (Cost/time/benefit) | Were they Consulted? |
|----------------------|---|---|
| Development Planning | Maintain turn-around times for Department's comments respecting Site Plan applications. | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No |
| Clerks | Maintain turn-around times for Department's comments respecting Committee of Adjustment applications. | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No |
| | | <input type="checkbox"/> Yes <input type="checkbox"/> No |

Other comments:

This Additional Resource Request indirectly affects the ability of the Development Planning and Clerk Departments to meet their application processing time-frames.

COMMISSIONER APPROVAL: _____ **Date:** _____

| | |
|---|---|
| Budget Staff Use Only | <input type="checkbox"/> 1st Submission <input type="checkbox"/> Previously Recognized |
| Submitted for year: _____ Recognized for year: _____ | |

Appendix A - Additional Resource Request Submissions

| Request Title | | Plans Examiner (Zoning) | | | | |
|---|--|-------------------------------------|---------------|--|----------|--|
| 2) Relationship to Vaughan Vision 2020 - Goals / Objectives / Initiatives | | | | | | |
| A) Identify the <u>specific initiative</u> on the Vaughan Vision 2020 initiative list this resource request supports (new or implementation of): Choose an Initiative from the drop down list and then choose the relationship with the initiative in the Green cell using the drop down provided. | | | | | | |
| Theme | Goal | ↓ Initiative (Use drop down list) ↓ | Ref # | Date | Priority | Request/Initiative Relationship (choose 1) |
| | | | | | | |
| | | | | | | |
| | | | | | | |
| B) Describe and clearly demonstrate how the request links to the Vaughan Vision 2020: | | | | | | |
| Vaughan Vision 2020 Mission provides "Citizens first through service excellence" | | | | | | |
| Objective - Service Excellence Pursue excellence in service delivery. | | | | | | |
| 3) Related Performance Indicators & Business Plan Link | | | | | | |
| Please provide information on top 3 performance measures: | | | | | | |
| Name/description of service level target: | | Target Level | Current Level | Level with ARR | | |
| 1) | Plans and documents submitted for Site Plan Approval. | | | | | |
| 2) | Plans and documents submitted for Minor Variance and Consent | | | | | |
| 3) | | | | | | |
| Describe how this request relates to Departmental Business Plan: | | | | | | |
| | | | | | | |
| 4) Value Proposition | | | | | | |
| Please detail both qualitative and quantitative benefits of the request | | | | | | |
| Qualitative: Please select up to 2 actions which best describe this request | | | | | | |
| Primary | | Secondary | | | | |
| Briefly explain how this request helps achieve the actions selected above. How does this request make a difference in these areas? Can improvements be defined (i.e. surveys, measures, etc.)? | | | | | | |
| | | | | | | |
| Quantitative: Please provide explanation of how this request improves efficiency. Note that performance measures are captured in section 3. This section is for efficiency improvements. | | | | | | |
| Year | Type | Change/Saving | Units | Detail of Cost Reductions/Budget Savings | | Incl. in offsets (Section #9)? |
| | | | | | | |
| | | | | | | |
| | | | | | | |
| 5) Alternatives | | | | | | |
| Are there alternatives or options? Please explain what they are and why they are not the primary approach. | | | | | | |
| The alternatives and/or options are limited and are not being recommended. The alternative being a reduction or elimination of some customer services related to zoning information (telephone and counter zoning inquiries) in order to focus more time on timeframes which are legislated. An example may be reducing or completely removing the zoning information service presently provided by telephone and/or counter. | | | | | | |
| Also see the Implications and Consequences section below. | | | | | | |

Appendix A - Additional Resource Request Submissions

| Request Title | | Plans Examiner (Zoning) | | | |
|---|-------------------|--|-------------|------------------|-------|
| 7) Complement Details - Skip to Section 8 if no Staff is requested | | | | | |
| Do not gap positions - If required, please contact the Budget Dept. for instructions Future year progressions & eco. adj. will be calculated corporately by the Budget Dept. | | | | | |
| Complement Information | Position #1 | Position #2 | Position #3 | Sub-total | |
| Budget Year | 2014 | | | | |
| Position title | Plans Examiner | | | | |
| Estimated start date | January 1, 2014 | | | | |
| # of positions requested | 1.00 | - | - | | |
| Full-time equivalents (FTEs) | 1.00 | - | - | 1.00 | |
| Position type | Full-time | | | | |
| Position agreement classification | Cupe Cler. & Tech | | | | |
| If contract, specify length (months or yrs) | | | | | |
| If Casual/Seasonal PT enter Hourly wage | | | | | |
| Business unit # (override if different than # shown) | 110001 | | | | |
| Grade level | I | | | | |
| Est. starting step | Start | | | | |
| Desktop (HR) Review Performed? | No | | | | |
| B&F Accommodations Available? | N/A | | | | |
| ITM Hardware required? | Yes | | | | |
| Capital Equipment Required? | No | | | | |
| Complement Annual Cost Detail | | | | | |
| Annual full-time \$ | 65,433 | | | 65,433 | |
| Annual part-time \$ | - | - | - | - | |
| Annual shift premiums, etc | - | - | - | - | |
| Annual overtime \$ | - | - | - | - | |
| * PT vacation pay (calculated field) | - | - | - | - | |
| * Annual benefits (calculated field) | 17,863 | - | - | 17,863 | |
| * FT contract benefits in lieu (calculated field) | - | - | - | - | |
| Subtotal (Per Employee) | \$ 83,296 | \$ - | \$ - | \$ 83,296 | |
| Subtotal (Per Position) | \$ 83,296 | \$ - | \$ - | \$ 83,296 | |
| Continuous costs | (BU & Acct #) | Please fill in per Complement. The total will account for multiple positions if indicated above. | | | |
| 1) Office Supplies | 110001.7200 | - | - | - | - |
| 2) Training & Developme | 110001.7115 | - | - | - | - |
| 3) Memberships/Dues/Fe | 110001.7105 | - | - | - | - |
| 4) Mileage | 110001.7100 | - | - | - | - |
| Subtotal (Per Employee) | \$ - | \$ - | \$ - | \$ - | |
| Subtotal (Per Position) | \$ - | \$ - | \$ - | \$ - | |
| One-time costs | (BU & Acct #) | Please fill in per Complement. The total will account for multiple positions if indicated above. | | | |
| 1) Computer Hardware | 110001.7211.01 | 3,500 | - | - | 3,500 |
| 2) | #N/A | - | - | - | - |
| 3) | #N/A | - | - | - | - |
| 4) | #N/A | - | - | - | - |
| Subtotal (Per Employee) | 3,500 | - | - | 3,500 | |
| Subtotal (Per Position) | \$ 3,500 | \$ - | \$ - | \$ 3,500 | |
| 2014 Total Annual Costs | \$ 86,796 | \$ - | \$ - | \$ 86,796 | |
| 2015 Total Annual Costs | \$ - | \$ - | \$ - | \$ - | |
| 2016 Total Annual Costs | \$ - | \$ - | \$ - | \$ - | |
| 2017 Total Annual Costs | \$ - | \$ - | \$ - | \$ - | |
| Additional Comments: | | | | | |

Appendix A - Additional Resource Request Submissions

| | | | | | | | | |
|--|---|-------------------------------------|----------------|-------------|-------------|-------------|----------------------|--------------|
| Request Title | | Plans Examiner (Zoning) | | | | | | |
| 8) Capital Funding | | | | | | | | |
| Are there any Capital requests already submitted/approved or to be submitted related to this ARR? (e.g. new car) | | | | | | | | |
| ASSOCIATED CAPITAL FUNDING | Status | Year asset Available for use | Proj. # | 2014 | 2015 | 2016 | 2017 | Total |
| 1 | | | | \$ - | \$ - | \$ - | | \$ - |
| 2 | | | | \$ - | \$ - | \$ - | | \$ - |
| 3 | | | | \$ - | \$ - | \$ - | | \$ - |
| TOTAL ASSOCIATED CAPITAL FUNDING | | | | \$ - | \$ - | \$ - | \$ - | \$ - |
| 9) Financial/Resource Detail | | | | | | | | |
| Component | | BU Acct. # | 2014 | 2015 | 2016 | 2017 | 2018 | |
| | | | Budget | | | | Full-Yr. Adj. | |
| REVENUE - continuous operating detail | | | | | | | | |
| 1 | | | - | - | - | | | |
| 2 | | | - | - | - | | | |
| 3 | | | - | - | - | | | |
| 4 | | | - | - | - | | | |
| Subtotal | | | - | - | - | | | |
| REVENUE - one-time operating detail | | | | | | | | |
| 1 | | | - | - | - | | | - |
| 2 | | | - | - | - | | | - |
| Subtotal | | | - | - | - | | | - |
| EXPENSES - continuous operating detail (For staffing costs please fill out section 7) | | | | | | | | |
| 1 | * Staffing costs (calculated field) | (From sect. 7) | 65,433 | - | - | | | - |
| 2 | * Benefits | (From sect. 7) | 17,863 | - | - | | | - |
| 3 | * Complement sch. Expenses (calculated field) | (From sect. 7) | - | - | - | | | - |
| 4 | | | - | - | - | | | |
| 5 | | | - | - | - | | | |
| 6 | | | - | - | - | | | |
| 7 | | | - | - | - | | | |
| Subtotal | | | 83,296 | - | - | | | - |
| EXPENSES - one-time operating detail (For staffing costs please fill out section 7) | | | | | | | | |
| 1 | * Complement sch. Expenses (calculated field) | (From sect. 7) | 3,500 | - | - | | | - |
| 2 | | | - | - | - | | | - |
| 3 | | | - | - | - | | | - |
| Subtotal | | | 3,500 | - | - | | | - |
| OFFSETS - cost savings, reductions, etc | | | | | | | | |
| 1 | Building Standards Reserve | | (42,530) | - | - | | | |
| 2 | | | - | - | - | | | |
| 3 | | | - | - | - | | | |
| Subtotal | | | (42,530) | - | - | | | - |
| TOTAL OPERATING BUDGET CHANGE | | | 44,266 | - | - | | | - |
| | | | | | | | | |
| COMPLEMENTS & FTE's | | | 2014 | 2015 | 2016 | 2017 | Total | |
| # of positions requested | | (From sect. 7) | 1.00 | - | - | - | 1.00 | |
| FTE's | | (From sect. 7) | 1.00 | - | - | - | 1.00 | |
| FTE reductions/offsets | | (Manual Field) | - | - | - | - | - | |
| Net FTE's | | | 1.00 | - | - | - | 1.00 | |

CITY OF VAUGHAN
2014-2017 OPERATING BUDGET

| ADDITIONAL RESOURCE REQUEST | | | | | | | |
|---|--|---|-----------------|-------------|------------------------|---|------------------------|
| Request Title | <div style="border: 1px solid black; padding: 2px;">Business Analyst Policy and Research Coordinator</div> | | | | | | |
| Business Unit # | <div style="border: 1px solid black; padding: 2px;">080142</div> | <div style="border: 1px solid black; padding: 2px;">By-Law and Compliance</div> | | | | | |
| | <div style="border: 1px solid black; padding: 2px;">040 - By-Law and Compliance</div> | | | | | | |
| Related Program | <div style="border: 1px solid black; padding: 2px;">By-Law Enforcement - General</div> | | | | | | |
| Program Classification | <div style="border: 1px solid black; padding: 2px;">Standard Essential Service</div> | | | | | | |
| Annual Budget Change Summary | | | | | | | |
| Financial Components | 2014 | 2015 | 2016 | 2017 | 2014-2017 Sub-total | 2018 (One Time. Adj.) | 2014-2018 Sub-total |
| Staffing | | | | | | | |
| Complements | 1.00 | - | - | - | 1.00 | - | 1.00 |
| Net FTE's | 1.00 | - | - | - | 1.00 | - | 1.00 |
| Operating Revenue | - | - | - | - | - | - | - |
| Operating Costs | | | | | | | |
| Staffing & Benefits | 101,742 | - | - | - | 101,742 | - | 101,742 |
| Other continuous costs | 1,950 | - | - | - | 1,950 | - | 1,950 |
| One-time expenses | 3,000 | (3,000) | - | - | - | - | - |
| Offsets/reductions | - | - | - | - | - | - | - |
| Net Operating Budget | \$ 106,692 | \$ (3,000) | \$ - | \$ - | \$ 103,692 | \$ - | \$ 103,692 |
| Associated Capital Costs | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| 1A) Request Description: Please provide a <u>brief</u> description of the request. | | | | | | | |
| Please check one: <input checked="" type="checkbox"/> Departmental <input type="checkbox"/> Corporate | | | | | | | |
| To develop a specialized position required for sustainable service delivery in the By-Law and Compliance Dept. Reporting to the Director of By-Law & Compliance, the Business Analyst / Policy and Research Co-ordinator will be responsible to co-ordinate, research, develop and implement policy, prepare and write by-laws, amendments and related reports, prepare Council and Committee reports, develop business processes, assist in development of strategic plans through research and analysis, develop and sustain quality assurance initiatives for improved service delivery, assist in developing training for staff for a highly skilled workforce, prepare Council reports, coordinate public consultation process, develop and implement public education and outreach campaigns for sustainable long term service delivery in support of the goals and objectives of the department and the Corporation as a whole. While this newly proposed position will facilitate significant improvement of By-Law and Compliance services delivery model, the service improvements will be realized on a more global platform due to the direct linkages with various other departments, legal and admin services; and Council as a whole. Approval of this request will provide a specialized position, will realize immediate improvement and efficiencies by re-aligning required tasks currently undertaken by a City solicitor, allowing relief for more effective use their time. | | | | | | | |
| 1B) If this request is part of a project with multiple milestones then please fill in the following table: | | | | | | | |
| Milestones or Deliverables | | Timelines | Comments | | | | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| 1C) Impact on other departments (cost/time/benefit): | | | | | | | |
| Department Impacted | Describe Impact (Cost/time/benefit) | | | | | Were they Consulted? | |
| Legal | Currently much of the analysis, research and report writing is conducted by a solicitor in addition to other duties. | | | | | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No | |
| City Clerks Dept | Many of the linkages between the two departments include mutual benefits that can be realized; and are currently addressed by using by-law and compliance staff to assist in the Clerk's dept. | | | | | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No | |
| Any other depts | Linkages between By-law and Compliance exist with most depts including but not limited to Planning, Building Standards, Engineering Services, etc... adoption of this position can provide a "shared" resources in circumstances that require the attention of | | | | | <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No | |
| Other comments: | | | | | | | |
| Though the position will report directly to By-law and Compliance ("B&C"), as new by-laws and regulatory policies are established in support of Vaughan Vision 20/20, ("B&C") must continually develop supporting strategies through research and analysis, development of community trends to identify current and future service needs, develop public education and outreach initiatives, undertake review of current by-laws for suitability and relevance to ensure effective, efficient, economical and sustainable service delivery to match increasing demands of our ever growing communities. | | | | | | | |
| COMMISSIONER APPROVAL: _____ | | | | | | Date: _____ | |

**Budget Staff
Use Only**

☐ 1st Submission
☐ Previously Recognized

Submitted for year:
 Recognized for year:

Appendix A - Additional Resource Request Submissions

| Request Title | | Business Analyst Policy and Research Coordinator | | | | |
|---|--|--|---------------------|--|-----------------------|--|
| 2) Relationship to Vaughan Vision 2020 - Goals / Objectives / Initiatives | | | | | | |
| A) Identify the <u>specific initiative</u> on the Vaughan Vision 2020 initiative list this resource request supports (new or implementation of): Choose an Initiative from the drop down list and then choose the relationship with the initiative in the Green cell using the drop down provided. | | | | | | |
| Theme | Goal | ↓ Initiative (Use drop down list) ↓ | Ref # | Date | Priority | Request/Initiative Relationship (choose 1) |
| | | | | | | |
| | | | | | | |
| | | | | | | |
| B) Describe and clearly demonstrate how the request links to the Vaughan Vision 2020: | | | | | | |
| As new by-laws and regulatory policies are established in support of Vaughan Vision 20/20, B&C must continually develop supporting strategies through research and analysis, development of community trends to identify current and future service needs, develop public education and outreach initiatives, undertake review of current by-laws for suitability and relevance to ensure effective, efficient, economical and sustainable service delivery to match increasing demands of our ever growing communities. This requires a specialized discipline, including the dedicated resources, internal investment and commitment necessary to undertake and implement goal oriented strategies. This role is vital in ensuring that Council is provided highest quality recommendations, supported by comprehensive analysis of any matter brought forward. | | | | | | |
| 3) Related Performance Indicators & Business Plan Link | | | | | | |
| Please provide information on top 3 performance measures: | | | | | | |
| | Name/description of service level target: | | Target Level | Current Level | Level with ARR | |
| 1) | Service Standard Responses | | 100% | less than 70% | | |
| 2) | Number of Service Request completed per annum | | 90% | 90% | | |
| 3) | | | | | | |
| Describe how this request relates to Departmental Business Plan: | | | | | | |
| Throughout the 4 year departmental business plan, current and future commitments, this position is vital in ensuring mandates are met and improved service delivery to the community and Council is realized. Key function of the position will include quality assurance, including establishing benchmarks, trend and data and performance analysis to ensure progression, tracking and monitoring of all program functions and initiatives. | | | | | | |
| 4) Value Proposition | | | | | | |
| Please detail both qualitative and quantitative benefits of the request | | | | | | |
| Qualitative: Please select up to 2 actions which best describe this request | | | | | | |
| Primary | | Improve User Satisfaction | | Secondary | | Improve Sustainability |
| Briefly explain how this request helps achieve the actions selected above. How does this request make a difference in these areas? Can improvements be defined (i.e. surveys, measures, etc.)? | | | | | | |
| With the vastly increasing calls for service and related demands associated with corporate strategic initiatives, expected to double from a current 6700 to a projected 13,000+ calls for service by 2016 greatly outpacing the departments ability and resource capability to sustain service, this proposed position will play an vital role in achieving broad based benefits, through partnering and supporting sister departments for mutual gains, ensuring continued development of staff and will be functionally reliant in sustaining an improved service delivery model more in line with the City's expectations of Service Excellence, Staff Excellence and Management | | | | | | |
| Quantitative: Please provide explanation of how this request improves efficiency. Note that performance measures are captured in section 3. This section is for efficiency improvements. | | | | | | |
| Year | Type | Change/Saving | Units | Detail of Cost Reductions/Budget Savings | | Incl. in offsets (Section #9)? |
| 2014 | Time/Capacity | | | More effective use of existing resources (eg Solicitor) | | |
| 2014 | Time/Capacity | | | More effective use of existing resources (eg By-law and Compliance Enforcement Officers) | | |
| 2014 | | | | More effective use of existing resources (eg By-law and Compliance Management staff) | | |
| 5) Alternatives | | | | | | |
| Are there alternatives or options? Please explain what they are and why they are not the primary approach. | | | | | | |
| There are no equivalent alternatives. The position is vital in supporting the 4 year departmental business plan. Not realizing this minimal resource will have negative impact on the departments abilities to sustain current service delivery, adding to continued increased erosion of services. | | | | | | |

Appendix A - Additional Resource Request Submissions

| Request Title | | Business Analyst Policy and Research Coordinator | | |
|---|--|--|-------------|-------------------|
| 7) Complement Details - Skip to Section 8 if no Staff is requested | | | | |
| Do not gap positions - If required, please contact the Budget Dept. for instructions Future year progressions & eco. adj. will be calculated corporately by the Budget Dept. | | | | |
| Complement Information | Position #1 | Position #2 | Position #3 | Sub-total |
| Budget Year | 2014 | | | |
| Position title | Business Analyst Policy & Research Coordinator | | | |
| Estimated start date | January 1, 2014 | | | |
| # of positions requested | 1.00 | | | 1.00 |
| Full-time equivalents (FTEs) | 1.00 | | | 1.00 |
| Position type | Full-time | | | |
| Position agreement classification | Mgmt/Non-union | | | |
| If contract, specify length (months or yrs) | | | | |
| If Casual/Seasonal PT enter Hourly wage | | | | |
| Business unit # (override if different than # shown) | 80142 | | | |
| Grade level | 6 | | | |
| Est. starting step | 3 | | | |
| Desktop (HR) Review Performed? | Yes | | | |
| B&F Accommodations Available? | Yes | | | |
| ITM Hardware required? | Yes | | | |
| Capital Equipment Required? | N/A | | | |
| Complement Annual Cost Detail | | | | |
| Annual full-time \$ | 79,923 | | | 79,923 |
| Annual part-time \$ | - | - | - | - |
| Annual shift premiums, etc | | | | - |
| Annual overtime \$ | | | | - |
| * PT vacation pay (calculated field) | - | - | - | - |
| * Annual benefits (calculated field) | 21,819 | - | - | 21,819 |
| * FT contract benefits in lieu (calculated field) | - | - | - | - |
| Subtotal (Per Employee) | \$ 101,742 | \$ - | \$ - | \$ 101,742 |
| Subtotal (Per Position) | \$ 101,742 | \$ - | \$ - | \$ 101,742 |
| Continuous costs | (BU & Acct #.) | Please fill in per Complement. The total will account for multiple positions if indicated above. | | |
| 1) Office Supplies | 080142.7200 | 200 | | 200 |
| 2) Training & Developme | 080142.7115 | 500 | | 500 |
| 3) Memberships/Dues/Fe | 080142.7105 | 500 | | 500 |
| 4) Cellular Line Charges | 080142.7122.01 | 750 | | 750 |
| Subtotal (Per Employee) | \$ 1,950 | \$ - | \$ - | \$ 1,950 |
| Subtotal (Per Position) | \$ 1,950 | \$ - | \$ - | \$ 1,950 |
| One-time costs | (BU & Acct #.) | Please fill in per Complement. The total will account for multiple positions if indicated above. | | |
| 1) Computer Hardware | 080142.7211.01 | 2,000 | | 2,000 |
| 2) Office Equip. & Furnitu | 080142.7210 | 1,000 | | 1,000 |
| 3) | #N/A | | | - |
| 4) | #N/A | | | - |
| Subtotal (Per Employee) | 3,000 | - | - | 3,000 |
| Subtotal (Per Position) | \$ 3,000 | \$ - | \$ - | \$ 3,000 |
| 2014 Total Annual Costs | \$ 106,692 | \$ - | \$ - | \$ 106,692 |
| 2015 Total Annual Costs | \$ - | \$ - | \$ - | \$ - |
| 2016 Total Annual Costs | \$ - | \$ - | \$ - | \$ - |
| 2017 Total Annual Costs | \$ - | \$ - | \$ - | \$ - |
| Additional Comments: | | | | |

Appendix A - Additional Resource Request Submissions

| | | | | | | | | | |
|--|---|--|-------------------------------------|----------------|-------------|-------------|----------------------|-------------|--------------|
| Request Title | | Business Analyst Policy and Research Coordinator | | | | | | | |
| 8) Capital Funding | | | | | | | | | |
| Are there any Capital requests already submitted/approved or to be submitted related to this ARR? (e.g. new car) | | | | | | | | | |
| ASSOCIATED CAPITAL FUNDING | | Status | Year asset Available for use | Proj. # | 2014 | 2015 | 2016 | 2017 | Total |
| 1 | | | | | | | | | \$ - |
| 2 | | | | | | | | | \$ - |
| 3 | | | | | | | | | \$ - |
| TOTAL ASSOCIATED CAPITAL FUNDING | | | | | \$ - | \$ - | \$ - | \$ - | \$ - |
| 9) Financial/Resource Detail | | | | | | | | | |
| Component | | BU Acct. # | 2014 | 2015 | 2016 | 2017 | 2018 | | |
| | | | Budget | | | | Full-Yr. Adj. | | |
| REVENUE - continuous operating detail | | | | | | | | | |
| 1 | | | | | | | | | |
| 2 | | | | | | | | | |
| 3 | | | | | | | | | |
| 4 | | | | | | | | | |
| Subtotal | | | - | - | - | - | | | |
| REVENUE - one-time operating detail | | | | | | | | | |
| 1 | | | | | | | | - | |
| 2 | | | | | | | | - | |
| Subtotal | | | - | - | - | - | | - | |
| EXPENSES - continuous operating detail (For staffing costs please fill out section 7) | | | | | | | | | |
| 1 | * Staffing costs (calculated field) | (From sect. 7) | 79,923 | - | - | - | | | |
| 2 | * Benefits | (From sect. 7) | 21,819 | - | - | - | | | |
| 3 | * Complement sch. Expenses (calculated field) | (From sect. 7) | 1,950 | - | - | - | | | |
| 4 | | | | | | | | | |
| 5 | | | | | | | | | |
| 6 | | | | | | | | | |
| 7 | | | | | | | | | |
| Subtotal | | | 103,692 | - | - | - | | | |
| EXPENSES - one-time operating detail (For staffing costs please fill out section 7) | | | | | | | | | |
| 1 | * Complement sch. Expenses (calculated field) | (From sect. 7) | 3,000 | - | - | - | | - | |
| 2 | | | | | | | | - | |
| 3 | | | | | | | | - | |
| Subtotal | | | 3,000 | - | - | - | | - | |
| OFFSETS - cost savings, reductions, etc | | | | | | | | | |
| 1 | | | | | | | | | |
| 2 | | | | | | | | | |
| 3 | | | | | | | | | |
| Subtotal | | | - | - | - | - | | | |
| TOTAL OPERATING BUDGET CHANGE | | | 106,692 | - | - | - | | - | |
| COMPLEMENTS & FTE's | | | 2014 | 2015 | 2016 | 2017 | Total | | |
| # of positions requested | | (From sect. 7) | 1.00 | - | - | - | 1.00 | | |
| FTE's | | (From sect. 7) | 1.00 | - | - | - | 1.00 | | |
| FTE reductions/offsets | | (Manual Field) | | | | | - | | |
| Net FTE's | | | 1.00 | - | - | - | 1.00 | | |

CITY OF VAUGHAN
2014-2017 OPERATING BUDGET

| ADDITIONAL RESOURCE REQUEST | | | | | | | |
|--|---|---|-------------|-------------|------------------------|--------------------------|------------------------|
| Request Title | By-law and Compliance - Client Services Representative | | | | | | |
| Business Unit # | 080142 | By-Law and Compliance | | | | | |
| | 040 - By-Law and Compliance | | | | | | |
| Related Program | By-Law Enforcement - General | | | | | | |
| Program Classification | Standard Essential Service | | | | | | |
| Annual Budget Change Summary | | | | | | | |
| Financial Components | 2014 | 2015 | 2016 | 2017 | 2014-2017 Sub-total | 2018 (One Time. Adj.) | 2014-2018 Sub-total |
| Staffing | | | | | | | |
| Complements | 2.00 | - | - | - | 2.00 | - | 2.00 |
| Net FTE's | 2.00 | - | - | - | 2.00 | - | 2.00 |
| Operating Revenue | - | - | - | - | - | - | - |
| Operating Costs | | | | | | | |
| Staffing & Benefits | 115,252 | - | - | - | 115,252 | - | 115,252 |
| Other continuous costs | 400 | - | - | - | 400 | - | 400 |
| One-time expenses | 4,000 | (4,000) | - | - | - | - | - |
| Offsets/reductions | - | - | - | - | - | - | - |
| Net Operating Budget | \$ 119,652 | \$ (4,000) | \$ - | \$ - | \$ 115,652 | \$ - | \$ 115,652 |
| Associated Capital Costs | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| 1A) Request Description: Please provide a <u>brief</u> description of the request. | | | | | | | |
| Please check one: <input checked="" type="checkbox"/> Departmental <input type="checkbox"/> Corporate | | | | | | | |
| <p>Currently, all calls after 4:30 pm and on wknds are directed through Public Works after hours dispatch up until midnight, and by an external answering service. Though we have partnered with Access Vaughan to maximize our cleint service delivery during daytime core hours, information provided by after hours by dispatch, is limited. The additional 2 FTE's will allow By-law and Compliance (B&C) to extend the hours of operation for recieving calls (eg: to 8 pm in line with Access Vaughan potential expanded services). This service level enhancement offers improvements in resolving issues at our point of contact, providing callers with more relevant and detailed information (public education), assisting in triaging priority calls (eg: urgent priority calls) for improved responsiveness, and will work more closely with Public Works dispatch to explore opportunities to reduce related call volumes; potentially realizing a benefit of dispatch resources being better utilized. The improved services would included data entry of case files in real time providing a measureable performance indicator and improved tracking, currently not being realized through our dispatch/answering service. Additionally can be used for improved client service and coverage at the Animal shelter (eg vacations, illness, etc..).</p> | | | | | | | |
| 1B) If this request is part of a project with multiple milestones then please fill in the following table: | | | | | | | |
| Milestones or Deliverables | Timelines | Comments | | | | | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| 1C) Impact on other departments (cost/time/benefit): | | | | | | | |
| Department Impacted | Describe Impact (Cost/time/benefit) | Were they Consulted? | | | | | |
| Public Works | Reduction in call volume to dispatch during our extended service hours, further reducing the need to manually document complaints and provide through faxes, the following day. | <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No | | | | | |
| Access Vaughan | Potential ability to access to our staff during extended proposed hours being sought by Access Vaughan, leading to increased point of contact resolutions where possible. | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No | | | | | |
| | | <input type="checkbox"/> Yes <input type="checkbox"/> No | | | | | |
| Other comments: | | | | | | | |
| The potential improved level of service anticipated includes additional clerical support duties better suited for attention, beyond core day time hours, inclusive of providing additional coverage for vacations and emerging needs (eg Animal Shelter). | | | | | | | |
| COMMISSIONER APPROVAL: _____ Date: _____ | | | | | | | |

| | | |
|------------------------------|--|---|
| Budget Staff Use Only | <input checked="" type="checkbox"/> 1st Submission <input type="checkbox"/> Previously Recognized | Submitted for year: _____ Recognized for year: _____ |
|------------------------------|--|---|

Appendix A - Additional Resource Request Submissions

| Request Title | By-law and Compliance - Client Services Representative | | | | | |
|--|--|-------------------------------------|---------------------|--|-----------------------|---|
| 2) Relationship to Vaughan Vision 2020 - Goals / Objectives / Initiatives | | | | | | |
| A) Identify the <u>specific initiative</u> on the Vaughan Vision 2020 initiative list this resource request supports (new or implementation of): Choose an Initiative from the drop down list and then choose the relationship with the initiative in the Green cell using the drop down provided. | | | | | | |
| Theme | Goal | ↓ Initiative (Use drop down list) ↓ | Ref # | Date | Priority | Request/Initiative Relationship (choose 1) |
| | | | | | | |
| | | | | | | |
| | | | | | | |
| B) Describe and clearly demonstrate how the request links to the Vaughan Vision 2020: | | | | | | |
| By-law and Compliance is a front line core service, much of which includes providing service through direct interaction with residents, businesses, community groups and staff. The addition of 2 staff would provide an opportunity to sustain a core service delivery model, offer possibility of improved accurate/timely information sharing, increased point of contact resolutions, where possible and over-all greater service through having staff available to engage clients beyond daytime core hours. As our demands continue to increase, By-law and Compliance is realizing increased challenges in sustaining the service needs of clients, and anticipates erosion of services as the growing need outweigh current resource compliments. Minimal expansion of services and hours of operation can move towards sustained delivery and supports Service and Organization Excellence. | | | | | | |
| 3) Related Performance Indicators & Business Plan Link | | | | | | |
| Please provide information on top 3 performance measures: | | | | | | |
| Name/description of service level target: | | | Target Level | Current Level | Level with ARR | |
| 1) | Average time for initial response to clients | | | | | |
| 2) | Calls received through Access Vaughan or Dispatch | | | | | |
| 3) | | | | | | |
| Describe how this request relates to Departmental Business Plan: | | | | | | |
| Supports the over-all operation and objectives of the business plan, including improved service delivery, customer service and increase in response times. Many of the newly developed performance indicators for 2014 and beyond are focused on improved services, with limited historical data available to provide accurate assessment of current deliverables. Accuracy will be a future realization allowing for qualitative data to be used accordingly. | | | | | | |
| 4) Value Proposition | | | | | | |
| Please detail both qualitative and quantitative benefits of the request | | | | | | |
| Qualitative: Please select up to 2 actions which best describe this request | | | | | | |
| Primary | | Improve User Satisfaction | | Secondary | | Improve Corp. Image |
| Briefly explain how this request helps achieve the actions selected above. How does this request make a difference in these areas? Can improvements be defined (i.e. surveys, measures, etc.)? | | | | | | |
| Improved service to the public through access to services currently restricted to core daytime hours, improved staff morale better work distribution, timely and accurate information sharing with clients (eg improved public education) and potential for improved point of contact resolution (where possible). | | | | | | |
| Quantitative: Please provide explanation of how this request improves efficiency. Note that performance measures are captured in section 3. This section is for efficiency improvements. | | | | | | |
| Year | Type | Change/Saving | Units | Detail of Cost Reductions/Budget Savings | | Incl. in offsets (Section #9)? |
| | | | | | | |
| | | | | | | |
| | | | | | | |
| 5) Alternatives | | | | | | |
| Are there alternatives or options? Please explain what they are and why they are not the primary approach. | | | | | | |
| Continue with current service levels to the extent possible, with an expected reduction as service demands outpace resource capabilities. In addition, forego these positions and support Access Vaughan's request for two part time CSR's through the ARR process with a possible limited increase in service through enhanced partnership. Note: Access Vaughan's core business does not incorporate additional duties such as call triage and assignment to the extent that could be realized with expansion of our core service hours. | | | | | | |

Appendix A - Additional Resource Request Submissions

| Request Title | By-law and Compliance - Client Services Representative | | | |
|---|--|--|-------------|-------------------|
| 7) Complement Details - Skip to Section 8 if no Staff is requested | | | | |
| Do not gap positions - If required, please contact the Budget Dept. for instructions Future year progressions & eco. adj. will be calculated corporately by the Budget Dept. | | | | |
| Complement Information | Position #1 | Position #2 | Position #3 | Sub-total |
| Budget Year | 2014 | | | |
| Position title | Client Services Representative | | | |
| Estimated start date | January 1, 2014 | | | |
| # of positions requested | 2.00 | | | 2.00 |
| Full-time equivalents (FTEs) | 2.00 | | | 2.00 |
| Position type | Full-time | | | |
| Position agreement classification | Cupe Cler. & Tech | | | |
| If contract, specify length (months or yrs) | | | | |
| If Casual/Seasonal PT enter Hourly wage | | | | |
| Business unit # (override if different than # shown) | 080142 | | | |
| Grade level | D | | | |
| Est. starting step | Start | | | |
| Desktop (HR) Review Performed? | No | | | |
| B&F Accommodations Available? | Yes | | | |
| ITM Hardware required? | Yes | | | |
| Capital Equipment Required? | No | | | |
| Complement Annual Cost Detail | | | | |
| Annual full-time \$ | 45,268 | | | 45,268 |
| Annual part-time \$ | - | - | - | - |
| Annual shift premiums, etc | | | | - |
| Annual overtime \$ | | | | - |
| * PT vacation pay (calculated field) | - | - | - | - |
| * Annual benefits (calculated field) | 12,358 | - | - | 12,358 |
| * FT contract benefits in lieu (calculated field) | - | - | - | - |
| Subtotal (Per Employee) | \$ 57,626 | \$ - | \$ - | \$ 57,626 |
| Subtotal (Per Position) | \$ 115,252 | \$ - | \$ - | \$ 115,252 |
| Continuous costs | (BU & Acct #.) | Please fill in per Complement. The total will account for multiple positions if indicated above. | | |
| 1) Office Supplies | 080142.7200 | 200 | | 200 |
| 2) Training & Developme | 080142.7115 | | | - |
| 3) Memberships/Dues/Fe | 080142.7105 | | | - |
| 4) Mileage | 080142.7100 | | | - |
| Subtotal (Per Employee) | \$ 200 | \$ - | \$ - | \$ 200 |
| Subtotal (Per Position) | \$ 400 | \$ - | \$ - | \$ 400 |
| One-time costs | (BU & Acct #.) | Please fill in per Complement. The total will account for multiple positions if indicated above. | | |
| 1) Computer Hardware | 080142.7211.01 | 2,000 | | 2,000 |
| 2) | #N/A | | | - |
| 3) | #N/A | | | - |
| 4) | #N/A | | | - |
| Subtotal (Per Employee) | 2,000 | - | - | 2,000 |
| Subtotal (Per Position) | \$ 4,000 | \$ - | \$ - | \$ 4,000 |
| 2014 Total Annual Costs | \$ 119,652 | \$ - | \$ - | \$ 119,652 |
| 2015 Total Annual Costs | \$ - | \$ - | \$ - | \$ - |
| 2016 Total Annual Costs | \$ - | \$ - | \$ - | \$ - |
| 2017 Total Annual Costs | \$ - | \$ - | \$ - | \$ - |
| Additional Comments: | | | | |

Appendix A - Additional Resource Request Submissions

| | | | | | | | | | |
|--|---|--|-------------------------------------|----------------|-------------|-------------|--------------|----------------------|--------------|
| Request Title | | By-law and Compliance - Client Services Representative | | | | | | | |
| 8) Capital Funding | | | | | | | | | |
| Are there any Capital requests already submitted/approved or to be submitted related to this ARR? (e.g. new car) | | | | | | | | | |
| | ASSOCIATED CAPITAL FUNDING | Status | Year asset Available for use | Proj. # | 2014 | 2015 | 2016 | 2017 | Total |
| 1 | | | | | | | | | \$ - |
| 2 | | | | | | | | | \$ - |
| 3 | | | | | | | | | \$ - |
| TOTAL ASSOCIATED CAPITAL FUNDING | | | | | \$ - | \$ - | \$ - | \$ - | \$ - |
| 9) Financial/Resource Detail | | | | | | | | | |
| Component | | BU Acct. # | 2014 | 2015 | 2016 | 2017 | 2018 | | |
| | | | Budget | | | | | Full-Yr. Adj. | |
| REVENUE - continuous operating detail | | | | | | | | | |
| 1 | | | | | | | | | |
| 2 | | | | | | | | | |
| 3 | | | | | | | | | |
| 4 | | | | | | | | | |
| Subtotal | | | - | - | - | - | - | - | |
| REVENUE - one-time operating detail | | | | | | | | | |
| 1 | | | | | | | | - | |
| 2 | | | | | | | | - | |
| Subtotal | | | - | - | - | - | - | - | |
| EXPENSES - continuous operating detail (For staffing costs please fill out section 7) | | | | | | | | | |
| 1 | * Staffing costs (calculated field) | (From sect. 7) | 90,536 | - | - | - | - | - | |
| 2 | * Benefits | (From sect. 7) | 24,716 | - | - | - | - | - | |
| 3 | * Complement sch. Expenses (calculated field) | (From sect. 7) | 400 | - | - | - | - | - | |
| 4 | | | | | | | | | |
| 5 | | | | | | | | | |
| 6 | | | | | | | | | |
| 7 | | | | | | | | | |
| Subtotal | | | 115,652 | - | - | - | - | - | |
| EXPENSES - one-time operating detail (For staffing costs please fill out section 7) | | | | | | | | | |
| 1 | * Complement sch. Expenses (calculated field) | (From sect. 7) | 4,000 | - | - | - | - | - | |
| 2 | | | | | | | | - | |
| 3 | | | | | | | | - | |
| Subtotal | | | 4,000 | - | - | - | - | - | |
| OFFSETS - cost savings, reductions, etc | | | | | | | | | |
| 1 | | | | | | | | | |
| 2 | | | | | | | | | |
| 3 | | | | | | | | | |
| Subtotal | | | - | - | - | - | - | - | |
| TOTAL OPERATING BUDGET CHANGE | | | 119,652 | - | - | - | - | - | |
| COMPLEMENTS & FTE's | | | 2014 | 2015 | 2016 | 2017 | Total | | |
| # of positions requested | (From sect. 7) | | 2.00 | - | - | - | - | 2.00 | |
| FTE's | (From sect. 7) | | 2.00 | - | - | - | - | 2.00 | |
| FTE reductions/offsets | (Manual Field) | | | | | | | - | |
| Net FTE's | | | 2.00 | - | - | - | - | 2.00 | |

CITY OF VAUGHAN
2014-2017 OPERATING BUDGET

| ADDITIONAL RESOURCE REQUEST | | | | | | | |
|---|--|-------------------|------------------|-----------------|------------------------|--|------------------------|
| Request Title | Animal Services - Registered Veterinary Technician | | | | | | |
| Business Unit # | 080143 | Animal Services | | | | | |
| | 040 - By-Law and Compliance | | | | | | |
| Related Program | Animal Services | | | | | | |
| Program Classification | Standard Essential Service | | | | | | |
| Annual Budget Change Summary | | | | | | | |
| Financial Components | 2014 | 2015 | 2016 | 2017 | 2014-2017 Sub-total | 2018 (One Time. Adj.) | 2014-2018 Sub-total |
| Staffing | | | | | | | |
| Complements | 1.00 | - | - | - | 1.00 | - | 1.00 |
| Net FTE's | 1.00 | - | - | - | 1.00 | - | 1.00 |
| Operating Revenue | 13,360 | - | - | - | 13,360 | - | 13,360 |
| Operating Costs | | | | | | | |
| Staffing & Benefits | 78,049 | - | - | - | 78,049 | - | 78,049 |
| Other continuous costs | 2,450 | - | - | - | 2,450 | - | 2,450 |
| One-time expenses | 3,000 | (3,000) | - | - | - | - | - |
| Offsets/reductions | - | - | - | - | - | - | - |
| Net Operating Budget | \$ 70,139 | \$ (3,000) | \$ - | \$ - | \$ 67,139 | \$ - | \$ 67,139 |
| Associated Capital Costs | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| 1A) Request Description: Please provide a <u>brief</u> description of the request. | | | | | | | |
| Please check one: <input checked="" type="checkbox"/> Departmental <input type="checkbox"/> Corporate | | | | | | | |
| <p>The creation of a new Registered Veterinary Technician position. This position plays an integral role in supporting our core public service and the needs of our communities. The role will serve to address many key service requirements within the unit, including but not limited to, responsibility for various aspects of veterinary care, functional guidance for kennel staff in the performance of their duties, assisting in development of client outreach and education in the interest of animal care, community engagement, increased adoptions and responsible pet ownership; intended to support the realization of additional efficiencies, effective use of fiscal resources (human and financial) supporting responsible public service. The position will bring the level of expertise required to provide the needed direct support and assistance in over-all supervision and managing of staff with a mandated 24/7 day per week shelter operation; further providing direct required over-site in the absence of the Animal Services Supervisor. The role will also include an enhanced level of expertise offering technical support to the public, improved educated responses to public complaints and inquiries.</p> | | | | | | | |
| 1B) If this request is part of a project with multiple milestones then please fill in the following table: | | | | | | | |
| Milestones or Deliverables | | | Timelines | Comments | | | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| 1C) Impact on other departments (cost/time/benefit): | | | | | | | |
| Department Impacted | Describe Impact (Cost/time/benefit) | | | | | Were they Consulted? | |
| | | | | | | <input type="checkbox"/> Yes <input type="checkbox"/> No | |
| | | | | | | <input type="checkbox"/> Yes <input type="checkbox"/> No | |
| | | | | | | <input type="checkbox"/> Yes <input type="checkbox"/> No | |
| Other comments: | | | | | | | |
| | | | | | | | |
| COMMISSIONER APPROVAL: _____ | | | | | | Date: _____ | |

| | | |
|----------------------------------|--|----------------------------|
| Budget Staff Use Only | <input type="checkbox"/> 1st Submission | Submitted for year: _____ |
| | <input type="checkbox"/> Previously Recognized | Recognized for year: _____ |

Appendix A - Additional Resource Request Submissions

| Request Title | | Animal Services - Registered Veterinary Technician | | | | |
|---|---|--|--------------|---|----------------|--|
| 2) Relationship to Vaughan Vision 2020 - Goals / Objectives / Initiatives | | | | | | |
| A) Identify the <u>specific initiative</u> on the Vaughan Vision 2020 initiative list this resource request supports (new or implementation of): Choose an Initiative from the drop down list and then choose the relationship with the initiative in the Green cell using the drop down provided. | | | | | | |
| Theme | Goal | Initiative (Use drop down list) | Ref # | Date | Priority | Request/Initiative Relationship (choose 1) |
| | | | | | | |
| | | | | | | |
| | | | | | | |
| B) Describe and clearly demonstrate how the request links to the Vaughan Vision 2020: | | | | | | |
| | | | | | | |
| 3) Related Performance Indicators & Business Plan Link | | | | | | |
| Please provide information on top 3 performance measures: | | | | | | |
| | Name/description of service level target: | | Target Level | Current Level | Level with ARR | |
| 1) | 1. Animal Services Complaint-Driven Requests | | | | | |
| 2) | 5. Number of animals passing through the system | | | | | |
| 3) | | | | | | |
| Describe how this request relates to Departmental Business Plan: | | | | | | |
| Animal Services complaint driven requests - limited services lead to complaints. Expanded business hours to full days on Saturday and one evening during week will provide higher level of customer service as well as increased revenue generation opportunities through animal adoptions and redemptions. More efficient animal care results in shorter length of stay in shelter and resultant cost savings. | | | | | | |
| 4) Value Proposition | | | | | | |
| Please detail both qualitative and quantitative benefits of the request | | | | | | |
| Qualitative: Please select up to 2 actions which best describe this request | | | | | | |
| Primary | | Improve Corp. Image | | Secondary | | Realize Future Benefits |
| Briefly explain how this request helps achieve the actions selected above. How does this request make a difference in these areas? Can improvements be defined (i.e. surveys, measures, etc.)? | | | | | | |
| This position will provide a central role in support of the health maintenance and flow of shelter animals, be a resource for staff training and public education, through the attendance of special events and/or co-ordination of related staffing resources. This position is vital in the interest of our core service delivery and is considered a fundamental base line position, established as a recognized industry standard across similar public service; found in neighbouring municipal animal shelters. Improved animal health care, public education and outreach will support core service delivery for future improvements and may also serve to mitigate potential liability stemming | | | | | | |
| Quantitative: Please provide explanation of how this request improves efficiency. Note that performance measures are captured in section 3. This section is for efficiency improvements. | | | | | | |
| Year | Type | Change/Saving | Units | Detail of Cost Reductions/Budget Savings | | Incl. in offsets (Section #9)? |
| 2014 | Budget \$\$\$ | | | Reduction in overtime cost, animal care and veterinary expenses | | No |
| 2014 | Output/Service Quantity | | | Increased customer service and facility maintenance | | No |
| | | | | | | |
| 5) Alternatives | | | | | | |
| Are there alternatives or options? Please explain what they are and why they are not the primary approach. | | | | | | |
| No alternatives. The proposed position is vital in delivery of our core public service; is recognized as an minimal industry standard for the effective, efficient and essential operation of an animal shelter facility / program, will provide much needed additional knowledge and expertise; currently restricted by the limited staffing complement and expertise. | | | | | | |

Appendix A - Additional Resource Request Submissions

| Request Title | Animal Services - Registered Veterinary Technician | | | |
|---|--|--|-------------|------------------|
| 7) Complement Details - Skip to Section 8 if no Staff is requested | | | | |
| Do not gap positions - If required, please contact the Budget Dept. for instructions Future year progressions & eco. adj. will be calculated corporately by the Budget Dept. | | | | |
| Complement Information | Position #1 | Position #2 | Position #3 | Sub-total |
| Budget Year | 2014 | | | |
| Position title | Registered Veterinary Technician | | | |
| Estimated start date | Q2 | | | |
| # of positions requested | 1.00 | | | 1.00 |
| Full-time equivalents (FTEs) | 1.00 | | | 1.00 |
| Position type | Full-time | | | |
| Position agreement classification | Mgmt/Non-union | | | |
| If contract, specify length (months or yrs) | n/a | | | |
| If Casual/Seasonal PT enter Hourly wage | | | | |
| Business unit # (override if different than # shown) | 080143 | | | |
| Grade level | 4 | | | |
| Est. starting step | 1 | | | |
| Desktop (HR) Review Performed? | Yes | | | |
| B&F Accommodations Available? | Yes | | | |
| ITM Hardware required? | Yes | | | |
| Capital Equipment Required? | Yes | | | |
| Complement Annual Cost Detail | | | | |
| Annual full-time \$ | 60,311 | | | 60,311 |
| Annual part-time \$ | - | - | - | - |
| Annual shift premiums, etc | | | | - |
| Annual overtime \$ | 1,000 | | | 1,000 |
| * PT vacation pay (calculated field) | - | - | - | - |
| * Annual benefits (calculated field) | 16,738 | - | - | 16,738 |
| * FT contract benefits in lieu (calculated field) | - | - | - | - |
| Subtotal (Per Employee) | \$ 78,049 | \$ - | \$ - | \$ 78,049 |
| Subtotal (Per Position) | \$ 78,049 | \$ - | \$ - | \$ 78,049 |
| Continuous costs | (BU & Acct #.) | Please fill in per Complement. The total will account for multiple positions if indicated above. | | |
| 1) Memberships/Dues/Fe | 080143.7105 | 300 | | 300 |
| 2) Training & Developme | 080143.7115 | 1,000 | | 1,000 |
| 3) Cellular Line Charges | 080143.7122.01 | 750 | | 750 |
| 4) Other (Please detail in | #N/A | 400 | | 400 |
| Subtotal (Per Employee) | | \$ 2,450 | \$ - | \$ 2,450 |
| Subtotal (Per Position) | | \$ 2,450 | \$ - | \$ 2,450 |
| One-time costs | (BU & Acct #.) | Please fill in per Complement. The total will account for multiple positions if indicated above. | | |
| 1) Computer Hardware | 080143.7211.01 | 2,000 | | 2,000 |
| 2) Office Equip. & Furnitu | 080143.7210 | 1,000 | | 1,000 |
| 3) | #N/A | | | - |
| 4) | #N/A | | | - |
| Subtotal (Per Employee) | | 3,000 | - | 3,000 |
| Subtotal (Per Position) | | \$ 3,000 | \$ - | \$ 3,000 |
| 2014 Total Annual Costs | | \$ 83,499 | \$ - | \$ 83,499 |
| 2015 Total Annual Costs | | \$ - | \$ - | \$ - |
| 2016 Total Annual Costs | | \$ - | \$ - | \$ - |
| 2017 Total Annual Costs | | \$ - | \$ - | \$ - |
| Additional Comments: | | | | |
| Continuous Costs: 4) Other \$200 is for Uniforms (medical scrubs), which must be provided annually. The remaining \$200 is for mileage | | | | |

Appendix A - Additional Resource Request Submissions

| | | | | | | | | | |
|--|--|--|-------------------------------------|----------------|-------------|-------------|-------------|----------------------|--------------|
| Request Title | | Animal Services - Registered Veterinary Technician | | | | | | | |
| 8) Capital Funding | | | | | | | | | |
| Are there any Capital requests already submitted/approved or to be submitted related to this ARR? (e.g. new car) | | | | | | | | | |
| | ASSOCIATED CAPITAL FUNDING | Status | Year asset Available for use | Proj. # | 2014 | 2015 | 2016 | 2017 | Total |
| 1 | | | | | | | | | \$ - |
| 2 | | | | | | | | | \$ - |
| 3 | | | | | | | | | \$ - |
| TOTAL ASSOCIATED CAPITAL FUNDING | | | | | \$ - | \$ - | \$ - | \$ - | \$ - |
| 9) Financial/Resource Detail | | | | | | | | | |
| Component | | | BU Acct. # | 2014 | 2015 | 2016 | 2017 | 2018 | |
| | | | | Budget | | | | Full-Yr. Adj. | |
| REVENUE - continuous operating detail | | | | | | | | | |
| 1 | Contract - Town of Bradford West Gwillimbury (14%) | | 3574 | 7,793 | | | | | |
| 2 | Contract - Township of King (10%) | | 3574 | 5,567 | | | | | |
| 3 | | | | | | | | | |
| 4 | | | | | | | | | |
| Subtotal | | | | 13,360 | - | - | - | - | |
| REVENUE - one-time operating detail | | | | | | | | | |
| 1 | | | | | | | | - | |
| 2 | | | | | | | | - | |
| Subtotal | | | | - | - | - | - | - | |
| EXPENSES - continuous operating detail (For staffing costs please fill out section 7) | | | | | | | | | |
| 1 | * Staffing costs (calculated field) | | (From sect. 7) | 61,311 | - | - | - | - | |
| 2 | * Benefits | | (From sect. 7) | 16,738 | - | - | - | - | |
| 3 | * Complement sch. Expenses (calculated field) | | (From sect. 7) | 2,450 | - | - | - | - | |
| 4 | | | | | | | | | |
| 5 | | | | | | | | | |
| 6 | | | | | | | | | |
| 7 | | | | | | | | | |
| Subtotal | | | | 80,499 | - | - | - | - | |
| EXPENSES - one-time operating detail (For staffing costs please fill out section 7) | | | | | | | | | |
| 1 | * Complement sch. Expenses (calculated field) | | (From sect. 7) | 3,000 | - | - | - | - | |
| 2 | | | | | | | | - | |
| 3 | | | | | | | | - | |
| Subtotal | | | | 3,000 | - | - | - | - | |
| OFFSETS - cost savings, reductions, etc | | | | | | | | | |
| 1 | | | | | | | | | |
| 2 | | | | | | | | | |
| 3 | | | | | | | | | |
| Subtotal | | | | - | - | - | - | - | |
| TOTAL OPERATING BUDGET CHANGE | | | | 70,139 | - | - | - | - | |
| COMPLEMENTS & FTE's | | | | 2014 | 2015 | 2016 | 2017 | Total | |
| # of positions requested | | | (From sect. 7) | 1.00 | - | - | - | 1.00 | |
| FTE's | | | (From sect. 7) | 1.00 | - | - | - | 1.00 | |
| FTE reductions/offsets | | | (Manual Field) | | | | | - | |
| Net FTE's | | | | 1.00 | - | - | - | 1.00 | |

CITY OF VAUGHAN
2014-2017 OPERATING BUDGET

| ADDITIONAL RESOURCE REQUEST | | | | | | | |
|---|---|-----------------------|-------------|-------------|------------------------|--|------------------------|
| Request Title | Property Standards Officer | | | | | | |
| Business Unit # | 080142 | By-Law and Compliance | | | | | |
| | 040 - By-Law and Compliance | | | | | | |
| Related Program | By-Law enforcement - Property Standards | | | | | | |
| Program Classification | Standard Essential Service | | | | | | |
| Annual Budget Change Summary | | | | | | | |
| Financial Components | 2014 | 2015 | 2016 | 2017 | 2014-2017 Sub-total | 2018 (One Time. Adj.) | 2014-2018 Sub-total |
| Staffing | | | | | | | |
| Complements | 2.00 | - | - | - | 2.00 | - | 2.00 |
| Net FTE's | 2.00 | - | - | - | 2.00 | - | 2.00 |
| Operating Revenue | 30,000 | - | - | - | 30,000 | - | 30,000 |
| Operating Costs | | | | | | | |
| Staffing & Benefits | 169,139 | - | - | - | 169,139 | - | 169,139 |
| Other continuous costs | 4,500 | - | - | - | 4,500 | - | 4,500 |
| One-time expenses | 4,500 | (4,500) | - | - | - | - | - |
| Offsets/reductions | - | - | - | - | - | - | - |
| Net Operating Budget | \$ 148,139 | \$ (4,500) | \$ - | \$ - | \$ 143,639 | \$ - | \$ 143,639 |
| Associated Capital Costs | \$ 61,800 | \$ - | \$ - | \$ - | \$ 61,800 | \$ - | \$ 61,800 |
| 1A) Request Description: Please provide a <u>brief</u> description of the request. | | | | | | | |
| Please check one: <input checked="" type="checkbox"/> Departmental <input type="checkbox"/> Corporate | | | | | | | |
| <p>Increase of compliment in the Bylaw Enforcement (property standards) staff to address increased call volumes and work volumes. Call volumes have risen dramatically in the past several years with the growth in population.</p> <p>The number of complaint driven service requests for the department have increased 20% over the 2007 to 2010 period. Call volumes increase by 500 per year. Year-to-date 2011, staff have only been able to respond to 60 % of calls within the established service standard. This leaves 40% of calls that were not responded to within 5-10 days. This is despite initiatives to increase efficiency, and adjusting work hours to increase investigational effectiveness.</p> <p>In 2010 1 additional staff member was added to this unit in order to lower the case load per officer to below 300 each, which would translate into a workload that would permit a call response within the established guidelines. The caseload still exceeds 300 per officer (321) and is projected to increase to 340 in 2012.</p> | | | | | | | |
| 1B) If this request is part of a project with multiple milestones then please fill in the following table: | | | | | | | |
| Milestones or Deliverables | | | Timelines | Comments | | | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| 1C) Impact on other departments (cost/time/benefit): | | | | | | | |
| Department Impacted | Describe Impact (Cost/time/benefit) | | | | | Were they Consulted? | |
| | | | | | | <input type="checkbox"/> Yes <input type="checkbox"/> No | |
| | | | | | | <input type="checkbox"/> Yes <input type="checkbox"/> No | |
| | | | | | | <input type="checkbox"/> Yes <input type="checkbox"/> No | |
| Other comments: | | | | | | | |
| | | | | | | | |
| COMMISSIONER APPROVAL: | | | | | | Date: | |

Budget Staff
Use Only

☐ 1st Submission
☐ Previously Recognized

Submitted for year:
 Recognized for year:

Appendix A - Additional Resource Request Submissions

| Request Title | | Property Standards Officer | | | | |
|--|--|-------------------------------------|---------------------|--|-----------------------|--|
| 2) Relationship to Vaughan Vision 2020 - Goals / Objectives / Initiatives | | | | | | |
| A) Identify the <u>specific initiative</u> on the Vaughan Vision 2020 initiative list this resource request supports (new or implementation of): Choose an Initiative from the drop down list and then choose the relationship with the initiative in the Green cell using the drop down provided. | | | | | | |
| Theme | Goal | ↓ Initiative (Use drop down list) ↓ | Ref # | Date | Priority | Request/Initiative Relationship (choose 1) |
| | | | | | | |
| | | | | | | |
| | | | | | | |
| B) Describe and clearly demonstrate how the request links to the Vaughan Vision 2020: | | | | | | |
| 1. Pursue Excellence in Service Delivery – To deliver a high quality of services within approved service standards to all City stakeholders e.g. staff, citizens and businesses. 2. Enhance and Ensure Community Safety, Health & Wellness – To advocate for, protect and enhance community safety, health and wellness through education, design and enforcement. | | | | | | |
| 3) Related Performance Indicators & Business Plan Link | | | | | | |
| Please provide information on top 3 performance measures: | | | | | | |
| | Name/description of service level target: | | Target Level | Current Level | Level with ARR | |
| 1) | Service Delivery (Call Response) in 5-10 days | | 80% of the time | 60% of the time | 70% of the | |
| 2) | | | | | | |
| 3) | | | | | | |
| Describe how this request relates to Departmental Business Plan: | | | | | | |
| This unit is responsible for enforcing the provisions of 41 Bylaws, including Property Standards, Zoning, and Noise Bylaws. This is directly tied to the service delivered to a group of Key Stakeholders. Also, the Key Performance Indicators of: Number of Complaints Concluded, Response Time. As indicated above, the volume of calls for service continued to rise in 2011 and the unit's ability to address resident complaints in 5 to 10 business days is impossible to achieve. The additional resources will allow a timely response to resident complaints. | | | | | | |
| 4) Value Proposition | | | | | | |
| Please detail both qualitative and quantitative benefits of the request | | | | | | |
| Qualitative: Please select up to 2 actions which best describe this request | | | | | | |
| Primary | | Improve User Satisfaction | | Secondary | | Improve Sustainability |
| Briefly explain how this request helps achieve the actions selected above. How does this request make a difference in these areas? Can improvements be defined (i.e. surveys, measures, etc.)? | | | | | | |
| Staff are required to respond to call for service in a timely manner. Without sufficient staff call response is slow causing complaints and dissatisfaction. By responding timely the users will be more satisfied and will ultimately provide for the service delivery to be sustainable. | | | | | | |
| Quantitative: Please provide explanation of how this request improves efficiency. Note that performance measures are captured in section 3. This section is for efficiency improvements. | | | | | | |
| Year | Type | Change/Saving | Units | Detail of Cost Reductions/Budget Savings | | Incl. in offsets (Section #9)? |
| 2012 | | more timely response | Units | | | |
| 2012 | | increased public service | Hrs. | | | |
| | | | | | | |
| 5) Alternatives | | | | | | |
| Are there alternatives or options? Please explain what they are and why they are not the primary approach. | | | | | | |
| All options and alternative delivery models have been reviewed and implemented where possible. Efficiencies cannot create time savings sufficient to keep up with the escalating call volume. | | | | | | |

Appendix A - Additional Resource Request Submissions

| Request Title | Property Standards Officer | | | |
|---|----------------------------|--|-------------|-------------------|
| 7) Complement Details - Skip to Section 8 if no Staff is requested | | | | |
| Do not gap positions - If required, please contact the Budget Dept. for instructions Future year progressions & eco. adj. will be calculated corporately by the Budget Dept. | | | | |
| Complement Information | Position #1 | Position #2 | Position #3 | Sub-total |
| Budget Year | 2014 | | | |
| Position title | Bylaw Enforcement | | | |
| Estimated start date | July 1, 2014 | | | |
| # of positions requested | 2.00 | - | - | 2.00 |
| Full-time equivalents (FTEs) | 2.00 | - | - | 2.00 |
| Position type | Full-time | | | |
| Position agreement classification | Cupe Cler. & Tech | | | |
| If contract, specify length (months or yrs) | N/A | | | |
| If Casual/Seasonal PT enter Hourly wage | | | | |
| Business unit # (override if different than # shown) | 080142 | | | |
| Grade level | I | | | |
| Est. starting step | Start | | | |
| Desktop (HR) Review Performed? | N/A | | | |
| B&F Accommodations Available? | Yes | | | |
| ITM Hardware required? | Yes | | | |
| Capital Equipment Required? | Yes | | | |
| Complement Annual Cost Detail | | | | |
| Annual full-time \$ | 65,433 | | | 65,433 |
| Annual part-time \$ | - | - | - | - |
| Annual shift premiums, etc | - | - | - | - |
| Annual overtime \$ | 1,000 | - | - | 1,000 |
| * PT vacation pay (calculated field) | - | - | - | - |
| * Annual benefits (calculated field) | 18,136 | - | - | 18,136 |
| * FT contract benefits in lieu (calculated field) | - | - | - | - |
| Subtotal (Per Employee) | \$ 84,569 | \$ - | \$ - | \$ 84,569 |
| Subtotal (Per Position) | \$ 169,139 | \$ - | \$ - | \$ 169,139 |
| Continuous costs | (BU & Acct #.) | Please fill in per Complement. The total will account for multiple positions if indicated above. | | |
| 1) Other (Please detail in | #N/A | 250 | - | 250 |
| 2) Training & Developme | 080142.7115 | 1,000 | - | 1,000 |
| 3) Cellular Line Charges | 080142.7122.01 | 1,000 | - | 1,000 |
| 4) | #N/A | - | - | - |
| Subtotal (Per Employee) | \$ 2,250 | \$ - | \$ - | \$ 2,250 |
| Subtotal (Per Position) | \$ 4,500 | \$ - | \$ - | \$ 4,500 |
| One-time costs | (BU & Acct #.) | Please fill in per Complement. The total will account for multiple positions if indicated above. | | |
| 1) Computer Hardware | 080142.7211.01 | 2,000 | - | 2,000 |
| 2) Office Equip. & Furnitu | 080142.7210 | 250 | - | 250 |
| 3) Training & Developme | 080142.7115 | - | - | - |
| 4) | #N/A | - | - | - |
| Subtotal (Per Employee) | 2,250 | - | - | 2,250 |
| Subtotal (Per Position) | \$ 4,500 | \$ - | \$ - | \$ 4,500 |
| 2014 Total Annual Costs | \$ 178,139 | \$ - | \$ - | \$ 178,139 |
| 2015 Total Annual Costs | \$ - | \$ - | \$ - | \$ - |
| 2016 Total Annual Costs | \$ - | \$ - | \$ - | \$ - |
| 2017 Total Annual Costs | \$ - | \$ - | \$ - | \$ - |
| Additional Comments: | | | | |
| Line 1 Continuous costs = annual uniform allotment | | | | |

Appendix A - Additional Resource Request Submissions

| | | | | | | | | | |
|--|---|----------------------------|------------------------------|--------------|-----------|------|------|---------------|-----------|
| Request Title | | Property Standards Officer | | | | | | | |
| 8) Capital Funding | | | | | | | | | |
| Are there any Capital requests already submitted/approved or to be submitted related to this ARR? (e.g. new car) | | | | | | | | | |
| ASSOCIATED CAPITAL FUNDING | | Status | Year asset Available for use | Proj. # | 2014 | 2015 | 2016 | 2017 | Total |
| 1 | Vehicle | | 2014 | FL-5298/9-14 | \$ 61,800 | \$ - | \$ - | | \$ 61,800 |
| 2 | | | | | \$ - | \$ - | \$ - | | \$ - |
| 3 | | | | | \$ - | \$ - | \$ - | | \$ - |
| TOTAL ASSOCIATED CAPITAL FUNDING | | | | | \$ 61,800 | \$ - | \$ - | \$ - | \$ 61,800 |
| 9) Financial/Resource Detail | | | | | | | | | |
| Component | | | BU Acct. # | 2014 | 2015 | 2016 | 2017 | 2018 | |
| | | | | Budget | | | | Full-Yr. Adj. | |
| REVENUE - continuous operating detail | | | | | | | | | |
| 1 | Fine Revenue | | | 30,000 | - | - | - | | |
| 2 | | | | - | - | - | | | |
| 3 | | | | - | - | - | | | |
| 4 | | | | - | - | - | | | |
| Subtotal | | | | 30,000 | - | - | - | | |
| REVENUE - one-time operating detail | | | | | | | | | |
| 1 | | | | - | - | - | | | - |
| 2 | | | | - | - | - | | | - |
| Subtotal | | | | - | - | - | - | | - |
| EXPENSES - continuous operating detail (For staffing costs please fill out section 7) | | | | | | | | | |
| 1 | * Staffing costs (calculated field) | (From sect. 7) | | 132,866 | - | - | - | | |
| 2 | * Benefits | (From sect. 7) | | 36,272 | - | - | - | | |
| 3 | * Complement sch. Expenses (calculated field) | (From sect. 7) | | 4,500 | - | - | - | | |
| 4 | | | | - | - | - | | | |
| 5 | | | | - | - | - | | | |
| 6 | | | | - | - | - | | | |
| 7 | | | | - | - | - | | | |
| Subtotal | | | | 173,639 | - | - | - | | |
| EXPENSES - one-time operating detail (For staffing costs please fill out section 7) | | | | | | | | | |
| 1 | * Complement sch. Expenses (calculated field) | (From sect. 7) | | 4,500 | - | - | - | | - |
| 2 | | | | - | - | - | | | - |
| 3 | | | | - | - | - | | | - |
| Subtotal | | | | 4,500 | - | - | - | | - |
| OFFSETS - cost savings, reductions, etc | | | | | | | | | |
| 1 | | | | - | - | - | | | |
| 2 | | | | - | - | - | | | |
| 3 | | | | - | - | - | | | |
| Subtotal | | | | - | - | - | - | | |
| TOTAL OPERATING BUDGET CHANGE | | | | | 148,139 | - | - | - | - |
| COMPLEMENTS & FTE's | | | | | 2014 | 2015 | 2016 | 2017 | Total |
| # of positions requested | | | (From sect. 7) | 2.00 | - | - | - | | 2.00 |
| FTE's | | | (From sect. 7) | 2.00 | - | - | - | | 2.00 |
| FTE reductions/offsets | | | (Manual Field) | - | - | - | | | - |
| Net FTE's | | | | 2.00 | - | - | - | | 2.00 |

CITY OF VAUGHAN
2014-2017 OPERATING BUDGET

| ADDITIONAL RESOURCE REQUEST | | | | | | | |
|--|---|-----------------------|-------------|-------------|------------------------|---|------------------------|
| Request Title | By-Law & Compliance Supervisor | | | | | | |
| Business Unit # | 080142 | By-Law and Compliance | | | | | |
| | 040 - By-Law and Compliance | | | | | | |
| Related Program | By-Law Enforcement - General | | | | | | |
| Program Classification | Standard Essential Service | | | | | | |
| Annual Budget Change Summary | | | | | | | |
| Financial Components | 2014 | 2015 | 2016 | 2017 | 2014-2017 Sub-total | 2018 (One Time. Adj.) | 2014-2018 Sub-total |
| Staffing | | | | | | | |
| Complements | 1.00 | - | - | - | 1.00 | - | 1.00 |
| Net FTE's | 1.00 | - | - | - | 1.00 | - | 1.00 |
| Operating Revenue | - | - | - | - | - | - | - |
| Operating Costs | | | | | | | |
| Staffing & Benefits | 111,918 | - | - | - | 111,918 | - | 111,918 |
| Other continuous costs | 1,950 | - | - | - | 1,950 | - | 1,950 |
| One-time expenses | 500 | (500) | - | - | - | - | - |
| Offsets/reductions | - | - | - | - | - | - | - |
| Net Operating Budget | \$ 114,368 | \$ (500) | \$ - | \$ - | \$ 113,868 | \$ - | \$ 113,868 |
| Associated Capital Costs | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| 1A) Request Description: Please provide a <u>brief</u> description of the request. | | | | | | | |
| Please check one: <input checked="" type="checkbox"/> Departmental <input type="checkbox"/> Corporate | | | | | | | |
| <p>This position will report to the Manager By-Law and Compliance. Responsible for co-ordinating, over-seeing and supervising the activities of various enforcement officers, clerical support staff and over-all provide support of departmental operations; including but not limited to field operations, court proceedings, hearings and quasi-judicial matters, in accordance with all applicable legislation. In addition, will provide direct over-site on staff activities including Occupational Health & Safety matters, human resources, quality assurance, direct customer and client services, etc... This position is vital in sustaining current service level commitments, including allowing for supervision beyond day time hours to ensure the necessary support for staff (various shifts). In addition, will allow for improved service for a supervisor to be "in field" and attending to clients needs when the need arises. This will also tie into future service expansions to be realized through mirroring services of Access Vaughan.</p> | | | | | | | |
| 1B) If this request is part of a project with multiple milestones then please fill in the following table: | | | | | | | |
| Milestones or Deliverables | | Timelines | | Comments | | | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| 1C) Impact on other departments (cost/time/benefit): | | | | | | | |
| Department Impacted | Describe Impact (Cost/time/benefit) | | | | | Were they Consulted? | |
| Access Vaughan | Availability of supervisor to assist and be available for afterhours / weekend calls and ensure quality of service through direction of field staff. Discussions initiated with Access Vaughan, exploring benefits. | | | | | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No | |
| | | | | | | <input type="checkbox"/> Yes <input type="checkbox"/> No | |
| | | | | | | <input type="checkbox"/> Yes <input type="checkbox"/> No | |
| Other comments: | | | | | | | |
| Given the connectivity of By-Law and Compliance Dept to many other departments who deliver frontline services, an enhancements in our ability to deliver services, improves over all corporate image and leads to realization of global benefits. | | | | | | | |
| COMMISSIONER APPROVAL: _____ | | | | | Date: _____ | | |

**Budget Staff
Use Only**

☐ 1st Submission
☐ Previously Recognized

Submitted for year:
 Recognized for year:

Appendix A - Additional Resource Request Submissions

| Request Title | By-Law & Compliance Supervisor | | | | | |
|--|--|-------------------------------------|----------------------|--|--------------------------------|--|
| 2) Relationship to Vaughan Vision 2020 - Goals / Objectives / Initiatives | | | | | | |
| A) Identify the <u>specific initiative</u> on the Vaughan Vision 2020 initiative list this resource request supports (new or implementation of): Choose an Initiative from the drop down list and then choose the relationship with the initiative in the Green cell using the drop down provided. | | | | | | |
| Theme | Goal | ↓ Initiative (Use drop down list) ↓ | Ref # | Date | Priority | Request/Initiative Relationship (choose 1) |
| | | | | | | |
| | | | | | | |
| | | | | | | |
| B) Describe and clearly demonstrate how the request links to the Vaughan Vision 2020: | | | | | | |
| By-law and Compliance Dept is driven by front line services, direct interaction with our Citizens. The addition of a supervisor allows for greater ability to over-see all work product and activities, ensure quality assurance of service being delivered, assist in development of high performing staff, through coaching, mentoring and supporting staff and client needs. Ensuring a high performing organization requires the necessary resources to support and sustain delivery of service and establishment of improved departmental and corporate image. The By-Law and Compliance dept is required to continually adapt to the changing needs of communities, businesses and stakeholders, this continued adaptation requires quality assurance functions including but not limited to direct supervision and over-site of staff activities, training and staff development, operational reviews, and support of performance metrics in place to ensure our core services. | | | | | | |
| 3) Related Performance Indicators & Business Plan Link | | | | | | |
| Please provide information on top 3 performance measures: | | | | | | |
| | Name/description of service level target: | Target Level | Current Level | Level with ARR | | |
| 1) | % of service calls responded to in 5 Days | 70% | | | | |
| 2) | % of service calls responded to in 10 Days | 70% | | | | |
| 3) | No. of recipients of education and outreach | | | | | |
| Describe how this request relates to Departmental Business Plan: | | | | | | |
| Supports the over-all operation and all objectives of the business plan, including all established performance measures and intended improved service delivery. Benchmarks are being established to incorporate a marked and measureable 10% increase in improved response times and compliance rates, supported by education, outreach, improved staff abilities and skilled workforce. | | | | | | |
| 4) Value Proposition | | | | | | |
| Please detail both qualitative and quantitative benefits of the request | | | | | | |
| Qualitative: Please select up to 2 actions which best describe this request | | | | | | |
| Primary | | Improve User Satisfaction | | Secondary | | Improve Corp. Image |
| Briefly explain how this request helps achieve the actions selected above. How does this request make a difference in these areas? Can improvements be defined (i.e. surveys, measures, etc.)? | | | | | | |
| Improved service to clients, improved staff morale with more direct support, improved sustainability of educational and outreach initiative, afterhours coverage where currently non-existent, over-all better resources model to sustain core public service delivery. | | | | | | |
| Quantitative: Please provide explanation of how this request improves efficiency. Note that performance measures are captured in section 3. This section is for efficiency improvements. | | | | | | |
| Year | Type | Change/Saving | Units | Detail of Cost Reductions/Budget Savings | Incl. in offsets (Section #9)? | |
| | | | | | | |
| | | | | | | |
| | | | | | | |
| 5) Alternatives | | | | | | |
| Are there alternatives or options? Please explain what they are and why they are not the primary approach. | | | | | | |
| There are no alternative in lieu of continuing with current compliment. This may negatively impact dept's ability to sustain service, leading to continued erosion and reduction in ability to delivery services. Calls for service are expected to increase by 104% by the year 2017. Current staff compliment continues to decline service deliverables and can only become more challenging over time. Though demands have increased, as has staffing slightly, supervisory positions have remained at current levels since 2010 (and prior). The current span of control of staff to Supervisors, is insufficient given the nature of the work, including no availability for in-field supervision after hours. | | | | | | |

Appendix A - Additional Resource Request Submissions

| Request Title | | By-Law & Compliance Supervisor | | |
|---|--------------------------------|--|-------------|-------------------|
| 7) Complement Details - Skip to Section 8 if no Staff is requested | | | | |
| Do not gap positions - If required, please contact the Budget Dept. for instructions Future year progressions & eco. adj. will be calculated corporately by the Budget Dept. | | | | |
| Complement Information | Position #1 | Position #2 | Position #3 | Sub-total |
| Budget Year | 2014 | | | |
| Position title | By-Law & Compliance Supervisor | | | |
| Estimated start date | Q1 | | | |
| # of positions requested | 1.00 | | | 1.00 |
| Full-time equivalents (FTEs) | 1.00 | | | 1.00 |
| Position type | Full-time | | | |
| Position agreement classification | Mgmt/Non-union | | | |
| If contract, specify length (months or yrs) | | | | |
| If Casual/Seasonal PT enter Hourly wage | | | | |
| Business unit # (override if different than # shown) | 080142 | | | |
| Grade level | 7 | | | |
| Est. starting step | 3 | | | |
| Desktop (HR) Review Performed? | No | | | |
| B&F Accommodations Available? | Yes | | | |
| ITM Hardware required? | Yes | | | |
| Capital Equipment Required? | No | | | |
| Complement Annual Cost Detail | | | | |
| Annual full-time \$ | 87,917 | | | 87,917 |
| Annual part-time \$ | - | - | - | - |
| Annual shift premiums, etc | | | | - |
| Annual overtime \$ | | | | - |
| * PT vacation pay (calculated field) | - | - | - | - |
| * Annual benefits (calculated field) | 24,001 | - | - | 24,001 |
| * FT contract benefits in lieu (calculated field) | - | - | - | - |
| Subtotal (Per Employee) | \$ 111,918 | \$ - | \$ - | \$ 111,918 |
| Subtotal (Per Position) | \$ 111,918 | \$ - | \$ - | \$ 111,918 |
| Continuous costs | (BU & Acct #.) | Please fill in per Complement. The total will account for multiple positions if indicated above. | | |
| 1) Office Supplies | 080142.7200 | 200 | | 200 |
| 2) Training & Developme | 080142.7115 | 500 | | 500 |
| 3) Memberships/Dues/Fee | 080142.7105 | 500 | | 500 |
| 4) Cellular Line Charges | 080142.7122.01 | 750 | | 750 |
| Subtotal (Per Employee) | \$ 1,950 | \$ - | \$ - | \$ 1,950 |
| Subtotal (Per Position) | \$ 1,950 | \$ - | \$ - | \$ 1,950 |
| One-time costs | (BU & Acct #.) | Please fill in per Complement. The total will account for multiple positions if indicated above. | | |
| 1) Other (Please detail in | #N/A | 500 | | 500 |
| 2) | #N/A | | | - |
| 3) | #N/A | | | - |
| 4) | #N/A | | | - |
| Subtotal (Per Employee) | 500 | - | - | 500 |
| Subtotal (Per Position) | \$ 500 | \$ - | \$ - | \$ 500 |
| 2014 Total Annual Costs | \$ 114,368 | \$ - | \$ - | \$ 114,368 |
| 2015 Total Annual Costs | \$ - | \$ - | \$ - | \$ - |
| 2016 Total Annual Costs | \$ - | \$ - | \$ - | \$ - |
| 2017 Total Annual Costs | \$ - | \$ - | \$ - | \$ - |
| Additional Comments: One-time cost- Blackberry | | | | |

Appendix A - Additional Resource Request Submissions

| | | | | | | | | | |
|--|---|--------------------------------|-------------------------------------|----------------|-------------|-------------|----------------------|-------------|--------------|
| Request Title | | By-Law & Compliance Supervisor | | | | | | | |
| 8) Capital Funding | | | | | | | | | |
| Are there any Capital requests already submitted/approved or to be submitted related to this ARR? (e.g. new car) | | | | | | | | | |
| ASSOCIATED CAPITAL FUNDING | | Status | Year asset Available for use | Proj. # | 2014 | 2015 | 2016 | 2017 | Total |
| 1 | | | | | | | | | \$ - |
| 2 | | | | | | | | | \$ - |
| 3 | | | | | | | | | \$ - |
| TOTAL ASSOCIATED CAPITAL FUNDING | | | | | \$ - | \$ - | \$ - | \$ - | \$ - |
| 9) Financial/Resource Detail | | | | | | | | | |
| Component | | BU Acct. # | 2014 | 2015 | 2016 | 2017 | 2018 | | |
| | | | Budget | | | | Full-Yr. Adj. | | |
| REVENUE - continuous operating detail | | | | | | | | | |
| 1 | | | | | | | | | |
| 2 | | | | | | | | | |
| 3 | | | | | | | | | |
| 4 | | | | | | | | | |
| Subtotal | | | - | - | - | - | | | |
| REVENUE - one-time operating detail | | | | | | | | | |
| 1 | | | | | | | | - | |
| 2 | | | | | | | | - | |
| Subtotal | | | - | - | - | - | | - | |
| EXPENSES - continuous operating detail (For staffing costs please fill out section 7) | | | | | | | | | |
| 1 | * Staffing costs (calculated field) | (From sect. 7) | 87,917 | - | - | - | | | |
| 2 | * Benefits | (From sect. 7) | 24,001 | - | - | - | | | |
| 3 | * Complement sch. Expenses (calculated field) | (From sect. 7) | 1,950 | - | - | - | | | |
| 4 | | | | | | | | | |
| 5 | | | | | | | | | |
| 6 | | | | | | | | | |
| 7 | | | | | | | | | |
| Subtotal | | | 113,868 | - | - | - | | | |
| EXPENSES - one-time operating detail (For staffing costs please fill out section 7) | | | | | | | | | |
| 1 | * Complement sch. Expenses (calculated field) | (From sect. 7) | 500 | - | - | - | | - | |
| 2 | | | | | | | | - | |
| 3 | | | | | | | | - | |
| Subtotal | | | 500 | - | - | - | | - | |
| OFFSETS - cost savings, reductions, etc | | | | | | | | | |
| 1 | | | | | | | | | |
| 2 | | | | | | | | | |
| 3 | | | | | | | | | |
| Subtotal | | | - | - | - | - | | | |
| TOTAL OPERATING BUDGET CHANGE | | | 114,368 | - | - | - | | - | |
| COMPLEMENTS & FTE's | | | 2014 | 2015 | 2016 | 2017 | Total | | |
| # of positions requested | | (From sect. 7) | 1.00 | - | - | - | 1.00 | | |
| FTE's | | (From sect. 7) | 1.00 | - | - | - | 1.00 | | |
| FTE reductions/offsets | | (Manual Field) | | | | | - | | |
| Net FTE's | | | 1.00 | - | - | - | 1.00 | | |

CITY OF VAUGHAN
2014-2017 OPERATING BUDGET

| ADDITIONAL RESOURCE REQUEST | | | | | | | |
|--|-------------------------------------|--|-----------|------|------------------------|--------------------------|------------------------|
| Request Title | Animal Services - Shelter Attendant | | | | | | |
| Business Unit # | 080143 | Animal Services | | | | | |
| | 040 - By-Law and Compliance | | | | | | |
| Related Program | Animal Services | | | | | | |
| Program Classification | Standard Essential Service | | | | | | |
| Annual Budget Change Summary | | | | | | | |
| Financial Components | 2014 | 2015 | 2016 | 2017 | 2014-2017 Sub-total | 2018 (One Time. Adj.) | 2014-2018 Sub-total |
| Staffing | | | | | | | |
| Complements | - | - | 1.00 | - | 1.00 | - | 1.00 |
| Net FTE's | - | - | 1.00 | - | 1.00 | - | 1.00 |
| Operating Revenue | - | - | 13,829 | - | 13,829 | - | 13,829 |
| Operating Costs | | | | | | | |
| Staffing & Benefits | - | - | 57,300 | - | 57,300 | - | 57,300 |
| Other continuous costs | - | - | 900 | - | 900 | - | 900 |
| One-time expenses | - | - | - | - | - | - | - |
| Offsets/reductions | - | - | - | - | - | - | - |
| Net Operating Budget | \$ - | \$ - | \$ 44,371 | \$ - | \$ 44,371 | \$ - | \$ 44,371 |
| Associated Capital Costs | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| 1A) Request Description: Please provide a <u>brief</u> description of the request. | | | | | | | |
| Please check one: <input checked="" type="checkbox"/> Departmental <input type="checkbox"/> Corporate | | | | | | | |
| The current fulltime staff complement of 2 attendants does not compare to industry benchmarks in relation to human/animal populations. The addition of one fulltime Shelter Attendant will address this and relieve the current staff burden to care for the approximately 200 animals each day that reside in the shelter. Additionally, expanded business hours to increase customer service will not be feasible with current staff complement. | | | | | | | |
| 1B) If this request is part of a project with multiple milestones then please fill in the following table: | | | | | | | |
| Milestones or Deliverables | Timelines | Comments | | | | | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| 1C) Impact on other departments (cost/time/benefit): | | | | | | | |
| Department Impacted | Describe Impact (Cost/time/benefit) | Were they Consulted? | | | | | |
| | | <input type="checkbox"/> Yes <input type="checkbox"/> No | | | | | |
| | | <input type="checkbox"/> Yes <input type="checkbox"/> No | | | | | |
| | | <input type="checkbox"/> Yes <input type="checkbox"/> No | | | | | |
| Other comments: | | | | | | | |
| | | | | | | | |
| COMMISSIONER APPROVAL: _____ | | Date: _____ | | | | | |

Budget Staff
Use Only

☐ 1st Submission
☐ Previously Recognized

Submitted for year:
 Recognized for year:

Appendix A - Additional Resource Request Submissions

| Request Title | | Animal Services - Shelter Attendant | | | | |
|---|---|-------------------------------------|--------------|---|----------------|--|
| 2) Relationship to Vaughan Vision 2020 - Goals / Objectives / Initiatives | | | | | | |
| A) Identify the <u>specific initiative</u> on the Vaughan Vision 2020 initiative list this resource request supports (new or implementation of): Choose an Initiative from the drop down list and then choose the relationship with the initiative in the Green cell using the drop down provided. | | | | | | |
| Theme | Goal | ↓ Initiative (Use drop down list) ↓ | Ref # | Date | Priority | Request/Initiative Relationship (choose 1) |
| | | | | | | |
| | | | | | | |
| | | | | | | |
| B) Describe and clearly demonstrate how the request links to the Vaughan Vision 2020: | | | | | | |
| | | | | | | |
| 3) Related Performance Indicators & Business Plan Link | | | | | | |
| Please provide information on top 3 performance measures: | | | | | | |
| | Name/description of service level target: | | Target Level | Current Level | Level with ARR | |
| 1) | 1. Animal Services Complaint-Driven Requests | | | | | |
| 2) | 5. Number of animals passing through the system | | | | | |
| 3) | | | | | | |
| Describe how this request relates to Departmental Business Plan: | | | | | | |
| Animal Services complaint driven request - insufficient services lead to complaints. Expanded business hours to full days on Saturday and one evening during week will provide higher level of customer service as well as increased revenue generation opportunity. Additional staff complement is the only way to allow for expanded service hours at the animal shelter. | | | | | | |
| 4) Value Proposition | | | | | | |
| Please detail both qualitative and quantitative benefits of the request | | | | | | |
| Qualitative: Please select up to 2 actions which best describe this request | | | | | | |
| Primary | | Improve User Satisfaction | | Secondary | | Improve Corp. Image |
| Briefly explain how this request helps achieve the actions selected above. How does this request make a difference in these areas? Can improvements be defined (i.e. surveys, measures, etc.)? | | | | | | |
| Expanded animal shelter hours will improve customer satisfaction and public education opportunities, and boost revenues from adoptions and redemptions. Adequate shelter staff complement ensures facility sanitation and image, which directly improves health of animals and disease mitigation. | | | | | | |
| Quantitative: Please provide explanation of how this request improves efficiency. Note that performance measures are captured in section 3. This section is for efficiency improvements. | | | | | | |
| Year | Type | Change/Saving | Units | Detail of Cost Reductions/Budget Savings | | Incl. in offsets (Section #9)? |
| 2013 | | | | Reduction in overtime budget | | |
| 2014 | | | | Increased customer service and facility maintenance | | |
| | | | | | | |
| 5) Alternatives | | | | | | |
| Are there alternatives or options? Please explain what they are and why they are not the primary approach. | | | | | | |
| | | | | | | |

Appendix A - Additional Resource Request Submissions

| Request Title | Animal Services - Shelter Attendant | | | |
|---|-------------------------------------|--|-------------|------------------|
| 7) Complement Details - Skip to Section 8 if no Staff is requested | | | | |
| Do not gap positions - If required, please contact the Budget Dept. for instructions Future year progressions & eco. adj. will be calculated corporately by the Budget Dept. | | | | |
| Complement Information | Position #1 | Position #2 | Position #3 | Sub-total |
| Budget Year | 2016 | | | |
| Position title | Shelter Attendant | | | |
| Estimated start date | Q2 | | | |
| # of positions requested | 1.00 | - | - | 1.00 |
| Full-time equivalents (FTEs) | 1.00 | - | - | 1.00 |
| Position type | Full-time | | | |
| Position agreement classification | Cupe Cler. & Tech | | | |
| If contract, specify length (months or yrs) | N/A | | | |
| If Casual/Seasonal PT enter Hourly wage | | | | |
| Business unit # (override if different than # shown) | 080143 | | | |
| Grade level | C | | | |
| Est. starting step | Start | | | |
| Desktop (HR) Review Performed? | Yes | | | |
| B&F Accommodations Available? | Yes | | | |
| ITM Hardware required? | No | | | |
| Capital Equipment Required? | No | | | |
| Complement Annual Cost Detail | | | | |
| Annual full-time \$ | 43,161 | | | 43,161 |
| Annual part-time \$ | - | - | - | - |
| Annual shift premiums, etc | - | - | - | - |
| Annual overtime \$ | 1,500 | - | - | 1,500 |
| * PT vacation pay (calculated field) | - | - | - | - |
| * Annual benefits (calculated field) | 12,639 | - | - | 12,639 |
| * FT contract benefits in lieu (calculated field) | - | - | - | - |
| Subtotal (Per Employee) | \$ 57,300 | \$ - | \$ - | \$ 57,300 |
| Subtotal (Per Position) | \$ 57,300 | \$ - | \$ - | \$ 57,300 |
| Continuous costs | (BU & Acct #.) | Please fill in per Complement. The total will account for multiple positions if indicated above. | | |
| 1) Office Supplies | 080143.7200 | 200 | - | 200 |
| 2) Training & Developme | 080143.7115 | 500 | - | 500 |
| 3) Other (Please detail in | #N/A | 200 | - | 200 |
| 4) Mileage | 080143.7100 | - | - | - |
| Subtotal (Per Employee) | \$ 900 | \$ - | \$ - | \$ 900 |
| Subtotal (Per Position) | \$ 900 | \$ - | \$ - | \$ 900 |
| One-time costs | (BU & Acct #.) | Please fill in per Complement. The total will account for multiple positions if indicated above. | | |
| 1) Computer Hardware | 080143.7211.01 | - | - | - |
| 2) | #N/A | - | - | - |
| 3) | #N/A | - | - | - |
| 4) | #N/A | - | - | - |
| Subtotal (Per Employee) | - | - | - | - |
| Subtotal (Per Position) | \$ - | \$ - | \$ - | \$ - |
| 2014 Total Annual Costs | \$ - | \$ - | \$ - | \$ - |
| 2015 Total Annual Costs | \$ - | \$ - | \$ - | \$ - |
| 2016 Total Annual Costs | \$ 58,200 | \$ - | \$ - | \$ 58,200 |
| 2017 Total Annual Costs | \$ - | \$ - | \$ - | \$ - |
| Additional Comments: Uniforms (medical scrubs) must be provided annually. | | | | |

Appendix A - Additional Resource Request Submissions

| | | | | | | | | | |
|--|--|-------------------------------------|-------------------------------------|----------------|-------------|-------------|-------------|----------------------|--------------|
| Request Title | | Animal Services - Shelter Attendant | | | | | | | |
| 8) Capital Funding | | | | | | | | | |
| Are there any Capital requests already submitted/approved or to be submitted related to this ARR? (e.g. new car) | | | | | | | | | |
| ASSOCIATED CAPITAL FUNDING | | Status | Year asset Available for use | Proj. # | 2014 | 2015 | 2016 | 2017 | Total |
| 1 | | | | | \$ - | \$ - | \$ - | | \$ - |
| 2 | | | | | \$ - | \$ - | \$ - | | \$ - |
| 3 | | | | | \$ - | \$ - | \$ - | | \$ - |
| TOTAL ASSOCIATED CAPITAL FUNDING | | | | | \$ - | \$ - | \$ - | \$ - | \$ - |
| 9) Financial/Resource Detail | | | | | | | | | |
| Component | | BU Acct. # | | 2014 | 2015 | 2016 | 2017 | 2018 | |
| | | | | Budget | | | | Full-Yr. Adj. | |
| REVENUE - continuous operating detail | | | | | | | | | |
| 1 | Contract - Town of Bradford West Gwillimbury (14%) | | | - | - | 8,067 | - | | |
| 2 | Contract - Township of King (10%) | | | - | - | 5,762 | - | | |
| 3 | | | | - | - | - | | | |
| 4 | | | | - | - | - | | | |
| Subtotal | | | | - | - | 13,829 | - | | |
| REVENUE - one-time operating detail | | | | | | | | | |
| 1 | | | | - | - | - | | | |
| 2 | | | | - | - | - | | | |
| Subtotal | | | | - | - | - | - | | |
| EXPENSES - continuous operating detail (For staffing costs please fill out section 7) | | | | | | | | | |
| 1 | * Staffing costs (calculated field) | | (From sect. 7) | - | - | 44,661 | - | | |
| 2 | * Benefits | | (From sect. 7) | - | - | 12,639 | - | | |
| 3 | * Complement sch. Expenses (calculated field) | | (From sect. 7) | - | - | 900 | - | | |
| 4 | | | | - | - | - | | | |
| 5 | | | | - | - | - | | | |
| 6 | | | | - | - | - | | | |
| 7 | | | | - | - | - | | | |
| Subtotal | | | | - | - | 58,200 | - | | |
| EXPENSES - one-time operating detail (For staffing costs please fill out section 7) | | | | | | | | | |
| 1 | * Complement sch. Expenses (calculated field) | | (From sect. 7) | - | - | - | - | | |
| 2 | | | | - | - | - | | | |
| 3 | | | | - | - | - | | | |
| Subtotal | | | | - | - | - | - | | |
| OFFSETS - cost savings, reductions, etc | | | | | | | | | |
| 1 | | | | - | - | - | | | |
| 2 | | | | - | - | - | | | |
| 3 | | | | - | - | - | | | |
| Subtotal | | | | - | - | - | - | | |
| TOTAL OPERATING BUDGET CHANGE | | | | | - | - | 44,371 | - | - |
| COMPLEMENTS & FTE's | | | | | 2014 | 2015 | 2016 | 2017 | Total |
| # of positions requested | | (From sect. 7) | | - | - | 1.00 | - | 1.00 | |
| FTE's | | (From sect. 7) | | - | - | 1.00 | - | 1.00 | |
| FTE reductions/offsets | | (Manual Field) | | - | - | - | | - | |
| Net FTE's | | | | - | - | 1.00 | - | 1.00 | |

CITY OF VAUGHAN
2014-2017 OPERATING BUDGET

| ADDITIONAL RESOURCE REQUEST | | | | | | | |
|--|--------------------------------------|--|-----------|------|------------------------|--------------------------|------------------------|
| Request Title | Animal Services - Shelter Clerk, p/t | | | | | | |
| Business Unit # | 080143 | Animal Services | | | | | |
| | 040 - By-Law and Compliance | | | | | | |
| Related Program | Animal Services | | | | | | |
| Program Classification | Standard Essential Service | | | | | | |
| Annual Budget Change Summary | | | | | | | |
| Financial Components | 2014 | 2015 | 2016 | 2017 | 2014-2017 Sub-total | 2018 (One Time. Adj.) | 2014-2018 Sub-total |
| Staffing | | | | | | | |
| Complements | - | - | 1.00 | - | 1.00 | - | 1.00 |
| Net FTE's | - | - | 0.69 | - | 0.69 | - | 0.69 |
| Operating Revenue | - | - | 7,475 | - | 7,475 | - | 7,475 |
| Operating Costs | | | | | | | |
| Staffing & Benefits | - | - | 30,577 | - | 30,577 | - | 30,577 |
| Other continuous costs | - | - | 650 | - | 650 | - | 650 |
| One-time expenses | - | - | - | - | - | - | - |
| Offsets/reductions | - | - | - | - | - | - | - |
| Net Operating Budget | \$ - | \$ - | \$ 23,753 | \$ - | \$ 23,753 | \$ - | \$ 23,753 |
| Associated Capital Costs | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| 1A) Request Description: Please provide a <u>brief</u> description of the request. | | | | | | | |
| Please check one: <input checked="" type="checkbox"/> Departmental <input type="checkbox"/> Corporate | | | | | | | |
| The creation of a new part-time Shelter Clerk position. Currently the animal shelter is open to the public from 9am-2pm on Saturdays (which is mandated provincially), but there is no clerk/receptionist to assist customers during that time. Shelter will be unable to expand shelter hours without related clerical support. | | | | | | | |
| 1B) If this request is part of a project with multiple milestones then please fill in the following table: | | | | | | | |
| Milestones or Deliverables | Timelines | Comments | | | | | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| 1C) Impact on other departments (cost/time/benefit): | | | | | | | |
| Department Impacted | Describe Impact (Cost/time/benefit) | Were they Consulted? | | | | | |
| | | <input type="checkbox"/> Yes <input type="checkbox"/> No | | | | | |
| | | <input type="checkbox"/> Yes <input type="checkbox"/> No | | | | | |
| | | <input type="checkbox"/> Yes <input type="checkbox"/> No | | | | | |
| Other comments: | | | | | | | |
| | | | | | | | |
| COMMISSIONER APPROVAL: _____ | | | | | Date: _____ | | |

Budget Staff
Use Only

☐ 1st Submission
☐ Previously Recognized

Submitted for year:
 Recognized for year:

Appendix A - Additional Resource Request Submissions

| Request Title | | Animal Services - Shelter Clerk, p/t | | | | |
|--|--|--------------------------------------|--------------|--|----------------|--|
| 2) Relationship to Vaughan Vision 2020 - Goals / Objectives / Initiatives | | | | | | |
| A) Identify the <u>specific initiative</u> on the Vaughan Vision 2020 initiative list this resource request supports (new or implementation of): Choose an Initiative from the drop down list and then choose the relationship with the initiative in the Green cell using the drop down provided. | | | | | | |
| Theme | Goal | ↓ Initiative (Use drop down list) ↓ | Ref # | Date | Priority | Request/Initiative Relationship (choose 1) |
| | | | | | | |
| | | | | | | |
| | | | | | | |
| B) Describe and clearly demonstrate how the request links to the Vaughan Vision 2020: | | | | | | |
| | | | | | | |
| 3) Related Performance Indicators & Business Plan Link | | | | | | |
| Please provide information on top 3 performance measures: | | | | | | |
| | Name/description of service level target: | | Target Level | Current Level | Level with ARR | |
| 1) | 1. Animal Services Complaint-Driven Requests | | | | | |
| 2) | | | | | | |
| 3) | | | | | | |
| Describe how this request relates to Departmental Business Plan: | | | | | | |
| Animal Services complaint driven request - insufficient services lead to complaints. Expanded business hours to full days on Saturday and one evening during week will provide higher level of customer service as well as increased revenue generation opportunity. | | | | | | |
| 4) Value Proposition | | | | | | |
| Please detail both qualitative and quantitative benefits of the request | | | | | | |
| Qualitative: Please select up to 2 actions which best describe this request | | | | | | |
| Primary | | Improve User Satisfaction | | Secondary | | Improve Corp. Image |
| Briefly explain how this request helps achieve the actions selected above. How does this request make a difference in these areas? Can improvements be defined (i.e. surveys, measures, etc.)? | | | | | | |
| There is a requirement for a clerk/receptionist at the animal shelter on Saturdays, which is the busiest business day. Additionally, the shelter would better service the residents of Vaughan if open one weeknight. | | | | | | |
| Quantitative: Please provide explanation of how this request improves efficiency. Note that performance measures are captured in section 3. This section is for efficiency improvements. | | | | | | |
| Year | Type | Change/Saving | Units | Detail of Cost Reductions/Budget Savings | | Incl. in offsets (Section #9)? |
| | | | | | | |
| | | | | | | |
| | | | | | | |
| 5) Alternatives | | | | | | |
| Are there alternatives or options? Please explain what they are and why they are not the primary approach. | | | | | | |
| | | | | | | |

Appendix A - Additional Resource Request Submissions

| Request Title | Animal Services - Shelter Clerk, p/t | | | |
|---|--------------------------------------|--|-------------|------------------|
| 7) Complement Details - Skip to Section 8 if no Staff is requested | | | | |
| Do not gap positions - If required, please contact the Budget Dept. for instructions Future year progressions & eco. adj. will be calculated corporately by the Budget Dept. | | | | |
| Complement Information | Position #1 | Position #2 | Position #3 | Sub-total |
| Budget Year | 2016 | | | |
| Position title | Shelter Clerk. part-time | | | |
| Estimated start date | Q2 | | | |
| # of positions requested | 1.00 | - | - | 1.00 |
| Full-time equivalents (FTEs) | 0.69 | - | - | 0.69 |
| Position type | Part-time | | | |
| Position agreement classification | Part Time Salary | | | |
| If contract, specify length (months or yrs) | n/a | | | |
| If Casual/Seasonal PT enter Hourly wage | | | | |
| Business unit # (override if different than # shown) | 080143 | | | |
| Grade level | 4 | | | |
| Est. starting step | Start | | | |
| Desktop (HR) Review Performed? | Yes | | | |
| B&F Accommodations Available? | Yes | | | |
| ITM Hardware required? | No | | | |
| Capital Equipment Required? | No | | | |
| Complement Annual Cost Detail | | | | |
| Annual full-time \$ | - | | | - |
| Annual part-time \$ | 38,202 | - | - | 38,202 |
| Annual shift premiums, etc | - | - | - | - |
| Annual overtime \$ | 500 | - | - | 500 |
| * PT vacation pay (calculated field) | 1,548 | - | - | 1,548 |
| * Annual benefits (calculated field) | 4,065 | - | - | 4,065 |
| * FT contract benefits in lieu (calculated field) | - | - | - | - |
| Subtotal (Per Employee) | \$ 44,315 | \$ - | \$ - | \$ 44,315 |
| Subtotal (Per Position) | \$ 30,577 | \$ - | \$ - | \$ 30,577 |
| Continuous costs | (BU & Acct #.) | Please fill in per Complement. The total will account for multiple positions if indicated above. | | |
| 1) Office Supplies | 080143.7200 | 200 | - | 200 |
| 2) Training & Developme | 080143.7115 | 250 | - | 250 |
| 3) Other (Please detail in | #N/A | 200 | - | 200 |
| 4) Mileage | 080143.7100 | - | - | - |
| Subtotal (Per Employee) | \$ 650 | \$ - | \$ - | \$ 650 |
| Subtotal (Per Position) | \$ 650 | \$ - | \$ - | \$ 650 |
| One-time costs | (BU & Acct #.) | Please fill in per Complement. The total will account for multiple positions if indicated above. | | |
| 1) Computer Hardware | 080143.7211.01 | - | - | - |
| 2) | #N/A | - | - | - |
| 3) | #N/A | - | - | - |
| 4) | #N/A | - | - | - |
| Subtotal (Per Employee) | - | - | - | - |
| Subtotal (Per Position) | \$ - | \$ - | \$ - | \$ - |
| 2014 Total Annual Costs | \$ - | \$ - | \$ - | \$ - |
| 2015 Total Annual Costs | \$ - | \$ - | \$ - | \$ - |
| 2016 Total Annual Costs | \$ 31,227 | \$ - | \$ - | \$ 31,227 |
| 2017 Total Annual Costs | \$ - | \$ - | \$ - | \$ - |
| Additional Comments: Continuous Costs: 3) Other \$200 is for Uniforms (medical scrubs), which must be provided annually. | | | | |

Appendix A - Additional Resource Request Submissions

| | | | | | | | | | |
|--|--|--------------------------------------|-------------------------------------|----------------|-------------|-------------|-------------|----------------------|--------------|
| Request Title | | Animal Services - Shelter Clerk, p/t | | | | | | | |
| 8) Capital Funding | | | | | | | | | |
| Are there any Capital requests already submitted/approved or to be submitted related to this ARR? (e.g. new car) | | | | | | | | | |
| ASSOCIATED CAPITAL FUNDING | | Status | Year asset Available for use | Proj. # | 2014 | 2015 | 2016 | 2017 | Total |
| 1 | | | | | \$ - | \$ - | \$ - | | \$ - |
| 2 | | | | | \$ - | \$ - | \$ - | | \$ - |
| 3 | | | | | \$ - | \$ - | \$ - | | \$ - |
| TOTAL ASSOCIATED CAPITAL FUNDING | | | | | \$ - | \$ - | \$ - | \$ - | \$ - |
| 9) Financial/Resource Detail | | | | | | | | | |
| Component | | BU Acct. # | | 2014 | 2015 | 2016 | 2017 | 2018 | |
| | | | | Budget | | | | Full-Yr. Adj. | |
| REVENUE - continuous operating detail | | | | | | | | | |
| 1 | Contract - Town of Bradford West Gwillimbury (14%) | | | - | - | 4,360 | | | |
| 2 | Contract - Township of King (10%) | | | - | - | 3,114 | | | |
| 3 | | | | - | - | - | | | |
| 4 | | | | - | - | - | | | |
| Subtotal | | | | - | - | 7,475 | - | | |
| REVENUE - one-time operating detail | | | | | | | | | |
| 1 | | | | - | - | - | | | |
| 2 | | | | - | - | - | | | |
| Subtotal | | | | - | - | - | - | | |
| EXPENSES - continuous operating detail (For staffing costs please fill out section 7) | | | | | | | | | |
| 1 | * Staffing costs (calculated field) | | (From sect. 7) | - | - | 27,772 | - | | |
| 2 | * Benefits | | (From sect. 7) | - | - | 2,805 | - | | |
| 3 | * Complement sch. Expenses (calculated field) | | (From sect. 7) | - | - | 650 | - | | |
| 4 | | | | - | - | - | | | |
| 5 | | | | - | - | - | | | |
| 6 | | | | - | - | - | | | |
| 7 | | | | - | - | - | | | |
| Subtotal | | | | - | - | 31,227 | - | | |
| EXPENSES - one-time operating detail (For staffing costs please fill out section 7) | | | | | | | | | |
| 1 | * Complement sch. Expenses (calculated field) | | (From sect. 7) | - | - | - | - | | |
| 2 | | | | - | - | - | | | |
| 3 | | | | - | - | - | | | |
| Subtotal | | | | - | - | - | - | | |
| OFFSETS - cost savings, reductions, etc | | | | | | | | | |
| 1 | | | | - | - | - | | | |
| 2 | | | | - | - | - | | | |
| 3 | | | | - | - | - | | | |
| Subtotal | | | | - | - | - | - | | |
| TOTAL OPERATING BUDGET CHANGE | | | | | - | - | 23,753 | - | - |
| COMPLEMENTS & FTE's | | | | | 2014 | 2015 | 2016 | 2017 | Total |
| # of positions requested | | (From sect. 7) | | - | - | 1.00 | - | 1.00 | |
| FTE's | | (From sect. 7) | | - | - | 0.69 | - | 0.69 | |
| FTE reductions/offsets | | (Manual Field) | | - | - | - | | - | |
| Net FTE's | | | | - | - | 0.69 | - | 0.69 | |

CITY OF VAUGHAN
2014-2017 OPERATING BUDGET

| ADDITIONAL RESOURCE REQUEST | | | | | | | |
|---|---|-----------------------|-------------|------------------|------------------------|---|------------------------|
| Request Title | Enforcement - Clerk D | | | | | | |
| Business Unit # | 080142 | By-Law and Compliance | | | | | |
| | 040 - By-Law and Compliance | | | | | | |
| Related Program | By-Law Enforcement - General | | | | | | |
| Program Classification | Standard Essential Service | | | | | | |
| Annual Budget Change Summary | | | | | | | |
| Financial Components | 2014 | 2015 | 2016 | 2017 | 2014-2017 Sub-total | 2018 (One Time. Adj.) | 2014-2018 Sub-total |
| Staffing | | | | | | | |
| Complements | - | - | - | 1.00 | 1.00 | - | 1.00 |
| Net FTE's | - | - | - | 1.00 | 1.00 | - | 1.00 |
| Operating Revenue | - | - | - | - | - | - | - |
| Operating Costs | | | | | | | |
| Staffing & Benefits | - | - | - | 58,305 | 58,305 | - | 58,305 |
| Other continuous costs | - | - | - | 1,200 | 1,200 | - | 1,200 |
| One-time expenses | - | - | - | 1,000 | 1,000 | (1,000) | - |
| Offsets/reductions | - | - | - | - | - | - | - |
| Net Operating Budget | \$ - | \$ - | \$ - | \$ 60,505 | \$ 60,505 | \$ (1,000) | \$ 59,505 |
| Associated Capital Costs | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| 1A) Request Description: Please provide a <u>brief</u> description of the request. | | | | | | | |
| Please check one: <input checked="" type="checkbox"/> Departmental <input checked="" type="checkbox"/> Corporate | | | | | | | |
| <p>This request is to address work volumes that impact the ability to provide timely service to those residents using the administration section of this department. This group has not had any complement increase since 1994. The call volume has tripled since 1995. The population has increased by 175,000 in the same time frame.</p> <p>Currently 2 positions are responsible for answering in excess of 20,000 telephone calls per year, with an average call length of 4:30 minutes. This is equivalent to over 1400 hours of talk time. The number of incoming calls will increase in 2012 due to the increasing population. In addition to the telephone line, these two staff are required to open approximately 9000 complaints in the CTS, book 3400 appointments for Ticket Screenings, manage 1400 walk in disabled ticket disputes, and manage all walk in customers.</p> <p>The workload for these two positions is such that customers are left on hold on the phone or waiting for extended periods at the front counter.</p> | | | | | | | |
| 1B) If this request is part of a project with multiple milestones then please fill in the following table: | | | | | | | |
| Milestones or Deliverables | | Timelines | | Comments | | | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| 1C) Impact on other departments (cost/time/benefit): | | | | | | | |
| Department Impacted | Describe Impact (Cost/time/benefit) | | | | | Were they Consulted? | |
| Access Vaughan | Increase volume of calls reverting back to call centre, increased complaints by end users | | | | | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No | |
| | | | | | | <input type="checkbox"/> Yes <input type="checkbox"/> No | |
| | | | | | | <input type="checkbox"/> Yes <input type="checkbox"/> No | |
| Other comments: | | | | | | | |
| | | | | | | | |
| COMMISSIONER APPROVAL: _____ | | | | | | Date: _____ | |

Budget Staff
Use Only

☐ 1st Submission
☐ Previously Recognized

Submitted for year:
 Recognized for year:

Appendix A - Additional Resource Request Submissions

| Request Title | | Enforcement - Clerk D | | | | |
|---|--|-------------------------------------|---------------|--|----------------|--|
| 2) Relationship to Vaughan Vision 2020 - Goals / Objectives / Initiatives | | | | | | |
| A) Identify the <u>specific initiative</u> on the Vaughan Vision 2020 initiative list this resource request supports (new or implementation of): Choose an Initiative from the drop down list and then choose the relationship with the initiative in the Green cell using the drop down provided. | | | | | | |
| Theme | Goal | ↓ Initiative (Use drop down list) ↓ | Ref # | Date | Priority | Request/Initiative Relationship (choose 1) |
| | | | | | | |
| | | | | | | |
| | | | | | | |
| B) Describe and clearly demonstrate how the request links to the Vaughan Vision 2020: | | | | | | |
| This request clearly speaks to Service Excellence and Staff Excellence. | | | | | | |
| Residents are not being properly served due to the extended wait times for service, be it making a complaint, booking appointments, seeking responses to By-law questions, are seeking to be re-directed. | | | | | | |
| Staff that are overburdened will reach the burn out stage very quickly. There has been staff turn over and absences in these positions that may be attributed to workload and work conditions. | | | | | | |
| 3) Related Performance Indicators & Business Plan Link | | | | | | |
| Please provide information on top 3 performance measures: | | | | | | |
| | Name/description of service level target: | | Target Level | Current Level | Level with ARR | |
| 1) | Customer Service - Minimal Hold/Wait Times | | max. 1 minute | 4-10 minutes | 1 minute | |
| 2) | | | | | | |
| 3) | | | | | | |
| Describe how this request relates to Departmental Business Plan: | | | | | | |
| 1. Enforcement Services Complaint Driven Requests - These staff must receive the calls and then input the calls for service; 2. Number of online Ticket payments - These staff are required to audit payments received in the previous 24 hours and ensure tickets are available to be paid online | | | | | | |
| 4) Value Proposition | | | | | | |
| Please detail both qualitative and quantitative benefits of the request | | | | | | |
| Qualitative: Please select up to 2 actions which best describe this request | | | | | | |
| Primary | | Improve User Satisfaction | | Secondary | | Improve Corp. Image |
| Briefly explain how this request helps achieve the actions selected above. How does this request make a difference in these areas? Can improvements be defined (i.e. surveys, measures, etc.)? | | | | | | |
| The volume of work performed by this small group has a direct impact on stakeholder satisfaction and corporate image. This request will improve customer response times at the initial call, or walk in. Reduced telephone hold times, and reduced waiting times at the front counter will result if staff are added. | | | | | | |
| Quantitative: Please provide explanation of how this request improves efficiency. Note that performance measures are captured in section 3. This section is for efficiency improvements. | | | | | | |
| Year | Type | Change/Saving | Units | Detail of Cost Reductions/Budget Savings | | Incl. in offsets (Section #9)? |
| 2012 | Output/Service Quantity | | Units | | | |
| | | | | | | |
| | | | | | | |
| 5) Alternatives | | | | | | |
| Are there alternatives or options? Please explain what they are and why they are not the primary approach. | | | | | | |
| There are no other alternatives or options. There are no remaining staff members that can be re-assigned to this function. There is no way to reduce the growing call volumes. Dispersing workload to an expanded work group is the only option | | | | | | |

Appendix A - Additional Resource Request Submissions

| Request Title | Enforcement - Clerk D | | | |
|---|-----------------------|--|-------------|------------------|
| 7) Complement Details - Skip to Section 8 if no Staff is requested | | | | |
| Do not gap positions - If required, please contact the Budget Dept. for instructions Future year progressions & eco. adj. will be calculated corporately by the Budget Dept. | | | | |
| Complement Information | Position #1 | Position #2 | Position #3 | Sub-total |
| Budget Year | 2017 | | | |
| Position title | Clerk D | | | |
| Estimated start date | June 1, 2017 | | | |
| # of positions requested | 1.00 | - | - | 1.00 |
| Full-time equivalents (FTEs) | 1.00 | - | - | 1.00 |
| Position type | Full-time | | | |
| Position agreement classification | Cupe Cler. & Tech | | | |
| If contract, specify length (months or yrs) | N/A | | | |
| If Casual/Seasonal PT enter Hourly wage | | | | |
| Business unit # (override if different than # shown) | 080142 | | | |
| Grade level | D | | | |
| Est. starting step | Start | | | |
| Desktop (HR) Review Performed? | N/A | | | |
| B&F Accommodations Available? | Yes | | | |
| ITM Hardware required? | Yes | | | |
| Capital Equipment Required? | No | | | |
| Complement Annual Cost Detail | | | | |
| Annual full-time \$ | 45,268 | | | 45,268 |
| Annual part-time \$ | - | - | - | - |
| Annual shift premiums, etc | - | - | - | - |
| Annual overtime \$ | - | - | - | - |
| * PT vacation pay (calculated field) | - | - | - | - |
| * Annual benefits (calculated field) | 13,037 | - | - | 13,037 |
| * FT contract benefits in lieu (calculated field) | - | - | - | - |
| Subtotal (Per Employee) | \$ 58,305 | \$ - | \$ - | \$ 58,305 |
| Subtotal (Per Position) | \$ 58,305 | \$ - | \$ - | \$ 58,305 |
| Continuous costs | (BU & Acct #.) | Please fill in per Complement. The total will account for multiple positions if indicated above. | | |
| 1) Training & Developme | 080142.7115 | 500 | - | 500 |
| 2) Office Supplies | 080142.7200 | 500 | - | 500 |
| 3) Mileage | 080142.7100 | 200 | - | 200 |
| 4) | #N/A | - | - | - |
| Subtotal (Per Employee) | \$ 1,200 | \$ - | \$ - | \$ 1,200 |
| Subtotal (Per Position) | \$ 1,200 | \$ - | \$ - | \$ 1,200 |
| One-time costs | (BU & Acct #.) | Please fill in per Complement. The total will account for multiple positions if indicated above. | | |
| 1) Office Equip. & Furnitu | 080142.7210 | 1,000 | - | 1,000 |
| 2) | #N/A | - | - | - |
| 3) | #N/A | - | - | - |
| 4) | #N/A | - | - | - |
| Subtotal (Per Employee) | 1,000 | - | - | 1,000 |
| Subtotal (Per Position) | \$ 1,000 | \$ - | \$ - | \$ 1,000 |
| 2014 Total Annual Costs | \$ - | \$ - | \$ - | \$ - |
| 2015 Total Annual Costs | \$ - | \$ - | \$ - | \$ - |
| 2016 Total Annual Costs | \$ - | \$ - | \$ - | \$ - |
| 2017 Total Annual Costs | \$ 60,505 | \$ - | \$ - | \$ 60,505 |
| Additional Comments: | | | | |

Appendix A - Additional Resource Request Submissions

| | | | | | | | | | |
|--|---|-----------------------|-------------------------------------|----------------|-------------|-------------|----------------------|-------------|--------------|
| Request Title | | Enforcement - Clerk D | | | | | | | |
| 8) Capital Funding | | | | | | | | | |
| Are there any Capital requests already submitted/approved or to be submitted related to this ARR? (e.g. new car) | | | | | | | | | |
| ASSOCIATED CAPITAL FUNDING | | Status | Year asset Available for use | Proj. # | 2014 | 2015 | 2016 | 2017 | Total |
| 1 | | | | | \$ - | \$ - | \$ - | | \$ - |
| 2 | | | | | \$ - | \$ - | \$ - | | \$ - |
| 3 | | | | | \$ - | \$ - | \$ - | | \$ - |
| TOTAL ASSOCIATED CAPITAL FUNDING | | | | | \$ - | \$ - | \$ - | \$ - | \$ - |
| 9) Financial/Resource Detail | | | | | | | | | |
| Component | | BU Acct. # | 2014 | 2015 | 2016 | 2017 | 2018 | | |
| | | | Budget | | | | Full-Yr. Adj. | | |
| REVENUE - continuous operating detail | | | | | | | | | |
| 1 | | | - | - | - | | | | |
| 2 | | | - | - | - | | | | |
| 3 | | | - | - | - | | | | |
| 4 | | | - | - | - | | | | |
| Subtotal | | | - | - | - | - | | | |
| REVENUE - one-time operating detail | | | | | | | | | |
| 1 | | | - | - | - | | | - | |
| 2 | | | - | - | - | | | - | |
| Subtotal | | | - | - | - | - | | - | |
| EXPENSES - continuous operating detail (For staffing costs please fill out section 7) | | | | | | | | | |
| 1 | * Staffing costs (calculated field) | (From sect. 7) | - | - | - | | | 45,268 | |
| 2 | * Benefits | (From sect. 7) | - | - | - | | | 13,037 | |
| 3 | * Complement sch. Expenses (calculated field) | (From sect. 7) | - | - | - | | | 1,200 | |
| 4 | | | - | - | - | | | | |
| 5 | | | - | - | - | | | | |
| 6 | | | - | - | - | | | | |
| 7 | | | - | - | - | | | | |
| Subtotal | | | - | - | - | | | 59,505 | |
| EXPENSES - one-time operating detail (For staffing costs please fill out section 7) | | | | | | | | | |
| 1 | * Complement sch. Expenses (calculated field) | (From sect. 7) | - | - | - | | 1,000 | (1,000) | |
| 2 | | | - | - | - | | | - | |
| 3 | | | - | - | - | | | - | |
| Subtotal | | | - | - | - | | 1,000 | (1,000) | |
| OFFSETS - cost savings, reductions, etc | | | | | | | | | |
| 1 | | | - | - | - | | | | |
| 2 | | | - | - | - | | | | |
| 3 | | | - | - | - | | | | |
| Subtotal | | | - | - | - | | | | |
| TOTAL OPERATING BUDGET CHANGE | | | | | - | - | - | 60,505 | (1,000) |
| COMPLEMENTS & FTE's | | | | | 2014 | 2015 | 2016 | 2017 | Total |
| # of positions requested | | (From sect. 7) | - | - | - | | 1.00 | 1.00 | |
| FTE's | | (From sect. 7) | - | - | - | | 1.00 | 1.00 | |
| FTE reductions/offsets | | (Manual Field) | - | - | - | | | - | |
| Net FTE's | | | - | - | - | | 1.00 | 1.00 | |

CITY OF VAUGHAN
2014-2017 OPERATING BUDGET

| ADDITIONAL RESOURCE REQUEST | | | | | | | |
|---|--|----------------------------|-------------|------------------|------------------------|---|------------------------|
| Request Title | Licencing Officer | | | | | | |
| Business Unit # | 060082 | Licencing - Administration | | | | | |
| | 060 - City Clerk; Clerks - Licencing | | | | | | |
| Related Program | Licencing and Permits | | | | | | |
| Program Classification | Standard Traditional Service | | | | | | |
| Annual Budget Change Summary | | | | | | | |
| Financial Components | 2014 | 2015 | 2016 | 2017 | 2014-2017 Sub-total | 2018 (One Time. Adj.) | 2014-2018 Sub-total |
| Staffing | | | | | | | |
| Complements | - | - | - | 1.00 | 1.00 | - | 1.00 |
| Net FTE's | - | - | - | 0.69 | 0.69 | - | 0.69 |
| Operating Revenue | - | - | - | - | - | - | - |
| Operating Costs | | | | | | | |
| Staffing & Benefits | - | - | - | 52,739 | 52,739 | - | 52,739 |
| Other continuous costs | - | - | - | - | - | - | - |
| One-time expenses | - | - | - | - | - | - | - |
| Offsets/reductions | - | - | - | - | - | - | - |
| Net Operating Budget | \$ - | \$ - | \$ - | \$ 52,739 | \$ 52,739 | \$ - | \$ 52,739 |
| Associated Capital Costs | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| 1A) Request Description: Please provide a <u>brief</u> description of the request. | | | | | | | |
| Please check one: <input checked="" type="checkbox"/> Departmental <input type="checkbox"/> Corporate | | | | | | | |
| <p>The Licencing Division employs 3 full time staff that are responsible for the processing and issuance of over 6000 licences, serving over 13000 enquiries at the front counter and inspection of more than 650 vehicles. The Division is also responsible to undertake mandatory obligations dictated by various provincial agencies and supplements Enforcement Services with court related matters and fine collection. Up until 2007, Licencing employed 3 full time and one part time Licencing staff members. A reorganization reduced staffing, while workload increased. In 2011, vacation, sick time and personal days accounted for 926 hours (18%) out of 5205 total work hours of Union Staff. Special projects often take either or both management and front line staff away from regular duties, thus increasing the strain on staff left to service customers. Lunch hours, vacations and sick time coverage is provided by the Manager and Supervisor, which usually results in reduced or missed lunch periods and an extended workday to minimize backlogs and other work. The Supervisor is presently allocating more than one half of his time to Staff related back up workload activities. Although measures have been implemented to streamline operations with much success, the reduction in staff and increase in license issuance, inspections and other related duties has proved to have limited the Licencing Division's ability to manage the workload or provide for succession. Lack of staff has resulted in increased pressure on the Division to complete tasks, which has led to increased pressure on the Division to complete tasks, which has led to increased pressure on the Division to complete tasks.</p> | | | | | | | |
| 1B) If this request is part of a project with multiple milestones then please fill in the following table: | | | | | | | |
| Milestones or Deliverables | | Timelines | | Comments | | | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| 1C) Impact on other departments (cost/time/benefit): | | | | | | | |
| Department Impacted | Describe Impact (Cost/time/benefit) | | | | | Were they Consulted? | |
| Enforcement Services | Reduce cost related to fine collection, receives and recovers lost fine revenue on a more timely basis. Improve delivery time related to court related activities. | | | | | <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No | |
| Fire Inspection | Improve delivery time related Fireworks License program and inspection | | | | | <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No | |
| | | | | | | <input type="checkbox"/> Yes <input type="checkbox"/> No | |
| Other comments: | | | | | | | |
| | | | | | | | |
| COMMISSIONER APPROVAL: | | | | | | Date: | |

| | | |
|----------------------------------|--|----------------------|
| Budget Staff Use Only | <input type="checkbox"/> 1st Submission | Submitted for year: |
| | <input type="checkbox"/> Previously Recognized | Recognized for year: |

Appendix A - Additional Resource Request Submissions

| Request Title | | Licencing Officer | | | | |
|---|--|-------------------------------------|---------------------|--|-----------------------|--|
| 2) Relationship to Vaughan Vision 2020 - Goals / Objectives / Initiatives | | | | | | |
| A) Identify the <u>specific initiative</u> on the Vaughan Vision 2020 initiative list this resource request supports (new or implementation of): Choose an Initiative from the drop down list and then choose the relationship with the initiative in the Green cell using the drop down provided. | | | | | | |
| Theme | Goal | ↓ Initiative (Use drop down list) ↓ | Ref # | Date | Priority | Request/Initiative Relationship (choose 1) |
| | | | | | | |
| | | | | | | |
| | | | | | | |
| B) Describe and clearly demonstrate how the request links to the Vaughan Vision 2020: | | | | | | |
| The addition of this position will provide excellent service delivery and an organizational environment which fosters staff excellence, Enhance Productivity, Cost Effectiveness and Innovation, and demonstrate Leadership & Promote Effective Governance. Minimizing the fragmentation of work processes allows for Customers needs to be expedited in a professional and efficient manner. It allows management the opportunity to explore innovative measures linked to Vaughan Vision objectives mentioned above | | | | | | |
| 3) Related Performance Indicators & Business Plan Link | | | | | | |
| Please provide information on top 3 performance measures: | | | | | | |
| | Name/description of service level target: | | Target Level | Current Level | Level with ARR | |
| 1) | Average Issuance Time | | 4 business days | 8+ business days | 4 business | |
| 2) | Fine Recovery not noted as a performance measure | | 0 | | | |
| 3) | | | | | | |
| Describe how this request relates to Departmental Business Plan: | | | | | | |
| Allows a reallocation of mangement's time spent on back up of staff's duties to undertake departments business plan objectives, such as online renewals and payment.P/T position will increase efficiency and improve the quality of work | | | | | | |
| 4) Value Proposition | | | | | | |
| Please detail both qualitative and quantitative benefits of the request | | | | | | |
| Qualitative: Please select up to 2 actions which best describe this request | | | | | | |
| Primary | | Improve User Satisfaction | | Secondary | | Improve Staff Moral |
| Briefly explain how this request helps achieve the actions selected above. How does this request make a difference in these areas? Can improvements be defined (i.e. surveys, measures, etc.)? | | | | | | |
| Licenses are issued in a timely manner. Staff moral will improve because there will be more opportunity to further their skills and knowledge through educational opportunities and attendance at professional symposiums. Management will be able to direct more of their time towards management duties and projects rather than coverage for duties of Staff. | | | | | | |
| Quantitative: Please provide explanation of how this request improves efficiency. Note that performance measures are captured in section 3. This section is for efficiency improvements. | | | | | | |
| Year | Type | Change/Saving | Units | Detail of Cost Reductions/Budget Savings | | Incl. in offsets (Section #9)? |
| 2013 | Output/Service Quantity | Change/Savin | | Enhanced Fine Recovery from Licencing Fine recovery program | | No |
| 2013 | Time/Capacity | Change/Savin | | Cost reduction and Fine collection by Enforcement Services. | | No |
| | | | | Average Issuance time during renewal periods will be reduced | | |
| 5) Alternatives | | | | | | |
| Are there alternatives or options? Please explain what they are and why they are not the primary approach. | | | | | | |
| N/A | | | | | | |

Appendix A - Additional Resource Request Submissions

| Request Title | | Licencing Officer | | | |
|---|-------------------|--|-------------|------------------|---|
| 7) Complement Details - Skip to Section 8 if no Staff is requested | | | | | |
| Do not gap positions - If required, please contact the Budget Dept. for instructions Future year progressions & eco. adj. will be calculated corporately by the Budget Dept. | | | | | |
| Complement Information | Position #1 | Position #2 | Position #3 | Sub-total | |
| Budget Year | 2017 | | | | |
| Position title | Licensing Officer | | | | |
| Estimated start date | January, 2017 | | | | |
| # of positions requested | 1.00 | - | - | 1.00 | |
| Full-time equivalents (FTEs) | 0.69 | - | - | 0.69 | |
| Position type | Part-time | | | | |
| Position agreement classification | Cupe Cler. & Tech | | | | |
| If contract, specify length (months or yrs) | | | | | |
| If Casual/Seasonal PT enter Hourly wage | | | | | |
| Business unit # (override if different than # shown) | 060082 | | | | |
| Grade level | I | | | | |
| Est. starting step | Start | | | | |
| Desktop (HR) Review Performed? | N/A | | | | |
| B&F Accommodations Available? | Yes | | | | |
| ITM Hardware required? | No | | | | |
| Capital Equipment Required? | No | | | | |
| Complement Annual Cost Detail | | | | | |
| Annual full-time \$ | - | | | - | |
| Annual part-time \$ | 65,433 | - | - | 65,433 | |
| Annual shift premiums, etc | - | - | - | - | |
| Annual overtime \$ | - | - | - | - | |
| * PT vacation pay (calculated field) | 3,926 | - | - | 3,926 | |
| * Annual benefits (calculated field) | 7,075 | - | - | 7,075 | |
| * FT contract benefits in lieu (calculated field) | - | - | - | - | |
| Subtotal (Per Employee) | \$ 76,434 | \$ - | \$ - | \$ 76,434 | |
| Subtotal (Per Position) | \$ 52,739 | \$ - | \$ - | \$ 52,739 | |
| Continuous costs | (BU & Acct #.) | Please fill in per Complement. The total will account for multiple positions if indicated above. | | | |
| 1) Office Supplies | 060082.7200 | - | - | - | - |
| 2) Training & Developme | 060082.7115 | - | - | - | - |
| 3) Memberships/Dues/Fee | 060082.7105 | - | - | - | - |
| 4) Mileage | 060082.7100 | - | - | - | - |
| Subtotal (Per Employee) | \$ - | \$ - | \$ - | \$ - | |
| Subtotal (Per Position) | \$ - | \$ - | \$ - | \$ - | |
| One-time costs | (BU & Acct #.) | Please fill in per Complement. The total will account for multiple positions if indicated above. | | | |
| 1) Computer Hardware | 060082.7211.01 | - | - | - | - |
| 2) | #N/A | - | - | - | - |
| 3) | #N/A | - | - | - | - |
| 4) | #N/A | - | - | - | - |
| Subtotal (Per Employee) | \$ - | \$ - | \$ - | \$ - | |
| Subtotal (Per Position) | \$ - | \$ - | \$ - | \$ - | |
| 2014 Total Annual Costs | \$ - | \$ - | \$ - | \$ - | |
| 2015 Total Annual Costs | \$ - | \$ - | \$ - | \$ - | |
| 2016 Total Annual Costs | \$ - | \$ - | \$ - | \$ - | |
| 2017 Total Annual Costs | \$ 52,739 | \$ - | \$ - | \$ 52,739 | |
| Additional Comments: | | | | | |

Appendix A - Additional Resource Request Submissions

| | | | | | | | | | |
|--|---|-------------------|------------------------------|---------|------|------|------|---------------|--------|
| Request Title | | Licencing Officer | | | | | | | |
| 8) Capital Funding | | | | | | | | | |
| Are there any Capital requests already submitted/approved or to be submitted related to this ARR? (e.g. new car) | | | | | | | | | |
| ASSOCIATED CAPITAL FUNDING | | Status | Year asset Available for use | Proj. # | 2014 | 2015 | 2016 | 2017 | Total |
| 1 | | | | | \$ - | \$ - | \$ - | | \$ - |
| 2 | | | | | \$ - | \$ - | \$ - | | \$ - |
| 3 | | | | | \$ - | \$ - | \$ - | | \$ - |
| TOTAL ASSOCIATED CAPITAL FUNDING | | | | | \$ - | \$ - | \$ - | \$ - | \$ - |
| 9) Financial/Resource Detail | | | | | | | | | |
| Component | | | BU Acct. # | 2014 | 2015 | 2016 | 2017 | 2018 | |
| | | | | Budget | | | | Full-Yr. Adj. | |
| REVENUE - continuous operating detail | | | | | | | | | |
| 1 | | | | - | - | - | | | |
| 2 | | | | - | - | - | | | |
| 3 | | | | - | - | - | | | |
| 4 | | | | - | - | - | | | |
| Subtotal | | | | - | - | - | - | | |
| REVENUE - one-time operating detail | | | | | | | | | |
| 1 | | | | - | - | - | | | - |
| 2 | | | | - | - | - | | | - |
| Subtotal | | | | - | - | - | - | | - |
| EXPENSES - continuous operating detail (For staffing costs please fill out section 7) | | | | | | | | | |
| 1 | * Staffing costs (calculated field) | (From sect. 7) | | - | - | - | | | 47,858 |
| 2 | * Benefits | (From sect. 7) | | - | - | - | | | 4,881 |
| 3 | * Complement sch. Expenses (calculated field) | (From sect. 7) | | - | - | - | | | - |
| 4 | | | | - | - | - | | | |
| 5 | | | | - | - | - | | | |
| 6 | | | | - | - | - | | | |
| 7 | | | | - | - | - | | | |
| Subtotal | | | | - | - | - | | | 52,739 |
| EXPENSES - one-time operating detail (For staffing costs please fill out section 7) | | | | | | | | | |
| 1 | * Complement sch. Expenses (calculated field) | (From sect. 7) | | - | - | - | | | - |
| 2 | | | | - | - | - | | | - |
| 3 | | | | - | - | - | | | - |
| Subtotal | | | | - | - | - | - | | - |
| OFFSETS - cost savings, reductions, etc | | | | | | | | | |
| 1 | | | | - | - | - | | | |
| 2 | | | | - | - | - | | | |
| 3 | | | | - | - | - | | | |
| Subtotal | | | | - | - | - | - | | |
| TOTAL OPERATING BUDGET CHANGE | | | | | - | - | - | 52,739 | - |
| COMPLEMENTS & FTE's | | | | | 2014 | 2015 | 2016 | 2017 | Total |
| # of positions requested | | | (From sect. 7) | - | - | - | 1.00 | 1.00 | |
| FTE's | | | (From sect. 7) | - | - | - | 0.69 | 0.69 | |
| FTE reductions/offsets | | | (Manual Field) | - | - | - | | - | |
| Net FTE's | | | | - | - | - | 0.69 | 0.69 | |

CITY OF VAUGHAN
2014-2017 OPERATING BUDGET

| ADDITIONAL RESOURCE REQUEST | | | | | | | |
|---|--|--|-------------|-------------|------------------------|--------------------------|------------------------|
| Request Title | TREASURY CLERK E (CASHIER/WATER) | | | | | | |
| Business Unit # | 070119 | Cashiering Services | | | | | |
| | 070 - Finance; City Financial Services | | | | | | |
| Related Program | | | | | | | |
| Program Classification | | | | | | | |
| Annual Budget Change Summary | | | | | | | |
| Financial Components | 2014 | 2015 | 2016 | 2017 | 2014-2017 Sub-total | 2018 (One Time. Adj.) | 2014-2018 Sub-total |
| Staffing | | | | | | | |
| Complements | 1.00 | - | - | - | 1.00 | - | 1.00 |
| Net FTE's | 0.40 | - | - | - | 0.40 | - | 0.40 |
| Operating Revenue | - | - | - | - | - | - | - |
| Operating Costs | | | | | | | |
| Staffing & Benefits | 61,241 | - | - | - | 61,241 | - | 61,241 |
| Other continuous costs | - | - | - | - | - | - | - |
| One-time expenses | - | - | - | - | - | - | - |
| Offsets/reductions | (61,241) | - | - | - | (61,241) | - | (61,241) |
| Net Operating Budget | \$ (0) | \$ - | \$ - | \$ - | \$ (0) | \$ - | \$ (0) |
| Associated Capital Costs | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| 1A) Request Description: Please provide a <u>brief</u> description of the request. | | | | | | | |
| Please check one: <input checked="" type="checkbox"/> Departmental <input type="checkbox"/> Corporate | | | | | | | |
| Back up cashiering services are key for the City to ensure customer service excellence and continuity of services exist during peak periods, vacations or unscheduled time such as sick leave or as required. This FTE will be shared between Cashiering and Water 40/60 as 1 full time position or 35 hours per week. Cashiering functions include processing payments received from customers for City services, products, utility bills or for departmental requirements. Waterwastewater/storm related functions (.60 FTE) will be funded from the Water reserve. This position will not be hired until approved through the 2014 water budget process. | | | | | | | |
| 1B) If this request is part of a project with multiple milestones then please fill in the following table: | | | | | | | |
| Milestones or Deliverables | Timelines | Comments | | | | | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| 1C) Impact on other departments (cost/time/benefit): | | | | | | | |
| Department Impacted | Describe Impact (Cost/time/benefit) | Were they Consulted? | | | | | |
| | | <input type="checkbox"/> Yes <input type="checkbox"/> No | | | | | |
| | | <input type="checkbox"/> Yes <input type="checkbox"/> No | | | | | |
| | | <input type="checkbox"/> Yes <input type="checkbox"/> No | | | | | |
| Other comments: | | | | | | | |
| | | | | | | | |
| COMMISSIONER APPROVAL: _____ | | Date: _____ | | | | | |

**Budget Staff
Use Only**

☐ 1st Submission
☐ Previously Recognized

Submitted for year:
 Recognized for year:

Appendix A - Additional Resource Request Submissions

| | | | | | | |
|---|--|--|---------------------|---|-----------------------|---|
| Request Title | TREASURY CLERK E (CASHIER/WATER) | | | | | |
| 2) Relationship to Vaughan Vision 2020 - Goals / Objectives / Initiatives | | | | | | |
| A) Identify the <u>specific initiative</u> on the Vaughan Vision 2020 initiative list this resource request supports (new or implementation of): Choose an Initiative from the drop down list and then choose the relationship with the initiative in the Green cell using the drop down provided. | | | | | | |
| Theme | Goal | ↓ Initiative (Use drop down list) ↓ | Ref # | Date | Priority | Request/Initiative Relationship (choose 1) |
| | | | | | | |
| | | | | | | |
| | | | | | | |
| B) Describe and clearly demonstrate how the request links to the Vaughan Vision 2020: | | | | | | |
| | | | | | | |
| 3) Related Performance Indicators & Business Plan Link | | | | | | |
| Please provide information on top 3 performance measures: | | | | | | |
| | Name/description of service level target: | | Target Level | Current Level | Level with ARR | |
| 1) | | | | | | |
| 2) | | | | | | |
| 3) | | | | | | |
| Describe how this request relates to Departmental Business Plan: | | | | | | |
| | | | | | | |
| 4) Value Proposition | | | | | | |
| Please detail both qualitative and quantitative benefits of the request | | | | | | |
| Qualitative: Please select up to 2 actions which best describe this request | | | | | | |
| Primary | | | | Secondary | | |
| Briefly explain how this request helps achieve the actions selected above. How does this request make a difference in these areas? Can improvements be defined (i.e. surveys, measures, etc.)? | | | | | | |
| | | | | | | |
| Quantitative: Please provide explanation of how this request improves efficiency. Note that performance measures are captured in section 3. This section is for efficiency improvements. | | | | | | |
| Year | Type | Change/Saving | Units | Detail of Cost Reductions/Budget Savings | | Incl. in offsets (Section #9)? |
| | | | | | | |
| | | | | | | |
| | | | | | | |
| 5) Alternatives | | | | | | |
| Are there alternatives or options? Please explain what they are and why they are not the primary approach. | | | | | | |
| There are not other alternatives. | | | | | | |

Appendix A - Additional Resource Request Submissions

| Request Title | | TREASURY CLERK E (CASHIER/WATER) | | |
|---|-------------------|--|-------------|------------------|
| 7) Complement Details - Skip to Section 8 if no Staff is requested | | | | |
| Do not gap positions - If required, please contact the Budget Dept. for instructions Future year progressions & eco. adj. will be calculated corporately by the Budget Dept. | | | | |
| Complement Information | Position #1 | Position #2 | Position #3 | Sub-total |
| Budget Year | 2014 | | | |
| Position title | | | | |
| Estimated start date | April 1, 2014 | | | |
| # of positions requested | 1.00 | | | 1.00 |
| Full-time equivalents (FTEs) | 1.00 | | | 1.00 |
| Position type | Full-time | | | |
| Position agreement classification | Cupe Cler. & Tech | | | |
| If contract, specify length (months or yrs) | | | | |
| If Casual/Seasonal PT enter Hourly wage | | | | |
| Business unit # (override if different than # shown) | 070119 | | | |
| Grade level | E | | | |
| Est. starting step | Start | | | |
| Desktop (HR) Review Performed? | Yes | | | |
| B&F Accommodations Available? | Yes | | | |
| ITM Hardware required? | No | | | |
| Capital Equipment Required? | No | | | |
| Complement Annual Cost Detail | | | | |
| Annual full-time \$ | 48,108 | | | 48,108 |
| Annual part-time \$ | - | - | - | - |
| Annual shift premiums, etc | | | | - |
| Annual overtime \$ | | | | - |
| * PT vacation pay (calculated field) | - | - | - | - |
| * Annual benefits (calculated field) | 13,133 | - | - | 13,133 |
| * FT contract benefits in lieu (calculated field) | - | - | - | - |
| Subtotal (Per Employee) | \$ 61,241 | \$ - | \$ - | \$ 61,241 |
| Subtotal (Per Position) | \$ 61,241 | \$ - | \$ - | \$ 61,241 |
| Continuous costs | (BU & Acct #.) | Please fill in per Complement. The total will account for multiple positions if indicated above. | | |
| 1) Office Supplies | 070119.7200 | | | - |
| 2) Training & Developme | 070119.7115 | | | - |
| 3) Memberships/Dues/Fee | 070119.7105 | | | - |
| 4) Mileage | 070119.7100 | | | - |
| Subtotal (Per Employee) | \$ - | \$ - | \$ - | \$ - |
| Subtotal (Per Position) | \$ - | \$ - | \$ - | \$ 61,241 |
| One-time costs | (BU & Acct #.) | Please fill in per Complement. The total will account for multiple positions if indicated above. | | |
| 1) Computer Hardware | 070119.7211.01 | | | - |
| 2) | #N/A | | | - |
| 3) | #N/A | | | - |
| 4) | #N/A | | | - |
| Subtotal (Per Employee) | \$ - | \$ - | \$ - | \$ - |
| Subtotal (Per Position) | \$ - | \$ - | \$ - | \$ 61,241 |
| 2014 Total Annual Costs | \$ 61,241 | \$ - | \$ - | \$ 61,241 |
| 2015 Total Annual Costs | \$ - | \$ - | \$ - | \$ - |
| 2016 Total Annual Costs | \$ - | \$ - | \$ - | \$ - |
| 2017 Total Annual Costs | \$ - | \$ - | \$ - | \$ - |
| Additional Comments: | | | | |

Appendix A - Additional Resource Request Submissions

| | | | | | | | | | |
|--|--|----------------------------------|-------------------------------------|----------------|-------------|-------------|-------------|----------------------|--------------|
| Request Title | | TREASURY CLERK E (CASHIER/WATER) | | | | | | | |
| 8) Capital Funding | | | | | | | | | |
| Are there any Capital requests already submitted/approved or to be submitted related to this ARR? (e.g. new car) | | | | | | | | | |
| ASSOCIATED CAPITAL FUNDING | | Status | Year asset Available for use | Proj. # | 2014 | 2015 | 2016 | 2017 | Total |
| 1 | | | | | | | | | \$ - |
| 2 | | | | | | | | | \$ - |
| 3 | | | | | | | | | \$ - |
| TOTAL ASSOCIATED CAPITAL FUNDING | | | | | \$ - | \$ - | \$ - | \$ - | \$ - |
| 9) Financial/Resource Detail | | | | | | | | | |
| Component | | BU Acct. # | | 2014 | 2015 | 2016 | 2017 | 2018 | |
| | | | | Budget | | | | Full-Yr. Adj. | |
| REVENUE - continuous operating detail | | | | | | | | | |
| 1 | | | | | | | | | |
| 2 | | | | | | | | | |
| 3 | | | | | | | | | |
| 4 | | | | | | | | | |
| Subtotal | | | | - | - | - | - | | |
| REVENUE - one-time operating detail | | | | | | | | | |
| 1 | | | | | | | | | - |
| 2 | | | | | | | | | - |
| Subtotal | | | | - | - | - | - | | - |
| EXPENSES - continuous operating detail (For staffing costs please fill out section 7) | | | | | | | | | |
| 1 | * Staffing costs (calculated field) | (From sect. 7) | | 48,108 | - | - | - | | |
| 2 | * Benefits | (From sect. 7) | | 13,133 | - | - | - | | |
| 3 | * Complement sch. Expenses (calculated field) | (From sect. 7) | | - | - | - | - | | |
| 4 | | | | | | | | | |
| 5 | | | | | | | | | |
| 6 | | | | | | | | | |
| 7 | | | | | | | | | |
| Subtotal | | | | 61,241 | - | - | - | | - |
| EXPENSES - one-time operating detail (For staffing costs please fill out section 7) | | | | | | | | | |
| 1 | * Complement sch. Expenses (calculated field) | (From sect. 7) | | - | - | - | - | | - |
| 2 | | | | | | | | | - |
| 3 | | | | | | | | | - |
| Subtotal | | | | - | - | - | - | | - |
| OFFSETS - cost savings, reductions, etc | | | | | | | | | |
| 1 | Part time budgegeted salary, benefits & sundry costs | | | (24,496) | | | | | |
| 2 | Water reserve funding | | | (36,745) | | | | | |
| 3 | | | | | | | | | |
| Subtotal | | | | (61,241) | - | - | - | | - |
| TOTAL OPERATING BUDGET CHANGE | | | | (0) | - | - | - | | - |
| COMPLEMENTS & FTE's | | | | 2014 | 2015 | 2016 | 2017 | Total | |
| # of positions requested | | (From sect. 7) | | 1.00 | - | - | - | 1.00 | |
| FTE's | | (From sect. 7) | | 1.00 | - | - | - | 1.00 | |
| FTE reductions/offsets | | (Manual Field) | | (0.60) | | | | (0.60) | |
| Net FTE's | | | | 0.40 | - | - | - | 0.40 | |

CITY OF VAUGHAN
2014-2017 OPERATING BUDGET

| ADDITIONAL RESOURCE REQUEST | | | | | | | |
|---|---------------------------------------|-------------------|-------------|--|------------------------|--|------------------------|
| Request Title | Manager of Corporate Asset Management | | | | | | |
| Business Unit # | 020001 | City Manager | | | | | |
| | 020 - City Manager; City Manager | | | | | | |
| Related Program | | | | | | | |
| Program Classification | | | | | | | |
| Annual Budget Change Summary | | | | | | | |
| Financial Components | 2014 | 2015 | 2016 | 2017 | 2014-2017 Sub-total | 2018 (One Time. Adj.) | 2014-2018 Sub-total |
| Staffing | | | | | | | |
| Complements | 1.00 | - | - | - | 1.00 | - | 1.00 |
| Net FTE's | 1.00 | - | - | - | 1.00 | - | 1.00 |
| Operating Revenue | - | - | - | - | - | - | - |
| Operating Costs | | | | | | | |
| Staffing & Benefits | 136,012 | - | - | - | 136,012 | - | 136,012 |
| Other continuous costs | 750 | - | - | - | 750 | - | 750 |
| One-time expenses | 5,250 | (5,250) | - | - | - | - | - |
| Offsets/reductions | (80,947) | - | - | - | (80,947) | - | (80,947) |
| Net Operating Budget | \$ 61,065 | \$ (5,250) | \$ - | \$ - | \$ 55,815 | \$ - | \$ 55,815 |
| Associated Capital Costs | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| 1A) Request Description: Please provide a <u>brief</u> description of the request. | | | | | | | |
| Please check one: <input type="checkbox"/> Departmental <input checked="" type="checkbox"/> Corporate | | | | | | | |
| 1 - Full-time Manager of Corporate Asset Management will be the lead of the newly created Asset Management Office within the corporation. The AMO will ensure that leading practices in the areas of asset management processes, technologies and governance are implemented consistently across the various commissions in a phased manner that is sustainable over time within the City. The position will report directly to the City Manager. This position will support the recommendations outlined in the Corporate Asset Management Strategy, identified as a Corporate Strategic Initiative. | | | | | | | |
| 1B) If this request is part of a project with multiple milestones then please fill in the following table: | | | | | | | |
| Milestones or Deliverables | | Timelines | | Comments | | | |
| Identified as a Corporate Strategic Project Initiative | | Q2 | | Supports recommendations made to proceed with the Corporate Asset Management | | | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| 1C) Impact on other departments (cost/time/benefit): | | | | | | | |
| Department Impacted | Describe Impact (Cost/time/benefit) | | | | | Were they Consulted? | |
| HR | Process of Hiring & Documentation | | | | | <input type="checkbox"/> Yes <input type="checkbox"/> No | |
| | | | | | | <input type="checkbox"/> Yes <input type="checkbox"/> No | |
| | | | | | | <input type="checkbox"/> Yes <input type="checkbox"/> No | |
| Other comments: | | | | | | | |
| | | | | | | | |
| COMMISSIONER APPROVAL: _____ | | | | | | Date: _____ | |

Budget Staff
Use Only

☐ 1st Submission
☐ Previously Recognized

Submitted for year:
 Recognized for year:

Appendix A - Additional Resource Request Submissions

| Request Title | | Manager of Corporate Asset Management | | | | |
|---|---|--|--------------|--|----------------|--|
| 2) Relationship to Vaughan Vision 2020 - Goals / Objectives / Initiatives | | | | | | |
| A) Identify the <u>specific initiative</u> on the Vaughan Vision 2020 initiative list this resource request supports (new or implementation of): Choose an Initiative from the drop down list and then choose the relationship with the initiative in the Green cell using the drop down provided. | | | | | | |
| Theme | Goal | Initiative (Use drop down list) | Ref # | Date | Priority | Request/Initiative Relationship (choose 1) |
| Organizational Goals | Manage Corporate Assets | Develop and implement a Corporate-wide Asset Management System | 3 | Q2/16 | High | General Correlation |
| | | | | | | |
| | | | | | | |
| B) Describe and clearly demonstrate how the request links to the Vaughan Vision 2020: | | | | | | |
| <p>MANAGEMENT EXCELLENCE - "Enhance Productivity, Cost Effectiveness and Innovation" - The Manager of Corporate Asset Management will provide overview for all asset management and ensure consistency throughout the organization. Efficiencies will be gained as the Asset Management Office will become a "centre of excellence" within the City, that will ensure all asset management activities (capital planning and maintenance) will be coordinated and and consistent. This approach differs from the "siloed" approach that exists today. SERVICE EXCELLENCE: "Pursue Excellence in Service Delivery" - Coordination of capital and maintenance activities as a result of improved asset management processes will ensure that all assets are operating as intended to ensure the efficient delivery of services to the citizens of Vaughan.</p> | | | | | | |
| 3) Related Performance Indicators & Business Plan Link | | | | | | |
| Please provide information on top 3 performance measures: | | | | | | |
| | Name/description of service level target: | | Target Level | Current Level | Level with ARR | |
| 1) | | | | | | |
| 2) | | | | | | |
| 3) | | | | | | |
| Describe how this request relates to Departmental Business Plan: | | | | | | |
| | | | | | | |
| 4) Value Proposition | | | | | | |
| Please detail both qualitative and quantitative benefits of the request | | | | | | |
| Qualitative: Please select up to 2 actions which best describe this request | | | | | | |
| Primary | | Improve Sustainability | | Secondary | | Improve Corp. Image |
| Briefly explain how this request helps achieve the actions selected above. How does this request make a difference in these areas? Can improvements be defined (i.e. surveys, measures, etc.)? | | | | | | |
| <p>"IMPROVE SUSTAINABILITY" - By ensuring corporate assets are effectively managed as a whole. "IMPROVE CORP. IMAGE" - By ensuring corporate assets are being inventoried and proactively maintained within its lifecycle, the City will project a positive image to residents, business owners and visitors alike.</p> | | | | | | |
| Quantitative: Please provide explanation of how this request improves efficiency. Note that performance measures are captured in section 3. This section is for efficiency improvements. | | | | | | |
| Year | Type | Change/Saving | Units | Detail of Cost Reductions/Budget Savings | | Incl. in offsets (Section #9)? |
| | | | | | | |
| | | | | | | |
| | | | | | | |
| 5) Alternatives | | | | | | |
| Are there alternatives or options? Please explain what they are and why they are not the primary approach. | | | | | | |
| | | | | | | |

Appendix A - Additional Resource Request Submissions

| Request Title | Manager of Corporate Asset Management | | | |
|---|---------------------------------------|--|-------------|-------------------|
| 7) Complement Details - Skip to Section 8 if no Staff is requested | | | | |
| Do not gap positions - If required, please contact the Budget Dept. for instructions Future year progressions & eco. adj. will be calculated corporately by the Budget Dept. | | | | |
| Complement Information | Position #1 | Position #2 | Position #3 | Sub-total |
| Budget Year | 2014 | | | |
| Position title | Manager of Corporate Asset Management | | | |
| Estimated start date | January 1, 2014 | | | |
| # of positions requested | 1.00 | | | 1.00 |
| Full-time equivalents (FTEs) | 1.00 | | | 1.00 |
| Position type | Full-time | | | |
| Position agreement classification | Mgmt/Non-union | | | |
| If contract, specify length (months or yrs) | | | | |
| If Casual/Seasonal PT enter Hourly wage | | | | |
| Business unit # (override if different than # shown) | 020001 | | | |
| Grade level | 10 | | | |
| Est. starting step | 1 | | | |
| Desktop (HR) Review Performed? | No | | | |
| B&F Accommodations Available? | No | | | |
| ITM Hardware required? | Yes | | | |
| Capital Equipment Required? | No | | | |
| Complement Annual Cost Detail | | | | |
| Annual full-time \$ | 106,844 | | | 106,844 |
| Annual part-time \$ | - | - | - | - |
| Annual shift premiums, etc | | | | - |
| Annual overtime \$ | | | | - |
| * PT vacation pay (calculated field) | - | - | - | - |
| * Annual benefits (calculated field) | 29,168 | - | - | 29,168 |
| * FT contract benefits in lieu (calculated field) | - | - | - | - |
| Subtotal (Per Employee) | \$ 136,012 | \$ - | \$ - | \$ 136,012 |
| Subtotal (Per Position) | \$ 136,012 | \$ - | \$ - | \$ 136,012 |
| Continuous costs | (BU & Acct #.) | Please fill in per Complement. The total will account for multiple positions if indicated above. | | |
| 1) Office Supplies | 020001.7200 | | | - |
| 2) Training & Developme | 020001.7115 | | | - |
| 3) Cellular Line Charges | 020001.7122.01 | 750 | | 750 |
| 4) Mileage | 020001.7100 | | | - |
| Subtotal (Per Employee) | \$ 750 | \$ - | \$ - | \$ 750 |
| Subtotal (Per Position) | \$ 750 | \$ - | \$ - | \$ 750 |
| One-time costs | (BU & Acct #.) | Please fill in per Complement. The total will account for multiple positions if indicated above. | | |
| 1) Computer Hardware | 020001.7211.01 | 2,500 | | 2,500 |
| 2) Office Equip. & Furnitu | 020001.7210 | 1,500 | | 1,500 |
| 3) Training & Developme | 020001.7115 | 1,000 | | 1,000 |
| 4) Cellular Line Charges | 020001.7122.01 | 250 | | 250 |
| Subtotal (Per Employee) | \$ 5,250 | \$ - | \$ - | \$ 5,250 |
| Subtotal (Per Position) | \$ 5,250 | \$ - | \$ - | \$ 5,250 |
| 2014 Total Annual Costs | \$ 142,012 | \$ - | \$ - | \$ 142,012 |
| 2015 Total Annual Costs | \$ - | \$ - | \$ - | \$ - |
| 2016 Total Annual Costs | \$ - | \$ - | \$ - | \$ - |
| 2017 Total Annual Costs | \$ - | \$ - | \$ - | \$ - |
| Additional Comments: | | | | |

Appendix A - Additional Resource Request Submissions

| | | | | | | | | | |
|--|--|---------------------------------------|-------------------------------------|----------------|-------------|-------------|-------------|---------------|--------------|
| Request Title | | Manager of Corporate Asset Management | | | | | | | |
| 8) Capital Funding | | | | | | | | | |
| Are there any Capital requests already submitted/approved or to be submitted related to this ARR? (e.g. new car) | | | | | | | | | |
| ASSOCIATED CAPITAL FUNDING | | Status | Year asset Available for use | Proj. # | 2014 | 2015 | 2016 | 2017 | Total |
| 1 | | | | | | | | | \$ - |
| 2 | | | | | | | | | \$ - |
| 3 | | | | | | | | | \$ - |
| TOTAL ASSOCIATED CAPITAL FUNDING | | | | | \$ - | \$ - | \$ - | \$ - | \$ - |
| 9) Financial/Resource Detail | | | | | | | | | |
| Component | | BU Acct. # | | 2014 | 2015 | 2016 | 2017 | 2018 | |
| | | | | Budget | | | | Full-Yr. Adj. | |
| REVENUE - continuous operating detail | | | | | | | | | |
| 1 | | | | | | | | | |
| 2 | | | | | | | | | |
| 3 | | | | | | | | | |
| 4 | | | | | | | | | |
| Subtotal | | | | - | - | - | - | | |
| REVENUE - one-time operating detail | | | | | | | | | |
| 1 | | | | | | | | | - |
| 2 | | | | | | | | | - |
| Subtotal | | | | - | - | - | - | | - |
| EXPENSES - continuous operating detail (For staffing costs please fill out section 7) | | | | | | | | | |
| 1 | * Staffing costs (calculated field) | (From sect. 7) | | 106,844 | - | - | - | | |
| 2 | * Benefits | (From sect. 7) | | 29,168 | - | - | - | | |
| 3 | * Complement sch. Expenses (calculated field) | (From sect. 7) | | 750 | - | - | - | | |
| 4 | | | | | | | | | |
| 5 | | | | | | | | | |
| 6 | | | | | | | | | |
| 7 | | | | | | | | | |
| Subtotal | | | | 136,762 | - | - | - | | - |
| EXPENSES - one-time operating detail (For staffing costs please fill out section 7) | | | | | | | | | |
| 1 | * Complement sch. Expenses (calculated field) | (From sect. 7) | | 5,250 | - | - | - | | - |
| 2 | | | | | | | | | - |
| 3 | | | | | | | | | - |
| Subtotal | | | | 5,250 | - | - | - | | - |
| OFFSETS - cost savings, reductions, etc | | | | | | | | | |
| 1 | Water/Wastewater Chargeback - 57% of asset value | | | (80,947) | | | | | |
| 2 | | | | | | | | | |
| 3 | | | | | | | | | |
| Subtotal | | | | (80,947) | - | - | - | | - |
| TOTAL OPERATING BUDGET CHANGE | | | | 61,065 | - | - | - | | - |
| COMPLEMENTS & FTE's | | | | 2014 | 2015 | 2016 | 2017 | Total | |
| # of positions requested | | (From sect. 7) | | 1.00 | - | - | - | 1.00 | |
| FTE's | | (From sect. 7) | | 1.00 | - | - | - | 1.00 | |
| FTE reductions/offsets | | (Manual Field) | | | | | | - | |
| Net FTE's | | | | 1.00 | - | - | - | 1.00 | |

CITY OF VAUGHAN
2014-2017 OPERATING BUDGET

| ADDITIONAL RESOURCE REQUEST | | | | | | | |
|--|--|-------------------------|-------------|-------------|------------------------|--|------------------------|
| Request Title | Election Coordinator - Conversion to Permanent | | | | | | |
| Business Unit # | 060001 | Clerks - Administration | | | | | |
| | 060 - City Clerk | | | | | | |
| Related Program | Solutions Management | | | | | | |
| Program Classification | Standard Traditional Support | | | | | | |
| Annual Budget Change Summary | | | | | | | |
| Financial Components | 2014 | 2015 | 2016 | 2017 | 2014-2017 Sub-total | 2018 (One Time. Adj.) | 2014-2018 Sub-total |
| Staffing | | | | | | | |
| Complements | 1.00 | - | - | - | 1.00 | - | 1.00 |
| Net FTE's | 1.00 | - | - | - | 1.00 | - | 1.00 |
| Operating Revenue | - | - | - | - | - | - | - |
| Operating Costs | | | | | | | |
| Staffing & Benefits | 121,650 | - | - | - | 121,650 | - | 121,650 |
| Other continuous costs | - | - | - | - | - | - | - |
| One-time expenses | - | - | - | - | - | - | - |
| Offsets/reductions | (121,650) | - | - | - | (121,650) | - | (121,650) |
| Net Operating Budget | \$ 0 | \$ - | \$ - | \$ - | \$ 0 | \$ - | \$ 0 |
| Associated Capital Costs | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| 1A) Request Description: Please provide a <u>brief</u> description of the request. | | | | | | | |
| Please check one: <input checked="" type="checkbox"/> Departmental <input type="checkbox"/> Corporate | | | | | | | |
| The request is to convert the position of Election Coordinator from contract to permanent status. The scope, magnitude and complexity of election administration in a large municipality like Vaughan requires full time, dedicated resources. The Election Coordinator works exclusively on election and election-rated activities (such as rebates, ward boundary issues, etc.) throughout the term of Council. Conversion of the contract position to permanent status is consistent with Council's previous decisions which recognize the requirement for full-time resources to support the planning and execution of the municipal election and post-election activities [ref CW(WS) 29(2) May 24, 2011]. Election planning and administration is a permanent responsibility of the City Clerk's Office and permanent staff resources are needed to ensure the sustainability of this activity. | | | | | | | |
| 1B) If this request is part of a project with multiple milestones then please fill in the following table: | | | | | | | |
| Milestones or Deliverables | | Timelines | | Comments | | | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| 1C) Impact on other departments (cost/time/benefit): | | | | | | | |
| Department Impacted | Describe Impact (Cost/time/benefit) | | | | | Were they Consulted? | |
| | | | | | | <input type="checkbox"/> Yes <input type="checkbox"/> No | |
| | | | | | | <input type="checkbox"/> Yes <input type="checkbox"/> No | |
| | | | | | | <input type="checkbox"/> Yes <input type="checkbox"/> No | |
| Other comments: | | | | | | | |
| | | | | | | | |
| COMMISSIONER APPROVAL: _____ | | | | | | Date: _____ | |

Budget Staff
Use Only

☐ 1st Submission
☐ Previously Recognized

Submitted for year:
 Recognized for year:

Appendix A - Additional Resource Request Submissions

| | | | | | | |
|---|--|--|---------------|---|---------------------------------------|---|
| Request Title | Election Coordinator - Conversion to Permanent | | | | | |
| 2) Relationship to Vaughan Vision 2020 - Goals / Objectives / Initiatives | | | | | | |
| A) Identify the <u>specific initiative</u> on the Vaughan Vision 2020 initiative list this resource request supports (new or implementation of): Choose an Initiative from the drop down list and then choose the relationship with the initiative in the Green cell using the drop down provided. | | | | | | |
| Theme | Goal | ↓ Initiative (Use drop down list) ↓ | Ref # | Date | Priority | Request/Initiative Relationship (choose 1) |
| | | | | | | |
| | | | | | | |
| | | | | | | |
| B) Describe and clearly demonstrate how the request links to the Vaughan Vision 2020: | | | | | | |
| Demonstrate Excellence in Service Delivery - It is the responsibility of the Election Coordinator to manage expenditures and other resources in a manner which contributes to the financial and operational sustainability of the municipality. | | | | | | |
| 3) Related Performance Indicators & Business Plan Link | | | | | | |
| Please provide information on top 3 performance measures: | | | | | | |
| Name/description of service level target: | | Target Level | Current Level | Level with ARR | | |
| 1) | | | | | | |
| 2) | | | | | | |
| 3) | | | | | | |
| Describe how this request relates to Departmental Business Plan: | | | | | | |
| As outlined in the Office of the City Clerk (CCO) Business Plan, the CCO is responsible for ensuring open, accessible and accountable government. The administration of fair elections in an impartial manner is a fundamental statutory responsibility of the City Clerk. | | | | | | |
| 4) Value Proposition | | | | | | |
| Please detail both qualitative and quantitative benefits of the request | | | | | | |
| Qualitative: Please select up to 2 actions which best describe this request | | | | | | |
| Primary | | Improve Sustainability | | Secondary | | |
| Briefly explain how this request helps achieve the actions selected above. How does this request make a difference in these areas? Can improvements be defined (i.e. surveys, measures, etc.)? | | | | | | |
| Converting this position from contract to permanent recognizes that the Election Coordinator is a core position required throughout the 4 year Council cycle. The position is currently funded out of the Election Reserve; this is not a sustainable way of funding a permanent staff position. | | | | | | |
| Quantitative: Please provide explanation of how this request improves efficiency. Note that performance measures are captured in section 3. This section is for efficiency improvements. | | | | | | |
| Year | Type | Change/Saving | Units | Detail of Cost Reductions/Budget Savings | Incl. in offsets (Section #9)? | |
| | | | | | | |
| | | | | | | |
| | | | | | | |
| 5) Alternatives | | | | | | |
| Are there alternatives or options? Please explain what they are and why they are not the primary approach. | | | | | | |
| 1. One alternative is to continue to maintain the position as a contract position. This approach is not recommended as it does not provide for consistent, sustainable support to the Election. In addition, it is not prudent to fund permanent staff positions from the Election Reserve. | | | | | | |

Appendix A - Additional Resource Request Submissions

| Request Title | | Election Coordinator - Conversion to Permanent | | |
|---|----------------------|--|-------------|-------------------|
| 7) Complement Details - Skip to Section 8 if no Staff is requested | | | | |
| Do not gap positions - If required, please contact the Budget Dept. for instructions Future year progressions & eco. adj. will be calculated corporately by the Budget Dept. | | | | |
| Complement Information | Position #1 | Position #2 | Position #3 | Sub-total |
| Budget Year | 2014 | | | |
| Position title | Election Coordinator | | | |
| Estimated start date | January 1, 2014 | | | |
| # of positions requested | 1.00 | | | 1.00 |
| Full-time equivalents (FTEs) | 1.00 | | | 1.00 |
| Position type | Full-time | | | |
| Position agreement classification | Mgmt/Non-union | | | |
| If contract, specify length (months or yrs) | | | | |
| If Casual/Seasonal PT enter Hourly wage | | | | |
| Business unit # (override if different than # shown) | 060001 | | | |
| Grade level | 7 | | | |
| Est. starting step | 5 | | | |
| Desktop (HR) Review Performed? | N/A | | | |
| B&F Accommodations Available? | Yes | | | |
| ITM Hardware required? | No | | | |
| Capital Equipment Required? | No | | | |
| Complement Annual Cost Detail | | | | |
| Annual full-time \$ | 95,562 | | | 95,562 |
| Annual part-time \$ | - | - | - | - |
| Annual shift premiums, etc | | | | - |
| Annual overtime \$ | | | | - |
| * PT vacation pay (calculated field) | - | - | - | - |
| * Annual benefits (calculated field) | 26,088 | - | - | 26,088 |
| * FT contract benefits in lieu (calculated field) | - | - | - | - |
| Subtotal (Per Employee) | \$ 121,650 | \$ - | \$ - | \$ 121,650 |
| Subtotal (Per Position) | \$ 121,650 | \$ - | \$ - | \$ 121,650 |
| Continuous costs | (BU & Acct #.) | Please fill in per Complement. The total will account for multiple positions if indicated above. | | |
| 1) Office Supplies | 060001.7200 | | | - |
| 2) Training & Developme | 060001.7115 | | | - |
| 3) Memberships/Dues/Fee | 060001.7105 | | | - |
| 4) Mileage | 060001.7100 | | | - |
| Subtotal (Per Employee) | \$ - | \$ - | \$ - | \$ - |
| Subtotal (Per Position) | \$ - | \$ - | \$ - | \$ - |
| One-time costs | (BU & Acct #.) | Please fill in per Complement. The total will account for multiple positions if indicated above. | | |
| 1) Computer Hardware | 060001.7211.01 | | | - |
| 2) Office Equip. & Furnitu | 060001.7210 | | | - |
| 3) Other (Please detail in | #N/A | | | - |
| 4) | #N/A | | | - |
| Subtotal (Per Employee) | \$ - | \$ - | \$ - | \$ - |
| Subtotal (Per Position) | \$ - | \$ - | \$ - | \$ - |
| 2014 Total Annual Costs | \$ 121,650 | \$ - | \$ - | \$ 121,650 |
| 2015 Total Annual Costs | \$ - | \$ - | \$ - | \$ - |
| 2016 Total Annual Costs | \$ - | \$ - | \$ - | \$ - |
| 2017 Total Annual Costs | \$ - | \$ - | \$ - | \$ - |
| Additional Comments: | | | | |

Appendix A - Additional Resource Request Submissions

| | | | | | | | | | |
|--|---|--|-------------------------------------|----------------|-------------|-------------|----------------------|-------------|--------------|
| Request Title | | Election Coordinator - Conversion to Permanent | | | | | | | |
| 8) Capital Funding | | | | | | | | | |
| Are there any Capital requests already submitted/approved or to be submitted related to this ARR? (e.g. new car) | | | | | | | | | |
| ASSOCIATED CAPITAL FUNDING | | Status | Year asset Available for use | Proj. # | 2014 | 2015 | 2016 | 2017 | Total |
| 1 | | | | | | | | | \$ - |
| 2 | | | | | | | | | \$ - |
| 3 | | | | | | | | | \$ - |
| TOTAL ASSOCIATED CAPITAL FUNDING | | | | | \$ - | \$ - | \$ - | \$ - | \$ - |
| 9) Financial/Resource Detail | | | | | | | | | |
| Component | | BU Acct. # | 2014 2015 2016 2017 | | | | 2018 | | |
| | | | Budget | | | | Full-Yr. Adj. | | |
| REVENUE - continuous operating detail | | | | | | | | | |
| 1 | | | | | | | | | |
| 2 | | | | | | | | | |
| 3 | | | | | | | | | |
| 4 | | | | | | | | | |
| Subtotal | | | - | - | - | - | - | - | |
| REVENUE - one-time operating detail | | | | | | | | | |
| 1 | | | | | | | | - | |
| 2 | | | | | | | | - | |
| Subtotal | | | - | - | - | - | - | - | |
| EXPENSES - continuous operating detail (For staffing costs please fill out section 7) | | | | | | | | | |
| 1 | * Staffing costs (calculated field) | (From sect. 7) | 95,562 | - | - | - | - | - | |
| 2 | * Benefits | (From sect. 7) | 26,088 | - | - | - | - | - | |
| 3 | * Complement sch. Expenses (calculated field) | (From sect. 7) | - | - | - | - | - | - | |
| 4 | | | | | | | | | |
| 5 | | | | | | | | | |
| 6 | | | | | | | | | |
| 7 | | | | | | | | | |
| Subtotal | | | 121,650 | - | - | - | - | - | |
| EXPENSES - one-time operating detail (For staffing costs please fill out section 7) | | | | | | | | | |
| 1 | * Complement sch. Expenses (calculated field) | (From sect. 7) | - | - | - | - | - | - | |
| 2 | | | | | | | | - | |
| 3 | | | | | | | | - | |
| Subtotal | | | - | - | - | - | - | - | |
| OFFSETS - cost savings, reductions, etc | | | | | | | | | |
| 1 | Elimination of Temporary Position Salary | | (95,562) | | | | | | |
| 2 | Elimination of Temporary Position Benefits | | (26,088) | | | | | | |
| 3 | | | | | | | | | |
| Subtotal | | | (121,650) | - | - | - | - | - | |
| TOTAL OPERATING BUDGET CHANGE | | | | | 0 | - | - | - | - |
| COMPLEMENTS & FTE's | | | | | 2014 | 2015 | 2016 | 2017 | Total |
| # of positions requested | | (From sect. 7) | 1.00 | - | - | - | - | 1.00 | |
| FTE's | | (From sect. 7) | 1.00 | - | - | - | - | 1.00 | |
| FTE reductions/offsets | | (Manual Field) | | | | | | - | |
| Net FTE's | | | 1.00 | - | - | - | - | 1.00 | |

CITY OF VAUGHAN
2014-2017 OPERATING BUDGET

| ADDITIONAL RESOURCE REQUEST | | | | | | | |
|--|--|---|-------------|-------------|------------------------|--------------------------|------------------------|
| Request Title | <div style="border: 1px solid black; padding: 2px;">Council Office Administrator (Level 4) - Conversion to Permanent</div> | | | | | | |
| Business Unit # | <div style="border: 1px solid black; padding: 2px;">060001</div> | <div style="border: 1px solid black; padding: 2px;">Clerks - Administration</div> | | | | | |
| | | <div style="border: 1px solid black; padding: 2px;">060 - City Clerk</div> | | | | | |
| Related Program | <div style="border: 1px solid black; padding: 2px;">Solutions Management</div> | | | | | | |
| Program Classification | <div style="border: 1px solid black; padding: 2px;">Standard Traditional Support</div> | | | | | | |
| Annual Budget Change Summary | | | | | | | |
| Financial Components | 2014 | 2015 | 2016 | 2017 | 2014-2017 Sub-total | 2018 (One Time. Adj.) | 2014-2018 Sub-total |
| Staffing | | | | | | | |
| Complements | 1.00 | - | - | - | 1.00 | - | 1.00 |
| Net FTE's | 1.00 | - | - | - | 1.00 | - | 1.00 |
| Operating Revenue | - | - | - | - | - | - | - |
| Operating Costs | | | | | | | |
| Staffing & Benefits | 91,398 | - | - | - | 91,398 | - | 91,398 |
| Other continuous costs | - | - | - | - | - | - | - |
| One-time expenses | - | - | - | - | - | - | - |
| Offsets/reductions | (91,398) | - | - | - | (91,398) | - | (91,398) |
| Net Operating Budget | \$ (0) | \$ - | \$ - | \$ - | \$ (0) | \$ - | \$ (0) |
| Associated Capital Costs | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| 1A) Request Description: Please provide a <u>brief</u> description of the request. | | | | | | | |
| Please check one: <input checked="" type="checkbox"/> Departmental <input type="checkbox"/> Corporate | | | | | | | |
| <p>The request is to convert the position of Council Office Administrator from contract to permanent full-time status. This position administratively represents the City Clerk within the Council Offices, including Corporate budget preparation and monitoring, corporate policy compliance as well as purchasing administration. The duties of the Council Office Administrator also include: providing assistance to members of Council; promoting and enhancing the image of the Council Office at all levels of contact, providing reception services for the Council Office, exercising tact and diplomacy in greeting dignitaries, receiving and directing visitors to Councillors and/or their Executive Assistants, and handling and securing of confidential/sensitive information,</p> <p>The staffing of this position was formerly subject to considerations made following general municipal elections. The position has evolved to primarily a corporate role and is independent of Council's political offices. As such it should be recognized as a permanent member of the City Clerk's Office complement. The job was recently re-classified in recognition of the corporate functions carried out.</p> | | | | | | | |
| 1B) If this request is part of a project with multiple milestones then please fill in the following table: | | | | | | | |
| Milestones or Deliverables | Timelines | Comments | | | | | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| 1C) Impact on other departments (cost/time/benefit): | | | | | | | |
| Department Impacted | Describe Impact (Cost/time/benefit) | Were they Consulted? | | | | | |
| Council Offices | This position plays a pivotal role in streamlining the administrative operation of the Council Offices and serves as a key point of contact for SMT, staff, public, vendors, media and other levels of government who contact the Council Offices. | <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No | | | | | |
| | | <input type="checkbox"/> Yes <input type="checkbox"/> No | | | | | |
| | | <input type="checkbox"/> Yes <input type="checkbox"/> No | | | | | |
| Other comments: | | | | | | | |
| This position is often the first point of contact for members of the public and dignitaries when contacting the Council Office. As such, it plays a critical role in presenting a positive image for the corporation. | | | | | | | |
| COMMISSIONER APPROVAL: _____ | | | | | Date: _____ | | |

Budget Staff Use Only

☐ 1st Submission
☐ Previously Recognized

Submitted for year:
 Recognized for year:

Appendix A - Additional Resource Request Submissions

| Request Title | Council Office Administrator (Level 4) - Conversion to Permanent | | | | | |
|--|--|-------------------------------------|---------------|--|----------|---|
| 2) Relationship to Vaughan Vision 2020 - Goals / Objectives / Initiatives | | | | | | |
| A) Identify the <u>specific initiative</u> on the Vaughan Vision 2020 initiative list this resource request supports (new or implementation of): Choose an Initiative from the drop down list and then choose the relationship with the initiative in the Green cell using the drop down provided. | | | | | | |
| Theme | Goal | ↓ Initiative (Use drop down list) ↓ | Ref # | Date | Priority | Request/Initiative Relationship (choose 1) |
| | | | | | | |
| | | | | | | |
| | | | | | | |
| B) Describe and clearly demonstrate how the request links to the Vaughan Vision 2020: | | | | | | |
| Demonstrate Excellence in Service Delivery - as the first point of contact for many citizens, businesses and other levels of government in relation to the Council Offices, the Council Office Administrator plays a key role in ensuring service excellence. The Council Office Administrator maintains confidentiality and demonstrates tact and diplomacy while ensuring that inquiries are directed to the appropriate offices in a timely manner. | | | | | | |
| 3) Related Performance Indicators & Business Plan Link | | | | | | |
| Please provide information on top 3 performance measures: | | | | | | |
| Name/description of service level target: | | Target Level | Current Level | Level with ARR | | |
| 1) | | | | | | |
| 2) | | | | | | |
| 3) | | | | | | |
| Describe how this request relates to Departmental Business Plan: | | | | | | |
| The Council Office Administrator is the City Clerk's corporate presence on the Council floor and should not be subject to considerations flowing from electoral results. As outlined in the Office of the City Clerk (CCO) Business Plan, the CCO is the primary point of contact for Vaughan's citizens and businesses and is also an information and service focal point for Members of Council and City Staff. Within the Council Office area, the Council Office Administrator performs this key function. | | | | | | |
| 4) Value Proposition | | | | | | |
| Please detail both qualitative and quantitative benefits of the request | | | | | | |
| Qualitative: Please select up to 2 actions which best describe this request | | | | | | |
| Primary | | Improve Sustainability | | Secondary | | |
| Briefly explain how this request helps achieve the actions selected above. How does this request make a difference in these areas? Can improvements be defined (i.e. surveys, measures, etc.)? | | | | | | |
| Converting this position from contract to permanent recognizes that the position has evolved to primarily a corporate role and is independent of Council's political offices. It would also recognize the key corporate functions performed by this position in ensuring the efficient and effective administration of the Council Offices. | | | | | | |
| Quantitative: Please provide explanation of how this request improves efficiency. Note that performance measures are captured in section 3. This section is for efficiency improvements. | | | | | | |
| Year | Type | Change/Saving | Units | Detail of Cost Reductions/Budget Savings | | Incl. in offsets (Section #9)? |
| | | | | | | |
| | | | | | | |
| | | | | | | |
| 5) Alternatives | | | | | | |
| Are there alternatives or options? Please explain what they are and why they are not the primary approach. | | | | | | |
| 1. One alternative is to continue to maintain the position as a contract position. This approach is not recommended as it does not provide for consistent, sustainable support to the Council Offices. | | | | | | |

Appendix A - Additional Resource Request Submissions

| Request Title | | Council Office Administrator (Level 4) - Conversion to Permanent | | |
|---|------------------------------|--|-------------|------------------|
| 7) Complement Details - Skip to Section 8 if no Staff is requested | | | | |
| Do not gap positions - If required, please contact the Budget Dept. for instructions Future year progressions & eco. adj. will be calculated corporately by the Budget Dept. | | | | |
| Complement Information | Position #1 | Position #2 | Position #3 | Sub-total |
| Budget Year | 2014 | | | |
| Position title | Council Office Administrator | | | |
| Estimated start date | January 1, 2014 | | | |
| # of positions requested | 1.00 | | | 1.00 |
| Full-time equivalents (FTEs) | 1.00 | | | 1.00 |
| Position type | Full-time | | | |
| Position agreement classification | Mgmt/Non-union | | | |
| If contract, specify length (months or yrs) | | | | |
| If Casual/Seasonal PT enter Hourly wage | | | | |
| Business unit # (override if different than # shown) | 060001 | | | |
| Grade level | 4 | | | |
| Est. starting step | 5 | | | |
| Desktop (HR) Review Performed? | N/A | | | |
| B&F Accommodations Available? | Yes | | | |
| ITM Hardware required? | No | | | |
| Capital Equipment Required? | No | | | |
| Complement Annual Cost Detail | | | | |
| Annual full-time \$ | 71,797 | | | 71,797 |
| Annual part-time \$ | - | - | - | - |
| Annual shift premiums, etc | | | | - |
| Annual overtime \$ | | | | - |
| * PT vacation pay (calculated field) | - | - | - | - |
| * Annual benefits (calculated field) | 19,601 | - | - | 19,601 |
| * FT contract benefits in lieu (calculated field) | - | - | - | - |
| Subtotal (Per Employee) | \$ 91,398 | \$ - | \$ - | \$ 91,398 |
| Subtotal (Per Position) | \$ 91,398 | \$ - | \$ - | \$ 91,398 |
| Continuous costs | (BU & Acct #.) | Please fill in per Complement. The total will account for multiple positions if indicated above. | | |
| 1) Office Supplies | 060001.7200 | | | - |
| 2) Training & Developme | 060001.7115 | | | - |
| 3) Memberships/Dues/Fee | 060001.7105 | | | - |
| 4) Mileage | 060001.7100 | | | - |
| Subtotal (Per Employee) | \$ - | \$ - | \$ - | \$ - |
| Subtotal (Per Position) | \$ - | \$ - | \$ - | \$ - |
| One-time costs | (BU & Acct #.) | Please fill in per Complement. The total will account for multiple positions if indicated above. | | |
| 1) Computer Hardware | 060001.7211.01 | | | - |
| 2) Office Equip. & Furnitu | 060001.7210 | | | - |
| 3) Other (Please detail in | #N/A | | | - |
| 4) | #N/A | | | - |
| Subtotal (Per Employee) | \$ - | \$ - | \$ - | \$ - |
| Subtotal (Per Position) | \$ - | \$ - | \$ - | \$ - |
| 2014 Total Annual Costs | \$ 91,398 | \$ - | \$ - | \$ 91,398 |
| 2015 Total Annual Costs | \$ - | \$ - | \$ - | \$ - |
| 2016 Total Annual Costs | \$ - | \$ - | \$ - | \$ - |
| 2017 Total Annual Costs | \$ - | \$ - | \$ - | \$ - |
| Additional Comments: | | | | |

Appendix A - Additional Resource Request Submissions

| | | | | | | | | | |
|--|---|--|-------------------------------------|----------------|-------------|-------------|----------------------|-------------|--------------|
| Request Title | | Council Office Administrator (Level 4) - Conversion to Permanent | | | | | | | |
| 8) Capital Funding | | | | | | | | | |
| Are there any Capital requests already submitted/approved or to be submitted related to this ARR? (e.g. new car) | | | | | | | | | |
| | ASSOCIATED CAPITAL FUNDING | Status | Year asset Available for use | Proj. # | 2014 | 2015 | 2016 | 2017 | Total |
| 1 | | | | | | | | | \$ - |
| 2 | | | | | | | | | \$ - |
| 3 | | | | | | | | | \$ - |
| TOTAL ASSOCIATED CAPITAL FUNDING | | | | | \$ - | \$ - | \$ - | \$ - | \$ - |
| 9) Financial/Resource Detail | | | | | | | | | |
| Component | | BU Acct. # | 2014 | 2015 | 2016 | 2017 | 2018 | | |
| | | | Budget | | | | Full-Yr. Adj. | | |
| REVENUE - continuous operating detail | | | | | | | | | |
| 1 | | | | | | | | | |
| 2 | | | | | | | | | |
| 3 | | | | | | | | | |
| 4 | | | | | | | | | |
| Subtotal | | | - | - | - | - | | | |
| REVENUE - one-time operating detail | | | | | | | | | |
| 1 | | | | | | | | - | |
| 2 | | | | | | | | - | |
| Subtotal | | | - | - | - | - | | - | |
| EXPENSES - continuous operating detail (For staffing costs please fill out section 7) | | | | | | | | | |
| 1 | * Staffing costs (calculated field) | (From sect. 7) | 71,797 | - | - | - | | | |
| 2 | * Benefits | (From sect. 7) | 19,601 | - | - | - | | | |
| 3 | * Complement sch. Expenses (calculated field) | (From sect. 7) | - | - | - | - | | | |
| 4 | | | | | | | | | |
| 5 | | | | | | | | | |
| 6 | | | | | | | | | |
| 7 | | | | | | | | | |
| Subtotal | | | 91,398 | - | - | - | | - | |
| EXPENSES - one-time operating detail (For staffing costs please fill out section 7) | | | | | | | | | |
| 1 | * Complement sch. Expenses (calculated field) | (From sect. 7) | - | - | - | - | | - | |
| 2 | | | | | | | | - | |
| 3 | | | | | | | | - | |
| Subtotal | | | - | - | - | - | | - | |
| OFFSETS - cost savings, reductions, etc | | | | | | | | | |
| 1 | Elimination of Temporary Position Salary | | (71,797) | | | | | | |
| 2 | Elimination of Temporary Position Benefits | | (19,601) | | | | | | |
| 3 | | | | | | | | | |
| Subtotal | | | (91,398) | - | - | - | | - | |
| TOTAL OPERATING BUDGET CHANGE | | | | | (0) | - | - | - | - |
| COMPLEMENTS & FTE's | | | | | 2014 | 2015 | 2016 | 2017 | Total |
| # of positions requested | | (From sect. 7) | 1.00 | - | - | - | | 1.00 | |
| FTE's | | (From sect. 7) | 1.00 | - | - | - | | 1.00 | |
| FTE reductions/offsets | | (Manual Field) | | | | | | - | |
| Net FTE's | | | 1.00 | - | - | - | | 1.00 | |

Appendix A - Additional Resource Request Submissions

CITY OF VAUGHAN
2014-2017 OPERATING BUDGET

| ADDITIONAL RESOURCE REQUEST | | | | | | | |
|---|--|--|-----------------|----------------------------|------------------------|------------------------------|--|
| Request Title | Part-time Information Processor - Level F | | | | | | |
| Business Unit # | 060001 | Clerks - Administration | | | | | |
| | | 060 - City Clerk | | | | | |
| Related Program | Solutions Management | | | | | | |
| Program Classification | Standard Traditional Support | | | | | | |
| Annual Budget Change Summary | | | | | | | |
| Financial Components | 2014 | 2015 | 2016 | 2017 | 2014-2017 Sub-total | 2018 (One Time. Adj.) | 2014-2018 Sub-total |
| Staffing | | | | | | | |
| Complements | 1.00 | - | - | - | 1.00 | - | 1.00 |
| Net FTE's | 0.69 | - | - | - | 0.69 | - | 0.69 |
| Operating Revenue | - | - | - | - | - | - | - |
| Operating Costs | | | | | | | |
| Staffing & Benefits | 36,383 | - | - | - | 36,383 | - | 36,383 |
| Other continuous costs | - | - | - | - | - | - | - |
| One-time expenses | 7,845 | (7,845) | - | - | - | - | - |
| Offsets/reductions | (1,200) | - | - | - | (1,200) | - | (1,200) |
| Net Operating Budget | \$ 43,028 | \$ (7,845) | \$ - | \$ - | \$ 35,183 | \$ - | \$ 35,183 |
| Associated Capital Costs | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| 1A) Request Description: Please provide a brief description of the request. | | | | | | | |
| Please check one: <input checked="" type="checkbox"/> Departmental <input type="checkbox"/> Corporate | | | | | | | |
| <p>This request is for a part-time Information Processor to be responsible for posting Council and Committee documents (agendas, reports, extracts, by-laws, communications and attachments) to VOL. The implementation of VOL allows the public and internal staff to rapidly find and search Council documents and has greatly enhanced citizen access to meeting documents relating to Council, Standing Committees and other Committees/Task Forces but has created a commensurate burden on staff resources. The time frames for posting documents are very restrictive and must be in compliance with notice requirements set out in the City's Procedure By-Law 7-2011. In the first six months of 2013, the two full-time Information Processors responsible for posting Council and Committee meeting agendas, minutes and extracts on VOL have incurred a significant increase in overtime, (a five-fold increase compared with the same period in 2012.) We are also experiencing a 1 to 2 month back log in posting consolidated meeting extracts. The part-time Information Processor will be dedicated to the task of preparing and posting agendas, agendas, minutes and extracts on VOL (Vaughan On-Line) to ensure that statutory time frames and service standards are met.</p> | | | | | | | |
| 1B) If this request is part of a project with multiple milestones then please fill in the following table: | | | | | | | |
| Milestones or Deliverables | Timelines | | Comments | | | | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| 1C) Impact on other departments (cost/time/benefit): | | | | | | | |
| Department Impacted | Describe Impact (Cost/time/benefit) | | | | | Were they Consulted? | |
| All departments | Timely availability of comprehensive Council-Committee documents (agendas, reports, extracts, by-laws) to support departmental work programs and decision-making. | | | | | <input type="checkbox"/> Yes | <input checked="" type="checkbox"/> No |
| Council | Timely availability of comprehensive Council-Committee documents (agendas, reports, extracts, by-laws) to Council and Council support staff in research and responding to citizen inquiries. | | | | | <input type="checkbox"/> Yes | <input checked="" type="checkbox"/> No |
| | | | | | | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| Other comments: | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| COMMISSIONER APPROVAL: _____ | | | | | | Date: _____ | |
| Budget Staff Use Only | | <input type="checkbox"/> 1st Submission | | Submitted for year: _____ | | | |
| | | <input type="checkbox"/> Previously Recognized | | Recognized for year: _____ | | | |

Appendix A - Additional Resource Request Submissions

| Request Title | | Part-time Information Processor - Level F | | | | | 42 |
|---|--|--|--------------|---|----------------|--|----|
| 2) Relationship to Vaughan Vision 2020 - Goals / Objectives / Initiatives | | | | | | | |
| A) Identify the <u>specific initiative</u> on the Vaughan Vision 2020 initiative list this resource request supports (new or implementation of): Choose an Initiative from the drop down list and then choose the relationship with the initiative in the Green cell using the drop down provided. | | | | | | | |
| Theme | Goal | Initiative (Use drop down list) | Ref # | Date | Priority | Request/Initiative Relationship (choose 1) | |
| Organizational Goals | Ensure a High Performing Organization | Ensure citizen-focused communication initiatives: Establish and implement a more effective model for community engagement and enhance our public consultation strategy | 14 | Q1/13 Revised Q3/13** | Medium | General Correlation | |
| | | | | | | | |
| | | | | | | | |
| B) Describe and clearly demonstrate how the request links to the Vaughan Vision 2020: | | | | | | | |
| The timely availability of Council-Committee documents on-line supports citizen access to the decision-making process and broader community engagement. Citizens can easily and conveniently access agendas, reports and past Council decisions without the need to visit City Hall. | | | | | | | |
| 3) Related Performance Indicators & Business Plan Link | | | | | | | |
| Please provide information on top 3 performance measures: | | | | | | | |
| | Name/description of service level target: | | Target Level | Current Level | Level with ARR | | |
| 1) | Average time to publish consolidated meeting extracts. | | 1 week | 1 to 2 months | 1 week | | |
| 2) | | | | | | | |
| 3) | | | | | | | |
| Describe how this request relates to Departmental Business Plan: | | | | | | | |
| One of the key objectives of the City Clerk's Business Plan is to ensure legislative compliance and adherence to Council procedures, and encourage public participation and community engagement. The use of VOL supports legislative compliance by ensuring that agendas are posted in compliance with the notice requirements under the City's Procedure By-law. The posting of comprehensive meeting extracts supports community engagement by providing the public with timely, easy and convenient access to Council agendas and decisions. | | | | | | | |
| 4) Value Proposition | | | | | | | |
| Please detail both qualitative and quantitative benefits of the request | | | | | | | |
| Qualitative: Please select up to 2 actions which best describe this request | | | | | | | |
| Primary | | Improve User Satisfaction | | Secondary | | Improve Corp. Image | |
| Briefly explain how this request helps achieve the actions selected above. How does this request make a difference in these areas? Can improvements be defined (i.e. surveys, measures, etc.)? | | | | | | | |
| 1. Publishing comprehensive meeting extracts within 1 week increases user satisfaction - for the public, Council and City staff. End users are able to obtain this information through self-service rather than having to contact Secretariat staff for visit the Clerk's Office in-person. 2. The timely availability of Council-Committee documents on-line improves the corporation's image by promoting openness and transparency, and making it easier for citizens to engage in civic matters. | | | | | | | |
| Quantitative: Please provide explanation of how this request improves efficiency. Note that performance measures are captured in section 3. This section is for efficiency improvements. | | | | | | | |
| Year | Type | Change/Saving | Units | Detail of Cost Reductions/Budget Savings | | Incl. in offsets (Section #9)? | |
| 2014 | Budget \$\$\$ | 100 | 12 | Reduce monthly overtime costs (12 months @ \$100 per month) | | Yes | |
| 2014 | Budget \$\$\$ | 200 | 12 | Cost to reduce backlog | | No | |
| | | | | | | | |
| 5) Alternatives | | | | | | | |
| Are there alternatives or options? Please explain what they are and why they are not the primary approach. | | | | | | | |
| 1. One alternative is to continue to incur overtime costs. This approach is not recommended due to the impact on staff and the loss of the main benefit of VOL which is timeliness and comprehensiveness of posting of Council extracts. 2. The second option is to not produce a comprehensive Council extract which will require City staff and other users to research and compile the complete record of Council's decision. This option is not recommended as it will result in a disproportionate increase in staff time across the corporation and will not resolve the issues impacting staff in the City Clerk's office. | | | | | | | |

Appendix A - Additional Resource Request Submissions

| Request Title | | Part-time Information Processor - Level F | | | |
|---|-----------------------|--|-------------|------------------|-------|
| 7) Complement Details - Skip to Section 8 if no Staff is requested | | | | | |
| Do not gap positions - If required, please contact the Budget Dept. for instructions Future year progressions & eco. adj. will be calculated corporately by the Budget Dept. | | | | | |
| Complement Information | Position #1 | Position #2 | Position #3 | Sub-total | |
| Budget Year | 2014 | | | | |
| Position title | Information Processor | | | | |
| Estimated start date | January 1, 2014 | | | | |
| # of positions requested | 1.00 | | | 1.00 | |
| Full-time equivalents (FTEs) | 0.69 | | | 0.69 | |
| Position type | Part-time | | | | |
| Position agreement classification | Cupe Hourly | | | | |
| If contract, specify length (months or yrs) | | | | | |
| If Casual/Seasonal PT enter Hourly wage | | | | | |
| Business unit # (override if different than # shown) | 060001 | | | | |
| Grade level | F | | | | |
| Est. starting step | Start | | | | |
| Desktop (HR) Review Performed? | N/A | | | | |
| B&F Accommodations Available? | Yes | | | | |
| ITM Hardware required? | Yes | | | | |
| Capital Equipment Required? | No | | | | |
| Complement Annual Cost Detail | | | | | |
| Annual full-time \$ | - | | | - | |
| Annual part-time \$ | 46,113 | - | - | 46,113 | |
| Annual shift premiums, etc | | | | - | |
| Annual overtime \$ | | | | - | |
| * PT vacation pay (calculated field) | 1,845 | - | - | 1,845 | |
| * Annual benefits (calculated field) | 4,772 | - | - | 4,772 | |
| * FT contract benefits in lieu (calculated field) | - | - | - | - | |
| Subtotal (Per Employee) | \$ 52,729 | \$ - | \$ - | \$ 52,729 | |
| Subtotal (Per Position) | \$ 36,383 | \$ - | \$ - | \$ 36,383 | |
| Continuous costs | (BU & Acct #.) | Please fill in per Complement. The total will account for multiple positions if indicated above. | | | |
| 1) Office Supplies | 060001.7200 | | | | - |
| 2) Training & Developme | 060001.7115 | | | | - |
| 3) Memberships/Dues/Fe | 060001.7105 | | | | - |
| 4) Mileage | 060001.7100 | | | | - |
| Subtotal (Per Employee) | \$ - | \$ - | \$ - | \$ - | |
| Subtotal (Per Position) | \$ - | \$ - | \$ - | \$ - | |
| One-time costs | (BU & Acct #.) | Please fill in per Complement. The total will account for multiple positions if indicated above. | | | |
| 1) Computer Hardware | 060001.7211.01 | 2,845 | | | 2,845 |
| 2) Office Equip. & Furnitu | 060001.7210 | 5,000 | | | 5,000 |
| 3) Other (Please detail in | #N/A | | | | - |
| 4) | #N/A | | | | - |
| Subtotal (Per Employee) | 7,845 | - | - | 7,845 | |
| Subtotal (Per Position) | \$ 7,845 | \$ - | \$ - | \$ 7,845 | |
| 2014 Total Annual Costs | \$ 44,228 | \$ - | \$ - | \$ 44,228 | |
| 2015 Total Annual Costs | \$ - | \$ - | \$ - | \$ - | |
| 2016 Total Annual Costs | \$ - | \$ - | \$ - | \$ - | |
| 2017 Total Annual Costs | \$ - | \$ - | \$ - | \$ - | |
| Additional Comments: | | | | | |

Appendix A - Additional Resource Request Submissions

42

| | | | | | | | | | |
|--|---|---|---|----------------|-------------|-------------|----------------------|-------------|--------------|
| Request Title | | Part-time Information Processor - Level F | | | | | | | |
| 8) Capital Funding | | | | | | | | | |
| Are there any Capital requests already submitted/approved or to be submitted related to this ARR? (e.g. new car) | | | | | | | | | |
| ASSOCIATED CAPITAL FUNDING | | Status | Year asset Available for use | Proj. # | 2014 | 2015 | 2016 | 2017 | Total |
| 1 | | | | | | | | | \$ - |
| 2 | | | | | | | | | \$ - |
| 3 | | | | | | | | | \$ - |
| <u>TOTAL ASSOCIATED CAPITAL FUNDING</u> | | | | | \$ - | \$ - | \$ - | \$ - | \$ - |
| 9) Financial/Resource Detail | | | | | | | | | |
| Component | | BU Acct. # | 2014 2015 2016 2017 | | | | 2018 | | |
| | | | Budget | | | | Full-Yr. Adj. | | |
| REVENUE - continuous operating detail | | | | | | | | | |
| 1 | | | | | | | | | |
| 2 | | | | | | | | | |
| 3 | | | | | | | | | |
| 4 | | | | | | | | | |
| Subtotal | | | - | - | - | - | - | | |
| REVENUE - one-time operating detail | | | | | | | | | |
| 1 | | | | | | | | - | |
| 2 | | | | | | | | - | |
| Subtotal | | | - | - | - | - | - | - | |
| EXPENSES - continuous operating detail (For staffing costs please fill out section 7) | | | | | | | | | |
| 1 | * Staffing costs (calculated field) | (From sect. 7) | 33,090 | - | - | - | - | | |
| 2 | * Benefits | (From sect. 7) | 3,292 | - | - | - | - | | |
| 3 | * Complement sch. Expenses (calculated field) | (From sect. 7) | - | - | - | - | - | | |
| 4 | | | | | | | | | |
| 5 | | | | | | | | | |
| 6 | | | | | | | | | |
| 7 | | | | | | | | | |
| Subtotal | | | 36,383 | - | - | - | - | | |
| EXPENSES - one-time operating detail (For staffing costs please fill out section 7) | | | | | | | | | |
| 1 | * Complement sch. Expenses (calculated field) | (From sect. 7) | 7,845 | - | - | - | - | - | |
| 2 | | | | | | | | - | |
| 3 | | | | | | | | - | |
| Subtotal | | | 7,845 | - | - | - | - | - | |
| OFFSETS - cost savings, reductions, etc | | | | | | | | | |
| 1 | Reduction in overtime | | (1,200) | | | | | | |
| 2 | | | | | | | | | |
| 3 | | | | | | | | | |
| Subtotal | | | (1,200) | - | - | - | - | | |
| <u>TOTAL OPERATING BUDGET CHANGE</u> | | | | | 43,028 | - | - | - | - |
| COMPLEMENTS & FTE's | | | 2014 | 2015 | 2016 | 2017 | Total | | |
| # of positions requested | | (From sect. 7) | 1.00 | - | - | - | 1.00 | | |
| FTE's | | (From sect. 7) | 0.69 | - | - | - | 0.69 | | |
| FTE reductions/offsets | | (Manual Field) | | | | | - | | |
| Net FTE's | | | 0.69 | - | - | - | 0.69 | | |

Appendix A - Additional Resource Request Submissions

CITY OF VAUGHAN
2014-2017 OPERATING BUDGET

| ADDITIONAL RESOURCE REQUEST | | | | | | | |
|---|--|---|-------------|---|------------------------|---|--|
| Request Title | Strategic Risk Consultant | | | | | | |
| Business Unit # | 060001 | Clerks - Administration | | | | | |
| | | 060 - City Clerk | | | | | |
| Related Program | Business Analysis | | | | | | |
| Program Classification | Premium - City Building | | | | | | |
| Annual Budget Change Summary | | | | | | | |
| Financial Components | 2014 | 2015 | 2016 | 2017 | 2014-2017 Sub-total | 2018 (One Time. Adj.) | 2014-2018 Sub-total |
| Staffing | | | | | | | |
| Complements | - | - | - | - | - | - | - |
| Net FTE's | - | - | - | - | - | - | - |
| Operating Revenue | - | - | - | - | - | - | - |
| Operating Costs | | | | | | | |
| Staffing & Benefits | - | - | - | - | - | - | - |
| Other continuous costs | - | - | - | - | - | - | - |
| One-time expenses | 50,000 | (50,000) | - | - | - | - | - |
| Offsets/reductions | - | - | - | - | - | - | - |
| Net Operating Budget | \$ 50,000 | \$ (50,000) | \$ - | \$ - | \$ - | \$ - | \$ - |
| Associated Capital Costs | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| 1A) Request Description: Please provide a brief description of the request. | | | | | | | |
| Please check one: <input type="checkbox"/> Departmental <input checked="" type="checkbox"/> Corporate | | | | | | | |
| The mandate of the consultant will be to identify and assess the City's risk exposures in a variety of categories, make recommendations on how to address such risk on a strategic basis, and design a programmatic response to reducing risk at an operational level. Included in the Consultant's deliverables will be a framework/tool to be used to evaluate risk exposure. A residual component of the services provided will be education to staff on risk awareness, mechanisms to evaluate policies and programs for attendant risk, and other added-value recommendations. | | | | | | | |
| 1B) If this request is part of a project with multiple milestones then please fill in the following table: | | | | | | | |
| Milestones or Deliverables | Timelines | Comments | | | | | |
| Assessment and development of recommendations | 2014 | | | | | | |
| Implementation | 2015 | Implementation plan to be determined upon receipt of Consultant's recommendations | | | | | |
| | | | | | | | |
| | | | | | | | |
| 1C) Impact on other departments (cost/time/benefit): | | | | | | | |
| Department Impacted | Describe Impact (Cost/time/benefit) | | | | | Were they Consulted? | |
| All | Interviews, provision of applicable policies, procedures and by-laws. | | | | | <input type="checkbox"/> Yes | <input checked="" type="checkbox"/> No |
| City Clerk's Office | Insurable Risk Management team to guide and orient consultant on city governance, departmental responsibilities, and appropriate staff | | | | | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No |
| | | | | | | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| Other comments: | | | | | | | |
| | | | | | | | |
| COMMISSIONER APPROVAL: _____ Date: _____ | | | | | | | |
| Budget Staff Use Only | | <input type="checkbox"/> 1st Submission <input type="checkbox"/> Previously Recognized | | Submitted for year: _____ Recognized for year: _____ | | | |

Appendix A - Additional Resource Request Submissions

| Request Title | | Strategic Risk Consultant | | | | | 25 |
|---|---|--|--------------|--|----------------|--|----|
| 2) Relationship to Vaughan Vision 2020 - Goals / Objectives / Initiatives | | | | | | | |
| A) Identify the <u>specific initiative</u> on the Vaughan Vision 2020 initiative list this resource request supports (new or implementation of): Choose an Initiative from the drop down list and then choose the relationship with the initiative in the Green cell using the drop down provided. | | | | | | | |
| Theme | Goal | Initiative (Use drop down list) | Ref # | Date | Priority | Request/Initiative Relationship (choose 1) | |
| Organizational Goals | Ensure a High Performing Organization | Develop an Integrated Risk Management Strategy | 12 | Q2/14 | High | General Correlation | |
| | | | | | | | |
| | | | | | | | |
| B) Describe and clearly demonstrate how the request links to the Vaughan Vision 2020: | | | | | | | |
| Ensure a High Performing Organization: The City is exposed to a variety of risks which range from traditional exposures (slips, trips and falls) to governance exposures (are appropriate oversight mechanisms in place? Are adequate skills in place). Further, in a political environment, issues must be monitored from a strategic perspective and action plans developed as rapidly as possible. | | | | | | | |
| 3) Related Performance Indicators & Business Plan Link | | | | | | | |
| Please provide information on top 3 performance measures: | | | | | | | |
| | Name/description of service level target: | | Target Level | Current Level | Level with ARR | | |
| 1) | | | | | | | |
| 2) | | | | | | | |
| 3) | | | | | | | |
| Describe how this request relates to Departmental Business Plan: | | | | | | | |
| The department is responsible for insurable risk management. Strategic risk management is a new initiative that requires further refinement before it can be articulated in the department business plan. | | | | | | | |
| 4) Value Proposition | | | | | | | |
| Please detail both qualitative and quantitative benefits of the request | | | | | | | |
| Qualitative: Please select up to 2 actions which best describe this request | | | | | | | |
| Primary | | Improve Sustainability | | Secondary | | Realize Future Benefits | |
| Briefly explain how this request helps achieve the actions selected above. How does this request make a difference in these areas? Can improvements be defined (i.e. surveys, measures, etc.)? | | | | | | | |
| An integrated strategic risk management strategy will lead to decisions and practices which lower exposure to risk on an ongoing basis. | | | | | | | |
| Quantitative: Please provide explanation of how this request improves efficiency. Note that performance measures are captured in section 3. This section is for efficiency improvements. | | | | | | | |
| Year | Type | Change/Saving | Units | Detail of Cost Reductions/Budget Savings | | Incl. in offsets (Section #9)? | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| 5) Alternatives | | | | | | | |
| Are there alternatives or options? Please explain what they are and why they are not the primary approach. | | | | | | | |
| Maintaining the status quo will miss opportunities to manage risk. A strategic approach to risk management will identify risk, and respective solutions, in a cost- and effort-effective way. | | | | | | | |

Appendix A - Additional Resource Request Submissions

| Request Title | | Strategic Risk Consultant | | | |
|---|----------------|--|-------------|-----------|---|
| 7) Complement Details - Skip to Section 8 if no Staff is requested | | | | | |
| Do not gap positions - If required, please contact the Budget Dept. for instructions Future year progressions & eco. adj. will be calculated corporately by the Budget Dept. | | | | | |
| Complement Information | Position #1 | Position #2 | Position #3 | Sub-total | |
| Budget Year | | | | | |
| Position title | | | | | |
| Estimated start date | | | | | |
| # of positions requested | | | | | |
| Full-time equivalents (FTEs) | | | | - | |
| Position type | | | | | |
| Position agreement classification | | | | | |
| If contract, specify length (months or yrs) | | | | | |
| If Casual/Seasonal PT enter Hourly wage | | | | | |
| Business unit # (override if different than # shown) | | | | | |
| Grade level | | | | | |
| Est. starting step | | | | | |
| Desktop (HR) Review Performed? | | | | | |
| B&F Accommodations Available? | | | | | |
| ITM Hardware required? | | | | | |
| Capital Equipment Required? | | | | | |
| Complement Annual Cost Detail | | | | | |
| Annual full-time \$ | | | | - | |
| Annual part-time \$ | - | - | - | - | |
| Annual shift premiums, etc | | | | - | |
| Annual overtime \$ | | | | - | |
| * PT vacation pay (calculated field) | - | - | - | - | |
| * Annual benefits (calculated field) | - | - | - | - | |
| * FT contract benefits in lieu (calculated field) | - | - | - | - | |
| Subtotal (Per Employee) | \$ - | \$ - | \$ - | \$ - | |
| Subtotal (Per Position) | \$ - | \$ - | \$ - | \$ - | |
| Continuous costs | (BU & Acct #.) | Please fill in per Complement. The total will account for multiple positions if indicated above. | | | |
| 1) Office Supplies | 060001.7200 | | | | - |
| 2) Training & Development | 060001.7115 | | | | - |
| 3) Memberships/Dues/Fees | 060001.7105 | | | | - |
| 4) Mileage | 060001.7100 | | | | - |
| Subtotal (Per Employee) | \$ - | \$ - | \$ - | \$ - | |
| Subtotal (Per Position) | \$ - | \$ - | \$ - | \$ - | |
| One-time costs | (BU & Acct #.) | Please fill in per Complement. The total will account for multiple positions if indicated above. | | | |
| 1) Computer Hardware | 060001.7211.01 | | | | - |
| 2) | #N/A | | | | - |
| 3) | #N/A | | | | - |
| 4) | #N/A | | | | - |
| Subtotal (Per Employee) | - | - | - | - | |
| Subtotal (Per Position) | \$ - | \$ - | \$ - | \$ - | |
| 2014 Total Annual Costs | \$ - | \$ - | \$ - | \$ - | |
| 2015 Total Annual Costs | \$ - | \$ - | \$ - | \$ - | |
| 2016 Total Annual Costs | \$ - | \$ - | \$ - | \$ - | |
| 2017 Total Annual Costs | \$ - | \$ - | \$ - | \$ - | |
| Additional Comments: | | | | | |

Appendix A - Additional Resource Request Submissions

25

| | | | | | | | | | |
|--|--|---------------------------|-------------------------------------|----------------|-------------|-------------|----------------------|-------------|--------------|
| Request Title | | Strategic Risk Consultant | | | | | | | |
| 8) Capital Funding | | | | | | | | | |
| Are there any Capital requests already submitted/approved or to be submitted related to this ARR? (e.g. new car) | | | | | | | | | |
| ASSOCIATED CAPITAL FUNDING | | Status | Year asset Available for use | Proj. # | 2014 | 2015 | 2016 | 2017 | Total |
| 1 | | | | | | | | | \$ - |
| 2 | | | | | | | | | \$ - |
| 3 | | | | | | | | | \$ - |
| TOTAL ASSOCIATED CAPITAL FUNDING | | | | | \$ - | \$ - | \$ - | \$ - | \$ - |
| 9) Financial/Resource Detail | | | | | | | | | |
| Component | | BU Acct. # | 2014 2015 2016 2017 | | | | 2018 | | |
| | | | Budget | | | | Full-Yr. Adj. | | |
| REVENUE - continuous operating detail | | | | | | | | | |
| 1 | | | | | | | | | |
| 2 | | | | | | | | | |
| 3 | | | | | | | | | |
| 4 | | | | | | | | | |
| Subtotal | | | - | - | - | - | - | | |
| REVENUE - one-time operating detail | | | | | | | | | |
| 1 | | | | | | | | - | |
| 2 | | | | | | | | - | |
| Subtotal | | | - | - | - | - | - | - | |
| EXPENSES - continuous operating detail (For staffing costs please fill out section 7) | | | | | | | | | |
| 1 | * Staffing costs (calculated field) | (From sect. 7) | - | - | - | - | - | | |
| 2 | * Benefits | (From sect. 7) | - | - | - | - | - | | |
| 3 | * Complement sch. Expenses (calculated field) | (From sect. 7) | - | - | - | - | - | | |
| 4 | | | | | | | | | |
| 5 | | | | | | | | | |
| 6 | | | | | | | | | |
| 7 | | | | | | | | | |
| Subtotal | | | - | - | - | - | - | | |
| EXPENSES - one-time operating detail (For staffing costs please fill out section 7) | | | | | | | | | |
| 1 | * Complement sch. Expenses (calculated field) | (From sect. 7) | - | - | - | - | - | - | |
| 2 | Integrated Risk Management Strategy Consultant | | 50,000 | | | | - | - | |
| 3 | | | | | | | | - | |
| Subtotal | | | 50,000 | - | - | - | - | - | |
| OFFSETS - cost savings, reductions, etc | | | | | | | | | |
| 1 | | | | | | | | | |
| 2 | | | | | | | | | |
| 3 | | | | | | | | | |
| Subtotal | | | - | - | - | - | - | | |
| TOTAL OPERATING BUDGET CHANGE | | | | | 50,000 | - | - | - | - |
| COMPLEMENTS & FTE's | | | 2014 | 2015 | 2016 | 2017 | Total | | |
| # of positions requested | | (From sect. 7) | - | - | - | - | - | | |
| FTE's | | (From sect. 7) | - | - | - | - | - | | |
| FTE reductions/offsets | | (Manual Field) | | | | | - | | |
| Net FTE's | | | - | - | - | - | - | | |

CITY OF VAUGHAN
2014-2017 OPERATING BUDGET

| ADDITIONAL RESOURCE REQUEST | | | | | | | |
|--|--|-------------------------|-------------|-----------------|------------------------|--|------------------------|
| Request Title | Part-time Clerk-Typist - Level 3 | | | | | | |
| Business Unit # | 060001 | Clerks - Administration | | | | | |
| | | 060 - City Clerk | | | | | |
| Related Program | Solutions Management | | | | | | |
| Program Classification | Standard Traditional Support | | | | | | |
| Annual Budget Change Summary | | | | | | | |
| Financial Components | 2014 | 2015 | 2016 | 2017 | 2014-2017 Sub-total | 2018 (One Time. Adj.) | 2014-2018 Sub-total |
| Staffing | | | | | | | |
| Complements | 1.00 | - | - | - | 1.00 | - | 1.00 |
| Net FTE's | 0.69 | - | - | - | 0.69 | - | 0.69 |
| Operating Revenue | - | - | - | - | - | - | - |
| Operating Costs | | | | | | | |
| Staffing & Benefits | 28,748 | - | - | - | 28,748 | - | 28,748 |
| Other continuous costs | - | - | - | - | - | - | - |
| One-time expenses | 7,845 | (7,845) | - | - | - | - | - |
| Offsets/reductions | (1,200) | - | - | - | (1,200) | - | (1,200) |
| Net Operating Budget | \$ 35,393 | \$ (7,845) | \$ - | \$ - | \$ 27,548 | \$ - | \$ 27,548 |
| Associated Capital Costs | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| 1A) Request Description: Please provide a brief description of the request. | | | | | | | |
| Please check one: <input checked="" type="checkbox"/> Departmental <input type="checkbox"/> Corporate | | | | | | | |
| <p>This request is for a part-time Clerk-Typist to provide clerical support to the Administrative Assistant to the City Clerk and associated departmental staff. In addition to providing executive support to the City Clerk and the Deputy City Clerk, the Administrative Assistant is responsible for a broad range of functions, including: drafting reports, logging mail and email and forwarding as req'd, booking appointments, certifying pension documents, compiling and analyzing data, responding to requests from Mayor's Office, Council Offices and SMT, time-sensitive research in support of Council/Committee meetings, support to internal staff committees, preparing public versions of Closed Session meeting agendas, supervising front counter staff, purchasing, payroll (for both the City Clerk's Office and Council Support Staff), burial permit issuance and death registration. The workload is such that the Administrative Assistant is not able to perform all of these functions without incurring a significant amount of overtime (currently averaging 10 hours per week). In addition, there will be significant workload as a result of bookings for civil marriage ceremonies. The part-time Clerk-Typist would be assigned specific functions to alleviate the workload of the Administrative Assistant to the City Clerk.</p> | | | | | | | |
| 1B) If this request is part of a project with multiple milestones then please fill in the following table: | | | | | | | |
| Milestones or Deliverables | | Timelines | | Comments | | | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| 1C) Impact on other departments (cost/time/benefit): | | | | | | | |
| Department Impacted | Describe Impact (Cost/time/benefit) | | | | | Were they Consulted? | |
| | | | | | | <input type="checkbox"/> Yes <input type="checkbox"/> No | |
| | | | | | | <input type="checkbox"/> Yes <input type="checkbox"/> No | |
| | | | | | | <input type="checkbox"/> Yes <input type="checkbox"/> No | |
| Other comments: | | | | | | | |
| | | | | | | | |
| COMMISSIONER APPROVAL: _____ Date: _____ | | | | | | | |

Budget Staff Use Only

☐ 1st Submission
☐ Previously Recognized

Submitted for year: _____
 Recognized for year: _____

Appendix A - Additional Resource Request Submissions

| Request Title | | Part-time Clerk-Typist - Level 3 | | | | | 32 |
|---|---|-------------------------------------|--------------|---|----------------------|--|-----|
| 2) Relationship to Vaughan Vision 2020 - Goals / Objectives / Initiatives | | | | | | | |
| A) Identify the <u>specific initiative</u> on the Vaughan Vision 2020 initiative list this resource request supports (new or implementation of): Choose an Initiative from the drop down list and then choose the relationship with the initiative in the Green cell using the drop down provided. | | | | | | | |
| Theme | Goal | ↓ Initiative (Use drop down list) ↓ | Ref # | Date | Priority | Request/Initiative Relationship (choose 1) | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| B) Describe and clearly demonstrate how the request links to the Vaughan Vision 2020: | | | | | | | 426 |
| Demonstrate Excellence in Service Delivery - the City Clerk's Office is the primary point of contact for Vaughan's citizens and businesses and is an information and service focal point for Members of Council and City staff. The Administrative Assistant to the City Clerk function is a key contributor to the CCO's ability to perform these roles but requires additional clerical support to ensure timely and responsive service. | | | | | | | |
| 3) Related Performance Indicators & Business Plan Link | | | | | | | |
| Please provide information on top 3 performance measures: | | | | | | | |
| | Name/description of service level target: | | Target Level | Current Level | Level with ARR | | |
| 1) | | | | | | | |
| 2) | | | | | | | |
| 3) | | | | | | | |
| Describe how this request relates to Departmental Business Plan: | | | | | | | |
| As outlined in the Office of the City Clerk (CCO) Business Plan, the CCO is the primary point of contact for Vaughan's citizens and businesses and is also an information and service focal point for Members of Council and City Staff. | | | | | | | 232 |
| 4) Value Proposition | | | | | | | |
| Please detail both qualitative and quantitative benefits of the request | | | | | | | |
| Qualitative: Please select up to 2 actions which best describe this request | | | | | | | |
| Primary | | Improve Sustainability | | Secondary | Improve Staff Morale | | |
| Briefly explain how this request helps achieve the actions selected above. How does this request make a difference in these areas? Can improvements be defined (i.e. surveys, measures, etc.)? | | | | | | | |
| 1. Transferring some of the clerical duties from the Administrative Assistant to the Clerk-Typist allows the Administrative Assistant more time to provide executive support to the City Clerk and Deputy City Clerk (improves sustainability). It will also allow the Administrative Assistant to take on the additional activities generated by civil marriage ceremonies and performance measure tracking. 2. The support provided by the part-time Clerk-Typist will reduce the amount of overtime incurred by the Administrative Assistant (improve staff morale). | | | | | | | 553 |
| Quantitative: Please provide explanation of how this request improves efficiency. Note that performance measures are captured in section 3. This section is for efficiency improvements. | | | | | | | |
| Year | Type | Change/Saving | Units | Detail of Cost Reductions/Budget Savings | | Incl. in offsets (Section #9)? | |
| 2014 | Budget \$\$\$ | 100 | 12 | Reduce monthly overtime costs (12 months @ \$100 per month) | | Yes | 58 |
| | | | | | | | 0 |
| | | | | | | | 0 |
| 5) Alternatives | | | | | | | |
| Are there alternatives or options? Please explain what they are and why they are not the primary approach. | | | | | | | |
| 1. One alternative is to continue to incur overtime and the associated overtime costs. This approach is not recommended due to the impact on staff morale. | | | | | | | 156 |

Appendix A - Additional Resource Request Submissions

| Request Title | Part-time Clerk-Typist - Level 3 | | | |
|---|----------------------------------|--|-------------|------------------|
| 7) Complement Details - Skip to Section 8 if no Staff is requested | | | | |
| Do not gap positions - If required, please contact the Budget Dept. for instructions Future year progressions & eco. adj. will be calculated corporately by the Budget Dept. | | | | |
| Complement Information | Position #1 | Position #2 | Position #3 | Sub-total |
| Budget Year | 2014 | | | |
| Position title | Clerk-Typist | | | |
| Estimated start date | January 1, 2014 | | | |
| # of positions requested | 1.00 | | | 1.00 |
| Full-time equivalents (FTEs) | 0.69 | | | 0.69 |
| Position type | Part-time | | | |
| Position agreement classification | Part Time Salary | | | |
| If contract, specify length (months or yrs) | | | | |
| If Casual/Seasonal PT enter Hourly wage | | | | |
| Business unit # (override if different than # shown) | 060001 | | | |
| Grade level | 3 | | | |
| Est. starting step | Start | | | |
| Desktop (HR) Review Performed? | N/A | | | |
| B&F Accommodations Available? | Yes | | | |
| ITM Hardware required? | Yes | | | |
| Capital Equipment Required? | No | | | |
| Complement Annual Cost Detail | | | | |
| Annual full-time \$ | - | | | - |
| Annual part-time \$ | 36,436 | - | - | 36,436 |
| Annual shift premiums, etc | | | | - |
| Annual overtime \$ | | | | - |
| * PT vacation pay (calculated field) | 1,457 | - | - | 1,457 |
| * Annual benefits (calculated field) | 3,770 | - | - | 3,770 |
| * FT contract benefits in lieu (calculated field) | - | - | - | - |
| Subtotal (Per Employee) | \$ 41,664 | \$ - | \$ - | \$ 41,664 |
| Subtotal (Per Position) | \$ 28,748 | \$ - | \$ - | \$ 28,748 |
| Continuous costs | (BU & Acct #.) | Please fill in per Complement. The total will account for multiple positions if indicated above. | | |
| 1) Office Supplies | 060001.7200 | | | - |
| 2) Training & Development | 060001.7115 | | | - |
| 3) Memberships/Dues/Fees | 060001.7105 | | | - |
| 4) Mileage | 060001.7100 | | | - |
| Subtotal (Per Employee) | \$ - | \$ - | \$ - | \$ - |
| Subtotal (Per Position) | \$ - | \$ - | \$ - | \$ - |
| One-time costs | (BU & Acct #.) | Please fill in per Complement. The total will account for multiple positions if indicated above. | | |
| 1) Computer Hardware | 060001.7211.01 | 2,845 | | 2,845 |
| 2) Office Equip. & Furniture | 060001.7210 | 5,000 | | 5,000 |
| 3) Other (Please detail in comments) | #N/A | | | - |
| 4) Other (Please detail in comments) | #N/A | | | - |
| Subtotal (Per Employee) | 7,845 | - | - | 7,845 |
| Subtotal (Per Position) | \$ 7,845 | \$ - | \$ - | \$ 7,845 |
| 2014 Total Annual Costs | \$ 36,593 | \$ - | \$ - | \$ 36,593 |
| 2015 Total Annual Costs | \$ - | \$ - | \$ - | \$ - |
| 2016 Total Annual Costs | \$ - | \$ - | \$ - | \$ - |
| 2017 Total Annual Costs | \$ - | \$ - | \$ - | \$ - |
| Additional Comments: | | | | |

Appendix A - Additional Resource Request Submissions

| | | | | | | | | | |
|--|---|----------------------------------|-------------------------------------|----------------|-------------|-------------|----------------------|-------------|--------------|
| Request Title | | Part-time Clerk-Typist - Level 3 | | | | | | | |
| 8) Capital Funding | | | | | | | | | |
| Are there any Capital requests already submitted/approved or to be submitted related to this ARR? (e.g. new car) | | | | | | | | | |
| ASSOCIATED CAPITAL FUNDING | | Status | Year asset Available for use | Proj. # | 2014 | 2015 | 2016 | 2017 | Total |
| 1 | | | | | | | | | \$ - |
| 2 | | | | | | | | | \$ - |
| 3 | | | | | | | | | \$ - |
| <u>TOTAL ASSOCIATED CAPITAL FUNDING</u> | | | | | \$ - | \$ - | \$ - | \$ - | \$ - |
| 9) Financial/Resource Detail | | | | | | | | | |
| Component | | BU Acct. # | 2014 2015 2016 2017 | | | | 2018 | | |
| | | | Budget | | | | Full-Yr. Adj. | | |
| REVENUE - continuous operating detail | | | | | | | | | |
| 1 | | | | | | | | | |
| 2 | | | | | | | | | |
| 3 | | | | | | | | | |
| 4 | | | | | | | | | |
| Subtotal | | | - | - | - | - | - | | |
| REVENUE - one-time operating detail | | | | | | | | | |
| 1 | | | | | | | | - | |
| 2 | | | | | | | | - | |
| Subtotal | | | - | - | - | - | - | - | |
| EXPENSES - continuous operating detail (For staffing costs please fill out section 7) | | | | | | | | | |
| 1 | * Staffing costs (calculated field) | (From sect. 7) | 26,147 | - | - | - | - | | |
| 2 | * Benefits | (From sect. 7) | 2,602 | - | - | - | - | | |
| 3 | * Complement sch. Expenses (calculated field) | (From sect. 7) | - | - | - | - | - | | |
| 4 | | | | | | | | | |
| 5 | | | | | | | | | |
| 6 | | | | | | | | | |
| 7 | | | | | | | | | |
| Subtotal | | | 28,748 | - | - | - | - | | |
| EXPENSES - one-time operating detail (For staffing costs please fill out section 7) | | | | | | | | | |
| 1 | * Complement sch. Expenses (calculated field) | (From sect. 7) | 7,845 | - | - | - | - | - | |
| 2 | | | | | | | | - | |
| 3 | | | | | | | | - | |
| Subtotal | | | 7,845 | - | - | - | - | - | |
| OFFSETS - cost savings, reductions, etc | | | | | | | | | |
| 1 | Reduce overtime budget | | (1,200) | | | | | | |
| 2 | | | | | | | | | |
| 3 | | | | | | | | | |
| Subtotal | | | (1,200) | - | - | - | - | | |
| <u>TOTAL OPERATING BUDGET CHANGE</u> | | | | | 35,393 | - | - | - | - |
| COMPLEMENTS & FTE's | | | 2014 | 2015 | 2016 | 2017 | Total | | |
| # of positions requested | | (From sect. 7) | 1.00 | - | - | - | 1.00 | | |
| FTE's | | (From sect. 7) | 0.69 | - | - | - | 0.69 | | |
| FTE reductions/offsets | | (Manual Field) | | | | | - | | |
| Net FTE's | | | 0.69 | - | - | - | 0.69 | | |

CITY OF VAUGHAN
2014-2017 OPERATING BUDGET

| ADDITIONAL RESOURCE REQUEST | | | | | | | |
|---|---|---|-------------|-------------|------------------------|--------------------------|------------------------|
| Request Title | Communications Specialist, Website Content Management | | | | | | |
| Business Unit # | 020002 | Corporate Communications | | | | | |
| | 126 - Corporate Communications | | | | | | |
| Related Program | City Website Content Management | | | | | | |
| Program Classification | Standard Desirable Support (Individual Programs) | | | | | | |
| Annual Budget Change Summary | | | | | | | |
| Financial Components | 2014 | 2015 | 2016 | 2017 | 2014-2017 Sub-total | 2018 (One Time. Adj.) | 2014-2018 Sub-total |
| Staffing | | | | | | | |
| Complements | 1.00 | - | - | - | 1.00 | - | 1.00 |
| Net FTE's | 1.00 | - | - | - | 1.00 | - | 1.00 |
| Operating Revenue | - | - | - | - | - | - | - |
| Operating Costs | | | | | | | |
| Staffing & Benefits | 84,453 | - | - | - | 84,453 | - | 84,453 |
| Other continuous costs | 800 | - | - | - | 800 | - | 800 |
| One-time expenses | 4,000 | (4,000) | - | - | - | - | - |
| Offsets/reductions | - | - | - | - | - | - | - |
| Net Operating Budget | \$ 89,253 | \$ (4,000) | \$ - | \$ - | \$ 85,253 | \$ - | \$ 85,253 |
| Associated Capital Costs | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| 1A) Request Description: Please provide a <u>brief</u> description of the request. | | | | | | | |
| Please check one: <input type="checkbox"/> Departmental <input checked="" type="checkbox"/> Corporate | | | | | | | |
| The new full-time position of Communications Specialist, Web Content Management, will support the full deployment of the City's new website under the Vaughan Online (VOL) program. | | | | | | | |
| 1B) If this request is part of a project with multiple milestones then please fill in the following table: | | | | | | | |
| Milestones or Deliverables | Timelines | Comments | | | | | |
| Launch of new City website | Dec. 2011 | Content Management System provided to all departments | | | | | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| 1C) Impact on other departments (cost/time/benefit): | | | | | | | |
| Department Impacted | Describe Impact (Cost/time/benefit) | Were they Consulted? | | | | | |
| All | Substantial impact on departments as Corporate Communications has been assigned responsibility to review and approve posting of all website content generated by departments. | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No | | | | | |
| | | <input type="checkbox"/> Yes <input type="checkbox"/> No | | | | | |
| | | <input type="checkbox"/> Yes <input type="checkbox"/> No | | | | | |
| Other comments: | | | | | | | |
| With the Dec 2011 launch, all departments become directly responsible for creating and posting information to the website (a role currently performed by ITM and Corp Comm). Once the new website is launched with its Content Management System, Corp Comm will not have the staff resources to provide website communications support to departments. | | | | | | | |
| COMMISSIONER APPROVAL: _____ | | Date: _____ | | | | | |

Budget Staff
Use Only

☐ 1st Submission
☐ Previously Recognized

Submitted for year:
Recognized for year:

Appendix A - Additional Resource Request Submissions

| Request Title | | Communications Specialist, Website Content Management | | | | |
|---|---|--|--------------|--|----------------|--|
| 2) Relationship to Vaughan Vision 2020 - Goals / Objectives / Initiatives | | | | | | |
| A) Identify the <u>specific initiative</u> on the Vaughan Vision 2020 initiative list this resource request supports (new or implementation of): Choose an Initiative from the drop down list and then choose the relationship with the initiative in the Green cell using the drop down provided. | | | | | | |
| Theme | Goal | Initiative (Use drop down list) | Ref # | Date | Priority | Request/Initiative Relationship (choose 1) |
| Organizational Goals | Ensure a High Performing Organization | Ensure citizen-focused communication initiatives: Establish and implement a more effective model for community engagement and enhance our public consultation strategy | 14 | Q1/13 Revised Q3/13** | Medium | General Correlation |
| | | | | | | |
| | | | | | | |
| B) Describe and clearly demonstrate how the request links to the Vaughan Vision 2020: | | | | | | |
| | | | | | | |
| 3) Related Performance Indicators & Business Plan Link | | | | | | |
| Please provide information on top 3 performance measures: | | | | | | |
| | Name/description of service level target: | | Target Level | Current Level | Level with ARR | |
| 1) | | | | | | |
| 2) | | | | | | |
| 3) | | | | | | |
| Describe how this request relates to Departmental Business Plan: | | | | | | |
| The corporate website is the primary communications vehicle for the City. Corporate Communications has overall management responsibility for website content. | | | | | | |
| 4) Value Proposition | | | | | | |
| Please detail both qualitative and quantitative benefits of the request | | | | | | |
| Qualitative: Please select up to 2 actions which best describe this request | | | | | | |
| Primary | | Leverage Innovation/Creativity | | Secondary | | Improve User Satisfaction |
| Briefly explain how this request helps achieve the actions selected above. How does this request make a difference in these areas? Can improvements be defined (i.e. surveys, measures, etc.)? | | | | | | |
| With the launch of the Vaughan Online website in 2011, each department will be responsible for posting all web content relating to their projects and activities. In order to maintain professional content and presentation, the Content Management System will include a mandatory approval and review mechanism managed by Corporate Communications. | | | | | | |
| Quantitative: Please provide explanation of how this request improves efficiency. Note that performance measures are captured in section 3. This section is for efficiency improvements. | | | | | | |
| Year | Type | Change/Saving | Units | Detail of Cost Reductions/Budget Savings | | Incl. in offsets (Section #9)? |
| | | | | | | |
| | | | | | | |
| | | | | | | |
| 5) Alternatives | | | | | | |
| Are there alternatives or options? Please explain what they are and why they are not the primary approach. | | | | | | |
| A full-time permanent website team could be established to manage the new corporate website but this would require several new hires. | | | | | | |

Appendix A - Additional Resource Request Submissions

| Request Title | Communications Specialist, Website Content Management | | | |
|---|--|--|-------------|------------------|
| 7) Complement Details - Skip to Section 8 if no Staff is requested | | | | |
| Do not gap positions - If required, please contact the Budget Dept. for instructions Future year progressions & eco. adj. will be calculated corporately by the Budget Dept. | | | | |
| Complement Information | Position #1 | Position #2 | Position #3 | Sub-total |
| Budget Year | 2014 | | | |
| Position title | Communications Specialist, Website Content Management | | | |
| Estimated start date | January 1, 2014 | | | |
| # of positions requested | 1.00 | - | - | 1.00 |
| Full-time equivalents (FTEs) | 1.00 | - | - | 1.00 |
| Position type | Full-time | | | |
| Position agreement classification | Mgmt/Non-union | | | |
| If contract, specify length (months or yrs) | N/A | | | |
| If Casual/Seasonal PT enter Hourly wage | | | | |
| Business unit # (override if different than # shown) | 020002 | | | |
| Grade level | 5 | | | |
| Est. starting step | 1 | | | |
| Desktop (HR) Review Performed? | No | | | |
| B&F Accommodations Available? | Yes | | | |
| ITM Hardware required? | Yes | | | |
| Capital Equipment Required? | Yes | | | |
| Complement Annual Cost Detail | | | | |
| Annual full-time \$ | 66,342 | | | 66,342 |
| Annual part-time \$ | - | - | - | - |
| Annual shift premiums, etc | - | - | - | - |
| Annual overtime \$ | - | - | - | - |
| * PT vacation pay (calculated field) | - | - | - | - |
| * Annual benefits (calculated field) | 18,111 | - | - | 18,111 |
| * FT contract benefits in lieu (calculated field) | - | - | - | - |
| Subtotal (Per Employee) | \$ 84,453 | \$ - | \$ - | \$ 84,453 |
| Subtotal (Per Position) | \$ 84,453 | \$ - | \$ - | \$ 84,453 |
| Continuous costs | (BU & Acct #.) | Please fill in per Complement. The total will account for multiple positions if indicated above. | | |
| 1) Office Supplies | 020002.7200 | - | - | - |
| 2) Training & Developme | 020002.7115 | - | - | - |
| 3) Cellular Line Charges | 020002.7122.01 | 800 | - | 800 |
| 4) Mileage | 020002.7100 | - | - | - |
| Subtotal (Per Employee) | \$ 800 | \$ - | \$ - | \$ 800 |
| Subtotal (Per Position) | \$ 800 | \$ - | \$ - | \$ 800 |
| One-time costs | (BU & Acct #.) | Please fill in per Complement. The total will account for multiple positions if indicated above. | | |
| 1) Computer Hardware | 020002.7211.01 | 4,000 | - | 4,000 |
| 2) Office Equip. & Furnitu | 020002.7210 | - | - | - |
| 3) Training & Developme | 020002.7115 | No | - | - |
| 4) | #N/A | - | - | - |
| Subtotal (Per Employee) | 4,000 | - | - | 4,000 |
| Subtotal (Per Position) | \$ 4,000 | \$ - | \$ - | \$ 4,000 |
| 2014 Total Annual Costs | \$ 89,253 | \$ - | \$ - | \$ 89,253 |
| 2015 Total Annual Costs | \$ - | \$ - | \$ - | \$ - |
| 2016 Total Annual Costs | \$ - | \$ - | \$ - | \$ - |
| 2017 Total Annual Costs | \$ - | \$ - | \$ - | \$ - |
| Additional Comments: | | | | |

Appendix A - Additional Resource Request Submissions

| | | | | | | | | | |
|--|---|---|-------------------------------------|----------------|-------------|-------------|-------------|----------------------|--------------|
| Request Title | | Communications Specialist, Website Content Management | | | | | | | |
| 8) Capital Funding | | | | | | | | | |
| Are there any Capital requests already submitted/approved or to be submitted related to this ARR? (e.g. new car) | | | | | | | | | |
| ASSOCIATED CAPITAL FUNDING | | Status | Year asset Available for use | Proj. # | 2014 | 2015 | 2016 | 2017 | Total |
| 1 | | | | | \$ - | \$ - | \$ - | | \$ - |
| 2 | | | | | \$ - | \$ - | \$ - | | \$ - |
| 3 | | | | | \$ - | \$ - | \$ - | | \$ - |
| TOTAL ASSOCIATED CAPITAL FUNDING | | | | | \$ - | \$ - | \$ - | \$ - | \$ - |
| 9) Financial/Resource Detail | | | | | | | | | |
| Component | | | BU Acct. # | 2014 | 2015 | 2016 | 2017 | 2018 | |
| | | | | Budget | | | | Full-Yr. Adj. | |
| REVENUE - continuous operating detail | | | | | | | | | |
| 1 | | | | - | - | - | | | |
| 2 | | | | - | - | - | | | |
| 3 | | | | - | - | - | | | |
| 4 | | | | - | - | - | | | |
| Subtotal | | | | - | - | - | - | | |
| REVENUE - one-time operating detail | | | | | | | | | |
| 1 | | | | - | - | - | | | - |
| 2 | | | | - | - | - | | | - |
| Subtotal | | | | - | - | - | - | | - |
| EXPENSES - continuous operating detail (For staffing costs please fill out section 7) | | | | | | | | | |
| 1 | * Staffing costs (calculated field) | (From sect. 7) | | 66,342 | - | - | - | | |
| 2 | * Benefits | (From sect. 7) | | 18,111 | - | - | - | | |
| 3 | * Complement sch. Expenses (calculated field) | (From sect. 7) | | 800 | - | - | - | | |
| 4 | | | | - | - | - | | | |
| 5 | | | | - | - | - | | | |
| 6 | | | | - | - | - | | | |
| 7 | | | | - | - | - | | | |
| Subtotal | | | | 85,253 | - | - | - | | |
| EXPENSES - one-time operating detail (For staffing costs please fill out section 7) | | | | | | | | | |
| 1 | * Complement sch. Expenses (calculated field) | (From sect. 7) | | 4,000 | - | - | - | | - |
| 2 | | | | - | - | - | | | - |
| 3 | | | | - | - | - | | | - |
| Subtotal | | | | 4,000 | - | - | - | | - |
| OFFSETS - cost savings, reductions, etc | | | | | | | | | |
| 1 | | | | - | - | - | | | |
| 2 | | | | - | - | - | | | |
| 3 | | | | - | - | - | | | |
| Subtotal | | | | - | - | - | - | | |
| TOTAL OPERATING BUDGET CHANGE | | | | | 89,253 | - | - | - | - |
| COMPLEMENTS & FTE's | | | | | 2014 | 2015 | 2016 | 2017 | Total |
| # of positions requested | | | (From sect. 7) | 1.00 | - | - | - | | 1.00 |
| FTE's | | | (From sect. 7) | 1.00 | - | - | - | | 1.00 |
| FTE reductions/offsets | | | (Manual Field) | - | - | - | | | - |
| Net FTE's | | | | 1.00 | - | - | - | | 1.00 |

CITY OF VAUGHAN
2014-2017 OPERATING BUDGET

| ADDITIONAL RESOURCE REQUEST | | | | | | | |
|--|--|--------------------------|-----------|------------|------------------------|---|------------------------|
| Request Title | Communications Specialist, Client Services | | | | | | |
| Business Unit # | 020002 | Corporate Communications | | | | | |
| | 126 - Corporate Communications | | | | | | |
| Related Program | Communications Support -Internal, External, Crisis | | | | | | |
| Program Classification | Standard Traditional Service | | | | | | |
| Annual Budget Change Summary | | | | | | | |
| Financial Components | 2014 | 2015 | 2016 | 2017 | 2014-2017 Sub-total | 2018 (One Time. Adj.) | 2014-2018 Sub-total |
| Staffing | | | | | | | |
| Complements | - | - | 1.00 | - | 1.00 | - | 1.00 |
| Net FTE's | - | - | 1.00 | - | 1.00 | - | 1.00 |
| Operating Revenue | - | - | - | - | - | - | - |
| Operating Costs | | | | | | | |
| Staffing & Benefits | - | - | 85,117 | - | 85,117 | - | 85,117 |
| Other continuous costs | - | - | 800 | - | 800 | - | 800 |
| One-time expenses | - | - | 4,000 | (4,000) | - | - | - |
| Offsets/reductions | - | - | - | - | - | - | - |
| Net Operating Budget | \$ - | \$ - | \$ 89,917 | \$ (4,000) | \$ 85,917 | \$ - | \$ 85,917 |
| Associated Capital Costs | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| 1A) Request Description: Please provide a <u>brief</u> description of the request. | | | | | | | |
| Please check one: <input type="checkbox"/> Departmental <input checked="" type="checkbox"/> Corporate | | | | | | | |
| This new permanent position will be responsible for communicating and marketing City programs and services. This Communications Specialist will directly support the communication requirements of a City department requiring assistance for a specific project or initiative (hence, the title "Client Services"). | | | | | | | |
| 1B) If this request is part of a project with multiple milestones then please fill in the following table: | | | | | | | |
| Milestones or Deliverables | | | Timelines | Comments | | | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| 1C) Impact on other departments (cost/time/benefit): | | | | | | | |
| Department Impacted | Describe Impact (Cost/time/benefit) | | | | | Were they Consulted? | |
| All | Substantial impact on departments. | | | | | <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No | |
| | | | | | | <input type="checkbox"/> Yes <input type="checkbox"/> No | |
| | | | | | | <input type="checkbox"/> Yes <input type="checkbox"/> No | |
| Other comments: | | | | | | | |
| If the lead department does not receive communications support from Corp Comm, the project lead will need to contract out these services or find a staff member capable of providing the required marketing and communications skills. | | | | | | | |

COMMISSIONER APPROVAL: _____

Date: _____

Budget Staff
Use Only

☐ 1st Submission
☐ Previously Recognized

Submitted for year:
 Recognized for year:

Appendix A - Additional Resource Request Submissions

| Request Title | Communications Specialist, Client Services | | | | | |
|---|--|-------------------------------------|---------------|--|----------|--|
| 2) Relationship to Vaughan Vision 2020 - Goals / Objectives / Initiatives | | | | | | |
| A) Identify the <u>specific initiative</u> on the Vaughan Vision 2020 initiative list this resource request supports (new or implementation of): Choose an Initiative from the drop down list and then choose the relationship with the initiative in the Green cell using the drop down provided. | | | | | | |
| Theme | Goal | ↓ Initiative (Use drop down list) ↓ | Ref # | Date | Priority | Request/Initiative Relationship (choose 1) |
| | | | | | | |
| | | | | | | |
| | | | | | | |
| B) Describe and clearly demonstrate how the request links to the Vaughan Vision 2020: | | | | | | |
| | | | | | | |
| 3) Related Performance Indicators & Business Plan Link | | | | | | |
| Please provide information on top 3 performance measures: | | | | | | |
| Name/description of service level target: | | Target Level | Current Level | Level with ARR | | |
| 1) | | | | | | |
| 2) | | | | | | |
| 3) | | | | | | |
| Describe how this request relates to Departmental Business Plan: | | | | | | |
| Corporate Communications is mandated to provide client services to all departments (if staff resources are available), providing marketing and communications support to the project lead of various City programs and initiatives. | | | | | | |
| 4) Value Proposition | | | | | | |
| Please detail both qualitative and quantitative benefits of the request | | | | | | |
| Qualitative: Please select up to 2 actions which best describe this request | | | | | | |
| Primary | | Improve Corp. Image | | Secondary | | Leverage Innovation/Creativity |
| Briefly explain how this request helps achieve the actions selected above. How does this request make a difference in these areas? Can improvements be defined (i.e. surveys, measures, etc.)? | | | | | | |
| Consistent, professional-standard communications for all City projects is a corporate objective. This relates directly to the need to maintain the brand identity of the city. | | | | | | |
| Quantitative: Please provide explanation of how this request improves efficiency. Note that performance measures are captured in section 3. This section is for efficiency improvements. | | | | | | |
| Year | Type | Change/Saving | Units | Detail of Cost Reductions/Budget Savings | | Incl. in offsets (Section #9)? |
| | | | | | | |
| | | | | | | |
| | | | | | | |
| 5) Alternatives | | | | | | |
| Are there alternatives or options? Please explain what they are and why they are not the primary approach. | | | | | | |
| Departments leading specific projects or initiatives can budget to contract out their marketing and communications requirements. | | | | | | |

Appendix A - Additional Resource Request Submissions

| | | | | |
|---|--|--|--------------------|------------------|
| Request Title | Communications Specialist, Client Services | | | |
| 7) Complement Details - Skip to Section 8 if no Staff is requested | | | | |
| Do not gap positions - If required, please contact the Budget Dept. for instructions Future year progressions & eco. adj. will be calculated corporately by the Budget Dept. | | | | |
| Complement Information | Position #1 | Position #2 | Position #3 | Sub-total |
| Budget Year | 2016 | | | |
| Position title | Communications Specialist, Client Services | | | |
| Estimated start date | June 5, 2016 | | | |
| # of positions requested | 1.00 | - | - | 1.00 |
| Full-time equivalents (FTEs) | 1.00 | - | - | 1.00 |
| Position type | Full-time | | | |
| Position agreement classification | Mgmt/Non-union | | | |
| If contract, specify length (months or yrs) | N/A | | | |
| If Casual/Seasonal PT enter Hourly wage | | | | |
| Business unit # (override if different than # shown) | 020002 | | | |
| Grade level | 5 | | | |
| Est. starting step | 1 | | | |
| Desktop (HR) Review Performed? | No | | | |
| B&F Accommodations Available? | Yes | | | |
| ITM Hardware required? | Yes | | | |
| Capital Equipment Required? | Yes | | | |
| Complement Annual Cost Detail | | | | |
| Annual full-time \$ | 66,342 | | | 66,342 |
| Annual part-time \$ | - | - | - | - |
| Annual shift premiums, etc | - | - | - | - |
| Annual overtime \$ | - | - | - | - |
| * PT vacation pay (calculated field) | - | - | - | - |
| * Annual benefits (calculated field) | 18,775 | - | - | 18,775 |
| * FT contract benefits in lieu (calculated field) | - | - | - | - |
| Subtotal (Per Employee) | \$ 85,117 | \$ - | \$ - | \$ 85,117 |
| Subtotal (Per Position) | \$ 85,117 | \$ - | \$ - | \$ 85,117 |
| Continuous costs | (BU & Acct #.) | Please fill in per Complement. The total will account for multiple positions if indicated above. | | |
| 1) Office Supplies | 020002.7200 | - | - | - |
| 2) Training & Developme | 020002.7115 | - | - | - |
| 3) Cellular Line Charges | 020002.7122.01 | 800 | - | 800 |
| 4) Mileage | 020002.7100 | - | - | - |
| Subtotal (Per Employee) | \$ 800 | \$ - | \$ - | \$ 800 |
| Subtotal (Per Position) | \$ 800 | \$ - | \$ - | \$ 800 |
| One-time costs | (BU & Acct #.) | Please fill in per Complement. The total will account for multiple positions if indicated above. | | |
| 1) Computer Hardware | 020002.7211.01 | 4,000 | - | 4,000 |
| 2) Office Equip. & Furnitu | 020002.7210 | - | - | - |
| 3) Training & Developme | 020002.7115 | - | - | - |
| 4) | #N/A | - | - | - |
| Subtotal (Per Employee) | 4,000 | - | - | 4,000 |
| Subtotal (Per Position) | \$ 4,000 | \$ - | \$ - | \$ 4,000 |
| 2014 Total Annual Costs | \$ - | \$ - | \$ - | \$ - |
| 2015 Total Annual Costs | \$ - | \$ - | \$ - | \$ - |
| 2016 Total Annual Costs | \$ 89,917 | \$ - | \$ - | \$ 89,917 |
| 2017 Total Annual Costs | \$ - | \$ - | \$ - | \$ - |
| Additional Comments: | | | | |

Appendix A - Additional Resource Request Submissions

| | | | | | | | | | |
|--|---|--|-------------------------------------|----------------|-------------|-------------|----------------------|-------------|--------------|
| Request Title | | Communications Specialist, Client Services | | | | | | | |
| 8) Capital Funding | | | | | | | | | |
| Are there any Capital requests already submitted/approved or to be submitted related to this ARR? (e.g. new car) | | | | | | | | | |
| ASSOCIATED CAPITAL FUNDING | | Status | Year asset Available for use | Proj. # | 2014 | 2015 | 2016 | 2017 | Total |
| 1 | | | | | \$ - | \$ - | \$ - | | \$ - |
| 2 | | | | | \$ - | \$ - | \$ - | | \$ - |
| 3 | | | | | \$ - | \$ - | \$ - | | \$ - |
| TOTAL ASSOCIATED CAPITAL FUNDING | | | | | \$ - | \$ - | \$ - | \$ - | \$ - |
| 9) Financial/Resource Detail | | | | | | | | | |
| Component | | BU Acct. # | 2014 | 2015 | 2016 | 2017 | 2018 | | |
| | | | Budget | | | | Full-Yr. Adj. | | |
| REVENUE - continuous operating detail | | | | | | | | | |
| 1 | | | - | - | - | | | | |
| 2 | | | - | - | - | | | | |
| 3 | | | - | - | - | | | | |
| 4 | | | - | - | - | | | | |
| Subtotal | | | - | - | - | - | | | |
| REVENUE - one-time operating detail | | | | | | | | | |
| 1 | | | - | - | - | | | - | |
| 2 | | | - | - | - | | | - | |
| Subtotal | | | - | - | - | - | | - | |
| EXPENSES - continuous operating detail (For staffing costs please fill out section 7) | | | | | | | | | |
| 1 | * Staffing costs (calculated field) | (From sect. 7) | - | - | 66,342 | - | | | |
| 2 | * Benefits | (From sect. 7) | - | - | 18,775 | - | | | |
| 3 | * Complement sch. Expenses (calculated field) | (From sect. 7) | - | - | 800 | - | | | |
| 4 | | | - | - | - | | | | |
| 5 | | | - | - | - | | | | |
| 6 | | | - | - | - | | | | |
| 7 | | | - | - | - | | | | |
| Subtotal | | | - | - | 85,917 | - | | | |
| EXPENSES - one-time operating detail (For staffing costs please fill out section 7) | | | | | | | | | |
| 1 | * Complement sch. Expenses (calculated field) | (From sect. 7) | - | - | 4,000 | - | | - | |
| 2 | | | - | - | - | | | - | |
| 3 | | | - | - | - | | | - | |
| Subtotal | | | - | - | 4,000 | - | | - | |
| OFFSETS - cost savings, reductions, etc | | | | | | | | | |
| 1 | | | - | - | - | | | | |
| 2 | | | - | - | - | | | | |
| 3 | | | - | - | - | | | | |
| Subtotal | | | - | - | - | - | | | |
| TOTAL OPERATING BUDGET CHANGE | | | | | - | - | 89,917 | - | - |
| COMPLEMENTS & FTE's | | | | | 2014 | 2015 | 2016 | 2017 | Total |
| # of positions requested | | (From sect. 7) | - | - | 1.00 | - | | 1.00 | |
| FTE's | | (From sect. 7) | - | - | 1.00 | - | | 1.00 | |
| FTE reductions/offsets | | (Manual Field) | - | - | - | | | - | |
| Net FTE's | | | - | - | 1.00 | - | | 1.00 | |

CITY OF VAUGHAN
2014-2017 OPERATING BUDGET

| ADDITIONAL RESOURCE REQUEST | | | | | | | |
|---|--|--------------------------|-------------|-------------|------------------------|---|------------------------|
| Request Title | Conversion to Communications Coordinator | | | | | | |
| Business Unit # | 020002 | Corporate Communications | | | | | |
| | 126 - Corporate Communications | | | | | | |
| Related Program | Communications Support -Internal, External, Crisis | | | | | | |
| Program Classification | Standard Traditional Service | | | | | | |
| Annual Budget Change Summary | | | | | | | |
| Financial Components | 2014 | 2015 | 2016 | 2017 | 2014-2017 Sub-total | 2018 (One Time. Adj.) | 2014-2018 Sub-total |
| Staffing | | | | | | | |
| Complements | 2.00 | - | - | - | 2.00 | - | 2.00 |
| Net FTE's | 1.00 | - | - | - | 1.00 | - | 1.00 |
| Operating Revenue | - | - | - | - | - | - | - |
| Operating Costs | | | | | | | |
| Staffing & Benefits | 139,595 | - | - | - | 139,595 | - | 139,595 |
| Other continuous costs | - | - | - | - | - | - | - |
| One-time expenses | - | - | - | - | - | - | - |
| Offsets/reductions | (97,833) | - | - | - | (97,833) | - | (97,833) |
| Net Operating Budget | \$ 41,762 | \$ - | \$ - | \$ - | \$ 41,762 | \$ - | \$ 41,762 |
| Associated Capital Costs | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| 1A) Request Description: Please provide a <u>brief</u> description of the request. | | | | | | | |
| Please check one: <input checked="" type="checkbox"/> Departmental <input type="checkbox"/> Corporate | | | | | | | |
| <p>This is a request for a conversion of one existing FTE (Communications Specialist, Media Relations M239) to be replaced by two (2) Communications Coordinator positions. This arrangement is currently in place with the hiring to two Communications Coordinator under contract (the FTE of Communications Specialist is vacant). The results to date have been higher productivity in the department, freeing up more senior staff to focus on project management in support of all City departments. The junior position of Communications Coordinator assists with the delivery of media relations (press releases, research, monitoring) eCommunications (social media, website content) and supports the implementation of communication plans for the corporation. In addition, the Communications Coordinator assists in researching and tracking issues, maintains media and issue management files, produces briefing notes relating to City projects and initiatives, and ensures information on the City's website is timely, accurate and accessible to the public.</p> | | | | | | | |
| 1B) If this request is part of a project with multiple milestones then please fill in the following table: | | | | | | | |
| Milestones or Deliverables | Timelines | Comments | | | | | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| 1C) Impact on other departments (cost/time/benefit): | | | | | | | |
| Department Impacted | Describe Impact (Cost/time/benefit) | | | | | Were they Consulted? | |
| All Commissions | Support all departments that maintain a major presence on the City's website, utilize e-communications, or require other communications support. | | | | | <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No | |
| ITM | The required computer equipment and associated programs for two coordinator positions have been installed under the 2013 departmental budget. | | | | | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No | |
| Buildings & Facilities | The workstations and all associated equipment for two coordinator positions have been established (covered by 2013 where applicable). | | | | | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No | |
| Other comments: | | | | | | | |
| The two requested junior positions of Communications Coordinator will assume day-to-day operational responsibilities that will allow the more senior Communications Specialists to better manage the corporation's communications requirements. | | | | | | | |
| COMMISSIONER APPROVAL: _____ | | | | | | Date: _____ | |

Budget Staff
Use Only

☐ 1st Submission
☐ Previously Recognized

Submitted for year:
 Recognized for year:

Appendix A - Additional Resource Request Submissions

| Request Title | | Conversion to Communications Coordinator | | | | |
|--|---|--|---------------------|--|-----------------------|--|
| 2) Relationship to Vaughan Vision 2020 - Goals / Objectives / Initiatives | | | | | | |
| A) Identify the <u>specific initiative</u> on the Vaughan Vision 2020 initiative list this resource request supports (new or implementation of): Choose an Initiative from the drop down list and then choose the relationship with the initiative in the Green cell using the drop down provided. | | | | | | |
| Theme | Goal | Initiative (Use drop down list) | Ref # | Date | Priority | Request/Initiative Relationship (choose 1) |
| Organizational Goals | Ensure a High Performing Organization | Ensure citizen-focused communication initiatives: Establish and implement a more effective model for community engagement and enhance our public consultation strategy | 14 | Q1/13 Revised Q3/13** | Medium | Mandatory |
| Organizational Goals | Ensure a High Performing Organization | Review and redesign as appropriate, a communications strategy to ensure its effectiveness throughout the organization | 13 | Q4/12 Revised Q3/13* | Medium | General Correlation |
| | | | | | | |
| B) Describe and clearly demonstrate how the request links to the Vaughan Vision 2020: | | | | | | |
| The Corporate Communications Department provides high quality strategic communications and services to both internal and external stakeholders (Demonstrate Excellence in Service Delivery) which includes content management support for the website, media relations, and marketing communications. The Department also is committed to being a leader in providing effective and proactive communications and support (Demonstrate Effective Leadership) which includes effectively communicating the City brand to key stakeholders. | | | | | | |
| 3) Related Performance Indicators & Business Plan Link | | | | | | |
| Please provide information on top 3 performance measures: | | | | | | |
| | Name/description of service level target: | | Target Level | Current Level | Level with ARR | |
| 1) | Increase % residents aware of selected City services, initiatives, or | | 65% of residents | | | |
| 2) | Increase social media activity. | | 20% Increase in # | | | |
| 3) | Increase online subscriptions to the City's e-newsletter | | 20% more | | | |
| Describe how this request relates to Departmental Business Plan: | | | | | | |
| Supports the Business Plan objective to leverage technology to more effectively tell the Vaughan story. These activities will have a positive outcome in providing effective strategic messaging and two-way communication between the City and stakeholders. | | | | | | |
| 4) Value Proposition | | | | | | |
| Please detail both qualitative and quantitative benefits of the request | | | | | | |
| Qualitative: Please select up to 2 actions which best describe this request | | | | | | |
| Primary | | Leverage Innovation/Creativity | | Secondary | | Improve User Satisfaction |
| Briefly explain how this request helps achieve the actions selected above. How does this request make a difference in these areas? Can improvements be defined (i.e. surveys, measures, etc.)? | | | | | | |
| A primary focus of the two Communications Coordinators is eCommunications, particularly social media, video and other multimedia, and eNewsletters which will provide the City with expanded capabilities in this area. In addition, the scope of news and media monitoring (critical to the informational needs of Council, SMT and other departments) is expanded. All of the activities are tracked and measured. | | | | | | |
| Quantitative: Please provide explanation of how this request improves efficiency. Note that performance measures are captured in section 3. This section is for efficiency improvements. | | | | | | |
| Year | Type | Change/Saving | Units | Detail of Cost Reductions/Budget Savings | | Incl. in offsets (Section #9)? |
| | | | | | | |
| | | | | | | |
| | | | | | | |
| 5) Alternatives | | | | | | |
| Are there alternatives or options? Please explain what they are and why they are not the primary approach. | | | | | | |
| The alternative to this FTE conversion is to hire into the vacant Communications Specialist, Media Relations, position. However, this senior position does not support several key objectives in the department's 2014-17 Business Plan, including the need to become more involved in the new eCommunications vehicles such as social media, eNewsletters and the use of multimedia and video. The Coordinator positions are structured to directly address this requirement. | | | | | | |

Appendix A - Additional Resource Request Submissions

| | | | | |
|---|--|--|--------------------|-------------------|
| Request Title | Conversion to Communications Coordinator | | | |
| 7) Complement Details - Skip to Section 8 if no Staff is requested | | | | |
| Do not gap positions - If required, please contact the Budget Dept. for instructions Future year progressions & eco. adj. will be calculated corporately by the Budget Dept. | | | | |
| Complement Information | Position #1 | Position #2 | Position #3 | Sub-total |
| Budget Year | 2014 | | | |
| Position title | Communications Coordinator | | | |
| Estimated start date | Jan. 1, 2014 | | | |
| # of positions requested | 2.00 | | | 2.00 |
| Full-time equivalents (FTEs) | 2.00 | | | 2.00 |
| Position type | Full-time | | | |
| Position agreement classification | Mgmt/Non-union | | | |
| If contract, specify length (months or yrs) | No | | | |
| If Casual/Seasonal PT enter Hourly wage | | | | |
| Business unit # (override if different than # shown) | 020002 | | | |
| Grade level | 3 | | | |
| Est. starting step | 1 | | | |
| Desktop (HR) Review Performed? | Yes | | | |
| B&F Accommodations Available? | Yes | | | |
| ITM Hardware required? | No | | | |
| Capital Equipment Required? | No | | | |
| Complement Annual Cost Detail | | | | |
| Annual full-time \$ | 54,829 | | | 54,829 |
| Annual part-time \$ | - | - | - | - |
| Annual shift premiums, etc | - | | | - |
| Annual overtime \$ | - | | | - |
| * PT vacation pay (calculated field) | - | - | - | - |
| * Annual benefits (calculated field) | 14,968 | - | - | 14,968 |
| * FT contract benefits in lieu (calculated field) | - | - | - | - |
| Subtotal (Per Employee) | \$ 69,797 | \$ - | \$ - | \$ 69,797 |
| Subtotal (Per Position) | \$ 139,595 | \$ - | \$ - | \$ 139,595 |
| Continuous costs | (BU & Acct #.) | Please fill in per Complement. The total will account for multiple positions if indicated above. | | |
| 1) Office Supplies | 020002.7200 | - | | - |
| 2) Training & Developme | 020002.7115 | - | | - |
| 3) Memberships/Dues/Fe | 020002.7105 | - | | - |
| 4) Mileage | 020002.7100 | - | | - |
| Subtotal (Per Employee) | \$ - | \$ - | \$ - | \$ - |
| Subtotal (Per Position) | \$ - | \$ - | \$ - | \$ - |
| One-time costs | (BU & Acct #.) | Please fill in per Complement. The total will account for multiple positions if indicated above. | | |
| 1) Computer Hardware | 020002.7211.01 | - | | - |
| 2) | #N/A | - | | - |
| 3) | #N/A | - | | - |
| 4) | #N/A | - | | - |
| Subtotal (Per Employee) | \$ - | \$ - | \$ - | \$ - |
| Subtotal (Per Position) | \$ - | \$ - | \$ - | \$ - |
| 2014 Total Annual Costs | \$ 139,595 | \$ - | \$ - | \$ 139,595 |
| 2015 Total Annual Costs | \$ - | \$ - | \$ - | \$ - |
| 2016 Total Annual Costs | \$ - | \$ - | \$ - | \$ - |
| 2017 Total Annual Costs | \$ - | \$ - | \$ - | \$ - |
| Additional Comments: | | | | |

Appendix A - Additional Resource Request Submissions

| | | | | | | | | | |
|--|---|--|-------------------------------------|----------------|-------------|-------------|-------------|----------------------|--------------|
| Request Title | | Conversion to Communications Coordinator | | | | | | | |
| 8) Capital Funding | | | | | | | | | |
| Are there any Capital requests already submitted/approved or to be submitted related to this ARR? (e.g. new car) | | | | | | | | | |
| ASSOCIATED CAPITAL FUNDING | | Status | Year asset Available for use | Proj. # | 2014 | 2015 | 2016 | 2017 | Total |
| 1 | | | | | | | | | \$ - |
| 2 | | | | | | | | | \$ - |
| 3 | | | | | | | | | \$ - |
| TOTAL ASSOCIATED CAPITAL FUNDING | | | | | \$ - | \$ - | \$ - | \$ - | \$ - |
| 9) Financial/Resource Detail | | | | | | | | | |
| Component | | BU Acct. # | | 2014 | 2015 | 2016 | 2017 | 2018 | |
| | | | | Budget | | | | Full-Yr. Adj. | |
| REVENUE - continuous operating detail | | | | | | | | | |
| 1 | | | | | | | | | |
| 2 | | | | | | | | | |
| 3 | | | | | | | | | |
| 4 | | | | | | | | | |
| Subtotal | | | | - | - | - | - | | |
| REVENUE - one-time operating detail | | | | | | | | | |
| 1 | | | | | | | | | - |
| 2 | | | | | | | | | - |
| Subtotal | | | | - | - | - | - | | - |
| EXPENSES - continuous operating detail (For staffing costs please fill out section 7) | | | | | | | | | |
| 1 | * Staffing costs (calculated field) | (From sect. 7) | | 109,658 | - | - | - | | |
| 2 | * Benefits | (From sect. 7) | | 29,937 | - | - | - | | |
| 3 | * Complement sch. Expenses (calculated field) | (From sect. 7) | | - | - | - | - | | |
| 4 | | | | | | | | | |
| 5 | | | | | | | | | |
| 6 | | | | | | | | | |
| 7 | | | | | | | | | |
| Subtotal | | | | 139,595 | - | - | - | | - |
| EXPENSES - one-time operating detail (For staffing costs please fill out section 7) | | | | | | | | | |
| 1 | * Complement sch. Expenses (calculated field) | (From sect. 7) | | - | - | - | - | | - |
| 2 | | | | | | | | | - |
| 3 | | | | | | | | | - |
| Subtotal | | | | - | - | - | - | | - |
| OFFSETS - cost savings, reductions, etc | | | | | | | | | |
| 1 | Replaces existing FTE Grade 6 Step 1 | | | (97,833) | | | | | |
| 2 | | | | | | | | | |
| 3 | | | | | | | | | |
| Subtotal | | | | (97,833) | - | - | - | | - |
| TOTAL OPERATING BUDGET CHANGE | | | | 41,762 | - | - | - | | - |
| COMPLEMENTS & FTE's | | | | 2014 | 2015 | 2016 | 2017 | Total | |
| # of positions requested | | (From sect. 7) | | 2.00 | - | - | - | 2.00 | |
| FTE's | | (From sect. 7) | | 2.00 | - | - | - | 2.00 | |
| FTE reductions/offsets | | (Manual Field) | | 1.00 | | | | 1.00 | |
| Net FTE's | | | | 1.00 | - | - | - | 1.00 | |

CITY OF VAUGHAN
2014-2017 OPERATING BUDGET

| ADDITIONAL RESOURCE REQUEST | | | | | | | |
|--|---|---------------------|------------------|-------------------|------------------------|---|------------------------|
| Request Title | Events Coordinator | | | | | | |
| Business Unit # | 212300 | Special Event Admin | | | | | |
| | 210 - Cultural Services | | | | | | |
| Related Program | Winterfest, Concerts in the Park and Canada Day | | | | | | |
| Program Classification | Standard Desirable Service | | | | | | |
| Annual Budget Change Summary | | | | | | | |
| Financial Components | 2014 | 2015 | 2016 | 2017 | 2014-2017 Sub-total | 2018 (One Time. Adj.) | 2014-2018 Sub-total |
| Staffing | | | | | | | |
| Complements | - | - | 1.00 | - | 1.00 | - | 1.00 |
| Net FTE's | - | - | 1.00 | - | 1.00 | - | 1.00 |
| Operating Revenue | - | - | - | - | - | - | - |
| Operating Costs | | | | | | | |
| Staffing & Benefits | - | - | 85,117 | - | 85,117 | - | 85,117 |
| Other continuous costs | - | - | 2,200 | - | 2,200 | - | 2,200 |
| One-time expenses | - | - | 5,000 | (5,000) | - | - | - |
| Offsets/reductions | - | - | - | - | - | - | - |
| Net Operating Budget | \$ - | \$ - | \$ 92,317 | \$ (5,000) | \$ 87,317 | \$ - | \$ 87,317 |
| Associated Capital Costs | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| 1A) Request Description: Please provide a <u>brief</u> description of the request. | | | | | | | |
| Please check one: <input type="checkbox"/> Departmental <input checked="" type="checkbox"/> Corporate | | | | | | | |
| <p>An Events Coordinator position is being requested. This position will report to the Manager (or Supervisor if approved under separate ARR) of Events and will be responsible for supporting and sharing the workload of the current Events coordinator to produce events such as Winterfest, Concerts in the Park, Canada Day, Mayor's Gala, Mayor's Golf Classic, Volunteer Recognition, Official Openings, Park Openings, City of Vaughan Toy Drive, Menorah Lighting Ceremony, Christmas Tree Lighting Ceremony, staff events and related departmental initiatives. The volume of events and the expectation to produce them at the current standard has become increasingly difficult and challenging given the resources. The growth in promotion for events, number of contracted suppliers, events, participants, activities, caliber of performers and expectations of sponsors including promotional sponsors has been a challenge to manage. The new resource will enable the effective management of risks, liability and related issues when staging large events with anticipated attendance of close to 10,000 residents and visitors and assist to manage the overall function more effectively.</p> | | | | | | | |
| 1B) If this request is part of a project with multiple milestones then please fill in the following table: | | | | | | | |
| Milestones or Deliverables | | Timelines | Comments | | | | |
| Plan and produce internal and external events | | Year round | | | | | |
| Assist in providing sponsorship support for a variety of assigned events | | Year round | | | | | |
| Administer event protocols and policies | | Year round | | | | | |
| Manage program costs and budgets | | Year round | | | | | |
| 1C) Impact on other departments (cost/time/benefit): | | | | | | | |
| Department Impacted | Describe Impact (Cost/time/benefit) | | | | | Were they Consulted? | |
| Parks Operations | Services in Kind | | | | | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No | |
| Building and Facilities | Work Orders and Security | | | | | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No | |
| Corporate Communications | Communications support | | | | | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No | |
| Other comments: | | | | | | | |
| <p>The collaboration of many departments across the corporation to meet corporate objectives is required. The Events Coordinator will liaise with all related departments including Corporate Communications, Legal, Parks Operations, Parks Development, Building and Facilities, Enforcement, City Clerk's Office, Roads, Engineering, VPL and Vaughan Fire. Requirements for other departments may include work orders, permits, review of contracts, communications support and related services in kind.</p> | | | | | | | |

COMMISSIONER APPROVAL: _____

Date: _____

**Budget Staff
Use Only**

☐ 1st Submission
☐ Previously Recognized

Submitted for year:

Recognized for year:

Appendix A - Additional Resource Request Submissions

| Request Title | Events Coordinator | | | | | | | | | | | | | | | | | | | | | |
|---|--------------------|-------------------------------------|----------------|--|--------------------------------|--|---|--------------|---------------|----------------|-------------------------|--------|--------|--------|-----------------------------|-------------|----------|-------------|---------------------|-------|-------|-------|
| 2) Relationship to Vaughan Vision 2020 - Goals / Objectives / Initiatives | | | | | | | | | | | | | | | | | | | | | | |
| A) Identify the <u>specific initiative</u> on the Vaughan Vision 2020 initiative list this resource request supports (new or implementation of): Choose an Initiative from the drop down list and then choose the relationship with the initiative in the Green cell using the drop down provided. | | | | | | | | | | | | | | | | | | | | | | |
| Theme | Goal | ↓ Initiative (Use drop down list) ↓ | Ref # | Date | Priority | Request/Initiative Relationship (choose 1) | | | | | | | | | | | | | | | | |
| | | | | | | | | | | | | | | | | | | | | | | |
| | | | | | | | | | | | | | | | | | | | | | | |
| | | | | | | | | | | | | | | | | | | | | | | |
| B) Describe and clearly demonstrate how the request links to the Vaughan Vision 2020: | | | | | | | | | | | | | | | | | | | | | | |
| City organized and supported events support the strategic goal of providing service excellence to citizens, with the objective to preserve our heritage and support diversity, arts and culture. The new Events Coordinator will work diligently to produce events that support the strategic vision of staff excellence. Events such as the Staff BBQ and Holiday Luncheon recognize, appreciate and thank employees for their exceptional hard work and dedication to the corporation. Staff events increase staff morale and promote increased productivity. The new Events Coordinator will play an important role in managing these initiatives. The new coordinator will also work to support the strategic initiative of Management Excellence by assisting to produce events that engage corporate citizens and celebrate national pride while maintaining the integrity of the City's corporate brand. | | | | | | | | | | | | | | | | | | | | | | |
| 3) Related Performance Indicators & Business Plan Link | | | | | | | | | | | | | | | | | | | | | | |
| Please provide information on top 3 performance measures: | | | | | | | | | | | | | | | | | | | | | | |
| <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 50%;">Name/description of service level target:</th> <th style="width: 15%;">Target Level</th> <th style="width: 15%;">Current Level</th> <th style="width: 20%;">Level with ARR</th> </tr> </thead> <tbody> <tr> <td>1) Sponsorship Revenues</td> <td>225000</td> <td>175000</td> <td>225000</td> </tr> <tr> <td>2) Calibre of Entertainment</td> <td>Continental</td> <td>National</td> <td>Continental</td> </tr> <tr> <td>3) Event Attendance</td> <td>20000</td> <td>15000</td> <td>20000</td> </tr> </tbody> </table> | | | | | | | Name/description of service level target: | Target Level | Current Level | Level with ARR | 1) Sponsorship Revenues | 225000 | 175000 | 225000 | 2) Calibre of Entertainment | Continental | National | Continental | 3) Event Attendance | 20000 | 15000 | 20000 |
| Name/description of service level target: | Target Level | Current Level | Level with ARR | | | | | | | | | | | | | | | | | | | |
| 1) Sponsorship Revenues | 225000 | 175000 | 225000 | | | | | | | | | | | | | | | | | | | |
| 2) Calibre of Entertainment | Continental | National | Continental | | | | | | | | | | | | | | | | | | | |
| 3) Event Attendance | 20000 | 15000 | 20000 | | | | | | | | | | | | | | | | | | | |
| Describe how this request relates to Departmental Business Plan: | | | | | | | | | | | | | | | | | | | | | | |
| The function of the Events Coordinator supports Council, Senior Management and the corporation by producing special events in support of corporate initiatives. The request for a new Events Coordinator is required to effectively maintain the performance measures for all assigned City events. As sponsorship is key to the production of events such as Winterfest, Concerts in the Park and Canada Day, the Events Coordinator will play a vital role in assisting to secure the much-needed funding for this program. This funding is crucial to maintaining the caliber of the events that the residents have become accustomed to including all related services associated with the production of the event. | | | | | | | | | | | | | | | | | | | | | | |
| 4) Value Proposition | | | | | | | | | | | | | | | | | | | | | | |
| Please detail both qualitative and quantitative benefits of the request | | | | | | | | | | | | | | | | | | | | | | |
| Qualitative: Please select up to 2 actions which best describe this request | | | | | | | | | | | | | | | | | | | | | | |
| Primary Improve Corp. Image Secondary Improve User Satisfaction | | | | | | | | | | | | | | | | | | | | | | |
| Briefly explain how this request helps achieve the actions selected above. How does this request make a difference in these areas? Can improvements be defined (i.e. surveys, measures, etc.)? | | | | | | | | | | | | | | | | | | | | | | |
| The Events Coordinator will contribute to strategically showcasing City initiatives and programs and to promoting positive relations with corporate stakeholders, suppliers, residents and the community at large by engaging residents and fostering civic pride. The position will ensure that the needs and expectations for the events function continue to be met and will work to maintain established levels of efficiency in their staging. The position will continue to maintain the level of service and meet expectations of the Mayor and Members of Council, City Manager and Senior Management Team. | | | | | | | | | | | | | | | | | | | | | | |
| Quantitative: Please provide explanation of how this request improves efficiency. Note that performance measures are captured in section 3. This section is for efficiency improvements. | | | | | | | | | | | | | | | | | | | | | | |
| Year | Type | Change/Saving | Units | Detail of Cost Reductions/Budget Savings | Incl. in offsets (Section #9)? | | | | | | | | | | | | | | | | | |
| 2013 | | | | Offering first class events to the community and staff | | | | | | | | | | | | | | | | | | |
| 2013 | | | | Increase staff morale | | | | | | | | | | | | | | | | | | |
| | | | | | | | | | | | | | | | | | | | | | | |
| 5) Alternatives | | | | | | | | | | | | | | | | | | | | | | |
| Are there alternatives or options? Please explain what they are and why they are not the primary approach. | | | | | | | | | | | | | | | | | | | | | | |
| Currently, the number of mandated events exceed the available event management resources. There is no indication that the City may reduce the number of events held. In reality the request for new events continues each year and the resources and funding are not in place to be able to accommodate these requests. The alternative of contracting out event management services will have a negative impact on the timely production of events due to the lack of experience and knowledge that the supplier has of the corporation and of the City's internal and external stakeholders. | | | | | | | | | | | | | | | | | | | | | | |

Appendix A - Additional Resource Request Submissions

| Request Title | Events Coordinator | | | |
|---|--------------------|--|-------------|------------------|
| 7) Complement Details - Skip to Section 8 if no Staff is requested | | | | |
| Do not gap positions - If required, please contact the Budget Dept. for instructions Future year progressions & eco. adj. will be calculated corporately by the Budget Dept. | | | | |
| Complement Information | Position #1 | Position #2 | Position #3 | Sub-total |
| Budget Year | 2016 | | | |
| Position title | Events Coordinator | | | |
| Estimated start date | January 1, 2016 | | | |
| # of positions requested | 1.00 | - | - | 1.00 |
| Full-time equivalents (FTEs) | 1.00 | - | - | 1.00 |
| Position type | Full-time | | | |
| Position agreement classification | Mgmt/Non-union | | | |
| If contract, specify length (months or yrs) | | | | |
| If Casual/Seasonal PT enter Hourly wage | | | | |
| Business unit # (override if different than # shown) | 212300 | | | |
| Grade level | 5 | | | |
| Est. starting step | 1 | | | |
| Desktop (HR) Review Performed? | Yes | | | |
| B&F Accommodations Available? | No | | | |
| ITM Hardware required? | Yes | | | |
| Capital Equipment Required? | No | | | |
| Complement Annual Cost Detail | | | | |
| Annual full-time \$ | 66,342 | | | 66,342 |
| Annual part-time \$ | - | - | - | - |
| Annual shift premiums, etc | - | - | - | - |
| Annual overtime \$ | - | - | - | - |
| * PT vacation pay (calculated field) | - | - | - | - |
| * Annual benefits (calculated field) | 18,775 | - | - | 18,775 |
| * FT contract benefits in lieu (calculated field) | - | - | - | - |
| Subtotal (Per Employee) | \$ 85,117 | \$ - | \$ - | \$ 85,117 |
| Subtotal (Per Position) | \$ 85,117 | \$ - | \$ - | \$ 85,117 |
| Continuous costs | (BU & Acct #.) | Please fill in per Complement. The total will account for multiple positions if indicated above. | | |
| 1) Office Supplies | 212300.7200 | 500 | - | 500 |
| 2) Training & Development | 212300.7115 | 1,000 | - | 1,000 |
| 3) Memberships/Dues/Fees | 212300.7105 | 300 | - | 300 |
| 4) Mileage | 212300.7100 | 400 | - | 400 |
| Subtotal (Per Employee) | \$ 2,200 | \$ - | \$ - | \$ 2,200 |
| Subtotal (Per Position) | \$ 2,200 | \$ - | \$ - | \$ 2,200 |
| One-time costs | (BU & Acct #.) | Please fill in per Complement. The total will account for multiple positions if indicated above. | | |
| 1) Computer Hardware | 212300.7211.01 | 2,000 | - | 2,000 |
| 2) Office Equip. & Furniture | 212300.7210 | 3,000 | - | 3,000 |
| 3) | #N/A | - | - | - |
| 4) | #N/A | - | - | - |
| Subtotal (Per Employee) | 5,000 | - | - | 5,000 |
| Subtotal (Per Position) | \$ 5,000 | \$ - | \$ - | \$ 5,000 |
| 2014 Total Annual Costs | \$ - | \$ - | \$ - | \$ - |
| 2015 Total Annual Costs | \$ - | \$ - | \$ - | \$ - |
| 2016 Total Annual Costs | \$ 92,317 | \$ - | \$ - | \$ 92,317 |
| 2017 Total Annual Costs | \$ - | \$ - | \$ - | \$ - |
| Additional Comments: A meal expense in the amount of \$100 is required for weekend and evening events. Blackberry is also needed for on-site activities or off-site activities in multiple locations where communications is needed. | | | | |

Appendix A - Additional Resource Request Submissions

| | | | | | | | | | |
|--|---|--------------------|------------------------------|---------|------|--------|--------|---------------|-------|
| Request Title | | Events Coordinator | | | | | | | |
| 8) Capital Funding | | | | | | | | | |
| Are there any Capital requests already submitted/approved or to be submitted related to this ARR? (e.g. new car) | | | | | | | | | |
| ASSOCIATED CAPITAL FUNDING | | Status | Year asset Available for use | Proj. # | 2014 | 2015 | 2016 | 2017 | Total |
| 1 | | | | | \$ - | \$ - | \$ - | | \$ - |
| 2 | | | | | \$ - | \$ - | \$ - | | \$ - |
| 3 | | | | | \$ - | \$ - | \$ - | | \$ - |
| TOTAL ASSOCIATED CAPITAL FUNDING | | | | | \$ - | \$ - | \$ - | \$ - | \$ - |
| 9) Financial/Resource Detail | | | | | | | | | |
| Component | | | BU Acct. # | 2014 | 2015 | 2016 | 2017 | 2018 | |
| | | | | Budget | | | | Full-Yr. Adj. | |
| REVENUE - continuous operating detail | | | | | | | | | |
| 1 | | | | - | - | - | | | |
| 2 | | | | - | - | - | | | |
| 3 | | | | - | - | - | | | |
| 4 | | | | - | - | - | | | |
| Subtotal | | | | - | - | - | - | | |
| REVENUE - one-time operating detail | | | | | | | | | |
| 1 | | | | - | - | - | | - | |
| 2 | | | | - | - | - | | - | |
| Subtotal | | | | - | - | - | - | - | |
| EXPENSES - continuous operating detail (For staffing costs please fill out section 7) | | | | | | | | | |
| 1 | * Staffing costs (calculated field) | (From sect. 7) | | - | - | 66,342 | - | | |
| 2 | * Benefits | (From sect. 7) | | - | - | 18,775 | - | | |
| 3 | * Complement sch. Expenses (calculated field) | (From sect. 7) | | - | - | 2,200 | - | | |
| 4 | | | | - | - | - | | | |
| 5 | | | | - | - | - | | | |
| 6 | | | | - | - | - | | | |
| 7 | | | | - | - | - | | | |
| Subtotal | | | | - | - | 87,317 | - | | |
| EXPENSES - one-time operating detail (For staffing costs please fill out section 7) | | | | | | | | | |
| 1 | * Complement sch. Expenses (calculated field) | (From sect. 7) | | - | - | 5,000 | - | - | |
| 2 | | | | - | - | - | | - | |
| 3 | | | | - | - | - | | - | |
| Subtotal | | | | - | - | 5,000 | - | - | |
| OFFSETS - cost savings, reductions, etc | | | | | | | | | |
| 1 | | | | - | - | - | | | |
| 2 | | | | - | - | - | | | |
| 3 | | | | - | - | - | | | |
| Subtotal | | | | - | - | - | - | | |
| TOTAL OPERATING BUDGET CHANGE | | | | | - | - | 92,317 | - | - |
| COMPLEMENTS & FTE's | | | | | 2014 | 2015 | 2016 | 2017 | Total |
| # of positions requested | | (From sect. 7) | | - | - | 1.00 | - | 1.00 | |
| FTE's | | (From sect. 7) | | - | - | 1.00 | - | 1.00 | |
| FTE reductions/offsets | | (Manual Field) | | - | - | - | | - | |
| Net FTE's | | | | - | - | 1.00 | - | 1.00 | |

CITY OF VAUGHAN
2014-2017 OPERATING BUDGET

| ADDITIONAL RESOURCE REQUEST | | | | | | | |
|--|--|---------------------------|-----------|--|------------------------|--|------------------------|
| Request Title | Arts & Culture Marketing Material | | | | | | |
| Business Unit # | 210001 | Cultural Services - Admin | | | | | |
| | 210 - Cultural Services | | | | | | |
| Related Program | Arts | | | | | | |
| Program Classification | Standard Desirable Service (Individual Programs) | | | | | | |
| Annual Budget Change Summary | | | | | | | |
| Financial Components | 2014 | 2015 | 2016 | 2017 | 2014-2017 Sub-total | 2018 (One Time. Adj.) | 2014-2018 Sub-total |
| Staffing | | | | | | | |
| Complements | - | - | - | - | - | - | - |
| Net FTE's | - | - | - | - | - | - | - |
| Operating Revenue | - | - | - | - | - | - | - |
| Operating Costs | | | | | | | |
| Staffing & Benefits | - | - | - | - | - | - | - |
| Other continuous costs | - | - | 60,000 | - | 60,000 | - | 60,000 |
| One-time expenses | - | - | - | - | - | - | - |
| Offsets/reductions | - | - | - | - | - | - | - |
| Net Operating Budget | \$ - | \$ - | \$ 60,000 | \$ - | \$ 60,000 | \$ - | \$ 60,000 |
| Associated Capital Costs | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| 1A) Request Description: Please provide a <u>brief</u> description of the request. | | | | | | | |
| Please check one: <input checked="" type="checkbox"/> Departmental <input type="checkbox"/> Corporate | | | | | | | |
| <p>The Creative Together Cultural Plan and Diversity Strategy was approved by Council in June 2010. The Plans, developed as part of the Vaughan Vision 20/20 strategic plan, identifies key action items to develop arts, culture and heritage in the Vaughan community. The Plans' initiative 2.3 includes developing new programs and initiatives as it relates to arts, culture and cultural heritage. This request would go towards printing and programming costs of materials to help promote and educate on arts, diversity and culture in our community i.e. cultural heritage walking tour (reprint of four heritage conservation districts), the promotion of exhibits and events at the new arts and culture centre (approved by Council in April 2011) at the Maple community centre, community newsletters and cultural mapping directory. Although we will be looking towards our new website to promote and educate, printing material is still a preferred option for our community.</p> | | | | | | | |
| 1B) If this request is part of a project with multiple milestones then please fill in the following table: | | | | | | | |
| Milestones or Deliverables | | | Timelines | Comments | | | |
| Arts and Culture programs/services. | | | 2012 | Culture Plan and Diversity Strategy approved in June 2010 by Council | | | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| 1C) Impact on other departments (cost/time/benefit): | | | | | | | |
| Department Impacted | Describe Impact (Cost/time/benefit) | | | | | Were they Consulted? | |
| | | | | | | <input type="checkbox"/> Yes <input type="checkbox"/> No | |
| | | | | | | <input type="checkbox"/> Yes <input type="checkbox"/> No | |
| | | | | | | <input type="checkbox"/> Yes <input type="checkbox"/> No | |
| Other comments: | | | | | | | |
| | | | | | | | |
| COMMISSIONER APPROVAL: _____ | | | | | | Date: _____ | |

Budget Staff
Use Only

☐ 1st Submission
☐ Previously Recognized

Submitted for year:
 Recognized for year:

Appendix A - Additional Resource Request Submissions

| Request Title | | Arts & Culture Marketing Material | | | | |
|--|---|-------------------------------------|--------------|---|----------------|--|
| 2) Relationship to Vaughan Vision 2020 - Goals / Objectives / Initiatives | | | | | | |
| A) Identify the <u>specific initiative</u> on the Vaughan Vision 2020 initiative list this resource request supports (new or implementation of): Choose an Initiative from the drop down list and then choose the relationship with the initiative in the Green cell using the drop down provided. | | | | | | |
| Theme | Goal | ↓ Initiative (Use drop down list) ↓ | Ref # | Date | Priority | Request/Initiative Relationship (choose 1) |
| | | | | | | |
| | | | | | | |
| | | | | | | |
| B) Describe and clearly demonstrate how the request links to the Vaughan Vision 2020: | | | | | | |
| The request directly supports diversity, arts, culture and cultural heritage by promoting programs and services related to diversity, arts, culture and cultural heritage. Vaughan Vision's goal is to preserve our heritage & support diversity arts and culture. | | | | | | |
| 3) Related Performance Indicators & Business Plan Link | | | | | | |
| Please provide information on top 3 performance measures: | | | | | | |
| | Name/description of service level target: | | Target Level | Current Level | Level with ARR | |
| 1) | Attendance at events | | 8000 | 3000 | 8000 | |
| 2) | Participation of Community Artists and Partners | | 800 | 400 | 800 | |
| 3) | Number of Programs/events | | 25 | 6 | 25 | |
| Describe how this request relates to Departmental Business Plan: | | | | | | |
| Implement Creative Together Cultural Plan approved in June 2010 by Council. Implement Diversity Strategy approved by Council in June 2010. | | | | | | |
| 4) Value Proposition | | | | | | |
| Please detail both qualitative and quantitative benefits of the request | | | | | | |
| Qualitative: Please select up to 2 actions which best describe this request | | | | | | |
| Primary | | Improve User Satisfaction | | Secondary | | Improve Corp. Image |
| Briefly explain how this request helps achieve the actions selected above. How does this request make a difference in these areas? Can improvements be defined (i.e. surveys, measures, etc.)? | | | | | | |
| An increase in programs, services and their communication and marketing in the community will increase user satisfaction and improve corporate image as it relates to arts and culture. The Culture Plan findings identified that we were one of the lowest per capita expenditure for arts and culture in Ontario. | | | | | | |
| Quantitative: Please provide explanation of how this request improves efficiency. Note that performance measures are captured in section 3. This section is for efficiency improvements. | | | | | | |
| Year | Type | Change/Saving | Units | Detail of Cost Reductions/Budget Savings | | Incl. in offsets (Section #9)? |
| 1 | | services | \$ | total cost will help fill resources where required -make programming more efficient | | No |
| | | | | | | |
| | | | | | | |
| 5) Alternatives | | | | | | |
| Are there alternatives or options? Please explain what they are and why they are not the primary approach. | | | | | | |
| Sponsorship, fees and partnerships are options which are currently utilized, but time is needed to develop and promote programs that sponsors/partners want to contribute and support. This investment will assist in promoting and branding our programs so that people know about them and come and in turn sponsors and partners would want to support due to the attendance and popularity of programs and services. | | | | | | |

Appendix A - Additional Resource Request Submissions

| Request Title | | Arts & Culture Marketing Material | | | |
|---|----------------|--|-------------|-----------|------|
| 7) Complement Details - Skip to Section 8 if no Staff is requested | | | | | |
| Do not gap positions - If required, please contact the Budget Dept. for instructions Future year progressions & eco. adj. will be calculated corporately by the Budget Dept. | | | | | |
| Complement Information | Position #1 | Position #2 | Position #3 | Sub-total | |
| Budget Year | | | | | |
| Position title | | | | | |
| Estimated start date | | | | | |
| # of positions requested | - | - | - | - | |
| Full-time equivalents (FTEs) | - | - | - | - | |
| Position type | | | | | |
| Position agreement classification | | | | | |
| If contract, specify length (months or yrs) | | | | | |
| If Casual/Seasonal PT enter Hourly wage | | | | | |
| Business unit # (override if different than # shown) | | | | | |
| Grade level | | | | | |
| Est. starting step | | | | | |
| Desktop (HR) Review Performed? | | | | | |
| B&F Accommodations Available? | | | | | |
| ITM Hardware required? | | | | | |
| Capital Equipment Required? | | | | | |
| Complement Annual Cost Detail | | | | | |
| Annual full-time \$ | | | | - | |
| Annual part-time \$ | - | - | - | - | |
| Annual shift premiums, etc | - | - | - | - | |
| Annual overtime \$ | - | - | - | - | |
| * PT vacation pay (calculated field) | - | - | - | - | |
| * Annual benefits (calculated field) | - | - | - | - | |
| * FT contract benefits in lieu (calculated field) | - | - | - | - | |
| Subtotal (Per Employee) | \$ - | \$ - | \$ - | \$ - | |
| Subtotal (Per Position) | \$ - | \$ - | \$ - | \$ - | |
| Continuous costs | (BU & Acct #.) | Please fill in per Complement. The total will account for multiple positions if indicated above. | | | |
| 1) Office Supplies | 210001.7200 | - | - | - | - |
| 2) Training & Developme | 210001.7115 | - | - | - | - |
| 3) Cellular Line Charges | 210001.7122.01 | - | - | - | - |
| 4) Mileage | 210001.7100 | - | - | - | - |
| Subtotal (Per Employee) | | \$ - | \$ - | \$ - | \$ - |
| Subtotal (Per Position) | | \$ - | \$ - | \$ - | \$ - |
| One-time costs | (BU & Acct #.) | Please fill in per Complement. The total will account for multiple positions if indicated above. | | | |
| 1) Computer Hardware | 210001.7211.01 | - | - | - | - |
| 2) Office Equip. & Furnitu | 210001.7210 | - | - | - | - |
| 3) Training & Developme | 210001.7115 | - | - | - | - |
| 4) | #N/A | - | - | - | - |
| Subtotal (Per Employee) | | - | - | - | - |
| Subtotal (Per Position) | | \$ - | \$ - | \$ - | \$ - |
| 2014 Total Annual Costs | | \$ - | \$ - | \$ - | \$ - |
| 2015 Total Annual Costs | | \$ - | \$ - | \$ - | \$ - |
| 2016 Total Annual Costs | | \$ - | \$ - | \$ - | \$ - |
| 2017 Total Annual Costs | | \$ - | \$ - | \$ - | \$ - |
| Additional Comments: | | | | | |

Appendix A - Additional Resource Request Submissions

| | | | | | | | | | |
|--|---|-----------------------------------|-------------------------------------|----------------|-------------|-------------|----------------------|-------------|--------------|
| Request Title | | Arts & Culture Marketing Material | | | | | | | |
| 8) Capital Funding | | | | | | | | | |
| Are there any Capital requests already submitted/approved or to be submitted related to this ARR? (e.g. new car) | | | | | | | | | |
| ASSOCIATED CAPITAL FUNDING | | Status | Year asset Available for use | Proj. # | 2014 | 2015 | 2016 | 2017 | Total |
| 1 | | | | | \$ - | \$ - | \$ - | | \$ - |
| 2 | | | | | \$ - | \$ - | \$ - | | \$ - |
| 3 | | | | | \$ - | \$ - | \$ - | | \$ - |
| TOTAL ASSOCIATED CAPITAL FUNDING | | | | | \$ - | \$ - | \$ - | \$ - | \$ - |
| 9) Financial/Resource Detail | | | | | | | | | |
| Component | | BU Acct. # | 2014 | 2015 | 2016 | 2017 | 2018 | | |
| | | | Budget | | | | Full-Yr. Adj. | | |
| REVENUE - continuous operating detail | | | | | | | | | |
| 1 | | | - | - | - | | | | |
| 2 | | | - | - | - | | | | |
| 3 | | | - | - | - | | | | |
| 4 | | | - | - | - | | | | |
| Subtotal | | | - | - | - | - | | | |
| REVENUE - one-time operating detail | | | | | | | | | |
| 1 | | | - | - | - | | | - | |
| 2 | | | - | - | - | | | - | |
| Subtotal | | | - | - | - | - | | - | |
| EXPENSES - continuous operating detail (For staffing costs please fill out section 7) | | | | | | | | | |
| 1 | * Staffing costs (calculated field) | (From sect. 7) | - | - | - | - | | | |
| 2 | * Benefits | (From sect. 7) | - | - | - | - | | | |
| 3 | * Complement sch. Expenses (calculated field) | (From sect. 7) | - | - | - | - | | | |
| 4 | Program & printing costs | | - | - | 60,000 | - | | | |
| 5 | | | - | - | - | | | | |
| 6 | | | - | - | - | | | | |
| 7 | | | - | - | - | | | | |
| Subtotal | | | - | - | 60,000 | - | | | |
| EXPENSES - one-time operating detail (For staffing costs please fill out section 7) | | | | | | | | | |
| 1 | * Complement sch. Expenses (calculated field) | (From sect. 7) | - | - | - | - | | - | |
| 2 | | | - | - | - | | | - | |
| 3 | | | - | - | - | | | - | |
| Subtotal | | | - | - | - | - | | - | |
| OFFSETS - cost savings, reductions, etc | | | | | | | | | |
| 1 | | | - | - | - | | | | |
| 2 | | | - | - | - | | | | |
| 3 | | | - | - | - | | | | |
| Subtotal | | | - | - | - | - | | | |
| TOTAL OPERATING BUDGET CHANGE | | | | | - | - | 60,000 | - | - |
| COMPLEMENTS & FTE's | | | | | 2014 | 2015 | 2016 | 2017 | Total |
| # of positions requested | | (From sect. 7) | - | - | - | - | | - | |
| FTE's | | (From sect. 7) | - | - | - | - | | - | |
| FTE reductions/offsets | | (Manual Field) | - | - | - | - | | - | |
| Net FTE's | | | - | - | - | - | | - | |

CITY OF VAUGHAN
2014-2017 OPERATING BUDGET

| ADDITIONAL RESOURCE REQUEST | | | | | | | |
|--|---|--|-------------|------------------|------------------------|--------------------------|------------------------|
| Request Title | Diversity & Inclusivity Signage and Communication Program | | | | | | |
| Business Unit # | 210001 | Cultural Services - Admin | | | | | |
| | 210 - Cultural Services | | | | | | |
| Related Program | | | | | | | |
| Program Classification | | | | | | | |
| Annual Budget Change Summary | | | | | | | |
| Financial Components | 2014 | 2015 | 2016 | 2017 | 2014-2017 Sub-total | 2018 (One Time. Adj.) | 2014-2018 Sub-total |
| Staffing | | | | | | | |
| Complements | - | - | - | - | - | - | - |
| Net FTE's | - | - | - | - | - | - | - |
| Operating Revenue | - | - | - | - | - | - | - |
| Operating Costs | | | | | | | |
| Staffing & Benefits | - | - | - | - | - | - | - |
| Other continuous costs | - | - | - | 15,000 | 15,000 | - | 15,000 |
| One-time expenses | - | - | - | 60,000 | 60,000 | (60,000) | - |
| Offsets/reductions | - | - | - | - | - | - | - |
| Net Operating Budget | \$ - | \$ - | \$ - | \$ 75,000 | \$ 75,000 | \$ (60,000) | \$ 15,000 |
| Associated Capital Costs | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| 1A) Request Description: Please provide a <u>brief</u> description of the request. | | | | | | | |
| Please check one: <input type="checkbox"/> Departmental <input checked="" type="checkbox"/> Corporate | | | | | | | |
| <p>The Diversity Strategy was approved by Council in June 2010. A key action item in the strategy was to "Develop a communication plan that includes flyers, posters at key customer services areas that promotes diversity and inclusivity (initiative 1.2) This is print, signage (Braille as well), translation costs and a community roundtable (initiative 1.1). A one-time cost of \$60,000 will go towards Braille signage at our 9 community centres. An annual \$15,000 cost is for the print and other materials as it relates to diversity.</p> | | | | | | | |
| 1B) If this request is part of a project with multiple milestones then please fill in the following table: | | | | | | | |
| Milestones or Deliverables | Timelines | Comments | | | | | |
| Community Centres, Key customer service areas | 2012 | | | | | | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| 1C) Impact on other departments (cost/time/benefit): | | | | | | | |
| Department Impacted | Describe Impact (Cost/time/benefit) | Were they Consulted? | | | | | |
| | | <input type="checkbox"/> Yes <input type="checkbox"/> No | | | | | |
| | | <input type="checkbox"/> Yes <input type="checkbox"/> No | | | | | |
| | | <input type="checkbox"/> Yes <input type="checkbox"/> No | | | | | |
| Other comments: | | | | | | | |
| | | | | | | | |
| COMMISSIONER APPROVAL: _____ | | Date: _____ | | | | | |

Budget Staff
Use Only

☐ 1st Submission
☐ Previously Recognized

Submitted for year:
 Recognized for year:

Appendix A - Additional Resource Request Submissions

| | | | | | | |
|---|---|--|---------------------|---|-----------------------|---|
| Request Title | Diversity & Inclusivity Signage and Communication Program | | | | | |
| 2) Relationship to Vaughan Vision 2020 - Goals / Objectives / Initiatives | | | | | | |
| A) Identify the <u>specific initiative</u> on the Vaughan Vision 2020 initiative list this resource request supports (new or implementation of): Choose an Initiative from the drop down list and then choose the relationship with the initiative in the Green cell using the drop down provided. | | | | | | |
| Theme | Goal | Initiative (Use drop down list) | Ref # | Date | Priority | Request/Initiative Relationship (choose 1) |
| | | | | | | |
| | | | | | | |
| | | | | | | |
| B) Describe and clearly demonstrate how the request links to the Vaughan Vision 2020: | | | | | | |
| Will support the approved Diversity Strategy (see above) and help implement key action items. | | | | | | |
| 3) Related Performance Indicators & Business Plan Link | | | | | | |
| Please provide information on top 3 performance measures: | | | | | | |
| | Name/description of service level target: | | Target Level | Current Level | Level with ARR | |
| 1) | Accessible signage at service areas | | provide | No accessible signage | provide | |
| 2) | Make service areas more diversity inclusive | | provide | None | provide | |
| 3) | | | | | | |
| Describe how this request relates to Departmental Business Plan: | | | | | | |
| Implementation of Diversity Strategy. | | | | | | |
| 4) Value Proposition | | | | | | |
| Please detail both qualitative and quantitative benefits of the request | | | | | | |
| Qualitative: Please select up to 2 actions which best describe this request | | | | | | |
| Primary | | Improve User Satisfaction | | Secondary | | Improve Corp. Image |
| Briefly explain how this request helps achieve the actions selected above. How does this request make a difference in these areas? Can improvements be defined (i.e. surveys, measures, etc.)? | | | | | | |
| Services levels will improve and also the City's image to our community -making residents feel more inclusive at our centres. | | | | | | |
| Quantitative: Please provide explanation of how this request improves efficiency. Note that performance measures are captured in section 3. This section is for efficiency improvements. | | | | | | |
| Year | Type | Change/Saving | Units | Detail of Cost Reductions/Budget Savings | | Incl. in offsets (Section #9)? |
| | | | | | | |
| | | | | | | |
| | | | | | | |
| 5) Alternatives | | | | | | |
| Are there alternatives or options? Please explain what they are and why they are not the primary approach. | | | | | | |
| None | | | | | | |

Appendix A - Additional Resource Request Submissions

| Request Title | | Diversity & Inclusivity Signage and Communication Program | | | |
|---|----------------|--|-------------|-----------|------|
| 7) Complement Details - Skip to Section 8 if no Staff is requested | | | | | |
| Do not gap positions - If required, please contact the Budget Dept. for instructions Future year progressions & eco. adj. will be calculated corporately by the Budget Dept. | | | | | |
| Complement Information | Position #1 | Position #2 | Position #3 | Sub-total | |
| Budget Year | | | | | |
| Position title | | | | | |
| Estimated start date | | | | | |
| # of positions requested | - | - | - | | |
| Full-time equivalents (FTEs) | - | - | - | - | - |
| Position type | | | | | |
| Position agreement classification | | | | | |
| If contract, specify length (months or yrs) | | | | | |
| If Casual/Seasonal PT enter Hourly wage | | | | | |
| Business unit # (override if different than # shown) | | | | | |
| Grade level | | | | | |
| Est. starting step | | | | | |
| Desktop (HR) Review Performed? | | | | | |
| B&F Accommodations Available? | | | | | |
| ITM Hardware required? | | | | | |
| Capital Equipment Required? | | | | | |
| Complement Annual Cost Detail | | | | | |
| Annual full-time \$ | | | | | - |
| Annual part-time \$ | - | - | - | - | - |
| Annual shift premiums, etc | - | - | - | - | - |
| Annual overtime \$ | - | - | - | - | - |
| * PT vacation pay (calculated field) | - | - | - | - | - |
| * Annual benefits (calculated field) | - | - | - | - | - |
| * FT contract benefits in lieu (calculated field) | - | - | - | - | - |
| Subtotal (Per Employee) | \$ - | \$ - | \$ - | \$ - | \$ - |
| Subtotal (Per Position) | \$ - | \$ - | \$ - | \$ - | \$ - |
| Continuous costs | (BU & Acct #.) | Please fill in per Complement. The total will account for multiple positions if indicated above. | | | |
| 1) Office Supplies | 210001.7200 | - | - | - | - |
| 2) Training & Developme | 210001.7115 | - | - | - | - |
| 3) Cellular Line Charges | 210001.7122.01 | - | - | - | - |
| 4) Mileage | 210001.7100 | - | - | - | - |
| Subtotal (Per Employee) | \$ - | \$ - | \$ - | \$ - | \$ - |
| Subtotal (Per Position) | \$ - | \$ - | \$ - | \$ - | \$ - |
| One-time costs | (BU & Acct #.) | Please fill in per Complement. The total will account for multiple positions if indicated above. | | | |
| 1) Computer Hardware | 210001.7211.01 | - | - | - | - |
| 2) Office Equip. & Furnitu | 210001.7210 | - | - | - | - |
| 3) Training & Developme | 210001.7115 | - | - | - | - |
| 4) | #N/A | - | - | - | - |
| Subtotal (Per Employee) | - | - | - | - | - |
| Subtotal (Per Position) | \$ - | \$ - | \$ - | \$ - | \$ - |
| 2014 Total Annual Costs | \$ - | \$ - | \$ - | \$ - | \$ - |
| 2015 Total Annual Costs | \$ - | \$ - | \$ - | \$ - | \$ - |
| 2016 Total Annual Costs | \$ - | \$ - | \$ - | \$ - | \$ - |
| 2017 Total Annual Costs | \$ - | \$ - | \$ - | \$ - | \$ - |
| Additional Comments: | | | | | |

Appendix A - Additional Resource Request Submissions

| | | | | | | | | | |
|--|---|---|-------------------------------------|----------------|-------------|-------------|----------------------|-------------|--------------|
| Request Title | | Diversity & Inclusivity Signage and Communication Program | | | | | | | |
| 8) Capital Funding | | | | | | | | | |
| Are there any Capital requests already submitted/approved or to be submitted related to this ARR? (e.g. new car) | | | | | | | | | |
| ASSOCIATED CAPITAL FUNDING | | Status | Year asset Available for use | Proj. # | 2014 | 2015 | 2016 | 2017 | Total |
| 1 | | | | | \$ - | \$ - | \$ - | | \$ - |
| 2 | | | | | \$ - | \$ - | \$ - | | \$ - |
| 3 | | | | | \$ - | \$ - | \$ - | | \$ - |
| TOTAL ASSOCIATED CAPITAL FUNDING | | | | | \$ - | \$ - | \$ - | \$ - | \$ - |
| 9) Financial/Resource Detail | | | | | | | | | |
| Component | | BU Acct. # | 2014 | 2015 | 2016 | 2017 | 2018 | | |
| | | | Budget | | | | Full-Yr. Adj. | | |
| REVENUE - continuous operating detail | | | | | | | | | |
| 1 | | | - | - | - | | | | |
| 2 | | | - | - | - | | | | |
| 3 | | | - | - | - | | | | |
| 4 | | | - | - | - | | | | |
| Subtotal | | | - | - | - | - | | | |
| REVENUE - one-time operating detail | | | | | | | | | |
| 1 | | | - | - | - | | | - | |
| 2 | | | - | - | - | | | - | |
| Subtotal | | | - | - | - | - | | - | |
| EXPENSES - continuous operating detail (For staffing costs please fill out section 7) | | | | | | | | | |
| 1 | * Staffing costs (calculated field) | (From sect. 7) | - | - | - | | | - | |
| 2 | * Benefits | (From sect. 7) | - | - | - | | | - | |
| 3 | * Complement sch. Expenses (calculated field) | (From sect. 7) | - | - | - | | | - | |
| 4 | Yearly Print and signage material | | - | - | | | 15,000 | | |
| 5 | | | - | - | - | | | | |
| 6 | | | - | - | - | | | | |
| 7 | | | - | - | - | | | | |
| Subtotal | | | - | - | - | | 15,000 | | |
| EXPENSES - one-time operating detail (For staffing costs please fill out section 7) | | | | | | | | | |
| 1 | * Complement sch. Expenses (calculated field) | (From sect. 7) | - | - | - | | - | - | |
| 2 | Braille Signage | | - | - | | | 60,000 | (60,000) | |
| 3 | | | - | - | - | | | - | |
| Subtotal | | | - | - | - | | 60,000 | (60,000) | |
| OFFSETS - cost savings, reductions, etc | | | | | | | | | |
| 1 | | | - | - | - | | | | |
| 2 | | | - | - | - | | | | |
| 3 | | | - | - | - | | | | |
| Subtotal | | | - | - | - | | - | | |
| TOTAL OPERATING BUDGET CHANGE | | | | | - | - | - | 75,000 | (60,000) |
| COMPLEMENTS & FTE's | | | | | 2014 | 2015 | 2016 | 2017 | Total |
| # of positions requested | | (From sect. 7) | - | - | - | | - | - | |
| FTE's | | (From sect. 7) | - | - | - | | - | - | |
| FTE reductions/offsets | | (Manual Field) | - | - | - | | | - | |
| Net FTE's | | | - | - | - | | - | - | |

CITY OF VAUGHAN
2014-2017 OPERATING BUDGET

| ADDITIONAL RESOURCE REQUEST | | | | | | | |
|---|--|---|------|-----------|------------------------|--------------------------|------------------------|
| Request Title | Additional Funding for Special Events | | | | | | |
| Business Unit # | 212300 | Special Event Admin | | | | | |
| | 210 - Cultural Services | | | | | | |
| Related Program | Employee Events | | | | | | |
| Program Classification | Standard Desirable Support (Individual Programs) | | | | | | |
| Annual Budget Change Summary | | | | | | | |
| Financial Components | 2014 | 2015 | 2016 | 2017 | 2014-2017 Sub-total | 2018 (One Time. Adj.) | 2014-2018 Sub-total |
| Staffing | | | | | | | |
| Complements | - | - | - | - | - | - | - |
| Net FTE's | - | - | - | - | - | - | - |
| Operating Revenue | - | - | - | - | - | - | - |
| Operating Costs | | | | | | | |
| Staffing & Benefits | - | - | - | - | - | - | - |
| Other continuous costs | - | - | - | 30,000 | 30,000 | - | 30,000 |
| One-time expenses | - | - | - | - | - | - | - |
| Offsets/reductions | - | - | - | - | - | - | - |
| Net Operating Budget | \$ - | \$ - | \$ - | \$ 30,000 | \$ 30,000 | \$ - | \$ 30,000 |
| Associated Capital Costs | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| 1A) Request Description: Please provide a <u>brief</u> description of the request. | | | | | | | |
| Please check one: <input type="checkbox"/> Departmental <input type="checkbox"/> Corporate | | | | | | | |
| Additional funding is required to produce the Staff Appreciation BBQ, the Staff Holiday Luncheon and Volunteer Recognition Awards Ceremony/Program at the current standards, as well as new events in the Civic Square at the new City Hall to showcase the building to the community. To maintain the existing service levels for the above programs, additional funds are required. The Volunteer program requires frames, certificates and catering for more recipients and their guests. With the move of staff to the new City Hall, additional funds are also required to produce the Staff BBQ and Holiday Luncheon. New events at the Civic Square have been identified as a desired feature to promote the new City Hall to residents. | | | | | | | |
| 1B) If this request is part of a project with multiple milestones then please fill in the following table: | | | | | | | |
| Milestones or Deliverables | Timelines | Comments | | | | | |
| Staff BBQ | June | | | | | | |
| Staff Holiday Luncheon | December | | | | | | |
| Volunteer Recognition Awards Ceremony | April | | | | | | |
| Future Events in the Civic Square | June - August | | | | | | |
| 1C) Impact on other departments (cost/time/benefit): | | | | | | | |
| Department Impacted | Describe Impact (Cost/time/benefit) | Were they Consulted? | | | | | |
| Building & Facilities | work orders | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No | | | | | |
| Corporate Communications | communications support | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No | | | | | |
| Parks Operations | services in kind | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No | | | | | |
| Other comments: | | | | | | | |
| The collaboration of many departments across the corporation to meet corporate objectives is required. Liaison with all related departments including Building & Facilities, Parks Operations, Corporate Communications, VPL, HR, By-law, Vaughan Fire, Clerks, Roads and Engineering. Requirements for other departments may include work orders, permits, related services in kind and communications support. | | | | | | | |
| COMMISSIONER APPROVAL: _____ | | Date: _____ | | | | | |

Budget Staff
Use Only

☐ 1st Submission
☐ Previously Recognized

Submitted for year:
 Recognized for year:

Appendix A - Additional Resource Request Submissions

| Request Title | | Additional Funding for Special Events | | | | |
|--|--|---------------------------------------|---------------------|--|-----------------------|--|
| 2) Relationship to Vaughan Vision 2020 - Goals / Objectives / Initiatives | | | | | | |
| A) Identify the <u>specific initiative</u> on the Vaughan Vision 2020 initiative list this resource request supports (new or implementation of): Choose an Initiative from the drop down list and then choose the relationship with the initiative in the Green cell using the drop down provided. | | | | | | |
| Theme | Goal | Initiative (Use drop down list) | Ref # | Date | Priority | Request/Initiative Relationship (choose 1) |
| | | | | | | |
| | | | | | | |
| | | | | | | |
| B) Describe and clearly demonstrate how the request links to the Vaughan Vision 2020: | | | | | | |
| City organized and supported events support the strategic goal of providing service excellence to citizens with the objective to preserve our heritage and support diversity, arts and culture. Staff events support the strategic initiative of staff excellence by encouraging and recognizing employees through their participation in a wide variety of events such as the Staff BBQ and Holiday Luncheon. As civic engagement is vital to achieving management excellence, celebrating with and engaging our citizens is also an important component of the strategic vision. Approved funding for possible future events in the Civic Square will welcome our diverse community to a central location where they can feel at home. Note that additional events are contingent on the additional resource requests. | | | | | | |
| 3) Related Performance Indicators & Business Plan Link | | | | | | |
| Please provide information on top 3 performance measures: | | | | | | |
| | Name/description of service level target: | | Target Level | Current Level | Level with ARR | |
| 1) | Sponsorship Revenue | | | | | |
| 2) | | | | | | |
| 3) | | | | | | |
| Describe how this request relates to Departmental Business Plan: | | | | | | |
| The request for additional funding is required to effectively maintain the performance measures for the events named. (Approximately \$13 per employee for the Staff BBQ and Holiday Luncheon; an approximate increase of 50 award recipients for the Volunteer Recognition Awards Ceremony). In addition, the increase in funds for these initiatives will continue to maintain the level of service and meet expectations of Members of Council, City Manager and Senior Management Team, City departments, staff, residents and corporate partners. Twelve thousand dollars is requested for events at the new Civic Square for hosting 2 to 3 additional concerts. | | | | | | |
| 4) Value Proposition | | | | | | |
| Please detail both qualitative and quantitative benefits of the request | | | | | | |
| Qualitative: Please select up to 2 actions which best describe this request | | | | | | |
| Primary | | Improve Corp. Image | | Secondary | | Improve User Satisfaction |
| Briefly explain how this request helps achieve the actions selected above. How does this request make a difference in these areas? Can improvements be defined (i.e. surveys, measures, etc.)? | | | | | | |
| The request for additional funding is required to effectively maintain the performance measures for the events named. In addition, the increase in funds for these initiatives will continue to maintain the level of service and meet expectations of Members of Council, City Manager and Senior Management Team, City departments, staff, residents and corporate partners. | | | | | | |
| Quantitative: Please provide explanation of how this request improves efficiency. Note that performance measures are captured in section 3. This section is for efficiency improvements. | | | | | | |
| Year | Type | Change/Saving | Units | Detail of Cost Reductions/Budget Savings | | Incl. in offsets (Section #9)? |
| 2012 | Output/Service Quantity | | Units | Offering first class events to community and staff | | No |
| 2012 | Output/Service Quantity | | Units | Increase staff morale | | No |
| | | | | | | |
| 5) Alternatives | | | | | | |
| Are there alternatives or options? Please explain what they are and why they are not the primary approach. | | | | | | |
| Event growth is inevitable and service levels need to be maintained for all initiatives whether they affect our external or internal stakeholders. If an option had to be entertained, staff initiatives such as the Staff BBQ and Staff Holiday Luncheon could be cancelled or reduced in scope. This option would not address the importance of staff recognition and promoting staff excellence as a clear strategic initiative. | | | | | | |
| In addition, future events in the Civic Square could be temporarily put on hold. This approach would not entertain the right of citizens to live and play in their municipality of choice. | | | | | | |

Appendix A - Additional Resource Request Submissions

| Request Title | | Additional Funding for Special Events | | | |
|---|----------------|--|-------------|-----------|----|
| 7) Complement Details - Skip to Section 8 if no Staff is requested | | | | | |
| Do not gap positions - If required, please contact the Budget Dept. for instructions Future year progressions & eco. adj. will be calculated corporately by the Budget Dept. | | | | | |
| Complement Information | Position #1 | Position #2 | Position #3 | Sub-total | |
| Budget Year | | | | | |
| Position title | | | | | |
| Estimated start date | | | | | |
| # of positions requested | - | - | - | | |
| Full-time equivalents (FTEs) | - | - | - | - | - |
| Position type | | | | | |
| Position agreement classification | | | | | |
| If contract, specify length (months or yrs) | | | | | |
| If Casual/Seasonal PT enter Hourly wage | | | | | |
| Business unit # (override if different than # shown) | | | | | |
| Grade level | | | | | |
| Est. starting step | | | | | |
| Desktop (HR) Review Performed? | | | | | |
| B&F Accommodations Available? | | | | | |
| ITM Hardware required? | | | | | |
| Capital Equipment Required? | | | | | |
| Complement Annual Cost Detail | | | | | |
| Annual full-time \$ | | | | | - |
| Annual part-time \$ | - | - | - | - | - |
| Annual shift premiums, etc | - | - | - | - | - |
| Annual overtime \$ | - | - | - | - | - |
| * PT vacation pay (calculated field) | - | - | - | - | - |
| * Annual benefits (calculated field) | - | - | - | - | - |
| * FT contract benefits in lieu (calculated field) | - | - | - | - | - |
| Subtotal (Per Employee) | \$ | - | \$ | - | \$ |
| Subtotal (Per Position) | \$ | - | \$ | - | \$ |
| Continuous costs | (BU & Acct #.) | Please fill in per Complement. The total will account for multiple positions if indicated above. | | | |
| 1) Office Supplies | 212300.7200 | - | - | - | - |
| 2) Training & Developme | 212300.7115 | - | - | - | - |
| 3) Cellular Line Charges | 212300.7122.01 | - | - | - | - |
| 4) Mileage | 212300.7100 | - | - | - | - |
| Subtotal (Per Employee) | \$ | - | \$ | - | \$ |
| Subtotal (Per Position) | \$ | - | \$ | - | \$ |
| One-time costs | (BU & Acct #.) | Please fill in per Complement. The total will account for multiple positions if indicated above. | | | |
| 1) Computer Hardware | 212300.7211.01 | - | - | - | - |
| 2) Office Equip. & Furnitu | 212300.7210 | - | - | - | - |
| 3) Training & Developme | 212300.7115 | - | - | - | - |
| 4) | #N/A | - | - | - | - |
| Subtotal (Per Employee) | | - | - | - | - |
| Subtotal (Per Position) | \$ | - | \$ | - | \$ |
| 2014 Total Annual Costs | \$ | - | \$ | - | \$ |
| 2015 Total Annual Costs | \$ | - | \$ | - | \$ |
| 2016 Total Annual Costs | \$ | - | \$ | - | \$ |
| 2017 Total Annual Costs | \$ | - | \$ | - | \$ |
| Additional Comments: | | | | | |

Appendix A - Additional Resource Request Submissions

| | | | | | | | | | |
|--|---|---------------------------------------|-------------------------------------|----------------|-------------|-------------|-------------|----------------------|--------------|
| Request Title | | Additional Funding for Special Events | | | | | | | |
| 8) Capital Funding | | | | | | | | | |
| Are there any Capital requests already submitted/approved or to be submitted related to this ARR? (e.g. new car) | | | | | | | | | |
| ASSOCIATED CAPITAL FUNDING | | Status | Year asset Available for use | Proj. # | 2014 | 2015 | 2016 | 2017 | Total |
| 1 | | | | | \$ - | \$ - | \$ - | | \$ - |
| 2 | | | | | \$ - | \$ - | \$ - | | \$ - |
| 3 | | | | | \$ - | \$ - | \$ - | | \$ - |
| TOTAL ASSOCIATED CAPITAL FUNDING | | | | | \$ - | \$ - | \$ - | \$ - | \$ - |
| 9) Financial/Resource Detail | | | | | | | | | |
| Component | | | BU Acct. # | 2014 | 2015 | 2016 | 2017 | 2018 | |
| | | | | Budget | | | | Full-Yr. Adj. | |
| REVENUE - continuous operating detail | | | | | | | | | |
| 1 | | | | - | - | - | | | |
| 2 | | | | - | - | - | | | |
| 3 | | | | - | - | - | | | |
| 4 | | | | - | - | - | | | |
| Subtotal | | | | - | - | - | - | | |
| REVENUE - one-time operating detail | | | | | | | | | |
| 1 | | | | - | - | - | | - | |
| 2 | | | | - | - | - | | - | |
| Subtotal | | | | - | - | - | - | - | |
| EXPENSES - continuous operating detail (For staffing costs please fill out section 7) | | | | | | | | | |
| 1 | * Staffing costs (calculated field) | (From sect. 7) | | - | - | - | - | | |
| 2 | * Benefits | (From sect. 7) | | - | - | - | - | | |
| 3 | * Complement sch. Expenses (calculated field) | (From sect. 7) | | - | - | - | - | | |
| 4 | Staff BBQ and Luncheon | | | - | - | - | 12,000 | | |
| 5 | Volunteer Recognition | | | - | - | - | 2,000 | | |
| 6 | Events at Civic Square and City Hall | | | - | - | - | 16,000 | | |
| 7 | | | | - | - | - | | | |
| Subtotal | | | | - | - | - | 30,000 | | |
| EXPENSES - one-time operating detail (For staffing costs please fill out section 7) | | | | | | | | | |
| 1 | * Complement sch. Expenses (calculated field) | (From sect. 7) | | - | - | - | - | - | |
| 2 | | | | - | - | - | | - | |
| 3 | | | | - | - | - | | - | |
| Subtotal | | | | - | - | - | - | - | |
| OFFSETS - cost savings, reductions, etc | | | | | | | | | |
| 1 | | | | - | - | - | | | |
| 2 | | | | - | - | - | | | |
| 3 | | | | - | - | - | | | |
| Subtotal | | | | - | - | - | - | | |
| TOTAL OPERATING BUDGET CHANGE | | | | | - | - | - | 30,000 | - |
| COMPLEMENTS & FTE's | | | | | 2014 | 2015 | 2016 | 2017 | Total |
| # of positions requested | | (From sect. 7) | | - | - | - | - | - | |
| FTE's | | (From sect. 7) | | - | - | - | - | - | |
| FTE reductions/offsets | | (Manual Field) | | - | - | - | - | - | |
| Net FTE's | | | | - | - | - | - | - | |

CITY OF VAUGHAN
2014-2017 OPERATING BUDGET

| ADDITIONAL RESOURCE REQUEST | | | | | | | |
|---|--|--|------|-----------|------------------------|--------------------------|------------------------|
| Request Title | Aboriginal Facilitation and Coordination Support | | | | | | |
| Business Unit # | 210001 | Cultural Services - Admin | | | | | |
| | 210 - Cultural Services | | | | | | |
| Related Program | Heritage Vaughan | | | | | | |
| Program Classification | Standard Traditional Service | | | | | | |
| Annual Budget Change Summary | | | | | | | |
| Financial Components | 2014 | 2015 | 2016 | 2017 | 2014-2017 Sub-total | 2018 (One Time. Adj.) | 2014-2018 Sub-total |
| Staffing | | | | | | | |
| Complements | - | - | - | - | - | - | - |
| Net FTE's | - | - | - | - | - | - | - |
| Operating Revenue | - | - | - | - | - | - | - |
| Operating Costs | | | | | | | |
| Staffing & Benefits | - | - | - | - | - | - | - |
| Other continuous costs | - | - | - | - | - | - | - |
| One-time expenses | - | - | - | 30,000 | 30,000 | (30,000) | - |
| Offsets/reductions | - | - | - | - | - | - | - |
| Net Operating Budget | \$ - | \$ - | \$ - | \$ 30,000 | \$ 30,000 | \$ (30,000) | \$ - |
| Associated Capital Costs | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| 1A) Request Description: Please provide a <u>brief</u> description of the request. | | | | | | | |
| Please check one: <input checked="" type="checkbox"/> Departmental <input type="checkbox"/> Corporate | | | | | | | |
| <p>The request for an ARR (cost to hire a facilitator to guide a first phase of a aboriginal consultation plan and to pay for expenses of participating key stakeholders) is anticipated to be approved by Council at their October 16, 2012 CW meeting in order to realize next steps in the three projects approved by Council to celebrate Vaughan's aboriginal/First Nations cultural history. The goal of the aboriginal/First Nations' consultation project will be to ensure that the three options recommended below to celebrate aboriginal cultural history in Vaughan, be communicated effectively to aboriginal groups/ stakeholders and that an open dialogue be created with these stakeholder. The ideal outcome of this process is to develop a project plan or protocol on how to ensure aboriginal culture and history is represented accurately in the proposed three initiatives identified below.</p> <p>The projects to celebrate Vaughan's aboriginal cultural history include: 1. Heritage Tourism Trail; 2. Renaming of Archaeological Sites; 3. First Nations/Aboriginal Cultural Centre in Vaughan. .</p> | | | | | | | |
| 1B) If this request is part of a project with multiple milestones then please fill in the following table: | | | | | | | |
| Milestones or Deliverables | Timelines | Comments | | | | | |
| Completion of first phase of aboriginal consultation | Jan-Dec | get feedback on proposed projects | | | | | |
| Develop protocol/process to gain feedback on milestones of the three projects | Jan-Dec | feedback includes approval on how aboriginal history is interpreted | | | | | |
| Identify key participating stakeholders of First Nation groups who would like to | Jan-Dec | participating stakeholders will be identified for future phases of projects. | | | | | |
| | | | | | | | |
| 1C) Impact on other departments (cost/time/benefit): | | | | | | | |
| Department Impacted | Describe Impact (Cost/time/benefit) | Were they Consulted? | | | | | |
| | | <input type="checkbox"/> Yes <input type="checkbox"/> No | | | | | |
| | | <input type="checkbox"/> Yes <input type="checkbox"/> No | | | | | |
| | | <input type="checkbox"/> Yes <input type="checkbox"/> No | | | | | |
| Other comments: | | | | | | | |
| None | | | | | | | |
| COMMISSIONER APPROVAL: _____ | | Date: _____ | | | | | |

Budget Staff
Use Only

☐ 1st Submission
☐ Previously Recognized

Submitted for year:
 Recognized for year:

Appendix A - Additional Resource Request Submissions

| Request Title | Aboriginal Facilitation and Coordination Support | | | | | |
|---|--|-------------------------------------|---------------|--|----------|--|
| 2) Relationship to Vaughan Vision 2020 - Goals / Objectives / Initiatives | | | | | | |
| A) Identify the <u>specific initiative</u> on the Vaughan Vision 2020 initiative list this resource request supports (new or implementation of): Choose an Initiative from the drop down list and then choose the relationship with the initiative in the Green cell using the drop down provided. | | | | | | |
| Theme | Goal | ↓ Initiative (Use drop down list) ↓ | Ref # | Date | Priority | Request/Initiative Relationship (choose 1) |
| | | | | | | |
| | | | | | | |
| | | | | | | |
| B) Describe and clearly demonstrate how the request links to the Vaughan Vision 2020: | | | | | | |
| An aboriginal engagement plan will ensure that Vaughan is meeting current levels of requirements related to any aboriginal project i.e. consulting First Nations in a project that interprets their cultural history. | | | | | | |
| 3) Related Performance Indicators & Business Plan Link | | | | | | |
| Please provide information on top 3 performance measures: | | | | | | |
| Name/description of service level target: | | Target Level | Current Level | Level with ARR | | |
| 1) | identify and invite required first nations | all | unknown | all | | |
| 2) | consult first nations | all | unknown | all | | |
| 3) | develop protocol | all | unknown | all | | |
| Describe how this request relates to Departmental Business Plan: | | | | | | |
| The Culture plan as identified in the Departmental business plan recommended that a number of initiatives be enacted to increase the capacity of culture in our community that would be related to this request. | | | | | | |
| 4) Value Proposition | | | | | | |
| Please detail both qualitative and quantitative benefits of the request | | | | | | |
| Qualitative: Please select up to 2 actions which best describe this request | | | | | | |
| Primary | | Improve User Satisfaction | | Secondary | | Realize Future Benefits |
| Briefly explain how this request helps achieve the actions selected above. How does this request make a difference in these areas? Can improvements be defined (i.e. surveys, measures, etc.)? | | | | | | |
| Supervisor will work towards improving customer service and improve review times of development applications -this will increase customer satisfaction | | | | | | |
| Quantitative: Please provide explanation of how this request improves efficiency. Note that performance measures are captured in section 3. This section is for efficiency improvements. | | | | | | |
| Year | Type | Change/Saving | Units | Detail of Cost Reductions/Budget Savings | | Incl. in offsets (Section #9)? |
| | Output/Service Quantity | see above | | none | | No |
| | Output/Service Quantity | see above | | none | | No |
| | Output/Service Quantity | see above | | none | | No |
| 5) Alternatives | | | | | | |
| Are there alternatives or options? Please explain what they are and why they are not the primary approach. | | | | | | |
| There are no alternatives to providing this function within the municipal system. | | | | | | |

Appendix A - Additional Resource Request Submissions

| | | | | |
|---|--|--|--------------------|------------------|
| Request Title | Aboriginal Facilitation and Coordination Support | | | |
| 7) Complement Details - Skip to Section 8 if no Staff is requested | | | | |
| Do not gap positions - If required, please contact the Budget Dept. for instructions Future year progressions & eco. adj. will be calculated corporately by the Budget Dept. | | | | |
| Complement Information | Position #1 | Position #2 | Position #3 | Sub-total |
| Budget Year | | | | |
| Position title | | | | |
| Estimated start date | | | | |
| # of positions requested | - | - | - | - |
| Full-time equivalents (FTEs) | - | - | - | - |
| Position type | | | | |
| Position agreement classification | | | | |
| If contract, specify length (months or yrs) | | | | |
| If Casual/Seasonal PT enter Hourly wage | | | | |
| Business unit # (override if different than # shown) | 210001 | | | |
| Grade level | | | | |
| Est. starting step | | | | |
| Desktop (HR) Review Performed? | | | | |
| B&F Accommodations Available? | | | | |
| ITM Hardware required? | | | | |
| Capital Equipment Required? | | | | |
| Complement Annual Cost Detail | | | | |
| Annual full-time \$ | - | | | - |
| Annual part-time \$ | - | - | - | - |
| Annual shift premiums, etc | - | - | - | - |
| Annual overtime \$ | - | - | - | - |
| * PT vacation pay (calculated field) | - | - | - | - |
| * Annual benefits (calculated field) | - | - | - | - |
| * FT contract benefits in lieu (calculated field) | - | - | - | - |
| Subtotal (Per Employee) | \$ - | \$ - | \$ - | \$ - |
| Subtotal (Per Position) | \$ - | \$ - | \$ - | \$ - |
| Continuous costs | (BU & Acct #.) | Please fill in per Complement. The total will account for multiple positions if indicated above. | | |
| 1) Office Supplies | 210001.7200 | - | - | - |
| 2) Training & Developme | 210001.7115 | - | - | - |
| 3) Memberships/Dues/Fe | 210001.7105 | - | - | - |
| 4) Mileage | 210001.7100 | - | - | - |
| Subtotal (Per Employee) | \$ - | \$ - | \$ - | \$ - |
| Subtotal (Per Position) | \$ - | \$ - | \$ - | \$ - |
| One-time costs | (BU & Acct #.) | Please fill in per Complement. The total will account for multiple positions if indicated above. | | |
| 1) Computer Hardware | 210001.7211.01 | - | - | - |
| 2) | #N/A | - | - | - |
| 3) | #N/A | - | - | - |
| 4) | #N/A | - | - | - |
| Subtotal (Per Employee) | - | - | - | - |
| Subtotal (Per Position) | \$ - | \$ - | \$ - | \$ - |
| 2014 Total Annual Costs | \$ - | \$ - | \$ - | \$ - |
| 2015 Total Annual Costs | \$ - | \$ - | \$ - | \$ - |
| 2016 Total Annual Costs | \$ - | \$ - | \$ - | \$ - |
| 2017 Total Annual Costs | \$ - | \$ - | \$ - | \$ - |
| Additional Comments: | | | | |

Appendix A - Additional Resource Request Submissions

| | | | | | | | | | |
|--|--|--|-------------------------------------|----------------|-------------|-------------|-------------|----------------------|--------------|
| Request Title | | Aboriginal Facilitation and Coordination Support | | | | | | | |
| 8) Capital Funding | | | | | | | | | |
| Are there any Capital requests already submitted/approved or to be submitted related to this ARR? (e.g. new car) | | | | | | | | | |
| ASSOCIATED CAPITAL FUNDING | | Status | Year asset Available for use | Proj. # | 2014 | 2015 | 2016 | 2017 | Total |
| 1 | | | | | \$ - | \$ - | \$ - | | \$ - |
| 2 | | | | | \$ - | \$ - | \$ - | | \$ - |
| 3 | | | | | \$ - | \$ - | \$ - | | \$ - |
| TOTAL ASSOCIATED CAPITAL FUNDING | | | | | \$ - | \$ - | \$ - | \$ - | \$ - |
| 9) Financial/Resource Detail | | | | | | | | | |
| Component | | BU Acct. # | | 2014 | 2015 | 2016 | 2017 | 2018 | |
| | | | | Budget | | | | Full-Yr. Adj. | |
| REVENUE - continuous operating detail | | | | | | | | | |
| 1 | | | | - | - | - | | | |
| 2 | | | | - | - | - | | | |
| 3 | | | | - | - | - | | | |
| 4 | | | | - | - | - | | | |
| Subtotal | | | | - | - | - | - | | |
| REVENUE - one-time operating detail | | | | | | | | | |
| 1 | | | | - | - | - | | | - |
| 2 | | | | - | - | - | | | - |
| Subtotal | | | | - | - | - | - | | - |
| EXPENSES - continuous operating detail (For staffing costs please fill out section 7) | | | | | | | | | |
| 1 | * Staffing costs (calculated field) | (From sect. 7) | | - | - | - | | | - |
| 2 | * Benefits | (From sect. 7) | | - | - | - | | | - |
| 3 | * Complement sch. Expenses (calculated field) | (From sect. 7) | | - | - | - | | | - |
| 4 | | | | - | - | - | | | |
| 5 | | | | - | - | - | | | |
| 6 | | | | - | - | - | | | |
| 7 | | | | - | - | - | | | |
| Subtotal | | | | - | - | - | - | | - |
| EXPENSES - one-time operating detail (For staffing costs please fill out section 7) | | | | | | | | | |
| 1 | * Complement sch. Expenses (calculated field) | (From sect. 7) | | - | - | - | | | - |
| 2 | Facilitator/travel expenses required by Aboriginal groups. | | | - | - | - | 30,000 | | (30,000) |
| 3 | | | | - | - | - | | | - |
| Subtotal | | | | - | - | - | 30,000 | | (30,000) |
| OFFSETS - cost savings, reductions, etc | | | | | | | | | |
| 1 | | | | - | - | - | | | |
| 2 | | | | - | - | - | | | |
| 3 | | | | - | - | - | | | |
| Subtotal | | | | - | - | - | - | | |
| TOTAL OPERATING BUDGET CHANGE | | | | | - | - | - | 30,000 | (30,000) |
| COMPLEMENTS & FTE's | | | | | 2014 | 2015 | 2016 | 2017 | Total |
| # of positions requested | | (From sect. 7) | | - | - | - | | | - |
| FTE's | | (From sect. 7) | | - | - | - | | | - |
| FTE reductions/offsets | | (Manual Field) | | - | - | - | | | - |
| Net FTE's | | | | - | - | - | | | - |

CITY OF VAUGHAN
2014-2017 OPERATING BUDGET

| ADDITIONAL RESOURCE REQUEST | | | | | | | |
|---|---|---------------------|------|--------------------|------------------------|---|------------------------|
| Request Title | Concerts Series Launch at City Hall | | | | | | |
| Business Unit # | 212300 | Special Event Admin | | | | | |
| | 210 - Cultural Services | | | | | | |
| Related Program | Winterfest, Concerts in the Park and Canada Day | | | | | | |
| Program Classification | Standard Desirable Service | | | | | | |
| Annual Budget Change Summary | | | | | | | |
| Financial Components | 2014 | 2015 | 2016 | 2017 | 2014-2017 Sub-total | 2018 (One Time. Adj.) | 2014-2018 Sub-total |
| Staffing | | | | | | | |
| Complements | - | - | - | - | - | - | - |
| Net FTE's | - | - | - | - | - | - | - |
| Operating Revenue | - | - | - | - | - | - | - |
| Operating Costs | | | | | | | |
| Staffing & Benefits | - | - | - | - | - | - | - |
| Other continuous costs | - | - | - | 10,000 | 10,000 | - | 10,000 |
| One-time expenses | - | - | - | - | - | - | - |
| Offsets/reductions | - | - | - | - | - | - | - |
| Net Operating Budget | \$ - | \$ - | \$ - | \$ 10,000 | \$ 10,000 | \$ - | \$ 10,000 |
| Associated Capital Costs | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| 1A) Request Description: Please provide a <u>brief</u> description of the request. | | | | | | | |
| Please check one: <input type="checkbox"/> Departmental <input checked="" type="checkbox"/> Corporate | | | | | | | |
| As City Hall is a new and desired location to feature events, a new Concert in the courtyard would be a great opportunity to showcase City Hall and kick off the annual Concerts in the Park summer program. Therefore, one new concert would be introduced at City Hall and the remaining five would continue to be held at local parks across the City. There would be no interruption to the current format of the Concert in the Park program as residents do enjoy the opportunity to walk to their local park or drive to other locations in the City to experience a great evening concert free of charge. The concert at City Hall would simply launch the program each year and promote the series to the community and visitors to Vaughan. | | | | | | | |
| 1B) If this request is part of a project with multiple milestones then please fill in the following table: | | | | | | | |
| Milestones or Deliverables | | Timelines | | Comments | | | |
| Concert in the Park Launch at City Hall | | June | | | | | |
| Concerts in the Park program | | July to August | | | | | |
| | | | | | | | |
| | | | | | | | |
| 1C) Impact on other departments (cost/time/benefit): | | | | | | | |
| Department Impacted | Describe Impact (Cost/time/benefit) | | | | | Were they Consulted? | |
| Building and Facilities | Work orders and security | | | | | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No | |
| Parks Operations | Services in Kind | | | | | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No | |
| Corporate Communications | Communications Support | | | | | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No | |
| Other comments: | | | | | | | |
| The collaboration of many departments across the corporation to meet corporate objectives is required. Liaison with all related departments including Building and Facilities, Parks Operations, Corporate Communications, ITM, Enforcement, Vaughan Fire, Clerks, etc. Requirements for other departments may include work orders, permits, related services in kind and communications support. | | | | | | | |
| COMMISSIONER APPROVAL: _____ | | | | Date: _____ | | | |

Budget Staff
Use Only

☐ 1st Submission
☐ Previously Recognized

Submitted for year:
 Recognized for year:

Appendix A - Additional Resource Request Submissions

| Request Title | | Concerts Series Launch at City Hall | | | | |
|---|--|-------------------------------------|---------------------|--|-----------------------|--|
| 2) Relationship to Vaughan Vision 2020 - Goals / Objectives / Initiatives | | | | | | |
| A) Identify the <u>specific initiative</u> on the Vaughan Vision 2020 initiative list this resource request supports (new or implementation of): Choose an Initiative from the drop down list and then choose the relationship with the initiative in the Green cell using the drop down provided. | | | | | | |
| Theme | Goal | Initiative (Use drop down list) | Ref # | Date | Priority | Request/Initiative Relationship (choose 1) |
| | | | | | | |
| | | | | | | |
| | | | | | | |
| B) Describe and clearly demonstrate how the request links to the Vaughan Vision 2020: | | | | | | |
| City organized and supported events support the strategic goal of providing service excellence to citizens with the objective to preserve our heritage and support diversity, arts and culture. Approved funding for possible future events in the Civic courtyard will welcome our community to a central location where they can feel at home and experience Vaughan as the Place to Be. | | | | | | |
| 3) Related Performance Indicators & Business Plan Link | | | | | | |
| Please provide information on top 3 performance measures: | | | | | | |
| | Name/description of service level target: | | Target Level | Current Level | Level with ARR | |
| 1) | Sponsorship Revenue | | 55000 | 42330 | 55000 | |
| 2) | Concert Series Attendance | | 5000 | 3000 | 5000 | |
| 3) | # of Concerts | | 6 | 5 | 6 | |
| Describe how this request relates to Departmental Business Plan: | | | | | | |
| The request for additional funding for a concert to be launched at City Hall is required to maintain the performance measures for the event. Ten thousand dollars is being requested to pay for the artist/band, sound production and lighting based on the artist's sound and technical rider. In addition, the funds will pay for marketing and promotion for the concert. | | | | | | |
| 4) Value Proposition | | | | | | |
| Please detail both qualitative and quantitative benefits of the request | | | | | | |
| Qualitative: Please select up to 2 actions which best describe this request | | | | | | |
| Primary | | Improve Corp. Image | | Secondary | | Improve User Satisfaction |
| Briefly explain how this request helps achieve the actions selected above. How does this request make a difference in these areas? Can improvements be defined (i.e. surveys, measures, etc.)? | | | | | | |
| The request for additional funding for a new concert at City Hall will maintain and elevate the level of service provided to the residents and community and meet the expectations of the Mayor and Members of Council, City Manager and Senior Management Team, corporate partners and residents. | | | | | | |
| Quantitative: Please provide explanation of how this request improves efficiency. Note that performance measures are captured in section 3. This section is for efficiency improvements. | | | | | | |
| Year | Type | Change/Saving | Units | Detail of Cost Reductions/Budget Savings | | Incl. in offsets (Section #9)? |
| 2013 | Output/Service Quantity | | Units | Offering first class events to the community | | |
| 2013 | Output/Service Quantity | | Units | Meet and increase expectations of the Mayor and Members of Council | | |
| | | | | | | |
| 5) Alternatives | | | | | | |
| Are there alternatives or options? Please explain what they are and why they are not the primary approach. | | | | | | |
| Event growth is inevitable and service levels need to be maintained for all initiatives whether they affect our external or internal stakeholders. Future events at City Hall or in the outdoor courtyard could be put on hold. This approach would not entertain the right of citizens to live and play in their municipality of choice. Furthermore, civic engagement would be put on hold as there are fewer opportunities for families, friends and neighbours to come together as a community. | | | | | | |

Appendix A - Additional Resource Request Submissions

| | | | | |
|---|-------------------------------------|--|--------------------|------------------|
| Request Title | Concerts Series Launch at City Hall | | | |
| 7) Complement Details - Skip to Section 8 if no Staff is requested | | | | |
| Do not gap positions - If required, please contact the Budget Dept. for instructions Future year progressions & eco. adj. will be calculated corporately by the Budget Dept. | | | | |
| Complement Information | Position #1 | Position #2 | Position #3 | Sub-total |
| Budget Year | | | | |
| Position title | | | | |
| Estimated start date | | | | |
| # of positions requested | - | - | - | - |
| Full-time equivalents (FTEs) | - | - | - | - |
| Position type | | | | |
| Position agreement classification | | | | |
| If contract, specify length (months or yrs) | | | | |
| If Casual/Seasonal PT enter Hourly wage | | | | |
| Business unit # (override if different than # shown) | | | | |
| Grade level | | | | |
| Est. starting step | | | | |
| Desktop (HR) Review Performed? | | | | |
| B&F Accommodations Available? | | | | |
| ITM Hardware required? | | | | |
| Capital Equipment Required? | | | | |
| Complement Annual Cost Detail | | | | |
| Annual full-time \$ | | | | - |
| Annual part-time \$ | - | - | - | - |
| Annual shift premiums, etc | - | - | - | - |
| Annual overtime \$ | - | - | - | - |
| * PT vacation pay (calculated field) | - | - | - | - |
| * Annual benefits (calculated field) | - | - | - | - |
| * FT contract benefits in lieu (calculated field) | - | - | - | - |
| Subtotal (Per Employee) | \$ - | \$ - | \$ - | \$ - |
| Subtotal (Per Position) | \$ - | \$ - | \$ - | \$ - |
| Continuous costs | (BU & Acct #.) | Please fill in per Complement. The total will account for multiple positions if indicated above. | | |
| 1) | #N/A | - | - | - |
| 2) | #N/A | - | - | - |
| 3) | #N/A | - | - | - |
| 4) | #N/A | - | - | - |
| Subtotal (Per Employee) | | \$ - | \$ - | \$ - |
| Subtotal (Per Position) | | \$ - | \$ - | \$ - |
| One-time costs | (BU & Acct #.) | Please fill in per Complement. The total will account for multiple positions if indicated above. | | |
| 1) Computer Hardware | 212300.7211.01 | - | - | - |
| 2) | #N/A | - | - | - |
| 3) | #N/A | - | - | - |
| 4) | #N/A | - | - | - |
| Subtotal (Per Employee) | | - | - | - |
| Subtotal (Per Position) | | \$ - | \$ - | \$ - |
| 2014 Total Annual Costs | | \$ - | \$ - | \$ - |
| 2015 Total Annual Costs | | \$ - | \$ - | \$ - |
| 2016 Total Annual Costs | | \$ - | \$ - | \$ - |
| 2017 Total Annual Costs | | \$ - | \$ - | \$ - |
| Additional Comments: | | | | |

Appendix A - Additional Resource Request Submissions

| | | | | | | | | | |
|--|--|-------------------------------------|-------------------------------------|----------------|-------------|-------------|----------------------|-------------|--------------|
| Request Title | | Concerts Series Launch at City Hall | | | | | | | |
| 8) Capital Funding | | | | | | | | | |
| Are there any Capital requests already submitted/approved or to be submitted related to this ARR? (e.g. new car) | | | | | | | | | |
| ASSOCIATED CAPITAL FUNDING | | Status | Year asset Available for use | Proj. # | 2014 | 2015 | 2016 | 2017 | Total |
| 1 | | | | | \$ - | \$ - | \$ - | | \$ - |
| 2 | | | | | \$ - | \$ - | \$ - | | \$ - |
| 3 | | | | | \$ - | \$ - | \$ - | | \$ - |
| TOTAL ASSOCIATED CAPITAL FUNDING | | | | | \$ - | \$ - | \$ - | \$ - | \$ - |
| 9) Financial/Resource Detail | | | | | | | | | |
| Component | | BU Acct. # | 2014 | 2015 | 2016 | 2017 | 2018 | | |
| | | | Budget | | | | Full-Yr. Adj. | | |
| REVENUE - continuous operating detail | | | | | | | | | |
| 1 | | | - | - | - | | | | |
| 2 | | | - | - | - | | | | |
| 3 | | | - | - | - | | | | |
| 4 | | | - | - | - | | | | |
| Subtotal | | | - | - | - | - | | | |
| REVENUE - one-time operating detail | | | | | | | | | |
| 1 | | | - | - | - | | | - | |
| 2 | | | - | - | - | | | - | |
| Subtotal | | | - | - | - | - | | - | |
| EXPENSES - continuous operating detail (For staffing costs please fill out section 7) | | | | | | | | | |
| 1 | * Staffing costs (calculated field) | (From sect. 7) | - | - | - | - | | | |
| 2 | * Benefits | (From sect. 7) | - | - | - | - | | | |
| 3 | * Complement sch. Expenses (calculated field) | (From sect. 7) | - | - | - | - | | | |
| 4 | Concert event at City Hall (courtyard) | | - | - | - | 10,000 | | | |
| 5 | Expense includes artist, sound/lighting, marketing/promotion | | - | - | - | | | | |
| 6 | | | - | - | - | | | | |
| 7 | | | - | - | - | | | | |
| Subtotal | | | - | - | - | 10,000 | | | |
| EXPENSES - one-time operating detail (For staffing costs please fill out section 7) | | | | | | | | | |
| 1 | * Complement sch. Expenses (calculated field) | (From sect. 7) | - | - | - | - | | - | |
| 2 | | | - | - | - | | | - | |
| 3 | | | - | - | - | | | - | |
| Subtotal | | | - | - | - | - | | - | |
| OFFSETS - cost savings, reductions, etc | | | | | | | | | |
| 1 | | | - | - | - | | | | |
| 2 | | | - | - | - | | | | |
| 3 | | | - | - | - | | | | |
| Subtotal | | | - | - | - | - | | | |
| TOTAL OPERATING BUDGET CHANGE | | | | | - | - | - | 10,000 | - |
| COMPLEMENTS & FTE's | | | | | 2014 | 2015 | 2016 | 2017 | Total |
| # of positions requested | | (From sect. 7) | - | - | - | - | | - | |
| FTE's | | (From sect. 7) | - | - | - | - | | - | |
| FTE reductions/offsets | | (Manual Field) | - | - | - | - | | - | |
| Net FTE's | | | - | - | - | - | | - | |

CITY OF VAUGHAN
2014-2017 OPERATING BUDGET

| ADDITIONAL RESOURCE REQUEST | | | | | | | |
|---|--|---------------------|---|------------------|------------------------|---|-----------------------------|
| Request Title | Additional Funding for Recognition Events | | | | | | |
| Business Unit # | 212300 | Special Event Admin | | | | | |
| | 210 - Cultural Services | | | | | | |
| Related Program | Employee Events | | | | | | |
| Program Classification | Standard Desirable Support (Individual Programs) | | | | | | |
| Annual Budget Change Summary | | | | | | | |
| Financial Components | 2014 | 2015 | 2016 | 2017 | 2014-2017 Sub-total | 2018 (One Time. Adj.) | 2014-2018 Sub-total |
| Staffing | | | | | | | |
| Complements | - | - | - | - | - | - | - |
| Net FTE's | - | - | - | - | - | - | - |
| Operating Revenue | - | - | - | - | - | - | - |
| Operating Costs | | | | | | | |
| Staffing & Benefits | - | - | - | - | - | - | - |
| Other continuous costs | - | - | - | 10,000 | 10,000 | - | 10,000 |
| One-time expenses | - | - | - | - | - | - | - |
| Offsets/reductions | - | - | - | - | - | - | - |
| Net Operating Budget | \$ - | \$ - | \$ - | \$ 10,000 | \$ 10,000 | \$ - | \$ 10,000 |
| Associated Capital Costs | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| 1A) Request Description: Please provide a <u>brief</u> description of the request. | | | | | | | |
| Please check one: <input type="checkbox"/> Departmental <input checked="" type="checkbox"/> Corporate | | | | | | | |
| Staff events support the strategic initiative of staff excellence by encouraging and recognizing employees through their participation in a wide variety of events. As civic engagement is vital to achieving management excellence, celebrating with and engaging our citizens is also an important component of the strategic vision. | | | | | | | |
| 1B) If this request is part of a project with multiple milestones then please fill in the following table: | | | | | | | |
| Milestones or Deliverables | | Timelines | Comments | | | | |
| Staff Appreciation BBQ | | June | This is a celebration to kick off the summer | | | | |
| Staff Holiday Luncheon | | December | This is an event for all staff to celebrate the holiday season together | | | | |
| | | | | | | | |
| | | | | | | | |
| 1C) Impact on other departments (cost/time/benefit): | | | | | | | |
| Department Impacted | Describe Impact (Cost/time/benefit) | | | | | Were they Consulted? | |
| Building & Facilities | Work orders | | | | | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No |
| Parks Operations | Services in Kind | | | | | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No |
| Corporate Communications | Communications support | | | | | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No |
| Other comments: | | | | | | | |
| The collaboration of many departments across the corporation to meet corporate objectives is required. Liaison with all related departments including Building & Facilities, Parks Operations, ITM, Corporate Communications, VPL, HR, Enforcement, Vaughan Fire, Clerks, etc. | | | | | | | |

COMMISSIONER APPROVAL: _____

Date: _____

**Budget Staff
Use Only**
☐ 1st Submission
☐ Previously Recognized

Submitted for year: _____

Recognized for year: _____

Appendix A - Additional Resource Request Submissions

| | | | | | | |
|---|--|--|----------------------|--|---|---|
| Request Title | Additional Funding for Recognition Events | | | | | |
| 2) Relationship to Vaughan Vision 2020 - Goals / Objectives / Initiatives | | | | | | |
| A) Identify the <u>specific initiative</u> on the Vaughan Vision 2020 initiative list this resource request supports (new or implementation of): Choose an Initiative from the drop down list and then choose the relationship with the initiative in the Green cell using the drop down provided. | | | | | | |
| Theme | Goal | ↓ Initiative (Use drop down list) ↓ | Ref # | Date | Priority | Request/Initiative Relationship (choose 1) |
| | | | | | | |
| | | | | | | |
| | | | | | | |
| B) Describe and clearly demonstrate how the request links to the Vaughan Vision 2020: | | | | | | |
| Staff events such as the Staff BBQ and Staff Holiday Luncheon support the strategic initiative of staff excellence by encouraging and recognizing employees through their participation. Staff play a vital role in this organization and receiving recognition at these events by the elected officials is terrific for morale and team building. Celebrating staff successes is also vital to for staff retention and to ensure staff remain committed and loyal to the corporation. | | | | | | |
| 3) Related Performance Indicators & Business Plan Link | | | | | | |
| Please provide information on top 3 performance measures: | | | | | | |
| | Name/description of service level target: | Target Level | Current Level | Level with ARR | | |
| 1) | Attendance | 700 | 650 | 700 | | |
| 2) | Entertainment \$ Value | 1000 | 0 | 1000 | | |
| 3) | Special Food/Refreshment Items | 2 | 1 | 2 | | |
| Describe how this request relates to Departmental Business Plan: | | | | | | |
| The request for additional funding is necessary to effectively maintain the performance measures for the events named. Approximately \$12 to \$13 per employee for the Staff BBQ and Holiday Luncheon is required to cater these events. Currently, the budget allocated for these events is insufficient to provide the catering expected by the staff or minimal entertainment such as a DJ. Furthermore, budget does not allow for any possible growth in attendance or any potential variety in menu as the costs for new catering opportunities are extremely prohibitive. More employees have also complained about the catering over the years to the organizers (Events staff) making it very uncomfortable for the team. | | | | | | |
| 4) Value Proposition | | | | | | |
| Please detail both qualitative and quantitative benefits of the request | | | | | | |
| Qualitative: Please select up to 2 actions which best describe this request | | | | | | |
| Primary | | Improve Staff Moral | | Secondary | | Improve User Satisfaction |
| Briefly explain how this request helps achieve the actions selected above. How does this request make a difference in these areas? Can improvements be defined (i.e. surveys, measures, etc.)? | | | | | | |
| The request for additional funding for the Staff BBQ and the Staff Holiday Luncheon will enable organizers to provide a more creative event experience for the staff as the opportunities for catering will not be as restrictive. This will undoubtedly result in increased staff morale, fewer complaints, improve staff satisfaction and more importantly staff participation at the events. In addition, expectations for the Mayor and Members of Council including City Manager and Senior Team will be more effectively met. | | | | | | |
| Quantitative: Please provide explanation of how this request improves efficiency. Note that performance measures are captured in section 3. This section is for efficiency improvements. | | | | | | |
| Year | Type | Change/Saving | Units | Detail of Cost Reductions/Budget Savings | Incl. in offsets (Section #9)? | |
| 2013 | Output/Service Quantity | | Units | Offering first class events to the staff | | |
| 2013 | Output/Service Quantity | | Units | Increase staff morale | | |
| 2013 | Output/Service Quantity | | Units | Meet and increase expectations of the Mayor and Members of Council | | |
| 5) Alternatives | | | | | | |
| Are there alternatives or options? Please explain what they are and why they are not the primary approach. | | | | | | |
| Event growth and participation from staff is inevitable and service levels need to be maintained for these initiatives. If an option needed to be entertained, staff events such as the Staff BBQ and Staff Holiday Luncheon could be cancelled or reduced in scope. This option would not address the importance of staff recognition and promoting staff excellence as a clear strategic initiative. Also, cancelling or reducing the scope of the event would be counterproductive and possibly create animosity from staff. | | | | | | |

Appendix A - Additional Resource Request Submissions

| Request Title | Additional Funding for Recognition Events | | | |
|---|---|--|-------------|-----------|
| 7) Complement Details - Skip to Section 8 if no Staff is requested | | | | |
| Do not gap positions - If required, please contact the Budget Dept. for instructions Future year progressions & eco. adj. will be calculated corporately by the Budget Dept. | | | | |
| Complement Information | Position #1 | Position #2 | Position #3 | Sub-total |
| Budget Year | | | | |
| Position title | | | | |
| Estimated start date | | | | |
| # of positions requested | - | - | - | - |
| Full-time equivalents (FTEs) | - | - | - | - |
| Position type | | | | |
| Position agreement classification | | | | |
| If contract, specify length (months or yrs) | | | | |
| If Casual/Seasonal PT enter Hourly wage | | | | |
| Business unit # (override if different than # shown) | | | | |
| Grade level | | | | |
| Est. starting step | | | | |
| Desktop (HR) Review Performed? | | | | |
| B&F Accommodations Available? | | | | |
| ITM Hardware required? | | | | |
| Capital Equipment Required? | | | | |
| Complement Annual Cost Detail | | | | |
| Annual full-time \$ | | | | - |
| Annual part-time \$ | - | - | - | - |
| Annual shift premiums, etc | - | - | - | - |
| Annual overtime \$ | - | - | - | - |
| * PT vacation pay (calculated field) | - | - | - | - |
| * Annual benefits (calculated field) | - | - | - | - |
| * FT contract benefits in lieu (calculated field) | - | - | - | - |
| Subtotal (Per Employee) | \$ - | \$ - | \$ - | \$ - |
| Subtotal (Per Position) | \$ - | \$ - | \$ - | \$ - |
| Continuous costs | (BU & Acct #.) | Please fill in per Complement. The total will account for multiple positions if indicated above. | | |
| 1) | #N/A | - | - | - |
| 2) | #N/A | - | - | - |
| 3) | #N/A | - | - | - |
| 4) | #N/A | - | - | - |
| Subtotal (Per Employee) | | \$ - | \$ - | \$ - |
| Subtotal (Per Position) | | \$ - | \$ - | \$ - |
| One-time costs | (BU & Acct #.) | Please fill in per Complement. The total will account for multiple positions if indicated above. | | |
| 1) | #N/A | - | - | - |
| 2) | #N/A | - | - | - |
| 3) | #N/A | - | - | - |
| 4) | #N/A | - | - | - |
| Subtotal (Per Employee) | | - | - | - |
| Subtotal (Per Position) | | \$ - | \$ - | \$ - |
| 2014 Total Annual Costs | \$ - | \$ - | \$ - | \$ - |
| 2015 Total Annual Costs | \$ - | \$ - | \$ - | \$ - |
| 2016 Total Annual Costs | \$ - | \$ - | \$ - | \$ - |
| 2017 Total Annual Costs | \$ - | \$ - | \$ - | \$ - |
| Additional Comments: | | | | |

Appendix A - Additional Resource Request Submissions

| | | | | | | | | | |
|--|---|---|-------------------------------------|----------------|-------------|-------------|-------------|----------------------|--------------|
| Request Title | | Additional Funding for Recognition Events | | | | | | | |
| 8) Capital Funding | | | | | | | | | |
| Are there any Capital requests already submitted/approved or to be submitted related to this ARR? (e.g. new car) | | | | | | | | | |
| ASSOCIATED CAPITAL FUNDING | | Status | Year asset Available for use | Proj. # | 2014 | 2015 | 2016 | 2017 | Total |
| 1 | | | | | \$ - | \$ - | \$ - | | \$ - |
| 2 | | | | | \$ - | \$ - | \$ - | | \$ - |
| 3 | | | | | \$ - | \$ - | \$ - | | \$ - |
| TOTAL ASSOCIATED CAPITAL FUNDING | | | | | \$ - | \$ - | \$ - | \$ - | \$ - |
| 9) Financial/Resource Detail | | | | | | | | | |
| Component | | BU Acct. # | | 2014 | 2015 | 2016 | 2017 | 2018 | |
| | | | | Budget | | | | Full-Yr. Adj. | |
| REVENUE - continuous operating detail | | | | | | | | | |
| 1 | | | | - | - | - | | | |
| 2 | | | | - | - | - | | | |
| 3 | | | | - | - | - | | | |
| 4 | | | | - | - | - | | | |
| Subtotal | | | | - | - | - | - | | |
| REVENUE - one-time operating detail | | | | | | | | | |
| 1 | | | | - | - | - | | | - |
| 2 | | | | - | - | - | | | - |
| Subtotal | | | | - | - | - | - | | - |
| EXPENSES - continuous operating detail (For staffing costs please fill out section 7) | | | | | | | | | |
| 1 | * Staffing costs (calculated field) | (From sect. 7) | | - | - | - | | | - |
| 2 | * Benefits | (From sect. 7) | | - | - | - | | | - |
| 3 | * Complement sch. Expenses (calculated field) | (From sect. 7) | | - | - | - | | | - |
| 4 | Staff BBQ and Staff Holiday Luncheon | | | - | - | - | | 10,000 | |
| 5 | (\$13x750 staff x 2 events - \$12,059 in budget + \$300 for DJ) | | | - | - | - | | | |
| 6 | | | | - | - | - | | | |
| 7 | | | | - | - | - | | | |
| Subtotal | | | | - | - | - | | 10,000 | |
| EXPENSES - one-time operating detail (For staffing costs please fill out section 7) | | | | | | | | | |
| 1 | * Complement sch. Expenses (calculated field) | (From sect. 7) | | - | - | - | | - | - |
| 2 | | | | - | - | - | | | - |
| 3 | | | | - | - | - | | | - |
| Subtotal | | | | - | - | - | - | | - |
| OFFSETS - cost savings, reductions, etc | | | | | | | | | |
| 1 | | | | - | - | - | | | |
| 2 | | | | - | - | - | | | |
| 3 | | | | - | - | - | | | |
| Subtotal | | | | - | - | - | - | | |
| TOTAL OPERATING BUDGET CHANGE | | | | | - | - | - | 10,000 | - |
| COMPLEMENTS & FTE's | | | | | 2014 | 2015 | 2016 | 2017 | Total |
| # of positions requested | | (From sect. 7) | | - | - | - | | - | - |
| FTE's | | (From sect. 7) | | - | - | - | | - | - |
| FTE reductions/offsets | | (Manual Field) | | - | - | - | | - | - |
| Net FTE's | | | | - | - | - | | - | - |

CITY OF VAUGHAN
2014-2017 OPERATING BUDGET

| ADDITIONAL RESOURCE REQUEST | | | | | | | |
|---|---|--------------------------------|-------------|--|------------------------|---|------------------------|
| Request Title | Transportation Engineer | | | | | | |
| Business Unit # | 2004001 | Develop. / Transport. Engineer | | | | | |
| | 130 - Develop&Transport Engineering | | | | | | |
| Related Program | Transportation Engineering | | | | | | |
| Program Classification | Standard Essential Support | | | | | | |
| Annual Budget Change Summary | | | | | | | |
| Financial Components | 2014 | 2015 | 2016 | 2017 | 2014-2017 Sub-total | 2018 (One Time. Adj.) | 2014-2018 Sub-total |
| Staffing | | | | | | | |
| Complements | 1.00 | - | - | - | 1.00 | - | 1.00 |
| Net FTE's | 1.00 | - | - | - | 1.00 | - | 1.00 |
| Operating Revenue | - | - | - | - | - | - | - |
| Operating Costs | | | | | | | |
| Staffing & Benefits | 112,408 | - | - | - | 112,408 | - | 112,408 |
| Other continuous costs | 2,000 | - | - | - | 2,000 | - | 2,000 |
| One-time expenses | 9,000 | (9,000) | - | - | - | - | - |
| Offsets/reductions | (123,408) | - | - | - | (123,408) | - | (123,408) |
| Net Operating Budget | \$ 0 | \$ (9,000) | \$ - | \$ - | \$ (9,000) | \$ - | \$ (9,000) |
| Associated Capital Costs | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| 1A) Request Description: Please provide a <u>brief</u> description of the request. | | | | | | | |
| Please check one: <input checked="" type="checkbox"/> Departmental <input type="checkbox"/> Corporate | | | | | | | |
| <p>This request will support the Transportation Engineering Division in championing the implementation of the Transportation Master Plan and its goals, objectives and programs. The Engineer will ensure the timely completion of all studies required to build a dynamic VMC including project management services for major transportation studies, feasibility studies including identification, evaluation and assessment of proposed transportation infrastructure improve. This request will also be responsible for maintaining City's Travel Demand Forecasting Model and a suggested program for monitoring travel through and within the City. This will involve liaising with the Region to ensure the latest projections of population and employment are incorporated, updating the existing and planned road and transit networks and updating other travel behaviours characteristics. This position will ensure that a long term Transportation Vision focused on reducing automobile dependence and moving the City closer to achieving the goal of a more livable, sustainable community is successfully implemented. Funding for this position will come from Engineering Fees.</p> | | | | | | | |
| 1B) If this request is part of a project with multiple milestones then please fill in the following table: | | | | | | | |
| Milestones or Deliverables | | | Timelines | Comments | | | |
| Colossus Dr Flyover-Interchange Connection EA | | | 2013-2015 | Subject to the approval of the 2013-2016 Capital Budget, TMP Action Plan | | | |
| Kirby Road EA | | | 2014-2015 | Subject to the approval of the 2013-2016 Capital Budget, TMP Action Plan | | | |
| Support VMC, future Secondary Plans and Intensification Corridors | | | 2013-2016 | Growth Management Strategy | | | |
| Initiate Travel Monitoring as identified in the TMP | | | 2013-2016 | TMP Action Plan-Active Transportation, TDM, Parking and Transit | | | |
| 1C) Impact on other departments (cost/time/benefit): | | | | | | | |
| Department Impacted | Describe Impact (Cost/time/benefit) | | | | | Were they Consulted? | |
| Human Resources | recruitment process | | | | | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No | |
| Policy Planning and Development Planning | Policy Planning - Coordination with long range land use plans, Development Planning - protection of identified road widening through the development approval process | | | | | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No | |
| Engineering Services | detail design and construction of the approved EA Studies | | | | | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No | |
| Other comments: | | | | | | | |
| | | | | | | | |
| COMMISSIONER APPROVAL: _____ | | | | | | Date: _____ | |

**Budget Staff
Use Only**

☐ 1st Submission
☐ Previously Recognized

Submitted for year:

Recognized for year:

Appendix A - Additional Resource Request Submissions

| Request Title | Transportation Engineer | | | | | |
|---|---|---|----------------------|--|----------|--|
| 2) Relationship to Vaughan Vision 2020 - Goals / Objectives / Initiatives | | | | | | |
| A) Identify the <u>specific initiative</u> on the Vaughan Vision 2020 initiative list this resource request supports (new or implementation of): Choose an Initiative from the drop down list and then choose the relationship with the initiative in the Green cell using the drop down provided. | | | | | | |
| Theme | Goal | Initiative (Use drop down list) | Ref # | Date | Priority | Request/Initiative Relationship (choose 1) |
| Organizational Goals | Manage Growth & Economic Well-being | Develop the plan required to build a dynamic Vaughan Metropolitan Centre | 1 | Q4/15 | High | General Correlation |
| Organizational Goals | Plan and Manage Growth & Economic Well-being | Conduct a 5-year comprehensive review of the Official Plan as part of the Growth Management Strategy 2031 Including: support and coordinate land use planning for high capacity transit at strategic locations in the City and prepare a land use plan for the Vaughan enterprise zone and employment lands | 5 | Q3/13 Revised Q4/14* | High | Mandatory |
| | | | | | | |
| B) Describe and clearly demonstrate how the request links to the Vaughan Vision 2020: | | | | | | |
| One of the strategic initiatives in the Vaughan Vision 2020 is to Plan and Manage Growth and Economic Vitality. This request will provide input on means of achieving sustainable growth and development/intensification. Make Vaughan's neighborhoods pedestrian and bicycle friendly, integrate land use and transportation planning, minimize growth in travel demand by encouraging initiatives and programs that reduce demands on the transportation system and develop programs and activities that enhance residents' awareness and understanding of the benefits of sustainable transportation. Will assist in the successful implementation of the Growth Management Strategy 2031 and the City's Transportation Master Plan and a long term Transportation Vision focused on reducing automobile dependence and moving the City closer to achieving the goal of a more livable, sustainable community. | | | | | | |
| 3) Related Performance Indicators & Business Plan Link | | | | | | |
| Please provide information on top 3 performance measures: | | | | | | |
| | Name/description of service level target: | Target Level | Current Level | Level with ARR | | |
| 1) | Implement Strategic Road Improvements | | | | | |
| 2) | Support/Advocate Transit Supportive Initiatives (TMP) | | | | | |
| 3) | Implementation of Active Transportation projects | | | | | |
| Describe how this request relates to Departmental Business Plan: | | | | | | |
| This complement will assist in the implementation of the City's Transportation Master Plan and its goals, objectives and programs. The Transportation Engineer will aid in delivering Strategic Road improvements, Transit Supportive Initiatives, Travel Demand Management and Monitoring and Review elements of the TMP Action Plan in a more efficient manner. The Engineer will aid in improving the Department's overall delivery of Capital Budget projects in a more efficient manner, support transit and active transportation initiatives. | | | | | | |
| 4) Value Proposition | | | | | | |
| Please detail both qualitative and quantitative benefits of the request | | | | | | |
| Qualitative: Please select up to 2 actions which best describe this request | | | | | | |
| Primary | | Improve Sustainability | | Secondary | | Realize Future Benefits |
| Briefly explain how this request helps achieve the actions selected above. How does this request make a difference in these areas? Can improvements be defined (i.e. surveys, measures, etc.)? | | | | | | |
| The implementation of the Transportation Vision is focused on transformation of the VMC to a more sustainable and attractive downtown area that is transit-oriented, walkable, accessible, diverse, green and beautiful. To ensure that strategic road improvements and active transportation network have been implemented in the VMC and other communities to encourage more sustainable lifestyles and achieve sustainable growth and development/intensification while avoiding unnecessary capacity improvements. | | | | | | |
| Quantitative: Please provide explanation of how this request improves efficiency. Note that performance measures are captured in section 3. This section is for efficiency improvements. | | | | | | |
| Year | Type | Change/Saving | Units | Detail of Cost Reductions/Budget Savings | | Incl. in offsets (Section #9)? |
| 2014 | | | | additional resources will enable the dept to meet acceptable service standards | | |
| | | | | additional resources will enable the dept to meet project deadlines | | |
| | | | | | | |
| 5) Alternatives | | | | | | |
| Are there alternatives or options? Please explain what they are and why they are not the primary approach. | | | | | | |
| Project management services for environmental assessment (EA) studies and other major transportation studies as well as review, input and direction to a number of transportation studies currently underway by the Province, Region of York and other agencies is a specialized engineering service that is dealt with in-house. Maintenance of City's travel demand model is a specialized transportation planning service that is dealt with in-house and additional resources specializing in this field are required to maintain and update model regularly in order to be effective. Maintaining the model involves liaising with the Region to ensure the latest projections of population and employment are incorporated, updating the existing and planned road and transit networks, and updating other travel behavior characteristics. These activities are very closely related to the key components of the travel monitoring program and with the review of major development applications that require modeling exercise to determine the needs and impacts on future transportation facilities. | | | | | | |

Appendix A - Additional Resource Request Submissions

| Request Title | Transportation Engineer | | | |
|---|-------------------------|--|-------------|-------------------|
| 7) Complement Details - Skip to Section 8 if no Staff is requested | | | | |
| Do not gap positions - If required, please contact the Budget Dept. for instructions Future year progressions & eco. adj. will be calculated corporately by the Budget Dept. | | | | |
| Complement Information | Position #1 | Position #2 | Position #3 | Sub-total |
| Budget Year | 2014 | | | |
| Position title | Transportation Engineer | | | |
| Estimated start date | March 1, 2014 | | | |
| # of positions requested | 1.00 | - | - | 1.00 |
| Full-time equivalents (FTEs) | 1.00 | - | - | 1.00 |
| Position type | Full-time | | | |
| Position agreement classification | Mgmt/Non-union | | | |
| If contract, specify length (months or yrs) | | | | |
| If Casual/Seasonal PT enter Hourly wage | | | | |
| Business unit # (override if different than # shown) | 2004001 | | | |
| Grade level | 8 | | | |
| Est. starting step | 1 | | | |
| Desktop (HR) Review Performed? | Yes | | | |
| B&F Accommodations Available? | Yes | | | |
| ITM Hardware required? | Yes | | | |
| Capital Equipment Required? | Yes | | | |
| Complement Annual Cost Detail | | | | |
| Annual full-time \$ | 88,302 | | | 88,302 |
| Annual part-time \$ | - | - | - | - |
| Annual shift premiums, etc | - | - | - | - |
| Annual overtime \$ | - | - | - | - |
| * PT vacation pay (calculated field) | - | - | - | - |
| * Annual benefits (calculated field) | 24,106 | - | - | 24,106 |
| * FT contract benefits in lieu (calculated field) | - | - | - | - |
| Subtotal (Per Employee) | \$ 112,408 | \$ - | \$ - | \$ 112,408 |
| Subtotal (Per Position) | \$ 112,408 | \$ - | \$ - | \$ 112,408 |
| Continuous costs | (BU & Acct #.) | Please fill in per Complement. The total will account for multiple positions if indicated above. | | |
| 1) Office Supplies | 2004001.7200 | 250 | - | 250 |
| 2) Training & Developme | 2004001.7115 | 1,000 | - | 1,000 |
| 3) Memberships/Dues/Fe | 2004001.7105 | 500 | - | 500 |
| 4) Mileage | 2004001.7100 | 250 | - | 250 |
| Subtotal (Per Employee) | | \$ 2,000 | \$ - | \$ 2,000 |
| Subtotal (Per Position) | | \$ 2,000 | \$ - | \$ 2,000 |
| One-time costs | (BU & Acct #.) | Please fill in per Complement. The total will account for multiple positions if indicated above. | | |
| 1) Computer Hardware | 2004001.7211.01 | 2,000 | - | 2,000 |
| 2) Office Equip. & Furnitu | 2004001.7210 | 5,000 | - | 5,000 |
| 3) Other (Please detail in | #N/A | 2,000 | - | 2,000 |
| 4) | #N/A | - | - | - |
| Subtotal (Per Employee) | | 9,000 | - | 9,000 |
| Subtotal (Per Position) | | \$ 9,000 | \$ - | \$ 9,000 |
| 2014 Total Annual Costs | | \$ 123,408 | \$ - | \$ 123,408 |
| 2015 Total Annual Costs | | \$ - | \$ - | \$ - |
| 2016 Total Annual Costs | | \$ - | \$ - | \$ - |
| 2017 Total Annual Costs | | \$ - | \$ - | \$ - |
| Additional Comments: Computer Software | | | | |

Appendix A - Additional Resource Request Submissions

| | | | | | | | | | |
|--|---|-------------------------|------------------------------|-----------|------|------|------|---------------|-------|
| Request Title | | Transportation Engineer | | | | | | | |
| 8) Capital Funding | | | | | | | | | |
| Are there any Capital requests already submitted/approved or to be submitted related to this ARR? (e.g. new car) | | | | | | | | | |
| ASSOCIATED CAPITAL FUNDING | | Status | Year asset Available for use | Proj. # | 2014 | 2015 | 2016 | 2017 | Total |
| 1 | | | | | \$ - | \$ - | \$ - | | \$ - |
| 2 | | | | | \$ - | \$ - | \$ - | | \$ - |
| 3 | | | | | \$ - | \$ - | \$ - | | \$ - |
| TOTAL ASSOCIATED CAPITAL FUNDING | | | | | \$ - | \$ - | \$ - | \$ - | \$ - |
| 9) Financial/Resource Detail | | | | | | | | | |
| Component | | | BU Acct. # | 2014 | 2015 | 2016 | 2017 | 2018 | |
| | | | | Budget | | | | Full-Yr. Adj. | |
| REVENUE - continuous operating detail | | | | | | | | | |
| 1 | | | | - | - | - | | | |
| 2 | | | | - | - | - | | | |
| 3 | | | | - | - | - | | | |
| 4 | | | | - | - | - | | | |
| Subtotal | | | | - | - | - | - | | |
| REVENUE - one-time operating detail | | | | | | | | | |
| 1 | | | | - | - | - | | - | |
| 2 | | | | - | - | - | | - | |
| Subtotal | | | | - | - | - | - | - | |
| EXPENSES - continuous operating detail (For staffing costs please fill out section 7) | | | | | | | | | |
| 1 | * Staffing costs (calculated field) | (From sect. 7) | | 88,302 | - | - | - | | |
| 2 | * Benefits | (From sect. 7) | | 24,106 | - | - | - | | |
| 3 | * Complement sch. Expenses (calculated field) | (From sect. 7) | | 2,000 | - | - | - | | |
| 4 | | | | - | - | - | | | |
| 5 | | | | - | - | - | | | |
| 6 | | | | - | - | - | | | |
| 7 | | | | - | - | - | | | |
| Subtotal | | | | 114,408 | - | - | - | | |
| EXPENSES - one-time operating detail (For staffing costs please fill out section 7) | | | | | | | | | |
| 1 | * Complement sch. Expenses (calculated field) | (From sect. 7) | | 9,000 | - | - | - | - | |
| 2 | | | | - | - | - | | - | |
| 3 | | | | - | - | - | | - | |
| Subtotal | | | | 9,000 | - | - | - | - | |
| OFFSETS - cost savings, reductions, etc | | | | | | | | | |
| 1 | Engineering Fees 3.5% | | | (123,408) | - | - | | | |
| 2 | | | | - | - | - | | | |
| 3 | | | | - | - | - | | | |
| Subtotal | | | | (123,408) | - | - | - | | |
| TOTAL OPERATING BUDGET CHANGE | | | | | 0 | - | - | - | - |
| COMPLEMENTS & FTE's | | | | | 2014 | 2015 | 2016 | 2017 | Total |
| # of positions requested | | | (From sect. 7) | 1.00 | - | - | - | 1.00 | |
| FTE's | | | (From sect. 7) | 1.00 | - | - | - | 1.00 | |
| FTE reductions/offsets | | | (Manual Field) | - | - | - | - | - | |
| Net FTE's | | | | 1.00 | - | - | - | 1.00 | |

CITY OF VAUGHAN
2014-2017 OPERATING BUDGET

| ADDITIONAL RESOURCE REQUEST | | | | | | | |
|---|--|--------------------------------|-------------|-------------|------------------------|---|------------------------|
| Request Title | Engineering Assistant | | | | | | |
| Business Unit # | 2004001 | Develop. / Transport. Engineer | | | | | |
| | 130 - Develop&Transport Engineering | | | | | | |
| Related Program | Development Services | | | | | | |
| Program Classification | Standard Essential Support | | | | | | |
| Annual Budget Change Summary | | | | | | | |
| Financial Components | 2014 | 2015 | 2016 | 2017 | 2014-2017 Sub-total | 2018 (One Time. Adj.) | 2014-2018 Sub-total |
| Staffing | | | | | | | |
| Complements | 1.00 | - | - | - | 1.00 | - | 1.00 |
| Net FTE's | (91,260.00) | - | - | - | (91,260.00) | - | (91,260.00) |
| Operating Revenue | - | - | - | - | - | - | - |
| Operating Costs | | | | | | | |
| Staffing & Benefits | 89,661 | - | - | - | 89,661 | - | 89,661 |
| Other continuous costs | 2,000 | - | - | - | 2,000 | - | 2,000 |
| One-time expenses | 9,000 | (9,000) | - | - | - | - | - |
| Offsets/reductions | (100,661) | - | - | - | (100,661) | - | (100,661) |
| Net Operating Budget | \$ 0 | \$ (9,000) | \$ - | \$ - | \$ (9,000) | \$ - | \$ (9,000) |
| Associated Capital Costs | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| 1A) Request Description: Please provide a <u>brief</u> description of the request. | | | | | | | |
| Please check one: <input checked="" type="checkbox"/> Departmental <input type="checkbox"/> Corporate | | | | | | | |
| This position is responsible for the engineering review of industrial, commercial and residential site development applications, OPA and zoning amendments and Committee of Adjustment applications. With the transition to a more urban city resulting from intensification along the rapid transit corridors in the city and the planned industrial growth, the volume of site plan applications is increasing. In addition, the review of higher density forms of development is proving to be more technically complex, which is increasing the work effort on each application. Also, additional steps have been introduced into the development process, such as PAC meetings and the need for more coordination with external agencies, which results in the need for added work effort. The combination of these factors necessitates additional resources to meet the expected level of service for the department and development industry. | | | | | | | |
| 1B) If this request is part of a project with multiple milestones then please fill in the following table: | | | | | | | |
| Milestones or Deliverables | | Timelines | Comments | | | | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| 1C) Impact on other departments (cost/time/benefit): | | | | | | | |
| Department Impacted | Describe Impact (Cost/time/benefit) | | | | | Were they Consulted? | |
| Development Planning | Draft Plan Approvals, Zoning Amendments etc. | | | | | <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No | |
| Clerks - CoA | Committee of Adjustment Application review and comment | | | | | <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No | |
| | | | | | | <input type="checkbox"/> Yes <input type="checkbox"/> No | |
| Other comments: | | | | | | | |

COMMISSIONER APPROVAL: _____

Date: _____

Budget Staff
Use Only
☐ 1st Submission
☐ Previously Recognized

Submitted for year:

Recognized for year:

2) Relationship to Vaughan Vision 2020 - Goals / Objectives / Initiatives

A) Identify the specific initiative on the Vaughan Vision 2020 initiative list this resource request supports (new or implementation of): Choose an Initiative from the drop down list and then choose the relationship with the initiative in the Green cell using the drop down provided.

Appendix A - Additional Resource Request Submissions

| Request Title | | Engineering Assistant | | | | Request/Initiative Relationship (choose 1) |
|----------------------|-------------------------------------|--|-------|-------|----------|---|
| Theme | Goal | Initiative (Use drop down list) | Ref # | Date | Priority | |
| Organizational Goals | Manage Growth & Economic Well-being | Develop the plan required to build a dynamic Vaughan Metropolitan Centre | 1 | Q4/15 | High | General Correlation |
| | | | | | | |
| | | | | | | |

B) Describe and clearly demonstrate how the request links to the Vaughan Vision 2020:

This ARR is assist in the review of site development applications along the rapid transit corridors including the VMC and employment areas which is a preferred Vaughan Vision 2020 initiative.

3) Related Performance Indicators & Business Plan Link

Please provide information on top 3 performance measures:

| | Name/description of service level target: | Target Level | Current Level | Level with ARR |
|----|---|--------------|---------------|----------------|
| 1) | # of site plans per FTE | 25 | 30 | 27 |
| 2) | | | | |
| 3) | | | | |

Describe how this request relates to Departmental Business Plan:

The business plan identifies a need for an expeditious and collaborative engineering review and approval process for development applications within defined service standards. The complexity of development applications has increased with the introduction of more intensified forms of development, which requires improved communication and collaboration with the development industry and city departments. Staff is evolving its work processes to be more collaborative and facilitative with the development industry.

4) Value Proposition

Please detail both qualitative and quantitative benefits of the request

Qualitative: Please select up to 2 actions which best describe this request

Primary Secondary

Briefly explain how this request helps achieve the actions selected above. How does this request make a difference in these areas? Can improvements be defined (i.e. surveys, measures, etc.)?

Provides sufficient resources to meet service industry and corporate level expectations

Quantitative: Please provide explanation of how this request improves efficiency. Note that performance measures are captured in section 3. This section is for efficiency improvements.

| Year | Type | Change/Saving | Units | Detail of Cost Reductions/Budget Savings | Incl. in offsets (Section #9)? |
|------|------|---------------|-------|--|--------------------------------|
| | | | | | |
| | | | | | |
| | | | | | |

5) Alternatives

Are there alternatives or options? Please explain what they are and why they are not the primary approach.

Retaining external peer review consultants to process development applications. This approach will have a financial implication (cost of peer review) and will introduce additional steps and parties into the development process which has proven to increase processing times based on recent experience. In addition, there will be a loss of in-house expertise and knowledge.

6) Implications/Consequences (if request not approved)

A) Please check off how the request relates to the following:

Legislative/Regulatory Requirement due to Law, Regulation, or Act. (NOTE: A By-Law is not a legal requirement)

Appendix A - Additional Resource Request Submissions

| Request Title | Engineering Assistant | | | | | | | |
|--|-----------------------|--|----------------|-------------------|-------------|-------------|-------------|--------------|
| # of positions requested | 1.00 | | | 1.00 | | | | |
| Full-time equivalents (FTEs) | 1.00 | | | 1.00 | | | | |
| Position type | Full-time | | | | | | | |
| Position agreement classification | Cupe Cler. & Tech | | | | | | | |
| If contract, specify length (months or yrs) | | | | | | | | |
| If Casual/Seasonal PT enter Hourly wage | | | | | | | | |
| Business unit # (override if different than # shown) | 2004001 | | | | | | | |
| Grade level | I | | | | | | | |
| Est. starting step | Start | | | | | | | |
| Desktop (HR) Review Performed? | N/A | | | | | | | |
| B&F Accommodations Available? | Yes | | | | | | | |
| ITM Hardware required? | Yes | | | | | | | |
| Capital Equipment Required? | No | | | | | | | |
| Complement Annual Cost Detail | | | | | | | | |
| Annual full-time \$ | 65,433 | | | 65,433 | | | | |
| Annual part-time \$ | - | - | - | - | | | | |
| Annual shift premiums, etc | | | | - | | | | |
| Annual overtime \$ | 5,000 | | | 5,000 | | | | |
| * PT vacation pay (calculated field) | - | - | - | - | | | | |
| * Annual benefits (calculated field) | 19,228 | - | - | 19,228 | | | | |
| * FT contract benefits in lieu (calculated field) | - | - | - | - | | | | |
| Subtotal (Per Employee) | \$ 89,661 | \$ - | \$ - | \$ 89,661 | | | | |
| Subtotal (Per Position) | \$ 89,661 | \$ - | \$ - | \$ 89,661 | | | | |
| Continuous costs | (BU & Acct #.) | Please fill in per Complement. The total will account for multiple positions if indicated above. | | | | | | |
| 1) Office Supplies | 2004001.7200 | 250 | | 250 | | | | |
| 2) Training & Developme | 2004001.7115 | 1,000 | | 1,000 | | | | |
| 3) Memberships/Dues/Fe | 2004001.7105 | 500 | | 500 | | | | |
| 4) Mileage | 2004001.7100 | 250 | | 250 | | | | |
| Subtotal (Per Employee) | \$ 2,000 | \$ - | \$ - | \$ 2,000 | | | | |
| Subtotal (Per Position) | \$ 2,000 | \$ - | \$ - | \$ 2,000 | | | | |
| One-time costs | (BU & Acct #.) | Please fill in per Complement. The total will account for multiple positions if indicated above. | | | | | | |
| 1) Computer Hardware | 2004001.7211.01 | 2,000 | | 2,000 | | | | |
| 2) Other (Please detail in | #N/A | 2,000 | | 2,000 | | | | |
| 3) Office Equip. & Furnitu | 2004001.7210 | 5,000 | | 5,000 | | | | |
| 4) | #N/A | | | - | | | | |
| Subtotal (Per Employee) | 9,000 | - | - | 9,000 | | | | |
| Subtotal (Per Position) | \$ 9,000 | \$ - | \$ - | \$ 9,000 | | | | |
| 2014 Total Annual Costs | \$ 100,661 | \$ - | \$ - | \$ 100,661 | | | | |
| 2015 Total Annual Costs | \$ - | \$ - | \$ - | \$ - | | | | |
| 2016 Total Annual Costs | \$ - | \$ - | \$ - | \$ - | | | | |
| 2017 Total Annual Costs | \$ - | \$ - | \$ - | \$ - | | | | |
| Additional Comments: Computer Software requirements \$2000.00 | | | | | | | | |
| 8) Capital Funding | | | | | | | | |
| Are there any Capital requests already submitted/approved or to be submitted related to this ARR? (e.g. new car) | | | | | | | | |
| ASSOCIATED CAPITAL FUNDING | Status | Year asset Available for use | Proj. # | 2014 | 2015 | 2016 | 2017 | Total |
| 1 | | | | | | | | \$ - |
| 2 | | | | | | | | \$ - |
| 3 | | | | | | | | \$ - |

Appendix A - Additional Resource Request Submissions

| | | | | | | |
|--|---|----------------|-----------|------|------|---------------|
| Request Title | Engineering Assistant | | | | | |
| TOTAL ASSOCIATED CAPITAL FUNDING | | \$ - | \$ - | \$ - | \$ - | \$ - |
| 9) Financial/Resource Detail | | | | | | |
| Component | BU Acct. # | 2014 | 2015 | 2016 | 2017 | 2018 |
| | | Budget | | | | Full-Yr. Adj. |
| REVENUE - continuous operating detail | | | | | | |
| 1 | | | | | | |
| 2 | | | | | | |
| 3 | | | | | | |
| 4 | | | | | | |
| Subtotal | | - | - | - | - | - |
| REVENUE - one-time operating detail | | | | | | |
| 1 | | | | | | - |
| 2 | | | | | | - |
| Subtotal | | - | - | - | - | - |
| EXPENSES - continuous operating detail (For staffing costs please fill out section 7) | | | | | | |
| 1 | * Staffing costs (calculated field) | (From sect. 7) | 70,433 | - | - | - |
| 2 | * Benefits | (From sect. 7) | 19,228 | - | - | - |
| 3 | * Complement sch. Expenses (calculated field) | (From sect. 7) | 2,000 | - | - | - |
| 4 | | | | | | |
| 5 | | | | | | |
| 6 | | | | | | |
| 7 | | | | | | |
| Subtotal | | | 91,661 | - | - | - |
| EXPENSES - one-time operating detail (For staffing costs please fill out section 7) | | | | | | |
| 1 | * Complement sch. Expenses (calculated field) | (From sect. 7) | 9,000 | - | - | - |
| 2 | | | | | | - |
| 3 | | | | | | - |
| Subtotal | | | 9,000 | - | - | - |
| OFFSETS - cost savings, reductions, etc | | | | | | |
| 1 | Engineering Fee 3.5% | | (100,661) | | | |
| 2 | | | | | | |
| 3 | | | | | | |
| Subtotal | | | (100,661) | - | - | - |
| TOTAL OPERATING BUDGET CHANGE | | | 0 | - | - | - |
| | | | | | | |
| COMPLEMENTS & FTE's | | 2014 | 2015 | 2016 | 2017 | Total |
| # of positions requested | (From sect. 7) | 1.00 | - | - | - | 1.00 |
| FTE's | (From sect. 7) | 1.00 | - | - | - | 1.00 |
| FTE reductions/offsets | (Manual Field) | (91,261.00) | | | | (91,261.00) |
| Net FTE's | | (91,260.00) | - | - | - | (91,260.00) |

CITY OF VAUGHAN
2014-2017 OPERATING BUDGET

| ADDITIONAL RESOURCE REQUEST | | | | | | | |
|--|---|--------------------------------|-------------|-------------|------------------------|---|------------------------|
| Request Title | Development Coordinator | | | | | | |
| Business Unit # | 2004001 | Develop. / Transport. Engineer | | | | | |
| | 130 - Develop&Transport Engineering | | | | | | |
| Related Program | Engineering Planning & Studies Division | | | | | | |
| Program Classification | Standard Traditional Service | | | | | | |
| Annual Budget Change Summary | | | | | | | |
| Financial Components | 2014 | 2015 | 2016 | 2017 | 2014-2017 Sub-total | 2018 (One Time. Adj.) | 2014-2018 Sub-total |
| Staffing | | | | | | | |
| Complements | 1.00 | - | - | - | 1.00 | - | 1.00 |
| Net FTE's | 1.00 | - | - | - | 1.00 | - | 1.00 |
| Operating Revenue | - | - | - | - | - | - | - |
| Operating Costs | | | | | | | |
| Staffing & Benefits | 102,185 | - | - | - | 102,185 | - | 102,185 |
| Other continuous costs | 2,000 | - | - | - | 2,000 | - | 2,000 |
| One-time expenses | 9,000 | (9,000) | - | - | - | - | - |
| Offsets/reductions | (113,185) | - | - | - | (113,185) | - | (113,185) |
| Net Operating Budget | \$ (0) | \$ (9,000) | \$ - | \$ - | \$ (9,000) | \$ - | \$ (9,000) |
| Associated Capital Costs | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| 1A) Request Description: Please provide a <u>brief</u> description of the request. | | | | | | | |
| Please check one: <input checked="" type="checkbox"/> Departmental <input checked="" type="checkbox"/> Corporate | | | | | | | |
| <p>The Engineering component of the City's current Development Charge By-law includes estimated City-wide growth related infrastructure costs of approximately \$367 million with an additional \$12 million for infrastructure associated with area specific by-laws. Of these capital funds, approximately \$90 million is currently approved and programed for re-payment to individual landowners/developers. The majority of this infrastructure is funded and implemented by private developers. A dedicated individual is required to coordinate all engineering/technical aspects associated with this process and with the formulation and administration of cost-sharing and repayment amongst various developments.</p> | | | | | | | |
| 1B) If this request is part of a project with multiple milestones then please fill in the following table: | | | | | | | |
| Milestones or Deliverables | Timelines | Comments | | | | | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| 1C) Impact on other departments (cost/time/benefit): | | | | | | | |
| Department Impacted | Describe Impact (Cost/time/benefit) | | | | | Were they Consulted? | |
| Legal Department | Legal department staff workload benefit - less time reviewing development / subdivision agreements. | | | | | <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No | |
| Finance Department | Finance department staff workload benefit - less time reviewing repayment authorizations and managing development charge related capital budget accounts. | | | | | <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No | |
| | | | | | | <input type="checkbox"/> Yes <input type="checkbox"/> No | |
| Other comments: | | | | | | | |
| Significant efficiencies would also be realized within the Development / Transportation Engineering Department as a result of dedicated and consistent resources to facilitate Development Charge and cost sharing / contribution related issues associated with the preparation of agreements and construction administration. | | | | | | | |

COMMISSIONER APPROVAL: _____

Date: _____

Budget Staff
Use Only

☐ 1st Submission
☐ Previously Recognized

Submitted for year:
 Recognized for year:

2) Relationship to Vaughan Vision 2020 - Goals / Objectives / Initiatives

A) Identify the specific initiative on the Vaughan Vision 2020 initiative list this resource request supports (new or implementation of): Choose an Initiative from the drop down list and then choose the relationship with the initiative in the Green cell using the drop down provided.

Appendix A - Additional Resource Request Submissions

| Request Title | | Development Coordinator | | | | Request/Initiative Relationship (choose 1) |
|----------------------|--|---|-------|----------------------|----------|---|
| Theme | Goal | Initiative (Use drop down list) | Ref # | Date | Priority | |
| Organizational Goals | Manage Growth & Economic Well-being | Develop the plan required to build a dynamic Vaughan Metropolitan Centre | 1 | Q4/15 | High | General Correlation |
| Organizational Goals | Plan and Manage Growth & Economic Well-being | Conduct a 5-year comprehensive review of the Official Plan as part of the Growth Management Strategy 2031 including: support and coordinate land use planning for high capacity transit at strategic locations in the City and prepare a land use plan for the Vaughan enterprise zone and employment lands | 5 | Q3/13 Revised Q4/14* | High | General Correlation |
| | | | | | | |

B) Describe and clearly demonstrate how the request links to the Vaughan Vision 2020:

Timely implementation of Development Charge funded infrastructure is key to facilitate development in the Vaughan Metropolitan Centre, Vaughan Enterprise Zone and throughout all other Secondary Plan areas. The Development Coordinator will ensure that growth related infrastructure is constructed in a timely manner and that repayment and cost sharing is effectively managed.

3) Related Performance Indicators & Business Plan Link

Please provide information on top 3 performance measures:

| | Name/description of service level target: | Target Level | Current Level | Level with ARR |
|----|---|---------------|---------------|----------------|
| 1) | Number of Engineering Studies / FTE | 6 Studies/FTE | 9 Studies/FTE | 7 Studies/FTE |
| 2) | | | | |
| 3) | | | | |

Describe how this request relates to Departmental Business Plan:

Two key stakeholders for department include Developers/Builders/Consultants and the Reserves and Investment Department. Timely implementation of growth related infrastructure to support development of VMC, Employment Areas and Steeles West area.

4) Value Proposition

Please detail both qualitative and quantitative benefits of the request

Qualitative: Please select up to 2 actions which best describe this request

Primary

Secondary

Briefly explain how this request helps achieve the actions selected above. How does this request make a difference in these areas? Can improvements be defined (i.e. surveys, measures, etc.)?

Users being Development Community, Finance Dept., Legal Dept., and DTE Dept. These groups will all benefit due to financial and process efficiencies gained as a result of a dedicated individual.

Quantitative: Please provide explanation of how this request improves efficiency. Note that performance measures are captured in section 3. This section is for efficiency improvements.

| Year | Type | Change/Saving | Units | Detail of Cost Reductions/Budget Savings | Incl. in offsets (Section #9)? |
|------|------|---------------|-------|---|--------------------------------|
| 2014 | | 0.1 | | Financial efficiencies in delivering growth related capital infrastructure funded from DCs. | No |
| 2014 | | 0.3 | | Offset workload for Planning & Studies Division. | No |
| 2014 | | 0.3 | | Increases Capacity of Development Review Division, Legal & Finance Depts. | No |

5) Alternatives

Are there alternatives or options? Please explain what they are and why they are not the primary approach.

Retain an external consultant. This approach is not primary approach because this function requires in-house knowledge of city wide development activity, city policies and practices, infrastructure planning, administration of development agreements and be accessible to other City departments and the development industry.

6) Implications/Consequences (if request not approved)

A) Please check off how the request relates to the following:

Legislative/Regulatory Requirement due to Law, Regulation, or Act. (NOTE: A By-Law is not a legal requirement)

Appendix A - Additional Resource Request Submissions

| Request Title | Development Coordinator | | | | | | | |
|--|-------------------------|--|----------------|-------------------|-------------|-------------|-------------|--------------|
| # of positions requested | 1.00 | - | - | 1.00 | | | | |
| Full-time equivalents (FTEs) | 1.00 | - | - | 1.00 | | | | |
| Position type | Full-time | | | | | | | |
| Position agreement classification | Mgmt/Non-union | | | | | | | |
| If contract, specify length (months or yrs) | N/A | | | | | | | |
| If Casual/Seasonal PT enter Hourly wage | | | | | | | | |
| Business unit # (override if different than # shown) | 2004001 | | | | | | | |
| Grade level | 7 | | | | | | | |
| Est. starting step | 1 | | | | | | | |
| Desktop (HR) Review Performed? | No | | | | | | | |
| B&F Accommodations Available? | No | | | | | | | |
| ITM Hardware required? | Yes | | | | | | | |
| Capital Equipment Required? | No | | | | | | | |
| Complement Annual Cost Detail | | | | | | | | |
| Annual full-time \$ | 80,271 | | | 80,271 | | | | |
| Annual part-time \$ | - | - | - | - | | | | |
| Annual shift premiums, etc | - | - | - | - | | | | |
| Annual overtime \$ | - | - | - | - | | | | |
| * PT vacation pay (calculated field) | - | - | - | - | | | | |
| * Annual benefits (calculated field) | 21,914 | - | - | 21,914 | | | | |
| * FT contract benefits in lieu (calculated field) | - | - | - | - | | | | |
| Subtotal (Per Employee) | \$ 102,185 | \$ - | \$ - | \$ 102,185 | | | | |
| Subtotal (Per Position) | \$ 102,185 | \$ - | \$ - | \$ 102,185 | | | | |
| Continuous costs | (BU & Acct #.) | Please fill in per Complement. The total will account for multiple positions if indicated above. | | | | | | |
| 1) Office Supplies | 2004001.7200 | 250 | - | 250 | | | | |
| 2) Training & Developme | 2004001.7115 | 1,000 | - | 1,000 | | | | |
| 3) Memberships/Dues/Fe | 2004001.7105 | 500 | - | 500 | | | | |
| 4) Mileage | 2004001.7100 | 250 | - | 250 | | | | |
| Subtotal (Per Employee) | \$ 2,000 | \$ - | \$ - | \$ 2,000 | | | | |
| Subtotal (Per Position) | \$ 2,000 | \$ - | \$ - | \$ 2,000 | | | | |
| One-time costs | (BU & Acct #.) | Please fill in per Complement. The total will account for multiple positions if indicated above. | | | | | | |
| 1) Computer Hardware | 2004001.7211.01 | 4,000 | - | 4,000 | | | | |
| 2) Office Equip. & Furnitu | 2004001.7210 | 5,000 | - | 5,000 | | | | |
| 3) | #N/A | - | - | - | | | | |
| 4) | #N/A | - | - | - | | | | |
| Subtotal (Per Employee) | 9,000 | - | - | 9,000 | | | | |
| Subtotal (Per Position) | \$ 9,000 | \$ - | \$ - | \$ 9,000 | | | | |
| 2014 Total Annual Costs | \$ 113,185 | \$ - | \$ - | \$ 113,185 | | | | |
| 2015 Total Annual Costs | \$ - | \$ - | \$ - | \$ - | | | | |
| 2016 Total Annual Costs | \$ - | \$ - | \$ - | \$ - | | | | |
| 2017 Total Annual Costs | \$ - | \$ - | \$ - | \$ - | | | | |
| Additional Comments: | | | | | | | | |
| | | | | | | | | |
| 8) Capital Funding | | | | | | | | |
| Are there any Capital requests already submitted/approved or to be submitted related to this ARR? (e.g. new car) | | | | | | | | |
| ASSOCIATED CAPITAL FUNDING | Status | Year asset Available for use | Proj. # | 2014 | 2015 | 2016 | 2017 | Total |
| 1 | | | | \$ - | \$ - | \$ - | | \$ - |
| 2 | | | | \$ - | \$ - | \$ - | | \$ - |
| 3 | | | | \$ - | \$ - | \$ - | | \$ - |

Appendix A - Additional Resource Request Submissions

| | | | | | | |
|--|---|----------------|-----------|------|------|---------------|
| Request Title | Development Coordinator | | | | | |
| TOTAL ASSOCIATED CAPITAL FUNDING | | \$ - | \$ - | \$ - | \$ - | \$ - |
| 9) Financial/Resource Detail | | | | | | |
| Component | BU Acct. # | 2014 | 2015 | 2016 | 2017 | 2018 |
| | | Budget | | | | Full-Yr. Adj. |
| REVENUE - continuous operating detail | | | | | | |
| 1 | | - | - | - | | |
| 2 | | - | - | - | | |
| 3 | | - | - | - | | |
| 4 | | - | - | - | | |
| Subtotal | | - | - | - | - | |
| REVENUE - one-time operating detail | | | | | | |
| 1 | | - | - | - | | - |
| 2 | | - | - | - | | - |
| Subtotal | | - | - | - | - | - |
| EXPENSES - continuous operating detail (For staffing costs please fill out section 7) | | | | | | |
| 1 | * Staffing costs (calculated field) | (From sect. 7) | 80,271 | - | - | - |
| 2 | * Benefits | (From sect. 7) | 21,914 | - | - | - |
| 3 | * Complement sch. Expenses (calculated field) | (From sect. 7) | 2,000 | - | - | - |
| 4 | | | - | - | - | |
| 5 | | | - | - | - | |
| 6 | | | - | - | - | |
| 7 | | | - | - | - | |
| Subtotal | | | 104,185 | - | - | - |
| EXPENSES - one-time operating detail (For staffing costs please fill out section 7) | | | | | | |
| 1 | * Complement sch. Expenses (calculated field) | (From sect. 7) | 9,000 | - | - | - |
| 2 | | | - | - | - | - |
| 3 | | | - | - | - | - |
| Subtotal | | | 9,000 | - | - | - |
| OFFSETS - cost savings, reductions, etc | | | | | | |
| 1 | Engineering Fees 3.5% | | (113,185) | - | - | |
| 2 | | | - | - | - | |
| 3 | | | - | - | - | |
| Subtotal | | | (113,185) | - | - | - |
| TOTAL OPERATING BUDGET CHANGE | | | (0) | - | - | - |
| | | | | | | |
| COMPLEMENTS & FTE's | | 2014 | 2015 | 2016 | 2017 | Total |
| # of positions requested | (From sect. 7) | 1.00 | - | - | - | 1.00 |
| FTE's | (From sect. 7) | 1.00 | - | - | - | 1.00 |
| FTE reductions/offsets | (Manual Field) | - | - | - | - | - |
| Net FTE's | | 1.00 | - | - | - | 1.00 |

CITY OF VAUGHAN
2014-2017 OPERATING BUDGET

| ADDITIONAL RESOURCE REQUEST | | | | | | | |
|--|--|--------------------------------|-------------|-------------|------------------------|---|------------------------|
| Request Title | Municipal Services Inspector | | | | | | |
| Business Unit # | 2004001 | Develop. / Transport. Engineer | | | | | |
| | 130 - Develop&Transport Engineering | | | | | | |
| Related Program | Development Inspection and Lot grading | | | | | | |
| Program Classification | Standard Traditional Service | | | | | | |
| Annual Budget Change Summary | | | | | | | |
| Financial Components | 2014 | 2015 | 2016 | 2017 | 2014-2017 Sub-total | 2018 (One Time. Adj.) | 2014-2018 Sub-total |
| Staffing | | | | | | | |
| Complements | 1.00 | - | - | - | 1.00 | - | 1.00 |
| Net FTE's | 1.00 | - | - | - | 1.00 | - | 1.00 |
| Operating Revenue | - | - | - | - | - | - | - |
| Operating Costs | | | | | | | |
| Staffing & Benefits | 94,459 | - | - | - | 94,459 | - | 94,459 |
| Other continuous costs | 2,000 | - | - | - | 2,000 | - | 2,000 |
| One-time expenses | 7,200 | (7,200) | - | - | - | - | - |
| Offsets/reductions | (103,659) | - | - | - | (103,659) | - | (103,659) |
| Net Operating Budget | \$ 0 | \$ (7,200) | \$ - | \$ - | \$ (7,200) | \$ - | \$ (7,200) |
| Associated Capital Costs | \$ 28,000 | \$ - | \$ - | \$ - | \$ 28,000 | \$ - | \$ 28,000 |
| 1A) Request Description: Please provide a <u>brief</u> description of the request. | | | | | | | |
| Please check one: <input checked="" type="checkbox"/> Departmental <input type="checkbox"/> Corporate | | | | | | | |
| Other comments: This position would provide additional support to the Development Inspection and Grading section within the Development / Transportation Engineering Department. This additional Municipal Services Inspector would ensure that each Ward within the City of Vaughan is represented by a Municipal Services Inspector with respect to new subdivision as well as infill permits and development and site applications. As the City grows into a dynamic urban centre and the focus of development shifts from green field to high density and infill development, this position will allow the section to better manage and oversee this work as these types of development generally require more attention. There are also new sewer commission standards that the section must ensure are being adhered to in the field. This position will be funded 100% through Engineering Fees. | | | | | | | |
| 1B) If this request is part of a project with multiple milestones then please fill in the following table: | | | | | | | |
| Milestones or Deliverables | | | Timelines | Comments | | | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| 1C) Impact on other departments (cost/time/benefit): | | | | | | | |
| Department Impacted | Describe Impact (Cost/time/benefit) | | | | | Were they Consulted? | |
| Human Resource | Recruitment | | | | | <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No | |
| | | | | | | <input type="checkbox"/> Yes <input type="checkbox"/> No | |
| | | | | | | <input type="checkbox"/> Yes <input type="checkbox"/> No | |
| Other comments: | | | | | | | |

COMMISSIONER APPROVAL: _____

Date: _____

Budget Staff
Use Only
☐ 1st Submission
☐ Previously Recognized

Submitted for year:

Recognized for year:

2) Relationship to Vaughan Vision 2020 - Goals / Objectives / Initiatives

A) Identify the specific initiative on the Vaughan Vision 2020 initiative list this resource request supports (new or implementation of): Choose an Initiative from the drop down list and then choose the relationship with the initiative in the Green cell using the drop down provided.

Appendix A - Additional Resource Request Submissions

| Request Title | | Municipal Services Inspector | | | | |
|---------------|------|---------------------------------|-------|------|----------|--|
| Theme | Goal | Initiative (Use drop down list) | Ref # | Date | Priority | Request/Initiative Relationship (choose 1) |
| | | | | | | |
| | | | | | | |
| | | | | | | |

B) Describe and clearly demonstrate how the request links to the Vaughan Vision 2020:

Pursue Excellence in Services Delivery
Enhance Productivity, cost effectiveness and Innovation

3) Related Performance Indicators & Business Plan Link

Please provide information on top 3 performance measures:

| | Name/description of service level target: | Target Level | Current Level | Level with ARR |
|----|---|--------------|---------------|----------------|
| 1) | # of complaints resolved | 500 calls | 665 calls | 550 calls |
| 2) | | | | |
| 3) | | | | |

Describe how this request relates to Departmental Business Plan:

This position will demonstrate Vaughan's commitment to ensuring quality assurance standards are met in new development sites and the construction of municipal services. In addition, this additional resources will ensure the service delivery expectation of new residents and business owners are met with respect to complaint resolution. Additional resources will facilitate the development and assumption processes and foster better partnerships with other levels of government and stakeholders that are involved in the development process.

4) Value Proposition

Please detail both qualitative and quantitative benefits of the request

Qualitative: Please select up to 2 actions which best describe this request

Primary

Secondary

Briefly explain how this request helps achieve the actions selected above. How does this request make a difference in these areas? Can improvements be defined (i.e. surveys, measures, etc.)?

This additional resource will demonstrate Vaughan's commitment to provide excellent service to its residents and other stakeholders to expeditiously mitigate field issues and provide a timely turn around time for the assumption of development projects.

Quantitative: Please provide explanation of how this request improves efficiency. Note that performance measures are captured in section 3. This section is for efficiency improvements.

| Year | Type | Change/Saving | Units | Detail of Cost Reductions/Budget Savings | Incl. in offsets (Section #9)? |
|------|-------------------------|-----------------------------|-------|--|--------------------------------|
| 2014 | Time/Capacity | More time can be spent site | | | |
| 2014 | Output/Service Quantity | Expedite the assumption | | | |
| | | | | | |

5) Alternatives

Are there alternatives or options? Please explain what they are and why they are not the primary approach.

Reduced service delivery.

6) Implications/Consequences (if request not approved)

A) Please check off how the request relates to the following:

Legislative/Regulatory Requirement due to Law, Regulation, or Act. (NOTE: A By-Law is not a legal requirement)

Appendix A - Additional Resource Request Submissions

| Request Title | Municipal Services Inspector | | | | | | | |
|--|------------------------------|--|----------------|-------------------|-------------|-------------|-------------|--------------|
| # of positions requested | 1.00 | - | - | 1.00 | | | | |
| Full-time equivalents (FTEs) | 1.00 | - | - | 1.00 | | | | |
| Position type | Full-time | | | | | | | |
| Position agreement classification | Cupe Cler. & Tech | | | | | | | |
| If contract, specify length (months or yrs) | | | | | | | | |
| If Casual/Seasonal PT enter Hourly wage | | | | | | | | |
| Business unit # (override if different than # shown) | 2004001 | | | | | | | |
| Grade level | J | | | | | | | |
| Est. starting step | Start | | | | | | | |
| Desktop (HR) Review Performed? | N/A | | | | | | | |
| B&F Accommodations Available? | No | | | | | | | |
| ITM Hardware required? | Yes | | | | | | | |
| Capital Equipment Required? | Yes | | | | | | | |
| Complement Annual Cost Detail | | | | | | | | |
| Annual full-time \$ | 69,202 | | | 69,202 | | | | |
| Annual part-time \$ | - | - | - | - | | | | |
| Annual shift premiums, etc | - | - | - | - | | | | |
| Annual overtime \$ | 5,000 | - | - | 5,000 | | | | |
| * PT vacation pay (calculated field) | - | - | - | - | | | | |
| * Annual benefits (calculated field) | 20,257 | - | - | 20,257 | | | | |
| * FT contract benefits in lieu (calculated field) | - | - | - | - | | | | |
| Subtotal (Per Employee) | \$ 94,459 | \$ - | \$ - | \$ 94,459 | | | | |
| Subtotal (Per Position) | \$ 94,459 | \$ - | \$ - | \$ 94,459 | | | | |
| Continuous costs | (BU & Acct #.) | Please fill in per Complement. The total will account for multiple positions if indicated above. | | | | | | |
| 1) Office Supplies | 2004001.7200 | 250 | - | 250 | | | | |
| 2) Training & Developme | 2004001.7115 | 1,000 | - | 1,000 | | | | |
| 3) Memberships/Dues/Fe | 2004001.7105 | 500 | - | 500 | | | | |
| 4) Mileage | 2004001.7100 | 250 | - | 250 | | | | |
| Subtotal (Per Employee) | \$ 2,000 | \$ - | \$ - | \$ 2,000 | | | | |
| Subtotal (Per Position) | \$ 2,000 | \$ - | \$ - | \$ 2,000 | | | | |
| One-time costs | (BU & Acct #.) | Please fill in per Complement. The total will account for multiple positions if indicated above. | | | | | | |
| 1) Computer Hardware | 2004001.7211.01 | 200 | - | 200 | | | | |
| 2) Office Equip. & Furnitu | 2004001.7210 | 5,000 | - | 5,000 | | | | |
| 3) Other (Please detail in | #N/A | 2,000 | - | 2,000 | | | | |
| 4) | #N/A | - | - | - | | | | |
| Subtotal (Per Employee) | 7,200 | - | - | 7,200 | | | | |
| Subtotal (Per Position) | \$ 7,200 | \$ - | \$ - | \$ 7,200 | | | | |
| 2014 Total Annual Costs | \$ 103,659 | \$ - | \$ - | \$ 103,659 | | | | |
| 2015 Total Annual Costs | \$ - | \$ - | \$ - | \$ - | | | | |
| 2016 Total Annual Costs | \$ - | \$ - | \$ - | \$ - | | | | |
| 2017 Total Annual Costs | \$ - | \$ - | \$ - | \$ - | | | | |
| Additional Comments: New inspector would require a new vehicle Other - Computer Software 7211.02 | | | | | | | | |
| 8) Capital Funding | | | | | | | | |
| Are there any Capital requests already submitted/approved or to be submitted related to this ARR? (e.g. new car) | | | | | | | | |
| ASSOCIATED CAPITAL FUNDING | Status | Year asset Available for use | Proj. # | 2014 | 2015 | 2016 | 2017 | Total |
| 1 New Truck | Future Sub | | | \$ 28,000 | \$ - | \$ - | | \$ 28,000 |
| 2 | | | | \$ - | \$ - | \$ - | | \$ - |
| 3 | | | | \$ - | \$ - | \$ - | | \$ - |

Appendix A - Additional Resource Request Submissions

| | | | | | | | |
|--|---|------------------------------|-----------|------|------|-----------|---------------|
| Request Title | | Municipal Services Inspector | | | | | |
| TOTAL ASSOCIATED CAPITAL FUNDING | | \$ 28,000 | \$ - | \$ - | \$ - | \$ 28,000 | |
| 9) Financial/Resource Detail | | | | | | | |
| Component | | BU Acct. # | 2014 | 2015 | 2016 | 2017 | 2018 |
| | | | Budget | | | | Full-Yr. Adj. |
| REVENUE - continuous operating detail | | | | | | | |
| 1 | | | - | - | - | | |
| 2 | | | - | - | - | | |
| 3 | | | - | - | - | | |
| 4 | | | - | - | - | | |
| | | Subtotal | - | - | - | - | |
| REVENUE - one-time operating detail | | | | | | | |
| 1 | | | - | - | - | | - |
| 2 | | | - | - | - | | - |
| | | Subtotal | - | - | - | - | - |
| EXPENSES - continuous operating detail (For staffing costs please fill out section 7) | | | | | | | |
| 1 | * Staffing costs (calculated field) | (From sect. 7) | 74,202 | - | - | - | |
| 2 | * Benefits | (From sect. 7) | 20,257 | - | - | - | |
| 3 | * Complement sch. Expenses (calculated field) | (From sect. 7) | 2,000 | - | - | - | |
| 4 | | | - | - | - | | |
| 5 | | | - | - | - | | |
| 6 | | | - | - | - | | |
| 7 | | | - | - | - | | |
| | | Subtotal | 96,459 | - | - | - | |
| EXPENSES - one-time operating detail (For staffing costs please fill out section 7) | | | | | | | |
| 1 | * Complement sch. Expenses (calculated field) | (From sect. 7) | 7,200 | - | - | - | - |
| 2 | | | - | - | - | | - |
| 3 | | | - | - | - | | - |
| | | Subtotal | 7,200 | - | - | - | - |
| OFFSETS - cost savings, reductions, etc | | | | | | | |
| 1 | Engineering Fees 3.5% | | (103,659) | - | - | | |
| 2 | | | - | - | - | | |
| 3 | | | - | - | - | | |
| | | Subtotal | (103,659) | - | - | - | |
| TOTAL OPERATING BUDGET CHANGE | | | 0 | - | - | - | - |
| COMPLEMENTS & FTE's | | | 2014 | 2015 | 2016 | 2017 | Total |
| # of positions requested | (From sect. 7) | | 1.00 | - | - | - | 1.00 |
| FTE's | (From sect. 7) | | 1.00 | - | - | - | 1.00 |
| FTE reductions/offsets | (Manual Field) | | - | - | - | | - |
| Net FTE's | | | 1.00 | - | - | - | 1.00 |

CITY OF VAUGHAN
2014-2017 OPERATING BUDGET

| ADDITIONAL RESOURCE REQUEST | | | | | | | |
|---|-------------------------------------|--------------------------------|-------------|-------------|------------------------|---|------------------------|
| Request Title | Administrative Assistant | | | | | | |
| Business Unit # | 2004001 | Develop. / Transport. Engineer | | | | | |
| | 130 - Develop&Transport Engineering | | | | | | |
| Related Program | Transportation Engineering | | | | | | |
| Program Classification | Standard Essential Support | | | | | | |
| Annual Budget Change Summary | | | | | | | |
| Financial Components | 2014 | 2015 | 2016 | 2017 | 2014-2017 Sub-total | 2018 (One Time. Adj.) | 2014-2018 Sub-total |
| Staffing | | | | | | | |
| Complements | 1.00 | - | - | - | 1.00 | - | 1.00 |
| Net FTE's | 1.00 | - | - | - | 1.00 | - | 1.00 |
| Operating Revenue | - | - | - | - | - | - | - |
| Operating Costs | | | | | | | |
| Staffing & Benefits | 74,431 | - | - | - | 74,431 | - | 74,431 |
| Other continuous costs | 750 | - | - | - | 750 | - | 750 |
| One-time expenses | 9,000 | (9,000) | - | - | - | - | - |
| Offsets/reductions | (84,181) | - | - | - | (84,181) | - | (84,181) |
| Net Operating Budget | \$ (0) | \$ (9,000) | \$ - | \$ - | \$ (9,000) | \$ - | \$ (9,000) |
| Associated Capital Costs | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| 1A) Request Description: Please provide a <u>brief</u> description of the request. | | | | | | | |
| Please check one: <input checked="" type="checkbox"/> Departmental <input type="checkbox"/> Corporate | | | | | | | |
| This position would support the Transportation Engineering section and the Engineering Planning and Studies Section within the Development/ Transportation Engineering Department in the administration and the implementation of the Transportation Master Plan and the active transportation initiatives that the department is being tasked to implement within the City of Vaughan. The Administrative Assistant will help to ensure the timely completion of all studies required to build a dynamic VMC, help to coordinate stakeholder meeting and cycling forums. This position will help the team to ensure that a long term Transportation Vision focused on reducing automobile dependence and moving the City closer to achieving the goal of a more livable, sustainable community is successfully implemented. Funding for this position will come from Engineering Fees. | | | | | | | |
| 1B) If this request is part of a project with multiple milestones then please fill in the following table: | | | | | | | |
| Milestones or Deliverables | | | Timelines | Comments | | | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| 1C) Impact on other departments (cost/time/benefit): | | | | | | | |
| Department Impacted | Describe Impact (Cost/time/benefit) | | | | | Were they Consulted? | |
| Human Resources | recruitment process | | | | | <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No | |
| | | | | | | <input type="checkbox"/> Yes <input type="checkbox"/> No | |
| | | | | | | <input type="checkbox"/> Yes <input type="checkbox"/> No | |
| Other comments: | | | | | | | |
| | | | | | | | |
| COMMISSIONER APPROVAL: _____ | | | | | | Date: _____ | |

Budget Staff
Use Only

☐ 1st Submission
☐ Previously Recognized

Submitted for year:
 Recognized for year:

Appendix A - Additional Resource Request Submissions

| | | | | | | |
|--|--------------------------|--|---------------|---|-----------------|---|
| Request Title | Administrative Assistant | | | | | |
| 2) Relationship to Vaughan Vision 2020 - Goals / Objectives / Initiatives | | | | | | |
| A) Identify the <u>specific initiative</u> on the Vaughan Vision 2020 initiative list this resource request supports (new or implementation of): Choose an Initiative from the drop down list and then choose the relationship with the initiative in the Green cell using the drop down provided. | | | | | | |
| Theme | Goal | ↓ Initiative (Use drop down list) ↓ | Ref # | Date | Priority | Request/Initiative Relationship (choose 1) |
| | | | | | | |
| | | | | | | |
| | | | | | | |
| B) Describe and clearly demonstrate how the request links to the Vaughan Vision 2020: | | | | | | |
| The Administrative Assistant will provide administrative and clerical support to the Transportation Engineering and Engineering Planning & Studies sections as well as to departmental staff. There will be a resulting increase in the service delivery received by residents, business owners, developers and builders within the City of Vaughan. | | | | | | |
| 3) Related Performance Indicators & Business Plan Link | | | | | | |
| Please provide information on top 3 performance measures: | | | | | | |
| Name/description of service level target: | | Target Level | Current Level | Level with ARR | | |
| 1) | | | | | | |
| 2) | | | | | | |
| 3) | | | | | | |
| Describe how this request relates to Departmental Business Plan: | | | | | | |
| This position is expected to increase efficiency within the Transportation Engineering Section providing support to the Transportation Engineers and Management. | | | | | | |
| 4) Value Proposition | | | | | | |
| Please detail both qualitative and quantitative benefits of the request | | | | | | |
| Qualitative: Please select up to 2 actions which best describe this request | | | | | | |
| Primary | | Improve Corp. Image | | Secondary | | Realize Future Benefits |
| Briefly explain how this request helps achieve the actions selected above. How does this request make a difference in these areas? Can improvements be defined (i.e. surveys, measures, etc.)? | | | | | | |
| This position through the review of the documents will ensure that timelines within the department are maintained if not improved thereby improving the corporate image of the City of Vaughan. | | | | | | |
| Quantitative: Please provide explanation of how this request improves efficiency. Note that performance measures are captured in section 3. This section is for efficiency improvements. | | | | | | |
| Year | Type | Change/Saving | Units | Detail of Cost Reductions/Budget Savings | | Incl. in offsets (Section #9)? |
| | | | | | | |
| | | | | | | |
| | | | | | | |
| 5) Alternatives | | | | | | |
| Are there alternatives or options? Please explain what they are and why they are not the primary approach. | | | | | | |
| | | | | | | |

Appendix A - Additional Resource Request Submissions

| Request Title | Administrative Assistant | | | |
|---|--------------------------|--|-------------|------------------|
| 7) Complement Details - Skip to Section 8 if no Staff is requested | | | | |
| Do not gap positions - If required, please contact the Budget Dept. for instructions Future year progressions & eco. adj. will be calculated corporately by the Budget Dept. | | | | |
| Complement Information | Position #1 | Position #2 | Position #3 | Sub-total |
| Budget Year | 2014 | | | |
| Position title | Administrative Assistant | | | |
| Estimated start date | June 1, 2014 | | | |
| # of positions requested | 1.00 | - | - | 1.00 |
| Full-time equivalents (FTEs) | 1.00 | - | - | 1.00 |
| Position type | Full-time | | | |
| Position agreement classification | Cupe Cler. & Tech | | | |
| If contract, specify length (months or yrs) | | | | |
| If Casual/Seasonal PT enter Hourly wage | | | | |
| Business unit # (override if different than # shown) | 2004001 | | | |
| Grade level | G | | | |
| Est. starting step | Start | | | |
| Desktop (HR) Review Performed? | N/A | | | |
| B&F Accommodations Available? | N/A | | | |
| ITM Hardware required? | Yes | | | |
| Capital Equipment Required? | No | | | |
| Complement Annual Cost Detail | | | | |
| Annual full-time \$ | 58,469 | | | 58,469 |
| Annual part-time \$ | - | - | - | - |
| Annual shift premiums, etc | - | - | - | - |
| Annual overtime \$ | - | - | - | - |
| * PT vacation pay (calculated field) | - | - | - | - |
| * Annual benefits (calculated field) | 15,962 | - | - | 15,962 |
| * FT contract benefits in lieu (calculated field) | - | - | - | - |
| Subtotal (Per Employee) | \$ 74,431 | \$ - | \$ - | \$ 74,431 |
| Subtotal (Per Position) | \$ 74,431 | \$ - | \$ - | \$ 74,431 |
| Continuous costs | (BU & Acct #.) | Please fill in per Complement. The total will account for multiple positions if indicated above. | | |
| 1) Office Supplies | 2004001.7200 | 250 | - | 250 |
| 2) Training & Developme | 2004001.7115 | 500 | - | 500 |
| 3) Memberships/Dues/Fe | 2004001.7105 | - | - | - |
| 4) Mileage | 2004001.7100 | - | - | - |
| Subtotal (Per Employee) | | \$ 750 | \$ - | \$ 750 |
| Subtotal (Per Position) | | \$ 750 | \$ - | \$ 750 |
| One-time costs | (BU & Acct #.) | Please fill in per Complement. The total will account for multiple positions if indicated above. | | |
| 1) Computer Hardware | 2004001.7211.01 | 2,000 | - | 2,000 |
| 2) Office Equip. & Furnitu | 2004001.7210 | 5,000 | - | 5,000 |
| 3) Other (Please detail in | #N/A | 2,000 | - | 2,000 |
| 4) | #N/A | - | - | - |
| Subtotal (Per Employee) | | 9,000 | - | 9,000 |
| Subtotal (Per Position) | | \$ 9,000 | \$ - | \$ 9,000 |
| 2014 Total Annual Costs | | \$ 84,181 | \$ - | \$ 84,181 |
| 2015 Total Annual Costs | | \$ - | \$ - | \$ - |
| 2016 Total Annual Costs | | \$ - | \$ - | \$ - |
| 2017 Total Annual Costs | | \$ - | \$ - | \$ - |
| Additional Comments: Computer Software requirement \$2000.00 | | | | |

Appendix A - Additional Resource Request Submissions

| | | | | | | | | | |
|--|---|--------------------------|------------------------------|----------|------|------|------|---------------|-------|
| Request Title | | Administrative Assistant | | | | | | | |
| 8) Capital Funding | | | | | | | | | |
| Are there any Capital requests already submitted/approved or to be submitted related to this ARR? (e.g. new car) | | | | | | | | | |
| ASSOCIATED CAPITAL FUNDING | | Status | Year asset Available for use | Proj. # | 2014 | 2015 | 2016 | 2017 | Total |
| 1 | | | | | \$ - | \$ - | \$ - | | \$ - |
| 2 | | | | | \$ - | \$ - | \$ - | | \$ - |
| 3 | | | | | \$ - | \$ - | \$ - | | \$ - |
| TOTAL ASSOCIATED CAPITAL FUNDING | | | | | \$ - | \$ - | \$ - | \$ - | \$ - |
| 9) Financial/Resource Detail | | | | | | | | | |
| Component | | | BU Acct. # | 2014 | 2015 | 2016 | 2017 | 2018 | |
| | | | | Budget | | | | Full-Yr. Adj. | |
| REVENUE - continuous operating detail | | | | | | | | | |
| 1 | | | | - | - | - | | | |
| 2 | | | | - | - | - | | | |
| 3 | | | | - | - | - | | | |
| 4 | | | | - | - | - | | | |
| Subtotal | | | | - | - | - | - | - | |
| REVENUE - one-time operating detail | | | | | | | | | |
| 1 | | | | - | - | - | | - | |
| 2 | | | | - | - | - | | - | |
| Subtotal | | | | - | - | - | - | - | |
| EXPENSES - continuous operating detail (For staffing costs please fill out section 7) | | | | | | | | | |
| 1 | * Staffing costs (calculated field) | (From sect. 7) | | 58,469 | - | - | - | - | |
| 2 | * Benefits | (From sect. 7) | | 15,962 | - | - | - | - | |
| 3 | * Complement sch. Expenses (calculated field) | (From sect. 7) | | 750 | - | - | - | - | |
| 4 | | | | - | - | - | | | |
| 5 | | | | - | - | - | | | |
| 6 | | | | - | - | - | | | |
| 7 | | | | - | - | - | | | |
| Subtotal | | | | 75,181 | - | - | - | - | |
| EXPENSES - one-time operating detail (For staffing costs please fill out section 7) | | | | | | | | | |
| 1 | * Complement sch. Expenses (calculated field) | (From sect. 7) | | 9,000 | - | - | - | - | |
| 2 | | | | - | - | - | | - | |
| 3 | | | | - | - | - | | - | |
| Subtotal | | | | 9,000 | - | - | - | - | |
| OFFSETS - cost savings, reductions, etc | | | | | | | | | |
| 1 | Engineering Fees 3.5% | | | (84,181) | - | - | | | |
| 2 | | | | - | - | - | | | |
| 3 | | | | - | - | - | | | |
| Subtotal | | | | (84,181) | - | - | - | - | |
| TOTAL OPERATING BUDGET CHANGE | | | | | (0) | - | - | - | - |
| COMPLEMENTS & FTE's | | | | | 2014 | 2015 | 2016 | 2017 | Total |
| # of positions requested | | | (From sect. 7) | 1.00 | - | - | - | 1.00 | |
| FTE's | | | (From sect. 7) | 1.00 | - | - | - | 1.00 | |
| FTE reductions/offsets | | | (Manual Field) | - | - | - | - | - | |
| Net FTE's | | | | 1.00 | - | - | - | 1.00 | |

CITY OF VAUGHAN
2014-2017 OPERATING BUDGET

| ADDITIONAL RESOURCE REQUEST | | | | | | | |
|---|---|-----------------------------------|-------------|-------------|------------------------|--|------------------------|
| Request Title | Additional Staff Resource: Development Finance & Investment Analyst | | | | | | |
| Business Unit # | 070118 | Development Finance & Investments | | | | | |
| | 077 - Development Finance & Investments; Reserves & Investments | | | | | | |
| Related Program | | | | | | | |
| Program Classification | | | | | | | |
| Annual Budget Change Summary | | | | | | | |
| Financial Components | 2014 | 2015 | 2016 | 2017 | 2014-2017 Sub-total | 2018 (One Time. Adj.) | 2014-2018 Sub-total |
| Staffing | | | | | | | |
| Complements | 1.00 | - | - | - | 1.00 | - | 1.00 |
| Net FTE's | 1.00 | - | - | - | 1.00 | - | 1.00 |
| Operating Revenue | - | - | - | - | - | - | - |
| Operating Costs | | | | | | | |
| Staffing & Benefits | 92,900 | - | - | - | 92,900 | - | 92,900 |
| Other continuous costs | 1,450 | - | - | - | 1,450 | - | 1,450 |
| One-time expenses | 2,500 | (2,500) | - | - | - | - | - |
| Offsets/reductions | - | - | - | - | - | - | - |
| Net Operating Budget | \$ 96,850 | \$ (2,500) | \$ - | \$ - | \$ 94,350 | \$ - | \$ 94,350 |
| Associated Capital Costs | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| 1A) Request Description: Please provide a <u>brief</u> description of the request. | | | | | | | |
| Please check one: <input checked="" type="checkbox"/> Departmental <input checked="" type="checkbox"/> Corporate | | | | | | | |
| This additional position will primarily be responsible for analyzing and advising on financial impacts of growth. This may include, but is not limited to the following critical high impact tasks: responsible for being the primary liaison on all development finance related issues to the Vaughan Metropolitan Centre, reviewing various types of development related agreements for capital and future operating impacts, informing the financial negotiations with the development industry related to said agreements, preparing Special Area Development Charge (DC) Background Studies and By-laws, advising Departments and other Finance Sections on DC related funding issues and capital optimization, assisting in the preparation of the City Wide DC Background Study and By-law and reviewing Master Plans and other capital expenditure driving documents to determine the relationship and impact on growth financing. The secondary function is to provide support to the City's Investment activities by assisting in the preparation of cash flow forecasts and investment strategy, research on economic environment and investment opportunities, advising on short/long term investment potential and the interrelationship between investment term/maturity and cash flow required to support the City's growth/capital financing. | | | | | | | |
| 1B) If this request is part of a project with multiple milestones then please fill in the following table: | | | | | | | |
| Milestones or Deliverables | | Timelines | Comments | | | | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| 1C) Impact on other departments (cost/time/benefit): | | | | | | | |
| Department Impacted | Describe Impact (Cost/time/benefit) | | | | | Were they Consulted? | |
| | | | | | | <input type="checkbox"/> Yes <input type="checkbox"/> No | |
| | | | | | | <input type="checkbox"/> Yes <input type="checkbox"/> No | |
| | | | | | | <input type="checkbox"/> Yes <input type="checkbox"/> No | |
| Other comments: | | | | | | | |
| As the development process and capital planning process spans almost all Departments, most serve to benefit from such a position. Many of these Departments rely on the advice of the Director of Development Finance & Investments on DC related issues. These issues have a large impact on the Planning and Engineering's Commission ability to move development along and all Departments (Comm. Serv., Engineering, Fire, VPL specifically) ability to provide growth infrastructure. The Director does not currently have any analyst staff to assist in providing this type of advice. | | | | | | | |
| COMMISSIONER APPROVAL: _____ | | | | | | Date: _____ | |

**Budget Staff
Use Only**

☐ 1st Submission
☐ Previously Recognized

Submitted for year:
 Recognized for year:

Appendix A - Additional Resource Request Submissions

| Request Title | | Additional Staff Resource: Development Finance & Investment Analyst | | | | |
|---|---|--|--------------|--|----------------|--|
| 2) Relationship to Vaughan Vision 2020 - Goals / Objectives / Initiatives | | | | | | |
| A) Identify the <u>specific initiative</u> on the Vaughan Vision 2020 initiative list this resource request supports (new or implementation of): Choose an Initiative from the drop down list and then choose the relationship with the initiative in the Green cell using the drop down provided. | | | | | | |
| Theme | Goal | Initiative (Use drop down list) | Ref # | Date | Priority | Request/Initiative Relationship (choose 1) |
| Organizational Goals | Manage Growth & Economic Well-being | Develop the plan required to build a dynamic Vaughan Metropolitan Centre | 1 | Q4/15 | High | General Correlation |
| | | | | | | |
| | | | | | | |
| B) Describe and clearly demonstrate how the request links to the Vaughan Vision 2020: | | | | | | |
| <p>Demonstrate Excellence in Service Delivery: This position will help to advise other Departments on the financial risks of infrastructure/development related agreements, while working with the Development Industry (corporate citizens) to ensure professional working relations are maintained.</p> <p>Ensure Financial Sustainability: This position will support optimization of investment returns on reserve funds and ensuring appropriate cash flow forecasts and investment strategy is implemented.</p> <p>Manage Growth and Economic Well Being: This position will help to provide advice to Departments on growth related infrastructure funding issues as well as Economic Development related growth incentive programs.</p> | | | | | | |
| 3) Related Performance Indicators & Business Plan Link | | | | | | |
| Please provide information on top 3 performance measures: | | | | | | |
| | Name/description of service level target: | | Target Level | Current Level | Level with ARR | |
| 1) | | | | | | |
| 2) | | | | | | |
| 3) | | | | | | |
| Describe how this request relates to Departmental Business Plan: | | | | | | |
| <p>The request for this position speaks directly the Department's Core Activities as defined in the Business Plan (Negotiation, financial compliance review and ongoing financial monitoring of agreements, provision of advice to Departments, Senior Management Team and Council on growth related financial issues). The request works to mitigate the key weaknesses, risks and challenges identified in the plan (Analytic availability in order to mitigate corporate risk with regard to development/infrastructure agreements, increasing demand for economic development incentives related to Development Charges as urbanized growth comes to fruition, solid cash flow forecast to optimize investment strategy)</p> | | | | | | |
| 4) Value Proposition | | | | | | |
| Please detail both qualitative and quantitative benefits of the request | | | | | | |
| Qualitative: Please select up to 2 actions which best describe this request | | | | | | |
| Primary | | Realize Future Benefits | | Secondary | | Improve Sustainability |
| Briefly explain how this request helps achieve the actions selected above. How does this request make a difference in these areas? Can improvements be defined (i.e. surveys, measures, etc.)? | | | | | | |
| <p>When DC Background Studies are created/approved or when development agreements involving DCs are executed, for every dollar saved by the development industry equates to a dollar added to the tax base. Having an analyst dedicated to minimizing this risk and developing knowledge base below the Director level is vital to the City ensuring that growth pays for growth to the extent possible while balancing this with the need to ensure development continues in the community. Quants are difficult to determine, but could be in the millions on one background study, incentive program or agreement.</p> | | | | | | |
| Quantitative: Please provide explanation of how this request improves efficiency. Note that performance measures are captured in section 3. This section is for efficiency improvements. | | | | | | |
| Year | Type | Change/Saving | Units | Detail of Cost Reductions/Budget Savings | | Incl. in offsets (Section #9)? |
| | | | | | | |
| | | | | | | |
| | | | | | | |
| 5) Alternatives | | | | | | |
| Are there alternatives or options? Please explain what they are and why they are not the primary approach. | | | | | | |
| <p>Alternatives to the approach include the following:</p> <p>1) Director takes on analytical workload - As the City grows and the complexity of development files increases with the VMC, it will be increasingly difficult for the Director to perform both the analytic and strategic work involved in moving the financial aspects of the VMC development forward.</p> <p>2) Hire professional consultants to perform some of the work - As the City Vaughan grows in to an Urban Growth Centre it is increasingly advantageous to develop and maintain this analytic capability and knowledge in-house rather than relying external advice.</p> | | | | | | |

Appendix A - Additional Resource Request Submissions

| Request Title | | Additional Staff Resource: Development Finance & Investment Analyst | | | |
|---|--|--|-------------|------------------|------------------|
| 7) Complement Details - Skip to Section 8 if no Staff is requested | | | | | |
| Do not gap positions - If required, please contact the Budget Dept. for instructions Future year progressions & eco. adj. will be calculated corporately by the Budget Dept. | | | | | |
| Complement Information | Position #1 | Position #2 | Position #3 | Sub-total | |
| Budget Year | 2014 | | | | |
| Position title | Development Finance & Investment Analyst | | | | |
| Estimated start date | March 1, 2015 | | | | |
| # of positions requested | 1.00 | | | 1.00 | |
| Full-time equivalents (FTEs) | 1.00 | | | 1.00 | |
| Position type | Full-time | | | | |
| Position agreement classification | Mgmt/Non-union | | | | |
| If contract, specify length (months or yrs) | | | | | |
| If Casual/Seasonal PT enter Hourly wage | | | | | |
| Business unit # (override if different than # shown) | 070118 | | | | |
| Grade level | 6 | | | | |
| Est. starting step | 1 | | | | |
| Desktop (HR) Review Performed? | No | | | | |
| B&F Accommodations Available? | No | | | | |
| ITM Hardware required? | Yes | | | | |
| Capital Equipment Required? | No | | | | |
| Complement Annual Cost Detail | | | | | |
| Annual full-time \$ | 72,977 | | | 72,977 | |
| Annual part-time \$ | - | - | - | - | |
| Annual shift premiums, etc | | | | - | |
| Annual overtime \$ | | | | - | |
| * PT vacation pay (calculated field) | - | - | - | - | |
| * Annual benefits (calculated field) | 19,923 | - | - | 19,923 | |
| * FT contract benefits in lieu (calculated field) | - | - | - | - | |
| Subtotal (Per Employee) | \$ 92,900 | \$ - | \$ - | \$ 92,900 | |
| Subtotal (Per Position) | \$ 92,900 | \$ - | \$ - | \$ 92,900 | |
| Continuous costs | (BU & Acct #.) | Please fill in per Complement. The total will account for multiple positions if indicated above. | | | |
| 1) Office Supplies | 070118.7200 | 50 | | | 50 |
| 2) Training & Development | 070118.7115 | 400 | | | 400 |
| 3) Memberships/Dues/Fees | 070118.7105 | 1,000 | | | 1,000 |
| 4) Mileage | 070118.7100 | - | | | - |
| Subtotal (Per Employee) | | \$ 1,450 | \$ - | \$ - | \$ 1,450 |
| Subtotal (Per Position) | | \$ 1,450 | \$ - | \$ - | \$ 1,450 |
| One-time costs | (BU & Acct #.) | Please fill in per Complement. The total will account for multiple positions if indicated above. | | | |
| 1) Computer Hardware | 070118.7211.01 | 2,500 | | | 2,500 |
| 2) | #N/A | | | | - |
| 3) | #N/A | | | | - |
| 4) | #N/A | | | | - |
| Subtotal (Per Employee) | | 2,500 | - | - | 2,500 |
| Subtotal (Per Position) | | \$ 2,500 | \$ - | \$ - | \$ 2,500 |
| 2014 Total Annual Costs | | \$ 96,850 | \$ - | \$ - | \$ 96,850 |
| 2015 Total Annual Costs | | \$ - | \$ - | \$ - | \$ - |
| 2016 Total Annual Costs | | \$ - | \$ - | \$ - | \$ - |
| 2017 Total Annual Costs | | \$ - | \$ - | \$ - | \$ - |
| Additional Comments: | | | | | |

Appendix A - Additional Resource Request Submissions

| | | | | | | | | | |
|--|---|---|-------------------------------------|----------------|-------------|-------------|----------------------|-------------|--------------|
| Request Title | | Additional Staff Resource: Development Finance & Investment Analyst | | | | | | | |
| 8) Capital Funding | | | | | | | | | |
| Are there any Capital requests already submitted/approved or to be submitted related to this ARR? (e.g. new car) | | | | | | | | | |
| | ASSOCIATED CAPITAL FUNDING | Status | Year asset Available for use | Proj. # | 2014 | 2015 | 2016 | 2017 | Total |
| 1 | | | | | | | | | \$ - |
| 2 | | | | | | | | | \$ - |
| 3 | | | | | | | | | \$ - |
| TOTAL ASSOCIATED CAPITAL FUNDING | | | | | \$ - | \$ - | \$ - | \$ - | \$ - |
| 9) Financial/Resource Detail | | | | | | | | | |
| Component | | BU Acct. # | 2014 | 2015 | 2016 | 2017 | 2018 | | |
| | | | Budget | | | | Full-Yr. Adj. | | |
| REVENUE - continuous operating detail | | | | | | | | | |
| 1 | | | | | | | | | |
| 2 | | | | | | | | | |
| 3 | | | | | | | | | |
| 4 | | | | | | | | | |
| Subtotal | | | - | - | - | - | | | |
| REVENUE - one-time operating detail | | | | | | | | | |
| 1 | | | | | | | | - | |
| 2 | | | | | | | | - | |
| Subtotal | | | - | - | - | - | | - | |
| EXPENSES - continuous operating detail (For staffing costs please fill out section 7) | | | | | | | | | |
| 1 | * Staffing costs (calculated field) | (From sect. 7) | 72,977 | - | - | - | | | |
| 2 | * Benefits | (From sect. 7) | 19,923 | - | - | - | | | |
| 3 | * Complement sch. Expenses (calculated field) | (From sect. 7) | 1,450 | - | - | - | | | |
| 4 | | | | | | | | | |
| 5 | | | | | | | | | |
| 6 | | | | | | | | | |
| 7 | | | | | | | | | |
| Subtotal | | | 94,350 | - | - | - | | - | |
| EXPENSES - one-time operating detail (For staffing costs please fill out section 7) | | | | | | | | | |
| 1 | * Complement sch. Expenses (calculated field) | (From sect. 7) | 2,500 | - | - | - | | - | |
| 2 | | | | | | | | - | |
| 3 | | | | | | | | - | |
| Subtotal | | | 2,500 | - | - | - | | - | |
| OFFSETS - cost savings, reductions, etc | | | | | | | | | |
| 1 | | | | | | | | | |
| 2 | | | | | | | | | |
| 3 | | | | | | | | | |
| Subtotal | | | - | - | - | - | | - | |
| TOTAL OPERATING BUDGET CHANGE | | | 96,850 | - | - | - | | - | |
| COMPLEMENTS & FTE's | | | 2014 | 2015 | 2016 | 2017 | Total | | |
| # of positions requested | | (From sect. 7) | 1.00 | - | - | - | 1.00 | | |
| FTE's | | (From sect. 7) | 1.00 | - | - | - | 1.00 | | |
| FTE reductions/offsets | | (Manual Field) | | | | | - | | |
| Net FTE's | | | 1.00 | - | - | - | 1.00 | | |

CITY OF VAUGHAN
2014-2017 OPERATING BUDGET

| ADDITIONAL RESOURCE REQUEST | | | | | | | |
|---|--|--------------------------------|-------------|-------------|------------------------|---|------------------------|
| Request Title | 1 FTE - Business Development Officer - Advanced Goods Prod. | | | | | | |
| Business Unit # | 1900001 | Econ. & Business Dev. - Admin. | | | | | |
| | 125 - Economic and Business Develop. | | | | | | |
| Related Program | Business Investment and Attraction | | | | | | |
| Program Classification | Standard Traditional Service | | | | | | |
| Annual Budget Change Summary | | | | | | | |
| Financial Components | 2014 | 2015 | 2016 | 2017 | 2014-2017 Sub-total | 2018 (One Time. Adj.) | 2014-2018 Sub-total |
| Staffing | | | | | | | |
| Complements | 1.00 | - | - | - | 1.00 | - | 1.00 |
| Net FTE's | 1.00 | - | - | - | 1.00 | - | 1.00 |
| Operating Revenue | - | - | - | - | - | - | - |
| Operating Costs | | | | | | | |
| Staffing & Benefits | 88,476 | - | - | - | 88,476 | - | 88,476 |
| Other continuous costs | - | - | - | - | - | - | - |
| One-time expenses | 1,500 | (1,500) | - | - | - | - | - |
| Offsets/reductions | - | - | - | - | - | - | - |
| Net Operating Budget | \$ 89,976 | \$ (1,500) | \$ - | \$ - | \$ 88,476 | \$ - | \$ 88,476 |
| Associated Capital Costs | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| 1A) Request Description: Please provide a <u>brief</u> description of the request. | | | | | | | |
| Please check one: <input checked="" type="checkbox"/> Departmental <input type="checkbox"/> Corporate | | | | | | | |
| <p>This ARR was submitted and given status in the 2011 budget cycle. The addition of a Business Development Officer - Advanced Goods Production & Movement is a critical element to accomplish the actions, objectives and fulfill the goals of the 10-year Economic Development Strategy that will position Vaughan as the "Gateway" to the Greater Toronto Area for economic Activity. Business development becomes a primary function of the Department rather than reactive business assistance. From this perspective, the challenge then lies in the ability for one staff complement to continue providing day-to-day economic development assistance, while building two convergent sectors: Advanced Goods Production & Movement and Innovative Research, Design & Development. Therefore it is recommended that a new business development officer position be added to the Department.</p> | | | | | | | |
| 1B) If this request is part of a project with multiple milestones then please fill in the following table: | | | | | | | |
| Milestones or Deliverables | | | Timelines | Comments | | | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| 1C) Impact on other departments (cost/time/benefit): | | | | | | | |
| Department Impacted | Describe Impact (Cost/time/benefit) | | | | | Were they Consulted? | |
| Human Resources | Recruitment, training and support | | | | | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No | |
| Building & Facilities | Workstation is available within the Department | | | | | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No | |
| ITM | Requirement for a computer workstation, telephone and network access | | | | | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No | |
| Other comments: | | | | | | | |
| | | | | | | | |
| COMMISSIONER APPROVAL: _____ | | | | | | Date: _____ | |

Budget Staff
Use Only

☐ 1st Submission
☐ Previously Recognized

Submitted for year:
 Recognized for year:

Appendix A - Additional Resource Request Submissions

| Request Title | | 1 FTE - Business Development Officer - Advanced Goods Prod. | | | | |
|--|--|---|--------------|--|----------------|--|
| 2) Relationship to Vaughan Vision 2020 - Goals / Objectives / Initiatives | | | | | | |
| A) Identify the <u>specific initiative</u> on the Vaughan Vision 2020 initiative list this resource request supports (new or implementation of): Choose an Initiative from the drop down list and then choose the relationship with the initiative in the Green cell using the drop down provided. | | | | | | |
| Theme | Goal | Initiative (Use drop down list) | Ref # | Date | Priority | Request/Initiative Relationship (choose 1) |
| | | | | | | |
| | | | | | | |
| | | | | | | |
| B) Describe and clearly demonstrate how the request links to the Vaughan Vision 2020: | | | | | | |
| A majority of the convergent sector Advanced Goods Production & Movement will be in the Vaughan Enterprise Zone (VEZ). The VEZ will have a significant impact on the City with planned employment of more than 50,000 jobs. In addition, the marketing plan and promotion of the VEZ is still an outstanding item on the Council Priorities List and is noted as Strategic Initiative #23: Review the VEZ vision and develop a marketing plan. A key initiative of this position is to look at the practices in a number of jurisdictions across Canada and the US to give the City a greater perspective on the positioning of the VEZ as a "Gateway" for goods movement and the potential structures the City may wish to further explore to encourage this type of development. | | | | | | |
| 3) Related Performance Indicators & Business Plan Link | | | | | | |
| Please provide information on top 3 performance measures: | | | | | | |
| | Name/description of service level target: | | Target Level | Current Level | Level with ARR | |
| 1) | Understanding transp. Infrastructure/constraints | | 1 | 0 | 0.8 | |
| 2) | Develop list of targeted programs (e.g. FTZ) | | 1 | 0 | 0.85 | |
| 3) | Develop a investment target list for Adv. Goods | | 1 | 0 | 1 | |
| Describe how this request relates to Departmental Business Plan: | | | | | | |
| 4) Value Proposition | | | | | | |
| Please detail both qualitative and quantitative benefits of the request | | | | | | |
| Qualitative: Please select up to 2 actions which best describe this request | | | | | | |
| Primary | | Improve User Satisfaction | | Secondary | | Realize Future Benefits |
| Briefly explain how this request helps achieve the actions selected above. How does this request make a difference in these areas? Can improvements be defined (i.e. surveys, measures, etc.)? | | | | | | |
| This position will work with external stakeholders to market and promote the VEZ as a gateway for business sectors that require unparalleled access to highway, rail and air transportation infrastructure and coordinate work with Asia-Pacific Corridor. It will also be the liaison between businesses, VentureLink, and other post-secondary institutions that provide research, innovation and industry competitiveness assistance to allow traditional industries to take an advanced manufacturing approach to their production and/or management functions. | | | | | | |
| Quantitative: Please provide explanation of how this request improves efficiency. Note that performance measures are captured in section 3. This section is for efficiency improvements. | | | | | | |
| Year | Type | Change/Saving | Units | Detail of Cost Reductions/Budget Savings | | Incl. in offsets (Section #9)? |
| | | | | | | |
| | | | | | | |
| | | | | | | |
| 5) Alternatives | | | | | | |
| Are there alternatives or options? Please explain what they are and why they are not the primary approach. | | | | | | |
| The alternative to this request is to realign staff workloads to accommodate the convergent sectors amongst various positions. This is not the preferred solution as there will be no subject matter expert in the convergent sector. In the past, Economic Development has not worked in a broad-based business development context as it could only provide reactive business assistance. Splitting these efforts can be done but may lead to dropped responsibilities and a myriad of productivity and focus problems. | | | | | | |

Appendix A - Additional Resource Request Submissions

| | | | | |
|---|---|--|--------------------|------------------|
| Request Title | 1 FTE - Business Development Officer - Advanced Goods Prod. | | | |
| 7) Complement Details - Skip to Section 8 if no Staff is requested | | | | |
| Do not gap positions - If required, please contact the Budget Dept. for instructions Future year progressions & eco. adj. will be calculated corporately by the Budget Dept. | | | | |
| Complement Information | Position #1 | Position #2 | Position #3 | Sub-total |
| Budget Year | 2014 | | | |
| Position title | BDO - Adv. Goods | | | |
| Estimated start date | Jan 1 2014 | | | |
| # of positions requested | 1.00 | - | - | 1.00 |
| Full-time equivalents (FTEs) | 1.00 | - | - | 1.00 |
| Position type | Full-time | | | |
| Position agreement classification | Mgmt/Non-union | | | |
| If contract, specify length (months or yrs) | N/A | | | |
| If Casual/Seasonal PT enter Hourly wage | | | | |
| Business unit # (override if different than # shown) | 1900001 | | | |
| Grade level | 5 | | | |
| Est. starting step | 2 | | | |
| Desktop (HR) Review Performed? | Yes | | | |
| B&F Accommodations Available? | Yes | | | |
| ITM Hardware required? | Yes | | | |
| Capital Equipment Required? | No | | | |
| Complement Annual Cost Detail | | | | |
| Annual full-time \$ | 69,502 | | | 69,502 |
| Annual part-time \$ | - | - | - | - |
| Annual shift premiums, etc | - | - | - | - |
| Annual overtime \$ | - | - | - | - |
| * PT vacation pay (calculated field) | - | - | - | - |
| * Annual benefits (calculated field) | 18,974 | - | - | 18,974 |
| * FT contract benefits in lieu (calculated field) | - | - | - | - |
| Subtotal (Per Employee) | \$ 88,476 | \$ - | \$ - | \$ 88,476 |
| Subtotal (Per Position) | \$ 88,476 | \$ - | \$ - | \$ 88,476 |
| Continuous costs | (BU & Acct #.) | Please fill in per Complement. The total will account for multiple positions if indicated above. | | |
| 1) Office Supplies | 1900001.7200 | - | - | - |
| 2) Training & Developme | 1900001.7115 | - | - | - |
| 3) Cellular Line Charges | 1900001.7122.01 | - | - | - |
| 4) Mileage | 1900001.7100 | - | - | - |
| Subtotal (Per Employee) | \$ - | \$ - | \$ - | \$ - |
| Subtotal (Per Position) | \$ - | \$ - | \$ - | \$ - |
| One-time costs | (BU & Acct #.) | Please fill in per Complement. The total will account for multiple positions if indicated above. | | |
| 1) Computer Hardware | 1900001.7211.01 | 1,500 | - | 1,500 |
| 2) Office Equip. & Furnitu | 1900001.7210 | - | - | - |
| 3) Training & Developme | 1900001.7115 | - | - | - |
| 4) | #N/A | - | - | - |
| Subtotal (Per Employee) | 1,500 | - | - | 1,500 |
| Subtotal (Per Position) | \$ 1,500 | \$ - | \$ - | \$ 1,500 |
| 2014 Total Annual Costs | \$ 89,976 | \$ - | \$ - | \$ 89,976 |
| 2015 Total Annual Costs | \$ - | \$ - | \$ - | \$ - |
| 2016 Total Annual Costs | \$ - | \$ - | \$ - | \$ - |
| 2017 Total Annual Costs | \$ - | \$ - | \$ - | \$ - |
| Additional Comments: | | | | |

Appendix A - Additional Resource Request Submissions

| | | | | | | | | | |
|--|---|---|-------------------------------------|----------------|-------------|-------------|-------------|----------------------|--------------|
| Request Title | | 1 FTE - Business Development Officer - Advanced Goods Prod. | | | | | | | |
| 8) Capital Funding | | | | | | | | | |
| Are there any Capital requests already submitted/approved or to be submitted related to this ARR? (e.g. new car) | | | | | | | | | |
| ASSOCIATED CAPITAL FUNDING | | Status | Year asset Available for use | Proj. # | 2014 | 2015 | 2016 | 2017 | Total |
| 1 | | | | | \$ - | \$ - | \$ - | | \$ - |
| 2 | | | | | \$ - | \$ - | \$ - | | \$ - |
| 3 | | | | | \$ - | \$ - | \$ - | | \$ - |
| TOTAL ASSOCIATED CAPITAL FUNDING | | | | | \$ - | \$ - | \$ - | \$ - | \$ - |
| 9) Financial/Resource Detail | | | | | | | | | |
| Component | | | BU Acct. # | 2014 | 2015 | 2016 | 2017 | 2018 | |
| | | | | Budget | | | | Full-Yr. Adj. | |
| REVENUE - continuous operating detail | | | | | | | | | |
| 1 | | | | - | - | - | | | |
| 2 | | | | - | - | - | | | |
| 3 | | | | - | - | - | | | |
| 4 | | | | - | - | - | | | |
| Subtotal | | | | - | - | - | - | | |
| REVENUE - one-time operating detail | | | | | | | | | |
| 1 | | | | - | - | - | | | - |
| 2 | | | | - | - | - | | | - |
| Subtotal | | | | - | - | - | - | | - |
| EXPENSES - continuous operating detail (For staffing costs please fill out section 7) | | | | | | | | | |
| 1 | * Staffing costs (calculated field) | (From sect. 7) | | 69,502 | - | - | - | | |
| 2 | * Benefits | (From sect. 7) | | 18,974 | - | - | - | | |
| 3 | * Complement sch. Expenses (calculated field) | (From sect. 7) | | - | - | - | - | | |
| 4 | | | | - | - | - | | | |
| 5 | | | | - | - | - | | | |
| 6 | | | | - | - | - | | | |
| 7 | | | | - | - | - | | | |
| Subtotal | | | | 88,476 | - | - | - | | |
| EXPENSES - one-time operating detail (For staffing costs please fill out section 7) | | | | | | | | | |
| 1 | * Complement sch. Expenses (calculated field) | (From sect. 7) | | 1,500 | - | - | - | | - |
| 2 | | | | - | - | - | | | - |
| 3 | | | | - | - | - | | | - |
| Subtotal | | | | 1,500 | - | - | - | | - |
| OFFSETS - cost savings, reductions, etc | | | | | | | | | |
| 1 | | | | - | - | - | | | |
| 2 | | | | - | - | - | | | |
| 3 | | | | - | - | - | | | |
| Subtotal | | | | - | - | - | - | | |
| TOTAL OPERATING BUDGET CHANGE | | | | 89,976 | - | - | - | | - |
| COMPLEMENTS & FTE's | | | | 2014 | 2015 | 2016 | 2017 | Total | |
| # of positions requested | | (From sect. 7) | | 1.00 | - | - | - | 1.00 | |
| FTE's | | (From sect. 7) | | 1.00 | - | - | - | 1.00 | |
| FTE reductions/offsets | | (Manual Field) | | - | - | - | | - | |
| Net FTE's | | | | 1.00 | - | - | - | 1.00 | |

CITY OF VAUGHAN
2014-2017 OPERATING BUDGET

| ADDITIONAL RESOURCE REQUEST | | | | | | | |
|---|--|--------------------------------|-------------|-------------|------------------------|---|------------------------|
| Request Title | Economic Development Coordinator | | | | | | |
| Business Unit # | 1900001 | Econ. & Business Dev. - Admin. | | | | | |
| | 125 - Economic and Business Develop. | | | | | | |
| Related Program | Business Investment and Attraction | | | | | | |
| Program Classification | Standard Traditional Service | | | | | | |
| Annual Budget Change Summary | | | | | | | |
| Financial Components | 2014 | 2015 | 2016 | 2017 | 2014-2017 Sub-total | 2018 (One Time. Adj.) | 2014-2018 Sub-total |
| Staffing | | | | | | | |
| Complements | 1.00 | - | - | - | 1.00 | - | 1.00 |
| Net FTE's | 1.00 | - | - | - | 1.00 | - | 1.00 |
| Operating Revenue | - | - | - | - | - | - | - |
| Operating Costs | | | | | | | |
| Staffing & Benefits | 76,776 | - | - | - | 76,776 | - | 76,776 |
| Other continuous costs | 2,050 | - | - | - | 2,050 | - | 2,050 |
| One-time expenses | 1,200 | (1,200) | - | - | - | - | - |
| Offsets/reductions | - | - | - | - | - | - | - |
| Net Operating Budget | \$ 80,026 | \$ (1,200) | \$ - | \$ - | \$ 78,826 | \$ - | \$ 78,826 |
| Associated Capital Costs | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| 1A) Request Description: Please provide a <u>brief</u> description of the request. | | | | | | | |
| Please check one: <input checked="" type="checkbox"/> Departmental <input type="checkbox"/> Corporate | | | | | | | |
| <p>The addition of an Economic Development Coordinator is a critical element to accomplish the actions, objectives and goals of the 10-year Economic Development Strategy. Currently the Department has no full-time administrative personnel. The addition of a Coordinator position will provide administrative and economic development support to the Director handling Council and business enquiries, visits and meeting coordination as well as supporting the development of marketing and communications programs for the Vaughan Metropolitan Centre, Mackenzie Health Campus and other key employment areas. The scope of responsibilities assigned to the Coordinator calls for project management skills in order to support the Economic Development team as they undertake wide-ranging projects and programs that includes attracting convergent sectors, business retention, and international business development.</p> | | | | | | | |
| 1B) If this request is part of a project with multiple milestones then please fill in the following table: | | | | | | | |
| Milestones or Deliverables | Timelines | Comments | | | | | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| 1C) Impact on other departments (cost/time/benefit): | | | | | | | |
| Department Impacted | Describe Impact (Cost/time/benefit) | | | | | Were they Consulted? | |
| Human Resources | Recruitment, training and support | | | | | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No | |
| Building & Facilities | Workstation is available within the Department | | | | | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No | |
| ITM | Requirement for a computer workstation, telephone and network access | | | | | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No | |
| Other comments: | | | | | | | |
| | | | | | | | |
| COMMISSIONER APPROVAL: _____ | | | | | | Date: _____ | |

Budget Staff
Use Only

☐ 1st Submission
☐ Previously Recognized

Submitted for year:
Recognized for year:

Appendix A - Additional Resource Request Submissions

| Request Title | | Economic Development Coordinator | | | | |
|---|---|--|--------------|--|----------------|--|
| 2) Relationship to Vaughan Vision 2020 - Goals / Objectives / Initiatives | | | | | | |
| A) Identify the <u>specific initiative</u> on the Vaughan Vision 2020 initiative list this resource request supports (new or implementation of): Choose an Initiative from the drop down list and then choose the relationship with the initiative in the Green cell using the drop down provided. | | | | | | |
| Theme | Goal | Initiative (Use drop down list) | Ref # | Date | Priority | Request/Initiative Relationship (choose 1) |
| Organizational Goals | Manage Growth & Economic Well-being | Develop the plan required to build a dynamic Vaughan Metropolitan Centre | 1 | Q4/15 | High | General Correlation |
| Service Goals | Promote Community Safety, Health & Wellness | Provide continued support for a hospital in Vaughan | 10 | Q2/15 | High | General Correlation |
| | | | | | | |
| B) Describe and clearly demonstrate how the request links to the Vaughan Vision 2020: | | | | | | |
| <p>The Provincial Growth Plan established a target of 266,100 jobs in Vaughan by 2031. Accordingly Vaughan Vision 2020, and the City's various master plans, including the Economic Development Strategy are aligned to provide the framework to grow local jobs from its current level of 175,000 to 266,100. In order to achieve this target, there are initiatives to engage local businesses as well as attract new businesses from a number of convergent sectors as well as from international markets.</p> | | | | | | |
| 3) Related Performance Indicators & Business Plan Link | | | | | | |
| Please provide information on top 3 performance measures: | | | | | | |
| | Name/description of service level target: | | Target Level | Current Level | Level with ARR | |
| 1) | | | | | | |
| 2) | | | | | | |
| 3) | | | | | | |
| Describe how this request relates to Departmental Business Plan: | | | | | | |
| <p>The City's 10-year Economic Development Strategy's encompasses a broad range of goals and objectives, including developing the City as a gateway for economic activity, establishing itself as an incubator of talent and innovation, and supporting the City's placemaking efforts in the development of key areas: VMC, VEZ and Mackenzie Hospital precincts. The projects and programs attached to these goals require support staffing help with its project management and operations. This EDO Coordinator position would lend support to the Director and other Economic Development staff as a dedicated day-to-day resource in handling enquiries, fulfilling information requests, as well as market and business research.</p> | | | | | | |
| 4) Value Proposition | | | | | | |
| Please detail both qualitative and quantitative benefits of the request | | | | | | |
| Qualitative: Please select up to 2 actions which best describe this request | | | | | | |
| Primary | | Improve Sustainability | | Secondary | | Realize Future Benefits |
| <p>Briefly explain how this request helps achieve the actions selected above. How does this request make a difference in these areas? Can improvements be defined (i.e. surveys, measures, etc.)?</p> | | | | | | |
| Generating additional business investment in the community also provides economic sustainability for the City as per Green Directions Vaughan. | | | | | | |
| Quantitative: Please provide explanation of how this request improves efficiency. Note that performance measures are captured in section 3. This section is for efficiency improvements. | | | | | | |
| Year | Type | Change/Saving | Units | Detail of Cost Reductions/Budget Savings | | Incl. in offsets (Section #9)? |
| | | | | | | |
| | | | | | | |
| | | | | | | |
| 5) Alternatives | | | | | | |
| Are there alternatives or options? Please explain what they are and why they are not the primary approach. | | | | | | |
| <p>The alternative to this request is to realign staff workloads. The Department is without full-time administrative and economic development support therefore the Director has had to tap into shared resources with the Executive Director, Research and Project/Marketing Coordinator. At times, focus has had to be shifted from staff's ongoing projects in order to accommodate these needs. Demand for more marketing and communications support has been growing as the City ramps up on the development of the Vaughan Metropolitan Centre, Mackenzie Health Precinct and other employment lands. Assignment of these additional responsibilities to existing staff may lead to dropped responsibilities, missed opportunities and a myriad of productivity and focus issues.</p> | | | | | | |

Appendix A - Additional Resource Request Submissions

| Request Title | | Economic Development Coordinator | | | |
|---|------------------|--|-------------|------------------|------------------|
| 7) Complement Details - Skip to Section 8 if no Staff is requested | | | | | |
| Do not gap positions - If required, please contact the Budget Dept. for instructions Future year progressions & eco. adj. will be calculated corporately by the Budget Dept. | | | | | |
| Complement Information | Position #1 | Position #2 | Position #3 | Sub-total | |
| Budget Year | 2014 | | | | |
| Position title | Ec. Dev. Coord. | | | | |
| Estimated start date | January 1, 2014 | | | | |
| # of positions requested | 1.00 | | | 1.00 | |
| Full-time equivalents (FTEs) | 1.00 | | | 1.00 | |
| Position type | Full-time | | | | |
| Position agreement classification | Mgmt/Non-union | | | | |
| If contract, specify length (months or yrs) | | | | | |
| If Casual/Seasonal PT enter Hourly wage | | | | | |
| Business unit # (override if different than # shown) | 1900001 | | | | |
| Grade level | 4 | | | | |
| Est. starting step | 1 | | | | |
| Desktop (HR) Review Performed? | No | | | | |
| B&F Accommodations Available? | Yes | | | | |
| ITM Hardware required? | Yes | | | | |
| Capital Equipment Required? | No | | | | |
| Complement Annual Cost Detail | | | | | |
| Annual full-time \$ | 60,311 | | | 60,311 | |
| Annual part-time \$ | - | - | - | - | |
| Annual shift premiums, etc | | | | - | |
| Annual overtime \$ | | | | - | |
| * PT vacation pay (calculated field) | - | - | - | - | |
| * Annual benefits (calculated field) | 16,465 | - | - | 16,465 | |
| * FT contract benefits in lieu (calculated field) | - | - | - | - | |
| Subtotal (Per Employee) | \$ 76,776 | \$ - | \$ - | \$ 76,776 | |
| Subtotal (Per Position) | \$ 76,776 | \$ - | \$ - | \$ 76,776 | |
| Continuous costs | (BU & Acct #.) | Please fill in per Complement. The total will account for multiple positions if indicated above. | | | |
| 1) Office Supplies | 1900001.7200 | 350 | | | 350 |
| 2) Training & Development | 1900001.7115 | 1,000 | | | 1,000 |
| 3) Memberships/Dues/Fees | 1900001.7105 | 500 | | | 500 |
| 4) Mileage | 1900001.7100 | 200 | | | 200 |
| Subtotal (Per Employee) | | \$ 2,050 | \$ - | \$ - | \$ 2,050 |
| Subtotal (Per Position) | | \$ 2,050 | \$ - | \$ - | \$ 2,050 |
| One-time costs | (BU & Acct #.) | Please fill in per Complement. The total will account for multiple positions if indicated above. | | | |
| 1) Computer Hardware | 1900001.7211.01 | 1,200 | | | 1,200 |
| 2) | #N/A | | | | - |
| 3) | #N/A | | | | - |
| 4) | #N/A | | | | - |
| Subtotal (Per Employee) | | 1,200 | - | - | 1,200 |
| Subtotal (Per Position) | | \$ 1,200 | \$ - | \$ - | \$ 1,200 |
| 2014 Total Annual Costs | | \$ 80,026 | \$ - | \$ - | \$ 80,026 |
| 2015 Total Annual Costs | | \$ - | \$ - | \$ - | \$ - |
| 2016 Total Annual Costs | | \$ - | \$ - | \$ - | \$ - |
| 2017 Total Annual Costs | | \$ - | \$ - | \$ - | \$ - |
| Additional Comments: | | | | | |

Appendix A - Additional Resource Request Submissions

| | | | | | | | | | |
|--|---|----------------------------------|-------------------------------------|----------------|-------------|-------------|----------------------|-------------|--------------|
| Request Title | | Economic Development Coordinator | | | | | | | |
| 8) Capital Funding | | | | | | | | | |
| Are there any Capital requests already submitted/approved or to be submitted related to this ARR? (e.g. new car) | | | | | | | | | |
| ASSOCIATED CAPITAL FUNDING | | Status | Year asset Available for use | Proj. # | 2014 | 2015 | 2016 | 2017 | Total |
| 1 | | | | | | | | | \$ - |
| 2 | | | | | | | | | \$ - |
| 3 | | | | | | | | | \$ - |
| TOTAL ASSOCIATED CAPITAL FUNDING | | | | | \$ - | \$ - | \$ - | \$ - | \$ - |
| 9) Financial/Resource Detail | | | | | | | | | |
| Component | | BU Acct. # | 2014 | 2015 | 2016 | 2017 | 2018 | | |
| | | | Budget | | | | Full-Yr. Adj. | | |
| REVENUE - continuous operating detail | | | | | | | | | |
| 1 | | | | | | | | | |
| 2 | | | | | | | | | |
| 3 | | | | | | | | | |
| 4 | | | | | | | | | |
| Subtotal | | | - | - | - | - | | | |
| REVENUE - one-time operating detail | | | | | | | | | |
| 1 | | | | | | | | - | |
| 2 | | | | | | | | - | |
| Subtotal | | | - | - | - | - | | - | |
| EXPENSES - continuous operating detail (For staffing costs please fill out section 7) | | | | | | | | | |
| 1 | * Staffing costs (calculated field) | (From sect. 7) | 60,311 | - | - | - | | | |
| 2 | * Benefits | (From sect. 7) | 16,465 | - | - | - | | | |
| 3 | * Complement sch. Expenses (calculated field) | (From sect. 7) | 2,050 | - | - | - | | | |
| 4 | | | | | | | | | |
| 5 | | | | | | | | | |
| 6 | | | | | | | | | |
| 7 | | | | | | | | | |
| Subtotal | | | 78,826 | - | - | - | | | |
| EXPENSES - one-time operating detail (For staffing costs please fill out section 7) | | | | | | | | | |
| 1 | * Complement sch. Expenses (calculated field) | (From sect. 7) | 1,200 | - | - | - | | - | |
| 2 | | | | | | | | - | |
| 3 | | | | | | | | - | |
| Subtotal | | | 1,200 | - | - | - | | - | |
| OFFSETS - cost savings, reductions, etc | | | | | | | | | |
| 1 | | | | | | | | | |
| 2 | | | | | | | | | |
| 3 | | | | | | | | | |
| Subtotal | | | - | - | - | - | | | |
| TOTAL OPERATING BUDGET CHANGE | | | 80,026 | - | - | - | | - | |
| COMPLEMENTS & FTE's | | | 2014 | 2015 | 2016 | 2017 | Total | | |
| # of positions requested | | (From sect. 7) | 1.00 | - | - | - | 1.00 | | |
| FTE's | | (From sect. 7) | 1.00 | - | - | - | 1.00 | | |
| FTE reductions/offsets | | (Manual Field) | | | | | - | | |
| Net FTE's | | | 1.00 | - | - | - | 1.00 | | |

CITY OF VAUGHAN
2014-2017 OPERATING BUDGET

| ADDITIONAL RESOURCE REQUEST | | | | | | | |
|---|--|--------------------------------|-------------|-------------|------------------------|--|------------------------|
| Request Title | BUSINESS DEVELOPMENT AND ATTRACTION PROGRAMS | | | | | | |
| Business Unit # | 1900001 | Econ. & Business Dev. - Admin. | | | | | |
| | 125 - Economic and Business Develop. | | | | | | |
| Related Program | Business Investment and Attraction | | | | | | |
| Program Classification | Standard Traditional Service | | | | | | |
| Annual Budget Change Summary | | | | | | | |
| Financial Components | 2014 | 2015 | 2016 | 2017 | 2014-2017 Sub-total | 2018 (One Time. Adj.) | 2014-2018 Sub-total |
| Staffing | | | | | | | |
| Complements | - | - | - | - | - | - | - |
| Net FTE's | - | - | - | - | - | - | - |
| Operating Revenue | - | - | - | - | - | - | - |
| Operating Costs | | | | | | | |
| Staffing & Benefits | - | - | - | - | - | - | - |
| Other continuous costs | 125,000 | - | - | - | 125,000 | - | 125,000 |
| One-time expenses | - | - | - | - | - | - | - |
| Offsets/reductions | - | - | - | - | - | - | - |
| Net Operating Budget | \$ 125,000 | \$ - | \$ - | \$ - | \$ 125,000 | \$ - | \$ 125,000 |
| Associated Capital Costs | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| 1A) Request Description: Please provide a <u>brief</u> description of the request. | | | | | | | |
| Please check one: <input checked="" type="checkbox"/> Departmental <input type="checkbox"/> Corporate | | | | | | | |
| This request is for additional resources in support of an intensive business development and attraction program as part of the City's 10-Year Economic Development Strategy. This funding will serve a multitude of programs and allow for an enhanced level of service in international business development; VMC marketing and business attraction; hospital precinct development; as well as general marketing, social media and communications. A sample of the projects the resources may support include: Economic Development Office (EDO) Concierge Service (enhanced customer services program to provide site selection support, sales training, investment readiness assistance); in-market business offices in Italy, China and Israel; Mackenzie Health Precinct marketing and promotion; creative sector programs, etc. | | | | | | | |
| 1B) If this request is part of a project with multiple milestones then please fill in the following table: | | | | | | | |
| Milestones or Deliverables | | Timelines | | Comments | | | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| 1C) Impact on other departments (cost/time/benefit): | | | | | | | |
| Department Impacted | Describe Impact (Cost/time/benefit) | | | | | Were they Consulted? | |
| | | | | | | <input type="checkbox"/> Yes <input type="checkbox"/> No | |
| | | | | | | <input type="checkbox"/> Yes <input type="checkbox"/> No | |
| | | | | | | <input type="checkbox"/> Yes <input type="checkbox"/> No | |
| Other comments: | | | | | | | |
| | | | | | | | |
| COMMISSIONER APPROVAL: _____ | | | | | | Date: _____ | |

Budget Staff
Use Only
☐ 1st Submission
☐ Previously Recognized

Submitted for year:

Recognized for year:

Appendix A - Additional Resource Request Submissions

| Request Title | | BUSINESS DEVELOPMENT AND ATTRACTION PROGRAMS | | | | |
|---|---|--|--------------|--|----------------|--|
| 2) Relationship to Vaughan Vision 2020 - Goals / Objectives / Initiatives | | | | | | |
| A) Identify the <u>specific initiative</u> on the Vaughan Vision 2020 initiative list this resource request supports (new or implementation of): Choose an Initiative from the drop down list and then choose the relationship with the initiative in the Green cell using the drop down provided. | | | | | | |
| Theme | Goal | Initiative (Use drop down list) | Ref # | Date | Priority | Request/Initiative Relationship (choose 1) |
| Organizational Goals | Manage Growth & Economic Well-being | Develop the plan required to build a dynamic Vaughan Metropolitan Centre | 1 | Q4/15 | High | General Correlation |
| Service Goals | Promote Community Safety, Health & Wellness | Provide continued support for a hospital in Vaughan | 10 | Q2/15 | High | General Correlation |
| | | | | | | |
| B) Describe and clearly demonstrate how the request links to the Vaughan Vision 2020: | | | | | | |
| This request is relevant to Vaughan Vision 2020 Goal: Manage Growth & Economic Well-Being as well as various master plans. The attraction of business investment as well as provision of opportunities in emerging and key markets, allows the City to continue being a vibrant economic centre. The City's downtown, the Vaughan Metropolitan Centre is of interest to investors, both from a residential perspective, as well as office and retail development opportunities. With the development of a new hospital, the City has the opportunity to attract healthcare and life sciences businesses and institutions. | | | | | | |
| 3) Related Performance Indicators & Business Plan Link | | | | | | |
| Please provide information on top 3 performance measures: | | | | | | |
| | Name/description of service level target: | | Target Level | Current Level | Level with ARR | |
| 1) | | | | | | |
| 2) | | | | | | |
| 3) | | | | | | |
| Describe how this request relates to Departmental Business Plan: | | | | | | |
| This request is for resources to achieve the goals and objectives of the City's 10-year Economic Development Strategy. Business development, including attraction of new investment, employment opportunities as well as local business competitiveness is at the core of the Strategy. The resources currently available cover primarily marketing and communications projects. This request will allow the Department to work directly with businesses and investors, both domestic and international, providing them with greater accessibility to services, enhanced customer service and business match-making. This request would put reps in-market to work on investment on behalf of Vaughan. The Concierge Program places Vaughan ahead of its competitors in customer service. | | | | | | |
| 4) Value Proposition | | | | | | |
| Please detail both qualitative and quantitative benefits of the request | | | | | | |
| Qualitative: Please select up to 2 actions which best describe this request | | | | | | |
| Primary | | Improve Sustainability | | Secondary | | Realize Future Benefits |
| Briefly explain how this request helps achieve the actions selected above. How does this request make a difference in these areas? Can improvements be defined (i.e. surveys, measures, etc.)? | | | | | | |
| | | | | | | |
| Quantitative: Please provide explanation of how this request improves efficiency. Note that performance measures are captured in section 3. This section is for efficiency improvements. | | | | | | |
| Year | Type | Change/Saving | Units | Detail of Cost Reductions/Budget Savings | | Incl. in offsets (Section #9)? |
| | | | | | | |
| | | | | | | |
| | | | | | | |
| 5) Alternatives | | | | | | |
| Are there alternatives or options? Please explain what they are and why they are not the primary approach. | | | | | | |
| The alternative to this request is to maintain the status quo. This would be a reactive and passive approach to business development, waiting for enquiries to occur rather than actively going out to seek the leads and prospects. In the area of international business development, Vaughan's budget is rather limited, approximately one-half of what Brampton funds their program. Such cities as Markham, Mississauga, Brampton and Halton Region have ramped up their international business development programs, hiring additional staff and undertaking more missions. Without this resource request, Vaughan may begin to lag behind its competitors at a time when municipal economic development and job creation is garnering greater attention from all levels of government. | | | | | | |

Appendix A - Additional Resource Request Submissions

| Request Title | | BUSINESS DEVELOPMENT AND ATTRACTION PROGRAMS | | | |
|---|-----------------|--|-------------|-----------|---|
| 7) Complement Details - Skip to Section 8 if no Staff is requested | | | | | |
| Do not gap positions - If required, please contact the Budget Dept. for instructions Future year progressions & eco. adj. will be calculated corporately by the Budget Dept. | | | | | |
| Complement Information | Position #1 | Position #2 | Position #3 | Sub-total | |
| Budget Year | | | | | |
| Position title | | | | | |
| Estimated start date | | | | | |
| # of positions requested | | | | | |
| Full-time equivalents (FTEs) | | | | - | |
| Position type | | | | | |
| Position agreement classification | | | | | |
| If contract, specify length (months or yrs) | | | | | |
| If Casual/Seasonal PT enter Hourly wage | | | | | |
| Business unit # (override if different than # shown) | | | | | |
| Grade level | | | | | |
| Est. starting step | | | | | |
| Desktop (HR) Review Performed? | | | | | |
| B&F Accommodations Available? | | | | | |
| ITM Hardware required? | | | | | |
| Capital Equipment Required? | | | | | |
| Complement Annual Cost Detail | | | | | |
| Annual full-time \$ | | | | - | |
| Annual part-time \$ | - | - | - | - | |
| Annual shift premiums, etc | | | | - | |
| Annual overtime \$ | | | | - | |
| * PT vacation pay (calculated field) | - | - | - | - | |
| * Annual benefits (calculated field) | - | - | - | - | |
| * FT contract benefits in lieu (calculated field) | - | - | - | - | |
| Subtotal (Per Employee) | \$ - | \$ - | \$ - | \$ - | |
| Subtotal (Per Position) | \$ - | \$ - | \$ - | \$ - | |
| Continuous costs | (BU & Acct #.) | Please fill in per Complement. The total will account for multiple positions if indicated above. | | | |
| 1) Office Supplies | 1900001.7200 | | | | - |
| 2) Training & Developme | 1900001.7115 | | | | - |
| 3) Memberships/Dues/Fe | 1900001.7105 | | | | - |
| 4) Mileage | 1900001.7100 | | | | - |
| Subtotal (Per Employee) | \$ - | \$ - | \$ - | \$ - | |
| Subtotal (Per Position) | \$ - | \$ - | \$ - | \$ - | |
| One-time costs | (BU & Acct #.) | Please fill in per Complement. The total will account for multiple positions if indicated above. | | | |
| 1) Computer Hardware | 1900001.7211.01 | | | | - |
| 2) | #N/A | | | | - |
| 3) | #N/A | | | | - |
| 4) | #N/A | | | | - |
| Subtotal (Per Employee) | - | - | - | - | |
| Subtotal (Per Position) | \$ - | \$ - | \$ - | \$ - | |
| 2014 Total Annual Costs | \$ - | \$ - | \$ - | \$ - | |
| 2015 Total Annual Costs | \$ - | \$ - | \$ - | \$ - | |
| 2016 Total Annual Costs | \$ - | \$ - | \$ - | \$ - | |
| 2017 Total Annual Costs | \$ - | \$ - | \$ - | \$ - | |
| Additional Comments: | | | | | |

Appendix A - Additional Resource Request Submissions

| | | | | | | | | | |
|--|--|--|-------------------------------------|----------------|-------------|-------------|----------------------|-------------|--------------|
| Request Title | | BUSINESS DEVELOPMENT AND ATTRACTION PROGRAMS | | | | | | | |
| 8) Capital Funding | | | | | | | | | |
| Are there any Capital requests already submitted/approved or to be submitted related to this ARR? (e.g. new car) | | | | | | | | | |
| ASSOCIATED CAPITAL FUNDING | | Status | Year asset Available for use | Proj. # | 2014 | 2015 | 2016 | 2017 | Total |
| 1 | | | | | | | | | \$ - |
| 2 | | | | | | | | | \$ - |
| 3 | | | | | | | | | \$ - |
| TOTAL ASSOCIATED CAPITAL FUNDING | | | | | \$ - | \$ - | \$ - | \$ - | \$ - |
| 9) Financial/Resource Detail | | | | | | | | | |
| Component | | BU Acct. # | 2014 | 2015 | 2016 | 2017 | 2018 | | |
| | | | Budget | | | | Full-Yr. Adj. | | |
| REVENUE - continuous operating detail | | | | | | | | | |
| 1 | | | | | | | | | |
| 2 | | | | | | | | | |
| 3 | | | | | | | | | |
| 4 | | | | | | | | | |
| Subtotal | | | - | - | - | - | | | |
| REVENUE - one-time operating detail | | | | | | | | | |
| 1 | | | | | | | | - | |
| 2 | | | | | | | | - | |
| Subtotal | | | - | - | - | - | | - | |
| EXPENSES - continuous operating detail (For staffing costs please fill out section 7) | | | | | | | | | |
| 1 | * Staffing costs (calculated field) | (From sect. 7) | - | - | - | - | | | |
| 2 | * Benefits | (From sect. 7) | - | - | - | - | | | |
| 3 | * Complement sch. Expenses (calculated field) | (From sect. 7) | - | - | - | - | | | |
| 4 | In-market business representatives | | 80,000 | | | | | - | |
| 5 | EDO Concierge Services Program | | 25,000 | | | | | - | |
| 6 | Company intellegience & business matching services | | 20,000 | | | | | - | |
| 7 | | | | | | | | | |
| Subtotal | | | 125,000 | - | - | - | | - | |
| EXPENSES - one-time operating detail (For staffing costs please fill out section 7) | | | | | | | | | |
| 1 | * Complement sch. Expenses (calculated field) | (From sect. 7) | - | - | - | - | | - | |
| 2 | | | | | | | | - | |
| 3 | | | | | | | | - | |
| Subtotal | | | - | - | - | - | | - | |
| OFFSETS - cost savings, reductions, etc | | | | | | | | | |
| 1 | | | | | | | | | |
| 2 | | | | | | | | | |
| 3 | | | | | | | | | |
| Subtotal | | | - | - | - | - | | | |
| TOTAL OPERATING BUDGET CHANGE | | | | | 125,000 | - | - | - | - |
| COMPLEMENTS & FTE's | | | | | 2014 | 2015 | 2016 | 2017 | Total |
| # of positions requested | | (From sect. 7) | - | - | - | - | | - | |
| FTE's | | (From sect. 7) | - | - | - | - | | - | |
| FTE reductions/offsets | | (Manual Field) | | | | | | - | |
| Net FTE's | | | - | - | - | - | | - | |

CITY OF VAUGHAN
2014-2017 OPERATING BUDGET

| ADDITIONAL RESOURCE REQUEST | | | | | | | |
|---|-------------------------------------|--|-------------|-------------|------------------------|--------------------------|------------------------|
| Request Title | Emergency Planner | | | | | | |
| Business Unit # | 105001 | Emergency Planning | | | | | |
| | 105 - Emergency Planning | | | | | | |
| Related Program | Public Awareness and Education | | | | | | |
| Program Classification | Mandatory - Service | | | | | | |
| Annual Budget Change Summary | | | | | | | |
| Financial Components | 2014 | 2015 | 2016 | 2017 | 2014-2017 Sub-total | 2018 (One Time. Adj.) | 2014-2018 Sub-total |
| Staffing | | | | | | | |
| Complements | 1.00 | - | - | - | 1.00 | - | 1.00 |
| Net FTE's | 0.69 | - | - | - | 0.69 | - | 0.69 |
| Operating Revenue | - | - | - | - | - | - | - |
| Operating Costs | | | | | | | |
| Staffing & Benefits | 84,453 | - | - | - | 84,453 | - | 84,453 |
| Other continuous costs | 2,000 | - | - | - | 2,000 | - | 2,000 |
| One-time expenses | - | - | - | - | - | - | - |
| Offsets/reductions | (6,928) | - | - | - | (6,928) | - | (6,928) |
| Net Operating Budget | \$ 79,525 | \$ - | \$ - | \$ - | \$ 79,525 | \$ - | \$ 79,525 |
| Associated Capital Costs | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| 1A) Request Description: Please provide a <u>brief</u> description of the request. | | | | | | | |
| Please check one: <input checked="" type="checkbox"/> Departmental <input type="checkbox"/> Corporate | | | | | | | |
| The proposed emergency planner position will be responsible for public awareness and education, further development of the PrepE initiative, implementing a school based emergency preparedness education program, assist with the development, conduct and evaluation of emergency exercises, assist with development and implementation of staff training, maintaining the high risk locations and vulnerable populations data bases and assist with developing and maintaining emergency plans and procedures. This position will assist in maintaining a mandatory emergency management program in accordance with the Emergency Management and Civil Protection Act and its Regulations. | | | | | | | |
| 1B) If this request is part of a project with multiple milestones then please fill in the following table: | | | | | | | |
| Milestones or Deliverables | Timelines | Comments | | | | | |
| not applicable | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| 1C) Impact on other departments (cost/time/benefit): | | | | | | | |
| Department Impacted | Describe Impact (Cost/time/benefit) | Were they Consulted? | | | | | |
| | not applicable | <input type="checkbox"/> Yes <input type="checkbox"/> No | | | | | |
| | | <input type="checkbox"/> Yes <input type="checkbox"/> No | | | | | |
| | | <input type="checkbox"/> Yes <input type="checkbox"/> No | | | | | |
| Other comments: | | | | | | | |
| | | | | | | | |
| COMMISSIONER APPROVAL: _____ | | Date: _____ | | | | | |

Budget Staff
Use Only

☐ 1st Submission
☐ Previously Recognized

Submitted for year:
 Recognized for year:

Appendix A - Additional Resource Request Submissions

| Request Title | | Emergency Planner | | | | |
|--|--|---------------------------------|---------------------|---|-----------------------|--|
| 2) Relationship to Vaughan Vision 2020 - Goals / Objectives / Initiatives | | | | | | |
| A) Identify the <u>specific initiative</u> on the Vaughan Vision 2020 initiative list this resource request supports (new or implementation of): Choose an Initiative from the drop down list and then choose the relationship with the initiative in the Green cell using the drop down provided. | | | | | | |
| Theme | Goal | Initiative (Use drop down list) | Ref # | Date | Priority | Request/Initiative Relationship (choose 1) |
| | | | | | | |
| | | | | | | |
| | | | | | | |
| B) Describe and clearly demonstrate how the request links to the Vaughan Vision 2020: | | | | | | |
| This requests supports Vaughan Vision 2020 strategic initiatives of service excellence promote community safety, health and wellness; service excellence - pursue excellence in service delivery and staff excellence - support the professional development of staff. The key responsibilities of the request are to enhance public safety through awareness and education, staff training and assist in maintaining the City's emergency readiness capabilities. The position will enhance excellence in service delivery through increased efficiency of the program and value added programs for the public. The position supports professional development of staff through training and exercises. | | | | | | |
| 3) Related Performance Indicators & Business Plan Link | | | | | | |
| Please provide information on top 3 performance measures: | | | | | | |
| | Name/description of service level target: | | Target Level | Current Level | Level with ARR | |
| 1) | Emergency readiness of City | | Maintain | 60% | 100% | |
| 2) | Emergency preparedness education | | 15% increase | 92% | meet targets | |
| 3) | Staff training and exercises | | 250/200 | On target | meet targets | |
| Describe how this request relates to Departmental Business Plan: | | | | | | |
| This request is directly linked to the business plan objectives of maintaining the City in a state of emergency readiness, deliver public education based on hazard identification and high risk management and ensure effective continuity of core business functions. | | | | | | |
| 4) Value Proposition | | | | | | |
| Please detail both qualitative and quantitative benefits of the request | | | | | | |
| Qualitative: Please select up to 2 actions which best describe this request | | | | | | |
| Primary | | Improve User Satisfaction | | Secondary | | Realize Future Benefits |
| Briefly explain how this request helps achieve the actions selected above. How does this request make a difference in these areas? Can improvements be defined (i.e. surveys, measures, etc.)? | | | | | | |
| The request will allow the program to maintain a mandatory emergency management program in accordance with the Act, and provide consistency in public education and training to meet end user demand. Research on emergency preparedness education conducted by Public Safety Canada shows that a consistent approach has increased the number of Canadians prepared for emergencies from 3 of 10 to 4 of 10. Research conducted in the U.S. shows that people prepared for emergencies recover more quickly and require less assistance. | | | | | | |
| Quantitative: Please provide explanation of how this request improves efficiency. Note that performance measures are captured in section 3. This section is for efficiency improvements. | | | | | | |
| Year | Type | Change/Saving | Units | Detail of Cost Reductions/Budget Savings | | Incl. in offsets (Section #9)? |
| 2014 | Output/Service Quantity | increased | wksp | public education output will increase to meet demand | | |
| 2014 | Time/Capacity | increased | people | staff training and exercise output will increase and maintained at a consistent level | | |
| 2014 | Output/Service Quantity | efficiency | Hrs. | resources will be allocated efficiently to meet program demands | | |
| 5) Alternatives | | | | | | |
| Are there alternatives or options? Please explain what they are and why they are not the primary approach. | | | | | | |
| Third party public education delivery was attempted in the past and was not successful as program resources are required to promote and schedule workshops. Third party trainers have been utilized for staff training in emergency management, but required substantial effort and cost to the program in outlining training needs and recruiting a trainer. Third party delivery systems have proved to be costly in dollars and in staff resources to manage. Unpaid student placements have been utilized in the past, but require a significant investment of time and training to build their knowledge to meet the demands of the program. Their level of commitment to the program has been below expectation and affects consistency of program delivery. | | | | | | |

Appendix A - Additional Resource Request Submissions

| Request Title | Emergency Planner | | | |
|---|-------------------|--|-------------|------------------|
| 7) Complement Details - Skip to Section 8 if no Staff is requested | | | | |
| Do not gap positions - If required, please contact the Budget Dept. for instructions Future year progressions & eco. adj. will be calculated corporately by the Budget Dept. | | | | |
| Complement Information | Position #1 | Position #2 | Position #3 | Sub-total |
| Budget Year | 2014 | | | |
| Position title | Emergency Planner | | | |
| Estimated start date | May 1, 2014 | | | |
| # of positions requested | 1.00 | - | - | 1.00 |
| Full-time equivalents (FTEs) | 1.00 | - | - | 1.00 |
| Position type | Full-time | | | |
| Position agreement classification | Mgmt/Non-union | | | |
| If contract, specify length (months or yrs) | N/A | | | |
| If Casual/Seasonal PT enter Hourly wage | | | | |
| Business unit # (override if different than # shown) | 105001 | | | |
| Grade level | 5 | | | |
| Est. starting step | 1 | | | |
| Desktop (HR) Review Performed? | No | | | |
| B&F Accommodations Available? | Yes | | | |
| ITM Hardware required? | Yes | | | |
| Capital Equipment Required? | No | | | |
| Complement Annual Cost Detail | | | | |
| Annual full-time \$ | 66,342 | | | 66,342 |
| Annual part-time \$ | - | - | - | - |
| Annual shift premiums, etc | - | - | - | - |
| Annual overtime \$ | - | - | - | - |
| * PT vacation pay (calculated field) | - | - | - | - |
| * Annual benefits (calculated field) | 18,111 | - | - | 18,111 |
| * FT contract benefits in lieu (calculated field) | - | - | - | - |
| Subtotal (Per Employee) | \$ 84,453 | \$ - | \$ - | \$ 84,453 |
| Subtotal (Per Position) | \$ 84,453 | \$ - | \$ - | \$ 84,453 |
| Continuous costs | (BU & Acct #.) | Please fill in per Complement. The total will account for multiple positions if indicated above. | | |
| 1) Office Supplies | 105001.7200 | - | - | - |
| 2) Training & Developme | 105001.7115 | 1,000 | - | 1,000 |
| 3) Cellular Line Charges | 105001.7122.01 | 500 | - | 500 |
| 4) Mileage | 105001.7100 | 500 | - | 500 |
| Subtotal (Per Employee) | \$ 2,000 | \$ - | \$ - | \$ 2,000 |
| Subtotal (Per Position) | \$ 2,000 | \$ - | \$ - | \$ 2,000 |
| One-time costs | (BU & Acct #.) | Please fill in per Complement. The total will account for multiple positions if indicated above. | | |
| 1) Computer Hardware | 105001.7211.01 | - | - | - |
| 2) Office Equip. & Furnitu | 105001.7210 | - | - | - |
| 3) Training & Developme | 105001.7115 | - | - | - |
| 4) | #N/A | - | - | - |
| Subtotal (Per Employee) | - | - | - | - |
| Subtotal (Per Position) | \$ - | \$ - | \$ - | \$ - |
| 2014 Total Annual Costs | \$ 86,453 | \$ - | \$ - | \$ 86,453 |
| 2015 Total Annual Costs | \$ - | \$ - | \$ - | \$ - |
| 2016 Total Annual Costs | \$ - | \$ - | \$ - | \$ - |
| 2017 Total Annual Costs | \$ - | \$ - | \$ - | \$ - |
| Additional Comments: | | | | |

Appendix A - Additional Resource Request Submissions

| | | | | | | | | | |
|--|---|-------------------|-------------------------------------|----------------|-------------|-------------|-------------|----------------------|--------------|
| Request Title | | Emergency Planner | | | | | | | |
| 8) Capital Funding | | | | | | | | | |
| Are there any Capital requests already submitted/approved or to be submitted related to this ARR? (e.g. new car) | | | | | | | | | |
| ASSOCIATED CAPITAL FUNDING | | Status | Year asset Available for use | Proj. # | 2014 | 2015 | 2016 | 2017 | Total |
| 1 | | | | | \$ - | \$ - | \$ - | | \$ - |
| 2 | | | | | \$ - | \$ - | \$ - | | \$ - |
| 3 | | | | | \$ - | \$ - | \$ - | | \$ - |
| TOTAL ASSOCIATED CAPITAL FUNDING | | | | | \$ - | \$ - | \$ - | \$ - | \$ - |
| 9) Financial/Resource Detail | | | | | | | | | |
| Component | | BU Acct. # | | 2014 | 2015 | 2016 | 2017 | 2018 | |
| | | | | Budget | | | | Full-Yr. Adj. | |
| REVENUE - continuous operating detail | | | | | | | | | |
| 1 | | | | - | - | - | | | |
| 2 | | | | - | - | - | | | |
| 3 | | | | - | - | - | | | |
| 4 | | | | - | - | - | | | |
| Subtotal | | | | - | - | - | - | | |
| REVENUE - one-time operating detail | | | | | | | | | |
| 1 | | | | - | - | - | | | - |
| 2 | | | | - | - | - | | | - |
| Subtotal | | | | - | - | - | - | | - |
| EXPENSES - continuous operating detail (For staffing costs please fill out section 7) | | | | | | | | | |
| 1 | * Staffing costs (calculated field) | (From sect. 7) | | 66,342 | - | - | - | | |
| 2 | * Benefits | (From sect. 7) | | 18,111 | - | - | - | | |
| 3 | * Complement sch. Expenses (calculated field) | (From sect. 7) | | 2,000 | - | - | - | | |
| 4 | | | | - | - | - | | | |
| 5 | | | | - | - | - | | | |
| 6 | | | | - | - | - | | | |
| 7 | | | | - | - | - | | | |
| Subtotal | | | | 86,453 | - | - | - | | |
| EXPENSES - one-time operating detail (For staffing costs please fill out section 7) | | | | | | | | | |
| 1 | * Complement sch. Expenses (calculated field) | (From sect. 7) | | - | - | - | - | | - |
| 2 | | | | - | - | - | | | - |
| 3 | | | | - | - | - | | | - |
| Subtotal | | | | - | - | - | - | | - |
| OFFSETS - cost savings, reductions, etc | | | | | | | | | |
| 1 | Reallocation of funds from summer student position wages | 105001-7015 | | (6,315) | - | - | - | | |
| 2 | Reallocation of funds from summer student position benefits | 105001-7017 | | (613) | - | - | - | | |
| 3 | | | | - | - | - | | | |
| Subtotal | | | | (6,928) | - | - | - | | |
| TOTAL OPERATING BUDGET CHANGE | | | | 79,525 | - | - | - | | - |
| COMPLEMENTS & FTE's | | | | 2014 | 2015 | 2016 | 2017 | Total | |
| # of positions requested | | (From sect. 7) | | 1.00 | - | - | - | 1.00 | |
| FTE's | | (From sect. 7) | | 1.00 | - | - | - | 1.00 | |
| FTE reductions/offsets | | (Manual Field) | | (0.31) | - | - | - | (0.31) | |
| Net FTE's | | | | 0.69 | - | - | - | 0.69 | |

CITY OF VAUGHAN
2014-2017 OPERATING BUDGET

| ADDITIONAL RESOURCE REQUEST | | | | | | | |
|---|--|--------------------|-------------------|-----------------|------------------------|---|------------------------|
| Request Title | Primary and Alternate EOC Telephone Systems | | | | | | |
| Business Unit # | 105001 | Emergency Planning | | | | | |
| | 105 - Emergency Planning | | | | | | |
| Related Program | Risk Analysis/Critical Infrastructure | | | | | | |
| Program Classification | Mandatory - Support | | | | | | |
| Annual Budget Change Summary | | | | | | | |
| Financial Components | 2014 | 2015 | 2016 | 2017 | 2014-2017 Sub-total | 2018 (One Time. Adj.) | 2014-2018 Sub-total |
| Staffing | | | | | | | |
| Complements | - | - | - | - | - | - | - |
| Net FTE's | - | - | - | - | - | - | - |
| Operating Revenue | - | - | - | - | - | - | - |
| Operating Costs | | | | | | | |
| Staffing & Benefits | - | - | - | - | - | - | - |
| Other continuous costs | - | - | 63,390 | - | 63,390 | - | 63,390 |
| One-time expenses | - | - | - | - | - | - | - |
| Offsets/reductions | - | - | - | - | - | - | - |
| Net Operating Budget | \$ - | \$ - | \$ 63,390 | \$ - | \$ 63,390 | \$ - | \$ 63,390 |
| Associated Capital Costs | \$ - | \$ - | \$ 197,110 | \$ - | \$ 197,110 | \$ - | \$ 197,110 |
| 1A) Request Description: Please provide a <u>brief</u> description of the request. | | | | | | | |
| Please check one: <input type="checkbox"/> Departmental <input checked="" type="checkbox"/> Corporate | | | | | | | |
| <p>This request is for funds to be allocated to cover the monthly charges to convert the VoIP telephone system in the primary emergency operations centre to landlines and installation of a mobile hot spot with G4 capacity to enhance telephone infrastructure resiliency and operating capacity of the emergency management team during times of emergency. This request is also for funds to install and cover monthly costs of telephone lines in the alternate emergency operations centre (Pierre Berton Library) to ensure the Emergency Management Team has the appropriate technology to manage an emergency should the primary emergency operations centre (JOC) be in the impact zone. Resilient telephone systems and an alternate EOC ensures that the City has the capacity to communicate with staff, stakeholders and the public during emergency situations.</p> | | | | | | | |
| 1B) If this request is part of a project with multiple milestones then please fill in the following table: | | | | | | | |
| Milestones or Deliverables | | | Timelines | Comments | | | |
| Primary EOC - convert all phone lines to landlines and install mobile hotspot | | | Q2 - 2016 | | | | |
| Alternate EOC - install telephone lines designated to EOC | | | Q3 - 2016 | | | | |
| | | | | | | | |
| | | | | | | | |
| 1C) Impact on other departments (cost/time/benefit): | | | | | | | |
| Department Impacted | Describe Impact (Cost/time/benefit) | | | | | Were they Consulted? | |
| Emergency Management Team | EMT members provided input and identified the need for resilient phone systems and an alternate emergency operations centre through the EOC Functional Review. Most Departments have representatives in the EOC. | | | | | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No | |
| | | | | | | <input type="checkbox"/> Yes <input type="checkbox"/> No | |
| | | | | | | <input type="checkbox"/> Yes <input type="checkbox"/> No | |
| Other comments: | | | | | | | |
| | | | | | | | |
| COMMISSIONER APPROVAL: _____ | | | | | | Date: _____ | |

**Budget Staff
Use Only**

☐ 1st Submission
☐ Previously Recognized

Submitted for year:
 Recognized for year:

Appendix A - Additional Resource Request Submissions

| Request Title | | Primary and Alternate EOC Telephone Systems | | | | |
|--|--|---|---------------------|--|-----------------------|--|
| 2) Relationship to Vaughan Vision 2020 - Goals / Objectives / Initiatives | | | | | | |
| A) Identify the <u>specific initiative</u> on the Vaughan Vision 2020 initiative list this resource request supports (new or implementation of): Choose an Initiative from the drop down list and then choose the relationship with the initiative in the Green cell using the drop down provided. | | | | | | |
| Theme | Goal | Initiative (Use drop down list) | Ref # | Date | Priority | Request/Initiative Relationship (choose 1) |
| | | | | | | |
| | | | | | | |
| | | | | | | |
| B) Describe and clearly demonstrate how the request links to the Vaughan Vision 2020: | | | | | | |
| This request is directly related to Vaughan Vision 2020; promote community safety, health and wellness and demonstrate service excellence. The equipping of the primary and alternate emergency operations centres with robust and resilient technology to facilitate communication during times of emergency is integral to protecting public safety. Robust and resilient communications technologies ensure that the Emergency Management Team has the capacity to efficient and effectively manage emergency situations. | | | | | | |
| 3) Related Performance Indicators & Business Plan Link | | | | | | |
| Please provide information on top 3 performance measures: | | | | | | |
| | Name/description of service level target: | | Target Level | Current Level | Level with ARR | |
| 1) | Enhance resiliency and operating capacity of current EOC | | resilient systems | vulnerable systems | Resiliency | |
| 2) | Designate and equip an alternate EOC | | alternate | No alternate | Resiliency | |
| 3) | | | | | | |
| Describe how this request relates to Departmental Business Plan: | | | | | | |
| The request directly relates to objective 1 maintain a state of emergency readiness and objective 3 ensure effective continuity of core business functions. | | | | | | |
| 4) Value Proposition | | | | | | |
| Please detail both qualitative and quantitative benefits of the request | | | | | | |
| Qualitative: Please select up to 2 actions which best describe this request | | | | | | |
| Primary | | Improve Sustainability | | Secondary | | Improve Corp. Image |
| Briefly explain how this request helps achieve the actions selected above. How does this request make a difference in these areas? Can improvements be defined (i.e. surveys, measures, etc.)? | | | | | | |
| Ensures that the City has the ability to continue to operate during an emergency situation and communicate to staff, stakeholders and the public. Reliable and frequent communication is an integral part of managing emergencies effectively and efficiently that enhance the corporate image in the community. | | | | | | |
| Quantitative: Please provide explanation of how this request improves efficiency. Note that performance measures are captured in section 3. This section is for efficiency improvements. | | | | | | |
| Year | Type | Change/Saving | Units | Detail of Cost Reductions/Budget Savings | | Incl. in offsets (Section #9)? |
| | | | | N/A | | |
| | | | | | | |
| | | | | | | |
| 5) Alternatives | | | | | | |
| Are there alternatives or options? Please explain what they are and why they are not the primary approach. | | | | | | |
| An alternate option considered was utilizing York Region's or a neighbouring municipality's emergency operations centre in the event of a technology or telecommunications failure or our emergency operations centre is inaccessible. This option is not feasible as York Region and/or the other municipalities may activate their facilities for their own emergency response needs at the same time, most of these EOC's are not large enough to accommodate our Emergency Management Team, we would not be able to access data stored on the City's network and the distance our team will need to travel will slow the emergency response. | | | | | | |

Appendix A - Additional Resource Request Submissions

| Request Title | | Primary and Alternate EOC Telephone Systems | | | |
|---|----------------|--|-------------|-----------|---|
| 7) Complement Details - Skip to Section 8 if no Staff is requested | | | | | |
| Do not gap positions - If required, please contact the Budget Dept. for instructions Future year progressions & eco. adj. will be calculated corporately by the Budget Dept. | | | | | |
| Complement Information | Position #1 | Position #2 | Position #3 | Sub-total | |
| Budget Year | | | | | |
| Position title | | | | | |
| Estimated start date | | | | | |
| # of positions requested | - | - | - | - | |
| Full-time equivalents (FTEs) | - | - | - | - | |
| Position type | | | | | |
| Position agreement classification | | | | | |
| If contract, specify length (months or yrs) | | | | | |
| If Casual/Seasonal PT enter Hourly wage | | | | | |
| Business unit # (override if different than # shown) | | | | | |
| Grade level | | | | | |
| Est. starting step | | | | | |
| Desktop (HR) Review Performed? | | | | | |
| B&F Accommodations Available? | | | | | |
| ITM Hardware required? | | | | | |
| Capital Equipment Required? | | | | | |
| Complement Annual Cost Detail | | | | | |
| Annual full-time \$ | | | | - | |
| Annual part-time \$ | - | - | - | - | |
| Annual shift premiums, etc | - | - | - | - | |
| Annual overtime \$ | - | - | - | - | |
| * PT vacation pay (calculated field) | - | - | - | - | |
| * Annual benefits (calculated field) | - | - | - | - | |
| * FT contract benefits in lieu (calculated field) | - | - | - | - | |
| Subtotal (Per Employee) | \$ - | \$ - | \$ - | \$ - | |
| Subtotal (Per Position) | \$ - | \$ - | \$ - | \$ - | |
| Continuous costs | (BU & Acct #.) | Please fill in per Complement. The total will account for multiple positions if indicated above. | | | |
| 1) Office Supplies | 105001.7200 | - | - | - | - |
| 2) Training & Development | 105001.7115 | - | - | - | - |
| 3) Memberships/Dues/Fees | 105001.7105 | - | - | - | - |
| 4) Mileage | 105001.7100 | - | - | - | - |
| Subtotal (Per Employee) | \$ - | \$ - | \$ - | \$ - | |
| Subtotal (Per Position) | \$ - | \$ - | \$ - | \$ - | |
| One-time costs | (BU & Acct #.) | Please fill in per Complement. The total will account for multiple positions if indicated above. | | | |
| 1) Computer Hardware | 105001.7211.01 | - | - | - | - |
| 2) | #N/A | - | - | - | - |
| 3) | #N/A | - | - | - | - |
| 4) | #N/A | - | - | - | - |
| Subtotal (Per Employee) | - | - | - | - | |
| Subtotal (Per Position) | \$ - | \$ - | \$ - | \$ - | |
| 2014 Total Annual Costs | \$ - | \$ - | \$ - | \$ - | |
| 2015 Total Annual Costs | \$ - | \$ - | \$ - | \$ - | |
| 2016 Total Annual Costs | \$ - | \$ - | \$ - | \$ - | |
| 2017 Total Annual Costs | \$ - | \$ - | \$ - | \$ - | |
| Additional Comments: | | | | | |

Appendix A - Additional Resource Request Submissions

| | | | | | | | | | |
|--|--|---|-------------------------------------|----------------|-------------|-------------|-------------|----------------------|--------------|
| Request Title | | Primary and Alternate EOC Telephone Systems | | | | | | | |
| 8) Capital Funding | | | | | | | | | |
| Are there any Capital requests already submitted/approved or to be submitted related to this ARR? (e.g. new car) | | | | | | | | | |
| ASSOCIATED CAPITAL FUNDING | | Status | Year asset Available for use | Proj. # | 2014 | 2015 | 2016 | 2017 | Total |
| 1 | Primary EOC renovation and alt EOC equipment | | 2016 | EP-0071-16 | \$ - | \$ - | \$ 197,110 | | \$ 197,110 |
| 2 | | | | | \$ - | \$ - | \$ - | | \$ - |
| 3 | | | | | \$ - | \$ - | \$ - | | \$ - |
| TOTAL ASSOCIATED CAPITAL FUNDING | | | | | \$ - | \$ - | \$ 197,110 | \$ - | \$ 197,110 |
| 9) Financial/Resource Detail | | | | | | | | | |
| Component | | | BU Acct. # | 2014 | 2015 | 2016 | 2017 | 2018 | |
| | | | | Budget | | | | Full-Yr. Adj. | |
| REVENUE - continuous operating detail | | | | | | | | | |
| 1 | | | | - | - | - | | | |
| 2 | | | | - | - | - | | | |
| 3 | | | | - | - | - | | | |
| 4 | | | | - | - | - | | | |
| Subtotal | | | | - | - | - | - | | |
| REVENUE - one-time operating detail | | | | | | | | | |
| 1 | | | | - | - | - | | - | |
| 2 | | | | - | - | - | | - | |
| Subtotal | | | | - | - | - | - | - | |
| EXPENSES - continuous operating detail (For staffing costs please fill out section 7) | | | | | | | | | |
| 1 | * Staffing costs (calculated field) | (From sect. 7) | | - | - | - | - | | |
| 2 | * Benefits | (From sect. 7) | | - | - | - | - | | |
| 3 | * Complement sch. Expenses (calculated field) | (From sect. 7) | | - | - | - | - | | |
| 4 | Primary EOC landlines annual fee | 7635.01 | | - | - | 36,000 | - | | |
| 5 | Primary EOC Mobile Hot Spot - 4G capability annual fee | 7630 | | - | - | 750 | - | | |
| 6 | Alternate EOC phone lines annual fee | 7635.02 | | - | - | 25,200 | - | | |
| 7 | Alternate EOC television cable annual fee | 7640 | | - | - | 1,440 | - | | |
| Subtotal | | | | - | - | 63,390 | - | | |
| EXPENSES - one-time operating detail (For staffing costs please fill out section 7) | | | | | | | | | |
| 1 | * Complement sch. Expenses (calculated field) | (From sect. 7) | | - | - | - | - | - | |
| 2 | | | | - | - | - | | - | |
| 3 | | | | - | - | - | | - | |
| Subtotal | | | | - | - | - | - | - | |
| OFFSETS - cost savings, reductions, etc | | | | | | | | | |
| 1 | | | | - | - | - | | | |
| 2 | | | | - | - | - | | | |
| 3 | | | | - | - | - | | | |
| Subtotal | | | | - | - | - | - | | |
| TOTAL OPERATING BUDGET CHANGE | | | | | - | - | 63,390 | - | - |
| COMPLEMENTS & FTE's | | | | | 2014 | 2015 | 2016 | 2017 | Total |
| # of positions requested | | | (From sect. 7) | - | - | - | - | - | |
| FTE's | | | (From sect. 7) | - | - | - | - | - | |
| FTE reductions/offsets | | | (Manual Field) | - | - | - | - | - | |
| Net FTE's | | | | - | - | - | - | - | |

CITY OF VAUGHAN
2014-2017 OPERATING BUDGET

| ADDITIONAL RESOURCE REQUEST | | | | | | | |
|--|---|--|------|-----------|------------------------|--------------------------|---|
| Request Title | <div style="border: 1px solid black; padding: 2px;">Public Awareness-PrepE Initiative Budget Increase</div> | | | | | | |
| Business Unit # | <div style="border: 1px solid black; padding: 2px;">105001</div> | <div style="border: 1px solid black; padding: 2px;">Emergency Planning</div> | | | | | |
| | <div style="border: 1px solid black; padding: 2px;">105 - Emergency Planning</div> | | | | | | |
| Related Program | <div style="border: 1px solid black; padding: 2px;">Public Awareness and Education</div> | | | | | | |
| Program Classification | <div style="border: 1px solid black; padding: 2px;">Mandatory - Service</div> | | | | | | |
| Annual Budget Change Summary | | | | | | | |
| Financial Components | 2014 | 2015 | 2016 | 2017 | 2014-2017 Sub-total | 2018 (One Time. Adj.) | 2014-2018 Sub-total |
| Staffing | | | | | | | |
| Complements | - | - | - | - | - | - | - |
| Net FTE's | - | - | - | - | - | - | - |
| Operating Revenue | - | - | - | - | - | - | - |
| Operating Costs | | | | | | | |
| Staffing & Benefits | - | - | - | - | - | - | - |
| Other continuous costs | - | - | - | 19,900 | 19,900 | - | 19,900 |
| One-time expenses | - | - | - | 25,300 | 25,300 | (25,300) | - |
| Offsets/reductions | - | - | - | - | - | - | - |
| Net Operating Budget | \$ - | \$ - | \$ - | \$ 45,200 | \$ 45,200 | \$ (25,300) | \$ 19,900 |
| Associated Capital Costs | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| 1A) Request Description: Please provide a <u>brief</u> description of the request. | | | | | | | |
| Please check one: <input checked="" type="checkbox"/> Departmental <input type="checkbox"/> Corporate | | | | | | | |
| This request is for additional funds to further develop the PrepE Emergency Preparedness initiative by developing a children's book to teach the importance of preparedness, expand the air time of preparedness videos to reach a larger audience, develop a workshop to be delivered in through the school systems and register the PrepE name to protect brand identity to maintain the integrity of the initiative. The PrepE initiative is a component of a mandatory public awareness and education requirement under the Emergency Management and Civil Protection Act and its Regulations. | | | | | | | |
| 1B) If this request is part of a project with multiple milestones then please fill in the following table: | | | | | | | |
| Milestones or Deliverables | Timelines | Comments | | | | | |
| Develop, publish and distribute children's book | Q2/16 | Target timelines could be adjusted dependent on budget approval timelines | | | | | |
| Trademark PrepE name | Q4/2016 | Canadian Intellectual Property advises the trademark process takes approximately 2 yrs | | | | | |
| Implement school based preparedness program | Q3/16 | delivery of in classroom emergency preparedness education | | | | | |
| develop and air 3 new PrepE Videos | Q2/13 | Air videos with preparedness messages in spring and fall annually | | | | | |
| 1C) Impact on other departments (cost/time/benefit): | | | | | | | |
| Department Impacted | Describe Impact (Cost/time/benefit) | | | | | | Were they Consulted? |
| Corporate Communications | General media support | | | | | | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No |
| Fire Services | Provide equipment and support for video shoots of approximately 4 to 6 hours | | | | | | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No |
| Reserves and Investments | Provide support and assistance in researching and applying for grants | | | | | | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No |
| Other comments: | | | | | | | |
| Representatives from all Commissions, City Manager, Library and Fire Department have oversight of the initiative through the Emergency Management Program Committee (legislated). Mayor and Members of Council will have involvement at launch events for new PrepE initiatives. | | | | | | | |
| COMMISSIONER APPROVAL: _____ | | | | | Date: _____ | | |

**Budget Staff
Use Only**

☐ 1st Submission
☐ Previously Recognized

Submitted for year:
Recognized for year:

Appendix A - Additional Resource Request Submissions

| Request Title | | Public Awareness-PrepE Initiative Budget Increase | | | | |
|---|--|---|---------------------|--|-----------------------|--|
| 2) Relationship to Vaughan Vision 2020 - Goals / Objectives / Initiatives | | | | | | |
| A) Identify the <u>specific initiative</u> on the Vaughan Vision 2020 initiative list this resource request supports (new or implementation of): Choose an Initiative from the drop down list and then choose the relationship with the initiative in the Green cell using the drop down provided. | | | | | | |
| Theme | Goal | Initiative (Use drop down list) | Ref # | Date | Priority | Request/Initiative Relationship (choose 1) |
| | | | | | | |
| | | | | | | |
| | | | | | | |
| B) Describe and clearly demonstrate how the request links to the Vaughan Vision 2020: | | | | | | |
| This request is directly related to Vaughan Vision 2020 promote community safety, health and wellness by providing information and education to citizens on public safety and emergency preparedness. The PrepE initiative supports pursuing excellence in service delivery by creating an uniquely made in Vaughan brand identity education program designed to engage citizens as families and makes use of social networking sites. | | | | | | |
| 3) Related Performance Indicators & Business Plan Link | | | | | | |
| Please provide information on top 3 performance measures: | | | | | | |
| | Name/description of service level target: | | Target Level | Current Level | Level with ARR | |
| 1) | Distribution of material | | 75000 | 0.3 | meet target | |
| 2) | Number of events and workshops | | 50 | 0.18 | meet target | |
| 3) | Number of participants | | 1250 | 0.18 | meet target | |
| Describe how this request relates to Departmental Business Plan: | | | | | | |
| This request directly relates to Objective #2 - Promote emergency preparedness to citizens and business. The PrepE initiative is the tool used to promote preparedness and build disaster resiliency in the community. Public education measurements are components of verifying the city is maintain an emergency management program in accordance with the Act. | | | | | | |
| 4) Value Proposition | | | | | | |
| Please detail both qualitative and quantitative benefits of the request | | | | | | |
| Qualitative: Please select up to 2 actions which best describe this request | | | | | | |
| Primary | | Realize Future Benefits | | Secondary | | Leverage Innovation/Creativity |
| Briefly explain how this request helps achieve the actions selected above. How does this request make a difference in these areas? Can improvements be defined (i.e. surveys, measures, etc.)? | | | | | | |
| The PrepE initiative provides tools and knowledge to the public and business to manage in an emergency and recover quickly. Research conducted by Public Safety Canada and in the U.S. shows that by improving the level of preparedness of citizens and business, they recover more quickly and require less financial and government assistance. Leveraging social media to promote the message is an efficient means to reach large volumes of users | | | | | | |
| Quantitative: Please provide explanation of how this request improves efficiency. Note that performance measures are captured in section 3. This section is for efficiency improvements. | | | | | | |
| Year | Type | Change/Saving | Units | Detail of Cost Reductions/Budget Savings | | Incl. in offsets (Section #9)? |
| 2016 | Output/Service Quantity | increase | people | reach families rather than individuals and mass marketing through social media | | |
| | | | | | | |
| | | | | | | |
| 5) Alternatives | | | | | | |
| Are there alternatives or options? Please explain what they are and why they are not the primary approach. | | | | | | |
| The York Region Community Safety Village provides preparedness education at their site for schools, but does not have the capacity to handle all grades from all York Region Schools. Some schools do not have the resources to send students to the Safety Village. The Safety Village program is geared to specific grades. The PrepE initiative has been developed to meet the needs of all grade levels. | | | | | | |

Appendix A - Additional Resource Request Submissions

| Request Title | | Public Awareness-PrepE Initiative Budget Increase | | | |
|---|----------------|--|-------------|-----------|------|
| 7) Complement Details - Skip to Section 8 if no Staff is requested | | | | | |
| Do not gap positions - If required, please contact the Budget Dept. for instructions Future year progressions & eco. adj. will be calculated corporately by the Budget Dept. | | | | | |
| Complement Information | Position #1 | Position #2 | Position #3 | Sub-total | |
| Budget Year | | | | | |
| Position title | | | | | |
| Estimated start date | | | | | |
| # of positions requested | - | - | - | - | |
| Full-time equivalents (FTEs) | - | - | - | - | |
| Position type | | | | | |
| Position agreement classification | | | | | |
| If contract, specify length (months or yrs) | | | | | |
| If Casual/Seasonal PT enter Hourly wage | | | | | |
| Business unit # (override if different than # shown) | | | | | |
| Grade level | | | | | |
| Est. starting step | | | | | |
| Desktop (HR) Review Performed? | | | | | |
| B&F Accommodations Available? | | | | | |
| ITM Hardware required? | | | | | |
| Capital Equipment Required? | | | | | |
| Complement Annual Cost Detail | | | | | |
| Annual full-time \$ | | | | - | |
| Annual part-time \$ | - | - | - | - | |
| Annual shift premiums, etc | - | - | - | - | |
| Annual overtime \$ | - | - | - | - | |
| * PT vacation pay (calculated field) | - | - | - | - | |
| * Annual benefits (calculated field) | - | - | - | - | |
| * FT contract benefits in lieu (calculated field) | - | - | - | - | |
| Subtotal (Per Employee) | \$ - | \$ - | \$ - | \$ - | |
| Subtotal (Per Position) | \$ - | \$ - | \$ - | \$ - | |
| Continuous costs | (BU & Acct #.) | Please fill in per Complement. The total will account for multiple positions if indicated above. | | | |
| 1) Office Supplies | 105001.7200 | - | - | - | - |
| 2) Training & Developme | 105001.7115 | - | - | - | - |
| 3) Cellular Line Charges | 105001.7122.01 | - | - | - | - |
| 4) Mileage | 105001.7100 | - | - | - | - |
| Subtotal (Per Employee) | | \$ - | \$ - | \$ - | \$ - |
| Subtotal (Per Position) | | \$ - | \$ - | \$ - | \$ - |
| One-time costs | (BU & Acct #.) | Please fill in per Complement. The total will account for multiple positions if indicated above. | | | |
| 1) Computer Hardware | 105001.7211.01 | - | - | - | - |
| 2) Office Equip. & Furnitu | 105001.7210 | - | - | - | - |
| 3) Training & Developme | 105001.7115 | - | - | - | - |
| 4) | #N/A | - | - | - | - |
| Subtotal (Per Employee) | | - | - | - | - |
| Subtotal (Per Position) | | \$ - | \$ - | \$ - | \$ - |
| 2014 Total Annual Costs | | \$ - | \$ - | \$ - | \$ - |
| 2015 Total Annual Costs | | \$ - | \$ - | \$ - | \$ - |
| 2016 Total Annual Costs | | \$ - | \$ - | \$ - | \$ - |
| 2017 Total Annual Costs | | \$ - | \$ - | \$ - | \$ - |
| Additional Comments: | | | | | |

Appendix A - Additional Resource Request Submissions

| | | | | | | | | | |
|--|---|---|-------------------------------------|----------------|-------------|-------------|----------------------|-------------|--------------|
| Request Title | | Public Awareness-PrepE Initiative Budget Increase | | | | | | | |
| 8) Capital Funding | | | | | | | | | |
| Are there any Capital requests already submitted/approved or to be submitted related to this ARR? (e.g. new car) | | | | | | | | | |
| ASSOCIATED CAPITAL FUNDING | | Status | Year asset Available for use | Proj. # | 2014 | 2015 | 2016 | 2017 | Total |
| 1 | none | | | | \$ - | \$ - | \$ - | | \$ - |
| 2 | | | | | \$ - | \$ - | \$ - | | \$ - |
| 3 | | | | | \$ - | \$ - | \$ - | | \$ - |
| TOTAL ASSOCIATED CAPITAL FUNDING | | | | | \$ - | \$ - | \$ - | \$ - | \$ - |
| 9) Financial/Resource Detail | | | | | | | | | |
| Component | | BU Acct. # | 2014 | 2015 | 2016 | 2017 | 2018 | | |
| | | | Budget | | | | Full-Yr. Adj. | | |
| REVENUE - continuous operating detail | | | | | | | | | |
| 1 | | | - | - | - | | | | |
| 2 | | | - | - | - | | | | |
| 3 | | | - | - | - | | | | |
| 4 | | | - | - | - | | | | |
| Subtotal | | | - | - | - | - | | | |
| REVENUE - one-time operating detail | | | | | | | | | |
| 1 | | | - | - | - | | | - | |
| 2 | | | - | - | - | | | - | |
| Subtotal | | | - | - | - | - | | - | |
| EXPENSES - continuous operating detail (For staffing costs please fill out section 7) | | | | | | | | | |
| 1 | * Staffing costs (calculated field) | (From sect. 7) | - | - | - | - | | | |
| 2 | * Benefits | (From sect. 7) | - | - | - | - | | | |
| 3 | * Complement sch. Expenses (calculated field) | (From sect. 7) | - | - | - | - | | | |
| 4 | Public education materials development | 105001-7140 | - | - | - | 12,100 | | | |
| 5 | Printing / production of public education materials | 105001-7530 | - | - | - | 6,400 | | | |
| 6 | video broadcast | 105001-7530 | - | - | - | 1,400 | | | |
| 7 | | | - | - | - | | | | |
| Subtotal | | | - | - | - | 19,900 | | | |
| EXPENSES - one-time operating detail (For staffing costs please fill out section 7) | | | | | | | | | |
| 1 | * Complement sch. Expenses (calculated field) | (From sect. 7) | - | - | - | - | | - | |
| 2 | Trademark PrepE name | 105001-7520 | - | - | - | 5,300 | | (5,300) | |
| 3 | PrepE multimedia resource development | 105001-7140 | - | - | - | 20,000 | | (20,000) | |
| Subtotal | | | - | - | - | 25,300 | | (25,300) | |
| OFFSETS - cost savings, reductions, etc | | | | | | | | | |
| 1 | | | - | - | - | | | | |
| 2 | | | - | - | - | | | | |
| 3 | | | - | - | - | | | | |
| Subtotal | | | - | - | - | - | | | |
| TOTAL OPERATING BUDGET CHANGE | | | | | - | - | - | 45,200 | (25,300) |
| COMPLEMENTS & FTE's | | | | | 2014 | 2015 | 2016 | 2017 | Total |
| # of positions requested | | (From sect. 7) | - | - | - | - | | - | |
| FTE's | | (From sect. 7) | - | - | - | - | | - | |
| FTE reductions/offsets | | (Manual Field) | - | - | - | - | | - | |
| Net FTE's | | | - | - | - | - | | - | |

CITY OF VAUGHAN
2014-2017 OPERATING BUDGET

| ADDITIONAL RESOURCE REQUEST | | | | | | | |
|--|---|----------------------------|----------|------|------------------------|---|------------------------|
| Request Title | 2013 Professional Services to outsource some traffic data collection | | | | | | |
| Business Unit # | 2054001 | Engineering Services | | | | | |
| | | 135 - Engineering Services | | | | | |
| Related Program | Traffic Studies (Existing) | | | | | | |
| Program Classification | Standard Traditional Service | | | | | | |
| Annual Budget Change Summary | | | | | | | |
| Financial Components | 2014 | 2015 | 2016 | 2017 | 2014-2017 Sub-total | 2018 (One Time. Adj.) | 2014-2018 Sub-total |
| Staffing | | | | | | | |
| Complements | - | - | - | - | - | - | - |
| Net FTE's | - | - | - | - | - | - | - |
| Operating Revenue | - | - | - | - | - | - | - |
| Operating Costs | | | | | | | |
| Staffing & Benefits | - | - | - | - | - | - | - |
| Other continuous costs | 80,000 | - | - | - | 80,000 | - | 80,000 |
| One-time expenses | - | - | - | - | - | - | - |
| Offsets/reductions | (80,000) | - | - | - | (80,000) | - | (80,000) |
| Net Operating Budget | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Associated Capital Costs | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| 1A) Request Description: Please provide a <u>brief</u> description of the request. | | | | | | | |
| Please check one: <input checked="" type="checkbox"/> Departmental <input type="checkbox"/> Corporate | | | | | | | |
| <p>There has been a significant increase in the number of studies undertaken by Traffic Engineering Services. The number of studies completed has increased by over 50% from 2005 to 2010. With continued development, and population increases this trend will continue in the go forward. Moreover, as a result of intensification, traffic studies will become more complex and require greater analysis, such as infiltration studies. To manage the projected increase in demand for traffic studies and in an effort to be proactive with data collection, an additional resource request for outsourcing of routine studies will create additional capacity. In addition, this information will assist with overall traffic management within the City.</p> | | | | | | | |
| 1B) If this request is part of a project with multiple milestones then please fill in the following table: | | | | | | | |
| Milestones or Deliverables | | Timelines | Comments | | | | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| 1C) Impact on other departments (cost/time/benefit): | | | | | | | |
| Department Impacted | Describe Impact (Cost/time/benefit) | | | | | Were they Consulted? | |
| Dev/ Trans. Eng. | Benefit: Additional information when reviewing the impacts of intensification projects. | | | | | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No | |
| Public Works | Benefit: Road classification map. | | | | | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No | |
| | | | | | | <input type="checkbox"/> Yes <input type="checkbox"/> No | |
| Other comments: | | | | | | | |
| | | | | | | | |
| COMMISSIONER APPROVAL: _____ | | | | | | Date: _____ | |

Budget Staff
Use Only

☐ 1st Submission
☐ Previously Recognized

Submitted for year:
 Recognized for year:

Appendix A - Additional Resource Request Submissions

| Request Title | | 2013 Professional Services to outsource some traffic data collection | | | | |
|---|---|--|--------------|---|----------------|--|
| 2) Relationship to Vaughan Vision 2020 - Goals / Objectives / Initiatives | | | | | | |
| A) Identify the <u>specific initiative</u> on the Vaughan Vision 2020 initiative list this resource request supports (new or implementation of): Choose an Initiative from the drop down list and then choose the relationship with the initiative in the Green cell using the drop down provided. | | | | | | |
| Theme | Goal | Initiative (Use drop down list) | Ref # | Date | Priority | Request/Initiative Relationship (choose 1) |
| | | | | | | |
| | | | | | | |
| | | | | | | |
| B) Describe and clearly demonstrate how the request links to the Vaughan Vision 2020: | | | | | | |
| Outsourcing the routine traffic data collection is a cost effective way to build capacity. As traffic studies are typically undertaken in the spring and fall seasons, outsourcing is a more cost effective way to build capacity. This additional capacity will enable staff to dedicate more time reviewing and analyzing traffic data, recommend mitigating measures, and follow through to implementation. More importantly, staff will have more time to focus on improving customer service. | | | | | | |
| 3) Related Performance Indicators & Business Plan Link | | | | | | |
| Please provide information on top 3 performance measures: | | | | | | |
| | Name/description of service level target: | | Target Level | Current Level | Level with ARR | |
| 1) | Council/ Resident Requests | | 1 | 0.8 | 1 | |
| 2) | | | | | | |
| 3) | | | | | | |
| Describe how this request relates to Departmental Business Plan: | | | | | | |
| This ARR will assist the Department in completing the projected number of traffic studies in 2013-2016. Further, the data collected will be used by the other Department's within the Commission. | | | | | | |
| 4) Value Proposition | | | | | | |
| Please detail both qualitative and quantitative benefits of the request | | | | | | |
| Qualitative: Please select up to 2 actions which best describe this request | | | | | | |
| Primary | | Improve User Satisfaction | | Secondary | | Realize Future Benefits |
| Briefly explain how this request helps achieve the actions selected above. How does this request make a difference in these areas? Can improvements be defined (i.e. surveys, measures, etc.)? | | | | | | |
| Typically, traffic studies are completed within the calendar year. However, any requests received during the winter and summer months are carried forward to the fall and spring, respectively, to maintain the accuracy of completed studies. In being proactive with data collection, traffic concerns raised by the residents of Vaughan will be investigated and responded to in a more timely fashion. This improvement will be realized in an improvement in the staff response times to citizen inquiries. | | | | | | |
| Quantitative: Please provide explanation of how this request improves efficiency. Note that performance measures are captured in section 3. This section is for efficiency improvements. | | | | | | |
| Year | Type | Change/Saving | Units | Detail of Cost Reductions/Budget Savings | | Incl. in offsets (Section #9)? |
| 2013 | | 0.25 | | Cost effective way to build capacity during peak traffic data collection periods, and staff resources can be better utilized. | | |
| | | | | | | |
| | | | | | | |
| 5) Alternatives | | | | | | |
| Are there alternatives or options? Please explain what they are and why they are not the primary approach. | | | | | | |
| 1. Additional Staff - In order to meet the significant increase in the number of studies undertaken by Traffic Services, additional staff resources would be required during peak data collection periods (spring and fall). | | | | | | |
| 2. A reduction in the response times to citizen inquiries. | | | | | | |

Appendix A - Additional Resource Request Submissions

| Request Title | | 2013 Professional Services to outsource some traffic data collection | | | |
|---|-----------------|--|-------------|-----------|---|
| 7) Complement Details - Skip to Section 8 if no Staff is requested | | | | | |
| Do not gap positions - If required, please contact the Budget Dept. for instructions Future year progressions & eco. adj. will be calculated corporately by the Budget Dept. | | | | | |
| Complement Information | Position #1 | Position #2 | Position #3 | Sub-total | |
| Budget Year | | | | | |
| Position title | | | | | |
| Estimated start date | | | | | |
| # of positions requested | - | - | - | - | |
| Full-time equivalents (FTEs) | - | - | - | - | |
| Position type | | | | | |
| Position agreement classification | | | | | |
| If contract, specify length (months or yrs) | | | | | |
| If Casual/Seasonal PT enter Hourly wage | | | | | |
| Business unit # (override if different than # shown) | | | | | |
| Grade level | | | | | |
| Est. starting step | | | | | |
| Desktop (HR) Review Performed? | | | | | |
| B&F Accommodations Available? | | | | | |
| ITM Hardware required? | | | | | |
| Capital Equipment Required? | | | | | |
| Complement Annual Cost Detail | | | | | |
| Annual full-time \$ | | | | - | |
| Annual part-time \$ | - | - | - | - | |
| Annual shift premiums, etc | - | - | - | - | |
| Annual overtime \$ | - | - | - | - | |
| * PT vacation pay (calculated field) | - | - | - | - | |
| * Annual benefits (calculated field) | - | - | - | - | |
| * FT contract benefits in lieu (calculated field) | - | - | - | - | |
| Subtotal (Per Employee) | \$ - | \$ - | \$ - | \$ - | |
| Subtotal (Per Position) | \$ - | \$ - | \$ - | \$ - | |
| Continuous costs | (BU & Acct #.) | Please fill in per Complement. The total will account for multiple positions if indicated above. | | | |
| 1) Office Supplies | 2054001.7200 | - | - | - | - |
| 2) Training & Developme | 2054001.7115 | - | - | - | - |
| 3) Memberships/Dues/Fe | 2054001.7105 | - | - | - | - |
| 4) Mileage | 2054001.7100 | - | - | - | - |
| Subtotal (Per Employee) | \$ - | \$ - | \$ - | \$ - | |
| Subtotal (Per Position) | \$ - | \$ - | \$ - | \$ - | |
| One-time costs | (BU & Acct #.) | Please fill in per Complement. The total will account for multiple positions if indicated above. | | | |
| 1) Computer Hardware | 2054001.7211.01 | - | - | - | - |
| 2) | #N/A | - | - | - | - |
| 3) | #N/A | - | - | - | - |
| 4) | #N/A | - | - | - | - |
| Subtotal (Per Employee) | - | - | - | - | |
| Subtotal (Per Position) | \$ - | \$ - | \$ - | \$ - | |
| 2014 Total Annual Costs | \$ - | \$ - | \$ - | \$ - | |
| 2015 Total Annual Costs | \$ - | \$ - | \$ - | \$ - | |
| 2016 Total Annual Costs | \$ - | \$ - | \$ - | \$ - | |
| 2017 Total Annual Costs | \$ - | \$ - | \$ - | \$ - | |
| Additional Comments: | | | | | |

Appendix A - Additional Resource Request Submissions

| | | | | | | | | | |
|--|---|--|-------------------------------------|----------------|-------------|-------------|-------------|----------------------|--------------|
| Request Title | | 2013 Professional Services to outsource some traffic data collection | | | | | | | |
| 8) Capital Funding | | | | | | | | | |
| Are there any Capital requests already submitted/approved or to be submitted related to this ARR? (e.g. new car) | | | | | | | | | |
| ASSOCIATED CAPITAL FUNDING | | Status | Year asset Available for use | Proj. # | 2014 | 2015 | 2016 | 2017 | Total |
| 1 | | | | | \$ - | \$ - | \$ - | | \$ - |
| 2 | | | | | \$ - | \$ - | \$ - | | \$ - |
| 3 | | | | | \$ - | \$ - | \$ - | | \$ - |
| TOTAL ASSOCIATED CAPITAL FUNDING | | | | | \$ - | \$ - | \$ - | \$ - | \$ - |
| 9) Financial/Resource Detail | | | | | | | | | |
| Component | | | BU Acct. # | 2014 | 2015 | 2016 | 2017 | 2018 | |
| | | | | Budget | | | | Full-Yr. Adj. | |
| REVENUE - continuous operating detail | | | | | | | | | |
| 1 | | | | - | - | - | | | |
| 2 | | | | - | - | - | | | |
| 3 | | | | - | - | - | | | |
| 4 | | | | - | - | - | | | |
| Subtotal | | | | - | - | - | - | | |
| REVENUE - one-time operating detail | | | | | | | | | |
| 1 | | | | - | - | - | | | - |
| 2 | | | | - | - | - | | | - |
| Subtotal | | | | - | - | - | - | | - |
| EXPENSES - continuous operating detail (For staffing costs please fill out section 7) | | | | | | | | | |
| 1 | * Staffing costs (calculated field) | (From sect. 7) | | - | - | - | - | | |
| 2 | * Benefits | (From sect. 7) | | - | - | - | - | | |
| 3 | * Complement sch. Expenses (calculated field) | (From sect. 7) | | - | - | - | - | | |
| 4 | Professional Fees, 7520 | | | 80,000 | - | | | | |
| 5 | | | | - | - | - | | | |
| 6 | | | | - | - | - | | | |
| 7 | | | | - | - | - | | | |
| Subtotal | | | | 80,000 | - | - | - | | |
| EXPENSES - one-time operating detail (For staffing costs please fill out section 7) | | | | | | | | | |
| 1 | * Complement sch. Expenses (calculated field) | (From sect. 7) | | - | - | - | - | | - |
| 2 | | | | - | - | - | | | - |
| 3 | | | | - | - | - | | | - |
| Subtotal | | | | - | - | - | - | | - |
| OFFSETS - cost savings, reductions, etc | | | | | | | | | |
| 1 | Savings on Salt contract | | | (80,000) | - | - | | | |
| 2 | | | | - | - | - | | | |
| 3 | | | | - | - | - | | | |
| Subtotal | | | | (80,000) | - | - | - | | |
| TOTAL OPERATING BUDGET CHANGE | | | | | - | - | - | - | - |
| COMPLEMENTS & FTE's | | | | | 2014 | 2015 | 2016 | 2017 | Total |
| # of positions requested | | (From sect. 7) | | - | - | - | - | | - |
| FTE's | | (From sect. 7) | | - | - | - | - | | - |
| FTE reductions/offsets | | (Manual Field) | | - | - | - | - | | - |
| Net FTE's | | | | - | - | - | - | | - |

CITY OF VAUGHAN
2014-2017 OPERATING BUDGET

| ADDITIONAL RESOURCE REQUEST | | | | | | | |
|---|--|----------------------|-------------|--|------------------------|--|------------------------|
| Request Title | Roads Asset Management Coordinator | | | | | | |
| Business Unit # | 2054001 | Engineering Services | | | | | |
| | 135 - Engineering Services | | | | | | |
| Related Program | Linear Infrastructure Renewal Management | | | | | | |
| Program Classification | Standard Essential Service | | | | | | |
| Annual Budget Change Summary | | | | | | | |
| Financial Components | 2014 | 2015 | 2016 | 2017 | 2014-2017 Sub-total | 2018 (One Time. Adj.) | 2014-2018 Sub-total |
| Staffing | | | | | | | |
| Complements | 1.00 | - | - | - | 1.00 | - | 1.00 |
| Net FTE's | 1.00 | - | - | - | 1.00 | - | 1.00 |
| Operating Revenue | - | - | - | - | - | - | - |
| Operating Costs | | | | | | | |
| Staffing & Benefits | 102,185 | - | - | - | 102,185 | - | 102,185 |
| Other continuous costs | 750 | - | - | - | 750 | - | 750 |
| One-time expenses | 5,250 | (5,250) | - | - | - | - | - |
| Offsets/reductions | (108,185) | - | - | - | (108,185) | - | (108,185) |
| Net Operating Budget | \$ (0) | \$ (5,250) | \$ - | \$ - | \$ (5,250) | \$ - | \$ (5,250) |
| Associated Capital Costs | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| 1A) Request Description: Please provide a <u>brief</u> description of the request. | | | | | | | |
| Please check one: <input type="checkbox"/> Departmental <input checked="" type="checkbox"/> Corporate | | | | | | | |
| 1 - Full- time Roads Asset Management Coordinator for the Engineering and Public Works commission to perform activities related to the asset management of all surface linear assets (i.e.. Roads, sidewalks, street lights, traffic signals, bridges, culverts, etc.). The position will report to the Manager of Capital Planning and Infrastructure. This position will support the recommendations outlined in the Corporate Asset Management Strategy, identified as a Corporate Strategic Initiative. | | | | | | | |
| 1B) If this request is part of a project with multiple milestones then please fill in the following table: | | | | | | | |
| Milestones or Deliverables | | | Timelines | Comments | | | |
| Identified as a Corporate Strategic Project Initiative | | | Q2 | Supports recommendations made to proceed with the Corporate Asset Management | | | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| 1C) Impact on other departments (cost/time/benefit): | | | | | | | |
| Department Impacted | Describe Impact (Cost/time/benefit) | | | | | Were they Consulted? | |
| HR | Process of Hiring & Documentation | | | | | <input type="checkbox"/> Yes <input type="checkbox"/> No | |
| | | | | | | <input type="checkbox"/> Yes <input type="checkbox"/> No | |
| | | | | | | <input type="checkbox"/> Yes <input type="checkbox"/> No | |
| Other comments: | | | | | | | |
| | | | | | | | |
| COMMISSIONER APPROVAL: _____ | | | | | | Date: _____ | |

Budget Staff
Use Only

☐ 1st Submission
☐ Previously Recognized

Submitted for year:
 Recognized for year:

Appendix A - Additional Resource Request Submissions

| Request Title | | Roads Asset Management Coordinator | | | | |
|---|---|--|--------------|--|----------------|--|
| 2) Relationship to Vaughan Vision 2020 - Goals / Objectives / Initiatives | | | | | | |
| A) Identify the <u>specific initiative</u> on the Vaughan Vision 2020 initiative list this resource request supports (new or implementation of): Choose an Initiative from the drop down list and then choose the relationship with the initiative in the Green cell using the drop down provided. | | | | | | |
| Theme | Goal | Initiative (Use drop down list) | Ref # | Date | Priority | Request/Initiative Relationship (choose 1) |
| Organizational Goals | Manage Corporate Assets | Develop and implement a Corporate-wide Asset Management System | 3 | Q2/16 | High | |
| | | | | | | |
| | | | | | | |
| B) Describe and clearly demonstrate how the request links to the Vaughan Vision 2020: | | | | | | |
| <p>MANAGEMENT EXCELLENCE: "Enhance Productivity, Cost Effectiveness and Innovation" – The Roads Asset Coordinator will provide overview for all asset management and planned maintenance for these asset classes. Efficiencies will be gained as all asset management activities (capital planning and maintenance) will be coordinated and led by the Roads Asset Management Coordinator. This coordinated approach differs from the "siloe" approach that exists today. "Maintain Assets & Infrastructure" - This position will be responsible for managing the Road Assets and Infrastructure for the E & PW Commission by establishing Key Performance Indicators, asset condition assessment and planning of capital and maintenance of road infrastructure. SERVICE EXCELLENCE: "Pursue Excellence in Service Delivery" – Coordination of capital and maintenance activities will ensure that all assets are operating as intended to ensure the efficient delivery of services to the citizens of Vaughan.</p> | | | | | | |
| 3) Related Performance Indicators & Business Plan Link | | | | | | |
| Please provide information on top 3 performance measures: | | | | | | |
| | Name/description of service level target: | | Target Level | Current Level | Level with ARR | |
| 1) | | | | | | |
| 2) | | | | | | |
| 3) | | | | | | |
| Describe how this request relates to Departmental Business Plan: | | | | | | |
| This request is directly related to the identified Departmental Program "Linear Infrastructure Renewal Management" | | | | | | |
| 4) Value Proposition | | | | | | |
| Please detail both qualitative and quantitative benefits of the request | | | | | | |
| Qualitative: Please select up to 2 actions which best describe this request | | | | | | |
| Primary | | Improve Sustainability | | Secondary | | Improve Corp. Image |
| Briefly explain how this request helps achieve the actions selected above. How does this request make a difference in these areas? Can improvements be defined (i.e. surveys, measures, etc.)? | | | | | | |
| <p>"IMPROVE SUSTAINABILITY" - By ensuring commission assets are effectively managed as a whole; taking advantage of combined opportunities in maintaining the City's linear Infrastructure. "IMPROVE CORP. IMAGE" - By ensuring commission's assets are inventoried and proactively maintained within the lifespan of the asset, the commission will project a positive image to the City's residents, business owners and visitors alike.</p> | | | | | | |
| Quantitative: Please provide explanation of how this request improves efficiency. Note that performance measures are captured in section 3. This section is for efficiency improvements. | | | | | | |
| Year | Type | Change/Saving | Units | Detail of Cost Reductions/Budget Savings | | Incl. in offsets (Section #9)? |
| 2013 | | savings | | | | |
| | | | | | | |
| | | | | | | |
| 5) Alternatives | | | | | | |
| Are there alternatives or options? Please explain what they are and why they are not the primary approach. | | | | | | |
| no | | | | | | |

Appendix A - Additional Resource Request Submissions

| | | | | |
|---|------------------------------------|--|--------------------|-------------------|
| Request Title | Roads Asset Management Coordinator | | | |
| 7) Complement Details - Skip to Section 8 if no Staff is requested | | | | |
| Do not gap positions - If required, please contact the Budget Dept. for instructions Future year progressions & eco. adj. will be calculated corporately by the Budget Dept. | | | | |
| Complement Information | Position #1 | Position #2 | Position #3 | Sub-total |
| Budget Year | 2014 | | | |
| Position title | Roads Asset Coordinator | | | |
| Estimated start date | January 1, 2014 | | | |
| # of positions requested | 1.00 | - | - | 1.00 |
| Full-time equivalents (FTEs) | 1.00 | - | - | 1.00 |
| Position type | Full-time | | | |
| Position agreement classification | Mgmt/Non-union | | | |
| If contract, specify length (months or yrs) | N/A | | | |
| If Casual/Seasonal PT enter Hourly wage | | | | |
| Business unit # (override if different than # shown) | 6810001 | | | |
| Grade level | 7 | | | |
| Est. starting step | 1 | | | |
| Desktop (HR) Review Performed? | No | | | |
| B&F Accommodations Available? | Yes | | | |
| ITM Hardware required? | Yes | | | |
| Capital Equipment Required? | Yes | | | |
| Complement Annual Cost Detail | | | | |
| Annual full-time \$ | 80,271 | | | 80,271 |
| Annual part-time \$ | - | - | - | - |
| Annual shift premiums, etc | - | - | - | - |
| Annual overtime \$ | - | - | - | - |
| * PT vacation pay (calculated field) | - | - | - | - |
| * Annual benefits (calculated field) | 21,914 | - | - | 21,914 |
| * FT contract benefits in lieu (calculated field) | - | - | - | - |
| Subtotal (Per Employee) | \$ 102,185 | \$ - | \$ - | \$ 102,185 |
| Subtotal (Per Position) | \$ 102,185 | \$ - | \$ - | \$ 102,185 |
| Continuous costs | (BU & Acct #.) | Please fill in per Complement. The total will account for multiple positions if indicated above. | | |
| 1) Office Supplies | 2054001.7200 | - | - | - |
| 2) Training & Developme | 2054001.7115 | - | - | - |
| 3) Cellular Line Charges | 2054001.7122.01 | 750 | - | 750 |
| 4) Mileage | 2054001.7100 | - | - | - |
| Subtotal (Per Employee) | \$ 750 | \$ - | \$ - | \$ 750 |
| Subtotal (Per Position) | \$ 750 | \$ - | \$ - | \$ 102,185 |
| One-time costs | (BU & Acct #.) | Please fill in per Complement. The total will account for multiple positions if indicated above. | | |
| 1) Computer Hardware | 2054001.7211.01 | 2,500 | - | 2,500 |
| 2) Office Equip. & Furnitu | 2054001.7210 | 1,500 | - | 1,500 |
| 3) Training & Developme | 2054001.7115 | 1,000 | - | 1,000 |
| 4) Cellular Line Charges | 2054001.7122.01 | 250 | - | 250 |
| Subtotal (Per Employee) | 5,250 | - | - | 5,250 |
| Subtotal (Per Position) | \$ 5,250 | \$ - | \$ - | \$ 102,185 |
| 2014 Total Annual Costs | \$ 108,185 | \$ - | \$ - | \$ 108,185 |
| 2015 Total Annual Costs | \$ - | \$ - | \$ - | \$ - |
| 2016 Total Annual Costs | \$ - | \$ - | \$ - | \$ - |
| 2017 Total Annual Costs | \$ - | \$ - | \$ - | \$ - |
| Additional Comments: | | | | |

Appendix A - Additional Resource Request Submissions

| | | | | | | | | | |
|--|---|------------------------------------|-------------------------------------|----------------|-------------|-------------|-------------|----------------------|--------------|
| Request Title | | Roads Asset Management Coordinator | | | | | | | |
| 8) Capital Funding | | | | | | | | | |
| Are there any Capital requests already submitted/approved or to be submitted related to this ARR? (e.g. new car) | | | | | | | | | |
| ASSOCIATED CAPITAL FUNDING | | Status | Year asset Available for use | Proj. # | 2014 | 2015 | 2016 | 2017 | Total |
| 1 | | | | | | \$ - | \$ - | | \$ - |
| 2 | | | | | | \$ - | \$ - | | \$ - |
| 3 | | | | | \$ - | \$ - | \$ - | | \$ - |
| TOTAL ASSOCIATED CAPITAL FUNDING | | | | | \$ - | \$ - | \$ - | \$ - | \$ - |
| 9) Financial/Resource Detail | | | | | | | | | |
| Component | | | BU Acct. # | 2014 | 2015 | 2016 | 2017 | 2018 | |
| | | | | Budget | | | | Full-Yr. Adj. | |
| REVENUE - continuous operating detail | | | | | | | | | |
| 1 | | | | - | - | - | | | |
| 2 | | | | - | - | - | | | |
| 3 | | | | - | - | - | | | |
| 4 | | | | - | - | - | | | |
| Subtotal | | | | - | - | - | - | | |
| REVENUE - one-time operating detail | | | | | | | | | |
| 1 | | | | - | - | - | | - | |
| 2 | | | | - | - | - | | - | |
| Subtotal | | | | - | - | - | - | - | |
| EXPENSES - continuous operating detail (For staffing costs please fill out section 7) | | | | | | | | | |
| 1 | * Staffing costs (calculated field) | (From sect. 7) | | 80,271 | - | - | - | | |
| 2 | * Benefits | (From sect. 7) | | 21,914 | - | - | - | | |
| 3 | * Complement sch. Expenses (calculated field) | (From sect. 7) | | 750 | - | - | - | | |
| 4 | | | | - | - | - | | | |
| 5 | | | | - | - | - | | | |
| 6 | | | | - | - | - | | | |
| 7 | | | | - | - | - | | | |
| Subtotal | | | | 102,935 | - | - | - | | |
| EXPENSES - one-time operating detail (For staffing costs please fill out section 7) | | | | | | | | | |
| 1 | * Complement sch. Expenses (calculated field) | (From sect. 7) | | 5,250 | - | - | - | - | |
| 2 | | | | - | - | - | | - | |
| 3 | | | | - | - | - | | - | |
| Subtotal | | | | 5,250 | - | - | - | - | |
| OFFSETS - cost savings, reductions, etc | | | | | | | | | |
| 1 | osition will be offset by savings realized with the Engineering and | | | (108,185) | - | - | | | |
| 2 | | | | - | - | - | | | |
| 3 | | | | - | - | - | | | |
| Subtotal | | | | (108,185) | - | - | - | | |
| TOTAL OPERATING BUDGET CHANGE | | | | (0) | - | - | - | - | |
| COMPLEMENTS & FTE's | | | | 2014 | 2015 | 2016 | 2017 | Total | |
| # of positions requested | | (From sect. 7) | | 1.00 | - | - | - | 1.00 | |
| FTE's | | (From sect. 7) | | 1.00 | - | - | - | 1.00 | |
| FTE reductions/offsets | | (Manual Field) | | - | - | - | | - | |
| Net FTE's | | | | 1.00 | - | - | - | 1.00 | |

CITY OF VAUGHAN
2014-2017 OPERATING BUDGET

| ADDITIONAL RESOURCE REQUEST | | | | | | | |
|--|--|--|----------|------|------------------------|--|------------------------|
| Request Title | <div style="border: 1px solid black; padding: 2px;">2013 Pavement Markings - Rural Roads</div> | | | | | | |
| Business Unit # | <div style="border: 1px solid black; padding: 2px;">2004010</div> | <div style="border: 1px solid black; padding: 2px;">Pavement Marking</div> | | | | | |
| | <div style="border: 1px solid black; padding: 2px;">135 - Engineering Services</div> | | | | | | |
| Related Program | <div style="border: 1px solid black; padding: 2px;">Pavement Markings</div> | | | | | | |
| Program Classification | <div style="border: 1px solid black; padding: 2px;">Mandatory - Service</div> | | | | | | |
| Annual Budget Change Summary | | | | | | | |
| Financial Components | 2014 | 2015 | 2016 | 2017 | 2014-2017 Sub-total | 2018 (One Time. Adj.) | 2014-2018 Sub-total |
| Staffing | | | | | | | |
| Complements | - | - | - | - | - | - | - |
| Net FTE's | - | - | - | - | - | - | - |
| Operating Revenue | - | - | - | - | - | - | - |
| Operating Costs | | | | | | | |
| Staffing & Benefits | - | - | - | - | - | - | - |
| Other continuous costs | 80,000 | - | - | - | 80,000 | - | 80,000 |
| One-time expenses | - | - | - | - | - | - | - |
| Offsets/reductions | (80,000) | - | - | - | (80,000) | - | (80,000) |
| Net Operating Budget | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Associated Capital Costs | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| 1A) Request Description: Please provide a <u>brief</u> description of the request. | | | | | | | |
| Please check one: <input type="checkbox"/> Departmental <input type="checkbox"/> Corporate | | | | | | | |
| Engineering Services is required, in accordance with Provincial legislation, to maintain the pavement markings on the City's roadways. This ARR is an addition to the requirements of the existing Pavement Marking Program, to ensure the safety of all road users. The Ontario Traffic Manual Book 11 (Pavement Markings) states that pavement markings should be installed 'along their entire length if 6m wide or more and carrying a two-way, peak-hour volume of 200 vehicles or more.' In addition, where the travel lane width is less than 3.6m, an edge line is required 0.3m from the lane edge, gravel or paved shoulder. This would be applicable in areas with narrow lane widths. In some areas, a double centreline, dividing lines for possible vehicle passing zones, etc could be required. As such, centrelines and edgelines are required along: King-Vaughan Road, Kirby Road (Weston to Dufferin, west of Hwy. 27 to westerly limit, and Huntington to Albion-Vaughan), Cold Creek Road, Huntington Road, Pine Valley Drive (Teston to north City limit), Kipling Avenue (Teston to north City limit). It is noted that painting centrelines and edgelines along rural roads is a change in practice. The cost associated for the rural road pavement markings has been offset with the existing operating budget for pavement markings. | | | | | | | |
| 1B) If this request is part of a project with multiple milestones then please fill in the following table: | | | | | | | |
| Milestones or Deliverables | | Timelines | Comments | | | | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| 1C) Impact on other departments (cost/time/benefit): | | | | | | | |
| Department Impacted | Describe Impact (Cost/time/benefit) | | | | | Were they Consulted? | |
| | | | | | | <input type="checkbox"/> Yes <input type="checkbox"/> No | |
| | | | | | | <input type="checkbox"/> Yes <input type="checkbox"/> No | |
| | | | | | | <input type="checkbox"/> Yes <input type="checkbox"/> No | |
| Other comments: | | | | | | | |
| | | | | | | | |
| COMMISSIONER APPROVAL: _____ | | | | | | Date: _____ | |

**Budget Staff
Use Only**

☐ 1st Submission
☐ Previously Recognized

Submitted for year:
Recognized for year:

Appendix A - Additional Resource Request Submissions

| Request Title | | 2013 Pavement Markings - Rural Roads | | | | |
|--|---|--------------------------------------|--------------|---|----------------|--|
| 2) Relationship to Vaughan Vision 2020 - Goals / Objectives / Initiatives | | | | | | |
| A) Identify the <u>specific initiative</u> on the Vaughan Vision 2020 initiative list this resource request supports (new or implementation of): Choose an Initiative from the drop down list and then choose the relationship with the initiative in the Green cell using the drop down provided. | | | | | | |
| Theme | Goal | ↓ Initiative (Use drop down list) ↓ | Ref # | Date | Priority | Request/Initiative Relationship (choose 1) |
| | | | | | | |
| | | | | | | |
| | | | | | | |
| B) Describe and clearly demonstrate how the request links to the Vaughan Vision 2020: | | | | | | |
| The application of pavement markings on the City's rural roads will promote community safety, health and wellness. | | | | | | |
| 3) Related Performance Indicators & Business Plan Link | | | | | | |
| Please provide information on top 3 performance measures: | | | | | | |
| | Name/description of service level target: | | Target Level | Current Level | Level with ARR | |
| 1) | Meeting Provincial requirements annually. | | 1 | 0 | 1 | |
| 2) | | | | | | |
| 3) | | | | | | |
| Describe how this request relates to Departmental Business Plan: | | | | | | |
| This ARR will assist the Department in achieving its goal of developing, implementing, and maintaining programs to improve community safety. | | | | | | |
| 4) Value Proposition | | | | | | |
| Please detail both qualitative and quantitative benefits of the request | | | | | | |
| Qualitative: Please select up to 2 actions which best describe this request | | | | | | |
| Primary | | Improve User Satisfaction | | Secondary | | Realize Future Benefits |
| Briefly explain how this request helps achieve the actions selected above. How does this request make a difference in these areas? Can improvements be defined (i.e. surveys, measures, etc.)? | | | | | | |
| The proposed pavement markings will improve the rural road network and increase safety for all users. | | | | | | |
| Quantitative: Please provide explanation of how this request improves efficiency. Note that performance measures are captured in section 3. This section is for efficiency improvements. | | | | | | |
| Year | Type | Change/Saving | Units | Detail of Cost Reductions/Budget Savings | | Incl. in offsets (Section #9)? |
| 2013 | | +49% | | This request complies with Provincial requirements. | | |
| | | | | | | |
| | | | | | | |
| 5) Alternatives | | | | | | |
| Are there alternatives or options? Please explain what they are and why they are not the primary approach. | | | | | | |
| There are no alternative options. | | | | | | |

Appendix A - Additional Resource Request Submissions

| Request Title | | 2013 Pavement Markings - Rural Roads | | | |
|---|-----------------|--|-------------|-----------|---|
| 7) Complement Details - Skip to Section 8 if no Staff is requested | | | | | |
| Do not gap positions - If required, please contact the Budget Dept. for instructions Future year progressions & eco. adj. will be calculated corporately by the Budget Dept. | | | | | |
| Complement Information | Position #1 | Position #2 | Position #3 | Sub-total | |
| Budget Year | | | | | |
| Position title | | | | | |
| Estimated start date | | | | | |
| # of positions requested | | | | | |
| Full-time equivalents (FTEs) | | | | - | |
| Position type | | | | | |
| Position agreement classification | | | | | |
| If contract, specify length (months or yrs) | | | | | |
| If Casual/Seasonal PT enter Hourly wage | | | | | |
| Business unit # (override if different than # shown) | | | | | |
| Grade level | | | | | |
| Est. starting step | | | | | |
| Desktop (HR) Review Performed? | | | | | |
| B&F Accommodations Available? | | | | | |
| ITM Hardware required? | | | | | |
| Capital Equipment Required? | | | | | |
| Complement Annual Cost Detail | | | | | |
| Annual full-time \$ | | | | - | |
| Annual part-time \$ | - | - | - | - | |
| Annual shift premiums, etc | - | - | - | - | |
| Annual overtime \$ | - | - | - | - | |
| * PT vacation pay (calculated field) | - | - | - | - | |
| * Annual benefits (calculated field) | - | - | - | - | |
| * FT contract benefits in lieu (calculated field) | - | - | - | - | |
| Subtotal (Per Employee) | \$ - | \$ - | \$ - | \$ - | |
| Subtotal (Per Position) | \$ - | \$ - | \$ - | \$ - | |
| Continuous costs | (BU & Acct #.) | Please fill in per Complement. The total will account for multiple positions if indicated above. | | | |
| 1) Office Supplies | 2004010.7200 | - | - | - | - |
| 2) Training & Developme | 2004010.7115 | - | - | - | - |
| 3) Memberships/Dues/Fe | 2004010.7105 | - | - | - | - |
| 4) Mileage | 2004010.7100 | - | - | - | - |
| Subtotal (Per Employee) | \$ - | \$ - | \$ - | \$ - | |
| Subtotal (Per Position) | #VALUE! | #VALUE! | #VALUE! | \$ - | |
| One-time costs | (BU & Acct #.) | Please fill in per Complement. The total will account for multiple positions if indicated above. | | | |
| 1) Computer Hardware | 2004010.7211.01 | - | - | - | - |
| 2) | #N/A | - | - | - | - |
| 3) | #N/A | - | - | - | - |
| 4) | #N/A | - | - | - | - |
| Subtotal (Per Employee) | - | - | - | - | |
| Subtotal (Per Position) | #VALUE! | #VALUE! | #VALUE! | \$ - | |
| 2014 Total Annual Costs | \$ - | \$ - | \$ - | \$ - | |
| 2015 Total Annual Costs | \$ - | \$ - | \$ - | \$ - | |
| 2016 Total Annual Costs | \$ - | \$ - | \$ - | \$ - | |
| 2017 Total Annual Costs | \$ - | \$ - | \$ - | \$ - | |
| Additional Comments: | | | | | |

Appendix A - Additional Resource Request Submissions

| | | | | | | | | | |
|--|--|--------------------------------------|-------------------------------------|----------------|-------------|-------------|-------------|----------------------|--------------|
| Request Title | | 2013 Pavement Markings - Rural Roads | | | | | | | |
| 8) Capital Funding | | | | | | | | | |
| Are there any Capital requests already submitted/approved or to be submitted related to this ARR? (e.g. new car) | | | | | | | | | |
| ASSOCIATED CAPITAL FUNDING | | Status | Year asset Available for use | Proj. # | 2014 | 2015 | 2016 | 2017 | Total |
| 1 | | | | | \$ - | \$ - | \$ - | | \$ - |
| 2 | | | | | \$ - | \$ - | \$ - | | \$ - |
| 3 | | | | | \$ - | \$ - | \$ - | | \$ - |
| TOTAL ASSOCIATED CAPITAL FUNDING | | | | | \$ - | \$ - | \$ - | \$ - | \$ - |
| 9) Financial/Resource Detail | | | | | | | | | |
| Component | | | BU Acct. # | 2014 | 2015 | 2016 | 2017 | 2018 | |
| | | | | Budget | | | | Full-Yr. Adj. | |
| REVENUE - continuous operating detail | | | | | | | | | |
| 1 | | | | - | - | - | | | |
| 2 | | | | - | - | - | | | |
| 3 | | | | - | - | - | | | |
| 4 | | | | - | - | - | | | |
| Subtotal | | | | - | - | - | - | | |
| REVENUE - one-time operating detail | | | | | | | | | |
| 1 | | | | - | - | - | | | - |
| 2 | | | | - | - | - | | | - |
| Subtotal | | | | - | - | - | - | | - |
| EXPENSES - continuous operating detail (For staffing costs please fill out section 7) | | | | | | | | | |
| 1 | * Staffing costs (calculated field) | (From sect. 7) | | - | - | - | - | | |
| 2 | * Benefits | (From sect. 7) | | - | - | - | - | | |
| 3 | * Complement sch. Expenses (calculated field) | (From sect. 7) | | - | - | - | - | | |
| 4 | Pavement Markings, 7331 Contractor & Contr.Maintenance | | | 80,000 | - | - | | | |
| 5 | | | | - | - | - | | | |
| 6 | | | | - | - | - | | | |
| 7 | | | | - | - | - | | | |
| Subtotal | | | | 80,000 | - | - | - | | |
| EXPENSES - one-time operating detail (For staffing costs please fill out section 7) | | | | | | | | | |
| 1 | * Complement sch. Expenses (calculated field) | (From sect. 7) | | - | - | - | - | | - |
| 2 | | | | - | - | - | | | - |
| 3 | | | | - | - | - | | | - |
| Subtotal | | | | - | - | - | - | | - |
| OFFSETS - cost savings, reductions, etc | | | | | | | | | |
| 1 | Offset from existing operating budget | | | (80,000) | - | - | | | |
| 2 | | | | - | - | - | | | |
| 3 | | | | - | - | - | | | |
| Subtotal | | | | (80,000) | - | - | - | | |
| TOTAL OPERATING BUDGET CHANGE | | | | | - | - | - | - | - |
| COMPLEMENTS & FTE's | | | | | 2014 | 2015 | 2016 | 2017 | Total |
| # of positions requested | | | (From sect. 7) | - | - | - | - | - | - |
| FTE's | | | (From sect. 7) | - | - | - | - | - | - |
| FTE reductions/offsets | | | (Manual Field) | - | - | - | - | - | - |
| Net FTE's | | | | - | - | - | - | - | - |

CITY OF VAUGHAN
2014-2017 OPERATING BUDGET

| ADDITIONAL RESOURCE REQUEST | | | | | | | |
|--|--|------------------------------|--|-------------|------------------------|------------------------------|-----------------------------|
| Request Title | Climate change adaptation research | | | | | | |
| Business Unit # | 020032 | Environmental Sustainability | | | | | |
| | 122 - Environmental Sustainability ; Comm. of Strategic & Corp Serv. | | | | | | |
| Related Program | Environmental Sustainability | | | | | | |
| Program Classification | Premium - City Building | | | | | | |
| Annual Budget Change Summary | | | | | | | |
| Financial Components | 2014 | 2015 | 2016 | 2017 | 2014-2017 Sub-total | 2018 (One Time. Adj.) | 2014-2018 Sub-total |
| Staffing | | | | | | | |
| Complements | - | - | - | - | - | - | - |
| Net FTE's | - | - | - | - | - | - | - |
| Operating Revenue | - | - | - | - | - | - | - |
| Operating Costs | | | | | | | |
| Staffing & Benefits | - | - | - | - | - | - | - |
| Other continuous costs | - | - | - | - | - | - | - |
| One-time expenses | 25,000 | (25,000) | - | - | - | - | - |
| Offsets/reductions | (10,876) | - | - | - | (10,876) | - | (10,876) |
| Net Operating Budget | \$ 14,124 | \$ (25,000) | \$ - | \$ - | \$ (10,876) | \$ - | \$ (10,876) |
| Associated Capital Costs | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| 1A) Request Description: Please provide a <u>brief</u> description of the request. | | | | | | | |
| Please check one: <input type="checkbox"/> Departmental <input checked="" type="checkbox"/> Corporate | | | | | | | |
| The purpose of this request is to seek consultant support to initiate research to further develop our understanding of climate change impacts and the service areas which will be most affected. The work will involve scoping the climate change impacts on a regional basis, conducting both a vulnerability and risk assessment. The collection of this data will improve the decision making process related to climate change adaptation. This funding will be leveraged against other regional municipal partners with the York Region Adaptation Group. | | | | | | | |
| 1B) If this request is part of a project with multiple milestones then please fill in the following table: | | | | | | | |
| Milestones or Deliverables | | Timelines | Comments | | | | |
| Climate change adaptation planning initiation | | Q1-3, 2012 | Internal resources | | | | |
| Climate change adaptation research | | 2013-2014 | Pool resources with other York Region municipalities and other external partners | | | | |
| Climate change adaptation planning & implementation | | 2014-16 | Internal resources | | | | |
| Climate change adaptation monitoring/review | | 2015- 2018 | Internal resources | | | | |
| 1C) Impact on other departments (cost/time/benefit): | | | | | | | |
| Department Impacted | Describe Impact (Cost/time/benefit) | | | | | Were they Consulted? | |
| | | | | | | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| | | | | | | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| | | | | | | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| Other comments: | | | | | | | |
| | | | | | | | |
| COMMISSIONER APPROVAL: _____ | | | | | | Date: _____ | |

Budget Staff
Use Only

☐ 1st Submission
☐ Previously Recognized

Submitted for year:
 Recognized for year:

Appendix A - Additional Resource Request Submissions

| Request Title | Climate change adaptation research | | | | | | | | | | | | | | | | | | | | | | | | | |
|--|--|--|---------------|---|---------------------------------------|---|--|---|--------------|---------------|----------------|----|---|----|----|----|----|--|----|-----|----|----|--|--|--|--|
| 2) Relationship to Vaughan Vision 2020 - Goals / Objectives / Initiatives | | | | | | | | | | | | | | | | | | | | | | | | | | |
| A) Identify the <u>specific initiative</u> on the Vaughan Vision 2020 initiative list this resource request supports (new or implementation of): Choose an Initiative from the drop down list and then choose the relationship with the initiative in the Green cell using the drop down provided. | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Theme | Goal | Initiative (Use drop down list) | Ref # | Date | Priority | Request/Initiative Relationship (choose 1) | | | | | | | | | | | | | | | | | | | | |
| | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | | | | | | | | | | | | | | | | | | | | | | | | | | |
| B) Describe and clearly demonstrate how the request links to the Vaughan Vision 2020: | | | | | | | | | | | | | | | | | | | | | | | | | | |
| <p>This request is consistent with the Vaughan Vision 2020 goal of Leading and Promoting Environmental Sustainability and Ensure a High Performing Organization. This leadership initiative is also consistent with actions in Green Directions Vaughan: Community Sustainability and Environmental Master Plan. Municipal governments need to better understand the existing and future impacts/trends from climate change as a means of establishing requisite adaptation strategies. Municipalities are responsible for key service areas that will be affected by climate change: infrastructure, parks & recreation, and transportation. Hence the need to mitigate risks to ensure the organization performs at a high level. Municipal governments have the responsibility of ensuring the safety health and welfare of their communities both now and in the future.</p> | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 3) Related Performance Indicators & Business Plan Link | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Please provide information on top 3 performance measures: | | | | | | | | | | | | | | | | | | | | | | | | | | |
| <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 5%;"> </th> <th style="width: 45%;">Name/description of service level target:</th> <th style="width: 15%;">Target Level</th> <th style="width: 15%;">Current Level</th> <th style="width: 20%;">Level with ARR</th> </tr> </thead> <tbody> <tr> <td>1)</td> <td>Number of info/requests provided by FTE</td> <td>62</td> <td>58</td> <td>78</td> </tr> <tr> <td>2)</td> <td>% of requests resulting in subsequent projects L94</td> <td>10</td> <td>n/a</td> <td>11</td> </tr> <tr> <td>3)</td> <td> </td> <td> </td> <td> </td> <td> </td> </tr> </tbody> </table> | | | | | | | | Name/description of service level target: | Target Level | Current Level | Level with ARR | 1) | Number of info/requests provided by FTE | 62 | 58 | 78 | 2) | % of requests resulting in subsequent projects L94 | 10 | n/a | 11 | 3) | | | | |
| | Name/description of service level target: | Target Level | Current Level | Level with ARR | | | | | | | | | | | | | | | | | | | | | | |
| 1) | Number of info/requests provided by FTE | 62 | 58 | 78 | | | | | | | | | | | | | | | | | | | | | | |
| 2) | % of requests resulting in subsequent projects L94 | 10 | n/a | 11 | | | | | | | | | | | | | | | | | | | | | | |
| 3) | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Describe how this request relates to Departmental Business Plan: | | | | | | | | | | | | | | | | | | | | | | | | | | |
| <p>This request supports the 2014 Departmental Business Plan objective to initiate collection of baseline data that will address vulnerability to climate change and actions to mitigate climate change impacts.</p> | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 4) Value Proposition | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Please detail both qualitative and quantitative benefits of the request | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Qualitative: Please select up to 2 actions which best describe this request | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Primary Improve Sustainability Secondary Realize Future Benefits | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Briefly explain how this request helps achieve the actions selected above. How does this request make a difference in these areas? Can improvements be defined (i.e. surveys, measures, etc.)? | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Municipal governments have an important contribution to climate change adaptation which is increasingly important component of environmental sustainability in communities. Municipalities are responsible for services areas such as infrastructure, parks and recreation and transportation which will be affected by climate change. Municipalities are on the front line for preparing for climate change impacts and have an obligation to residents to respond with climate change adaptation planning. Addressing climate change adaptation will help the City become more resilient particularly in the service areas impacted by climate change resulting in future | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Quantitative: Please provide explanation of how this request improves efficiency. Note that performance measures are captured in section 3. This section is for efficiency improvements. | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Year | Type | Change/Saving | Units | Detail of Cost Reductions/Budget Savings | Incl. in offsets (Section #9)? | | | | | | | | | | | | | | | | | | | | | |
| | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 5) Alternatives | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Are there alternatives or options? Please explain what they are and why they are not the primary approach. | | | | | | | | | | | | | | | | | | | | | | | | | | |
| <p>Internal staff resources could be used to collect the research required to conduct the vulnerability and risk assessment work. However, progress would be slowed considerably as staff come up to speed on the technical aspects of the work. In addition, utilizing existing staff resources could take away from current service delivery to both internal and external stakeholders. Progress on implementing other components of the Community Sustainability and Environmental Master Plan could be slowed as a result.</p> | | | | | | | | | | | | | | | | | | | | | | | | | | |

Appendix A - Additional Resource Request Submissions

| | | | | |
|---|------------------------------------|--|--------------------|------------------|
| Request Title | Climate change adaptation research | | | |
| 7) Complement Details - Skip to Section 8 if no Staff is requested | | | | |
| Do not gap positions - If required, please contact the Budget Dept. for instructions Future year progressions & eco. adj. will be calculated corporately by the Budget Dept. | | | | |
| Complement Information | Position #1 | Position #2 | Position #3 | Sub-total |
| Budget Year | | | | |
| Position title | | | | |
| Estimated start date | | | | |
| # of positions requested | - | - | - | - |
| Full-time equivalents (FTEs) | - | - | - | - |
| Position type | | | | |
| Position agreement classification | | | | |
| If contract, specify length (months or yrs) | | | | |
| If Casual/Seasonal PT enter Hourly wage | | | | |
| Business unit # (override if different than # shown) | | | | |
| Grade level | | | | |
| Est. starting step | | | | |
| Desktop (HR) Review Performed? | | | | |
| B&F Accommodations Available? | | | | |
| ITM Hardware required? | | | | |
| Capital Equipment Required? | | | | |
| Complement Annual Cost Detail | | | | |
| Annual full-time \$ | | | | - |
| Annual part-time \$ | - | - | - | - |
| Annual shift premiums, etc | - | - | - | - |
| Annual overtime \$ | - | - | - | - |
| * PT vacation pay (calculated field) | - | - | - | - |
| * Annual benefits (calculated field) | - | - | - | - |
| * FT contract benefits in lieu (calculated field) | - | - | - | - |
| Subtotal (Per Employee) | \$ - | \$ - | \$ - | \$ - |
| Subtotal (Per Position) | \$ - | \$ - | \$ - | \$ - |
| Continuous costs | (BU & Acct #.) | Please fill in per Complement. The total will account for multiple positions if indicated above. | | |
| 1) Office Supplies | 020032.7200 | - | - | - |
| 2) Training & Development | 020032.7115 | - | - | - |
| 3) Memberships/Dues/Fees | 020032.7105 | - | - | - |
| 4) Mileage | 020032.7100 | - | - | - |
| Subtotal (Per Employee) | \$ - | \$ - | \$ - | \$ - |
| Subtotal (Per Position) | \$ - | \$ - | \$ - | \$ - |
| One-time costs | (BU & Acct #.) | Please fill in per Complement. The total will account for multiple positions if indicated above. | | |
| 1) Computer Hardware | 020032.7211.01 | - | - | - |
| 2) | #N/A | - | - | - |
| 3) | #N/A | - | - | - |
| 4) | #N/A | - | - | - |
| Subtotal (Per Employee) | - | - | - | - |
| Subtotal (Per Position) | \$ - | \$ - | \$ - | \$ - |
| 2014 Total Annual Costs | \$ - | \$ - | \$ - | \$ - |
| 2015 Total Annual Costs | \$ - | \$ - | \$ - | \$ - |
| 2016 Total Annual Costs | \$ - | \$ - | \$ - | \$ - |
| 2017 Total Annual Costs | \$ - | \$ - | \$ - | \$ - |
| Additional Comments: | | | | |

Appendix A - Additional Resource Request Submissions

| | | | | | | | | | |
|--|---|------------------------------------|-------------------------------------|----------------|-------------|-------------|----------------------|-------------|--------------|
| Request Title | | Climate change adaptation research | | | | | | | |
| 8) Capital Funding | | | | | | | | | |
| Are there any Capital requests already submitted/approved or to be submitted related to this ARR? (e.g. new car) | | | | | | | | | |
| ASSOCIATED CAPITAL FUNDING | | Status | Year asset Available for use | Proj. # | 2014 | 2015 | 2016 | 2017 | Total |
| 1 | | | | | \$ - | \$ - | \$ - | | \$ - |
| 2 | | | | | \$ - | \$ - | \$ - | | \$ - |
| 3 | | | | | \$ - | \$ - | \$ - | | \$ - |
| TOTAL ASSOCIATED CAPITAL FUNDING | | | | | \$ - | \$ - | \$ - | \$ - | \$ - |
| 9) Financial/Resource Detail | | | | | | | | | |
| Component | | BU Acct. # | 2014 | 2015 | 2016 | 2017 | 2018 | | |
| | | | Budget | | | | Full-Yr. Adj. | | |
| REVENUE - continuous operating detail | | | | | | | | | |
| 1 | | | - | - | - | | | | |
| 2 | | | - | - | - | | | | |
| 3 | | | - | - | - | | | | |
| 4 | | | - | - | - | | | | |
| Subtotal | | | - | - | - | - | | | |
| REVENUE - one-time operating detail | | | | | | | | | |
| 1 | | | - | - | - | | | - | |
| 2 | | | - | - | - | | | - | |
| Subtotal | | | - | - | - | - | | - | |
| EXPENSES - continuous operating detail (For staffing costs please fill out section 7) | | | | | | | | | |
| 1 | * Staffing costs (calculated field) | (From sect. 7) | - | - | - | - | | | |
| 2 | * Benefits | (From sect. 7) | - | - | - | - | | | |
| 3 | * Complement sch. Expenses (calculated field) | (From sect. 7) | - | - | - | - | | | |
| 4 | | | - | - | - | | | | |
| 5 | | | - | - | - | | | | |
| 6 | | | - | - | - | | | | |
| 7 | | | - | - | - | | | | |
| Subtotal | | | - | - | - | - | | | |
| EXPENSES - one-time operating detail (For staffing costs please fill out section 7) | | | | | | | | | |
| 1 | * Complement sch. Expenses (calculated field) | (From sect. 7) | - | - | - | - | | - | |
| 2 | Professional fees -consultant | | 25,000 | - | - | - | | - | |
| 3 | | | - | - | - | | | - | |
| Subtotal | | | 25,000 | - | - | - | - | - | |
| OFFSETS - cost savings, reductions, etc | | | | | | | | | |
| 1 | Year End Reserves | | (10,876) | - | - | - | | | |
| 2 | | | - | - | - | | | | |
| 3 | | | - | - | - | | | | |
| Subtotal | | | (10,876) | - | - | - | | | |
| TOTAL OPERATING BUDGET CHANGE | | | | | 14,124 | - | - | - | - |
| COMPLEMENTS & FTE's | | | | | 2014 | 2015 | 2016 | 2017 | Total |
| # of positions requested | | (From sect. 7) | - | - | - | - | | - | |
| FTE's | | (From sect. 7) | - | - | - | - | | - | |
| FTE reductions/offsets | | (Manual Field) | - | - | - | | | - | |
| Net FTE's | | | - | - | - | - | | - | |

CITY OF VAUGHAN
2014-2017 OPERATING BUDGET

| ADDITIONAL RESOURCE REQUEST | | | | | | | |
|--|--|-------------------|-------------|---|------------------------|---|------------------------|
| Request Title | STN 75 - 6 Firefighters & 4 Captains GAPPED (2nd Contingent) | | | | | | |
| Business Unit # | 100179 | Fire Operations | | | | | |
| | 100 - Fire and Rescue Services | | | | | | |
| Related Program | Fire Operations - Fire response | | | | | | |
| Program Classification | Standard Essential Service | | | | | | |
| Annual Budget Change Summary | | | | | | | |
| Financial Components | 2014 | 2015 | 2016 | 2017 | 2014-2017 Sub-total | 2018 (One Time. Adj.) | 2014-2018 Sub-total |
| Staffing | | | | | | | |
| Complements | 10.00 | - | - | - | 10.00 | - | 10.00 |
| Net FTE's | 10.00 | - | - | - | 10.00 | - | 10.00 |
| Operating Revenue | - | - | - | - | - | - | - |
| Operating Costs | GAPPED (Oct Start) | | | | | | |
| Staffing & Benefits | 261,471 | 787,495 | - | - | 1,048,966 | - | 1,048,966 |
| Other continuous costs | 21,630 | - | - | - | 21,630 | - | 21,630 |
| One-time expenses | 63,920 | (63,920) | - | - | - | - | - |
| Offsets/reductions | - | - | - | - | - | - | - |
| Net Operating Budget | \$ 347,021 | \$ 723,575 | \$ - | \$ - | \$ 1,070,596 | \$ - | \$ 1,070,596 |
| Associated Capital Costs | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| 1A) Request Description: Please provide a <u>brief</u> description of the request. | | | | | | | |
| Please check one: <input checked="" type="checkbox"/> Departmental <input type="checkbox"/> Corporate | | | | | | | |
| <p>The Master Fire Plan recommends a pumper (engine) apparatus in service at Station 7-5. The ability of VFRS to maintain adequate response targets is taxed by intensification, population density, and traffic patterns, and an additional fully staffed crew is required to ensure response capabilities are improved. The VFRS request 16 Firefighters & 4 Captains to staff an engine in the Weston Road/Hwy-7 response district. Ten of the Firefighters will start in October 2013 and 6 Firefighters and 4 Captains will start in October 2014. Demand for emergency service has outgrown VFRS ability to respond effectively in the VMC and Central-Western area of the city and a significant risk develops when secondary apparatus is required to provide coverage. By response analysis, it is evident that VFRS cannot meet industry benchmarks (PFSG 04-08-10) & (NFPA 1710) on a consistent basis as required. The Master Fire Plan recommended staffing an apparatus in 2012 at Stn 7-5 to provide more effective coverage. With the anticipated decommissioning of Stn. # 74 Volunteers in 2013, the strategic positioning and availability of this Engine is significantly important to VFRS 'operational readiness'. Given VFRS response criteria, Sr. Command determined that a pumper to be most appropriate for this area.</p> | | | | | | | |
| 1B) If this request is part of a project with multiple milestones then please fill in the following table: | | | | | | | |
| Milestones or Deliverables | | Timelines | | Comments | | | |
| Fire Master Plan - Station 7-5 (Central West quadrant and VMC of the City) | | 41275 | | OFM Public Safety Guideline 04-08-10.-NFPA 1710 | | | |
| VFRS Response Standard | | 41275 | | Improvements necessary | | | |
| VFRS Critical Task Analysis City Wide | | 41275 | | Improvements necessary | | | |
| | | | | | | | |
| 1C) Impact on other departments (cost/time/benefit): | | | | | | | |
| Department Impacted | Describe Impact (Cost/time/benefit) | | | | | Were they Consulted? | |
| Human Resources | Assist with recruitment & hiring | | | | | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No | |
| | | | | | | <input type="checkbox"/> Yes <input type="checkbox"/> No | |
| | | | | | | <input type="checkbox"/> Yes <input type="checkbox"/> No | |
| Other comments: | | | | | | | |
| This ARR will Impact the Capital Budget: The 2011 capital budget submission for the "New Engine for Station 75- Pumper" was not approved for 2012. The project number for the Station 7-5 Engine is: FR-3556-11 and is re-submitted for 2013 Capital Budget. | | | | | | | |
| COMMISSIONER APPROVAL: _____ | | | | | | Date: _____ | |

**Budget Staff
Use Only**

☐ 1st Submission
☐ Previously Recognized

Submitted for year:
 Recognized for year:

Appendix A - Additional Resource Request Submissions

| Request Title | | STN 75 - 6 Firefighters & 4 Captains GAPPED (2nd Contingent) | | | | |
|---|--|--|---------------------|--|-----------------------|--|
| 2) Relationship to Vaughan Vision 2020 - Goals / Objectives / Initiatives | | | | | | |
| A) Identify the <u>specific initiative</u> on the Vaughan Vision 2020 initiative list this resource request supports (new or implementation of): Choose an Initiative from the drop down list and then choose the relationship with the initiative in the Green cell using the drop down provided. | | | | | | |
| Theme | Goal | Initiative (Use drop down list) | Ref # | Date | Priority | Request/Initiative Relationship (choose 1) |
| | | | | | | |
| | | | | | | |
| | | | | | | |
| B) Describe and clearly demonstrate how the request links to the Vaughan Vision 2020: | | | | | | |
| This request for additional staffing and equipment specifically supports the City's goals of Pursue Excellence in Service Delivery and Enhance and Ensure Community Safety, Health and Wellness. As detailed in the City of Vaughan Master Fire Plan the staffing of an engine device in the Weston Road/Fieldstone area was recommended for implementation in 2012. | | | | | | |
| 3) Related Performance Indicators & Business Plan Link | | | | | | |
| Please provide information on top 3 performance measures: | | | | | | |
| | Name/description of service level target: | | Target Level | Current Level | Level with ARR | |
| 1) | VFRS Response Standard | | 7min/90% | 0.63 | 0.85 | |
| 2) | 10 In 10 Benchmark | | 10 F.F / 10 min | 0.63 | 0.8 | |
| 3) | OFM. PSG 04-08-10 (m=minutes) | | 4m/90%:8m/2appa | 0.06 | 0.65 | |
| Describe how this request relates to Departmental Business Plan: | | | | | | |
| The proposal is supported by the City of Vaughan Master Plan & City-wide Risk Assessment as well as response time standards. Performance indicators -meet VFRS Critical Task Analysis benchmark - OFM Public Safety Guideline 04-08-10 - VFRS Response Approved Response Standard meet response travel time in municipality as detailed in NFPA 1710 (standard required for firefighters to respond to 90% of incidents within 4.00 minutes travel time. 8.00 minute travel time is required for second response. This ensures a sufficient number and type of apparatus are on scene within accepted, safe time frames to provide fire suppression capability. | | | | | | |
| 4) Value Proposition | | | | | | |
| Please detail both qualitative and quantitative benefits of the request | | | | | | |
| Qualitative: Please select up to 2 actions which best describe this request | | | | | | |
| Primary | | Improve Sustainability | | Secondary | | Realize Future Benefits |
| Briefly explain how this request helps achieve the actions selected above. How does this request make a difference in these areas? Can improvements be defined (i.e. surveys, measures, etc.)? | | | | | | |
| This request will provide a more consistent primary and secondary response in the VMC and Western response districts. The staffed engine company in Weston Rd/Fieldstone Dr. area of the City will enhance the VFRS ability for rescue and provide large volume master stream capability in a timely fashion. Secondary response, coverage and response time will improve significantly with a goal to meeting industry standards on a more consistent basis, reducing liabilities. | | | | | | |
| Quantitative: Please provide explanation of how this request improves efficiency. Note that performance measures are captured in section 3. This section is for efficiency improvements. | | | | | | |
| Year | Type | Change/Saving | Units | Detail of Cost Reductions/Budget Savings | | Incl. in offsets (Section #9)? |
| | | | | | | |
| | | | | | | |
| | | | | | | |
| 5) Alternatives | | | | | | |
| Are there alternatives or options? Please explain what they are and why they are not the primary approach. | | | | | | |
| N/A | | | | | | |

Appendix A - Additional Resource Request Submissions

| Request Title | STN 75 - 6 Firefighters & 4 Captains GAPPED (2nd Contingent) | | | |
|--|--|--|-------------|---------------------|
| 7) Complement Details - Skip to Section 8 if no Staff is requested | | | | |
| Do not gap positions - If required, please contact the Budget Dept. for instructions Future year progressions & eco. adj. will be calculated corporately by the Budget Dept. | | | | |
| Complement Information | Position #1 | Position #2 | Position #3 | Sub-total |
| Budget Year | 2014 | 2014 | | |
| Position title | 6 Firefighters | 4 Captains | | |
| Estimated start date | October 1, 2014 | October 1, 2014 | | |
| # of positions requested | 6.00 | 4.00 | - | 10.00 |
| Full-time equivalents (FTEs) | 6.00 | 4.00 | - | 10.00 |
| Position type | Full-time | Full-time | | |
| Position agreement classification | VPFFA-Fire | VPFFA-Fire | | |
| If contract, specify length (months or yrs) | 0 | 0 | | |
| If Casual/Seasonal PT enter Hourly wage | | | | |
| Business unit # (override if different than # shown) | 100179 | 100179 | | |
| Grade level | Firefighter | Captain | | |
| Est. starting step | Year 1 | Year 1 | | |
| Desktop (HR) Review Performed? | N/A | N/A | | |
| B&F Accommodations Available? | Yes | Yes | | |
| ITM Hardware required? | Yes | Yes | | |
| Capital Equipment Required? | Yes | Yes | | |
| Complement Annual Cost Detail | | | | |
| Annual full-time \$ | 60,199 | 103,199 | | 163,398 |
| Annual part-time \$ | - | - | - | - |
| Annual shift premiums, etc | - | - | - | - |
| Annual overtime \$ | 4,400 | 5,300 | - | 9,700 |
| * PT vacation pay (calculated field) | - | - | - | - |
| * Annual benefits (calculated field) | 17,636 | 29,620 | - | 47,256 |
| * FT contract benefits in lieu (calculated field) | - | - | - | - |
| Subtotal (Per Employee) | \$ 82,235 | \$ 138,119 | \$ - | \$ 220,354 |
| Subtotal (Per Position) | \$ 493,409 | \$ 552,476 | \$ - | \$ 1,045,885 |
| Continuous costs | (BU & Acct #.) | Please fill in per Complement. The total will account for multiple positions if indicated above. | | |
| 1) Cellular Line Charges | 100179.7122.01 | - | 720 | - 720 |
| 2) Office Supplies | 100001.7200 | 75 | 75 | - 150 |
| 3) Training & Developme | 100179.7115 | 150 | 150 | - 300 |
| 4) Other (Please detail in | #N/A | 1,650 | 1,650 | - 3,300 |
| Subtotal (Per Employee) | \$ 1,875 | \$ 2,595 | \$ - | \$ 4,470 |
| Subtotal (Per Position) | \$ 11,250 | \$ 10,380 | \$ - | \$ 21,630 |
| One-time costs | (BU & Acct #.) | Please fill in per Complement. The total will account for multiple positions if indicated above. | | |
| 1) Office Equip. & Furnitu | 100179.7210 | - | 1,250 | - 1,250 |
| 2) Computer Hardware | 100179.7211.01 | - | 630 | - 630 |
| 3) Other (Please detail in | #N/A | 5,400 | 5,800 | - 11,200 |
| 4) Other (Please detail in | #N/A | - | 200 | - 200 |
| Subtotal (Per Employee) | \$ 5,400 | \$ 7,880 | \$ - | \$ 13,280 |
| Subtotal (Per Position) | \$ 32,400 | \$ 31,520 | \$ - | \$ 63,920 |
| 2014 Total Annual Costs | \$ 537,059 | \$ 594,376 | \$ - | \$ 1,131,435 |
| 2015 Total Annual Costs | \$ - | \$ - | \$ - | \$ - |
| 2016 Total Annual Costs | \$ - | \$ - | \$ - | \$ - |
| 2017 Total Annual Costs | \$ - | \$ - | \$ - | \$ - |
| Additional Comments: | | | | |
| Continuous costs: ** Office Supplies - under BU 100001 Protective Clothing 100179.7300 = \$1,200, Breathing & Medical Supplies 100179.7305 = \$200, Janitorial Supplies 100179.7325 = \$100, Small Tools 100179.7335 = \$150 One-Time Cost: Protective Clothing 100179.7300 = \$5,400 for Firefighters, \$5,800 for Captains, Cellular Hardware 100179.7122.03 \$200 | | | | |

Appendix A - Additional Resource Request Submissions

| | | | | | | | | | |
|--|---|--|-------------------------------------|----------------|-------------|-------------|-------------|----------------------|--------------|
| Request Title | | STN 75 - 6 Firefighters & 4 Captains GAPPED (2nd Contingent) | | | | | | | |
| 8) Capital Funding | | | | | | | | | |
| Are there any Capital requests already submitted/approved or to be submitted related to this ARR? (e.g. new car) | | | | | | | | | |
| ASSOCIATED CAPITAL FUNDING | | Status | Year asset Available for use | Proj. # | 2014 | 2015 | 2016 | 2017 | Total |
| 1 | New Engine Stn 7-5: (Fuel18k+R&M46.5k) | | 2013 | FR-3556-12 | \$ - | \$ - | \$ - | | \$ - |
| 2 | | | | | \$ - | \$ - | \$ - | | \$ - |
| 3 | | | | | \$ - | \$ - | \$ - | | \$ - |
| TOTAL ASSOCIATED CAPITAL FUNDING | | | | | \$ - | \$ - | \$ - | \$ - | \$ - |
| 9) Financial/Resource Detail | | | | | | | | | |
| Component | | | BU Acct. # | 2014 | 2015 | 2016 | 2017 | 2018 | |
| | | | | Budget | | | | Full-Yr. Adj. | |
| REVENUE - continuous operating detail | | | | | | | | | |
| 1 | | | | - | - | - | | | |
| 2 | | | | - | - | - | | | |
| 3 | | | | - | - | - | | | |
| 4 | | | | - | - | - | | | |
| Subtotal | | | | - | - | - | - | | |
| REVENUE - one-time operating detail | | | | | | | | | |
| 1 | | | | - | - | - | | - | |
| 2 | | | | - | - | - | | - | |
| Subtotal | | | | - | - | - | - | - | |
| EXPENSES - continuous operating detail (For staffing costs please fill out section 7) | | | | | | | | | |
| 1 | * Staffing costs (calculated field) | (From sect. 7) | | 821,591 | - | - | - | | |
| 2 | * Benefits | (From sect. 7) | | 224,294 | - | - | - | | |
| 3 | * Complement sch. Expenses (calculated field) | (From sect. 7) | | 21,630 | - | - | - | | |
| 4 | | | | - | - | - | | | |
| 5 | | | | - | - | - | | | |
| 6 | | | | - | - | - | | | |
| 7 | | | | - | - | - | | | |
| Subtotal | | | | 1,067,515 | - | - | - | | |
| EXPENSES - one-time operating detail (For staffing costs please fill out section 7) | | | | | | | | | |
| 1 | * Complement sch. Expenses (calculated field) | (From sect. 7) | | 63,920 | - | - | - | - | |
| 2 | | | | - | - | - | | - | |
| 3 | | | | - | - | - | | - | |
| Subtotal | | | | 63,920 | - | - | - | - | |
| OFFSETS - cost savings, reductions, etc | | | | | | | | | |
| 1 | | | | - | - | - | | | |
| 2 | | | | - | - | - | | | |
| 3 | | | | - | - | - | | | |
| Subtotal | | | | - | - | - | - | | |
| TOTAL OPERATING BUDGET CHANGE | | | | | 1,131,435 | - | - | - | - |
| COMPLEMENTS & FTE's | | | | | 2014 | 2015 | 2016 | 2017 | Total |
| # of positions requested | | | (From sect. 7) | 10.00 | - | - | - | 10.00 | |
| FTE's | | | (From sect. 7) | 10.00 | - | - | - | 10.00 | |
| FTE reductions/offsets | | | (Manual Field) | - | - | - | - | - | |
| Net FTE's | | | | 10.00 | - | - | - | 10.00 | |

CITY OF VAUGHAN
2014-2017 OPERATING BUDGET

| ADDITIONAL RESOURCE REQUEST | | | | | | | |
|---|---------------------------------------|-------------------|---|-------------|------------------------|------------------------------|-----------------------------|
| Request Title | 4 DISTRICT CHIEFS - GAPPED (6 months) | | | | | | |
| Business Unit # | 100179 | Fire Operations | | | | | |
| | 100 - Fire and Rescue Services | | | | | | |
| Related Program | Fire Prevention | | | | | | |
| Program Classification | Standard Essential Service | | | | | | |
| Annual Budget Change Summary | | | | | | | |
| Financial Components | 2014 | 2015 | 2016 | 2017 | 2014-2017 Sub-total | 2018 (One Time. Adj.) | 2014-2018 Sub-total |
| Staffing | | | | | | | |
| Complements | 4.00 | - | - | - | 4.00 | - | 4.00 |
| Net FTE's | 4.00 | - | - | - | 4.00 | - | 4.00 |
| Operating Revenue | - | - | - | - | - | - | - |
| Operating Costs | Gapped 6 Months | | | | | | |
| Staffing & Benefits | 273,692 | 274,767 | - | - | 548,459 | - | 548,459 |
| Other continuous costs | 10,480 | - | - | - | 10,480 | - | 10,480 |
| One-time expenses | 31,520 | (31,520) | - | - | - | - | - |
| Offsets/reductions | - | - | - | - | - | - | - |
| Net Operating Budget | \$ 315,692 | \$ 243,247 | \$ - | \$ - | \$ 558,939 | \$ - | \$ 558,939 |
| Associated Capital Costs | \$ 60,000 | \$ - | \$ - | \$ - | \$ 60,000 | \$ - | \$ 60,000 |
| 1A) Request Description: Please provide a <u>brief</u> description of the request. | | | | | | | |
| Please check one: <input checked="" type="checkbox"/> Departmental <input type="checkbox"/> Corporate | | | | | | | |
| <p>A District Chief is an Operations Division rank between the rank of Platoon Chief and Captain. Whereas the Platoon Chief is in charge of all of the Fire Stations and personnel when his/her specific platoon is working, the District Chief position is in charge of a District or group of Fire Stations within that Platoon. District Chiefs become a necessary part of the management and supervision of firefighting operations as a fire department grows in size. Each VFRS Platoon now employs 65 fulltime staff and 18 volunteer firefighters working out of 10 fire stations in 2012 and operating 19 first-run apparatus. The span of control for the Platoon Chief has become difficult to manage based on the large number of staff that he/she must manage in various locations. A District Chief on each platoon would allow for an officer, subordinate to the Platoon Chief, to assist in the management and supervision of the platoon. This request is Phase 1 of a 2 Phase project to establish 2 District Chiefs on each of the 4 platoons.</p> | | | | | | | |
| 1B) If this request is part of a project with multiple milestones then please fill in the following table: | | | | | | | |
| Milestones or Deliverables | | Timelines | Comments | | | | |
| Phase 1 of a 2 Phase project | | 41275 | 2 District Chiefs on each of the 4 Platoons | | | | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| 1C) Impact on other departments (cost/time/benefit): | | | | | | | |
| Department Impacted | Describe Impact (Cost/time/benefit) | | | | | Were they Consulted? | |
| | | | | | | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| | | | | | | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| | | | | | | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| Other comments: | | | | | | | |
| | | | | | | | |
| COMMISSIONER APPROVAL: _____ | | | | | | Date: _____ | |

**Budget Staff
Use Only**

☐ 1st Submission
☐ Previously Recognized

Submitted for year:
 Recognized for year:

Appendix A - Additional Resource Request Submissions

| Request Title | | 4 DISTRICT CHIEFS - GAPPED (6 months) | | | | |
|--|---|---------------------------------------|--------------------|--|----------------|--|
| 2) Relationship to Vaughan Vision 2020 - Goals / Objectives / Initiatives | | | | | | |
| A) Identify the <u>specific initiative</u> on the Vaughan Vision 2020 initiative list this resource request supports (new or implementation of): Choose an Initiative from the drop down list and then choose the relationship with the initiative in the Green cell using the drop down provided. | | | | | | |
| Theme | Goal | ↓ Initiative (Use drop down list) ↓ | Ref # | Date | Priority | Request/Initiative Relationship (choose 1) |
| | | | | | | |
| | | | | | | |
| | | | | | | |
| B) Describe and clearly demonstrate how the request links to the Vaughan Vision 2020: | | | | | | |
| This request directly supports the City's goals of Pursue Excellence in Service Delivery as well as Enhance and Ensure Community Safety, Health & Wellness. | | | | | | |
| 3) Related Performance Indicators & Business Plan Link | | | | | | |
| Please provide information on top 3 performance measures: | | | | | | |
| | Name/description of service level target: | | Target Level | Current Level | Level with ARR | |
| 1) | Span of Control | | 1 Senior Officer/5 | 1 Senior Officer/19 | 1 Senior | |
| 2) | VFRS Critical Task Analysis Benchmark | | 1 | 0.4 | 0.91 | |
| 3) | | | | | | |
| Describe how this request relates to Departmental Business Plan: | | | | | | |
| Request supports goal of leadership and management excellence. VFRS currently has 10 fire stations and 19 first-run fire apparatus & Master Fire Plan recommends another 3 fire stations and an additional 7 staffed fire apparatus. An additional Chief Officer (District Chief) required on each Platoon to ensure the proper management of the City's resources and enhance the health and safety of VFRS firefighters. Proper Command of incidents occurring in the city is vital to the best interests of the citizens, businesses, and firefighters of Vaughan. From a Health & Safety perspective, the firefighters will benefit from better and closer supervision than they currently experience. | | | | | | |
| 4) Value Proposition | | | | | | |
| Please detail both qualitative and quantitative benefits of the request | | | | | | |
| Qualitative: Please select up to 2 actions which best describe this request | | | | | | |
| Primary | | Improve Sustainability | | Secondary | | Realize Future Benefits |
| Briefly explain how this request helps achieve the actions selected above. How does this request make a difference in these areas? Can improvements be defined (i.e. surveys, measures, etc.)? | | | | | | |
| The Platoon Chief's span of control is unsustainable and implementation of the District Chief position will improve the sustainability of overall Incident Command throughout the city. Upon approval of this request, the health and safety of VFRS firefighters and the residents will realize an improved and supportable level of emergency response as well as support the VFRS goal of leadership and management excellence. | | | | | | |
| Quantitative: Please provide explanation of how this request improves efficiency. Note that performance measures are captured in section 3. This section is for efficiency improvements. | | | | | | |
| Year | Type | Change/Saving | Units | Detail of Cost Reductions/Budget Savings | | Incl. in offsets (Section #9)? |
| | | | | | | |
| | | | | | | |
| | | | | | | |
| 5) Alternatives | | | | | | |
| Are there alternatives or options? Please explain what they are and why they are not the primary approach. | | | | | | |
| N/A | | | | | | |

Appendix A - Additional Resource Request Submissions

| Request Title | 4 DISTRICT CHIEFS - GAPPED (6 months) | | | |
|--|---------------------------------------|--|-------------|-------------------|
| 7) Complement Details - Skip to Section 8 if no Staff is requested | | | | |
| Do not gap positions - If required, please contact the Budget Dept. for instructions Future year progressions & eco. adj. will be calculated corporately by the Budget Dept. | | | | |
| Complement Information | Position #1 | Position #2 | Position #3 | Sub-total |
| Budget Year | 2014 | | | |
| Position title | 4 District Chiefs | | | |
| Estimated start date | July 1, 2014 | | | |
| # of positions requested | 4.00 | - | - | 4.00 |
| Full-time equivalents (FTEs) | 4.00 | - | - | 4.00 |
| Position type | Full-time | | | |
| Position agreement classification | VPFFA-Fire | | | |
| If contract, specify length (months or yrs) | N/A | | | |
| If Casual/Seasonal PT enter Hourly wage | | | | |
| Business unit # (override if different than # shown) | 100179 | | | |
| Grade level | District Chiefs | | | |
| Est. starting step | Year 1 | | | |
| Desktop (HR) Review Performed? | N/A | | | |
| B&F Accommodations Available? | Yes | | | |
| ITM Hardware required? | Yes | | | |
| Capital Equipment Required? | N/A | | | |
| Complement Annual Cost Detail | | | | |
| Annual full-time \$ | 107,499 | | | 107,499 |
| Annual part-time \$ | - | - | - | - |
| Annual shift premiums, etc | - | - | - | - |
| Annual overtime \$ | - | - | - | - |
| * PT vacation pay (calculated field) | - | - | - | - |
| * Annual benefits (calculated field) | 29,347 | - | - | 29,347 |
| * FT contract benefits in lieu (calculated field) | - | - | - | - |
| Subtotal (Per Employee) | \$ 136,846 | \$ - | \$ - | \$ 136,846 |
| Subtotal (Per Position) | \$ 547,384 | \$ - | \$ - | \$ 547,384 |
| Continuous costs | (BU & Acct #.) | Please fill in per Complement. The total will account for multiple positions if indicated above. | | |
| 1) Other (Please detail in | #N/A | 1,650 | - | 1,650 |
| 2) Cellular Line Charges | 100179.7122.01 | 720 | - | 720 |
| 3) Office Supplies | 100001.7200 | 100 | - | 100 |
| 4) Training & Developme | 100179.7115 | 150 | - | 150 |
| Subtotal (Per Employee) | | \$ 2,620 | \$ - | \$ 2,620 |
| Subtotal (Per Position) | | \$ 10,480 | \$ - | \$ 10,480 |
| One-time costs | (BU & Acct #.) | Please fill in per Complement. The total will account for multiple positions if indicated above. | | |
| 1) Office Equip. & Furnitu | 100179.7210 | 1,250 | - | 1,250 |
| 2) Computer Hardware | 100179.7211.01 | 630 | - | 630 |
| 3) Other (Please detail in | #N/A | 200 | - | 200 |
| 4) Other (Please detail in | #N/A | 5,800 | - | 5,800 |
| Subtotal (Per Employee) | | 7,880 | - | 7,880 |
| Subtotal (Per Position) | | \$ 31,520 | \$ - | \$ 31,520 |
| 2014 Total Annual Costs | | \$ 589,384 | \$ - | \$ 589,384 |
| 2015 Total Annual Costs | | \$ - | \$ - | \$ - |
| 2016 Total Annual Costs | | \$ - | \$ - | \$ - |
| 2017 Total Annual Costs | | \$ - | \$ - | \$ - |
| Additional Comments: | | | | |
| Continuous costs: ** Office Supplies - under BU 100001 Protective Clothing 100179.7300 = \$1,200, Breathing & Medical Supplies 100179.7305 = \$200, Janitorial Supplies 100179.7325 = \$100, Small Tools 100179.7335 = \$150 One-Time Cost: Protective Clothing 100179.7300 = \$5,800 Cellular Hardware 100179.7122.03 \$200 | | | | |

Appendix A - Additional Resource Request Submissions

| | | | | | | | | | |
|--|---|---------------------------------------|-------------------------------------|----------------|-------------|-------------|-------------|----------------------|--------------|
| Request Title | | 4 DISTRICT CHIEFS - GAPPED (6 months) | | | | | | | |
| 8) Capital Funding | | | | | | | | | |
| Are there any Capital requests already submitted/approved or to be submitted related to this ARR? (e.g. new car) | | | | | | | | | |
| ASSOCIATED CAPITAL FUNDING | | Status | Year asset Available for use | Proj. # | 2014 | 2015 | 2016 | 2017 | Total |
| 1 | Com.Vehi 4 district Chiefs (10,660 Oper.) | | 2014 | FR-3571-14 | \$ 60,000 | \$ - | \$ - | | \$ 60,000 |
| 2 | | | | | \$ - | \$ - | \$ - | | \$ - |
| 3 | | | | | \$ - | \$ - | \$ - | | \$ - |
| TOTAL ASSOCIATED CAPITAL FUNDING | | | | | \$ 60,000 | \$ - | \$ - | \$ - | \$ 60,000 |
| 9) Financial/Resource Detail | | | | | | | | | |
| Component | | | BU Acct. # | 2014 | 2015 | 2016 | 2017 | 2018 | |
| | | | | Budget | | | | Full-Yr. Adj. | |
| REVENUE - continuous operating detail | | | | | | | | | |
| 1 | | | | - | - | - | | | |
| 2 | | | | - | - | - | | | |
| 3 | | | | - | - | - | | | |
| 4 | | | | - | - | - | | | |
| Subtotal | | | | - | - | - | - | | |
| REVENUE - one-time operating detail | | | | | | | | | |
| 1 | | | | - | - | - | | | - |
| 2 | | | | - | - | - | | | - |
| Subtotal | | | | - | - | - | - | | - |
| EXPENSES - continuous operating detail (For staffing costs please fill out section 7) | | | | | | | | | |
| 1 | * Staffing costs (calculated field) | (From sect. 7) | | 429,995 | - | - | - | | |
| 2 | * Benefits | (From sect. 7) | | 117,389 | - | - | - | | |
| 3 | * Complement sch. Expenses (calculated field) | (From sect. 7) | | 10,480 | - | - | - | | |
| 4 | | | | - | - | - | | | |
| 5 | | | | - | - | - | | | |
| 6 | | | | - | - | - | | | |
| 7 | | | | - | - | - | | | |
| Subtotal | | | | 557,864 | - | - | - | | |
| EXPENSES - one-time operating detail (For staffing costs please fill out section 7) | | | | | | | | | |
| 1 | * Complement sch. Expenses (calculated field) | (From sect. 7) | | 31,520 | - | - | - | | - |
| 2 | | | | - | - | - | | | - |
| 3 | | | | - | - | - | | | - |
| Subtotal | | | | 31,520 | - | - | - | | - |
| OFFSETS - cost savings, reductions, etc | | | | | | | | | |
| 1 | | | | - | - | - | | | |
| 2 | | | | - | - | - | | | |
| 3 | | | | - | - | - | | | |
| Subtotal | | | | - | - | - | - | | |
| TOTAL OPERATING BUDGET CHANGE | | | | | 589,384 | - | - | - | - |
| COMPLEMENTS & FTE's | | | | | 2014 | 2015 | 2016 | 2017 | Total |
| # of positions requested | | | (From sect. 7) | 4.00 | - | - | - | | 4.00 |
| FTE's | | | (From sect. 7) | 4.00 | - | - | - | | 4.00 |
| FTE reductions/offsets | | | (Manual Field) | - | - | - | | | - |
| Net FTE's | | | | 4.00 | - | - | - | | 4.00 |

CITY OF VAUGHAN
2014-2017 OPERATING BUDGET

| ADDITIONAL RESOURCE REQUEST | | | | | | | |
|---|---|---|--------------------|------------|------------------------|--------------------------|------------------------|
| Request Title | STN 76 - 10 FIREFIGHTERS (1st Contingent) | | | | | | |
| Business Unit # | 100179 | Fire Operations | | | | | |
| | | 100 - Fire and Rescue Services | | | | | |
| Related Program | Fire Operations - Fire response | | | | | | |
| Program Classification | Standard Essential Service | | | | | | |
| Annual Budget Change Summary | | | | | | | |
| Financial Components | 2014 | 2015 | 2016 | 2017 | 2014-2017 Sub-total | 2018 (One Time. Adj.) | 2014-2018 Sub-total |
| Staffing | | | | | | | |
| Complements | - | - | 10.00 | - | 10.00 | - | 10.00 |
| Net FTE's | - | - | 10.00 | - | 10.00 | - | 10.00 |
| Operating Revenue | - | - | - | - | - | - | - |
| Operating Costs | | | | | | | |
| | | | Gapped (Jul Start) | | | | |
| Staffing & Benefits | - | - | 445,941 | 447,679 | 893,620 | - | 893,620 |
| Other continuous costs | - | - | 18,750 | - | 18,750 | - | 18,750 |
| One-time expenses | - | - | 54,000 | (54,000) | - | - | - |
| Offsets/reductions | - | - | - | - | - | - | - |
| Net Operating Budget | \$ - | \$ - | \$ 518,691 | \$ 393,679 | \$ 912,370 | \$ - | \$ 912,370 |
| Associated Capital Costs | \$ - | \$ 1,300,000 | \$ - | \$ - | \$ 1,300,000 | \$ - | \$ 1,300,000 |
| 1A) Request Description: Please provide a <u>brief</u> description of the request. | | | | | | | |
| Please check one: <input checked="" type="checkbox"/> Departmental <input type="checkbox"/> Corporate | | | | | | | |
| <p>The VFRS Senior Command Team recommends an apparatus in service at Station 7-6. The ability for VFRS to maintain adequate response targets is taxed by intensification, population density, and traffic patterns, an additional fully staffed crew is required to ensure response capabilities are improved. The VFRS request 16 Firefighters & 4 Captains to staff an apparatus in the Hwy 7 and Creditstone response district. Demand for emergency service has outgrown VFRS ability to respond effectively in the VMC and Central-East area of the city and a significant risk develops when secondary apparatus is required to provide coverage. By response analysis, it is evident that VFRS cannot meet industry benchmarks (PFSG 04-08-10) & (NFPA 1710) on a consistent basis as required. The Master Fire Plan recommends staffing an apparatus in 2014 at Stn 7-8 to provide more effective coverage -however the Senior Command has identified a significant risk associated with the new development of the City core (VMC). With the anticipated decommissioning of Stn. # 74 Volunteers in 2014, the strategic positioning and availability of this aerial is significantly important to VFRS 'operational readiness'. Given VFRS response criteria, Sr. Command determined that an aerial is most appropriate for this area.</p> | | | | | | | |
| 1B) If this request is part of a project with multiple milestones then please fill in the following table: | | | | | | | |
| Milestones or Deliverables | Timelines | Comments | | | | | |
| VFRS Recommendations - Station 7-6(Central East quadrant/VMC of the City) | 41275 | OFM Public Safety Guideline 04-08-10.-NFPA 1710 | | | | | |
| VFRS Response Standard | 41275 | Improvements necessary | | | | | |
| VFRS Critical Task Analysis City Wide | 41275 | Improvements necessary | | | | | |
| | | | | | | | |
| 1C) Impact on other departments (cost/time/benefit): | | | | | | | |
| Department Impacted | Describe Impact (Cost/time/benefit) | Were they Consulted? | | | | | |
| Human Resources | Assist with recruitment and hiring | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No | | | | | |
| | | <input type="checkbox"/> Yes <input type="checkbox"/> No | | | | | |
| | | <input type="checkbox"/> Yes <input type="checkbox"/> No | | | | | |
| Other comments: | | | | | | | |
| This ARR will Impact the Capital Budget: The 2015 capital budget submission for the New Aerial for Station 76 has been added. | | | | | | | |
| COMMISSIONER APPROVAL: _____ | | | | | Date: _____ | | |

**Budget Staff
Use Only**

☐ 1st Submission
☐ Previously Recognized

Submitted for year:
 Recognized for year:

Appendix A - Additional Resource Request Submissions

| Request Title | | STN 76 - 10 FIREFIGHTERS (1st Contingent) | | | | |
|--|---|---|-----------------|--|----------------|--|
| 2) Relationship to Vaughan Vision 2020 - Goals / Objectives / Initiatives | | | | | | |
| A) Identify the <u>specific initiative</u> on the Vaughan Vision 2020 initiative list this resource request supports (new or implementation of): Choose an Initiative from the drop down list and then choose the relationship with the initiative in the Green cell using the drop down provided. | | | | | | |
| Theme | Goal | Initiative (Use drop down list) | Ref # | Date | Priority | Request/Initiative Relationship (choose 1) |
| | | | | | | |
| | | | | | | |
| | | | | | | |
| B) Describe and clearly demonstrate how the request links to the Vaughan Vision 2020: | | | | | | |
| This request for additional staffing and equipment specifically supports the City's goals of Pursue Excellence in Service Delivery and Enhance and Ensure Community Safety, Health and Wellness. | | | | | | |
| 3) Related Performance Indicators & Business Plan Link | | | | | | |
| Please provide information on top 3 performance measures: | | | | | | |
| | Name/description of service level target: | | Target Level | Current Level | Level with ARR | |
| 1) | VFRS Response Standard | | 7min/90% | 0.8 | 0.87 | |
| 2) | 10 In 10 Benchmark | | 10 F.F / 10 min | 0.85 | 0.93 | |
| 3) | OFM. PSG 04-08-10 (m=minutes) | | 4m/90%:8m/2appa | 0.28 | 0.67 | |
| Describe how this request relates to Departmental Business Plan: | | | | | | |
| The proposal is supported by the City-wide Risk Assessment as well as response time standards. Performance indicators -meet VFRS Critical Task Analysis benchmark - OFM Public Safety Guideline 04-08-10 - VFRS Response Approved Response Standard meet response travel time in municipality as detailed in NFPA 1710 (standard required for firefighters to respond to 90% of incidents within 4.00 minutes travel time. 8.00minute travel time is required for second response. This ensures a sufficient number and type of apparatus are on scene within accepted, safe time frames to provide fire suppression capability. | | | | | | |
| 4) Value Proposition | | | | | | |
| Please detail both qualitative and quantitative benefits of the request | | | | | | |
| Qualitative: Please select up to 2 actions which best describe this request | | | | | | |
| Primary | | Improve Sustainability | | Secondary | | Realize Future Benefits |
| Briefly explain how this request helps achieve the actions selected above. How does this request make a difference in these areas? Can improvements be defined (i.e. surveys, measures, etc.)? | | | | | | |
| This request will provide a more consistent primary and secondary response in the VMC and Highway 7 and Creditstone response districts. The staffed aerial in Station # 7-6 area of the City and the Hwy 400 corridor will enhance the VFRS ability for rescue and provide large volume master stream capability in a timely fashion. Secondary response, coverage and response time will improve significantly with a goal to meeting industry standards on a more consistent basis, reducing liabilities. | | | | | | |
| Quantitative: Please provide explanation of how this request improves efficiency. Note that performance measures are captured in section 3. This section is for efficiency improvements. | | | | | | |
| Year | Type | Change/Saving | Units | Detail of Cost Reductions/Budget Savings | | Incl. in offsets (Section #9)? |
| | | | | | | |
| | | | | | | |
| | | | | | | |
| 5) Alternatives | | | | | | |
| Are there alternatives or options? Please explain what they are and why they are not the primary approach. | | | | | | |
| N/A | | | | | | |

Appendix A - Additional Resource Request Submissions

| Request Title | STN 76 - 10 FIREFIGHTERS (1st Contingent) | | | |
|--|---|--|-------------|-------------------|
| 7) Complement Details - Skip to Section 8 if no Staff is requested | | | | |
| Do not gap positions - If required, please contact the Budget Dept. for instructions Future year progressions & eco. adj. will be calculated corporately by the Budget Dept. | | | | |
| Complement Information | Position #1 | Position #2 | Position #3 | Sub-total |
| Budget Year | 2016 | 2016 | | |
| Position title | 10 Firefighters | 0 Captains | | |
| Estimated start date | July 1, 2016 | July 1, 2016 | | |
| # of positions requested | 10.00 | - | - | 10.00 |
| Full-time equivalents (FTEs) | 10.00 | - | - | 20.00 |
| Position type | Full-time | Full-time | | |
| Position agreement classification | VPFFA-Fire | VPFFA-Fire | | |
| If contract, specify length (months or yrs) | 0 | 0 | | |
| If Casual/Seasonal PT enter Hourly wage | | | | |
| Business unit # (override if different than # shown) | 100179 | 100179 | | |
| Grade level | Firefighter | Captain | | |
| Est. starting step | Year 1 | Year 1 | | |
| Desktop (HR) Review Performed? | N/A | N/A | | |
| B&F Accommodations Available? | Yes | Yes | | |
| ITM Hardware required? | Yes | Yes | | |
| Capital Equipment Required? | Yes | Yes | | |
| Complement Annual Cost Detail | | | | |
| Annual full-time \$ | 65,115 | 111,626 | | 176,742 |
| Annual part-time \$ | - | - | - | - |
| Annual shift premiums, etc | - | - | - | - |
| Annual overtime \$ | 4,400 | 5,300 | - | 9,700 |
| * PT vacation pay (calculated field) | - | - | - | - |
| * Annual benefits (calculated field) | 19,673 | 33,090 | - | 52,763 |
| * FT contract benefits in lieu (calculated field) | - | - | - | - |
| Subtotal (Per Employee) | \$ 89,188 | \$ 150,017 | \$ - | \$ 239,205 |
| Subtotal (Per Position) | \$ 891,883 | \$ - | \$ - | \$ 891,883 |
| Continuous costs | (BU & Acct #.) | Please fill in per Complement. The total will account for multiple positions if indicated above. | | |
| 1) Cellular Line Charges | 100179.7122.01 | - | 720 | - |
| 2) Office Supplies | 100001.7200 | 75 | 75 | - |
| 3) Training & Developme | 100179.7115 | 150 | 150 | - |
| 4) Other (Please detail in | #N/A | 1,650 | 1,650 | - |
| Subtotal (Per Employee) | \$ 1,875 | \$ 2,595 | \$ - | \$ 4,470 |
| Subtotal (Per Position) | \$ 18,750 | \$ - | \$ - | \$ 18,750 |
| One-time costs | (BU & Acct #.) | Please fill in per Complement. The total will account for multiple positions if indicated above. | | |
| 1) Office Equip. & Furnitu | 100179.7210 | - | 1,250 | - |
| 2) Computer Hardware | 100179.7211.01 | - | 630 | - |
| 3) Other (Please detail in | #N/A | 5,400 | 5,800 | - |
| 4) Other (Please detail in | #N/A | - | 200 | - |
| Subtotal (Per Employee) | \$ 5,400 | \$ 7,880 | \$ - | \$ 13,280 |
| Subtotal (Per Position) | \$ 54,000 | \$ - | \$ - | \$ 54,000 |
| 2014 Total Annual Costs | \$ - | \$ - | \$ - | \$ - |
| 2015 Total Annual Costs | \$ - | \$ - | \$ - | \$ - |
| 2016 Total Annual Costs | \$ 964,633 | \$ - | \$ - | \$ 964,633 |
| 2017 Total Annual Costs | \$ - | \$ - | \$ - | \$ - |
| Additional Comments: | | | | |
| Continuous costs: ** Office Supplies - under BU 100001 Protective Clothing 100179.7300 = \$1,200, Breathing & Medical Supplies 100179.7305 = \$200, Janitorial Supplies 100179.7325 = \$100, Small Tools 100179.7335 = \$150 One-Time Cost: Protective Clothing 100179.7300 = \$5,400 for Firefighters, \$5,800 for Captains; Cellular Hardware 100179.7122.03 \$200 | | | | |

Appendix A - Additional Resource Request Submissions

| | | | | | | | | | |
|--|---|---|-------------------------------------|----------------|-------------|--------------|----------------------|-------------|--------------|
| Request Title | | STN 76 - 10 FIREFIGHTERS (1st Contingent) | | | | | | | |
| 8) Capital Funding | | | | | | | | | |
| Are there any Capital requests already submitted/approved or to be submitted related to this ARR? (e.g. new car) | | | | | | | | | |
| ASSOCIATED CAPITAL FUNDING | | Status | Year asset Available for use | Proj. # | 2014 | 2015 | 2016 | 2017 | Total |
| 1 | New Aerial Stn 76: (+fuel 18k+R&M 46.5k) | | 2015 | FR-3606-15 | | \$ 1,300,000 | \$ - | | \$ 1,300,000 |
| 2 | | | | | \$ - | \$ - | \$ - | | \$ - |
| 3 | | | | | \$ - | \$ - | \$ - | | \$ - |
| TOTAL ASSOCIATED CAPITAL FUNDING | | | | | \$ - | \$ 1,300,000 | \$ - | \$ - | \$ 1,300,000 |
| 9) Financial/Resource Detail | | | | | | | | | |
| Component | | BU Acct. # | 2014 | 2015 | 2016 | 2017 | 2018 | | |
| | | | Budget | | | | Full-Yr. Adj. | | |
| REVENUE - continuous operating detail | | | | | | | | | |
| 1 | | | - | - | - | | | | |
| 2 | | | - | - | - | | | | |
| 3 | | | - | - | - | | | | |
| 4 | | | - | - | - | | | | |
| Subtotal | | | - | - | - | | | | |
| REVENUE - one-time operating detail | | | | | | | | | |
| 1 | | | - | - | - | | | - | |
| 2 | | | - | - | - | | | - | |
| Subtotal | | | - | - | - | | | - | |
| EXPENSES - continuous operating detail (For staffing costs please fill out section 7) | | | | | | | | | |
| 1 | * Staffing costs (calculated field) | (From sect. 7) | - | - | 695,154 | | | - | |
| 2 | * Benefits | (From sect. 7) | - | - | 196,729 | | | - | |
| 3 | * Complement sch. Expenses (calculated field) | (From sect. 7) | - | - | 18,750 | | | - | |
| 4 | | | - | - | - | | | | |
| 5 | | | - | - | - | | | | |
| 6 | | | - | - | - | | | | |
| 7 | | | - | - | - | | | | |
| Subtotal | | | - | - | 910,633 | | | - | |
| EXPENSES - one-time operating detail (For staffing costs please fill out section 7) | | | | | | | | | |
| 1 | * Complement sch. Expenses (calculated field) | (From sect. 7) | - | - | 54,000 | | | - | |
| 2 | | | - | - | - | | | - | |
| 3 | | | - | - | - | | | - | |
| Subtotal | | | - | - | 54,000 | | | - | |
| OFFSETS - cost savings, reductions, etc | | | | | | | | | |
| 1 | | | - | - | - | | | | |
| 2 | | | - | - | - | | | | |
| 3 | | | - | - | - | | | | |
| Subtotal | | | - | - | - | | | | |
| TOTAL OPERATING BUDGET CHANGE | | | | | - | - | 964,633 | - | - |
| | | | | | | | | | |
| COMPLEMENTS & FTE's | | | 2014 | 2015 | 2016 | 2017 | Total | | |
| # of positions requested | | (From sect. 7) | - | - | 10.00 | - | 10.00 | | |
| FTE's | | (From sect. 7) | - | - | 10.00 | - | 10.00 | | |
| FTE reductions/offsets | | (Manual Field) | - | - | - | | - | | |
| Net FTE's | | | - | - | 10.00 | - | 10.00 | | |

CITY OF VAUGHAN
2014-2017 OPERATING BUDGET

| ADDITIONAL RESOURCE REQUEST | | | | | | | |
|--|---------------------------------------|-----------------|---|-------------------|------------------------|------------------------------|-----------------------------|
| Request Title | 4 DISTRICT CHIEFS - GAPPED (6 months) | | | | | | |
| Business Unit # | 100179 | Fire Operations | | | | | |
| | 100 - Fire and Rescue Services | | | | | | |
| Related Program | Fire Prevention | | | | | | |
| Program Classification | Standard Essential Service | | | | | | |
| Annual Budget Change Summary | | | | | | | |
| Financial Components | 2014 | 2015 | 2016 | 2017 | 2014-2017 Sub-total | 2018 (One Time. Adj.) | 2014-2018 Sub-total |
| Staffing | | | | | | | |
| Complements | - | - | 4.00 | - | 4.00 | - | 4.00 |
| Net FTE's | - | - | 4.00 | - | 4.00 | - | 4.00 |
| Operating Revenue | - | - | - | - | - | - | - |
| Operating Costs | | | | | | | |
| | | | Gapped 6 Months | | | | |
| Staffing & Benefits | - | - | 275,842 | 276,917 | 552,759 | - | 552,759 |
| Other continuous costs | - | - | 10,480 | - | 10,480 | - | 10,480 |
| One-time expenses | - | - | 31,520 | (31,520) | - | - | - |
| Offsets/reductions | - | - | - | - | - | - | - |
| Net Operating Budget | \$ - | \$ - | \$ 317,842 | \$ 245,397 | \$ 563,239 | \$ - | \$ 563,239 |
| Associated Capital Costs | \$ - | \$ - | \$ 60,000 | \$ - | \$ 60,000 | \$ - | \$ 60,000 |
| 1A) Request Description: Please provide a <u>brief</u> description of the request. | | | | | | | |
| Please check one: <input checked="" type="checkbox"/> Departmental <input type="checkbox"/> Corporate | | | | | | | |
| <p>A District Chief is an Operations Division rank between the rank of Platoon Chief and Captain. Whereas the Platoon Chief is in charge of all of the Fire Stations and personnel when his/her specific platoon is working, the District Chief position is in charge of a District or group of Fire Stations within that Platoon. District Chiefs are a necessary part of the management and supervision of firefighting operations as a fire department grows in size. Each VFRS Platoon now employs 65 fulltime staff and 18 volunteer firefighters working out of 10 fire stations in 2013 and operating 19 first-run apparatus. The span of control for the Platoon Chief has become difficult to manage based on the large number of staff that he/she must manage in various locations. A District Chief on each platoon would allow for an officer, subordinate to the Platoon Chief, to assist in the management and supervision of the platoon. This is Phase 2 of a 2 Phase project to establish 2 District Chiefs on each of the 4 platoons.</p> | | | | | | | |
| 1B) If this request is part of a project with multiple milestones then please fill in the following table: | | | | | | | |
| Milestones or Deliverables | | Timelines | Comments | | | | |
| Phase 2 of a 2 Phase Project | | 42005 | 2 District Chiefs on each of the 4 Platoons | | | | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| 1C) Impact on other departments (cost/time/benefit): | | | | | | | |
| Department Impacted | Describe Impact (Cost/time/benefit) | | | | | Were they Consulted? | |
| | | | | | | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| | | | | | | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| | | | | | | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| Other comments: | | | | | | | |
| | | | | | | | |
| COMMISSIONER APPROVAL: _____ | | | | | | Date: _____ | |

| | | |
|----------------------------------|--|----------------------------|
| Budget Staff Use Only | <input type="checkbox"/> 1st Submission | Submitted for year: _____ |
| | <input type="checkbox"/> Previously Recognized | Recognized for year: _____ |

Appendix A - Additional Resource Request Submissions

| Request Title | | 4 DISTRICT CHIEFS - GAPPED (6 months) | | | | |
|--|--|---------------------------------------|---------------------|--|-----------------------|--|
| 2) Relationship to Vaughan Vision 2020 - Goals / Objectives / Initiatives | | | | | | |
| A) Identify the <u>specific initiative</u> on the Vaughan Vision 2020 initiative list this resource request supports (new or implementation of): Choose an Initiative from the drop down list and then choose the relationship with the initiative in the Green cell using the drop down provided. | | | | | | |
| Theme | Goal | Initiative (Use drop down list) | Ref # | Date | Priority | Request/Initiative Relationship (choose 1) |
| | | | | | | |
| | | | | | | |
| | | | | | | |
| B) Describe and clearly demonstrate how the request links to the Vaughan Vision 2020: | | | | | | |
| This request directly supports the City's goals of Pursue Excellence in Service Delivery as well as Enhance and Ensure Community Safety, Health & Wellness. | | | | | | |
| 3) Related Performance Indicators & Business Plan Link | | | | | | |
| Please provide information on top 3 performance measures: | | | | | | |
| | Name/description of service level target: | | Target Level | Current Level | Level with ARR | |
| 1) | Span of Control | | 1 Senior Officer/5 | 1 Senior Officer/19 | 1 Senior | |
| 2) | VFRS Critical Task Analysis Benchmark | | 1 | 0.4 | 0.91 | |
| 3) | | | | | | |
| Describe how this request relates to Departmental Business Plan: | | | | | | |
| Request supports goal of leadership and management excellence. VFRS currently has 10 fire stations and 19 first-run fire apparatus & Master Fire Plan recommends another 3 fire stations and an additional 7 staffed fire apparatus. An additional Chief Officer (District Chief) required on each Platoon to ensure the proper management of the City's resources and enhance the health and safety of VFRS firefighters. Proper Command of incidents occurring in the city is vital to the best interests of the citizens, businesses, and firefighters of Vaughan. From a Health & Safety perspective, the firefighters will benefit from better and closer supervision than they currently experience. | | | | | | |
| 4) Value Proposition | | | | | | |
| Please detail both qualitative and quantitative benefits of the request | | | | | | |
| Qualitative: Please select up to 2 actions which best describe this request | | | | | | |
| Primary | | Improve Sustainability | | Secondary | | Realize Future Benefits |
| Briefly explain how this request helps achieve the actions selected above. How does this request make a difference in these areas? Can improvements be defined (i.e. surveys, measures, etc.)? | | | | | | |
| Failure to approve this request will result in the Platoon Chief's span of control continuing to be diluted and his/her management effectiveness further diminished as the City continues to grow. In addition, the Command of emergency incidents would be compromised and may adversely affect the health and safety of VFRS firefighters and the public. This request supports the VFRS goal of leadership and management excellence. | | | | | | |
| Quantitative: Please provide explanation of how this request improves efficiency. Note that performance measures are captured in section 3. This section is for efficiency improvements. | | | | | | |
| Year | Type | Change/Saving | Units | Detail of Cost Reductions/Budget Savings | | Incl. in offsets (Section #9)? |
| | | | | | | |
| | | | | | | |
| | | | | | | |
| 5) Alternatives | | | | | | |
| Are there alternatives or options? Please explain what they are and why they are not the primary approach. | | | | | | |
| N/A | | | | | | |

Appendix A - Additional Resource Request Submissions

| Request Title | 4 DISTRICT CHIEFS - GAPPED (6 months) | | | |
|---|---------------------------------------|--|-------------|-------------------|
| 7) Complement Details - Skip to Section 8 if no Staff is requested | | | | |
| Do not gap positions - If required, please contact the Budget Dept. for instructions Future year progressions & eco. adj. will be calculated corporately by the Budget Dept. | | | | |
| Complement Information | Position #1 | Position #2 | Position #3 | Sub-total |
| Budget Year | 2016 | | | |
| Position title | 4 District Chiefs | | | |
| Estimated start date | January 1, 2016 | | | |
| # of positions requested | 4.00 | - | - | 4.00 |
| Full-time equivalents (FTEs) | 4.00 | - | - | 4.00 |
| Position type | Full-time | | | |
| Position agreement classification | VPFFA-Fire | | | |
| If contract, specify length (months or yrs) | N/A | | | |
| If Casual/Seasonal PT enter Hourly wage | | | | |
| Business unit # (override if different than # shown) | 100179 | | | |
| Grade level | District Chiefs | | | |
| Est. starting step | Year 1 | | | |
| Desktop (HR) Review Performed? | N/A | | | |
| B&F Accommodations Available? | Yes | | | |
| ITM Hardware required? | Yes | | | |
| Capital Equipment Required? | N/A | | | |
| Complement Annual Cost Detail | | | | |
| Annual full-time \$ | 107,499 | | | 107,499 |
| Annual part-time \$ | - | - | - | - |
| Annual shift premiums, etc | - | - | - | - |
| Annual overtime \$ | - | - | - | - |
| * PT vacation pay (calculated field) | - | - | - | - |
| * Annual benefits (calculated field) | 30,422 | - | - | 30,422 |
| * FT contract benefits in lieu (calculated field) | - | - | - | - |
| Subtotal (Per Employee) | \$ 137,921 | \$ - | \$ - | \$ 137,921 |
| Subtotal (Per Position) | \$ 551,684 | \$ - | \$ - | \$ 551,684 |
| Continuous costs | (BU & Acct #.) | Please fill in per Complement. The total will account for multiple positions if indicated above. | | |
| 1) Other (Please detail in | #N/A | 1,650 | - | 1,650 |
| 2) Cellular Line Charges | 100179.7122.01 | 720 | - | 720 |
| 3) Office Supplies | 100001.7200 | 100 | - | 100 |
| 4) Training & Developme | 100179.7115 | 150 | - | 150 |
| Subtotal (Per Employee) | \$ 2,620 | \$ - | \$ - | \$ 2,620 |
| Subtotal (Per Position) | \$ 10,480 | \$ - | \$ - | \$ 10,480 |
| One-time costs | (BU & Acct #.) | Please fill in per Complement. The total will account for multiple positions if indicated above. | | |
| 1) Office Equip. & Furnitu | 100179.7210 | 1,250 | - | 1,250 |
| 2) Computer Hardware | 100179.7211.01 | 630 | - | 630 |
| 3) Other (Please detail in | #N/A | 200 | - | 200 |
| 4) Other (Please detail in | #N/A | 5,800 | - | 5,800 |
| Subtotal (Per Employee) | 7,880 | - | - | 7,880 |
| Subtotal (Per Position) | \$ 31,520 | \$ - | \$ - | \$ 31,520 |
| 2014 Total Annual Costs | \$ - | \$ - | \$ - | \$ - |
| 2015 Total Annual Costs | \$ - | \$ - | \$ - | \$ - |
| 2016 Total Annual Costs | \$ 593,684 | \$ - | \$ - | \$ 593,684 |
| 2017 Total Annual Costs | \$ - | \$ - | \$ - | \$ - |
| Additional Comments: | | | | |
| Continuous costs: ** Office Supplies - under BU 100001 | | | | |
| Protective Clothing 100179.7300 = \$1,200, Breathing & Medical Supplies 100179.7305 = \$200, Janitorial Supplies 100179.7325 = \$100, Small Tools 100179.7335 = \$150 | | | | |
| One-Time Cost: Protective Clothing 100179.7300 = \$5,800 Cellular Hardware 100179.7122.03 \$200 | | | | |

Appendix A - Additional Resource Request Submissions

| | | | | | | | | | |
|--|---|---------------------------------------|------------------------------|------------|------|---------|-----------|-------|---------------|
| Request Title | | 4 DISTRICT CHIEFS - GAPPED (6 months) | | | | | | | |
| 8) Capital Funding | | | | | | | | | |
| Are there any Capital requests already submitted/approved or to be submitted related to this ARR? (e.g. new car) | | | | | | | | | |
| ASSOCIATED CAPITAL FUNDING | | Status | Year asset Available for use | Proj. # | 2014 | 2015 | 2016 | 2017 | Total |
| 1 | Com.Vehi 4 district Chiefs (10,660 Oper.) | | 2013 | FR-3573-16 | | \$ - | \$ 60,000 | | \$ 60,000 |
| 2 | | | | | \$ - | \$ - | \$ - | | \$ - |
| 3 | | | | | \$ - | \$ - | \$ - | | \$ - |
| TOTAL ASSOCIATED CAPITAL FUNDING | | | | | \$ - | \$ - | \$ 60,000 | \$ - | \$ 60,000 |
| 9) Financial/Resource Detail | | | | | | | | | |
| Component | | | BU Acct. # | 2014 | 2015 | 2016 | 2017 | 2018 | |
| | | | | Budget | | | | | Full-Yr. Adj. |
| REVENUE - continuous operating detail | | | | | | | | | |
| 1 | | | | - | - | - | | | |
| 2 | | | | - | - | - | | | |
| 3 | | | | - | - | - | | | |
| 4 | | | | - | - | - | | | |
| Subtotal | | | | - | - | - | | | - |
| REVENUE - one-time operating detail | | | | | | | | | |
| 1 | | | | - | - | - | | | - |
| 2 | | | | - | - | - | | | - |
| Subtotal | | | | - | - | - | | | - |
| EXPENSES - continuous operating detail (For staffing costs please fill out section 7) | | | | | | | | | |
| 1 | * Staffing costs (calculated field) | (From sect. 7) | | - | - | 429,995 | | | - |
| 2 | * Benefits | (From sect. 7) | | - | - | 121,689 | | | - |
| 3 | * Complement sch. Expenses (calculated field) | (From sect. 7) | | - | - | 10,480 | | | - |
| 4 | | | | - | - | - | | | |
| 5 | | | | - | - | - | | | |
| 6 | | | | - | - | - | | | |
| 7 | | | | - | - | - | | | |
| Subtotal | | | | - | - | 562,164 | | | - |
| EXPENSES - one-time operating detail (For staffing costs please fill out section 7) | | | | | | | | | |
| 1 | * Complement sch. Expenses (calculated field) | (From sect. 7) | | - | - | 31,520 | | | - |
| 2 | | | | - | - | - | | | - |
| 3 | | | | - | - | - | | | - |
| Subtotal | | | | - | - | 31,520 | | | - |
| OFFSETS - cost savings, reductions, etc | | | | | | | | | |
| 1 | | | | - | - | - | | | |
| 2 | | | | - | - | - | | | |
| 3 | | | | - | - | - | | | |
| Subtotal | | | | - | - | - | | | - |
| TOTAL OPERATING BUDGET CHANGE | | | | | - | - | 593,684 | - | - |
| COMPLEMENTS & FTE's | | | | 2014 | 2015 | 2016 | 2017 | Total | |
| # of positions requested | | | (From sect. 7) | - | - | 4.00 | - | 4.00 | |
| FTE's | | | (From sect. 7) | - | - | 4.00 | - | 4.00 | |
| FTE reductions/offsets | | | (Manual Field) | - | - | - | - | - | |
| Net FTE's | | | | - | - | 4.00 | - | 4.00 | |

CITY OF VAUGHAN
2014-2017 OPERATING BUDGET

| ADDITIONAL RESOURCE REQUEST | | | | | | | |
|---|--|---|------|------------|------------------------|--------------------------|------------------------|
| Request Title | STN 76 - 6 FIREFIGHTERS & 4 CAPTAINS(2nd Contingent) | | | | | | |
| Business Unit # | 100179 | Fire Operations | | | | | |
| | 100 - Fire and Rescue Services | | | | | | |
| Related Program | Fire Operations - Fire response | | | | | | |
| Program Classification | Standard Essential Service | | | | | | |
| Annual Budget Change Summary | | | | | | | |
| Financial Components | 2014 | 2015 | 2016 | 2017 | 2014-2017 Sub-total | 2018 (One Time. Adj.) | 2014-2018 Sub-total |
| Staffing | | | | | | | |
| Complements | - | - | - | 10.00 | 10.00 | - | 10.00 |
| Net FTE's | - | - | - | 10.00 | 10.00 | - | 10.00 |
| Operating Revenue | - | - | - | - | - | - | - |
| Operating Costs | | | | | | | |
| Staffing & Benefits | - | - | - | 569,810 | 569,810 | - | 569,810 |
| Other continuous costs | - | - | - | 21,630 | 21,630 | - | 21,630 |
| One-time expenses | - | - | - | 63,920 | 63,920 | (63,920) | - |
| Offsets/reductions | - | - | - | - | - | - | - |
| Net Operating Budget | \$ - | \$ - | \$ - | \$ 655,360 | \$ 655,360 | \$ (63,920) | \$ 591,440 |
| Associated Capital Costs | \$ - | \$ 1,300,000 | \$ - | \$ - | \$ 1,300,000 | \$ - | \$ 1,300,000 |
| 1A) Request Description: Please provide a <u>brief</u> description of the request. | | | | | | | |
| Please check one: <input checked="" type="checkbox"/> Departmental <input type="checkbox"/> Corporate | | | | | | | |
| <p>The VFRS Senior Command Team recommends an apparatus in service at Station 7-6. The ability for VFRS to maintain adequate response targets is taxed by intensification, population density, and traffic patterns, an additional fully staffed crew is required to ensure response capabilities are improved. The VFRS request 16 Firefighters & 4 Captains to staff an apparatus in the Hwy 7 and Creditstone response district. Demand for emergency service has outgrown VFRS ability to respond effectively in the VMC and Central-East area of the city and a significant risk develops when secondary apparatus is required to provide coverage. By response analysis, it is evident that VFRS cannot meet industry benchmarks (PFSG 04-08-10) & (NFPA 1710) on a consistent basis as required. The Master Fire Plan recommends staffing an apparatus in 2014 at Stn 7-8 to provide more effective coverage -however the Senior Command has identified a significant risk associated with the new development of the City core (VMC). With the anticipated decommissioning of Stn. # 74 Volunteers in 2014, the strategic positioning and availability of this aerial is significantly important to VFRS 'operational readiness'. Given VFRS response criteria, Sr. Command determined that an aerial is most appropriate for this area.</p> | | | | | | | |
| 1B) If this request is part of a project with multiple milestones then please fill in the following table: | | | | | | | |
| Milestones or Deliverables | Timelines | Comments | | | | | |
| VFRS Recommendations - Station 7-6(Central East quadrant/VMC of the City) | 41275 | OFM Public Safety Guideline 04-08-10.-NFPA 1710 | | | | | |
| VFRS Response Standard | 41275 | Improvements necessary | | | | | |
| VFRS Critical Task Analysis City Wide | 41275 | Improvements necessary | | | | | |
| | | | | | | | |
| 1C) Impact on other departments (cost/time/benefit): | | | | | | | |
| Department Impacted | Describe Impact (Cost/time/benefit) | Were they Consulted? | | | | | |
| Human Resources | Assist with recruitment and hiring | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No | | | | | |
| | | <input type="checkbox"/> Yes <input type="checkbox"/> No | | | | | |
| | | <input type="checkbox"/> Yes <input type="checkbox"/> No | | | | | |
| Other comments: | | | | | | | |
| This ARR will Impact the Capital Budget: The 2015 capital budget submission for the New Aerial for Station 76 has been added. | | | | | | | |

COMMISSIONER APPROVAL: _____

Date: _____

**Budget Staff
Use Only**

☐ 1st Submission
☐ Previously Recognized

Submitted for year:
 Recognized for year:

Appendix A - Additional Resource Request Submissions

| Request Title | | STN 76 - 6 FIREFIGHTERS & 4 CAPTAINS(2nd Contingent) | | | | |
|--|---|--|-----------------|--|----------------|--|
| 2) Relationship to Vaughan Vision 2020 - Goals / Objectives / Initiatives | | | | | | |
| A) Identify the <u>specific initiative</u> on the Vaughan Vision 2020 initiative list this resource request supports (new or implementation of): Choose an Initiative from the drop down list and then choose the relationship with the initiative in the Green cell using the drop down provided. | | | | | | |
| Theme | Goal | ↓ Initiative (Use drop down list) ↓ | Ref # | Date | Priority | Request/Initiative Relationship (choose 1) |
| | | | | | | |
| | | | | | | |
| | | | | | | |
| B) Describe and clearly demonstrate how the request links to the Vaughan Vision 2020: | | | | | | |
| This request for additional staffing and equipment specifically supports the City's goals of Pursue Excellence in Service Delivery and Enhance and Ensure Community Safety, Health and Wellness. | | | | | | |
| 3) Related Performance Indicators & Business Plan Link | | | | | | |
| Please provide information on top 3 performance measures: | | | | | | |
| | Name/description of service level target: | | Target Level | Current Level | Level with ARR | |
| 1) | VFRS Response Standard | | 7min/90% | 0.8 | 0.87 | |
| 2) | 10 In 10 Benchmark | | 10 F.F / 10 min | 0.85 | 0.93 | |
| 3) | OFM. PSG 04-08-10 (m=minutes) | | 4m/90%:8m/2appa | 0.28 | 0.67 | |
| Describe how this request relates to Departmental Business Plan: | | | | | | |
| The proposal is supported by the City-wide Risk Assessment as well as response time standards. Performance indicators -meet VFRS Critical Task Analysis benchmark - OFM Public Safety Guideline 04-08-10 - VFRS Response Approved Response Standard meet response travel time in municipality as detailed in NFPA 1710 (standard required for firefighters to respond to 90% of incidents within 4.00 minutes travel time. 8.00minute travel time is required for second response. This ensures a sufficient number and type of apparatus are on scene within accepted, safe time frames to provide fire suppression capability. | | | | | | |
| 4) Value Proposition | | | | | | |
| Please detail both qualitative and quantitative benefits of the request | | | | | | |
| Qualitative: Please select up to 2 actions which best describe this request | | | | | | |
| Primary | | Improve Sustainability | | Secondary | | Realize Future Benefits |
| Briefly explain how this request helps achieve the actions selected above. How does this request make a difference in these areas? Can improvements be defined (i.e. surveys, measures, etc.)? | | | | | | |
| This request will provide a more consistent primary and secondary response in the VMC and Highway 7 and Creditstone response districts. The staffed aerial in Station # 7-6 area of the City and the Hwy 400 corridor will enhance the VFRS ability for rescue and provide large volume master stream capability in a timely fashion. Secondary response, coverage and response time will improve significantly with a goal to meeting industry standards on a more consistent basis, reducing liabilities. | | | | | | |
| Quantitative: Please provide explanation of how this request improves efficiency. Note that performance measures are captured in section 3. This section is for efficiency improvements. | | | | | | |
| Year | Type | Change/Saving | Units | Detail of Cost Reductions/Budget Savings | | Incl. in offsets (Section #9)? |
| | | | | | | |
| | | | | | | |
| | | | | | | |
| 5) Alternatives | | | | | | |
| Are there alternatives or options? Please explain what they are and why they are not the primary approach. | | | | | | |
| N/A | | | | | | |

Appendix A - Additional Resource Request Submissions

| Request Title | STN 76 - 6 FIREFIGHTERS & 4 CAPTAINS(2nd Contingent) | | | |
|--|--|--|-------------|---------------------|
| 7) Complement Details - Skip to Section 8 if no Staff is requested | | | | |
| Do not gap positions - If required, please contact the Budget Dept. for instructions Future year progressions & eco. adj. will be calculated corporately by the Budget Dept. | | | | |
| Complement Information | Position #1 | Position #2 | Position #3 | Sub-total |
| Budget Year | 2017 | 2017 | | |
| Position title | 6 Firefighters | 4 Captains | | |
| Estimated start date | July 1, 2017 | July 1, 2017 | | |
| # of positions requested | 6.00 | 4.00 | - | 10.00 |
| Full-time equivalents (FTEs) | 6.00 | 4.00 | - | 20.00 |
| Position type | Full-time | Full-time | | |
| Position agreement classification | VPFFA-Fire | VPFFA-Fire | | |
| If contract, specify length (months or yrs) | 0 | 0 | | |
| If Casual/Seasonal PT enter Hourly wage | | | | |
| Business unit # (override if different than # shown) | 100179 | 100179 | | |
| Grade level | Firefighter | Captain | | |
| Est. starting step | Year 1 | Year 1 | | |
| Desktop (HR) Review Performed? | N/A | N/A | | |
| B&F Accommodations Available? | Yes | Yes | | |
| ITM Hardware required? | Yes | Yes | | |
| Capital Equipment Required? | Yes | Yes | | |
| Complement Annual Cost Detail | | | | |
| Annual full-time \$ | 65,115 | 111,626 | | 176,742 |
| Annual part-time \$ | - | - | - | - |
| Annual shift premiums, etc | - | - | - | - |
| Annual overtime \$ | 4,400 | 5,300 | - | 9,700 |
| * PT vacation pay (calculated field) | - | - | - | - |
| * Annual benefits (calculated field) | 20,020 | 33,675 | - | 53,695 |
| * FT contract benefits in lieu (calculated field) | - | - | - | - |
| Subtotal (Per Employee) | \$ 89,536 | \$ 150,601 | \$ - | \$ 240,137 |
| Subtotal (Per Position) | \$ 537,215 | \$ 602,405 | \$ - | \$ 1,139,620 |
| Continuous costs | (BU & Acct #.) | Please fill in per Complement. The total will account for multiple positions if indicated above. | | |
| 1) Cellular Line Charges | 100179.7122.01 | - | 720 | - 720 |
| 2) Office Supplies | 100001.7200 | 75 | 75 | - 150 |
| 3) Training & Developme | 100179.7115 | 150 | 150 | - 300 |
| 4) Other (Please detail in | #N/A | 1,650 | 1,650 | - 3,300 |
| Subtotal (Per Employee) | \$ 1,875 | \$ 2,595 | \$ - | \$ 4,470 |
| Subtotal (Per Position) | \$ 11,250 | \$ 10,380 | \$ - | \$ 21,630 |
| One-time costs | (BU & Acct #.) | Please fill in per Complement. The total will account for multiple positions if indicated above. | | |
| 1) Office Equip. & Furnitu | 100179.7210 | - | 1,250 | - 1,250 |
| 2) Computer Hardware | 100179.7211.01 | - | 630 | - 630 |
| 3) Other (Please detail in | #N/A | 5,400 | 5,800 | - 11,200 |
| 4) Other (Please detail in | #N/A | - | 200 | - 200 |
| Subtotal (Per Employee) | \$ 5,400 | \$ 7,880 | \$ - | \$ 13,280 |
| Subtotal (Per Position) | \$ 32,400 | \$ 31,520 | \$ - | \$ 63,920 |
| 2014 Total Annual Costs | \$ - | \$ - | \$ - | \$ - |
| 2015 Total Annual Costs | \$ - | \$ - | \$ - | \$ - |
| 2016 Total Annual Costs | \$ - | \$ - | \$ - | \$ - |
| 2017 Total Annual Costs | \$ 580,865 | \$ 644,305 | \$ - | \$ 1,225,170 |
| Additional Comments: | | | | |
| Continuous costs: ** Office Supplies - under BU 100001 Protective Clothing 100179.7300 = \$1,200, Breathing & Medical Supplies 100179.7305 = \$200, Janitorial Supplies 100179.7325 = \$100, Small Tools 100179.7335 = \$150 One-Time Cost: Protective Clothing 100179.7300 = \$5,400 for Firefighters, \$5,800 for Captains; Cellular Hardware 100179.7122.03 \$200 | | | | |

Appendix A - Additional Resource Request Submissions

| | | | | | | | | | |
|--|---|--|-------------------------------------|----------------|-------------|--------------|----------------------|-------------|--------------|
| Request Title | | STN 76 - 6 FIREFIGHTERS & 4 CAPTAINS(2nd Contingent) | | | | | | | |
| 8) Capital Funding | | | | | | | | | |
| Are there any Capital requests already submitted/approved or to be submitted related to this ARR? (e.g. new car) | | | | | | | | | |
| ASSOCIATED CAPITAL FUNDING | | Status | Year asset Available for use | Proj. # | 2014 | 2015 | 2016 | 2017 | Total |
| 1 | New Aerial Stn 76: (+fuel 18k+R&M 46.5k) | | 2015 | FR-3606-15 | | \$ 1,300,000 | \$ - | | \$ 1,300,000 |
| 2 | | | | | \$ - | \$ - | \$ - | | \$ - |
| 3 | | | | | \$ - | \$ - | \$ - | | \$ - |
| TOTAL ASSOCIATED CAPITAL FUNDING | | | | | \$ - | \$ 1,300,000 | \$ - | \$ - | \$ 1,300,000 |
| 9) Financial/Resource Detail | | | | | | | | | |
| Component | | BU Acct. # | 2014 | 2015 | 2016 | 2017 | 2018 | | |
| | | | Budget | | | | Full-Yr. Adj. | | |
| REVENUE - continuous operating detail | | | | | | | | | |
| 1 | | | - | - | - | | | | |
| 2 | | | - | - | - | | | | |
| 3 | | | - | - | - | | | | |
| 4 | | | - | - | - | | | | |
| Subtotal | | | - | - | - | | | | |
| REVENUE - one-time operating detail | | | | | | | | | |
| 1 | | | - | - | - | | | - | |
| 2 | | | - | - | - | | | - | |
| Subtotal | | | - | - | - | | | - | |
| EXPENSES - continuous operating detail (For staffing costs please fill out section 7) | | | | | | | | | |
| 1 | * Staffing costs (calculated field) | (From sect. 7) | - | - | - | | | 884,798 | |
| 2 | * Benefits | (From sect. 7) | - | - | - | | | 254,822 | |
| 3 | * Complement sch. Expenses (calculated field) | (From sect. 7) | - | - | - | | | 21,630 | |
| 4 | | | - | - | - | | | | |
| 5 | | | - | - | - | | | | |
| 6 | | | - | - | - | | | | |
| 7 | | | - | - | - | | | | |
| Subtotal | | | - | - | - | | | 1,161,250 | |
| EXPENSES - one-time operating detail (For staffing costs please fill out section 7) | | | | | | | | | |
| 1 | * Complement sch. Expenses (calculated field) | (From sect. 7) | - | - | - | | 63,920 | (63,920) | |
| 2 | | | - | - | - | | | - | |
| 3 | | | - | - | - | | | - | |
| Subtotal | | | - | - | - | | 63,920 | (63,920) | |
| OFFSETS - cost savings, reductions, etc | | | | | | | | | |
| 1 | | | - | - | - | | | | |
| 2 | | | - | - | - | | | | |
| 3 | | | - | - | - | | | | |
| Subtotal | | | - | - | - | | | | |
| TOTAL OPERATING BUDGET CHANGE | | | | | - | - | - | 1,225,170 | (63,920) |
| | | | | | | | | | |
| COMPLEMENTS & FTE's | | | 2014 | 2015 | 2016 | 2017 | Total | | |
| # of positions requested | | (From sect. 7) | - | - | - | 10.00 | 10.00 | | |
| FTE's | | (From sect. 7) | - | - | - | 10.00 | 10.00 | | |
| FTE reductions/offsets | | (Manual Field) | - | - | - | | - | | |
| Net FTE's | | | - | - | - | 10.00 | 10.00 | | |

CITY OF VAUGHAN
2014-2017 OPERATING BUDGET

| ADDITIONAL RESOURCE REQUEST | | | | | | | |
|---|--|------------------|------------------|--|------------------------|--|------------------------|
| Request Title | STORES CLERK | | | | | | |
| Business Unit # | 100177 | Fire Mechanical | | | | | |
| | 100 - Fire and Rescue Services | | | | | | |
| Related Program | Fire Mechanical - Vaughan Vehicles R and M | | | | | | |
| Program Classification | Standard Essential Support | | | | | | |
| Annual Budget Change Summary | | | | | | | |
| Financial Components | 2014 | 2015 | 2016 | 2017 | 2014-2017 Sub-total | 2018 (One Time. Adj.) | 2014-2018 Sub-total |
| Staffing | | | | | | | |
| Complements | - | - | 1.00 | - | 1.00 | - | 1.00 |
| Net FTE's | - | - | 1.00 | - | 1.00 | - | 1.00 |
| Operating Revenue | - | - | - | - | - | - | - |
| Operating Costs | | | | | | | |
| Staffing & Benefits | - | - | 56,050 | - | 56,050 | - | 56,050 |
| Other continuous costs | - | - | 1,800 | - | 1,800 | - | 1,800 |
| One-time expenses | - | - | 7,910 | (7,910) | - | - | - |
| Offsets/reductions | - | - | - | - | - | - | - |
| Net Operating Budget | \$ - | \$ - | \$ 65,760 | \$ (7,910) | \$ 57,850 | \$ - | \$ 57,850 |
| Associated Capital Costs | \$ - | \$ 32,000 | \$ - | \$ - | \$ 32,000 | \$ - | \$ 32,000 |
| 1A) Request Description: Please provide a <u>brief</u> description of the request. | | | | | | | |
| Please check one: <input checked="" type="checkbox"/> Departmental <input type="checkbox"/> Corporate | | | | | | | |
| The position has been recommended by the Master Fire Plan and VFRS Senior Command. This position be responsible for tracking and maintaining all inventories and distribution of equipment for the Mechanical Division & Operations Division. Hiring this position is consistent with the recommendations detailed in the Internal Audit Report on how to maintain spare parts, inventory control and maintenance as well as the delivery of materials and supplies to fire stations within the city. The Stores Clerk will be responsible for incoming/outgoing inventory worth over \$600,000 in budget for Protect Clothing/Materials & Supplies/ and Small Tools and Equipment. | | | | | | | |
| 1B) If this request is part of a project with multiple milestones then please fill in the following table: | | | | | | | |
| Milestones or Deliverables | | | Timelines | Comments | | | |
| Fire Master Plan | | | 40544 | As stated in the Fire Master Plan timeline | | | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| 1C) Impact on other departments (cost/time/benefit): | | | | | | | |
| Department Impacted | Describe Impact (Cost/time/benefit) | | | | | Were they Consulted? | |
| | | | | | | <input type="checkbox"/> Yes <input type="checkbox"/> No | |
| | | | | | | <input type="checkbox"/> Yes <input type="checkbox"/> No | |
| | | | | | | <input type="checkbox"/> Yes <input type="checkbox"/> No | |
| Other comments: | | | | | | | |
| | | | | | | | |
| COMMISSIONER APPROVAL: _____ | | | | | | Date: _____ | |

Budget Staff
Use Only

☐ 1st Submission
☐ Previously Recognized

Submitted for year:
 Recognized for year:

Appendix A - Additional Resource Request Submissions

| Request Title | | STORES CLERK | | | | |
|---|---|-------------------------------------|--------------|--|----------------|--|
| 2) Relationship to Vaughan Vision 2020 - Goals / Objectives / Initiatives | | | | | | |
| A) Identify the <u>specific initiative</u> on the Vaughan Vision 2020 initiative list this resource request supports (new or implementation of): Choose an Initiative from the drop down list and then choose the relationship with the initiative in the Green cell using the drop down provided. | | | | | | |
| Theme | Goal | ↓ Initiative (Use drop down list) ↓ | Ref # | Date | Priority | Request/Initiative Relationship (choose 1) |
| | | | | | | |
| | | | | | | |
| | | | | | | |
| B) Describe and clearly demonstrate how the request links to the Vaughan Vision 2020: | | | | | | |
| This request directly supports the City's goals of Pursue Excellence in Service Delivery and Enhance Productivity, Cost Effectiveness and Innovation. | | | | | | |
| 3) Related Performance Indicators & Business Plan Link | | | | | | |
| Please provide information on top 3 performance measures: | | | | | | |
| | Name/description of service level target: | | Target Level | Current Level | Level with ARR | |
| 1) | % Maintenance Meeting Schedule Plan | | 0.9 | 71% 2012(YTD-July.) | 0.82 | |
| 2) | | | | | | |
| 3) | | | | | | |
| Describe how this request relates to Departmental Business Plan: | | | | | | |
| 4) Value Proposition | | | | | | |
| Please detail both qualitative and quantitative benefits of the request | | | | | | |
| Qualitative: Please select up to 2 actions which best describe this request | | | | | | |
| Primary | | Improve Sustainability | | Secondary | | Realize Future Benefits |
| Briefly explain how this request helps achieve the actions selected above. How does this request make a difference in these areas? Can improvements be defined (i.e. surveys, measures, etc.)? | | | | | | |
| Detailed information on inventory and spare parts can be documented and updated to show: Inventory description, location in the store, date purchased, supplier, cost quantity purchased, quantity used, date used, balance on hand, and date count. At the present time, as it has been detailed in the Internal Audit Report there are no inventory count/list and there are no system of inventory maintenance, whether manually or on computer. The annual inventory budget the Stores Clerk will be expected to track and deliver will be greater than \$600k. | | | | | | |
| Quantitative: Please provide explanation of how this request improves efficiency. Note that performance measures are captured in section 3. This section is for efficiency improvements. | | | | | | |
| Year | Type | Change/Saving | Units | Detail of Cost Reductions/Budget Savings | | Incl. in offsets (Section #9)? |
| | | | | | | |
| | | | | | | |
| | | | | | | |
| 5) Alternatives | | | | | | |
| Are there alternatives or options? Please explain what they are and why they are not the primary approach. | | | | | | |
| N/A | | | | | | |

Appendix A - Additional Resource Request Submissions

| Request Title | STORES CLERK | | | |
|---|-----------------------|--|-------------|------------------|
| 7) Complement Details - Skip to Section 8 if no Staff is requested | | | | |
| Do not gap positions - If required, please contact the Budget Dept. for instructions Future year progressions & eco. adj. will be calculated corporately by the Budget Dept. | | | | |
| Complement Information | Position #1 | Position #2 | Position #3 | Sub-total |
| Budget Year | 2016 | | | |
| Position title | STORES CLERK | | | |
| Estimated start date | January 1, 2016 | | | |
| # of positions requested | 1.00 | - | - | 1.00 |
| Full-time equivalents (FTEs) | 1.00 | - | - | 1.00 |
| Position type | Full-time | | | |
| Position agreement classification | VPFFA-Fire | | | |
| If contract, specify length (months or yrs) | N/A | | | |
| If Casual/Seasonal PT enter Hourly wage | | | | |
| Business unit # (override if different than # shown) | 100177 | | | |
| Grade level | Clerk Typist - Year 1 | | | |
| Est. starting step | Year 1 | | | |
| Desktop (HR) Review Performed? | N/A | | | |
| B&F Accommodations Available? | Yes | | | |
| ITM Hardware required? | Yes | | | |
| Capital Equipment Required? | Yes | | | |
| Complement Annual Cost Detail | | | | |
| Annual full-time \$ | 43,687 | | | 43,687 |
| Annual part-time \$ | - | - | - | - |
| Annual shift premiums, etc | - | - | - | - |
| Annual overtime \$ | - | - | - | - |
| * PT vacation pay (calculated field) | - | - | - | - |
| * Annual benefits (calculated field) | 12,363 | - | - | 12,363 |
| * FT contract benefits in lieu (calculated field) | - | - | - | - |
| Subtotal (Per Employee) | \$ 56,050 | \$ - | \$ - | \$ 56,050 |
| Subtotal (Per Position) | \$ 56,050 | \$ - | \$ - | \$ 56,050 |
| Continuous costs | (BU & Acct #.) | Please fill in per Complement. The total will account for multiple positions if indicated above. | | |
| 1) Other (Please detail in | #N/A | 1,700 | - | 1,700 |
| 2) Office Supplies | 100177.7200 | 100 | - | 100 |
| 3) Cellular Line Charges | 100177.7122.01 | - | - | - |
| 4) Mileage | 100177.7100 | - | - | - |
| Subtotal (Per Employee) | \$ 1,800 | \$ - | \$ - | \$ 1,800 |
| Subtotal (Per Position) | \$ 1,800 | \$ - | \$ - | \$ 1,800 |
| One-time costs | (BU & Acct #.) | Please fill in per Complement. The total will account for multiple positions if indicated above. | | |
| 1) Office Equip. & Furnitu | 100177.7210 | 1,250 | - | 1,250 |
| 2) Computer Hardware | 100177.7211.01 | 1,260 | - | 1,260 |
| 3) Other (Please detail in | #N/A | 5,400 | - | 5,400 |
| 4) | #N/A | - | - | - |
| Subtotal (Per Employee) | 7,910 | - | - | 7,910 |
| Subtotal (Per Position) | \$ 7,910 | \$ - | \$ - | \$ 7,910 |
| 2014 Total Annual Costs | \$ - | \$ - | \$ - | \$ - |
| 2015 Total Annual Costs | \$ - | \$ - | \$ - | \$ - |
| 2016 Total Annual Costs | \$ 65,760 | \$ - | \$ - | \$ 65,760 |
| 2017 Total Annual Costs | \$ - | \$ - | \$ - | \$ - |
| Additional Comments: | | | | |
| Continuous costs: Turn-out Gear/Uniforms \$1,700: A/C 100177.7300 (\$1,200 for cleaning (CINTAS) + \$500 points based on collective agreement) | | | | |
| One time Costs: Turn-out Gear/Uniforms \$5,400: A/C 100177.7300 | | | | |

Appendix A - Additional Resource Request Submissions

| | | | | | | | | | |
|--|---|----------------|------------------------------|---------|--------|-----------|---------------|------|-----------|
| Request Title | | STORES CLERK | | | | | | | |
| 8) Capital Funding | | | | | | | | | |
| Are there any Capital requests already submitted/approved or to be submitted related to this ARR? (e.g. new car) | | | | | | | | | |
| ASSOCIATED CAPITAL FUNDING | | Status | Year asset Available for use | Proj. # | 2014 | 2015 | 2016 | 2017 | Total |
| 1 | INVENT.TRACKING SOFTWARE MODULE | | | | \$ - | \$ 32,000 | \$ - | | \$ 32,000 |
| 2 | | | | | \$ - | \$ - | \$ - | | \$ - |
| 3 | | | | | \$ - | \$ - | \$ - | | \$ - |
| TOTAL ASSOCIATED CAPITAL FUNDING | | | | | \$ - | \$ 32,000 | \$ - | \$ - | \$ 32,000 |
| 9) Financial/Resource Detail | | | | | | | | | |
| Component | | BU Acct. # | 2014 | 2015 | 2016 | 2017 | 2018 | | |
| | | | Budget | | | | Full-Yr. Adj. | | |
| REVENUE - continuous operating detail | | | | | | | | | |
| 1 | | | - | - | - | | | | |
| 2 | | | - | - | - | | | | |
| 3 | | | - | - | - | | | | |
| 4 | | | - | - | - | | | | |
| Subtotal | | | - | - | - | - | | | |
| REVENUE - one-time operating detail | | | | | | | | | |
| 1 | | | - | - | - | | | - | |
| 2 | | | - | - | - | | | - | |
| Subtotal | | | - | - | - | - | | - | |
| EXPENSES - continuous operating detail (For staffing costs please fill out section 7) | | | | | | | | | |
| 1 | * Staffing costs (calculated field) | (From sect. 7) | - | - | 43,687 | - | | | |
| 2 | * Benefits | (From sect. 7) | - | - | 12,363 | - | | | |
| 3 | * Complement sch. Expenses (calculated field) | (From sect. 7) | - | - | 1,800 | - | | | |
| 4 | | | - | - | - | | | | |
| 5 | | | - | - | - | | | | |
| 6 | | | - | - | - | | | | |
| 7 | | | - | - | - | | | | |
| Subtotal | | | - | - | 57,850 | - | | | |
| EXPENSES - one-time operating detail (For staffing costs please fill out section 7) | | | | | | | | | |
| 1 | * Complement sch. Expenses (calculated field) | (From sect. 7) | - | - | 7,910 | - | | - | |
| 2 | | | - | - | - | | | - | |
| 3 | | | - | - | - | | | - | |
| Subtotal | | | - | - | 7,910 | - | | - | |
| OFFSETS - cost savings, reductions, etc | | | | | | | | | |
| 1 | | | - | - | - | | | | |
| 2 | | | - | - | - | | | | |
| 3 | | | - | - | - | | | | |
| Subtotal | | | - | - | - | - | | | |
| TOTAL OPERATING BUDGET CHANGE | | | | | - | - | 65,760 | - | - |
| COMPLEMENTS & FTE's | | | | | 2014 | 2015 | 2016 | 2017 | Total |
| # of positions requested | | (From sect. 7) | - | - | 1.00 | - | | 1.00 | |
| FTE's | | (From sect. 7) | - | - | 1.00 | - | | 1.00 | |
| FTE reductions/offsets | | (Manual Field) | - | - | - | | | - | |
| Net FTE's | | | - | - | 1.00 | - | | 1.00 | |

CITY OF VAUGHAN
2014-2017 OPERATING BUDGET

| ADDITIONAL RESOURCE REQUEST | | | | | | | |
|---|-------------------------------------|-----------------|------------------|--------------------|------------------------|--|------------------------|
| Request Title | 1 Fire Prevention Inspector | | | | | | |
| Business Unit # | 100178 | Fire Prevention | | | | | |
| | 100 - Fire and Rescue Services | | | | | | |
| Related Program | Fire Prevention | | | | | | |
| Program Classification | Standard Essential Service | | | | | | |
| Annual Budget Change Summary | | | | | | | |
| Financial Components | 2014 | 2015 | 2016 | 2017 | 2014-2017 Sub-total | 2018 (One Time. Adj.) | 2014-2018 Sub-total |
| Staffing | | | | | | | |
| Complements | - | - | 1.00 | - | 1.00 | - | 1.00 |
| Net FTE's | - | - | 1.00 | - | 1.00 | - | 1.00 |
| Operating Revenue | - | - | - | - | - | - | - |
| Operating Costs | | | | | | | |
| Staffing & Benefits | - | - | 77,236 | - | 77,236 | - | 77,236 |
| Other continuous costs | - | - | 6,130 | - | 6,130 | - | 6,130 |
| One-time expenses | - | - | 12,450 | (12,450) | - | - | - |
| Offsets/reductions | - | - | - | - | - | - | - |
| Net Operating Budget | \$ - | \$ - | \$ 95,816 | \$ (12,450) | \$ 83,366 | \$ - | \$ 83,366 |
| Associated Capital Costs | \$ - | \$ - | \$ 40,000 | \$ - | \$ 40,000 | \$ - | \$ 40,000 |
| 1A) Request Description: Please provide a <u>brief</u> description of the request. | | | | | | | |
| Please check one: <input checked="" type="checkbox"/> Departmental <input type="checkbox"/> Corporate | | | | | | | |
| <p>The Fire Prevention Division does not have sufficient staff to meet all of the current demands. There are a number of high-risk properties in the City that have not been inspected. At the present time home inspections are conducted only on request. Statistics show that residential fires constitute the majority of fires and result in the majority of fire injuries and fatalities. More home inspections should be carried out in an organized program.</p> <p>Our certified FireInspectors ensure Fire Code compliance by conducting routine inspections, responding to complaints, requests for inspection and fire investigations. The Fire Prevention division provides fire education programs to our seniors and school age children such as the Older and Wiser Program, Learn Not to Burn and the Risk Watch Program. VFRS delivers timely fire safety messaging throughout the year and during the many corporate events such as Winterfest, Maplefest, The Lions Pancake Festival, The Fire Prevention division provides fire extinguisher and mandatory fireworks training to local businesses.</p> | | | | | | | |
| 1B) If this request is part of a project with multiple milestones then please fill in the following table: | | | | | | | |
| Milestones or Deliverables | | | Timelines | Comments | | | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| 1C) Impact on other departments (cost/time/benefit): | | | | | | | |
| Department Impacted | Describe Impact (Cost/time/benefit) | | | | | Were they Consulted? | |
| | | | | | | <input type="checkbox"/> Yes <input type="checkbox"/> No | |
| | | | | | | <input type="checkbox"/> Yes <input type="checkbox"/> No | |
| | | | | | | <input type="checkbox"/> Yes <input type="checkbox"/> No | |
| Other comments: | | | | | | | |
| | | | | | | | |
| COMMISSIONER APPROVAL: | | | | | | Date: | |

Budget Staff
Use Only

☐ 1st Submission
☐ Previously Recognized

Submitted for year:
 Recognized for year:

Appendix A - Additional Resource Request Submissions

| Request Title | 1 Fire Prevention Inspector | | | | | |
|---|--|-------------------------------------|---------------------|--|-----------------------|--|
| 2) Relationship to Vaughan Vision 2020 - Goals / Objectives / Initiatives | | | | | | |
| A) Identify the <u>specific initiative</u> on the Vaughan Vision 2020 initiative list this resource request supports (new or implementation of): Choose an Initiative from the drop down list and then choose the relationship with the initiative in the Green cell using the drop down provided. | | | | | | |
| Theme | Goal | ↓ Initiative (Use drop down list) ↓ | Ref # | Date | Priority | Request/Initiative Relationship (choose 1) |
| | | | | | | |
| | | | | | | |
| | | | | | | |
| B) Describe and clearly demonstrate how the request links to the Vaughan Vision 2020: | | | | | | |
| This request directly supports the City's goals of Pursue Excellence in Service Delivery and Enhance Productivity, Cost Effectiveness and Innovation. | | | | | | |
| 3) Related Performance Indicators & Business Plan Link | | | | | | |
| Please provide information on top 3 performance measures: | | | | | | |
| | Name/description of service level target: | | Target Level | Current Level | Level with ARR | |
| 1) | New Bulding Inspections | | 1 | 0.6 | 0.85 | |
| 2) | Prosecutions | | 1 | 0.65 | 0.85 | |
| 3) | Public Education | | 0.9 | 0.35 | 0.65 | |
| Describe how this request relates to Departmental Business Plan: | | | | | | |
| The Fire Prevention Division is directly tasked with saving lives and reducing property loss from fire by preventing fires through scheduled and vigorous fire safety inspections and investigations. The reduction of fire related emergencies will enhance the safety and wellness of the citizens of Vaughan. | | | | | | |
| 4) Value Proposition | | | | | | |
| Please detail both qualitative and quantitative benefits of the request | | | | | | |
| Qualitative: Please select up to 2 actions which best describe this request | | | | | | |
| Primary | | Improve Sustainability | | Secondary | | Realize Future Benefits |
| Briefly explain how this request helps achieve the actions selected above. How does this request make a difference in these areas? Can improvements be defined (i.e. surveys, measures, etc.)? | | | | | | |
| The Fire Prevention Division is unable to maintain its service levels as the population, industry and businesses grow. As the demands for fire safety inspections has risen, the resources to provide regular fire safety inspections and code compliance activity has been inadequate and VFRS has been forced to offer close to minimum fire inspection services in relation to scheduled inspections under the Fire Protection and Prevention Act. | | | | | | |
| Quantitative: Please provide explanation of how this request improves efficiency. Note that performance measures are captured in section 3. This section is for efficiency improvements. | | | | | | |
| Year | Type | Change/Saving | Units | Detail of Cost Reductions/Budget Savings | | Incl. in offsets (Section #9)? |
| | | | | | | |
| | | | | | | |
| | | | | | | |
| 5) Alternatives | | | | | | |
| Are there alternatives or options? Please explain what they are and why they are not the primary approach. | | | | | | |
| | | | | | | |

Appendix A - Additional Resource Request Submissions

| | | | | |
|---|-----------------------------|--|--------------------|------------------|
| Request Title | 1 Fire Prevention Inspector | | | |
| 7) Complement Details - Skip to Section 8 if no Staff is requested | | | | |
| Do not gap positions - If required, please contact the Budget Dept. for instructions Future year progressions & eco. adj. will be calculated corporately by the Budget Dept. | | | | |
| Complement Information | Position #1 | Position #2 | Position #3 | Sub-total |
| Budget Year | 2016 | | | |
| Position title | 1 Fire Code Inspector | | | |
| Estimated start date | January 1, 2016 | | | |
| # of positions requested | 1.00 | - | - | 1.00 |
| Full-time equivalents (FTEs) | 1.00 | - | - | 1.00 |
| Position type | Full-time | | | |
| Position agreement classification | VPFFA-Fire | | | |
| If contract, specify length (months or yrs) | N/A | | | |
| If Casual/Seasonal PT enter Hourly wage | | | | |
| Business unit # (override if different than # shown) | 100178 | | | |
| Grade level | Fire Protection Inspector | | | |
| Est. starting step | Year 1 | | | |
| Desktop (HR) Review Performed? | N/A | | | |
| B&F Accommodations Available? | Yes | | | |
| ITM Hardware required? | Yes | | | |
| Capital Equipment Required? | N/A | | | |
| Complement Annual Cost Detail | | | | |
| Annual full-time \$ | 60,199 | | | 60,199 |
| Annual part-time \$ | - | - | - | - |
| Annual shift premiums, etc | - | - | - | - |
| Annual overtime \$ | - | - | - | - |
| * PT vacation pay (calculated field) | - | - | - | - |
| * Annual benefits (calculated field) | 17,036 | - | - | 17,036 |
| * FT contract benefits in lieu (calculated field) | - | - | - | - |
| Subtotal (Per Employee) | \$ 77,236 | \$ - | \$ - | \$ 77,236 |
| Subtotal (Per Position) | \$ 77,236 | \$ - | \$ - | \$ 77,236 |
| Continuous costs | (BU & Acct #.) | Please fill in per Complement. The total will account for multiple positions if indicated above. | | |
| 1) Training & Developme | 100178.7115 | 1,000 | - | 1,000 |
| 2) Office Supplies | 100001.7200 | 100 | - | 100 |
| 3) Other (Please detail in | #N/A | 4,920 | - | 4,920 |
| 4) Memberships/Dues/Fe | 100178.7105 | 110 | - | 110 |
| Subtotal (Per Employee) | \$ 6,130 | \$ - | \$ - | \$ 6,130 |
| Subtotal (Per Position) | \$ 6,130 | \$ - | \$ - | \$ 6,130 |
| One-time costs | (BU & Acct #.) | Please fill in per Complement. The total will account for multiple positions if indicated above. | | |
| 1) Office Equip. & Furnitu | 100178.7210 | 5,000 | - | 5,000 |
| 2) Computer Hardware | 100178.7211.01 | 1,850 | - | 1,850 |
| 3) Other (Please detail in | #N/A | 200 | - | 200 |
| 4) Other (Please detail in | #N/A | 5,400 | - | 5,400 |
| Subtotal (Per Employee) | 12,450 | - | - | 12,450 |
| Subtotal (Per Position) | \$ 12,450 | \$ - | \$ - | \$ 12,450 |
| 2014 Total Annual Costs | \$ - | \$ - | \$ - | \$ - |
| 2015 Total Annual Costs | \$ - | \$ - | \$ - | \$ - |
| 2016 Total Annual Costs | \$ 95,816 | \$ - | \$ - | \$ 95,816 |
| 2017 Total Annual Costs | \$ - | \$ - | \$ - | \$ - |
| Additional Comments: | | | | |
| Continuous costs: Turn-out Gear/Uniforms (100178.7300) \$1,200; Cellular line charges (100178.7122.01) \$720; Fire prevention (100178.7550) \$3,000 | | | | |
| One-Time Charges: Cellular phone \$200; Uniforms \$5,400 | | | | |

Appendix A - Additional Resource Request Submissions

| | | | | | | | | | |
|--|---|-----------------------------|-------------------------------------|----------------|-------------|-------------|-------------|----------------------|--------------|
| Request Title | | 1 Fire Prevention Inspector | | | | | | | |
| 8) Capital Funding | | | | | | | | | |
| Are there any Capital requests already submitted/approved or to be submitted related to this ARR? (e.g. new car) | | | | | | | | | |
| ASSOCIATED CAPITAL FUNDING | | Status | Year asset Available for use | Proj. # | 2014 | 2015 | 2016 | 2017 | Total |
| 1 | Vehicle | | 2016 | FR-3578-16 | \$ - | \$ - | \$ 40,000 | | \$ 40,000 |
| 2 | | | | | \$ - | \$ - | \$ - | | \$ - |
| 3 | | | | | \$ - | \$ - | \$ - | | \$ - |
| TOTAL ASSOCIATED CAPITAL FUNDING | | | | | \$ - | \$ - | \$ 40,000 | \$ - | \$ 40,000 |
| 9) Financial/Resource Detail | | | | | | | | | |
| Component | | BU Acct. # | | 2014 | 2015 | 2016 | 2017 | 2018 | |
| | | | | Budget | | | | Full-Yr. Adj. | |
| REVENUE - continuous operating detail | | | | | | | | | |
| 1 | | | | - | - | - | | | |
| 2 | | | | - | - | - | | | |
| 3 | | | | - | - | - | | | |
| 4 | | | | - | - | - | | | |
| Subtotal | | | | - | - | - | - | | |
| REVENUE - one-time operating detail | | | | | | | | | |
| 1 | | | | - | - | - | | | - |
| 2 | | | | - | - | - | | | - |
| Subtotal | | | | - | - | - | - | | - |
| EXPENSES - continuous operating detail (For staffing costs please fill out section 7) | | | | | | | | | |
| 1 | * Staffing costs (calculated field) | (From sect. 7) | | - | - | 60,199 | - | | |
| 2 | * Benefits | (From sect. 7) | | - | - | 17,036 | - | | |
| 3 | * Complement sch. Expenses (calculated field) | (From sect. 7) | | - | - | 6,130 | - | | |
| 4 | | | | - | - | - | | | |
| 5 | | | | - | - | - | | | |
| 6 | | | | - | - | - | | | |
| 7 | | | | - | - | - | | | |
| Subtotal | | | | - | - | 83,366 | - | | |
| EXPENSES - one-time operating detail (For staffing costs please fill out section 7) | | | | | | | | | |
| 1 | * Complement sch. Expenses (calculated field) | (From sect. 7) | | - | - | 12,450 | - | | - |
| 2 | | | | - | - | - | | | - |
| 3 | | | | - | - | - | | | - |
| Subtotal | | | | - | - | 12,450 | - | | - |
| OFFSETS - cost savings, reductions, etc | | | | | | | | | |
| 1 | | | | - | - | - | | | |
| 2 | | | | - | - | - | | | |
| 3 | | | | - | - | - | | | |
| Subtotal | | | | - | - | - | - | | |
| TOTAL OPERATING BUDGET CHANGE | | | | | - | - | 95,816 | - | - |
| COMPLEMENTS & FTE's | | | | | 2014 | 2015 | 2016 | 2017 | Total |
| # of positions requested | | (From sect. 7) | | - | - | 1.00 | - | | 1.00 |
| FTE's | | (From sect. 7) | | - | - | 1.00 | - | | 1.00 |
| FTE reductions/offsets | | (Manual Field) | | - | - | - | | | - |
| Net FTE's | | | | - | - | 1.00 | - | | 1.00 |

CITY OF VAUGHAN
2014-2017 OPERATING BUDGET

| ADDITIONAL RESOURCE REQUEST | | | | | | | |
|--|-------------------------------------|-------------------|--|-------------|------------------------|------------------------------|-----------------------------|
| Request Title | TRAINING OFFICER | | | | | | |
| Business Unit # | 100180 | Fire Training | | | | | |
| | 100 - Fire and Rescue Services | | | | | | |
| Related Program | Fire Training | | | | | | |
| Program Classification | Standard Essential Support | | | | | | |
| Annual Budget Change Summary | | | | | | | |
| Financial Components | 2014 | 2015 | 2016 | 2017 | 2014-2017 Sub-total | 2018 (One Time. Adj.) | 2014-2018 Sub-total |
| Staffing | | | | | | | |
| Complements | - | 1.00 | - | - | 1.00 | - | 1.00 |
| Net FTE's | - | 1.00 | - | - | 1.00 | - | 1.00 |
| Operating Revenue | - | - | - | - | - | - | - |
| Operating Costs | | | | | | | |
| Staffing & Benefits | - | 131,888 | - | - | 131,888 | - | 131,888 |
| Other continuous costs | - | 4,220 | - | - | 4,220 | - | 4,220 |
| One-time expenses | - | 11,860 | (11,860) | - | - | - | - |
| Offsets/reductions | - | - | - | - | - | - | - |
| Net Operating Budget | \$ - | \$ 147,968 | \$ (11,860) | \$ - | \$ 136,108 | \$ - | \$ 136,108 |
| Associated Capital Costs | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| 1A) Request Description: Please provide a <u>brief</u> description of the request. | | | | | | | |
| Please check one: <input checked="" type="checkbox"/> Departmental <input type="checkbox"/> Corporate | | | | | | | |
| <p>This request is designed to increase the complement of the Fire Training Division by one Training Officer. The purpose of the new training officer is to meet the demand for training in a fire service that is growing both in terms of its size and the scope of service delivered to citizens of Vaughan. The complexity involved in addressing current fire Incidents makes it a necessity to ensure all fire crews will be well equipped to deal with new challenging situations and to address complex issues in a timely and safe manner. The Business Plan identifies initiatives such as developing the subway emergency response criteria, training new recruits, incident management certification for fire officers, Technical Rescue certification, Chemical, Biological, Radiological and Nuclear (CBRN) certification, and structural collapse rescue certification. These are major initiatives that severely tax the current resources of the Training Division.</p> | | | | | | | |
| 1B) If this request is part of a project with multiple milestones then please fill in the following table: | | | | | | | |
| Milestones or Deliverables | | Timelines | Comments | | | | |
| Fire Master Plan timeline | | 41275 | As VFRS continues to grow, ensure timely & effective continuous staff training programs. | | | | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| 1C) Impact on other departments (cost/time/benefit): | | | | | | | |
| Department Impacted | Describe Impact (Cost/time/benefit) | | | | | Were they Consulted? | |
| | | | | | | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| | | | | | | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| | | | | | | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| Other comments: | | | | | | | |
| N/A | | | | | | | |
| COMMISSIONER APPROVAL: _____ | | | | | | Date: _____ | |

Budget Staff
Use Only

☐ 1st Submission
☐ Previously Recognized

Submitted for year:
 Recognized for year:

Appendix A - Additional Resource Request Submissions

| Request Title | | TRAINING OFFICER | | | | |
|--|---|---------------------------------|------------------|--|----------------|--|
| 2) Relationship to Vaughan Vision 2020 - Goals / Objectives / Initiatives | | | | | | |
| A) Identify the <u>specific initiative</u> on the Vaughan Vision 2020 initiative list this resource request supports (new or implementation of): Choose an Initiative from the drop down list and then choose the relationship with the initiative in the Green cell using the drop down provided. | | | | | | |
| Theme | Goal | Initiative (Use drop down list) | Ref # | Date | Priority | Request/Initiative Relationship (choose 1) |
| | | | | | | |
| | | | | | | |
| | | | | | | |
| B) Describe and clearly demonstrate how the request links to the Vaughan Vision 2020: | | | | | | |
| This request directly supports the City's goals of Pursue Excellence in the Delivery of Core Services and Promote Community Safety, Health & Wellness. | | | | | | |
| 3) Related Performance Indicators & Business Plan Link | | | | | | |
| Please provide information on top 3 performance measures: | | | | | | |
| | Name/description of service level target: | | Target Level | Current Level | Level with ARR | |
| 1) | Live Fire Training | | 200 FF semi/ann | 145 | 200FF | |
| 2) | Subway Emergency Response | | 256 FF | 0 | 256FF | |
| 3) | Recruit Training | | recruit training | 12-15 annually | 15-20 annually | |
| Describe how this request relates to Departmental Business Plan: | | | | | | |
| The VFRS 2010 Business Plan is directed to pursue excellence in service delivery and enhance productivity, cost effectiveness and innovation. This position will resolve the limited training support issues within the Training Division. The direct impact will be on the men and women of the VFRS who require training to maintain current skills and to acquire new skills to serve the citizens of Vaughan in emergency situations. The indirect impact will be on the citizens of Vaughan who will receive excellent service from the front line firefighters who have been highly trained by the VFRS training division. | | | | | | |
| 4) Value Proposition | | | | | | |
| Please detail both qualitative and quantitative benefits of the request | | | | | | |
| Qualitative: Please select up to 2 actions which best describe this request | | | | | | |
| Primary | | Leverage Innovation/Creativity | | Secondary | | Realize Future Benefits |
| Briefly explain how this request helps achieve the actions selected above. How does this request make a difference in these areas? Can improvements be defined (i.e. surveys, measures, etc.)? | | | | | | |
| The hiring of a fourth Training Officer will enhance the ability of the Fire Training Division to maintain the leading edge training for which Vaughan is noted for provincially. As the scope and complexity of emergency response work develops, the new skills (subway emergency response, trench rescue, technical rescue, CBRN, Public Order (YRP), Haz Mat response- must be appropriately certified by OFM and delivered to VFRS firefighters. | | | | | | |
| Quantitative: Please provide explanation of how this request improves efficiency. Note that performance measures are captured in section 3. This section is for efficiency improvements. | | | | | | |
| Year | Type | Change/Saving | Units | Detail of Cost Reductions/Budget Savings | | Incl. in offsets (Section #9)? |
| | | | | | | |
| | | | | | | |
| | | | | | | |
| 5) Alternatives | | | | | | |
| Are there alternatives or options? Please explain what they are and why they are not the primary approach. | | | | | | |
| N/A | | | | | | |

Appendix A - Additional Resource Request Submissions

| Request Title | TRAINING OFFICER | | | |
|---|-------------------|--|-------------|-------------------|
| 7) Complement Details - Skip to Section 8 if no Staff is requested | | | | |
| Do not gap positions - If required, please contact the Budget Dept. for instructions Future year progressions & eco. adj. will be calculated corporately by the Budget Dept. | | | | |
| Complement Information | Position #1 | Position #2 | Position #3 | Sub-total |
| Budget Year | 2015 | | | |
| Position title | TRAINING OFFICER | | | |
| Estimated start date | January 1, 2015 | | | |
| # of positions requested | 1.00 | - | - | 1.00 |
| Full-time equivalents (FTEs) | 1.00 | - | - | 1.00 |
| Position type | Full-time | | | |
| Position agreement classification | VPFFA-Fire | | | |
| If contract, specify length (months or yrs) | N/A | | | |
| If Casual/Seasonal PT enter Hourly wage | | | | |
| Business unit # (override if different than # shown) | 100180 | | | |
| Grade level | Training Officer | | | |
| Est. starting step | Year 1 | | | |
| Desktop (HR) Review Performed? | Yes | | | |
| B&F Accommodations Available? | Yes | | | |
| ITM Hardware required? | Yes | | | |
| Capital Equipment Required? | N/A | | | |
| Complement Annual Cost Detail | | | | |
| Annual full-time \$ | 103,199 | | | 103,199 |
| Annual part-time \$ | - | - | - | - |
| Annual shift premiums, etc | - | - | - | - |
| Annual overtime \$ | - | - | - | - |
| * PT vacation pay (calculated field) | - | - | - | - |
| * Annual benefits (calculated field) | 28,689 | - | - | 28,689 |
| * FT contract benefits in lieu (calculated field) | - | - | - | - |
| Subtotal (Per Employee) | \$ 131,888 | \$ - | \$ - | \$ 131,888 |
| Subtotal (Per Position) | \$ 131,888 | \$ - | \$ - | \$ 131,888 |
| Continuous costs | (BU & Acct #.) | Please fill in per Complement. The total will account for multiple positions if indicated above. | | |
| 1) Other (Please detail in | #N/A | 1,900 | - | 1,900 |
| 2) Training & Developme | 100180.7115 | 1,500 | - | 1,500 |
| 3) Cellular Line Charges | 100180.7122.01 | 720 | - | 720 |
| 4) Office Supplies | 100180.7200 | 100 | - | 100 |
| Subtotal (Per Employee) | | \$ 4,220 | \$ - | \$ 4,220 |
| Subtotal (Per Position) | | \$ 4,220 | \$ - | \$ 131,888 |
| One-time costs | (BU & Acct #.) | Please fill in per Complement. The total will account for multiple positions if indicated above. | | |
| 1) Computer Hardware | 100180.7211.01 | 1,260 | - | 1,260 |
| 2) Office Equip. & Furnitu | 100180.7210 | 5,000 | - | 5,000 |
| 3) Other (Please detail in | #N/A | 200 | - | 200 |
| 4) Other (Please detail in | #N/A | 5,400 | - | 5,400 |
| Subtotal (Per Employee) | | 11,860 | - | 11,860 |
| Subtotal (Per Position) | | \$ 11,860 | \$ - | \$ 131,888 |
| 2014 Total Annual Costs | | \$ - | \$ - | \$ - |
| 2015 Total Annual Costs | | \$ 147,968 | \$ - | \$ 147,968 |
| 2016 Total Annual Costs | | \$ - | \$ - | \$ - |
| 2017 Total Annual Costs | | \$ - | \$ - | \$ - |
| Additional Comments: | | | | |
| Continuous Costs: \$1,200 Uniforms, \$200 Janitorial Supplies & \$500 Small Tools/Equipment One-time costs: \$200 Cellular Phone purchase; \$5,400 Uniform | | | | |

Appendix A - Additional Resource Request Submissions

| | | | | | | | | | |
|--|---|------------------|------------------------------|---------|---------|---------|------|---------------|-------|
| Request Title | | TRAINING OFFICER | | | | | | | |
| 8) Capital Funding | | | | | | | | | |
| Are there any Capital requests already submitted/approved or to be submitted related to this ARR? (e.g. new car) | | | | | | | | | |
| ASSOCIATED CAPITAL FUNDING | | Status | Year asset Available for use | Proj. # | 2014 | 2015 | 2016 | 2017 | Total |
| 1 | | | | | \$ - | \$ - | \$ - | | \$ - |
| 2 | | | | | \$ - | \$ - | \$ - | | \$ - |
| 3 | | | | | \$ - | \$ - | \$ - | | \$ - |
| TOTAL ASSOCIATED CAPITAL FUNDING | | | | | \$ - | \$ - | \$ - | \$ - | \$ - |
| 9) Financial/Resource Detail | | | | | | | | | |
| Component | | | BU Acct. # | 2014 | 2015 | 2016 | 2017 | 2018 | |
| | | | | Budget | | | | Full-Yr. Adj. | |
| REVENUE - continuous operating detail | | | | | | | | | |
| 1 | | | | - | - | - | | | |
| 2 | | | | - | - | - | | | |
| 3 | | | | - | - | - | | | |
| 4 | | | | - | - | - | | | |
| Subtotal | | | | - | - | - | - | - | |
| REVENUE - one-time operating detail | | | | | | | | | |
| 1 | | | | - | - | - | | - | |
| 2 | | | | - | - | - | | - | |
| Subtotal | | | | - | - | - | - | - | |
| EXPENSES - continuous operating detail (For staffing costs please fill out section 7) | | | | | | | | | |
| 1 | * Staffing costs (calculated field) | (From sect. 7) | | - | 103,199 | - | - | | |
| 2 | * Benefits | (From sect. 7) | | - | 28,689 | - | - | | |
| 3 | * Complement sch. Expenses (calculated field) | (From sect. 7) | | - | 4,220 | - | - | | |
| 4 | | | | - | - | - | | | |
| 5 | | | | - | - | - | | | |
| 6 | | | | - | - | - | | | |
| 7 | | | | - | - | - | | | |
| Subtotal | | | | - | 136,108 | - | - | | |
| EXPENSES - one-time operating detail (For staffing costs please fill out section 7) | | | | | | | | | |
| 1 | * Complement sch. Expenses (calculated field) | (From sect. 7) | | - | 11,860 | - | - | - | |
| 2 | | | | - | - | - | | - | |
| 3 | | | | - | - | - | | - | |
| Subtotal | | | | - | 11,860 | - | - | - | |
| OFFSETS - cost savings, reductions, etc | | | | | | | | | |
| 1 | | | | - | - | - | | | |
| 2 | | | | - | - | - | | | |
| 3 | | | | - | - | - | | | |
| Subtotal | | | | - | - | - | - | | |
| TOTAL OPERATING BUDGET CHANGE | | | | | - | 147,968 | - | - | - |
| COMPLEMENTS & FTE's | | | | | 2014 | 2015 | 2016 | 2017 | Total |
| # of positions requested | | | (From sect. 7) | - | 1.00 | - | - | 1.00 | |
| FTE's | | | (From sect. 7) | - | 1.00 | - | - | 1.00 | |
| FTE reductions/offsets | | | (Manual Field) | - | - | - | - | - | |
| Net FTE's | | | | - | 1.00 | - | - | 1.00 | |

CITY OF VAUGHAN
2014-2017 OPERATING BUDGET

| ADDITIONAL RESOURCE REQUEST | | | | | | | |
|---|---|---------------------------|-------------|-------------|------------------------|---|------------------------|
| Request Title | Driver and Compliance Trainer - Part Time | | | | | | |
| Business Unit # | 6850001 | Fleet Management - Admin. | | | | | |
| | 165 - Fleet Management | | | | | | |
| Related Program | Repairs and Maintenance | | | | | | |
| Program Classification | Standard Traditional Support | | | | | | |
| Annual Budget Change Summary | | | | | | | |
| Financial Components | 2014 | 2015 | 2016 | 2017 | 2014-2017 Sub-total | 2018 (One Time. Adj.) | 2014-2018 Sub-total |
| Staffing | | | | | | | |
| Complements | 1.00 | - | - | - | 1.00 | - | 1.00 |
| Net FTE's | 0.69 | - | - | - | 0.69 | - | 0.69 |
| Operating Revenue | - | - | - | - | - | - | - |
| Operating Costs | | | | | | | |
| Staffing & Benefits | 43,683 | - | - | - | 43,683 | - | 43,683 |
| Other continuous costs | 1,410 | - | - | - | 1,410 | - | 1,410 |
| One-time expenses | 1,260 | (1,260) | - | - | - | - | - |
| Offsets/reductions | (46,353) | - | - | - | (46,353) | - | (46,353) |
| Net Operating Budget | \$ (0) | \$ (1,260) | \$ - | \$ - | \$ (1,260) | \$ - | \$ (1,260) |
| Associated Capital Costs | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| 1A) Request Description: Please provide a <u>brief</u> description of the request. | | | | | | | |
| Please check one: <input checked="" type="checkbox"/> Departmental <input type="checkbox"/> Corporate | | | | | | | |
| To date, driver training and compliance filing has been provided by an external service provider selected through an RFP process. The Ministry of Transportation, Ontario (MTO), has been increasing regulatory and compliance filing requirements, making a part time position of trainer as well as compliance regulator necessary to meet current and future needs. The position would provide updates and maintenance of driver training program; manage all administrative requirements and record keeping; deliver all training as per the MTO approved programs on behalf of the RA; administrate all knowledge and road testing for the purpose of all upgrades, renewals, and/or endorsements; maintain a driver training log for all upgrading, renewals and ongoing training that is required under the driver certification program by the RA; ensure driver training curriculum is up to date in compliance with legislative amendments to the driver certification program and Highway Traffic Act by the MTO; complete driver certification activity report, monthly and forward the report to the Operational Policy Office (MTO) each month. | | | | | | | |
| 1B) If this request is part of a project with multiple milestones then please fill in the following table: | | | | | | | |
| Milestones or Deliverables | | | Timelines | Comments | | | |
| 1. Update Driver Program | | | | | | | |
| 2. Training requirements per MTO | | | | | | | |
| 3. Operational policy (MTO) | | | | | | | |
| | | | | | | | |
| 1C) Impact on other departments (cost/time/benefit): | | | | | | | |
| Department Impacted | Describe Impact (Cost/time/benefit) | | | | | Were they Consulted? | |
| City Wide | Improved driver performance to reduce the potential for accidents and traffic violations/fine | | | | | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No | |
| | | | | | | <input type="checkbox"/> Yes <input type="checkbox"/> No | |
| | | | | | | <input type="checkbox"/> Yes <input type="checkbox"/> No | |
| Other comments: | | | | | | | |
| | | | | | | | |
| COMMISSIONER APPROVAL: _____ | | | | | | Date: _____ | |

Budget Staff
Use Only

☐ 1st Submission
☐ Previously Recognized

Submitted for year:
 Recognized for year:

Appendix A - Additional Resource Request Submissions

| Request Title | | Driver and Compliance Trainer - Part Time | | | | |
|--|---|---|--------------|--|----------------|--|
| 2) Relationship to Vaughan Vision 2020 - Goals / Objectives / Initiatives | | | | | | |
| A) Identify the <u>specific initiative</u> on the Vaughan Vision 2020 initiative list this resource request supports (new or implementation of): Choose an Initiative from the drop down list and then choose the relationship with the initiative in the Green cell using the drop down provided. | | | | | | |
| Theme | Goal | Initiative (Use drop down list) | Ref # | Date | Priority | Request/Initiative Relationship (choose 1) |
| | | | | | | |
| | | | | | | |
| | | | | | | |
| B) Describe and clearly demonstrate how the request links to the Vaughan Vision 2020: | | | | | | |
| <p>SERVICE EXCELLENCE; Demonstrate Excellence in Service Delivery - City staff who are operating vehicles are some of the most visible representatives that the City has in the public's eye. They portray the "Corporate Image" of the City and need to be well-versed in the proper operation of the vehicles they are operating.</p> <p>ORGANIZATIONAL EXCELLENCE; Manage Corporate Assets - Well operated and maintained vehicles will provide for an efficient vehicle and prolong their life cycle.</p> <p>STAFF EXCELLENCE; Support the Professional Development of Staff, Value & Encourage a Highly Motivated and Engaged workforce, Attract, Retain & Promote Skilled Staff - Providing on-going in house training to maintain and upgrade credentials provides for a skilled staff for positive morale.</p> | | | | | | |
| 3) Related Performance Indicators & Business Plan Link | | | | | | |
| Please provide information on top 3 performance measures: | | | | | | |
| | Name/description of service level target: | | Target Level | Current Level | Level with ARR | |
| 1) | | | | | | |
| 2) | | | | | | |
| 3) | | | | | | |
| Describe how this request relates to Departmental Business Plan: | | | | | | |
| Provide training to city staff will improve their driving skills, saves fuel, reduces accidents and costs | | | | | | |
| 4) Value Proposition | | | | | | |
| Please detail both qualitative and quantitative benefits of the request | | | | | | |
| Qualitative: Please select up to 2 actions which best describe this request | | | | | | |
| Primary | | Improve Sustainability | | Secondary | | Realize Future Benefits |
| Briefly explain how this request helps achieve the actions selected above. How does this request make a difference in these areas? Can improvements be defined (i.e. surveys, measures, etc.)? | | | | | | |
| The goal of CVOR system is to improve road safety on Ontario highways, by having an effective monitoring and intervention system for all commercial vehicle operators. By hiring a part time driving and compliance trainer, the City would be able to ensure that the CVOR system accurately tracks its road safety performance. Poor performance may result in the City no longer being able to operate its large vehicles. | | | | | | |
| Quantitative: Please provide explanation of how this request improves efficiency. Note that performance measures are captured in section 3. This section is for efficiency improvements. | | | | | | |
| Year | Type | Change/Saving | Units | Detail of Cost Reductions/Budget Savings | | Incl. in offsets (Section #9)? |
| | | | | | | |
| | | | | | | |
| | | | | | | |
| 5) Alternatives | | | | | | |
| Are there alternatives or options? Please explain what they are and why they are not the primary approach. | | | | | | |
| If the ARR is not approved, an external service provider will need to be contracted for training City employees in safe driving practices, license upgrades, and for fulfilling the regulatory requirements associated with maintaining the CVOR. | | | | | | |

Appendix A - Additional Resource Request Submissions

| Request Title | | Driver and Compliance Trainer - Part Time | | | |
|---|-------------------------------|--|-------------|------------------|------------------|
| 7) Complement Details - Skip to Section 8 if no Staff is requested | | | | | |
| Do not gap positions - If required, please contact the Budget Dept. for instructions Future year progressions & eco. adj. will be calculated corporately by the Budget Dept. | | | | | |
| Complement Information | Position #1 | Position #2 | Position #3 | Sub-total | |
| Budget Year | 2014 | | | | |
| Position title | Driver and Compliance Trainer | | | | |
| Estimated start date | January 1, 2014 | | | | |
| # of positions requested | 1.00 | - | - | 1.00 | |
| Full-time equivalents (FTEs) | 0.69 | - | - | 0.69 | |
| Position type | Part-time | | | | |
| Position agreement classification | Part Time Salary | | | | |
| If contract, specify length (months or yrs) | N/A | | | | |
| If Casual/Seasonal PT enter Hourly wage | | | | | |
| Business unit # (override if different than # shown) | 6850001 | | | | |
| Grade level | 4 | | | | |
| Est. starting step | Start | | | | |
| Desktop (HR) Review Performed? | N/A | | | | |
| B&F Accommodations Available? | N/A | | | | |
| ITM Hardware required? | N/A | | | | |
| Capital Equipment Required? | N/A | | | | |
| Complement Annual Cost Detail | | | | | |
| Annual full-time \$ | - | | | - | |
| Annual part-time \$ | 38,202 | - | - | 38,202 | |
| Annual shift premiums, etc | - | - | - | - | |
| Annual overtime \$ | - | - | - | - | |
| * PT vacation pay (calculated field) | 1,528 | - | - | 1,528 | |
| * Annual benefits (calculated field) | 3,953 | - | - | 3,953 | |
| * FT contract benefits in lieu (calculated field) | - | - | - | - | |
| Subtotal (Per Employee) | \$ 43,683 | \$ - | \$ - | \$ 43,683 | |
| Subtotal (Per Position) | \$ 43,683 | \$ - | \$ - | \$ 43,683 | |
| Continuous costs | (BU & Acct #.) | Please fill in per Complement. The total will account for multiple positions if indicated above. | | | |
| 1) Office Supplies | 6850001.7200 | 400 | - | - | 400 |
| 2) Training & Developme | 6850001.7115 | 400 | - | - | 400 |
| 3) Memberships/Dues/Fee | 6850001.7105 | 400 | - | - | 400 |
| 4) Other (Please detail in | #N/A | 210 | - | - | 210 |
| Subtotal (Per Employee) | | \$ 1,410 | \$ - | \$ - | \$ 1,410 |
| Subtotal (Per Position) | | \$ 1,410 | \$ - | \$ - | \$ 1,410 |
| One-time costs | (BU & Acct #.) | Please fill in per Complement. The total will account for multiple positions if indicated above. | | | |
| 1) Computer Hardware | 6850001.7211.01 | 1,260 | - | - | 1,260 |
| 2) | #N/A | - | - | - | - |
| 3) | #N/A | - | - | - | - |
| 4) | #N/A | - | - | - | - |
| Subtotal (Per Employee) | | 1,260 | - | - | 1,260 |
| Subtotal (Per Position) | | \$ 1,260 | \$ - | \$ - | \$ 1,260 |
| 2014 Total Annual Costs | | \$ 46,353 | \$ - | \$ - | \$ 46,353 |
| 2015 Total Annual Costs | | \$ - | \$ - | \$ - | \$ - |
| 2016 Total Annual Costs | | \$ - | \$ - | \$ - | \$ - |
| 2017 Total Annual Costs | | \$ - | \$ - | \$ - | \$ - |
| Additional Comments: Other amount of \$210.00 refers to safety boots - 2 year allowance - Business Unit 6850001.7300. | | | | | |

Appendix A - Additional Resource Request Submissions

| | | | | | | | | | |
|--|---|---|-------------------------------------|----------------|-------------|-------------|-------------|----------------------|--------------|
| Request Title | | Driver and Compliance Trainer - Part Time | | | | | | | |
| 8) Capital Funding | | | | | | | | | |
| Are there any Capital requests already submitted/approved or to be submitted related to this ARR? (e.g. new car) | | | | | | | | | |
| ASSOCIATED CAPITAL FUNDING | | Status | Year asset Available for use | Proj. # | 2014 | 2015 | 2016 | 2017 | Total |
| 1 | | | | | \$ - | \$ - | \$ - | | \$ - |
| 2 | | | | | \$ - | \$ - | \$ - | | \$ - |
| 3 | | | | | \$ - | \$ - | \$ - | | \$ - |
| TOTAL ASSOCIATED CAPITAL FUNDING | | | | | \$ - | \$ - | \$ - | \$ - | \$ - |
| 9) Financial/Resource Detail | | | | | | | | | |
| Component | | | BU Acct. # | 2014 | 2015 | 2016 | 2017 | 2018 | |
| | | | | Budget | | | | Full-Yr. Adj. | |
| REVENUE - continuous operating detail | | | | | | | | | |
| 1 | | | | - | - | - | | | |
| 2 | | | | - | - | - | | | |
| 3 | | | | - | - | - | | | |
| 4 | | | | - | - | - | | | |
| Subtotal | | | | - | - | - | - | | |
| REVENUE - one-time operating detail | | | | | | | | | |
| 1 | | | | - | - | - | | | - |
| 2 | | | | - | - | - | | | - |
| Subtotal | | | | - | - | - | - | | - |
| EXPENSES - continuous operating detail (For staffing costs please fill out section 7) | | | | | | | | | |
| 1 | * Staffing costs (calculated field) | (From sect. 7) | | 40,955 | - | - | - | | |
| 2 | * Benefits | (From sect. 7) | | 2,728 | - | - | - | | |
| 3 | * Complement sch. Expenses (calculated field) | (From sect. 7) | | 1,410 | - | - | - | | |
| 4 | | | | - | - | - | | | |
| 5 | | | | - | - | - | | | |
| 6 | | | | - | - | - | | | |
| 7 | | | | - | - | - | | | |
| Subtotal | | | | 45,093 | - | - | - | | |
| EXPENSES - one-time operating detail (For staffing costs please fill out section 7) | | | | | | | | | |
| 1 | * Complement sch. Expenses (calculated field) | (From sect. 7) | | 1,260 | - | - | - | | - |
| 2 | | | | | - | - | | | - |
| 3 | | | | | - | - | | | - |
| Subtotal | | | | 1,260 | - | - | - | | - |
| OFFSETS - cost savings, reductions, etc | | | | | | | | | |
| 1 | Professional Fees object 7520 | 6850001 | | (46,353) | - | - | | | |
| 2 | | | | - | - | - | | | |
| 3 | | | | - | - | - | | | |
| Subtotal | | | | (46,353) | - | - | - | | |
| TOTAL OPERATING BUDGET CHANGE | | | | (0) | - | - | - | | - |
| COMPLEMENTS & FTE's | | | | 2014 | 2015 | 2016 | 2017 | Total | |
| # of positions requested | | (From sect. 7) | | 1.00 | - | - | - | 1.00 | |
| FTE's | | (From sect. 7) | | 0.69 | - | - | - | 0.69 | |
| FTE reductions/offsets | | (Manual Field) | | - | - | - | | - | |
| Net FTE's | | | | 0.69 | - | - | - | 0.69 | |

CITY OF VAUGHAN
2014-2017 OPERATING BUDGET

| ADDITIONAL RESOURCE REQUEST | | | | | | | |
|--|--|---|-----------------|--------------------|------------------------|--------------------------|------------------------|
| Request Title | Electric Vehicle Municipal Feasibility Program Pilot | | | | | | |
| Business Unit # | 6850001 | Fleet Management - Admin. | | | | | |
| | | 165 - Fleet Management | | | | | |
| Related Program | | | | | | | |
| Program Classification | | | | | | | |
| Annual Budget Change Summary | | | | | | | |
| Financial Components | 2014 | 2015 | 2016 | 2017 | 2014-2017 Sub-total | 2018 (One Time. Adj.) | 2014-2018 Sub-total |
| Staffing | | | | | | | |
| Complements | - | - | - | - | - | - | - |
| Net FTE's | - | - | - | - | - | - | - |
| Operating Revenue | - | - | - | - | - | - | - |
| Operating Costs | | | | | | | |
| Staffing & Benefits | - | - | - | - | - | - | - |
| Other continuous costs | - | - | - | - | - | - | - |
| One-time expenses | - | 15,000 | 15,000 | (30,000) | - | - | - |
| Offsets/reductions | - | (9,750) | (9,750) | - | (19,500) | - | (19,500) |
| Net Operating Budget | \$ - | \$ 5,250 | \$ 5,250 | \$ (30,000) | \$ (19,500) | \$ - | \$ (19,500) |
| Associated Capital Costs | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| 1A) Request Description: Please provide a <u>brief</u> description of the request. | | | | | | | |
| Please check one: <input type="checkbox"/> Departmental <input checked="" type="checkbox"/> Corporate | | | | | | | |
| One of the initiatives within the Green Fleet Strategy which was passed by Council in Nov 2011, involves integrating electric vehicles into the City fleet. The City of Vaughan has been invited to participate in the Pure Electric Vehicle Municipal Feasibility Program, where municipalities and other government agencies would pilot the use of two pure electric, light duty pick-up trucks for a 24 month period and collect and share information on best practices. Project Eve is a consortium of Canadian companies focused on designing, developing and deploying the next generation of pure electric vehicles technologies. | | | | | | | |
| 1B) If this request is part of a project with multiple milestones then please fill in the following table: | | | | | | | |
| Milestones or Deliverables | Timelines | Comments | | | | | |
| Project initiation | Q3, 2011 | | | | | | |
| Needs assessment and capacity building | 2012 | internal stakeholders consulted on vehicle specs | | | | | |
| Vehicle specs review and final build | 2013 | | | | | | |
| Pilot program | 2014-2015 | | | | | | |
| 1C) Impact on other departments (cost/time/benefit): | | | | | | | |
| Department Impacted | Describe Impact (Cost/time/benefit) | Were they Consulted? | | | | | |
| Enforcement Services | Decreased fuel cost for activities deploying electric vehicle | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No | | | | | |
| Building Standards | Decreased fuel cost for activities deploying electric vehicle | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No | | | | | |
| Parks Operations | Decreased fuel cost for Supervisors deploying electric vehicle | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No | | | | | |
| Other comments: | | | | | | | |
| Enforcement Services, Building Standards, Parks Operations and Building & Facilities were identified as having applications that could be serviced by the light duty pure electric pick-up truck. An internal stakeholder consultation was held on May 31, 2012. | | | | | | | |
| COMMISSIONER APPROVAL: _____ | | Date: _____ | | | | | |

Budget Staff
Use Only

☐ 1st Submission
☐ Previously Recognized

Submitted for year:
 Recognized for year:

Appendix A - Additional Resource Request Submissions

| Request Title | | Electric Vehicle Municipal Feasibility Program Pilot | | | | |
|---|---|--|--------------|---|----------------|--|
| 2) Relationship to Vaughan Vision 2020 - Goals / Objectives / Initiatives | | | | | | |
| A) Identify the <u>specific initiative</u> on the Vaughan Vision 2020 initiative list this resource request supports (new or implementation of): Choose an Initiative from the drop down list and then choose the relationship with the initiative in the Green cell using the drop down provided. | | | | | | |
| Theme | Goal | ↓ Initiative (Use drop down list) ↓ | Ref # | Date | Priority | Request/Initiative Relationship (choose 1) |
| | | | | | | |
| | | | | | | |
| | | | | | | |
| B) Describe and clearly demonstrate how the request links to the Vaughan Vision 2020: | | | | | | |
| This request is in-line with the Vaughan Vision 2020 goal of Leading and Promoting Environmental Sustainability. Municipal governments need to show leadership in trialing innovative, forward thinking, environmental technologies in order to reduce their environmental footprint. Pure electric vehicle produce zero greenhouse gas emission. | | | | | | |
| 3) Related Performance Indicators & Business Plan Link | | | | | | |
| Please provide information on top 3 performance measures: | | | | | | |
| | Name/description of service level target: | | Target Level | Current Level | Level with ARR | |
| 1) | | | | | | |
| 2) | | | | | | |
| 3) | | | | | | |
| Describe how this request relates to Departmental Business Plan: | | | | | | |
| This service request supports the 2015 Environmental Sustainability Business plan objective of reviewing the pure electric vehicle feasibility program (Project Eve) to determine a recommended approach for the the next phase of the initiative. This also supports the Fleet Services Business Plan to review and update the City's Green Fleet Strategy. | | | | | | |
| 4) Value Proposition | | | | | | |
| Please detail both qualitative and quantitative benefits of the request | | | | | | |
| Qualitative: Please select up to 2 actions which best describe this request | | | | | | |
| Primary | | Improve Sustainability | | Secondary | | Improve Corp. Image |
| Briefly explain how this request helps achieve the actions selected above. How does this request make a difference in these areas? Can improvements be defined (i.e. surveys, measures, etc.)? | | | | | | |
| Municipalities governments have an important contribution to make to reducing green house gas emissions as up to half of such emissions are under the direct control of the the municipal government. Fleet operations are a contributor to GHG emissions. The City of Vaughan would be piloting leading edge technologies which is defined as a defined action under Green Directions Vaughan. | | | | | | |
| Quantitative: Please provide explanation of how this request improves efficiency. Note that performance measures are captured in section 3. This section is for efficiency improvements. | | | | | | |
| Year | Type | Change/Saving | Units | Detail of Cost Reductions/Budget Savings | | Incl. in offsets (Section #9)? |
| 2015 | | Fuel | Litres | Fuel savings over a typical gasoline-powered pick-up truck of \$4,875 per vehicle (x2 vehicles) | | Yes |
| 2016 | | Fuel | Litres | Fuel savings over a typical gasoline-powered pick-up truck of \$4,875 per vehicle (x2 vehicles) | | Yes |
| | | | | | | |
| 5) Alternatives | | | | | | |
| Are there alternatives or options? Please explain what they are and why they are not the primary approach. | | | | | | |
| | | | | | | |

Appendix A - Additional Resource Request Submissions

| Request Title | | Electric Vehicle Municipal Feasibility Program Pilot | | | |
|---|-----------------|--|-------------|-----------|---|
| 7) Complement Details - Skip to Section 8 if no Staff is requested | | | | | |
| Do not gap positions - If required, please contact the Budget Dept. for instructions Future year progressions & eco. adj. will be calculated corporately by the Budget Dept. | | | | | |
| Complement Information | Position #1 | Position #2 | Position #3 | Sub-total | |
| Budget Year | | | | | |
| Position title | | | | | |
| Estimated start date | | | | | |
| # of positions requested | - | - | - | - | |
| Full-time equivalents (FTEs) | - | - | - | - | |
| Position type | | | | | |
| Position agreement classification | | | | | |
| If contract, specify length (months or yrs) | | | | | |
| If Casual/Seasonal PT enter Hourly wage | | | | | |
| Business unit # (override if different than # shown) | | | | | |
| Grade level | | | | | |
| Est. starting step | | | | | |
| Desktop (HR) Review Performed? | | | | | |
| B&F Accommodations Available? | | | | | |
| ITM Hardware required? | | | | | |
| Capital Equipment Required? | | | | | |
| Complement Annual Cost Detail | | | | | |
| Annual full-time \$ | | | | - | |
| Annual part-time \$ | - | - | - | - | |
| Annual shift premiums, etc | - | - | - | - | |
| Annual overtime \$ | - | - | - | - | |
| * PT vacation pay (calculated field) | - | - | - | - | |
| * Annual benefits (calculated field) | - | - | - | - | |
| * FT contract benefits in lieu (calculated field) | - | - | - | - | |
| Subtotal (Per Employee) | \$ - | \$ - | \$ - | \$ - | |
| Subtotal (Per Position) | \$ - | \$ - | \$ - | \$ - | |
| Continuous costs | (BU & Acct #.) | Please fill in per Complement. The total will account for multiple positions if indicated above. | | | |
| 1) Office Supplies | 6850001.7200 | - | - | - | - |
| 2) Training & Developme | 6850001.7115 | - | - | - | - |
| 3) Memberships/Dues/Fe | 6850001.7105 | - | - | - | - |
| 4) Mileage | 6850001.7100 | - | - | - | - |
| Subtotal (Per Employee) | \$ - | \$ - | \$ - | \$ - | |
| Subtotal (Per Position) | \$ - | \$ - | \$ - | \$ - | |
| One-time costs | (BU & Acct #.) | Please fill in per Complement. The total will account for multiple positions if indicated above. | | | |
| 1) Computer Hardware | 6850001.7211.01 | - | - | - | - |
| 2) | #N/A | - | - | - | - |
| 3) | #N/A | - | - | - | - |
| 4) | #N/A | - | - | - | - |
| Subtotal (Per Employee) | - | - | - | - | |
| Subtotal (Per Position) | \$ - | \$ - | \$ - | \$ - | |
| 2014 Total Annual Costs | \$ - | \$ - | \$ - | \$ - | |
| 2015 Total Annual Costs | \$ - | \$ - | \$ - | \$ - | |
| 2016 Total Annual Costs | \$ - | \$ - | \$ - | \$ - | |
| 2017 Total Annual Costs | \$ - | \$ - | \$ - | \$ - | |
| Additional Comments: | | | | | |

Appendix A - Additional Resource Request Submissions

| | | | | | | | | | |
|--|---|--|-------------------------------------|----------------|-------------|-------------|-------------|----------------------|--------------|
| Request Title | | Electric Vehicle Municipal Feasibility Program Pilot | | | | | | | |
| 8) Capital Funding | | | | | | | | | |
| Are there any Capital requests already submitted/approved or to be submitted related to this ARR? (e.g. new car) | | | | | | | | | |
| ASSOCIATED CAPITAL FUNDING | | Status | Year asset Available for use | Proj. # | 2014 | 2015 | 2016 | 2017 | Total |
| 1 | | | | | \$ - | \$ - | \$ - | | \$ - |
| 2 | | | | | \$ - | \$ - | \$ - | | \$ - |
| 3 | | | | | \$ - | \$ - | \$ - | | \$ - |
| TOTAL ASSOCIATED CAPITAL FUNDING | | | | | \$ - | \$ - | \$ - | \$ - | \$ - |
| 9) Financial/Resource Detail | | | | | | | | | |
| Component | | | BU Acct. # | 2014 | 2015 | 2016 | 2017 | 2018 | |
| | | | | Budget | | | | Full-Yr. Adj. | |
| REVENUE - continuous operating detail | | | | | | | | | |
| 1 | | | | - | - | - | | | |
| 2 | | | | - | - | - | | | |
| 3 | | | | - | - | - | | | |
| 4 | | | | - | - | - | | | |
| Subtotal | | | | - | - | - | - | | |
| REVENUE - one-time operating detail | | | | | | | | | |
| 1 | | | | - | - | - | | | - |
| 2 | | | | - | - | - | | | - |
| Subtotal | | | | - | - | - | - | | - |
| EXPENSES - continuous operating detail (For staffing costs please fill out section 7) | | | | | | | | | |
| 1 | * Staffing costs (calculated field) | (From sect. 7) | | - | - | - | | | - |
| 2 | * Benefits | (From sect. 7) | | - | - | - | | | - |
| 3 | * Complement sch. Expenses (calculated field) | (From sect. 7) | | - | - | - | | | - |
| 4 | | | | - | - | - | | | |
| 5 | | | | - | - | - | | | |
| 6 | | | | - | - | - | | | |
| 7 | | | | - | - | - | | | |
| Subtotal | | | | - | - | - | - | | - |
| EXPENSES - one-time operating detail (For staffing costs please fill out section 7) | | | | | | | | | |
| 1 | * Complement sch. Expenses (calculated field) | (From sect. 7) | | - | - | - | | | - |
| 2 | | | | - | 15,000 | 30,000 | | | - |
| 3 | | | | - | - | - | | | - |
| Subtotal | | | | - | 15,000 | 30,000 | - | | - |
| OFFSETS - cost savings, reductions, etc | | | | | | | | | |
| 1 | Fuel savings (estimated) | | | - | (9,750) | (9,750) | | | |
| 2 | | | | - | - | - | | | |
| 3 | | | | - | - | - | | | |
| Subtotal | | | | - | (9,750) | (9,750) | - | | |
| TOTAL OPERATING BUDGET CHANGE | | | | - | 5,250 | 20,250 | - | | - |
| COMPLEMENTS & FTE's | | | | 2014 | 2015 | 2016 | 2017 | Total | |
| # of positions requested | | (From sect. 7) | | - | - | - | - | - | |
| FTE's | | (From sect. 7) | | - | - | - | - | - | |
| FTE reductions/offsets | | (Manual Field) | | - | - | - | - | - | |
| Net FTE's | | | | - | - | - | - | - | |

CITY OF VAUGHAN
2014-2017 OPERATING BUDGET

| ADDITIONAL RESOURCE REQUEST | | | | | | | |
|---|---|------------------------|-------------|--|------------------------|---|------------------------|
| Request Title | Learning and Development Specialists | | | | | | |
| Business Unit # | 090150 | Learning & Development | | | | | |
| | 090 - Human Resources | | | | | | |
| Related Program | Learning and Development | | | | | | |
| Program Classification | Standard Traditional Support | | | | | | |
| Annual Budget Change Summary | | | | | | | |
| Financial Components | 2014 | 2015 | 2016 | 2017 | 2014-2017 Sub-total | 2018 (One Time. Adj.) | 2014-2018 Sub-total |
| Staffing | | | | | | | |
| Complements | 1.00 | - | - | - | 1.00 | - | 1.00 |
| Net FTE's | 1.00 | - | - | - | 1.00 | - | 1.00 |
| Operating Revenue | - | - | - | - | - | - | - |
| Operating Costs | | | | | | | |
| Staffing & Benefits | 92,900 | - | - | - | 92,900 | - | 92,900 |
| Other continuous costs | 2,500 | - | - | - | 2,500 | - | 2,500 |
| One-time expenses | 5,500 | (5,500) | - | - | - | - | - |
| Offsets/reductions | - | - | - | - | - | - | - |
| Net Operating Budget | \$ 100,900 | \$ (5,500) | \$ - | \$ - | \$ 95,400 | \$ - | \$ 95,400 |
| Associated Capital Costs | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| 1A) Request Description: Please provide a <u>brief</u> description of the request. | | | | | | | |
| Please check one: <input checked="" type="checkbox"/> Departmental <input type="checkbox"/> Corporate | | | | | | | |
| <p>The Learning and Development Specialists will allow us to implement the learning and development strategy and meet the Vaughan Vision 2020 initiatives: - Standardize a focused Corporate Learning approach; Encourage and support lifelong learning, promote temporary secondments; Introduce mentorship programs. This position will assist the City in pursuit of its vision and mission by: providing meaningful learning opportunities; providing accessible and high quality learning which meets the employee's lifelong learning needs; provide a trusting, caring and respectful, fair and inclusive environment which support learning and development; Create programs that attract, develop and promote the best talent. Staff, leadership and management development programs will have an impact on both leader and staff engagement. The L&D programs will create a corporate learning curriculum supporting lifelong learning and the creation of a learning culture at Vaughan. This request was originally submitted in the 2011 budget.</p> | | | | | | | |
| 1B) If this request is part of a project with multiple milestones then please fill in the following table: | | | | | | | |
| Milestones or Deliverables | | Timelines | | Comments | | | |
| Executive coach to provide ad hoc coaching to SMT | | Q1-4 2014 | | | | | |
| Run one offering of the Leadership and Management Dev. | | Q2 | | Max attendance capped at 20 participants | | | |
| Run one offering of Certificate in Management Excellence | | Q3 | | Max attendance capped at 80 participants | | | |
| Run one offering of Developing Future Leaders | | Q4 | | Max attendance capped at 20 participants | | | |
| 1C) Impact on other departments (cost/time/benefit): | | | | | | | |
| Department Impacted | Describe Impact (Cost/time/benefit) | | | | | Were they Consulted? | |
| ITM | We will partner with ITM to deliver IT related programs and ensure staff is always trained with the most current programs which will assist them with service delivery. Employees from all areas will be able to participate. | | | | | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No | |
| | | | | | | <input type="checkbox"/> Yes <input type="checkbox"/> No | |
| | | | | | | <input type="checkbox"/> Yes <input type="checkbox"/> No | |
| Other comments: | | | | | | | |
| Consistency in training and quality of training results in improved engagement and productivity. | | | | | | | |
| COMMISSIONER APPROVAL: _____ | | | | | Date: _____ | | |

Budget Staff
Use Only

☐ 1st Submission
☐ Previously Recognized

Submitted for year:
 Recognized for year:

Appendix A - Additional Resource Request Submissions

| Request Title | | Learning and Development Specialists | | | | |
|--|--|--|---------------------|--|-----------------------|--|
| 2) Relationship to Vaughan Vision 2020 - Goals / Objectives / Initiatives | | | | | | |
| A) Identify the <u>specific initiative</u> on the Vaughan Vision 2020 initiative list this resource request supports (new or implementation of): Choose an Initiative from the drop down list and then choose the relationship with the initiative in the Green cell using the drop down provided. | | | | | | |
| Theme | Goal | Initiative (Use drop down list) | Ref # | Date | Priority | Request/Initiative Relationship (choose 1) |
| Staff Goals | Support the Professional Development of Staff | Identify and develop a leadership development program (internal succession planning) | 9 | Q2/12 Revised Q2/14**** | Low | General Correlation |
| | | | | | | |
| | | | | | | |
| B) Describe and clearly demonstrate how the request links to the Vaughan Vision 2020: | | | | | | |
| This request directly links to Vaughan Vision 2020 goal of "Ensure a High Performing Organization". In order to attract, retain and promote skilled staff we require the appropriate resources to deliver training programs and to implement the Learning and Development Strategy. It will also help us in supporting the professional development of staff and value and encourage and highly motivated workforce. | | | | | | |
| 3) Related Performance Indicators & Business Plan Link | | | | | | |
| Please provide information on top 3 performance measures: | | | | | | |
| | Name/description of service level target: | | Target Level | Current Level | Level with ARR | |
| 1) | Improve skill level | | 180 training days | 112 lear days | 180 training | |
| 2) | Enhance leadership skills | | 3 programs per | 1 program / yr | 3 programs per | |
| 3) | Improve productivity and engagement levels | | 0.25 | as last surveyed | 0.1 | |
| Describe how this request relates to Departmental Business Plan: | | | | | | |
| The Human Resources Strategy was developed in 2009. The learning and Development Strategy was completed in 2010 to represent the next level of Strategy below the HR Strategy and was approved in March 2010. These resources are required in order to implement the L&D Strategy and were previously requested in 2010. | | | | | | |
| 4) Value Proposition | | | | | | |
| Please detail both qualitative and quantitative benefits of the request | | | | | | |
| Qualitative: Please select up to 2 actions which best describe this request | | | | | | |
| Primary | | Improve Staff Moral | | Secondary | | Improve Corp. Image |
| Briefly explain how this request helps achieve the actions selected above. How does this request make a difference in these areas? Can improvements be defined (i.e. surveys, measures, etc.)? | | | | | | |
| Employees that have more learning opportunities are more productive and more qualified to serve our citizens. Learning opportunities also improve the level of employee engagement and attract new candidates to the City. | | | | | | |
| Quantitative: Please provide explanation of how this request improves efficiency. Note that performance measures are captured in section 3. This section is for efficiency improvements. | | | | | | |
| Year | Type | Change/Saving | Units | Detail of Cost Reductions/Budget Savings | | Incl. in offsets (Section #9)? |
| 2014 | | | Units | Centralizing the L&D through HR will ensure a more efficient and consistent approach in the workplace. | | |
| | | | | | | |
| | | | | | | |
| 5) Alternatives | | | | | | |
| Are there alternatives or options? Please explain what they are and why they are not the primary approach. | | | | | | |
| We can continue to offer programs in a unstructured manner from various training providers which would not allow us to meet initiative #21 - standardize a focused corporate learning approach and likely not be able to achieve and improve level of employee engagement. Also, it will not encourage lifelong learning and will not promote temporary secondments; it will also delay the implementation of the mentorship program. The program will lack consistency in application and development as the same individuals will not be involved in all stages throughout all programs. | | | | | | |

Appendix A - Additional Resource Request Submissions

| Request Title | | Learning and Development Specialists | | | |
|---|-------------------|--|-------------|-------------------|-------|
| 7) Complement Details - Skip to Section 8 if no Staff is requested | | | | | |
| Do not gap positions - If required, please contact the Budget Dept. for instructions Future year progressions & eco. adj. will be calculated corporately by the Budget Dept. | | | | | |
| Complement Information | Position #1 | Position #2 | Position #3 | Sub-total | |
| Budget Year | 2014 | | | | |
| Position title | L&D Specialist | | | | |
| Estimated start date | January 1, 2014 | | | | |
| # of positions requested | 1.00 | - | - | 1.00 | |
| Full-time equivalents (FTEs) | 1.00 | - | - | 1.00 | |
| Position type | Full-time | | | | |
| Position agreement classification | Mgmt/Non-union | | | | |
| If contract, specify length (months or yrs) | N/A | | | | |
| If Casual/Seasonal PT enter Hourly wage | | | | | |
| Business unit # (override if different than # shown) | 090150 | | | | |
| Grade level | 6 | | | | |
| Est. starting step | 1 | | | | |
| Desktop (HR) Review Performed? | No | | | | |
| B&F Accommodations Available? | No | | | | |
| ITM Hardware required? | Yes | | | | |
| Capital Equipment Required? | No | | | | |
| Complement Annual Cost Detail | | | | | |
| Annual full-time \$ | 72,977 | | | 72,977 | |
| Annual part-time \$ | - | - | - | - | |
| Annual shift premiums, etc | - | - | - | - | |
| Annual overtime \$ | - | - | - | - | |
| * PT vacation pay (calculated field) | - | - | - | - | |
| * Annual benefits (calculated field) | 19,923 | - | - | 19,923 | |
| * FT contract benefits in lieu (calculated field) | - | - | - | - | |
| Subtotal (Per Employee) | \$ 92,900 | \$ - | \$ - | \$ 92,900 | |
| Subtotal (Per Position) | \$ 92,900 | \$ - | \$ - | \$ 92,900 | |
| Continuous costs | (BU & Acct #.) | Please fill in per Complement. The total will account for multiple positions if indicated above. | | | |
| 1) Office Supplies | 090150.7200 | - | - | - | - |
| 2) Training & Developme | 090150.7115 | 1,500 | - | - | 1,500 |
| 3) Cellular Line Charges | 090150.7122.01 | 600 | - | - | 600 |
| 4) Mileage | 090150.7100 | 400 | - | - | 400 |
| Subtotal (Per Employee) | \$ 2,500 | \$ - | \$ - | \$ 2,500 | |
| Subtotal (Per Position) | \$ 2,500 | \$ - | \$ - | \$ 2,500 | |
| One-time costs | (BU & Acct #.) | Please fill in per Complement. The total will account for multiple positions if indicated above. | | | |
| 1) Computer Hardware | 090150.7211.01 | 5,000 | - | - | 5,000 |
| 2) Office Equip. & Furnitu | 090150.7210 | 500 | - | - | 500 |
| 3) Training & Developme | 090150.7115 | - | - | - | - |
| 4) | #N/A | - | - | - | - |
| Subtotal (Per Employee) | 5,500 | - | - | 5,500 | |
| Subtotal (Per Position) | \$ 5,500 | \$ - | \$ - | \$ 5,500 | |
| 2014 Total Annual Costs | \$ 100,900 | \$ - | \$ - | \$ 100,900 | |
| 2015 Total Annual Costs | \$ - | \$ - | \$ - | \$ - | |
| 2016 Total Annual Costs | \$ - | \$ - | \$ - | \$ - | |
| 2017 Total Annual Costs | \$ - | \$ - | \$ - | \$ - | |
| Additional Comments: | | | | | |

Appendix A - Additional Resource Request Submissions

| | | | | | | | | | |
|--|---|--------------------------------------|-------------------------------------|----------------|-------------|-------------|-------------|----------------------|--------------|
| Request Title | | Learning and Development Specialists | | | | | | | |
| 8) Capital Funding | | | | | | | | | |
| Are there any Capital requests already submitted/approved or to be submitted related to this ARR? (e.g. new car) | | | | | | | | | |
| ASSOCIATED CAPITAL FUNDING | | Status | Year asset Available for use | Proj. # | 2014 | 2015 | 2016 | 2017 | Total |
| 1 | | | | | \$ - | \$ - | \$ - | | \$ - |
| 2 | | | | | \$ - | \$ - | \$ - | | \$ - |
| 3 | | | | | \$ - | \$ - | \$ - | | \$ - |
| TOTAL ASSOCIATED CAPITAL FUNDING | | | | | \$ - | \$ - | \$ - | \$ - | \$ - |
| 9) Financial/Resource Detail | | | | | | | | | |
| Component | | | BU Acct. # | 2014 | 2015 | 2016 | 2017 | 2018 | |
| | | | | Budget | | | | Full-Yr. Adj. | |
| REVENUE - continuous operating detail | | | | | | | | | |
| 1 | | | | - | - | - | | | |
| 2 | | | | - | - | - | | | |
| 3 | | | | - | - | - | | | |
| 4 | | | | - | - | - | | | |
| Subtotal | | | | - | - | - | - | | |
| REVENUE - one-time operating detail | | | | | | | | | |
| 1 | | | | - | - | - | | - | |
| 2 | | | | - | - | - | | - | |
| Subtotal | | | | - | - | - | - | - | |
| EXPENSES - continuous operating detail (For staffing costs please fill out section 7) | | | | | | | | | |
| 1 | * Staffing costs (calculated field) | (From sect. 7) | | 72,977 | - | - | - | | |
| 2 | * Benefits | (From sect. 7) | | 19,923 | - | - | - | | |
| 3 | * Complement sch. Expenses (calculated field) | (From sect. 7) | | 2,500 | - | - | - | | |
| 4 | | | | - | - | - | | | |
| 5 | | | | - | - | - | | | |
| 6 | | | | - | - | - | | | |
| 7 | | | | - | - | - | | | |
| Subtotal | | | | 95,400 | - | - | - | | |
| EXPENSES - one-time operating detail (For staffing costs please fill out section 7) | | | | | | | | | |
| 1 | * Complement sch. Expenses (calculated field) | (From sect. 7) | | 5,500 | - | - | - | - | |
| 2 | | | | - | - | - | | - | |
| 3 | | | | - | - | - | | - | |
| Subtotal | | | | 5,500 | - | - | - | - | |
| OFFSETS - cost savings, reductions, etc | | | | | | | | | |
| 1 | | | | - | - | - | | | |
| 2 | | | | - | - | - | | | |
| 3 | | | | - | - | - | | | |
| Subtotal | | | | - | - | - | - | | |
| TOTAL OPERATING BUDGET CHANGE | | | | 100,900 | - | - | - | - | |
| COMPLEMENTS & FTE's | | | | 2014 | 2015 | 2016 | 2017 | Total | |
| # of positions requested | | (From sect. 7) | | 1.00 | - | - | - | 1.00 | |
| FTE's | | (From sect. 7) | | 1.00 | - | - | - | 1.00 | |
| FTE reductions/offsets | | (Manual Field) | | - | - | - | | - | |
| Net FTE's | | | | 1.00 | - | - | - | 1.00 | |

CITY OF VAUGHAN
2014-2017 OPERATING BUDGET

| ADDITIONAL RESOURCE REQUEST | | | | | | | |
|--|---|------------------------|-------------|-------------|------------------------|--|------------------------|
| Request Title | Professional Fees | | | | | | |
| Business Unit # | 090153 | Employee Relationships | | | | | |
| | 090 - Human Resources; Labour Relations | | | | | | |
| Related Program | Labour Relations | | | | | | |
| Program Classification | Mandatory - Support | | | | | | |
| Annual Budget Change Summary | | | | | | | |
| Financial Components | 2014 | 2015 | 2016 | 2017 | 2014-2017 Sub-total | 2018 (One Time. Adj.) | 2014-2018 Sub-total |
| Staffing | | | | | | | |
| Complements | - | - | - | - | - | - | - |
| Net FTE's | - | - | - | - | - | - | - |
| Operating Revenue | - | - | - | - | - | - | - |
| Operating Costs | | | | | | | |
| Staffing & Benefits | - | - | - | - | - | - | - |
| Other continuous costs | 100,000 | - | - | - | 100,000 | - | 100,000 |
| One-time expenses | - | - | - | - | - | - | - |
| Offsets/reductions | - | - | - | - | - | - | - |
| Net Operating Budget | \$ 100,000 | \$ - | \$ - | \$ - | \$ 100,000 | \$ - | \$ 100,000 |
| Associated Capital Costs | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| 1A) Request Description: Please provide a <u>brief</u> description of the request. | | | | | | | |
| Please check one: <input type="checkbox"/> Departmental <input checked="" type="checkbox"/> Corporate | | | | | | | |
| We are requesting an additional \$100,000 in our Professional Fees budget to be distributed among 090150, 090153, 090156 and 090165. The funds are being requested due to recent increased costs associated with litigation, utilization of search firms for the influx of vacant senior level positions, arbitrations resulting from the bargaining process, settling of claims of terminated employees, outplacement services, and recruitment and retention initiatives. As a result, we have exceeded our annual Professional Fees budget by an average of 13% per year over the past four years. As the Corporation is growing in size and complexity, so are the issues related to employment matters; hence the increasing trend in professional fees will continue and therefore requiring additional fundings to ensure there are not any unfavourable variances. | | | | | | | |
| 1B) If this request is part of a project with multiple milestones then please fill in the following table: | | | | | | | |
| Milestones or Deliverables | | Timelines | Comments | | | | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| 1C) Impact on other departments (cost/time/benefit): | | | | | | | |
| Department Impacted | Describe Impact (Cost/time/benefit) | | | | | Were they Consulted? | |
| | | | | | | <input type="checkbox"/> Yes <input type="checkbox"/> No | |
| | | | | | | <input type="checkbox"/> Yes <input type="checkbox"/> No | |
| | | | | | | <input type="checkbox"/> Yes <input type="checkbox"/> No | |
| Other comments: | | | | | | | |
| Increasing the budget will allow HR to better manage Corporate expectations and services delivered. There has been an unforeseen increase in recent years to costs associated with Professional Fees. All legal fees related to employment matters or collective agreements is paid centrally through HR for the entire Corporation. | | | | | | | |
| COMMISSIONER APPROVAL: _____ | | | | | | Date: _____ | |

Budget Staff
Use Only

☐ 1st Submission
☐ Previously Recognized

Submitted for year:
 Recognized for year:

Appendix A - Additional Resource Request Submissions

| Request Title | | Professional Fees | | | | |
|--|---|---|---------------------|--|-----------------------|--|
| 2) Relationship to Vaughan Vision 2020 - Goals / Objectives / Initiatives | | | | | | |
| A) Identify the <u>specific initiative</u> on the Vaughan Vision 2020 initiative list this resource request supports (new or implementation of): Choose an Initiative from the drop down list and then choose the relationship with the initiative in the Green cell using the drop down provided. | | | | | | |
| Theme | Goal | Initiative (Use drop down list) | Ref # | Date | Priority | Request/Initiative Relationship (choose 1) |
| Staff Goals | Attract, Retain & Promote Skilled Staff | Revise the Corporate performance management process as part of a quality work environment | 8 | Q4/12 Revised Q2/15*** | High | General Correlation |
| | | | | | | |
| | | | | | | |
| B) Describe and clearly demonstrate how the request links to the Vaughan Vision 2020: | | | | | | |
| Increasing our budget for Professional Fees will allow us to pursue Service Excellence in our delivery of Corporate expectations and ensure organizational effectiveness. With the growing population of City staff comes an increased risk to litigation. HR is responsible for all employment related litigation for the Corporation and proper resources are required in order to properly administer. This request also directly links to Vaughan Vision 2020 goal of "Ensure a High Performing Organization." In order to attract, retain and promote skilled staff we require the appropriate human resources funding, which in turn will allow us to promote a more valued and engaged workforce. | | | | | | |
| 3) Related Performance Indicators & Business Plan Link | | | | | | |
| Please provide information on top 3 performance measures: | | | | | | |
| | Name/description of service level target: | | Target Level | Current Level | Level with ARR | |
| 1) | Improve our ability to comply with all applicable laws | | | | | |
| 2) | Provide services set out in severance guidelines | | | | | |
| 3) | Improve productivity, engagement and skill levels and enhance leadership skills | | | | | |
| Describe how this request relates to Departmental Business Plan: | | | | | | |
| The Human Resources department provides services that encompass multiple professional specialties. We want to have consistent application of HR policies, practices and procedures. We want to provide personal and professional growth opportunities and improve and sustain employee engagement. | | | | | | |
| 4) Value Proposition | | | | | | |
| Please detail both qualitative and quantitative benefits of the request | | | | | | |
| Qualitative: Please select up to 2 actions which best describe this request | | | | | | |
| Primary | | Improve Corp. Image | | Secondary | | Improve Staff Morale |
| Briefly explain how this request helps achieve the actions selected above. How does this request make a difference in these areas? Can improvements be defined (i.e. surveys, measures, etc.)? | | | | | | |
| It will allow us to better manage our business relating to litigations and arbitrations by providing us with proper resources to deal with the situations as they arise. Not having the increased resources will prove to be of greater financial risk as we will not be able to properly handle situations at the onset, leading to even greater litigation / arbitration costs. | | | | | | |
| Quantitative: Please provide explanation of how this request improves efficiency. Note that performance measures are captured in section 3. This section is for efficiency improvements. | | | | | | |
| Year | Type | Change/Saving | Units | Detail of Cost Reductions/Budget Savings | | Incl. in offsets (Section #9)? |
| | | | | | | |
| | | | | | | |
| | | | | | | |
| 5) Alternatives | | | | | | |
| Are there alternatives or options? Please explain what they are and why they are not the primary approach. | | | | | | |
| Without the extra funding, we will not be able to maintain the current level of service which will expose us to greater legal risk. There are no alternatives or options to litigation, arbitration and outplacement services costs. | | | | | | |

Appendix A - Additional Resource Request Submissions

| Request Title | Professional Fees | | | |
|---|-------------------|--|-------------|-----------|
| 7) Complement Details - Skip to Section 8 if no Staff is requested | | | | |
| Do not gap positions - If required, please contact the Budget Dept. for instructions Future year progressions & eco. adj. will be calculated corporately by the Budget Dept. | | | | |
| Complement Information | Position #1 | Position #2 | Position #3 | Sub-total |
| Budget Year | | | | |
| Position title | | | | |
| Estimated start date | | | | |
| # of positions requested | | | | - |
| Full-time equivalents (FTEs) | | | | - |
| Position type | | | | |
| Position agreement classification | | | | |
| If contract, specify length (months or yrs) | | | | |
| If Casual/Seasonal PT enter Hourly wage | | | | |
| Business unit # (override if different than # shown) | | | | |
| Grade level | | | | |
| Est. starting step | | | | |
| Desktop (HR) Review Performed? | | | | |
| B&F Accommodations Available? | | | | |
| ITM Hardware required? | | | | |
| Capital Equipment Required? | | | | |
| Complement Annual Cost Detail | | | | |
| Annual full-time \$ | | | | - |
| Annual part-time \$ | - | - | - | - |
| Annual shift premiums, etc | | | | - |
| Annual overtime \$ | | | | - |
| * PT vacation pay (calculated field) | - | - | - | - |
| * Annual benefits (calculated field) | - | - | - | - |
| * FT contract benefits in lieu (calculated field) | - | - | - | - |
| Subtotal (Per Employee) | \$ - | \$ - | \$ - | \$ - |
| Subtotal (Per Position) | \$ - | \$ - | \$ - | \$ - |
| Continuous costs | (BU & Acct #.) | Please fill in per Complement. The total will account for multiple positions if indicated above. | | |
| 1) Office Supplies | 090153.7200 | | | - |
| 2) Training & Developme | 090153.7115 | | | - |
| 3) Memberships/Dues/Fe | 090153.7105 | | | - |
| 4) Mileage | 090153.7100 | | | - |
| Subtotal (Per Employee) | \$ - | \$ - | \$ - | \$ - |
| Subtotal (Per Position) | \$ - | \$ - | \$ - | \$ - |
| One-time costs | (BU & Acct #.) | Please fill in per Complement. The total will account for multiple positions if indicated above. | | |
| 1) Computer Hardware | 090153.7211.01 | | | - |
| 2) | #N/A | | | - |
| 3) | #N/A | | | - |
| 4) | #N/A | | | - |
| Subtotal (Per Employee) | - | - | - | - |
| Subtotal (Per Position) | \$ - | \$ - | \$ - | \$ - |
| 2014 Total Annual Costs | \$ - | \$ - | \$ - | \$ - |
| 2015 Total Annual Costs | \$ - | \$ - | \$ - | \$ - |
| 2016 Total Annual Costs | \$ - | \$ - | \$ - | \$ - |
| 2017 Total Annual Costs | \$ - | \$ - | \$ - | \$ - |
| Additional Comments: | | | | |

Appendix A - Additional Resource Request Submissions

| | | | | | | | | | |
|--|--|-------------------|------------------------------|---------------------|---------|------|------|---------------|-------|
| Request Title | | Professional Fees | | | | | | | |
| 8) Capital Funding | | | | | | | | | |
| Are there any Capital requests already submitted/approved or to be submitted related to this ARR? (e.g. new car) | | | | | | | | | |
| ASSOCIATED CAPITAL FUNDING | | Status | Year asset Available for use | Proj. # | 2014 | 2015 | 2016 | 2017 | Total |
| 1 | | | | | | | | | \$ - |
| 2 | | | | | | | | | \$ - |
| 3 | | | | | | | | | \$ - |
| TOTAL ASSOCIATED CAPITAL FUNDING | | | | | \$ - | \$ - | \$ - | \$ - | \$ - |
| 9) Financial/Resource Detail | | | | | | | | | |
| Component | | BU Acct. # | | 2014 2015 2016 2017 | | | | 2018 | |
| | | | | Budget | | | | Full-Yr. Adj. | |
| REVENUE - continuous operating detail | | | | | | | | | |
| 1 | | | | | | | | | |
| 2 | | | | | | | | | |
| 3 | | | | | | | | | |
| 4 | | | | | | | | | |
| Subtotal | | | | - | - | - | - | - | |
| REVENUE - one-time operating detail | | | | | | | | | |
| 1 | | | | | | | | - | |
| 2 | | | | | | | | - | |
| Subtotal | | | | - | - | - | - | - | |
| EXPENSES - continuous operating detail (For staffing costs please fill out section 7) | | | | | | | | | |
| 1 | * Staffing costs (calculated field) | (From sect. 7) | - | - | - | - | - | - | |
| 2 | * Benefits | (From sect. 7) | - | - | - | - | - | - | |
| 3 | * Complement sch. Expenses (calculated field) | (From sect. 7) | - | - | - | - | - | - | |
| 4 | Litigation, Arbitration, Exec. Searches & Recruit. Initiatives | | 100,000 | | | | | | |
| 5 | | | | | | | | | |
| 6 | | | | | | | | | |
| 7 | | | | | | | | | |
| Subtotal | | | | 100,000 | - | - | - | - | |
| EXPENSES - one-time operating detail (For staffing costs please fill out section 7) | | | | | | | | | |
| 1 | * Complement sch. Expenses (calculated field) | (From sect. 7) | - | - | - | - | - | - | |
| 2 | | | | | | | | - | |
| 3 | | | | | | | | - | |
| Subtotal | | | | - | - | - | - | - | |
| OFFSETS - cost savings, reductions, etc | | | | | | | | | |
| 1 | | | | | | | | | |
| 2 | | | | | | | | | |
| 3 | | | | | | | | | |
| Subtotal | | | | - | - | - | - | - | |
| TOTAL OPERATING BUDGET CHANGE | | | | | 100,000 | - | - | - | - |
| COMPLEMENTS & FTE's | | | | | 2014 | 2015 | 2016 | 2017 | Total |
| # of positions requested | | (From sect. 7) | - | - | - | - | - | - | |
| FTE's | | (From sect. 7) | - | - | - | - | - | - | |
| FTE reductions/offsets | | (Manual Field) | | | | | | - | |
| Net FTE's | | | - | - | - | - | - | - | |

CITY OF VAUGHAN
2014-2017 OPERATING BUDGET

| ADDITIONAL RESOURCE REQUEST | | | | | | | |
|--|--|------------------------------|------------|------------|------------------------|--|------------------------|
| Request Title | HR Specialist, Workplace Health and Safety | | | | | | |
| Business Unit # | 090165 | Benefits & Health and Safety | | | | | |
| | 090 - Human Resources | | | | | | |
| Related Program | Health and Safety | | | | | | |
| Program Classification | Standard Traditional Support | | | | | | |
| Annual Budget Change Summary | | | | | | | |
| Financial Components | 2014 | 2015 | 2016 | 2017 | 2014-2017 Sub-total | 2018 (One Time. Adj.) | 2014-2018 Sub-total |
| Staffing | | | | | | | |
| Complements | - | - | 1.00 | - | 1.00 | - | 1.00 |
| Net FTE's | - | - | 1.00 | - | 1.00 | - | 1.00 |
| Operating Revenue | - | - | - | - | - | - | - |
| Operating Costs | | | | | | | |
| Staffing & Benefits | - | - | 113,291 | - | 113,291 | - | 113,291 |
| Other continuous costs | - | - | 3,000 | - | 3,000 | - | 3,000 |
| One-time expenses | - | - | 5,500 | (5,500) | - | - | - |
| Offsets/reductions | - | - | - | - | - | - | - |
| Net Operating Budget | \$ - | \$ - | \$ 121,791 | \$ (5,500) | \$ 116,291 | \$ - | \$ 116,291 |
| Associated Capital Costs | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| 1A) Request Description: Please provide a <u>brief</u> description of the request. | | | | | | | |
| Please check one: <input checked="" type="checkbox"/> Departmental <input type="checkbox"/> Corporate | | | | | | | |
| <p>The HR Specialist, Workplace Health and Safety will provide the organization with training, consultation, advice and audit to enhance the City's ability to meet its obligations under the Occupational Health and Safety Act and to improve the City's ability to prevent workplace injuries and illnesses.</p> <p>Currently Vaughan has only one FTE supporting this function. As an example Powerstream with half the City's staff levels has 3 front line staff overseeing the Health and Safety needs of their organization. You will note on the updated HR department business plan that we have provided HR Efficiency statistics. You will note from the statistical data that one City HR FTE is servicing twice as many employees as the public sector HR counterpart that participated in a recent survey. In addition, in 1992 HR had 16 full time staff and served 655 employees and 56 crossing guards. In 1992 the City's HR department did not support Hydro or Transit. In 2011 the HR department has 14 staff and services 1,687 FTEs (City and Libraries) as well as over 90 crossing guards.</p> | | | | | | | |
| 1B) If this request is part of a project with multiple milestones then please fill in the following table: | | | | | | | |
| Milestones or Deliverables | | | Timelines | Comments | | | |
| Hiring an HR Partner | | | Q1 | | | | |
| Training | | | Q1 | | | | |
| Assignment of Caseload | | | Q2 | | | | |
| | | | | | | | |
| 1C) Impact on other departments (cost/time/benefit): | | | | | | | |
| Department Impacted | Describe Impact (Cost/time/benefit) | | | | | Were they Consulted? | |
| | | | | | | <input type="checkbox"/> Yes <input type="checkbox"/> No | |
| | | | | | | <input type="checkbox"/> Yes <input type="checkbox"/> No | |
| | | | | | | <input type="checkbox"/> Yes <input type="checkbox"/> No | |
| Other comments: | | | | | | | |
| | | | | | | | |
| COMMISSIONER APPROVAL: _____ | | | | | | Date: _____ | |

Budget Staff
Use Only

☐ 1st Submission
☐ Previously Recognized

Submitted for year:
 Recognized for year:

Appendix A - Additional Resource Request Submissions

| Request Title | | HR Specialist, Workplace Health and Safety | | | | |
|--|--|--|--------------|---|----------------|--|
| 2) Relationship to Vaughan Vision 2020 - Goals / Objectives / Initiatives | | | | | | |
| A) Identify the <u>specific initiative</u> on the Vaughan Vision 2020 initiative list this resource request supports (new or implementation of): Choose an Initiative from the drop down list and then choose the relationship with the initiative in the Green cell using the drop down provided. | | | | | | |
| Theme | Goal | ↓ Initiative (Use drop down list) ↓ | Ref # | Date | Priority | Request/Initiative Relationship (choose 1) |
| | | | | | | |
| | | | | | | |
| | | | | | | |
| B) Describe and clearly demonstrate how the request links to the Vaughan Vision 2020: | | | | | | |
| This request directly links to Vaughan Vision 2020 goal of "Ensure a High Performing Organization". Specifically it relates to: Enhancing Productivity, Cost Effectiveness and Innovation; Value and Encourage a Highly Motivated Workforce. | | | | | | |
| 3) Related Performance Indicators & Business Plan Link | | | | | | |
| Please provide information on top 3 performance measures: | | | | | | |
| | Name/description of service level target: | | Target Level | Current Level | Level with ARR | |
| 1) | enhance our ability to comply with all applicable laws | | | | | |
| 2) | minimize risk of injuries / illnesses | | | | | |
| 3) | Improve employee engagement | | | | | |
| Describe how this request relates to Departmental Business Plan: | | | | | | |
| The Human Resources Strategy goal is to increase the overall level of employee engagement. A number of initiatives through our business plan support this goal. Maintaining and enhancing employee health, minimizing workplace injuries and promoting accident prevention is linked directly to improving employee satisfaction and therefore employee engagement. | | | | | | |
| 4) Value Proposition | | | | | | |
| Please detail both qualitative and quantitative benefits of the request | | | | | | |
| Qualitative: Please select up to 2 actions which best describe this request | | | | | | |
| Primary | | Improve Staff Moral | | Secondary | | Improve Corp. Image |
| Briefly explain how this request helps achieve the actions selected above. How does this request make a difference in these areas? Can improvements be defined (i.e. surveys, measures, etc.)? | | | | | | |
| Healthy and Safe employees are more productive and more engaged in their roles. In addition our ability to prevent workplace injuries and illnesses is enhanced through the additional resource who will assist in hazard assessments, workplace safety procedure development, provide consultations to front line managers and staff and enhance the City's image by becoming the safest workplace. | | | | | | |
| Quantitative: Please provide explanation of how this request improves efficiency. Note that performance measures are captured in section 3. This section is for efficiency improvements. | | | | | | |
| Year | Type | Change/Saving | Units | Detail of Cost Reductions/Budget Savings | | Incl. in offsets (Section #9)? |
| 2014 | | 200 | Hrs. | We currently have one HR Specialist H&S servicing all City staff. | | |
| | | | | | | |
| | | | | | | |
| 5) Alternatives | | | | | | |
| Are there alternatives or options? Please explain what they are and why they are not the primary approach. | | | | | | |
| We can continue to provide services with the existing resources but it will be difficult to provide the level of service and time commitment to our clients to meet their goals which include: Reducing workplace lost time injuries, preventing workplace accidents, providing training, advice and coaching to enhance the ability of our front line managers to be effective in their roles. | | | | | | |

Appendix A - Additional Resource Request Submissions

| | | | | |
|---|--|--|--------------------|-------------------|
| Request Title | HR Specialist, Workplace Health and Safety | | | |
| 7) Complement Details - Skip to Section 8 if no Staff is requested | | | | |
| Do not gap positions - If required, please contact the Budget Dept. for instructions Future year progressions & eco. adj. will be calculated corporately by the Budget Dept. | | | | |
| Complement Information | Position #1 | Position #2 | Position #3 | Sub-total |
| Budget Year | 2016 | | | |
| Position title | HR Specialist, Workplace Health and Safety | | | |
| Estimated start date | January 1, 2016 | | | |
| # of positions requested | 1.00 | - | - | 1.00 |
| Full-time equivalents (FTEs) | 1.00 | - | - | 1.00 |
| Position type | Full-time | | | |
| Position agreement classification | Mgmt/Non-union | | | |
| If contract, specify length (months or yrs) | N/A | | | |
| If Casual/Seasonal PT enter Hourly wage | | | | |
| Business unit # (override if different than # shown) | 090165 | | | |
| Grade level | 8 | | | |
| Est. starting step | 1 | | | |
| Desktop (HR) Review Performed? | No | | | |
| B&F Accommodations Available? | No | | | |
| ITM Hardware required? | Yes | | | |
| Capital Equipment Required? | No | | | |
| Complement Annual Cost Detail | | | | |
| Annual full-time \$ | 88,302 | | | 88,302 |
| Annual part-time \$ | - | - | - | - |
| Annual shift premiums, etc | - | - | - | - |
| Annual overtime \$ | - | - | - | - |
| * PT vacation pay (calculated field) | - | - | - | - |
| * Annual benefits (calculated field) | 24,989 | - | - | 24,989 |
| * FT contract benefits in lieu (calculated field) | - | - | - | - |
| Subtotal (Per Employee) | \$ 113,291 | \$ - | \$ - | \$ 113,291 |
| Subtotal (Per Position) | \$ 113,291 | \$ - | \$ - | \$ 113,291 |
| Continuous costs | (BU & Acct #.) | Please fill in per Complement. The total will account for multiple positions if indicated above. | | |
| 1) Office Supplies | 090165.7200 | 500 | - | 500 |
| 2) Training & Developme | 090165.7115 | 1,500 | - | 1,500 |
| 3) Cellular Line Charges | 090165.7122.01 | 600 | - | 600 |
| 4) Mileage | 090165.7100 | 400 | - | 400 |
| Subtotal (Per Employee) | \$ 3,000 | \$ - | \$ - | \$ 3,000 |
| Subtotal (Per Position) | \$ 3,000 | \$ - | \$ - | \$ 3,000 |
| One-time costs | (BU & Acct #.) | Please fill in per Complement. The total will account for multiple positions if indicated above. | | |
| 1) Computer Hardware | 090165.7211.01 | 5,000 | - | 5,000 |
| 2) Office Equip. & Furnitu | 090165.7210 | 500 | - | 500 |
| 3) Training & Developme | 090165.7115 | - | - | - |
| 4) | #N/A | - | - | - |
| Subtotal (Per Employee) | 5,500 | - | - | 5,500 |
| Subtotal (Per Position) | \$ 5,500 | \$ - | \$ - | \$ 5,500 |
| 2014 Total Annual Costs | \$ - | \$ - | \$ - | \$ - |
| 2015 Total Annual Costs | \$ - | \$ - | \$ - | \$ - |
| 2016 Total Annual Costs | \$ 121,791 | \$ - | \$ - | \$ 121,791 |
| 2017 Total Annual Costs | \$ - | \$ - | \$ - | \$ - |
| Additional Comments: | | | | |

Appendix A - Additional Resource Request Submissions

| | | | | | | | | | |
|--|---|--|-------------------------------------|----------------|-------------|-------------|-------------|----------------------|--------------|
| Request Title | | HR Specialist, Workplace Health and Safety | | | | | | | |
| 8) Capital Funding | | | | | | | | | |
| Are there any Capital requests already submitted/approved or to be submitted related to this ARR? (e.g. new car) | | | | | | | | | |
| ASSOCIATED CAPITAL FUNDING | | Status | Year asset Available for use | Proj. # | 2014 | 2015 | 2016 | 2017 | Total |
| 1 | | | | | \$ - | \$ - | \$ - | | \$ - |
| 2 | | | | | \$ - | \$ - | \$ - | | \$ - |
| 3 | | | | | \$ - | \$ - | \$ - | | \$ - |
| TOTAL ASSOCIATED CAPITAL FUNDING | | | | | \$ - | \$ - | \$ - | \$ - | \$ - |
| 9) Financial/Resource Detail | | | | | | | | | |
| Component | | BU Acct. # | | 2014 | 2015 | 2016 | 2017 | 2018 | |
| | | | | Budget | | | | Full-Yr. Adj. | |
| REVENUE - continuous operating detail | | | | | | | | | |
| 1 | | | | - | - | - | | | |
| 2 | | | | - | - | - | | | |
| 3 | | | | - | - | - | | | |
| 4 | | | | - | - | - | | | |
| Subtotal | | | | - | - | - | - | | |
| REVENUE - one-time operating detail | | | | | | | | | |
| 1 | | | | - | - | - | | | - |
| 2 | | | | - | - | - | | | - |
| Subtotal | | | | - | - | - | - | | - |
| EXPENSES - continuous operating detail (For staffing costs please fill out section 7) | | | | | | | | | |
| 1 | * Staffing costs (calculated field) | (From sect. 7) | | - | - | 88,302 | | - | |
| 2 | * Benefits | (From sect. 7) | | - | - | 24,989 | | - | |
| 3 | * Complement sch. Expenses (calculated field) | (From sect. 7) | | - | - | 3,000 | | - | |
| 4 | | | | - | - | - | | | |
| 5 | | | | - | - | - | | | |
| 6 | | | | - | - | - | | | |
| 7 | | | | - | - | - | | | |
| Subtotal | | | | - | - | 116,291 | | - | |
| EXPENSES - one-time operating detail (For staffing costs please fill out section 7) | | | | | | | | | |
| 1 | * Complement sch. Expenses (calculated field) | (From sect. 7) | | - | - | 5,500 | | - | - |
| 2 | | | | - | - | - | | | - |
| 3 | | | | - | - | - | | | - |
| Subtotal | | | | - | - | 5,500 | | - | - |
| OFFSETS - cost savings, reductions, etc | | | | | | | | | |
| 1 | | | | - | - | - | | | |
| 2 | | | | - | - | - | | | |
| 3 | | | | - | - | - | | | |
| Subtotal | | | | - | - | - | | - | |
| TOTAL OPERATING BUDGET CHANGE | | | | | - | - | 121,791 | - | - |
| COMPLEMENTS & FTE's | | | | | 2014 | 2015 | 2016 | 2017 | Total |
| # of positions requested | | (From sect. 7) | | - | - | 1.00 | | - | 1.00 |
| FTE's | | (From sect. 7) | | - | - | 1.00 | | - | 1.00 |
| FTE reductions/offsets | | (Manual Field) | | - | - | - | | | - |
| Net FTE's | | | | - | - | 1.00 | | - | 1.00 |

CITY OF VAUGHAN
2014-2017 OPERATING BUDGET

| ADDITIONAL RESOURCE REQUEST | | | | | | | |
|---|--|------------------------------|------------------|-------------------|------------------------|--|------------------------|
| Request Title | HR Specialist, Absence and Disability Management | | | | | | |
| Business Unit # | 090165 | Benefits & Health and Safety | | | | | |
| | 090 - Human Resources | | | | | | |
| Related Program | Compensation and Benefits | | | | | | |
| Program Classification | Standard Traditional Support | | | | | | |
| Annual Budget Change Summary | | | | | | | |
| Financial Components | 2014 | 2015 | 2016 | 2017 | 2014-2017 Sub-total | 2018 (One Time. Adj.) | 2014-2018 Sub-total |
| Staffing | | | | | | | |
| Complements | - | - | 1.00 | - | 1.00 | - | 1.00 |
| Net FTE's | - | - | 1.00 | - | 1.00 | - | 1.00 |
| Operating Revenue | - | - | - | - | - | - | - |
| Operating Costs | | | | | | | |
| Staffing & Benefits | - | - | 85,117 | - | 85,117 | - | 85,117 |
| Other continuous costs | - | - | 2,300 | - | 2,300 | - | 2,300 |
| One-time expenses | - | - | 5,600 | (5,600) | - | - | - |
| Offsets/reductions | - | - | - | - | - | - | - |
| Net Operating Budget | \$ - | \$ - | \$ 93,017 | \$ (5,600) | \$ 87,417 | \$ - | \$ 87,417 |
| Associated Capital Costs | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| 1A) Request Description: Please provide a <u>brief</u> description of the request. | | | | | | | |
| Please check one: <input checked="" type="checkbox"/> Departmental <input type="checkbox"/> Corporate | | | | | | | |
| We anticipate that by 2013 the City will require the services of an additional HR Specialist, Absence and Disability Management to address cases of accommodation, return to work, WSIB, non occupational illness etc. In addition we plan to provide additional support to Vaughan Fire & Rescue services by taking over all of their attendance tracking as well as assisting in the attendance management process. You will note on the updated HR department business plan that we have provided HR Efficiency statistics. You will note from the statistical data that one City HR FTE is servicing twice as many employees as the public sector HR counterpart that participated in a recent survey. In addition, in 1992 HR had 16 full time staff and served 655 employees and 56 crossing guards. In 1992 the City's HR department did not support Hydro or Transit. In 2011 the HR department has 14 staff and services 1,687 FTEs (City and Libraries) as well as over 90 crossing guards. | | | | | | | |
| 1B) If this request is part of a project with multiple milestones then please fill in the following table: | | | | | | | |
| Milestones or Deliverables | | | Timelines | Comments | | | |
| Hire HR Specialist | | | Q1 | | | | |
| Train HR Specialist | | | Q1 | | | | |
| Start assuming additional work from VFRS | | | Q2 | | | | |
| | | | | | | | |
| 1C) Impact on other departments (cost/time/benefit): | | | | | | | |
| Department Impacted | Describe Impact (Cost/time/benefit) | | | | | Were they Consulted? | |
| VFRS | We have consulted with VFRS | | | | | <input type="checkbox"/> Yes <input type="checkbox"/> No | |
| | | | | | | <input type="checkbox"/> Yes <input type="checkbox"/> No | |
| | | | | | | <input type="checkbox"/> Yes <input type="checkbox"/> No | |
| Other comments: | | | | | | | |
| VFRS has only 3 non union positions that handles a number of of operational complex issues. They have requested the assistance of HR with day to day administrative and HR related processes in order to free up their time to be more effective and efficient in their operational work. | | | | | | | |
| COMMISSIONER APPROVAL: _____ | | | | | | Date: _____ | |

**Budget Staff
Use Only**

☐ 1st Submission
☐ Previously Recognized

Submitted for year:
 Recognized for year:

Appendix A - Additional Resource Request Submissions

| Request Title | | HR Specialist, Absence and Disability Management | | | | |
|---|---|--|--------------------|---|----------------|--|
| 2) Relationship to Vaughan Vision 2020 - Goals / Objectives / Initiatives | | | | | | |
| A) Identify the <u>specific initiative</u> on the Vaughan Vision 2020 initiative list this resource request supports (new or implementation of): Choose an Initiative from the drop down list and then choose the relationship with the initiative in the Green cell using the drop down provided. | | | | | | |
| Theme | Goal | ↓ Initiative (Use drop down list) ↓ | Ref # | Date | Priority | Request/Initiative Relationship (choose 1) |
| | | | | | | |
| | | | | | | |
| | | | | | | |
| B) Describe and clearly demonstrate how the request links to the Vaughan Vision 2020: | | | | | | |
| This request directly links to Vaughan Vision 2020 goal of "Ensure a High Performing Organization". In order to allow our senior staff to become more effective in their roles we need to take away from them the day to day administrative high volume work that can be done by more junior staff members. | | | | | | |
| 3) Related Performance Indicators & Business Plan Link | | | | | | |
| Please provide information on top 3 performance measures: | | | | | | |
| | Name/description of service level target: | | Target Level | Current Level | Level with ARR | |
| 1) | Decrease duration of work absences | | 7 days per inj FTE | 10 days per Inj FTE | 7 days | |
| 2) | Increase number of modified work programs | | 10% in yr 1 | 60 plans | 70 plans | |
| 3) | Improve timeliness of addressing issues | | same day | address within 1 day or | same day | |
| Describe how this request relates to Departmental Business Plan: | | | | | | |
| The 2013 HR Business Plan includes as one of its goals assisting VFRS with their attendance tracking / attendance management issues. This FTE will enable us to accomplish this goal. | | | | | | |
| 4) Value Proposition | | | | | | |
| Please detail both qualitative and quantitative benefits of the request | | | | | | |
| Qualitative: Please select up to 2 actions which best describe this request | | | | | | |
| Primary | | Improve Staff Moral | | Secondary | | Improve Corp. Image |
| Briefly explain how this request helps achieve the actions selected above. How does this request make a difference in these areas? Can improvements be defined (i.e. surveys, measures, etc.)? | | | | | | |
| Qualitative: Senior VFRS staff can become more strategic in their roles and less involved in administrative type of work. | | | | | | |
| Quantitative: A significant amount of administrative work can be moved from the senior VFRS non union staff to HR. | | | | | | |
| Quantitative: Please provide explanation of how this request improves efficiency. Note that performance measures are captured in section 3. This section is for efficiency improvements. | | | | | | |
| Year | Type | Change/Saving | Units | Detail of Cost Reductions/Budget Savings | | Incl. in offsets (Section #9)? |
| 2012 | | | Hrs. | Reduces the amount of time spent by senior VFRS Staff on administrative work. | | |
| | | | | | | |
| | | | | | | |
| 5) Alternatives | | | | | | |
| Are there alternatives or options? Please explain what they are and why they are not the primary approach. | | | | | | |
| Our past negotiations with VPFFA has shown that getting more management exclusions in VFRS will not be an easy task. The arbitration decisions have also not supported this up to this point. As an organization we need to find ways to take away administrative work from senior staff in order to allow them more time to lead their workforce and be more strategic in their roles. | | | | | | |

Appendix A - Additional Resource Request Submissions

| Request Title | | HR Specialist, Absence and Disability Management | | | |
|---|--|--|-------------|------------------|-------|
| 7) Complement Details - Skip to Section 8 if no Staff is requested | | | | | |
| Do not gap positions - If required, please contact the Budget Dept. for instructions Future year progressions & eco. adj. will be calculated corporately by the Budget Dept. | | | | | |
| Complement Information | Position #1 | Position #2 | Position #3 | Sub-total | |
| Budget Year | 2016 | | | | |
| Position title | HR Specialist, Absence and Disability Management | | | | |
| Estimated start date | January 1, 2016 | | | | |
| # of positions requested | 1.00 | - | - | 1.00 | |
| Full-time equivalents (FTEs) | 1.00 | - | - | 1.00 | |
| Position type | Full-time | | | | |
| Position agreement classification | Mgmt/Non-union | | | | |
| If contract, specify length (months or yrs) | N/A | | | | |
| If Casual/Seasonal PT enter Hourly wage | | | | | |
| Business unit # (override if different than # shown) | 090165 | | | | |
| Grade level | 5 | | | | |
| Est. starting step | 1 | | | | |
| Desktop (HR) Review Performed? | No | | | | |
| B&F Accommodations Available? | No | | | | |
| ITM Hardware required? | Yes | | | | |
| Capital Equipment Required? | No | | | | |
| Complement Annual Cost Detail | | | | | |
| Annual full-time \$ | 66,342 | | | 66,342 | |
| Annual part-time \$ | - | - | - | - | |
| Annual shift premiums, etc | - | - | - | - | |
| Annual overtime \$ | - | - | - | - | |
| * PT vacation pay (calculated field) | - | - | - | - | |
| * Annual benefits (calculated field) | 18,775 | - | - | 18,775 | |
| * FT contract benefits in lieu (calculated field) | - | - | - | - | |
| Subtotal (Per Employee) | \$ 85,117 | \$ - | \$ - | \$ 85,117 | |
| Subtotal (Per Position) | \$ 85,117 | \$ - | \$ - | \$ 85,117 | |
| Continuous costs | (BU & Acct #.) | Please fill in per Complement. The total will account for multiple positions if indicated above. | | | |
| 1) Office Supplies | 090165.7200 | 500 | - | - | 500 |
| 2) Training & Developme | 090165.7115 | 1,500 | - | - | 1,500 |
| 3) Cellular Line Charges | 090165.7122.01 | - | - | - | - |
| 4) Mileage | 090165.7100 | 300 | - | - | 300 |
| Subtotal (Per Employee) | \$ 2,300 | \$ - | \$ - | \$ 2,300 | |
| Subtotal (Per Position) | \$ 2,300 | \$ - | \$ - | \$ 2,300 | |
| One-time costs | (BU & Acct #.) | Please fill in per Complement. The total will account for multiple positions if indicated above. | | | |
| 1) Computer Hardware | 090165.7211.01 | 5,000 | - | - | 5,000 |
| 2) Office Equip. & Furnitu | 090165.7210 | 600 | - | - | 600 |
| 3) Training & Developme | 090165.7115 | - | - | - | - |
| 4) | #N/A | - | - | - | - |
| Subtotal (Per Employee) | 5,600 | - | - | 5,600 | |
| Subtotal (Per Position) | \$ 5,600 | \$ - | \$ - | \$ 5,600 | |
| 2014 Total Annual Costs | \$ - | \$ - | \$ - | \$ - | |
| 2015 Total Annual Costs | \$ - | \$ - | \$ - | \$ - | |
| 2016 Total Annual Costs | \$ 93,017 | \$ - | \$ - | \$ 93,017 | |
| 2017 Total Annual Costs | \$ - | \$ - | \$ - | \$ - | |
| Additional Comments: | | | | | |

Appendix A - Additional Resource Request Submissions

| | | | | | | | | | |
|--|---|--|-------------------------------------|----------------------------|-------------|-------------|-------------|----------------------|--------------|
| Request Title | | HR Specialist, Absence and Disability Management | | | | | | | |
| 8) Capital Funding | | | | | | | | | |
| Are there any Capital requests already submitted/approved or to be submitted related to this ARR? (e.g. new car) | | | | | | | | | |
| ASSOCIATED CAPITAL FUNDING | | Status | Year asset Available for use | Proj. # | 2014 | 2015 | 2016 | 2017 | Total |
| 1 | | | | | \$ - | \$ - | \$ - | | \$ - |
| 2 | | | | | \$ - | \$ - | \$ - | | \$ - |
| 3 | | | | | \$ - | \$ - | \$ - | | \$ - |
| TOTAL ASSOCIATED CAPITAL FUNDING | | | | | \$ - | \$ - | \$ - | \$ - | \$ - |
| 9) Financial/Resource Detail | | | | | | | | | |
| Component | | BU Acct. # | | 2014 2015 2016 2017 | | | | 2018 | |
| | | | | Budget | | | | Full-Yr. Adj. | |
| REVENUE - continuous operating detail | | | | | | | | | |
| 1 | | | | - | - | - | | | |
| 2 | | | | - | - | - | | | |
| 3 | | | | - | - | - | | | |
| 4 | | | | - | - | - | | | |
| Subtotal | | | | - | - | - | - | | |
| REVENUE - one-time operating detail | | | | | | | | | |
| 1 | | | | - | - | - | | - | |
| 2 | | | | - | - | - | | - | |
| Subtotal | | | | - | - | - | - | - | |
| EXPENSES - continuous operating detail (For staffing costs please fill out section 7) | | | | | | | | | |
| 1 | * Staffing costs (calculated field) | (From sect. 7) | | - | - | 66,342 | - | | |
| 2 | * Benefits | (From sect. 7) | | - | - | 18,775 | - | | |
| 3 | * Complement sch. Expenses (calculated field) | (From sect. 7) | | - | - | 2,300 | - | | |
| 4 | | | | - | - | - | | | |
| 5 | | | | - | - | - | | | |
| 6 | | | | - | - | - | | | |
| 7 | | | | - | - | - | | | |
| Subtotal | | | | - | - | 87,417 | - | | |
| EXPENSES - one-time operating detail (For staffing costs please fill out section 7) | | | | | | | | | |
| 1 | * Complement sch. Expenses (calculated field) | (From sect. 7) | | - | - | 5,600 | - | - | |
| 2 | | | | - | - | - | | - | |
| 3 | | | | - | - | - | | - | |
| Subtotal | | | | - | - | 5,600 | - | - | |
| OFFSETS - cost savings, reductions, etc | | | | | | | | | |
| 1 | | | | - | - | - | | | |
| 2 | | | | - | - | - | | | |
| 3 | | | | - | - | - | | | |
| Subtotal | | | | - | - | - | - | | |
| TOTAL OPERATING BUDGET CHANGE | | | | | - | - | 93,017 | - | - |
| COMPLEMENTS & FTE's | | | | | 2014 | 2015 | 2016 | 2017 | Total |
| # of positions requested | | (From sect. 7) | | - | - | 1.00 | - | 1.00 | |
| FTE's | | (From sect. 7) | | - | - | 1.00 | - | 1.00 | |
| FTE reductions/offsets | | (Manual Field) | | - | - | - | | - | |
| Net FTE's | | | | - | - | 1.00 | - | 1.00 | |

CITY OF VAUGHAN
2014-2017 OPERATING BUDGET

| ADDITIONAL RESOURCE REQUEST | | | | | | | |
|---|--|------------------------|-------------------|-------------------|------------------------|---|------------------------|
| Request Title | 1 Human Resources Partner | | | | | | |
| Business Unit # | 090153 | Employee Relationships | | | | | |
| | 090 - Human Resources; Labour Relations | | | | | | |
| Related Program | Recruitment | | | | | | |
| Program Classification | Standard Essential Support | | | | | | |
| Annual Budget Change Summary | | | | | | | |
| Financial Components | 2014 | 2015 | 2016 | 2017 | 2014-2017 Sub-total | 2018 (One Time. Adj.) | 2014-2018 Sub-total |
| Staffing | | | | | | | |
| Complements | - | - | 1.00 | - | 1.00 | - | 1.00 |
| Net FTE's | - | - | 1.00 | - | 1.00 | - | 1.00 |
| Operating Revenue | - | - | - | - | - | - | - |
| Operating Costs | | | | | | | |
| Staffing & Benefits | - | - | 102,988 | - | 102,988 | - | 102,988 |
| Other continuous costs | - | - | 2,500 | - | 2,500 | - | 2,500 |
| One-time expenses | - | - | 5,000 | (5,000) | - | - | - |
| Offsets/reductions | - | - | - | - | - | - | - |
| Net Operating Budget | \$ - | \$ - | \$ 110,488 | \$ (5,000) | \$ 105,488 | \$ - | \$ 105,488 |
| Associated Capital Costs | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| 1A) Request Description: Please provide a <u>brief</u> description of the request. | | | | | | | |
| Please check one: <input checked="" type="checkbox"/> Departmental <input type="checkbox"/> Corporate | | | | | | | |
| <p>In the 2011 Operating Budget we requested an additional HR Partner (1 FTE) to join us effective January 1, 2012. The purpose of the additional request is to assist our department in servicing our clients, all City departments. We anticipate that by 2014 in addition to the City's increasing workforce we will likely be inheriting more clients from Vaughan Public Libraries which will require additional resources to service them effectively. You will note on the updated HR department business plan that we have provided HR Efficiency statistics. You will note from the statistical data that one City HR FTE is servicing twice as many employees as the public sector HR counterpart that participated in a recent survey. In addition, in 1992 HR had 16 full time staff and served 655 employees and 56 crossing guards. In 1992 the City's HR department did not support Hydro or Transit. In 2011 the HR department has 14 staff and services 1,687 FTEs (City and Libraries) as well as over 90 crossing guards. Currently one of the HR managers is servicing a client groups and the HR Director services VFRS in the absence of an extra HR Partner.</p> | | | | | | | |
| 1B) If this request is part of a project with multiple milestones then please fill in the following table: | | | | | | | |
| Milestones or Deliverables | | Timelines | Comments | | | | |
| Hiring an HR Partner | | Q1 | | | | | |
| Training | | Q1 | | | | | |
| Assignment of Caseload | | Q2 | | | | | |
| | | | | | | | |
| 1C) Impact on other departments (cost/time/benefit): | | | | | | | |
| Department Impacted | Describe Impact (Cost/time/benefit) | | | | | Were they Consulted? | |
| VFRS | Currently being serviced by the HR Director - It is difficult to provide a high level of service without the appropriate resources | | | | | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No | |
| Commission of Planning | Currently being serviced by an HR Manager - Difficult to dedicate sufficient time to service them. | | | | | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No | |
| | | | | | | <input type="checkbox"/> Yes <input type="checkbox"/> No | |
| Other comments: | | | | | | | |
| The hiring of an additional HR Partner will have a positive impact on both client groups and on HR's ability to serve the entire organization more effectively. | | | | | | | |
| COMMISSIONER APPROVAL: _____ | | | | | | Date: _____ | |

Budget Staff
Use Only

☐ 1st Submission
☐ Previously Recognized

Submitted for year:
 Recognized for year:

Appendix A - Additional Resource Request Submissions

| Request Title | | 1 Human Resources Partner | | | | |
|---|---|-------------------------------------|--------------|---|----------------|--|
| 2) Relationship to Vaughan Vision 2020 - Goals / Objectives / Initiatives | | | | | | |
| A) Identify the <u>specific initiative</u> on the Vaughan Vision 2020 initiative list this resource request supports (new or implementation of): Choose an Initiative from the drop down list and then choose the relationship with the initiative in the Green cell using the drop down provided. | | | | | | |
| Theme | Goal | ↓ Initiative (Use drop down list) ↓ | Ref # | Date | Priority | Request/Initiative Relationship (choose 1) |
| | | | | | | |
| | | | | | | |
| | | | | | | |
| B) Describe and clearly demonstrate how the request links to the Vaughan Vision 2020: | | | | | | |
| This request directly links to Vaughan Vision 2020 goal of "Ensure a High Performing Organization". In order to attract, retain and promote skilled staff we require the appropriate resources to deliver services and programs. It will also help us in supporting the professional development of staff and value and encourage and highly motivated workforce. | | | | | | |
| 3) Related Performance Indicators & Business Plan Link | | | | | | |
| Please provide information on top 3 performance measures: | | | | | | |
| | Name/description of service level target: | | Target Level | Current Level | Level with ARR | |
| 1) | Ensure Management Consistency across the Organization | | Reduction in | | 20% reduction | |
| 2) | Reduce the number of days it takes to fill a position | | | | 0.1 | |
| 3) | Reduce absenteeism by effective attendance management | | | | 0.1 | |
| Describe how this request relates to Departmental Business Plan: | | | | | | |
| The HR Business Plan includes a number of initiatives that flow directly from the HR Strategy. It includes developing a leadership succession model, reducing the number of days it takes to fill a position, dealing with labour relations issues, investigating complaints etc. This individual will be responsible for dealing directly with departments and training, advising and supporting management decisions to ensure consistency across the organization. | | | | | | |
| 4) Value Proposition | | | | | | |
| Please detail both qualitative and quantitative benefits of the request | | | | | | |
| Qualitative: Please select up to 2 actions which best describe this request | | | | | | |
| Primary | | Improve Staff Moral | | Secondary | | Improve Corp. Image |
| Briefly explain how this request helps achieve the actions selected above. How does this request make a difference in these areas? Can improvements be defined (i.e. surveys, measures, etc.)? | | | | | | |
| The HR Partner will work directly with front line managers and supervisors to tackle sensitive issues around labour relations, attendance management, performance management, coaching and mentoring etc. The results of this enhanced delivery of service and programs will translate in higher employee engagement, improved performance and morale and overall and improved corporate image. | | | | | | |
| Quantitative: Please provide explanation of how this request improves efficiency. Note that performance measures are captured in section 3. This section is for efficiency improvements. | | | | | | |
| Year | Type | Change/Saving | Units | Detail of Cost Reductions/Budget Savings | | Incl. in offsets (Section #9)? |
| 2014 | | | Hrs. | Improved efficiency and productivity in addition to improving employee engagement | | |
| | | | | | | |
| | | | | | | |
| 5) Alternatives | | | | | | |
| Are there alternatives or options? Please explain what they are and why they are not the primary approach. | | | | | | |
| We may continue to offer services with our existing complement however, the difficulty will be in maintaining services to our clients and being proactive in addressing potential problems before they become bigger issues. Measures around efficiency and effectiveness will continue to show a growing gap between the number of staff each HR FTE serves as compared to our other public sector organizations. The number of labour grievances may increase, the level of employee engagement may stay the same or decrease, the number of days it takes to fill a position may increase etc. | | | | | | |

Appendix A - Additional Resource Request Submissions

| | | | | |
|---|---------------------------|--|--------------------|-------------------|
| Request Title | 1 Human Resources Partner | | | |
| 7) Complement Details - Skip to Section 8 if no Staff is requested | | | | |
| Do not gap positions - If required, please contact the Budget Dept. for instructions Future year progressions & eco. adj. will be calculated corporately by the Budget Dept. | | | | |
| Complement Information | Position #1 | Position #2 | Position #3 | Sub-total |
| Budget Year | 2016 | | | |
| Position title | HR Partner | | | |
| Estimated start date | January 1, 2016 | | | |
| # of positions requested | 1.00 | - | - | 1.00 |
| Full-time equivalents (FTEs) | 1.00 | - | - | 1.00 |
| Position type | Full-time | | | |
| Position agreement classification | Mgmt/Non-union | | | |
| If contract, specify length (months or yrs) | N/A | | | |
| If Casual/Seasonal PT enter Hourly wage | | | | |
| Business unit # (override if different than # shown) | 090153 | | | |
| Grade level | 7 | | | |
| Est. starting step | 1 | | | |
| Desktop (HR) Review Performed? | No | | | |
| B&F Accommodations Available? | Yes | | | |
| ITM Hardware required? | No | | | |
| Capital Equipment Required? | No | | | |
| Complement Annual Cost Detail | | | | |
| Annual full-time \$ | 80,271 | | | 80,271 |
| Annual part-time \$ | - | - | - | - |
| Annual shift premiums, etc | - | - | - | - |
| Annual overtime \$ | - | - | - | - |
| * PT vacation pay (calculated field) | - | - | - | - |
| * Annual benefits (calculated field) | 22,717 | - | - | 22,717 |
| * FT contract benefits in lieu (calculated field) | - | - | - | - |
| Subtotal (Per Employee) | \$ 102,988 | \$ - | \$ - | \$ 102,988 |
| Subtotal (Per Position) | \$ 102,988 | \$ - | \$ - | \$ 102,988 |
| Continuous costs | (BU & Acct #.) | Please fill in per Complement. The total will account for multiple positions if indicated above. | | |
| 1) Office Supplies | 090153.7200 | - | - | - |
| 2) Training & Developme | 090153.7115 | 1,500 | - | 1,500 |
| 3) Cellular Line Charges | 090153.7122.01 | 600 | - | 600 |
| 4) Mileage | 090153.7100 | 400 | - | 400 |
| Subtotal (Per Employee) | \$ 2,500 | \$ - | \$ - | \$ 2,500 |
| Subtotal (Per Position) | \$ 2,500 | \$ - | \$ - | \$ 2,500 |
| One-time costs | (BU & Acct #.) | Please fill in per Complement. The total will account for multiple positions if indicated above. | | |
| 1) Computer Hardware | 090153.7211.01 | 5,000 | - | 5,000 |
| 2) Office Equip. & Furnitu | 090153.7210 | - | - | - |
| 3) Training & Developme | 090153.7115 | - | - | - |
| 4) | #N/A | - | - | - |
| Subtotal (Per Employee) | 5,000 | - | - | 5,000 |
| Subtotal (Per Position) | \$ 5,000 | \$ - | \$ - | \$ 5,000 |
| 2014 Total Annual Costs | \$ - | \$ - | \$ - | \$ - |
| 2015 Total Annual Costs | \$ - | \$ - | \$ - | \$ - |
| 2016 Total Annual Costs | \$ 110,488 | \$ - | \$ - | \$ 110,488 |
| 2017 Total Annual Costs | \$ - | \$ - | \$ - | \$ - |
| Additional Comments: | | | | |

Appendix A - Additional Resource Request Submissions

| | | | | | | | | | |
|--|---|---------------------------|-------------------------------------|----------------|-------------|-------------|-------------|----------------------|--------------|
| Request Title | | 1 Human Resources Partner | | | | | | | |
| 8) Capital Funding | | | | | | | | | |
| Are there any Capital requests already submitted/approved or to be submitted related to this ARR? (e.g. new car) | | | | | | | | | |
| ASSOCIATED CAPITAL FUNDING | | Status | Year asset Available for use | Proj. # | 2014 | 2015 | 2016 | 2017 | Total |
| 1 | | | | | \$ - | \$ - | \$ - | | \$ - |
| 2 | | | | | \$ - | \$ - | \$ - | | \$ - |
| 3 | | | | | \$ - | \$ - | \$ - | | \$ - |
| TOTAL ASSOCIATED CAPITAL FUNDING | | | | | \$ - | \$ - | \$ - | \$ - | \$ - |
| 9) Financial/Resource Detail | | | | | | | | | |
| Component | | BU Acct. # | | 2014 | 2015 | 2016 | 2017 | 2018 | |
| | | | | Budget | | | | Full-Yr. Adj. | |
| REVENUE - continuous operating detail | | | | | | | | | |
| 1 | | | | - | - | - | | | |
| 2 | | | | - | - | - | | | |
| 3 | | | | - | - | - | | | |
| 4 | | | | - | - | - | | | |
| Subtotal | | | | - | - | - | - | | |
| REVENUE - one-time operating detail | | | | | | | | | |
| 1 | | | | - | - | - | | | - |
| 2 | | | | - | - | - | | | - |
| Subtotal | | | | - | - | - | - | | - |
| EXPENSES - continuous operating detail (For staffing costs please fill out section 7) | | | | | | | | | |
| 1 | * Staffing costs (calculated field) | (From sect. 7) | | - | - | 80,271 | | - | |
| 2 | * Benefits | (From sect. 7) | | - | - | 22,717 | | - | |
| 3 | * Complement sch. Expenses (calculated field) | (From sect. 7) | | - | - | 2,500 | | - | |
| 4 | | | | - | - | - | | | |
| 5 | | | | - | - | - | | | |
| 6 | | | | - | - | - | | | |
| 7 | | | | - | - | - | | | |
| Subtotal | | | | - | - | 105,488 | | - | |
| EXPENSES - one-time operating detail (For staffing costs please fill out section 7) | | | | | | | | | |
| 1 | * Complement sch. Expenses (calculated field) | (From sect. 7) | | - | - | 5,000 | | - | - |
| 2 | | | | - | - | - | | | - |
| 3 | | | | - | - | - | | | - |
| Subtotal | | | | - | - | 5,000 | | - | - |
| OFFSETS - cost savings, reductions, etc | | | | | | | | | |
| 1 | | | | - | - | - | | | |
| 2 | | | | - | - | - | | | |
| 3 | | | | - | - | - | | | |
| Subtotal | | | | - | - | - | | - | |
| TOTAL OPERATING BUDGET CHANGE | | | | | - | - | 110,488 | - | - |
| COMPLEMENTS & FTE's | | | | | 2014 | 2015 | 2016 | 2017 | Total |
| # of positions requested | | (From sect. 7) | | - | - | 1.00 | | - | 1.00 |
| FTE's | | (From sect. 7) | | - | - | 1.00 | | - | 1.00 |
| FTE reductions/offsets | | (Manual Field) | | - | - | - | | | - |
| Net FTE's | | | | - | - | 1.00 | | - | 1.00 |

CITY OF VAUGHAN
2014-2017 OPERATING BUDGET

| ADDITIONAL RESOURCE REQUEST | | | | | | | |
|---|---|--|------|-----------|------------------------|------------------------------|-----------------------------|
| Request Title | <div style="border: 1px solid black; padding: 2px;">Administrative Coordinator</div> | | | | | | |
| Business Unit # | <div style="border: 1px solid black; padding: 2px;">090153</div> | <div style="border: 1px solid black; padding: 2px;">Employee Relationships</div> | | | | | |
| | <div style="border: 1px solid black; padding: 2px;">090 - Human Resources; Labour Relations</div> | | | | | | |
| Related Program | <div style="border: 1px solid black; padding: 2px;">Labour Relations</div> | | | | | | |
| Program Classification | <div style="border: 1px solid black; padding: 2px;">Mandatory - Support</div> | | | | | | |
| Annual Budget Change Summary | | | | | | | |
| Financial Components | 2014 | 2015 | 2016 | 2017 | 2014-2017 Sub-total | 2018 (One Time. Adj.) | 2014-2018 Sub-total |
| Staffing | | | | | | | |
| Complements | - | - | - | 1.00 | 1.00 | - | 1.00 |
| Net FTE's | - | - | - | 1.00 | 1.00 | - | 1.00 |
| Operating Revenue | - | - | - | - | - | - | - |
| Operating Costs | | | | | | | |
| Staffing & Benefits | - | - | - | 77,681 | 77,681 | - | 77,681 |
| Other continuous costs | - | - | - | 1,000 | 1,000 | - | 1,000 |
| One-time expenses | - | - | - | 5,600 | 5,600 | (5,600) | - |
| Offsets/reductions | - | - | - | - | - | - | - |
| Net Operating Budget | \$ - | \$ - | \$ - | \$ 84,281 | \$ 84,281 | \$ (5,600) | \$ 78,681 |
| Associated Capital Costs | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| 1A) Request Description: Please provide a <u>brief</u> description of the request. | | | | | | | |
| Please check one: <input checked="" type="checkbox"/> Departmental <input type="checkbox"/> Corporate | | | | | | | |
| <p>The Administrative Coordinator will be required to assist our HR partners with their day to day roles. As the organization grows so does the number of recruitment initiatives and associated tasks in the process. The HR Administrative Coordinator will take away the day to day high volume clerical tasks in order to allow the HR Partners to focus on coaching, mentoring, addressing grievances and more critical matters. You will note on the updated HR department business plan that we have provided HR Efficiency statistics. You will note from the statistical data that one City HR FTE is servicing twice as many employees as the public sector HR counterpart that participated in a recent survey. In addition, in 1992 HR had 16 full time staff and served 655 employees and 56 crossing guards. In 1992 the City's HR department did not support Hydro or Transit. In 2011 the HR department has 14 staff and services 1,687 FTEs (City and Libraries) as well as over 90 crossing guards.</p> | | | | | | | |
| 1B) If this request is part of a project with multiple milestones then please fill in the following table: | | | | | | | |
| Milestones or Deliverables | Timelines | Comments | | | | | |
| Hire new Administrative Coordinator | 1/1/2014 | | | | | | |
| Training | Q1 | | | | | | |
| Assume administrative / clerical work from HR Partners | Q2 | | | | | | |
| 1C) Impact on other departments (cost/time/benefit): | | | | | | | |
| Department Impacted | Describe Impact (Cost/time/benefit) | | | | | Were they Consulted? | |
| | | | | | | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| | | | | | | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| | | | | | | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| Other comments: | | | | | | | |
| | | | | | | | |
| COMMISSIONER APPROVAL: _____ | | | | | | Date: _____ | |

**Budget Staff
Use Only**

☐ 1st Submission
☐ Previously Recognized

Submitted for year:
 Recognized for year:

Appendix A - Additional Resource Request Submissions

| Request Title | | Administrative Coordinator | | | | |
|--|---|-------------------------------------|--------------|--|---------------|--|
| 2) Relationship to Vaughan Vision 2020 - Goals / Objectives / Initiatives | | | | | | |
| A) Identify the <u>specific initiative</u> on the Vaughan Vision 2020 initiative list this resource request supports (new or implementation of): Choose an Initiative from the drop down list and then choose the relationship with the initiative in the Green cell using the drop down provided. | | | | | | |
| Theme | Goal | ↓ Initiative (Use drop down list) ↓ | Ref # | Date | Priority | Request/Initiative Relationship (choose 1) |
| | | | | | | |
| | | | | | | |
| | | | | | | |
| B) Describe and clearly demonstrate how the request links to the Vaughan Vision 2020: | | | | | | |
| This request directly links to Vaughan Vision 2020 goal of "Ensure a High Performing Organization". In order to attract, retain and promote skilled staff we require the appropriate human resources to deliver services and programs to our front line staff. | | | | | | |
| 3) Related Performance Indicators & Business Plan Link | | | | | | |
| Please provide information on top 3 performance measures: | | | | | | |
| | Name/description of service level target: | | Target Level | | Current Level | Level with ARR |
| 1) | improve time to fill position | | 26 days | 35 days | 29 | |
| 2) | Take on administrative clerical tasks from HR | | 1-2 days | 5 days | 3 | |
| 3) | Partners / such as reference checks (improve | | | | | |
| Describe how this request relates to Departmental Business Plan: | | | | | | |
| 4) Value Proposition | | | | | | |
| Please detail both qualitative and quantitative benefits of the request | | | | | | |
| Qualitative: Please select up to 2 actions which best describe this request | | | | | | |
| Primary | | Realize Future Benefits | | Secondary | | Improve User Satisfaction |
| Briefly explain how this request helps achieve the actions selected above. How does this request make a difference in these areas? Can improvements be defined (i.e. surveys, measures, etc.)? | | | | | | |
| Getting the right people at the right time with the right skills. | | | | | | |
| Quantitative: Please provide explanation of how this request improves efficiency. Note that performance measures are captured in section 3. This section is for efficiency improvements. | | | | | | |
| Year | Type | Change/Saving | Units | Detail of Cost Reductions/Budget Savings | | Incl. in offsets (Section #9)? |
| 2012 | Output/Service Quantity | | units | Reduces the amount of time required to gather data and improves accuracy of information provided | | |
| | | | | | | |
| | | | | | | |
| 5) Alternatives | | | | | | |
| Are there alternatives or options? Please explain what they are and why they are not the primary approach. | | | | | | |
| If we do not address anticipated organizational needs we will not have the capacity to address increased workloads as the organization grows. This particular ARR request is for 2014. The City ability to attract, select, retain skilled staff will diminish without the appropriate resources in place. | | | | | | |

Appendix A - Additional Resource Request Submissions

| Request Title | Administrative Coordinator | | | |
|---|-------------------------------|--|-------------|------------------|
| 7) Complement Details - Skip to Section 8 if no Staff is requested | | | | |
| Do not gap positions - If required, please contact the Budget Dept. for instructions Future year progressions & eco. adj. will be calculated corporately by the Budget Dept. | | | | |
| Complement Information | Position #1 | Position #2 | Position #3 | Sub-total |
| Budget Year | 2017 | | | |
| Position title | HR Administrative Coordinator | | | |
| Estimated start date | January 1, 2017 | | | |
| # of positions requested | 1.00 | | | 1.00 |
| Full-time equivalents (FTEs) | 1.00 | | | 1.00 |
| Position type | Full-time | | | |
| Position agreement classification | Mgmt/Non-union | | | |
| If contract, specify length (months or yrs) | N/A | | | |
| If Casual/Seasonal PT enter Hourly wage | | | | |
| Business unit # (override if different than # shown) | 090153 | | | |
| Grade level | 4 | | | |
| Est. starting step | 1 | | | |
| Desktop (HR) Review Performed? | No | | | |
| B&F Accommodations Available? | No | | | |
| ITM Hardware required? | Yes | | | |
| Capital Equipment Required? | No | | | |
| Complement Annual Cost Detail | | | | |
| Annual full-time \$ | 60,311 | | | 60,311 |
| Annual part-time \$ | - | - | - | - |
| Annual shift premiums, etc | - | | | - |
| Annual overtime \$ | - | | | - |
| * PT vacation pay (calculated field) | - | - | - | - |
| * Annual benefits (calculated field) | 17,370 | - | - | 17,370 |
| * FT contract benefits in lieu (calculated field) | - | - | - | - |
| Subtotal (Per Employee) | \$ 77,681 | \$ - | \$ - | \$ 77,681 |
| Subtotal (Per Position) | \$ 77,681 | \$ - | \$ - | \$ 77,681 |
| Continuous costs | (BU & Acct #.) | Please fill in per Complement. The total will account for multiple positions if indicated above. | | |
| 1) Office Supplies | 090153.7200 | 500 | | 500 |
| 2) Training & Developme | 090153.7115 | 500 | | 500 |
| 3) Memberships/Dues/Fe | 090153.7105 | | | - |
| 4) Mileage | 090153.7100 | | | - |
| Subtotal (Per Employee) | \$ 1,000 | \$ - | \$ - | \$ 1,000 |
| Subtotal (Per Position) | \$ 1,000 | \$ - | \$ - | \$ 1,000 |
| One-time costs | (BU & Acct #.) | Please fill in per Complement. The total will account for multiple positions if indicated above. | | |
| 1) Computer Hardware | 090153.7211.01 | 5,000 | | 5,000 |
| 2) Office Equip. & Furnitu | 090153.7210 | 600 | | 600 |
| 3) | #N/A | | | - |
| 4) | #N/A | | | - |
| Subtotal (Per Employee) | 5,600 | - | - | 5,600 |
| Subtotal (Per Position) | \$ 5,600 | \$ - | \$ - | \$ 5,600 |
| 2014 Total Annual Costs | \$ - | \$ - | \$ - | \$ - |
| 2015 Total Annual Costs | \$ - | \$ - | \$ - | \$ - |
| 2016 Total Annual Costs | \$ - | \$ - | \$ - | \$ - |
| 2017 Total Annual Costs | \$ 84,281 | \$ - | \$ - | \$ 84,281 |
| Additional Comments: | | | | |

Appendix A - Additional Resource Request Submissions

| | | | | | | | | | |
|--|---|----------------------------|------------------------------|---------------------|------|--------|---------|---------------|---------|
| Request Title | | Administrative Coordinator | | | | | | | |
| 8) Capital Funding | | | | | | | | | |
| Are there any Capital requests already submitted/approved or to be submitted related to this ARR? (e.g. new car) | | | | | | | | | |
| ASSOCIATED CAPITAL FUNDING | | Status | Year asset Available for use | Proj. # | 2014 | 2015 | 2016 | 2017 | Total |
| 1 | | | | | | | | | \$ - |
| 2 | | | | | | | | | \$ - |
| 3 | | | | | | | | | \$ - |
| TOTAL ASSOCIATED CAPITAL FUNDING | | | | | \$ - | \$ - | \$ - | \$ - | \$ - |
| 9) Financial/Resource Detail | | | | | | | | | |
| Component | | BU Acct. # | | 2014 2015 2016 2017 | | | | 2018 | |
| | | | | Budget | | | | Full-Yr. Adj. | |
| REVENUE - continuous operating detail | | | | | | | | | |
| 1 | | | | | | | | | |
| 2 | | | | | | | | | |
| 3 | | | | | | | | | |
| 4 | | | | | | | | | |
| Subtotal | | | | - | - | - | - | - | |
| REVENUE - one-time operating detail | | | | | | | | | |
| 1 | | | | | | | | - | |
| 2 | | | | | | | | - | |
| Subtotal | | | | - | - | - | - | - | |
| EXPENSES - continuous operating detail (For staffing costs please fill out section 7) | | | | | | | | | |
| 1 | * Staffing costs (calculated field) | (From sect. 7) | - | - | - | 60,311 | | | |
| 2 | * Benefits | (From sect. 7) | - | - | - | 17,370 | | | |
| 3 | * Complement sch. Expenses (calculated field) | (From sect. 7) | - | - | - | 1,000 | | | |
| 4 | | | | | | | | | |
| 5 | | | | | | | | | |
| 6 | | | | | | | | | |
| 7 | | | | | | | | | |
| Subtotal | | | | - | - | - | 78,681 | | |
| EXPENSES - one-time operating detail (For staffing costs please fill out section 7) | | | | | | | | | |
| 1 | * Complement sch. Expenses (calculated field) | (From sect. 7) | - | - | - | 5,600 | (5,600) | | |
| 2 | | | | | | | | - | |
| 3 | | | | | | | | - | |
| Subtotal | | | | - | - | - | 5,600 | (5,600) | |
| OFFSETS - cost savings, reductions, etc | | | | | | | | | |
| 1 | | | | | | | | | |
| 2 | | | | | | | | | |
| 3 | | | | | | | | | |
| Subtotal | | | | - | - | - | - | | |
| TOTAL OPERATING BUDGET CHANGE | | | | | - | - | - | 84,281 | (5,600) |
| COMPLEMENTS & FTE's | | | | | 2014 | 2015 | 2016 | 2017 | Total |
| # of positions requested | | (From sect. 7) | - | - | - | 1.00 | 1.00 | | |
| FTE's | | (From sect. 7) | - | - | - | 1.00 | 1.00 | | |
| FTE reductions/offsets | | (Manual Field) | | | | | | - | |
| Net FTE's | | | - | - | - | 1.00 | 1.00 | | |

CITY OF VAUGHAN
2014-2017 OPERATING BUDGET

| ADDITIONAL RESOURCE REQUEST | | | | | | | |
|---|-------------------------------------|------------------------|----------|-----------|------------------------|--|------------------------|
| Request Title | Awards | | | | | | |
| Business Unit # | 090150 | Learning & Development | | | | | |
| | 090 - Human Resources | | | | | | |
| Related Program | Labour Relations | | | | | | |
| Program Classification | Mandatory - Support | | | | | | |
| Annual Budget Change Summary | | | | | | | |
| Financial Components | 2014 | 2015 | 2016 | 2017 | 2014-2017 Sub-total | 2018 (One Time. Adj.) | 2014-2018 Sub-total |
| Staffing | | | | | | | |
| Complements | - | - | - | - | - | - | - |
| Net FTE's | - | - | - | - | - | - | - |
| Operating Revenue | - | - | - | - | - | - | - |
| Operating Costs | | | | | | | |
| Staffing & Benefits | - | - | - | - | - | - | - |
| Other continuous costs | - | - | - | 15,000 | 15,000 | - | 15,000 |
| One-time expenses | - | - | - | - | - | - | - |
| Offsets/reductions | - | - | - | - | - | - | - |
| Net Operating Budget | \$ - | \$ - | \$ - | \$ 15,000 | \$ 15,000 | \$ - | \$ 15,000 |
| Associated Capital Costs | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| 1A) Request Description: Please provide a <u>brief</u> description of the request. | | | | | | | |
| Please check one: <input checked="" type="checkbox"/> Departmental <input type="checkbox"/> Corporate | | | | | | | |
| This ARR was submitted as part of the 2011 - 2012 budget submission but was not approved. The following are the details of the request: We are requesting an additional \$15,000 in our awards budget in order to continue with the annual "Service Awards" event. In 2010 we recognized additional staff (part-time non union) and also introduced the service excellence award and award recipients under the "We Are Vaughan" recognition program. The costs associated with the Service awards in 2010 were in excess of our budget by \$15,000. The funding will allow us to continue with the annual service award event, addressing all employees of the Corporation, providing gifts and utilizing a similar format and venue as we did in 2010. The service awards along with the We Are Vaughan recognition program help increase the employee level of engagement. | | | | | | | |
| 1B) If this request is part of a project with multiple milestones then please fill in the following table: | | | | | | | |
| Milestones or Deliverables | | Timelines | Comments | | | | |
| Plan annual service awards | | Q1 | | | | | |
| Identify service excellence nominees | | Q2 | | | | | |
| Host the annual service award event | | Q3 | | | | | |
| | | | | | | | |
| 1C) Impact on other departments (cost/time/benefit): | | | | | | | |
| Department Impacted | Describe Impact (Cost/time/benefit) | | | | | Were they Consulted? | |
| | | | | | | <input type="checkbox"/> Yes <input type="checkbox"/> No | |
| | | | | | | <input type="checkbox"/> Yes <input type="checkbox"/> No | |
| | | | | | | <input type="checkbox"/> Yes <input type="checkbox"/> No | |
| Other comments: | | | | | | | |
| All City departments participate in the service award event. Also all departments participate in the selection of the service excellence nominees The additional funds will be used to recognize all City, VPL staff that reach a service milestone and or achieve a service excellence award. | | | | | | | |
| COMMISSIONER APPROVAL: _____ | | | | | | Date: _____ | |

Budget Staff
Use Only

☐ 1st Submission
☐ Previously Recognized

Submitted for year:
 Recognized for year:

Appendix A - Additional Resource Request Submissions

| Request Title | | Awards | | | | |
|--|--|-------------------------------------|---------------------|--|-----------------------|--|
| 2) Relationship to Vaughan Vision 2020 - Goals / Objectives / Initiatives | | | | | | |
| A) Identify the <u>specific initiative</u> on the Vaughan Vision 2020 initiative list this resource request supports (new or implementation of): Choose an Initiative from the drop down list and then choose the relationship with the initiative in the Green cell using the drop down provided. | | | | | | |
| Theme | Goal | ↓ Initiative (Use drop down list) ↓ | Ref # | Date | Priority | Request/Initiative Relationship (choose 1) |
| | | | | | | |
| | | | | | | |
| | | | | | | |
| B) Describe and clearly demonstrate how the request links to the Vaughan Vision 2020: | | | | | | |
| The City has held the employee recognition event for a number of years. Each year more staff are recognized at particular service intervals. In addition we have expanded the scope of the program to include groups of staff that were previously not included i.e. part time CUPE, non union part-time etc. The funding is required to maintain the current service and links directly to "Vaughan Vision 2020". | | | | | | |
| 3) Related Performance Indicators & Business Plan Link | | | | | | |
| Please provide information on top 3 performance measures: | | | | | | |
| | Name/description of service level target: | | Target Level | Current Level | Level with ARR | |
| 1) | Level of engagement | | increase 25% | | | |
| 2) | Retain staff | | 10% reduction | | | |
| 3) | | | | | | |
| Describe how this request relates to Departmental Business Plan: | | | | | | |
| The HR department's strategy includes an improvement in the staff's level of engagement by 25% - Our annual business plan identifies several goals and objectives to help us achieve our HR strategic goal of improving staff's level of engagement. The funding requested in this ARR directly link to our business plan and our HR strategy as well as the Vaughan Vision 2020. | | | | | | |
| 4) Value Proposition | | | | | | |
| Please detail both qualitative and quantitative benefits of the request | | | | | | |
| Qualitative: Please select up to 2 actions which best describe this request | | | | | | |
| Primary | | Improve Staff Moral | | Secondary | | Improve Corp. Image |
| Briefly explain how this request helps achieve the actions selected above. How does this request make a difference in these areas? Can improvements be defined (i.e. surveys, measures, etc.)? | | | | | | |
| Until 2010 there were a number of part time staff that had worked for the City for over 20 years without any formal recognition. This funding is very important in our efforts to recognize staff effectively and also in terms of being fair and consistent in recognizing all levels of staff regardless of their work status (full-time, part-time etc.) | | | | | | |
| Quantitative: Please provide explanation of how this request improves efficiency. Note that performance measures are captured in section 3. This section is for efficiency improvements. | | | | | | |
| Year | Type | Change/Saving | Units | Detail of Cost Reductions/Budget Savings | | Incl. in offsets (Section #9)? |
| | | | | | | |
| | | | | | | |
| | | | | | | |
| 5) Alternatives | | | | | | |
| Are there alternatives or options? Please explain what they are and why they are not the primary approach. | | | | | | |
| Without the extra funding we will not be able to maintain the current level of service and the service awards and employee recognition program will not succeed. Should funding not be granted we will look at reducing the value of gifts, and adjusting the format to eliminate refreshments. | | | | | | |

Appendix A - Additional Resource Request Submissions

| Request Title | Awards | | | |
|---|----------------|--|-------------|-----------|
| 7) Complement Details - Skip to Section 8 if no Staff is requested | | | | |
| Do not gap positions - If required, please contact the Budget Dept. for instructions Future year progressions & eco. adj. will be calculated corporately by the Budget Dept. | | | | |
| Complement Information | Position #1 | Position #2 | Position #3 | Sub-total |
| Budget Year | | | | |
| Position title | | | | |
| Estimated start date | | | | |
| # of positions requested | - | - | - | - |
| Full-time equivalents (FTEs) | - | - | - | - |
| Position type | | | | |
| Position agreement classification | | | | |
| If contract, specify length (months or yrs) | | | | |
| If Casual/Seasonal PT enter Hourly wage | | | | |
| Business unit # (override if different than # shown) | | | | |
| Grade level | | | | |
| Est. starting step | | | | |
| Desktop (HR) Review Performed? | | | | |
| B&F Accommodations Available? | | | | |
| ITM Hardware required? | | | | |
| Capital Equipment Required? | | | | |
| Complement Annual Cost Detail | | | | |
| Annual full-time \$ | | | | - |
| Annual part-time \$ | - | - | - | - |
| Annual shift premiums, etc | - | - | - | - |
| Annual overtime \$ | - | - | - | - |
| * PT vacation pay (calculated field) | - | - | - | - |
| * Annual benefits (calculated field) | - | - | - | - |
| * FT contract benefits in lieu (calculated field) | - | - | - | - |
| Subtotal (Per Employee) | \$ - | \$ - | \$ - | \$ - |
| Subtotal (Per Position) | \$ - | \$ - | \$ - | \$ - |
| Continuous costs | (BU & Acct #.) | Please fill in per Complement. The total will account for multiple positions if indicated above. | | |
| 1) Office Supplies | 090150.7200 | - | - | - |
| 2) Training & Developme | 090150.7115 | - | - | - |
| 3) Cellular Line Charges | 090150.7122.01 | - | - | - |
| 4) Mileage | 090150.7100 | - | - | - |
| Subtotal (Per Employee) | \$ - | \$ - | \$ - | \$ - |
| Subtotal (Per Position) | \$ - | \$ - | \$ - | \$ - |
| One-time costs | (BU & Acct #.) | Please fill in per Complement. The total will account for multiple positions if indicated above. | | |
| 1) Computer Hardware | 090150.7211.01 | - | - | - |
| 2) Office Equip. & Furnitu | 090150.7210 | - | - | - |
| 3) Training & Developme | 090150.7115 | - | - | - |
| 4) | #N/A | - | - | - |
| Subtotal (Per Employee) | - | - | - | - |
| Subtotal (Per Position) | \$ - | \$ - | \$ - | \$ - |
| 2014 Total Annual Costs | \$ - | \$ - | \$ - | \$ - |
| 2015 Total Annual Costs | \$ - | \$ - | \$ - | \$ - |
| 2016 Total Annual Costs | \$ - | \$ - | \$ - | \$ - |
| 2017 Total Annual Costs | \$ - | \$ - | \$ - | \$ - |
| Additional Comments: | | | | |

Appendix A - Additional Resource Request Submissions

| | | | | | | | | | |
|--|---|----------------|------------------------------|---------|------|------|--------|---------------|-------|
| Request Title | | Awards | | | | | | | |
| 8) Capital Funding | | | | | | | | | |
| Are there any Capital requests already submitted/approved or to be submitted related to this ARR? (e.g. new car) | | | | | | | | | |
| ASSOCIATED CAPITAL FUNDING | | Status | Year asset Available for use | Proj. # | 2014 | 2015 | 2016 | 2017 | Total |
| 1 | | | | | \$ - | \$ - | \$ - | | \$ - |
| 2 | | | | | \$ - | \$ - | \$ - | | \$ - |
| 3 | | | | | \$ - | \$ - | \$ - | | \$ - |
| TOTAL ASSOCIATED CAPITAL FUNDING | | | | | \$ - | \$ - | \$ - | \$ - | \$ - |
| 9) Financial/Resource Detail | | | | | | | | | |
| Component | | | BU Acct. # | 2014 | 2015 | 2016 | 2017 | 2018 | |
| | | | | Budget | | | | Full-Yr. Adj. | |
| REVENUE - continuous operating detail | | | | | | | | | |
| 1 | | | | - | - | - | | | |
| 2 | | | | - | - | - | | | |
| 3 | | | | - | - | - | | | |
| 4 | | | | - | - | - | | | |
| Subtotal | | | | - | - | - | - | | |
| REVENUE - one-time operating detail | | | | | | | | | |
| 1 | | | | - | - | - | | - | |
| 2 | | | | - | - | - | | - | |
| Subtotal | | | | - | - | - | - | - | |
| EXPENSES - continuous operating detail (For staffing costs please fill out section 7) | | | | | | | | | |
| 1 | * Staffing costs (calculated field) | (From sect. 7) | | - | - | - | - | | |
| 2 | * Benefits | (From sect. 7) | | - | - | - | - | | |
| 3 | * Complement sch. Expenses (calculated field) | (From sect. 7) | | - | - | - | - | | |
| 4 | Recognition program | | | - | - | - | 15,000 | | |
| 5 | | | | - | - | - | | | |
| 6 | | | | - | - | - | | | |
| 7 | | | | - | - | - | | | |
| Subtotal | | | | - | - | - | 15,000 | | |
| EXPENSES - one-time operating detail (For staffing costs please fill out section 7) | | | | | | | | | |
| 1 | * Complement sch. Expenses (calculated field) | (From sect. 7) | | - | - | - | - | - | |
| 2 | | | | - | - | - | | - | |
| 3 | | | | - | - | - | | - | |
| Subtotal | | | | - | - | - | - | - | |
| OFFSETS - cost savings, reductions, etc | | | | | | | | | |
| 1 | | | | - | - | - | | | |
| 2 | | | | - | - | - | | | |
| 3 | | | | - | - | - | | | |
| Subtotal | | | | - | - | - | - | | |
| TOTAL OPERATING BUDGET CHANGE | | | | | - | - | - | 15,000 | - |
| COMPLEMENTS & FTE's | | | | | 2014 | 2015 | 2016 | 2017 | Total |
| # of positions requested | | | (From sect. 7) | - | - | - | - | - | |
| FTE's | | | (From sect. 7) | - | - | - | - | - | |
| FTE reductions/offsets | | | (Manual Field) | - | - | - | - | - | |
| Net FTE's | | | | - | - | - | - | - | |

CITY OF VAUGHAN
2014-2017 OPERATING BUDGET

| ADDITIONAL RESOURCE REQUEST | | | | | | | |
|--|---|-------------------------------------|-------------|------------------|------------------------|---|------------------------|
| Request Title | Business Change Consultant | | | | | | |
| Business Unit # | 122000 | Innovation & Continuous Improvement | | | | | |
| | 123 - Innov. & Cont. Improvement; Comm. of Strategic & Corp Serv. | | | | | | |
| Related Program | | | | | | | |
| Program Classification | | | | | | | |
| Annual Budget Change Summary | | | | | | | |
| Financial Components | 2014 | 2015 | 2016 | 2017 | 2014-2017 Sub-total | 2018 (One Time. Adj.) | 2014-2018 Sub-total |
| Staffing | | | | | | | |
| Complements | - | - | - | 1.00 | 1.00 | - | 1.00 |
| Net FTE's | - | - | - | 1.00 | 1.00 | - | 1.00 |
| Operating Revenue | - | - | - | - | - | - | - |
| Operating Costs | | | | | | | |
| Staffing & Benefits | - | - | - | 93,994 | 93,994 | - | 93,994 |
| Other continuous costs | - | - | - | 3,900 | 3,900 | - | 3,900 |
| One-time expenses | - | - | - | 1,500 | 1,500 | (1,500) | - |
| Offsets/reductions | - | - | - | - | - | - | - |
| Net Operating Budget | \$ - | \$ - | \$ - | \$ 99,394 | \$ 99,394 | \$ (1,500) | \$ 97,894 |
| Associated Capital Costs | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| 1A) Request Description: Please provide a <u>brief</u> description of the request. | | | | | | | |
| Please check one: <input checked="" type="checkbox"/> Departmental <input type="checkbox"/> Corporate | | | | | | | |
| <p>The prioritized list of the Vaughan Vision 2020 Strategic Initiatives includes no. 4 "Additional Operational/Business Reviews". For this initiative, the key milestones include "Establish a strategy and criteria for completing operational reviews in selected City departments" and "Complete operational reviews in identified areas". A draft plan has been developed that identifies the 32 operational reviews that need to be conducted (on a repeating schedule) from 2013 - 2018. The current complement of staff (1 Director, 2 Full-time Senior Business Change Consultants and 1 Seconded Senior Business Change Consultant) is just adequate to complete the initial operational reviews. The requirement for the department will be larger than anticipated when the operational reviews lead to implementation initiatives and as the department tries to support Public Sector Renewal activities. Hence, an additional resource will be required to support any implementation and change tracking activities that will be the result of recommendations arising from the operational reviews.</p> | | | | | | | |
| 1B) If this request is part of a project with multiple milestones then please fill in the following table: | | | | | | | |
| Milestones or Deliverables | | Timelines | Comments | | | | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| 1C) Impact on other departments (cost/time/benefit): | | | | | | | |
| Department Impacted | Describe Impact (Cost/time/benefit) | | | | | Were they Consulted? | |
| All departments | | | | | | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No | |
| | | | | | | <input type="checkbox"/> Yes <input type="checkbox"/> No | |
| | | | | | | <input type="checkbox"/> Yes <input type="checkbox"/> No | |
| Other comments: | | | | | | | |
| Operational Reviews (associated recommendations and implementation initiatives) will impact all departments across the City. Very few departments will have the available resources (or initially the change management skills) to effect and track recommended changes - an additional resource in ICI to augment the current four person team will increase the likelihood of those implementation changes being successful. | | | | | | | |
| COMMISSIONER APPROVAL: _____ | | | | | | Date: _____ | |

Budget Staff
Use Only

☐ 1st Submission
☐ Previously Recognized

Submitted for year:
 Recognized for year:

Appendix A - Additional Resource Request Submissions

| Request Title | | Business Change Consultant | | | | |
|--|--|---|---------------------|--|-----------------------|--|
| 2) Relationship to Vaughan Vision 2020 - Goals / Objectives / Initiatives | | | | | | |
| A) Identify the <u>specific initiative</u> on the Vaughan Vision 2020 initiative list this resource request supports (new or implementation of): Choose an Initiative from the drop down list and then choose the relationship with the initiative in the Green cell using the drop down provided. | | | | | | |
| Theme | Goal | Initiative (Use drop down list) | Ref # | Date | Priority | Request/Initiative Relationship (choose 1) |
| Organizational Goals | Ensure a High Performing Organization | Additional Operational/Business Reviews | 4 | Q4/13 Revised Q4/15** | High | General Correlation |
| | | | | | | |
| | | | | | | |
| B) Describe and clearly demonstrate how the request links to the Vaughan Vision 2020: | | | | | | |
| Operational Reviews are clearly identified as a strategic element of Vaughan Vision 2020 (see Initiative Reference No. 4 - "Additional Operational / Business Reviews") to ensure a High Performing Organization. In order to conduct on-going operational reviews of 32 service streams (on a 5-year cycle), monitor delivery of improvement initiatives and assist in developing continuous improvement skills throughout the organization, an additional resource will be required. | | | | | | |
| 3) Related Performance Indicators & Business Plan Link | | | | | | |
| Please provide information on top 3 performance measures: | | | | | | |
| | Name/description of service level target: | | Target Level | Current Level | Level with ARR | |
| 1) | Operational Reviews completed annually | | 6 | TBD | 6 | |
| 2) | # Staff Trained / Engaged in Continuous Improvement tools etc. | | TBD | TBD | TBD | |
| 3) | Efficiency Improvement Savings Annually | | TBD | TBD | TBD | |
| Describe how this request relates to Departmental Business Plan: | | | | | | |
| Key initiatives for the department include i) promoting a culture of continuous improvement, ii) conducting / monitoring operational reviews, iii) implementation of Public Service Renewal recommendations. An additional resource will enable the department to support the on-going cycle of reviews and improvement initiatives (ensuring that skills and knowledge are developed and kept "in-house", by using external consultants only where necessary). | | | | | | |
| 4) Value Proposition | | | | | | |
| Please detail both qualitative and quantitative benefits of the request | | | | | | |
| Qualitative: Please select up to 2 actions which best describe this request | | | | | | |
| Primary | | Leverage Innovation/Creativity | | Secondary | | Realize Future Benefits |
| Briefly explain how this request helps achieve the actions selected above. How does this request make a difference in these areas? Can improvements be defined (i.e. surveys, measures, etc.)? | | | | | | |
| An additional resource (from 2015 onwards) will enable us to assist with implementation of any recommendations arising from operational reviews or continuous improvement initiatives. This resource will also be used to track the results of these initiatives as well to work with the Senior Business Change consultants in building Change Management capabilities across the organization. | | | | | | |
| Quantitative: Please provide explanation of how this request improves efficiency. Note that performance measures are captured in section 3. This section is for efficiency improvements. | | | | | | |
| Year | Type | Change/Saving | Units | Detail of Cost Reductions/Budget Savings | | Incl. in offsets (Section #9)? |
| | | | | A variety of initiatives are expected to be completed that directly impact i) customer service experience and ii) efficiency in departments throughout the City. | | |
| | | | | | | |
| | | | | | | |
| 5) Alternatives | | | | | | |
| Are there alternatives or options? Please explain what they are and why they are not the primary approach. | | | | | | |
| Resources could be seconded from departments, however there are not many departments who have resources available that could be seconded. Other limitations to using secondments include the efforts required to recruit, hire, train and establish both the back filling individual and the seconded person. The learning curve can be significant – often by the time they are comfortable in their roles, the term would be close to completion. Secondly, it is difficult to attract individuals to back fill for 1-year contracts (or less). Thirdly, this continuous movement and back-filling (in particular if done with internal staff) creates an environment of perpetual churn and instability which inhibits efficiency and effectiveness. Alternatively, resources could be hired on an ad-hoc basis (e.g., using consultants), however this would deprive the City of building and keeping skills "in-house". | | | | | | |

Appendix A - Additional Resource Request Submissions

| Request Title | | Business Change Consultant | | | |
|---|----------------------------|--|-------------|------------------|-------|
| 7) Complement Details - Skip to Section 8 if no Staff is requested | | | | | |
| Do not gap positions - If required, please contact the Budget Dept. for instructions Future year progressions & eco. adj. will be calculated corporately by the Budget Dept. | | | | | |
| Complement Information | Position #1 | Position #2 | Position #3 | Sub-total | |
| Budget Year | 2017 | | | | |
| Position title | Business Change Consultant | | | | |
| Estimated start date | July 1 2017 | | | | |
| # of positions requested | 1.00 | | | 1.00 | |
| Full-time equivalents (FTEs) | 1.00 | | | 1.00 | |
| Position type | Full-time | | | | |
| Position agreement classification | Mgmt/Non-union | | | | |
| If contract, specify length (months or yrs) | | | | | |
| If Casual/Seasonal PT enter Hourly wage | | | | | |
| Business unit # (override if different than # shown) | 122000 | | | | |
| Grade level | 6 | | | | |
| Est. starting step | 1 | | | | |
| Desktop (HR) Review Performed? | N/A | | | | |
| B&F Accommodations Available? | No | | | | |
| ITM Hardware required? | Yes | | | | |
| Capital Equipment Required? | No | | | | |
| Complement Annual Cost Detail | | | | | |
| Annual full-time \$ | 72,977 | | | 72,977 | |
| Annual part-time \$ | - | - | - | - | |
| Annual shift premiums, etc | | | | - | |
| Annual overtime \$ | | | | - | |
| * PT vacation pay (calculated field) | - | - | - | - | |
| * Annual benefits (calculated field) | 21,017 | - | - | 21,017 | |
| * FT contract benefits in lieu (calculated field) | - | - | - | - | |
| Subtotal (Per Employee) | \$ 93,994 | \$ - | \$ - | \$ 93,994 | |
| Subtotal (Per Position) | \$ 93,994 | \$ - | \$ - | \$ 93,994 | |
| Continuous costs | (BU & Acct #.) | Please fill in per Complement. The total will account for multiple positions if indicated above. | | | |
| 1) Office Supplies | 122000.7200 | 600 | | | 600 |
| 2) Training & Developme | 122000.7115 | 2,500 | | | 2,500 |
| 3) Memberships/Dues/Fe | 122000.7105 | 800 | | | 800 |
| 4) Mileage | 122000.7100 | | | | - |
| Subtotal (Per Employee) | \$ 3,900 | \$ - | \$ - | \$ 3,900 | |
| Subtotal (Per Position) | \$ 3,900 | \$ - | \$ - | \$ 3,900 | |
| One-time costs | (BU & Acct #.) | Please fill in per Complement. The total will account for multiple positions if indicated above. | | | |
| 1) Computer Hardware | 122000.7211.01 | 1,500 | | | 1,500 |
| 2) | #N/A | | | | - |
| 3) | #N/A | | | | - |
| 4) | #N/A | | | | - |
| Subtotal (Per Employee) | 1,500 | - | - | 1,500 | |
| Subtotal (Per Position) | \$ 1,500 | \$ - | \$ - | \$ 1,500 | |
| 2014 Total Annual Costs | \$ - | \$ - | \$ - | \$ - | |
| 2015 Total Annual Costs | \$ - | \$ - | \$ - | \$ - | |
| 2016 Total Annual Costs | \$ - | \$ - | \$ - | \$ - | |
| 2017 Total Annual Costs | \$ 99,394 | \$ - | \$ - | \$ 99,394 | |
| Additional Comments: | | | | | |

Appendix A - Additional Resource Request Submissions

| | | | | | | | | | |
|--|---|----------------------------|-------------------------------------|----------------|-------------|-------------|----------------------|-------------|--------------|
| Request Title | | Business Change Consultant | | | | | | | |
| 8) Capital Funding | | | | | | | | | |
| Are there any Capital requests already submitted/approved or to be submitted related to this ARR? (e.g. new car) | | | | | | | | | |
| ASSOCIATED CAPITAL FUNDING | | Status | Year asset Available for use | Proj. # | 2014 | 2015 | 2016 | 2017 | Total |
| 1 | | | | | | | | | \$ - |
| 2 | | | | | | | | | \$ - |
| 3 | | | | | | | | | \$ - |
| TOTAL ASSOCIATED CAPITAL FUNDING | | | | | \$ - | \$ - | \$ - | \$ - | \$ - |
| 9) Financial/Resource Detail | | | | | | | | | |
| Component | | BU Acct. # | 2014 2015 2016 2017 | | | | 2018 | | |
| | | | Budget | | | | Full-Yr. Adj. | | |
| REVENUE - continuous operating detail | | | | | | | | | |
| 1 | | | | | | | | | |
| 2 | | | | | | | | | |
| 3 | | | | | | | | | |
| 4 | | | | | | | | | |
| Subtotal | | | - | - | - | - | - | | |
| REVENUE - one-time operating detail | | | | | | | | | |
| 1 | | | | | | | | - | |
| 2 | | | | | | | | - | |
| Subtotal | | | - | - | - | - | - | - | |
| EXPENSES - continuous operating detail (For staffing costs please fill out section 7) | | | | | | | | | |
| 1 | * Staffing costs (calculated field) | (From sect. 7) | - | - | - | 72,977 | | | |
| 2 | * Benefits | (From sect. 7) | - | - | - | 21,017 | | | |
| 3 | * Complement sch. Expenses (calculated field) | (From sect. 7) | - | - | - | 3,900 | | | |
| 4 | | | | | | | | | |
| 5 | | | | | | | | | |
| 6 | | | | | | | | | |
| 7 | | | | | | | | | |
| Subtotal | | | - | - | - | 97,894 | | | |
| EXPENSES - one-time operating detail (For staffing costs please fill out section 7) | | | | | | | | | |
| 1 | * Complement sch. Expenses (calculated field) | (From sect. 7) | - | - | - | 1,500 | (1,500) | | |
| 2 | | | | | | | | - | |
| 3 | | | | | | | | - | |
| Subtotal | | | - | - | - | 1,500 | (1,500) | | |
| OFFSETS - cost savings, reductions, etc | | | | | | | | | |
| 1 | | | | | | | | | |
| 2 | | | | | | | | | |
| 3 | | | | | | | | | |
| Subtotal | | | - | - | - | - | - | | |
| TOTAL OPERATING BUDGET CHANGE | | | | | - | - | - | 99,394 | (1,500) |
| COMPLEMENTS & FTE's | | | | | 2014 | 2015 | 2016 | 2017 | Total |
| # of positions requested | | (From sect. 7) | - | - | - | 1.00 | 1.00 | | |
| FTE's | | (From sect. 7) | - | - | - | 1.00 | 1.00 | | |
| FTE reductions/offsets | | (Manual Field) | | | | | | - | |
| Net FTE's | | | - | - | - | 1.00 | 1.00 | | |

CITY OF VAUGHAN
2014-2017 OPERATING BUDGET

| ADDITIONAL RESOURCE REQUEST | | | | | | | |
|--|---|-------------------|-------------|-------------|------------------------|--|------------------------|
| Request Title | Internal Audit Coordinator | | | | | | |
| Business Unit # | 020025 | City Auditor | | | | | |
| | 015 - City Auditor; City Manager | | | | | | |
| Related Program | Internal Audit | | | | | | |
| Program Classification | Standard Desirable Support | | | | | | |
| Annual Budget Change Summary | | | | | | | |
| Financial Components | 2014 | 2015 | 2016 | 2017 | 2014-2017 Sub-total | 2018 (One Time. Adj.) | 2014-2018 Sub-total |
| Staffing | | | | | | | |
| Complements | 1.00 | - | - | - | 1.00 | - | 1.00 |
| Net FTE's | 1.00 | - | - | - | 1.00 | - | 1.00 |
| Operating Revenue | - | - | - | - | - | - | - |
| Operating Costs | | | | | | | |
| Staffing & Benefits | 92,900 | - | - | - | 92,900 | - | 92,900 |
| Other continuous costs | 4,900 | - | - | - | 4,900 | - | 4,900 |
| One-time expenses | 5,800 | (5,800) | - | - | - | - | - |
| Offsets/reductions | (31,698) | - | - | - | (31,698) | - | (31,698) |
| Net Operating Budget | \$ 71,902 | \$ (5,800) | \$ - | \$ - | \$ 66,102 | \$ - | \$ 66,102 |
| Associated Capital Costs | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| 1A) Request Description: Please provide a <u>brief</u> description of the request. | | | | | | | |
| Please check one: <input checked="" type="checkbox"/> Departmental <input type="checkbox"/> Corporate | | | | | | | |
| Internal Audit provides value when it can advise management on the appropriate level of control and provide assurance to the governing body that controls are working effectively. The pressures associated with auditing the City have become complex and sophisticated due to rapid growth, internal/external changes and technology. Internal Audit can also help play a proactive role by working with management to assess that the right controls are in place to manage the right risks. Internal Audit has a staff of two and, as a result, has challenges to properly assess the risk and control environment at the City. The request is to expand the departmental staff to three by adding an Internal Audit Coordinator position. The coordinator position will be an entry level position doing detailed audit testing, audit follow-up reporting quality support and leading small projects. This will allow the Audit Director and Audit Project Manager to focus on larger projects and provide advice on existing and emerging risk and control issues. The person filling the position will be developed to take on larger responsibilities that will coincide with City growth and to replace more senior roles when those position become vacant. | | | | | | | |
| 1B) If this request is part of a project with multiple milestones then please fill in the following table: | | | | | | | |
| Milestones or Deliverables | | Timelines | | Comments | | | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| 1C) Impact on other departments (cost/time/benefit): | | | | | | | |
| Department Impacted | Describe Impact (Cost/time/benefit) | | | | | Were they Consulted? | |
| | No impact on other departments. Role restricted to internal audit department only | | | | | <input type="checkbox"/> Yes <input type="checkbox"/> No | |
| | | | | | | <input type="checkbox"/> Yes <input type="checkbox"/> No | |
| | | | | | | <input type="checkbox"/> Yes <input type="checkbox"/> No | |
| Other comments: | | | | | | | |
| This position will provide greater corporate support to governance, risk and control aspects of the City. The impact is potentially more organizational than departmental. | | | | | | | |
| COMMISSIONER APPROVAL: _____ | | | | | | Date: _____ | |

Budget Staff
Use Only

☐ 1st Submission
☐ Previously Recognized

Submitted for year:
 Recognized for year:

Appendix A - Additional Resource Request Submissions

| Request Title | | Internal Audit Coordinator | | | | |
|---|--|--|---------------------|---|-----------------------|--|
| 2) Relationship to Vaughan Vision 2020 - Goals / Objectives / Initiatives | | | | | | |
| A) Identify the specific initiative on the Vaughan Vision 2020 initiative list this resource request supports (new or implementation of): Choose an Initiative from the drop down list and then choose the relationship with the initiative in the Green cell using the drop down provided. | | | | | | |
| Theme | Goal | Initiative (Use drop down list) | Ref # | Date | Priority | Request/Initiative Relationship (choose 1) |
| Organizational Goals | Ensure a High Performing Organization | Develop an Integrated Risk Management Strategy | 12 | Q2/14 | High | General Correlation |
| Organizational Goals | Ensure a High Performing Organization | Additional Operational/Business Reviews | 4 | Q4/13 Revised Q4/15** | High | General Correlation |
| | | | | | | |
| B) Describe and clearly demonstrate how the request links to the Vaughan Vision 2020: | | | | | | |
| Vaughan Vision 2020 is supported by three key major components; Service, Management and Staff Excellence. A strong Internal Audit department supports Management Excellence by promoting effective governance, supporting good stewardship practices through protection of assets and finances and contributing to process effectiveness through risk management and control. This, in turn, helps contribute to the Service Excellence demanded by the residents of the City. | | | | | | |
| 3) Related Performance Indicators & Business Plan Link | | | | | | |
| Please provide information on top 3 performance measures: | | | | | | |
| | Name/description of service level target: | | Target Level | Current Level | Level with ARR | |
| 1) | Client Satisfaction Survey | | 75% | 28% | | |
| 2) | Completion to Adjusted Existing Audit Plan | | 90% | Unknown | | |
| 3) | Status of Action Plan Implementation | | 75% | New | | |
| Describe how this request relates to Departmental Business Plan: | | | | | | |
| This request supports the Internal Audit Business Plan by helping provide assurance that key risks are mitigated and key controls function as intended, supporting the education and advice needed to help management meet its governance responsibilities and supporting the City's objective to maintain transparency and openness. | | | | | | |
| 4) Value Proposition | | | | | | |
| Please detail both qualitative and quantitative benefits of the request | | | | | | |
| Qualitative: Please select up to 2 actions which best describe this request | | | | | | |
| Primary | | Improve Corp. Image | | Secondary | | Improve Sustainability |
| Briefly explain how this request helps achieve the actions selected above. How does this request make a difference in these areas? Can improvements be defined (i.e. surveys, measures, etc.)? | | | | | | |
| Good corporate governance protects the City's reputation and improve overall corporate image. Good governance is a foundation in developing citizen trust. Stewardship over finances and assets helps improve financial and operational sustainability. Both of these areas are supported by a strong, adequately resourced internal audit department. | | | | | | |
| Quantitative: Please provide explanation of how this request improves efficiency. Note that performance measures are captured in section 3. This section is for efficiency improvements. | | | | | | |
| Year | Type | Change/Saving | Units | Detail of Cost Reductions/Budget Savings | | Incl. in offsets (Section #9)? |
| 2014 | Output/Service Quantity | More Audit Engagements | 3 | Better alignment of Internal Audit Costs | | |
| 2014 | Time/Capacity | More Audit Engagements | 3 | Expansion of available Internal Audit Hours | | |
| | | | | | | |
| 5) Alternatives | | | | | | |
| Are there alternatives or options? Please explain what they are and why they are not the primary approach. | | | | | | |
| An alternative is to co-source additional audit work with an external third party. This would still require additional budget. Third party services can be expensive and are not effective in doing the work a coordinator would do (audit follow-up and detailed testing). In addition, the opportunity to develop resources for future growth would be lost. There could be opportunities for more flexibility with an outside resource, but this would ultimately be offset by higher service costs. | | | | | | |

Appendix A - Additional Resource Request Submissions

| Request Title | Internal Audit Coordinator | | | |
|--|----------------------------|--|-------------|-------------------|
| 7) Complement Details - Skip to Section 8 if no Staff is requested | | | | |
| Do not gap positions - If required, please contact the Budget Dept. for instructions Future year progressions & eco. adj. will be calculated corporately by the Budget Dept. | | | | |
| Complement Information | Position #1 | Position #2 | Position #3 | Sub-total |
| Budget Year | 2014 | | | |
| Position title | Internal Audit Coordinator | | | |
| Estimated start date | 1st Quarter | | | |
| # of positions requested | 1.00 | | | 1.00 |
| Full-time equivalents (FTEs) | 1.00 | | | 1.00 |
| Position type | Full-time | | | |
| Position agreement classification | Mgmt/Non-union | | | |
| If contract, specify length (months or yrs) | | | | |
| If Casual/Seasonal PT enter Hourly wage | | | | |
| Business unit # (override if different than # shown) | 020025 | | | |
| Grade level | 6 | | | |
| Est. starting step | 1 | | | |
| Desktop (HR) Review Performed? | No | | | |
| B&F Accommodations Available? | No | | | |
| ITM Hardware required? | Yes | | | |
| Capital Equipment Required? | No | | | |
| Complement Annual Cost Detail | | | | |
| Annual full-time \$ | 72,977 | | | 72,977 |
| Annual part-time \$ | - | - | - | - |
| Annual shift premiums, etc | | | | - |
| Annual overtime \$ | | | | - |
| * PT vacation pay (calculated field) | - | - | - | - |
| * Annual benefits (calculated field) | 19,923 | - | - | 19,923 |
| * FT contract benefits in lieu (calculated field) | - | - | - | - |
| Subtotal (Per Employee) | \$ 92,900 | \$ - | \$ - | \$ 92,900 |
| Subtotal (Per Position) | \$ 92,900 | \$ - | \$ - | \$ 92,900 |
| Continuous costs | (BU & Acct #.) | Please fill in per Complement. The total will account for multiple positions if indicated above. | | |
| 1) Office Supplies | 020025.7200 | 200 | | 200 |
| 2) Training & Developme | 020025.7115 | 3,000 | | 3,000 |
| 3) Memberships/Dues/Fe | 020025.7105 | 1,500 | | 1,500 |
| 4) Mileage | 020025.7100 | 200 | | 200 |
| Subtotal (Per Employee) | \$ 4,900 | \$ - | \$ - | \$ 4,900 |
| Subtotal (Per Position) | \$ 4,900 | \$ - | \$ - | \$ 4,900 |
| One-time costs | (BU & Acct #.) | Please fill in per Complement. The total will account for multiple positions if indicated above. | | |
| 1) Computer Hardware | 020025.7211.01 | 1,850 | | 1,850 |
| 2) Office Equip. & Furnitu | 020025.7210 | 3,950 | | 3,950 |
| 3) | #N/A | | | - |
| 4) | #N/A | | | - |
| Subtotal (Per Employee) | 5,800 | - | - | 5,800 |
| Subtotal (Per Position) | \$ 5,800 | \$ - | \$ - | \$ 5,800 |
| 2014 Total Annual Costs | \$ 103,600 | \$ - | \$ - | \$ 103,600 |
| 2015 Total Annual Costs | \$ - | \$ - | \$ - | \$ - |
| 2016 Total Annual Costs | \$ - | \$ - | \$ - | \$ - |
| 2017 Total Annual Costs | \$ - | \$ - | \$ - | \$ - |
| Additional Comments: | | | | |
| There is a saving from position reclassification in the department. A previous Grade 10 position was reclassified as a Grade 9. At a minimum, this will generate a nearly \$32K savings which can be applied to this position. | | | | |

Appendix A - Additional Resource Request Submissions

| | | | | | | | | | |
|--|---|----------------------------|-------------------------------------|----------------|-------------|-------------|-------------|----------------------|--------------|
| Request Title | | Internal Audit Coordinator | | | | | | | |
| 8) Capital Funding | | | | | | | | | |
| Are there any Capital requests already submitted/approved or to be submitted related to this ARR? (e.g. new car) | | | | | | | | | |
| ASSOCIATED CAPITAL FUNDING | | Status | Year asset Available for use | Proj. # | 2014 | 2015 | 2016 | 2017 | Total |
| 1 | | | | | | | | | \$ - |
| 2 | | | | | | | | | \$ - |
| 3 | | | | | | | | | \$ - |
| TOTAL ASSOCIATED CAPITAL FUNDING | | | | | \$ - | \$ - | \$ - | \$ - | \$ - |
| 9) Financial/Resource Detail | | | | | | | | | |
| Component | | BU Acct. # | | 2014 | 2015 | 2016 | 2017 | 2018 | |
| | | | | Budget | | | | Full-Yr. Adj. | |
| REVENUE - continuous operating detail | | | | | | | | | |
| 1 | | | | | | | | | |
| 2 | | | | | | | | | |
| 3 | | | | | | | | | |
| 4 | | | | | | | | | |
| Subtotal | | | | - | - | - | - | | |
| REVENUE - one-time operating detail | | | | | | | | | |
| 1 | | | | | | | | | - |
| 2 | | | | | | | | | - |
| Subtotal | | | | - | - | - | - | | - |
| EXPENSES - continuous operating detail (For staffing costs please fill out section 7) | | | | | | | | | |
| 1 | * Staffing costs (calculated field) | (From sect. 7) | | 72,977 | - | - | - | | |
| 2 | * Benefits | (From sect. 7) | | 19,923 | - | - | - | | |
| 3 | * Complement sch. Expenses (calculated field) | (From sect. 7) | | 4,900 | - | - | - | | |
| 4 | | | | | | | | | |
| 5 | | | | | | | | | |
| 6 | | | | | | | | | |
| 7 | | | | | | | | | |
| Subtotal | | | | 97,800 | - | - | - | | - |
| EXPENSES - one-time operating detail (For staffing costs please fill out section 7) | | | | | | | | | |
| 1 | * Complement sch. Expenses (calculated field) | (From sect. 7) | | 5,800 | - | - | - | | - |
| 2 | | | | | | | | | - |
| 3 | | | | | | | | | - |
| Subtotal | | | | 5,800 | - | - | - | | - |
| OFFSETS - cost savings, reductions, etc | | | | | | | | | |
| 1 | Part Time Budget | | | (28,843) | | | | | |
| 2 | Part Time benefits | | | (2,855) | | | | | |
| 3 | | | | | | | | | |
| Subtotal | | | | (31,698) | - | - | - | | - |
| TOTAL OPERATING BUDGET CHANGE | | | | 71,902 | - | - | - | | - |
| COMPLEMENTS & FTE's | | | | 2014 | 2015 | 2016 | 2017 | Total | |
| # of positions requested | | (From sect. 7) | | 1.00 | - | - | - | 1.00 | |
| FTE's | | (From sect. 7) | | 1.00 | - | - | - | 1.00 | |
| FTE reductions/offsets | | (Manual Field) | | | | | | - | |
| Net FTE's | | | | 1.00 | - | - | - | 1.00 | |

CITY OF VAUGHAN
2014-2017 OPERATING BUDGET

| ADDITIONAL RESOURCE REQUEST | | | | | | | |
|---|---|--|-------------|-------------|------------------------|--------------------------|------------------------|
| Request Title | Reception/Clerk (Conversion from P/T to F/T) | | | | | | |
| Business Unit # | 050001 | Office of the CIO | | | | | |
| | 050 - Information & Technology Mgmt. | | | | | | |
| Related Program | | | | | | | |
| Program Classification | | | | | | | |
| Annual Budget Change Summary | | | | | | | |
| Financial Components | 2014 | 2015 | 2016 | 2017 | 2014-2017 Sub-total | 2018 (One Time. Adj.) | 2014-2018 Sub-total |
| Staffing | | | | | | | |
| Complements | 1.00 | - | - | - | 1.00 | - | 1.00 |
| Net FTE's | 0.31 | - | - | - | 0.31 | - | 0.31 |
| Operating Revenue | - | - | - | - | - | - | - |
| Operating Costs | | | | | | | |
| Staffing & Benefits | 63,450 | - | - | - | 63,450 | - | 63,450 |
| Other continuous costs | - | - | - | - | - | - | - |
| One-time expenses | - | - | - | - | - | - | - |
| Offsets/reductions | (63,450) | - | - | - | (63,450) | - | (63,450) |
| Net Operating Budget | \$ 0 | \$ - | \$ - | \$ - | \$ 0 | \$ - | \$ 0 |
| Associated Capital Costs | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| 1A) Request Description: Please provide a <u>brief</u> description of the request. | | | | | | | |
| Please check one: <input checked="" type="checkbox"/> Departmental <input type="checkbox"/> Corporate | | | | | | | |
| This administrative part time position, which has been in place for the past 8 years, supports the Administrative Coordinator, ITM department management and approximately 45 department staff. With the work volume in ITM steadily increasing, there is an operational requirement for this position to be converted to full time. This position is critical for the delivery of ITM services to other departments as it provides administrative support to all ITM department staff. | | | | | | | |
| 1B) If this request is part of a project with multiple milestones then please fill in the following table: | | | | | | | |
| Milestones or Deliverables | Timelines | Comments | | | | | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| 1C) Impact on other departments (cost/time/benefit): | | | | | | | |
| Department Impacted | Describe Impact (Cost/time/benefit) | Were they Consulted? | | | | | |
| ALL | Lack of adequate administrative support for ITM department staff will result in such staff spending more time on administrative tasks and less time on service delivery to other departments. | <input type="checkbox"/> Yes <input type="checkbox"/> No | | | | | |
| | | <input type="checkbox"/> Yes <input type="checkbox"/> No | | | | | |
| | | <input type="checkbox"/> Yes <input type="checkbox"/> No | | | | | |
| Other comments: | | | | | | | |
| | | | | | | | |
| COMMISSIONER APPROVAL: _____ | | Date: _____ | | | | | |

Budget Staff
Use Only

☐ 1st Submission
☐ Previously Recognized

Submitted for year:
 Recognized for year:

Appendix A - Additional Resource Request Submissions

| Request Title | Reception/Clerk (Conversion from P/T to F/T) | | | | | |
|---|--|-------------------------------------|---------------|---|----------|--|
| 2) Relationship to Vaughan Vision 2020 - Goals / Objectives / Initiatives | | | | | | |
| A) Identify the <u>specific initiative</u> on the Vaughan Vision 2020 initiative list this resource request supports (new or implementation of): Choose an Initiative from the drop down list and then choose the relationship with the initiative in the Green cell using the drop down provided. | | | | | | |
| Theme | Goal | ↓ Initiative (Use drop down list) ↓ | Ref # | Date | Priority | Request/Initiative Relationship (choose 1) |
| | | | | | | |
| | | | | | | |
| | | | | | | |
| B) Describe and clearly demonstrate how the request links to the Vaughan Vision 2020: | | | | | | |
| <p>SERVICE EXCELLENCE: Pursue excellence in service delivery by ensuring sufficient administrative support is in place enabling staff to concentrate on project initiatives and strategic direction; ensuring that service level commitments internally and to other departments are met. ORGANIZATIONAL EXCELLENCE - Ensure a High Performing Organization - effective administrative support for ITM staff will enable staff be more productive and effective in delivery of services to internal clients.</p> | | | | | | |
| 3) Related Performance Indicators & Business Plan Link | | | | | | |
| Please provide information on top 3 performance measures: | | | | | | |
| Name/description of service level target: | | Target Level | Current Level | Level with ARR | | |
| 1) | | | | | | |
| 2) | | | | | | |
| 3) | | | | | | |
| Describe how this request relates to Departmental Business Plan: | | | | | | |
| <p>As the City intensifies its efforts to achieve business improvements, more departments are initiating projects requiring ITM support. Resources are already stressed as is illustrated by the capacity vs. demand ratio KPI. Sufficient clerical/administrative support to ITM staff is a crucial requirement for them to meet existing and future service requests. With the current department staff of 45 people there is only one administrative coordinator and Part time Admin staff person to assist. The additional dedicated working hours will greatly assist the entire team.</p> | | | | | | |
| 4) Value Proposition | | | | | | |
| Please detail both qualitative and quantitative benefits of the request | | | | | | |
| Qualitative: Please select up to 2 actions which best describe this request | | | | | | |
| Primary | | Realize Future Benefits | | Secondary | | Improve User Satisfaction |
| <p>Briefly explain how this request helps achieve the actions selected above. How does this request make a difference in these areas? Can improvements be defined (i.e. surveys, measures, etc.)?</p> | | | | | | |
| <p>Sufficient clerical/administrative assistance will be crucial in allowing resources to concentrate on strategic direction to realize future benefits and opportunities. Improved user satisfaction as a result of enabling staff the resources to meet service levels.</p> | | | | | | |
| Quantitative: Please provide explanation of how this request improves efficiency. Note that performance measures are captured in section 3. This section is for efficiency improvements. | | | | | | |
| Year | Type | Change/Saving | Units | Detail of Cost Reductions/Budget Savings | | Incl. in offsets (Section #9)? |
| | Output/Service Quantity | | | efficient response times to inquiries, tasks and increased output as a result | | |
| | Time/Capacity | | | sufficient admin support will allow staff time to focus on operational efficiencies/strategic direction | | |
| | | | | | | |
| 5) Alternatives | | | | | | |
| Are there alternatives or options? Please explain what they are and why they are not the primary approach. | | | | | | |
| <p>Use of overtime for existing P/T position or professional fees to acquire temporary administrative help. Based on estimated/projected costs for overtime/professional fees and associated ramp-up/training efforts, it is more efficient to convert this position to full time.</p> | | | | | | |

Appendix A - Additional Resource Request Submissions

| Request Title | | Reception/Clerk (Conversion from P/T to F/T) | | | |
|---|------------------|--|-------------|------------------|------------------|
| 7) Complement Details - Skip to Section 8 if no Staff is requested | | | | | |
| Do not gap positions - If required, please contact the Budget Dept. for instructions Future year progressions & eco. adj. will be calculated corporately by the Budget Dept. | | | | | |
| Complement Information | Position #1 | Position #2 | Position #3 | Sub-total | |
| Budget Year | 2014 | | | | |
| Position title | Reception/Clerk | | | | |
| Estimated start date | January 1, 2014 | | | | |
| # of positions requested | 1.00 | | | 1.00 | |
| Full-time equivalents (FTEs) | 1.00 | | | 1.00 | |
| Position type | Full-time | | | | |
| Position agreement classification | Mgmt/Non-union | | | | |
| If contract, specify length (months or yrs) | | | | | |
| If Casual/Seasonal PT enter Hourly wage | | | | | |
| Business unit # (override if different than # shown) | 50001 | | | | |
| Grade level | 2 | | | | |
| Est. starting step | 1 | | | | |
| Desktop (HR) Review Performed? | N/A | | | | |
| B&F Accommodations Available? | N/A | | | | |
| ITM Hardware required? | No | | | | |
| Capital Equipment Required? | No | | | | |
| Complement Annual Cost Detail | | | | | |
| Annual full-time \$ | 49,843 | | | 49,843 | |
| Annual part-time \$ | - | - | - | - | |
| Annual shift premiums, etc | | | | - | |
| Annual overtime \$ | | | | - | |
| * PT vacation pay (calculated field) | - | - | - | - | |
| * Annual benefits (calculated field) | 13,607 | - | - | 13,607 | |
| * FT contract benefits in lieu (calculated field) | - | - | - | - | |
| Subtotal (Per Employee) | \$ 63,450 | \$ - | \$ - | \$ 63,450 | |
| Subtotal (Per Position) | \$ 63,450 | \$ - | \$ - | \$ 63,450 | |
| Continuous costs | (BU & Acct #.) | Please fill in per Complement. The total will account for multiple positions if indicated above. | | | |
| 1) Office Supplies | 050001.7200 | - | | | - |
| 2) Training & Development | 050001.7115 | - | | | - |
| 3) Memberships/Dues/Fees | 050001.7105 | - | | | - |
| 4) Mileage | 050001.7100 | - | | | - |
| Subtotal (Per Employee) | | \$ - | \$ - | \$ - | \$ - |
| Subtotal (Per Position) | | \$ - | \$ - | \$ - | \$ - |
| One-time costs | (BU & Acct #.) | Please fill in per Complement. The total will account for multiple positions if indicated above. | | | |
| 1) Computer Hardware | 050001.7211.01 | | | | - |
| 2) | #N/A | | | | - |
| 3) | #N/A | | | | - |
| 4) | #N/A | | | | - |
| Subtotal (Per Employee) | | - | - | - | - |
| Subtotal (Per Position) | | \$ - | \$ - | \$ - | \$ - |
| 2014 Total Annual Costs | \$ 63,450 | \$ - | \$ - | \$ - | \$ 63,450 |
| 2015 Total Annual Costs | \$ - | \$ - | \$ - | \$ - | \$ - |
| 2016 Total Annual Costs | \$ - | \$ - | \$ - | \$ - | \$ - |
| 2017 Total Annual Costs | \$ - | \$ - | \$ - | \$ - | \$ - |
| Additional Comments: | | | | | |

Appendix A - Additional Resource Request Submissions

| | | | | | | | | | |
|--|---|--|-------------------------------------|----------------|-------------|-------------|----------------------|-------------|--------------|
| Request Title | | Reception/Clerk (Conversion from P/T to F/T) | | | | | | | |
| 8) Capital Funding | | | | | | | | | |
| Are there any Capital requests already submitted/approved or to be submitted related to this ARR? (e.g. new car) | | | | | | | | | |
| ASSOCIATED CAPITAL FUNDING | | Status | Year asset Available for use | Proj. # | 2014 | 2015 | 2016 | 2017 | Total |
| 1 | | | | | | | | | \$ - |
| 2 | | | | | | | | | \$ - |
| 3 | | | | | | | | | \$ - |
| TOTAL ASSOCIATED CAPITAL FUNDING | | | | | \$ - | \$ - | \$ - | \$ - | \$ - |
| 9) Financial/Resource Detail | | | | | | | | | |
| Component | | BU Acct. # | 2014 | 2015 | 2016 | 2017 | 2018 | | |
| | | | Budget | | | | Full-Yr. Adj. | | |
| REVENUE - continuous operating detail | | | | | | | | | |
| 1 | | | | | | | | | |
| 2 | | | | | | | | | |
| 3 | | | | | | | | | |
| 4 | | | | | | | | | |
| Subtotal | | | - | - | - | - | | | |
| REVENUE - one-time operating detail | | | | | | | | | |
| 1 | | | | | | | | - | |
| 2 | | | | | | | | - | |
| Subtotal | | | - | - | - | - | | - | |
| EXPENSES - continuous operating detail (For staffing costs please fill out section 7) | | | | | | | | | |
| 1 | * Staffing costs (calculated field) | (From sect. 7) | 49,843 | - | - | - | | | |
| 2 | * Benefits | (From sect. 7) | 13,607 | - | - | - | | | |
| 3 | * Complement sch. Expenses (calculated field) | (From sect. 7) | - | - | - | - | | | |
| 4 | | | | | | | | | |
| 5 | | | | | | | | | |
| 6 | | | | | | | | | |
| 7 | | | | | | | | | |
| Subtotal | | | 63,450 | - | - | - | | - | |
| EXPENSES - one-time operating detail (For staffing costs please fill out section 7) | | | | | | | | | |
| 1 | * Complement sch. Expenses (calculated field) | (From sect. 7) | - | - | - | - | | - | |
| 2 | | | | | | | | - | |
| 3 | | | | | | | | - | |
| Subtotal | | | - | - | - | - | | - | |
| OFFSETS - cost savings, reductions, etc | | | | | | | | | |
| 1 | Professional Fees | | (33,966) | | | | | | |
| 2 | Part-time Salaries | 50001.7015 | (29,484) | | | | | | |
| 3 | | | | | | | | | |
| Subtotal | | | (63,450) | - | - | - | | - | |
| TOTAL OPERATING BUDGET CHANGE | | | | | 0 | - | - | - | - |
| COMPLEMENTS & FTE's | | | | | 2014 | 2015 | 2016 | 2017 | Total |
| # of positions requested | | (From sect. 7) | 1.00 | - | - | - | | 1.00 | |
| FTE's | | (From sect. 7) | 1.00 | - | - | - | | 1.00 | |
| FTE reductions/offsets | | (Manual Field) | (0.69) | | | | | (0.69) | |
| Net FTE's | | | 0.31 | - | - | - | | 0.31 | |

CITY OF VAUGHAN
2014-2017 OPERATING BUDGET

| ADDITIONAL RESOURCE REQUEST | | | | | | | |
|---|---|-----------------------|-------------|-------------|------------------------|---|------------------------|
| Request Title | Client Support Analyst | | | | | | |
| Business Unit # | 050060 | ITM - Client Services | | | | | |
| | 050 - Information & Technology Mgmt. | | | | | | |
| Related Program | HelpDesk | | | | | | |
| Program Classification | Standard Desirable Support | | | | | | |
| Annual Budget Change Summary | | | | | | | |
| Financial Components | 2014 | 2015 | 2016 | 2017 | 2014-2017 Sub-total | 2018 (One Time. Adj.) | 2014-2018 Sub-total |
| Staffing | | | | | | | |
| Complements | 1.00 | - | - | - | 1.00 | - | 1.00 |
| Net FTE's | 1.00 | - | - | - | 1.00 | - | 1.00 |
| Operating Revenue | - | - | - | - | - | - | - |
| Operating Costs | | | | | | | |
| Staffing & Benefits | 88,476 | - | - | - | 88,476 | - | 88,476 |
| Other continuous costs | 2,750 | - | - | - | 2,750 | - | 2,750 |
| One-time expenses | 6,000 | (6,000) | - | - | - | - | - |
| Offsets/reductions | - | - | - | - | - | - | - |
| Net Operating Budget | \$ 97,226 | \$ (6,000) | \$ - | \$ - | \$ 91,226 | \$ - | \$ 91,226 |
| Associated Capital Costs | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| 1A) Request Description: Please provide a <u>brief</u> description of the request. | | | | | | | |
| Please check one: <input checked="" type="checkbox"/> Departmental <input checked="" type="checkbox"/> Corporate | | | | | | | |
| Additional Client support resources are required to support a growing corporate IT infrastructure (Personal Computers, Communication Devices, AV technologies, pc based productivity tool, Helpdesk, 1st/2nd level solution support). This complement will enable us to become more proactive as opposed to reactive. | | | | | | | |
| 1B) If this request is part of a project with multiple milestones then please fill in the following table: | | | | | | | |
| Milestones or Deliverables | | Timelines | Comments | | | | |
| Troubleshoot hardware & software issues | | Ongoing | | | | | |
| Implementation and maintenance of new solutions | | Ongoing | | | | | |
| Administration and maintenance of mobile devices | | Ongoing | | | | | |
| Support new and existing satellite locations | | Ongoing | | | | | |
| 1C) Impact on other departments (cost/time/benefit): | | | | | | | |
| Department Impacted | Describe Impact (Cost/time/benefit) | | | | | Were they Consulted? | |
| All | Shortage of client support resources to support new projects. | | | | | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No | |
| All | maintain Increased location and staff to support. | | | | | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No | |
| | | | | | | <input type="checkbox"/> Yes <input type="checkbox"/> No | |
| Other comments: | | | | | | | |
| Feedback from client surveys are indicating a trend of: | | | | | | | |
| <ul style="list-style-type: none"> • Increased response time for existing solutions • Longer wait time to implement new solutions | | | | | | | |
| COMMISSIONER APPROVAL: _____ | | | | | | Date: _____ | |

Budget Staff
Use Only

☐ 1st Submission
☐ Previously Recognized

Submitted for year:
 Recognized for year:

Appendix A - Additional Resource Request Submissions

| Request Title | | Client Support Analyst | | | | |
|---|---|---------------------------------|--------------|--|----------------|--|
| 2) Relationship to Vaughan Vision 2020 - Goals / Objectives / Initiatives | | | | | | |
| A) Identify the <u>specific initiative</u> on the Vaughan Vision 2020 initiative list this resource request supports (new or implementation of): Choose an Initiative from the drop down list and then choose the relationship with the initiative in the Green cell using the drop down provided. | | | | | | |
| Theme | Goal | Initiative (Use drop down list) | Ref # | Date | Priority | Request/Initiative Relationship (choose 1) |
| | | | | | | |
| | | | | | | |
| | | | | | | |
| B) Describe and clearly demonstrate how the request links to the Vaughan Vision 2020: | | | | | | |
| Service Excellence – Pursue excellence in service delivery by ensuring telephones, mobile devices and computer systems are available to support front line staff Management Excellence – Maintain assets and infrastructure by providing preventative maintenance to all telephones, mobile devices and computer systems | | | | | | |
| 3) Related Performance Indicators & Business Plan Link | | | | | | |
| Please provide information on top 3 performance measures: | | | | | | |
| | Name/description of service level target: | | Target Level | Current Level | Level with ARR | |
| 1) | Ratio of users to CSS staff | | 9.5 | 5 | 8 | |
| 2) | | | | | | |
| 3) | | | | | | |
| Describe how this request relates to Departmental Business Plan: | | | | | | |
| Maintaining service levels for desktop computing environment (HW & SW). Provide client support for implementation of new and existing business solutions. Industry standard for staffing a helpdesk is 125 staff per 1 CSS specialist. There are 1200 users in the City and therefore, we require 9.5 CSS specialists to effectively operate. | | | | | | |
| 4) Value Proposition | | | | | | |
| Please detail both qualitative and quantitative benefits of the request | | | | | | |
| Qualitative: Please select up to 2 actions which best describe this request | | | | | | |
| Primary | | Improve Sustainability | | Secondary | | Realize Future Benefits |
| Briefly explain how this request helps achieve the actions selected above. How does this request make a difference in these areas? Can improvements be defined (i.e. surveys, measures, etc.)? | | | | | | |
| To sustain current service levels while experiencing Increase in staff, locations and supported solutions. More staff to oversee operations, will create fewer day-to-day disruption. | | | | | | |
| Quantitative: Please provide explanation of how this request improves efficiency. Note that performance measures are captured in section 3. This section is for efficiency improvements. | | | | | | |
| Year | Type | Change/Saving | Units | Detail of Cost Reductions/Budget Savings | | Incl. in offsets (Section #9)? |
| | | | \$ | Reduction in overtime | | No |
| | | | Units | Response Times are steadily increasing | | No |
| | | | Hrs. | Availability for corporate projects | | No |
| 5) Alternatives | | | | | | |
| Are there alternatives or options? Please explain what they are and why they are not the primary approach. | | | | | | |
| Reduce service levels both operational and new implementations and increase overtime costs. | | | | | | |

Appendix A - Additional Resource Request Submissions

| Request Title | Client Support Analyst | | | |
|---|------------------------|--|-------------|-----------|
| 7) Complement Details - Skip to Section 8 if no Staff is requested | | | | |
| Do not gap positions - If required, please contact the Budget Dept. for instructions Future year progressions & eco. adj. will be calculated corporately by the Budget Dept. | | | | |
| Complement Information | Position #1 | Position #2 | Position #3 | Sub-total |
| Budget Year | | 2014 | | |
| Position title | | Client Support Analyst | | |
| Estimated start date | | March 1, 2014 | | |
| # of positions requested | - | 1.00 | - | 1.00 |
| Full-time equivalents (FTEs) | - | 1.00 | - | 1.00 |
| Position type | | Full-time | | |
| Position agreement classification | | Mgmt/Non-union | | |
| If contract, specify length (months or yrs) | | N/A | | |
| If Casual/Seasonal PT enter Hourly wage | | | | |
| Business unit # (override if different than # shown) | | 050060 | | |
| Grade level | | 5 | | |
| Est. starting step | | 2 | | |
| Desktop (HR) Review Performed? | | Yes | | |
| B&F Accommodations Available? | | Yes | | |
| ITM Hardware required? | | Yes | | |
| Capital Equipment Required? | | Yes | | |
| Complement Annual Cost Detail | | | | |
| Annual full-time \$ | | 69,502 | | 69,502 |
| Annual part-time \$ | - | - | - | - |
| Annual shift premiums, etc | - | - | - | - |
| Annual overtime \$ | - | - | - | - |
| * PT vacation pay (calculated field) | - | - | - | - |
| * Annual benefits (calculated field) | - | 18,974 | - | 18,974 |
| * FT contract benefits in lieu (calculated field) | - | - | - | - |
| Subtotal (Per Employee) | \$ - | \$ 88,476 | \$ - | \$ 88,476 |
| Subtotal (Per Position) | \$ - | \$ 88,476 | \$ - | \$ 88,476 |
| Continuous costs | (BU & Acct #.) | Please fill in per Complement. The total will account for multiple positions if indicated above. | | |
| 1) Office Supplies | 050060.7200 | - | 100 | - 100 |
| 2) Training & Developme | 050060.7115 | - | 1,500 | - 1,500 |
| 3) Cellular Line Charges | 050060.7122.01 | - | 1,000 | - 1,000 |
| 4) Mileage | 050060.7100 | - | 150 | - 150 |
| Subtotal (Per Employee) | \$ - | \$ 2,750 | \$ - | \$ 2,750 |
| Subtotal (Per Position) | \$ - | \$ 2,750 | \$ - | \$ 2,750 |
| One-time costs | (BU & Acct #.) | Please fill in per Complement. The total will account for multiple positions if indicated above. | | |
| 1) Computer Hardware | 050060.7211.01 | - | 2,500 | - 2,500 |
| 2) Office Equip. & Furnitu | 050060.7210 | - | 3,500 | - 3,500 |
| 3) Training & Developme | 050060.7115 | - | - | - - |
| 4) | #N/A | - | - | - - |
| Subtotal (Per Employee) | - | 6,000 | - | 6,000 |
| Subtotal (Per Position) | \$ - | \$ 6,000 | \$ - | \$ 6,000 |
| 2014 Total Annual Costs | \$ - | \$ 97,226 | \$ - | \$ 97,226 |
| 2015 Total Annual Costs | \$ - | \$ - | \$ - | \$ - |
| 2016 Total Annual Costs | \$ - | \$ - | \$ - | \$ - |
| 2017 Total Annual Costs | \$ - | \$ - | \$ - | \$ - |
| Additional Comments: | | | | |

Appendix A - Additional Resource Request Submissions

| | | | | | | | | | |
|--|---|------------------------|------------------------------|---------|--------|------|------|---------------|-------|
| Request Title | | Client Support Analyst | | | | | | | |
| 8) Capital Funding | | | | | | | | | |
| Are there any Capital requests already submitted/approved or to be submitted related to this ARR? (e.g. new car) | | | | | | | | | |
| ASSOCIATED CAPITAL FUNDING | | Status | Year asset Available for use | Proj. # | 2014 | 2015 | 2016 | 2017 | Total |
| 1 | | | | | \$ - | \$ - | \$ - | | \$ - |
| 2 | | | | | \$ - | \$ - | \$ - | | \$ - |
| 3 | | | | | \$ - | \$ - | \$ - | | \$ - |
| TOTAL ASSOCIATED CAPITAL FUNDING | | | | | \$ - | \$ - | \$ - | \$ - | \$ - |
| 9) Financial/Resource Detail | | | | | | | | | |
| Component | | | BU Acct. # | 2014 | 2015 | 2016 | 2017 | 2018 | |
| | | | | Budget | | | | Full-Yr. Adj. | |
| REVENUE - continuous operating detail | | | | | | | | | |
| 1 | | | | - | - | - | | | |
| 2 | | | | - | - | - | | | |
| 3 | | | | - | - | - | | | |
| 4 | | | | - | - | - | | | |
| Subtotal | | | | - | - | - | - | | |
| REVENUE - one-time operating detail | | | | | | | | | |
| 1 | | | | - | - | - | | - | |
| 2 | | | | - | - | - | | - | |
| Subtotal | | | | - | - | - | - | - | |
| EXPENSES - continuous operating detail (For staffing costs please fill out section 7) | | | | | | | | | |
| 1 | * Staffing costs (calculated field) | (From sect. 7) | | 69,502 | - | - | - | | |
| 2 | * Benefits | (From sect. 7) | | 18,974 | - | - | - | | |
| 3 | * Complement sch. Expenses (calculated field) | (From sect. 7) | | 2,750 | - | - | - | | |
| 4 | | | | - | - | - | | | |
| 5 | | | | - | - | - | | | |
| 6 | | | | - | - | - | | | |
| 7 | | | | - | - | - | | | |
| Subtotal | | | | 91,226 | - | - | - | | |
| EXPENSES - one-time operating detail (For staffing costs please fill out section 7) | | | | | | | | | |
| 1 | * Complement sch. Expenses (calculated field) | (From sect. 7) | | 6,000 | - | - | - | - | |
| 2 | | | | - | - | - | | - | |
| 3 | | | | - | - | - | | - | |
| Subtotal | | | | 6,000 | - | - | - | - | |
| OFFSETS - cost savings, reductions, etc | | | | | | | | | |
| 1 | | | | - | - | - | | | |
| 2 | | | | - | - | - | | | |
| 3 | | | | - | - | - | | | |
| Subtotal | | | | - | - | - | - | | |
| TOTAL OPERATING BUDGET CHANGE | | | | | 97,226 | - | - | - | - |
| COMPLEMENTS & FTE's | | | | | 2014 | 2015 | 2016 | 2017 | Total |
| # of positions requested | | | (From sect. 7) | 1.00 | - | - | - | 1.00 | |
| FTE's | | | (From sect. 7) | 1.00 | - | - | - | 1.00 | |
| FTE reductions/offsets | | | (Manual Field) | - | - | - | - | - | |
| Net FTE's | | | | 1.00 | - | - | - | 1.00 | |

CITY OF VAUGHAN
2014-2017 OPERATING BUDGET

| ADDITIONAL RESOURCE REQUEST | | | | | | | |
|---|--|--------------------------|-------------|-------------|------------------------|---|------------------------|
| Request Title | Technology Specialist | | | | | | |
| Business Unit # | 050050 | ITM - Technical Services | | | | | |
| | 050 - Information & Technology Mgmt. | | | | | | |
| Related Program | Data Centre Operations | | | | | | |
| Program Classification | Standard Traditional Support | | | | | | |
| Annual Budget Change Summary | | | | | | | |
| Financial Components | 2014 | 2015 | 2016 | 2017 | 2014-2017 Sub-total | 2018 (One Time. Adj.) | 2014-2018 Sub-total |
| Staffing | | | | | | | |
| Complements | 2.00 | - | - | - | 2.00 | - | 2.00 |
| Net FTE's | 2.00 | - | - | - | 2.00 | - | 2.00 |
| Operating Revenue | - | - | - | - | - | - | - |
| Operating Costs | | | | | | | |
| Staffing & Benefits | 214,106 | - | - | - | 214,106 | - | 214,106 |
| Other continuous costs | 5,500 | - | - | - | 5,500 | - | 5,500 |
| One-time expenses | 12,000 | (12,000) | - | - | - | - | - |
| Offsets/reductions | - | - | - | - | - | - | - |
| Net Operating Budget | \$ 231,606 | \$ (12,000) | \$ - | \$ - | \$ 219,606 | \$ - | \$ 219,606 |
| Associated Capital Costs | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| 1A) Request Description: Please provide a <u>brief</u> description of the request. | | | | | | | |
| Please check one: <input checked="" type="checkbox"/> Departmental <input type="checkbox"/> Corporate | | | | | | | |
| Additional technical resources are required to support a growing corporate IT infrastructure i.e. increased projects and solutions, additional new sites - recreation centres, libraries and fire stations. | | | | | | | |
| 1B) If this request is part of a project with multiple milestones then please fill in the following table: | | | | | | | |
| Milestones or Deliverables | | Timelines | Comments | | | | |
| Ensure system availability - 99.9% | | Ongoing | | | | | |
| Troubleshoot technical issues | | Ongoing | | | | | |
| Assist in delivering new solutions | | Ongoing | | | | | |
| | | | | | | | |
| 1C) Impact on other departments (cost/time/benefit): | | | | | | | |
| Department Impacted | Describe Impact (Cost/time/benefit) | | | | | Were they Consulted? | |
| All | Shortage of technical resources to support new projects. | | | | | <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No | |
| All | Risk to corporate systems availability and reliability. | | | | | <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No | |
| | | | | | | <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No | |
| Other comments: | | | | | | | |
| Consultation not required, it is expected that ITM keep systems secure and available. | | | | | | | |
| COMMISSIONER APPROVAL: _____ | | | | | | Date: _____ | |

Budget Staff
Use Only

☐ 1st Submission
☐ Previously Recognized

Submitted for year:
 Recognized for year:

Appendix A - Additional Resource Request Submissions

| Request Title | | Technology Specialist | | | | |
|--|---|---------------------------------|--------------|--|----------------|--|
| 2) Relationship to Vaughan Vision 2020 - Goals / Objectives / Initiatives | | | | | | |
| A) Identify the <u>specific initiative</u> on the Vaughan Vision 2020 initiative list this resource request supports (new or implementation of): Choose an Initiative from the drop down list and then choose the relationship with the initiative in the Green cell using the drop down provided. | | | | | | |
| Theme | Goal | Initiative (Use drop down list) | Ref # | Date | Priority | Request/Initiative Relationship (choose 1) |
| | | | | | | |
| | | | | | | |
| | | | | | | |
| B) Describe and clearly demonstrate how the request links to the Vaughan Vision 2020: | | | | | | |
| Implementation of a corporate asset management system has a direct impact on the growth of IT infrastructure requiring additional resources to support and maintain it. Service Excellence – Pursue excellence in service delivery by ensuring telephone and computer systems are available to support front line staff Management Excellence – Maintain assets and infrastructure by providing preventative maintenance to all telephone and computer systems | | | | | | |
| 3) Related Performance Indicators & Business Plan Link | | | | | | |
| Please provide information on top 3 performance measures: | | | | | | |
| | Name/description of service level target: | | Target Level | Current Level | Level with ARR | |
| 1) | Number of corporate facilities | | 90 | 66 | 78 | |
| 2) | Increased Inventory of solutions | | 150 | 137 | 150 | |
| 3) | | | | | | |
| Describe how this request relates to Departmental Business Plan: | | | | | | |
| Maintaining availability and reliability of corporate systems. Provide technical support for implementation of new and existing business solutions | | | | | | |
| 4) Value Proposition | | | | | | |
| Please detail both qualitative and quantitative benefits of the request | | | | | | |
| Qualitative: Please select up to 2 actions which best describe this request | | | | | | |
| Primary | | Improve Sustainability | | Secondary | | Realize Future Benefits |
| Briefly explain how this request helps achieve the actions selected above. How does this request make a difference in these areas? Can improvements be defined (i.e. surveys, measures, etc.)? | | | | | | |
| to sustain current service levels while experiencing Increase in locations and complexity of IT infrastructure, the ITM need additional technical resources. More staff to oversee business solutions, will create opportunities to leverage existing non-tapped functionality. | | | | | | |
| Quantitative: Please provide explanation of how this request improves efficiency. Note that performance measures are captured in section 3. This section is for efficiency improvements. | | | | | | |
| Year | Type | Change/Saving | Units | Detail of Cost Reductions/Budget Savings | | Incl. in offsets (Section #9)? |
| | | | | | | |
| | | | | | | |
| | | | | | | |
| 5) Alternatives | | | | | | |
| Are there alternatives or options? Please explain what they are and why they are not the primary approach. | | | | | | |
| Reduce service levels both operational and new implementations: Shortage of technical resources to support new projects will delay implementation of new solutions Increased risk to corporate telephone and computer systems availability and reliability | | | | | | |

Appendix A - Additional Resource Request Submissions

| Request Title | Technology Specialist | | | |
|---|-----------------------|--|-----------------------|------------|
| 7) Complement Details - Skip to Section 8 if no Staff is requested | | | | |
| Do not gap positions - If required, please contact the Budget Dept. for instructions Future year progressions & eco. adj. will be calculated corporately by the Budget Dept. | | | | |
| Complement Information | Position #1 | Position #2 | Position #3 | Sub-total |
| Budget Year | | 2014 | 2014 | |
| Position title | | Technology Specialist | Technology Specialist | |
| Estimated start date | | March 1, 2014 | March 1, 2014 | |
| # of positions requested | - | 1.00 | 1.00 | 2.00 |
| Full-time equivalents (FTEs) | - | 1.00 | 1.00 | 2.00 |
| Position type | | Full-time | Full-time | |
| Position agreement classification | | Mgmt/Non-union | Mgmt/Non-union | |
| If contract, specify length (months or yrs) | | N/A | N/A | |
| If Casual/Seasonal PT enter Hourly wage | | | | |
| Business unit # (override if different than # shown) | | 050050 | 050050 | |
| Grade level | | 7 | 7 | |
| Est. starting step | | 2 | 2 | |
| Desktop (HR) Review Performed? | | Yes | Yes | |
| B&F Accommodations Available? | | Yes | Yes | |
| ITM Hardware required? | | Yes | Yes | |
| Capital Equipment Required? | | Yes | Yes | |
| Complement Annual Cost Detail | | | | |
| Annual full-time \$ | | 84,095 | 84,095 | 168,190 |
| Annual part-time \$ | - | - | - | - |
| Annual shift premiums, etc | - | - | - | - |
| Annual overtime \$ | - | - | - | - |
| * PT vacation pay (calculated field) | - | - | - | - |
| * Annual benefits (calculated field) | - | 22,958 | 22,958 | 45,916 |
| * FT contract benefits in lieu (calculated field) | - | - | - | - |
| Subtotal (Per Employee) | \$ - | \$ 107,053 | \$ 107,053 | \$ 214,106 |
| Subtotal (Per Position) | \$ - | \$ 107,053 | \$ 107,053 | \$ 214,106 |
| Continuous costs | (BU & Acct #.) | Please fill in per Complement. The total will account for multiple positions if indicated above. | | |
| 1) Office Supplies | 050050.7200 | - | 100 | 200 |
| 2) Training & Developme | 050050.7115 | - | 1,500 | 3,000 |
| 3) Cellular Line Charges | 050050.7122.01 | - | 1,000 | 2,000 |
| 4) Mileage | 050050.7100 | - | 150 | 300 |
| Subtotal (Per Employee) | \$ - | \$ 2,750 | \$ 2,750 | \$ 5,500 |
| Subtotal (Per Position) | \$ - | \$ 2,750 | \$ 2,750 | \$ 5,500 |
| One-time costs | (BU & Acct #.) | Please fill in per Complement. The total will account for multiple positions if indicated above. | | |
| 1) Computer Hardware | 050050.7211.01 | - | 2,500 | 5,000 |
| 2) Office Equip. & Furnitu | 050050.7210 | - | 3,500 | 7,000 |
| 3) Training & Developme | 050050.7115 | - | - | - |
| 4) | #N/A | - | - | - |
| Subtotal (Per Employee) | - | 6,000 | 6,000 | 12,000 |
| Subtotal (Per Position) | \$ - | \$ 6,000 | \$ 6,000 | \$ 12,000 |
| 2014 Total Annual Costs | \$ - | \$ 115,803 | \$ 115,803 | \$ 231,606 |
| 2015 Total Annual Costs | \$ - | \$ - | \$ - | \$ - |
| 2016 Total Annual Costs | \$ - | \$ - | \$ - | \$ - |
| 2017 Total Annual Costs | \$ - | \$ - | \$ - | \$ - |
| Additional Comments: | | | | |

Appendix A - Additional Resource Request Submissions

| | | | | | | | | | |
|--|---|-----------------------|-------------------------------------|----------------|-------------|-------------|----------------------|-------------|--------------|
| Request Title | | Technology Specialist | | | | | | | |
| 8) Capital Funding | | | | | | | | | |
| Are there any Capital requests already submitted/approved or to be submitted related to this ARR? (e.g. new car) | | | | | | | | | |
| ASSOCIATED CAPITAL FUNDING | | Status | Year asset Available for use | Proj. # | 2014 | 2015 | 2016 | 2017 | Total |
| 1 | | | | | \$ - | \$ - | \$ - | | \$ - |
| 2 | | | | | \$ - | \$ - | \$ - | | \$ - |
| 3 | | | | | \$ - | \$ - | \$ - | | \$ - |
| TOTAL ASSOCIATED CAPITAL FUNDING | | | | | \$ - | \$ - | \$ - | \$ - | \$ - |
| 9) Financial/Resource Detail | | | | | | | | | |
| Component | | BU Acct. # | 2014 | 2015 | 2016 | 2017 | 2018 | | |
| | | | Budget | | | | Full-Yr. Adj. | | |
| REVENUE - continuous operating detail | | | | | | | | | |
| 1 | | | - | - | - | | | | |
| 2 | | | - | - | - | | | | |
| 3 | | | - | - | - | | | | |
| 4 | | | - | - | - | | | | |
| Subtotal | | | - | - | - | - | | | |
| REVENUE - one-time operating detail | | | | | | | | | |
| 1 | | | - | - | - | | | - | |
| 2 | | | - | - | - | | | - | |
| Subtotal | | | - | - | - | - | | - | |
| EXPENSES - continuous operating detail (For staffing costs please fill out section 7) | | | | | | | | | |
| 1 | * Staffing costs (calculated field) | (From sect. 7) | 168,190 | - | - | - | | | |
| 2 | * Benefits | (From sect. 7) | 45,916 | - | - | - | | | |
| 3 | * Complement sch. Expenses (calculated field) | (From sect. 7) | 5,500 | - | - | - | | | |
| 4 | | | - | - | - | | | | |
| 5 | | | - | - | - | | | | |
| 6 | | | - | - | - | | | | |
| 7 | | | - | - | - | | | | |
| Subtotal | | | 219,606 | - | - | - | | | |
| EXPENSES - one-time operating detail (For staffing costs please fill out section 7) | | | | | | | | | |
| 1 | * Complement sch. Expenses (calculated field) | (From sect. 7) | 12,000 | - | - | - | | - | |
| 2 | | | - | - | - | | | - | |
| 3 | | | - | - | - | | | - | |
| Subtotal | | | 12,000 | - | - | - | | - | |
| OFFSETS - cost savings, reductions, etc | | | | | | | | | |
| 1 | | | - | - | - | | | | |
| 2 | | | - | - | - | | | | |
| 3 | | | - | - | - | | | | |
| Subtotal | | | - | - | - | - | | | |
| TOTAL OPERATING BUDGET CHANGE | | | | | 231,606 | - | - | - | - |
| COMPLEMENTS & FTE's | | | | | 2014 | 2015 | 2016 | 2017 | Total |
| # of positions requested | | (From sect. 7) | 2.00 | - | - | - | | 2.00 | |
| FTE's | | (From sect. 7) | 2.00 | - | - | - | | 2.00 | |
| FTE reductions/offsets | | (Manual Field) | - | - | - | | | - | |
| Net FTE's | | | 2.00 | - | - | - | | 2.00 | |

CITY OF VAUGHAN
2014-2017 OPERATING BUDGET

| ADDITIONAL RESOURCE REQUEST | | | | | | | |
|---|---|-----------------------|-------------|-------------|------------------------|---|------------------------|
| Request Title | Client Support Analyst - Audio/Video | | | | | | |
| Business Unit # | 050060 | ITM - Client Services | | | | | |
| | 050 - Information & Technology Mgmt. | | | | | | |
| Related Program | HelpDesk | | | | | | |
| Program Classification | Standard Desirable Support | | | | | | |
| Annual Budget Change Summary | | | | | | | |
| Financial Components | 2014 | 2015 | 2016 | 2017 | 2014-2017 Sub-total | 2018 (One Time. Adj.) | 2014-2018 Sub-total |
| Staffing | | | | | | | |
| Complements | 1.00 | - | - | - | 1.00 | - | 1.00 |
| Net FTE's | 1.00 | - | - | - | 1.00 | - | 1.00 |
| Operating Revenue | - | - | - | - | - | - | - |
| Operating Costs | | | | | | | |
| Staffing & Benefits | 84,453 | - | - | - | 84,453 | - | 84,453 |
| Other continuous costs | 1,800 | - | - | - | 1,800 | - | 1,800 |
| One-time expenses | 6,000 | (6,000) | - | - | - | - | - |
| Offsets/reductions | - | - | - | - | - | - | - |
| Net Operating Budget | \$ 92,253 | \$ (6,000) | \$ - | \$ - | \$ 86,253 | \$ - | \$ 86,253 |
| Associated Capital Costs | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| 1A) Request Description: Please provide a <u>brief</u> description of the request. | | | | | | | |
| Please check one: <input checked="" type="checkbox"/> Departmental <input type="checkbox"/> Corporate | | | | | | | |
| The new City Hall is enabled with a high degree of complex Audio/Video technology which requires expert knowledge to maintain and support. Currently, ITM has 1 FTE dedicated to support of AV technology. Due to the frequency and time of use (evenings and weekends) of AV technology, a second FTE staff person is required to support AV technology. | | | | | | | |
| 1B) If this request is part of a project with multiple milestones then please fill in the following table: | | | | | | | |
| Milestones or Deliverables | Timelines | Comments | | | | | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| 1C) Impact on other departments (cost/time/benefit): | | | | | | | |
| Department Impacted | Describe Impact (Cost/time/benefit) | | | | | Were they Consulted? | |
| Corporate | Additional AV FTE would improve service levels for hosting public functions and reduce risk of AV equipment malfunction and reduce risk of the 1 staff not being available to support a function or meeting | | | | | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No | |
| | | | | | | <input type="checkbox"/> Yes <input type="checkbox"/> No | |
| | | | | | | <input type="checkbox"/> Yes <input type="checkbox"/> No | |
| Other comments: | | | | | | | |
| | | | | | | | |
| COMMISSIONER APPROVAL: _____ | | | | | | Date: _____ | |

Budget Staff
Use Only

☐ 1st Submission
☐ Previously Recognized

Submitted for year:
 Recognized for year:

Appendix A - Additional Resource Request Submissions

| Request Title | | Client Support Analyst - Audio/Video | | | | |
|---|---|--------------------------------------|--------------|--|----------------|--|
| 2) Relationship to Vaughan Vision 2020 - Goals / Objectives / Initiatives | | | | | | |
| A) Identify the <u>specific initiative</u> on the Vaughan Vision 2020 initiative list this resource request supports (new or implementation of): Choose an Initiative from the drop down list and then choose the relationship with the initiative in the Green cell using the drop down provided. | | | | | | |
| Theme | Goal | ↓ Initiative (Use drop down list) ↓ | Ref # | Date | Priority | Request/Initiative Relationship (choose 1) |
| | | | | | | |
| | | | | | | |
| | | | | | | |
| B) Describe and clearly demonstrate how the request links to the Vaughan Vision 2020: | | | | | | |
| Service Excellence - AV equipment is used in many public functions, including Committee and Council meetings. Having an effective and dependable AV equipment results in service excellence and mitigation of risk (public perception) | | | | | | |
| Management Excellence – Manage Corporate Assets by increasing availability and reliability of corporate AV infrastructure | | | | | | |
| Management Excellence – Ensure a high performing organization by investing in AV skillsets to better utilize AV functionality | | | | | | |
| 3) Related Performance Indicators & Business Plan Link | | | | | | |
| Please provide information on top 3 performance measures: | | | | | | |
| | Name/description of service level target: | | Target Level | Current Level | Level with ARR | |
| 1) | Maintain reliable technology infrastructure | | 0.9999 | N/A | | |
| 2) | | | | | | |
| 3) | | | | | | |
| Describe how this request relates to Departmental Business Plan: | | | | | | |
| Maintain critical technology assets (personal computers, infrastructure and telecommunications) in reliable operating order and in keeping with established assets lifecycle management standards | | | | | | |
| 4) Value Proposition | | | | | | |
| Please detail both qualitative and quantitative benefits of the request | | | | | | |
| Qualitative: Please select up to 2 actions which best describe this request | | | | | | |
| Primary | | Improve User Satisfaction | | Secondary | | Improve Corp. Image |
| Briefly explain how this request helps achieve the actions selected above. How does this request make a difference in these areas? Can improvements be defined (i.e. surveys, measures, etc.)? | | | | | | |
| Having fully functional and dependable AV equipment improves user satisfaction. AV equipment is extensively used by senior staff and members of council during committee and council meetings. These meetings are public and smooth operation of AV equipment has a direct impact on public perception and corporate image of the City. | | | | | | |
| Quantitative: Please provide explanation of how this request improves efficiency. Note that performance measures are captured in section 3. This section is for efficiency improvements. | | | | | | |
| Year | Type | Change/Saving | Units | Detail of Cost Reductions/Budget Savings | | Incl. in offsets (Section #9)? |
| | | | | | | |
| | | | | | | |
| | | | | | | |
| 5) Alternatives | | | | | | |
| Are there alternatives or options? Please explain what they are and why they are not the primary approach. | | | | | | |
| Support of AV equipment can be outsourced to an external organization. The cost of such support services are very high (i.e. \$250 per hour). It is significantly more cost effective to provide AV equipment support services in-house. | | | | | | |

Appendix A - Additional Resource Request Submissions

| Request Title | Client Support Analyst - Audio/Video | | | |
|---|--------------------------------------|--|-------------|------------------|
| 7) Complement Details - Skip to Section 8 if no Staff is requested | | | | |
| Do not gap positions - If required, please contact the Budget Dept. for instructions Future year progressions & eco. adj. will be calculated corporately by the Budget Dept. | | | | |
| Complement Information | Position #1 | Position #2 | Position #3 | Sub-total |
| Budget Year | 2014 | | | |
| Position title | Client Support Analyst | | | |
| Estimated start date | March 1, 2014 | | | |
| # of positions requested | 1.00 | - | - | 1.00 |
| Full-time equivalents (FTEs) | 1.00 | - | - | 1.00 |
| Position type | Full-time | | | |
| Position agreement classification | Mgmt/Non-union | | | |
| If contract, specify length (months or yrs) | n/a | | | |
| If Casual/Seasonal PT enter Hourly wage | | | | |
| Business unit # (override if different than # shown) | 050060 | | | |
| Grade level | 5 | | | |
| Est. starting step | 1 | | | |
| Desktop (HR) Review Performed? | Yes | | | |
| B&F Accommodations Available? | Yes | | | |
| ITM Hardware required? | Yes | | | |
| Capital Equipment Required? | Yes | | | |
| Complement Annual Cost Detail | | | | |
| Annual full-time \$ | 66,342 | | | 66,342 |
| Annual part-time \$ | - | - | - | - |
| Annual shift premiums, etc | - | - | - | - |
| Annual overtime \$ | - | - | - | - |
| * PT vacation pay (calculated field) | - | - | - | - |
| * Annual benefits (calculated field) | 18,111 | - | - | 18,111 |
| * FT contract benefits in lieu (calculated field) | - | - | - | - |
| Subtotal (Per Employee) | \$ 84,453 | \$ - | \$ - | \$ 84,453 |
| Subtotal (Per Position) | \$ 84,453 | \$ - | \$ - | \$ 84,453 |
| Continuous costs | (BU & Acct #.) | Please fill in per Complement. The total will account for multiple positions if indicated above. | | |
| 1) Office Supplies | 050060.7200 | - | - | - |
| 2) Training & Developme | 050060.7115 | 1,500 | - | 1,500 |
| 3) Memberships/Dues/Fe | 050060.7105 | - | - | - |
| 4) Mileage | 050060.7100 | 300 | - | 300 |
| Subtotal (Per Employee) | \$ 1,800 | \$ - | \$ - | \$ 1,800 |
| Subtotal (Per Position) | \$ 1,800 | \$ - | \$ - | \$ 1,800 |
| One-time costs | (BU & Acct #.) | Please fill in per Complement. The total will account for multiple positions if indicated above. | | |
| 1) Computer Hardware | 050060.7211.01 | 6,000 | - | 6,000 |
| 2) | #N/A | - | - | - |
| 3) | #N/A | - | - | - |
| 4) | #N/A | - | - | - |
| Subtotal (Per Employee) | 6,000 | - | - | 6,000 |
| Subtotal (Per Position) | \$ 6,000 | \$ - | \$ - | \$ 6,000 |
| 2014 Total Annual Costs | \$ 92,253 | \$ - | \$ - | \$ 92,253 |
| 2015 Total Annual Costs | \$ - | \$ - | \$ - | \$ - |
| 2016 Total Annual Costs | \$ - | \$ - | \$ - | \$ - |
| 2017 Total Annual Costs | \$ - | \$ - | \$ - | \$ - |
| Additional Comments: | | | | |

Appendix A - Additional Resource Request Submissions

| | | | | | | | | | |
|--|---|--------------------------------------|-------------------------------------|----------------|-------------|-------------|-------------|----------------------|--------------|
| Request Title | | Client Support Analyst - Audio/Video | | | | | | | |
| 8) Capital Funding | | | | | | | | | |
| Are there any Capital requests already submitted/approved or to be submitted related to this ARR? (e.g. new car) | | | | | | | | | |
| ASSOCIATED CAPITAL FUNDING | | Status | Year asset Available for use | Proj. # | 2014 | 2015 | 2016 | 2017 | Total |
| 1 | | | | | \$ - | \$ - | \$ - | | \$ - |
| 2 | | | | | \$ - | \$ - | \$ - | | \$ - |
| 3 | | | | | \$ - | \$ - | \$ - | | \$ - |
| TOTAL ASSOCIATED CAPITAL FUNDING | | | | | \$ - | \$ - | \$ - | \$ - | \$ - |
| 9) Financial/Resource Detail | | | | | | | | | |
| Component | | BU Acct. # | | 2014 | 2015 | 2016 | 2017 | 2018 | |
| | | | | Budget | | | | Full-Yr. Adj. | |
| REVENUE - continuous operating detail | | | | | | | | | |
| 1 | | | | - | - | - | | | |
| 2 | | | | - | - | - | | | |
| 3 | | | | - | - | - | | | |
| 4 | | | | - | - | - | | | |
| Subtotal | | | | - | - | - | - | | |
| REVENUE - one-time operating detail | | | | | | | | | |
| 1 | | | | - | - | - | | | - |
| 2 | | | | - | - | - | | | - |
| Subtotal | | | | - | - | - | - | | - |
| EXPENSES - continuous operating detail (For staffing costs please fill out section 7) | | | | | | | | | |
| 1 | * Staffing costs (calculated field) | (From sect. 7) | | 66,342 | - | - | - | | |
| 2 | * Benefits | (From sect. 7) | | 18,111 | - | - | - | | |
| 3 | * Complement sch. Expenses (calculated field) | (From sect. 7) | | 1,800 | - | - | - | | |
| 4 | | | | - | - | - | | | |
| 5 | | | | - | - | - | | | |
| 6 | | | | - | - | - | | | |
| 7 | | | | - | - | - | | | |
| Subtotal | | | | 86,253 | - | - | - | | |
| EXPENSES - one-time operating detail (For staffing costs please fill out section 7) | | | | | | | | | |
| 1 | * Complement sch. Expenses (calculated field) | (From sect. 7) | | 6,000 | - | - | - | | - |
| 2 | | | | - | - | - | | | - |
| 3 | | | | - | - | - | | | - |
| Subtotal | | | | 6,000 | - | - | - | | - |
| OFFSETS - cost savings, reductions, etc | | | | | | | | | |
| 1 | | | | - | - | - | | | |
| 2 | | | | - | - | - | | | |
| 3 | | | | - | - | - | | | |
| Subtotal | | | | - | - | - | - | | |
| TOTAL OPERATING BUDGET CHANGE | | | | 92,253 | - | - | - | | - |
| COMPLEMENTS & FTE's | | | | 2014 | 2015 | 2016 | 2017 | Total | |
| # of positions requested | | (From sect. 7) | | 1.00 | - | - | - | 1.00 | |
| FTE's | | (From sect. 7) | | 1.00 | - | - | - | 1.00 | |
| FTE reductions/offsets | | (Manual Field) | | - | - | - | - | - | |
| Net FTE's | | | | 1.00 | - | - | - | 1.00 | |

CITY OF VAUGHAN
2014-2017 OPERATING BUDGET

| ADDITIONAL RESOURCE REQUEST | | | | | | | |
|---|---|---|-------------------|-------------|------------------------|--------------------------|------------------------|
| Request Title | New Property Tax System | | | | | | |
| Business Unit # | 050055 | ITM - Business Solutions | | | | | |
| | 050 - Information & Technology Mgmt. | | | | | | |
| Related Program | Property Tax Billing and Collections | | | | | | |
| Program Classification | Mandatory - Support | | | | | | |
| Annual Budget Change Summary | | | | | | | |
| Financial Components | 2014 | 2015 | 2016 | 2017 | 2014-2017 Sub-total | 2018 (One Time. Adj.) | 2014-2018 Sub-total |
| Staffing | | | | | | | |
| Complements | - | 1.00 | - | - | 1.00 | - | 1.00 |
| Net FTE's | - | 1.00 | - | (0.50) | 0.50 | - | 0.50 |
| Operating Revenue | - | - | - | - | - | - | - |
| Operating Costs | | | | | | | |
| Staffing & Benefits | - | 102,586 | - | - | 102,586 | - | 102,586 |
| Other continuous costs | - | - | 160,000 | - | 160,000 | - | 160,000 |
| One-time expenses | - | - | - | - | - | - | - |
| Offsets/reductions | - | (30,300) | - | - | (30,300) | - | (30,300) |
| Net Operating Budget | \$ - | \$ 72,286 | \$ 160,000 | \$ - | \$ 232,286 | \$ - | \$ 232,286 |
| Associated Capital Costs | \$ - | \$ - | \$ 154,500 | \$ - | \$ 154,500 | \$ - | \$ 154,500 |
| 1A) Request Description: Please provide a <u>brief</u> description of the request. | | | | | | | |
| Please check one: <input checked="" type="checkbox"/> Departmental <input type="checkbox"/> Corporate | | | | | | | |
| To provide both operating and capital funding for a new property tax billing and collection system. This will replace the current 14 year old system that is past its service life and is not being adequately supported by the Vendor. | | | | | | | |
| 1B) If this request is part of a project with multiple milestones then please fill in the following table: | | | | | | | |
| Milestones or Deliverables | Timelines | Comments | | | | | |
| RFP issued and awarded | 2nd quarter | 2016 timeframe | | | | | |
| Installation, testing and training | 3rd & 4th quarter | 2016 timeframe | | | | | |
| Go Live | 1st Quarter | 2017 timeframe, Interim Billing | | | | | |
| ITM shared support staff 1 fte to be hired | 3rd quarter | 2015 | | | | | |
| 1C) Impact on other departments (cost/time/benefit): | | | | | | | |
| Department Impacted | Describe Impact (Cost/time/benefit) | Were they Consulted? | | | | | |
| ITM | Increased FTE that will be shared with Financial Services, should be hired in late 2015 so as to assist with the purchase and installation. To be charged to ITM. | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No | | | | | |
| Financial Services | Property Tax section would receive needed level of support in the use of the property tax billing and collection system | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No | | | | | |
| | | <input type="checkbox"/> Yes <input type="checkbox"/> No | | | | | |
| Other comments: | | | | | | | |
| This shared resource will assist the Property Tax section from a system's point of view on a day to day basis in regards to resolving technical issues with the vendor or other third party providers.. | | | | | | | |
| COMMISSIONER APPROVAL: _____ | | Date: _____ | | | | | |

| | | |
|----------------------------------|--|----------------------------|
| Budget Staff Use Only | <input type="checkbox"/> 1st Submission | Submitted for year: _____ |
| | <input type="checkbox"/> Previously Recognized | Recognized for year: _____ |

Appendix A - Additional Resource Request Submissions

| Request Title | | New Property Tax System | | | | |
|--|---|---------------------------------|--------------|--|----------------|--|
| 2) Relationship to Vaughan Vision 2020 - Goals / Objectives / Initiatives | | | | | | |
| A) Identify the <u>specific initiative</u> on the Vaughan Vision 2020 initiative list this resource request supports (new or implementation of): Choose an Initiative from the drop down list and then choose the relationship with the initiative in the Green cell using the drop down provided. | | | | | | |
| Theme | Goal | Initiative (Use drop down list) | Ref # | Date | Priority | Request/Initiative Relationship (choose 1) |
| | | | | | | |
| | | | | | | |
| | | | | | | |
| B) Describe and clearly demonstrate how the request links to the Vaughan Vision 2020: | | | | | | |
| Manage Corporate Assets - existing tax billing system is old and becoming less reliable overtime with little vendor support; replacement of this asset at this point is critical! Financial Sustainability - a reliable tax billing and collection system is essential for timely collection of City tax revenues. | | | | | | |
| 3) Related Performance Indicators & Business Plan Link | | | | | | |
| Please provide information on top 3 performance measures: | | | | | | |
| | Name/description of service level target: | | Target Level | Current Level | Level with ARR | |
| 1) | 1 | | | | | |
| 2) | | | | | | |
| 3) | | | | | | |
| Describe how this request relates to Departmental Business Plan: | | | | | | |
| u | | | | | | |
| 4) Value Proposition | | | | | | |
| Please detail both qualitative and quantitative benefits of the request | | | | | | |
| Qualitative: Please select up to 2 actions which best describe this request | | | | | | |
| Primary | | Leverage Innovation/Creativity | | Secondary | | Realize Future Benefits |
| Briefly explain how this request helps achieve the actions selected above. How does this request make a difference in these areas? Can improvements be defined (i.e. surveys, measures, etc.)? | | | | | | |
| A new property tax system will guarantee the successful, timely billing of 3/4 of a billion dollars each year. A new system will increase efficiency due to significant increase in functionality | | | | | | |
| Quantitative: Please provide explanation of how this request improves efficiency. Note that performance measures are captured in section 3. This section is for efficiency improvements. | | | | | | |
| Year | Type | Change/Saving | Units | Detail of Cost Reductions/Budget Savings | | Incl. in offsets (Section #9)? |
| 2016 | Output/Service Quantity | 0.5 fte | | a 0.5 fte could be eliminated | | Yes |
| | | | | | | |
| | | | | | | |
| 5) Alternatives | | | | | | |
| Are there alternatives or options? Please explain what they are and why they are not the primary approach. | | | | | | |
| There are no viable alternatives. Maintaining status quo will put City tax revenues at high risk. | | | | | | |

Appendix A - Additional Resource Request Submissions

| Request Title | New Property Tax System | | | |
|---|-------------------------|--|-------------|-------------------|
| 7) Complement Details - Skip to Section 8 if no Staff is requested | | | | |
| Do not gap positions - If required, please contact the Budget Dept. for instructions Future year progressions & eco. adj. will be calculated corporately by the Budget Dept. | | | | |
| Complement Information | Position #1 | Position #2 | Position #3 | Sub-total |
| Budget Year | 2015 | | | |
| Position title | ITM Partner | | | |
| Estimated start date | September 1, 2015 | | | |
| # of positions requested | 1.00 | | | 1.00 |
| Full-time equivalents (FTEs) | 1.00 | | | 1.00 |
| Position type | Full-time | | | |
| Position agreement classification | Mgmt/Non-union | | | |
| If contract, specify length (months or yrs) | | | | |
| If Casual/Seasonal PT enter Hourly wage | | | | |
| Business unit # (override if different than # shown) | 050055 | | | |
| Grade level | 7 | | | |
| Est. starting step | 1 | | | |
| Desktop (HR) Review Performed? | No | | | |
| B&F Accommodations Available? | Yes | | | |
| ITM Hardware required? | No | | | |
| Capital Equipment Required? | No | | | |
| Complement Annual Cost Detail | | | | |
| Annual full-time \$ | 80,271 | | | 80,271 |
| Annual part-time \$ | - | - | - | - |
| Annual shift premiums, etc | | | | - |
| Annual overtime \$ | | | | - |
| * PT vacation pay (calculated field) | - | - | - | - |
| * Annual benefits (calculated field) | 22,315 | - | - | 22,315 |
| * FT contract benefits in lieu (calculated field) | - | - | - | - |
| Subtotal (Per Employee) | \$ 102,586 | \$ - | \$ - | \$ 102,586 |
| Subtotal (Per Position) | \$ 102,586 | \$ - | \$ - | \$ 102,586 |
| Continuous costs | (BU & Acct #.) | Please fill in per Complement. The total will account for multiple positions if indicated above. | | |
| 1) | #N/A | | | - |
| 2) | #N/A | | | - |
| 3) | #N/A | | | - |
| 4) | #N/A | | | - |
| Subtotal (Per Employee) | \$ - | \$ - | \$ - | \$ - |
| Subtotal (Per Position) | \$ - | \$ - | \$ - | \$ - |
| One-time costs | (BU & Acct #.) | Please fill in per Complement. The total will account for multiple positions if indicated above. | | |
| 1) Computer Hardware | 050055.7211.01 | | | - |
| 2) | #N/A | | | - |
| 3) | #N/A | | | - |
| 4) | #N/A | | | - |
| Subtotal (Per Employee) | \$ - | \$ - | \$ - | \$ - |
| Subtotal (Per Position) | \$ - | \$ - | \$ - | \$ - |
| 2014 Total Annual Costs | \$ - | \$ - | \$ - | \$ - |
| 2015 Total Annual Costs | \$ 102,586 | \$ - | \$ - | \$ 102,586 |
| 2016 Total Annual Costs | \$ - | \$ - | \$ - | \$ - |
| 2017 Total Annual Costs | \$ - | \$ - | \$ - | \$ - |
| Additional Comments: This ITM position will be shared with the Property Tax section of Financial Services | | | | |

Appendix A - Additional Resource Request Submissions

| | | | | | | | | | |
|--|---|-------------------------|------------------------------|------------|----------|---------|------------|------|---------------|
| Request Title | | New Property Tax System | | | | | | | |
| 8) Capital Funding | | | | | | | | | |
| Are there any Capital requests already submitted/approved or to be submitted related to this ARR? (e.g. new car) | | | | | | | | | |
| ASSOCIATED CAPITAL FUNDING | | Status | Year asset Available for use | Proj. # | 2014 | 2015 | 2016 | 2017 | Total |
| 1 | Server | Pending | 2016 | FI-0073-16 | | | \$ 51,500 | | \$ 51,500 |
| 2 | Approx additional Oracle (Apex) licensing | Pending | 2016 | FI-0073-16 | | | \$ 103,000 | | \$ 103,000 |
| 3 | | | | | | | | | \$ - |
| TOTAL ASSOCIATED CAPITAL FUNDING | | | | | \$ - | \$ - | \$ 154,500 | \$ - | \$ 154,500 |
| 9) Financial/Resource Detail | | | | | | | | | |
| Component | | | BU Acct. # | 2014 | 2015 | 2016 | 2017 | 2018 | |
| | | | | Budget | | | | | Full-Yr. Adj. |
| REVENUE - continuous operating detail | | | | | | | | | |
| 1 | | | | | | | | | |
| 2 | | | | | | | | | |
| 3 | | | | | | | | | |
| 4 | | | | | | | | | |
| Subtotal | | | | - | - | - | - | | |
| REVENUE - one-time operating detail | | | | | | | | | |
| 1 | | | | | | | | | - |
| 2 | | | | | | | | | - |
| Subtotal | | | | - | - | - | - | | - |
| EXPENSES - continuous operating detail (For staffing costs please fill out section 7) | | | | | | | | | |
| 1 | * Staffing costs (calculated field) | (From sect. 7) | - | 80,271 | - | - | | | |
| 2 | * Benefits | (From sect. 7) | - | 22,315 | - | - | | | |
| 3 | * Complement sch. Expenses (calculated field) | (From sect. 7) | - | - | - | - | | | |
| 4 | System maintenance costs | 70114 | | | 160,000 | - | | | |
| 5 | | | | | | | | | |
| 6 | | | | | | | | | |
| 7 | | | | | | | | | |
| Subtotal | | | | - | 102,586 | 160,000 | - | | |
| EXPENSES - one-time operating detail (For staffing costs please fill out section 7) | | | | | | | | | |
| 1 | * Complement sch. Expenses (calculated field) | (From sect. 7) | - | - | - | - | - | - | - |
| 2 | | | | | | | | | - |
| 3 | | | | | | | | | - |
| Subtotal | | | | - | - | - | - | - | - |
| OFFSETS - cost savings, reductions, etc | | | | | | | | | |
| 1 | eliminate 0.5 fte Property Tax | | | (30,300) | - | - | | | |
| 2 | this is do to increased functionality of the new tax system | | | | | | | | |
| 3 | | | | | | | | | |
| Subtotal | | | | - | (30,300) | - | - | | |
| TOTAL OPERATING BUDGET CHANGE | | | | | - | 72,286 | 160,000 | - | - |
| COMPLEMENTS & FTE's | | | | | 2014 | 2015 | 2016 | 2017 | Total |
| # of positions requested | | | (From sect. 7) | - | 1.00 | - | - | | 1.00 |
| FTE's | | | (From sect. 7) | - | 1.00 | - | - | | 1.00 |
| FTE reductions/offsets | | | (Manual Field) | | | | 0.50 | | 0.50 |
| Net FTE's | | | | - | 1.00 | - | (0.50) | | 0.50 |

CITY OF VAUGHAN
2014-2017 OPERATING BUDGET

| ADDITIONAL RESOURCE REQUEST | | | | | | | |
|--|---|--|--------------------|-------------|------------------------|--------------------------|------------------------|
| Request Title | EDMS Business Analyst | | | | | | |
| Business Unit # | 050001 | Office of the CIO | | | | | |
| | 050 - Information & Technology Mgmt. | | | | | | |
| Related Program | Archival Services - Local Artifacts | | | | | | |
| Program Classification | Premium - City Building | | | | | | |
| Annual Budget Change Summary | | | | | | | |
| Financial Components | 2014 | 2015 | 2016 | 2017 | 2014-2017 Sub-total | 2018 (One Time. Adj.) | 2014-2018 Sub-total |
| Staffing | | | | | | | |
| Complements | - | 2.00 | - | - | 2.00 | - | 2.00 |
| Net FTE's | - | 2.00 | - | - | 2.00 | - | 2.00 |
| Operating Revenue | - | - | - | - | - | - | - |
| Operating Costs | | | | | | | |
| Staffing & Benefits | - | 224,716 | - | - | 224,716 | - | 224,716 |
| Other continuous costs | - | 3,800 | - | - | 3,800 | - | 3,800 |
| One-time expenses | - | 11,000 | (11,000) | - | - | - | - |
| Offsets/reductions | - | - | - | - | - | - | - |
| Net Operating Budget | \$ - | \$ 239,516 | \$ (11,000) | \$ - | \$ 228,516 | \$ - | \$ 228,516 |
| Associated Capital Costs | \$ 68,000 | \$ 140,000 | \$ - | \$ - | \$ 208,000 | \$ - | \$ 208,000 |
| 1A) Request Description: Please provide a <u>brief</u> description of the request. | | | | | | | |
| Please check one: <input type="checkbox"/> Departmental <input checked="" type="checkbox"/> Corporate | | | | | | | |
| Business Support Staff for the implementation and support of an Electronic Document Management System to be used by all departments to create, manage, and retrieve electronic records, including email, and to improve the efficiency of records and information-based business processes. The position's primary responsibility is to ensure that the solution meets business requirements and is compliant with City policies and procedures. The BA will lead training and culture change initiatives prior to and during the implementation process. The actual allocation of the FTE's (once approved) to appropriate business units will be determined by the EDMS steering/governance committee. | | | | | | | |
| 1B) If this request is part of a project with multiple milestones then please fill in the following table: | | | | | | | |
| Milestones or Deliverables | Timelines | Comments | | | | | |
| Deployment of EDMS | 2012-2015 | Business component of deployment | | | | | |
| EDMS Staff Training and Support | Ongoing | Provides business support and assists with cultural change during implementation | | | | | |
| | | | | | | | |
| | | | | | | | |
| 1C) Impact on other departments (cost/time/benefit): | | | | | | | |
| Department Impacted | Describe Impact (Cost/time/benefit) | Were they Consulted? | | | | | |
| EDMS impacts all depts | Impacts departments' ability to control and retrieve electronic information and streamline information-based business processes. | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No | | | | | |
| ITM Dept. | The project owner is the City Clerk's Office. ITM will also be heavily involved, providing the necessary technical support to the EDMS. | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No | | | | | |
| CCO, Legal, CMO | City Clerk's Office, Legal Services and City Manager's Office likely first departments to be deployed. | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No | | | | | |
| Other comments: | | | | | | | |
| The position is the primary liaison between the City Clerk's Office and users within City Departments. The position will provide staff training and work with ITM staff and the EDMS vendor during the planning and implementation phases of deployment. The BA will provide ongoing business and management support for the project to ensure compliance with statutory requirements and industry best practices. | | | | | | | |
| COMMISSIONER APPROVAL: _____ | | Date: _____ | | | | | |

Budget Staff
Use Only

☐ 1st Submission
☐ Previously Recognized

Submitted for year:
 Recognized for year:

Appendix A - Additional Resource Request Submissions

| Request Title | | EDMS Business Analyst | | | | |
|---|--|-------------------------------------|---------------------|---|-----------------------|--|
| 2) Relationship to Vaughan Vision 2020 - Goals / Objectives / Initiatives | | | | | | |
| A) Identify the <u>specific initiative</u> on the Vaughan Vision 2020 initiative list this resource request supports (new or implementation of): Choose an Initiative from the drop down list and then choose the relationship with the initiative in the Green cell using the drop down provided. | | | | | | |
| Theme | Goal | ↓ Initiative (Use drop down list) ↓ | Ref # | Date | Priority | Request/Initiative Relationship (choose 1) |
| | | | | | | |
| | | | | | | |
| | | | | | | |
| B) Describe and clearly demonstrate how the request links to the Vaughan Vision 2020: | | | | | | |
| EDMS was converted to operational from strategic status in 2010. EDMS will contribute to developing a high performing organization through Corporate-wide business efficiency, accountability, government transparency, and legislative/regulatory compliance through the management and provision of access to the City's electronic information. Therefore, the EDMS Technical SME links to the following VV 2020 strategic objectives: Enhance Productivity, Cost Effectiveness & Innovation (effective management and retrieval of electronic information improves business processes and service delivery across all departments); Demonstrate Leadership & Promote Effective Governance (the integrity, accessibility, and security of the City's information is a cornerstone of accessibility and transparency); Pursue Excellence in Service Delivery (enhanced information management and access facilitated by EDMS improves service delivery capacity of all City BUs). | | | | | | |
| 3) Related Performance Indicators & Business Plan Link | | | | | | |
| Please provide information on top 3 performance measures: | | | | | | |
| | Name/description of service level target: | | Target Level | Current Level | Level with ARR | |
| 1) | Information Search & Retrieval Time | | minutes | can be days or more | minutes | |
| 2) | Percentage of Records Systematically Controlled | | 1 | 0 | 50-75% | |
| 3) | Percentage of High-Value Records Preserved | | 1 | minimal | 50-75% | |
| Describe how this request relates to Departmental Business Plan: | | | | | | |
| The request corresponds to one of the core business functions of the City Clerk's Office: managing Corporate records and information, including records retention and disposal, and managing Corporate records and information-related statutory/regulatory compliance, such as responding to Freedom of Information requests from the public. Request also links to the development of a Corporate Records and Information Management System including EDMS deployment, and the development of a Corporate Electronic Records Preservation Strategy. EDMS is central to the CCO's strategy for managing Corporate records and information. | | | | | | |
| 4) Value Proposition | | | | | | |
| Please detail both qualitative and quantitative benefits of the request | | | | | | |
| Qualitative: Please select up to 2 actions which best describe this request | | | | | | |
| Primary | | Improve Sustainability | | Secondary | | Realize Future Benefits |
| Briefly explain how this request helps achieve the actions selected above. How does this request make a difference in these areas? Can improvements be defined (i.e. surveys, measures, etc.)? | | | | | | |
| ARR will improve Corporate sustainability by facilitating EDMS deployment and maintenance, resulting in the efficient control and security of the City's electronic records, including e-mail, which are currently not managed in a systematic fashion. EDMS also has the capacity to enhance workflow and collaboration organization-wide, and therefore improve business processes. Overall results include faster information retrieval, improved customer service capacity, improved staff task completion rates, etc. Some benefits will be realized in the longer term. | | | | | | |
| Quantitative: Please provide explanation of how this request improves efficiency. Note that performance measures are captured in section 3. This section is for efficiency improvements. | | | | | | |
| Year | Type | Change/Saving | Units | Detail of Cost Reductions/Budget Savings | | Incl. in offsets (Section #9)? |
| 2012- | | within minutes | Hrs. | Reduction in information retrieval times; more info control | | No |
| 2013- | | N/A | Units | Faster information-based customer service delivery in all depts. | | No |
| 2014- | | soft savings | \$ | Efficiency-related cost savings in long-term; reduced paper records storage costs | | No |
| 5) Alternatives | | | | | | |
| Are there alternatives or options? Please explain what they are and why they are not the primary approach. | | | | | | |
| The alternative is the status quo, with its inherent limitations in the management of the City's electronic information and records. Employing existing City technologies such as SharePoint is not recommended. Consultants contracted by the City in 2010 corroborated staff's finding that SharePoint 2007 and 2010 are not robust and mature EDMS products. Status quo provides inadequate management of electronic records (including e-mail, charts, images and social media). | | | | | | |

Appendix A - Additional Resource Request Submissions

| Request Title | EDMS Business Analyst | | | |
|---|-----------------------|--|-------------|-------------------|
| 7) Complement Details - Skip to Section 8 if no Staff is requested | | | | |
| Do not gap positions - If required, please contact the Budget Dept. for instructions Future year progressions & eco. adj. will be calculated corporately by the Budget Dept. | | | | |
| Complement Information | Position #1 | Position #2 | Position #3 | Sub-total |
| Budget Year | 2015 | | | |
| Position title | EDMS Business SME | | | |
| Estimated start date | April 1, 2015 | | | |
| # of positions requested | 2.00 | - | - | 2.00 |
| Full-time equivalents (FTEs) | 2.00 | - | - | 1.00 |
| Position type | Full-time | | | |
| Position agreement classification | Mgmt/Non-union | | | |
| If contract, specify length (months or yrs) | N/A | | | |
| If Casual/Seasonal PT enter Hourly wage | | | | |
| Business unit # (override if different than # shown) | 050001 | | | |
| Grade level | 7 | | | |
| Est. starting step | 3 | | | |
| Desktop (HR) Review Performed? | Yes | | | |
| B&F Accommodations Available? | N/A | | | |
| ITM Hardware required? | Yes | | | |
| Capital Equipment Required? | No | | | |
| Complement Annual Cost Detail | | | | |
| Annual full-time \$ | 87,917 | | | 87,917 |
| Annual part-time \$ | - | - | - | - |
| Annual shift premiums, etc | - | - | - | - |
| Annual overtime \$ | - | - | - | - |
| * PT vacation pay (calculated field) | - | - | - | - |
| * Annual benefits (calculated field) | 24,441 | - | - | 24,441 |
| * FT contract benefits in lieu (calculated field) | - | - | - | - |
| Subtotal (Per Employee) | \$ 112,358 | \$ - | \$ - | \$ 112,358 |
| Subtotal (Per Position) | \$ 224,716 | \$ - | \$ - | \$ 224,716 |
| Continuous costs | (BU & Acct #.) | Please fill in per Complement. The total will account for multiple positions if indicated above. | | |
| 1) Office Supplies | 050001.7200 | 200 | - | 200 |
| 2) Training & Developme | 050001.7115 | 1,000 | - | 1,000 |
| 3) Cellular Line Charges | 050001.7122.01 | 700 | - | 700 |
| 4) Mileage | 050001.7100 | - | - | - |
| Subtotal (Per Employee) | \$ 1,900 | \$ - | \$ - | \$ 1,900 |
| Subtotal (Per Position) | \$ 3,800 | \$ - | \$ - | \$ 3,800 |
| One-time costs | (BU & Acct #.) | Please fill in per Complement. The total will account for multiple positions if indicated above. | | |
| 1) Computer Hardware | 050001.7211.01 | 2,500 | - | 2,500 |
| 2) Office Equip. & Furnitu | 050001.7210 | 2,500 | - | 2,500 |
| 3) Training & Developme | 050001.7115 | 500 | - | 500 |
| 4) | #N/A | - | - | - |
| Subtotal (Per Employee) | 5,500 | - | - | 5,500 |
| Subtotal (Per Position) | \$ 11,000 | \$ - | \$ - | \$ 11,000 |
| 2014 Total Annual Costs | \$ - | \$ - | \$ - | \$ - |
| 2015 Total Annual Costs | \$ 239,516 | \$ - | \$ - | \$ 239,516 |
| 2016 Total Annual Costs | \$ - | \$ - | \$ - | \$ - |
| 2017 Total Annual Costs | \$ - | \$ - | \$ - | \$ - |
| Additional Comments: | | | | |

Appendix A - Additional Resource Request Submissions

| | | | | | | | | | |
|--|---|-----------------------|-------------------------------------|----------------|------------------|-------------------|-------------|----------------------|-------------------|
| Request Title | | EDMS Business Analyst | | | | | | | |
| 8) Capital Funding | | | | | | | | | |
| Are there any Capital requests already submitted/approved or to be submitted related to this ARR? (e.g. new car) | | | | | | | | | |
| ASSOCIATED CAPITAL FUNDING | | Status | Year asset Available for use | Proj. # | 2014 | 2015 | 2016 | 2017 | Total |
| 1 | EDMS Project implementation | | 2012 | | \$ - | \$ - | \$ - | | \$ - |
| 2 | Oracle License each year | | 2013 | | \$ 15,000 | \$ 15,000 | \$ - | | \$ 30,000 |
| 3 | EDMS Solution Lic each year | | 2013 | | \$ 53,000 | \$ 125,000 | \$ - | | \$ 178,000 |
| TOTAL ASSOCIATED CAPITAL FUNDING | | | | | \$ 68,000 | \$ 140,000 | \$ - | \$ - | \$ 208,000 |
| 9) Financial/Resource Detail | | | | | | | | | |
| Component | | | BU Acct. # | 2014 | 2015 | 2016 | 2017 | 2018 | |
| | | | | Budget | | | | Full-Yr. Adj. | |
| REVENUE - continuous operating detail | | | | | | | | | |
| 1 | N/A | | | - | - | - | | | |
| 2 | | | | - | - | - | | | |
| 3 | | | | - | - | - | | | |
| 4 | | | | - | - | - | | | |
| Subtotal | | | | - | - | - | - | | |
| REVENUE - one-time operating detail | | | | | | | | | |
| 1 | N/A | | | - | - | - | | | - |
| 2 | | | | - | - | - | | | - |
| Subtotal | | | | - | - | - | - | | - |
| EXPENSES - continuous operating detail (For staffing costs please fill out section 7) | | | | | | | | | |
| 1 | * Staffing costs (calculated field) | (From sect. 7) | | - | 175,834 | - | - | | |
| 2 | * Benefits | (From sect. 7) | | - | 48,882 | - | - | | |
| 3 | * Complement sch. Expenses (calculated field) | (From sect. 7) | | - | 3,800 | - | - | | |
| 4 | | | | - | - | - | | | |
| 5 | | | | - | - | - | | | |
| 6 | | | | - | - | - | | | |
| 7 | | | | - | - | - | | | |
| Subtotal | | | | - | 228,516 | - | - | | |
| EXPENSES - one-time operating detail (For staffing costs please fill out section 7) | | | | | | | | | |
| 1 | * Complement sch. Expenses (calculated field) | (From sect. 7) | | - | 11,000 | - | - | | - |
| 2 | | | | - | - | - | | | - |
| 3 | | | | - | - | - | | | - |
| Subtotal | | | | - | 11,000 | - | - | | - |
| OFFSETS - cost savings, reductions, etc | | | | | | | | | |
| 1 | | | | - | - | - | | | |
| 2 | | | | - | - | - | | | |
| 3 | | | | - | - | - | | | |
| Subtotal | | | | - | - | - | - | | |
| TOTAL OPERATING BUDGET CHANGE | | | | | - | 239,516 | - | - | - |
| COMPLEMENTS & FTE's | | | | | 2014 | 2015 | 2016 | 2017 | Total |
| # of positions requested | | | (From sect. 7) | - | 2.00 | - | - | | 2.00 |
| FTE's | | | (From sect. 7) | - | 2.00 | - | - | | 2.00 |
| FTE reductions/offsets | | | (Manual Field) | - | - | - | | | - |
| Net FTE's | | | | - | 2.00 | - | - | | 2.00 |

CITY OF VAUGHAN
2014-2017 OPERATING BUDGET

| ADDITIONAL RESOURCE REQUEST | | | | | | | |
|---|---|---|-------------------|-------------|------------------------|--------------------------|------------------------|
| Request Title | EDMS Technical SME | | | | | | |
| Business Unit # | 050001 | Office of the CIO | | | | | |
| | 050 - Information & Technology Mgmt. | | | | | | |
| Related Program | Archival Services - Local Artifacts | | | | | | |
| Program Classification | Premium - City Building | | | | | | |
| Annual Budget Change Summary | | | | | | | |
| Financial Components | 2014 | 2015 | 2016 | 2017 | 2014-2017 Sub-total | 2018 (One Time. Adj.) | 2014-2018 Sub-total |
| Staffing | | | | | | | |
| Complements | - | 1.00 | - | - | 1.00 | - | 1.00 |
| Net FTE's | - | 1.00 | - | - | 1.00 | - | 1.00 |
| Operating Revenue | - | - | - | - | - | - | - |
| Operating Costs | | | | | | | |
| Staffing & Benefits | - | 112,358 | - | - | 112,358 | - | 112,358 |
| Other continuous costs | - | 1,900 | - | - | 1,900 | - | 1,900 |
| One-time expenses | - | 5,500 | (5,500) | - | - | - | - |
| Offsets/reductions | - | - | - | - | - | - | - |
| Net Operating Budget | \$ - | \$ 119,758 | \$ (5,500) | \$ - | \$ 114,258 | \$ - | \$ 114,258 |
| Associated Capital Costs | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| 1A) Request Description: Please provide a <u>brief</u> description of the request. | | | | | | | |
| Please check one: <input type="checkbox"/> Departmental <input checked="" type="checkbox"/> Corporate | | | | | | | |
| <p>Technical Support Staff for the implementation and support of an Electronic Document Management System. The City's electronic information and records are not organized and easily accessible. An EDMS solution would be used by all departments to create, manage, and retrieve electronic records, including e-mail, and to improve the efficiency of records and information-based business processes. This Technical/IT Resource will be the prime contact for solution architecture, software, configuration/customization, and oversight of all technologies. This role is key to structuring the hand-off to technical support and to ensuring application performance and reliability. The position will be a key liaison to technical resources within the vendor/partner organization.</p> | | | | | | | |
| 1B) If this request is part of a project with multiple milestones then please fill in the following table: | | | | | | | |
| Milestones or Deliverables | Timelines | Comments | | | | | |
| Deployment of EDMS | 2012-2015 | Assists with technical component of deployment | | | | | |
| EDMS Maintenance | Ongoing | Assists with technical component of maintenance | | | | | |
| | | | | | | | |
| | | | | | | | |
| 1C) Impact on other departments (cost/time/benefit): | | | | | | | |
| Department Impacted | Describe Impact (Cost/time/benefit) | Were they Consulted? | | | | | |
| EDMS impacts all depts | Impacts departments' ability to control and retrieve electronic information and streamline information-based business processes. | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No | | | | | |
| ITM Dept. | The project owner is the City Clerk's Office. ITM will also be heavily involved, providing the necessary technical support to the EDMS. | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No | | | | | |
| | | <input type="checkbox"/> Yes <input type="checkbox"/> No | | | | | |
| Other comments: | | | | | | | |
| <p>The position is the primary liaison between the Clerk's Dept. and ITM Dept. in technical matters relating to the EDMS solution; is also primary liaison to vendor. Dedicated ITM staff to manage and support the EDMS technical SME may be required.</p> | | | | | | | |
| COMMISSIONER APPROVAL: _____ | | Date: _____ | | | | | |

**Budget Staff
Use Only**

☐ 1st Submission
☐ Previously Recognized

Submitted for year:
 Recognized for year:

Appendix A - Additional Resource Request Submissions

| Request Title | EDMS Technical SME | | | | | |
|---|--|---------------------------------|---------------------|---|-----------------------|--|
| 2) Relationship to Vaughan Vision 2020 - Goals / Objectives / Initiatives | | | | | | |
| A) Identify the <u>specific initiative</u> on the Vaughan Vision 2020 initiative list this resource request supports (new or implementation of): Choose an Initiative from the drop down list and then choose the relationship with the initiative in the Green cell using the drop down provided. | | | | | | |
| Theme | Goal | Initiative (Use drop down list) | Ref # | Date | Priority | Request/Initiative Relationship (choose 1) |
| | | | | | | |
| | | | | | | |
| | | | | | | |
| B) Describe and clearly demonstrate how the request links to the Vaughan Vision 2020: | | | | | | |
| EDMS was converted to operational from strategic status in 2010. EDMS will contribute to developing a high performing organization through Corporate-wide business efficiency, accountability, government transparency, and legislative/regulatory compliance through the management and provision of access to the City's electronic information. Therefore, the EDMS Technical SME links to the following VV 2020 strategic objectives: Enhance Productivity, Cost Effectiveness & Innovation (effective management and retrieval of electronic information improves business processes and service delivery across all departments); Demonstrate Leadership & Promote Effective Governance (the integrity, accessibility, and security of the City's information is a cornerstone of accessibility and transparency); Pursue Excellence in Service Delivery (enhanced information management and access facilitated by EDMS improves service delivery capacity of all City BUs). | | | | | | |
| 3) Related Performance Indicators & Business Plan Link | | | | | | |
| Please provide information on top 3 performance measures: | | | | | | |
| | Name/description of service level target: | | Target Level | Current Level | Level with ARR | |
| 1) | Information Search & Retrieval Time | | minutes | can be days or more | mins to hours | |
| 2) | Percentage of Records Systematically Controlled | | 1 | 0 | 50-75% | |
| 3) | Percentage of High-Value Records Preserved | | 1 | 0 | 50-75% | |
| Describe how this request relates to Departmental Business Plan: | | | | | | |
| The request corresponds to one of the core business functions of the City Clerk's Office: managing Corporate records and information, including records retention and disposal, and managing Corporate records and information-related statutory/regulatory compliance, such as responding to Freedom of Information requests from the public. Request also links to the development of a Corporate Records and Information Management System including EDMS deployment, and the development of a Corporate Electronic Records Preservation Strategy. EDMS is central to the CCO's strategy for managing Corporate records and information. | | | | | | |
| 4) Value Proposition | | | | | | |
| Please detail both qualitative and quantitative benefits of the request | | | | | | |
| Qualitative: Please select up to 2 actions which best describe this request | | | | | | |
| Primary | | Improve Sustainability | | Secondary | | Realize Future Benefits |
| Briefly explain how this request helps achieve the actions selected above. How does this request make a difference in these areas? Can improvements be defined (i.e. surveys, measures, etc.)? | | | | | | |
| ARR will improve Corporate sustainability by facilitating EDMS deployment and maintenance, resulting in the efficient control and security of the City's electronic records, including e-mail, which are currently not managed in a systematic fashion. EDMS also has the capacity to enhance workflow and collaboration organization-wide, and therefore improve business processes. Overall results include faster information retrieval, improved customer service capacity, improved staff task completion rates, etc. Some benefits will be realized in the longer term. | | | | | | |
| Quantitative: Please provide explanation of how this request improves efficiency. Note that performance measures are captured in section 3. This section is for efficiency improvements. | | | | | | |
| Year | Type | Change/Saving | Units | Detail of Cost Reductions/Budget Savings | | Incl. in offsets (Section #9)? |
| 2012- | | within minutes | Hrs. | Reduction in information retrieval times; more info control | | No |
| 2013- | | N/A | Units | Faster information-based customer service delivery in all depts. | | No |
| 2014- | | soft savings | \$ | Efficiency-related cost savings in long-term; reduced paper records storage costs | | No |
| 5) Alternatives | | | | | | |
| Are there alternatives or options? Please explain what they are and why they are not the primary approach. | | | | | | |
| The alternative is the status quo, with its inherent limitations in the management of the City's electronic information and records. Employing existing City technologies such as SharePoint is not recommended. Consultants contracted by the City in 2010 corroborated staff's finding that SharePoint 2007 and 2010 are not robust and mature EDMS products. Status quo provides inadequate management of electronic records (including e-mail, charts, images and social media). Technical SME is a fundamental requirement for implementation. could be structured as a contract position but that would limit recruitment of internal candidates familiar with city operation. | | | | | | |

Appendix A - Additional Resource Request Submissions

| Request Title | EDMS Technical SME | | | |
|---|--------------------|--|-------------|-------------------|
| 7) Complement Details - Skip to Section 8 if no Staff is requested | | | | |
| Do not gap positions - If required, please contact the Budget Dept. for instructions Future year progressions & eco. adj. will be calculated corporately by the Budget Dept. | | | | |
| Complement Information | Position #1 | Position #2 | Position #3 | Sub-total |
| Budget Year | 2015 | | | |
| Position title | EDMS Technical SME | | | |
| Estimated start date | April 1, 2015 | | | |
| # of positions requested | 1.00 | - | - | 1.00 |
| Full-time equivalents (FTEs) | 1.00 | - | - | 1.00 |
| Position type | Full-time | | | |
| Position agreement classification | Mgmt/Non-union | | | |
| If contract, specify length (months or yrs) | N/A | | | |
| If Casual/Seasonal PT enter Hourly wage | | | | |
| Business unit # (override if different than # shown) | 050001 | | | |
| Grade level | 7 | | | |
| Est. starting step | 3 | | | |
| Desktop (HR) Review Performed? | Yes | | | |
| B&F Accommodations Available? | N/A | | | |
| ITM Hardware required? | Yes | | | |
| Capital Equipment Required? | No | | | |
| Complement Annual Cost Detail | | | | |
| Annual full-time \$ | 87,917 | | | 87,917 |
| Annual part-time \$ | - | - | - | - |
| Annual shift premiums, etc | - | - | - | - |
| Annual overtime \$ | - | - | - | - |
| * PT vacation pay (calculated field) | - | - | - | - |
| * Annual benefits (calculated field) | 24,441 | - | - | 24,441 |
| * FT contract benefits in lieu (calculated field) | - | - | - | - |
| Subtotal (Per Employee) | \$ 112,358 | \$ - | \$ - | \$ 112,358 |
| Subtotal (Per Position) | \$ 112,358 | \$ - | \$ - | \$ 112,358 |
| Continuous costs | (BU & Acct #.) | Please fill in per Complement. The total will account for multiple positions if indicated above. | | |
| 1) Office Supplies | 050001.7200 | 200 | - | 200 |
| 2) Training & Developme | 050001.7115 | 1,000 | - | 1,000 |
| 3) Cellular Line Charges | 050001.7122.01 | 700 | - | 700 |
| 4) Mileage | 050001.7100 | - | - | - |
| Subtotal (Per Employee) | \$ 1,900 | \$ - | \$ - | \$ 1,900 |
| Subtotal (Per Position) | \$ 1,900 | \$ - | \$ - | \$ 1,900 |
| One-time costs | (BU & Acct #.) | Please fill in per Complement. The total will account for multiple positions if indicated above. | | |
| 1) Computer Hardware | 050001.7211.01 | 2,500 | - | 2,500 |
| 2) Office Equip. & Furnitu | 050001.7210 | 2,500 | - | 2,500 |
| 3) Training & Developme | 050001.7115 | 500 | - | 500 |
| 4) | #N/A | - | - | - |
| Subtotal (Per Employee) | 5,500 | - | - | 5,500 |
| Subtotal (Per Position) | \$ 5,500 | \$ - | \$ - | \$ 5,500 |
| 2014 Total Annual Costs | \$ - | \$ - | \$ - | \$ - |
| 2015 Total Annual Costs | \$ 119,758 | \$ - | \$ - | \$ 119,758 |
| 2016 Total Annual Costs | \$ - | \$ - | \$ - | \$ - |
| 2017 Total Annual Costs | \$ - | \$ - | \$ - | \$ - |
| Additional Comments: | | | | |

Appendix A - Additional Resource Request Submissions

| | | | | | | | | | |
|--|---|--------------------|-------------------------------------|----------------|-------------|-------------|-------------|----------------------|--------------|
| Request Title | | EDMS Technical SME | | | | | | | |
| 8) Capital Funding | | | | | | | | | |
| Are there any Capital requests already submitted/approved or to be submitted related to this ARR? (e.g. new car) | | | | | | | | | |
| ASSOCIATED CAPITAL FUNDING | | Status | Year asset Available for use | Proj. # | 2014 | 2015 | 2016 | 2017 | Total |
| 1 | Accounted for in EDMS Business Analyst SME | | | | \$ - | \$ - | \$ - | | \$ - |
| 2 | | | | | \$ - | \$ - | \$ - | | \$ - |
| 3 | | | | | \$ - | \$ - | \$ - | | \$ - |
| TOTAL ASSOCIATED CAPITAL FUNDING | | | | | \$ - | \$ - | \$ - | \$ - | \$ - |
| 9) Financial/Resource Detail | | | | | | | | | |
| Component | | | BU Acct. # | 2014 | 2015 | 2016 | 2017 | 2018 | |
| | | | | Budget | | | | Full-Yr. Adj. | |
| REVENUE - continuous operating detail | | | | | | | | | |
| 1 | N/A | | | - | - | - | | | |
| 2 | | | | - | - | - | | | |
| 3 | | | | - | - | - | | | |
| 4 | | | | - | - | - | | | |
| Subtotal | | | | - | - | - | - | | |
| REVENUE - one-time operating detail | | | | | | | | | |
| 1 | N/A | | | - | - | - | | | |
| 2 | | | | - | - | - | | | |
| Subtotal | | | | - | - | - | - | | |
| EXPENSES - continuous operating detail (For staffing costs please fill out section 7) | | | | | | | | | |
| 1 | * Staffing costs (calculated field) | (From sect. 7) | | - | 87,917 | - | - | | |
| 2 | * Benefits | (From sect. 7) | | - | 24,441 | - | - | | |
| 3 | * Complement sch. Expenses (calculated field) | (From sect. 7) | | - | 1,900 | - | - | | |
| 4 | | | | - | - | - | | | |
| 5 | | | | - | - | - | | | |
| 6 | | | | - | - | - | | | |
| 7 | | | | - | - | - | | | |
| Subtotal | | | | - | 114,258 | - | - | | |
| EXPENSES - one-time operating detail (For staffing costs please fill out section 7) | | | | | | | | | |
| 1 | * Complement sch. Expenses (calculated field) | (From sect. 7) | | - | 5,500 | - | - | | |
| 2 | | | | - | - | - | | | |
| 3 | | | | - | - | - | | | |
| Subtotal | | | | - | 5,500 | - | - | | |
| OFFSETS - cost savings, reductions, etc | | | | | | | | | |
| 1 | | | | - | - | - | | | |
| 2 | | | | - | - | - | | | |
| 3 | | | | - | - | - | | | |
| Subtotal | | | | - | - | - | - | | |
| TOTAL OPERATING BUDGET CHANGE | | | | | - | 119,758 | - | - | - |
| COMPLEMENTS & FTE's | | | | | 2014 | 2015 | 2016 | 2017 | Total |
| # of positions requested | | | (From sect. 7) | - | 1.00 | - | - | 1.00 | |
| FTE's | | | (From sect. 7) | - | 1.00 | - | - | 1.00 | |
| FTE reductions/offsets | | | (Manual Field) | - | - | - | - | - | |
| Net FTE's | | | | - | 1.00 | - | - | 1.00 | |

CITY OF VAUGHAN
2014-2017 OPERATING BUDGET

| ADDITIONAL RESOURCE REQUEST | | | | | | | |
|---|--|--|-------------|-------------|------------------------|--------------------------|------------------------|
| Request Title | <div style="border: 1px solid black; padding: 2px;">Legal Counsel - Procurement</div> | | | | | | |
| Business Unit # | <div style="border: 1px solid black; padding: 2px;">080001</div> | <div style="border: 1px solid black; padding: 2px;">Legal Services - Admin</div> | | | | | |
| | <div style="border: 1px solid black; padding: 2px;">080 - Legal Services</div> | | | | | | |
| Related Program | <div style="border: 1px solid black; padding: 2px;">Legal Advice</div> | | | | | | |
| Program Classification | <div style="border: 1px solid black; padding: 2px;">Standard Traditional Support</div> | | | | | | |
| Annual Budget Change Summary | | | | | | | |
| Financial Components | 2014 | 2015 | 2016 | 2017 | 2014-2017 Sub-total | 2018 (One Time. Adj.) | 2014-2018 Sub-total |
| Staffing | | | | | | | |
| Complements | 1.00 | - | - | - | 1.00 | - | 1.00 |
| Net FTE's | 1.00 | - | - | - | 1.00 | - | 1.00 |
| Operating Revenue | - | - | - | - | - | - | - |
| Operating Costs | | | | | | | |
| Staffing & Benefits | 153,263 | - | - | - | 153,263 | - | 153,263 |
| Other continuous costs | 3,400 | - | - | - | 3,400 | - | 3,400 |
| One-time expenses | - | - | - | - | - | - | - |
| Offsets/reductions | - | - | - | - | - | - | - |
| Net Operating Budget | \$ 156,663 | \$ - | \$ - | \$ - | \$ 156,663 | \$ - | \$ 156,663 |
| Associated Capital Costs | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| 1A) Request Description: Please provide a <u>brief</u> description of the request. | | | | | | | |
| Please check one: <input type="checkbox"/> Departmental <input checked="" type="checkbox"/> Corporate | | | | | | | |
| Senior Management has identified a gap in contract administration, project management and contractor performance management. Increased complexity of matters means a lawyer is required to draft and/or review all template contract/procurement documentation to ensure the City's interests are protected. This lawyer will also participate in project teams for procurement for larger projects, train City staff and provide legal advice regarding contract performance management. | | | | | | | |
| 1B) If this request is part of a project with multiple milestones then please fill in the following table: | | | | | | | |
| Milestones or Deliverables | Timelines | Comments | | | | | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| 1C) Impact on other departments (cost/time/benefit): | | | | | | | |
| Department Impacted | Describe Impact (Cost/time/benefit) | Were they Consulted? | | | | | |
| | | <input type="checkbox"/> Yes <input type="checkbox"/> No | | | | | |
| | | <input type="checkbox"/> Yes <input type="checkbox"/> No | | | | | |
| | | <input type="checkbox"/> Yes <input type="checkbox"/> No | | | | | |
| Other comments: | | | | | | | |
| | | | | | | | |
| COMMISSIONER APPROVAL: _____ | | | | | Date: _____ | | |

**Budget Staff
Use Only**

☐ 1st Submission
☐ Previously Recognized

Submitted for year:
Recognized for year:

Appendix A - Additional Resource Request Submissions

| Request Title | Legal Counsel - Procurement | | | | | |
|---|---|-------------------------------------|--------------|--|----------------|--|
| 2) Relationship to Vaughan Vision 2020 - Goals / Objectives / Initiatives | | | | | | |
| A) Identify the <u>specific initiative</u> on the Vaughan Vision 2020 initiative list this resource request supports (new or implementation of): Choose an Initiative from the drop down list and then choose the relationship with the initiative in the Green cell using the drop down provided. | | | | | | |
| Theme | Goal | ↓ Initiative (Use drop down list) ↓ | Ref # | Date | Priority | Request/Initiative Relationship (choose 1) |
| | | | | | | |
| | | | | | | |
| | | | | | | |
| B) Describe and clearly demonstrate how the request links to the Vaughan Vision 2020: | | | | | | |
| | | | | | | |
| 3) Related Performance Indicators & Business Plan Link | | | | | | |
| Please provide information on top 3 performance measures: | | | | | | |
| | Name/description of service level target: | | Target Level | Current Level | Level with ARR | |
| 1) | | | | | | |
| 2) | | | | | | |
| 3) | | | | | | |
| Describe how this request relates to Departmental Business Plan: | | | | | | |
| | | | | | | |
| 4) Value Proposition | | | | | | |
| Please detail both qualitative and quantitative benefits of the request | | | | | | |
| Qualitative: Please select up to 2 actions which best describe this request | | | | | | |
| Primary | | Improve Sustainability | | Secondary | | |
| Briefly explain how this request helps achieve the actions selected above. How does this request make a difference in these areas? Can improvements be defined (i.e. surveys, measures, etc.)? | | | | | | |
| | | | | | | |
| Quantitative: Please provide explanation of how this request improves efficiency. Note that performance measures are captured in section 3. This section is for efficiency improvements. | | | | | | |
| Year | Type | Change/Saving | Units | Detail of Cost Reductions/Budget Savings | | Incl. in offsets (Section #9)? |
| | | | | | | |
| | | | | | | |
| | | | | | | |
| 5) Alternatives | | | | | | |
| Are there alternatives or options? Please explain what they are and why they are not the primary approach. | | | | | | |
| The alternative would be to utilize external counsel with procurement expertise, which would be significantly more expensive. | | | | | | |

Appendix A - Additional Resource Request Submissions

| Request Title | | Legal Counsel - Procurement | | |
|---|-----------------------------|--|-------------|-------------------|
| 7) Complement Details - Skip to Section 8 if no Staff is requested | | | | |
| Do not gap positions - If required, please contact the Budget Dept. for instructions Future year progressions & eco. adj. will be calculated corporately by the Budget Dept. | | | | |
| Complement Information | Position #1 | Position #2 | Position #3 | Sub-total |
| Budget Year | 2014 | | | |
| Position title | Legal Counsel - Procurement | | | |
| Estimated start date | June, 2014 | | | |
| # of positions requested | 1.00 | | | 1.00 |
| Full-time equivalents (FTEs) | 1.00 | | | 1.00 |
| Position type | Full-time | | | |
| Position agreement classification | Mgmt/Non-union | | | |
| If contract, specify length (months or yrs) | | | | |
| If Casual/Seasonal PT enter Hourly wage | | | | |
| Business unit # (override if different than # shown) | 080001 | | | |
| Grade level | 11 | | | |
| Est. starting step | 1 | | | |
| Desktop (HR) Review Performed? | | | | |
| B&F Accommodations Available? | | | | |
| ITM Hardware required? | | | | |
| Capital Equipment Required? | | | | |
| Complement Annual Cost Detail | | | | |
| Annual full-time \$ | 120,395 | | | 120,395 |
| Annual part-time \$ | - | - | - | - |
| Annual shift premiums, etc | | | | - |
| Annual overtime \$ | | | | - |
| * PT vacation pay (calculated field) | - | - | - | - |
| * Annual benefits (calculated field) | 32,868 | - | - | 32,868 |
| * FT contract benefits in lieu (calculated field) | - | - | - | - |
| Subtotal (Per Employee) | \$ 153,263 | \$ - | \$ - | \$ 153,263 |
| Subtotal (Per Position) | \$ 153,263 | \$ - | \$ - | \$ 153,263 |
| Continuous costs | (BU & Acct #.) | Please fill in per Complement. The total will account for multiple positions if indicated above. | | |
| 1) Office Supplies | 080001.7200 | 200 | | 200 |
| 2) Training & Development | 080001.7115 | 1,200 | | 1,200 |
| 3) Memberships/Dues/Fees | 080001.7105 | 2,000 | | 2,000 |
| 4) Mileage | 080001.7100 | | | - |
| Subtotal (Per Employee) | | \$ 3,400 | \$ - | \$ 3,400 |
| Subtotal (Per Position) | | \$ 3,400 | \$ - | \$ 3,400 |
| One-time costs | (BU & Acct #.) | Please fill in per Complement. The total will account for multiple positions if indicated above. | | |
| 1) Computer Hardware | 080001.7211.01 | | | - |
| 2) | #N/A | | | - |
| 3) | #N/A | | | - |
| 4) | #N/A | | | - |
| Subtotal (Per Employee) | | - | - | - |
| Subtotal (Per Position) | | \$ - | \$ - | \$ - |
| 2014 Total Annual Costs | \$ 156,663 | \$ - | \$ - | \$ 156,663 |
| 2015 Total Annual Costs | \$ - | \$ - | \$ - | \$ - |
| 2016 Total Annual Costs | \$ - | \$ - | \$ - | \$ - |
| 2017 Total Annual Costs | \$ - | \$ - | \$ - | \$ - |
| Additional Comments: | | | | |

Appendix A - Additional Resource Request Submissions

| | | | | | | | | | |
|--|---|-----------------------------|-------------------------------------|----------------|-------------|-------------|----------------------|-------------|--------------|
| Request Title | | Legal Counsel - Procurement | | | | | | | |
| 8) Capital Funding | | | | | | | | | |
| Are there any Capital requests already submitted/approved or to be submitted related to this ARR? (e.g. new car) | | | | | | | | | |
| ASSOCIATED CAPITAL FUNDING | | Status | Year asset Available for use | Proj. # | 2014 | 2015 | 2016 | 2017 | Total |
| 1 | | | | | | | | | \$ - |
| 2 | | | | | | | | | \$ - |
| 3 | | | | | | | | | \$ - |
| TOTAL ASSOCIATED CAPITAL FUNDING | | | | | \$ - | \$ - | \$ - | \$ - | \$ - |
| 9) Financial/Resource Detail | | | | | | | | | |
| Component | | BU Acct. # | 2014 | 2015 | 2016 | 2017 | 2018 | | |
| | | | Budget | | | | Full-Yr. Adj. | | |
| REVENUE - continuous operating detail | | | | | | | | | |
| 1 | | | | | | | | | |
| 2 | | | | | | | | | |
| 3 | | | | | | | | | |
| 4 | | | | | | | | | |
| Subtotal | | | - | - | - | - | | | |
| REVENUE - one-time operating detail | | | | | | | | | |
| 1 | | | | | | | | - | |
| 2 | | | | | | | | - | |
| Subtotal | | | - | - | - | - | | - | |
| EXPENSES - continuous operating detail (For staffing costs please fill out section 7) | | | | | | | | | |
| 1 | * Staffing costs (calculated field) | (From sect. 7) | 120,395 | - | - | - | | | |
| 2 | * Benefits | (From sect. 7) | 32,868 | - | - | - | | | |
| 3 | * Complement sch. Expenses (calculated field) | (From sect. 7) | 3,400 | - | - | - | | | |
| 4 | | | | | | | | | |
| 5 | | | | | | | | | |
| 6 | | | | | | | | | |
| 7 | | | | | | | | | |
| Subtotal | | | 156,663 | - | - | - | | | |
| EXPENSES - one-time operating detail (For staffing costs please fill out section 7) | | | | | | | | | |
| 1 | * Complement sch. Expenses (calculated field) | (From sect. 7) | - | - | - | - | | - | |
| 2 | | | | | | | | - | |
| 3 | | | | | | | | - | |
| Subtotal | | | - | - | - | - | | - | |
| OFFSETS - cost savings, reductions, etc | | | | | | | | | |
| 1 | | | | | | | | | |
| 2 | | | | | | | | | |
| 3 | | | | | | | | | |
| Subtotal | | | - | - | - | - | | | |
| TOTAL OPERATING BUDGET CHANGE | | | 156,663 | - | - | - | | - | |
| COMPLEMENTS & FTE's | | | 2014 | 2015 | 2016 | 2017 | Total | | |
| # of positions requested | | (From sect. 7) | 1.00 | - | - | - | 1.00 | | |
| FTE's | | (From sect. 7) | 1.00 | - | - | - | 1.00 | | |
| FTE reductions/offsets | | (Manual Field) | | | | | - | | |
| Net FTE's | | | 1.00 | - | - | - | 1.00 | | |

CITY OF VAUGHAN
2014-2017 OPERATING BUDGET

| ADDITIONAL RESOURCE REQUEST | | | | | | | |
|---|--|------------------------|-------------|-------------|------------------------|--|------------------------|
| Request Title | LAW CLERK I | | | | | | |
| Business Unit # | 080001 | Legal Services - Admin | | | | | |
| | 080 - Legal Services | | | | | | |
| Related Program | OMB Hearings | | | | | | |
| Program Classification | Standard Essential Service (Individual Programs) | | | | | | |
| Annual Budget Change Summary | | | | | | | |
| Financial Components | 2014 | 2015 | 2016 | 2017 | 2014-2017 Sub-total | 2018 (One Time. Adj.) | 2014-2018 Sub-total |
| Staffing | | | | | | | |
| Complements | 1.00 | - | - | - | 1.00 | - | 1.00 |
| Net FTE's | 1.00 | - | - | - | 1.00 | - | 1.00 |
| Operating Revenue | - | - | - | - | - | - | - |
| Operating Costs | | | | | | | |
| Staffing & Benefits | 69,797 | - | - | - | 69,797 | - | 69,797 |
| Other continuous costs | 500 | - | - | - | 500 | - | 500 |
| One-time expenses | 1,500 | (1,500) | - | - | - | - | - |
| Offsets/reductions | - | - | - | - | - | - | - |
| Net Operating Budget | \$ 71,797 | \$ (1,500) | \$ - | \$ - | \$ 70,297 | \$ - | \$ 70,297 |
| Associated Capital Costs | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| 1A) Request Description: Please provide a <u>brief</u> description of the request. | | | | | | | |
| Please check one: <input checked="" type="checkbox"/> Departmental <input type="checkbox"/> Corporate | | | | | | | |
| <p>The Legal Services Department has 6 lawyers, however administrative support staff are presently 3 Law Clerks with one devoted to 50% real estate, exclusively. One Law Clerk is required to meet critical timelines with the 132 appeals of the City of Vaughan Official Plan 2010, and appeals of Vaughan Metropolitan Centre Secondary Plan and other appeals. This means there are 1.5 Law Clerks for 5 lawyers. Professional standards are 1 support person per lawyer. The City is in a period of significant complex development and an additional person is required to meet Council's vision. With the addition of a procurement lawyer, there would only be 1.5 Law Clerks for 6 lawyers, which means the lawyers will be unable to maintain service levels, and the City is put at risk.</p> | | | | | | | |
| 1B) If this request is part of a project with multiple milestones then please fill in the following table: | | | | | | | |
| Milestones or Deliverables | | | Timelines | Comments | | | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| 1C) Impact on other departments (cost/time/benefit): | | | | | | | |
| Department Impacted | Describe Impact (Cost/time/benefit) | | | | | Were they Consulted? | |
| | | | | | | <input type="checkbox"/> Yes <input type="checkbox"/> No | |
| | | | | | | <input type="checkbox"/> Yes <input type="checkbox"/> No | |
| | | | | | | <input type="checkbox"/> Yes <input type="checkbox"/> No | |
| Other comments: | | | | | | | |
| Legal staff provide service to all City departments. | | | | | | | |
| COMMISSIONER APPROVAL: _____ | | | | | | Date: _____ | |

Budget Staff
Use Only

☐ 1st Submission
☐ Previously Recognized

Submitted for year:
 Recognized for year:

Appendix A - Additional Resource Request Submissions

| Request Title | | LAW CLERK I | | | | |
|---|--|---|--------------|--|----------------|--|
| 2) Relationship to Vaughan Vision 2020 - Goals / Objectives / Initiatives | | | | | | |
| A) Identify the <u>specific initiative</u> on the Vaughan Vision 2020 initiative list this resource request supports (new or implementation of): Choose an Initiative from the drop down list and then choose the relationship with the initiative in the Green cell using the drop down provided. | | | | | | |
| Theme | Goal | Initiative (Use drop down list) | Ref # | Date | Priority | Request/Initiative Relationship (choose 1) |
| Organizational Goals | Manage Growth & Economic Well-being | Develop the plan required to build a dynamic Vaughan Metropolitan Centre | 1 | Q4/15 | High | General Correlation |
| Organizational Goals | Plan and Manage Growth & Economic Well-being | Conduct a 5-year comprehensive review of the Official Plan as part of the Growth Management Strategy 2031 Including: support and coordinate land use planning for high capacity transit at strategic locations in the City and prepare a land use plan for the Vaughan enterprise zone and employment lands | 5 | Q3/13 Revised Q4/14* | High | General Correlation |
| | | | | | | |
| B) Describe and clearly demonstrate how the request links to the Vaughan Vision 2020: | | | | | | |
| Legal staff support all the Strategic Initiatives in the Vaughan Vision 2020 by providing support to all the responsible departments. | | | | | | |
| 3) Related Performance Indicators & Business Plan Link | | | | | | |
| Please provide information on top 3 performance measures: | | | | | | |
| | Name/description of service level target: | | Target Level | Current Level | Level with ARR | |
| 1) | | | | | | |
| 2) | | | | | | |
| 3) | | | | | | |
| Describe how this request relates to Departmental Business Plan: | | | | | | |
| OMB Hearing days are significantly increasing. 2013, 2014 and 2015 workloads will increase significantly with appeals of the City of Vaughan Official Plan 2010, and secondary plans. Accordingly, there are 1.5 support staff for 4 lawyers. | | | | | | |
| 4) Value Proposition | | | | | | |
| Please detail both qualitative and quantitative benefits of the request | | | | | | |
| Qualitative: Please select up to 2 actions which best describe this request | | | | | | |
| Primary | | Improve Sustainability | | Secondary | | Improve Corp. Image |
| Briefly explain how this request helps achieve the actions selected above. How does this request make a difference in these areas? Can improvements be defined (i.e. surveys, measures, etc.)? | | | | | | |
| Considerable overtime is required as deadlines are strictly set for Court and Board matters. Filing timelines are set by Rules of Procedure and Procedural Orders and an additional law clerk would significantly reduce overtime. A law clerk is required as he/she has research/legal technical skills which create efficiencies in use of the lawyers' time. Document preparation and review and research is required or lawyers will be unable to meet workloads. Outsourcing is required if no in-house law clerk is hired, resulting in significantly higher costs. | | | | | | |
| Quantitative: Please provide explanation of how this request improves efficiency. Note that performance measures are captured in section 3. This section is for efficiency improvements. | | | | | | |
| Year | Type | Change/Saving | Units | Detail of Cost Reductions/Budget Savings | | Incl. in offsets (Section #9)? |
| | | | | | | |
| | | | | | | |
| | | | | | | |
| 5) Alternatives | | | | | | |
| Are there alternatives or options? Please explain what they are and why they are not the primary approach. | | | | | | |
| There are no alternatives. Retention of external administrative support is significantly expensive and is not efficient. | | | | | | |

Appendix A - Additional Resource Request Submissions

| Request Title | LAW CLERK I | | | |
|---|------------------|--|-------------|------------------|
| 7) Complement Details - Skip to Section 8 if no Staff is requested | | | | |
| Do not gap positions - If required, please contact the Budget Dept. for instructions Future year progressions & eco. adj. will be calculated corporately by the Budget Dept. | | | | |
| Complement Information | Position #1 | Position #2 | Position #3 | Sub-total |
| Budget Year | 2014 | | | |
| Position title | LAW CLERK I | | | |
| Estimated start date | | | | |
| # of positions requested | 1.00 | | | 1.00 |
| Full-time equivalents (FTEs) | 1.00 | | | 1.00 |
| Position type | Full-time | | | |
| Position agreement classification | Mgmt/Non-union | | | |
| If contract, specify length (months or yrs) | | | | |
| If Casual/Seasonal PT enter Hourly wage | | | | |
| Business unit # (override if different than # shown) | 080001 | | | |
| Grade level | 3 | | | |
| Est. starting step | 1 | | | |
| Desktop (HR) Review Performed? | | | | |
| B&F Accommodations Available? | | | | |
| ITM Hardware required? | | | | |
| Capital Equipment Required? | | | | |
| Complement Annual Cost Detail | | | | |
| Annual full-time \$ | 54,829 | | | 54,829 |
| Annual part-time \$ | - | - | - | - |
| Annual shift premiums, etc | | | | - |
| Annual overtime \$ | | | | - |
| * PT vacation pay (calculated field) | - | - | - | - |
| * Annual benefits (calculated field) | 14,968 | - | - | 14,968 |
| * FT contract benefits in lieu (calculated field) | - | - | - | - |
| Subtotal (Per Employee) | \$ 69,797 | \$ - | \$ - | \$ 69,797 |
| Subtotal (Per Position) | \$ 69,797 | \$ - | \$ - | \$ 69,797 |
| Continuous costs | (BU & Acct #.) | Please fill in per Complement. The total will account for multiple positions if indicated above. | | |
| 1) Office Supplies | 080001.7200 | 200 | | 200 |
| 2) Training & Development | 080001.7115 | 300 | | 300 |
| 3) Memberships/Dues/Fees | 080001.7105 | | | - |
| 4) Mileage | 080001.7100 | | | - |
| Subtotal (Per Employee) | \$ 500 | \$ - | \$ - | \$ 500 |
| Subtotal (Per Position) | \$ 500 | \$ - | \$ - | \$ 500 |
| One-time costs | (BU & Acct #.) | Please fill in per Complement. The total will account for multiple positions if indicated above. | | |
| 1) Computer Hardware | 080001.7211.01 | 1,500 | | 1,500 |
| 2) | #N/A | | | - |
| 3) | #N/A | | | - |
| 4) | #N/A | | | - |
| Subtotal (Per Employee) | 1,500 | - | - | 1,500 |
| Subtotal (Per Position) | \$ 1,500 | \$ - | \$ - | \$ 1,500 |
| 2014 Total Annual Costs | \$ 71,797 | \$ - | \$ - | \$ 71,797 |
| 2015 Total Annual Costs | \$ - | \$ - | \$ - | \$ - |
| 2016 Total Annual Costs | \$ - | \$ - | \$ - | \$ - |
| 2017 Total Annual Costs | \$ - | \$ - | \$ - | \$ - |
| Additional Comments: | | | | |

Appendix A - Additional Resource Request Submissions

| | | | | | | | | | |
|--|---|----------------|------------------------------|---------|--------|------|------|---------------|-------|
| Request Title | | LAW CLERK I | | | | | | | |
| 8) Capital Funding | | | | | | | | | |
| Are there any Capital requests already submitted/approved or to be submitted related to this ARR? (e.g. new car) | | | | | | | | | |
| ASSOCIATED CAPITAL FUNDING | | Status | Year asset Available for use | Proj. # | 2014 | 2015 | 2016 | 2017 | Total |
| 1 | | | | | | | | | \$ - |
| 2 | | | | | | | | | \$ - |
| 3 | | | | | | | | | \$ - |
| TOTAL ASSOCIATED CAPITAL FUNDING | | | | | \$ - | \$ - | \$ - | \$ - | \$ - |
| 9) Financial/Resource Detail | | | | | | | | | |
| Component | | | BU Acct. # | 2014 | 2015 | 2016 | 2017 | 2018 | |
| | | | | Budget | | | | Full-Yr. Adj. | |
| REVENUE - continuous operating detail | | | | | | | | | |
| 1 | | | | | | | | | |
| 2 | | | | | | | | | |
| 3 | | | | | | | | | |
| 4 | | | | | | | | | |
| Subtotal | | | | - | - | - | - | - | |
| REVENUE - one-time operating detail | | | | | | | | | |
| 1 | | | | | | | | - | |
| 2 | | | | | | | | - | |
| Subtotal | | | | - | - | - | - | - | |
| EXPENSES - continuous operating detail (For staffing costs please fill out section 7) | | | | | | | | | |
| 1 | * Staffing costs (calculated field) | (From sect. 7) | 54,829 | - | - | - | - | - | |
| 2 | * Benefits | (From sect. 7) | 14,968 | - | - | - | - | - | |
| 3 | * Complement sch. Expenses (calculated field) | (From sect. 7) | 500 | - | - | - | - | - | |
| 4 | | | | | | | | | |
| 5 | | | | | | | | | |
| 6 | | | | | | | | | |
| 7 | | | | | | | | | |
| Subtotal | | | | 70,297 | - | - | - | - | |
| EXPENSES - one-time operating detail (For staffing costs please fill out section 7) | | | | | | | | | |
| 1 | * Complement sch. Expenses (calculated field) | (From sect. 7) | 1,500 | - | - | - | - | - | |
| 2 | | | | | | | | - | |
| 3 | | | | | | | | - | |
| Subtotal | | | | 1,500 | - | - | - | - | |
| OFFSETS - cost savings, reductions, etc | | | | | | | | | |
| 1 | | | | | | | | | |
| 2 | | | | | | | | | |
| 3 | | | | | | | | | |
| Subtotal | | | | - | - | - | - | - | |
| TOTAL OPERATING BUDGET CHANGE | | | | | 71,797 | - | - | - | - |
| COMPLEMENTS & FTE's | | | | | 2014 | 2015 | 2016 | 2017 | Total |
| # of positions requested | | (From sect. 7) | 1.00 | - | - | - | - | 1.00 | |
| FTE's | | (From sect. 7) | 1.00 | - | - | - | - | 1.00 | |
| FTE reductions/offsets | | (Manual Field) | | | | | | - | |
| Net FTE's | | | 1.00 | - | - | - | - | 1.00 | |

CITY OF VAUGHAN
2014-2017 OPERATING BUDGET

| ADDITIONAL RESOURCE REQUEST | | | | | | | |
|--|-------------------------------------|------------------------|-------------|-------------|------------------------|--|------------------------|
| Request Title | Legal Counsel - Development | | | | | | |
| Business Unit # | 080001 | Legal Services - Admin | | | | | |
| | 080 - Legal Services | | | | | | |
| Related Program | Cash-in-Lieu of Parkland Dedication | | | | | | |
| Program Classification | Standard Traditional Support | | | | | | |
| Annual Budget Change Summary | | | | | | | |
| Financial Components | 2014 | 2015 | 2016 | 2017 | 2014-2017 Sub-total | 2018 (One Time. Adj.) | 2014-2018 Sub-total |
| Staffing | | | | | | | |
| Complements | 1.00 | - | - | - | 1.00 | - | 1.00 |
| Net FTE's | 1.00 | - | - | - | 1.00 | - | 1.00 |
| Operating Revenue | - | - | - | - | - | - | - |
| Operating Costs | | | | | | | |
| Staffing & Benefits | 142,006 | - | - | - | 142,006 | - | 142,006 |
| Other continuous costs | 3,400 | - | - | - | 3,400 | - | 3,400 |
| One-time expenses | 1,539 | (1,539) | - | - | - | - | - |
| Offsets/reductions | - | - | - | - | - | - | - |
| Net Operating Budget | \$ 146,945 | \$ (1,539) | \$ - | \$ - | \$ 145,406 | \$ - | \$ 145,406 |
| Associated Capital Costs | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| 1A) Request Description: Please provide a <u>brief</u> description of the request. | | | | | | | |
| Please check one: <input checked="" type="checkbox"/> Departmental <input type="checkbox"/> Corporate | | | | | | | |
| The Development lawyer will be the primary point of contact for internal staff and external lawyers to provide legal advice and support to drive private sector project development to timely completion while protecting the City's interests by ensuring matters such as strata parks/parking, District Energy, and other emerging issues are thoroughly researched and addressed to ensure City building occurs in an orderly and fiscally responsible manner in the Vaughan Metropolitan Centre and in all Secondary Plan areas as well as the Hospital Precinct Plan, New Community areas and natural heritage areas. | | | | | | | |
| 1B) If this request is part of a project with multiple milestones then please fill in the following table: | | | | | | | |
| Milestones or Deliverables | | | Timelines | Comments | | | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| 1C) Impact on other departments (cost/time/benefit): | | | | | | | |
| Department Impacted | Describe Impact (Cost/time/benefit) | | | | | Were they Consulted? | |
| | | | | | | <input type="checkbox"/> Yes <input type="checkbox"/> No | |
| | | | | | | <input type="checkbox"/> Yes <input type="checkbox"/> No | |
| | | | | | | <input type="checkbox"/> Yes <input type="checkbox"/> No | |
| Other comments: | | | | | | | |
| Delays in providing timely advice and delivering required documents and dispute resolution result in Departments being unable to meet challenging development deadlines and milestones. | | | | | | | |

COMMISSIONER APPROVAL: _____

Date: _____

Budget Staff
Use Only

☐ 1st Submission
☐ Previously Recognized

Submitted for year:
 Recognized for year:

Appendix A - Additional Resource Request Submissions

| Request Title | | Legal Counsel - Development | | | | |
|---|--|---|--------------|--|----------------|--|
| 2) Relationship to Vaughan Vision 2020 - Goals / Objectives / Initiatives | | | | | | |
| A) Identify the <u>specific initiative</u> on the Vaughan Vision 2020 initiative list this resource request supports (new or implementation of): Choose an Initiative from the drop down list and then choose the relationship with the initiative in the Green cell using the drop down provided. | | | | | | |
| Theme | Goal | Initiative (Use drop down list) | Ref # | Date | Priority | Request/Initiative Relationship (choose 1) |
| Organizational Goals | Manage Growth & Economic Well-being | Develop the plan required to build a dynamic Vaughan Metropolitan Centre | 1 | Q4/15 | High | General Correlation |
| Organizational Goals | Plan and Manage Growth & Economic Well-being | Conduct a 5-year comprehensive review of the Official Plan as part of the Growth Management Strategy 2031 Including: support and coordinate land use planning for high capacity transit at strategic locations in the City and prepare a land use plan for the Vaughan enterprise zone and employment lands | 5 | Q3/13 Revised Q4/14* | High | General Correlation |
| | | | | | | |
| B) Describe and clearly demonstrate how the request links to the Vaughan Vision 2020: | | | | | | |
| | | | | | | |
| 3) Related Performance Indicators & Business Plan Link | | | | | | |
| Please provide information on top 3 performance measures: | | | | | | |
| | Name/description of service level target: | | Target Level | Current Level | Level with ARR | |
| 1) | | | | | | |
| 2) | | | | | | |
| 3) | | | | | | |
| Describe how this request relates to Departmental Business Plan: | | | | | | |
| Approval of VOP 2010 and related appeals; Approval of VMC Secondary Plan and related appeals; Approval of Hospital Precinct Plan and related hospital and development matters | | | | | | |
| 4) Value Proposition | | | | | | |
| Please detail both qualitative and quantitative benefits of the request | | | | | | |
| Qualitative: Please select up to 2 actions which best describe this request | | | | | | |
| Primary | | Improve Sustainability | | Secondary | | Realize Future Benefits |
| Briefly explain how this request helps achieve the actions selected above. How does this request make a difference in these areas? Can improvements be defined (i.e. surveys, measures, etc.)? | | | | | | |
| Department Business Plan - Benefits include support to Planning/Engineering/Finance staff, improved productivity and greater opportunities for creativity to facilitate corporate goals. This resource will help the department deliver development services in a tight timeframe. | | | | | | |
| Quantitative: Please provide explanation of how this request improves efficiency. Note that performance measures are captured in section 3. This section is for efficiency improvements. | | | | | | |
| Year | Type | Change/Saving | Units | Detail of Cost Reductions/Budget Savings | | Incl. in offsets (Section #9)? |
| | | | | | | |
| | | | | | | |
| | | | | | | |
| 5) Alternatives | | | | | | |
| Are there alternatives or options? Please explain what they are and why they are not the primary approach. | | | | | | |
| Currently the majority of development work is done by the Director, other than utilizing external resources, which are significantly more costly, there are no alternatives other than staff continuing to work significant additional hours. | | | | | | |

Appendix A - Additional Resource Request Submissions

| Request Title | Legal Counsel - Development | | | |
|---|-----------------------------|--|-------------|-------------------|
| 7) Complement Details - Skip to Section 8 if no Staff is requested | | | | |
| Do not gap positions - If required, please contact the Budget Dept. for instructions Future year progressions & eco. adj. will be calculated corporately by the Budget Dept. | | | | |
| Complement Information | Position #1 | Position #2 | Position #3 | Sub-total |
| Budget Year | 2014 | | | |
| Position title | Lawyer - Development | | | |
| Estimated start date | June, 2014 | | | |
| # of positions requested | 1.00 | | | 1.00 |
| Full-time equivalents (FTEs) | 1.00 | | | 1.00 |
| Position type | Full-time | | | |
| Position agreement classification | Contract | | | |
| If contract, specify length (months or yrs) | | | | |
| If Casual/Seasonal PT enter Hourly wage | | | | |
| Business unit # (override if different than # shown) | 080.7010/7017 | | | |
| Grade level | 11 | | | |
| Est. starting step | 1 | | | |
| Desktop (HR) Review Performed? | | | | |
| B&F Accommodations Available? | | | | |
| ITM Hardware required? | | | | |
| Capital Equipment Required? | | | | |
| Complement Annual Cost Detail | | | | |
| Annual full-time \$ | 120,395 | | | 120,395 |
| Annual part-time \$ | - | - | - | - |
| Annual shift premiums, etc | | | | - |
| Annual overtime \$ | | | | - |
| * PT vacation pay (calculated field) | - | - | - | - |
| * Annual benefits (calculated field) | - | - | - | - |
| * FT contract benefits in lieu (calculated field) | 21,611 | - | - | 21,611 |
| Subtotal (Per Employee) | \$ 142,006 | \$ - | \$ - | \$ 142,006 |
| Subtotal (Per Position) | \$ 142,006 | \$ - | \$ - | \$ 142,006 |
| Continuous costs | (BU & Acct #.) | Please fill in per Complement. The total will account for multiple positions if indicated above. | | |
| 1) Office Supplies | 080001.7200 | 200 | | 200 |
| 2) Training & Development | 080001.7115 | 1,200 | | 1,200 |
| 3) Memberships/Dues/Fees | 080001.7105 | 2,000 | | 2,000 |
| 4) Mileage | 080001.7100 | | | - |
| Subtotal (Per Employee) | \$ 3,400 | \$ - | \$ - | \$ 3,400 |
| Subtotal (Per Position) | \$ 3,400 | \$ - | \$ - | \$ 3,400 |
| One-time costs | (BU & Acct #.) | Please fill in per Complement. The total will account for multiple positions if indicated above. | | |
| 1) Computer Hardware | 080001.7211.01 | 1,539 | | 1,539 |
| 2) | #N/A | | | - |
| 3) | #N/A | | | - |
| 4) | #N/A | | | - |
| Subtotal (Per Employee) | 1,539 | - | - | 1,539 |
| Subtotal (Per Position) | \$ 1,539 | \$ - | \$ - | \$ 1,539 |
| 2014 Total Annual Costs | \$ 146,945 | \$ - | \$ - | \$ 146,945 |
| 2015 Total Annual Costs | \$ - | \$ - | \$ - | \$ - |
| 2016 Total Annual Costs | \$ - | \$ - | \$ - | \$ - |
| 2017 Total Annual Costs | \$ - | \$ - | \$ - | \$ - |
| Additional Comments: | | | | |

Appendix A - Additional Resource Request Submissions

| | | | | | | | | | |
|--|---|-----------------------------|-------------------------------------|----------------|-------------|-------------|----------------------|-------------|--------------|
| Request Title | | Legal Counsel - Development | | | | | | | |
| 8) Capital Funding | | | | | | | | | |
| Are there any Capital requests already submitted/approved or to be submitted related to this ARR? (e.g. new car) | | | | | | | | | |
| ASSOCIATED CAPITAL FUNDING | | Status | Year asset Available for use | Proj. # | 2014 | 2015 | 2016 | 2017 | Total |
| 1 | | | | | | | | | \$ - |
| 2 | | | | | | | | | \$ - |
| 3 | | | | | | | | | \$ - |
| TOTAL ASSOCIATED CAPITAL FUNDING | | | | | \$ - | \$ - | \$ - | \$ - | \$ - |
| 9) Financial/Resource Detail | | | | | | | | | |
| Component | | BU Acct. # | 2014 | 2015 | 2016 | 2017 | 2018 | | |
| | | | Budget | | | | Full-Yr. Adj. | | |
| REVENUE - continuous operating detail | | | | | | | | | |
| 1 | | | | | | | | | |
| 2 | | | | | | | | | |
| 3 | | | | | | | | | |
| 4 | | | | | | | | | |
| Subtotal | | | - | - | - | - | | | |
| REVENUE - one-time operating detail | | | | | | | | | |
| 1 | | | | | | | | - | |
| 2 | | | | | | | | - | |
| Subtotal | | | - | - | - | - | | - | |
| EXPENSES - continuous operating detail (For staffing costs please fill out section 7) | | | | | | | | | |
| 1 | * Staffing costs (calculated field) | (From sect. 7) | 120,395 | - | - | - | | | |
| 2 | * Benefits | (From sect. 7) | 21,611 | - | - | - | | | |
| 3 | * Complement sch. Expenses (calculated field) | (From sect. 7) | 3,400 | - | - | - | | | |
| 4 | | | | | | | | | |
| 5 | | | | | | | | | |
| 6 | | | | | | | | | |
| 7 | | | | | | | | | |
| Subtotal | | | 145,406 | - | - | - | | | |
| EXPENSES - one-time operating detail (For staffing costs please fill out section 7) | | | | | | | | | |
| 1 | * Complement sch. Expenses (calculated field) | (From sect. 7) | 1,539 | - | - | - | | - | |
| 2 | | | | | | | | - | |
| 3 | | | | | | | | - | |
| Subtotal | | | 1,539 | - | - | - | | - | |
| OFFSETS - cost savings, reductions, etc | | | | | | | | | |
| 1 | | | | | | | | | |
| 2 | | | | | | | | | |
| 3 | | | | | | | | | |
| Subtotal | | | - | - | - | - | | | |
| TOTAL OPERATING BUDGET CHANGE | | | 146,945 | - | - | - | | - | |
| COMPLEMENTS & FTE's | | | 2014 | 2015 | 2016 | 2017 | Total | | |
| # of positions requested | | (From sect. 7) | 1.00 | - | - | - | 1.00 | | |
| FTE's | | (From sect. 7) | 1.00 | - | - | - | 1.00 | | |
| FTE reductions/offsets | | (Manual Field) | | | | | - | | |
| Net FTE's | | | 1.00 | - | - | - | 1.00 | | |

CITY OF VAUGHAN
2014-2017 OPERATING BUDGET

| ADDITIONAL RESOURCE REQUEST | | | | | | | |
|--|-------------------------------------|-------------------|-------------|-------------|------------------------|--|------------------------|
| Request Title | Real Estate - Acquisitions | | | | | | |
| Business Unit # | 080141 | Real Estate | | | | | |
| | 080 - Legal Services | | | | | | |
| Related Program | Legal Advice | | | | | | |
| Program Classification | Standard Traditional Support | | | | | | |
| Annual Budget Change Summary | | | | | | | |
| Financial Components | 2014 | 2015 | 2016 | 2017 | 2014-2017 Sub-total | 2018 (One Time. Adj.) | 2014-2018 Sub-total |
| Staffing | | | | | | | |
| Complements | 1.00 | - | - | - | 1.00 | - | 1.00 |
| Net FTE's | 1.00 | - | - | - | 1.00 | - | 1.00 |
| Operating Revenue | - | - | - | - | - | - | - |
| Operating Costs | | | | | | | |
| Staffing & Benefits | 97,320 | - | - | - | 97,320 | - | 97,320 |
| Other continuous costs | 1,000 | - | - | - | 1,000 | - | 1,000 |
| One-time expenses | 1,590 | (1,590) | - | - | - | - | - |
| Offsets/reductions | - | - | - | - | - | - | - |
| Net Operating Budget | \$ 99,910 | \$ (1,590) | \$ - | \$ - | \$ 98,320 | \$ - | \$ 98,320 |
| Associated Capital Costs | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| 1A) Request Description: Please provide a <u>brief</u> description of the request. | | | | | | | |
| Please check one: <input checked="" type="checkbox"/> Departmental <input type="checkbox"/> Corporate | | | | | | | |
| <p>The Senior Manager has 35+ years of experience which allows for maximum efficiency, however, she is working in a very challenging environment. The increase in workload is expected to continue in the foreseeable future. The Real Estate Division must acquire all land needed for all City requirements. The DC Background Study 2013 identified timing of acquisition of various parcels of land for City requirements, including parks, sportsfields, firehalls, libraries, community centres, works/parks operations yards, and land for capital projects. Council adopted the Fire Master Plan and the Active Together Master Plan. Growth in the municipality has advanced the timing for acquisition of parcels to meet legislative requirements and service levels.</p> | | | | | | | |
| 1B) If this request is part of a project with multiple milestones then please fill in the following table: | | | | | | | |
| Milestones or Deliverables | | Timelines | Comments | | | | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| 1C) Impact on other departments (cost/time/benefit): | | | | | | | |
| Department Impacted | Describe Impact (Cost/time/benefit) | | | | | Were they Consulted? | |
| | | | | | | <input type="checkbox"/> Yes <input type="checkbox"/> No | |
| | | | | | | <input type="checkbox"/> Yes <input type="checkbox"/> No | |
| | | | | | | <input type="checkbox"/> Yes <input type="checkbox"/> No | |
| Other comments: | | | | | | | |
| <p>The Senior Manager of Real Estate is completely involved with development related cash-in-lieu and general acquisitions and sales. An increase in required acquisitions, both complex and valued at millions of dollars, dictates that the Senior Manager of Real Estate requires assistance and support to meet acquisition deadlines.</p> | | | | | | | |
| COMMISSIONER APPROVAL: _____ | | | | | | Date: _____ | |

Budget Staff
Use Only

☐ 1st Submission
☐ Previously Recognized

Submitted for year:
 Recognized for year:

Appendix A - Additional Resource Request Submissions

| Request Title | | Real Estate - Acquisitions | | | | |
|--|---|-------------------------------------|--------------|--|----------------|--|
| 2) Relationship to Vaughan Vision 2020 - Goals / Objectives / Initiatives | | | | | | |
| A) Identify the <u>specific initiative</u> on the Vaughan Vision 2020 initiative list this resource request supports (new or implementation of): Choose an Initiative from the drop down list and then choose the relationship with the initiative in the Green cell using the drop down provided. | | | | | | |
| Theme | Goal | ↓ Initiative (Use drop down list) ↓ | Ref # | Date | Priority | Request/Initiative Relationship (choose 1) |
| | | | | | | |
| | | | | | | |
| | | | | | | |
| B) Describe and clearly demonstrate how the request links to the Vaughan Vision 2020: | | | | | | |
| | | | | | | |
| 3) Related Performance Indicators & Business Plan Link | | | | | | |
| Please provide information on top 3 performance measures: | | | | | | |
| | Name/description of service level target: | | Target Level | Current Level | Level with ARR | |
| 1) | | | | | | |
| 2) | | | | | | |
| 3) | | | | | | |
| Describe how this request relates to Departmental Business Plan: | | | | | | |
| | | | | | | |
| 4) Value Proposition | | | | | | |
| Please detail both qualitative and quantitative benefits of the request | | | | | | |
| Qualitative: Please select up to 2 actions which best describe this request | | | | | | |
| Primary | | Improve Sustainability | | Secondary | | Realize Future Benefits |
| Briefly explain how this request helps achieve the actions selected above. How does this request make a difference in these areas? Can improvements be defined (i.e. surveys, measures, etc.)? | | | | | | |
| | | | | | | |
| Quantitative: Please provide explanation of how this request improves efficiency. Note that performance measures are captured in section 3. This section is for efficiency improvements. | | | | | | |
| Year | Type | Change/Saving | Units | Detail of Cost Reductions/Budget Savings | | Incl. in offsets (Section #9)? |
| | | | | | | |
| | | | | | | |
| | | | | | | |
| 5) Alternatives | | | | | | |
| Are there alternatives or options? Please explain what they are and why they are not the primary approach. | | | | | | |
| The only alternative is to retain external consultants on a project by project basis, which is significantly more expensive. | | | | | | |

Appendix A - Additional Resource Request Submissions

| Request Title | Real Estate - Acquisitions | | | |
|---|----------------------------|--|-------------|------------------|
| 7) Complement Details - Skip to Section 8 if no Staff is requested | | | | |
| Do not gap positions - If required, please contact the Budget Dept. for instructions Future year progressions & eco. adj. will be calculated corporately by the Budget Dept. | | | | |
| Complement Information | Position #1 | Position #2 | Position #3 | Sub-total |
| Budget Year | 2014 | | | |
| Position title | Real Estate Acquisition | | | |
| Estimated start date | January 1, 2014 | | | |
| # of positions requested | 1.00 | | | 1.00 |
| Full-time equivalents (FTEs) | 1.00 | | | 1.00 |
| Position type | Full-time | | | |
| Position agreement classification | Mgmt/Non-union | | | |
| If contract, specify length (months or yrs) | N/A | | | |
| If Casual/Seasonal PT enter Hourly wage | | | | |
| Business unit # (override if different than # shown) | 80141 | | | |
| Grade level | 6 | | | |
| Est. starting step | 2 | | | |
| Desktop (HR) Review Performed? | No | | | |
| B&F Accommodations Available? | Yes | | | |
| ITM Hardware required? | Yes | | | |
| Capital Equipment Required? | No | | | |
| Complement Annual Cost Detail | | | | |
| Annual full-time \$ | 76,449 | | | 76,449 |
| Annual part-time \$ | - | - | - | - |
| Annual shift premiums, etc | - | | | - |
| Annual overtime \$ | - | | | - |
| * PT vacation pay (calculated field) | - | - | - | - |
| * Annual benefits (calculated field) | 20,871 | - | - | 20,871 |
| * FT contract benefits in lieu (calculated field) | - | - | - | - |
| Subtotal (Per Employee) | \$ 97,320 | \$ - | \$ - | \$ 97,320 |
| Subtotal (Per Position) | \$ 97,320 | \$ - | \$ - | \$ 97,320 |
| Continuous costs | (BU & Acct #.) | Please fill in per Complement. The total will account for multiple positions if indicated above. | | |
| 1) Office Supplies | 080141.7200 | | | - |
| 2) Training & Developme | 080141.7115 | | | - |
| 3) Memberships/Dues/Fee | 080141.7105 | | | - |
| 4) Mileage | 080141.7100 | 1,000 | | 1,000 |
| Subtotal (Per Employee) | \$ 1,000 | \$ - | \$ - | \$ 1,000 |
| Subtotal (Per Position) | \$ 1,000 | \$ - | \$ - | \$ 1,000 |
| One-time costs | (BU & Acct #.) | Please fill in per Complement. The total will account for multiple positions if indicated above. | | |
| 1) Computer Hardware | 080141.7211.01 | 1,590 | | 1,590 |
| 2) | #N/A | - | | - |
| 3) | #N/A | - | | - |
| 4) | #N/A | - | | - |
| Subtotal (Per Employee) | 1,590 | - | - | 1,590 |
| Subtotal (Per Position) | \$ 1,590 | \$ - | \$ - | \$ 1,590 |
| 2014 Total Annual Costs | \$ 99,910 | \$ - | \$ - | \$ 99,910 |
| 2015 Total Annual Costs | \$ - | \$ - | \$ - | \$ - |
| 2016 Total Annual Costs | \$ - | \$ - | \$ - | \$ - |
| 2017 Total Annual Costs | \$ - | \$ - | \$ - | \$ - |
| Additional Comments: | | | | |

Appendix A - Additional Resource Request Submissions

| | | | | | | | | | |
|--|---|----------------------------|-------------------------------------|----------------|-------------|-------------|-------------|----------------------|--------------|
| Request Title | | Real Estate - Acquisitions | | | | | | | |
| 8) Capital Funding | | | | | | | | | |
| Are there any Capital requests already submitted/approved or to be submitted related to this ARR? (e.g. new car) | | | | | | | | | |
| ASSOCIATED CAPITAL FUNDING | | Status | Year asset Available for use | Proj. # | 2014 | 2015 | 2016 | 2017 | Total |
| 1 | | | | | | | | | \$ - |
| 2 | | | | | | | | | \$ - |
| 3 | | | | | | | | | \$ - |
| TOTAL ASSOCIATED CAPITAL FUNDING | | | | | \$ - | \$ - | \$ - | \$ - | \$ - |
| 9) Financial/Resource Detail | | | | | | | | | |
| Component | | BU Acct. # | | 2014 | 2015 | 2016 | 2017 | 2018 | |
| | | | | Budget | | | | Full-Yr. Adj. | |
| REVENUE - continuous operating detail | | | | | | | | | |
| 1 | | | | | | | | | |
| 2 | | | | | | | | | |
| 3 | | | | | | | | | |
| 4 | | | | | | | | | |
| Subtotal | | | | - | - | - | - | | |
| REVENUE - one-time operating detail | | | | | | | | | |
| 1 | | | | | | | | | - |
| 2 | | | | | | | | | - |
| Subtotal | | | | - | - | - | - | | - |
| EXPENSES - continuous operating detail (For staffing costs please fill out section 7) | | | | | | | | | |
| 1 | * Staffing costs (calculated field) | (From sect. 7) | | 76,449 | - | - | - | | |
| 2 | * Benefits | (From sect. 7) | | 20,871 | - | - | - | | |
| 3 | * Complement sch. Expenses (calculated field) | (From sect. 7) | | 1,000 | - | - | - | | |
| 4 | | | | | | | | | |
| 5 | | | | | | | | | |
| 6 | | | | | | | | | |
| 7 | | | | | | | | | |
| Subtotal | | | | 98,320 | - | - | - | | - |
| EXPENSES - one-time operating detail (For staffing costs please fill out section 7) | | | | | | | | | |
| 1 | * Complement sch. Expenses (calculated field) | (From sect. 7) | | 1,590 | - | - | - | | - |
| 2 | | | | | | | | | - |
| 3 | | | | | | | | | - |
| Subtotal | | | | 1,590 | - | - | - | | - |
| OFFSETS - cost savings, reductions, etc | | | | | | | | | |
| 1 | | | | | | | | | |
| 2 | | | | | | | | | |
| 3 | | | | | | | | | |
| Subtotal | | | | - | - | - | - | | - |
| TOTAL OPERATING BUDGET CHANGE | | | | 99,910 | - | - | - | | - |
| COMPLEMENTS & FTE's | | | | 2014 | 2015 | 2016 | 2017 | Total | |
| # of positions requested | | (From sect. 7) | | 1.00 | - | - | - | 1.00 | |
| FTE's | | (From sect. 7) | | 1.00 | - | - | - | 1.00 | |
| FTE reductions/offsets | | (Manual Field) | | | | | | - | |
| Net FTE's | | | | 1.00 | - | - | - | 1.00 | |

CITY OF VAUGHAN
2014-2017 OPERATING BUDGET

| ADDITIONAL RESOURCE REQUEST | | | | | | | |
|---|--|--|------|------|------------------------|--------------------------|------------------------|
| Request Title | <div style="border: 1px solid black; padding: 2px;">Civic Centre Resource Library - Staffing</div> | | | | | | |
| Business Unit # | <div style="border: 1px solid black; padding: 2px;">220001</div> | <div style="border: 1px solid black; padding: 2px;">Library-Administration</div> | | | | | |
| | <div style="border: 1px solid black; padding: 2px;">220 - Vaughan Libraries</div> | | | | | | |
| Related Program | <div style="border: 1px solid black; padding: 2px;">Places and Spaces</div> | | | | | | |
| Program Classification | <div style="border: 1px solid black; padding: 2px;">Standard Desirable Service (Individual Programs)</div> | | | | | | |
| Annual Budget Change Summary | | | | | | | |
| Financial Components | 2014 | 2015 | 2016 | 2017 | 2014-2017 Sub-total | 2018 (One Time. Adj.) | 2014-2018 Sub-total |
| Staffing | | | | | | | |
| Complements | - | 51.00 | - | - | 51.00 | - | 51.00 |
| Net FTE's | - | 39.00 | - | - | 39.00 | - | 39.00 |
| Operating Revenue | - | - | - | - | - | - | - |
| Operating Costs | | | | | | | |
| Staffing & Benefits | - | 2,450,400 | - | - | 2,450,400 | - | 2,450,400 |
| Other continuous costs | - | - | - | - | - | - | - |
| One-time expenses | - | - | - | - | - | - | - |
| Offsets/reductions | - | - | - | - | - | - | - |
| Net Operating Budget | \$ - | \$ 2,450,400 | \$ - | \$ - | \$ 2,450,400 | \$ - | \$ 2,450,400 |
| Associated Capital Costs | \$ 16,974,000 | \$ - | \$ - | \$ - | \$ 16,974,000 | \$ - | \$ 16,974,000 |
| 1A) Request Description: Please provide a <u>brief</u> description of the request. | | | | | | | |
| Please check one: <input checked="" type="checkbox"/> Departmental <input type="checkbox"/> Corporate | | | | | | | |
| <p>VPL began the design, development and construction of the new Civic Centre Resource Library (CCRL) in late 2012. However, the current estimated timing for the development of the CCRL has been impacted by a site relocation. Based on the new requirements, it is not expected that the CCRL will be available for operation until late 2015.</p> <p>The direction for this new library has been provided for by the City of Vaughan's Development Charges Study and Active Together Master Plan. As per the Vaughan Vision 2020, this third resource library in Vaughan will contribute to the achievement of the following objectives: pursue excellence in service delivery, provide library service to the residents of the north end of the community as well as enhanced library service to the entire city, and plan and manage the growth and economic vitality of the City with the demand for increased library services. Funding for the construction of the new library is primarily provided by Development Charges with portions to come from Taxation as well as the Gas Tax Reserve.</p> | | | | | | | |
| 1B) If this request is part of a project with multiple milestones then please fill in the following table: | | | | | | | |
| Milestones or Deliverables | Timelines | Comments | | | | | |
| Hiring of Staff for Branch and Administrative needs | Q3-Q4/2015 | Staff hiring anticipated prior to and upon opening of CCRL branch | | | | | |
| Opening of Library to Community | Q4/2015 | Branch to be substantially completed by the end of 2015 | | | | | |
| | | | | | | | |
| | | | | | | | |
| 1C) Impact on other departments (cost/time/benefit): | | | | | | | |
| Department Impacted | Describe Impact (Cost/time/benefit) | Were they Consulted? | | | | | |
| Buildings & Facilities | Department to work closely with VPL, Architect and Contractor on building of new resource library. | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No | | | | | |
| | | <input type="checkbox"/> Yes <input type="checkbox"/> No | | | | | |
| | | <input type="checkbox"/> Yes <input type="checkbox"/> No | | | | | |
| Other comments: | | | | | | | |
| Preliminary but no substantive discussions have been held as yet with Recreation as to where library space could be added to the existing floorplate of the community centre. Additional issues such as parking for this busy community centre would also need to be addressed. | | | | | | | |
| COMMISSIONER APPROVAL: _____ | | | | | Date: _____ | | |

**Budget Staff
Use Only**

☐ 1st Submission
☐ Previously Recognized

Submitted for year: _____
Recognized for year: _____

Appendix A - Additional Resource Request Submissions

| | | | | | | |
|---|--|--|---------------------|---|---------------------------------------|---|
| Request Title | Civic Centre Resource Library - Staffing | | | | | |
| 2) Relationship to Vaughan Vision 2020 - Goals / Objectives / Initiatives | | | | | | |
| A) Identify the <u>specific initiative</u> on the Vaughan Vision 2020 initiative list this resource request supports (new or implementation of): Choose an Initiative from the drop down list and then choose the relationship with the initiative in the Green cell using the drop down provided. | | | | | | |
| Theme | Goal | ↓ Initiative (Use drop down list) ↓ | Ref # | Date | Priority | Request/Initiative Relationship (choose 1) |
| | | | | | | |
| | | | | | | |
| | | | | | | |
| B) Describe and clearly demonstrate how the request links to the Vaughan Vision 2020: | | | | | | |
| | | | | | | |
| 3) Related Performance Indicators & Business Plan Link | | | | | | |
| Please provide information on top 3 performance measures: | | | | | | |
| | Name/description of service level target: | | Target Level | Current Level | Level with ARR | |
| 1) | Square feet per capita | | 0.61 sf/capita | 0.39 sf/capita | 0.40 sf/capita | |
| 2) | Cost Per Library Use | | <\$2.50/Use | \$2.61/Use | \$3/Use | |
| 3) | | | | | | |
| Describe how this request relates to Departmental Business Plan: | | | | | | |
| VPL's Strategic Plan 2012 - 2015 looks to build community by putting priorities and initiatives in place that will enhance library spaces as welcoming environments as well as expanding on existing facilities. CCRL is part of the plan to construct new libraries in accordance with population growth and demand that will achieve excellence in library architecture and interior design. | | | | | | |
| 4) Value Proposition | | | | | | |
| Please detail both qualitative and quantitative benefits of the request | | | | | | |
| Qualitative: Please select up to 2 actions which best describe this request | | | | | | |
| Primary | | Improve User Satisfaction | | Secondary | | Improve Sustainability |
| Briefly explain how this request helps achieve the actions selected above. How does this request make a difference in these areas? Can improvements be defined (i.e. surveys, measures, etc.)? | | | | | | |
| Completion of the CCRL is in line with the Active Together Masterplan. The completion of the CCRL will meet the continued evolving needs of the larger community. While the addition of the CCRL will be a net new cost to the consolidated operating budgets of the City, the ability of the community to access a new library in a centralized and high profile area such as the City Centre campus will result in strong support by the community towards the efforts of the City to provide a welcoming environment to visit and benefit from the public services provided. | | | | | | |
| Quantitative: Please provide explanation of how this request improves efficiency. Note that performance measures are captured in section 3. This section is for efficiency improvements. | | | | | | |
| Year | Type | Change/Saving | Units | Detail of Cost Reductions/Budget Savings | Incl. in offsets (Section #9)? | |
| | | | | | | |
| | | | | | | |
| | | | | | | |
| 5) Alternatives | | | | | | |
| Are there alternatives or options? Please explain what they are and why they are not the primary approach. | | | | | | |
| One of the primary ratios used in the library world is the ratio of square feet of library space per capita. The generally accepted industry standard is 0.61 sq. ft. per capita. The current ratio for COV is 0.41 sq. ft. per capita and well below the industry average. Factors such as increasing collection size within existing libraries as an alternative would not move the ratio closer to this accepted standard and would in fact lead to overcrowding by customers within the existing library branches. As Vaughan continues to grow the ratio will continue to decrease and further emphasize that the amount of library space available needs to grow. The long term impact on future DC collection is also significant as the library facility inventory remains stagnant and the population continues to increase. | | | | | | |
| If the necessity of developing a new library is given as the community grows, then the staffing and operating costs for these new libraries will also be needed. At this time, no alternatives to the staffing and operating costs exist that would not otherwise be detrimental to the ongoing operations of the new branch or within the library operations. | | | | | | |

Appendix A - Additional Resource Request Submissions

| Request Title | Civic Centre Resource Library - Staffing | | | |
|---|--|--|-------------------------|---------------------|
| 7) Complement Details - Skip to Section 8 if no Staff is requested | | | | |
| Do not gap positions - If required, please contact the Budget Dept. for instructions Future year progressions & eco. adj. will be calculated corporately by the Budget Dept. | | | | |
| Complement Information | Position #1 | Position #2 | Position #3 | Sub-total |
| Budget Year | 2015 | 2015 | 2015 | |
| Position title | Various | Various | Various | |
| Estimated start date | Full Year | Full Year | Full Year | |
| # of positions requested | 20.00 | 15.00 | 16.00 | 51.00 |
| Full-time equivalents (FTEs) | 20.00 | 10.30 | 8.70 | 39.00 |
| Position type | Full-time | Part-time | Part-time | |
| Position agreement classification | | | | |
| If contract, specify length (months or yrs) | | | | |
| If Casual/Seasonal PT enter Hourly wage | | | Various | |
| Business unit # (override if different than # shown) | 220001 | 220001 | 220001 | |
| Grade level | | | | |
| Est. starting step | | | | |
| Desktop (HR) Review Performed? | No | No | No | |
| B&F Accommodations Available? | N/A | N/A | N/A | |
| ITM Hardware required? | No | No | No | |
| Capital Equipment Required? | No | No | No | |
| Complement Annual Cost Detail | | | | |
| Annual full-time \$ | 1,225,430 | - | - | 1,225,430 |
| Annual part-time \$ | - | 481,784 | 263,957 | 745,741 |
| Annual shift premiums, etc | | | | - |
| Annual overtime \$ | above includes benefits | above includes benefits | above includes benefits | - |
| * PT vacation pay (calculated field) | - | 37,579 | 20,589 | 58,168 |
| * Annual benefits (calculated field) | 340,670 | 51,936 | 28,455 | 421,060 |
| * FT contract benefits in lieu (calculated field) | - | - | - | - |
| Subtotal (Per Employee) | \$ 1,566,100 | \$ 571,300 | \$ 313,000 | \$ 2,450,400 |
| Subtotal (Per Position) | \$ 1,566,100 | \$ 571,300 | \$ 313,000 | \$ 2,450,400 |
| Continuous costs | (BU & Acct #.) | Please fill in per Complement. The total will account for multiple positions if indicated above. | | |
| 1) | #N/A | | | - |
| 2) | #N/A | | | - |
| 3) | #N/A | | | - |
| 4) | #N/A | | | - |
| Subtotal (Per Employee) | \$ - | \$ - | \$ - | \$ - |
| Subtotal (Per Position) | \$ - | \$ - | \$ - | \$ - |
| One-time costs | (BU & Acct #.) | Please fill in per Complement. The total will account for multiple positions if indicated above. | | |
| 1) | #N/A | | | - |
| 2) | #N/A | | | - |
| 3) | #N/A | | | - |
| 4) | #N/A | | | - |
| Subtotal (Per Employee) | \$ - | \$ - | \$ - | \$ - |
| Subtotal (Per Position) | \$ - | \$ - | \$ - | \$ - |
| 2014 Total Annual Costs | \$ - | \$ - | \$ - | \$ - |
| 2015 Total Annual Costs | \$ 1,566,100 | \$ 571,300 | \$ 313,000 | \$ 2,450,400 |
| 2016 Total Annual Costs | \$ - | \$ - | \$ - | \$ - |
| 2017 Total Annual Costs | \$ - | \$ - | \$ - | \$ - |
| Additional Comments: | | | | |

Appendix A - Additional Resource Request Submissions

| | | | | | | | | | |
|--|---|--|-------------------------------------|----------------|---------------|-------------|-------------|----------------------|---------------|
| Request Title | | Civic Centre Resource Library - Staffing | | | | | | | |
| 8) Capital Funding | | | | | | | | | |
| Are there any Capital requests already submitted/approved or to be submitted related to this ARR? (e.g. new car) | | | | | | | | | |
| ASSOCIATED CAPITAL FUNDING | | Status | Year asset Available for use | Proj. # | 2014 | 2015 | 2016 | 2017 | Total |
| 1 | Civic Centre Resource Library - Construction | | 2014 | LI-4519-12 | \$ 16,974,000 | \$ - | \$ - | | \$ 16,974,000 |
| 2 | | | | | | | | | \$ - |
| 3 | | | | | | | | | \$ - |
| TOTAL ASSOCIATED CAPITAL FUNDING | | | | | \$ 16,974,000 | \$ - | \$ - | \$ - | \$ 16,974,000 |
| 9) Financial/Resource Detail | | | | | | | | | |
| Component | | | BU Acct. # | 2014 | 2015 | 2016 | 2017 | 2018 | |
| | | | | Budget | | | | Full-Yr. Adj. | |
| REVENUE - continuous operating detail | | | | | | | | | |
| 1 | | | | | | | | | |
| 2 | | | | | | | | | |
| 3 | | | | | | | | | |
| 4 | | | | | | | | | |
| Subtotal | | | | - | - | - | - | | |
| REVENUE - one-time operating detail | | | | | | | | | |
| 1 | | | | | | | | | - |
| 2 | | | | | | | | | - |
| Subtotal | | | | - | - | - | - | | - |
| EXPENSES - continuous operating detail (For staffing costs please fill out section 7) | | | | | | | | | |
| 1 | * Staffing costs (calculated field) | (From sect. 7) | - | (5,145,490) | - | - | | | |
| 2 | * Benefits | (From sect. 7) | - | 7,595,890 | - | - | | | |
| 3 | * Complement sch. Expenses (calculated field) | (From sect. 7) | - | - | - | - | | | |
| 4 | | | | | | | | | |
| 5 | | | | | | | | | |
| 6 | | | | | | | | | |
| 7 | | | | | | | | | |
| Subtotal | | | | - | 2,450,400 | - | - | | |
| EXPENSES - one-time operating detail (For staffing costs please fill out section 7) | | | | | | | | | |
| 1 | * Complement sch. Expenses (calculated field) | (From sect. 7) | - | - | - | - | | | - |
| 2 | | | | | | | | | - |
| 3 | | | | | | | | | - |
| Subtotal | | | | - | - | - | - | | - |
| OFFSETS - cost savings, reductions, etc | | | | | | | | | |
| 1 | | | | | | | | | |
| 2 | | | | | | | | | |
| 3 | | | | | | | | | |
| Subtotal | | | | - | - | - | - | | |
| TOTAL OPERATING BUDGET CHANGE | | | | | - | 2,450,400 | - | - | - |
| COMPLEMENTS & FTE's | | | | | 2014 | 2015 | 2016 | 2017 | Total |
| # of positions requested | | | (From sect. 7) | - | 51.00 | - | - | | 51.00 |
| FTE's | | | (From sect. 7) | - | 39.00 | - | - | | 39.00 |
| FTE reductions/offsets | | | (Manual Field) | | | | | | - |
| Net FTE's | | | | - | 39.00 | - | - | | 39.00 |

CITY OF VAUGHAN
2014-2017 OPERATING BUDGET

| ADDITIONAL RESOURCE REQUEST | | | | | | | |
|---|--|-------------------------------|------------|---|------------------------|---|------------------------|
| Request Title | Civic Centre Resource Library - Operations | | | | | | |
| Business Unit # | 220747 | Civic Centre Resource Library | | | | | |
| | | 220 - Vaughan Libraries | | | | | |
| Related Program | Places and Spaces | | | | | | |
| Program Classification | Standard Desirable Service (Individual Programs) | | | | | | |
| Annual Budget Change Summary | | | | | | | |
| Financial Components | 2014 | 2015 | 2016 | 2017 | 2014-2017 Sub-total | 2018 (One Time. Adj.) | 2014-2018 Sub-total |
| Staffing | | | | | | | |
| Complements | - | - | - | - | - | - | - |
| Net FTE's | - | - | - | - | - | - | - |
| Operating Revenue | - | 86,000 | - | - | 86,000 | - | 86,000 |
| Operating Costs | | | | | | | |
| Staffing & Benefits | - | - | - | - | - | - | - |
| Other continuous costs | - | 361,700 | - | - | 361,700 | - | 361,700 |
| One-time expenses | - | - | - | - | - | - | - |
| Offsets/reductions | - | - | - | - | - | - | - |
| Net Operating Budget | \$ - | \$ 275,700 | \$ - | \$ - | \$ 275,700 | \$ - | \$ 275,700 |
| Associated Capital Costs | \$ 16,974,000 | \$ - | \$ - | \$ - | \$ 16,974,000 | \$ - | \$ 16,974,000 |
| 1A) Request Description: Please provide a <u>brief</u> description of the request. | | | | | | | |
| Please check one: <input checked="" type="checkbox"/> Departmental <input type="checkbox"/> Corporate | | | | | | | |
| <p>VPL began the design, development and construction of the new Civic Centre Resource Library (CCRL) in late 2012. However, the current estimated timing for the development of the CCRL has been impacted by a site relocation. Based on the new requirements, it is not expected that the CCRL will be available for operation until late 2015.</p> <p>The direction for the addition of this new library has been provided from the City of Vaughan's Development Charges Study and Active Together Master Plan. As per the Vaughan Vision 2020, this third resource library in Vaughan will contribute to the achievement of the following objectives: pursue excellence in service delivery, provide library service to the residents of the north end of the community as well as enhanced library service to the entire city, and plan and manage the growth and economic vitality of the City with the demand for increased library services. Capital funding for the construction of the new library is primarily provided by Development Charges with portions to come from Taxation as well as the Gas Tax Reserve.</p> | | | | | | | |
| 1B) If this request is part of a project with multiple milestones then please fill in the following table: | | | | | | | |
| Milestones or Deliverables | | | Timelines | Comments | | | |
| Hiring of Staff for Branch and Administrative needs | | | Q3-Q4/2015 | Staff hiring anticipated prior to and upon opening of CCRL branch | | | |
| Opening of Library to Community | | | Q4/2015 | Branch to be substantially completed by the end of 2015 | | | |
| | | | | | | | |
| | | | | | | | |
| 1C) Impact on other departments (cost/time/benefit): | | | | | | | |
| Department Impacted | Describe Impact (Cost/time/benefit) | | | | | Were they Consulted? | |
| Buildings & Facilities | Department to work closely with VPL, Architect and Contractor on building of new resource library. | | | | | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No | |
| | | | | | | <input type="checkbox"/> Yes <input type="checkbox"/> No | |
| | | | | | | <input type="checkbox"/> Yes <input type="checkbox"/> No | |
| Other comments: | | | | | | | |
| | | | | | | | |
| COMMISSIONER APPROVAL: _____ | | | | | | Date: _____ | |

Budget Staff
Use Only

☐ 1st Submission
☐ Previously Recognized

Submitted for year:
 Recognized for year:

Appendix A - Additional Resource Request Submissions

| | | | | | | |
|---|--|--|---------------------|---|---------------------------------------|---|
| Request Title | Civic Centre Resource Library - Operations | | | | | |
| 2) Relationship to Vaughan Vision 2020 - Goals / Objectives / Initiatives | | | | | | |
| A) Identify the <u>specific initiative</u> on the Vaughan Vision 2020 initiative list this resource request supports (new or implementation of): Choose an Initiative from the drop down list and then choose the relationship with the initiative in the Green cell using the drop down provided. | | | | | | |
| Theme | Goal | ↓ Initiative (Use drop down list) ↓ | Ref # | Date | Priority | Request/Initiative Relationship (choose 1) |
| | | | | | | |
| | | | | | | |
| | | | | | | |
| B) Describe and clearly demonstrate how the request links to the Vaughan Vision 2020: | | | | | | |
| Building the infrastructure necessary to meet the Growth Management Strategy 2031 is a specific goal identified for Vision 2020. The Consolidated Growth Management Strategy 2031 includes taking actions to ensure that long term planning for new capital facilities takes place and to identify the facilities that will be needed to address future needs. The needs of the community as the COV continues its pattern of growth will require the additional build-out of new library facilities such as CCRL. The non-salary /benefit operating costs associated with such new facilities falls into lines as a necessary and critical component to delivering these additional services to the community for which it was intended. | | | | | | |
| 3) Related Performance Indicators & Business Plan Link | | | | | | |
| Please provide information on top 3 performance measures: | | | | | | |
| | Name/description of service level target: | | Target Level | Current Level | Level with ARR | |
| 1) | Library Use Per FTE | | 25,000/FTE | 30,362/FTE | 26,132/FTE | |
| 2) | Cost Per Library Use | | <\$2.50/Use | \$2.56/Use | \$2.95/Use | |
| 3) | | | | | | |
| Describe how this request relates to Departmental Business Plan: | | | | | | |
| | | | | | | |
| 4) Value Proposition | | | | | | |
| Please detail both qualitative and quantitative benefits of the request | | | | | | |
| Qualitative: Please select up to 2 actions which best describe this request | | | | | | |
| Primary | | Improve User Satisfaction | | Secondary | | Improve Sustainability |
| Briefly explain how this request helps achieve the actions selected above. How does this request make a difference in these areas? Can improvements be defined (i.e. surveys, measures, etc.)? | | | | | | |
| Completion of the CCRL is in line with the Active Together Masterplan. The completion of the CCRL will meet the continued evolving needs of the larger community. While the addition of the CCRL will be a net new cost to the consolidated operating budgets of the City, the ability of the community to access a new library in a centralized and high profile area such as the City Centre Campus will result in strong support by the community towards the efforts of the City to provide a welcoming environment to visit and benefit from the public service provided | | | | | | |
| Quantitative: Please provide explanation of how this request improves efficiency. Note that performance measures are captured in section 3. This section is for efficiency improvements. | | | | | | |
| Year | Type | Change/Saving | Units | Detail of Cost Reductions/Budget Savings | Incl. in offsets (Section #9)? | |
| | | | | | | |
| | | | | | | |
| | | | | | | |
| 5) Alternatives | | | | | | |
| Are there alternatives or options? Please explain what they are and why they are not the primary approach. | | | | | | |
| One of the primary ratios used in the library world is the ratio of square feet of library space per capita. The generally accepted industry standard is 0.61 sq. ft. per capita. The current ratio for the COV is well below the average within the library system. Factors such as increasing collection size within existing libraries as an alternative would not move the ratio closer to this accepted standard and would in fact lead to overcrowding by customers within the existing library branches. As Vaughan continues to grow the ratio will continue to decrease and further emphasize that the amount of library space available needs to grow. | | | | | | |
| If the necessity of developing a new library is given as the community grows, then the staffing and operating costs for these new libraries will also be needed. At this time, no alternatives to the staffing and operating costs exist that would not otherwise be detrimental to the ongoing operations of the new branch or within the libraries operations. | | | | | | |

Appendix A - Additional Resource Request Submissions

| Request Title | | Civic Centre Resource Library - Operations | | | |
|---|----------------|--|-------------|-----------|---|
| 7) Complement Details - Skip to Section 8 if no Staff is requested | | | | | |
| Do not gap positions - If required, please contact the Budget Dept. for instructions Future year progressions & eco. adj. will be calculated corporately by the Budget Dept. | | | | | |
| Complement Information | Position #1 | Position #2 | Position #3 | Sub-total | |
| Budget Year | | | | | |
| Position title | | | | | |
| Estimated start date | | | | | |
| # of positions requested | - | - | - | - | |
| Full-time equivalents (FTEs) | - | - | - | - | |
| Position type | | | | | |
| Position agreement classification | | | | | |
| If contract, specify length (months or yrs) | | | | | |
| If Casual/Seasonal PT enter Hourly wage | | | | | |
| Business unit # (override if different than # shown) | | | | | |
| Grade level | | | | | |
| Est. starting step | | | | | |
| Desktop (HR) Review Performed? | | | | | |
| B&F Accommodations Available? | | | | | |
| ITM Hardware required? | | | | | |
| Capital Equipment Required? | | | | | |
| Complement Annual Cost Detail | | | | | |
| Annual full-time \$ | | | | - | |
| Annual part-time \$ | - | - | - | - | |
| Annual shift premiums, etc | - | - | - | - | |
| Annual overtime \$ | - | - | - | - | |
| * PT vacation pay (calculated field) | - | - | - | - | |
| * Annual benefits (calculated field) | - | - | - | - | |
| * FT contract benefits in lieu (calculated field) | - | - | - | - | |
| Subtotal (Per Employee) | \$ - | \$ - | \$ - | \$ - | |
| Subtotal (Per Position) | \$ - | \$ - | \$ - | \$ - | |
| Continuous costs | (BU & Acct #.) | Please fill in per Complement. The total will account for multiple positions if indicated above. | | | |
| 1) Office Supplies | 220747.7200 | - | - | - | - |
| 2) Training & Developme | 220747.7115 | - | - | - | - |
| 3) Cellular Line Charges | 220747.7122.01 | - | - | - | - |
| 4) Mileage | 220747.7100 | - | - | - | - |
| Subtotal (Per Employee) | \$ - | \$ - | \$ - | \$ - | |
| Subtotal (Per Position) | \$ - | \$ - | \$ - | \$ - | |
| One-time costs | (BU & Acct #.) | Please fill in per Complement. The total will account for multiple positions if indicated above. | | | |
| 1) Computer Hardware | 220747.7211.01 | - | - | - | - |
| 2) Office Equip. & Furnitu | 220747.7210 | - | - | - | - |
| 3) Training & Developme | 220747.7115 | - | - | - | - |
| 4) | #N/A | - | - | - | - |
| Subtotal (Per Employee) | - | - | - | - | |
| Subtotal (Per Position) | \$ - | \$ - | \$ - | \$ - | |
| 2014 Total Annual Costs | \$ - | \$ - | \$ - | \$ - | |
| 2015 Total Annual Costs | \$ - | \$ - | \$ - | \$ - | |
| 2016 Total Annual Costs | \$ - | \$ - | \$ - | \$ - | |
| 2017 Total Annual Costs | \$ - | \$ - | \$ - | \$ - | |
| Additional Comments: | | | | | |
| Due to large number of staff compliment and that the library is not slated to begin operations until late in 2012, positions have been gapped to minimize overall budget increase for the City. | | | | | |

Appendix A - Additional Resource Request Submissions

| | | | | | | | | | |
|--|---|--|-------------------------------------|----------------|---------------|-------------|-------------|----------------------|---------------|
| Request Title | | Civic Centre Resource Library - Operations | | | | | | | |
| 8) Capital Funding | | | | | | | | | |
| Are there any Capital requests already submitted/approved or to be submitted related to this ARR? (e.g. new car) | | | | | | | | | |
| ASSOCIATED CAPITAL FUNDING | | Status | Year asset Available for use | Proj. # | 2014 | 2015 | 2016 | 2017 | Total |
| 1 | Civic Centre Resource Library - Construction | | 2014 | LI-4519-12 | \$ 16,974,000 | \$ - | \$ - | | \$ 16,974,000 |
| 2 | | | | | \$ - | \$ - | \$ - | | \$ - |
| 3 | | | | | \$ - | \$ - | \$ - | | \$ - |
| TOTAL ASSOCIATED CAPITAL FUNDING | | | | | \$ 16,974,000 | \$ - | \$ - | \$ - | \$ 16,974,000 |
| 9) Financial/Resource Detail | | | | | | | | | |
| Component | | | BU Acct. # | 2014 | 2015 | 2016 | 2017 | 2018 | |
| | | | | Budget | | | | Full-Yr. Adj. | |
| REVENUE - continuous operating detail | | | | | | | | | |
| 1 | Various (Consolidated to Fines/Penalties) | | 220747.3598.01 | - | 86,000 | - | | | |
| 2 | | | | - | - | - | | | |
| 3 | | | | - | - | - | | | |
| 4 | | | | - | - | - | | | |
| Subtotal | | | | - | 86,000 | - | - | | |
| REVENUE - one-time operating detail | | | | | | | | | |
| 1 | | | | - | - | - | | - | |
| 2 | | | | - | - | - | | - | |
| Subtotal | | | | - | - | - | - | - | |
| EXPENSES - continuous operating detail (For staffing costs please fill out section 7) | | | | | | | | | |
| 1 | * Staffing costs (calculated field) | | (From sect. 7) | - | - | - | - | | |
| 2 | * Benefits | | (From sect. 7) | - | - | - | - | | |
| 3 | * Complement sch. Expenses (calculated field) | | (From sect. 7) | - | - | - | - | | |
| 4 | Resources/Periodicals | | 220747.7565 | - | 97,500 | - | | | |
| 5 | Utilities | | 220747.7317.02 | - | 117,000 | - | | | |
| 6 | Supplies/Copiers, etc. | | 220747.72 | - | 42,300 | - | | | |
| 7 | Building Costs | | 220747.731 | - | 104,900 | - | | | |
| Subtotal | | | | - | 361,700 | - | - | | |
| EXPENSES - one-time operating detail (For staffing costs please fill out section 7) | | | | | | | | | |
| 1 | * Complement sch. Expenses (calculated field) | | (From sect. 7) | - | - | - | - | - | |
| 2 | | | | - | - | - | | - | |
| 3 | | | | - | - | - | | - | |
| Subtotal | | | | - | - | - | - | - | |
| OFFSETS - cost savings, reductions, etc | | | | | | | | | |
| 1 | | | | - | - | - | | | |
| 2 | | | | - | - | - | | | |
| 3 | | | | - | - | - | | | |
| Subtotal | | | | - | - | - | - | | |
| TOTAL OPERATING BUDGET CHANGE | | | | | - | 275,700 | - | - | - |
| COMPLEMENTS & FTE's | | | | | 2014 | 2015 | 2016 | 2017 | Total |
| # of positions requested | | | (From sect. 7) | - | - | - | - | - | |
| FTE's | | | (From sect. 7) | - | - | - | - | - | |
| FTE reductions/offsets | | | (Manual Field) | - | - | - | - | - | |
| Net FTE's | | | | - | - | - | - | - | |

CITY OF VAUGHAN
2014-2017 OPERATING BUDGET

| ADDITIONAL RESOURCE REQUEST | | | | | | | |
|---|--|---|-------------------|-------------|------------------------|--------------------------|------------------------|
| Request Title | VVSL Library - Staffing | | | | | | |
| Business Unit # | 220001 | Library-Administration | | | | | |
| | 220 - Vaughan Libraries | | | | | | |
| Related Program | Places and Spaces | | | | | | |
| Program Classification | Standard Desirable Service (Individual Programs) | | | | | | |
| Annual Budget Change Summary | | | | | | | |
| Financial Components | 2014 | 2015 | 2016 | 2017 | 2014-2017 Sub-total | 2018 (One Time. Adj.) | 2014-2018 Sub-total |
| Staffing | | | | | | | |
| Complements | - | - | 12.00 | - | 12.00 | - | 12.00 |
| Net FTE's | - | - | 8.30 | - | 8.30 | - | 8.30 |
| Operating Revenue | - | - | - | - | - | - | - |
| Operating Costs | | | | | | | |
| Staffing & Benefits | - | - | 507,400 | - | 507,400 | - | 507,400 |
| Other continuous costs | - | - | - | - | - | - | - |
| One-time expenses | - | - | - | - | - | - | - |
| Offsets/reductions | - | - | - | - | - | - | - |
| Net Operating Budget | \$ - | \$ - | \$ 507,400 | \$ - | \$ 507,400 | \$ - | \$ 507,400 |
| Associated Capital Costs | \$ 336,800 | \$ 4,529,900 | \$ - | \$ - | \$ 4,866,700 | \$ - | \$ 4,866,700 |
| 1A) Request Description: Please provide a <u>brief</u> description of the request. | | | | | | | |
| Please check one: <input checked="" type="checkbox"/> Departmental <input type="checkbox"/> Corporate | | | | | | | |
| <p>The Vellore Village South Library (VVSL) was passed by the VPL Board as a priority library to be built after the completion of the Thornhill Woods Library and the Civic Centre Resource Library. The previous Active Together Master Plan had not envisioned a library at this location but concerns that this area was being underserved by the lack of a local library led to approval for one to be built. The addition of this library will further contribute to VPL's ability to pursue excellence in service delivery and provide additional library service to the residents of this particular community as well as the entire city. A determination will have to be made in concert with Recreation & Culture as to final location of library space within existing community centre space.</p> | | | | | | | |
| 1B) If this request is part of a project with multiple milestones then please fill in the following table: | | | | | | | |
| Milestones or Deliverables | Timelines | Comments | | | | | |
| Library Design | Q3/2014 | Architect selection to be determined | | | | | |
| Construction Start | Q3/2015 | Tender process for builder selection to be completed and construction start | | | | | |
| Opening of VVSL to Community | Q4/2016 | Scheduled opening of library | | | | | |
| | | | | | | | |
| 1C) Impact on other departments (cost/time/benefit): | | | | | | | |
| Department Impacted | Describe Impact (Cost/time/benefit) | Were they Consulted? | | | | | |
| Building & Facilities | Department to work closely with VPL, Architect and Contractor on build-out of library | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No | | | | | |
| Recreation & Culture | Co-ordination of activity regarding shared use of community centre concurrent with opening | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No | | | | | |
| | | <input type="checkbox"/> Yes <input type="checkbox"/> No | | | | | |
| Other comments: | | | | | | | |
| <p>Preliminary but no substantive discussions have been held as yet with Recreation as to where library space could be added to the existing floorplate of the community centre. Additional issues such as parking for this busy community centre would also need to be addressed.</p> | | | | | | | |
| COMMISSIONER APPROVAL: _____ | | Date: _____ | | | | | |

Budget Staff
Use Only

☐ 1st Submission
☐ Previously Recognized

Submitted for year:
 Recognized for year:

Appendix A - Additional Resource Request Submissions

| | | | | | | |
|---|--|--|---------------------|---|-----------------------|---|
| Request Title | VVSL Library - Staffing | | | | | |
| 2) Relationship to Vaughan Vision 2020 - Goals / Objectives / Initiatives | | | | | | |
| A) Identify the <u>specific initiative</u> on the Vaughan Vision 2020 initiative list this resource request supports (new or implementation of): Choose an Initiative from the drop down list and then choose the relationship with the initiative in the Green cell using the drop down provided. | | | | | | |
| Theme | Goal | Initiative (Use drop down list) | Ref # | Date | Priority | Request/Initiative Relationship (choose 1) |
| | | | | | | |
| | | | | | | |
| | | | | | | |
| B) Describe and clearly demonstrate how the request links to the Vaughan Vision 2020: | | | | | | |
| | | | | | | |
| 3) Related Performance Indicators & Business Plan Link | | | | | | |
| Please provide information on top 3 performance measures: | | | | | | |
| | Name/description of service level target: | | Target Level | Current Level | Level with ARR | |
| 1) | Square feet per capita | | 0.61 sf/capita | 0.39 sf/capita | 0.40 sf/capita | |
| 2) | Cost Per Library Use | | <\$2.50/Use | \$2.61/Use | \$3/Use | |
| 3) | | | | | | |
| Describe how this request relates to Departmental Business Plan: | | | | | | |
| VPL's Strategic Plan 2012-2015 looks to build community by putting priorities and initiatives in place that will enhance library spaces as welcoming environments as well as expanding upon existing spaces. VVSL is part of the library infrastructure plan to construct new libraries in accordance with population demand. This plan also seeks to achieve excellence in library architecture and interior design. | | | | | | |
| 4) Value Proposition | | | | | | |
| Please detail both qualitative and quantitative benefits of the request | | | | | | |
| Qualitative: Please select up to 2 actions which best describe this request | | | | | | |
| Primary | | Improve User Satisfaction | | Secondary | | Improve Sustainability |
| Briefly explain how this request helps achieve the actions selected above. How does this request make a difference in these areas? Can improvements be defined (i.e. surveys, measures, etc.)? | | | | | | |
| The location of VVSL as part of the already existing community centre will lead to improved user satisfaction as residents will have greater options when visiting this multi-use space. The library will be a welcome addition to the immediate community as it will be located in an area that is underserved by existing library options. New libraries also typically incorporate new concepts and technologies with VVSL providing relevant and current services to the community which in turn will lead to greater sustainability. | | | | | | |
| Quantitative: Please provide explanation of how this request improves efficiency. Note that performance measures are captured in section 3. This section is for efficiency improvements. | | | | | | |
| Year | Type | Change/Saving | Units | Detail of Cost Reductions/Budget Savings | | Incl. in offsets (Section #9)? |
| | | | | | | |
| | | | | | | |
| | | | | | | |
| 5) Alternatives | | | | | | |
| Are there alternatives or options? Please explain what they are and why they are not the primary approach. | | | | | | |
| While existing libraries are available in other communities within Vaughan, there is no close neighbourhood library that the residents of this area can readily have access to. | | | | | | |

Appendix A - Additional Resource Request Submissions

| Request Title | VVSL Library - Staffing | | | |
|---|-------------------------|--|-------------------------|-------------------|
| 7) Complement Details - Skip to Section 8 if no Staff is requested | | | | |
| Do not gap positions - If required, please contact the Budget Dept. for instructions Future year progressions & eco. adj. will be calculated corporately by the Budget Dept. | | | | |
| Complement Information | Position #1 | Position #2 | Position #3 | Sub-total |
| Budget Year | 2016 | 2016 | 2016 | |
| Position title | Various | Various | Various | |
| Estimated start date | Full Year | Full Year | Full Year | |
| # of positions requested | 3.00 | 3.00 | 6.00 | 12.00 |
| Full-time equivalents (FTEs) | 3.00 | 2.00 | 3.30 | 8.30 |
| Position type | Full-time | Part-time | Part-time | |
| Position agreement classification | Library Mgmt | Library CUPE | Casual/Seasonal PT | |
| If contract, specify length (months or yrs) | | | | |
| If Casual/Seasonal PT enter Hourly wage | | | Various | |
| Business unit # (override if different than # shown) | 220001 | 220001 | 220001 | |
| Grade level | | | | |
| Est. starting step | | | | |
| Desktop (HR) Review Performed? | No | No | No | |
| B&F Accommodations Available? | N/A | N/A | N/A | |
| ITM Hardware required? | No | No | No | |
| Capital Equipment Required? | No | No | No | |
| Complement Annual Cost Detail | | | | |
| Annual full-time \$ | 212,393 | - | - | 212,393 |
| Annual part-time \$ | - | 92,764 | 105,150 | 197,914 |
| Annual shift premiums, etc | | | | - |
| Annual overtime \$ | above includes benefits | above includes benefits | above includes benefits | - |
| * PT vacation pay (calculated field) | - | 7,236 | 8,202 | 15,437 |
| * Annual benefits (calculated field) | 60,107 | 10,100 | 11,449 | 81,656 |
| * FT contract benefits in lieu (calculated field) | - | - | - | - |
| Subtotal (Per Employee) | \$ 272,500 | \$ 110,100 | \$ 124,800 | \$ 507,400 |
| Subtotal (Per Position) | \$ 272,500 | \$ 110,100 | \$ 124,800 | \$ 507,400 |
| Continuous costs | (BU & Acct #.) | Please fill in per Complement. The total will account for multiple positions if indicated above. | | |
| 1) | #N/A | | | - |
| 2) | #N/A | | | - |
| 3) | #N/A | | | - |
| 4) | #N/A | | | - |
| Subtotal (Per Employee) | \$ - | \$ - | \$ - | \$ - |
| Subtotal (Per Position) | \$ - | \$ - | \$ - | \$ - |
| One-time costs | (BU & Acct #.) | Please fill in per Complement. The total will account for multiple positions if indicated above. | | |
| 1) | #N/A | | | - |
| 2) | #N/A | | | - |
| 3) | #N/A | | | - |
| 4) | #N/A | | | - |
| Subtotal (Per Employee) | \$ - | \$ - | \$ - | \$ - |
| Subtotal (Per Position) | \$ - | \$ - | \$ - | \$ - |
| 2014 Total Annual Costs | \$ - | \$ - | \$ - | \$ - |
| 2015 Total Annual Costs | \$ - | \$ - | \$ - | \$ - |
| 2016 Total Annual Costs | \$ 272,500 | \$ 110,100 | \$ 124,800 | \$ 507,400 |
| 2017 Total Annual Costs | \$ - | \$ - | \$ - | \$ - |
| Additional Comments: | | | | |

Appendix A - Additional Resource Request Submissions

| | | | | | | | | | |
|--|---|-------------------------|------------------------------|---------------|------------|--------------|---------|---------------|--------------|
| Request Title | | VVSL Library - Staffing | | | | | | | |
| 8) Capital Funding | | | | | | | | | |
| Are there any Capital requests already submitted/approved or to be submitted related to this ARR? (e.g. new car) | | | | | | | | | |
| ASSOCIATED CAPITAL FUNDING | | Status | Year asset Available for use | Proj. # | 2014 | 2015 | 2016 | 2017 | Total |
| 1 | VVSL - Design/Construction | Pending | 2014 | LI-4539/43-14 | \$ 336,800 | \$ 4,529,900 | | | \$ 4,866,700 |
| 2 | | | | | | | | | \$ - |
| 3 | | | | | | | | | \$ - |
| TOTAL ASSOCIATED CAPITAL FUNDING | | | | | \$ 336,800 | \$ 4,529,900 | \$ - | \$ - | \$ 4,866,700 |
| 9) Financial/Resource Detail | | | | | | | | | |
| Component | | | BU Acct. # | 2014 | 2015 | 2016 | 2017 | 2018 | |
| | | | | Budget | | | | Full-Yr. Adj. | |
| REVENUE - continuous operating detail | | | | | | | | | |
| 1 | | | | | | | | | |
| 2 | | | | | | | | | |
| 3 | | | | | | | | | |
| 4 | | | | | | | | | |
| Subtotal | | | | | - | - | - | - | |
| REVENUE - one-time operating detail | | | | | | | | | |
| 1 | | | | | | | | | - |
| 2 | | | | | | | | | - |
| Subtotal | | | | | - | - | - | - | - |
| EXPENSES - continuous operating detail (For staffing costs please fill out section 7) | | | | | | | | | |
| 1 | * Staffing costs (calculated field) | (From sect. 7) | | - | - | 269,098 | - | | |
| 2 | * Benefits | (From sect. 7) | | - | - | 238,302 | - | | |
| 3 | * Complement sch. Expenses (calculated field) | (From sect. 7) | | - | - | - | - | | |
| 4 | | | | | | | | | |
| 5 | | | | | | | | | |
| 6 | | | | | | | | | |
| 7 | | | | | | | | | |
| Subtotal | | | | | - | - | 507,400 | - | |
| EXPENSES - one-time operating detail (For staffing costs please fill out section 7) | | | | | | | | | |
| 1 | * Complement sch. Expenses (calculated field) | (From sect. 7) | | - | - | - | - | | - |
| 2 | | | | | | | | | - |
| 3 | | | | | | | | | - |
| Subtotal | | | | | - | - | - | - | - |
| OFFSETS - cost savings, reductions, etc | | | | | | | | | |
| 1 | | | | | | | | | |
| 2 | | | | | | | | | |
| 3 | | | | | | | | | |
| Subtotal | | | | | - | - | - | - | |
| TOTAL OPERATING BUDGET CHANGE | | | | | - | - | 507,400 | - | - |
| COMPLEMENTS & FTE's | | | | | 2014 | 2015 | 2016 | 2017 | Total |
| # of positions requested | | | (From sect. 7) | - | - | 12.00 | - | 12.00 | |
| FTE's | | | (From sect. 7) | - | - | 8.30 | - | 8.30 | |
| FTE reductions/offsets | | | (Manual Field) | | | | | - | |
| Net FTE's | | | | - | - | 8.30 | - | 8.30 | |

CITY OF VAUGHAN
2014-2017 OPERATING BUDGET

| ADDITIONAL RESOURCE REQUEST | | | | | | | |
|---|--|------------------------|---|------|------------------------|---|------------------------|
| Request Title | VVSL Library - Operations | | | | | | |
| Business Unit # | 220001 | Library-Administration | | | | | |
| | 220 - Vaughan Libraries | | | | | | |
| Related Program | Places and Spaces | | | | | | |
| Program Classification | Standard Desirable Service (Individual Programs) | | | | | | |
| Annual Budget Change Summary | | | | | | | |
| Financial Components | 2014 | 2015 | 2016 | 2017 | 2014-2017 Sub-total | 2018 (One Time. Adj.) | 2014-2018 Sub-total |
| Staffing | | | | | | | |
| Complements | - | - | - | - | - | - | - |
| Net FTE's | - | - | - | - | - | - | - |
| Operating Revenue | - | - | 13,800 | - | 13,800 | - | 13,800 |
| Operating Costs | | | | | | | |
| Staffing & Benefits | - | - | - | - | - | - | - |
| Other continuous costs | - | - | 67,100 | - | 67,100 | - | 67,100 |
| One-time expenses | - | - | - | - | - | - | - |
| Offsets/reductions | - | - | - | - | - | - | - |
| Net Operating Budget | \$ - | \$ - | \$ 53,300 | \$ - | \$ 53,300 | \$ - | \$ 53,300 |
| Associated Capital Costs | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| 1A) Request Description: Please provide a <u>brief</u> description of the request. | | | | | | | |
| Please check one: <input checked="" type="checkbox"/> Departmental <input type="checkbox"/> Corporate | | | | | | | |
| <p>The Vellore Village South Library (VVSL) was passed by the VPL Board as a priority library to be built after the completion of the Thornhill Woods Library and the Civic Centre Resource Library. The previous Active Together Master Plan had not envisioned a library at this location but concerns that this area was being underserved by the lack of a local library led to approval for one to be built. The addition of this library will further contribute to VPL's ability to pursue excellence in service delivery and provide additional library service to the residents of this particular community as well as the entire city. A determination will have to be made in concert with Recreation & Culture as to final location of library space within existing community centre space.</p> | | | | | | | |
| 1B) If this request is part of a project with multiple milestones then please fill in the following table: | | | | | | | |
| Milestones or Deliverables | | Timelines | Comments | | | | |
| Library Design | | Q3/2014 | Architect selection to be determined | | | | |
| Construction Start | | Q3/2015 | Tender process for builder selection to be completed and construction start | | | | |
| Opening of VVSL to Community | | Q4/2016 | Scheduled opening of library | | | | |
| | | | | | | | |
| 1C) Impact on other departments (cost/time/benefit): | | | | | | | |
| Department Impacted | Describe Impact (Cost/time/benefit) | | | | | Were they Consulted? | |
| Building & Facilities | Department to work closely with VPL, Architect and Contractor on build-out of library | | | | | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No | |
| Recreation & Culture | Co-ordination of activity regarding shared use of community centre concurrent with opening | | | | | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No | |
| | | | | | | <input type="checkbox"/> Yes <input type="checkbox"/> No | |
| Other comments: | | | | | | | |
| <p>Preliminary but no substantive discussions have been held as yet with Recreation as to where library space could be added to the existing floorplate of the community centre. Additional issues such as parking for this busy community centre would also need to be addressed.</p> | | | | | | | |

COMMISSIONER APPROVAL: _____

Date: _____

**Budget Staff
Use Only**
☐ 1st Submission
☐ Previously Recognized

Submitted for year: _____

Recognized for year: _____

Appendix A - Additional Resource Request Submissions

| | | | | | | |
|---|--|--|---------------------|---|-----------------------|---|
| Request Title | VVSL Library - Operations | | | | | |
| 2) Relationship to Vaughan Vision 2020 - Goals / Objectives / Initiatives | | | | | | |
| A) Identify the <u>specific initiative</u> on the Vaughan Vision 2020 initiative list this resource request supports (new or implementation of): Choose an Initiative from the drop down list and then choose the relationship with the initiative in the Green cell using the drop down provided. | | | | | | |
| Theme | Goal | Initiative (Use drop down list) | Ref # | Date | Priority | Request/Initiative Relationship (choose 1) |
| | | | | | | |
| | | | | | | |
| | | | | | | |
| B) Describe and clearly demonstrate how the request links to the Vaughan Vision 2020: | | | | | | |
| | | | | | | |
| 3) Related Performance Indicators & Business Plan Link | | | | | | |
| Please provide information on top 3 performance measures: | | | | | | |
| | Name/description of service level target: | | Target Level | Current Level | Level with ARR | |
| 1) | Square feet per capita | | 0.61 sf/capita | 0.39 sf/capita | 0.40 sf/capita | |
| 2) | Cost Per Library Use | | <\$2.50/Use | \$2.61/Use | \$3/Use | |
| 3) | | | | | | |
| Describe how this request relates to Departmental Business Plan: | | | | | | |
| VPL's Strategic Plan 2012-2015 looks to build community by putting priorities and initiatives in place that will enhance library spaces as welcoming environments as well as expanding upon existing spaces. VVSL is part of the library infrastructure plan to construct new libraries in accordance with population demand. This plan also seeks to achieve excellence in library architecture and interior design. | | | | | | |
| 4) Value Proposition | | | | | | |
| Please detail both qualitative and quantitative benefits of the request | | | | | | |
| Qualitative: Please select up to 2 actions which best describe this request | | | | | | |
| Primary | | Improve User Satisfaction | | Secondary | | Improve Sustainability |
| Briefly explain how this request helps achieve the actions selected above. How does this request make a difference in these areas? Can improvements be defined (i.e. surveys, measures, etc.)? | | | | | | |
| The location of VVSL as part of the already existing community centre will lead to improved user satisfaction as residents will have greater options when visiting this multi-use space. The library will be a welcome addition to the immediate community as it will be located in an area that is underserved by existing library options. New libraries also typically incorporate new concepts and technologies with VVSL providing relevant and current services to the community which in turn will lead to greater sustainability. | | | | | | |
| Quantitative: Please provide explanation of how this request improves efficiency. Note that performance measures are captured in section 3. This section is for efficiency improvements. | | | | | | |
| Year | Type | Change/Saving | Units | Detail of Cost Reductions/Budget Savings | | Incl. in offsets (Section #9)? |
| | | | | | | |
| | | | | | | |
| | | | | | | |
| 5) Alternatives | | | | | | |
| Are there alternatives or options? Please explain what they are and why they are not the primary approach. | | | | | | |
| While existing libraries are available in other communities within Vaughan, there is no close neighbourhood library that the residents of this area can readily have access to. | | | | | | |

Appendix A - Additional Resource Request Submissions

| | | | | |
|---|---------------------------|--|--------------------|------------------|
| Request Title | VVSL Library - Operations | | | |
| 7) Complement Details - Skip to Section 8 if no Staff is requested | | | | |
| Do not gap positions - If required, please contact the Budget Dept. for instructions Future year progressions & eco. adj. will be calculated corporately by the Budget Dept. | | | | |
| Complement Information | Position #1 | Position #2 | Position #3 | Sub-total |
| Budget Year | | | | |
| Position title | | | | |
| Estimated start date | | | | |
| # of positions requested | | | | - |
| Full-time equivalents (FTEs) | | | | - |
| Position type | | | | |
| Position agreement classification | | | | |
| If contract, specify length (months or yrs) | | | | |
| If Casual/Seasonal PT enter Hourly wage | | | | |
| Business unit # (override if different than # shown) | | | | |
| Grade level | | | | |
| Est. starting step | | | | |
| Desktop (HR) Review Performed? | | | | |
| B&F Accommodations Available? | | | | |
| ITM Hardware required? | | | | |
| Capital Equipment Required? | | | | |
| Complement Annual Cost Detail | | | | |
| Annual full-time \$ | | | | - |
| Annual part-time \$ | - | - | - | - |
| Annual shift premiums, etc | | | | - |
| Annual overtime \$ | | | | - |
| * PT vacation pay (calculated field) | - | - | - | - |
| * Annual benefits (calculated field) | - | - | - | - |
| * FT contract benefits in lieu (calculated field) | - | - | - | - |
| Subtotal (Per Employee) | \$ - | \$ - | \$ - | \$ - |
| Subtotal (Per Position) | \$ - | \$ - | \$ - | \$ - |
| Continuous costs | (BU & Acct #.) | Please fill in per Complement. The total will account for multiple positions if indicated above. | | |
| 1) Office Supplies | 220001.7200 | | | - |
| 2) Training & Developme | 220001.7115 | | | - |
| 3) Memberships/Dues/Fe | 220001.7105 | | | - |
| 4) Mileage | 220001.7100 | | | - |
| Subtotal (Per Employee) | \$ - | \$ - | \$ - | \$ - |
| Subtotal (Per Position) | \$ - | \$ - | \$ - | \$ - |
| One-time costs | (BU & Acct #.) | Please fill in per Complement. The total will account for multiple positions if indicated above. | | |
| 1) Computer Hardware | 220001.7211.01 | | | - |
| 2) | #N/A | | | - |
| 3) | #N/A | | | - |
| 4) | #N/A | | | - |
| Subtotal (Per Employee) | - | - | - | - |
| Subtotal (Per Position) | \$ - | \$ - | \$ - | \$ - |
| 2014 Total Annual Costs | \$ - | \$ - | \$ - | \$ - |
| 2015 Total Annual Costs | \$ - | \$ - | \$ - | \$ - |
| 2016 Total Annual Costs | \$ - | \$ - | \$ - | \$ - |
| 2017 Total Annual Costs | \$ - | \$ - | \$ - | \$ - |
| Additional Comments: | | | | |

Appendix A - Additional Resource Request Submissions

| | | | | | | | | | |
|--|---|---------------------------|-------------------------------------|----------------|-------------|-------------|----------------------|-------------|--------------|
| Request Title | | VVSL Library - Operations | | | | | | | |
| 8) Capital Funding | | | | | | | | | |
| Are there any Capital requests already submitted/approved or to be submitted related to this ARR? (e.g. new car) | | | | | | | | | |
| ASSOCIATED CAPITAL FUNDING | | Status | Year asset Available for use | Proj. # | 2014 | 2015 | 2016 | 2017 | Total |
| 1 | | | | | | | | | \$ - |
| 2 | | | | | | | | | \$ - |
| 3 | | | | | | | | | \$ - |
| TOTAL ASSOCIATED CAPITAL FUNDING | | | | | \$ - | \$ - | \$ - | \$ - | \$ - |
| 9) Financial/Resource Detail | | | | | | | | | |
| Component | | BU Acct. # | 2014 | 2015 | 2016 | 2017 | 2018 | | |
| | | | Budget | | | | Full-Yr. Adj. | | |
| REVENUE - continuous operating detail | | | | | | | | | |
| 1 | Various (Consolidate to Fines/Penalties) | 220001.3598.01 | | | 13,800 | | | | |
| 2 | | | | | | | | | |
| 3 | | | | | | | | | |
| 4 | | | | | | | | | |
| Subtotal | | | - | - | 13,800 | - | | | |
| REVENUE - one-time operating detail | | | | | | | | | |
| 1 | | | | | | | | - | |
| 2 | | | | | | | | - | |
| Subtotal | | | - | - | - | - | | - | |
| EXPENSES - continuous operating detail (For staffing costs please fill out section 7) | | | | | | | | | |
| 1 | * Staffing costs (calculated field) | (From sect. 7) | - | - | - | - | | | |
| 2 | * Benefits | (From sect. 7) | - | - | - | - | | | |
| 3 | * Complement sch. Expenses (calculated field) | (From sect. 7) | - | - | - | - | | | |
| 4 | Resource/Periodical | 220001.7565 | | | 14,200 | | | | |
| 5 | Utilities | 220001.7317.02 | | | 15,500 | | | | |
| 6 | Supplies, Copiers, etc. | 220001.72 | | | 12,900 | | | | |
| 7 | Building Costs | 220001.731 | | | 24,500 | | | | |
| Subtotal | | | - | - | 67,100 | - | | | |
| EXPENSES - one-time operating detail (For staffing costs please fill out section 7) | | | | | | | | | |
| 1 | * Complement sch. Expenses (calculated field) | (From sect. 7) | - | - | - | - | | - | |
| 2 | | | | | | | | - | |
| 3 | | | | | | | | - | |
| Subtotal | | | - | - | - | - | | - | |
| OFFSETS - cost savings, reductions, etc | | | | | | | | | |
| 1 | | | | | | | | | |
| 2 | | | | | | | | | |
| 3 | | | | | | | | | |
| Subtotal | | | - | - | - | - | | | |
| TOTAL OPERATING BUDGET CHANGE | | | | | - | - | 53,300 | - | - |
| COMPLEMENTS & FTE's | | | | | 2014 | 2015 | 2016 | 2017 | Total |
| # of positions requested | | (From sect. 7) | - | - | - | - | | - | |
| FTE's | | (From sect. 7) | - | - | - | - | | - | |
| FTE reductions/offsets | | (Manual Field) | | | | | | - | |
| Net FTE's | | | - | - | - | - | | - | |

CITY OF VAUGHAN
2014-2017 OPERATING BUDGET

| ADDITIONAL RESOURCE REQUEST | | | | | | | |
|---|--|--------------------------|-------------|-------------|------------------------|--|------------------------|
| Request Title | 2014 New Park Operating Expenses | | | | | | |
| Business Unit # | 6810331 | Parks Cutting & Trimming | | | | | |
| | 205 - Parks & Forestry Operations; Operations | | | | | | |
| Related Program | Playgrounds | | | | | | |
| Program Classification | Standard Desirable Service (Individual Programs) | | | | | | |
| Annual Budget Change Summary | | | | | | | |
| Financial Components | 2014 | 2015 | 2016 | 2017 | 2014-2017 Sub-total | 2018 (One Time. Adj.) | 2014-2018 Sub-total |
| Staffing | | | | | | | |
| Complements | - | - | - | - | - | - | - |
| Net FTE's | - | - | - | - | - | - | - |
| Operating Revenue | - | - | - | - | - | - | - |
| Operating Costs | | | | | | | |
| Staffing & Benefits | - | - | - | - | - | - | - |
| Other continuous costs | 153,529 | - | - | - | 153,529 | - | 153,529 |
| One-time expenses | - | - | - | - | - | - | - |
| Offsets/reductions | - | - | - | - | - | - | - |
| Net Operating Budget | \$ 153,529 | \$ - | \$ - | \$ - | \$ 153,529 | \$ - | \$ 153,529 |
| Associated Capital Costs | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| 1A) Request Description: Please provide a <u>brief</u> description of the request. | | | | | | | |
| Please check one: <input checked="" type="checkbox"/> Departmental <input type="checkbox"/> Corporate | | | | | | | |
| Additional funding to support the maintenance requirements of 12.78 hectares of newly constructed parks opening in 2013. Parks include features such as playgrounds, irrigated soccer fields, basketball courts, tennis courts and skate parks approved by council for development. | | | | | | | |
| 1B) If this request is part of a project with multiple milestones then please fill in the following table: | | | | | | | |
| Milestones or Deliverables | | Timelines | Comments | | | | |
| Maintain newly acquired parks at approved service levels | | Q1 - 2014 | | | | | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| 1C) Impact on other departments (cost/time/benefit): | | | | | | | |
| Department Impacted | Describe Impact (Cost/time/benefit) | | | | | Were they Consulted? | |
| | | | | | | <input type="checkbox"/> Yes <input type="checkbox"/> No | |
| | | | | | | <input type="checkbox"/> Yes <input type="checkbox"/> No | |
| | | | | | | <input type="checkbox"/> Yes <input type="checkbox"/> No | |
| Other comments: | | | | | | | |
| | | | | | | | |
| COMMISSIONER APPROVAL: _____ | | | | | | Date: _____ | |

Budget Staff
Use Only

☐ 1st Submission
☐ Previously Recognized

Submitted for year:
 Recognized for year:

Appendix A - Additional Resource Request Submissions

| Request Title | 2014 New Park Operating Expenses | | | | | |
|---|----------------------------------|-------------------------------------|---------------|--|----------|---|
| 2) Relationship to Vaughan Vision 2020 - Goals / Objectives / Initiatives | | | | | | |
| A) Identify the <u>specific initiative</u> on the Vaughan Vision 2020 initiative list this resource request supports (new or implementation of): Choose an Initiative from the drop down list and then choose the relationship with the initiative in the Green cell using the drop down provided. | | | | | | |
| Theme | Goal | ↓ Initiative (Use drop down list) ↓ | Ref # | Date | Priority | Request/Initiative Relationship (choose 1) |
| | | | | | | |
| | | | | | | |
| | | | | | | |
| B) Describe and clearly demonstrate how the request links to the Vaughan Vision 2020: | | | | | | |
| Additional funding will enable the Parks & Forestry Operations Department to provide essential maintenance activities at newly developed park locations allowing the City of Vaughan to lead and promote environmental sustainability, and promote community health, safety and well being. | | | | | | |
| 3) Related Performance Indicators & Business Plan Link | | | | | | |
| Please provide information on top 3 performance measures: | | | | | | |
| Name/description of service level target: | | Target Level | Current Level | Level with ARR | | |
| 1) | Grass cutting | 14 days | 14 days | 14 days | | |
| 2) | CSA Compliance inspections | 14 days | 14 days | 14 days | | |
| 3) | | | | | | |
| Describe how this request relates to Departmental Business Plan: | | | | | | |
| This request directly relates to the business plans as one of the departments key initiatives are to ensure service standards are met in an efficient and effective manner. | | | | | | |
| 4) Value Proposition | | | | | | |
| Please detail both qualitative and quantitative benefits of the request | | | | | | |
| Qualitative: Please select up to 2 actions which best describe this request | | | | | | |
| Primary | | Improve User Satisfaction | | Secondary | | Improve Corp. Image |
| Briefly explain how this request helps achieve the actions selected above. How does this request make a difference in these areas? Can improvements be defined (i.e. surveys, measures, etc.)? | | | | | | |
| Completing approved service levels ensure the general public remain safe and can enjoy the use of neighbourhood parks knowing approved service levels are being maintained. The Corporation will benefit from less complaints and reduced operating costs as currently new developments are increasing overtime requirements. | | | | | | |
| Quantitative: Please provide explanation of how this request improves efficiency. Note that performance measures are captured in section 3. This section is for efficiency improvements. | | | | | | |
| Year | Type | Change/Saving | Units | Detail of Cost Reductions/Budget Savings | | Incl. in offsets (Section #9)? |
| | | | | | | |
| | | | | | | |
| | | | | | | |
| 5) Alternatives | | | | | | |
| Are there alternatives or options? Please explain what they are and why they are not the primary approach. | | | | | | |
| Alternatives are to complete the required maintenance on overtime, this is not the primary approach as overtime has been capped and fatigue on field staff creates an environment that is not productive or efficient. | | | | | | |

Appendix A - Additional Resource Request Submissions

| Request Title | 2014 New Park Operating Expenses | | | |
|---|----------------------------------|--|-------------|-----------|
| 7) Complement Details - Skip to Section 8 if no Staff is requested | | | | |
| Do not gap positions - If required, please contact the Budget Dept. for instructions Future year progressions & eco. adj. will be calculated corporately by the Budget Dept. | | | | |
| Complement Information | Position #1 | Position #2 | Position #3 | Sub-total |
| Budget Year | | | | |
| Position title | | | | |
| Estimated start date | | | | |
| # of positions requested | | | | - |
| Full-time equivalents (FTEs) | | | | - |
| Position type | | | | |
| Position agreement classification | | | | |
| If contract, specify length (months or yrs) | | | | |
| If Casual/Seasonal PT enter Hourly wage | | | | |
| Business unit # (override if different than # shown) | | | | |
| Grade level | | | | |
| Est. starting step | | | | |
| Desktop (HR) Review Performed? | | | | |
| B&F Accommodations Available? | | | | |
| ITM Hardware required? | | | | |
| Capital Equipment Required? | | | | |
| Complement Annual Cost Detail | | | | |
| Annual full-time \$ | | | | - |
| Annual part-time \$ | - | - | - | - |
| Annual shift premiums, etc | | | | - |
| Annual overtime \$ | | | | - |
| * PT vacation pay (calculated field) | - | - | - | - |
| * Annual benefits (calculated field) | - | - | - | - |
| * FT contract benefits in lieu (calculated field) | - | - | - | - |
| Subtotal (Per Employee) | \$ - | \$ - | \$ - | \$ - |
| Subtotal (Per Position) | \$ - | \$ - | \$ - | \$ - |
| Continuous costs | (BU & Acct #.) | Please fill in per Complement. The total will account for multiple positions if indicated above. | | |
| 1) Office Supplies | 6810331.7200 | | | - |
| 2) Training & Developme | 6810331.7115 | | | - |
| 3) Memberships/Dues/Fe | 6810331.7105 | | | - |
| 4) Mileage | 6810331.7100 | | | - |
| Subtotal (Per Employee) | \$ - | \$ - | \$ - | \$ - |
| Subtotal (Per Position) | \$ - | \$ - | \$ - | \$ - |
| One-time costs | (BU & Acct #.) | Please fill in per Complement. The total will account for multiple positions if indicated above. | | |
| 1) Computer Hardware | 6810331.7211.01 | | | - |
| 2) | #N/A | | | - |
| 3) | #N/A | | | - |
| 4) | #N/A | | | - |
| Subtotal (Per Employee) | - | - | - | - |
| Subtotal (Per Position) | \$ - | \$ - | \$ - | \$ - |
| 2014 Total Annual Costs | \$ - | \$ - | \$ - | \$ - |
| 2015 Total Annual Costs | \$ - | \$ - | \$ - | \$ - |
| 2016 Total Annual Costs | \$ - | \$ - | \$ - | \$ - |
| 2017 Total Annual Costs | \$ - | \$ - | \$ - | \$ - |
| Additional Comments: | | | | |
| The development of new parks require operational funding to maintain standards. Below are park developments approved by Council that impact the 2014 operating budgets: September 25, 2012 Council approved - Forest View Park in Ward 4 - annual operating cost of \$15,976.00. July 31, 2012 a hiatus memo to the City Manager approved Village Green Park in Ward 3 - annual operating cost of \$29,493.00. June 26, 2012 Council approved Woodrose Neighbourhood Park in Ward 4 - annual operating cost of \$24,860. April 23, 2013 Council approved Pioneer Park in Ward 4 - annual operating cost of \$25,877. May 21, 2013 Council approved Heritage Park in Ward 4 - annual operating cost of \$12,643. May 21, 2013 Council approved Mill Race Park in Ward 4 - annual operating cost of \$25,583.00. June 4, 2013 Council approved Spring Blossom Park in Ward 4 - annual operating cost of \$15,142. Developer built Wishing Well Park in Ward 1 with an annual operating cost of \$3,955. | | | | |

Appendix A - Additional Resource Request Submissions

| | | | | | | | | | |
|--|---|----------------------------------|-------------------------------------|----------------|-------------|-------------|----------------------|-------------|--------------|
| Request Title | | 2014 New Park Operating Expenses | | | | | | | |
| 8) Capital Funding | | | | | | | | | |
| Are there any Capital requests already submitted/approved or to be submitted related to this ARR? (e.g. new car) | | | | | | | | | |
| ASSOCIATED CAPITAL FUNDING | | Status | Year asset Available for use | Proj. # | 2014 | 2015 | 2016 | 2017 | Total |
| 1 | | | | | | | | | \$ - |
| 2 | | | | | | | | | \$ - |
| 3 | | | | | | | | | \$ - |
| TOTAL ASSOCIATED CAPITAL FUNDING | | | | | \$ - | \$ - | \$ - | \$ - | \$ - |
| 9) Financial/Resource Detail | | | | | | | | | |
| Component | | BU Acct. # | 2014 2015 2016 2017 | | | | 2018 | | |
| | | | Budget | | | | Full-Yr. Adj. | | |
| REVENUE - continuous operating detail | | | | | | | | | |
| 1 | | | | | | | | | |
| 2 | | | | | | | | | |
| 3 | | | | | | | | | |
| 4 | | | | | | | | | |
| Subtotal | | | - | - | - | - | - | - | |
| REVENUE - one-time operating detail | | | | | | | | | |
| 1 | | | | | | | | - | |
| 2 | | | | | | | | - | |
| Subtotal | | | - | - | - | - | - | - | |
| EXPENSES - continuous operating detail (For staffing costs please fill out section 7) | | | | | | | | | |
| 1 | * Staffing costs (calculated field) | (From sect. 7) | - | - | - | - | - | - | |
| 2 | * Benefits | (From sect. 7) | - | - | - | - | - | - | |
| 3 | * Complement sch. Expenses (calculated field) | (From sect. 7) | - | - | - | - | - | - | |
| 4 | 2014 Maintenance costs for new parks | | 153,529 | | | | | | |
| 5 | | | | | | | | | |
| 6 | | | | | | | | | |
| 7 | | | | | | | | | |
| Subtotal | | | 153,529 | - | - | - | - | - | |
| EXPENSES - one-time operating detail (For staffing costs please fill out section 7) | | | | | | | | | |
| 1 | * Complement sch. Expenses (calculated field) | (From sect. 7) | - | - | - | - | - | - | |
| 2 | | | | | | | | - | |
| 3 | | | | | | | | - | |
| Subtotal | | | - | - | - | - | - | - | |
| OFFSETS - cost savings, reductions, etc | | | | | | | | | |
| 1 | | | | | | | | | |
| 2 | | | | | | | | | |
| 3 | | | | | | | | | |
| Subtotal | | | - | - | - | - | - | - | |
| TOTAL OPERATING BUDGET CHANGE | | | | | 153,529 | - | - | - | - |
| COMPLEMENTS & FTE's | | | | | 2014 | 2015 | 2016 | 2017 | Total |
| # of positions requested | | (From sect. 7) | - | - | - | - | - | - | |
| FTE's | | (From sect. 7) | - | - | - | - | - | - | |
| FTE reductions/offsets | | (Manual Field) | | | | | | - | |
| Net FTE's | | | - | - | - | - | - | - | |

CITY OF VAUGHAN
2014-2017 OPERATING BUDGET

| ADDITIONAL RESOURCE REQUEST | | | | | | | |
|--|---|---------------------------|-------------|-------------|------------------------|---|------------------------|
| Request Title | 1 Forestry Arborist II Position | | | | | | |
| Business Unit # | 6830001 | Forestry - Administration | | | | | |
| | 205 - Parks & Forestry Operations; Forestry | | | | | | |
| Related Program | Emerald Ash Borer | | | | | | |
| Program Classification | Standard Essential Service | | | | | | |
| Annual Budget Change Summary | | | | | | | |
| Financial Components | 2014 | 2015 | 2016 | 2017 | 2014-2017 Sub-total | 2018 (One Time. Adj.) | 2014-2018 Sub-total |
| Staffing | | | | | | | |
| Complements | 1.00 | - | - | - | 1.00 | - | 1.00 |
| Net FTE's | 1.00 | - | - | - | 1.00 | - | 1.00 |
| Operating Revenue | - | - | - | - | - | - | - |
| Operating Costs | | | | | | | |
| Staffing & Benefits | 69,035 | - | - | - | 69,035 | - | 69,035 |
| Other continuous costs | 1,000 | - | - | - | 1,000 | - | 1,000 |
| One-time expenses | - | - | - | - | - | - | - |
| Offsets/reductions | - | - | - | - | - | - | - |
| Net Operating Budget | \$ 70,035 | \$ - | \$ - | \$ - | \$ 70,035 | \$ - | \$ 70,035 |
| Associated Capital Costs | \$ 49,500 | \$ - | \$ - | \$ - | \$ 49,500 | \$ - | \$ 49,500 |
| 1A) Request Description: Please provide a <u>brief</u> description of the request. | | | | | | | |
| Please check one: <input checked="" type="checkbox"/> Departmental <input type="checkbox"/> Corporate | | | | | | | |
| 1 Full time Arborist II to report to the Forestry Supervisor to complete inspections before work can be scheduled by staff and other forestry related duties within the City of Vaughan. Presently the department relies on one staff person to complete this function causing a backlog of work to be scheduled which in turn results in CTS thresholds not being achieved. | | | | | | | |
| 1B) If this request is part of a project with multiple milestones then please fill in the following table: | | | | | | | |
| Milestones or Deliverables | | Timelines | Comments | | | | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| 1C) Impact on other departments (cost/time/benefit): | | | | | | | |
| Department Impacted | Describe Impact (Cost/time/benefit) | | | | | Were they Consulted? | |
| HR | Hiring Process and Documentation | | | | | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No | |
| Fleet | Additional Inspection Vehilce | | | | | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No | |
| | | | | | | <input type="checkbox"/> Yes <input type="checkbox"/> No | |
| Other comments: | | | | | | | |

COMMISSIONER APPROVAL: _____

Date: _____

Budget Staff
Use Only
☐ 1st Submission
☐ Previously Recognized

Submitted for year:

Recognized for year:

Appendix A - Additional Resource Request Submissions

| | | | | | | |
|--|--|--|---------------------|---|-----------------------|---|
| Request Title | 1 Forestry Arborist II Position | | | | | |
| 2) Relationship to Vaughan Vision 2020 - Goals / Objectives / Initiatives | | | | | | |
| A) Identify the <u>specific initiative</u> on the Vaughan Vision 2020 initiative list this resource request supports (new or implementation of): Choose an Initiative from the drop down list and then choose the relationship with the initiative in the Green cell using the drop down provided. | | | | | | |
| Theme | Goal | Initiative (Use drop down list) | Ref # | Date | Priority | Request/Initiative Relationship (choose 1) |
| | | | | | | |
| | | | | | | |
| | | | | | | |
| B) Describe and clearly demonstrate how the request links to the Vaughan Vision 2020: | | | | | | |
| SERVICE EXCELLENCE: "Enhance and Ensure Community Safety, Health & Wellness" -- As the number of work orders continues to increase due to pressures from growth and also from the aging Urban Forest, additional staff are required to respond to the added work load. "Lead & Promote Environmental Sustainability" -- by ensuring adequate staff are employed to maintain Vaughan's publicly owned trees. MANAGEMENT EXCELLENCE: "Maintain Assets & Infrastructure" -- by ensuring the City has adequate staff to monitor and maintain its Urban Forest. | | | | | | |
| 3) Related Performance Indicators & Business Plan Link | | | | | | |
| Please provide information on top 3 performance measures: | | | | | | |
| | Name/description of service level target: | | Target Level | Current Level | Level with ARR | |
| 1) | # of completed work orders per FTE | | 9500 | 11000 | 10000 | |
| 2) | | | | | | |
| 3) | | | | | | |
| Describe how this request relates to Departmental Business Plan: | | | | | | |
| As the number of work orders increases in direct relation to growth (development assumptions), the aging Urban Forest and pressures from Emerald Ash Borer additional staff are necessary for the department to meet and maintain its maintenance standards and thresholds. | | | | | | |
| 4) Value Proposition | | | | | | |
| Please detail both qualitative and quantitative benefits of the request | | | | | | |
| Qualitative: Please select up to 2 actions which best describe this request | | | | | | |
| Primary | | Improve User Satisfaction | | Secondary | | Improve Sustainability |
| Briefly explain how this request helps achieve the actions selected above. How does this request make a difference in these areas? Can improvements be defined (i.e. surveys, measures, etc.)? | | | | | | |
| "IMPROVE USER SATISFACTION" -- directly relates to the number of work orders completed and the time taken to complete them. Adequate staffing ensures that department thresholds are met and residents/property owners do not experience unnecessary delays. "IMPROVE SUSTAINABILITY" -- adequate staff ensure that trees are maintained sufficiently between scheduled maintenance times thereby extending the lifespan of the individual trees which make up Vaughan's Urban Forest. | | | | | | |
| Quantitative: Please provide explanation of how this request improves efficiency. Note that performance measures are captured in section 3. This section is for efficiency improvements. | | | | | | |
| Year | Type | Change/Saving | Units | Detail of Cost Reductions/Budget Savings | | Incl. in offsets (Section #9)? |
| 2013 | | # wo's | Units | handling more work orders / FTE | | |
| 2013 | | \$ | Hrs. | Less Overtime | | |
| | | | | | | |
| 5) Alternatives | | | | | | |
| Are there alternatives or options? Please explain what they are and why they are not the primary approach. | | | | | | |
| Over-time can be continued to be offered, however it is unlikely that all work orders will be addressed through additional over-time only. Outsourcing of tree maintenance may also be explored, however, this will not reduce the number of inspections work orders received for hazard tree inspections, guaranteed maintenance/assumption inspections and private tree by-law inspections/permit processing. | | | | | | |

Appendix A - Additional Resource Request Submissions

| Request Title | 1 Forestry Arborist II Position | | | |
|---|---------------------------------|--|-------------|------------------|
| 7) Complement Details - Skip to Section 8 if no Staff is requested | | | | |
| Do not gap positions - If required, please contact the Budget Dept. for instructions Future year progressions & eco. adj. will be calculated corporately by the Budget Dept. | | | | |
| Complement Information | Position #1 | Position #2 | Position #3 | Sub-total |
| Budget Year | 2014 | | | |
| Position title | Arborist II | | | |
| Estimated start date | January 1, 2014 | | | |
| # of positions requested | 1.00 | - | - | 1.00 |
| Full-time equivalents (FTEs) | 1.00 | - | - | 1.00 |
| Position type | Full-time | | | |
| Position agreement classification | Cupe Hourly | | | |
| If contract, specify length (months or yrs) | | | | |
| If Casual/Seasonal PT enter Hourly wage | | | | |
| Business unit # (override if different than # shown) | 6830001 | | | |
| Grade level | I | | | |
| Est. starting step | Start | | | |
| Desktop (HR) Review Performed? | N/A | | | |
| B&F Accommodations Available? | N/A | | | |
| ITM Hardware required? | N/A | | | |
| Capital Equipment Required? | Yes | | | |
| Complement Annual Cost Detail | | | | |
| Annual full-time \$ | 54,230 | | | 54,230 |
| Annual part-time \$ | - | - | - | - |
| Annual shift premiums, etc | - | - | - | - |
| Annual overtime \$ | - | - | - | - |
| * PT vacation pay (calculated field) | - | - | - | - |
| * Annual benefits (calculated field) | 14,805 | - | - | 14,805 |
| * FT contract benefits in lieu (calculated field) | - | - | - | - |
| Subtotal (Per Employee) | \$ 69,035 | \$ - | \$ - | \$ 69,035 |
| Subtotal (Per Position) | \$ 69,035 | \$ - | \$ - | \$ 69,035 |
| Continuous costs | (BU & Acct #.) | Please fill in per Complement. The total will account for multiple positions if indicated above. | | |
| 1) Office Supplies | 6830001.7200 | 600 | - | 600 |
| 2) Training & Developme | 6830001.7115 | 200 | - | 200 |
| 3) Memberships/Dues/Fe | 6830001.7105 | 200 | - | 200 |
| 4) Mileage | 6830001.7100 | - | - | - |
| Subtotal (Per Employee) | \$ 1,000 | \$ - | \$ - | \$ 1,000 |
| Subtotal (Per Position) | \$ 1,000 | \$ - | \$ - | \$ 1,000 |
| One-time costs | (BU & Acct #.) | Please fill in per Complement. The total will account for multiple positions if indicated above. | | |
| 1) Computer Hardware | 6830001.7211.01 | - | - | - |
| 2) | #N/A | - | - | - |
| 3) | #N/A | - | - | - |
| 4) | #N/A | - | - | - |
| Subtotal (Per Employee) | - | - | - | - |
| Subtotal (Per Position) | \$ - | \$ - | \$ - | \$ - |
| 2014 Total Annual Costs | \$ 70,035 | \$ - | \$ - | \$ 70,035 |
| 2015 Total Annual Costs | \$ - | \$ - | \$ - | \$ - |
| 2016 Total Annual Costs | \$ - | \$ - | \$ - | \$ - |
| 2017 Total Annual Costs | \$ - | \$ - | \$ - | \$ - |
| Additional Comments: | | | | |

Appendix A - Additional Resource Request Submissions

| | | | | | | | | | |
|--|---|---------------------------------|-------------------------------------|----------------|-------------|-------------|-------------|----------------------|--------------|
| Request Title | | 1 Forestry Arborist II Position | | | | | | | |
| 8) Capital Funding | | | | | | | | | |
| Are there any Capital requests already submitted/approved or to be submitted related to this ARR? (e.g. new car) | | | | | | | | | |
| ASSOCIATED CAPITAL FUNDING | | Status | Year asset Available for use | Proj. # | 2014 | 2015 | 2016 | 2017 | Total |
| 1 | vehicle | | 2014 | FL-5246-14 | \$ 49,500 | \$ - | \$ - | | \$ 49,500 |
| 2 | | | | | \$ - | \$ - | \$ - | | \$ - |
| 3 | | | | | \$ - | \$ - | \$ - | | \$ - |
| TOTAL ASSOCIATED CAPITAL FUNDING | | | | | \$ 49,500 | \$ - | \$ - | \$ - | \$ 49,500 |
| 9) Financial/Resource Detail | | | | | | | | | |
| Component | | | BU Acct. # | 2014 | 2015 | 2016 | 2017 | 2018 | |
| | | | | Budget | | | | Full-Yr. Adj. | |
| REVENUE - continuous operating detail | | | | | | | | | |
| 1 | | | | - | - | - | | | |
| 2 | | | | - | - | - | | | |
| 3 | | | | - | - | - | | | |
| 4 | | | | - | - | - | | | |
| Subtotal | | | | - | - | - | - | | |
| REVENUE - one-time operating detail | | | | | | | | | |
| 1 | | | | - | - | - | | | - |
| 2 | | | | - | - | - | | | - |
| Subtotal | | | | - | - | - | - | | - |
| EXPENSES - continuous operating detail (For staffing costs please fill out section 7) | | | | | | | | | |
| 1 | * Staffing costs (calculated field) | (From sect. 7) | | 54,230 | - | - | - | | |
| 2 | * Benefits | (From sect. 7) | | 14,805 | - | - | - | | |
| 3 | * Complement sch. Expenses (calculated field) | (From sect. 7) | | 1,000 | - | - | - | | |
| 4 | | | | - | - | - | | | |
| 5 | | | | - | - | - | | | |
| 6 | | | | - | - | - | | | |
| 7 | | | | - | - | - | | | |
| Subtotal | | | | 70,035 | - | - | - | | |
| EXPENSES - one-time operating detail (For staffing costs please fill out section 7) | | | | | | | | | |
| 1 | * Complement sch. Expenses (calculated field) | (From sect. 7) | | - | - | - | - | | - |
| 2 | | | | - | - | - | | | - |
| 3 | | | | - | - | - | | | - |
| Subtotal | | | | - | - | - | - | | - |
| OFFSETS - cost savings, reductions, etc | | | | | | | | | |
| 1 | | | | - | - | - | | | |
| 2 | | | | - | - | - | | | |
| 3 | | | | - | - | - | | | |
| Subtotal | | | | - | - | - | - | | |
| TOTAL OPERATING BUDGET CHANGE | | | | | 70,035 | - | - | - | - |
| COMPLEMENTS & FTE's | | | | | 2014 | 2015 | 2016 | 2017 | Total |
| # of positions requested | | | (From sect. 7) | 1.00 | - | - | - | | 1.00 |
| FTE's | | | (From sect. 7) | 1.00 | - | - | - | | 1.00 |
| FTE reductions/offsets | | | (Manual Field) | - | - | - | | | - |
| Net FTE's | | | | 1.00 | - | - | - | | 1.00 |

CITY OF VAUGHAN
2014-2017 OPERATING BUDGET

| ADDITIONAL RESOURCE REQUEST | | | | | | | |
|---|---|------------------------|-------------|-------------|------------------------|---|------------------------|
| Request Title | 2 (2014) Temporary Seasonal Employees | | | | | | |
| Business Unit # | 6810001 | Parks - Administration | | | | | |
| | 205 - Parks & Forestry Operations; Administration | | | | | | |
| Related Program | Trails / Paths / Open Spaces | | | | | | |
| Program Classification | Standard Desirable Service | | | | | | |
| Annual Budget Change Summary | | | | | | | |
| Financial Components | 2014 | 2015 | 2016 | 2017 | 2014-2017 Sub-total | 2018 (One Time. Adj.) | 2014-2018 Sub-total |
| Staffing | | | | | | | |
| Complements | 2.00 | - | - | - | 2.00 | - | 2.00 |
| Net FTE's | 1.38 | - | - | - | 1.38 | - | 1.38 |
| Operating Revenue | - | - | - | - | - | - | - |
| Operating Costs | | | | | | | |
| Staffing & Benefits | 58,689 | - | - | - | 58,689 | - | 58,689 |
| Other continuous costs | 1,000 | - | - | - | 1,000 | - | 1,000 |
| One-time expenses | - | - | - | - | - | - | - |
| Offsets/reductions | - | - | - | - | - | - | - |
| Net Operating Budget | \$ 59,689 | \$ - | \$ - | \$ - | \$ 59,689 | \$ - | \$ 59,689 |
| Associated Capital Costs | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| 1A) Request Description: Please provide a <u>brief</u> description of the request. | | | | | | | |
| Please check one: <input checked="" type="checkbox"/> Departmental <input type="checkbox"/> Corporate | | | | | | | |
| Two seasonal employees in 2012 are required to support the growth of 40 hectares of new park land and 40km of new sidewalks. In 2014 an additional two seasonal employees are required to support the growth of 50 hectares of new park land and an additional 40km of new sidewalks. | | | | | | | |
| 1B) If this request is part of a project with multiple milestones then please fill in the following table: | | | | | | | |
| Milestones or Deliverables | | Timelines | Comments | | | | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| 1C) Impact on other departments (cost/time/benefit): | | | | | | | |
| Department Impacted | Describe Impact (Cost/time/benefit) | | | | | Were they Consulted? | |
| Human Resources | Recruitment Process | | | | | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No | |
| Fleet Department | Additional Equipment | | | | | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No | |
| | | | | | | <input type="checkbox"/> Yes <input type="checkbox"/> No | |
| Other comments: | | | | | | | |
| | | | | | | | |
| COMMISSIONER APPROVAL: _____ | | | | | | Date: _____ | |

Budget Staff
Use Only

☐ 1st Submission
☐ Previously Recognized

Submitted for year:
Recognized for year:

Appendix A - Additional Resource Request Submissions

| Request Title | | 2 (2014) Temporary Seasonal Employees | | | | |
|---|---|---------------------------------------|--------------|--|----------------|--|
| 2) Relationship to Vaughan Vision 2020 - Goals / Objectives / Initiatives | | | | | | |
| A) Identify the <u>specific initiative</u> on the Vaughan Vision 2020 initiative list this resource request supports (new or implementation of): Choose an Initiative from the drop down list and then choose the relationship with the initiative in the Green cell using the drop down provided. | | | | | | |
| Theme | Goal | ↓ Initiative (Use drop down list) ↓ | Ref # | Date | Priority | Request/Initiative Relationship (choose 1) |
| | | | | | | |
| | | | | | | |
| | | | | | | |
| B) Describe and clearly demonstrate how the request links to the Vaughan Vision 2020: | | | | | | |
| | | | | | | |
| 3) Related Performance Indicators & Business Plan Link | | | | | | |
| Please provide information on top 3 performance measures: | | | | | | |
| | Name/description of service level target: | | Target Level | Current Level | Level with ARR | |
| 1) | | | | | | |
| 2) | | | | | | |
| 3) | | | | | | |
| Describe how this request relates to Departmental Business Plan: | | | | | | |
| | | | | | | |
| 4) Value Proposition | | | | | | |
| Please detail both qualitative and quantitative benefits of the request | | | | | | |
| Qualitative: Please select up to 2 actions which best describe this request | | | | | | |
| Primary | | Improve User Satisfaction | | Secondary | | Improve Corp. Image |
| Briefly explain how this request helps achieve the actions selected above. How does this request make a difference in these areas? Can improvements be defined (i.e. surveys, measures, etc.)? | | | | | | |
| Completing services at defined levels ensures the general public remains safe during snow clearing events as well as maintaining parks on regular rotation. The corporation will benefit from less complaints about services not being completed quickly and on schedule | | | | | | |
| Quantitative: Please provide explanation of how this request improves efficiency. Note that performance measures are captured in section 3. This section is for efficiency improvements. | | | | | | |
| Year | Type | Change/Saving | Units | Detail of Cost Reductions/Budget Savings | | Incl. in offsets (Section #9)? |
| 2012 | | | Units | Maintaining schedules during regular hours / reducing overtime | | |
| 2014 | | | Units | Maintaining schedules during regular hours / reducing overtime | | |
| | | | | | | |
| 5) Alternatives | | | | | | |
| Are there alternatives or options? Please explain what they are and why they are not the primary approach. | | | | | | |
| The only alternative to increasing FTE's is to work overtime to complete maintenance schedules. Overtime expenses continue to climb annually and need to be offset with additional staff. Existing staff become worn out and are not as productive when they are required to work additional hours. | | | | | | |

Appendix A - Additional Resource Request Submissions

| Request Title | | 2 (2014) Temporary Seasonal Employees | | | |
|---|--------------------|--|-------------|------------------|-----|
| 7) Complement Details - Skip to Section 8 if no Staff is requested | | | | | |
| Do not gap positions - If required, please contact the Budget Dept. for instructions Future year progressions & eco. adj. will be calculated corporately by the Budget Dept. | | | | | |
| Complement Information | Position #1 | Position #2 | Position #3 | Sub-total | |
| Budget Year | 2014 | | | | |
| Position title | Seasonal Labour | | | | |
| Estimated start date | January 1, 2014 | | | | |
| # of positions requested | 2.00 | - | - | 2.00 | |
| Full-time equivalents (FTEs) | 1.38 | - | - | 1.38 | |
| Position type | Part-time | | | | |
| Position agreement classification | Casual/Seasonal PT | | | | |
| If contract, specify length (months or yrs) | 10 months | | | | |
| If Casual/Seasonal PT enter Hourly wage | \$ 19.66 | | | | |
| Business unit # (override if different than # shown) | 6810001 | | | | |
| Grade level | A | | | | |
| Est. starting step | Start | | | | |
| Desktop (HR) Review Performed? | Yes | | | | |
| B&F Accommodations Available? | N/A | | | | |
| ITM Hardware required? | N/A | | | | |
| Capital Equipment Required? | No | | | | |
| Complement Annual Cost Detail | | | | | |
| Annual full-time \$ | - | | | - | |
| Annual part-time \$ | 28,216 | - | - | 28,216 | |
| Annual shift premiums, etc | - | - | - | - | |
| Annual overtime \$ | - | - | - | - | |
| * PT vacation pay (calculated field) | 1,129 | - | - | 1,129 | |
| * Annual benefits (calculated field) | - | - | - | - | |
| * FT contract benefits in lieu (calculated field) | - | - | - | - | |
| Subtotal (Per Employee) | \$ 29,345 | \$ - | \$ - | \$ 29,345 | |
| Subtotal (Per Position) | \$ 58,689 | \$ - | \$ - | \$ 58,689 | |
| Continuous costs | (BU & Acct #.) | Please fill in per Complement. The total will account for multiple positions if indicated above. | | | |
| 1) Office Supplies | 6810001.7200 | - | - | - | - |
| 2) Training & Development | 6810001.7115 | 500 | - | - | 500 |
| 3) Memberships/Dues/Fees | 6810001.7105 | - | - | - | - |
| 4) Mileage | 6810001.7100 | - | - | - | - |
| Subtotal (Per Employee) | \$ 500 | \$ - | \$ - | \$ 500 | |
| Subtotal (Per Position) | \$ 1,000 | \$ - | \$ - | \$ 1,000 | |
| One-time costs | (BU & Acct #.) | Please fill in per Complement. The total will account for multiple positions if indicated above. | | | |
| 1) Computer Hardware | 6810001.7211.01 | - | - | - | - |
| 2) Office Equip. & Furniture | 6810001.7210 | - | - | - | - |
| 3) Training & Development | 6810001.7115 | - | - | - | - |
| 4) Other | #N/A | - | - | - | - |
| Subtotal (Per Employee) | - | - | - | - | |
| Subtotal (Per Position) | \$ - | \$ - | \$ - | \$ - | |
| 2014 Total Annual Costs | \$ 59,689 | \$ - | \$ - | \$ 59,689 | |
| 2015 Total Annual Costs | \$ - | \$ - | \$ - | \$ - | |
| 2016 Total Annual Costs | \$ - | \$ - | \$ - | \$ - | |
| 2017 Total Annual Costs | \$ - | \$ - | \$ - | \$ - | |
| Additional Comments: | | | | | |

Appendix A - Additional Resource Request Submissions

| | | | | | | | | | |
|--|---|---------------------------------------|-------------------------------------|----------------|-------------|-------------|----------------------|-------------|--------------|
| Request Title | | 2 (2014) Temporary Seasonal Employees | | | | | | | |
| 8) Capital Funding | | | | | | | | | |
| Are there any Capital requests already submitted/approved or to be submitted related to this ARR? (e.g. new car) | | | | | | | | | |
| ASSOCIATED CAPITAL FUNDING | | Status | Year asset Available for use | Proj. # | 2014 | 2015 | 2016 | 2017 | Total |
| 1 | | | | | \$ - | \$ - | \$ - | | \$ - |
| 2 | | | | | \$ - | \$ - | \$ - | | \$ - |
| 3 | | | | | \$ - | \$ - | \$ - | | \$ - |
| TOTAL ASSOCIATED CAPITAL FUNDING | | | | | \$ - | \$ - | \$ - | \$ - | \$ - |
| 9) Financial/Resource Detail | | | | | | | | | |
| Component | | BU Acct. # | 2014 | 2015 | 2016 | 2017 | 2018 | | |
| | | | Budget | | | | Full-Yr. Adj. | | |
| REVENUE - continuous operating detail | | | | | | | | | |
| 1 | | | - | - | - | | | | |
| 2 | | | - | - | - | | | | |
| 3 | | | - | - | - | | | | |
| 4 | | | - | - | - | | | | |
| Subtotal | | | - | - | - | - | | | |
| REVENUE - one-time operating detail | | | | | | | | | |
| 1 | | | - | - | - | | | - | |
| 2 | | | - | - | - | | | - | |
| Subtotal | | | - | - | - | - | | - | |
| EXPENSES - continuous operating detail (For staffing costs please fill out section 7) | | | | | | | | | |
| 1 | * Staffing costs (calculated field) | (From sect. 7) | 58,689 | - | - | - | | | |
| 2 | * Benefits | (From sect. 7) | - | - | - | - | | | |
| 3 | * Complement sch. Expenses (calculated field) | (From sect. 7) | 1,000 | - | - | - | | | |
| 4 | | | - | - | - | | | | |
| 5 | | | - | - | - | | | | |
| 6 | | | - | - | - | | | | |
| 7 | | | - | - | - | | | | |
| Subtotal | | | 59,689 | - | - | - | | | |
| EXPENSES - one-time operating detail (For staffing costs please fill out section 7) | | | | | | | | | |
| 1 | * Complement sch. Expenses (calculated field) | (From sect. 7) | - | - | - | - | | - | |
| 2 | | | - | - | - | | | - | |
| 3 | | | - | - | - | | | - | |
| Subtotal | | | - | - | - | - | | - | |
| OFFSETS - cost savings, reductions, etc | | | | | | | | | |
| 1 | | | - | - | - | | | | |
| 2 | | | - | - | - | | | | |
| 3 | | | - | - | - | | | | |
| Subtotal | | | - | - | - | - | | | |
| TOTAL OPERATING BUDGET CHANGE | | | 59,689 | - | - | - | - | - | |
| COMPLEMENTS & FTE's | | | 2014 | 2015 | 2016 | 2017 | Total | | |
| # of positions requested | | (From sect. 7) | 2.00 | - | - | - | 2.00 | | |
| FTE's | | (From sect. 7) | 1.38 | - | - | - | 1.38 | | |
| FTE reductions/offsets | | (Manual Field) | - | - | - | - | - | | |
| Net FTE's | | | 1.38 | - | - | - | 1.38 | | |

CITY OF VAUGHAN
2014-2017 OPERATING BUDGET

| ADDITIONAL RESOURCE REQUEST | | | | | | | |
|--|--|-------------------------------|-------------|---|------------------------|---|------------------------|
| Request Title | Playground Safety Surface Testing | | | | | | |
| Business Unit # | 6810412 | Playground Inspect. and Mtce. | | | | | |
| | 205 - Parks & Forestry Operations; Capital Proj./Cemetery | | | | | | |
| Related Program | Playgrounds | | | | | | |
| Program Classification | Standard Desirable Service (Individual Programs) | | | | | | |
| Annual Budget Change Summary | | | | | | | |
| Financial Components | 2014 | 2015 | 2016 | 2017 | 2014-2017 Sub-total | 2018 (One Time. Adj.) | 2014-2018 Sub-total |
| Staffing | | | | | | | |
| Complements | - | - | - | - | - | - | - |
| Net FTE's | - | - | - | - | - | - | - |
| Operating Revenue | - | - | - | - | - | - | - |
| Operating Costs | | | | | | | |
| Staffing & Benefits | - | - | - | - | - | - | - |
| Other continuous costs | 40,000 | - | - | - | 40,000 | - | 40,000 |
| One-time expenses | - | - | - | - | - | - | - |
| Offsets/reductions | - | - | - | - | - | - | - |
| Net Operating Budget | \$ 40,000 | \$ - | \$ - | \$ - | \$ 40,000 | \$ - | \$ 40,000 |
| Associated Capital Costs | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| 1A) Request Description: Please provide a <u>brief</u> description of the request. | | | | | | | |
| Please check one: <input checked="" type="checkbox"/> Departmental <input type="checkbox"/> Corporate | | | | | | | |
| Funding to support the mandatory requirement for testing fall risk on protective surfacing at playground locations across the city of Vaughan. | | | | | | | |
| 1B) If this request is part of a project with multiple milestones then please fill in the following table: | | | | | | | |
| Milestones or Deliverables | | Timelines | | Comments | | | |
| Commence testing on a 24 month rotation | | Q2 - 2013 | | Inspections to be completed every 24 months (50% of the locations annually) | | | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| 1C) Impact on other departments (cost/time/benefit): | | | | | | | |
| Department Impacted | Describe Impact (Cost/time/benefit) | | | | | Were they Consulted? | |
| Legal | Costly litigation if the City of Vaughan does not meet schedules for testing | | | | | <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No | |
| Risk Management | Costly litigation if the City of Vaughan does not meet schedules for testing | | | | | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No | |
| | | | | | | <input type="checkbox"/> Yes <input type="checkbox"/> No | |
| Other comments: | | | | | | | |
| | | | | | | | |
| COMMISSIONER APPROVAL: _____ | | | | | | Date: _____ | |

Budget Staff
Use Only

☐ 1st Submission
☐ Previously Recognized

Submitted for year:
 Recognized for year:

Appendix A - Additional Resource Request Submissions

| Request Title | Playground Safety Surface Testing | | | | | |
|---|--|---------------------------------|---------------------|---|-----------------------|--|
| 2) Relationship to Vaughan Vision 2020 - Goals / Objectives / Initiatives | | | | | | |
| A) Identify the <u>specific initiative</u> on the Vaughan Vision 2020 initiative list this resource request supports (new or implementation of): Choose an Initiative from the drop down list and then choose the relationship with the initiative in the Green cell using the drop down provided. | | | | | | |
| Theme | Goal | Initiative (Use drop down list) | Ref # | Date | Priority | Request/Initiative Relationship (choose 1) |
| | | | | | | |
| | | | | | | |
| | | | | | | |
| B) Describe and clearly demonstrate how the request links to the Vaughan Vision 2020: | | | | | | |
| Additional funding will enable the Parks & Forestry Operations Department to provide essential inspection activities on the playground safety surfacing therefore allowing the City of Vaughan to promote community safety, health and wellness. | | | | | | |
| 3) Related Performance Indicators & Business Plan Link | | | | | | |
| Please provide information on top 3 performance measures: | | | | | | |
| | Name/description of service level target: | | Target Level | Current Level | Level with ARR | |
| 1) | Safety surface inspection | | 24 months | N/A | 24 months | |
| 2) | | | | | | |
| 3) | | | | | | |
| Describe how this request relates to Departmental Business Plan: | | | | | | |
| This relates to the departmental business plan objectives by completing minimum maintenance standards ensuring playgrounds are properly maintained / inspected and remain safe for passive use by the community | | | | | | |
| 4) Value Proposition | | | | | | |
| Please detail both qualitative and quantitative benefits of the request | | | | | | |
| Qualitative: Please select up to 2 actions which best describe this request | | | | | | |
| Primary | | Improve User Satisfaction | | Secondary | | Improve Corp. Image |
| Briefly explain how this request helps achieve the actions selected above. How does this request make a difference in these areas? Can improvements be defined (i.e. surveys, measures, etc.)? | | | | | | |
| Completing services at CSA mandated levels ensures the general public remains safe as well as maintaining playgrounds on regular rotation. The corporation will benefit from less complaints about services not being completed quickly and on schedule, and this program ensures the risks associated with providing playgrounds to the public are being mitigated to the best of our ability. | | | | | | |
| Quantitative: Please provide explanation of how this request improves efficiency. Note that performance measures are captured in section 3. This section is for efficiency improvements. | | | | | | |
| Year | Type | Change/Saving | Units | Detail of Cost Reductions/Budget Savings | | Incl. in offsets (Section #9)? |
| 2014 | | Savings | \$ | Associated costs involved in litigation matters | | |
| | | | | | | |
| | | | | | | |
| 5) Alternatives | | | | | | |
| Are there alternatives or options? Please explain what they are and why they are not the primary approach. | | | | | | |
| There are no alternatives available at this time. | | | | | | |

Appendix A - Additional Resource Request Submissions

| Request Title | | Playground Safety Surface Testing | | | |
|---|-----------------|--|-------------|-----------|------|
| 7) Complement Details - Skip to Section 8 if no Staff is requested | | | | | |
| Do not gap positions - If required, please contact the Budget Dept. for instructions Future year progressions & eco. adj. will be calculated corporately by the Budget Dept. | | | | | |
| Complement Information | Position #1 | Position #2 | Position #3 | Sub-total | |
| Budget Year | | | | | |
| Position title | | | | | |
| Estimated start date | | | | | |
| # of positions requested | - | - | - | - | |
| Full-time equivalents (FTEs) | - | - | - | - | |
| Position type | | | | | |
| Position agreement classification | | | | | |
| If contract, specify length (months or yrs) | | | | | |
| If Casual/Seasonal PT enter Hourly wage | | | | | |
| Business unit # (override if different than # shown) | | | | | |
| Grade level | | | | | |
| Est. starting step | | | | | |
| Desktop (HR) Review Performed? | | | | | |
| B&F Accommodations Available? | | | | | |
| ITM Hardware required? | | | | | |
| Capital Equipment Required? | | | | | |
| Complement Annual Cost Detail | | | | | |
| Annual full-time \$ | | | | - | |
| Annual part-time \$ | - | - | - | - | |
| Annual shift premiums, etc | - | - | - | - | |
| Annual overtime \$ | - | - | - | - | |
| * PT vacation pay (calculated field) | - | - | - | - | |
| * Annual benefits (calculated field) | - | - | - | - | |
| * FT contract benefits in lieu (calculated field) | - | - | - | - | |
| Subtotal (Per Employee) | \$ - | \$ - | \$ - | \$ - | |
| Subtotal (Per Position) | \$ - | \$ - | \$ - | \$ - | |
| Continuous costs | (BU & Acct #.) | Please fill in per Complement. The total will account for multiple positions if indicated above. | | | |
| 1) Office Supplies | 6810412.7200 | - | - | - | - |
| 2) Training & Developme | 6810412.7115 | - | - | - | - |
| 3) Memberships/Dues/Fe | 6810412.7105 | - | - | - | - |
| 4) Mileage | 6810412.7100 | - | - | - | - |
| Subtotal (Per Employee) | | \$ - | \$ - | \$ - | \$ - |
| Subtotal (Per Position) | | \$ - | \$ - | \$ - | \$ - |
| One-time costs | (BU & Acct #.) | Please fill in per Complement. The total will account for multiple positions if indicated above. | | | |
| 1) Computer Hardware | 6810412.7211.01 | - | - | - | - |
| 2) | #N/A | - | - | - | - |
| 3) | #N/A | - | - | - | - |
| 4) | #N/A | - | - | - | - |
| Subtotal (Per Employee) | | - | - | - | - |
| Subtotal (Per Position) | | \$ - | \$ - | \$ - | \$ - |
| 2014 Total Annual Costs | | \$ - | \$ - | \$ - | \$ - |
| 2015 Total Annual Costs | | \$ - | \$ - | \$ - | \$ - |
| 2016 Total Annual Costs | | \$ - | \$ - | \$ - | \$ - |
| 2017 Total Annual Costs | | \$ - | \$ - | \$ - | \$ - |
| Additional Comments: | | | | | |

Appendix A - Additional Resource Request Submissions

| | | | | | | | | | |
|--|---|-----------------------------------|-------------------------------------|----------------|-------------|-------------|-------------|----------------------|--------------|
| Request Title | | Playground Safety Surface Testing | | | | | | | |
| 8) Capital Funding | | | | | | | | | |
| Are there any Capital requests already submitted/approved or to be submitted related to this ARR? (e.g. new car) | | | | | | | | | |
| ASSOCIATED CAPITAL FUNDING | | Status | Year asset Available for use | Proj. # | 2014 | 2015 | 2016 | 2017 | Total |
| 1 | | | | | \$ - | \$ - | \$ - | | \$ - |
| 2 | | | | | \$ - | \$ - | \$ - | | \$ - |
| 3 | | | | | \$ - | \$ - | \$ - | | \$ - |
| TOTAL ASSOCIATED CAPITAL FUNDING | | | | | \$ - | \$ - | \$ - | \$ - | \$ - |
| 9) Financial/Resource Detail | | | | | | | | | |
| Component | | | BU Acct. # | 2014 | 2015 | 2016 | 2017 | 2018 | |
| | | | | Budget | | | | Full-Yr. Adj. | |
| REVENUE - continuous operating detail | | | | | | | | | |
| 1 | | | | - | - | - | | | |
| 2 | | | | - | - | - | | | |
| 3 | | | | - | - | - | | | |
| 4 | | | | - | - | - | | | |
| Subtotal | | | | - | - | - | - | | |
| REVENUE - one-time operating detail | | | | | | | | | |
| 1 | | | | - | - | - | | - | |
| 2 | | | | - | - | - | | - | |
| Subtotal | | | | - | - | - | - | - | |
| EXPENSES - continuous operating detail (For staffing costs please fill out section 7) | | | | | | | | | |
| 1 | * Staffing costs (calculated field) | (From sect. 7) | | - | - | - | - | | |
| 2 | * Benefits | (From sect. 7) | | - | - | - | - | | |
| 3 | * Complement sch. Expenses (calculated field) | (From sect. 7) | | - | - | - | - | | |
| 4 | Contracted Service to perform Testing | | | 40,000 | - | - | | | |
| 5 | | | | - | - | - | | | |
| 6 | | | | - | - | - | | | |
| 7 | | | | - | - | - | | | |
| Subtotal | | | | 40,000 | - | - | - | | |
| EXPENSES - one-time operating detail (For staffing costs please fill out section 7) | | | | | | | | | |
| 1 | * Complement sch. Expenses (calculated field) | (From sect. 7) | | - | - | - | - | - | |
| 2 | | | | - | - | - | | - | |
| 3 | | | | - | - | - | | - | |
| Subtotal | | | | - | - | - | - | - | |
| OFFSETS - cost savings, reductions, etc | | | | | | | | | |
| 1 | | | | - | - | - | | | |
| 2 | | | | - | - | - | | | |
| 3 | | | | - | - | - | | | |
| Subtotal | | | | - | - | - | - | | |
| TOTAL OPERATING BUDGET CHANGE | | | | 40,000 | - | - | - | - | |
| COMPLEMENTS & FTE's | | | | 2014 | 2015 | 2016 | 2017 | Total | |
| # of positions requested | | (From sect. 7) | | - | - | - | - | - | |
| FTE's | | (From sect. 7) | | - | - | - | - | - | |
| FTE reductions/offsets | | (Manual Field) | | - | - | - | - | - | |
| Net FTE's | | | | - | - | - | - | - | |

CITY OF VAUGHAN
2014-2017 OPERATING BUDGET

| ADDITIONAL RESOURCE REQUEST | | | | | | | |
|---|---|-----------------------------|------------------------------------|-------------|------------------------|--|------------------------|
| Request Title | Hard Surface Repairs | | | | | | |
| Business Unit # | 6810421 | Hardsurface Walkway Repairs | | | | | |
| | 205 - Parks & Forestry Operations; Operations | | | | | | |
| Related Program | Boulevard Maintenance | | | | | | |
| Program Classification | Standard Traditional Service | | | | | | |
| Annual Budget Change Summary | | | | | | | |
| Financial Components | 2014 | 2015 | 2016 | 2017 | 2014-2017 Sub-total | 2018 (One Time. Adj.) | 2014-2018 Sub-total |
| Staffing | | | | | | | |
| Complements | - | - | - | - | - | - | - |
| Net FTE's | - | - | - | - | - | - | - |
| Operating Revenue | - | - | - | - | - | - | - |
| Operating Costs | | | | | | | |
| Staffing & Benefits | - | - | - | - | - | - | - |
| Other continuous costs | 80,000 | - | - | - | 80,000 | - | 80,000 |
| One-time expenses | - | - | - | - | - | - | - |
| Offsets/reductions | - | - | - | - | - | - | - |
| Net Operating Budget | \$ 80,000 | \$ - | \$ - | \$ - | \$ 80,000 | \$ - | \$ 80,000 |
| Associated Capital Costs | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| 1A) Request Description: Please provide a <u>brief</u> description of the request. | | | | | | | |
| Please check one: <input checked="" type="checkbox"/> Departmental <input type="checkbox"/> Corporate | | | | | | | |
| Annually Parks Operations repairs approx. 1200-1300 sq meters of concrete or asphalt ranging from \$500-\$5000 per location. These are trip hazards that are inspected annually and ranked based on height of the trip and degree of hazard. Pending available funds they are addressed based on this ranking | | | | | | | |
| 1B) If this request is part of a project with multiple milestones then please fill in the following table: | | | | | | | |
| Milestones or Deliverables | | Timelines | Comments | | | | |
| 850m2 x \$94/m= \$80,000. | | 2012 | previously budgeted for in capital | | | | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| 1C) Impact on other departments (cost/time/benefit): | | | | | | | |
| Department Impacted | Describe Impact (Cost/time/benefit) | | | | | Were they Consulted? | |
| | | | | | | <input type="checkbox"/> Yes <input type="checkbox"/> No | |
| | | | | | | <input type="checkbox"/> Yes <input type="checkbox"/> No | |
| | | | | | | <input type="checkbox"/> Yes <input type="checkbox"/> No | |
| Other comments: | | | | | | | |
| | | | | | | | |
| COMMISSIONER APPROVAL: _____ | | | | | | Date: _____ | |

Budget Staff
Use Only

☐ 1st Submission
☐ Previously Recognized

Submitted for year:
 Recognized for year:

Appendix A - Additional Resource Request Submissions

| Request Title | | Hard Surface Repairs | | | | |
|--|--|---------------------------------|--------------|---|----------------|--|
| 2) Relationship to Vaughan Vision 2020 - Goals / Objectives / Initiatives | | | | | | |
| A) Identify the <u>specific initiative</u> on the Vaughan Vision 2020 initiative list this resource request supports (new or implementation of): Choose an Initiative from the drop down list and then choose the relationship with the initiative in the Green cell using the drop down provided. | | | | | | |
| Theme | Goal | Initiative (Use drop down list) | Ref # | Date | Priority | Request/Initiative Relationship (choose 1) |
| | | | | | | |
| | | | | | | |
| | | | | | | |
| B) Describe and clearly demonstrate how the request links to the Vaughan Vision 2020: | | | | | | |
| SERVICE EXCELLENCE: Repairing trip hazards, "enhances and ensures community safety, health and wellness. And "leads and promotes environmental sustainability". MANAGEMENT EXCELLENCE: maintaining our hard surfaces "maintains assets and infrastructure". | | | | | | |
| 3) Related Performance Indicators & Business Plan Link | | | | | | |
| Please provide information on top 3 performance measures: | | | | | | |
| | Name/description of service level target: | | Target Level | Current Level | Level with ARR | |
| 1) | Assesses need to be inventoried and manged | | 2012 | on target | on target | |
| 2) | | | | | | |
| 3) | | | | | | |
| Describe how this request relates to Departmental Business Plan: | | | | | | |
| Assets need to be maintained and inventoried. | | | | | | |
| 4) Value Proposition | | | | | | |
| Please detail both qualitative and quantitative benefits of the request | | | | | | |
| Qualitative: Please select up to 2 actions which best describe this request | | | | | | |
| Primary | | Improve Sustainability | | Secondary | | Improve Sustainability |
| Briefly explain how this request helps achieve the actions selected above. How does this request make a difference in these areas? Can improvements be defined (i.e. surveys, measures, etc.)? | | | | | | |
| Its necessary to maintain our assests and show the community that we are proactive at addressing trip hazards before a claim is put forward. | | | | | | |
| Quantitative: Please provide explanation of how this request improves efficiency. Note that performance measures are captured in section 3. This section is for efficiency improvements. | | | | | | |
| Year | Type | Change/Saving | Units | Detail of Cost Reductions/Budget Savings | | Incl. in offsets (Section #9)? |
| 2014 | | savins | Units | claims against the COV are more costly than routine repairs | | |
| | | | | | | |
| | | | | | | |
| 5) Alternatives | | | | | | |
| Are there alternatives or options? Please explain what they are and why they are not the primary approach. | | | | | | |
| | | | | | | |

Appendix A - Additional Resource Request Submissions

| Request Title | | Hard Surface Repairs | | | |
|---|-----------------|--|-------------|-----------|------|
| 7) Complement Details - Skip to Section 8 if no Staff is requested | | | | | |
| Do not gap positions - If required, please contact the Budget Dept. for instructions Future year progressions & eco. adj. will be calculated corporately by the Budget Dept. | | | | | |
| Complement Information | Position #1 | Position #2 | Position #3 | Sub-total | |
| Budget Year | | | | | |
| Position title | | | | | |
| Estimated start date | | | | | |
| # of positions requested | - | - | - | - | |
| Full-time equivalents (FTEs) | - | - | - | - | |
| Position type | | | | | |
| Position agreement classification | | | | | |
| If contract, specify length (months or yrs) | | | | | |
| If Casual/Seasonal PT enter Hourly wage | | | | | |
| Business unit # (override if different than # shown) | | | | | |
| Grade level | | | | | |
| Est. starting step | | | | | |
| Desktop (HR) Review Performed? | | | | | |
| B&F Accommodations Available? | | | | | |
| ITM Hardware required? | | | | | |
| Capital Equipment Required? | | | | | |
| Complement Annual Cost Detail | | | | | |
| Annual full-time \$ | | | | - | |
| Annual part-time \$ | - | - | - | - | |
| Annual shift premiums, etc | - | - | - | - | |
| Annual overtime \$ | - | - | - | - | |
| * PT vacation pay (calculated field) | - | - | - | - | |
| * Annual benefits (calculated field) | - | - | - | - | |
| * FT contract benefits in lieu (calculated field) | - | - | - | - | |
| Subtotal (Per Employee) | \$ - | \$ - | \$ - | \$ - | |
| Subtotal (Per Position) | \$ - | \$ - | \$ - | \$ - | |
| Continuous costs | (BU & Acct #.) | Please fill in per Complement. The total will account for multiple positions if indicated above. | | | |
| 1) Office Supplies | 6810421.7200 | - | - | - | - |
| 2) Training & Developme | 6810421.7115 | - | - | - | - |
| 3) Cellular Line Charges | 6810421.7122.01 | - | - | - | - |
| 4) Mileage | 6810421.7100 | - | - | - | - |
| Subtotal (Per Employee) | | \$ - | \$ - | \$ - | \$ - |
| Subtotal (Per Position) | | \$ - | \$ - | \$ - | \$ - |
| One-time costs | (BU & Acct #.) | Please fill in per Complement. The total will account for multiple positions if indicated above. | | | |
| 1) Computer Hardware | 6810421.7211.01 | - | - | - | - |
| 2) Office Equip. & Furnitu | 6810421.7210 | - | - | - | - |
| 3) Training & Developme | 6810421.7115 | - | - | - | - |
| 4) | #N/A | - | - | - | - |
| Subtotal (Per Employee) | | - | - | - | - |
| Subtotal (Per Position) | | \$ - | \$ - | \$ - | \$ - |
| 2014 Total Annual Costs | | \$ - | \$ - | \$ - | \$ - |
| 2015 Total Annual Costs | | \$ - | \$ - | \$ - | \$ - |
| 2016 Total Annual Costs | | \$ - | \$ - | \$ - | \$ - |
| 2017 Total Annual Costs | | \$ - | \$ - | \$ - | \$ - |
| Additional Comments: | | | | | |

Appendix A - Additional Resource Request Submissions

| | | | | | | | | | |
|--|--|----------------------|------------------------------|---------|--------|------|------|---------------|-------|
| Request Title | | Hard Surface Repairs | | | | | | | |
| 8) Capital Funding | | | | | | | | | |
| Are there any Capital requests already submitted/approved or to be submitted related to this ARR? (e.g. new car) | | | | | | | | | |
| ASSOCIATED CAPITAL FUNDING | | Status | Year asset Available for use | Proj. # | 2014 | 2015 | 2016 | 2017 | Total |
| 1 | | | | | \$ - | \$ - | \$ - | | \$ - |
| 2 | | | | | \$ - | \$ - | \$ - | | \$ - |
| 3 | | | | | \$ - | \$ - | \$ - | | \$ - |
| TOTAL ASSOCIATED CAPITAL FUNDING | | | | | \$ - | \$ - | \$ - | \$ - | \$ - |
| 9) Financial/Resource Detail | | | | | | | | | |
| Component | | | BU Acct. # | 2014 | 2015 | 2016 | 2017 | 2018 | |
| | | | | Budget | | | | Full-Yr. Adj. | |
| REVENUE - continuous operating detail | | | | | | | | | |
| 1 | | | | - | - | - | | | |
| 2 | | | | - | - | - | | | |
| 3 | | | | - | - | - | | | |
| 4 | | | | - | - | - | | | |
| Subtotal | | | | - | - | - | - | | |
| REVENUE - one-time operating detail | | | | | | | | | |
| 1 | | | | - | - | - | | - | |
| 2 | | | | - | - | - | | - | |
| Subtotal | | | | - | - | - | - | - | |
| EXPENSES - continuous operating detail (For staffing costs please fill out section 7) | | | | | | | | | |
| 1 | * Staffing costs (calculated field) | (From sect. 7) | | - | - | - | - | | |
| 2 | * Benefits | (From sect. 7) | | - | - | - | - | | |
| 3 | * Complement sch. Expenses (calculated field) | (From sect. 7) | | - | - | - | - | | |
| 4 | Additional locations to existing hard surface contract | | | 80,000 | - | - | | | |
| 5 | | | | - | - | - | | | |
| 6 | | | | - | - | - | | | |
| 7 | | | | - | - | - | | | |
| Subtotal | | | | 80,000 | - | - | - | | |
| EXPENSES - one-time operating detail (For staffing costs please fill out section 7) | | | | | | | | | |
| 1 | * Complement sch. Expenses (calculated field) | (From sect. 7) | | - | - | - | - | - | |
| 2 | | | | - | - | - | | - | |
| 3 | | | | - | - | - | | - | |
| Subtotal | | | | - | - | - | - | - | |
| OFFSETS - cost savings, reductions, etc | | | | | | | | | |
| 1 | | | | - | - | - | | | |
| 2 | | | | - | - | - | | | |
| 3 | | | | - | - | - | | | |
| Subtotal | | | | - | - | - | - | | |
| TOTAL OPERATING BUDGET CHANGE | | | | | 80,000 | - | - | - | - |
| COMPLEMENTS & FTE's | | | | | 2014 | 2015 | 2016 | 2017 | Total |
| # of positions requested | | (From sect. 7) | | - | - | - | - | - | |
| FTE's | | (From sect. 7) | | - | - | - | - | - | |
| FTE reductions/offsets | | (Manual Field) | | - | - | - | - | - | |
| Net FTE's | | | | - | - | - | - | - | |

CITY OF VAUGHAN
2014-2017 OPERATING BUDGET

| ADDITIONAL RESOURCE REQUEST | | | | | | | |
|---|--|------------------------------|--|-------------|------------------------|--|------------------------|
| Request Title | Courts-Tennis and basketball | | | | | | |
| Business Unit # | 6810346 | Tennis & Basketball Crt Mtce | | | | | |
| | 205 - Parks & Forestry Operations; Operations | | | | | | |
| Related Program | Tennis | | | | | | |
| Program Classification | Standard Desirable Service & Offered by Private Sector | | | | | | |
| Annual Budget Change Summary | | | | | | | |
| Financial Components | 2014 | 2015 | 2016 | 2017 | 2014-2017 Sub-total | 2018 (One Time. Adj.) | 2014-2018 Sub-total |
| Staffing | | | | | | | |
| Complements | - | - | - | - | - | - | - |
| Net FTE's | - | - | - | - | - | - | - |
| Operating Revenue | - | - | - | - | - | - | - |
| Operating Costs | | | | | | | |
| Staffing & Benefits | - | - | - | - | - | - | - |
| Other continuous costs | 15,000 | - | - | - | 15,000 | - | 15,000 |
| One-time expenses | - | - | - | - | - | - | - |
| Offsets/reductions | - | - | - | - | - | - | - |
| Net Operating Budget | \$ 15,000 | \$ - | \$ - | \$ - | \$ 15,000 | \$ - | \$ 15,000 |
| Associated Capital Costs | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| 1A) Request Description: Please provide a <u>brief</u> description of the request. | | | | | | | |
| Please check one: <input checked="" type="checkbox"/> Departmental <input type="checkbox"/> Corporate | | | | | | | |
| Tennis and basketball courts require additional repairs and maintenance to the posts and netting. As the infrastructure ages, the first things to beak down are the posts. Annually the department has to repair approx 10 posts and trip hazards on the court surface in additon to the funds required to replace nets and maintain the grounds. Since capital funding is not on schedule to meet the demand for replacement, these repairs are necessary to avoid permanent closure. *please note act. # 346 should read Tennis and Basketball Courts | | | | | | | |
| 1B) If this request is part of a project with multiple milestones then please fill in the following table: | | | | | | | |
| Milestones or Deliverables | | Timelines | Comments | | | | |
| communities expectation that tennis and basket ball is playable | | ongoing | demands for no-cost park activity to the community would be impacted | | | | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| 1C) Impact on other departments (cost/time/benefit): | | | | | | | |
| Department Impacted | Describe Impact (Cost/time/benefit) | | | | | Were they Consulted? | |
| | | | | | | <input type="checkbox"/> Yes <input type="checkbox"/> No | |
| | | | | | | <input type="checkbox"/> Yes <input type="checkbox"/> No | |
| | | | | | | <input type="checkbox"/> Yes <input type="checkbox"/> No | |
| Other comments: | | | | | | | |
| | | | | | | | |
| COMMISSIONER APPROVAL: _____ | | | | | | Date: _____ | |

Budget Staff
Use Only

☐ 1st Submission
☐ Previously Recognized

Submitted for year:
 Recognized for year:

Appendix A - Additional Resource Request Submissions

| Request Title | | Courts-Tennis and basketball | | | | |
|--|---|-------------------------------------|--------------|---|----------------|--|
| 2) Relationship to Vaughan Vision 2020 - Goals / Objectives / Initiatives | | | | | | |
| A) Identify the <u>specific initiative</u> on the Vaughan Vision 2020 initiative list this resource request supports (new or implementation of): Choose an Initiative from the drop down list and then choose the relationship with the initiative in the Green cell using the drop down provided. | | | | | | |
| Theme | Goal | ↓ Initiative (Use drop down list) ↓ | Ref # | Date | Priority | Request/Initiative Relationship (choose 1) |
| | | | | | | |
| | | | | | | |
| | | | | | | |
| B) Describe and clearly demonstrate how the request links to the Vaughan Vision 2020: | | | | | | |
| SERVICE EXCELLENCE: Lead and promote Environmental sustainability, Pursue excellence in service delivery. MANAGEMENT EXCELLENCE: Maintain Assets and Infrastructure | | | | | | |
| 3) Related Performance Indicators & Business Plan Link | | | | | | |
| Please provide information on top 3 performance measures: | | | | | | |
| | Name/description of service level target: | | Target Level | Current Level | Level with ARR | |
| 1) | Assets need to be inventoried and managed | | 12 courts | maintained | con't | |
| 2) | | | | | | |
| 3) | | | | | | |
| Describe how this request relates to Departmental Business Plan: | | | | | | |
| Assets need to be inventoried and managed to maintain the current standards and ensure safe delivery of all services | | | | | | |
| 4) Value Proposition | | | | | | |
| Please detail both qualitative and quantitative benefits of the request | | | | | | |
| Qualitative: Please select up to 2 actions which best describe this request | | | | | | |
| Primary | | Improve Sustainability | | Secondary | | Improve User Satisfaction |
| Briefly explain how this request helps achieve the actions selected above. How does this request make a difference in these areas? Can improvements be defined (i.e. surveys, measures, etc.)? | | | | | | |
| Maintaining our infrastructure before it must be closed to the public is proper management that ultimately improves User satisfaction. | | | | | | |
| Quantitative: Please provide explanation of how this request improves efficiency. Note that performance measures are captured in section 3. This section is for efficiency improvements. | | | | | | |
| Year | Type | Change/Saving | Units | Detail of Cost Reductions/Budget Savings | | Incl. in offsets (Section #9)? |
| 2014 | | | Units | Replacing a tennis court is 150-200K, replacing basketball 60-80K | | |
| | | | | | | |
| | | | | | | |
| 5) Alternatives | | | | | | |
| Are there alternatives or options? Please explain what they are and why they are not the primary approach. | | | | | | |
| The alternative to not repairing a tennis post or a trip hazard is to cancel the availability to Users. This will have issues if the public enters the courts when they are deemed unsafe. The option of removing the tennis or basketball court is more costly than doing the repair. | | | | | | |

Appendix A - Additional Resource Request Submissions

| Request Title | | Courts-Tennis and basketball | | | |
|---|-----------------|--|-------------|-----------|------|
| 7) Complement Details - Skip to Section 8 if no Staff is requested | | | | | |
| Do not gap positions - If required, please contact the Budget Dept. for instructions Future year progressions & eco. adj. will be calculated corporately by the Budget Dept. | | | | | |
| Complement Information | Position #1 | Position #2 | Position #3 | Sub-total | |
| Budget Year | | | | | |
| Position title | | | | | |
| Estimated start date | | | | | |
| # of positions requested | - | - | - | - | |
| Full-time equivalents (FTEs) | - | - | - | - | |
| Position type | | | | | |
| Position agreement classification | | | | | |
| If contract, specify length (months or yrs) | | | | | |
| If Casual/Seasonal PT enter Hourly wage | | | | | |
| Business unit # (override if different than # shown) | | | | | |
| Grade level | | | | | |
| Est. starting step | | | | | |
| Desktop (HR) Review Performed? | | | | | |
| B&F Accommodations Available? | | | | | |
| ITM Hardware required? | | | | | |
| Capital Equipment Required? | | | | | |
| Complement Annual Cost Detail | | | | | |
| Annual full-time \$ | | | | - | |
| Annual part-time \$ | - | - | - | - | |
| Annual shift premiums, etc | - | - | - | - | |
| Annual overtime \$ | - | - | - | - | |
| * PT vacation pay (calculated field) | - | - | - | - | |
| * Annual benefits (calculated field) | - | - | - | - | |
| * FT contract benefits in lieu (calculated field) | - | - | - | - | |
| Subtotal (Per Employee) | \$ - | \$ - | \$ - | \$ - | |
| Subtotal (Per Position) | \$ - | \$ - | \$ - | \$ - | |
| Continuous costs | (BU & Acct #.) | Please fill in per Complement. The total will account for multiple positions if indicated above. | | | |
| 1) Office Supplies | 6810346.7200 | - | - | - | - |
| 2) Training & Developme | 6810346.7115 | - | - | - | - |
| 3) Cellular Line Charges | 6810346.7122.01 | - | - | - | - |
| 4) Mileage | 6810346.7100 | - | - | - | - |
| Subtotal (Per Employee) | | \$ - | \$ - | \$ - | \$ - |
| Subtotal (Per Position) | | \$ - | \$ - | \$ - | \$ - |
| One-time costs | (BU & Acct #.) | Please fill in per Complement. The total will account for multiple positions if indicated above. | | | |
| 1) Computer Hardware | 6810346.7211.01 | - | - | - | - |
| 2) Office Equip. & Furnitu | 6810346.7210 | - | - | - | - |
| 3) Training & Developme | 6810346.7115 | - | - | - | - |
| 4) | #N/A | - | - | - | - |
| Subtotal (Per Employee) | | - | - | - | - |
| Subtotal (Per Position) | | \$ - | \$ - | \$ - | \$ - |
| 2014 Total Annual Costs | | \$ - | \$ - | \$ - | \$ - |
| 2015 Total Annual Costs | | \$ - | \$ - | \$ - | \$ - |
| 2016 Total Annual Costs | | \$ - | \$ - | \$ - | \$ - |
| 2017 Total Annual Costs | | \$ - | \$ - | \$ - | \$ - |
| Additional Comments: | | | | | |

Appendix A - Additional Resource Request Submissions

| | | | | | | | | | |
|--|---|------------------------------|-------------------------------------|----------------|-------------|-------------|----------------------|-------------|--------------|
| Request Title | | Courts-Tennis and basketball | | | | | | | |
| 8) Capital Funding | | | | | | | | | |
| Are there any Capital requests already submitted/approved or to be submitted related to this ARR? (e.g. new car) | | | | | | | | | |
| ASSOCIATED CAPITAL FUNDING | | Status | Year asset Available for use | Proj. # | 2014 | 2015 | 2016 | 2017 | Total |
| 1 | | | | | \$ - | \$ - | \$ - | | \$ - |
| 2 | | | | | \$ - | \$ - | \$ - | | \$ - |
| 3 | | | | | \$ - | \$ - | \$ - | | \$ - |
| TOTAL ASSOCIATED CAPITAL FUNDING | | | | | \$ - | \$ - | \$ - | \$ - | \$ - |
| 9) Financial/Resource Detail | | | | | | | | | |
| Component | | BU Acct. # | 2014 | 2015 | 2016 | 2017 | 2018 | | |
| | | | Budget | | | | Full-Yr. Adj. | | |
| REVENUE - continuous operating detail | | | | | | | | | |
| 1 | | | - | - | - | | | | |
| 2 | | | - | - | - | | | | |
| 3 | | | - | - | - | | | | |
| 4 | | | - | - | - | | | | |
| Subtotal | | | - | - | - | - | | | |
| REVENUE - one-time operating detail | | | | | | | | | |
| 1 | | | - | - | - | | | - | |
| 2 | | | - | - | - | | | - | |
| Subtotal | | | - | - | - | - | | - | |
| EXPENSES - continuous operating detail (For staffing costs please fill out section 7) | | | | | | | | | |
| 1 | * Staffing costs (calculated field) | (From sect. 7) | - | - | - | - | | | |
| 2 | * Benefits | (From sect. 7) | - | - | - | - | | | |
| 3 | * Complement sch. Expenses (calculated field) | (From sect. 7) | - | - | - | - | | | |
| 4 | Material to repair tennis and basketball courts | | 15,000 | - | - | | | | |
| 5 | | | - | - | - | | | | |
| 6 | | | - | - | - | | | | |
| 7 | | | - | - | - | | | | |
| Subtotal | | | 15,000 | - | - | - | | | |
| EXPENSES - one-time operating detail (For staffing costs please fill out section 7) | | | | | | | | | |
| 1 | * Complement sch. Expenses (calculated field) | (From sect. 7) | - | - | - | - | | - | |
| 2 | | | - | - | - | | | - | |
| 3 | | | - | - | - | | | - | |
| Subtotal | | | - | - | - | - | | - | |
| OFFSETS - cost savings, reductions, etc | | | | | | | | | |
| 1 | | | - | - | - | | | | |
| 2 | | | - | - | - | | | | |
| 3 | | | - | - | - | | | | |
| Subtotal | | | - | - | - | - | | | |
| TOTAL OPERATING BUDGET CHANGE | | | | | 15,000 | - | - | - | - |
| COMPLEMENTS & FTE's | | | | | 2014 | 2015 | 2016 | 2017 | Total |
| # of positions requested | | (From sect. 7) | - | - | - | - | | - | |
| FTE's | | (From sect. 7) | - | - | - | - | | - | |
| FTE reductions/offsets | | (Manual Field) | - | - | - | - | | - | |
| Net FTE's | | | - | - | - | - | | - | |

CITY OF VAUGHAN
2014-2017 OPERATING BUDGET

| ADDITIONAL RESOURCE REQUEST | | | | | | | |
|---|---|------------------------|------------------|--|------------------------|--|------------------------|
| Request Title | Community Services Asset Management Coordinator | | | | | | |
| Business Unit # | 6810001 | Parks - Administration | | | | | |
| | 205 - Parks & Forestry Operations; Administration | | | | | | |
| Related Program | Horticulture | | | | | | |
| Program Classification | Standard Desirable Service | | | | | | |
| Annual Budget Change Summary | | | | | | | |
| Financial Components | 2014 | 2015 | 2016 | 2017 | 2014-2017 Sub-total | 2018 (One Time. Adj.) | 2014-2018 Sub-total |
| Staffing | | | | | | | |
| Complements | 1.00 | - | - | - | 1.00 | - | 1.00 |
| Net FTE's | 1.00 | - | - | - | 1.00 | - | 1.00 |
| Operating Revenue | - | - | - | - | - | - | - |
| Operating Costs | | | | | | | |
| Staffing & Benefits | 102,185 | - | - | - | 102,185 | - | 102,185 |
| Other continuous costs | 600 | - | - | - | 600 | - | 600 |
| One-time expenses | 3,500 | (3,500) | - | - | - | - | - |
| Offsets/reductions | - | - | - | - | - | - | - |
| Net Operating Budget | \$ 106,285 | \$ (3,500) | \$ - | \$ - | \$ 102,785 | \$ - | \$ 102,785 |
| Associated Capital Costs | \$ 30,900 | \$ - | \$ - | \$ - | \$ 30,900 | \$ - | \$ 30,900 |
| 1A) Request Description: Please provide a <u>brief</u> description of the request. | | | | | | | |
| Please check one: <input type="checkbox"/> Departmental <input checked="" type="checkbox"/> Corporate | | | | | | | |
| 1 - Full- time Community Services Asset Management Coordinator to perform activities related to PSAB and department asset management. The position will report to the Manager, Parks Services. This has been identified as a Corporate Strategic Initiative which raises the importance of this position to 2013 from 2014. | | | | | | | |
| 1B) If this request is part of a project with multiple milestones then please fill in the following table: | | | | | | | |
| Milestones or Deliverables | | | Timelines | Comments | | | |
| Identified as a Corporate Strategic Project Initiative | | | Q2 | Supports Engineering who are taking lead to provide corporate wide asset mgmt. | | | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| 1C) Impact on other departments (cost/time/benefit): | | | | | | | |
| Department Impacted | Describe Impact (Cost/time/benefit) | | | | | Were they Consulted? | |
| HR | Process of Hiring & Documentation | | | | | <input type="checkbox"/> Yes <input type="checkbox"/> No | |
| | | | | | | <input type="checkbox"/> Yes <input type="checkbox"/> No | |
| | | | | | | <input type="checkbox"/> Yes <input type="checkbox"/> No | |
| Other comments: | | | | | | | |
| | | | | | | | |
| COMMISSIONER APPROVAL: _____ | | | | | | Date: _____ | |

Budget Staff
Use Only

☐ 1st Submission
☐ Previously Recognized

Submitted for year:
 Recognized for year:

Appendix A - Additional Resource Request Submissions

| Request Title | | Community Services Asset Management Coordinator | | | | |
|--|---|--|--------------|--|----------------|--|
| 2) Relationship to Vaughan Vision 2020 - Goals / Objectives / Initiatives | | | | | | |
| A) Identify the <u>specific initiative</u> on the Vaughan Vision 2020 initiative list this resource request supports (new or implementation of): Choose an Initiative from the drop down list and then choose the relationship with the initiative in the Green cell using the drop down provided. | | | | | | |
| Theme | Goal | Initiative (Use drop down list) | Ref # | Date | Priority | Request/Initiative Relationship (choose 1) |
| Organizational Goals | Manage Corporate Assets | Develop and implement a Corporate-wide Asset Management System | 3 | Q2/16 | High | General Correlation |
| | | | | | | |
| | | | | | | |
| B) Describe and clearly demonstrate how the request links to the Vaughan Vision 2020: | | | | | | |
| MANAGEMENT EXCELLENCE: "Enhance Productivity, Cost Effectiveness and Innovation" – A Coordinator will view assets holistically and be able to see opportunities missed with a siloed approach to asset management. "Maintain Assets & Infrastructure" - This position will be responsible for maintaining Assets and Infrastructure for the Parks section of Community Services. SERVICE EXCELLENCE: "Pursue Excellence in Service Delivery" – Coordination of assets will ensure proactive maintenance and replacement of public facing assets. | | | | | | |
| 3) Related Performance Indicators & Business Plan Link | | | | | | |
| Please provide information on top 3 performance measures: | | | | | | |
| | Name/description of service level target: | | Target Level | Current Level | Level with ARR | |
| 1) | | | | | | |
| 2) | | | | | | |
| 3) | | | | | | |
| Describe how this request relates to Departmental Business Plan: | | | | | | |
| This directly relates the departments 2013 Objectives: Asset Management required to collect data and develop asset class. This will increase efficiencies in maintenance and provide better planning for asset replacement. | | | | | | |
| 4) Value Proposition | | | | | | |
| Please detail both qualitative and quantitative benefits of the request | | | | | | |
| Qualitative: Please select up to 2 actions which best describe this request | | | | | | |
| Primary | | Improve Sustainability | | Secondary | | Improve Corp. Image |
| Briefly explain how this request helps achieve the actions selected above. How does this request make a difference in these areas? Can improvements be defined (i.e. surveys, measures, etc.)? | | | | | | |
| "IMPROVE SUSTAINABILITY" - By ensuring department assets are effectively managed as a whole; taking advantage of combined opportunities in maintaining department's infrastructure. "IMPROVE CORP. IMAGE" - By ensuring department assets are inventoried and proactively maintained within the lifespan of the asset, the department will project a positive image to the City's residents, business owners and visitors alike. | | | | | | |
| Quantitative: Please provide explanation of how this request improves efficiency. Note that performance measures are captured in section 3. This section is for efficiency improvements. | | | | | | |
| Year | Type | Change/Saving | Units | Detail of Cost Reductions/Budget Savings | | Incl. in offsets (Section #9)? |
| 2013 | | savings | | | | |
| | | | | | | |
| | | | | | | |
| 5) Alternatives | | | | | | |
| Are there alternatives or options? Please explain what they are and why they are not the primary approach. | | | | | | |
| no | | | | | | |

Appendix A - Additional Resource Request Submissions

| Request Title | | Community Services Asset Management Coordinator | | | |
|---|-------------------|--|-------------|-------------------|-------|
| 7) Complement Details - Skip to Section 8 if no Staff is requested | | | | | |
| Do not gap positions - If required, please contact the Budget Dept. for instructions Future year progressions & eco. adj. will be calculated corporately by the Budget Dept. | | | | | |
| Complement Information | Position #1 | Position #2 | Position #3 | Sub-total | |
| Budget Year | 2014 | | | | |
| Position title | Asset Coordinator | | | | |
| Estimated start date | January 1, 2014 | | | | |
| # of positions requested | 1.00 | - | - | 1.00 | |
| Full-time equivalents (FTEs) | 1.00 | - | - | 1.00 | |
| Position type | Full-time | | | | |
| Position agreement classification | Mgmt/Non-union | | | | |
| If contract, specify length (months or yrs) | N/A | | | | |
| If Casual/Seasonal PT enter Hourly wage | | | | | |
| Business unit # (override if different than # shown) | 6810001 | | | | |
| Grade level | 7 | | | | |
| Est. starting step | 1 | | | | |
| Desktop (HR) Review Performed? | No | | | | |
| B&F Accommodations Available? | Yes | | | | |
| ITM Hardware required? | Yes | | | | |
| Capital Equipment Required? | Yes | | | | |
| Complement Annual Cost Detail | | | | | |
| Annual full-time \$ | 80,271 | | | 80,271 | |
| Annual part-time \$ | - | - | - | - | |
| Annual shift premiums, etc | - | - | - | - | |
| Annual overtime \$ | - | - | - | - | |
| * PT vacation pay (calculated field) | - | - | - | - | |
| * Annual benefits (calculated field) | 21,914 | - | - | 21,914 | |
| * FT contract benefits in lieu (calculated field) | - | - | - | - | |
| Subtotal (Per Employee) | \$ 102,185 | \$ - | \$ - | \$ 102,185 | |
| Subtotal (Per Position) | \$ 102,185 | \$ - | \$ - | \$ 102,185 | |
| Continuous costs | (BU & Acct #.) | Please fill in per Complement. The total will account for multiple positions if indicated above. | | | |
| 1) Office Supplies | 6810001.7200 | - | - | - | - |
| 2) Training & Developme | 6810001.7115 | - | - | - | - |
| 3) Cellular Line Charges | 6810001.7122.01 | 600 | - | - | 600 |
| 4) Mileage | 6810001.7100 | - | - | - | - |
| Subtotal (Per Employee) | \$ 600 | \$ - | \$ - | \$ 600 | |
| Subtotal (Per Position) | \$ 600 | \$ - | \$ - | \$ 600 | |
| One-time costs | (BU & Acct #.) | Please fill in per Complement. The total will account for multiple positions if indicated above. | | | |
| 1) Computer Hardware | 6810001.7211.01 | 1,500 | - | - | 1,500 |
| 2) Office Equip. & Furnitu | 6810001.7210 | 1,500 | - | - | 1,500 |
| 3) Training & Developme | 6810001.7115 | 500 | - | - | 500 |
| 4) | #N/A | - | - | - | - |
| Subtotal (Per Employee) | 3,500 | - | - | 3,500 | |
| Subtotal (Per Position) | \$ 3,500 | \$ - | \$ - | \$ 3,500 | |
| 2014 Total Annual Costs | \$ 106,285 | \$ - | \$ - | \$ 106,285 | |
| 2015 Total Annual Costs | \$ - | \$ - | \$ - | \$ - | |
| 2016 Total Annual Costs | \$ - | \$ - | \$ - | \$ - | |
| 2017 Total Annual Costs | \$ - | \$ - | \$ - | \$ - | |
| Additional Comments: | | | | | |

Appendix A - Additional Resource Request Submissions

| | | | | | | | | | |
|--|---|---|-------------------------------------|----------------|-------------|-------------|-------------|----------------------|--------------|
| Request Title | | Community Services Asset Management Coordinator | | | | | | | |
| 8) Capital Funding | | | | | | | | | |
| Are there any Capital requests already submitted/approved or to be submitted related to this ARR? (e.g. new car) | | | | | | | | | |
| ASSOCIATED CAPITAL FUNDING | | Status | Year asset Available for use | Proj. # | 2014 | 2015 | 2016 | 2017 | Total |
| 1 | Inspection Vehicle | | 2014 | FL-5245-14 | \$ 30,900 | \$ - | \$ - | | \$ 30,900 |
| 2 | | | | | \$ - | \$ - | \$ - | | \$ - |
| 3 | | | | | \$ - | \$ - | \$ - | | \$ - |
| TOTAL ASSOCIATED CAPITAL FUNDING | | | | | \$ 30,900 | \$ - | \$ - | \$ - | \$ 30,900 |
| 9) Financial/Resource Detail | | | | | | | | | |
| Component | | | BU Acct. # | 2014 | 2015 | 2016 | 2017 | 2018 | |
| | | | | Budget | | | | Full-Yr. Adj. | |
| REVENUE - continuous operating detail | | | | | | | | | |
| 1 | | | | - | - | - | | | |
| 2 | | | | - | - | - | | | |
| 3 | | | | - | - | - | | | |
| 4 | | | | - | - | - | | | |
| Subtotal | | | | - | - | - | - | | |
| REVENUE - one-time operating detail | | | | | | | | | |
| 1 | | | | - | - | - | | | - |
| 2 | | | | - | - | - | | | - |
| Subtotal | | | | - | - | - | - | | - |
| EXPENSES - continuous operating detail (For staffing costs please fill out section 7) | | | | | | | | | |
| 1 | * Staffing costs (calculated field) | (From sect. 7) | | 80,271 | - | - | - | | |
| 2 | * Benefits | (From sect. 7) | | 21,914 | - | - | - | | |
| 3 | * Complement sch. Expenses (calculated field) | (From sect. 7) | | 600 | - | - | - | | |
| 4 | | | | - | - | - | | | |
| 5 | | | | - | - | - | | | |
| 6 | | | | - | - | - | | | |
| 7 | | | | - | - | - | | | |
| Subtotal | | | | 102,785 | - | - | - | | |
| EXPENSES - one-time operating detail (For staffing costs please fill out section 7) | | | | | | | | | |
| 1 | * Complement sch. Expenses (calculated field) | (From sect. 7) | | 3,500 | - | - | - | | - |
| 2 | | | | - | - | - | | | - |
| 3 | | | | - | - | - | | | - |
| Subtotal | | | | 3,500 | - | - | - | | - |
| OFFSETS - cost savings, reductions, etc | | | | | | | | | |
| 1 | | | | - | - | - | | | |
| 2 | | | | - | - | - | | | |
| 3 | | | | - | - | - | | | |
| Subtotal | | | | - | - | - | - | | |
| TOTAL OPERATING BUDGET CHANGE | | | | | 106,285 | - | - | - | - |
| COMPLEMENTS & FTE's | | | | | 2014 | 2015 | 2016 | 2017 | Total |
| # of positions requested | | | (From sect. 7) | 1.00 | - | - | - | | 1.00 |
| FTE's | | | (From sect. 7) | 1.00 | - | - | - | | 1.00 |
| FTE reductions/offsets | | | (Manual Field) | - | - | - | | | - |
| Net FTE's | | | | 1.00 | - | - | - | | 1.00 |

CITY OF VAUGHAN
2014-2017 OPERATING BUDGET

| ADDITIONAL RESOURCE REQUEST | | | | | | | |
|--|---|---------------------------|-----------------|-------------|------------------------|---|------------------------|
| Request Title | Sod and Seed for sports fields | | | | | | |
| Business Unit # | 6810323 | Overseeding Sports Fields | | | | | |
| | 205 - Parks & Forestry Operations; Operations | | | | | | |
| Related Program | Soccer | | | | | | |
| Program Classification | Standard Desirable Service & Offered by Private Sector | | | | | | |
| Annual Budget Change Summary | | | | | | | |
| Financial Components | 2014 | 2015 | 2016 | 2017 | 2014-2017 Sub-total | 2018 (One Time. Adj.) | 2014-2018 Sub-total |
| Staffing | | | | | | | |
| Complements | - | - | - | - | - | - | - |
| Net FTE's | - | - | - | - | - | - | - |
| Operating Revenue | - | - | - | - | - | - | - |
| Operating Costs | | | | | | | |
| Staffing & Benefits | - | - | - | - | - | - | - |
| Other continuous costs | 25,000 | - | - | - | 25,000 | - | 25,000 |
| One-time expenses | - | - | - | - | - | - | - |
| Offsets/reductions | - | - | - | - | - | - | - |
| Net Operating Budget | \$ 25,000 | \$ - | \$ - | \$ - | \$ 25,000 | \$ - | \$ 25,000 |
| Associated Capital Costs | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| 1A) Request Description: Please provide a <u>brief</u> description of the request. | | | | | | | |
| Please check one: <input checked="" type="checkbox"/> Departmental <input type="checkbox"/> Corporate | | | | | | | |
| Additional funds are required to complete required sodding and seeding of sports fields. As play on all fields increase in the COV, the requirement to ensure consistent and safe playing surfaces is essential. Overseeding and sodding heavily used areas on sports fields insures the department will maintain service levels and provide suitable playing surfaces. Completing these basic services extends the life cycle of the fields and prevents the requirement for full renovation. | | | | | | | |
| 1B) If this request is part of a project with multiple milestones then please fill in the following table: | | | | | | | |
| Milestones or Deliverables | | Timelines | Comments | | | | |
| 17 fields | | 2012 | ongoing program | | | | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| 1C) Impact on other departments (cost/time/benefit): | | | | | | | |
| Department Impacted | Describe Impact (Cost/time/benefit) | | | | | Were they Consulted? | |
| Recreation | Fields could be closed down without renovation. At up to 40K revenue value/season | | | | | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No | |
| | | | | | | <input type="checkbox"/> Yes <input type="checkbox"/> No | |
| | | | | | | <input type="checkbox"/> Yes <input type="checkbox"/> No | |
| Other comments: | | | | | | | |

COMMISSIONER APPROVAL: _____

Date: _____

Budget Staff
Use Only
☐ 1st Submission
☐ Previously Recognized

Submitted for year:

Recognized for year:

Appendix A - Additional Resource Request Submissions

| Request Title | | Sod and Seed for sports fields | | | | |
|--|--|---------------------------------|--------------|--|----------------|--|
| 2) Relationship to Vaughan Vision 2020 - Goals / Objectives / Initiatives | | | | | | |
| A) Identify the <u>specific initiative</u> on the Vaughan Vision 2020 initiative list this resource request supports (new or implementation of): Choose an Initiative from the drop down list and then choose the relationship with the initiative in the Green cell using the drop down provided. | | | | | | |
| Theme | Goal | Initiative (Use drop down list) | Ref # | Date | Priority | Request/Initiative Relationship (choose 1) |
| | | | | | | |
| | | | | | | |
| | | | | | | |
| B) Describe and clearly demonstrate how the request links to the Vaughan Vision 2020: | | | | | | |
| SERVICE EXCELLENCE: Is achieved by keeping our sports fields healthy to reduce weed coverage through the cultural practices program by: 'Promoting community safety, health and wellness, lead and promote enviromental sustainabilty and demonstating excellence in sevice delivery. | | | | | | |
| 3) Related Performance Indicators & Business Plan Link | | | | | | |
| Please provide information on top 3 performance measures: | | | | | | |
| | Name/description of service level target: | | Target Level | Current Level | Level with ARR | |
| 1) | maintaining our standards of overseeding/sod | | 17 required | on target | on targe | |
| 2) | | | | | | |
| 3) | | | | | | |
| Describe how this request relates to Departmental Business Plan: | | | | | | |
| This relates to the top three objectives of repairing unsafe sports fields to stregthen aging weed infested turf with cultural practices | | | | | | |
| 4) Value Proposition | | | | | | |
| Please detail both qualitative and quantitative benefits of the request | | | | | | |
| Qualitative: Please select up to 2 actions which best describe this request | | | | | | |
| Primary | | Improve Sustainability | | Secondary | | Improve User Satisfaction |
| Briefly explain how this request helps achieve the actions selected above. How does this request make a difference in these areas? Can improvements be defined (i.e. surveys, measures, etc.)? | | | | | | |
| Keeping our turf in parks with less chance for weeds to appear promotes sustainability and user satisfaction | | | | | | |
| Quantitative: Please provide explanation of how this request improves efficiency. Note that performance measures are captured in section 3. This section is for efficiency improvements. | | | | | | |
| Year | Type | Change/Saving | Units | Detail of Cost Reductions/Budget Savings | | Incl. in offsets (Section #9)? |
| 2014 | | savings | Units | 17 fields x \$1500 | | |
| | | | | | | |
| | | | | | | |
| 5) Alternatives | | | | | | |
| Are there alternatives or options? Please explain what they are and why they are not the primary approach. | | | | | | |
| To not maintain a balance cultural services program including overseeding and sodding of sports fields, the turf will be taken over by weeds and open patches create a trip hazard. | | | | | | |

Appendix A - Additional Resource Request Submissions

| | | | | |
|---|--------------------------------|--|--------------------|------------------|
| Request Title | Sod and Seed for sports fields | | | |
| 7) Complement Details - Skip to Section 8 if no Staff is requested | | | | |
| Do not gap positions - If required, please contact the Budget Dept. for instructions Future year progressions & eco. adj. will be calculated corporately by the Budget Dept. | | | | |
| Complement Information | Position #1 | Position #2 | Position #3 | Sub-total |
| Budget Year | | | | |
| Position title | | | | |
| Estimated start date | | | | |
| # of positions requested | - | - | - | - |
| Full-time equivalents (FTEs) | - | - | - | - |
| Position type | | | | |
| Position agreement classification | | | | |
| If contract, specify length (months or yrs) | | | | |
| If Casual/Seasonal PT enter Hourly wage | | | | |
| Business unit # (override if different than # shown) | | | | |
| Grade level | | | | |
| Est. starting step | | | | |
| Desktop (HR) Review Performed? | | | | |
| B&F Accommodations Available? | | | | |
| ITM Hardware required? | | | | |
| Capital Equipment Required? | | | | |
| Complement Annual Cost Detail | | | | |
| Annual full-time \$ | | | | - |
| Annual part-time \$ | - | - | - | - |
| Annual shift premiums, etc | - | - | - | - |
| Annual overtime \$ | - | - | - | - |
| * PT vacation pay (calculated field) | - | - | - | - |
| * Annual benefits (calculated field) | - | - | - | - |
| * FT contract benefits in lieu (calculated field) | - | - | - | - |
| Subtotal (Per Employee) | \$ - | \$ - | \$ - | \$ - |
| Subtotal (Per Position) | \$ - | \$ - | \$ - | \$ - |
| Continuous costs | (BU & Acct #.) | Please fill in per Complement. The total will account for multiple positions if indicated above. | | |
| 1) Office Supplies | 6810323.7200 | - | - | - |
| 2) Training & Developme | 6810323.7115 | - | - | - |
| 3) Cellular Line Charges | 6810323.7122.01 | - | - | - |
| 4) Mileage | 6810323.7100 | - | - | - |
| Subtotal (Per Employee) | \$ - | \$ - | \$ - | \$ - |
| Subtotal (Per Position) | \$ - | \$ - | \$ - | \$ - |
| One-time costs | (BU & Acct #.) | Please fill in per Complement. The total will account for multiple positions if indicated above. | | |
| 1) Computer Hardware | 6810323.7211.01 | - | - | - |
| 2) Office Equip. & Furnitu | 6810323.7210 | - | - | - |
| 3) Training & Developme | 6810323.7115 | - | - | - |
| 4) | #N/A | - | - | - |
| Subtotal (Per Employee) | - | - | - | - |
| Subtotal (Per Position) | \$ - | \$ - | \$ - | \$ - |
| 2014 Total Annual Costs | \$ - | \$ - | \$ - | \$ - |
| 2015 Total Annual Costs | \$ - | \$ - | \$ - | \$ - |
| 2016 Total Annual Costs | \$ - | \$ - | \$ - | \$ - |
| 2017 Total Annual Costs | \$ - | \$ - | \$ - | \$ - |
| Additional Comments: | | | | |

Appendix A - Additional Resource Request Submissions

| | | | | | | | | | |
|--|---|--------------------------------|------------------------------|---------|--------|------|------|---------------|-------|
| Request Title | | Sod and Seed for sports fields | | | | | | | |
| 8) Capital Funding | | | | | | | | | |
| Are there any Capital requests already submitted/approved or to be submitted related to this ARR? (e.g. new car) | | | | | | | | | |
| ASSOCIATED CAPITAL FUNDING | | Status | Year asset Available for use | Proj. # | 2014 | 2015 | 2016 | 2017 | Total |
| 1 | | | | | \$ - | \$ - | \$ - | | \$ - |
| 2 | | | | | \$ - | \$ - | \$ - | | \$ - |
| 3 | | | | | \$ - | \$ - | \$ - | | \$ - |
| TOTAL ASSOCIATED CAPITAL FUNDING | | | | | \$ - | \$ - | \$ - | \$ - | \$ - |
| 9) Financial/Resource Detail | | | | | | | | | |
| Component | | | BU Acct. # | 2014 | 2015 | 2016 | 2017 | 2018 | |
| | | | | Budget | | | | Full-Yr. Adj. | |
| REVENUE - continuous operating detail | | | | | | | | | |
| 1 | | | | - | - | - | | | |
| 2 | | | | - | - | - | | | |
| 3 | | | | - | - | - | | | |
| 4 | | | | - | - | - | | | |
| Subtotal | | | | - | - | - | - | | |
| REVENUE - one-time operating detail | | | | | | | | | |
| 1 | | | | - | - | - | | | - |
| 2 | | | | - | - | - | | | - |
| Subtotal | | | | - | - | - | - | | - |
| EXPENSES - continuous operating detail (For staffing costs please fill out section 7) | | | | | | | | | |
| 1 | * Staffing costs (calculated field) | (From sect. 7) | | - | - | - | - | | |
| 2 | * Benefits | (From sect. 7) | | - | - | - | - | | |
| 3 | * Complement sch. Expenses (calculated field) | (From sect. 7) | | - | - | - | - | | |
| 4 | Material for 17 fields | | | 25,000 | - | - | - | | |
| 5 | | | | - | - | - | | | |
| 6 | | | | - | - | - | | | |
| 7 | | | | - | - | - | | | |
| Subtotal | | | | 25,000 | - | - | - | | |
| EXPENSES - one-time operating detail (For staffing costs please fill out section 7) | | | | | | | | | |
| 1 | * Complement sch. Expenses (calculated field) | (From sect. 7) | | - | - | - | - | | - |
| 2 | | | | - | - | - | | | - |
| 3 | | | | - | - | - | | | - |
| Subtotal | | | | - | - | - | - | | - |
| OFFSETS - cost savings, reductions, etc | | | | | | | | | |
| 1 | | | | - | - | - | | | |
| 2 | | | | - | - | - | | | |
| 3 | | | | - | - | - | | | |
| Subtotal | | | | - | - | - | - | | |
| TOTAL OPERATING BUDGET CHANGE | | | | | 25,000 | - | - | - | - |
| COMPLEMENTS & FTE's | | | | | 2014 | 2015 | 2016 | 2017 | Total |
| # of positions requested | | | (From sect. 7) | - | - | - | - | | - |
| FTE's | | | (From sect. 7) | - | - | - | - | | - |
| FTE reductions/offsets | | | (Manual Field) | - | - | - | | | - |
| Net FTE's | | | | - | - | - | - | | - |

CITY OF VAUGHAN
2014-2017 OPERATING BUDGET

| ADDITIONAL RESOURCE REQUEST | | | | | | | |
|--|---|------------------------|-------------|-------------|------------------------|---|------------------------|
| Request Title | PT to FT Administrative Clerk Conversion | | | | | | |
| Business Unit # | 6810001 | Parks - Administration | | | | | |
| | 205 - Parks & Forestry Operations; Administration | | | | | | |
| Related Program | | | | | | | |
| Program Classification | | | | | | | |
| Annual Budget Change Summary | | | | | | | |
| Financial Components | 2014 | 2015 | 2016 | 2017 | 2014-2017 Sub-total | 2018 (One Time. Adj.) | 2014-2018 Sub-total |
| Staffing | | | | | | | |
| Complements | 1.00 | - | - | - | 1.00 | - | 1.00 |
| Net FTE's | 0.31 | - | - | - | 0.31 | - | 0.31 |
| Operating Revenue | - | - | - | - | - | - | - |
| Operating Costs | | | | | | | |
| Staffing & Benefits | 63,689 | - | - | - | 63,689 | - | 63,689 |
| Other continuous costs | - | - | - | - | - | - | - |
| One-time expenses | - | - | - | - | - | - | - |
| Offsets/reductions | (34,373) | - | - | - | (34,373) | - | (34,373) |
| Net Operating Budget | \$ 29,316 | \$ - | \$ - | \$ - | \$ 29,316 | \$ - | \$ 29,316 |
| Associated Capital Costs | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| 1A) Request Description: Please provide a <u>brief</u> description of the request. | | | | | | | |
| Please check one: <input checked="" type="checkbox"/> Departmental <input type="checkbox"/> Corporate | | | | | | | |
| Request to convert an existing part time Clerk C (.69 FTE) position into a full time Clerk F (1 FTE) position to assist with the department's overall growth and provide administrative support. The position will support the departments current administrative requirements as they relate to CTS work orders, subdivision assumptions, preventative maintenance schedules and the cemetery administration. Clerical functions continue to grow and the number of CTS work orders to be generated in 2014 is estimated at 16,000 up from 4,234 in 2008. An administration workload analysis was completed in 2008 and indicated the current staffing levels (2008) could process as many as 3200 additional work orders (1700 work orders per FTE), subsequently, the department is forecasted to process 16,000 work orders in 2014 (2975 work orders per FTE) exceeding the targeted utilization of 1700 work orders per FTE . Converting the part time position into a full time complement will assist in delivering service standards while continuing to manage growth. | | | | | | | |
| 1B) If this request is part of a project with multiple milestones then please fill in the following table: | | | | | | | |
| Milestones or Deliverables | | Timelines | Comments | | | | |
| Conversion of PT to FT Staff | | Q1 - 2014 | | | | | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| 1C) Impact on other departments (cost/time/benefit): | | | | | | | |
| Department Impacted | Describe Impact (Cost/time/benefit) | | | | | Were they Consulted? | |
| HR | Hiring Process | | | | | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No | |
| | | | | | | <input type="checkbox"/> Yes <input type="checkbox"/> No | |
| | | | | | | <input type="checkbox"/> Yes <input type="checkbox"/> No | |
| Other comments: | | | | | | | |

COMMISSIONER APPROVAL: _____

Date: _____

Budget Staff
Use Only
☐ 1st Submission
☐ Previously Recognized

Submitted for year:

Recognized for year:

Appendix A - Additional Resource Request Submissions

| Request Title | | PT to FT Administrative Clerk Conversion | | | | |
|---|--|--|---------------------|--|-----------------------|--|
| 2) Relationship to Vaughan Vision 2020 - Goals / Objectives / Initiatives | | | | | | |
| A) Identify the <u>specific initiative</u> on the Vaughan Vision 2020 initiative list this resource request supports (new or implementation of): Choose an Initiative from the drop down list and then choose the relationship with the initiative in the Green cell using the drop down provided. | | | | | | |
| Theme | Goal | Initiative (Use drop down list) | Ref # | Date | Priority | Request/Initiative Relationship (choose 1) |
| Organizational Goals | Ensure a High Performing Organization | Further evolve performance indicators | 2 | Q4/13 Revised Q4/14* | High | General Correlation |
| | | | | | | |
| | | | | | | |
| B) Describe and clearly demonstrate how the request links to the Vaughan Vision 2020: | | | | | | |
| In order to manage growth and consistently meet our service standards, the department must ensure it has adequate staff who are skilled to meet those requirements. The administrative office is key in maintaining and managing information related to our assets, as well as providing front line support to the rest of the City staff, Council and the public. We need to attract, retain and promote skilled staff in order to plan and manage our growth so that we provide excellence in our service delivery. | | | | | | |
| 3) Related Performance Indicators & Business Plan Link | | | | | | |
| Please provide information on top 3 performance measures: | | | | | | |
| | Name/description of service level target: | | Target Level | Current Level | Level with ARR | |
| 1) | CTS Work Orders (per FTE) | | 1700 | 2581 | 2441 | |
| 2) | | | | | | |
| 3) | | | | | | |
| Describe how this request relates to Departmental Business Plan: | | | | | | |
| This request links directly to departmental initiatives including meeting approved service standards while ensuring operational efficiency & effectiveness | | | | | | |
| 4) Value Proposition | | | | | | |
| Please detail both qualitative and quantitative benefits of the request | | | | | | |
| Qualitative: Please select up to 2 actions which best describe this request | | | | | | |
| Primary | | Improve Corp. Image | | Secondary | | Improve Staff Morale |
| Briefly explain how this request helps achieve the actions selected above. How does this request make a difference in these areas? Can improvements be defined (i.e. surveys, measures, etc.)? | | | | | | |
| Staff are presently working overtime to keep up with the volume of work generated by the department. Having the part time staff hours converted to full time hours will align work loads with targeted objectives. The Parks & Forestry Department will improve the Corporate Image by consistently meeting our administrative service levels and being able to respond more readily to residents concerns which will intern provide service excellence to the public | | | | | | |
| Quantitative: Please provide explanation of how this request improves efficiency. Note that performance measures are captured in section 3. This section is for efficiency improvements. | | | | | | |
| Year | Type | Change/Saving | Units | Detail of Cost Reductions/Budget Savings | | Incl. in offsets (Section #9)? |
| | | | | | | |
| | | | | | | |
| | | | | | | |
| 5) Alternatives | | | | | | |
| Are there alternatives or options? Please explain what they are and why they are not the primary approach. | | | | | | |
| Alternatives are to increase overtime for administration to meet targets, this is not the primary approach as overtime has been capped. | | | | | | |

Appendix A - Additional Resource Request Submissions

| Request Title | | PT to FT Administrative Clerk Conversion | | |
|---|--------------------------|--|-------------|------------------|
| 7) Complement Details - Skip to Section 8 if no Staff is requested | | | | |
| Do not gap positions - If required, please contact the Budget Dept. for instructions Future year progressions & eco. adj. will be calculated corporately by the Budget Dept. | | | | |
| Complement Information | Position #1 | Position #2 | Position #3 | Sub-total |
| Budget Year | 2014 | | | |
| Position title | Full Time Clerk Typist E | | | |
| Estimated start date | January 1, 2014 | | | |
| # of positions requested | 1.00 | | | 1.00 |
| Full-time equivalents (FTEs) | 1.00 | | | 1.00 |
| Position type | Full-time | | | |
| Position agreement classification | Cupe Cler. & Tech | | | |
| If contract, specify length (months or yrs) | | | | |
| If Casual/Seasonal PT enter Hourly wage | | | | |
| Business unit # (override if different than # shown) | 6810001 | | | |
| Grade level | E | | | |
| Est. starting step | 1 | | | |
| Desktop (HR) Review Performed? | No | | | |
| B&F Accommodations Available? | Yes | | | |
| ITM Hardware required? | No | | | |
| Capital Equipment Required? | No | | | |
| Complement Annual Cost Detail | | | | |
| Annual full-time \$ | 50,031 | | | 50,031 |
| Annual part-time \$ | - | - | - | - |
| Annual shift premiums, etc | | | | - |
| Annual overtime \$ | | | | - |
| * PT vacation pay (calculated field) | - | - | - | - |
| * Annual benefits (calculated field) | 13,658 | - | - | 13,658 |
| * FT contract benefits in lieu (calculated field) | - | - | - | - |
| Subtotal (Per Employee) | \$ 63,689 | \$ - | \$ - | \$ 63,689 |
| Subtotal (Per Position) | \$ 63,689 | \$ - | \$ - | \$ 63,689 |
| Continuous costs | (BU & Acct #.) | Please fill in per Complement. The total will account for multiple positions if indicated above. | | |
| 1) Office Supplies | 6810001.7200 | | | - |
| 2) Training & Developme | 6810001.7115 | | | - |
| 3) Memberships/Dues/Fe | 6810001.7105 | | | - |
| 4) Mileage | 6810001.7100 | | | - |
| Subtotal (Per Employee) | \$ - | \$ - | \$ - | \$ - |
| Subtotal (Per Position) | \$ - | \$ - | \$ - | \$ - |
| One-time costs | (BU & Acct #.) | Please fill in per Complement. The total will account for multiple positions if indicated above. | | |
| 1) Computer Hardware | 6810001.7211.01 | | | - |
| 2) | #N/A | | | - |
| 3) | #N/A | | | - |
| 4) | #N/A | | | - |
| Subtotal (Per Employee) | \$ - | \$ - | \$ - | \$ - |
| Subtotal (Per Position) | \$ - | \$ - | \$ - | \$ - |
| 2014 Total Annual Costs | \$ 63,689 | \$ - | \$ - | \$ 63,689 |
| 2015 Total Annual Costs | \$ - | \$ - | \$ - | \$ - |
| 2016 Total Annual Costs | \$ - | \$ - | \$ - | \$ - |
| 2017 Total Annual Costs | \$ - | \$ - | \$ - | \$ - |
| Additional Comments: | | | | |

Appendix A - Additional Resource Request Submissions

| | | | | | | | | | |
|--|---|--|-------------------------------------|----------------|-------------|-------------|-------------|----------------------|--------------|
| Request Title | | PT to FT Administrative Clerk Conversion | | | | | | | |
| 8) Capital Funding | | | | | | | | | |
| Are there any Capital requests already submitted/approved or to be submitted related to this ARR? (e.g. new car) | | | | | | | | | |
| ASSOCIATED CAPITAL FUNDING | | Status | Year asset Available for use | Proj. # | 2014 | 2015 | 2016 | 2017 | Total |
| 1 | | | | | | | | | \$ - |
| 2 | | | | | | | | | \$ - |
| 3 | | | | | | | | | \$ - |
| TOTAL ASSOCIATED CAPITAL FUNDING | | | | | \$ - | \$ - | \$ - | \$ - | \$ - |
| 9) Financial/Resource Detail | | | | | | | | | |
| Component | | | BU Acct. # | 2014 | 2015 | 2016 | 2017 | 2018 | |
| | | | | Budget | | | | Full-Yr. Adj. | |
| REVENUE - continuous operating detail | | | | | | | | | |
| 1 | | | | | | | | | |
| 2 | | | | | | | | | |
| 3 | | | | | | | | | |
| 4 | | | | | | | | | |
| Subtotal | | | | - | - | - | - | | |
| REVENUE - one-time operating detail | | | | | | | | | |
| 1 | | | | | | | | | - |
| 2 | | | | | | | | | - |
| Subtotal | | | | - | - | - | - | | - |
| EXPENSES - continuous operating detail (For staffing costs please fill out section 7) | | | | | | | | | |
| 1 | * Staffing costs (calculated field) | (From sect. 7) | | 50,031 | - | - | - | | |
| 2 | * Benefits | (From sect. 7) | | 13,658 | - | - | - | | |
| 3 | * Complement sch. Expenses (calculated field) | (From sect. 7) | | - | - | - | - | | |
| 4 | | | | | | | | | |
| 5 | | | | | | | | | |
| 6 | | | | | | | | | |
| 7 | | | | | | | | | |
| Subtotal | | | | 63,689 | - | - | - | | - |
| EXPENSES - one-time operating detail (For staffing costs please fill out section 7) | | | | | | | | | |
| 1 | * Complement sch. Expenses (calculated field) | (From sect. 7) | | - | - | - | - | | - |
| 2 | | | | | | | | | - |
| 3 | | | | | | | | | - |
| Subtotal | | | | - | - | - | - | | - |
| OFFSETS - cost savings, reductions, etc | | | | | | | | | |
| 1 | Current Part time staffing | | | (34,373) | | | | | |
| 2 | Current Part time benefits | | | | | | | | |
| 3 | | | | | | | | | |
| Subtotal | | | | (34,373) | - | - | - | | - |
| TOTAL OPERATING BUDGET CHANGE | | | | 29,316 | - | - | - | | - |
| COMPLEMENTS & FTE's | | | | 2014 | 2015 | 2016 | 2017 | Total | |
| # of positions requested | | (From sect. 7) | | 1.00 | - | - | - | 1.00 | |
| FTE's | | (From sect. 7) | | 1.00 | - | - | - | 1.00 | |
| FTE reductions/offsets | | (Manual Field) | | 0.69 | | | | 0.69 | |
| Net FTE's | | | | 0.31 | - | - | - | 0.31 | |

CITY OF VAUGHAN
2014-2017 OPERATING BUDGET

| ADDITIONAL RESOURCE REQUEST | | | | | | | |
|---|--|-------------|---|-------------|------------------------|---|------------------------|
| Request Title | Irrigation System Maintenance | | | | | | |
| Business Unit # | 6810329 | Irrigation | | | | | |
| | 205 - Parks & Forestry Operations; Operations | | | | | | |
| Related Program | Soccer | | | | | | |
| Program Classification | Standard Desirable Service & Offered by Private Sector | | | | | | |
| Annual Budget Change Summary | | | | | | | |
| Financial Components | 2014 | 2015 | 2016 | 2017 | 2014-2017 Sub-total | 2018 (One Time. Adj.) | 2014-2018 Sub-total |
| Staffing | | | | | | | |
| Complements | - | - | - | - | - | - | - |
| Net FTE's | - | - | - | - | - | - | - |
| Operating Revenue | - | - | - | - | - | - | - |
| Operating Costs | | | | | | | |
| Staffing & Benefits | - | - | - | - | - | - | - |
| Other continuous costs | 21,000 | - | - | - | 21,000 | - | 21,000 |
| One-time expenses | - | - | - | - | - | - | - |
| Offsets/reductions | - | - | - | - | - | - | - |
| Net Operating Budget | \$ 21,000 | \$ - | \$ - | \$ - | \$ 21,000 | \$ - | \$ 21,000 |
| Associated Capital Costs | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| 1A) Request Description: Please provide a <u>brief</u> description of the request. | | | | | | | |
| Please check one: <input checked="" type="checkbox"/> Departmental <input type="checkbox"/> Corporate | | | | | | | |
| The installation of six new sports field irrigation systems in 2009 and 2010 require additional funding to support on-going maintenance. The volume increase to the existing contract addresses the maintenance including; spring start-up and blow outs. | | | | | | | |
| 1B) If this request is part of a project with multiple milestones then please fill in the following table: | | | | | | | |
| Milestones or Deliverables | | Timelines | Comments | | | | |
| Ongoing new fields are build with irrigation | | ongoing | expenses have exceeded demand to maintain | | | | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| 1C) Impact on other departments (cost/time/benefit): | | | | | | | |
| Department Impacted | Describe Impact (Cost/time/benefit) | | | | | Were they Consulted? | |
| Recreation | funds in the amount of 25K could be lost per field if they are closed. | | | | | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No | |
| | | | | | | <input type="checkbox"/> Yes <input type="checkbox"/> No | |
| | | | | | | <input type="checkbox"/> Yes <input type="checkbox"/> No | |
| Other comments: | | | | | | | |
| | | | | | | | |
| COMMISSIONER APPROVAL: _____ | | | | | | Date: _____ | |

Budget Staff
Use Only

☐ 1st Submission
☐ Previously Recognized

Submitted for year:
 Recognized for year:

Appendix A - Additional Resource Request Submissions

| Request Title | | Irrigation System Maintenance | | | | |
|--|---|-------------------------------------|--------------|--|----------------|--|
| 2) Relationship to Vaughan Vision 2020 - Goals / Objectives / Initiatives | | | | | | |
| A) Identify the <u>specific initiative</u> on the Vaughan Vision 2020 initiative list this resource request supports (new or implementation of): Choose an Initiative from the drop down list and then choose the relationship with the initiative in the Green cell using the drop down provided. | | | | | | |
| Theme | Goal | ↓ Initiative (Use drop down list) ↓ | Ref # | Date | Priority | Request/Initiative Relationship (choose 1) |
| | | | | | | |
| | | | | | | |
| | | | | | | |
| B) Describe and clearly demonstrate how the request links to the Vaughan Vision 2020: | | | | | | |
| SERVICE EXCELENCE: "enhance and ensure community safety, health and wellness" as well as "lead and promote environmental sustainability" to ensure field irrigation systems are functioning. | | | | | | |
| 3) Related Performance Indicators & Business Plan Link | | | | | | |
| Please provide information on top 3 performance measures: | | | | | | |
| | Name/description of service level target: | | Target Level | Current Level | Level with ARR | |
| 1) | maintain the existing irrigation system | | 6 | 0 | 6 | |
| 2) | | | | | | |
| 3) | | | | | | |
| Describe how this request relates to Departmental Business Plan: | | | | | | |
| Objective 3: repair and repalce sod in unsafe psots fields and streghthen aging weed infested turf with cultural practices (such as irrigation) | | | | | | |
| 4) Value Proposition | | | | | | |
| Please detail both qualitative and quantitative benefits of the request | | | | | | |
| Qualitative: Please select up to 2 actions which best describe this request | | | | | | |
| Primary | | Improve Sustainability | | Secondary | | Improve User Satisfaction |
| Briefly explain how this request helps achieve the actions selected above. How does this request make a difference in these areas? Can improvements be defined (i.e. surveys, measures, etc.)? | | | | | | |
| Improve Sustainability as irrigated fields will last longer than non-irrigated. The Improved User satisfaction of having a well kept safe sports field will be achieved | | | | | | |
| Quantitative: Please provide explanation of how this request improves efficiency. Note that performance measures are captured in section 3. This section is for efficiency improvements. | | | | | | |
| Year | Type | Change/Saving | Units | Detail of Cost Reductions/Budget Savings | | Incl. in offsets (Section #9)? |
| 2014 | | savings | Units | less fields will need to be replaced at a costly expense | | |
| | | | | | | |
| | | | | | | |
| 5) Alternatives | | | | | | |
| Are there alternatives or options? Please explain what they are and why they are not the primary approach. | | | | | | |
| The irrigation systems are already installed, therefore the only alternative is to not address repairs as they arise. The field would be treated as a non-irrigated field if funds are unavailable. | | | | | | |

Appendix A - Additional Resource Request Submissions

| Request Title | | Irrigation System Maintenance | | | |
|---|-----------------|--|-------------|-----------|---|
| 7) Complement Details - Skip to Section 8 if no Staff is requested | | | | | |
| Do not gap positions - If required, please contact the Budget Dept. for instructions Future year progressions & eco. adj. will be calculated corporately by the Budget Dept. | | | | | |
| Complement Information | Position #1 | Position #2 | Position #3 | Sub-total | |
| Budget Year | | | | | |
| Position title | | | | | |
| Estimated start date | | | | | |
| # of positions requested | - | - | - | - | |
| Full-time equivalents (FTEs) | - | - | - | - | |
| Position type | | | | | |
| Position agreement classification | | | | | |
| If contract, specify length (months or yrs) | | | | | |
| If Casual/Seasonal PT enter Hourly wage | | | | | |
| Business unit # (override if different than # shown) | | | | | |
| Grade level | | | | | |
| Est. starting step | | | | | |
| Desktop (HR) Review Performed? | | | | | |
| B&F Accommodations Available? | | | | | |
| ITM Hardware required? | | | | | |
| Capital Equipment Required? | | | | | |
| Complement Annual Cost Detail | | | | | |
| Annual full-time \$ | | | | - | |
| Annual part-time \$ | - | - | - | - | |
| Annual shift premiums, etc | - | - | - | - | |
| Annual overtime \$ | - | - | - | - | |
| * PT vacation pay (calculated field) | - | - | - | - | |
| * Annual benefits (calculated field) | - | - | - | - | |
| * FT contract benefits in lieu (calculated field) | - | - | - | - | |
| Subtotal (Per Employee) | \$ - | \$ - | \$ - | \$ - | |
| Subtotal (Per Position) | \$ - | \$ - | \$ - | \$ - | |
| Continuous costs | (BU & Acct #.) | Please fill in per Complement. The total will account for multiple positions if indicated above. | | | |
| 1) Office Supplies | 6810329.7200 | - | - | - | - |
| 2) Training & Developme | 6810329.7115 | - | - | - | - |
| 3) Cellular Line Charges | 6810329.7122.01 | - | - | - | - |
| 4) Mileage | 6810329.7100 | - | - | - | - |
| Subtotal (Per Employee) | \$ - | \$ - | \$ - | \$ - | |
| Subtotal (Per Position) | \$ - | \$ - | \$ - | \$ - | |
| One-time costs | (BU & Acct #.) | Please fill in per Complement. The total will account for multiple positions if indicated above. | | | |
| 1) Computer Hardware | 6810329.7211.01 | - | - | - | - |
| 2) Office Equip. & Furnitu | 6810329.7210 | - | - | - | - |
| 3) Training & Developme | 6810329.7115 | - | - | - | - |
| 4) | #N/A | - | - | - | - |
| Subtotal (Per Employee) | - | - | - | - | |
| Subtotal (Per Position) | \$ - | \$ - | \$ - | \$ - | |
| 2014 Total Annual Costs | \$ - | \$ - | \$ - | \$ - | |
| 2015 Total Annual Costs | \$ - | \$ - | \$ - | \$ - | |
| 2016 Total Annual Costs | \$ - | \$ - | \$ - | \$ - | |
| 2017 Total Annual Costs | \$ - | \$ - | \$ - | \$ - | |
| Additional Comments: | | | | | |

Appendix A - Additional Resource Request Submissions

| | | | | | | | | | |
|--|---|-------------------------------|-------------------------------------|----------------|-------------|-------------|----------------------|-------------|--------------|
| Request Title | | Irrigation System Maintenance | | | | | | | |
| 8) Capital Funding | | | | | | | | | |
| Are there any Capital requests already submitted/approved or to be submitted related to this ARR? (e.g. new car) | | | | | | | | | |
| ASSOCIATED CAPITAL FUNDING | | Status | Year asset Available for use | Proj. # | 2014 | 2015 | 2016 | 2017 | Total |
| 1 | | | | | \$ - | \$ - | \$ - | | \$ - |
| 2 | | | | | \$ - | \$ - | \$ - | | \$ - |
| 3 | | | | | \$ - | \$ - | \$ - | | \$ - |
| TOTAL ASSOCIATED CAPITAL FUNDING | | | | | \$ - | \$ - | \$ - | \$ - | \$ - |
| 9) Financial/Resource Detail | | | | | | | | | |
| Component | | BU Acct. # | 2014 | 2015 | 2016 | 2017 | 2018 | | |
| | | | Budget | | | | Full-Yr. Adj. | | |
| REVENUE - continuous operating detail | | | | | | | | | |
| 1 | Recreation receives revenue from permitted fields | Recreation | 25k/field | - | - | - | | | |
| 2 | | | - | - | - | | | | |
| 3 | | | - | - | - | | | | |
| 4 | | | - | - | - | | | | |
| Subtotal | | | - | - | - | - | | | |
| REVENUE - one-time operating detail | | | | | | | | | |
| 1 | | | - | - | - | | | - | |
| 2 | | | - | - | - | | | - | |
| Subtotal | | | - | - | - | - | | - | |
| EXPENSES - continuous operating detail (For staffing costs please fill out section 7) | | | | | | | | | |
| 1 | * Staffing costs (calculated field) | (From sect. 7) | - | - | - | - | | | |
| 2 | * Benefits | (From sect. 7) | - | - | - | - | | | |
| 3 | * Complement sch. Expenses (calculated field) | (From sect. 7) | - | - | - | - | | | |
| 4 | Additional funds for contractor | | 21,000 | - | - | - | | | |
| 5 | | | - | - | - | | | | |
| 6 | | | - | - | - | | | | |
| 7 | | | - | - | - | | | | |
| Subtotal | | | 21,000 | - | - | - | | | |
| EXPENSES - one-time operating detail (For staffing costs please fill out section 7) | | | | | | | | | |
| 1 | * Complement sch. Expenses (calculated field) | (From sect. 7) | - | - | - | - | | - | |
| 2 | | | - | - | - | | | - | |
| 3 | | | - | - | - | | | - | |
| Subtotal | | | - | - | - | - | | - | |
| OFFSETS - cost savings, reductions, etc | | | | | | | | | |
| 1 | | | - | - | - | | | | |
| 2 | | | - | - | - | | | | |
| 3 | | | - | - | - | | | | |
| Subtotal | | | - | - | - | - | | | |
| TOTAL OPERATING BUDGET CHANGE | | | 21,000 | - | - | - | | - | |
| COMPLEMENTS & FTE's | | | 2014 | 2015 | 2016 | 2017 | Total | | |
| # of positions requested | | (From sect. 7) | - | - | - | - | - | | |
| FTE's | | (From sect. 7) | - | - | - | - | - | | |
| FTE reductions/offsets | | (Manual Field) | - | - | - | - | - | | |
| Net FTE's | | | - | - | - | - | - | | |

CITY OF VAUGHAN
2014-2017 OPERATING BUDGET

| ADDITIONAL RESOURCE REQUEST | | | | | | | |
|--|---|-------------------|-------------|-----------------|------------------------|--|------------------------|
| Request Title | Fertilizing Parks | | | | | | |
| Business Unit # | 6810315 | Fertilizing Parks | | | | | |
| | 205 - Parks & Forestry Operations; Operations | | | | | | |
| Related Program | Trails / Paths / Open Spaces | | | | | | |
| Program Classification | Standard Desirable Service | | | | | | |
| Annual Budget Change Summary | | | | | | | |
| Financial Components | 2014 | 2015 | 2016 | 2017 | 2014-2017 Sub-total | 2018 (One Time. Adj.) | 2014-2018 Sub-total |
| Staffing | | | | | | | |
| Complements | - | - | - | - | - | - | - |
| Net FTE's | - | - | - | - | - | - | - |
| Operating Revenue | - | - | - | - | - | - | - |
| Operating Costs | | | | | | | |
| Staffing & Benefits | - | - | - | - | - | - | - |
| Other continuous costs | 20,000 | - | - | - | 20,000 | - | 20,000 |
| One-time expenses | - | - | - | - | - | - | - |
| Offsets/reductions | - | - | - | - | - | - | - |
| Net Operating Budget | \$ 20,000 | \$ - | \$ - | \$ - | \$ 20,000 | \$ - | \$ 20,000 |
| Associated Capital Costs | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| 1A) Request Description: Please provide a <u>brief</u> description of the request. | | | | | | | |
| Please check one: <input checked="" type="checkbox"/> Departmental <input type="checkbox"/> Corporate | | | | | | | |
| To address the ongoing program of fertilizing parks by-yearly, materials are required to meet the demand. Fertilizing an additional 20% of the active parkland hectares will encourage healthy growth, which in turn reduces the number of weeds. Additionally material costs have been increasing annually by 5-10% per year. | | | | | | | |
| 1B) If this request is part of a project with multiple milestones then please fill in the following table: | | | | | | | |
| Milestones or Deliverables | | Timelines | | Comments | | | |
| Fertilizing parks by-yearly | | 2012 | | ongoing program | | | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| 1C) Impact on other departments (cost/time/benefit): | | | | | | | |
| Department Impacted | Describe Impact (Cost/time/benefit) | | | | | Were they Consulted? | |
| | | | | | | <input type="checkbox"/> Yes <input type="checkbox"/> No | |
| | | | | | | <input type="checkbox"/> Yes <input type="checkbox"/> No | |
| | | | | | | <input type="checkbox"/> Yes <input type="checkbox"/> No | |
| Other comments: | | | | | | | |

COMMISSIONER APPROVAL: _____ **Date:** _____

Budget Staff
Use Only

☐ 1st Submission
☐ Previously Recognized

Submitted for year:
 Recognized for year:

Appendix A - Additional Resource Request Submissions

| Request Title | | Fertilizing Parks | | | | |
|--|---|-------------------------------------|--------------|--|----------------|--|
| 2) Relationship to Vaughan Vision 2020 - Goals / Objectives / Initiatives | | | | | | |
| A) Identify the <u>specific initiative</u> on the Vaughan Vision 2020 initiative list this resource request supports (new or implementation of): Choose an Initiative from the drop down list and then choose the relationship with the initiative in the Green cell using the drop down provided. | | | | | | |
| Theme | Goal | ↓ Initiative (Use drop down list) ↓ | Ref # | Date | Priority | Request/Initiative Relationship (choose 1) |
| | | | | | | |
| | | | | | | |
| | | | | | | |
| B) Describe and clearly demonstrate how the request links to the Vaughan Vision 2020: | | | | | | |
| SERVICE EXCELLENCE: Is achieved by keeping our parks healthy to reduce weed coverage through the cultural practices program by: 'Promoting community safety, health and wellness, lead and promote environmental sustainability and demonstrating excellence in service delivery. | | | | | | |
| 3) Related Performance Indicators & Business Plan Link | | | | | | |
| Please provide information on top 3 performance measures: | | | | | | |
| | Name/description of service level target: | | Target Level | Current Level | Level with ARR | |
| 1) | maintaining our standards of fertilizing | | by-yearly | on target | on target | |
| 2) | | | | | | |
| 3) | | | | | | |
| Describe how this request relates to Departmental Business Plan: | | | | | | |
| This relates to the top three objectives of repairing unsafe sports fields to strengthen aging weed infested turf with cultural practices | | | | | | |
| 4) Value Proposition | | | | | | |
| Please detail both qualitative and quantitative benefits of the request | | | | | | |
| Qualitative: Please select up to 2 actions which best describe this request | | | | | | |
| Primary | | Improve Sustainability | | Secondary | | Improve User Satisfaction |
| Briefly explain how this request helps achieve the actions selected above. How does this request make a difference in these areas? Can improvements be defined (i.e. surveys, measures, etc.)? | | | | | | |
| Keeping our turf in parks with less chance for weeds to appear promotes sustainability and user satisfaction | | | | | | |
| Quantitative: Please provide explanation of how this request improves efficiency. Note that performance measures are captured in section 3. This section is for efficiency improvements. | | | | | | |
| Year | Type | Change/Saving | Units | Detail of Cost Reductions/Budget Savings | | Incl. in offsets (Section #9)? |
| 2012 | | savings | Units | | | |
| | | | | | | |
| | | | | | | |
| 5) Alternatives | | | | | | |
| Are there alternatives or options? Please explain what they are and why they are not the primary approach. | | | | | | |
| To not maintain a balance cultural services program including fertilizing parks, the turf will be taken over by weeds. | | | | | | |

Appendix A - Additional Resource Request Submissions

| Request Title | | Fertilizing Parks | | | |
|---|-----------------|--|-------------|-----------|------|
| 7) Complement Details - Skip to Section 8 if no Staff is requested | | | | | |
| Do not gap positions - If required, please contact the Budget Dept. for instructions Future year progressions & eco. adj. will be calculated corporately by the Budget Dept. | | | | | |
| Complement Information | Position #1 | Position #2 | Position #3 | Sub-total | |
| Budget Year | | | | | |
| Position title | | | | | |
| Estimated start date | | | | | |
| # of positions requested | - | - | - | - | |
| Full-time equivalents (FTEs) | - | - | - | - | |
| Position type | | | | | |
| Position agreement classification | | | | | |
| If contract, specify length (months or yrs) | | | | | |
| If Casual/Seasonal PT enter Hourly wage | | | | | |
| Business unit # (override if different than # shown) | | | | | |
| Grade level | | | | | |
| Est. starting step | | | | | |
| Desktop (HR) Review Performed? | | | | | |
| B&F Accommodations Available? | | | | | |
| ITM Hardware required? | | | | | |
| Capital Equipment Required? | | | | | |
| Complement Annual Cost Detail | | | | | |
| Annual full-time \$ | | | | - | |
| Annual part-time \$ | - | - | - | - | |
| Annual shift premiums, etc | - | - | - | - | |
| Annual overtime \$ | - | - | - | - | |
| * PT vacation pay (calculated field) | - | - | - | - | |
| * Annual benefits (calculated field) | - | - | - | - | |
| * FT contract benefits in lieu (calculated field) | - | - | - | - | |
| Subtotal (Per Employee) | \$ - | \$ - | \$ - | \$ - | |
| Subtotal (Per Position) | \$ - | \$ - | \$ - | \$ - | |
| Continuous costs | (BU & Acct #.) | Please fill in per Complement. The total will account for multiple positions if indicated above. | | | |
| 1) Office Supplies | 6810315.7200 | - | - | - | - |
| 2) Training & Developme | 6810315.7115 | - | - | - | - |
| 3) Cellular Line Charges | 6810315.7122.01 | - | - | - | - |
| 4) Mileage | 6810315.7100 | - | - | - | - |
| Subtotal (Per Employee) | | \$ - | \$ - | \$ - | \$ - |
| Subtotal (Per Position) | | \$ - | \$ - | \$ - | \$ - |
| One-time costs | (BU & Acct #.) | Please fill in per Complement. The total will account for multiple positions if indicated above. | | | |
| 1) Computer Hardware | 6810315.7211.01 | - | - | - | - |
| 2) Office Equip. & Furnitu | 6810315.7210 | - | - | - | - |
| 3) Training & Developme | 6810315.7115 | - | - | - | - |
| 4) | #N/A | - | - | - | - |
| Subtotal (Per Employee) | | - | - | - | - |
| Subtotal (Per Position) | | \$ - | \$ - | \$ - | \$ - |
| 2014 Total Annual Costs | | \$ - | \$ - | \$ - | \$ - |
| 2015 Total Annual Costs | | \$ - | \$ - | \$ - | \$ - |
| 2016 Total Annual Costs | | \$ - | \$ - | \$ - | \$ - |
| 2017 Total Annual Costs | | \$ - | \$ - | \$ - | \$ - |
| Additional Comments: | | | | | |

Appendix A - Additional Resource Request Submissions

| | | | | | | | | | |
|--|---|-------------------|------------------------------|---------|--------|------|------|---------------|-------|
| Request Title | | Fertilizing Parks | | | | | | | |
| 8) Capital Funding | | | | | | | | | |
| Are there any Capital requests already submitted/approved or to be submitted related to this ARR? (e.g. new car) | | | | | | | | | |
| ASSOCIATED CAPITAL FUNDING | | Status | Year asset Available for use | Proj. # | 2014 | 2015 | 2016 | 2017 | Total |
| 1 | | | | | \$ - | \$ - | \$ - | | \$ - |
| 2 | | | | | \$ - | \$ - | \$ - | | \$ - |
| 3 | | | | | \$ - | \$ - | \$ - | | \$ - |
| TOTAL ASSOCIATED CAPITAL FUNDING | | | | | \$ - | \$ - | \$ - | \$ - | \$ - |
| 9) Financial/Resource Detail | | | | | | | | | |
| Component | | | BU Acct. # | 2014 | 2015 | 2016 | 2017 | 2018 | |
| | | | | Budget | | | | Full-Yr. Adj. | |
| REVENUE - continuous operating detail | | | | | | | | | |
| 1 | | | | - | - | - | | | |
| 2 | | | | - | - | - | | | |
| 3 | | | | - | - | - | | | |
| 4 | | | | - | - | - | | | |
| Subtotal | | | | - | - | - | - | | |
| REVENUE - one-time operating detail | | | | | | | | | |
| 1 | | | | - | - | - | | - | |
| 2 | | | | - | - | - | | - | |
| Subtotal | | | | - | - | - | - | - | |
| EXPENSES - continuous operating detail (For staffing costs please fill out section 7) | | | | | | | | | |
| 1 | * Staffing costs (calculated field) | (From sect. 7) | | - | - | - | - | | |
| 2 | * Benefits | (From sect. 7) | | - | - | - | - | | |
| 3 | * Complement sch. Expenses (calculated field) | (From sect. 7) | | - | - | - | - | | |
| 4 | Material required for Fertilizing Parks | | | 20,000 | - | - | - | | |
| 5 | | | | - | - | - | | | |
| 6 | | | | - | - | - | | | |
| 7 | | | | - | - | - | | | |
| Subtotal | | | | 20,000 | - | - | - | | |
| EXPENSES - one-time operating detail (For staffing costs please fill out section 7) | | | | | | | | | |
| 1 | * Complement sch. Expenses (calculated field) | (From sect. 7) | | - | - | - | - | - | |
| 2 | | | | - | - | - | | - | |
| 3 | | | | - | - | - | | - | |
| Subtotal | | | | - | - | - | - | - | |
| OFFSETS - cost savings, reductions, etc | | | | | | | | | |
| 1 | | | | - | - | - | | | |
| 2 | | | | - | - | - | | | |
| 3 | | | | - | - | - | | | |
| Subtotal | | | | - | - | - | - | | |
| TOTAL OPERATING BUDGET CHANGE | | | | | 20,000 | - | - | - | - |
| COMPLEMENTS & FTE's | | | | | 2014 | 2015 | 2016 | 2017 | Total |
| # of positions requested | | (From sect. 7) | | - | - | - | - | - | |
| FTE's | | (From sect. 7) | | - | - | - | - | - | |
| FTE reductions/offsets | | (Manual Field) | | - | - | - | - | - | |
| Net FTE's | | | | - | - | - | - | - | |

CITY OF VAUGHAN
2014-2017 OPERATING BUDGET

| ADDITIONAL RESOURCE REQUEST | | | | | | | |
|--|--|--------------|-------------|-------------|------------------------|------------------------------|-----------------------------|
| Request Title | Bocce Court Maintenance | | | | | | |
| Business Unit # | 6810345 | Bocce Courts | | | | | |
| | 205 - Parks & Forestry Operations; Operations | | | | | | |
| Related Program | Bocce | | | | | | |
| Program Classification | Standard Desirable Service & Offered by Private Sector | | | | | | |
| Annual Budget Change Summary | | | | | | | |
| Financial Components | 2014 | 2015 | 2016 | 2017 | 2014-2017 Sub-total | 2018 (One Time. Adj.) | 2014-2018 Sub-total |
| Staffing | | | | | | | |
| Complements | - | - | - | - | - | - | - |
| Net FTE's | - | - | - | - | - | - | - |
| Operating Revenue | - | - | - | - | - | - | - |
| Operating Costs | | | | | | | |
| Staffing & Benefits | - | - | - | - | - | - | - |
| Other continuous costs | 65,000 | - | - | - | 65,000 | - | 65,000 |
| One-time expenses | - | - | - | - | - | - | - |
| Offsets/reductions | - | - | - | - | - | - | - |
| Net Operating Budget | \$ 65,000 | \$ - | \$ - | \$ - | \$ 65,000 | \$ - | \$ 65,000 |
| Associated Capital Costs | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| 1A) Request Description: Please provide a <u>brief</u> description of the request. | | | | | | | |
| Please check one: <input checked="" type="checkbox"/> Departmental <input type="checkbox"/> Corporate | | | | | | | |
| Additional funding to support the maintenance requirements of the 64 city owned and operated outdoor bocce courts. | | | | | | | |
| 1B) If this request is part of a project with multiple milestones then please fill in the following table: | | | | | | | |
| Milestones or Deliverables | | Timelines | Comments | | | | |
| Maintain bocce courts in parks at approved service levels | | Q1 - 2014 | | | | | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| 1C) Impact on other departments (cost/time/benefit): | | | | | | | |
| Department Impacted | Describe Impact (Cost/time/benefit) | | | | | Were they Consulted? | |
| | | | | | | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| | | | | | | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| | | | | | | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| Other comments: | | | | | | | |

COMMISSIONER APPROVAL: _____ **Date:** _____

Budget Staff
Use Only

☐ 1st Submission
☐ Previously Recognized

Submitted for year:
 Recognized for year:

Appendix A - Additional Resource Request Submissions

| | | | | | | |
|---|---------------------------------|--|----------------------|---|-----------------|---|
| Request Title | Bocce Court Maintenance | | | | | |
| 2) Relationship to Vaughan Vision 2020 - Goals / Objectives / Initiatives | | | | | | |
| A) Identify the <u>specific initiative</u> on the Vaughan Vision 2020 initiative list this resource request supports (new or implementation of): Choose an Initiative from the drop down list and then choose the relationship with the initiative in the Green cell using the drop down provided. | | | | | | |
| Theme | Goal | Initiative (Use drop down list) | Ref # | Date | Priority | Request/Initiative Relationship (choose 1) |
| | | | | | | |
| | | | | | | |
| | | | | | | |
| B) Describe and clearly demonstrate how the request links to the Vaughan Vision 2020: | | | | | | |
| Additional funding will enable the Parks & Forestry Operations Department to provide essential maintenance activities at all of the 64 city owned and operated bocce courts allowing the City of Vaughan to promote community health, safety and well being. | | | | | | |
| 3) Related Performance Indicators & Business Plan Link | | | | | | |
| Please provide information on top 3 performance measures: | | | | | | |
| Name/description of service level target: | | Target Level | Current Level | Level with ARR | | |
| 1) | Synthetic Court Annual Cleaning | 1 year | 0 | 1 year | | |
| 2) | Granular Court Maintenance | monthly | 1 year | monthly | | |
| 3) | | | | | | |
| Describe how this request relates to Departmental Business Plan: | | | | | | |
| This request directly relates to the business plans as one of the departments key initiatives are to ensure service standards are met in an efficient and effective manner. | | | | | | |
| 4) Value Proposition | | | | | | |
| Please detail both qualitative and quantitative benefits of the request | | | | | | |
| Qualitative: Please select up to 2 actions which best describe this request | | | | | | |
| Primary | | Improve User Satisfaction | | Secondary | | Improve Corp. Image |
| Briefly explain how this request helps achieve the actions selected above. How does this request make a difference in these areas? Can improvements be defined (i.e. surveys, measures, etc.)? | | | | | | |
| Completing approved service levels ensure the general public can enjoy the use of neighbourhood bocce facilities knowing approved service levels are being maintained. The corporation will benefit from less complaints and improved user satisfaction. | | | | | | |
| Quantitative: Please provide explanation of how this request improves efficiency. Note that performance measures are captured in section 3. This section is for efficiency improvements. | | | | | | |
| Year | Type | Change/Saving | Units | Detail of Cost Reductions/Budget Savings | | Incl. in offsets (Section #9)? |
| | | | | | | |
| | | | | | | |
| | | | | | | |
| 5) Alternatives | | | | | | |
| Are there alternatives or options? Please explain what they are and why they are not the primary approach. | | | | | | |
| Alternatives are to continue to allow courts to degrade and fail and burden the city with replacement costs in advance of the expected life cycle of the asset. | | | | | | |

Appendix A - Additional Resource Request Submissions

| Request Title | | Bocce Court Maintenance | | |
|---|-----------------|--|-------------|-----------|
| 7) Complement Details - Skip to Section 8 if no Staff is requested | | | | |
| Do not gap positions - If required, please contact the Budget Dept. for instructions Future year progressions & eco. adj. will be calculated corporately by the Budget Dept. | | | | |
| Complement Information | Position #1 | Position #2 | Position #3 | Sub-total |
| Budget Year | | | | |
| Position title | | | | |
| Estimated start date | | | | |
| # of positions requested | | | | - |
| Full-time equivalents (FTEs) | | | | - |
| Position type | | | | |
| Position agreement classification | | | | |
| If contract, specify length (months or yrs) | | | | |
| If Casual/Seasonal PT enter Hourly wage | | | | |
| Business unit # (override if different than # shown) | | | | |
| Grade level | | | | |
| Est. starting step | | | | |
| Desktop (HR) Review Performed? | | | | |
| B&F Accommodations Available? | | | | |
| ITM Hardware required? | | | | |
| Capital Equipment Required? | | | | |
| Complement Annual Cost Detail | | | | |
| Annual full-time \$ | | | | - |
| Annual part-time \$ | - | - | - | - |
| Annual shift premiums, etc | | | | - |
| Annual overtime \$ | | | | - |
| * PT vacation pay (calculated field) | - | - | - | - |
| * Annual benefits (calculated field) | - | - | - | - |
| * FT contract benefits in lieu (calculated field) | - | - | - | - |
| Subtotal (Per Employee) | \$ - | \$ - | \$ - | \$ - |
| Subtotal (Per Position) | \$ - | \$ - | \$ - | \$ - |
| Continuous costs | (BU & Acct #.) | Please fill in per Complement. The total will account for multiple positions if indicated above. | | |
| 1) Office Supplies | 6810345.7200 | | | - |
| 2) Training & Developme | 6810345.7115 | | | - |
| 3) Memberships/Dues/Fe | 6810345.7105 | | | - |
| 4) Mileage | 6810345.7100 | | | - |
| Subtotal (Per Employee) | \$ - | \$ - | \$ - | \$ - |
| Subtotal (Per Position) | \$ - | \$ - | \$ - | \$ - |
| One-time costs | (BU & Acct #.) | Please fill in per Complement. The total will account for multiple positions if indicated above. | | |
| 1) Computer Hardware | 6810345.7211.01 | | | - |
| 2) | #N/A | | | - |
| 3) | #N/A | | | - |
| 4) | #N/A | | | - |
| Subtotal (Per Employee) | - | - | - | - |
| Subtotal (Per Position) | \$ - | \$ - | \$ - | \$ - |
| 2014 Total Annual Costs | \$ - | \$ - | \$ - | \$ - |
| 2015 Total Annual Costs | \$ - | \$ - | \$ - | \$ - |
| 2016 Total Annual Costs | \$ - | \$ - | \$ - | \$ - |
| 2017 Total Annual Costs | \$ - | \$ - | \$ - | \$ - |
| Additional Comments: | | | | |

Appendix A - Additional Resource Request Submissions

| | | | | | | | | | |
|--|---|-------------------------|-------------------------------------|----------------|-------------|-------------|----------------------|-------------|--------------|
| Request Title | | Bocce Court Maintenance | | | | | | | |
| 8) Capital Funding | | | | | | | | | |
| Are there any Capital requests already submitted/approved or to be submitted related to this ARR? (e.g. new car) | | | | | | | | | |
| ASSOCIATED CAPITAL FUNDING | | Status | Year asset Available for use | Proj. # | 2014 | 2015 | 2016 | 2017 | Total |
| 1 | | | | | | | | | \$ - |
| 2 | | | | | | | | | \$ - |
| 3 | | | | | | | | | \$ - |
| TOTAL ASSOCIATED CAPITAL FUNDING | | | | | \$ - | \$ - | \$ - | \$ - | \$ - |
| 9) Financial/Resource Detail | | | | | | | | | |
| Component | | BU Acct. # | 2014 2015 2016 2017 | | | | 2018 | | |
| | | | Budget | | | | Full-Yr. Adj. | | |
| REVENUE - continuous operating detail | | | | | | | | | |
| 1 | | | | | | | | | |
| 2 | | | | | | | | | |
| 3 | | | | | | | | | |
| 4 | | | | | | | | | |
| Subtotal | | | - | - | - | - | - | | |
| REVENUE - one-time operating detail | | | | | | | | | |
| 1 | | | | | | | | - | |
| 2 | | | | | | | | - | |
| Subtotal | | | - | - | - | - | - | - | |
| EXPENSES - continuous operating detail (For staffing costs please fill out section 7) | | | | | | | | | |
| 1 | * Staffing costs (calculated field) | (From sect. 7) | - | - | - | - | - | | |
| 2 | * Benefits | (From sect. 7) | - | - | - | - | - | | |
| 3 | * Complement sch. Expenses (calculated field) | (From sect. 7) | - | - | - | - | - | | |
| 4 | Contracted Maintenance | | 65,000 | | | | - | | |
| 5 | | | | | | | | | |
| 6 | | | | | | | | | |
| 7 | | | | | | | | | |
| Subtotal | | | 65,000 | - | - | - | - | | |
| EXPENSES - one-time operating detail (For staffing costs please fill out section 7) | | | | | | | | | |
| 1 | * Complement sch. Expenses (calculated field) | (From sect. 7) | - | - | - | - | - | - | |
| 2 | | | | | | | | - | |
| 3 | | | | | | | | - | |
| Subtotal | | | - | - | - | - | - | - | |
| OFFSETS - cost savings, reductions, etc | | | | | | | | | |
| 1 | | | | | | | | | |
| 2 | | | | | | | | | |
| 3 | | | | | | | | | |
| Subtotal | | | - | - | - | - | - | | |
| TOTAL OPERATING BUDGET CHANGE | | | | | 65,000 | - | - | - | - |
| COMPLEMENTS & FTE's | | | | | 2014 | 2015 | 2016 | 2017 | Total |
| # of positions requested | | (From sect. 7) | - | - | - | - | - | - | |
| FTE's | | (From sect. 7) | - | - | - | - | - | - | |
| FTE reductions/offsets | | (Manual Field) | | | | | | - | |
| Net FTE's | | | - | - | - | - | - | - | |

CITY OF VAUGHAN
2014-2017 OPERATING BUDGET

| ADDITIONAL RESOURCE REQUEST | | | | | | | |
|---|---|--|-------------|-------------|------------------------|--------------------------|------------------------|
| Request Title | Aerating Parks | | | | | | |
| Business Unit # | 6810316 | Aerating Parks | | | | | |
| | 205 - Parks & Forestry Operations; Operations | | | | | | |
| Related Program | Trails / Paths / Open Spaces | | | | | | |
| Program Classification | Standard Desirable Service | | | | | | |
| Annual Budget Change Summary | | | | | | | |
| Financial Components | 2014 | 2015 | 2016 | 2017 | 2014-2017 Sub-total | 2018 (One Time. Adj.) | 2014-2018 Sub-total |
| Staffing | | | | | | | |
| Complements | - | - | - | - | - | - | - |
| Net FTE's | - | - | - | - | - | - | - |
| Operating Revenue | - | - | - | - | - | - | - |
| Operating Costs | | | | | | | |
| Staffing & Benefits | - | - | - | - | - | - | - |
| Other continuous costs | 20,000 | - | - | - | 20,000 | - | 20,000 |
| One-time expenses | - | - | - | - | - | - | - |
| Offsets/reductions | - | - | - | - | - | - | - |
| Net Operating Budget | \$ 20,000 | \$ - | \$ - | \$ - | \$ 20,000 | \$ - | \$ 20,000 |
| Associated Capital Costs | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| 1A) Request Description: Please provide a <u>brief</u> description of the request. | | | | | | | |
| Please check one: <input checked="" type="checkbox"/> Departmental <input type="checkbox"/> Corporate | | | | | | | |
| To address the ongoing program of aerating parks by-yearly, a contract is required to meet the demand. Aerating an additional 10% of the active parkland hectares will encourage healthy growth by reducing compaction, which in turn reduces the number of weeds. High traffic areas and areas adjacent to playgrounds require aeration by-yearly. | | | | | | | |
| 1B) If this request is part of a project with multiple milestones then please fill in the following table: | | | | | | | |
| Milestones or Deliverables | Timelines | Comments | | | | | |
| Aerating parks by-yearly | 2012 | ongoing program | | | | | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| 1C) Impact on other departments (cost/time/benefit): | | | | | | | |
| Department Impacted | Describe Impact (Cost/time/benefit) | Were they Consulted? | | | | | |
| | | <input type="checkbox"/> Yes <input type="checkbox"/> No | | | | | |
| | | <input type="checkbox"/> Yes <input type="checkbox"/> No | | | | | |
| | | <input type="checkbox"/> Yes <input type="checkbox"/> No | | | | | |
| Other comments: | | | | | | | |
| | | | | | | | |
| COMMISSIONER APPROVAL: _____ Date: _____ | | | | | | | |

Budget Staff
Use Only

☐ 1st Submission
☐ Previously Recognized

Submitted for year:
 Recognized for year:

Appendix A - Additional Resource Request Submissions

| Request Title | Aerating Parks | | | | | |
|---|--|-------------------------------------|---------------------|--|---------------------------|--|
| 2) Relationship to Vaughan Vision 2020 - Goals / Objectives / Initiatives | | | | | | |
| A) Identify the <u>specific initiative</u> on the Vaughan Vision 2020 initiative list this resource request supports (new or implementation of): Choose an Initiative from the drop down list and then choose the relationship with the initiative in the Green cell using the drop down provided. | | | | | | |
| Theme | Goal | ↓ Initiative (Use drop down list) ↓ | Ref # | Date | Priority | Request/Initiative Relationship (choose 1) |
| | | | | | | |
| | | | | | | |
| | | | | | | |
| B) Describe and clearly demonstrate how the request links to the Vaughan Vision 2020: | | | | | | |
| SERVICE EXCELLENCE: Is achieved by keeping our parks healthy to reduce weed coverage through the cultural practices program by: 'Promoting community safety, health and wellness, lead and promote environmental sustainability and demonstrating excellence in service delivery. | | | | | | |
| 3) Related Performance Indicators & Business Plan Link | | | | | | |
| Please provide information on top 3 performance measures: | | | | | | |
| | Name/description of service level target: | | Target Level | Current Level | Level with ARR | |
| 1) | maintaining our standards of aeration | | by-yearly | on target | on target | |
| 2) | | | | | | |
| 3) | | | | | | |
| Describe how this request relates to Departmental Business Plan: | | | | | | |
| This relates to the top three objectives of repairing unsafe sports fields to strengthen aging weed infested turf with cultural practices | | | | | | |
| 4) Value Proposition | | | | | | |
| Please detail both qualitative and quantitative benefits of the request | | | | | | |
| Qualitative: Please select up to 2 actions which best describe this request | | | | | | |
| | Primary | Improve Sustainability | | Secondary | Improve User Satisfaction | |
| Briefly explain how this request helps achieve the actions selected above. How does this request make a difference in these areas? Can improvements be defined (i.e. surveys, measures, etc.)? | | | | | | |
| Keeping our turf in parks with less chance for weeds to appear promotes sustainability and user satisfaction | | | | | | |
| Quantitative: Please provide explanation of how this request improves efficiency. Note that performance measures are captured in section 3. This section is for efficiency improvements. | | | | | | |
| Year | Type | Change/Saving | Units | Detail of Cost Reductions/Budget Savings | | Incl. in offsets (Section #9)? |
| | | | | | | |
| | | | | | | |
| | | | | | | |
| 5) Alternatives | | | | | | |
| Are there alternatives or options? Please explain what they are and why they are not the primary approach. | | | | | | |
| To not maintain a balanced cultural services program including aerating of parks, the turf will be taken over by weeds. | | | | | | |

Appendix A - Additional Resource Request Submissions

| Request Title | | Aerating Parks | | | |
|---|-----------------|--|-------------|-----------|---|
| 7) Complement Details - Skip to Section 8 if no Staff is requested | | | | | |
| Do not gap positions - If required, please contact the Budget Dept. for instructions Future year progressions & eco. adj. will be calculated corporately by the Budget Dept. | | | | | |
| Complement Information | Position #1 | Position #2 | Position #3 | Sub-total | |
| Budget Year | | | | | |
| Position title | | | | | |
| Estimated start date | | | | | |
| # of positions requested | - | - | - | | |
| Full-time equivalents (FTEs) | - | - | - | - | |
| Position type | | | | | |
| Position agreement classification | | | | | |
| If contract, specify length (months or yrs) | | | | | |
| If Casual/Seasonal PT enter Hourly wage | | | | | |
| Business unit # (override if different than # shown) | | | | | |
| Grade level | | | | | |
| Est. starting step | | | | | |
| Desktop (HR) Review Performed? | | | | | |
| B&F Accommodations Available? | | | | | |
| ITM Hardware required? | | | | | |
| Capital Equipment Required? | | | | | |
| Complement Annual Cost Detail | | | | | |
| Annual full-time \$ | | | | - | |
| Annual part-time \$ | - | - | - | - | |
| Annual shift premiums, etc | - | - | - | - | |
| Annual overtime \$ | - | - | - | - | |
| * PT vacation pay (calculated field) | - | - | - | - | |
| * Annual benefits (calculated field) | - | - | - | - | |
| * FT contract benefits in lieu (calculated field) | - | - | - | - | |
| Subtotal (Per Employee) | \$ - | \$ - | \$ - | \$ - | |
| Subtotal (Per Position) | \$ - | \$ - | \$ - | \$ - | |
| Continuous costs | (BU & Acct #.) | Please fill in per Complement. The total will account for multiple positions if indicated above. | | | |
| 1) Office Supplies | 6810316.7200 | - | - | - | - |
| 2) Training & Developme | 6810316.7115 | - | - | - | - |
| 3) Cellular Line Charges | 6810316.7122.01 | - | - | - | - |
| 4) Mileage | 6810316.7100 | - | - | - | - |
| Subtotal (Per Employee) | \$ - | \$ - | \$ - | \$ - | |
| Subtotal (Per Position) | \$ - | \$ - | \$ - | \$ - | |
| One-time costs | (BU & Acct #.) | Please fill in per Complement. The total will account for multiple positions if indicated above. | | | |
| 1) Computer Hardware | 6810316.7211.01 | - | - | - | - |
| 2) Office Equip. & Furnitu | 6810316.7210 | - | - | - | - |
| 3) Training & Developme | 6810316.7115 | - | - | - | - |
| 4) | #N/A | - | - | - | - |
| Subtotal (Per Employee) | - | - | - | - | |
| Subtotal (Per Position) | \$ - | \$ - | \$ - | \$ - | |
| 2014 Total Annual Costs | \$ - | \$ - | \$ - | \$ - | |
| 2015 Total Annual Costs | \$ - | \$ - | \$ - | \$ - | |
| 2016 Total Annual Costs | \$ - | \$ - | \$ - | \$ - | |
| 2017 Total Annual Costs | \$ - | \$ - | \$ - | \$ - | |
| Additional Comments: | | | | | |

Appendix A - Additional Resource Request Submissions

| | | | | | | | | | |
|--|---|----------------|------------------------------|---------------------|--------|------|------|---------------|-------|
| Request Title | | Aerating Parks | | | | | | | |
| 8) Capital Funding | | | | | | | | | |
| Are there any Capital requests already submitted/approved or to be submitted related to this ARR? (e.g. new car) | | | | | | | | | |
| ASSOCIATED CAPITAL FUNDING | | Status | Year asset Available for use | Proj. # | 2014 | 2015 | 2016 | 2017 | Total |
| 1 | | | | | \$ - | \$ - | \$ - | | \$ - |
| 2 | | | | | \$ - | \$ - | \$ - | | \$ - |
| 3 | | | | | \$ - | \$ - | \$ - | | \$ - |
| TOTAL ASSOCIATED CAPITAL FUNDING | | | | | \$ - | \$ - | \$ - | \$ - | \$ - |
| 9) Financial/Resource Detail | | | | | | | | | |
| Component | | BU Acct. # | | 2014 2015 2016 2017 | | | | 2018 | |
| | | | | Budget | | | | Full-Yr. Adj. | |
| REVENUE - continuous operating detail | | | | | | | | | |
| 1 | | | | - | - | - | | | |
| 2 | | | | - | - | - | | | |
| 3 | | | | - | - | - | | | |
| 4 | | | | - | - | - | | | |
| Subtotal | | | | - | - | - | - | | |
| REVENUE - one-time operating detail | | | | | | | | | |
| 1 | | | | - | - | - | | - | |
| 2 | | | | - | - | - | | - | |
| Subtotal | | | | - | - | - | - | - | |
| EXPENSES - continuous operating detail (For staffing costs please fill out section 7) | | | | | | | | | |
| 1 | * Staffing costs (calculated field) | (From sect. 7) | | - | - | - | - | | |
| 2 | * Benefits | (From sect. 7) | | - | - | - | - | | |
| 3 | * Complement sch. Expenses (calculated field) | (From sect. 7) | | - | - | - | - | | |
| 4 | Contractor required to aerate parks | | | 20,000 | - | - | - | | |
| 5 | | | | | - | - | - | | |
| 6 | | | | - | - | - | - | | |
| 7 | | | | - | - | - | - | | |
| Subtotal | | | | 20,000 | - | - | - | | |
| EXPENSES - one-time operating detail (For staffing costs please fill out section 7) | | | | | | | | | |
| 1 | * Complement sch. Expenses (calculated field) | (From sect. 7) | | - | - | - | - | - | |
| 2 | | | | - | - | - | - | - | |
| 3 | | | | - | - | - | - | - | |
| Subtotal | | | | - | - | - | - | - | |
| OFFSETS - cost savings, reductions, etc | | | | | | | | | |
| 1 | | | | - | - | - | | | |
| 2 | | | | - | - | - | | | |
| 3 | | | | - | - | - | | | |
| Subtotal | | | | - | - | - | - | | |
| TOTAL OPERATING BUDGET CHANGE | | | | | 20,000 | - | - | - | - |
| COMPLEMENTS & FTE's | | | | | 2014 | 2015 | 2016 | 2017 | Total |
| # of positions requested | | (From sect. 7) | | - | - | - | - | - | |
| FTE's | | (From sect. 7) | | - | - | - | - | - | |
| FTE reductions/offsets | | (Manual Field) | | - | - | - | - | - | |
| Net FTE's | | | | - | - | - | - | - | |

CITY OF VAUGHAN
2014-2017 OPERATING BUDGET

| ADDITIONAL RESOURCE REQUEST | | | | | | | |
|---|--|--------------------------|-----------|----------|------------------------|--|------------------------|
| Request Title | 2015 New Park Operating Expenses | | | | | | |
| Business Unit # | 6810331 | Parks Cutting & Trimming | | | | | |
| | 205 - Parks & Forestry Operations; Operations | | | | | | |
| Related Program | Playgrounds | | | | | | |
| Program Classification | Standard Desirable Service (Individual Programs) | | | | | | |
| Annual Budget Change Summary | | | | | | | |
| Financial Components | 2014 | 2015 | 2016 | 2017 | 2014-2017 Sub-total | 2018 (One Time. Adj.) | 2014-2018 Sub-total |
| Staffing | | | | | | | |
| Complements | - | - | - | - | - | - | - |
| Net FTE's | - | - | - | - | - | - | - |
| Operating Revenue | - | - | - | - | - | - | - |
| Operating Costs | | | | | | | |
| Staffing & Benefits | - | - | - | - | - | - | - |
| Other continuous costs | - | 53,675 | - | - | 53,675 | - | 53,675 |
| One-time expenses | - | - | - | - | - | - | - |
| Offsets/reductions | - | - | - | - | - | - | - |
| Net Operating Budget | \$ - | \$ 53,675 | \$ - | \$ - | \$ 53,675 | \$ - | \$ 53,675 |
| Associated Capital Costs | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| 1A) Request Description: Please provide a <u>brief</u> description of the request. | | | | | | | |
| Please check one: <input checked="" type="checkbox"/> Departmental <input type="checkbox"/> Corporate | | | | | | | |
| Additional funding to support the maintenance requirements of the projected 4.75 hectares of newly constructed parks opening in 2015. Parks will include features such as playgrounds, soccer fields, basketball courts, tennis courts and skate parks. | | | | | | | |
| 1B) If this request is part of a project with multiple milestones then please fill in the following table: | | | | | | | |
| Milestones or Deliverables | | | Timelines | Comments | | | |
| Maintain newly acquired parks at approved service levels | | | Q1 - 2015 | | | | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| 1C) Impact on other departments (cost/time/benefit): | | | | | | | |
| Department Impacted | Describe Impact (Cost/time/benefit) | | | | | Were they Consulted? | |
| | | | | | | <input type="checkbox"/> Yes <input type="checkbox"/> No | |
| | | | | | | <input type="checkbox"/> Yes <input type="checkbox"/> No | |
| | | | | | | <input type="checkbox"/> Yes <input type="checkbox"/> No | |
| Other comments: | | | | | | | |
| | | | | | | | |
| COMMISSIONER APPROVAL: _____ | | | | | | Date: _____ | |

Budget Staff
Use Only

☐ 1st Submission
☐ Previously Recognized

Submitted for year:
 Recognized for year:

Appendix A - Additional Resource Request Submissions

| Request Title | 2015 New Park Operating Expenses | | | | | |
|---|--|-------------------------------------|---------------------|--|-----------------------|--|
| 2) Relationship to Vaughan Vision 2020 - Goals / Objectives / Initiatives | | | | | | |
| A) Identify the <u>specific initiative</u> on the Vaughan Vision 2020 initiative list this resource request supports (new or implementation of): Choose an Initiative from the drop down list and then choose the relationship with the initiative in the Green cell using the drop down provided. | | | | | | |
| Theme | Goal | ↓ Initiative (Use drop down list) ↓ | Ref # | Date | Priority | Request/Initiative Relationship (choose 1) |
| | | | | | | |
| | | | | | | |
| | | | | | | |
| B) Describe and clearly demonstrate how the request links to the Vaughan Vision 2020: | | | | | | |
| Additional funding will enable the Parks & Forestry Operations Department to provide essential maintenance activities at newly developed park locations allowing the City of Vaughan to lead and promote environmental sustainability, and promote community health, safety and well being. | | | | | | |
| 3) Related Performance Indicators & Business Plan Link | | | | | | |
| Please provide information on top 3 performance measures: | | | | | | |
| | Name/description of service level target: | | Target Level | Current Level | Level with ARR | |
| 1) | Grass cutting | | 14 days | 14 days | 14 days | |
| 2) | CSA Compliance inspections | | 14 days | 14 days | 14 days | |
| 3) | | | | | | |
| Describe how this request relates to Departmental Business Plan: | | | | | | |
| This request directly relates to the business plans as one of the departments key initiatives are to ensure service standards are met in an efficient and effective manner. | | | | | | |
| 4) Value Proposition | | | | | | |
| Please detail both qualitative and quantitative benefits of the request | | | | | | |
| Qualitative: Please select up to 2 actions which best describe this request | | | | | | |
| Primary | | Improve User Satisfaction | | Secondary | | Improve Corp. Image |
| Briefly explain how this request helps achieve the actions selected above. How does this request make a difference in these areas? Can improvements be defined (i.e. surveys, measures, etc.)? | | | | | | |
| Completing approved service levels ensure the general public remain safe and can enjoy the use of neighbourhood parks knowing approved service levels are being maintained. The Corporation will benefit from less complaints and reduced operating costs as currently new developments are increasing overtime requirements. | | | | | | |
| Quantitative: Please provide explanation of how this request improves efficiency. Note that performance measures are captured in section 3. This section is for efficiency improvements. | | | | | | |
| Year | Type | Change/Saving | Units | Detail of Cost Reductions/Budget Savings | | Incl. in offsets (Section #9)? |
| | | | | | | |
| | | | | | | |
| | | | | | | |
| 5) Alternatives | | | | | | |
| Are there alternatives or options? Please explain what they are and why they are not the primary approach. | | | | | | |
| Alternatives are to complete the required maintenance on overtime, this is not the primary approach as overtime has been capped and fatigue on field staff creates an environment that is not productive or efficient. | | | | | | |

Appendix A - Additional Resource Request Submissions

| Request Title | | 2015 New Park Operating Expenses | | | |
|--|-----------------|--|-------------|-----------|---|
| 7) Complement Details - Skip to Section 8 if no Staff is requested | | | | | |
| Do not gap positions - If required, please contact the Budget Dept. for instructions Future year progressions & eco. adj. will be calculated corporately by the Budget Dept. | | | | | |
| Complement Information | Position #1 | Position #2 | Position #3 | Sub-total | |
| Budget Year | | | | | |
| Position title | | | | | |
| Estimated start date | | | | | |
| # of positions requested | | | | | |
| Full-time equivalents (FTEs) | | | | - | |
| Position type | | | | | |
| Position agreement classification | | | | | |
| If contract, specify length (months or yrs) | | | | | |
| If Casual/Seasonal PT enter Hourly wage | | | | | |
| Business unit # (override if different than # shown) | | | | | |
| Grade level | | | | | |
| Est. starting step | | | | | |
| Desktop (HR) Review Performed? | | | | | |
| B&F Accommodations Available? | | | | | |
| ITM Hardware required? | | | | | |
| Capital Equipment Required? | | | | | |
| Complement Annual Cost Detail | | | | | |
| Annual full-time \$ | | | | - | |
| Annual part-time \$ | - | - | - | - | |
| Annual shift premiums, etc | | | | - | |
| Annual overtime \$ | | | | - | |
| * PT vacation pay (calculated field) | - | - | - | - | |
| * Annual benefits (calculated field) | - | - | - | - | |
| * FT contract benefits in lieu (calculated field) | - | - | - | - | |
| Subtotal (Per Employee) | \$ - | \$ - | \$ - | \$ - | |
| Subtotal (Per Position) | \$ - | \$ - | \$ - | \$ - | |
| Continuous costs | (BU & Acct #.) | Please fill in per Complement. The total will account for multiple positions if indicated above. | | | |
| 1) Office Supplies | 6810331.7200 | | | | - |
| 2) Training & Developme | 6810331.7115 | | | | - |
| 3) Memberships/Dues/Fe | 6810331.7105 | | | | - |
| 4) Mileage | 6810331.7100 | | | | - |
| Subtotal (Per Employee) | \$ - | \$ - | \$ - | \$ - | |
| Subtotal (Per Position) | \$ - | \$ - | \$ - | \$ - | |
| One-time costs | (BU & Acct #.) | Please fill in per Complement. The total will account for multiple positions if indicated above. | | | |
| 1) Computer Hardware | 6810331.7211.01 | | | | - |
| 2) | #N/A | | | | - |
| 3) | #N/A | | | | - |
| 4) | #N/A | | | | - |
| Subtotal (Per Employee) | - | - | - | - | |
| Subtotal (Per Position) | \$ - | \$ - | \$ - | \$ - | |
| 2014 Total Annual Costs | \$ - | \$ - | \$ - | \$ - | |
| 2015 Total Annual Costs | \$ - | \$ - | \$ - | \$ - | |
| 2016 Total Annual Costs | \$ - | \$ - | \$ - | \$ - | |
| 2017 Total Annual Costs | \$ - | \$ - | \$ - | \$ - | |
| Additional Comments: | | | | | |
| The development of new parks require operational funding to maintain standards. Below are projected park developments that will impact the 2015 operating budgets: Lawford Park, UV1-N26 block 40 soccer, playground 2.25 ha and Boulevard Park block 55, playground, 2.5ha | | | | | |

Appendix A - Additional Resource Request Submissions

| | | | | | | | | | |
|--|---|----------------------------------|-------------------------------------|----------------|-------------|-------------|----------------------|-------------|--------------|
| Request Title | | 2015 New Park Operating Expenses | | | | | | | |
| 8) Capital Funding | | | | | | | | | |
| Are there any Capital requests already submitted/approved or to be submitted related to this ARR? (e.g. new car) | | | | | | | | | |
| ASSOCIATED CAPITAL FUNDING | | Status | Year asset Available for use | Proj. # | 2014 | 2015 | 2016 | 2017 | Total |
| 1 | | | | | | | | | \$ - |
| 2 | | | | | | | | | \$ - |
| 3 | | | | | | | | | \$ - |
| TOTAL ASSOCIATED CAPITAL FUNDING | | | | | \$ - | \$ - | \$ - | \$ - | \$ - |
| 9) Financial/Resource Detail | | | | | | | | | |
| Component | | BU Acct. # | 2014 2015 2016 2017 | | | | 2018 | | |
| | | | Budget | | | | Full-Yr. Adj. | | |
| REVENUE - continuous operating detail | | | | | | | | | |
| 1 | | | | | | | | | |
| 2 | | | | | | | | | |
| 3 | | | | | | | | | |
| 4 | | | | | | | | | |
| Subtotal | | | - | - | - | - | - | - | |
| REVENUE - one-time operating detail | | | | | | | | | |
| 1 | | | | | | | | - | |
| 2 | | | | | | | | - | |
| Subtotal | | | - | - | - | - | - | - | |
| EXPENSES - continuous operating detail (For staffing costs please fill out section 7) | | | | | | | | | |
| 1 | * Staffing costs (calculated field) | (From sect. 7) | - | - | - | - | - | - | |
| 2 | * Benefits | (From sect. 7) | - | - | - | - | - | - | |
| 3 | * Complement sch. Expenses (calculated field) | (From sect. 7) | - | - | - | - | - | - | |
| 4 | 2015 Maintenance costs for new parks | | | 53,675 | | | | | |
| 5 | | | | | | | | | |
| 6 | | | | | | | | | |
| 7 | | | | | | | | | |
| Subtotal | | | - | 53,675 | - | - | - | - | |
| EXPENSES - one-time operating detail (For staffing costs please fill out section 7) | | | | | | | | | |
| 1 | * Complement sch. Expenses (calculated field) | (From sect. 7) | - | - | - | - | - | - | |
| 2 | | | | | | | | - | |
| 3 | | | | | | | | - | |
| Subtotal | | | - | - | - | - | - | - | |
| OFFSETS - cost savings, reductions, etc | | | | | | | | | |
| 1 | | | | | | | | | |
| 2 | | | | | | | | | |
| 3 | | | | | | | | | |
| Subtotal | | | - | - | - | - | - | - | |
| TOTAL OPERATING BUDGET CHANGE | | | | | - | 53,675 | - | - | - |
| COMPLEMENTS & FTE's | | | | | 2014 | 2015 | 2016 | 2017 | Total |
| # of positions requested | | (From sect. 7) | - | - | - | - | - | - | |
| FTE's | | (From sect. 7) | - | - | - | - | - | - | |
| FTE reductions/offsets | | (Manual Field) | | | | | | - | |
| Net FTE's | | | - | - | - | - | - | - | |

CITY OF VAUGHAN
2014-2017 OPERATING BUDGET

| ADDITIONAL RESOURCE REQUEST | | | | | | | |
|---|--|--------------------------|-----------|----------|------------------------|--|------------------------|
| Request Title | 2016 New Park Operating Expenses | | | | | | |
| Business Unit # | 6810331 | Parks Cutting & Trimming | | | | | |
| | 205 - Parks & Forestry Operations; Operations | | | | | | |
| Related Program | Playgrounds | | | | | | |
| Program Classification | Standard Desirable Service (Individual Programs) | | | | | | |
| Annual Budget Change Summary | | | | | | | |
| Financial Components | 2014 | 2015 | 2016 | 2017 | 2014-2017 Sub-total | 2018 (One Time. Adj.) | 2014-2018 Sub-total |
| Staffing | | | | | | | |
| Complements | - | - | - | - | - | - | - |
| Net FTE's | - | - | - | - | - | - | - |
| Operating Revenue | - | - | - | - | - | - | - |
| Operating Costs | | | | | | | |
| Staffing & Benefits | - | - | - | - | - | - | - |
| Other continuous costs | - | - | 77,631 | - | 77,631 | - | 77,631 |
| One-time expenses | - | - | - | - | - | - | - |
| Offsets/reductions | - | - | - | - | - | - | - |
| Net Operating Budget | \$ - | \$ - | \$ 77,631 | \$ - | \$ 77,631 | \$ - | \$ 77,631 |
| Associated Capital Costs | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| 1A) Request Description: Please provide a <u>brief</u> description of the request. | | | | | | | |
| Please check one: <input checked="" type="checkbox"/> Departmental <input type="checkbox"/> Corporate | | | | | | | |
| Additional funding to support the maintenance requirements of the projected 6.87 hectares of newly constructed parks opening in 2016. Parks will include features such as playgrounds, soccer fields, basketball courts, tennis courts and skate parks. | | | | | | | |
| 1B) If this request is part of a project with multiple milestones then please fill in the following table: | | | | | | | |
| Milestones or Deliverables | | | Timelines | Comments | | | |
| Maintain newly acquired parks at approved service levels | | | Q1 - 2016 | | | | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| 1C) Impact on other departments (cost/time/benefit): | | | | | | | |
| Department Impacted | Describe Impact (Cost/time/benefit) | | | | | Were they Consulted? | |
| | | | | | | <input type="checkbox"/> Yes <input type="checkbox"/> No | |
| | | | | | | <input type="checkbox"/> Yes <input type="checkbox"/> No | |
| | | | | | | <input type="checkbox"/> Yes <input type="checkbox"/> No | |
| Other comments: | | | | | | | |
| | | | | | | | |
| COMMISSIONER APPROVAL: _____ | | | | | | Date: _____ | |

Budget Staff
Use Only

☐ 1st Submission
☐ Previously Recognized

Submitted for year:
 Recognized for year:

Appendix A - Additional Resource Request Submissions

| | | | | | | |
|---|--|--|---------------------|---|-----------------------|---|
| Request Title | 2016 New Park Operating Expenses | | | | | |
| 2) Relationship to Vaughan Vision 2020 - Goals / Objectives / Initiatives | | | | | | |
| A) Identify the <u>specific initiative</u> on the Vaughan Vision 2020 initiative list this resource request supports (new or implementation of): Choose an Initiative from the drop down list and then choose the relationship with the initiative in the Green cell using the drop down provided. | | | | | | |
| Theme | Goal | ↓ Initiative (Use drop down list) ↓ | Ref # | Date | Priority | Request/Initiative Relationship (choose 1) |
| | | | | | | |
| | | | | | | |
| | | | | | | |
| B) Describe and clearly demonstrate how the request links to the Vaughan Vision 2020: | | | | | | |
| Additional funding will enable the Parks & Forestry Operations Department to provide essential maintenance activities at newly developed park locations allowing the City of Vaughan to lead and promote environmental sustainability, and promote community health, safety and well being. | | | | | | |
| 3) Related Performance Indicators & Business Plan Link | | | | | | |
| Please provide information on top 3 performance measures: | | | | | | |
| | Name/description of service level target: | | Target Level | Current Level | Level with ARR | |
| 1) | Grass cutting | | 14 days | 14 days | 14 days | |
| 2) | CSA Compliance inspections | | 14 days | 14 days | 14 days | |
| 3) | | | | | | |
| Describe how this request relates to Departmental Business Plan: | | | | | | |
| This request directly relates to the business plans as one of the departments key initiatives are to ensure service standards are met in an efficient and effective manner. | | | | | | |
| 4) Value Proposition | | | | | | |
| Please detail both qualitative and quantitative benefits of the request | | | | | | |
| Qualitative: Please select up to 2 actions which best describe this request | | | | | | |
| Primary | | Improve User Satisfaction | | Secondary | | Improve Corp. Image |
| Briefly explain how this request helps achieve the actions selected above. How does this request make a difference in these areas? Can improvements be defined (i.e. surveys, measures, etc.)? | | | | | | |
| Completing approved service levels ensure the general public remain safe and can enjoy the use of neighbourhood parks knowing approved service levels are being maintained. The Corporation will benefit from less complaints and reduced operating costs as currently new developments are increasing overtime requirements. | | | | | | |
| Quantitative: Please provide explanation of how this request improves efficiency. Note that performance measures are captured in section 3. This section is for efficiency improvements. | | | | | | |
| Year | Type | Change/Saving | Units | Detail of Cost Reductions/Budget Savings | | Incl. in offsets (Section #9)? |
| | | | | | | |
| | | | | | | |
| | | | | | | |
| 5) Alternatives | | | | | | |
| Are there alternatives or options? Please explain what they are and why they are not the primary approach. | | | | | | |
| Alternatives are to complete the required maintenance on overtime, this is not the primary approach as overtime has been capped and fatigue on field staff creates an environment that is not productive or efficient. | | | | | | |

Appendix A - Additional Resource Request Submissions

| Request Title | | 2016 New Park Operating Expenses | | |
|--|-----------------|--|-------------|-----------|
| 7) Complement Details - Skip to Section 8 if no Staff is requested | | | | |
| Do not gap positions - If required, please contact the Budget Dept. for instructions Future year progressions & eco. adj. will be calculated corporately by the Budget Dept. | | | | |
| Complement Information | Position #1 | Position #2 | Position #3 | Sub-total |
| Budget Year | | | | |
| Position title | | | | |
| Estimated start date | | | | |
| # of positions requested | | | | - |
| Full-time equivalents (FTEs) | | | | - |
| Position type | | | | |
| Position agreement classification | | | | |
| If contract, specify length (months or yrs) | | | | |
| If Casual/Seasonal PT enter Hourly wage | | | | |
| Business unit # (override if different than # shown) | | | | |
| Grade level | | | | |
| Est. starting step | | | | |
| Desktop (HR) Review Performed? | | | | |
| B&F Accommodations Available? | | | | |
| ITM Hardware required? | | | | |
| Capital Equipment Required? | | | | |
| Complement Annual Cost Detail | | | | |
| Annual full-time \$ | | | | - |
| Annual part-time \$ | - | - | - | - |
| Annual shift premiums, etc | | | | - |
| Annual overtime \$ | | | | - |
| * PT vacation pay (calculated field) | - | - | - | - |
| * Annual benefits (calculated field) | - | - | - | - |
| * FT contract benefits in lieu (calculated field) | - | - | - | - |
| Subtotal (Per Employee) | \$ - | \$ - | \$ - | \$ - |
| Subtotal (Per Position) | \$ - | \$ - | \$ - | \$ - |
| Continuous costs | (BU & Acct #.) | Please fill in per Complement. The total will account for multiple positions if indicated above. | | |
| 1) Office Supplies | 6810331.7200 | | | - |
| 2) Training & Developme | 6810331.7115 | | | - |
| 3) Memberships/Dues/Fe | 6810331.7105 | | | - |
| 4) Mileage | 6810331.7100 | | | - |
| Subtotal (Per Employee) | \$ - | \$ - | \$ - | \$ - |
| Subtotal (Per Position) | \$ - | \$ - | \$ - | \$ - |
| One-time costs | (BU & Acct #.) | Please fill in per Complement. The total will account for multiple positions if indicated above. | | |
| 1) Computer Hardware | 6810331.7211.01 | | | - |
| 2) | #N/A | | | - |
| 3) | #N/A | | | - |
| 4) | #N/A | | | - |
| Subtotal (Per Employee) | - | - | - | - |
| Subtotal (Per Position) | \$ - | \$ - | \$ - | \$ - |
| 2014 Total Annual Costs | \$ - | \$ - | \$ - | \$ - |
| 2015 Total Annual Costs | \$ - | \$ - | \$ - | \$ - |
| 2016 Total Annual Costs | \$ - | \$ - | \$ - | \$ - |
| 2017 Total Annual Costs | \$ - | \$ - | \$ - | \$ - |
| Additional Comments: | | | | |
| The development of new parks require operational funding to maintain standards. Below are projected park developments that will impact the 2016 operating budgets: UV1-N27 block 40 tennis, basketball, soccer, playground 3.24, 61W-N1 block 61 Playground, tennis, skate zone 1.84 ha, 61E-N1 block 61 Playground, soccer, basketball 1.79 ha | | | | |

Appendix A - Additional Resource Request Submissions

| | | | | | | | | | |
|--|---|----------------------------------|-------------------------------------|----------------|-------------|-------------|----------------------|-------------|--------------|
| Request Title | | 2016 New Park Operating Expenses | | | | | | | |
| 8) Capital Funding | | | | | | | | | |
| Are there any Capital requests already submitted/approved or to be submitted related to this ARR? (e.g. new car) | | | | | | | | | |
| ASSOCIATED CAPITAL FUNDING | | Status | Year asset Available for use | Proj. # | 2014 | 2015 | 2016 | 2017 | Total |
| 1 | | | | | | | | | \$ - |
| 2 | | | | | | | | | \$ - |
| 3 | | | | | | | | | \$ - |
| TOTAL ASSOCIATED CAPITAL FUNDING | | | | | \$ - | \$ - | \$ - | \$ - | \$ - |
| 9) Financial/Resource Detail | | | | | | | | | |
| Component | | BU Acct. # | 2014 | 2015 | 2016 | 2017 | 2018 | | |
| | | | Budget | | | | Full-Yr. Adj. | | |
| REVENUE - continuous operating detail | | | | | | | | | |
| 1 | | | | | | | | | |
| 2 | | | | | | | | | |
| 3 | | | | | | | | | |
| 4 | | | | | | | | | |
| Subtotal | | | - | - | - | - | | | |
| REVENUE - one-time operating detail | | | | | | | | | |
| 1 | | | | | | | | - | |
| 2 | | | | | | | | - | |
| Subtotal | | | - | - | - | - | | - | |
| EXPENSES - continuous operating detail (For staffing costs please fill out section 7) | | | | | | | | | |
| 1 | * Staffing costs (calculated field) | (From sect. 7) | - | - | - | - | | | |
| 2 | * Benefits | (From sect. 7) | - | - | - | - | | | |
| 3 | * Complement sch. Expenses (calculated field) | (From sect. 7) | - | - | - | - | | | |
| 4 | 2016 Maintenance costs for new parks | | | | 77,631 | - | | | |
| 5 | | | | | | | | | |
| 6 | | | | | | | | | |
| 7 | | | | | | | | | |
| Subtotal | | | - | - | 77,631 | - | | | |
| EXPENSES - one-time operating detail (For staffing costs please fill out section 7) | | | | | | | | | |
| 1 | * Complement sch. Expenses (calculated field) | (From sect. 7) | - | - | - | - | | - | |
| 2 | | | | | | | | - | |
| 3 | | | | | | | | - | |
| Subtotal | | | - | - | - | - | | - | |
| OFFSETS - cost savings, reductions, etc | | | | | | | | | |
| 1 | | | | | | | | | |
| 2 | | | | | | | | | |
| 3 | | | | | | | | | |
| Subtotal | | | - | - | - | - | | | |
| TOTAL OPERATING BUDGET CHANGE | | | | | - | - | 77,631 | - | - |
| COMPLEMENTS & FTE's | | | | | 2014 | 2015 | 2016 | 2017 | Total |
| # of positions requested | | (From sect. 7) | - | - | - | - | | - | |
| FTE's | | (From sect. 7) | - | - | - | - | | - | |
| FTE reductions/offsets | | (Manual Field) | | | | | | - | |
| Net FTE's | | | - | - | - | - | | - | |

CITY OF VAUGHAN
2014-2017 OPERATING BUDGET

| ADDITIONAL RESOURCE REQUEST | | | | | | | |
|---|--|---|-------------------|-------------|------------------------|--------------------------|------------------------|
| Request Title | Avondale Park | | | | | | |
| Business Unit # | 6810331 | Parks Cutting & Trimming | | | | | |
| | 205 - Parks & Forestry Operations; Operations | | | | | | |
| Related Program | Playgrounds | | | | | | |
| Program Classification | Standard Desirable Service (Individual Programs) | | | | | | |
| Annual Budget Change Summary | | | | | | | |
| Financial Components | 2014 | 2015 | 2016 | 2017 | 2014-2017 Sub-total | 2018 (One Time. Adj.) | 2014-2018 Sub-total |
| Staffing | | | | | | | |
| Complements | - | - | 8.00 | - | 8.00 | - | 8.00 |
| Net FTE's | - | - | 8.00 | - | 8.00 | - | 8.00 |
| Operating Revenue | - | - | - | - | - | - | - |
| Operating Costs | | | | | | | |
| Staffing & Benefits | - | - | 591,391 | - | 591,391 | - | 591,391 |
| Other continuous costs | - | - | 16,000 | - | 16,000 | - | 16,000 |
| One-time expenses | - | - | - | - | - | - | - |
| Offsets/reductions | - | - | - | - | - | - | - |
| Net Operating Budget | \$ - | \$ - | \$ 607,391 | \$ - | \$ 607,391 | \$ - | \$ 607,391 |
| Associated Capital Costs | \$ 200,000 | \$ - | \$ 200,000 | \$ - | \$ 400,000 | \$ - | \$ 400,000 |
| 1A) Request Description: Please provide a <u>brief</u> description of the request. | | | | | | | |
| Please check one: <input checked="" type="checkbox"/> Departmental <input type="checkbox"/> Corporate | | | | | | | |
| In 2016 8 FTE's are required to maintain parks standards at North Maple (Avondale) Regional Park | | | | | | | |
| 1B) If this request is part of a project with multiple milestones then please fill in the following table: | | | | | | | |
| Milestones or Deliverables | Timelines | Comments | | | | | |
| Maintain new development to service levels | Q3 - 2013 | Maintenance of phases as they are completed | | | | | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| 1C) Impact on other departments (cost/time/benefit): | | | | | | | |
| Department Impacted | Describe Impact (Cost/time/benefit) | Were they Consulted? | | | | | |
| Human Resources | Recruitment Process | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No | | | | | |
| Fleet Department | Additional Equipment | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No | | | | | |
| | | <input type="checkbox"/> Yes <input type="checkbox"/> No | | | | | |
| Other comments: | | | | | | | |
| | | | | | | | |
| COMMISSIONER APPROVAL: _____ | | Date: _____ | | | | | |

Budget Staff
Use Only

☐ 1st Submission
☐ Previously Recognized

Submitted for year:
 Recognized for year:

Appendix A - Additional Resource Request Submissions

| Request Title | | Avondale Park | | | | |
|---|--|-------------------------------------|---------------------|--|-----------------------|--|
| 2) Relationship to Vaughan Vision 2020 - Goals / Objectives / Initiatives | | | | | | |
| A) Identify the <u>specific initiative</u> on the Vaughan Vision 2020 initiative list this resource request supports (new or implementation of): Choose an Initiative from the drop down list and then choose the relationship with the initiative in the Green cell using the drop down provided. | | | | | | |
| Theme | Goal | ↓ Initiative (Use drop down list) ↓ | Ref # | Date | Priority | Request/Initiative Relationship (choose 1) |
| | | | | | | |
| | | | | | | |
| | | | | | | |
| B) Describe and clearly demonstrate how the request links to the Vaughan Vision 2020: | | | | | | |
| Additional funding will enable the Parks & Forestry Operations Department to provide essential maintenance activities on the property therefore allowing the City of Vaughan to Lead and Promote Environmental Sustainability, and promotes community health, safety and well being | | | | | | |
| 3) Related Performance Indicators & Business Plan Link | | | | | | |
| Please provide information on top 3 performance measures: | | | | | | |
| | Name/description of service level target: | | Target Level | Current Level | Level with ARR | |
| 1) | Grass Cutting | | 14 day rotation | N/A | 14 day rotation | |
| 2) | Playground inspections / maintenance | | 14 day rotation | N/A | 14 day rotation | |
| 3) | Sports Field Maintenance | | 7 day rotation | N/A | 7 day rotation | |
| Describe how this request relates to Departmental Business Plan: | | | | | | |
| This relates to the departmental business plan objectives by completing minimum maintenance standards ensuring all parks / sports fields and playgrounds are maintained and remain safe for play | | | | | | |
| 4) Value Proposition | | | | | | |
| Please detail both qualitative and quantitative benefits of the request | | | | | | |
| Qualitative: Please select up to 2 actions which best describe this request | | | | | | |
| Primary | | Improve User Satisfaction | | Secondary | | Improve Corp. Image |
| Briefly explain how this request helps achieve the actions selected above. How does this request make a difference in these areas? Can improvements be defined (i.e. surveys, measures, etc.)? | | | | | | |
| Completing services at defined levels ensures the general public remains safe as well as maintaining parks on regular rotation. The corporation will benefit from less complaints about services not being completed quickly and on schedule | | | | | | |
| Quantitative: Please provide explanation of how this request improves efficiency. Note that performance measures are captured in section 3. This section is for efficiency improvements. | | | | | | |
| Year | Type | Change/Saving | Units | Detail of Cost Reductions/Budget Savings | | Incl. in offsets (Section #9)? |
| 2013 | | | | Maintaining schedules during regular hours / reducing overtime | | |
| 2014 | | | | Maintaining schedules during regular hours / reducing overtime | | |
| 2015 | | | | Maintaining schedules during regular hours / reducing overtime | | |
| 5) Alternatives | | | | | | |
| Are there alternatives or options? Please explain what they are and why they are not the primary approach. | | | | | | |
| The only alternative to increasing FTE's is to work overtime to complete maintenance schedules. Overtime expenses continue to climb annually and need to be offset with additional staff. Existing staff become worn out and are not as productive when they are required to work additional hours. | | | | | | |

Appendix A - Additional Resource Request Submissions

| | | | | |
|---|--------------------|--|--------------------|-------------------|
| Request Title | Avondale Park | | | |
| 7) Complement Details - Skip to Section 8 if no Staff is requested | | | | |
| Do not gap positions - If required, please contact the Budget Dept. for instructions Future year progressions & eco. adj. will be calculated corporately by the Budget Dept. | | | | |
| Complement Information | Position #1 | Position #2 | Position #3 | Sub-total |
| Budget Year | 2016 | 2016 | | |
| Position title | Park Attendant II | Park Attendant II | | |
| Estimated start date | Jan 1/2016 | Jan 1 / 2016 | | |
| # of positions requested | 4.00 | 4.00 | - | 8.00 |
| Full-time equivalents (FTEs) | 4.00 | 4.00 | - | 8.00 |
| Position type | Full-time | Full-time | | |
| Position agreement classification | Cupe Hourly | Cupe Hourly | | |
| If contract, specify length (months or yrs) | | | | |
| If Casual/Seasonal PT enter Hourly wage | | | | |
| Business unit # (override if different than # shown) | 6810331 | 6810331 | | |
| Grade level | F | F | | |
| Est. starting step | 1 year | 1 year | | |
| Desktop (HR) Review Performed? | No | No | | |
| B&F Accommodations Available? | No | No | | |
| ITM Hardware required? | No | No | | |
| Capital Equipment Required? | Yes | Yes | | |
| Complement Annual Cost Detail | | | | |
| Annual full-time \$ | 57,618 | 57,618 | | 115,236 |
| Annual part-time \$ | - | - | - | - |
| Annual shift premiums, etc | - | - | - | - |
| Annual overtime \$ | - | - | - | - |
| * PT vacation pay (calculated field) | - | - | - | - |
| * Annual benefits (calculated field) | 16,306 | 16,306 | - | 32,612 |
| * FT contract benefits in lieu (calculated field) | - | - | - | - |
| Subtotal (Per Employee) | \$ 73,924 | \$ 73,924 | \$ - | \$ 147,848 |
| Subtotal (Per Position) | \$ 295,696 | \$ 295,696 | \$ - | \$ 591,391 |
| Continuous costs | (BU & Acct #.) | Please fill in per Complement. The total will account for multiple positions if indicated above. | | |
| 1) Office Supplies | 6810331.7200 | - | - | - |
| 2) Training & Developme | 6810331.7115 | 1,500 | - | 1,500 |
| 3) Memberships/Dues/Fe | 6810331.7105 | - | - | - |
| 4) Mileage | 6810331.7100 | - | - | - |
| Subtotal (Per Employee) | \$ 1,500 | \$ - | \$ - | \$ 1,500 |
| Subtotal (Per Position) | \$ 6,000 | \$ - | \$ - | \$ 6,000 |
| One-time costs | (BU & Acct #.) | Please fill in per Complement. The total will account for multiple positions if indicated above. | | |
| 1) Computer Hardware | 6810331.7211.01 | - | - | - |
| 2) | #N/A | - | - | - |
| 3) | #N/A | - | - | - |
| 4) | #N/A | - | - | - |
| Subtotal (Per Employee) | - | - | - | - |
| Subtotal (Per Position) | \$ - | \$ - | \$ - | \$ - |
| 2014 Total Annual Costs | \$ - | \$ - | \$ - | \$ - |
| 2015 Total Annual Costs | \$ - | \$ - | \$ - | \$ - |
| 2016 Total Annual Costs | \$ 301,696 | \$ 295,696 | \$ - | \$ 597,391 |
| 2017 Total Annual Costs | \$ - | \$ - | \$ - | \$ - |
| Additional Comments: | | | | |

Appendix A - Additional Resource Request Submissions

| | | | | | | | | | |
|--|---|----------------|------------------------------|---------|------------|---------|------------|---------------|------------|
| Request Title | | Avondale Park | | | | | | | |
| 8) Capital Funding | | | | | | | | | |
| Are there any Capital requests already submitted/approved or to be submitted related to this ARR? (e.g. new car) | | | | | | | | | |
| ASSOCIATED CAPITAL FUNDING | | Status | Year asset Available for use | Proj. # | 2014 | 2015 | 2016 | 2017 | Total |
| 1 | New Equipment | | 2014 | | \$ 200,000 | \$ - | \$ 200,000 | | \$ 400,000 |
| 2 | | | | | \$ - | \$ - | \$ - | | \$ - |
| 3 | | | | | \$ - | \$ - | \$ - | | \$ - |
| TOTAL ASSOCIATED CAPITAL FUNDING | | | | | \$ 200,000 | \$ - | \$ 200,000 | \$ - | \$ 400,000 |
| 9) Financial/Resource Detail | | | | | | | | | |
| Component | | | BU Acct. # | 2014 | 2015 | 2016 | 2017 | 2018 | |
| | | | | Budget | | | | Full-Yr. Adj. | |
| REVENUE - continuous operating detail | | | | | | | | | |
| 1 | | | | - | - | - | | | |
| 2 | | | | - | - | - | | | |
| 3 | | | | - | - | - | | | |
| 4 | | | | - | - | - | | | |
| Subtotal | | | | - | - | - | - | - | |
| REVENUE - one-time operating detail | | | | | | | | | |
| 1 | | | | - | - | - | | - | |
| 2 | | | | - | - | - | | - | |
| Subtotal | | | | - | - | - | - | - | |
| EXPENSES - continuous operating detail (For staffing costs please fill out section 7) | | | | | | | | | |
| 1 | * Staffing costs (calculated field) | (From sect. 7) | | - | - | 460,944 | - | | |
| 2 | * Benefits | (From sect. 7) | | - | - | 130,447 | - | | |
| 3 | * Complement sch. Expenses (calculated field) | (From sect. 7) | | - | - | 6,000 | - | | |
| 4 | Contract Services | | | - | - | 10,000 | | | |
| 5 | | | | - | - | - | | | |
| 6 | | | | - | - | - | | | |
| 7 | | | | - | - | - | | | |
| Subtotal | | | | - | - | 607,391 | - | | |
| EXPENSES - one-time operating detail (For staffing costs please fill out section 7) | | | | | | | | | |
| 1 | * Complement sch. Expenses (calculated field) | (From sect. 7) | | - | - | - | - | - | |
| 2 | | | | - | - | - | | - | |
| 3 | | | | - | - | - | | - | |
| Subtotal | | | | - | - | - | - | - | |
| OFFSETS - cost savings, reductions, etc | | | | | | | | | |
| 1 | | | | - | - | - | | | |
| 2 | | | | - | - | - | | | |
| 3 | | | | - | - | - | | | |
| Subtotal | | | | - | - | - | - | | |
| TOTAL OPERATING BUDGET CHANGE | | | | | - | - | 607,391 | - | - |
| COMPLEMENTS & FTE's | | | | | 2014 | 2015 | 2016 | 2017 | Total |
| # of positions requested | | | (From sect. 7) | - | - | 8.00 | - | 8.00 | |
| FTE's | | | (From sect. 7) | - | - | 8.00 | - | 8.00 | |
| FTE reductions/offsets | | | (Manual Field) | - | - | - | | - | |
| Net FTE's | | | | - | - | 8.00 | - | 8.00 | |

CITY OF VAUGHAN
2014-2017 OPERATING BUDGET

| ADDITIONAL RESOURCE REQUEST | | | | | | | |
|---|---|---|------------------|-------------|------------------------|--------------------------|------------------------|
| Request Title | 3, Boulevard Shrub Bed Summer Student Positions | | | | | | |
| Business Unit # | 6810352 | Flower Bed Planting, Mtce and Watering | | | | | |
| | 205 - Parks & Forestry Operations; Operations | | | | | | |
| Related Program | Horticulture | | | | | | |
| Program Classification | Standard Desirable Service | | | | | | |
| Annual Budget Change Summary | | | | | | | |
| Financial Components | 2014 | 2015 | 2016 | 2017 | 2014-2017 Sub-total | 2018 (One Time. Adj.) | 2014-2018 Sub-total |
| Staffing | | | | | | | |
| Complements | - | - | 3.00 | - | 3.00 | - | 3.00 |
| Net FTE's | - | - | 0.69 | - | 0.69 | - | 0.69 |
| Operating Revenue | - | - | - | - | - | - | - |
| Operating Costs | | | | | | | |
| Staffing & Benefits | - | - | 17,911 | - | 17,911 | - | 17,911 |
| Other continuous costs | - | - | - | - | - | - | - |
| One-time expenses | - | - | - | - | - | - | - |
| Offsets/reductions | - | - | - | - | - | - | - |
| Net Operating Budget | \$ - | \$ - | \$ 17,911 | \$ - | \$ 17,911 | \$ - | \$ 17,911 |
| Associated Capital Costs | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| 1A) Request Description: Please provide a <u>brief</u> description of the request. | | | | | | | |
| Please check one: <input checked="" type="checkbox"/> Departmental <input type="checkbox"/> Corporate | | | | | | | |
| 3 Horticulture Student Position to maintain service levels on shrub beds on City of Vaughan boulevards. Students are required for weeding and shrub bed maintenance between May to September. Position will report to the Supervisor of Horticulture. Current service levels provide for weeding 3 times per year; pruning every 3 years and mulching every 3 years; however, the department does not have the current resources to maintain these from those recently assumed. | | | | | | | |
| 1B) If this request is part of a project with multiple milestones then please fill in the following table: | | | | | | | |
| Milestones or Deliverables | Timelines | Comments | | | | | |
| Shrub bed weeding schedule | 3x per season | current staffing level cannot support | | | | | |
| Shrub bed pruning | 3yr rotation | current staffing level cannot support | | | | | |
| Shrub bed mulching | 3yr rotation | current staffing level cannot support | | | | | |
| | | | | | | | |
| 1C) Impact on other departments (cost/time/benefit): | | | | | | | |
| Department Impacted | Describe Impact (Cost/time/benefit) | Were they Consulted? | | | | | |
| HR | Hiring Process and Documentation | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No | | | | | |
| Fleet | Additional Shrub Bed Maintenance Vehicle | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No | | | | | |
| | | <input type="checkbox"/> Yes <input type="checkbox"/> No | | | | | |
| Other comments: | | | | | | | |
| | | | | | | | |
| COMMISSIONER APPROVAL: _____ | | Date: _____ | | | | | |

**Budget Staff
Use Only**

☐ 1st Submission
☐ Previously Recognized

Submitted for year:
 Recognized for year:

Appendix A - Additional Resource Request Submissions

| Request Title | 3, Boulevard Shrub Bed Summer Student Positions | | | | | |
|---|--|-------------------------------------|---------------------|--|-----------------------|--|
| 2) Relationship to Vaughan Vision 2020 - Goals / Objectives / Initiatives | | | | | | |
| A) Identify the <u>specific initiative</u> on the Vaughan Vision 2020 initiative list this resource request supports (new or implementation of): Choose an Initiative from the drop down list and then choose the relationship with the initiative in the Green cell using the drop down provided. | | | | | | |
| Theme | Goal | ↓ Initiative (Use drop down list) ↓ | Ref # | Date | Priority | Request/Initiative Relationship (choose 1) |
| | | | | | | |
| | | | | | | |
| | | | | | | |
| B) Describe and clearly demonstrate how the request links to the Vaughan Vision 2020: | | | | | | |
| SERVICE EXCELLENCE: "Enhance and Ensure Community Safety, Health & Wellness" -- By ensuring that shrub beds along city-owned boulevards and entry features are maintained and not causing sight line obstructions within the public ROW's and sight triangles. MANAGEMENT EXCELLENCE: "Maintain Assets & Infrastructure" -- By closely monitoring and responding to shrub bed maintenance requirements and ensuring shrubs are regenerated on a 3-5 year rotation to extend lifespan of the landscape. | | | | | | |
| 3) Related Performance Indicators & Business Plan Link | | | | | | |
| Please provide information on top 3 performance measures: | | | | | | |
| | Name/description of service level target: | | Target Level | Current Level | Level with ARR | |
| 1) | # of hours required per month (May - Sept) | | 1240 | 304 | 944 | |
| 2) | | | | | | |
| 3) | | | | | | |
| Describe how this request relates to Departmental Business Plan: | | | | | | |
| The number of Flowerbed Stops per crew increases with the assumption of the shrub bed maintenance along City and Regional boulevards. Additional staff are required to maintain department thresholds. | | | | | | |
| 4) Value Proposition | | | | | | |
| Please detail both qualitative and quantitative benefits of the request | | | | | | |
| Qualitative: Please select up to 2 actions which best describe this request | | | | | | |
| Primary | | Improve Sustainability | | Secondary | | Improve Corp. Image |
| Briefly explain how this request helps achieve the actions selected above. How does this request make a difference in these areas? Can improvements be defined (i.e. surveys, measures, etc.)? | | | | | | |
| "IMPROVE SUSTAINABILITY" - By ensuring City-owned shrub beds are regenerated on a 3-5 year rotation thereby extending the lifespan of the landscape/asset. "IMPROVE CORP. IMAGE" - By proactively monitoring and responding to shrub bed maintenance City-wide, the department will ensure Vaughan is seen as a responsible leader. Both benefits are measurable in the number of shrub beds maintained as well as through the subsequent reduction in customer work order requests for maintenance and complaints. | | | | | | |
| Quantitative: Please provide explanation of how this request improves efficiency. Note that performance measures are captured in section 3. This section is for efficiency improvements. | | | | | | |
| Year | Type | Change/Saving | Units | Detail of Cost Reductions/Budget Savings | | Incl. in offsets (Section #9)? |
| 2013 | | | Units | completing more horticulture/flower stops per crew | | |
| 2013 | | | Hrs. | Less Overtime | | |
| | | | | | | |
| 5) Alternatives | | | | | | |
| Are there alternatives or options? Please explain what they are and why they are not the primary approach. | | | | | | |
| Over-time can continue to be offered, however it is unlikely that all locations can be addressed through additional over-time only. Outsourcing of the work may also be explored (i.e. creation of a shrub bed maintenance contract). The only other alternative is removal of shrubs beds which would have a significant cost impact as well. | | | | | | |

Appendix A - Additional Resource Request Submissions

| | | | | |
|---|---|--|--------------------|------------------|
| Request Title | 3, Boulevard Shrub Bed Summer Student Positions | | | |
| 7) Complement Details - Skip to Section 8 if no Staff is requested | | | | |
| Do not gap positions - If required, please contact the Budget Dept. for instructions Future year progressions & eco. adj. will be calculated corporately by the Budget Dept. | | | | |
| Complement Information | Position #1 | Position #2 | Position #3 | Sub-total |
| Budget Year | 2016 | | | |
| Position title | Horticulture Temp | | | |
| Estimated start date | April 1 2016 | | | |
| # of positions requested | 3.00 | - | - | 3.00 |
| Full-time equivalents (FTEs) | 0.69 | - | - | 0.69 |
| Position type | Full-time | | | |
| Position agreement classification | Casual/Seasonal PT | | | |
| If contract, specify length (months or yrs) | 4 months | | | |
| If Casual/Seasonal PT enter Hourly wage | \$ 12.00 | | | |
| Business unit # (override if different than # shown) | 6810352 | | | |
| Grade level | | | | |
| Est. starting step | | | | |
| Desktop (HR) Review Performed? | N/A | | | |
| B&F Accommodations Available? | N/A | | | |
| ITM Hardware required? | N/A | | | |
| Capital Equipment Required? | Yes | | | |
| Complement Annual Cost Detail | | | | |
| Annual full-time \$ | 5,741 | | | 5,741 |
| Annual part-time \$ | - | - | - | - |
| Annual shift premiums, etc | - | - | - | - |
| Annual overtime \$ | - | - | - | - |
| * PT vacation pay (calculated field) | 230 | - | - | 230 |
| * Annual benefits (calculated field) | - | - | - | - |
| * FT contract benefits in lieu (calculated field) | - | - | - | - |
| Subtotal (Per Employee) | \$ 5,970 | \$ - | \$ - | \$ 5,970 |
| Subtotal (Per Position) | \$ 17,911 | \$ - | \$ - | \$ 17,911 |
| Continuous costs | (BU & Acct #.) | Please fill in per Complement. The total will account for multiple positions if indicated above. | | |
| 1) Office Supplies | 6810352.7200 | - | - | - |
| 2) Training & Developme | 6810352.7115 | - | - | - |
| 3) Memberships/Dues/Fe | 6810352.7105 | - | - | - |
| 4) Mileage | 6810352.7100 | - | - | - |
| Subtotal (Per Employee) | \$ - | \$ - | \$ - | \$ - |
| Subtotal (Per Position) | \$ - | \$ - | \$ - | \$ - |
| One-time costs | (BU & Acct #.) | Please fill in per Complement. The total will account for multiple positions if indicated above. | | |
| 1) Computer Hardware | 6810352.7211.01 | - | - | - |
| 2) | #N/A | - | - | - |
| 3) | #N/A | - | - | - |
| 4) | #N/A | - | - | - |
| Subtotal (Per Employee) | - | - | - | - |
| Subtotal (Per Position) | \$ - | \$ - | \$ - | \$ - |
| 2014 Total Annual Costs | \$ - | \$ - | \$ - | \$ - |
| 2015 Total Annual Costs | \$ - | \$ - | \$ - | \$ - |
| 2016 Total Annual Costs | \$ 17,911 | \$ - | \$ - | \$ 17,911 |
| 2017 Total Annual Costs | \$ - | \$ - | \$ - | \$ - |
| Additional Comments: | | | | |

Appendix A - Additional Resource Request Submissions

| | | | | | | | | | |
|--|---|---|-------------------------------------|----------------|-------------|-------------|----------------------|-------------|--------------|
| Request Title | | 3, Boulevard Shrub Bed Summer Student Positions | | | | | | | |
| 8) Capital Funding | | | | | | | | | |
| Are there any Capital requests already submitted/approved or to be submitted related to this ARR? (e.g. new car) | | | | | | | | | |
| ASSOCIATED CAPITAL FUNDING | | Status | Year asset Available for use | Proj. # | 2014 | 2015 | 2016 | 2017 | Total |
| 1 | 1/2 t Dump Truck | | 2013 | | \$ - | \$ - | \$ - | | \$ - |
| 2 | | | | | \$ - | \$ - | \$ - | | \$ - |
| 3 | | | | | \$ - | \$ - | \$ - | | \$ - |
| TOTAL ASSOCIATED CAPITAL FUNDING | | | | | \$ - | \$ - | \$ - | \$ - | \$ - |
| 9) Financial/Resource Detail | | | | | | | | | |
| Component | | BU Acct. # | 2014 | 2015 | 2016 | 2017 | 2018 | | |
| | | | Budget | | | | Full-Yr. Adj. | | |
| REVENUE - continuous operating detail | | | | | | | | | |
| 1 | | | - | - | - | | | | |
| 2 | | | - | - | - | | | | |
| 3 | | | - | - | - | | | | |
| 4 | | | - | - | - | | | | |
| Subtotal | | | - | - | - | - | | | |
| REVENUE - one-time operating detail | | | | | | | | | |
| 1 | | | - | - | - | | | - | |
| 2 | | | - | - | - | | | - | |
| Subtotal | | | - | - | - | - | | - | |
| EXPENSES - continuous operating detail (For staffing costs please fill out section 7) | | | | | | | | | |
| 1 | * Staffing costs (calculated field) | (From sect. 7) | - | - | 17,911 | | | - | |
| 2 | * Benefits | (From sect. 7) | - | - | - | | | - | |
| 3 | * Complement sch. Expenses (calculated field) | (From sect. 7) | - | - | - | | | - | |
| 4 | | | - | - | - | | | | |
| 5 | | | - | - | - | | | | |
| 6 | | | - | - | - | | | | |
| 7 | | | - | - | - | | | | |
| Subtotal | | | - | - | 17,911 | | | - | |
| EXPENSES - one-time operating detail (For staffing costs please fill out section 7) | | | | | | | | | |
| 1 | * Complement sch. Expenses (calculated field) | (From sect. 7) | - | - | - | | | - | |
| 2 | | | - | - | - | | | - | |
| 3 | | | - | - | - | | | - | |
| Subtotal | | | - | - | - | - | | - | |
| OFFSETS - cost savings, reductions, etc | | | | | | | | | |
| 1 | | | - | - | - | | | | |
| 2 | | | - | - | - | | | | |
| 3 | | | - | - | - | | | | |
| Subtotal | | | - | - | - | - | | | |
| TOTAL OPERATING BUDGET CHANGE | | | | | - | - | 17,911 | - | - |
| | | | | | | | | | |
| COMPLEMENTS & FTE's | | | 2014 | 2015 | 2016 | 2017 | Total | | |
| # of positions requested | | (From sect. 7) | - | - | 3.00 | - | 3.00 | | |
| FTE's | | (From sect. 7) | - | - | 0.69 | - | 0.69 | | |
| FTE reductions/offsets | | (Manual Field) | - | - | - | | - | | |
| Net FTE's | | | - | - | 0.69 | - | 0.69 | | |

CITY OF VAUGHAN
2014-2017 OPERATING BUDGET

| ADDITIONAL RESOURCE REQUEST | | | | | | | |
|---|--|---|-----------|------|------------------------|--------------------------|------------------------|
| Request Title | 1, 10-month Horticulture Temp (Shrub Maintenance Crew) | | | | | | |
| Business Unit # | 6810352 | Flower Bed Planting, Mtce and Watering | | | | | |
| | 205 - Parks & Forestry Operations; Operations | | | | | | |
| Related Program | Horticulture | | | | | | |
| Program Classification | Standard Desirable Service | | | | | | |
| Annual Budget Change Summary | | | | | | | |
| Financial Components | 2014 | 2015 | 2016 | 2017 | 2014-2017 Sub-total | 2018 (One Time. Adj.) | 2014-2018 Sub-total |
| Staffing | | | | | | | |
| Complements | - | - | 1.00 | - | 1.00 | - | 1.00 |
| Net FTE's | - | - | 0.69 | - | 0.69 | - | 0.69 |
| Operating Revenue | - | - | - | - | - | - | - |
| Operating Costs | | | | | | | |
| Staffing & Benefits | - | - | 25,956 | - | 25,956 | - | 25,956 |
| Other continuous costs | - | - | - | - | - | - | - |
| One-time expenses | - | - | - | - | - | - | - |
| Offsets/reductions | - | - | - | - | - | - | - |
| Net Operating Budget | \$ - | \$ - | \$ 25,956 | \$ - | \$ 25,956 | \$ - | \$ 25,956 |
| Associated Capital Costs | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| 1A) Request Description: Please provide a <u>brief</u> description of the request. | | | | | | | |
| Please check one: <input checked="" type="checkbox"/> Departmental <input type="checkbox"/> Corporate | | | | | | | |
| 1 - 10-month Horticulture temp position to assist with shrub bed maintenance throughout City of Vaughan boulevards. Position will report to the Supervisor of Horticulture. | | | | | | | |
| 1B) If this request is part of a project with multiple milestones then please fill in the following table: | | | | | | | |
| Milestones or Deliverables | Timelines | Comments | | | | | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| 1C) Impact on other departments (cost/time/benefit): | | | | | | | |
| Department Impacted | Describe Impact (Cost/time/benefit) | Were they Consulted? | | | | | |
| HR | Process of Hiring and Documentation | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No | | | | | |
| | | <input type="checkbox"/> Yes <input type="checkbox"/> No | | | | | |
| | | <input type="checkbox"/> Yes <input type="checkbox"/> No | | | | | |
| Other comments: | | | | | | | |
| | | | | | | | |
| COMMISSIONER APPROVAL: _____ | | Date: _____ | | | | | |

Budget Staff
Use Only

☐ 1st Submission
☐ Previously Recognized

Submitted for year:
Recognized for year:

Appendix A - Additional Resource Request Submissions

| | | | | | | |
|---|--|--|----------------------|---|---|---|
| Request Title | 1, 10-month Horticulture Temp (Shrub Maintenance Crew) | | | | | |
| 2) Relationship to Vaughan Vision 2020 - Goals / Objectives / Initiatives | | | | | | |
| A) Identify the <u>specific initiative</u> on the Vaughan Vision 2020 initiative list this resource request supports (new or implementation of): Choose an Initiative from the drop down list and then choose the relationship with the initiative in the Green cell using the drop down provided. | | | | | | |
| Theme | Goal | ↓ Initiative (Use drop down list) ↓ | Ref # | Date | Priority | Request/Initiative Relationship (choose 1) |
| | | | | | | |
| | | | | | | |
| | | | | | | |
| B) Describe and clearly demonstrate how the request links to the Vaughan Vision 2020: | | | | | | |
| SERVICE EXCELLENCE: "Enhance and Ensure Community Safety, Health & Wellness" -- By ensuring that shrub beds along city-owned boulevards and entry features are maintained and not causing sight line obstructions within the public ROW's and sight triangles. MANAGEMENT EXCELLENCE: "Maintain Assets & Infrastructure" -- By closely monitoring and responding to shrub bed maintenance requirements and ensuring shrubs are regenerated on a 3-5 year rotation to extend lifespan of the landscape. | | | | | | |
| 3) Related Performance Indicators & Business Plan Link | | | | | | |
| Please provide information on top 3 performance measures: | | | | | | |
| | Name/description of service level target: | Target Level | Current Level | Level with ARR | | |
| 1) | | | | | | |
| 2) | | | | | | |
| 3) | | | | | | |
| Describe how this request relates to Departmental Business Plan: | | | | | | |
| The number of Flowerbed Stops per crew increased with the assumption of the shrub bed maintenance along City and Regional boulevards. Additional staff are required to maintain department thresholds. | | | | | | |
| 4) Value Proposition | | | | | | |
| Please detail both qualitative and quantitative benefits of the request | | | | | | |
| Qualitative: Please select up to 2 actions which best describe this request | | | | | | |
| | Primary | Improve Sustainability | Secondary | Improve Corp. Image | | |
| Briefly explain how this request helps achieve the actions selected above. How does this request make a difference in these areas? Can improvements be defined (i.e. surveys, measures, etc.)? | | | | | | |
| "IMPROVE SUSTAINABILITY" - By ensuring City-owned shrub beds are regenerated on a 3-5 year rotation thereby extending the lifespan of the landscape/asset. "IMPROVE CORP. IMAGE" - By proactively monitoring and responding to shrub bed maintenance City-wide, the department will ensure Vaughan is seen as a responsible leader. Both benefits are measurable in the number of shrub beds maintained as well as through the subsequent reduction in customer work order requests for maintenance and complaints. | | | | | | |
| Quantitative: Please provide explanation of how this request improves efficiency. Note that performance measures are captured in section 3. This section is for efficiency improvements. | | | | | | |
| Year | Type | Change/Saving | Units | Detail of Cost Reductions/Budget Savings | Incl. in offsets (Section #9)? | |
| 2012 | | | Units | handling more flowerbed stops / crew | | |
| 2012 | | | Hrs. | Less overtime | | |
| | | | | | | |
| 5) Alternatives | | | | | | |
| Are there alternatives or options? Please explain what they are and why they are not the primary approach. | | | | | | |
| Over-time can continue to be offered, however it is unlikely that all locations can be addressed through additional over-time only. Outsourcing of the work may also be explored (i.e. creation of a shrub bed maintenance contract). | | | | | | |

Appendix A - Additional Resource Request Submissions

| | | | | |
|---|--|--|--------------------|------------------|
| Request Title | 1, 10-month Horticulture Temp (Shrub Maintenance Crew) | | | |
| 7) Complement Details - Skip to Section 8 if no Staff is requested | | | | |
| Do not gap positions - If required, please contact the Budget Dept. for instructions Future year progressions & eco. adj. will be calculated corporately by the Budget Dept. | | | | |
| Complement Information | Position #1 | Position #2 | Position #3 | Sub-total |
| Budget Year | 2016 | | | |
| Position title | Horticulture Temp | | | |
| Estimated start date | May 1, 2016 | | | |
| # of positions requested | 1.00 | - | - | 1.00 |
| Full-time equivalents (FTEs) | 0.69 | - | - | 0.69 |
| Position type | Part-time | | | |
| Position agreement classification | Casual/Seasonal PT | | | |
| If contract, specify length (months or yrs) | 10 months | | | |
| If Casual/Seasonal PT enter Hourly wage | \$ 17.39 | | | |
| Business unit # (override if different than # shown) | 6810352 | | | |
| Grade level | | | | |
| Est. starting step | Start | | | |
| Desktop (HR) Review Performed? | N/A | | | |
| B&F Accommodations Available? | N/A | | | |
| ITM Hardware required? | N/A | | | |
| Capital Equipment Required? | No | | | |
| Complement Annual Cost Detail | | | | |
| Annual full-time \$ | - | | | - |
| Annual part-time \$ | 24,958 | - | - | 24,958 |
| Annual shift premiums, etc | - | - | - | - |
| Annual overtime \$ | - | - | - | - |
| * PT vacation pay (calculated field) | 998 | - | - | 998 |
| * Annual benefits (calculated field) | - | - | - | - |
| * FT contract benefits in lieu (calculated field) | - | - | - | - |
| Subtotal (Per Employee) | \$ 25,956 | \$ - | \$ - | \$ 25,956 |
| Subtotal (Per Position) | \$ 25,956 | \$ - | \$ - | \$ 25,956 |
| Continuous costs | (BU & Acct #.) | Please fill in per Complement. The total will account for multiple positions if indicated above. | | |
| 1) Office Supplies | 6810352.7200 | - | - | - |
| 2) Training & Developme | 6810352.7115 | - | - | - |
| 3) Cellular Line Charges | 6810352.7122.01 | - | - | - |
| 4) Mileage | 6810352.7100 | - | - | - |
| Subtotal (Per Employee) | \$ - | \$ - | \$ - | \$ - |
| Subtotal (Per Position) | \$ - | \$ - | \$ - | \$ - |
| One-time costs | (BU & Acct #.) | Please fill in per Complement. The total will account for multiple positions if indicated above. | | |
| 1) Computer Hardware | 6810352.7211.01 | - | - | - |
| 2) Office Equip. & Furnitu | 6810352.7210 | - | - | - |
| 3) Training & Developme | 6810352.7115 | - | - | - |
| 4) | #N/A | - | - | - |
| Subtotal (Per Employee) | - | - | - | - |
| Subtotal (Per Position) | \$ - | \$ - | \$ - | \$ - |
| 2014 Total Annual Costs | \$ - | \$ - | \$ - | \$ - |
| 2015 Total Annual Costs | \$ - | \$ - | \$ - | \$ - |
| 2016 Total Annual Costs | \$ 25,956 | \$ - | \$ - | \$ 25,956 |
| 2017 Total Annual Costs | \$ - | \$ - | \$ - | \$ - |
| Additional Comments: | | | | |

Appendix A - Additional Resource Request Submissions

| | | | | | | | | | |
|--|---|--|-------------------------------------|----------------|-------------|-------------|-------------|----------------------|--------------|
| Request Title | | 1, 10-month Horticulture Temp (Shrub Maintenance Crew) | | | | | | | |
| 8) Capital Funding | | | | | | | | | |
| Are there any Capital requests already submitted/approved or to be submitted related to this ARR? (e.g. new car) | | | | | | | | | |
| ASSOCIATED CAPITAL FUNDING | | Status | Year asset Available for use | Proj. # | 2014 | 2015 | 2016 | 2017 | Total |
| 1 | | | | | \$ - | \$ - | \$ - | | \$ - |
| 2 | | | | | \$ - | \$ - | \$ - | | \$ - |
| 3 | | | | | \$ - | \$ - | \$ - | | \$ - |
| TOTAL ASSOCIATED CAPITAL FUNDING | | | | | \$ - | \$ - | \$ - | \$ - | \$ - |
| 9) Financial/Resource Detail | | | | | | | | | |
| Component | | | BU Acct. # | 2014 | 2015 | 2016 | 2017 | 2018 | |
| | | | | Budget | | | | Full-Yr. Adj. | |
| REVENUE - continuous operating detail | | | | | | | | | |
| 1 | | | | - | - | - | | | |
| 2 | | | | - | - | - | | | |
| 3 | | | | - | - | - | | | |
| 4 | | | | - | - | - | | | |
| Subtotal | | | | - | - | - | - | | |
| REVENUE - one-time operating detail | | | | | | | | | |
| 1 | | | | - | - | - | | - | |
| 2 | | | | - | - | - | | - | |
| Subtotal | | | | - | - | - | - | - | |
| EXPENSES - continuous operating detail (For staffing costs please fill out section 7) | | | | | | | | | |
| 1 | * Staffing costs (calculated field) | (From sect. 7) | | - | - | 25,956 | - | | |
| 2 | * Benefits | (From sect. 7) | | - | - | - | - | | |
| 3 | * Complement sch. Expenses (calculated field) | (From sect. 7) | | - | - | - | - | | |
| 4 | | | | - | - | - | | | |
| 5 | | | | - | - | - | | | |
| 6 | | | | - | - | - | | | |
| 7 | | | | - | - | - | | | |
| Subtotal | | | | - | - | 25,956 | - | | |
| EXPENSES - one-time operating detail (For staffing costs please fill out section 7) | | | | | | | | | |
| 1 | * Complement sch. Expenses (calculated field) | (From sect. 7) | | - | - | - | - | - | |
| 2 | | | | - | - | - | | - | |
| 3 | | | | - | - | - | | - | |
| Subtotal | | | | - | - | - | - | - | |
| OFFSETS - cost savings, reductions, etc | | | | | | | | | |
| 1 | | | | - | - | - | | | |
| 2 | | | | - | - | - | | | |
| 3 | | | | - | - | - | | | |
| Subtotal | | | | - | - | - | - | | |
| TOTAL OPERATING BUDGET CHANGE | | | | | - | - | 25,956 | - | - |
| COMPLEMENTS & FTE's | | | | | 2014 | 2015 | 2016 | 2017 | Total |
| # of positions requested | | | (From sect. 7) | - | - | 1.00 | - | 1.00 | |
| FTE's | | | (From sect. 7) | - | - | 0.69 | - | 0.69 | |
| FTE reductions/offsets | | | (Manual Field) | - | - | - | | - | |
| Net FTE's | | | | - | - | 0.69 | - | 0.69 | |

2014-2017 OPERATING BUDGET

| ADDITIONAL RESOURCE REQUEST | | | | | | | |
|--|---|------------------|------------------|---|------------------------|--|------------------------|
| Request Title | Oakbank Pond Maintenance Program | | | | | | |
| Business Unit # | 6810432 | SWM Pond Cutting | | | | | |
| | 205 - Parks & Forestry Operations; Capital Proj./Cemetery | | | | | | |
| Related Program | Trails / Paths / Open Spaces | | | | | | |
| Program Classification | Standard Desirable Service | | | | | | |
| Annual Budget Change Summary | | | | | | | |
| Financial Components | 2014 | 2015 | 2016 | 2017 | 2014-2017 Sub-total | 2018 (One Time. Adj.) | 2014-2018 Sub-total |
| Staffing | | | | | | | |
| Complements | - | - | - | - | - | - | - |
| Net FTE's | - | - | - | - | - | - | - |
| Operating Revenue | - | - | - | - | - | - | - |
| Operating Costs | | | | | | | |
| Staffing & Benefits | - | - | - | - | - | - | - |
| Other continuous costs | - | - | 75,000 | - | 75,000 | - | 75,000 |
| One-time expenses | - | - | - | - | - | - | - |
| Offsets/reductions | - | - | - | - | - | - | - |
| Net Operating Budget | \$ - | \$ - | \$ 75,000 | \$ - | \$ 75,000 | \$ - | \$ 75,000 |
| Associated Capital Costs | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| 1A) Request Description: Please provide a <u>brief</u> description of the request. | | | | | | | |
| Please check one: <input checked="" type="checkbox"/> Departmental <input type="checkbox"/> Corporate | | | | | | | |
| Oakbank Pond is a significant feature to City of Vaughan residents and visitors. The pond however is deteriorating due to an abundance of geese as well as other environmental influences. A Goose management and water quality control program to deter Canada Goose nesting and improve and maintain water quality of pond is necessary for the health and aesthetics of the pond. | | | | | | | |
| 1B) If this request is part of a project with multiple milestones then please fill in the following table: | | | | | | | |
| Milestones or Deliverables | | | Timelines | Comments | | | |
| Commence water quality / goose management program | | | Q2-2013 | On-going maintenance of the pond as a follow up to completed capital projects | | | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| 1C) Impact on other departments (cost/time/benefit): | | | | | | | |
| Department Impacted | Describe Impact (Cost/time/benefit) | | | | | Were they Consulted? | |
| | | | | | | <input type="checkbox"/> Yes <input type="checkbox"/> No | |
| | | | | | | <input type="checkbox"/> Yes <input type="checkbox"/> No | |
| | | | | | | <input type="checkbox"/> Yes <input type="checkbox"/> No | |
| Other comments: | | | | | | | |
| | | | | | | | |
| COMMISSIONER APPROVAL: _____ | | | | | | Date: _____ | |

Budget Staff
Use Only
☐ 1st Submission
☐ Previously Recognized

Submitted for year:
Recognized for year:

Appendix A - Additional Resource Request Submissions

| | | | | | | |
|---|--|--|---------------------|---|-----------------------|---|
| Request Title | Oakbank Pond Maintenance Program | | | | | |
| 2) Relationship to Vaughan Vision 2020 - Goals / Objectives / Initiatives | | | | | | |
| A) Identify the <u>specific initiative</u> on the Vaughan Vision 2020 initiative list this resource request supports (new or implementation of): Choose an Initiative from the drop down list and then choose the relationship with the initiative in the Green cell using the drop down provided. | | | | | | |
| Theme | Goal | ↓ Initiative (Use drop down list) ↓ | Ref # | Date | Priority | Request/Initiative Relationship (choose 1) |
| | | | | | | |
| | | | | | | |
| | | | | | | |
| B) Describe and clearly demonstrate how the request links to the Vaughan Vision 2020: | | | | | | |
| Additional funding will enable the Parks & Forestry Operations Department to provide essential maintenance activities on the pond therefore allowing the City of Vaughan to Lead and Promote Environmental Sustainability, and promote community safety, health and wellness. | | | | | | |
| 3) Related Performance Indicators & Business Plan Link | | | | | | |
| Please provide information on top 3 performance measures: | | | | | | |
| | Name/description of service level target: | | Target Level | Current Level | Level with ARR | |
| 1) | Monthly Scheduled Maintenance activities | | Monthly | None | Monthly | |
| 2) | | | | | | |
| 3) | | | | | | |
| Describe how this request relates to Departmental Business Plan: | | | | | | |
| This relates to the departmental business plan objectives by completing minimum maintenance standards ensuring the pond is properly maintained and remains safe for passive use by the community | | | | | | |
| 4) Value Proposition | | | | | | |
| Please detail both qualitative and quantitative benefits of the request | | | | | | |
| Qualitative: Please select up to 2 actions which best describe this request | | | | | | |
| Primary | | Improve User Satisfaction | | Secondary | | Improve Sustainability |
| Briefly explain how this request helps achieve the actions selected above. How does this request make a difference in these areas? Can improvements be defined (i.e. surveys, measures, etc.)? | | | | | | |
| Completing services at defined levels ensures the general public remains safe as well as maintaining parks on regular rotation. The corporation will benefit from less complaints about services not being completed quickly and on schedule, and this program ensures the sustainability of the aquatic well being of the pond | | | | | | |
| Quantitative: Please provide explanation of how this request improves efficiency. Note that performance measures are captured in section 3. This section is for efficiency improvements. | | | | | | |
| Year | Type | Change/Saving | Units | Detail of Cost Reductions/Budget Savings | | Incl. in offsets (Section #9)? |
| 2013 | | Change | Hrs | Less staff time associated with calls about the condition of the pond | | |
| | | | | | | |
| | | | | | | |
| 5) Alternatives | | | | | | |
| Are there alternatives or options? Please explain what they are and why they are not the primary approach. | | | | | | |
| The only other option would be to leave the area and let it return to a fully naturalized pond, this approach has not been considered as the results would be unhealthy and unpleasant visually. | | | | | | |

Appendix A - Additional Resource Request Submissions

| Request Title | | Oakbank Pond Maintenance Program | | | |
|---|-----------------|--|-------------|-----------|---|
| 7) Complement Details - Skip to Section 8 if no Staff is requested | | | | | |
| Do not gap positions - If required, please contact the Budget Dept. for instructions Future year progressions & eco. adj. will be calculated corporately by the Budget Dept. | | | | | |
| Complement Information | Position #1 | Position #2 | Position #3 | Sub-total | |
| Budget Year | | | | | |
| Position title | | | | | |
| Estimated start date | | | | | |
| # of positions requested | - | - | - | - | |
| Full-time equivalents (FTEs) | - | - | - | - | |
| Position type | | | | | |
| Position agreement classification | | | | | |
| If contract, specify length (months or yrs) | | | | | |
| If Casual/Seasonal PT enter Hourly wage | | | | | |
| Business unit # (override if different than # shown) | | | | | |
| Grade level | | | | | |
| Est. starting step | | | | | |
| Desktop (HR) Review Performed? | | | | | |
| B&F Accommodations Available? | | | | | |
| ITM Hardware required? | | | | | |
| Capital Equipment Required? | | | | | |
| Complement Annual Cost Detail | | | | | |
| Annual full-time \$ | | | | - | |
| Annual part-time \$ | - | - | - | - | |
| Annual shift premiums, etc | - | - | - | - | |
| Annual overtime \$ | - | - | - | - | |
| * PT vacation pay (calculated field) | - | - | - | - | |
| * Annual benefits (calculated field) | - | - | - | - | |
| * FT contract benefits in lieu (calculated field) | - | - | - | - | |
| Subtotal (Per Employee) | \$ - | \$ - | \$ - | \$ - | |
| Subtotal (Per Position) | \$ - | \$ - | \$ - | \$ - | |
| Continuous costs | (BU & Acct #.) | Please fill in per Complement. The total will account for multiple positions if indicated above. | | | |
| 1) Office Supplies | 6810432.7200 | - | - | - | - |
| 2) Training & Developme | 6810432.7115 | - | - | - | - |
| 3) Memberships/Dues/Fe | 6810432.7105 | - | - | - | - |
| 4) Mileage | 6810432.7100 | - | - | - | - |
| Subtotal (Per Employee) | \$ - | \$ - | \$ - | \$ - | |
| Subtotal (Per Position) | \$ - | \$ - | \$ - | \$ - | |
| One-time costs | (BU & Acct #.) | Please fill in per Complement. The total will account for multiple positions if indicated above. | | | |
| 1) Computer Hardware | 6810432.7211.01 | - | - | - | - |
| 2) | #N/A | - | - | - | - |
| 3) | #N/A | - | - | - | - |
| 4) | #N/A | - | - | - | - |
| Subtotal (Per Employee) | - | - | - | - | |
| Subtotal (Per Position) | \$ - | \$ - | \$ - | \$ - | |
| 2014 Total Annual Costs | \$ - | \$ - | \$ - | \$ - | |
| 2015 Total Annual Costs | \$ - | \$ - | \$ - | \$ - | |
| 2016 Total Annual Costs | \$ - | \$ - | \$ - | \$ - | |
| 2017 Total Annual Costs | \$ - | \$ - | \$ - | \$ - | |
| Additional Comments: | | | | | |

Appendix A - Additional Resource Request Submissions

| | | | | | | | | | |
|--|---|----------------------------------|-------------------------------------|----------------|-------------|-------------|----------------------|-------------|--------------|
| Request Title | | Oakbank Pond Maintenance Program | | | | | | | |
| 8) Capital Funding | | | | | | | | | |
| Are there any Capital requests already submitted/approved or to be submitted related to this ARR? (e.g. new car) | | | | | | | | | |
| ASSOCIATED CAPITAL FUNDING | | Status | Year asset Available for use | Proj. # | 2014 | 2015 | 2016 | 2017 | Total |
| 1 | | | | | \$ - | \$ - | \$ - | | \$ - |
| 2 | | | | | \$ - | \$ - | \$ - | | \$ - |
| 3 | | | | | \$ - | \$ - | \$ - | | \$ - |
| TOTAL ASSOCIATED CAPITAL FUNDING | | | | | \$ - | \$ - | \$ - | \$ - | \$ - |
| 9) Financial/Resource Detail | | | | | | | | | |
| Component | | BU Acct. # | 2014 | 2015 | 2016 | 2017 | 2018 | | |
| | | | Budget | | | | Full-Yr. Adj. | | |
| REVENUE - continuous operating detail | | | | | | | | | |
| 1 | | | - | - | - | | | | |
| 2 | | | - | - | - | | | | |
| 3 | | | - | - | - | | | | |
| 4 | | | - | - | - | | | | |
| Subtotal | | | - | - | - | - | | | |
| REVENUE - one-time operating detail | | | | | | | | | |
| 1 | | | - | - | - | | | - | |
| 2 | | | - | - | - | | | - | |
| Subtotal | | | - | - | - | - | | - | |
| EXPENSES - continuous operating detail (For staffing costs please fill out section 7) | | | | | | | | | |
| 1 | * Staffing costs (calculated field) | (From sect. 7) | - | - | - | - | | | |
| 2 | * Benefits | (From sect. 7) | - | - | - | - | | | |
| 3 | * Complement sch. Expenses (calculated field) | (From sect. 7) | - | - | - | - | | | |
| 4 | Contracted Services for Pond Maintenance | 6810432 | - | - | 75,000 | - | | | |
| 5 | | | - | - | - | | | | |
| 6 | | | - | - | - | | | | |
| 7 | | | - | - | - | | | | |
| Subtotal | | | - | - | 75,000 | - | | | |
| EXPENSES - one-time operating detail (For staffing costs please fill out section 7) | | | | | | | | | |
| 1 | * Complement sch. Expenses (calculated field) | (From sect. 7) | - | - | - | - | | - | |
| 2 | | | - | - | - | | | - | |
| 3 | | | - | - | - | | | - | |
| Subtotal | | | - | - | - | - | | - | |
| OFFSETS - cost savings, reductions, etc | | | | | | | | | |
| 1 | | | - | - | - | | | | |
| 2 | | | - | - | - | | | | |
| 3 | | | - | - | - | | | | |
| Subtotal | | | - | - | - | - | | | |
| TOTAL OPERATING BUDGET CHANGE | | | | | - | - | 75,000 | - | - |
| COMPLEMENTS & FTE's | | | | | 2014 | 2015 | 2016 | 2017 | Total |
| # of positions requested | | (From sect. 7) | - | - | - | - | | - | |
| FTE's | | (From sect. 7) | - | - | - | - | | - | |
| FTE reductions/offsets | | (Manual Field) | - | - | - | - | | - | |
| Net FTE's | | | - | - | - | - | | - | |

CITY OF VAUGHAN
2014-2017 OPERATING BUDGET

| ADDITIONAL RESOURCE REQUEST | | | | | | | |
|---|---|------------------------|-----------|--|------------------------|---|------------------------|
| Request Title | Non-selective Weed Spraying Program | | | | | | |
| Business Unit # | 6810001 | Parks - Administration | | | | | |
| | 205 - Parks & Forestry Operations; Administration | | | | | | |
| Related Program | Boulevard Maintenance | | | | | | |
| Program Classification | Standard Traditional Service | | | | | | |
| Annual Budget Change Summary | | | | | | | |
| Financial Components | 2014 | 2015 | 2016 | 2017 | 2014-2017 Sub-total | 2018 (One Time. Adj.) | 2014-2018 Sub-total |
| Staffing | | | | | | | |
| Complements | - | - | - | - | - | - | - |
| Net FTE's | - | - | - | - | - | - | - |
| Operating Revenue | - | - | - | - | - | - | - |
| Operating Costs | | | | | | | |
| Staffing & Benefits | - | - | - | - | - | - | - |
| Other continuous costs | - | - | 25,000 | - | 25,000 | - | 25,000 |
| One-time expenses | - | - | - | - | - | - | - |
| Offsets/reductions | - | - | - | - | - | - | - |
| Net Operating Budget | \$ - | \$ - | \$ 25,000 | \$ - | \$ 25,000 | \$ - | \$ 25,000 |
| Associated Capital Costs | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| 1A) Request Description: Please provide a <u>brief</u> description of the request. | | | | | | | |
| Please check one: <input checked="" type="checkbox"/> Departmental <input type="checkbox"/> Corporate | | | | | | | |
| <p>Since the initiation of the provincial pesticide free bylaw, management of weeds within salt strips, walkways, center median islands and various other hard surfaces has been challenging. Staff are not able to keep up to the excessive weed growth within our current service levels and rotation schedules as the weeds grow much faster and better in drier conditions than turf. String trimming is our current service standard, however this does not impact the roots and the weeds grow back rapidly. A pilot project utilizing an approved non-selective herbicide was conducted in 2012 with good results. Weeds are dead within 24 hours of application and this is followed by string trimming to remove the remains. In an effort to better control weeds in these locations throughout city streets and boulevards, Parks is requesting funding to support this program.</p> | | | | | | | |
| 1B) If this request is part of a project with multiple milestones then please fill in the following table: | | | | | | | |
| Milestones or Deliverables | | | Timelines | Comments | | | |
| More effective weed removal | | | Q3 | Presently no spraying program in place | | | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| 1C) Impact on other departments (cost/time/benefit): | | | | | | | |
| Department Impacted | Describe Impact (Cost/time/benefit) | | | | | Were they Consulted? | |
| Purchasing | Tender / Contract Administration | | | | | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No | |
| | | | | | | <input type="checkbox"/> Yes <input type="checkbox"/> No | |
| | | | | | | <input type="checkbox"/> Yes <input type="checkbox"/> No | |
| Other comments: | | | | | | | |
| | | | | | | | |
| COMMISSIONER APPROVAL: _____ | | | | | | Date: _____ | |

Budget Staff
Use Only

☐ 1st Submission
☐ Previously Recognized

Submitted for year:
 Recognized for year:

Appendix A - Additional Resource Request Submissions

| Request Title | | Non-selective Weed Spraying Program | | | | |
|---|---|-------------------------------------|--------------|--|----------------|--|
| 2) Relationship to Vaughan Vision 2020 - Goals / Objectives / Initiatives | | | | | | |
| A) Identify the <u>specific initiative</u> on the Vaughan Vision 2020 initiative list this resource request supports (new or implementation of): Choose an Initiative from the drop down list and then choose the relationship with the initiative in the Green cell using the drop down provided. | | | | | | |
| Theme | Goal | Initiative (Use drop down list) | Ref # | Date | Priority | Request/Initiative Relationship (choose 1) |
| | | | | | | |
| | | | | | | |
| | | | | | | |
| B) Describe and clearly demonstrate how the request links to the Vaughan Vision 2020: | | | | | | |
| SERVICE EXCELLENCE: "Lead & Promote Environmental Sustainability" -- by ensuring the weed growth on city streets and boulevards is controlled more effectively with better results for the community. MANAGEMENT EXCELLENCE: "Maintain Assets & Infrastructure" -- by ensuring weeds are killed and not simply trimmed and left to grow back, the City is better managing this on-going issue/concern of residents. | | | | | | |
| 3) Related Performance Indicators & Business Plan Link | | | | | | |
| Please provide information on top 3 performance measures: | | | | | | |
| | Name/description of service level target: | | Target Level | Current Level | Level with ARR | |
| 1) | To more effectively remove weeds on hard surfaces | | less weeds | none | 2x per season | |
| 2) | | | | | | |
| 3) | | | | | | |
| Describe how this request relates to Departmental Business Plan: | | | | | | |
| As per the department's business plan, effective control of weeds supports an aesthetically beautiful and consistent service delivery for our residents. | | | | | | |
| 4) Value Proposition | | | | | | |
| Please detail both qualitative and quantitative benefits of the request | | | | | | |
| Qualitative: Please select up to 2 actions which best describe this request | | | | | | |
| Primary | | Improve Corp. Image | | Secondary | | Improve User Satisfaction |
| Briefly explain how this request helps achieve the actions selected above. How does this request make a difference in these areas? Can improvements be defined (i.e. surveys, measures, etc.)? | | | | | | |
| "IMPROVE CORPORATE IMAGE" -- boulevards and medians are a highly visible part of the City's infrastructure that immediately impact the perception and image of Vaughan. "USER SATISFACTION" -- by utilizing an approved non-selective herbicide weeds are more effectively controlled for the direct benefit and appreciation of residents and visitors alike. | | | | | | |
| Quantitative: Please provide explanation of how this request improves efficiency. Note that performance measures are captured in section 3. This section is for efficiency improvements. | | | | | | |
| Year | Type | Change/Saving | Units | Detail of Cost Reductions/Budget Savings | | Incl. in offsets (Section #9)? |
| 2013 | | hrs | hrs | less staff time required to return and string trim | | No |
| | | | | | | |
| | | | | | | |
| 5) Alternatives | | | | | | |
| Are there alternatives or options? Please explain what they are and why they are not the primary approach. | | | | | | |
| Currently string trimming is the only option for controlling weed growth in hard surface / paving areas. This does not impact the root and or low growing grassy weeds which quickly grow back. | | | | | | |

Appendix A - Additional Resource Request Submissions

| Request Title | | Non-selective Weed Spraying Program | | | |
|---|-----------------|--|-------------|-----------|------|
| 7) Complement Details - Skip to Section 8 if no Staff is requested | | | | | |
| Do not gap positions - If required, please contact the Budget Dept. for instructions Future year progressions & eco. adj. will be calculated corporately by the Budget Dept. | | | | | |
| Complement Information | Position #1 | Position #2 | Position #3 | Sub-total | |
| Budget Year | | | | | |
| Position title | | | | | |
| Estimated start date | | | | | |
| # of positions requested | - | - | - | - | |
| Full-time equivalents (FTEs) | - | - | - | - | |
| Position type | | | | | |
| Position agreement classification | | | | | |
| If contract, specify length (months or yrs) | | | | | |
| If Casual/Seasonal PT enter Hourly wage | | | | | |
| Business unit # (override if different than # shown) | | | | | |
| Grade level | | | | | |
| Est. starting step | | | | | |
| Desktop (HR) Review Performed? | | | | | |
| B&F Accommodations Available? | | | | | |
| ITM Hardware required? | | | | | |
| Capital Equipment Required? | | | | | |
| Complement Annual Cost Detail | | | | | |
| Annual full-time \$ | | | | - | |
| Annual part-time \$ | - | - | - | - | |
| Annual shift premiums, etc | - | - | - | - | |
| Annual overtime \$ | - | - | - | - | |
| * PT vacation pay (calculated field) | - | - | - | - | |
| * Annual benefits (calculated field) | - | - | - | - | |
| * FT contract benefits in lieu (calculated field) | - | - | - | - | |
| Subtotal (Per Employee) | \$ - | \$ - | \$ - | \$ - | |
| Subtotal (Per Position) | \$ - | \$ - | \$ - | \$ - | |
| Continuous costs | (BU & Acct #.) | Please fill in per Complement. The total will account for multiple positions if indicated above. | | | |
| 1) Office Supplies | 6810001.7200 | - | - | - | - |
| 2) Training & Developme | 6810001.7115 | - | - | - | - |
| 3) Memberships/Dues/Fe | 6810001.7105 | - | - | - | - |
| 4) Mileage | 6810001.7100 | - | - | - | - |
| Subtotal (Per Employee) | | \$ - | \$ - | \$ - | \$ - |
| Subtotal (Per Position) | | \$ - | \$ - | \$ - | \$ - |
| One-time costs | (BU & Acct #.) | Please fill in per Complement. The total will account for multiple positions if indicated above. | | | |
| 1) Computer Hardware | 6810001.7211.01 | - | - | - | - |
| 2) | #N/A | - | - | - | - |
| 3) | #N/A | - | - | - | - |
| 4) | #N/A | - | - | - | - |
| Subtotal (Per Employee) | | - | - | - | - |
| Subtotal (Per Position) | | \$ - | \$ - | \$ - | \$ - |
| 2014 Total Annual Costs | | \$ - | \$ - | \$ - | \$ - |
| 2015 Total Annual Costs | | \$ - | \$ - | \$ - | \$ - |
| 2016 Total Annual Costs | | \$ - | \$ - | \$ - | \$ - |
| 2017 Total Annual Costs | | \$ - | \$ - | \$ - | \$ - |
| Additional Comments: | | | | | |

Appendix A - Additional Resource Request Submissions

| | | | | | | | | | |
|--|---|-------------------------------------|-------------------------------------|----------------|-------------|-------------|----------------------|-------------|--------------|
| Request Title | | Non-selective Weed Spraying Program | | | | | | | |
| 8) Capital Funding | | | | | | | | | |
| Are there any Capital requests already submitted/approved or to be submitted related to this ARR? (e.g. new car) | | | | | | | | | |
| ASSOCIATED CAPITAL FUNDING | | Status | Year asset Available for use | Proj. # | 2014 | 2015 | 2016 | 2017 | Total |
| 1 | | | | | \$ - | \$ - | \$ - | | \$ - |
| 2 | | | | | \$ - | \$ - | \$ - | | \$ - |
| 3 | | | | | \$ - | \$ - | \$ - | | \$ - |
| TOTAL ASSOCIATED CAPITAL FUNDING | | | | | \$ - | \$ - | \$ - | \$ - | \$ - |
| 9) Financial/Resource Detail | | | | | | | | | |
| Component | | BU Acct. # | 2014 | 2015 | 2016 | 2017 | 2018 | | |
| | | | Budget | | | | Full-Yr. Adj. | | |
| REVENUE - continuous operating detail | | | | | | | | | |
| 1 | | | - | - | - | | | | |
| 2 | | | - | - | - | | | | |
| 3 | | | - | - | - | | | | |
| 4 | | | - | - | - | | | | |
| Subtotal | | | - | - | - | - | | | |
| REVENUE - one-time operating detail | | | | | | | | | |
| 1 | | | - | - | - | | | - | |
| 2 | | | - | - | - | | | - | |
| Subtotal | | | - | - | - | - | | - | |
| EXPENSES - continuous operating detail (For staffing costs please fill out section 7) | | | | | | | | | |
| 1 | * Staffing costs (calculated field) | (From sect. 7) | - | - | - | - | | | |
| 2 | * Benefits | (From sect. 7) | - | - | - | - | | | |
| 3 | * Complement sch. Expenses (calculated field) | (From sect. 7) | - | - | - | - | | | |
| 4 | Non-selective Herbicide Treatment | | - | - | 25,000 | - | | | |
| 5 | | | - | - | - | | | | |
| 6 | | | - | - | - | | | | |
| 7 | | | - | - | - | | | | |
| Subtotal | | | - | - | 25,000 | - | | | |
| EXPENSES - one-time operating detail (For staffing costs please fill out section 7) | | | | | | | | | |
| 1 | * Complement sch. Expenses (calculated field) | (From sect. 7) | - | - | - | - | | - | |
| 2 | | | - | - | - | | | - | |
| 3 | | | - | - | - | | | - | |
| Subtotal | | | - | - | - | - | | - | |
| OFFSETS - cost savings, reductions, etc | | | | | | | | | |
| 1 | | | - | - | - | | | | |
| 2 | | | - | - | - | | | | |
| 3 | | | - | - | - | | | | |
| Subtotal | | | - | - | - | - | | | |
| TOTAL OPERATING BUDGET CHANGE | | | | | - | - | 25,000 | - | - |
| COMPLEMENTS & FTE's | | | | | 2014 | 2015 | 2016 | 2017 | Total |
| # of positions requested | | (From sect. 7) | - | - | - | - | | - | |
| FTE's | | (From sect. 7) | - | - | - | - | | - | |
| FTE reductions/offsets | | (Manual Field) | - | - | - | - | | - | |
| Net FTE's | | | - | - | - | - | | - | |

CITY OF VAUGHAN
2014-2017 OPERATING BUDGET

| ADDITIONAL RESOURCE REQUEST | | | | | | | |
|--|---|------------------------|-----------|----------|------------------------|---|------------------------|
| Request Title | 1, 6-month Contract Services Temp | | | | | | |
| Business Unit # | 6810001 | Parks - Administration | | | | | |
| | 205 - Parks & Forestry Operations; Administration | | | | | | |
| Related Program | Boulevard Maintenance | | | | | | |
| Program Classification | Standard Traditional Service | | | | | | |
| Annual Budget Change Summary | | | | | | | |
| Financial Components | 2014 | 2015 | 2016 | 2017 | 2014-2017 Sub-total | 2018 (One Time. Adj.) | 2014-2018 Sub-total |
| Staffing | | | | | | | |
| Complements | - | - | 1.00 | - | 1.00 | - | 1.00 |
| Net FTE's | - | - | 0.69 | - | 0.69 | - | 0.69 |
| Operating Revenue | - | - | - | - | - | - | - |
| Operating Costs | | | | | | | |
| Staffing & Benefits | - | - | 25,956 | - | 25,956 | - | 25,956 |
| Other continuous costs | - | - | - | - | - | - | - |
| One-time expenses | - | - | - | - | - | - | - |
| Offsets/reductions | - | - | - | - | - | - | - |
| Net Operating Budget | \$ - | \$ - | \$ 25,956 | \$ - | \$ 25,956 | \$ - | \$ 25,956 |
| Associated Capital Costs | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| 1A) Request Description: Please provide a <u>brief</u> description of the request. | | | | | | | |
| Please check one: <input checked="" type="checkbox"/> Departmental <input type="checkbox"/> Corporate | | | | | | | |
| 1 Seasonal Temp position to assist the Supervisor of Contract Services with monitoring of various city-wide contracts including: Blvd Maintenance Contract, Hard Surface Repairs Contract and Storm water Management Pond & Open Space Cutting contract. This position will report to the Supervisor of Contract Services. | | | | | | | |
| 1B) If this request is part of a project with multiple milestones then please fill in the following table: | | | | | | | |
| Milestones or Deliverables | | | Timelines | Comments | | | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| 1C) Impact on other departments (cost/time/benefit): | | | | | | | |
| Department Impacted | Describe Impact (Cost/time/benefit) | | | | | Were they Consulted? | |
| HR | Process of Hiring and Documentation | | | | | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No | |
| | | | | | | <input type="checkbox"/> Yes <input type="checkbox"/> No | |
| | | | | | | <input type="checkbox"/> Yes <input type="checkbox"/> No | |
| Other comments: | | | | | | | |

COMMISSIONER APPROVAL: _____ **Date:** _____

Budget Staff
Use Only

☐ 1st Submission
☐ Previously Recognized

Submitted for year:
 Recognized for year:

Appendix A - Additional Resource Request Submissions

| Request Title | | 1, 6-month Contract Services Temp | | | | |
|--|---|-------------------------------------|--------------|--|----------------|--|
| 2) Relationship to Vaughan Vision 2020 - Goals / Objectives / Initiatives | | | | | | |
| A) Identify the <u>specific initiative</u> on the Vaughan Vision 2020 initiative list this resource request supports (new or implementation of): Choose an Initiative from the drop down list and then choose the relationship with the initiative in the Green cell using the drop down provided. | | | | | | |
| Theme | Goal | ↓ Initiative (Use drop down list) ↓ | Ref # | Date | Priority | Request/Initiative Relationship (choose 1) |
| | | | | | | |
| | | | | | | |
| | | | | | | |
| B) Describe and clearly demonstrate how the request links to the Vaughan Vision 2020: | | | | | | |
| SERVICE EXCELLENCE: "Pursue Excellence in Service Delivery" - through the diligent monitoring of service contracts, staff will ensure the City receives full value of its contracted works. MANAGEMENT EXCELLENCE: "Demonstrate Leadership & Promote Effective Governance" - by ensuring contractors are adequately monitored for work quality and contract compliance. | | | | | | |
| 3) Related Performance Indicators & Business Plan Link | | | | | | |
| Please provide information on top 3 performance measures: | | | | | | |
| | Name/description of service level target: | | Target Level | Current Level | Level with ARR | |
| 1) | | | | | | |
| 2) | | | | | | |
| 3) | | | | | | |
| Describe how this request relates to Departmental Business Plan: | | | | | | |
| | | | | | | |
| 4) Value Proposition | | | | | | |
| Please detail both qualitative and quantitative benefits of the request | | | | | | |
| Qualitative: Please select up to 2 actions which best describe this request | | | | | | |
| Primary | | Improve Corp. Image | | Secondary | | Improve User Satisfaction |
| Briefly explain how this request helps achieve the actions selected above. How does this request make a difference in these areas? Can improvements be defined (i.e. surveys, measures, etc.)? | | | | | | |
| "IMPROVE CORP. IMAGE" - by ensuring public facing assets maintained as per scope of work and contract compliance. "IMPROVE USER SATISFACTION" - by ensuring public properties are maintained to department standards and contract requirements. | | | | | | |
| Quantitative: Please provide explanation of how this request improves efficiency. Note that performance measures are captured in section 3. This section is for efficiency improvements. | | | | | | |
| Year | Type | Change/Saving | Units | Detail of Cost Reductions/Budget Savings | | Incl. in offsets (Section #9)? |
| 2012 | | \$ | Hrs. | Less overtime | | |
| | | | | | | |
| | | | | | | |
| 5) Alternatives | | | | | | |
| Are there alternatives or options? Please explain what they are and why they are not the primary approach. | | | | | | |
| No | | | | | | |

Appendix A - Additional Resource Request Submissions

| | | | | |
|---|-----------------------------------|--|--------------------|------------------|
| Request Title | 1, 6-month Contract Services Temp | | | |
| 7) Complement Details - Skip to Section 8 if no Staff is requested | | | | |
| Do not gap positions - If required, please contact the Budget Dept. for instructions Future year progressions & eco. adj. will be calculated corporately by the Budget Dept. | | | | |
| Complement Information | Position #1 | Position #2 | Position #3 | Sub-total |
| Budget Year | 2016 | | | |
| Position title | Contract Services Temp | | | |
| Estimated start date | April 15, 2016 | | | |
| # of positions requested | 1.00 | - | - | 1.00 |
| Full-time equivalents (FTEs) | 0.69 | - | - | 0.69 |
| Position type | Part-time | | | |
| Position agreement classification | Casual/Seasonal PT | | | |
| If contract, specify length (months or yrs) | 6 months | | | |
| If Casual/Seasonal PT enter Hourly wage | \$ 17.39 | | | |
| Business unit # (override if different than # shown) | 6810001 | | | |
| Grade level | | | | |
| Est. starting step | Start | | | |
| Desktop (HR) Review Performed? | N/A | | | |
| B&F Accommodations Available? | N/A | | | |
| ITM Hardware required? | N/A | | | |
| Capital Equipment Required? | No | | | |
| Complement Annual Cost Detail | | | | |
| Annual full-time \$ | - | | | - |
| Annual part-time \$ | 24,958 | - | - | 24,958 |
| Annual shift premiums, etc | - | - | - | - |
| Annual overtime \$ | - | - | - | - |
| * PT vacation pay (calculated field) | 998 | - | - | 998 |
| * Annual benefits (calculated field) | - | - | - | - |
| * FT contract benefits in lieu (calculated field) | - | - | - | - |
| Subtotal (Per Employee) | \$ 25,956 | \$ - | \$ - | \$ 25,956 |
| Subtotal (Per Position) | \$ 25,956 | \$ - | \$ - | \$ 25,956 |
| Continuous costs | (BU & Acct #.) | Please fill in per Complement. The total will account for multiple positions if indicated above. | | |
| 1) Office Supplies | 6810001.7200 | - | - | - |
| 2) Training & Developme | 6810001.7115 | - | - | - |
| 3) Cellular Line Charges | 6810001.7122.01 | - | - | - |
| 4) Mileage | 6810001.7100 | - | - | - |
| Subtotal (Per Employee) | \$ - | \$ - | \$ - | \$ - |
| Subtotal (Per Position) | \$ - | \$ - | \$ - | \$ - |
| One-time costs | (BU & Acct #.) | Please fill in per Complement. The total will account for multiple positions if indicated above. | | |
| 1) Computer Hardware | 6810001.7211.01 | - | - | - |
| 2) Office Equip. & Furnitu | 6810001.7210 | - | - | - |
| 3) Training & Developme | 6810001.7115 | - | - | - |
| 4) | #N/A | - | - | - |
| Subtotal (Per Employee) | \$ - | \$ - | \$ - | \$ - |
| Subtotal (Per Position) | \$ - | \$ - | \$ - | \$ - |
| 2014 Total Annual Costs | \$ - | \$ - | \$ - | \$ - |
| 2015 Total Annual Costs | \$ - | \$ - | \$ - | \$ - |
| 2016 Total Annual Costs | \$ 25,956 | \$ - | \$ - | \$ 25,956 |
| 2017 Total Annual Costs | \$ - | \$ - | \$ - | \$ - |
| Additional Comments: | | | | |

Appendix A - Additional Resource Request Submissions

| | | | | | | | | | |
|--|---|-----------------------------------|-------------------------------------|----------------|-------------|-------------|-------------|----------------------|--------------|
| Request Title | | 1, 6-month Contract Services Temp | | | | | | | |
| 8) Capital Funding | | | | | | | | | |
| Are there any Capital requests already submitted/approved or to be submitted related to this ARR? (e.g. new car) | | | | | | | | | |
| ASSOCIATED CAPITAL FUNDING | | Status | Year asset Available for use | Proj. # | 2014 | 2015 | 2016 | 2017 | Total |
| 1 | | | | | \$ - | \$ - | \$ - | | \$ - |
| 2 | | | | | \$ - | \$ - | \$ - | | \$ - |
| 3 | | | | | \$ - | \$ - | \$ - | | \$ - |
| TOTAL ASSOCIATED CAPITAL FUNDING | | | | | \$ - | \$ - | \$ - | \$ - | \$ - |
| 9) Financial/Resource Detail | | | | | | | | | |
| Component | | BU Acct. # | | 2014 | 2015 | 2016 | 2017 | 2018 | |
| | | | | Budget | | | | Full-Yr. Adj. | |
| REVENUE - continuous operating detail | | | | | | | | | |
| 1 | | | | - | - | - | | | |
| 2 | | | | - | - | - | | | |
| 3 | | | | - | - | - | | | |
| 4 | | | | - | - | - | | | |
| Subtotal | | | | - | - | - | - | | |
| REVENUE - one-time operating detail | | | | | | | | | |
| 1 | | | | - | - | - | | | - |
| 2 | | | | - | - | - | | | - |
| Subtotal | | | | - | - | - | - | | - |
| EXPENSES - continuous operating detail (For staffing costs please fill out section 7) | | | | | | | | | |
| 1 | * Staffing costs (calculated field) | (From sect. 7) | | - | - | 25,956 | | | - |
| 2 | * Benefits | (From sect. 7) | | - | - | - | | | - |
| 3 | * Complement sch. Expenses (calculated field) | (From sect. 7) | | - | - | - | | | - |
| 4 | | | | - | - | - | | | |
| 5 | | | | - | - | - | | | |
| 6 | | | | - | - | - | | | |
| 7 | | | | - | - | - | | | |
| Subtotal | | | | - | - | 25,956 | | | - |
| EXPENSES - one-time operating detail (For staffing costs please fill out section 7) | | | | | | | | | |
| 1 | * Complement sch. Expenses (calculated field) | (From sect. 7) | | - | - | - | | | - |
| 2 | | | | - | - | - | | | - |
| 3 | | | | - | - | - | | | - |
| Subtotal | | | | - | - | - | - | | - |
| OFFSETS - cost savings, reductions, etc | | | | | | | | | |
| 1 | | | | - | - | - | | | |
| 2 | | | | - | - | - | | | |
| 3 | | | | - | - | - | | | |
| Subtotal | | | | - | - | - | - | | |
| TOTAL OPERATING BUDGET CHANGE | | | | | - | - | 25,956 | - | - |
| COMPLEMENTS & FTE's | | | | | 2014 | 2015 | 2016 | 2017 | Total |
| # of positions requested | | (From sect. 7) | | - | - | 1.00 | | | 1.00 |
| FTE's | | (From sect. 7) | | - | - | 0.69 | | | 0.69 |
| FTE reductions/offsets | | (Manual Field) | | - | - | - | | | - |
| Net FTE's | | | | - | - | 0.69 | | | 0.69 |

CITY OF VAUGHAN
2014-2017 OPERATING BUDGET

| ADDITIONAL RESOURCE REQUEST | | | | | | | |
|--|--|------------------------|-----------|-----------------|------------------------|---|------------------------|
| Request Title | Additional GPS Units | | | | | | |
| Business Unit # | 6810456 | GPS-Sidewalk Snow Plow | | | | | |
| | 205 - Parks & Forestry Operations; Operations | | | | | | |
| Related Program | Path/Sidewalk snow cleaning | | | | | | |
| Program Classification | Premium - Offered Privately | | | | | | |
| Annual Budget Change Summary | | | | | | | |
| Financial Components | 2014 | 2015 | 2016 | 2017 | 2014-2017 Sub-total | 2018 (One Time. Adj.) | 2014-2018 Sub-total |
| Staffing | | | | | | | |
| Complements | - | - | - | - | - | - | - |
| Net FTE's | - | - | - | - | - | - | - |
| Operating Revenue | - | - | - | - | - | - | - |
| Operating Costs | | | | | | | |
| Staffing & Benefits | - | - | - | - | - | - | - |
| Other continuous costs | - | - | 30,000 | - | 30,000 | - | 30,000 |
| One-time expenses | - | - | - | - | - | - | - |
| Offsets/reductions | - | - | - | - | - | - | - |
| Net Operating Budget | \$ - | \$ - | \$ 30,000 | \$ - | \$ 30,000 | \$ - | \$ 30,000 |
| Associated Capital Costs | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| 1A) Request Description: Please provide a <u>brief</u> description of the request. | | | | | | | |
| Please check one: <input checked="" type="checkbox"/> Departmental <input checked="" type="checkbox"/> Corporate | | | | | | | |
| In 2010, Council approved an ARR for the installation of GPS units in sidewalk snow clearing equipment. Partial funds were approved for this initiative (16k from the requested 43K). 25 GPS units are required to complete this initiative that provides service excellence in managing the operation. In addition, this data is used to support the COV with slip and fall claims. | | | | | | | |
| 1B) If this request is part of a project with multiple milestones then please fill in the following table: | | | | | | | |
| Milestones or Deliverables | | Timelines | | Comments | | | |
| 25 units required at 1200/unit annually | | 2012 | | | | | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| 1C) Impact on other departments (cost/time/benefit): | | | | | | | |
| Department Impacted | Describe Impact (Cost/time/benefit) | | | | | Were they Consulted? | |
| Clerks Department | Accurate records of snow clearing equipment being on site. | | | | | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No | |
| | | | | | | <input type="checkbox"/> Yes <input type="checkbox"/> No | |
| | | | | | | <input type="checkbox"/> Yes <input type="checkbox"/> No | |
| Other comments: | | | | | | | |

COMMISSIONER APPROVAL: _____

Date: _____

Budget Staff
Use Only
☐ 1st Submission
☐ Previously Recognized

Submitted for year:

Recognized for year:

Appendix A - Additional Resource Request Submissions

| Request Title | | Additional GPS Units | | | | |
|--|--|---------------------------------|--------------|---|----------------|--|
| 2) Relationship to Vaughan Vision 2020 - Goals / Objectives / Initiatives | | | | | | |
| A) Identify the <u>specific initiative</u> on the Vaughan Vision 2020 initiative list this resource request supports (new or implementation of): Choose an Initiative from the drop down list and then choose the relationship with the initiative in the Green cell using the drop down provided. | | | | | | |
| Theme | Goal | Initiative (Use drop down list) | Ref # | Date | Priority | Request/Initiative Relationship (choose 1) |
| | | | | | | |
| | | | | | | |
| | | | | | | |
| B) Describe and clearly demonstrate how the request links to the Vaughan Vision 2020: | | | | | | |
| SERVICE EXCELLENCE: Providing details to residents as to when the sidewalk units will be in their area accomplishes: "Pursue Excellence in Service Delivery", "Enhance and Ensure Community Safety, Health and Wellness", "Lead and Promote Env sustainability". MANAGEMENT EXCELLENCE is achieved by "demonstrated leadership and promoting effective Governance" and "Enhance productivity and Innovation" | | | | | | |
| 3) Related Performance Indicators & Business Plan Link | | | | | | |
| Please provide information on top 3 performance measures: | | | | | | |
| | Name/description of service level target: | | Target Level | Current Level | Level with ARR | |
| 1) | 41 units required to have sidewalk units equiped | | 41 | 16 | 41 | |
| 2) | | | | | | |
| 3) | | | | | | |
| Describe how this request relates to Departmental Business Plan: | | | | | | |
| Listed in prior years initiative and carried over into 2012; Implement GPS system to all COV vehicles to provide timely resopnse to snow clearing and turf cutting equipment in order to provide better customer service | | | | | | |
| 4) Value Proposition | | | | | | |
| Please detail both qualitative and quantitative benefits of the request | | | | | | |
| Qualitative: Please select up to 2 actions which best describe this request | | | | | | |
| Primary | | Improve User Satisfaction | | Secondary | | Improve Sustainability |
| Briefly explain how this request helps achieve the actions selected above. How does this request make a difference in these areas? Can improvements be defined (i.e. surveys, measures, etc.)? | | | | | | |
| Customer service is quick and timely and records are more accurate then recording the deatail manually. | | | | | | |
| Quantitative: Please provide explanation of how this request improves efficiency. Note that performance measures are captured in section 3. This section is for efficiency improvements. | | | | | | |
| Year | Type | Change/Saving | Units | Detail of Cost Reductions/Budget Savings | | Incl. in offsets (Section #9)? |
| 2016 | | savings | Units | over 100K annually saved in claims is anticipated | | |
| | | | | | | |
| | | | | | | |
| 5) Alternatives | | | | | | |
| Are there alternatives or options? Please explain what they are and why they are not the primary approach. | | | | | | |
| Presently the units without GPS have a less response time to residential inquiries. Records will continue to be kept manually only. | | | | | | |

Appendix A - Additional Resource Request Submissions

| Request Title | Additional GPS Units | | | |
|---|----------------------|--|-------------|-----------|
| 7) Complement Details - Skip to Section 8 if no Staff is requested | | | | |
| Do not gap positions - If required, please contact the Budget Dept. for instructions Future year progressions & eco. adj. will be calculated corporately by the Budget Dept. | | | | |
| Complement Information | Position #1 | Position #2 | Position #3 | Sub-total |
| Budget Year | | | | |
| Position title | | | | |
| Estimated start date | | | | |
| # of positions requested | - | - | - | - |
| Full-time equivalents (FTEs) | - | - | - | - |
| Position type | | | | |
| Position agreement classification | | | | |
| If contract, specify length (months or yrs) | | | | |
| If Casual/Seasonal PT enter Hourly wage | | | | |
| Business unit # (override if different than # shown) | | | | |
| Grade level | | | | |
| Est. starting step | | | | |
| Desktop (HR) Review Performed? | | | | |
| B&F Accommodations Available? | | | | |
| ITM Hardware required? | | | | |
| Capital Equipment Required? | | | | |
| Complement Annual Cost Detail | | | | |
| Annual full-time \$ | | | | - |
| Annual part-time \$ | - | - | - | - |
| Annual shift premiums, etc | - | - | - | - |
| Annual overtime \$ | - | - | - | - |
| * PT vacation pay (calculated field) | - | - | - | - |
| * Annual benefits (calculated field) | - | - | - | - |
| * FT contract benefits in lieu (calculated field) | - | - | - | - |
| Subtotal (Per Employee) | \$ - | \$ - | \$ - | \$ - |
| Subtotal (Per Position) | \$ - | \$ - | \$ - | \$ - |
| Continuous costs | (BU & Acct #.) | Please fill in per Complement. The total will account for multiple positions if indicated above. | | |
| 1) Office Supplies | 6810456.7200 | - | - | - |
| 2) Training & Developme | 6810456.7115 | - | - | - |
| 3) Cellular Line Charges | 6810456.7122.01 | - | - | - |
| 4) Mileage | 6810456.7100 | - | - | - |
| Subtotal (Per Employee) | \$ - | \$ - | \$ - | \$ - |
| Subtotal (Per Position) | \$ - | \$ - | \$ - | \$ - |
| One-time costs | (BU & Acct #.) | Please fill in per Complement. The total will account for multiple positions if indicated above. | | |
| 1) Computer Hardware | 6810456.7211.01 | - | - | - |
| 2) Office Equip. & Furnitu | 6810456.7210 | - | - | - |
| 3) Training & Developme | 6810456.7115 | - | - | - |
| 4) | #N/A | - | - | - |
| Subtotal (Per Employee) | - | - | - | - |
| Subtotal (Per Position) | \$ - | \$ - | \$ - | \$ - |
| 2014 Total Annual Costs | \$ - | \$ - | \$ - | \$ - |
| 2015 Total Annual Costs | \$ - | \$ - | \$ - | \$ - |
| 2016 Total Annual Costs | \$ - | \$ - | \$ - | \$ - |
| 2017 Total Annual Costs | \$ - | \$ - | \$ - | \$ - |
| Additional Comments: | | | | |

Appendix A - Additional Resource Request Submissions

| | | | | | | | | | |
|--|---|----------------------|------------------------------|---------|------|--------|--------|---------------|-------|
| Request Title | | Additional GPS Units | | | | | | | |
| 8) Capital Funding | | | | | | | | | |
| Are there any Capital requests already submitted/approved or to be submitted related to this ARR? (e.g. new car) | | | | | | | | | |
| ASSOCIATED CAPITAL FUNDING | | Status | Year asset Available for use | Proj. # | 2014 | 2015 | 2016 | 2017 | Total |
| 1 | | | | | \$ - | \$ - | \$ - | | \$ - |
| 2 | | | | | \$ - | \$ - | \$ - | | \$ - |
| 3 | | | | | \$ - | \$ - | \$ - | | \$ - |
| TOTAL ASSOCIATED CAPITAL FUNDING | | | | | \$ - | \$ - | \$ - | \$ - | \$ - |
| 9) Financial/Resource Detail | | | | | | | | | |
| Component | | | BU Acct. # | 2014 | 2015 | 2016 | 2017 | 2018 | |
| | | | | Budget | | | | Full-Yr. Adj. | |
| REVENUE - continuous operating detail | | | | | | | | | |
| 1 | | | | - | - | - | | | |
| 2 | | | | - | - | - | | | |
| 3 | | | | - | - | - | | | |
| 4 | | | | - | - | - | | | |
| Subtotal | | | | - | - | - | - | | |
| REVENUE - one-time operating detail | | | | | | | | | |
| 1 | | | | - | - | - | | | - |
| 2 | | | | - | - | - | | | - |
| Subtotal | | | | - | - | - | - | | - |
| EXPENSES - continuous operating detail (For staffing costs please fill out section 7) | | | | | | | | | |
| 1 | * Staffing costs (calculated field) | (From sect. 7) | | - | - | - | - | | |
| 2 | * Benefits | (From sect. 7) | | - | - | - | - | | |
| 3 | * Complement sch. Expenses (calculated field) | (From sect. 7) | | - | - | - | - | | |
| 4 | Addition to existing contract of 25 units | | | - | - | 30,000 | - | | |
| 5 | | | | - | - | - | | | |
| 6 | | | | - | - | - | | | |
| 7 | | | | - | - | - | | | |
| Subtotal | | | | - | - | 30,000 | - | | |
| EXPENSES - one-time operating detail (For staffing costs please fill out section 7) | | | | | | | | | |
| 1 | * Complement sch. Expenses (calculated field) | (From sect. 7) | | - | - | - | - | | - |
| 2 | | | | - | - | - | | | - |
| 3 | | | | - | - | - | | | - |
| Subtotal | | | | - | - | - | - | | - |
| OFFSETS - cost savings, reductions, etc | | | | | | | | | |
| 1 | | | | - | - | - | | | |
| 2 | | | | - | - | - | | | |
| 3 | | | | - | - | - | | | |
| Subtotal | | | | - | - | - | - | | |
| TOTAL OPERATING BUDGET CHANGE | | | | | - | - | 30,000 | - | - |
| COMPLEMENTS & FTE's | | | | | 2014 | 2015 | 2016 | 2017 | Total |
| # of positions requested | | | (From sect. 7) | - | - | - | - | - | |
| FTE's | | | (From sect. 7) | - | - | - | - | - | |
| FTE reductions/offsets | | | (Manual Field) | - | - | - | - | - | |
| Net FTE's | | | | - | - | - | - | - | |

CITY OF VAUGHAN
2014-2017 OPERATING BUDGET

| ADDITIONAL RESOURCE REQUEST | | | | | | | |
|---|--|--------------------------|-------------|-------------------|------------------------|--|------------------------|
| Request Title | 2017 New Park Operating Expenses | | | | | | |
| Business Unit # | 6810331 | Parks Cutting & Trimming | | | | | |
| | 205 - Parks & Forestry Operations; Operations | | | | | | |
| Related Program | Playgrounds | | | | | | |
| Program Classification | Standard Desirable Service (Individual Programs) | | | | | | |
| Annual Budget Change Summary | | | | | | | |
| Financial Components | 2014 | 2015 | 2016 | 2017 | 2014-2017 Sub-total | 2018 (One Time. Adj.) | 2014-2018 Sub-total |
| Staffing | | | | | | | |
| Complements | - | - | - | - | - | - | - |
| Net FTE's | - | - | - | - | - | - | - |
| Operating Revenue | - | - | - | - | - | - | - |
| Operating Costs | | | | | | | |
| Staffing & Benefits | - | - | - | - | - | - | - |
| Other continuous costs | - | - | - | 226,000 | 226,000 | - | 226,000 |
| One-time expenses | - | - | - | - | - | - | - |
| Offsets/reductions | - | - | - | - | - | - | - |
| Net Operating Budget | \$ - | \$ - | \$ - | \$ 226,000 | \$ 226,000 | \$ - | \$ 226,000 |
| Associated Capital Costs | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| 1A) Request Description: Please provide a <u>brief</u> description of the request. | | | | | | | |
| Please check one: <input checked="" type="checkbox"/> Departmental <input type="checkbox"/> Corporate | | | | | | | |
| Additional funding to support the maintenance requirements of the projected 20 hectares of newly constructed parks opening in 2017. Parks will include features such as playgrounds, soccer fields, basketball courts, tennis courts and skate parks. | | | | | | | |
| 1B) If this request is part of a project with multiple milestones then please fill in the following table: | | | | | | | |
| Milestones or Deliverables | | Timelines | | Comments | | | |
| Maintain newly acquired parks at approved service levels | | Q1 - 2017 | | | | | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| 1C) Impact on other departments (cost/time/benefit): | | | | | | | |
| Department Impacted | Describe Impact (Cost/time/benefit) | | | | | Were they Consulted? | |
| | | | | | | <input type="checkbox"/> Yes <input type="checkbox"/> No | |
| | | | | | | <input type="checkbox"/> Yes <input type="checkbox"/> No | |
| | | | | | | <input type="checkbox"/> Yes <input type="checkbox"/> No | |
| Other comments: | | | | | | | |

COMMISSIONER APPROVAL: _____

Date: _____

Budget Staff
Use Only
☐ 1st Submission
☐ Previously Recognized

Submitted for year:

Recognized for year:

Appendix A - Additional Resource Request Submissions

| Request Title | 2017 New Park Operating Expenses | | | | | |
|---|---|-------------------------------------|--------------|--|----------------|--|
| 2) Relationship to Vaughan Vision 2020 - Goals / Objectives / Initiatives | | | | | | |
| A) Identify the <u>specific initiative</u> on the Vaughan Vision 2020 initiative list this resource request supports (new or implementation of): Choose an Initiative from the drop down list and then choose the relationship with the initiative in the Green cell using the drop down provided. | | | | | | |
| Theme | Goal | ↓ Initiative (Use drop down list) ↓ | Ref # | Date | Priority | Request/Initiative Relationship (choose 1) |
| | | | | | | |
| | | | | | | |
| | | | | | | |
| B) Describe and clearly demonstrate how the request links to the Vaughan Vision 2020: | | | | | | |
| Additional funding will enable the Parks & Forestry Operations Department to provide essential maintenance activities at newly developed park locations allowing the City of Vaughan to lead and promote environmental sustainability, and promote community health, safety and well being. | | | | | | |
| 3) Related Performance Indicators & Business Plan Link | | | | | | |
| Please provide information on top 3 performance measures: | | | | | | |
| | Name/description of service level target: | | Target Level | Current Level | Level with ARR | |
| 1) | Grass cutting | | 14 days | 14 days | 14 days | |
| 2) | CSA Compliance inspections | | 14 days | 14 days | 14 days | |
| 3) | | | | | | |
| Describe how this request relates to Departmental Business Plan: | | | | | | |
| This request directly relates to the business plans as one of the departments key initiatives are to ensure service standards are met in an efficient and effective manner. | | | | | | |
| 4) Value Proposition | | | | | | |
| Please detail both qualitative and quantitative benefits of the request | | | | | | |
| Qualitative: Please select up to 2 actions which best describe this request | | | | | | |
| Primary | | Improve User Satisfaction | | Secondary | | Improve Corp. Image |
| Briefly explain how this request helps achieve the actions selected above. How does this request make a difference in these areas? Can improvements be defined (i.e. surveys, measures, etc.)? | | | | | | |
| Completing approved service levels ensure the general public remain safe and can enjoy the use of neighbourhood parks knowing approved service levels are being maintained. The Corporation will benefit from less complaints and reduced operating costs as currently new developments are increasing overtime requirements. | | | | | | |
| Quantitative: Please provide explanation of how this request improves efficiency. Note that performance measures are captured in section 3. This section is for efficiency improvements. | | | | | | |
| Year | Type | Change/Saving | Units | Detail of Cost Reductions/Budget Savings | | Incl. in offsets (Section #9)? |
| | | | | | | |
| | | | | | | |
| | | | | | | |
| 5) Alternatives | | | | | | |
| Are there alternatives or options? Please explain what they are and why they are not the primary approach. | | | | | | |
| Alternatives are to complete the required maintenance on overtime, this is not the primary approach as overtime has been capped and fatigue on field staff creates an environment that is not productive or efficient. | | | | | | |

Appendix A - Additional Resource Request Submissions

| Request Title | | 2017 New Park Operating Expenses | | |
|--|-----------------|--|-------------|-----------|
| 7) Complement Details - Skip to Section 8 if no Staff is requested | | | | |
| Do not gap positions - If required, please contact the Budget Dept. for instructions Future year progressions & eco. adj. will be calculated corporately by the Budget Dept. | | | | |
| Complement Information | Position #1 | Position #2 | Position #3 | Sub-total |
| Budget Year | | | | |
| Position title | | | | |
| Estimated start date | | | | |
| # of positions requested | | | | - |
| Full-time equivalents (FTEs) | | | | - |
| Position type | | | | |
| Position agreement classification | | | | |
| If contract, specify length (months or yrs) | | | | |
| If Casual/Seasonal PT enter Hourly wage | | | | |
| Business unit # (override if different than # shown) | | | | |
| Grade level | | | | |
| Est. starting step | | | | |
| Desktop (HR) Review Performed? | | | | |
| B&F Accommodations Available? | | | | |
| ITM Hardware required? | | | | |
| Capital Equipment Required? | | | | |
| Complement Annual Cost Detail | | | | |
| Annual full-time \$ | | | | - |
| Annual part-time \$ | - | - | - | - |
| Annual shift premiums, etc | | | | - |
| Annual overtime \$ | | | | - |
| * PT vacation pay (calculated field) | - | - | - | - |
| * Annual benefits (calculated field) | - | - | - | - |
| * FT contract benefits in lieu (calculated field) | - | - | - | - |
| Subtotal (Per Employee) | \$ - | \$ - | \$ - | \$ - |
| Subtotal (Per Position) | \$ - | \$ - | \$ - | \$ - |
| Continuous costs | (BU & Acct #.) | Please fill in per Complement. The total will account for multiple positions if indicated above. | | |
| 1) Office Supplies | 6810331.7200 | | | - |
| 2) Training & Developme | 6810331.7115 | | | - |
| 3) Memberships/Dues/Fe | 6810331.7105 | | | - |
| 4) Mileage | 6810331.7100 | | | - |
| Subtotal (Per Employee) | \$ - | \$ - | \$ - | \$ - |
| Subtotal (Per Position) | \$ - | \$ - | \$ - | \$ - |
| One-time costs | (BU & Acct #.) | Please fill in per Complement. The total will account for multiple positions if indicated above. | | |
| 1) Computer Hardware | 6810331.7211.01 | | | - |
| 2) | #N/A | | | - |
| 3) | #N/A | | | - |
| 4) | #N/A | | | - |
| Subtotal (Per Employee) | - | - | - | - |
| Subtotal (Per Position) | \$ - | \$ - | \$ - | \$ - |
| 2014 Total Annual Costs | \$ - | \$ - | \$ - | \$ - |
| 2015 Total Annual Costs | \$ - | \$ - | \$ - | \$ - |
| 2016 Total Annual Costs | \$ - | \$ - | \$ - | \$ - |
| 2017 Total Annual Costs | \$ - | \$ - | \$ - | \$ - |
| Additional Comments: | | | | |
| The development of new parks require operational funding to maintain standards. Below are projected park developments that will impact the 2017 operating budgets: UV2-N19 block 12 Playground, soccer, basketball 3.8 ha, UV1-D4 block 40 District Park Playground, splash pad, senior irrigated soccer, baseball, basketball, tennis 5.58ha, Phase one of North Maple Regional Park Premium soccer 4-6 ha and sections of the VMC Development 1-5ha. | | | | |

Appendix A - Additional Resource Request Submissions

| | | | | | | | | | |
|--|---|----------------------------------|-------------------------------------|----------------|-------------|-------------|----------------------|-------------|--------------|
| Request Title | | 2017 New Park Operating Expenses | | | | | | | |
| 8) Capital Funding | | | | | | | | | |
| Are there any Capital requests already submitted/approved or to be submitted related to this ARR? (e.g. new car) | | | | | | | | | |
| ASSOCIATED CAPITAL FUNDING | | Status | Year asset Available for use | Proj. # | 2014 | 2015 | 2016 | 2017 | Total |
| 1 | | | | | | | | | \$ - |
| 2 | | | | | | | | | \$ - |
| 3 | | | | | | | | | \$ - |
| TOTAL ASSOCIATED CAPITAL FUNDING | | | | | \$ - | \$ - | \$ - | \$ - | \$ - |
| 9) Financial/Resource Detail | | | | | | | | | |
| Component | | BU Acct. # | 2014 2015 2016 2017 | | | | 2018 | | |
| | | | Budget | | | | Full-Yr. Adj. | | |
| REVENUE - continuous operating detail | | | | | | | | | |
| 1 | | | | | | | | | |
| 2 | | | | | | | | | |
| 3 | | | | | | | | | |
| 4 | | | | | | | | | |
| Subtotal | | | - | - | - | - | | | |
| REVENUE - one-time operating detail | | | | | | | | | |
| 1 | | | | | | | | - | |
| 2 | | | | | | | | - | |
| Subtotal | | | - | - | - | - | - | | |
| EXPENSES - continuous operating detail (For staffing costs please fill out section 7) | | | | | | | | | |
| 1 | * Staffing costs (calculated field) | (From sect. 7) | - | - | - | - | | | |
| 2 | * Benefits | (From sect. 7) | - | - | - | - | | | |
| 3 | * Complement sch. Expenses (calculated field) | (From sect. 7) | - | - | - | - | | | |
| 4 | 2016 Maintenance costs for new parks | | | | | | 226,000 | | |
| 5 | | | | | | | | | |
| 6 | | | | | | | | | |
| 7 | | | | | | | | | |
| Subtotal | | | - | - | - | - | 226,000 | | |
| EXPENSES - one-time operating detail (For staffing costs please fill out section 7) | | | | | | | | | |
| 1 | * Complement sch. Expenses (calculated field) | (From sect. 7) | - | - | - | - | - | | |
| 2 | | | | | | | - | | |
| 3 | | | | | | | - | | |
| Subtotal | | | - | - | - | - | - | | |
| OFFSETS - cost savings, reductions, etc | | | | | | | | | |
| 1 | | | | | | | | | |
| 2 | | | | | | | | | |
| 3 | | | | | | | | | |
| Subtotal | | | - | - | - | - | - | | |
| TOTAL OPERATING BUDGET CHANGE | | | | | - | - | - | 226,000 | - |
| COMPLEMENTS & FTE's | | | | | 2014 | 2015 | 2016 | 2017 | Total |
| # of positions requested | | (From sect. 7) | - | - | - | - | - | | |
| FTE's | | (From sect. 7) | - | - | - | - | - | | |
| FTE reductions/offsets | | (Manual Field) | | | | | - | | |
| Net FTE's | | | - | - | - | - | - | | |

CITY OF VAUGHAN
2014-2017 OPERATING BUDGET

| ADDITIONAL RESOURCE REQUEST | | | | | | | |
|--|--|---|------|-----------|------------------------|--------------------------|------------------------|
| Request Title | City Assisted Tournament Funding | | | | | | |
| Business Unit # | 6810339 | Premium Baseball Fields | | | | | |
| | 205 - Parks & Forestry Operations; Operations | | | | | | |
| Related Program | Soccer | | | | | | |
| Program Classification | Standard Desirable Service & Offered by Private Sector | | | | | | |
| Annual Budget Change Summary | | | | | | | |
| Financial Components | 2014 | 2015 | 2016 | 2017 | 2014-2017 Sub-total | 2018 (One Time. Adj.) | 2014-2018 Sub-total |
| Staffing | | | | | | | |
| Complements | - | - | - | - | - | - | - |
| Net FTE's | - | - | - | - | - | - | - |
| Operating Revenue | - | - | - | - | - | - | - |
| Operating Costs | | | | | | | |
| Staffing & Benefits | - | - | - | - | - | - | - |
| Other continuous costs | - | - | - | 12,000 | 12,000 | - | 12,000 |
| One-time expenses | - | - | - | - | - | - | - |
| Offsets/reductions | - | - | - | - | - | - | - |
| Net Operating Budget | \$ - | \$ - | \$ - | \$ 12,000 | \$ 12,000 | \$ - | \$ 12,000 |
| Associated Capital Costs | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| 1A) Request Description: Please provide a <u>brief</u> description of the request. | | | | | | | |
| Please check one: <input type="checkbox"/> Departmental <input checked="" type="checkbox"/> Corporate | | | | | | | |
| In support of the new proposed policy for "Funding support for External Sports Association Tournaments" funds in the amount of 12K are required to support national tournaments based on the guidelines. Major National and International Tournaments hosted by our Sports Associations, not only put the City of Vaughan on the map for such grand events, the economic benefits can be rewarding to Vaughan as well. Some associations are struggling to host such an event and this policy that provides a maximum contribution of 3K per tournament will mean more tournaments and support to our associations to pursue National/International tournaments. | | | | | | | |
| 1B) If this request is part of a project with multiple milestones then please fill in the following table: | | | | | | | |
| Milestones or Deliverables | Timelines | Comments | | | | | |
| Increased number of tournaments | Q1-2014 | requests received prior to June 1st previous year | | | | | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| 1C) Impact on other departments (cost/time/benefit): | | | | | | | |
| Department Impacted | Describe Impact (Cost/time/benefit) | Were they Consulted? | | | | | |
| Recreation | Revenue from issuing permits | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No | | | | | |
| Economic Development | Revenues from the meals and accommodations that will benefit the COV | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No | | | | | |
| | | <input type="checkbox"/> Yes <input type="checkbox"/> No | | | | | |
| Other comments: | | | | | | | |
| | | | | | | | |
| COMMISSIONER APPROVAL: _____ | | Date: _____ | | | | | |

Budget Staff
Use Only

☐ 1st Submission
☐ Previously Recognized

Submitted for year:
Recognized for year:

Appendix A - Additional Resource Request Submissions

| Request Title | | City Assisted Tournament Funding | | | | |
|---|---|-------------------------------------|--------------|---|----------------|--|
| 2) Relationship to Vaughan Vision 2020 - Goals / Objectives / Initiatives | | | | | | |
| A) Identify the <u>specific initiative</u> on the Vaughan Vision 2020 initiative list this resource request supports (new or implementation of): Choose an Initiative from the drop down list and then choose the relationship with the initiative in the Green cell using the drop down provided. | | | | | | |
| Theme | Goal | ↓ Initiative (Use drop down list) ↓ | Ref # | Date | Priority | Request/Initiative Relationship (choose 1) |
| | | | | | | |
| | | | | | | |
| | | | | | | |
| B) Describe and clearly demonstrate how the request links to the Vaughan Vision 2020: | | | | | | |
| Allocation of funds will link to the the Vaughan Vision of ORGANIZATIONAL EXCELLENCE by managing growth and economic Well-being. | | | | | | |
| 3) Related Performance Indicators & Business Plan Link | | | | | | |
| Please provide information on top 3 performance measures: | | | | | | |
| | Name/description of service level target: | | Target Level | Current Level | Level with ARR | |
| 1) | | | | | | |
| 2) | | | | | | |
| 3) | | | | | | |
| Describe how this request relates to Departmental Business Plan: | | | | | | |
| This initiative relates to public outreach as indicated in the business plan. Engaging the community and empowering sports teams to host tournaments is important for Community Services | | | | | | |
| 4) Value Proposition | | | | | | |
| Please detail both qualitative and quantitative benefits of the request | | | | | | |
| Qualitative: Please select up to 2 actions which best describe this request | | | | | | |
| Primary | | Improve User Satisfaction | | Secondary | | Improve Corp. Image |
| Briefly explain how this request helps achieve the actions selected above. How does this request make a difference in these areas? Can improvements be defined (i.e. surveys, measures, etc.)? | | | | | | |
| The benefits to the community to host a major tournament in Vaughan is both financial as well as a corporate image benefit. The anticipated increase in tournaments will be measured. | | | | | | |
| Quantitative: Please provide explanation of how this request improves efficiency. Note that performance measures are captured in section 3. This section is for efficiency improvements. | | | | | | |
| Year | Type | Change/Saving | Units | Detail of Cost Reductions/Budget Savings | | Incl. in offsets (Section #9)? |
| 2014 | Output/Service Quantity | change | \$ | It is anticipated that the savings will be cost neutral | | No |
| | | | | | | |
| | | | | | | |
| 5) Alternatives | | | | | | |
| Are there alternatives or options? Please explain what they are and why they are not the primary approach. | | | | | | |
| As a result of the Bantam and Pee Wee tournament funding, the department was requested by Council to implement a guideline for future requests. This guideline provides that option. Alternatively we would not provide funding assistance any more to groups who request assistance to host major tournaments. | | | | | | |

Appendix A - Additional Resource Request Submissions

| | | | | |
|---|----------------------------------|--|--------------------|------------------|
| Request Title | City Assisted Tournament Funding | | | |
| 7) Complement Details - Skip to Section 8 if no Staff is requested | | | | |
| Do not gap positions - If required, please contact the Budget Dept. for instructions Future year progressions & eco. adj. will be calculated corporately by the Budget Dept. | | | | |
| Complement Information | Position #1 | Position #2 | Position #3 | Sub-total |
| Budget Year | | | | |
| Position title | | | | |
| Estimated start date | | | | |
| # of positions requested | - | - | - | - |
| Full-time equivalents (FTEs) | - | - | - | - |
| Position type | | | | |
| Position agreement classification | | | | |
| If contract, specify length (months or yrs) | | | | |
| If Casual/Seasonal PT enter Hourly wage | | | | |
| Business unit # (override if different than # shown) | | | | |
| Grade level | | | | |
| Est. starting step | | | | |
| Desktop (HR) Review Performed? | | | | |
| B&F Accommodations Available? | | | | |
| ITM Hardware required? | | | | |
| Capital Equipment Required? | | | | |
| Complement Annual Cost Detail | | | | |
| Annual full-time \$ | | | | - |
| Annual part-time \$ | - | - | - | - |
| Annual shift premiums, etc | - | - | - | - |
| Annual overtime \$ | - | - | - | - |
| * PT vacation pay (calculated field) | - | - | - | - |
| * Annual benefits (calculated field) | - | - | - | - |
| * FT contract benefits in lieu (calculated field) | - | - | - | - |
| Subtotal (Per Employee) | \$ - | \$ - | \$ - | \$ - |
| Subtotal (Per Position) | \$ - | \$ - | \$ - | \$ - |
| Continuous costs | (BU & Acct #.) | Please fill in per Complement. The total will account for multiple positions if indicated above. | | |
| 1) Office Supplies | 6810339.7200 | - | - | - |
| 2) Training & Developme | 6810339.7115 | - | - | - |
| 3) Memberships/Dues/Fe | 6810339.7105 | - | - | - |
| 4) Mileage | 6810339.7100 | - | - | - |
| Subtotal (Per Employee) | \$ - | \$ - | \$ - | \$ - |
| Subtotal (Per Position) | \$ - | \$ - | \$ - | \$ - |
| One-time costs | (BU & Acct #.) | Please fill in per Complement. The total will account for multiple positions if indicated above. | | |
| 1) Computer Hardware | 6810339.7211.01 | - | - | - |
| 2) | #N/A | - | - | - |
| 3) | #N/A | - | - | - |
| 4) | #N/A | - | - | - |
| Subtotal (Per Employee) | - | - | - | - |
| Subtotal (Per Position) | \$ - | \$ - | \$ - | \$ - |
| 2014 Total Annual Costs | \$ - | \$ - | \$ - | \$ - |
| 2015 Total Annual Costs | \$ - | \$ - | \$ - | \$ - |
| 2016 Total Annual Costs | \$ - | \$ - | \$ - | \$ - |
| 2017 Total Annual Costs | \$ - | \$ - | \$ - | \$ - |
| Additional Comments: | | | | |

Appendix A - Additional Resource Request Submissions

| | | | | | | | | | |
|--|---|----------------------------------|------------------------------|---------|------|------|--------|---------------|-------|
| Request Title | | City Assisted Tournament Funding | | | | | | | |
| 8) Capital Funding | | | | | | | | | |
| Are there any Capital requests already submitted/approved or to be submitted related to this ARR? (e.g. new car) | | | | | | | | | |
| ASSOCIATED CAPITAL FUNDING | | Status | Year asset Available for use | Proj. # | 2014 | 2015 | 2016 | 2017 | Total |
| 1 | | | | | \$ - | \$ - | \$ - | | \$ - |
| 2 | | | | | \$ - | \$ - | \$ - | | \$ - |
| 3 | | | | | \$ - | \$ - | \$ - | | \$ - |
| TOTAL ASSOCIATED CAPITAL FUNDING | | | | | \$ - | \$ - | \$ - | \$ - | \$ - |
| 9) Financial/Resource Detail | | | | | | | | | |
| Component | | | BU Acct. # | 2014 | 2015 | 2016 | 2017 | 2018 | |
| | | | | Budget | | | | Full-Yr. Adj. | |
| REVENUE - continuous operating detail | | | | | | | | | |
| 1 | | | | - | - | - | | | |
| 2 | | | | - | - | - | | | |
| 3 | | | | - | - | - | | | |
| 4 | | | | - | - | - | | | |
| Subtotal | | | | - | - | - | - | | |
| REVENUE - one-time operating detail | | | | | | | | | |
| 1 | | | | - | - | - | | - | |
| 2 | | | | - | - | - | | - | |
| Subtotal | | | | - | - | - | - | - | |
| EXPENSES - continuous operating detail (For staffing costs please fill out section 7) | | | | | | | | | |
| 1 | * Staffing costs (calculated field) | (From sect. 7) | | - | - | - | - | | |
| 2 | * Benefits | (From sect. 7) | | - | - | - | - | | |
| 3 | * Complement sch. Expenses (calculated field) | (From sect. 7) | | - | - | - | - | | |
| 4 | Funds required for city assisted tournaments | | | - | - | - | 12,000 | | |
| 5 | | | | - | - | - | | | |
| 6 | | | | - | - | - | | | |
| 7 | | | | - | - | - | | | |
| Subtotal | | | | - | - | - | 12,000 | | |
| EXPENSES - one-time operating detail (For staffing costs please fill out section 7) | | | | | | | | | |
| 1 | * Complement sch. Expenses (calculated field) | (From sect. 7) | | - | - | - | - | - | |
| 2 | | | | - | - | - | | - | |
| 3 | | | | - | - | - | | - | |
| Subtotal | | | | - | - | - | - | - | |
| OFFSETS - cost savings, reductions, etc | | | | | | | | | |
| 1 | | | | - | - | - | | | |
| 2 | | | | - | - | - | | | |
| 3 | | | | - | - | - | | | |
| Subtotal | | | | - | - | - | - | | |
| TOTAL OPERATING BUDGET CHANGE | | | | | - | - | - | 12,000 | - |
| COMPLEMENTS & FTE's | | | | | 2014 | 2015 | 2016 | 2017 | Total |
| # of positions requested | | (From sect. 7) | | - | - | - | - | - | |
| FTE's | | (From sect. 7) | | - | - | - | - | - | |
| FTE reductions/offsets | | (Manual Field) | | - | - | - | - | - | |
| Net FTE's | | | | - | - | - | - | - | |

CITY OF VAUGHAN
2014-2017 OPERATING BUDGET

| ADDITIONAL RESOURCE REQUEST | | | | | | | |
|---|---|--------------------------|------|--|------------------------|--|------------------------|
| Request Title | Increased frequency in grass cutting | | | | | | |
| Business Unit # | 6810331 | Parks Cutting & Trimming | | | | | |
| | 205 - Parks & Forestry Operations; Operations | | | | | | |
| Related Program | Boulevard Maintenance | | | | | | |
| Program Classification | Standard Traditional Service | | | | | | |
| Annual Budget Change Summary | | | | | | | |
| Financial Components | 2014 | 2015 | 2016 | 2017 | 2014-2017 Sub-total | 2018 (One Time. Adj.) | 2014-2018 Sub-total |
| Staffing | | | | | | | |
| Complements | - | - | - | - | - | - | - |
| Net FTE's | - | - | - | - | - | - | - |
| Operating Revenue | - | - | - | - | - | - | - |
| Operating Costs | | | | | | | |
| Staffing & Benefits | - | - | - | - | - | - | - |
| Other continuous costs | - | - | - | 388,500 | 388,500 | - | 388,500 |
| One-time expenses | - | - | - | - | - | - | - |
| Offsets/reductions | - | - | - | - | - | - | - |
| Net Operating Budget | \$ - | \$ - | \$ - | \$ 388,500 | \$ 388,500 | \$ - | \$ 388,500 |
| Associated Capital Costs | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| 1A) Request Description: Please provide a <u>brief</u> description of the request. | | | | | | | |
| Please check one: <input checked="" type="checkbox"/> Departmental <input type="checkbox"/> Corporate | | | | | | | |
| Additional funding to support increased grass cutting rotations during high growth period of the season | | | | | | | |
| 1B) If this request is part of a project with multiple milestones then please fill in the following table: | | | | | | | |
| Milestones or Deliverables | | Timelines | | Comments | | | |
| Increased frequency of cutting at predetermined locations | | Q2 - 2013 | | To manage the increased weed infestation | | | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| 1C) Impact on other departments (cost/time/benefit): | | | | | | | |
| Department Impacted | Describe Impact (Cost/time/benefit) | | | | | Were they Consulted? | |
| | | | | | | <input type="checkbox"/> Yes <input type="checkbox"/> No | |
| | | | | | | <input type="checkbox"/> Yes <input type="checkbox"/> No | |
| | | | | | | <input type="checkbox"/> Yes <input type="checkbox"/> No | |
| Other comments: | | | | | | | |
| | | | | | | | |
| COMMISSIONER APPROVAL: _____ | | | | | | Date: _____ | |

**Budget Staff
Use Only**

☐ 1st Submission
☐ Previously Recognized

Submitted for year:
 Recognized for year:

Appendix A - Additional Resource Request Submissions

| Request Title | | Increased frequency in grass cutting | | | | |
|--|---|--------------------------------------|--------------|--|----------------|--|
| 2) Relationship to Vaughan Vision 2020 - Goals / Objectives / Initiatives | | | | | | |
| A) Identify the <u>specific initiative</u> on the Vaughan Vision 2020 initiative list this resource request supports (new or implementation of): Choose an Initiative from the drop down list and then choose the relationship with the initiative in the Green cell using the drop down provided. | | | | | | |
| Theme | Goal | ↓ Initiative (Use drop down list) ↓ | Ref # | Date | Priority | Request/Initiative Relationship (choose 1) |
| | | | | | | |
| | | | | | | |
| | | | | | | |
| B) Describe and clearly demonstrate how the request links to the Vaughan Vision 2020: | | | | | | |
| Additional funding will enable the Parks & Forestry Operations Department to provide essential maintenance activities at selected park locations allowing the City of Vaughan to Lead and Promote Environmental Sustainability, and promotes community health, safety and well being | | | | | | |
| 3) Related Performance Indicators & Business Plan Link | | | | | | |
| Please provide information on top 3 performance measures: | | | | | | |
| | Name/description of service level target: | | Target Level | Current Level | Level with ARR | |
| 1) | Grass cutting services | | 7 days | 14 days | 7 days | |
| 2) | | | | | | |
| 3) | | | | | | |
| Describe how this request relates to Departmental Business Plan: | | | | | | |
| This relates to the departmental business plan objectives by completing minimum maintenance standards ensuring all Parks are maintained and remain safe for use by the public | | | | | | |
| 4) Value Proposition | | | | | | |
| Please detail both qualitative and quantitative benefits of the request | | | | | | |
| Qualitative: Please select up to 2 actions which best describe this request | | | | | | |
| Primary | | Improve User Satisfaction | | Secondary | | Improve Corp. Image |
| Briefly explain how this request helps achieve the actions selected above. How does this request make a difference in these areas? Can improvements be defined (i.e. surveys, measures, etc.)? | | | | | | |
| Completing services at defined levels ensures the general public remains safe as well as maintaining parks on regular rotation. The corporation will benefit from less complaints about services not being completed quickly and on schedule | | | | | | |
| Quantitative: Please provide explanation of how this request improves efficiency. Note that performance measures are captured in section 3. This section is for efficiency improvements. | | | | | | |
| Year | Type | Change/Saving | Units | Detail of Cost Reductions/Budget Savings | | Incl. in offsets (Section #9)? |
| 2013 | | Change | \$ | Reduced number of incoming complaints regarding long grass/weeds | | No |
| | | | | | | |
| | | | | | | |
| 5) Alternatives | | | | | | |
| Are there alternatives or options? Please explain what they are and why they are not the primary approach. | | | | | | |
| The only alternative to increasing grass cutting schedules is to increase overtime with existing staff, the demand from both city staff and the residents is to increase the frequency of the cutting to 7 days | | | | | | |

Appendix A - Additional Resource Request Submissions

| | | | | |
|---|--------------------------------------|--|--------------------|------------------|
| Request Title | Increased frequency in grass cutting | | | |
| 7) Complement Details - Skip to Section 8 if no Staff is requested | | | | |
| Do not gap positions - If required, please contact the Budget Dept. for instructions Future year progressions & eco. adj. will be calculated corporately by the Budget Dept. | | | | |
| Complement Information | Position #1 | Position #2 | Position #3 | Sub-total |
| Budget Year | | | | |
| Position title | | | | |
| Estimated start date | | | | |
| # of positions requested | - | - | - | - |
| Full-time equivalents (FTEs) | - | - | - | - |
| Position type | | | | |
| Position agreement classification | | | | |
| If contract, specify length (months or yrs) | | | | |
| If Casual/Seasonal PT enter Hourly wage | | | | |
| Business unit # (override if different than # shown) | | | | |
| Grade level | | | | |
| Est. starting step | | | | |
| Desktop (HR) Review Performed? | | | | |
| B&F Accommodations Available? | | | | |
| ITM Hardware required? | | | | |
| Capital Equipment Required? | | | | |
| Complement Annual Cost Detail | | | | |
| Annual full-time \$ | | | | - |
| Annual part-time \$ | - | - | - | - |
| Annual shift premiums, etc | - | - | - | - |
| Annual overtime \$ | - | - | - | - |
| * PT vacation pay (calculated field) | - | - | - | - |
| * Annual benefits (calculated field) | - | - | - | - |
| * FT contract benefits in lieu (calculated field) | - | - | - | - |
| Subtotal (Per Employee) | \$ - | \$ - | \$ - | \$ - |
| Subtotal (Per Position) | \$ - | \$ - | \$ - | \$ - |
| Continuous costs | (BU & Acct #.) | Please fill in per Complement. The total will account for multiple positions if indicated above. | | |
| 1) Office Supplies | 6810331.7200 | - | - | - |
| 2) Training & Developme | 6810331.7115 | - | - | - |
| 3) Memberships/Dues/Fe | 6810331.7105 | - | - | - |
| 4) Mileage | 6810331.7100 | - | - | - |
| Subtotal (Per Employee) | \$ - | \$ - | \$ - | \$ - |
| Subtotal (Per Position) | \$ - | \$ - | \$ - | \$ - |
| One-time costs | (BU & Acct #.) | Please fill in per Complement. The total will account for multiple positions if indicated above. | | |
| 1) Computer Hardware | 6810331.7211.01 | - | - | - |
| 2) | #N/A | - | - | - |
| 3) | #N/A | - | - | - |
| 4) | #N/A | - | - | - |
| Subtotal (Per Employee) | - | - | - | - |
| Subtotal (Per Position) | \$ - | \$ - | \$ - | \$ - |
| 2014 Total Annual Costs | \$ - | \$ - | \$ - | \$ - |
| 2015 Total Annual Costs | \$ - | \$ - | \$ - | \$ - |
| 2016 Total Annual Costs | \$ - | \$ - | \$ - | \$ - |
| 2017 Total Annual Costs | \$ - | \$ - | \$ - | \$ - |
| Additional Comments: | | | | |

Appendix A - Additional Resource Request Submissions

| | | | | | | | | | |
|--|---|--------------------------------------|-------------------------------------|----------------|-------------|-------------|----------------------|-------------|--------------|
| Request Title | | Increased frequency in grass cutting | | | | | | | |
| 8) Capital Funding | | | | | | | | | |
| Are there any Capital requests already submitted/approved or to be submitted related to this ARR? (e.g. new car) | | | | | | | | | |
| ASSOCIATED CAPITAL FUNDING | | Status | Year asset Available for use | Proj. # | 2014 | 2015 | 2016 | 2017 | Total |
| 1 | | | | | \$ - | \$ - | \$ - | | \$ - |
| 2 | | | | | \$ - | \$ - | \$ - | | \$ - |
| 3 | | | | | \$ - | \$ - | \$ - | | \$ - |
| TOTAL ASSOCIATED CAPITAL FUNDING | | | | | \$ - | \$ - | \$ - | \$ - | \$ - |
| 9) Financial/Resource Detail | | | | | | | | | |
| Component | | BU Acct. # | 2014 | 2015 | 2016 | 2017 | 2018 | | |
| | | | Budget | | | | Full-Yr. Adj. | | |
| REVENUE - continuous operating detail | | | | | | | | | |
| 1 | | | - | - | - | | | | |
| 2 | | | - | - | - | | | | |
| 3 | | | - | - | - | | | | |
| 4 | | | - | - | - | | | | |
| Subtotal | | | - | - | - | - | | | |
| REVENUE - one-time operating detail | | | | | | | | | |
| 1 | | | - | - | - | | | - | |
| 2 | | | - | - | - | | | - | |
| Subtotal | | | - | - | - | - | | - | |
| EXPENSES - continuous operating detail (For staffing costs please fill out section 7) | | | | | | | | | |
| 1 | * Staffing costs (calculated field) | (From sect. 7) | - | - | - | | | - | |
| 2 | * Benefits | (From sect. 7) | - | - | - | | | - | |
| 3 | * Complement sch. Expenses (calculated field) | (From sect. 7) | - | - | - | | | - | |
| 4 | Contract Services for grass cutting in parks | | - | - | | | 388,500 | | |
| 5 | | | - | - | - | | | | |
| 6 | | | - | - | - | | | | |
| 7 | | | - | - | - | | | | |
| Subtotal | | | - | - | - | | 388,500 | | |
| EXPENSES - one-time operating detail (For staffing costs please fill out section 7) | | | | | | | | | |
| 1 | * Complement sch. Expenses (calculated field) | (From sect. 7) | - | - | - | | - | - | |
| 2 | | | - | - | - | | | - | |
| 3 | | | - | - | - | | | - | |
| Subtotal | | | - | - | - | - | | - | |
| OFFSETS - cost savings, reductions, etc | | | | | | | | | |
| 1 | | | - | - | - | | | | |
| 2 | | | - | - | - | | | | |
| 3 | | | - | - | - | | | | |
| Subtotal | | | - | - | - | - | | | |
| TOTAL OPERATING BUDGET CHANGE | | | | | - | - | - | 388,500 | - |
| COMPLEMENTS & FTE's | | | | | 2014 | 2015 | 2016 | 2017 | Total |
| # of positions requested | | (From sect. 7) | - | - | - | | - | - | |
| FTE's | | (From sect. 7) | - | - | - | | - | - | |
| FTE reductions/offsets | | (Manual Field) | - | - | - | | | - | |
| Net FTE's | | | - | - | - | | - | - | |

CITY OF VAUGHAN
2014-2017 OPERATING BUDGET

| ADDITIONAL RESOURCE REQUEST | | | | | | | |
|---|--|---|-------------|-------------|------------------------|--------------------------|------------------------|
| Request Title | Senior Policy Planner (Extension of 2 YR Contract - 2014 to 2015) | | | | | | |
| Business Unit # | 185001 | Policy Planning | | | | | |
| | 185 - Policy Planning | | | | | | |
| Related Program | OMB Appeals to VOP 2010 and Secondary Plans | | | | | | |
| Program Classification | Mandatory - Service (Individual Programs) | | | | | | |
| Annual Budget Change Summary | | | | | | | |
| Financial Components | 2014 | 2015 | 2016 | 2017 | 2014-2017 Sub-total | 2018 (One Time. Adj.) | 2014-2018 Sub-total |
| Staffing | | | | | | | |
| Complements | 1.00 | - | - | - | 1.00 | - | 1.00 |
| Net FTE's | 1.00 | - | - | - | 1.00 | - | 1.00 |
| Operating Revenue | - | - | - | - | - | - | - |
| Operating Costs | | | | | | | |
| Staffing & Benefits | 114,071 | - | - | - | 114,071 | - | 114,071 |
| Other continuous costs | 1,100 | - | - | - | 1,100 | - | 1,100 |
| One-time expenses | - | - | - | - | - | - | - |
| Offsets/reductions | - | - | - | - | - | - | - |
| Net Operating Budget | \$ 115,171 | \$ - | \$ - | \$ - | \$ 115,171 | \$ - | \$ 115,171 |
| Associated Capital Costs | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| 1A) Request Description: Please provide a <u>brief</u> description of the request. | | | | | | | |
| Please check one: <input checked="" type="checkbox"/> Departmental <input type="checkbox"/> Corporate | | | | | | | |
| In order to defend the VOP 2010 at the Ontario Municipal Board (OMB) a full-time contract Senior Planner has been hired for approximately 2 years, starting in 2012. This was a) necessary in that the current staff compliment will be fully occupied with the rest of the work program and which needs to be accomplished within a certain timeframe otherwise aspects of it would be subject to OMB appeals and b) would be cost efficient in that if staff resources are not available the department would need to hire consultants to undertake the work at approximately three times the cost. It has become clear that the work related to the OMB appeals due to the number, complexity and timelines associated with other similar endeavours, will go at least until the end of 2015. Therefore an extension of the contract will be required for 2014 and 2015. | | | | | | | |
| 1B) If this request is part of a project with multiple milestones then please fill in the following table: | | | | | | | |
| Milestones or Deliverables | Timelines | Comments | | | | | |
| OMB Pre-hearing on Volume 1 | Q1-Q3 - 2012 | Hearing Q4-2012 - Q1-2013; Decision Q2-2013 | | | | | |
| OMB Pre-hearing on Volume 2 | Q2-Q4 - 2014 | Hearing Q1-Q2 - 2013; Decision Q3-2013 | | | | | |
| OMB Hearing Volume 1 | | | | | | | |
| OMB Hearing Volume 2 | | | | | | | |
| 1C) Impact on other departments (cost/time/benefit): | | | | | | | |
| Department Impacted | Describe Impact (Cost/time/benefit) | Were they Consulted? | | | | | |
| Legal Services | Defending the VOP 2010 at the OMB will occupy a Senior Planner full-time as well as require input from the Director and Manager of Policy Planning on a regular basis. | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No | | | | | |
| | In order to avoid costly appeals to the OMB, the Natural Heritage Network Study, to inform the VOP 2010 and numerous other studies, the department will need the 2 Senior Policy Planners to focus on this work. Therefore, an additional planner with senior capabilities will be needed to address the OMB work. | <input type="checkbox"/> Yes <input type="checkbox"/> No | | | | | |
| | | <input type="checkbox"/> Yes <input type="checkbox"/> No | | | | | |
| Other comments: | | | | | | | |
| If planning expertise is not available in-house the Legal Dept. will need to rely on consultant assistance at approx.3 times the cost. Aside from the need to defend the VOP 2010 at the OMB the dept has a complex work program requiring all planner & senior planner skills/resources. Work (5 Secondary Plans, Natural Heritage Network Study, Sustainable Development Study, Hospital & Vaughan Campus of Care Precinct Plan, Block Plans & other initiatives) must be accomplished within 2 yrs to avoid cost & time associated with appeals. The dept needs to have the senior planner capabilities to devote to the OMB appeals. | | | | | | | |
| COMMISSIONER APPROVAL: _____ | | Date: _____ | | | | | |

**Budget Staff
Use Only**

☐ 1st Submission
☐ Previously Recognized

Submitted for year:
 Recognized for year:

Appendix A - Additional Resource Request Submissions

| Request Title | | Senior Policy Planner (Extension of 2 YR Contract - 2014 to 2015) | | | | |
|--|---|---|--------------|---|----------------|--|
| 2) Relationship to Vaughan Vision 2020 - Goals / Objectives / Initiatives | | | | | | |
| A) Identify the <u>specific initiative</u> on the Vaughan Vision 2020 initiative list this resource request supports (new or implementation of): Choose an Initiative from the drop down list and then choose the relationship with the initiative in the Green cell using the drop down provided. | | | | | | |
| Theme | Goal | Initiative (Use drop down list) | Ref # | Date | Priority | Request/Initiative Relationship (choose 1) |
| Organizational Goals | Manage Growth & Economic Well-being | Develop the plan required to build a dynamic Vaughan Metropolitan Centre | 1 | Q4/15 | High | Mandatory |
| #VALUE! | #VALUE! | Conduct a 5-year comprehensive review of the Official Plan as part of the Growth Management Strategy 2031 Including: support and coordinate land use planning for high capacity transit at strategic locations in the City and prepare a land use plan for the Vaughan enterprise zone and employment lands | #VALUE! | #VALUE! | #VALUE! | General Correlation |
| | | | | | | |
| B) Describe and clearly demonstrate how the request links to the Vaughan Vision 2020: | | | | | | |
| The request relates directly to Vaughan Vision 2020 in that it implements Strategic Initiative #1 - Undertake a 5-year comprehensive review of the Official Plan as part of the Growth Management Strategy - a High Priority. The VOP 2010 does not come fully into effect until the appeals to the OMB have been resolved. | | | | | | |
| 3) Related Performance Indicators & Business Plan Link | | | | | | |
| Please provide information on top 3 performance measures: | | | | | | |
| | Name/description of service level target: | | Target Level | Current Level | Level with ARR | |
| 1) | | | | | | |
| 2) | | | | | | |
| 3) | | | | | | |
| Describe how this request relates to Departmental Business Plan: | | | | | | |
| The Policy Planning Department's Business Plan identifies increases to the Department's workload in terms of 5 new Secondary Plans and other studies in order to avoid costly and time consuming appeals to the OMB and other time sensitive work. As part of the 2013 Budget Submission, the department is requesting that Senior Policy Planner 2 yr (2012 to 2013) contract position be extended for an additional 2 yrs. | | | | | | |
| 4) Value Proposition | | | | | | |
| Please detail both qualitative and quantitative benefits of the request | | | | | | |
| Qualitative: Please select up to 2 actions which best describe this request | | | | | | |
| Primary | | Realize Future Benefits | | Secondary | | Leverage Innovation/Creativity |
| Briefly explain how this request helps achieve the actions selected above. How does this request make a difference in these areas? Can improvements be defined (i.e. surveys, measures, etc.)? | | | | | | |
| To complete a 5-year comprehensive review of the Official Plan is a High Priority and a key component of the Growth Management Strategy. Leveraging investment in Vaughan cannot be fully realized unless the Plan is approved and appeals are resolved. The secondary measure is met by promoting a planner to acting senior planner to undertake OMB work and back filling with a junior planner. Vaughan thereby retains the corporate knowledge and the planner gains important experience. | | | | | | |
| Quantitative: Please provide explanation of how this request improves efficiency. Note that performance measures are captured in section 3. This section is for efficiency improvements. | | | | | | |
| Year | Type | Change/Saving | Units | Detail of Cost Reductions/Budget Savings | | Incl. in offsets (Section #9)? |
| 2014 | | | \$ | Would result in no request to increase the Corporate OMB account (Legal Dept.). | | |
| | | | | | | |
| | | | | | | |
| 5) Alternatives | | | | | | |
| Are there alternatives or options? Please explain what they are and why they are not the primary approach. | | | | | | |
| An alternative would be to hire a member from our consultant team, however, this would be more costly. As well, given that the approach would be to elevate a planner into a senior planner position for this work and back fill with a more junior planner, the Corporation retains the knowledge gained from the process. In the event that a consultant needs to be hired, this may need to be addressed through the Capital Budget process either as an increase to the Corporate OMB Account (Legal Dept.) or as an increase to the Official Plan Budget (Policy Planning Dept.). | | | | | | |

Appendix A - Additional Resource Request Submissions

| | | | | |
|---|---|--|--------------------|-------------------|
| Request Title | Senior Policy Planner (Extension of 2 YR Contract - 2014 to 2015) | | | |
| 7) Complement Details - Skip to Section 8 if no Staff is requested | | | | |
| Do not gap positions - If required, please contact the Budget Dept. for instructions Future year progressions & eco. adj. will be calculated corporately by the Budget Dept. | | | | |
| Complement Information | Position #1 | Position #2 | Position #3 | Sub-total |
| Budget Year | 2014 | | | |
| Position title | Senior Policy Planner | | | |
| Estimated start date | February 1, 2014 | | | |
| # of positions requested | 1.00 | - | - | 1.00 |
| Full-time equivalents (FTEs) | 1.00 | - | - | 1.00 |
| Position type | Full-time | | | |
| Position agreement classification | Contract | | | |
| If contract, specify length (months or yrs) | 2 years | | | |
| If Casual/Seasonal PT enter Hourly wage | | | | |
| Business unit # (override if different than # shown) | 185001 | | | |
| Grade level | 8 | | | |
| Est. starting step | 3 | | | |
| Desktop (HR) Review Performed? | N/A | | | |
| B&F Accommodations Available? | Yes | | | |
| ITM Hardware required? | Yes | | | |
| Capital Equipment Required? | No | | | |
| Complement Annual Cost Detail | | | | |
| Annual full-time \$ | 96,711 | | | 96,711 |
| Annual part-time \$ | - | - | - | - |
| Annual shift premiums, etc | - | - | - | - |
| Annual overtime \$ | - | - | - | - |
| * PT vacation pay (calculated field) | - | - | - | - |
| * Annual benefits (calculated field) | - | - | - | - |
| * FT contract benefits in lieu (calculated field) | 17,360 | - | - | 17,360 |
| Subtotal (Per Employee) | \$ 114,071 | \$ - | \$ - | \$ 114,071 |
| Subtotal (Per Position) | \$ 114,071 | \$ - | \$ - | \$ 114,071 |
| Continuous costs | (BU & Acct #.) | Please fill in per Complement. The total will account for multiple positions if indicated above. | | |
| 1) Office Supplies | 185001.7200 | 100 | - | 100 |
| 2) Training & Developme | 185001.7115 | 500 | - | 500 |
| 3) Memberships/Dues/Fe | 185001.7105 | - | - | - |
| 4) Mileage | 185001.7100 | 500 | - | 500 |
| Subtotal (Per Employee) | \$ 1,100 | \$ - | \$ - | \$ 1,100 |
| Subtotal (Per Position) | \$ 1,100 | \$ - | \$ - | \$ 1,100 |
| One-time costs | (BU & Acct #.) | Please fill in per Complement. The total will account for multiple positions if indicated above. | | |
| 1) Computer Hardware | 185001.7211.01 | - | - | - |
| 2) Other (Please detail in | #N/A | - | - | - |
| 3) | #N/A | - | - | - |
| 4) | #N/A | - | - | - |
| Subtotal (Per Employee) | - | - | - | - |
| Subtotal (Per Position) | \$ - | \$ - | \$ - | \$ - |
| 2014 Total Annual Costs | \$ 115,171 | \$ - | \$ - | \$ 115,171 |
| 2015 Total Annual Costs | \$ - | \$ - | \$ - | \$ - |
| 2016 Total Annual Costs | \$ - | \$ - | \$ - | \$ - |
| 2017 Total Annual Costs | \$ - | \$ - | \$ - | \$ - |
| Additional Comments: | | | | |

Appendix A - Additional Resource Request Submissions

| | | | | | | | | | |
|--|---|---|-------------------------------------|----------------|-------------|-------------|----------------------|-------------|--------------|
| Request Title | | Senior Policy Planner (Extension of 2 YR Contract - 2014 to 2015) | | | | | | | |
| 8) Capital Funding | | | | | | | | | |
| Are there any Capital requests already submitted/approved or to be submitted related to this ARR? (e.g. new car) | | | | | | | | | |
| ASSOCIATED CAPITAL FUNDING | | Status | Year asset Available for use | Proj. # | 2014 | 2015 | 2016 | 2017 | Total |
| 1 | | | | | \$ - | \$ - | \$ - | | \$ - |
| 2 | | | | | \$ - | \$ - | \$ - | | \$ - |
| 3 | | | | | \$ - | \$ - | \$ - | | \$ - |
| TOTAL ASSOCIATED CAPITAL FUNDING | | | | | \$ - | \$ - | \$ - | \$ - | \$ - |
| 9) Financial/Resource Detail | | | | | | | | | |
| Component | | BU Acct. # | 2014 | 2015 | 2016 | 2017 | 2018 | | |
| | | | Budget | | | | Full-Yr. Adj. | | |
| REVENUE - continuous operating detail | | | | | | | | | |
| 1 | | | - | - | - | | | | |
| 2 | | | - | - | - | | | | |
| 3 | | | - | - | - | | | | |
| 4 | | | - | - | - | | | | |
| Subtotal | | | - | - | - | - | | | |
| REVENUE - one-time operating detail | | | | | | | | | |
| 1 | | | - | - | - | | | - | |
| 2 | | | - | - | - | | | - | |
| Subtotal | | | - | - | - | - | | - | |
| EXPENSES - continuous operating detail (For staffing costs please fill out section 7) | | | | | | | | | |
| 1 | * Staffing costs (calculated field) | (From sect. 7) | 96,711 | - | - | - | | | |
| 2 | * Benefits | (From sect. 7) | 17,360 | - | - | - | | | |
| 3 | * Complement sch. Expenses (calculated field) | (From sect. 7) | 1,100 | - | - | - | | | |
| 4 | | | - | - | - | | | | |
| 5 | | | - | - | - | | | | |
| 6 | | | - | - | - | | | | |
| 7 | | | - | - | - | | | | |
| Subtotal | | | 115,171 | - | - | - | | | |
| EXPENSES - one-time operating detail (For staffing costs please fill out section 7) | | | | | | | | | |
| 1 | * Complement sch. Expenses (calculated field) | (From sect. 7) | - | - | - | - | | - | |
| 2 | | | - | - | - | | | - | |
| 3 | | | - | - | - | | | - | |
| Subtotal | | | - | - | - | - | | - | |
| OFFSETS - cost savings, reductions, etc | | | | | | | | | |
| 1 | | | - | - | - | | | | |
| 2 | | | - | - | - | | | | |
| 3 | | | - | - | - | | | | |
| Subtotal | | | - | - | - | - | | | |
| TOTAL OPERATING BUDGET CHANGE | | | | | 115,171 | - | - | - | - |
| COMPLEMENTS & FTE's | | | | | 2014 | 2015 | 2016 | 2017 | Total |
| # of positions requested | | (From sect. 7) | 1.00 | - | - | - | | 1.00 | |
| FTE's | | (From sect. 7) | 1.00 | - | - | - | | 1.00 | |
| FTE reductions/offsets | | (Manual Field) | - | - | - | | | - | |
| Net FTE's | | | 1.00 | - | - | - | | 1.00 | |

CITY OF VAUGHAN
2014-2017 OPERATING BUDGET

| ADDITIONAL RESOURCE REQUEST | | | | | | | |
|---|---|---------------------|---|-------------|------------------------|--------------------------|--|
| Request Title | Senior Technical Clerk | | | | | | |
| Business Unit # | 070110 | Purchasing Services | | | | | |
| | 079 - Purchasing | | | | | | |
| Related Program | Accounts Payable | | | | | | |
| Program Classification | Standard Essential Support | | | | | | |
| Annual Budget Change Summary | | | | | | | |
| Financial Components | 2014 | 2015 | 2016 | 2017 | 2014-2017 Sub-total | 2018 (One Time. Adj.) | 2014-2018 Sub-total |
| Staffing | | | | | | | |
| Complements | 1.00 | - | - | - | 1.00 | - | 1.00 |
| Net FTE's | 1.00 | - | - | - | 1.00 | - | 1.00 |
| Operating Revenue | - | - | - | - | - | - | - |
| Operating Costs | | | | | | | |
| Staffing & Benefits | 70,431 | - | - | - | 70,431 | - | 70,431 |
| Other continuous costs | 300 | - | - | - | 300 | - | 300 |
| One-time expenses | 3,500 | (3,500) | - | - | - | - | - |
| Offsets/reductions | (39,092) | - | - | - | (39,092) | - | (39,092) |
| Net Operating Budget | \$ 35,139 | \$ (3,500) | \$ - | \$ - | \$ 31,639 | \$ - | \$ 31,639 |
| Associated Capital Costs | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| 1A) Request Description: Please provide a <u>brief</u> description of the request. | | | | | | | |
| Please check one: <input checked="" type="checkbox"/> Departmental <input type="checkbox"/> Corporate | | | | | | | |
| <p>Purchasing Services is in need of additional staffing, one Senior Technical Clerk to support buyers with increased bidding workload. This position is integral part of bid preparation process which enables buyers to secure requesting department's requirement through competitive bid cycle. Buyers focus more on professional procurement aspects of bid process to ensure adherence with the related regulations where as this position handles administrative aspect of the bid process by timely releasing the bid documents, addendums, advertisements, upload bids on websites and also receives fees and submissions from vendors. Shortage of this staff member has corporate wide adverse effects due to bottlenecks in procurement process</p> <p>Purchasing Services is committed to the procurement of supplies and services and construction in a timely and cost effective manner through fair and competitive process. This includes the acquisition of goods, services and capital construction projects for all departments of the City of Vaughan and VPL.</p> | | | | | | | |
| 1B) If this request is part of a project with multiple milestones then please fill in the following table: | | | | | | | |
| Milestones or Deliverables | | Timelines | | Comments | | | |
| Bidding Process to award the Contract | | Specific to each | All departments put in their procurement requests for goods, services or construction | | | | |
| | | Project | and have specific milestones of start and end date in order to ensure department's | | | | |
| | | | operations and service standards. Purchasing is required to work to meet departments | | | | |
| | | | timelines. | | | | |
| 1C) Impact on other departments (cost/time/benefit): | | | | | | | |
| Department Impacted | Describe Impact (Cost/time/benefit) | | | | | | Were they Consulted? |
| Corporate Wide | To meet the departmental timeline for procurement of goods, services and constructions, Purchasing | | | | | | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| | department is required to process the bids soon upon budget approval and receipt of specifications from | | | | | | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| | departments. With the approval of this ARR the process bottleneck will clear and improve bid process time | | | | | | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| Other comments: | | | | | | | |
| | | | | | | | |
| COMMISSIONER APPROVAL: _____ | | | | | Date: _____ | | |

**Budget Staff
Use Only**

☐ 1st Submission
☐ Previously Recognized

Submitted for year:
 Recognized for year:

Appendix A - Additional Resource Request Submissions

| Request Title | | Senior Technical Clerk | | | | |
|---|---|-------------------------------------|--------------|--|----------------|--|
| 2) Relationship to Vaughan Vision 2020 - Goals / Objectives / Initiatives | | | | | | |
| A) Identify the <u>specific initiative</u> on the Vaughan Vision 2020 initiative list this resource request supports (new or implementation of): Choose an Initiative from the drop down list and then choose the relationship with the initiative in the Green cell using the drop down provided. | | | | | | |
| Theme | Goal | ↓ Initiative (Use drop down list) ↓ | Ref # | Date | Priority | Request/Initiative Relationship (choose 1) |
| | | | | | | |
| | | | | | | |
| | | | | | | |
| B) Describe and clearly demonstrate how the request links to the Vaughan Vision 2020: | | | | | | |
| Pursue Excellence in Service Delivery. Approval of this position will help maintain the purchasing service delivery standards to its internal and external customers by improving the turn around time of procurement / bidding cycle. | | | | | | |
| 3) Related Performance Indicators & Business Plan Link | | | | | | |
| Please provide information on top 3 performance measures: | | | | | | |
| | Name/description of service level target: | | Target Level | Current Level | Level with ARR | |
| 1) | Maintain Procurement Cycle | | A | B+ | A | |
| 2) | Continue Fair and transparent Bidding process | | A | A | Maintain A | |
| 3) | Maintain Litigation Free Operations | | A | A | Maintain A | |
| Describe how this request relates to Departmental Business Plan: | | | | | | |
| The number of Bids and Purchase Order have increased during last 3 years as all of the purchasing tasks are now centrally performed by Purchasing Services to ensure consistency in accordance with policies. As result of this increased work load the bidding process is either delayed or staff is working extra time to meet the timelines. | | | | | | |
| 4) Value Proposition | | | | | | |
| Please detail both qualitative and quantitative benefits of the request | | | | | | |
| Qualitative: Please select up to 2 actions which best describe this request | | | | | | |
| Primary | | Improve User Satisfaction | | Secondary | | Improve Corp. Image |
| Briefly explain how this request helps achieve the actions selected above. How does this request make a difference in these areas? Can improvements be defined (i.e. surveys, measures, etc.)? | | | | | | |
| Timely meeting the user department's operational requirement will help them maintaining the service delivery standard / levels which in turn improve user satisfaction and also improve corporate image. | | | | | | |
| Quantitative: Please provide explanation of how this request improves efficiency. Note that performance measures are captured in section 3. This section is for efficiency improvements. | | | | | | |
| Year | Type | Change/Saving | Units | Detail of Cost Reductions/Budget Savings | | Incl. in offsets (Section #9)? |
| | | | | | | |
| | | | | | | |
| | | | | | | |
| 5) Alternatives | | | | | | |
| Are there alternatives or options? Please explain what they are and why they are not the primary approach. | | | | | | |
| Staff is working extra hours to meet the timelines for additional requirement. However this option is not a sustainable approach as continuation of this practice will have negative impact on related staff work life balance. Moreover working beyond regular hours may impact on quality of work and increase chances of errors. | | | | | | |

Appendix A - Additional Resource Request Submissions

| Request Title | Senior Technical Clerk | | | |
|---|------------------------|--|-------------|------------------|
| 7) Complement Details - Skip to Section 8 if no Staff is requested | | | | |
| Do not gap positions - If required, please contact the Budget Dept. for instructions Future year progressions & eco. adj. will be calculated corporately by the Budget Dept. | | | | |
| Complement Information | Position #1 | Position #2 | Position #3 | Sub-total |
| Budget Year | 2014 | | | |
| Position title | Senior Technical Clerk | | | |
| Estimated start date | June 1, 2014 | | | |
| # of positions requested | 1.00 | - | - | 1.00 |
| Full-time equivalents (FTEs) | 1.00 | - | - | 1.00 |
| Position type | Full-time | | | |
| Position agreement classification | Cupe Cler. & Tech | | | |
| If contract, specify length (months or yrs) | N/A | | | |
| If Casual/Seasonal PT enter Hourly wage | | | | |
| Business unit # (override if different than # shown) | 070110 | | | |
| Grade level | F | | | |
| Est. starting step | Start | | | |
| Desktop (HR) Review Performed? | No | | | |
| B&F Accommodations Available? | Yes | | | |
| ITM Hardware required? | No | | | |
| Capital Equipment Required? | No | | | |
| Complement Annual Cost Detail | | | | |
| Annual full-time \$ | 54,327 | | | 54,327 |
| Annual part-time \$ | - | - | - | - |
| Annual shift premiums, etc | - | - | - | - |
| Annual overtime \$ | 1,000 | - | - | 1,000 |
| * PT vacation pay (calculated field) | - | - | - | - |
| * Annual benefits (calculated field) | 15,104 | - | - | 15,104 |
| * FT contract benefits in lieu (calculated field) | - | - | - | - |
| Subtotal (Per Employee) | \$ 70,431 | \$ - | \$ - | \$ 70,431 |
| Subtotal (Per Position) | \$ 70,431 | \$ - | \$ - | \$ 70,431 |
| Continuous costs | (BU & Acct #.) | Please fill in per Complement. The total will account for multiple positions if indicated above. | | |
| 1) Office Supplies | 070110.7200 | 300 | - | 300 |
| 2) Training & Developme | 070110.7115 | - | - | - |
| 3) Cellular Line Charges | 070110.7122.01 | - | - | - |
| 4) Mileage | 070110.7100 | - | - | - |
| Subtotal (Per Employee) | \$ 300 | \$ - | \$ - | \$ 300 |
| Subtotal (Per Position) | \$ 300 | \$ - | \$ - | \$ 300 |
| One-time costs | (BU & Acct #.) | Please fill in per Complement. The total will account for multiple positions if indicated above. | | |
| 1) Computer Hardware | 070110.7211.01 | 2,500 | - | 2,500 |
| 2) Office Equip. & Furnitu | 070110.7210 | - | - | - |
| 3) Training & Developme | 070110.7115 | - | - | - |
| 4) Dept. Sundry Expense | 070110.7699.01 | 1,000 | - | 1,000 |
| Subtotal (Per Employee) | 3,500 | - | - | 3,500 |
| Subtotal (Per Position) | \$ 3,500 | \$ - | \$ - | \$ 3,500 |
| 2014 Total Annual Costs | \$ 74,231 | \$ - | \$ - | \$ 74,231 |
| 2015 Total Annual Costs | \$ - | \$ - | \$ - | \$ - |
| 2016 Total Annual Costs | \$ - | \$ - | \$ - | \$ - |
| 2017 Total Annual Costs | \$ - | \$ - | \$ - | \$ - |
| Additional Comments: | | | | |

Appendix A - Additional Resource Request Submissions

| | | | | | | | | | |
|--|---|------------------------|-------------------------------------|----------------|-------------|-------------|----------------------|-------------|--------------|
| Request Title | | Senior Technical Clerk | | | | | | | |
| 8) Capital Funding | | | | | | | | | |
| Are there any Capital requests already submitted/approved or to be submitted related to this ARR? (e.g. new car) | | | | | | | | | |
| ASSOCIATED CAPITAL FUNDING | | Status | Year asset Available for use | Proj. # | 2014 | 2015 | 2016 | 2017 | Total |
| 1 | | | | | \$ - | \$ - | \$ - | | \$ - |
| 2 | | | | | \$ - | \$ - | \$ - | | \$ - |
| 3 | | | | | \$ - | \$ - | \$ - | | \$ - |
| TOTAL ASSOCIATED CAPITAL FUNDING | | | | | \$ - | \$ - | \$ - | \$ - | \$ - |
| 9) Financial/Resource Detail | | | | | | | | | |
| Component | | BU Acct. # | 2014 | 2015 | 2016 | 2017 | 2018 | | |
| | | | Budget | | | | Full-Yr. Adj. | | |
| REVENUE - continuous operating detail | | | | | | | | | |
| 1 | | | - | - | - | | | | |
| 2 | | | - | - | - | | | | |
| 3 | | | - | - | - | | | | |
| 4 | | | - | - | - | | | | |
| Subtotal | | | - | - | - | | | | |
| REVENUE - one-time operating detail | | | | | | | | | |
| 1 | | | - | - | - | | | - | |
| 2 | | | - | - | - | | | - | |
| Subtotal | | | - | - | - | | | - | |
| EXPENSES - continuous operating detail (For staffing costs please fill out section 7) | | | | | | | | | |
| 1 | * Staffing costs (calculated field) | (From sect. 7) | 55,327 | - | - | | | - | |
| 2 | * Benefits | (From sect. 7) | 15,104 | - | - | | | - | |
| 3 | * Complement sch. Expenses (calculated field) | (From sect. 7) | 300 | - | - | | | - | |
| 4 | | | - | - | - | | | | |
| 5 | | | - | - | - | | | | |
| 6 | | | - | - | - | | | | |
| 7 | | | - | - | - | | | | |
| Subtotal | | | 70,731 | - | - | | | - | |
| EXPENSES - one-time operating detail (For staffing costs please fill out section 7) | | | | | | | | | |
| 1 | * Complement sch. Expenses (calculated field) | (From sect. 7) | 3,500 | - | - | | | - | |
| 2 | | | - | - | - | | | - | |
| 3 | | | - | - | - | | | - | |
| Subtotal | | | 3,500 | - | - | | | - | |
| OFFSETS - cost savings, reductions, etc | | | | | | | | | |
| 1 | 70001.7015 and 7017- Part Time and Benefits | | (24,227) | - | - | | | | |
| 2 | 70110.7220.01 - Copier/Fax Lease Charges | | (4,000) | - | - | | | | |
| 3 | 70110.7015 and 7017 - Part Time and Benefits | | (10,865) | - | - | | | | |
| Subtotal | | | (39,092) | - | - | | | - | |
| TOTAL OPERATING BUDGET CHANGE | | | | | 35,139 | - | - | - | - |
| COMPLEMENTS & FTE's | | | | | 2014 | 2015 | 2016 | 2017 | Total |
| # of positions requested | | (From sect. 7) | 1.00 | - | - | | | 1.00 | |
| FTE's | | (From sect. 7) | 1.00 | - | - | | | 1.00 | |
| FTE reductions/offsets | | (Manual Field) | - | - | - | | | - | |
| Net FTE's | | | 1.00 | - | - | | | 1.00 | |

CITY OF VAUGHAN
2014-2017 OPERATING BUDGET

| ADDITIONAL RESOURCE REQUEST | | | | | | | |
|---|--|-----------------------|------|-----------|------------------------|--|------------------------|
| Request Title | Operations Review Analyst | | | | | | |
| Business Unit # | 2300001 | Public Works - Admin. | | | | | |
| | 155 - Public Works - Operations; Administration | | | | | | |
| Related Program | Yard Operations | | | | | | |
| Program Classification | Standard Traditional Support | | | | | | |
| Annual Budget Change Summary | | | | | | | |
| Financial Components | 2014 | 2015 | 2016 | 2017 | 2014-2017 Sub-total | 2018 (One Time. Adj.) | 2014-2018 Sub-total |
| Staffing | | | | | | | |
| Complements | - | - | - | 1.00 | 1.00 | - | 1.00 |
| Net FTE's | - | - | - | 1.00 | 1.00 | - | 1.00 |
| Operating Revenue | - | - | - | - | - | - | - |
| Operating Costs | | | | | | | |
| Staffing & Benefits | - | - | - | 94,880 | 94,880 | - | 94,880 |
| Other continuous costs | - | - | - | - | - | - | - |
| One-time expenses | - | - | - | - | - | - | - |
| Offsets/reductions | - | - | - | - | - | - | - |
| Net Operating Budget | \$ - | \$ - | \$ - | \$ 94,880 | \$ 94,880 | \$ - | \$ 94,880 |
| Associated Capital Costs | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| 1A) Request Description: Please provide a <u>brief</u> description of the request. | | | | | | | |
| Please check one: <input checked="" type="checkbox"/> Departmental <input type="checkbox"/> Corporate | | | | | | | |
| This contract position is requested so that a complete business analysis can be completed on the various activities performed by the Public Works Department. The intent is to have costs being mapped against funding sources, and tie those costs into the service levels, as well as the cost implications of those service levels on the funding sources. | | | | | | | |
| 1B) If this request is part of a project with multiple milestones then please fill in the following table: | | | | | | | |
| Milestones or Deliverables | | Timelines | | Comments | | | |
| Review of all PW activities. | | Complete by Q4 | | | | | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| 1C) Impact on other departments (cost/time/benefit): | | | | | | | |
| Department Impacted | Describe Impact (Cost/time/benefit) | | | | | Were they Consulted? | |
| Budgeting | Impact would be on staff time to work with City's Budget Analyst and/or Budget Co-ordinator. | | | | | <input type="checkbox"/> Yes <input type="checkbox"/> No | |
| | | | | | | <input type="checkbox"/> Yes <input type="checkbox"/> No | |
| | | | | | | <input type="checkbox"/> Yes <input type="checkbox"/> No | |
| Other comments: | | | | | | | |
| The benefit of this contract position is that it will provide useful analysis for not only current service levels, but on a go forward basis, the information will improve the department's ability to forecast budget needs based on those service levels. It will also improve the department's budget preparation and analysis process, and potentially create efficiencies in the department. | | | | | | | |
| COMMISSIONER APPROVAL: _____ | | | | | | Date: _____ | |

**Budget Staff
Use Only**

☐ 1st Submission
☐ Previously Recognized

Submitted for year:
 Recognized for year:

Appendix A - Additional Resource Request Submissions

| Request Title | | Operations Review Analyst | | | | |
|--|---|-------------------------------------|--------------|--|----------------|--|
| 2) Relationship to Vaughan Vision 2020 - Goals / Objectives / Initiatives | | | | | | |
| A) Identify the <u>specific initiative</u> on the Vaughan Vision 2020 initiative list this resource request supports (new or implementation of): Choose an Initiative from the drop down list and then choose the relationship with the initiative in the Green cell using the drop down provided. | | | | | | |
| Theme | Goal | ↓ Initiative (Use drop down list) ↓ | Ref # | Date | Priority | Request/Initiative Relationship (choose 1) |
| | | | | | | |
| | | | | | | |
| | | | | | | |
| B) Describe and clearly demonstrate how the request links to the Vaughan Vision 2020: | | | | | | |
| By completing a business review of the activities and service levels, efficiencies may be produced that will result in either cost or time savings. | | | | | | |
| 3) Related Performance Indicators & Business Plan Link | | | | | | |
| Please provide information on top 3 performance measures: | | | | | | |
| | Name/description of service level target: | | Target Level | Current Level | Level with ARR | |
| 1) | Currently not done | | | | | |
| 2) | | | | | | |
| 3) | | | | | | |
| Describe how this request relates to Departmental Business Plan: | | | | | | |
| The Administration business plan includes this request as a means of gaining departmental efficiencies. | | | | | | |
| 4) Value Proposition | | | | | | |
| Please detail both qualitative and quantitative benefits of the request | | | | | | |
| Qualitative: Please select up to 2 actions which best describe this request | | | | | | |
| Primary | | Realize Future Benefits | | Secondary | | Improve Sustainability |
| Briefly explain how this request helps achieve the actions selected above. How does this request make a difference in these areas? Can improvements be defined (i.e. surveys, measures, etc.)? | | | | | | |
| The future benefits will be that sound business case decisions can be made on service levels and their impact on funding sources. By gaining efficiencies, the impact on tax increases to fund certain activities can potentially be mitigated through improved efficiencies or service level adjustments. | | | | | | |
| Quantitative: Please provide explanation of how this request improves efficiency. Note that performance measures are captured in section 3. This section is for efficiency improvements. | | | | | | |
| Year | Type | Change/Saving | Units | Detail of Cost Reductions/Budget Savings | | Incl. in offsets (Section #9)? |
| 2012 | | | | Review completed | | |
| 2013 | | | | Implementation of any savings | | |
| | | | | | | |
| 5) Alternatives | | | | | | |
| Are there alternatives or options? Please explain what they are and why they are not the primary approach. | | | | | | |
| The only other option than contracting this person, is for staff to be seconded from Budgeting for a one year period to complete this review. | | | | | | |

Appendix A - Additional Resource Request Submissions

| Request Title | | Operations Review Analyst | | | |
|---|---------------------------|--|-------------|------------------|------------------|
| 7) Complement Details - Skip to Section 8 if no Staff is requested | | | | | |
| Do not gap positions - If required, please contact the Budget Dept. for instructions Future year progressions & eco. adj. will be calculated corporately by the Budget Dept. | | | | | |
| Complement Information | Position #1 | Position #2 | Position #3 | Sub-total | |
| Budget Year | 2017 | | | | |
| Position title | Operations Review Analyst | | | | |
| Estimated start date | Q1/17 | | | | |
| # of positions requested | 1.00 | - | - | 1.00 | |
| Full-time equivalents (FTEs) | 1.00 | - | - | 1.00 | |
| Position type | Full-time | | | | |
| Position agreement classification | Contract | | | | |
| If contract, specify length (months or yrs) | 1 year | | | | |
| If Casual/Seasonal PT enter Hourly wage | | | | | |
| Business unit # (override if different than # shown) | 2300001 | | | | |
| Grade level | 7 | | | | |
| Est. starting step | 1 | | | | |
| Desktop (HR) Review Performed? | No | | | | |
| B&F Accommodations Available? | Yes | | | | |
| ITM Hardware required? | No | | | | |
| Capital Equipment Required? | No | | | | |
| Complement Annual Cost Detail | | | | | |
| Annual full-time \$ | 80,271 | | | 80,271 | |
| Annual part-time \$ | - | - | - | - | |
| Annual shift premiums, etc | - | - | - | - | |
| Annual overtime \$ | - | - | - | - | |
| * PT vacation pay (calculated field) | - | - | - | - | |
| * Annual benefits (calculated field) | - | - | - | - | |
| * FT contract benefits in lieu (calculated field) | 14,609 | - | - | 14,609 | |
| Subtotal (Per Employee) | \$ 94,880 | \$ - | \$ - | \$ 94,880 | |
| Subtotal (Per Position) | \$ 94,880 | \$ - | \$ - | \$ 94,880 | |
| Continuous costs | (BU & Acct #.) | Please fill in per Complement. The total will account for multiple positions if indicated above. | | | |
| 1) Office Supplies | 2300001.7200 | - | - | - | - |
| 2) Training & Developme | 2300001.7115 | - | - | - | - |
| 3) Cellular Line Charges | 2300001.7122.01 | - | - | - | - |
| 4) Mileage | 2300001.7100 | - | - | - | - |
| Subtotal (Per Employee) | | \$ - | \$ - | \$ - | \$ - |
| Subtotal (Per Position) | | \$ - | \$ - | \$ - | \$ - |
| One-time costs | (BU & Acct #.) | Please fill in per Complement. The total will account for multiple positions if indicated above. | | | |
| 1) Computer Hardware | 2300001.7211.01 | - | - | - | - |
| 2) Office Equip. & Furnitu | 2300001.7210 | - | - | - | - |
| 3) Training & Developme | 2300001.7115 | - | - | - | - |
| 4) | #N/A | - | - | - | - |
| Subtotal (Per Employee) | | - | - | - | - |
| Subtotal (Per Position) | | \$ - | \$ - | \$ - | \$ - |
| 2014 Total Annual Costs | \$ - | \$ - | \$ - | \$ - | \$ - |
| 2015 Total Annual Costs | \$ - | \$ - | \$ - | \$ - | \$ - |
| 2016 Total Annual Costs | \$ - | \$ - | \$ - | \$ - | \$ - |
| 2017 Total Annual Costs | \$ 94,880 | \$ - | \$ - | \$ - | \$ 94,880 |
| Additional Comments: | | | | | |
| Space is available at the JOC for this person, and no additional office equipment is required. | | | | | |

Appendix A - Additional Resource Request Submissions

| | | | | | | | | | |
|--|---|---------------------------|------------------------------|---------|------|------|------|---------------|-------|
| Request Title | | Operations Review Analyst | | | | | | | |
| 8) Capital Funding | | | | | | | | | |
| Are there any Capital requests already submitted/approved or to be submitted related to this ARR? (e.g. new car) | | | | | | | | | |
| ASSOCIATED CAPITAL FUNDING | | Status | Year asset Available for use | Proj. # | 2014 | 2015 | 2016 | 2017 | Total |
| 1 | | | | | \$ - | \$ - | \$ - | | \$ - |
| 2 | | | | | \$ - | \$ - | \$ - | | \$ - |
| 3 | | | | | \$ - | \$ - | \$ - | | \$ - |
| TOTAL ASSOCIATED CAPITAL FUNDING | | | | | \$ - | \$ - | \$ - | \$ - | \$ - |
| 9) Financial/Resource Detail | | | | | | | | | |
| Component | | | BU Acct. # | 2014 | 2015 | 2016 | 2017 | 2018 | |
| | | | | Budget | | | | Full-Yr. Adj. | |
| REVENUE - continuous operating detail | | | | | | | | | |
| 1 | | | | - | - | - | | | |
| 2 | | | | - | - | - | | | |
| 3 | | | | - | - | - | | | |
| 4 | | | | - | - | - | | | |
| Subtotal | | | | - | - | - | - | | |
| REVENUE - one-time operating detail | | | | | | | | | |
| 1 | | | | - | - | - | | - | |
| 2 | | | | - | - | - | | - | |
| Subtotal | | | | - | - | - | - | - | |
| EXPENSES - continuous operating detail (For staffing costs please fill out section 7) | | | | | | | | | |
| 1 | * Staffing costs (calculated field) | (From sect. 7) | | - | - | - | | 80,271 | |
| 2 | * Benefits | (From sect. 7) | | - | - | - | | 14,609 | |
| 3 | * Complement sch. Expenses (calculated field) | (From sect. 7) | | - | - | - | | - | |
| 4 | | | | - | - | - | | | |
| 5 | | | | - | - | - | | | |
| 6 | | | | - | - | - | | | |
| 7 | | | | - | - | - | | | |
| Subtotal | | | | - | - | - | | 94,880 | |
| EXPENSES - one-time operating detail (For staffing costs please fill out section 7) | | | | | | | | | |
| 1 | * Complement sch. Expenses (calculated field) | (From sect. 7) | | - | - | - | - | - | |
| 2 | | | | - | - | - | | - | |
| 3 | | | | - | - | - | | - | |
| Subtotal | | | | - | - | - | - | - | |
| OFFSETS - cost savings, reductions, etc | | | | | | | | | |
| 1 | Unknown until review completed. | | | - | - | - | | | |
| 2 | | | | - | - | - | | | |
| 3 | | | | - | - | - | | | |
| Subtotal | | | | - | - | - | - | | |
| TOTAL OPERATING BUDGET CHANGE | | | | | - | - | - | 94,880 | - |
| COMPLEMENTS & FTE's | | | | | 2014 | 2015 | 2016 | 2017 | Total |
| # of positions requested | | (From sect. 7) | | - | - | - | | 1.00 | 1.00 |
| FTE's | | (From sect. 7) | | - | - | - | | 1.00 | 1.00 |
| FTE reductions/offsets | | (Manual Field) | | - | - | - | | | - |
| Net FTE's | | | | - | - | - | | 1.00 | 1.00 |

CITY OF VAUGHAN
2014-2017 OPERATING BUDGET

| ADDITIONAL RESOURCE REQUEST | | | | | | | |
|---|---|-------------------------|-------------|-------------|------------------------|---|------------------------|
| Request Title | Equipment Operator I | | | | | | |
| Business Unit # | 2310001 | Roads Division - Admin. | | | | | |
| | 155 - Public Works - Operations; Roads Mtce. | | | | | | |
| Related Program | Road Snow Clearing | | | | | | |
| Program Classification | Mandatory - Service | | | | | | |
| Annual Budget Change Summary | | | | | | | |
| Financial Components | 2014 | 2015 | 2016 | 2017 | 2014-2017 Sub-total | 2018 (One Time. Adj.) | 2014-2018 Sub-total |
| Staffing | | | | | | | |
| Complements | 2.00 | - | - | - | 2.00 | - | 2.00 |
| Net FTE's | 2.00 | - | - | - | 2.00 | - | 2.00 |
| Operating Revenue | - | - | - | - | - | - | - |
| Operating Costs | | | | | | | |
| Staffing & Benefits | 133,021 | - | - | - | 133,021 | - | 133,021 |
| Other continuous costs | 3,000 | - | - | - | 3,000 | - | 3,000 |
| One-time expenses | - | - | - | - | - | - | - |
| Offsets/reductions | (136,021) | - | - | - | (136,021) | - | (136,021) |
| Net Operating Budget | \$ (0) | \$ - | \$ - | \$ - | \$ (0) | \$ - | \$ (0) |
| Associated Capital Costs | \$ 67,000 | \$ - | \$ - | \$ - | \$ 67,000 | \$ - | \$ 67,000 |
| 1A) Request Description: Please provide a <u>brief</u> description of the request. | | | | | | | |
| Please check one: <input checked="" type="checkbox"/> Departmental <input type="checkbox"/> Corporate | | | | | | | |
| Addition of new Equipment Operator I. This Union position performs general labour duties related to maintenance and repair of City roads, sidewalks, boulevards and drainage infrastructure. The position also participates in various winter maintenance activities including operation of sander/plough combination vehicle, 4x4 truck plowing, snow removal and winter drainage maintenance. On occasion, this position provides direct assistance to the Roads Supervisor and Roads Foreperson in a Lead Hand capacity by overseeing work crews involved in the day to day maintenance of roads, sidewalks, boulevards and drainage aspects. This position is often reclassified to Equipment Operator II to operate the City's heavy equipment used in the maintenance and repair of road infrastructure. This ARR is fully offset by savings in Salt Purchase Materials & Supplies. | | | | | | | |
| 1B) If this request is part of a project with multiple milestones then please fill in the following table: | | | | | | | |
| Milestones or Deliverables | | Timelines | | Comments | | | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| 1C) Impact on other departments (cost/time/benefit): | | | | | | | |
| Department Impacted | Describe Impact (Cost/time/benefit) | | | | | Were they Consulted? | |
| Human Resources | Assistance with recruitment and hiring process. | | | | | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No | |
| | | | | | | <input type="checkbox"/> Yes <input type="checkbox"/> No | |
| | | | | | | <input type="checkbox"/> Yes <input type="checkbox"/> No | |
| Other comments: | | | | | | | |

COMMISSIONER APPROVAL: _____

Date: _____

Budget Staff
Use Only
☐ 1st Submission
☐ Previously Recognized

Submitted for year:

Recognized for year:

Appendix A - Additional Resource Request Submissions

| | | | | | | |
|---|--|--|----------------------|---|---|---|
| Request Title | Equipment Operator I | | | | | |
| 2) Relationship to Vaughan Vision 2020 - Goals / Objectives / Initiatives | | | | | | |
| A) Identify the <u>specific initiative</u> on the Vaughan Vision 2020 initiative list this resource request supports (new or implementation of): Choose an Initiative from the drop down list and then choose the relationship with the initiative in the Green cell using the drop down provided. | | | | | | |
| Theme | Goal | ↓ Initiative (Use drop down list) ↓ | Ref # | Date | Priority | Request/Initiative Relationship (choose 1) |
| | | | | | | |
| | | | | | | |
| | | | | | | |
| B) Describe and clearly demonstrate how the request links to the Vaughan Vision 2020: | | | | | | |
| Service Excellence: Demonstrate Excellence in Service Delivery by providing respectful, timely and reliable maintenance and repair of road infrastructure in response to residents' concerns and in accordance with the City's approved service levels. Promote Community Safety, Health & Wellness by maintaining the City's road and drainage infrastructure and contributing to safe road conditions during winter maintenance. Management Excellence: Ensure a High Performing Organization by assisting in the timely repair and maintenance of road and drainage infrastructure in accordance with the City's approved service levels. Manage Corporate Assets through the efficient repair and maintenance of road and drainage infrastructure in accordance with provincial legislation and the City's approved service levels. | | | | | | |
| 3) Related Performance Indicators & Business Plan Link | | | | | | |
| Please provide information on top 3 performance measures: | | | | | | |
| | Name/description of service level target: | Target Level | Current Level | Level with ARR | | |
| 1) | | | | | | |
| 2) | | | | | | |
| 3) | | | | | | |
| Describe how this request relates to Departmental Business Plan: | | | | | | |
| We must remain in compliance with provincial legislation (Minimum Maintenance Standards - MMS) and Council approved service levels related to road maintenance and repair by addressing deficiencies within a minimum time period. Seasonal demands for operators (i.e. sweeper, backhoe, loader) often require that we reclassify Equipment Operator I's for various heavy equipment units. Given the restriction on Hours of Service (max of 60 hours/week), this position can quickly reach the maximum hours limit during winter events or emergency situations. | | | | | | |
| 4) Value Proposition | | | | | | |
| Please detail both qualitative and quantitative benefits of the request | | | | | | |
| Qualitative: Please select up to 2 actions which best describe this request | | | | | | |
| | Primary | | | Secondary | | |
| Briefly explain how this request helps achieve the actions selected above. How does this request make a difference in these areas? Can improvements be defined (i.e. surveys, measures, etc.)? | | | | | | |
| | | | | | | |
| Quantitative: Please provide explanation of how this request improves efficiency. Note that performance measures are captured in section 3. This section is for efficiency improvements. | | | | | | |
| Year | Type | Change/Saving | Units | Detail of Cost Reductions/Budget Savings | Incl. in offsets (Section #9)? | |
| | | | | N/A | | |
| | | | | | | |
| | | | | | | |
| 5) Alternatives | | | | | | |
| Are there alternatives or options? Please explain what they are and why they are not the primary approach. | | | | | | |
| One alternative is to assign a current staff member in a lower job classification to this role. This removes a staff member from their current role, thereby creating a staff shortage in another job classification such as Labourer. This results in a negative impact on the operation by reducing the number of staff available for day to day road maintenance work or On Call operations (i.e. winter maintenance/emergency situations). For this reason, this alternative is not recommended. Another option is to hire more seasonal staff to assist with road maintenance aspects. This may be a short term solution. | | | | | | |

Appendix A - Additional Resource Request Submissions

| Request Title | Equipment Operator I | | | |
|---|----------------------|--|-------------|-------------------|
| 7) Complement Details - Skip to Section 8 if no Staff is requested | | | | |
| Do not gap positions - If required, please contact the Budget Dept. for instructions Future year progressions & eco. adj. will be calculated corporately by the Budget Dept. | | | | |
| Complement Information | Position #1 | Position #2 | Position #3 | Sub-total |
| Budget Year | 2014 | | | |
| Position title | Equipment Operator I | | | |
| Estimated start date | May 1, 2014 | | | |
| # of positions requested | 2.00 | - | - | 2.00 |
| Full-time equivalents (FTEs) | 2.00 | - | - | 2.00 |
| Position type | Full-time | | | |
| Position agreement classification | Cupe Hourly | | | |
| If contract, specify length (months or yrs) | N/A | | | |
| If Casual/Seasonal PT enter Hourly wage | | | | |
| Business unit # (override if different than # shown) | 2310001 | | | |
| Grade level | C | | | |
| Est. starting step | Start | | | |
| Desktop (HR) Review Performed? | N/A | | | |
| B&F Accommodations Available? | N/A | | | |
| ITM Hardware required? | N/A | | | |
| Capital Equipment Required? | Yes | | | |
| Complement Annual Cost Detail | | | | |
| Annual full-time \$ | 41,747 | | | 41,747 |
| Annual part-time \$ | - | - | - | - |
| Annual shift premiums, etc | 500 | - | - | 500 |
| Annual overtime \$ | 10,000 | - | - | 10,000 |
| * PT vacation pay (calculated field) | - | - | - | - |
| * Annual benefits (calculated field) | 14,263 | - | - | 14,263 |
| * FT contract benefits in lieu (calculated field) | - | - | - | - |
| Subtotal (Per Employee) | \$ 66,510 | \$ - | \$ - | \$ 66,510 |
| Subtotal (Per Position) | \$ 133,021 | \$ - | \$ - | \$ 133,021 |
| Continuous costs | (BU & Acct #.) | Please fill in per Complement. The total will account for multiple positions if indicated above. | | |
| 1) Office Supplies | 2310001.7200 | - | - | - |
| 2) Training & Developme | 2310001.7115 | 1,000 | - | 1,000 |
| 3) Cellular Line Charges | 2310001.7122.01 | - | - | - |
| 4) Other (Please detail in | #N/A | 500 | - | 500 |
| Subtotal (Per Employee) | \$ 1,500 | \$ - | \$ - | \$ 1,500 |
| Subtotal (Per Position) | \$ 3,000 | \$ - | \$ - | \$ 3,000 |
| One-time costs | (BU & Acct #.) | Please fill in per Complement. The total will account for multiple positions if indicated above. | | |
| 1) Computer Hardware | 2310001.7211.01 | - | - | - |
| 2) Office Equip. & Furnitu | 2310001.7210 | - | - | - |
| 3) Training & Developme | 2310001.7115 | - | - | - |
| 4) | #N/A | - | - | - |
| Subtotal (Per Employee) | - | - | - | - |
| Subtotal (Per Position) | \$ - | \$ - | \$ - | \$ - |
| 2014 Total Annual Costs | \$ 136,021 | \$ - | \$ - | \$ 136,021 |
| 2015 Total Annual Costs | \$ - | \$ - | \$ - | \$ - |
| 2016 Total Annual Costs | \$ - | \$ - | \$ - | \$ - |
| 2017 Total Annual Costs | \$ - | \$ - | \$ - | \$ - |
| Additional Comments: | | | | |
| Other in Continuous Costs includes protective clothing and uniforms (BU & Acct # 2310001.7300) | | | | |

Appendix A - Additional Resource Request Submissions

| | | | | | | | | | |
|--|---|----------------------|------------------------------|------------|-----------|------|------|---------------|-----------|
| Request Title | | Equipment Operator I | | | | | | | |
| 8) Capital Funding | | | | | | | | | |
| Are there any Capital requests already submitted/approved or to be submitted related to this ARR? (e.g. new car) | | | | | | | | | |
| ASSOCIATED CAPITAL FUNDING | | Status | Year asset Available for use | Proj. # | 2014 | 2015 | 2016 | 2017 | Total |
| 1 | New 2 Ton Dump Truck | | 2014 | FL-5463-14 | \$ 67,000 | \$ - | \$ - | | \$ 67,000 |
| 2 | | | | | \$ - | \$ - | \$ - | | \$ - |
| 3 | | | | | \$ - | \$ - | \$ - | | \$ - |
| TOTAL ASSOCIATED CAPITAL FUNDING | | | | | \$ 67,000 | \$ - | \$ - | \$ - | \$ 67,000 |
| 9) Financial/Resource Detail | | | | | | | | | |
| Component | | | BU Acct. # | 2014 | 2015 | 2016 | 2017 | 2018 | |
| | | | | Budget | | | | Full-Yr. Adj. | |
| REVENUE - continuous operating detail | | | | | | | | | |
| 1 | | | | - | - | - | | | |
| 2 | | | | - | - | - | | | |
| 3 | | | | - | - | - | | | |
| 4 | | | | - | - | - | | | |
| Subtotal | | | | - | - | - | - | | |
| REVENUE - one-time operating detail | | | | | | | | | |
| 1 | | | | - | - | - | | | - |
| 2 | | | | - | - | - | | | - |
| Subtotal | | | | - | - | - | - | | - |
| EXPENSES - continuous operating detail (For staffing costs please fill out section 7) | | | | | | | | | |
| 1 | * Staffing costs (calculated field) | (From sect. 7) | | 104,494 | - | - | - | | |
| 2 | * Benefits | (From sect. 7) | | 28,527 | - | - | - | | |
| 3 | * Complement sch. Expenses (calculated field) | (From sect. 7) | | 3,000 | - | - | - | | |
| 4 | | | | - | - | - | | | |
| 5 | | | | - | - | - | | | |
| 6 | | | | - | - | - | | | |
| 7 | | | | - | - | - | | | |
| Subtotal | | | | 136,021 | - | - | - | | |
| EXPENSES - one-time operating detail (For staffing costs please fill out section 7) | | | | | | | | | |
| 1 | * Complement sch. Expenses (calculated field) | (From sect. 7) | | - | - | - | - | | - |
| 2 | | | | - | - | - | | | - |
| 3 | | | | - | - | - | | | - |
| Subtotal | | | | - | - | - | - | | - |
| OFFSETS - cost savings, reductions, etc | | | | | | | | | |
| 1 | Salt Purchase - Materials & Supplies | 2310166.7330 | | (136,021) | - | - | | | |
| 2 | | | | - | - | - | | | |
| 3 | | | | - | - | - | | | |
| Subtotal | | | | (136,021) | - | - | - | | |
| TOTAL OPERATING BUDGET CHANGE | | | | | (0) | - | - | - | - |
| COMPLEMENTS & FTE's | | | | | 2014 | 2015 | 2016 | 2017 | Total |
| # of positions requested | | | (From sect. 7) | 2.00 | - | - | - | | 2.00 |
| FTE's | | | (From sect. 7) | 2.00 | - | - | - | | 2.00 |
| FTE reductions/offsets | | | (Manual Field) | - | - | - | | | - |
| Net FTE's | | | | 2.00 | - | - | - | | 2.00 |

CITY OF VAUGHAN
2014-2017 OPERATING BUDGET

| ADDITIONAL RESOURCE REQUEST | | | | | | | |
|---|--|---|-------------|-------------|------------------------|--------------------------|------------------------|
| Request Title | Road Patrol Person | | | | | | |
| Business Unit # | 2310001 | Roads Division - Admin. | | | | | |
| | 155 - Public Works - Operations; Roads Mtce. | | | | | | |
| Related Program | | | | | | | |
| Program Classification | | | | | | | |
| Annual Budget Change Summary | | | | | | | |
| Financial Components | 2014 | 2015 | 2016 | 2017 | 2014-2017 Sub-total | 2018 (One Time. Adj.) | 2014-2018 Sub-total |
| Staffing | | | | | | | |
| Complements | 1.00 | - | - | - | 1.00 | - | 1.00 |
| Net FTE's | 1.00 | - | - | - | 1.00 | - | 1.00 |
| Operating Revenue | - | - | - | - | - | - | - |
| Operating Costs | | | | | | | |
| Staffing & Benefits | 65,385 | - | - | - | 65,385 | - | 65,385 |
| Other continuous costs | 1,500 | - | - | - | 1,500 | - | 1,500 |
| One-time expenses | 17,000 | (17,000) | - | - | - | - | - |
| Offsets/reductions | (83,885) | - | - | - | (83,885) | - | (83,885) |
| Net Operating Budget | \$ (0) | \$ (17,000) | \$ - | \$ - | \$ (17,000) | \$ - | \$ (17,000) |
| Associated Capital Costs | \$ 45,000 | \$ - | \$ - | \$ - | \$ 45,000 | \$ - | \$ 45,000 |
| 1A) Request Description: Please provide a <u>brief</u> description of the request. | | | | | | | |
| Please check one: <input checked="" type="checkbox"/> Departmental <input type="checkbox"/> Corporate | | | | | | | |
| Addition of new Road Patrol Person. This Union position performs road patrol duties related to maintenance and repair of City roads, sidewalks, boulevards and drainage infrastructure, including patrolling for winter road conditions and other weather related events. The position also participates in various winter maintenance activities including operation of sander/plough combination vehicle, 4x4 truck plowing, snow removal and winter drainage maintenance. This ARR is fully offset with savings in Salt Purchase Materials & Supplies. | | | | | | | |
| 1B) If this request is part of a project with multiple milestones then please fill in the following table: | | | | | | | |
| Milestones or Deliverables | Timelines | Comments | | | | | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| 1C) Impact on other departments (cost/time/benefit): | | | | | | | |
| Department Impacted | Describe Impact (Cost/time/benefit) | Were they Consulted? | | | | | |
| Human Resources | Assistance with recruitment and hiring process | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No | | | | | |
| | | <input type="checkbox"/> Yes <input type="checkbox"/> No | | | | | |
| | | <input type="checkbox"/> Yes <input type="checkbox"/> No | | | | | |
| Other comments: | | | | | | | |

COMMISSIONER APPROVAL: _____

Date: _____

Budget Staff
Use Only
☐ 1st Submission
☐ Previously Recognized

Submitted for year:

Recognized for year:

Appendix A - Additional Resource Request Submissions

| Request Title | Road Patrol Person | | | | | |
|---|--------------------|-------------------------------------|---------------|--|----------|--|
| 2) Relationship to Vaughan Vision 2020 - Goals / Objectives / Initiatives | | | | | | |
| A) Identify the <u>specific initiative</u> on the Vaughan Vision 2020 initiative list this resource request supports (new or implementation of): Choose an Initiative from the drop down list and then choose the relationship with the initiative in the Green cell using the drop down provided. | | | | | | |
| Theme | Goal | ↓ Initiative (Use drop down list) ↓ | Ref # | Date | Priority | Request/Initiative Relationship (choose 1) |
| | | | | | | |
| | | | | | | |
| | | | | | | |
| B) Describe and clearly demonstrate how the request links to the Vaughan Vision 2020: | | | | | | |
| <p>Service Excellence: Demonstrate Excellence in Service Delivery by providing respectful, timely and reliable inspection, maintenance and repair of road infrastructure in response to residents' concerns and in accordance with the City's approved service levels. Promote Community Safety, Health & Wellness by inspecting and maintaining the City's road and drainage infrastructure and contributing to safe road conditions during winter maintenance. Management Excellence: Ensure a High Performing Organization by assisting in the timely repair and maintenance of road and drainage infrastructure in accordance with the City's approved service levels. Manage Corporate Assets through the efficient inspection, repair and maintenance of road and drainage infrastructure in accordance with provincial legislation and the City's approved service levels.</p> | | | | | | |
| 3) Related Performance Indicators & Business Plan Link | | | | | | |
| Please provide information on top 3 performance measures: | | | | | | |
| Name/description of service level target: | | Target Level | Current Level | Level with ARR | | |
| 1) | | | | | | |
| 2) | | | | | | |
| 3) | | | | | | |
| Describe how this request relates to Departmental Business Plan: | | | | | | |
| <p>We must remain in compliance with provincial legislation (Minimum Maintenance Standards - MMS) and Council approved service levels related to road maintenance and repair by identifying and addressing deficiencies within a minimum time period. This position plays a key role in satisfying the City's obligations under MMS for patrolling roadways and documenting deficiencies and weather related conditions, including documentation and record keeping.</p> | | | | | | |
| 4) Value Proposition | | | | | | |
| Please detail both qualitative and quantitative benefits of the request | | | | | | |
| Qualitative: Please select up to 2 actions which best describe this request | | | | | | |
| Primary | | Secondary | | | | |
| | | | | | | |
| <p>Briefly explain how this request helps achieve the actions selected above. How does this request make a difference in these areas? Can improvements be defined (i.e. surveys, measures, etc.)?</p> | | | | | | |
| | | | | | | |
| Quantitative: Please provide explanation of how this request improves efficiency. Note that performance measures are captured in section 3. This section is for efficiency improvements. | | | | | | |
| Year | Type | Change/Saving | Units | Detail of Cost Reductions/Budget Savings | | Incl. in offsets (Section #9)? |
| | | | | | | |
| | | | | | | |
| | | | | | | |
| 5) Alternatives | | | | | | |
| Are there alternatives or options? Please explain what they are and why they are not the primary approach. | | | | | | |
| <p>One alternative is to assign a current staff member in a different job classification to this role. This removes a staff member from their current role, thereby creating a staff shortage in another job classification such as Labourer or Equipment Operator 1. This results in a negative impact on the operation by reducing the number of staff available for day to day road maintenance work or On Call operations (i.e. winter maintenance/emergency situations). For this reason, this alternative is not recommended. Another option is to hire more seasonal staff to assist with road patrol aspects. This may be a short term solution.</p> | | | | | | |

Appendix A - Additional Resource Request Submissions

| Request Title | Road Patrol Person | | | |
|--|--------------------|--|-------------|------------------|
| 7) Complement Details - Skip to Section 8 if no Staff is requested | | | | |
| Do not gap positions - If required, please contact the Budget Dept. for instructions Future year progressions & eco. adj. will be calculated corporately by the Budget Dept. | | | | |
| Complement Information | Position #1 | Position #2 | Position #3 | Sub-total |
| Budget Year | 2014 | | | |
| Position title | Road Patrol Person | | | |
| Estimated start date | May 1, 2015 | | | |
| # of positions requested | 1.00 | | | 1.00 |
| Full-time equivalents (FTEs) | 1.00 | | | 1.00 |
| Position type | Full-time | | | |
| Position agreement classification | Cupe Hourly | | | |
| If contract, specify length (months or yrs) | | | | |
| If Casual/Seasonal PT enter Hourly wage | | | | |
| Business unit # (override if different than # shown) | 2310001 | | | |
| Grade level | F | | | |
| Est. starting step | Start | | | |
| Desktop (HR) Review Performed? | N/A | | | |
| B&F Accommodations Available? | N/A | | | |
| ITM Hardware required? | N/A | | | |
| Capital Equipment Required? | Yes | | | |
| Complement Annual Cost Detail | | | | |
| Annual full-time \$ | 46,113 | | | 46,113 |
| Annual part-time \$ | - | - | - | - |
| Annual shift premiums, etc | 250 | | | 250 |
| Annual overtime \$ | 5,000 | | | 5,000 |
| * PT vacation pay (calculated field) | - | - | - | - |
| * Annual benefits (calculated field) | 14,022 | - | - | 14,022 |
| * FT contract benefits in lieu (calculated field) | - | - | - | - |
| Subtotal (Per Employee) | \$ 65,385 | \$ - | \$ - | \$ 65,385 |
| Subtotal (Per Position) | \$ 65,385 | \$ - | \$ - | \$ 65,385 |
| Continuous costs | (BU & Acct #.) | Please fill in per Complement. The total will account for multiple positions if indicated above. | | |
| 1) Office Supplies | 2310001.7200 | | | - |
| 2) Training & Developme | 2310001.7115 | 1,000 | | 1,000 |
| 3) Other (Please detail in | #N/A | 500 | | 500 |
| 4) Mileage | 2310001.7100 | | | - |
| Subtotal (Per Employee) | \$ 1,500 | \$ - | \$ - | \$ 1,500 |
| Subtotal (Per Position) | \$ 1,500 | \$ - | \$ - | \$ 1,500 |
| One-time costs | (BU & Acct #.) | Please fill in per Complement. The total will account for multiple positions if indicated above. | | |
| 1) Computer Hardware | 2310001.7211.01 | 15,000 | | 15,000 |
| 2) Computer Hardware | 2310001.7211.01 | 2,000 | | 2,000 |
| 3) | #N/A | | | - |
| 4) | #N/A | | | - |
| Subtotal (Per Employee) | 17,000 | - | - | 17,000 |
| Subtotal (Per Position) | \$ 17,000 | \$ - | \$ - | \$ 17,000 |
| 2014 Total Annual Costs | \$ 83,885 | \$ - | \$ - | \$ 83,885 |
| 2015 Total Annual Costs | \$ - | \$ - | \$ - | \$ - |
| 2016 Total Annual Costs | \$ - | \$ - | \$ - | \$ - |
| 2017 Total Annual Costs | \$ - | \$ - | \$ - | \$ - |
| Additional Comments: Other in Continuous Costs includes protective clothing and uniforms (BU & Acct # 2310001.7300). Computer Hardware request is for desktop system, as well as mobile unit | | | | |

Appendix A - Additional Resource Request Submissions

| | | | | | | | | | |
|--|---|--------------------|------------------------------|----------|-----------|------|------|---------------|-----------|
| Request Title | | Road Patrol Person | | | | | | | |
| 8) Capital Funding | | | | | | | | | |
| Are there any Capital requests already submitted/approved or to be submitted related to this ARR? (e.g. new car) | | | | | | | | | |
| ASSOCIATED CAPITAL FUNDING | | Status | Year asset Available for use | Proj. # | 2014 | 2015 | 2016 | 2017 | Total |
| 1 | New 3/4 Ton 4x4 Pickup Truck | Future Sub | 2015 | | \$ 45,000 | | | | \$ 45,000 |
| 2 | | | | | | | | | \$ - |
| 3 | | | | | | | | | \$ - |
| TOTAL ASSOCIATED CAPITAL FUNDING | | | | | \$ 45,000 | \$ - | \$ - | \$ - | \$ 45,000 |
| 9) Financial/Resource Detail | | | | | | | | | |
| Component | | | BU Acct. # | 2014 | 2015 | 2016 | 2017 | 2018 | |
| | | | | Budget | | | | Full-Yr. Adj. | |
| REVENUE - continuous operating detail | | | | | | | | | |
| 1 | | | | | | | | | |
| 2 | | | | | | | | | |
| 3 | | | | | | | | | |
| 4 | | | | | | | | | |
| Subtotal | | | | | - | - | - | - | |
| REVENUE - one-time operating detail | | | | | | | | | |
| 1 | | | | | | | | | - |
| 2 | | | | | | | | | - |
| Subtotal | | | | | - | - | - | - | - |
| EXPENSES - continuous operating detail (For staffing costs please fill out section 7) | | | | | | | | | |
| 1 | * Staffing costs (calculated field) | (From sect. 7) | | 51,363 | - | - | - | - | |
| 2 | * Benefits | (From sect. 7) | | 14,022 | - | - | - | - | |
| 3 | * Complement sch. Expenses (calculated field) | (From sect. 7) | | 1,500 | - | - | - | - | |
| 4 | | | | | | | | | |
| 5 | | | | | | | | | |
| 6 | | | | | | | | | |
| 7 | | | | | | | | | |
| Subtotal | | | | | 66,885 | - | - | - | |
| EXPENSES - one-time operating detail (For staffing costs please fill out section 7) | | | | | | | | | |
| 1 | * Complement sch. Expenses (calculated field) | (From sect. 7) | | 17,000 | - | - | - | - | |
| 2 | | | | | | | | | - |
| 3 | | | | | | | | | - |
| Subtotal | | | | | 17,000 | - | - | - | - |
| OFFSETS - cost savings, reductions, etc | | | | | | | | | |
| 1 | Salt Purchase Materials & Supplies | 2310166.7330 | | (83,885) | | | | | |
| 2 | | | | | | | | | |
| 3 | | | | | | | | | |
| Subtotal | | | | | (83,885) | - | - | - | |
| TOTAL OPERATING BUDGET CHANGE | | | | | (0) | - | - | - | - |
| COMPLEMENTS & FTE's | | | | | 2014 | 2015 | 2016 | 2017 | Total |
| # of positions requested | | | (From sect. 7) | 1.00 | - | - | - | - | 1.00 |
| FTE's | | | (From sect. 7) | 1.00 | - | - | - | - | 1.00 |
| FTE reductions/offsets | | | (Manual Field) | | | | | | - |
| Net FTE's | | | | 1.00 | - | - | - | - | 1.00 |

CITY OF VAUGHAN
2014-2017 OPERATING BUDGET

| ADDITIONAL RESOURCE REQUEST | | | | | | | |
|--|--|-------------------------|-------------------|-------------|------------------------|---|------------------------|
| Request Title | Equipment Operator 1 | | | | | | |
| Business Unit # | 2310001 | Roads Division - Admin. | | | | | |
| | 155 - Public Works - Operations; Roads Mtce. | | | | | | |
| Related Program | | | | | | | |
| Program Classification | | | | | | | |
| Annual Budget Change Summary | | | | | | | |
| Financial Components | 2014 | 2015 | 2016 | 2017 | 2014-2017 Sub-total | 2018 (One Time. Adj.) | 2014-2018 Sub-total |
| Staffing | | | | | | | |
| Complements | - | - | 2.00 | - | 2.00 | - | 2.00 |
| Net FTE's | - | - | 2.00 | - | 2.00 | - | 2.00 |
| Operating Revenue | - | - | - | - | - | - | - |
| Operating Costs | | | | | | | |
| Staffing & Benefits | - | - | 145,268 | - | 145,268 | - | 145,268 |
| Other continuous costs | - | - | 3,000 | - | 3,000 | - | 3,000 |
| One-time expenses | - | - | - | - | - | - | - |
| Offsets/reductions | - | - | - | - | - | - | - |
| Net Operating Budget | \$ - | \$ - | \$ 148,268 | \$ - | \$ 148,268 | \$ - | \$ 148,268 |
| Associated Capital Costs | \$ - | \$ - | \$ 65,000 | \$ - | \$ 65,000 | \$ - | \$ 65,000 |
| 1A) Request Description: Please provide a <u>brief</u> description of the request. | | | | | | | |
| Please check one: <input checked="" type="checkbox"/> Departmental <input type="checkbox"/> Corporate | | | | | | | |
| <p>Addition of new Equipment Operator I. This Union position performs general labour duties related to maintenance and repair of City roads, sidewalks, boulevards and drainage infrastructure. The position also participates in various winter maintenance activities including operation of sander/plough combination vehicle, 4x4 truck plowing, snow removal and winter drainage maintenance. On occasion, this position provides direct assistance to the Roads Supervisor and Roads Foreperson in a Lead Hand capacity by overseeing work crews involved in the day to day maintenance of roads, sidewalks, boulevards and drainage aspects. This position is often reclassified to Heavy Equipment Operator to operate the City's heavy equipment used in the maintenance and repair of road infrastructure.</p> | | | | | | | |
| 1B) If this request is part of a project with multiple milestones then please fill in the following table: | | | | | | | |
| Milestones or Deliverables | | | Timelines | Comments | | | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| 1C) Impact on other departments (cost/time/benefit): | | | | | | | |
| Department Impacted | Describe Impact (Cost/time/benefit) | | | | | Were they Consulted? | |
| Human Resources | Assistance with recruitment and hiring process | | | | | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No | |
| | | | | | | <input type="checkbox"/> Yes <input type="checkbox"/> No | |
| | | | | | | <input type="checkbox"/> Yes <input type="checkbox"/> No | |
| Other comments: | | | | | | | |
| | | | | | | | |
| COMMISSIONER APPROVAL: _____ | | | | | | Date: _____ | |

Budget Staff
Use Only

☐ 1st Submission
☐ Previously Recognized

Submitted for year:
 Recognized for year:

Appendix A - Additional Resource Request Submissions

| | | | | | | |
|---|----------------------|--|----------------------|---|---------------------------------------|---|
| Request Title | Equipment Operator 1 | | | | | |
| 2) Relationship to Vaughan Vision 2020 - Goals / Objectives / Initiatives | | | | | | |
| A) Identify the <u>specific initiative</u> on the Vaughan Vision 2020 initiative list this resource request supports (new or implementation of): Choose an Initiative from the drop down list and then choose the relationship with the initiative in the Green cell using the drop down provided. | | | | | | |
| Theme | Goal | Initiative (Use drop down list) | Ref # | Date | Priority | Request/Initiative Relationship (choose 1) |
| | | | | | | |
| | | | | | | |
| | | | | | | |
| B) Describe and clearly demonstrate how the request links to the Vaughan Vision 2020: | | | | | | |
| Service Excellence: Demonstrate Excellence in Service Delivery by providing respectful, timely and reliable maintenance and repair of road infrastructure in response to residents' concerns and in accordance with the City's approved service levels. Promote Community Safety, Health & Wellness by maintaining the City's road and drainage infrastructure and contributing to safe road conditions during winter maintenance. Management Excellence: Ensure a High Performing Organization by assisting in the timely repair and maintenance of road and drainage infrastructure in accordance with the City's approved service levels. Manage Corporate Assets through the efficient repair and maintenance of road and drainage infrastructure in accordance with provincial legislation and the City's approved service levels. | | | | | | |
| 3) Related Performance Indicators & Business Plan Link | | | | | | |
| Please provide information on top 3 performance measures: | | | | | | |
| Name/description of service level target: | | Target Level | Current Level | Level with ARR | | |
| 1) | | | | | | |
| 2) | | | | | | |
| 3) | | | | | | |
| Describe how this request relates to Departmental Business Plan: | | | | | | |
| We must remain in compliance with provincial legislation (Minimum Maintenance Standards - MMS) and Council approved service levels related to road maintenance and repair by addressing deficiencies within a minimum time period. Seasonal demands for operators (i.e. sweeper, backhoe, loader) often require that we reclassify Equipment Operator I's for various heavy equipment units. Given the restriction on Hours of Service (max of 60 hours/week), this position can quickly reach the maximum hours limit during winter events or emergency situations. | | | | | | |
| 4) Value Proposition | | | | | | |
| Please detail both qualitative and quantitative benefits of the request | | | | | | |
| Qualitative: Please select up to 2 actions which best describe this request | | | | | | |
| Primary <input style="width: 150px;" type="text"/> | | Secondary <input style="width: 150px;" type="text"/> | | | | |
| Briefly explain how this request helps achieve the actions selected above. How does this request make a difference in these areas? Can improvements be defined (i.e. surveys, measures, etc.)? | | | | | | |
| | | | | | | |
| Quantitative: Please provide explanation of how this request improves efficiency. Note that performance measures are captured in section 3. This section is for efficiency improvements. | | | | | | |
| Year | Type | Change/Saving | Units | Detail of Cost Reductions/Budget Savings | Incl. in offsets (Section #9)? | |
| | | | | | | |
| | | | | | | |
| | | | | | | |
| 5) Alternatives | | | | | | |
| Are there alternatives or options? Please explain what they are and why they are not the primary approach. | | | | | | |
| One alternative is to assign a current staff member in a lower job classification to this role. This removes a staff member from their current role, thereby creating a staff shortage in another job classification such as Maintenance Operator. This results in a negative impact on the operation by reducing the number of staff available for day to day road maintenance work or On Call operations (i.e. winter maintenance/emergency situations). For this reason, this alternative is not recommended. Another option is to hire more seasonal staff to assist with road maintenance aspects. This may be a short term solution. | | | | | | |

Appendix A - Additional Resource Request Submissions

| Request Title | Equipment Operator 1 | | | |
|---|----------------------|--|-------------|-------------------|
| 7) Complement Details - Skip to Section 8 if no Staff is requested | | | | |
| Do not gap positions - If required, please contact the Budget Dept. for instructions Future year progressions & eco. adj. will be calculated corporately by the Budget Dept. | | | | |
| Complement Information | Position #1 | Position #2 | Position #3 | Sub-total |
| Budget Year | 2016 | | | |
| Position title | Equipment Operator 1 | | | |
| Estimated start date | May 1, 2016 | | | |
| # of positions requested | 2.00 | | | 2.00 |
| Full-time equivalents (FTEs) | 2.00 | | | 2.00 |
| Position type | Full-time | | | |
| Position agreement classification | Cupe Hourly | | | |
| If contract, specify length (months or yrs) | | | | |
| If Casual/Seasonal PT enter Hourly wage | | | | |
| Business unit # (override if different than # shown) | 2310001 | | | |
| Grade level | F | | | |
| Est. starting step | Start | | | |
| Desktop (HR) Review Performed? | N/A | | | |
| B&F Accommodations Available? | N/A | | | |
| ITM Hardware required? | N/A | | | |
| Capital Equipment Required? | Yes | | | |
| Complement Annual Cost Detail | | | | |
| Annual full-time \$ | 46,113 | | | 46,113 |
| Annual part-time \$ | - | - | - | - |
| Annual shift premiums, etc | 500 | | | 500 |
| Annual overtime \$ | 10,000 | | | 10,000 |
| * PT vacation pay (calculated field) | - | - | - | - |
| * Annual benefits (calculated field) | 16,021 | - | - | 16,021 |
| * FT contract benefits in lieu (calculated field) | - | - | - | - |
| Subtotal (Per Employee) | \$ 72,634 | \$ - | \$ - | \$ 72,634 |
| Subtotal (Per Position) | \$ 145,268 | \$ - | \$ - | \$ 145,268 |
| Continuous costs | (BU & Acct #.) | Please fill in per Complement. The total will account for multiple positions if indicated above. | | |
| 1) Office Supplies | 2310001.7200 | | | - |
| 2) Training & Developme | 2310001.7115 | 1,000 | | 1,000 |
| 3) Other (Please detail in | #N/A | 500 | | 500 |
| 4) Mileage | 2310001.7100 | | | - |
| Subtotal (Per Employee) | \$ 1,500 | \$ - | \$ - | \$ 1,500 |
| Subtotal (Per Position) | \$ 3,000 | \$ - | \$ - | \$ 3,000 |
| One-time costs | (BU & Acct #.) | Please fill in per Complement. The total will account for multiple positions if indicated above. | | |
| 1) Computer Hardware | 2310001.7211.01 | | | - |
| 2) | #N/A | | | - |
| 3) | #N/A | | | - |
| 4) | #N/A | | | - |
| Subtotal (Per Employee) | - | - | - | - |
| Subtotal (Per Position) | \$ - | \$ - | \$ - | \$ - |
| 2014 Total Annual Costs | \$ - | \$ - | \$ - | \$ - |
| 2015 Total Annual Costs | \$ - | \$ - | \$ - | \$ - |
| 2016 Total Annual Costs | \$ 148,268 | \$ - | \$ - | \$ 148,268 |
| 2017 Total Annual Costs | \$ - | \$ - | \$ - | \$ - |
| Additional Comments: | | | | |
| Other in Continuous Costs includes protective clothing and uniforms (BU & Acct # 2310001.7300) | | | | |

Appendix A - Additional Resource Request Submissions

| | | | | | | | | | |
|--|---|----------------------|------------------------------|---------|------|---------|-----------|---------------|-----------|
| Request Title | | Equipment Operator 1 | | | | | | | |
| 8) Capital Funding | | | | | | | | | |
| Are there any Capital requests already submitted/approved or to be submitted related to this ARR? (e.g. new car) | | | | | | | | | |
| ASSOCIATED CAPITAL FUNDING | | Status | Year asset Available for use | Proj. # | 2014 | 2015 | 2016 | 2017 | Total |
| 1 | New 2 Ton Dump Truck | Future Sub | 2015 | | | | \$ 65,000 | | \$ 65,000 |
| 2 | | | | | | | | | \$ - |
| 3 | | | | | | | | | \$ - |
| TOTAL ASSOCIATED CAPITAL FUNDING | | | | | \$ - | \$ - | \$ 65,000 | \$ - | \$ 65,000 |
| 9) Financial/Resource Detail | | | | | | | | | |
| Component | | | BU Acct. # | 2014 | 2015 | 2016 | 2017 | 2018 | |
| | | | | Budget | | | | Full-Yr. Adj. | |
| REVENUE - continuous operating detail | | | | | | | | | |
| 1 | | | | | | | | | |
| 2 | | | | | | | | | |
| 3 | | | | | | | | | |
| 4 | | | | | | | | | |
| Subtotal | | | | - | - | - | - | | |
| REVENUE - one-time operating detail | | | | | | | | | |
| 1 | | | | | | | | | - |
| 2 | | | | | | | | | - |
| Subtotal | | | | - | - | - | - | | - |
| EXPENSES - continuous operating detail (For staffing costs please fill out section 7) | | | | | | | | | |
| 1 | * Staffing costs (calculated field) | (From sect. 7) | | - | - | 113,225 | | - | |
| 2 | * Benefits | (From sect. 7) | | - | - | 32,043 | | - | |
| 3 | * Complement sch. Expenses (calculated field) | (From sect. 7) | | - | - | 3,000 | | - | |
| 4 | | | | | | | | | |
| 5 | | | | | | | | | |
| 6 | | | | | | | | | |
| 7 | | | | | | | | | |
| Subtotal | | | | - | - | 148,268 | | - | |
| EXPENSES - one-time operating detail (For staffing costs please fill out section 7) | | | | | | | | | |
| 1 | * Complement sch. Expenses (calculated field) | (From sect. 7) | | - | - | - | | - | - |
| 2 | | | | | | | | | - |
| 3 | | | | | | | | | - |
| Subtotal | | | | - | - | - | | - | - |
| OFFSETS - cost savings, reductions, etc | | | | | | | | | |
| 1 | | | | | | | | | |
| 2 | | | | | | | | | |
| 3 | | | | | | | | | |
| Subtotal | | | | - | - | - | | - | |
| TOTAL OPERATING BUDGET CHANGE | | | | | - | - | 148,268 | - | - |
| COMPLEMENTS & FTE's | | | | | 2014 | 2015 | 2016 | 2017 | Total |
| # of positions requested | | | (From sect. 7) | - | - | 2.00 | | - | 2.00 |
| FTE's | | | (From sect. 7) | - | - | 2.00 | | - | 2.00 |
| FTE reductions/offsets | | | (Manual Field) | | | | | | - |
| Net FTE's | | | | - | - | 2.00 | | - | 2.00 |

CITY OF VAUGHAN
2014-2017 OPERATING BUDGET

| ADDITIONAL RESOURCE REQUEST | | | | | | | |
|--|--|---|-------------|-------------|------------------------|--------------------------|------------------------|
| Request Title | Recyclable paper collection at designated supermail box locations | | | | | | |
| Business Unit # | 2330914 | Blue Box Recycling Collection | | | | | |
| | 155 - Public Works - Operations; Waste Mgmt. | | | | | | |
| Related Program | Blue Box (Recycling) Collection | | | | | | |
| Program Classification | Standard Essential Service | | | | | | |
| Annual Budget Change Summary | | | | | | | |
| Financial Components | 2014 | 2015 | 2016 | 2017 | 2014-2017 Sub-total | 2018 (One Time. Adj.) | 2014-2018 Sub-total |
| Staffing | | | | | | | |
| Complements | - | - | - | - | - | - | - |
| Net FTE's | - | - | - | - | - | - | - |
| Operating Revenue | - | - | - | - | - | - | - |
| Operating Costs | | | | | | | |
| Staffing & Benefits | - | - | - | - | - | - | - |
| Other continuous costs | 26,000 | - | - | - | 26,000 | - | 26,000 |
| One-time expenses | - | - | - | - | - | - | - |
| Offsets/reductions | (26,000) | - | - | - | (26,000) | - | (26,000) |
| Net Operating Budget | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Associated Capital Costs | \$ 146,775 | \$ - | \$ - | \$ - | \$ 146,775 | \$ - | \$ 146,775 |
| 1A) Request Description: Please provide a <u>brief</u> description of the request. | | | | | | | |
| Please check one: <input type="checkbox"/> Departmental <input checked="" type="checkbox"/> Corporate | | | | | | | |
| Undertaking: To implement a program that would allow the provision of recycling collection services to a limited number of specially designed recycling containers to be sited at designated Canada Post supermail box locations. | | | | | | | |
| Note: This ARR is to be considered in conjunction with a capital ARR request for the actual purchase and installation of the recycling containers. | | | | | | | |
| 1B) If this request is part of a project with multiple milestones then please fill in the following table: | | | | | | | |
| Milestones or Deliverables | Timelines | Comments | | | | | |
| To inventory problematic supermail box locations | 4 mo. b/f launch | Ideally should be conducted in spring or summer or fall (not winter) | | | | | |
| Compile library of baseline appearance of problematic locations | 2-4 mo.b/f launch | Ideally should be conducted in spring or summer or fall (not winter) | | | | | |
| To educate residents about this pilot program | 2 mo.b/f launch | Will also be educating residents throughout length of pilot | | | | | |
| To conduct waste audits to determine | 4, 8 & 12 mo. into | To determine extent of contamination and whether it is being used as intended | | | | | |
| 1C) Impact on other departments (cost/time/benefit): | | | | | | | |
| Department Impacted | Describe Impact (Cost/time/benefit) | Were they Consulted? | | | | | |
| | No other departments are anticipated to be involved with this initiative | <input type="checkbox"/> Yes <input type="checkbox"/> No | | | | | |
| | | <input type="checkbox"/> Yes <input type="checkbox"/> No | | | | | |
| | | <input type="checkbox"/> Yes <input type="checkbox"/> No | | | | | |
| Other comments: | | | | | | | |
| | | | | | | | |
| COMMISSIONER APPROVAL: _____ | | Date: _____ | | | | | |

**Budget Staff
Use Only**

☐ 1st Submission
☐ Previously Recognized

Submitted for year:
 Recognized for year:

Appendix A - Additional Resource Request Submissions

| Request Title | | Recyclable paper collection at designated supermail box locations | | | | |
|---|--|---|---------------------|--|-----------------------|--|
| 2) Relationship to Vaughan Vision 2020 - Goals / Objectives / Initiatives | | | | | | |
| A) Identify the <u>specific initiative</u> on the Vaughan Vision 2020 initiative list this resource request supports (new or implementation of): Choose an Initiative from the drop down list and then choose the relationship with the initiative in the Green cell using the drop down provided. | | | | | | |
| Theme | Goal | ↓ Initiative (Use drop down list) ↓ | Ref # | Date | Priority | Request/Initiative Relationship (choose 1) |
| | | | | | | |
| | | | | | | |
| | | | | | | |
| B) Describe and clearly demonstrate how the request links to the Vaughan Vision 2020: | | | | | | |
| This initiative demonstrates the City's commitment to 100% waste reduction This initiative demonstrates the City's commitment to community tidiness This initiative demonstrates the City's commitment to increased collection of recyclables | | | | | | |
| 3) Related Performance Indicators & Business Plan Link | | | | | | |
| Please provide information on top 3 performance measures: | | | | | | |
| | Name/description of service level target: | | Target Level | Current Level | Level with ARR | |
| 1) | Waste Diversion | | 1 | 0.69 | 70% (approx) | |
| 2) | | | | | | |
| 3) | | | | | | |
| Describe how this request relates to Departmental Business Plan: | | | | | | |
| This initiative was identified as an objective in the 2011 Solid Waste Mgmt. Business Plan. It was reiterated as a top objective in the 2012 Solid Waste Business Plan | | | | | | |
| 4) Value Proposition | | | | | | |
| Please detail both qualitative and quantitative benefits of the request | | | | | | |
| Qualitative: Please select up to 2 actions which best describe this request | | | | | | |
| Primary | | Improve Corp. Image | | Secondary | | Realize Future Benefits |
| Briefly explain how this request helps achieve the actions selected above. How does this request make a difference in these areas? Can improvements be defined (i.e. surveys, measures, etc.)? | | | | | | |
| Improve Corp Image: Currently the visual appearance of a number of supermail box locations is concerning as many sites are continually strewn with significant amounts of litter. This is witnessed by daily users of the problematic mail box locations, as well as those passing via vehicle, bike or on foot. Providing a permanent solution to this issue demonstrates the City's commitment to ongoing litter issues that plague some areas in Vaughan | | | | | | |
| Realize Future Benefits: If the pilot is determined to be successful, the program could be rolled out City wide | | | | | | |
| Quantitative: Please provide explanation of how this request improves efficiency. Note that performance measures are captured in section 3. This section is for efficiency improvements. | | | | | | |
| Year | Type | Change/Saving | Units | Detail of Cost Reductions/Budget Savings | | Incl. in offsets (Section #9)? |
| | | | | n/a | | |
| | | | | | | |
| | | | | | | |
| 5) Alternatives | | | | | | |
| Are there alternatives or options? Please explain what they are and why they are not the primary approach. | | | | | | |
| 1. Canada Post: Direct Canada Post to take responsibility of waste generated at Canada Post locations. The City has addressed this issue with Canada Post for a number of years, Canada Post refuses to take any responsibility of the litter nor will they entertain placing any recycling containers at their sites. 2. Post Signage: Post signs at problematic supermail box locations encouraging residents not to litter Erect Do No Litter Bylaw signs Direct Residents to be on a "no junk mail" list The City has done all the above, with limited success 3. Status Quo: Continue to entertain complaints from residents / corporations about excessive litter at designated supermail box locations. Redirect PW staff to clean up litter when required. | | | | | | |

Appendix A - Additional Resource Request Submissions

| Request Title | | Recyclable paper collection at designated supermail box locations | | | |
|---|-----------------|--|-------------|-----------|---|
| 7) Complement Details - Skip to Section 8 if no Staff is requested | | | | | |
| Do not gap positions - If required, please contact the Budget Dept. for instructions Future year progressions & eco. adj. will be calculated corporately by the Budget Dept. | | | | | |
| Complement Information | Position #1 | Position #2 | Position #3 | Sub-total | |
| Budget Year | | | | | |
| Position title | | | | | |
| Estimated start date | | | | | |
| # of positions requested | - | - | - | - | |
| Full-time equivalents (FTEs) | - | - | - | - | |
| Position type | | | | | |
| Position agreement classification | | | | | |
| If contract, specify length (months or yrs) | | | | | |
| If Casual/Seasonal PT enter Hourly wage | | | | | |
| Business unit # (override if different than # shown) | | | | | |
| Grade level | | | | | |
| Est. starting step | | | | | |
| Desktop (HR) Review Performed? | | | | | |
| B&F Accommodations Available? | | | | | |
| ITM Hardware required? | | | | | |
| Capital Equipment Required? | | | | | |
| Complement Annual Cost Detail | | | | | |
| Annual full-time \$ | | | | - | |
| Annual part-time \$ | - | - | - | - | |
| Annual shift premiums, etc | - | - | - | - | |
| Annual overtime \$ | - | - | - | - | |
| * PT vacation pay (calculated field) | - | - | - | - | |
| * Annual benefits (calculated field) | - | - | - | - | |
| * FT contract benefits in lieu (calculated field) | - | - | - | - | |
| Subtotal (Per Employee) | \$ - | \$ - | \$ - | \$ - | |
| Subtotal (Per Position) | \$ - | \$ - | \$ - | \$ - | |
| Continuous costs | (BU & Acct #.) | Please fill in per Complement. The total will account for multiple positions if indicated above. | | | |
| 1) Office Supplies | 2330914.7200 | - | - | - | - |
| 2) Training & Developme | 2330914.7115 | - | - | - | - |
| 3) Cellular Line Charges | 2330914.7122.01 | - | - | - | - |
| 4) Mileage | 2330914.7100 | - | - | - | - |
| Subtotal (Per Employee) | \$ - | \$ - | \$ - | \$ - | |
| Subtotal (Per Position) | \$ - | \$ - | \$ - | \$ - | |
| One-time costs | (BU & Acct #.) | Please fill in per Complement. The total will account for multiple positions if indicated above. | | | |
| 1) Computer Hardware | 2330914.7211.01 | - | - | - | - |
| 2) Office Equip. & Furnitu | 2330914.7210 | - | - | - | - |
| 3) Training & Developme | 2330914.7115 | - | - | - | - |
| 4) | #N/A | - | - | - | - |
| Subtotal (Per Employee) | - | - | - | - | |
| Subtotal (Per Position) | \$ - | \$ - | \$ - | \$ - | |
| 2014 Total Annual Costs | \$ - | \$ - | \$ - | \$ - | |
| 2015 Total Annual Costs | \$ - | \$ - | \$ - | \$ - | |
| 2016 Total Annual Costs | \$ - | \$ - | \$ - | \$ - | |
| 2017 Total Annual Costs | \$ - | \$ - | \$ - | \$ - | |
| Additional Comments: | | | | | |

Appendix A - Additional Resource Request Submissions

| | | | | | | | | | |
|--|--|---|-------------------------------------|----------------|-------------|-------------|-------------|----------------------|--------------|
| Request Title | | Recyclable paper collection at designated supermail box locations | | | | | | | |
| 8) Capital Funding | | | | | | | | | |
| Are there any Capital requests already submitted/approved or to be submitted related to this ARR? (e.g. new car) | | | | | | | | | |
| ASSOCIATED CAPITAL FUNDING | | Status | Year asset Available for use | Proj. # | 2014 | 2015 | 2016 | 2017 | Total |
| 1 | Purchase / installation of the specially designed recycling containers | | 2014 | PW-2067-14 | \$ 146,775 | \$ - | \$ - | | \$ 146,775 |
| 2 | | | | | \$ - | \$ - | \$ - | | \$ - |
| 3 | | | | | \$ - | \$ - | \$ - | | \$ - |
| TOTAL ASSOCIATED CAPITAL FUNDING | | | | | \$ 146,775 | \$ - | \$ - | \$ - | \$ 146,775 |
| 9) Financial/Resource Detail | | | | | | | | | |
| Component | | | BU Acct. # | 2014 | 2015 | 2016 | 2017 | 2018 | |
| | | | | Budget | | | | Full-Yr. Adj. | |
| REVENUE - continuous operating detail | | | | | | | | | |
| 1 | | | | - | - | - | | | |
| 2 | | | | - | - | - | | | |
| 3 | | | | - | - | - | | | |
| 4 | | | | - | - | - | | | |
| Subtotal | | | | - | - | - | - | | |
| REVENUE - one-time operating detail | | | | | | | | | |
| 1 | | | | - | - | - | | | - |
| 2 | | | | - | - | - | | | - |
| Subtotal | | | | - | - | - | - | | - |
| EXPENSES - continuous operating detail (For staffing costs please fill out section 7) | | | | | | | | | |
| 1 | * Staffing costs (calculated field) | (From sect. 7) | | - | - | - | - | | |
| 2 | * Benefits | (From sect. 7) | | - | - | - | - | | |
| 3 | * Complement sch. Expenses (calculated field) | (From sect. 7) | | - | - | - | - | | |
| 4 | Ongoing collection of recyclable materials | 2330914.733 | | 26,000 | - | - | | | |
| 5 | | | | - | - | - | | | |
| 6 | | | | - | - | - | | | |
| 7 | | | | - | - | - | | | |
| Subtotal | | | | 26,000 | - | - | - | | |
| EXPENSES - one-time operating detail (For staffing costs please fill out section 7) | | | | | | | | | |
| 1 | * Complement sch. Expenses (calculated field) | (From sect. 7) | | - | - | - | - | | - |
| 2 | | | | - | - | - | | | - |
| 3 | | | | - | - | - | | | - |
| Subtotal | | | | - | - | - | - | | - |
| OFFSETS - cost savings, reductions, etc | | | | | | | | | |
| 1 | Savings on Salt | | | (26,000) | - | - | | | |
| 2 | | | | - | - | - | | | |
| 3 | | | | - | - | - | | | |
| Subtotal | | | | (26,000) | - | - | - | | |
| TOTAL OPERATING BUDGET CHANGE | | | | | - | - | - | - | - |
| COMPLEMENTS & FTE's | | | | | 2014 | 2015 | 2016 | 2017 | Total |
| # of positions requested | | | (From sect. 7) | - | - | - | - | - | - |
| FTE's | | | (From sect. 7) | - | - | - | - | - | - |
| FTE reductions/offsets | | | (Manual Field) | - | - | - | - | - | - |
| Net FTE's | | | | - | - | - | - | - | - |

CITY OF VAUGHAN
2014-2017 OPERATING BUDGET

| ADDITIONAL RESOURCE REQUEST | | | | | | | |
|--|---|--|-------------|-------------|------------------------|--------------------------|------------------------|
| Request Title | <div style="border: 1px solid black; padding: 2px;">TRANSFER FTE FROM PW-SOLID WASTE TO PW-WATER/WASTEWATER</div> | | | | | | |
| Business Unit # | <div style="border: 1px solid black; padding: 2px;">2330001</div> | <div style="border: 1px solid black; padding: 2px;">Waste Management - Administ.</div> | | | | | |
| | | <div style="border: 1px solid black; padding: 2px;">155 - Public Works - Operations; Waste Mgmt.</div> | | | | | |
| Related Program | <div style="border: 1px solid black; padding: 2px;"></div> | | | | | | |
| Program Classification | <div style="border: 1px solid black; padding: 2px;"></div> | | | | | | |
| Annual Budget Change Summary | | | | | | | |
| Financial Components | 2014 | 2015 | 2016 | 2017 | 2014-2017 Sub-total | 2018 (One Time. Adj.) | 2014-2018 Sub-total |
| Staffing | | | | | | | |
| Complements | (1.00) | - | - | - | (1.00) | - | (1.00) |
| Net FTE's | (1.00) | - | - | - | (1.00) | - | (1.00) |
| Operating Revenue | - | - | - | - | - | - | - |
| Operating Costs | | | | | | | |
| Staffing & Benefits | (89,573) | - | - | - | (89,573) | - | (89,573) |
| Other continuous costs | (350) | - | - | - | (350) | - | (350) |
| One-time expenses | - | - | - | - | - | - | - |
| Offsets/reductions | - | - | - | - | - | - | - |
| Net Operating Budget | \$ (89,923) | \$ - | \$ - | \$ - | \$ (89,923) | \$ - | \$ (89,923) |
| Associated Capital Costs | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| 1A) Request Description: Please provide a <u>brief</u> description of the request. | | | | | | | |
| Please check one: <input type="checkbox"/> Departmental <input type="checkbox"/> Corporate | | | | | | | |
| <p>The position of 'Education and Program Planner' (CT 214) under PW - Solid Waste (business unit 2330001) was identified to be redundant (by PW and HR). The position of Education and Program Planner had been rated as an I. A new position 'Environmental Program Planner' was created under PW - Water / Wastewater (business unit 2340001) to assist with various administrative duties. This new position is also rated as an I. A new job description was created and the staff person has been doing the functions under this new job description sometime after the 2013 budget submission. This ARR is a formal account of the transfer of the FTE (PFT) from PW Waste division. An equivalent ARR is being submitted by Water/Wastewater to account for the other side of this transfer.</p> | | | | | | | |
| 1B) If this request is part of a project with multiple milestones then please fill in the following table: | | | | | | | |
| Milestones or Deliverables | Timelines | Comments | | | | | |
| n/a | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| 1C) Impact on other departments (cost/time/benefit): | | | | | | | |
| Department Impacted | Describe Impact (Cost/time/benefit) | Were they Consulted? | | | | | |
| PW-Water/Wastewater | Position transfer | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No | | | | | |
| | | <input type="checkbox"/> Yes <input type="checkbox"/> No | | | | | |
| | | <input type="checkbox"/> Yes <input type="checkbox"/> No | | | | | |
| Other comments: | | | | | | | |
| | | | | | | | |
| COMMISSIONER APPROVAL: _____ | | | | | Date: _____ | | |

**Budget Staff
Use Only**

☐ 1st Submission
☐ Previously Recognized

Submitted for year:
Recognized for year:

Appendix A - Additional Resource Request Submissions

| Request Title | | TRANSFER FTE FROM PW-SOLID WASTE TO PW-WATER/WASTEWATER | | | | |
|--|---|---|--------------|--|----------------|--|
| 2) Relationship to Vaughan Vision 2020 - Goals / Objectives / Initiatives | | | | | | |
| A) Identify the <u>specific initiative</u> on the Vaughan Vision 2020 initiative list this resource request supports (new or implementation of): Choose an Initiative from the drop down list and then choose the relationship with the initiative in the Green cell using the drop down provided. | | | | | | |
| Theme | Goal | ↓ Initiative (Use drop down list) ↓ | Ref # | Date | Priority | Request/Initiative Relationship (choose 1) |
| | | | | | | |
| | | | | | | |
| | | | | | | |
| B) Describe and clearly demonstrate how the request links to the Vaughan Vision 2020: | | | | | | |
| | | | | | | |
| 3) Related Performance Indicators & Business Plan Link | | | | | | |
| Please provide information on top 3 performance measures: | | | | | | |
| | Name/description of service level target: | | Target Level | Current Level | Level with ARR | |
| 1) | n/a | | | | | |
| 2) | | | | | | |
| 3) | | | | | | |
| Describe how this request relates to Departmental Business Plan: | | | | | | |
| | | | | | | |
| 4) Value Proposition | | | | | | |
| Please detail both qualitative and quantitative benefits of the request | | | | | | |
| Qualitative: Please select up to 2 actions which best describe this request | | | | | | |
| Primary | | Realize Future Benefits | | Secondary | | |
| Briefly explain how this request helps achieve the actions selected above. How does this request make a difference in these areas? Can improvements be defined (i.e. surveys, measures, etc.)? | | | | | | |
| Primary responsibility is invoicing various contractors (wastewater) to assist with the day-to-day operational needs within the division noted. | | | | | | |
| Quantitative: Please provide explanation of how this request improves efficiency. Note that performance measures are captured in section 3. This section is for efficiency improvements. | | | | | | |
| Year | Type | Change/Saving | Units | Detail of Cost Reductions/Budget Savings | | Incl. in offsets (Section #9)? |
| | | | | | | |
| | | | | | | |
| | | | | | | |
| 5) Alternatives | | | | | | |
| Are there alternatives or options? Please explain what they are and why they are not the primary approach. | | | | | | |
| n/a | | | | | | |

Appendix A - Additional Resource Request Submissions

| Request Title | | TRANSFER FTE FROM PW-SOLID WASTE TO PW-WATER/WASTEWATER | | | |
|---|-------------------------------|--|-------------|--------------------|--------------------|
| 7) Complement Details - Skip to Section 8 if no Staff is requested | | | | | |
| Do not gap positions - If required, please contact the Budget Dept. for instructions Future year progressions & eco. adj. will be calculated corporately by the Budget Dept. | | | | | |
| Complement Information | Position #1 | Position #2 | Position #3 | Sub-total | |
| Budget Year | 2014 | | | | |
| Position title | Education and Program Planner | | | | |
| Estimated start date | | | | | |
| # of positions requested | (1.00) | | | (1.00) | |
| Full-time equivalents (FTEs) | (1.00) | | | (1.00) | |
| Position type | Full-time | | | | |
| Position agreement classification | Cupe Cler. & Tech | | | | |
| If contract, specify length (months or yrs) | | | | | |
| If Casual/Seasonal PT enter Hourly wage | | | | | |
| Business unit # (override if different than # shown) | 2330001 | | | | |
| Grade level | I | | | | |
| Est. starting step | 2 | | | | |
| Desktop (HR) Review Performed? | No | | | | |
| B&F Accommodations Available? | Yes | | | | |
| ITM Hardware required? | Yes | | | | |
| Capital Equipment Required? | No | | | | |
| Complement Annual Cost Detail | | | | | |
| Annual full-time \$ | 70,363 | | | 70,363 | |
| Annual part-time \$ | - | - | - | - | |
| Annual shift premiums, etc | | | | - | |
| Annual overtime \$ | | | | - | |
| * PT vacation pay (calculated field) | - | - | - | - | |
| * Annual benefits (calculated field) | 19,209 | - | - | 19,209 | |
| * FT contract benefits in lieu (calculated field) | - | - | - | - | |
| Subtotal (Per Employee) | \$ 89,573 | \$ - | \$ - | \$ 89,573 | |
| Subtotal (Per Position) | \$ (89,573) | \$ - | \$ - | \$ (89,573) | |
| Continuous costs | (BU & Acct #.) | Please fill in per Complement. The total will account for multiple positions if indicated above. | | | |
| 1) Computer Hardware | 2330001.7211.01 | 250 | | | 250 |
| 2) Other (Please detail in | #N/A | 100 | | | 100 |
| 3) Memberships/Dues/Fee | 2330001.7105 | | | | - |
| 4) Mileage | 2330001.7100 | | | | - |
| Subtotal (Per Employee) | | \$ 350 | \$ - | \$ - | \$ 350 |
| Subtotal (Per Position) | | \$ (350) | \$ - | \$ - | \$ (350) |
| One-time costs | (BU & Acct #.) | Please fill in per Complement. The total will account for multiple positions if indicated above. | | | |
| 1) Computer Hardware | 2330001.7211.01 | | | | - |
| 2) | #N/A | | | | - |
| 3) | #N/A | | | | - |
| 4) | #N/A | | | | - |
| Subtotal (Per Employee) | | - | - | - | - |
| Subtotal (Per Position) | | \$ - | \$ - | \$ - | \$ - |
| 2014 Total Annual Costs | | \$ (89,923) | \$ - | \$ - | \$ (89,923) |
| 2015 Total Annual Costs | | \$ - | \$ - | \$ - | \$ - |
| 2016 Total Annual Costs | | \$ - | \$ - | \$ - | \$ - |
| 2017 Total Annual Costs | | \$ - | \$ - | \$ - | \$ - |
| Additional Comments: | | | | | |
| Other CT costs are for Protective Clothing 2330001.7330 | | | | | |

Appendix A - Additional Resource Request Submissions

| | | | | | | | | | |
|--|---|---|-------------------------------------|----------------|-------------|-------------|----------------------|-------------|--------------|
| Request Title | | TRANSFER FTE FROM PW-SOLID WASTE TO PW-WATER/WASTEWATER | | | | | | | |
| 8) Capital Funding | | | | | | | | | |
| Are there any Capital requests already submitted/approved or to be submitted related to this ARR? (e.g. new car) | | | | | | | | | |
| ASSOCIATED CAPITAL FUNDING | | Status | Year asset Available for use | Proj. # | 2014 | 2015 | 2016 | 2017 | Total |
| 1 | | | | | | | | | \$ - |
| 2 | | | | | | | | | \$ - |
| 3 | | | | | | | | | \$ - |
| TOTAL ASSOCIATED CAPITAL FUNDING | | | | | \$ - | \$ - | \$ - | \$ - | \$ - |
| 9) Financial/Resource Detail | | | | | | | | | |
| Component | | BU Acct. # | 2014 | 2015 | 2016 | 2017 | 2018 | | |
| | | | Budget | | | | Full-Yr. Adj. | | |
| REVENUE - continuous operating detail | | | | | | | | | |
| 1 | | | | | | | | | |
| 2 | | | | | | | | | |
| 3 | | | | | | | | | |
| 4 | | | | | | | | | |
| Subtotal | | | - | - | - | - | | | |
| REVENUE - one-time operating detail | | | | | | | | | |
| 1 | | | | | | | | - | |
| 2 | | | | | | | | - | |
| Subtotal | | | - | - | - | - | | - | |
| EXPENSES - continuous operating detail (For staffing costs please fill out section 7) | | | | | | | | | |
| 1 | * Staffing costs (calculated field) | (From sect. 7) | (70,363) | - | - | - | | | |
| 2 | * Benefits | (From sect. 7) | (19,209) | - | - | - | | | |
| 3 | * Complement sch. Expenses (calculated field) | (From sect. 7) | (350) | - | - | - | | | |
| 4 | | | | | | | | | |
| 5 | | | | | | | | | |
| 6 | | | | | | | | | |
| 7 | | | | | | | | | |
| Subtotal | | | (89,923) | - | - | - | | | |
| EXPENSES - one-time operating detail (For staffing costs please fill out section 7) | | | | | | | | | |
| 1 | * Complement sch. Expenses (calculated field) | (From sect. 7) | - | - | - | - | | - | |
| 2 | | | | | | | | - | |
| 3 | | | | | | | | - | |
| Subtotal | | | - | - | - | - | | - | |
| OFFSETS - cost savings, reductions, etc | | | | | | | | | |
| 1 | | | | | | | | | |
| 2 | | | | | | | | | |
| 3 | | | | | | | | | |
| Subtotal | | | - | - | - | - | | | |
| TOTAL OPERATING BUDGET CHANGE | | | (89,923) | - | - | - | | - | |
| COMPLEMENTS & FTE's | | | | | | | | | |
| | | | 2014 | 2015 | 2016 | 2017 | Total | | |
| # of positions requested | | (From sect. 7) | (1.00) | - | - | - | (1.00) | | |
| FTE's | | (From sect. 7) | (1.00) | - | - | - | (1.00) | | |
| FTE reductions/offsets | | (Manual Field) | | | | | - | | |
| Net FTE's | | | (1.00) | - | - | - | (1.00) | | |

CITY OF VAUGHAN
2014-2017 OPERATING BUDGET

| ADDITIONAL RESOURCE REQUEST | | | | | | | |
|--|--|---|-------------|-------------|------------------------|--------------------------|------------------------|
| Request Title | Customer Service Administration Clerk | | | | | | |
| Business Unit # | 4700300 | Recreation Admin & Planning | | | | | |
| | 200 - Recreation | | | | | | |
| Related Program | | | | | | | |
| Program Classification | | | | | | | |
| Annual Budget Change Summary | | | | | | | |
| Financial Components | 2014 | 2015 | 2016 | 2017 | 2014-2017 Sub-total | 2018 (One Time. Adj.) | 2014-2018 Sub-total |
| Staffing | | | | | | | |
| Complements | 1.00 | - | - | - | 1.00 | - | 1.00 |
| Net FTE's | 0.69 | - | - | - | 0.69 | - | 0.69 |
| Operating Revenue | - | - | - | - | - | - | - |
| Operating Costs | | | | | | | |
| Staffing & Benefits | 19,562 | - | - | - | 19,562 | - | 19,562 |
| Other continuous costs | - | - | - | - | - | - | - |
| One-time expenses | - | - | - | - | - | - | - |
| Offsets/reductions | - | - | - | - | - | - | - |
| Net Operating Budget | \$ 19,562 | \$ - | \$ - | \$ - | \$ 19,562 | \$ - | \$ 19,562 |
| Associated Capital Costs | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| 1A) Request Description: Please provide a <u>brief</u> description of the request. | | | | | | | |
| Please check one: <input checked="" type="checkbox"/> Departmental <input type="checkbox"/> Corporate | | | | | | | |
| <p>The front counter serves two departments (Recreation & Culture and Parks Development) and is currently unmanned. Staff in the vicinity of the counter are all on a telephone queue system where most of their time is spent selling facility rentals or program registrations. When a client comes to the counter, either the phone client or the counter client must wait while staff serves one or the other. Parks Development staff offices are not located in proximity to the counter and providing dedicated coverage within existing staff resources is very challenging. This position will allow for increased customer service and could also assist with administrative functions such as filing, answering phones, word processing, etc. The counter receives on average between 15-29 visits per day.</p> | | | | | | | |
| 1B) If this request is part of a project with multiple milestones then please fill in the following table: | | | | | | | |
| Milestones or Deliverables | Timelines | Comments | | | | | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| 1C) Impact on other departments (cost/time/benefit): | | | | | | | |
| Department Impacted | Describe Impact (Cost/time/benefit) | Were they Consulted? | | | | | |
| Parks Development | Currently, Parks Development staff provide counter coverage at least once per week. Eliminating this function would allow the staff to spend their time on administrative support. | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No | | | | | |
| | | <input type="checkbox"/> Yes <input type="checkbox"/> No | | | | | |
| | | <input type="checkbox"/> Yes <input type="checkbox"/> No | | | | | |
| Other comments: | | | | | | | |
| This is a busy counter and requires coverage to meet the ever changing needs of customers and allows us to meet our mission statement of Citizens First through Service Excellence. | | | | | | | |

COMMISSIONER APPROVAL: _____ **Date:** _____

Budget Staff
Use Only

☐ 1st Submission
☐ Previously Recognized

Submitted for year:
 Recognized for year:

Appendix A - Additional Resource Request Submissions

| Request Title | Customer Service Administration Clerk | | | | | |
|---|--|-------------------------------------|---------------------|--|-----------------------|--|
| 2) Relationship to Vaughan Vision 2020 - Goals / Objectives / Initiatives | | | | | | |
| A) Identify the <u>specific initiative</u> on the Vaughan Vision 2020 initiative list this resource request supports (new or implementation of): Choose an Initiative from the drop down list and then choose the relationship with the initiative in the Green cell using the drop down provided. | | | | | | |
| Theme | Goal | ↓ Initiative (Use drop down list) ↓ | Ref # | Date | Priority | Request/Initiative Relationship (choose 1) |
| | | | | | | |
| | | | | | | |
| | | | | | | |
| B) Describe and clearly demonstrate how the request links to the Vaughan Vision 2020: | | | | | | |
| Service Excellence - Pursue Excellence in Service Delivery - this position will assist in serving clients in an effective and timely manner. | | | | | | |
| 3) Related Performance Indicators & Business Plan Link | | | | | | |
| Please provide information on top 3 performance measures: | | | | | | |
| | Name/description of service level target: | | Target Level | Current Level | Level with ARR | |
| 1) | Customer Satisfaction | | 95 | 96 | 96 | |
| 2) | | | | | | |
| 3) | | | | | | |
| Describe how this request relates to Departmental Business Plan: | | | | | | |
| One of the Key Outcomes indicated in the 2014 Recreation and Culture Business Plan is to "provide access to programming, services and facility space for all stakeholders". Implementing this position enables staff with more time to sell services and facility space to community groups and residents of Vaughan. | | | | | | |
| 4) Value Proposition | | | | | | |
| Please detail both qualitative and quantitative benefits of the request | | | | | | |
| Qualitative: Please select up to 2 actions which best describe this request | | | | | | |
| Primary | | Improve User Satisfaction | | Secondary | | Improve Corp. Image |
| Briefly explain how this request helps achieve the actions selected above. How does this request make a difference in these areas? Can improvements be defined (i.e. surveys, measures, etc.)? | | | | | | |
| Surveys are issued bi-annually to assess customer satisfaction levels. A dedicated staff person at the front counter will ensure that customer needs are met in an effective and timely manner. | | | | | | |
| Quantitative: Please provide explanation of how this request improves efficiency. Note that performance measures are captured in section 3. This section is for efficiency improvements. | | | | | | |
| Year | Type | Change/Saving | Units | Detail of Cost Reductions/Budget Savings | | Incl. in offsets (Section #9)? |
| | | | Units | | | |
| | | | Hours | | | |
| | | | | | | |
| 5) Alternatives | | | | | | |
| Are there alternatives or options? Please explain what they are and why they are not the primary approach. | | | | | | |
| The alternative is to man the desk as we have been, with various units covering the day at the counter. This is not the primary approach because it takes a staff person away from their regular duties, there is no firm ownership over the desk and there is no consistency in service delivery. | | | | | | |

Appendix A - Additional Resource Request Submissions

| | | | | |
|---|---------------------------------------|--|--------------------|------------------|
| Request Title | Customer Service Administration Clerk | | | |
| 7) Complement Details - Skip to Section 8 if no Staff is requested | | | | |
| Do not gap positions - If required, please contact the Budget Dept. for instructions Future year progressions & eco. adj. will be calculated corporately by the Budget Dept. | | | | |
| Complement Information | Position #1 | Position #2 | Position #3 | Sub-total |
| Budget Year | 2014 | | | |
| Position title | Community Centre Administration Clerk | | | |
| Estimated start date | April 1, 2014 | | | |
| # of positions requested | 1.00 | | | 1.00 |
| Full-time equivalents (FTEs) | 0.69 | | | 0.69 |
| Position type | Part-time | | | |
| Position agreement classification | Part Time Salary | | | |
| If contract, specify length (months or yrs) | | | | |
| If Casual/Seasonal PT enter Hourly wage | | | | |
| Business unit # (override if different than # shown) | 4700300 | | | |
| Grade level | 1 | | | |
| Est. starting step | Start | | | |
| Desktop (HR) Review Performed? | | | | |
| B&F Accommodations Available? | Yes | | | |
| ITM Hardware required? | No | | | |
| Capital Equipment Required? | No | | | |
| Complement Annual Cost Detail | | | | |
| Annual full-time \$ | - | | | - |
| Annual part-time \$ | 24,793 | - | - | 24,793 |
| Annual shift premiums, etc | - | | | - |
| Annual overtime \$ | - | | | - |
| * PT vacation pay (calculated field) | 992 | - | - | 992 |
| * Annual benefits (calculated field) | 2,566 | - | - | 2,566 |
| * FT contract benefits in lieu (calculated field) | - | - | - | - |
| Subtotal (Per Employee) | \$ 28,350 | \$ - | \$ - | \$ 28,350 |
| Subtotal (Per Position) | \$ 19,562 | \$ - | \$ - | \$ 19,562 |
| Continuous costs | (BU & Acct #.) | Please fill in per Complement. The total will account for multiple positions if indicated above. | | |
| 1) Office Supplies | 4700300.7200 | - | | - |
| 2) Training & Development | 4700300.7115 | - | | - |
| 3) Memberships/Dues/Fees | 4700300.7105 | - | | - |
| 4) Mileage | 4700300.7100 | - | | - |
| Subtotal (Per Employee) | \$ - | \$ - | \$ - | \$ - |
| Subtotal (Per Position) | \$ - | \$ - | \$ - | \$ - |
| One-time costs | (BU & Acct #.) | Please fill in per Complement. The total will account for multiple positions if indicated above. | | |
| 1) Computer Hardware | 4700300.7211.01 | - | | - |
| 2) | #N/A | - | | - |
| 3) | #N/A | - | | - |
| 4) | #N/A | - | | - |
| Subtotal (Per Employee) | \$ - | \$ - | \$ - | \$ - |
| Subtotal (Per Position) | \$ - | \$ - | \$ - | \$ - |
| 2014 Total Annual Costs | \$ 19,562 | \$ - | \$ - | \$ 19,562 |
| 2015 Total Annual Costs | \$ - | \$ - | \$ - | \$ - |
| 2016 Total Annual Costs | \$ - | \$ - | \$ - | \$ - |
| 2017 Total Annual Costs | \$ - | \$ - | \$ - | \$ - |
| Additional Comments: | | | | |

Appendix A - Additional Resource Request Submissions

| | | | | | | | | | |
|--|---|---------------------------------------|-------------------------------------|----------------|-------------|-------------|----------------------|-------------|--------------|
| Request Title | | Customer Service Administration Clerk | | | | | | | |
| 8) Capital Funding | | | | | | | | | |
| Are there any Capital requests already submitted/approved or to be submitted related to this ARR? (e.g. new car) | | | | | | | | | |
| ASSOCIATED CAPITAL FUNDING | | Status | Year asset Available for use | Proj. # | 2014 | 2015 | 2016 | 2017 | Total |
| 1 | | | | | | | | | \$ - |
| 2 | | | | | | | | | \$ - |
| 3 | | | | | | | | | \$ - |
| TOTAL ASSOCIATED CAPITAL FUNDING | | | | | \$ - | \$ - | \$ - | \$ - | \$ - |
| 9) Financial/Resource Detail | | | | | | | | | |
| Component | | BU Acct. # | 2014 2015 2016 2017 | | | | 2018 | | |
| | | | Budget | | | | Full-Yr. Adj. | | |
| REVENUE - continuous operating detail | | | | | | | | | |
| 1 | | | | | | | | | |
| 2 | | | | | | | | | |
| 3 | | | | | | | | | |
| 4 | | | | | | | | | |
| Subtotal | | | - | - | - | - | - | - | |
| REVENUE - one-time operating detail | | | | | | | | | |
| 1 | | | | | | | | - | |
| 2 | | | | | | | | - | |
| Subtotal | | | - | - | - | - | - | - | |
| EXPENSES - continuous operating detail (For staffing costs please fill out section 7) | | | | | | | | | |
| 1 | * Staffing costs (calculated field) | (From sect. 7) | 17,791 | - | - | - | - | - | |
| 2 | * Benefits | (From sect. 7) | 1,770 | - | - | - | - | - | |
| 3 | * Complement sch. Expenses (calculated field) | (From sect. 7) | - | - | - | - | - | - | |
| 4 | | | | | | | | | |
| 5 | | | | | | | | | |
| 6 | | | | | | | | | |
| 7 | | | | | | | | | |
| Subtotal | | | 19,562 | - | - | - | - | - | |
| EXPENSES - one-time operating detail (For staffing costs please fill out section 7) | | | | | | | | | |
| 1 | * Complement sch. Expenses (calculated field) | (From sect. 7) | - | - | - | - | - | - | |
| 2 | | | | | | | | - | |
| 3 | | | | | | | | - | |
| Subtotal | | | - | - | - | - | - | - | |
| OFFSETS - cost savings, reductions, etc | | | | | | | | | |
| 1 | | | | | | | | | |
| 2 | | | | | | | | | |
| 3 | | | | | | | | | |
| Subtotal | | | - | - | - | - | - | - | |
| TOTAL OPERATING BUDGET CHANGE | | | | | 19,562 | - | - | - | - |
| COMPLEMENTS & FTE's | | | | | 2014 | 2015 | 2016 | 2017 | Total |
| # of positions requested | | (From sect. 7) | 1.00 | - | - | - | - | 1.00 | |
| FTE's | | (From sect. 7) | 0.69 | - | - | - | - | 0.69 | |
| FTE reductions/offsets | | (Manual Field) | | | | | | - | |
| Net FTE's | | | 0.69 | - | - | - | - | 0.69 | |

CITY OF VAUGHAN
2014-2017 OPERATING BUDGET

| ADDITIONAL RESOURCE REQUEST | | | | | | | |
|---|---|---|-------------|-------------|------------------------|--------------------------|------------------------|
| Request Title | Overtime for Statutory Holidays | | | | | | |
| Business Unit # | 4700300 | Recreation Admin & Planning | | | | | |
| | 200 - Recreation | | | | | | |
| Related Program | | | | | | | |
| Program Classification | | | | | | | |
| Annual Budget Change Summary | | | | | | | |
| Financial Components | 2014 | 2015 | 2016 | 2017 | 2014-2017 Sub-total | 2018 (One Time. Adj.) | 2014-2018 Sub-total |
| Staffing | | | | | | | |
| Complements | 2.00 | - | - | - | 2.00 | - | 2.00 |
| Net FTE's | 0.75 | - | - | - | 0.75 | - | 0.75 |
| Operating Revenue | - | - | - | - | - | - | - |
| Operating Costs | | | | | | | |
| Staffing & Benefits | 50,668 | - | - | - | 50,668 | - | 50,668 |
| Other continuous costs | - | - | - | - | - | - | - |
| One-time expenses | - | - | - | - | - | - | - |
| Offsets/reductions | - | - | - | - | - | - | - |
| Net Operating Budget | \$ 50,668 | \$ - | \$ - | \$ - | \$ 50,668 | \$ - | \$ 50,668 |
| Associated Capital Costs | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| 1A) Request Description: Please provide a <u>brief</u> description of the request. | | | | | | | |
| Please check one: <input checked="" type="checkbox"/> Departmental <input type="checkbox"/> Corporate | | | | | | | |
| To increase service levels to the citizens of Vaughan, the Commission of Community Services is considering opening some of it's recreation facilities during more statutory holidays. This request of \$50,000/year in operating costs incorporates various staffing costs for both Recreation and Building & Facilities to open two (2) community centres for an additional five (5) statutory holidays (locations and holidays to be determined). Currently, the Recreation & Culture Department offers family friendly, drop-in leisure activities at recreation facilities across Vaughan during some of the holiday breaks throughout the year: all centres are open regular hours on Family Day, and four centres are open holiday hours on Boxing Day. All community centres are CLOSED on all other statutory holidays. | | | | | | | |
| 1B) If this request is part of a project with multiple milestones then please fill in the following table: | | | | | | | |
| Milestones or Deliverables | Timelines | Comments | | | | | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| 1C) Impact on other departments (cost/time/benefit): | | | | | | | |
| Department Impacted | Describe Impact (Cost/time/benefit) | Were they Consulted? | | | | | |
| Building and Facilities | Staffing costs incorporated within this ARR | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No | | | | | |
| | | <input type="checkbox"/> Yes <input type="checkbox"/> No | | | | | |
| | | <input type="checkbox"/> Yes <input type="checkbox"/> No | | | | | |
| Other comments: | | | | | | | |
| | | | | | | | |
| COMMISSIONER APPROVAL: _____ | | Date: _____ | | | | | |

Budget Staff
Use Only

☐ 1st Submission
☐ Previously Recognized

Submitted for year:
 Recognized for year:

Appendix A - Additional Resource Request Submissions

| Request Title | | Overtime for Statutory Holidays | | | | |
|--|--|---------------------------------|---------------------|--|-----------------------|--|
| 2) Relationship to Vaughan Vision 2020 - Goals / Objectives / Initiatives | | | | | | |
| A) Identify the <u>specific initiative</u> on the Vaughan Vision 2020 initiative list this resource request supports (new or implementation of): Choose an Initiative from the drop down list and then choose the relationship with the initiative in the Green cell using the drop down provided. | | | | | | |
| Theme | Goal | Initiative (Use drop down list) | Ref # | Date | Priority | Request/Initiative Relationship (choose 1) |
| | | | | | | |
| | | | | | | |
| | | | | | | |
| B) Describe and clearly demonstrate how the request links to the Vaughan Vision 2020: | | | | | | |
| The request for overtime is required to open on 5 statutory holidays at 2 community centres. This initiative links to the Strategic Goal of Service Excellence in Service Delivery. Citizens will have an increased opportunity to enjoy family friendly, drop-in leisure activities at recreation facilities during some of the holiday breaks throughout the year. | | | | | | |
| 3) Related Performance Indicators & Business Plan Link | | | | | | |
| Please provide information on top 3 performance measures: | | | | | | |
| | Name/description of service level target: | | Target Level | Current Level | Level with ARR | |
| 1) | Customer Satisfaction | | 95 | 96 | 96 | |
| 2) | | | | | | |
| 3) | | | | | | |
| Describe how this request relates to Departmental Business Plan: | | | | | | |
| One of the Key Outcomes indicated in the 2014 Recreation and Culture Business Plan is to "provide access to programming, services and facility space for all stakeholders". Opening select community centres on two additional statutory holidays will help support this key outcome. | | | | | | |
| 4) Value Proposition | | | | | | |
| Please detail both qualitative and quantitative benefits of the request | | | | | | |
| Qualitative: Please select up to 2 actions which best describe this request | | | | | | |
| Primary | | Improve User Satisfaction | | Secondary | | Improve Corp. Image |
| Briefly explain how this request helps achieve the actions selected above. How does this request make a difference in these areas? Can improvements be defined (i.e. surveys, measures, etc.)? | | | | | | |
| Having two community centres open for more statutory holidays will allow citizens to enjoy these holidays by partaking in family friendly, drop-in leisure activities. | | | | | | |
| Quantitative: Please provide explanation of how this request improves efficiency. Note that performance measures are captured in section 3. This section is for efficiency improvements. | | | | | | |
| Year | Type | Change/Saving | Units | Detail of Cost Reductions/Budget Savings | | Incl. in offsets (Section #9)? |
| | | | | | | |
| | | | | | | |
| | | | | | | |
| 5) Alternatives | | | | | | |
| Are there alternatives or options? Please explain what they are and why they are not the primary approach. | | | | | | |
| The alternative is to continue being closed on all statutory holidays, except for Family Day and Boxing Day. | | | | | | |

Appendix A - Additional Resource Request Submissions

| Request Title | Overtime for Statutory Holidays | | | |
|---|---------------------------------|--|-------------|-----------|
| 7) Complement Details - Skip to Section 8 if no Staff is requested | | | | |
| Do not gap positions - If required, please contact the Budget Dept. for instructions Future year progressions & eco. adj. will be calculated corporately by the Budget Dept. | | | | |
| Complement Information | Position #1 | Position #2 | Position #3 | Sub-total |
| Budget Year | 2014 | 2014 | | |
| Position title | Recreation Various Staff | B&F Various Staff | | |
| Estimated start date | | | | |
| # of positions requested | 1.00 | 1.00 | | 2.00 |
| Full-time equivalents (FTEs) | 0.57 | 0.18 | | 0.75 |
| Position type | Full-time | Full-time | | |
| Position agreement classification | | | | |
| If contract, specify length (months or yrs) | | | | |
| If Casual/Seasonal PT enter Hourly wage | | | | |
| Business unit # (override if different than # shown) | 4700300 | 4700300 | | |
| Grade level | | | | |
| Est. starting step | | | | |
| Desktop (HR) Review Performed? | No | No | | |
| B&F Accommodations Available? | No | No | | |
| ITM Hardware required? | No | No | | |
| Capital Equipment Required? | No | No | | |
| Complement Annual Cost Detail | | | | |
| Annual full-time \$ | - | - | | - |
| Annual part-time \$ | - | - | - | - |
| Annual shift premiums, etc | - | - | | - |
| Annual overtime \$ | 25,700 | 14,102 | | 39,802 |
| * PT vacation pay (calculated field) | - | - | - | - |
| * Annual benefits (calculated field) | 7,016 | 3,850 | - | 10,866 |
| * FT contract benefits in lieu (calculated field) | - | - | - | - |
| Subtotal (Per Employee) | \$ 32,716 | \$ 17,952 | \$ - | \$ 50,668 |
| Subtotal (Per Position) | \$ 32,716 | \$ 17,952 | \$ - | \$ 50,668 |
| Continuous costs | (BU & Acct #.) | Please fill in per Complement. The total will account for multiple positions if indicated above. | | |
| 1) | #N/A | | | - |
| 2) | #N/A | | | - |
| 3) | #N/A | | | - |
| 4) | #N/A | | | - |
| Subtotal (Per Employee) | \$ - | \$ - | \$ - | \$ - |
| Subtotal (Per Position) | \$ - | \$ - | \$ - | \$ - |
| One-time costs | (BU & Acct #.) | Please fill in per Complement. The total will account for multiple positions if indicated above. | | |
| 1) | #N/A | | | - |
| 2) | #N/A | | | - |
| 3) | #N/A | | | - |
| 4) | #N/A | | | - |
| Subtotal (Per Employee) | - | - | - | - |
| Subtotal (Per Position) | \$ - | \$ - | \$ - | \$ - |
| 2014 Total Annual Costs | \$ 32,716 | \$ 17,952 | \$ - | \$ 50,668 |
| 2015 Total Annual Costs | \$ - | \$ - | \$ - | \$ - |
| 2016 Total Annual Costs | \$ - | \$ - | \$ - | \$ - |
| 2017 Total Annual Costs | \$ - | \$ - | \$ - | \$ - |
| Additional Comments: OT for statutory pay. | | | | |

Appendix A - Additional Resource Request Submissions

| | | | | | | | | | |
|--|---|---------------------------------|-------------------------------------|----------------|-------------|-------------|-------------|----------------------|--------------|
| Request Title | | Overtime for Statutory Holidays | | | | | | | |
| 8) Capital Funding | | | | | | | | | |
| Are there any Capital requests already submitted/approved or to be submitted related to this ARR? (e.g. new car) | | | | | | | | | |
| ASSOCIATED CAPITAL FUNDING | | Status | Year asset Available for use | Proj. # | 2014 | 2015 | 2016 | 2017 | Total |
| 1 | | | | | | | | | \$ - |
| 2 | | | | | | | | | \$ - |
| 3 | | | | | | | | | \$ - |
| TOTAL ASSOCIATED CAPITAL FUNDING | | | | | \$ - | \$ - | \$ - | \$ - | \$ - |
| 9) Financial/Resource Detail | | | | | | | | | |
| Component | | BU Acct. # | | 2014 | 2015 | 2016 | 2017 | 2018 | |
| | | | | Budget | | | | Full-Yr. Adj. | |
| REVENUE - continuous operating detail | | | | | | | | | |
| 1 | | | | | | | | | |
| 2 | | | | | | | | | |
| 3 | | | | | | | | | |
| 4 | | | | | | | | | |
| Subtotal | | | | - | - | - | - | | |
| REVENUE - one-time operating detail | | | | | | | | | |
| 1 | | | | | | | | | - |
| 2 | | | | | | | | | - |
| Subtotal | | | | - | - | - | - | | - |
| EXPENSES - continuous operating detail (For staffing costs please fill out section 7) | | | | | | | | | |
| 1 | * Staffing costs (calculated field) | (From sect. 7) | | 45,992 | - | - | - | | |
| 2 | * Benefits | (From sect. 7) | | 4,676 | - | - | - | | |
| 3 | * Complement sch. Expenses (calculated field) | (From sect. 7) | | - | - | - | - | | |
| 4 | | | | | | | | | |
| 5 | | | | | | | | | |
| 6 | | | | | | | | | |
| 7 | | | | | | | | | |
| Subtotal | | | | 50,668 | - | - | - | | - |
| EXPENSES - one-time operating detail (For staffing costs please fill out section 7) | | | | | | | | | |
| 1 | * Complement sch. Expenses (calculated field) | (From sect. 7) | | - | - | - | - | | - |
| 2 | | | | | | | | | - |
| 3 | | | | | | | | | - |
| Subtotal | | | | - | - | - | - | | - |
| OFFSETS - cost savings, reductions, etc | | | | | | | | | |
| 1 | | | | | | | | | |
| 2 | | | | | | | | | |
| 3 | | | | | | | | | |
| Subtotal | | | | - | - | - | - | | - |
| TOTAL OPERATING BUDGET CHANGE | | | | 50,668 | - | - | - | | - |
| COMPLEMENTS & FTE's | | | | 2014 | 2015 | 2016 | 2017 | Total | |
| # of positions requested | | (From sect. 7) | | 2.00 | - | - | - | 2.00 | |
| FTE's | | (From sect. 7) | | 0.75 | - | - | - | 0.75 | |
| FTE reductions/offsets | | (Manual Field) | | | | | | - | |
| Net FTE's | | | | 0.75 | - | - | - | 0.75 | |

CITY OF VAUGHAN
2014-2017 OPERATING BUDGET

| ADDITIONAL RESOURCE REQUEST | | | | | | | |
|---|--|--|------|------------|------------------------|--------------------------|------------------------|
| Request Title | Block 11 CC Fitness Staff | | | | | | |
| Business Unit # | 4870370 | Carville CC - Fitness Ctr | | | | | |
| | 200 - Recreation | | | | | | |
| Related Program | Fitness Centres – General Fitness | | | | | | |
| Program Classification | Standard Desirable Service & Offered by Private Sector | | | | | | |
| Annual Budget Change Summary | | | | | | | |
| Financial Components | 2014 | 2015 | 2016 | 2017 | 2014-2017 Sub-total | 2018 (One Time. Adj.) | 2014-2018 Sub-total |
| Staffing | | | | | | | |
| Complements | - | - | - | 2.00 | 2.00 | - | 2.00 |
| Net FTE's | - | - | - | 2.00 | 2.00 | - | 2.00 |
| Operating Revenue | - | - | - | - | - | - | - |
| Operating Costs | | | | | | | |
| Staffing & Benefits | - | - | - | 173,410 | 173,410 | - | 173,410 |
| Other continuous costs | - | - | - | - | - | - | - |
| One-time expenses | - | - | - | - | - | - | - |
| Offsets/reductions | - | - | - | - | - | - | - |
| Net Operating Budget | \$ - | \$ - | \$ - | \$ 173,410 | \$ 173,410 | \$ - | \$ 173,410 |
| Associated Capital Costs | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| 1A) Request Description: Please provide a <u>brief</u> description of the request. | | | | | | | |
| Please check one: <input checked="" type="checkbox"/> Departmental <input type="checkbox"/> Corporate | | | | | | | |
| A Fitness Coordinator and Fitness Programmer are required with the addition of Block 11. | | | | | | | |
| 1B) If this request is part of a project with multiple milestones then please fill in the following table: | | | | | | | |
| Milestones or Deliverables | Timelines | Comments | | | | | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| 1C) Impact on other departments (cost/time/benefit): | | | | | | | |
| Department Impacted | Describe Impact (Cost/time/benefit) | Were they Consulted? | | | | | |
| | | <input type="checkbox"/> Yes <input type="checkbox"/> No | | | | | |
| | | <input type="checkbox"/> Yes <input type="checkbox"/> No | | | | | |
| | | <input type="checkbox"/> Yes <input type="checkbox"/> No | | | | | |
| Other comments: | | | | | | | |

COMMISSIONER APPROVAL: _____ **Date:** _____

Budget Staff
Use Only

☐ 1st Submission
☐ Previously Recognized

Submitted for year:
 Recognized for year:

Appendix A - Additional Resource Request Submissions

| Request Title | Block 11 CC Fitness Staff | | | | | |
|--|---------------------------|-------------------------------------|---------------|--|----------|--|
| 2) Relationship to Vaughan Vision 2020 - Goals / Objectives / Initiatives | | | | | | |
| A) Identify the <u>specific initiative</u> on the Vaughan Vision 2020 initiative list this resource request supports (new or implementation of): Choose an Initiative from the drop down list and then choose the relationship with the initiative in the Green cell using the drop down provided. | | | | | | |
| Theme | Goal | ↓ Initiative (Use drop down list) ↓ | Ref # | Date | Priority | Request/Initiative Relationship (choose 1) |
| | | | | | | |
| | | | | | | |
| | | | | | | |
| B) Describe and clearly demonstrate how the request links to the Vaughan Vision 2020: | | | | | | |
| | | | | | | |
| 3) Related Performance Indicators & Business Plan Link | | | | | | |
| Please provide information on top 3 performance measures: | | | | | | |
| Name/description of service level target: | | Target Level | Current Level | Level with ARR | | |
| 1) | | | | | | |
| 2) | | | | | | |
| 3) | | | | | | |
| Describe how this request relates to Departmental Business Plan: | | | | | | |
| | | | | | | |
| 4) Value Proposition | | | | | | |
| Please detail both qualitative and quantitative benefits of the request | | | | | | |
| Qualitative: Please select up to 2 actions which best describe this request | | | | | | |
| Primary | | Secondary | | | | |
| | | | | | | |
| Briefly explain how this request helps achieve the actions selected above. How does this request make a difference in these areas? Can improvements be defined (i.e. surveys, measures, etc.)? | | | | | | |
| | | | | | | |
| Quantitative: Please provide explanation of how this request improves efficiency. Note that performance measures are captured in section 3. This section is for efficiency improvements. | | | | | | |
| Year | Type | Change/Saving | Units | Detail of Cost Reductions/Budget Savings | | Incl. in offsets (Section #9)? |
| | | | | | | |
| | | | | | | |
| | | | | | | |
| 5) Alternatives | | | | | | |
| Are there alternatives or options? Please explain what they are and why they are not the primary approach. | | | | | | |
| | | | | | | |

Appendix A - Additional Resource Request Submissions

| Request Title | Block 11 CC Fitness Staff | | | |
|---|---------------------------|--|-------------|-------------------|
| 7) Complement Details - Skip to Section 8 if no Staff is requested | | | | |
| Do not gap positions - If required, please contact the Budget Dept. for instructions Future year progressions & eco. adj. will be calculated corporately by the Budget Dept. | | | | |
| Complement Information | Position #1 | Position #2 | Position #3 | Sub-total |
| Budget Year | 2017 | 2017 | | |
| Position title | Fitness Coordinator | Fitness Programmer | | |
| Estimated start date | January 1, 2017 | January 1, 2017 | | |
| # of positions requested | 1.00 | 1.00 | - | 2.00 |
| Full-time equivalents (FTEs) | 1.00 | 1.00 | - | 2.00 |
| Position type | Full-time | Full-time | | |
| Position agreement classification | Cupe Cler. & Tech | Cupe Cler. & Tech | | |
| If contract, specify length (months or yrs) | N/A | N/A | | |
| If Casual/Seasonal PT enter Hourly wage | | | | |
| Business unit # (override if different than # shown) | 4870370 | 4870370 | | |
| Grade level | J | I | | |
| Est. starting step | Start | Start | | |
| Desktop (HR) Review Performed? | No | No | | |
| B&F Accommodations Available? | Yes | Yes | | |
| ITM Hardware required? | Yes | Yes | | |
| Capital Equipment Required? | No | No | | |
| Complement Annual Cost Detail | | | | |
| Annual full-time \$ | 69,202 | 65,433 | | 134,635 |
| Annual part-time \$ | - | - | - | - |
| Annual shift premiums, etc | - | - | - | - |
| Annual overtime \$ | - | - | - | - |
| * PT vacation pay (calculated field) | - | - | - | - |
| * Annual benefits (calculated field) | 19,930 | 18,845 | - | 38,775 |
| * FT contract benefits in lieu (calculated field) | - | - | - | - |
| Subtotal (Per Employee) | \$ 89,132 | \$ 84,278 | \$ - | \$ 173,410 |
| Subtotal (Per Position) | \$ 89,132 | \$ 84,278 | \$ - | \$ 173,410 |
| Continuous costs | (BU & Acct #.) | Please fill in per Complement. The total will account for multiple positions if indicated above. | | |
| 1) Office Supplies | 4870370.7200 | - | - | - |
| 2) Training & Developme | 4870370.7115 | - | - | - |
| 3) Cellular Line Charges | 4870370.7122.01 | - | - | - |
| 4) Mileage | 4870370.7100 | - | - | - |
| Subtotal (Per Employee) | \$ - | \$ - | \$ - | \$ - |
| Subtotal (Per Position) | \$ - | \$ - | \$ - | \$ - |
| One-time costs | (BU & Acct #.) | Please fill in per Complement. The total will account for multiple positions if indicated above. | | |
| 1) Computer Hardware | 4870370.7211.01 | - | - | - |
| 2) Office Equip. & Furnitu | 4870370.7210 | - | - | - |
| 3) Training & Developme | 4870370.7115 | - | - | - |
| 4) | #N/A | - | - | - |
| Subtotal (Per Employee) | \$ - | \$ - | \$ - | \$ - |
| Subtotal (Per Position) | \$ - | \$ - | \$ - | \$ - |
| 2014 Total Annual Costs | \$ - | \$ - | \$ - | \$ - |
| 2015 Total Annual Costs | \$ - | \$ - | \$ - | \$ - |
| 2016 Total Annual Costs | \$ - | \$ - | \$ - | \$ - |
| 2017 Total Annual Costs | \$ 89,132 | \$ 84,278 | \$ - | \$ 173,410 |
| Additional Comments: | | | | |

Appendix A - Additional Resource Request Submissions

| | | | | | | | | | |
|--|---|---------------------------|------------------------------|---------|------|------|---------|---------------|-------|
| Request Title | | Block 11 CC Fitness Staff | | | | | | | |
| 8) Capital Funding | | | | | | | | | |
| Are there any Capital requests already submitted/approved or to be submitted related to this ARR? (e.g. new car) | | | | | | | | | |
| ASSOCIATED CAPITAL FUNDING | | Status | Year asset Available for use | Proj. # | 2014 | 2015 | 2016 | 2017 | Total |
| 1 | | | | | \$ - | \$ - | \$ - | | \$ - |
| 2 | | | | | \$ - | \$ - | \$ - | | \$ - |
| 3 | | | | | \$ - | \$ - | \$ - | | \$ - |
| TOTAL ASSOCIATED CAPITAL FUNDING | | | | | \$ - | \$ - | \$ - | \$ - | \$ - |
| 9) Financial/Resource Detail | | | | | | | | | |
| Component | | | BU Acct. # | 2014 | 2015 | 2016 | 2017 | 2018 | |
| | | | | Budget | | | | Full-Yr. Adj. | |
| REVENUE - continuous operating detail | | | | | | | | | |
| 1 | | | | - | - | - | | | |
| 2 | | | | - | - | - | | | |
| 3 | | | | - | - | - | | | |
| 4 | | | | - | - | - | | | |
| Subtotal | | | | - | - | - | - | | |
| REVENUE - one-time operating detail | | | | | | | | | |
| 1 | | | | - | - | - | | - | |
| 2 | | | | - | - | - | | - | |
| Subtotal | | | | - | - | - | - | - | |
| EXPENSES - continuous operating detail (For staffing costs please fill out section 7) | | | | | | | | | |
| 1 | * Staffing costs (calculated field) | (From sect. 7) | | - | - | - | 134,635 | | |
| 2 | * Benefits | (From sect. 7) | | - | - | - | 38,775 | | |
| 3 | * Complement sch. Expenses (calculated field) | (From sect. 7) | | - | - | - | - | | |
| 4 | | | | - | - | - | | | |
| 5 | | | | - | - | - | | | |
| 6 | | | | - | - | - | | | |
| 7 | | | | - | - | - | | | |
| Subtotal | | | | - | - | - | 173,410 | | |
| EXPENSES - one-time operating detail (For staffing costs please fill out section 7) | | | | | | | | | |
| 1 | * Complement sch. Expenses (calculated field) | (From sect. 7) | | - | - | - | - | - | |
| 2 | | | | - | - | - | | - | |
| 3 | | | | - | - | - | | - | |
| Subtotal | | | | - | - | - | - | - | |
| OFFSETS - cost savings, reductions, etc | | | | | | | | | |
| 1 | | | | - | - | - | | | |
| 2 | | | | - | - | - | | | |
| 3 | | | | - | - | - | | | |
| Subtotal | | | | - | - | - | - | | |
| TOTAL OPERATING BUDGET CHANGE | | | | | - | - | - | 173,410 | - |
| COMPLEMENTS & FTE's | | | | | 2014 | 2015 | 2016 | 2017 | Total |
| # of positions requested | | | (From sect. 7) | - | - | - | 2.00 | 2.00 | |
| FTE's | | | (From sect. 7) | - | - | - | 2.00 | 2.00 | |
| FTE reductions/offsets | | | (Manual Field) | - | - | - | | - | |
| Net FTE's | | | | - | - | - | 2.00 | 2.00 | |

CITY OF VAUGHAN
2014-2017 OPERATING BUDGET

| ADDITIONAL RESOURCE REQUEST | | | | | | | |
|---|--|-----------------------------|-----------|-----------|------------------------|--|------------------------|
| Request Title | Registration Technician | | | | | | |
| Business Unit # | 4700300 | Recreation Admin & Planning | | | | | |
| | 200 - Recreation | | | | | | |
| Related Program | Recreational Programs and Open Access | | | | | | |
| Program Classification | Standard Desirable Service & Offered by Private Sector | | | | | | |
| Annual Budget Change Summary | | | | | | | |
| Financial Components | 2014 | 2015 | 2016 | 2017 | 2014-2017 Sub-total | 2018 (One Time. Adj.) | 2014-2018 Sub-total |
| Staffing | | | | | | | |
| Complements | - | - | - | 1.00 | 1.00 | - | 1.00 |
| Net FTE's | - | - | - | 1.00 | 1.00 | - | 1.00 |
| Operating Revenue | - | - | - | - | - | - | - |
| Operating Costs | | | | | | | |
| Staffing & Benefits | - | - | - | 78,249 | 78,249 | - | 78,249 |
| Other continuous costs | - | - | - | 300 | 300 | - | 300 |
| One-time expenses | - | - | - | 500 | 500 | (500) | - |
| Offsets/reductions | - | - | - | - | - | - | - |
| Net Operating Budget | \$ - | \$ - | \$ - | \$ 79,049 | \$ 79,049 | \$ (500) | \$ 78,549 |
| Associated Capital Costs | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| 1A) Request Description: Please provide a <u>brief</u> description of the request. | | | | | | | |
| Please check one: <input checked="" type="checkbox"/> Departmental <input type="checkbox"/> Corporate | | | | | | | |
| A Registration Technician is required with the addition of Block 11. | | | | | | | |
| 1B) If this request is part of a project with multiple milestones then please fill in the following table: | | | | | | | |
| Milestones or Deliverables | | | Timelines | Comments | | | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| 1C) Impact on other departments (cost/time/benefit): | | | | | | | |
| Department Impacted | Describe Impact (Cost/time/benefit) | | | | | Were they Consulted? | |
| | | | | | | <input type="checkbox"/> Yes <input type="checkbox"/> No | |
| | | | | | | <input type="checkbox"/> Yes <input type="checkbox"/> No | |
| | | | | | | <input type="checkbox"/> Yes <input type="checkbox"/> No | |
| Other comments: | | | | | | | |
| | | | | | | | |
| COMMISSIONER APPROVAL: _____ | | | | | | Date: _____ | |

**Budget Staff
Use Only**

☐ 1st Submission
☐ Previously Recognized

Submitted for year:
 Recognized for year:

Appendix A - Additional Resource Request Submissions

| Request Title | Registration Technician | | | | | |
|--|---|-------------------------------------|--------------|--|----------------|--|
| 2) Relationship to Vaughan Vision 2020 - Goals / Objectives / Initiatives | | | | | | |
| A) Identify the <u>specific initiative</u> on the Vaughan Vision 2020 initiative list this resource request supports (new or implementation of): Choose an Initiative from the drop down list and then choose the relationship with the initiative in the Green cell using the drop down provided. | | | | | | |
| Theme | Goal | ↓ Initiative (Use drop down list) ↓ | Ref # | Date | Priority | Request/Initiative Relationship (choose 1) |
| | | | | | | |
| | | | | | | |
| | | | | | | |
| B) Describe and clearly demonstrate how the request links to the Vaughan Vision 2020: | | | | | | |
| | | | | | | |
| 3) Related Performance Indicators & Business Plan Link | | | | | | |
| Please provide information on top 3 performance measures: | | | | | | |
| | Name/description of service level target: | | Target Level | Current Level | Level with ARR | |
| 1) | | | | | | |
| 2) | | | | | | |
| 3) | | | | | | |
| Describe how this request relates to Departmental Business Plan: | | | | | | |
| | | | | | | |
| 4) Value Proposition | | | | | | |
| Please detail both qualitative and quantitative benefits of the request | | | | | | |
| Qualitative: Please select up to 2 actions which best describe this request | | | | | | |
| Primary | | Secondary | | | | |
| | | | | | | |
| Briefly explain how this request helps achieve the actions selected above. How does this request make a difference in these areas? Can improvements be defined (i.e. surveys, measures, etc.)? | | | | | | |
| | | | | | | |
| Quantitative: Please provide explanation of how this request improves efficiency. Note that performance measures are captured in section 3. This section is for efficiency improvements. | | | | | | |
| Year | Type | Change/Saving | Units | Detail of Cost Reductions/Budget Savings | | Incl. in offsets (Section #9)? |
| | | | | | | |
| | | | | | | |
| | | | | | | |
| 5) Alternatives | | | | | | |
| Are there alternatives or options? Please explain what they are and why they are not the primary approach. | | | | | | |
| | | | | | | |

Appendix A - Additional Resource Request Submissions

| Request Title | Registration Technician | | | |
|---|-------------------------|--|-------------|------------------|
| 7) Complement Details - Skip to Section 8 if no Staff is requested | | | | |
| Do not gap positions - If required, please contact the Budget Dept. for instructions Future year progressions & eco. adj. will be calculated corporately by the Budget Dept. | | | | |
| Complement Information | Position #1 | Position #2 | Position #3 | Sub-total |
| Budget Year | 2017 | | | |
| Position title | Registration Technician | | | |
| Estimated start date | January 1, 2017 | | | |
| # of positions requested | 1.00 | - | - | 1.00 |
| Full-time equivalents (FTEs) | 1.00 | - | - | 1.00 |
| Position type | Full-time | | | |
| Position agreement classification | Cupe Cler. & Tech | | | |
| If contract, specify length (months or yrs) | N/A | | | |
| If Casual/Seasonal PT enter Hourly wage | | | | |
| Business unit # (override if different than # shown) | 4700300 | | | |
| Grade level | G | | | |
| Est. starting step | 1 | | | |
| Desktop (HR) Review Performed? | No | | | |
| B&F Accommodations Available? | Yes | | | |
| ITM Hardware required? | Yes | | | |
| Capital Equipment Required? | No | | | |
| Complement Annual Cost Detail | | | | |
| Annual full-time \$ | 60,402 | | | 60,402 |
| Annual part-time \$ | - | - | - | - |
| Annual shift premiums, etc | 250 | - | - | 250 |
| Annual overtime \$ | 100 | - | - | 100 |
| * PT vacation pay (calculated field) | - | - | - | - |
| * Annual benefits (calculated field) | 17,497 | - | - | 17,497 |
| * FT contract benefits in lieu (calculated field) | - | - | - | - |
| Subtotal (Per Employee) | \$ 78,249 | \$ - | \$ - | \$ 78,249 |
| Subtotal (Per Position) | \$ 78,249 | \$ - | \$ - | \$ 78,249 |
| Continuous costs | (BU & Acct #.) | Please fill in per Complement. The total will account for multiple positions if indicated above. | | |
| 1) Office Supplies | 4700300.7200 | 100 | - | 100 |
| 2) Training & Developme | 4700300.7115 | 100 | - | 100 |
| 3) Cellular Line Charges | 4700300.7122.01 | - | - | - |
| 4) Mileage | 4700300.7100 | 100 | - | 100 |
| Subtotal (Per Employee) | \$ 300 | \$ - | \$ - | \$ 300 |
| Subtotal (Per Position) | \$ 300 | \$ - | \$ - | \$ 300 |
| One-time costs | (BU & Acct #.) | Please fill in per Complement. The total will account for multiple positions if indicated above. | | |
| 1) Computer Hardware | 4700300.7211.01 | - | - | - |
| 2) Office Equip. & Furnitu | 4700300.7210 | - | - | - |
| 3) Training & Developme | 4700300.7115 | 500 | - | 500 |
| 4) | #N/A | - | - | - |
| Subtotal (Per Employee) | 500 | - | - | 500 |
| Subtotal (Per Position) | \$ 500 | \$ - | \$ - | \$ 500 |
| 2014 Total Annual Costs | \$ - | \$ - | \$ - | \$ - |
| 2015 Total Annual Costs | \$ - | \$ - | \$ - | \$ - |
| 2016 Total Annual Costs | \$ - | \$ - | \$ - | \$ - |
| 2017 Total Annual Costs | \$ 79,049 | \$ - | \$ - | \$ 79,049 |
| Additional Comments: | | | | |

Appendix A - Additional Resource Request Submissions

| | | | | | | | | | |
|--|---|-------------------------|------------------------------|---------|------|------|--------|---------------|-------|
| Request Title | | Registration Technician | | | | | | | |
| 8) Capital Funding | | | | | | | | | |
| Are there any Capital requests already submitted/approved or to be submitted related to this ARR? (e.g. new car) | | | | | | | | | |
| ASSOCIATED CAPITAL FUNDING | | Status | Year asset Available for use | Proj. # | 2014 | 2015 | 2016 | 2017 | Total |
| 1 | | | | | \$ - | \$ - | \$ - | | \$ - |
| 2 | | | | | \$ - | \$ - | \$ - | | \$ - |
| 3 | | | | | \$ - | \$ - | \$ - | | \$ - |
| TOTAL ASSOCIATED CAPITAL FUNDING | | | | | \$ - | \$ - | \$ - | \$ - | \$ - |
| 9) Financial/Resource Detail | | | | | | | | | |
| Component | | | BU Acct. # | 2014 | 2015 | 2016 | 2017 | 2018 | |
| | | | | Budget | | | | Full-Yr. Adj. | |
| REVENUE - continuous operating detail | | | | | | | | | |
| 1 | | | | - | - | - | | | |
| 2 | | | | - | - | - | | | |
| 3 | | | | - | - | - | | | |
| 4 | | | | - | - | - | | | |
| Subtotal | | | | - | - | - | - | | |
| REVENUE - one-time operating detail | | | | | | | | | |
| 1 | | | | - | - | - | | - | |
| 2 | | | | - | - | - | | - | |
| Subtotal | | | | - | - | - | - | - | |
| EXPENSES - continuous operating detail (For staffing costs please fill out section 7) | | | | | | | | | |
| 1 | * Staffing costs (calculated field) | (From sect. 7) | | - | - | - | 60,752 | | |
| 2 | * Benefits | (From sect. 7) | | - | - | - | 17,497 | | |
| 3 | * Complement sch. Expenses (calculated field) | (From sect. 7) | | - | - | - | 300 | | |
| 4 | | | | - | - | - | | | |
| 5 | | | | - | - | - | | | |
| 6 | | | | - | - | - | | | |
| 7 | | | | - | - | - | | | |
| Subtotal | | | | - | - | - | 78,549 | | |
| EXPENSES - one-time operating detail (For staffing costs please fill out section 7) | | | | | | | | | |
| 1 | * Complement sch. Expenses (calculated field) | (From sect. 7) | | - | - | - | 500 | (500) | |
| 2 | | | | - | - | - | | - | |
| 3 | | | | - | - | - | | - | |
| Subtotal | | | | - | - | - | 500 | (500) | |
| OFFSETS - cost savings, reductions, etc | | | | | | | | | |
| 1 | | | | - | - | - | | | |
| 2 | | | | - | - | - | | | |
| 3 | | | | - | - | - | | | |
| Subtotal | | | | - | - | - | - | | |
| TOTAL OPERATING BUDGET CHANGE | | | | | - | - | - | 79,049 | (500) |
| COMPLEMENTS & FTE's | | | | 2014 | 2015 | 2016 | 2017 | Total | |
| # of positions requested | | (From sect. 7) | | - | - | - | 1.00 | 1.00 | |
| FTE's | | (From sect. 7) | | - | - | - | 1.00 | 1.00 | |
| FTE reductions/offsets | | (Manual Field) | | - | - | - | | - | |
| Net FTE's | | | | - | - | - | 1.00 | 1.00 | |

CITY OF VAUGHAN
2014-2017 OPERATING BUDGET

| ADDITIONAL RESOURCE REQUEST | | | | | | | |
|---|--|--|------|-----------|------------------------|--------------------------|------------------------|
| Request Title | Facility Permit Specialist | | | | | | |
| Business Unit # | 4700300 | Recreation Admin & Planning | | | | | |
| | 200 - Recreation | | | | | | |
| Related Program | Fitness Centres – General Fitness | | | | | | |
| Program Classification | Standard Desirable Service & Offered by Private Sector | | | | | | |
| Annual Budget Change Summary | | | | | | | |
| Financial Components | 2014 | 2015 | 2016 | 2017 | 2014-2017 Sub-total | 2018 (One Time. Adj.) | 2014-2018 Sub-total |
| Staffing | | | | | | | |
| Complements | - | - | - | 1.00 | 1.00 | - | 1.00 |
| Net FTE's | - | - | - | 1.00 | 1.00 | - | 1.00 |
| Operating Revenue | - | - | - | - | - | - | - |
| Operating Costs | | | | | | | |
| Staffing & Benefits | - | - | - | 78,249 | 78,249 | - | 78,249 |
| Other continuous costs | - | - | - | 300 | 300 | - | 300 |
| One-time expenses | - | - | - | 500 | 500 | (500) | - |
| Offsets/reductions | - | - | - | - | - | - | - |
| Net Operating Budget | \$ - | \$ - | \$ - | \$ 79,049 | \$ 79,049 | \$ (500) | \$ 78,549 |
| Associated Capital Costs | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| 1A) Request Description: Please provide a <u>brief</u> description of the request. | | | | | | | |
| Please check one: <input checked="" type="checkbox"/> Departmental <input type="checkbox"/> Corporate | | | | | | | |
| A Facility Permit Specialist is required with the addition of Block 11. | | | | | | | |
| 1B) If this request is part of a project with multiple milestones then please fill in the following table: | | | | | | | |
| Milestones or Deliverables | Timelines | Comments | | | | | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| 1C) Impact on other departments (cost/time/benefit): | | | | | | | |
| Department Impacted | Describe Impact (Cost/time/benefit) | Were they Consulted? | | | | | |
| | | <input type="checkbox"/> Yes <input type="checkbox"/> No | | | | | |
| | | <input type="checkbox"/> Yes <input type="checkbox"/> No | | | | | |
| | | <input type="checkbox"/> Yes <input type="checkbox"/> No | | | | | |
| Other comments: | | | | | | | |
| | | | | | | | |
| COMMISSIONER APPROVAL: _____ | | Date: _____ | | | | | |

Budget Staff
Use Only

☐ 1st Submission
☐ Previously Recognized

Submitted for year:
Recognized for year:

Appendix A - Additional Resource Request Submissions

| Request Title | Facility Permit Specialist | | | | | |
|--|---|-------------------------------------|--------------|--|----------------|--|
| 2) Relationship to Vaughan Vision 2020 - Goals / Objectives / Initiatives | | | | | | |
| A) Identify the <u>specific initiative</u> on the Vaughan Vision 2020 initiative list this resource request supports (new or implementation of): Choose an Initiative from the drop down list and then choose the relationship with the initiative in the Green cell using the drop down provided. | | | | | | |
| Theme | Goal | ↓ Initiative (Use drop down list) ↓ | Ref # | Date | Priority | Request/Initiative Relationship (choose 1) |
| | | | | | | |
| | | | | | | |
| | | | | | | |
| B) Describe and clearly demonstrate how the request links to the Vaughan Vision 2020: | | | | | | |
| | | | | | | |
| 3) Related Performance Indicators & Business Plan Link | | | | | | |
| Please provide information on top 3 performance measures: | | | | | | |
| | Name/description of service level target: | | Target Level | Current Level | Level with ARR | |
| 1) | | | | | | |
| 2) | | | | | | |
| 3) | | | | | | |
| Describe how this request relates to Departmental Business Plan: | | | | | | |
| | | | | | | |
| 4) Value Proposition | | | | | | |
| Please detail both qualitative and quantitative benefits of the request | | | | | | |
| Qualitative: Please select up to 2 actions which best describe this request | | | | | | |
| Primary | | | | Secondary | | |
| Briefly explain how this request helps achieve the actions selected above. How does this request make a difference in these areas? Can improvements be defined (i.e. surveys, measures, etc.)? | | | | | | |
| | | | | | | |
| Quantitative: Please provide explanation of how this request improves efficiency. Note that performance measures are captured in section 3. This section is for efficiency improvements. | | | | | | |
| Year | Type | Change/Saving | Units | Detail of Cost Reductions/Budget Savings | | Incl. in offsets (Section #9)? |
| | | | | | | |
| | | | | | | |
| | | | | | | |
| 5) Alternatives | | | | | | |
| Are there alternatives or options? Please explain what they are and why they are not the primary approach. | | | | | | |
| | | | | | | |

Appendix A - Additional Resource Request Submissions

| Request Title | Facility Permit Specialist | | | |
|---|----------------------------|--|-------------|------------------|
| 7) Complement Details - Skip to Section 8 if no Staff is requested | | | | |
| Do not gap positions - If required, please contact the Budget Dept. for instructions Future year progressions & eco. adj. will be calculated corporately by the Budget Dept. | | | | |
| Complement Information | Position #1 | Position #2 | Position #3 | Sub-total |
| Budget Year | 2017 | | | |
| Position title | Facility Permit Specialist | | | |
| Estimated start date | January 1, 2017 | | | |
| # of positions requested | 1.00 | - | - | 1.00 |
| Full-time equivalents (FTEs) | 1.00 | - | - | 1.00 |
| Position type | Full-time | | | |
| Position agreement classification | Cupe Cler. & Tech | | | |
| If contract, specify length (months or yrs) | N/A | | | |
| If Casual/Seasonal PT enter Hourly wage | | | | |
| Business unit # (override if different than # shown) | 4700300 | | | |
| Grade level | G | | | |
| Est. starting step | 1 | | | |
| Desktop (HR) Review Performed? | No | | | |
| B&F Accommodations Available? | Yes | | | |
| ITM Hardware required? | Yes | | | |
| Capital Equipment Required? | No | | | |
| Complement Annual Cost Detail | | | | |
| Annual full-time \$ | 60,402 | | | 60,402 |
| Annual part-time \$ | - | - | - | - |
| Annual shift premiums, etc | 250 | - | - | 250 |
| Annual overtime \$ | 100 | - | - | 100 |
| * PT vacation pay (calculated field) | - | - | - | - |
| * Annual benefits (calculated field) | 17,497 | - | - | 17,497 |
| * FT contract benefits in lieu (calculated field) | - | - | - | - |
| Subtotal (Per Employee) | \$ 78,249 | \$ - | \$ - | \$ 78,249 |
| Subtotal (Per Position) | \$ 78,249 | \$ - | \$ - | \$ 78,249 |
| Continuous costs | (BU & Acct #.) | Please fill in per Complement. The total will account for multiple positions if indicated above. | | |
| 1) Office Supplies | 4700300.7200 | 100 | - | 100 |
| 2) Training & Developme | 4700300.7115 | 100 | - | 100 |
| 3) Cellular Line Charges | 4700300.7122.01 | - | - | - |
| 4) Mileage | 4700300.7100 | 100 | - | 100 |
| Subtotal (Per Employee) | \$ 300 | \$ - | \$ - | \$ 300 |
| Subtotal (Per Position) | \$ 300 | \$ - | \$ - | \$ 300 |
| One-time costs | (BU & Acct #.) | Please fill in per Complement. The total will account for multiple positions if indicated above. | | |
| 1) Computer Hardware | 4700300.7211.01 | - | - | - |
| 2) Office Equip. & Furnitu | 4700300.7210 | - | - | - |
| 3) Training & Developme | 4700300.7115 | 500 | - | 500 |
| 4) | #N/A | - | - | - |
| Subtotal (Per Employee) | 500 | - | - | 500 |
| Subtotal (Per Position) | \$ 500 | \$ - | \$ - | \$ 500 |
| 2014 Total Annual Costs | \$ - | \$ - | \$ - | \$ - |
| 2015 Total Annual Costs | \$ - | \$ - | \$ - | \$ - |
| 2016 Total Annual Costs | \$ - | \$ - | \$ - | \$ - |
| 2017 Total Annual Costs | \$ 79,049 | \$ - | \$ - | \$ 79,049 |
| Additional Comments: | | | | |

Appendix A - Additional Resource Request Submissions

| | | | | | | | | | |
|--|---|----------------------------|------------------------------|---------|------|------|--------|---------------|-------|
| Request Title | | Facility Permit Specialist | | | | | | | |
| 8) Capital Funding | | | | | | | | | |
| Are there any Capital requests already submitted/approved or to be submitted related to this ARR? (e.g. new car) | | | | | | | | | |
| ASSOCIATED CAPITAL FUNDING | | Status | Year asset Available for use | Proj. # | 2014 | 2015 | 2016 | 2017 | Total |
| 1 | | | | | \$ - | \$ - | \$ - | | \$ - |
| 2 | | | | | \$ - | \$ - | \$ - | | \$ - |
| 3 | | | | | \$ - | \$ - | \$ - | | \$ - |
| TOTAL ASSOCIATED CAPITAL FUNDING | | | | | \$ - | \$ - | \$ - | \$ - | \$ - |
| 9) Financial/Resource Detail | | | | | | | | | |
| Component | | | BU Acct. # | 2014 | 2015 | 2016 | 2017 | 2018 | |
| | | | | Budget | | | | Full-Yr. Adj. | |
| REVENUE - continuous operating detail | | | | | | | | | |
| 1 | | | | - | - | - | | | |
| 2 | | | | - | - | - | | | |
| 3 | | | | - | - | - | | | |
| 4 | | | | - | - | - | | | |
| Subtotal | | | | - | - | - | - | | |
| REVENUE - one-time operating detail | | | | | | | | | |
| 1 | | | | - | - | - | | - | |
| 2 | | | | - | - | - | | - | |
| Subtotal | | | | - | - | - | - | - | |
| EXPENSES - continuous operating detail (For staffing costs please fill out section 7) | | | | | | | | | |
| 1 | * Staffing costs (calculated field) | (From sect. 7) | | - | - | - | 60,752 | | |
| 2 | * Benefits | (From sect. 7) | | - | - | - | 17,497 | | |
| 3 | * Complement sch. Expenses (calculated field) | (From sect. 7) | | - | - | - | 300 | | |
| 4 | | | | - | - | - | | | |
| 5 | | | | - | - | - | | | |
| 6 | | | | - | - | - | | | |
| 7 | | | | - | - | - | | | |
| Subtotal | | | | - | - | - | 78,549 | | |
| EXPENSES - one-time operating detail (For staffing costs please fill out section 7) | | | | | | | | | |
| 1 | * Complement sch. Expenses (calculated field) | (From sect. 7) | | - | - | - | 500 | (500) | |
| 2 | | | | - | - | - | | - | |
| 3 | | | | - | - | - | | - | |
| Subtotal | | | | - | - | - | 500 | (500) | |
| OFFSETS - cost savings, reductions, etc | | | | | | | | | |
| 1 | | | | - | - | - | | | |
| 2 | | | | - | - | - | | | |
| 3 | | | | - | - | - | | | |
| Subtotal | | | | - | - | - | - | | |
| TOTAL OPERATING BUDGET CHANGE | | | | | - | - | - | 79,049 | (500) |
| COMPLEMENTS & FTE's | | | | | 2014 | 2015 | 2016 | 2017 | Total |
| # of positions requested | | | (From sect. 7) | - | - | - | 1.00 | 1.00 | |
| FTE's | | | (From sect. 7) | - | - | - | 1.00 | 1.00 | |
| FTE reductions/offsets | | | (Manual Field) | - | - | - | | - | |
| Net FTE's | | | | - | - | - | 1.00 | 1.00 | |

CITY OF VAUGHAN
2014-2017 OPERATING BUDGET

| ADDITIONAL RESOURCE REQUEST | | | | | | | |
|---|--|--|------|------------|------------------------|--------------------------|------------------------|
| Request Title | Block 11 CC - General Programs Staff | | | | | | |
| Business Unit # | 49703000 | #N/A | | | | | |
| | | #N/A | | | | | |
| Related Program | Recreational Programs and Open Access | | | | | | |
| Program Classification | Standard Desirable Service & Offered by Private Sector | | | | | | |
| Annual Budget Change Summary | | | | | | | |
| Financial Components | 2014 | 2015 | 2016 | 2017 | 2014-2017 Sub-total | 2018 (One Time. Adj.) | 2014-2018 Sub-total |
| Staffing | | | | | | | |
| Complements | - | - | - | 2.00 | 2.00 | - | 2.00 |
| Net FTE's | - | - | - | 2.00 | 2.00 | - | 2.00 |
| Operating Revenue | - | - | - | - | - | - | - |
| Operating Costs | | | | | | | |
| Staffing & Benefits | - | - | - | 178,265 | 178,265 | - | 178,265 |
| Other continuous costs | - | - | - | - | - | - | - |
| One-time expenses | - | - | - | - | - | - | - |
| Offsets/reductions | - | - | - | - | - | - | - |
| Net Operating Budget | \$ - | \$ - | \$ - | \$ 178,265 | \$ 178,265 | \$ - | \$ 178,265 |
| Associated Capital Costs | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| 1A) Request Description: Please provide a <u>brief</u> description of the request. | | | | | | | |
| Please check one: <input checked="" type="checkbox"/> Departmental <input type="checkbox"/> Corporate | | | | | | | |
| Two (2) Active Living Coordinators are required with the addition of Block 11. | | | | | | | |
| 1B) If this request is part of a project with multiple milestones then please fill in the following table: | | | | | | | |
| Milestones or Deliverables | Timelines | Comments | | | | | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| 1C) Impact on other departments (cost/time/benefit): | | | | | | | |
| Department Impacted | Describe Impact (Cost/time/benefit) | Were they Consulted? | | | | | |
| | | <input type="checkbox"/> Yes <input type="checkbox"/> No | | | | | |
| | | <input type="checkbox"/> Yes <input type="checkbox"/> No | | | | | |
| | | <input type="checkbox"/> Yes <input type="checkbox"/> No | | | | | |
| Other comments: | | | | | | | |

COMMISSIONER APPROVAL: _____ **Date:** _____

Budget Staff
Use Only

☐ 1st Submission
☐ Previously Recognized

Submitted for year:
 Recognized for year:

Appendix A - Additional Resource Request Submissions

| Request Title | Block 11 CC - General Programs Staff | | | | | |
|--|--------------------------------------|-------------------------------------|---------------|--|----------|---|
| 2) Relationship to Vaughan Vision 2020 - Goals / Objectives / Initiatives | | | | | | |
| A) Identify the <u>specific initiative</u> on the Vaughan Vision 2020 initiative list this resource request supports (new or implementation of): Choose an Initiative from the drop down list and then choose the relationship with the initiative in the Green cell using the drop down provided. | | | | | | |
| Theme | Goal | ↓ Initiative (Use drop down list) ↓ | Ref # | Date | Priority | Request/Initiative Relationship (choose 1) |
| | | | | | | |
| | | | | | | |
| | | | | | | |
| B) Describe and clearly demonstrate how the request links to the Vaughan Vision 2020: | | | | | | |
| | | | | | | |
| 3) Related Performance Indicators & Business Plan Link | | | | | | |
| Please provide information on top 3 performance measures: | | | | | | |
| Name/description of service level target: | | Target Level | Current Level | Level with ARR | | |
| 1) | | | | | | |
| 2) | | | | | | |
| 3) | | | | | | |
| Describe how this request relates to Departmental Business Plan: | | | | | | |
| | | | | | | |
| 4) Value Proposition | | | | | | |
| Please detail both qualitative and quantitative benefits of the request | | | | | | |
| Qualitative: Please select up to 2 actions which best describe this request | | | | | | |
| Primary | | Secondary | | | | |
| | | | | | | |
| Briefly explain how this request helps achieve the actions selected above. How does this request make a difference in these areas? Can improvements be defined (i.e. surveys, measures, etc.)? | | | | | | |
| | | | | | | |
| Quantitative: Please provide explanation of how this request improves efficiency. Note that performance measures are captured in section 3. This section is for efficiency improvements. | | | | | | |
| Year | Type | Change/Saving | Units | Detail of Cost Reductions/Budget Savings | | Incl. in offsets (Section #9)? |
| | | | | | | |
| | | | | | | |
| | | | | | | |
| 5) Alternatives | | | | | | |
| Are there alternatives or options? Please explain what they are and why they are not the primary approach. | | | | | | |
| | | | | | | |

Appendix A - Additional Resource Request Submissions

| Request Title | Block 11 CC - General Programs Staff | | | |
|---|--------------------------------------|--|-------------|-------------------|
| 7) Complement Details - Skip to Section 8 if no Staff is requested | | | | |
| Do not gap positions - If required, please contact the Budget Dept. for instructions Future year progressions & eco. adj. will be calculated corporately by the Budget Dept. | | | | |
| Complement Information | Position #1 | Position #2 | Position #3 | Sub-total |
| Budget Year | 2017 | | | |
| Position title | Active Living Coordinator | | | |
| Estimated start date | January 1, 2017 | | | |
| # of positions requested | 2.00 | - | - | 2.00 |
| Full-time equivalents (FTEs) | 2.00 | - | - | 2.00 |
| Position type | Full-time | | | |
| Position agreement classification | Cupe Cler. & Tech | | | |
| If contract, specify length (months or yrs) | N/A | | | |
| If Casual/Seasonal PT enter Hourly wage | | | | |
| Business unit # (override if different than # shown) | 4970359 | | | |
| Grade level | J | | | |
| Est. starting step | Start | | | |
| Desktop (HR) Review Performed? | No | | | |
| B&F Accommodations Available? | Yes | | | |
| ITM Hardware required? | Yes | | | |
| Capital Equipment Required? | No | | | |
| Complement Annual Cost Detail | | | | |
| Annual full-time \$ | 69,202 | | | 69,202 |
| Annual part-time \$ | - | - | - | - |
| Annual shift premiums, etc | - | - | - | - |
| Annual overtime \$ | - | - | - | - |
| * PT vacation pay (calculated field) | - | - | - | - |
| * Annual benefits (calculated field) | 19,930 | - | - | 19,930 |
| * FT contract benefits in lieu (calculated field) | - | - | - | - |
| Subtotal (Per Employee) | \$ 89,132 | \$ - | \$ - | \$ 89,132 |
| Subtotal (Per Position) | \$ 178,265 | \$ - | \$ - | \$ 178,265 |
| Continuous costs | (BU & Acct #.) | Please fill in per Complement. The total will account for multiple positions if indicated above. | | |
| 1) Office Supplies | 49703000.7200 | - | - | - |
| 2) Training & Developme | 49703000.7115 | - | - | - |
| 3) Cellular Line Charges | 49703000.7122.01 | - | - | - |
| 4) Mileage | 49703000.7100 | - | - | - |
| Subtotal (Per Employee) | \$ - | \$ - | \$ - | \$ - |
| Subtotal (Per Position) | \$ - | \$ - | \$ - | \$ - |
| One-time costs | (BU & Acct #.) | Please fill in per Complement. The total will account for multiple positions if indicated above. | | |
| 1) Computer Hardware | 49703000.7211.01 | - | - | - |
| 2) Office Equip. & Furnitu | 49703000.7210 | - | - | - |
| 3) Training & Developme | 49703000.7115 | - | - | - |
| 4) | #N/A | - | - | - |
| Subtotal (Per Employee) | \$ - | \$ - | \$ - | \$ - |
| Subtotal (Per Position) | \$ - | \$ - | \$ - | \$ - |
| 2014 Total Annual Costs | \$ - | \$ - | \$ - | \$ - |
| 2015 Total Annual Costs | \$ - | \$ - | \$ - | \$ - |
| 2016 Total Annual Costs | \$ - | \$ - | \$ - | \$ - |
| 2017 Total Annual Costs | \$ 178,265 | \$ - | \$ - | \$ 178,265 |
| Additional Comments: | | | | |

Appendix A - Additional Resource Request Submissions

| | | | | | | | | | |
|--|---|--------------------------------------|------------------------------|---------|------|------|---------------|---------|-------|
| Request Title | | Block 11 CC - General Programs Staff | | | | | | | |
| 8) Capital Funding | | | | | | | | | |
| Are there any Capital requests already submitted/approved or to be submitted related to this ARR? (e.g. new car) | | | | | | | | | |
| ASSOCIATED CAPITAL FUNDING | | Status | Year asset Available for use | Proj. # | 2014 | 2015 | 2016 | 2017 | Total |
| 1 | | | | | \$ - | \$ - | \$ - | | \$ - |
| 2 | | | | | \$ - | \$ - | \$ - | | \$ - |
| 3 | | | | | \$ - | \$ - | \$ - | | \$ - |
| TOTAL ASSOCIATED CAPITAL FUNDING | | | | | \$ - | \$ - | \$ - | \$ - | \$ - |
| 9) Financial/Resource Detail | | | | | | | | | |
| Component | | BU Acct. # | 2014 2015 2016 2017 | | | | 2018 | | |
| | | | Budget | | | | Full-Yr. Adj. | | |
| REVENUE - continuous operating detail | | | | | | | | | |
| 1 | | | - | - | - | | | | |
| 2 | | | - | - | - | | | | |
| 3 | | | - | - | - | | | | |
| 4 | | | - | - | - | | | | |
| Subtotal | | | - | - | - | - | | | |
| REVENUE - one-time operating detail | | | | | | | | | |
| 1 | | | - | - | - | | | - | |
| 2 | | | - | - | - | | | - | |
| Subtotal | | | - | - | - | - | | - | |
| EXPENSES - continuous operating detail (For staffing costs please fill out section 7) | | | | | | | | | |
| 1 | * Staffing costs (calculated field) | (From sect. 7) | - | - | - | | 138,404 | | |
| 2 | * Benefits | (From sect. 7) | - | - | - | | 39,860 | | |
| 3 | * Complement sch. Expenses (calculated field) | (From sect. 7) | - | - | - | | - | | |
| 4 | | | - | - | - | | | | |
| 5 | | | - | - | - | | | | |
| 6 | | | - | - | - | | | | |
| 7 | | | - | - | - | | | | |
| Subtotal | | | - | - | - | | 178,265 | | |
| EXPENSES - one-time operating detail (For staffing costs please fill out section 7) | | | | | | | | | |
| 1 | * Complement sch. Expenses (calculated field) | (From sect. 7) | - | - | - | | - | - | |
| 2 | | | - | - | - | | | - | |
| 3 | | | - | - | - | | | - | |
| Subtotal | | | - | - | - | - | | - | |
| OFFSETS - cost savings, reductions, etc | | | | | | | | | |
| 1 | | | - | - | - | | | | |
| 2 | | | - | - | - | | | | |
| 3 | | | - | - | - | | | | |
| Subtotal | | | - | - | - | - | | | |
| TOTAL OPERATING BUDGET CHANGE | | | | | - | - | - | 178,265 | - |
| COMPLEMENTS & FTE's | | | | | 2014 | 2015 | 2016 | 2017 | Total |
| # of positions requested | | (From sect. 7) | - | - | - | | 2.00 | 2.00 | |
| FTE's | | (From sect. 7) | - | - | - | | 2.00 | 2.00 | |
| FTE reductions/offsets | | (Manual Field) | - | - | - | | | - | |
| Net FTE's | | | - | - | - | | 2.00 | 2.00 | |

CITY OF VAUGHAN
2014-2017 OPERATING BUDGET

| ADDITIONAL RESOURCE REQUEST | | | | | | | |
|---|--|--|------|------------|------------------------|--------------------------|------------------------|
| Request Title | Block 11 CC Admin Staff | | | | | | |
| Business Unit # | 4970300 | #N/A | | | | | |
| | #N/A | | | | | | |
| Related Program | Recreational Programs and Open Access | | | | | | |
| Program Classification | Standard Desirable Service & Offered by Private Sector | | | | | | |
| Annual Budget Change Summary | | | | | | | |
| Financial Components | 2014 | 2015 | 2016 | 2017 | 2014-2017 Sub-total | 2018 (One Time. Adj.) | 2014-2018 Sub-total |
| Staffing | | | | | | | |
| Complements | - | - | - | 3.00 | 3.00 | - | 3.00 |
| Net FTE's | - | - | - | 2.69 | 2.69 | - | 2.69 |
| Operating Revenue | - | - | - | - | - | - | - |
| Operating Costs | | | | | | | |
| Staffing & Benefits | - | - | - | 210,864 | 210,864 | - | 210,864 |
| Other continuous costs | - | - | - | - | - | - | - |
| One-time expenses | - | - | - | - | - | - | - |
| Offsets/reductions | - | - | - | - | - | - | - |
| Net Operating Budget | \$ - | \$ - | \$ - | \$ 210,864 | \$ 210,864 | \$ - | \$ 210,864 |
| Associated Capital Costs | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| 1A) Request Description: Please provide a <u>brief</u> description of the request. | | | | | | | |
| Please check one: <input checked="" type="checkbox"/> Departmental <input type="checkbox"/> Corporate | | | | | | | |
| A Recreation Services Supervisor, Office Administrator and Clerical Assistant are required with the addition of Block 11. | | | | | | | |
| 1B) If this request is part of a project with multiple milestones then please fill in the following table: | | | | | | | |
| Milestones or Deliverables | Timelines | Comments | | | | | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| 1C) Impact on other departments (cost/time/benefit): | | | | | | | |
| Department Impacted | Describe Impact (Cost/time/benefit) | Were they Consulted? | | | | | |
| | | <input type="checkbox"/> Yes <input type="checkbox"/> No | | | | | |
| | | <input type="checkbox"/> Yes <input type="checkbox"/> No | | | | | |
| | | <input type="checkbox"/> Yes <input type="checkbox"/> No | | | | | |
| Other comments: | | | | | | | |

COMMISSIONER APPROVAL: _____ **Date:** _____

Budget Staff
Use Only

☐ 1st Submission
☐ Previously Recognized

Submitted for year:
 Recognized for year:

Appendix A - Additional Resource Request Submissions

| Request Title | Block 11 CC Admin Staff | | | | | |
|--|---|-------------------------------------|--------------|--|----------------|--|
| 2) Relationship to Vaughan Vision 2020 - Goals / Objectives / Initiatives | | | | | | |
| A) Identify the <u>specific initiative</u> on the Vaughan Vision 2020 initiative list this resource request supports (new or implementation of): Choose an Initiative from the drop down list and then choose the relationship with the initiative in the Green cell using the drop down provided. | | | | | | |
| Theme | Goal | ↓ Initiative (Use drop down list) ↓ | Ref # | Date | Priority | Request/Initiative Relationship (choose 1) |
| | | | | | | |
| | | | | | | |
| | | | | | | |
| B) Describe and clearly demonstrate how the request links to the Vaughan Vision 2020: | | | | | | |
| | | | | | | |
| 3) Related Performance Indicators & Business Plan Link | | | | | | |
| Please provide information on top 3 performance measures: | | | | | | |
| | Name/description of service level target: | | Target Level | Current Level | Level with ARR | |
| 1) | | | | | | |
| 2) | | | | | | |
| 3) | | | | | | |
| Describe how this request relates to Departmental Business Plan: | | | | | | |
| | | | | | | |
| 4) Value Proposition | | | | | | |
| Please detail both qualitative and quantitative benefits of the request | | | | | | |
| Qualitative: Please select up to 2 actions which best describe this request | | | | | | |
| Primary | | | | Secondary | | |
| Briefly explain how this request helps achieve the actions selected above. How does this request make a difference in these areas? Can improvements be defined (i.e. surveys, measures, etc.)? | | | | | | |
| | | | | | | |
| Quantitative: Please provide explanation of how this request improves efficiency. Note that performance measures are captured in section 3. This section is for efficiency improvements. | | | | | | |
| Year | Type | Change/Saving | Units | Detail of Cost Reductions/Budget Savings | | Incl. in offsets (Section #9)? |
| | | | | | | |
| | | | | | | |
| | | | | | | |
| 5) Alternatives | | | | | | |
| Are there alternatives or options? Please explain what they are and why they are not the primary approach. | | | | | | |
| | | | | | | |

Appendix A - Additional Resource Request Submissions

| | | | | |
|---|--------------------------------|--|--------------------|-------------------|
| Request Title | Block 11 CC Admin Staff | | | |
| 7) Complement Details - Skip to Section 8 if no Staff is requested | | | | |
| Do not gap positions - If required, please contact the Budget Dept. for instructions Future year progressions & eco. adj. will be calculated corporately by the Budget Dept. | | | | |
| Complement Information | Position #1 | Position #2 | Position #3 | Sub-total |
| Budget Year | 2017 | 2017 | 2017 | |
| Position title | Recreation Services Supervisor | Office Administrator | Clerical Assistant | |
| Estimated start date | January 1, 2017 | January 1, 2017 | January 1, 2017 | |
| # of positions requested | 1.00 | 1.00 | 1.00 | 3.00 |
| Full-time equivalents (FTEs) | 1.00 | 1.00 | 0.69 | 2.69 |
| Position type | Full-time | Full-time | Part-time | |
| Position agreement classification | Mgmt/Non-union | Cupe Cler. & Tech | Part Time Salary | |
| If contract, specify length (months or yrs) | N/A | N/A | N/A | |
| If Casual/Seasonal PT enter Hourly wage | | | | |
| Business unit # (override if different than # shown) | 4970300 | 4970300 | 4970300 | |
| Grade level | 7 | G | 4A | |
| Est. starting step | 1 | Start | Start | |
| Desktop (HR) Review Performed? | No | No | No | |
| B&F Accommodations Available? | Yes | Yes | Yes | |
| ITM Hardware required? | Yes | Yes | Yes | |
| Capital Equipment Required? | No | No | No | |
| Complement Annual Cost Detail | | | | |
| Annual full-time \$ | 80,271 | 58,469 | - | 138,740 |
| Annual part-time \$ | - | - | 40,677 | 40,677 |
| Annual shift premiums, etc | - | - | - | - |
| Annual overtime \$ | - | - | - | - |
| * PT vacation pay (calculated field) | - | - | 1,627 | 1,627 |
| * Annual benefits (calculated field) | 23,118 | 16,839 | 4,315 | 44,272 |
| * FT contract benefits in lieu (calculated field) | - | - | - | - |
| Subtotal (Per Employee) | \$ 103,389 | \$ 75,308 | \$ 46,619 | \$ 225,316 |
| Subtotal (Per Position) | \$ 103,389 | \$ 75,308 | \$ 32,167 | \$ 210,864 |
| Continuous costs | (BU & Acct #.) | Please fill in per Complement. The total will account for multiple positions if indicated above. | | |
| 1) Office Supplies | 4970300.7200 | - | - | - |
| 2) Training & Developme | 4970300.7115 | - | - | - |
| 3) Cellular Line Charges | 4970300.7122.01 | - | - | - |
| 4) Mileage | 4970300.7100 | - | - | - |
| Subtotal (Per Employee) | \$ - | \$ - | \$ - | \$ - |
| Subtotal (Per Position) | \$ - | \$ - | \$ - | \$ - |
| One-time costs | (BU & Acct #.) | Please fill in per Complement. The total will account for multiple positions if indicated above. | | |
| 1) Computer Hardware | 4970300.7211.01 | - | - | - |
| 2) Office Equip. & Furnitu | 4970300.7210 | - | - | - |
| 3) Training & Developme | 4970300.7115 | - | - | - |
| 4) | #N/A | - | - | - |
| Subtotal (Per Employee) | \$ - | \$ - | \$ - | \$ - |
| Subtotal (Per Position) | \$ - | \$ - | \$ - | \$ - |
| 2014 Total Annual Costs | \$ - | \$ - | \$ - | \$ - |
| 2015 Total Annual Costs | \$ - | \$ - | \$ - | \$ - |
| 2016 Total Annual Costs | \$ - | \$ - | \$ - | \$ - |
| 2017 Total Annual Costs | \$ 103,389 | \$ 75,308 | \$ 32,167 | \$ 210,864 |
| Additional Comments: | | | | |

Appendix A - Additional Resource Request Submissions

| | | | | | | | | | |
|--|---|-------------------------|------------------------------|---------|------|------|------|---------------|-------|
| Request Title | | Block 11 CC Admin Staff | | | | | | | |
| 8) Capital Funding | | | | | | | | | |
| Are there any Capital requests already submitted/approved or to be submitted related to this ARR? (e.g. new car) | | | | | | | | | |
| ASSOCIATED CAPITAL FUNDING | | Status | Year asset Available for use | Proj. # | 2014 | 2015 | 2016 | 2017 | Total |
| 1 | | | | | \$ - | \$ - | \$ - | | \$ - |
| 2 | | | | | \$ - | \$ - | \$ - | | \$ - |
| 3 | | | | | \$ - | \$ - | \$ - | | \$ - |
| TOTAL ASSOCIATED CAPITAL FUNDING | | | | | \$ - | \$ - | \$ - | \$ - | \$ - |
| 9) Financial/Resource Detail | | | | | | | | | |
| Component | | | BU Acct. # | 2014 | 2015 | 2016 | 2017 | 2018 | |
| | | | | Budget | | | | Full-Yr. Adj. | |
| REVENUE - continuous operating detail | | | | | | | | | |
| 1 | | | | - | - | - | | | |
| 2 | | | | - | - | - | | | |
| 3 | | | | - | - | - | | | |
| 4 | | | | - | - | - | | | |
| Subtotal | | | | - | - | - | - | | |
| REVENUE - one-time operating detail | | | | | | | | | |
| 1 | | | | - | - | - | | - | |
| 2 | | | | - | - | - | | - | |
| Subtotal | | | | - | - | - | - | - | |
| EXPENSES - continuous operating detail (For staffing costs please fill out section 7) | | | | | | | | | |
| 1 | * Staffing costs (calculated field) | (From sect. 7) | | - | - | - | | 167,929 | |
| 2 | * Benefits | (From sect. 7) | | - | - | - | | 42,934 | |
| 3 | * Complement sch. Expenses (calculated field) | (From sect. 7) | | - | - | - | | - | |
| 4 | | | | - | - | - | | | |
| 5 | | | | - | - | - | | | |
| 6 | | | | - | - | - | | | |
| 7 | | | | - | - | - | | | |
| Subtotal | | | | - | - | - | | 210,864 | |
| EXPENSES - one-time operating detail (For staffing costs please fill out section 7) | | | | | | | | | |
| 1 | * Complement sch. Expenses (calculated field) | (From sect. 7) | | - | - | - | - | - | |
| 2 | | | | - | - | - | | - | |
| 3 | | | | - | - | - | | - | |
| Subtotal | | | | - | - | - | - | - | |
| OFFSETS - cost savings, reductions, etc | | | | | | | | | |
| 1 | | | | - | - | - | | | |
| 2 | | | | - | - | - | | | |
| 3 | | | | - | - | - | | | |
| Subtotal | | | | - | - | - | - | | |
| TOTAL OPERATING BUDGET CHANGE | | | | | - | - | - | 210,864 | - |
| COMPLEMENTS & FTE's | | | | | 2014 | 2015 | 2016 | 2017 | Total |
| # of positions requested | | | (From sect. 7) | - | - | - | 3.00 | 3.00 | |
| FTE's | | | (From sect. 7) | - | - | - | 2.69 | 2.69 | |
| FTE reductions/offsets | | | (Manual Field) | - | - | - | | - | |
| Net FTE's | | | | - | - | - | 2.69 | 2.69 | |

CITY OF VAUGHAN
2014-2017 OPERATING BUDGET

| ADDITIONAL RESOURCE REQUEST | | | | | | | |
|--|--|---|-------------|------------------|------------------------|--------------------------|------------------------|
| Request Title | City Hall Corporate Liaison Coordinator (TEMPORARY) | | | | | | |
| Business Unit # | 4700380 | Civic Ctr - Permits - Rooms | | | | | |
| | | 200 - Recreation | | | | | |
| Related Program | Permits/Hockey/Figure Skating | | | | | | |
| Program Classification | Standard Desirable Service & Offered by Private Sector | | | | | | |
| Annual Budget Change Summary | | | | | | | |
| Financial Components | 2014 | 2015 | 2016 | 2017 | 2014-2017 Sub-total | 2018 (One Time. Adj.) | 2014-2018 Sub-total |
| Staffing | | | | | | | |
| Complements | - | - | - | 1.00 | 1.00 | - | 1.00 |
| Net FTE's | - | - | - | 1.00 | 1.00 | - | 1.00 |
| Operating Revenue | - | - | - | - | - | - | - |
| Operating Costs | | | | | | | |
| Staffing & Benefits | - | - | - | 86,259 | 86,259 | - | 86,259 |
| Other continuous costs | - | - | - | 800 | 800 | - | 800 |
| One-time expenses | - | - | - | 2,570 | 2,570 | (2,570) | - |
| Offsets/reductions | - | - | - | - | - | - | - |
| Net Operating Budget | \$ - | \$ - | \$ - | \$ 89,629 | \$ 89,629 | \$ (2,570) | \$ 87,059 |
| Associated Capital Costs | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| 1A) Request Description: Please provide a <u>brief</u> description of the request. | | | | | | | |
| Please check one: <input type="checkbox"/> Departmental <input checked="" type="checkbox"/> Corporate | | | | | | | |
| To strategically attract, invite and promote potential economic activities, additional uses at City Hall and Future Campus that showcase our diversity in the ongoing development of our City. Markets, promotes, solicits and coordinates City Hall uses in accordance with pilot Interim Use of Space Guidelines. This position is to support the pilot project to assess the Interim Use of Space Guidelines, benefits to the community through public use of space at City Hall, and its implications on City resources (staff, equipment, facilities, etc). This position is crucial for promoting a positive image of the City with the ultimate goal to attract, invite, promote and showcase the City. This position will evaluate and ensure that requests meet corporate protocol and policies and strengthen the corporate brand. | | | | | | | |
| 1B) If this request is part of a project with multiple milestones then please fill in the following table: | | | | | | | |
| Milestones or Deliverables | Timelines | Comments | | | | | |
| Corporate Promotion Package | Q1 2014 | Benefits, opportunities, marketing potential, etc | | | | | |
| Year End Report of Activities / Uses | Q1 2015 | Synopsis of the number, types and successes | | | | | |
| Evaluation of Impact to City Hall | Q4 2015 | Resources including staff, costs, capital, etc | | | | | |
| | | | | | | | |
| 1C) Impact on other departments (cost/time/benefit): | | | | | | | |
| Department Impacted | Describe Impact (Cost/time/benefit) | Were they Consulted? | | | | | |
| Dept noted below | Maintains Service Excellence by having one point of contact for all departments thereby maximizing efficiencies and generating revenue for the City. | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No | | | | | |
| | | <input type="checkbox"/> Yes <input type="checkbox"/> No | | | | | |
| | | <input type="checkbox"/> Yes <input type="checkbox"/> No | | | | | |
| Other comments: | | | | | | | |
| See Section 5 Alternatives for additional comments. Departments impacted: Economic Development, Corporate Communications, City Clerks, Building Standards, Public Works, Fire Department, Parks Operations, Recreation & Culture, Building and Facilities, ITM, Enforcement Services, Access Vaughan, Mayor and Members of Council, Human Resources. | | | | | | | |
| COMMISSIONER APPROVAL: _____ | | Date: _____ | | | | | |

**Budget Staff
Use Only**

☐ 1st Submission
☐ Previously Recognized

Submitted for year:
 Recognized for year:

Appendix A - Additional Resource Request Submissions

| Request Title | City Hall Corporate Liaison Coordinator (TEMPORARY) | | | | | | | | | | | | | | | | | | | | | | | | | |
|---|---|--|---------------|---|---------------------------------------|---|--|---|--------------|---------------|----------------|----|--------------------------|-----|-----|-----|----|------------------------------|-----|-----|-----|----|--|-----|-----|-----|
| 2) Relationship to Vaughan Vision 2020 - Goals / Objectives / Initiatives | | | | | | | | | | | | | | | | | | | | | | | | | | |
| A) Identify the <u>specific initiative</u> on the Vaughan Vision 2020 initiative list this resource request supports (new or implementation of): Choose an Initiative from the drop down list and then choose the relationship with the initiative in the Green cell using the drop down provided. | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Theme | Goal | ↓ Initiative (Use drop down list) ↓ | Ref # | Date | Priority | Request/Initiative Relationship (choose 1) | | | | | | | | | | | | | | | | | | | | |
| | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | | | | | | | | | | | | | | | | | | | | | | | | | | |
| B) Describe and clearly demonstrate how the request links to the Vaughan Vision 2020: | | | | | | | | | | | | | | | | | | | | | | | | | | |
| The strategic goal is to provide service excellence to citizens by introducing a City Hall Corporate Liaison Coordinator. The City encourages use of the City Hall as the 'people's place' & 'the place to be'. Approved uses should maintain the corporate brand, the integrity of the seat of government yet provide for appropriate public uses in a way that is sustainable for staff resources and operations. There is substantial pressure for the booking of City Hall public spaces, with a myriad of uses ranging from passive activities to major events. The Coordinator will strategically attract, invite and promote potential economic activities, additional uses at City Hall and Campus that showcases our diversity as the City develops. This position will oversee the support services for the stakeholders by acting as the point person for the dept's affected and ensures that protocols, policies, procedures, guidelines are adhered to. | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 3) Related Performance Indicators & Business Plan Link | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Please provide information on top 3 performance measures: | | | | | | | | | | | | | | | | | | | | | | | | | | |
| <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 5%;"> </th> <th style="width: 45%;">Name/description of service level target:</th> <th style="width: 15%;">Target Level</th> <th style="width: 15%;">Current Level</th> <th style="width: 20%;">Level with ARR</th> </tr> </thead> <tbody> <tr> <td>1)</td> <td>Stakeholder satisfaction</td> <td>0.8</td> <td>n/a</td> <td>0.8</td> </tr> <tr> <td>2)</td> <td>Increased use of Space (MPR)</td> <td>0.8</td> <td>n/a</td> <td>0.8</td> </tr> <tr> <td>3)</td> <td>Increased use of Space (Outdoors-weekends)</td> <td>0.8</td> <td>n/a</td> <td>0.8</td> </tr> </tbody> </table> | | | | | | | | Name/description of service level target: | Target Level | Current Level | Level with ARR | 1) | Stakeholder satisfaction | 0.8 | n/a | 0.8 | 2) | Increased use of Space (MPR) | 0.8 | n/a | 0.8 | 3) | Increased use of Space (Outdoors-weekends) | 0.8 | n/a | 0.8 |
| | Name/description of service level target: | Target Level | Current Level | Level with ARR | | | | | | | | | | | | | | | | | | | | | | |
| 1) | Stakeholder satisfaction | 0.8 | n/a | 0.8 | | | | | | | | | | | | | | | | | | | | | | |
| 2) | Increased use of Space (MPR) | 0.8 | n/a | 0.8 | | | | | | | | | | | | | | | | | | | | | | |
| 3) | Increased use of Space (Outdoors-weekends) | 0.8 | n/a | 0.8 | | | | | | | | | | | | | | | | | | | | | | |
| Describe how this request relates to Departmental Business Plan: | | | | | | | | | | | | | | | | | | | | | | | | | | |
| It has not been determined where this position will reside but this position will assist dept's affected by helping them to achieve their departmental mandates. By establishing this position we will be able to showcase the City, determine the true costs of providing public access to City Hall and will be able to determine proper uses and appropriate cost recovery. Since many departments are involved proper assessment cannot be undertaken without the position being established. | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 4) Value Proposition | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Please detail both qualitative and quantitative benefits of the request | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Qualitative: Please select up to 2 actions which best describe this request | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Primary Improve User Satisfaction Secondary Improve Corp. Image | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Briefly explain how this request helps achieve the actions selected above. How does this request make a difference in these areas? Can improvements be defined (i.e. surveys, measures, etc.)? | | | | | | | | | | | | | | | | | | | | | | | | | | |
| With one contact for client & dept's, synergies are created which increases efficiency, effectiveness & cost recovery. Functions are showcased properly & overall, City's corporate image improves. Note: this is a labour intensive booking process involving multiple dept's / external agencies, communications between dept/client and approvals/costs/coordination. The Specialist will act as an agent for most depts for typical bookings. Without a single point of contact, clients are delayed in response time & shuffled amongst depts, making the City look inefficient & disorganized. | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Quantitative: Please provide explanation of how this request improves efficiency. Note that performance measures are captured in section 3. This section is for efficiency improvements. | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Year | Type | Change/Saving | Units | Detail of Cost Reductions/Budget Savings | Incl. in offsets (Section #9)? | | | | | | | | | | | | | | | | | | | | | |
| 2013 | Output/Service Quantity | | Units | At least 13 departments are consulted on any one request or change to a request | | | | | | | | | | | | | | | | | | | | | | |
| | Time/Capacity | | Hrs | A single point of contact will provide immediate efficiency in staff time and create an opportunity to automate the process | | | | | | | | | | | | | | | | | | | | | | |
| | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 5) Alternatives | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Are there alternatives or options? Please explain what they are and why they are not the primary approach. | | | | | | | | | | | | | | | | | | | | | | | | | | |
| There is no alternative to this position. To continue with the current fragmented process, City staff in about 13 departments are each taking on a coordination role over and above their regular duties causing inefficiencies, duplication of work, considerable meeting time, staff morale, undue stress, etc. In the last year of occupancy in the old Civic Centre, there were 7 bookings for meetings from outside groups. At new City Hall, from April to December 2011 there were 83 bookings and 44 from January to April 2012, with increasing requests. Having a designated person ensures that the external organizers are following protocols, that each department is apprised of what needs to be done and the event is conducted without issues. | | | | | | | | | | | | | | | | | | | | | | | | | | |

Appendix A - Additional Resource Request Submissions

| | | | | |
|---|---|--|--------------------|------------------|
| Request Title | City Hall Corporate Liaison Coordinator (TEMPORARY) | | | |
| 7) Complement Details - Skip to Section 8 if no Staff is requested | | | | |
| Do not gap positions - If required, please contact the Budget Dept. for instructions Future year progressions & eco. adj. will be calculated corporately by the Budget Dept. | | | | |
| Complement Information | Position #1 | Position #2 | Position #3 | Sub-total |
| Budget Year | 2017 | | | |
| Position title | CHCLC | | | |
| Estimated start date | Jan 1 2017 | | | |
| # of positions requested | 1.00 | - | - | 1.00 |
| Full-time equivalents (FTEs) | 1.00 | - | - | 1.00 |
| Position type | Full-time | | | |
| Position agreement classification | Contract | | | |
| If contract, specify length (months or yrs) | 3 years | | | |
| If Casual/Seasonal PT enter Hourly wage | | | | |
| Business unit # (override if different than # shown) | 4700380 | | | |
| Grade level | 6 | | | |
| Est. starting step | 1 | | | |
| Desktop (HR) Review Performed? | No | | | |
| B&F Accommodations Available? | No | | | |
| ITM Hardware required? | Yes | | | |
| Capital Equipment Required? | No | | | |
| Complement Annual Cost Detail | | | | |
| Annual full-time \$ | 72,977 | | | 72,977 |
| Annual part-time \$ | - | - | - | - |
| Annual shift premiums, etc | - | - | - | - |
| Annual overtime \$ | - | - | - | - |
| * PT vacation pay (calculated field) | - | - | - | - |
| * Annual benefits (calculated field) | - | - | - | - |
| * FT contract benefits in lieu (calculated field) | 13,282 | - | - | 13,282 |
| Subtotal (Per Employee) | \$ 86,259 | \$ - | \$ - | \$ 86,259 |
| Subtotal (Per Position) | \$ 86,259 | \$ - | \$ - | \$ 86,259 |
| Continuous costs | (BU & Acct #.) | Please fill in per Complement. The total will account for multiple positions if indicated above. | | |
| 1) Office Supplies | 4700380.7200 | - | - | - |
| 2) Training & Developme | 4700380.7115 | - | - | - |
| 3) Cellular Line Charges | 4700380.7122.01 | 500 | - | 500 |
| 4) Mileage | 4700380.7100 | 300 | - | 300 |
| Subtotal (Per Employee) | \$ 800 | \$ - | \$ - | \$ 800 |
| Subtotal (Per Position) | \$ 800 | \$ - | \$ - | \$ 800 |
| One-time costs | (BU & Acct #.) | Please fill in per Complement. The total will account for multiple positions if indicated above. | | |
| 1) Computer Hardware | 4700380.7211.01 | 1,260 | - | 1,260 |
| 2) Office Equip. & Furnitu | 4700380.7210 | 1,310 | - | 1,310 |
| 3) | #N/A | - | - | - |
| 4) | #N/A | - | - | - |
| Subtotal (Per Employee) | 2,570 | - | - | 2,570 |
| Subtotal (Per Position) | \$ 2,570 | \$ - | \$ - | \$ 2,570 |
| 2014 Total Annual Costs | \$ - | \$ - | \$ - | \$ - |
| 2015 Total Annual Costs | \$ - | \$ - | \$ - | \$ - |
| 2016 Total Annual Costs | \$ - | \$ - | \$ - | \$ - |
| 2017 Total Annual Costs | \$ 89,629 | \$ - | \$ - | \$ 89,629 |
| Additional Comments: | | | | |

Appendix A - Additional Resource Request Submissions

| | | | | | | | | | |
|--|---|---|-------------------------------------|----------------|-------------|-------------|----------------------|-------------|--------------|
| Request Title | | City Hall Corporate Liaison Coordinator (TEMPORARY) | | | | | | | |
| 8) Capital Funding | | | | | | | | | |
| Are there any Capital requests already submitted/approved or to be submitted related to this ARR? (e.g. new car) | | | | | | | | | |
| ASSOCIATED CAPITAL FUNDING | | Status | Year asset Available for use | Proj. # | 2014 | 2015 | 2016 | 2017 | Total |
| 1 | | | | | \$ - | \$ - | \$ - | | \$ - |
| 2 | | | | | \$ - | \$ - | \$ - | | \$ - |
| 3 | | | | | \$ - | \$ - | \$ - | | \$ - |
| TOTAL ASSOCIATED CAPITAL FUNDING | | | | | \$ - | \$ - | \$ - | \$ - | \$ - |
| 9) Financial/Resource Detail | | | | | | | | | |
| Component | | BU Acct. # | 2014 | 2015 | 2016 | 2017 | 2018 | | |
| | | | Budget | | | | Full-Yr. Adj. | | |
| REVENUE - continuous operating detail | | | | | | | | | |
| 1 | | | - | - | - | | | | |
| 2 | | | - | - | - | | | | |
| 3 | | | - | - | - | | | | |
| 4 | | | - | - | - | | | | |
| Subtotal | | | - | - | - | - | | | |
| REVENUE - one-time operating detail | | | | | | | | | |
| 1 | | | - | - | - | | | - | |
| 2 | | | - | - | - | | | - | |
| Subtotal | | | - | - | - | - | | - | |
| EXPENSES - continuous operating detail (For staffing costs please fill out section 7) | | | | | | | | | |
| 1 | * Staffing costs (calculated field) | (From sect. 7) | - | - | - | | | 72,977 | |
| 2 | * Benefits | (From sect. 7) | - | - | - | | | 13,282 | |
| 3 | * Complement sch. Expenses (calculated field) | (From sect. 7) | - | - | - | | | 800 | |
| 4 | | | - | - | - | | | | |
| 5 | | | - | - | - | | | | |
| 6 | | | - | - | - | | | | |
| 7 | | | - | - | - | | | | |
| Subtotal | | | - | - | - | | | 87,059 | |
| EXPENSES - one-time operating detail (For staffing costs please fill out section 7) | | | | | | | | | |
| 1 | * Complement sch. Expenses (calculated field) | (From sect. 7) | - | - | - | | 2,570 | (2,570) | |
| 2 | | | - | - | - | | | - | |
| 3 | | | - | - | - | | | - | |
| Subtotal | | | - | - | - | | 2,570 | (2,570) | |
| OFFSETS - cost savings, reductions, etc | | | | | | | | | |
| 1 | | | - | - | - | | | | |
| 2 | | | - | - | - | | | | |
| 3 | | | - | - | - | | | | |
| Subtotal | | | - | - | - | | | | |
| TOTAL OPERATING BUDGET CHANGE | | | | | - | - | - | 89,629 | (2,570) |
| COMPLEMENTS & FTE's | | | | | 2014 | 2015 | 2016 | 2017 | Total |
| # of positions requested | | (From sect. 7) | - | - | - | | 1.00 | 1.00 | |
| FTE's | | (From sect. 7) | - | - | - | | 1.00 | 1.00 | |
| FTE reductions/offsets | | (Manual Field) | - | - | - | | | - | |
| Net FTE's | | | - | - | - | | 1.00 | 1.00 | |

CITY OF VAUGHAN
2014-2017 OPERATING BUDGET

| ADDITIONAL RESOURCE REQUEST | | | | | | | |
|--|--|-------------------------------|-------------|------------------|------------------------|---|------------------------|
| Request Title | Open to Youth Pilot Project | | | | | | |
| Business Unit # | 4850359 | Gen Programs - Dufferin Clark | | | | | |
| | 200 - Recreation | | | | | | |
| Related Program | Children and Youth | | | | | | |
| Program Classification | Standard Desirable Service | | | | | | |
| Annual Budget Change Summary | | | | | | | |
| Financial Components | 2014 | 2015 | 2016 | 2017 | 2014-2017 Sub-total | 2018 (One Time. Adj.) | 2014-2018 Sub-total |
| Staffing | | | | | | | |
| Complements | - | - | - | 4.00 | 4.00 | - | 4.00 |
| Net FTE's | - | - | - | 1.55 | 1.55 | - | 1.55 |
| Operating Revenue | - | - | - | - | - | - | - |
| Operating Costs | | | | | | | |
| Staffing & Benefits | - | - | - | 72,623 | 72,623 | - | 72,623 |
| Other continuous costs | - | - | - | 6,200 | 6,200 | - | 6,200 |
| One-time expenses | - | - | - | - | - | - | - |
| Offsets/reductions | - | - | - | - | - | - | - |
| Net Operating Budget | \$ - | \$ - | \$ - | \$ 78,823 | \$ 78,823 | \$ - | \$ 78,823 |
| Associated Capital Costs | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| 1A) Request Description: Please provide a <u>brief</u> description of the request. | | | | | | | |
| Please check one: <input checked="" type="checkbox"/> Departmental <input type="checkbox"/> Corporate | | | | | | | |
| <p>In line with the department's Active Together Master Plan, the Recreation and Culture department is committed to providing a range of recreational opportunities for young people. A variety of concerns have been expressed by Vaughan residents regarding young people "hanging out" in parks in the evening, especially during the summer months. Studies have shown that young people---generally between the ages of 15 to 25, are looking for opportunities to organize and take part in informal recreational activities of their own choosing, such as pick-up basketball, ball hockey, etc. As part of a pilot program, providing extended hours to engage youth and young adults in informal recreational activities during the late evenings at the Dufferin Clark community Centre would support recognition of youth engagement and assist young people in finding a productive lifestyle.</p> | | | | | | | |
| 1B) If this request is part of a project with multiple milestones then please fill in the following table: | | | | | | | |
| Milestones or Deliverables | | Timelines | | Comments | | | |
| Marketing/outreach | | Q1/Q2 | | | | | |
| Hire Part Time Staff | | Q1/Q2 | | | | | |
| Evaluate and assess success of the pilot project | | Q3/Q4 | | | | | |
| | | | | | | | |
| 1C) Impact on other departments (cost/time/benefit): | | | | | | | |
| Department Impacted | Describe Impact (Cost/time/benefit) | | | | | Were they Consulted? | |
| Building and Facilities | Staffing cost included in section 7 for Facility Operator FTE. The current number of FTE utilized for coverage does not permit for OT usage. | | | | | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No | |
| | | | | | | <input type="checkbox"/> Yes <input type="checkbox"/> No | |
| | | | | | | <input type="checkbox"/> Yes <input type="checkbox"/> No | |
| Other comments: | | | | | | | |
| | | | | | | | |
| COMMISSIONER APPROVAL: _____ | | | | | | Date: _____ | |

**Budget Staff
Use Only**

☐ 1st Submission
☐ Previously Recognized

Submitted for year:
 Recognized for year:

Appendix A - Additional Resource Request Submissions

| Request Title | Open to Youth Pilot Project | | | | | |
|--|-----------------------------|-------------------------------------|---------------|--|----------|---|
| 2) Relationship to Vaughan Vision 2020 - Goals / Objectives / Initiatives | | | | | | |
| A) Identify the <u>specific initiative</u> on the Vaughan Vision 2020 initiative list this resource request supports (new or implementation of): Choose an Initiative from the drop down list and then choose the relationship with the initiative in the Green cell using the drop down provided. | | | | | | |
| Theme | Goal | ↓ Initiative (Use drop down list) ↓ | Ref # | Date | Priority | Request/Initiative Relationship (choose 1) |
| | | | | | | |
| | | | | | | |
| | | | | | | |
| B) Describe and clearly demonstrate how the request links to the Vaughan Vision 2020: | | | | | | |
| The pilot program will provide enhanced service delivery for the youth and young adult residents in Vaughan, especially in the Dufferin Clark/Thornhill areas. Providing extended hours to engage youth and young adults in informal recreational activities during the late evenings in the City of Vaughan would support recognition of youth engagement and assist young people in finding a productive lifestyle. | | | | | | |
| 3) Related Performance Indicators & Business Plan Link | | | | | | |
| Please provide information on top 3 performance measures: | | | | | | |
| Name/description of service level target: | | Target Level | Current Level | Level with ARR | | |
| 1) | Participation/Attendance | 20 | n/a | 20 | | |
| 2) | Revenue | 100 | n/a | 100 | | |
| 3) | Satisfaction with Program | 0.9 | n/a | 0.9 | | |
| Describe how this request relates to Departmental Business Plan: | | | | | | |
| The department continues its efforts to maximize utilization through the promotion of programs and meeting the needs of youth and young adult demographics. The recreational opportunities resulting from the extension of hours at Dufferin Clark will generate foot traffic/usage at currently under-utilized times. The pilot program supports the department's service statement commitment to providing quality recreation and cultural programs and services in an accessible, equitable and efficient manner so as to ensure that all Vaughan citizens have the opportunity to enhance their leisure and quality of life. | | | | | | |
| 4) Value Proposition | | | | | | |
| Please detail both qualitative and quantitative benefits of the request | | | | | | |
| Qualitative: Please select up to 2 actions which best describe this request | | | | | | |
| Primary | | Improve User Satisfaction | | Secondary | | Realize Future Benefits |
| Briefly explain how this request helps achieve the actions selected above. How does this request make a difference in these areas? Can improvements be defined (i.e. surveys, measures, etc.)? | | | | | | |
| Engaging youth and young adults with recreational opportunities in the late evenings may help extend the department's reach to this particular demographic in the community. Fostering a healthy lifestyle for youth and young adults will increase the chances that individuals will continue to be engaged in our community centres in the future. | | | | | | |
| Quantitative: Please provide explanation of how this request improves efficiency. Note that performance measures are captured in section 3. This section is for efficiency improvements. | | | | | | |
| Year | Type | Change/Saving | Units | Detail of Cost Reductions/Budget Savings | | Incl. in offsets (Section #9)? |
| | | | | | | |
| | | | | | | |
| | | | | | | |
| 5) Alternatives | | | | | | |
| Are there alternatives or options? Please explain what they are and why they are not the primary approach. | | | | | | |
| The alternative would be maintaining the status quo. | | | | | | |

Appendix A - Additional Resource Request Submissions

| Request Title | Open to Youth Pilot Project | | | |
|---|-----------------------------|--|-------------|------------------|
| 7) Complement Details - Skip to Section 8 if no Staff is requested | | | | |
| Do not gap positions - If required, please contact the Budget Dept. for instructions Future year progressions & eco. adj. will be calculated corporately by the Budget Dept. | | | | |
| Complement Information | Position #1 | Position #2 | Position #3 | Sub-total |
| Budget Year | 2017 | 2017 | | |
| Position title | Program Specialist IV | Facility Operator | | |
| Estimated start date | May 1, 2017 | May 1, 2017 | | |
| # of positions requested | 3.00 | 1.00 | - | 4.00 |
| Full-time equivalents (FTEs) | 0.55 | 1.00 | - | 1.55 |
| Position type | Part-time | Full-time | | |
| Position agreement classification | Casual/Seasonal PT | Cupe Hourly | | |
| If contract, specify length (months or yrs) | 8 months | 8 months | | |
| If Casual/Seasonal PT enter Hourly wage | \$ 26.00 | | | |
| Business unit # (override if different than # shown) | 4850359 | 160260 | | |
| Grade level | | E | | |
| Est. starting step | | Start | | |
| Desktop (HR) Review Performed? | N/A | N/A | | |
| B&F Accommodations Available? | Yes | Yes | | |
| ITM Hardware required? | No | No | | |
| Capital Equipment Required? | No | No | | |
| Complement Annual Cost Detail | | | | |
| Annual full-time \$ | - | 44,657 | | 44,657 |
| Annual part-time \$ | 26,215 | - | - | 26,215 |
| Annual shift premiums, etc | - | - | - | - |
| Annual overtime \$ | - | - | - | - |
| * PT vacation pay (calculated field) | 1,049 | - | - | 1,049 |
| * Annual benefits (calculated field) | - | 12,861 | - | 12,861 |
| * FT contract benefits in lieu (calculated field) | - | - | - | - |
| Subtotal (Per Employee) | \$ 27,264 | \$ 57,519 | \$ - | \$ 84,783 |
| Subtotal (Per Position) | \$ 15,104 | \$ 57,519 | \$ - | \$ 72,623 |
| Continuous costs | (BU & Acct #.) | Please fill in per Complement. The total will account for multiple positions if indicated above. | | |
| 1) Mileage | 4850359.7100 | 100 | - | 100 |
| 2) Materials and Supplies | 4850359.7330 | 400 | - | 400 |
| 3) Marketing and Promot | #N/A | 500 | - | 500 |
| 4) Utility Expenses | #N/A | - | 3,200 | 3,200 |
| Subtotal (Per Employee) | \$ 1,000 | \$ 3,200 | \$ - | \$ 4,200 |
| Subtotal (Per Position) | \$ 3,000 | \$ 3,200 | \$ - | \$ 6,200 |
| One-time costs | (BU & Acct #.) | Please fill in per Complement. The total will account for multiple positions if indicated above. | | |
| 1) Computer Hardware | 4850359.7211.01 | - | - | - |
| 2) | #N/A | - | - | - |
| 3) | #N/A | - | - | - |
| 4) | #N/A | - | - | - |
| Subtotal (Per Employee) | - | - | - | - |
| Subtotal (Per Position) | \$ - | \$ - | \$ - | \$ - |
| 2014 Total Annual Costs | \$ - | \$ - | \$ - | \$ - |
| 2015 Total Annual Costs | \$ - | \$ - | \$ - | \$ - |
| 2016 Total Annual Costs | \$ - | \$ - | \$ - | \$ - |
| 2017 Total Annual Costs | \$ 18,104 | \$ 60,719 | \$ - | \$ 78,823 |
| Additional Comments: | | | | |
| Other - total of \$1200 materials and supplies, \$1500 in marketing and promotion, and \$3200 in anticipated utility expenses. | | | | |

Appendix A - Additional Resource Request Submissions

| | | | | | | | | | |
|--|---|-----------------------------|------------------------------|---------|------|------|------|---------------|-------|
| Request Title | | Open to Youth Pilot Project | | | | | | | |
| 8) Capital Funding | | | | | | | | | |
| Are there any Capital requests already submitted/approved or to be submitted related to this ARR? (e.g. new car) | | | | | | | | | |
| ASSOCIATED CAPITAL FUNDING | | Status | Year asset Available for use | Proj. # | 2014 | 2015 | 2016 | 2017 | Total |
| 1 | | | | | \$ - | \$ - | \$ - | | \$ - |
| 2 | | | | | \$ - | \$ - | \$ - | | \$ - |
| 3 | | | | | \$ - | \$ - | \$ - | | \$ - |
| TOTAL ASSOCIATED CAPITAL FUNDING | | | | | \$ - | \$ - | \$ - | \$ - | \$ - |
| 9) Financial/Resource Detail | | | | | | | | | |
| Component | | | BU Acct. # | 2014 | 2015 | 2016 | 2017 | 2018 | |
| | | | | Budget | | | | Full-Yr. Adj. | |
| REVENUE - continuous operating detail | | | | | | | | | |
| 1 | | | | - | - | - | | | |
| 2 | | | | - | - | - | | | |
| 3 | | | | - | - | - | | | |
| 4 | | | | - | - | - | | | |
| Subtotal | | | | - | - | - | - | | |
| REVENUE - one-time operating detail | | | | | | | | | |
| 1 | | | | - | - | - | | - | |
| 2 | | | | - | - | - | | - | |
| Subtotal | | | | - | - | - | - | - | |
| EXPENSES - continuous operating detail (For staffing costs please fill out section 7) | | | | | | | | | |
| 1 | * Staffing costs (calculated field) | (From sect. 7) | | - | - | - | | 59,762 | |
| 2 | * Benefits | (From sect. 7) | | - | - | - | | 12,861 | |
| 3 | * Complement sch. Expenses (calculated field) | (From sect. 7) | | - | - | - | | 6,200 | |
| 4 | | | | - | - | - | | | |
| 5 | | | | - | - | - | | | |
| 6 | | | | - | - | - | | | |
| 7 | | | | - | - | - | | | |
| Subtotal | | | | - | - | - | | 78,823 | |
| EXPENSES - one-time operating detail (For staffing costs please fill out section 7) | | | | | | | | | |
| 1 | * Complement sch. Expenses (calculated field) | (From sect. 7) | | - | - | - | - | - | |
| 2 | | | | - | - | - | | - | |
| 3 | | | | - | - | - | | - | |
| Subtotal | | | | - | - | - | - | - | |
| OFFSETS - cost savings, reductions, etc | | | | | | | | | |
| 1 | | | | - | - | - | | | |
| 2 | | | | - | - | - | | | |
| 3 | | | | - | - | - | | | |
| Subtotal | | | | - | - | - | - | | |
| TOTAL OPERATING BUDGET CHANGE | | | | | - | - | - | 78,823 | - |
| COMPLEMENTS & FTE's | | | | | 2014 | 2015 | 2016 | 2017 | Total |
| # of positions requested | | | (From sect. 7) | - | - | - | 4.00 | 4.00 | |
| FTE's | | | (From sect. 7) | - | - | - | 1.55 | 1.55 | |
| FTE reductions/offsets | | | (Manual Field) | - | - | - | | - | |
| Net FTE's | | | | - | - | - | 1.55 | 1.55 | |

CITY OF VAUGHAN
2014-2017 OPERATING BUDGET

| ADDITIONAL RESOURCE REQUEST | | | | | | | |
|--|---|-----------------------------------|-------------|------------------|------------------------|---|------------------------|
| Request Title | PT -Development Administration Assistant | | | | | | |
| Business Unit # | 070118 | Development Finance & Investments | | | | | |
| | 077 - Development Finance & Investments; Reserves & Investments | | | | | | |
| Related Program | Letters of Credit and Securities | | | | | | |
| Program Classification | Standard Traditional Service | | | | | | |
| Annual Budget Change Summary | | | | | | | |
| Financial Components | 2014 | 2015 | 2016 | 2017 | 2014-2017 Sub-total | 2018 (One Time. Adj.) | 2014-2018 Sub-total |
| Staffing | | | | | | | |
| Complements | - | - | - | 1.00 | 1.00 | - | 1.00 |
| Net FTE's | - | - | - | 0.69 | 0.69 | - | 0.69 |
| Operating Revenue | - | - | - | - | - | - | - |
| Operating Costs | | | | | | | |
| Staffing & Benefits | - | - | - | 36,466 | 36,466 | - | 36,466 |
| Other continuous costs | - | - | - | 515 | 515 | - | 515 |
| One-time expenses | - | - | - | 2,500 | 2,500 | (2,500) | - |
| Offsets/reductions | - | - | - | - | - | - | - |
| Net Operating Budget | \$ - | \$ - | \$ - | \$ 39,481 | \$ 39,481 | \$ (2,500) | \$ 36,981 |
| Associated Capital Costs | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| 1A) Request Description: Please provide a <u>brief</u> description of the request. | | | | | | | |
| Please check one: <input checked="" type="checkbox"/> Departmental <input type="checkbox"/> Corporate | | | | | | | |
| Reserves & Investments currently has a Development Administration Assistant responsible for the administration of Letters of Credit and Cash Security Deposits. In the past few years there has been added volume due to the new Site Plan process implemented by the Planning Dept and Building Dept By-law 94-2008 requiring security deposits to ensure inspections under the Ontario Building Code. The Outstanding Building Permit Policy approved by Council February 11, 2008 identified that there would be additional workload in the Reserves & Investments Department. Under the new Site Plan process Reserves & Investments collects inspection fees and releases the security in several stages rather than a one time release under the old process. The new processes has increased the number of customer calls and files to administer. The part-time compliment will allow the department to improve the current service. | | | | | | | |
| 1B) If this request is part of a project with multiple milestones then please fill in the following table: | | | | | | | |
| Milestones or Deliverables | | Timelines | | Comments | | | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| 1C) Impact on other departments (cost/time/benefit): | | | | | | | |
| Department Impacted | Describe Impact (Cost/time/benefit) | | | | | Were they Consulted? | |
| Building, Planning, Engineering | Inspections are dependant on receipt of the inspection request. If requests and releases are not timely, refunds are delayed and there are more customer calls. | | | | | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No | |
| | | | | | | <input type="checkbox"/> Yes <input type="checkbox"/> No | |
| | | | | | | <input type="checkbox"/> Yes <input type="checkbox"/> No | |
| Other comments: | | | | | | | |
| | | | | | | | |
| COMMISSIONER APPROVAL: _____ | | | | | | Date: _____ | |

Budget Staff
Use Only

☐ 1st Submission
☐ Previously Recognized

Submitted for year:
 Recognized for year:

Appendix A - Additional Resource Request Submissions

| Request Title | PT -Development Administration Assistant | | | | | |
|---|--|-------------------------------------|----------------------|--|----------|--|
| 2) Relationship to Vaughan Vision 2020 - Goals / Objectives / Initiatives | | | | | | |
| A) Identify the <u>specific initiative</u> on the Vaughan Vision 2020 initiative list this resource request supports (new or implementation of): Choose an Initiative from the drop down list and then choose the relationship with the initiative in the Green cell using the drop down provided. | | | | | | |
| Theme | Goal | ↓ Initiative (Use drop down list) ↓ | Ref # | Date | Priority | Request/Initiative Relationship (choose 1) |
| | | | | | | |
| | | | | | | |
| | | | | | | |
| B) Describe and clearly demonstrate how the request links to the Vaughan Vision 2020: | | | | | | |
| Provides service delivery. | | | | | | |
| 3) Related Performance Indicators & Business Plan Link | | | | | | |
| Please provide information on top 3 performance measures: | | | | | | |
| Name/description of service level target: | | Target Level | Current Level | Level with ARR | | |
| 1) | Processing refunds in a timely manner | 5 days | 3 weeks | 5 days | | |
| 2) | Processing inspections requests | 2 days | 4 days | 1 day | | |
| 3) | deposit and review of securities | 5 days | 1 month | 2 days | | |
| Describe how this request relates to Departmental Business Plan: | | | | | | |
| | | | | | | |
| 4) Value Proposition | | | | | | |
| Please detail both qualitative and quantitative benefits of the request | | | | | | |
| Qualitative: Please select up to 2 actions which best describe this request | | | | | | |
| Primary | | Improve User Satisfaction | | Secondary | | Improve Sustainability |
| Briefly explain how this request helps achieve the actions selected above. How does this request make a difference in these areas? Can improvements be defined (i.e. surveys, measures, etc.)? | | | | | | |
| The improved service level will increase customer satisfaction. Delays would result in customers not receiving funds needed for their business operations. While there are many customers with small deposits there are also customers with large securities over 1 million waiting for financial institutions to release funds. The added compliment will allow for better administration of current files by expediting the release of securities and time to review older files. | | | | | | |
| Quantitative: Please provide explanation of how this request improves efficiency. Note that performance measures are captured in section 3. This section is for efficiency improvements. | | | | | | |
| Year | Type | Change/Saving | Units | Detail of Cost Reductions/Budget Savings | | Incl. in offsets (Section #9)? |
| 2012 | Output/Service Quantity | | Units | | | |
| | | | | | | |
| | | | | | | |
| 5) Alternatives | | | | | | |
| Are there alternatives or options? Please explain what they are and why they are not the primary approach. | | | | | | |
| Not at this time. | | | | | | |

Appendix A - Additional Resource Request Submissions

| | | | | |
|---|--|--|--------------------|------------------|
| Request Title | PT -Development Administration Assistant | | | |
| 7) Complement Details - Skip to Section 8 if no Staff is requested | | | | |
| Do not gap positions - If required, please contact the Budget Dept. for instructions Future year progressions & eco. adj. will be calculated corporately by the Budget Dept. | | | | |
| Complement Information | Position #1 | Position #2 | Position #3 | Sub-total |
| Budget Year | 2017 | | | |
| Position title | Development Administrative Assistant | | | |
| Estimated start date | July 2, 2017 | | | |
| # of positions requested | 1.00 | - | - | 1.00 |
| Full-time equivalents (FTEs) | 0.69 | - | - | 0.69 |
| Position type | Part-time | | | |
| Position agreement classification | Cupe Hourly | | | |
| If contract, specify length (months or yrs) | n/a | | | |
| If Casual/Seasonal PT enter Hourly wage | | | | |
| Business unit # (override if different than # shown) | 070118 | | | |
| Grade level | F | | | |
| Est. starting step | Start | | | |
| Desktop (HR) Review Performed? | Yes | | | |
| B&F Accommodations Available? | No | | | |
| ITM Hardware required? | Yes | | | |
| Capital Equipment Required? | Yes | | | |
| Complement Annual Cost Detail | | | | |
| Annual full-time \$ | - | | | - |
| Annual part-time \$ | 46,113 | - | - | 46,113 |
| Annual shift premiums, etc | - | - | - | - |
| Annual overtime \$ | - | - | - | - |
| * PT vacation pay (calculated field) | 1,845 | - | - | 1,845 |
| * Annual benefits (calculated field) | 4,892 | - | - | 4,892 |
| * FT contract benefits in lieu (calculated field) | - | - | - | - |
| Subtotal (Per Employee) | \$ 52,849 | \$ - | \$ - | \$ 52,849 |
| Subtotal (Per Position) | \$ 36,466 | \$ - | \$ - | \$ 36,466 |
| Continuous costs | (BU & Acct #.) | Please fill in per Complement. The total will account for multiple positions if indicated above. | | |
| 1) Office Supplies | 070118.7200 | 210 | - | 210 |
| 2) Training & Developme | 070118.7115 | 305 | - | 305 |
| 3) Cellular Line Charges | 070118.7122.01 | - | - | - |
| 4) Mileage | 070118.7100 | - | - | - |
| Subtotal (Per Employee) | \$ 515 | \$ - | \$ - | \$ 515 |
| Subtotal (Per Position) | \$ 515 | \$ - | \$ - | \$ 515 |
| One-time costs | (BU & Acct #.) | Please fill in per Complement. The total will account for multiple positions if indicated above. | | |
| 1) Computer Hardware | 070118.7211.01 | 2,000 | - | 2,000 |
| 2) Office Equip. & Furnitu | 070118.7210 | - | - | - |
| 3) Training & Developme | 070118.7115 | 500 | - | 500 |
| 4) | #N/A | - | - | - |
| Subtotal (Per Employee) | 2,500 | - | - | 2,500 |
| Subtotal (Per Position) | \$ 2,500 | \$ - | \$ - | \$ 2,500 |
| 2014 Total Annual Costs | \$ - | \$ - | \$ - | \$ - |
| 2015 Total Annual Costs | \$ - | \$ - | \$ - | \$ - |
| 2016 Total Annual Costs | \$ - | \$ - | \$ - | \$ - |
| 2017 Total Annual Costs | \$ 39,481 | \$ - | \$ - | \$ 39,481 |
| Additional Comments: | | | | |

Appendix A - Additional Resource Request Submissions

| | | | | | | | | | |
|--|---|--|-------------------------------------|----------------|-------------|-------------|----------------------|-------------|--------------|
| Request Title | | PT -Development Administration Assistant | | | | | | | |
| 8) Capital Funding | | | | | | | | | |
| Are there any Capital requests already submitted/approved or to be submitted related to this ARR? (e.g. new car) | | | | | | | | | |
| ASSOCIATED CAPITAL FUNDING | | Status | Year asset Available for use | Proj. # | 2014 | 2015 | 2016 | 2017 | Total |
| 1 | | | | | \$ - | \$ - | \$ - | | \$ - |
| 2 | | | | | \$ - | \$ - | \$ - | | \$ - |
| 3 | | | | | \$ - | \$ - | \$ - | | \$ - |
| TOTAL ASSOCIATED CAPITAL FUNDING | | | | | \$ - | \$ - | \$ - | \$ - | \$ - |
| 9) Financial/Resource Detail | | | | | | | | | |
| Component | | BU Acct. # | 2014 2015 2016 2017 | | | | 2018 | | |
| | | | Budget | | | | Full-Yr. Adj. | | |
| REVENUE - continuous operating detail | | | | | | | | | |
| 1 | | | - | - | - | | | | |
| 2 | | | - | - | - | | | | |
| 3 | | | - | - | - | | | | |
| 4 | | | - | - | - | | | | |
| Subtotal | | | - | - | - | - | | | |
| REVENUE - one-time operating detail | | | | | | | | | |
| 1 | | | - | - | - | | | - | |
| 2 | | | - | - | - | | | - | |
| Subtotal | | | - | - | - | - | | - | |
| EXPENSES - continuous operating detail (For staffing costs please fill out section 7) | | | | | | | | | |
| 1 | * Staffing costs (calculated field) | (From sect. 7) | - | - | - | | | 33,090 | |
| 2 | * Benefits | (From sect. 7) | - | - | - | | | 3,375 | |
| 3 | * Complement sch. Expenses (calculated field) | (From sect. 7) | - | - | - | | | 515 | |
| 4 | | | - | - | - | | | | |
| 5 | | | - | - | - | | | | |
| 6 | | | - | - | - | | | | |
| 7 | | | - | - | - | | | | |
| Subtotal | | | - | - | - | | | 36,981 | |
| EXPENSES - one-time operating detail (For staffing costs please fill out section 7) | | | | | | | | | |
| 1 | * Complement sch. Expenses (calculated field) | (From sect. 7) | - | - | - | | 2,500 | (2,500) | |
| 2 | | | - | - | - | | | - | |
| 3 | | | - | - | - | | | - | |
| Subtotal | | | - | - | - | | 2,500 | (2,500) | |
| OFFSETS - cost savings, reductions, etc | | | | | | | | | |
| 1 | | | - | - | - | | | | |
| 2 | | | - | - | - | | | | |
| 3 | | | - | - | - | | | | |
| Subtotal | | | - | - | - | | | | |
| TOTAL OPERATING BUDGET CHANGE | | | | | - | - | - | 39,481 | (2,500) |
| COMPLEMENTS & FTE's | | | | | 2014 | 2015 | 2016 | 2017 | Total |
| # of positions requested | | (From sect. 7) | - | - | - | | 1.00 | 1.00 | |
| FTE's | | (From sect. 7) | - | - | - | | 0.69 | 0.69 | |
| FTE reductions/offsets | | (Manual Field) | - | - | - | | | - | |
| Net FTE's | | | - | - | - | | 0.69 | 0.69 | |

CITY OF VAUGHAN
2014-2017 OPERATING BUDGET

| ADDITIONAL RESOURCE REQUEST | | | | | | | |
|---|---|--------------------|--------------|---|------------------------|---|------------------------|
| Request Title | New Vaughan Vision Strategic Plan | | | | | | |
| Business Unit # | 020030 | Strategic Planning | | | | | |
| | 024 - Strategic Planning; Comm. of Strategic & Corporate Services | | | | | | |
| Related Program | Strategic Planning | | | | | | |
| Program Classification | Standard Desirable Support | | | | | | |
| Annual Budget Change Summary | | | | | | | |
| Financial Components | 2014 | 2015 | 2016 | 2017 | 2014-2017 Sub-total | 2018 (One Time, Adj.) | 2014-2018 Sub-total |
| Staffing | | | | | | | |
| Complements | - | - | - | - | - | - | - |
| Net FTE's | - | - | - | - | - | - | - |
| Operating Revenue | - | - | - | - | - | - | - |
| Operating Costs | | | | | | | |
| Staffing & Benefits | - | - | - | - | - | - | - |
| Other continuous costs | - | - | - | - | - | - | - |
| One-time expenses | - | 120,000 | (120,000) | - | - | - | - |
| Offsets/reductions | - | - | - | - | - | - | - |
| Net Operating Budget | \$ - | \$ 120,000 | \$ (120,000) | \$ - | \$ - | \$ - | \$ - |
| Associated Capital Costs | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| 1A) Request Description: Please provide a <u>brief</u> description of the request. | | | | | | | |
| Please check one: <input type="checkbox"/> Departmental <input checked="" type="checkbox"/> Corporate | | | | | | | |
| <p>The Vaughan Vision 2020 strategic plan is the guiding document for the City organization. It was first developed in 2007. With the new term of Council from 2014-2018 there is a need to create a new longer term plan which will extend beyond 2020 and implement a significant stakeholder engagement process. This request includes funding for an external consultant to design and implement a stakeholder engagement process providing input to the plan, the design and printing of a revised Vaughan Vision document, a stakeholder communication strategy, and associated communication costs. It is anticipated that upon the start of the Council term in 2015 consultation will be facilitated with Council, senior management, citizens, businesses and community groups in the development, approval and printing of the new plan with a completion date of Q4/15. Upon completion of the plan an implementation strategy will be initiated in 2016.</p> | | | | | | | |
| 1B) If this request is part of a project with multiple milestones then please fill in the following table: | | | | | | | |
| Milestones or Deliverables | | Timelines | | Comments | | | |
| Development of City department stakeholder engagement plan | | Q4/13 | | Dependant upon approval of ARR request for 2014 | | | |
| RFP preparation for external consulting support | | Q4/14 | | Dependant upon approval of ARR request for 2014 | | | |
| Design and Implementation of stakeholder engagement process | | Q2/15 | | Dependant upon approval of ARR request for 2014 | | | |
| Finalization of Vaughan Vision 2020 strategic plan redesign | | Q4/15 | | Dependant upon approval of ARR request for 2014 | | | |
| 1C) Impact on other departments (cost/time/benefit): | | | | | | | |
| Department Impacted | Describe Impact (Cost/time/benefit) | | | | | Were they Consulted? | |
| All departments | All City departments will be involved in the stakeholder engagement, implementation and measurement process to create a new longer term Vaughan Vision strategic plan. A communication plan will be developed in 2013 | | | | | <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No | |
| | | | | | | <input type="checkbox"/> Yes <input type="checkbox"/> No | |
| | | | | | | <input type="checkbox"/> Yes <input type="checkbox"/> No | |
| Other comments: | | | | | | | |
| | | | | | | | |
| COMMISSIONER APPROVAL: _____ | | | | | Date: _____ | | |

Budget Staff
Use Only

☐ 1st Submission
☐ Previously Recognized

Submitted for year:
 Recognized for year:

Appendix A - Additional Resource Request Submissions

| Request Title | New Vaughan Vision Strategic Plan | | | | | |
|---|---|---------------------------------|--------------|--|----------------|--|
| 2) Relationship to Vaughan Vision 2020 - Goals / Objectives / Initiatives | | | | | | |
| A) Identify the <u>specific initiative</u> on the Vaughan Vision 2020 initiative list this resource request supports (new or implementation of): Choose an Initiative from the drop down list and then choose the relationship with the initiative in the Green cell using the drop down provided. | | | | | | |
| Theme | Goal | Initiative (Use drop down list) | Ref # | Date | Priority | Request/Initiative Relationship (choose 1) |
| | | | | | | |
| | | | | | | |
| | | | | | | |
| B) Describe and clearly demonstrate how the request links to the Vaughan Vision 2020: | | | | | | |
| A Vaughan Vision strategic plan will provide direction to the organization and identify the strategic priorities over the 2014-2018 term of Council. The current plan extends to the year 2020 and there is a need to develop a plan with a longer time horizon, for example to the year 2031. It is important to revise the plan at the beginning of the Council term so that a vision and strategic direction can be set which will guide the decision making process. | | | | | | |
| 3) Related Performance Indicators & Business Plan Link | | | | | | |
| Please provide information on top 3 performance measures: | | | | | | |
| | Name/description of service level target: | | Target Level | Current Level | Level with ARR | |
| 1) | | | | | | |
| 2) | | | | | | |
| 3) | | | | | | |
| Describe how this request relates to Departmental Business Plan: | | | | | | |
| One of the top objectives for the Strategic Planning department in 2014 and 2015 is to facilitate the redesign of the Vaughan Vision 2020 strategic plan and develop a stakeholder engagement process which will result in a robust process and input for the new plan. An ARR request for business analysts will be needed to effectively achieve this objective. | | | | | | |
| 4) Value Proposition | | | | | | |
| Please detail both qualitative and quantitative benefits of the request | | | | | | |
| Qualitative: Please select up to 2 actions which best describe this request | | | | | | |
| Primary | | Realize Future Benefits | | Secondary | | Leverage Innovation/Creativity |
| Briefly explain how this request helps achieve the actions selected above. How does this request make a difference in these areas? Can improvements be defined (i.e. surveys, measures, etc.)? | | | | | | |
| The Vaughan Vision 2020 is a document and process which plans for the immediate and future years. This results in significant benefits for the City in the short term by setting priorities and in the long term by setting initiatives which will have an impact on residents in the future and position the City to achieve its strategic vision and goals. | | | | | | |
| Quantitative: Please provide explanation of how this request improves efficiency. Note that performance measures are captured in section 3. This section is for efficiency improvements. | | | | | | |
| Year | Type | Change/Saving | Units | Detail of Cost Reductions/Budget Savings | | Incl. in offsets (Section #9)? |
| | | | | | | |
| | | | | | | |
| | | | | | | |
| 5) Alternatives | | | | | | |
| Are there alternatives or options? Please explain what they are and why they are not the primary approach. | | | | | | |
| Not completing the plan in 2015 will result in a significant gap between the strategic vision for the organization as set by Council and the implementation of strategic initiatives by senior management and staff. Further, since the current plan's time horizon is 2020 there is a need to produce a revised plan with a time horizon further into the future ex. 2031. Since the strategic plan sets the direction and priorities the key initiatives for the Corporation it is critical it is revised at appropriate times. | | | | | | |

Appendix A - Additional Resource Request Submissions

| Request Title | New Vaughan Vision Strategic Plan | | | |
|--|-----------------------------------|--|-------------|-----------|
| 7) Complement Details - Skip to Section 8 if no Staff is requested | | | | |
| Do not gap positions - If required, please contact the Budget Dept. for instructions Future year progressions & eco. adj. will be calculated corporately by the Budget Dept. | | | | |
| Complement Information | Position #1 | Position #2 | Position #3 | Sub-total |
| Budget Year | | | | |
| Position title | | | | |
| Estimated start date | | | | |
| # of positions requested | - | - | - | - |
| Full-time equivalents (FTEs) | - | - | - | - |
| Position type | | | | |
| Position agreement classification | | | | |
| If contract, specify length (months or yrs) | | | | |
| If Casual/Seasonal PT enter Hourly wage | | | | |
| Business unit # (override if different than # shown) | | | | |
| Grade level | | | | |
| Est. starting step | | | | |
| Desktop (HR) Review Performed? | | | | |
| B&F Accommodations Available? | | | | |
| ITM Hardware required? | | | | |
| Capital Equipment Required? | | | | |
| Complement Annual Cost Detail | | | | |
| Annual full-time \$ | | | | - |
| Annual part-time \$ | - | - | - | - |
| Annual shift premiums, etc | - | - | - | - |
| Annual overtime \$ | - | - | - | - |
| * PT vacation pay (calculated field) | - | - | - | - |
| * Annual benefits (calculated field) | - | - | - | - |
| * FT contract benefits in lieu (calculated field) | - | - | - | - |
| Subtotal (Per Employee) | \$ - | \$ - | \$ - | \$ - |
| Subtotal (Per Position) | \$ - | \$ - | \$ - | \$ - |
| Continuous costs | (BU & Acct #.) | Please fill in per Complement. The total will account for multiple positions if indicated above. | | |
| 1) Office Supplies | 020030.7200 | - | - | - |
| 2) Training & Development | 020030.7115 | - | - | - |
| 3) Memberships/Dues/Fees | 020030.7105 | - | - | - |
| 4) Mileage | 020030.7100 | - | - | - |
| Subtotal (Per Employee) | \$ - | \$ - | \$ - | \$ - |
| Subtotal (Per Position) | \$ - | \$ - | \$ - | \$ - |
| One-time costs | (BU & Acct #.) | Please fill in per Complement. The total will account for multiple positions if indicated above. | | |
| 1) Other (Please detail in #N/A) | #N/A | - | - | - |
| 2) | #N/A | - | - | - |
| 3) | #N/A | - | - | - |
| 4) | #N/A | - | - | - |
| Subtotal (Per Employee) | - | - | - | - |
| Subtotal (Per Position) | \$ - | \$ - | \$ - | \$ - |
| 2014 Total Annual Costs | \$ - | \$ - | \$ - | \$ - |
| 2015 Total Annual Costs | \$ - | \$ - | \$ - | \$ - |
| 2016 Total Annual Costs | \$ - | \$ - | \$ - | \$ - |
| 2017 Total Annual Costs | \$ - | \$ - | \$ - | \$ - |
| Additional Comments: The one time cost request is for 2014 and relates to the hiring of an external consultant to develop and implement a significant stakeholder engagement process to provide input to the redesigned strategic plan. Further, included are costs to design and print a revised strategic plan booklet, marketing and communication of the revised plan. | | | | |

Appendix A - Additional Resource Request Submissions

| | | | | | | | | | |
|--|---|-----------------------------------|-------------------------------------|----------------|-------------|-------------|----------------------|-------------|--------------|
| Request Title | | New Vaughan Vision Strategic Plan | | | | | | | |
| 8) Capital Funding | | | | | | | | | |
| Are there any Capital requests already submitted/approved or to be submitted related to this ARR? (e.g. new car) | | | | | | | | | |
| ASSOCIATED CAPITAL FUNDING | | Status | Year asset Available for use | Proj. # | 2014 | 2015 | 2016 | 2017 | Total |
| 1 | | | | | \$ - | \$ - | \$ - | | \$ - |
| 2 | | | | | \$ - | \$ - | \$ - | | \$ - |
| 3 | | | | | \$ - | \$ - | \$ - | | \$ - |
| TOTAL ASSOCIATED CAPITAL FUNDING | | | | | \$ - | \$ - | \$ - | \$ - | \$ - |
| 9) Financial/Resource Detail | | | | | | | | | |
| Component | | BU Acct. # | 2014 | 2015 | 2016 | 2017 | 2018 | | |
| | | | Budget | | | | Full-Yr. Adj. | | |
| REVENUE - continuous operating detail | | | | | | | | | |
| 1 | | | - | - | - | | | | |
| 2 | | | - | - | - | | | | |
| 3 | | | - | - | - | | | | |
| 4 | | | - | - | - | | | | |
| Subtotal | | | - | - | - | - | | | |
| REVENUE - one-time operating detail | | | | | | | | | |
| 1 | | | - | - | - | | | - | |
| 2 | | | - | - | - | | | - | |
| Subtotal | | | - | - | - | - | | - | |
| EXPENSES - continuous operating detail (For staffing costs please fill out section 7) | | | | | | | | | |
| 1 | * Staffing costs (calculated field) | (From sect. 7) | - | - | - | - | | | |
| 2 | * Benefits | (From sect. 7) | - | - | - | - | | | |
| 3 | * Complement sch. Expenses (calculated field) | (From sect. 7) | - | - | - | - | | | |
| 4 | | | - | - | - | | | | |
| 5 | | | - | - | - | | | | |
| 6 | | | - | - | - | | | | |
| 7 | | | - | - | - | | | | |
| Subtotal | | | - | - | - | - | | | |
| EXPENSES - one-time operating detail (For staffing costs please fill out section 7) | | | | | | | | | |
| 1 | * Complement sch. Expenses (calculated field) | (From sect. 7) | - | - | - | - | | - | |
| 2 | External Consultant Fee | | - | 120,000 | - | - | | - | |
| 3 | | | - | - | - | | | - | |
| Subtotal | | | - | 120,000 | - | - | | - | |
| OFFSETS - cost savings, reductions, etc | | | | | | | | | |
| 1 | | | - | - | - | | | | |
| 2 | | | - | - | - | | | | |
| 3 | | | - | - | - | | | | |
| Subtotal | | | - | - | - | - | | | |
| TOTAL OPERATING BUDGET CHANGE | | | | | - | 120,000 | - | - | - |
| COMPLEMENTS & FTE's | | | | | 2014 | 2015 | 2016 | 2017 | Total |
| # of positions requested | | (From sect. 7) | - | - | - | - | | - | |
| FTE's | | (From sect. 7) | - | - | - | - | | - | |
| FTE reductions/offsets | | (Manual Field) | - | - | - | - | | - | |
| Net FTE's | | | - | - | - | - | | - | |

CITY OF VAUGHAN
2014-2017 OPERATING BUDGET

| ADDITIONAL RESOURCE REQUEST | | | | | | | |
|--|--|--------------------|-------------------|-------------|------------------------|---|------------------------|
| Request Title | Strategic Planning Business Analyst | | | | | | |
| Business Unit # | 020030 | Strategic Planning | | | | | |
| | 024 - Strategic Planning; Comm. of Strategic & Corporate Services | | | | | | |
| Related Program | Strategic Planning | | | | | | |
| Program Classification | Standard Desirable Support | | | | | | |
| Annual Budget Change Summary | | | | | | | |
| Financial Components | 2014 | 2015 | 2016 | 2017 | 2014-2017 Sub-total | 2018 (One Time. Adj.) | 2014-2018 Sub-total |
| Staffing | | | | | | | |
| Complements | - | 1.00 | - | - | 1.00 | - | 1.00 |
| Net FTE's | - | 1.00 | - | - | 1.00 | - | 1.00 |
| Operating Revenue | - | - | - | - | - | - | - |
| Operating Costs | | | | | | | |
| Staffing & Benefits | - | 93,265 | - | - | 93,265 | - | 93,265 |
| Other continuous costs | - | 3,500 | - | - | 3,500 | - | 3,500 |
| One-time expenses | - | 1,000 | (1,000) | - | - | - | - |
| Offsets/reductions | - | - | - | - | - | - | - |
| Net Operating Budget | \$ - | \$ 97,765 | \$ (1,000) | \$ - | \$ 96,765 | \$ - | \$ 96,765 |
| Associated Capital Costs | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| 1A) Request Description: Please provide a <u>brief</u> description of the request. | | | | | | | |
| Please check one: <input type="checkbox"/> Departmental <input checked="" type="checkbox"/> Corporate | | | | | | | |
| <p>The Council approved Western Management Consultant report in November 2011 interviewed over 40 people including Mayor and Member of Council and Senior Management and the majority commented that the Strategic Planning function provides a needed service but it is seriously under-resourced. Thus, in order to provide the level of service demanded of it there is a need to hire two (2) Business Analysts whose role would include collaborating with all City departments. One analyst position would be responsible for working with all City departments to develop departmental plans and strategy maps including establishing a vision, objectives and key initiatives. The current lack of planning information affects the quality of strategic, departmental and business plans. The second analyst will be responsible for developing and managing a strategic measurement dashboard, assisting in the review of departmental performance measures and implementing the recommendations of the internal communication strategy. Both analysts will be involved in the preparation process for a robust revision of the strategic plan in 2015. As well, they will be a resource to departments for any research, training or facilitation support in the implementation and on-going management of the Corporate initiatives.</p> | | | | | | | |
| 1B) If this request is part of a project with multiple milestones then please fill in the following table: | | | | | | | |
| Milestones or Deliverables | | Timelines | | Comments | | | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| 1C) Impact on other departments (cost/time/benefit): | | | | | | | |
| Department Impacted | Describe Impact (Cost/time/benefit) | | | | | Were they Consulted? | |
| All | The Corporate Performance Measurement project is in the initial stages of development and consultations with all City departments is ongoing | | | | | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No | |
| All | The Departmental Planning project is in the initial stages of development and consultations with all City departments is planned in the near future | | | | | <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No | |
| All | Strategy Mapping Process at both Corporate and Commission/Departmental level is in the early stages of formulation and consultations with all City departments is planned in the near future | | | | | <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No | |
| Other comments: | | | | | | | |
| The business analysts are Corporate resources and their mandate will be to work with the Senior Manager of Strategic Planning in the implementation and on-going management of Corporate strategic processes and create a 'line of sight' by aligning departments with the Vaughan Vision 2020 through departmental planning, strategic mapping and performance measurement. | | | | | | | |
| COMMISSIONER APPROVAL: _____ | | | | | Date: _____ | | |

Budget Staff
Use Only

☐ 1st Submission
☐ Previously Recognized

Submitted for year:
 Recognized for year:

Appendix A - Additional Resource Request Submissions

| Request Title | | Strategic Planning Business Analyst | | | | |
|---|---|---------------------------------------|--------------|--|----------------|--|
| 2) Relationship to Vaughan Vision 2020 - Goals / Objectives / Initiatives | | | | | | |
| A) Identify the specific initiative on the Vaughan Vision 2020 initiative list this resource request supports (new or implementation of): Choose an Initiative from the drop down list and then choose the relationship with the initiative in the Green cell using the drop down provided. | | | | | | |
| Theme | Goal | Initiative (Use drop down list) | Ref # | Date | Priority | Request/Initiative Relationship (choose 1) |
| Organizational Goals | Ensure a High Performing Organization | Further evolve performance indicators | 2 | Q4/13 Revised Q4/14* | High | |
| | | | | | | |
| | | | | | | |
| B) Describe and clearly demonstrate how the request links to the Vaughan Vision 2020: | | | | | | |
| The priority strategic initiative "Further evolve performance indicators" involves the implementation of two key steps in the process. First, there is a need to ensure that a business mission and objectives are set for all City departments and there is consistency across the Corporation. Second, in order to ensure an effective strategic and operational performance measurement framework is established, a 'system of use' needs to be created whereby the performance measures which are developed are meaningful and useful. The business analysts will be work with all City departments in achievement of this goal. Additionally, the strategic initiative for the redesign of the internal communications strategy outlined recommendations to create an environment where employees understand how what they do everyday contributes to the overall success of the Corporation. The new positions will focus on implementation of these recommendations. | | | | | | |
| 3) Related Performance Indicators & Business Plan Link | | | | | | |
| Please provide information on top 3 performance measures: | | | | | | |
| | Name/description of service level target: | | Target Level | Current Level | Level with ARR | |
| 1) | | | | | | |
| 2) | | | | | | |
| 3) | | | | | | |
| Describe how this request relates to Departmental Business Plan: | | | | | | |
| The strategic planning department is responsible for management and implementation of the Vaughan Vision 2020 strategic plan process. This includes, collaborating on the priority strategic initiative "Further evolve performance indicators" as well as departmental business objectives "implement a strategy mapping process at both the Corporate and Commission/Departmental level" and "Develop and implement a departmental planning model to align with the corporate process". Further, in 2015 a robust revision of the Vaughan Vision 2020 is planned and the business analysts will be involved in preparation work with all City departments and Council in the prior years. | | | | | | |
| 4) Value Proposition | | | | | | |
| Please detail both qualitative and quantitative benefits of the request | | | | | | |
| Qualitative: Please select up to 2 actions which best describe this request | | | | | | |
| Primary | | Realize Future Benefits | | Secondary | | Leverage Innovation/Creativity |
| Briefly explain how this request helps achieve the actions selected above. How does this request make a difference in these areas? Can improvements be defined (i.e. surveys, measures, etc.)? | | | | | | |
| The additional business analyst positions in the Strategic Planning department will help the Corporation realize future benefits and leverage innovation/creativity through the implementation of Corporate business frameworks such as internal communications, strategy mapping, departmental planning and Corporate performance measurement. Further, they will be involved in preparation work with all City departments and Council regarding the Vaughan Vision 2020 revision. | | | | | | |
| Quantitative: Please provide explanation of how this request improves efficiency. Note that performance measures are captured in section 3. This section is for efficiency improvements. | | | | | | |
| Year | Type | Change/Saving | Units | Detail of Cost Reductions/Budget Savings | | Incl. in offsets (Section #9)? |
| | | | | | | |
| | | | | | | |
| | | | | | | |
| 5) Alternatives | | | | | | |
| Are there alternatives or options? Please explain what they are and why they are not the primary approach. | | | | | | |
| The option is to continue to implement the strategic planning process in an incremental manner. This will inhibit the effectiveness of the new Strategic and Corporate Services Commission in fulfilling its mandate to implement new Corporate business processes and frameworks through holistic support for all City departments. | | | | | | |

Appendix A - Additional Resource Request Submissions

| Request Title | | Strategic Planning Business Analyst | | | |
|---|------------------|--|-------------|------------------|-------|
| 7) Complement Details - Skip to Section 8 if no Staff is requested | | | | | |
| Do not gap positions - If required, please contact the Budget Dept. for instructions Future year progressions & eco. adj. will be calculated corporately by the Budget Dept. | | | | | |
| Complement Information | Position #1 | Position #2 | Position #3 | Sub-total | |
| Budget Year | 2015 | | | | |
| Position title | Business Analyst | | | | |
| Estimated start date | March 1, 2014 | | | | |
| # of positions requested | 1.00 | - | - | 1.00 | |
| Full-time equivalents (FTEs) | 1.00 | - | - | 1.00 | |
| Position type | Full-time | | | | |
| Position agreement classification | Mgmt/Non-union | | | | |
| If contract, specify length (months or yrs) | | | | | |
| If Casual/Seasonal PT enter Hourly wage | | | | | |
| Business unit # (override if different than # shown) | 20030 | | | | |
| Grade level | 6 | | | | |
| Est. starting step | 1 | | | | |
| Desktop (HR) Review Performed? | Yes | | | | |
| B&F Accommodations Available? | No | | | | |
| ITM Hardware required? | Yes | | | | |
| Capital Equipment Required? | No | | | | |
| Complement Annual Cost Detail | | | | | |
| Annual full-time \$ | 72,977 | | | 72,977 | |
| Annual part-time \$ | - | - | - | - | |
| Annual shift premiums, etc | - | - | - | - | |
| Annual overtime \$ | - | - | - | - | |
| * PT vacation pay (calculated field) | - | - | - | - | |
| * Annual benefits (calculated field) | 20,288 | - | - | 20,288 | |
| * FT contract benefits in lieu (calculated field) | - | - | - | - | |
| Subtotal (Per Employee) | \$ 93,265 | \$ - | \$ - | \$ 93,265 | |
| Subtotal (Per Position) | \$ 93,265 | \$ - | \$ - | \$ 93,265 | |
| Continuous costs | (BU & Acct #.) | Please fill in per Complement. The total will account for multiple positions if indicated above. | | | |
| 1) Office Supplies | 020030.7200 | 500 | | - | 500 |
| 2) Training & Development | 020030.7115 | 2,000 | | - | 2,000 |
| 3) Memberships/Dues/Fees | 020030.7105 | 500 | | - | 500 |
| 4) Mileage | 020030.7100 | 500 | | - | 500 |
| Subtotal (Per Employee) | \$ 3,500 | \$ - | \$ - | \$ 3,500 | |
| Subtotal (Per Position) | \$ 3,500 | \$ - | \$ - | \$ 3,500 | |
| One-time costs | (BU & Acct #.) | Please fill in per Complement. The total will account for multiple positions if indicated above. | | | |
| 1) Computer Hardware | 020030.7211.01 | 1,000 | | - | 1,000 |
| 2) | #N/A | - | - | - | - |
| 3) | #N/A | - | - | - | - |
| 4) | #N/A | - | - | - | - |
| Subtotal (Per Employee) | 1,000 | - | - | 1,000 | |
| Subtotal (Per Position) | \$ 1,000 | \$ - | \$ - | \$ 1,000 | |
| 2014 Total Annual Costs | \$ - | \$ - | \$ - | \$ - | |
| 2015 Total Annual Costs | \$ 97,765 | \$ - | \$ - | \$ 97,765 | |
| 2016 Total Annual Costs | \$ - | \$ - | \$ - | \$ - | |
| 2017 Total Annual Costs | \$ - | \$ - | \$ - | \$ - | |
| Additional Comments: | | | | | |

Appendix A - Additional Resource Request Submissions

| | | | | | | | | | |
|--|---|-------------------------------------|-------------------------------------|----------------|-------------|-------------|-------------|----------------------|--------------|
| Request Title | | Strategic Planning Business Analyst | | | | | | | |
| 8) Capital Funding | | | | | | | | | |
| Are there any Capital requests already submitted/approved or to be submitted related to this ARR? (e.g. new car) | | | | | | | | | |
| ASSOCIATED CAPITAL FUNDING | | Status | Year asset Available for use | Proj. # | 2014 | 2015 | 2016 | 2017 | Total |
| 1 | | | | | \$ - | \$ - | \$ - | | \$ - |
| 2 | | | | | \$ - | \$ - | \$ - | | \$ - |
| 3 | | | | | \$ - | \$ - | \$ - | | \$ - |
| TOTAL ASSOCIATED CAPITAL FUNDING | | | | | \$ - | \$ - | \$ - | \$ - | \$ - |
| 9) Financial/Resource Detail | | | | | | | | | |
| Component | | BU Acct. # | | 2014 | 2015 | 2016 | 2017 | 2018 | |
| | | | | Budget | | | | Full-Yr. Adj. | |
| REVENUE - continuous operating detail | | | | | | | | | |
| 1 | | | | - | - | - | | | |
| 2 | | | | - | - | - | | | |
| 3 | | | | - | - | - | | | |
| 4 | | | | - | - | - | | | |
| Subtotal | | | | - | - | - | - | | |
| REVENUE - one-time operating detail | | | | | | | | | |
| 1 | | | | - | - | - | | | - |
| 2 | | | | - | - | - | | | - |
| Subtotal | | | | - | - | - | - | | - |
| EXPENSES - continuous operating detail (For staffing costs please fill out section 7) | | | | | | | | | |
| 1 | * Staffing costs (calculated field) | (From sect. 7) | | - | 72,977 | - | | | - |
| 2 | * Benefits | (From sect. 7) | | - | 20,288 | - | | | - |
| 3 | * Complement sch. Expenses (calculated field) | (From sect. 7) | | - | 3,500 | - | | | - |
| 4 | | | | - | - | - | | | |
| 5 | | | | - | - | - | | | |
| 6 | | | | - | - | - | | | |
| 7 | | | | - | - | - | | | |
| Subtotal | | | | - | 96,765 | - | - | | - |
| EXPENSES - one-time operating detail (For staffing costs please fill out section 7) | | | | | | | | | |
| 1 | * Complement sch. Expenses (calculated field) | (From sect. 7) | | - | 1,000 | - | | | - |
| 2 | | | | - | - | - | | | - |
| 3 | | | | - | - | - | | | - |
| Subtotal | | | | - | 1,000 | - | - | | - |
| OFFSETS - cost savings, reductions, etc | | | | | | | | | |
| 1 | | | | - | - | - | | | |
| 2 | | | | - | - | - | | | |
| 3 | | | | - | - | - | | | |
| Subtotal | | | | - | - | - | - | | |
| TOTAL OPERATING BUDGET CHANGE | | | | | - | 97,765 | - | - | - |
| COMPLEMENTS & FTE's | | | | | 2014 | 2015 | 2016 | 2017 | Total |
| # of positions requested | | (From sect. 7) | | - | 1.00 | - | | | 1.00 |
| FTE's | | (From sect. 7) | | - | 1.00 | - | | | 1.00 |
| FTE reductions/offsets | | (Manual Field) | | - | - | - | | | - |
| Net FTE's | | | | - | 1.00 | - | | | 1.00 |

CITY OF VAUGHAN
2014-2017 OPERATING BUDGET

| ADDITIONAL RESOURCE REQUEST | | | | | | | |
|---|---|--------------------|-----------|--------------------------|------------------------|--|------------------------|
| Request Title | On-Line Citizen Public Engagement Forum | | | | | | |
| Business Unit # | 020030 | Strategic Planning | | | | | |
| | 024 - Strategic Planning; Comm. of Strategic & Corporate Services | | | | | | |
| Related Program | Strategic Planning | | | | | | |
| Program Classification | Standard Desirable Support | | | | | | |
| Annual Budget Change Summary | | | | | | | |
| Financial Components | 2014 | 2015 | 2016 | 2017 | 2014-2017 Sub-total | 2018 (One Time. Adj.) | 2014-2018 Sub-total |
| Staffing | | | | | | | |
| Complements | - | - | - | - | - | - | - |
| Net FTE's | - | - | - | - | - | - | - |
| Operating Revenue | - | - | - | - | - | - | - |
| Operating Costs | | | | | | | |
| Staffing & Benefits | - | - | - | - | - | - | - |
| Other continuous costs | - | - | 35,000 | - | 35,000 | - | 35,000 |
| One-time expenses | - | - | 40,000 | (40,000) | - | - | - |
| Offsets/reductions | - | - | - | - | - | - | - |
| Net Operating Budget | \$ - | \$ - | \$ 75,000 | \$ (40,000) | \$ 35,000 | \$ - | \$ 35,000 |
| Associated Capital Costs | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| 1A) Request Description: Please provide a <u>brief</u> description of the request. | | | | | | | |
| Please check one: <input type="checkbox"/> Departmental <input checked="" type="checkbox"/> Corporate | | | | | | | |
| This ARR request was presented during the 2011 operating budget and the Finance and Administration Committee requested that it be deferred to the 2012 budget process. The City has utilized a citizen telephone survey for the past several years to gain a better understanding of citizen's satisfaction with City services and to identify the key strategic issues of concern. The next step in better engagement of citizens is the use of an on-line public engagement tool which is directly linked to the Vaughan Vision 2020 strategic initiative "Ensure citizen-focused communication initiatives: establish and implement a more effective model for civic engagement and enhance our public consultation strategy." In previous years reports were tabled at Council detailing ways to improve public engagement through the use of electronic communications and social media for communication purposes. The on-line public engagement forum will provide the Corporation with information from a group of representative citizens regarding their view on strategic issues impacting the City. This will result in greater transparency and public engagement. | | | | | | | |
| 1B) If this request is part of a project with multiple milestones then please fill in the following table: | | | | | | | |
| Milestones or Deliverables | | Timelines | | Comments | | | |
| Ipsos-Reid 2011 citizen survey | | Q1/11 | | Citizen telephone survey | | | |
| Create citizen panel | | Q4/13 | | | | | |
| Administer citizen surveys | | Q1/14 | | | | | |
| | | | | | | | |
| 1C) Impact on other departments (cost/time/benefit): | | | | | | | |
| Department Impacted | Describe Impact (Cost/time/benefit) | | | | | Were they Consulted? | |
| All departments | To be determined | | | | | <input type="checkbox"/> Yes <input type="checkbox"/> No | |
| | | | | | | <input type="checkbox"/> Yes <input type="checkbox"/> No | |
| | | | | | | <input type="checkbox"/> Yes <input type="checkbox"/> No | |
| Other comments: | | | | | | | |
| Strategic Planning, Corporate Communications and Information Technology will collaborate on this initiative | | | | | | | |
| COMMISSIONER APPROVAL: _____ | | | | | | Date: _____ | |

**Budget Staff
Use Only**

☐ 1st Submission
☐ Previously Recognized

Submitted for year:
 Recognized for year:

Appendix A - Additional Resource Request Submissions

| Request Title | On-Line Citizen Public Engagement Forum | | | | | |
|--|--|--|----------------------|--|--------------------------------|--|
| 2) Relationship to Vaughan Vision 2020 - Goals / Objectives / Initiatives | | | | | | |
| A) Identify the specific initiative on the Vaughan Vision 2020 initiative list this resource request supports (new or implementation of): Choose an Initiative from the drop down list and then choose the relationship with the initiative in the Green cell using the drop down provided. | | | | | | |
| Theme | Goal | Initiative (Use drop down list) | Ref # | Date | Priority | Request/Initiative Relationship (choose 1) |
| Organizational Goals | Ensure a High Performing Organization | Ensure citizen-focused communication initiatives: Establish and implement a more effective model for community engagement and enhance our public consultation strategy | 14 | Q1/13 Revised Q3/13** | Medium | Mandatory |
| | | | | | | |
| | | | | | | |
| B) Describe and clearly demonstrate how the request links to the Vaughan Vision 2020: | | | | | | |
| In the past the City has gathered public feedback on the VV 2020 through the use of meetings and telephone surveys. This initiative presents a new way to engage citizens and gather feedback. It will accomplish this by creating a representative forum of 1,000+ citizens who will be statistically representative of the Vaughan citizenry. This group will complete survey's developed by the City on various topics throughout the year. The surveys will be developed by an external consultant in collaboration with the City who will then aggregate and analyze the data. The survey questions wil focus on evaluating City services, obtaining information on what services citizens value, and obtaining feedback on key strategic issues. The information will be used for the VV 2020, to improve service delivery, and for Corporate Communications messaging. | | | | | | |
| 3) Related Performance Indicators & Business Plan Link | | | | | | |
| Please provide information on top 3 performance measures: | | | | | | |
| | Name/description of service level target: | Target Level | Current Level | Level with ARR | | |
| 1) | | | | | | |
| 2) | | | | | | |
| 3) | | | | | | |
| Describe how this request relates to Departmental Business Plan: | | | | | | |
| One of the strategic planning department's key objectives for 2013 is implementation of the on-line citizen engagement forum. | | | | | | |
| 4) Value Proposition | | | | | | |
| Please detail both qualitative and quantitative benefits of the request | | | | | | |
| Qualitative: Please select up to 2 actions which best describe this request | | | | | | |
| Primary | Realize Future Benefits | | Secondary | Leverage Innovation/Creativity | | |
| Briefly explain how this request helps achieve the actions selected above. How does this request make a difference in these areas? Can improvements be defined (i.e. surveys, measures, etc.)? | | | | | | |
| Being able to gather representative information through the use of an on-line citizen survey panel will provide an alternative method for citizens to provide input and feedback to the City. The traditional way of communicating through evening meetings does not ensure obtaining a representative sample of the 'average persons thinking.' Establishing an on-line survey tool whereby a representative group of citizens will participate in completing surveys will ensure a higher accuracy of information and more meaningful survey results. | | | | | | |
| Quantitative: Please provide explanation of how this request improves efficiency. Note that performance measures are captured in section 3. This section is for efficiency improvements. | | | | | | |
| Year | Type | Change/Saving | Units | Detail of Cost Reductions/Budget Savings | Incl. in offsets (Section #9)? | |
| | | | | | | |
| | | | | | | |
| | | | | | | |
| 5) Alternatives | | | | | | |
| Are there alternatives or options? Please explain what they are and why they are not the primary approach. | | | | | | |
| There are on-line survey companies such as FluidSurveys who facilitate organizations developing and administering their own surveys. There is a nominal cost to use these survey forums which would save on the cost of hiring an external consultant to administer the survey however there would still be a necessary role for a consultant to provide advice on questionnaire development and analysis of the results. It is recommended that this approach not be considered until the City has had some experience running the on-line survey with the citizen panel. Another downside may be the preception among the representative panel as to the objectivity of the City in administering the survey. Thus utilizing an external consultant especially in the initial stages of development would allow a body of experience to be built up. Benchmarking with municipalities who have implemented this type of forum suggest it would take a couple of years to build an effective process. | | | | | | |

Appendix A - Additional Resource Request Submissions

| Request Title | | On-Line Citizen Public Engagement Forum | | | |
|---|----------------|--|-------------|-----------|---|
| 7) Complement Details - Skip to Section 8 if no Staff is requested | | | | | |
| Do not gap positions - If required, please contact the Budget Dept. for instructions Future year progressions & eco. adj. will be calculated corporately by the Budget Dept. | | | | | |
| Complement Information | Position #1 | Position #2 | Position #3 | Sub-total | |
| Budget Year | | | | | |
| Position title | | | | | |
| Estimated start date | | | | | |
| # of positions requested | - | - | - | - | |
| Full-time equivalents (FTEs) | - | - | - | - | |
| Position type | | | | | |
| Position agreement classification | | | | | |
| If contract, specify length (months or yrs) | | | | | |
| If Casual/Seasonal PT enter Hourly wage | | | | | |
| Business unit # (override if different than # shown) | | | | | |
| Grade level | | | | | |
| Est. starting step | | | | | |
| Desktop (HR) Review Performed? | | | | | |
| B&F Accommodations Available? | | | | | |
| ITM Hardware required? | | | | | |
| Capital Equipment Required? | | | | | |
| Complement Annual Cost Detail | | | | | |
| Annual full-time \$ | | | | - | |
| Annual part-time \$ | - | - | - | - | |
| Annual shift premiums, etc | - | - | - | - | |
| Annual overtime \$ | - | - | - | - | |
| * PT vacation pay (calculated field) | - | - | - | - | |
| * Annual benefits (calculated field) | - | - | - | - | |
| * FT contract benefits in lieu (calculated field) | - | - | - | - | |
| Subtotal (Per Employee) | \$ - | \$ - | \$ - | \$ - | |
| Subtotal (Per Position) | \$ - | \$ - | \$ - | \$ - | |
| Continuous costs | (BU & Acct #.) | Please fill in per Complement. The total will account for multiple positions if indicated above. | | | |
| 1) Office Supplies | 020030.7200 | - | - | - | - |
| 2) Training & Developme | 020030.7115 | - | - | - | - |
| 3) Cellular Line Charges | 020030.7122.01 | - | - | - | - |
| 4) Mileage | 020030.7100 | - | - | - | - |
| Subtotal (Per Employee) | \$ - | \$ - | \$ - | \$ - | |
| Subtotal (Per Position) | \$ - | \$ - | \$ - | \$ - | |
| One-time costs | (BU & Acct #.) | Please fill in per Complement. The total will account for multiple positions if indicated above. | | | |
| 1) Computer Hardware | 020030.7211.01 | - | - | - | - |
| 2) Office Equip. & Furnitu | 020030.7210 | - | - | - | - |
| 3) Training & Developme | 020030.7115 | - | - | - | - |
| 4) | #N/A | - | - | - | - |
| Subtotal (Per Employee) | - | - | - | - | |
| Subtotal (Per Position) | \$ - | \$ - | \$ - | \$ - | |
| 2014 Total Annual Costs | \$ - | \$ - | \$ - | \$ - | |
| 2015 Total Annual Costs | \$ - | \$ - | \$ - | \$ - | |
| 2016 Total Annual Costs | \$ - | \$ - | \$ - | \$ - | |
| 2017 Total Annual Costs | \$ - | \$ - | \$ - | \$ - | |
| Additional Comments: | | | | | |

Appendix A - Additional Resource Request Submissions

| | | | | | | | | | |
|--|---|---|-------------------------------------|----------------|-------------|-------------|----------------------|-------------|--------------|
| Request Title | | On-Line Citizen Public Engagement Forum | | | | | | | |
| 8) Capital Funding | | | | | | | | | |
| Are there any Capital requests already submitted/approved or to be submitted related to this ARR? (e.g. new car) | | | | | | | | | |
| ASSOCIATED CAPITAL FUNDING | | Status | Year asset Available for use | Proj. # | 2014 | 2015 | 2016 | 2017 | Total |
| 1 | | | | | \$ - | \$ - | \$ - | | \$ - |
| 2 | | | | | \$ - | \$ - | \$ - | | \$ - |
| 3 | | | | | \$ - | \$ - | \$ - | | \$ - |
| TOTAL ASSOCIATED CAPITAL FUNDING | | | | | \$ - | \$ - | \$ - | \$ - | \$ - |
| 9) Financial/Resource Detail | | | | | | | | | |
| Component | | BU Acct. # | 2014 | 2015 | 2016 | 2017 | 2018 | | |
| | | | Budget | | | | Full-Yr. Adj. | | |
| REVENUE - continuous operating detail | | | | | | | | | |
| 1 | | | - | - | - | | | | |
| 2 | | | - | - | - | | | | |
| 3 | | | - | - | - | | | | |
| 4 | | | - | - | - | | | | |
| Subtotal | | | - | - | - | | | | |
| REVENUE - one-time operating detail | | | | | | | | | |
| 1 | | | - | - | - | | | - | |
| 2 | | | - | - | - | | | - | |
| Subtotal | | | - | - | - | | | - | |
| EXPENSES - continuous operating detail (For staffing costs please fill out section 7) | | | | | | | | | |
| 1 | * Staffing costs (calculated field) | (From sect. 7) | - | - | - | | | - | |
| 2 | * Benefits | (From sect. 7) | - | - | - | | | - | |
| 3 | * Complement sch. Expenses (calculated field) | (From sect. 7) | - | - | - | | | - | |
| 4 | Survey administration costs including survey development | 20030 | - | - | 35,000 | | | | |
| 5 | | | - | - | - | | | | |
| 6 | | | - | - | - | | | | |
| 7 | | | - | - | - | | | | |
| Subtotal | | | - | - | 35,000 | | | - | |
| EXPENSES - one-time operating detail (For staffing costs please fill out section 7) | | | | | | | | | |
| 1 | * Complement sch. Expenses (calculated field) | (From sect. 7) | - | - | - | | | - | |
| 2 | | | - | - | - | | | - | |
| 3 | Cost to recruit on-line citizen panel, and initial survey | 20030 | - | - | 40,000 | | | - | |
| Subtotal | | | - | - | 40,000 | | | - | |
| OFFSETS - cost savings, reductions, etc | | | | | | | | | |
| 1 | | | - | - | - | | | | |
| 2 | | | - | - | - | | | | |
| 3 | | | - | - | - | | | | |
| Subtotal | | | - | - | - | | | | |
| TOTAL OPERATING BUDGET CHANGE | | | | | - | - | 75,000 | - | - |
| COMPLEMENTS & FTE's | | | | | 2014 | 2015 | 2016 | 2017 | Total |
| # of positions requested | | (From sect. 7) | - | - | - | | | - | |
| FTE's | | (From sect. 7) | - | - | - | | | - | |
| FTE reductions/offsets | | (Manual Field) | - | - | - | | | - | |
| Net FTE's | | | - | - | - | | | - | |



DRAFT 2014 BUDGET AND 2015- 2017 PLAN

APPENDIX B
Capital Project Detail Sheets

FINANCE & ADMINISTRATION COMMITTEE

November 12 2013



2014 - 2017 Capital Budget - Project List

| Index # | Project # | Project Title | Budget Year | Total Budget |
|---------|------------|---|-------------|--------------|
| 19 | AV-3020-14 | Access Vaughan Phase II - Step D | 2014 | 50,500 |
| 243 | AV-9532-15 | Access Vaughan Phase II - Step E | 2015 | 50,500 |
| 20 | BF-8237-14 | Garnet A Williams Community Centre Remove Wall Covering in Pool area | 2014 | 52,600 |
| 21 | BF-8270-14 | Sunset Ridge Park Walkway Lighting | 2014 | 51,500 |
| 391 | BF-8278-16 | Chancellor Community Centre - Gym Locker Replacements | 2016 | 37,900 |
| 392 | BF-8297-16 | JOC - Retrofit Fire Department Training Area Washrooms | 2016 | 73,600 |
| 22 | BF-8318-14 | Woodbridge College Park - Electrical Cabinet Replacement | 2014 | 20,600 |
| 393 | BF-8329-16 | Al Palladini Community Centre Arena Benches Capping | 2016 | 46,400 |
| 244 | BF-8353-15 | Splash Pad Controls Automation | 2015 | 46,400 |
| 23 | BF-8356-14 | Woodbridge College Park - Electrical Cabinet Replacement (Baseball) | 2014 | 20,600 |
| 394 | BF-8357-16 | Rainbow Creek Park - Electrical Cabinet Replacement | 2016 | 20,600 |
| 395 | BF-8358-16 | Promenade Park - Electrical Cabinet Replacement | 2016 | 20,600 |
| 24 | BF-8359-14 | Chancellor District Park - Walkway Lighting Replacement | 2014 | 52,000 |
| 25 | BF-8360-14 | Alexandria Elisa Park Walkway Lighting Replacement | 2014 | 32,000 |
| 26 | BF-8361-14 | Beverley Glen Park Walkway Lighting Replacement | 2014 | 30,000 |
| 27 | BF-8363-14 | East District Park - Works Yard Dumping Ramp | 2014 | 36,100 |
| 28 | BF-8364-14 | Woodbridge Yard - Works Yard Dumping Ramp | 2014 | 36,100 |
| 29 | BF-8367-13 | Uplands Golf & Ski Centre, Buildings General Capital | 2014 | 67,000 |
| 245 | BF-8367-13 | Uplands Golf & Ski Centre, Buildings General Capital | 2015 | 67,000 |
| 396 | BF-8367-13 | Uplands Golf & Ski Centre, Buildings General Capital | 2016 | 67,000 |
| 30 | BF-8376-14 | Giovanni Caboto Park - Walkway Lighting Replacement | 2014 | 30,000 |
| 31 | BF-8377-14 | Robert Watson Park - Walkway Lighting Replacement | 2014 | 32,000 |
| 246 | BF-8378-15 | Carrville Community Centre | 2015 | 3,723,932 |
| 397 | BF-8378-15 | Carrville Community Centre | 2016 | 33,515,388 |
| 32 | BF-8386-14 | Reeves Park - Walkway Lighting Replacement | 2014 | 32,000 |
| 497 | BF-8387-17 | City Hall Public Square/Underground Parking Structure/Outdoor Rink | 2017 | 20,970,800 |
| 33 | BF-8397-14 | Dufferin Clark Community Centre - Water Slide Refurbishment | 2014 | 31,450 |
| 34 | BF-8398-14 | Garnet A Williams CC - Whirlpool Replacement | 2014 | 108,050 |
| 398 | BF-8399-16 | Maple Community Centre - Outdoor Courtyard Refurbishment | 2016 | 90,846 |
| 35 | BF-8401-14 | Maple Community Centre - Replace Roller Shades | 2014 | 26,210 |
| 399 | BF-8404-16 | Woodbridge Arena - Replace Arena Boards | 2016 | 118,750 |
| 247 | BF-8405-15 | Garnet Williams - Renovate Pool Changerooms | 2015 | 157,220 |
| 36 | BF-8406-14 | Al Palladini Community Centre - West side concrete curbs and interlock removal | 2014 | 51,500 |
| 248 | BF-8407-15 | Al Palladini Community Centre - East Side - Island - Concrete Curb Replacements | 2015 | 52,406 |
| 249 | BF-8408-15 | Al Palladini Community Centre - Patio Deck Concrete Replacement | 2015 | 39,829 |
| 250 | BF-8410-15 | Installation of Fencing to the Indoor Bocce Courts at MCC, FEBCC, DCCC, CCC | 2015 | 66,950 |
| 37 | BF-8414-14 | Maple Community Centre Arena Rubber Office and Dressing Room Replacement | 2014 | 75,465 |



2014 - 2017 Capital Budget - Project List

| Index # | Project # | Project Title | Budget Year | Total Budget |
|---------|------------|--|-------------|--------------|
| 38 | BF-8420-14 | Al Palladini Community Centre - Arena Dressing Room Showers East and West | 2014 | 46,350 |
| 39 | BF-8421-14 | Al Palladini Community Centre Building Sound System | 2014 | 26,780 |
| 40 | BF-8422-14 | Dufferin Clark Pool Blinds | 2014 | 36,050 |
| 400 | BF-8423-16 | Al Palladini Community Centre New Score Clock for East Arena Centre Ice | 2016 | 77,250 |
| 251 | BF-8425-15 | Al Palladini Community Centre Painting East and West Arenas | 2015 | 84,460 |
| 252 | BF-8428-15 | JOC - Rooftop Replacements | 2015 | 61,800 |
| 253 | BF-8429-15 | Dufferin Clark Community Centre - Boiler Replacements | 2015 | 61,800 |
| 254 | BF-8430-15 | Garnet A Williams Community Centre - Boiler Replacements | 2015 | 82,400 |
| 255 | BF-8431-15 | Michael Cranny House - HVAC Upgrades | 2015 | 25,750 |
| 256 | BF-8432-15 | Rosemount Community Centre - Boiler System Upgrades | 2015 | 82,400 |
| 401 | BF-8433-16 | Al Palladini Community Centre - Boiler Replacements | 2016 | 82,400 |
| 402 | BF-8434-16 | Maple Community Centre - Boiler Replacements | 2016 | 82,400 |
| 403 | BF-8435-16 | Woodbridge Pool & Arena - Rooftop Replacements | 2016 | 51,500 |
| 257 | BF-8436-13 | Security Camera & Equipment Replacements | 2015 | 87,550 |
| 41 | BF-8439-14 | Michael Cranny House Basement Water-Proofing | 2014 | 55,620 |
| 42 | BF-8440-14 | Dufferin Clark C.C.-Additional Heat Pump Replacements | 2014 | 61,800 |
| 43 | BF-8441-14 | Father Bulfon CC-Outdoor Lighting | 2014 | 137,200 |
| 44 | BF-8444-14 | Vellore Hall/School-Interior Floor Resurfacing | 2014 | 97,850 |
| 45 | BF-8445-14 | Consulting Services-Roofing | 2014 | 30,000 |
| 46 | BF-8451-14 | Al Palladini CC-Roof Replacement | 2014 | 1,196,448 |
| 47 | BF-8452-14 | Thornhill Outdoor Pool-Main Pool Boiler Replacement | 2014 | 30,900 |
| 48 | BF-8453-14 | Maple CC-Heat Pump Replacement | 2014 | 103,000 |
| 49 | BF-8454-14 | Maple CC-Arena Boiler Replacement | 2014 | 51,500 |
| 50 | BF-8455-14 | JOC-Garage Bay Exhaust Upgrades | 2014 | 51,500 |
| 51 | BF-8456-14 | Vaughan Mills Park-Security Camera Installation | 2014 | 41,200 |
| 52 | BF-8457-14 | Bindertwine Park-Security Camera Installation | 2014 | 41,200 |
| 53 | BF-8458-14 | Parks Building-Un-Manned-Eight Facilities in Total | 2014 | 77,250 |
| 54 | BF-8459-14 | Woodbridge Soccer/Villa Giardino-Asphalt Paving | 2014 | 118,450 |
| 55 | BF-8460-14 | Refrigeration Plant Safety Upgrades-Various Locations | 2014 | 46,350 |
| 56 | BF-8461-14 | Woodbridge Pool Memorial Arena-Refrigeration Plant Equipment Replacement | 2014 | 77,250 |
| 258 | BF-8462-15 | Father Ermano Bulfon CC Outdoor Rink-Refrigeration Plant Equipment Replacement | 2015 | 149,350 |
| 259 | BF-8463-15 | Al Palladini CC Refrigeration Plant Equipment Replacement | 2015 | 334,750 |
| 57 | BF-8464-14 | Gymnasium Safety Padding-Various Locations | 2014 | 50,985 |
| 58 | BF-8465-14 | Routley Park-Walkway Lighting Replacement | 2014 | 30,900 |
| 59 | BF-8466-14 | Al Palladini CC-Outdoor Light Replacement | 2014 | 128,750 |
| 60 | BF-8468-14 | Chancellor CC - Reconfiguration of Women's Pool Change Rooms | 2014 | 73,600 |
| 61 | BS-1003-11 | Building Department Computer System Upgrades | 2014 | 540,750 |



2014 - 2017 Capital Budget - Project List

| Index # | Project # | Project Title | Budget Year | Total Budget |
|---------|------------|--|-------------|--------------|
| 62 | BY-2518-13 | Animal Shelter Lease Hold Improvements | 2014 | 114,400 |
| 260 | BY-2518-13 | Animal Shelter Lease Hold Improvements | 2015 | 114,400 |
| 63 | BY-2523-14 | Vehicles Lease Buyout | 2014 | 77,250 |
| 64 | BY-9534-14 | ANIMAL SHELTER CAGING RETROFIT | 2014 | 51,500 |
| 498 | DP-9525-17 | Vaughan Mills Urban Design Streetscape & Open Space Master Plan | 2017 | 130,000 |
| 261 | DP-9526-15 | Yonge Street / Steeles Corridor Urban Design Streetscape & Open Space Masterplan | 2015 | 180,000 |
| 65 | DP-9528-14 | City of Vaughan City-Wide Urban Design Study | 2014 | 200,000 |
| 262 | DP-9529-13 | Design Review Panel Administration | 2015 | 20,600 |
| 263 | DP-9536-15 | Building Pedestrian Level Wind Study Impact-Software | 2015 | 50,000 |
| 66 | DP-9537-14 | Islington Avenue Streetscape Tree Planting Partnership with KARA and KBIA | 2014 | 30,000 |
| 67 | DP-9538-14 | VMC Urban Design Guidelines (Playbook) Based on Policies of Secondary Plan | 2014 | 150,000 |
| 68 | DT-7097-14 | Pedestrian and Cycle Strategy | 2014 | 414,575 |
| 69 | DT-7098-14 | Pedestrian and Bicycle Network Implementation Program | 2014 | 245,140 |
| 264 | DT-7098-14 | Pedestrian and Bicycle Network Implementation Program | 2015 | 305,910 |
| 404 | DT-7098-14 | Pedestrian and Bicycle Network Implementation Program | 2016 | 246,170 |
| 499 | DT-7098-14 | Pedestrian and Bicycle Network Implementation Program | 2017 | 250,000 |
| 70 | DT-7104-13 | TMP Education, Promotion, Outreach and Monitoring | 2014 | 77,250 |
| 265 | DT-7104-13 | TMP Education, Promotion, Outreach and Monitoring | 2015 | 77,250 |
| 405 | DT-7104-13 | TMP Education, Promotion, Outreach and Monitoring | 2016 | 77,250 |
| 500 | DT-7104-13 | TMP Education, Promotion, Outreach and Monitoring | 2017 | 77,250 |
| 71 | DT-7108-13 | School Travel Planning Measures | 2014 | 51,500 |
| 266 | DT-7108-13 | School Travel Planning Measures | 2015 | 51,500 |
| 406 | DT-7108-13 | School Travel Planning Measures | 2016 | 51,500 |
| 501 | DT-7108-13 | School Travel Planning Measures | 2017 | 51,500 |
| 72 | DT-7112-14 | Kirby Road Municipal Class EA | 2014 | 891,980 |
| 267 | DT-7113-15 | Municipal Class EA OPA 637 - Highway 400 Interchange Connections | 2015 | 247,200 |
| 268 | DT-7114-15 | Portage Parkway - Applewood to Jane/ Detailed Design | 2015 | 428,480 |
| 269 | DT-7120-13 | Black Creek Renewal | 2015 | 7,163,979 |
| 407 | DT-7120-13 | Black Creek Renewal | 2016 | 19,117,127 |
| 502 | DT-7120-13 | Black Creek Renewal | 2017 | 19,117,127 |
| 270 | DT-7121-13 | Vaughan Metropolitan Centre NE Storm Water Management Pond | 2015 | 3,141,153 |
| 408 | DT-7121-13 | Vaughan Metropolitan Centre NE Storm Water Management Pond | 2016 | 3,141,153 |
| 271 | DT-7123-15 | Kleinburg - Nashville PD6 Major Mackenzie Watermain | 2015 | 1,887,797 |
| 409 | DT-7123-15 | Kleinburg - Nashville PD6 Major Mackenzie Watermain | 2016 | 1,887,797 |
| 503 | DT-7123-15 | Kleinburg - Nashville PD6 Major Mackenzie Watermain | 2017 | 1,887,797 |
| 272 | DT-7124-15 | Block 61 CP Railway Pedestrian Crossing | 2015 | 384,270 |
| 410 | DT-7124-15 | Block 61 CP Railway Pedestrian Crossing | 2016 | 1,105,103 |



2014 - 2017 Capital Budget - Project List

| Index # | Project # | Project Title | Budget Year | Total Budget |
|---------|------------|---|-------------|--------------|
| 504 | DT-7124-15 | Block 61 CP Railway Pedestrian Crossing | 2017 | 1,105,103 |
| 273 | DT-7125-15 | OPA 620 (Steeles West) East - West Collector Road | 2015 | 600,000 |
| 73 | DT-7131-14 | Clark Avenue West Cycle Facility Design and Construction | 2014 | 327,000 |
| 274 | DT-7134-15 | Huntington Road Construction - Langstaff Road to Rutherford Road | 2015 | 2,429,000 |
| 74 | DT-7135-14 | Coldspring Road and Stevenson Avenue Construction | 2014 | 206,000 |
| 75 | DT-7136-14 | McNaughton Road Construction | 2014 | 236,900 |
| 76 | EB-9535-14 | Community Improvement Plan Study | 2014 | 103,000 |
| 77 | EN-1837-14 | Walkway Lighting - Mountbatten Road | 2014 | 30,000 |
| 78 | EN-1851-14 | Traffic Data Collection Inventory | 2014 | 329,600 |
| 275 | EN-1852-15 | Drawing Index Enhancements | 2015 | 103,000 |
| 79 | EN-1864-14 | Walkway Lighting - Aberdeen Avenue and Andrea Lane | 2014 | 30,000 |
| 505 | EN-1867-17 | Pedestrian Crossing Enhancement Program - Pavement Marking | 2017 | 206,000 |
| 80 | EN-1879-14 | Storm Water Management Facility for Gallanough Park | 2014 | 1,000,000 |
| 276 | EN-1886-15 | Bridge Rehabilitation - Humber Bridge Trail | 2015 | 800,000 |
| 277 | EN-1888-13 | Bridge Rehabilitation - Glen Shields Avenue | 2015 | 500,000 |
| 81 | EN-1889-13 | Bridge Replacement/ Rehabilitation Environmental Assessment - King Vaughan Road | 2014 | 150,000 |
| 411 | EN-1889-13 | Bridge Replacement/ Rehabilitation Environmental Assessment - King Vaughan Road | 2016 | 500,000 |
| 82 | EN-1904-14 | Culvert Replacement - Merino Road | 2014 | 669,500 |
| 278 | EN-1907-15 | Creation of CAD Standards | 2015 | 51,500 |
| 83 | EN-1912-14 | 2015 Pavement Management Program - Phase 1 | 2014 | 51,500 |
| 279 | EN-1912-14 | 2015 Pavement Management Program - Phase 1 | 2015 | 3,407,870 |
| 84 | EN-1913-14 | 2015 Pavement Management Program - Phase 2 | 2014 | 51,500 |
| 280 | EN-1913-14 | 2015 Pavement Management Program - Phase 2 | 2015 | 3,450,500 |
| 85 | EN-1914-14 | 2015 Road Rehabilitation and Watermain Replacement - Phase 1 | 2014 | 77,250 |
| 281 | EN-1914-14 | 2015 Road Rehabilitation and Watermain Replacement - Phase 1 | 2015 | 1,549,785 |
| 86 | EN-1915-14 | 2015 Road Rehabilitation and Watermain Replacement - Phase 2 | 2014 | 206,000 |
| 282 | EN-1915-14 | 2015 Road Rehabilitation and Watermain Replacement - Phase 2 | 2015 | 2,684,654 |
| 283 | EN-1916-15 | 2015 Road Rehabilitation and Watermain Replacement - Phase 3 | 2015 | 309,000 |
| 412 | EN-1916-15 | 2015 Road Rehabilitation and Watermain Replacement - Phase 3 | 2016 | 4,320,876 |
| 284 | EN-1917-15 | 2016 Pavement Management Program - Phase 1 | 2015 | 51,500 |
| 413 | EN-1917-15 | 2016 Pavement Management Program - Phase 1 | 2016 | 2,782,000 |
| 285 | EN-1918-15 | 2016 Pavement Management Program - Phase 2 | 2015 | 51,500 |
| 414 | EN-1918-15 | 2016 Pavement Management Program - Phase 2 | 2016 | 2,826,320 |
| 286 | EN-1919-15 | 2016 Pavement Management Program - Phase 3 | 2015 | 51,500 |
| 415 | EN-1919-15 | 2016 Pavement Management Program - Phase 3 | 2016 | 2,243,340 |
| 287 | EN-1920-15 | 2016 Road Rehabilitation and Watermain Replacement - Phase 1 | 2015 | 226,600 |
| 416 | EN-1920-15 | 2016 Road Rehabilitation and Watermain Replacement - Phase 1 | 2016 | 3,424,278 |



2014 - 2017 Capital Budget - Project List

| Index # | Project # | Project Title | Budget Year | Total Budget |
|---------|------------|--|-------------|--------------|
| 288 | EN-1921-15 | 2016 Road Rehabilitation and Watermain Replacement - Phase 2 | 2015 | 278,100 |
| 417 | EN-1921-15 | 2016 Road Rehabilitation and Watermain Replacement - Phase 2 | 2016 | 3,501,323 |
| 289 | EN-1923-15 | Municipal Structure Inspection and Reporting in 2015 | 2015 | 123,600 |
| 290 | EN-1930-15 | Sidewalk on Keele Street - McNaughton Road to Teston Road | 2015 | 37,080 |
| 418 | EN-1930-15 | Sidewalk on Keele Street - McNaughton Road to Teston Road | 2016 | 148,320 |
| 291 | EN-1931-15 | Sidewalk on Keele Street - Kirby Road to Peak Point Blvd | 2015 | 20,600 |
| 419 | EN-1931-15 | Sidewalk on Keele Street - Kirby Road to Peak Point Blvd | 2016 | 82,400 |
| 87 | EN-1940-13 | 2014 Pavement Management Program - Phase 1 | 2014 | 3,729,000 |
| 88 | EN-1941-13 | 2014 Pavement Management Program - Phase 2 | 2014 | 2,900,000 |
| 89 | EN-1942-13 | 2014 Road Rehabilitation and Watermain Replacement - Phase 1 | 2014 | 3,708,000 |
| 90 | EN-1943-13 | 2014 Road Rehabilitation and Watermain Replacement - Phase 2 | 2014 | 3,051,890 |
| 292 | EN-1944-13 | 2014 Road Rehabilitation and Watermain Replacement - Phase 3 | 2015 | 824,000 |
| 506 | EN-1947-17 | Pedestrian Connectivity Study | 2017 | 117,420 |
| 293 | EN-1950-13 | Clarence Street Slope Stabilization - Phase 2 | 2015 | 500,000 |
| 420 | EN-1951-16 | Sidewalk Upgrade on Jane Street - north of Teston Road | 2016 | 100,000 |
| 421 | EN-1952-16 | Sidewalk Upgrade on Nashville Road - west of Klein's Circle | 2016 | 135,000 |
| 294 | EN-1957-15 | Cycle Path Improvement on Islington Avenue - Rutherford Rd to Wycliffe Ave. | 2015 | 123,600 |
| 91 | EN-1958-13 | Corporate Asset Management | 2014 | 2,620,320 |
| 295 | EN-1959-15 | Traffic Signal Installation - Chrislea Road and Northview Boulevard | 2015 | 180,250 |
| 296 | EN-1960-13 | Sidewalk on Weston Road - Steeles Avenue West to Rutherford Road | 2015 | 515,000 |
| 92 | EN-1965-14 | Sidewalk and Street Lighting on Major Mackenzie Drive by York Region - Phase 1 | 2014 | 927,000 |
| 297 | EN-1972-13 | Active Transportation Facility and Streetlighting on Dufferin Street - Kirby Road to Teston Road | 2015 | 576,800 |
| 298 | EN-1973-15 | Streetscape for Concord West by York Region - Highway 7 and Keele Street | 2015 | 221,253 |
| 422 | EN-1973-15 | Streetscape for Concord West by York Region - Highway 7 and Keele Street | 2016 | 289,899 |
| 507 | EN-1973-15 | Streetscape for Concord West by York Region - Highway 7 and Keele Street | 2017 | 2,559,429 |
| 423 | EN-1974-16 | 2017 Pavement Management Program - Phase 1 | 2016 | 56,650 |
| 508 | EN-1974-16 | 2017 Pavement Management Program - Phase 1 | 2017 | 2,818,200 |
| 424 | EN-1975-16 | 2017 Pavement Management Program - Phase 2 | 2016 | 56,650 |
| 509 | EN-1975-16 | 2017 Pavement Management Program - Phase 2 | 2017 | 4,305,400 |
| 425 | EN-1976-16 | 2017 Road Rehabilitation and Watermain Replacement - Phase 1 | 2016 | 453,200 |
| 510 | EN-1976-16 | 2017 Road Rehabilitation and Watermain Replacement - Phase 1 | 2017 | 7,764,687 |
| 426 | EN-1977-16 | 2017 Road Rehabilitation and Watermain Replacement - Phase 2 | 2016 | 147,290 |
| 511 | EN-1977-16 | 2017 Road Rehabilitation and Watermain Replacement - Phase 2 | 2017 | 1,659,958 |
| 427 | EN-1978-16 | Active Transportation Facility on Pine Valley Drive - Steeles Ave W to Langstaff Rd | 2016 | 56,650 |
| 512 | EN-1978-16 | Active Transportation Facility on Pine Valley Drive - Steeles Ave W to Langstaff Rd | 2017 | 770,440 |
| 299 | EN-1979-15 | Sidewalk on Bathurst Street - North Park Rd to New Westminster Dr | 2015 | 56,650 |
| 428 | EN-1980-16 | Sidewalk on Weston Road - Major Mackenzie Drive to Greenbrooke Drive | 2016 | 45,320 |



2014 - 2017 Capital Budget - Project List

| Index # | Project # | Project Title | Budget Year | Total Budget |
|---------|------------|---|-------------|--------------|
| 513 | EN-1980-16 | Sidewalk on Weston Road - Major Mackenzie Drive to Greenbrooke Drive | 2017 | 362,560 |
| 93 | EN-1981-14 | Sidewalk & Street Lighting on Bathurst Street - Teston Rd to Woodland Acres Cres | 2014 | 129,800 |
| 300 | EN-1982-15 | Sidewalk on Old Weston Road - Steeles Avenue West to Weston Road | 2015 | 55,000 |
| 94 | EN-1983-14 | Street Lighting on Teston Road - Hwy 400 to Jane Street | 2014 | 175,162 |
| 429 | EN-1984-16 | Street Lighting on Keele Street - Langstaff Road to Rutherford Road | 2016 | 84,975 |
| 514 | EN-1984-16 | Street Lighting on Keele Street - Langstaff Road to Rutherford Road | 2017 | 481,525 |
| 515 | EN-1985-17 | Sidewalk on Doney Crescent - Keele Street to Cul-de-sac | 2017 | 44,000 |
| 430 | EN-1986-16 | Sidewalk on Basaltic Road and Planchet Road - Langstaff Rd to Cul-de-sac/ 220 Basaltic Road | 2016 | 228,800 |
| 95 | EN-1987-14 | Retaining Wall Conditional Assessment on Royalpark Way | 2014 | 128,750 |
| 96 | EN-1988-14 | Culvert Rehabilitation on Balwin Avenue - Additional Creek Rehabilitation | 2014 | 56,650 |
| 97 | EN-1990-14 | Railway Crossing Safety Assessment - City Wide | 2014 | 192,610 |
| 516 | EN-1991-17 | Traffic Signal Installation - Interchange Way and Interchange Way | 2017 | 198,275 |
| 301 | EN-1992-15 | Railway Crossing Improvements - CPR crossing at Huntington Road | 2015 | 402,215 |
| 98 | EN-1993-14 | Bridge Rehabilitation - Willis Road | 2014 | 165,000 |
| 302 | EN-1993-14 | Bridge Rehabilitation - Willis Road | 2015 | 1,695,005 |
| 99 | EN-1994-14 | Bridge Rehabilitation - North Johnson District Park | 2014 | 72,600 |
| 431 | EN-1994-14 | Bridge Rehabilitation - North Johnson District Park | 2016 | 336,600 |
| 100 | EN-1995-14 | Storm Water Management Improvements for Franklin Avenue | 2014 | 599,500 |
| 517 | EN-1996-17 | Municipal Structure Inspection and Reporting in 2017 | 2017 | 124,630 |
| 518 | EP-0071-17 | Primary and Alternate Emergency Operations Centres | 2017 | 197,110 |
| 303 | ES-2521-15 | Community Sustainability and Environmental Master Plan Renewal | 2015 | 48,925 |
| 519 | FI-0073-17 | New Property Tax System | 2017 | 154,500 |
| 101 | FL-5132-14 | ENG SERVICES-Replace 1086 with 3/4 ton Cargo Van | 2014 | 36,100 |
| 102 | FL-5136-14 | B & F - Replace 1155 with 3/4 ton Cargo Van | 2014 | 36,100 |
| 103 | FL-5150-14 | PW-RDS-Replace 1151 with 2 ton dump truck | 2014 | 67,000 |
| 104 | FL-5152-14 | PKS-Replace 1141 with 3/4 ton pickup | 2014 | 36,100 |
| 105 | FL-5153-14 | PKS-FORESTRY/HORT-Replace 387,965,1054,1173,1174,1175,1194,1195,1466 with water tank sprayers | 2014 | 29,700 |
| 106 | FL-5156-14 | B&F-Replace 1241 with 3/4 ton cargo van | 2014 | 36,100 |
| 304 | FL-5157-15 | BYLAW- Replace 1160 with 1/2 ton ext cab 4x4 pickup | 2015 | 30,900 |
| 305 | FL-5158-15 | BLDG STNDARDS-Replace 1332 with 1/2 ton ext cab 4x2 pickup | 2015 | 27,800 |
| 107 | FL-5160-14 | ENG SERVICES-Replace 1088 with 1/2 ton crew cab 4x2 pickup | 2014 | 30,900 |
| 306 | FL-5169-15 | BYLAW-Replace 1207 with 1/2 ext cab 4x4 pickup | 2015 | 30,900 |
| 108 | FL-5170-14 | Bylaw Enforcement - Replace 1161 with 1/2 ton ext cab 4x4 Pickup | 2014 | 30,900 |
| 109 | FL-5171-14 | ENG SERVICES-Replace 1268 with 1/2 ton ext cab 4x2 pickup | 2014 | 27,800 |
| 307 | FL-5201-15 | BYLAW-Replace 1276 with transit van | 2015 | 30,900 |
| 432 | FL-5202-16 | BYLAW-Replace 1179 with tandem axle trailer & crane | 2016 | 20,600 |



2014 - 2017 Capital Budget - Project List

| Index # | Project # | Project Title | Budget Year | Total Budget |
|---------|------------|---|-------------|--------------|
| 308 | FL-5204-15 | ENG DEV TRANSP- Replace 1365 with 1/2 ton ext cab 4x2 pickup | 2015 | 27,800 |
| 309 | FL-5205-15 | ENG DEV TRANSP-Replace 1270 with 1/2 ton ext cab 4x2 pickup | 2015 | 27,800 |
| 433 | FL-5211-16 | PW-RDS-Replace 1370 with 1/2 ton ext cab 4x4 pickup | 2016 | 30,900 |
| 110 | FL-5212-14 | PW-RDS-Replace 1523 with 1/2 ton ext cab 4x4 pickup | 2014 | 30,900 |
| 310 | FL-5215-15 | PKS-1 new 2 ton 4x4 crew cab dump truck | 2015 | 67,000 |
| 311 | FL-5221-15 | PKS- 4 new sand sifters | 2015 | 72,100 |
| 111 | FL-5225-14 | PKS-4 new sand and salt conveyor loaders | 2014 | 25,800 |
| 112 | FL-5226-14 | PKS-Replace 1278 with narrow sidewalk tractor with plow/salter | 2014 | 63,900 |
| 113 | FL-5227-14 | PKS-Replace 1281 with narrow sidewalk tractor with plow/salter | 2014 | 63,900 |
| 114 | FL-5228-14 | PKS-Replace 1145 with 3/4 crew cab pickup | 2014 | 36,100 |
| 115 | FL-5229-14 | PKS-Replace 1140 with 3/4 crew cab pickup | 2014 | 36,100 |
| 116 | FL-5230-14 | PKS-Replace 1335 with 10ft outfront rotary mower | 2014 | 46,350 |
| 312 | FL-5232-15 | ENG SERVICES-Replace 1366 with 1/2 ton ext cab 4x2 pickup | 2015 | 27,800 |
| 434 | FL-5242-16 | PW-WATER-Replace 1554 with 3/4 ton cargo van | 2016 | 36,100 |
| 435 | FL-5243-16 | PW-WATER-Replace 1562 with 3/4 ton van | 2016 | 36,100 |
| 117 | FL-5245-14 | PKS-FORESTRY-1 new 1/2 ton ext cab 4x2 pickup | 2014 | 30,900 |
| 118 | FL-5246-14 | PKS-FORESTRY- 1 new 3/4 ton heavy duty 4x4 pickup | 2014 | 49,500 |
| 313 | FL-5249-15 | PKS-FORESTRY-Replace 1346 with 1/2 ton ext cab 4x4 pickup | 2015 | 30,100 |
| 520 | FL-5278-17 | PKS-1 new dual stream compactor truck | 2017 | 133,900 |
| 119 | FL-5298-14 | BYLAW-1 new 1/2 ton ext cab 4x4 pickup | 2014 | 30,900 |
| 120 | FL-5299-14 | BYLAW-1 new 1/2 ton ext cab 4x4 pickup | 2014 | 30,900 |
| 436 | FL-5300-16 | ENG DEV TRANSP-Replace 1364 with 1/2 ton ext cab 4x2 pickup | 2016 | 27,800 |
| 314 | FL-5301-15 | B&F-Replace 1246 with 3/4 ton ext cab 4x4 pickup w/plow | 2015 | 43,300 |
| 315 | FL-5303-15 | B&F-Replace 1320 with 3/4 ton cargo van | 2015 | 36,100 |
| 121 | FL-5312-14 | PKS-Replace 1059 with a 1/2 ton ext cab 4x2 pickup | 2014 | 27,800 |
| 316 | FL-5315-15 | PKS-Replace 1374,1375 with a 16' rotary mower | 2015 | 82,400 |
| 521 | FL-5318-17 | RECREATION-Replace 1148 with 7 seater mini van with stow-n-go seats | 2017 | 25,800 |
| 522 | FL-5319-17 | PKS-Replace 1286 with a 2 ton crew cab 4x4 dump truck | 2017 | 66,950 |
| 317 | FL-5320-15 | PKS- Replace 1146 with a 3/4 ton crew cab pickup | 2015 | 36,100 |
| 318 | FL-5323-15 | PKS-Replace 1371 with 3/4 ton crew cab pickup | 2015 | 36,100 |
| 523 | FL-5330-17 | FLEET MGMT-Replace 1157 with 1/2 ton ext cab 4x4 pickup | 2017 | 30,900 |
| 437 | FL-5331-16 | PKS-DEV-Replace 1368 with 1/2 ton crew cab 4x4 w/short box pickup | 2016 | 27,800 |
| 122 | FL-5332-14 | PKS- Replace 1439 with a 3/4 ton ext cab 4x4 pickup w/plow | 2014 | 43,300 |
| 524 | FL-5333-17 | PKS-HORT- Replace 1352 with 1 ton reg. cab 4x4 dump truck | 2017 | 56,700 |
| 123 | FL-5334-14 | PKS - Replace 1144 with 3/4 ton crew cab pickup | 2014 | 36,100 |
| 319 | FL-5335-15 | PKS - Replace 1287 with 3/4 ton crew cab pickup | 2015 | 36,100 |
| 124 | FL-5337-14 | PKS-Replace 1279 with narrow sidewalk tractor with plow/salter | 2014 | 63,900 |



2014 - 2017 Capital Budget - Project List

| Index # | Project # | Project Title | Budget Year | Total Budget |
|---------|------------|--|-------------|--------------|
| 125 | FL-5338-14 | PKS-Replace 1338 with narrow sidewalk tractor with plow/salter | 2014 | 63,900 |
| 126 | FL-5339-14 | PKS-Replace 1438 with 3/4 ton ext cab 4x4 pickup w/plow | 2014 | 43,300 |
| 127 | FL-5340-14 | PKS-Replace 1471 with narrow sidewalk tractor with plow/salter | 2014 | 63,900 |
| 128 | FL-5341-14 | PKS-Replace 1472 with narrow sidewalk tractor with plow/salter | 2014 | 63,900 |
| 129 | FL-5342-14 | PKS-Replace 1478 with 10' winged rotary mower | 2014 | 46,400 |
| 130 | FL-5343-14 | PKS-Replace 1479 with 10' winged rotary mower | 2014 | 46,400 |
| 131 | FL-5344-14 | PKS-Replace 1560 with 10' winged rotary mower | 2014 | 46,400 |
| 132 | FL-5346-14 | PKS-Replace 1343,1590,1591,1592 with zero turn mowers | 2014 | 53,600 |
| 525 | FL-5348-17 | PKS-Replace 1511 with narrow sidewalk tractor with plow/salt spreader | 2017 | 63,900 |
| 526 | FL-5349-17 | PKS-Replace 1512 with narrow sidewalk tractor with plow/salt spreader | 2017 | 63,900 |
| 527 | FL-5350-17 | PKS-Replace 1513 with narrow sidewalk tractor with plow/salt spreader | 2017 | 63,900 |
| 320 | FL-5352-15 | PKS-Replace 1607 with 16' outfront mower | 2015 | 82,400 |
| 438 | FL-5353-16 | PKS-Replace 1608 with 16' outfront mower | 2016 | 82,400 |
| 321 | FL-5354-15 | PKS-Replace 1707,1708,1714 with zero turn mowers | 2015 | 40,200 |
| 439 | FL-5361-16 | PKS-Replace 1565,1566 with 16' outfront mower | 2016 | 82,400 |
| 322 | FL-5365-15 | FLT-Replace 1138 with Hybrid sedan | 2015 | 30,900 |
| 440 | FL-5392-16 | PKS-Replace 1444 with 3/4 ton crew cab pickup | 2016 | 36,100 |
| 133 | FL-5412-14 | PKS-Replace 1291,1469,1470 with sweeper attachments | 2014 | 27,800 |
| 134 | FL-5418-14 | PKS-FORESTRY-Additional Small Equipment | 2014 | 20,600 |
| 441 | FL-5421-16 | PW-RDS-Replace 1344 with Regenerative street sweeper | 2016 | 288,400 |
| 323 | FL-5422-15 | PW-RDS-Replace 1209 with tandem dump truck | 2015 | 309,000 |
| 528 | FL-5426-17 | PW-RDS-Replace 1373 with Regenerative street sweeper | 2017 | 288,400 |
| 529 | FL-5431-17 | PW-RDS-Replace 1702 with service body sign truck with sliding platform | 2017 | 92,700 |
| 530 | FL-5436-17 | B&F-Replace 1670 with 3/4 ton cargo van | 2017 | 36,100 |
| 135 | FL-5438-14 | PKS- 1 new 3/4 ton crew cab pickup | 2014 | 36,100 |
| 136 | FL-5439-14 | PKS-new 3/4 ton crew cab pickup | 2014 | 36,100 |
| 531 | FL-5440-17 | PKS-4 new salt supply systems | 2017 | 26,800 |
| 137 | FL-5441-14 | PKS-8 new snow blower attachments | 2014 | 82,400 |
| 138 | FL-5442-14 | PKS-1 new 16' outfront mower | 2014 | 87,600 |
| 139 | FL-5443-14 | PKS-1 new 16' outfront mower | 2014 | 87,600 |
| 140 | FL-5444-14 | PKS- 1 new landscape trailer | 2014 | 20,600 |
| 141 | FL-5445-14 | PKS- 1 new landscape trailer | 2014 | 20,600 |
| 142 | FL-5446-14 | PKS- 1 new landscape trailer | 2014 | 20,600 |
| 143 | FL-5447-14 | PKS- 1 new dump trailer | 2014 | 25,800 |
| 144 | FL-5448-14 | PKS- 1 new dump trailer | 2014 | 25,800 |
| 145 | FL-5449-14 | PKS- 1 new dump trailer | 2014 | 25,800 |
| 146 | FL-5450-14 | PKS- 1 new dump trailer | 2014 | 25,800 |



2014 - 2017 Capital Budget - Project List

| Index # | Project # | Project Title | Budget Year | Total Budget |
|---------|------------|---|-------------|--------------|
| 147 | FL-5451-14 | PKS- 1 new narrow sidewalk tractor with plow/salter/ blower/sweeper attachments | 2014 | 84,500 |
| 324 | FL-5452-15 | PKS-Buy-out sidewalk plow lease | 2015 | 43,300 |
| 325 | FL-5453-15 | PKS-1 new narrow sidewalk tractor with plow/salter/blower/sweeper attachments | 2015 | 84,500 |
| 326 | FL-5454-15 | PKS-1 new narrow sidewalk tractor with plow/salter/blower/sweeper attachments | 2015 | 84,500 |
| 532 | FL-5455-17 | PKs-1 new narrow sidewalk tractor with plow/salter/blower/sweeper attachments | 2017 | 84,500 |
| 533 | FL-5456-17 | PKs-1 new narrow sidewalk tractor with plow/salter/blower/sweeper attachments | 2017 | 84,500 |
| 534 | FL-5457-17 | PKS-1 new narrow sidewalk tractor with plow/salter/blower/sweeper attachments | 2017 | 84,500 |
| 535 | FL-5458-17 | PKS-1 new narrow sidewalk tractor with plow/salter/blower/sweeper attachments | 2017 | 84,500 |
| 148 | FL-5460-14 | PKS-Additional Small Equipment | 2014 | 20,600 |
| 149 | FL-5461-14 | PW-RDS-1 new crash truck assembly | 2014 | 30,900 |
| 150 | FL-5462-14 | PW-RDS-1 new crash truck assembly | 2014 | 30,900 |
| 151 | FL-5463-14 | PW-RDS-1 new 2 ton 4x4 dump truck | 2014 | 67,000 |
| 152 | FL-5464-14 | PW-RDS-1 new 3/4 ton 4x4 ext cab pickup with plow/arrow board/salt spreader | 2014 | 56,700 |
| 153 | FL-5465-14 | PW-WASTEWATER-1 new utility vehicle special equipment | 2014 | 30,900 |
| 536 | FL-5466-17 | PW-WATER--Replace 1665 with 3/4 ton cargo van | 2017 | 36,100 |
| 154 | FL-5467-14 | PW-WATER--Replace 1639 with 3/4 ton cargo van | 2014 | 36,100 |
| 442 | FL-5468-16 | PW-WATER--Replace 1563 with 3/4 ton cargo van | 2016 | 36,100 |
| 155 | FL-5469-14 | PW-WASTEWATER--Replace 1580 with 1 ton unicell van | 2014 | 44,300 |
| 443 | FL-5478-16 | PW-WASTEWATER-Replace 1731 with 3/4 ton 4x4 ext cab pickup with plow | 2016 | 43,300 |
| 156 | FL-5486-14 | RECREATION-Replace 882 with showmobile trailer | 2014 | 180,250 |
| 327 | FL-5487-15 | BYLAW-Replace 1509 with sedan | 2015 | 30,900 |
| 444 | FL-5488-16 | BYLAW-Replace 1684 with smart car | 2016 | 25,800 |
| 445 | FL-5489-16 | BYLAW-Replace 1685 with smart car | 2016 | 25,800 |
| 157 | FL-5499-14 | PKS- 1 new narrow sidewalk tractor with plow/salter/ blower/sweeper attachments | 2014 | 84,500 |
| 158 | FR-3508-13 | Breathing Apparatus Replacements | 2014 | 45,100 |
| 328 | FR-3508-13 | Breathing Apparatus Replacements | 2015 | 45,100 |
| 446 | FR-3508-13 | Breathing Apparatus Replacements | 2016 | 45,100 |
| 537 | FR-3508-13 | Breathing Apparatus Replacements | 2017 | 45,100 |
| 159 | FR-3567-14 | Station #75 Equipment for Engine 75 | 2014 | 119,700 |
| 160 | FR-3571-14 | Command Vehicle | 2014 | 60,000 |
| 447 | FR-3573-16 | Command Vehicle | 2016 | 60,000 |
| 448 | FR-3578-16 | Fire Prevention Vehicle | 2016 | 40,000 |
| 329 | FR-3579-15 | Smeal Pumper(7973) Refurbishment | 2015 | 180,250 |
| 449 | FR-3582-16 | Reposition Stn 74 Kleinburg Build and Design | 2016 | 4,913,000 |
| 330 | FR-3583-15 | Reposition Stn 74 Kleinburg Land | 2015 | 1,111,800 |
| 450 | FR-3586-16 | Replace 7972 Pumper | 2016 | 699,400 |
| 538 | FR-3587-17 | Replace 7955 Aerial 55 FT | 2017 | 703,000 |



2014 - 2017 Capital Budget - Project List

| Index # | Project # | Project Title | Budget Year | Total Budget |
|---------|------------|--|-------------|--------------|
| 331 | FR-3588-15 | Replace 7966 Rescue Truck | 2015 | 628,800 |
| 539 | FR-3589-17 | Replace 7981 Training Van | 2017 | 33,600 |
| 451 | FR-3590-16 | Replace 7988 Training Vehicle | 2016 | 43,600 |
| 161 | FR-3591-14 | Replace 7979 Fire Prevention Vehicle | 2014 | 40,500 |
| 452 | FR-3592-16 | Smeal Aerial 17M(7983) Refurbishment | 2016 | 189,000 |
| 453 | FR-3593-16 | Replace HAZ MAT 7942 | 2016 | 545,000 |
| 162 | FR-3594-14 | Replace Platoon Chief Vehicle | 2014 | 73,800 |
| 332 | FR-3595-15 | Tech Rescue (7978) Refurbishment | 2015 | 109,000 |
| 333 | FR-3606-15 | Station 76 Aerial Purchase | 2015 | 1,300,000 |
| 334 | FR-3607-15 | Station 76 Equipment Purchase | 2015 | 120,000 |
| 454 | FR-3608-16 | Station 76 Equipment for Firefighter Purchase | 2016 | 125,000 |
| 335 | FR-3609-15 | Expand/Update Crew Quarters Station 76 | 2015 | 360,000 |
| 455 | FR-3610-16 | Replace Aerial 7968 - Smeal 32m | 2016 | 800,000 |
| 456 | FR-3611-16 | Replace 7971 Pumper | 2016 | 625,000 |
| 163 | FR-3612-14 | Fitness Equipment and Furniture Replacement - All Stations/Divisions | 2014 | 30,000 |
| 336 | FR-3612-14 | Fitness Equipment and Furniture Replacement - All Stations/Divisions | 2015 | 30,000 |
| 457 | FR-3612-14 | Fitness Equipment and Furniture Replacement - All Stations/Divisions | 2016 | 30,000 |
| 540 | FR-3612-14 | Fitness Equipment and Furniture Replacement - All Stations/Divisions | 2017 | 30,000 |
| 337 | FR-3614-15 | Replace Chief 73 Vehicle 7987 | 2015 | 45,000 |
| 541 | FR-3615-17 | Fire Prevention Vehicle Replacement | 2017 | 45,000 |
| 542 | FR-3616-17 | Fire Prevention Vehicle Replacement | 2017 | 45,000 |
| 164 | HR-9533-14 | Attendance Management Automation | 2014 | 61,800 |
| 543 | HR-9533-14 | Attendance Management Automation | 2017 | 103,000 |
| 165 | HR-9536-14 | Procure Learning Management System (LMS) | 2014 | 51,500 |
| 338 | IT-2502-14 | Electronic Document Management System | 2015 | 655,000 |
| 458 | IT-2502-14 | Electronic Document Management System | 2016 | 360,000 |
| 544 | IT-2502-14 | Electronic Document Management System | 2017 | 300,000 |
| 166 | IT-3016-13 | Personal Computer (PC) Assets Renewal | 2014 | 350,000 |
| 339 | IT-3016-13 | Personal Computer (PC) Assets Renewal | 2015 | 350,000 |
| 459 | IT-3016-13 | Personal Computer (PC) Assets Renewal | 2016 | 360,000 |
| 545 | IT-3016-13 | Personal Computer (PC) Assets Renewal | 2017 | 360,000 |
| 167 | IT-3017-13 | Enterprise Telephone System Assets Renewal | 2014 | 351,400 |
| 340 | IT-3017-13 | Enterprise Telephone System Assets Renewal | 2015 | 390,900 |
| 460 | IT-3017-13 | Enterprise Telephone System Assets Renewal | 2016 | 391,400 |
| 546 | IT-3017-13 | Enterprise Telephone System Assets Renewal | 2017 | 391,400 |
| 168 | IT-3019-13 | Central Computing Infrastructure Renewal | 2014 | 349,300 |
| 341 | IT-3019-13 | Central Computing Infrastructure Renewal | 2015 | 388,800 |



2014 - 2017 Capital Budget - Project List

| Index # | Project # | Project Title | Budget Year | Total Budget |
|---------|------------|--|-------------|--------------|
| 461 | IT-3019-13 | Central Computing Infrastructure Renewal | 2016 | 389,300 |
| 547 | IT-3019-13 | Central Computing Infrastructure Renewal | 2017 | 389,300 |
| 169 | IT-3020-14 | Continuous Improvement - City Website (Vaughan Online) | 2014 | 154,500 |
| 342 | IT-3020-14 | Continuous Improvement - City Website (Vaughan Online) | 2015 | 154,500 |
| 462 | IT-3020-14 | Continuous Improvement - City Website (Vaughan Online) | 2016 | 154,500 |
| 548 | IT-3020-14 | Continuous Improvement - City Website (Vaughan Online) | 2017 | 154,500 |
| 170 | LI-4503-14 | Bathurst Clark Resource Library Renovations-Phase 2 | 2014 | 250,000 |
| 171 | LI-4504-13 | Library Technology Upgrade | 2014 | 140,000 |
| 343 | LI-4504-13 | Library Technology Upgrade | 2015 | 140,000 |
| 463 | LI-4504-13 | Library Technology Upgrade | 2016 | 140,000 |
| 549 | LI-4504-13 | Library Technology Upgrade | 2017 | 140,000 |
| 172 | LI-4508-13 | Civic Centre Resource Library-Resource Material | 2014 | 244,320 |
| 173 | LI-4511-14 | Civic Centre Library-Communications & Hardware | 2014 | 756,000 |
| 550 | LI-4512-17 | Maple Library Renovations | 2017 | 770,000 |
| 464 | LI-4516-16 | Carrville Block 11- Resource Material | 2016 | 386,250 |
| 551 | LI-4516-16 | Carrville Block 11- Resource Material | 2017 | 386,250 |
| 552 | LI-4518-17 | Carrville BL11 - Furniture and Equipment | 2017 | 262,500 |
| 344 | LI-4521-15 | Carrville BI 11 Land | 2015 | 389,000 |
| 465 | LI-4522-16 | Carrville BL11 - Consulting Design/Construction | 2016 | 353,600 |
| 553 | LI-4522-16 | Carrville BL11 - Consulting Design/Construction | 2017 | 3,182,800 |
| 554 | LI-4524-17 | Carrville Community Library - Communications and Hardware | 2017 | 157,500 |
| 555 | LI-4525-17 | Vellore Village Community Library | 2017 | 353,600 |
| 556 | LI-4526-17 | Vellore Village Community Library - Land | 2017 | 389,000 |
| 174 | LI-4530-14 | Civic Centre Resource Library | 2014 | 1,260,000 |
| 175 | LI-4537-13 | Capital Resource Purchases | 2014 | 1,495,900 |
| 345 | LI-4537-13 | Capital Resource Purchases | 2015 | 1,777,500 |
| 466 | LI-4537-13 | Capital Resource Purchases | 2016 | 1,910,960 |
| 557 | LI-4537-13 | Capital Resource Purchases | 2017 | 1,949,170 |
| 176 | LI-4539-14 | Vellore Village South BL 39 - Consulting/Design/Construction | 2014 | 327,300 |
| 467 | LI-4539-14 | Vellore Village South BL 39 - Consulting/Design/Construction | 2016 | 3,001,300 |
| 346 | LI-4540-15 | Vellore Village South BL39 - Resource Materials | 2015 | 386,250 |
| 468 | LI-4540-15 | Vellore Village South BL39 - Resource Materials | 2016 | 386,250 |
| 469 | LI-4541-16 | Vellore Village South BL 36 - Furniture and Equipment | 2016 | 262,500 |
| 470 | LI-4542-16 | Vellore Village South BL39 - Communications and Hardware | 2016 | 157,500 |
| 177 | LI-4543-13 | Vellore Village South BL 39 - Land | 2014 | 389,000 |
| 558 | LI-4546-13 | Vellore Villiage Community Library - Resource Materials | 2017 | 386,250 |
| 178 | LI-4547-13 | Bathurst Clark Resource Library - Main Bathroom Renovations | 2014 | 100,000 |



2014 - 2017 Capital Budget - Project List

| Index # | Project # | Project Title | Budget Year | Total Budget |
|---------|------------|---|-------------|--------------|
| 347 | LI-4548-15 | AODA Compliant Circulation Desk & Sorting Machine- Pierre Berton Resource Library | 2015 | 120,000 |
| 559 | PK-6112-17 | LeParc Park - Tennis Court Reconstruction | 2017 | 321,000 |
| 179 | PK-6265-14 | Maple Reservoir Park - Senior Soccer Field Lighting | 2014 | 374,894 |
| 560 | PK-6279-17 | Reeves Park - Basketball Court Reconstruction | 2017 | 76,258 |
| 561 | PK-6287-17 | UV2-D1 - Block 18 District Park Development | 2017 | 688,725 |
| 348 | PK-6305-15 | Maple Valley Plan - North Maple Regional Park Phase I (A) Construction | 2015 | 7,209,993 |
| 562 | PK-6308-17 | UV1-N25 - Block 40 Neighbourhood Park Design & Construction | 2017 | 1,201,028 |
| 563 | PK-6309-17 | UV1-N28 - Block 40 Neighbourhood Park Design and Construction | 2017 | 625,909 |
| 564 | PK-6310-17 | UV1-N29 - Block 47 Neighbourhood Park Design & Construction | 2017 | 1,295,975 |
| 565 | PK-6321-17 | Alexandra Elisa Park - Basketball Court Reconstruction | 2017 | 84,194 |
| 180 | PK-6322-14 | Rose Mandarin Park - Basketball Court Reconstruction | 2014 | 72,965 |
| 471 | PK-6323-16 | Marita Payne Park - Basketball Court Reconstruction | 2016 | 72,965 |
| 566 | PK-6327-17 | Belair Way Park - Bocce Court Redevelopment | 2017 | 133,128 |
| 181 | PK-6334-14 | Heatherton Parkette - Playground Replacement & Safety Surfacing | 2014 | 133,849 |
| 182 | PK-6336-14 | HR Breta Park - Playground Replacement & Safety Surfacing | 2014 | 151,498 |
| 567 | PK-6340-17 | Frank Robson Park - Ball Diamond Irrigation System | 2017 | 86,469 |
| 349 | PK-6344-13 | York Hill Park - Tennis Court Replacement | 2015 | 362,848 |
| 472 | PK-6345-16 | Conley South Park - Tennis Court Reconstruction | 2016 | 280,531 |
| 473 | PK-6346-16 | Maple Valley Plan - North Maple Regional Park Phase I(B) | 2016 | 6,179,994 |
| 568 | PK-6347-17 | LP-N6 Block 12 Linear Park | 2017 | 154,407 |
| 569 | PK-6348-17 | LP-N9 Block 12 Linear Park | 2017 | 178,278 |
| 570 | PK-6351-17 | Jersey Creek Park - Playground Equipment (Swing) | 2017 | 36,460 |
| 183 | PK-6356-14 | Sonoma Heights Community Park - Ball Diamond Lighting | 2014 | 229,184 |
| 184 | PK-6359-14 | Maxey Park - Parking Lot Expansion | 2014 | 90,867 |
| 571 | PK-6360-17 | Vellore Village Community Centre - Soccer Field Redevelopment | 2017 | 356,900 |
| 185 | PK-6361-14 | Bindertwine Park - Soccer Backstop and Sideline Fence | 2014 | 138,368 |
| 186 | PK-6365-14 | UV1-D4 - Block 40 District Park Development | 2014 | 392,112 |
| 350 | PK-6365-14 | UV1-D4 - Block 40 District Park Development | 2015 | 3,564,651 |
| 572 | PK-6368-17 | Bindertwine Park - Ball Diamond Fencing | 2017 | 32,000 |
| 351 | PK-6370-15 | Uplands Golf & Ski Centre - Irrigation/Snow Making Water Systems | 2015 | 663,732 |
| 352 | PK-6373-15 | Pedestrian & Bicycle Master Plan (Off Road System) - Construction | 2015 | 460,000 |
| 187 | PK-6377-14 | Mapes Park- Playground Replacement & Safety Surfacing | 2014 | 155,513 |
| 474 | PK-6380-16 | 9v9 and 11v11 Soccer Field Upgrades | 2016 | 136,514 |
| 188 | PK-6381-14 | Al Palladini Community Centre - Landscape and Pedestrian Improvements | 2014 | 61,002 |
| 189 | PK-6382-14 | Torii Park - Tennis Court Reconstruction | 2014 | 269,474 |
| 190 | PK-6384-13 | Uplands Golf and Ski Centre - Hiking Trail/Pathways Improvements | 2014 | 91,650 |
| 353 | PK-6384-13 | Uplands Golf and Ski Centre - Hiking Trail/Pathways Improvements | 2015 | 91,650 |



2014 - 2017 Capital Budget - Project List

| Index # | Project # | Project Title | Budget Year | Total Budget |
|---------|------------|--|-------------|--------------|
| 475 | PK-6384-13 | Uplands Golf and Ski Centre - Hiking Trail/Pathways Improvements | 2016 | 91,650 |
| 573 | PK-6384-13 | Uplands Golf and Ski Centre - Hiking Trail/Pathways Improvements | 2017 | 91,650 |
| 191 | PK-6385-14 | Agostino Park - Multi-Use Field Development | 2014 | 100,683 |
| 192 | PK-6386-14 | Calvary Church Sports Fields - Soccer Field Redevelopment | 2014 | 241,046 |
| 193 | PK-6388-14 | Pedestrian Bridge Repairs and Replacement | 2014 | 247,250 |
| 354 | PK-6389-15 | Glen Shields Park - Tennis Court Reconstruction | 2015 | 284,872 |
| 355 | PK-6390-15 | Dufferin Reservoir - Sports Fields | 2015 | 482,684 |
| 194 | PK-6391-14 | Torii Park - Bocce Court Development | 2014 | 90,519 |
| 356 | PK-6393-15 | West Maple Creek Park - Playground Replacement & Safety Surfacing | 2015 | 204,102 |
| 357 | PK-6394-15 | UV2-D2 - Block 11 District Park w/CC - Park Design & Construction | 2015 | 148,426 |
| 574 | PK-6394-15 | UV2-D2 - Block 11 District Park w/CC - Park Design & Construction | 2017 | 1,349,330 |
| 195 | PK-6396-14 | Yorkhill District Park - Playground Redevelopment | 2014 | 470,839 |
| 575 | PK-6397-13 | VMC23-2 - Vaughan Metropolitan Centre Black Creek Park Design and Construction | 2017 | 620,018 |
| 576 | PK-6398-17 | VMC30-6 - Block 30 Urban Square Design and Construction | 2017 | 556,602 |
| 358 | PK-6399-15 | UV1-S2 - Block 33 Urban Square Design and Construction | 2015 | 297,546 |
| 359 | PK-6400-15 | UV1-S3 - Block 33 Urban Square Design and Construction | 2015 | 297,546 |
| 577 | PK-6401-17 | 61W-N2 - Block 61 Neighbourhood Park Design and Construction | 2017 | 520,941 |
| 578 | PK-6402-17 | 61W-S7 - Block 61 Urban Square Design and Construction | 2017 | 297,556 |
| 360 | PK-6403-15 | MacMillan Farm - Design and Construction | 2015 | 487,960 |
| 579 | PK-6404-17 | Glen Shields Park - Pathway Lighting | 2017 | 269,675 |
| 361 | PK-6405-15 | Don and Humber River System Trail Signage (2015) | 2015 | 108,905 |
| 476 | PK-6406-16 | Pedestrian and Bicycle Master Plan (off road system) Design and Construction | 2016 | 593,400 |
| 196 | PK-6407-14 | Crieff Parkette - Playground Replacement & Safety Surfacing | 2014 | 86,232 |
| 580 | PK-6408-17 | Concord Thornhill Regional Park - Playground Rubber Surfacing Replacement | 2017 | 151,438 |
| 477 | PK-6409-16 | Glen Shields Park - Activity Centre Improvements | 2016 | 243,415 |
| 197 | PK-6410-14 | Joey Panetta Park - Tennis Court Reconstruction | 2014 | 224,463 |
| 198 | PK-6411-14 | Melville Park - Playground Replacement & Safety Surfacing | 2014 | 194,732 |
| 581 | PK-6412-17 | 911 Park Signage Program | 2017 | 197,434 |
| 582 | PK-6414-17 | UV1-S1 - Block 40 Urban Square Design and Construction | 2017 | 570,964 |
| 199 | PK-6415-14 | 61W-N1 - Block 61 Neighbourhood Park Design and Construction | 2014 | 1,162,779 |
| 478 | PK-6418-16 | Vaughan Mills Park - Playground Replacement & Safety Surfacing | 2016 | 201,602 |
| 479 | PK-6419-16 | Almont Park - Playground Replacement & Safety Surfacing | 2016 | 118,984 |
| 480 | PK-6420-16 | Fossil Hill Park - Playground Replacement & Safety Surfacing | 2016 | 122,643 |
| 362 | PK-6421-15 | Princeton Gate Park - Playground Replacement & Safety Surfacing | 2015 | 158,404 |
| 583 | PK-6422-17 | Pedestrian and Bicycle Master Plan (off road system) Design and Construction | 2017 | 368,000 |
| 584 | PK-6423-17 | Glen Shields Park - Shade Structure | 2017 | 79,954 |
| 585 | PK-6424-17 | 61W-N3 - Block 61 Neighbourhood Park Design and Construction | 2017 | 639,030 |



2014 - 2017 Capital Budget - Project List

| Index # | Project # | Project Title | Budget Year | Total Budget |
|---------|------------|--|-------------|--------------|
| 586 | PK-6425-17 | 61W-G8 - Block 61 Greenway Park Design and Construction | 2017 | 746,265 |
| 587 | PK-6426-17 | CC11-P2 - Block 11 Carville Centre Parkette Design and Construction | 2017 | 186,402 |
| 588 | PK-6427-17 | Hayhoe Mills Park - Design & Construction | 2017 | 429,458 |
| 589 | PK-6428-17 | VMC29-1 - Block 29 Neighbourhood Park Design and Construction | 2017 | 608,638 |
| 590 | PK-6429-17 | VMC29-10 - Block 29 Urban Square Design and Construction | 2017 | 362,763 |
| 591 | PK-6430-17 | VMC30-7 -Block 30 Vaughan Metropolitan Centre Park Design and Construction | 2017 | 1,167,188 |
| 200 | PK-6431-14 | 61E-N1 - Block 61 Neighbourhood Park Design and Construction | 2014 | 892,669 |
| 592 | PK-6432-17 | 61E-P4 - Block 61 Parkette Design and Construction | 2017 | 151,956 |
| 593 | PK-6433-17 | Active Together Master Plan 5 year update | 2017 | 138,588 |
| 201 | PK-6434-14 | Mario Plastina Park - Expansion of Existing Play Equipment | 2014 | 49,749 |
| 202 | PK-6436-14 | Velmar Downs Park - Tennis Court Reconstruction | 2014 | 184,190 |
| 481 | PK-6437-16 | Giovanni Caboto Park - Tennis Court Reconstruction | 2016 | 224,463 |
| 363 | PK-6438-15 | Marco Park - Tennis Court Reconstruction | 2015 | 224,463 |
| 594 | PK-6440-17 | York Hill District Park - Basketball Court Reconstruction | 2017 | 46,083 |
| 482 | PK-6441-16 | York Hill District Park - Hardscape and Walkway Replacement | 2016 | 406,002 |
| 595 | PK-6443-17 | Maple Community Centre - Ball Diamond Irrigation | 2017 | 97,881 |
| 596 | PK-6445-17 | KA-P4 Kipling Avenue Area Parkette | 2017 | 131,644 |
| 597 | PK-6446-17 | KA-N1- Kipling Avenue area Neighbourhood Park Design and Construction | 2017 | 677,611 |
| 598 | PK-6447-17 | KA-P2 Kipling Avenue Area Parkette | 2017 | 169,151 |
| 599 | PK-6448-17 | KA-P3 Kipling Avenue Area Parkette | 2017 | 203,736 |
| 600 | PK-6449-17 | VMC29-13 - Block 29 Park Design and Construction | 2017 | 1,850,836 |
| 601 | PK-6450-17 | YS1-N2 - Block 1 Neighbourhood Park Design and Construction | 2017 | 851,752 |
| 602 | PK-6451-17 | YS1-P1 Block 1 Parkette Design and Construction | 2017 | 179,502 |
| 203 | PK-6452-14 | UV1-LP1 - Block 40 Greenway Design and Construction | 2014 | 533,338 |
| 364 | PK-6455-15 | UV2-N19 - Block 12 Neighbourhood Park Design and Construction | 2015 | 1,542,214 |
| 603 | PK-6456-17 | 61W-N4 - Block 61 Neighbourhood Park Design and Construction | 2017 | 922,610 |
| 604 | PK-6457-17 | UV1-N30 - Block 47 Neighbourhood Park Design and Construction | 2017 | 478,311 |
| 605 | PK-6458-17 | Maple Valley Plan - North Maple Regional Park Phase 2 Construction | 2017 | 5,659,336 |
| 606 | PK-6459-17 | Maple Lions Park - Playground Replacement & Safety Surfacing | 2017 | 129,286 |
| 607 | PK-6460-17 | Robert Watson Park - Playground Replacement & Safety Surfacing | 2017 | 129,840 |
| 365 | PK-6461-15 | Marco Park - Playground Replacement & Safety Surfacing | 2015 | 138,872 |
| 608 | PK-6462-17 | Vellore Heritage Square - Playground Replacement & Safety Surfacing | 2017 | 100,837 |
| 204 | PK-6463-14 | Maple Community District Park - Accessible Swings | 2014 | 34,219 |
| 366 | PK-6464-15 | Rosedale North Park - Basketball Court Reconstruction | 2015 | 73,321 |
| 367 | PK-6465-15 | Dufferin District Park - Basketball Court Reconstruction | 2015 | 72,965 |
| 368 | PK-6466-15 | Woodbridge Highlands Park - Basketball Court Reconstruction | 2015 | 74,244 |
| 483 | PK-6467-16 | Comdel Park - Basketball Court Reconstruction | 2016 | 85,770 |



2014 - 2017 Capital Budget - Project List

| Index # | Project # | Project Title | Budget Year | Total Budget |
|---------|------------|---|-------------|--------------|
| 484 | PK-6468-16 | Joseph Aaron Park - Basketball Court Reconstruction | 2016 | 95,601 |
| 609 | PK-6470-17 | Winding Lane Park - Basketball Court Reconstruction | 2017 | 42,370 |
| 610 | PK-6471-17 | Worth Park - Basketball Court Reconstruction | 2017 | 54,877 |
| 611 | PK-6472-17 | Rosedale Park North - Tennis Court Reconstruction | 2017 | 245,292 |
| 205 | PK-6473-14 | Vaughan Sports Village - Bocce Court Resurfacing | 2014 | 66,026 |
| 369 | PK-6474-15 | Keffer Marsh - Bridge Replacement | 2015 | 89,726 |
| 206 | PK-6475-14 | Maple Airport Open Space - Bridge Replacement | 2014 | 97,852 |
| 612 | PK-6477-17 | Wade Gate Park - Tennis Court Reconstruction | 2017 | 192,037 |
| 370 | PK-6478-15 | Maple Airport - Playground Surfacing and Accessible Swings | 2015 | 70,422 |
| 207 | PK-6479-14 | Parks Redevelopment Strategy | 2014 | 108,150 |
| 208 | PK-6480-14 | Pinegrove Pedestrian Bridge Replacement | 2014 | 183,242 |
| 209 | PK-6481-14 | Soccer Field Fence | 2014 | 71,379 |
| 210 | PK-6482-14 | Vaughan Grove Park - Bocce Court Development | 2014 | 116,897 |
| 211 | PK-6483-14 | Vaughan Grove Park - Parking Expansion | 2014 | 204,267 |
| 212 | PK-6487-14 | Bob O Link Parkette - Walkway Lighting | 2014 | 96,305 |
| 213 | PK-6488-14 | King High Park - Pathway Lighting | 2014 | 114,433 |
| 214 | PK-6489-14 | Oak Bank Pond - Boardwalk Reconstruction | 2014 | 30,591 |
| 371 | PK-6489-14 | Oak Bank Pond - Boardwalk Reconstruction | 2015 | 237,930 |
| 215 | PK-6490-14 | Maple Reservoir Field Conversion to 9V9 | 2014 | 29,995 |
| 216 | PK-6492-14 | Bindertwine Park - Ball Diamond Backstop and Fence Improvements | 2014 | 162,277 |
| 217 | PO-6700-13 | Tree Planting Program-Regular | 2014 | 611,030 |
| 372 | PO-6700-13 | Tree Planting Program-Regular | 2015 | 611,030 |
| 485 | PO-6700-13 | Tree Planting Program-Regular | 2016 | 611,030 |
| 613 | PO-6700-13 | Tree Planting Program-Regular | 2017 | 611,030 |
| 218 | PO-6717-14 | Soccer Field Redevelopment at York Catholic District School Board Locations | 2014 | 203,940 |
| 219 | PO-6739-13 | Tree Replacement Program-EAB | 2014 | 417,941 |
| 373 | PO-6739-13 | Tree Replacement Program-EAB | 2015 | 417,941 |
| 486 | PO-6739-13 | Tree Replacement Program-EAB | 2016 | 417,941 |
| 614 | PO-6739-13 | Tree Replacement Program-EAB | 2017 | 417,941 |
| 220 | PO-6740-14 | Irrigation Central Control System Additions-Various Locations | 2014 | 129,000 |
| 374 | PO-6741-15 | Maple Community Centre-Landscape & Traffic Safety Improvements | 2015 | 180,250 |
| 375 | PO-6742-15 | Park Benches-Various Locations | 2015 | 74,200 |
| 376 | PO-6743-15 | Park Picnic Table-Various Locations | 2015 | 74,200 |
| 615 | PO-6745-17 | Nashville Cemetery-Road Extension | 2017 | 57,700 |
| 221 | PO-6746-15 | Fence Repair & Replacement Program | 2014 | 373,983 |
| 377 | PO-6746-15 | Fence Repair & Replacement Program | 2015 | 418,000 |
| 487 | PO-6746-15 | Fence Repair & Replacement Program | 2016 | 140,400 |



2014 - 2017 Capital Budget - Project List

| Index # | Project # | Project Title | Budget Year | Total Budget |
|---------|------------|--|-------------|--------------|
| 616 | PO-6746-15 | Fence Repair & Replacement Program | 2017 | 114,963 |
| 378 | PO-6747-15 | Relocation of Gazebo (Dr.Mcleans to Rainbow Creek) | 2015 | 56,650 |
| 222 | PO-6749-14 | No Smoking By-Law Signs | 2014 | 54,075 |
| 223 | PO-6750-14 | Park and Walkway Fencing | 2014 | 39,655 |
| 617 | PO-6751-17 | Sports Field Safety Fencing for Spectators at Vaughan Grove Sports Complex | 2017 | 91,927 |
| 224 | PO-6753-14 | CTS Mobile Handheld Program | 2014 | 30,900 |
| 379 | PO-6753-14 | CTS Mobile Handheld Program | 2015 | 157,220 |
| 488 | PO-6753-14 | CTS Mobile Handheld Program | 2016 | 157,220 |
| 225 | PO-6754-13 | Parks Concrete Walkway Repairs/Replacements | 2014 | 237,930 |
| 380 | PO-6754-13 | Parks Concrete Walkway Repairs/Replacements | 2015 | 237,930 |
| 489 | PO-6754-13 | Parks Concrete Walkway Repairs/Replacements | 2016 | 216,300 |
| 618 | PO-6754-13 | Parks Concrete Walkway Repairs/Replacements | 2017 | 216,300 |
| 490 | PW-1972-16 | Public Works and Parks Operations Yard Expansion and Upgrade Strategy | 2016 | 16,209,557 |
| 619 | PW-1972-16 | Public Works and Parks Operations Yard Expansion and Upgrade Strategy | 2017 | 43,855,859 |
| 226 | PW-2013-07 | Street Light Pole Replacement Program | 2014 | 309,000 |
| 381 | PW-2013-07 | Street Light Pole Replacement Program | 2015 | 309,000 |
| 491 | PW-2013-07 | Street Light Pole Replacement Program | 2016 | 309,000 |
| 620 | PW-2013-07 | Street Light Pole Replacement Program | 2017 | 309,000 |
| 227 | PW-2035-11 | Curb and Sidewalk Repair & Replacement | 2014 | 1,600,000 |
| 382 | PW-2035-11 | Curb and Sidewalk Repair & Replacement | 2015 | 1,700,000 |
| 492 | PW-2035-11 | Curb and Sidewalk Repair & Replacement | 2016 | 1,800,000 |
| 621 | PW-2035-11 | Curb and Sidewalk Repair & Replacement | 2017 | 1,900,000 |
| 228 | PW-2052-14 | Road Patrol Hardware & Software | 2014 | 25,800 |
| 229 | PW-2054-14 | Environmental Assessment for a new works yard - west portion of the City | 2014 | 180,250 |
| 230 | PW-2057-14 | Dome Doors | 2014 | 38,625 |
| 383 | PW-2057-14 | Dome Doors | 2015 | 38,625 |
| 384 | PW-2058-13 | LED Streetlight Conversion | 2015 | 1,500,000 |
| 493 | PW-2058-13 | LED Streetlight Conversion | 2016 | 1,500,000 |
| 622 | PW-2058-13 | LED Streetlight Conversion | 2017 | 1,500,000 |
| 231 | PW-2061-14 | Woodbridge Yard Humber River Rehabilitation | 2014 | 195,700 |
| 232 | PW-2062-14 | Works Yard Improvements(JOC-Dufferin-Woodbridge Yards) | 2014 | 25,750 |
| 233 | PW-2063-13 | ICI Water Meter Replacement Program | 2014 | 206,000 |
| 385 | PW-2063-13 | ICI Water Meter Replacement Program | 2015 | 206,000 |
| 494 | PW-2063-13 | ICI Water Meter Replacement Program | 2016 | 206,000 |
| 623 | PW-2063-13 | ICI Water Meter Replacement Program | 2017 | 206,000 |
| 234 | PW-2066-14 | Yard Weigh Scale | 2014 | 128,750 |
| 235 | PW-2067-14 | Recycling at Designated Canada Post Supermail Boxes | 2014 | 146,775 |



2014 - 2017 Capital Budget - Project List

| Index # | Project # | Project Title | Budget Year | Total Budget |
|---------|------------|--|-------------|--------------|
| 236 | PW-2068-14 | Weston/400 & Industrial Park (Dry) Pond | 2014 | 225,000 |
| 237 | PW-2069-14 | Four Valley Pond. Storm Water Management Pond #68 | 2014 | 300,000 |
| 238 | PW-2070-14 | English Daisy Court (Dry) Pond. Storm Water Management Pond #114 | 2014 | 75,000 |
| 239 | RE-9503-13 | Fitness Centre Equipment Replacement | 2014 | 125,100 |
| 386 | RE-9503-13 | Fitness Centre Equipment Replacement | 2015 | 125,100 |
| 495 | RE-9503-13 | Fitness Centre Equipment Replacement | 2016 | 125,100 |
| 624 | RE-9503-13 | Fitness Centre Equipment Replacement | 2017 | 125,100 |
| 387 | RE-9519-15 | Vaughan Art Gallery Site Study | 2015 | 51,500 |
| 388 | RE-9521-15 | Retrofit to Energy-Efficient Lighting at Gallery space at MCC | 2015 | 25,800 |
| 389 | RE-9522-15 | Public Display Units for City Hall and MCC | 2015 | 67,000 |
| 240 | RE-9524-14 | City Playhouse Technical Equipment Upgrade | 2014 | 22,151 |
| 241 | RE-9525-14 | REC User Fee & Pricing Model Update | 2014 | 56,650 |
| 242 | RL-0005-13 | Land Acquisition Fees | 2014 | 267,800 |
| 390 | RL-0005-13 | Land Acquisition Fees | 2015 | 267,800 |
| 496 | RL-0005-13 | Land Acquisition Fees | 2016 | 267,800 |
| 625 | RL-0005-13 | Land Acquisition Fees | 2017 | 267,800 |
| 626-640 | | 2018 & Beyond Detailed Capital Project List | 2018+ | 49,523,918 |



Project Summary

| | | | |
|------------------------|----------------------------------|-------------------------|------|
| Project Number: | AV-3020-14 | Approval Year: | 2014 |
| Project Title: | Access Vaughan Phase II - Step D | Scenario Active: | Yes |
| Asset Type: | Technology Infrastructure | TCA: | Yes |
| Department: | Access Vaughan | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | City-Wide | | |
| Project Type: | Technology | | |

| | | | | | | | | |
|--|----------------------|----------------------|------------------------|---|--|-----------------------|------------------------|-------------------|
| Project Description | | | | Project Timelines | | | | |
| Expansion of services provided by Access Vaughan for already integrated departments. Access Vaughan will be able to service callers with respect to more general inquiries; reducing the overall need to transfer callers and be better able to provide first call resolution. Benefits & Opportunities for Phase II. Critical Success Factors: Maintain Service Level of 80/20 each month, improved first call resolution for callers, quality assurance reviews and appropriate staffing levels to manage increased call volume and handle time. | | | | The approach for implementation of Phase II has been staggered for each new implementation/expansion over a 5 year period. Access Vaughan Phase II– Step integration with Parks & Forestry Operation. Step B – Integration with Animal Services, Step C – further integration with Enforcement Services, Step D – further integration with Public Works. Step E – further expansion/integration of Access Vaughan services. Access Vaughan Phase II– Step D – further integration with Public Works will require resources from Information Technology Management and Public Works. Project commencement Q2, 2017 assuming resources available from respective departments and no technology restraints." | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| | | | | Information Technology Management; Public Works | | | | |
| Project Forecast | | | | Project Detailed 2014 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 50,500 | 50,500 | 0 | Expense | | | | |
| 2015 | 0 | 0 | 0 | 01001 - 8802 | Consultant | 17,000 | | |
| 2016 | 0 | 0 | 0 | 01001 - 8805 | 3% Administration Cost | 1,500 | | |
| 2017 | 0 | 0 | 0 | 01001 - 8807 | Furniture & Equipment | 32,000 | | |
| 2018 & Beyond | 0 | 0 | 0 | | | Total Expense: | 50,500 | |
| | 50,500 | 50,500 | 0 | Revenue | | | | |
| | | | | 50000 - 8843 | Transfer from Taxation | 50,500 | | |
| | | | | | | Total Revenue: | 50,500 | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 50,442 | 0 | 50,442 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | 121-14-01 - Citizen Service Representative | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2013 | Jan 1, 2014 | Brigid LaManna | Joseph Pittari | | | | Oct 31, 2014 | |



Project Summary

| | | | |
|------------------------|--|-------------------------|------|
| Project Number: | BF-8237-14 | Approval Year: | 2014 |
| Project Title: | Garnet A Williams Community Centre Remove Wall Covering in Pool area | Scenario Active: | Yes |
| Asset Type: | Recreation Buildings & Facilities | TCA: | No |
| Department: | Buildings and Facilities | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | Ward 5 | | |
| Project Type: | Infrastructure Replacement | | |

| | | | | | | | | |
|--|---------------|---------------|-----------------|-------------------------|-------------------------|----------------|-----------------|------------|
| Project Description | | | | Project Timelines | | | | |
| Remove the K13 sprayed on insulation from the pool area. The sprayed on wall covering in the pool area continues to loose adhesion and flakes off onto the pool deck and into the pool. The material is very porous with an open cell texture that accumulates dirt and dust, leaving a visual perception that there is mold present. This condition existed at Al Palladini Community Centre but has since been removed. Paint will be applied to provide a clean and easy to maintain surface. | | | | | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| | | | | | | | | |
| Project Forecast | | | | Project Detailed 2014 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 52,600 | 52,600 | 0 | Expense | | | | |
| 2015 | 0 | 0 | 0 | 01001 - 8801 | Contractors | 51,000 | | |
| 2016 | 0 | 0 | 0 | 01001 - 8805 | 3% Administration Cost | 1,600 | | |
| 2017 | 0 | 0 | 0 | | | Total Expense: | 52,600 | |
| 2018 & Beyond | 0 | 0 | 0 | Revenue | | | | |
| | 52,600 | 52,600 | 0 | 60010 - 8844 | Pre-B& F Infra. Reserve | 52,600 | | |
| | | | | | | Total Revenue: | 52,600 | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2009 | Jun 1, 2014 | Angelo Cioffi | Michael Shatil | | | | Sep 30, 2014 | |



Project Summary

| | | | |
|------------------------|------------------------------------|-------------------------|------|
| Project Number: | BF-8270-14 | Approval Year: | 2014 |
| Project Title: | Sunset Ridge Park Walkway Lighting | Scenario Active: | Yes |
| Asset Type: | Walkways, Lighting & Cameras | TCA: | Yes |
| Department: | Buildings and Facilities | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | Ward 2 | | |
| Project Type: | New Infrastructure | | |

| | | | | | | | | |
|---|---------------|---------------|-----------------|-------------------------|------------------------|---------------|-----------------|------------|
| Project Description | | | | Project Timelines | | | | |
| Complete walkway lighting in the park so that all walkways are lit. | | | | | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| | | | | | | | | |
| Project Forecast | | | | Project Detailed 2014 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 51,500 | 51,500 | 0 | Expense | | | | |
| 2015 | 0 | 0 | 0 | 01001 - 8801 | Contractors | 50,000 | | |
| 2016 | 0 | 0 | 0 | 01001 - 8805 | 3% Administration Cost | 1,500 | | |
| 2017 | 0 | 0 | 0 | | Total Expense: | 51,500 | | |
| 2018 & Beyond | 0 | 0 | 0 | Revenue | | | | |
| | 51,500 | 51,500 | 0 | 50000 - 8843 | Transfer from Taxation | 51,500 | | |
| | | | | | Total Revenue: | 51,500 | | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 2,500 | 0 | 2,500 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2010 | May 1, 2014 | Angelo Cioffi | Michael Shatil | | | | Sep 30, 2014 | |



Project Summary

| | | | |
|------------------------|--|-------------------------|------|
| Project Number: | BF-8318-14 | Approval Year: | 2014 |
| Project Title: | Woodbridge College Park - Electrical Cabinet Replacement | Scenario Active: | Yes |
| Asset Type: | Equipment - Replacement | TCA: | Yes |
| Department: | Buildings and Facilities | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | Ward 2 | | |
| Project Type: | Equipment Replacement | | |

| | | | | | | | | |
|---|----------------------|----------------------|------------------------|--------------------------------|------------------------|-----------------------|------------------------|-------------------|
| Project Description | | | | Project Timelines | | | | |
| Replace parks main electrical service cabinets. The electrical pad mounted cabinets located in the park houses the primary incoming electrical services that powers up the lighting and other park amenities. Some installations are old, corroding and the cabinets have been vandalized where safety is a concern due to the high voltage service inside the cabinets. It is proposed to replace the cabinet with updated unit at Woodbridge College Park soccer field. | | | | | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| | | | | | | | | |
| Project Forecast | | | | Project Detailed 2014 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 20,600 | 20,600 | 0 | Expense | | | | |
| 2015 | 0 | 0 | 0 | 01001 - 8801 | Contractors | 20,000 | | |
| 2016 | 0 | 0 | 0 | 01001 - 8805 | 3% Administration Cost | 600 | | |
| 2017 | 0 | 0 | 0 | | | Total Expense: | 20,600 | |
| 2018 & Beyond | 0 | 0 | 0 | Revenue | | | | |
| | 20,600 | 20,600 | 0 | 60188 - 8844 | Parks Infra. Reserve | 20,600 | | |
| | | | | | | Total Revenue: | 20,600 | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2011 | Apr 22, 2014 | Angelo Cioffi | Michael Shatil | | | | Aug 5, 2014 | |



Project Summary

| | | | |
|------------------------|---|-------------------------|------|
| Project Number: | BF-8356-14 | Approval Year: | 2014 |
| Project Title: | Woodbridge College Park - Electrical Cabinet Replacement (Baseball) | Scenario Active: | Yes |
| Asset Type: | Equipment - Replacement | TCA: | Yes |
| Department: | Buildings and Facilities | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | Ward 2 | | |
| Project Type: | Equipment Replacement | | |

| Project Description | | | | Project Timelines | | | | |
|---|---------------|---------------|-----------------|-------------------------|------------------------|----------------|-----------------|------------|
| Electrical service cabinet replacement at Woodbridge College baseball diamond: The electrical pad mounted cabinets located in the park houses the primary incoming electrical services that powers up the lighting and other park amenities. Some installations are old, corroding and the cabinets have been vandalized where safety is a concern due to the high voltage service inside the cabinets. It is proposed to replace the cabinet with updated unit at Woodbridge College park baseball diamond. | | | | | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| | | | | | | | | |
| Project Forecast | | | | Project Detailed 2014 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 20,600 | 20,600 | 0 | Expense | | | | |
| 2015 | 0 | 0 | 0 | 01001 - 8801 | Contractors | 20,000 | | |
| 2016 | 0 | 0 | 0 | 01001 - 8805 | 3% Administration Cost | 600 | | |
| 2017 | 0 | 0 | 0 | | | Total Expense: | 20,600 | |
| 2018 & Beyond | 0 | 0 | 0 | Revenue | | | | |
| | 20,600 | 20,600 | 0 | 60188 - 8844 | Parks Infra. Reserve | 20,600 | | |
| | | | | | | Total Revenue: | 20,600 | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2011 | May 4, 2014 | Angelo Cioffi | Michael Shatil | | | | Jul 15, 2014 | |



Project Summary

| | | | |
|------------------------|---|-------------------------|------|
| Project Number: | BF-8359-14 | Approval Year: | 2014 |
| Project Title: | Chancellor District Park - Walkway Lighting Replacement | Scenario Active: | Yes |
| Asset Type: | Walkways, Lighting & Cameras | TCA: | Yes |
| Department: | Buildings and Facilities | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | Ward 3 | | |
| Project Type: | Infrastructure Replacement | | |

| | | | | | | | |
|--|----------------------|----------------------|------------------------|--------------------------------|--------------------|-----------------------|------------------------|
| Project Description | | | | Project Timelines | | | |
| Replace walkway lighting in Chancellor District Park. The walkway lighting on the path that leads through the park requires replacement. Many of the first generation poles that were installed in the parks have corroded at the bases and are not structurally or electrically sound. Corrosion has occurred due to metal breakdown and as a result of winter deicing methods. It is proposed to replace the walkway using new weather durable concrete poles and energy efficient luminaries. | | | | | | | |
| Scenario Description | | | | Other Dept Impact | | | |
| | | | | | | | |
| Project Forecast | | | | Project Detailed 2014 | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | |
| 2014 | 52,000 | 52,000 | 0 | Expense | | | |
| 2015 | 0 | 0 | 0 | 01001 - 8801 | Contractors | | 52,000 |
| 2016 | 0 | 0 | 0 | | | Total Expense: | 52,000 |
| 2017 | 0 | 0 | 0 | Revenue | | | |
| 2018 & Beyond | 0 | 0 | 0 | 61025 - 8844 | Gas Tax Reserve | | 52,000 |
| | 52,000 | 52,000 | 0 | | | Total Revenue: | 52,000 |
| Related Projects | | | | Operating Budget Impact | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue |
| | | | | 2014 | 0.0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 |
| | | | | ARR: | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date |
| 2011 | Apr 1, 2014 | Angelo Cioffi | Michael Shatil | | | | Jun 28, 2014 |



Project Summary

| | | | |
|------------------------|--|-------------------------|------|
| Project Number: | BF-8360-14 | Approval Year: | 2014 |
| Project Title: | Alexandria Elisa Park Walkway Lighting Replacement | Scenario Active: | Yes |
| Asset Type: | Walkways, Lighting & Cameras | TCA: | Yes |
| Department: | Buildings and Facilities | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | Ward 2 | | |
| Project Type: | Infrastructure Replacement | | |

| | | | | | | | |
|---|----------------------|----------------------|------------------------|--------------------------------|--------------------|-----------------------|------------------------|
| Project Description | | | | Project Timelines | | | |
| Replace 8 walkway lighting poles at Alexandria Elisa Park: The walkway lighting on the path that leads through the park requires replacement. Many of the first generation poles that were installed in the parks have corroded at the bases and are not structurally or electrically sound. Corrosion has occurred due to metal breakdown and as a result of winter deicing methods. It is proposed to replace the walkway lighting using concrete poles and LED lighting which will reduce energy consumption by 40%. | | | | | | | |
| Scenario Description | | | | Other Dept Impact | | | |
| | | | | | | | |
| Project Forecast | | | | Project Detailed 2014 | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | |
| 2014 | 32,000 | 32,000 | 0 | Expense | | | |
| 2015 | 0 | 0 | 0 | 01001 - 8801 | Contractors | | 32,000 |
| 2016 | 0 | 0 | 0 | | | Total Expense: | 32,000 |
| 2017 | 0 | 0 | 0 | Revenue | | | |
| 2018 & Beyond | 0 | 0 | 0 | 61025 - 8844 | Gas Tax Reserve | | 32,000 |
| | 32,000 | 32,000 | 0 | | | Total Revenue: | 32,000 |
| Related Projects | | | | Operating Budget Impact | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue |
| | | | | 2014 | 0.0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 |
| | | | | ARR: | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date |
| 2011 | May 2, 2014 | Angelo Cioffi | Michael Shatil | | | | Jul 29, 2014 |



Project Summary

| | | | |
|------------------------|---|-------------------------|------|
| Project Number: | BF-8361-14 | Approval Year: | 2014 |
| Project Title: | Beverley Glen Park Walkway Lighting Replacement | Scenario Active: | Yes |
| Asset Type: | Walkways, Lighting & Cameras | TCA: | Yes |
| Department: | Buildings and Facilities | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | Ward 5 | | |
| Project Type: | Infrastructure Replacement | | |

| | | | | | | | |
|--|----------------------|----------------------|------------------------|--------------------------------|--------------------|-----------------------|------------------------|
| Project Description | | | | Project Timelines | | | |
| Replace 8 walkway lighting poles at Beverley Glen Park: The walkway lighting on the path that leads through the park requires replacement. Many of the first generation poles that were installed in the parks have corroded at the bases and are not structurally or electrically sound. Corrosion has occurred due to metal breakdown and as a result of winter deicing methods. It is proposed to replace the walkway lighting using concrete poles and LED lighting which will reduce energy consumption by 40%. | | | | | | | |
| Scenario Description | | | | Other Dept Impact | | | |
| | | | | | | | |
| Project Forecast | | | | Project Detailed 2014 | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | |
| 2014 | 30,000 | 30,000 | 0 | Expense | | | |
| 2015 | 0 | 0 | 0 | 01001 - 8801 | Contractors | | 30,000 |
| 2016 | 0 | 0 | 0 | | | Total Expense: | 30,000 |
| 2017 | 0 | 0 | 0 | Revenue | | | |
| 2018 & Beyond | 0 | 0 | 0 | 61025 - 8844 | Gas Tax Reserve | | 30,000 |
| | 30,000 | 30,000 | 0 | | | Total Revenue: | 30,000 |
| Related Projects | | | | Operating Budget Impact | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue |
| | | | | 2014 | 0.0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 |
| | | | | ARR: | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date |
| 2011 | Jun 1, 2014 | Angelo Cioffi | Michael Statil | | | | Aug 12, 2014 |



Project Summary

| | | | |
|------------------------|--|-------------------------|------|
| Project Number: | BF-8363-14 | Approval Year: | 2014 |
| Project Title: | East District Park - Works Yard Dumping Ramp | Scenario Active: | Yes |
| Asset Type: | Other Buildings & Facilities | TCA: | Yes |
| Department: | Buildings and Facilities | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | Ward 4 | | |
| Project Type: | Health & Safety | | |

| | | | | | | | | |
|---|----------------------|----------------------|------------------------|--------------------------------|------------------------|-----------------------|------------------------|-------------------|
| Project Description | | | | Project Timelines | | | | |
| Construct an elevated truck off load ramp at the East District parks yard. The East District parks works yards presently has an elevated off load ramp that when the disposal trucks back up the ramp they are able to dump into the open top of a forty yard garbage container. Parks Operations are now equipped with partitioned garbage trucks that have garbage on one side and recyclable contents on the opposite side. The off load ramps are required for the recyclable contents to be safely and effectively dumped into 40 yard recycling containers. | | | | | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| | | | | | | | | |
| Project Forecast | | | | Project Detailed 2014 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 36,100 | 36,100 | 0 | Expense | | | | |
| 2015 | 0 | 0 | 0 | 01001 - 8801 | Contractors | 35,000 | | |
| 2016 | 0 | 0 | 0 | 01001 - 8805 | 3% Administration Cost | 1,100 | | |
| 2017 | 0 | 0 | 0 | | | Total Expense: | 36,100 | |
| 2018 & Beyond | 0 | 0 | 0 | Revenue | | | | |
| | 36,100 | 36,100 | 0 | 50000 - 8843 | Transfer from Taxation | 36,100 | | |
| | | | | | | Total Revenue: | 36,100 | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2011 | Apr 4, 2014 | Angelo Cioffi | Michael Shatil | | | | Jul 22, 2014 | |



Project Summary

| | | | |
|------------------------|---|-------------------------|------|
| Project Number: | BF-8364-14 | Approval Year: | 2014 |
| Project Title: | Woodbridge Yard - Works Yard Dumping Ramp | Scenario Active: | Yes |
| Asset Type: | Other Buildings & Facilities | TCA: | Yes |
| Department: | Buildings and Facilities | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | Ward 2 | | |
| Project Type: | Health & Safety | | |

| | | | | | | | | |
|--|----------------------|----------------------|------------------------|--------------------------------|------------------------|-----------------------|------------------------|-------------------|
| Project Description | | | | Project Timelines | | | | |
| Construct a new elevated truck off load ramp at the Woodbridge Works Yard. The Woodbridge Works yards presently has an elevated off load ramp that when the disposal trucks back up the ramp they are able to dump into the open top of a forty yard garbage container. Parks Operations are now equipped with partitioned garbage trucks that have garbage on one side and recyclable contents on the opposite side. The off load ramps are required for the recyclable contents to be safely and effectively dumped into 40 yard recycling containers. | | | | | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| | | | | | | | | |
| Project Forecast | | | | Project Detailed 2014 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 36,100 | 36,100 | 0 | Expense | | | | |
| 2015 | 0 | 0 | 0 | 01001 - 8801 | Contractors | 35,000 | | |
| 2016 | 0 | 0 | 0 | 01001 - 8805 | 3% Administration Cost | 1,100 | | |
| 2017 | 0 | 0 | 0 | | | Total Expense: | 36,100 | |
| 2018 & Beyond | 0 | 0 | 0 | Revenue | | | | |
| | 36,100 | 36,100 | 0 | 50000 - 8843 | Transfer from Taxation | 36,100 | | |
| | | | | | | Total Revenue: | 36,100 | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2011 | Apr 4, 2014 | Angelo Cioffi | Michael Shatil | | | | Jul 22, 2014 | |



Project Summary

| | | | |
|------------------------|--|-------------------------|------|
| Project Number: | BF-8367-13 | Approval Year: | 2014 |
| Project Title: | Uplands Golf & Ski Centre, Buildings General Capital | Scenario Active: | Yes |
| Asset Type: | Uplands Ski & Golf Facilities | TCA: | Yes |
| Department: | Buildings and Facilities | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | Ward 5 | | |
| Project Type: | Infrastructure Replacement | | |

| | | | | | | | | |
|---|---------------|---------------|-----------------|-------------------------|-------------------------|----------------|-----------------|------------|
| Project Description | | | | Project Timelines | | | | |
| Capital repairs and maintenance pursuant to the Uplands Management Agreement. The City is responsible for the repairs and maintenance of major defects in the structure of the buildings, including the exterior walls and roofs, electrical, mechanical, plumbing, heating, ventilating, air conditioning systems, flooring and tree preservation, etc. The agreement is up for renewal in 2015, and will likely be renewed for another 5 years. | | | | | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| | | | | | | | | |
| Project Forecast | | | | Project Detailed 2014 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 67,000 | 67,000 | 0 | Expense | | | | |
| 2015 | 67,000 | 67,000 | 0 | 01001 - 8801 | Contractors | 65,000 | | |
| 2016 | 67,000 | 67,000 | 0 | 01001 - 8805 | 3% Administration Cost | 2,000 | | |
| 2017 | 0 | 0 | 0 | | | Total Expense: | 67,000 | |
| 2018 & Beyond | 0 | 0 | 0 | Revenue | | | | |
| | 201,000 | 201,000 | 0 | 60196 - 8844 | Uplands Revenue Reserve | 67,000 | | |
| | | | | | | Total Revenue: | 67,000 | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2011 | May 2, 2013 | Angelo Cioffi | Michael Shatil | | | | Dec 29, 2016 | |



Project Summary

| | | | |
|------------------------|---|-------------------------|------|
| Project Number: | BF-8376-14 | Approval Year: | 2014 |
| Project Title: | Giovanni Caboto Park - Walkway Lighting Replacement | Scenario Active: | Yes |
| Asset Type: | Walkways, Lighting & Cameras | TCA: | Yes |
| Department: | Buildings and Facilities | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | Ward 3 | | |
| Project Type: | Infrastructure Replacement | | |

| | | | | | | | |
|---|----------------------|----------------------|------------------------|--------------------------------|--------------------|-----------------------|------------------------|
| Project Description | | | | Project Timelines | | | |
| Giovanni Cabot Park - 10 Walkway Lighting Poles Replacement: The walkway lighting on the path that leads through the park requires replacement. Many of the first generation poles that were installed in the park have corroded at the base and are not structurally or electrically sound. Corrosion has occurred due to metal breakdown and as a result of winter deicing methods. It is proposed to replace the walkway lighting using new weather durable concrete poles and LED lighting which will reduce energy consumption by 40%. | | | | | | | |
| Scenario Description | | | | Other Dept Impact | | | |
| | | | | | | | |
| Project Forecast | | | | Project Detailed 2014 | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | |
| 2014 | 30,000 | 30,000 | 0 | Expense | | | |
| 2015 | 0 | 0 | 0 | 01001 - 8801 | Contractors | | 30,000 |
| 2016 | 0 | 0 | 0 | | | Total Expense: | 30,000 |
| 2017 | 0 | 0 | 0 | Revenue | | | |
| 2018 & Beyond | 0 | 0 | 0 | 61025 - 8844 | Gas Tax Reserve | | 30,000 |
| | 30,000 | 30,000 | 0 | | | Total Revenue: | 30,000 |
| Related Projects | | | | Operating Budget Impact | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue |
| | | | | 2014 | 0.0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 |
| | | | | ARR: | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date |
| 2012 | Apr 2, 2014 | Angelo Cioffi | Michael Shatil | | | | Dec 31, 2014 |



Project Summary

| | | | |
|------------------------|---|-------------------------|------|
| Project Number: | BF-8377-14 | Approval Year: | 2014 |
| Project Title: | Robert Watson Park - Walkway Lighting Replacement | Scenario Active: | Yes |
| Asset Type: | Walkways, Lighting & Cameras | TCA: | Yes |
| Department: | Buildings and Facilities | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | Ward 1 | | |
| Project Type: | Infrastructure Replacement | | |

| | | | | | | | |
|--|----------------------|----------------------|------------------------|--------------------------------|--------------------|-----------------------|------------------------|
| Project Description | | | | Project Timelines | | | |
| Robert Watson Park - 9 Walkway Lighting Poles Replacement: The walkway lighting on the path that leads through the park requires replacement. Many of the first generation poles that were installed in the parks have corroded at the base and are not structurally or electrically sound. Corrosion has occurred due to metal breakdown and as a result of winter deicing methods. It is proposed to replace the walkway lighting using concrete poles and LED lighting which will reduce energy consumption by 40%. | | | | | | | |
| Scenario Description | | | | Other Dept Impact | | | |
| | | | | | | | |
| Project Forecast | | | | Project Detailed 2014 | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | |
| 2014 | 32,000 | 32,000 | 0 | Expense | | | |
| 2015 | 0 | 0 | 0 | 01001 - 8801 | Contractors | | 32,000 |
| 2016 | 0 | 0 | 0 | | | Total Expense: | 32,000 |
| 2017 | 0 | 0 | 0 | Revenue | | | |
| 2018 & Beyond | 0 | 0 | 0 | 61025 - 8844 | Gas Tax Reserve | | 32,000 |
| | 32,000 | 32,000 | 0 | | | Total Revenue: | 32,000 |
| Related Projects | | | | Operating Budget Impact | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue |
| | | | | 2014 | 0.0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 |
| | | | | ARR: | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date |
| 2012 | Apr 2, 2014 | Angelo Cioffi | Michael Shatil | | | | Dec 31, 2014 |



Project Summary

| | | | |
|------------------------|--|-------------------------|------|
| Project Number: | BF-8386-14 | Approval Year: | 2014 |
| Project Title: | Reeves Park - Walkway Lighting Replacement | Scenario Active: | Yes |
| Asset Type: | Walkways, Lighting & Cameras | TCA: | Yes |
| Department: | Buildings and Facilities | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | Ward 1 | | |
| Project Type: | Infrastructure Replacement | | |

| | | | | | | | |
|--|----------------------|----------------------|------------------------|--------------------------------|--------------------|-----------------------|------------------------|
| Project Description | | | | Project Timelines | | | |
| Reeves Park - 10 Walkway Lighting Replacement. The walkway lighting on the path that leads through the park requires replacement. Many of the first generation poles that were installed in the parks have corroded at the base and are not structurally or electrically sound. Corrosion has occurred due to metal breakdown and as a result of winter deicing methods. It is proposed to replace the walkway lighting using concrete poles and LED lighting which will reduce energy consumption by 40%. | | | | | | | |
| Scenario Description | | | | Other Dept Impact | | | |
| | | | | | | | |
| Project Forecast | | | | Project Detailed 2014 | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | |
| 2014 | 32,000 | 32,000 | 0 | Expense | | | |
| 2015 | 0 | 0 | 0 | 01001 - 8801 | Contractors | | 32,000 |
| 2016 | 0 | 0 | 0 | | | Total Expense: | 32,000 |
| 2017 | 0 | 0 | 0 | Revenue | | | |
| 2018 & Beyond | 0 | 0 | 0 | 61025 - 8844 | Gas Tax Reserve | | 32,000 |
| | 32,000 | 32,000 | 0 | | | Total Revenue: | 32,000 |
| Related Projects | | | | Operating Budget Impact | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue |
| | | | | 2014 | 0.0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 |
| | | | | ARR: | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date |
| 2012 | Apr 2, 2014 | Angelo Cioffi | Michael Shatil | | | | Dec 31, 2014 |



Project Summary

| | | | |
|------------------------|---|-------------------------|------|
| Project Number: | BF-8397-14 | Approval Year: | 2014 |
| Project Title: | Dufferin Clark Community Centre - Water Slide Refurbishment | Scenario Active: | Yes |
| Asset Type: | Recreation Buildings & Facilities | TCA: | Yes |
| Department: | Buildings and Facilities | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | Ward 5 | | |
| Project Type: | Infrastructure Replacement | | |

| | | | | | | | | |
|--|---------------|---------------|-----------------|-------------------------|-------------------------|----------------|-----------------|------------|
| Project Description | | | | Project Timelines | | | | |
| Dufferin Clark Community Centre water slide refurbishment. Pool water slide unit requires frequent fiberglass repairs and painting of steel supports. Refurbishment is required to maintain TSSA regulations and license to operate. | | | | | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| | | | | | | | | |
| Project Forecast | | | | Project Detailed 2014 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 31,450 | 31,450 | 0 | Expense | | | | |
| 2015 | 0 | 0 | 0 | 01001 - 8801 | Contractors | 30,530 | | |
| 2016 | 0 | 0 | 0 | 01001 - 8805 | 3% Administration Cost | 920 | | |
| 2017 | 0 | 0 | 0 | | | Total Expense: | 31,450 | |
| 2018 & Beyond | 0 | 0 | 0 | Revenue | | | | |
| | 31,450 | 31,450 | 0 | 60010 - 8844 | Pre-B& F Infra. Reserve | 31,450 | | |
| | | | | | | Total Revenue: | 31,450 | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2014 | Apr 1, 2014 | Angelo Cioffi | Michael Shatil | | | | Dec 31, 2014 | |



Project Summary

| | | | |
|------------------------|--|-------------------------|------|
| Project Number: | BF-8398-14 | Approval Year: | 2014 |
| Project Title: | Garnet A Williams CC - Whirlpool Replacement | Scenario Active: | Yes |
| Asset Type: | Recreation Buildings & Facilities | TCA: | Yes |
| Department: | Buildings and Facilities | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | Ward 4 | | |
| Project Type: | Infrastructure Replacement | | |

| | | | | | | | | |
|--|---------------|---------------|-----------------|-------------------------|-------------------------|----------------|-----------------|------------|
| Project Description | | | | Project Timelines | | | | |
| The existing in ground whirlpool was constructed in 1984 and is in need of replacement. A number of leaks have occurred over the years and the localized repairs resulted in a large number of jets becoming inoperable. The work will include localized floor removal and excavation to expose the whirlpool, replacing it and restoration. | | | | | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| | | | | | | | | |
| Project Forecast | | | | Project Detailed 2014 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 108,050 | 108,050 | 0 | Expense | | | | |
| 2015 | 0 | 0 | 0 | 01001 - 8801 | Contractors | 104,900 | | |
| 2016 | 0 | 0 | 0 | 01001 - 8805 | 3% Administration Cost | 3,150 | | |
| 2017 | 0 | 0 | 0 | | | Total Expense: | 108,050 | |
| 2018 & Beyond | 0 | 0 | 0 | Revenue | | | | |
| | 108,050 | 108,050 | 0 | 60010 - 8844 | Pre-B& F Infra. Reserve | 108,050 | | |
| | | | | | | Total Revenue: | 108,050 | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2014 | Apr 1, 2014 | Angelo Cioffi | Michael Shatil | | | | Dec 31, 2014 | |



Project Summary

| | | | |
|------------------------|--|-------------------------|------|
| Project Number: | BF-8401-14 | Approval Year: | 2014 |
| Project Title: | Maple Community Centre - Replace Roller Shades | Scenario Active: | Yes |
| Asset Type: | Recreation Buildings & Facilities | TCA: | Yes |
| Department: | Buildings and Facilities | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | Ward 1 | | |
| Project Type: | Infrastructure Replacement | | |

| | | | | | | | | |
|--|---------------|---------------|-----------------|-------------------------|-------------------------|---------------|-----------------|------------|
| Project Description | | | | Project Timelines | | | | |
| The mechanism which raises and lowers the existing blinds no longer functions for most blinds. As a result, the blinds were permanently lowered to prevent glare. On cloudy days and during the winter months there is no ability to allow more natural lighting into the pool area. | | | | | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| | | | | | | | | |
| Project Forecast | | | | Project Detailed 2014 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 26,210 | 26,210 | 0 | Expense | | | | |
| 2015 | 0 | 0 | 0 | 01001 - 8801 | Contractors | 25,440 | | |
| 2016 | 0 | 0 | 0 | 01001 - 8805 | 3% Administration Cost | 770 | | |
| 2017 | 0 | 0 | 0 | | Total Expense: | 26,210 | | |
| 2018 & Beyond | 0 | 0 | 0 | Revenue | | | | |
| | 26,210 | 26,210 | 0 | 60010 - 8844 | Pre-B& F Infra. Reserve | 26,210 | | |
| | | | | | Total Revenue: | 26,210 | | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2014 | Apr 1, 2014 | Angelo Cioffi | Michael Shatil | | | | Dec 31, 2014 | |



Project Summary

| | | | |
|------------------------|--|-------------------------|------|
| Project Number: | BF-8406-14 | Approval Year: | 2014 |
| Project Title: | Al Palladini Community Centre - West side concrete curbs and interlock removal | Scenario Active: | Yes |
| Asset Type: | Recreation Buildings & Facilities | TCA: | Yes |
| Department: | Buildings and Facilities | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | Ward 2 | | |
| Project Type: | Infrastructure Replacement | | |

| | | | | | | | | |
|--|---------------|---------------|-----------------|--|-------------------------|---------------|-----------------|------------|
| Project Description | | | | Project Timelines | | | | |
| Remove all curbs and interlock on the islands in the west parking lot area with poured concrete. The islands have been identified through the insurance company as serious trip hazards which potentially may lead to law suits. The exterior interlocking brick has also heaved on the islands and on the walkway in front of the building. | | | | Spring/summer/fall to replace 1,200 square feet of concrete and curbing. | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| Concrete curbs and interlock removal. | | | | | | | | |
| Project Forecast | | | | Project Detailed 2014 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 51,500 | 51,500 | 0 | Expense | | | | |
| 2015 | 0 | 0 | 0 | 01001 - 8801 | Contractors | 50,000 | | |
| 2016 | 0 | 0 | 0 | 01001 - 8805 | 3% Administration Cost | 1,500 | | |
| 2017 | 0 | 0 | 0 | | Total Expense: | 51,500 | | |
| 2018 & Beyond | 0 | 0 | 0 | Revenue | | | | |
| | 51,500 | 51,500 | 0 | 60010 - 8844 | Pre-B& F Infra. Reserve | 51,500 | | |
| | | | | | Total Revenue: | 51,500 | | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2014 | Apr 1, 2014 | Angelo Cioffi | Michael Shatil | | | | Dec 31, 2014 | |



Project Summary

| | | | |
|------------------------|--|-------------------------|------|
| Project Number: | BF-8414-14 | Approval Year: | 2014 |
| Project Title: | Maple Community Centre Arena Rubber Office and Dressing Room Replacement | Scenario Active: | Yes |
| Asset Type: | Recreation Buildings & Facilities | TCA: | Yes |
| Department: | Buildings and Facilities | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | Ward 1 | | |
| Project Type: | Infrastructure Replacement | | |

| | | | | | | | | |
|---|---------------|---------------|-----------------|--|-------------------------|---------------|-----------------|------------|
| Project Description | | | | Project Timelines | | | | |
| The rubber flooring was installed in 1990 and is heavily contoured and uneven, which makes it difficult to push carts, strollers and wheelchairs. Also difficult to maintain it clean. The rubber flooring has lifted causing an additional concern as a trip hazard. It is proposed to remove and replace the flooring with a non-slip rubber surface. | | | | Spring/late summer - 4066 square feet. | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| Arena office, snack bar, dressing room, first aid room rubber replacement | | | | | | | | |
| Project Forecast | | | | Project Detailed 2014 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 75,465 | 75,465 | 0 | Expense | | | | |
| 2015 | 0 | 0 | 0 | 01001 - 8801 | Contractors | 73,267 | | |
| 2016 | 0 | 0 | 0 | 01001 - 8805 | 3% Administration Cost | 2,198 | | |
| 2017 | 0 | 0 | 0 | | Total Expense: | 75,465 | | |
| 2018 & Beyond | 0 | 0 | 0 | Revenue | | | | |
| | 75,465 | 75,465 | 0 | 60010 - 8844 | Pre-B& F Infra. Reserve | 75,465 | | |
| | | | | | Total Revenue: | 75,465 | | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2014 | Apr 1, 2014 | Angelo Cioffi | Michael Shatil | | | | Dec 31, 2014 | |



Project Summary

| | |
|-------------------------|---|
| Project Number: | BF-8420-14 |
| Project Title: | Al Palladini Community Centre - Arena Dressing Room Showers East and West |
| Asset Type: | Recreation Buildings & Facilities |
| Department: | Buildings and Facilities |
| Budget Year: | 2014 |
| Scenario Name: | Main |
| Project Stage: | Manager of Capital |
| Regions: | Ward 2 |
| Project Type: | Infrastructure Replacement |
| Approval Year: | 2014 |
| Scenario Active: | Yes |
| TCA: | Yes |

| Project Description | | | | Project Timelines | | | | |
|--|---------------|---------------|-----------------|-------------------------|-------------------------|---------------|-----------------|------------|
| Install ceramic tile in all 8 arena shower change rooms and in the referee's room to upgrade the showers from the deteriorating painted cinder block. Shower walls are approximately 4X4 and new plumbing fixtures are required along with raising the shower head another foot to 7 feet. | | | | Spring/Summer | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| | | | | | | | | |
| Project Forecast | | | | Project Detailed 2014 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 46,350 | 46,350 | 0 | Expense | | | | |
| 2015 | 0 | 0 | 0 | 01001 - 8801 | Contractors | 45,000 | | |
| 2016 | 0 | 0 | 0 | 01001 - 8805 | 3% Administration Cost | 1,350 | | |
| 2017 | 0 | 0 | 0 | Total Expense: | | | 46,350 | |
| 2018 & Beyond | 0 | 0 | 0 | Revenue | | | | |
| | 46,350 | 46,350 | 0 | 60010 - 8844 | Pre-B& F Infra. Reserve | 46,350 | | |
| | | | | Total Revenue: | | | 46,350 | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2014 | Apr 1, 2014 | Angelo Cioffi | Michael Shatil | | | | Dec 31, 2014 | |



Project Summary

| | | | |
|------------------------|---|-------------------------|------|
| Project Number: | BF-8421-14 | Approval Year: | 2014 |
| Project Title: | Al Palladini Community Centre Building Sound System | Scenario Active: | Yes |
| Asset Type: | Recreation Buildings & Facilities | TCA: | Yes |
| Department: | Buildings and Facilities | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | Ward 2 | | |
| Project Type: | Infrastructure Replacement | | |

| | | | | | | | | |
|---|---------------|---------------|-----------------|-------------------------|-------------------------|----------------|-----------------|------------|
| Project Description | | | | Project Timelines | | | | |
| The sound system is original from 1989 and has deteriorated and become unreliable. After 25 years, parts are becoming difficult to access. The building has been renovated and expanded and the sound system has not been expanded for complete building coverage. In a building of this size, a reliable sound system is critical for emergencies. | | | | Summer | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| | | | | | | | | |
| Project Forecast | | | | Project Detailed 2014 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 26,780 | 26,780 | 0 | Expense | | | | |
| 2015 | 0 | 0 | 0 | 01001 - 8801 | Contractors | 26,000 | | |
| 2016 | 0 | 0 | 0 | 01001 - 8805 | 3% Administration Cost | 780 | | |
| 2017 | 0 | 0 | 0 | | | Total Expense: | 26,780 | |
| 2018 & Beyond | 0 | 0 | 0 | Revenue | | | | |
| | 26,780 | 26,780 | 0 | 60010 - 8844 | Pre-B& F Infra. Reserve | 26,780 | | |
| | | | | | | Total Revenue: | 26,780 | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2014 | Apr 1, 2014 | Angelo Cioffi | Michael Shatil | | | | Dec 31, 2014 | |



Project Summary

| | | | |
|------------------------|-----------------------------------|-------------------------|------|
| Project Number: | BF-8422-14 | Approval Year: | 2014 |
| Project Title: | Dufferin Clark Pool Blinds | Scenario Active: | Yes |
| Asset Type: | Recreation Buildings & Facilities | TCA: | Yes |
| Department: | Buildings and Facilities | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | Ward 4 | | |
| Project Type: | Infrastructure Replacement | | |

| | | | | | | | | |
|--|---------------|---------------|-----------------|-------------------------------|-------------------------|----------------|-----------------|------------|
| Project Description | | | | Project Timelines | | | | |
| Supply and install pool blinds. The guarding stations affected by sun glare and the blinds are required to effectively monitor pool patrons. | | | | Fall - During pool shut down. | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| | | | | | | | | |
| Project Forecast | | | | Project Detailed 2014 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 36,050 | 36,050 | 0 | Expense | | | | |
| 2015 | 0 | 0 | 0 | 01001 - 8801 | Contractors | 35,000 | | |
| 2016 | 0 | 0 | 0 | 01001 - 8805 | 3% Administration Cost | 1,050 | | |
| 2017 | 0 | 0 | 0 | | | Total Expense: | 36,050 | |
| 2018 & Beyond | 0 | 0 | 0 | Revenue | | | | |
| | 36,050 | 36,050 | 0 | 60010 - 8844 | Pre-B& F Infra. Reserve | 36,050 | | |
| | | | | | | Total Revenue: | 36,050 | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2014 | Apr 1, 2014 | Angelo Cioffi | Michael Shatil | | | | Dec 31, 2014 | |



Project Summary

| | | | |
|------------------------|--|-------------------------|------|
| Project Number: | BF-8439-14 | Approval Year: | 2014 |
| Project Title: | Michael Cranny House Basement Water-Proofing | Scenario Active: | Yes |
| Asset Type: | Other Buildings & Facilities | TCA: | Yes |
| Department: | Buildings and Facilities | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | Ward 3 | | |
| Project Type: | Infrastructure Replacement | | |

| | | | | | | | | |
|--|---------------|---------------|-----------------|-------------------------|------------------------|----------------|-----------------|------------|
| Project Description | | | | Project Timelines | | | | |
| Exterior foundation requires water proofing with new weeper tile system as, water is entering the basement causing damage. The basement requires concrete flooring repairs, weeper pit and basement walls repairs. | | | | Summer/Fall | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| | | | | | | | | |
| Project Forecast | | | | Project Detailed 2014 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 55,620 | 55,620 | 0 | Expense | | | | |
| 2015 | 0 | 0 | 0 | 01001 - 8801 | Contractors | 45,000 | | |
| 2016 | 0 | 0 | 0 | 01001 - 8805 | 3% Administration Cost | 1,620 | | |
| 2017 | 0 | 0 | 0 | 01001 - 8812 | Contingency | 9,000 | | |
| 2018 & Beyond | 0 | 0 | 0 | | | Total Expense: | 55,620 | |
| | 55,620 | 55,620 | 0 | Revenue | | | | |
| | | | | 60090 - 8844 | Heritage Reserve | 55,620 | | |
| | | | | | | Total Revenue: | 55,620 | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2014 | Jul 1, 2014 | Angelo Cioffi | Michael Shatil | | | | Dec 31, 2014 | |



Project Summary

| | | | |
|------------------------|---|-------------------------|------|
| Project Number: | BF-8440-14 | Approval Year: | 2014 |
| Project Title: | Dufferin Clark C.C.-Additional Heat Pump Replacements | Scenario Active: | Yes |
| Asset Type: | Equipment - Replacement | TCA: | Yes |
| Department: | Buildings and Facilities | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | Ward 5 | | |
| Project Type: | Equipment Replacement | | |

| | | | | | | | | |
|---|---------------|---------------|------------|-------------------------|-------------------------|----------------|-----------------|------------|
| Project Description | | | | Project Timelines | | | | |
| Due to age (approx. 25 yrs.) and parts availability, these units are becoming very costly to maintain as well as unit downtime resulting in patron/staff discomfort. Unit electrical motors do not meet MEPS (Minimum Efficiency Performance Standards) as set out by Canada's Energy Efficiency Regulations. These units also utilize R22 HCFC refrigerant for the cooling which is in phase out mode as of Jan. 1st, 2010 and production reduced 90% by Jan. 1st 2015 and 100% by 2020. | | | | Spring/Fall | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| | | | | | | | | |
| Project Forecast | | | | Project Detailed 2014 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 61,800 | 61,800 | 0 | Expense | | | | |
| 2015 | 0 | 0 | 0 | 01001 - 8801 | Contractors | 60,000 | | |
| 2016 | 0 | 0 | 0 | 01001 - 8805 | 3% Administration Cost | 1,800 | | |
| 2017 | 0 | 0 | 0 | | | Total Expense: | 61,800 | |
| 2018 & Beyond | 0 | 0 | 0 | Revenue | | | | |
| | 61,800 | 61,800 | 0 | 60010 - 8844 | Pre-B& F Infra. Reserve | 61,800 | | |
| | | | | | | Total Revenue: | 61,800 | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | | Project Sponsor | | | Completion Date | |
| 2014 | Apr 1, 2014 | Angelo Cioffi | | Michael Shatil | | | Dec 31, 2014 | |



Project Summary

| | | | |
|------------------------|-----------------------------------|-------------------------|------|
| Project Number: | BF-8441-14 | Approval Year: | 2014 |
| Project Title: | Father Bulfon CC-Outdoor Lighting | Scenario Active: | Yes |
| Asset Type: | Equipment - Replacement | TCA: | Yes |
| Department: | Buildings and Facilities | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | Ward 2 | | |
| Project Type: | Equipment Replacement | | |

| Project Description | | | | Project Timelines | | | | |
|--|---------------|---------------|-----------------|-------------------------|-------------------------|----------------|-----------------|------------|
| The parking lot lighting at the community center is original and first generation poles and luminaires. Due to increased maintenance costs and also high power consumption lamps, it is proposed to replace the poles and luminaires with new LED fixtures complete with new galvanized and finish paint poles. This project will qualify for Hydro rebates. | | | | Fall/Winter | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| | | | | | | | | |
| Project Forecast | | | | Project Detailed 2014 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 137,200 | 137,200 | 0 | Expense | | | | |
| 2015 | 0 | 0 | 0 | 01001 - 8801 | Contractors | 120,000 | | |
| 2016 | 0 | 0 | 0 | 01001 - 8802 | Consultant | 13,200 | | |
| 2017 | 0 | 0 | 0 | 01001 - 8805 | 3% Administration Cost | 4,000 | | |
| 2018 & Beyond | 0 | 0 | 0 | | | Total Expense: | 137,200 | |
| | 137,200 | 137,200 | 0 | Revenue | | | | |
| | | | | 60010 - 8844 | Pre-B& F Infra. Reserve | 137,200 | | |
| | | | | | | Total Revenue: | 137,200 | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2014 | Oct 1, 2014 | Angelo Cioffi | Michael Shatil | | | | Dec 31, 2014 | |



Project Summary

| | | | |
|------------------------|--|-------------------------|------|
| Project Number: | BF-8444-14 | Approval Year: | 2014 |
| Project Title: | Vellore Hall/School-Interior Floor Resurfacing | Scenario Active: | Yes |
| Asset Type: | Heritage Buildings | TCA: | Yes |
| Department: | Buildings and Facilities | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | Ward 3 | | |
| Project Type: | Infrastructure Replacement | | |

| | | | | | | | | |
|--|---------------|---------------|------------|-------------------------|------------------------|---------------|-----------------|------------|
| Project Description | | | | Project Timelines | | | | |
| The wood floor requires replacing from years of wear & tear and no longer be sanded. Exterior of both building requires painting, wood trim/siding and concrete repair. Cedar Barn requires localized board replacement and fire coating. Exterior to be replaced. | | | | Summer/Fall | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| | | | | | | | | |
| Project Forecast | | | | Project Detailed 2014 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 97,850 | 97,850 | 0 | Expense | | | | |
| 2015 | 0 | 0 | 0 | 01001 - 8801 | Contractors | 95,000 | | |
| 2016 | 0 | 0 | 0 | 01001 - 8805 | 3% Administration Cost | 2,850 | | |
| 2017 | 0 | 0 | 0 | | Total Expense: | 97,850 | | |
| 2018 & Beyond | 0 | 0 | 0 | Revenue | | | | |
| | 97,850 | 97,850 | 0 | 60090 - 8844 | Heritage Reserve | 97,850 | | |
| | | | | | Total Revenue: | 97,850 | | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | | Project Sponsor | | | Completion Date | |
| 2014 | Jul 1, 2014 | Angelo Cioffi | | Michael Shatil | | | Dec 31, 2014 | |



Project Summary

| | | | |
|------------------------|------------------------------|-------------------------|------|
| Project Number: | BF-8445-14 | Approval Year: | 2014 |
| Project Title: | Consulting Services-Roofing | Scenario Active: | Yes |
| Asset Type: | Other Buildings & Facilities | TCA: | No |
| Department: | Buildings and Facilities | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | City-Wide | | |
| Project Type: | Studies | | |

| Project Description | | | | Project Timelines | | | | |
|--|---------------|---------------|-----------------|-------------------------|--------------|-----------------|-----------------|------------|
| Consulting services to audit and assess the roofs at various building and provide reports detecting necessary work; remaining life span and costs. Necessary for budgeting roof work for future years. | | | | Fall/Winter | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| | | | | | | | | |
| Project Forecast | | | | Project Detailed 2014 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 30,000 | 30,000 | 0 | Expense | 01001 - 8802 | Consultant | 30,000 | |
| 2015 | 0 | 0 | 0 | | | | | |
| 2016 | 0 | 0 | 0 | | | | | |
| 2017 | 0 | 0 | 0 | Revenue | 61025 - 8844 | Gas Tax Reserve | | |
| 2018 & Beyond | 0 | 0 | 0 | | | | | |
| | 30,000 | 30,000 | 0 | | | | | |
| | | | | Total Expense: 30,000 | | | | |
| | | | | | | | | |
| | | | | Total Revenue: 30,000 | | | | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2014 | Oct 1, 2014 | Angelo Cioffi | Michael Shatil | | | | Dec 31, 2014 | |



Project Summary

| | | | |
|------------------------|----------------------------------|-------------------------|------|
| Project Number: | BF-8451-14 | Approval Year: | 2014 |
| Project Title: | Al Palladini CC-Roof Replacement | Scenario Active: | Yes |
| Asset Type: | Other Buildings & Facilities | TCA: | Yes |
| Department: | Buildings and Facilities | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | Ward 2 | | |
| Project Type: | Infrastructure Replacement | | |

| | | | | | | | | |
|---|----------------------|----------------------|------------------------|--------------------------------|-------------------------|----------------------|------------------------|-------------------|
| Project Description | | | | Project Timelines | | | | |
| Due to its age, recent multiple repairs and the ongoing leaks, this roof is in need of full replacement. These roof leaks lead to interior damage, operations down time, damaged contents, potential lost revenue and safety hazards. Therefore, it is recommended to fully replace Arena A and B roof. | | | | Spring/Summer | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| | | | | | | | | |
| Project Forecast | | | | Project Detailed 2014 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 1,196,448 | 1,196,448 | 0 | Expense | | | | |
| 2015 | 0 | 0 | 0 | 01001 - 8801 | Contractors | 960,000 | | |
| 2016 | 0 | 0 | 0 | 01001 - 8802 | Consultant | 96,000 | | |
| 2017 | 0 | 0 | 0 | 01001 - 8805 | 3% Administration Cost | 34,848 | | |
| 2018 & Beyond | 0 | 0 | 0 | 01001 - 8812 | Contingency | 105,600 | | |
| | 1,196,448 | 1,196,448 | 0 | | Total Expense: | 1,196,448 | | |
| | | | | Revenue | | | | |
| | | | | 60010 - 8844 | Pre-B& F Infra. Reserve | 1,196,448 | | |
| | | | | | Total Revenue: | 1,196,448 | | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2014 | | Angelo Cioffi | Michael Shatil | | | | | |



Project Summary

| | | | |
|------------------------|---|-------------------------|------|
| Project Number: | BF-8452-14 | Approval Year: | 2014 |
| Project Title: | Thornhill Outdoor Pool-Main Pool Boiler Replacement | Scenario Active: | Yes |
| Asset Type: | Equipment - Replacement | TCA: | Yes |
| Department: | Buildings and Facilities | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | Ward 5 | | |
| Project Type: | Equipment Replacement | | |

| | | | | | | | | |
|---|---------------|---------------|-----------------|-------------------------|-------------------------|---------------|-----------------|------------|
| Project Description | | | | Project Timelines | | | | |
| Existing model is discontinued. Breakdowns are getting more frequent (most recent major repair June 2013) and the replacement parts are very hard to source making down times longer thus affecting scheduled pool operations and patron/staff comfort. New models offer cost savings through better efficiencies. (Approx. 20% - 25%). | | | | Fall | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| | | | | | | | | |
| Project Forecast | | | | Project Detailed 2014 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 30,900 | 30,900 | 0 | Expense | | | | |
| 2015 | 0 | 0 | 0 | 01001 - 8801 | Contractors | 30,000 | | |
| 2016 | 0 | 0 | 0 | 01001 - 8805 | 3% Administration Cost | 900 | | |
| 2017 | 0 | 0 | 0 | | Total Expense: | 30,900 | | |
| 2018 & Beyond | 0 | 0 | 0 | Revenue | | | | |
| | 30,900 | 30,900 | 0 | 60010 - 8844 | Pre-B& F Infra. Reserve | 30,900 | | |
| | | | | | Total Revenue: | 30,900 | | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2014 | Oct 1, 2014 | Angelo Cioffi | Michael Shatil | | | | Dec 31, 2014 | |



Project Summary

| | | | |
|------------------------|--------------------------------|-------------------------|------|
| Project Number: | BF-8453-14 | Approval Year: | 2014 |
| Project Title: | Maple CC-Heat Pump Replacement | Scenario Active: | Yes |
| Asset Type: | Equipment - Replacement | TCA: | Yes |
| Department: | Buildings and Facilities | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | Ward 1 | | |
| Project Type: | Equipment Replacement | | |

| | | | | | | | | |
|---|---------------|---------------|------------|-------------------------|-------------------------|----------------|-----------------|------------|
| Project Description | | | | Project Timelines | | | | |
| Due to age (approx. 30 yrs.) and parts availability, these units are becoming very costly to maintain as well as unit downtime resulting in patron/staff discomfort. Unit electrical motors do not meet MEPS (min. efficiency performance standards as set out by Canada's Energy Efficiency Regulations. These units also utilize R22 HCFC refrigerant for the cooling which is in phase out mode as of Jan. 1st, 2010 and production reduced 90% by Jan. 1st 2015 and 100% by 2020. | | | | Spring/Fall | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| | | | | | | | | |
| Project Forecast | | | | Project Detailed 2014 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 103,000 | 103,000 | 0 | Expense | | | | |
| 2015 | 0 | 0 | 0 | 01001 - 8801 | Contractors | 100,000 | | |
| 2016 | 0 | 0 | 0 | 01001 - 8805 | 3% Administration Cost | 3,000 | | |
| 2017 | 0 | 0 | 0 | | | Total Expense: | 103,000 | |
| 2018 & Beyond | 0 | 0 | 0 | Revenue | | | | |
| | 103,000 | 103,000 | 0 | 60010 - 8844 | Pre-B& F Infra. Reserve | 103,000 | | |
| | | | | | | Total Revenue: | 103,000 | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | | Project Sponsor | | | Completion Date | |
| 2014 | Apr 1, 2014 | Angelo Cioffi | | Michael Shatil | | | Dec 31, 2014 | |



Project Summary

| | | | |
|------------------------|-----------------------------------|-------------------------|------|
| Project Number: | BF-8454-14 | Approval Year: | 2014 |
| Project Title: | Maple CC-Arena Boiler Replacement | Scenario Active: | Yes |
| Asset Type: | Equipment - Replacement | TCA: | Yes |
| Department: | Buildings and Facilities | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | Ward 1 | | |
| Project Type: | Equipment Replacement | | |

| | | | | | | | | |
|--|---------------|---------------|-----------------|-------------------------|-------------------------|----------------|-----------------|------------|
| Project Description | | | | Project Timelines | | | | |
| Due to age (approx. 30 yrs.) and replacement parts becoming harder to source making down times longer thus affecting scheduled programs and patron/staff comfort. New models offer cost savings through better efficiencies. (Approx. 20% - 25%) | | | | Spring/Summer | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| | | | | | | | | |
| Project Forecast | | | | Project Detailed 2014 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 51,500 | 51,500 | 0 | Expense | | | | |
| 2015 | 0 | 0 | 0 | 01001 - 8801 | Contractors | 50,000 | | |
| 2016 | 0 | 0 | 0 | 01001 - 8805 | 3% Administration Cost | 1,500 | | |
| 2017 | 0 | 0 | 0 | | | Total Expense: | 51,500 | |
| 2018 & Beyond | 0 | 0 | 0 | Revenue | | | | |
| | 51,500 | 51,500 | 0 | 60010 - 8844 | Pre-B& F Infra. Reserve | 51,500 | | |
| | | | | | | Total Revenue: | 51,500 | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2014 | Apr 1, 2014 | Angelo Cioffi | Michael Shatil | | | | Dec 31, 2014 | |



Project Summary

| | | | |
|------------------------|---------------------------------|-------------------------|------|
| Project Number: | BF-8455-14 | Approval Year: | 2014 |
| Project Title: | JOC-Garage Bay Exhaust Upgrades | Scenario Active: | Yes |
| Asset Type: | Equipment - Replacement | TCA: | Yes |
| Department: | Buildings and Facilities | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | Ward 1 | | |
| Project Type: | Equipment Replacement | | |

| | | | | | | | | |
|--|---------------|---------------|-----------------|-------------------------|-------------------------|---------------|-----------------|------------|
| Project Description | | | | Project Timelines | | | | |
| Due to age (approx. 18 yrs.) and parts availability, these units are becoming costly to maintain. Equipment failure will result downtime as these units exhausts carbon monoxide from machine bay areas. Unit electrical motors do not meet MEPS (min. efficiency performance standards as set out by Canada's Energy Efficiency Regulations). | | | | Spring/Fall | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| | | | | | | | | |
| Project Forecast | | | | Project Detailed 2014 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 51,500 | 51,500 | 0 | Expense | | | | |
| 2015 | 0 | 0 | 0 | 01001 - 8801 | Contractors | 50,000 | | |
| 2016 | 0 | 0 | 0 | 01001 - 8805 | 3% Administration Cost | 1,500 | | |
| 2017 | 0 | 0 | 0 | | Total Expense: | 51,500 | | |
| 2018 & Beyond | 0 | 0 | 0 | Revenue | | | | |
| | 51,500 | 51,500 | 0 | 60010 - 8844 | Pre-B& F Infra. Reserve | 51,500 | | |
| | | | | | Total Revenue: | 51,500 | | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2014 | Apr 1, 2014 | Angelo Cioffi | Michael Shatil | | | | Dec 31, 2014 | |



Project Summary

| | | | |
|------------------------|---|-------------------------|------|
| Project Number: | BF-8456-14 | Approval Year: | 2014 |
| Project Title: | Vaughan Mills Park-Security Camera Installation | Scenario Active: | Yes |
| Asset Type: | Equipment - New | TCA: | Yes |
| Department: | Buildings and Facilities | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | Ward 3 | | |
| Project Type: | New Equipment | | |

| | | | | | | | | |
|--|---------------|---------------|------------|-------------------------|------------------------|----------------|-----------------|------------|
| Project Description | | | | Project Timelines | | | | |
| Installation of security cameras offer a means of deterring and detecting crime, enhancing public safety, assisting in criminal investigations, and serving as evidence in prosecutions. In consultation with the Ward Councillor and residents, this park was prioritized for the installation of security cameras. | | | | Spring/Summer | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| | | | | | | | | |
| Project Forecast | | | | Project Detailed 2014 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 41,200 | 41,200 | 0 | Expense | | | | |
| 2015 | 0 | 0 | 0 | 01001 - 8801 | Contractors | 40,000 | | |
| 2016 | 0 | 0 | 0 | 01001 - 8805 | 3% Administration Cost | 1,200 | | |
| 2017 | 0 | 0 | 0 | | | Total Expense: | 41,200 | |
| 2018 & Beyond | 0 | 0 | 0 | Revenue | | | | |
| | 41,200 | 41,200 | 0 | 50000 - 8843 | Transfer from Taxation | 41,200 | | |
| | | | | | | Total Revenue: | 41,200 | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | | Project Sponsor | | | Completion Date | |
| 2014 | Apr 1, 2014 | Angelo Cioffi | | Michael Shatil | | | Dec 31, 2014 | |



Project Summary

| | | | |
|------------------------|---|-------------------------|------|
| Project Number: | BF-8457-14 | Approval Year: | 2014 |
| Project Title: | Bindertwine Park-Security Camera Installation | Scenario Active: | Yes |
| Asset Type: | Equipment - New | TCA: | Yes |
| Department: | Buildings and Facilities | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | Ward 1 | | |
| Project Type: | New Equipment | | |

| | | | | | | | | |
|--|---------------|---------------|------------|-------------------------|------------------------|----------------|-----------------|------------|
| Project Description | | | | Project Timelines | | | | |
| Installation of security cameras offer a means of deterring and detecting crime, enhancing public safety, assisting in criminal investigations, and serving as evidence in prosecutions. In consultation with the Ward Councillor and residents, this park was prioritized for the installation of security cameras. | | | | Spring/Summer | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| | | | | | | | | |
| Project Forecast | | | | Project Detailed 2014 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 41,200 | 41,200 | 0 | Expense | | | | |
| 2015 | 0 | 0 | 0 | 01001 - 8801 | Contractors | 40,000 | | |
| 2016 | 0 | 0 | 0 | 01001 - 8805 | 3% Administration Cost | 1,200 | | |
| 2017 | 0 | 0 | 0 | | | Total Expense: | 41,200 | |
| 2018 & Beyond | 0 | 0 | 0 | Revenue | | | | |
| | 41,200 | 41,200 | 0 | 50000 - 8843 | Transfer from Taxation | 41,200 | | |
| | | | | | | Total Revenue: | 41,200 | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | | Project Sponsor | | | Completion Date | |
| 2014 | Apr 1, 2014 | Angelo Cioffi | | Michael Shatil | | | Dec 31, 2014 | |



Project Summary

| | | | |
|------------------------|--|-------------------------|------|
| Project Number: | BF-8458-14 | Approval Year: | 2014 |
| Project Title: | Parks Building-Un-Manned-Eight Facilities in Total | Scenario Active: | Yes |
| Asset Type: | Other Buildings & Facilities | TCA: | Yes |
| Department: | Buildings and Facilities | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | City-Wide | | |
| Project Type: | Infrastructure Replacement | | |

| | | | | | | | | |
|--|---------------|---------------|-----------------|-------------------------|-------------------------|----------------|-----------------|------------|
| Project Description | | | | Project Timelines | | | | |
| Replace counters with stainless steel at Sonoma Park, MacKenzie Glen Park, Concord Thornhill Regional Park, Vaughan Grove Baseball Building, Rainbow Creek Park and Nort Johnston Park, all location to include epoxy non slip flooring. | | | | Summer/Fall | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| | | | | | | | | |
| Project Forecast | | | | Project Detailed 2014 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 77,250 | 77,250 | 0 | Expense | | | | |
| 2015 | 0 | 0 | 0 | 01001 - 8801 | Contractors | 75,000 | | |
| 2016 | 0 | 0 | 0 | 01001 - 8805 | 3% Administration Cost | 2,250 | | |
| 2017 | 0 | 0 | 0 | | | Total Expense: | 77,250 | |
| 2018 & Beyond | 0 | 0 | 0 | Revenue | | | | |
| | 77,250 | 77,250 | 0 | 60010 - 8844 | Pre-B& F Infra. Reserve | 77,250 | | |
| | | | | | | Total Revenue: | 77,250 | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2014 | Jul 1, 2014 | Angelo Cioffi | Michael Shatil | | | | Dec 31, 2015 | |



Project Summary

| | | | |
|------------------------|---|-------------------------|------|
| Project Number: | BF-8459-14 | Approval Year: | 2014 |
| Project Title: | Woodbridge Soccer/Villa Giardino-Asphalt Paving | Scenario Active: | Yes |
| Asset Type: | Other Buildings & Facilities | TCA: | Yes |
| Department: | Buildings and Facilities | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | Ward 2 | | |
| Project Type: | Infrastructure Replacement | | |

| | | | | | | | | |
|---|---------------|---------------|-----------------|-------------------------|-------------------------|----------------|-----------------|------------|
| Project Description | | | | Project Timelines | | | | |
| Repaving is required for The Woodbridge Soccer / Villa Giardino lots. They are in very poor condition and can be a safety concern as well as an aesthetic one. The surface has lost it's flexibility as evidenced by the amount of cracking and pavement breakout in the form of potholes. As per our existing lease agreement with tenant (Villa Giardino), this will be a joint venture (75% City of Vaughan / 25% Tenant). | | | | | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| | | | | | | | | |
| Project Forecast | | | | Project Detailed 2014 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 118,450 | 118,450 | 0 | Expense | | | | |
| 2015 | 0 | 0 | 0 | 01001 - 8801 | Contractors | 105,000 | | |
| 2016 | 0 | 0 | 0 | 01001 - 8802 | Consultant | 10,000 | | |
| 2017 | 0 | 0 | 0 | 01001 - 8805 | 3% Administration Cost | 3,450 | | |
| 2018 & Beyond | 0 | 0 | 0 | | | Total Expense: | 118,450 | |
| | 118,450 | 118,450 | 0 | Revenue | | | | |
| | | | | 50000 - 8840 | Shared Costs | 29,613 | | |
| | | | | 60010 - 8844 | Pre-B& F Infra. Reserve | 88,837 | | |
| | | | | | | Total Revenue: | 118,450 | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2014 | Mar 1, 2014 | Angelo Cioffi | Michael Shatil | | | | Dec 31, 2014 | |



Project Summary

| | | | |
|------------------------|---|-------------------------|------|
| Project Number: | BF-8460-14 | Approval Year: | 2014 |
| Project Title: | Refrigeration Plant Safety Upgrades-Various Locations | Scenario Active: | Yes |
| Asset Type: | Equipment - Replacement | TCA: | Yes |
| Department: | Buildings and Facilities | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | City-Wide | | |
| Project Type: | Equipment Replacement | | |

| | | | | | | | | |
|---|---------------|---------------|-----------------|-------------------------|-------------------------|----------------|-----------------|------------|
| Project Description | | | | Project Timelines | | | | |
| Replacement of the compressor guards with approved guards for refrigeration plants at Maple CC, Woodbridge Pool and Memorial Arena, Garnet A. Williams CC and Chancellor Outdoor Rink. The existing guards do not meet the OSHA (Occupational Safety & Health Administration) standards and pose a potential safety risk. | | | | Spring/Summer | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| | | | | | | | | |
| Project Forecast | | | | Project Detailed 2014 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 46,350 | 46,350 | 0 | Expense | | | | |
| 2015 | 0 | 0 | 0 | 01001 - 8801 | Contractors | 45,000 | | |
| 2016 | 0 | 0 | 0 | 01001 - 8805 | 3% Administration Cost | 1,350 | | |
| 2017 | 0 | 0 | 0 | | | Total Expense: | 46,350 | |
| 2018 & Beyond | 0 | 0 | 0 | Revenue | | | | |
| | 46,350 | 46,350 | 0 | 60010 - 8844 | Pre-B& F Infra. Reserve | 46,350 | | |
| | | | | | | Total Revenue: | 46,350 | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2014 | Apr 1, 2014 | Angelo Cioffi | Michael Shatil | | | | Jan 1, 2015 | |



Project Summary

| | | | |
|------------------------|--|-------------------------|------|
| Project Number: | BF-8461-14 | Approval Year: | 2014 |
| Project Title: | Woodbridge Pool Memorial Arena-Refrigeration Plant Equipment Replacement | Scenario Active: | Yes |
| Asset Type: | Equipment - Replacement | TCA: | Yes |
| Department: | Buildings and Facilities | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | Ward 2 | | |
| Project Type: | Equipment Replacement | | |

| | | | | | | | | |
|--|---------------|---------------|-----------------|-------------------------|-------------------------|----------------|-----------------|------------|
| Project Description | | | | Project Timelines | | | | |
| Replacement of condenser and condenser remote sump tank. This equipment has exceeded its life expectancy according to ASHREA 1999 Applications Handbook Service Life Expectancies which disqualifies it from our current Comprehensive Maintenance Agreement for our refrigeration plants throughout the City. New equipment is much more reliable and cost efficient. | | | | Spring/Summer | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| | | | | | | | | |
| Project Forecast | | | | Project Detailed 2014 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 77,250 | 77,250 | 0 | Expense | | | | |
| 2015 | 0 | 0 | 0 | 01001 - 8801 | Contractors | 75,000 | | |
| 2016 | 0 | 0 | 0 | 01001 - 8805 | 3% Administration Cost | 2,250 | | |
| 2017 | 0 | 0 | 0 | | | Total Expense: | 77,250 | |
| 2018 & Beyond | 0 | 0 | 0 | Revenue | | | | |
| | 77,250 | 77,250 | 0 | 60010 - 8844 | Pre-B& F Infra. Reserve | 77,250 | | |
| | | | | | | Total Revenue: | 77,250 | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2014 | Apr 1, 2014 | Angelo Cioffi | Michael Shatil | | | | Dec 31, 2014 | |



Project Summary

| | | | |
|------------------------|--|-------------------------|------|
| Project Number: | BF-8464-14 | Approval Year: | 2014 |
| Project Title: | Gymnasium Safety Padding-Various Locations | Scenario Active: | Yes |
| Asset Type: | Equipment - New | TCA: | Yes |
| Department: | Buildings and Facilities | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | City-Wide | | |
| Project Type: | New Equipment | | |

| | | | | | | | | |
|---|---------------|---------------|-----------------|-------------------------|------------------------|----------------|-----------------|------------|
| Project Description | | | | Project Timelines | | | | |
| Safety padding is an important feature in any indoor facility and injuries that potentially could have been prevented with padding have occurred. Wall pads are used primarily behind basketball goals to absorb impact and reduce injuries. These will be installed in the remaining 6 Facilities (DCCC, APCC, GAWCC, VVCC, and CCC & FEBCC) that do not have them as North Thornhill C.C. has already been done. | | | | Spring/Summer | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| | | | | | | | | |
| Project Forecast | | | | Project Detailed 2014 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 50,985 | 50,985 | 0 | Expense | | | | |
| 2015 | 0 | 0 | 0 | 01001 - 8801 | Contractors | 45,000 | | |
| 2016 | 0 | 0 | 0 | 01001 - 8805 | 3% Administration Cost | 1,485 | | |
| 2017 | 0 | 0 | 0 | 01001 - 8812 | Contingency | 4,500 | | |
| 2018 & Beyond | 0 | 0 | 0 | | | Total Expense: | 50,985 | |
| | 50,985 | 50,985 | 0 | Revenue | | | | |
| | | | | 50000 - 8843 | Transfer from Taxation | 50,985 | | |
| | | | | | | Total Revenue: | 50,985 | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2014 | Apr 1, 2014 | Angelo Cioffi | Michael Shatil | | | | Dec 31, 2014 | |



Project Summary

| | | | |
|------------------------|---|-------------------------|------|
| Project Number: | BF-8465-14 | Approval Year: | 2014 |
| Project Title: | Routley Park-Walkway Lighting Replacement | Scenario Active: | Yes |
| Asset Type: | Equipment - Replacement | TCA: | Yes |
| Department: | Buildings and Facilities | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | Ward 1 | | |
| Project Type: | Infrastructure Replacement | | |

| | | | | | | | | |
|---|---------------|---------------|-----------------|-------------------------|------------------------|----------------|-----------------|------------|
| Project Description | | | | Project Timelines | | | | |
| The walkway lighting on the path that leads through the park requires replacement. Many of the first generation poles that were installed in the parks have corroded at the base and are not structurally or electrically sound. Corrosion has occurred due to metal breakdown and as a result of wintering deicing methods. It is proposed to replace the walkway lighting using new weather durable concrete poles and energy efficient LED lighting. This project will qualify for Hydro and Government rebates. | | | | Fall/Winter | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| | | | | | | | | |
| Project Forecast | | | | Project Detailed 2014 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 30,900 | 30,900 | 0 | Expense | | | | |
| 2015 | 0 | 0 | 0 | 01001 - 8801 | Contractors | 30,000 | | |
| 2016 | 0 | 0 | 0 | 01001 - 8805 | 3% Administration Cost | 900 | | |
| 2017 | 0 | 0 | 0 | | | Total Expense: | 30,900 | |
| 2018 & Beyond | 0 | 0 | 0 | Revenue | | | | |
| | 30,900 | 30,900 | 0 | 60188 - 8844 | Parks Infra. Reserve | 30,900 | | |
| | | | | | | Total Revenue: | 30,900 | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2014 | Oct 1, 2014 | Angelo Cioffi | Michael Shatil | | | | Dec 31, 2014 | |



Project Summary

| | | | |
|------------------------|---|-------------------------|------|
| Project Number: | BF-8466-14 | Approval Year: | 2014 |
| Project Title: | Al Palladini CC-Outdoor Light Replacement | Scenario Active: | Yes |
| Asset Type: | Equipment - New | TCA: | Yes |
| Department: | Buildings and Facilities | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | Ward 2 | | |
| Project Type: | Equipment Replacement | | |

| | | | | | | | | |
|---|----------------------|----------------------|------------------------|--------------------------------|-------------------------|-----------------------|------------------------|-------------------|
| Project Description | | | | Project Timelines | | | | |
| The parking Lot lighting at the community center is over 20 yrs. old and of original construction. Upon further review of all the existing outdoor lighting, additional funding is necessary to supplement Capital Project BF-8316-11, for the replacement of all the wall-packs and entrance lighting, as well as additional wiring replacement due to the deterioration of existing. It is proposed that new LED fixtures be installed to increase security lighting and also reduce power consumption. This project will be eligible for government and hydro rebates. | | | | Fall/Winter | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| | | | | | | | | |
| Project Forecast | | | | Project Detailed 2014 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 128,750 | 128,750 | 0 | Expense | | | | |
| 2015 | 0 | 0 | 0 | 01001 - 8801 | Contractors | 120,000 | | |
| 2016 | 0 | 0 | 0 | 01001 - 8802 | Consultant | 5,000 | | |
| 2017 | 0 | 0 | 0 | 01001 - 8805 | 3% Administration Cost | 3,750 | | |
| 2018 & Beyond | 0 | 0 | 0 | | | Total Expense: | 128,750 | |
| | 128,750 | 128,750 | 0 | Revenue | | | | |
| | | | | 60010 - 8844 | Pre-B& F Infra. Reserve | 128,750 | | |
| | | | | | | Total Revenue: | 128,750 | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2014 | Sep 15, 2014 | Angelo Cioffi | Michael Shatil | | | | Dec 31, 2014 | |



Project Summary

| | | | |
|------------------------|--|-------------------------|------|
| Project Number: | BF-8468-14 | Approval Year: | 2014 |
| Project Title: | Chancellor CC - Reconfiguration of Women's Pool Change Rooms | Scenario Active: | Yes |
| Asset Type: | Recreation Buildings & Facilities | TCA: | Yes |
| Department: | Buildings and Facilities | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | Ward 3 | | |
| Project Type: | Infrastructure Replacement | | |

| | | | | | | | | |
|---|---------------|---------------|------------|-------------------------|-------------------------|----------------|---------------|-----------------|
| Project Description | | | | Project Timelines | | | | |
| The Women's pool change rooms at Chancellor CC only has 2 shower stalls. Due to high user demand, there is a need to increase that number by an additional two (2) to four (4) showers. A portion of the existing change rooms will be modified to accommodate the additional showers. The project's budget will encompass design and construction. | | | | | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| | | | | | | | | |
| Project Forecast | | | | Project Detailed 2014 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 73,600 | 73,600 | 0 | Expense | | | | |
| 2015 | 0 | 0 | 0 | 01001 - 8801 | Contractors | 65,000 | | |
| 2016 | 0 | 0 | 0 | 01001 - 8802 | Consultant | 6,500 | | |
| 2017 | 0 | 0 | 0 | 01001 - 8805 | 3% Administration Cost | 2,100 | | |
| 2018 & Beyond | 0 | 0 | 0 | | | Total Expense: | 73,600 | |
| | 73,600 | 73,600 | 0 | Revenue | | | | |
| | | | | 60010 - 8844 | Pre-B& F Infra. Reserve | 73,600 | | |
| | | | | | | Total Revenue: | 73,600 | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | | Project Sponsor | | | | Completion Date |
| 2014 | Apr 1, 2014 | Angelo Cioffi | | Michael Shatil | | | | Mar 31, 2015 |



Project Summary

| | | | |
|------------------------|--|-------------------------|------|
| Project Number: | BS-1003-11 | Approval Year: | 2014 |
| Project Title: | Building Department Computer System Upgrades | Scenario Active: | Yes |
| Asset Type: | Technology Infrastructure | TCA: | Yes |
| Department: | Building Standards | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | City-Wide | | |
| Project Type: | Technology | | |

| | | | | | | | | |
|---|----------------------|----------------------|------------------------|--|----------------------------|-----------------------|------------------------|-------------------|
| Project Description | | | | Project Timelines | | | | |
| Functionality upgrades and enhancements to the Building Standards Department Amanda Computer.The Department's Business Plan and an Strategic Initiatives contained within Vaughan Vision 2020 Identifies this matter as a business objective. "Vaughan Vision 2020 | | | | <ul style="list-style-type: none">Enhance the strategy to ensure Vaughan is a best practice information technology organization in order to improve cost-effectiveness and productivity.Integrate the Building Standards Department relational database (AMANDA) into the City's Corporate Geographic Information System (GIS) enterprise solutionPrepare a strategy to promote technical services for City field staff (remote computing) | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| Continued upgrading and enhancing of the Building Standards computer system in accordance with the department's approved annual Business Plans. | | | | Information Technology Managment assistance required. | | | | |
| Project Forecast | | | | Project Detailed 2014 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 540,750 | 540,750 | 0 | Expense | | | | |
| 2015 | 0 | 0 | 0 | 01001 - 8802 | Consultant | 500,000 | | |
| 2016 | 0 | 0 | 0 | 01001 - 8805 | 3% Administration Cost | 15,750 | | |
| 2017 | 0 | 0 | 0 | 01001 - 8812 | Contingency | 25,000 | | |
| 2018 & Beyond | 0 | 0 | 0 | | | Total Expense: | 540,750 | |
| | 540,750 | 540,750 | 0 | Revenue | | | | |
| | | | | 60172 - 8844 | Building Standards Reserve | 540,750 | | |
| | | | | | | Total Revenue: | 540,750 | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2011 | Apr 1, 2011 | John Studdy | Leo Grellette | | | | Dec 31, 2014 | |



Project Summary

| | | | |
|------------------------|--|-------------------------|------|
| Project Number: | BY-2518-13 | Approval Year: | 2014 |
| Project Title: | Animal Shelter Lease Hold Improvements | Scenario Active: | Yes |
| Asset Type: | Other Buildings & Facilities | TCA: | No |
| Department: | By-Law & Compliance | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | City-Wide | | |
| Project Type: | Legal/Regulatory | | |

| | | | | | | | | |
|--|---------------|---------------|-----------------|--|-----------------------------|----------------|-----------------|------------|
| Project Description | | | | Project Timelines | | | | |
| Ongoing lease hold improvements costs as per 2010 budget | | | | Animal Shelter was developed through leasehold improvements. The landlord has fronted the cost and is to be repaid over 5 years. | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| 2013 DC Appendix B Items 1.3.3/4 | | | | | | | | |
| Project Forecast | | | | Project Detailed 2014 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 114,400 | 114,400 | 0 | Expense | | | | |
| 2015 | 114,400 | 114,400 | 0 | 01001 - 8802 | Consultant | 111,000 | | |
| 2016 | 0 | 0 | 0 | 01001 - 8805 | 3% Administration Cost | 3,400 | | |
| 2017 | 0 | 0 | 0 | | | Total Expense: | 114,400 | |
| 2018 & Beyond | 0 | 0 | 0 | Revenue | | | | |
| | 228,800 | 228,800 | 0 | 41060 - 8820 | City Wide DC - General Gov. | 39,300 | | |
| | | | | 50000 - 8843 | Transfer from Taxation | 75,100 | | |
| | | | | | | Total Revenue: | 114,400 | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2012 | Apr 1, 2012 | | Rick Girard | | | | Dec 31, 2016 | |



Project Summary

| | | | |
|------------------------|-----------------------|-------------------------|------|
| Project Number: | BY-2523-14 | Approval Year: | 2014 |
| Project Title: | Vehicles Lease Buyout | Scenario Active: | Yes |
| Asset Type: | Equipment - New | TCA: | Yes |
| Department: | By-Law & Compliance | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | City-Wide | | |
| Project Type: | New Equipment | | |

| | | | | | | | | |
|--|----------------------|----------------------|------------------------|--|------------------------|-----------------------|------------------------|-------------------|
| Project Description | | | | Project Timelines | | | | |
| The existing Animal Control fleet vehicles are all on 3-year leases, which expire in March 2014. The recommendation is to purchase the 5 vehicles at that time, rather than enter in another lease agreement. These fleet vehicles will become a corporate asset upon purchase, rather than a continued lease expense. The alternative is to enter into new lease agreements, but mileage overcharges will be an additional expense as time goes on. No other city department leases their vehicles. | | | | "Vehicles leases are due March 2014. Other recoveries is from the operating budget savings of the annual lease payments for 5 vehicles. (\$6,000 * 5) | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| | | | | Fleet Services | | | | |
| Project Forecast | | | | Project Detailed 2014 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 77,250 | 77,250 | 0 | Expense | | | | |
| 2015 | 0 | 0 | 0 | 01001 - 8805 | 3% Administration Cost | 2,250 | | |
| 2016 | 0 | 0 | 0 | 01001 - 8807 | Furniture & Equipment | 70,000 | | |
| 2017 | 0 | 0 | 0 | 01001 - 8812 | Contingency | 5,000 | | |
| 2018 & Beyond | 0 | 0 | 0 | | | Total Expense: | 77,250 | |
| | 77,250 | 77,250 | 0 | Revenue | | | | |
| | | | | 50000 - 8839 | Other Recoveries | 30,000 | | |
| | | | | 50000 - 8843 | Transfer from Taxation | 47,250 | | |
| | | | | | | Total Revenue: | 77,250 | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2014 | Jan 1, 2015 | Susan Kelly | Rick Girard | | | | Mar 31, 2015 | |



Project Summary

| | | | |
|------------------------|--------------------------------|-------------------------|------|
| Project Number: | BY-9534-14 | Approval Year: | 2014 |
| Project Title: | ANIMAL SHELTER CAGING RETROFIT | Scenario Active: | Yes |
| Asset Type: | Equipment - New | TCA: | Yes |
| Department: | By-Law & Compliance | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | Ward 3 | | |
| Project Type: | Legal/Regulatory | | |

| | | | | | | | | |
|---|---------------|---------------|------------------|---|------------------------|---------------|-----------------|------------|
| Project Description | | | | Project Timelines | | | | |
| Pursuant to facility inspection conducted by Ontario Ministry of Agriculture, Food and Rural Affairs (OMAFRA), a deficiency with regard to caging enclosures was identified to enhance level of sanitation and mitigate pathogen transfer. The solution is the installation of dedicated stainless steel panels to enclose existing caging systems in the animal shelter at 70 Tigi Court. If not approved, inspectors have the authority to give orders and/or suspend operation. | | | | Q1 - Prepare RFP - sole source due to existing caging manufacturer specs Q2 - Order equipment (panels) and complete installation | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| Pursuant to OMAFRA inspection, deficiencies were identified that pose pathogenic biocontaminant risk to shelter animals. Enclosure of caging will mitigate risk. | | | | | | | | |
| Project Forecast | | | | Project Detailed 2014 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 51,500 | 51,500 | 0 | Expense | | | | |
| 2015 | 0 | 0 | 0 | 01001 - 8805 | 3% Administration Cost | 1,500 | | |
| 2016 | 0 | 0 | 0 | 01001 - 8807 | Furniture & Equipment | 50,000 | | |
| 2017 | 0 | 0 | 0 | | Total Expense: | 51,500 | | |
| 2018 & Beyond | 0 | 0 | 0 | Revenue | | | | |
| | 51,500 | 51,500 | 0 | 50000 - 8843 | Transfer from Taxation | 51,500 | | |
| | | | | | Total Revenue: | 51,500 | | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2013 | Feb 3, 2014 | Susan Kelly | MaryLee Farrugia | | | | Jun 30, 2014 | |



Project Summary

| | | | |
|------------------------|--|-------------------------|------|
| Project Number: | DP-9528-14 | Approval Year: | 2014 |
| Project Title: | City of Vaughan City-Wide Urban Design Study | Scenario Active: | Yes |
| Asset Type: | Master Plans | TCA: | No |
| Department: | Development Planning | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | City-Wide | | |
| Project Type: | Growth/Studies | | |

| | | | | | | | | |
|---|----------------------|----------------------|------------------------|---|-----------------------------|-----------------------|------------------------|-------------------|
| Project Description | | | | Project Timelines | | | | |
| Manual will serve as a comprehensive document to promote and foster high quality urban design on a City-wide basis in accordance with the urban design policies of the City's Official Plan. This manual will serve as the go-to resource for members of the development community, consultants, residents, Council and staff with guidelines, standards and details that will provide clear design recommendations and requirements for a specific site or type of land-use. | | | | Spring 2014 start date | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| The City's Offical Plan will have been approved by the Province and the Urban Design policies outlined in the plan will be in full effect. (2013 DC Appendix B Item 1.2.14) | | | | Numerous City Departments will be primary stakeholders in the study and their participation will be necessary throughout the process. | | | | |
| Project Forecast | | | | Project Detailed 2014 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 200,000 | 200,000 | 0 | Expense | | | | |
| 2015 | 0 | 0 | 0 | 01001 - 8802 | Consultant | 176,523 | | |
| 2016 | 0 | 0 | 0 | 01001 - 8805 | 3% Administration Cost | 5,825 | | |
| 2017 | 0 | 0 | 0 | 01001 - 8812 | Contingency | 17,652 | | |
| 2018 & Beyond | 0 | 0 | 0 | | | Total Expense: | 200,000 | |
| | 200,000 | 200,000 | 0 | Revenue | | | | |
| | | | | 41060 - 8820 | City Wide DC - General Gov. | 180,000 | | |
| | | | | 50000 - 8843 | Transfer from Taxation | 20,000 | | |
| | | | | | | Total Revenue: | 200,000 | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2014 | Jan 1, 2014 | Rob Bayley | Grant Uyeyama | | | | Dec 1, 2014 | |



Project Summary

| | | | |
|------------------------|---|-------------------------|------|
| Project Number: | DP-9537-14 | Approval Year: | 2014 |
| Project Title: | Islington Avenue Streetscape Tree Planting Partnership with KARA and KBIA | Scenario Active: | Yes |
| Asset Type: | New Initiatives | TCA: | Yes |
| Department: | Development Planning | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | City-Wide | | |
| Project Type: | Ratepayer(s) Request | | |

| | | | | | | | | |
|---|--------------------------------|----------------------|------------------------|---|------------------------|----------------------|------------------------|-------------------|
| Project Description | | | | Project Timelines | | | | |
| This tree planing initiative put forth by KARA will require other sources of funding through grants such as (ECO Action Community Funding Program). The approval of the City's portion of the partnership funding for this project will be contingent on the successful contribution from the KARA community through grants or contributions. | | | | Spring 2014 start date contingent on funding. | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| | | | | This project will have an impact on the City Parks & Forestry Department operating budget, their expertise and participation will be necessary throughout the process. In addition the City's Budgeting & Financial Planning Department will be involved in assisting the ratepayers association in applying for specific grant funding sources for Tree Planting. Engineering Department will need to be involved in the design and layout of the plan to ensure coordination with utilities and infrastructure. | | | | |
| Project Forecast | | | | Project Detailed 2014 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 30,000 | 30,000 | 0 | Expense | | | | |
| 2015 | 0 | 0 | 0 | 01001 - 8805 | 3% Administration Cost | 900 | | |
| 2016 | 0 | 0 | 0 | 01001 - 8807 | Furniture & Equipment | 29,100 | | |
| 2017 | 0 | 0 | 0 | | Total Expense: | 30,000 | | |
| 2018 & Beyond | 0 | 0 | 0 | Revenue | | | | |
| | 30,000 | 30,000 | 0 | 50000 - 8843 | Transfer from Taxation | 30,000 | | |
| | | | | | Total Revenue: | 30,000 | | |
| Related Projects | | | | Operating Budget Impact | | | | |
| Which Precede | Project Description | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| PL-9003-07 | Vaughan Official Plan-Planning | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2014 | Apr 1, 2014 | Rob Bayley | Grant Uyeyama | | | | Dec 1, 2014 | |



Project Summary

| | | | |
|------------------------|--|-------------------------|------|
| Project Number: | DP-9538-14 | Approval Year: | 2014 |
| Project Title: | VMC Urban Design Guidelines (Playbook) Based on Policies of Secondary Plan | | |
| Asset Type: | Master Plans | Scenario Active: | Yes |
| Department: | Development Planning | TCA: | No |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | City-Wide | | |
| Project Type: | Growth/Studies | | |

| | | | | | | | | |
|---|--------------------------------|---------------|-----------------|---|-----------------------------|----------------|-----------------|------------|
| Project Description | | | | Project Timelines | | | | |
| The VMC Urban Design Guidelines (Playbook) will serve as a comprehensive document to promote and foster high quality development in Vaughan's downtown. This document will provide detailed guidance and implementation standards on built form, street wall and building facades, street frontages including design for access, parking, service and loading, buildings facing parks, structured parking facilities, ground floor retail, building transition, sun/shadow, way finding and building/landscape performance standards. | | | | Spring 2014 start date | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| The VMC Secondary Plan will have been approved and the Urban Design policies outlined in the Secondary Plan will be in full effect. (2013 DC Appendix B Item 1.2.14) | | | | Numerous City Departments will be primary stakeholders in the study and their participation will be necessary throughout the process. | | | | |
| Project Forecast | | | | Project Detailed 2014 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 150,000 | 150,000 | 0 | Expense | | | | |
| 2015 | 0 | 0 | 0 | 01001 - 8802 | Consultant | 132,392 | | |
| 2016 | 0 | 0 | 0 | 01001 - 8805 | 3% Administration Cost | 4,500 | | |
| 2017 | 0 | 0 | 0 | 01001 - 8812 | Contingency | 13,108 | | |
| 2018 & Beyond | 0 | 0 | 0 | | | Total Expense: | 150,000 | |
| | 150,000 | 150,000 | 0 | Revenue | | | | |
| | | | | 41060 - 8820 | City Wide DC - General Gov. | 135,000 | | |
| | | | | 50000 - 8843 | Transfer from Taxation | 15,000 | | |
| | | | | | | Total Revenue: | 150,000 | |
| Related Projects | | | | Operating Budget Impact | | | | |
| Which Precede | Project Description | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| PL-9003-07 | Vaughan Official Plan-Planning | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2014 | Jan 1, 2014 | Rob Bayley | Grant Uyeyama | | | | Dec 1, 2014 | |



Project Summary

| | | | |
|------------------------|-------------------------------|-------------------------|------|
| Project Number: | DT-7097-14 | Approval Year: | 2014 |
| Project Title: | Pedestrian and Cycle Strategy | Scenario Active: | Yes |
| Asset Type: | Master Plans | TCA: | Yes |
| Department: | Develop&Transport Engineering | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | City-Wide | | |
| Project Type: | Growth/Studies | | |

| | | | | | | | | |
|---|----------------------|----------------------|-------------------|--|----------------------------|-----------------------|------------------------|-------------------|
| Project Description | | | | Project Timelines | | | | |
| Develop a comprehensive strategy for the Pedestrian and Bicycle Master Plan (PBMP) as recommended in the Council approved TMP Action Plan. To include stakeholder consultation and a review of existing and proposed network segments, lessons learned and new guidelines for cycle facilities. The Development Transportation Engineering Department will lead the update study and will require participation of several City Departments. The original PBMP also recommended updates every five years. | | | | RFP to go out in Q2 of 2014 with award expected in Q2/Q3. Consultation is expected in Q1/Q2 of 2015 and the study is expected to be completed by Q3 of 2015. | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| 2013 DC Appendix H Table 2 Growth Related Studies | | | | Parks Development and Engineering Services to be key stakeholders in the Study. | | | | |
| Project Forecast | | | | Project Detailed 2014 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 414,575 | 414,575 | 0 | Expense | | | | |
| 2015 | 0 | 0 | 0 | 01001 - 8802 | Consultant | 350,000 | | |
| 2016 | 0 | 0 | 0 | 01001 - 8805 | 3% Administration Cost | 12,075 | | |
| 2017 | 0 | 0 | 0 | 01001 - 8812 | Contingency | 52,500 | | |
| 2018 & Beyond | 0 | 0 | 0 | | | Total Expense: | 414,575 | |
| | 414,575 | 414,575 | 0 | Revenue | | | | |
| | | | | 41010 - 8820 | City Wide DC - Engineering | 414,575 | | |
| | | | | | | Total Revenue: | 414,575 | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | | Project Sponsor | | | Completion Date | |
| 2014 | Apr 1, 2014 | Selma Hubjer | | Andrew Pearce | | | Sep 30, 2015 | |



Project Summary

| | | | |
|------------------------|---|-------------------------|------|
| Project Number: | DT-7098-14 | Approval Year: | 2014 |
| Project Title: | Pedestrian and Bicycle Network Implementation Program | Scenario Active: | Yes |
| Asset Type: | Local & Arterial Roads | TCA: | Yes |
| Department: | Develop&Transport Engineering | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | City-Wide | | |
| Project Type: | New Infrastructure | | |

| | | | | | | | | |
|--|----------------------|----------------------|------------------------|---|----------------------------|----------------------|------------------------|-------------------|
| Project Description | | | | Project Timelines | | | | |
| Construction of cycle facilities on various City roads(approximately 5-10km/year) including pavement markings and signage. Design and consultation of the subsequent year's cycle facilities (approximately 5-10km/year). Install cycle parking on various roads, trails and outside public buildings and schools. | | | | Construction of cycle facilities is estimated in Q2 of 2014/2015/2016. Design to commence with RFP in Q2 of 2014/2015/2016 with consultation in Q3. | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| 2013 DC Appendix H Table 2 Other Transportation Related Works Item 5 | | | | Engineering Services and Public Works to be implementation stakeholders. Bike lanes to be maintained by Engineering Services and Public Works. | | | | |
| Project Forecast | | | | Project Detailed 2014 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 245,140 | 245,140 | 0 | Expense | | | | |
| 2015 | 305,910 | 305,910 | 0 | 01001 - 8801 | Contractors | 118,000 | | |
| 2016 | 246,170 | 246,170 | 0 | 01001 - 8802 | Consultant | 91,000 | | |
| 2017 | 250,000 | 250,000 | 0 | 01001 - 8805 | 3% Administration Cost | 7,140 | | |
| 2018 & Beyond | 0 | 0 | 0 | 01001 - 8808 | Miscellaneous Costs | 6,000 | | |
| | 1,047,220 | 1,047,220 | 0 | 01001 - 8812 | Contingency | 23,000 | | |
| | | | | | Total Expense: | 245,140 | | |
| | | | | Revenue | | | | |
| | | | | 41010 - 8820 | City Wide DC - Engineering | 245,140 | | |
| | | | | | Total Revenue: | 245,140 | | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2013 | Jan 1, 2014 | Selma Hubjer | Andrew Pearce | | | | Nov 30, 2017 | |



Project Summary

| | | | |
|------------------------|---|-------------------------|------|
| Project Number: | DT-7104-13 | Approval Year: | 2014 |
| Project Title: | TMP Education, Promotion, Outreach and Monitoring | Scenario Active: | Yes |
| Asset Type: | New Initiatives | TCA: | No |
| Department: | Develop&Transport Engineering | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | City-Wide | | |
| Project Type: | Growth/Studies | | |

| | | | | | | | | |
|--|---------------|---------------|-----------------|---|----------------------------|----------------|-----------------|------------|
| Project Description | | | | Project Timelines | | | | |
| Project designed to enhance public awareness and understanding of the benefits of sustainable transportation in accordance with Green Directions Vaughan and the Council approved Transportation Master Plan. Programs and activities will include promotional campaigns, materials and Vaughan Cycling Forum . Monitoring to include sustainable transportation(example. modal shift to walking, cycling transit and car-pooling). | | | | All programs and activities to be established following completion of the Vaughan TDM Policy(2013) and TMP Communications Plan(2013). Costs for the overall project will be refined following the completion of these studies in 2013. All programs and activities to be ongoing from 2013-2016. | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| 2013 DC Appendix H Table 2 Other Transportation Related Works Item 5 | | | | Recreation, Parks Development, Engineering Services and Corporate Communications to be stakeholders. | | | | |
| Project Forecast | | | | Project Detailed 2014 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 77,250 | 77,250 | 0 | Expense | | | | |
| 2015 | 77,250 | 77,250 | 0 | 01001 - 8801 | Contractors | 75,000 | | |
| 2016 | 77,250 | 77,250 | 0 | 01001 - 8805 | 3% Administration Cost | 2,250 | | |
| 2017 | 77,250 | 77,250 | 0 | | | Total Expense: | 77,250 | |
| 2018 & Beyond | 0 | 0 | 0 | Revenue | | | | |
| | 309,000 | 309,000 | 0 | 41010 - 8820 | City Wide DC - Engineering | 77,250 | | |
| | | | | | | Total Revenue: | 77,250 | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2013 | Jan 1, 2013 | Selma Hubjer | Andrew Pearce | | | | Dec 31, 2017 | |



Project Summary

| | | | |
|------------------------|---------------------------------|-------------------------|------|
| Project Number: | DT-7108-13 | Approval Year: | 2014 |
| Project Title: | School Travel Planning Measures | Scenario Active: | Yes |
| Asset Type: | New Initiatives | TCA: | Yes |
| Department: | Develop&Transport Engineering | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | City-Wide | | |
| Project Type: | Growth/Development | | |

| | | | | | | | | |
|--|----------------------|---------------------------|------------------------------|--|----------------------------|-----------------------|------------------------|-------------------|
| Project Description | | | | Project Timelines | | | | |
| School Travel Planning measures for pilot school, including infrastructure improvement to slow traffic, pedestrian improvements, new signs, pavement markings and educational materials. School Travel Planning aims to get more children walking and cycling to/from school which includes the identification of barriers. The top reasons for parents driving their children to school are typically safety issues. The implementation of School Travel Planning measures is identified in the Council approved TMP Action Plan. | | | | Pilot school to be consulted in Q3/ A4 of 2012 and implementation of measures is expected to be completed in Q1/Q2 of 2013. Report to Council with results in Q4 of 2013. 2014 to 2016 will be determined based on the pilot school. | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| 2013 DC Appendix H Table 2 Other Transportation Related Works Item 5 | | | | Engineering Services will be implementing the school Travel Planning measures in coordination with the School Boards, Development Transportation Engineering and Recreation Department. | | | | |
| Project Forecast | | | | Project Detailed 2014 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 51,500 | 51,500 | 0 | Expense | | | | |
| 2015 | 51,500 | 51,500 | 0 | 01001 - 8801 | Contractors | 50,000 | | |
| 2016 | 51,500 | 51,500 | 0 | 01001 - 8805 | 3% Administration Cost | 1,500 | | |
| 2017 | 51,500 | 51,500 | 0 | | | Total Expense: | 51,500 | |
| 2018 & Beyond | 0 | 0 | 0 | Revenue | | | | |
| | 206,000 | 206,000 | 0 | 41010 - 8820 | City Wide DC - Engineering | 51,500 | | |
| | | | | | | Total Revenue: | 51,500 | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2013 | Jan 1, 2013 | Selma Hubjer/ Lisa Lovery | Andrew Pearce/ Jack Graziosi | | | | Nov 30, 2017 | |



Project Summary

| | | | |
|------------------------|-------------------------------|-------------------------|------|
| Project Number: | DT-7112-14 | Approval Year: | 2014 |
| Project Title: | Kirby Road Municipal Class EA | Scenario Active: | Yes |
| Asset Type: | Studies | TCA: | Yes |
| Department: | Develop&Transport Engineering | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | Ward 1 | | |
| Project Type: | Growth/Studies | | |

| Project Description | | | | Project Timelines | | | | |
|---|---------------|---------------|-----------------|---|----------------------------|----------------|-----------------|------------|
| Municipal Class EA Study in support of Kirby Road extension between Dufferin Street and Bathurst Street and widening / urbanization from Jane to Dufferin including the extension. In accordance with Council October 18, 2011, direction to complete this link by 2021 and with the conclusion and recommendations of the City's Transportation Master Plan. To serve future Highway 400 North employment area and new community areas and improve network connectivity and the effectiveness of the existing network. | | | | RFP to go out in Q2 of 2014, with award expected in Q2/Q3. Class EA Study is expected to be completed by 2016, followed by design (2016-18) and construction (2018-21). | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| 2013 DC Appendix H Other 2012 Transporation Master Plan Road Improvement Item I1 | | | | | | | | |
| Project Forecast | | | | Project Detailed 2014 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 891,980 | 891,980 | 0 | Expense | | | | |
| 2015 | 0 | 0 | 0 | 01001 - 8802 | Consultant | 750,000 | | |
| 2016 | 0 | 0 | 0 | 01001 - 8805 | 3% Administration Cost | 25,980 | | |
| 2017 | 0 | 0 | 0 | 01001 - 8812 | Contingency | 116,000 | | |
| 2018 & Beyond | 0 | 0 | 0 | | | Total Expense: | 891,980 | |
| | 891,980 | 891,980 | 0 | Revenue | | | | |
| | | | | 41010 - 8820 | City Wide DC - Engineering | 891,980 | | |
| | | | | | | Total Revenue: | 891,980 | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2014 | Apr 1, 2014 | Selma Hubjer | Andrew Pearce | | | | Sep 30, 2015 | |



Project Summary

| | | | |
|------------------------|--|-------------------------|------|
| Project Number: | DT-7131-14 | Approval Year: | 2014 |
| Project Title: | Clark Avenue West Cycle Facility Design and Construction | Scenario Active: | Yes |
| Asset Type: | Sidewalks, Pathways & Guiderails | TCA: | Yes |
| Department: | Develop&Transport Engineering | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | Ward 5 | | |
| Project Type: | Growth/Development | | |

| Project Description | | | | Project Timelines | | | | |
|--|---|---------------|------------|--|-----------------|----------------|-----------------|------------|
| Convert existing salt protection pads to cycle tracks (i.e. raised bike lanes). Project to include design, stakeholder consultation and construction of cycle tracks. Construction to include (but not limited to) intersection and driveway modifications, new asphalt pathways (where required), lamp post relocation (if necessary), and new pavement markings and signage. | | | | Design and consultation in Q1/Q2 of 2014 with construction in Q3/Q4. | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| Project is subject to Bikeability Review to be completed in 2013. | | | | Engineering Services to be stakeholder. Cycle tracks to be implemented by Engineering Services and Public Works. | | | | |
| Project Forecast | | | | Project Detailed 2014 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 327,000 | 327,000 | 0 | Expense | | | | |
| 2015 | 0 | 0 | 0 | 01001 - 8801 | Contractors | 254,000 | | |
| 2016 | 0 | 0 | 0 | 01001 - 8802 | Consultant | 30,000 | | |
| 2017 | 0 | 0 | 0 | 01001 - 8812 | Contingency | 43,000 | | |
| 2018 & Beyond | 0 | 0 | 0 | | | Total Expense: | 327,000 | |
| | 327,000 | 327,000 | 0 | Revenue | | | | |
| | | | | 61025 - 8844 | Gas Tax Reserve | 327,000 | | |
| | | | | | | Total Revenue: | 327,000 | |
| Related Projects | | | | Operating Budget Impact | | | | |
| Which Precede | Project Description | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| DT-7083-13 | Pedestrian & Bicycle Network Implementation Program | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | | Project Sponsor | | | Completion Date | |
| 2014 | Mar 3, 2014 | Selma Hubjer | | Andrew Pearce / Jack Graziosi | | | Dec 31, 2014 | |



Project Summary

| | | | |
|------------------------|---|-------------------------|------|
| Project Number: | DT-7135-14 | Approval Year: | 2014 |
| Project Title: | Coldspring Road and Stevenson Avenue Construction | Scenario Active: | Yes |
| Asset Type: | Local & Arterial Roads | TCA: | Yes |
| Department: | Develop&Transport Engineering | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | Ward 1 | | |
| Project Type: | Additional Funding | | |

| Project Description | | | | Project Timelines | | | | |
|--|-------------------------------|----------------|------------|--|----------------------------|---------------|---------------|-----------------|
| Improvements to Coldspring Road and Stevenson Avenue (between Nashville Road and Ava Place). Work includes sidewalk construction, partial urbanization and storm sewers. Works to be constructed by Molise Kleinburg Estates Inc. Phase 1 (19T-06V14) as external services and will qualify for City-wide Development Charge recovery. Repayment to 19T-06V14 Molise Kleinburg Estates Inc. Phase 1 subject to terms of agreement with City. | | | | Construction to be completed in Q4-2014. | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| Funding for this project has been included in City-wide engineering component of the Development Charges Background Study, June 2013 by Hemson Consulting Ltd., Appendix H, Kleinburg Nashville Item KN. | | | | | | | | |
| Project Forecast | | | | Project Detailed 2014 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 206,000 | 206,000 | 0 | Expense | | | | |
| 2015 | 0 | 0 | 0 | 01001 - 8801 | Contractors | 200,000 | | |
| 2016 | 0 | 0 | 0 | 01001 - 8805 | 3% Administration Cost | 6,000 | | |
| 2017 | 0 | 0 | 0 | | Total Expense: | 206,000 | | |
| 2018 & Beyond | 0 | 0 | 0 | Revenue | | | | |
| | 206,000 | 206,000 | 0 | 41010 - 8820 | City Wide DC - Engineering | 206,000 | | |
| | | | | | Total Revenue: | 206,000 | | |
| Related Projects | | | | Operating Budget Impact | | | | |
| Which Precede | Project Description | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| DT-7089-13 | Stevenson Avenue Construction | | | 2014 | 0.0 | 0 | 0 | 0 |
| DT-7126-13 | Coldspring Road Construction | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | | Project Sponsor | | | | Completion Date |
| 2014 | Jan 1, 2014 | Michael Frieri | | Andrew Pearce | | | | Dec 31, 2014 |



Project Summary

| | | | |
|------------------------|-------------------------------|-------------------------|------|
| Project Number: | DT-7136-14 | Approval Year: | 2014 |
| Project Title: | McNaughton Road Construction | Scenario Active: | Yes |
| Asset Type: | Local & Arterial Roads | TCA: | Yes |
| Department: | Develop&Transport Engineering | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | Ward 4 | | |
| Project Type: | Additional Funding | | |

| | | | | | | | | |
|--|---------------|----------------|-----------------|---|----------------------------|---------------|-----------------|------------|
| Project Description | | | | Project Timelines | | | | |
| Repayment to York Major Holdings Inc. (YMH) for maintenance activities associated with McNaughton Road. YMH was required to construct the extension of McNaughton Road east of Keele Street as part of their subdivision agreement with the City. This road project is identified as a City-wide Development Charge project. | | | | The road has now been fully constructed. YMH has incurred maintenance costs prior to assumption of the road by the City. The costs associated with maintenance activities are not applicable to Development Charge funding. | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| | | | | | | | | |
| Project Forecast | | | | Project Detailed 2014 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 236,900 | 236,900 | 0 | Expense | | | | |
| 2015 | 0 | 0 | 0 | 01001 - 8801 | Contractors | 230,000 | | |
| 2016 | 0 | 0 | 0 | 01001 - 8805 | 3% Administration Cost | 6,900 | | |
| 2017 | 0 | 0 | 0 | Total Expense: | | | 236,900 | |
| 2018 & Beyond | 0 | 0 | 0 | Revenue | | | | |
| | 236,900 | 236,900 | 0 | 41010 - 8820 | City Wide DC - Engineering | 236,900 | | |
| | | | | Total Revenue: | | | 236,900 | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2014 | Jan 1, 2014 | Michael Frieri | Andrew Pearce | | | | Dec 31, 2014 | |



Project Summary

| | | | |
|------------------------|----------------------------------|-------------------------|------|
| Project Number: | EB-9535-14 | Approval Year: | 2014 |
| Project Title: | Community Improvement Plan Study | Scenario Active: | Yes |
| Asset Type: | Studies | TCA: | No |
| Department: | Economic and Business Develop. | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | City-Wide | | |
| Project Type: | Studies | | |

| | | | | | | | | |
|---|----------------------|----------------------|------------------------|---|-----------------------------|-----------------------|------------------------|-------------------|
| Project Description | | | | Project Timelines | | | | |
| This request is for the completion of a Community Improvement Plan (CIP) Study and implementation guidelines for the Vaughan Metropolitan Centre (VMC) and other intensification corridors for the purposes of incenting office development, as well as achieving intensification/density targets and other community benefits. Various studies completed by the City have indicated that the VMC's office rents are not competitive. This is particularly true in the case of new construction in the VMC relative to existing office buildings in these centres. Through a CIP, the City can activate the financial tools that would enable it to bridge some portion of the office rent gap. | | | | Draft RFP: January 2014; Bid Submissions/Retention of Consultant: March 2014, Study Commencement: April 2014; Targeted Study Completion:December 2014 | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| The CIP would help Vaughan overcome current market conditions, and get ahead of its competitors in attracting office tenancy, thereby generating taxable assessment, jobs/employment and additional investment. | | | | | | | | |
| Project Forecast | | | | Project Detailed 2014 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 103,000 | 103,000 | 0 | Expense | | | | |
| 2015 | 0 | 0 | 0 | 01001 - 8802 | Consultant | 100,000 | | |
| 2016 | 0 | 0 | 0 | 01001 - 8805 | 3% Administration Cost | 3,000 | | |
| 2017 | 0 | 0 | 0 | | | Total Expense: | 103,000 | |
| 2018 & Beyond | 0 | 0 | 0 | Revenue | | | | |
| | 103,000 | 103,000 | 0 | 41060 - 8820 | City Wide DC - General Gov. | 103,000 | | |
| | | | | | | Total Revenue: | 103,000 | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2014 | Mar 1, 2014 | Tim Simmonds | Barbara Cribbett | | | | Dec 31, 2014 | |



Project Summary

| | | | |
|------------------------|-------------------------------------|-------------------------|------|
| Project Number: | EN-1837-14 | Approval Year: | 2014 |
| Project Title: | Walkway Lighting - Mountbatten Road | Scenario Active: | Yes |
| Asset Type: | Walkways, Lighting & Cameras | TCA: | Yes |
| Department: | Engineering Services | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | Ward 5 | | |
| Project Type: | New Infrastructure | | |

| | | | | | | | | |
|---|---------------|------------------------------|-------------------------------|--|----------------------------|----------------|-----------------|------------|
| Project Description | | | | Project Timelines | | | | |
| The supply and installation of walkway lighting between 73 and 79 Mountbatten Road. It is the City's policy to light walkways in the interest of pedestrian safety. Consequently these walkways require adequate lighting for the health, safety and well being of pedestrians. | | | | 2014 - Perform preliminary design, detail design, surveying, geotechnical investigation works and construction | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| Investing in Ontario Sign Required | | | | | | | | |
| Project Forecast | | | | Project Detailed 2014 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 30,000 | 30,000 | 0 | Expense | | | | |
| 2015 | 0 | 0 | 0 | 01001 - 8801 | Contractors | 25,000 | | |
| 2016 | 0 | 0 | 0 | 01001 - 8802 | Consultant | 5,000 | | |
| 2017 | 0 | 0 | 0 | | | Total Expense: | 30,000 | |
| 2018 & Beyond | 0 | 0 | 0 | Revenue | | | | |
| | 30,000 | 30,000 | 0 | 61052 - 8844 | Investing in Ontario Grant | 30,000 | | |
| | | | | | | Total Revenue: | 30,000 | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2010 | Jan 21, 2014 | Vince Musacchio, P.Eng., PMP | Jack Graziosi, P.Eng., M.Eng. | | | | Dec 31, 2016 | |



Project Summary

| | | | |
|------------------------|-----------------------------------|-------------------------|------|
| Project Number: | EN-1851-14 | Approval Year: | 2014 |
| Project Title: | Traffic Data Collection Inventory | Scenario Active: | Yes |
| Asset Type: | Technology Infrastructure | TCA: | No |
| Department: | Engineering Services | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | City-Wide | | |
| Project Type: | Asset Management Technology | | |

| | | | | | | | | |
|---|---------------|------------------------------|-------------------------------|--|------------------------|---------------|-----------------|------------|
| Project Description | | | | Project Timelines | | | | |
| Professional Services to complete GIS linear infrastructure inventory, along with the implementation of Traffic Engineering Software (TES) to establish a traffic data inventory. New traffic data will provide emerging trends and allow for the improvement of traffic flows and/ or a modal shift within the City of Vaughan. TES is an industry wide software used by many municipalities. (The program has several modules i.e.: collision data, turning movement counts, radar studies, automated traffic recorders (ATR's), that will enable a sound collection of traffic data within one single software.) | | | | 2014/ 2015 - Prepare RFP, review proposal and implementation of new technology | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| This new initiative is consistent with Vaughan Vision 2020 to "Enhance the strategy to ensure Vaughan is a best practice information technology organization in order to improve cost-effectiveness and productivity." Green Municipal Fund (GMF) grant maybe available up to 50% of eligible costs to a maximum of \$175,000 . | | | | | | | | |
| Project Forecast | | | | Project Detailed 2014 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 329,600 | 329,600 | 0 | Expense | | | | |
| 2015 | 0 | 0 | 0 | 01001 - 8802 | Consultant | 320,000 | | |
| 2016 | 0 | 0 | 0 | 01001 - 8805 | 3% Administration Cost | 9,600 | | |
| 2017 | 0 | 0 | 0 | | Total Expense: | 329,600 | | |
| 2018 & Beyond | 0 | 0 | 0 | Revenue | | | | |
| | 329,600 | 329,600 | 0 | 50000 - 8843 | Transfer from Taxation | 329,600 | | |
| | | | | | Total Revenue: | 329,600 | | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2010 | Jan 1, 2014 | Vince Musacchio, P.Eng., PMP | Jack Graziosi, P.Eng., M.Eng. | | | | Dec 31, 2015 | |



Project Summary

| | | | |
|------------------------|--|-------------------------|------|
| Project Number: | EN-1864-14 | Approval Year: | 2014 |
| Project Title: | Walkway Lighting - Aberdeen Avenue and Andrea Lane | Scenario Active: | Yes |
| Asset Type: | Walkways, Lighting & Cameras | TCA: | Yes |
| Department: | Engineering Services | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | Ward 3 | | |
| Project Type: | New Infrastructure | | |

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|---|----------------------|------------------------------|-------------------------------|--|----------------------------|----------------------|------------------------|-------------------|
| Project Description | | | | Project Timelines | | | | |
| The Supply and installation of walkway lighting between Aberdeen Avenue and Andrea Lane, adjacent to 213 Aberdeen Avenue in Woodbridge. It is the City's policy to light walkways in the interest of pedestrian safety. Consequently these walkways require adequate lighting for the health, safety and well being of pedestrians. | | | | 2014 - Perform preliminary design, detail design, surveying, geotechnical investigation works and construction | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| Investing in Ontario Sign Required | | | | | | | | |
| Project Forecast | | | | Project Detailed 2014 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 30,000 | 30,000 | 0 | Expense | | | | |
| 2015 | 0 | 0 | 0 | 01001 - 8801 | Contractors | 25,000 | | |
| 2016 | 0 | 0 | 0 | 01001 - 8802 | Consultant | 5,000 | | |
| 2017 | 0 | 0 | 0 | | Total Expense: | 30,000 | | |
| 2018 & Beyond | 0 | 0 | 0 | Revenue | | | | |
| | 30,000 | 30,000 | 0 | 61052 - 8844 | Investing in Ontario Grant | 30,000 | | |
| | | | | | Total Revenue: | 30,000 | | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2010 | Jan 1, 2014 | Vince Musacchio, P.Eng., PMP | Jack Graziosi, P.Eng., M.Eng. | | | | Dec 31, 2016 | |



Project Summary

| | | | |
|------------------------|---|-------------------------|------|
| Project Number: | EN-1879-14 | Approval Year: | 2014 |
| Project Title: | Storm Water Management Facility for Gallanough Park | Scenario Active: | Yes |
| Asset Type: | Storm Ponds | TCA: | Yes |
| Department: | Engineering Services | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | Ward 5 | | |
| Project Type: | New Infrastructure | | |

| | | | | | | | | |
|--|----------------------|------------------------------|-------------------------------|--|--------------------|-----------------------|------------------------|-------------------|
| Project Description | | | | Project Timelines | | | | |
| Construction of a Storm Water Management Facility and associated underground infrastructure in Gallanough Park to alleviate flooding issues in the Thornhill Heritage Conservation District. In 2011 an Environmental Assessment (EA) was completed to determine and implement the appropriate Storm Water Management (SWM) Facility strategy in Gallanough Park, Thornhill. The SWM Facility is to alleviate the flooding issue that exists for some residents in the Thornhill area, North of Gallanough Park. The preferred alternative, identified in the Environmental Assessment, is a dry pond located in the Gallanough Park. | | | | 2011 - Environmental Assessment 2012/ 2013 - Perform preliminary design, detail design, surveying and geotechnical investigation works 2014 - Construction | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| Gas Tax Sign Required. As per future Council Report dated September 17, 2013 EA completed under EN-1769-09 | | | | Engineering Services Department in conjunction with the Development/ Transportation Engineering Department, Engineering Planning & Studies Division. | | | | |
| Project Forecast | | | | Project Detailed 2014 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 1,000,000 | 1,000,000 | 0 | Expense | | | | |
| 2015 | 0 | 0 | 0 | 01001 - 8801 | Contractors | | 1,000,000 | |
| 2016 | 0 | 0 | 0 | | | Total Expense: | 1,000,000 | |
| 2017 | 0 | 0 | 0 | Revenue | | | | |
| 2018 & Beyond | 0 | 0 | 0 | 61025 - 8844 | Gas Tax Reserve | | 1,000,000 | |
| | 1,000,000 | 1,000,000 | 0 | | | Total Revenue: | 1,000,000 | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2012 | Jan 1, 2009 | Vince Musacchio, P.Eng., PMP | Jack Graziosi, P.Eng., M.Eng. | | | | Dec 31, 2016 | |



Project Summary

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|------------------------|---|-------------------------|------|
| Project Number: | EN-1889-13 | Approval Year: | 2014 |
| Project Title: | Bridge Replacement/ Rehabilitation Environmental Assessment - King Vaughan Road | Scenario Active: | Yes |
| Asset Type: | Bridges & Structures | TCA: | Yes |
| Department: | Engineering Services | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | Ward 1 | | |
| Project Type: | Infrastructure Replacement | | |

| Project Description | | | | Project Timelines | | | | |
|---|---------------|------------------------------|-------------------------------|--|--------------|-----------------|-----------------|------------|
| Environmental Assessment to determine and implement appropriate rehabilitation and/or replacement strategy for King Vaughan Road Bridge(Structure number 014401), Located just east of Highway 27. Structure is a single lane bridge that is in a state of disrepair and requires immediate attention. An Environmental Assessment is required to determine the feasibility for widening of the bridge to accommodate a minimum of 2 lanes of vehicular traffic. | | | | 2013 - Environmental Assessment 2014 - Perform preliminary design, detail design, surveying and geotechnical investigation works 2016 - Construction | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| Environmental Assessment Funding in the amount of \$154,500 approved in 2013. | | | | | | | | |
| Project Forecast | | | | Project Detailed 2014 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 150,000 | 150,000 | 0 | Expense | 01001 - 8802 | Consultant | 150,000 | |
| 2015 | 0 | 0 | 0 | | | | | |
| 2016 | 500,000 | 500,000 | 0 | | | | | |
| 2017 | 0 | 0 | 0 | Revenue | 61025 - 8844 | Gas Tax Reserve | 150,000 | |
| 2018 & Beyond | 0 | 0 | 0 | | | | | |
| | 650,000 | 650,000 | 0 | | | | | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2011 | Jan 1, 2013 | Vince Musacchio, P.Eng., PMP | Jack Graziosi, P.Eng., M.Eng. | | | | Dec 31, 2018 | |



Project Summary

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|------------------------|-----------------------------------|-------------------------|------|
| Project Number: | EN-1904-14 | Approval Year: | 2014 |
| Project Title: | Culvert Replacement - Merino Road | Scenario Active: | Yes |
| Asset Type: | Bridges & Structures | TCA: | Yes |
| Department: | Engineering Services | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | Ward 1 | | |
| Project Type: | Infrastructure Replacement | | |

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|---|---------------|------------------------------|--------------------------------|---|------------------------|---------------|-----------------|------------|
| Project Description | | | | Project Timelines | | | | |
| Determine and implement appropriate rehabilitation and/or replacement strategy for the culvert replacement on Merino Road, just west of Keele Street. Bridge Rehabilitation was identified in the City of Vaughan biannual Municipal Structure Inspection and Reporting study, dated March 2010, under structure number 307001. | | | | 2012/ 2013 - Perform preliminary design, detail design, surveying and geotechnical investigation works 2014 - Construction | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| Design Funding in the amount of \$123,600 approved in 2012. | | | | | | | | |
| Project Forecast | | | | Project Detailed 2014 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 669,500 | 669,500 | 0 | Expense | | | | |
| 2015 | 0 | 0 | 0 | 01001 - 8801 | Contractors | 650,000 | | |
| 2016 | 0 | 0 | 0 | 01001 - 8805 | 3% Administration Cost | 19,500 | | |
| 2017 | 0 | 0 | 0 | | Total Expense: | 669,500 | | |
| 2018 & Beyond | 0 | 0 | 0 | Revenue | | | | |
| | 669,500 | 669,500 | 0 | 60130 - 8844 | Roads Infra. Reserve | 669,500 | | |
| | | | | | Total Revenue: | 669,500 | | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2012 | Apr 2, 2012 | Vince Musacchio, P.Eng., PMP | Jack Graziosi, P. Eng., M.Eng. | | | | Dec 31, 2016 | |



Project Summary

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|------------------------|--|-------------------------|------|
| Project Number: | EN-1912-14 | Approval Year: | 2014 |
| Project Title: | 2015 Pavement Management Program - Phase 1 | Scenario Active: | Yes |
| Asset Type: | Local & Arterial Roads | TCA: | Yes |
| Department: | Engineering Services | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | Ward 2, Ward 3, Ward 4 | | |
| Project Type: | Infrastructure Replacement | | |

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|---|---------------|------------------------------|-------------------------------|---|------------------------|----------------|-----------------|------------|
| Project Description | | | | Project Timelines | | | | |
| Phase 1 of the Rehabilitation of roads as scheduled in 2015 as per the updated Pavement Management Program. Works include resurfacing/ rehabilitation of road surface, curb, sidewalk and any necessary restoration. | | | | 2014 - Perform preliminary design, detail design, surveying and geotechnical investigation works 2015 - Construction | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| AMO Schedule - C to be submitted upon council approval. Web page advertising required for Gas Tax funding. | | | | | | | | |
| Project Forecast | | | | Project Detailed 2014 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 51,500 | 51,500 | 0 | Expense | | | | |
| 2015 | 3,407,870 | 3,407,870 | 0 | 01001 - 8802 | Consultant | 50,000 | | |
| 2016 | 0 | 0 | 0 | 01001 - 8805 | 3% Administration Cost | 1,500 | | |
| 2017 | 0 | 0 | 0 | | | Total Expense: | 51,500 | |
| 2018 & Beyond | 0 | 0 | 0 | Revenue | | | | |
| | 3,459,370 | 3,459,370 | 0 | 75000 - 8847 | Debenture Financing | 51,500 | | |
| | | | | | | Total Revenue: | 51,500 | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2014 | Jan 1, 2013 | Vince Musacchio, P.Eng., PMP | Jack Graziosi, P.Eng., M.Eng. | | | | Dec 31, 2017 | |



Project Summary

| | | | |
|------------------------|--|-------------------------|------|
| Project Number: | EN-1913-14 | Approval Year: | 2014 |
| Project Title: | 2015 Pavement Management Program - Phase 2 | Scenario Active: | Yes |
| Asset Type: | Local & Arterial Roads | TCA: | Yes |
| Department: | Engineering Services | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | Ward 1, Ward 5 | | |
| Project Type: | Infrastructure Replacement | | |

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|---|---------------|------------------------------|-------------------------------|---|------------------------|----------------|-----------------|------------|
| Project Description | | | | Project Timelines | | | | |
| Phase 2 of the Rehabilitation of roads as scheduled in 2015 as per the updated Pavement Management Program. Works include resurfacing/ rehabilitation of road surface, curb, sidewalk and any necessary restoration. | | | | 2014 - Perform preliminary design, detail design, surveying and geotechnical investigation works 2015 - Construction | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| | | | | | | | | |
| Project Forecast | | | | Project Detailed 2014 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 51,500 | 51,500 | 0 | Expense | | | | |
| 2015 | 3,450,500 | 3,450,500 | 0 | 01001 - 8802 | Consultant | 50,000 | | |
| 2016 | 0 | 0 | 0 | 01001 - 8805 | 3% Administration Cost | 1,500 | | |
| 2017 | 0 | 0 | 0 | | | Total Expense: | 51,500 | |
| 2018 & Beyond | 0 | 0 | 0 | Revenue | | | | |
| | 3,502,000 | 3,502,000 | 0 | 75000 - 8847 | Debenture Financing | 51,500 | | |
| | | | | | | Total Revenue: | 51,500 | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2014 | Jan 1, 2015 | Vince Musacchio, P.Eng., PMP | Jack Graziosi, P.Eng., M.Eng. | | | | Dec 31, 2017 | |



Project Summary

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|------------------------|--|-------------------------|------|
| Project Number: | EN-1914-14 | Approval Year: | 2014 |
| Project Title: | 2015 Road Rehabilitation and Watermain Replacement - Phase 1 | Scenario Active: | Yes |
| Asset Type: | Local & Arterial Roads | TCA: | Yes |
| Department: | Engineering Services | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | Ward 1 | | |
| Project Type: | Infrastructure Replacement | | |

| | | | | | | | | |
|---|---------------|------------------------------|-------------------------------|---|------------------------|----------------|-----------------|------------|
| Project Description | | | | Project Timelines | | | | |
| Phase 1 Road rehabilitation as scheduled in 2015 in conjunction with the watermain replacement for John Street, Napier Street, Kellam Street and Stegman's Mill Road (partial). The existing ductile iron watermain requires excessive maintenance and repairs and it is more cost effective to replace it in conjunction with the road works. | | | | 2014 - Perform preliminary design, detail design, surveying and geotechnical investigation works 2015 - Construction | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| | | | | | | | | |
| Project Forecast | | | | Project Detailed 2014 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 77,250 | 77,250 | 0 | Expense | | | | |
| 2015 | 1,549,785 | 1,549,785 | 0 | 01001 - 8802 | Consultant | 75,000 | | |
| 2016 | 0 | 0 | 0 | 01001 - 8805 | 3% Administration Cost | 2,250 | | |
| 2017 | 0 | 0 | 0 | | | Total Expense: | 77,250 | |
| 2018 & Beyond | 0 | 0 | 0 | Revenue | | | | |
| | 1,627,035 | 1,627,035 | 0 | 60180 - 8844 | Water Reserve | 37,080 | | |
| | | | | 75000 - 8847 | Debenture Financing | 40,170 | | |
| | | | | | | Total Revenue: | 77,250 | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2014 | Jan 1, 2014 | Vince Musacchio, P.Eng., PMP | Jack Graziosi, P.Eng., M.Eng. | | | | Dec 31, 2017 | |



Project Summary

| | | | |
|------------------------|--|-------------------------|------|
| Project Number: | EN-1915-14 | Approval Year: | 2014 |
| Project Title: | 2015 Road Rehabilitation and Watermain Replacement - Phase 2 | Scenario Active: | Yes |
| Asset Type: | Local & Arterial Roads | TCA: | Yes |
| Department: | Engineering Services | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | Ward 3 | | |
| Project Type: | Infrastructure Replacement | | |

| | | | | | | | | |
|--|---------------|------------------------------|-------------------------------|---|------------------------|---------------|-----------------|------------|
| Project Description | | | | Project Timelines | | | | |
| Phase 2 Road rehabilitation as scheduled in 2015 in conjunction with the watermain replacement for Cowan Drive, Balding Boulevard, Sandy's Drive, Hanson Court, Knudson Lane and Buck's Place. The existing ductile iron watermain requires excessive maintenance and repairs and it is more cost effective to replace it in conjunction with the road works. | | | | 2014 - Perform preliminary design, detail design, surveying and geotechnical investigation works 2015 - Construction | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| | | | | | | | | |
| Project Forecast | | | | Project Detailed 2014 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 206,000 | 206,000 | 0 | Expense | | | | |
| 2015 | 2,684,654 | 2,684,654 | 0 | 01001 - 8802 | Consultant | 200,000 | | |
| 2016 | 0 | 0 | 0 | 01001 - 8805 | 3% Administration Cost | 6,000 | | |
| 2017 | 0 | 0 | 0 | | Total Expense: | 206,000 | | |
| 2018 & Beyond | 0 | 0 | 0 | Revenue | | | | |
| | 2,890,654 | 2,890,654 | 0 | 60180 - 8844 | Water Reserve | 166,860 | | |
| | | | | 75000 - 8847 | Debenture Financing | 39,140 | | |
| | | | | | Total Revenue: | 206,000 | | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2014 | Jan 1, 2014 | Vince Musacchio. P.Eng., PMP | Jack Graziosi, P.Eng., M.Eng. | | | | Dec 31, 2017 | |



Project Summary

| | | | |
|------------------------|--|-------------------------|------|
| Project Number: | EN-1940-13 | Approval Year: | 2014 |
| Project Title: | 2014 Pavement Management Program - Phase 1 | Scenario Active: | Yes |
| Asset Type: | Local & Arterial Roads | TCA: | Yes |
| Department: | Engineering Services | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | Ward 1 | | |
| Project Type: | Infrastructure Replacement | | |

| | | | | | | | |
|--|----------------------|-----------------------------|-------------------------------|---|--------------------|-----------------------|------------------------|
| Project Description | | | | Project Timelines | | | |
| Phase 1 of the Rehabilitation of roads as scheduled in 2014 as per the updated Pavement Management Program. Works include resurfacing/ rehabilitation of road surface, curb, sidewalk and any necessary restoration. | | | | 2013 - Perform preliminary design, detail design, surveying and geotechnical investigation works 2014 - Construction | | | |
| Scenario Description | | | | Other Dept Impact | | | |
| AMO Schedule - C to be submitted upon Council Approval. Web page advertising required for Gas Tax funding. Design Funding in the amount of \$25,750 approved in 2013. | | | | | | | |
| Project Forecast | | | | Project Detailed 2014 | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | |
| 2014 | 3,729,000 | 3,729,000 | 0 | Expense | | | |
| 2015 | 0 | 0 | 0 | 01001 - 8801 | Contractors | 3,729,000 | |
| 2016 | 0 | 0 | 0 | | | Total Expense: | 3,729,000 |
| 2017 | 0 | 0 | 0 | Revenue | | | |
| 2018 & Beyond | 0 | 0 | 0 | 61025 - 8844 | Gas Tax Reserve | 3,729,000 | |
| | 3,729,000 | 3,729,000 | 0 | | | Total Revenue: | 3,729,000 |
| Related Projects | | | | Operating Budget Impact | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue |
| | | | | 2014 | 0.0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 |
| | | | | ARR: | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date |
| 2013 | Jan 1, 2013 | Vince Musacchio, P.Eng, PMP | Jack Graziosi, P.Eng., M.Eng. | | | | Dec 31, 2016 |



Project Summary

| | | | |
|------------------------|--|-------------------------|------|
| Project Number: | EN-1941-13 | Approval Year: | 2014 |
| Project Title: | 2014 Pavement Management Program - Phase 2 | Scenario Active: | Yes |
| Asset Type: | Local & Arterial Roads | TCA: | Yes |
| Department: | Engineering Services | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | Ward 5 | | |
| Project Type: | Infrastructure Replacement | | |

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|--|----------------------|------------------------------|-------------------------------|---|---------------------|-----------------------|------------------------|
| Project Description | | | | Project Timelines | | | |
| Phase 2 of the Rehabilitation of roads as scheduled in 2014 as per the updated Pavement Management Program. Works include resurfacing/ rehabilitation of road surface, curb, sidewalk and any necessary restoration. | | | | 2013 - Perform preliminary design, detail design, surveying and geotechnical investigation works 2014 - Construction | | | |
| Scenario Description | | | | Other Dept Impact | | | |
| AMO Schedule - C to be submitted upon Council Approval. Web page advertising required for Gas Tax funding. Design Funding in the amount of \$25,750 approved in 2013. | | | | | | | |
| Project Forecast | | | | Project Detailed 2014 | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | |
| 2014 | 2,900,000 | 2,900,000 | 0 | Expense | | | |
| 2015 | 0 | 0 | 0 | 01001 - 8801 | Contractors | 2,900,000 | |
| 2016 | 0 | 0 | 0 | | | Total Expense: | 2,900,000 |
| 2017 | 0 | 0 | 0 | Revenue | | | |
| 2018 & Beyond | 0 | 0 | 0 | 75000 - 8847 | Debenture Financing | 2,900,000 | |
| | 2,900,000 | 2,900,000 | 0 | | | Total Revenue: | 2,900,000 |
| Related Projects | | | | Operating Budget Impact | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue |
| | | | | 2014 | 0.0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 |
| | | | | ARR: | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date |
| 2013 | Jan 1, 2013 | Vince Musacchio, P.Eng., PMP | Jack Graziosi, P.Eng., M.Eng. | | | | Dec 31, 2016 |



Project Summary

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|------------------------|--|-------------------------|------|
| Project Number: | EN-1942-13 | Approval Year: | 2014 |
| Project Title: | 2014 Road Rehabilitation and Watermain Replacement - Phase 1 | Scenario Active: | Yes |
| Asset Type: | Local & Arterial Roads | TCA: | Yes |
| Department: | Engineering Services | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | Ward 2 | | |
| Project Type: | Infrastructure Replacement | | |

| | | | | | | | | |
|---|---------------|------------------------------|-------------------------------|---|------------------------|----------------|-----------------|------------|
| Project Description | | | | Project Timelines | | | | |
| Phase 1 Road rehabilitation as scheduled in 2014 in conjunction with the watermain replacement for Kiloran Avenue (partial), Colton Court N & S & Torran Road. Road rehabilitation only for Squire Graham Lane, Wycliffe Gate, Calgary Gate, Doble Court, Wycliffe Avenue (partial), Cairnburg Place, Kilmuir Gate, Arnish Street, Bridgend Court N & S, Colton Drive. The existing ductile iron watermain requires excessive maintenance and repairs and it is more cost effective to replace it in conjunction with the road works. | | | | 2013 - Perform preliminary design, detail design, surveying and geotechnical investigation works 2014 - Construction | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| Design Funding in the amount of \$217,330 approved in 2013. | | | | | | | | |
| Project Forecast | | | | Project Detailed 2014 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 3,708,000 | 3,708,000 | 0 | Expense | | | | |
| 2015 | 0 | 0 | 0 | 01001 - 8801 | Contractors | 3,600,000 | | |
| 2016 | 0 | 0 | 0 | 01001 - 8805 | 3% Administration Cost | 108,000 | | |
| 2017 | 0 | 0 | 0 | | | Total Expense: | 3,708,000 | |
| 2018 & Beyond | 0 | 0 | 0 | Revenue | | | | |
| | 3,708,000 | 3,708,000 | 0 | 60180 - 8844 | Water Reserve | 1,370,230 | | |
| | | | | 75000 - 8847 | Debenture Financing | 2,337,770 | | |
| | | | | | | Total Revenue: | 3,708,000 | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2013 | Jan 1, 2013 | Vince Musacchio, P.Eng., PMP | Jack Graziosi, P.Eng., M.Eng. | | | | Dec 31, 2016 | |



Project Summary

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|------------------------|--|-------------------------|------|
| Project Number: | EN-1943-13 | Approval Year: | 2014 |
| Project Title: | 2014 Road Rehabilitation and Watermain Replacement - Phase 2 | Scenario Active: | Yes |
| Asset Type: | Local & Arterial Roads | TCA: | Yes |
| Department: | Engineering Services | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | Ward 5 | | |
| Project Type: | Infrastructure Replacement | | |

| | | | | | | | | |
|---|---------------|------------------------------|-------------------------------|---|------------------------|---------------|-----------------|------------|
| Project Description | | | | Project Timelines | | | | |
| Phase 2 Road rehabilitation as scheduled in 2014 in conjunction with the watermain replacement for New Westminster Drive (partial - Steeles Avenue West to Mullen Drive) & Crestwood Road. The existing ductile iron watermain requires excessive maintenance and repairs and it is more cost effective to replace it in conjunction with the road works. | | | | 2013 - Perform preliminary design, detail design, surveying and geotechnical investigation works 2014 - Construction | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| Design Funding in the amount of \$241,020 approved in 2013. | | | | | | | | |
| Project Forecast | | | | Project Detailed 2014 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 3,051,890 | 3,051,890 | 0 | Expense | | | | |
| 2015 | 0 | 0 | 0 | 01001 - 8801 | Contractors | 2,963,000 | | |
| 2016 | 0 | 0 | 0 | 01001 - 8805 | 3% Administration Cost | 88,890 | | |
| 2017 | 0 | 0 | 0 | | Total Expense: | 3,051,890 | | |
| 2018 & Beyond | 0 | 0 | 0 | Revenue | | | | |
| | 3,051,890 | 3,051,890 | 0 | 60180 - 8844 | Water Reserve | 2,227,880 | | |
| | | | | 75000 - 8847 | Debenture Financing | 824,010 | | |
| | | | | | Total Revenue: | 3,051,890 | | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2013 | Jan 1, 2013 | Vince Musacchio, P.Eng., PMP | Jack Graziosi, P.Eng., M.Eng. | | | | Dec 31, 2016 | |



Project Summary

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|------------------------|----------------------------|-------------------------|------|
| Project Number: | EN-1958-13 | Approval Year: | 2014 |
| Project Title: | Corporate Asset Management | Scenario Active: | Yes |
| Asset Type: | Corporate Applications | TCA: | No |
| Department: | Engineering Services | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | City-Wide | | |
| Project Type: | Priority Initiative | | |

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|--|---------------|-----------------------------|-------------------------------|--|------------------------|----------------|-----------------|------------|
| Project Description | | | | Project Timelines | | | | |
| Procurement and Implementation of a Corporate Asset Management System. | | | | 2013/ 2014 - Prepare RFP 2014/ 2015 - Implement Corporate Asset Management System | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| | | | | | | | | |
| Project Forecast | | | | Project Detailed 2014 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 2,620,320 | 2,620,320 | 0 | Expense | | | | |
| 2015 | 0 | 0 | 0 | 01001 - 8802 | Consultant | 2,544,000 | | |
| 2016 | 0 | 0 | 0 | 01001 - 8805 | 3% Administration Cost | 76,320 | | |
| 2017 | 0 | 0 | 0 | | | Total Expense: | 2,620,320 | |
| 2018 & Beyond | 0 | 0 | 0 | Revenue | | | | |
| | 2,620,320 | 2,620,320 | 0 | 61025 - 8844 | Gas Tax Reserve | 2,620,320 | | |
| | | | | | | Total Revenue: | 2,620,320 | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2013 | Jan 1, 2013 | Vince Musacchio, P.Eng, PMP | Jack Graziosi, P.Eng., M.Eng. | | | | Dec 31, 2015 | |



Project Summary

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|------------------------|--|-------------------------|------|
| Project Number: | EN-1965-14 | Approval Year: | 2014 |
| Project Title: | Sidewalk and Street Lighting on Major Mackenzie Drive by York Region - Phase 1 | Scenario Active: | Yes |
| Asset Type: | Sidewalks, Pathways & Guiderails | TCA: | Yes |
| Department: | Engineering Services | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | Ward 1, Ward 2, Ward 3 | | |
| Project Type: | New Infrastructure | | |

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|--|---------------|-----------------------------|-------------------------------|---|----------------------------|---------------|-----------------|------------|
| Project Description | | | | Project Timelines | | | | |
| The construction of new sidewalk and street lighting along Major Mackenzie Drive from Weston Road to Islington Avenue by York Region on behalf of the City. This work will be completed in conjunction with York Region's reconstruction and widening. | | | | This York Region project is currently in the detailed design phase and construction is anticipated in 2014/ 2015. | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| | | | | | | | | |
| Project Forecast | | | | Project Detailed 2014 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 927,000 | 927,000 | 0 | Expense | | | | |
| 2015 | 0 | 0 | 0 | 01001 - 8801 | Contractors | 900,000 | | |
| 2016 | 0 | 0 | 0 | 01001 - 8805 | 3% Administration Cost | 27,000 | | |
| 2017 | 0 | 0 | 0 | | Total Expense: | 927,000 | | |
| 2018 & Beyond | 0 | 0 | 0 | Revenue | | | | |
| | 927,000 | 927,000 | 0 | 41010 - 8820 | City Wide DC - Engineering | 927,000 | | |
| | | | | | Total Revenue: | 927,000 | | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2013 | Jan 1, 2014 | Vince Musacchio, P.Eng, PMP | Jack Graziosi, P.Eng., M.Eng. | | | | Dec 31, 2015 | |



Project Summary

| | | |
|------------------------|--|-----------------------------|
| Project Number: | EN-1981-14 | |
| Project Title: | Sidewalk & Street Lighting on Bathurst Street - Teston Rd to Woodland Acres Cres | |
| Asset Type: | Sidewalks, Pathways & Guiderails | |
| Department: | Engineering Services | |
| Budget Year: | 2014 | Approval Year: 2014 |
| Scenario Name: | Main | Scenario Active: Yes |
| Project Stage: | Manager of Capital | TCA: Yes |
| Regions: | Ward 1 | |
| Project Type: | New Infrastructure | |

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|--|----------------------|------------------------------|-------------------------------|---|----------------------------|-----------------------|------------------------|-------------------|
| Project Description | | | | Project Timelines | | | | |
| The design and construction of the sidewalk and street lighting on the west side of Bathurst Street from Teston Road to Woodland Acres Crescent. | | | | 2014 - Perform preliminary design, detail design, surveying and geotechnical investigation works 2015 - Construction | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| Investing in Ontario Sign Required. To be included in the updated 2016 Development Background Study - Appendix H, Table 3 Sidewalk and Streetlighting. The sidewalk installation will support the completion of a pedestrian link to the approved 2012 Pedestrian & Bicycle Network Master Plan and Green Directions Vaughan Objective 3.1: To develop and sustain a network of sidewalks, paths and trails that supports all modes on non-vehicular transportation. | | | | | | | | |
| Project Forecast | | | | Project Detailed 2014 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 129,800 | 129,800 | 0 | Expense | | | | |
| 2015 | 0 | 0 | 0 | 01001 - 8801 | Contractors | 88,000 | | |
| 2016 | 0 | 0 | 0 | 01001 - 8802 | Consultant | 30,000 | | |
| 2017 | 0 | 0 | 0 | 01001 - 8812 | Contingency | 11,800 | | |
| 2018 & Beyond | 0 | 0 | 0 | | | Total Expense: | 129,800 | |
| | 129,800 | 129,800 | 0 | Revenue | | | | |
| | | | | 61052 - 8844 | Investing in Ontario Grant | 129,800 | | |
| | | | | | | Total Revenue: | 129,800 | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2014 | Jan 1, 2014 | Vince Musacchio, P.Eng., PMP | Jack Graziosi, P.Eng., M.Eng. | | | | Dec 31, 2017 | |



Project Summary

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|------------------------|---|-------------------------|------|
| Project Number: | EN-1983-14 | Approval Year: | 2014 |
| Project Title: | Street Lighting on Teston Road - Hwy 400 to Jane Street | Scenario Active: | Yes |
| Asset Type: | Streetlights | TCA: | Yes |
| Department: | Engineering Services | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | Ward 1 | | |
| Project Type: | New Infrastructure | | |

| | | | | | | | | |
|---|---------------|------------------------------|-------------------------------|---|----------------------------|---------------|-----------------|------------|
| Project Description | | | | Project Timelines | | | | |
| The design and construction of new street lighting on Teston Road from Highway 400 to Jane Street. | | | | 2014 - Perform preliminary design, detail design, surveying and geotechnical investigation works 2015 - Construction | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| 2013 Development Charges Background Study - Appendix H, Table3, Sidewalk and Streetlighting item # 131. The street lighting will ensure that an acceptable level of service is maintained for the health and well being of its citizens. | | | | | | | | |
| Project Forecast | | | | Project Detailed 2014 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 175,162 | 175,162 | 0 | Expense | | | | |
| 2015 | 0 | 0 | 0 | 01001 - 8801 | Contractors | 124,600 | | |
| 2016 | 0 | 0 | 0 | 01001 - 8802 | Consultant | 30,000 | | |
| 2017 | 0 | 0 | 0 | 01001 - 8805 | 3% Administration Cost | 5,102 | | |
| 2018 & Beyond | 0 | 0 | 0 | 01001 - 8812 | Contingency | 15,460 | | |
| | 175,162 | 175,162 | 0 | | Total Expense: | 175,162 | | |
| | | | | Revenue | | | | |
| | | | | 41010 - 8820 | City Wide DC - Engineering | 175,162 | | |
| | | | | | Total Revenue: | 175,162 | | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2014 | Jan 1, 2014 | Vince Musacchio, P.Eng., PMP | Jack Graziosi, P.Eng., M.Eng. | | | | Dec 31, 2017 | |



Project Summary

| | | | |
|------------------------|--|-------------------------|------|
| Project Number: | EN-1987-14 | Approval Year: | 2014 |
| Project Title: | Retaining Wall Conditional Assessment on Royalpark Way | Scenario Active: | Yes |
| Asset Type: | Local & Arterial Roads | TCA: | Yes |
| Department: | Engineering Services | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | Ward 2 | | |
| Project Type: | Infrastructure Replacement | | |

| | | | | | | | | |
|---|----------------------|------------------------------|-------------------------------|---|------------------------|----------------------|------------------------|-------------------|
| Project Description | | | | Project Timelines | | | | |
| The scope of this project will be to carry out a conditional assessment of the armour stone wall, assess the structural integrity of the wall as well as the overall design in the "as built" form. Any remedial activities will be identified and budgeted for 2015 or beyond. | | | | 2014 - Perform conditional assessment, preliminary design, detail design, surveying and geotechnical investigation work. 2015/ 2016 - Construction | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| | | | | | | | | |
| Project Forecast | | | | Project Detailed 2014 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 128,750 | 128,750 | 0 | Expense | | | | |
| 2015 | 0 | 0 | 0 | 01001 - 8802 | Consultant | 100,000 | | |
| 2016 | 0 | 0 | 0 | 01001 - 8805 | 3% Administration Cost | 3,750 | | |
| 2017 | 0 | 0 | 0 | 01001 - 8812 | Contingency | 25,000 | | |
| 2018 & Beyond | 0 | 0 | 0 | | Total Expense: | 128,750 | | |
| | 128,750 | 128,750 | 0 | Revenue | | | | |
| | | | | 75000 - 8847 | Debenture Financing | 128,750 | | |
| | | | | | Total Revenue: | 128,750 | | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2014 | Jan 1, 2014 | Vince Musacchio, P.Eng., PMP | Jack Graziosi, P.Eng., M.Eng. | | | | Dec 31, 2018 | |



Project Summary

| | | | |
|------------------------|---|-------------------------|------|
| Project Number: | EN-1988-14 | Approval Year: | 2014 |
| Project Title: | Culvert Rehabilitation on Balwin Avenue - Additional Creek Rehabilitation | Scenario Active: | Yes |
| Asset Type: | Bridges & Structures | TCA: | Yes |
| Department: | Engineering Services | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | Ward 4 | | |
| Project Type: | Infrastructure Replacement | | |

| | | | | | | | | |
|---|----------------------|------------------------------|-------------------------------|---------------------------------------|------------------------|-----------------------|------------------------|-------------------|
| Project Description | | | | Project Timelines | | | | |
| The existing creek requires additional rehabilitation as identified by TRCA which was beyond the original project scope. This additional erosion protection will stabilize the creek and provide additional culvert protection. | | | | 2014 - Detail design and Construction | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| Related to EN-1650-07 Balwin Culvert Rehabilitation & EN-1777-09 Balwin Culvert Rehabilitation | | | | | | | | |
| Project Forecast | | | | Project Detailed 2014 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 56,650 | 56,650 | 0 | Expense | | | | |
| 2015 | 0 | 0 | 0 | 01001 - 8801 | Contractors | 50,000 | | |
| 2016 | 0 | 0 | 0 | 01001 - 8805 | 3% Administration Cost | 1,650 | | |
| 2017 | 0 | 0 | 0 | 01001 - 8812 | Contingency | 5,000 | | |
| 2018 & Beyond | 0 | 0 | 0 | | | Total Expense: | 56,650 | |
| | 56,650 | 56,650 | 0 | Revenue | | | | |
| | | | | 75000 - 8847 | Debenture Financing | 56,650 | | |
| | | | | | | Total Revenue: | 56,650 | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2014 | Jan 1, 2014 | Vince Musacchio, P.Eng., PMP | Jack Graziosi, P.Eng., M.Eng. | | | | Dec 31, 2016 | |



Project Summary

| | | | |
|------------------------|--|-------------------------|------|
| Project Number: | EN-1990-14 | Approval Year: | 2014 |
| Project Title: | Railway Crossing Safety Assessment - City Wide | Scenario Active: | Yes |
| Asset Type: | Studies | TCA: | No |
| Department: | Engineering Services | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | City-Wide | | |
| Project Type: | Studies | | |

| | | | | | | | | |
|--|---------------|------------------------------|-------------------------------|--|------------------------|----------------|-----------------|------------|
| Project Description | | | | Project Timelines | | | | |
| To assess railway crossing safety throughout the City. | | | | 2014 - Procure Consultant 2014/ 2015 - Analysis and Recommendations | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| | | | | | | | | |
| Project Forecast | | | | Project Detailed 2014 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 192,610 | 192,610 | 0 | Expense | | | | |
| 2015 | 0 | 0 | 0 | 01001 - 8802 | Consultant | 170,000 | | |
| 2016 | 0 | 0 | 0 | 01001 - 8805 | 3% Administration Cost | 5,610 | | |
| 2017 | 0 | 0 | 0 | 01001 - 8812 | Contingency | 17,000 | | |
| 2018 & Beyond | 0 | 0 | 0 | | | Total Expense: | 192,610 | |
| | 192,610 | 192,610 | 0 | Revenue | | | | |
| | | | | 50000 - 8843 | Transfer from Taxation | 192,610 | | |
| | | | | | | Total Revenue: | 192,610 | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2014 | Jan 1, 2014 | Vince Musacchio, P.Eng., PMP | Jack Graziosi, P.Eng., M.Eng. | | | | Dec 31, 2015 | |



Project Summary

| | | | |
|------------------------|-------------------------------------|-------------------------|------|
| Project Number: | EN-1993-14 | Approval Year: | 2014 |
| Project Title: | Bridge Rehabilitation - Willis Road | Scenario Active: | Yes |
| Asset Type: | Bridges & Structures | TCA: | Yes |
| Department: | Engineering Services | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | Ward 2 | | |
| Project Type: | Infrastructure Replacement | | |

| | | | | | | | | |
|---|---------------|-----------------------------|-------------------------------|---|-----------------------------|----------------|-----------------|------------|
| Project Description | | | | Project Timelines | | | | |
| Determine and implement appropriate rehabilitation and/or replacement strategy for Willis Road Bridge. Bridge Rehabilitation was identified in the City of Vaughan biannual Municipal Structure Inspection and Reporting study, dated June 19, 2012, under structure number 264801. | | | | 2014 - Perform preliminary design, detail design, surveying and geotechnical investigation works 2015 - Construction | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| Investing in Ontario Sign Required. Related to EN-1944-13 2014 Road Rehabilitation and Watermain Replacement - Phase 3 and EN-1883-15 Right Turning Lane on Willis Road and Pine Valley Drive. | | | | | | | | |
| Project Forecast | | | | Project Detailed 2014 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 165,000 | 165,000 | 0 | Expense | | | | |
| 2015 | 1,695,005 | 1,695,005 | 0 | 01001 - 8802 | Consultant | 150,000 | | |
| 2016 | 0 | 0 | 0 | 01001 - 8812 | Contingency | 15,000 | | |
| 2017 | 0 | 0 | 0 | | | Total Expense: | 165,000 | |
| 2018 & Beyond | 0 | 0 | 0 | Revenue | | | | |
| | 1,860,005 | 1,860,005 | 0 | 61051 - 8844 | Municipal Roads Infr. Grant | 165,000 | | |
| | | | | | | Total Revenue: | 165,000 | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2014 | Jan 1, 2014 | Vince Musacchio, P.Eng. PMP | Jack Graziosi, P.Eng., M.Eng. | | | | Dec 31, 2017 | |



Project Summary

| | | | |
|------------------------|---|-------------------------|------|
| Project Number: | EN-1994-14 | Approval Year: | 2014 |
| Project Title: | Bridge Rehabilitation - North Johnson District Park | Scenario Active: | Yes |
| Asset Type: | Bridges & Structures | TCA: | Yes |
| Department: | Engineering Services | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | Ward 2 | | |
| Project Type: | Infrastructure Replacement | | |

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|--|---------------|-----------------------------|-------------------------------|---|----------------------------|----------------|-----------------|------------|
| Project Description | | | | Project Timelines | | | | |
| Determine and implement appropriate rehabilitation and/or replacement strategy for the North Johnson District Park South Pedestrian Bridge (Hwy 7 north sidewalk over the Humber River). Bridge Rehabilitation was identified in the City of Vaughan biannual Municipal Structure Inspection and Reporting study, dated July 5, 2012, under structure number MS04. Overall, the structure is in very poor condition with an aggregate condition index of 54.8. | | | | 2014 - Perform preliminary design, detail design, surveying and geotechnical investigation works 2016 - Construction | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| Investing in Ontario Sign Required. | | | | | | | | |
| Project Forecast | | | | Project Detailed 2014 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 72,600 | 72,600 | 0 | Expense | | | | |
| 2015 | 0 | 0 | 0 | 01001 - 8802 | Consultant | 66,000 | | |
| 2016 | 336,600 | 336,600 | 0 | 01001 - 8812 | Contingency | 6,600 | | |
| 2017 | 0 | 0 | 0 | | | Total Expense: | 72,600 | |
| 2018 & Beyond | 0 | 0 | 0 | Revenue | | | | |
| | 409,200 | 409,200 | 0 | 61052 - 8844 | Investing in Ontario Grant | 72,600 | | |
| | | | | | | Total Revenue: | 72,600 | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2014 | Jan 1, 2014 | Vince Musacchio, P.Eng. PMP | Jack Graziosi, P.Eng., M.Eng. | | | | Dec 31, 2018 | |



Project Summary

| | | | |
|------------------------|---|-------------------------|------|
| Project Number: | EN-1995-14 | Approval Year: | 2014 |
| Project Title: | Storm Water Management Improvements for Franklin Avenue | Scenario Active: | Yes |
| Asset Type: | Storm Ponds | TCA: | Yes |
| Department: | Engineering Services | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | Ward 5 | | |
| Project Type: | Infrastructure Replacement | | |

| | | | | | | | | |
|--|----------------------|------------------------------|--------------------------------|--|----------------------------|-----------------------|------------------------|-------------------|
| Project Description | | | | Project Timelines | | | | |
| Improve the existing Storm Water Management Facility and associated underground infrastructure in the Franklin Avenue area to eliminate local flooding concerns as noted in 2005 and 2008. | | | | 2014 - Perform preliminary design, detail design, surveying and geotechnical investigation works 2015 - Construction | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| Investing in Ontario Sign Required. As per future Council Report dated September 17, 2013. 2009 City Wide Drainage and Storm Water Management Study - Phase 1 recommended a further detail study for specific areas throughout Thornhill. 2012 Drainage Study/ Flood Vulnerable Sites - Phase 2 | | | | Engineering Services Department in conjunction with the Development/ Transportation Engineering Department, Engineering Planning & Studies Division. | | | | |
| Project Forecast | | | | Project Detailed 2014 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 599,500 | 599,500 | 0 | Expense | | | | |
| 2015 | 0 | 0 | 0 | 01001 - 8801 | Contractors | 455,000 | | |
| 2016 | 0 | 0 | 0 | 01001 - 8802 | Consultant | 90,000 | | |
| 2017 | 0 | 0 | 0 | 01001 - 8812 | Contingency | 54,500 | | |
| 2018 & Beyond | 0 | 0 | 0 | | | Total Expense: | 599,500 | |
| | 599,500 | 599,500 | 0 | Revenue | | | | |
| | | | | 61052 - 8844 | Investing in Ontario Grant | 599,500 | | |
| | | | | | | Total Revenue: | 599,500 | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2014 | Jan 1, 2014 | Vince Musacchio, P.Eng., PMP | Jack Graziosi, P. Eng., M.Eng. | | | | Dec 31, 2017 | |



Project Summary

| | | | |
|------------------------|--|-------------------------|------|
| Project Number: | FL-5132-14 | Approval Year: | 2014 |
| Project Title: | ENG SERVICES-Replace 1086 with 3/4 ton Cargo Van | Scenario Active: | Yes |
| Asset Type: | Equipment - Replacement | TCA: | Yes |
| Department: | Fleet Management | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | City-Wide | | |
| Project Type: | Equipment Replacement | | |

| Project Description | | | | Project Timelines | | | | |
|---|---------------|---------------|-----------------|---|------------------------|----------------|-----------------|------------|
| Vehicle 1086 - replace with 3/4 ton cargo van with shelving - \$35,000. Vehicle 1086 - 2000 - 3/4 ton cargo van with 151,970 km (July2013) has exceeded the life expectancy by 2 years and will be replaced with a similar van. | | | | Q2 - Prepare specifications; Q3 - Award tender; Q4 - Take delivery of equipment | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| | | | | Engineering Services | | | | |
| Project Forecast | | | | Project Detailed 2014 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 36,100 | 36,100 | 0 | Expense | | | | |
| 2015 | 0 | 0 | 0 | 01001 - 8805 | 3% Administration Cost | 1,100 | | |
| 2016 | 0 | 0 | 0 | 01001 - 8807 | Furniture & Equipment | 35,000 | | |
| 2017 | 0 | 0 | 0 | | | Total Expense: | 36,100 | |
| 2018 & Beyond | 0 | 0 | 0 | Revenue | | | | |
| | 36,100 | 36,100 | 0 | 60190 - 8844 | Vehicle Reserve | 36,100 | | |
| | | | | | | Total Revenue: | 36,100 | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2010 | Apr 1, 2014 | Tony Greco | Michael Shatil | | | | Dec 31, 2014 | |



Project Summary

| | | | |
|------------------------|---|-------------------------|------|
| Project Number: | FL-5136-14 | Approval Year: | 2014 |
| Project Title: | B & F - Replace 1155 with 3/4 ton Cargo Van | Scenario Active: | Yes |
| Asset Type: | Equipment - Replacement | TCA: | Yes |
| Department: | Fleet Management | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | City-Wide | | |
| Project Type: | Equipment Replacement | | |

| | | | | | | | | |
|---|---------------|---------------|-----------------|---|------------------------|----------------|-----------------|------------|
| Project Description | | | | Project Timelines | | | | |
| Vehicle 1155 - replace with a 3/4 ton cargo van with shelving - \$35,000. Vehicle 1155 - is a 2000 -3/4 ton cargo van with 111,436 km (July 2013) has exceeded the life cycle in years and will be replaced with a similar van. | | | | Q2 - Prepare specifications; Q3 - Award tender; Q4 - Take delivery of equipment | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| | | | | Building & Facilities | | | | |
| Project Forecast | | | | Project Detailed 2014 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 36,100 | 36,100 | 0 | Expense | | | | |
| 2015 | 0 | 0 | 0 | 01001 - 8805 | 3% Administration Cost | 1,100 | | |
| 2016 | 0 | 0 | 0 | 01001 - 8807 | Furniture & Equipment | 35,000 | | |
| 2017 | 0 | 0 | 0 | | | Total Expense: | 36,100 | |
| 2018 & Beyond | 0 | 0 | 0 | Revenue | | | | |
| | 36,100 | 36,100 | 0 | 60190 - 8844 | Vehicle Reserve | 36,100 | | |
| | | | | | | Total Revenue: | 36,100 | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2010 | Apr 1, 2014 | Tony Greco | Michael Shatil | | | | Dec 31, 2014 | |



Project Summary

| | | | |
|------------------------|---|-------------------------|------|
| Project Number: | FL-5150-14 | Approval Year: | 2014 |
| Project Title: | PW-RDS-Replace 1151 with 2 ton dump truck | Scenario Active: | Yes |
| Asset Type: | Vehicles - Replacement | TCA: | Yes |
| Department: | Fleet Management | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | City-Wide | | |
| Project Type: | Equipment Replacement | | |

| | | | | | | | | |
|---|---------------|---------------|-----------------|---|------------------------|----------------|-----------------|------------|
| Project Description | | | | Project Timelines | | | | |
| Vehicle 1151 - replace with 2 ton dump truck with crew cab and an invertor - \$65,000. Vehicle 1151 - 2001 2 ton dump truck with 235,602 km (July 2013) has exceeded the life cycle in years and is no longer economical to keep in service and will be replaced with a similar dump truck. | | | | Q2 - Prepare specifications; Q3 - Award tender; Q4 - Take delivery of equipment | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| | | | | Public Works - Roads | | | | |
| Project Forecast | | | | Project Detailed 2014 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 67,000 | 67,000 | 0 | Expense | | | | |
| 2015 | 0 | 0 | 0 | 01001 - 8805 | 3% Administration Cost | 2,000 | | |
| 2016 | 0 | 0 | 0 | 01001 - 8807 | Furniture & Equipment | 65,000 | | |
| 2017 | 0 | 0 | 0 | | | Total Expense: | 67,000 | |
| 2018 & Beyond | 0 | 0 | 0 | Revenue | | | | |
| | 67,000 | 67,000 | 0 | 60190 - 8844 | Vehicle Reserve | 67,000 | | |
| | | | | | | Total Revenue: | 67,000 | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2011 | Apr 1, 2014 | Tony Greco | Michael Shatil | | | | Dec 31, 2014 | |



Project Summary

| | | | |
|------------------------|--------------------------------------|-------------------------|------|
| Project Number: | FL-5152-14 | Approval Year: | 2014 |
| Project Title: | PKS-Replace 1141 with 3/4 ton pickup | Scenario Active: | Yes |
| Asset Type: | Vehicles - Replacement | TCA: | Yes |
| Department: | Fleet Management | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | City-Wide | | |
| Project Type: | Equipment Replacement | | |

| Project Description | | | | Project Timelines | | | | |
|--|---------------|---------------|-----------------|---|------------------------|----------------|-----------------|------------|
| Vehicle 1141 - replace with 3/4 ton pickup with crew cab - \$35,000. Vehicle 1141 - 2001 - 3/4 ton pickup with 136,420 km (July 2013) and has exceeded the life cycle and is not economical to keep in service and will be replaced with a similar pickup. | | | | Q2 - Prepare specifications; Q3 - Award tender; Q4 - Take delivery of equipment | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| | | | | Parks | | | | |
| Project Forecast | | | | Project Detailed 2014 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 36,100 | 36,100 | 0 | Expense | | | | |
| 2015 | 0 | 0 | 0 | 01001 - 8805 | 3% Administration Cost | 1,100 | | |
| 2016 | 0 | 0 | 0 | 01001 - 8807 | Furniture & Equipment | 35,000 | | |
| 2017 | 0 | 0 | 0 | | | Total Expense: | 36,100 | |
| 2018 & Beyond | 0 | 0 | 0 | Revenue | | | | |
| | 36,100 | 36,100 | 0 | 60190 - 8844 | Vehicle Reserve | 36,100 | | |
| | | | | | | Total Revenue: | 36,100 | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2011 | Apr 1, 2014 | Tony Greco | Michael Shatil | | | | Dec 31, 2014 | |



Project Summary

| | | |
|------------------------|---|-----------------------------|
| Project Number: | FL-5153-14 | |
| Project Title: | PKS-FORESTRY/HORT-Replace 387,965,1054,1173,1174,1175,1194,1195,1466 with water tank sprayers | |
| Asset Type: | Equipment - Replacement | |
| Department: | Fleet Management | |
| Budget Year: | 2014 | Approval Year: 2014 |
| Scenario Name: | Main | Scenario Active: Yes |
| Project Stage: | Manager of Capital | TCA: Yes |
| Regions: | City-Wide | |
| Project Type: | Equipment Replacement | |

| | | | | | | | | |
|---|---------------|---------------|-----------------|---|------------------------|----------------|-----------------|------------|
| Project Description | | | | Project Timelines | | | | |
| Units 387,1173,1174,1175,965,1054,1194,1195,1466 - replace with water tank sprayers - \$3,200 ea. These units are water tank sprayers from 1996 - 2002 have exceeded the life cycle and is no longer economical to keep in service. | | | | Q2 - Prepare specifications; Q3 - Award tender; Q4 - Take delivery of equipment | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| Replace unit 387,965,1054,1173,1174,1175,1194,1195,1466 | | | | Parks - Forestry/Horticulture | | | | |
| Project Forecast | | | | Project Detailed 2014 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 29,700 | 29,700 | 0 | Expense | | | | |
| 2015 | 0 | 0 | 0 | 01001 - 8805 | 3% Administration Cost | 900 | | |
| 2016 | 0 | 0 | 0 | 01001 - 8807 | Furniture & Equipment | 28,800 | | |
| 2017 | 0 | 0 | 0 | | | Total Expense: | 29,700 | |
| 2018 & Beyond | 0 | 0 | 0 | Revenue | | | | |
| | 29,700 | 29,700 | 0 | 60190 - 8844 | Vehicle Reserve | 29,700 | | |
| | | | | | | Total Revenue: | 29,700 | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2011 | Apr 1, 2014 | Tony Greco | Michael Shatil | | | | Dec 31, 2014 | |



Project Summary

| | | | |
|------------------------|---|-------------------------|------|
| Project Number: | FL-5156-14 | Approval Year: | 2014 |
| Project Title: | B&F-Replace 1241 with 3/4 ton cargo van | Scenario Active: | Yes |
| Asset Type: | Vehicles - Replacement | TCA: | Yes |
| Department: | Fleet Management | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | City-Wide | | |
| Project Type: | Equipment Replacement | | |

| Project Description | | | | Project Timelines | | | | |
|---|---------------|---------------|-----------------|---|------------------------|----------------|-----------------|------------|
| Vehicle 1241 - replace with 3/4 ton cargo van with shelving - \$35,000. Vehicle 1241 - 2001-3/4 ton cargo van with 154,462 km (July 2013) has exceeded the life cycle and is not economical to keep in service and will be replaced with a similar van. | | | | Q2 - Prepare specifications; Q3 - Award tender; Q4 - Take delivery of equipment | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| | | | | Building & Facilities | | | | |
| Project Forecast | | | | Project Detailed 2014 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 36,100 | 36,100 | 0 | Expense | | | | |
| 2015 | 0 | 0 | 0 | 01001 - 8805 | 3% Administration Cost | 1,100 | | |
| 2016 | 0 | 0 | 0 | 01001 - 8807 | Furniture & Equipment | 35,000 | | |
| 2017 | 0 | 0 | 0 | | | Total Expense: | 36,100 | |
| 2018 & Beyond | 0 | 0 | 0 | Revenue | | | | |
| | 36,100 | 36,100 | 0 | 60190 - 8844 | Vehicle Reserve | 36,100 | | |
| | | | | | | Total Revenue: | 36,100 | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2011 | Apr 1, 2014 | Tony Greco | Michael Shatil | | | | Dec 31, 2014 | |



Project Summary

| | | | |
|------------------------|--|-------------------------|------|
| Project Number: | FL-5160-14 | Approval Year: | 2014 |
| Project Title: | ENG SERVICES-Replace 1088 with 1/2 ton crew cab 4x2 pickup | Scenario Active: | Yes |
| Asset Type: | Vehicles - Replacement | TCA: | Yes |
| Department: | Fleet Management | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | City-Wide | | |
| Project Type: | Equipment Replacement | | |

| Project Description | | | | Project Timelines | | | | |
|--|---------------|---------------|-----------------|---|------------------------|----------------|-----------------|------------|
| Vehicle 1088 - replace with 1/2 ton crew cab 4x2 pickup with special packaging.- \$30,000. Vehicle 1088 - 1999 midsize car with 121,580 km (July 2013) has exceeded the life cycle and is not economical to keep in service. | | | | Q2 - Prepare specifications; Q3 - Award tender; Q4 - Take delivery of equipment | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| | | | | Engineering Services | | | | |
| Project Forecast | | | | Project Detailed 2014 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 30,900 | 30,900 | 0 | Expense | | | | |
| 2015 | 0 | 0 | 0 | 01001 - 8805 | 3% Administration Cost | 900 | | |
| 2016 | 0 | 0 | 0 | 01001 - 8807 | Furniture & Equipment | 30,000 | | |
| 2017 | 0 | 0 | 0 | | | Total Expense: | 30,900 | |
| 2018 & Beyond | 0 | 0 | 0 | Revenue | | | | |
| | 30,900 | 30,900 | 0 | 60190 - 8844 | Vehicle Reserve | 30,900 | | |
| | | | | | | Total Revenue: | 30,900 | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2011 | Apr 1, 2014 | Tony Greco | Michael Shatil | | | | Dec 31, 2014 | |



Project Summary

| | | | |
|------------------------|--|-------------------------|------|
| Project Number: | FL-5170-14 | Approval Year: | 2014 |
| Project Title: | Bylaw Enforcement - Replace 1161 with 1/2 ton ext cab 4x4 Pickup | Scenario Active: | Yes |
| Asset Type: | Vehicles - Replacement | TCA: | Yes |
| Department: | Fleet Management | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | City-Wide | | |
| Project Type: | Equipment Replacement | | |

| | | | | | | | | |
|---|---------------|---------------|-----------------|---|------------------------|----------------|-----------------|------------|
| Project Description | | | | Project Timelines | | | | |
| Vehicle 1161 - replace with 1/2 ton ext. cab 4x4 pickup - \$30,000. Vehicle 1161 - 2001 car with 144,384 km (Aug 2012) has exceeded the life cycle and is not economical to keep in service and will be replaced with a similar hybrid car. | | | | Q2 - Prepare specifications; Q3 - Award tender; Q4 - Take delivery of equipment | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| | | | | Bylaw Enforcement | | | | |
| Project Forecast | | | | Project Detailed 2014 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 30,900 | 30,900 | 0 | Expense | | | | |
| 2015 | 0 | 0 | 0 | 01001 - 8805 | 3% Administration Cost | 900 | | |
| 2016 | 0 | 0 | 0 | 01001 - 8807 | Furniture & Equipment | 30,000 | | |
| 2017 | 0 | 0 | 0 | | | Total Expense: | 30,900 | |
| 2018 & Beyond | 0 | 0 | 0 | Revenue | | | | |
| | 30,900 | 30,900 | 0 | 60190 - 8844 | Vehicle Reserve | 30,900 | | |
| | | | | | | Total Revenue: | 30,900 | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2011 | Apr 1, 2014 | Tony Greco | Michael Shatil | | | | Dec 31, 2014 | |



Project Summary

| | | | |
|------------------------|---|-------------------------|------|
| Project Number: | FL-5171-14 | Approval Year: | 2014 |
| Project Title: | ENG SERVICES-Replace 1268 with 1/2 ton ext cab 4x2 pickup | Scenario Active: | Yes |
| Asset Type: | Vehicles - Replacement | TCA: | Yes |
| Department: | Fleet Management | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | City-Wide | | |
| Project Type: | Equipment Replacement | | |

| Project Description | | | | Project Timelines | | | | |
|---|---------------|---------------|-----------------|---|------------------------|----------------|-----------------|------------|
| Vehicle 1268 - replace with1/2 ton ext cab 4x2 pickup- \$27,000. Vehicle 1268 - 2002 - 1/2 ton full size pickup with 165,694 km (July 2013) has exceeded the life cycle and is not economical to keep in service. | | | | Q2 - Prepare specifications; Q3 - Award tender; Q4 - Take delivery of equipment | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| | | | | Engineering Services | | | | |
| Project Forecast | | | | Project Detailed 2014 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 27,800 | 27,800 | 0 | Expense | | | | |
| 2015 | 0 | 0 | 0 | 01001 - 8805 | 3% Administration Cost | 800 | | |
| 2016 | 0 | 0 | 0 | 01001 - 8807 | Furniture & Equipment | 27,000 | | |
| 2017 | 0 | 0 | 0 | | | Total Expense: | 27,800 | |
| 2018 & Beyond | 0 | 0 | 0 | Revenue | | | | |
| | 27,800 | 27,800 | 0 | 60190 - 8844 | Vehicle Reserve | 27,800 | | |
| | | | | | | Total Revenue: | 27,800 | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2011 | Apr 1, 2014 | Tony Greco | Michael Shatil | | | | Dec 31, 2014 | |



Project Summary

| | | | |
|------------------------|---|-------------------------|------|
| Project Number: | FL-5212-14 | Approval Year: | 2014 |
| Project Title: | PW-RDS-Replace 1523 with 1/2 ton ext cab 4x4 pickup | Scenario Active: | Yes |
| Asset Type: | Vehicles - Replacement | TCA: | Yes |
| Department: | Fleet Management | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | City-Wide | | |
| Project Type: | Equipment Replacement | | |

| Project Description | | | | Project Timelines | | | | |
|--|---------------|---------------|-----------------|---|------------------------|----------------|-----------------|------------|
| Vehicle 1523 - replace with 1/2 ton ext cab 4x4 pickup with power package and blue tooth (supervisor vehicle) - \$30,000. Vehicle 1523 - 2005 compact pickup with 283,133 km (July 2013) has reached the life cycle. | | | | Q2 - Prepare specifications; Q3 - Award tender; Q4 - Take delivery of equipment | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| | | | | Public Works - Roads | | | | |
| Project Forecast | | | | Project Detailed 2014 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 30,900 | 30,900 | 0 | Expense | | | | |
| 2015 | 0 | 0 | 0 | 01001 - 8805 | 3% Administration Cost | 900 | | |
| 2016 | 0 | 0 | 0 | 01001 - 8807 | Furniture & Equipment | 30,000 | | |
| 2017 | 0 | 0 | 0 | | | Total Expense: | 30,900 | |
| 2018 & Beyond | 0 | 0 | 0 | Revenue | | | | |
| | 30,900 | 30,900 | 0 | 60190 - 8844 | Vehicle Reserve | 30,900 | | |
| | | | | | | Total Revenue: | 30,900 | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2012 | Apr 1, 2014 | Tony Greco | Michael Shatil | | | | Dec 31, 2014 | |



Project Summary

| | | | |
|------------------------|--|-------------------------|------|
| Project Number: | FL-5225-14 | Approval Year: | 2014 |
| Project Title: | PKS-4 new sand and salt conveyor loaders | Scenario Active: | Yes |
| Asset Type: | Equipment - New | TCA: | Yes |
| Department: | Fleet Management | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | City-Wide | | |
| Project Type: | New Equipment | | |

| | | | | | | | | |
|--|---------------|---------------|-----------------|---|------------------------|----------------|-----------------|------------|
| Project Description | | | | Project Timelines | | | | |
| 4 new sand and salt conveyor loaders - \$6,250 each. This equipment is required to load sidewalk plows during winter plowing. One for each district - this will speed up loading the sidewalk plows which will save time and get the work completed faster, reduce man power by having one person instead of two and enhance safety. | | | | Q2 - Prepare specifications; Q3 - Award tender; Q4 - Take delivery of equipment | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| | | | | Parks | | | | |
| Project Forecast | | | | Project Detailed 2014 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 25,800 | 25,800 | 0 | Expense | | | | |
| 2015 | 0 | 0 | 0 | 01001 - 8805 | 3% Administration Cost | 800 | | |
| 2016 | 0 | 0 | 0 | 01001 - 8807 | Furniture & Equipment | 25,000 | | |
| 2017 | 0 | 0 | 0 | | | Total Expense: | 25,800 | |
| 2018 & Beyond | 0 | 0 | 0 | Revenue | | | | |
| | 25,800 | 25,800 | 0 | 50000 - 8843 | Transfer from Taxation | 25,800 | | |
| | | | | | | Total Revenue: | 25,800 | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 3,100 | 0 | 3,100 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2012 | Apr 1, 2014 | Tony Greco | Michael Shatil | | | | Dec 31, 2014 | |



Project Summary

| | | | |
|------------------------|--|-------------------------|------|
| Project Number: | FL-5226-14 | Approval Year: | 2014 |
| Project Title: | PKS-Replace 1278 with narrow sidewalk tractor with plow/salter | Scenario Active: | Yes |
| Asset Type: | Equipment - Replacement | TCA: | Yes |
| Department: | Fleet Management | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | City-Wide | | |
| Project Type: | Equipment Replacement | | |

| | | | | | | | |
|---|----------------------|----------------------|------------------------|---|------------------------|-----------------------|------------------------|
| Project Description | | | | Project Timelines | | | |
| Unit 1278 - replace with a narrow sidewalk tractor with plow/salter - \$62,000. Unit 1278 - 2001 holder tractor with 2,180 hours currently requires high maintenance repairs and has been generating high maintenance costs. It is not economical to keep in service. | | | | Q2 - Prepare specifications; Q3 - Award tender; Q4 - Take delivery of equipment | | | |
| Scenario Description | | | | Other Dept Impact | | | |
| | | | | Parks | | | |
| Project Forecast | | | | Project Detailed 2014 | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | |
| 2014 | 63,900 | 63,900 | 0 | Expense | | | |
| 2015 | 0 | 0 | 0 | 01001 - 8805 | 3% Administration Cost | 1,900 | |
| 2016 | 0 | 0 | 0 | 01001 - 8807 | Furniture & Equipment | 62,000 | |
| 2017 | 0 | 0 | 0 | | | Total Expense: | 63,900 |
| 2018 & Beyond | 0 | 0 | 0 | Revenue | | | |
| | 63,900 | 63,900 | 0 | 60190 - 8844 | Vehicle Reserve | 63,900 | |
| | | | | | | Total Revenue: | 63,900 |
| Related Projects | | | | Operating Budget Impact | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue |
| | | | | 2014 | 0.0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 |
| | | | | ARR: | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date |
| 2012 | Apr 1, 2014 | Tony Greco | Michael Shatil | | | | Dec 31, 2014 |



Project Summary

| | | | |
|------------------------|--|-------------------------|------|
| Project Number: | FL-5227-14 | Approval Year: | 2014 |
| Project Title: | PKS-Replace 1281 with narrow sidewalk tractor with plow/salter | Scenario Active: | Yes |
| Asset Type: | Equipment - Replacement | TCA: | Yes |
| Department: | Fleet Management | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | City-Wide | | |
| Project Type: | Equipment Replacement | | |

| | | | | | | | | |
|--|---------------|---------------|-----------------|---|------------------------|----------------|-----------------|------------|
| Project Description | | | | Project Timelines | | | | |
| Unit 1281 - replace with a narrow sidewalk tractor with plow/salter - \$62,000. Unit 1281 - 2001 holder tractor with 2,617 hours currently requires high cost repairs and has been frequently requiring high maintenance. It is not economical to keep in service. | | | | Q2 - Prepare specifications; Q3 - Award tender; Q4 - Take delivery of equipment | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| | | | | Parks | | | | |
| Project Forecast | | | | Project Detailed 2014 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 63,900 | 63,900 | 0 | Expense | | | | |
| 2015 | 0 | 0 | 0 | 01001 - 8805 | 3% Administration Cost | 1,900 | | |
| 2016 | 0 | 0 | 0 | 01001 - 8807 | Furniture & Equipment | 62,000 | | |
| 2017 | 0 | 0 | 0 | | | Total Expense: | 63,900 | |
| 2018 & Beyond | 0 | 0 | 0 | Revenue | | | | |
| | 63,900 | 63,900 | 0 | 60190 - 8844 | Vehicle Reserve | 63,900 | | |
| | | | | | | Total Revenue: | 63,900 | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2012 | Apr 1, 2014 | Tony Greco | Michael Shatil | | | | Dec 31, 2014 | |



Project Summary

| | | | |
|------------------------|---|-------------------------|------|
| Project Number: | FL-5228-14 | Approval Year: | 2014 |
| Project Title: | PKS-Replace 1145 with 3/4 crew cab pickup | Scenario Active: | Yes |
| Asset Type: | Vehicles - Replacement | TCA: | Yes |
| Department: | Fleet Management | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | City-Wide | | |
| Project Type: | Equipment Replacement | | |

| | | | | | | | | |
|--|---------------|---------------|-----------------|---|------------------------|----------------|-----------------|------------|
| Project Description | | | | Project Timelines | | | | |
| Vehicle 1145 - replace with a 3/4 crew cab pickup - \$35,000. Vehicle 1145 - 2001 - 3/4 ton pickup with 110,166 km (July 2013) has reached the life cycle. | | | | Q2 - Prepare specifications; Q3 - Award tender; Q4 - Take delivery of equipment | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| | | | | Parks | | | | |
| Project Forecast | | | | Project Detailed 2014 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 36,100 | 36,100 | 0 | Expense | | | | |
| 2015 | 0 | 0 | 0 | 01001 - 8805 | 3% Administration Cost | 1,100 | | |
| 2016 | 0 | 0 | 0 | 01001 - 8807 | Furniture & Equipment | 35,000 | | |
| 2017 | 0 | 0 | 0 | | | Total Expense: | 36,100 | |
| 2018 & Beyond | 0 | 0 | 0 | Revenue | | | | |
| | 36,100 | 36,100 | 0 | 60190 - 8844 | Vehicle Reserve | 36,100 | | |
| | | | | | | Total Revenue: | 36,100 | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2012 | Apr 1, 2014 | Tony Greco | Michael Shatil | | | | Dec 31, 2014 | |



Project Summary

| | | | |
|------------------------|---|-------------------------|------|
| Project Number: | FL-5229-14 | Approval Year: | 2014 |
| Project Title: | PKS-Replace 1140 with 3/4 crew cab pickup | Scenario Active: | Yes |
| Asset Type: | Vehicles - Replacement | TCA: | Yes |
| Department: | Fleet Management | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | City-Wide | | |
| Project Type: | Equipment Replacement | | |

| | | | | | | | | |
|---|---------------|---------------|-----------------|---|------------------------|---------------|-----------------|------------|
| Project Description | | | | Project Timelines | | | | |
| Vehicle 1140 - replace with 3/4 ton crew cab pickup- \$35,000. Vehicle 1140 - 2001 - 3/4 ton pickup with 110,842 km (July 2013) has reached the life cycle. | | | | Q2 - Prepare specifications; Q3 - Award tender; Q4 - Take delivery of equipment | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| | | | | Parks | | | | |
| Project Forecast | | | | Project Detailed 2014 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 36,100 | 36,100 | 0 | Expense | | | | |
| 2015 | 0 | 0 | 0 | 01001 - 8805 | 3% Administration Cost | 1,100 | | |
| 2016 | 0 | 0 | 0 | 01001 - 8807 | Furniture & Equipment | 35,000 | | |
| 2017 | 0 | 0 | 0 | | Total Expense: | 36,100 | | |
| 2018 & Beyond | 0 | 0 | 0 | Revenue | | | | |
| | 36,100 | 36,100 | 0 | 60190 - 8844 | Vehicle Reserve | 36,100 | | |
| | | | | | Total Revenue: | 36,100 | | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2012 | Apr 1, 2014 | Tony Greco | Michael Shatil | | | | Dec 31, 2014 | |



Project Summary

| | | | |
|------------------------|--|-------------------------|------|
| Project Number: | FL-5230-14 | Approval Year: | 2014 |
| Project Title: | PKS-Replace 1335 with 10ft outfront rotary mower | Scenario Active: | Yes |
| Asset Type: | Equipment - Replacement | TCA: | Yes |
| Department: | Fleet Management | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | City-Wide | | |
| Project Type: | Equipment Replacement | | |

| | | | | | | | | |
|---|---------------|---------------|-----------------|---|------------------------|----------------|-----------------|------------|
| Project Description | | | | Project Timelines | | | | |
| Unit 1335 - replace with 10 ft. outfront rotary mower - \$45,000. Unit 1335 - 2002 mower with 2,098 hours has reached the life cycle. | | | | Q2 - Prepare specifications; Q3 - Award tender; Q4 - Take delivery of equipment | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| | | | | Parks | | | | |
| Project Forecast | | | | Project Detailed 2014 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 46,350 | 46,350 | 0 | Expense | | | | |
| 2015 | 0 | 0 | 0 | 01001 - 8805 | 3% Administration Cost | 1,350 | | |
| 2016 | 0 | 0 | 0 | 01001 - 8807 | Furniture & Equipment | 45,000 | | |
| 2017 | 0 | 0 | 0 | | | Total Expense: | 46,350 | |
| 2018 & Beyond | 0 | 0 | 0 | Revenue | | | | |
| | 46,350 | 46,350 | 0 | 60190 - 8844 | Vehicle Reserve | 46,350 | | |
| | | | | | | Total Revenue: | 46,350 | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2012 | Apr 1, 2014 | Tony Greco | Michael Shatil | | | | Dec 31, 2014 | |



Project Summary

| | | | |
|------------------------|---|-------------------------|------|
| Project Number: | FL-5245-14 | Approval Year: | 2014 |
| Project Title: | PKS-FORESTRY-1 new 1/2 ton ext cab 4x2 pickup | Scenario Active: | Yes |
| Asset Type: | Vehicles - New | TCA: | Yes |
| Department: | Fleet Management | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | City-Wide | | |
| Project Type: | Growth/Equipment | | |

| | | | | | | | | |
|--|---------------|---------------|-----------------|---|---|---------------|-----------------|------------|
| Project Description | | | | Project Timelines | | | | |
| 1 new 1/2 ton ext cab 4x2 pickup with power package and blue tooth (supervisor vehicle)- \$30,000. This vehicle is required for new Asset Management Co-ordinator. | | | | Q2 - Prepare specifications; Q3 - Award tender; Q4 - Take delivery of equipment | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| Capital Budget contingent on approval of associated ARR #12-34 (2014). | | | | Parks - Forestry | | | | |
| Project Forecast | | | | Project Detailed 2014 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 30,900 | 30,900 | 0 | Expense | | | | |
| 2015 | 0 | 0 | 0 | 01001 - 8805 | 3% Administration Cost | 900 | | |
| 2016 | 0 | 0 | 0 | 01001 - 8807 | Furniture & Equipment | 30,000 | | |
| 2017 | 0 | 0 | 0 | | Total Expense: | 30,900 | | |
| 2018 & Beyond | 0 | 0 | 0 | Revenue | | | | |
| | 30,900 | 30,900 | 0 | 41090 - 8820 | City Wide DC - Fleet/P.W. | 27,810 | | |
| | | | | 50000 - 8843 | Transfer from Taxation | 3,090 | | |
| | | | | | Total Revenue: | 30,900 | | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 109,985 | 0 | 109,985 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | 205-14-02 - Community Services Asset Management Coordinator | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2012 | Apr 1, 2014 | Tony Greco | Michael Shatil | | | | Dec 31, 2014 | |



Project Summary

| | | | |
|------------------------|---|-------------------------|------|
| Project Number: | FL-5246-14 | Approval Year: | 2014 |
| Project Title: | PKS-FORESTRY- 1 new 3/4 ton heavy duty 4x4 pickup | Scenario Active: | Yes |
| Asset Type: | Vehicles - New | TCA: | Yes |
| Department: | Fleet Management | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | City-Wide | | |
| Project Type: | New Equipment | | |

| | | | | | | | | |
|---|----------------------|----------------------|------------------------|---|----------------------------------|-----------------------|------------------------|-------------------|
| Project Description | | | | Project Timelines | | | | |
| 1 new 3/4 ton heavy duty 4x4 pickup with extended cab, snow plow and slide in salt spreader - \$48,100. This vehicle is required to service the department functions. This vehicle is also required for an additional full time arborist for forestry. The ARR has been submitted for 2014. | | | | Q2 - Prepare specifications; Q3 - Award tender; Q4 - Take delivery of equipment | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| | | | | Parks - Forestry/Horticulture | | | | |
| Project Forecast | | | | Project Detailed 2014 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 49,500 | 49,500 | 0 | Expense | | | | |
| 2015 | 0 | 0 | 0 | 01001 - 8805 | 3% Administration Cost | 1,400 | | |
| 2016 | 0 | 0 | 0 | 01001 - 8807 | Furniture & Equipment | 48,100 | | |
| 2017 | 0 | 0 | 0 | | | Total Expense: | 49,500 | |
| 2018 & Beyond | 0 | 0 | 0 | Revenue | | | | |
| | 49,500 | 49,500 | 0 | 50000 - 8843 | Transfer from Taxation | 49,500 | | |
| | | | | | | Total Revenue: | 49,500 | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 75,935 | 0 | 75,935 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | 205-14-01 - Forestry Arborist II | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2012 | Apr 1, 2014 | Tony Greco | Michael Shatil | | | | Dec 31, 2014 | |



Project Summary

| | | | |
|------------------------|--|-------------------------|------|
| Project Number: | FL-5298-14 | Approval Year: | 2014 |
| Project Title: | BYLAW-1 new 1/2 ton ext cab 4x4 pickup | Scenario Active: | Yes |
| Asset Type: | Vehicles - New | TCA: | Yes |
| Department: | Fleet Management | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | City-Wide | | |
| Project Type: | Growth/Equipment | | |

| | | | | | | | | |
|---|----------------------|----------------------|------------------------|---|--|-----------------------|------------------------|-------------------|
| Project Description | | | | Project Timelines | | | | |
| 1 new1/2 ton ext cab 4x4 pickup - \$30,000. Vehicle is required for new By-law Officer pending approval of ARR. | | | | Q2 - Prepare specifications; Q3 - Award tender; Q4 - Take delivery of equipment | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| Capital Budget contingent on approval of associated ARR. | | | | By-law Enforcement | | | | |
| Project Forecast | | | | Project Detailed 2014 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 30,900 | 30,900 | 0 | Expense | | | | |
| 2015 | 0 | 0 | 0 | 01001 - 8805 | 3% Administration Cost | 900 | | |
| 2016 | 0 | 0 | 0 | 01001 - 8807 | Furniture & Equipment | 30,000 | | |
| 2017 | 0 | 0 | 0 | | | Total Expense: | 30,900 | |
| 2018 & Beyond | 0 | 0 | 0 | Revenue | | | | |
| | 30,900 | 30,900 | 0 | 41090 - 8820 | City Wide DC - Fleet/P.W. | 27,800 | | |
| | | | | 50000 - 8843 | Transfer from Taxation | 3,100 | | |
| | | | | | | Total Revenue: | 30,900 | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 77,769 | 0 | 77,769 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | 040-14-01 - Property Standards Officer | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2014 | Apr 1, 2014 | Tony Greco | Michael Shatil | | | | Dec 31, 2014 | |



Project Summary

| | | | |
|------------------------|--|-------------------------|------|
| Project Number: | FL-5299-14 | Approval Year: | 2014 |
| Project Title: | BYLAW-1 new 1/2 ton ext cab 4x4 pickup | Scenario Active: | Yes |
| Asset Type: | Vehicles - New | TCA: | Yes |
| Department: | Fleet Management | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | City-Wide | | |
| Project Type: | Growth/Equipment | | |

| | | | | | | | | |
|--|----------------------|----------------------|------------------------|---|--|----------------------|------------------------|-------------------|
| Project Description | | | | Project Timelines | | | | |
| 1 new 1/2 ton ext cab 4x4 pickup - \$30,000. Vehicle is required for new By-law Officer pending approval of ARR. | | | | Q2 - Prepare specifications; Q3 - Award tender; Q4 - Take delivery of equipment | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| Capital Budget contingent on approval of associated ARR. | | | | By-law Enforcement | | | | |
| Project Forecast | | | | Project Detailed 2014 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 30,900 | 30,900 | 0 | Expense | | | | |
| 2015 | 0 | 0 | 0 | 01001 - 8805 | 3% Administration Cost | 900 | | |
| 2016 | 0 | 0 | 0 | 01001 - 8807 | Furniture & Equipment | 30,000 | | |
| 2017 | 0 | 0 | 0 | | Total Expense: | 30,900 | | |
| 2018 & Beyond | 0 | 0 | 0 | Revenue | | | | |
| | 30,900 | 30,900 | 0 | 41090 - 8820 | City Wide DC - Fleet/P.W. | 27,800 | | |
| | | | | 50000 - 8843 | Transfer from Taxation | 3,100 | | |
| | | | | | Total Revenue: | 30,900 | | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 77,769 | 0 | 77,769 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | 040-14-01 - Property Standards Officer | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2014 | Apr 1, 2014 | Tony Greco | Michael Shatil | | | | Dec 31, 2014 | |



Project Summary

| | | | |
|------------------------|--|-------------------------|------|
| Project Number: | FL-5312-14 | Approval Year: | 2014 |
| Project Title: | PKS-Replace 1059 with a 1/2 ton ext cab 4x2 pickup | Scenario Active: | Yes |
| Asset Type: | Equipment - Replacement | TCA: | Yes |
| Department: | Fleet Management | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | City-Wide | | |
| Project Type: | Equipment Replacement | | |

| | | | | | | | | |
|--|---------------|---------------|-----------------|---|------------------------|---------------|-----------------|------------|
| Project Description | | | | Project Timelines | | | | |
| Replace 1059 with a 1/2 ton ext cab 4x2 pickup truck - \$27,000. Unit 1059 - 1999 slope mower has exceeded the life cycle but has low maintenance costs. | | | | Q2 - Prepare specifications; Q3 - Award tender; Q4 - Take delivery of equipment | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| | | | | Parks | | | | |
| Project Forecast | | | | Project Detailed 2014 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 27,800 | 27,800 | 0 | Expense | | | | |
| 2015 | 0 | 0 | 0 | 01001 - 8805 | 3% Administration Cost | 800 | | |
| 2016 | 0 | 0 | 0 | 01001 - 8807 | Furniture & Equipment | 27,000 | | |
| 2017 | 0 | 0 | 0 | | Total Expense: | 27,800 | | |
| 2018 & Beyond | 0 | 0 | 0 | Revenue | | | | |
| | 27,800 | 27,800 | 0 | 60190 - 8844 | Vehicle Reserve | 27,800 | | |
| | | | | | Total Revenue: | 27,800 | | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2017 | Apr 1, 2014 | Tony Greco | Michael Shatil | | | | Dec 31, 2014 | |



Project Summary

| | | | |
|------------------------|--|-------------------------|------|
| Project Number: | FL-5332-14 | Approval Year: | 2014 |
| Project Title: | PKS- Replace 1439 with a 3/4 ton ext cab 4x4 pickup w/plow | Scenario Active: | Yes |
| Asset Type: | Equipment - Replacement | TCA: | Yes |
| Department: | Fleet Management | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | City-Wide | | |
| Project Type: | Equipment Replacement | | |

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|--|---------------|---------------|-----------------|---|------------------------|----------------|-----------------|------------|
| Project Description | | | | Project Timelines | | | | |
| Replace 1439 with a 3/4 ton ext cab 4x4 pickup with snow plow - \$42,000. Unit 1439 - 2004 pickup has exceeded the life cycle and has low mileage. | | | | Q2 - Prepare specifications; Q3 - Award tender; Q4 - Take delivery of equipment | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| | | | | Parks | | | | |
| Project Forecast | | | | Project Detailed 2014 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 43,300 | 43,300 | 0 | Expense | | | | |
| 2015 | 0 | 0 | 0 | 01001 - 8805 | 3% Administration Cost | 1,300 | | |
| 2016 | 0 | 0 | 0 | 01001 - 8807 | Furniture & Equipment | 42,000 | | |
| 2017 | 0 | 0 | 0 | | | Total Expense: | 43,300 | |
| 2018 & Beyond | 0 | 0 | 0 | Revenue | | | | |
| | 43,300 | 43,300 | 0 | 60190 - 8844 | Vehicle Reserve | 43,300 | | |
| | | | | | | Total Revenue: | 43,300 | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2016 | Apr 1, 2014 | Tony Greco | Michael Shatil | | | | Dec 31, 2014 | |



Project Summary

| | | | |
|------------------------|---|-------------------------|------|
| Project Number: | FL-5334-14 | Approval Year: | 2014 |
| Project Title: | PKS - Replace 1144 with 3/4 ton crew cab pickup | Scenario Active: | Yes |
| Asset Type: | Equipment - Replacement | TCA: | Yes |
| Department: | Fleet Management | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | City-Wide | | |
| Project Type: | Equipment Replacement | | |

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|--|---------------|---------------|-----------------|---|------------------------|----------------|-----------------|------------|
| Project Description | | | | Project Timelines | | | | |
| Replace 1144 with 3/4 ton crew cab pickup - \$35,000. Unit 1144 - 2001 pickup has exceeded the life cycle but has low mileage. | | | | Q2 - Prepare specifications; Q3 - Award tender; Q4 - Take delivery of equipment | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| | | | | Parks | | | | |
| Project Forecast | | | | Project Detailed 2014 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 36,100 | 36,100 | 0 | Expense | | | | |
| 2015 | 0 | 0 | 0 | 01001 - 8805 | 3% Administration Cost | 1,100 | | |
| 2016 | 0 | 0 | 0 | 01001 - 8807 | Furniture & Equipment | 35,000 | | |
| 2017 | 0 | 0 | 0 | | | Total Expense: | 36,100 | |
| 2018 & Beyond | 0 | 0 | 0 | Revenue | | | | |
| | 36,100 | 36,100 | 0 | 60190 - 8844 | Vehicle Reserve | 36,100 | | |
| | | | | | | Total Revenue: | 36,100 | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2016 | Apr 1, 2014 | Tony Greco | Michael Shatil | | | | Dec 31, 2014 | |



Project Summary

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|------------------------|--|-------------------------|------|
| Project Number: | FL-5337-14 | Approval Year: | 2014 |
| Project Title: | PKS-Replace 1279 with narrow sidewalk tractor with plow/salter | Scenario Active: | Yes |
| Asset Type: | Equipment - Replacement | TCA: | Yes |
| Department: | Fleet Management | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | City-Wide | | |
| Project Type: | Equipment Replacement | | |

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|--|---------------|---------------|-----------------|---|------------------------|----------------|-----------------|------------|
| Project Description | | | | Project Timelines | | | | |
| Replace 1279 with narrow sidewalk tractor with plow/salter - \$62,000. Unit 1279 - 2001 tractor with 2,286 hrs. was taken out of service in 2012 due to extensive repair costs that would have exceeded the value of the unit. | | | | Q2 - Prepare specifications; Q3 - Award tender; Q4 - Take delivery of equipment | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| Replace 1279 | | | | | | | | |
| Project Forecast | | | | Project Detailed 2014 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 63,900 | 63,900 | 0 | Expense | | | | |
| 2015 | 0 | 0 | 0 | 01001 - 8805 | 3% Administration Cost | 1,900 | | |
| 2016 | 0 | 0 | 0 | 01001 - 8807 | Furniture & Equipment | 62,000 | | |
| 2017 | 0 | 0 | 0 | | | Total Expense: | 63,900 | |
| 2018 & Beyond | 0 | 0 | 0 | Revenue | | | | |
| | 63,900 | 63,900 | 0 | 60190 - 8844 | Vehicle Reserve | 63,900 | | |
| | | | | | | Total Revenue: | 63,900 | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2014 | Apr 1, 2014 | Tony Greco | Michael Shatil | | | | Dec 31, 2014 | |



Project Summary

| | | | |
|------------------------|--|-------------------------|------|
| Project Number: | FL-5338-14 | Approval Year: | 2014 |
| Project Title: | PKS-Replace 1338 with narrow sidewalk tractor with plow/salter | Scenario Active: | Yes |
| Asset Type: | Equipment - Replacement | TCA: | Yes |
| Department: | Fleet Management | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | City-Wide | | |
| Project Type: | Equipment Replacement | | |

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|--|---------------|---------------|-----------------|---|------------------------|----------------|-----------------|------------|
| Project Description | | | | Project Timelines | | | | |
| Replace 1338 with narrow sidewalk tractor with plow/salter - \$62,000. Unit 1338 - 2002 tractor with 2,280 hrs. was taken out of service in 2012 due to extensive repair costs that would have exceeded the value of the unit. | | | | Q2 - Prepare specifications; Q3 - Award tender; Q4 - Take delivery of equipment | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| Replace 1338 | | | | | | | | |
| Project Forecast | | | | Project Detailed 2014 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 63,900 | 63,900 | 0 | Expense | | | | |
| 2015 | 0 | 0 | 0 | 01001 - 8805 | 3% Administration Cost | 1,900 | | |
| 2016 | 0 | 0 | 0 | 01001 - 8807 | Furniture & Equipment | 62,000 | | |
| 2017 | 0 | 0 | 0 | | | Total Expense: | 63,900 | |
| 2018 & Beyond | 0 | 0 | 0 | Revenue | | | | |
| | 63,900 | 63,900 | 0 | 60190 - 8844 | Vehicle Reserve | 63,900 | | |
| | | | | | | Total Revenue: | 63,900 | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2014 | Apr 1, 2014 | Tony Greco | Michael Shatil | | | | Dec 31, 2014 | |



Project Summary

| | | | |
|------------------------|---|-------------------------|------|
| Project Number: | FL-5339-14 | Approval Year: | 2014 |
| Project Title: | PKS-Replace 1438 with 3/4 ton ext cab 4x4 pickup w/plow | Scenario Active: | Yes |
| Asset Type: | Equipment - Replacement | TCA: | Yes |
| Department: | Fleet Management | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | City-Wide | | |
| Project Type: | Equipment Replacement | | |

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|---|---------------|---------------|-----------------|---|------------------------|----------------|-----------------|------------|
| Project Description | | | | Project Timelines | | | | |
| Replace 1438 with a 3/4 ton ext cab 4x4 pickup w/plow - \$42,000. Unit 1438 - 2004 3/4 ton 4x4 pickup with plow with 90,311 km has exceeded the life cycle and repair costs are high. | | | | Q2 - Prepare specifications; Q3 - Award tender; Q4 - Take delivery of equipment | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| Replace 1438 | | | | | | | | |
| Project Forecast | | | | Project Detailed 2014 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 43,300 | 43,300 | 0 | Expense | | | | |
| 2015 | 0 | 0 | 0 | 01001 - 8805 | 3% Administration Cost | 1,300 | | |
| 2016 | 0 | 0 | 0 | 01001 - 8807 | Furniture & Equipment | 42,000 | | |
| 2017 | 0 | 0 | 0 | | | Total Expense: | 43,300 | |
| 2018 & Beyond | 0 | 0 | 0 | Revenue | | | | |
| | 43,300 | 43,300 | 0 | 60190 - 8844 | Vehicle Reserve | 43,300 | | |
| | | | | | | Total Revenue: | 43,300 | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2014 | Apr 1, 2014 | Tony Greco | Michael Shatil | | | | Dec 31, 2014 | |



Project Summary

| | | | |
|------------------------|--|-------------------------|------|
| Project Number: | FL-5340-14 | Approval Year: | 2014 |
| Project Title: | PKS-Replace 1471 with narrow sidewalk tractor with plow/salter | Scenario Active: | Yes |
| Asset Type: | Equipment - Replacement | TCA: | Yes |
| Department: | Fleet Management | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | City-Wide | | |
| Project Type: | Equipment Replacement | | |

| | | | | | | | | |
|---|---------------|---------------|-----------------|---|------------------------|----------------|-----------------|------------|
| Project Description | | | | Project Timelines | | | | |
| Replace 1471 with narrow sidewalk tractor with plow/salter - \$62,000. Unit 1471 - 2004 tractor with 2,396 hrs. has been taken out of service in 2013 due to extensive repair costs that would have exceeded the value of the unit. | | | | Q2 - Prepare specifications; Q3 - Award tender; Q4 - Take delivery of equipment | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| Replace 1471 | | | | | | | | |
| Project Forecast | | | | Project Detailed 2014 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 63,900 | 63,900 | 0 | Expense | | | | |
| 2015 | 0 | 0 | 0 | 01001 - 8805 | 3% Administration Cost | 1,900 | | |
| 2016 | 0 | 0 | 0 | 01001 - 8807 | Furniture & Equipment | 62,000 | | |
| 2017 | 0 | 0 | 0 | | | Total Expense: | 63,900 | |
| 2018 & Beyond | 0 | 0 | 0 | Revenue | | | | |
| | 63,900 | 63,900 | 0 | 60190 - 8844 | Vehicle Reserve | 63,900 | | |
| | | | | | | Total Revenue: | 63,900 | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2014 | Apr 1, 2014 | Tony Greco | Michael Shatil | | | | Dec 31, 2014 | |



Project Summary

| | | | |
|------------------------|--|-------------------------|------|
| Project Number: | FL-5341-14 | Approval Year: | 2014 |
| Project Title: | PKS-Replace 1472 with narrow sidewalk tractor with plow/salter | Scenario Active: | Yes |
| Asset Type: | Equipment - Replacement | TCA: | Yes |
| Department: | Fleet Management | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | City-Wide | | |
| Project Type: | Equipment Replacement | | |

| | | | | | | | | |
|---|---------------|---------------|-----------------|---|------------------------|----------------|-----------------|------------|
| Project Description | | | | Project Timelines | | | | |
| Replace 1472 with narrow sidewalk tractor with plow/salter - \$62,000. Unit 1472 - 2004 tractor with 1,968 hrs. has been taken out of service in 2013 due to extensive repair costs that would have exceeded the value of the unit. | | | | Q2 - Prepare specifications; Q3 - Award tender; Q4 - Take delivery of equipment | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| Replace 1472 | | | | | | | | |
| Project Forecast | | | | Project Detailed 2014 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 63,900 | 63,900 | 0 | Expense | | | | |
| 2015 | 0 | 0 | 0 | 01001 - 8805 | 3% Administration Cost | 1,900 | | |
| 2016 | 0 | 0 | 0 | 01001 - 8807 | Furniture & Equipment | 62,000 | | |
| 2017 | 0 | 0 | 0 | | | Total Expense: | 63,900 | |
| 2018 & Beyond | 0 | 0 | 0 | Revenue | | | | |
| | 63,900 | 63,900 | 0 | 60190 - 8844 | Vehicle Reserve | 63,900 | | |
| | | | | | | Total Revenue: | 63,900 | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2014 | Apr 1, 2014 | Tony Greco | Michael Shatil | | | | Dec 31, 2014 | |



Project Summary

| | | | |
|------------------------|---|-------------------------|------|
| Project Number: | FL-5342-14 | Approval Year: | 2014 |
| Project Title: | PKS-Replace 1478 with 10' winged rotary mower | Scenario Active: | Yes |
| Asset Type: | Equipment - Replacement | TCA: | Yes |
| Department: | Fleet Management | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | City-Wide | | |
| Project Type: | Equipment Replacement | | |

| | | | | | | | | |
|--|---------------|---------------|-----------------|---|------------------------|----------------|-----------------|------------|
| Project Description | | | | Project Timelines | | | | |
| Replace 1478 with 10' winged rotary mower - \$45,000. Unit 1478 - 2004 10' outfront mower with 2,306 hrs. has exceeded the life cycle. | | | | Q2 - Prepare specifications; Q3 - Award tender; Q4 - Take delivery of equipment | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| Replace 1478 | | | | | | | | |
| Project Forecast | | | | Project Detailed 2014 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 46,400 | 46,400 | 0 | Expense | | | | |
| 2015 | 0 | 0 | 0 | 01001 - 8805 | 3% Administration Cost | 1,400 | | |
| 2016 | 0 | 0 | 0 | 01001 - 8807 | Furniture & Equipment | 45,000 | | |
| 2017 | 0 | 0 | 0 | | | Total Expense: | 46,400 | |
| 2018 & Beyond | 0 | 0 | 0 | Revenue | | | | |
| | 46,400 | 46,400 | 0 | 60190 - 8844 | Vehicle Reserve | 46,400 | | |
| | | | | | | Total Revenue: | 46,400 | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2014 | Apr 1, 2014 | Tony Greco | Michael Shatil | | | | Dec 31, 2014 | |



Project Summary

| | | | |
|------------------------|---|-------------------------|------|
| Project Number: | FL-5343-14 | Approval Year: | 2014 |
| Project Title: | PKS-Replace 1479 with 10' winged rotary mower | Scenario Active: | Yes |
| Asset Type: | Equipment - Replacement | TCA: | Yes |
| Department: | Fleet Management | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | City-Wide | | |
| Project Type: | Equipment Replacement | | |

| | | | | | | | | |
|--|---------------|---------------|-----------------|---|------------------------|---------------|-----------------|------------|
| Project Description | | | | Project Timelines | | | | |
| Replace 1479 with 10' winged rotary mower - \$45,000. Unit 1479 - 2004 10' outfront mower with 1,953 hrs. has exceeded the life cycle. | | | | Q2 - Prepare specifications; Q3 - Award tender; Q4 - Take delivery of equipment | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| Replace 1479 | | | | | | | | |
| Project Forecast | | | | Project Detailed 2014 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 46,400 | 46,400 | 0 | Expense | | | | |
| 2015 | 0 | 0 | 0 | 01001 - 8805 | 3% Administration Cost | 1,400 | | |
| 2016 | 0 | 0 | 0 | 01001 - 8807 | Furniture & Equipment | 45,000 | | |
| 2017 | 0 | 0 | 0 | | Total Expense: | 46,400 | | |
| 2018 & Beyond | 0 | 0 | 0 | Revenue | | | | |
| | 46,400 | 46,400 | 0 | 60190 - 8844 | Vehicle Reserve | 46,400 | | |
| | | | | | Total Revenue: | 46,400 | | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2014 | Apr 1, 2014 | Tony Greco | Michael Shatil | | | | Dec 31, 2014 | |



Project Summary

| | | | |
|------------------------|---|-------------------------|------|
| Project Number: | FL-5344-14 | Approval Year: | 2014 |
| Project Title: | PKS-Replace 1560 with 10' winged rotary mower | Scenario Active: | Yes |
| Asset Type: | Equipment - Replacement | TCA: | Yes |
| Department: | Fleet Management | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | City-Wide | | |
| Project Type: | Equipment Replacement | | |

| | | | | | | | | |
|--|---------------|---------------|-----------------|---|------------------------|---------------|-----------------|------------|
| Project Description | | | | Project Timelines | | | | |
| Replace 1560 with 10' winged rotary mower - \$45,000. Unit 1560 - 2005 10' outfront mower with 2,204 hrs. has exceeded the life cycle. | | | | Q2 - Prepare specifications; Q3 - Award tender; Q4 - Take delivery of equipment | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| Replace 1560 | | | | | | | | |
| Project Forecast | | | | Project Detailed 2014 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 46,400 | 46,400 | 0 | Expense | | | | |
| 2015 | 0 | 0 | 0 | 01001 - 8805 | 3% Administration Cost | 1,400 | | |
| 2016 | 0 | 0 | 0 | 01001 - 8807 | Furniture & Equipment | 45,000 | | |
| 2017 | 0 | 0 | 0 | | Total Expense: | 46,400 | | |
| 2018 & Beyond | 0 | 0 | 0 | Revenue | | | | |
| | 46,400 | 46,400 | 0 | 60190 - 8844 | Vehicle Reserve | 46,400 | | |
| | | | | | Total Revenue: | 46,400 | | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2014 | Apr 1, 2014 | Tony Greco | Michael Shatil | | | | Dec 31, 2014 | |



Project Summary

| | | | |
|------------------------|---|-------------------------|------|
| Project Number: | FL-5346-14 | Approval Year: | 2014 |
| Project Title: | PKS-Replace 1343,1590,1591,1592 with zero turn mowers | Scenario Active: | Yes |
| Asset Type: | Equipment - Replacement | TCA: | Yes |
| Department: | Fleet Management | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | City-Wide | | |
| Project Type: | Equipment Replacement | | |

| | | | | | | | |
|---|----------------------|----------------------|------------------------|---|------------------------|-----------------------|------------------------|
| Project Description | | | | Project Timelines | | | |
| Replace 1343,1590,1591,1592 with zero turn mowers - \$13,000 ea. Unit 1343 2002 6 ft outfront mower with 1,294 hrs,1590 2006 zero turn mower with 1,062 hrs,1591 2006 zero turn mower with 1,482 hrs. and 1592 2006 zero turn mower with 1,944 hrs. have exceeded the life cycle. | | | | Q2 - Prepare specifications; Q3 - Award tender; Q4 - Take delivery of equipment | | | |
| Scenario Description | | | | Other Dept Impact | | | |
| Replace 1343,1590,1591,1592 | | | | | | | |
| Project Forecast | | | | Project Detailed 2014 | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | |
| 2014 | 53,600 | 53,600 | 0 | Expense | | | |
| 2015 | 0 | 0 | 0 | 01001 - 8805 | 3% Administration Cost | 1,600 | |
| 2016 | 0 | 0 | 0 | 01001 - 8807 | Furniture & Equipment | 52,000 | |
| 2017 | 0 | 0 | 0 | | | Total Expense: | 53,600 |
| 2018 & Beyond | 0 | 0 | 0 | Revenue | | | |
| | 53,600 | 53,600 | 0 | 60190 - 8844 | Vehicle Reserve | 53,600 | |
| | | | | | | Total Revenue: | 53,600 |
| Related Projects | | | | Operating Budget Impact | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue |
| | | | | 2014 | 0.0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 |
| | | | | ARR: | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date |
| 2014 | Apr 1, 2014 | Tony Greco | Michael Shatil | | | | Dec 31, 2014 |



Project Summary

| | | | |
|------------------------|---|-------------------------|------|
| Project Number: | FL-5412-14 | Approval Year: | 2014 |
| Project Title: | PKS-Replace 1291,1469,1470 with sweeper attachments | Scenario Active: | Yes |
| Asset Type: | Equipment - Replacement | TCA: | Yes |
| Department: | Fleet Management | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | City-Wide | | |
| Project Type: | Equipment Replacement | | |

| Project Description | | | | Project Timelines | | | | |
|---|---------------|---------------|-----------------|---|------------------------|----------------|-----------------|------------|
| Replace 1291,1469,1470 with sweeper attachments for Kubota tractors - \$9,000 ea. Unit 1291 -2001, 1469 and 1470-2004 sweeper attachments for remaining holder tractors being taken out of service in 2014. | | | | Q2 - Prepare specifications; Q3 - Award tender; Q4 - Take delivery of equipment | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| Replace 1291,1469,1470 | | | | | | | | |
| Project Forecast | | | | Project Detailed 2014 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 27,800 | 27,800 | 0 | Expense | | | | |
| 2015 | 0 | 0 | 0 | 01001 - 8805 | 3% Administration Cost | 800 | | |
| 2016 | 0 | 0 | 0 | 01001 - 8807 | Furniture & Equipment | 27,000 | | |
| 2017 | 0 | 0 | 0 | | | Total Expense: | 27,800 | |
| 2018 & Beyond | 0 | 0 | 0 | Revenue | | | | |
| | 27,800 | 27,800 | 0 | 60190 - 8844 | Vehicle Reserve | 27,800 | | |
| | | | | | | Total Revenue: | 27,800 | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2014 | Apr 1, 2014 | Tony Greco | Michael Shatil | | | | Dec 31, 2014 | |



Project Summary

| | | | |
|------------------------|---|-------------------------|------|
| Project Number: | FL-5418-14 | Approval Year: | 2014 |
| Project Title: | PKS-FORESTRY-Additional Small Equipment | Scenario Active: | Yes |
| Asset Type: | Equipment - New | TCA: | No |
| Department: | Fleet Management | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | City-Wide | | |
| Project Type: | New Equipment | | |

| | | | | | | | | |
|---|---------------|---------------|-----------------|---|---------------------------|---------------|-----------------|------------|
| Project Description | | | | Project Timelines | | | | |
| Additional small equipment - \$20,000. Purchase of chain saws, pole saws, backpack blowers and line trimmers. This equipment is required to maintain service level in the City. | | | | Q2 - Prepare specifications; Q3 - Award tender; Q4 - Take delivery of equipment | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| | | | | | | | | |
| Project Forecast | | | | Project Detailed 2014 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 20,600 | 20,600 | 0 | Expense | | | | |
| 2015 | 0 | 0 | 0 | 01001 - 8805 | 3% Administration Cost | 600 | | |
| 2016 | 0 | 0 | 0 | 01001 - 8807 | Furniture & Equipment | 20,000 | | |
| 2017 | 0 | 0 | 0 | | Total Expense: | 20,600 | | |
| 2018 & Beyond | 0 | 0 | 0 | Revenue | | | | |
| | 20,600 | 20,600 | 0 | 41090 - 8820 | City Wide DC - Fleet/P.W. | 18,500 | | |
| | | | | 50000 - 8843 | Transfer from Taxation | 2,100 | | |
| | | | | | Total Revenue: | 20,600 | | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2014 | Apr 1, 2014 | Tony Greco | Michael Shatil | | | | Dec 31, 2014 | |



Project Summary

| | | | |
|------------------------|------------------------------------|-------------------------|------|
| Project Number: | FL-5438-14 | Approval Year: | 2014 |
| Project Title: | PKS- 1 new 3/4 ton crew cab pickup | Scenario Active: | Yes |
| Asset Type: | Equipment - New | TCA: | Yes |
| Department: | Fleet Management | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | City-Wide | | |
| Project Type: | Growth/Equipment | | |

| | | | | | | | | |
|---|---------------|---------------|-----------------|---|---------------------------|----------------|-----------------|------------|
| Project Description | | | | Project Timelines | | | | |
| 1 new 3/4 ton crew cab pickup - \$35,000. This vehicle is required for turf/sports field maintenance. Parks currently borrow Fleet spares for the entire season and requires these vehicles to maintain service levels. | | | | Q2 - Prepare specifications; Q3 - Award tender; Q4 - Take delivery of equipment | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| 1 new 3/4 ton crew cab pickup | | | | | | | | |
| Project Forecast | | | | Project Detailed 2014 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 36,100 | 36,100 | 0 | Expense | | | | |
| 2015 | 0 | 0 | 0 | 01001 - 8805 | 3% Administration Cost | 1,100 | | |
| 2016 | 0 | 0 | 0 | 01001 - 8807 | Furniture & Equipment | 35,000 | | |
| 2017 | 0 | 0 | 0 | | | Total Expense: | 36,100 | |
| 2018 & Beyond | 0 | 0 | 0 | Revenue | | | | |
| | 36,100 | 36,100 | 0 | 41090 - 8820 | City Wide DC - Fleet/P.W. | 32,500 | | |
| | | | | 50000 - 8843 | Transfer from Taxation | 3,600 | | |
| | | | | | | Total Revenue: | 36,100 | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 4,300 | 0 | 4,300 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2014 | Apr 1, 2014 | Tony Greco | Michael Shatil | | | | Dec 31, 2014 | |



Project Summary

| | | | |
|------------------------|---------------------------------|-------------------------|------|
| Project Number: | FL-5439-14 | Approval Year: | 2014 |
| Project Title: | PKS-new 3/4 ton crew cab pickup | Scenario Active: | Yes |
| Asset Type: | Equipment - New | TCA: | Yes |
| Department: | Fleet Management | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | City-Wide | | |
| Project Type: | Growth/Equipment | | |

| | | | | | | | | |
|---|---------------|---------------|-----------------|---|---------------------------|----------------|-----------------|------------|
| Project Description | | | | Project Timelines | | | | |
| 1 new 3/4 ton crew cab pickup - \$35,000. This vehicle is required for turf/sports field maintenance. Parks currently borrow Fleet spares for the entire season and requires these vehicles to maintain service levels. | | | | Q2 - Prepare specifications; Q3 - Award tender; Q4 - Take delivery of equipment | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| 1 new 3/4 ton crew cab pickup | | | | | | | | |
| Project Forecast | | | | Project Detailed 2014 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 36,100 | 36,100 | 0 | Expense | | | | |
| 2015 | 0 | 0 | 0 | 01001 - 8805 | 3% Administration Cost | 1,100 | | |
| 2016 | 0 | 0 | 0 | 01001 - 8807 | Furniture & Equipment | 35,000 | | |
| 2017 | 0 | 0 | 0 | | | Total Expense: | 36,100 | |
| 2018 & Beyond | 0 | 0 | 0 | Revenue | | | | |
| | 36,100 | 36,100 | 0 | 41090 - 8820 | City Wide DC - Fleet/P.W. | 32,500 | | |
| | | | | 50000 - 8843 | Transfer from Taxation | 3,600 | | |
| | | | | | | Total Revenue: | 36,100 | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 4,300 | 0 | 4,300 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2014 | Apr 1, 2014 | Tony Greco | Michael Shatil | | | | Dec 31, 2014 | |



Project Summary

| | | | |
|------------------------|-----------------------------------|-------------------------|------|
| Project Number: | FL-5441-14 | Approval Year: | 2014 |
| Project Title: | PKS-8 new snow blower attachments | Scenario Active: | Yes |
| Asset Type: | Equipment - New | TCA: | Yes |
| Department: | Fleet Management | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | City-Wide | | |
| Project Type: | Growth/Equipment | | |

| | | | | | | | | |
|---|---------------|---------------|-----------------|---|---------------------------|---------------|-----------------|------------|
| Project Description | | | | Project Timelines | | | | |
| 8 new snow blower attachments - \$10,000 ea. This equipment is for the Kubota sidewalk snowplows to maintain service levels and clear bridge decks and road/sidewalk locations. | | | | Q2 - Prepare specifications; Q3 - Award tender; Q4 - Take delivery of equipment | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| 8 new snow blower attachments | | | | | | | | |
| Project Forecast | | | | Project Detailed 2014 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 82,400 | 82,400 | 0 | Expense | | | | |
| 2015 | 0 | 0 | 0 | 01001 - 8805 | 3% Administration Cost | 2,400 | | |
| 2016 | 0 | 0 | 0 | 01001 - 8807 | Furniture & Equipment | 80,000 | | |
| 2017 | 0 | 0 | 0 | | Total Expense: | 82,400 | | |
| 2018 & Beyond | 0 | 0 | 0 | Revenue | | | | |
| | 82,400 | 82,400 | 0 | 41090 - 8820 | City Wide DC - Fleet/P.W. | 74,200 | | |
| | | | | 50000 - 8843 | Transfer from Taxation | 8,200 | | |
| | | | | | Total Revenue: | 82,400 | | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 9,900 | 0 | 9,900 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2014 | Apr 1, 2014 | Tony Greco | Michael Shatil | | | | Dec 31, 2014 | |



Project Summary

| | | | |
|------------------------|------------------------------|-------------------------|------|
| Project Number: | FL-5442-14 | Approval Year: | 2014 |
| Project Title: | PKS-1 new 16' outfront mower | Scenario Active: | Yes |
| Asset Type: | Equipment - New | TCA: | Yes |
| Department: | Fleet Management | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | City-Wide | | |
| Project Type: | Growth/Equipment | | |

| | | | | | | | | |
|--|---------------|---------------|-----------------|---|---------------------------|----------------|-----------------|------------|
| Project Description | | | | Project Timelines | | | | |
| 1 new 16' outfront mower - \$85,000. This mower is required to maintain additional hectares of parkland and maintain service levels. | | | | Q2 - Prepare specifications; Q3 - Award tender; Q4 - Take delivery of equipment | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| 1 new 16' outfront mower | | | | | | | | |
| Project Forecast | | | | Project Detailed 2014 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 87,600 | 87,600 | 0 | Expense | | | | |
| 2015 | 0 | 0 | 0 | 01001 - 8805 | 3% Administration Cost | 2,600 | | |
| 2016 | 0 | 0 | 0 | 01001 - 8807 | Furniture & Equipment | 85,000 | | |
| 2017 | 0 | 0 | 0 | | | Total Expense: | 87,600 | |
| 2018 & Beyond | 0 | 0 | 0 | Revenue | | | | |
| | 87,600 | 87,600 | 0 | 41090 - 8820 | City Wide DC - Fleet/P.W. | 78,800 | | |
| | | | | 50000 - 8843 | Transfer from Taxation | 8,800 | | |
| | | | | | | Total Revenue: | 87,600 | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 10,500 | 0 | 10,500 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2014 | Apr 1, 2014 | Tony Greco | Michael Shatil | | | | Dec 31, 2014 | |



Project Summary

| | | | |
|------------------------|------------------------------|-------------------------|------|
| Project Number: | FL-5443-14 | Approval Year: | 2014 |
| Project Title: | PKS-1 new 16' outfront mower | Scenario Active: | Yes |
| Asset Type: | Equipment - New | TCA: | Yes |
| Department: | Fleet Management | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | City-Wide | | |
| Project Type: | Growth/Equipment | | |

| | | | | | | | | |
|--|---------------|---------------|-----------------|---|---------------------------|----------------|-----------------|------------|
| Project Description | | | | Project Timelines | | | | |
| 1 new 16' outfront mower - \$85,000. This mower is required to maintain additional hectares of parkland and maintain service levels. | | | | Q2 - Prepare specifications; Q3 - Award tender; Q4 - Take delivery of equipment | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| 1 new 16' outfront mower | | | | | | | | |
| Project Forecast | | | | Project Detailed 2014 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 87,600 | 87,600 | 0 | Expense | | | | |
| 2015 | 0 | 0 | 0 | 01001 - 8805 | 3% Administration Cost | 2,600 | | |
| 2016 | 0 | 0 | 0 | 01001 - 8807 | Furniture & Equipment | 85,000 | | |
| 2017 | 0 | 0 | 0 | | | Total Expense: | 87,600 | |
| 2018 & Beyond | 0 | 0 | 0 | Revenue | | | | |
| | 87,600 | 87,600 | 0 | 41090 - 8820 | City Wide DC - Fleet/P.W. | 78,800 | | |
| | | | | 50000 - 8843 | Transfer from Taxation | 8,800 | | |
| | | | | | | Total Revenue: | 87,600 | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 10,500 | 0 | 10,500 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2014 | Apr 1, 2014 | Tony Greco | Michael Shatil | | | | Dec 31, 2014 | |



Project Summary

| | | | |
|------------------------|------------------------------|-------------------------|------|
| Project Number: | FL-5444-14 | Approval Year: | 2014 |
| Project Title: | PKS- 1 new landscape trailer | Scenario Active: | Yes |
| Asset Type: | Equipment - New | TCA: | Yes |
| Department: | Fleet Management | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | City-Wide | | |
| Project Type: | Growth/Equipment | | |

| | | | | | | | | |
|---|---------------|---------------|-----------------|---|---------------------------|---------------|-----------------|------------|
| Project Description | | | | Project Timelines | | | | |
| 1 new landscape trailer - \$20,000. This trailer is required to move equipment for maintenance of parks in the northeast and northwest districts. | | | | Q2 - Prepare specifications; Q3 - Award tender; Q4 - Take delivery of equipment | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| 1 new landscape trailer | | | | | | | | |
| Project Forecast | | | | Project Detailed 2014 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 20,600 | 20,600 | 0 | Expense | | | | |
| 2015 | 0 | 0 | 0 | 01001 - 8805 | 3% Administration Cost | 600 | | |
| 2016 | 0 | 0 | 0 | 01001 - 8807 | Furniture & Equipment | 20,000 | | |
| 2017 | 0 | 0 | 0 | | Total Expense: | 20,600 | | |
| 2018 & Beyond | 0 | 0 | 0 | Revenue | | | | |
| | 20,600 | 20,600 | 0 | 41090 - 8820 | City Wide DC - Fleet/P.W. | 18,500 | | |
| | | | | 50000 - 8843 | Transfer from Taxation | 2,100 | | |
| | | | | | Total Revenue: | 20,600 | | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 2,500 | 0 | 2,500 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2014 | Apr 1, 2014 | Tony Greco | Michael Shatil | | | | Dec 31, 2014 | |



Project Summary

| | | | |
|------------------------|------------------------------|-------------------------|------|
| Project Number: | FL-5445-14 | Approval Year: | 2014 |
| Project Title: | PKS- 1 new landscape trailer | Scenario Active: | Yes |
| Asset Type: | Equipment - New | TCA: | Yes |
| Department: | Fleet Management | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | City-Wide | | |
| Project Type: | Growth/Equipment | | |

| | | | | | | | | |
|---|---------------|---------------|-----------------|---|---------------------------|---------------|-----------------|------------|
| Project Description | | | | Project Timelines | | | | |
| 1 new landscape trailer - \$20,000. This trailer is required to move equipment for maintenance of parks in the northeast and northwest districts. | | | | Q2 - Prepare specifications; Q3 - Award tender; Q4 - Take delivery of equipment | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| 1 new landscape trailer | | | | | | | | |
| Project Forecast | | | | Project Detailed 2014 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 20,600 | 20,600 | 0 | Expense | | | | |
| 2015 | 0 | 0 | 0 | 01001 - 8805 | 3% Administration Cost | 600 | | |
| 2016 | 0 | 0 | 0 | 01001 - 8807 | Furniture & Equipment | 20,000 | | |
| 2017 | 0 | 0 | 0 | | Total Expense: | 20,600 | | |
| 2018 & Beyond | 0 | 0 | 0 | Revenue | | | | |
| | 20,600 | 20,600 | 0 | 41090 - 8820 | City Wide DC - Fleet/P.W. | 18,500 | | |
| | | | | 50000 - 8843 | Transfer from Taxation | 2,100 | | |
| | | | | | Total Revenue: | 20,600 | | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 2,500 | 0 | 2,500 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2014 | Apr 1, 2014 | Tony Greco | Michael Shatil | | | | Dec 31, 2014 | |



Project Summary

| | | | |
|------------------------|------------------------------|-------------------------|------|
| Project Number: | FL-5446-14 | Approval Year: | 2014 |
| Project Title: | PKS- 1 new landscape trailer | Scenario Active: | Yes |
| Asset Type: | Equipment - New | TCA: | Yes |
| Department: | Fleet Management | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | City-Wide | | |
| Project Type: | Growth/Equipment | | |

| | | | | | | | | |
|---|---------------|---------------|-----------------|---|---------------------------|---------------|-----------------|------------|
| Project Description | | | | Project Timelines | | | | |
| 1 new landscape trailer - \$20,000. This trailer is required to move equipment for maintenance of parks in the northeast and northwest districts. | | | | Q2 - Prepare specifications; Q3 - Award tender; Q4 - Take delivery of equipment | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| 1 new landscape trailer | | | | | | | | |
| Project Forecast | | | | Project Detailed 2014 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 20,600 | 20,600 | 0 | Expense | | | | |
| 2015 | 0 | 0 | 0 | 01001 - 8805 | 3% Administration Cost | 600 | | |
| 2016 | 0 | 0 | 0 | 01001 - 8807 | Furniture & Equipment | 20,000 | | |
| 2017 | 0 | 0 | 0 | | Total Expense: | 20,600 | | |
| 2018 & Beyond | 0 | 0 | 0 | Revenue | | | | |
| | 20,600 | 20,600 | 0 | 41090 - 8820 | City Wide DC - Fleet/P.W. | 18,500 | | |
| | | | | 50000 - 8843 | Transfer from Taxation | 2,100 | | |
| | | | | | Total Revenue: | 20,600 | | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 2,500 | 0 | 2,500 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2014 | Apr 1, 2014 | Tony Greco | Michael Shatil | | | | Dec 31, 2014 | |



Project Summary

| | | | |
|------------------------|-------------------------|-------------------------|------|
| Project Number: | FL-5447-14 | Approval Year: | 2014 |
| Project Title: | PKS- 1 new dump trailer | Scenario Active: | Yes |
| Asset Type: | Equipment - New | TCA: | Yes |
| Department: | Fleet Management | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | City-Wide | | |
| Project Type: | Growth/Equipment | | |

| | | | | | | | | |
|--|---------------|---------------|-----------------|---|---------------------------|----------------|-----------------|------------|
| Project Description | | | | Project Timelines | | | | |
| 1 new dump trailer - \$25,000. This trailer is required to transport mulch (summer) and salt (winter) to parks/sidewalks. Reduction of number of trips to yard due to undersized trailers. | | | | Q2 - Prepare specifications; Q3 - Award tender; Q4 - Take delivery of equipment | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| 1 new dump trailer | | | | | | | | |
| Project Forecast | | | | Project Detailed 2014 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 25,800 | 25,800 | 0 | Expense | | | | |
| 2015 | 0 | 0 | 0 | 01001 - 8805 | 3% Administration Cost | 800 | | |
| 2016 | 0 | 0 | 0 | 01001 - 8807 | Furniture & Equipment | 25,000 | | |
| 2017 | 0 | 0 | 0 | | | Total Expense: | 25,800 | |
| 2018 & Beyond | 0 | 0 | 0 | Revenue | | | | |
| | 25,800 | 25,800 | 0 | 41090 - 8820 | City Wide DC - Fleet/P.W. | 23,200 | | |
| | | | | 50000 - 8843 | Transfer from Taxation | 2,600 | | |
| | | | | | | Total Revenue: | 25,800 | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 3,100 | 0 | 3,100 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2014 | Apr 1, 2014 | Tony Greco | Michael Shatil | | | | Dec 31, 2014 | |



Project Summary

| | | | |
|------------------------|-------------------------|-------------------------|------|
| Project Number: | FL-5448-14 | Approval Year: | 2014 |
| Project Title: | PKS- 1 new dump trailer | Scenario Active: | Yes |
| Asset Type: | Equipment - New | TCA: | Yes |
| Department: | Fleet Management | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | City-Wide | | |
| Project Type: | Growth/Equipment | | |

| | | | | | | | | |
|--|----------------------|----------------------|------------------------|---|---------------------------|-----------------------|------------------------|-------------------|
| Project Description | | | | Project Timelines | | | | |
| 1 new dump trailer - \$25,000. This trailer is required to transport mulch (summer) and salt (winter) to parks/sidewalks. Reduction of number of trips to yard due to undersized trailers. | | | | Q2 - Prepare specifications; Q3 - Award tender; Q4 - Take delivery of equipment | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| 1 new dump trailer | | | | | | | | |
| Project Forecast | | | | Project Detailed 2014 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 25,800 | 25,800 | 0 | Expense | | | | |
| 2015 | 0 | 0 | 0 | 01001 - 8805 | 3% Administration Cost | 800 | | |
| 2016 | 0 | 0 | 0 | 01001 - 8807 | Furniture & Equipment | 25,000 | | |
| 2017 | 0 | 0 | 0 | | | Total Expense: | 25,800 | |
| 2018 & Beyond | 0 | 0 | 0 | Revenue | | | | |
| | 25,800 | 25,800 | 0 | 41090 - 8820 | City Wide DC - Fleet/P.W. | 23,200 | | |
| | | | | 50000 - 8843 | Transfer from Taxation | 2,600 | | |
| | | | | | | Total Revenue: | 25,800 | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 3,100 | 0 | 3,100 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2014 | Apr 1, 2014 | Tony Greco | Michael Shatil | | | | Dec 31, 2014 | |



Project Summary

| | | | |
|------------------------|-------------------------|-------------------------|------|
| Project Number: | FL-5449-14 | Approval Year: | 2014 |
| Project Title: | PKS- 1 new dump trailer | Scenario Active: | Yes |
| Asset Type: | Equipment - New | TCA: | Yes |
| Department: | Fleet Management | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | City-Wide | | |
| Project Type: | Growth/Equipment | | |

| | | | | | | | | |
|--|----------------------|----------------------|------------------------|---|---------------------------|----------------------|------------------------|-------------------|
| Project Description | | | | Project Timelines | | | | |
| 1 new dump trailer - \$25,000. This trailer is required to transport mulch (summer) and salt (winter) to parks/sidewalks. Reduction of number of trips to yard due to undersized trailers. | | | | Q2 - Prepare specifications; Q3 - Award tender; Q4 - Take delivery of equipment | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| 1 new dump trailer | | | | | | | | |
| Project Forecast | | | | Project Detailed 2014 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 25,800 | 25,800 | 0 | Expense | | | | |
| 2015 | 0 | 0 | 0 | 01001 - 8805 | 3% Administration Cost | 800 | | |
| 2016 | 0 | 0 | 0 | 01001 - 8807 | Furniture & Equipment | 25,000 | | |
| 2017 | 0 | 0 | 0 | | Total Expense: | 25,800 | | |
| 2018 & Beyond | 0 | 0 | 0 | Revenue | | | | |
| | 25,800 | 25,800 | 0 | 41090 - 8820 | City Wide DC - Fleet/P.W. | 23,200 | | |
| | | | | 50000 - 8843 | Transfer from Taxation | 2,600 | | |
| | | | | | Total Revenue: | 25,800 | | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 3,100 | 0 | 3,100 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2014 | Apr 1, 2014 | Tony Greco | Michael Shatil | | | | Dec 31, 2014 | |



Project Summary

| | | | |
|------------------------|-------------------------|-------------------------|------|
| Project Number: | FL-5450-14 | Approval Year: | 2014 |
| Project Title: | PKS- 1 new dump trailer | Scenario Active: | Yes |
| Asset Type: | Equipment - New | TCA: | Yes |
| Department: | Fleet Management | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | City-Wide | | |
| Project Type: | Growth/Equipment | | |

| | | | | | | | | |
|--|---------------|---------------|-----------------|---|---------------------------|----------------|-----------------|------------|
| Project Description | | | | Project Timelines | | | | |
| 1 new dump trailer - \$25,000. This trailer is required to transport mulch (summer) and salt (winter) to parks/sidewalks. Reduction of number of trips to yard due to undersized trailers. | | | | Q2 - Prepare specifications; Q3 - Award tender; Q4 - Take delivery of equipment | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| 1 new dump trailer | | | | | | | | |
| Project Forecast | | | | Project Detailed 2014 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 25,800 | 25,800 | 0 | Expense | | | | |
| 2015 | 0 | 0 | 0 | 01001 - 8805 | 3% Administration Cost | 800 | | |
| 2016 | 0 | 0 | 0 | 01001 - 8807 | Furniture & Equipment | 25,000 | | |
| 2017 | 0 | 0 | 0 | | | Total Expense: | 25,800 | |
| 2018 & Beyond | 0 | 0 | 0 | Revenue | | | | |
| | 25,800 | 25,800 | 0 | 41090 - 8820 | City Wide DC - Fleet/P.W. | 23,200 | | |
| | | | | 50000 - 8843 | Transfer from Taxation | 2,600 | | |
| | | | | | | Total Revenue: | 25,800 | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 3,100 | 0 | 3,100 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2014 | Apr 1, 2014 | Tony Greco | Michael Shatil | | | | Dec 31, 2014 | |



Project Summary

| | | | |
|------------------------|---|-------------------------|------|
| Project Number: | FL-5451-14 | Approval Year: | 2014 |
| Project Title: | PKS- 1 new narrow sidewalk tractor with plow/salter/ blower/sweeper attachments | Scenario Active: | Yes |
| Asset Type: | Equipment - New | TCA: | Yes |
| Department: | Fleet Management | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | City-Wide | | |
| Project Type: | Growth/Equipment | | |

| | | | | | | | | |
|---|---------------|---------------|-----------------|---|---------------------------|----------------|-----------------|------------|
| Project Description | | | | Project Timelines | | | | |
| 1 new narrow sidewalk tractor with plow/salter/blower/sweeper attachments - \$82,000. This equipment is required to maintain 40 km of new sidewalk and maintain service levels. | | | | Q2 - Prepare specifications; Q3 - Award tender; Q4 - Take delivery of equipment | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| 1 new narrow sidewalk tractor with plow/salter/blower/sweeper attachments | | | | | | | | |
| Project Forecast | | | | Project Detailed 2014 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 84,500 | 84,500 | 0 | Expense | | | | |
| 2015 | 0 | 0 | 0 | 01001 - 8805 | 3% Administration Cost | 2,500 | | |
| 2016 | 0 | 0 | 0 | 01001 - 8807 | Furniture & Equipment | 82,000 | | |
| 2017 | 0 | 0 | 0 | | | Total Expense: | 84,500 | |
| 2018 & Beyond | 0 | 0 | 0 | Revenue | | | | |
| | 84,500 | 84,500 | 0 | 41090 - 8820 | City Wide DC - Fleet/P.W. | 76,000 | | |
| | | | | 50000 - 8843 | Transfer from Taxation | 8,500 | | |
| | | | | | | Total Revenue: | 84,500 | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 10,100 | 0 | 10,100 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2014 | Apr 1, 2014 | Tony Greco | Michael Shatil | | | | Dec 31, 2014 | |



Project Summary

| | | | |
|------------------------|--------------------------------|-------------------------|------|
| Project Number: | FL-5460-14 | Approval Year: | 2014 |
| Project Title: | PKS-Additional Small Equipment | Scenario Active: | Yes |
| Asset Type: | Equipment - New | TCA: | No |
| Department: | Fleet Management | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | City-Wide | | |
| Project Type: | Growth/Equipment | | |

| | | | | | | | | |
|---|---------------|---------------|-----------------|---|---------------------------|----------------|-----------------|------------|
| Project Description | | | | Project Timelines | | | | |
| Purchase additional small equipment - \$20,00. Purchase new sports field paint/trailer systems for painting of additional fields including 9V9 soccer requires additional equipment and new string trimmers, back pack blowers, push mowers, etc. | | | | Q2 - Prepare specifications; Q3 - Award tender; Q4 - Take delivery of equipment | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| Additional Small Equipment | | | | | | | | |
| Project Forecast | | | | Project Detailed 2014 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 20,600 | 20,600 | 0 | Expense | | | | |
| 2015 | 0 | 0 | 0 | 01001 - 8805 | 3% Administration Cost | 600 | | |
| 2016 | 0 | 0 | 0 | 01001 - 8807 | Furniture & Equipment | 20,000 | | |
| 2017 | 0 | 0 | 0 | | | Total Expense: | 20,600 | |
| 2018 & Beyond | 0 | 0 | 0 | Revenue | | | | |
| | 20,600 | 20,600 | 0 | 41090 - 8820 | City Wide DC - Fleet/P.W. | 18,500 | | |
| | | | | 50000 - 8843 | Transfer from Taxation | 2,100 | | |
| | | | | | | Total Revenue: | 20,600 | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2014 | Apr 1, 2014 | Tony Greco | Michael Shatil | | | | Dec 31, 2014 | |



Project Summary

| | | | |
|------------------------|-----------------------------------|-------------------------|------|
| Project Number: | FL-5461-14 | Approval Year: | 2014 |
| Project Title: | PW-RDS-1 new crash truck assembly | Scenario Active: | Yes |
| Asset Type: | Equipment - New | TCA: | Yes |
| Department: | Fleet Management | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | City-Wide | | |
| Project Type: | Growth/Equipment | | |

| | | | | | | | | |
|--|---------------|---------------|-----------------|---|---------------------------|----------------|-----------------|------------|
| Project Description | | | | Project Timelines | | | | |
| 1 new crash protection system - \$30,000. This equipment is to be mounted on the rear of a 5 ton truck, equal to what is used by the MTO for the additional safety protection for staff. | | | | Q2 - Prepare specifications; Q3 - Award tender; Q4 - Take delivery of equipment | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| 1 new crash protection system | | | | | | | | |
| Project Forecast | | | | Project Detailed 2014 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 30,900 | 30,900 | 0 | Expense | | | | |
| 2015 | 0 | 0 | 0 | 01001 - 8805 | 3% Administration Cost | 900 | | |
| 2016 | 0 | 0 | 0 | 01001 - 8807 | Furniture & Equipment | 30,000 | | |
| 2017 | 0 | 0 | 0 | | | Total Expense: | 30,900 | |
| 2018 & Beyond | 0 | 0 | 0 | Revenue | | | | |
| | 30,900 | 30,900 | 0 | 41090 - 8820 | City Wide DC - Fleet/P.W. | 27,800 | | |
| | | | | 50000 - 8843 | Transfer from Taxation | 3,100 | | |
| | | | | | | Total Revenue: | 30,900 | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 3,700 | 0 | 3,700 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2014 | Apr 1, 2014 | Tony Greco | Michael Shatil | | | | Dec 31, 2014 | |



Project Summary

| | | | |
|------------------------|-----------------------------------|-------------------------|------|
| Project Number: | FL-5462-14 | Approval Year: | 2014 |
| Project Title: | PW-RDS-1 new crash truck assembly | Scenario Active: | Yes |
| Asset Type: | Equipment - New | TCA: | Yes |
| Department: | Fleet Management | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | City-Wide | | |
| Project Type: | Growth/Equipment | | |

| | | | | | | | | |
|--|---------------|---------------|-----------------|---|---------------------------|----------------|-----------------|------------|
| Project Description | | | | Project Timelines | | | | |
| 1 new crash protection system - \$30,000. This equipment is to be mounted on the rear of a 5 ton truck, equal to what is used by the MTO for the additional safety protection for staff. | | | | Q2 - Prepare specifications; Q3 - Award tender; Q4 - Take delivery of equipment | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| 1 new crash protection system | | | | | | | | |
| Project Forecast | | | | Project Detailed 2014 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 30,900 | 30,900 | 0 | Expense | | | | |
| 2015 | 0 | 0 | 0 | 01001 - 8805 | 3% Administration Cost | 900 | | |
| 2016 | 0 | 0 | 0 | 01001 - 8807 | Furniture & Equipment | 30,000 | | |
| 2017 | 0 | 0 | 0 | | | Total Expense: | 30,900 | |
| 2018 & Beyond | 0 | 0 | 0 | Revenue | | | | |
| | 30,900 | 30,900 | 0 | 41090 - 8820 | City Wide DC - Fleet/P.W. | 27,800 | | |
| | | | | 50000 - 8843 | Transfer from Taxation | 3,100 | | |
| | | | | | | Total Revenue: | 30,900 | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 3,700 | 0 | 3,700 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2014 | Apr 1, 2014 | Tony Greco | Michael Shatil | | | | Dec 31, 2014 | |



Project Summary

| | | | |
|------------------------|-----------------------------------|-------------------------|------|
| Project Number: | FL-5463-14 | Approval Year: | 2014 |
| Project Title: | PW-RDS-1 new 2 ton 4x4 dump truck | Scenario Active: | Yes |
| Asset Type: | Equipment - New | TCA: | Yes |
| Department: | Fleet Management | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | City-Wide | | |
| Project Type: | Growth/Equipment | | |

| | | | | | | | | |
|---|---------------|---------------|-----------------|---|----------------------------------|----------------|-----------------|------------|
| Project Description | | | | Project Timelines | | | | |
| 1 new 2 ton 4x4 dump truck - \$65,000. This vehicle is required due to growth and is to coincide with additional staff request. | | | | Q2 - Prepare specifications; Q3 - Award tender; Q4 - Take delivery of equipment | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| 1 new 2 ton 4x4 dump truck | | | | | | | | |
| Project Forecast | | | | Project Detailed 2014 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 67,000 | 67,000 | 0 | Expense | | | | |
| 2015 | 0 | 0 | 0 | 01001 - 8805 | 3% Administration Cost | 2,000 | | |
| 2016 | 0 | 0 | 0 | 01001 - 8807 | Furniture & Equipment | 65,000 | | |
| 2017 | 0 | 0 | 0 | | | Total Expense: | 67,000 | |
| 2018 & Beyond | 0 | 0 | 0 | Revenue | | | | |
| | 67,000 | 67,000 | 0 | 41090 - 8820 | City Wide DC - Fleet/P.W. | 60,300 | | |
| | | | | 50000 - 8843 | Transfer from Taxation | 6,700 | | |
| | | | | | | Total Revenue: | 67,000 | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 8,000 | 0 | 8,000 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | 155-14-04 - Equipment Operator I | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2014 | Apr 1, 2014 | Tony Greco | Michael Shatil | | | | Dec 31, 2014 | |



Project Summary

| | | | |
|------------------------|---|-------------------------|------|
| Project Number: | FL-5464-14 | Approval Year: | 2014 |
| Project Title: | PW-RDS-1 new 3/4 ton 4x4 ext cab pickup with plow/arrow board/salt spreader | Scenario Active: | Yes |
| Asset Type: | Equipment - New | TCA: | Yes |
| Department: | Fleet Management | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | City-Wide | | |
| Project Type: | Growth/Equipment | | |

| | | | | | | | | |
|--|---------------|---------------|-----------------|---|--------------------------------|----------------|-----------------|------------|
| Project Description | | | | Project Timelines | | | | |
| 1 new 3/4 ton 4x4 ext cab pickup with plow/arrow board/salt spreader - \$55,000. Vehicle is required for growth and to coincide with additional staff request. | | | | Q2 - Prepare specifications; Q3 - Award tender; Q4 - Take delivery of equipment | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| 1 new 3/4 ton 4x4 ext cab pickup with plow/arrow board/salt spreader | | | | | | | | |
| Project Forecast | | | | Project Detailed 2014 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 56,700 | 56,700 | 0 | Expense | | | | |
| 2015 | 0 | 0 | 0 | 01001 - 8805 | 3% Administration Cost | 1,700 | | |
| 2016 | 0 | 0 | 0 | 01001 - 8807 | Furniture & Equipment | 55,000 | | |
| 2017 | 0 | 0 | 0 | | | Total Expense: | 56,700 | |
| 2018 & Beyond | 0 | 0 | 0 | Revenue | | | | |
| 56,700 | | 56,700 | 0 | 41090 - 8820 | City Wide DC - Fleet/P.W. | 51,000 | | |
| | | | | 50000 - 8843 | Transfer from Taxation | 5,700 | | |
| | | | | | | Total Revenue: | 56,700 | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 6,800 | 0 | 6,800 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | 155-14-05 - Road Patrol Person | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2014 | Apr 1, 2014 | Tony Greco | Michael Shatil | | | | Dec 31, 2014 | |



Project Summary

| | | | |
|------------------------|---|-------------------------|------|
| Project Number: | FL-5465-14 | Approval Year: | 2014 |
| Project Title: | PW-WASTEWATER-1 new utility vehicle special equipment | Scenario Active: | Yes |
| Asset Type: | Equipment - New | TCA: | Yes |
| Department: | Fleet Management | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | City-Wide | | |
| Project Type: | Growth/Equipment | | |

| | | | | | | | |
|---|----------------------|----------------------|------------------------|---|---------------------------|----------------------|------------------------|
| Project Description | | | | Project Timelines | | | |
| 1 new utility vehicle special equipment - \$30,000. This equipment is necessary for working in water. It will provide access to drains in ponds that are surrounded by water, provide access to sewers and storm events. It is required for storm water management of 120 storm ponds plus creeks and rivers. | | | | Q2 - Prepare specifications; Q3 - Award tender; Q4 - Take delivery of equipment | | | |
| Scenario Description | | | | Other Dept Impact | | | |
| 1 new utility vehicle special equipment | | | | | | | |
| Project Forecast | | | | Project Detailed 2014 | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | |
| 2014 | 30,900 | 30,900 | 0 | Expense | | | |
| 2015 | 0 | 0 | 0 | 01001 - 8805 | 3% Administration Cost | 900 | |
| 2016 | 0 | 0 | 0 | 01001 - 8807 | Furniture & Equipment | 30,000 | |
| 2017 | 0 | 0 | 0 | | | | Total Expense: |
| 2018 & Beyond | 0 | 0 | 0 | | | | 30,900 |
| | 30,900 | 30,900 | 0 | Revenue | | | |
| | | | | 41090 - 8820 | City Wide DC - Fleet/P.W. | 27,800 | |
| | | | | 50000 - 8843 | Transfer from Taxation | 3,100 | |
| | | | | | | | Total Revenue: |
| | | | | | | | 30,900 |
| Related Projects | | | | Operating Budget Impact | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue |
| | | | | 2014 | 0.0 | 3,700 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 |
| | | | | ARR: | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date |
| 2014 | Apr 1, 2014 | Tony Greco | Michael Shatil | | | | Dec 31, 2014 |



Project Summary

| | | | |
|------------------------|---|-------------------------|------|
| Project Number: | FL-5467-14 | Approval Year: | 2014 |
| Project Title: | PW-WATER--Replace 1639 with 3/4 ton cargo van | Scenario Active: | Yes |
| Asset Type: | Equipment - Replacement | TCA: | Yes |
| Department: | Fleet Management | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | City-Wide | | |
| Project Type: | Equipment Replacement | | |

| | | | | | | | | |
|---|---------------|---------------|-----------------|---|------------------------|---------------|-----------------|------------|
| Project Description | | | | Project Timelines | | | | |
| Replace 1639 with 3/4 ton cargo van with shelving - \$35,000. Unit 1639 - 2006 cargo van with 211,353 km has exceeded the life cycle. | | | | Q2 - Prepare specifications; Q3 - Award tender; Q4 - Take delivery of equipment | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| Replace 1639 | | | | | | | | |
| Project Forecast | | | | Project Detailed 2014 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 36,100 | 36,100 | 0 | Expense | | | | |
| 2015 | 0 | 0 | 0 | 01001 - 8805 | 3% Administration Cost | 1,100 | | |
| 2016 | 0 | 0 | 0 | 01001 - 8807 | Furniture & Equipment | 35,000 | | |
| 2017 | 0 | 0 | 0 | | Total Expense: | 36,100 | | |
| 2018 & Beyond | 0 | 0 | 0 | Revenue | | | | |
| | 36,100 | 36,100 | 0 | 60190 - 8844 | Vehicle Reserve | 36,100 | | |
| | | | | | Total Revenue: | 36,100 | | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2014 | Apr 1, 2014 | Tony Greco | Michael Shatil | | | | Dec 31, 2014 | |



Project Summary

| | | | |
|------------------------|--|-------------------------|------|
| Project Number: | FL-5469-14 | Approval Year: | 2014 |
| Project Title: | PW-WASTEWATER--Replace 1580 with 1 ton unicell van | Scenario Active: | Yes |
| Asset Type: | Equipment - Replacement | TCA: | Yes |
| Department: | Fleet Management | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | City-Wide | | |
| Project Type: | Equipment Replacement | | |

| | | | | | | | | |
|--|---------------|---------------|-----------------|---|------------------------|---------------|-----------------|------------|
| Project Description | | | | Project Timelines | | | | |
| Replace 1580 with 1 ton unicell van - \$43,000. Unit 1580 - 2005 cube van with 157,760 km has exceeded the life cycle. | | | | Q2 - Prepare specifications; Q3 - Award tender; Q4 - Take delivery of equipment | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| Replace 1580 | | | | | | | | |
| Project Forecast | | | | Project Detailed 2014 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 44,300 | 44,300 | 0 | Expense | | | | |
| 2015 | 0 | 0 | 0 | 01001 - 8805 | 3% Administration Cost | 1,300 | | |
| 2016 | 0 | 0 | 0 | 01001 - 8807 | Furniture & Equipment | 43,000 | | |
| 2017 | 0 | 0 | 0 | | Total Expense: | 44,300 | | |
| 2018 & Beyond | 0 | 0 | 0 | Revenue | | | | |
| | 44,300 | 44,300 | 0 | 60190 - 8844 | Vehicle Reserve | 44,300 | | |
| | | | | | Total Revenue: | 44,300 | | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2014 | Apr 1, 2014 | Tony Greco | Michael Shatil | | | | Dec 31, 2014 | |



Project Summary

| | | | |
|------------------------|--|-------------------------|------|
| Project Number: | FL-5486-14 | Approval Year: | 2014 |
| Project Title: | RECREATION-Replace 882 with showmobile trailer | Scenario Active: | Yes |
| Asset Type: | Equipment - Replacement | TCA: | Yes |
| Department: | Fleet Management | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | City-Wide | | |
| Project Type: | Equipment Replacement | | |

| Project Description | | | | Project Timelines | | | | |
|---|---------------|---------------|-----------------|---|------------------------|----------------|-----------------|------------|
| Replace 882 with showmobile trailer - \$175,000. Unit 882 - 1994 showmobile trailer has exceeded the life cycle, extensive repair costs are ongoing and unit is starting to look weathered. | | | | Q2 - Prepare specifications; Q3 - Award tender; Q4 - Take delivery of equipment | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| Replace 882 | | | | | | | | |
| Project Forecast | | | | Project Detailed 2014 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 180,250 | 180,250 | 0 | Expense | | | | |
| 2015 | 0 | 0 | 0 | 01001 - 8805 | 3% Administration Cost | 5,250 | | |
| 2016 | 0 | 0 | 0 | 01001 - 8807 | Furniture & Equipment | 175,000 | | |
| 2017 | 0 | 0 | 0 | | | Total Expense: | 180,250 | |
| 2018 & Beyond | 0 | 0 | 0 | Revenue | | | | |
| | 180,250 | 180,250 | 0 | 60190 - 8844 | Vehicle Reserve | 180,250 | | |
| | | | | | | Total Revenue: | 180,250 | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2014 | Apr 1, 2014 | Tony Greco | Michael Shatil | | | | Dec 31, 2014 | |



Project Summary

| | | | |
|------------------------|---|-------------------------|------|
| Project Number: | FL-5499-14 | Approval Year: | 2014 |
| Project Title: | PKS- 1 new narrow sidewalk tractor with plow/salter/ blower/sweeper attachments | Scenario Active: | Yes |
| Asset Type: | Equipment - New | TCA: | Yes |
| Department: | Fleet Management | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | City-Wide | | |
| Project Type: | Growth/Equipment | | |

| | | | | | | | | |
|---|---------------|---------------|-----------------|---|---------------------------|----------------|-----------------|------------|
| Project Description | | | | Project Timelines | | | | |
| 1 new narrow sidewalk tractor with plow/salter/blower/sweeper attachments - \$82,000. This equipment is required to maintain 40 km of new sidewalk and maintain service levels. | | | | Q2 - Prepare specifications; Q3 - Award tender; Q4 - Take delivery of equipment | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| 1 new narrow sidewalk tractor with plow/salter/blower/sweeper attachments | | | | | | | | |
| Project Forecast | | | | Project Detailed 2014 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 84,500 | 84,500 | 0 | Expense | | | | |
| 2015 | 0 | 0 | 0 | 01001 - 8805 | 3% Administration Cost | 2,500 | | |
| 2016 | 0 | 0 | 0 | 01001 - 8807 | Furniture & Equipment | 82,000 | | |
| 2017 | 0 | 0 | 0 | | | Total Expense: | 84,500 | |
| 2018 & Beyond | 0 | 0 | 0 | Revenue | | | | |
| | 84,500 | 84,500 | 0 | 41090 - 8820 | City Wide DC - Fleet/P.W. | 76,000 | | |
| | | | | 50000 - 8843 | Transfer from Taxation | 8,500 | | |
| | | | | | | Total Revenue: | 84,500 | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 10,100 | 0 | 10,100 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2014 | Apr 1, 2014 | Tony Greco | Michael Shatil | | | | Dec 31, 2014 | |



Project Summary

| | | | |
|------------------------|----------------------------------|-------------------------|------|
| Project Number: | FR-3508-13 | Approval Year: | 2014 |
| Project Title: | Breathing Apparatus Replacements | Scenario Active: | Yes |
| Asset Type: | Equipment - Replacement | TCA: | Yes |
| Department: | Fire and Rescue Services | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | City-Wide | | |
| Project Type: | Equipment Replacement | | |

| | | | | | | | | |
|---|---------------|---------------|------------|-------------------------|------------------------|----------------|-----------------|------------|
| Project Description | | | | Project Timelines | | | | |
| Replace / upgrade obsolete Self Contained Breathing Apparatus.Replacement of high pressure cylinders that have reached their serviceable life cycle (by Regulation). SCBA face piece replacement due to deterioration and exposure to products of combustion and/or chemical atmospheres. | | | | | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| | | | | | | | | |
| Project Forecast | | | | Project Detailed 2014 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 45,100 | 45,100 | 0 | Expense | | | | |
| 2015 | 45,100 | 45,100 | 0 | 01001 - 8805 | 3% Administration Cost | 1,300 | | |
| 2016 | 45,100 | 45,100 | 0 | 01001 - 8807 | Furniture & Equipment | 43,800 | | |
| 2017 | 45,100 | 45,100 | 0 | | | Total Expense: | 45,100 | |
| 2018 & Beyond | 0 | 0 | 0 | Revenue | | | | |
| | 180,400 | 180,400 | 0 | 60070 - 8844 | Fire Equipment Reserve | 45,100 | | |
| | | | | | | Total Revenue: | 45,100 | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | | Project Sponsor | | | Completion Date | |
| 2007 | Jan 1, 2013 | | | G.R. Senay | | | Dec 31, 2016 | |



Project Summary

| | | | |
|------------------------|-------------------------------------|-------------------------|------|
| Project Number: | FR-3567-14 | Approval Year: | 2014 |
| Project Title: | Station #75 Equipment for Engine 75 | Scenario Active: | Yes |
| Asset Type: | Equipment - New | TCA: | Yes |
| Department: | Fire and Rescue Services | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | Ward 3 | | |
| Project Type: | Growth/Equipment | | |

| | | | | | | | | |
|---|---------------|---------------|-----------------------|-------------------------|------------------------|---------------|-----------------|------------|
| Project Description | | | | Project Timelines | | | | |
| Purchase of equipment for Engine 75. Required purchase of hydraulic and manual equipment for Engine 75 in order to meet response standards. | | | | | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| | | | | | | | | |
| Project Forecast | | | | Project Detailed 2014 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 119,700 | 119,700 | 0 | Expense | | | | |
| 2015 | 0 | 0 | 0 | 01001 - 8805 | 3% Administration Cost | 3,500 | | |
| 2016 | 0 | 0 | 0 | 01001 - 8807 | Furniture & Equipment | 116,200 | | |
| 2017 | 0 | 0 | 0 | | Total Expense: | 119,700 | | |
| 2018 & Beyond | 0 | 0 | 0 | Revenue | | | | |
| | 119,700 | 119,700 | 0 | 41020 - 8820 | City Wide DC - Fire | 119,700 | | |
| | | | | | Total Revenue: | 119,700 | | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2012 | Apr 1, 2014 | | Fire Chief G.R. Senay | | | | Dec 31, 2014 | |



Project Summary

| | | | |
|------------------------|--------------------------|-------------------------|------|
| Project Number: | FR-3571-14 | Approval Year: | 2014 |
| Project Title: | Command Vehicle | Scenario Active: | Yes |
| Asset Type: | Equipment - New | TCA: | Yes |
| Department: | Fire and Rescue Services | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | City-Wide | | |
| Project Type: | Growth/Development | | |

| | | | | | | | |
|---|----------------------|----------------------|------------------------|--------------------------------|---|-----------------------|------------------------|
| Project Description | | | | Project Timelines | | | |
| District Chief Response Vehicle – Shared by 4 New District Chiefs. The Master Fire Plan identifies 4 new District Chiefs, Fire Operations Division. Each District Chief is assigned to command one of four alternating shifts – as such one command vehicle is shared by each of the 4 District Chiefs. | | | | | | | |
| Scenario Description | | | | Other Dept Impact | | | |
| 2013 DC Appendix D Item 3.2.5 | | | | | | | |
| Project Forecast | | | | Project Detailed 2014 | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | |
| 2014 | 60,000 | 60,000 | 0 | Expense | | | |
| 2015 | 0 | 0 | 0 | 01001 - 8805 | 3% Administration Cost | 1,750 | |
| 2016 | 0 | 0 | 0 | 01001 - 8807 | Furniture & Equipment | 58,250 | |
| 2017 | 0 | 0 | 0 | | | Total Expense: | 60,000 |
| 2018 & Beyond | 0 | 0 | 0 | Revenue | | | |
| | 60,000 | 60,000 | 0 | 41020 - 8820 | City Wide DC - Fire | 60,000 | |
| | | | | | | Total Revenue: | 60,000 |
| Related Projects | | | | Operating Budget Impact | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue |
| | | | | 2014 | 0.0 | 558,939 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 |
| | | | | ARR: | 100-14-01 - 4 District Chiefs GAPPED (6 Months) | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date |
| 2012 | Apr 1, 2014 | | Fire Chief G.R. Senay | | | | Dec 31, 2014 |



Project Summary

| | | | |
|------------------------|--------------------------------------|-------------------------|------|
| Project Number: | FR-3591-14 | Approval Year: | 2014 |
| Project Title: | Replace 7979 Fire Prevention Vehicle | Scenario Active: | Yes |
| Asset Type: | Equipment - Replacement | TCA: | Yes |
| Department: | Fire and Rescue Services | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | City-Wide | | |
| Project Type: | Equipment Replacement | | |

| | | | | | | | | |
|---|---------------|---------------|------------|--|------------------------|----------------|-----------------|------------|
| Project Description | | | | Project Timelines | | | | |
| This 2005 model will be past the serviceable standard life cycle and will be due for replacement. | | | | Issue RFP - 1st Quarter - Award Contract 2nd Quarter - delivery 2nd quarter 2015 | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| | | | | | | | | |
| Project Forecast | | | | Project Detailed 2014 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 40,500 | 40,500 | 0 | Expense | | | | |
| 2015 | 0 | 0 | 0 | 01001 - 8805 | 3% Administration Cost | 1,200 | | |
| 2016 | 0 | 0 | 0 | 01001 - 8807 | Furniture & Equipment | 39,300 | | |
| 2017 | 0 | 0 | 0 | | | Total Expense: | 40,500 | |
| 2018 & Beyond | 0 | 0 | 0 | Revenue | | | | |
| | 40,500 | 40,500 | 0 | 60070 - 8844 | Fire Equipment Reserve | 40,500 | | |
| | | | | | | Total Revenue: | 40,500 | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | | Project Sponsor | | | Completion Date | |
| 2015 | Jan 1, 2014 | | | G.R. Senay | | | Jun 30, 2015 | |



Project Summary

| | | | |
|------------------------|-------------------------------|-------------------------|------|
| Project Number: | FR-3594-14 | Approval Year: | 2014 |
| Project Title: | Replace Platoon Chief Vehicle | Scenario Active: | Yes |
| Asset Type: | Equipment - Replacement | TCA: | Yes |
| Department: | Fire and Rescue Services | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | City-Wide | | |
| Project Type: | Equipment Replacement | | |

| | | | | | | | | |
|---|---------------|---------------|------------|---|------------------------|----------------|-----------------|------------|
| Project Description | | | | Project Timelines | | | | |
| This 8 year old model has approx. 200,000 kms and will be past the serviceable standard life cycle. | | | | Issue RFP - 1st Quarter - Award Contract2nd Quarter - delivery 2nd quarter 2015 | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| | | | | | | | | |
| Project Forecast | | | | Project Detailed 2014 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 73,800 | 73,800 | 0 | Expense | | | | |
| 2015 | 0 | 0 | 0 | 01001 - 8805 | 3% Administration Cost | 2,200 | | |
| 2016 | 0 | 0 | 0 | 01001 - 8807 | Furniture & Equipment | 71,600 | | |
| 2017 | 0 | 0 | 0 | | | Total Expense: | 73,800 | |
| 2018 & Beyond | 0 | 0 | 0 | Revenue | | | | |
| | 73,800 | 73,800 | 0 | 60070 - 8844 | Fire Equipment Reserve | 73,800 | | |
| | | | | | | Total Revenue: | 73,800 | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | | Project Sponsor | | | Completion Date | |
| 2014 | Jan 1, 2014 | | | G.R. Senay | | | Jun 30, 2015 | |



Project Summary

| | | | |
|------------------------|--|-------------------------|------|
| Project Number: | FR-3612-14 | Approval Year: | 2014 |
| Project Title: | Fitness Equipment and Furniture Replacement - All Stations/Divisions | Scenario Active: | Yes |
| Asset Type: | Equipment - Replacement | TCA: | Yes |
| Department: | Fire and Rescue Services | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | City-Wide | | |
| Project Type: | Equipment Replacement | | |

| | | | | | | | | |
|---|---------------|---------------|--------------------------|--|------------------------|----------------|-----------------|------------|
| Project Description | | | | Project Timelines | | | | |
| Fitness and furniture replacement in all stations/all divisions as necessary. | | | | Analyze excercise equipment/furniture Q1- 2014 - rollout replacements by Q3 2014 | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| DC - Appendix D - Table 1 - Other Station Equipment | | | | | | | | |
| Project Forecast | | | | Project Detailed 2014 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 30,000 | 30,000 | 0 | Expense | | | | |
| 2015 | 30,000 | 30,000 | 0 | 01001 - 8805 | 3% Administration Cost | 900 | | |
| 2016 | 30,000 | 30,000 | 0 | 01001 - 8807 | Furniture & Equipment | 29,100 | | |
| 2017 | 30,000 | 30,000 | 0 | | | Total Expense: | 30,000 | |
| 2018 & Beyond | 0 | 0 | 0 | Revenue | | | | |
| | 120,000 | 120,000 | 0 | 60070 - 8844 | Fire Equipment Reserve | 30,000 | | |
| | | | | | | Total Revenue: | 30,000 | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2014 | Jan 15, 2014 | Deputy Fraser | Fire Chief Larry Bentley | | | | Oct 30, 2014 | |



Project Summary

| | | | |
|------------------------|----------------------------------|-------------------------|------|
| Project Number: | HR-9533-14 | Approval Year: | 2014 |
| Project Title: | Attendance Management Automation | Scenario Active: | Yes |
| Asset Type: | Corporate Applications | TCA: | No |
| Department: | Human Resources | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | City-Wide | | |
| Project Type: | New Infrastructure | | |

| | | | | | | | | |
|--|----------------------|----------------------|------------------------|--|------------------------|-----------------------|------------------------|-------------------|
| Project Description | | | | Project Timelines | | | | |
| Review a strategy to manage attendance management within the City of Vaughan. As the City is rapidly growing it requires the appropriate technological infrastrure / solutions to track attendance, analyze attendance patters and provide a system that integrates with JD Edwards and can be used by all departments directly. We are looking to find efficiencies in entering data, tracking attendance and managing attendance throughout the City including Fire. | | | | February 2014 to July 2014 - will be the first Phase of the project in terms of conducting a needs analysis to understand what the user / business requirements are. August 2014 to October 2014 will be Phase II will be sourcing through an RFP the appropriate solution and between November 2014 to March 2015 Phase III will be implementation of the solution. | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| | | | | Review how all departments manage attendance including time entry for field staff. All departments will need to be interviewed to improve our current attendance management practices. | | | | |
| Project Forecast | | | | Project Detailed 2014 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 61,800 | 61,800 | 0 | Expense | | | | |
| 2015 | 0 | 0 | 0 | 01001 - 8805 | 3% Administration Cost | 1,800 | | |
| 2016 | 0 | 0 | 0 | 01001 - 8807 | Furniture & Equipment | 60,000 | | |
| 2017 | 103,000 | 103,000 | 0 | | | Total Expense: | 61,800 | |
| 2018 & Beyond | 0 | 0 | 0 | Revenue | | | | |
| | 164,800 | 164,800 | 0 | 50000 - 8843 | Transfer from Taxation | 61,800 | | |
| | | | | | | Total Revenue: | 61,800 | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2013 | Feb 1, 2014 | Demetre Rigakos | Joseph Pittari | | | | Jul 31, 2017 | |



Project Summary

| | | | |
|------------------------|--|-------------------------|------|
| Project Number: | HR-9536-14 | Approval Year: | 2014 |
| Project Title: | Procure Learning Management System (LMS) | Scenario Active: | Yes |
| Asset Type: | Corporate Applications | TCA: | No |
| Department: | Human Resources | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | City-Wide | | |
| Project Type: | New Infrastructure | | |

| | | | | | | | | |
|--|----------------------|----------------------|------------------------|--|-------------------------------|----------------------|------------------------|-------------------|
| Project Description | | | | Project Timelines | | | | |
| A LMS is a corporate wide web-based interactive and engaging on-line training tool. Self-serve portal will promote employee engagement and enhance job satisfaction by empowering managers and employees to take an active role in professional development. Employees will be able to view courses, self-register, take courses 24/7 and track their progress. The LMS will provide managers with a tool to align professional development with performance appraisals and succession planning for direct reports. Managers will have access to view courses, recommend training and/or pre-register employee, approve courses, run reports as well as monitor their employee progress. | | | | Process Mapping and Gap Analysis is completed. Phase 1: February 1 to March 31, 2014 - Vendor Selection. Phase 2: April 1 to August 31, 2014 – Setup (includes customization, implementation, setup records, create on-line courses). Phase 3: September 1 to October 31, 2014 – Change Management Plan (Communications, Employee/Admin Training). Phase 4: November 1 to Dec 31, 2014 – Go Live with pilot Phase 5: January 6 to March 3 2015 - Rollout to all Employees. The Annual Flat Fee (per user) includes software/network rental, tech. support, warranty, recurring maint., product upgrades. There will be a subsequent per user license/maint. fee, as little as \$1500 to \$5000/mth depending on how many are enrolled. | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| One-Time Setup Fee includes all implementation/set-up, site branding, tech. support, recurring maintenance, product upgrades, training, standard modifications to functionality, and consulting/custom/interface development within scope. Fee also includes a “straight port” of SCORM-compliant training. | | | | LMS solution will replace our fragmented learning methods with one that is efficient, consistent, and centralized across all departments. The advantage of a web-based (SaaS) solution is that it requires minimal IT resources, if any, it's more flexible, configurable, easier and quicker to deploy, and accessible from anywhere with an internet connect. From a due diligence/compliance perspective allows us to train all employees including volunteers in an efficient and effective manner. | | | | |
| Project Forecast | | | | Project Detailed 2014 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 51,500 | 51,500 | 0 | Expense | | | | |
| 2015 | 0 | 0 | 0 | 01001 - 8805 | 3% Administration Cost | 1,500 | | |
| 2016 | 0 | 0 | 0 | 01001 - 8807 | Furniture & Equipment | 50,000 | | |
| 2017 | 0 | 0 | 0 | Total Expense: | | 51,500 | | |
| 2018 & Beyond | 0 | 0 | 0 | Revenue | | | | |
| | 51,500 | 51,500 | 0 | 50000 - 8843 | Transfer from Taxation | 51,500 | | |
| | | | | Total Revenue: | | 51,500 | | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 90,000 | 0 | 90,000 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | 090-14-02 - Professional Fees | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2014 | Feb 1, 2014 | Demetre Rigakos | Joseph Pittari | | | | Mar 31, 2015 | |



Project Summary

| | | | |
|------------------------|---------------------------------------|-------------------------|------|
| Project Number: | IT-3016-13 | Approval Year: | 2014 |
| Project Title: | Personal Computer (PC) Assets Renewal | Scenario Active: | Yes |
| Asset Type: | Equipment - Replacement | TCA: | Yes |
| Department: | Information & Technology Mgmt. | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | City-Wide | | |
| Project Type: | Technology | | |

| | | | | | | | | |
|--|---------------|-------------------|-----------------|-------------------------|--|----------------|-----------------|------------|
| Project Description | | | | Project Timelines | | | | |
| Personal Computers and associated peripherals are used by all City departments to deliver municipal services. There are approximately 1,200 PC's deployed. A systematic PC replacement program over a 4-year period ensures efficient operation of the PC assets and enables user departments to maintain a consistent level of service. For the PC replacement program to be effective, the oldest 25% of PC assets need to be replaced every year. | | | | | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| | | | | | | | | |
| Project Forecast | | | | Project Detailed 2014 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 350,000 | 350,000 | 0 | Expense | | | | |
| 2015 | 350,000 | 350,000 | 0 | 01001 - 8805 | 3% Administration Cost | 10,200 | | |
| 2016 | 360,000 | 360,000 | 0 | 01001 - 8807 | Furniture & Equipment | 339,800 | | |
| 2017 | 360,000 | 360,000 | 0 | | | Total Expense: | 350,000 | |
| 2018 & Beyond | 0 | 0 | 0 | Revenue | | | | |
| | 1,420,000 | 1,420,000 | 0 | 60211 - 8844 | Information Technology Asset Replacement | 350,000 | | |
| | | | | | | Total Revenue: | 350,000 | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2012 | Jan 1, 2013 | Dimitri Yampolsky | Joseph Pittari | | | | Dec 31, 2016 | |



Project Summary

| | | | |
|------------------------|--|-------------------------|------|
| Project Number: | IT-3017-13 | Approval Year: | 2014 |
| Project Title: | Enterprise Telephone System Assets Renewal | Scenario Active: | Yes |
| Asset Type: | Equipment - Replacement | TCA: | Yes |
| Department: | Information & Technology Mgmt. | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | City-Wide | | |
| Project Type: | Technology | | |

| | | | | | | | | |
|--|---------------|-------------------|-----------------|-------------------------|--|----------------|-----------------|------------|
| Project Description | | | | Project Timelines | | | | |
| The corporate telephone system and associated peripherals are used by all City, VPL, VFRS departments and Call Centres in all locations to deliver services to citizens. A systematic replacement program over a 5-year period ensures efficient operation of the telephone system assets and enables user departments to maintain a consistent level of service. For the replacement program to be effective, the oldest 20% of telephone system assets need to be replaced every year. | | | | | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| | | | | | | | | |
| Project Forecast | | | | Project Detailed 2014 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 351,400 | 351,400 | 0 | Expense | | | | |
| 2015 | 390,900 | 390,900 | 0 | 01001 - 8805 | 3% Administration Cost | 10,240 | | |
| 2016 | 391,400 | 391,400 | 0 | 01001 - 8807 | Furniture & Equipment | 341,160 | | |
| 2017 | 391,400 | 391,400 | 0 | | | Total Expense: | 351,400 | |
| 2018 & Beyond | 0 | 0 | 0 | Revenue | | | | |
| | 1,525,100 | 1,525,100 | 0 | 60211 - 8844 | Information Technology Asset Replacement | 351,400 | | |
| | | | | | | Total Revenue: | 351,400 | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2012 | Jan 1, 2013 | Dimitri Yampolsky | Joseph Pittari | | | | Dec 31, 2016 | |



Project Summary

| | | |
|------------------------|--|-----------------------------|
| Project Number: | IT-3019-13 | |
| Project Title: | Central Computing Infrastructure Renewal | |
| Asset Type: | Equipment - Replacement | |
| Department: | Information & Technology Mgmt. | |
| Budget Year: | 2014 | Approval Year: 2014 |
| Scenario Name: | Main | Scenario Active: Yes |
| Project Stage: | Manager of Capital | TCA: Yes |
| Regions: | City-Wide | |
| Project Type: | Technology | |

| | | | | | | | | |
|---|----------------------|----------------------|------------------------|--------------------------------|--|-----------------------|------------------------|-------------------|
| Project Description | | | | Project Timelines | | | | |
| Central computing facilities such as the data centre, network, servers, internet, A/V equipment and security devices are essential components of the City's technology infrastructure for delivery of municipal services. To maintain the technology infrastructure in good operating condition and to ensure uninterrupted and consistent delivery of municipal services, the oldest 25% of the technology infrastructure needs to be replaced annually. | | | | | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| | | | | | | | | |
| Project Forecast | | | | Project Detailed 2014 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 349,300 | 349,300 | 0 | Expense | | | | |
| 2015 | 388,800 | 388,800 | 0 | 01001 - 8805 | 3% Administration Cost | 10,170 | | |
| 2016 | 389,300 | 389,300 | 0 | 01001 - 8807 | Furniture & Equipment | 339,130 | | |
| 2017 | 389,300 | 389,300 | 0 | | | Total Expense: | 349,300 | |
| 2018 & Beyond | 0 | 0 | 0 | Revenue | | | | |
| | 1,516,700 | 1,516,700 | 0 | 60211 - 8844 | Information Technology Asset Replacement | 349,300 | | |
| | | | | | | Total Revenue: | 349,300 | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2012 | Jan 1, 2013 | Dimitri Yampolsky | Joseph Pittari | | | | Dec 31, 2016 | |



Project Summary

| | | | |
|------------------------|--|-------------------------|------|
| Project Number: | IT-3020-14 | Approval Year: | 2014 |
| Project Title: | Continuous Improvement - City Website (Vaughan Online) | Scenario Active: | Yes |
| Asset Type: | Corporate Applications | TCA: | No |
| Department: | Information & Technology Mgmt. | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | City-Wide | | |
| Project Type: | Technology | | |

| | | | | | | | | |
|--|---------------|-------------------|-----------------|-------------------------|------------------------|----------------|-----------------|------------|
| Project Description | | | | Project Timelines | | | | |
| The City's website (Vaughan Online) serves as a foundation for delivery of eServices to citizens. Ongoing innovation and continuous improvement of departmental business processes will result in additional functional requirements for Vaughan Online. A sustained funding program for Vaughan Online on-going enhancements will ensure that departmental business improvement opportunities are realized. | | | | | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| | | | | | | | | |
| Project Forecast | | | | Project Detailed 2014 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 154,500 | 154,500 | 0 | Expense | | | | |
| 2015 | 154,500 | 154,500 | 0 | 01001 - 8805 | 3% Administration Cost | 4,500 | | |
| 2016 | 154,500 | 154,500 | 0 | 01001 - 8807 | Furniture & Equipment | 150,000 | | |
| 2017 | 154,500 | 154,500 | 0 | | | Total Expense: | 154,500 | |
| 2018 & Beyond | 0 | 0 | 0 | Revenue | | | | |
| | 618,000 | 618,000 | 0 | 50000 - 8843 | Transfer from Taxation | 154,500 | | |
| | | | | | | Total Revenue: | 154,500 | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2013 | Jan 1, 2014 | Dimitri Yampolsky | Joseph Pittari | | | | Dec 31, 2017 | |



Project Summary

| | | | |
|------------------------|---|-------------------------|------|
| Project Number: | LI-4503-14 | Approval Year: | 2014 |
| Project Title: | Bathurst Clark Resource Library Renovations-Phase 2 | Scenario Active: | Yes |
| Asset Type: | Library Buildings | TCA: | Yes |
| Department: | Vaughan Libraries | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | Ward 5 | | |
| Project Type: | Infrastructure Replacement | | |

| | | | | | | | | |
|--|---------------|---------------|-------------------|-------------------------|-------------------------|----------------|-----------------|------------|
| Project Description | | | | Project Timelines | | | | |
| Phase 2 - balance of renovation work. Phase I approved as an ISF approved project for \$400,000 incorporating renovation of entrance, circulation desk and operational work areas. If approved this work is expected to be completed by Q3 2013 with the replacement of carpets, painting and furniture remaining to be completed under Phase 2. Funds required to retrofit public service areas. | | | | | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| | | | | | | | | |
| Project Forecast | | | | Project Detailed 2014 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 250,000 | 250,000 | 0 | Expense | | | | |
| 2015 | 0 | 0 | 0 | 01001 - 8801 | Contractors | 243,000 | | |
| 2016 | 0 | 0 | 0 | 01001 - 8805 | 3% Administration Cost | 7,000 | | |
| 2017 | 0 | 0 | 0 | | | Total Expense: | 250,000 | |
| 2018 & Beyond | 0 | 0 | 0 | Revenue | | | | |
| | 250,000 | 250,000 | 0 | 60010 - 8844 | Pre-B& F Infra. Reserve | 250,000 | | |
| | | | | | | Total Revenue: | 250,000 | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2013 | Apr 3, 2013 | | Sandy Vanderwerff | | | | Sep 30, 2013 | |



Project Summary

| | | | |
|------------------------|----------------------------|-------------------------|------|
| Project Number: | LI-4504-13 | Approval Year: | 2014 |
| Project Title: | Library Technology Upgrade | Scenario Active: | Yes |
| Asset Type: | Technology Infrastructure | TCA: | Yes |
| Department: | Vaughan Libraries | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | City-Wide | | |
| Project Type: | Technology | | |

| | | | | | | | | |
|--|---------------|---------------|------------|-------------------------|------------------------|----------------|-----------------|------------|
| Project Description | | | | Project Timelines | | | | |
| Information services upgrade. Electronic information services, communications and user's personal technology are a growing and consistently changing facet of contemporary library services. To avoid huge sporadic requests for technology funding, we have developed and deployed a plan that requests a reasonable expenditure each year and retains the integrity of our system. | | | | | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| | | | | | | | | |
| Project Forecast | | | | Project Detailed 2014 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 140,000 | 140,000 | 0 | Expense | | | | |
| 2015 | 140,000 | 140,000 | 0 | 01001 - 8805 | 3% Administration Cost | 4,000 | | |
| 2016 | 140,000 | 140,000 | 0 | 01001 - 8807 | Furniture & Equipment | 136,000 | | |
| 2017 | 140,000 | 140,000 | 0 | | | Total Expense: | 140,000 | |
| 2018 & Beyond | 0 | 0 | 0 | Revenue | | | | |
| | 560,000 | 560,000 | 0 | 50000 - 8843 | Transfer from Taxation | 140,000 | | |
| | | | | | | Total Revenue: | 140,000 | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | | Project Sponsor | | | Completion Date | |
| 2009 | Apr 1, 2012 | | | Sandy Vanderwerff | | | Dec 31, 2016 | |



Project Summary

| | | | |
|------------------------|---|-------------------------|------|
| Project Number: | LI-4508-13 | Approval Year: | 2014 |
| Project Title: | Civic Centre Resource Library-Resource Material | Scenario Active: | Yes |
| Asset Type: | Library Resources | TCA: | Yes |
| Department: | Vaughan Libraries | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | City-Wide | | |
| Project Type: | Growth/Development | | |

| | | | | | | | | |
|--|---------------|---------------|------------|-------------------------|---|---------------|-----------------|------------|
| Project Description | | | | Project Timelines | | | | |
| Purchase resources for the third resource library. Required to service growing population based on Growth Related Forecast and establish opening day collections. | | | | | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| 2013 DC Appendix C item 2.1.8 | | | | | | | | |
| Project Forecast | | | | Project Detailed 2014 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 244,320 | 244,320 | 0 | Expense | | | | |
| 2015 | 0 | 0 | 0 | 01001 - 8805 | 3% Administration Cost | 7,120 | | |
| 2016 | 0 | 0 | 0 | 01001 - 8808 | Miscellaneous Costs | 237,200 | | |
| 2017 | 0 | 0 | 0 | | Total Expense: | 244,320 | | |
| 2018 & Beyond | 0 | 0 | 0 | Revenue | | | | |
| | 244,320 | 244,320 | 0 | 41040 - 8820 | City Wide DC - Library Buildings | 219,890 | | |
| | | | | 50000 - 8843 | Transfer from Taxation | 24,430 | | |
| | | | | | Total Revenue: | 244,320 | | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | 220-15-01 - Civic Centre Resource Library - Operations & Staffing | | | |
| Year Identified | Start Date | Project Owner | | Project Sponsor | | | Completion Date | |
| 2009 | Apr 1, 2012 | | | Sandy Vanderwerff | | | Dec 31, 2015 | |



Project Summary

| | | | |
|------------------------|--|-------------------------|------|
| Project Number: | LI-4511-14 | Approval Year: | 2014 |
| Project Title: | Civic Centre Library-Communications & Hardware | Scenario Active: | Yes |
| Asset Type: | Equipment - New | TCA: | Yes |
| Department: | Vaughan Libraries | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | City-Wide | | |
| Project Type: | Growth/Development | | |

| | | | | | | | | |
|---|----------------------|----------------------|------------------------|--------------------------------|---|-----------------------|------------------------|-------------------|
| Project Description | | | | Project Timelines | | | | |
| Purchase Communications System and Hardware.Technology is the backbone of VPL business. Electronic information services, communications and users' personal technology are a facet of contemporary library services. Internal WAN/LAN networks must be built, access provided to the web and VPL online system installed. Computers for the public must be provided, cabling and network installations completed as well as installation of telephones for staff. | | | | | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| | | | | | | | | |
| Project Forecast | | | | Project Detailed 2014 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 756,000 | 756,000 | 0 | Expense | | | | |
| 2015 | 0 | 0 | 0 | 01001 - 8805 | 3% Administration Cost | 22,000 | | |
| 2016 | 0 | 0 | 0 | 01001 - 8807 | Furniture & Equipment | 734,000 | | |
| 2017 | 0 | 0 | 0 | | | Total Expense: | 756,000 | |
| 2018 & Beyond | 0 | 0 | 0 | Revenue | | | | |
| | 756,000 | 756,000 | 0 | 41040 - 8820 | City Wide DC - Library Buildings | 680,400 | | |
| | | | | 50000 - 8843 | Transfer from Taxation | 75,600 | | |
| | | | | | | Total Revenue: | 756,000 | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | 220-15-01 - Civic Centre Resource Library - Operations & Staffing | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2011 | Apr 1, 2015 | | Sandy Vanderwerff | | | | Dec 24, 2015 | |



Project Summary

| | | | |
|------------------------|-------------------------------|-------------------------|------|
| Project Number: | LI-4530-14 | Approval Year: | 2014 |
| Project Title: | Civic Centre Resource Library | Scenario Active: | Yes |
| Asset Type: | Library Buildings - Equipment | TCA: | Yes |
| Department: | Vaughan Libraries | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | Ward 1 | | |
| Project Type: | Growth/Equipment | | |

| | | | | | | | | |
|--|---------------|---------------|------------|-------------------------|---|---------------|-----------------|------------|
| Project Description | | | | Project Timelines | | | | |
| Purchase of furniture and equipment necessary for opening of the Civic Centre Resource Library. Required to service growing population based on Growth Related Forecast. Furniture and equipment necessary to complete new library including items such as desks, chairs, tables, etc. | | | | | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| 2013 DC Appendix C Item 2.1.6 | | | | | | | | |
| Project Forecast | | | | Project Detailed 2014 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 1,260,000 | 1,260,000 | 0 | Expense | | | | |
| 2015 | 0 | 0 | 0 | 01001 - 8805 | 3% Administration Cost | 36,700 | | |
| 2016 | 0 | 0 | 0 | 01001 - 8807 | Furniture & Equipment | 1,223,300 | | |
| 2017 | 0 | 0 | 0 | | Total Expense: | 1,260,000 | | |
| 2018 & Beyond | 0 | 0 | 0 | Revenue | | | | |
| | 1,260,000 | 1,260,000 | 0 | 41040 - 8820 | City Wide DC - Library Buildings | 1,134,000 | | |
| | | | | 50000 - 8843 | Transfer from Taxation | 126,000 | | |
| | | | | | Total Revenue: | 1,260,000 | | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | 220-15-01 - Civic Centre Resource Library - Operations & Staffing | | | |
| Year Identified | Start Date | Project Owner | | Project Sponsor | | | Completion Date | |
| 2011 | Apr 1, 2014 | | | Sandy Vanderwerff | | | Dec 31, 2015 | |



Project Summary

| | | | |
|------------------------|----------------------------|-------------------------|------|
| Project Number: | LI-4537-13 | Approval Year: | 2014 |
| Project Title: | Capital Resource Purchases | Scenario Active: | Yes |
| Asset Type: | Library Resources | TCA: | Yes |
| Department: | Vaughan Libraries | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | City-Wide | | |
| Project Type: | Infrastructure Replacement | | |

| | | | | | | | | |
|---|---------------|--------------------|------------|---------------------------------------|---------------------------|----------------|-----------------|------------|
| Project Description | | | | Project Timelines | | | | |
| Purchase of library materials such as books, DVD's, CD's, etc. which have an estimated usefule life greater than one year, and the associated processing costs necessary to make these resources shelf ready. Increases to the annual contribution reserve relate to inflation and the addition of new libraries. | | | | Annually based on the applicable year | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| | | | | | | | | |
| Project Forecast | | | | Project Detailed 2014 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 1,495,900 | 1,495,900 | 0 | Expense | | | | |
| 2015 | 1,777,500 | 1,777,500 | 0 | 01001 - 8805 | 3% Administration Cost | 43,600 | | |
| 2016 | 1,910,960 | 1,910,960 | 0 | 01001 - 8808 | Miscellaneous Costs | 1,452,300 | | |
| 2017 | 1,949,170 | 1,949,170 | 0 | | | Total Expense: | 1,495,900 | |
| 2018 & Beyond | 0 | 0 | 0 | Revenue | | | | |
| | 7,133,530 | 7,133,530 | 0 | 60212 - 8844 | Library Materials Reserve | 1,495,900 | | |
| | | | | | | Total Revenue: | 1,495,900 | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | | Project Sponsor | | | Completion Date | |
| 2013 | Jan 1, 2013 | Sandy Vander Werff | | Margie Singleton | | | Dec 31, 2016 | |



Project Summary

| | | | |
|------------------------|--|-------------------------|------|
| Project Number: | LI-4539-14 | Approval Year: | 2014 |
| Project Title: | Vellore Village South BL 39 - Consulting/Design/Construction | Scenario Active: | Yes |
| Asset Type: | Library Buildings | TCA: | Yes |
| Department: | Vaughan Libraries | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | Ward 3 | | |
| Project Type: | Growth/Development | | |

| | | | | | | | | |
|---|---------------|---------------|--------------------|-------------------------|---|----------------|-----------------|------------|
| Project Description | | | | Project Timelines | | | | |
| Design and Construction of the Vellore Village Community Library in block 39 in the planned Community Centre. Construction is not scheduled to begin until 2015 | | | | | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| 2013 DC Appendix C Item 2.4 | | | | | | | | |
| Project Forecast | | | | Project Detailed 2014 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 327,300 | 327,300 | 0 | Expense | | | | |
| 2015 | 0 | 0 | 0 | 01001 - 8802 | Consultant | 317,800 | | |
| 2016 | 3,001,300 | 3,001,300 | 0 | 01001 - 8805 | 3% Administration Cost | 9,500 | | |
| 2017 | 0 | 0 | 0 | | | Total Expense: | 327,300 | |
| 2018 & Beyond | 0 | 0 | 0 | Revenue | | | | |
| | 3,328,600 | 3,328,600 | 0 | 41040 - 8820 | City Wide DC - Library Buildings | 294,600 | | |
| | | | | 50000 - 8843 | Transfer from Taxation | 32,700 | | |
| | | | | | | Total Revenue: | 327,300 | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 560,701 | 0 | 560,701 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | 220-16-01 - Vellore Village South Library | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2013 | Jan 1, 2014 | | Sandy Vander Werff | | | | Jan 1, 2017 | |



Project Summary

| | | | |
|------------------------|------------------------------------|-------------------------|------|
| Project Number: | LI-4543-13 | Approval Year: | 2014 |
| Project Title: | Vellore Village South BL 39 - Land | Scenario Active: | Yes |
| Asset Type: | Land Acquisition | TCA: | No |
| Department: | Vaughan Libraries | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | Ward 3 | | |
| Project Type: | Growth/Development | | |

| | | | | | | | | |
|---|---------------|---------------|------------|-------------------------|---|----------------|---------------|-----------------|
| Project Description | | | | Project Timelines | | | | |
| Purchase Land for Vellore Village Community Library Identified in the DC Background Study and the Active together Master Plan | | | | | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| 2013 DC Appendix C Item 2.5 | | | | | | | | |
| Project Forecast | | | | Project Detailed 2014 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 389,000 | 389,000 | 0 | Expense | | | | |
| 2015 | 0 | 0 | 0 | 01001 - 8804 | Land Costs | 377,670 | | |
| 2016 | 0 | 0 | 0 | 01001 - 8805 | 3% Administration Cost | 11,330 | | |
| 2017 | 0 | 0 | 0 | | | Total Expense: | 389,000 | |
| 2018 & Beyond | 0 | 0 | 0 | Revenue | | | | |
| | 389,000 | 389,000 | 0 | 41040 - 8820 | City Wide DC - Library Buildings | 350,100 | | |
| | | | | 50000 - 8843 | Transfer from Taxation | 38,900 | | |
| | | | | | | Total Revenue: | 389,000 | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | 220-16-01 - Vellore Village South Library | | | |
| Year Identified | Start Date | Project Owner | | Project Sponsor | | | | Completion Date |
| 2013 | Jan 1, 2014 | | | Sandy Vander Werff | | | | Dec 31, 2015 |



Project Summary

| | | | |
|------------------------|---|-------------------------|------|
| Project Number: | LI-4547-13 | Approval Year: | 2014 |
| Project Title: | Bathurst Clark Resource Library - Main Bathroom Renovations | Scenario Active: | Yes |
| Asset Type: | Equipment - Replacement | TCA: | Yes |
| Department: | Vaughan Libraries | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | Ward 5 | | |
| Project Type: | Infrastructure Replacement | | |

| | | | | | | | | |
|---|---------------|---------------|------------|-------------------------|-------------------------|---------------|-----------------|------------|
| Project Description | | | | Project Timelines | | | | |
| Bathurst Clark Resource Library opened in 1994. No upgrades or renovations have been completed in the interim. The main washrooms for public use have deteriorating/dated plumbing, fixtures, flooring and counters that need repair/replacement. | | | | | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| | | | | | | | | |
| Project Forecast | | | | Project Detailed 2014 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 100,000 | 100,000 | 0 | Expense | | | | |
| 2015 | 0 | 0 | 0 | 01001 - 8801 | Contractors | 97,100 | | |
| 2016 | 0 | 0 | 0 | 01001 - 8805 | 3% Administration Cost | 2,900 | | |
| 2017 | 0 | 0 | 0 | | Total Expense: | 100,000 | | |
| 2018 & Beyond | 0 | 0 | 0 | Revenue | | | | |
| | 100,000 | 100,000 | 0 | 60010 - 8844 | Pre-B& F Infra. Reserve | 100,000 | | |
| | | | | | Total Revenue: | 100,000 | | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | | Project Sponsor | | | Completion Date | |
| 2013 | Jan 1, 2014 | | | Sandy Vander Werff | | | Dec 31, 2015 | |



Project Summary

| | | | |
|------------------------|---|-------------------------|------|
| Project Number: | PK-6265-14 | Approval Year: | 2014 |
| Project Title: | Maple Reservoir Park - Senior Soccer Field Lighting | Scenario Active: | Yes |
| Asset Type: | Parks Facilities | TCA: | Yes |
| Department: | Parks Development | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | Ward 1 | | |
| Project Type: | New Infrastructure | | |

| | | | | | | | | |
|--|---------------|--------------------------------|-----------------|--|------------------------|----------------|-----------------|------------|
| Project Description | | | | Project Timelines | | | | |
| Supply and installation of lights for 2 senior fields at Maple Reservoir Park. Given the increasing demand for senior soccer fields as identified in the Active Together Master Plan lighting of these fields will facilitate extended playing hours and provide additional revenue. | | | | 8 months Planning 8 months Tendering and Construction | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| | | | | Parks and Forestry Operations and Buildings and Facilities | | | | |
| Project Forecast | | | | Project Detailed 2014 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 374,894 | 374,894 | 0 | Expense | | | | |
| 2015 | 0 | 0 | 0 | 01001 - 8801 | Contractors | 306,500 | | |
| 2016 | 0 | 0 | 0 | 01001 - 8802 | Consultant | 10,000 | | |
| 2017 | 0 | 0 | 0 | 01001 - 8805 | 3% Administration Cost | 10,919 | | |
| 2018 & Beyond | 0 | 0 | 0 | 01001 - 8812 | Contingency | 47,475 | | |
| | 374,894 | 374,894 | 0 | | | Total Expense: | 374,894 | |
| | | | | Revenue | | | | |
| | | | | 50000 - 8843 | Transfer from Taxation | 374,894 | | |
| | | | | | | Total Revenue: | 374,894 | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 3,650 | 0 | 3,650 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2010 | May 1, 2014 | Martin Tavares/ Melanie Morris | Jamie Bronsema | | | | Oct 30, 2015 | |



Project Summary

| | | | |
|------------------------|--|-------------------------|------|
| Project Number: | PK-6322-14 | Approval Year: | 2014 |
| Project Title: | Rose Mandarin Park - Basketball Court Reconstruction | Scenario Active: | Yes |
| Asset Type: | Parks Facilities | TCA: | Yes |
| Department: | Parks Development | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | Ward 3 | | |
| Project Type: | Infrastructure Replacement | | |

| | | | | | | | | |
|---|---------------|-------------------------------|-----------------|--|------------------------|----------------|-----------------|------------|
| Project Description | | | | Project Timelines | | | | |
| Reconstruction of an existing basketball court and associated works to ensure continued service levels. | | | | 6 months Planning 6 months Tendering and Construction | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| | | | | Parks and Forestry Operations | | | | |
| Project Forecast | | | | Project Detailed 2014 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 72,965 | 72,965 | 0 | Expense | | | | |
| 2015 | 0 | 0 | 0 | 01001 - 8801 | Contractors | 58,100 | | |
| 2016 | 0 | 0 | 0 | 01001 - 8802 | Consultant | 3,500 | | |
| 2017 | 0 | 0 | 0 | 01001 - 8805 | 3% Administration Cost | 2,125 | | |
| 2018 & Beyond | 0 | 0 | 0 | 01001 - 8812 | Contingency | 9,240 | | |
| | 72,965 | 72,965 | 0 | | | Total Expense: | 72,965 | |
| | | | | Revenue | | | | |
| | | | | 60188 - 8844 | Parks Infra. Reserve | 72,965 | | |
| | | | | | | Total Revenue: | 72,965 | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2011 | May 1, 2014 | Martin Tavares/Melanie Morris | Jamie Bronsema | | | | Jun 30, 2015 | |



Project Summary

| | | | |
|------------------------|---|-------------------------|------|
| Project Number: | PK-6334-14 | Approval Year: | 2014 |
| Project Title: | Heatherton Parkette - Playground Replacement & Safety Surfacing | Scenario Active: | Yes |
| Asset Type: | Parks Facilities | TCA: | Yes |
| Department: | Parks Development | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | Ward 5 | | |
| Project Type: | Infrastructure Replacement | | |

| | | | | | | | | |
|--|---------------|--------------------------------|-----------------|--|------------------------|---------------|-----------------|------------|
| Project Description | | | | Project Timelines | | | | |
| Replace deteriorating play equipment and associated safety surfacing including related works. Required to meet the current Canadian Safety Association (CSA) guidelines CAN/CSA-Z614-07 (R2012). | | | | 6 months Planning 6 months Tendering and Construction | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| | | | | Parks and Forestry Operations | | | | |
| Project Forecast | | | | Project Detailed 2014 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 133,849 | 133,849 | 0 | Expense | | | | |
| 2015 | 0 | 0 | 0 | 01001 - 8801 | Contractors | 110,000 | | |
| 2016 | 0 | 0 | 0 | 01001 - 8802 | Consultant | 3,000 | | |
| 2017 | 0 | 0 | 0 | 01001 - 8805 | 3% Administration Cost | 3,899 | | |
| 2018 & Beyond | 0 | 0 | 0 | 01001 - 8812 | Contingency | 16,950 | | |
| | 133,849 | 133,849 | 0 | | Total Expense: | 133,849 | | |
| | | | | Revenue | | | | |
| | | | | 60188 - 8844 | Parks Infra. Reserve | 133,849 | | |
| | | | | | Total Revenue: | 133,849 | | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2011 | Mar 1, 2014 | Martin Tavares/ Melanie Morris | Jamie Bronsema | | | | Jun 30, 2015 | |



Project Summary

| | | | |
|------------------------|---|-------------------------|------|
| Project Number: | PK-6336-14 | Approval Year: | 2014 |
| Project Title: | HR Breta Park - Playground Replacement & Safety Surfacing | Scenario Active: | Yes |
| Asset Type: | Parks Facilities | TCA: | Yes |
| Department: | Parks Development | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | Ward 1 | | |
| Project Type: | Infrastructure Replacement | | |

| | | | | | | | | |
|---|---------------|--------------------------------|-----------------|--|------------------------|----------------|-----------------|------------|
| Project Description | | | | Project Timelines | | | | |
| Replace deteriorating play equipment, safety surfacing and associated works. Required to meet the current Canadian Safety Association (CSA) guidelines CAN/CSA-Z614-07 (R2012). | | | | 6 months Planning 6 months Tendering and Construction | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| | | | | Parks and Forestry Operations | | | | |
| Project Forecast | | | | Project Detailed 2014 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 151,498 | 151,498 | 0 | Expense | | | | |
| 2015 | 0 | 0 | 0 | 01001 - 8801 | Contractors | 124,400 | | |
| 2016 | 0 | 0 | 0 | 01001 - 8802 | Consultant | 3,500 | | |
| 2017 | 0 | 0 | 0 | 01001 - 8805 | 3% Administration Cost | 4,413 | | |
| 2018 & Beyond | 0 | 0 | 0 | 01001 - 8812 | Contingency | 19,185 | | |
| | 151,498 | 151,498 | 0 | | | Total Expense: | 151,498 | |
| | | | | Revenue | | | | |
| | | | | 60188 - 8844 | Parks Infra. Reserve | 151,498 | | |
| | | | | | | Total Revenue: | 151,498 | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2011 | Mar 1, 2014 | Martin Tavares/ Melanie Morris | Jamie Bronsema | | | | Jun 30, 2015 | |



Project Summary

| | | | |
|------------------------|---|-------------------------|------|
| Project Number: | PK-6356-14 | Approval Year: | 2014 |
| Project Title: | Sonoma Heights Community Park - Ball Diamond Lighting | Scenario Active: | Yes |
| Asset Type: | Parks Facilities | TCA: | Yes |
| Department: | Parks Development | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | Ward 2 | | |
| Project Type: | New Infrastructure | | |

| | | | | | | | | |
|--|---------------|--------------------------------|-----------------|--|------------------------|----------------|-----------------|------------|
| Project Description | | | | Project Timelines | | | | |
| Supply and Install lighting at the ball diamond in Sonoma Heights Community Park. Heavily used facility requires lighting to extend playing times. | | | | 8 months Planning 8 months Tendering and Construction | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| | | | | Building and Facilities | | | | |
| Project Forecast | | | | Project Detailed 2014 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 229,184 | 229,184 | 0 | Expense | | | | |
| 2015 | 0 | 0 | 0 | 01001 - 8801 | Contractors | 176,500 | | |
| 2016 | 0 | 0 | 0 | 01001 - 8802 | Consultant | 16,986 | | |
| 2017 | 0 | 0 | 0 | 01001 - 8805 | 3% Administration Cost | 6,675 | | |
| 2018 & Beyond | 0 | 0 | 0 | 01001 - 8812 | Contingency | 29,023 | | |
| | 229,184 | 229,184 | 0 | | | Total Expense: | 229,184 | |
| | | | | Revenue | | | | |
| | | | | 50000 - 8843 | Transfer from Taxation | 229,184 | | |
| | | | | | | Total Revenue: | 229,184 | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 1,825 | 0 | 1,825 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2012 | Apr 2, 2014 | Martin Tavares/ Melanie Morris | Jamie Bronsema | | | | Oct 31, 2015 | |



Project Summary

| | | | |
|------------------------|------------------------------------|-------------------------|------|
| Project Number: | PK-6359-14 | Approval Year: | 2014 |
| Project Title: | Maxey Park - Parking Lot Expansion | Scenario Active: | Yes |
| Asset Type: | Parks Facilities | TCA: | Yes |
| Department: | Parks Development | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | Ward 2 | | |
| Project Type: | New Infrastructure | | |

| | | | | | | | | |
|--|---------------|-------------------------------|-----------------|---|------------------------|----------------|-----------------|------------|
| Project Description | | | | Project Timelines | | | | |
| Parking lot expansion at Maxey Park. Large events at this location require provision of additional parking spaces. Referred to the budget process by F&A September 2012. | | | | 8 months Planning and Design 8 months Tendering and Construction | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| | | | | Parks and Forestry Operations | | | | |
| Project Forecast | | | | Project Detailed 2014 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 90,867 | 90,867 | 0 | Expense | | | | |
| 2015 | 0 | 0 | 0 | 01001 - 8801 | Contractors | 73,000 | | |
| 2016 | 0 | 0 | 0 | 01001 - 8802 | Consultant | 7,200 | | |
| 2017 | 0 | 0 | 0 | 01001 - 8805 | 3% Administration Cost | 2,647 | | |
| 2018 & Beyond | 0 | 0 | 0 | 01001 - 8812 | Contingency | 8,020 | | |
| | 90,867 | 90,867 | 0 | | | Total Expense: | 90,867 | |
| | | | | Revenue | | | | |
| | | | | 50000 - 8843 | Transfer from Taxation | 90,867 | | |
| | | | | | | Total Revenue: | 90,867 | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2012 | Apr 2, 2014 | Martin Tavares/Melanie Morris | Jamie Bronsema | | | | Oct 30, 2015 | |



Project Summary

| | | | |
|------------------------|---|-------------------------|------|
| Project Number: | PK-6361-14 | Approval Year: | 2014 |
| Project Title: | Bindertwine Park - Soccer Backstop and Sideline Fence | Scenario Active: | Yes |
| Asset Type: | Parks Facilities | TCA: | Yes |
| Department: | Parks Development | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | Ward 1 | | |
| Project Type: | Infrastructure Replacement | | |

| | | | | | | | | |
|---|---------------|-------------------------------|-----------------|--|------------------------|----------------|-----------------|------------|
| Project Description | | | | Project Timelines | | | | |
| Fence upgrades to the premium soccer field at Bindertwine Park. Large durable chain link fencing is required to stop balls from entering the natural area and provide separation from the ball diamond. Premium fields are typically fenced as a standard level of service. | | | | 6 months Planning 6 months Tendering and Construction | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| | | | | Parks and Forestry Operations | | | | |
| Project Forecast | | | | Project Detailed 2014 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 138,368 | 138,368 | 0 | Expense | | | | |
| 2015 | 0 | 0 | 0 | 01001 - 8801 | Contractors | 120,625 | | |
| 2016 | 0 | 0 | 0 | 01001 - 8802 | Consultant | 1,500 | | |
| 2017 | 0 | 0 | 0 | 01001 - 8805 | 3% Administration Cost | 4,030 | | |
| 2018 & Beyond | 0 | 0 | 0 | 01001 - 8812 | Contingency | 12,213 | | |
| | 138,368 | 138,368 | 0 | | | Total Expense: | 138,368 | |
| | | | | Revenue | | | | |
| | | | | 60188 - 8844 | Parks Infra. Reserve | 138,368 | | |
| | | | | | | Total Revenue: | 138,368 | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2012 | Apr 2, 2014 | Martin Tavares/Melanie Morris | Jamie Bronsema | | | | Jun 30, 2015 | |



Project Summary

| | | | |
|------------------------|---|-------------------------|------|
| Project Number: | PK-6365-14 | Approval Year: | 2014 |
| Project Title: | UV1-D4 - Block 40 District Park Development | Scenario Active: | Yes |
| Asset Type: | Parkland Development | TCA: | Yes |
| Department: | Parks Development | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | Ward 3 | | |
| Project Type: | Growth/Development | | |

| | | | | | | | | |
|--|---------------|--------------------------------|-----------------|---|--------------------------|----------------|-----------------|------------|
| Project Description | | | | Project Timelines | | | | |
| District Park Development - To coincide with timing of high school construction. Project includes Phase 1 Design and Phase 2 Construction of park facilities including active sports fields, children's playground and waterplay, washrooms, parking and site furnishings. | | | | Year 1 Planning and Design Phase 1 Year 2-3 Tendering and Construction Phase 2 | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| As identified and approved in 2013 DC Study appendix F Table 2. | | | | Parks and Forestry Operations and Buildings and Facilities | | | | |
| Project Forecast | | | | Project Detailed 2014 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 392,112 | 392,112 | 0 | Expense | | | | |
| 2015 | 3,564,651 | 3,564,651 | 0 | 01001 - 8802 | Consultant | 346,083 | | |
| 2016 | 0 | 0 | 0 | 01001 - 8805 | 3% Administration Cost | 11,421 | | |
| 2017 | 0 | 0 | 0 | 01001 - 8812 | Contingency | 34,608 | | |
| 2018 & Beyond | 0 | 0 | 0 | | | Total Expense: | 392,112 | |
| | 3,956,763 | 3,956,763 | 0 | Revenue | | | | |
| | | | | 41080 - 8820 | City Wide DC - Park Dev. | 352,900 | | |
| | | | | 50000 - 8843 | Transfer from Taxation | 39,212 | | |
| | | | | | | Total Revenue: | 392,112 | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 55,800 | 0 | 55,800 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2012 | Apr 2, 2014 | Martin Tavares/ Melanie Morris | Jamie Bronsema | | | | Dec 31, 2017 | |



Project Summary

| | | | |
|------------------------|---|-------------------------|------|
| Project Number: | PK-6377-14 | Approval Year: | 2014 |
| Project Title: | Mapes Park- Playground Replacement & Safety Surfacing | Scenario Active: | Yes |
| Asset Type: | Parks Facilities | TCA: | Yes |
| Department: | Parks Development | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | Ward 2 | | |
| Project Type: | Infrastructure Replacement | | |

| | | | | | | | | |
|---|---------------|--------------------------------|-----------------|--|------------------------|----------------|-----------------|------------|
| Project Description | | | | Project Timelines | | | | |
| Replace deteriorating play equipment and associated safety surfacing to meet current Canadian Safety Association (CAN/CSA-Z614-07 R2012) guidelines including associated works. | | | | 6 months Planning 6 months Tendering and Construction | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| | | | | Parks and Forestry Operations | | | | |
| Project Forecast | | | | Project Detailed 2014 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 155,513 | 155,513 | 0 | Expense | | | | |
| 2015 | 0 | 0 | 0 | 01001 - 8801 | Contractors | 130,790 | | |
| 2016 | 0 | 0 | 0 | 01001 - 8802 | Consultant | 500 | | |
| 2017 | 0 | 0 | 0 | 01001 - 8805 | 3% Administration Cost | 4,530 | | |
| 2018 & Beyond | 0 | 0 | 0 | 01001 - 8812 | Contingency | 19,693 | | |
| | 155,513 | 155,513 | 0 | | | Total Expense: | 155,513 | |
| | | | | Revenue | | | | |
| | | | | 60188 - 8844 | Parks Infra. Reserve | 155,513 | | |
| | | | | | | Total Revenue: | 155,513 | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2013 | Apr 1, 2014 | Martin Tavares/ Melanie Morris | Jamie Bronsema | | | | Jun 30, 2015 | |



Project Summary

| | | | |
|------------------------|---|-------------------------|------|
| Project Number: | PK-6381-14 | Approval Year: | 2014 |
| Project Title: | Al Palladini Community Centre - Landscape and Pedestrian Improvements | Scenario Active: | Yes |
| Asset Type: | Other Buildings & Facilities | TCA: | Yes |
| Department: | Parks Development | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | Ward 2 | | |
| Project Type: | New Infrastructure | | |

| | | | | | | | | |
|--|----------------------|--------------------------------|------------------------|--|------------------------|----------------------|------------------------|-------------------|
| Project Description | | | | Project Timelines | | | | |
| Improvements to the North West corner of the landscape area of the parking lot are required to allow for pedestrian access and an accessible crossing from the sidewalk to the Community Centre. Currently, pedestrians are cutting through the landscape area and parking lot intersection, making it an unsafe crossing for pedestrians and drivers within the Community Centre parking lot. | | | | Works are to be completed within one year of award of quote. | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| | | | | Parks and Forestry Operations and Buildings and Facilities | | | | |
| Project Forecast | | | | Project Detailed 2014 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 61,002 | 61,002 | 0 | Expense | | | | |
| 2015 | 0 | 0 | 0 | 01001 - 8801 | Contractors | 48,500 | | |
| 2016 | 0 | 0 | 0 | 01001 - 8802 | Consultant | 3,000 | | |
| 2017 | 0 | 0 | 0 | 01001 - 8805 | 3% Administration Cost | 1,777 | | |
| 2018 & Beyond | 0 | 0 | 0 | 01001 - 8812 | Contingency | 7,725 | | |
| | 61,002 | 61,002 | 0 | | Total Expense: | 61,002 | | |
| | | | | Revenue | | | | |
| | | | | 61025 - 8844 | Gas Tax Reserve | 61,002 | | |
| | | | | | Total Revenue: | 61,002 | | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2013 | Apr 2, 2014 | Martin Tavares/ Melanie Morris | Jamie Bronsema | | | | Jun 30, 2015 | |



Project Summary

| | | | |
|------------------------|--|-------------------------|------|
| Project Number: | PK-6382-14 | Approval Year: | 2014 |
| Project Title: | Torii Park - Tennis Court Reconstruction | Scenario Active: | Yes |
| Asset Type: | Parks Facilities | TCA: | Yes |
| Department: | Parks Development | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | Ward 3 | | |
| Project Type: | Infrastructure Replacement | | |

| | | | | | | | | |
|--|---------------|--------------------------------|-----------------|--|------------------------|----------------|-----------------|------------|
| Project Description | | | | Project Timelines | | | | |
| Tennis Court reconstruction of existing triple court to ensure service standards are maintained. Loose granular on surface poses a potential safety concern. | | | | 6 months Planning 6 months Tendering and Construction | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| | | | | Potential to reduce operating impact for Parks and Forestry Operations | | | | |
| Project Forecast | | | | Project Detailed 2014 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 269,474 | 269,474 | 0 | Expense | | | | |
| 2015 | 0 | 0 | 0 | 01001 - 8801 | Contractors | 215,000 | | |
| 2016 | 0 | 0 | 0 | 01001 - 8802 | Consultant | 12,500 | | |
| 2017 | 0 | 0 | 0 | 01001 - 8805 | 3% Administration Cost | 7,849 | | |
| 2018 & Beyond | 0 | 0 | 0 | 01001 - 8812 | Contingency | 34,125 | | |
| | 269,474 | 269,474 | 0 | | | Total Expense: | 269,474 | |
| | | | | Revenue | | | | |
| | | | | 60188 - 8844 | Parks Infra. Reserve | 269,474 | | |
| | | | | | | Total Revenue: | 269,474 | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2013 | Apr 1, 2014 | Martin Tavares/ Melanie Morris | Jamie Bronsema | | | | Jun 30, 2015 | |



Project Summary

| | | | |
|------------------------|--|-------------------------|------|
| Project Number: | PK-6384-13 | Approval Year: | 2014 |
| Project Title: | Uplands Golf and Ski Centre - Hiking Trail/Pathways Improvements | Scenario Active: | Yes |
| Asset Type: | Uplands Ski & Golf Facilities | TCA: | Yes |
| Department: | Parks Development | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | Ward 5 | | |
| Project Type: | Infrastructure Replacement | | |

| | | | | | | | | |
|--|---------------|--------------------------------|------------|----------------------------|-----------------|----------------|-----------------|------------|
| Project Description | | | | Project Timelines | | | | |
| Remove existing asphalt and granular pathway and supply and install new and replacement asphalt paths throughout Uplands Golf and Ski Centre. Work program to be completed in multiple phases. | | | | 1 year per phase estimated | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| | | | | | | | | |
| Project Forecast | | | | Project Detailed 2014 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 91,650 | 91,650 | 0 | Expense | | | | |
| 2015 | 91,650 | 91,650 | 0 | 01001 - 8801 | Contractors | 72,941 | | |
| 2016 | 91,650 | 91,650 | 0 | 01001 - 8802 | Consultant | 3,434 | | |
| 2017 | 91,650 | 91,650 | 0 | 01001 - 8812 | Contingency | 15,275 | | |
| 2018 & Beyond | 0 | 0 | 0 | | | Total Expense: | 91,650 | |
| | 366,600 | 366,600 | 0 | Revenue | | | | |
| | | | | 61025 - 8844 | Gas Tax Reserve | 91,650 | | |
| | | | | | | Total Revenue: | 91,650 | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | | Project Sponsor | | | Completion Date | |
| 2013 | Apr 1, 2013 | Martin Tavares/ Melanie Morris | | Jamie Bronsema | | | Apr 1, 2018 | |



Project Summary

| | | | |
|------------------------|---|-------------------------|------|
| Project Number: | PK-6385-14 | Approval Year: | 2014 |
| Project Title: | Agostino Park - Multi-Use Field Development | Scenario Active: | Yes |
| Asset Type: | Parks Facilities | TCA: | Yes |
| Department: | Parks Development | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | Ward 4 | | |
| Project Type: | New Infrastructure | | |

| | | | | | | | | |
|---|---------------|---------------------------------|-----------------|---|------------------------|----------------|-----------------|------------|
| Project Description | | | | Project Timelines | | | | |
| Construction of a multi-use field that will accommodate soccer, rugby, football and lacrosse user group demand. | | | | 8 months Planning and Design 8 months Tendering and Construction | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| | | | | Parks and Forestry Operations | | | | |
| Project Forecast | | | | Project Detailed 2014 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 100,683 | 100,683 | 0 | Expense | | | | |
| 2015 | 0 | 0 | 0 | 01001 - 8801 | Contractors | 85,000 | | |
| 2016 | 0 | 0 | 0 | 01001 - 8805 | 3% Administration Cost | 2,933 | | |
| 2017 | 0 | 0 | 0 | 01001 - 8812 | Contingency | 12,750 | | |
| 2018 & Beyond | 0 | 0 | 0 | | | Total Expense: | 100,683 | |
| | 100,683 | 100,683 | 0 | Revenue | | | | |
| | | | | 50000 - 8843 | Transfer from Taxation | 100,683 | | |
| | | | | | | Total Revenue: | 100,683 | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 8,939 | 0 | 8,939 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2013 | Apr 1, 2014 | Martin Tavares / Melanie Morris | Jamie Bronsema | | | | Oct 30, 2015 | |



Project Summary

| | | | |
|------------------------|---|-------------------------|------|
| Project Number: | PK-6386-14 | Approval Year: | 2014 |
| Project Title: | Calvary Church Sports Fields - Soccer Field Redevelopment | Scenario Active: | Yes |
| Asset Type: | Parks Facilities | TCA: | Yes |
| Department: | Parks Development | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | Ward 1 | | |
| Project Type: | New Infrastructure | | |

| | | | | | | | | |
|---|---------------|---------------------------------|-----------------|--|------------------------|----------------|-----------------|------------|
| Project Description | | | | Project Timelines | | | | |
| Redevelopment of Soccer Fields at Calvary Church Sports Fields to provide a 9v9 field as per recommendations of the Active Together Master Plan and also to make improvements to two mini fields. | | | | 6 months Planning 6 months Tendering and Construction | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| | | | | Parks and Forestry Operations | | | | |
| Project Forecast | | | | Project Detailed 2014 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 241,046 | 241,046 | 0 | Expense | | | | |
| 2015 | 0 | 0 | 0 | 01001 - 8801 | Contractors | 203,500 | | |
| 2016 | 0 | 0 | 0 | 01001 - 8805 | 3% Administration Cost | 7,021 | | |
| 2017 | 0 | 0 | 0 | 01001 - 8812 | Contingency | 30,525 | | |
| 2018 & Beyond | 0 | 0 | 0 | | | Total Expense: | 241,046 | |
| | 241,046 | 241,046 | 0 | Revenue | | | | |
| | | | | 50000 - 8843 | Transfer from Taxation | 241,046 | | |
| | | | | | | Total Revenue: | 241,046 | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 8,692 | 0 | 8,692 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2013 | Apr 1, 2014 | Martin Tavares / Melanie Morris | Jamie Bronsema | | | | Jun 30, 2015 | |



Project Summary

| | | | |
|------------------------|---|-------------------------|------|
| Project Number: | PK-6388-14 | Approval Year: | 2014 |
| Project Title: | Pedestrian Bridge Repairs and Replacement | Scenario Active: | Yes |
| Asset Type: | Bridges & Structures | TCA: | Yes |
| Department: | Parks Development | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | City-Wide | | |
| Project Type: | Health & Safety | | |

| | | | | | | | | |
|--|---------------|--------------------------------|------------|-------------------------------|-----------------|----------------|-----------------|------------|
| Project Description | | | | Project Timelines | | | | |
| Replacement and major repairs to pedestrian bridge components including abutments, decks and railings etc. that have reached end of life cycle as prioritized in the 2012 Bi-annual Engineering Review and report. Multiple locations. | | | | Approximately two years. | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| | | | | Parks and Forestry Operations | | | | |
| Project Forecast | | | | Project Detailed 2014 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 247,250 | 247,250 | 0 | Expense | | | | |
| 2015 | 0 | 0 | 0 | 01001 - 8801 | Contractors | 210,000 | | |
| 2016 | 0 | 0 | 0 | 01001 - 8802 | Consultant | 5,000 | | |
| 2017 | 0 | 0 | 0 | 01001 - 8812 | Contingency | 32,250 | | |
| 2018 & Beyond | 0 | 0 | 0 | | | Total Expense: | 247,250 | |
| | 247,250 | 247,250 | 0 | Revenue | | | | |
| | | | | 61025 - 8844 | Gas Tax Reserve | 247,250 | | |
| | | | | | | Total Revenue: | 247,250 | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | | Project Sponsor | | | Completion Date | |
| 2014 | Apr 1, 2014 | Martin Tavares/ Melanie Morris | | Jamie Bronsema | | | Jun 30, 2015 | |



Project Summary

| | | | |
|------------------------|--------------------------------------|-------------------------|------|
| Project Number: | PK-6391-14 | Approval Year: | 2014 |
| Project Title: | Torii Park - Bocce Court Development | Scenario Active: | Yes |
| Asset Type: | Parks Facilities | TCA: | Yes |
| Department: | Parks Development | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | Ward 3 | | |
| Project Type: | New Infrastructure | | |

| | | | | | | | | |
|---|---------------|-------------------------------|-----------------|--|------------------------|---------------|-----------------|------------|
| Project Description | | | | Project Timelines | | | | |
| Construct one new bocce court at Torii Park. One new court is requested due to changing demographics. | | | | Construction is estimated to be completed within one year. | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| | | | | Parks and Forestry Operations | | | | |
| Project Forecast | | | | Project Detailed 2014 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 90,519 | 90,519 | 0 | Expense | | | | |
| 2015 | 0 | 0 | 0 | 01001 - 8801 | Contractors | 74,400 | | |
| 2016 | 0 | 0 | 0 | 01001 - 8802 | Consultant | 2,020 | | |
| 2017 | 0 | 0 | 0 | 01001 - 8805 | 3% Administration Cost | 2,636 | | |
| 2018 & Beyond | 0 | 0 | 0 | 01001 - 8812 | Contingency | 11,463 | | |
| | 90,519 | 90,519 | 0 | | Total Expense: | 90,519 | | |
| | | | | Revenue | | | | |
| | | | | 50000 - 8843 | Transfer from Taxation | 90,519 | | |
| | | | | | Total Revenue: | 90,519 | | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 1,000 | 0 | 1,000 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2013 | Apr 1, 2014 | Martin Tavares/Melanie Morris | Jamie Bronsema | | | | Jun 30, 2015 | |



Project Summary

| | | | |
|------------------------|---|-------------------------|------|
| Project Number: | PK-6396-14 | Approval Year: | 2014 |
| Project Title: | Yorkhill District Park - Playground Redevelopment | Scenario Active: | Yes |
| Asset Type: | Parks Facilities | TCA: | Yes |
| Department: | Parks Development | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | Ward 5 | | |
| Project Type: | Infrastructure Replacement | | |

| | | | | | | | | |
|---|---------------|--------------------------------|-----------------|---|------------------------|----------------|-----------------|------------|
| Project Description | | | | Project Timelines | | | | |
| Redevelopment of playground and associated safety surfacing to meet current Canadian Safety Association (CAN/CSA-Z614-07) guidelines. Includes associated works and hardscapes that will improve accessibility. | | | | Works are to be completed within approximately 6 months of award of tender. | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| | | | | Parks and Forestry Operations | | | | |
| Project Forecast | | | | Project Detailed 2014 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 470,839 | 470,839 | 0 | Expense | | | | |
| 2015 | 0 | 0 | 0 | 01001 - 8801 | Contractors | 395,000 | | |
| 2016 | 0 | 0 | 0 | 01001 - 8802 | Consultant | 2,500 | | |
| 2017 | 0 | 0 | 0 | 01001 - 8805 | 3% Administration Cost | 13,714 | | |
| 2018 & Beyond | 0 | 0 | 0 | 01001 - 8812 | Contingency | 59,625 | | |
| | 470,839 | 470,839 | 0 | | | Total Expense: | 470,839 | |
| | | | | Revenue | | | | |
| | | | | 60188 - 8844 | Parks Infra. Reserve | 470,839 | | |
| | | | | | | Total Revenue: | 470,839 | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2014 | Apr 1, 2014 | Martin Tavares/ Melanie Morris | Jamie Bronsema | | | | Jun 30, 2015 | |



Project Summary

| | | | |
|------------------------|---|-------------------------|------|
| Project Number: | PK-6407-14 | Approval Year: | 2014 |
| Project Title: | Crieff Parkette - Playground Replacement & Safety Surfacing | Scenario Active: | Yes |
| Asset Type: | Parks Facilities | TCA: | Yes |
| Department: | Parks Development | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | Ward 1 | | |
| Project Type: | Infrastructure Replacement | | |

| | | | | | | | | |
|--|---------------|-------------------------------|-----------------|--|------------------------|----------------|-----------------|------------|
| Project Description | | | | Project Timelines | | | | |
| Replace deteriorating play equipment and associated safety surfacing to meet current Canadian Safety Association (CAN/CSA-Z614-07 R2012) guidelines. Including associated works. | | | | 6 months Planning 6 months Tendering and Construction | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| | | | | Parks and Forestry Operations | | | | |
| Project Forecast | | | | Project Detailed 2014 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 86,232 | 86,232 | 0 | Expense | | | | |
| 2015 | 0 | 0 | 0 | 01001 - 8801 | Contractors | 72,300 | | |
| 2016 | 0 | 0 | 0 | 01001 - 8802 | Consultant | 500 | | |
| 2017 | 0 | 0 | 0 | 01001 - 8805 | 3% Administration Cost | 2,512 | | |
| 2018 & Beyond | 0 | 0 | 0 | 01001 - 8812 | Contingency | 10,920 | | |
| | 86,232 | 86,232 | 0 | | | Total Expense: | 86,232 | |
| | | | | Revenue | | | | |
| | | | | 60188 - 8844 | Parks Infra. Reserve | 86,232 | | |
| | | | | | | Total Revenue: | 86,232 | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2014 | Apr 1, 2014 | Martin Tavares/Melanie Morris | Jamie Bronsema | | | | Apr 1, 2015 | |



Project Summary

| | | | |
|------------------------|---|-------------------------|------|
| Project Number: | PK-6410-14 | Approval Year: | 2014 |
| Project Title: | Joey Panetta Park - Tennis Court Reconstruction | Scenario Active: | Yes |
| Asset Type: | Parks Facilities | TCA: | Yes |
| Department: | Parks Development | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | Ward 3 | | |
| Project Type: | Infrastructure Replacement | | |

| | | | | | | | | |
|--|----------------------|--------------------------------|------------------------|--|------------------------|----------------------|------------------------|-------------------|
| Project Description | | | | Project Timelines | | | | |
| Reconstruction of existing triple court to ensure service standards are maintained. Due to significant defects and deterioration these courts require improvements to address potential safety issues. | | | | 8 months Planning 8 months Tendering and Construction | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| | | | | Parks and Forestry Operations | | | | |
| Project Forecast | | | | Project Detailed 2014 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 224,463 | 224,463 | 0 | Expense | | | | |
| 2015 | 0 | 0 | 0 | 01001 - 8801 | Contractors | 177,000 | | |
| 2016 | 0 | 0 | 0 | 01001 - 8802 | Consultant | 12,500 | | |
| 2017 | 0 | 0 | 0 | 01001 - 8805 | 3% Administration Cost | 6,538 | | |
| 2018 & Beyond | 0 | 0 | 0 | 01001 - 8812 | Contingency | 28,425 | | |
| | 224,463 | 224,463 | 0 | | Total Expense: | 224,463 | | |
| | | | | Revenue | | | | |
| | | | | 60188 - 8844 | Parks Infra. Reserve | 224,463 | | |
| | | | | | Total Revenue: | 224,463 | | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2014 | Apr 2, 2014 | Martin Tavares/ Melanie Morris | Jamie Bronsema | | | | Dec 1, 2015 | |



Project Summary

| | | | |
|------------------------|---|-------------------------|------|
| Project Number: | PK-6411-14 | Approval Year: | 2014 |
| Project Title: | Melville Park - Playground Replacement & Safety Surfacing | Scenario Active: | Yes |
| Asset Type: | Parks Facilities | TCA: | Yes |
| Department: | Parks Development | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | Ward 1 | | |
| Project Type: | Infrastructure Replacement | | |

| | | | | | | | | |
|--|---------------|--------------------------------|-----------------|--|------------------------|----------------|-----------------|------------|
| Project Description | | | | Project Timelines | | | | |
| Replace deteriorating play equipment and associated safety surfacing to meet current Canadian Safety Association (CAN/CSA-Z614-07 R2012) guidelines. Including associated works. | | | | 6 months Planning 6 months Tendering and Construction | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| | | | | Parks and Forestry Operations | | | | |
| Project Forecast | | | | Project Detailed 2014 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 194,732 | 194,732 | 0 | Expense | | | | |
| 2015 | 0 | 0 | 0 | 01001 - 8801 | Contractors | 160,900 | | |
| 2016 | 0 | 0 | 0 | 01001 - 8802 | Consultant | 3,500 | | |
| 2017 | 0 | 0 | 0 | 01001 - 8805 | 3% Administration Cost | 5,672 | | |
| 2018 & Beyond | 0 | 0 | 0 | 01001 - 8812 | Contingency | 24,660 | | |
| | 194,732 | 194,732 | 0 | | | Total Expense: | 194,732 | |
| | | | | Revenue | | | | |
| | | | | 60188 - 8844 | Parks Infra. Reserve | 194,732 | | |
| | | | | | | Total Revenue: | 194,732 | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2014 | Apr 2, 2014 | Martin Tavares/ Melanie Morris | Jamie Bronsema | | | | Jun 30, 2015 | |



Project Summary

| | | | |
|------------------------|--|-------------------------|------|
| Project Number: | PK-6415-14 | Approval Year: | 2014 |
| Project Title: | 61W-N1 - Block 61 Neighbourhood Park Design and Construction | Scenario Active: | Yes |
| Asset Type: | Parkland Development | TCA: | Yes |
| Department: | Parks Development | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | Ward 1 | | |
| Project Type: | Growth/Development | | |

| | | | | | | | | |
|---|---------------|-------------------------------|-----------------|---|--------------------------|----------------|-----------------|------------|
| Project Description | | | | Project Timelines | | | | |
| Development of a new Neighbourhood Park within Block 61 West. | | | | Year 1 Planning and Design Year 2 Tendering and Construction | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| As identified and approved in 2013 DC Study appendix F Table 2. | | | | Parks and Forestry Operations and Buildings and Facilities | | | | |
| Project Forecast | | | | Project Detailed 2014 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 1,162,779 | 1,162,779 | 0 | Expense | | | | |
| 2015 | 0 | 0 | 0 | 01001 - 8801 | Contractors | 924,580 | | |
| 2016 | 0 | 0 | 0 | 01001 - 8802 | Consultant | 101,704 | | |
| 2017 | 0 | 0 | 0 | 01001 - 8805 | 3% Administration Cost | 33,867 | | |
| 2018 & Beyond | 0 | 0 | 0 | 01001 - 8812 | Contingency | 102,628 | | |
| | 1,162,779 | 1,162,779 | 0 | | | Total Expense: | 1,162,779 | |
| | | | | Revenue | | | | |
| | | | | 41080 - 8820 | City Wide DC - Park Dev. | 1,046,502 | | |
| | | | | 50000 - 8843 | Transfer from Taxation | 116,277 | | |
| | | | | | | Total Revenue: | 1,162,779 | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 20,792 | 0 | 20,792 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2014 | Apr 1, 2014 | Martin Tavares/Melanie Morris | Jamie Bronsema | | | | Jun 30, 2015 | |



Project Summary

| | | | |
|------------------------|--|-------------------------|------|
| Project Number: | PK-6431-14 | Approval Year: | 2014 |
| Project Title: | 61E-N1 - Block 61 Neighbourhood Park Design and Construction | Scenario Active: | Yes |
| Asset Type: | Parkland Development | TCA: | Yes |
| Department: | Parks Development | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | Ward 1 | | |
| Project Type: | Growth/Development | | |

| | | | | | | | | |
|---|---------------|-------------------------------|-----------------|---|--------------------------|---------------|-----------------|------------|
| Project Description | | | | Project Timelines | | | | |
| Development of a new Neighbourhood Park in Block 61 East. | | | | Year 1 Planning and Design Year 2 Tendering and Construction | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| As identified and approved in 2013 DC Study appendix F Table 2. | | | | Parks and Forestry Operations and Buildings and Facilities | | | | |
| Project Forecast | | | | Project Detailed 2014 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 892,669 | 892,669 | 0 | Expense | | | | |
| 2015 | 0 | 0 | 0 | 01001 - 8801 | Contractors | 709,803 | | |
| 2016 | 0 | 0 | 0 | 01001 - 8802 | Consultant | 78,078 | | |
| 2017 | 0 | 0 | 0 | 01001 - 8805 | 3% Administration Cost | 26,000 | | |
| 2018 & Beyond | 0 | 0 | 0 | 01001 - 8812 | Contingency | 78,788 | | |
| | 892,669 | 892,669 | 0 | | Total Expense: | 892,669 | | |
| | | | | Revenue | | | | |
| | | | | 41080 - 8820 | City Wide DC - Park Dev. | 803,402 | | |
| | | | | 50000 - 8843 | Transfer from Taxation | 89,267 | | |
| | | | | | Total Revenue: | 892,669 | | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 20,340 | 0 | 20,340 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2014 | Apr 1, 2014 | Martin Tavares/Melanie Morris | Jamie Bronsema | | | | Dec 1, 2015 | |



Project Summary

| | | | |
|------------------------|--|-------------------------|------|
| Project Number: | PK-6434-14 | Approval Year: | 2014 |
| Project Title: | Mario Plastina Park - Expansion of Existing Play Equipment | Scenario Active: | Yes |
| Asset Type: | Parks Facilities | TCA: | Yes |
| Department: | Parks Development | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | Ward 1 | | |
| Project Type: | New Infrastructure | | |

| | | | | | | | | |
|--|---------------|--------------------------------|-----------------|--|------------------------|----------------|-----------------|------------|
| Project Description | | | | Project Timelines | | | | |
| Expansion of existing play equipment and associated surfacing. | | | | 6 month Planning 6 months Tender and Construction | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| | | | | Parks and Forestry Operations | | | | |
| Project Forecast | | | | Project Detailed 2014 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 49,749 | 49,749 | 0 | Expense | | | | |
| 2015 | 0 | 0 | 0 | 01001 - 8801 | Contractors | 40,000 | | |
| 2016 | 0 | 0 | 0 | 01001 - 8802 | Consultant | 2,000 | | |
| 2017 | 0 | 0 | 0 | 01001 - 8805 | 3% Administration Cost | 1,449 | | |
| 2018 & Beyond | 0 | 0 | 0 | 01001 - 8812 | Contingency | 6,300 | | |
| | 49,749 | 49,749 | 0 | | | Total Expense: | 49,749 | |
| | | | | Revenue | | | | |
| | | | | 50000 - 8843 | Transfer from Taxation | 49,749 | | |
| | | | | | | Total Revenue: | 49,749 | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2013 | Apr 2, 2014 | Martin Tavares/ Melanie Morris | Jamie Bronsema | | | | Jun 30, 2015 | |



Project Summary

| | | | |
|------------------------|---|-------------------------|------|
| Project Number: | PK-6436-14 | Approval Year: | 2014 |
| Project Title: | Velmar Downs Park - Tennis Court Reconstruction | Scenario Active: | Yes |
| Asset Type: | Parks Facilities | TCA: | Yes |
| Department: | Parks Development | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | Ward 3 | | |
| Project Type: | Infrastructure Replacement | | |

| | | | | | | | | |
|---|---------------|--------------------------------|-----------------|--|------------------------|----------------|-----------------|------------|
| Project Description | | | | Project Timelines | | | | |
| Reconstruction of existing triple court to ensure service standards are maintained. | | | | 8 months Planning 8 months Tendering and Construction | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| | | | | Parks and Forestry Operations | | | | |
| Project Forecast | | | | Project Detailed 2014 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 184,190 | 184,190 | 0 | Expense | | | | |
| 2015 | 0 | 0 | 0 | 01001 - 8801 | Contractors | 144,000 | | |
| 2016 | 0 | 0 | 0 | 01001 - 8802 | Consultant | 11,500 | | |
| 2017 | 0 | 0 | 0 | 01001 - 8805 | 3% Administration Cost | 5,365 | | |
| 2018 & Beyond | 0 | 0 | 0 | 01001 - 8812 | Contingency | 23,325 | | |
| | 184,190 | 184,190 | 0 | | | Total Expense: | 184,190 | |
| | | | | Revenue | | | | |
| | | | | 60188 - 8844 | Parks Infra. Reserve | 184,190 | | |
| | | | | | | Total Revenue: | 184,190 | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2013 | Apr 1, 2014 | Martin Tavares/ Melanie Morris | Jamie Bronsema | | | | Oct 31, 2015 | |



Project Summary

| | | | |
|------------------------|---|-------------------------|------|
| Project Number: | PK-6452-14 | Approval Year: | 2014 |
| Project Title: | UV1-LP1 - Block 40 Greenway Design and Construction | Scenario Active: | Yes |
| Asset Type: | Parkland Development | TCA: | Yes |
| Department: | Parks Development | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | Ward 3 | | |
| Project Type: | Growth/Development | | |

| | | | | | | | | |
|--|----------------------|--------------------------------|------------------------|--|--------------------------|-----------------------|------------------------|-------------------|
| Project Description | | | | Project Timelines | | | | |
| Development of a new Greenway within Block 40 South in conjunction with development. | | | | May be phased based on timing of development. 8 months Planning and Design 8 months Tendering and Construction | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| As identified and approved in 2013 DC Study appendix F Table 2. | | | | Parks and Forestry Operations and Buildings and Facilities | | | | |
| Project Forecast | | | | Project Detailed 2014 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 533,338 | 533,338 | 0 | Expense | | | | |
| 2015 | 0 | 0 | 0 | 01001 - 8801 | Contractors | 424,082 | | |
| 2016 | 0 | 0 | 0 | 01001 - 8802 | Consultant | 46,649 | | |
| 2017 | 0 | 0 | 0 | 01001 - 8805 | 3% Administration Cost | 15,534 | | |
| 2018 & Beyond | 0 | 0 | 0 | 01001 - 8812 | Contingency | 47,073 | | |
| | 533,338 | 533,338 | 0 | | | Total Expense: | 533,338 | |
| | | | | Revenue | | | | |
| | | | | 41080 - 8820 | City Wide DC - Park Dev. | 480,004 | | |
| | | | | 50000 - 8843 | Transfer from Taxation | 53,334 | | |
| | | | | | | Total Revenue: | 533,338 | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 17,402 | 0 | 17,402 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2014 | Apr 1, 2014 | Martin Tavares/ Melanie Morris | Jamie Bronsema | | | | Apr 1, 2016 | |



Project Summary

| | | | |
|------------------------|---|-------------------------|------|
| Project Number: | PK-6463-14 | Approval Year: | 2014 |
| Project Title: | Maple Community District Park - Accessible Swings | Scenario Active: | Yes |
| Asset Type: | Parks Facilities | TCA: | Yes |
| Department: | Parks Development | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | Ward 1 | | |
| Project Type: | Infrastructure Replacement | | |

| | | | | | | | | |
|---|---------------|---------------------------------|-----------------|-------------------------------|------------------------|----------------|-----------------|------------|
| Project Description | | | | Project Timelines | | | | |
| Provide accessible swings including surfacing and associated works in an existing empty play pit. | | | | 6 months | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| | | | | Parks and Forestry Operations | | | | |
| Project Forecast | | | | Project Detailed 2014 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 34,219 | 34,219 | 0 | Expense | | | | |
| 2015 | 0 | 0 | 0 | 01001 - 8801 | Contractors | 24,602 | | |
| 2016 | 0 | 0 | 0 | 01001 - 8802 | Consultant | 5,600 | | |
| 2017 | 0 | 0 | 0 | 01001 - 8805 | 3% Administration Cost | 997 | | |
| 2018 & Beyond | 0 | 0 | 0 | 01001 - 8812 | Contingency | 3,020 | | |
| | 34,219 | 34,219 | 0 | | | Total Expense: | 34,219 | |
| | | | | Revenue | | | | |
| | | | | 60188 - 8844 | Parks Infra. Reserve | 34,219 | | |
| | | | | | | Total Revenue: | 34,219 | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2014 | Mar 1, 2014 | Martin Tavares / Melanie Morris | Jamie Bronsema | | | | Jun 30, 2015 | |



Project Summary

| | | | |
|------------------------|--|-------------------------|------|
| Project Number: | PK-6473-14 | Approval Year: | 2014 |
| Project Title: | Vaughan Sports Village - Bocce Court Resurfacing | Scenario Active: | Yes |
| Asset Type: | Parks Facilities | TCA: | Yes |
| Department: | Parks Development | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | Ward 1 | | |
| Project Type: | Infrastructure Replacement | | |

| | | | | | | | | |
|---|---------------|---------------------------------|-----------------|--|------------------------|---------------|-----------------|------------|
| Project Description | | | | Project Timelines | | | | |
| Resurfacing and repairs to an existing bocce facility to ensure continued level of service. | | | | 4 months Planning 4 months Tendering and Construction | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| | | | | Parks and Forestry Operations | | | | |
| Project Forecast | | | | Project Detailed 2014 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 66,026 | 66,026 | 0 | Expense | | | | |
| 2015 | 0 | 0 | 0 | 01001 - 8801 | Contractors | 56,775 | | |
| 2016 | 0 | 0 | 0 | 01001 - 8802 | Consultant | 1,500 | | |
| 2017 | 0 | 0 | 0 | 01001 - 8805 | 3% Administration Cost | 1,923 | | |
| 2018 & Beyond | 0 | 0 | 0 | 01001 - 8812 | Contingency | 5,828 | | |
| 66,026 | | 66,026 | 0 | Total Expense: 66,026 | | | | |
| | | | | Revenue | | | | |
| | | | | 60188 - 8844 | Parks Infra. Reserve | 66,026 | | |
| | | | | Total Revenue: 66,026 | | | | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2014 | Mar 1, 2014 | Martin Tavares / Melanie Morris | Jamie Bronsema | | | | Oct 30, 2015 | |



Project Summary

| | | | |
|------------------------|---|-------------------------|------|
| Project Number: | PK-6475-14 | Approval Year: | 2014 |
| Project Title: | Maple Airport Open Space - Bridge Replacement | Scenario Active: | Yes |
| Asset Type: | Bridges & Structures | TCA: | Yes |
| Department: | Parks Development | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | Ward 1 | | |
| Project Type: | Health & Safety | | |

| | | | | | | | | |
|--|---------------|---------------------------------|-----------------|--|------------------------|----------------|-----------------|------------|
| Project Description | | | | Project Timelines | | | | |
| Replacement of bridge #1020 and safety improvements including associated works as identified in the 2012 bi-yearly Engineering report. | | | | Year 1 Planning and Approvals Year 2 Tendering and Construction | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| Should be appropriate for gas tax funding. | | | | Parks and Forestry Operations | | | | |
| Project Forecast | | | | Project Detailed 2014 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 97,852 | 97,852 | 0 | Expense | | | | |
| 2015 | 0 | 0 | 0 | 01001 - 8801 | Contractors | 66,400 | | |
| 2016 | 0 | 0 | 0 | 01001 - 8802 | Consultant | 16,210 | | |
| 2017 | 0 | 0 | 0 | 01001 - 8805 | 3% Administration Cost | 2,850 | | |
| 2018 & Beyond | 0 | 0 | 0 | 01001 - 8812 | Contingency | 12,392 | | |
| | 97,852 | 97,852 | 0 | | | Total Expense: | 97,852 | |
| | | | | Revenue | | | | |
| | | | | 61025 - 8844 | Gas Tax Reserve | 97,852 | | |
| | | | | | | Total Revenue: | 97,852 | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2014 | Mar 1, 2014 | Martin Tavares / Melanie Morris | Jamie Bronsema | | | | Jun 30, 2017 | |



Project Summary

| | | | |
|------------------------|------------------------------|-------------------------|------|
| Project Number: | PK-6479-14 | Approval Year: | 2014 |
| Project Title: | Parks Redevelopment Strategy | Scenario Active: | Yes |
| Asset Type: | Studies | TCA: | No |
| Department: | Parks Development | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | City-Wide | | |
| Project Type: | Studies | | |

| | | | | | | | |
|---|----------------------|---------------------------------|------------------------|--------------------------------|------------------------|-----------------------|------------------------|
| Project Description | | | | Project Timelines | | | |
| Further to the recommendations of the Active Together Master Plan the purpose is to identify park redevelopment strategies and facility needs to better assess priorities and develop a planned approach to the repair and replacement of existing park facilities. | | | | Approximately 1 year | | | |
| Scenario Description | | | | Other Dept Impact | | | |
| | | | | | | | |
| Project Forecast | | | | Project Detailed 2014 | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | |
| 2014 | 108,150 | 108,150 | 0 | Expense | | | |
| 2015 | 0 | 0 | 0 | 01001 - 8802 | Consultant | 100,000 | |
| 2016 | 0 | 0 | 0 | 01001 - 8805 | 3% Administration Cost | 3,150 | |
| 2017 | 0 | 0 | 0 | 01001 - 8812 | Contingency | 5,000 | |
| 2018 & Beyond | 0 | 0 | 0 | | | Total Expense: | 108,150 |
| | 108,150 | 108,150 | 0 | Revenue | | | |
| | | | | 50000 - 8843 | Transfer from Taxation | 108,150 | |
| | | | | | | Total Revenue: | 108,150 |
| Related Projects | | | | Operating Budget Impact | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue |
| | | | | 2014 | 0.0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 |
| | | | | ARR: | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date |
| 2014 | Mar 1, 2014 | Martin Tavares / Melanie Morris | Jamie Bronsema | | | | Jun 30, 2015 |



Project Summary

| | | | |
|------------------------|---|-------------------------|------|
| Project Number: | PK-6480-14 | Approval Year: | 2014 |
| Project Title: | Pinegrove Pedestrian Bridge Replacement | Scenario Active: | Yes |
| Asset Type: | Bridges & Structures | TCA: | Yes |
| Department: | Parks Development | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | Ward 2 | | |
| Project Type: | Health & Safety | | |

| | | | | | | | | |
|--|---------------|---------------------------------|-----------------|--|------------------------|----------------|-----------------|------------|
| Project Description | | | | Project Timelines | | | | |
| Replacement of a Pedestrian bridge MS05 including associated works as identified in the 2012 bi-yearly Engineering report. | | | | 1 year Planning and Approvals 1 year Tendering and Construction | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| | | | | Parks and Forestry Operations | | | | |
| Project Forecast | | | | Project Detailed 2014 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 183,242 | 183,242 | 0 | Expense | | | | |
| 2015 | 0 | 0 | 0 | 01001 - 8801 | Contractors | 151,200 | | |
| 2016 | 0 | 0 | 0 | 01001 - 8802 | Consultant | 3,500 | | |
| 2017 | 0 | 0 | 0 | 01001 - 8805 | 3% Administration Cost | 5,337 | | |
| 2018 & Beyond | 0 | 0 | 0 | 01001 - 8812 | Contingency | 23,205 | | |
| | 183,242 | 183,242 | 0 | | | Total Expense: | 183,242 | |
| | | | | Revenue | | | | |
| | | | | 61025 - 8844 | Gas Tax Reserve | 183,242 | | |
| | | | | | | Total Revenue: | 183,242 | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2014 | Mar 1, 2014 | Martin Tavares / Melanie Morris | Jamie Bronsema | | | | Oct 30, 2016 | |



Project Summary

| | | | |
|------------------------|--------------------|-------------------------|------|
| Project Number: | PK-6481-14 | Approval Year: | 2014 |
| Project Title: | Soccer Field Fence | Scenario Active: | Yes |
| Asset Type: | Parks Facilities | TCA: | Yes |
| Department: | Parks Development | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | Ward 1 | | |
| Project Type: | New Infrastructure | | |

| | | | | | | | |
|--|----------------------|---------------------------------|------------------------|--|------------------------|-----------------------|------------------------|
| Project Description | | | | Project Timelines | | | |
| Installation of soccer fencing at various locations including a City permitted field-École La Fontaine. A revised use agreement with the school board will be confirmed as part of the project. Additional fencing for Maple Reservoir Soccer fields including associated works. | | | | 6 months Planning 6 months Tendering and Construction | | | |
| Scenario Description | | | | Other Dept Impact | | | |
| | | | | Parks and Forestry Operations | | | |
| Project Forecast | | | | Project Detailed 2014 | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | |
| 2014 | 71,379 | 71,379 | 0 | Expense | | | |
| 2015 | 0 | 0 | 0 | 01001 - 8801 | Contractors | 60,000 | |
| 2016 | 0 | 0 | 0 | 01001 - 8802 | Consultant | 3,000 | |
| 2017 | 0 | 0 | 0 | 01001 - 8805 | 3% Administration Cost | 2,079 | |
| 2018 & Beyond | 0 | 0 | 0 | 01001 - 8812 | Contingency | 6,300 | |
| | 71,379 | 71,379 | 0 | | | Total Expense: | 71,379 |
| | | | | Revenue | | | |
| | | | | 50000 - 8843 | Transfer from Taxation | 71,379 | |
| | | | | | | Total Revenue: | 71,379 |
| Related Projects | | | | Operating Budget Impact | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue |
| | | | | 2014 | 0.0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 |
| | | | | ARR: | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date |
| 2014 | Mar 1, 2014 | Martin Tavares / Melanie Morris | Jamie Bronsema | | | | Oct 30, 2015 |



Project Summary

| | | | |
|------------------------|--|-------------------------|------|
| Project Number: | PK-6482-14 | Approval Year: | 2014 |
| Project Title: | Vaughan Grove Park - Bocce Court Development | Scenario Active: | Yes |
| Asset Type: | Parks Facilities | TCA: | Yes |
| Department: | Parks Development | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | Ward 2 | | |
| Project Type: | New Infrastructure | | |

| | | | | | | | | |
|---|---------------|---------------------------------|-----------------|--|------------------------|----------------|-----------------|------------|
| Project Description | | | | Project Timelines | | | | |
| Installation of two synthetic lanes as a replacement for the two lanes at adjacent seniors residence. | | | | 4 months Planning 4 months Tendering and Construction | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| | | | | Parks and Forestry Operations | | | | |
| Project Forecast | | | | Project Detailed 2014 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 116,897 | 116,897 | 0 | Expense | | | | |
| 2015 | 0 | 0 | 0 | 01001 - 8801 | Contractors | 101,675 | | |
| 2016 | 0 | 0 | 0 | 01001 - 8802 | Consultant | 1,500 | | |
| 2017 | 0 | 0 | 0 | 01001 - 8805 | 3% Administration Cost | 3,405 | | |
| 2018 & Beyond | 0 | 0 | 0 | 01001 - 8812 | Contingency | 10,317 | | |
| | 116,897 | 116,897 | 0 | | | Total Expense: | 116,897 | |
| | | | | Revenue | | | | |
| | | | | 50000 - 8843 | Transfer from Taxation | 116,897 | | |
| | | | | | | Total Revenue: | 116,897 | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 2,000 | 0 | 2,000 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2014 | Mar 1, 2014 | Martin Tavares / Melanie Morris | Jamie Bronsema | | | | Oct 30, 2015 | |



Project Summary

| | | | |
|------------------------|--|-------------------------|------|
| Project Number: | PK-6483-14 | Approval Year: | 2014 |
| Project Title: | Vaughan Grove Park - Parking Expansion | Scenario Active: | Yes |
| Asset Type: | Parkland Development | TCA: | Yes |
| Department: | Parks Development | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | Ward 2 | | |
| Project Type: | New Infrastructure | | |

| | | | | | | | | |
|---|---------------|---------------------------------|-----------------|--|------------------------|----------------|-----------------|------------|
| Project Description | | | | Project Timelines | | | | |
| Expansion of parking to help accommodate demand adjacent to ball diamonds at the south end of the site. | | | | 6 months Planning 6 months Tendering and Construction | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| | | | | Parks and Forestry Operations and Buildings and Facilities | | | | |
| Project Forecast | | | | Project Detailed 2014 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 204,267 | 204,267 | 0 | Expense | | | | |
| 2015 | 0 | 0 | 0 | 01001 - 8801 | Contractors | 160,450 | | |
| 2016 | 0 | 0 | 0 | 01001 - 8802 | Consultant | 12,000 | | |
| 2017 | 0 | 0 | 0 | 01001 - 8805 | 3% Administration Cost | 5,950 | | |
| 2018 & Beyond | 0 | 0 | 0 | 01001 - 8812 | Contingency | 25,867 | | |
| | 204,267 | 204,267 | 0 | | | Total Expense: | 204,267 | |
| | | | | Revenue | | | | |
| | | | | 50000 - 8843 | Transfer from Taxation | 204,267 | | |
| | | | | | | Total Revenue: | 204,267 | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2014 | Mar 1, 2014 | Martin Tavares / Melanie Morris | Jamie Bronsema | | | | Oct 30, 2015 | |



Project Summary

| | | | |
|------------------------|--|-------------------------|------|
| Project Number: | PK-6487-14 | Approval Year: | 2014 |
| Project Title: | Bob O Link Parkette - Walkway Lighting | Scenario Active: | Yes |
| Asset Type: | Parks Facilities | TCA: | Yes |
| Department: | Parks Development | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | Ward 5 | | |
| Project Type: | New Infrastructure | | |

| | | | | | | | | |
|--|---------------|---------------------------------|-----------------|--|------------------------|----------------|-----------------|------------|
| Project Description | | | | Project Timelines | | | | |
| Addition of lighting to improve visual surveillance. | | | | 6 months Planning 6 months Tendering and Construction | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| | | | | Building and Facilities | | | | |
| Project Forecast | | | | Project Detailed 2014 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 96,305 | 96,305 | 0 | Expense | | | | |
| 2015 | 0 | 0 | 0 | 01001 - 8801 | Contractors | 80,000 | | |
| 2016 | 0 | 0 | 0 | 01001 - 8802 | Consultant | 5,000 | | |
| 2017 | 0 | 0 | 0 | 01001 - 8805 | 3% Administration Cost | 2,805 | | |
| 2018 & Beyond | 0 | 0 | 0 | 01001 - 8812 | Contingency | 8,500 | | |
| | 96,305 | 96,305 | 0 | | | Total Expense: | 96,305 | |
| | | | | Revenue | | | | |
| | | | | 50000 - 8843 | Transfer from Taxation | 96,305 | | |
| | | | | | | Total Revenue: | 96,305 | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2014 | Mar 1, 2014 | Martin Tavares / Melanie Morris | Jamie Bronsema | | | | Jun 30, 2015 | |



Project Summary

| | | | |
|------------------------|-----------------------------------|-------------------------|------|
| Project Number: | PK-6488-14 | Approval Year: | 2014 |
| Project Title: | King High Park - Pathway Lighting | Scenario Active: | Yes |
| Asset Type: | Parks Facilities | TCA: | Yes |
| Department: | Parks Development | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | Ward 5 | | |
| Project Type: | New Infrastructure | | |

| | | | | | | | | |
|--|---------------|---------------------------------|-----------------|--|------------------------|----------------|-----------------|------------|
| Project Description | | | | Project Timelines | | | | |
| Addition of lighting to improve visual surveillance. | | | | 6 months Planning 6 months Tendering and Construction | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| | | | | Building and Facilities | | | | |
| Project Forecast | | | | Project Detailed 2014 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 114,433 | 114,433 | 0 | Expense | | | | |
| 2015 | 0 | 0 | 0 | 01001 - 8801 | Contractors | 95,000 | | |
| 2016 | 0 | 0 | 0 | 01001 - 8802 | Consultant | 6,000 | | |
| 2017 | 0 | 0 | 0 | 01001 - 8805 | 3% Administration Cost | 3,333 | | |
| 2018 & Beyond | 0 | 0 | 0 | 01001 - 8812 | Contingency | 10,100 | | |
| | 114,433 | 114,433 | 0 | | | Total Expense: | 114,433 | |
| | | | | Revenue | | | | |
| | | | | 50000 - 8843 | Transfer from Taxation | 114,433 | | |
| | | | | | | Total Revenue: | 114,433 | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 600 | 0 | 600 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2014 | Mar 1, 2014 | Martin Tavares / Melanie Morris | Jamie Bronsema | | | | Oct 30, 2015 | |



Project Summary

| | | | |
|------------------------|--|-------------------------|------|
| Project Number: | PK-6489-14 | Approval Year: | 2014 |
| Project Title: | Oak Bank Pond - Boardwalk Reconstruction | Scenario Active: | Yes |
| Asset Type: | Parks Facilities | TCA: | Yes |
| Department: | Parks Development | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | Ward 5 | | |
| Project Type: | Infrastructure Replacement | | |

| | | | | | | | | |
|--|---------------|---------------------------------|-----------------|---|------------------------|----------------|-----------------|------------|
| Project Description | | | | Project Timelines | | | | |
| Deteriorating boardwalk is now in need for replacement as identified by Parks Operations. Phase 1 budget for design, engineering etc. Phase 2 Construction following year budget request to include boardwalk works including new railing, gates, benches, trash receptacles, overhead polylines and a do not feed the wildlife pamphlet and associated works. | | | | Year 1 Planning and Design Phase 1 Year 2 Tendering and Construction Phase 2 | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| | | | | Parks and Forestry Operations | | | | |
| Project Forecast | | | | Project Detailed 2014 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 30,591 | 30,591 | 0 | Expense | | | | |
| 2015 | 237,930 | 237,930 | 0 | 01001 - 8802 | Consultant | 27,000 | | |
| 2016 | 0 | 0 | 0 | 01001 - 8805 | 3% Administration Cost | 891 | | |
| 2017 | 0 | 0 | 0 | 01001 - 8812 | Contingency | 2,700 | | |
| 2018 & Beyond | 0 | 0 | 0 | | | Total Expense: | 30,591 | |
| | 268,521 | 268,521 | 0 | Revenue | | | | |
| | | | | 60188 - 8844 | Parks Infra. Reserve | 30,591 | | |
| | | | | | | Total Revenue: | 30,591 | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2014 | Mar 1, 2014 | Martin Tavares / Melanie Morris | Jamie Bronsema | | | | Jun 30, 2016 | |



Project Summary

| | | | |
|------------------------|---|-------------------------|------|
| Project Number: | PK-6490-14 | Approval Year: | 2014 |
| Project Title: | Maple Reservoir Field Conversion to 9V9 | Scenario Active: | Yes |
| Asset Type: | Parks Facilities | TCA: | Yes |
| Department: | Parks Development | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | Ward 1 | | |
| Project Type: | New Infrastructure | | |

| | | | | | | | | |
|---|---------------|---------------------------------|-----------------|--|------------------------|----------------|-----------------|------------|
| Project Description | | | | Project Timelines | | | | |
| Conversion of a mini field to 9v9 including associated works like backstop fencing. | | | | 4 months Planning 4 months Tendering and Construction | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| | | | | | | | | |
| Project Forecast | | | | Project Detailed 2014 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 29,995 | 29,995 | 0 | Expense | | | | |
| 2015 | 0 | 0 | 0 | 01001 - 8801 | Contractors | 25,500 | | |
| 2016 | 0 | 0 | 0 | 01001 - 8802 | Consultant | 1,000 | | |
| 2017 | 0 | 0 | 0 | 01001 - 8805 | 3% Administration Cost | 845 | | |
| 2018 & Beyond | 0 | 0 | 0 | 01001 - 8812 | Contingency | 2,650 | | |
| | 29,995 | 29,995 | 0 | | | Total Expense: | 29,995 | |
| | | | | Revenue | | | | |
| | | | | 50000 - 8843 | Transfer from Taxation | 29,995 | | |
| | | | | | | Total Revenue: | 29,995 | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2014 | Apr 1, 2014 | Martin Tavares / Melanie Morris | Jamie Bronsema | | | | Jun 30, 2015 | |



Project Summary

| | | | |
|------------------------|---|-------------------------|------|
| Project Number: | PK-6492-14 | Approval Year: | 2014 |
| Project Title: | Bindertwine Park - Ball Diamond Backstop and Fence Improvements | Scenario Active: | Yes |
| Asset Type: | Parks Facilities | TCA: | Yes |
| Department: | Parks Development | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | Ward 1 | | |
| Project Type: | New Infrastructure | | |

| | | | | | | | | | |
|---|----------------------|---------------------------------|------------------------|----------------------|---|------------------------|-----------------------|---------------------|--|
| Project Description | | | | | Project Timelines | | | | |
| Replacement and improvements to existing fencing to improve safety. | | | | | 6 months Planning and Design. 6 months Tendering and Construction | | | | |
| Scenario Description | | | | | Other Dept Impact | | | | |
| Project Forecast | | | | | Project Detailed 2014 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | | Object | Description | | Total Amount | |
| 2014 | 162,277 | 162,277 | 0 | | Expense | | | | |
| 2015 | 0 | 0 | 0 | | 01001 - 8801 | Contractors | | 130,000 | |
| 2016 | 0 | 0 | 0 | | 01001 - 8802 | Consultant | | 7,000 | |
| 2017 | 0 | 0 | 0 | | 01001 - 8805 | 3% Administration Cost | | 4,727 | |
| 2018 & Beyond | 0 | 0 | 0 | | 01001 - 8812 | Contingency | | 20,550 | |
| | 162,277 | 162,277 | 0 | | | | Total Expense: | 162,277 | |
| | | | | | Revenue | | | | |
| | | | | | 50000 - 8843 | Transfer from Taxation | | 162,277 | |
| | | | | | | | Total Revenue: | 162,277 | |
| Related Projects | | | | | Operating Budget Impact | | | | |
| | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference | | | | |
| | 2014 | 0.0 | 3,000 | 0 | 3,000 | | | | |
| | 2015 | 0.0 | 0 | 0 | 0 | | | | |
| | 2016 | 0.0 | 0 | 0 | 0 | | | | |
| | 2017 | 0.0 | 0 | 0 | 0 | | | | |
| | 2018 & Beyond | 0.0 | 0 | 0 | 0 | | | | |
| | | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | Completion Date | | | |
| 2014 | Apr 1, 2014 | Martin Tavares / Melanie Morris | Jamie Bronsema | | | Jun 30, 2015 | | | |



Project Summary

| | | | |
|------------------------|-------------------------------|-------------------------|------|
| Project Number: | PO-6700-13 | Approval Year: | 2014 |
| Project Title: | Tree Planting Program-Regular | Scenario Active: | Yes |
| Asset Type: | Parks Facilities | TCA: | No |
| Department: | Parks & Forestry Operations | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | City-Wide | | |
| Project Type: | Infrastructure Replacement | | |

| | | | | | | | | |
|---|---------------|-----------------------|------------------|---|------------------------|----------------|-----------------|------------|
| Project Description | | | | Project Timelines | | | | |
| Planting of new trees to replace trees removed throughout 2013-2016 due to insect, disease, storm damage, vehicular accidents, etc. To maintain the City's Urban Forest Canopy as directed by Council and P&FO's Five Year Plan to increase tree plantings. Projected numbers are based on past 3 year averages | | | | Tree planting takes place annually from May - July and Sept - November. | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| | | | | | | | | |
| Project Forecast | | | | Project Detailed 2014 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 611,030 | 611,030 | 0 | Expense | | | | |
| 2015 | 611,030 | 611,030 | 0 | 01001 - 8801 | Contractors | 539,303 | | |
| 2016 | 611,030 | 611,030 | 0 | 01001 - 8805 | 3% Administration Cost | 17,797 | | |
| 2017 | 611,030 | 611,030 | 0 | 01001 - 8812 | Contingency | 53,930 | | |
| 2018 & Beyond | 0 | 0 | 0 | | | Total Expense: | 611,030 | |
| | 2,444,120 | 2,444,120 | 0 | Revenue | | | | |
| | | | | 50000 - 8843 | Transfer from Taxation | 562,148 | | |
| | | | | 61012-8844 | Tree Replace Reserve | 48,882 | | |
| | | | | | | Total Revenue: | 611,030 | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2012 | May 1, 2014 | Jeffrey Silcox-Childs | Marlon Kallideen | | | | Dec 1, 2017 | |



Project Summary

| | | | |
|------------------------|---|-------------------------|------|
| Project Number: | PO-6717-14 | Approval Year: | 2014 |
| Project Title: | Soccer Field Redevelopment at York Catholic District School Board Locations | Scenario Active: | Yes |
| Asset Type: | Parks Facilities | TCA: | Yes |
| Department: | Parks & Forestry Operations | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | City-Wide | | |
| Project Type: | Infrastructure Replacement | | |

| | | | | | | | | |
|--|---------------|---------------|------------------|---|--------------------------------------|----------------|-----------------|------------|
| Project Description | | | | Project Timelines | | | | |
| Upgrading/Repurposing of 13 Soccer Fields consisting up of mini and 9v9 field sizes are being offered to the city of Vaughan by the York Catholic District School Board as an expansion to our existing field agreement. As per the existing agreement the city would provide the required repairs and maintenance to these field locations in exchange for permitting rights to the field. The demands for soccer fields exceed our availability and this is supported by the Parks & Recreation Active Together Master Plan. | | | | The anticipated project completion would be Q2 - 2014 | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| Recreation department will not realize the revenue opportunities associated with introducing 13 additional soccer fields if capital project is not approved. ARR 205-13 -09 Soccer Field Maintenance approved in 2013. | | | | | | | | |
| Project Forecast | | | | Project Detailed 2014 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 203,940 | 203,940 | 0 | Expense | | | | |
| 2015 | 0 | 0 | 0 | 01001 - 8801 | Contractors | 180,000 | | |
| 2016 | 0 | 0 | 0 | 01001 - 8805 | 3% Administration Cost | 5,940 | | |
| 2017 | 0 | 0 | 0 | 01001 - 8812 | Contingency | 18,000 | | |
| 2018 & Beyond | 0 | 0 | 0 | | | Total Expense: | 203,940 | |
| | 203,940 | 203,940 | 0 | Revenue | | | | |
| | | | | 60188 - 8844 | Parks Infra. Reserve | 203,940 | | |
| | | | | | | Total Revenue: | 203,940 | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | 205-13-09 - Soccer Field Maintenance | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2011 | Apr 1, 2014 | Jason Inwood | Marlon Kallideen | | | | Jun 30, 2014 | |



Project Summary

| | | | |
|------------------------|------------------------------|-------------------------|------|
| Project Number: | PO-6739-13 | Approval Year: | 2014 |
| Project Title: | Tree Replacement Program-EAB | Scenario Active: | Yes |
| Asset Type: | Parks Facilities | TCA: | No |
| Department: | Parks & Forestry Operations | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | City-Wide | | |
| Project Type: | Infrastructure Replacement | | |

| | | | | | | | | |
|--|---------------|-----------------------|------------------|-------------------------|------------------------|----------------|-----------------|------------|
| Project Description | | | | Project Timelines | | | | |
| To replace trees removed throughout 2013 due to Emerald Ash Borer(EAB) infestation. The number of tree replacements is projected to be 500 per year over 20 years as a result of the Emerald Ash Borer (EAB) infestation. The costs are calculated based on 500 trees at \$725 per tree. | | | | | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| | | | | | | | | |
| Project Forecast | | | | Project Detailed 2014 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 417,941 | 417,941 | 0 | Expense | | | | |
| 2015 | 417,941 | 417,941 | 0 | 01001 - 8801 | Contractors | 368,880 | | |
| 2016 | 417,941 | 417,941 | 0 | 01001 - 8805 | 3% Administration Cost | 12,173 | | |
| 2017 | 417,941 | 417,941 | 0 | 01001 - 8812 | Contingency | 36,888 | | |
| 2018 & Beyond | 0 | 0 | 0 | | | Total Expense: | 417,941 | |
| | 1,671,764 | 1,671,764 | 0 | Revenue | | | | |
| | | | | 50000 - 8843 | Transfer from Taxation | 417,941 | | |
| | | | | | | Total Revenue: | 417,941 | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2013 | May 1, 2014 | Jeffrey Silcox-Childs | Marlon Kallideen | | | | Dec 31, 2017 | |



Project Summary

| | | | |
|------------------------|---|-------------------------|------|
| Project Number: | PO-6740-14 | Approval Year: | 2014 |
| Project Title: | Irrigation Central Control System Additions-Various Locations | Scenario Active: | Yes |
| Asset Type: | Parks Facilities | TCA: | Yes |
| Department: | Parks & Forestry Operations | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | City-Wide | | |
| Project Type: | New Equipment | | |

| | | | | | | | | |
|---|---------------|---------------|------------------|-------------------------|------------------------|---------------|-----------------|------------|
| Project Description | | | | Project Timelines | | | | |
| Installation of addition central control equipment at OSA-2 soccer, Sports Village-1 baseball, Maple CC-1 soccer, Le Parc-1 soccer, Dufferin District Park-2 soccer fields, St Elizabeth-1 soccer, Benjamin Vaughan-1 soccer & 1 baseball. Installation of Central Control system at various locations. | | | | | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| | | | | | | | | |
| Project Forecast | | | | Project Detailed 2014 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 129,000 | 129,000 | 0 | Expense | | | | |
| 2015 | 0 | 0 | 0 | 01001 - 8801 | Contractors | 25,500 | | |
| 2016 | 0 | 0 | 0 | 01001 - 8802 | Consultant | 7,700 | | |
| 2017 | 0 | 0 | 0 | 01001 - 8805 | 3% Administration Cost | 3,800 | | |
| 2018 & Beyond | 0 | 0 | 0 | 01001 - 8807 | Furniture & Equipment | 92,000 | | |
| | 129,000 | 129,000 | 0 | | Total Expense: | 129,000 | | |
| | | | | Revenue | | | | |
| | | | | 50000 - 8843 | Transfer from Taxation | 129,000 | | |
| | | | | | Total Revenue: | 129,000 | | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2012 | Apr 2, 2014 | Jason Inwood | Marlon Kallideen | | | | Dec 31, 2014 | |



Project Summary

| | | | |
|------------------------|------------------------------------|-------------------------|------|
| Project Number: | PO-6746-15 | Approval Year: | 2014 |
| Project Title: | Fence Repair & Replacement Program | Scenario Active: | Yes |
| Asset Type: | Parks Facilities | TCA: | Yes |
| Department: | Parks & Forestry Operations | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | City-Wide | | |
| Project Type: | Infrastructure Replacement | | |

| | | | | | | | | |
|--|---------------|-----------------------|------------------|--|------------------------|----------------|-----------------|------------|
| Project Description | | | | Project Timelines | | | | |
| As City owned and maintained fences deteriorate and age, they are identified for repair & replacement as per the department replacement strategy and evaluation/ranking program. City owned & maintained fences are located throughout Vaughan on municipal and regional R.O.W.'s. In 2014, 1295 Lm of fencing have been identified for repair and/or replacement. | | | | Work takes place between April and December. | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| | | | | | | | | |
| Project Forecast | | | | Project Detailed 2014 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 373,983 | 373,983 | 0 | Expense | | | | |
| 2015 | 418,000 | 418,000 | 0 | 01001 - 8801 | Contractors | 345,800 | | |
| 2016 | 140,400 | 140,400 | 0 | 01001 - 8805 | 3% Administration Cost | 10,893 | | |
| 2017 | 114,963 | 114,963 | 0 | 01001 - 8812 | Contingency | 17,290 | | |
| 2018 & Beyond | 0 | 0 | 0 | | | Total Expense: | 373,983 | |
| | 1,047,346 | 1,047,346 | 0 | Revenue | | | | |
| | | | | 60188 - 8844 | Parks Infra. Reserve | 373,983 | | |
| | | | | | | Total Revenue: | 373,983 | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2013 | Apr 1, 2014 | Jeffrey Silcox-Childs | Marlon Kallideen | | | | Dec 1, 2017 | |



Project Summary

| | | | |
|------------------------|-----------------------------|-------------------------|------|
| Project Number: | PO-6749-14 | Approval Year: | 2014 |
| Project Title: | No Smoking By-Law Signs | Scenario Active: | Yes |
| Asset Type: | Parks Facilities | TCA: | Yes |
| Department: | Parks & Forestry Operations | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | City-Wide | | |
| Project Type: | Health & Safety | | |

| | | | | | | | | |
|--|----------------------|----------------------|------------------------|---|------------------------|-----------------------|------------------------|-------------------|
| Project Description | | | | Project Timelines | | | | |
| The installation of approximately 2000 by-law # 84-2012 signs for the new no smoking by-law at sports fields, basketball/tennis/bocce courts, skate parks, playgrounds and city buildings across the City of Vaughan. Council passed the new by-law in May 2012 and signage is required to ensure compliance within parks across the city. | | | | The anticipated project completion would be Q4 - 2014 | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| | | | | | | | | |
| Project Forecast | | | | Project Detailed 2014 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 54,075 | 54,075 | 0 | Expense | | | | |
| 2015 | 0 | 0 | 0 | 01001 - 8801 | Contractors | 47,727 | | |
| 2016 | 0 | 0 | 0 | 01001 - 8805 | 3% Administration Cost | 1,575 | | |
| 2017 | 0 | 0 | 0 | 01001 - 8812 | Contingency | 4,773 | | |
| 2018 & Beyond | 0 | 0 | 0 | | | Total Expense: | 54,075 | |
| | 54,075 | 54,075 | 0 | Revenue | | | | |
| | | | | 50000 - 8843 | Transfer from Taxation | 54,075 | | |
| | | | | | | Total Revenue: | 54,075 | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2013 | Apr 1, 2014 | Jason Inwood | Marlon Kallideen | | | | Dec 31, 2014 | |



Project Summary

| | | | |
|------------------------|-----------------------------|-------------------------|------|
| Project Number: | PO-6750-14 | Approval Year: | 2014 |
| Project Title: | Park and Walkway Fencing | Scenario Active: | Yes |
| Asset Type: | Parks Facilities | TCA: | Yes |
| Department: | Parks & Forestry Operations | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | Ward 2 | | |
| Project Type: | New Infrastructure | | |

| | | | | | | | | |
|---|---------------|---------------|------------------|---|------------------------|----------------|-----------------|------------|
| Project Description | | | | Project Timelines | | | | |
| Installation of decorative fencing on Look out point in Sonoma Heights Park and along the walkways at Humberwood Gate and Tall grass Trail including gates. | | | | The anticipated project completion would be Q4 - 2014 | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| | | | | | | | | |
| Project Forecast | | | | Project Detailed 2014 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 39,655 | 39,655 | 0 | Expense | | | | |
| 2015 | 0 | 0 | 0 | 01001 - 8801 | Contractors | 35,000 | | |
| 2016 | 0 | 0 | 0 | 01001 - 8805 | 3% Administration Cost | 1,155 | | |
| 2017 | 0 | 0 | 0 | 01001 - 8812 | Contingency | 3,500 | | |
| 2018 & Beyond | 0 | 0 | 0 | | | Total Expense: | 39,655 | |
| | 39,655 | 39,655 | 0 | Revenue | | | | |
| | | | | 50000 - 8843 | Transfer from Taxation | 39,655 | | |
| | | | | | | Total Revenue: | 39,655 | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2013 | Apr 1, 2014 | Jason Inwood | Marlon Kallideen | | | | Dec 31, 2014 | |



Project Summary

| | | | |
|------------------------|-----------------------------|-------------------------|------|
| Project Number: | PO-6753-14 | Approval Year: | 2014 |
| Project Title: | CTS Mobile Handheld Program | Scenario Active: | Yes |
| Asset Type: | Equipment - New | TCA: | Yes |
| Department: | Parks & Forestry Operations | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | City-Wide | | |
| Project Type: | Technology | | |

| | | | | | | | | |
|---|----------------------|-----------------------|------------------------|--|------------------------|----------------------|------------------------|-------------------|
| Project Description | | | | Project Timelines | | | | |
| 2014 - Consulting and design component to clearly define the department needs, and determine optimal solution for a mobile software application & hardware to allow staff to access CTS work orders in the field. 2015 - Conduct a pilot project and initiate inventory data collection. 2015 - implement new mobile application. All worked performed within the P&FO Dept. and specifically within Forestry is completed through our CTS work order system. In an effort to be efficient and accurate, a mobile device is required to allow staff to access and update CTS work orders directly in the field. | | | | Consulting and design: 2014, Pilot Project: 2015, Implementation: 2016 | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| | | | | ITM | | | | |
| Project Forecast | | | | Project Detailed 2014 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 30,900 | 30,900 | 0 | Expense | | | | |
| 2015 | 157,220 | 157,220 | 0 | 01001 - 8802 | Consultant | 30,000 | | |
| 2016 | 157,220 | 157,220 | 0 | 01001 - 8805 | 3% Administration Cost | 900 | | |
| 2017 | 0 | 0 | 0 | Total Expense: | | | 30,900 | |
| 2018 & Beyond | 0 | 0 | 0 | Revenue | | | | |
| | 345,340 | 345,340 | 0 | 50000 - 8843 | Transfer from Taxation | 30,900 | | |
| | | | | Total Revenue: | | | 30,900 | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2014 | Mar 3, 2014 | Jeffery Silcox-Childs | Marlon Kallideen | | | | Dec 16, 2016 | |



Project Summary

| | | | |
|------------------------|---|-------------------------|------|
| Project Number: | PO-6754-13 | Approval Year: | 2014 |
| Project Title: | Parks Concrete Walkway Repairs/Replacements | Scenario Active: | Yes |
| Asset Type: | Sidewalks, Pathways & Guiderails | TCA: | Yes |
| Department: | Parks & Forestry Operations | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | City-Wide | | |
| Project Type: | Infrastructure Replacement | | |

| | | | | | | | | |
|--|---------------|---------------|------------------|---|------------------------|----------------|-----------------|------------|
| Project Description | | | | Project Timelines | | | | |
| Repair and replacement of concrete walkways in parks as identified annually. Walkways which have cracked or heaved represent a significant hazard to park users. In 2013 1750m2 of walkway has been identified for repair/replacement in 2014. | | | | Work will commence in May/June 2014 and be completed by Nov 2014 (On going until 2017). | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| | | | | | | | | |
| Project Forecast | | | | Project Detailed 2014 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 237,930 | 237,930 | 0 | Expense | | | | |
| 2015 | 237,930 | 237,930 | 0 | 01001 - 8801 | Contractors | 220,000 | | |
| 2016 | 216,300 | 216,300 | 0 | 01001 - 8805 | 3% Administration Cost | 6,930 | | |
| 2017 | 216,300 | 216,300 | 0 | 01001 - 8812 | Contingency | 11,000 | | |
| 2018 & Beyond | 0 | 0 | 0 | | | Total Expense: | 237,930 | |
| | 908,460 | 908,460 | 0 | Revenue | | | | |
| | | | | 60188 - 8844 | Parks Infra. Reserve | 237,930 | | |
| | | | | | | Total Revenue: | 237,930 | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2013 | May 1, 2014 | Jason Inwood | Marlon Kallideen | | | | Nov 7, 2017 | |



Project Summary

| | | | |
|------------------------|---------------------------------------|-------------------------|------|
| Project Number: | PW-2013-07 | Approval Year: | 2014 |
| Project Title: | Street Light Pole Replacement Program | Scenario Active: | Yes |
| Asset Type: | Streetlights | TCA: | Yes |
| Department: | Public Works - Operations | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | City-Wide | | |
| Project Type: | Infrastructure Replacement | | |

| | | | | | | | | |
|--|---------------|---------------|-----------------|-------------------------|------------------------|----------------|-----------------|------------|
| Project Description | | | | Project Timelines | | | | |
| Replacement of damaged/deficient street light poles and associated components and/or wiring where required. The City's Streetlight Maintenance contractor inspects and inventories the streetlighting system, determining the condition of the poles. From this report, the poles in poor condition are replaced. Since 2010 we have replaced 566 poles, approximately 162 poles per year. | | | | | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| | | | | | | | | |
| Project Forecast | | | | Project Detailed 2014 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 309,000 | 309,000 | 0 | Expense | | | | |
| 2015 | 309,000 | 309,000 | 0 | 01001 - 8801 | Contractors | 300,000 | | |
| 2016 | 309,000 | 309,000 | 0 | 01001 - 8805 | 3% Administration Cost | 9,000 | | |
| 2017 | 309,000 | 309,000 | 0 | | | Total Expense: | 309,000 | |
| 2018 & Beyond | 0 | 0 | 0 | Revenue | | | | |
| | 1,236,000 | 1,236,000 | 0 | 50000 - 8843 | Transfer from Taxation | 309,000 | | |
| | | | | | | Total Revenue: | 309,000 | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2007 | Jan 2, 2013 | Robert Meek | Brian Anthony | | | | Dec 29, 2017 | |



Project Summary

| | | | |
|------------------------|--|-------------------------|------|
| Project Number: | PW-2035-11 | Approval Year: | 2014 |
| Project Title: | Curb and Sidewalk Repair & Replacement | Scenario Active: | Yes |
| Asset Type: | Sidewalks, Pathways & Guiderails | TCA: | Yes |
| Department: | Public Works - Operations | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | City-Wide | | |
| Project Type: | Infrastructure Replacement | | |

| | | | | | | | |
|---|----------------------|----------------------|------------------------|--------------------------------|--------------------|-----------------------|------------------------|
| Project Description | | | | Project Timelines | | | |
| The annual curb and sidewalk repair & replacement program involves the removal and replacement of damaged sections of curbs and sidewalks, Citywide. Continuing program that results in reduced claims for trip and falls, and maintains the City's infrastructure. All assumed sidewalks were captured during our 2012 Inventory Assessment program. As required under the province's Minimum Maintenance Standards a complete sidewalk inventory assessment must be undertaken each year. | | | | | | | |
| Scenario Description | | | | Other Dept Impact | | | |
| Increased funding is required over time to address growth and meet the inspection, repair and replacement program. | | | | | | | |
| Project Forecast | | | | Project Detailed 2014 | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | |
| 2014 | 1,600,000 | 1,600,000 | 0 | Expense | | | |
| 2015 | 1,700,000 | 1,700,000 | 0 | 01001 - 8801 | Contractors | | 1,600,000 |
| 2016 | 1,800,000 | 1,800,000 | 0 | | | Total Expense: | 1,600,000 |
| 2017 | 1,900,000 | 1,900,000 | 0 | Revenue | | | |
| 2018 & Beyond | 0 | 0 | 0 | 61025 - 8844 | Gas Tax Reserve | | 1,600,000 |
| | 7,000,000 | 7,000,000 | 0 | | | Total Revenue: | 1,600,000 |
| Related Projects | | | | Operating Budget Impact | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue |
| | | | | 2014 | 0.0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 |
| | | | | ARR: | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date |
| 2011 | May 10, 2013 | Jeff Johnston | Brian Anthony | | | | Nov 30, 2017 |



Project Summary

| | | | |
|------------------------|---------------------------------|-------------------------|------|
| Project Number: | PW-2052-14 | Approval Year: | 2014 |
| Project Title: | Road Patrol Hardware & Software | Scenario Active: | Yes |
| Asset Type: | Technology Infrastructure | TCA: | No |
| Department: | Public Works - Operations | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | City-Wide | | |
| Project Type: | Technology | | |

| | | | | | | | | |
|---|---------------|---------------|-----------------|--|------------------------|---------------|-----------------|------------|
| Project Description | | | | Project Timelines | | | | |
| Road patrol hardware and software | | | | Road patrol hardware and software minimizes paper work in the field and enables staff to generate work orders while on patrol. This technology contributes to the City's compliance with Ontario Regulation No. 239, Minimum Maintenance Standards for Roadways. | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| This project was originally created under PW-2043-11 but now is separated into 4 different projects | | | | Information Technology Department | | | | |
| Project Forecast | | | | Project Detailed 2014 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 25,800 | 25,800 | 0 | Expense | | | | |
| 2015 | 0 | 0 | 0 | 01001 - 8801 | Contractors | 25,000 | | |
| 2016 | 0 | 0 | 0 | 01001 - 8805 | 3% Administration Cost | 800 | | |
| 2017 | 0 | 0 | 0 | | Total Expense: | 25,800 | | |
| 2018 & Beyond | 0 | 0 | 0 | Revenue | | | | |
| | 25,800 | 25,800 | 0 | 50000 - 8843 | Transfer from Taxation | 25,800 | | |
| | | | | | Total Revenue: | 25,800 | | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2012 | May 14, 2014 | | Brian Anthony | | | | Nov 30, 2014 | |



Project Summary

| | | | |
|------------------------|--|-------------------------|------|
| Project Number: | PW-2054-14 | Approval Year: | 2014 |
| Project Title: | Environmental Assessment for a new works yard - west portion of the City | Scenario Active: | Yes |
| Asset Type: | Land Acquisition | TCA: | Yes |
| Department: | Public Works - Operations | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | Ward 2 | | |
| Project Type: | Growth/Development | | |

| | | | | | | | | |
|---|---|---------------|------------|--|---------------------------|---------------|-----------------|------------|
| Project Description | | | | Project Timelines | | | | |
| Due to the City's growth, and the fact that the Woodbridge yard cannot be expanded due to physical property limitations, there is a need to build a new works yard in the west portion of the City. | | | | For the new west works yard, numerous tests/studies would need to be completed to determine the potential impact on the surrounding environment (e.g. noise, air, traffic, storm water and archeological). There is also a requirement for public consultations to discuss the proposed projects. The cost of the EA could vary depending on the details of the site. Issues affecting cost could include proximity to or impact on sensitive land features, need for specialized sub-consultant services and need for approval permits. | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| | | | | | | | | |
| Project Forecast | | | | Project Detailed 2014 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 180,250 | 180,250 | 0 | Expense | | | | |
| 2015 | 0 | 0 | 0 | 01001 - 8802 | Consultant | 175,000 | | |
| 2016 | 0 | 0 | 0 | 01001 - 8805 | 3% Administration Cost | 5,250 | | |
| 2017 | 0 | 0 | 0 | Total Expense: | | | 180,250 | |
| 2018 & Beyond | 0 | 0 | 0 | Revenue | | | | |
| | 180,250 | 180,250 | 0 | 41090 - 8820 | City Wide DC - Fleet/P.W. | 162,225 | | |
| | | | | 50000 - 8843 | Transfer from Taxation | 18,025 | | |
| | | | | Total Revenue: | | | 180,250 | |
| Related Projects | | | | Operating Budget Impact | | | | |
| Which Follow | Project Description | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| PW-2064-15 | New Works Yard - West portion of the City | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | | Project Sponsor | | | Completion Date | |
| 2013 | Jan 1, 2014 | Jeff Johnston | | Brian Anthony | | | Dec 1, 2015 | |



Project Summary

| | | | |
|------------------------|------------------------------|-------------------------|------|
| Project Number: | PW-2057-14 | Approval Year: | 2014 |
| Project Title: | Dome Doors | Scenario Active: | Yes |
| Asset Type: | Other Buildings & Facilities | TCA: | Yes |
| Department: | Public Works - Operations | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | City-Wide | | |
| Project Type: | Legal/Regulatory | | |

| | | | | | | | | |
|--|---------------|---------------|-----------------|---|------------------------|----------------|-----------------|------------|
| Project Description | | | | Project Timelines | | | | |
| Install two 18'x22' universal mount strip doors on two existing salt domes located at Dufferin Yard and JOC. The doors will provide security for salt product stored at the remote locations, protect salt from the elements to reduce leaching of liquid salt brine into the environment and prevent entry by wildlife. These measures support the City's Salt Management Plan and compliance with regulations falling under the Canadian Environmental Protection Act, Clean Water Act, Ontario Water Resources Act and The Fisheries Act. | | | | Two domes per year (4 doors). Target installation for September 2014. | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| Installing dome doors provides a security measure and supports legislation prohibiting the release of contaminants that are confirmed hazardous to the environment. | | | | Building & Facilities | | | | |
| Project Forecast | | | | Project Detailed 2014 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 38,625 | 38,625 | 0 | Expense | | | | |
| 2015 | 38,625 | 38,625 | 0 | 01001 - 8801 | Contractors | 37,500 | | |
| 2016 | 0 | 0 | 0 | 01001 - 8805 | 3% Administration Cost | 1,125 | | |
| 2017 | 0 | 0 | 0 | | | Total Expense: | 38,625 | |
| 2018 & Beyond | 0 | 0 | 0 | Revenue | | | | |
| | 77,250 | 77,250 | 0 | 50000 - 8843 | Transfer from Taxation | 38,625 | | |
| | | | | | | Total Revenue: | 38,625 | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 500 | 0 | 500 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2013 | Apr 1, 2014 | Jeff Johnston | Brian Anthony | | | | Sep 1, 2015 | |



Project Summary

| | | | |
|------------------------|---|-------------------------|------|
| Project Number: | PW-2061-14 | Approval Year: | 2014 |
| Project Title: | Woodbridge Yard Humber River Rehabilitation | Scenario Active: | Yes |
| Asset Type: | Public Works & Admin. Buildings | TCA: | No |
| Department: | Public Works - Operations | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | Ward 2 | | |
| Project Type: | Legal/Regulatory | | |

| | | | | | | | | |
|---|----------------------|----------------------|------------------------|---|------------------------|-----------------------|------------------------|-------------------|
| Project Description | | | | Project Timelines | | | | |
| In conjunction with the TRCA and MNR planned rehabilitation to the eroding bank of the Humber River that is currently threaten the Woodbridge Yard and Salt Dome structure. Environmental Assessment is currently scheduled for September 2012, permits have been requested for MNR as the area involves an endangered species (Redside Dace minnow). Work is anticipated for late 2013 and is imperative to protect the yard and structures. | | | | Time sensitive within the allowable parameters for Water work and permit restriction. Before September 15, 2014 | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| | | | | Building & Facilities Parks Operations | | | | |
| Project Forecast | | | | Project Detailed 2014 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 195,700 | 195,700 | 0 | Expense | | | | |
| 2015 | 0 | 0 | 0 | 01001 - 8801 | Contractors | 190,000 | | |
| 2016 | 0 | 0 | 0 | 01001 - 8805 | 3% Administration Cost | 5,700 | | |
| 2017 | 0 | 0 | 0 | | | Total Expense: | 195,700 | |
| 2018 & Beyond | 0 | 0 | 0 | Revenue | | | | |
| | 195,700 | 195,700 | 0 | 50000 - 8843 | Transfer from Taxation | 195,700 | | |
| | | | | | | Total Revenue: | 195,700 | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2014 | Jun 1, 2014 | Jeff Johnston | Brian Anthony | | | | Sep 15, 2014 | |



Project Summary

| | | |
|------------------------|--|-----------------------------|
| Project Number: | PW-2062-14 | |
| Project Title: | Works Yard Improvements(JOC-Dufferin-Woodbridge Yards) | |
| Asset Type: | Public Works & Admin. Buildings | |
| Department: | Public Works - Operations | |
| Budget Year: | 2014 | Approval Year: 2014 |
| Scenario Name: | Main | Scenario Active: Yes |
| Project Stage: | Manager of Capital | TCA: Yes |
| Regions: | City-Wide | |
| Project Type: | Infrastructure Replacement | |

| | | | | | | | | |
|---|---------------|---------------|-----------------|--|------------------------|----------------|-----------------|------------|
| Project Description | | | | Project Timelines | | | | |
| Remove and replace deteriorating concrete cribbing blocks, base asphalt and or concrete. Improve the storage structures for the stockpiled materials (Granular stones-sweeping materials, etc...) | | | | July 2014. City staff will perform work. | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| | | | | | | | | |
| Project Forecast | | | | Project Detailed 2014 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 25,750 | 25,750 | 0 | Expense | | | | |
| 2015 | 0 | 0 | 0 | 01001 - 8805 | 3% Administration Cost | 750 | | |
| 2016 | 0 | 0 | 0 | 01001 - 8808 | Miscellaneous Costs | 25,000 | | |
| 2017 | 0 | 0 | 0 | | | Total Expense: | 25,750 | |
| 2018 & Beyond | 0 | 0 | 0 | Revenue | | | | |
| | 25,750 | 25,750 | 0 | 50000 - 8843 | Transfer from Taxation | 25,750 | | |
| | | | | | | Total Revenue: | 25,750 | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2013 | Jul 1, 2014 | Jeff Johnston | Brian Anthony | | | | Aug 1, 2014 | |



Project Summary

| | | | |
|------------------------|-------------------------------------|-------------------------|------|
| Project Number: | PW-2063-13 | Approval Year: | 2014 |
| Project Title: | ICI Water Meter Replacement Program | Scenario Active: | Yes |
| Asset Type: | Equipment - Replacement | TCA: | Yes |
| Department: | Public Works - Operations | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | City-Wide | | |
| Project Type: | Infrastructure Replacement | | |

| | | | | | | | | |
|--|---------------|---------------|-----------------|--|------------------------|---------------|-----------------|------------|
| Project Description | | | | Project Timelines | | | | |
| The City's inventory of industrial, commercial and institutional water meters was exposed to a water meter calibration program. The program identified those water meters that could not be calibrated and need to be replaced. This initiative will see these water meters entirely replaced throughout the system over the next 5 years. | | | | This initiative will see these water meters entirely replaced throughout the system over the next 5 years. | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| | | | | | | | | |
| Project Forecast | | | | Project Detailed 2014 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 206,000 | 206,000 | 0 | Expense | | | | |
| 2015 | 206,000 | 206,000 | 0 | 01001 - 8801 | Contractors | 200,000 | | |
| 2016 | 206,000 | 206,000 | 0 | 01001 - 8805 | 3% Administration Cost | 6,000 | | |
| 2017 | 206,000 | 206,000 | 0 | | Total Expense: | 206,000 | | |
| 2018 & Beyond | 0 | 0 | 0 | Revenue | | | | |
| | 824,000 | 824,000 | 0 | 60180 - 8844 | Water Reserve | 206,000 | | |
| | | | | | Total Revenue: | 206,000 | | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2013 | Jun 1, 2013 | Robert Meek | Brian Anthony | | | | Dec 1, 2017 | |



Project Summary

| | | | |
|------------------------|---|-------------------------|------|
| Project Number: | PW-2066-14 | Approval Year: | 2014 |
| Project Title: | Yard Weigh Scale | Scenario Active: | Yes |
| Asset Type: | Public Works & Admin. Buildings - Equipment | TCA: | Yes |
| Department: | Public Works - Operations | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | City-Wide | | |
| Project Type: | New Equipment | | |

| Project Description | | | | Project Timelines | | | | |
|---|---------------|---------------|-----------------|--|------------------------|----------------|-----------------|------------|
| Purchase of one permanent Yard Weigh Scale for the JOC and one portable set for the satelite yards. Ability to weight all loads in and out of yards. This allows Roads to comply with auditing requirements of corporation. | | | | Target installation for September 2014 | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| | | | | | | | | |
| Project Forecast | | | | Project Detailed 2014 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 128,750 | 128,750 | 0 | Expense | | | | |
| 2015 | 0 | 0 | 0 | 01001 - 8801 | Contractors | 125,000 | | |
| 2016 | 0 | 0 | 0 | 01001 - 8805 | 3% Administration Cost | 3,750 | | |
| 2017 | 0 | 0 | 0 | | | Total Expense: | 128,750 | |
| 2018 & Beyond | 0 | 0 | 0 | Revenue | | | | |
| | 128,750 | 128,750 | 0 | 50000 - 8843 | Transfer from Taxation | 128,750 | | |
| | | | | | | Total Revenue: | 128,750 | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2013 | Sep 1, 2014 | Jeff Johnston | Brian Anthony | | | | Oct 1, 2014 | |



Project Summary

| | | | |
|------------------------|---|-------------------------|------|
| Project Number: | PW-2067-14 | Approval Year: | 2014 |
| Project Title: | Recycling at Designated Canada Post Supermail Boxes | Scenario Active: | Yes |
| Asset Type: | New Initiatives | TCA: | No |
| Department: | Public Works - Operations | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | City-Wide | | |
| Project Type: | New Infrastructure | | |

| | | | | | | | | |
|--|---|---------------|------------|---|--|----------------|---------------|-----------------|
| Project Description | | | | Project Timelines | | | | |
| The purchase and installation of specially designed recycling containers to be placed at designated Canada Post supermail box locations. The intent of these recycling containers is to reduce litter at problematic supermail box location. Approximately 150 locations Citywide. | | | | This Capital Project funding request is submitted in conjunction with a Solid Waste Management (Operating) ARR submission. The Operating ARR deals specifically with the servicing (recycling collection) of these recycling containers. Both funding requests must be approved for this undertaking to be implemented. | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| | | | | | | | | |
| Project Forecast | | | | Project Detailed 2014 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 146,775 | 146,775 | 0 | Expense | | | | |
| 2015 | 0 | 0 | 0 | 01001 - 8801 | Contractors | 127,500 | | |
| 2016 | 0 | 0 | 0 | 01001 - 8802 | Consultant | 15,000 | | |
| 2017 | 0 | 0 | 0 | 01001 - 8805 | 3% Administration Cost | 4,275 | | |
| 2018 & Beyond | 0 | 0 | 0 | | | Total Expense: | 146,775 | |
| | 146,775 | 146,775 | 0 | Revenue | | | | |
| | | | | 50000 - 8843 | Transfer from Taxation | 146,775 | | |
| | | | | | | Total Revenue: | 146,775 | |
| Related Projects | | | | Operating Budget Impact | | | | |
| Which Precede | Project Description | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| PW-2038-11 | Recycling at Designated Can. Post Supermail Boxes | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | 155-TBD-02 - Recyclable paper collection at designated supermail box locations | | | |
| Year Identified | Start Date | Project Owner | | Project Sponsor | | | | Completion Date |
| 2014 | May 1, 2014 | | | | | | | Nov 30, 2014 |



Project Summary

| | | | |
|------------------------|---|-------------------------|------|
| Project Number: | PW-2068-14 | Approval Year: | 2014 |
| Project Title: | Weston/400 & Industrial Park (Dry) Pond | Scenario Active: | Yes |
| Asset Type: | Storm Ponds | TCA: | No |
| Department: | Public Works - Operations | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | Ward 4 | | |
| Project Type: | Established Program | | |

| | | | | | | | |
|---|----------------------|----------------------|------------------------|--------------------------------|--------------------|----------------------|------------------------|
| Project Description | | | | Project Timelines | | | |
| The removal of excessive sediments from these ponds are required to mitigate the impacts of sediment on the downstream receiving watercourse. It is also required to ensure that adequate storage is maintained in the stormwater management facilities at all time, as required by the design. | | | | | | | |
| Scenario Description | | | | Other Dept Impact | | | |
| | | | | | | | |
| Project Forecast | | | | Project Detailed 2014 | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | |
| 2014 | 225,000 | 225,000 | 0 | Expense | | | |
| 2015 | 0 | 0 | 0 | 01001 - 8801 | Contractors | 217,000 | |
| 2016 | 0 | 0 | 0 | 01001 - 8802 | Consultant | 8,000 | |
| 2017 | 0 | 0 | 0 | Total Expense: | | | 225,000 |
| 2018 & Beyond | 0 | 0 | 0 | Revenue | | | |
| | 225,000 | 225,000 | 0 | 61025 - 8844 | Gas Tax Reserve | 225,000 | |
| | | | | Total Revenue: | | | 225,000 |
| Related Projects | | | | Operating Budget Impact | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue |
| | | | | 2014 | 0.0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 |
| | | | | ARR: | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date |
| 2014 | Jul 10, 2014 | Ahmad Eslami | Brian Anthony | | | | Dec 31, 2014 |



Project Summary

| | | | |
|------------------------|---|-------------------------|------|
| Project Number: | PW-2069-14 | Approval Year: | 2014 |
| Project Title: | Four Valley Pond. Storm Water Management Pond #68 | Scenario Active: | Yes |
| Asset Type: | Storm Ponds | TCA: | No |
| Department: | Public Works - Operations | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | Ward 4 | | |
| Project Type: | Established Program | | |

| | | | | | | | | |
|---|---------------|---------------|-----------------|-------------------------|-----------------|----------------|-----------------|------------|
| Project Description | | | | Project Timelines | | | | |
| The removal of excessive sediments from these ponds are required to mitigate the impacts of sediment on the downstream receiving watercourse. It is also required to ensure that adequate storage is maintained in the stormwater management facilities at all time, as required by the design. | | | | | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| | | | | | | | | |
| Project Forecast | | | | Project Detailed 2014 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 300,000 | 300,000 | 0 | Expense | | | | |
| 2015 | 0 | 0 | 0 | 01001 - 8801 | Contractors | 292,000 | | |
| 2016 | 0 | 0 | 0 | 01001 - 8802 | Consultant | 8,000 | | |
| 2017 | 0 | 0 | 0 | | | Total Expense: | 300,000 | |
| 2018 & Beyond | 0 | 0 | 0 | Revenue | | | | |
| | 300,000 | 300,000 | 0 | 61025 - 8844 | Gas Tax Reserve | 300,000 | | |
| | | | | | | Total Revenue: | 300,000 | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2014 | Jul 10, 2014 | Ahmad Eslami | Brian Anthony | | | | Dec 31, 2014 | |



Project Summary

| | | | |
|------------------------|--|-------------------------|------|
| Project Number: | PW-2070-14 | Approval Year: | 2014 |
| Project Title: | English Daisy Court (Dry) Pond. Storm Water Management Pond #114 | Scenario Active: | Yes |
| Asset Type: | Storm Ponds | TCA: | No |
| Department: | Public Works - Operations | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | Ward 4 | | |
| Project Type: | Infrastructure Replacement | | |

| | | | | | | | | |
|---|---------------|---------------|-----------------|-------------------------|-----------------|----------------|-----------------|------------|
| Project Description | | | | Project Timelines | | | | |
| | | | | | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| The removal of excessive sediments from these ponds are required to mitigate the impacts of sediment on the downstream receiving watercourse. It is also required to ensure that adequate storage is maintained in the stormwater management facilities at all time, as required by the design. | | | | | | | | |
| Project Forecast | | | | Project Detailed 2014 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 75,000 | 75,000 | 0 | Expense | | | | |
| 2015 | 0 | 0 | 0 | 01001 - 8801 | Contractors | 67,000 | | |
| 2016 | 0 | 0 | 0 | 01001 - 8802 | Consultant | 8,000 | | |
| 2017 | 0 | 0 | 0 | | | Total Expense: | 75,000 | |
| 2018 & Beyond | 0 | 0 | 0 | Revenue | | | | |
| | 75,000 | 75,000 | 0 | 61025 - 8844 | Gas Tax Reserve | 75,000 | | |
| | | | | | | Total Revenue: | 75,000 | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2014 | | Ahmad Eslami | Brian Anthony | | | | | |



Project Summary

| | | | |
|------------------------|--------------------------------------|-------------------------|------|
| Project Number: | RE-9503-13 | Approval Year: | 2014 |
| Project Title: | Fitness Centre Equipment Replacement | Scenario Active: | Yes |
| Asset Type: | Equipment - Replacement | TCA: | Yes |
| Department: | Recreation | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | City-Wide | | |
| Project Type: | Equipment Replacement | | |

| | | | | | | | | |
|---|---------------|---------------|-----------------|-------------------------|-------------------------|----------------|-----------------|------------|
| Project Description | | | | Project Timelines | | | | |
| Annual equipment replacement program. Ongoing replacement of fitness equipment at all locations. Cardio, weight training equipment and studio cycles. | | | | | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| Equipment replacement at the following fitness centres: APCC, GAWCC, MCC, as well as NTCC which will have been open for 7 years and qualifies for replacement equipment as per Life Cycle estimates (6-8yrs). | | | | | | | | |
| Project Forecast | | | | Project Detailed 2014 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 125,100 | 125,100 | 0 | Expense | | | | |
| 2015 | 125,100 | 125,100 | 0 | 01001 - 8805 | 3% Administration Cost | 3,700 | | |
| 2016 | 125,100 | 125,100 | 0 | 01001 - 8807 | Furniture & Equipment | 121,400 | | |
| 2017 | 125,100 | 125,100 | 0 | | | Total Expense: | 125,100 | |
| 2018 & Beyond | 0 | 0 | 0 | Revenue | | | | |
| | 500,400 | 500,400 | 0 | 60010 - 8844 | Pre-B& F Infra. Reserve | 125,100 | | |
| | | | | | | Total Revenue: | 125,100 | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2010 | Apr 30, 2013 | Paul Compton | Mary Reali | | | | Dec 31, 2016 | |



Project Summary

| | | | |
|------------------------|--|-------------------------|------|
| Project Number: | RE-9524-14 | Approval Year: | 2014 |
| Project Title: | City Playhouse Technical Equipment Upgrade | Scenario Active: | Yes |
| Asset Type: | Equipment - New | TCA: | No |
| Department: | Recreation | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | Ward 4 | | |
| Project Type: | New Equipment | | |

| | | | | | | | | |
|--|---------------|----------------|-----------------|---|------------------------|---------------|-----------------|------------|
| Project Description | | | | Project Timelines | | | | |
| In order for City Playhouse to remain competitive with surrounding theatres, an investment into Sound and Lighting technical equipment is required. The existing sound equipment is experiencing problems and by upgrading to digital technology the theatre can improve the theatre experience, and also attract new shows and permits. The Lighting equipment has been upgraded over the years, however no changes have been made to the lighting control system. And to better utilize the newer lighting equipment, and upgrade to the console is necessary. By investing in the theatre's technical equipment, the theatre will remain competitive and improve customer experience. | | | | Q2 - RFQ and Purchase Q3/Q4 - Installation | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| An investment into the Theatre's Sound and Lighting technical equipment is required. Specifically for sound: digital sound console, MADI expansion cord and cable. For Lighting: lighting console with monitor, and ETC Source with clamp. | | | | | | | | |
| Project Forecast | | | | Project Detailed 2014 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 22,151 | 22,151 | 0 | Expense | | | | |
| 2015 | 0 | 0 | 0 | 01001 - 8805 | 3% Administration Cost | 615 | | |
| 2016 | 0 | 0 | 0 | 01001 - 8807 | Furniture & Equipment | 20,510 | | |
| 2017 | 0 | 0 | 0 | 01001 - 8812 | Contingency | 1,026 | | |
| 2018 & Beyond | 0 | 0 | 0 | | Total Expense: | 22,151 | | |
| | 22,151 | 22,151 | 0 | Revenue | | | | |
| | | | | 60030 - 8844 | City Playhouse Reserve | 22,151 | | |
| | | | | | Total Revenue: | 22,151 | | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2014 | Apr 1, 2014 | Angela Palermo | Mary Realì | | | | Dec 31, 2014 | |



Project Summary

| | | | |
|------------------------|-------------------------------------|-------------------------|------|
| Project Number: | RE-9525-14 | Approval Year: | 2014 |
| Project Title: | REC User Fee & Pricing Model Update | Scenario Active: | Yes |
| Asset Type: | Studies | TCA: | No |
| Department: | Recreation | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | City-Wide | | |
| Project Type: | Studies | | |

| | | | | | | | | |
|---|---------------|---------------|-----------------|---|------------------------|----------------|-----------------|------------|
| Project Description | | | | Project Timelines | | | | |
| In 2005, the department retained the IBI Group to undertake a costing and pricing study and to prepare a user fee policy that would guide it's annual fee schedule. Since then, dramatic growth and demographic changes have taken place, along with increased market/competition pressures. The policy update will ensure the department is applying a reasonable approach to user fees, ensuring it remains competitive in the marketplace. | | | | Estimated start date of consulting work is Q2 2014, with an estimated completion date of Q4 2014. | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| The department's User Fee and Pricing Policy was presented and approved by Council in late 2005. Eight years have elapsed since the original study was conducted and an update of the study and corresponding fee schedule is warranted. | | | | | | | | |
| Project Forecast | | | | Project Detailed 2014 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 56,650 | 56,650 | 0 | Expense | | | | |
| 2015 | 0 | 0 | 0 | 01001 - 8802 | Consultant | 50,000 | | |
| 2016 | 0 | 0 | 0 | 01001 - 8805 | 3% Administration Cost | 1,650 | | |
| 2017 | 0 | 0 | 0 | 01001 - 8812 | Contingency | 5,000 | | |
| 2018 & Beyond | 0 | 0 | 0 | | | Total Expense: | 56,650 | |
| | 56,650 | 56,650 | 0 | Revenue | | | | |
| | | | | 50000 - 8843 | Transfer from Taxation | 56,650 | | |
| | | | | | | Total Revenue: | 56,650 | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2014 | Apr 1, 2014 | Sunny Bains | Mary Reali | | | | Dec 31, 2014 | |



Project Summary

| | | | |
|------------------------|-----------------------|-------------------------|------|
| Project Number: | RL-0005-13 | Approval Year: | 2014 |
| Project Title: | Land Acquisition Fees | Scenario Active: | Yes |
| Asset Type: | Land Acquisition | TCA: | No |
| Department: | Real Estate | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | City-Wide | | |
| Project Type: | Misc. Land Appraisals | | |

| Project Description | | | | Project Timelines | | | | |
|--|---------------|---------------|-------------------|--|-------------------------|----------------|-----------------|------------|
| "Miscellaneous land acquisition appraisals, cash in lieu (CIL) appraisals and related fees. Park land acquisitions occur during the year which require appraisal and related fees. These acquisitions fall outside of the capital budget process and as a result no budgeted accounts exist when fees are incurred. Also, fees are required for cash in lieu valuation review. A corporate capital project for these acquisition related fees is required and CIL." | | | | Ad Hoc acquisitions appraisals related fees approved by council, and cash in lieu valuation. | | | | |
| | | | | | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| | | | | | | | | |
| Project Forecast | | | | Project Detailed 2014 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 267,800 | 267,800 | 0 | Expense | | | | |
| 2015 | 267,800 | 267,800 | 0 | 01001 - 8804 | Land Costs | 260,000 | | |
| 2016 | 267,800 | 267,800 | 0 | 01001 - 8805 | 3% Administration Cost | 7,800 | | |
| 2017 | 267,800 | 267,800 | 0 | | | Total Expense: | 267,800 | |
| 2018 & Beyond | 0 | 0 | 0 | Revenue | | | | |
| | 1,071,200 | 1,071,200 | 0 | 70020 - 8845 | Recreation Land Reserve | 267,800 | | |
| | | | | | | Total Revenue: | 267,800 | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2012 | Jan 1, 2013 | | Heather A. Wilson | | | | Dec 31, 2016 | |



Project Summary

| | | | |
|------------------------|----------------------------------|-------------------------|------|
| Project Number: | AV-9532-15 | Approval Year: | 2015 |
| Project Title: | Access Vaughan Phase II - Step E | Scenario Active: | Yes |
| Asset Type: | Technology Infrastructure | TCA: | Yes |
| Department: | Access Vaughan | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | City-Wide | | |
| Project Type: | Technology | | |

| | | | | | | | | |
|--|---------------|----------------|-----------------|---|--|----------------|-----------------|------------|
| Project Description | | | | Project Timelines | | | | |
| Expansion of services provided by Access Vaughan for already integrated departments. Access Vaughan will be able to service callers with respect to more general inquiries; reducing the overall need to transfer callers and be better able to provide first call resolution. Benefits & Opportunities for Phase II. Critical Success Factors: Maintain Service Level of 80/20 each month, improved first call resolution for callers, quality assurance reviews and appropriate staffing levels to manage increased call volume and handle time. | | | | The approach for implementation of Phase II has been staggered for each new implementation/expansion over a 5 year period. Access Vaughan Phase II– Step integration with Parks & Forestry Operation. Step B – Integration with Animal Services, Step C – further integration with Enforcement Services, Step D – further integration with Public Works. Step E – further expansion/integration of Access Vaughan services. Access Vaughan Phase II – Step E – further integration will require resources from Information Technology Management. Project commencement Q2, 2017 assuming resources available from respective departments and no technology restraints." | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| | | | | Information Technology Management | | | | |
| Project Forecast | | | | Project Detailed 2015 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 0 | 0 | 0 | Expense | | | | |
| 2015 | 50,500 | 50,500 | 0 | 01001 - 8802 | Consultant | 17,000 | | |
| 2016 | 0 | 0 | 0 | 01001 - 8805 | 3% Administration Cost | 1,500 | | |
| 2017 | 0 | 0 | 0 | 01001 - 8807 | Furniture & Equipment | 32,000 | | |
| 2018 & Beyond | 0 | 0 | 0 | | | Total Expense: | 50,500 | |
| | 50,500 | 50,500 | 0 | Revenue | | | | |
| | | | | 50000 - 8843 | Transfer from Taxation | 50,500 | | |
| | | | | | | Total Revenue: | 50,500 | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | 121-14-01 - Citizen Service Representative | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2014 | Jan 1, 2015 | Brigid LaManna | Joseph Pittari | | | | Nov 1, 2015 | |



Project Summary

| | | | |
|------------------------|---|-------------------------|------|
| Project Number: | BF-8353-15 | Approval Year: | 2015 |
| Project Title: | Splash Pad Controls Automation | Scenario Active: | Yes |
| Asset Type: | Recreation Buildings & Facilities - Equipment | TCA: | Yes |
| Department: | Buildings and Facilities | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | City-Wide | | |
| Project Type: | New Infrastructure | | |

| | | | | | | | | |
|--|----------------------|----------------------|------------------------|--------------------------------|------------------------|-----------------------|------------------------|-------------------|
| Project Description | | | | Project Timelines | | | | |
| The splash pads currently are controlled for timing on and off through a mechanical clock type of controller. Staff are often dispatched to a splash pad location for a variety of maintenance issues such as low water flow, the pad is not operational or not shutting off at the end of the day. It is proposed to install Programmable Logic Controllers that can be remotely monitored by Building and Facilities staff at the JOC. Staff will be able to detect from their desk top the operational state of the splash pad equipment and change the operating characteristics remotely. The computerized equipment will save many man hours in unnecessary visits to the sites for minor issues or changing the operations of the equipment at the buildings. | | | | | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| | | | | | | | | |
| Project Forecast | | | | Project Detailed 2015 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 0 | 0 | 0 | Expense | | | | |
| 2015 | 46,400 | 46,400 | 0 | 01001 - 8801 | Contractors | 45,000 | | |
| 2016 | 0 | 0 | 0 | 01001 - 8805 | 3% Administration Cost | 1,400 | | |
| 2017 | 0 | 0 | 0 | | | Total Expense: | 46,400 | |
| 2018 & Beyond | 0 | 0 | 0 | Revenue | | | | |
| | 46,400 | 46,400 | 0 | 50000 - 8843 | Transfer from Taxation | 46,400 | | |
| | | | | | | Total Revenue: | 46,400 | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2011 | Apr 4, 2015 | Angelo Cioffi | Michael Shatil | | | | Jan 4, 2016 | |



Project Summary

| | | | |
|------------------------|--|-------------------------|------|
| Project Number: | BF-8367-13 | Approval Year: | 2015 |
| Project Title: | Uplands Golf & Ski Centre, Buildings General Capital | Scenario Active: | Yes |
| Asset Type: | Uplands Ski & Golf Facilities | TCA: | Yes |
| Department: | Buildings and Facilities | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | Ward 5 | | |
| Project Type: | Infrastructure Replacement | | |

| | | | | | | | | |
|---|---------------|---------------|-----------------|-------------------------|-------------------------|---------------|-----------------|------------|
| Project Description | | | | Project Timelines | | | | |
| Capital repairs and maintenance pursuant to the Uplands Management Agreement. The City is responsible for the repairs and maintenance of major defects in the structure of the buildings, including the exterior walls and roofs, electrical, mechanical, plumbing, heating, ventilating, air conditioning systems, flooring and tree preservation, etc. The agreement is up for renewal in 2015, and will likely be renewed for another 5 years. | | | | | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| | | | | | | | | |
| Project Forecast | | | | Project Detailed 2015 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 67,000 | 67,000 | 0 | Expense | | | | |
| 2015 | 67,000 | 67,000 | 0 | 01001 - 8801 | Contractors | 65,000 | | |
| 2016 | 67,000 | 67,000 | 0 | 01001 - 8805 | 3% Administration Cost | 2,000 | | |
| 2017 | 0 | 0 | 0 | Total Expense: | | | 67,000 | |
| 2018 & Beyond | 0 | 0 | 0 | Revenue | | | | |
| | 201,000 | 201,000 | 0 | 60196 - 8844 | Uplands Revenue Reserve | 67,000 | | |
| | | | | Total Revenue: | | | 67,000 | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2011 | May 2, 2013 | Angelo Cioffi | Michael Shatil | | | | Dec 29, 2016 | |



Project Summary

| | | | |
|------------------------|-----------------------------------|-------------------------|------|
| Project Number: | BF-8378-15 | Approval Year: | 2015 |
| Project Title: | Carrville Community Centre | Scenario Active: | Yes |
| Asset Type: | Recreation Buildings & Facilities | TCA: | Yes |
| Department: | Buildings and Facilities | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | Ward 4 | | |
| Project Type: | Growth/Development | | |

| | | | | | | | | |
|---|---------------|----------------|------------------|-------------------------|--|----------------|-----------------|------------|
| Project Description | | | | Project Timelines | | | | |
| Community Centre Building - Design (2015) and Construction (2016), identified in the 2013 Development Charge Background Study (initially identified in 2008 DC) for a Community Centre building. Active Together Master Plan identified a complex with two arenas, swimming pool, fitness centre, gymnasium and associated amenities. | | | | | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| As identified and approved in 2013 DC Study appendix E Table 2. | | | | | | | | |
| Project Forecast | | | | Project Detailed 2015 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 0 | 0 | 0 | Expense | | | | |
| 2015 | 3,723,932 | 3,723,932 | 0 | 01001 - 8771 | Transfer to Reserve | 70,932 | | |
| 2016 | 33,515,388 | 33,515,388 | 0 | 01001 - 8802 | Consultant | 3,546,600 | | |
| 2017 | 0 | 0 | 0 | 01001 - 8805 | 3% Administration Cost | 106,400 | | |
| 2018 & Beyond | 0 | 0 | 0 | | | Total Expense: | 3,723,932 | |
| | 37,239,320 | 37,239,320 | 0 | Revenue | | | | |
| | | | | 41100 - 8820 | City Wide DC - Recreation | 3,287,700 | | |
| | | | | 50000 - 8843 | Transfer from Taxation | 436,232 | | |
| | | | | | | Total Revenue: | 3,723,932 | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 9.0 | 515,659 | 0 | 515,659 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | 160-16-02 - Facility Operator I - Block 11 (9) | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2012 | Apr 1, 2015 | Michael Shatil | Marlon Kallideen | | | | Dec 31, 2017 | |



Project Summary

| | | | |
|------------------------|---|-------------------------|------|
| Project Number: | BF-8405-15 | Approval Year: | 2015 |
| Project Title: | Garnet Williams - Renovate Pool Changerooms | Scenario Active: | Yes |
| Asset Type: | Recreation Buildings & Facilities | TCA: | Yes |
| Department: | Buildings and Facilities | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | Ward 5 | | |
| Project Type: | Infrastructure Replacement | | |

| Project Description | | | | Project Timelines | | | | |
|---|---------------|---------------|-----------------|-------------------------|-------------------------|----------------|-----------------|------------|
| Garnet A. Williams Community Centre: Renovate Pool change rooms to provide for a family change room for pool patrons. Increased demand for family change facilities to meet standards for our new facilities. | | | | | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| | | | | | | | | |
| Project Forecast | | | | Project Detailed 2015 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 0 | 0 | 0 | Expense | | | | |
| 2015 | 157,220 | 157,220 | 0 | 01001 - 8801 | Contractors | 152,640 | | |
| 2016 | 0 | 0 | 0 | 01001 - 8805 | 3% Administration Cost | 4,580 | | |
| 2017 | 0 | 0 | 0 | | | Total Expense: | 157,220 | |
| 2018 & Beyond | 0 | 0 | 0 | Revenue | | | | |
| | 157,220 | 157,220 | 0 | 60010 - 8844 | Pre-B& F Infra. Reserve | 157,220 | | |
| | | | | | | Total Revenue: | 157,220 | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2014 | Apr 1, 2015 | Angelo Cioffi | Michael Shatil | | | | Dec 31, 2015 | |



Project Summary

| | | | |
|------------------------|---|-------------------------|------|
| Project Number: | BF-8407-15 | Approval Year: | 2015 |
| Project Title: | Al Palladini Community Centre - East Side - Island - Concrete Curb Replacements | Scenario Active: | Yes |
| Asset Type: | Recreation Buildings & Facilities | TCA: | Yes |
| Department: | Buildings and Facilities | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | Ward 2 | | |
| Project Type: | Infrastructure Replacement | | |

| | | | | | | | | |
|--|---------------|---------------|-----------------|--|-------------------------|----------------|-----------------|------------|
| Project Description | | | | Project Timelines | | | | |
| Remove all concrete island curbs and replace with poured concrete. The islands located in the east parking lot require replacement due to damaging conditions from snow removal and thawing. They are serious trip areas and a Health and safety concern. This was identified by the COV's insurance company as High Priority to remove and replace. | | | | Spring/Summer/Fall - 2800 square feet. | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| Island removal and replacement | | | | | | | | |
| Project Forecast | | | | Project Detailed 2015 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 0 | 0 | 0 | Expense | | | | |
| 2015 | 52,406 | 52,406 | 0 | 01001 - 8801 | Contractors | 50,880 | | |
| 2016 | 0 | 0 | 0 | 01001 - 8805 | 3% Administration Cost | 1,526 | | |
| 2017 | 0 | 0 | 0 | | | Total Expense: | 52,406 | |
| 2018 & Beyond | 0 | 0 | 0 | Revenue | | | | |
| | 52,406 | 52,406 | 0 | 60010 - 8844 | Pre-B& F Infra. Reserve | 52,406 | | |
| | | | | | | Total Revenue: | 52,406 | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2015 | Apr 1, 2015 | Angelo Cioffi | Michael Shatil | | | | Dec 31, 2015 | |



Project Summary

| | | | |
|------------------------|---|-------------------------|------|
| Project Number: | BF-8408-15 | Approval Year: | 2015 |
| Project Title: | Al Palladini Community Centre - Patio Deck Concrete Replacement | Scenario Active: | Yes |
| Asset Type: | Recreation Buildings & Facilities | TCA: | Yes |
| Department: | Buildings and Facilities | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | Ward 2 | | |
| Project Type: | Infrastructure Replacement | | |

| | | | | | | | | |
|--|---------------|---------------|-----------------|-------------------------|-------------------------|----------------|-----------------|------------|
| Project Description | | | | Project Timelines | | | | |
| Remove patio stones/slabs and replace with poured concrete. This patio deck is over 23 years old and has never been replaced. It is located outside of the pool area and was very well used at one time. The winter frost has caused the entire deck area to sink which has resulted in trip hazards. It also prevents adults and children from sunbathing and/or using the area for recreational purposes. There is close to 2200 square feet needs to be replaced. | | | | Spring/Fall | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| Patio deck enhancements | | | | | | | | |
| Project Forecast | | | | Project Detailed 2015 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 0 | 0 | 0 | Expense | | | | |
| 2015 | 39,829 | 39,829 | 0 | 01001 - 8801 | Contractors | 38,669 | | |
| 2016 | 0 | 0 | 0 | 01001 - 8805 | 3% Administration Cost | 1,160 | | |
| 2017 | 0 | 0 | 0 | | | Total Expense: | 39,829 | |
| 2018 & Beyond | 0 | 0 | 0 | Revenue | | | | |
| | 39,829 | 39,829 | 0 | 60010 - 8844 | Pre-B& F Infra. Reserve | 39,829 | | |
| | | | | | | Total Revenue: | 39,829 | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2015 | Apr 1, 2015 | Angelo Cioffi | Michael Shatil | | | | Dec 31, 2015 | |



Project Summary

| | | | |
|------------------------|---|-------------------------|------|
| Project Number: | BF-8410-15 | Approval Year: | 2015 |
| Project Title: | Installation of Fencing to the Indoor Bocce Courts at MCC, FEBCC, DCCC, CCC | | |
| Asset Type: | Recreation Buildings & Facilities | | |
| Department: | Buildings and Facilities | | |
| Budget Year: | 2014 | Scenario Active: | Yes |
| Scenario Name: | Main | TCA: | Yes |
| Project Stage: | Manager of Capital | | |
| Regions: | City-Wide | | |
| Project Type: | New Infrastructure | | |

| | | | | | | | | |
|--|---------------|---------------|-----------------|----------------------------|------------------------|----------------|-----------------|------------|
| Project Description | | | | Project Timelines | | | | |
| Install 4' high extension fencing on the existing fences. Three sections at 70' long with 3 double gates 4' high matching existing fence and material. Repaint new and old fencing to match. The sizes will vary for the other three courts. Possible closing if the fencing is not installed. | | | | Shut down times will vary. | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| | | | | Recreation | | | | |
| Project Forecast | | | | Project Detailed 2015 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 0 | 0 | 0 | Expense | | | | |
| 2015 | 66,950 | 66,950 | 0 | 01001 - 8801 | Contractors | 65,000 | | |
| 2016 | 0 | 0 | 0 | 01001 - 8805 | 3% Administration Cost | 1,950 | | |
| 2017 | 0 | 0 | 0 | | | Total Expense: | 66,950 | |
| 2018 & Beyond | 0 | 0 | 0 | Revenue | | | | |
| | 66,950 | 66,950 | 0 | 50000 - 8843 | Transfer from Taxation | 66,950 | | |
| | | | | | | Total Revenue: | 66,950 | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2013 | Apr 1, 2015 | Angelo Cioffi | Michael Shatil | | | | Dec 31, 2015 | |



Project Summary

| | | | |
|------------------------|---|-------------------------|------|
| Project Number: | BF-8425-15 | Approval Year: | 2015 |
| Project Title: | Al Palladini Community Centre Painting East and West Arenas | Scenario Active: | Yes |
| Asset Type: | Recreation Buildings & Facilities | TCA: | Yes |
| Department: | Buildings and Facilities | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | Ward 2 | | |
| Project Type: | Infrastructure Replacement | | |

| | | | | | | | | |
|--|---------------|---------------|------------|-------------------------|-------------------------|----------------|-----------------|------------|
| Project Description | | | | Project Timelines | | | | |
| Paint both arenas entirely with new color scheme. Rinks have not been painted in many years. Steel beams require regular recoating to prevent corrosion. | | | | Spring/Summer | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| | | | | | | | | |
| Project Forecast | | | | Project Detailed 2015 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 0 | 0 | 0 | Expense | | | | |
| 2015 | 84,460 | 84,460 | 0 | 01001 - 8801 | Contractors | 82,000 | | |
| 2016 | 0 | 0 | 0 | 01001 - 8805 | 3% Administration Cost | 2,460 | | |
| 2017 | 0 | 0 | 0 | | | Total Expense: | 84,460 | |
| 2018 & Beyond | 0 | 0 | 0 | Revenue | | | | |
| | 84,460 | 84,460 | 0 | 60010 - 8844 | Pre-B& F Infra. Reserve | 84,460 | | |
| | | | | | | Total Revenue: | 84,460 | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | | Project Sponsor | | | Completion Date | |
| 2015 | Apr 1, 2015 | Angelo Cioffi | | Michael Shatil | | | Dec 31, 2015 | |



Project Summary

| | | | |
|------------------------|-----------------------------------|-------------------------|------|
| Project Number: | BF-8428-15 | Approval Year: | 2015 |
| Project Title: | JOC - Rooftop Replacements | Scenario Active: | Yes |
| Asset Type: | Recreation Buildings & Facilities | TCA: | Yes |
| Department: | Buildings and Facilities | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | Ward 1 | | |
| Project Type: | Infrastructure Replacement | | |

| | | | | | | | | |
|--|---------------|---------------|-----------------|-------------------------|-------------------------|----------------|-----------------|------------|
| Project Description | | | | Project Timelines | | | | |
| Due to age and frequent breakdowns, these units are becoming very costly to maintain as well as unit downtime resulting in patron/staff discomfort. Unit electrical motors do not meet MEPS (Minimum Efficiency Performance Standards) as set out by Canada's Energy Efficiency Regulations. These units also utilize R22 HCFC refrigerant for the cooling which is in phase out mode as of January 1st, 2010. | | | | Spring/Summer/Fall. | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| | | | | | | | | |
| Project Forecast | | | | Project Detailed 2015 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 0 | 0 | 0 | Expense | | | | |
| 2015 | 61,800 | 61,800 | 0 | 01001 - 8801 | Contractors | 60,000 | | |
| 2016 | 0 | 0 | 0 | 01001 - 8805 | 3% Administration Cost | 1,800 | | |
| 2017 | 0 | 0 | 0 | | | Total Expense: | 61,800 | |
| 2018 & Beyond | 0 | 0 | 0 | Revenue | | | | |
| | 61,800 | 61,800 | 0 | 60010 - 8844 | Pre-B& F Infra. Reserve | 61,800 | | |
| | | | | | | Total Revenue: | 61,800 | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2015 | Apr 1, 2015 | Angelo Cioffi | Michael Shatil | | | | Dec 31, 2015 | |



Project Summary

| | | | |
|------------------------|---|-------------------------|------|
| Project Number: | BF-8429-15 | Approval Year: | 2015 |
| Project Title: | Dufferin Clark Community Centre - Boiler Replacements | Scenario Active: | Yes |
| Asset Type: | Recreation Buildings & Facilities | TCA: | Yes |
| Department: | Buildings and Facilities | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | Ward 5 | | |
| Project Type: | Infrastructure Replacement | | |

| | | | | | | | | |
|--|---------------|---------------|-----------------|-------------------------|-------------------------|---------------|-----------------|------------|
| Project Description | | | | Project Timelines | | | | |
| Unit is original building equipment with efficiencies well below current standards. Breakdowns are getting more frequent and the replacement parts are becoming harder to source making down times longer thus affecting patron/staff comfort and building programs. | | | | Spring/Summer. | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| | | | | | | | | |
| Project Forecast | | | | Project Detailed 2015 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 0 | 0 | 0 | Expense | | | | |
| 2015 | 61,800 | 61,800 | 0 | 01001 - 8801 | Contractors | 60,000 | | |
| 2016 | 0 | 0 | 0 | 01001 - 8805 | 3% Administration Cost | 1,800 | | |
| 2017 | 0 | 0 | 0 | Total Expense: | | | 61,800 | |
| 2018 & Beyond | 0 | 0 | 0 | Revenue | | | | |
| | 61,800 | 61,800 | 0 | 60010 - 8844 | Pre-B& F Infra. Reserve | 61,800 | | |
| | | | | Total Revenue: | | | 61,800 | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2015 | Apr 1, 2015 | Angelo Cioffi | Michael Shatil | | | | Dec 31, 2015 | |



Project Summary

| | | | |
|------------------------|--|-------------------------|------|
| Project Number: | BF-8430-15 | Approval Year: | 2015 |
| Project Title: | Garnet A Williams Community Centre - Boiler Replacements | Scenario Active: | Yes |
| Asset Type: | Recreation Buildings & Facilities | TCA: | Yes |
| Department: | Buildings and Facilities | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | Ward 5 | | |
| Project Type: | Infrastructure Replacement | | |

| | | | | | | | | |
|--|---------------|---------------|-----------------|-------------------------|-------------------------|----------------|-----------------|------------|
| Project Description | | | | Project Timelines | | | | |
| Units are original building equipment. Breakdowns are getting more frequent and the replacement parts are becoming harder to source making down times longer thus affecting scheduled programs and patron/staff comfort. | | | | Spring/Summer. | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| | | | | | | | | |
| Project Forecast | | | | Project Detailed 2015 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 0 | 0 | 0 | Expense | | | | |
| 2015 | 82,400 | 82,400 | 0 | 01001 - 8801 | Contractors | 80,000 | | |
| 2016 | 0 | 0 | 0 | 01001 - 8805 | 3% Administration Cost | 2,400 | | |
| 2017 | 0 | 0 | 0 | | | Total Expense: | 82,400 | |
| 2018 & Beyond | 0 | 0 | 0 | Revenue | | | | |
| | 82,400 | 82,400 | 0 | 60010 - 8844 | Pre-B& F Infra. Reserve | 82,400 | | |
| | | | | | | Total Revenue: | 82,400 | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2015 | Apr 1, 2015 | Angelo Ricci | Michael Shatil | | | | Dec 31, 2015 | |



Project Summary

| | | | |
|------------------------|--------------------------------------|-------------------------|------|
| Project Number: | BF-8431-15 | Approval Year: | 2015 |
| Project Title: | Michael Cranny House - HVAC Upgrades | Scenario Active: | Yes |
| Asset Type: | Recreation Buildings & Facilities | TCA: | Yes |
| Department: | Buildings and Facilities | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | Ward 1 | | |
| Project Type: | Infrastructure Replacement | | |

| Project Description | | | | Project Timelines | | | | |
|--|---------------|---------------|-----------------|-------------------------|------------------------|----------------|-----------------|------------|
| Existing heating system is electric baseboards which is very inefficient. There is no air conditioning capability due to no forced air ductwork. Recommend high efficiency gas furnace with A/C c/w air distribution ductwork. | | | | Spring/Fall. | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| | | | | | | | | |
| Project Forecast | | | | Project Detailed 2015 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 0 | 0 | 0 | Expense | | | | |
| 2015 | 25,750 | 25,750 | 0 | 01001 - 8801 | Contractors | 25,000 | | |
| 2016 | 0 | 0 | 0 | 01001 - 8805 | 3% Administration Cost | 750 | | |
| 2017 | 0 | 0 | 0 | | | Total Expense: | 25,750 | |
| 2018 & Beyond | 0 | 0 | 0 | Revenue | | | | |
| | 25,750 | 25,750 | 0 | 60090 - 8844 | Heritage Reserve | 25,750 | | |
| | | | | | | Total Revenue: | 25,750 | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2015 | Apr 1, 2015 | Angelo Ricci | Michael Shatil | | | | Dec 31, 2015 | |




Project Summary

| | | | |
|------------------------|---|-------------------------|------|
| Project Number: | BF-8432-15 | Approval Year: | 2015 |
| Project Title: | Rosemount Community Centre - Boiler System Upgrades | Scenario Active: | Yes |
| Asset Type: | Recreation Buildings & Facilities | TCA: | Yes |
| Department: | Buildings and Facilities | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | Ward 5 | | |
| Project Type: | Infrastructure Replacement | | |

| | | | | | | | | |
|---|---------------|---------------|-----------------|-------------------------|-------------------------|----------------|-----------------|------------|
| Project Description | | | | Project Timelines | | | | |
| Units are original building equipment and very inefficient. Breakdowns are getting more frequent and the replacement parts are becoming harder to source making down times longer thus affecting scheduled programs and patron/staff comfort. | | | | Spring/Summer. | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| | | | | | | | | |
| Project Forecast | | | | Project Detailed 2015 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 0 | 0 | 0 | Expense | | | | |
| 2015 | 82,400 | 82,400 | 0 | 01001 - 8801 | Contractors | 80,000 | | |
| 2016 | 0 | 0 | 0 | 01001 - 8805 | 3% Administration Cost | 2,400 | | |
| 2017 | 0 | 0 | 0 | | | Total Expense: | 82,400 | |
| 2018 & Beyond | 0 | 0 | 0 | Revenue | | | | |
| | 82,400 | 82,400 | 0 | 60010 - 8844 | Pre-B& F Infra. Reserve | 82,400 | | |
| | | | | | | Total Revenue: | 82,400 | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2015 | Apr 1, 2015 | Angelo Ricci | Michael Shatil | | | | Dec 31, 2015 | |



Project Summary

| | | | | | | | |
|---|----------------------|----------------------|--|-------------------|-------------------------|------------------------|-------------------|
| <div> Project Summary</div> | | | <div><div>Project Number: BF-8436-13</div><div>Project Title: Security Camera & Equipment Replacements</div><div>Asset Type: Equipment - Replacement</div><div>Department: Buildings and Facilities</div><div>Budget Year: 2014</div><div>Scenario Name: Main</div><div>Project Stage: Manager of Capital</div><div>Regions: City-Wide</div><div>Project Type: Equipment Replacement</div></div> <div><div>Approval Year: 2015</div><div>Scenario Active: Yes</div><div>TCA: Yes</div></div> | | | | |
| Project Description | | | Project Timelines | | | | |
| As with all electronic equipment the technology is rapidly changing and constantly improving. Many installations that the City has in place have been there for many years have become outdated and components such as digital recorders that are in constant service simply wear out. In an effort to keep pace with the changing technology and to maintain a reliable inventory of surveillance equipment it is proposed to implement a five year replacement program at selected sites. | | | The funding for this project is requested every two years. | | | | |
| Scenario Description | | | Other Dept Impact | | | | |
| There are many parks, community centers and other buildings that have security cameras and related equipment. | | | | | | | |
| Project Forecast | | | Project Detailed 2015 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | |
| 2014 | 0 | 0 | 0 | Expense | | | |
| 2015 | 87,550 | 87,550 | 0 | 01001 - 8805 | 3% Administration Cost | 2,550 | |
| 2016 | 0 | 0 | 0 | 01001 - 8807 | Furniture & Equipment | 85,000 | |
| 2017 | 0 | 0 | 0 | | Total Expense: | 87,550 | |
| 2018 & Beyond | 0 | 0 | 0 | Revenue | | | |
| | 87,550 | 87,550 | 0 | 60010 - 8844 | Pre-B& F Infra. Reserve | 87,550 | |
| | | | | | Total Revenue: | 87,550 | |
| Related Projects | | | Operating Budget Impact | | | | |
| | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | Completion Date | |
| 2013 | Mar 31, 2013 | Angelo Cioffi | Michael Shatil | | | Dec 31, 2017 | |



Project Summary

| | | | |
|------------------------|---|-------------------------|------|
| Project Number: | BF-8462-15 | Approval Year: | 2015 |
| Project Title: | Father Ermanno Bulfon CC Outdoor Rink-Refrigeration Plant Equipment Replacement | Scenario Active: | Yes |
| Asset Type: | Equipment - Replacement | TCA: | Yes |
| Department: | Buildings and Facilities | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | Ward 2 | | |
| Project Type: | Equipment Replacement | | |

| | | | | | | | | |
|--|---------------|---------------|-----------------|-------------------------|-------------------------|----------------|-----------------|------------|
| Project Description | | | | Project Timelines | | | | |
| Replacement of chiller, condenser, cold brine pump, condenser water pump and compressor cooling jacket pump at Father Ermano Bulfon Outdoor Rink. This equipment has exceeded its life expectancy according to ASHREA 1999 Applications Handbook Service Life Expectancies which disqualifies it from our current Comprehensive Maintenance Agreement for our refrigeration plants throughout the City. New equipment is much more reliable and more efficient and may qualify for OPA grants. | | | | Spring/Summer | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| | | | | | | | | |
| Project Forecast | | | | Project Detailed 2015 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 0 | 0 | 0 | Expense | | | | |
| 2015 | 149,350 | 149,350 | 0 | 01001 - 8801 | Contractors | 145,000 | | |
| 2016 | 0 | 0 | 0 | 01001 - 8805 | 3% Administration Cost | 4,350 | | |
| 2017 | 0 | 0 | 0 | | | Total Expense: | 149,350 | |
| 2018 & Beyond | 0 | 0 | 0 | Revenue | | | | |
| | 149,350 | 149,350 | 0 | 60010 - 8844 | Pre-B& F Infra. Reserve | 149,350 | | |
| | | | | | | Total Revenue: | 149,350 | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2015 | Apr 1, 2015 | Angelo Cioffi | Michael Shatil | | | | Dec 31, 2015 | |



Project Summary

| | | | |
|------------------------|---|-------------------------|------|
| Project Number: | BF-8463-15 | Approval Year: | 2015 |
| Project Title: | Al Palladini CC Refrigeration Plant Equipment Replacement | Scenario Active: | Yes |
| Asset Type: | Equipment - Replacement | TCA: | Yes |
| Department: | Buildings and Facilities | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | Ward 2 | | |
| Project Type: | Equipment Replacement | | |

| Project Description | | | | Project Timelines | | | | |
|---|---------------|---------------|-----------------|-------------------------|-------------------------|----------------|-----------------|------------|
| Replacement of 4 compressors, 2 warm brine pumps, 1 chiller and 2 condensers at Al Palladini CC. This equipment has exceeded its life expectancy according to ASHREA 1999 Applications Handbook Service Life Expectancies which disqualifies it from our current Comprehensive Maintenance Agreement for our refrigeration plants throughout the City. New equipment is much more reliable and more efficient and may qualify for OPA grants. | | | | Spring/Summer | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| | | | | | | | | |
| Project Forecast | | | | Project Detailed 2015 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 0 | 0 | 0 | Expense | | | | |
| 2015 | 334,750 | 334,750 | 0 | 01001 - 8801 | Contractors | 325,000 | | |
| 2016 | 0 | 0 | 0 | 01001 - 8805 | 3% Administration Cost | 9,750 | | |
| 2017 | 0 | 0 | 0 | | | Total Expense: | 334,750 | |
| 2018 & Beyond | 0 | 0 | 0 | Revenue | | | | |
| | 334,750 | 334,750 | 0 | 60010 - 8844 | Pre-B& F Infra. Reserve | 334,750 | | |
| | | | | | | Total Revenue: | 334,750 | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2015 | Apr 1, 2015 | Angelo Cioffi | Michael Shatil | | | | Dec 31, 2015 | |



Project Summary

| | | | |
|------------------------|--|-------------------------|------|
| Project Number: | BY-2518-13 | Approval Year: | 2015 |
| Project Title: | Animal Shelter Lease Hold Improvements | Scenario Active: | Yes |
| Asset Type: | Other Buildings & Facilities | TCA: | No |
| Department: | By-Law & Compliance | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | City-Wide | | |
| Project Type: | Legal/Regulatory | | |

| | | | | | | | | |
|--|---------------|---------------|-----------------|--|-----------------------------|----------------|-----------------|------------|
| Project Description | | | | Project Timelines | | | | |
| Ongoing lease hold improvements costs as per 2010 budget | | | | Animal Shelter was developed through leasehold improvements. The landlord has fronted the cost and is to be repaid over 5 years. | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| 2013 DC Appendix B Items 1.3.3/4 | | | | | | | | |
| Project Forecast | | | | Project Detailed 2015 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 114,400 | 114,400 | 0 | Expense | | | | |
| 2015 | 114,400 | 114,400 | 0 | 01001 - 8802 | Consultant | 111,000 | | |
| 2016 | 0 | 0 | 0 | 01001 - 8805 | 3% Administration Cost | 3,400 | | |
| 2017 | 0 | 0 | 0 | | | Total Expense: | 114,400 | |
| 2018 & Beyond | 0 | 0 | 0 | Revenue | | | | |
| | 228,800 | 228,800 | 0 | 41060 - 8820 | City Wide DC - General Gov. | 39,300 | | |
| | | | | 50000 - 8843 | Transfer from Taxation | 75,100 | | |
| | | | | | | Total Revenue: | 114,400 | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2012 | Apr 1, 2012 | | Rick Girard | | | | Dec 31, 2016 | |



Project Summary

| | | | |
|------------------------|--|-------------------------|------|
| Project Number: | DP-9526-15 | Approval Year: | 2015 |
| Project Title: | Yonge Street / Steeles Corridor Urban Design Streetscape & Open Space Masterplan | Scenario Active: | Yes |
| Asset Type: | Master Plans | TCA: | No |
| Department: | Development Planning | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | Ward 5 | | |
| Project Type: | Growth/Studies | | |

| | | | | | | | | |
|---|----------------------|----------------------|------------------------|---|----------------------------|-----------------------|------------------------|-------------------|
| Project Description | | | | Project Timelines | | | | |
| The Yonge Street / Steeles Corridor Urban Design Streetscape Master Plan will prescribe the layout and detailed design of the public and private streetscape spaces, pedestrian and bicycle connections, public amenities and open spaces, provide criteria for building locations, forms, heights and massing in relation to the public realm. | | | | Spring 2015 start date The plan will create a comprehensive public realm for this area that will provide an attractive framework to promote private sector investment. | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| This Masterplan must be completed to allow for possible cost sharing with the Region under the Municipal Streetscape Partnership Program. (2013 DC Appendix B Item 1.2.14) | | | | Engineering and Parks Development will be key stakeholders in the Study. | | | | |
| Project Forecast | | | | Project Detailed 2015 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 0 | 0 | 0 | Expense | | | | |
| 2015 | 180,000 | 180,000 | 0 | 01001 - 8802 | Consultant | 158,870 | | |
| 2016 | 0 | 0 | 0 | 01001 - 8805 | 3% Administration Cost | 5,243 | | |
| 2017 | 0 | 0 | 0 | 01001 - 8812 | Contingency | 15,887 | | |
| 2018 & Beyond | 0 | 0 | 0 | | | Total Expense: | 180,000 | |
| | 180,000 | 180,000 | 0 | Revenue | | | | |
| | | | | 41010 - 8820 | City Wide DC - Engineering | 162,000 | | |
| | | | | 50000 - 8843 | Transfer from Taxation | 18,000 | | |
| | | | | | | Total Revenue: | 180,000 | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2015 | Jun 1, 2015 | Rob Bayley | Grant Uyeyama | | | | Nov 1, 2016 | |



Project Summary

| | | | |
|------------------------|------------------------------------|-------------------------|------|
| Project Number: | DP-9529-13 | Approval Year: | 2015 |
| Project Title: | Design Review Panel Administration | Scenario Active: | Yes |
| Asset Type: | Department Applications | TCA: | No |
| Department: | Development Planning | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | City-Wide | | |
| Project Type: | Growth/Development | | |

| | | | | | | | | |
|--|----------------------|----------------------|-------------------|--|----------------------------|-----------------------|------------------------|-------------------|
| Project Description | | | | Project Timelines | | | | |
| The Design Review Panel is an advisory group of professionals that provide independent design advise to staff, the applicant and their consultants on all development applications within the VMC, and other areas in the City where urban intensification is taking place. In order to operate a Design Review Panel, it is necessary to include funding in the annual capital budget for administrative support, materials/supplies, meals and travelling expenses of the panel members as each member provides their time on a volunteer basis. | | | | The Design Review Panel is a pilot project that has been approved by City Council to run for a period of 2 years starting October 2011, and the Development Planning Department reports back to Council on what has been accomplished on an annual basis. Staff are very pleased with the results of the Design Review Panel and anticipate that this panel will be approved in the future on a permanent basis. | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| 2013 DC Appendix B Item 1.2.14 | | | | | | | | |
| Project Forecast | | | | Project Detailed 2015 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 0 | 0 | 0 | Expense | | | | |
| 2015 | 20,600 | 20,600 | 0 | 01001 - 8805 | 3% Administration Cost | 600 | | |
| 2016 | 0 | 0 | 0 | 01001 - 8808 | Miscellaneous Costs | 20,000 | | |
| 2017 | 0 | 0 | 0 | | | Total Expense: | 20,600 | |
| 2018 & Beyond | 0 | 0 | 0 | Revenue | | | | |
| | 20,600 | 20,600 | 0 | 41010 - 8820 | City Wide DC - Engineering | 20,394 | | |
| | | | | 50000 - 8843 | Transfer from Taxation | 206 | | |
| | | | | | | Total Revenue: | 20,600 | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | | Project Sponsor | | | Completion Date | |
| 2013 | Jan 1, 2013 | Rob Bayley | | Grant Uyeyama | | | Dec 1, 2013 | |



Project Summary

| | | | |
|------------------------|--|-------------------------|------|
| Project Number: | DP-9536-15 | Approval Year: | 2015 |
| Project Title: | Building Pedestrian Level Wind Study Impact-Software | Scenario Active: | Yes |
| Asset Type: | Studies | TCA: | Yes |
| Department: | Development Planning | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | City-Wide | | |
| Project Type: | Growth/Studies | | |

| | | | | | | | | |
|--|--------------------------------|----------------------|-------------------|---|-----------------------------|----------------------|------------------------|-------------------|
| Project Description | | | | Project Timelines | | | | |
| The Computer Fluid Dynamics (CFD) based software for wind modelling in urban built form design is a computer software tool dedicated to compute natural wind energy and pedestrian wind comfort based on building design, organization and wind characteristics. This software and training provides staff with the tools and technical expertise to better evaluate high-rise development applications related to pedestrian comfort and favourable micro-climate conditions, which may require defending in future OMB hearings. | | | | Spring 2015 start date. In 2010, the City adopted a new Official Plan to guide the City's growth over the next 25 years. The vision for the City included a "vibrant and thriving downtown" in the VMC, which will be a sustainable, pedestrian-friendly, transit oriented urban centre - a hub of social, economic and cultural activity. High quality architecture and public realm are essential components in "City Building". This project initiative will provide staff with the necessary software and training to better implement the City's vision. | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| 2013 DC Appendix B Item 1.2.14 | | | | Numerous City Departments will be stakeholders in the project and their participation will be necessary throughout the process. | | | | |
| Project Forecast | | | | Project Detailed 2015 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 0 | 0 | 0 | Expense | | | | |
| 2015 | 50,000 | 50,000 | 0 | 01001 - 8805 | 3% Administration Cost | 1,500 | | |
| 2016 | 0 | 0 | 0 | 01001 - 8807 | Furniture & Equipment | 48,500 | | |
| 2017 | 0 | 0 | 0 | Total Expense: | | 50,000 | | |
| 2018 & Beyond | 0 | 0 | 0 | Revenue | | | | |
| | 50,000 | 50,000 | 0 | 41060 - 8820 | City Wide DC - General Gov. | 45,000 | | |
| | | | | 50000 - 8843 | Transfer from Taxation | 5,000 | | |
| | | | | Total Revenue: | | 50,000 | | |
| Related Projects | | | | Operating Budget Impact | | | | |
| Which Precede | Project Description | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| PL-9003-07 | Vaughan Official Plan-Planning | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | | | | | |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | | Project Sponsor | | | Completion Date | |
| 2015 | Jan 1, 2015 | Rob Bayley | | Grant Uyeyama | | | Dec 1, 2015 | |



Project Summary

| | | | |
|------------------------|---|-------------------------|------|
| Project Number: | DT-7098-14 | Approval Year: | 2015 |
| Project Title: | Pedestrian and Bicycle Network Implementation Program | Scenario Active: | Yes |
| Asset Type: | Local & Arterial Roads | TCA: | Yes |
| Department: | Develop&Transport Engineering | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | City-Wide | | |
| Project Type: | New Infrastructure | | |

| | | | | | | | | |
|--|---------------|---------------|-----------------|---|----------------------------|---------------|-----------------|------------|
| Project Description | | | | Project Timelines | | | | |
| Construction of cycle facilities on various City roads(approximately 5-10km/year) including pavement markings and signage. Design and consultation of the subsequent year's cycle facilities (approximately 5-10km/year). Install cycle parking on various roads, trails and outside public buildings and schools. | | | | Construction of cycle facilities is estimated in Q2 of 2014/2015/2016. Design to commence with RFP in Q2 of 2014/2015/2016 with consultation in Q3. | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| 2013 DC Appendix H Table 2 Other Transportation Related Works Item 5 | | | | Engineering Services and Public Works to be implementation stakeholders. Bike lanes to be maintained by Engineering Services and Public Works. | | | | |
| Project Forecast | | | | Project Detailed 2015 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 245,140 | 245,140 | 0 | Expense | | | | |
| 2015 | 305,910 | 305,910 | 0 | 01001 - 8801 | Contractors | 178,000 | | |
| 2016 | 246,170 | 246,170 | 0 | 01001 - 8802 | Consultant | 82,000 | | |
| 2017 | 250,000 | 250,000 | 0 | 01001 - 8805 | 3% Administration Cost | 8,910 | | |
| 2018 & Beyond | 0 | 0 | 0 | 01001 - 8808 | Miscellaneous Costs | 9,000 | | |
| | 1,047,220 | 1,047,220 | 0 | 01001 - 8812 | Contingency | 28,000 | | |
| | | | | | Total Expense: | 305,910 | | |
| | | | | Revenue | | | | |
| | | | | 41010 - 8820 | City Wide DC - Engineering | 305,910 | | |
| | | | | | Total Revenue: | 305,910 | | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2013 | Jan 1, 2014 | Selma Hubjer | Andrew Pearce | | | | Nov 30, 2017 | |



Project Summary

| | | | |
|------------------------|---|-------------------------|------|
| Project Number: | DT-7104-13 | Approval Year: | 2015 |
| Project Title: | TMP Education, Promotion, Outreach and Monitoring | Scenario Active: | Yes |
| Asset Type: | New Initiatives | TCA: | No |
| Department: | Develop&Transport Engineering | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | City-Wide | | |
| Project Type: | Growth/Studies | | |

| | | | | | | | | |
|--|---------------|---------------|-----------------|---|----------------------------|----------------|-----------------|------------|
| Project Description | | | | Project Timelines | | | | |
| Project designed to enhance public awareness and understanding of the benefits of sustainable transportation in accordance with Green Directions Vaughan and the Council approved Transportation Master Plan. Programs and activities will include promotional campaigns, materials and Vaughan Cycling Forum . Monitoring to include sustainable transportation(example. modal shift to walking, cycling transit and car-pooling). | | | | All programs and activities to be established following completion of the Vaughan TDM Policy(2013) and TMP Communications Plan(2013). Costs for the overall project will be refined following the completion of these studies in 2013. All programs and activities to be ongoing from 2013-2016. | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| 2013 DC Appendix H Table 2 Other Transportation Related Works Item 5 | | | | Recreation, Parks Development, Engineering Services and Corporate Communications to be stakeholders. | | | | |
| Project Forecast | | | | Project Detailed 2015 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 77,250 | 77,250 | 0 | Expense | | | | |
| 2015 | 77,250 | 77,250 | 0 | 01001 - 8801 | Contractors | 75,000 | | |
| 2016 | 77,250 | 77,250 | 0 | 01001 - 8805 | 3% Administration Cost | 2,250 | | |
| 2017 | 77,250 | 77,250 | 0 | | | Total Expense: | 77,250 | |
| 2018 & Beyond | 0 | 0 | 0 | Revenue | | | | |
| | 309,000 | 309,000 | 0 | 41010 - 8820 | City Wide DC - Engineering | 77,250 | | |
| | | | | | | Total Revenue: | 77,250 | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2013 | Jan 1, 2013 | Selma Hubjer | Andrew Pearce | | | | Dec 31, 2017 | |



Project Summary

| | | | |
|------------------------|---------------------------------|-------------------------|------|
| Project Number: | DT-7108-13 | Approval Year: | 2015 |
| Project Title: | School Travel Planning Measures | Scenario Active: | Yes |
| Asset Type: | New Initiatives | TCA: | Yes |
| Department: | Develop&Transport Engineering | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | City-Wide | | |
| Project Type: | Growth/Development | | |

| | | | | | | | | |
|--|---------------|---------------------------|------------|--|----------------------------|----------------|-----------------|------------|
| Project Description | | | | Project Timelines | | | | |
| School Travel Planning measures for pilot school, including infrastructure improvement to slow traffic, pedestrian improvements, new signs, pavement markings and educational materials. School Travel Planning aims to get more children walking and cycling to/from school which includes the identification of barriers. The top reasons for parents driving their children to school are typically safety issues. The implementation of School Travel Planning measures is identified in the Council approved TMP Action Plan. | | | | Pilot school to be consulted in Q3/ A4 of 2012 and implementation of measures is expected to be completed in Q1/Q2 of 2013. Report to Council with results in Q4 of 2013. 2014 to 2016 will be determined based on the pilot school. | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| 2013 DC Appendix H Table 2 Other Transportation Related Works Item 5 | | | | Engineering Services will be implementing the school Travel Planning measures in coordination with the School Boards, Development Transportation Engineering and Recreation Department. | | | | |
| Project Forecast | | | | Project Detailed 2015 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 51,500 | 51,500 | 0 | Expense | | | | |
| 2015 | 51,500 | 51,500 | 0 | 01001 - 8801 | Contractors | 50,000 | | |
| 2016 | 51,500 | 51,500 | 0 | 01001 - 8805 | 3% Administration Cost | 1,500 | | |
| 2017 | 51,500 | 51,500 | 0 | | | Total Expense: | 51,500 | |
| 2018 & Beyond | 0 | 0 | 0 | Revenue | | | | |
| | 206,000 | 206,000 | 0 | 41010 - 8820 | City Wide DC - Engineering | 51,500 | | |
| | | | | | | Total Revenue: | 51,500 | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | | Project Sponsor | | | Completion Date | |
| 2013 | Jan 1, 2013 | Selma Hubjer/ Lisa Lovery | | Andrew Pearce/ Jack Graziosi | | | Nov 30, 2017 | |



Project Summary

| | | | |
|------------------------|--|-------------------------|------|
| Project Number: | DT-7113-15 | Approval Year: | 2015 |
| Project Title: | Municipal Class EA OPA 637 - Highway 400 Interchange Connections | Scenario Active: | Yes |
| Asset Type: | Studies | TCA: | Yes |
| Department: | Develop&Transport Engineering | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | Ward 1 | | |
| Project Type: | Growth/Studies | | |

| | | | | | | | | |
|--|---------------|---------------|-----------------|---|----------------------------|----------------|-----------------|------------|
| Project Description | | | | Project Timelines | | | | |
| Class Environmental Assessment Study in support of Highway 400 interchange connection(s) as identified in the transportation policies of OPA 637. To serve future Highway 400 North Employment area and new community areas and improve network connectivity and the effectiveness of the existing network. To identify the preferred location, configuration and alignment for the interchange connections which will connect GTA Corridor to the arterial road system. | | | | In accordance with Ontario Municipal Board Minutes of Settlement - PL 100850 dated July 20, 2011 - Schedule "I" to the Amendment No. 637 and Schedule "C" to the Minutes of Settlement. The scope of the Region / City EA and timing will depend upon MTO's response to the City of Vaughan Council Resolution of June 28, 2011 and Stage 2 of the GTA West Corridor EA. The study will be joint study between the City and the Region of York. | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| 2013 DC Appendix H 2008 Carry Over Projects Item 9 | | | | | | | | |
| Project Forecast | | | | Project Detailed 2015 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 0 | 0 | 0 | Expense | | | | |
| 2015 | 247,200 | 247,200 | 0 | 01001 - 8802 | Consultant | 200,000 | | |
| 2016 | 0 | 0 | 0 | 01001 - 8805 | 3% Administration Cost | 7,200 | | |
| 2017 | 0 | 0 | 0 | 01001 - 8812 | Contingency | 40,000 | | |
| 2018 & Beyond | 0 | 0 | 0 | | | Total Expense: | 247,200 | |
| | 247,200 | 247,200 | 0 | Revenue | | | | |
| | | | | 41010 - 8820 | City Wide DC - Engineering | 247,200 | | |
| | | | | | | Total Revenue: | 247,200 | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2014 | Apr 1, 2015 | Selma Hubjer | Andrew Pearce | | | | Dec 31, 2015 | |



Project Summary

| | | | |
|------------------------|--|-------------------------|------|
| Project Number: | DT-7114-15 | Approval Year: | 2015 |
| Project Title: | Portage Parkway - Applewood to Jane/ Detailed Design | Scenario Active: | Yes |
| Asset Type: | Local & Arterial Roads | TCA: | Yes |
| Department: | Develop&Transport Engineering | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | Ward 4 | | |
| Project Type: | Growth/Development | | |

| | | | | | | | | |
|---|---------------|---------------|-----------------|--|----------------------------|----------------|-----------------|------------|
| Project Description | | | | Project Timelines | | | | |
| Detailed engineering design for the reconstruction of Portage Parkway from Applewood to Jane. Does not include construction supervision and administration. | | | | Project timelines to be determined upon completion of the Class EA Study for Portage Parkway Widening. | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| | | | | | | | | |
| Project Forecast | | | | Project Detailed 2015 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 0 | 0 | 0 | Expense | | | | |
| 2015 | 428,480 | 428,480 | 0 | 01001 - 8802 | Consultant | 360,000 | | |
| 2016 | 0 | 0 | 0 | 01001 - 8805 | 3% Administration Cost | 12,480 | | |
| 2017 | 0 | 0 | 0 | 01001 - 8812 | Contingency | 56,000 | | |
| 2018 & Beyond | 0 | 0 | 0 | | | Total Expense: | 428,480 | |
| | 428,480 | 428,480 | 0 | Revenue | | | | |
| | | | | 41010 - 8820 | City Wide DC - Engineering | 428,480 | | |
| | | | | | | Total Revenue: | 428,480 | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2015 | | Selma Hubjer | Andrew Pearce | | | | | |



Project Summary

| | | | |
|------------------------|-------------------------------|-------------------------|------|
| Project Number: | DT-7120-13 | Approval Year: | 2015 |
| Project Title: | Black Creek Renewal | Scenario Active: | Yes |
| Asset Type: | Open Space | TCA: | Yes |
| Department: | Develop&Transport Engineering | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | Ward 4 | | |
| Project Type: | Growth/Development | | |

| | | | | | | | | |
|---|--|----------------------|------------------------|---|----------------------------|----------------------|------------------------|-------------------|
| Project Description | | | | Project Timelines | | | | |
| Renewal of Black Creek within the Vaughan Metropolitan Centre Secondary Plan Area between Highway 7 and Highway 407, including culvert improvements at Doughton Road and Interchange Way. | | | | 2013 - Detained design / field work to begin following completion of Schedule 'C' Class EA Study - 2015 - Property acquisition subject to findings and conclusions of Environmental Assessment - 2016 - Advance contract works / construction - 2017 - Construction | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| | | | | The debenture portion of the project represents the funds to be collected through other revenue sources as yet to be determined. A portion of this will be from future Special Area Charges that are to be determined. Once determined, a by-law will be enacted and a report will be brought forward to Council to request a budget amendment for the total costs. | | | | |
| Project Forecast | | | | Project Detailed 2015 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 0 | 0 | 0 | Expense | | | | |
| 2015 | 7,163,979 | 7,163,979 | 0 | 01001 - 8801 | Contractors | 2,914,300 | | |
| 2016 | 19,117,127 | 19,117,127 | 0 | 01001 - 8802 | Consultant | 1,642,600 | | |
| 2017 | 19,117,127 | 19,117,127 | 0 | 01001 - 8804 | Land Costs | 1,040,000 | | |
| 2018 & Beyond | 0 | 0 | 0 | 01001 - 8805 | 3% Administration Cost | 167,854 | | |
| | 45,398,233 | 45,398,233 | 0 | 01001 - 8812 | Contingency | 1,399,225 | | |
| | | | | | Total Expense: | 7,163,979 | | |
| | | | | Revenue | | | | |
| | | | | 41010 - 8820 | City Wide DC - Engineering | 5,123,979 | | |
| | | | | 75000 - 8847 | Debenture Financing | 2,040,000 | | |
| | | | | | Total Revenue: | 7,163,979 | | |
| Related Projects | | | | Operating Budget Impact | | | | |
| Which Precede | Project Description | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| DT-7004-07 | Black Creek Optimization Study | | | 2014 | 0.0 | 0 | 0 | 0 |
| DT-7058-11 | Black Creek Regional Storm Improvements Class EA Study | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2013 | May 1, 2013 | Michael Frieri | Andrew Pearce | | | | Dec 1, 2017 | |



Project Summary

| | | | |
|------------------------|--|-------------------------|------|
| Project Number: | DT-7121-13 | Approval Year: | 2015 |
| Project Title: | Vaughan Metropolitan Centre NE Storm Water Management Pond | Scenario Active: | Yes |
| Asset Type: | Storm Ponds | TCA: | No |
| Department: | Develop&Transport Engineering | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | Ward 4 | | |
| Project Type: | Growth/Development | | |

| | | | | | | | | |
|---|---------------|----------------|-----------------|---|----------------------------|---------------|-----------------|------------|
| Project Description | | | | Project Timelines | | | | |
| Detailed design and construction of required improvements to the City's existing storm water management pond at the northeast corner of Jane Street and Highway 7 within the Vaughan Metropolitan Centre Secondary Plan Area. | | | | 2013 - Detailed design / field work - 2015 - Advance contract works / construction - 2016 - Construction | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| | | | | The debenture portion of the project represents the funds to be collected through other revenue sources as yet to be determined. A portion of this will be from future Special Area Charges that are to be determined. Once determined, a by-law will be enacted and a report will be brought forward to Council to request a budget amendment for the total costs. | | | | |
| Project Forecast | | | | Project Detailed 2015 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 0 | 0 | 0 | Expense | | | | |
| 2015 | 3,141,153 | 3,141,153 | 0 | 01001 - 8801 | Contractors | 2,032,580 | | |
| 2016 | 3,141,153 | 3,141,153 | 0 | 01001 - 8802 | Consultant | 214,200 | | |
| 2017 | 0 | 0 | 0 | 01001 - 8805 | 3% Administration Cost | 91,490 | | |
| 2018 & Beyond | 0 | 0 | 0 | 01001 - 8812 | Contingency | 802,883 | | |
| | 6,282,306 | 6,282,306 | 0 | | Total Expense: | 3,141,153 | | |
| | | | | Revenue | | | | |
| | | | | 41010 - 8820 | City Wide DC - Engineering | 856,903 | | |
| | | | | 75000 - 8847 | Debenture Financing | 2,284,250 | | |
| | | | | | Total Revenue: | 3,141,153 | | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2013 | Sep 1, 2013 | Michael Frieri | Andrew Pearce | | | | Dec 1, 2016 | |



Project Summary

| | | | |
|------------------------|---|-------------------------|------|
| Project Number: | DT-7123-15 | Approval Year: | 2015 |
| Project Title: | Kleinburg - Nashville PD6 Major Mackenzie Watermain | Scenario Active: | Yes |
| Asset Type: | Piped Infrastructure - Water | TCA: | Yes |
| Department: | Develop&Transport Engineering | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | Ward 1 | | |
| Project Type: | Growth/Development | | |

| | | | | | | | |
|--|----------------------|----------------------|------------------------|---|----------------------------|-----------------------|------------------------|
| Project Description | | | | Project Timelines | | | |
| Detailed design and construction of the Major Mackenzie Drive watermain linking Block 61 east and west of the Canadian Pacific Railway and linking Huntington Road to Islington Avenue all within Pressure District 6. | | | | Timing for implementation is development driven. Development will advance detailed design and construction. City will repay Development with funding from Development Charges. A portion of this watermain may be designed and /or constructed by York Region in conjunction with the planned Regional improvements to Major Mackenzie Drive. Accordingly, repayment may also be required to York Region. | | | |
| Scenario Description | | | | Other Dept Impact | | | |
| Contingent on approval of 2012 DC Study. | | | | | | | |
| Project Forecast | | | | Project Detailed 2015 | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | |
| 2014 | 0 | 0 | 0 | Expense | | | |
| 2015 | 1,887,797 | 1,887,797 | 0 | 01001 - 8801 | Contractors | 1,275,000 | |
| 2016 | 1,887,797 | 1,887,797 | 0 | 01001 - 8802 | Consultant | 191,250 | |
| 2017 | 1,887,797 | 1,887,797 | 0 | 01001 - 8805 | 3% Administration Cost | 54,984 | |
| 2018 & Beyond | 1,887,797 | 1,887,797 | 0 | 01001 - 8812 | Contingency | 366,563 | |
| | 7,551,188 | 7,551,188 | 0 | | | Total Expense: | 1,887,797 |
| | | | | Revenue | | | |
| | | | | 41010 - 8820 | City Wide DC - Engineering | 1,887,797 | |
| | | | | | | Total Revenue: | 1,887,797 |
| Related Projects | | | | Operating Budget Impact | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue |
| | | | | 2014 | 0.0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 |
| | | | | ARR: | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date |
| 2014 | Jan 1, 2015 | Michael Frieri | Andrew Pearce | | | | Dec 1, 2018 |



Project Summary

| | | | |
|------------------------|---|-------------------------|------|
| Project Number: | DT-7124-15 | Approval Year: | 2015 |
| Project Title: | Block 61 CP Railway Pedestrian Crossing | Scenario Active: | Yes |
| Asset Type: | Bridges & Structures | TCA: | Yes |
| Department: | Develop&Transport Engineering | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | Ward 1 | | |
| Project Type: | Growth/Development | | |

| | | | | | | | | |
|--|---------------|----------------|-----------------|--|----------------------------|----------------|-----------------|------------|
| Project Description | | | | Project Timelines | | | | |
| Detailed design and construction of the pedestrian underpass of the Canadian Pacific Railway tracks within Block 61. | | | | Timing for implementation is development driven. Development will advance detailed design and construction. City will repay Development with funding from Development Charges. | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| Funding is subject to implementation of new Development Charge By-law. | | | | | | | | |
| Project Forecast | | | | Project Detailed 2015 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 0 | 0 | 0 | Expense | | | | |
| 2015 | 384,270 | 384,270 | 0 | 01001 - 8802 | Consultant | 300,000 | | |
| 2016 | 1,105,103 | 1,105,103 | 0 | 01001 - 8805 | 3% Administration Cost | 9,270 | | |
| 2017 | 1,105,103 | 1,105,103 | 0 | 01001 - 8812 | Contingency | 75,000 | | |
| 2018 & Beyond | 1,105,103 | 1,105,103 | 0 | | | Total Expense: | 384,270 | |
| | 3,699,579 | 3,699,579 | 0 | Revenue | | | | |
| | | | | 41010 - 8820 | City Wide DC - Engineering | 384,270 | | |
| | | | | | | Total Revenue: | 384,270 | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2013 | Jun 1, 2015 | Michael Frieri | Andrew Pearce | | | | Dec 1, 2017 | |



Project Summary

| | | | |
|------------------------|---|-------------------------|------|
| Project Number: | DT-7125-15 | Approval Year: | 2015 |
| Project Title: | OPA 620 (Steeles West) East - West Collector Road | Scenario Active: | Yes |
| Asset Type: | Local & Arterial Roads | TCA: | Yes |
| Department: | Develop&Transport Engineering | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | Ward 4 | | |
| Project Type: | Growth/Development | | |

| | | | | | | | | |
|--|---------------|----------------|-----------------|--|----------------------------|----------------|-----------------|------------|
| Project Description | | | | Project Timelines | | | | |
| Detailed design and construction of the east-west collector road within the Steeles West Secondary Plan Area (OPA 620). Project costs exclude local roadway component and are for over-sizing only of infrastructure and land above and beyond a 23m right-of-way. | | | | Timing for implementation is development driven. Development will advance detailed design and construction. City will repay Development with funding from Development Charges. | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| | | | | | | | | |
| Project Forecast | | | | Project Detailed 2015 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 0 | 0 | 0 | Expense | | | | |
| 2015 | 600,000 | 600,000 | 0 | 01001 - 8801 | Contractors | 527,500 | | |
| 2016 | 0 | 0 | 0 | 01001 - 8802 | Consultant | 55,000 | | |
| 2017 | 0 | 0 | 0 | 01001 - 8805 | 3% Administration Cost | 17,500 | | |
| 2018 & Beyond | 0 | 0 | 0 | | | Total Expense: | 600,000 | |
| | 600,000 | 600,000 | 0 | Revenue | | | | |
| | | | | 41010 - 8820 | City Wide DC - Engineering | 600,000 | | |
| | | | | | | Total Revenue: | 600,000 | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2015 | Sep 1, 2015 | Michael Frieri | Andrew Pearce | | | | Dec 1, 2017 | |



Project Summary

| | | | |
|------------------------|--|-------------------------|------|
| Project Number: | DT-7134-15 | Approval Year: | 2015 |
| Project Title: | Huntington Road Construction - Langstaff Road to Rutherford Road | Scenario Active: | Yes |
| Asset Type: | Local & Arterial Roads | TCA: | Yes |
| Department: | Develop&Transport Engineering | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | Ward 2 | | |
| Project Type: | Growth/Development | | |

| | | | | | | | | |
|--|--|----------------|-----------------|-------------------------|----------------------------|---------------|--------------------------|------------|
| Project Description | | | | Project Timelines | | | | |
| Construction of a 4-lane collector road on new Huntington Road from Langstaff Road to Rutherford Road. | | | | | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| Funding for this project has been included in the City-wide engineering component of the Development Charges Background Study, dated June 2013 by Henson Consulting Ltd. (Appendix H). | | | | | | | | |
| Project Forecast | | | | Project Detailed 2015 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 0 | 0 | 0 | Expense | | | | |
| 2015 | 2,429,000 | 2,429,000 | 0 | 01001 - 8801 | Contractors | 2,358,000 | | |
| 2016 | 0 | 0 | 0 | 01001 - 8805 | 3% Administration Cost | 71,000 | | |
| 2017 | 0 | 0 | 0 | | | | Total Expense: 2,429,000 | |
| 2018 & Beyond | 0 | 0 | 0 | Revenue | | | | |
| | 2,429,000 | 2,429,000 | 0 | 41010 - 8820 | City Wide DC - Engineering | 2,429,000 | | |
| | | | | | | | Total Revenue: 2,429,000 | |
| Related Projects | | | | Operating Budget Impact | | | | |
| Which Precede | Project Description | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| DT-7025-09 | Huntington Road Class EA | | | 2014 | 0.0 | 0 | 0 | 0 |
| DT-7090-13 | Huntington Rd. - Langstaff to Rutherford / Detailed Design | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2015 | Jan 1, 2015 | Michael Frieri | Andrew Pearce | | | | Dec 31, 2015 | |



Project Summary

| | | | |
|------------------------|-----------------------------|-------------------------|------|
| Project Number: | EN-1852-15 | Approval Year: | 2015 |
| Project Title: | Drawing Index Enhancements | Scenario Active: | Yes |
| Asset Type: | Technology Infrastructure | TCA: | No |
| Department: | Engineering Services | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | City-Wide | | |
| Project Type: | Asset Management Technology | | |

| | | | | | | | | |
|---|---------------|------------------------------|-------------------------------|---|------------------------|---------------|------------------------|------------|
| Project Description | | | | Project Timelines | | | | |
| Professional services to undertake drawing index enhancements. Update Historical Infrastructure Records Management System to facilitate better access to drawings; map rules to each document. These enhancements will allow us to link detail engineering drawings to the City's GIS system and improve our search time for information. | | | | 2015 - Prepare RFP 2016 - Complete Upgrade | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| This new initiative is consistent with Vaughan Vision 2020 to "Enhance the strategy to ensure Vaughan is a best practice information technology organization in order to improve cost-effectiveness and productivity." | | | | | | | | |
| Project Forecast | | | | Project Detailed 2015 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 0 | 0 | 0 | Expense | | | | |
| 2015 | 103,000 | 103,000 | 0 | 01001 - 8802 | Consultant | 100,000 | | |
| 2016 | 0 | 0 | 0 | 01001 - 8805 | 3% Administration Cost | 3,000 | | |
| 2017 | 0 | 0 | 0 | | | | Total Expense: 103,000 | |
| 2018 & Beyond | 0 | 0 | 0 | Revenue | | | | |
| | 103,000 | 103,000 | 0 | 50000 - 8843 | Transfer from Taxation | 103,000 | | |
| | | | | | | | Total Revenue: 103,000 | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2011 | Apr 5, 2015 | Vince Musacchio, P.Eng., PMP | Jack Graziosi, P.Eng., M.Eng. | | | | Dec 31, 2016 | |



Project Summary

| | | | |
|------------------------|---|-------------------------|------|
| Project Number: | EN-1886-15 | Approval Year: | 2015 |
| Project Title: | Bridge Rehabilitation - Humber Bridge Trail | Scenario Active: | Yes |
| Asset Type: | Bridges & Structures | TCA: | Yes |
| Department: | Engineering Services | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | Ward 1 | | |
| Project Type: | Infrastructure Replacement | | |

| | | | | | | | | |
|---|---------------|------------------------------|-------------------------------|---|-----------------|----------------|-----------------|------------|
| Project Description | | | | Project Timelines | | | | |
| Determine and implement appropriate rehabilitation strategy for the Humber Bridge Trail Bowstring Arch Bridge. Rehabilitation of Bridge identified in the City of Vaughan Municipal Structure Inspection #008601 and Reporting Report, dated 2010 and subsequent Environmental Assessment to be completed in late 2011. | | | | 2012 - Perform preliminary design, detail design, surveying and geotechnical investigation works 2015 - Construction | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| Environmental Assessment completed under EN-1719-08 Class Environmental Assessment - Bowstring Arch Bridges. Design Funding in the amount of \$154,500 approved in 2012. | | | | | | | | |
| Project Forecast | | | | Project Detailed 2015 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 0 | 0 | 0 | Expense | | | | |
| 2015 | 800,000 | 800,000 | 0 | 01001 - 8801 | Contractors | 800,000 | | |
| 2016 | 0 | 0 | 0 | | | Total Expense: | 800,000 | |
| 2017 | 0 | 0 | 0 | Revenue | | | | |
| 2018 & Beyond | 0 | 0 | 0 | 61025 - 8844 | Gas Tax Reserve | 800,000 | | |
| | 800,000 | 800,000 | 0 | | | Total Revenue: | 800,000 | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2012 | Apr 2, 2014 | Vince Musacchio, P.Eng., PMP | Jack Graziosi, P.Eng., M.Eng. | | | | Dec 31, 2017 | |



Project Summary

| | | | |
|------------------------|---|-------------------------|------|
| Project Number: | EN-1888-13 | Approval Year: | 2015 |
| Project Title: | Bridge Rehabilitation - Glen Shields Avenue | Scenario Active: | Yes |
| Asset Type: | Bridges & Structures | TCA: | Yes |
| Department: | Engineering Services | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | Ward 5 | | |
| Project Type: | Infrastructure Replacement | | |

| | | | | | | | |
|---|----------------------|-------------------------------|---------------------------------|---|--------------------|----------------------|-------------------------------|
| Project Description | | | | Project Timelines | | | |
| Determine and implement appropriate rehabilitation and/or replacement strategy for Glen Shields Avenue Bridge. Bridge Rehabilitation was identified in the City of Vaughan biannual Municipal Structure Inspection and Reporting study, dated March, 2010, under structure number 171201. | | | | 2013 - Perform preliminary design, detail design, surveying and geotechnical investigation works 2014 - Construction | | | |
| Scenario Description | | | | Other Dept Impact | | | |
| Design Funding in the amount of \$154,500 approved in 2013. | | | | | | | |
| Project Forecast | | | | Project Detailed 2015 | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | |
| 2014 | 0 | 0 | 0 | Expense | | | |
| 2015 | 500,000 | 500,000 | 0 | 01001 - 8801 | Contractors | 500,000 | |
| 2016 | 0 | 0 | 0 | | | | Total Expense: 500,000 |
| 2017 | 0 | 0 | 0 | Revenue | | | |
| 2018 & Beyond | 0 | 0 | 0 | 61025 - 8844 | Gas Tax Reserve | 500,000 | |
| | 500,000 | 500,000 | 0 | | | | Total Revenue: 500,000 |
| Related Projects | | | | Operating Budget Impact | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue |
| | | | | 2014 | 0.0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 |
| | | | | ARR: | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date |
| 2011 | Jan 1, 2013 | Vince Musacchio, P.Eng., PMP. | Jack Graziosi, P. Eng., M. Eng. | | | | Dec 31, 2017 |



Project Summary

| | | | |
|------------------------|---------------------------|-------------------------|------|
| Project Number: | EN-1907-15 | Approval Year: | 2015 |
| Project Title: | Creation of CAD Standards | Scenario Active: | Yes |
| Asset Type: | Technology Infrastructure | TCA: | No |
| Department: | Engineering Services | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | City-Wide | | |
| Project Type: | Studies | | |

| | | | | | | | | |
|---|----------------------|-------------------------------|-------------------------------|---|------------------------|-----------------------|------------------------|-------------------|
| Project Description | | | | Project Timelines | | | | |
| To develop CAD standards to ensure consistency in detailed design drawings. CAD standards do not currently exists. These standards can be useful for the use of external consulting services that require the need to produce detailed design drawings that are consistent with internally produced detailed design drawings. | | | | 2015/ 2016 - Prepare RFP, review proposal and implementation of new standards | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| This new initiative is consistent with Vaughan Vision 2020 to "Enhance the strategy to ensure Vaughan is a best practice information technology organization in order to improve cost-effectiveness and productivity." | | | | | | | | |
| Project Forecast | | | | Project Detailed 2015 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 0 | 0 | 0 | Expense | | | | |
| 2015 | 51,500 | 51,500 | 0 | 01001 - 8802 | Consultant | 50,000 | | |
| 2016 | 0 | 0 | 0 | 01001 - 8805 | 3% Administration Cost | 1,500 | | |
| 2017 | 0 | 0 | 0 | | | Total Expense: | 51,500 | |
| 2018 & Beyond | 0 | 0 | 0 | Revenue | | | | |
| | 51,500 | 51,500 | 0 | 50000 - 8843 | Transfer from Taxation | 51,500 | | |
| | | | | | | Total Revenue: | 51,500 | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2012 | Jan 1, 2015 | Vince Musacchio, P. Eng., PMP | Jack Graziosi, P. Eng, M.Eng. | | | | Dec 31, 2016 | |



Project Summary

| | | | |
|------------------------|--|-------------------------|------|
| Project Number: | EN-1912-14 | Approval Year: | 2015 |
| Project Title: | 2015 Pavement Management Program - Phase 1 | Scenario Active: | Yes |
| Asset Type: | Local & Arterial Roads | TCA: | Yes |
| Department: | Engineering Services | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | Ward 2, Ward 3, Ward 4 | | |
| Project Type: | Infrastructure Replacement | | |

| | | | | | | | | |
|---|----------------------|------------------------------|-------------------------------|---|------------------------|-----------------------|------------------------|-------------------|
| Project Description | | | | Project Timelines | | | | |
| Phase 1 of the Rehabilitation of roads as scheduled in 2015 as per the updated Pavement Management Program. Works include resurfacing/ rehabilitation of road surface, curb, sidewalk and any necessary restoration. | | | | 2014 - Perform preliminary design, detail design, surveying and geotechnical investigation works 2015 - Construction | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| AMO Schedule - C to be submitted upon council approval. Web page advertising required for Gas Tax funding. | | | | | | | | |
| Project Forecast | | | | Project Detailed 2015 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 51,500 | 51,500 | 0 | Expense | | | | |
| 2015 | 3,407,870 | 3,407,870 | 0 | 01001 - 8801 | Contractors | 3,382,000 | | |
| 2016 | 0 | 0 | 0 | 01001 - 8805 | 3% Administration Cost | 25,870 | | |
| 2017 | 0 | 0 | 0 | | | Total Expense: | 3,407,870 | |
| 2018 & Beyond | 0 | 0 | 0 | Revenue | | | | |
| | 3,459,370 | 3,459,370 | 0 | 61025 - 8844 | Gas Tax Reserve | 2,544,659 | | |
| | | | | 75000 - 8847 | Debenture Financing | 863,211 | | |
| | | | | | | Total Revenue: | 3,407,870 | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2014 | Jan 1, 2013 | Vince Musacchio, P.Eng., PMP | Jack Graziosi, P.Eng., M.Eng. | | | | Dec 31, 2017 | |



Project Summary

| | | | |
|------------------------|--|-------------------------|------|
| Project Number: | EN-1913-14 | Approval Year: | 2015 |
| Project Title: | 2015 Pavement Management Program - Phase 2 | Scenario Active: | Yes |
| Asset Type: | Local & Arterial Roads | TCA: | Yes |
| Department: | Engineering Services | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | Ward 1, Ward 5 | | |
| Project Type: | Infrastructure Replacement | | |

| | | | | | | | | |
|---|---------------|------------------------------|-------------------------------|---|------------------------|----------------|-----------------|------------|
| Project Description | | | | Project Timelines | | | | |
| Phase 2 of the Rehabilitation of roads as scheduled in 2015 as per the updated Pavement Management Program. Works include resurfacing/ rehabilitation of road surface, curb, sidewalk and any necessary restoration. | | | | 2014 - Perform preliminary design, detail design, surveying and geotechnical investigation works 2015 - Construction | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| | | | | | | | | |
| Project Forecast | | | | Project Detailed 2015 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 51,500 | 51,500 | 0 | Expense | | | | |
| 2015 | 3,450,500 | 3,450,500 | 0 | 01001 - 8801 | Contractors | 3,350,000 | | |
| 2016 | 0 | 0 | 0 | 01001 - 8805 | 3% Administration Cost | 100,500 | | |
| 2017 | 0 | 0 | 0 | | | Total Expense: | 3,450,500 | |
| 2018 & Beyond | 0 | 0 | 0 | Revenue | | | | |
| | 3,502,000 | 3,502,000 | 0 | 75000 - 8847 | Debenture Financing | 3,450,500 | | |
| | | | | | | Total Revenue: | 3,450,500 | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2014 | Jan 1, 2015 | Vince Musacchio, P.Eng., PMP | Jack Graziosi, P.Eng., M.Eng. | | | | Dec 31, 2017 | |



Project Summary

| | | | |
|------------------------|--|-------------------------|------|
| Project Number: | EN-1914-14 | Approval Year: | 2015 |
| Project Title: | 2015 Road Rehabilitation and Watermain Replacement - Phase 1 | Scenario Active: | Yes |
| Asset Type: | Local & Arterial Roads | TCA: | Yes |
| Department: | Engineering Services | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | Ward 1 | | |
| Project Type: | Infrastructure Replacement | | |

| | | | | | | | | |
|---|---------------|------------------------------|-------------------------------|---|------------------------|----------------|-----------------|------------|
| Project Description | | | | Project Timelines | | | | |
| Phase 1 Road rehabilitation as scheduled in 2015 in conjunction with the watermain replacement for John Street, Napier Street, Kellam Street and Stegman's Mill Road (partial). The existing ductile iron watermain requires excessive maintenance and repairs and it is more cost effective to replace it in conjunction with the road works. | | | | 2014 - Perform preliminary design, detail design, surveying and geotechnical investigation works 2015 - Construction | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| | | | | | | | | |
| Project Forecast | | | | Project Detailed 2015 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 77,250 | 77,250 | 0 | Expense | | | | |
| 2015 | 1,549,785 | 1,549,785 | 0 | 01001 - 8801 | Contractors | 1,504,646 | | |
| 2016 | 0 | 0 | 0 | 01001 - 8805 | 3% Administration Cost | 45,139 | | |
| 2017 | 0 | 0 | 0 | | | Total Expense: | 1,549,785 | |
| 2018 & Beyond | 0 | 0 | 0 | Revenue | | | | |
| | 1,627,035 | 1,627,035 | 0 | 60180 - 8844 | Water Reserve | 743,897 | | |
| | | | | 75000 - 8847 | Debenture Financing | 805,888 | | |
| | | | | | | Total Revenue: | 1,549,785 | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2014 | Jan 1, 2014 | Vince Musacchio, P.Eng., PMP | Jack Graziosi, P.Eng., M.Eng. | | | | Dec 31, 2017 | |




Project Summary

| | | | |
|------------------------|--|-------------------------|------|
| Project Number: | EN-1915-14 | Approval Year: | 2015 |
| Project Title: | 2015 Road Rehabilitation and Watermain Replacement - Phase 2 | Scenario Active: | Yes |
| Asset Type: | Local & Arterial Roads | TCA: | Yes |
| Department: | Engineering Services | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | Ward 3 | | |
| Project Type: | Infrastructure Replacement | | |

| | | | | | | | | |
|--|---------------|------------------------------|-------------------------------|---|------------------------|----------------|-----------------|------------|
| Project Description | | | | Project Timelines | | | | |
| Phase 2 Road rehabilitation as scheduled in 2015 in conjunction with the watermain replacement for Cowan Drive, Balding Boulevard, Sandy's Drive, Hanson Court, Knudson Lane and Buck's Place. The existing ductile iron watermain requires excessive maintenance and repairs and it is more cost effective to replace it in conjunction with the road works. | | | | 2014 - Perform preliminary design, detail design, surveying and geotechnical investigation works 2015 - Construction | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| | | | | | | | | |
| Project Forecast | | | | Project Detailed 2015 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 206,000 | 206,000 | 0 | Expense | | | | |
| 2015 | 2,684,654 | 2,684,654 | 0 | 01001 - 8801 | Contractors | 2,606,460 | | |
| 2016 | 0 | 0 | 0 | 01001 - 8805 | 3% Administration Cost | 78,194 | | |
| 2017 | 0 | 0 | 0 | | | Total Expense: | 2,684,654 | |
| 2018 & Beyond | 0 | 0 | 0 | Revenue | | | | |
| | 2,890,654 | 2,890,654 | 0 | 60180 - 8844 | Water Reserve | 2,174,570 | | |
| | | | | 75000 - 8847 | Debenture Financing | 510,084 | | |
| | | | | | | Total Revenue: | 2,684,654 | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2014 | Jan 1, 2014 | Vince Musacchio. P.Eng., PMP | Jack Graziosi, P.Eng., M.Eng. | | | | Dec 31, 2017 | |



Project Summary



Project Summary

Project Number: EN-1916-15
Project Title: 2015 Road Rehabilitation and Watermain Replacement - Phase 3
Asset Type: Local & Arterial Roads
Department: Engineering Services
Budget Year: 2014
Scenario Name: Main
Project Stage: Manager of Capital
Regions: Ward 3
Project Type: Infrastructure Replacement

Approval Year: 2015
Scenario Active: Yes
TCA: Yes

| | | | | | | | | |
|--|----------------------|------------------------------|-------------------------------|---|------------------------|----------------------|------------------------|-------------------|
| Project Description | | | | Project Timelines | | | | |
| Phase 3 Road rehabilitation as scheduled in 2015 in conjunction with the watermain replacement for Hanlan Road, Gaudaur Road, Scholes Road, Pearce Road, Weston Road (water only) and Old Weston Road. Road Rehabilitation only for Director Court. The existing ductile iron watermain requires excessive maintenance and repairs and it is more cost effective to replace it in conjunction with the road works. | | | | 2014 - Perform preliminary design, detail design, surveying and geotechnical investigation works 2015 - Construction | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| Related to EN-1982-14 Sidewalk on Old Weston Road - Steeles Avenue West to Weston Road | | | | | | | | |
| Project Forecast | | | | Project Detailed 2015 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 0 | 0 | 0 | Expense | | | | |
| 2015 | 309,000 | 309,000 | 0 | 01001 - 8802 | Consultant | 300,000 | | |
| 2016 | 4,320,876 | 4,320,876 | 0 | 01001 - 8805 | 3% Administration Cost | 9,000 | | |
| 2017 | 0 | 0 | 0 | Total Expense: | | | 309,000 | |
| 2018 & Beyond | 0 | 0 | 0 | Revenue | | | | |
| | 4,629,876 | 4,629,876 | 0 | 60180 - 8844 | Water Reserve | 216,300 | | |
| | | | | 75000 - 8847 | Debenture Financing | 92,700 | | |
| | | | | Total Revenue: | | | 309,000 | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2014 | Jan 1, 2014 | Vince Musacchio, P.Eng., PMP | Jack Graziosi, P.Eng., M.Eng. | | | | Dec 31, 2017 | |



Project Summary

| | | | |
|------------------------|--|-------------------------|------|
| Project Number: | EN-1917-15 | Approval Year: | 2015 |
| Project Title: | 2016 Pavement Management Program - Phase 1 | Scenario Active: | Yes |
| Asset Type: | Local & Arterial Roads | TCA: | Yes |
| Department: | Engineering Services | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | Ward 1, Ward 2, Ward 3 | | |
| Project Type: | Infrastructure Replacement | | |

| | | | | | | | | |
|---|---------------|------------------------------|--------------------------------|---|------------------------|----------------|-----------------|------------|
| Project Description | | | | Project Timelines | | | | |
| Phase 1 of the Rehabilitation of roads as scheduled in 2016 as per the updated Pavement Management Program. Works include resurfacing/ rehabilitation of road surface, curb, sidewalk and any necessary restoration. | | | | 2015 - Perform preliminary design, detail design, surveying and geotechnical investigation works 2016 - Construction | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| AMO Schedule - C to be submitted upon council approval. Web page advertising required for Gas Tax funding. | | | | | | | | |
| Project Forecast | | | | Project Detailed 2015 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 0 | 0 | 0 | Expense | | | | |
| 2015 | 51,500 | 51,500 | 0 | 01001 - 8802 | Consultant | 50,000 | | |
| 2016 | 2,782,000 | 2,782,000 | 0 | 01001 - 8805 | 3% Administration Cost | 1,500 | | |
| 2017 | 0 | 0 | 0 | | | Total Expense: | 51,500 | |
| 2018 & Beyond | 0 | 0 | 0 | Revenue | | | | |
| | 2,833,500 | 2,833,500 | 0 | 75000 - 8847 | Debenture Financing | 51,500 | | |
| | | | | | | Total Revenue: | 51,500 | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2015 | Jan 1, 2015 | Vince Musacchio, P.Eng., PMP | Jack Grazioski, P.Eng., M.Eng. | | | | Dec 31, 2018 | |



Project Summary

| | | | |
|------------------------|--|-------------------------|------|
| Project Number: | EN-1918-15 | Approval Year: | 2015 |
| Project Title: | 2016 Pavement Management Program - Phase 2 | Scenario Active: | Yes |
| Asset Type: | Local & Arterial Roads | TCA: | Yes |
| Department: | Engineering Services | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | Ward 1, Ward 4 | | |
| Project Type: | Infrastructure Replacement | | |

| Project Description | | | | Project Timelines | | | | |
|---|---------------|------------------------------|------------|---|------------------------|---------------|-----------------------|-----------------|
| Phase 2 of the Rehabilitation of roads as scheduled in 2016 as per the updated Pavement Management Program. Works include resurfacing/ rehabilitation of road surface, curb, sidewalk and any necessary restoration. | | | | 2015 - Perform preliminary design, detail design, surveying and geotechnical investigation works 2016 - Construction | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| | | | | | | | | |
| Project Forecast | | | | Project Detailed 2015 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 0 | 0 | 0 | Expense | | | | |
| 2015 | 51,500 | 51,500 | 0 | 01001 - 8802 | Consultant | 50,000 | | |
| 2016 | 2,826,320 | 2,826,320 | 0 | 01001 - 8805 | 3% Administration Cost | 1,500 | | |
| 2017 | 0 | 0 | 0 | | | | Total Expense: 51,500 | |
| 2018 & Beyond | 0 | 0 | 0 | Revenue | | | | |
| | 2,877,820 | 2,877,820 | 0 | 75000 - 8847 | Debenture Financing | 51,500 | | |
| | | | | | | | Total Revenue: 51,500 | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | | Project Sponsor | | | | Completion Date |
| 2015 | Jan 1, 2015 | Vince Musacchio, P.Eng., PMP | | Jack Grazioski, P.Eng., M.Eng. | | | | Dec 31, 2018 |



Project Summary

| | | | |
|------------------------|--|-------------------------|------|
| Project Number: | EN-1919-15 | Approval Year: | 2015 |
| Project Title: | 2016 Pavement Management Program - Phase 3 | Scenario Active: | Yes |
| Asset Type: | Local & Arterial Roads | TCA: | Yes |
| Department: | Engineering Services | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | Ward 1, Ward 2 | | |
| Project Type: | Infrastructure Replacement | | |

| Project Description | | | | Project Timelines | | | | |
|---|---------------|------------------------------|------------|---|------------------------|---------------|-----------------------|-----------------|
| Phase 3 of the Rehabilitation of roads as scheduled in 2016 as per the updated Pavement Management Program. Works include resurfacing/ rehabilitation of road surface, curb, sidewalk and any necessary restoration. | | | | 2015 - Perform preliminary design, detail design, surveying and geotechnical investigation works 2016 - Construction | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| | | | | | | | | |
| Project Forecast | | | | Project Detailed 2015 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 0 | 0 | 0 | Expense | | | | |
| 2015 | 51,500 | 51,500 | 0 | 01001 - 8802 | Consultant | 50,000 | | |
| 2016 | 2,243,340 | 2,243,340 | 0 | 01001 - 8805 | 3% Administration Cost | 1,500 | | |
| 2017 | 0 | 0 | 0 | | | | Total Expense: 51,500 | |
| 2018 & Beyond | 0 | 0 | 0 | Revenue | | | | |
| | 2,294,840 | 2,294,840 | 0 | 75000 - 8847 | Debenture Financing | 51,500 | | |
| | | | | | | | Total Revenue: 51,500 | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | | Project Sponsor | | | | Completion Date |
| 2015 | Jan 1, 2015 | Vince Musacchio, P.Eng., PMP | | Jack Grazioski, P.Eng., M.Eng. | | | | Dec 31, 2018 |



Project Summary

| | | | |
|------------------------|--|-------------------------|------|
| Project Number: | EN-1920-15 | Approval Year: | 2015 |
| Project Title: | 2016 Road Rehabilitation and Watermain Replacement - Phase 1 | Scenario Active: | Yes |
| Asset Type: | Local & Arterial Roads | TCA: | Yes |
| Department: | Engineering Services | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | Ward 2 | | |
| Project Type: | Infrastructure Replacement | | |

| | | | | | | | | |
|--|---------------|------------------------------|--------------------------------|---|------------------------|---------------|------------------------|------------|
| Project Description | | | | Project Timelines | | | | |
| Phase 1 Road rehabilitation as scheduled in 2016 in conjunction with the watermain replacement for Andrew Park, Marilyn Place, Burton Road, North Humber Drive, Crofters Road (partial), Kirkhill Place and Rossmull Crescent. Road Resurfacing only on Woodstream Boulevard. The existing ductile iron watermain requires excessive maintenance and repairs and it is more cost effective to replace it in conjunction with the road works. | | | | 2015 - Perform preliminary design, detail design, surveying and geotechnical investigation works 2016 - Construction | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| | | | | | | | | |
| Project Forecast | | | | Project Detailed 2015 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 0 | 0 | 0 | Expense | | | | |
| 2015 | 226,600 | 226,600 | 0 | 01001 - 8802 | Consultant | 220,000 | | |
| 2016 | 3,424,278 | 3,424,278 | 0 | 01001 - 8805 | 3% Administration Cost | 6,600 | | |
| 2017 | 0 | 0 | 0 | | | | Total Expense: 226,600 | |
| 2018 & Beyond | 0 | 0 | 0 | Revenue | | | | |
| | 3,650,878 | 3,650,878 | 0 | 60180 - 8844 | Water Reserve | 140,492 | | |
| | | | | 75000 - 8847 | Debenture Financing | 86,108 | | |
| | | | | | | | Total Revenue: 226,600 | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2015 | Jan 1, 2015 | Vince Musacchio, P.Eng., PMP | Jack Grazioski, P.Eng., M.Eng. | | | | Dec 31, 2018 | |



Project Summary

| | | | |
|------------------------|--|-------------------------|------|
| Project Number: | EN-1921-15 | Approval Year: | 2015 |
| Project Title: | 2016 Road Rehabilitation and Watermain Replacement - Phase 2 | Scenario Active: | Yes |
| Asset Type: | Local & Arterial Roads | TCA: | Yes |
| Department: | Engineering Services | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | Ward 4 | | |
| Project Type: | Infrastructure Replacement | | |

| | | | | | | | | |
|--|----------------------|------------------------------|--------------------------------|---|------------------------|----------------------|------------------------|-------------------|
| Project Description | | | | Project Timelines | | | | |
| Phase 2 Road rehabilitation as scheduled in 2016 in conjunction with the watermain replacement for Creditstone Road (partial), Peelar Road (partial), Doughton Road (partial), Freshway Drive, Costa Road and Killaloe Road. The existing ductile iron watermain requires excessive maintenance and repairs and it is more cost effective to replace it in conjunction with the road works. | | | | 2015 - Perform preliminary design, detail design, surveying and geotechnical investigation works 2016 - Construction | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| | | | | | | | | |
| Project Forecast | | | | Project Detailed 2015 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 0 | 0 | 0 | Expense | | | | |
| 2015 | 278,100 | 278,100 | 0 | 01001 - 8802 | Consultant | 270,000 | | |
| 2016 | 3,501,323 | 3,501,323 | 0 | 01001 - 8805 | 3% Administration Cost | 8,100 | | |
| 2017 | 0 | 0 | 0 | Total Expense: | | | 278,100 | |
| 2018 & Beyond | 0 | 0 | 0 | Revenue | | | | |
| | 3,779,423 | 3,779,423 | 0 | 60180 - 8844 | Water Reserve | 208,575 | | |
| | | | | 75000 - 8847 | Debenture Financing | 69,525 | | |
| | | | | Total Revenue: | | | 278,100 | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2015 | Jan 1, 2014 | Vince Musacchio, P.Eng., PMP | Jack Grazioski, P.Eng., M.Eng. | | | | Dec 31, 2018 | |



Project Summary

| | | | |
|------------------------|--|-------------------------|------|
| Project Number: | EN-1923-15 | Approval Year: | 2015 |
| Project Title: | Municipal Structure Inspection and Reporting in 2015 | Scenario Active: | Yes |
| Asset Type: | Bridges & Structures | TCA: | No |
| Department: | Engineering Services | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | City-Wide | | |
| Project Type: | Legal/Regulatory | | |

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|---|---------------|------------------------------|-------------------------------|---|------------------------|----------------|-----------------|------------|
| Project Description | | | | Project Timelines | | | | |
| Biannual inspection program of the City of Vaughan's full bridges and structures inventory for 2015. Regulations under the Highway Traffic Act (Section 123(2)) and the Bridges Act (Section 2) requires the City to ensure that all municipal bridges are kept safe and in good repair. This has to be done through the performance of regular structure inspections (every two years) in accordance with the Ontario Structure Inspection Manual. | | | | 2015/ 2016 - Prepare RFP and review reports for future capital projects | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| | | | | | | | | |
| Project Forecast | | | | Project Detailed 2015 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 0 | 0 | 0 | Expense | | | | |
| 2015 | 123,600 | 123,600 | 0 | 01001 - 8802 | Consultant | 120,000 | | |
| 2016 | 0 | 0 | 0 | 01001 - 8805 | 3% Administration Cost | 3,600 | | |
| 2017 | 0 | 0 | 0 | | | Total Expense: | 123,600 | |
| 2018 & Beyond | 0 | 0 | 0 | Revenue | | | | |
| | 123,600 | 123,600 | 0 | 60130 - 8844 | Roads Infra. Reserve | 123,600 | | |
| | | | | | | Total Revenue: | 123,600 | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2015 | Jan 1, 2015 | Vince Musacchio, P.Eng., PMP | Jack Graziosi, P.Eng., M.Eng. | | | | Dec 31, 2016 | |



Project Summary

| | | | |
|------------------------|---|-------------------------|------|
| Project Number: | EN-1930-15 | Approval Year: | 2015 |
| Project Title: | Sidewalk on Keele Street - McNaughton Road to Teston Road | Scenario Active: | Yes |
| Asset Type: | Sidewalks, Pathways & Guiderails | TCA: | Yes |
| Department: | Engineering Services | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | Ward 4 | | |
| Project Type: | New Infrastructure | | |

| | | | | | | | | |
|--|---------------|------------------------------|-------------------------------|---|----------------------------|----------------|-----------------|------------|
| Project Description | | | | Project Timelines | | | | |
| The design and construction of a new sidewalk on the east side of Keele Street from McNaughton Road to Teston Road. This sidewalk installation will ensure a continuous sidewalk along Keele Street and complete the sidewalk on both sides of Keele Street to Teston Road. | | | | 2015 - Perform preliminary design, detail design, surveying and geotechnical investigation works 2016 - Construction | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| 2013 Development Charges Background Study - Appendix H, Table3, Sidewalk and Streetlighting item # 99. The sidewalk installation will support the completion of pedestrian links as per the approved 2012 Pedestrian & Bicycle Network Master Plan and Green Directions Vaughan Objective 3.1: To develop and sustain a network of sidewalks, paths and trails that supports all modes on non-vehicular transportation. | | | | | | | | |
| Project Forecast | | | | Project Detailed 2015 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 0 | 0 | 0 | Expense | | | | |
| 2015 | 37,080 | 37,080 | 0 | 01001 - 8802 | Consultant | 36,000 | | |
| 2016 | 148,320 | 148,320 | 0 | 01001 - 8805 | 3% Administration Cost | 1,080 | | |
| 2017 | 0 | 0 | 0 | | | Total Expense: | 37,080 | |
| 2018 & Beyond | 0 | 0 | 0 | Revenue | | | | |
| | 185,400 | 185,400 | 0 | 41010 - 8820 | City Wide DC - Engineering | 37,080 | | |
| | | | | | | Total Revenue: | 37,080 | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2015 | Jan 1, 2015 | Vince Musacchio, P.Eng., PMP | Jack Graziosi, P.Eng., M.Eng. | | | | Dec 31, 2018 | |



Project Summary

| | | | |
|------------------------|--|-------------------------|------|
| Project Number: | EN-1931-15 | Approval Year: | 2015 |
| Project Title: | Sidewalk on Keele Street - Kirby Road to Peak Point Blvd | Scenario Active: | Yes |
| Asset Type: | Sidewalks, Pathways & Guiderails | TCA: | Yes |
| Department: | Engineering Services | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | Ward 1 | | |
| Project Type: | New Infrastructure | | |

| | | | | | | | | |
|--|---------------|------------------------------|-------------------------------|---|----------------------------|----------------|-----------------|------------|
| Project Description | | | | Project Timelines | | | | |
| The design and construction of a new sidewalk on the east side of Keele Street from Kirby Road to Peak Point Boulevard including any necessary grading works. This sidewalk installation will ensure a continuous sidewalk link to the newly constructed sidewalk on Kirby Road. | | | | 2015 - Perform preliminary design, detail design, surveying and geotechnical investigation works 2016 - Construction | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| 2013 Development Charges Background Study - Appendix H, Table3, Sidewalk and Streetlighting item # 22. The sidewalk installation will support the completion of pedestrian links as per the approved 2012 Pedestrian & Bicycle Network Master Plan and Green Directions Vaughan Objective 3.1: To develop and sustain a network of sidewalks, paths and trails that supports all modes on non-vehicular transportation. | | | | | | | | |
| Project Forecast | | | | Project Detailed 2015 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 0 | 0 | 0 | Expense | | | | |
| 2015 | 20,600 | 20,600 | 0 | 01001 - 8802 | Consultant | 20,000 | | |
| 2016 | 82,400 | 82,400 | 0 | 01001 - 8805 | 3% Administration Cost | 600 | | |
| 2017 | 0 | 0 | 0 | | | Total Expense: | 20,600 | |
| 2018 & Beyond | 0 | 0 | 0 | Revenue | | | | |
| | 103,000 | 103,000 | 0 | 41010 - 8820 | City Wide DC - Engineering | 20,600 | | |
| | | | | | | Total Revenue: | 20,600 | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2015 | Jan 1, 2015 | Vince Musacchio, P.Eng., PMP | Jack Graziosi, P.Eng., M.Eng. | | | | Dec 31, 2018 | |



Project Summary

| | | | |
|------------------------|--|-------------------------|------|
| Project Number: | EN-1944-13 | Approval Year: | 2015 |
| Project Title: | 2014 Road Rehabilitation and Watermain Replacement - Phase 3 | Scenario Active: | Yes |
| Asset Type: | Local & Arterial Roads | TCA: | Yes |
| Department: | Engineering Services | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | Ward 2 | | |
| Project Type: | Infrastructure Replacement | | |

| | | | | | | | | |
|---|---------------|------------------------------|-------------------------------|--|------------------------|----------------|-----------------|------------|
| Project Description | | | | Project Timelines | | | | |
| Phase 3 - Road rehabilitation as scheduled in 2013 in conjunction with the watermain replacement for Willis Road from Pine Valley Drive to Islington Avenue. The existing ductile iron watermain requires excessive maintenance and repairs and it is more cost effective to replace it in conjunction with the road works. | | | | 2013 - Perform preliminary design, detail design, surveying and geotechnical investigation works 2015- Construction | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| Related to EN-1993-14 Bridge Rehabilitation - Willis Road and EN-1883-15 Right Turning on Willis Road and Pine Valley Drive. Design Funding in the amount of \$103,000 approved in 2013. | | | | | | | | |
| Project Forecast | | | | Project Detailed 2015 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 0 | 0 | 0 | Expense | | | | |
| 2015 | 824,000 | 824,000 | 0 | 01001 - 8801 | Contractors | 800,000 | | |
| 2016 | 0 | 0 | 0 | 01001 - 8805 | 3% Administration Cost | 24,000 | | |
| 2017 | 0 | 0 | 0 | | | Total Expense: | 824,000 | |
| 2018 & Beyond | 0 | 0 | 0 | Revenue | | | | |
| | 824,000 | 824,000 | 0 | 60180 - 8844 | Water Reserve | 609,760 | | |
| | | | | 75000 - 8847 | Debenture Financing | 214,240 | | |
| | | | | | | Total Revenue: | 824,000 | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2013 | Jan 1, 2013 | Vince Musacchio, P.Eng., PMP | Jack Graziosi, P.Eng., M.Eng. | | | | Dec 31, 2016 | |



Project Summary

| | | | |
|------------------------|---|-------------------------|------|
| Project Number: | EN-1950-13 | Approval Year: | 2015 |
| Project Title: | Clarence Street Slope Stabilization - Phase 2 | Scenario Active: | Yes |
| Asset Type: | Local & Arterial Roads | TCA: | Yes |
| Department: | Engineering Services | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | Ward 2 | | |
| Project Type: | Infrastructure Replacement | | |

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|--|----------------------|------------------------------|-------------------------------|---|--------------------|----------------------|-------------------------------|
| Project Description | | | | Project Timelines | | | |
| An additional slope failure south of Wycliffe Avenue has been identified due to possible saturated ground conditions, exacerbated by heavy rains. Consequently, the existing gabion basket retaining wall is shifting and a portion of it is sliding into the adjacent watercourse, jeopardizing the stability of the wall, sidewalk and portion of Clarence Street. | | | | 2013/ 2014 - Perform preliminary design, detail design, surveying and geotechnical investigation works 2015 - Construction | | | |
| Scenario Description | | | | Other Dept Impact | | | |
| Gas Tax sign required Related to EN-1813-10 Clarence Street Slope Stabilization, Phase 1 | | | | | | | |
| Project Forecast | | | | Project Detailed 2015 | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | |
| 2014 | 0 | 0 | 0 | Expense | | | |
| 2015 | 500,000 | 500,000 | 0 | 01001 - 8801 | Contractors | 500,000 | |
| 2016 | 0 | 0 | 0 | | | | Total Expense: 500,000 |
| 2017 | 0 | 0 | 0 | Revenue | | | |
| 2018 & Beyond | 0 | 0 | 0 | 61025 - 8844 | Gas Tax Reserve | 500,000 | |
| | 500,000 | 500,000 | 0 | | | | Total Revenue: 500,000 |
| Related Projects | | | | Operating Budget Impact | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue |
| | | | | 2014 | 0.0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 |
| | | | | ARR: | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date |
| 2013 | Jan 1, 2013 | Vince Musacchio, P.Eng., PMP | Jack Graziosi, P.Eng., M.Eng. | | | | Dec 31, 2017 |



Project Summary

| | | |
|------------------------|---|-----------------------------|
| Project Number: | EN-1957-15 | |
| Project Title: | Cycle Path Improvement on Islington Avenue - Rutherford Rd to Wycliffe Ave. | |
| Asset Type: | Sidewalks, Pathways & Guiderails | |
| Department: | Engineering Services | |
| Budget Year: | 2014 | Approval Year: 2015 |
| Scenario Name: | Main | Scenario Active: Yes |
| Project Stage: | Manager of Capital | TCA: Yes |
| Regions: | Ward 2 | |
| Project Type: | Growth/Development | |

| Project Description | | | | Project Timelines | | | | |
|--|---------------|-----------------------------|-------------------------------|---|----------------------------|----------------|-----------------|------------|
| Widen existing cycle path to 3m width on the west side of Islington Avenue between Rutherford Road and Wycliffe Avenue to bridge the existing multi-use pathways on Islington Avenue that are north of Rutherford Road and south of Wycliffe Avenue. | | | | 2015- Perform preliminary design, detail design, surveying and geotechnical investigation works 2016- Construction | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| | | | | | | | | |
| Project Forecast | | | | Project Detailed 2015 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 0 | 0 | 0 | Expense | | | | |
| 2015 | 123,600 | 123,600 | 0 | 01001 - 8801 | Contractors | 120,000 | | |
| 2016 | 0 | 0 | 0 | 01001 - 8805 | 3% Administration Cost | 3,600 | | |
| 2017 | 0 | 0 | 0 | | | Total Expense: | 123,600 | |
| 2018 & Beyond | 0 | 0 | 0 | Revenue | | | | |
| | 123,600 | 123,600 | 0 | 41010 - 8820 | City Wide DC - Engineering | 123,600 | | |
| | | | | | | Total Revenue: | 123,600 | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2014 | Jan 1, 2015 | Vince Musacchio, P.Eng, PMP | Jack Graziosi, P.Eng., M.Eng. | | | | Dec 31, 2018 | |



Project Summary

| | | | |
|------------------------|---|-------------------------|------|
| Project Number: | EN-1959-15 | Approval Year: | 2015 |
| Project Title: | Traffic Signal Installation - Chrislea Road and Northview Boulevard | Scenario Active: | Yes |
| Asset Type: | Traffic Signals | TCA: | Yes |
| Department: | Engineering Services | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | Ward 3 | | |
| Project Type: | New Infrastructure | | |

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|---|---------------|------------------------------|-------------------------------|---|----------------------------|---------------|-----------------|------------|
| Project Description | | | | Project Timelines | | | | |
| The installation of traffic control signals at the intersection of Chrislea Road and Northview Boulevard. The traffic signals are required to accommodate the traffic increase due to the increase development intensification. | | | | When warrants are met. Year 1 - Perform preliminary design, detail design, surveying and geotechnical investigation works Year 2 - Construction | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| 2013 Development Charges Background Study - Appendix H, Table2, Other Transportation Related Works/ Infrastructure item # 1. | | | | | | | | |
| Project Forecast | | | | Project Detailed 2015 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 0 | 0 | 0 | Expense | | | | |
| 2015 | 180,250 | 180,250 | 0 | 01001 - 8801 | Contractors | 170,000 | | |
| 2016 | 0 | 0 | 0 | 01001 - 8802 | Consultant | 5,000 | | |
| 2017 | 0 | 0 | 0 | 01001 - 8805 | 3% Administration Cost | 5,250 | | |
| 2018 & Beyond | 0 | 0 | 0 | | Total Expense: | 180,250 | | |
| | 180,250 | 180,250 | 0 | Revenue | | | | |
| | | | | 41010 - 8820 | City Wide DC - Engineering | 180,250 | | |
| | | | | | Total Revenue: | 180,250 | | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2013 | Jan 1, 2015 | Vince Musacchio, P.Eng., PMP | Jack Graziosi, P.Eng., M.Eng. | | | | Dec 31, 2017 | |



Project Summary

| | | | |
|------------------------|--|-------------------------|------|
| Project Number: | EN-1960-13 | Approval Year: | 2015 |
| Project Title: | Sidewalk on Weston Road - Steeles Avenue West to Rutherford Road | Scenario Active: | Yes |
| Asset Type: | Sidewalks, Pathways & Guiderails | TCA: | Yes |
| Department: | Engineering Services | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | Ward 3 | | |
| Project Type: | New Infrastructure | | |

| | | | | | | | | |
|--|---------------|------------------------------|-------------------------------|---|----------------------------|---------------|-----------------|------------|
| Project Description | | | | Project Timelines | | | | |
| The design and construction of all missing sidewalk on Weston Road from Steeles Avenue West to Rutherford Road. This installation will support the completion of pedestrian links and support the Toronto-York Spadina Subway Extension Project. | | | | 2013/ 2014 - Perform preliminary design, detail design, surveying and geotechnical investigation works 2015 - Construction | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| 2013 Development Charges Background Study - Appendix H, Table3, Sidewalk and Streetlighting item # 107, 108 & 110. Design approved in 2013. The sidewalk installation will support the completion of pedestrian links as per the approved 2012 Pedestrian & Bicycle Network Master Plan and Green Directions Vaughan Objective 3.1: To develop and sustain a network of sidewalks, paths and trails that supports all modes on non-vehicular transportation. | | | | | | | | |
| Project Forecast | | | | Project Detailed 2015 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 0 | 0 | 0 | Expense | | | | |
| 2015 | 515,000 | 515,000 | 0 | 01001 - 8801 | Contractors | 500,000 | | |
| 2016 | 0 | 0 | 0 | 01001 - 8805 | 3% Administration Cost | 15,000 | | |
| 2017 | 0 | 0 | 0 | Total Expense: | | 515,000 | | |
| 2018 & Beyond | 0 | 0 | 0 | Revenue | | | | |
| | 515,000 | 515,000 | 0 | 41010 - 8820 | City Wide DC - Engineering | 515,000 | | |
| | | | | Total Revenue: | | 515,000 | | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2013 | Jan 1, 2013 | Vince Musacchio, P.Eng., PMP | Jack Graziosi, P.Eng., M.Eng. | | | | Dec 31, 2017 | |



Project Summary

| | |
|------------------------|--|
| Project Number: | EN-1972-13 |
| Project Title: | Active Transportation Facility and Streetlighting on Dufferin Street - Kirby Road to Teston Road |
| Asset Type: | Sidewalks, Pathways & Guiderails |
| Department: | Engineering Services |
| Budget Year: | 2014 |
| Scenario Name: | Main |
| Project Stage: | Manager of Capital |
| Regions: | Ward 1 |
| Project Type: | New Infrastructure |
| | Approval Year: 2015 |
| | Scenario Active: Yes |
| | TCA: Yes |

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|--|----------------------|------------------------------|-------------------------------|---|----------------------------|----------------------|------------------------|-------------------|
| Project Description | | | | Project Timelines | | | | |
| The design and construction of a new Active Transportation Facility (Multi-use Pathway) (west side only) and streetlighting (both sides) from Kirby Road to Teston Road. | | | | 2013/ 2014 - Perform preliminary design, detail design, surveying and geotechnical investigation works 2015 - Construction | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| Design approved in 2013. 2013 Development Charges Background Study - Appendix H, Table3, Sidewalk and Streetlighting item # 23. The Active Transportation Facility (Multi-use Path) installation will support the completion of pedestrian links and continue the implementation of the bicycle network as per the approved 2012 Pedestrian & Bicycle Network Master Plan and Green Directions Vaughan Objective 3.1: To develop and sustain a network of sidewalks, paths and trails that supports all modes on non-vehicular transportation. | | | | | | | | |
| Project Forecast | | | | Project Detailed 2015 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 0 | 0 | 0 | Expense | | | | |
| 2015 | 576,800 | 576,800 | 0 | 01001 - 8802 | Consultant | 560,000 | | |
| 2016 | 0 | 0 | 0 | 01001 - 8805 | 3% Administration Cost | 16,800 | | |
| 2017 | 0 | 0 | 0 | Total Expense: | | | 576,800 | |
| 2018 & Beyond | 0 | 0 | 0 | Revenue | | | | |
| | 576,800 | 576,800 | 0 | 41010 - 8820 | City Wide DC - Engineering | 576,800 | | |
| | | | | Total Revenue: | | | 576,800 | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2013 | Jan 1, 2013 | Vince Musacchio, P.Eng., PMP | Jack Graziosi, P.Eng., M.Eng. | | | | Dec 31, 2017 | |



Project Summary

| | | | |
|------------------------|--|-------------------------|------|
| Project Number: | EN-1973-15 | Approval Year: | 2015 |
| Project Title: | Streetscape for Concord West by York Region - Highway 7 and Keele Street | Scenario Active: | Yes |
| Asset Type: | Local & Arterial Roads | TCA: | Yes |
| Department: | Engineering Services | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | Ward 4 | | |
| Project Type: | Growth/Development | | |

| | | | | | | | | |
|---|---------------|------------------------------|-------------------------------|---|----------------------------|----------------|-----------------|------------|
| Project Description | | | | Project Timelines | | | | |
| In accordance with the Concord West Streetscape and Open Space Plan, the budget has to be approved to ensure that vivaNext can cost and install the upgraded streetscape as part of the Highway 7 rapidway construction project, and to ensure that York Region can cost and install the Keele Street streetscape as part of the Keele Street widening capital project. | | | | Concord West Keele Street streetscape will be completed as part of the York Region road widening project (2015). Concord West Highway 7 streetscape will be completed as part of the vivaNext rapidway project (2016). The Gateways will be constructed in 2017. | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| 1. vivaNext Highway 7 and York Region Keele Street projects proceeding on time 2. Cost sharing under the Region of York Municipal Streetscape Partnership Program | | | | Engineering Services Department in conjunction with the Development Planning Department will be the departments involved with the tendering of the works and integration with both Region of York and vivaNext capital projects. Additional streetscape to be maintained by the Public Works Department and Parks & Forestry Operations Department. | | | | |
| Project Forecast | | | | Project Detailed 2015 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 0 | 0 | 0 | Expense | | | | |
| 2015 | 221,253 | 221,253 | 0 | 01001 - 8802 | Consultant | 33,188 | | |
| 2016 | 289,899 | 289,899 | 0 | 01001 - 8805 | 3% Administration Cost | 6,444 | | |
| 2017 | 2,559,429 | 2,559,429 | 0 | 01001 - 8807 | Furniture & Equipment | 159,496 | | |
| 2018 & Beyond | 0 | 0 | 0 | 01001 - 8812 | Contingency | 22,125 | | |
| | 3,070,581 | 3,070,581 | 0 | | | Total Expense: | 221,253 | |
| | | | | Revenue | | | | |
| | | | | 41010 - 8820 | City Wide DC - Engineering | 221,253 | | |
| | | | | | | Total Revenue: | 221,253 | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2014 | Jan 1, 2015 | Vince Musacchio, P.Eng., PMP | Jack Graziosi, P.Eng., M.Eng. | | | | Jan 1, 2018 | |



Project Summary

| | | |
|------------------------|---|-----------------------------|
| Project Number: | EN-1979-15 | |
| Project Title: | Sidewalk on Bathurst Street - North Park Rd to New Westminster Dr | |
| Asset Type: | Sidewalks, Pathways & Guiderails | |
| Department: | Engineering Services | |
| Budget Year: | 2014 | Approval Year: 2015 |
| Scenario Name: | Main | Scenario Active: Yes |
| Project Stage: | Manager of Capital | TCA: Yes |
| Regions: | Ward 5 | |
| Project Type: | New Infrastructure | |

| | | | | | | | | |
|--|----------------------|------------------------------|-------------------------------|---|----------------------------|----------------------|------------------------|-------------------|
| Project Description | | | | Project Timelines | | | | |
| The design and construction of the missing sidewalk on the west side of Bathurst Street from North Park Road to New Westminster Drive. | | | | 2015- Perform preliminary design, detail design, surveying and geotechnical investigation works 2016- Construction | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| 2013 Development Charges Background Study - Appendix H, Table3, Sidewalk and Streetlighting item # 94. The sidewalk installation will support the completion of pedestrian links as per the approved 2012 Pedestrian & Bicycle Network Master Plan and Green Directions Vaughan Objective 3.1: To develop and sustain a network of sidewalks, paths and trails that supports all modes on non-vehicular transportation. | | | | | | | | |
| Project Forecast | | | | Project Detailed 2015 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 0 | 0 | 0 | Expense | | | | |
| 2015 | 56,650 | 56,650 | 0 | 01001 - 8801 | Contractors | 45,000 | | |
| 2016 | 0 | 0 | 0 | 01001 - 8802 | Consultant | 5,000 | | |
| 2017 | 0 | 0 | 0 | 01001 - 8805 | 3% Administration Cost | 1,650 | | |
| 2018 & Beyond | 0 | 0 | 0 | 01001 - 8812 | Contingency | 5,000 | | |
| | 56,650 | 56,650 | 0 | | Total Expense: | 56,650 | | |
| | | | | Revenue | | | | |
| | | | | 41010 - 8820 | City Wide DC - Engineering | 56,650 | | |
| | | | | | Total Revenue: | 56,650 | | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2014 | Jan 1, 2015 | Vince Musacchio, P.Eng., PMP | Jack Graziosi, P.Eng., M.Eng. | | | | Dec 31, 2018 | |



Project Summary

| | | | |
|------------------------|--|-------------------------|------|
| Project Number: | EN-1982-15 | Approval Year: | 2015 |
| Project Title: | Sidewalk on Old Weston Road - Steeles Avenue West to Weston Road | Scenario Active: | Yes |
| Asset Type: | Sidewalks, Pathways & Guiderails | TCA: | Yes |
| Department: | Engineering Services | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | Ward 3 | | |
| Project Type: | New Infrastructure | | |

| | | | | | | | | |
|--|----------------------|------------------------------|-------------------------------|---|----------------------------|----------------------|------------------------|-------------------|
| Project Description | | | | Project Timelines | | | | |
| The design and construction of the missing sidewalk on the west side of Old Weston Road from Steeles Avenue West to Weston Road. | | | | 2015- Perform preliminary design, detail design, surveying and geotechnical investigation works 2016- Construction | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| Investing in Ontario Sign Required. Related to EN-1916-14 2015 Road Rehabilitation and Watermain Replacement - Phase 3. The sidewalk installation will support the completion of pedestrian links as per the approved 2012 Pedestrian & Bicycle Network Master Plan and Green Directions Vaughan Objective 3.1: To develop and sustain a network of sidewalks, paths and trails that supports all modes on non-vehicular transportation. | | | | | | | | |
| Project Forecast | | | | Project Detailed 2015 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 0 | 0 | 0 | Expense | | | | |
| 2015 | 55,000 | 55,000 | 0 | 01001 - 8801 | Contractors | 45,000 | | |
| 2016 | 0 | 0 | 0 | 01001 - 8802 | Consultant | 5,000 | | |
| 2017 | 0 | 0 | 0 | 01001 - 8812 | Contingency | 5,000 | | |
| 2018 & Beyond | 0 | 0 | 0 | Total Expense: | | 55,000 | | |
| | 55,000 | 55,000 | 0 | Revenue | | | | |
| | | | | 61052 - 8844 | Investing in Ontario Grant | 55,000 | | |
| | | | | Total Revenue: | | 55,000 | | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2014 | Jan 1, 2015 | Vince Musacchio, P.Eng., PMP | Jack Graziosi, P.Eng., M.Eng. | | | | Dec 31, 2017 | |



Project Summary

| | | | |
|------------------------|---|-------------------------|------|
| Project Number: | EN-1992-15 | Approval Year: | 2015 |
| Project Title: | Railway Crossing Improvements - CPR crossing at Huntington Road | Scenario Active: | Yes |
| Asset Type: | Traffic Control | TCA: | No |
| Department: | Engineering Services | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | Ward 1 | | |
| Project Type: | New Infrastructure | | |

| | | | | | | | | |
|--|----------------------|------------------------------|-------------------------------|--|------------------------|-----------------------|------------------------|-------------------|
| Project Description | | | | Project Timelines | | | | |
| Gate installation at Huntington Road crossing which would improve the existing warning systems. The railway crossing met one of five conditions in Section 12 of the RTD-10 for the installation of gates, being maximum train speed, and classified this project as Class B for proposed funding, in accordance with the Railway Safety Act. | | | | 2015 - Perform preliminary design, detail design, surveying and geotechnical investigation work 2016 - Construction | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| On July 23, 2013, the City applied to Transport Canada under the "Grade Crossing Improvement Program" (GCIP) for the maximum funding request of 80% of the total project cost. | | | | | | | | |
| Project Forecast | | | | Project Detailed 2015 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 0 | 0 | 0 | Expense | | | | |
| 2015 | 402,215 | 402,215 | 0 | 01001 - 8801 | Contractors | 305,000 | | |
| 2016 | 0 | 0 | 0 | 01001 - 8802 | Consultant | 50,000 | | |
| 2017 | 0 | 0 | 0 | 01001 - 8805 | 3% Administration Cost | 11,715 | | |
| 2018 & Beyond | 0 | 0 | 0 | 01001 - 8812 | Contingency | 35,500 | | |
| | 402,215 | 402,215 | 0 | | | Total Expense: | 402,215 | |
| | | | | Revenue | | | | |
| | | | | 75000 - 8847 | Debenture Financing | 402,215 | | |
| | | | | | | Total Revenue: | 402,215 | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2015 | Jan 1, 2015 | Vince Musacchio, P.Eng., PMP | Jack Graziosi, P.Eng., M.Eng. | | | | Dec 31, 2018 | |



Project Summary

| | | | |
|------------------------|-------------------------------------|-------------------------|------|
| Project Number: | EN-1993-14 | Approval Year: | 2015 |
| Project Title: | Bridge Rehabilitation - Willis Road | Scenario Active: | Yes |
| Asset Type: | Bridges & Structures | TCA: | Yes |
| Department: | Engineering Services | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | Ward 2 | | |
| Project Type: | Infrastructure Replacement | | |

| | | | | | | | | |
|---|---------------|-----------------------------|-------------------------------|---|-----------------------------|----------------|-----------------|------------|
| Project Description | | | | Project Timelines | | | | |
| Determine and implement appropriate rehabilitation and/or replacement strategy for Willis Road Bridge. Bridge Rehabilitation was identified in the City of Vaughan biannual Municipal Structure Inspection and Reporting study, dated June 19, 2012, under structure number 264801. | | | | 2014 - Perform preliminary design, detail design, surveying and geotechnical investigation works 2015 - Construction | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| Investing in Ontario Sign Required. Related to EN-1944-13 2014 Road Rehabilitation and Watermain Replacement - Phase 3 and EN-1883-15 Right Turning Lane on Willis Road and Pine Valley Drive. | | | | | | | | |
| Project Forecast | | | | Project Detailed 2015 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 165,000 | 165,000 | 0 | Expense | | | | |
| 2015 | 1,695,005 | 1,695,005 | 0 | 01001 - 8801 | Contractors | 1,505,000 | | |
| 2016 | 0 | 0 | 0 | 01001 - 8805 | 3% Administration Cost | 39,505 | | |
| 2017 | 0 | 0 | 0 | 01001 - 8812 | Contingency | 150,500 | | |
| 2018 & Beyond | 0 | 0 | 0 | | | Total Expense: | 1,695,005 | |
| | 1,860,005 | 1,860,005 | 0 | Revenue | | | | |
| | | | | 61051 - 8844 | Municipal Roads Infr. Grant | 187,321 | | |
| | | | | 61052 - 8844 | Investing in Ontario Grant | 151,361 | | |
| | | | | 75000 - 8847 | Debenture Financing | 1,356,323 | | |
| | | | | | | Total Revenue: | 1,695,005 | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2014 | Jan 1, 2014 | Vince Musacchio, P.Eng. PMP | Jack Graziosi, P.Eng., M.Eng. | | | | Dec 31, 2017 | |



Project Summary

| | | | | | | |
|---|----------------------|----------------------|--|----------------------|-----------------------------|---|
| | | | Project Number: ES-2521-15 Project Title: Community Sustainability and Environmental Master Plan Renewal Asset Type: Master Plans Department: Environmental Sustainability Budget Year: 2014 Scenario Name: Main Project Stage: Manager of Capital Regions: City-Wide Project Type: Established Program | | | Approval Year: 2015 Scenario Active: Yes TCA: No |
| Project Description | | | Project Timelines | | | |
| Green Directions Vaughan renewal - After five years of implementation (2009-2014) the Community Sustainability and Environmental Master Plan, consideration should be given to updating and augmenting the plan given the experiences of the implementation process to date. Although the core principles of sustainability will remain constant, the renewal is expected to address changing priorities and conditions within the community. | | | Q1, 2015- Cpnsltant selection, Q2, 2015- Gap analysis, internal and external stakeholder consultation, Q3, 2015 - Draft Master Plan development, Q4, 2015 - Finalized re-developed Master Plan | | | |
| Scenario Description | | | Other Dept Impact | | | |
| | | | The action plans resulting from a renewed Community Sustainability and Environmental Master Plan will require other departments to be involved in their execution. Therefore, departments City wide will be consulted as the Master Plan is renewed. | | | |
| Project Forecast | | | Project Detailed 2015 | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount |
| 2014 | 0 | 0 | 0 | Expense | | |
| 2015 | 48,925 | 48,925 | 0 | 01001 - 8802 | Consultant | 47,500 |
| 2016 | 0 | 0 | 0 | 01001 - 8805 | 3% Administration Cost | 1,425 |
| 2017 | 0 | 0 | 0 | | Total Expense: | 48,925 |
| 2018 & Beyond | 0 | 0 | 0 | Revenue | | |
| | 48,925 | 48,925 | 0 | 41060 - 8820 | City Wide DC - General Gov. | 44,035 |
| | | | | 50000 - 8843 | Transfer from Taxation | 4,890 |
| | | | | | Total Revenue: | 48,925 |
| Related Projects | | | Operating Budget Impact | | | |
| | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference | |
| | 2014 | 0.0 | 0 | 0 | 0 | |
| | 2015 | 0.0 | 0 | 0 | 0 | |
| | 2016 | 0.0 | 0 | 0 | 0 | |
| | 2017 | 0.0 | 0 | 0 | 0 | |
| | 2018 & Beyond | 0.0 | 0 | 0 | 0 | |
| | | | ARR: | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | Completion Date | |
| 2015 | Apr 1, 2015 | Chris Wolnik | Joseph Pittari | | Dec 31, 2015 | |



Project Summary

| | | | |
|------------------------|---|-------------------------|------|
| Project Number: | FL-5157-15 | Approval Year: | 2015 |
| Project Title: | BYLAW- Replace 1160 with 1/2 ton ext cab 4x4 pickup | Scenario Active: | Yes |
| Asset Type: | Vehicles - Replacement | TCA: | Yes |
| Department: | Fleet Management | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | City-Wide | | |
| Project Type: | Equipment Replacement | | |

| | | | | | | | | |
|--|---------------|---------------|-----------------|---|------------------------|----------------|-----------------|------------|
| Project Description | | | | Project Timelines | | | | |
| Vehicle 1160 - replace with 1/2 ton ext cab 4x4 pickup - \$30,000. Vehicle 1160 - 2001-1/2 ton full size pickup with 137,943 km (July 2013) has exceeded the life cycle and is not economical to keep in service and will be downsized to a compact size pickup. | | | | Q2 - Prepare specifications; Q3 - Award tender; Q4 - Take delivery of equipment | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| | | | | Bylaw Enforcement | | | | |
| Project Forecast | | | | Project Detailed 2015 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 0 | 0 | 0 | Expense | | | | |
| 2015 | 30,900 | 30,900 | 0 | 01001 - 8805 | 3% Administration Cost | 900 | | |
| 2016 | 0 | 0 | 0 | 01001 - 8807 | Furniture & Equipment | 30,000 | | |
| 2017 | 0 | 0 | 0 | | | Total Expense: | 30,900 | |
| 2018 & Beyond | 0 | 0 | 0 | Revenue | | | | |
| | 30,900 | 30,900 | 0 | 60190 - 8844 | Vehicle Reserve | 30,900 | | |
| | | | | | | Total Revenue: | 30,900 | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2011 | Apr 1, 2015 | Tony Greco | Michael Shatil | | | | Dec 31, 2015 | |



Project Summary

| | | | | | | |
|--|----------------------|----------------------|--|----------------------|------------------------|--|
| | | | Project Number: FL-5158-15 Project Title: BLDG STNDARDS-Replace 1332 with 1/2 ton ext cab 4x2 pickup Asset Type: Vehicles - Replacement Department: Fleet Management Budget Year: 2014 Scenario Name: Main Project Stage: Manager of Capital Regions: City-Wide Project Type: Equipment Replacement | | | Approval Year: 2015 Scenario Active: Yes TCA: Yes |
| Project Description | | | Project Timelines | | | |
| Vehicle 1332 - replace with 1/2 ton ext cab 4x2 pickup- \$27,000 each. Vehicle 1332 - 2002 -1/2 ton full size pickup with 144,496 km (July 2013) has exceeded the life cycle and is not economical to keep in service. | | | Q2 - Prepare specifications; Q3 - Award tender; Q4 - Take delivery of equipment | | | |
| Scenario Description | | | Other Dept Impact | | | |
| | | | Building Standards | | | |
| Project Forecast | | | Project Detailed 2015 | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount |
| 2014 | 0 | 0 | 0 | Expense | | |
| 2015 | 27,800 | 27,800 | 0 | 01001 - 8805 | 3% Administration Cost | 800 |
| 2016 | 0 | 0 | 0 | 01001 - 8807 | Furniture & Equipment | 27,000 |
| 2017 | 0 | 0 | 0 | | Total Expense: | 27,800 |
| 2018 & Beyond | 0 | 0 | 0 | Revenue | | |
| | 27,800 | 27,800 | 0 | 60190 - 8844 | Vehicle Reserve | 27,800 |
| | | | | | Total Revenue: | 27,800 |
| Related Projects | | | Operating Budget Impact | | | |
| | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference | |
| | 2014 | 0.0 | 0 | 0 | 0 | |
| | 2015 | 0.0 | 0 | 0 | 0 | |
| | 2016 | 0.0 | 0 | 0 | 0 | |
| | 2017 | 0.0 | 0 | 0 | 0 | |
| | 2018 & Beyond | 0.0 | 0 | 0 | 0 | |
| | | | ARR: | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | Completion Date |
| 2011 | Apr 1, 2015 | Tony Greco | Michael Shatil | | | Dec 31, 2015 |



Project Summary

| | | | |
|------------------------|--|-------------------------|------|
| Project Number: | FL-5169-15 | Approval Year: | 2015 |
| Project Title: | BYLAW-Replace 1207 with 1/2 ext cab 4x4 pickup | Scenario Active: | Yes |
| Asset Type: | Vehicles - Replacement | TCA: | Yes |
| Department: | Fleet Management | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | City-Wide | | |
| Project Type: | Equipment Replacement | | |

| Project Description | | | | Project Timelines | | | | |
|--|---------------|---------------|-----------------|---|------------------------|----------------|-----------------|------------|
| Vehicle 1207 - replace with 1/2 ton ext cab 4x4 pickup - \$30,000. Vehicle 1207 - 2001- 1/2 ton full size pickup with 139,350 km (July 2013) has exceeded the life cycle and is not economical to keep in service. | | | | Q2 - Prepare specifications; Q3 - Award tender; Q4 - Take delivery of equipment | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| | | | | Bylaw Enforcement | | | | |
| Project Forecast | | | | Project Detailed 2015 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 0 | 0 | 0 | Expense | | | | |
| 2015 | 30,900 | 30,900 | 0 | 01001 - 8805 | 3% Administration Cost | 900 | | |
| 2016 | 0 | 0 | 0 | 01001 - 8807 | Furniture & Equipment | 30,000 | | |
| 2017 | 0 | 0 | 0 | | | Total Expense: | 30,900 | |
| 2018 & Beyond | 0 | 0 | 0 | Revenue | | | | |
| | 30,900 | 30,900 | 0 | 60190 - 8844 | Vehicle Reserve | 30,900 | | |
| | | | | | | Total Revenue: | 30,900 | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2011 | Apr 1, 2015 | Tony Greco | Michael Shatil | | | | Dec 31, 2015 | |



Project Summary

| | | | |
|------------------------|-------------------------------------|-------------------------|------|
| Project Number: | FL-5201-15 | Approval Year: | 2015 |
| Project Title: | BYLAW-Replace 1276 with transit van | Scenario Active: | Yes |
| Asset Type: | Equipment - Replacement | TCA: | Yes |
| Department: | Fleet Management | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | City-Wide | | |
| Project Type: | Equipment Replacement | | |

| Project Description | | | | Project Timelines | | | | |
|---|---------------|---------------|-----------------|---|------------------------|----------------|-----------------|------------|
| Vehicle 1276 - replace with a transit van with windows - \$30,000. Vehicle 1276 - 2002-1/2 ton full size pickup with 135,797 km (July 2013) has exceeded the life cycle and will be downsized to a transit van. | | | | Q2 - Prepare specifications; Q3 - Award tender; Q4 - Take delivery of equipment | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| | | | | By-law Enforcement | | | | |
| Project Forecast | | | | Project Detailed 2015 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 0 | 0 | 0 | Expense | | | | |
| 2015 | 30,900 | 30,900 | 0 | 01001 - 8805 | 3% Administration Cost | 900 | | |
| 2016 | 0 | 0 | 0 | 01001 - 8807 | Furniture & Equipment | 30,000 | | |
| 2017 | 0 | 0 | 0 | | | Total Expense: | 30,900 | |
| 2018 & Beyond | 0 | 0 | 0 | Revenue | | | | |
| | 30,900 | 30,900 | 0 | 60190 - 8844 | Vehicle Reserve | 30,900 | | |
| | | | | | | Total Revenue: | 30,900 | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2012 | Apr 1, 2015 | Tony Greco | Michael Shatil | | | | Dec 31, 2015 | |



Project Summary

| | | | |
|------------------------|--|-------------------------|------|
| Project Number: | FL-5204-15 | Approval Year: | 2015 |
| Project Title: | ENG DEV TRANSP- Replace 1365 with 1/2 ton ext cab 4x2 pickup | Scenario Active: | Yes |
| Asset Type: | Vehicles - Replacement | TCA: | Yes |
| Department: | Fleet Management | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | City-Wide | | |
| Project Type: | Equipment Replacement | | |

| | | | | | | | | |
|--|---------------|---------------|-----------------|---|------------------------|----------------|-----------------|------------|
| Project Description | | | | Project Timelines | | | | |
| Vehicle 1365 - replace with1/2 ton ext cab 4x2 pickup with s.pkg.- \$27,000. Vehicle 1365 - 2003 midsize pickup with 137,802 km (July 2013) has exceeded its life cycle. | | | | Q2 - Prepare specifications; Q3 - Award tender; Q4 - Take delivery of equipment | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| | | | | Engineering Dev. Transportation | | | | |
| Project Forecast | | | | Project Detailed 2015 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 0 | 0 | 0 | Expense | | | | |
| 2015 | 27,800 | 27,800 | 0 | 01001 - 8805 | 3% Administration Cost | 800 | | |
| 2016 | 0 | 0 | 0 | 01001 - 8807 | Furniture & Equipment | 27,000 | | |
| 2017 | 0 | 0 | 0 | | | Total Expense: | 27,800 | |
| 2018 & Beyond | 0 | 0 | 0 | Revenue | | | | |
| | 27,800 | 27,800 | 0 | 60190 - 8844 | Vehicle Reserve | 27,800 | | |
| | | | | | | Total Revenue: | 27,800 | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2012 | Apr 1, 2015 | Tony Greco | Michael Shatil | | | | Dec 31, 2015 | |



Project Summary

| | | | |
|------------------------|---|-------------------------|------|
| Project Number: | FL-5205-15 | Approval Year: | 2015 |
| Project Title: | ENG DEV TRANSP-Replace 1270 with 1/2 ton ext cab 4x2 pickup | Scenario Active: | Yes |
| Asset Type: | Vehicles - Replacement | TCA: | Yes |
| Department: | Fleet Management | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | City-Wide | | |
| Project Type: | Equipment Replacement | | |

| | | | | | | | | |
|--|---------------|---------------|-----------------|---|------------------------|----------------|-----------------|------------|
| Project Description | | | | Project Timelines | | | | |
| Vehicle 1270 - replace with 1/2 ton ext cab 4x2 pickup with s.pkg.- \$27,000. Vehicle 1270 - 2002 - 1/2 ton full size pickup with 134,288 km (July 2013) has reached its life cycle. | | | | Q2 - Prepare specifications; Q3 - Award tender; Q4 - Take delivery of equipment | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| | | | | Engineering Dev. Transportation | | | | |
| Project Forecast | | | | Project Detailed 2015 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 0 | 0 | 0 | Expense | | | | |
| 2015 | 27,800 | 27,800 | 0 | 01001 - 8805 | 3% Administration Cost | 800 | | |
| 2016 | 0 | 0 | 0 | 01001 - 8807 | Furniture & Equipment | 27,000 | | |
| 2017 | 0 | 0 | 0 | | | Total Expense: | 27,800 | |
| 2018 & Beyond | 0 | 0 | 0 | Revenue | | | | |
| | 27,800 | 27,800 | 0 | 60190 - 8844 | Vehicle Reserve | 27,800 | | |
| | | | | | | Total Revenue: | 27,800 | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2012 | Apr 1, 2015 | Tony Greco | Michael Shatil | | | | Dec 31, 2015 | |



Project Summary

| | | | | | | |
|--|----------------------|----------------------|---|----------------------|------------------------|--|
| | | | Project Number: FL-5215-15 Project Title: PKS-1 new 2 ton 4x4 crew cab dump truck Asset Type: Vehicles - New Department: Fleet Management Budget Year: 2014 Scenario Name: Main Project Stage: Manager of Capital Regions: City-Wide Project Type: New Equipment | | | Approval Year: 2015 Scenario Active: Yes TCA: Yes |
| Project Description | | | Project Timelines | | | |
| 1 new 2 ton 4x4 crew cab dump truck - \$65,000. This vehicle is required to service the cemetery operations, removing soil and materials from and to the cemetery sites. | | | Q2 - Prepare specifications; Q3 - Award tender; Q4 - Take delivery of equipment | | | |
| Scenario Description | | | Other Dept Impact | | | |
| | | | Parks | | | |
| Project Forecast | | | Project Detailed 2015 | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount |
| 2014 | 0 | 0 | 0 | Expense | | |
| 2015 | 67,000 | 67,000 | 0 | 01001 - 8805 | 3% Administration Cost | 2,000 |
| 2016 | 0 | 0 | 0 | 01001 - 8807 | Furniture & Equipment | 65,000 |
| 2017 | 0 | 0 | 0 | | Total Expense: | 67,000 |
| 2018 & Beyond | 0 | 0 | 0 | Revenue | | |
| | 67,000 | 67,000 | 0 | 50000 - 8843 | Transfer from Taxation | 67,000 |
| | | | | | Total Revenue: | 67,000 |
| Related Projects | | | Operating Budget Impact | | | |
| | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference | |
| | 2014 | 0.0 | 8,000 | 0 | 8,000 | |
| | 2015 | 0.0 | 0 | 0 | 0 | |
| | 2016 | 0.0 | 0 | 0 | 0 | |
| | 2017 | 0.0 | 0 | 0 | 0 | |
| | 2018 & Beyond | 0.0 | 0 | 0 | 0 | |
| | | | ARR: | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | Completion Date |
| 2012 | Apr 1, 2015 | Tony Greco | Michael Shatil | | | Dec 31, 2015 |



Project Summary

| | | | |
|------------------------|-------------------------|-------------------------|------|
| Project Number: | FL-5221-15 | Approval Year: | 2015 |
| Project Title: | PKS- 4 new sand sifters | Scenario Active: | Yes |
| Asset Type: | Equipment - New | TCA: | Yes |
| Department: | Fleet Management | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | City-Wide | | |
| Project Type: | New Equipment | | |

| | | | | | | | | |
|--|---------------|---------------|-----------------|---|------------------------|----------------|-----------------|------------|
| Project Description | | | | Project Timelines | | | | |
| 4 new sand sifters - \$17,500 each. This equipment is required to sift the sand in City playgrounds to remove foreign objects that could cause health and safety issues to children using the playgrounds. | | | | Q2 - Prepare specifications; Q3 - Award tender; Q4 - Take delivery of equipment | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| | | | | Parks | | | | |
| Project Forecast | | | | Project Detailed 2015 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 0 | 0 | 0 | Expense | | | | |
| 2015 | 72,100 | 72,100 | 0 | 01001 - 8805 | 3% Administration Cost | 2,100 | | |
| 2016 | 0 | 0 | 0 | 01001 - 8807 | Furniture & Equipment | 70,000 | | |
| 2017 | 0 | 0 | 0 | | | Total Expense: | 72,100 | |
| 2018 & Beyond | 0 | 0 | 0 | Revenue | | | | |
| | 72,100 | 72,100 | 0 | 50000 - 8843 | Transfer from Taxation | 72,100 | | |
| | | | | | | Total Revenue: | 72,100 | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 8,700 | 0 | 8,700 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2012 | Apr 1, 2015 | Tony Greco | Michael Shatil | | | | Dec 31, 2015 | |



Project Summary

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|------------------------|---|-------------------------|------|
| Project Number: | FL-5232-15 | Approval Year: | 2015 |
| Project Title: | ENG SERVICES-Replace 1366 with 1/2 ton ext cab 4x2 pickup | Scenario Active: | Yes |
| Asset Type: | Vehicles - Replacement | TCA: | Yes |
| Department: | Fleet Management | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | City-Wide | | |
| Project Type: | Equipment Replacement | | |

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|---|---------------|---------------|-----------------|---|------------------------|----------------|-----------------|------------|
| Project Description | | | | Project Timelines | | | | |
| Vehicle 1366 - replace with 1/2 ton ext cab 4x2 pickup - \$27,000. Vehicle 1366 - 2003 midsize pickup with 143,213 km (July 2013) has reached the life cycle. | | | | Q2 - Prepare specifications; Q3 - Award tender; Q4 - Take delivery of equipment | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| | | | | Engineering Services | | | | |
| Project Forecast | | | | Project Detailed 2015 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 0 | 0 | 0 | Expense | | | | |
| 2015 | 27,800 | 27,800 | 0 | 01001 - 8805 | 3% Administration Cost | 800 | | |
| 2016 | 0 | 0 | 0 | 01001 - 8807 | Furniture & Equipment | 27,000 | | |
| 2017 | 0 | 0 | 0 | | | Total Expense: | 27,800 | |
| 2018 & Beyond | 0 | 0 | 0 | Revenue | | | | |
| | 27,800 | 27,800 | 0 | 60190 - 8844 | Vehicle Reserve | 27,800 | | |
| | | | | | | Total Revenue: | 27,800 | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2012 | Apr 1, 2015 | Tony Greco | Michael Shatil | | | | Dec 31, 2015 | |



Project Summary

| | | | |
|------------------------|---|-------------------------|------|
| Project Number: | FL-5249-15 | Approval Year: | 2015 |
| Project Title: | PKS-FORESTRY-Replace 1346 with 1/2 ton ext cab 4x4 pickup | Scenario Active: | Yes |
| Asset Type: | Vehicles - Replacement | TCA: | Yes |
| Department: | Fleet Management | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | City-Wide | | |
| Project Type: | Equipment Replacement | | |

| Project Description | | | | Project Timelines | | | | |
|--|---------------|---------------|-----------------|---|------------------------|----------------|-----------------|------------|
| Vehicle 1346 - replace with1/2 ton ext cab 4x4 pickup with power package and blue tooth(supervisor vehicle) - \$29,200. Vehicle 1346 - 2002 compact pickup with 142,684 km (July 2013) has reached the life cycle. | | | | Q2 - Prepare specifications; Q3 - Award tender; Q4 - Take delivery of equipment | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| Replace 1346 | | | | Parks - Forestry/Horticulture | | | | |
| Project Forecast | | | | Project Detailed 2015 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 0 | 0 | 0 | Expense | | | | |
| 2015 | 30,100 | 30,100 | 0 | 01001 - 8805 | 3% Administration Cost | 900 | | |
| 2016 | 0 | 0 | 0 | 01001 - 8807 | Furniture & Equipment | 29,200 | | |
| 2017 | 0 | 0 | 0 | | | Total Expense: | 30,100 | |
| 2018 & Beyond | 0 | 0 | 0 | Revenue | | | | |
| | 30,100 | 30,100 | 0 | 60190 - 8844 | Vehicle Reserve | 30,100 | | |
| | | | | | | Total Revenue: | 30,100 | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2012 | Apr 1, 2015 | Tony Greco | Michael Shatil | | | | Dec 31, 2015 | |



Project Summary

| | | | |
|------------------------|---|-------------------------|------|
| Project Number: | FL-5301-15 | Approval Year: | 2015 |
| Project Title: | B&F-Replace 1246 with 3/4 ton ext cab 4x4 pickup w/plow | Scenario Active: | Yes |
| Asset Type: | Equipment - Replacement | TCA: | Yes |
| Department: | Fleet Management | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | City-Wide | | |
| Project Type: | Equipment Replacement | | |

| | | | | | | | | |
|--|---------------|---------------|-----------------|---|------------------------|----------------|-----------------|------------|
| Project Description | | | | Project Timelines | | | | |
| Replace Vehicle 1246 with a 3/4 ton ext cab 4x4 pickup w/plow - \$42,000. Vehicle 1246 - 2001 3/4 ton 4x4 pickup with snow plow has exceeded the life cycle. | | | | Q2 - Prepare specifications; Q3 - Award tender; Q4 - Take delivery of equipment | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| | | | | Building & Facilities | | | | |
| Project Forecast | | | | Project Detailed 2015 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 0 | 0 | 0 | Expense | | | | |
| 2015 | 43,300 | 43,300 | 0 | 01001 - 8805 | 3% Administration Cost | 1,300 | | |
| 2016 | 0 | 0 | 0 | 01001 - 8807 | Furniture & Equipment | 42,000 | | |
| 2017 | 0 | 0 | 0 | | | Total Expense: | 43,300 | |
| 2018 & Beyond | 0 | 0 | 0 | Revenue | | | | |
| | 43,300 | 43,300 | 0 | 60190 - 8844 | Vehicle Reserve | 43,300 | | |
| | | | | | | Total Revenue: | 43,300 | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2015 | Apr 1, 2015 | Tony Greco | Michael Shatil | | | | Dec 31, 2015 | |



Project Summary

| | | | |
|------------------------|---|-------------------------|------|
| Project Number: | FL-5303-15 | Approval Year: | 2015 |
| Project Title: | B&F-Replace 1320 with 3/4 ton cargo van | Scenario Active: | Yes |
| Asset Type: | Equipment - Replacement | TCA: | Yes |
| Department: | Fleet Management | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | City-Wide | | |
| Project Type: | Equipment Replacement | | |

| | | | | | | | | |
|--|---------------|---------------|-----------------|---|------------------------|----------------|-----------------|------------|
| Project Description | | | | Project Timelines | | | | |
| Replace Vehicle 1320 with a 3/4 ton cargo van with shelving - \$35,000. Vehicle 1320 - 2002 3/4 ton cargo van with shelving with has reached the life cycle. | | | | Q2 - Prepare specifications; Q3 - Award tender; Q4 - Take delivery of equipment | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| | | | | Building & Facilities | | | | |
| Project Forecast | | | | Project Detailed 2015 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 0 | 0 | 0 | Expense | | | | |
| 2015 | 36,100 | 36,100 | 0 | 01001 - 8805 | 3% Administration Cost | 1,100 | | |
| 2016 | 0 | 0 | 0 | 01001 - 8807 | Furniture & Equipment | 35,000 | | |
| 2017 | 0 | 0 | 0 | | | Total Expense: | 36,100 | |
| 2018 & Beyond | 0 | 0 | 0 | Revenue | | | | |
| | 36,100 | 36,100 | 0 | 60190 - 8844 | Vehicle Reserve | 36,100 | | |
| | | | | | | Total Revenue: | 36,100 | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2015 | Apr 1, 2015 | Tony Greco | Michael Shatil | | | | Dec 31, 2015 | |



Project Summary

| | | | |
|------------------------|---|-------------------------|------|
| Project Number: | FL-5315-15 | Approval Year: | 2015 |
| Project Title: | PKS-Replace 1374,1375 with a 16' rotary mower | Scenario Active: | Yes |
| Asset Type: | Equipment - Replacement | TCA: | Yes |
| Department: | Fleet Management | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | City-Wide | | |
| Project Type: | Equipment Replacement | | |

| | | | | | | | | |
|---|---------------|---------------|-----------------|---|------------------------|----------------|-----------------|------------|
| Project Description | | | | Project Timelines | | | | |
| Replace 1375 with a 16' rotary mower - \$80,000. Unit 1374 - 2010 tractor, 1375 - 2010 haul all rotary mower has exceeded the life cycle and has low hours. | | | | Q2 - Prepare specifications; Q3 - Award tender; Q4 - Take delivery of equipment | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| | | | | Parks | | | | |
| Project Forecast | | | | Project Detailed 2015 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 0 | 0 | 0 | Expense | | | | |
| 2015 | 82,400 | 82,400 | 0 | 01001 - 8805 | 3% Administration Cost | 2,400 | | |
| 2016 | 0 | 0 | 0 | 01001 - 8807 | Furniture & Equipment | 80,000 | | |
| 2017 | 0 | 0 | 0 | | | Total Expense: | 82,400 | |
| 2018 & Beyond | 0 | 0 | 0 | Revenue | | | | |
| | 82,400 | 82,400 | 0 | 60190 - 8844 | Vehicle Reserve | 82,400 | | |
| | | | | | | Total Revenue: | 82,400 | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2015 | Apr 1, 2015 | Tony Greco | Michael Shatil | | | | Dec 31, 2015 | |



Project Summary

| | | | |
|------------------------|--|-------------------------|------|
| Project Number: | FL-5320-15 | Approval Year: | 2015 |
| Project Title: | PKS- Replace 1146 with a 3/4 ton crew cab pickup | Scenario Active: | Yes |
| Asset Type: | Equipment - Replacement | TCA: | Yes |
| Department: | Fleet Management | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | City-Wide | | |
| Project Type: | Equipment Replacement | | |

| Project Description | | | | Project Timelines | | | | |
|--|---------------|---------------|-----------------|---|------------------------|----------------|-----------------|------------|
| Replace 1146 with a 3/4 ton crew cab pickup with crew cab - \$35,000. Unit 1146 - 2001 pickup has exceeded the life cycle and has low mileage. | | | | Q2 - Prepare specifications; Q3 - Award tender; Q4 - Take delivery of equipment | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| | | | | Parks | | | | |
| Project Forecast | | | | Project Detailed 2015 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 0 | 0 | 0 | Expense | | | | |
| 2015 | 36,100 | 36,100 | 0 | 01001 - 8805 | 3% Administration Cost | 1,100 | | |
| 2016 | 0 | 0 | 0 | 01001 - 8807 | Furniture & Equipment | 35,000 | | |
| 2017 | 0 | 0 | 0 | | | Total Expense: | 36,100 | |
| 2018 & Beyond | 0 | 0 | 0 | Revenue | | | | |
| | 36,100 | 36,100 | 0 | 60190 - 8844 | Vehicle Reserve | 36,100 | | |
| | | | | | | Total Revenue: | 36,100 | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2016 | Apr 1, 2015 | Tony Greco | Michael Shatil | | | | Dec 31, 2015 | |



Project Summary

| | | | |
|------------------------|---|-------------------------|------|
| Project Number: | FL-5323-15 | Approval Year: | 2015 |
| Project Title: | PKS-Replace 1371 with 3/4 ton crew cab pickup | Scenario Active: | Yes |
| Asset Type: | Equipment - Replacement | TCA: | Yes |
| Department: | Fleet Management | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | City-Wide | | |
| Project Type: | Equipment Replacement | | |

| | | | | | | | | |
|--|---------------|---------------|-----------------|---|------------------------|----------------|-----------------|------------|
| Project Description | | | | Project Timelines | | | | |
| Replace 1371 with 3/4 ton crew cab pickup - \$35,000. Unit 1371 - 2003 pickup has exceeded the life cycle and has low mileage. | | | | Q2 - Prepare specifications; Q3 - Award tender; Q4 - Take delivery of equipment | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| | | | | Parks | | | | |
| Project Forecast | | | | Project Detailed 2015 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 0 | 0 | 0 | Expense | | | | |
| 2015 | 36,100 | 36,100 | 0 | 01001 - 8805 | 3% Administration Cost | 1,100 | | |
| 2016 | 0 | 0 | 0 | 01001 - 8807 | Furniture & Equipment | 35,000 | | |
| 2017 | 0 | 0 | 0 | | | Total Expense: | 36,100 | |
| 2018 & Beyond | 0 | 0 | 0 | Revenue | | | | |
| | 36,100 | 36,100 | 0 | 60190 - 8844 | Vehicle Reserve | 36,100 | | |
| | | | | | | Total Revenue: | 36,100 | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2016 | Apr 1, 2015 | Tony Greco | Michael Shatil | | | | Dec 31, 2015 | |



Project Summary

| | | | |
|------------------------|---|-------------------------|------|
| Project Number: | FL-5335-15 | Approval Year: | 2015 |
| Project Title: | PKS - Replace 1287 with 3/4 ton crew cab pickup | Scenario Active: | Yes |
| Asset Type: | Equipment - Replacement | TCA: | Yes |
| Department: | Fleet Management | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | City-Wide | | |
| Project Type: | Equipment Replacement | | |

| Project Description | | | | Project Timelines | | | | |
|--|---------------|---------------|-----------------|---|------------------------|----------------|-----------------|------------|
| Replace 1287 with 3/4 ton crew cab pickup - \$35,000. Unit 1287 - 2002 pickup has exceeded the life cycle but has low mileage. | | | | Q2 - Prepare specifications; Q3 - Award tender; Q4 - Take delivery of equipment | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| | | | | Parks | | | | |
| Project Forecast | | | | Project Detailed 2015 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 0 | 0 | 0 | Expense | | | | |
| 2015 | 36,100 | 36,100 | 0 | 01001 - 8805 | 3% Administration Cost | 1,100 | | |
| 2016 | 0 | 0 | 0 | 01001 - 8807 | Furniture & Equipment | 35,000 | | |
| 2017 | 0 | 0 | 0 | | | Total Expense: | 36,100 | |
| 2018 & Beyond | 0 | 0 | 0 | Revenue | | | | |
| | 36,100 | 36,100 | 0 | 60190 - 8844 | Vehicle Reserve | 36,100 | | |
| | | | | | | Total Revenue: | 36,100 | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2016 | Apr 1, 2015 | Tony Greco | Michael Shatil | | | | Dec 31, 2015 | |



Project Summary

| | | | |
|------------------------|--|-------------------------|------|
| Project Number: | FL-5352-15 | Approval Year: | 2015 |
| Project Title: | PKS-Replace 1607 with 16' outfront mower | Scenario Active: | Yes |
| Asset Type: | Equipment - Replacement | TCA: | Yes |
| Department: | Fleet Management | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | City-Wide | | |
| Project Type: | Equipment Replacement | | |

| | | | | | | | | |
|--|---------------|---------------|-----------------|---|------------------------|----------------|-----------------|------------|
| Project Description | | | | Project Timelines | | | | |
| Replace 1607 with16' outfront mower - \$80,000. Unit 1607 2006 16' outfront mower has exceeded the life cycle. | | | | Q2 - Prepare specifications; Q3 - Award tender; Q4 - Take delivery of equipment | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| Replace 1607 | | | | | | | | |
| Project Forecast | | | | Project Detailed 2015 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 0 | 0 | 0 | Expense | | | | |
| 2015 | 82,400 | 82,400 | 0 | 01001 - 8805 | 3% Administration Cost | 2,400 | | |
| 2016 | 0 | 0 | 0 | 01001 - 8807 | Furniture & Equipment | 80,000 | | |
| 2017 | 0 | 0 | 0 | | | Total Expense: | 82,400 | |
| 2018 & Beyond | 0 | 0 | 0 | Revenue | | | | |
| | 82,400 | 82,400 | 0 | 60190 - 8844 | Vehicle Reserve | 82,400 | | |
| | | | | | | Total Revenue: | 82,400 | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2015 | Apr 1, 2015 | Tony Greco | Michael Shatil | | | | Dec 31, 2015 | |



Project Summary

| | | | |
|------------------------|--|-------------------------|------|
| Project Number: | FL-5354-15 | Approval Year: | 2015 |
| Project Title: | PKS-Replace 1707,1708,1714 with zero turn mowers | Scenario Active: | Yes |
| Asset Type: | Equipment - Replacement | TCA: | Yes |
| Department: | Fleet Management | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | City-Wide | | |
| Project Type: | Equipment Replacement | | |

| | | | | | | | | |
|---|---------------|---------------|-----------------|---|------------------------|---------------|-----------------|------------|
| Project Description | | | | Project Timelines | | | | |
| Replace 1707, 1708, 1714 with zero turn mowers - \$13,000 ea. Unit 1707, 1708, 1714 - 2007 zero turn mowers have exceeded the life cycle. | | | | Q2 - Prepare specifications; Q3 - Award tender; Q4 - Take delivery of equipment | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| Replace 1707,1708,1714 | | | | | | | | |
| Project Forecast | | | | Project Detailed 2015 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 0 | 0 | 0 | Expense | | | | |
| 2015 | 40,200 | 40,200 | 0 | 01001 - 8805 | 3% Administration Cost | 1,200 | | |
| 2016 | 0 | 0 | 0 | 01001 - 8807 | Furniture & Equipment | 39,000 | | |
| 2017 | 0 | 0 | 0 | | Total Expense: | 40,200 | | |
| 2018 & Beyond | 0 | 0 | 0 | Revenue | | | | |
| | 40,200 | 40,200 | 0 | 60190 - 8844 | Vehicle Reserve | 40,200 | | |
| | | | | | Total Revenue: | 40,200 | | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2015 | Apr 1, 2015 | Tony Greco | Michael Shatil | | | | Dec 31, 2015 | |



Project Summary

| | | | |
|------------------------|------------------------------------|-------------------------|------|
| Project Number: | FL-5365-15 | Approval Year: | 2015 |
| Project Title: | FLT-Replace 1138 with Hybrid sedan | Scenario Active: | Yes |
| Asset Type: | Equipment - Replacement | TCA: | Yes |
| Department: | Fleet Management | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | City-Wide | | |
| Project Type: | Equipment Replacement | | |

| | | | | | | | | |
|--|---------------|---------------|-----------------|---|------------------------|----------------|-----------------|------------|
| Project Description | | | | Project Timelines | | | | |
| Replace 1138 with Hybrid sedan - \$30,000. Unit 1138 2000 car has exceeded the life cycle. | | | | Q2 - Prepare specifications; Q3 - Award tender; Q4 - Take delivery of equipment | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| Replace 1138 | | | | | | | | |
| Project Forecast | | | | Project Detailed 2015 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 0 | 0 | 0 | Expense | | | | |
| 2015 | 30,900 | 30,900 | 0 | 01001 - 8805 | 3% Administration Cost | 900 | | |
| 2016 | 0 | 0 | 0 | 01001 - 8807 | Furniture & Equipment | 30,000 | | |
| 2017 | 0 | 0 | 0 | | | Total Expense: | 30,900 | |
| 2018 & Beyond | 0 | 0 | 0 | Revenue | | | | |
| | 30,900 | 30,900 | 0 | 60190 - 8844 | Vehicle Reserve | 30,900 | | |
| | | | | | | Total Revenue: | 30,900 | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2015 | Apr 1, 2015 | Tony Greco | Michael Shatil | | | | Dec 31, 2015 | |



Project Summary

| | | | |
|------------------------|--|-------------------------|------|
| Project Number: | FL-5422-15 | Approval Year: | 2015 |
| Project Title: | PW-RDS-Replace 1209 with tandem dump truck | Scenario Active: | Yes |
| Asset Type: | Equipment - Replacement | TCA: | Yes |
| Department: | Fleet Management | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | City-Wide | | |
| Project Type: | Equipment Replacement | | |

| Project Description | | | | Project Timelines | | | | |
|--|---------------|---------------|-----------------|---|------------------------|----------------|-----------------|------------|
| Replace 1209 with tandem dump truck roll off with plow and wing and separate salter, dump box and VRP anti icing tank - \$300,000. Unit 1209 2001 10 ton dump truck has exceeded the life cycle. | | | | Q2 - Prepare specifications; Q3 - Award tender; Q4 - Take delivery of equipment | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| Replace 1209 | | | | | | | | |
| Project Forecast | | | | Project Detailed 2015 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 0 | 0 | 0 | Expense | | | | |
| 2015 | 309,000 | 309,000 | 0 | 01001 - 8805 | 3% Administration Cost | 9,000 | | |
| 2016 | 0 | 0 | 0 | 01001 - 8807 | Furniture & Equipment | 300,000 | | |
| 2017 | 0 | 0 | 0 | | | Total Expense: | 309,000 | |
| 2018 & Beyond | 0 | 0 | 0 | Revenue | | | | |
| | 309,000 | 309,000 | 0 | 60190 - 8844 | Vehicle Reserve | 309,000 | | |
| | | | | | | Total Revenue: | 309,000 | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2015 | Apr 1, 2015 | Tony Greco | Michael Shatil | | | | Dec 31, 2015 | |



Project Summary

| | | | |
|------------------------|---------------------------------|-------------------------|------|
| Project Number: | FL-5452-15 | Approval Year: | 2015 |
| Project Title: | PKS-Buy-out sidewalk plow lease | Scenario Active: | Yes |
| Asset Type: | Equipment - New | TCA: | Yes |
| Department: | Fleet Management | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | City-Wide | | |
| Project Type: | New Equipment | | |

| | | | | | | | | |
|--|---------------|---------------|-----------------|---|------------------------|----------------|-----------------|------------|
| Project Description | | | | Project Timelines | | | | |
| Buy-out sidewalk plow lease - \$42,000. Buyout 8 sidewalk plows from existing lease. | | | | Q2 - Prepare specifications; Q3 - Award tender; Q4 - Take delivery of equipment | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| Buy-out sidealk plow lease | | | | | | | | |
| Project Forecast | | | | Project Detailed 2015 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 0 | 0 | 0 | Expense | | | | |
| 2015 | 43,300 | 43,300 | 0 | 01001 - 8805 | 3% Administration Cost | 1,300 | | |
| 2016 | 0 | 0 | 0 | 01001 - 8807 | Furniture & Equipment | 42,000 | | |
| 2017 | 0 | 0 | 0 | | | Total Expense: | 43,300 | |
| 2018 & Beyond | 0 | 0 | 0 | Revenue | | | | |
| | 43,300 | 43,300 | 0 | 50000 - 8843 | Transfer from Taxation | 43,300 | | |
| | | | | | | Total Revenue: | 43,300 | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2015 | Apr 1, 2015 | Tony Greco | Michael Shatil | | | | Dec 31, 2015 | |



Project Summary

| | | | |
|------------------------|---|-------------------------|------|
| Project Number: | FL-5453-15 | Approval Year: | 2015 |
| Project Title: | PKS-1 new narrow sidewalk tractor with plow/salter/blower/sweeper attachments | Scenario Active: | Yes |
| Asset Type: | Equipment - New | TCA: | Yes |
| Department: | Fleet Management | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | City-Wide | | |
| Project Type: | Growth/Equipment | | |

| | | | | | | | | |
|---|---------------|---------------|-----------------|---|---------------------------|----------------|-----------------|------------|
| Project Description | | | | Project Timelines | | | | |
| 1 new narrow sidewalk tractor with plow/salter/blower/sweeper attachments - \$82,000. This equipment is required to maintain projected 40 km of new sidewalk to departmental standards. | | | | Q2 - Prepare specifications; Q3 - Award tender; Q4 - Take delivery of equipment | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| 1 new narrow sidewalk tractor with plow/salter/blower/sweeper attachments | | | | | | | | |
| Project Forecast | | | | Project Detailed 2015 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 0 | 0 | 0 | Expense | | | | |
| 2015 | 84,500 | 84,500 | 0 | 01001 - 8805 | 3% Administration Cost | 2,500 | | |
| 2016 | 0 | 0 | 0 | 01001 - 8807 | Furniture & Equipment | 82,000 | | |
| 2017 | 0 | 0 | 0 | | | Total Expense: | 84,500 | |
| 2018 & Beyond | 0 | 0 | 0 | Revenue | | | | |
| | 84,500 | 84,500 | 0 | 41090 - 8820 | City Wide DC - Fleet/P.W. | 76,000 | | |
| | | | | 50000 - 8843 | Transfer from Taxation | 8,500 | | |
| | | | | | | Total Revenue: | 84,500 | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 10,100 | 0 | 10,100 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2015 | Apr 1, 2015 | Tony Greco | Michael Shatil | | | | Dec 31, 2015 | |



Project Summary

| | | | |
|------------------------|---|-------------------------|------|
| Project Number: | FL-5454-15 | Approval Year: | 2015 |
| Project Title: | PKS-1 new narrow sidewalk tractor with plow/salter/blower/sweeper attachments | Scenario Active: | Yes |
| Asset Type: | Equipment - New | TCA: | Yes |
| Department: | Fleet Management | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | City-Wide | | |
| Project Type: | Growth/Equipment | | |

| | | | | | | | | |
|---|---------------|---------------|-----------------|---|---------------------------|----------------|-----------------|------------|
| Project Description | | | | Project Timelines | | | | |
| 1 new narrow sidewalk tractor with plow/salter/blower/sweeper attachments - \$82,000. This equipment is required to maintain projected 40 km of new sidewalk to departmental standards. | | | | Q2 - Prepare specifications; Q3 - Award tender; Q4 - Take delivery of equipment | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| 1 new narrow sidewalk tractor with plow/salter/ blower/sweeper attachments | | | | | | | | |
| Project Forecast | | | | Project Detailed 2015 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 0 | 0 | 0 | Expense | | | | |
| 2015 | 84,500 | 84,500 | 0 | 01001 - 8805 | 3% Administration Cost | 2,500 | | |
| 2016 | 0 | 0 | 0 | 01001 - 8807 | Furniture & Equipment | 82,000 | | |
| 2017 | 0 | 0 | 0 | | | Total Expense: | 84,500 | |
| 2018 & Beyond | 0 | 0 | 0 | Revenue | | | | |
| | 84,500 | 84,500 | 0 | 41090 - 8820 | City Wide DC - Fleet/P.W. | 76,000 | | |
| | | | | 50000 - 8843 | Transfer from Taxation | 8,500 | | |
| | | | | | | Total Revenue: | 84,500 | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 10,100 | 0 | 10,100 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2015 | Apr 1, 2015 | Tony Greco | Michael Shatil | | | | Dec 31, 2015 | |



Project Summary

| | | | |
|------------------------|-------------------------------|-------------------------|------|
| Project Number: | FL-5487-15 | Approval Year: | 2015 |
| Project Title: | BYLAW-Replace 1509 with sedan | Scenario Active: | Yes |
| Asset Type: | Equipment - Replacement | TCA: | Yes |
| Department: | Fleet Management | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | City-Wide | | |
| Project Type: | Equipment Replacement | | |

| | | | | | | | | |
|--|---------------|---------------|-----------------|---|------------------------|----------------|-----------------|------------|
| Project Description | | | | Project Timelines | | | | |
| Replace 1509 with sedan - \$30,000. Unit 1509-2005 car has exceeded the life expectancy. | | | | Q2 - Prepare specifications; Q3 - Award tender; Q4 - Take delivery of equipment | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| Replace 1509 | | | | | | | | |
| Project Forecast | | | | Project Detailed 2015 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 0 | 0 | 0 | Expense | | | | |
| 2015 | 30,900 | 30,900 | 0 | 01001 - 8805 | 3% Administration Cost | 900 | | |
| 2016 | 0 | 0 | 0 | 01001 - 8807 | Furniture & Equipment | 30,000 | | |
| 2017 | 0 | 0 | 0 | | | Total Expense: | 30,900 | |
| 2018 & Beyond | 0 | 0 | 0 | Revenue | | | | |
| | 30,900 | 30,900 | 0 | 60190 - 8844 | Vehicle Reserve | 30,900 | | |
| | | | | | | Total Revenue: | 30,900 | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2015 | Apr 1, 2015 | Tony Greco | Michael Shatil | | | | Dec 31, 2015 | |



Project Summary

| | | | |
|------------------------|----------------------------------|-------------------------|------|
| Project Number: | FR-3508-13 | Approval Year: | 2015 |
| Project Title: | Breathing Apparatus Replacements | Scenario Active: | Yes |
| Asset Type: | Equipment - Replacement | TCA: | Yes |
| Department: | Fire and Rescue Services | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | City-Wide | | |
| Project Type: | Equipment Replacement | | |

| | | | | | | | | |
|---|---------------|---------------|------------|-------------------------|------------------------|----------------|-----------------|------------|
| Project Description | | | | Project Timelines | | | | |
| Replace / upgrade obsolete Self Contained Breathing Apparatus.Replacement of high pressure cylinders that have reached their serviceable life cycle (by Regulation). SCBA face piece replacement due to deterioration and exposure to products of combustion and/or chemical atmospheres. | | | | | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| | | | | | | | | |
| Project Forecast | | | | Project Detailed 2015 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 45,100 | 45,100 | 0 | Expense | | | | |
| 2015 | 45,100 | 45,100 | 0 | 01001 - 8805 | 3% Administration Cost | 1,300 | | |
| 2016 | 45,100 | 45,100 | 0 | 01001 - 8807 | Furniture & Equipment | 43,800 | | |
| 2017 | 45,100 | 45,100 | 0 | | | Total Expense: | 45,100 | |
| 2018 & Beyond | 0 | 0 | 0 | Revenue | | | | |
| | 180,400 | 180,400 | 0 | 60070 - 8844 | Fire Equipment Reserve | 45,100 | | |
| | | | | | | Total Revenue: | 45,100 | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | | Project Sponsor | | | Completion Date | |
| 2007 | Jan 1, 2013 | | | G.R. Senay | | | Dec 31, 2016 | |



Project Summary

| | | | |
|------------------------|----------------------------------|-------------------------|------|
| Project Number: | FR-3579-15 | Approval Year: | 2015 |
| Project Title: | Smeal Pumper(7973) Refurbishment | Scenario Active: | Yes |
| Asset Type: | Equipment - Replacement | TCA: | No |
| Department: | Fire and Rescue Services | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | City-Wide | | |
| Project Type: | Infrastructure Replacement | | |

| | | | | | | | | |
|--|---------------|---------------|-----------------------|--|------------------------|----------------|-----------------|------------|
| Project Description | | | | Project Timelines | | | | |
| This 2003 Spartan/Smeal 55ft Aerial Ladder is due for a mid-life refurbishment which will extend its overall lifecycle. The NFPA Level 1 refurbishing includes drive train rebuilt, body, paint, stripping, power supply upgrade, electrical system replacement, fire pump rebuilt & certification, aerial repair and certification including hydraulic systems. | | | | Obtain Quote 1st Quarter - 2015 - Award Contract 2nd Quarter - Have refurb completed and return to service 4th Quarter | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| Aerial 7967 was originally referenced in this project. A request was made to have the older Aerial 7967 refurbishment completed in 2013 and defer Smeal Pumper 7973 (originally in 2013) until 2015. No change scope of work. | | | | | | | | |
| Project Forecast | | | | Project Detailed 2015 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 0 | 0 | 0 | Expense | | | | |
| 2015 | 180,250 | 180,250 | 0 | 01001 - 8805 | 3% Administration Cost | 5,250 | | |
| 2016 | 0 | 0 | 0 | 01001 - 8807 | Furniture & Equipment | 175,000 | | |
| 2017 | 0 | 0 | 0 | | | Total Expense: | 180,250 | |
| 2018 & Beyond | 0 | 0 | 0 | Revenue | | | | |
| | 180,250 | 180,250 | 0 | 60070 - 8844 | Fire Equipment Reserve | 180,250 | | |
| | | | | | | Total Revenue: | 180,250 | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2012 | Apr 1, 2015 | | Fire Chief G.R. Senay | | | | Dec 31, 2015 | |



Project Summary

| | | | |
|------------------------|----------------------------------|-------------------------|------|
| Project Number: | FR-3583-15 | Approval Year: | 2015 |
| Project Title: | Reposition Stn 74 Kleinburg Land | Scenario Active: | Yes |
| Asset Type: | Land Acquisition | TCA: | Yes |
| Department: | Fire and Rescue Services | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | Ward 1 | | |
| Project Type: | New Infrastructure | | |

| | | | | | | | | |
|---|---------------|---------------|-----------------|---|------------------------|----------------|-----------------|------------|
| Project Description | | | | Project Timelines | | | | |
| The Master Fire Plan identifies a more optimal location for a fire station than the current location at 10665 Islington Avenue (Kleinburg). A new loaction will provide coverage to projected deleopment in the area. | | | | Acquire land in 2015 - Design and Build in 2016 | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| 2013 DC Appendix D Table 2 Item 3.8.1 | | | | | | | | |
| Project Forecast | | | | Project Detailed 2015 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 0 | 0 | 0 | Expense | | | | |
| 2015 | 1,111,800 | 1,111,800 | 0 | 01001 - 8804 | Land Costs | 1,079,400 | | |
| 2016 | 0 | 0 | 0 | 01001 - 8805 | 3% Administration Cost | 32,400 | | |
| 2017 | 0 | 0 | 0 | | | Total Expense: | 1,111,800 | |
| 2018 & Beyond | 0 | 0 | 0 | Revenue | | | | |
| | 1,111,800 | 1,111,800 | 0 | 41020 - 8820 | City Wide DC - Fire | 648,550 | | |
| | | | | 50000 - 8843 | Transfer from Taxation | 463,250 | | |
| | | | | | | Total Revenue: | 1,111,800 | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2015 | Jan 1, 2015 | | G.R. Senay | | | | Dec 31, 2015 | |



Project Summary

| | | | |
|------------------------|---------------------------|-------------------------|------|
| Project Number: | FR-3588-15 | Approval Year: | 2015 |
| Project Title: | Replace 7966 Rescue Truck | Scenario Active: | Yes |
| Asset Type: | Equipment - Replacement | TCA: | Yes |
| Department: | Fire and Rescue Services | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | City-Wide | | |
| Project Type: | Equipment Replacement | | |

| | | | | | | | | |
|---|----------------------|----------------------|------------------------|--|------------------------|-----------------------|------------------------|-------------------|
| Project Description | | | | Project Timelines | | | | |
| This 2001 model will be past the serviceable standard life cycle and will be due for replacement. | | | | Issue RFP - 1st Quarter - Award Contract 2nd Quarter - delivery 2nd quarter 2016 | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| | | | | | | | | |
| Project Forecast | | | | Project Detailed 2015 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 0 | 0 | 0 | Expense | | | | |
| 2015 | 628,800 | 628,800 | 0 | 01001 - 8805 | 3% Administration Cost | 18,300 | | |
| 2016 | 0 | 0 | 0 | 01001 - 8807 | Furniture & Equipment | 610,500 | | |
| 2017 | 0 | 0 | 0 | | | Total Expense: | 628,800 | |
| 2018 & Beyond | 0 | 0 | 0 | Revenue | | | | |
| | 628,800 | 628,800 | 0 | 60070 - 8844 | Fire Equipment Reserve | 628,800 | | |
| | | | | | | Total Revenue: | 628,800 | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2015 | Jan 1, 2015 | | G.R. Senay | | | | Jun 30, 2016 | |



Project Summary

| | | | |
|------------------------|----------------------------------|-------------------------|------|
| Project Number: | FR-3595-15 | Approval Year: | 2015 |
| Project Title: | Tech Rescue (7978) Refurbishment | Scenario Active: | Yes |
| Asset Type: | Equipment - Replacement | TCA: | No |
| Department: | Fire and Rescue Services | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | City-Wide | | |
| Project Type: | Equipment Replacement | | |

| | | | | | | | | |
|---|---------------|---------------|-----------------|---|------------------------|----------------|-----------------|------------|
| Project Description | | | | Project Timelines | | | | |
| This 2004 Freighliner used for Technical Rescue is due for a mid-life refurbishment which will extend its overall lifecycle.will be past its serviceable life cycle. The NFPA Level 1 refurbishing includes drive train rebuilt, body, paint, stripping, power supply upgrade, electrical system replacement, fire pump rebuilt and certification, aerial repair and certification including hydraulic systems. | | | | Obtain Quote 1st Quarter - Award Contract 2nd Quarter - Have refurb completed and return to service 4th Quarter | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| | | | | | | | | |
| Project Forecast | | | | Project Detailed 2015 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 0 | 0 | 0 | Expense | | | | |
| 2015 | 109,000 | 109,000 | 0 | 01001 - 8805 | 3% Administration Cost | 3,200 | | |
| 2016 | 0 | 0 | 0 | 01001 - 8807 | Furniture & Equipment | 105,800 | | |
| 2017 | 0 | 0 | 0 | | | Total Expense: | 109,000 | |
| 2018 & Beyond | 0 | 0 | 0 | Revenue | | | | |
| | 109,000 | 109,000 | 0 | 60070 - 8844 | Fire Equipment Reserve | 109,000 | | |
| | | | | | | Total Revenue: | 109,000 | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2014 | Jan 1, 2015 | | G.R. Senay | | | | Dec 31, 2015 | |



Project Summary

| | | | |
|------------------------|----------------------------|-------------------------|------|
| Project Number: | FR-3606-15 | Approval Year: | 2015 |
| Project Title: | Station 76 Aerial Purchase | Scenario Active: | Yes |
| Asset Type: | Equipment - New | TCA: | Yes |
| Department: | Fire and Rescue Services | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | Ward 4 | | |
| Project Type: | Growth/Equipment | | |

| | | | | | | | | |
|--|----------------------|----------------------|--------------------------|--|---|-----------------------|------------------------|-------------------|
| Project Description | | | | Project Timelines | | | | |
| An aerial is a multi-purpose vehicle equipped with hose, ladders, axes, halligans, fire extinguishers, and ventilating equipment. It also has a 30m elevating device capable of high level rescue and master firestream deployment. It has an on-board water reservoir, allowing it to fight a fire immediately upon arrival.The VFRS Senior Command Team recommend the purchase of a new fully equipped aerial for Fire Station 76. | | | | Request Quote Q1 2015 - Delivery Q2 2016 | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| DC - Appendix D - Item 3.5.2 | | | | | | | | |
| Project Forecast | | | | Project Detailed 2015 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 0 | 0 | 0 | Expense | | | | |
| 2015 | 1,300,000 | 1,300,000 | 0 | 01001 - 8805 | 3% Administration Cost | 38,000 | | |
| 2016 | 0 | 0 | 0 | 01001 - 8807 | Furniture & Equipment | 1,262,000 | | |
| 2017 | 0 | 0 | 0 | | | Total Expense: | 1,300,000 | |
| 2018 & Beyond | 0 | 0 | 0 | Revenue | | | | |
| | 1,300,000 | 1,300,000 | 0 | 41020 - 8820 | City Wide DC - Fire | 1,300,000 | | |
| | | | | | | Total Revenue: | 1,300,000 | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 2,063,210 | 0 | 2,063,210 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | 100-16-04 - STN 76 - 16 Firefighters & 4 Captains | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2015 | Feb 1, 2015 | Deputy Gary Fraser | Fire Chief Larry Bentley | | | | May 30, 2016 | |



Project Summary

| | | | |
|------------------------|-------------------------------|-------------------------|------|
| Project Number: | FR-3607-15 | Approval Year: | 2015 |
| Project Title: | Station 76 Equipment Purchase | Scenario Active: | Yes |
| Asset Type: | Fire Buildings - Equipment | TCA: | Yes |
| Department: | Fire and Rescue Services | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | Ward 4 | | |
| Project Type: | Growth/Equipment | | |

| | | | | | | | | |
|--|---------------|--------------------|--------------------------|--|------------------------|----------------|-----------------|------------|
| Project Description | | | | Project Timelines | | | | |
| Purchase of equipment for Aerial 76. Required purchase of hydraulic and manual equipment forAerial 76 in order to meet response standards. | | | | Request Quote Q1 2015 - Delivery Q2 2016 | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| DC - Appendix D - Item 3.5.3 | | | | | | | | |
| Project Forecast | | | | Project Detailed 2015 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 0 | 0 | 0 | Expense | | | | |
| 2015 | 120,000 | 120,000 | 0 | 01001 - 8802 | Consultant | 116,400 | | |
| 2016 | 0 | 0 | 0 | 01001 - 8805 | 3% Administration Cost | 3,600 | | |
| 2017 | 0 | 0 | 0 | | | Total Expense: | 120,000 | |
| 2018 & Beyond | 0 | 0 | 0 | Revenue | | | | |
| | 120,000 | 120,000 | 0 | 41020 - 8820 | City Wide DC - Fire | 120,000 | | |
| | | | | | | Total Revenue: | 120,000 | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 6,100 | 0 | 6,100 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2015 | Feb 1, 2015 | Deputy Gary Fraser | Fire Chief Larry Bentley | | | | May 30, 2016 | |



Project Summary

| | | | |
|------------------------|--|-------------------------|------|
| Project Number: | FR-3609-15 | Approval Year: | 2015 |
| Project Title: | Expand/Update Crew Quarters Station 76 | Scenario Active: | Yes |
| Asset Type: | Fire Buildings | TCA: | Yes |
| Department: | Fire and Rescue Services | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | Ward 4 | | |
| Project Type: | Growth/Development | | |

| | | | | | | | | |
|---|---------------|---------------|--------------------|---|------------------------|----------------|-----------------|------------|
| Project Description | | | | Project Timelines | | | | |
| Build a 1200 sq. ft. addition in order to update crew quarters at Station 76 to more efficiently accomodate and additional emergency response crew. | | | | RFP Quote Q1 2015 - Award contract Q2 2015 - Completion Q1 2016 | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| DC - Appendix D - Item 3.5.1 | | | | Buidling and Facilities | | | | |
| Project Forecast | | | | Project Detailed 2015 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 0 | 0 | 0 | Expense | | | | |
| 2015 | 360,000 | 360,000 | 0 | 01001 - 8801 | Contractors | 349,200 | | |
| 2016 | 0 | 0 | 0 | 01001 - 8805 | 3% Administration Cost | 10,800 | | |
| 2017 | 0 | 0 | 0 | | | Total Expense: | 360,000 | |
| 2018 & Beyond | 0 | 0 | 0 | Revenue | | | | |
| | 360,000 | 360,000 | 0 | 41020 - 8820 | City Wide DC - Fire | 360,000 | | |
| | | | | | | Total Revenue: | 360,000 | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2015 | Jan 31, 2015 | Deputy Fraser | Fire Chief Bentley | | | | Jan 31, 2016 | |



Project Summary

| | | | |
|------------------------|--|-------------------------|------|
| Project Number: | FR-3612-14 | Approval Year: | 2015 |
| Project Title: | Fitness Equipment and Furniture Replacement - All Stations/Divisions | Scenario Active: | Yes |
| Asset Type: | Equipment - Replacement | TCA: | Yes |
| Department: | Fire and Rescue Services | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | City-Wide | | |
| Project Type: | Equipment Replacement | | |

| | | | | | | | | |
|---|---------------|---------------|--------------------------|--|------------------------|----------------|-----------------|------------|
| Project Description | | | | Project Timelines | | | | |
| Fitness and furniture replacement in all stations/all divisions as necessary. | | | | Analyze excercise equipment/furniture Q1- 2014 - rollout replacements by Q3 2014 | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| DC - Appendix D - Table 1 - Other Station Equipment | | | | | | | | |
| Project Forecast | | | | Project Detailed 2015 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 30,000 | 30,000 | 0 | Expense | | | | |
| 2015 | 30,000 | 30,000 | 0 | 01001 - 8805 | 3% Administration Cost | 900 | | |
| 2016 | 30,000 | 30,000 | 0 | 01001 - 8807 | Furniture & Equipment | 29,100 | | |
| 2017 | 30,000 | 30,000 | 0 | | | Total Expense: | 30,000 | |
| 2018 & Beyond | 0 | 0 | 0 | Revenue | | | | |
| | 120,000 | 120,000 | 0 | 60070 - 8844 | Fire Equipment Reserve | 30,000 | | |
| | | | | | | Total Revenue: | 30,000 | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2014 | Jan 15, 2014 | Deputy Fraser | Fire Chief Larry Bentley | | | | Oct 30, 2014 | |



Project Summary

| | | | |
|------------------------|-------------------------------|-------------------------|------|
| Project Number: | FR-3614-15 | Approval Year: | 2015 |
| Project Title: | Replace Chief 73 Vehicle 7987 | Scenario Active: | Yes |
| Asset Type: | Equipment - Replacement | TCA: | Yes |
| Department: | Fire and Rescue Services | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | City-Wide | | |
| Project Type: | Growth/Equipment | | |

| | | | | | | | | |
|---|---------------|--------------------|--------------------|--|------------------------|----------------|-----------------|------------|
| Project Description | | | | Project Timelines | | | | |
| Vehicle 7987 has reached its serviceable lifecycle and is in need of replacement. | | | | DC - Appendix D - Table 1 (Type/Staff Vehicle) Request Quote Q1 2015 - Delivery Q3 2015 | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| DC - Appendix D - Table 1 (Type/Staff Vehicle) | | | | | | | | |
| Project Forecast | | | | Project Detailed 2015 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 0 | 0 | 0 | Expense | | | | |
| 2015 | 45,000 | 45,000 | 0 | 01001 - 8805 | 3% Administration Cost | 1,350 | | |
| 2016 | 0 | 0 | 0 | 01001 - 8807 | Furniture & Equipment | 43,650 | | |
| 2017 | 0 | 0 | 0 | | | Total Expense: | 45,000 | |
| 2018 & Beyond | 0 | 0 | 0 | Revenue | | | | |
| | 45,000 | 45,000 | 0 | 60070 - 8844 | Fire Equipment Reserve | 45,000 | | |
| | | | | | | Total Revenue: | 45,000 | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2015 | Jan 15, 2015 | Deputy Gary Fraser | Fire Chief Bentley | | | | Sep 30, 2015 | |



Project Summary

| | | | |
|------------------------|---------------------------------------|-------------------------|------|
| Project Number: | IT-2502-14 | Approval Year: | 2015 |
| Project Title: | Electronic Document Management System | Scenario Active: | Yes |
| Asset Type: | Department Applications | TCA: | No |
| Department: | Information & Technology Mgmt. | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | City-Wide | | |
| Project Type: | Technology | | |

| | | | | | | | | |
|---|---------------|------------------|-----------------|---|--|----------------|-----------------|------------|
| Project Description | | | | Project Timelines | | | | |
| In addition to reduced operating costs, the strategic benefits of EDMS deployment include increased business efficiency, cost effectiveness, risk avoidance, compliance with Provincial and Federal statutes, use of industry best practices, better customer service, and public accountability.Tactical benefits at the Business Unit and staff levels include a central repository for electronic documents, document sharing capabilities, faster search and retrieval results to meet business needs, easy file classification and retention, version control, audit trails, and public folders. | | | | | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| | | | | That the corporate wide Electronic Document Management System be used by all departments to manage all of the City's electronic records, including e-mail records, and to improve the efficiency of the records-based business processes through improved information management. | | | | |
| Project Forecast | | | | Project Detailed 2015 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 0 | 0 | 0 | Expense | | | | |
| 2015 | 655,000 | 655,000 | 0 | 01001 - 8805 | 3% Administration Cost | 19,650 | | |
| 2016 | 360,000 | 360,000 | 0 | 01001 - 8807 | Furniture & Equipment | 635,350 | | |
| 2017 | 300,000 | 300,000 | 0 | | | Total Expense: | 655,000 | |
| 2018 & Beyond | 476,200 | 476,200 | 0 | Revenue | | | | |
| | 1,791,200 | 1,791,200 | 0 | 50000 - 8843 | Transfer from Taxation | 655,000 | | |
| | | | | | | Total Revenue: | 655,000 | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 369,274 | 0 | 369,274 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | 050-15-06/ - 050-15-07 EDMS Business Analys & EDMS Technical SME | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2007 | Apr 2, 2014 | Dimitri Yampolsy | Joseph Pittari | | | | Dec 31, 2019 | |



Project Summary

| | | | |
|------------------------|---------------------------------------|-------------------------|------|
| Project Number: | IT-3016-13 | Approval Year: | 2015 |
| Project Title: | Personal Computer (PC) Assets Renewal | Scenario Active: | Yes |
| Asset Type: | Equipment - Replacement | TCA: | Yes |
| Department: | Information & Technology Mgmt. | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | City-Wide | | |
| Project Type: | Technology | | |

| | | | | | | | | |
|--|---------------|-------------------|-----------------|-------------------------|--|----------------|-----------------|------------|
| Project Description | | | | Project Timelines | | | | |
| Personal Computers and associated peripherals are used by all City departments to deliver municipal services. There are approximately 1,200 PC's deployed. A systematic PC replacement program over a 4-year period ensures efficient operation of the PC assets and enables user departments to maintain a consistent level of service. For the PC replacement program to be effective, the oldest 25% of PC assets need to be replaced every year. | | | | | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| | | | | | | | | |
| Project Forecast | | | | Project Detailed 2015 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 350,000 | 350,000 | 0 | Expense | | | | |
| 2015 | 350,000 | 350,000 | 0 | 01001 - 8805 | 3% Administration Cost | 10,200 | | |
| 2016 | 360,000 | 360,000 | 0 | 01001 - 8807 | Furniture & Equipment | 339,800 | | |
| 2017 | 360,000 | 360,000 | 0 | | | Total Expense: | 350,000 | |
| 2018 & Beyond | 0 | 0 | 0 | Revenue | | | | |
| | 1,420,000 | 1,420,000 | 0 | 60211 - 8844 | Information Technology Asset Replacement | 350,000 | | |
| | | | | | | Total Revenue: | 350,000 | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2012 | Jan 1, 2013 | Dimitri Yampolsky | Joseph Pittari | | | | Dec 31, 2016 | |



Project Summary

| | | | |
|------------------------|--|-------------------------|------|
| Project Number: | IT-3017-13 | Approval Year: | 2015 |
| Project Title: | Enterprise Telephone System Assets Renewal | Scenario Active: | Yes |
| Asset Type: | Equipment - Replacement | TCA: | Yes |
| Department: | Information & Technology Mgmt. | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | City-Wide | | |
| Project Type: | Technology | | |

| | | | | | | | | |
|--|---------------|-------------------|-----------------|-------------------------|--|----------------|-----------------|------------|
| Project Description | | | | Project Timelines | | | | |
| The corporate telephone system and associated peripherals are used by all City, VPL, VFRS departments and Call Centres in all locations to deliver services to citizens. A systematic replacement program over a 5-year period ensures efficient operation of the telephone system assets and enables user departments to maintain a consistent level of service. For the replacement program to be effective, the oldest 20% of telephone system assets need to be replaced every year. | | | | | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| | | | | | | | | |
| Project Forecast | | | | Project Detailed 2015 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 351,400 | 351,400 | 0 | Expense | | | | |
| 2015 | 390,900 | 390,900 | 0 | 01001 - 8805 | 3% Administration Cost | 11,400 | | |
| 2016 | 391,400 | 391,400 | 0 | 01001 - 8807 | Furniture & Equipment | 379,500 | | |
| 2017 | 391,400 | 391,400 | 0 | | | Total Expense: | 390,900 | |
| 2018 & Beyond | 0 | 0 | 0 | Revenue | | | | |
| | 1,525,100 | 1,525,100 | 0 | 60211 - 8844 | Information Technology Asset Replacement | 390,900 | | |
| | | | | | | Total Revenue: | 390,900 | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2012 | Jan 1, 2013 | Dimitri Yampolsky | Joseph Pittari | | | | Dec 31, 2016 | |



Project Summary

| | | | |
|------------------------|--|-------------------------|------|
| Project Number: | IT-3019-13 | Approval Year: | 2015 |
| Project Title: | Central Computing Infrastructure Renewal | Scenario Active: | Yes |
| Asset Type: | Equipment - Replacement | TCA: | Yes |
| Department: | Information & Technology Mgmt. | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | City-Wide | | |
| Project Type: | Technology | | |

| | | | | | | | | |
|---|----------------------|----------------------|------------------------|--------------------------------|--|-----------------------|------------------------|-------------------|
| Project Description | | | | Project Timelines | | | | |
| Central computing facilities such as the data centre, network, servers, internet, A/V equipment and security devices are essential components of the City's technology infrastructure for delivery of municipal services. To maintain the technology infrastructure in good operating condition and to ensure uninterrupted and consistent delivery of municipal services, the oldest 25% of the technology infrastructure needs to be replaced annually. | | | | | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| | | | | | | | | |
| Project Forecast | | | | Project Detailed 2015 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 349,300 | 349,300 | 0 | Expense | | | | |
| 2015 | 388,800 | 388,800 | 0 | 01001 - 8805 | 3% Administration Cost | 11,320 | | |
| 2016 | 389,300 | 389,300 | 0 | 01001 - 8807 | Furniture & Equipment | 377,480 | | |
| 2017 | 389,300 | 389,300 | 0 | | | Total Expense: | 388,800 | |
| 2018 & Beyond | 0 | 0 | 0 | Revenue | | | | |
| | 1,516,700 | 1,516,700 | 0 | 60211 - 8844 | Information Technology Asset Replacement | 388,800 | | |
| | | | | | | Total Revenue: | 388,800 | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2012 | Jan 1, 2013 | Dimitri Yampolsky | Joseph Pittari | | | | Dec 31, 2016 | |



Project Summary

| | | | |
|------------------------|--|-------------------------|------|
| Project Number: | IT-3020-14 | Approval Year: | 2015 |
| Project Title: | Continuous Improvement - City Website (Vaughan Online) | Scenario Active: | Yes |
| Asset Type: | Corporate Applications | TCA: | No |
| Department: | Information & Technology Mgmt. | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | City-Wide | | |
| Project Type: | Technology | | |

| | | | | | | | | |
|--|---------------|-------------------|-----------------|-------------------------|------------------------|----------------|-----------------|------------|
| Project Description | | | | Project Timelines | | | | |
| The City's website (Vaughan Online) serves as a foundation for delivery of eServices to citizens. Ongoing innovation and continuous improvement of departmental business processes will result in additional functional requirements for Vaughan Online. A sustained funding program for Vaughan Online on-going enhancements will ensure that departmental business improvement opportunities are realized. | | | | | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| | | | | | | | | |
| Project Forecast | | | | Project Detailed 2015 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 154,500 | 154,500 | 0 | Expense | | | | |
| 2015 | 154,500 | 154,500 | 0 | 01001 - 8805 | 3% Administration Cost | 4,500 | | |
| 2016 | 154,500 | 154,500 | 0 | 01001 - 8807 | Furniture & Equipment | 150,000 | | |
| 2017 | 154,500 | 154,500 | 0 | | | Total Expense: | 154,500 | |
| 2018 & Beyond | 0 | 0 | 0 | Revenue | | | | |
| | 618,000 | 618,000 | 0 | 50000 - 8843 | Transfer from Taxation | 154,500 | | |
| | | | | | | Total Revenue: | 154,500 | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2013 | Jan 1, 2014 | Dimitri Yampolsky | Joseph Pittari | | | | Dec 31, 2017 | |



Project Summary

| | | | |
|------------------------|----------------------------|-------------------------|------|
| Project Number: | LI-4504-13 | Approval Year: | 2015 |
| Project Title: | Library Technology Upgrade | Scenario Active: | Yes |
| Asset Type: | Technology Infrastructure | TCA: | Yes |
| Department: | Vaughan Libraries | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | City-Wide | | |
| Project Type: | Technology | | |

| | | | | | | | | |
|--|---------------|---------------|-------------------|-------------------------|------------------------|----------------|-----------------|------------|
| Project Description | | | | Project Timelines | | | | |
| Information services upgrade. Electronic information services, communications and user's personal technology are a growing and consistently changing facet of contemporary library services. To avoid huge sporadic requests for technology funding, we have developed and deployed a plan that requests a reasonable expenditure each year and retains the integrity of our system. | | | | | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| | | | | | | | | |
| Project Forecast | | | | Project Detailed 2015 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 140,000 | 140,000 | 0 | Expense | | | | |
| 2015 | 140,000 | 140,000 | 0 | 01001 - 8805 | 3% Administration Cost | 4,000 | | |
| 2016 | 140,000 | 140,000 | 0 | 01001 - 8807 | Furniture & Equipment | 136,000 | | |
| 2017 | 140,000 | 140,000 | 0 | | | Total Expense: | 140,000 | |
| 2018 & Beyond | 0 | 0 | 0 | Revenue | | | | |
| | 560,000 | 560,000 | 0 | 50000 - 8843 | Transfer from Taxation | 140,000 | | |
| | | | | | | Total Revenue: | 140,000 | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2009 | Apr 1, 2012 | | Sandy Vanderwerff | | | | Dec 31, 2016 | |



Project Summary

| | | | |
|------------------------|----------------------|-------------------------|------|
| Project Number: | LI-4521-15 | Approval Year: | 2015 |
| Project Title: | Carrville BI 11 Land | Scenario Active: | Yes |
| Asset Type: | Library Buildings | TCA: | Yes |
| Department: | Vaughan Libraries | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | Ward 1 | | |
| Project Type: | Growth/Development | | |

| | | | | | | | | |
|---|---------------|---------------|-------------------|-------------------------|---|----------------|-----------------|------------|
| Project Description | | | | Project Timelines | | | | |
| Purchase Land for a 7500 square foot library requiring .225 hectares of land.Carrville land purchased in 2011. Library pays for .225 hectares at a cost of \$800,000 per acre. Master Plan sets out expected purchase of .45 hectare of land at estimated cost of \$1.65 million/ha | | | | | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| 2013 DC Appendix C Item 2.3.1 | | | | | | | | |
| Project Forecast | | | | Project Detailed 2015 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 0 | 0 | 0 | Expense | | | | |
| 2015 | 389,000 | 389,000 | 0 | 01001 - 8804 | Land Costs | 377,670 | | |
| 2016 | 0 | 0 | 0 | 01001 - 8805 | 3% Administration Cost | 11,330 | | |
| 2017 | 0 | 0 | 0 | | | Total Expense: | 389,000 | |
| 2018 & Beyond | 0 | 0 | 0 | Revenue | | | | |
| | 389,000 | 389,000 | 0 | 41040 - 8820 | City Wide DC - Library Buildings | 350,100 | | |
| | | | | 50000 - 8843 | Transfer from Taxation | 38,900 | | |
| | | | | | | Total Revenue: | 389,000 | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | 220-16-02/ - 03 B11 - Neighbourhood Library - Operations & Staffing | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2014 | Apr 1, 2015 | | Sandy Vanderwerff | | | | Dec 31, 2015 | |



Project Summary

| | | | |
|------------------------|----------------------------|-------------------------|------|
| Project Number: | LI-4537-13 | Approval Year: | 2015 |
| Project Title: | Capital Resource Purchases | Scenario Active: | Yes |
| Asset Type: | Library Resources | TCA: | Yes |
| Department: | Vaughan Libraries | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | City-Wide | | |
| Project Type: | Infrastructure Replacement | | |

| | | | | | | | | |
|---|---------------|--------------------|------------------|---------------------------------------|---------------------------|---------------|-----------------|------------|
| Project Description | | | | Project Timelines | | | | |
| Purchase of library materials such as books, DVD's, CD's, etc. which have an estimated usefule life greater than one year, and the associated processing costs necessary to make these resources shelf ready. Increases to the annual contribution reserve relate to inflation and the addition of new libraries. | | | | Annually based on the applicable year | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| | | | | | | | | |
| Project Forecast | | | | Project Detailed 2015 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 1,495,900 | 1,495,900 | 0 | Expense | | | | |
| 2015 | 1,777,500 | 1,777,500 | 0 | 01001 - 8805 | 3% Administration Cost | 51,700 | | |
| 2016 | 1,910,960 | 1,910,960 | 0 | 01001 - 8808 | Miscellaneous Costs | 1,725,800 | | |
| 2017 | 1,949,170 | 1,949,170 | 0 | | Total Expense: | 1,777,500 | | |
| 2018 & Beyond | 0 | 0 | 0 | Revenue | | | | |
| | 7,133,530 | 7,133,530 | 0 | 60212 - 8844 | Library Materials Reserve | 1,777,500 | | |
| | | | | | Total Revenue: | 1,777,500 | | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2013 | Jan 1, 2013 | Sandy Vander Werff | Margie Singleton | | | | Dec 31, 2016 | |



Project Summary

| | | | |
|------------------------|---|-------------------------|------|
| Project Number: | LI-4540-15 | Approval Year: | 2015 |
| Project Title: | Vellore Village South BL39 - Resource Materials | Scenario Active: | Yes |
| Asset Type: | Library Resources | TCA: | Yes |
| Department: | Vaughan Libraries | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | Ward 3 | | |
| Project Type: | Growth/Development | | |

| | | | | | | | | |
|--|---------------|---------------|--------------------|-------------------------|---|----------------|-----------------|------------|
| Project Description | | | | Project Timelines | | | | |
| Purchase library resources . Required to service growing population based on Growth Related Forecast and establish opening day collections | | | | | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| 2013 DC Item 2.4 | | | | | | | | |
| Project Forecast | | | | Project Detailed 2015 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 0 | 0 | 0 | Expense | | | | |
| 2015 | 386,250 | 386,250 | 0 | 01001 - 8805 | 3% Administration Cost | 11,250 | | |
| 2016 | 386,250 | 386,250 | 0 | 01001 - 8808 | Miscellaneous Costs | 375,000 | | |
| 2017 | 0 | 0 | 0 | | | Total Expense: | 386,250 | |
| 2018 & Beyond | 0 | 0 | 0 | Revenue | | | | |
| | 772,500 | 772,500 | 0 | 41040 - 8820 | City Wide DC - Library Buildings | 347,625 | | |
| | | | | 50000 - 8843 | Transfer from Taxation | 38,625 | | |
| | | | | | | Total Revenue: | 386,250 | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | 220-16-01 - Vellore Village South Library | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2013 | Jan 1, 2015 | | Sandy Vander Werff | | | | Dec 31, 2017 | |



Project Summary

| | | | |
|------------------------|---|-------------------------|------|
| Project Number: | LI-4548-15 | Approval Year: | 2015 |
| Project Title: | AODA Compliant Circulation Desk & Sorting Machine- Pierre Berton Resource Library | Scenario Active: | Yes |
| Asset Type: | Library Buildings - Equipment | TCA: | Yes |
| Department: | Vaughan Libraries | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | Ward 2 | | |
| Project Type: | Legal/Regulatory | | |

| | | | | | | | | |
|--|----------------------|----------------------|------------------------|--------------------------------|------------------------|----------------------|------------------------|-------------------|
| Project Description | | | | Project Timelines | | | | |
| Pierre Berton Resource Library does not have an AODA compliant check-out desk to properly serve library users with assisstive needs. VPL intends to combine the checkout service to customers with an automated check-in feature that will not only comply with AODA standards but also: provides a higher service level to customers, facilitates better traffic flow, improves staff scheduling and potential for future staff redeployment. | | | | | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| | | | | | | | | |
| Project Forecast | | | | Project Detailed 2015 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 0 | 0 | 0 | Expense | | | | |
| 2015 | 120,000 | 120,000 | 0 | 01001 - 8805 | 3% Administration Cost | 3,500 | | |
| 2016 | 0 | 0 | 0 | 01001 - 8807 | Furniture & Equipment | 116,500 | | |
| 2017 | 0 | 0 | 0 | | Total Expense: | 120,000 | | |
| 2018 & Beyond | 0 | 0 | 0 | Revenue | | | | |
| | 120,000 | 120,000 | 0 | 50000 - 8843 | Transfer from Taxation | 120,000 | | |
| | | | | | Total Revenue: | 120,000 | | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2013 | Jan 1, 2015 | | Sandy Vander Werff | | | | Dec 31, 2015 | |



Project Summary

| | | | |
|------------------------|--|-------------------------|------|
| Project Number: | PK-6305-15 | Approval Year: | 2015 |
| Project Title: | Maple Valley Plan - North Maple Regional Park Phase I (A) Construction | Scenario Active: | Yes |
| Asset Type: | Parkland Development | TCA: | Yes |
| Department: | Parks Development | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | Ward 1 | | |
| Project Type: | Growth/Development | | |

| Project Description | | | | Project Timelines | | | | |
|---|--|-------------------------------|------------|--|---|----------------|---------------|-----------------|
| Construction for North Maple Regional Park. Phase I (A) - To include rough grade & service entire site and construct an access road pending outcome of Park Planning RFP. | | | | Identified in the 2008 Development Charges Background Study for design and construction in 2011. This capital request 1 (A) represents partial funding for Phase I. An additional capital request for 1 (B) will be necessary to augment the total required to tender Phase I. Both capital requests require approval before Phase I can be tendered. Estimated Phase I construction costs are \$13 million. Based on initial plans subject to change. | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| As identified and approved in 2013 DC Study appendix F Table 2. | | | | | | | | |
| Project Forecast | | | | Project Detailed 2015 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 0 | 0 | 0 | Expense | | | | |
| 2015 | 7,209,993 | 7,209,993 | 0 | 01001 - 8801 | Contractors | 6,363,630 | | |
| 2016 | 0 | 0 | 0 | 01001 - 8805 | 3% Administration Cost | 210,000 | | |
| 2017 | 0 | 0 | 0 | 01001 - 8812 | Contingency | 636,363 | | |
| 2018 & Beyond | 0 | 0 | 0 | | | Total Expense: | 7,209,993 | |
| | 7,209,993 | 7,209,993 | 0 | Revenue | | | | |
| | | | | 41080 - 8820 | City Wide DC - Park Dev. | 6,488,994 | | |
| | | | | 50000 - 8843 | Transfer from Taxation | 720,999 | | |
| | | | | | | Total Revenue: | 7,209,993 | |
| Related Projects | | | | Operating Budget Impact | | | | |
| Which Follow | Project Description | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| PK-6346-16 | Maple Valley Plan - North Maple Regional Park Phase I(B) | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | 205-16-03 - Avondale Park (North Maple) -Development/ParkAttendants | | | |
| Year Identified | Start Date | Project Owner | | Project Sponsor | | | | Completion Date |
| 2011 | Apr 1, 2015 | Martin Tavares/Melanie Morris | | Jamie Bronsema | | | | Nov 28, 2019 |



Project Summary

| | | | |
|------------------------|---|-------------------------|------|
| Project Number: | PK-6344-13 | Approval Year: | 2015 |
| Project Title: | York Hill Park - Tennis Court Replacement | Scenario Active: | Yes |
| Asset Type: | Parks Facilities | TCA: | Yes |
| Department: | Parks Development | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | Ward 5 | | |
| Project Type: | Infrastructure Replacement | | |

| | | | | | | | | |
|--|---------------|--------------------------------|-----------------|--|------------------------|----------------|-----------------|------------|
| Project Description | | | | Project Timelines | | | | |
| Tennis court repair and replacement. Deterioration of existing courts requires replacement to ensure service standards are maintained. | | | | 8 months Planning 8 months Tendering and Construction | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| Phase 2 of CIIF Grant approved project (2013). | | | | Parks and Forestry Operations | | | | |
| Project Forecast | | | | Project Detailed 2015 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 0 | 0 | 0 | Expense | | | | |
| 2015 | 362,848 | 362,848 | 0 | 01001 - 8801 | Contractors | 297,830 | | |
| 2016 | 0 | 0 | 0 | 01001 - 8802 | Consultant | 8,500 | | |
| 2017 | 0 | 0 | 0 | 01001 - 8805 | 3% Administration Cost | 10,568 | | |
| 2018 & Beyond | 0 | 0 | 0 | 01001 - 8812 | Contingency | 45,950 | | |
| | 362,848 | 362,848 | 0 | | | Total Expense: | 362,848 | |
| | | | | Revenue | | | | |
| | | | | 60188 - 8844 | Parks Infra. Reserve | 362,848 | | |
| | | | | | | Total Revenue: | 362,848 | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2011 | May 1, 2013 | Martin Tavares/ Melanie Morris | Jamie Bronsema | | | | Oct 31, 2016 | |



Project Summary

| | | | |
|------------------------|---|-------------------------|------|
| Project Number: | PK-6365-14 | Approval Year: | 2015 |
| Project Title: | UV1-D4 - Block 40 District Park Development | Scenario Active: | Yes |
| Asset Type: | Parkland Development | TCA: | Yes |
| Department: | Parks Development | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | Ward 3 | | |
| Project Type: | Growth/Development | | |

| | | | | | | | | |
|--|---------------|--------------------------------|-----------------|---|--------------------------|----------------|-----------------|------------|
| Project Description | | | | Project Timelines | | | | |
| District Park Development - To coincide with timing of high school construction. Project includes Phase 1 Design and Phase 2 Construction of park facilities including active sports fields, children's playground and waterplay, washrooms, parking and site furnishings. | | | | Year 1 Planning and Design Phase 1 Year 2-3 Tendering and Construction Phase 2 | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| As identified and approved in 2013 DC Study appendix F Table 2. | | | | Parks and Forestry Operations and Buildings and Facilities | | | | |
| Project Forecast | | | | Project Detailed 2015 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 392,112 | 392,112 | 0 | Expense | | | | |
| 2015 | 3,564,651 | 3,564,651 | 0 | 01001 - 8801 | Contractors | 3,146,205 | | |
| 2016 | 0 | 0 | 0 | 01001 - 8805 | 3% Administration Cost | 103,825 | | |
| 2017 | 0 | 0 | 0 | 01001 - 8812 | Contingency | 314,621 | | |
| 2018 & Beyond | 0 | 0 | 0 | | | Total Expense: | 3,564,651 | |
| | 3,956,763 | 3,956,763 | 0 | Revenue | | | | |
| | | | | 41080 - 8820 | City Wide DC - Park Dev. | 3,208,185 | | |
| | | | | 50000 - 8843 | Transfer from Taxation | 356,466 | | |
| | | | | | | Total Revenue: | 3,564,651 | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 55,800 | 0 | 55,800 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2012 | Apr 2, 2014 | Martin Tavares/ Melanie Morris | Jamie Bronsema | | | | Dec 31, 2017 | |



Project Summary

| | | | |
|------------------------|--|-------------------------|------|
| Project Number: | PK-6370-15 | Approval Year: | 2015 |
| Project Title: | Uplands Golf & Ski Centre - Irrigation/Snow Making Water Systems | Scenario Active: | Yes |
| Asset Type: | Uplands Ski & Golf Facilities | TCA: | Yes |
| Department: | Parks Development | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | Ward 5 | | |
| Project Type: | Infrastructure Replacement | | |

| | | | | | | | | |
|---|---------------|-------------------------------|-----------------|--|-------------------------|----------------|-----------------|------------|
| Project Description | | | | Project Timelines | | | | |
| Replacement of the irrigation and snow making water system at Uplands Golf & Ski Centre to ensure continued operations. | | | | Year 1 Planning and Approvals Year 2 Tendering and Construction | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| | | | | | | | | |
| Project Forecast | | | | Project Detailed 2015 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 0 | 0 | 0 | Expense | | | | |
| 2015 | 663,732 | 663,732 | 0 | 01001 - 8801 | Contractors | 487,000 | | |
| 2016 | 0 | 0 | 0 | 01001 - 8802 | Consultant | 50,000 | | |
| 2017 | 0 | 0 | 0 | 01001 - 8805 | 3% Administration Cost | 19,332 | | |
| 2018 & Beyond | 0 | 0 | 0 | 01001 - 8812 | Contingency | 107,400 | | |
| | 663,732 | 663,732 | 0 | | | Total Expense: | 663,732 | |
| | | | | Revenue | | | | |
| | | | | 60196 - 8844 | Uplands Revenue Reserve | 663,732 | | |
| | | | | | | Total Revenue: | 663,732 | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2013 | Apr 1, 2015 | Martin Tavares/Melanie Morris | Jamie Bronsema | | | | Dec 31, 2016 | |



Project Summary

| | | | |
|------------------------|---|-------------------------|------|
| Project Number: | PK-6373-15 | Approval Year: | 2015 |
| Project Title: | Pedestrian & Bicycle Master Plan (Off Road System) - Construction | Scenario Active: | Yes |
| Asset Type: | Open Space | TCA: | Yes |
| Department: | Parks Development | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | Ward 2 | | |
| Project Type: | New Infrastructure | | |

| | | | | | | | | |
|---|---------------|-------------------------------|-----------------|--|-----------------|----------------|-----------------|------------|
| Project Description | | | | Project Timelines | | | | |
| Strategic continuation of the trail systems as identified in the Pedestrian and Bicycle Master Plan. Location Humber River-William Granger Greenway, Langstaff Road north into Boyd Park. Consulating approved in 2012. | | | | 1 year Tendering and Construction following approvals and permits. | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| | | | | Parks and Forestry Operations | | | | |
| Project Forecast | | | | Project Detailed 2015 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 0 | 0 | 0 | Expense | | | | |
| 2015 | 460,000 | 460,000 | 0 | 01001 - 8801 | Contractors | 400,000 | | |
| 2016 | 0 | 0 | 0 | 01001 - 8812 | Contingency | 60,000 | | |
| 2017 | 0 | 0 | 0 | | | Total Expense: | 460,000 | |
| 2018 & Beyond | 0 | 0 | 0 | Revenue | | | | |
| | 460,000 | 460,000 | 0 | 61025 - 8844 | Gas Tax Reserve | 460,000 | | |
| | | | | | | Total Revenue: | 460,000 | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2013 | Apr 2, 2015 | Martin Tavares/Melanie Morris | Jamie Bronsema | | | | Nov 30, 2017 | |



Project Summary

| | | | |
|------------------------|--|-------------------------|------|
| Project Number: | PK-6384-13 | Approval Year: | 2015 |
| Project Title: | Uplands Golf and Ski Centre - Hiking Trail/Pathways Improvements | Scenario Active: | Yes |
| Asset Type: | Uplands Ski & Golf Facilities | TCA: | Yes |
| Department: | Parks Development | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | Ward 5 | | |
| Project Type: | Infrastructure Replacement | | |

| | | | | | | | | |
|--|---------------|--------------------------------|-----------------|----------------------------|-----------------|----------------|-----------------|------------|
| Project Description | | | | Project Timelines | | | | |
| Remove existing asphalt and granular pathway and supply and install new and replacement asphalt paths throughout Uplands Golf and Ski Centre. Work program to be completed in multiple phases. | | | | 1 year per phase estimated | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| | | | | | | | | |
| Project Forecast | | | | Project Detailed 2015 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 91,650 | 91,650 | 0 | Expense | | | | |
| 2015 | 91,650 | 91,650 | 0 | 01001 - 8801 | Contractors | 72,941 | | |
| 2016 | 91,650 | 91,650 | 0 | 01001 - 8802 | Consultant | 3,434 | | |
| 2017 | 91,650 | 91,650 | 0 | 01001 - 8812 | Contingency | 15,275 | | |
| 2018 & Beyond | 0 | 0 | 0 | | | Total Expense: | 91,650 | |
| | 366,600 | 366,600 | 0 | Revenue | | | | |
| | | | | 61025 - 8844 | Gas Tax Reserve | 91,650 | | |
| | | | | | | Total Revenue: | 91,650 | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2013 | Apr 1, 2013 | Martin Tavares/ Melanie Morris | Jamie Bronsema | | | | Apr 1, 2018 | |



Project Summary

| | | | |
|------------------------|---|-------------------------|------|
| Project Number: | PK-6389-15 | Approval Year: | 2015 |
| Project Title: | Glen Shields Park - Tennis Court Reconstruction | Scenario Active: | Yes |
| Asset Type: | Parks Facilities | TCA: | Yes |
| Department: | Parks Development | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | Ward 5 | | |
| Project Type: | Infrastructure Replacement | | |

| | | | | | | | | |
|---|---------------|--------------------------------|-----------------|--|------------------------|----------------|-----------------|------------|
| Project Description | | | | Project Timelines | | | | |
| Reconstruction of existing triple court to ensure service standards are maintained. | | | | 6 months Planning 1 year Tendering and Construction | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| | | | | Parks and Forestry Operations | | | | |
| Project Forecast | | | | Project Detailed 2015 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 0 | 0 | 0 | Expense | | | | |
| 2015 | 284,872 | 284,872 | 0 | 01001 - 8801 | Contractors | 228,000 | | |
| 2016 | 0 | 0 | 0 | 01001 - 8802 | Consultant | 12,500 | | |
| 2017 | 0 | 0 | 0 | 01001 - 8805 | 3% Administration Cost | 8,297 | | |
| 2018 & Beyond | 0 | 0 | 0 | 01001 - 8812 | Contingency | 36,075 | | |
| | 284,872 | 284,872 | 0 | | | Total Expense: | 284,872 | |
| | | | | Revenue | | | | |
| | | | | 60188 - 8844 | Parks Infra. Reserve | 284,872 | | |
| | | | | | | Total Revenue: | 284,872 | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2015 | Apr 1, 2015 | Martin Tavares/ Melanie Morris | Jamie Bronsema | | | | Dec 31, 2016 | |



Project Summary

| | | | |
|------------------------|------------------------------------|-------------------------|------|
| Project Number: | PK-6390-15 | Approval Year: | 2015 |
| Project Title: | Dufferin Reservoir - Sports Fields | Scenario Active: | Yes |
| Asset Type: | Parks Facilities | TCA: | Yes |
| Department: | Parks Development | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | Ward 4 | | |
| Project Type: | New Infrastructure | | |

| | | | | | | | | |
|--|---------------|--------------------------------|-----------------|--|------------------------|----------------|-----------------|------------|
| Project Description | | | | Project Timelines | | | | |
| Installation of three soccer fields and one cricket pitch on top of Reservoir. (9 v 9, 11v11 and/or senior soccer field as required) | | | | Approximately one year from award of works | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| | | | | Parks and Forestry Operations | | | | |
| Project Forecast | | | | Project Detailed 2015 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 0 | 0 | 0 | Expense | | | | |
| 2015 | 482,684 | 482,684 | 0 | 01001 - 8801 | Contractors | 405,000 | | |
| 2016 | 0 | 0 | 0 | 01001 - 8802 | Consultant | 2,500 | | |
| 2017 | 0 | 0 | 0 | 01001 - 8805 | 3% Administration Cost | 14,059 | | |
| 2018 & Beyond | 0 | 0 | 0 | 01001 - 8812 | Contingency | 61,125 | | |
| | 482,684 | 482,684 | 0 | | | Total Expense: | 482,684 | |
| | | | | Revenue | | | | |
| | | | | 50000 - 8843 | Transfer from Taxation | 482,684 | | |
| | | | | | | Total Revenue: | 482,684 | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2013 | Apr 1, 2015 | Martin Tavares/ Melanie Morris | Jamie Bronsema | | | | Jun 30, 2016 | |



Project Summary

| | | | |
|------------------------|---|-------------------------|------|
| Project Number: | PK-6393-15 | Approval Year: | 2015 |
| Project Title: | West Maple Creek Park - Playground Replacement & Safety Surfacing | Scenario Active: | Yes |
| Asset Type: | Parks Facilities | TCA: | Yes |
| Department: | Parks Development | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | Ward 1 | | |
| Project Type: | Infrastructure Replacement | | |

| | | | | | | | | |
|---|---------------|--------------------------------|-----------------|--|------------------------|----------------|-----------------|------------|
| Project Description | | | | Project Timelines | | | | |
| Replace deteriorating play equipment, safety surfacing and associated works to meet current Canadian Safety Association (CAN/CSA-Z614-07 R2012) guidelines. | | | | 6 months Planning 6 months Tendering and Construction | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| | | | | Parks and Forestry Operations | | | | |
| Project Forecast | | | | Project Detailed 2015 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 0 | 0 | 0 | Expense | | | | |
| 2015 | 204,102 | 204,102 | 0 | 01001 - 8801 | Contractors | 168,760 | | |
| 2016 | 0 | 0 | 0 | 01001 - 8802 | Consultant | 3,550 | | |
| 2017 | 0 | 0 | 0 | 01001 - 8805 | 3% Administration Cost | 5,945 | | |
| 2018 & Beyond | 0 | 0 | 0 | 01001 - 8812 | Contingency | 25,847 | | |
| | 204,102 | 204,102 | 0 | | | Total Expense: | 204,102 | |
| | | | | Revenue | | | | |
| | | | | 60188 - 8844 | Parks Infra. Reserve | 204,102 | | |
| | | | | | | Total Revenue: | 204,102 | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2015 | Apr 1, 2015 | Martin Tavares/ Melanie Morris | Jamie Bronsema | | | | Jun 30, 2016 | |



Project Summary

| | | | |
|------------------------|---|-------------------------|------|
| Project Number: | PK-6394-15 | Approval Year: | 2015 |
| Project Title: | UV2-D2 - Block 11 District Park w/CC - Park Design & Construction | Scenario Active: | Yes |
| Asset Type: | Parkland Development | TCA: | Yes |
| Department: | Parks Development | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | Ward 4 | | |
| Project Type: | Growth/Development | | |

| Project Description | | | | Project Timelines | | | | |
|--|---------------|-------------------------------|-----------------|---|--------------------------|----------------|-----------------|------------|
| Design development of a new District Park within Block 11, Ward 4 and construction administration during construction. Construction for the park to be approved in 2015. Design (2015) Construction (2017). Dependant on timing of approvals and construction of Community Centre. | | | | Year 1 Planning and Design Year 2-3 Tendering and Construction | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| As identified and approved in 2013 DC Study appendix F Table 2. | | | | Parks and Forestry Operations and Buildings and Facilities | | | | |
| Project Forecast | | | | Project Detailed 2015 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 0 | 0 | 0 | Expense | | | | |
| 2015 | 148,426 | 148,426 | 0 | 01001 - 8802 | Consultant | 131,003 | | |
| 2016 | 0 | 0 | 0 | 01001 - 8805 | 3% Administration Cost | 4,323 | | |
| 2017 | 1,349,330 | 1,349,330 | 0 | 01001 - 8812 | Contingency | 13,100 | | |
| 2018 & Beyond | 0 | 0 | 0 | | | Total Expense: | 148,426 | |
| | 1,497,756 | 1,497,756 | 0 | Revenue | | | | |
| | | | | 41080 - 8820 | City Wide DC - Park Dev. | 133,583 | | |
| | | | | 50000 - 8843 | Transfer from Taxation | 14,843 | | |
| | | | | | | Total Revenue: | 148,426 | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2013 | Apr 1, 2015 | Martin Tavares/Melanie Morris | Jamie Bronsema | | | | Dec 1, 2019 | |



Project Summary

| | | | |
|------------------------|--|-------------------------|------|
| Project Number: | PK-6399-15 | Approval Year: | 2015 |
| Project Title: | UV1-S2 - Block 33 Urban Square Design and Construction | Scenario Active: | Yes |
| Asset Type: | Parkland Development | TCA: | Yes |
| Department: | Parks Development | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | Ward 3 | | |
| Project Type: | Growth/Development | | |

| | | | | | | | | |
|---|---------------|--------------------------------|-----------------|--|--------------------------|---------------|-----------------|------------|
| Project Description | | | | Project Timelines | | | | |
| Development of an urban square within Block 33 West. | | | | Approximately two years. | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| As identified and approved in 2013 DC Study appendix F Table 2. | | | | Parks and Forestry Operations and Buildings and Facilities | | | | |
| Project Forecast | | | | Project Detailed 2015 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 0 | 0 | 0 | Expense | | | | |
| 2015 | 297,546 | 297,546 | 0 | 01001 - 8801 | Contractors | 237,000 | | |
| 2016 | 0 | 0 | 0 | 01001 - 8802 | Consultant | 25,618 | | |
| 2017 | 0 | 0 | 0 | 01001 - 8805 | 3% Administration Cost | 8,666 | | |
| 2018 & Beyond | 0 | 0 | 0 | 01001 - 8812 | Contingency | 26,262 | | |
| | 297,546 | 297,546 | 0 | | Total Expense: | 297,546 | | |
| | | | | Revenue | | | | |
| | | | | 41080 - 8820 | City Wide DC - Park Dev. | 267,792 | | |
| | | | | 50000 - 8843 | Transfer from Taxation | 29,754 | | |
| | | | | | Total Revenue: | 297,546 | | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2015 | Apr 1, 2015 | Martin Tavares/ Melanie Morris | Jamie Bronsema | | | | Dec 1, 2016 | |



Project Summary

| | | | |
|------------------------|--|-------------------------|------|
| Project Number: | PK-6400-15 | Approval Year: | 2015 |
| Project Title: | UV1-S3 - Block 33 Urban Square Design and Construction | Scenario Active: | Yes |
| Asset Type: | Parkland Development | TCA: | Yes |
| Department: | Parks Development | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | Ward 3 | | |
| Project Type: | Growth/Development | | |

| | | | | | | | | |
|---|---------------|--------------------------------|-----------------|--|--------------------------|---------------|-----------------|------------|
| Project Description | | | | Project Timelines | | | | |
| Development of an urban square within Block 33 West. | | | | Approximately two years. | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| As identified and approved in 2013 DC Study appendix F Table 2. | | | | Parks and Forestry Operations and Buildings and Facilities | | | | |
| Project Forecast | | | | Project Detailed 2015 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 0 | 0 | 0 | Expense | | | | |
| 2015 | 297,546 | 297,546 | 0 | 01001 - 8801 | Contractors | 237,000 | | |
| 2016 | 0 | 0 | 0 | 01001 - 8802 | Consultant | 25,618 | | |
| 2017 | 0 | 0 | 0 | 01001 - 8805 | 3% Administration Cost | 8,666 | | |
| 2018 & Beyond | 0 | 0 | 0 | 01001 - 8812 | Contingency | 26,262 | | |
| | 297,546 | 297,546 | 0 | | Total Expense: | 297,546 | | |
| | | | | Revenue | | | | |
| | | | | 41080 - 8820 | City Wide DC - Park Dev. | 267,792 | | |
| | | | | 50000 - 8843 | Transfer from Taxation | 29,754 | | |
| | | | | | Total Revenue: | 297,546 | | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2015 | Apr 1, 2015 | Martin Tavares/ Melanie Morris | Jamie Bronsema | | | | Jun 30, 2017 | |



Project Summary

| | | | |
|------------------------|---|-------------------------|------|
| Project Number: | PK-6403-15 | Approval Year: | 2015 |
| Project Title: | MacMillian Farm - Design and Construction | Scenario Active: | Yes |
| Asset Type: | Parkland Development | TCA: | Yes |
| Department: | Parks Development | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | Ward 4 | | |
| Project Type: | Growth/Development | | |

| | | | | | | | | |
|--|---------------|--------------------------------|-----------------|---|--------------------------|---------------|-----------------|------------|
| Project Description | | | | Project Timelines | | | | |
| Development of park space within Block 11, Ward 4. Pending outcome of business plan study. | | | | Pending outcome of business plan study and associated timing or phasing identified. | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| 37 | | | | Parks and Forestry Operations and Buildings and Facilities | | | | |
| Project Forecast | | | | Project Detailed 2015 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 0 | 0 | 0 | Expense | | | | |
| 2015 | 487,960 | 487,960 | 0 | 01001 - 8801 | Contractors | 388,000 | | |
| 2016 | 0 | 0 | 0 | 01001 - 8802 | Consultant | 42,680 | | |
| 2017 | 0 | 0 | 0 | 01001 - 8805 | 3% Administration Cost | 14,212 | | |
| 2018 & Beyond | 0 | 0 | 0 | 01001 - 8812 | Contingency | 43,068 | | |
| | 487,960 | 487,960 | 0 | | Total Expense: | 487,960 | | |
| | | | | Revenue | | | | |
| | | | | 41080 - 8820 | City Wide DC - Park Dev. | 439,164 | | |
| | | | | 50000 - 8843 | Transfer from Taxation | 48,796 | | |
| | | | | | Total Revenue: | 487,960 | | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2015 | Apr 1, 2015 | Martin Tavares/ Melanie Morris | Jamie Bronsema | | | | Jun 30, 2017 | |



Project Summary

| | | | |
|------------------------|--|-------------------------|------|
| Project Number: | PK-6405-15 | Approval Year: | 2015 |
| Project Title: | Don and Humber River System Trail Signage (2015) | Scenario Active: | Yes |
| Asset Type: | Open Space | TCA: | Yes |
| Department: | Parks Development | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | Ward 1, Ward 2, Ward 4, Ward 5 | | |
| Project Type: | New Infrastructure | | |

| | | | | | | | | |
|---|----------------------|-------------------------------|------------------------|---|--------------------|-----------------------|------------------------|-------------------|
| Project Description | | | | Project Timelines | | | | |
| The Don and Humber River System Trail Signage Program will identify a clearly marked and signed network with the installation of Trail head, Wayfinding, Directional and Safety Crossing Signs, featuring linkages to both existing and planned trails, routes and on road bike lane systems in the City and adjacent municipalities. | | | | Works are to be completed within approximately one year of award of tender. | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| | | | | | | | | |
| Project Forecast | | | | Project Detailed 2015 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 0 | 0 | 0 | Expense | | | | |
| 2015 | 108,905 | 108,905 | 0 | 01001 - 8801 | Contractors | 84,700 | | |
| 2016 | 0 | 0 | 0 | 01001 - 8802 | Consultant | 10,000 | | |
| 2017 | 0 | 0 | 0 | 01001 - 8812 | Contingency | 14,205 | | |
| 2018 & Beyond | 0 | 0 | 0 | | | Total Expense: | 108,905 | |
| | 108,905 | 108,905 | 0 | Revenue | | | | |
| | | | | 61025 - 8844 | Gas Tax Reserve | 108,905 | | |
| | | | | | | Total Revenue: | 108,905 | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2015 | Apr 1, 2015 | Martin Tavares/Melanie Morris | Jamie Bronsema | | | | Jun 30, 2016 | |



Project Summary

| | | | |
|------------------------|---|-------------------------|------|
| Project Number: | PK-6421-15 | Approval Year: | 2015 |
| Project Title: | Princeton Gate Park - Playground Replacement & Safety Surfacing | Scenario Active: | Yes |
| Asset Type: | Parks Facilities | TCA: | Yes |
| Department: | Parks Development | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | Ward 1 | | |
| Project Type: | Infrastructure Replacement | | |

| | | | | | | | | |
|--|---------------|--------------------------------|-----------------|--|------------------------|----------------|-----------------|------------|
| Project Description | | | | Project Timelines | | | | |
| Replace deteriorating play equipment and associated safety surfacing to meet current Canadian Safety Association (CAN/CSA-Z614-07 R2012) guidelines. Including associated works. | | | | 6 months Planning 6 months Tendering and Construction | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| | | | | Potential to reduce operating impact for Parks and Forestry Operations | | | | |
| Project Forecast | | | | Project Detailed 2015 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 0 | 0 | 0 | Expense | | | | |
| 2015 | 158,404 | 158,404 | 0 | 01001 - 8801 | Contractors | 133,180 | | |
| 2016 | 0 | 0 | 0 | 01001 - 8802 | Consultant | 550 | | |
| 2017 | 0 | 0 | 0 | 01001 - 8805 | 3% Administration Cost | 4,614 | | |
| 2018 & Beyond | 0 | 0 | 0 | 01001 - 8812 | Contingency | 20,060 | | |
| | 158,404 | 158,404 | 0 | | | Total Expense: | 158,404 | |
| | | | | Revenue | | | | |
| | | | | 60188 - 8844 | Parks Infra. Reserve | 158,404 | | |
| | | | | | | Total Revenue: | 158,404 | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2015 | Apr 1, 2015 | Martin Tavares/ Melanie Morris | Jamie Bronsema | | | | Jun 30, 2016 | |



Project Summary

| | | | |
|------------------------|--|-------------------------|------|
| Project Number: | PK-6438-15 | Approval Year: | 2015 |
| Project Title: | Marco Park - Tennis Court Reconstruction | Scenario Active: | Yes |
| Asset Type: | Parks Facilities | TCA: | Yes |
| Department: | Parks Development | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | Ward 3 | | |
| Project Type: | Infrastructure Replacement | | |

| | | | | | | | | |
|---|---------------|--------------------------------|-----------------|--|------------------------|----------------|-----------------|------------|
| Project Description | | | | Project Timelines | | | | |
| Reconstruction of existing triple court to ensure service standards are maintained. | | | | 8 months Planning 8 months Tendering and Construction | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| | | | | Parks and Forestry Operations | | | | |
| Project Forecast | | | | Project Detailed 2015 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 0 | 0 | 0 | Expense | | | | |
| 2015 | 224,463 | 224,463 | 0 | 01001 - 8801 | Contractors | 177,000 | | |
| 2016 | 0 | 0 | 0 | 01001 - 8802 | Consultant | 12,500 | | |
| 2017 | 0 | 0 | 0 | 01001 - 8805 | 3% Administration Cost | 6,538 | | |
| 2018 & Beyond | 0 | 0 | 0 | 01001 - 8812 | Contingency | 28,425 | | |
| | 224,463 | 224,463 | 0 | | | Total Expense: | 224,463 | |
| | | | | Revenue | | | | |
| | | | | 60188 - 8844 | Parks Infra. Reserve | 224,463 | | |
| | | | | | | Total Revenue: | 224,463 | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2015 | Apr 1, 2015 | Martin Tavares/ Melanie Morris | Jamie Bronsema | | | | Oct 30, 2016 | |



Project Summary

| | | | |
|------------------------|---|-------------------------|------|
| Project Number: | PK-6455-15 | Approval Year: | 2015 |
| Project Title: | UV2-N19 - Block 12 Neighbourhood Park Design and Construction | Scenario Active: | Yes |
| Asset Type: | Parkland Development | TCA: | Yes |
| Department: | Parks Development | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | Ward 4 | | |
| Project Type: | Growth/Development | | |

| | | | | | | | | |
|---|---------------|--------------------------------|-----------------|--|--------------------------|----------------|-----------------|------------|
| Project Description | | | | Project Timelines | | | | |
| New neighbourhood park in Block 12. | | | | Year 1 Planning and Design Year 2 Construction | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| As identified and approved in 2013 DC Study appendix F Table 2. | | | | Parks and Forestry Operations and Buildings and Facilities | | | | |
| Project Forecast | | | | Project Detailed 2015 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 0 | 0 | 0 | Expense | | | | |
| 2015 | 1,542,214 | 1,542,214 | 0 | 01001 - 8801 | Contractors | 1,226,286 | | |
| 2016 | 0 | 0 | 0 | 01001 - 8802 | Consultant | 134,891 | | |
| 2017 | 0 | 0 | 0 | 01001 - 8805 | 3% Administration Cost | 44,919 | | |
| 2018 & Beyond | 0 | 0 | 0 | 01001 - 8812 | Contingency | 136,118 | | |
| | 1,542,214 | 1,542,214 | 0 | | | Total Expense: | 1,542,214 | |
| | | | | Revenue | | | | |
| | | | | 41080 - 8820 | City Wide DC - Park Dev. | 1,387,993 | | |
| | | | | 50000 - 8843 | Transfer from Taxation | 154,221 | | |
| | | | | | | Total Revenue: | 1,542,214 | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2015 | Mar 2, 2015 | Martin Tavares/ Melanie Morris | Jamie Bronsema | | | | Jun 30, 2017 | |



Project Summary

| | | | |
|------------------------|--|-------------------------|------|
| Project Number: | PK-6461-15 | Approval Year: | 2015 |
| Project Title: | Marco Park - Playground Replacement & Safety Surfacing | Scenario Active: | Yes |
| Asset Type: | Parks Facilities | TCA: | Yes |
| Department: | Parks Development | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | Ward 3 | | |
| Project Type: | Infrastructure Replacement | | |

| | | | | | | | | |
|--|---------------|---------------------------------|-----------------|--|------------------------|----------------|-----------------|------------|
| Project Description | | | | Project Timelines | | | | |
| Replace deteriorating play equipment and associated safety surfacing to meet most current Canadian Safety Association (CAN/CSA-Z614-07 R2012) guidelines including associated works. | | | | 6 months Planning 6 months Tendering and Construction | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| As per Parks Operations Ranking | | | | Parks and Forestry Operations | | | | |
| Project Forecast | | | | Project Detailed 2015 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 0 | 0 | 0 | Expense | | | | |
| 2015 | 138,872 | 138,872 | 0 | 01001 - 8801 | Contractors | 116,970 | | |
| 2016 | 0 | 0 | 0 | 01001 - 8802 | Consultant | 5,600 | | |
| 2017 | 0 | 0 | 0 | 01001 - 8805 | 3% Administration Cost | 4,045 | | |
| 2018 & Beyond | 0 | 0 | 0 | 01001 - 8812 | Contingency | 12,257 | | |
| | 138,872 | 138,872 | 0 | | | Total Expense: | 138,872 | |
| | | | | Revenue | | | | |
| | | | | 60188 - 8844 | Parks Infra. Reserve | 138,872 | | |
| | | | | | | Total Revenue: | 138,872 | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2015 | Mar 1, 2015 | Martin Tavares / Melanie Morris | Jamie Bronsema | | | | Oct 30, 2016 | |



Project Summary

| | | | |
|------------------------|---|-------------------------|------|
| Project Number: | PK-6464-15 | Approval Year: | 2015 |
| Project Title: | Rosedale North Park - Basketball Court Reconstruction | Scenario Active: | Yes |
| Asset Type: | Parks Facilities | TCA: | Yes |
| Department: | Parks Development | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | Ward 5 | | |
| Project Type: | Infrastructure Replacement | | |

| | | | | | | | | |
|---|---------------|---------------------------------|-----------------|-------------------------------|------------------------|----------------|-----------------|------------|
| Project Description | | | | Project Timelines | | | | |
| Reconstruction of an existing basketball court and associated works to ensure continued service levels. | | | | 6 month Planning | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| As per Parks Operations Ranking | | | | Parks and Forestry Operations | | | | |
| Project Forecast | | | | Project Detailed 2015 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 0 | 0 | 0 | Expense | | | | |
| 2015 | 73,321 | 73,321 | 0 | 01001 - 8801 | Contractors | 58,400 | | |
| 2016 | 0 | 0 | 0 | 01001 - 8802 | Consultant | 3,500 | | |
| 2017 | 0 | 0 | 0 | 01001 - 8805 | 3% Administration Cost | 2,136 | | |
| 2018 & Beyond | 0 | 0 | 0 | 01001 - 8812 | Contingency | 9,285 | | |
| | 73,321 | 73,321 | 0 | | | Total Expense: | 73,321 | |
| | | | | Revenue | | | | |
| | | | | 60188 - 8844 | Parks Infra. Reserve | 73,321 | | |
| | | | | | | Total Revenue: | 73,321 | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2015 | Mar 1, 2015 | Martin Tavares / Melanie Morris | Jamie Bronsema | | | | Oct 30, 2016 | |



Project Summary

| | | | |
|------------------------|--|-------------------------|------|
| Project Number: | PK-6465-15 | Approval Year: | 2015 |
| Project Title: | Dufferin District Park - Basketball Court Reconstruction | Scenario Active: | Yes |
| Asset Type: | Parks Facilities | TCA: | Yes |
| Department: | Parks Development | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | Ward 5 | | |
| Project Type: | Infrastructure Replacement | | |

| | | | | | | | | |
|---|---------------|---------------------------------|-----------------|--|------------------------|----------------|-----------------|------------|
| Project Description | | | | Project Timelines | | | | |
| Reconstruction of an existing basketball court and associated works to ensure continued service levels. | | | | 6 months Planning 6 months Tendering and Construction | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| In accordance with Parks Operations Priority list | | | | Parks and Forestry Operations | | | | |
| Project Forecast | | | | Project Detailed 2015 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 0 | 0 | 0 | Expense | | | | |
| 2015 | 72,965 | 72,965 | 0 | 01001 - 8801 | Contractors | 58,100 | | |
| 2016 | 0 | 0 | 0 | 01001 - 8802 | Consultant | 3,500 | | |
| 2017 | 0 | 0 | 0 | 01001 - 8805 | 3% Administration Cost | 2,125 | | |
| 2018 & Beyond | 0 | 0 | 0 | 01001 - 8812 | Contingency | 9,240 | | |
| | 72,965 | 72,965 | 0 | | | Total Expense: | 72,965 | |
| | | | | Revenue | | | | |
| | | | | 60188 - 8844 | Parks Infra. Reserve | 72,965 | | |
| | | | | | | Total Revenue: | 72,965 | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2015 | Mar 1, 2015 | Martin Tavares / Melanie Morris | Jamie Bronsema | | | | Oct 30, 2016 | |



Project Summary

| | | | |
|------------------------|---|-------------------------|------|
| Project Number: | PK-6466-15 | Approval Year: | 2015 |
| Project Title: | Woodbridge Highlands Park - Basketball Court Reconstruction | Scenario Active: | Yes |
| Asset Type: | Parks Facilities | TCA: | Yes |
| Department: | Parks Development | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | Ward 2 | | |
| Project Type: | Infrastructure Replacement | | |

| | | | | | | | | |
|---|---------------|---------------------------------|-----------------|--|------------------------|----------------|-----------------|------------|
| Project Description | | | | Project Timelines | | | | |
| Reconstruction of an existing basketball court and associated works to ensure continued service levels. | | | | 6 months Planning 6 months Tendering and Construction | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| As per Parks Operations Priority Ranking for replacement | | | | Parks and Forestry Operations | | | | |
| Project Forecast | | | | Project Detailed 2015 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 0 | 0 | 0 | Expense | | | | |
| 2015 | 74,244 | 74,244 | 0 | 01001 - 8801 | Contractors | 59,180 | | |
| 2016 | 0 | 0 | 0 | 01001 - 8802 | Consultant | 3,500 | | |
| 2017 | 0 | 0 | 0 | 01001 - 8805 | 3% Administration Cost | 2,162 | | |
| 2018 & Beyond | 0 | 0 | 0 | 01001 - 8812 | Contingency | 9,402 | | |
| | 74,244 | 74,244 | 0 | | | Total Expense: | 74,244 | |
| | | | | Revenue | | | | |
| | | | | 60188 - 8844 | Parks Infra. Reserve | 74,244 | | |
| | | | | | | Total Revenue: | 74,244 | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2015 | Mar 1, 2015 | Martin Tavares / Melanie Morris | Jamie Bronsema | | | | Oct 30, 2016 | |



Project Summary

| | | | |
|------------------------|-----------------------------------|-------------------------|------|
| Project Number: | PK-6474-15 | Approval Year: | 2015 |
| Project Title: | Keffer Marsh - Bridge Replacement | Scenario Active: | Yes |
| Asset Type: | Parks Facilities | TCA: | Yes |
| Department: | Parks Development | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | Ward 4 | | |
| Project Type: | Infrastructure Replacement | | |

| | | | | | | | | |
|--|---------------|---------------------------------|-----------------|--|------------------------|----------------|-----------------|------------|
| Project Description | | | | Project Timelines | | | | |
| Replacement of an existing bridge #MS38 and safety improvements including associated works as identified in the 2012 bi-yearly Engineering report. | | | | 1 year Planning and Permits 1 year tendering and Construction | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| | | | | Parks and Forestry Operations | | | | |
| Project Forecast | | | | Project Detailed 2015 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 0 | 0 | 0 | Expense | | | | |
| 2015 | 89,726 | 89,726 | 0 | 01001 - 8801 | Contractors | 67,250 | | |
| 2016 | 0 | 0 | 0 | 01001 - 8802 | Consultant | 8,500 | | |
| 2017 | 0 | 0 | 0 | 01001 - 8805 | 3% Administration Cost | 2,613 | | |
| 2018 & Beyond | 0 | 0 | 0 | 01001 - 8812 | Contingency | 11,363 | | |
| | 89,726 | 89,726 | 0 | | | Total Expense: | 89,726 | |
| | | | | Revenue | | | | |
| | | | | 61025 - 8844 | Gas Tax Reserve | 89,726 | | |
| | | | | | | Total Revenue: | 89,726 | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2015 | Mar 1, 2015 | Martin Tavares / Melanie Morris | Jamie Bronsema | | | | Jun 30, 2017 | |



Project Summary

| | | | |
|------------------------|--|-------------------------|------|
| Project Number: | PK-6478-15 | Approval Year: | 2015 |
| Project Title: | Maple Airport - Playground Surfacing and Accessible Swings | Scenario Active: | Yes |
| Asset Type: | Parks Facilities | TCA: | Yes |
| Department: | Parks Development | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | Ward 1 | | |
| Project Type: | Infrastructure Replacement | | |

| | | | | | | | | |
|--|---------------|---------------------------------|-----------------|--|------------------------|----------------|-----------------|------------|
| Project Description | | | | Project Timelines | | | | |
| Playground upgrading to meet goals of accessibility including replace swings, install new surfacing and hardscape connection to swings and associated works. | | | | 4 months Planning 4 months Tendering and Construction | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| | | | | Parks and Forestry Operations | | | | |
| Project Forecast | | | | Project Detailed 2015 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 0 | 0 | 0 | Expense | | | | |
| 2015 | 70,422 | 70,422 | 0 | 01001 - 8801 | Contractors | 56,555 | | |
| 2016 | 0 | 0 | 0 | 01001 - 8802 | Consultant | 5,600 | | |
| 2017 | 0 | 0 | 0 | 01001 - 8805 | 3% Administration Cost | 2,051 | | |
| 2018 & Beyond | 0 | 0 | 0 | 01001 - 8812 | Contingency | 6,216 | | |
| | 70,422 | 70,422 | 0 | | | Total Expense: | 70,422 | |
| | | | | Revenue | | | | |
| | | | | 60188 - 8844 | Parks Infra. Reserve | 70,422 | | |
| | | | | | | Total Revenue: | 70,422 | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2015 | Mar 1, 2015 | Martin Tavares / Melanie Morris | Jamie Bronsema | | | | Jun 30, 2016 | |



Project Summary

| | | | |
|------------------------|--|-------------------------|------|
| Project Number: | PK-6489-14 | Approval Year: | 2015 |
| Project Title: | Oak Bank Pond - Boardwalk Reconstruction | Scenario Active: | Yes |
| Asset Type: | Parks Facilities | TCA: | Yes |
| Department: | Parks Development | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | Ward 5 | | |
| Project Type: | Infrastructure Replacement | | |

| Project Description | | | | Project Timelines | | | | |
|--|---------------|---------------------------------|-----------------|---|------------------------|----------------|-----------------|------------|
| Deteriorating boardwalk is now in need for replacement as identified by Parks Operations. Phase 1 budget for design, engineering etc. Phase 2 Construction following year budget request to include boardwalk works including new railing, gates, benches, trash receptacles, overhead polylines and a do not feed the wildlife pamphlet and associated works. | | | | Year 1 Planning and Design Phase 1 Year 2 Tendering and Construction Phase 2 | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| | | | | Parks and Forestry Operations | | | | |
| Project Forecast | | | | Project Detailed 2015 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 30,591 | 30,591 | 0 | Expense | | | | |
| 2015 | 237,930 | 237,930 | 0 | 01001 - 8801 | Contractors | 210,000 | | |
| 2016 | 0 | 0 | 0 | 01001 - 8805 | 3% Administration Cost | 6,930 | | |
| 2017 | 0 | 0 | 0 | 01001 - 8812 | Contingency | 21,000 | | |
| 2018 & Beyond | 0 | 0 | 0 | | | Total Expense: | 237,930 | |
| | 268,521 | 268,521 | 0 | Revenue | | | | |
| | | | | 60188 - 8844 | Parks Infra. Reserve | 237,930 | | |
| | | | | | | Total Revenue: | 237,930 | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2014 | Mar 1, 2014 | Martin Tavares / Melanie Morris | Jamie Bronsema | | | | Jun 30, 2016 | |



Project Summary

| | | | |
|------------------------|-------------------------------|-------------------------|------|
| Project Number: | PO-6700-13 | Approval Year: | 2015 |
| Project Title: | Tree Planting Program-Regular | Scenario Active: | Yes |
| Asset Type: | Parks Facilities | TCA: | No |
| Department: | Parks & Forestry Operations | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | City-Wide | | |
| Project Type: | Infrastructure Replacement | | |

| Project Description | | | | Project Timelines | | | | |
|---|---------------|-----------------------|------------------|---|------------------------|----------------|-----------------|------------|
| Planting of new trees to replace trees removed throughout 2013-2016 due to insect, disease, storm damage, vehicular accidents, etc. To maintain the City's Urban Forest Canopy as directed by Council and P&FO's Five Year Plan to increase tree plantings. Projected numbers are based on past 3 year averages | | | | Tree planting takes place annually from May - July and Sept - November. | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| | | | | | | | | |
| Project Forecast | | | | Project Detailed 2015 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 611,030 | 611,030 | 0 | Expense | | | | |
| 2015 | 611,030 | 611,030 | 0 | 01001 - 8801 | Contractors | 539,303 | | |
| 2016 | 611,030 | 611,030 | 0 | 01001 - 8805 | 3% Administration Cost | 17,797 | | |
| 2017 | 611,030 | 611,030 | 0 | 01001 - 8812 | Contingency | 53,930 | | |
| 2018 & Beyond | 0 | 0 | 0 | | | Total Expense: | 611,030 | |
| 2,444,120 | | 2,444,120 | 0 | Revenue | | | | |
| | | | | 50000 - 8843 | Transfer from Taxation | 562,148 | | |
| | | | | 61012-8844 | Tree Replace Reserve | 48,882 | | |
| | | | | | | Total Revenue: | 611,030 | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2012 | May 1, 2014 | Jeffrey Silcox-Childs | Marlon Kallideen | | | | Dec 1, 2017 | |



Project Summary

| | | | |
|------------------------|------------------------------|-------------------------|------|
| Project Number: | PO-6739-13 | Approval Year: | 2015 |
| Project Title: | Tree Replacement Program-EAB | Scenario Active: | Yes |
| Asset Type: | Parks Facilities | TCA: | No |
| Department: | Parks & Forestry Operations | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | City-Wide | | |
| Project Type: | Infrastructure Replacement | | |

| | | | | | | | | |
|--|---------------|-----------------------|------------------|-------------------------|------------------------|----------------|-----------------|------------|
| Project Description | | | | Project Timelines | | | | |
| To replace trees removed throughout 2013 due to Emerald Ash Borer(EAB) infestation. The number of tree replacements is projected to be 500 per year over 20 years as a result of the Emerald Ash Borer (EAB) infestation. The costs are calculated based on 500 trees at \$725 per tree. | | | | | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| | | | | | | | | |
| Project Forecast | | | | Project Detailed 2015 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 417,941 | 417,941 | 0 | Expense | | | | |
| 2015 | 417,941 | 417,941 | 0 | 01001 - 8801 | Contractors | 368,880 | | |
| 2016 | 417,941 | 417,941 | 0 | 01001 - 8805 | 3% Administration Cost | 12,173 | | |
| 2017 | 417,941 | 417,941 | 0 | 01001 - 8812 | Contingency | 36,888 | | |
| 2018 & Beyond | 0 | 0 | 0 | | | Total Expense: | 417,941 | |
| | 1,671,764 | 1,671,764 | 0 | Revenue | | | | |
| | | | | 50000 - 8843 | Transfer from Taxation | 417,941 | | |
| | | | | | | Total Revenue: | 417,941 | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2013 | May 1, 2014 | Jeffrey Silcox-Childs | Marlon Kallideen | | | | Dec 31, 2017 | |



Project Summary

| | | | |
|------------------------|--|-------------------------|------|
| Project Number: | PO-6741-15 | Approval Year: | 2015 |
| Project Title: | Maple Community Centre-Landscape & Traffic Safety Improvements | Scenario Active: | Yes |
| Asset Type: | Parks Facilities | TCA: | No |
| Department: | Parks & Forestry Operations | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | Ward 1 | | |
| Project Type: | New Infrastructure | | |

| | | | | | | | | |
|--|---------------|---------------|------------------|-----------------------------------|------------------------|----------------|-----------------|------------|
| Project Description | | | | Project Timelines | | | | |
| The realignment of the new entrance requires traffic controls to allow for safe internal movement of traffic. This will require the removal of river rock landscape features & replacement with sod & installation of traffic island at entrance to property. River rock is also a safety concern as it is now being picked up and thrown around the property. Additional modifications to existing islands and curbs will be done to improve the safe flow of vehicle and pedestrian traffic as the entrances and exits onto Keele Street have been modified in 2012 by the Region. | | | | | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| Landscape and traffic safety improvements to the exterior grounds at Maple Community Centre. | | | | Buildings & Facilities Department | | | | |
| Project Forecast | | | | Project Detailed 2015 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 0 | 0 | 0 | Expense | | | | |
| 2015 | 180,250 | 180,250 | 0 | 01001 - 8801 | Contractors | 175,000 | | |
| 2016 | 0 | 0 | 0 | 01001 - 8805 | 3% Administration Cost | 5,250 | | |
| 2017 | 0 | 0 | 0 | | | Total Expense: | 180,250 | |
| 2018 & Beyond | 0 | 0 | 0 | Revenue | | | | |
| | 180,250 | 180,250 | 0 | 50000 - 8843 | Transfer from Taxation | 180,250 | | |
| | | | | | | Total Revenue: | 180,250 | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2012 | May 1, 2015 | Jason Inwood | Marlon Kallideen | | | | Dec 31, 2015 | |



Project Summary

| | | | |
|------------------------|--------------------------------|-------------------------|------|
| Project Number: | PO-6742-15 | Approval Year: | 2015 |
| Project Title: | Park Benches-Various Locations | Scenario Active: | Yes |
| Asset Type: | Parks Facilities | TCA: | Yes |
| Department: | Parks & Forestry Operations | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | City-Wide | | |
| Project Type: | Equipment Replacement | | |

| | | | | | | | | |
|---|---------------|---------------|------------------|-------------------------|------------------------|----------------|-----------------|------------|
| Project Description | | | | Project Timelines | | | | |
| Replacement and installation of damaged, defaced and wooden furniture within parks - 50 park benches. | | | | | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| | | | | | | | | |
| Project Forecast | | | | Project Detailed 2015 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 0 | 0 | 0 | Expense | | | | |
| 2015 | 74,200 | 74,200 | 0 | 01001 - 8805 | 3% Administration Cost | 2,200 | | |
| 2016 | 0 | 0 | 0 | 01001 - 8807 | Furniture & Equipment | 72,000 | | |
| 2017 | 0 | 0 | 0 | | | Total Expense: | 74,200 | |
| 2018 & Beyond | 0 | 0 | 0 | Revenue | | | | |
| | 74,200 | 74,200 | 0 | 60188 - 8844 | Parks Infra. Reserve | 74,200 | | |
| | | | | | | Total Revenue: | 74,200 | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2012 | Apr 2, 2015 | Jason Inwood | Marlon Kallideen | | | | Dec 31, 2015 | |



Project Summary

| | | | |
|------------------------|-------------------------------------|-------------------------|------|
| Project Number: | PO-6743-15 | Approval Year: | 2015 |
| Project Title: | Park Picnic Table-Various Locations | Scenario Active: | Yes |
| Asset Type: | Parks Facilities | TCA: | Yes |
| Department: | Parks & Forestry Operations | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | City-Wide | | |
| Project Type: | Equipment Replacement | | |

| | | | | | | | | |
|--|---------------|---------------|------------------|-------------------------|------------------------|----------------|-----------------|------------|
| Project Description | | | | Project Timelines | | | | |
| Replacement and installation of damaged, defaced and wooden furniture within parks - 40 permanent picnic tables. | | | | | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| | | | | | | | | |
| Project Forecast | | | | Project Detailed 2015 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 0 | 0 | 0 | Expense | | | | |
| 2015 | 74,200 | 74,200 | 0 | 01001 - 8805 | 3% Administration Cost | 2,200 | | |
| 2016 | 0 | 0 | 0 | 01001 - 8807 | Furniture & Equipment | 72,000 | | |
| 2017 | 0 | 0 | 0 | | | Total Expense: | 74,200 | |
| 2018 & Beyond | 0 | 0 | 0 | Revenue | | | | |
| | 74,200 | 74,200 | 0 | 60188 - 8844 | Parks Infra. Reserve | 74,200 | | |
| | | | | | | Total Revenue: | 74,200 | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2012 | Apr 2, 2015 | Jason Inwood | Marlon Kallideen | | | | Dec 31, 2015 | |



Project Summary

| | | | |
|------------------------|------------------------------------|-------------------------|------|
| Project Number: | PO-6746-15 | Approval Year: | 2015 |
| Project Title: | Fence Repair & Replacement Program | Scenario Active: | Yes |
| Asset Type: | Parks Facilities | TCA: | Yes |
| Department: | Parks & Forestry Operations | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | City-Wide | | |
| Project Type: | Infrastructure Replacement | | |

| | | | | | | | | |
|--|---------------|-----------------------|------------------|--|------------------------|----------------|-----------------|------------|
| Project Description | | | | Project Timelines | | | | |
| As City owned and maintained fences deteriorate and age, they are identified for repair & replacement as per the department replacement strategy and evaluation/ranking program. City owned & maintained fences are located throughout Vaughan on municipal and regional R.O.W.'s. In 2014, 1295 Lm of fencing have been identified for repair and/or replacement. | | | | Work takes place between April and December. | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| | | | | | | | | |
| Project Forecast | | | | Project Detailed 2015 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 373,983 | 373,983 | 0 | Expense | | | | |
| 2015 | 418,000 | 418,000 | 0 | 01001 - 8801 | Contractors | 386,500 | | |
| 2016 | 140,400 | 140,400 | 0 | 01001 - 8805 | 3% Administration Cost | 12,175 | | |
| 2017 | 114,963 | 114,963 | 0 | 01001 - 8812 | Contingency | 19,325 | | |
| 2018 & Beyond | 0 | 0 | 0 | | | Total Expense: | 418,000 | |
| | 1,047,346 | 1,047,346 | 0 | Revenue | | | | |
| | | | | 60188 - 8844 | Parks Infra. Reserve | 418,000 | | |
| | | | | | | Total Revenue: | 418,000 | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2013 | Apr 1, 2014 | Jeffrey Silcox-Childs | Marlon Kallideen | | | | Dec 1, 2017 | |



Project Summary

| | | | |
|------------------------|--|-------------------------|------|
| Project Number: | PO-6747-15 | Approval Year: | 2015 |
| Project Title: | Relocation of Gazebo (Dr.Mcleans to Rainbow Creek) | Scenario Active: | Yes |
| Asset Type: | Parks Facilities | TCA: | Yes |
| Department: | Parks & Forestry Operations | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | Ward 2 | | |
| Project Type: | Infrastructure Replacement | | |

| | | | | | | | | |
|--|---------------|---------------|------------------|---|------------------------|----------------|-----------------|------------|
| Project Description | | | | Project Timelines | | | | |
| Relocation of the old picnic shelter from Dr. Mcleans Park to Rainbow Creek Park. The old shelter is not being utilized as it was after the completion of the new shelter and washroom facilities at Dr. Mcleans Park in 2011. By relocating the old shelter to Rainbow Creek Park, the recreation department will realize additional opportunities to book family picnics and special events. | | | | The anticipated project completion would be Q4 - 2015 | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| | | | | | | | | |
| Project Forecast | | | | Project Detailed 2015 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 0 | 0 | 0 | Expense | | | | |
| 2015 | 56,650 | 56,650 | 0 | 01001 - 8801 | Contractors | 50,000 | | |
| 2016 | 0 | 0 | 0 | 01001 - 8805 | 3% Administration Cost | 1,650 | | |
| 2017 | 0 | 0 | 0 | 01001 - 8812 | Contingency | 5,000 | | |
| 2018 & Beyond | 0 | 0 | 0 | | | Total Expense: | 56,650 | |
| | 56,650 | 56,650 | 0 | Revenue | | | | |
| | | | | 60188 - 8844 | Parks Infra. Reserve | 56,650 | | |
| | | | | | | Total Revenue: | 56,650 | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2013 | Sep 30, 2015 | Jason Inwood | Marlon Kallideen | | | | Dec 31, 2015 | |



Project Summary

| | | | |
|------------------------|-----------------------------|-------------------------|------|
| Project Number: | PO-6753-14 | Approval Year: | 2015 |
| Project Title: | CTS Mobile Handheld Program | Scenario Active: | Yes |
| Asset Type: | Equipment - New | TCA: | Yes |
| Department: | Parks & Forestry Operations | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | City-Wide | | |
| Project Type: | Technology | | |

| | | | | | | | | |
|---|----------------------|-----------------------|------------------------|--|------------------------|-----------------------|------------------------|-------------------|
| Project Description | | | | Project Timelines | | | | |
| 2014 - Consulting and design component to clearly define the department needs, and determine optimal solution for a mobile software application & hardware to allow staff to access CTS work orders in the field. 2015 - Conduct a pilot project and initiate inventory data collection. 2015 - implement new mobile application. All worked performed within the P&FO Dept. and specifically within Forestry is completed through our CTS work order system. In an effort to be efficient and accurate, a mobile device is required to allow staff to access and update CTS work orders directly in the field. | | | | Consulting and design: 2014, Pilot Project: 2015, Implementation: 2016 | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| | | | | ITM | | | | |
| Project Forecast | | | | Project Detailed 2015 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 30,900 | 30,900 | 0 | Expense | | | | |
| 2015 | 157,220 | 157,220 | 0 | 01001 - 8805 | 3% Administration Cost | 4,580 | | |
| 2016 | 157,220 | 157,220 | 0 | 01001 - 8807 | Furniture & Equipment | 152,640 | | |
| 2017 | 0 | 0 | 0 | | | Total Expense: | 157,220 | |
| 2018 & Beyond | 0 | 0 | 0 | Revenue | | | | |
| | 345,340 | 345,340 | 0 | 50000 - 8843 | Transfer from Taxation | 157,220 | | |
| | | | | | | Total Revenue: | 157,220 | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2014 | Mar 3, 2014 | Jeffery Silcox-Childs | Marlon Kallideen | | | | Dec 16, 2016 | |



Project Summary

| | | | |
|------------------------|---|-------------------------|------|
| Project Number: | PO-6754-13 | Approval Year: | 2015 |
| Project Title: | Parks Concrete Walkway Repairs/Replacements | Scenario Active: | Yes |
| Asset Type: | Sidewalks, Pathways & Guiderails | TCA: | Yes |
| Department: | Parks & Forestry Operations | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | City-Wide | | |
| Project Type: | Infrastructure Replacement | | |

| | | | | | | | | |
|--|---------------|---------------|------------------|---|------------------------|----------------|-----------------|------------|
| Project Description | | | | Project Timelines | | | | |
| Repair and replacement of concrete walkways in parks as identified annually. Walkways which have cracked or heaved represent a significant hazard to park users. In 2013 1750m2 of walkway has been identified for repair/replacement in 2014. | | | | Work will commence in May/June 2014 and be completed by Nov 2014 (On going until 2017). | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| | | | | | | | | |
| Project Forecast | | | | Project Detailed 2015 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 237,930 | 237,930 | 0 | Expense | | | | |
| 2015 | 237,930 | 237,930 | 0 | 01001 - 8801 | Contractors | 220,000 | | |
| 2016 | 216,300 | 216,300 | 0 | 01001 - 8805 | 3% Administration Cost | 6,930 | | |
| 2017 | 216,300 | 216,300 | 0 | 01001 - 8812 | Contingency | 11,000 | | |
| 2018 & Beyond | 0 | 0 | 0 | | | Total Expense: | 237,930 | |
| | 908,460 | 908,460 | 0 | Revenue | | | | |
| | | | | 60188 - 8844 | Parks Infra. Reserve | 237,930 | | |
| | | | | | | Total Revenue: | 237,930 | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2013 | May 1, 2014 | Jason Inwood | Marlon Kallideen | | | | Nov 7, 2017 | |



Project Summary

| | | | |
|------------------------|---------------------------------------|-------------------------|------|
| Project Number: | PW-2013-07 | Approval Year: | 2015 |
| Project Title: | Street Light Pole Replacement Program | Scenario Active: | Yes |
| Asset Type: | Streetlights | TCA: | Yes |
| Department: | Public Works - Operations | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | City-Wide | | |
| Project Type: | Infrastructure Replacement | | |

| | | | | | | | | |
|--|---------------|---------------|-----------------|-------------------------|------------------------|----------------|-----------------|------------|
| Project Description | | | | Project Timelines | | | | |
| Replacement of damaged/deficient street light poles and associated components and/or wiring where required. The City's Streetlight Maintenance contractor inspects and inventories the streetlighting system, determining the condition of the poles. From this report, the poles in poor condition are replaced. Since 2010 we have replaced 566 poles, approximately 162 poles per year. | | | | | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| | | | | | | | | |
| Project Forecast | | | | Project Detailed 2015 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 309,000 | 309,000 | 0 | Expense | | | | |
| 2015 | 309,000 | 309,000 | 0 | 01001 - 8801 | Contractors | 300,000 | | |
| 2016 | 309,000 | 309,000 | 0 | 01001 - 8805 | 3% Administration Cost | 9,000 | | |
| 2017 | 309,000 | 309,000 | 0 | | | Total Expense: | 309,000 | |
| 2018 & Beyond | 0 | 0 | 0 | Revenue | | | | |
| | 1,236,000 | 1,236,000 | 0 | 50000 - 8843 | Transfer from Taxation | 309,000 | | |
| | | | | | | Total Revenue: | 309,000 | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2007 | Jan 2, 2013 | Robert Meek | Brian Anthony | | | | Dec 29, 2017 | |



Project Summary

| | | | |
|------------------------|--|-------------------------|------|
| Project Number: | PW-2035-11 | Approval Year: | 2015 |
| Project Title: | Curb and Sidewalk Repair & Replacement | Scenario Active: | Yes |
| Asset Type: | Sidewalks, Pathways & Guiderails | TCA: | Yes |
| Department: | Public Works - Operations | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | City-Wide | | |
| Project Type: | Infrastructure Replacement | | |

| | | | | | | | |
|---|----------------------|----------------------|------------------------|--------------------------------|--------------------|-----------------------|------------------------|
| Project Description | | | | Project Timelines | | | |
| The annual curb and sidewalk repair & replacement program involves the removal and replacement of damaged sections of curbs and sidewalks, Citywide. Continuing program that results in reduced claims for trip and falls, and maintains the City's infrastructure. All assumed sidewalks were captured during our 2012 Inventory Assessment program. As required under the province's Minimum Maintenance Standards a complete sidewalk inventory assessment must be undertaken each year. | | | | | | | |
| Scenario Description | | | | Other Dept Impact | | | |
| Increased funding is required over time to address growth and meet the inspection, repair and replacement program. | | | | | | | |
| Project Forecast | | | | Project Detailed 2015 | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | |
| 2014 | 1,600,000 | 1,600,000 | 0 | Expense | | | |
| 2015 | 1,700,000 | 1,700,000 | 0 | 01001 - 8801 | Contractors | | 1,700,000 |
| 2016 | 1,800,000 | 1,800,000 | 0 | | | Total Expense: | 1,700,000 |
| 2017 | 1,900,000 | 1,900,000 | 0 | Revenue | | | |
| 2018 & Beyond | 0 | 0 | 0 | 61025 - 8844 | Gas Tax Reserve | | 1,700,000 |
| | 7,000,000 | 7,000,000 | 0 | | | Total Revenue: | 1,700,000 |
| Related Projects | | | | Operating Budget Impact | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue |
| | | | | 2014 | 0.0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 |
| | | | | ARR: | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date |
| 2011 | May 10, 2013 | Jeff Johnston | Brian Anthony | | | | Nov 30, 2017 |



Project Summary

| | | | |
|------------------------|------------------------------|-------------------------|------|
| Project Number: | PW-2057-14 | Approval Year: | 2015 |
| Project Title: | Dome Doors | Scenario Active: | Yes |
| Asset Type: | Other Buildings & Facilities | TCA: | Yes |
| Department: | Public Works - Operations | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | City-Wide | | |
| Project Type: | Legal/Regulatory | | |

| | | | | | | | | |
|--|---------------|---------------|------------|---|------------------------|----------------|-----------------|------------|
| Project Description | | | | Project Timelines | | | | |
| Install two 18'x22' universal mount strip doors on two existing salt domes located at Dufferin Yard and JOC. The doors will provide security for salt product stored at the remote locations, protect salt from the elements to reduce leaching of liquid salt brine into the environment and prevent entry by wildlife. These measures support the City's Salt Management Plan and compliance with regulations falling under the Canadian Environmental Protection Act, Clean Water Act, Ontario Water Resources Act and The Fisheries Act. | | | | Two domes per year (4 doors). Target installation for September 2014. | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| Installing dome doors provides a security measure and supports legislation prohibiting the release of contaminants that are confirmed hazardous to the environment. | | | | Building & Facilities | | | | |
| Project Forecast | | | | Project Detailed 2015 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 38,625 | 38,625 | 0 | Expense | | | | |
| 2015 | 38,625 | 38,625 | 0 | 01001 - 8801 | Contractors | 37,500 | | |
| 2016 | 0 | 0 | 0 | 01001 - 8805 | 3% Administration Cost | 1,125 | | |
| 2017 | 0 | 0 | 0 | | | Total Expense: | 38,625 | |
| 2018 & Beyond | 0 | 0 | 0 | Revenue | | | | |
| | 77,250 | 77,250 | 0 | 50000 - 8843 | Transfer from Taxation | 38,625 | | |
| | | | | | | Total Revenue: | 38,625 | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 500 | 0 | 500 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | | Project Sponsor | | | Completion Date | |
| 2013 | Apr 1, 2014 | Jeff Johnston | | Brian Anthony | | | Sep 1, 2015 | |



Project Summary

| | | | |
|------------------------|----------------------------|-------------------------|------|
| Project Number: | PW-2058-13 | Approval Year: | 2015 |
| Project Title: | LED Streetlight Conversion | Scenario Active: | Yes |
| Asset Type: | Streetlights | TCA: | Yes |
| Department: | Public Works - Operations | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | City-Wide | | |
| Project Type: | Infrastructure Replacement | | |

| | | | | | | | | |
|---|---------------|---------------|-----------------|--|-----------------|----------------|-----------------|------------|
| Project Description | | | | Project Timelines | | | | |
| Funds to undertake further replacement of residential High Pressure Sodium (HPS) street lights with LED lighting as an ongoing established program. The initial project involved the conversion of approximately 1800 streetlights in 2010 and 2011. Only regular streetlight maintenance was undertaken in 2012. | | | | Multi-year conversion of cobra head style City street lights from HPS to LED. (Approximately 13,000 units) | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| | | | | | | | | |
| Project Forecast | | | | Project Detailed 2015 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 0 | 0 | 0 | Expense | | | | |
| 2015 | 1,500,000 | 1,500,000 | 0 | 01001 - 8801 | Contractors | | 1,500,000 | |
| 2016 | 1,500,000 | 1,500,000 | 0 | | | Total Expense: | 1,500,000 | |
| 2017 | 1,500,000 | 1,500,000 | 0 | Revenue | | | | |
| 2018 & Beyond | 6,000,000 | 6,000,000 | 0 | 61025 - 8844 | Gas Tax Reserve | | 1,500,000 | |
| | 10,500,000 | 10,500,000 | 0 | | | Total Revenue: | 1,500,000 | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2013 | Jan 1, 2013 | Robert Meek | Brian Anthony | | | | Dec 1, 2020 | |



Project Summary

| | | | |
|------------------------|-------------------------------------|-------------------------|------|
| Project Number: | PW-2063-13 | Approval Year: | 2015 |
| Project Title: | ICI Water Meter Replacement Program | Scenario Active: | Yes |
| Asset Type: | Equipment - Replacement | TCA: | Yes |
| Department: | Public Works - Operations | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | City-Wide | | |
| Project Type: | Infrastructure Replacement | | |

| | | | | | | | | |
|--|---------------|---------------|-----------------|--|------------------------|---------------|-----------------|------------|
| Project Description | | | | Project Timelines | | | | |
| The City's inventory of industrial, commercial and institutional water meters was exposed to a water meter calibration program. The program identified those water meters that could not be calibrated and need to be replaced. This initiative will see these water meters entirely replaced throughout the system over the next 5 years. | | | | This initiative will see these water meters entirely replaced throughout the system over the next 5 years. | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| | | | | | | | | |
| Project Forecast | | | | Project Detailed 2015 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 206,000 | 206,000 | 0 | Expense | | | | |
| 2015 | 206,000 | 206,000 | 0 | 01001 - 8801 | Contractors | 200,000 | | |
| 2016 | 206,000 | 206,000 | 0 | 01001 - 8805 | 3% Administration Cost | 6,000 | | |
| 2017 | 206,000 | 206,000 | 0 | | Total Expense: | 206,000 | | |
| 2018 & Beyond | 0 | 0 | 0 | Revenue | | | | |
| | 824,000 | 824,000 | 0 | 60180 - 8844 | Water Reserve | 206,000 | | |
| | | | | | Total Revenue: | 206,000 | | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2013 | Jun 1, 2013 | Robert Meek | Brian Anthony | | | | Dec 1, 2017 | |



Project Summary

| | | | |
|------------------------|--------------------------------------|-------------------------|------|
| Project Number: | RE-9503-13 | Approval Year: | 2015 |
| Project Title: | Fitness Centre Equipment Replacement | Scenario Active: | Yes |
| Asset Type: | Equipment - Replacement | TCA: | Yes |
| Department: | Recreation | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | City-Wide | | |
| Project Type: | Equipment Replacement | | |

| | | | | | | | | |
|---|---------------|---------------|-----------------|-------------------------|-------------------------|----------------|-----------------|------------|
| Project Description | | | | Project Timelines | | | | |
| Annual equipment replacement program. Ongoing replacement of fitness equipment at all locations. Cardio, weight training equipment and studio cycles. | | | | | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| Equipment replacement at the following fitness centres: APCC, GAWCC, MCC, as well as NTCC which will have been open for 7 years and qualifies for replacement equipment as per Life Cycle estimates (6-8yrs). | | | | | | | | |
| Project Forecast | | | | Project Detailed 2015 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 125,100 | 125,100 | 0 | Expense | | | | |
| 2015 | 125,100 | 125,100 | 0 | 01001 - 8805 | 3% Administration Cost | 3,700 | | |
| 2016 | 125,100 | 125,100 | 0 | 01001 - 8807 | Furniture & Equipment | 121,400 | | |
| 2017 | 125,100 | 125,100 | 0 | | | Total Expense: | 125,100 | |
| 2018 & Beyond | 0 | 0 | 0 | Revenue | | | | |
| | 500,400 | 500,400 | 0 | 60010 - 8844 | Pre-B& F Infra. Reserve | 125,100 | | |
| | | | | | | Total Revenue: | 125,100 | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2010 | Apr 30, 2013 | Paul Compton | Mary Reali | | | | Dec 31, 2016 | |



Project Summary

| | | | |
|------------------------|--------------------------------|-------------------------|------|
| Project Number: | RE-9519-15 | Approval Year: | 2015 |
| Project Title: | Vaughan Art Gallery Site Study | Scenario Active: | Yes |
| Asset Type: | Studies | TCA: | No |
| Department: | Recreation | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | City-Wide | | |
| Project Type: | Studies | | |

| | | | | | | | | |
|--|---------------|----------------|-----------------|-------------------------|------------------------|----------------|-----------------|------------|
| Project Description | | | | Project Timelines | | | | |
| To conduct a study of the City Hall site to look at incorporating the proposed gallery building at this site and looking at parking, traffic and siting of building at Civic Centre campus as directed by Council. Council, at its August 31st 2010 meeting, passed a motion requesting staff to look at parking, traffic and siting issues as it relates to the proposed Vaughan Art Gallery. In August 2010, Council reviewed and received the Vaughan Art Gallery Study at Vaughan City Hall and identified these additional issues to further study. | | | | | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| | | | | | | | | |
| Project Forecast | | | | Project Detailed 2015 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 0 | 0 | 0 | Expense | | | | |
| 2015 | 51,500 | 51,500 | 0 | 01001 - 8802 | Consultant | 50,000 | | |
| 2016 | 0 | 0 | 0 | 01001 - 8805 | 3% Administration Cost | 1,500 | | |
| 2017 | 0 | 0 | 0 | | | Total Expense: | 51,500 | |
| 2018 & Beyond | 0 | 0 | 0 | Revenue | | | | |
| | 51,500 | 51,500 | 0 | 50000 - 8843 | Transfer from Taxation | 51,500 | | |
| | | | | | | Total Revenue: | 51,500 | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2012 | Apr 1, 2015 | Angela Palermo | Mary Realì | | | | Dec 31, 2015 | |



Project Summary

| | | |
|------------------------|---|-----------------------------|
| Project Number: | RE-9521-15 | |
| Project Title: | Retrofit to Energy-Efficient Lighting at Gallery space at MCC | |
| Asset Type: | Recreation Buildings & Facilities | |
| Department: | Recreation | |
| Budget Year: | 2014 | Approval Year: 2015 |
| Scenario Name: | Main | Scenario Active: Yes |
| Project Stage: | Manager of Capital | TCA: Yes |
| Regions: | Ward 1 | |
| Project Type: | New Infrastructure | |

| | | | | | | | | |
|--|---------------|----------------|-----------------|-------------------------|------------------------|----------------|-----------------|------------|
| Project Description | | | | Project Timelines | | | | |
| A community gallery program is being implemented at Maple Community Centre. The current lighting at the centre is not suitable, nor energy-efficient, and track lighting needs to be installed to properly showcase artwork/displays on the wall. Council, at its April 2011 meeting, approved arts and culture programming at the gallery space at MCC. In order to fully utilize the space in a professional manner and to a higher standard of use, new energy-efficient lighting needs to be installed in the space. | | | | | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| Service Excellence: Preserve our Heritage, and Support Diversity, Arts, Culture. | | | | | | | | |
| Project Forecast | | | | Project Detailed 2015 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 0 | 0 | 0 | Expense | | | | |
| 2015 | 25,800 | 25,800 | 0 | 01001 - 8805 | 3% Administration Cost | 800 | | |
| 2016 | 0 | 0 | 0 | 01001 - 8807 | Furniture & Equipment | 25,000 | | |
| 2017 | 0 | 0 | 0 | | | Total Expense: | 25,800 | |
| 2018 & Beyond | 0 | 0 | 0 | Revenue | | | | |
| | 25,800 | 25,800 | 0 | 50000 - 8843 | Transfer from Taxation | 25,800 | | |
| | | | | | | Total Revenue: | 25,800 | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2012 | Apr 1, 2015 | Angela Palermo | Mary Realì | | | | Dec 31, 2015 | |



Project Summary

| | | | |
|------------------------|--|-------------------------|------|
| Project Number: | RE-9522-15 | Approval Year: | 2015 |
| Project Title: | Public Display Units for City Hall and MCC | Scenario Active: | Yes |
| Asset Type: | Recreation Buildings & Facilities | TCA: | Yes |
| Department: | Recreation | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | Ward 1 | | |
| Project Type: | New Infrastructure | | |

| | | | | | | | | |
|---|---------------|----------------|-----------------|-------------------------|------------------------|----------------|-----------------|------------|
| Project Description | | | | Project Timelines | | | | |
| Public display units for City Hall and MCC. To program city hall main public space and gallery space at MCC with changing public display units for artwork, photography, and cultural displays. These units are custom built wall panels with build in lighting on walls. They will enable arts and cultural programming in public spaces and an added feature to these sites and to our community. | | | | | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| Service Excellence: Preserve our Heritage and Support Diversity, Arts and Culture | | | | | | | | |
| Project Forecast | | | | Project Detailed 2015 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 0 | 0 | 0 | Expense | | | | |
| 2015 | 67,000 | 67,000 | 0 | 01001 - 8805 | 3% Administration Cost | 2,000 | | |
| 2016 | 0 | 0 | 0 | 01001 - 8807 | Furniture & Equipment | 65,000 | | |
| 2017 | 0 | 0 | 0 | | | Total Expense: | 67,000 | |
| 2018 & Beyond | 0 | 0 | 0 | Revenue | | | | |
| | 67,000 | 67,000 | 0 | 50000 - 8843 | Transfer from Taxation | 67,000 | | |
| | | | | | | Total Revenue: | 67,000 | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2012 | Apr 1, 2015 | Angela Palermo | Mary Reali | | | | Dec 31, 2015 | |



Project Summary

| | | | |
|------------------------|-----------------------|-------------------------|------|
| Project Number: | RL-0005-13 | Approval Year: | 2015 |
| Project Title: | Land Acquisition Fees | Scenario Active: | Yes |
| Asset Type: | Land Acquisition | TCA: | No |
| Department: | Real Estate | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | City-Wide | | |
| Project Type: | Misc. Land Appraisals | | |

| | | | | | | | | |
|--|----------------------|----------------------|------------------------|--|-------------------------|-----------------------|------------------------|-------------------|
| Project Description | | | | Project Timelines | | | | |
| "Miscellaneous land acquisition appraisals, cash in lieu (CIL) appraisals and related fees. Park land acquisitions occur during the year which require appraisal and related fees. These acquisitions fall outside of the capital budget process and as a result no budgeted accounts exist when fees are incurred. Also, fees are required for cash in lieu valuation review. A corporate capital project for these acquisition related fees is required and CIL." | | | | Ad Hoc acquisitions appraisals related fees approved by council, and cash in lieu valuation. | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| | | | | | | | | |
| Project Forecast | | | | Project Detailed 2015 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 267,800 | 267,800 | 0 | Expense | | | | |
| 2015 | 267,800 | 267,800 | 0 | 01001 - 8804 | Land Costs | 260,000 | | |
| 2016 | 267,800 | 267,800 | 0 | 01001 - 8805 | 3% Administration Cost | 7,800 | | |
| 2017 | 267,800 | 267,800 | 0 | | | Total Expense: | 267,800 | |
| 2018 & Beyond | 0 | 0 | 0 | Revenue | | | | |
| | 1,071,200 | 1,071,200 | 0 | 70020 - 8845 | Recreation Land Reserve | 267,800 | | |
| | | | | | | Total Revenue: | 267,800 | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2012 | Jan 1, 2013 | | Heather A. Wilson | | | | Dec 31, 2016 | |



Project Summary

| | | | |
|------------------------|---|-------------------------|------|
| Project Number: | BF-8278-16 | Approval Year: | 2016 |
| Project Title: | Chancellor Community Centre - Gym Locker Replacements | Scenario Active: | Yes |
| Asset Type: | Recreation Buildings & Facilities | TCA: | Yes |
| Department: | Buildings and Facilities | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | Ward 3 | | |
| Project Type: | Infrastructure Replacement | | |

| | | | | | | | |
|--|----------------------|----------------------|------------------------|--------------------------------|-------------------------|----------------------|------------------------|
| Project Description | | | | Project Timelines | | | |
| Replace the lockers in the male and female change rooms at Chancellor Community Centre. The gym lockers are approximately eleven years old and are in poor condition. Over the years due to frequent use doors have been damaged and corrosion has occurred in the bottom portions of the lockers. Repairs have been conducted in the past but further repairs are not feasible due to the extent of damage. The proposal is to replace a total of 78 lockers in the male and female change rooms. | | | | | | | |
| Scenario Description | | | | Other Dept Impact | | | |
| | | | | | | | |
| Project Forecast | | | | Project Detailed 2016 | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | |
| 2014 | 0 | 0 | 0 | Expense | | | |
| 2015 | 0 | 0 | 0 | 01001 - 8801 | Contractors | 36,800 | |
| 2016 | 37,900 | 37,900 | 0 | 01001 - 8805 | 3% Administration Cost | 1,100 | |
| 2017 | 0 | 0 | 0 | Total Expense: | | | 37,900 |
| 2018 & Beyond | 0 | 0 | 0 | Revenue | | | |
| | 37,900 | 37,900 | 0 | 60010 - 8844 | Pre-B& F Infra. Reserve | 37,900 | |
| | | | | Total Revenue: | | | 37,900 |
| Related Projects | | | | Operating Budget Impact | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue |
| | | | | 2014 | 0.0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 |
| | | | | ARR: | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date |
| 2010 | Apr 1, 2016 | Angelo Cioffi | Michael Shatil | | | | Jun 30, 2016 |



Project Summary

| | | | |
|------------------------|--|-------------------------|------|
| Project Number: | BF-8297-16 | Approval Year: | 2016 |
| Project Title: | JOC - Retrofit Fire Department Training Area Washrooms | Scenario Active: | Yes |
| Asset Type: | Other Buildings & Facilities | TCA: | Yes |
| Department: | Buildings and Facilities | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | Ward 1 | | |
| Project Type: | Infrastructure Replacement | | |

| | | | | | | | | |
|--|----------------------|----------------------|------------------------|--------------------------------|-------------------------|----------------------|------------------------|-------------------|
| Project Description | | | | Project Timelines | | | | |
| Retrofit the Fire Department training area male and female washrooms. The present male and female washrooms in the Fire Department training area at the JOC are inadequate in size and the amount of plumbing fixtures available. The Fire Department conducts many training sessions at the JOC annually. At times the number of participants is too numerous for the washroom capacity to handle adequately and keep all staff in the local area. The proposal is to increase the physical sizes of the washrooms, add plumbing fixtures and add showers. There is adjoining vacant space on the south side of the washroom walls to expand the washroom facilities. | | | | | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| | | | | | | | | |
| Project Forecast | | | | Project Detailed 2016 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 0 | 0 | 0 | Expense | | | | |
| 2015 | 0 | 0 | 0 | 01001 - 8801 | Contractors | 65,000 | | |
| 2016 | 73,600 | 73,600 | 0 | 01001 - 8802 | Consultant | 6,500 | | |
| 2017 | 0 | 0 | 0 | 01001 - 8805 | 3% Administration Cost | 2,100 | | |
| 2018 & Beyond | 0 | 0 | 0 | | Total Expense: | 73,600 | | |
| | 73,600 | 73,600 | 0 | Revenue | | | | |
| | | | | 60010 - 8844 | Pre-B& F Infra. Reserve | 73,600 | | |
| | | | | | Total Revenue: | 73,600 | | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2010 | Apr 1, 2016 | Angelo Cioffi | Michael Shatil | | | | Aug 31, 2017 | |



Project Summary

| | | | |
|------------------------|---|-------------------------|------|
| Project Number: | BF-8329-16 | Approval Year: | 2016 |
| Project Title: | Al Palladini Community Centre Arena Benches Capping | Scenario Active: | Yes |
| Asset Type: | Recreation Buildings & Facilities | TCA: | Yes |
| Department: | Buildings and Facilities | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | Ward 2 | | |
| Project Type: | Infrastructure Replacement | | |

| | | | | | | | | |
|--|---------------|---------------|-----------------|-------------------------|-------------------------|----------------|-----------------|------------|
| Project Description | | | | Project Timelines | | | | |
| Install capping on the bleacher seating in the west and east arenas. The bleacher seating in the east and west arenas are worn, chipped and sliver damaged in sections from the heavy usage at this facility. Maintenance has been done over the years but further repairs are not reasonable. The poor appearance of the seating can be overcome with the installation of a highly durable plastic capping material installed on top of the seating. The color of the plastic is continuous penetration, therefore painting is eliminated and slivering does not occur. | | | | | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| | | | | | | | | |
| Project Forecast | | | | Project Detailed 2016 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 0 | 0 | 0 | Expense | | | | |
| 2015 | 0 | 0 | 0 | 01001 - 8801 | Contractors | 45,000 | | |
| 2016 | 46,400 | 46,400 | 0 | 01001 - 8805 | 3% Administration Cost | 1,400 | | |
| 2017 | 0 | 0 | 0 | | | Total Expense: | 46,400 | |
| 2018 & Beyond | 0 | 0 | 0 | Revenue | | | | |
| | 46,400 | 46,400 | 0 | 60010 - 8844 | Pre-B& F Infra. Reserve | 46,400 | | |
| | | | | | | Total Revenue: | 46,400 | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2011 | Apr 4, 2016 | Angelo Cioffi | Michael Shatil | | | | Jul 14, 2016 | |



Project Summary

| | | | |
|------------------------|---|-------------------------|------|
| Project Number: | BF-8357-16 | Approval Year: | 2016 |
| Project Title: | Rainbow Creek Park - Electrical Cabinet Replacement | Scenario Active: | Yes |
| Asset Type: | Equipment - Replacement | TCA: | Yes |
| Department: | Buildings and Facilities | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | Ward 2 | | |
| Project Type: | Equipment Replacement | | |

| | | | | | | | | |
|---|---------------|---------------|-----------------|-------------------------|------------------------|---------------|-----------------|------------|
| Project Description | | | | Project Timelines | | | | |
| Electrical cabinet replacement at Rainbow Creek Park soccer field. The electrical pad mounted cabinets located in the park houses the primary incoming electrical services that powers up the lighting and other park amenities. Many installations are old, corroding and the cabinets have been vandalized where safety is a concern due to the high voltage service inside the cabinets. It is proposed to replace the cabinet with updated unit at Rainbow Creek Park soccer field. | | | | | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| | | | | | | | | |
| Project Forecast | | | | Project Detailed 2016 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 0 | 0 | 0 | Expense | | | | |
| 2015 | 0 | 0 | 0 | 01001 - 8801 | Contractors | 20,000 | | |
| 2016 | 20,600 | 20,600 | 0 | 01001 - 8805 | 3% Administration Cost | 600 | | |
| 2017 | 0 | 0 | 0 | Total Expense: | | | 20,600 | |
| 2018 & Beyond | 0 | 0 | 0 | Revenue | | | | |
| | 20,600 | 20,600 | 0 | 60188 - 8844 | Parks Infra. Reserve | 20,600 | | |
| | | | | Total Revenue: | | | 20,600 | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2011 | May 9, 2016 | Angelo Cioffi | Michael Shatil | | | | Aug 12, 2016 | |



Project Summary

| | | | |
|------------------------|---|-------------------------|------|
| Project Number: | BF-8358-16 | Approval Year: | 2016 |
| Project Title: | Promenade Park - Electrical Cabinet Replacement | Scenario Active: | Yes |
| Asset Type: | Equipment - Replacement | TCA: | Yes |
| Department: | Buildings and Facilities | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | Ward 5 | | |
| Project Type: | Equipment Replacement | | |

| | | | | | | | | |
|---|---------------|---------------|-----------------|-------------------------|------------------------|----------------|-----------------|------------|
| Project Description | | | | Project Timelines | | | | |
| Replace the main electrical cabinet at Promenade Green Park: The electrical pad mounted cabinets located in parks houses the primary incoming electrical services that powers up the lighting and for other park amenities. Many installations are old, corroding and the cabinets have been vandalized where safety is a concern due to the high voltage service inside the cabinets. It is proposed to replace the cabinet with updated unit at Promenade Park. | | | | | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| | | | | | | | | |
| Project Forecast | | | | Project Detailed 2016 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 0 | 0 | 0 | Expense | | | | |
| 2015 | 0 | 0 | 0 | 01001 - 8801 | Contractors | 20,000 | | |
| 2016 | 20,600 | 20,600 | 0 | 01001 - 8805 | 3% Administration Cost | 600 | | |
| 2017 | 0 | 0 | 0 | | | Total Expense: | 20,600 | |
| 2018 & Beyond | 0 | 0 | 0 | Revenue | | | | |
| | 20,600 | 20,600 | 0 | 60188 - 8844 | Parks Infra. Reserve | 20,600 | | |
| | | | | | | Total Revenue: | 20,600 | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2011 | May 9, 2016 | Angelo Cioffi | Michael Shatil | | | | Aug 12, 2016 | |



Project Summary

| | | | |
|------------------------|--|-------------------------|------|
| Project Number: | BF-8367-13 | Approval Year: | 2016 |
| Project Title: | Uplands Golf & Ski Centre, Buildings General Capital | Scenario Active: | Yes |
| Asset Type: | Uplands Ski & Golf Facilities | TCA: | Yes |
| Department: | Buildings and Facilities | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | Ward 5 | | |
| Project Type: | Infrastructure Replacement | | |

| | | | | | | | | |
|---|---------------|---------------|------------|-------------------------|-------------------------|----------------|-----------------|------------|
| Project Description | | | | Project Timelines | | | | |
| Capital repairs and maintenance pursuant to the Uplands Management Agreement. The City is responsible for the repairs and maintenance of major defects in the structure of the buildings, including the exterior walls and roofs, electrical, mechanical, plumbing, heating, ventilating, air conditioning systems, flooring and tree preservation, etc. The agreement is up for renewal in 2015, and will likely be renewed for another 5 years. | | | | | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| | | | | | | | | |
| Project Forecast | | | | Project Detailed 2016 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 67,000 | 67,000 | 0 | Expense | | | | |
| 2015 | 67,000 | 67,000 | 0 | 01001 - 8801 | Contractors | 65,000 | | |
| 2016 | 67,000 | 67,000 | 0 | 01001 - 8805 | 3% Administration Cost | 2,000 | | |
| 2017 | 0 | 0 | 0 | | | Total Expense: | 67,000 | |
| 2018 & Beyond | 0 | 0 | 0 | Revenue | | | | |
| | 201,000 | 201,000 | 0 | 60196 - 8844 | Uplands Revenue Reserve | 67,000 | | |
| | | | | | | Total Revenue: | 67,000 | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | | Project Sponsor | | | Completion Date | |
| 2011 | May 2, 2013 | Angelo Cioffi | | Michael Shatil | | | Dec 29, 2016 | |



Project Summary

| | | | |
|------------------------|-----------------------------------|-------------------------|------|
| Project Number: | BF-8378-15 | Approval Year: | 2016 |
| Project Title: | Carrville Community Centre | Scenario Active: | Yes |
| Asset Type: | Recreation Buildings & Facilities | TCA: | Yes |
| Department: | Buildings and Facilities | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | Ward 4 | | |
| Project Type: | Growth/Development | | |

| | | | | | | | | |
|---|---------------|----------------|------------------|-------------------------|--|----------------|-----------------|------------|
| Project Description | | | | Project Timelines | | | | |
| Community Centre Building - Design (2015) and Construction (2016), identified in the 2013 Development Charge Background Study (initially identified in 2008 DC) for a Community Centre building. Active Together Master Plan identified a complex with two arenas, swimming pool, fitness centre, gymnasium and associated amenities. | | | | | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| As identified and approved in 2013 DC Study appendix E Table 2. | | | | | | | | |
| Project Forecast | | | | Project Detailed 2016 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 0 | 0 | 0 | Expense | | | | |
| 2015 | 3,723,932 | 3,723,932 | 0 | 01001 - 8771 | Transfer to Reserve | 638,388 | | |
| 2016 | 33,515,388 | 33,515,388 | 0 | 01001 - 8801 | Contractors | 31,919,400 | | |
| 2017 | 0 | 0 | 0 | 01001 - 8805 | 3% Administration Cost | 957,600 | | |
| 2018 & Beyond | 0 | 0 | 0 | | | Total Expense: | 33,515,388 | |
| | 37,239,320 | 37,239,320 | 0 | Revenue | | | | |
| | | | | 41100 - 8820 | City Wide DC - Recreation | 29,589,300 | | |
| | | | | 50000 - 8843 | Transfer from Taxation | 3,926,088 | | |
| | | | | | | Total Revenue: | 33,515,388 | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 9.0 | 515,659 | 0 | 515,659 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | 160-16-02 - Facility Operator I - Block 11 (9) | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2012 | Apr 1, 2015 | Michael Shatil | Marlon Kallideen | | | | Dec 31, 2017 | |



Project Summary

| | | | |
|------------------------|--|-------------------------|------|
| Project Number: | BF-8399-16 | Approval Year: | 2016 |
| Project Title: | Maple Community Centre - Outdoor Courtyard Refurbishment | Scenario Active: | Yes |
| Asset Type: | Recreation Buildings & Facilities | TCA: | Yes |
| Department: | Buildings and Facilities | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | Ward 1 | | |
| Project Type: | Infrastructure Replacement | | |

| | | | | | | | | |
|---|---------------|---------------|-----------------|-------------------------|-------------------------|----------------|-----------------|------------|
| Project Description | | | | Project Timelines | | | | |
| Maple Community Centre Preschool outdoor court yard. Refurbish outdoor court yard for program enhancement. Current timbers are rotting and need to be replaced. (Parks Development is assisting with design). | | | | | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| | | | | | | | | |
| Project Forecast | | | | Project Detailed 2016 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 0 | 0 | 0 | Expense | | | | |
| 2015 | 0 | 0 | 0 | 01001 - 8801 | Contractors | 88,200 | | |
| 2016 | 90,846 | 90,846 | 0 | 01001 - 8805 | 3% Administration Cost | 2,646 | | |
| 2017 | 0 | 0 | 0 | | | Total Expense: | 90,846 | |
| 2018 & Beyond | 0 | 0 | 0 | Revenue | | | | |
| | 90,846 | 90,846 | 0 | 60010 - 8844 | Pre-B& F Infra. Reserve | 90,846 | | |
| | | | | | | Total Revenue: | 90,846 | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2016 | Apr 1, 2016 | Angelo Cioffi | Michael Shatil | | | | Dec 31, 2016 | |



Project Summary

| | | | |
|------------------------|---|-------------------------|------|
| Project Number: | BF-8404-16 | Approval Year: | 2016 |
| Project Title: | Woodbridge Arena - Replace Arena Boards | Scenario Active: | Yes |
| Asset Type: | Recreation Buildings & Facilities | TCA: | Yes |
| Department: | Buildings and Facilities | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | Ward 2 | | |
| Project Type: | Infrastructure Replacement | | |

| | | | | | | | | |
|--|---------------|---------------|-----------------|-------------------------|-------------------------|---------------|-----------------|------------|
| Project Description | | | | Project Timelines | | | | |
| Woodbridge Arena, Replace Arena Boards. The wood constructed arena boards are from 1992 and are currently in poor condition. Due to the age and heavy use of the arena over the years are showing signs of splits, cracks and sections that have wood rot present. Many repairs to maintain the boards have been conducted over the years but further repair expenditures are no longer viable. It is proposed to replace the wood boards with steel frame work and plastic board material. The existing glass will be reused. | | | | | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| | | | | | | | | |
| Project Forecast | | | | Project Detailed 2016 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 0 | 0 | 0 | Expense | | | | |
| 2015 | 0 | 0 | 0 | 01001 - 8801 | Contractors | 115,250 | | |
| 2016 | 118,750 | 118,750 | 0 | 01001 - 8805 | 3% Administration Cost | 3,500 | | |
| 2017 | 0 | 0 | 0 | Total Expense: | | | 118,750 | |
| 2018 & Beyond | 0 | 0 | 0 | Revenue | | | | |
| | 118,750 | 118,750 | 0 | 60010 - 8844 | Pre-B& F Infra. Reserve | 118,750 | | |
| | | | | Total Revenue: | | | 118,750 | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2016 | Apr 1, 2016 | Angelo Cioffi | Michael Shatil | | | | Dec 31, 2016 | |



Project Summary

| | | | |
|------------------------|---|-------------------------|------|
| Project Number: | BF-8423-16 | Approval Year: | 2016 |
| Project Title: | Al Palladini Community Centre New Score Clock for East Arena Centre Ice | Scenario Active: | Yes |
| Asset Type: | Recreation Buildings & Facilities | TCA: | Yes |
| Department: | Buildings and Facilities | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | Ward 2 | | |
| Project Type: | Infrastructure Replacement | | |

| | | | | | | | | |
|---|---------------|---------------|-----------------|-------------------------|-------------------------|---------------|-----------------|------------|
| Project Description | | | | Project Timelines | | | | |
| Remove existing wall score clock and replace it with new centre ice clock that would suit the need of players, coaches and the patrons. | | | | Spring/Summer | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| New score clock in the east rink | | | | | | | | |
| Project Forecast | | | | Project Detailed 2016 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 0 | 0 | 0 | Expense | | | | |
| 2015 | 0 | 0 | 0 | 01001 - 8801 | Contractors | 75,000 | | |
| 2016 | 77,250 | 77,250 | 0 | 01001 - 8805 | 3% Administration Cost | 2,250 | | |
| 2017 | 0 | 0 | 0 | Total Expense: | | | 77,250 | |
| 2018 & Beyond | 0 | 0 | 0 | Revenue | | | | |
| | 77,250 | 77,250 | 0 | 60010 - 8844 | Pre-B& F Infra. Reserve | 77,250 | | |
| | | | | Total Revenue: | | | 77,250 | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2016 | Apr 1, 2016 | Angelo Cioffi | Michael Shatil | | | | Dec 31, 2016 | |



Project Summary

| | | | |
|------------------------|---|-------------------------|------|
| Project Number: | BF-8433-16 | Approval Year: | 2016 |
| Project Title: | Al Palladini Community Centre - Boiler Replacements | Scenario Active: | Yes |
| Asset Type: | Recreation Buildings & Facilities | TCA: | Yes |
| Department: | Buildings and Facilities | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | Ward 2 | | |
| Project Type: | Infrastructure Replacement | | |

| | | | | | | | |
|--|----------------------|----------------------|------------------------|--------------------------------|-------------------------|----------------------|------------------------------|
| Project Description | | | | Project Timelines | | | |
| Units are original building equipment and inefficient. Breakdowns are getting more frequent and the replacement parts are becoming harder to source making down times longer thus affecting scheduled programs and patron/staff comfort. | | | | Spring/Summer. | | | |
| Scenario Description | | | | Other Dept Impact | | | |
| Project Forecast | | | | Project Detailed 2016 | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | |
| 2014 | 0 | 0 | 0 | Expense | | | |
| 2015 | 0 | 0 | 0 | 01001 - 8801 | Contractors | 80,000 | |
| 2016 | 82,400 | 82,400 | 0 | 01001 - 8805 | 3% Administration Cost | 2,400 | |
| 2017 | 0 | 0 | 0 | | | | Total Expense: 82,400 |
| 2018 & Beyond | 0 | 0 | 0 | Revenue | | | |
| | 82,400 | 82,400 | 0 | 60010 - 8844 | Pre-B& F Infra. Reserve | 82,400 | |
| | | | | | | | Total Revenue: 82,400 |
| Related Projects | | | | Operating Budget Impact | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue |
| | | | | 2014 | 0.0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 |
| | | | | ARR: | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date |
| 2016 | Apr 1, 2016 | Angelo Ricci | Michael Shatil | | | | Dec 31, 2016 |



Project Summary

| | | | |
|------------------------|--|-------------------------|------|
| Project Number: | BF-8434-16 | Approval Year: | 2016 |
| Project Title: | Maple Community Centre - Boiler Replacements | Scenario Active: | Yes |
| Asset Type: | Recreation Buildings & Facilities | TCA: | Yes |
| Department: | Buildings and Facilities | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | Ward 1 | | |
| Project Type: | Infrastructure Replacement | | |

| | | | | | | | | |
|--|---------------|---------------|-----------------|-------------------------|-------------------------|----------------|-----------------|------------|
| Project Description | | | | Project Timelines | | | | |
| Units are first generation equipment (very inefficient) and as such, we are experiencing frequent breakdowns with part sourcing becoming very difficult resulting in the disruption of scheduled programs and affecting patron/staff comfort and revenue due to shutdowns. | | | | Spring/Summer. | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| | | | | | | | | |
| Project Forecast | | | | Project Detailed 2016 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 0 | 0 | 0 | Expense | | | | |
| 2015 | 0 | 0 | 0 | 01001 - 8801 | Contractors | 80,000 | | |
| 2016 | 82,400 | 82,400 | 0 | 01001 - 8805 | 3% Administration Cost | 2,400 | | |
| 2017 | 0 | 0 | 0 | | | Total Expense: | 82,400 | |
| 2018 & Beyond | 0 | 0 | 0 | Revenue | | | | |
| | 82,400 | 82,400 | 0 | 60010 - 8844 | Pre-B& F Infra. Reserve | 82,400 | | |
| | | | | | | Total Revenue: | 82,400 | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2016 | Apr 1, 2016 | Angelo Ricci | Michael Shatil | | | | Dec 31, 2016 | |



Project Summary

| | | | |
|------------------------|--|-------------------------|------|
| Project Number: | BF-8435-16 | Approval Year: | 2016 |
| Project Title: | Woodbridge Pool & Arena - Rooftop Replacements | Scenario Active: | Yes |
| Asset Type: | Recreation Buildings & Facilities | TCA: | Yes |
| Department: | Buildings and Facilities | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | Ward 2 | | |
| Project Type: | Infrastructure Replacement | | |

| | | | | | | | | |
|---|---------------|---------------|-----------------|-------------------------|-------------------------|----------------|-----------------|------------|
| Project Description | | | | Project Timelines | | | | |
| Due to age and frequent breakdowns, these units are becoming very costly to maintain as well as unit downtime resulting in patron/staff discomfort. Unit electrical motors do not meet MEPS (Minimum Efficiency Performance Standards) as set out by Canada's Energy Efficiency Regulations. These units also utilize R22 HCFC refrigerant for the cooling which is in phase out mode as of January, 1st, 2010. | | | | Spring/Summer. | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| | | | | | | | | |
| Project Forecast | | | | Project Detailed 2016 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 0 | 0 | 0 | Expense | | | | |
| 2015 | 0 | 0 | 0 | 01001 - 8801 | Contractors | 50,000 | | |
| 2016 | 51,500 | 51,500 | 0 | 01001 - 8805 | 3% Administration Cost | 1,500 | | |
| 2017 | 0 | 0 | 0 | | | Total Expense: | 51,500 | |
| 2018 & Beyond | 0 | 0 | 0 | Revenue | | | | |
| | 51,500 | 51,500 | 0 | 60010 - 8844 | Pre-B& F Infra. Reserve | 51,500 | | |
| | | | | | | Total Revenue: | 51,500 | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2016 | Apr 1, 2016 | Angelo Ricci | Michael Shatil | | | | Dec 31, 2016 | |



Project Summary

| | | | |
|------------------------|---|-------------------------|------|
| Project Number: | DT-7098-14 | Approval Year: | 2016 |
| Project Title: | Pedestrian and Bicycle Network Implementation Program | Scenario Active: | Yes |
| Asset Type: | Local & Arterial Roads | TCA: | Yes |
| Department: | Develop&Transport Engineering | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | City-Wide | | |
| Project Type: | New Infrastructure | | |

| | | | | | | | | |
|--|---------------|---------------|-----------------|---|----------------------------|---------------|-----------------|------------|
| Project Description | | | | Project Timelines | | | | |
| Construction of cycle facilities on various City roads(approximately 5-10km/year) including pavement markings and signage. Design and consultation of the subsequent year's cycle facilities (approximately 5-10km/year). Install cycle parking on various roads, trails and outside public buildings and schools. | | | | Construction of cycle facilities is estimated in Q2 of 2014/2015/2016. Design to commence with RFP in Q2 of 2014/2015/2016 with consultation in Q3. | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| 2013 DC Appendix H Table 2 Other Transportation Related Works Item 5 | | | | Engineering Services and Public Works to be implementation stakeholders. Bike lanes to be maintained by Engineering Services and Public Works. | | | | |
| Project Forecast | | | | Project Detailed 2016 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 245,140 | 245,140 | 0 | Expense | | | | |
| 2015 | 305,910 | 305,910 | 0 | 01001 - 8801 | Contractors | 125,000 | | |
| 2016 | 246,170 | 246,170 | 0 | 01001 - 8802 | Consultant | 82,000 | | |
| 2017 | 250,000 | 250,000 | 0 | 01001 - 8805 | 3% Administration Cost | 7,170 | | |
| 2018 & Beyond | 0 | 0 | 0 | 01001 - 8808 | Miscellaneous Costs | 9,000 | | |
| | 1,047,220 | 1,047,220 | 0 | 01001 - 8812 | Contingency | 23,000 | | |
| | | | | | Total Expense: | 246,170 | | |
| | | | | Revenue | | | | |
| | | | | 41010 - 8820 | City Wide DC - Engineering | 246,170 | | |
| | | | | | Total Revenue: | 246,170 | | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2013 | Jan 1, 2014 | Selma Hubjer | Andrew Pearce | | | | Nov 30, 2017 | |



Project Summary

| | | | |
|------------------------|---|-------------------------|------|
| Project Number: | DT-7104-13 | Approval Year: | 2016 |
| Project Title: | TMP Education, Promotion, Outreach and Monitoring | Scenario Active: | Yes |
| Asset Type: | New Initiatives | TCA: | No |
| Department: | Develop&Transport Engineering | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | City-Wide | | |
| Project Type: | Growth/Studies | | |

| | | | | | | | | |
|--|---------------|---------------|-----------------|---|----------------------------|----------------|-----------------|------------|
| Project Description | | | | Project Timelines | | | | |
| Project designed to enhance public awareness and understanding of the benefits of sustainable transportation in accordance with Green Directions Vaughan and the Council approved Transportation Master Plan. Programs and activities will include promotional campaigns, materials and Vaughan Cycling Forum . Monitoring to include sustainable transportation(example. modal shift to walking, cycling transit and car-pooling). | | | | All programs and activities to be established following completion of the Vaughan TDM Policy(2013) and TMP Communications Plan(2013). Costs for the overall project will be refined following the completion of these studies in 2013. All programs and activities to be ongoing from 2013-2016. | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| 2013 DC Appendix H Table 2 Other Transportation Related Works Item 5 | | | | Recreation, Parks Development, Engineering Services and Corporate Communications to be stakeholders. | | | | |
| Project Forecast | | | | Project Detailed 2016 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 77,250 | 77,250 | 0 | Expense | | | | |
| 2015 | 77,250 | 77,250 | 0 | 01001 - 8801 | Contractors | 75,000 | | |
| 2016 | 77,250 | 77,250 | 0 | 01001 - 8805 | 3% Administration Cost | 2,250 | | |
| 2017 | 77,250 | 77,250 | 0 | | | Total Expense: | 77,250 | |
| 2018 & Beyond | 0 | 0 | 0 | Revenue | | | | |
| | 309,000 | 309,000 | 0 | 41010 - 8820 | City Wide DC - Engineering | 77,250 | | |
| | | | | | | Total Revenue: | 77,250 | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2013 | Jan 1, 2013 | Selma Hubjer | Andrew Pearce | | | | Dec 31, 2017 | |



Project Summary

| | | | |
|------------------------|---------------------------------|-------------------------|------|
| Project Number: | DT-7108-13 | Approval Year: | 2016 |
| Project Title: | School Travel Planning Measures | Scenario Active: | Yes |
| Asset Type: | New Initiatives | TCA: | Yes |
| Department: | Develop&Transport Engineering | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | City-Wide | | |
| Project Type: | Growth/Development | | |

| | | | | | | | | |
|--|---------------|---------------------------|------------|--|----------------------------|----------------|-----------------|------------|
| Project Description | | | | Project Timelines | | | | |
| School Travel Planning measures for pilot school, including infrastructure improvement to slow traffic, pedestrian improvements, new signs, pavement markings and educational materials. School Travel Planning aims to get more children walking and cycling to/from school which includes the identification of barriers. The top reasons for parents driving their children to school are typically safety issues. The implementation of School Travel Planning measures is identified in the Council approved TMP Action Plan. | | | | Pilot school to be consulted in Q3/ A4 of 2012 and implementation of measures is expected to be completed in Q1/Q2 of 2013. Report to Council with results in Q4 of 2013. 2014 to 2016 will be determined based on the pilot school. | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| 2013 DC Appendix H Table 2 Other Transportation Related Works Item 5 | | | | Engineering Services will be implementing the school Travel Planning measures in coordination with the School Boards, Development Transportation Engineering and Recreation Department. | | | | |
| Project Forecast | | | | Project Detailed 2016 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 51,500 | 51,500 | 0 | Expense | | | | |
| 2015 | 51,500 | 51,500 | 0 | 01001 - 8801 | Contractors | 50,000 | | |
| 2016 | 51,500 | 51,500 | 0 | 01001 - 8805 | 3% Administration Cost | 1,500 | | |
| 2017 | 51,500 | 51,500 | 0 | | | Total Expense: | 51,500 | |
| 2018 & Beyond | 0 | 0 | 0 | Revenue | | | | |
| | 206,000 | 206,000 | 0 | 41010 - 8820 | City Wide DC - Engineering | 51,500 | | |
| | | | | | | Total Revenue: | 51,500 | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | | Project Sponsor | | | Completion Date | |
| 2013 | Jan 1, 2013 | Selma Hubjer/ Lisa Lovery | | Andrew Pearce/ Jack Graziosi | | | Nov 30, 2017 | |



Project Summary

| | | | |
|------------------------|-------------------------------|-------------------------|------|
| Project Number: | DT-7120-13 | Approval Year: | 2016 |
| Project Title: | Black Creek Renewal | Scenario Active: | Yes |
| Asset Type: | Open Space | TCA: | Yes |
| Department: | Develop&Transport Engineering | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | Ward 4 | | |
| Project Type: | Growth/Development | | |

| | | | | | | | | |
|---|--|----------------|------------|---|----------------------------|---------------|-----------------|------------|
| Project Description | | | | Project Timelines | | | | |
| Renewal of Black Creek within the Vaughan Metropolitan Centre Secondary Plan Area between Highway 7 and Highway 407, including culvert improvements at Doughton Road and Interchange Way. | | | | 2013 - Detained design / field work to begin following completion of Schedule 'C' Class EA Study - 2015 - Property acquisition subject to findings and conclusions of Environmental Assessment - 2016 - Advance contract works / construction - 2017 - Construction | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| | | | | The debenture portion of the project represents the funds to be collected through other revenue sources as yet to be determined. A portion of this will be from future Special Area Charges that are to be determined. Once determined, a by-law will be enacted and a report will be brought forward to Council to request a budget amendment for the total costs. | | | | |
| Project Forecast | | | | Project Detailed 2016 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 0 | 0 | 0 | Expense | | | | |
| 2015 | 7,163,979 | 7,163,979 | 0 | 01001 - 8801 | Contractors | 8,366,842 | | |
| 2016 | 19,117,127 | 19,117,127 | 0 | 01001 - 8802 | Consultant | 861,955 | | |
| 2017 | 19,117,127 | 19,117,127 | 0 | 01001 - 8804 | Land Costs | 4,283,165 | | |
| 2018 & Beyond | 0 | 0 | 0 | 01001 - 8805 | 3% Administration Cost | 577,213 | | |
| | 45,398,233 | 45,398,233 | 0 | 01001 - 8812 | Contingency | 5,027,952 | | |
| | | | | | Total Expense: | 19,117,127 | | |
| | | | | Revenue | | | | |
| | | | | 41010 - 8820 | City Wide DC - Engineering | 5,320,388 | | |
| | | | | 75000 - 8847 | Debenture Financing | 13,796,739 | | |
| | | | | | Total Revenue: | 19,117,127 | | |
| Related Projects | | | | Operating Budget Impact | | | | |
| Which Precede | Project Description | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| DT-7004-07 | Black Creek Optimization Study | | | 2014 | 0.0 | 0 | 0 | 0 |
| DT-7058-11 | Black Creek Regional Storm Improvements Class EA Study | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | | Project Sponsor | | | Completion Date | |
| 2013 | May 1, 2013 | Michael Frieri | | Andrew Pearce | | | Dec 1, 2017 | |



Project Summary

| | | | |
|------------------------|--|-------------------------|------|
| Project Number: | DT-7121-13 | Approval Year: | 2016 |
| Project Title: | Vaughan Metropolitan Centre NE Storm Water Management Pond | Scenario Active: | Yes |
| Asset Type: | Storm Ponds | TCA: | No |
| Department: | Develop&Transport Engineering | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | Ward 4 | | |
| Project Type: | Growth/Development | | |

| | | | | | | | | |
|---|---------------|----------------|-----------------|---|----------------------------|---------------|-----------------|------------|
| Project Description | | | | Project Timelines | | | | |
| Detailed design and construction of required improvements to the City's existing storm water management pond at the northeast corner of Jane Street and Highway 7 within the Vaughan Metropolitan Centre Secondary Plan Area. | | | | 2013 - Detailed design / field work - 2015 - Advance contract works / construction - 2016 - Construction | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| | | | | The debenture portion of the project represents the funds to be collected through other revenue sources as yet to be determined. A portion of this will be from future Special Area Charges that are to be determined. Once determined, a by-law will be enacted and a report will be brought forward to Council to request a budget amendment for the total costs. | | | | |
| Project Forecast | | | | Project Detailed 2016 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 0 | 0 | 0 | Expense | | | | |
| 2015 | 3,141,153 | 3,141,153 | 0 | 01001 - 8801 | Contractors | 2,032,580 | | |
| 2016 | 3,141,153 | 3,141,153 | 0 | 01001 - 8802 | Consultant | 214,200 | | |
| 2017 | 0 | 0 | 0 | 01001 - 8805 | 3% Administration Cost | 91,490 | | |
| 2018 & Beyond | 0 | 0 | 0 | 01001 - 8812 | Contingency | 802,883 | | |
| | 6,282,306 | 6,282,306 | 0 | | Total Expense: | 3,141,153 | | |
| | | | | Revenue | | | | |
| | | | | 41010 - 8820 | City Wide DC - Engineering | 856,903 | | |
| | | | | 75000 - 8847 | Debenture Financing | 2,284,250 | | |
| | | | | | Total Revenue: | 3,141,153 | | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2013 | Sep 1, 2013 | Michael Frieri | Andrew Pearce | | | | Dec 1, 2016 | |



Project Summary

| | | | |
|------------------------|---|-------------------------|------|
| Project Number: | DT-7123-15 | Approval Year: | 2016 |
| Project Title: | Kleinburg - Nashville PD6 Major Mackenzie Watermain | Scenario Active: | Yes |
| Asset Type: | Piped Infrastructure - Water | TCA: | Yes |
| Department: | Develop&Transport Engineering | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | Ward 1 | | |
| Project Type: | Growth/Development | | |

| | | | | | | | | |
|--|---------------|----------------|-----------------|---|----------------------------|----------------|-----------------|------------|
| Project Description | | | | Project Timelines | | | | |
| Detailed design and construction of the Major Mackenzie Drive watermain linking Block 61 east and west of the Canadian Pacific Railway and linking Huntington Road to Islington Avenue all within Pressure District 6. | | | | Timing for implementation is development driven. Development will advance detailed design and construction. City will repay Development with funding from Development Charges. A portion of this watermain may be designed and /or constructed by York Region in conjunction with the planned Regional improvements to Major Mackenzie Drive. Accordingly, repayment may also be required to York Region. | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| Contingent on approval of 2012 DC Study. | | | | | | | | |
| Project Forecast | | | | Project Detailed 2016 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 0 | 0 | 0 | Expense | | | | |
| 2015 | 1,887,797 | 1,887,797 | 0 | 01001 - 8801 | Contractors | 1,275,000 | | |
| 2016 | 1,887,797 | 1,887,797 | 0 | 01001 - 8802 | Consultant | 191,250 | | |
| 2017 | 1,887,797 | 1,887,797 | 0 | 01001 - 8805 | 3% Administration Cost | 54,984 | | |
| 2018 & Beyond | 1,887,797 | 1,887,797 | 0 | 01001 - 8812 | Contingency | 366,563 | | |
| | 7,551,188 | 7,551,188 | 0 | | | Total Expense: | 1,887,797 | |
| | | | | Revenue | | | | |
| | | | | 41010 - 8820 | City Wide DC - Engineering | 1,887,797 | | |
| | | | | | | Total Revenue: | 1,887,797 | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2014 | Jan 1, 2015 | Michael Frieri | Andrew Pearce | | | | Dec 1, 2018 | |



Project Summary

| | | | |
|------------------------|---|-------------------------|------|
| Project Number: | DT-7124-15 | Approval Year: | 2016 |
| Project Title: | Block 61 CP Railway Pedestrian Crossing | Scenario Active: | Yes |
| Asset Type: | Bridges & Structures | TCA: | Yes |
| Department: | Develop&Transport Engineering | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | Ward 1 | | |
| Project Type: | Growth/Development | | |

| | | | | | | | | |
|--|---------------|----------------|-----------------|--|----------------------------|----------------|-----------------|------------|
| Project Description | | | | Project Timelines | | | | |
| Detailed design and construction of the pedestrian underpass of the Canadian Pacific Railway tracks within Block 61. | | | | Timing for implementation is development driven. Development will advance detailed design and construction. City will repay Development with funding from Development Charges. | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| Funding is subject to implementation of new Development Charge By-law. | | | | | | | | |
| Project Forecast | | | | Project Detailed 2016 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 0 | 0 | 0 | Expense | | | | |
| 2015 | 384,270 | 384,270 | 0 | 01001 - 8801 | Contractors | 858,333 | | |
| 2016 | 1,105,103 | 1,105,103 | 0 | 01001 - 8805 | 3% Administration Cost | 32,190 | | |
| 2017 | 1,105,103 | 1,105,103 | 0 | 01001 - 8812 | Contingency | 214,580 | | |
| 2018 & Beyond | 1,105,103 | 1,105,103 | 0 | | | Total Expense: | 1,105,103 | |
| | 3,699,579 | 3,699,579 | 0 | Revenue | | | | |
| | | | | 41010 - 8820 | City Wide DC - Engineering | 1,105,103 | | |
| | | | | | | Total Revenue: | 1,105,103 | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2013 | Jun 1, 2015 | Michael Frieri | Andrew Pearce | | | | Dec 1, 2017 | |




Project Summary

| | | | |
|------------------------|---|-------------------------|------|
| Project Number: | EN-1889-13 | Approval Year: | 2016 |
| Project Title: | Bridge Replacement/ Rehabilitation Environmental Assessment - King Vaughan Road | Scenario Active: | Yes |
| Asset Type: | Bridges & Structures | TCA: | Yes |
| Department: | Engineering Services | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | Ward 1 | | |
| Project Type: | Infrastructure Replacement | | |

| Project Description | | | | Project Timelines | | | | |
|---|---------------|------------------------------|-------------------------------|--|--------------|-----------------|-----------------|------------|
| Environmental Assessment to determine and implement appropriate rehabilitation and/or replacement strategy for King Vaughan Road Bridge(Structure number 014401), Located just east of Highway 27. Structure is a single lane bridge that is in a state of disrepair and requires immediate attention. An Environmental Assessment is required to determine the feasibility for widening of the bridge to accommodate a minimum of 2 lanes of vehicular traffic. | | | | 2013 - Environmental Assessment 2014 - Perform preliminary design, detail design, surveying and geotechnical investigation works 2016 - Construction | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| Environmental Assessment Funding in the amount of \$154,500 approved in 2013. | | | | | | | | |
| Project Forecast | | | | Project Detailed 2016 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 150,000 | 150,000 | 0 | Expense | 01001 - 8802 | Consultant | 500,000 | |
| 2015 | 0 | 0 | 0 | | | | | |
| 2016 | 500,000 | 500,000 | 0 | | | | Total Expense: | 500,000 |
| 2017 | 0 | 0 | 0 | Revenue | 61025 - 8844 | Gas Tax Reserve | 500,000 | |
| 2018 & Beyond | 0 | 0 | 0 | | | | | |
| | 650,000 | 650,000 | 0 | | | | Total Revenue: | 500,000 |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2011 | Jan 1, 2013 | Vince Musacchio, P.Eng., PMP | Jack Graziosi, P.Eng., M.Eng. | | | | Dec 31, 2018 | |



Project Summary



Project Summary

Project Number: EN-1916-15
Project Title: 2015 Road Rehabilitation and Watermain Replacement - Phase 3
Asset Type: Local & Arterial Roads
Department: Engineering Services
Budget Year: 2014
Scenario Name: Main
Project Stage: Manager of Capital
Regions: Ward 3
Project Type: Infrastructure Replacement

Approval Year: 2016
Scenario Active: Yes
TCA: Yes

| | | | | | | | | |
|--|----------------------|------------------------------|-------------------------------|---|------------------------|----------------------|------------------------|-------------------|
| Project Description | | | | Project Timelines | | | | |
| Phase 3 Road rehabilitation as scheduled in 2015 in conjunction with the watermain replacement for Hanlan Road, Gaudaur Road, Scholes Road, Pearce Road, Weston Road (water only) and Old Weston Road. Road Rehabilitation only for Director Court. The existing ductile iron watermain requires excessive maintenance and repairs and it is more cost effective to replace it in conjunction with the road works. | | | | 2014 - Perform preliminary design, detail design, surveying and geotechnical investigation works 2015 - Construction | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| Related to EN-1982-14 Sidewalk on Old Weston Road - Steeles Avenue West to Weston Road | | | | | | | | |
| Project Forecast | | | | Project Detailed 2016 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 0 | 0 | 0 | Expense | | | | |
| 2015 | 309,000 | 309,000 | 0 | 01001 - 8801 | Contractors | 4,195,025 | | |
| 2016 | 4,320,876 | 4,320,876 | 0 | 01001 - 8805 | 3% Administration Cost | 125,851 | | |
| 2017 | 0 | 0 | 0 | Total Expense: | | | 4,320,876 | |
| 2018 & Beyond | 0 | 0 | 0 | Revenue | | | | |
| | 4,629,876 | 4,629,876 | 0 | 60180 - 8844 | Water Reserve | 3,024,613 | | |
| | | | | 75000 - 8847 | Debenture Financing | 1,296,263 | | |
| | | | | Total Revenue: | | | 4,320,876 | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2014 | Jan 1, 2014 | Vince Musacchio, P.Eng., PMP | Jack Graziosi, P.Eng., M.Eng. | | | | Dec 31, 2017 | |



Project Summary

| | | | |
|------------------------|--|-------------------------|------|
| Project Number: | EN-1917-15 | Approval Year: | 2016 |
| Project Title: | 2016 Pavement Management Program - Phase 1 | Scenario Active: | Yes |
| Asset Type: | Local & Arterial Roads | TCA: | Yes |
| Department: | Engineering Services | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | Ward 1, Ward 2, Ward 3 | | |
| Project Type: | Infrastructure Replacement | | |

| | | | | | | | | |
|---|---------------|------------------------------|--------------------------------|---|-----------------|----------------|-----------------|------------|
| Project Description | | | | Project Timelines | | | | |
| Phase 1 of the Rehabilitation of roads as scheduled in 2016 as per the updated Pavement Management Program. Works include resurfacing/ rehabilitation of road surface, curb, sidewalk and any necessary restoration. | | | | 2015 - Perform preliminary design, detail design, surveying and geotechnical investigation works 2016 - Construction | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| AMO Schedule - C to be submitted upon council approval. Web page advertising required for Gas Tax funding. | | | | | | | | |
| Project Forecast | | | | Project Detailed 2016 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 0 | 0 | 0 | Expense | | | | |
| 2015 | 51,500 | 51,500 | 0 | 01001 - 8801 | Contractors | | 2,782,000 | |
| 2016 | 2,782,000 | 2,782,000 | 0 | | | Total Expense: | 2,782,000 | |
| 2017 | 0 | 0 | 0 | Revenue | | | | |
| 2018 & Beyond | 0 | 0 | 0 | 61025 - 8844 | Gas Tax Reserve | | 2,782,000 | |
| | 2,833,500 | 2,833,500 | 0 | | | Total Revenue: | 2,782,000 | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2015 | Jan 1, 2015 | Vince Musacchio, P.Eng., PMP | Jack Grazioski, P.Eng., M.Eng. | | | | Dec 31, 2018 | |



Project Summary

| | | | |
|------------------------|--|-------------------------|------|
| Project Number: | EN-1918-15 | Approval Year: | 2016 |
| Project Title: | 2016 Pavement Management Program - Phase 2 | Scenario Active: | Yes |
| Asset Type: | Local & Arterial Roads | TCA: | Yes |
| Department: | Engineering Services | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | Ward 1, Ward 4 | | |
| Project Type: | Infrastructure Replacement | | |

| Project Description | | | | Project Timelines | | | | |
|---|---------------|------------------------------|--------------------------------|---|------------------------|---------------|--------------------------|------------|
| Phase 2 of the Rehabilitation of roads as scheduled in 2016 as per the updated Pavement Management Program. Works include resurfacing/ rehabilitation of road surface, curb, sidewalk and any necessary restoration. | | | | 2015 - Perform preliminary design, detail design, surveying and geotechnical investigation works 2016 - Construction | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| | | | | | | | | |
| Project Forecast | | | | Project Detailed 2016 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 0 | 0 | 0 | Expense | | | | |
| 2015 | 51,500 | 51,500 | 0 | 01001 - 8801 | Contractors | 2,744,000 | | |
| 2016 | 2,826,320 | 2,826,320 | 0 | 01001 - 8805 | 3% Administration Cost | 82,320 | | |
| 2017 | 0 | 0 | 0 | | | | Total Expense: 2,826,320 | |
| 2018 & Beyond | 0 | 0 | 0 | Revenue | | | | |
| | 2,877,820 | 2,877,820 | 0 | 75000 - 8847 | Debenture Financing | 2,826,320 | | |
| | | | | | | | Total Revenue: 2,826,320 | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2015 | Jan 1, 2015 | Vince Musacchio, P.Eng., PMP | Jack Grazioski, P.Eng., M.Eng. | | | | Dec 31, 2018 | |



Project Summary

| | | | |
|------------------------|--|-------------------------|------|
| Project Number: | EN-1919-15 | Approval Year: | 2016 |
| Project Title: | 2016 Pavement Management Program - Phase 3 | Scenario Active: | Yes |
| Asset Type: | Local & Arterial Roads | TCA: | Yes |
| Department: | Engineering Services | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | Ward 1, Ward 2 | | |
| Project Type: | Infrastructure Replacement | | |

| Project Description | | | | Project Timelines | | | | |
|---|---------------|------------------------------|--------------------------------|---|------------------------|---------------|--------------------------|------------|
| Phase 3 of the Rehabilitation of roads as scheduled in 2016 as per the updated Pavement Management Program. Works include resurfacing/ rehabilitation of road surface, curb, sidewalk and any necessary restoration. | | | | 2015 - Perform preliminary design, detail design, surveying and geotechnical investigation works 2016 - Construction | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| | | | | | | | | |
| Project Forecast | | | | Project Detailed 2016 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 0 | 0 | 0 | Expense | | | | |
| 2015 | 51,500 | 51,500 | 0 | 01001 - 8801 | Contractors | 2,178,000 | | |
| 2016 | 2,243,340 | 2,243,340 | 0 | 01001 - 8805 | 3% Administration Cost | 65,340 | | |
| 2017 | 0 | 0 | 0 | | | | Total Expense: 2,243,340 | |
| 2018 & Beyond | 0 | 0 | 0 | Revenue | | | | |
| | 2,294,840 | 2,294,840 | 0 | 75000 - 8847 | Debenture Financing | 2,243,340 | | |
| | | | | | | | Total Revenue: 2,243,340 | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2015 | Jan 1, 2015 | Vince Musacchio, P.Eng., PMP | Jack Grazioski, P.Eng., M.Eng. | | | | Dec 31, 2018 | |



Project Summary

| | | | |
|------------------------|--|-------------------------|------|
| Project Number: | EN-1920-15 | Approval Year: | 2016 |
| Project Title: | 2016 Road Rehabilitation and Watermain Replacement - Phase 1 | Scenario Active: | Yes |
| Asset Type: | Local & Arterial Roads | TCA: | Yes |
| Department: | Engineering Services | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | Ward 2 | | |
| Project Type: | Infrastructure Replacement | | |

| | | | | | | | | |
|--|---------------|------------------------------|--------------------------------|---|------------------------|---------------|-----------------|------------|
| Project Description | | | | Project Timelines | | | | |
| Phase 1 Road rehabilitation as scheduled in 2016 in conjunction with the watermain replacement for Andrew Park, Marilyn Place, Burton Road, North Humber Drive, Crofters Road (partial), Kirkhill Place and Rossmull Crescent. Road Resurfacing only on Woodstream Boulevard. The existing ductile iron watermain requires excessive maintenance and repairs and it is more cost effective to replace it in conjunction with the road works. | | | | 2015 - Perform preliminary design, detail design, surveying and geotechnical investigation works 2016 - Construction | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| | | | | | | | | |
| Project Forecast | | | | Project Detailed 2016 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 0 | 0 | 0 | Expense | | | | |
| 2015 | 226,600 | 226,600 | 0 | 01001 - 8801 | Contractors | 3,324,542 | | |
| 2016 | 3,424,278 | 3,424,278 | 0 | 01001 - 8805 | 3% Administration Cost | 99,736 | | |
| 2017 | 0 | 0 | 0 | Total Expense: | | | 3,424,278 | |
| 2018 & Beyond | 0 | 0 | 0 | Revenue | | | | |
| | 3,650,878 | 3,650,878 | 0 | 60180 - 8844 | Water Reserve | 2,123,052 | | |
| | | | | 75000 - 8847 | Debenture Financing | 1,301,226 | | |
| | | | | Total Revenue: | | | 3,424,278 | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2015 | Jan 1, 2015 | Vince Musacchio, P.Eng., PMP | Jack Grazioski, P.Eng., M.Eng. | | | | Dec 31, 2018 | |



Project Summary

| | | | |
|------------------------|--|-------------------------|------|
| Project Number: | EN-1921-15 | Approval Year: | 2016 |
| Project Title: | 2016 Road Rehabilitation and Watermain Replacement - Phase 2 | Scenario Active: | Yes |
| Asset Type: | Local & Arterial Roads | TCA: | Yes |
| Department: | Engineering Services | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | Ward 4 | | |
| Project Type: | Infrastructure Replacement | | |

| | | | | | | | | |
|--|---------------|------------------------------|--------------------------------|---|------------------------|---------------------|-----------------|------------|
| Project Description | | | | Project Timelines | | | | |
| Phase 2 Road rehabilitation as scheduled in 2016 in conjunction with the watermain replacement for Creditstone Road (partial), Peelar Road (partial), Doughton Road (partial), Freshway Drive, Costa Road and Killaloe Road. The existing ductile iron watermain requires excessive maintenance and repairs and it is more cost effective to replace it in conjunction with the road works. | | | | 2015 - Perform preliminary design, detail design, surveying and geotechnical investigation works 2016 - Construction | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| | | | | | | | | |
| Project Forecast | | | | Project Detailed 2016 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 0 | 0 | 0 | Expense | | | | |
| 2015 | 278,100 | 278,100 | 0 | 01001 - 8801 | Contractors | 3,399,343 | | |
| 2016 | 3,501,323 | 3,501,323 | 0 | 01001 - 8805 | 3% Administration Cost | 101,980 | | |
| 2017 | 0 | 0 | 0 | Total Expense: | | | 3,501,323 | |
| 2018 & Beyond | 0 | 0 | 0 | Revenue | | | | |
| 3,779,423 | | | 3,779,423 | 0 | 60180 - 8844 | Water Reserve | 2,625,992 | |
| | | | | | 75000 - 8847 | Debenture Financing | 875,331 | |
| | | | | Total Revenue: | | | 3,501,323 | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2015 | Jan 1, 2014 | Vince Musacchio, P.Eng., PMP | Jack Grazioski, P.Eng., M.Eng. | | | | Dec 31, 2018 | |



Project Summary

| | | | |
|------------------------|---|-------------------------|------|
| Project Number: | EN-1930-15 | Approval Year: | 2016 |
| Project Title: | Sidewalk on Keele Street - McNaughton Road to Teston Road | Scenario Active: | Yes |
| Asset Type: | Sidewalks, Pathways & Guiderails | TCA: | Yes |
| Department: | Engineering Services | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | Ward 4 | | |
| Project Type: | New Infrastructure | | |

| | | | | | | | | |
|--|---------------|------------------------------|-------------------------------|---|----------------------------|----------------|-----------------|------------|
| Project Description | | | | Project Timelines | | | | |
| The design and construction of a new sidewalk on the east side of Keele Street from McNaughton Road to Teston Road. This sidewalk installation will ensure a continuous sidewalk along Keele Street and complete the sidewalk on both sides of Keele Street to Teston Road. | | | | 2015 - Perform preliminary design, detail design, surveying and geotechnical investigation works 2016 - Construction | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| 2013 Development Charges Background Study - Appendix H, Table3, Sidewalk and Streetlighting item # 99. The sidewalk installation will support the completion of pedestrian links as per the approved 2012 Pedestrian & Bicycle Network Master Plan and Green Directions Vaughan Objective 3.1: To develop and sustain a network of sidewalks, paths and trails that supports all modes on non-vehicular transportation. | | | | | | | | |
| Project Forecast | | | | Project Detailed 2016 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 0 | 0 | 0 | Expense | | | | |
| 2015 | 37,080 | 37,080 | 0 | 01001 - 8801 | Contractors | 144,000 | | |
| 2016 | 148,320 | 148,320 | 0 | 01001 - 8805 | 3% Administration Cost | 4,320 | | |
| 2017 | 0 | 0 | 0 | | | Total Expense: | 148,320 | |
| 2018 & Beyond | 0 | 0 | 0 | Revenue | | | | |
| | 185,400 | 185,400 | 0 | 41010 - 8820 | City Wide DC - Engineering | 148,320 | | |
| | | | | | | Total Revenue: | 148,320 | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2015 | Jan 1, 2015 | Vince Musacchio, P.Eng., PMP | Jack Graziosi, P.Eng., M.Eng. | | | | Dec 31, 2018 | |



Project Summary

| | | | |
|------------------------|--|-------------------------|------|
| Project Number: | EN-1931-15 | Approval Year: | 2016 |
| Project Title: | Sidewalk on Keele Street - Kirby Road to Peak Point Blvd | Scenario Active: | Yes |
| Asset Type: | Sidewalks, Pathways & Guiderails | TCA: | Yes |
| Department: | Engineering Services | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | Ward 1 | | |
| Project Type: | New Infrastructure | | |

| | | | | | | | | |
|--|---------------|------------------------------|-------------------------------|---|----------------------------|----------------|-----------------|------------|
| Project Description | | | | Project Timelines | | | | |
| The design and construction of a new sidewalk on the east side of Keele Street from Kirby Road to Peak Point Boulevard including any necessary grading works. This sidewalk installation will ensure a continuous sidewalk link to the newly constructed sidewalk on Kirby Road. | | | | 2015 - Perform preliminary design, detail design, surveying and geotechnical investigation works 2016 - Construction | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| 2013 Development Charges Background Study - Appendix H, Table3, Sidewalk and Streetlighting item # 22. The sidewalk installation will support the completion of pedestrian links as per the approved 2012 Pedestrian & Bicycle Network Master Plan and Green Directions Vaughan Objective 3.1: To develop and sustain a network of sidewalks, paths and trails that supports all modes on non-vehicular transportation. | | | | | | | | |
| Project Forecast | | | | Project Detailed 2016 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 0 | 0 | 0 | Expense | | | | |
| 2015 | 20,600 | 20,600 | 0 | 01001 - 8801 | Contractors | 80,000 | | |
| 2016 | 82,400 | 82,400 | 0 | 01001 - 8805 | 3% Administration Cost | 2,400 | | |
| 2017 | 0 | 0 | 0 | | | Total Expense: | 82,400 | |
| 2018 & Beyond | 0 | 0 | 0 | Revenue | | | | |
| | 103,000 | 103,000 | 0 | 41010 - 8820 | City Wide DC - Engineering | 82,400 | | |
| | | | | | | Total Revenue: | 82,400 | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2015 | Jan 1, 2015 | Vince Musacchio, P.Eng., PMP | Jack Graziosi, P.Eng., M.Eng. | | | | Dec 31, 2018 | |



Project Summary

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|------------------------|--|-------------------------|------|
| Project Number: | EN-1951-16 | Approval Year: | 2016 |
| Project Title: | Sidewalk Upgrade on Jane Street - north of Teston Road | Scenario Active: | Yes |
| Asset Type: | Sidewalks, Pathways & Guiderails | TCA: | Yes |
| Department: | Engineering Services | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | Ward 1 | | |
| Project Type: | Infrastructure Replacement | | |

| | | | | | | | |
|---|----------------------|-----------------------------|-------------------------------|---|----------------------------|----------------------|------------------------|
| Project Description | | | | Project Timelines | | | |
| The construction of a new replacement sidewalk on the east side of Jane Street, north of Teston Road, to meet the City's current 1.5 m wide sidewalk standard. | | | | 2016- Perform preliminary design, detail design, surveying and geotechnical investigation works 2017- Construction | | | |
| Scenario Description | | | | Other Dept Impact | | | |
| Investing in Ontario Sign Required The upgraded sidewalk installation will support the completion of pedestrian links as per the approved 2012 Pedestrian & Bicycle Network Master Plan and Green Directions Vaughan Objective 3.1: To develop and sustain a network of sidewalks, paths and trails that supports all modes on non-vehicular transportation. | | | | | | | |
| Project Forecast | | | | Project Detailed 2016 | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | |
| 2014 | 0 | 0 | 0 | Expense | | | |
| 2015 | 0 | 0 | 0 | 01001 - 8801 | Contractors | | 100,000 |
| 2016 | 100,000 | 100,000 | 0 | Total Expense: | | | 100,000 |
| 2017 | 0 | 0 | 0 | Revenue | | | |
| 2018 & Beyond | 0 | 0 | 0 | 61052 - 8844 | Investing in Ontario Grant | | 100,000 |
| | 100,000 | 100,000 | 0 | Total Revenue: | | | 100,000 |
| Related Projects | | | | Operating Budget Impact | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue |
| | | | | 2014 | 0.0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 |
| | | | | ARR: | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date |
| 2013 | Jan 1, 2016 | Vince Musacchio, P.Eng, PMP | Jack Graziosi, P.Eng., M.Eng. | | | | Dec 31, 2019 |



Project Summary

| | | | |
|------------------------|---|-------------------------|------|
| Project Number: | EN-1952-16 | Approval Year: | 2016 |
| Project Title: | Sidewalk Upgrade on Nashville Road - west of Klein's Circle | Scenario Active: | Yes |
| Asset Type: | Sidewalks, Pathways & Guiderails | TCA: | Yes |
| Department: | Engineering Services | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | Ward 1 | | |
| Project Type: | Infrastructure Replacement | | |

| | | | | | | | |
|--|----------------------|-----------------------------|-------------------------------|---|----------------------------|----------------------|------------------------|
| Project Description | | | | Project Timelines | | | |
| Upgrade existing sidewalk from 1.0 m to 1.5 m on the north side of Nashville Road, west of Kleins Circle to eliminate ponding issues and to meet City standards. | | | | 2016- Perform preliminary design, detail design, surveying and geotechnical investigation works 2017- Construction | | | |
| Scenario Description | | | | Other Dept Impact | | | |
| Investing in Ontario Sign Required. The upgraded sidewalk installation will support the completion of pedestrian links as per the approved 2012 Pedestrian & Bicycle Network Master Plan and Green Directions Vaughan Objective 3.1: To develop and sustain a network of sidewalks, paths and trails that supports all modes on non-vehicular transportation. | | | | | | | |
| Project Forecast | | | | Project Detailed 2016 | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | |
| 2014 | 0 | 0 | 0 | Expense | | | |
| 2015 | 0 | 0 | 0 | 01001 - 8801 | Contractors | | 135,000 |
| 2016 | 135,000 | 135,000 | 0 | Total Expense: | | | 135,000 |
| 2017 | 0 | 0 | 0 | Revenue | | | |
| 2018 & Beyond | 0 | 0 | 0 | 61052 - 8844 | Investing in Ontario Grant | | 135,000 |
| | 135,000 | 135,000 | 0 | Total Revenue: | | | 135,000 |
| Related Projects | | | | Operating Budget Impact | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue |
| | | | | 2014 | 0.0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 |
| | | | | ARR: | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date |
| 2013 | Jan 1, 2016 | Vince Musacchio, P.Eng, PMP | Jack Graziosi, P.Eng., M.Eng. | | | | Dec 31, 2019 |



Project Summary

| | | | |
|------------------------|--|-------------------------|------|
| Project Number: | EN-1973-15 | Approval Year: | 2016 |
| Project Title: | Streetscape for Concord West by York Region - Highway 7 and Keele Street | Scenario Active: | Yes |
| Asset Type: | Local & Arterial Roads | TCA: | Yes |
| Department: | Engineering Services | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | Ward 4 | | |
| Project Type: | Growth/Development | | |

| Project Description | | | | Project Timelines | | | | |
|---|---------------|------------------------------|-------------------------------|---|----------------------------|----------------|-----------------|------------|
| In accordance with the Concord West Streetscape and Open Space Plan, the budget has to be approved to ensure that vivaNext can cost and install the upgraded streetscape as part of the Highway 7 rapidway construction project, and to ensure that York Region can cost and install the Keele Street streetscape as part of the Keele Street widening capital project. | | | | Concord West Keele Street streetscape will be completed as part of the York Region road widening project (2015). Concord West Highway 7 streetscape will be completed as part of the vivaNext rapidway project (2016). The Gateways will be constructed in 2017. | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| 1. vivaNext Highway 7 and York Region Keele Street projects proceeding on time 2. Cost sharing under the Region of York Municipal Streetscape Partnership Program | | | | Engineering Services Department in conjunction with the Development Planning Department will be the departments involved with the tendering of the works and integration with both Region of York and vivaNext capital projects. Additional streetscape to be maintained by the Public Works Department and Parks & Forestry Operations Department. | | | | |
| Project Forecast | | | | Project Detailed 2016 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 0 | 0 | 0 | Expense | | | | |
| 2015 | 221,253 | 221,253 | 0 | 01001 - 8802 | Consultant | 43,485 | | |
| 2016 | 289,899 | 289,899 | 0 | 01001 - 8805 | 3% Administration Cost | 8,444 | | |
| 2017 | 2,559,429 | 2,559,429 | 0 | 01001 - 8807 | Furniture & Equipment | 208,981 | | |
| 2018 & Beyond | 0 | 0 | 0 | 01001 - 8812 | Contingency | 28,989 | | |
| | 3,070,581 | 3,070,581 | 0 | | | Total Expense: | 289,899 | |
| | | | | Revenue | | | | |
| | | | | 41010 - 8820 | City Wide DC - Engineering | 289,899 | | |
| | | | | | | Total Revenue: | 289,899 | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2014 | Jan 1, 2015 | Vince Musacchio, P.Eng., PMP | Jack Graziosi, P.Eng., M.Eng. | | | | Jan 1, 2018 | |



Project Summary

| | | | |
|------------------------|--|-------------------------|------|
| Project Number: | EN-1974-16 | Approval Year: | 2016 |
| Project Title: | 2017 Pavement Management Program - Phase 1 | Scenario Active: | Yes |
| Asset Type: | Local & Arterial Roads | TCA: | Yes |
| Department: | Engineering Services | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | Ward 2, Ward 3 | | |
| Project Type: | Infrastructure Replacement | | |

| | | | | | | | | |
|---|---------------|------------------------------|-------------------------------|---|------------------------|----------------|-----------------|------------|
| Project Description | | | | Project Timelines | | | | |
| Phase 1 of the rehabilitation of roads as scheduled in 2017 as per the updated Pavement Management Program. Works include resurfacing/ rehabilitation of road surface, curb, sidewalk and any necessary restoration. | | | | 2016 - Perform preliminary design, detail design, surveying and geotechnical investigation works 2017 - Construction | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| AMO Schedule - C to be submitted upon Council approval. Web page advertising required for Gas Tax funding. | | | | | | | | |
| Project Forecast | | | | Project Detailed 2016 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 0 | 0 | 0 | Expense | | | | |
| 2015 | 0 | 0 | 0 | 01001 - 8802 | Consultant | 50,000 | | |
| 2016 | 56,650 | 56,650 | 0 | 01001 - 8805 | 3% Administration Cost | 1,650 | | |
| 2017 | 2,818,200 | 2,818,200 | 0 | 01001 - 8812 | Contingency | 5,000 | | |
| 2018 & Beyond | 0 | 0 | 0 | | | Total Expense: | 56,650 | |
| | 2,874,850 | 2,874,850 | 0 | Revenue | | | | |
| | | | | 75000 - 8847 | Debenture Financing | 56,650 | | |
| | | | | | | Total Revenue: | 56,650 | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2016 | Jan 1, 2016 | Vince Musacchio, P.Eng., PMP | Jack Graziosi, P.Eng., M.Eng. | | | | Dec 31, 2019 | |



Project Summary

| | | | |
|------------------------|--|-------------------------|------|
| Project Number: | EN-1975-16 | Approval Year: | 2016 |
| Project Title: | 2017 Pavement Management Program - Phase 2 | Scenario Active: | Yes |
| Asset Type: | Local & Arterial Roads | TCA: | Yes |
| Department: | Engineering Services | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | Ward 1, Ward 4, Ward 5 | | |
| Project Type: | Infrastructure Replacement | | |

| | | | | | | | | |
|--|---------------|------------------------------|------------------------------|---|------------------------|----------------|-----------------|------------|
| Project Description | | | | Project Timelines | | | | |
| Phase 2 of the rehabilitation of roads as scheduled in 2017 as per the updated Pavement Management Program. Works include resurfacing/ rehabilitation of road surface, curb, sidewalk and any necessary restoration | | | | 2016 - Perform preliminary design, detail design, surveying and geotechnical investigation works 2017 - Construction | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| | | | | | | | | |
| Project Forecast | | | | Project Detailed 2016 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 0 | 0 | 0 | Expense | | | | |
| 2015 | 0 | 0 | 0 | 01001 - 8802 | Consultant | 50,000 | | |
| 2016 | 56,650 | 56,650 | 0 | 01001 - 8805 | 3% Administration Cost | 1,650 | | |
| 2017 | 4,305,400 | 4,305,400 | 0 | 01001 - 8812 | Contingency | 5,000 | | |
| 2018 & Beyond | 0 | 0 | 0 | | | Total Expense: | 56,650 | |
| | 4,362,050 | 4,362,050 | 0 | Revenue | | | | |
| | | | | 75000 - 8847 | Debenture Financing | 56,650 | | |
| | | | | | | Total Revenue: | 56,650 | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2016 | Jan 1, 2016 | Vince Musacchio, P.Eng., PMP | Jack Graziosi, P.Eng., M.Eng | | | | Dec 31, 2019 | |



Project Summary

| | | | |
|------------------------|--|-------------------------|------|
| Project Number: | EN-1976-16 | Approval Year: | 2016 |
| Project Title: | 2017 Road Rehabilitation and Watermain Replacement - Phase 1 | Scenario Active: | Yes |
| Asset Type: | Local & Arterial Roads | TCA: | Yes |
| Department: | Engineering Services | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | Ward 1 | | |
| Project Type: | Infrastructure Replacement | | |

| | | | | | | | | |
|--|---------------|---------------|-----------------|---|------------------------|----------------|-----------------|------------|
| Project Description | | | | Project Timelines | | | | |
| Phase 1 road rehabilitation as scheduled in 2017 in conjunction with the watermain replacement for Gram Street, Church Street (partial), Naylon Street, Oldfield Street, Welton Street, Jackson Street, Netherford Road (partial), Clemson Crescent, Lancer Drive, Gosling Road, Malaren Road, Weller Crescent and Ryder Road. Road rehabilitation only on Bevan Road, Goodman Crescent, Merino Road and Mexico Road. The existing ductile iron watermain requires excessive maintenance and repairs and it is more cost effective to replace it in conjunction with the road works. | | | | 2016 - Perform preliminary design, detail design, surveying and geotechnical investigation works 2017 - Construction | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| | | | | | | | | |
| Project Forecast | | | | Project Detailed 2016 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 0 | 0 | 0 | Expense | | | | |
| 2015 | 0 | 0 | 0 | 01001 - 8802 | Consultant | 400,000 | | |
| 2016 | 453,200 | 453,200 | 0 | 01001 - 8805 | 3% Administration Cost | 13,200 | | |
| 2017 | 7,764,687 | 7,764,687 | 0 | 01001 - 8812 | Contingency | 40,000 | | |
| 2018 & Beyond | 0 | 0 | 0 | | | Total Expense: | 453,200 | |
| | 8,217,887 | 8,217,887 | 0 | Revenue | | | | |
| | | | | 60180 - 8844 | Water Reserve | 258,200 | | |
| | | | | 75000 - 8847 | Debenture Financing | 195,000 | | |
| | | | | | | Total Revenue: | 453,200 | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2016 | Jan 1, 2016 | | | | | | Dec 31, 2019 | |



Project Summary

| | | | |
|------------------------|--|-------------------------|------|
| Project Number: | EN-1977-16 | Approval Year: | 2016 |
| Project Title: | 2017 Road Rehabilitation and Watermain Replacement - Phase 2 | Scenario Active: | Yes |
| Asset Type: | Local & Arterial Roads | TCA: | Yes |
| Department: | Engineering Services | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | Ward 1 | | |
| Project Type: | Infrastructure Replacement | | |

| Project Description | | | | Project Timelines | | | | |
|---|---------------|---------------|-----------------|---|------------------------|----------------|-----------------|------------|
| Phase 2 road rehabilitation as scheduled in 2017 in conjunction with the watermain replacement for Islington Avenue (Stegman's Mill Road to Treelawn Boulevard) and Nashville Road (Islington Avenue to Hwy # 27). The existing ductile iron watermain requires excessive maintenance and repairs and it is more cost effective to replace it in conjunction with the road works. | | | | 2016 - Perform preliminary design, detail design, surveying and geotechnical investigation works 2017 - Construction | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| | | | | | | | | |
| Project Forecast | | | | Project Detailed 2016 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 0 | 0 | 0 | Expense | | | | |
| 2015 | 0 | 0 | 0 | 01001 - 8802 | Consultant | 130,000 | | |
| 2016 | 147,290 | 147,290 | 0 | 01001 - 8805 | 3% Administration Cost | 4,290 | | |
| 2017 | 1,659,958 | 1,659,958 | 0 | 01001 - 8812 | Contingency | 13,000 | | |
| 2018 & Beyond | 0 | 0 | 0 | | | Total Expense: | 147,290 | |
| | 1,807,248 | 1,807,248 | 0 | Revenue | | | | |
| | | | | 60180 - 8844 | Water Reserve | 119,305 | | |
| | | | | 75000 - 8847 | Debenture Financing | 27,985 | | |
| | | | | | | Total Revenue: | 147,290 | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2016 | Jan 1, 2016 | | | | | | Dec 31, 2019 | |



Project Summary

| | | |
|------------------------|---|-----------------------------|
| Project Number: | EN-1978-16 | |
| Project Title: | Active Transportation Facility on Pine Valley Drive - Steeles Ave W to Langstaff Rd | |
| Asset Type: | Sidewalks, Pathways & Guiderails | |
| Department: | Engineering Services | |
| Budget Year: | 2014 | Approval Year: 2016 |
| Scenario Name: | Main | Scenario Active: Yes |
| Project Stage: | Manager of Capital | TCA: Yes |
| Regions: | Ward 2, Ward 3 | |
| Project Type: | New Infrastructure | |

| | | | | | | | | |
|--|---------------|------------------------------|-------------------------------|---|----------------------------|----------------|-----------------|------------|
| Project Description | | | | Project Timelines | | | | |
| The design and construction of all Active Transportation Facility (Multi-use Path) missing links on Pine Valley Drive from Steeles Avenue to Langstaff Road. | | | | 2016 - Perform preliminary design, detail design, surveying and geotechnical investigation works 2017 - Construction | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| 2013 Development Charges Background Study - Appendix H, Table3, Sidewalk and Streetlighting item # 39 & 111. The Active Transportation Facility (Multi-use Path) installation will support the completion of pedestrian links and continue the implementation of the bicycle network as per the approved 2012 Pedestrian & Bicycle Network Master Plan and Green Directions Vaughan Objective 3.1: To develop and sustain a network of sidewalks, paths and trails that supports all modes on non-vehicular transportation. | | | | | | | | |
| Project Forecast | | | | Project Detailed 2016 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 0 | 0 | 0 | Expense | | | | |
| 2015 | 0 | 0 | 0 | 01001 - 8802 | Consultant | 50,000 | | |
| 2016 | 56,650 | 56,650 | 0 | 01001 - 8805 | 3% Administration Cost | 1,650 | | |
| 2017 | 770,440 | 770,440 | 0 | 01001 - 8812 | Contingency | 5,000 | | |
| 2018 & Beyond | 0 | 0 | 0 | | | Total Expense: | 56,650 | |
| | 827,090 | 827,090 | 0 | Revenue | | | | |
| | | | | 41010 - 8820 | City Wide DC - Engineering | 56,650 | | |
| | | | | | | Total Revenue: | 56,650 | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2016 | Jan 1, 2016 | Vince Musacchio, P.Eng., PMP | Jack Graziosi, P.Eng., M.Eng. | | | | Dec 31, 2019 | |



Project Summary

| | | | |
|------------------------|--|-------------------------|------|
| Project Number: | EN-1980-16 | Approval Year: | 2016 |
| Project Title: | Sidewalk on Weston Road - Major Mackenzie Drive to Greenbrooke Drive | Scenario Active: | Yes |
| Asset Type: | Sidewalks, Pathways & Guiderails | TCA: | Yes |
| Department: | Engineering Services | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | Ward 3 | | |
| Project Type: | New Infrastructure | | |

| | | | | | | | | |
|--|---------------|------------------------------|-------------------------------|---|----------------------------|---------------|-----------------|------------|
| Project Description | | | | Project Timelines | | | | |
| The design and construction of the missing sidewalk on the west side of Weston Road from Major Mackenzie Drive to Greenbrooke Drive. | | | | 2016- Perform preliminary design, detail design, surveying and geotechnical investigation works 2017- Construction | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| 2013 Development Charges Background Study - Appendix H, Table3, Sidewalk and Streetlighting item # 47. The sidewalk installation will support the completion of pedestrian links as per the approved 2012 Pedestrian & Bicycle Network Master Plan and Green Directions Vaughan Objective 3.1: To develop and sustain a network of sidewalks, paths and trails that supports all modes on non-vehicular transportation. | | | | | | | | |
| Project Forecast | | | | Project Detailed 2016 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 0 | 0 | 0 | Expense | | | | |
| 2015 | 0 | 0 | 0 | 01001 - 8802 | Consultant | 40,000 | | |
| 2016 | 45,320 | 45,320 | 0 | 01001 - 8805 | 3% Administration Cost | 1,320 | | |
| 2017 | 362,560 | 362,560 | 0 | 01001 - 8812 | Contingency | 4,000 | | |
| 2018 & Beyond | 0 | 0 | 0 | | Total Expense: | 45,320 | | |
| | 407,880 | 407,880 | 0 | Revenue | | | | |
| | | | | 41010 - 8820 | City Wide DC - Engineering | 45,320 | | |
| | | | | | Total Revenue: | 45,320 | | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2014 | Jan 1, 2016 | Vince Musacchio, P.Eng., PMP | Jack Graziosi, P.Eng., M.Eng. | | | | Dec 31, 2019 | |



Project Summary

| | | | |
|------------------------|---|-------------------------|------|
| Project Number: | EN-1984-16 | Approval Year: | 2016 |
| Project Title: | Street Lighting on Keele Street - Langstaff Road to Rutherford Road | Scenario Active: | Yes |
| Asset Type: | Streetlights | TCA: | Yes |
| Department: | Engineering Services | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | Ward 1, Ward 4 | | |
| Project Type: | New Infrastructure | | |

| | | | | | | | | |
|--|---------------|------------------------------|-------------------------------|---|----------------------------|----------------|-----------------|------------|
| Project Description | | | | Project Timelines | | | | |
| The design and construction of new street lighting on Keele Street from Langstaff Road to Rutherford Road. The street lighting will ensure that an acceptable level of service is maintained for the health and well being of its citizens. | | | | 2016 - Perform preliminary design, detail design, surveying and geotechnical investigation works 2017 - Construction | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| 2013 Development Charges Background Study - Appendix H, Table3, Sidewalk and Streetlighting item # 119. | | | | | | | | |
| Project Forecast | | | | Project Detailed 2016 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 0 | 0 | 0 | Expense | | | | |
| 2015 | 0 | 0 | 0 | 01001 - 8802 | Consultant | 75,000 | | |
| 2016 | 84,975 | 84,975 | 0 | 01001 - 8805 | 3% Administration Cost | 2,475 | | |
| 2017 | 481,525 | 481,525 | 0 | 01001 - 8812 | Contingency | 7,500 | | |
| 2018 & Beyond | 0 | 0 | 0 | | | Total Expense: | 84,975 | |
| | 566,500 | 566,500 | 0 | Revenue | | | | |
| | | | | 41010 - 8820 | City Wide DC - Engineering | 84,975 | | |
| | | | | | | Total Revenue: | 84,975 | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2016 | Jan 1, 2016 | Vince Musacchio, P.Eng., PMP | Jack Graziosi, P.Eng., M.Eng. | | | | Dec 31, 2019 | |



Project Summary

| | | |
|------------------------|---|-----------------------------|
| Project Number: | EN-1986-16 | |
| Project Title: | Sidewalk on Basaltic Road and Planchet Road - Langstaff Rd to Cul-de-sac/ 220 Basaltic Road | |
| Asset Type: | Sidewalks, Pathways & Guiderails | |
| Department: | Engineering Services | |
| Budget Year: | 2014 | Approval Year: 2016 |
| Scenario Name: | Main | Scenario Active: Yes |
| Project Stage: | Manager of Capital | TCA: Yes |
| Regions: | Ward 4 | |
| Project Type: | New Infrastructure | |

| | | | | | | | | |
|---|----------------------|------------------------------|-------------------------------|---|--------------------|----------------------|------------------------|-------------------|
| Project Description | | | | Project Timelines | | | | |
| The design and construction of the missing sidewalk on Basaltic Road from 220 Basaltic Road to Planchet Road and on Planchet Road from Langstaff Road to the Cul-de-sac. | | | | 2016 - Perform preliminary design, detail design, surveying and geotechnical investigation works 2017 - Construction | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| The sidewalk installation will support the completion of a pedestrian link to the approved 2012 Pedestrian & Bicycle Network Master Plan and Green Directions Vaughan Objective 3.1: To develop and sustain a network of sidewalks, paths and trails that supports all modes on non-vehicular transportation. In addition, this new link will tie into the 2016 scheduled reconstruction of Langstaff Road by York Region and VIVA's transit way reconstruction of Highway 7 in 2015. | | | | | | | | |
| Project Forecast | | | | Project Detailed 2016 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 0 | 0 | 0 | Expense | | | | |
| 2015 | 0 | 0 | 0 | 01001 - 8801 | Contractors | 203,000 | | |
| 2016 | 228,800 | 228,800 | 0 | 01001 - 8802 | Consultant | 5,000 | | |
| 2017 | 0 | 0 | 0 | 01001 - 8812 | Contingency | 20,800 | | |
| 2018 & Beyond | 0 | 0 | 0 | Total Expense: | | 228,800 | | |
| | 228,800 | 228,800 | 0 | Revenue | | | | |
| | | | | 61025 - 8844 | Gas Tax Reserve | 228,800 | | |
| | | | | Total Revenue: | | 228,800 | | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2016 | Jan 1, 2016 | Vince Musacchio, P.Eng., PMP | Jack Graziosi, P.Eng., M.Eng. | | | | Dec 31, 2019 | |




Project Summary

| | | | |
|------------------------|---|-------------------------|------|
| Project Number: | EN-1994-14 | Approval Year: | 2016 |
| Project Title: | Bridge Rehabilitation - North Johnson District Park | Scenario Active: | Yes |
| Asset Type: | Bridges & Structures | TCA: | Yes |
| Department: | Engineering Services | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | Ward 2 | | |
| Project Type: | Infrastructure Replacement | | |

| | | | | | | | | |
|--|---------------|-----------------------------|-------------------------------|---|----------------------------|----------------|-----------------|------------|
| Project Description | | | | Project Timelines | | | | |
| Determine and implement appropriate rehabilitation and/or replacement strategy for the North Johnson District Park South Pedestrian Bridge (Hwy 7 north sidewalk over the Humber River). Bridge Rehabilitation was identified in the City of Vaughan biannual Municipal Structure Inspection and Reporting study, dated July 5, 2012, under structure number MS04. Overall, the structure is in very poor condition with an aggregate condition index of 54.8. | | | | 2014 - Perform preliminary design, detail design, surveying and geotechnical investigation works 2016 - Construction | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| Investing in Ontario Sign Required. | | | | | | | | |
| Project Forecast | | | | Project Detailed 2016 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 72,600 | 72,600 | 0 | Expense | | | | |
| 2015 | 0 | 0 | 0 | 01001 - 8801 | Contractors | 306,000 | | |
| 2016 | 336,600 | 336,600 | 0 | 01001 - 8812 | Contingency | 30,600 | | |
| 2017 | 0 | 0 | 0 | | | Total Expense: | 336,600 | |
| 2018 & Beyond | 0 | 0 | 0 | Revenue | | | | |
| | 409,200 | 409,200 | 0 | 61052 - 8844 | Investing in Ontario Grant | 336,600 | | |
| | | | | | | Total Revenue: | 336,600 | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2014 | Jan 1, 2014 | Vince Musacchio, P.Eng. PMP | Jack Graziosi, P.Eng., M.Eng. | | | | Dec 31, 2018 | |



Project Summary



Project Summary

Project Number: FL-5202-16
Project Title: BYLAW-Replace 1179 with tandem axle trailer & crane
Asset Type: Equipment - Replacement
Department: Fleet Management
Budget Year: 2014
Scenario Name: Main
Project Stage: Manager of Capital
Regions: City-Wide
Project Type: Equipment Replacement

Approval Year: 2016
Scenario Active: Yes
TCA: Yes

| | | | | | | | |
|---|----------------------|----------------------|------------------------|---|------------------------|------------------------|--|
| Project Description | | | | Project Timelines | | | |
| Equipment 1179 - replace with a combination 18 ft. tandem axle trailer and a 1,500 lb. crane - \$20,000. Equipment 1179 - 1993 trailer has exceeded the life cycle. Crane is required for lifting of heavy signs from side of the road. | | | | Q2 - Prepare specifications; Q3 - Award tender; Q4 - Take delivery of equipment | | | |
| Scenario Description | | | | Other Dept Impact | | | |
| | | | | By-law Enforcement | | | |
| Project Forecast | | | | Project Detailed 2016 | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | |
| 2014 | 0 | 0 | 0 | Expense | | | |
| 2015 | 0 | 0 | 0 | 01001 - 8805 | 3% Administration Cost | 600 | |
| 2016 | 20,600 | 20,600 | 0 | 01001 - 8807 | Furniture & Equipment | 20,000 | |
| 2017 | 0 | 0 | 0 | | Total Expense: | 20,600 | |
| 2018 & Beyond | 0 | 0 | 0 | Revenue | | | |
| | 20,600 | 20,600 | 0 | 60190 - 8844 | Vehicle Reserve | 20,600 | |
| | | | | | Total Revenue: | 20,600 | |
| Related Projects | | | | Operating Budget Impact | | | |
| | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference | | |
| | 2014 | 0.0 | 0 | 0 | 0 | | |
| | 2015 | 0.0 | 0 | 0 | 0 | | |
| | 2016 | 0.0 | 0 | 0 | 0 | | |
| | 2017 | 0.0 | 0 | 0 | 0 | | |
| | 2018 & Beyond | 0.0 | 0 | 0 | 0 | | |
| | | | | ARR: | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | Completion Date | |
| 2012 | Apr 1, 2016 | Tony Greco | Michael Shatil | | | Dec 31, 2016 | |



Project Summary

| | | | |
|------------------------|---|-------------------------|------|
| Project Number: | FL-5211-16 | Approval Year: | 2016 |
| Project Title: | PW-RDS-Replace 1370 with 1/2 ton ext cab 4x4 pickup | Scenario Active: | Yes |
| Asset Type: | Vehicles - Replacement | TCA: | Yes |
| Department: | Fleet Management | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | City-Wide | | |
| Project Type: | Equipment Replacement | | |

| | | | | | | | | |
|--|---------------|---------------|-----------------|---|------------------------|----------------|-----------------|------------|
| Project Description | | | | Project Timelines | | | | |
| Vehicle 1370 - replace with 1/2 ton ext cab 4x4 pickup with power package and blue tooth (supervisor vehicle) - \$30,000. Vehicle 1370 - 2003 - 1/2 ton full size pickup with 152,529 km (July 2013) has reached its life cycle. | | | | Q2 - Prepare specifications; Q3 - Award tender; Q4 - Take delivery of equipment | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| | | | | Public Works - Roads | | | | |
| Project Forecast | | | | Project Detailed 2016 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 0 | 0 | 0 | Expense | | | | |
| 2015 | 0 | 0 | 0 | 01001 - 8805 | 3% Administration Cost | 900 | | |
| 2016 | 30,900 | 30,900 | 0 | 01001 - 8807 | Furniture & Equipment | 30,000 | | |
| 2017 | 0 | 0 | 0 | | | Total Expense: | 30,900 | |
| 2018 & Beyond | 0 | 0 | 0 | Revenue | | | | |
| | 30,900 | 30,900 | 0 | 60190 - 8844 | Vehicle Reserve | 30,900 | | |
| | | | | | | Total Revenue: | 30,900 | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2012 | Apr 1, 2016 | Tony Greco | Michael Shatil | | | | Dec 31, 2016 | |



Project Summary

| | | | |
|------------------------|--|-------------------------|------|
| Project Number: | FL-5242-16 | Approval Year: | 2016 |
| Project Title: | PW-WATER-Replace 1554 with 3/4 ton cargo van | Scenario Active: | Yes |
| Asset Type: | Vehicles - Replacement | TCA: | Yes |
| Department: | Fleet Management | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | City-Wide | | |
| Project Type: | Equipment Replacement | | |

| | | | | | | | | |
|--|---------------|---------------|-----------------|---|------------------------|----------------|-----------------|------------|
| Project Description | | | | Project Timelines | | | | |
| Vehicle 1554 - replace with 3/4 ton cargo van with shelves - \$35,000. Vehicle 1554 - 2006 - 3/4 ton cargo van with 167,507 km (July 2013) has reached the life cycle. | | | | Q2 - Prepare specifications; Q3 - Award tender; Q4 - Take delivery of equipment | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| | | | | Public Works - Water | | | | |
| Project Forecast | | | | Project Detailed 2016 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 0 | 0 | 0 | Expense | | | | |
| 2015 | 0 | 0 | 0 | 01001 - 8805 | 3% Administration Cost | 1,100 | | |
| 2016 | 36,100 | 36,100 | 0 | 01001 - 8807 | Furniture & Equipment | 35,000 | | |
| 2017 | 0 | 0 | 0 | | | Total Expense: | 36,100 | |
| 2018 & Beyond | 0 | 0 | 0 | Revenue | | | | |
| | 36,100 | 36,100 | 0 | 60190 - 8844 | Vehicle Reserve | 36,100 | | |
| | | | | | | Total Revenue: | 36,100 | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2012 | Apr 1, 2016 | Tony Greco | Michael Shatil | | | | Dec 31, 2016 | |



Project Summary

| | | | |
|------------------------|--|-------------------------|------|
| Project Number: | FL-5243-16 | Approval Year: | 2016 |
| Project Title: | PW-WATER-Replace 1562 with 3/4 ton van | Scenario Active: | Yes |
| Asset Type: | Vehicles - Replacement | TCA: | Yes |
| Department: | Fleet Management | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | City-Wide | | |
| Project Type: | Equipment Replacement | | |

| | | | | | | | | |
|--|---------------|---------------|-----------------|---|------------------------|----------------|-----------------|------------|
| Project Description | | | | Project Timelines | | | | |
| Vehicle 1562 - replace with 3/4 ton cargo van with shelves - \$35,000. Vehicle 1562 - 2006 - 3/4 ton cargo van with 173,355 km (July 2013) has reached the life cycle. | | | | Q2 - Prepare specifications; Q3 - Award tender; Q4 - Take delivery of equipment | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| | | | | Public Works - Water | | | | |
| Project Forecast | | | | Project Detailed 2016 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 0 | 0 | 0 | Expense | | | | |
| 2015 | 0 | 0 | 0 | 01001 - 8805 | 3% Administration Cost | 1,100 | | |
| 2016 | 36,100 | 36,100 | 0 | 01001 - 8807 | Furniture & Equipment | 35,000 | | |
| 2017 | 0 | 0 | 0 | | | Total Expense: | 36,100 | |
| 2018 & Beyond | 0 | 0 | 0 | Revenue | | | | |
| | 36,100 | 36,100 | 0 | 60190 - 8844 | Vehicle Reserve | 36,100 | | |
| | | | | | | Total Revenue: | 36,100 | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2012 | Apr 1, 2016 | Tony Greco | Michael Shatil | | | | Dec 31, 2016 | |



Project Summary

| | | | |
|------------------------|---|-------------------------|------|
| Project Number: | FL-5300-16 | Approval Year: | 2016 |
| Project Title: | ENG DEV TRANSP-Replace 1364 with 1/2 ton ext cab 4x2 pickup | Scenario Active: | Yes |
| Asset Type: | Equipment - Replacement | TCA: | Yes |
| Department: | Fleet Management | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | City-Wide | | |
| Project Type: | Equipment Replacement | | |

| | | | | | | | | |
|--|---------------|---------------|-----------------|---|------------------------|----------------|-----------------|------------|
| Project Description | | | | Project Timelines | | | | |
| Replace 1364 with 1/2 ton ext cab 4x2 pickup with s.pkg. - \$27,000. Vehicle 1364 - 2003 mid-size pickup with 107,775 km (July 2013) has reached the life cycle. | | | | Q2 - Prepare specifications; Q3 - Award tender; Q4 - Take delivery of equipment | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| | | | | Engineering Dev. Transportation | | | | |
| Project Forecast | | | | Project Detailed 2016 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 0 | 0 | 0 | Expense | | | | |
| 2015 | 0 | 0 | 0 | 01001 - 8805 | 3% Administration Cost | 800 | | |
| 2016 | 27,800 | 27,800 | 0 | 01001 - 8807 | Furniture & Equipment | 27,000 | | |
| 2017 | 0 | 0 | 0 | | | Total Expense: | 27,800 | |
| 2018 & Beyond | 0 | 0 | 0 | Revenue | | | | |
| | 27,800 | 27,800 | 0 | 60190 - 8844 | Vehicle Reserve | 27,800 | | |
| | | | | | | Total Revenue: | 27,800 | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2014 | Apr 1, 2016 | Tony Greco | Michael Shatil | | | | Dec 31, 2016 | |



Project Summary

| | | | |
|------------------------|---|-------------------------|------|
| Project Number: | FL-5331-16 | Approval Year: | 2016 |
| Project Title: | PKS-DEV-Replace 1368 with 1/2 ton crew cab 4x4 w/short box pickup | Scenario Active: | Yes |
| Asset Type: | Equipment - Replacement | TCA: | Yes |
| Department: | Fleet Management | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | City-Wide | | |
| Project Type: | Equipment Replacement | | |

| Project Description | | | | Project Timelines | | | | |
|---|---------------|---------------|-----------------|---|------------------------|----------------|-----------------|------------|
| Replace 1368 with 1/2 ton crew cab 4x4 w/ short box pickup with power package and blue tooth (Supervisor vehicle)- \$27,000. Unit 1368 - 2003 pickup has exceeded the life cycle and has low mileage. | | | | Q2 - Prepare specifications; Q3 - Award tender; Q4 - Take delivery of equipment | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| | | | | Parks | | | | |
| Project Forecast | | | | Project Detailed 2016 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 0 | 0 | 0 | Expense | | | | |
| 2015 | 0 | 0 | 0 | 01001 - 8805 | 3% Administration Cost | 800 | | |
| 2016 | 27,800 | 27,800 | 0 | 01001 - 8807 | Furniture & Equipment | 27,000 | | |
| 2017 | 0 | 0 | 0 | | | Total Expense: | 27,800 | |
| 2018 & Beyond | 0 | 0 | 0 | Revenue | | | | |
| | 27,800 | 27,800 | 0 | 60190 - 8844 | Vehicle Reserve | 27,800 | | |
| | | | | | | Total Revenue: | 27,800 | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2016 | Apr 1, 2016 | Tony Greco | Michael Shatil | | | | Dec 31, 2016 | |



Project Summary

| | | | |
|------------------------|--|-------------------------|------|
| Project Number: | FL-5353-16 | Approval Year: | 2016 |
| Project Title: | PKS-Replace 1608 with 16' outfront mower | Scenario Active: | Yes |
| Asset Type: | Equipment - Replacement | TCA: | Yes |
| Department: | Fleet Management | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | City-Wide | | |
| Project Type: | Equipment Replacement | | |

| | | | | | | | | |
|---|---------------|---------------|-----------------|---|------------------------|----------------|-----------------|------------|
| Project Description | | | | Project Timelines | | | | |
| Replace 1608 with 16' outfront mower - \$80,000. Unit 1608 2006 16' outfront mower has exceeded the life cycle. | | | | Q2 - Prepare specifications; Q3 - Award tender; Q4 - Take delivery of equipment | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| Replace 1608 | | | | | | | | |
| Project Forecast | | | | Project Detailed 2016 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 0 | 0 | 0 | Expense | | | | |
| 2015 | 0 | 0 | 0 | 01001 - 8805 | 3% Administration Cost | 2,400 | | |
| 2016 | 82,400 | 82,400 | 0 | 01001 - 8807 | Furniture & Equipment | 80,000 | | |
| 2017 | 0 | 0 | 0 | | | Total Expense: | 82,400 | |
| 2018 & Beyond | 0 | 0 | 0 | Revenue | | | | |
| | 82,400 | 82,400 | 0 | 60190 - 8844 | Vehicle Reserve | 82,400 | | |
| | | | | | | Total Revenue: | 82,400 | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2015 | Apr 1, 2016 | Tony Greco | Michael Shatil | | | | Dec 31, 2016 | |



Project Summary

| | | | |
|------------------------|---|-------------------------|------|
| Project Number: | FL-5361-16 | Approval Year: | 2016 |
| Project Title: | PKS-Replace 1565,1566 with 16' outfront mower | Scenario Active: | Yes |
| Asset Type: | Equipment - Replacement | TCA: | Yes |
| Department: | Fleet Management | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | City-Wide | | |
| Project Type: | Equipment Replacement | | |

| | | | | | | | | |
|--|---------------|---------------|-----------------|---|------------------------|----------------|-----------------|------------|
| Project Description | | | | Project Timelines | | | | |
| Replace 1565,1566 with 16' outfront mower - \$80,000. Unit 1565,1566- 2006 tractor with mower attachment have exceeded the life cycle. | | | | Q2 - Prepare specifications; Q3 - Award tender; Q4 - Take delivery of equipment | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| Replace 1565, 1566 | | | | | | | | |
| Project Forecast | | | | Project Detailed 2016 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 0 | 0 | 0 | Expense | | | | |
| 2015 | 0 | 0 | 0 | 01001 - 8805 | 3% Administration Cost | 2,400 | | |
| 2016 | 82,400 | 82,400 | 0 | 01001 - 8807 | Furniture & Equipment | 80,000 | | |
| 2017 | 0 | 0 | 0 | | | Total Expense: | 82,400 | |
| 2018 & Beyond | 0 | 0 | 0 | Revenue | | | | |
| | 82,400 | 82,400 | 0 | 60190 - 8844 | Vehicle Reserve | 82,400 | | |
| | | | | | | Total Revenue: | 82,400 | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2016 | Apr 1, 2016 | Tony Greco | Michael Shatil | | | | Dec 31, 2016 | |



Project Summary

| | | | |
|------------------------|---|-------------------------|------|
| Project Number: | FL-5392-16 | Approval Year: | 2016 |
| Project Title: | PKS-Replace 1444 with 3/4 ton crew cab pickup | Scenario Active: | Yes |
| Asset Type: | Equipment - Replacement | TCA: | Yes |
| Department: | Fleet Management | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | City-Wide | | |
| Project Type: | Equipment Replacement | | |

| | | | | | | | | |
|--|---------------|---------------|-----------------|---|------------------------|----------------|-----------------|------------|
| Project Description | | | | Project Timelines | | | | |
| Replace 1444 with 3/4 ton crew cab pickup - \$35,000. Unit 1444 2004 pickup with crew cab has exceeded the life cycle. | | | | Q2 - Prepare specifications; Q3 - Award tender; Q4 - Take delivery of equipment | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| Replace 1444 | | | | | | | | |
| Project Forecast | | | | Project Detailed 2016 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 0 | 0 | 0 | Expense | | | | |
| 2015 | 0 | 0 | 0 | 01001 - 8805 | 3% Administration Cost | 1,100 | | |
| 2016 | 36,100 | 36,100 | 0 | 01001 - 8807 | Furniture & Equipment | 35,000 | | |
| 2017 | 0 | 0 | 0 | | | Total Expense: | 36,100 | |
| 2018 & Beyond | 0 | 0 | 0 | Revenue | | | | |
| | 36,100 | 36,100 | 0 | 60190 - 8844 | Vehicle Reserve | 36,100 | | |
| | | | | | | Total Revenue: | 36,100 | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2016 | Apr 1, 2016 | Tony Greco | Michael Shatil | | | | Dec 31, 2016 | |



Project Summary

| | | | |
|------------------------|--|-------------------------|------|
| Project Number: | FL-5421-16 | Approval Year: | 2016 |
| Project Title: | PW-RDS-Replace 1344 with Regenerative street sweeper | Scenario Active: | Yes |
| Asset Type: | Equipment - Replacement | TCA: | Yes |
| Department: | Fleet Management | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | City-Wide | | |
| Project Type: | Equipment Replacement | | |

| | | | | | | | | |
|---|---------------|---------------|-----------------|---|------------------------|----------------|-----------------|------------|
| Project Description | | | | Project Timelines | | | | |
| Replace 1344 with Regenerative street sweeper - \$280,000. Unit 1344 2003 street sweeper has exceeded the life cycle. | | | | Q2 - Prepare specifications; Q3 - Award tender; Q4 - Take delivery of equipment | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| Replace 1344 | | | | | | | | |
| Project Forecast | | | | Project Detailed 2016 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 0 | 0 | 0 | Expense | | | | |
| 2015 | 0 | 0 | 0 | 01001 - 8805 | 3% Administration Cost | 8,400 | | |
| 2016 | 288,400 | 288,400 | 0 | 01001 - 8807 | Furniture & Equipment | 280,000 | | |
| 2017 | 0 | 0 | 0 | | | Total Expense: | 288,400 | |
| 2018 & Beyond | 0 | 0 | 0 | Revenue | | | | |
| | 288,400 | 288,400 | 0 | 60190 - 8844 | Vehicle Reserve | 288,400 | | |
| | | | | | | Total Revenue: | 288,400 | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2015 | Apr 1, 2016 | Tony Greco | Michael Shatil | | | | Dec 31, 2016 | |



Project Summary

| | | | |
|------------------------|---|-------------------------|------|
| Project Number: | FL-5468-16 | Approval Year: | 2016 |
| Project Title: | PW-WATER--Replace 1563 with 3/4 ton cargo van | Scenario Active: | Yes |
| Asset Type: | Equipment - Replacement | TCA: | Yes |
| Department: | Fleet Management | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | City-Wide | | |
| Project Type: | Equipment Replacement | | |

| | | | | | | | | |
|---|---------------|---------------|-----------------|---|------------------------|----------------|-----------------|------------|
| Project Description | | | | Project Timelines | | | | |
| Replace 1563 with 3/4 ton cargo van with shelving - \$35,000. Unit 1563 - 2006 cargo van with 145,263 km has exceeded the life cycle. | | | | Q2 - Prepare specifications; Q3 - Award tender; Q4 - Take delivery of equipment | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| Replace 1563 | | | | | | | | |
| Project Forecast | | | | Project Detailed 2016 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 0 | 0 | 0 | Expense | | | | |
| 2015 | 0 | 0 | 0 | 01001 - 8805 | 3% Administration Cost | 1,100 | | |
| 2016 | 36,100 | 36,100 | 0 | 01001 - 8807 | Furniture & Equipment | 35,000 | | |
| 2017 | 0 | 0 | 0 | | | Total Expense: | 36,100 | |
| 2018 & Beyond | 0 | 0 | 0 | Revenue | | | | |
| | 36,100 | 36,100 | 0 | 60190 - 8844 | Vehicle Reserve | 36,100 | | |
| | | | | | | Total Revenue: | 36,100 | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2014 | Apr 1, 2016 | Tony Greco | Michael Shatil | | | | Dec 31, 2016 | |



Project Summary

| | | | |
|------------------------|--|-------------------------|------|
| Project Number: | FL-5478-16 | Approval Year: | 2016 |
| Project Title: | PW-WASTEWATER-Replace 1731 with 3/4 ton 4x4 ext cab pickup with plow | Scenario Active: | Yes |
| Asset Type: | Equipment - Replacement | TCA: | Yes |
| Department: | Fleet Management | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | City-Wide | | |
| Project Type: | Equipment Replacement | | |

| | | | | | | | | |
|---|---------------|---------------|-----------------|---|------------------------|----------------|-----------------|------------|
| Project Description | | | | Project Timelines | | | | |
| Replace 1731 with 3/4 ton 4x4 ext cab pickup with plow - \$42,000. Unit 1731 2008 3/4 ton pickup with plow has exceeded the life cycle. | | | | Q2 - Prepare specifications; Q3 - Award tender; Q4 - Take delivery of equipment | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| Replace 1731 | | | | | | | | |
| Project Forecast | | | | Project Detailed 2016 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 0 | 0 | 0 | Expense | | | | |
| 2015 | 0 | 0 | 0 | 01001 - 8805 | 3% Administration Cost | 1,300 | | |
| 2016 | 43,300 | 43,300 | 0 | 01001 - 8807 | Furniture & Equipment | 42,000 | | |
| 2017 | 0 | 0 | 0 | | | Total Expense: | 43,300 | |
| 2018 & Beyond | 0 | 0 | 0 | Revenue | | | | |
| | 43,300 | 43,300 | 0 | 60190 - 8844 | Vehicle Reserve | 43,300 | | |
| | | | | | | Total Revenue: | 43,300 | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2016 | Apr 1, 2016 | Tony Greco | Michael Shatil | | | | Dec 31, 2016 | |



Project Summary

| | | | |
|------------------------|-----------------------------------|-------------------------|------|
| Project Number: | FL-5488-16 | Approval Year: | 2016 |
| Project Title: | BYLAW-Replace 1684 with smart car | Scenario Active: | Yes |
| Asset Type: | Equipment - Replacement | TCA: | Yes |
| Department: | Fleet Management | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | City-Wide | | |
| Project Type: | Equipment Replacement | | |

| | | | | | | | | |
|---|---------------|---------------|-----------------|---|------------------------|----------------|-----------------|------------|
| Project Description | | | | Project Timelines | | | | |
| Replace 1684 with smart car - \$25,000. Unit 1684-2006 smart car has exceeded the life cycle. | | | | Q2 - Prepare specifications; Q3 - Award tender; Q4 - Take delivery of equipment | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| Replace 1684 | | | | | | | | |
| Project Forecast | | | | Project Detailed 2016 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 0 | 0 | 0 | Expense | | | | |
| 2015 | 0 | 0 | 0 | 01001 - 8805 | 3% Administration Cost | 800 | | |
| 2016 | 25,800 | 25,800 | 0 | 01001 - 8807 | Furniture & Equipment | 25,000 | | |
| 2017 | 0 | 0 | 0 | | | Total Expense: | 25,800 | |
| 2018 & Beyond | 0 | 0 | 0 | Revenue | | | | |
| | 25,800 | 25,800 | 0 | 60190 - 8844 | Vehicle Reserve | 25,800 | | |
| | | | | | | Total Revenue: | 25,800 | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2016 | Apr 1, 2016 | Tony Greco | Michael Shatil | | | | Dec 31, 2016 | |



Project Summary

| | | | |
|------------------------|-----------------------------------|-------------------------|------|
| Project Number: | FL-5489-16 | Approval Year: | 2016 |
| Project Title: | BYLAW-Replace 1685 with smart car | Scenario Active: | Yes |
| Asset Type: | Equipment - Replacement | TCA: | Yes |
| Department: | Fleet Management | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | City-Wide | | |
| Project Type: | Equipment Replacement | | |

| | | | | | | | | |
|---|---------------|---------------|-----------------|---|------------------------|----------------|-----------------|------------|
| Project Description | | | | Project Timelines | | | | |
| Replace 1685 with smart car - \$25,000. Unit 1684-2006 smart car has exceeded the life cycle. | | | | Q2 - Prepare specifications; Q3 - Award tender; Q4 - Take delivery of equipment | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| Replace 1685 | | | | | | | | |
| Project Forecast | | | | Project Detailed 2016 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 0 | 0 | 0 | Expense | | | | |
| 2015 | 0 | 0 | 0 | 01001 - 8805 | 3% Administration Cost | 800 | | |
| 2016 | 25,800 | 25,800 | 0 | 01001 - 8807 | Furniture & Equipment | 25,000 | | |
| 2017 | 0 | 0 | 0 | | | Total Expense: | 25,800 | |
| 2018 & Beyond | 0 | 0 | 0 | Revenue | | | | |
| 25,800 | | 25,800 | 0 | 60190 - 8844 | Vehicle Reserve | 25,800 | | |
| | | | | | | Total Revenue: | 25,800 | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2016 | Apr 1, 2016 | Tony Greco | Michael Shatil | | | | Dec 31, 2016 | |



Project Summary

| | | | |
|------------------------|----------------------------------|-------------------------|------|
| Project Number: | FR-3508-13 | Approval Year: | 2016 |
| Project Title: | Breathing Apparatus Replacements | Scenario Active: | Yes |
| Asset Type: | Equipment - Replacement | TCA: | Yes |
| Department: | Fire and Rescue Services | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | City-Wide | | |
| Project Type: | Equipment Replacement | | |

| | | | | | | | |
|--|----------------------|----------------------|-------------------|--------------------------------|------------------------|-----------------------|------------------------|
| Project Description | | | | Project Timelines | | | |
| Replace / upgrade obsolete Self Contained Breathing Apparatus. Replacement of high pressure cylinders that have reached their serviceable life cycle (by Regulation). SCBA face piece replacement due to deterioration and exposure to products of combustion and/or chemical atmospheres. | | | | | | | |
| Scenario Description | | | | Other Dept Impact | | | |
| | | | | | | | |
| Project Forecast | | | | Project Detailed 2016 | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | |
| 2014 | 45,100 | 45,100 | 0 | Expense | | | |
| 2015 | 45,100 | 45,100 | 0 | 01001 - 8805 | 3% Administration Cost | 1,300 | |
| 2016 | 45,100 | 45,100 | 0 | 01001 - 8807 | Furniture & Equipment | 43,800 | |
| 2017 | 45,100 | 45,100 | 0 | | | Total Expense: | 45,100 |
| 2018 & Beyond | 0 | 0 | 0 | Revenue | | | |
| | 180,400 | 180,400 | 0 | 60070 - 8844 | Fire Equipment Reserve | 45,100 | |
| | | | | | | Total Revenue: | 45,100 |
| Related Projects | | | | Operating Budget Impact | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue |
| | | | | 2014 | 0.0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 |
| | | | | ARR: | | | |
| Year Identified | Start Date | Project Owner | | Project Sponsor | | | Completion Date |
| 2007 | Jan 1, 2013 | | | G.R. Senay | | | Dec 31, 2016 |



Project Summary

| | | | |
|------------------------|--------------------------|-------------------------|------|
| Project Number: | FR-3573-16 | Approval Year: | 2016 |
| Project Title: | Command Vehicle | Scenario Active: | Yes |
| Asset Type: | Equipment - New | TCA: | Yes |
| Department: | Fire and Rescue Services | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | City-Wide | | |
| Project Type: | Growth/Development | | |

| | | | | | | | | |
|---|---------------|---------------|------------|-------------------------|-------------------------------|----------------|---------------|-----------------|
| Project Description | | | | Project Timelines | | | | |
| District Chief Response Vehicle. The Master Fire Plan identifies 4 new District Chiefs, Fire Operations Division. Each District Chief is assigned to command one of four alternating shifts – as such one command vehicle is shared by each of the 4 District Chiefs. | | | | | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| 2013 DC Appendix D Item 3.5.4 | | | | | | | | |
| Project Forecast | | | | Project Detailed 2016 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 0 | 0 | 0 | Expense | | | | |
| 2015 | 0 | 0 | 0 | 01001 - 8805 | 3% Administration Cost | 1,750 | | |
| 2016 | 60,000 | 60,000 | 0 | 01001 - 8807 | Furniture & Equipment | 58,250 | | |
| 2017 | 0 | 0 | 0 | | | Total Expense: | 60,000 | |
| 2018 & Beyond | 0 | 0 | 0 | Revenue | | | | |
| | 60,000 | 60,000 | 0 | 41020 - 8820 | City Wide DC - Fire | 60,000 | | |
| | | | | | | Total Revenue: | 60,000 | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 593,685 | 0 | 593,685 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | 100-16-02 - 4 District Chiefs | | | |
| Year Identified | Start Date | Project Owner | | Project Sponsor | | | | Completion Date |
| 2012 | Apr 1, 2016 | | | Fire Chief G.R. Senay | | | | Dec 31, 2016 |



Project Summary

| | | | |
|------------------------|--------------------------|-------------------------|------|
| Project Number: | FR-3578-16 | Approval Year: | 2016 |
| Project Title: | Fire Prevention Vehicle | Scenario Active: | Yes |
| Asset Type: | Equipment - New | TCA: | Yes |
| Department: | Fire and Rescue Services | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | City-Wide | | |
| Project Type: | Growth/Development | | |

| | | | | | | | | |
|--|---------------|---------------|------------|-------------------------|---------------------------------------|----------------|---------------|-----------------|
| Project Description | | | | Project Timelines | | | | |
| Fire Inspector Response Vehicle. The Fire Master Plan identifies a need for a new Fire Prevention Inspector. This proposed vehicle is for the new inspector. | | | | | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| 2013 DC Appendix D Item 3.10.1 | | | | | | | | |
| Project Forecast | | | | Project Detailed 2016 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 0 | 0 | 0 | Expense | | | | |
| 2015 | 0 | 0 | 0 | 01001 - 8805 | 3% Administration Cost | 1,160 | | |
| 2016 | 40,000 | 40,000 | 0 | 01001 - 8807 | Furniture & Equipment | 38,840 | | |
| 2017 | 0 | 0 | 0 | | | Total Expense: | 40,000 | |
| 2018 & Beyond | 0 | 0 | 0 | Revenue | | | | |
| | 40,000 | 40,000 | 0 | 41020 - 8820 | City Wide DC - Fire | 40,000 | | |
| | | | | | | Total Revenue: | 40,000 | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 95,815 | 0 | 95,815 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | 100-16-03 - Fire Prevention Inspector | | | |
| Year Identified | Start Date | Project Owner | | Project Sponsor | | | | Completion Date |
| 2012 | Apr 1, 2016 | | | Fire Chief G.R. Senay | | | | Dec 31, 2016 |



Project Summary

| | | | |
|------------------------|--|-------------------------|------|
| Project Number: | FR-3582-16 | Approval Year: | 2016 |
| Project Title: | Reposition Stn 74 Kleinburg Build and Design | Scenario Active: | Yes |
| Asset Type: | Fire Buildings | TCA: | Yes |
| Department: | Fire and Rescue Services | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | Ward 1 | | |
| Project Type: | Growth/Development | | |

| | | | | | | | | |
|---|----------------------|----------------------|------------------------|---|------------------------|----------------------|------------------------|-------------------|
| Project Description | | | | Project Timelines | | | | |
| The new Fire Station 74 will be a LEED certified building consisting of two apparatus bays and ancillary offices and crew quarters. The building will be approximately 9,300 square feet. | | | | Acquire land in 2015 - Design and Build in 2016 | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| 2013 DC Appendix D 3.8.7/3 | | | | | | | | |
| Project Forecast | | | | Project Detailed 2016 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 0 | 0 | 0 | Expense | | | | |
| 2015 | 0 | 0 | 0 | 01001 - 8771 | Transfer to Reserve | 93,000 | | |
| 2016 | 4,913,000 | 4,913,000 | 0 | 01001 - 8801 | Contractors | 4,514,560 | | |
| 2017 | 0 | 0 | 0 | 01001 - 8805 | 3% Administration Cost | 140,390 | | |
| 2018 & Beyond | 0 | 0 | 0 | 01001 - 8807 | Furniture & Equipment | 165,050 | | |
| | 4,913,000 | 4,913,000 | 0 | | Total Expense: | 4,913,000 | | |
| | | | | Revenue | | | | |
| | | | | 41020 - 8820 | City Wide DC - Fire | 4,062,794 | | |
| | | | | 50000 - 8843 | Transfer from Taxation | 850,206 | | |
| | | | | | Total Revenue: | 4,913,000 | | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2016 | Jan 1, 2016 | | G.R. Senay | | | | Dec 31, 2017 | |



Project Summary

| | | | |
|------------------------|--------------------------|-------------------------|------|
| Project Number: | FR-3586-16 | Approval Year: | 2016 |
| Project Title: | Replace 7972 Pumper | Scenario Active: | Yes |
| Asset Type: | Equipment - Replacement | TCA: | Yes |
| Department: | Fire and Rescue Services | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | City-Wide | | |
| Project Type: | Equipment Replacement | | |

| | | | | | | | | |
|--|---------------|---------------|-----------------|---|------------------------|----------------|-----------------|------------|
| Project Description | | | | Project Timelines | | | | |
| This 2002 model has previously been refurbished once and will be past the serviceable standard life cycle. | | | | Issue RFP - 1st Quarter - Award Contract2nd Quarter - delivery 2nd quarter 2017 | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| | | | | | | | | |
| Project Forecast | | | | Project Detailed 2016 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 0 | 0 | 0 | Expense | | | | |
| 2015 | 0 | 0 | 0 | 01001 - 8805 | 3% Administration Cost | 20,400 | | |
| 2016 | 699,400 | 699,400 | 0 | 01001 - 8807 | Furniture & Equipment | 679,000 | | |
| 2017 | 0 | 0 | 0 | | | Total Expense: | 699,400 | |
| 2018 & Beyond | 0 | 0 | 0 | Revenue | | | | |
| | 699,400 | 699,400 | 0 | 60070 - 8844 | Fire Equipment Reserve | 699,400 | | |
| | | | | | | Total Revenue: | 699,400 | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2016 | Jan 1, 2016 | | G.R. Senay | | | | Jun 30, 2017 | |



Project Summary

| | | | |
|------------------------|-------------------------------|-------------------------|------|
| Project Number: | FR-3590-16 | Approval Year: | 2016 |
| Project Title: | Replace 7988 Training Vehicle | Scenario Active: | Yes |
| Asset Type: | Equipment - Replacement | TCA: | Yes |
| Department: | Fire and Rescue Services | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | City-Wide | | |
| Project Type: | Equipment Replacement | | |

| | | | | | | | | |
|---|---------------|---------------|-----------------|--|------------------------|----------------|-----------------|------------|
| Project Description | | | | Project Timelines | | | | |
| This 2008 model will be past the serviceable standard life cycle and will be due for replacement. | | | | Issue RFP - 1st Quarter - Award Contract 2nd Quarter - delivery 2nd quarter 2016 | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| | | | | | | | | |
| Project Forecast | | | | Project Detailed 2016 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 0 | 0 | 0 | Expense | | | | |
| 2015 | 0 | 0 | 0 | 01001 - 8805 | 3% Administration Cost | 1,300 | | |
| 2016 | 43,600 | 43,600 | 0 | 01001 - 8807 | Furniture & Equipment | 42,300 | | |
| 2017 | 0 | 0 | 0 | | | Total Expense: | 43,600 | |
| 2018 & Beyond | 0 | 0 | 0 | Revenue | | | | |
| | 43,600 | 43,600 | 0 | 60070 - 8844 | Fire Equipment Reserve | 43,600 | | |
| | | | | | | Total Revenue: | 43,600 | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2015 | Jan 1, 2016 | | G.R. Senay | | | | Jun 30, 2016 | |



Project Summary

| | | | |
|------------------------|--------------------------------------|-------------------------|------|
| Project Number: | FR-3592-16 | Approval Year: | 2016 |
| Project Title: | Smeal Aerial 17M(7983) Refurbishment | Scenario Active: | Yes |
| Asset Type: | Equipment - Replacement | TCA: | No |
| Department: | Fire and Rescue Services | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | City-Wide | | |
| Project Type: | Equipment Replacement | | |

| | | | | | | | | |
|---|---------------|---------------|------------|---|------------------------|----------------|-----------------|------------|
| Project Description | | | | Project Timelines | | | | |
| This 2006 Smeal Aerial will be due for a mid-life refurbishment which will extend its overall lifecycle. The NFPA Level 1 refurbishing includes drive train rebuilt, body, paint, stripping, power supply upgrade, electrical system replacement, fire pump rebuilt and certification, aerial repair and certification including hydraulic systems. | | | | Obtain Quote 1st Quarter - Award Contract 2nd Quarter - Have refurb completed and return to service 4th Quarter | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| | | | | | | | | |
| Project Forecast | | | | Project Detailed 2016 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 0 | 0 | 0 | Expense | | | | |
| 2015 | 0 | 0 | 0 | 01001 - 8805 | 3% Administration Cost | 5,500 | | |
| 2016 | 189,000 | 189,000 | 0 | 01001 - 8807 | Furniture & Equipment | 183,500 | | |
| 2017 | 0 | 0 | 0 | | | Total Expense: | 189,000 | |
| 2018 & Beyond | 0 | 0 | 0 | Revenue | | | | |
| | 189,000 | 189,000 | 0 | 60070 - 8844 | Fire Equipment Reserve | 189,000 | | |
| | | | | | | Total Revenue: | 189,000 | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | | Project Sponsor | | | Completion Date | |
| 2015 | Jan 1, 2016 | | | G.R. Senay | | | Dec 1, 2016 | |



Project Summary

| | | | |
|------------------------|--------------------------|-------------------------|------|
| Project Number: | FR-3593-16 | Approval Year: | 2016 |
| Project Title: | Replace HAZ MAT 7942 | Scenario Active: | Yes |
| Asset Type: | Equipment - Replacement | TCA: | Yes |
| Department: | Fire and Rescue Services | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | City-Wide | | |
| Project Type: | Equipment Replacement | | |

| | | | | | | | | |
|--|---------------|---------------|------------|--|------------------------|---------------|-----------------|------------|
| Project Description | | | | Project Timelines | | | | |
| This 1990 model has previously been refurbished once and will be past the serviceable standard life cycle. | | | | Issue RFP - 1st Quarter - Award Contract 2nd Quarter - delivery 2nd quarter 2018 | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| | | | | | | | | |
| Project Forecast | | | | Project Detailed 2016 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 0 | 0 | 0 | Expense | | | | |
| 2015 | 0 | 0 | 0 | 01001 - 8805 | 3% Administration Cost | 15,900 | | |
| 2016 | 545,000 | 545,000 | 0 | 01001 - 8807 | Furniture & Equipment | 529,100 | | |
| 2017 | 0 | 0 | 0 | Total Expense: | | | 545,000 | |
| 2018 & Beyond | 0 | 0 | 0 | Revenue | | | | |
| | 545,000 | 545,000 | 0 | 60070 - 8844 | Fire Equipment Reserve | 545,000 | | |
| | | | | Total Revenue: | | | 545,000 | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | | Project Sponsor | | | Completion Date | |
| 2015 | Jan 1, 2016 | | | G.R. Senay | | | Jun 30, 2018 | |



Project Summary

| | | | |
|------------------------|---|-------------------------|------|
| Project Number: | FR-3608-16 | Approval Year: | 2016 |
| Project Title: | Station 76 Equipment for Firefighter Purchase | Scenario Active: | Yes |
| Asset Type: | Equipment - New | TCA: | Yes |
| Department: | Fire and Rescue Services | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | Ward 4 | | |
| Project Type: | Growth/Equipment | | |

| | | | | | | | | |
|---|---------------|--------------------|--------------------------|---|------------------------|----------------|-----------------|------------|
| Project Description | | | | Project Timelines | | | | |
| Required Protective Clothing. Full firefighter turnout gear and SCBA (Self Contained Breathing Apparatus) for 20 firefighters | | | | DC- Appendix D - Item 3.5.4 Request Quote Q4 2015 - Delivery Q2 2016 | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| | | | | | | | | |
| Project Forecast | | | | Project Detailed 2016 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 0 | 0 | 0 | Expense | | | | |
| 2015 | 0 | 0 | 0 | 01001 - 8805 | 3% Administration Cost | 3,750 | | |
| 2016 | 125,000 | 125,000 | 0 | 01001 - 8807 | Furniture & Equipment | 121,250 | | |
| 2017 | 0 | 0 | 0 | | | Total Expense: | 125,000 | |
| 2018 & Beyond | 0 | 0 | 0 | Revenue | | | | |
| | 125,000 | 125,000 | 0 | 41020 - 8820 | City Wide DC - Fire | 125,000 | | |
| | | | | | | Total Revenue: | 125,000 | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 6,100 | 0 | 6,100 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2015 | Dec 1, 2015 | Deputy Gary Fraser | Fire Chief Larry Bentley | | | | May 1, 2016 | |



Project Summary

| | | | |
|------------------------|---------------------------------|-------------------------|------|
| Project Number: | FR-3610-16 | Approval Year: | 2016 |
| Project Title: | Replace Aerial 7968 - Smeal 32m | Scenario Active: | Yes |
| Asset Type: | Equipment - Replacement | TCA: | Yes |
| Department: | Fire and Rescue Services | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | Ward 5 | | |
| Project Type: | Equipment Replacement | | |

| | | | | | | | | |
|---|---------------|---------------|--------------------|---|------------------------|----------------|-----------------|------------|
| Project Description | | | | Project Timelines | | | | |
| Aerial response vehicle 7968 was refurbished once in 2012 as per NFPA Level I. It has now reached its projected serviceable life cycle and is in need of replacement. | | | | DC - Appendix D- Table 1 - Vehicles (Type Aerial) Request Quote Q1 2016 - Delivery Q1 2017 | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| DC - Appendix D- Table 1 - Vehicles (Type Aerial) | | | | | | | | |
| Project Forecast | | | | Project Detailed 2016 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 0 | 0 | 0 | Expense | | | | |
| 2015 | 0 | 0 | 0 | 01001 - 8805 | 3% Administration Cost | 24,000 | | |
| 2016 | 800,000 | 800,000 | 0 | 01001 - 8807 | Furniture & Equipment | 776,000 | | |
| 2017 | 0 | 0 | 0 | | | Total Expense: | 800,000 | |
| 2018 & Beyond | 0 | 0 | 0 | Revenue | | | | |
| | 800,000 | 800,000 | 0 | 60070 - 8844 | Fire Equipment Reserve | 800,000 | | |
| | | | | | | Total Revenue: | 800,000 | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 6,100 | 0 | 6,100 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2016 | Jan 31, 2016 | Deputy Fraser | Fire Chief Bentley | | | | Feb 1, 2017 | |



Project Summary

| | | | |
|------------------------|--------------------------|-------------------------|------|
| Project Number: | FR-3611-16 | Approval Year: | 2016 |
| Project Title: | Replace 7971 Pumper | Scenario Active: | Yes |
| Asset Type: | Equipment - Replacement | TCA: | Yes |
| Department: | Fire and Rescue Services | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | City-Wide | | |
| Project Type: | Equipment Replacement | | |

| | | | | | | | | |
|--|---------------|---------------|--------------------|---|------------------------|---------------|-----------------|------------|
| Project Description | | | | Project Timelines | | | | |
| This 2002 model has previously been refurbished once and will be past the serviceable standard life cycle. | | | | DC - Appendix D Vehicles (Type/Pumper Heavy Duty) Request Quote Q1 2016 - Delivery Q1 2017 | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| DC - Appendix D - Table 1 Vehicles (Type Pumper/Heavy Duty) | | | | | | | | |
| Project Forecast | | | | Project Detailed 2016 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 0 | 0 | 0 | Expense | | | | |
| 2015 | 0 | 0 | 0 | 01001 - 8805 | 3% Administration Cost | 18,750 | | |
| 2016 | 625,000 | 625,000 | 0 | 01001 - 8807 | Furniture & Equipment | 606,250 | | |
| 2017 | 0 | 0 | 0 | Total Expense: | | | 625,000 | |
| 2018 & Beyond | 0 | 0 | 0 | Revenue | | | | |
| 625,000 | | 625,000 | 0 | 60070 - 8844 | Fire Equipment Reserve | 625,000 | | |
| | | | | Total Revenue: | | | 625,000 | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 6,100 | 0 | 6,100 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2016 | Jan 31, 2016 | Deputy Fraser | Fire Chief Bentley | | | | Feb 1, 2017 | |



Project Summary

| | | | |
|------------------------|--|-------------------------|------|
| Project Number: | FR-3612-14 | Approval Year: | 2016 |
| Project Title: | Fitness Equipment and Furniture Replacement - All Stations/Divisions | Scenario Active: | Yes |
| Asset Type: | Equipment - Replacement | TCA: | Yes |
| Department: | Fire and Rescue Services | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | City-Wide | | |
| Project Type: | Equipment Replacement | | |

| | | | | | | | | |
|---|---------------|---------------|--------------------------|---|------------------------|----------------|-----------------|------------|
| Project Description | | | | Project Timelines | | | | |
| Fitness and furniture replacement in all stations/all divisions as necessary. | | | | Analyze exercise equipment/furniture Q1- 2014 - rollout replacements by Q3 2014 | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| DC - Appendix D - Table 1 - Other Station Equipment | | | | | | | | |
| Project Forecast | | | | Project Detailed 2016 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 30,000 | 30,000 | 0 | Expense | | | | |
| 2015 | 30,000 | 30,000 | 0 | 01001 - 8805 | 3% Administration Cost | 900 | | |
| 2016 | 30,000 | 30,000 | 0 | 01001 - 8807 | Furniture & Equipment | 29,100 | | |
| 2017 | 30,000 | 30,000 | 0 | | | Total Expense: | 30,000 | |
| 2018 & Beyond | 0 | 0 | 0 | Revenue | | | | |
| | 120,000 | 120,000 | 0 | 60070 - 8844 | Fire Equipment Reserve | 30,000 | | |
| | | | | | | Total Revenue: | 30,000 | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2014 | Jan 15, 2014 | Deputy Fraser | Fire Chief Larry Bentley | | | | Oct 30, 2014 | |



Project Summary

| | | | |
|------------------------|---------------------------------------|-------------------------|------|
| Project Number: | IT-2502-14 | Approval Year: | 2016 |
| Project Title: | Electronic Document Management System | Scenario Active: | Yes |
| Asset Type: | Department Applications | TCA: | No |
| Department: | Information & Technology Mgmt. | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | City-Wide | | |
| Project Type: | Technology | | |

| | | | | | | | | |
|---|---------------|------------------|-----------------|---|--|----------------|-----------------|------------|
| Project Description | | | | Project Timelines | | | | |
| In addition to reduced operating costs, the strategic benefits of EDMS deployment include increased business efficiency, cost effectiveness, risk avoidance, compliance with Provincial and Federal statutes, use of industry best practices, better customer service, and public accountability.Tactical benefits at the Business Unit and staff levels include a central repository for electronic documents, document sharing capabilities, faster search and retrieval results to meet business needs, easy file classification and retention, version control, audit trails, and public folders. | | | | | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| | | | | That the corporate wide Electronic Document Management System be used by all departments to manage all of the City's electronic records, including e-mail records, and to improve the efficiency of the records-based business processes through improved information management. | | | | |
| Project Forecast | | | | Project Detailed 2016 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 0 | 0 | 0 | Expense | | | | |
| 2015 | 655,000 | 655,000 | 0 | 01001 - 8805 | 3% Administration Cost | 10,800 | | |
| 2016 | 360,000 | 360,000 | 0 | 01001 - 8807 | Furniture & Equipment | 349,200 | | |
| 2017 | 300,000 | 300,000 | 0 | | | Total Expense: | 360,000 | |
| 2018 & Beyond | 476,200 | 476,200 | 0 | Revenue | | | | |
| | 1,791,200 | 1,791,200 | 0 | 50000 - 8843 | Transfer from Taxation | 360,000 | | |
| | | | | | | Total Revenue: | 360,000 | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 369,274 | 0 | 369,274 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | 050-15-06/ - 050-15-07 EDMS Business Analys & EDMS Technical SME | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2007 | Apr 2, 2014 | Dimitri Yampolsy | Joseph Pittari | | | | Dec 31, 2019 | |



Project Summary

| | | | |
|------------------------|---------------------------------------|-------------------------|------|
| Project Number: | IT-3016-13 | Approval Year: | 2016 |
| Project Title: | Personal Computer (PC) Assets Renewal | Scenario Active: | Yes |
| Asset Type: | Equipment - Replacement | TCA: | Yes |
| Department: | Information & Technology Mgmt. | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | City-Wide | | |
| Project Type: | Technology | | |

| | | | | | | | | |
|--|---------------|-------------------|-----------------|-------------------------|--|----------------|-----------------|------------|
| Project Description | | | | Project Timelines | | | | |
| Personal Computers and associated peripherals are used by all City departments to deliver municipal services. There are approximately 1,200 PC's deployed. A systematic PC replacement program over a 4-year period ensures efficient operation of the PC assets and enables user departments to maintain a consistent level of service. For the PC replacement program to be effective, the oldest 25% of PC assets need to be replaced every year. | | | | | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| | | | | | | | | |
| Project Forecast | | | | Project Detailed 2016 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 350,000 | 350,000 | 0 | Expense | | | | |
| 2015 | 350,000 | 350,000 | 0 | 01001 - 8805 | 3% Administration Cost | 10,500 | | |
| 2016 | 360,000 | 360,000 | 0 | 01001 - 8807 | Furniture & Equipment | 349,500 | | |
| 2017 | 360,000 | 360,000 | 0 | | | Total Expense: | 360,000 | |
| 2018 & Beyond | 0 | 0 | 0 | Revenue | | | | |
| | 1,420,000 | 1,420,000 | 0 | 60211 - 8844 | Information Technology Asset Replacement | 360,000 | | |
| | | | | | | Total Revenue: | 360,000 | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2012 | Jan 1, 2013 | Dimitri Yampolsky | Joseph Pittari | | | | Dec 31, 2016 | |



Project Summary

| | | | |
|------------------------|--|-------------------------|------|
| Project Number: | IT-3017-13 | Approval Year: | 2016 |
| Project Title: | Enterprise Telephone System Assets Renewal | Scenario Active: | Yes |
| Asset Type: | Equipment - Replacement | TCA: | Yes |
| Department: | Information & Technology Mgmt. | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | City-Wide | | |
| Project Type: | Technology | | |

| | | | | | | | | |
|--|---------------|-------------------|-----------------|-------------------------|--|----------------|-----------------|------------|
| Project Description | | | | Project Timelines | | | | |
| The corporate telephone system and associated peripherals are used by all City, VPL, VFRS departments and Call Centres in all locations to deliver services to citizens. A systematic replacement program over a 5-year period ensures efficient operation of the telephone system assets and enables user departments to maintain a consistent level of service. For the replacement program to be effective, the oldest 20% of telephone system assets need to be replaced every year. | | | | | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| | | | | | | | | |
| Project Forecast | | | | Project Detailed 2016 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 351,400 | 351,400 | 0 | Expense | | | | |
| 2015 | 390,900 | 390,900 | 0 | 01001 - 8805 | 3% Administration Cost | 11,400 | | |
| 2016 | 391,400 | 391,400 | 0 | 01001 - 8807 | Furniture & Equipment | 380,000 | | |
| 2017 | 391,400 | 391,400 | 0 | | | Total Expense: | 391,400 | |
| 2018 & Beyond | 0 | 0 | 0 | Revenue | | | | |
| | 1,525,100 | 1,525,100 | 0 | 60211 - 8844 | Information Technology Asset Replacement | 391,400 | | |
| | | | | | | Total Revenue: | 391,400 | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2012 | Jan 1, 2013 | Dimitri Yampolsky | Joseph Pittari | | | | Dec 31, 2016 | |



Project Summary

| | | | |
|------------------------|--|-------------------------|------|
| Project Number: | IT-3019-13 | Approval Year: | 2016 |
| Project Title: | Central Computing Infrastructure Renewal | Scenario Active: | Yes |
| Asset Type: | Equipment - Replacement | TCA: | Yes |
| Department: | Information & Technology Mgmt. | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | City-Wide | | |
| Project Type: | Technology | | |

| | | | | | | | | |
|---|---------------|-------------------|-----------------|-------------------------|--|----------------|-----------------|------------|
| Project Description | | | | Project Timelines | | | | |
| Central computing facilities such as the data centre, network, servers, internet, A/V equipment and security devices are essential components of the City's technology infrastructure for delivery of municipal services. To maintain the technology infrastructure in good operating condition and to ensure uninterrupted and consistent delivery of municipal services, the oldest 25% of the technology infrastructure needs to be replaced annually. | | | | | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| | | | | | | | | |
| Project Forecast | | | | Project Detailed 2016 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 349,300 | 349,300 | 0 | Expense | | | | |
| 2015 | 388,800 | 388,800 | 0 | 01001 - 8805 | 3% Administration Cost | 11,300 | | |
| 2016 | 389,300 | 389,300 | 0 | 01001 - 8807 | Furniture & Equipment | 378,000 | | |
| 2017 | 389,300 | 389,300 | 0 | | | Total Expense: | 389,300 | |
| 2018 & Beyond | 0 | 0 | 0 | Revenue | | | | |
| | 1,516,700 | 1,516,700 | 0 | 60211 - 8844 | Information Technology Asset Replacement | 389,300 | | |
| | | | | | | Total Revenue: | 389,300 | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2012 | Jan 1, 2013 | Dimitri Yampolsky | Joseph Pittari | | | | Dec 31, 2016 | |



Project Summary

| | | | |
|------------------------|--|-------------------------|------|
| Project Number: | IT-3020-14 | Approval Year: | 2016 |
| Project Title: | Continuous Improvement - City Website (Vaughan Online) | Scenario Active: | Yes |
| Asset Type: | Corporate Applications | TCA: | No |
| Department: | Information & Technology Mgmt. | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | City-Wide | | |
| Project Type: | Technology | | |

| | | | | | | | | |
|--|---------------|-------------------|-----------------|-------------------------|------------------------|----------------|-----------------|------------|
| Project Description | | | | Project Timelines | | | | |
| The City's website (Vaughan Online) serves as a foundation for delivery of eServices to citizens. Ongoing innovation and continuous improvement of departmental business processes will result in additional functional requirements for Vaughan Online. A sustained funding program for Vaughan Online on-going enhancements will ensure that departmental business improvement opportunities are realized. | | | | | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| | | | | | | | | |
| Project Forecast | | | | Project Detailed 2016 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 154,500 | 154,500 | 0 | Expense | | | | |
| 2015 | 154,500 | 154,500 | 0 | 01001 - 8805 | 3% Administration Cost | 4,500 | | |
| 2016 | 154,500 | 154,500 | 0 | 01001 - 8807 | Furniture & Equipment | 150,000 | | |
| 2017 | 154,500 | 154,500 | 0 | | | Total Expense: | 154,500 | |
| 2018 & Beyond | 0 | 0 | 0 | Revenue | | | | |
| | 618,000 | 618,000 | 0 | 50000 - 8843 | Transfer from Taxation | 154,500 | | |
| | | | | | | Total Revenue: | 154,500 | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2013 | Jan 1, 2014 | Dimitri Yampolsky | Joseph Pittari | | | | Dec 31, 2017 | |



Project Summary

| | | | |
|------------------------|----------------------------|-------------------------|------|
| Project Number: | LI-4504-13 | Approval Year: | 2016 |
| Project Title: | Library Technology Upgrade | Scenario Active: | Yes |
| Asset Type: | Technology Infrastructure | TCA: | Yes |
| Department: | Vaughan Libraries | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | City-Wide | | |
| Project Type: | Technology | | |

| | | | | | | | | |
|--|---------------|---------------|-------------------|-------------------------|------------------------|----------------|-----------------|------------|
| Project Description | | | | Project Timelines | | | | |
| Information services upgrade. Electronic information services, communications and user's personal technology are a growing and consistently changing facet of contemporary library services. To avoid huge sporadic requests for technology funding, we have developed and deployed a plan that requests a reasonable expenditure each year and retains the integrity of our system. | | | | | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| | | | | | | | | |
| Project Forecast | | | | Project Detailed 2016 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 140,000 | 140,000 | 0 | Expense | | | | |
| 2015 | 140,000 | 140,000 | 0 | 01001 - 8805 | 3% Administration Cost | 4,000 | | |
| 2016 | 140,000 | 140,000 | 0 | 01001 - 8807 | Furniture & Equipment | 136,000 | | |
| 2017 | 140,000 | 140,000 | 0 | | | Total Expense: | 140,000 | |
| 2018 & Beyond | 0 | 0 | 0 | Revenue | | | | |
| | 560,000 | 560,000 | 0 | 50000 - 8843 | Transfer from Taxation | 140,000 | | |
| | | | | | | Total Revenue: | 140,000 | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2009 | Apr 1, 2012 | | Sandy Vanderwerff | | | | Dec 31, 2016 | |



Project Summary

| | | | |
|------------------------|---------------------------------------|-------------------------|------|
| Project Number: | LI-4516-16 | Approval Year: | 2016 |
| Project Title: | Carrville Block 11- Resource Material | Scenario Active: | Yes |
| Asset Type: | Library Resources | TCA: | Yes |
| Department: | Vaughan Libraries | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | Ward 4 | | |
| Project Type: | Growth/Development | | |

| | | | | | | | | |
|--|---------------|---------------|-------------------|-------------------------|---|----------------|-----------------|------------|
| Project Description | | | | Project Timelines | | | | |
| Purchase library resources. Required to service growing population based on Growth Related Forecast.Acquisition program for resource materials of the Carrville Block 11 Library | | | | | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| 2013 DC Appendix C Item 2.3.5 | | | | | | | | |
| Project Forecast | | | | Project Detailed 2016 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 0 | 0 | 0 | Expense | | | | |
| 2015 | 0 | 0 | 0 | 01001 - 8805 | 3% Administration Cost | 11,250 | | |
| 2016 | 386,250 | 386,250 | 0 | 01001 - 8808 | Miscellaneous Costs | 375,000 | | |
| 2017 | 386,250 | 386,250 | 0 | | | Total Expense: | 386,250 | |
| 2018 & Beyond | 0 | 0 | 0 | Revenue | | | | |
| | 772,500 | 772,500 | 0 | 41040 - 8820 | City Wide DC - Library Buildings | 347,650 | | |
| | | | | 50000 - 8843 | Transfer from Taxation | 38,600 | | |
| | | | | | | Total Revenue: | 386,250 | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | 220-16-02/ - 03 B11 - Neighbourhood Library - Operations & Staffing | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2012 | Apr 1, 2016 | | Sandy Vanderwerff | | | | Dec 20, 2017 | |



Project Summary

| | | | |
|------------------------|---|-------------------------|------|
| Project Number: | LI-4522-16 | Approval Year: | 2016 |
| Project Title: | Carrville BL11 - Consulting Design/Construction | Scenario Active: | Yes |
| Asset Type: | Library Buildings | TCA: | Yes |
| Department: | Vaughan Libraries | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | Ward 4 | | |
| Project Type: | Growth/Development | | |

| | | | | | | | | |
|--|---------------|---------------|------------|-------------------------|---|---------------|-----------------|------------|
| Project Description | | | | Project Timelines | | | | |
| Construction and design of Carrville BL11 Library. Required to service growing population based on Growth Related Forecast | | | | | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| 2013 DC Appendix C Item 2.3.2/3 | | | | | | | | |
| Project Forecast | | | | Project Detailed 2016 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 0 | 0 | 0 | Expense | | | | |
| 2015 | 0 | 0 | 0 | 01001 - 8802 | Consultant | 343,300 | | |
| 2016 | 353,600 | 353,600 | 0 | 01001 - 8805 | 3% Administration Cost | 10,300 | | |
| 2017 | 3,182,800 | 3,182,800 | 0 | Total Expense: | | | 353,600 | |
| 2018 & Beyond | 0 | 0 | 0 | Revenue | | | | |
| | 3,536,400 | 3,536,400 | 0 | 41040 - 8820 | City Wide DC - Library Buildings | 318,300 | | |
| | | | | 50000 - 8843 | Transfer from Taxation | 35,300 | | |
| | | | | Total Revenue: | | | 353,600 | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 614,262 | 0 | 614,262 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | 220-16-02/ - 03 B11 - Neighbourhood Library - Operations & Staffing | | | |
| Year Identified | Start Date | Project Owner | | Project Sponsor | | | Completion Date | |
| 2014 | Apr 1, 2016 | | | Sandy Vanderwerff | | | Dec 31, 2017 | |



Project Summary

| | | | |
|------------------------|----------------------------|-------------------------|------|
| Project Number: | LI-4537-13 | Approval Year: | 2016 |
| Project Title: | Capital Resource Purchases | Scenario Active: | Yes |
| Asset Type: | Library Resources | TCA: | Yes |
| Department: | Vaughan Libraries | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | City-Wide | | |
| Project Type: | Infrastructure Replacement | | |

| | | | | | | | | |
|---|---------------|--------------------|------------------|---------------------------------------|---------------------------|----------------|-----------------|------------|
| Project Description | | | | Project Timelines | | | | |
| Purchase of library materials such as books, DVD's, CD's, etc. which have an estimated usefule life greater than one year, and the associated processing costs necessary to make these resources shelf ready. Increases to the annual contribution reserve relate to inflation and the addition of new libraries. | | | | Annually based on the applicable year | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| | | | | | | | | |
| Project Forecast | | | | Project Detailed 2016 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 1,495,900 | 1,495,900 | 0 | Expense | | | | |
| 2015 | 1,777,500 | 1,777,500 | 0 | 01001 - 8805 | 3% Administration Cost | 55,660 | | |
| 2016 | 1,910,960 | 1,910,960 | 0 | 01001 - 8808 | Miscellaneous Costs | 1,855,300 | | |
| 2017 | 1,949,170 | 1,949,170 | 0 | | | Total Expense: | 1,910,960 | |
| 2018 & Beyond | 0 | 0 | 0 | Revenue | | | | |
| | 7,133,530 | 7,133,530 | 0 | 60212 - 8844 | Library Materials Reserve | 1,910,960 | | |
| | | | | | | Total Revenue: | 1,910,960 | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2013 | Jan 1, 2013 | Sandy Vander Werff | Margie Singleton | | | | Dec 31, 2016 | |



Project Summary

| | | | |
|------------------------|--|-------------------------|------|
| Project Number: | LI-4539-14 | Approval Year: | 2016 |
| Project Title: | Vellore Village South BL 39 - Consulting/Design/Construction | Scenario Active: | Yes |
| Asset Type: | Library Buildings | TCA: | Yes |
| Department: | Vaughan Libraries | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | Ward 3 | | |
| Project Type: | Growth/Development | | |

| | | | | | | | | |
|---|----------------------|----------------------|------------------------|--------------------------------|---|----------------------|------------------------|-------------------|
| Project Description | | | | Project Timelines | | | | |
| Design and Construction of the Vellore Village Community Library in block 39 in the planned Community Centre. Construction is not scheduled to begin until 2015 | | | | | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| 2013 DC Appendix C Item 2.4 | | | | | | | | |
| Project Forecast | | | | Project Detailed 2016 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 327,300 | 327,300 | 0 | Expense | | | | |
| 2015 | 0 | 0 | 0 | 01001 - 8771 | Transfer to Reserve | 57,170 | | |
| 2016 | 3,001,300 | 3,001,300 | 0 | 01001 - 8801 | Contractors | 2,598,530 | | |
| 2017 | 0 | 0 | 0 | 01001 - 8805 | 3% Administration Cost | 85,750 | | |
| 2018 & Beyond | 0 | 0 | 0 | 01001 - 8812 | Contingency | 259,850 | | |
| | 3,328,600 | 3,328,600 | 0 | | Total Expense: | 3,001,300 | | |
| | | | | Revenue | | | | |
| | | | | 41040 - 8820 | City Wide DC - Library Buildings | 2,649,717 | | |
| | | | | 50000 - 8843 | Transfer from Taxation | 351,583 | | |
| | | | | | Total Revenue: | 3,001,300 | | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 560,701 | 0 | 560,701 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | 220-16-01 - Vellore Village South Library | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2013 | Jan 1, 2014 | | Sandy Vander Werff | | | | Jan 1, 2017 | |



Project Summary

| | | | |
|------------------------|---|-------------------------|------|
| Project Number: | LI-4540-15 | Approval Year: | 2016 |
| Project Title: | Vellore Village South BL39 - Resource Materials | Scenario Active: | Yes |
| Asset Type: | Library Resources | TCA: | Yes |
| Department: | Vaughan Libraries | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | Ward 3 | | |
| Project Type: | Growth/Development | | |

| | | | | | | | | |
|--|---------------|---------------|--------------------|-------------------------|---|----------------|-----------------|------------|
| Project Description | | | | Project Timelines | | | | |
| Purchase library resources . Required to service growing population based on Growth Related Forecast and establish opening day collections | | | | | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| 2013 DC Item 2.4 | | | | | | | | |
| Project Forecast | | | | Project Detailed 2016 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 0 | 0 | 0 | Expense | | | | |
| 2015 | 386,250 | 386,250 | 0 | 01001 - 8805 | 3% Administration Cost | 11,250 | | |
| 2016 | 386,250 | 386,250 | 0 | 01001 - 8808 | Miscellaneous Costs | 375,000 | | |
| 2017 | 0 | 0 | 0 | | | Total Expense: | 386,250 | |
| 2018 & Beyond | 0 | 0 | 0 | Revenue | | | | |
| | 772,500 | 772,500 | 0 | 41040 - 8820 | City Wide DC - Library Buildings | 347,625 | | |
| | | | | 50000 - 8843 | Transfer from Taxation | 38,625 | | |
| | | | | | | Total Revenue: | 386,250 | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | 220-16-01 - Vellore Village South Library | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2013 | Jan 1, 2015 | | Sandy Vander Werff | | | | Dec 31, 2017 | |



Project Summary

| | | | |
|------------------------|---|-------------------------|------|
| Project Number: | LI-4541-16 | Approval Year: | 2016 |
| Project Title: | Vellore Village South BL 36 - Furniture and Equipment | Scenario Active: | Yes |
| Asset Type: | Equipment - New | TCA: | Yes |
| Department: | Vaughan Libraries | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | Ward 3 | | |
| Project Type: | Growth/Equipment | | |

| | | | | | | | | |
|---|---------------|---------------|--------------------|-------------------------|---|----------------|-----------------|------------|
| Project Description | | | | Project Timelines | | | | |
| Purchase of furniture and equipment necessary for opening of the Vellore Villiage library. Required to service growing population based on Growth Related Forecast. Furniture and equipment necessary to complete new library including items such as desks, chairs, tables, etc. | | | | | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| 2013 DC Appendix C Item 2.4 | | | | | | | | |
| Project Forecast | | | | Project Detailed 2016 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 0 | 0 | 0 | Expense | | | | |
| 2015 | 0 | 0 | 0 | 01001 - 8805 | 3% Administration Cost | 7,600 | | |
| 2016 | 262,500 | 262,500 | 0 | 01001 - 8807 | Furniture & Equipment | 254,900 | | |
| 2017 | 0 | 0 | 0 | | | Total Expense: | 262,500 | |
| 2018 & Beyond | 0 | 0 | 0 | Revenue | | | | |
| | 262,500 | 262,500 | 0 | 41040 - 8820 | City Wide DC - Library Buildings | 236,300 | | |
| | | | | 50000 - 8843 | Transfer from Taxation | 26,200 | | |
| | | | | | | Total Revenue: | 262,500 | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | 220-16-01 - Vellore Village South Library | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2013 | Jan 1, 2016 | | Sandy Vander Werff | | | | Dec 31, 2017 | |



Project Summary

| | | | |
|------------------------|--|-------------------------|------|
| Project Number: | LI-4542-16 | Approval Year: | 2016 |
| Project Title: | Vellore Village South BL39 - Communications and Hardware | Scenario Active: | Yes |
| Asset Type: | Equipment - New | TCA: | Yes |
| Department: | Vaughan Libraries | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | Ward 3 | | |
| Project Type: | Growth/Development | | |

| | | | | | | | | |
|---|---------------|---------------|--------------------|-------------------------|---|----------------|-----------------|------------|
| Project Description | | | | Project Timelines | | | | |
| Purchase of all communication equipment, public computers/printers. | | | | | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| 2013 DC Appendix C Item 2.4 | | | | | | | | |
| Project Forecast | | | | Project Detailed 2016 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 0 | 0 | 0 | Expense | | | | |
| 2015 | 0 | 0 | 0 | 01001 - 8805 | 3% Administration Cost | 4,600 | | |
| 2016 | 157,500 | 157,500 | 0 | 01001 - 8807 | Furniture & Equipment | 152,900 | | |
| 2017 | 0 | 0 | 0 | | | Total Expense: | 157,500 | |
| 2018 & Beyond | 0 | 0 | 0 | Revenue | | | | |
| | 157,500 | 157,500 | 0 | 41040 - 8820 | City Wide DC - Library Buildings | 141,800 | | |
| | | | | 50000 - 8843 | Transfer from Taxation | 15,700 | | |
| | | | | | | Total Revenue: | 157,500 | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | 220-16-01 - Vellore Village South Library | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2013 | Jan 1, 2016 | | Sandy Vander Werff | | | | Dec 31, 2017 | |



Project Summary

| | | | |
|------------------------|---|-------------------------|------|
| Project Number: | PK-6323-16 | Approval Year: | 2016 |
| Project Title: | Marita Payne Park - Basketball Court Reconstruction | Scenario Active: | Yes |
| Asset Type: | Parks Facilities | TCA: | Yes |
| Department: | Parks Development | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | Ward 5 | | |
| Project Type: | Infrastructure Replacement | | |

| | | | | | | | | |
|---|---------------|-------------------------------|-----------------|--|------------------------|----------------|-----------------|------------|
| Project Description | | | | Project Timelines | | | | |
| Reconstruction of an existing basketball court and associated works to ensure continued service levels. | | | | 6 months Planning 6 months Tendering and Construction | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| | | | | Parks and Forestry Operations | | | | |
| Project Forecast | | | | Project Detailed 2016 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 0 | 0 | 0 | Expense | | | | |
| 2015 | 0 | 0 | 0 | 01001 - 8801 | Contractors | 58,100 | | |
| 2016 | 72,965 | 72,965 | 0 | 01001 - 8802 | Consultant | 3,500 | | |
| 2017 | 0 | 0 | 0 | 01001 - 8805 | 3% Administration Cost | 2,125 | | |
| 2018 & Beyond | 0 | 0 | 0 | 01001 - 8812 | Contingency | 9,240 | | |
| | 72,965 | 72,965 | 0 | | | Total Expense: | 72,965 | |
| | | | | Revenue | | | | |
| | | | | 60188 - 8844 | Parks Infra. Reserve | 72,965 | | |
| | | | | | | Total Revenue: | 72,965 | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2011 | May 1, 2016 | Martin Tavares/Melanie Morris | Jamie Bronsema | | | | Jun 30, 2017 | |



Project Summary

| | | | |
|------------------------|---|-------------------------|------|
| Project Number: | PK-6345-16 | Approval Year: | 2016 |
| Project Title: | Conley South Park - Tennis Court Reconstruction | Scenario Active: | Yes |
| Asset Type: | Parks Facilities | TCA: | Yes |
| Department: | Parks Development | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | Ward 5 | | |
| Project Type: | Infrastructure Replacement | | |

| | | | | | | | | |
|---|---------------|--------------------------------|-----------------|--|------------------------|---------------|-----------------|------------|
| Project Description | | | | Project Timelines | | | | |
| Reconstruction of existing triple court to ensure service standards are maintained. | | | | Year 1 Planning Year 2 Tendering and Construction | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| | | | | Parks and Forestry Operations | | | | |
| Project Forecast | | | | Project Detailed 2016 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 0 | 0 | 0 | Expense | | | | |
| 2015 | 0 | 0 | 0 | 01001 - 8801 | Contractors | 227,335 | | |
| 2016 | 280,531 | 280,531 | 0 | 01001 - 8802 | Consultant | 9,500 | | |
| 2017 | 0 | 0 | 0 | 01001 - 8805 | 3% Administration Cost | 8,171 | | |
| 2018 & Beyond | 0 | 0 | 0 | 01001 - 8812 | Contingency | 35,525 | | |
| | 280,531 | 280,531 | 0 | | Total Expense: | 280,531 | | |
| | | | | Revenue | | | | |
| | | | | 60188 - 8844 | Parks Infra. Reserve | 280,531 | | |
| | | | | | Total Revenue: | 280,531 | | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2011 | Mar 1, 2016 | Martin Tavares/ Melanie Morris | Jamie Bronsema | | | | Jun 30, 2019 | |



Project Summary

| | | | |
|------------------------|--|-------------------------|------|
| Project Number: | PK-6346-16 | Approval Year: | 2016 |
| Project Title: | Maple Valley Plan - North Maple Regional Park Phase I(B) | Scenario Active: | Yes |
| Asset Type: | Parkland Development | TCA: | Yes |
| Department: | Parks Development | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | Ward 1 | | |
| Project Type: | Growth/Development | | |

| | | | | | | | | |
|---|--|-------------------------------|------------------------|--|--|-----------------------|------------------------|-------------------|
| Project Description | | | | Project Timelines | | | | |
| Construction for North Maple Regional Park. Phase I (B) construction of rough grade & service entire site and construct an access road. Pending outcome of the Park Planning RFP. | | | | Identified in the 2008 Development Charges Background Study for design and construction in 2011. This capital request 1 (B) represents partial funding for Phase I. An additional capital request (PK-6305-15) for phase 1 (A) has been made and required to tender Phase I. Both capital requests require approval before Phase I can be tendered. Estimated Phase I construction costs are \$13 million. Based on initial plans subject to change. | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| As identified and approved in 2013 DC Study appendix F Table 2. | | | | Parks and Forestry Operations and Buildings and Facilities | | | | |
| Project Forecast | | | | Project Detailed 2016 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 0 | 0 | 0 | Expense | | | | |
| 2015 | 0 | 0 | 0 | 01001 - 8801 | Contractors | 5,454,540 | | |
| 2016 | 6,179,994 | 6,179,994 | 0 | 01001 - 8805 | 3% Administration Cost | 180,000 | | |
| 2017 | 0 | 0 | 0 | 01001 - 8812 | Contingency | 545,454 | | |
| 2018 & Beyond | 0 | 0 | 0 | | | Total Expense: | 6,179,994 | |
| | 6,179,994 | 6,179,994 | 0 | Revenue | | | | |
| | | | | 41080 - 8820 | City Wide DC - Park Dev. | 5,561,995 | | |
| | | | | 50000 - 8843 | Transfer from Taxation | 617,999 | | |
| | | | | | | Total Revenue: | 6,179,994 | |
| Related Projects | | | | Operating Budget Impact | | | | |
| Which Precede | Project Description | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| PK-6305-15 | Maple Valley Plan - North Maple Regional Park Phase I (A) Construction | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 313,309 | 0 | 313,309 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| Which Follow | Project Description | | | | | | | |
| PK-6458-17 | Maple Valley Plan - North Maple Regional Park Phase 2 Construction | | | | | | | |
| | | | | ARR: | 205-16-03 - Avondale Park(North Maple)-Development/Park Attendants | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2011 | Apr 1, 2016 | Martin Tavares/Melanie Morris | Jamie Bronsema | | | | Nov 28, 2020 | |



Project Summary

| | | | |
|------------------------|-------------------------------------|-------------------------|------|
| Project Number: | PK-6380-16 | Approval Year: | 2016 |
| Project Title: | 9v9 and 11v11 Soccer Field Upgrades | Scenario Active: | Yes |
| Asset Type: | Parks Facilities | TCA: | Yes |
| Department: | Parks Development | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | City-Wide | | |
| Project Type: | Infrastructure Replacement | | |

| | | | | | | | | |
|---|---------------|---------------------------------|-----------------|---|------------------------|----------------|-----------------|------------|
| Project Description | | | | Project Timelines | | | | |
| York Region Soccer Association and user group demand for new field sizes to accommodate intermediate age groups. Various fields to be improved to provide additional fields across the City. Locations to potentially include McClure Meadows, Mast Park and Lakehurst Park among others. | | | | Upgrades are expected to take up to one year. | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| | | | | Parks and Forestry Operations | | | | |
| Project Forecast | | | | Project Detailed 2016 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 0 | 0 | 0 | Expense | | | | |
| 2015 | 0 | 0 | 0 | 01001 - 8801 | Contractors | 115,250 | | |
| 2016 | 136,514 | 136,514 | 0 | 01001 - 8805 | 3% Administration Cost | 3,976 | | |
| 2017 | 0 | 0 | 0 | 01001 - 8812 | Contingency | 17,288 | | |
| 2018 & Beyond | 0 | 0 | 0 | | | Total Expense: | 136,514 | |
| | 136,514 | 136,514 | 0 | Revenue | | | | |
| | | | | 60188 - 8844 | Parks Infra. Reserve | 136,514 | | |
| | | | | | | Total Revenue: | 136,514 | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2013 | Apr 1, 2016 | Martin Tavares / Melanie Morris | Jamie Bronsema | | | | Jun 30, 2017 | |



Project Summary

| | | | |
|------------------------|--|-------------------------|------|
| Project Number: | PK-6384-13 | Approval Year: | 2016 |
| Project Title: | Uplands Golf and Ski Centre - Hiking Trail/Pathways Improvements | Scenario Active: | Yes |
| Asset Type: | Uplands Ski & Golf Facilities | TCA: | Yes |
| Department: | Parks Development | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | Ward 5 | | |
| Project Type: | Infrastructure Replacement | | |

| | | | | | | | | |
|--|---------------|--------------------------------|-----------------|----------------------------|-----------------|----------------|-----------------|------------|
| Project Description | | | | Project Timelines | | | | |
| Remove existing asphalt and granular pathway and supply and install new and replacement asphalt paths throughout Uplands Golf and Ski Centre. Work program to be completed in multiple phases. | | | | 1 year per phase estimated | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| | | | | | | | | |
| Project Forecast | | | | Project Detailed 2016 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 91,650 | 91,650 | 0 | Expense | | | | |
| 2015 | 91,650 | 91,650 | 0 | 01001 - 8801 | Contractors | 72,941 | | |
| 2016 | 91,650 | 91,650 | 0 | 01001 - 8802 | Consultant | 3,434 | | |
| 2017 | 91,650 | 91,650 | 0 | 01001 - 8812 | Contingency | 15,275 | | |
| 2018 & Beyond | 0 | 0 | 0 | | | Total Expense: | 91,650 | |
| | 366,600 | 366,600 | 0 | Revenue | | | | |
| | | | | 61025 - 8844 | Gas Tax Reserve | 91,650 | | |
| | | | | | | Total Revenue: | 91,650 | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2013 | Apr 1, 2013 | Martin Tavares/ Melanie Morris | Jamie Bronsema | | | | Apr 1, 2018 | |



Project Summary

| | | | |
|------------------------|--|-------------------------|------|
| Project Number: | PK-6406-16 | Approval Year: | 2016 |
| Project Title: | Pedestrian and Bicycle Master Plan (off road system) Design and Construction | Scenario Active: | Yes |
| Asset Type: | Open Space | TCA: | Yes |
| Department: | Parks Development | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | City-Wide | | |
| Project Type: | Growth/Development | | |

| | | | | | | | | |
|---|---------------|-------------------------------|-----------------|--|-----------------|----------------|-----------------|------------|
| Project Description | | | | Project Timelines | | | | |
| Ongoing development of the Don and Humber River Open Space Trail System in accordance with Council approved Pedestrian and Bicycle Master Plan and the Active Together Master Plan. | | | | Works are to be completed within two years of award of tender. | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| | | | | | | | | |
| Project Forecast | | | | Project Detailed 2016 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 0 | 0 | 0 | Expense | | | | |
| 2015 | 0 | 0 | 0 | 01001 - 8801 | Contractors | 456,000 | | |
| 2016 | 593,400 | 593,400 | 0 | 01001 - 8802 | Consultant | 60,000 | | |
| 2017 | 0 | 0 | 0 | 01001 - 8812 | Contingency | 77,400 | | |
| 2018 & Beyond | 0 | 0 | 0 | | | Total Expense: | 593,400 | |
| | 593,400 | 593,400 | 0 | Revenue | | | | |
| | | | | 61025 - 8844 | Gas Tax Reserve | 593,400 | | |
| | | | | | | Total Revenue: | 593,400 | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2015 | Apr 1, 2016 | Martin Tavares/Melanie Morris | Jamie Bronsema | | | | Apr 1, 2019 | |



Project Summary

| | | | |
|------------------------|--|-------------------------|------|
| Project Number: | PK-6409-16 | Approval Year: | 2016 |
| Project Title: | Glen Shields Park - Activity Centre Improvements | Scenario Active: | Yes |
| Asset Type: | Parks Facilities | TCA: | Yes |
| Department: | Parks Development | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | Ward 5 | | |
| Project Type: | Infrastructure Replacement | | |

| | | | | | | | | |
|--|---------------|-------------------------------|-----------------|---|------------------------|---------------|-----------------|------------|
| Project Description | | | | Project Timelines | | | | |
| Existing deteriorating hardscape and decommissioned outdoor rink and wading pool, need to be removed and replaced with new hardscape, seating area and improvements to existing basketball court. Adjacent to recently rebuild building. | | | | Year 1 Planning and Design Year 2 Tendering and Construction | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| | | | | Parks and Forestry Operations | | | | |
| Project Forecast | | | | Project Detailed 2016 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 0 | 0 | 0 | Expense | | | | |
| 2015 | 0 | 0 | 0 | 01001 - 8801 | Contractors | 195,500 | | |
| 2016 | 243,415 | 243,415 | 0 | 01001 - 8802 | Consultant | 10,000 | | |
| 2017 | 0 | 0 | 0 | 01001 - 8805 | 3% Administration Cost | 7,090 | | |
| 2018 & Beyond | 0 | 0 | 0 | 01001 - 8812 | Contingency | 30,825 | | |
| | 243,415 | 243,415 | 0 | | Total Expense: | 243,415 | | |
| | | | | Revenue | | | | |
| | | | | 60188 - 8844 | Parks Infra. Reserve | 243,415 | | |
| | | | | | Total Revenue: | 243,415 | | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2014 | Apr 2, 2016 | Martin Tavares/Melanie Morris | Jamie Bronsema | | | | Dec 1, 2017 | |



Project Summary

| | | | |
|------------------------|--|-------------------------|------|
| Project Number: | PK-6418-16 | Approval Year: | 2016 |
| Project Title: | Vaughan Mills Park - Playground Replacement & Safety Surfacing | Scenario Active: | Yes |
| Asset Type: | Parks Facilities | TCA: | Yes |
| Department: | Parks Development | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | Ward 2 | | |
| Project Type: | Infrastructure Replacement | | |

| | | | | | | | | |
|--|---------------|--------------------------------|-----------------|--|------------------------|----------------|-----------------|------------|
| Project Description | | | | Project Timelines | | | | |
| Replace deteriorating play equipment and associated safety surfacing to meet current Canadian Safety Association (CAN/CSA-Z614-07 R2012) guidelines. Including associated works. | | | | 6 months Planning 6 months Tendering and Construction | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| | | | | Parks and Forestry Operations | | | | |
| Project Forecast | | | | Project Detailed 2016 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 0 | 0 | 0 | Expense | | | | |
| 2015 | 0 | 0 | 0 | 01001 - 8801 | Contractors | 169,600 | | |
| 2016 | 201,602 | 201,602 | 0 | 01001 - 8802 | Consultant | 600 | | |
| 2017 | 0 | 0 | 0 | 01001 - 8805 | 3% Administration Cost | 5,872 | | |
| 2018 & Beyond | 0 | 0 | 0 | 01001 - 8812 | Contingency | 25,530 | | |
| | 201,602 | 201,602 | 0 | | | Total Expense: | 201,602 | |
| | | | | Revenue | | | | |
| | | | | 60188 - 8844 | Parks Infra. Reserve | 201,602 | | |
| | | | | | | Total Revenue: | 201,602 | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2016 | Apr 1, 2016 | Martin Tavares/ Melanie Morris | Jamie Bronsema | | | | Jun 1, 2017 | |



Project Summary

| | | | |
|------------------------|---|-------------------------|------|
| Project Number: | PK-6419-16 | Approval Year: | 2016 |
| Project Title: | Almont Park - Playground Replacement & Safety Surfacing | Scenario Active: | Yes |
| Asset Type: | Parks Facilities | TCA: | Yes |
| Department: | Parks Development | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | Ward 2 | | |
| Project Type: | Infrastructure Replacement | | |

| | | | | | | | | |
|---|---------------|--------------------------------|-----------------|--|------------------------|----------------|-----------------|------------|
| Project Description | | | | Project Timelines | | | | |
| Replace deteriorating play equipment and associated safety surfacing to meet current Canadian Safety Association (CAN/CSA-Z614-07 R2012) guidelines. Includes associated works. | | | | 6 months Planning 6 months Tendering and Construction | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| | | | | Parks and Forestry Operations | | | | |
| Project Forecast | | | | Project Detailed 2016 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 0 | 0 | 0 | Expense | | | | |
| 2015 | 0 | 0 | 0 | 01001 - 8801 | Contractors | 96,450 | | |
| 2016 | 118,984 | 118,984 | 0 | 01001 - 8802 | Consultant | 4,000 | | |
| 2017 | 0 | 0 | 0 | 01001 - 8805 | 3% Administration Cost | 3,466 | | |
| 2018 & Beyond | 0 | 0 | 0 | 01001 - 8812 | Contingency | 15,068 | | |
| | 118,984 | 118,984 | 0 | | | Total Expense: | 118,984 | |
| | | | | Revenue | | | | |
| | | | | 60188 - 8844 | Parks Infra. Reserve | 118,984 | | |
| | | | | | | Total Revenue: | 118,984 | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2016 | Apr 1, 2016 | Martin Tavares/ Melanie Morris | Jamie Bronsema | | | | Jun 30, 2017 | |



Project Summary

| | | | |
|------------------------|--|-------------------------|------|
| Project Number: | PK-6420-16 | Approval Year: | 2016 |
| Project Title: | Fossil Hill Park - Playground Replacement & Safety Surfacing | Scenario Active: | Yes |
| Asset Type: | Parks Facilities | TCA: | Yes |
| Department: | Parks Development | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | Ward 3 | | |
| Project Type: | Infrastructure Replacement | | |

| | | | | | | | | |
|--|---------------|--------------------------------|-----------------|--|------------------------|---------------|-----------------|------------|
| Project Description | | | | Project Timelines | | | | |
| Replace deteriorating play equipment and associated safety surfacing to meet current Canadian Safety Association (CAN/CSA-Z614-07 R2012) guidelines. Including associated works. | | | | 6 months Planning 6 months Tendering and Construction | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| | | | | Parks and Forestry Operations | | | | |
| Project Forecast | | | | Project Detailed 2016 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 0 | 0 | 0 | Expense | | | | |
| 2015 | 0 | 0 | 0 | 01001 - 8801 | Contractors | 102,940 | | |
| 2016 | 122,643 | 122,643 | 0 | 01001 - 8802 | Consultant | 600 | | |
| 2017 | 0 | 0 | 0 | 01001 - 8805 | 3% Administration Cost | 3,572 | | |
| 2018 & Beyond | 0 | 0 | 0 | 01001 - 8812 | Contingency | 15,531 | | |
| | 122,643 | 122,643 | 0 | | Total Expense: | 122,643 | | |
| | | | | Revenue | | | | |
| | | | | 60188 - 8844 | Parks Infra. Reserve | 122,643 | | |
| | | | | | Total Revenue: | 122,643 | | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2016 | Apr 1, 2016 | Martin Tavares/ Melanie Morris | Jamie Bronsema | | | | Jun 30, 2017 | |



Project Summary

| | | | |
|------------------------|--|-------------------------|------|
| Project Number: | PK-6437-16 | Approval Year: | 2016 |
| Project Title: | Giovanni Caboto Park - Tennis Court Reconstruction | Scenario Active: | Yes |
| Asset Type: | Parks Facilities | TCA: | Yes |
| Department: | Parks Development | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | Ward 3 | | |
| Project Type: | Infrastructure Replacement | | |

| | | | | | | | | |
|---|---------------|--------------------------------|-----------------|--|------------------------|----------------|-----------------|------------|
| Project Description | | | | Project Timelines | | | | |
| Reconstruction of existing triple court to ensure service standards are maintained. | | | | 8 months Planning 8 months Tendering and Construction | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| | | | | Parks and Forestry Operations | | | | |
| Project Forecast | | | | Project Detailed 2016 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 0 | 0 | 0 | Expense | | | | |
| 2015 | 0 | 0 | 0 | 01001 - 8801 | Contractors | 177,000 | | |
| 2016 | 224,463 | 224,463 | 0 | 01001 - 8802 | Consultant | 12,500 | | |
| 2017 | 0 | 0 | 0 | 01001 - 8805 | 3% Administration Cost | 6,538 | | |
| 2018 & Beyond | 0 | 0 | 0 | 01001 - 8812 | Contingency | 28,425 | | |
| | 224,463 | 224,463 | 0 | | | Total Expense: | 224,463 | |
| | | | | Revenue | | | | |
| | | | | 60188 - 8844 | Parks Infra. Reserve | 224,463 | | |
| | | | | | | Total Revenue: | 224,463 | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2016 | Apr 1, 2016 | Martin Tavares/ Melanie Morris | Jamie Bronsema | | | | Jun 30, 2017 | |



Project Summary

| | | | |
|------------------------|---|-------------------------|------|
| Project Number: | PK-6441-16 | Approval Year: | 2016 |
| Project Title: | York Hill District Park - Hardscape and Walkway Replacement | Scenario Active: | Yes |
| Asset Type: | Parks Facilities | TCA: | Yes |
| Department: | Parks Development | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | City-Wide | | |
| Project Type: | Infrastructure Replacement | | |

| | | | | | | | | |
|--|---------------|--------------------------------|-----------------|--|-----------------|----------------|-----------------|------------|
| Project Description | | | | Project Timelines | | | | |
| This District Park is aging and needs improvements so as to continue to meet the heavy usage seen at District Parks as it provides walkway linkages between various communities in the area and allows them to access the adjacent Community Center. | | | | 6 months Planning 6 months Tendering and Construction | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| | | | | Parks and Forestry Operations and Buildings and Facilities | | | | |
| Project Forecast | | | | Project Detailed 2016 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 0 | 0 | 0 | Expense | | | | |
| 2015 | 0 | 0 | 0 | 01001 - 8801 | Contractors | 353,045 | | |
| 2016 | 406,002 | 406,002 | 0 | 01001 - 8812 | Contingency | 52,957 | | |
| 2017 | 0 | 0 | 0 | | | Total Expense: | 406,002 | |
| 2018 & Beyond | 0 | 0 | 0 | Revenue | | | | |
| | 406,002 | 406,002 | 0 | 61025 - 8844 | Gas Tax Reserve | 406,002 | | |
| | | | | | | Total Revenue: | 406,002 | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2016 | Apr 1, 2016 | Martin Tavares/ Melanie Morris | Jamie Bronsema | | | | Jun 30, 2017 | |



Project Summary

| | | | |
|------------------------|---|-------------------------|------|
| Project Number: | PK-6467-16 | Approval Year: | 2016 |
| Project Title: | Comdel Park - Basketball Court Reconstruction | Scenario Active: | Yes |
| Asset Type: | Parks Facilities | TCA: | Yes |
| Department: | Parks Development | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | Ward 3 | | |
| Project Type: | Infrastructure Replacement | | |

| | | | | | | | | |
|---|---------------|---------------------------------|-----------------|--|------------------------|----------------|-----------------|------------|
| Project Description | | | | Project Timelines | | | | |
| Reconstruction of an existing basketball court and associated works to ensure continued service levels. | | | | 6 months Planning 6 months Tendering and Construction | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| As per Parks Operations replacement priority list | | | | Parks and Forestry Operations | | | | |
| Project Forecast | | | | Project Detailed 2016 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 0 | 0 | 0 | Expense | | | | |
| 2015 | 0 | 0 | 0 | 01001 - 8801 | Contractors | 68,910 | | |
| 2016 | 85,770 | 85,770 | 0 | 01001 - 8802 | Consultant | 3,500 | | |
| 2017 | 0 | 0 | 0 | 01001 - 8805 | 3% Administration Cost | 2,498 | | |
| 2018 & Beyond | 0 | 0 | 0 | 01001 - 8812 | Contingency | 10,862 | | |
| 85,770 | | 85,770 | 0 | | | Total Expense: | 85,770 | |
| | | | | Revenue | | | | |
| | | | | 60188 - 8844 | Parks Infra. Reserve | 85,770 | | |
| | | | | | | Total Revenue: | 85,770 | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2016 | Mar 1, 2016 | Martin Tavares / Melanie Morris | Jamie Bronsema | | | | Oct 30, 2017 | |



Project Summary

| | | | |
|------------------------|---|-------------------------|------|
| Project Number: | PK-6468-16 | Approval Year: | 2016 |
| Project Title: | Joseph Aaron Park - Basketball Court Reconstruction | Scenario Active: | Yes |
| Asset Type: | Parks Facilities | TCA: | Yes |
| Department: | Parks Development | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | Ward 5 | | |
| Project Type: | Infrastructure Replacement | | |

| | | | | | | | | |
|---|---------------|---------------------------------|-----------------|--|------------------------|---------------|-----------------|------------|
| Project Description | | | | Project Timelines | | | | |
| Reconstruction of an existing basketball court and associated works to ensure continued service levels. | | | | 6 months Planning 6 months Tendering and Construction | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| In accordance with Parks Operations replacement Priority list | | | | Parks and Forestry Operations | | | | |
| Project Forecast | | | | Project Detailed 2016 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 0 | 0 | 0 | Expense | | | | |
| 2015 | 0 | 0 | 0 | 01001 - 8801 | Contractors | 77,210 | | |
| 2016 | 95,601 | 95,601 | 0 | 01001 - 8802 | Consultant | 3,500 | | |
| 2017 | 0 | 0 | 0 | 01001 - 8805 | 3% Administration Cost | 2,785 | | |
| 2018 & Beyond | 0 | 0 | 0 | 01001 - 8812 | Contingency | 12,107 | | |
| | 95,601 | 95,601 | 0 | | Total Expense: | 95,601 | | |
| | | | | Revenue | | | | |
| | | | | 60188 - 8844 | Parks Infra. Reserve | 95,601 | | |
| | | | | | Total Revenue: | 95,601 | | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2016 | Mar 1, 2016 | Martin Tavares / Melanie Morris | Jamie Bronsema | | | | Oct 30, 2017 | |



Project Summary

| | | | |
|------------------------|-------------------------------|-------------------------|------|
| Project Number: | PO-6700-13 | Approval Year: | 2016 |
| Project Title: | Tree Planting Program-Regular | Scenario Active: | Yes |
| Asset Type: | Parks Facilities | TCA: | No |
| Department: | Parks & Forestry Operations | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | City-Wide | | |
| Project Type: | Infrastructure Replacement | | |

| | | | | | | | | |
|---|---------------|-----------------------|------------------|---|------------------------|----------------|-----------------|------------|
| Project Description | | | | Project Timelines | | | | |
| Planting of new trees to replace trees removed throughout 2013-2016 due to insect, disease, storm damage, vehicular accidents, etc. To maintain the City's Urban Forest Canopy as directed by Council and P&FO's Five Year Plan to increase tree plantings. Projected numbers are based on past 3 year averages | | | | Tree planting takes place annually from May - July and Sept - November. | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| | | | | | | | | |
| Project Forecast | | | | Project Detailed 2016 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 611,030 | 611,030 | 0 | Expense | | | | |
| 2015 | 611,030 | 611,030 | 0 | 01001 - 8801 | Contractors | 539,303 | | |
| 2016 | 611,030 | 611,030 | 0 | 01001 - 8805 | 3% Administration Cost | 17,797 | | |
| 2017 | 611,030 | 611,030 | 0 | 01001 - 8812 | Contingency | 53,930 | | |
| 2018 & Beyond | 0 | 0 | 0 | | | Total Expense: | 611,030 | |
| | 2,444,120 | 2,444,120 | 0 | Revenue | | | | |
| | | | | 50000 - 8843 | Transfer from Taxation | 562,148 | | |
| | | | | 61012-8844 | Tree Replace Reserve | 48,882 | | |
| | | | | | | Total Revenue: | 611,030 | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2012 | May 1, 2014 | Jeffrey Silcox-Childs | Marlon Kallideen | | | | Dec 1, 2017 | |



Project Summary

| | | | |
|------------------------|------------------------------|-------------------------|------|
| Project Number: | PO-6739-13 | Approval Year: | 2016 |
| Project Title: | Tree Replacement Program-EAB | Scenario Active: | Yes |
| Asset Type: | Parks Facilities | TCA: | No |
| Department: | Parks & Forestry Operations | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | City-Wide | | |
| Project Type: | Infrastructure Replacement | | |

| | | | | | | | | |
|--|---------------|-----------------------|------------------|-------------------------|------------------------|----------------|-----------------|------------|
| Project Description | | | | Project Timelines | | | | |
| To replace trees removed throughout 2013 due to Emerald Ash Borer(EAB) infestation. The number of tree replacements is projected to be 500 per year over 20 years as a result of the Emerald Ash Borer (EAB) infestation. The costs are calculated based on 500 trees at \$725 per tree. | | | | | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| | | | | | | | | |
| Project Forecast | | | | Project Detailed 2016 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 417,941 | 417,941 | 0 | Expense | | | | |
| 2015 | 417,941 | 417,941 | 0 | 01001 - 8801 | Contractors | 368,880 | | |
| 2016 | 417,941 | 417,941 | 0 | 01001 - 8805 | 3% Administration Cost | 12,173 | | |
| 2017 | 417,941 | 417,941 | 0 | 01001 - 8812 | Contingency | 36,888 | | |
| 2018 & Beyond | 0 | 0 | 0 | | | Total Expense: | 417,941 | |
| | 1,671,764 | 1,671,764 | 0 | Revenue | | | | |
| | | | | 50000 - 8843 | Transfer from Taxation | 417,941 | | |
| | | | | | | Total Revenue: | 417,941 | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2013 | May 1, 2014 | Jeffrey Silcox-Childs | Marlon Kallideen | | | | Dec 31, 2017 | |



Project Summary

| | | | |
|------------------------|------------------------------------|-------------------------|------|
| Project Number: | PO-6746-15 | Approval Year: | 2016 |
| Project Title: | Fence Repair & Replacement Program | Scenario Active: | Yes |
| Asset Type: | Parks Facilities | TCA: | Yes |
| Department: | Parks & Forestry Operations | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | City-Wide | | |
| Project Type: | Infrastructure Replacement | | |

| | | | | | | | | |
|--|---------------|-----------------------|------------------|--|------------------------|----------------|-----------------|------------|
| Project Description | | | | Project Timelines | | | | |
| As City owned and maintained fences deteriorate and age, they are identified for repair & replacement as per the department replacement strategy and evaluation/ranking program. City owned & maintained fences are located throughout Vaughan on municipal and regional R.O.W.'s. In 2014, 1295 Lm of fencing have been identified for repair and/or replacement. | | | | Work takes place between April and December. | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| | | | | | | | | |
| Project Forecast | | | | Project Detailed 2016 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 373,983 | 373,983 | 0 | Expense | | | | |
| 2015 | 418,000 | 418,000 | 0 | 01001 - 8801 | Contractors | 129,820 | | |
| 2016 | 140,400 | 140,400 | 0 | 01001 - 8805 | 3% Administration Cost | 4,089 | | |
| 2017 | 114,963 | 114,963 | 0 | 01001 - 8812 | Contingency | 6,491 | | |
| 2018 & Beyond | 0 | 0 | 0 | | | Total Expense: | 140,400 | |
| | 1,047,346 | 1,047,346 | 0 | Revenue | | | | |
| | | | | 60188 - 8844 | Parks Infra. Reserve | 140,400 | | |
| | | | | | | Total Revenue: | 140,400 | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2013 | Apr 1, 2014 | Jeffrey Silcox-Childs | Marlon Kallideen | | | | Dec 1, 2017 | |



Project Summary

| | | | |
|------------------------|-----------------------------|-------------------------|------|
| Project Number: | PO-6753-14 | Approval Year: | 2016 |
| Project Title: | CTS Mobile Handheld Program | Scenario Active: | Yes |
| Asset Type: | Equipment - New | TCA: | Yes |
| Department: | Parks & Forestry Operations | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | City-Wide | | |
| Project Type: | Technology | | |

| | | | | | | | | |
|---|----------------------|-----------------------|------------------------|--|------------------------|-----------------------|------------------------|-------------------|
| Project Description | | | | Project Timelines | | | | |
| 2014 - Consulting and design component to clearly define the department needs, and determine optimal solution for a mobile software application & hardware to allow staff to access CTS work orders in the field. 2015 - Conduct a pilot project and initiate inventory data collection. 2015 - implement new mobile application. All worked performed within the P&FO Dept. and specifically within Forestry is completed through our CTS work order system. In an effort to be efficient and accurate, a mobile device is required to allow staff to access and update CTS work orders directly in the field. | | | | Consulting and design: 2014, Pilot Project: 2015, Implementation: 2016 | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| | | | | ITM | | | | |
| Project Forecast | | | | Project Detailed 2016 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 30,900 | 30,900 | 0 | Expense | | | | |
| 2015 | 157,220 | 157,220 | 0 | 01001 - 8805 | 3% Administration Cost | 4,580 | | |
| 2016 | 157,220 | 157,220 | 0 | 01001 - 8807 | Furniture & Equipment | 152,640 | | |
| 2017 | 0 | 0 | 0 | | | Total Expense: | 157,220 | |
| 2018 & Beyond | 0 | 0 | 0 | Revenue | | | | |
| | 345,340 | 345,340 | 0 | 50000 - 8843 | Transfer from Taxation | 157,220 | | |
| | | | | | | Total Revenue: | 157,220 | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2014 | Mar 3, 2014 | Jeffery Silcox-Childs | Marlon Kallideen | | | | Dec 16, 2016 | |



Project Summary

| | | | |
|------------------------|---|-------------------------|------|
| Project Number: | PO-6754-13 | Approval Year: | 2016 |
| Project Title: | Parks Concrete Walkway Repairs/Replacements | Scenario Active: | Yes |
| Asset Type: | Sidewalks, Pathways & Guiderails | TCA: | Yes |
| Department: | Parks & Forestry Operations | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | City-Wide | | |
| Project Type: | Infrastructure Replacement | | |

| | | | | | | | | |
|--|---------------|---------------|------------------|---|------------------------|----------------|-----------------|------------|
| Project Description | | | | Project Timelines | | | | |
| Repair and replacement of concrete walkways in parks as identified annually. Walkways which have cracked or heaved represent a significant hazard to park users. In 2013 1750m2 of walkway has been identified for repair/replacement in 2014. | | | | Work will commence in May/June 2014 and be completed by Nov 2014 (On going until 2017). | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| | | | | | | | | |
| Project Forecast | | | | Project Detailed 2016 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 237,930 | 237,930 | 0 | Expense | | | | |
| 2015 | 237,930 | 237,930 | 0 | 01001 - 8801 | Contractors | 200,000 | | |
| 2016 | 216,300 | 216,300 | 0 | 01001 - 8805 | 3% Administration Cost | 6,300 | | |
| 2017 | 216,300 | 216,300 | 0 | 01001 - 8812 | Contingency | 10,000 | | |
| 2018 & Beyond | 0 | 0 | 0 | | | Total Expense: | 216,300 | |
| | 908,460 | 908,460 | 0 | Revenue | | | | |
| | | | | 60188 - 8844 | Parks Infra. Reserve | 216,300 | | |
| | | | | | | Total Revenue: | 216,300 | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2013 | May 1, 2014 | Jason Inwood | Marlon Kallideen | | | | Nov 7, 2017 | |



Project Summary

| | | | |
|------------------------|---|-------------------------|------|
| Project Number: | PW-1972-16 | Approval Year: | 2016 |
| Project Title: | Public Works and Parks Operations Yard Expansion and Upgrade Strategy | Scenario Active: | Yes |
| Asset Type: | Land Acquisition | TCA: | Yes |
| Department: | Public Works - Operations | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | Ward 2 | | |
| Project Type: | Growth/Development | | |

| | | | | | | | | |
|--|----------------------|----------------------|------------------------|--|---------------------------|-----------------------|------------------------|-------------------|
| Project Description | | | | Project Timelines | | | | |
| This is the first phase of a multi-year, multi-phase project to upgrade and expand the number of Public Works/Parks Operations yards and buildings as a result of growth (New West Yard). The overall plan includes: re-locating existing Parks/Works operations from the existing Woodbridge Yard to a new, larger location | | | | It is anticipated that the Environmental Assessment for the new works yard will be completed in 2014. Acquisition of lands for the new west works yard will occur in 2016. (Future Projects: the purchase of the lands to build a new satellite operations facility in the north part of the City; and, perform upgrades and alterations to the existing JOC and Dufferin Street Yards and buildings.) | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| This funding request is to perform and Environmental Assessment in 2014, as well as to cover land acquisition costs for 2015. Additional requests for funding to construct the new operations building on the site will follow in future years, as more detailed cost estimates are refined. 2013 DC Appendix F Item 5.6.3/4 &Appendix G Item 6.2.2&6.3.3 | | | | Building & Facilities, Parks, Forestry | | | | |
| Project Forecast | | | | Project Detailed 2016 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 0 | 0 | 0 | Expense | | | | |
| 2015 | 0 | 0 | 0 | 01001 - 8804 | Land Costs | 15,737,434 | | |
| 2016 | 16,209,557 | 16,209,557 | 0 | 01001 - 8805 | 3% Administration Cost | 472,123 | | |
| 2017 | 43,855,859 | 43,855,859 | 0 | | | Total Expense: | 16,209,557 | |
| 2018 & Beyond | 0 | 0 | 0 | Revenue | | | | |
| | 60,065,416 | 60,065,416 | 0 | 41080 - 8820 | City Wide DC - Park Dev. | 1,035,405 | | |
| | | | | 41090 - 8820 | City Wide DC - Fleet/P.W. | 9,083,201 | | |
| | | | | 75000 - 8847 | Debenture Financing | 6,090,951 | | |
| | | | | | | Total Revenue: | 16,209,557 | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2016 | Jan 1, 2016 | Jeff Johnston | Brian Anthony | | | | Dec 1, 2017 | |



Project Summary

| | | | |
|------------------------|---------------------------------------|-------------------------|------|
| Project Number: | PW-2013-07 | Approval Year: | 2016 |
| Project Title: | Street Light Pole Replacement Program | Scenario Active: | Yes |
| Asset Type: | Streetlights | TCA: | Yes |
| Department: | Public Works - Operations | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | City-Wide | | |
| Project Type: | Infrastructure Replacement | | |

| | | | | | | | | |
|--|---------------|---------------|-----------------|-------------------------|------------------------|----------------|-----------------|------------|
| Project Description | | | | Project Timelines | | | | |
| Replacement of damaged/deficient street light poles and associated components and/or wiring where required. The City's Streetlight Maintenance contractor inspects and inventories the streetlighting system, determining the condition of the poles. From this report, the poles in poor condition are replaced. Since 2010 we have replaced 566 poles, approximately 162 poles per year. | | | | | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| | | | | | | | | |
| Project Forecast | | | | Project Detailed 2016 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 309,000 | 309,000 | 0 | Expense | | | | |
| 2015 | 309,000 | 309,000 | 0 | 01001 - 8801 | Contractors | 300,000 | | |
| 2016 | 309,000 | 309,000 | 0 | 01001 - 8805 | 3% Administration Cost | 9,000 | | |
| 2017 | 309,000 | 309,000 | 0 | | | Total Expense: | 309,000 | |
| 2018 & Beyond | 0 | 0 | 0 | Revenue | | | | |
| | 1,236,000 | 1,236,000 | 0 | 50000 - 8843 | Transfer from Taxation | 309,000 | | |
| | | | | | | Total Revenue: | 309,000 | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2007 | Jan 2, 2013 | Robert Meek | Brian Anthony | | | | Dec 29, 2017 | |



Project Summary

| | | | |
|------------------------|--|-------------------------|------|
| Project Number: | PW-2035-11 | Approval Year: | 2016 |
| Project Title: | Curb and Sidewalk Repair & Replacement | Scenario Active: | Yes |
| Asset Type: | Sidewalks, Pathways & Guiderails | TCA: | Yes |
| Department: | Public Works - Operations | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | City-Wide | | |
| Project Type: | Infrastructure Replacement | | |

| | | | | | | | |
|---|----------------------|----------------------|------------------------|--------------------------------|--------------------|-----------------------|------------------------|
| Project Description | | | | Project Timelines | | | |
| The annual curb and sidewalk repair & replacement program involves the removal and replacement of damaged sections of curbs and sidewalks, Citywide. Continuing program that results in reduced claims for trip and falls, and maintains the City's infrastructure. All assumed sidewalks were captured during our 2012 Inventory Assessment program. As required under the province's Minimum Maintenance Standards a complete sidewalk inventory assessment must be undertaken each year. | | | | | | | |
| Scenario Description | | | | Other Dept Impact | | | |
| Increased funding is required over time to address growth and meet the inspection, repair and replacement program. | | | | | | | |
| Project Forecast | | | | Project Detailed 2016 | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | |
| 2014 | 1,600,000 | 1,600,000 | 0 | Expense | | | |
| 2015 | 1,700,000 | 1,700,000 | 0 | 01001 - 8801 | Contractors | | 1,800,000 |
| 2016 | 1,800,000 | 1,800,000 | 0 | | | Total Expense: | 1,800,000 |
| 2017 | 1,900,000 | 1,900,000 | 0 | Revenue | | | |
| 2018 & Beyond | 0 | 0 | 0 | 61025 - 8844 | Gas Tax Reserve | | 1,800,000 |
| | 7,000,000 | 7,000,000 | 0 | | | Total Revenue: | 1,800,000 |
| Related Projects | | | | Operating Budget Impact | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue |
| | | | | 2014 | 0.0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 |
| | | | | ARR: | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date |
| 2011 | May 10, 2013 | Jeff Johnston | Brian Anthony | | | | Nov 30, 2017 |



Project Summary

| | | | |
|------------------------|----------------------------|-------------------------|------|
| Project Number: | PW-2058-13 | Approval Year: | 2016 |
| Project Title: | LED Streetlight Conversion | Scenario Active: | Yes |
| Asset Type: | Streetlights | TCA: | Yes |
| Department: | Public Works - Operations | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | City-Wide | | |
| Project Type: | Infrastructure Replacement | | |

| | | | | | | | | |
|---|---------------|---------------|-----------------|--|-----------------|----------------|-----------------|------------|
| Project Description | | | | Project Timelines | | | | |
| Funds to undertake further replacement of residential High Pressure Sodium (HPS) street lights with LED lighting as an ongoing established program. The initial project involved the conversion of approximately 1800 streetlights in 2010 and 2011. Only regular streetlight maintenance was undertaken in 2012. | | | | Multi-year conversion of cobra head style City street lights from HPS to LED. (Approximately 13,000 units) | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| | | | | | | | | |
| Project Forecast | | | | Project Detailed 2016 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 0 | 0 | 0 | Expense | | | | |
| 2015 | 1,500,000 | 1,500,000 | 0 | 01001 - 8801 | Contractors | 1,500,000 | | |
| 2016 | 1,500,000 | 1,500,000 | 0 | | | Total Expense: | 1,500,000 | |
| 2017 | 1,500,000 | 1,500,000 | 0 | Revenue | | | | |
| 2018 & Beyond | 6,000,000 | 6,000,000 | 0 | 61025 - 8844 | Gas Tax Reserve | 1,500,000 | | |
| | 10,500,000 | 10,500,000 | 0 | | | Total Revenue: | 1,500,000 | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2013 | Jan 1, 2013 | Robert Meek | Brian Anthony | | | | Dec 1, 2020 | |



Project Summary

| | | | |
|------------------------|-------------------------------------|-------------------------|------|
| Project Number: | PW-2063-13 | Approval Year: | 2016 |
| Project Title: | ICI Water Meter Replacement Program | Scenario Active: | Yes |
| Asset Type: | Equipment - Replacement | TCA: | Yes |
| Department: | Public Works - Operations | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | City-Wide | | |
| Project Type: | Infrastructure Replacement | | |

| | | | | | | | | |
|--|---------------|---------------|-----------------|--|------------------------|----------------|-----------------|------------|
| Project Description | | | | Project Timelines | | | | |
| The City's inventory of industrial, commercial and institutional water meters was exposed to a water meter calibration program. The program identified those water meters that could not be calibrated and need to be replaced. This initiative will see these water meters entirely replaced throughout the system over the next 5 years. | | | | This initiative will see these water meters entirely replaced throughout the system over the next 5 years. | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| | | | | | | | | |
| Project Forecast | | | | Project Detailed 2016 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 206,000 | 206,000 | 0 | Expense | | | | |
| 2015 | 206,000 | 206,000 | 0 | 01001 - 8801 | Contractors | 200,000 | | |
| 2016 | 206,000 | 206,000 | 0 | 01001 - 8805 | 3% Administration Cost | 6,000 | | |
| 2017 | 206,000 | 206,000 | 0 | | | Total Expense: | 206,000 | |
| 2018 & Beyond | 0 | 0 | 0 | Revenue | | | | |
| | 824,000 | 824,000 | 0 | 60180 - 8844 | Water Reserve | 206,000 | | |
| | | | | | | Total Revenue: | 206,000 | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2013 | Jun 1, 2013 | Robert Meek | Brian Anthony | | | | Dec 1, 2017 | |



Project Summary

| | | | |
|------------------------|--------------------------------------|-------------------------|------|
| Project Number: | RE-9503-13 | Approval Year: | 2016 |
| Project Title: | Fitness Centre Equipment Replacement | Scenario Active: | Yes |
| Asset Type: | Equipment - Replacement | TCA: | Yes |
| Department: | Recreation | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | City-Wide | | |
| Project Type: | Equipment Replacement | | |

| | | | | | | | | |
|---|---------------|---------------|-----------------|-------------------------|-------------------------|----------------|-----------------|------------|
| Project Description | | | | Project Timelines | | | | |
| Annual equipment replacement program. Ongoing replacement of fitness equipment at all locations. Cardio, weight training equipment and studio cycles. | | | | | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| Equipment replacement at the following fitness centres: APCC, GAWCC, MCC, as well as NTCC which will have been open for 7 years and qualifies for replacement equipment as per Life Cycle estimates (6-8yrs). | | | | | | | | |
| Project Forecast | | | | Project Detailed 2016 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 125,100 | 125,100 | 0 | Expense | | | | |
| 2015 | 125,100 | 125,100 | 0 | 01001 - 8805 | 3% Administration Cost | 3,700 | | |
| 2016 | 125,100 | 125,100 | 0 | 01001 - 8807 | Furniture & Equipment | 121,400 | | |
| 2017 | 125,100 | 125,100 | 0 | | | Total Expense: | 125,100 | |
| 2018 & Beyond | 0 | 0 | 0 | Revenue | | | | |
| | 500,400 | 500,400 | 0 | 60010 - 8844 | Pre-B& F Infra. Reserve | 125,100 | | |
| | | | | | | Total Revenue: | 125,100 | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2010 | Apr 30, 2013 | Paul Compton | Mary Reali | | | | Dec 31, 2016 | |



Project Summary

| | | | |
|------------------------|-----------------------|-------------------------|------|
| Project Number: | RL-0005-13 | Approval Year: | 2016 |
| Project Title: | Land Acquisition Fees | Scenario Active: | Yes |
| Asset Type: | Land Acquisition | TCA: | No |
| Department: | Real Estate | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | City-Wide | | |
| Project Type: | Misc. Land Appraisals | | |

| Project Description | | | | Project Timelines | | | | |
|--|---------------|---------------|-------------------|--|-------------------------|---------------|-----------------|------------|
| "Miscellaneous land acquisition appraisals, cash in lieu (CIL) appraisals and related fees. Park land acquisitions occur during the year which require appraisal and related fees. These acquisitions fall outside of the capital budget process and as a result no budgeted accounts exist when fees are incurred. Also, fees are required for cash in lieu valuation review. A corporate capital project for these acquisition related fees is required and CIL." | | | | Ad Hoc acquisitions appraisals related fees approved by council, and cash in lieu valuation. | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| | | | | | | | | |
| Project Forecast | | | | Project Detailed 2016 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 267,800 | 267,800 | 0 | Expense | | | | |
| 2015 | 267,800 | 267,800 | 0 | 01001 - 8804 | Land Costs | 260,000 | | |
| 2016 | 267,800 | 267,800 | 0 | 01001 - 8805 | 3% Administration Cost | 7,800 | | |
| 2017 | 267,800 | 267,800 | 0 | Total Expense: | | | 267,800 | |
| 2018 & Beyond | 0 | 0 | 0 | Revenue | | | | |
| | 1,071,200 | 1,071,200 | 0 | 70020 - 8845 | Recreation Land Reserve | 267,800 | | |
| | | | | Total Revenue: | | | 267,800 | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2012 | Jan 1, 2013 | | Heather A. Wilson | | | | Dec 31, 2016 | |



Project Summary

| | | | |
|------------------------|--|-------------------------|------|
| Project Number: | BF-8387-17 | Approval Year: | 2017 |
| Project Title: | City Hall Public Square/Underground Parking Structure/Outdoor Rink | Scenario Active: | Yes |
| Asset Type: | Other Buildings & Facilities | TCA: | Yes |
| Department: | Buildings and Facilities | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | Ward 1 | | |
| Project Type: | New Infrastructure | | |

| | | | | | | | | |
|---|---------------|----------------|------------------|-------------------------|------------------------|----------------|-----------------|------------|
| Project Description | | | | Project Timelines | | | | |
| Design and construction of a Public Square, Underground Parking Structure and Outdoor Rink. The civic square will be the main public outdoor space of the Civic Centre. It will be closely linked to the programming of the City hall. The square will include a reflective pool in the summer and an ice rink in the winter. Under the square will include two levels of underground parking, connected to the city hall, resource library and a future building to the north. The cost includes excavation and construction of approx. 500 parking spaces (250 per level), ice rink refrigeration, a Zamboni building, elevator to access the parking and all mechanical and electrical systems. The sale of MNR lands will offset some of the project costs. | | | | | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| | | | | | | | | |
| Project Forecast | | | | Project Detailed 2017 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 0 | 0 | 0 | Expense | | | | |
| 2015 | 0 | 0 | 0 | 01001 - 8801 | Contractors | 18,700,000 | | |
| 2016 | 0 | 0 | 0 | 01001 - 8802 | Consultant | 1,660,000 | | |
| 2017 | 20,970,800 | 20,970,800 | 0 | 01001 - 8805 | 3% Administration Cost | 610,800 | | |
| 2018 & Beyond | 0 | 0 | 0 | | | Total Expense: | 20,970,800 | |
| | 20,970,800 | 20,970,800 | 0 | Revenue | | | | |
| | | | | 75000 - 8847 | Debenture Financing | 20,970,800 | | |
| | | | | | | Total Revenue: | 20,970,800 | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2012 | Apr 2, 2017 | Michael Shatil | Marlon Kallideen | | | | Dec 31, 2020 | |



Project Summary

| | | | |
|------------------------|---|-------------------------|------|
| Project Number: | DP-9525-17 | Approval Year: | 2017 |
| Project Title: | Vaughan Mills Urban Design Streetscape & Open Space Master Plan | Scenario Active: | Yes |
| Asset Type: | Master Plans | TCA: | No |
| Department: | Development Planning | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | Ward 4 | | |
| Project Type: | Growth/Studies | | |

| | | | | | | | | |
|--|----------------------|----------------------|------------------------|--|-----------------------------|-----------------------|------------------------|-------------------|
| Project Description | | | | Project Timelines | | | | |
| The Vaughan Mills Urban Design Streetscape Master Plan is a document that follows the Vaughan Mills Secondary Plan Study, which will prescribe the layout and detailed design of the public and private streetscape spaces, pedestrian and bicycle connections, public amenities and open spaces, provide criteria for building locations, forms, heights and massing in relation to the public realm. | | | | Spring 2016 start date. The plan will create a comprehensive public realm for this area that will provide an attractive framework to promote private sector investment. | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| This Masterplan must be completed to allow for possible cost sharing with the Region under the Municipal Streetscape Partnership Program. (2013 DC Appendix B Item 1.2.14) | | | | Engineering and Parks Development will be key stakeholders in the Study. | | | | |
| Project Forecast | | | | Project Detailed 2017 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 0 | 0 | 0 | Expense | | | | |
| 2015 | 0 | 0 | 0 | 01001 - 8802 | Consultant | 114,739 | | |
| 2016 | 0 | 0 | 0 | 01001 - 8805 | 3% Administration Cost | 3,788 | | |
| 2017 | 130,000 | 130,000 | 0 | 01001 - 8812 | Contingency | 11,473 | | |
| 2018 & Beyond | 0 | 0 | 0 | | | Total Expense: | 130,000 | |
| | 130,000 | 130,000 | 0 | Revenue | | | | |
| | | | | 41060 - 8820 | City Wide DC - General Gov. | 117,000 | | |
| | | | | 50000 - 8843 | Transfer from Taxation | 13,000 | | |
| | | | | | | Total Revenue: | 130,000 | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2016 | Jun 1, 2017 | Rob Bayley | Grant Uyeyama | | | | Jun 1, 2018 | |



Project Summary

| | | | |
|------------------------|---|-------------------------|------|
| Project Number: | DT-7098-14 | Approval Year: | 2017 |
| Project Title: | Pedestrian and Bicycle Network Implementation Program | Scenario Active: | Yes |
| Asset Type: | Local & Arterial Roads | TCA: | Yes |
| Department: | Develop&Transport Engineering | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | City-Wide | | |
| Project Type: | New Infrastructure | | |

| | | | | | | | | |
|--|---------------|---------------|-----------------|---|----------------------------|---------------|-----------------|------------|
| Project Description | | | | Project Timelines | | | | |
| Construction of cycle facilities on various City roads(approximately 5-10km/year) including pavement markings and signage. Design and consultation of the subsequent year's cycle facilities (approximately 5-10km/year). Install cycle parking on various roads, trails and outside public buildings and schools. | | | | Construction of cycle facilities is estimated in Q2 of 2014/2015/2016. Design to commence with RFP in Q2 of 2014/2015/2016 with consultation in Q3. | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| 2013 DC Appendix H Table 2 Other Transportation Related Works Item 5 | | | | Engineering Services and Public Works to be implementation stakeholders. Bike lanes to be maintained by Engineering Services and Public Works. | | | | |
| Project Forecast | | | | Project Detailed 2017 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 245,140 | 245,140 | 0 | Expense | | | | |
| 2015 | 305,910 | 305,910 | 0 | 01001 - 8801 | Contractors | 135,000 | | |
| 2016 | 246,170 | 246,170 | 0 | 01001 - 8802 | Consultant | 75,000 | | |
| 2017 | 250,000 | 250,000 | 0 | 01001 - 8805 | 3% Administration Cost | 8,000 | | |
| 2018 & Beyond | 0 | 0 | 0 | 01001 - 8808 | Miscellaneous Costs | 9,000 | | |
| | 1,047,220 | 1,047,220 | 0 | 01001 - 8812 | Contingency | 23,000 | | |
| | | | | | Total Expense: | 250,000 | | |
| | | | | Revenue | | | | |
| | | | | 41010 - 8820 | City Wide DC - Engineering | 250,000 | | |
| | | | | | Total Revenue: | 250,000 | | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2013 | Jan 1, 2014 | Selma Hubjer | Andrew Pearce | | | | Nov 30, 2017 | |



Project Summary

| | | | |
|------------------------|---|-------------------------|------|
| Project Number: | DT-7104-13 | Approval Year: | 2017 |
| Project Title: | TMP Education, Promotion, Outreach and Monitoring | Scenario Active: | Yes |
| Asset Type: | New Initiatives | TCA: | No |
| Department: | Develop&Transport Engineering | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | City-Wide | | |
| Project Type: | Growth/Studies | | |

| | | | | | | | | |
|--|---------------|---------------|-----------------|---|----------------------------|----------------|-----------------|------------|
| Project Description | | | | Project Timelines | | | | |
| Project designed to enhance public awareness and understanding of the benefits of sustainable transportation in accordance with Green Directions Vaughan and the Council approved Transportation Master Plan. Programs and activities will include promotional campaigns, materials and Vaughan Cycling Forum . Monitoring to include sustainable transportation(example. modal shift to walking, cycling transit and car-pooling). | | | | All programs and activities to be established following completion of the Vaughan TDM Policy(2013) and TMP Communications Plan(2013). Costs for the overall project will be refined following the completion of these studies in 2013. All programs and activities to be ongoing from 2013-2016. | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| 2013 DC Appendix H Table 2 Other Transportation Related Works Item 5 | | | | Recreation, Parks Development, Engineering Services and Corporate Communications to be stakeholders. | | | | |
| Project Forecast | | | | Project Detailed 2017 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 77,250 | 77,250 | 0 | Expense | | | | |
| 2015 | 77,250 | 77,250 | 0 | 01001 - 8801 | Contractors | 75,000 | | |
| 2016 | 77,250 | 77,250 | 0 | 01001 - 8805 | 3% Administration Cost | 2,250 | | |
| 2017 | 77,250 | 77,250 | 0 | | | Total Expense: | 77,250 | |
| 2018 & Beyond | 0 | 0 | 0 | Revenue | | | | |
| | 309,000 | 309,000 | 0 | 41010 - 8820 | City Wide DC - Engineering | 77,250 | | |
| | | | | | | Total Revenue: | 77,250 | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2013 | Jan 1, 2013 | Selma Hubjer | Andrew Pearce | | | | Dec 31, 2017 | |



Project Summary

| | | | |
|------------------------|---------------------------------|-------------------------|------|
| Project Number: | DT-7108-13 | Approval Year: | 2017 |
| Project Title: | School Travel Planning Measures | Scenario Active: | Yes |
| Asset Type: | New Initiatives | TCA: | Yes |
| Department: | Develop&Transport Engineering | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | City-Wide | | |
| Project Type: | Growth/Development | | |

| | | | | | | | | |
|--|---------------|---------------------------|------------|--|----------------------------|----------------|-----------------|------------|
| Project Description | | | | Project Timelines | | | | |
| School Travel Planning measures for pilot school, including infrastructure improvement to slow traffic, pedestrian improvements, new signs, pavement markings and educational materials. School Travel Planning aims to get more children walking and cycling to/from school which includes the identification of barriers. The top reasons for parents driving their children to school are typically safety issues. The implementation of School Travel Planning measures is identified in the Council approved TMP Action Plan. | | | | Pilot school to be consulted in Q3/ A4 of 2012 and implementation of measures is expected to be completed in Q1/Q2 of 2013. Report to Council with results in Q4 of 2013. 2014 to 2016 will be determined based on the pilot school. | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| 2013 DC Appendix H Table 2 Other Transportation Related Works Item 5 | | | | Engineering Services will be implementing the school Travel Planning measures in coordination with the School Boards, Development Transportation Engineering and Recreation Department. | | | | |
| Project Forecast | | | | Project Detailed 2017 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 51,500 | 51,500 | 0 | Expense | | | | |
| 2015 | 51,500 | 51,500 | 0 | 01001 - 8801 | Contractors | 50,000 | | |
| 2016 | 51,500 | 51,500 | 0 | 01001 - 8805 | 3% Administration Cost | 1,500 | | |
| 2017 | 51,500 | 51,500 | 0 | | | Total Expense: | 51,500 | |
| 2018 & Beyond | 0 | 0 | 0 | Revenue | | | | |
| | 206,000 | 206,000 | 0 | 41010 - 8820 | City Wide DC - Engineering | 51,500 | | |
| | | | | | | Total Revenue: | 51,500 | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | | Project Sponsor | | | Completion Date | |
| 2013 | Jan 1, 2013 | Selma Hubjer/ Lisa Lovery | | Andrew Pearce/ Jack Graziosi | | | Nov 30, 2017 | |



Project Summary

| | | | |
|------------------------|-------------------------------|-------------------------|------|
| Project Number: | DT-7120-13 | Approval Year: | 2017 |
| Project Title: | Black Creek Renewal | Scenario Active: | Yes |
| Asset Type: | Open Space | TCA: | Yes |
| Department: | Develop&Transport Engineering | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | Ward 4 | | |
| Project Type: | Growth/Development | | |

| | | | | | | | | |
|---|--|----------------------|------------------------|---|----------------------------|----------------------|------------------------|-------------------|
| Project Description | | | | Project Timelines | | | | |
| Renewal of Black Creek within the Vaughan Metropolitan Centre Secondary Plan Area between Highway 7 and Highway 407, including culvert improvements at Doughton Road and Interchange Way. | | | | 2013 - Detained design / field work to begin following completion of Schedule 'C' Class EA Study - 2015 - Property acquisition subject to findings and conclusions of Environmental Assessment - 2016 - Advance contract works / construction - 2017 - Construction | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| | | | | The debenture portion of the project represents the funds to be collected through other revenue sources as yet to be determined. A portion of this will be from future Special Area Charges that are to be determined. Once determined, a by-law will be enacted and a report will be brought forward to Council to request a budget amendment for the total costs. | | | | |
| Project Forecast | | | | Project Detailed 2017 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 0 | 0 | 0 | Expense | | | | |
| 2015 | 7,163,979 | 7,163,979 | 0 | 01001 - 8801 | Contractors | 8,366,842 | | |
| 2016 | 19,117,127 | 19,117,127 | 0 | 01001 - 8802 | Consultant | 861,955 | | |
| 2017 | 19,117,127 | 19,117,127 | 0 | 01001 - 8804 | Land Costs | 4,283,165 | | |
| 2018 & Beyond | 0 | 0 | 0 | 01001 - 8805 | 3% Administration Cost | 577,213 | | |
| | 45,398,233 | 45,398,233 | 0 | 01001 - 8812 | Contingency | 5,027,952 | | |
| | | | | | Total Expense: | 19,117,127 | | |
| | | | | Revenue | | | | |
| | | | | 41010 - 8820 | City Wide DC - Engineering | 5,320,388 | | |
| | | | | 75000 - 8847 | Debenture Financing | 13,796,739 | | |
| | | | | | Total Revenue: | 19,117,127 | | |
| Related Projects | | | | Operating Budget Impact | | | | |
| Which Precede | Project Description | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| DT-7004-07 | Black Creek Optimization Study | | | 2014 | 0.0 | 0 | 0 | 0 |
| DT-7058-11 | Black Creek Regional Storm Improvements Class EA Study | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2013 | May 1, 2013 | Michael Frieri | Andrew Pearce | | | | Dec 1, 2017 | |



Project Summary

| | | | |
|------------------------|---|-------------------------|------|
| Project Number: | DT-7123-15 | Approval Year: | 2017 |
| Project Title: | Kleinburg - Nashville PD6 Major Mackenzie Watermain | Scenario Active: | Yes |
| Asset Type: | Piped Infrastructure - Water | TCA: | Yes |
| Department: | Develop&Transport Engineering | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | Ward 1 | | |
| Project Type: | Growth/Development | | |

| | | | | | | | | |
|--|---------------|----------------|-----------------|---|----------------------------|----------------|-----------------|------------|
| Project Description | | | | Project Timelines | | | | |
| Detailed design and construction of the Major Mackenzie Drive watermain linking Block 61 east and west of the Canadian Pacific Railway and linking Huntington Road to Islington Avenue all within Pressure District 6. | | | | Timing for implementation is development driven. Development will advance detailed design and construction. City will repay Development with funding from Development Charges. A portion of this watermain may be designed and /or constructed by York Region in conjunction with the planned Regional improvements to Major Mackenzie Drive. Accordingly, repayment may also be required to York Region. | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| Contingent on approval of 2012 DC Study. | | | | | | | | |
| Project Forecast | | | | Project Detailed 2017 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 0 | 0 | 0 | Expense | | | | |
| 2015 | 1,887,797 | 1,887,797 | 0 | 01001 - 8801 | Contractors | 1,275,000 | | |
| 2016 | 1,887,797 | 1,887,797 | 0 | 01001 - 8802 | Consultant | 191,250 | | |
| 2017 | 1,887,797 | 1,887,797 | 0 | 01001 - 8805 | 3% Administration Cost | 54,984 | | |
| 2018 & Beyond | 1,887,797 | 1,887,797 | 0 | 01001 - 8812 | Contingency | 366,563 | | |
| | 7,551,188 | 7,551,188 | 0 | | | Total Expense: | 1,887,797 | |
| | | | | Revenue | | | | |
| | | | | 41010 - 8820 | City Wide DC - Engineering | 1,887,797 | | |
| | | | | | | Total Revenue: | 1,887,797 | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2014 | Jan 1, 2015 | Michael Frieri | Andrew Pearce | | | | Dec 1, 2018 | |



Project Summary

| | | |
|------------------------|---|-----------------------------|
| Project Number: | DT-7124-15 | |
| Project Title: | Block 61 CP Railway Pedestrian Crossing | |
| Asset Type: | Bridges & Structures | |
| Department: | Develop&Transport Engineering | |
| Budget Year: | 2014 | Approval Year: 2017 |
| Scenario Name: | Main | Scenario Active: Yes |
| Project Stage: | Manager of Capital | TCA: Yes |
| Regions: | Ward 1 | |
| Project Type: | Growth/Development | |

| | | | | | | | | |
|--|---------------|----------------|-----------------|--|----------------------------|----------------|-----------------|------------|
| Project Description | | | | Project Timelines | | | | |
| Detailed design and construction of the pedestrian underpass of the Canadian Pacific Railway tracks within Block 61. | | | | Timing for implementation is development driven. Development will advance detailed design and construction. City will repay Development with funding from Development Charges. | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| Funding is subject to implementation of new Development Charge By-law. | | | | | | | | |
| Project Forecast | | | | Project Detailed 2017 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 0 | 0 | 0 | Expense | | | | |
| 2015 | 384,270 | 384,270 | 0 | 01001 - 8801 | Contractors | 858,333 | | |
| 2016 | 1,105,103 | 1,105,103 | 0 | 01001 - 8805 | 3% Administration Cost | 32,190 | | |
| 2017 | 1,105,103 | 1,105,103 | 0 | 01001 - 8812 | Contingency | 214,580 | | |
| 2018 & Beyond | 1,105,103 | 1,105,103 | 0 | | | Total Expense: | 1,105,103 | |
| | 3,699,579 | 3,699,579 | 0 | Revenue | | | | |
| | | | | 41010 - 8820 | City Wide DC - Engineering | 1,105,103 | | |
| | | | | | | Total Revenue: | 1,105,103 | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2013 | Jun 1, 2015 | Michael Frieri | Andrew Pearce | | | | Dec 1, 2017 | |



Project Summary

| | | | |
|------------------------|--|-------------------------|------|
| Project Number: | EN-1867-17 | Approval Year: | 2017 |
| Project Title: | Pedestrian Crossing Enhancement Program - Pavement Marking | Scenario Active: | Yes |
| Asset Type: | Traffic Control | TCA: | No |
| Department: | Engineering Services | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | City-Wide | | |
| Project Type: | Health & Safety | | |

| | | | | | | | | |
|---|---------------|------------------------------|-------------------------------|---|------------------------|---------------|-----------------|------------|
| Project Description | | | | Project Timelines | | | | |
| Installation of new pavement marking material will enhance the crossing area and alert motorists that pedestrians are in the area. This work will provide better visibility and improve safety for pedestrians crossing at an intersection, pedestrian signal or school crossing. There are several new pavement marking products that are being considered by many municipalities to enhance the crossing areas. Locations to be determined by the Traffic Engineering Division. | | | | 2017/ 2018 - Prepare tender and complete enhanced pavement markings | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| | | | | | | | | |
| Project Forecast | | | | Project Detailed 2017 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 0 | 0 | 0 | Expense | | | | |
| 2015 | 0 | 0 | 0 | 01001 - 8801 | Contractors | 200,000 | | |
| 2016 | 0 | 0 | 0 | 01001 - 8805 | 3% Administration Cost | 6,000 | | |
| 2017 | 206,000 | 206,000 | 0 | Total Expense: | | | 206,000 | |
| 2018 & Beyond | 0 | 0 | 0 | Revenue | | | | |
| | 206,000 | 206,000 | 0 | 50000 - 8843 | Transfer from Taxation | 206,000 | | |
| | | | | Total Revenue: | | | 206,000 | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2012 | Jan 1, 2017 | Vince Musacchio, P.Eng., PMP | Jack Graziosi, P.Eng., M.Eng. | | | | Dec 31, 2018 | |



Project Summary

| | | | |
|------------------------|-------------------------------|-------------------------|------|
| Project Number: | EN-1947-17 | Approval Year: | 2017 |
| Project Title: | Pedestrian Connectivity Study | Scenario Active: | Yes |
| Asset Type: | Traffic Control | TCA: | No |
| Department: | Engineering Services | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | Ward 5 | | |
| Project Type: | New Infrastructure | | |

| Project Description | | | | Project Timelines | | | | |
|---|---------------|------------------------------|-------------------------------|--|------------------------|---------------|-----------------|------------|
| Beverley Glen Boulevard and Disera Drive/ Abbeywood Gate Traffic Calming design and construction installations consisting of: Inlaid durable crosswalks at 2 intersections and 3 median crossings, Painted road narrowing and bullnoses, Raised curb medians and sidewalk connections. | | | | 2017 - Perform preliminary design, detail design, surveying, geotechnical investigation works and construction | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| | | | | | | | | |
| Project Forecast | | | | Project Detailed 2017 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 0 | 0 | 0 | Expense | | | | |
| 2015 | 0 | 0 | 0 | 01001 - 8801 | Contractors | 114,000 | | |
| 2016 | 0 | 0 | 0 | 01001 - 8805 | 3% Administration Cost | 3,420 | | |
| 2017 | 117,420 | 117,420 | 0 | Total Expense: | | | 117,420 | |
| 2018 & Beyond | 0 | 0 | 0 | Revenue | | | | |
| | 117,420 | 117,420 | 0 | 50000 - 8843 | Transfer from Taxation | 117,420 | | |
| | | | | Total Revenue: | | | 117,420 | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2013 | Jan 1, 2017 | Vince Musacchio, P.Eng., PMP | Jack Graziosi, P.Eng., M.Eng. | | | | Dec 31, 2017 | |



Project Summary

| | | | |
|------------------------|--|-------------------------|------|
| Project Number: | EN-1973-15 | Approval Year: | 2017 |
| Project Title: | Streetscape for Concord West by York Region - Highway 7 and Keele Street | Scenario Active: | Yes |
| Asset Type: | Local & Arterial Roads | TCA: | Yes |
| Department: | Engineering Services | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | Ward 4 | | |
| Project Type: | Growth/Development | | |

| Project Description | | | | Project Timelines | | | | |
|---|---------------|------------------------------|-------------------------------|---|----------------------------|----------------|-----------------|------------|
| In accordance with the Concord West Streetscape and Open Space Plan, the budget has to be approved to ensure that vivaNext can cost and install the upgraded streetscape as part of the Highway 7 rapidway construction project, and to ensure that York Region can cost and install the Keele Street streetscape as part of the Keele Street widening capital project. | | | | Concord West Keele Street streetscape will be completed as part of the York Region road widening project (2015). Concord West Highway 7 streetscape will be completed as part of the vivaNext rapidway project (2016). The Gateways will be constructed in 2017. | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| 1. vivaNext Highway 7 and York Region Keele Street projects proceeding on time 2. Cost sharing under the Region of York Municipal Streetscape Partnership Program | | | | Engineering Services Department in conjunction with the Development Planning Department will be the departments involved with the tendering of the works and integration with both Region of York and vivaNext capital projects. Additional streetscape to be maintained by the Public Works Department and Parks & Forestry Operations Department. | | | | |
| Project Forecast | | | | Project Detailed 2017 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 0 | 0 | 0 | Expense | | | | |
| 2015 | 221,253 | 221,253 | 0 | 01001 - 8802 | Consultant | 383,914 | | |
| 2016 | 289,899 | 289,899 | 0 | 01001 - 8805 | 3% Administration Cost | 74,546 | | |
| 2017 | 2,559,429 | 2,559,429 | 0 | 01001 - 8807 | Furniture & Equipment | 1,845,026 | | |
| 2018 & Beyond | 0 | 0 | 0 | 01001 - 8812 | Contingency | 255,943 | | |
| | 3,070,581 | 3,070,581 | 0 | | | Total Expense: | 2,559,429 | |
| | | | | Revenue | | | | |
| | | | | 41010 - 8820 | City Wide DC - Engineering | 2,559,429 | | |
| | | | | | | Total Revenue: | 2,559,429 | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2014 | Jan 1, 2015 | Vince Musacchio, P.Eng., PMP | Jack Graziosi, P.Eng., M.Eng. | | | | Jan 1, 2018 | |



Project Summary

| | | | |
|------------------------|--|-------------------------|------|
| Project Number: | EN-1974-16 | Approval Year: | 2017 |
| Project Title: | 2017 Pavement Management Program - Phase 1 | Scenario Active: | Yes |
| Asset Type: | Local & Arterial Roads | TCA: | Yes |
| Department: | Engineering Services | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | Ward 2, Ward 3 | | |
| Project Type: | Infrastructure Replacement | | |

| | | | | | | | | |
|---|---------------|------------------------------|-------------------------------|---|-----------------|---------------|-----------------|------------|
| Project Description | | | | Project Timelines | | | | |
| Phase 1 of the rehabilitation of roads as scheduled in 2017 as per the updated Pavement Management Program. Works include resurfacing/ rehabilitation of road surface, curb, sidewalk and any necessary restoration. | | | | 2016 - Perform preliminary design, detail design, surveying and geotechnical investigation works 2017 - Construction | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| AMO Schedule - C to be submitted upon Council approval. Web page advertising required for Gas Tax funding. | | | | | | | | |
| Project Forecast | | | | Project Detailed 2017 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 0 | 0 | 0 | Expense | | | | |
| 2015 | 0 | 0 | 0 | 01001 - 8801 | Contractors | 2,562,000 | | |
| 2016 | 56,650 | 56,650 | 0 | 01001 - 8812 | Contingency | 256,200 | | |
| 2017 | 2,818,200 | 2,818,200 | 0 | Total Expense: | | | 2,818,200 | |
| 2018 & Beyond | 0 | 0 | 0 | Revenue | | | | |
| | 2,874,850 | 2,874,850 | 0 | 61025 - 8844 | Gas Tax Reserve | 2,818,200 | | |
| | | | | Total Revenue: | | | 2,818,200 | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2016 | Jan 1, 2016 | Vince Musacchio, P.Eng., PMP | Jack Graziosi, P.Eng., M.Eng. | | | | Dec 31, 2019 | |



Project Summary

| | | | |
|------------------------|--|-------------------------|------|
| Project Number: | EN-1975-16 | Approval Year: | 2017 |
| Project Title: | 2017 Pavement Management Program - Phase 2 | Scenario Active: | Yes |
| Asset Type: | Local & Arterial Roads | TCA: | Yes |
| Department: | Engineering Services | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | Ward 1, Ward 4, Ward 5 | | |
| Project Type: | Infrastructure Replacement | | |

| Project Description | | | | Project Timelines | | | | |
|--|---------------|------------------------------|------------------------------|---|------------------------|----------------|-----------------|------------|
| Phase 2 of the rehabilitation of roads as scheduled in 2017 as per the updated Pavement Management Program. Works include resurfacing/ rehabilitation of road surface, curb, sidewalk and any necessary restoration | | | | 2016 - Perform preliminary design, detail design, surveying and geotechnical investigation works 2017 - Construction | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| | | | | | | | | |
| Project Forecast | | | | Project Detailed 2017 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 0 | 0 | 0 | Expense | | | | |
| 2015 | 0 | 0 | 0 | 01001 - 8801 | Contractors | 3,800,000 | | |
| 2016 | 56,650 | 56,650 | 0 | 01001 - 8805 | 3% Administration Cost | 125,400 | | |
| 2017 | 4,305,400 | 4,305,400 | 0 | 01001 - 8812 | Contingency | 380,000 | | |
| 2018 & Beyond | 0 | 0 | 0 | | | Total Expense: | 4,305,400 | |
| | 4,362,050 | 4,362,050 | 0 | Revenue | | | | |
| | | | | 75000 - 8847 | Debenture Financing | 4,305,400 | | |
| | | | | | | Total Revenue: | 4,305,400 | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2016 | Jan 1, 2016 | Vince Musacchio, P.Eng., PMP | Jack Graziosi, P.Eng., M.Eng | | | | Dec 31, 2019 | |



Project Summary

| | | | |
|------------------------|--|-------------------------|------|
| Project Number: | EN-1976-16 | Approval Year: | 2017 |
| Project Title: | 2017 Road Rehabilitation and Watermain Replacement - Phase 1 | Scenario Active: | Yes |
| Asset Type: | Local & Arterial Roads | TCA: | Yes |
| Department: | Engineering Services | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | Ward 1 | | |
| Project Type: | Infrastructure Replacement | | |

| Project Description | | | | Project Timelines | | | | |
|--|---------------|---------------|------------|---|------------------------|----------------|---------------|-----------------|
| Phase 1 road rehabilitation as scheduled in 2017 in conjunction with the watermain replacement for Gram Street, Church Street (partial), Naylon Street, Oldfield Street, Welton Street, Jackson Street, Netherford Road (partial), Clemson Crescent, Lancer Drive, Gosling Road, Malaren Road, Weller Crescent and Ryder Road. Road rehabilitation only on Bevan Road, Goodman Crescent, Merino Road and Mexico Road. The existing ductile iron watermain requires excessive maintenance and repairs and it is more cost effective to replace it in conjunction with the road works. | | | | 2016 - Perform preliminary design, detail design, surveying and geotechnical investigation works 2017 - Construction | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| | | | | | | | | |
| Project Forecast | | | | Project Detailed 2017 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 0 | 0 | 0 | Expense | | | | |
| 2015 | 0 | 0 | 0 | 01001 - 8801 | Contractors | 6,853,210 | | |
| 2016 | 453,200 | 453,200 | 0 | 01001 - 8805 | 3% Administration Cost | 226,156 | | |
| 2017 | 7,764,687 | 7,764,687 | 0 | 01001 - 8812 | Contingency | 685,321 | | |
| 2018 & Beyond | 0 | 0 | 0 | | | Total Expense: | 7,764,687 | |
| | 8,217,887 | 8,217,887 | 0 | Revenue | | | | |
| | | | | 60180 - 8844 | Water Reserve | 3,338,815 | | |
| | | | | 75000 - 8847 | Debenture Financing | 4,425,872 | | |
| | | | | | | Total Revenue: | 7,764,687 | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | | Project Sponsor | | | | Completion Date |
| 2016 | Jan 1, 2016 | | | | | | | Dec 31, 2019 |



Project Summary

| | | | |
|------------------------|--|-------------------------|------|
| Project Number: | EN-1977-16 | Approval Year: | 2017 |
| Project Title: | 2017 Road Rehabilitation and Watermain Replacement - Phase 2 | Scenario Active: | Yes |
| Asset Type: | Local & Arterial Roads | TCA: | Yes |
| Department: | Engineering Services | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | Ward 1 | | |
| Project Type: | Infrastructure Replacement | | |

| | | | | | | | | |
|---|---------------|---------------|-----------------|---|------------------------|----------------|-----------------|------------|
| Project Description | | | | Project Timelines | | | | |
| Phase 2 road rehabilitation as scheduled in 2017 in conjunction with the watermain replacement for Islington Avenue (Stegman's Mill Road to Treelawn Boulevard) and Nashville Road (Islington Avenue to Hwy # 27). The existing ductile iron watermain requires excessive maintenance and repairs and it is more cost effective to replace it in conjunction with the road works. | | | | 2016 - Perform preliminary design, detail design, surveying and geotechnical investigation works 2017 - Construction | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| | | | | | | | | |
| Project Forecast | | | | Project Detailed 2017 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 0 | 0 | 0 | Expense | | | | |
| 2015 | 0 | 0 | 0 | 01001 - 8801 | Contractors | 1,465,100 | | |
| 2016 | 147,290 | 147,290 | 0 | 01001 - 8805 | 3% Administration Cost | 48,348 | | |
| 2017 | 1,659,958 | 1,659,958 | 0 | 01001 - 8812 | Contingency | 146,510 | | |
| 2018 & Beyond | 0 | 0 | 0 | | | Total Expense: | 1,659,958 | |
| | 1,807,248 | 1,807,248 | 0 | Revenue | | | | |
| | | | | 60180 - 8844 | Water Reserve | 1,344,566 | | |
| | | | | 75000 - 8847 | Debenture Financing | 315,392 | | |
| | | | | | | Total Revenue: | 1,659,958 | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2016 | Jan 1, 2016 | | | | | | Dec 31, 2019 | |



Project Summary

| | | |
|------------------------|---|-----------------------------|
| Project Number: | EN-1978-16 | |
| Project Title: | Active Transportation Facility on Pine Valley Drive - Steeles Ave W to Langstaff Rd | |
| Asset Type: | Sidewalks, Pathways & Guiderails | |
| Department: | Engineering Services | |
| Budget Year: | 2014 | Approval Year: 2017 |
| Scenario Name: | Main | Scenario Active: Yes |
| Project Stage: | Manager of Capital | TCA: Yes |
| Regions: | Ward 2, Ward 3 | |
| Project Type: | New Infrastructure | |

| | | | | | | | | |
|--|---------------|------------------------------|-------------------------------|---|----------------------------|----------------|-----------------|------------|
| Project Description | | | | Project Timelines | | | | |
| The design and construction of all Active Transportation Facility (Multi-use Path) missing links on Pine Valley Drive from Steeles Avenue to Langstaff Road. | | | | 2016 - Perform preliminary design, detail design, surveying and geotechnical investigation works 2017 - Construction | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| 2013 Development Charges Background Study - Appendix H, Table3, Sidewalk and Streetlighting item # 39 & 111. The Active Transportation Facility (Multi-use Path) installation will support the completion of pedestrian links and continue the implementation of the bicycle network as per the approved 2012 Pedestrian & Bicycle Network Master Plan and Green Directions Vaughan Objective 3.1: To develop and sustain a network of sidewalks, paths and trails that supports all modes on non-vehicular transportation. | | | | | | | | |
| Project Forecast | | | | Project Detailed 2017 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 0 | 0 | 0 | Expense | | | | |
| 2015 | 0 | 0 | 0 | 01001 - 8801 | Contractors | 680,000 | | |
| 2016 | 56,650 | 56,650 | 0 | 01001 - 8805 | 3% Administration Cost | 22,440 | | |
| 2017 | 770,440 | 770,440 | 0 | 01001 - 8812 | Contingency | 68,000 | | |
| 2018 & Beyond | 0 | 0 | 0 | | | Total Expense: | 770,440 | |
| | 827,090 | 827,090 | 0 | Revenue | | | | |
| | | | | 41010 - 8820 | City Wide DC - Engineering | 770,440 | | |
| | | | | | | Total Revenue: | 770,440 | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2016 | Jan 1, 2016 | Vince Musacchio, P.Eng., PMP | Jack Graziosi, P.Eng., M.Eng. | | | | Dec 31, 2019 | |



Project Summary

| | | |
|------------------------|--|-----------------------------|
| Project Number: | EN-1980-16 | |
| Project Title: | Sidewalk on Weston Road - Major Mackenzie Drive to Greenbrooke Drive | |
| Asset Type: | Sidewalks, Pathways & Guiderails | |
| Department: | Engineering Services | |
| Budget Year: | 2014 | Approval Year: 2017 |
| Scenario Name: | Main | Scenario Active: Yes |
| Project Stage: | Manager of Capital | TCA: Yes |
| Regions: | Ward 3 | |
| Project Type: | New Infrastructure | |

| | | | | | | | | |
|--|---------------|------------------------------|-------------------------------|---|----------------------------|---------------|-----------------|------------|
| Project Description | | | | Project Timelines | | | | |
| The design and construction of the missing sidewalk on the west side of Weston Road from Major Mackenzie Drive to Greenbrooke Drive. | | | | 2016- Perform preliminary design, detail design, surveying and geotechnical investigation works 2017- Construction | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| 2013 Development Charges Background Study - Appendix H, Table3, Sidewalk and Streetlighting item # 47. The sidewalk installation will support the completion of pedestrian links as per the approved 2012 Pedestrian & Bicycle Network Master Plan and Green Directions Vaughan Objective 3.1: To develop and sustain a network of sidewalks, paths and trails that supports all modes on non-vehicular transportation. | | | | | | | | |
| Project Forecast | | | | Project Detailed 2017 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 0 | 0 | 0 | Expense | | | | |
| 2015 | 0 | 0 | 0 | 01001 - 8801 | Contractors | 320,000 | | |
| 2016 | 45,320 | 45,320 | 0 | 01001 - 8805 | 3% Administration Cost | 10,560 | | |
| 2017 | 362,560 | 362,560 | 0 | 01001 - 8812 | Contingency | 32,000 | | |
| 2018 & Beyond | 0 | 0 | 0 | | Total Expense: | 362,560 | | |
| | 407,880 | 407,880 | 0 | Revenue | | | | |
| | | | | 41010 - 8820 | City Wide DC - Engineering | 362,560 | | |
| | | | | | Total Revenue: | 362,560 | | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2014 | Jan 1, 2016 | Vince Musacchio, P.Eng., PMP | Jack Graziosi, P.Eng., M.Eng. | | | | Dec 31, 2019 | |



Project Summary

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|------------------------|---|-------------------------|------|
| Project Number: | EN-1984-16 | Approval Year: | 2017 |
| Project Title: | Street Lighting on Keele Street - Langstaff Road to Rutherford Road | Scenario Active: | Yes |
| Asset Type: | Streetlights | TCA: | Yes |
| Department: | Engineering Services | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | Ward 1, Ward 4 | | |
| Project Type: | New Infrastructure | | |

| | | | | | | | | |
|--|----------------------|------------------------------|-------------------------------|---|----------------------------|-----------------------|------------------------|-------------------|
| Project Description | | | | Project Timelines | | | | |
| The design and construction of new street lighting on Keele Street from Langstaff Road to Rutherford Road. The street lighting will ensure that an acceptable level of service is maintained for the health and well being of its citizens. | | | | 2016 - Perform preliminary design, detail design, surveying and geotechnical investigation works 2017 - Construction | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| 2013 Development Charges Background Study - Appendix H, Table3, Sidewalk and Streetlighting item # 119. | | | | | | | | |
| Project Forecast | | | | Project Detailed 2017 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 0 | 0 | 0 | Expense | | | | |
| 2015 | 0 | 0 | 0 | 01001 - 8801 | Contractors | 425,000 | | |
| 2016 | 84,975 | 84,975 | 0 | 01001 - 8805 | 3% Administration Cost | 14,025 | | |
| 2017 | 481,525 | 481,525 | 0 | 01001 - 8812 | Contingency | 42,500 | | |
| 2018 & Beyond | 0 | 0 | 0 | | | Total Expense: | 481,525 | |
| | 566,500 | 566,500 | 0 | Revenue | | | | |
| | | | | 41010 - 8820 | City Wide DC - Engineering | 481,525 | | |
| | | | | | | Total Revenue: | 481,525 | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2016 | Jan 1, 2016 | Vince Musacchio, P.Eng., PMP | Jack Graziosi, P.Eng., M.Eng. | | | | Dec 31, 2019 | |



Project Summary

| | | | |
|------------------------|---|-------------------------|------|
| Project Number: | EN-1985-17 | Approval Year: | 2017 |
| Project Title: | Sidewalk on Doney Crescent - Keele Street to Cul-de-sac | Scenario Active: | Yes |
| Asset Type: | Sidewalks, Pathways & Guiderails | TCA: | Yes |
| Department: | Engineering Services | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | Ward 4 | | |
| Project Type: | New Infrastructure | | |

| | | | | | | | | |
|---|---------------|------------------------------|-------------------------------|---|----------------------------|---------------|-----------------|------------|
| Project Description | | | | Project Timelines | | | | |
| The design and construction of the missing sidewalk on Doney Crescent from Keele Street to Cul-de-sac. | | | | 2017- Perform preliminary design, detail design, surveying and geotechnical investigation works 2019- Construction | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| Investing in Ontario Sign Required. The sidewalk installation will support the completion of a pedestrian link to the approved 2012 Pedestrian & Bicycle Network Master Plan and Green Directions Vaughan Objective 3.1: To develop and sustain a network of sidewalks, paths and trails that supports all modes on non-vehicular transportation. In addition, this new link will tie into the 2015 scheduled reconstruction of Keele Street by York Region and VIVA's transit way reconstruction of Highway 7. | | | | | | | | |
| Project Forecast | | | | Project Detailed 2017 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 0 | 0 | 0 | Expense | | | | |
| 2015 | 0 | 0 | 0 | 01001 - 8802 | Consultant | 40,000 | | |
| 2016 | 0 | 0 | 0 | 01001 - 8812 | Contingency | 4,000 | | |
| 2017 | 44,000 | 44,000 | 0 | | Total Expense: | 44,000 | | |
| 2018 & Beyond | 223,300 | 223,300 | 0 | Revenue | | | | |
| | 267,300 | 267,300 | 0 | 61052 - 8844 | Investing in Ontario Grant | 44,000 | | |
| | | | | | Total Revenue: | 44,000 | | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2014 | Jan 1, 2017 | Vince Musacchio, P.Eng., PMP | Jack Graziosi, P.Eng., M.Eng. | | | | Dec 31, 2021 | |



Project Summary

| | | | |
|------------------------|---|-------------------------|------|
| Project Number: | EN-1991-17 | Approval Year: | 2017 |
| Project Title: | Traffic Signal Installation - Interchange Way and Interchange Way | Scenario Active: | Yes |
| Asset Type: | Traffic Signals | TCA: | Yes |
| Department: | Engineering Services | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | Ward 4 | | |
| Project Type: | New Infrastructure | | |

| | | | | | | | | |
|--|---------------|------------------------------|-------------------------------|---|----------------------------|---------------|-----------------|------------|
| Project Description | | | | Project Timelines | | | | |
| The installation of traffic control signals at the intersection of Interchange Way and Interchange Way. The traffic signals are required to accommodate the traffic increase due to the increase development intensification at the VMC and the opening of the new subway extension. | | | | When warrants are met. Year 1 - Perform preliminary design, detail design, surveying and geotechnical investigation works Year 2 - Construction | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| 2013 Development Charges Background Study - Appendix H, Table2, Other Transportation Related Works/ Infrastructure item # 1. | | | | | | | | |
| Project Forecast | | | | Project Detailed 2017 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 0 | 0 | 0 | Expense | | | | |
| 2015 | 0 | 0 | 0 | 01001 - 8801 | Contractors | 150,000 | | |
| 2016 | 0 | 0 | 0 | 01001 - 8802 | Consultant | 25,000 | | |
| 2017 | 198,275 | 198,275 | 0 | 01001 - 8805 | 3% Administration Cost | 5,775 | | |
| 2018 & Beyond | 0 | 0 | 0 | 01001 - 8812 | Contingency | 17,500 | | |
| | 198,275 | 198,275 | 0 | | Total Expense: | 198,275 | | |
| | | | | Revenue | | | | |
| | | | | 41010 - 8820 | City Wide DC - Engineering | 198,275 | | |
| | | | | | Total Revenue: | 198,275 | | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2017 | Jan 1, 2017 | Vince Musacchio, P.Eng., PMP | Jack Graziosi, P.Eng., M.Eng. | | | | Dec 31, 2020 | |



Project Summary

| | | | |
|------------------------|--|-------------------------|------|
| Project Number: | EN-1996-17 | Approval Year: | 2017 |
| Project Title: | Municipal Structure Inspection and Reporting in 2017 | Scenario Active: | Yes |
| Asset Type: | Bridges & Structures | TCA: | No |
| Department: | Engineering Services | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | City-Wide | | |
| Project Type: | Legal/Regulatory | | |

| | | | | | | | | |
|---|---------------|------------------------------|-------------------------------|---|------------------------|----------------|-----------------|------------|
| Project Description | | | | Project Timelines | | | | |
| Biannual inspection program of the City of Vaughan's full bridges and structures inventory for 2017. Regulations under the Highway Traffic Act (Section 123(2)) and the Bridges Act (Section 2) requires the City to ensure that all municipal bridges are kept safe and in good repair. This has to be done through the performance of regular structure inspections (every two years) in accordance with the Ontario Structure Inspection Manual. | | | | 2017/ 2018 - Prepare RFP and review reports for future capital projects | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| | | | | | | | | |
| Project Forecast | | | | Project Detailed 2017 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 0 | 0 | 0 | Expense | | | | |
| 2015 | 0 | 0 | 0 | 01001 - 8802 | Consultant | 110,000 | | |
| 2016 | 0 | 0 | 0 | 01001 - 8805 | 3% Administration Cost | 3,630 | | |
| 2017 | 124,630 | 124,630 | 0 | 01001 - 8812 | Contingency | 11,000 | | |
| 2018 & Beyond | 0 | 0 | 0 | | | Total Expense: | 124,630 | |
| | 124,630 | 124,630 | 0 | Revenue | | | | |
| | | | | 60130 - 8844 | Roads Infra. Reserve | 124,630 | | |
| | | | | | | Total Revenue: | 124,630 | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2017 | Jan 1, 2017 | Vince Musacchio, P.Eng., PMP | Jack Graziosi, P.Eng., M.Eng. | | | | Dec 31, 2018 | |



Project Summary

| | | | |
|------------------------|--|-------------------------|------|
| Project Number: | EP-0071-17 | Approval Year: | 2017 |
| Project Title: | Primary and Alternate Emergency Operations Centres | Scenario Active: | Yes |
| Asset Type: | Other Buildings & Facilities | TCA: | Yes |
| Department: | Emergency Planning | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | City-Wide | | |
| Project Type: | Equipment Replacement | | |

| | | | | | | | | |
|--|---------------|---------------|-----------------|--|---|---------------|-----------------|------------|
| Project Description | | | | Project Timelines | | | | |
| This project involves renovation of the primary emergency operations centre located at the JOC and equipping both the primary and alternate emergency operations centres (Pierre Berton Library) with appropriate technology and telecommunications to ensure an effective and efficient response to emergency situations. | | | | Primary EOC Renovations, telecommunications wiring and installation of equipment Q3-2016, Telecommunications Wiring and Equipping Alternate EOC Q2-2016, Installation of sliding whiteboards in the primary EOC Q2-2017. | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| The EOC Functional Review Report identified operating gaps and vulnerabilities in the emergency operations centre that this capital project will address that will build our operating capacity and level of resilience. | | | | Buildings and Facilities, Information and Technology Management and VPL-Pierre Berton Library will be involved in the project with the renovations, wiring and equipping of the EOC facilities. | | | | |
| Project Forecast | | | | Project Detailed 2017 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 0 | 0 | 0 | Expense | | | | |
| 2015 | 0 | 0 | 0 | 01001 - 8801 | Contractors | 65,000 | | |
| 2016 | 0 | 0 | 0 | 01001 - 8805 | 3% Administration Cost | 5,740 | | |
| 2017 | 197,110 | 197,110 | 0 | 01001 - 8807 | Furniture & Equipment | 100,700 | | |
| 2018 & Beyond | 0 | 0 | 0 | 01001 - 8808 | Miscellaneous Costs | 16,570 | | |
| | 197,110 | 197,110 | 0 | 01001 - 8812 | Contingency | 9,100 | | |
| | | | | | Total Expense: | 197,110 | | |
| | | | | Revenue | | | | |
| | | | | 50000 - 8843 | Transfer from Taxation | 128,910 | | |
| | | | | 60010 - 8844 | Pre-B& F Infra. Reserve | 68,200 | | |
| | | | | | Total Revenue: | 197,110 | | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 63,390 | 0 | 63,390 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | 105-16-02 - Primary and Alternate EOC Telephone Systems | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2013 | Apr 1, 2017 | Sharon Walker | | | | | Dec 31, 2018 | |



Project Summary

| | | | |
|------------------------|----------------------------|-------------------------|------|
| Project Number: | FI-0073-17 | Approval Year: | 2017 |
| Project Title: | New Property Tax System | Scenario Active: | Yes |
| Asset Type: | Department Applications | TCA: | No |
| Department: | Finance | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | City-Wide | | |
| Project Type: | Infrastructure Replacement | | |

| | | | | | | | | |
|--|---------------|----------------|---------------------------------|--|-------------------------------------|----------------|-----------------|------------|
| Project Description | | | | Project Timelines | | | | |
| To replace the City's 14 year old property tax billing and collection system. The current Vendor Vailtek is not supporting the system adequately and given the age of the system it is time to secure a more robust and functional software application. The current property tax billing of aprox \$750million is dependant on this outdated software and given the issues of support a new system should now be purchased. | | | | 2017 purchase a server and licensing for Oracle (Apex) | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| | | | | Information Technology Department | | | | |
| Project Forecast | | | | Project Detailed 2017 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 0 | 0 | 0 | Expense | | | | |
| 2015 | 0 | 0 | 0 | 01001 - 8805 | 3% Administration Cost | 4,500 | | |
| 2016 | 0 | 0 | 0 | 01001 - 8807 | Furniture & Equipment | 150,000 | | |
| 2017 | 154,500 | 154,500 | 0 | | | Total Expense: | 154,500 | |
| 2018 & Beyond | 0 | 0 | 0 | Revenue | | | | |
| | 154,500 | 154,500 | 0 | 50000 - 8843 | Transfer from Taxation | 154,500 | | |
| | | | | | | Total Revenue: | 154,500 | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 236,286 | 0 | 236,286 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | 050-15-08 - New Property Tax System | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2016 | Jan 1, 2017 | Maureen Zabiuk | Barry Jackson/Dimitri Yampolski | | | | Dec 31, 2017 | |



Project Summary

| | | | |
|------------------------|---------------------------------------|-------------------------|------|
| Project Number: | FL-5278-17 | Approval Year: | 2017 |
| Project Title: | PKS-1 new dual stream compactor truck | Scenario Active: | Yes |
| Asset Type: | Equipment - New | TCA: | Yes |
| Department: | Fleet Management | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | City-Wide | | |
| Project Type: | New Equipment | | |

| | | | | | | | | |
|--|---------------|---------------|-----------------|---|------------------------|----------------|-----------------|------------|
| Project Description | | | | Project Timelines | | | | |
| 1 new dual stream compactor truck - \$130,000. This truck is required for the collection of both garbage and recycling material in City parks. | | | | Q2 - Prepare specifications; Q3 - Award tender; Q4 - Take delivery of equipment | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| 1 new dual stream compactor | | | | Parks | | | | |
| Project Forecast | | | | Project Detailed 2017 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 0 | 0 | 0 | Expense | | | | |
| 2015 | 0 | 0 | 0 | 01001 - 8805 | 3% Administration Cost | 3,900 | | |
| 2016 | 0 | 0 | 0 | 01001 - 8807 | Furniture & Equipment | 130,000 | | |
| 2017 | 133,900 | 133,900 | 0 | | | Total Expense: | 133,900 | |
| 2018 & Beyond | 0 | 0 | 0 | Revenue | | | | |
| | 133,900 | 133,900 | 0 | 50000 - 8843 | Transfer from Taxation | 133,900 | | |
| | | | | | | Total Revenue: | 133,900 | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 16,100 | 0 | 16,100 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2013 | Apr 1, 2017 | Tony Greco | Michael Shatil | | | | Dec 31, 2017 | |



Project Summary

| | | | |
|------------------------|---|-------------------------|------|
| Project Number: | FL-5318-17 | Approval Year: | 2017 |
| Project Title: | RECREATION-Replace 1148 with 7 seater mini van with stow-n-go seats | Scenario Active: | Yes |
| Asset Type: | Equipment - Replacement | TCA: | Yes |
| Department: | Fleet Management | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | City-Wide | | |
| Project Type: | Equipment Replacement | | |

| | | | | | | | | |
|---|---------------|---------------|-----------------|---|------------------------|----------------|-----------------|------------|
| Project Description | | | | Project Timelines | | | | |
| Replace 1148 with 7 seater mini van with stow-n-go seats- \$25,000. Unit 1148 - 2000 cargo van has exceeded the life cycle but has low maintenance costs and low mileage. | | | | Q2 - Prepare specifications; Q3 - Award tender; Q4 - Take delivery of equipment | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| | | | | Recreation | | | | |
| Project Forecast | | | | Project Detailed 2017 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 0 | 0 | 0 | Expense | | | | |
| 2015 | 0 | 0 | 0 | 01001 - 8805 | 3% Administration Cost | 800 | | |
| 2016 | 0 | 0 | 0 | 01001 - 8807 | Furniture & Equipment | 25,000 | | |
| 2017 | 25,800 | 25,800 | 0 | | | Total Expense: | 25,800 | |
| 2018 & Beyond | 0 | 0 | 0 | Revenue | | | | |
| | 25,800 | 25,800 | 0 | 60190 - 8844 | Vehicle Reserve | 25,800 | | |
| | | | | | | Total Revenue: | 25,800 | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2016 | Apr 1, 2017 | Tony Greco | Michael Shatil | | | | Dec 31, 2017 | |



Project Summary

| | | | |
|------------------------|---|-------------------------|------|
| Project Number: | FL-5319-17 | Approval Year: | 2017 |
| Project Title: | PKS-Replace 1286 with a 2 ton crew cab 4x4 dump truck | Scenario Active: | Yes |
| Asset Type: | Equipment - Replacement | TCA: | Yes |
| Department: | Fleet Management | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | City-Wide | | |
| Project Type: | Equipment Replacement | | |

| | | | | | | | | |
|--|---------------|---------------|-----------------|---|------------------------|----------------|-----------------|------------|
| Project Description | | | | Project Timelines | | | | |
| Replace 1286 with a 2 ton ext cab crew cab dump truck - \$65,000. Unit 1286 - 2002 dump truck has exceeded the life cycle and has low mileage. | | | | Q2 - Prepare specifications; Q3 - Award tender; Q4 - Take delivery of equipment | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| | | | | Parks | | | | |
| Project Forecast | | | | Project Detailed 2017 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 0 | 0 | 0 | Expense | | | | |
| 2015 | 0 | 0 | 0 | 01001 - 8805 | 3% Administration Cost | 1,950 | | |
| 2016 | 0 | 0 | 0 | 01001 - 8807 | Furniture & Equipment | 65,000 | | |
| 2017 | 66,950 | 66,950 | 0 | | | Total Expense: | 66,950 | |
| 2018 & Beyond | 0 | 0 | 0 | Revenue | | | | |
| | 66,950 | 66,950 | 0 | 60190 - 8844 | Vehicle Reserve | 66,950 | | |
| | | | | | | Total Revenue: | 66,950 | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2016 | Apr 1, 2017 | Tony Greco | Michael Shatil | | | | Dec 31, 2017 | |



Project Summary

| | | | |
|------------------------|---|-------------------------|------|
| Project Number: | FL-5330-17 | Approval Year: | 2017 |
| Project Title: | FLEET MGMT-Replace 1157 with 1/2 ton ext cab 4x4 pickup | Scenario Active: | Yes |
| Asset Type: | Equipment - Replacement | TCA: | Yes |
| Department: | Fleet Management | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | City-Wide | | |
| Project Type: | Equipment Replacement | | |

| | | | | | | | | |
|---|---------------|---------------|-----------------|---|------------------------|----------------|-----------------|------------|
| Project Description | | | | Project Timelines | | | | |
| Replace 1157 with 1/2 ton ext cab 4x4 pickup - \$30,000. Unit 1157 - 2001 pickup has exceeded the life cycle but has low mileage and low maintenance costs. | | | | Q2 - Prepare specifications; Q3 - Award tender; Q4 - Take delivery of equipment | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| | | | | Fleet Management | | | | |
| Project Forecast | | | | Project Detailed 2017 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 0 | 0 | 0 | Expense | | | | |
| 2015 | 0 | 0 | 0 | 01001 - 8805 | 3% Administration Cost | 900 | | |
| 2016 | 0 | 0 | 0 | 01001 - 8807 | Furniture & Equipment | 30,000 | | |
| 2017 | 30,900 | 30,900 | 0 | | | Total Expense: | 30,900 | |
| 2018 & Beyond | 0 | 0 | 0 | Revenue | | | | |
| | 30,900 | 30,900 | 0 | 60190 - 8844 | Vehicle Reserve | 30,900 | | |
| | | | | | | Total Revenue: | 30,900 | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2016 | Apr 1, 2017 | Tony Greco | Michael Shatil | | | | Dec 31, 2017 | |



Project Summary

| | | | |
|------------------------|---|-------------------------|------|
| Project Number: | FL-5333-17 | Approval Year: | 2017 |
| Project Title: | PKS-HORT- Replace 1352 with 1 ton reg. cab 4x4 dump truck | Scenario Active: | Yes |
| Asset Type: | Equipment - Replacement | TCA: | Yes |
| Department: | Fleet Management | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | City-Wide | | |
| Project Type: | Equipment Replacement | | |

| Project Description | | | | Project Timelines | | | | |
|---|---------------|---------------|-----------------|---|------------------------|----------------|-----------------|------------|
| Replace 1352 with 1 ton reg. cab 4x4 dump truck- \$55,000. Unit 1352 - 2002 pickup has exceeded the life cycle and has low mileage. | | | | Q2 - Prepare specifications; Q3 - Award tender; Q4 - Take delivery of equipment | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| | | | | Parks Forestry/Horticulture | | | | |
| Project Forecast | | | | Project Detailed 2017 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 0 | 0 | 0 | Expense | | | | |
| 2015 | 0 | 0 | 0 | 01001 - 8805 | 3% Administration Cost | 1,700 | | |
| 2016 | 0 | 0 | 0 | 01001 - 8807 | Furniture & Equipment | 55,000 | | |
| 2017 | 56,700 | 56,700 | 0 | | | Total Expense: | 56,700 | |
| 2018 & Beyond | 0 | 0 | 0 | Revenue | | | | |
| | 56,700 | 56,700 | 0 | 50000 - 8843 | Transfer from Taxation | 28,900 | | |
| | | | | 60190 - 8844 | Vehicle Reserve | 27,800 | | |
| | | | | | | Total Revenue: | 56,700 | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2015 | Apr 1, 2017 | Tony Greco | Michael Shatil | | | | Dec 31, 2017 | |



Project Summary

| | | | |
|------------------------|---|-------------------------|------|
| Project Number: | FL-5348-17 | Approval Year: | 2017 |
| Project Title: | PKS-Replace 1511 with narrow sidewalk tractor with plow/salt spreader | Scenario Active: | Yes |
| Asset Type: | Equipment - Replacement | TCA: | Yes |
| Department: | Fleet Management | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | City-Wide | | |
| Project Type: | Equipment Replacement | | |

| | | | | | | | | |
|--|---------------|---------------|-----------------|---|------------------------|----------------|-----------------|------------|
| Project Description | | | | Project Timelines | | | | |
| Replace 1511 with narrow sidewalk tractor with plow/salt spreader - \$62,000. Unit 1511 2005 holder tractor has exceeded the life cycle. | | | | Q2 - Prepare specifications; Q3 - Award tender; Q4 - Take delivery of equipment | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| Replace 1511 | | | | | | | | |
| Project Forecast | | | | Project Detailed 2017 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 0 | 0 | 0 | Expense | | | | |
| 2015 | 0 | 0 | 0 | 01001 - 8805 | 3% Administration Cost | 1,900 | | |
| 2016 | 0 | 0 | 0 | 01001 - 8807 | Furniture & Equipment | 62,000 | | |
| 2017 | 63,900 | 63,900 | 0 | | | Total Expense: | 63,900 | |
| 2018 & Beyond | 0 | 0 | 0 | Revenue | | | | |
| 63,900 | | 63,900 | 0 | 60190 - 8844 | Vehicle Reserve | 63,900 | | |
| | | | | | | Total Revenue: | 63,900 | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2017 | Apr 1, 2017 | Tony Greco | Michael Shatil | | | | Dec 31, 2017 | |



Project Summary

| | | | |
|------------------------|---|-------------------------|------|
| Project Number: | FL-5349-17 | Approval Year: | 2017 |
| Project Title: | PKS-Replace 1512 with narrow sidewalk tractor with plow/salt spreader | Scenario Active: | Yes |
| Asset Type: | Equipment - Replacement | TCA: | Yes |
| Department: | Fleet Management | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | City-Wide | | |
| Project Type: | Equipment Replacement | | |

| | | | | | | | | |
|--|---------------|---------------|-----------------|---|------------------------|----------------|-----------------|------------|
| Project Description | | | | Project Timelines | | | | |
| Replace 1512 with narrow sidewalk tractor with plow/salt spreader - \$62,000. Unit 1512 2005 holder tractor has exceeded the life cycle. | | | | Q2 - Prepare specifications; Q3 - Award tender; Q4 - Take delivery of equipment | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| Replace 1512 | | | | | | | | |
| Project Forecast | | | | Project Detailed 2017 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 0 | 0 | 0 | Expense | | | | |
| 2015 | 0 | 0 | 0 | 01001 - 8805 | 3% Administration Cost | 1,900 | | |
| 2016 | 0 | 0 | 0 | 01001 - 8807 | Furniture & Equipment | 62,000 | | |
| 2017 | 63,900 | 63,900 | 0 | | | Total Expense: | 63,900 | |
| 2018 & Beyond | 0 | 0 | 0 | Revenue | | | | |
| | 63,900 | 63,900 | 0 | 60190 - 8844 | Vehicle Reserve | 63,900 | | |
| | | | | | | Total Revenue: | 63,900 | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2017 | Apr 1, 2017 | Tony Greco | Michael Shatil | | | | Dec 31, 2017 | |



Project Summary

| | | | |
|------------------------|---|-------------------------|------|
| Project Number: | FL-5350-17 | Approval Year: | 2017 |
| Project Title: | PKS-Replace 1513 with narrow sidewalk tractor with plow/salt spreader | Scenario Active: | Yes |
| Asset Type: | Equipment - Replacement | TCA: | Yes |
| Department: | Fleet Management | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | City-Wide | | |
| Project Type: | Equipment Replacement | | |

| | | | | | | | | |
|---|---------------|---------------|-----------------|---|------------------------|----------------|-----------------|------------|
| Project Description | | | | Project Timelines | | | | |
| Replace 1513 with narrow sidewalk tractor with plow/salt spreader - \$62,000. Unit 1513 2005 tractor has exceeded the life cycle. | | | | Q2 - Prepare specifications; Q3 - Award tender; Q4 - Take delivery of equipment | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| Replace 1513 | | | | | | | | |
| Project Forecast | | | | Project Detailed 2017 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 0 | 0 | 0 | Expense | | | | |
| 2015 | 0 | 0 | 0 | 01001 - 8805 | 3% Administration Cost | 1,900 | | |
| 2016 | 0 | 0 | 0 | 01001 - 8807 | Furniture & Equipment | 62,000 | | |
| 2017 | 63,900 | 63,900 | 0 | | | Total Expense: | 63,900 | |
| 2018 & Beyond | 0 | 0 | 0 | Revenue | | | | |
| | 63,900 | 63,900 | 0 | 60190 - 8844 | Vehicle Reserve | 63,900 | | |
| | | | | | | Total Revenue: | 63,900 | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2017 | Apr 1, 2017 | Tony Greco | Michael Shatil | | | | Dec 31, 2017 | |



Project Summary

| | | | |
|------------------------|--|-------------------------|------|
| Project Number: | FL-5426-17 | Approval Year: | 2017 |
| Project Title: | PW-RDS-Replace 1373 with Regenerative street sweeper | Scenario Active: | Yes |
| Asset Type: | Equipment - Replacement | TCA: | Yes |
| Department: | Fleet Management | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | City-Wide | | |
| Project Type: | Equipment Replacement | | |

| | | | | | | | | |
|---|---------------|---------------|-----------------|---|------------------------|----------------|-----------------|------------|
| Project Description | | | | Project Timelines | | | | |
| Replace 1373 with Regenerative street sweeper - \$280,000. Unit 1373 2003 street sweeper has exceeded the life cycle. | | | | Q2 - Prepare specifications; Q3 - Award tender; Q4 - Take delivery of equipment | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| Replace 1373 | | | | | | | | |
| Project Forecast | | | | Project Detailed 2017 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 0 | 0 | 0 | Expense | | | | |
| 2015 | 0 | 0 | 0 | 01001 - 8805 | 3% Administration Cost | 8,400 | | |
| 2016 | 0 | 0 | 0 | 01001 - 8807 | Furniture & Equipment | 280,000 | | |
| 2017 | 288,400 | 288,400 | 0 | | | Total Expense: | 288,400 | |
| 2018 & Beyond | 0 | 0 | 0 | Revenue | | | | |
| | 288,400 | 288,400 | 0 | 60190 - 8844 | Vehicle Reserve | 288,400 | | |
| | | | | | | Total Revenue: | 288,400 | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2015 | Apr 1, 2017 | Tony Greco | Michael Shatil | | | | Dec 31, 2017 | |



Project Summary

| | | | |
|------------------------|--|-------------------------|------|
| Project Number: | FL-5431-17 | Approval Year: | 2017 |
| Project Title: | PW-RDS-Replace 1702 with service body sign truck with sliding platform | Scenario Active: | Yes |
| Asset Type: | Equipment - Replacement | TCA: | Yes |
| Department: | Fleet Management | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | City-Wide | | |
| Project Type: | Equipment Replacement | | |

| | | | | | | | | |
|---|---------------|---------------|-----------------|---|------------------------|----------------|-----------------|------------|
| Project Description | | | | Project Timelines | | | | |
| Replace 1702 with service body sign truck with sliding platform - \$90,000. Unit 1702 -2008 2 ton sign truck has exceeded the life cycle. | | | | Q2 - Prepare specifications; Q3 - Award tender; Q4 - Take delivery of equipment | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| Replace 1702 | | | | | | | | |
| Project Forecast | | | | Project Detailed 2017 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 0 | 0 | 0 | Expense | | | | |
| 2015 | 0 | 0 | 0 | 01001 - 8805 | 3% Administration Cost | 2,700 | | |
| 2016 | 0 | 0 | 0 | 01001 - 8807 | Furniture & Equipment | 90,000 | | |
| 2017 | 92,700 | 92,700 | 0 | | | Total Expense: | 92,700 | |
| 2018 & Beyond | 0 | 0 | 0 | Revenue | | | | |
| | 92,700 | 92,700 | 0 | 60190 - 8844 | Vehicle Reserve | 92,700 | | |
| | | | | | | Total Revenue: | 92,700 | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2017 | Apr 1, 2017 | Tony Greco | Michael Shatil | | | | Dec 31, 2017 | |



Project Summary

| | | | |
|------------------------|---|-------------------------|------|
| Project Number: | FL-5436-17 | Approval Year: | 2017 |
| Project Title: | B&F-Replace 1670 with 3/4 ton cargo van | Scenario Active: | Yes |
| Asset Type: | Equipment - Replacement | TCA: | Yes |
| Department: | Fleet Management | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | City-Wide | | |
| Project Type: | Equipment Replacement | | |

| | | | | | | | | |
|---|---------------|---------------|-----------------|---|------------------------|----------------|-----------------|------------|
| Project Description | | | | Project Timelines | | | | |
| Replace 1670 with 3/4 ton cargo van with shelving - \$35,000. Unit 1670 2006 cargo van has exceeded the life cycle. | | | | Q2 - Prepare specifications; Q3 - Award tender; Q4 - Take delivery of equipment | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| Replace 1670 | | | | | | | | |
| Project Forecast | | | | Project Detailed 2017 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 0 | 0 | 0 | Expense | | | | |
| 2015 | 0 | 0 | 0 | 01001 - 8805 | 3% Administration Cost | 1,100 | | |
| 2016 | 0 | 0 | 0 | 01001 - 8807 | Furniture & Equipment | 35,000 | | |
| 2017 | 36,100 | 36,100 | 0 | | | Total Expense: | 36,100 | |
| 2018 & Beyond | 0 | 0 | 0 | Revenue | | | | |
| | 36,100 | 36,100 | 0 | 60190 - 8844 | Vehicle Reserve | 36,100 | | |
| | | | | | | Total Revenue: | 36,100 | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2016 | Apr 1, 2017 | Tony Greco | Michael Shatil | | | | Dec 31, 2017 | |



Project Summary

| | | | |
|------------------------|-------------------------------|-------------------------|------|
| Project Number: | FL-5440-17 | Approval Year: | 2017 |
| Project Title: | PKS-4 new salt supply systems | Scenario Active: | Yes |
| Asset Type: | Equipment - New | TCA: | Yes |
| Department: | Fleet Management | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | City-Wide | | |
| Project Type: | Growth/Equipment | | |

| | | | | | | | | |
|--|---------------|---------------|-----------------|---|---------------------------|----------------|-----------------|------------|
| Project Description | | | | Project Timelines | | | | |
| 4 new truck mounted salt supply systems - \$6,500 ea. This equipment is required to load salt into sidewalk snow plow tractors. This equipment will allow for more efficient and safe means of delivering salt to sidewalk snow plows. | | | | Q2 - Prepare specifications; Q3 - Award tender; Q4 - Take delivery of equipment | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| 4 new salt supply systems | | | | | | | | |
| Project Forecast | | | | Project Detailed 2017 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 0 | 0 | 0 | Expense | | | | |
| 2015 | 0 | 0 | 0 | 01001 - 8805 | 3% Administration Cost | 800 | | |
| 2016 | 0 | 0 | 0 | 01001 - 8807 | Furniture & Equipment | 26,000 | | |
| 2017 | 26,800 | 26,800 | 0 | | | Total Expense: | 26,800 | |
| 2018 & Beyond | 0 | 0 | 0 | Revenue | | | | |
| | 26,800 | 26,800 | 0 | 41090 - 8820 | City Wide DC - Fleet/P.W. | 24,100 | | |
| | | | | 50000 - 8843 | Transfer from Taxation | 2,700 | | |
| | | | | | | Total Revenue: | 26,800 | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 3,200 | 0 | 3,200 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2016 | Apr 1, 2017 | Tony Greco | Michael Shatil | | | | Dec 31, 2017 | |



Project Summary

| | | |
|------------------------|---|-----------------------------|
| Project Number: | FL-5455-17 | |
| Project Title: | PKs-1 new narrow sidewalk tractor with plow/salter/blower/sweeper attachments | |
| Asset Type: | Equipment - New | |
| Department: | Fleet Management | |
| Budget Year: | 2014 | |
| Scenario Name: | Main | Approval Year: 2017 |
| Project Stage: | Manager of Capital | Scenario Active: Yes |
| Regions: | City-Wide | TCA: Yes |
| Project Type: | Growth/Equipment | |

| | | | | | | | | |
|--|---------------|---------------|-----------------|---|---------------------------|----------------|-----------------|------------|
| Project Description | | | | Project Timelines | | | | |
| 1 new narrow sidewalk tractor with plow/salter/blower/sweeper attachments. This equipment is required to maintain projected 40 km of new sidewalk to departmental standards. | | | | Q2 - Prepare specifications; Q3 - Award tender; Q4 - Take delivery of equipment | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| 1 new narrow sidewalk tractor with plow/salter/blower/sweeper attachments | | | | | | | | |
| Project Forecast | | | | Project Detailed 2017 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 0 | 0 | 0 | Expense | | | | |
| 2015 | 0 | 0 | 0 | 01001 - 8805 | 3% Administration Cost | 2,500 | | |
| 2016 | 0 | 0 | 0 | 01001 - 8807 | Furniture & Equipment | 82,000 | | |
| 2017 | 84,500 | 84,500 | 0 | | | Total Expense: | 84,500 | |
| 2018 & Beyond | 0 | 0 | 0 | Revenue | | | | |
| | 84,500 | 84,500 | 0 | 41090 - 8820 | City Wide DC - Fleet/P.W. | 76,000 | | |
| | | | | 50000 - 8843 | Transfer from Taxation | 8,500 | | |
| | | | | | | Total Revenue: | 84,500 | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 10,100 | 0 | 10,100 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2016 | Apr 1, 2017 | Tony Greco | Michael Shatil | | | | Dec 31, 2017 | |



Project Summary

| | | | |
|------------------------|---|-------------------------|------|
| Project Number: | FL-5456-17 | Approval Year: | 2017 |
| Project Title: | PKs-1 new narrow sidewalk tractor with plow/salter/blower/sweeper attachments | Scenario Active: | Yes |
| Asset Type: | Equipment - New | TCA: | Yes |
| Department: | Fleet Management | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | City-Wide | | |
| Project Type: | Growth/Equipment | | |

| | | | | | | | | |
|--|----------------------|----------------------|------------------------|---|---------------------------|-----------------------|------------------------|-------------------|
| Project Description | | | | Project Timelines | | | | |
| 1 new narrow sidewalk tractor with plow/salter/blower/sweeper attachments. This equipment is required to maintain projected 40 km of new sidewalk to departmental standards. | | | | Q2 - Prepare specifications; Q3 - Award tender; Q4 - Take delivery of equipment | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| 1 new narrow sidewalk tractor with plow/salter/blower/sweeper attachments | | | | | | | | |
| Project Forecast | | | | Project Detailed 2017 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 0 | 0 | 0 | Expense | | | | |
| 2015 | 0 | 0 | 0 | 01001 - 8805 | 3% Administration Cost | 2,500 | | |
| 2016 | 0 | 0 | 0 | 01001 - 8807 | Furniture & Equipment | 82,000 | | |
| 2017 | 84,500 | 84,500 | 0 | | | Total Expense: | 84,500 | |
| 2018 & Beyond | 0 | 0 | 0 | Revenue | | | | |
| | 84,500 | 84,500 | 0 | 41090 - 8820 | City Wide DC - Fleet/P.W. | 76,000 | | |
| | | | | 50000 - 8843 | Transfer from Taxation | 8,500 | | |
| | | | | | | Total Revenue: | 84,500 | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 10,100 | 0 | 10,100 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2016 | Apr 1, 2017 | Tony Greco | Michael Shatil | | | | Dec 31, 2017 | |



Project Summary

| | | | |
|------------------------|---|-------------------------|------|
| Project Number: | FL-5457-17 | Approval Year: | 2017 |
| Project Title: | PKS-1 new narrow sidewalk tractor with plow/salter/blower/sweeper attachments | Scenario Active: | Yes |
| Asset Type: | Equipment - New | TCA: | Yes |
| Department: | Fleet Management | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | City-Wide | | |
| Project Type: | Growth/Equipment | | |

| | | | | | | | | |
|---|---------------|---------------|-----------------|---|------------------------|---------------------------|-----------------|------------|
| Project Description | | | | Project Timelines | | | | |
| 1 - new narrow sidewalk tractor with plow/salter/blower/sweeper attachments - \$82,000. This equipment is required to maintain projected 40 km of new sidewalk to departmental standards. | | | | Q2 - Prepare specifications; Q3 - Award tender; Q4 - Take delivery of equipment | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| 1 new narrow sidewalk tractor with plow/salter/blower/sweeper attachments | | | | | | | | |
| Project Forecast | | | | Project Detailed 2017 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 0 | 0 | 0 | Expense | | | | |
| 2015 | 0 | 0 | 0 | 01001 - 8805 | 3% Administration Cost | 2,500 | | |
| 2016 | 0 | 0 | 0 | 01001 - 8807 | Furniture & Equipment | 82,000 | | |
| 2017 | 84,500 | 84,500 | 0 | | | Total Expense: | 84,500 | |
| 2018 & Beyond | 0 | 0 | 0 | Revenue | | | | |
| | | 84,500 | 84,500 | 0 | 41090 - 8820 | City Wide DC - Fleet/P.W. | 76,000 | |
| | | | | | 50000 - 8843 | Transfer from Taxation | 8,500 | |
| | | | | | Total Revenue: | | 84,500 | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 10,100 | 0 | 10,100 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2017 | Apr 1, 2017 | Tony Greco | Michael Shatil | | | | Dec 31, 2017 | |



Project Summary

| | | |
|------------------------|---|-----------------------------|
| Project Number: | FL-5458-17 | |
| Project Title: | PKS-1 new narrow sidewalk tractor with plow/salter/blower/sweeper attachments | |
| Asset Type: | Equipment - New | |
| Department: | Fleet Management | |
| Budget Year: | 2014 | Approval Year: 2017 |
| Scenario Name: | Main | Scenario Active: Yes |
| Project Stage: | Manager of Capital | TCA: Yes |
| Regions: | City-Wide | |
| Project Type: | Growth/Equipment | |

| | | | | | | | | |
|---|---------------|---------------|-----------------|---|---------------------------|----------------|-----------------|------------|
| Project Description | | | | Project Timelines | | | | |
| 1 - new narrow sidewalk tractor with plow/salter/blower/sweeper attachments - \$82,000. This equipment is required to maintain projected 40 km of new sidewalk to departmental standards. | | | | Q2 - Prepare specifications; Q3 - Award tender; Q4 - Take delivery of equipment | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| 1 new narrow sidewalk tractor with plow/salter/blower/sweeper attachments | | | | | | | | |
| Project Forecast | | | | Project Detailed 2017 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 0 | 0 | 0 | Expense | | | | |
| 2015 | 0 | 0 | 0 | 01001 - 8805 | 3% Administration Cost | 2,500 | | |
| 2016 | 0 | 0 | 0 | 01001 - 8807 | Furniture & Equipment | 82,000 | | |
| 2017 | 84,500 | 84,500 | 0 | | | Total Expense: | 84,500 | |
| 2018 & Beyond | 0 | 0 | 0 | Revenue | | | | |
| | 84,500 | 84,500 | 0 | 41090 - 8820 | City Wide DC - Fleet/P.W. | 76,000 | | |
| | | | | 50000 - 8843 | Transfer from Taxation | 8,500 | | |
| | | | | | | Total Revenue: | 84,500 | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 10,100 | 0 | 10,100 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2017 | Apr 1, 2017 | Tony Greco | Michael Shatil | | | | Dec 31, 2017 | |



Project Summary

| | | | |
|------------------------|---|-------------------------|------|
| Project Number: | FL-5466-17 | Approval Year: | 2017 |
| Project Title: | PW-WATER--Replace 1665 with 3/4 ton cargo van | Scenario Active: | Yes |
| Asset Type: | Equipment - Replacement | TCA: | Yes |
| Department: | Fleet Management | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | City-Wide | | |
| Project Type: | Equipment Replacement | | |

| | | | | | | | | |
|---|---------------|---------------|-----------------|---|------------------------|---------------|-----------------|------------|
| Project Description | | | | Project Timelines | | | | |
| Replace 1665 with 3/4 ton cargo van with shelving - \$35,000. Unit 1665 - 2007 cargo van with 143,162 km has exceeded the life cycle. | | | | Q2 - Prepare specifications; Q3 - Award tender; Q4 - Take delivery of equipment | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| Replace 1665 | | | | | | | | |
| Project Forecast | | | | Project Detailed 2017 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 0 | 0 | 0 | Expense | | | | |
| 2015 | 0 | 0 | 0 | 01001 - 8805 | 3% Administration Cost | 1,100 | | |
| 2016 | 0 | 0 | 0 | 01001 - 8807 | Furniture & Equipment | 35,000 | | |
| 2017 | 36,100 | 36,100 | 0 | Total Expense: | | | 36,100 | |
| 2018 & Beyond | 0 | 0 | 0 | Revenue | | | | |
| 36,100 | | 36,100 | 0 | 60190 - 8844 | Vehicle Reserve | 36,100 | | |
| | | | | Total Revenue: | | | 36,100 | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2014 | Apr 1, 2017 | Tony Greco | Michael Shatil | | | | Dec 31, 2017 | |



Project Summary

| | | | |
|------------------------|----------------------------------|-------------------------|------|
| Project Number: | FR-3508-13 | Approval Year: | 2017 |
| Project Title: | Breathing Apparatus Replacements | Scenario Active: | Yes |
| Asset Type: | Equipment - Replacement | TCA: | Yes |
| Department: | Fire and Rescue Services | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | City-Wide | | |
| Project Type: | Equipment Replacement | | |

| | | | | | | | |
|--|----------------------|----------------------|-------------------|--------------------------------|------------------------|-----------------------|------------------------|
| Project Description | | | | Project Timelines | | | |
| Replace / upgrade obsolete Self Contained Breathing Apparatus. Replacement of high pressure cylinders that have reached their serviceable life cycle (by Regulation). SCBA face piece replacement due to deterioration and exposure to products of combustion and/or chemical atmospheres. | | | | | | | |
| Scenario Description | | | | Other Dept Impact | | | |
| | | | | | | | |
| Project Forecast | | | | Project Detailed 2017 | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | |
| 2014 | 45,100 | 45,100 | 0 | Expense | | | |
| 2015 | 45,100 | 45,100 | 0 | 01001 - 8805 | 3% Administration Cost | 1,300 | |
| 2016 | 45,100 | 45,100 | 0 | 01001 - 8807 | Furniture & Equipment | 43,800 | |
| 2017 | 45,100 | 45,100 | 0 | | | Total Expense: | 45,100 |
| 2018 & Beyond | 0 | 0 | 0 | Revenue | | | |
| | 180,400 | 180,400 | 0 | 60070 - 8844 | Fire Equipment Reserve | 45,100 | |
| | | | | | | Total Revenue: | 45,100 |
| Related Projects | | | | Operating Budget Impact | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue |
| | | | | 2014 | 0.0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 |
| | | | | ARR: | | | |
| Year Identified | Start Date | Project Owner | | Project Sponsor | | | Completion Date |
| 2007 | Jan 1, 2013 | | | G.R. Senay | | | Dec 31, 2016 |



Project Summary

| | | | |
|------------------------|---------------------------|-------------------------|------|
| Project Number: | FR-3587-17 | Approval Year: | 2017 |
| Project Title: | Replace 7955 Aerial 55 FT | Scenario Active: | Yes |
| Asset Type: | Equipment - Replacement | TCA: | Yes |
| Department: | Fire and Rescue Services | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | City-Wide | | |
| Project Type: | Equipment Replacement | | |

| | | | | | | | | |
|--|---------------|---------------|------------|--|------------------------|---------------|-----------------|------------|
| Project Description | | | | Project Timelines | | | | |
| This 1998 model has previously been refurbished once and will be past the serviceable standard life cycle. | | | | Issue RFP - 1st Quarter - Award Contract 2nd Quarter - delivery 2nd quarter 2018 | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| | | | | | | | | |
| Project Forecast | | | | Project Detailed 2017 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 0 | 0 | 0 | Expense | | | | |
| 2015 | 0 | 0 | 0 | 01001 - 8805 | 3% Administration Cost | 20,476 | | |
| 2016 | 0 | 0 | 0 | 01001 - 8807 | Furniture & Equipment | 682,524 | | |
| 2017 | 703,000 | 703,000 | 0 | Total Expense: | | | 703,000 | |
| 2018 & Beyond | 0 | 0 | 0 | Revenue | | | | |
| | 703,000 | 703,000 | 0 | 60070 - 8844 | Fire Equipment Reserve | 703,000 | | |
| | | | | Total Revenue: | | | 703,000 | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | | Project Sponsor | | | Completion Date | |
| 2016 | Jan 1, 2017 | | | G.R. Senay | | | Jun 30, 2018 | |



Project Summary

| | | | |
|------------------------|---------------------------|-------------------------|------|
| Project Number: | FR-3589-17 | Approval Year: | 2017 |
| Project Title: | Replace 7981 Training Van | Scenario Active: | Yes |
| Asset Type: | Equipment - Replacement | TCA: | Yes |
| Department: | Fire and Rescue Services | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | City-Wide | | |
| Project Type: | Equipment Replacement | | |

| | | | | | | | | |
|---|---------------|---------------|-----------------|---|------------------------|----------------|-----------------|------------|
| Project Description | | | | Project Timelines | | | | |
| This 2006 model will be past the serviceable standard life cycle and will be due for replacement. | | | | Issue RFP - 1st Quarter - Award Contract2nd Quarter - delivery 2nd quarter 2017 | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| | | | | | | | | |
| Project Forecast | | | | Project Detailed 2017 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 0 | 0 | 0 | Expense | | | | |
| 2015 | 0 | 0 | 0 | 01001 - 8805 | 3% Administration Cost | 1,000 | | |
| 2016 | 0 | 0 | 0 | 01001 - 8807 | Furniture & Equipment | 32,600 | | |
| 2017 | 33,600 | 33,600 | 0 | | | Total Expense: | 33,600 | |
| 2018 & Beyond | 0 | 0 | 0 | Revenue | | | | |
| | 33,600 | 33,600 | 0 | 60070 - 8844 | Fire Equipment Reserve | 33,600 | | |
| | | | | | | Total Revenue: | 33,600 | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2015 | Jan 1, 2017 | | G.R. Senay | | | | Jun 30, 2017 | |



Project Summary

| | | | |
|------------------------|--|-------------------------|------|
| Project Number: | FR-3612-14 | Approval Year: | 2017 |
| Project Title: | Fitness Equipment and Furniture Replacement - All Stations/Divisions | Scenario Active: | Yes |
| Asset Type: | Equipment - Replacement | TCA: | Yes |
| Department: | Fire and Rescue Services | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | City-Wide | | |
| Project Type: | Equipment Replacement | | |

| | | | | | | | | |
|---|---------------|---------------|--------------------------|--|------------------------|----------------|-----------------|------------|
| Project Description | | | | Project Timelines | | | | |
| Fitness and furniture replacement in all stations/all divisions as necessary. | | | | Analyze excercise equipment/furniture Q1- 2014 - rollout replacements by Q3 2014 | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| DC - Appendix D - Table 1 - Other Station Equipment | | | | | | | | |
| Project Forecast | | | | Project Detailed 2017 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 30,000 | 30,000 | 0 | Expense | | | | |
| 2015 | 30,000 | 30,000 | 0 | 01001 - 8805 | 3% Administration Cost | 900 | | |
| 2016 | 30,000 | 30,000 | 0 | 01001 - 8807 | Furniture & Equipment | 29,100 | | |
| 2017 | 30,000 | 30,000 | 0 | | | Total Expense: | 30,000 | |
| 2018 & Beyond | 0 | 0 | 0 | Revenue | | | | |
| | 120,000 | 120,000 | 0 | 60070 - 8844 | Fire Equipment Reserve | 30,000 | | |
| | | | | | | Total Revenue: | 30,000 | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2014 | Jan 15, 2014 | Deputy Fraser | Fire Chief Larry Bentley | | | | Oct 30, 2014 | |



Project Summary

| | | | |
|------------------------|-------------------------------------|-------------------------|------|
| Project Number: | FR-3615-17 | Approval Year: | 2017 |
| Project Title: | Fire Prevention Vehicle Replacement | Scenario Active: | Yes |
| Asset Type: | Equipment - Replacement | TCA: | Yes |
| Department: | Fire and Rescue Services | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | City-Wide | | |
| Project Type: | Growth/Equipment | | |

| | | | | | | | | |
|---|---------------|--------------------|------------|--|------------------------|---------------|-----------------|------------|
| Project Description | | | | Project Timelines | | | | |
| Existing vehicle has reached its serviceable lifecycle and is in need of replacement. | | | | Request Quote Q1 2017 - Delivery Q2 2017 | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| DC - Appendix D - Table 1 Vehicles (Type/Staff) | | | | | | | | |
| Project Forecast | | | | Project Detailed 2017 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 0 | 0 | 0 | Expense | | | | |
| 2015 | 0 | 0 | 0 | 01001 - 8805 | 3% Administration Cost | 1,350 | | |
| 2016 | 0 | 0 | 0 | 01001 - 8807 | Furniture & Equipment | 43,650 | | |
| 2017 | 45,000 | 45,000 | 0 | Total Expense: | | 45,000 | | |
| 2018 & Beyond | 0 | 0 | 0 | Revenue | | | | |
| | 45,000 | 45,000 | 0 | 60070 - 8844 | Fire Equipment Reserve | 45,000 | | |
| | | | | Total Revenue: | | 45,000 | | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 6,100 | 0 | 6,100 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | | Project Sponsor | | | Completion Date | |
| 2017 | Jan 30, 2017 | Deputy Gary Fraser | | Fire Chief Larry Bentley | | | May 30, 2017 | |



Project Summary

| | | | |
|------------------------|-------------------------------------|-------------------------|------|
| Project Number: | FR-3616-17 | Approval Year: | 2017 |
| Project Title: | Fire Prevention Vehicle Replacement | Scenario Active: | Yes |
| Asset Type: | Equipment - Replacement | TCA: | Yes |
| Department: | Fire and Rescue Services | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | City-Wide | | |
| Project Type: | Growth/Equipment | | |

| | | | | | | | | |
|--|---------------|--------------------|--------------------------|--|------------------------|---------------|-----------------|------------|
| Project Description | | | | Project Timelines | | | | |
| Existing vehicle has reached its serviceable lifecycle and is in need of replacement | | | | Request Quote Q1 2017 - Delivery Q2 2017 | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| DC - Appendix D - Table 1 Vehicles (Type Staff) | | | | | | | | |
| Project Forecast | | | | Project Detailed 2017 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 0 | 0 | 0 | Expense | | | | |
| 2015 | 0 | 0 | 0 | 01001 - 8805 | 3% Administration Cost | 1,350 | | |
| 2016 | 0 | 0 | 0 | 01001 - 8807 | Furniture & Equipment | 43,650 | | |
| 2017 | 45,000 | 45,000 | 0 | Total Expense: | | | 45,000 | |
| 2018 & Beyond | 0 | 0 | 0 | Revenue | | | | |
| | 45,000 | 45,000 | 0 | 60070 - 8844 | Fire Equipment Reserve | 45,000 | | |
| | | | | Total Revenue: | | | 45,000 | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 6,100 | 0 | 6,100 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2017 | Jan 30, 2017 | Deputy Gary Fraser | Fire Chief Larry Bentley | | | | May 30, 2017 | |



Project Summary

| | | | |
|------------------------|----------------------------------|-------------------------|------|
| Project Number: | HR-9533-14 | Approval Year: | 2017 |
| Project Title: | Attendance Management Automation | Scenario Active: | Yes |
| Asset Type: | Corporate Applications | TCA: | No |
| Department: | Human Resources | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | City-Wide | | |
| Project Type: | New Infrastructure | | |

| | | | | | | | | |
|--|----------------------|----------------------|------------------------|--|------------------------|-----------------------|------------------------|-------------------|
| Project Description | | | | Project Timelines | | | | |
| Review a strategy to manage attendance management within the City of Vaughan. As the City is rapidly growing it requires the appropriate technological infrastrure / solutions to track attendance, analyze attendance patters and provide a system that integrates with JD Edwards and can be used by all departments directly. We are looking to find efficiencies in entering data, tracking attendance and managing attendance throughout the City including Fire. | | | | February 2014 to July 2014 - will be the first Phase of the project in terms of conducting a needs analysis to understand what the user / business requirements are. August 2014 to October 2014 will be Phase II will be sourcing through an RFP the appropriate solution and between November 2014 to March 2015 Phase III will be implementation of the solution. | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| | | | | Review how all departments manage attendance including time entry for field staff. All departments will need to be interviewed to improve our current attendance management practices. | | | | |
| Project Forecast | | | | Project Detailed 2017 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 61,800 | 61,800 | 0 | Expense | | | | |
| 2015 | 0 | 0 | 0 | 01001 - 8805 | 3% Administration Cost | 3,000 | | |
| 2016 | 0 | 0 | 0 | 01001 - 8807 | Furniture & Equipment | 100,000 | | |
| 2017 | 103,000 | 103,000 | 0 | | | Total Expense: | 103,000 | |
| 2018 & Beyond | 0 | 0 | 0 | Revenue | | | | |
| | 164,800 | 164,800 | 0 | 50000 - 8843 | Transfer from Taxation | 103,000 | | |
| | | | | | | Total Revenue: | 103,000 | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2013 | Feb 1, 2014 | Demetre Rigakos | Joseph Pittari | | | | Jul 31, 2017 | |



Project Summary

| | | | |
|------------------------|---------------------------------------|-------------------------|------|
| Project Number: | IT-2502-14 | Approval Year: | 2017 |
| Project Title: | Electronic Document Management System | Scenario Active: | Yes |
| Asset Type: | Department Applications | TCA: | No |
| Department: | Information & Technology Mgmt. | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | City-Wide | | |
| Project Type: | Technology | | |

| | | | | | | | | |
|---|---------------|------------------|-----------------|---|--|----------------|-----------------|------------|
| Project Description | | | | Project Timelines | | | | |
| In addition to reduced operating costs, the strategic benefits of EDMS deployment include increased business efficiency, cost effectiveness, risk avoidance, compliance with Provincial and Federal statutes, use of industry best practices, better customer service, and public accountability.Tactical benefits at the Business Unit and staff levels include a central repository for electronic documents, document sharing capabilities, faster search and retrieval results to meet business needs, easy file classification and retention, version control, audit trails, and public folders. | | | | | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| | | | | That the corporate wide Electronic Document Management System be used by all departments to manage all of the City's electronic records, including e-mail records, and to improve the efficiency of the records-based business processes through improved information management. | | | | |
| Project Forecast | | | | Project Detailed 2017 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 0 | 0 | 0 | Expense | | | | |
| 2015 | 655,000 | 655,000 | 0 | 01001 - 8805 | 3% Administration Cost | 9,000 | | |
| 2016 | 360,000 | 360,000 | 0 | 01001 - 8807 | Furniture & Equipment | 291,000 | | |
| 2017 | 300,000 | 300,000 | 0 | | | Total Expense: | 300,000 | |
| 2018 & Beyond | 476,200 | 476,200 | 0 | Revenue | | | | |
| | 1,791,200 | 1,791,200 | 0 | 50000 - 8843 | Transfer from Taxation | 300,000 | | |
| | | | | | | Total Revenue: | 300,000 | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 369,274 | 0 | 369,274 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | 050-15-06/ - 050-15-07 EDMS Business Analys & EDMS Technical SME | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2007 | Apr 2, 2014 | Dimitri Yampolsy | Joseph Pittari | | | | Dec 31, 2019 | |



Project Summary

| | | | |
|------------------------|---------------------------------------|-------------------------|------|
| Project Number: | IT-3016-13 | Approval Year: | 2017 |
| Project Title: | Personal Computer (PC) Assets Renewal | Scenario Active: | Yes |
| Asset Type: | Equipment - Replacement | TCA: | Yes |
| Department: | Information & Technology Mgmt. | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | City-Wide | | |
| Project Type: | Technology | | |

| | | | | | | | | |
|--|----------------------|----------------------|------------------------|--------------------------------|--|-----------------------|------------------------|-------------------|
| Project Description | | | | Project Timelines | | | | |
| Personal Computers and associated peripherals are used by all City departments to deliver municipal services. There are approximately 1,200 PC's deployed. A systematic PC replacement program over a 4-year period ensures efficient operation of the PC assets and enables user departments to maintain a consistent level of service. For the PC replacement program to be effective, the oldest 25% of PC assets need to be replaced every year. | | | | | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| | | | | | | | | |
| Project Forecast | | | | Project Detailed 2017 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 350,000 | 350,000 | 0 | Expense | | | | |
| 2015 | 350,000 | 350,000 | 0 | 01001 - 8805 | 3% Administration Cost | 10,500 | | |
| 2016 | 360,000 | 360,000 | 0 | 01001 - 8807 | Furniture & Equipment | 349,500 | | |
| 2017 | 360,000 | 360,000 | 0 | | | Total Expense: | 360,000 | |
| 2018 & Beyond | 0 | 0 | 0 | Revenue | | | | |
| | 1,420,000 | 1,420,000 | 0 | 60211 - 8844 | Information Technology Asset Replacement | 360,000 | | |
| | | | | | | Total Revenue: | 360,000 | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2012 | Jan 1, 2013 | Dimitri Yampolsky | Joseph Pittari | | | | Dec 31, 2016 | |



Project Summary

| | | | |
|------------------------|--|-------------------------|------|
| Project Number: | IT-3017-13 | Approval Year: | 2017 |
| Project Title: | Enterprise Telephone System Assets Renewal | Scenario Active: | Yes |
| Asset Type: | Equipment - Replacement | TCA: | Yes |
| Department: | Information & Technology Mgmt. | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | City-Wide | | |
| Project Type: | Technology | | |

| | | | | | | | | |
|--|---------------|-------------------|-----------------|-------------------------|--|----------------|-----------------|------------|
| Project Description | | | | Project Timelines | | | | |
| The corporate telephone system and associated peripherals are used by all City, VPL, VFRS departments and Call Centres in all locations to deliver services to citizens. A systematic replacement program over a 5-year period ensures efficient operation of the telephone system assets and enables user departments to maintain a consistent level of service. For the replacement program to be effective, the oldest 20% of telephone system assets need to be replaced every year. | | | | | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| | | | | | | | | |
| Project Forecast | | | | Project Detailed 2017 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 351,400 | 351,400 | 0 | Expense | | | | |
| 2015 | 390,900 | 390,900 | 0 | 01001 - 8805 | 3% Administration Cost | 11,400 | | |
| 2016 | 391,400 | 391,400 | 0 | 01001 - 8807 | Furniture & Equipment | 380,000 | | |
| 2017 | 391,400 | 391,400 | 0 | | | Total Expense: | 391,400 | |
| 2018 & Beyond | 0 | 0 | 0 | Revenue | | | | |
| | 1,525,100 | 1,525,100 | 0 | 60211 - 8844 | Information Technology Asset Replacement | 391,400 | | |
| | | | | | | Total Revenue: | 391,400 | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2012 | Jan 1, 2013 | Dimitri Yampolsky | Joseph Pittari | | | | Dec 31, 2016 | |



Project Summary

| | | |
|------------------------|--|-----------------------------|
| Project Number: | IT-3019-13 | |
| Project Title: | Central Computing Infrastructure Renewal | |
| Asset Type: | Equipment - Replacement | |
| Department: | Information & Technology Mgmt. | |
| Budget Year: | 2014 | Approval Year: 2017 |
| Scenario Name: | Main | Scenario Active: Yes |
| Project Stage: | Manager of Capital | TCA: Yes |
| Regions: | City-Wide | |
| Project Type: | Technology | |

| | | | | | | | | |
|---|----------------------|----------------------|------------------------|--------------------------------|--|----------------------|------------------------|-------------------|
| Project Description | | | | Project Timelines | | | | |
| Central computing facilities such as the data centre, network, servers, internet, A/V equipment and security devices are essential components of the City's technology infrastructure for delivery of municipal services. To maintain the technology infrastructure in good operating condition and to ensure uninterrupted and consistent delivery of municipal services, the oldest 25% of the technology infrastructure needs to be replaced annually. | | | | | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| | | | | | | | | |
| Project Forecast | | | | Project Detailed 2017 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 349,300 | 349,300 | 0 | Expense | | | | |
| 2015 | 388,800 | 388,800 | 0 | 01001 - 8805 | 3% Administration Cost | 11,300 | | |
| 2016 | 389,300 | 389,300 | 0 | 01001 - 8807 | Furniture & Equipment | 378,000 | | |
| 2017 | 389,300 | 389,300 | 0 | | Total Expense: | 389,300 | | |
| 2018 & Beyond | 0 | 0 | 0 | Revenue | | | | |
| | 1,516,700 | 1,516,700 | 0 | 60211 - 8844 | Information Technology Asset Replacement | 389,300 | | |
| | | | | | Total Revenue: | 389,300 | | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2012 | Jan 1, 2013 | Dimitri Yampolsky | Joseph Pittari | | | | Dec 31, 2016 | |



Project Summary

| | | | |
|------------------------|--|-------------------------|------|
| Project Number: | IT-3020-14 | Approval Year: | 2017 |
| Project Title: | Continuous Improvement - City Website (Vaughan Online) | Scenario Active: | Yes |
| Asset Type: | Corporate Applications | TCA: | No |
| Department: | Information & Technology Mgmt. | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | City-Wide | | |
| Project Type: | Technology | | |

| | | | | | | | | |
|--|---------------|-------------------|-----------------|-------------------------|------------------------|----------------|-----------------|------------|
| Project Description | | | | Project Timelines | | | | |
| The City's website (Vaughan Online) serves as a foundation for delivery of eServices to citizens. Ongoing innovation and continuous improvement of departmental business processes will result in additional functional requirements for Vaughan Online. A sustained funding program for Vaughan Online on-going enhancements will ensure that departmental business improvement opportunities are realized. | | | | | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| | | | | | | | | |
| Project Forecast | | | | Project Detailed 2017 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 154,500 | 154,500 | 0 | Expense | | | | |
| 2015 | 154,500 | 154,500 | 0 | 01001 - 8805 | 3% Administration Cost | 4,500 | | |
| 2016 | 154,500 | 154,500 | 0 | 01001 - 8807 | Furniture & Equipment | 150,000 | | |
| 2017 | 154,500 | 154,500 | 0 | | | Total Expense: | 154,500 | |
| 2018 & Beyond | 0 | 0 | 0 | Revenue | | | | |
| | 618,000 | 618,000 | 0 | 50000 - 8843 | Transfer from Taxation | 154,500 | | |
| | | | | | | Total Revenue: | 154,500 | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2013 | Jan 1, 2014 | Dimitri Yampolsky | Joseph Pittari | | | | Dec 31, 2017 | |



Project Summary

| | | | |
|------------------------|----------------------------|-------------------------|------|
| Project Number: | LI-4504-13 | Approval Year: | 2017 |
| Project Title: | Library Technology Upgrade | Scenario Active: | Yes |
| Asset Type: | Technology Infrastructure | TCA: | Yes |
| Department: | Vaughan Libraries | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | City-Wide | | |
| Project Type: | Technology | | |

| | | | | | | | | |
|--|---------------|---------------|-------------------|-------------------------|------------------------|----------------|-----------------|------------|
| Project Description | | | | Project Timelines | | | | |
| Information services upgrade. Electronic information services, communications and user's personal technology are a growing and consistently changing facet of contemporary library services. To avoid huge sporadic requests for technology funding, we have developed and deployed a plan that requests a reasonable expenditure each year and retains the integrity of our system. | | | | | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| | | | | | | | | |
| Project Forecast | | | | Project Detailed 2017 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 140,000 | 140,000 | 0 | Expense | | | | |
| 2015 | 140,000 | 140,000 | 0 | 01001 - 8805 | 3% Administration Cost | 4,000 | | |
| 2016 | 140,000 | 140,000 | 0 | 01001 - 8807 | Furniture & Equipment | 136,000 | | |
| 2017 | 140,000 | 140,000 | 0 | | | Total Expense: | 140,000 | |
| 2018 & Beyond | 0 | 0 | 0 | Revenue | | | | |
| | 560,000 | 560,000 | 0 | 50000 - 8843 | Transfer from Taxation | 140,000 | | |
| | | | | | | Total Revenue: | 140,000 | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2009 | Apr 1, 2012 | | Sandy Vanderwerff | | | | Dec 31, 2016 | |



Project Summary

| | | | |
|------------------------|----------------------------|-------------------------|------|
| Project Number: | LI-4512-17 | Approval Year: | 2017 |
| Project Title: | Maple Library Renovations | Scenario Active: | Yes |
| Asset Type: | Library Buildings | TCA: | Yes |
| Department: | Vaughan Libraries | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | Ward 1 | | |
| Project Type: | Infrastructure Replacement | | |

| Project Description | | | | Project Timelines | | | | |
|---|---------------|---------------|-------------------|-------------------------|------------------------|---------------|-----------------|------------|
| Refurbish Maple Library. Costs associated with a repurpose use of Maple Library with opening of Civic Centre Resource Library | | | | | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| | | | | | | | | |
| Project Forecast | | | | Project Detailed 2017 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 0 | 0 | 0 | Expense | | | | |
| 2015 | 0 | 0 | 0 | 01001 - 8801 | Contractors | 748,000 | | |
| 2016 | 0 | 0 | 0 | 01001 - 8805 | 3% Administration Cost | 22,000 | | |
| 2017 | 770,000 | 770,000 | 0 | Total Expense: | | | 770,000 | |
| 2018 & Beyond | 0 | 0 | 0 | Revenue | | | | |
| | 770,000 | 770,000 | 0 | 50000 - 8843 | Transfer from Taxation | 770,000 | | |
| | | | | Total Revenue: | | | 770,000 | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2012 | Apr 1, 2017 | | Sandy Vanderwerff | | | | Dec 29, 2017 | |



Project Summary

| | | | |
|------------------------|---------------------------------------|-------------------------|------|
| Project Number: | LI-4516-16 | Approval Year: | 2017 |
| Project Title: | Carrville Block 11- Resource Material | Scenario Active: | Yes |
| Asset Type: | Library Resources | TCA: | Yes |
| Department: | Vaughan Libraries | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | Ward 4 | | |
| Project Type: | Growth/Development | | |

| | | | | | | | | |
|--|---------------|---------------|-------------------|-------------------------|---|----------------|-----------------|------------|
| Project Description | | | | Project Timelines | | | | |
| Purchase library resources. Required to service growing population based on Growth Related Forecast.Acquisition program for resource materials of the Carrville Block 11 Library | | | | | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| 2013 DC Appendix C Item 2.3.5 | | | | | | | | |
| Project Forecast | | | | Project Detailed 2017 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 0 | 0 | 0 | Expense | | | | |
| 2015 | 0 | 0 | 0 | 01001 - 8805 | 3% Administration Cost | 11,250 | | |
| 2016 | 386,250 | 386,250 | 0 | 01001 - 8808 | Miscellaneous Costs | 375,000 | | |
| 2017 | 386,250 | 386,250 | 0 | | | Total Expense: | 386,250 | |
| 2018 & Beyond | 0 | 0 | 0 | Revenue | | | | |
| | 772,500 | 772,500 | 0 | 41040 - 8820 | City Wide DC - Library Buildings | 347,650 | | |
| | | | | 50000 - 8843 | Transfer from Taxation | 38,600 | | |
| | | | | | | Total Revenue: | 386,250 | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | 220-16-02/ - 03 B11 - Neighbourhood Library - Operations & Staffing | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2012 | Apr 1, 2016 | | Sandy Vanderwerff | | | | Dec 20, 2017 | |



Project Summary

| | | | |
|------------------------|--|-------------------------|------|
| Project Number: | LI-4518-17 | Approval Year: | 2017 |
| Project Title: | Carrville BL11 - Furniture and Equipment | Scenario Active: | Yes |
| Asset Type: | Equipment - New | TCA: | Yes |
| Department: | Vaughan Libraries | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | Ward 4 | | |
| Project Type: | Growth/Equipment | | |

| | | | | | | | | |
|---|---------------|---------------|------------|-------------------------|---|----------------|-----------------|------------|
| Project Description | | | | Project Timelines | | | | |
| Purchase of furniture and equipment necessary for opening of the Carrville BL11 library. Required to service growing population based on Growth Related Forecast. Furniture and equipment necessary to complete new library including items such as desks, chairs, tables, etc. | | | | | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| 2013 DC Appendix C Item 2.3.4 | | | | | | | | |
| Project Forecast | | | | Project Detailed 2017 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 0 | 0 | 0 | Expense | | | | |
| 2015 | 0 | 0 | 0 | 01001 - 8805 | 3% Administration Cost | 7,600 | | |
| 2016 | 0 | 0 | 0 | 01001 - 8807 | Furniture & Equipment | 254,900 | | |
| 2017 | 262,500 | 262,500 | 0 | | | Total Expense: | 262,500 | |
| 2018 & Beyond | 0 | 0 | 0 | Revenue | | | | |
| | 262,500 | 262,500 | 0 | 41040 - 8820 | City Wide DC - Library Buildings | 236,250 | | |
| | | | | 50000 - 8843 | Transfer from Taxation | 26,250 | | |
| | | | | | | Total Revenue: | 262,500 | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | 220-16-02/ - 03 B11 - Neighbourhood Library - Operations & Staffing | | | |
| Year Identified | Start Date | Project Owner | | Project Sponsor | | | Completion Date | |
| 2015 | Apr 1, 2017 | | | Sandy Vanderwerff | | | Dec 31, 2017 | |



Project Summary

| | | | |
|------------------------|---|-------------------------|------|
| Project Number: | LI-4522-16 | Approval Year: | 2017 |
| Project Title: | Carrville BL11 - Consulting Design/Construction | Scenario Active: | Yes |
| Asset Type: | Library Buildings | TCA: | Yes |
| Department: | Vaughan Libraries | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | Ward 4 | | |
| Project Type: | Growth/Development | | |

| | | | | | | | | |
|--|---------------|---------------|-------------------|-------------------------|---|---------------|-----------------|------------|
| Project Description | | | | Project Timelines | | | | |
| Construction and design of Carrville BL11 Library. Required to service growing population based on Growth Related Forecast | | | | | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| 2013 DC Appendix C Item 2.3.2/3 | | | | | | | | |
| Project Forecast | | | | Project Detailed 2017 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 0 | 0 | 0 | Expense | | | | |
| 2015 | 0 | 0 | 0 | 01001 - 8771 | Transfer to Reserve | 60,625 | | |
| 2016 | 353,600 | 353,600 | 0 | 01001 - 8801 | Contractors | 2,755,670 | | |
| 2017 | 3,182,800 | 3,182,800 | 0 | 01001 - 8805 | 3% Administration Cost | 90,945 | | |
| 2018 & Beyond | 0 | 0 | 0 | 01001 - 8812 | Contingency | 275,560 | | |
| | 3,536,400 | 3,536,400 | 0 | | Total Expense: | 3,182,800 | | |
| | | | | Revenue | | | | |
| | | | | 41040 - 8820 | City Wide DC - Library Buildings | 2,809,958 | | |
| | | | | 50000 - 8843 | Transfer from Taxation | 372,842 | | |
| | | | | | Total Revenue: | 3,182,800 | | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 614,262 | 0 | 614,262 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | 220-16-02/ - 03 B11 - Neighbourhood Library - Operations & Staffing | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2014 | Apr 1, 2016 | | Sandy Vanderwerff | | | | Dec 31, 2017 | |



Project Summary

| | | | |
|------------------------|---|-------------------------|------|
| Project Number: | LI-4524-17 | Approval Year: | 2017 |
| Project Title: | Carrville Community Library - Communications and Hardware | Scenario Active: | Yes |
| Asset Type: | Equipment - New | TCA: | Yes |
| Department: | Vaughan Libraries | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | Ward 1 | | |
| Project Type: | Growth/Development | | |

| | | | | | | | | |
|---|---------------|---------------|------------|-------------------------|---|---------------|---------------|-----------------|
| Project Description | | | | Project Timelines | | | | |
| Purchase of all communication equipment, public computers/printers. | | | | | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| 2013 DC Appendix C Item 2.3.4 | | | | | | | | |
| Project Forecast | | | | Project Detailed 2017 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 0 | 0 | 0 | Expense | | | | |
| 2015 | 0 | 0 | 0 | 01001 - 8805 | 3% Administration Cost | 4,600 | | |
| 2016 | 0 | 0 | 0 | 01001 - 8807 | Furniture & Equipment | 152,900 | | |
| 2017 | 157,500 | 157,500 | 0 | Total Expense: | | | 157,500 | |
| 2018 & Beyond | 0 | 0 | 0 | Revenue | | | | |
| 157,500 | | 157,500 | 0 | 41040 - 8820 | City Wide DC - Library Buildings | 141,750 | | |
| | | | | 50000 - 8843 | Transfer from Taxation | 15,750 | | |
| | | | | Total Revenue: | | | 157,500 | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | 220-16-02/ - 03 B11 - Neighbourhood Library - Operations & Staffing | | | |
| Year Identified | Start Date | Project Owner | | Project Sponsor | | | | Completion Date |
| 2013 | Apr 1, 2017 | | | Sandy Vanderwerff | | | | Dec 31, 2017 |



Project Summary

| | | | |
|------------------------|-----------------------------------|-------------------------|------|
| Project Number: | LI-4525-17 | Approval Year: | 2017 |
| Project Title: | Vellore Village Community Library | Scenario Active: | Yes |
| Asset Type: | Library Buildings | TCA: | No |
| Department: | Vaughan Libraries | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | Ward 3 | | |
| Project Type: | Growth/Development | | |

| | | | | | | | | |
|--|---------------|---------------|-------------------|-------------------------|----------------------------------|---------------|-----------------|------------|
| Project Description | | | | Project Timelines | | | | |
| Design and Construction of the Vellore Village Community Library in block 40/41/42 in the planned Community Centre. Construction is not scheduled to begin until 2017. | | | | | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| 2013 DC Appendix C Item 2.4.1 | | | | | | | | |
| Project Forecast | | | | Project Detailed 2017 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 0 | 0 | 0 | Expense | | | | |
| 2015 | 0 | 0 | 0 | 01001 - 8802 | Consultant | 343,300 | | |
| 2016 | 0 | 0 | 0 | 01001 - 8805 | 3% Administration Cost | 10,300 | | |
| 2017 | 353,600 | 353,600 | 0 | Total Expense: | | 353,600 | | |
| 2018 & Beyond | 3,182,800 | 3,182,800 | 0 | Revenue | | | | |
| | 3,536,400 | 3,536,400 | 0 | 41040 - 8820 | City Wide DC - Library Buildings | 318,300 | | |
| | | | | 50000 - 8843 | Transfer from Taxation | 35,300 | | |
| | | | | Total Revenue: | | 353,600 | | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2012 | Apr 1, 2017 | | Sandy Vanderwerff | | | | Dec 31, 2018 | |



Project Summary

| | | | |
|------------------------|--|-------------------------|------|
| Project Number: | LI-4526-17 | Approval Year: | 2017 |
| Project Title: | Vellore Village Community Library - Land | Scenario Active: | Yes |
| Asset Type: | Land Acquisition | TCA: | No |
| Department: | Vaughan Libraries | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | Ward 3 | | |
| Project Type: | Growth/Development | | |

| | | | | | | | | |
|---|---------------|---------------|-------------------|-------------------------|----------------------------------|----------------|-----------------|------------|
| Project Description | | | | Project Timelines | | | | |
| Purchase Land for Vellore Village Community Library Identified in the DC Background Study and the Active together Master Plan | | | | | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| 2013 DC Appendix C Item 2.4.1 | | | | | | | | |
| Project Forecast | | | | Project Detailed 2017 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 0 | 0 | 0 | Expense | | | | |
| 2015 | 0 | 0 | 0 | 01001 - 8804 | Land Costs | 377,670 | | |
| 2016 | 0 | 0 | 0 | 01001 - 8805 | 3% Administration Cost | 11,330 | | |
| 2017 | 389,000 | 389,000 | 0 | | | Total Expense: | 389,000 | |
| 2018 & Beyond | 0 | 0 | 0 | Revenue | | | | |
| | | | 389,000 | 389,000 | 0 | | | |
| | | | | 41040 - 8820 | City Wide DC - Library Buildings | 350,100 | | |
| | | | | 50000 - 8843 | Transfer from Taxation | 38,900 | | |
| | | | | | | Total Revenue: | 389,000 | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2012 | Apr 1, 2017 | | Sandy Vanderwerff | | | | Dec 31, 2017 | |



Project Summary

| | | | |
|------------------------|----------------------------|-------------------------|------|
| Project Number: | LI-4537-13 | Approval Year: | 2017 |
| Project Title: | Capital Resource Purchases | Scenario Active: | Yes |
| Asset Type: | Library Resources | TCA: | Yes |
| Department: | Vaughan Libraries | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | City-Wide | | |
| Project Type: | Infrastructure Replacement | | |

| | | | | | | | | |
|---|---------------|--------------------|------------------|---------------------------------------|---------------------------|---------------|-----------------|------------|
| Project Description | | | | Project Timelines | | | | |
| Purchase of library materials such as books, DVD's, CD's, etc. which have an estimated usefule life greater than one year, and the associated processing costs necessary to make these resources shelf ready. Increases to the annual contribution reserve relate to inflation and the addition of new libraries. | | | | Annually based on the applicable year | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| | | | | | | | | |
| Project Forecast | | | | Project Detailed 2017 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 1,495,900 | 1,495,900 | 0 | Expense | | | | |
| 2015 | 1,777,500 | 1,777,500 | 0 | 01001 - 8805 | 3% Administration Cost | 56,770 | | |
| 2016 | 1,910,960 | 1,910,960 | 0 | 01001 - 8808 | Miscellaneous Costs | 1,892,400 | | |
| 2017 | 1,949,170 | 1,949,170 | 0 | Total Expense: | | | 1,949,170 | |
| 2018 & Beyond | 0 | 0 | 0 | Revenue | | | | |
| | 7,133,530 | 7,133,530 | 0 | 60212 - 8844 | Library Materials Reserve | 1,949,170 | | |
| | | | | Total Revenue: | | | 1,949,170 | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2013 | Jan 1, 2013 | Sandy Vander Werff | Margie Singleton | | | | Dec 31, 2016 | |



Project Summary

| | | | |
|------------------------|---|-------------------------|------|
| Project Number: | LI-4546-13 | Approval Year: | 2017 |
| Project Title: | Vellore Villiage Community Library - Resource Materials | Scenario Active: | Yes |
| Asset Type: | Library Resources | TCA: | Yes |
| Department: | Vaughan Libraries | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | Ward 3 | | |
| Project Type: | Growth/Development | | |

| | | | | | | | | |
|--|---------------|---------------|--------------------|-------------------------|----------------------------------|----------------|-----------------|------------|
| Project Description | | | | Project Timelines | | | | |
| Purchase library resources . Required to service growing population based on Growth Related Forecast and establish opening day collections | | | | | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| 2013 DC Appendix C Item 2.4.5 | | | | | | | | |
| Project Forecast | | | | Project Detailed 2017 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 0 | 0 | 0 | Expense | | | | |
| 2015 | 0 | 0 | 0 | 01001 - 8805 | 3% Administration Cost | 11,250 | | |
| 2016 | 0 | 0 | 0 | 01001 - 8808 | Miscellaneous Costs | 375,000 | | |
| 2017 | 386,250 | 386,250 | 0 | | | Total Expense: | 386,250 | |
| 2018 & Beyond | 386,250 | 386,250 | 0 | Revenue | | | | |
| | 772,500 | 772,500 | 0 | 41040 - 8820 | City Wide DC - Library Buildings | 347,625 | | |
| | | | | 50000 - 8843 | Transfer from Taxation | 38,625 | | |
| | | | | | | Total Revenue: | 386,250 | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2013 | Jan 1, 2017 | | Sandy Vander Werff | | | | Dec 31, 2019 | |



Project Summary

| | | | |
|------------------------|---|-------------------------|------|
| Project Number: | PK-6112-17 | Approval Year: | 2017 |
| Project Title: | LeParc Park - Tennis Court Reconstruction | Scenario Active: | Yes |
| Asset Type: | Parks Facilities | TCA: | Yes |
| Department: | Parks Development | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | Ward 4 | | |
| Project Type: | Infrastructure Replacement | | |

| | | | | | | | | |
|--|---------------|-------------------------------|-----------------|---|------------------------|---------------|-----------------|------------|
| Project Description | | | | Project Timelines | | | | |
| Double tennis court reconstruction. Deteriorating of existing courts requires replacement to ensure service standards are maintained. Includes associated works. | | | | Year 1 Planning and Design Year 2 Tendering and Construction | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| | | | | Parks and Forestry Operations | | | | |
| Project Forecast | | | | Project Detailed 2017 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 0 | 0 | 0 | Expense | | | | |
| 2015 | 0 | 0 | 0 | 01001 - 8801 | Contractors | 261,000 | | |
| 2016 | 0 | 0 | 0 | 01001 - 8802 | Consultant | 10,000 | | |
| 2017 | 321,000 | 321,000 | 0 | 01001 - 8805 | 3% Administration Cost | 9,350 | | |
| 2018 & Beyond | 0 | 0 | 0 | 01001 - 8812 | Contingency | 40,650 | | |
| | 321,000 | 321,000 | 0 | | Total Expense: | 321,000 | | |
| | | | | Revenue | | | | |
| | | | | 60188 - 8844 | Parks Infra. Reserve | 321,000 | | |
| | | | | | Total Revenue: | 321,000 | | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2010 | May 1, 2017 | Martin Tavares/Melanie Morris | Jamie Bronsema | | | | Jun 30, 2018 | |



Project Summary

| | | | |
|------------------------|---|-------------------------|------|
| Project Number: | PK-6279-17 | Approval Year: | 2017 |
| Project Title: | Reeves Park - Basketball Court Reconstruction | Scenario Active: | Yes |
| Asset Type: | Parks Facilities | TCA: | Yes |
| Department: | Parks Development | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | Ward 1 | | |
| Project Type: | Infrastructure Replacement | | |

| | | | | | | | | |
|---|---------------|-------------------------------|-----------------|---|------------------------|----------------|-----------------|------------|
| Project Description | | | | Project Timelines | | | | |
| Reconstruction of an existing basketball court and associated works to ensure continued service levels. | | | | Year 1 Planning and Design Year 2 Tendering and Construction | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| | | | | Parks and Forestry Operations | | | | |
| Project Forecast | | | | Project Detailed 2017 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 0 | 0 | 0 | Expense | | | | |
| 2015 | 0 | 0 | 0 | 01001 - 8801 | Contractors | 60,880 | | |
| 2016 | 0 | 0 | 0 | 01001 - 8802 | Consultant | 3,500 | | |
| 2017 | 76,258 | 76,258 | 0 | 01001 - 8805 | 3% Administration Cost | 2,221 | | |
| 2018 & Beyond | 0 | 0 | 0 | 01001 - 8812 | Contingency | 9,657 | | |
| | 76,258 | 76,258 | 0 | | | Total Expense: | 76,258 | |
| | | | | Revenue | | | | |
| | | | | 60188 - 8844 | Parks Infra. Reserve | 76,258 | | |
| | | | | | | Total Revenue: | 76,258 | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2010 | May 1, 2017 | Martin Tavares/Melanie Morris | Jamie Bronsema | | | | Jun 30, 2018 | |



Project Summary

| | | | |
|------------------------|---|-------------------------|------|
| Project Number: | PK-6287-17 | Approval Year: | 2017 |
| Project Title: | UV2-D1 - Block 18 District Park Development | Scenario Active: | Yes |
| Asset Type: | Parkland Development | TCA: | Yes |
| Department: | Parks Development | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | Ward 4 | | |
| Project Type: | Growth/Development | | |

| | | | | | | | | |
|---|---------------|--------------------------------|-----------------|---|--------------------------|----------------|-----------------|------------|
| Project Description | | | | Project Timelines | | | | |
| Separate phases for design and construction of Rutherford Road District Park (Block 18). Identified in the development charge background study for design and construction. | | | | Year 1 Planning and Design Year 2-3 Tendering and Construction | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| As identified and approved in 2013 DC Study appendix F Table 2. | | | | | | | | |
| Project Forecast | | | | Project Detailed 2017 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 0 | 0 | 0 | Expense | | | | |
| 2015 | 0 | 0 | 0 | 01001 - 8802 | Consultant | 607,877 | | |
| 2016 | 0 | 0 | 0 | 01001 - 8805 | 3% Administration Cost | 20,060 | | |
| 2017 | 688,725 | 688,725 | 0 | 01001 - 8812 | Contingency | 60,788 | | |
| 2018 & Beyond | 6,125,169 | 6,125,169 | 0 | | | Total Expense: | 688,725 | |
| | 6,813,894 | 6,813,894 | 0 | Revenue | | | | |
| | | | | 41080 - 8820 | City Wide DC - Park Dev. | 619,852 | | |
| | | | | 50000 - 8843 | Transfer from Taxation | 68,873 | | |
| | | | | | | Total Revenue: | 688,725 | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2011 | Apr 1, 2017 | Martin Tavares/ Melanie Morris | Jamie Bronsema | | | | Dec 31, 2019 | |



Project Summary

| | | | |
|------------------------|---|-------------------------|------|
| Project Number: | PK-6308-17 | Approval Year: | 2017 |
| Project Title: | UV1-N25 - Block 40 Neighbourhood Park Design & Construction | Scenario Active: | Yes |
| Asset Type: | Parkland Development | TCA: | Yes |
| Department: | Parks Development | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | Ward 3 | | |
| Project Type: | Growth/Development | | |

| | | | | | | | | |
|--|---------------|--------------------------------|-----------------|--|--------------------------|---------------|-----------------|------------|
| Project Description | | | | Project Timelines | | | | |
| Neighbourhood Park Development - Design and Construction. Located at Pine Valley Drive & Teston Road (Block 40). | | | | Year 1 Planning Year 2 Tendering and Construction | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| As identified and approved in 2013 DC Study appendix F Table 2. | | | | Parks and Forestry Operations and Buildings and Facilities | | | | |
| Project Forecast | | | | Project Detailed 2017 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 0 | 0 | 0 | Expense | | | | |
| 2015 | 0 | 0 | 0 | 01001 - 8801 | Contractors | 955,000 | | |
| 2016 | 0 | 0 | 0 | 01001 - 8802 | Consultant | 105,043 | | |
| 2017 | 1,201,028 | 1,201,028 | 0 | 01001 - 8805 | 3% Administration Cost | 34,981 | | |
| 2018 & Beyond | 0 | 0 | 0 | 01001 - 8812 | Contingency | 106,004 | | |
| | 1,201,028 | 1,201,028 | 0 | | Total Expense: | 1,201,028 | | |
| | | | | Revenue | | | | |
| | | | | 41080 - 8820 | City Wide DC - Park Dev. | 1,080,925 | | |
| | | | | 50000 - 8843 | Transfer from Taxation | 120,103 | | |
| | | | | | Total Revenue: | 1,201,028 | | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2011 | Apr 4, 2017 | Martin Tavares/ Melanie Morris | Jamie Bronsema | | | | Dec 31, 2018 | |



Project Summary

| | | | |
|------------------------|---|-------------------------|------|
| Project Number: | PK-6309-17 | Approval Year: | 2017 |
| Project Title: | UV1-N28 - Block 40 Neighbourhood Park Design and Construction | Scenario Active: | Yes |
| Asset Type: | Parkland Development | TCA: | Yes |
| Department: | Parks Development | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | Ward 3 | | |
| Project Type: | Growth/Development | | |

| | | | | | | | | |
|--|---------------|-------------------------------|-----------------|---|--------------------------|---------------|-----------------|------------|
| Project Description | | | | Project Timelines | | | | |
| Neighbourhood Park Development - Design and Construction. Located at Pine Valley Drive & Teston Road (Block 40). | | | | Year 1 Planning and Design Year 2 Tendering and Construction | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| As identified and approved in 2013 DC Study appendix F Table 2. | | | | Parks and Forestry Operations and Buildings and Facilities | | | | |
| Project Forecast | | | | Project Detailed 2017 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 0 | 0 | 0 | Expense | | | | |
| 2015 | 0 | 0 | 0 | 01001 - 8801 | Contractors | 497,689 | | |
| 2016 | 0 | 0 | 0 | 01001 - 8802 | Consultant | 54,746 | | |
| 2017 | 625,909 | 625,909 | 0 | 01001 - 8805 | 3% Administration Cost | 18,230 | | |
| 2018 & Beyond | 0 | 0 | 0 | 01001 - 8812 | Contingency | 55,244 | | |
| | 625,909 | 625,909 | 0 | | Total Expense: | 625,909 | | |
| | | | | Revenue | | | | |
| | | | | 41080 - 8820 | City Wide DC - Park Dev. | 563,318 | | |
| | | | | 50000 - 8843 | Transfer from Taxation | 62,591 | | |
| | | | | | Total Revenue: | 625,909 | | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2011 | Apr 4, 2017 | Martin Tavares/Melanie Morris | Jamie Bronsema | | | | Dec 31, 2018 | |



Project Summary

| | | | |
|------------------------|---|-------------------------|------|
| Project Number: | PK-6310-17 | Approval Year: | 2017 |
| Project Title: | UV1-N29 - Block 47 Neighbourhood Park Design & Construction | Scenario Active: | Yes |
| Asset Type: | Parkland Development | TCA: | Yes |
| Department: | Parks Development | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | Ward 1 | | |
| Project Type: | Growth/Development | | |

| | | | | | | | | |
|---|---------------|--------------------------------|-----------------|--|--------------------------|---------------|-----------------|------------|
| Project Description | | | | Project Timelines | | | | |
| Neighbourhood Park Development - Design and Construction. Located at Pine Valley Drive & Teston Rod (Block 47). Reduced value reflective of change in DC facility location. | | | | Year 1 Planning Year 2 Tendering and Construction | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| As identified and approved in 2013 DC Study appendix F Table 2. | | | | Parks and Forestry Operations and Buildings and Facilities | | | | |
| Project Forecast | | | | Project Detailed 2017 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 0 | 0 | 0 | Expense | | | | |
| 2015 | 0 | 0 | 0 | 01001 - 8801 | Contractors | 1,018,598 | | |
| 2016 | 0 | 0 | 0 | 01001 - 8802 | Consultant | 125,246 | | |
| 2017 | 1,295,975 | 1,295,975 | 0 | 01001 - 8805 | 3% Administration Cost | 37,747 | | |
| 2018 & Beyond | 0 | 0 | 0 | 01001 - 8812 | Contingency | 114,384 | | |
| | 1,295,975 | 1,295,975 | 0 | | Total Expense: | 1,295,975 | | |
| | | | | Revenue | | | | |
| | | | | 41080 - 8820 | City Wide DC - Park Dev. | 1,166,378 | | |
| | | | | 50000 - 8843 | Transfer from Taxation | 129,597 | | |
| | | | | | Total Revenue: | 1,295,975 | | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2011 | Apr 4, 2017 | Martin Tavares/ Melanie Morris | Jamie Bronsema | | | | Dec 31, 2018 | |



Project Summary

| | | | |
|------------------------|--|-------------------------|------|
| Project Number: | PK-6321-17 | Approval Year: | 2017 |
| Project Title: | Alexandra Elisa Park - Basketball Court Reconstruction | Scenario Active: | Yes |
| Asset Type: | Parks Facilities | TCA: | Yes |
| Department: | Parks Development | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | Ward 2 | | |
| Project Type: | Infrastructure Replacement | | |

| | | | | | | | | |
|---|---------------|-------------------------------|-----------------|--|------------------------|----------------|-----------------|------------|
| Project Description | | | | Project Timelines | | | | |
| Reconstruction of an existing basketball court and associated works to ensure continued service levels. | | | | 6 months Planning 6 months Tendering and Construction | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| | | | | Parks and Forestry Operations | | | | |
| Project Forecast | | | | Project Detailed 2017 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 0 | 0 | 0 | Expense | | | | |
| 2015 | 0 | 0 | 0 | 01001 - 8801 | Contractors | 67,580 | | |
| 2016 | 0 | 0 | 0 | 01001 - 8802 | Consultant | 3,500 | | |
| 2017 | 84,194 | 84,194 | 0 | 01001 - 8805 | 3% Administration Cost | 2,452 | | |
| 2018 & Beyond | 0 | 0 | 0 | 01001 - 8812 | Contingency | 10,662 | | |
| | 84,194 | 84,194 | 0 | | | Total Expense: | 84,194 | |
| | | | | Revenue | | | | |
| | | | | 60188 - 8844 | Parks Infra. Reserve | 84,194 | | |
| | | | | | | Total Revenue: | 84,194 | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2011 | May 1, 2017 | Martin Tavares/Melanie Morris | Jamie Bronsema | | | | Jun 30, 2018 | |



Project Summary

| | | | |
|------------------------|---|-------------------------|------|
| Project Number: | PK-6327-17 | Approval Year: | 2017 |
| Project Title: | Belair Way Park - Bocce Court Redevelopment | Scenario Active: | Yes |
| Asset Type: | Parks Facilities | TCA: | Yes |
| Department: | Parks Development | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | Ward 3 | | |
| Project Type: | Infrastructure Replacement | | |

| | | | | | | | | |
|---|----------------------|-------------------------------|------------------------|--|------------------------|----------------------|------------------------|-------------------|
| Project Description | | | | Project Timelines | | | | |
| Reconstruction of two new bocce courts at Belair Way Park. The existing bocce courts have reached the end of their life cycle and require replacement to maintain service standards. Includes associated works. | | | | 6 months Planning 6 months Tendering and Construction | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| | | | | Parks and Forestry Operations | | | | |
| Project Forecast | | | | Project Detailed 2017 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 0 | 0 | 0 | Expense | | | | |
| 2015 | 0 | 0 | 0 | 01001 - 8801 | Contractors | 117,000 | | |
| 2016 | 0 | 0 | 0 | 01001 - 8802 | Consultant | 500 | | |
| 2017 | 133,128 | 133,128 | 0 | 01001 - 8805 | 3% Administration Cost | 3,878 | | |
| 2018 & Beyond | 0 | 0 | 0 | 01001 - 8812 | Contingency | 11,750 | | |
| | 133,128 | 133,128 | 0 | | Total Expense: | 133,128 | | |
| | | | | Revenue | | | | |
| | | | | 60188 - 8844 | Parks Infra. Reserve | 133,128 | | |
| | | | | | Total Revenue: | 133,128 | | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2011 | May 1, 2017 | Martin Tavares/Melanie Morris | Jamie Bronsema | | | | Oct 31, 2018 | |



Project Summary

| | | | |
|------------------------|--|-------------------------|------|
| Project Number: | PK-6340-17 | Approval Year: | 2017 |
| Project Title: | Frank Robson Park - Ball Diamond Irrigation System | Scenario Active: | Yes |
| Asset Type: | Parks Facilities | TCA: | Yes |
| Department: | Parks Development | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | Ward 1 | | |
| Project Type: | New Infrastructure | | |

| | | | | | | | | |
|---|---------------|-------------------------------|-----------------|--|------------------------|---------------|-----------------|------------|
| Project Description | | | | Project Timelines | | | | |
| Installation of sports field irrigation systems at Frank Robson Park. Irrigation of ball diamond improves the field conditions and reduces cultural practices required to keep fields playable. | | | | 6 months Planning 6 months Tendering and Construction | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| | | | | Parks and Forestry Operations | | | | |
| Project Forecast | | | | Project Detailed 2017 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 0 | 0 | 0 | Expense | | | | |
| 2015 | 0 | 0 | 0 | 01001 - 8801 | Contractors | 65,000 | | |
| 2016 | 0 | 0 | 0 | 01001 - 8802 | Consultant | 8,000 | | |
| 2017 | 86,469 | 86,469 | 0 | 01001 - 8805 | 3% Administration Cost | 2,519 | | |
| 2018 & Beyond | 0 | 0 | 0 | 01001 - 8812 | Contingency | 10,950 | | |
| | 86,469 | 86,469 | 0 | | Total Expense: | 86,469 | | |
| | | | | Revenue | | | | |
| | | | | 50000 - 8843 | Transfer from Taxation | 86,469 | | |
| | | | | | Total Revenue: | 86,469 | | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 3,500 | 0 | 3,500 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2011 | May 1, 2017 | Martin Tavares/Melanie Morris | Jamie Bronsema | | | | Jun 30, 2018 | |



Project Summary

| | | | |
|------------------------|----------------------------|-------------------------|------|
| Project Number: | PK-6347-17 | Approval Year: | 2017 |
| Project Title: | LP-N6 Block 12 Linear Park | Scenario Active: | Yes |
| Asset Type: | Parkland Development | TCA: | Yes |
| Department: | Parks Development | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | Ward 1 | | |
| Project Type: | Growth/Development | | |

| | | | | | | | | |
|--|----------------------|-------------------------------|------------------------|--|--------------------------|----------------------|------------------------|-------------------|
| Project Description | | | | Project Timelines | | | | |
| Linear Park - Design and Construction. Located in Block 12. Identified in the 2008 Development Charges Background Study. | | | | 6 months Planning 6 months Tendering and Construction | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| As identified and approved in 2013 DC Study appendix F Table 2. | | | | Parks and Forestry Operations | | | | |
| Project Forecast | | | | Project Detailed 2017 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 0 | 0 | 0 | Expense | | | | |
| 2015 | 0 | 0 | 0 | 01001 - 8801 | Contractors | 123,000 | | |
| 2016 | 0 | 0 | 0 | 01001 - 8802 | Consultant | 13,282 | | |
| 2017 | 154,407 | 154,407 | 0 | 01001 - 8805 | 3% Administration Cost | 4,497 | | |
| 2018 & Beyond | 0 | 0 | 0 | 01001 - 8812 | Contingency | 13,628 | | |
| | 154,407 | 154,407 | 0 | | Total Expense: | 154,407 | | |
| | | | | Revenue | | | | |
| | | | | 41080 - 8820 | City Wide DC - Park Dev. | 138,967 | | |
| | | | | 50000 - 8843 | Transfer from Taxation | 15,440 | | |
| | | | | | Total Revenue: | 154,407 | | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 4,300 | 0 | 4,300 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2012 | May 1, 2017 | Martin Tavares/Melanie Morris | Jamie Bronsema | | | | Jun 30, 2018 | |



Project Summary

| | | | |
|------------------------|----------------------------|-------------------------|------|
| Project Number: | PK-6348-17 | Approval Year: | 2017 |
| Project Title: | LP-N9 Block 12 Linear Park | Scenario Active: | Yes |
| Asset Type: | Parkland Development | TCA: | Yes |
| Department: | Parks Development | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | Ward 1 | | |
| Project Type: | Growth/Development | | |

| | | | | | | | | |
|--|---------------|-------------------------------|-----------------|--|--------------------------|----------------|-----------------|------------|
| Project Description | | | | Project Timelines | | | | |
| Linear Park - Design and Construction. Located in Block 12. Identified in the 2008 Development Charges Background Study. | | | | 6 months Planning 6 months Tendering and Construction | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| As identified and approved in 2013 DC Study appendix F Table 2. | | | | Parks and Forestry Operations | | | | |
| Project Forecast | | | | Project Detailed 2017 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 0 | 0 | 0 | Expense | | | | |
| 2015 | 0 | 0 | 0 | 01001 - 8801 | Contractors | 142,000 | | |
| 2016 | 0 | 0 | 0 | 01001 - 8802 | Consultant | 15,350 | | |
| 2017 | 178,278 | 178,278 | 0 | 01001 - 8805 | 3% Administration Cost | 5,193 | | |
| 2018 & Beyond | 0 | 0 | 0 | 01001 - 8812 | Contingency | 15,735 | | |
| | 178,278 | 178,278 | 0 | | | Total Expense: | 178,278 | |
| | | | | Revenue | | | | |
| | | | | 41080 - 8820 | City Wide DC - Park Dev. | 160,450 | | |
| | | | | 50000 - 8843 | Transfer from Taxation | 17,828 | | |
| | | | | | | Total Revenue: | 178,278 | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 5,000 | 0 | 5,000 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2012 | Apr 1, 2017 | Martin Tavares/Melanie Morris | Jamie Bronsema | | | | Jun 30, 2018 | |



Project Summary

| | | | |
|------------------------|--|-------------------------|------|
| Project Number: | PK-6351-17 | Approval Year: | 2017 |
| Project Title: | Jersey Creek Park - Playground Equipment (Swing) | Scenario Active: | Yes |
| Asset Type: | Parks Facilities | TCA: | Yes |
| Department: | Parks Development | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | Ward 3 | | |
| Project Type: | Infrastructure Replacement | | |

| | | | | | | | | |
|--|---------------|-------------------------------|-----------------|--|------------------------|---------------|-----------------|------------|
| Project Description | | | | Project Timelines | | | | |
| Replace swing set at Jersey Creek Park. Swings were removed in 2010 because of non-compliance with the current CSA guidelines. Funding required for swing replacement. | | | | 6 months Planning 6 months Tendering and Construction | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| | | | | Parks and Forestry Operations | | | | |
| Project Forecast | | | | Project Detailed 2017 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 0 | 0 | 0 | Expense | | | | |
| 2015 | 0 | 0 | 0 | 01001 - 8801 | Contractors | 28,580 | | |
| 2016 | 0 | 0 | 0 | 01001 - 8802 | Consultant | 3,600 | | |
| 2017 | 36,460 | 36,460 | 0 | 01001 - 8805 | 3% Administration Cost | 1,062 | | |
| 2018 & Beyond | 0 | 0 | 0 | 01001 - 8812 | Contingency | 3,218 | | |
| | 36,460 | 36,460 | 0 | | Total Expense: | 36,460 | | |
| | | | | Revenue | | | | |
| | | | | 60188 - 8844 | Parks Infra. Reserve | 36,460 | | |
| | | | | | Total Revenue: | 36,460 | | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2012 | Apr 2, 2017 | Martin Tavares/Melanie Morris | Jamie Bronsema | | | | Jun 30, 2018 | |



Project Summary

| | | | |
|------------------------|---|-------------------------|------|
| Project Number: | PK-6360-17 | Approval Year: | 2017 |
| Project Title: | Vellore Village Community Centre - Soccer Field Redevelopment | Scenario Active: | Yes |
| Asset Type: | Parks Facilities | TCA: | Yes |
| Department: | Parks Development | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | Ward 3 | | |
| Project Type: | Infrastructure Replacement | | |

| | | | | | | | | |
|--|---------------|-------------------------------|-----------------|--|------------------------|----------------|-----------------|------------|
| Project Description | | | | Project Timelines | | | | |
| Repair of the premium soccer field. The field has deteriorated to the point that repair is required. The field is heavily permitted and maintenance operations have had little impact on improving field conditions. | | | | 6 months Planning 6 months Tendering and Construction | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| | | | | Parks and Forestry Operations | | | | |
| Project Forecast | | | | Project Detailed 2017 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 0 | 0 | 0 | Expense | | | | |
| 2015 | 0 | 0 | 0 | 01001 - 8801 | Contractors | 315,000 | | |
| 2016 | 0 | 0 | 0 | 01001 - 8802 | Consultant | 31,500 | | |
| 2017 | 356,900 | 356,900 | 0 | 01001 - 8805 | 3% Administration Cost | 10,400 | | |
| 2018 & Beyond | 0 | 0 | 0 | | | Total Expense: | 356,900 | |
| | 356,900 | 356,900 | 0 | Revenue | | | | |
| | | | | 60188 - 8844 | Parks Infra. Reserve | 356,900 | | |
| | | | | | | Total Revenue: | 356,900 | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2012 | Apr 2, 2017 | Martin Tavares/Melanie Morris | Jamie Bronsema | | | | Jun 30, 2017 | |



Project Summary

| | | | |
|------------------------|---|-------------------------|------|
| Project Number: | PK-6368-17 | Approval Year: | 2017 |
| Project Title: | Bindertwine Park - Ball Diamond Fencing | Scenario Active: | Yes |
| Asset Type: | Parks Facilities | TCA: | Yes |
| Department: | Parks Development | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | Ward 1 | | |
| Project Type: | New Infrastructure | | |

| Project Description | | | | Project Timelines | | | | |
|---|---------------|-------------------------------|-----------------|---|------------------------|----------------|-----------------|------------|
| Sports field fencing extension at Bindertwine Park ball diamond. Ball diamond requires fencing to close off diamond along 1st and 3rd base lines to control non-permitted play causing excessive wear and tear on the turf and the diamond. | | | | 6 month Planning 6 months Tendering and Construction | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| | | | | Parks and Forestry Operations | | | | |
| Project Forecast | | | | Project Detailed 2017 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 0 | 0 | 0 | Expense | | | | |
| 2015 | 0 | 0 | 0 | 01001 - 8801 | Contractors | 31,000 | | |
| 2016 | 0 | 0 | 0 | 01001 - 8805 | 3% Administration Cost | 1,000 | | |
| 2017 | 32,000 | 32,000 | 0 | | | Total Expense: | 32,000 | |
| 2018 & Beyond | 0 | 0 | 0 | Revenue | | | | |
| | 32,000 | 32,000 | 0 | 50000 - 8843 | Transfer from Taxation | 32,000 | | |
| | | | | | | Total Revenue: | 32,000 | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2012 | Apr 1, 2017 | Martin Tavares/Melanie Morris | Jamie Bronsema | | | | Jun 30, 2018 | |



Project Summary

| | | | |
|------------------------|--|-------------------------|------|
| Project Number: | PK-6384-13 | Approval Year: | 2017 |
| Project Title: | Uplands Golf and Ski Centre - Hiking Trail/Pathways Improvements | Scenario Active: | Yes |
| Asset Type: | Uplands Ski & Golf Facilities | TCA: | Yes |
| Department: | Parks Development | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | Ward 5 | | |
| Project Type: | Infrastructure Replacement | | |

| | | | | | | | | |
|--|---------------|--------------------------------|------------|----------------------------|-----------------|----------------|-----------------|------------|
| Project Description | | | | Project Timelines | | | | |
| Remove existing asphalt and granular pathway and supply and install new and replacement asphalt paths throughout Uplands Golf and Ski Centre. Work program to be completed in multiple phases. | | | | 1 year per phase estimated | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| | | | | | | | | |
| Project Forecast | | | | Project Detailed 2017 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 91,650 | 91,650 | 0 | Expense | | | | |
| 2015 | 91,650 | 91,650 | 0 | 01001 - 8801 | Contractors | 72,941 | | |
| 2016 | 91,650 | 91,650 | 0 | 01001 - 8802 | Consultant | 3,434 | | |
| 2017 | 91,650 | 91,650 | 0 | 01001 - 8812 | Contingency | 15,275 | | |
| 2018 & Beyond | 0 | 0 | 0 | | | Total Expense: | 91,650 | |
| | 366,600 | 366,600 | 0 | Revenue | | | | |
| | | | | 61025 - 8844 | Gas Tax Reserve | 91,650 | | |
| | | | | | | Total Revenue: | 91,650 | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | | Project Sponsor | | | Completion Date | |
| 2013 | Apr 1, 2013 | Martin Tavares/ Melanie Morris | | Jamie Bronsema | | | Apr 1, 2018 | |



Project Summary

| | | | |
|------------------------|---|-------------------------|------|
| Project Number: | PK-6394-15 | Approval Year: | 2017 |
| Project Title: | UV2-D2 - Block 11 District Park w/CC - Park Design & Construction | Scenario Active: | Yes |
| Asset Type: | Parkland Development | TCA: | Yes |
| Department: | Parks Development | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | Ward 4 | | |
| Project Type: | Growth/Development | | |

| Project Description | | | | Project Timelines | | | | |
|--|---------------|-------------------------------|-----------------|---|--------------------------|----------------|-----------------|------------|
| Design development of a new District Park within Block 11, Ward 4 and construction administration during construction. Construction for the park to be approved in 2015. Design (2015) Construction (2017). Dependant on timing of approvals and construction of Community Centre. | | | | Year 1 Planning and Design Year 2-3 Tendering and Construction | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| As identified and approved in 2013 DC Study appendix F Table 2. | | | | Parks and Forestry Operations and Buildings and Facilities | | | | |
| Project Forecast | | | | Project Detailed 2017 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 0 | 0 | 0 | Expense | | | | |
| 2015 | 148,426 | 148,426 | 0 | 01001 - 8801 | Contractors | 1,190,935 | | |
| 2016 | 0 | 0 | 0 | 01001 - 8805 | 3% Administration Cost | 39,301 | | |
| 2017 | 1,349,330 | 1,349,330 | 0 | 01001 - 8812 | Contingency | 119,094 | | |
| 2018 & Beyond | 0 | 0 | 0 | | | Total Expense: | 1,349,330 | |
| | 1,497,756 | 1,497,756 | 0 | Revenue | | | | |
| | | | | 41080 - 8820 | City Wide DC - Park Dev. | 1,214,396 | | |
| | | | | 50000 - 8843 | Transfer from Taxation | 134,934 | | |
| | | | | | | Total Revenue: | 1,349,330 | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2013 | Apr 1, 2015 | Martin Tavares/Melanie Morris | Jamie Bronsema | | | | Dec 1, 2019 | |



Project Summary

| | | | |
|------------------------|--|-------------------------|------|
| Project Number: | PK-6397-13 | Approval Year: | 2017 |
| Project Title: | VMC23-2 - Vaughan Metropolitan Centre Black Creek Park Design and Construction | Scenario Active: | Yes |
| Asset Type: | Parkland Development | TCA: | Yes |
| Department: | Parks Development | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | Ward 4 | | |
| Project Type: | Growth/Development | | |

| | | | | | | | | |
|---|----------------------|-------------------------------|------------------------|---|--------------------------|----------------------|------------------------|-------------------|
| Project Description | | | | Project Timelines | | | | |
| Development of a new park in Block 23 of the VMC. Design Development to be planned with the Black Creek SWM system renewal works. Construction of the proposed park block shall be scheduled in 2016, once the required parkland has been acquired by the City. | | | | Approximately one year for design development. Construction of park system will take approximately two years and will be coordinated with the Black Creek SWM system. | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| As identified and approved in 2013 DC Study appendix F Table 2. | | | | Parks and Forestry Operations and Buildings and Facilities | | | | |
| Project Forecast | | | | Project Detailed 2017 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 0 | 0 | 0 | Expense | | | | |
| 2015 | 0 | 0 | 0 | 01001 - 8801 | Contractors | 494,000 | | |
| 2016 | 0 | 0 | 0 | 01001 - 8802 | Consultant | 53,235 | | |
| 2017 | 620,018 | 620,018 | 0 | 01001 - 8805 | 3% Administration Cost | 18,059 | | |
| 2018 & Beyond | 0 | 0 | 0 | 01001 - 8812 | Contingency | 54,724 | | |
| | 620,018 | 620,018 | 0 | | Total Expense: | 620,018 | | |
| | | | | Revenue | | | | |
| | | | | 41080 - 8820 | City Wide DC - Park Dev. | 558,016 | | |
| | | | | 50000 - 8843 | Transfer from Taxation | 62,002 | | |
| | | | | | Total Revenue: | 620,018 | | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2013 | Apr 1, 2013 | Martin Tavares/Melanie Morris | Jamie Bronsema | | | | Apr 1, 2019 | |



Project Summary

| | | | |
|------------------------|---|-------------------------|------|
| Project Number: | PK-6398-17 | Approval Year: | 2017 |
| Project Title: | VMC30-6 - Block 30 Urban Square Design and Construction | Scenario Active: | Yes |
| Asset Type: | Parkland Development | TCA: | Yes |
| Department: | Parks Development | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | Ward 4 | | |
| Project Type: | Growth/Development | | |

| | | | | | | | | |
|---|---------------|--------------------------------|-----------------|--|--------------------------|---------------|-----------------|------------|
| Project Description | | | | Project Timelines | | | | |
| Development of an urban square within Block 30, VMC | | | | Approximately two years depending on surrounding construction. | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| As identified and approved in 2013 DC Study appendix F Table 2. | | | | Parks and Forestry Operations and Buildings and Facilities | | | | |
| Project Forecast | | | | Project Detailed 2017 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 0 | 0 | 0 | Expense | | | | |
| 2015 | 0 | 0 | 0 | 01001 - 8801 | Contractors | 443,400 | | |
| 2016 | 0 | 0 | 0 | 01001 - 8802 | Consultant | 47,864 | | |
| 2017 | 556,602 | 556,602 | 0 | 01001 - 8805 | 3% Administration Cost | 16,212 | | |
| 2018 & Beyond | 0 | 0 | 0 | 01001 - 8812 | Contingency | 49,126 | | |
| | 556,602 | 556,602 | 0 | | Total Expense: | 556,602 | | |
| | | | | Revenue | | | | |
| | | | | 41080 - 8820 | City Wide DC - Park Dev. | 500,942 | | |
| | | | | 50000 - 8843 | Transfer from Taxation | 55,660 | | |
| | | | | | Total Revenue: | 556,602 | | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2015 | Apr 1, 2017 | Martin Tavares/ Melanie Morris | Jamie Bronsema | | | | Dec 1, 2018 | |



Project Summary

| | | | |
|------------------------|--|-------------------------|------|
| Project Number: | PK-6401-17 | Approval Year: | 2017 |
| Project Title: | 61W-N2 - Block 61 Neighbourhood Park Design and Construction | Scenario Active: | Yes |
| Asset Type: | Parkland Development | TCA: | Yes |
| Department: | Parks Development | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | Ward 1 | | |
| Project Type: | Growth/Development | | |

| | | | | | | | | |
|---|---------------|--------------------------------|-----------------|---|--------------------------|---------------|-----------------|------------|
| Project Description | | | | Project Timelines | | | | |
| Development of Neighbourhood Park within Block 61 West. | | | | Year 1 Planning and Design Year 2 Tendering and Construction | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| As identified and approved in 2013 DC Study appendix F Table 2. | | | | Parks and Forestry Operations and Buildings and Facilities | | | | |
| Project Forecast | | | | Project Detailed 2017 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 0 | 0 | 0 | Expense | | | | |
| 2015 | 0 | 0 | 0 | 01001 - 8801 | Contractors | 415,000 | | |
| 2016 | 0 | 0 | 0 | 01001 - 8802 | Consultant | 44,789 | | |
| 2017 | 520,941 | 520,941 | 0 | 01001 - 8805 | 3% Administration Cost | 15,173 | | |
| 2018 & Beyond | 0 | 0 | 0 | 01001 - 8812 | Contingency | 45,979 | | |
| | 520,941 | 520,941 | 0 | | Total Expense: | 520,941 | | |
| | | | | Revenue | | | | |
| | | | | 41080 - 8820 | City Wide DC - Park Dev. | 468,847 | | |
| | | | | 50000 - 8843 | Transfer from Taxation | 52,094 | | |
| | | | | | Total Revenue: | 520,941 | | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2015 | Apr 1, 2017 | Martin Tavares/ Melanie Morris | Jamie Bronsema | | | | Jun 30, 2018 | |



Project Summary

| | | | |
|------------------------|--|-------------------------|------|
| Project Number: | PK-6402-17 | Approval Year: | 2017 |
| Project Title: | 61W-S7 - Block 61 Urban Square Design and Construction | Scenario Active: | Yes |
| Asset Type: | Parkland Development | TCA: | Yes |
| Department: | Parks Development | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | Ward 1 | | |
| Project Type: | Growth/Development | | |

| | | | | | | | | |
|---|---------------|--------------------------------|-----------------|--|--------------------------|---------------|-----------------|------------|
| Project Description | | | | Project Timelines | | | | |
| Development of a new urban square within Block 61 West. | | | | Approximately two years. | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| As identified and approved in 2013 DC Study appendix F Table 2. | | | | Parks and Forestry Operations and Buildings and Facilities | | | | |
| Project Forecast | | | | Project Detailed 2017 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 0 | 0 | 0 | Expense | | | | |
| 2015 | 0 | 0 | 0 | 01001 - 8801 | Contractors | 237,000 | | |
| 2016 | 0 | 0 | 0 | 01001 - 8802 | Consultant | 25,626 | | |
| 2017 | 297,556 | 297,556 | 0 | 01001 - 8805 | 3% Administration Cost | 8,667 | | |
| 2018 & Beyond | 0 | 0 | 0 | 01001 - 8812 | Contingency | 26,263 | | |
| | 297,556 | 297,556 | 0 | | Total Expense: | 297,556 | | |
| | | | | Revenue | | | | |
| | | | | 41080 - 8820 | City Wide DC - Park Dev. | 267,800 | | |
| | | | | 50000 - 8843 | Transfer from Taxation | 29,756 | | |
| | | | | | Total Revenue: | 297,556 | | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2015 | Apr 1, 2017 | Martin Tavares/ Melanie Morris | Jamie Bronsema | | | | Dec 1, 2018 | |



Project Summary

| | | | |
|------------------------|--------------------------------------|-------------------------|------|
| Project Number: | PK-6404-17 | Approval Year: | 2017 |
| Project Title: | Glen Shields Park - Pathway Lighting | Scenario Active: | Yes |
| Asset Type: | Parks Facilities | TCA: | Yes |
| Department: | Parks Development | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | Ward 5 | | |
| Project Type: | Infrastructure Replacement | | |

| | | | | | | | | |
|---|---------------|--------------------------------|-----------------|--|-----------------|----------------|-----------------|------------|
| Project Description | | | | Project Timelines | | | | |
| Pathway lighting at Glen Shields Park. Works are required to light the existing pathway and replace existing pedestrian lighting standards. | | | | 6 months Planning 6 months Tendering and Construction | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| | | | | Building and Facilities | | | | |
| Project Forecast | | | | Project Detailed 2017 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 0 | 0 | 0 | Expense | | | | |
| 2015 | 0 | 0 | 0 | 01001 - 8801 | Contractors | 229,500 | | |
| 2016 | 0 | 0 | 0 | 01001 - 8802 | Consultant | 5,000 | | |
| 2017 | 269,675 | 269,675 | 0 | 01001 - 8812 | Contingency | 35,175 | | |
| 2018 & Beyond | 0 | 0 | 0 | | | Total Expense: | 269,675 | |
| | 269,675 | 269,675 | 0 | Revenue | | | | |
| | | | | 61025 - 8844 | Gas Tax Reserve | 269,675 | | |
| | | | | | | Total Revenue: | 269,675 | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2015 | Apr 1, 2017 | Martin Tavares/ Melanie Morris | Jamie Bronsema | | | | Jun 30, 2018 | |



Project Summary

| | | | |
|------------------------|---|-------------------------|------|
| Project Number: | PK-6408-17 | Approval Year: | 2017 |
| Project Title: | Concord Thornhill Regional Park - Playground Rubber Surfacing Replacement | Scenario Active: | Yes |
| Asset Type: | Parks Facilities | TCA: | Yes |
| Department: | Parks Development | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | Ward 5 | | |
| Project Type: | Infrastructure Replacement | | |

| | | | | | | | | |
|---|----------------------|-------------------------------|------------------------|--|------------------------|----------------------|------------------------|-------------------|
| Project Description | | | | Project Timelines | | | | |
| Replace existing rubber surfacing at Concord Thornhill Regional Park. The rubber surfacing is regularly vandalized and requires replacement to ensure CSA compliance. | | | | 6 months Planning 6 months Tendering and Construction | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| | | | | Parks and Forestry Operations | | | | |
| Project Forecast | | | | Project Detailed 2017 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 0 | 0 | 0 | Expense | | | | |
| 2015 | 0 | 0 | 0 | 01001 - 8801 | Contractors | 125,250 | | |
| 2016 | 0 | 0 | 0 | 01001 - 8802 | Consultant | 2,600 | | |
| 2017 | 151,438 | 151,438 | 0 | 01001 - 8805 | 3% Administration Cost | 4,410 | | |
| 2018 & Beyond | 0 | 0 | 0 | 01001 - 8812 | Contingency | 19,178 | | |
| | 151,438 | 151,438 | 0 | | Total Expense: | 151,438 | | |
| | | | | Revenue | | | | |
| | | | | 60188 - 8844 | Parks Infra. Reserve | 151,438 | | |
| | | | | | Total Revenue: | 151,438 | | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2014 | Apr 2, 2017 | Martin Tavares/Melanie Morris | Jamie Bronsema | | | | Apr 2, 2018 | |



Project Summary

| | | | |
|------------------------|--------------------------|-------------------------|------|
| Project Number: | PK-6412-17 | Approval Year: | 2017 |
| Project Title: | 911 Park Signage Program | Scenario Active: | Yes |
| Asset Type: | Equipment - Replacement | TCA: | Yes |
| Department: | Parks Development | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | City-Wide | | |
| Project Type: | Legal/Regulatory | | |

| | | | | | | | | |
|---|---------------|--------------------------------|-----------------|-------------------------|------------------------|----------------|-----------------|------------|
| Project Description | | | | Project Timelines | | | | |
| Established program for the installation and replacement of 911 park signage. | | | | Approximately one year. | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| | | | | | | | | |
| Project Forecast | | | | Project Detailed 2017 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 0 | 0 | 0 | Expense | | | | |
| 2015 | 0 | 0 | 0 | 01001 - 8801 | Contractors | 166,680 | | |
| 2016 | 0 | 0 | 0 | 01001 - 8805 | 3% Administration Cost | 5,751 | | |
| 2017 | 98,314 | 98,314 | 0 | 01001 - 8812 | Contingency | 25,003 | | |
| 2018 & Beyond | 99,120 | 99,120 | 0 | | | Total Expense: | 197,434 | |
| | 197,434 | 197,434 | 0 | Revenue | | | | |
| | | | | 50000 - 8843 | Transfer from Taxation | 98,717 | | |
| | | | | 60188 - 8844 | Parks Infra. Reserve | 98,717 | | |
| | | | | | | Total Revenue: | 197,434 | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2014 | Apr 1, 2017 | Martin Tavares/ Melanie Morris | Jamie Bronsema | | | | Jun 30, 2018 | |



Project Summary

| | | | |
|------------------------|--|-------------------------|------|
| Project Number: | PK-6414-17 | Approval Year: | 2017 |
| Project Title: | UV1-S1 - Block 40 Urban Square Design and Construction | Scenario Active: | Yes |
| Asset Type: | Parkland Development | TCA: | Yes |
| Department: | Parks Development | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | Ward 3 | | |
| Project Type: | Growth/Development | | |

| | | | | | | | | |
|---|---------------|--------------------------------|-----------------|--|--------------------------|---------------|-----------------|------------|
| Project Description | | | | Project Timelines | | | | |
| Development of urban square within Block 40S. | | | | Approximately two years. | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| As identified and approved in 2013 DC Study appendix F Table 2. | | | | Parks and Forestry Operations and Buildings and Facilities | | | | |
| Project Forecast | | | | Project Detailed 2017 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 0 | 0 | 0 | Expense | | | | |
| 2015 | 0 | 0 | 0 | 01001 - 8801 | Contractors | 454,000 | | |
| 2016 | 0 | 0 | 0 | 01001 - 8802 | Consultant | 49,940 | | |
| 2017 | 570,964 | 570,964 | 0 | 01001 - 8805 | 3% Administration Cost | 16,630 | | |
| 2018 & Beyond | 0 | 0 | 0 | 01001 - 8812 | Contingency | 50,394 | | |
| | 570,964 | 570,964 | 0 | | Total Expense: | 570,964 | | |
| | | | | Revenue | | | | |
| | | | | 41080 - 8820 | City Wide DC - Park Dev. | 513,868 | | |
| | | | | 50000 - 8843 | Transfer from Taxation | 57,096 | | |
| | | | | | Total Revenue: | 570,964 | | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2014 | Apr 1, 2017 | Martin Tavares/ Melanie Morris | Jamie Bronsema | | | | Dec 1, 2018 | |



Project Summary

| | | | |
|------------------------|--|-------------------------|------|
| Project Number: | PK-6422-17 | Approval Year: | 2017 |
| Project Title: | Pedestrian and Bicycle Master Plan (off road system) Design and Construction | Scenario Active: | Yes |
| Asset Type: | Open Space | TCA: | Yes |
| Department: | Parks Development | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | City-Wide | | |
| Project Type: | New Infrastructure | | |

| | | | | | | | | |
|---|---------------|-------------------------------|-----------------|---|-----------------|----------------|-----------------|------------|
| Project Description | | | | Project Timelines | | | | |
| Ongoing development of the Don and Humber River Open Space Trail System in accordance with Council approved Pedestrian and Bicycle Master Plan and the Active Together Master Plan. | | | | Works are to be completed within approximately one year of award of tender. | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| | | | | Parks and Forestry Operations | | | | |
| Project Forecast | | | | Project Detailed 2017 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 0 | 0 | 0 | Expense | | | | |
| 2015 | 0 | 0 | 0 | 01001 - 8801 | Contractors | 250,000 | | |
| 2016 | 0 | 0 | 0 | 01001 - 8802 | Consultant | 70,000 | | |
| 2017 | 368,000 | 368,000 | 0 | 01001 - 8812 | Contingency | 48,000 | | |
| 2018 & Beyond | 0 | 0 | 0 | | | Total Expense: | 368,000 | |
| | 368,000 | 368,000 | 0 | Revenue | | | | |
| | | | | 61025 - 8844 | Gas Tax Reserve | 368,000 | | |
| | | | | | | Total Revenue: | 368,000 | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2016 | Apr 1, 2017 | Martin Tavares/Melanie Morris | Jamie Bronsema | | | | Dec 1, 2018 | |



Project Summary

| | | | |
|------------------------|-------------------------------------|-------------------------|------|
| Project Number: | PK-6423-17 | Approval Year: | 2017 |
| Project Title: | Glen Shields Park - Shade Structure | Scenario Active: | Yes |
| Asset Type: | Parks Facilities | TCA: | Yes |
| Department: | Parks Development | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | Ward 5 | | |
| Project Type: | New Infrastructure | | |

| | | | | | | | | |
|--|---------------|-------------------------------|-----------------|--|------------------------|----------------|-----------------|------------|
| Project Description | | | | Project Timelines | | | | |
| Supply and installation of a shade structure at Glen Shields Park to provide shade at the playground area of the park. | | | | 6 months Planning 6 months Tendering and Construction | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| | | | | Parks and Forestry Operations | | | | |
| Project Forecast | | | | Project Detailed 2017 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 0 | 0 | 0 | Expense | | | | |
| 2015 | 0 | 0 | 0 | 01001 - 8801 | Contractors | 60,000 | | |
| 2016 | 0 | 0 | 0 | 01001 - 8802 | Consultant | 7,500 | | |
| 2017 | 79,954 | 79,954 | 0 | 01001 - 8805 | 3% Administration Cost | 2,329 | | |
| 2018 & Beyond | 0 | 0 | 0 | 01001 - 8812 | Contingency | 10,125 | | |
| | 79,954 | 79,954 | 0 | | | Total Expense: | 79,954 | |
| | | | | Revenue | | | | |
| | | | | 50000 - 8843 | Transfer from Taxation | 79,954 | | |
| | | | | | | Total Revenue: | 79,954 | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2016 | Apr 1, 2017 | Martin Tavares/Melanie Morris | Jamie Bronsema | | | | Jun 30, 2018 | |



Project Summary

| | | | |
|------------------------|--|-------------------------|------|
| Project Number: | PK-6424-17 | Approval Year: | 2017 |
| Project Title: | 61W-N3 - Block 61 Neighbourhood Park Design and Construction | Scenario Active: | Yes |
| Asset Type: | Parkland Development | TCA: | Yes |
| Department: | Parks Development | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | Ward 1 | | |
| Project Type: | Growth/Development | | |

| | | | | | | | | |
|---|---------------|-------------------------------|-----------------|--|--------------------------|----------------|-----------------|------------|
| Project Description | | | | Project Timelines | | | | |
| Development of a new Neighbourhood Park Block 61W. | | | | Approximately two years depending on surrounding construction. | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| As identified and approved in 2013 DC Study appendix F Table 2. | | | | Parks and Forestry Operations and Buildings and Facilities | | | | |
| Project Forecast | | | | Project Detailed 2017 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 0 | 0 | 0 | Expense | | | | |
| 2015 | 0 | 0 | 0 | 01001 - 8801 | Contractors | 509,000 | | |
| 2016 | 0 | 0 | 0 | 01001 - 8802 | Consultant | 55,016 | | |
| 2017 | 639,030 | 639,030 | 0 | 01001 - 8805 | 3% Administration Cost | 18,613 | | |
| 2018 & Beyond | 0 | 0 | 0 | 01001 - 8812 | Contingency | 56,401 | | |
| 639,030 | | 639,030 | 0 | | | Total Expense: | 639,030 | |
| | | | | Revenue | | | | |
| | | | | 41080 - 8820 | City Wide DC - Park Dev. | 575,127 | | |
| | | | | 50000 - 8843 | Transfer from Taxation | 63,903 | | |
| | | | | | | Total Revenue: | 639,030 | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2016 | Apr 1, 2017 | Martin Tavares/Melanie Morris | Jamie Bronsema | | | | Dec 1, 2018 | |



Project Summary

| | | | |
|------------------------|---|-------------------------|------|
| Project Number: | PK-6425-17 | Approval Year: | 2017 |
| Project Title: | 61W-G8 - Block 61 Greenway Park Design and Construction | Scenario Active: | Yes |
| Asset Type: | Parkland Development | TCA: | Yes |
| Department: | Parks Development | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | Ward 1 | | |
| Project Type: | Growth/Development | | |

| | | | | | | | | |
|---|---------------|-------------------------------|-----------------|---|--------------------------|---------------|-----------------|------------|
| Project Description | | | | Project Timelines | | | | |
| Development of a new Park Block 61 West. | | | | Year 1 Planning and Design Year 2 Tendering and Construction | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| As identified and approved in 2013 DC Study appendix F Table 2. | | | | Parks and Forestry Operations and Buildings and Facilities | | | | |
| Project Forecast | | | | Project Detailed 2017 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 0 | 0 | 0 | Expense | | | | |
| 2015 | 0 | 0 | 0 | 01001 - 8801 | Contractors | 594,500 | | |
| 2016 | 0 | 0 | 0 | 01001 - 8802 | Consultant | 64,163 | | |
| 2017 | 746,265 | 746,265 | 0 | 01001 - 8805 | 3% Administration Cost | 21,736 | | |
| 2018 & Beyond | 0 | 0 | 0 | 01001 - 8812 | Contingency | 65,866 | | |
| | 746,265 | 746,265 | 0 | | Total Expense: | 746,265 | | |
| | | | | Revenue | | | | |
| | | | | 41080 - 8820 | City Wide DC - Park Dev. | 671,639 | | |
| | | | | 50000 - 8843 | Transfer from Taxation | 74,626 | | |
| | | | | | Total Revenue: | 746,265 | | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2016 | Apr 1, 2017 | Martin Tavares/Melanie Morris | Jamie Bronsema | | | | Dec 1, 2018 | |



Project Summary

| | | | |
|------------------------|---|-------------------------|------|
| Project Number: | PK-6426-17 | Approval Year: | 2017 |
| Project Title: | CC11-P2 - Block 11 Carville Centre Parkette Design and Construction | Scenario Active: | Yes |
| Asset Type: | Parkland Development | TCA: | Yes |
| Department: | Parks Development | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | Ward 4 | | |
| Project Type: | Growth/Development | | |

| | | | | | | | | |
|---|---------------|-------------------------------|-----------------|---|--------------------------|---------------|-----------------|------------|
| Project Description | | | | Project Timelines | | | | |
| Development of a new parkette in Block 11 intensification area. | | | | Year 1 Planning and Design Year 2 Tendering and Construction | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| As identified and approved in 2013 DC Study appendix F Table 2. | | | | Parks and Forestry Operations and Buildings and Facilities | | | | |
| Project Forecast | | | | Project Detailed 2017 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 0 | 0 | 0 | Expense | | | | |
| 2015 | 0 | 0 | 0 | 01001 - 8801 | Contractors | 148,500 | | |
| 2016 | 0 | 0 | 0 | 01001 - 8802 | Consultant | 16,021 | | |
| 2017 | 186,402 | 186,402 | 0 | 01001 - 8805 | 3% Administration Cost | 5,429 | | |
| 2018 & Beyond | 0 | 0 | 0 | 01001 - 8812 | Contingency | 16,452 | | |
| | 186,402 | 186,402 | 0 | | Total Expense: | 186,402 | | |
| | | | | Revenue | | | | |
| | | | | 41080 - 8820 | City Wide DC - Park Dev. | 167,762 | | |
| | | | | 50000 - 8843 | Transfer from Taxation | 18,640 | | |
| | | | | | Total Revenue: | 186,402 | | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2016 | Apr 1, 2017 | Martin Tavares/Melanie Morris | Jamie Bronsema | | | | Dec 1, 2018 | |



Project Summary

| | | | |
|------------------------|---|-------------------------|------|
| Project Number: | PK-6427-17 | Approval Year: | 2017 |
| Project Title: | Hayhoe Mills Park - Design & Construction | Scenario Active: | Yes |
| Asset Type: | Parkland Development | TCA: | Yes |
| Department: | Parks Development | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | Ward 2 | | |
| Project Type: | Growth/Development | | |

| | | | | | | | | |
|---|---------------|-------------------------------|-----------------|---|--------------------------|---------------|-----------------|------------|
| Project Description | | | | Project Timelines | | | | |
| Development of a neighbourhood park space adjacent to Humber River providing connections to trail system. | | | | Year 1 Planning and Design Year 2 Tendering and Construction | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| As identified and approved in 2013 DC Study appendix F Table 2. | | | | Parks and Forestry Operations and Buildings and Facilities | | | | |
| Project Forecast | | | | Project Detailed 2017 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 0 | 0 | 0 | Expense | | | | |
| 2015 | 0 | 0 | 0 | 01001 - 8801 | Contractors | 338,228 | | |
| 2016 | 0 | 0 | 0 | 01001 - 8802 | Consultant | 40,926 | | |
| 2017 | 429,458 | 429,458 | 0 | 01001 - 8805 | 3% Administration Cost | 12,389 | | |
| 2018 & Beyond | 0 | 0 | 0 | 01001 - 8812 | Contingency | 37,915 | | |
| | 429,458 | 429,458 | 0 | | Total Expense: | 429,458 | | |
| | | | | Revenue | | | | |
| | | | | 41080 - 8820 | City Wide DC - Park Dev. | 386,512 | | |
| | | | | 50000 - 8843 | Transfer from Taxation | 42,946 | | |
| | | | | | Total Revenue: | 429,458 | | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2016 | Apr 1, 2017 | Martin Tavares/Melanie Morris | Jamie Bronsema | | | | Dec 1, 2018 | |



Project Summary

| | | | |
|------------------------|---|-------------------------|------|
| Project Number: | PK-6428-17 | Approval Year: | 2017 |
| Project Title: | VMC29-1 - Block 29 Neighbourhood Park Design and Construction | Scenario Active: | Yes |
| Asset Type: | Parkland Development | TCA: | Yes |
| Department: | Parks Development | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | Ward 4 | | |
| Project Type: | Growth/Development | | |

| | | | | | | | | |
|---|---------------|---------------------------------|-----------------|--|--------------------------|---------------|-----------------|------------|
| Project Description | | | | Project Timelines | | | | |
| Development of a Neighbourhood Park within Block 29. | | | | Construction estimated to be complete within two years. | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| As identified and approved in 2013 DC Study appendix F Table 2. | | | | Parks and Forestry Operations and Buildings and Facilities | | | | |
| Project Forecast | | | | Project Detailed 2017 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 0 | 0 | 0 | Expense | | | | |
| 2015 | 0 | 0 | 0 | 01001 - 8801 | Contractors | 483,956 | | |
| 2016 | 0 | 0 | 0 | 01001 - 8802 | Consultant | 53,235 | | |
| 2017 | 608,638 | 608,638 | 0 | 01001 - 8805 | 3% Administration Cost | 17,727 | | |
| 2018 & Beyond | 0 | 0 | 0 | 01001 - 8812 | Contingency | 53,720 | | |
| | 608,638 | 608,638 | 0 | | Total Expense: | 608,638 | | |
| | | | | Revenue | | | | |
| | | | | 41080 - 8820 | City Wide DC - Park Dev. | 547,774 | | |
| | | | | 50000 - 8843 | Transfer from Taxation | 60,864 | | |
| | | | | | Total Revenue: | 608,638 | | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2016 | Apr 1, 2017 | Martin Tavares / Melanie Morris | Jamie Bronsema | | | | Dec 1, 2018 | |



Project Summary

| | | | |
|------------------------|--|-------------------------|------|
| Project Number: | PK-6429-17 | Approval Year: | 2017 |
| Project Title: | VMC29-10 - Block 29 Urban Square Design and Construction | Scenario Active: | Yes |
| Asset Type: | Parkland Development | TCA: | Yes |
| Department: | Parks Development | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | Ward 4 | | |
| Project Type: | Growth/Development | | |

| | | | | | | | | |
|---|---------------|-------------------------------|-----------------|---|--------------------------|---------------|-----------------|------------|
| Project Description | | | | Project Timelines | | | | |
| Development of urban square within Block 29, VMC | | | | Construction estimated to be complete within two years depending on surrounding construction. | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| As identified and approved in 2013 DC Study appendix F Table 2. | | | | Parks and Forestry Operations and Buildings and Facilities | | | | |
| Project Forecast | | | | Project Detailed 2017 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 0 | 0 | 0 | Expense | | | | |
| 2015 | 0 | 0 | 0 | 01001 - 8801 | Contractors | 289,000 | | |
| 2016 | 0 | 0 | 0 | 01001 - 8802 | Consultant | 31,179 | | |
| 2017 | 362,763 | 362,763 | 0 | 01001 - 8805 | 3% Administration Cost | 10,566 | | |
| 2018 & Beyond | 0 | 0 | 0 | 01001 - 8812 | Contingency | 32,018 | | |
| | 362,763 | 362,763 | 0 | | Total Expense: | 362,763 | | |
| | | | | Revenue | | | | |
| | | | | 41080 - 8820 | City Wide DC - Park Dev. | 326,487 | | |
| | | | | 50000 - 8843 | Transfer from Taxation | 36,276 | | |
| | | | | | Total Revenue: | 362,763 | | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2016 | Apr 1, 2017 | Martin Tavares/Melanie Morris | Jamie Bronsema | | | | Dec 1, 2018 | |



Project Summary

| | | | |
|------------------------|--|-------------------------|------|
| Project Number: | PK-6430-17 | Approval Year: | 2017 |
| Project Title: | VMC30-7 -Block 30 Vaughan Metropolitan Centre Park Design and Construction | Scenario Active: | Yes |
| Asset Type: | Parkland Development | TCA: | Yes |
| Department: | Parks Development | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | Ward 4 | | |
| Project Type: | Growth/Development | | |

| | | | | | | | | |
|---|---------------|-------------------------------|-----------------|--|--------------------------|---------------|-----------------|------------|
| Project Description | | | | Project Timelines | | | | |
| Development of a new park in Block 30 of VMC | | | | Construction estimated to be completed within two years depending on surrounding construction. | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| As identified and approved in 2013 DC Study appendix F Table 2. | | | | Parks and Forestry Operations and Buildings and Facilities | | | | |
| Project Forecast | | | | Project Detailed 2017 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 0 | 0 | 0 | Expense | | | | |
| 2015 | 0 | 0 | 0 | 01001 - 8801 | Contractors | 928,086 | | |
| 2016 | 0 | 0 | 0 | 01001 - 8802 | Consultant | 102,089 | | |
| 2017 | 1,167,188 | 1,167,188 | 0 | 01001 - 8805 | 3% Administration Cost | 33,996 | | |
| 2018 & Beyond | 0 | 0 | 0 | 01001 - 8812 | Contingency | 103,017 | | |
| | 1,167,188 | 1,167,188 | 0 | | Total Expense: | 1,167,188 | | |
| | | | | Revenue | | | | |
| | | | | 41080 - 8820 | City Wide DC - Park Dev. | 1,050,469 | | |
| | | | | 50000 - 8843 | Transfer from Taxation | 116,719 | | |
| | | | | | Total Revenue: | 1,167,188 | | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2016 | Apr 1, 2017 | Martin Tavares/Melanie Morris | Jamie Bronsema | | | | Dec 1, 2018 | |



Project Summary

| | | | |
|------------------------|--|-------------------------|------|
| Project Number: | PK-6432-17 | Approval Year: | 2017 |
| Project Title: | 61E-P4 - Block 61 Parkette Design and Construction | Scenario Active: | Yes |
| Asset Type: | Parkland Development | TCA: | Yes |
| Department: | Parks Development | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | Ward 1 | | |
| Project Type: | Growth/Development | | |

| | | | | | | | | |
|---|---------------|--------------------------------|-----------------|---|--------------------------|---------------|-----------------|------------|
| Project Description | | | | Project Timelines | | | | |
| Development of a parkette space in Block 61 East. | | | | Year 1 Planning and Design Year 2 Tendering and Construction | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| As identified and approved in 2013 DC Study appendix F Table 2. | | | | Parks and Forestry Operations and Buildings and Facilities | | | | |
| Project Forecast | | | | Project Detailed 2017 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 0 | 0 | 0 | Expense | | | | |
| 2015 | 0 | 0 | 0 | 01001 - 8801 | Contractors | 121,050 | | |
| 2016 | 0 | 0 | 0 | 01001 - 8802 | Consultant | 13,068 | | |
| 2017 | 151,956 | 151,956 | 0 | 01001 - 8805 | 3% Administration Cost | 4,426 | | |
| 2018 & Beyond | 0 | 0 | 0 | 01001 - 8812 | Contingency | 13,412 | | |
| | 151,956 | 151,956 | 0 | | Total Expense: | 151,956 | | |
| | | | | Revenue | | | | |
| | | | | 41080 - 8820 | City Wide DC - Park Dev. | 136,760 | | |
| | | | | 50000 - 8843 | Transfer from Taxation | 15,196 | | |
| | | | | | Total Revenue: | 151,956 | | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2016 | Apr 1, 2017 | Martin Tavares/ Melanie Morris | Jamie Bronsema | | | | Dec 1, 2018 | |



Project Summary

| | | | |
|------------------------|---|-------------------------|------|
| Project Number: | PK-6433-17 | Approval Year: | 2017 |
| Project Title: | Active Together Master Plan 5 year update | Scenario Active: | Yes |
| Asset Type: | Studies | TCA: | No |
| Department: | Parks Development | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | Ward 4 | | |
| Project Type: | Growth/Studies | | |

| | | | | | | | | |
|---|----------------------|--------------------------------|------------------------|--|-----------------------------|-----------------------|------------------------|-------------------|
| Project Description | | | | Project Timelines | | | | |
| The Active Together Master Plan is updated every 5 years to allow for changes resulting from trends, development pressures, population changes etc. The Active Together Master Plan requires updating every 5 years. The current plan has been revised (2013). The updated plan would also require to align with the Development Charges Background Study update. | | | | The study is expected to take approximately one year with opportunities for stakeholder public consultation. | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| | | | | Parks and Forestry Operations/Libraries/Recreation and Culture/Building and Facilities | | | | |
| Project Forecast | | | | Project Detailed 2017 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 0 | 0 | 0 | Expense | | | | |
| 2015 | 0 | 0 | 0 | 01001 - 8802 | Consultant | 117,000 | | |
| 2016 | 0 | 0 | 0 | 01001 - 8805 | 3% Administration Cost | 4,038 | | |
| 2017 | 138,588 | 138,588 | 0 | 01001 - 8812 | Contingency | 17,550 | | |
| 2018 & Beyond | 0 | 0 | 0 | | | Total Expense: | 138,588 | |
| | 138,588 | 138,588 | 0 | Revenue | | | | |
| | | | | 41060 - 8820 | City Wide DC - General Gov. | 124,729 | | |
| | | | | 50000 - 8843 | Transfer from Taxation | 13,859 | | |
| | | | | | | Total Revenue: | 138,588 | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2017 | Apr 1, 2017 | Martin Tavares/ Melanie Morris | Jamie Bronsema | | | | Dec 1, 2018 | |



Project Summary

| | | | |
|------------------------|---|-------------------------|------|
| Project Number: | PK-6440-17 | Approval Year: | 2017 |
| Project Title: | York Hill District Park - Basketball Court Reconstruction | Scenario Active: | Yes |
| Asset Type: | Parks Facilities | TCA: | Yes |
| Department: | Parks Development | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | Ward 5 | | |
| Project Type: | Infrastructure Replacement | | |

| | | | | | | | | |
|---|---------------|--------------------------------|-----------------|--|------------------------|----------------|-----------------|------------|
| Project Description | | | | Project Timelines | | | | |
| Reconstruction of an existing basketball court and associated works to ensure continued service levels. | | | | 8 months Planning 8 months Tendering and Construction | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| | | | | Parks and Forestry Operations | | | | |
| Project Forecast | | | | Project Detailed 2017 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 0 | 0 | 0 | Expense | | | | |
| 2015 | 0 | 0 | 0 | 01001 - 8801 | Contractors | 37,405 | | |
| 2016 | 0 | 0 | 0 | 01001 - 8802 | Consultant | 1,500 | | |
| 2017 | 46,083 | 46,083 | 0 | 01001 - 8805 | 3% Administration Cost | 1,342 | | |
| 2018 & Beyond | 0 | 0 | 0 | 01001 - 8812 | Contingency | 5,836 | | |
| | 46,083 | 46,083 | 0 | | | Total Expense: | 46,083 | |
| | | | | Revenue | | | | |
| | | | | 60188 - 8844 | Parks Infra. Reserve | 46,083 | | |
| | | | | | | Total Revenue: | 46,083 | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2017 | Apr 1, 2017 | Martin Tavares/ Melanie Morris | Jamie Bronsema | | | | Oct 30, 2018 | |



Project Summary

| | | | |
|------------------------|--|-------------------------|------|
| Project Number: | PK-6443-17 | Approval Year: | 2017 |
| Project Title: | Maple Community Centre - Ball Diamond Irrigation | Scenario Active: | Yes |
| Asset Type: | Parks Facilities | TCA: | Yes |
| Department: | Parks Development | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | Ward 1 | | |
| Project Type: | Infrastructure Replacement | | |

| Project Description | | | | Project Timelines | | | | |
|--|---------------|--------------------------------|-----------------|--|------------------------|----------------|-----------------|------------|
| Construction of ball dimond irrigation at Maple Community District Park. | | | | 6 months Planning 6 months Tendering and Construction | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| | | | | Parks and Forestry Operations | | | | |
| Project Forecast | | | | Project Detailed 2017 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 0 | 0 | 0 | Expense | | | | |
| 2015 | 0 | 0 | 0 | 01001 - 8801 | Contractors | 73,135 | | |
| 2016 | 0 | 0 | 0 | 01001 - 8802 | Consultant | 9,500 | | |
| 2017 | 97,881 | 97,881 | 0 | 01001 - 8805 | 3% Administration Cost | 2,851 | | |
| 2018 & Beyond | 0 | 0 | 0 | 01001 - 8812 | Contingency | 12,395 | | |
| | 97,881 | 97,881 | 0 | | | Total Expense: | 97,881 | |
| | | | | Revenue | | | | |
| | | | | 60188 - 8844 | Parks Infra. Reserve | 97,881 | | |
| | | | | | | Total Revenue: | 97,881 | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2017 | Apr 1, 2017 | Martin Tavares/ Melanie Morris | Jamie Bronsema | | | | Jun 30, 2018 | |



Project Summary

| | | | |
|------------------------|------------------------------------|-------------------------|------|
| Project Number: | PK-6445-17 | Approval Year: | 2017 |
| Project Title: | KA-P4 Kipling Avenue Area Parkette | Scenario Active: | Yes |
| Asset Type: | Parkland Development | TCA: | Yes |
| Department: | Parks Development | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | Ward 2 | | |
| Project Type: | Growth/Development | | |

| | | | | | | | | |
|---|---------------|--------------------------------|-----------------|--|--------------------------|---------------|-----------------|------------|
| Project Description | | | | Project Timelines | | | | |
| Development of a parkette space in the Kipling Avenue area. | | | | Approximately two years depending on surrounding construction. | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| As identified and approved in 2013 DC Study appendix F Table 2. | | | | Parks and Forestry Operations and Buildings and Facilities | | | | |
| Project Forecast | | | | Project Detailed 2017 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 0 | 0 | 0 | Expense | | | | |
| 2015 | 0 | 0 | 0 | 01001 - 8801 | Contractors | 104,895 | | |
| 2016 | 0 | 0 | 0 | 01001 - 8802 | Consultant | 11,296 | | |
| 2017 | 131,644 | 131,644 | 0 | 01001 - 8805 | 3% Administration Cost | 3,834 | | |
| 2018 & Beyond | 0 | 0 | 0 | 01001 - 8812 | Contingency | 11,619 | | |
| | 131,644 | 131,644 | 0 | | Total Expense: | 131,644 | | |
| | | | | Revenue | | | | |
| | | | | 41080 - 8820 | City Wide DC - Park Dev. | 118,480 | | |
| | | | | 50000 - 8843 | Transfer from Taxation | 13,164 | | |
| | | | | | Total Revenue: | 131,644 | | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2017 | Apr 1, 2017 | Martin Tavares/ Melanie Morris | Jamie Bronsema | | | | Dec 1, 2018 | |



Project Summary

| | | | |
|------------------------|---|-------------------------|------|
| Project Number: | PK-6446-17 | Approval Year: | 2017 |
| Project Title: | KA-N1- Kipling Avenue area Neighbourhood Park Design and Construction | Scenario Active: | Yes |
| Asset Type: | Parkland Development | TCA: | Yes |
| Department: | Parks Development | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | Ward 2 | | |
| Project Type: | Growth/Development | | |

| | | | | | | | | |
|---|---------------|--------------------------------|-----------------|--|--------------------------|---------------|-----------------|------------|
| Project Description | | | | Project Timelines | | | | |
| Development of a neighbourhood park space in the Kipling Avenue area. | | | | Approximately two years depending on surrounding construction. | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| As identified and approved in 2013 DC Study appendix F Table 2. | | | | Parks and Forestry Operations and Buildings and Facilities | | | | |
| Project Forecast | | | | Project Detailed 2017 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 0 | 0 | 0 | Expense | | | | |
| 2015 | 0 | 0 | 0 | 01001 - 8801 | Contractors | 538,800 | | |
| 2016 | 0 | 0 | 0 | 01001 - 8802 | Consultant | 59,268 | | |
| 2017 | 677,611 | 677,611 | 0 | 01001 - 8805 | 3% Administration Cost | 19,736 | | |
| 2018 & Beyond | 0 | 0 | 0 | 01001 - 8812 | Contingency | 59,807 | | |
| | 677,611 | 677,611 | 0 | | Total Expense: | 677,611 | | |
| | | | | Revenue | | | | |
| | | | | 41080 - 8820 | City Wide DC - Park Dev. | 609,850 | | |
| | | | | 50000 - 8843 | Transfer from Taxation | 67,761 | | |
| | | | | | Total Revenue: | 677,611 | | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2017 | Apr 1, 2017 | Martin Tavares/ Melanie Morris | Jamie Bronsema | | | | Dec 1, 2018 | |



Project Summary

| | | | |
|------------------------|------------------------------------|-------------------------|------|
| Project Number: | PK-6447-17 | Approval Year: | 2017 |
| Project Title: | KA-P2 Kipling Avenue Area Parkette | Scenario Active: | Yes |
| Asset Type: | Parkland Development | TCA: | Yes |
| Department: | Parks Development | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | Ward 2 | | |
| Project Type: | Growth/Development | | |

| | | | | | | | | |
|---|---------------|--------------------------------|-----------------|--|--------------------------|----------------|-----------------|------------|
| Project Description | | | | Project Timelines | | | | |
| Development of a parkette space in the Kipling Avenue area. | | | | Approximately two years depending on surrounding construction. | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| As identified and approved in 2013 DC Study appendix F Table 2. | | | | Parks and Forestry Operations and Buildings and Facilities | | | | |
| Project Forecast | | | | Project Detailed 2017 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 0 | 0 | 0 | Expense | | | | |
| 2015 | 0 | 0 | 0 | 01001 - 8801 | Contractors | 134,500 | | |
| 2016 | 0 | 0 | 0 | 01001 - 8802 | Consultant | 14,795 | | |
| 2017 | 169,151 | 169,151 | 0 | 01001 - 8805 | 3% Administration Cost | 4,927 | | |
| 2018 & Beyond | 0 | 0 | 0 | 01001 - 8812 | Contingency | 14,929 | | |
| | 169,151 | 169,151 | 0 | | | Total Expense: | 169,151 | |
| | | | | Revenue | | | | |
| | | | | 41080 - 8820 | City Wide DC - Park Dev. | 152,236 | | |
| | | | | 50000 - 8843 | Transfer from Taxation | 16,915 | | |
| | | | | | | Total Revenue: | 169,151 | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2017 | Apr 1, 2017 | Martin Tavares/ Melanie Morris | Jamie Bronsema | | | | Dec 1, 2018 | |



Project Summary

| | | | |
|------------------------|------------------------------------|-------------------------|------|
| Project Number: | PK-6448-17 | Approval Year: | 2017 |
| Project Title: | KA-P3 Kipling Avenue Area Parkette | Scenario Active: | Yes |
| Asset Type: | Parkland Development | TCA: | Yes |
| Department: | Parks Development | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | Ward 2 | | |
| Project Type: | Growth/Development | | |

| | | | | | | | | |
|---|---------------|--------------------------------|-----------------|--|--------------------------|---------------|-----------------|------------|
| Project Description | | | | Project Timelines | | | | |
| Development of a parkette space in the Kipling Avenue area. | | | | Approximately two years depending on surrounding construction. | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| As identified and approved in 2013 DC Study appendix F Table 2. | | | | Parks and Forestry Operations and Buildings and Facilities | | | | |
| Project Forecast | | | | Project Detailed 2017 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 0 | 0 | 0 | Expense | | | | |
| 2015 | 0 | 0 | 0 | 01001 - 8801 | Contractors | 162,000 | | |
| 2016 | 0 | 0 | 0 | 01001 - 8802 | Consultant | 17,820 | | |
| 2017 | 203,736 | 203,736 | 0 | 01001 - 8805 | 3% Administration Cost | 5,934 | | |
| 2018 & Beyond | 0 | 0 | 0 | 01001 - 8812 | Contingency | 17,982 | | |
| | 203,736 | 203,736 | 0 | | Total Expense: | 203,736 | | |
| | | | | Revenue | | | | |
| | | | | 41080 - 8820 | City Wide DC - Park Dev. | 183,362 | | |
| | | | | 50000 - 8843 | Transfer from Taxation | 20,374 | | |
| | | | | | Total Revenue: | 203,736 | | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2017 | Apr 1, 2017 | Martin Tavares/ Melanie Morris | Jamie Bronsema | | | | Dec 1, 2018 | |



Project Summary

| | | | |
|------------------------|--|-------------------------|------|
| Project Number: | PK-6449-17 | Approval Year: | 2017 |
| Project Title: | VMC29-13 - Block 29 Park Design and Construction | Scenario Active: | Yes |
| Asset Type: | Parkland Development | TCA: | Yes |
| Department: | Parks Development | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | Ward 4 | | |
| Project Type: | Growth/Development | | |

| | | | | | | | | |
|---|---------------|-------------------------------|-----------------|--|--------------------------|---------------|-----------------|------------|
| Project Description | | | | Project Timelines | | | | |
| Development of Central District Style Park within Block 29W. | | | | Approximately two years. | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| As identified and approved in 2013 DC Study appendix F Table 2. | | | | Parks and Forestry Operations and Buildings and Facilities | | | | |
| Project Forecast | | | | Project Detailed 2017 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 0 | 0 | 0 | Expense | | | | |
| 2015 | 0 | 0 | 0 | 01001 - 8801 | Contractors | 1,471,686 | | |
| 2016 | 0 | 0 | 0 | 01001 - 8802 | Consultant | 161,885 | | |
| 2017 | 1,850,836 | 1,850,836 | 0 | 01001 - 8805 | 3% Administration Cost | 53,908 | | |
| 2018 & Beyond | 0 | 0 | 0 | 01001 - 8812 | Contingency | 163,357 | | |
| | 1,850,836 | 1,850,836 | 0 | | Total Expense: | 1,850,836 | | |
| | | | | Revenue | | | | |
| | | | | 41080 - 8820 | City Wide DC - Park Dev. | 1,665,752 | | |
| | | | | 50000 - 8843 | Transfer from Taxation | 185,084 | | |
| | | | | | Total Revenue: | 1,850,836 | | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2017 | Apr 1, 2017 | Martin Tavares/Melanie Morris | Jamie Bronsema | | | | Dec 1, 2018 | |



Project Summary

| | | | |
|------------------------|---|-------------------------|------|
| Project Number: | PK-6450-17 | Approval Year: | 2017 |
| Project Title: | YS1-N2 - Block 1 Neighbourhood Park Design and Construction | Scenario Active: | Yes |
| Asset Type: | Parkland Development | TCA: | Yes |
| Department: | Parks Development | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | Ward 5 | | |
| Project Type: | Growth/Development | | |

| | | | | | | | | |
|---|---------------|-------------------------------|-----------------|--|--------------------------|----------------|-----------------|------------|
| Project Description | | | | Project Timelines | | | | |
| Development of a Neighbourhood Park in the Yonge Steeles area. | | | | Approximately two years depending on surrounding construction. | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| As identified and approved in 2013 DC Study appendix F Table 2. | | | | Parks and Forestry Operations and Buildings and Facilities | | | | |
| Project Forecast | | | | Project Detailed 2017 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 0 | 0 | 0 | Expense | | | | |
| 2015 | 0 | 0 | 0 | 01001 - 8801 | Contractors | 677,268 | | |
| 2016 | 0 | 0 | 0 | 01001 - 8802 | Consultant | 74,499 | | |
| 2017 | 851,752 | 851,752 | 0 | 01001 - 8805 | 3% Administration Cost | 24,808 | | |
| 2018 & Beyond | 0 | 0 | 0 | 01001 - 8812 | Contingency | 75,177 | | |
| | 851,752 | 851,752 | 0 | | | Total Expense: | 851,752 | |
| | | | | Revenue | | | | |
| | | | | 41080 - 8820 | City Wide DC - Park Dev. | 766,577 | | |
| | | | | 50000 - 8843 | Transfer from Taxation | 85,175 | | |
| | | | | | | Total Revenue: | 851,752 | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2017 | Apr 1, 2017 | Martin Tavares/Melanie Morris | Jamie Bronsema | | | | Dec 1, 2018 | |



Project Summary

| | | | |
|------------------------|---|-------------------------|------|
| Project Number: | PK-6451-17 | Approval Year: | 2017 |
| Project Title: | YS1-P1 Block 1 Parkette Design and Construction | Scenario Active: | Yes |
| Asset Type: | Parkland Development | TCA: | Yes |
| Department: | Parks Development | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | Ward 5 | | |
| Project Type: | Growth/Development | | |

| | | | | | | | | |
|---|---------------|-------------------------------|-----------------|--|--------------------------|---------------|-----------------|------------|
| Project Description | | | | Project Timelines | | | | |
| Development of a parkette space in the Yonge Steeles area. | | | | Approximately two years depending on surrounding construction. | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| As identified and approved in 2013 DC Study appendix F Table 2. | | | | Parks and Forestry Operations and Buildings and Facilities | | | | |
| Project Forecast | | | | Project Detailed 2017 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 0 | 0 | 0 | Expense | | | | |
| 2015 | 0 | 0 | 0 | 01001 - 8801 | Contractors | 143,000 | | |
| 2016 | 0 | 0 | 0 | 01001 - 8802 | Consultant | 15,431 | | |
| 2017 | 179,502 | 179,502 | 0 | 01001 - 8805 | 3% Administration Cost | 5,228 | | |
| 2018 & Beyond | 0 | 0 | 0 | 01001 - 8812 | Contingency | 15,843 | | |
| | 179,502 | 179,502 | 0 | | Total Expense: | 179,502 | | |
| | | | | Revenue | | | | |
| | | | | 41080 - 8820 | City Wide DC - Park Dev. | 161,552 | | |
| | | | | 50000 - 8843 | Transfer from Taxation | 17,950 | | |
| | | | | | Total Revenue: | 179,502 | | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2017 | Apr 1, 2017 | Martin Tavares/Melanie Morris | Jamie Bronsema | | | | Dec 1, 2018 | |



Project Summary

| | | | |
|------------------------|--|-------------------------|------|
| Project Number: | PK-6456-17 | Approval Year: | 2017 |
| Project Title: | 61W-N4 - Block 61 Neighbourhood Park Design and Construction | Scenario Active: | Yes |
| Asset Type: | Parkland Development | TCA: | Yes |
| Department: | Parks Development | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | Ward 1 | | |
| Project Type: | Growth/Development | | |

| | | | | | | | | |
|---|---------------|--------------------------------|-----------------|--|--------------------------|---------------|-----------------|------------|
| Project Description | | | | Project Timelines | | | | |
| Construction of a new neighbourhood park in Block 61. | | | | Year 1 Planning and Design Year 2 Construction | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| As identified and approved in 2013 DC Study appendix F Table 2. | | | | Parks and Forestry Operations and Buildings and Facilities | | | | |
| Project Forecast | | | | Project Detailed 2017 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 0 | 0 | 0 | Expense | | | | |
| 2015 | 0 | 0 | 0 | 01001 - 8801 | Contractors | 733,610 | | |
| 2016 | 0 | 0 | 0 | 01001 - 8802 | Consultant | 80,697 | | |
| 2017 | 922,610 | 922,610 | 0 | 01001 - 8805 | 3% Administration Cost | 26,872 | | |
| 2018 & Beyond | 0 | 0 | 0 | 01001 - 8812 | Contingency | 81,431 | | |
| | 922,610 | 922,610 | 0 | | Total Expense: | 922,610 | | |
| | | | | Revenue | | | | |
| | | | | 41080 - 8820 | City Wide DC - Park Dev. | 830,349 | | |
| | | | | 50000 - 8843 | Transfer from Taxation | 92,261 | | |
| | | | | | Total Revenue: | 922,610 | | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2017 | Mar 6, 2017 | Martin Tavares/ Melanie Morris | Jamie Bronsema | | | | Jul 1, 2019 | |



Project Summary

| | | | |
|------------------------|---|-------------------------|------|
| Project Number: | PK-6457-17 | Approval Year: | 2017 |
| Project Title: | UV1-N30 - Block 47 Neighbourhood Park Design and Construction | Scenario Active: | Yes |
| Asset Type: | Parkland Development | TCA: | Yes |
| Department: | Parks Development | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | Ward 1 | | |
| Project Type: | Growth/Development | | |

| | | | | | | | | |
|---|---------------|---------------------------------|-----------------|--|--------------------------|----------------|-----------------|------------|
| Project Description | | | | Project Timelines | | | | |
| New Neighbourhood Park in Block 47. | | | | Year 1 Planning and Design Year 2 Construction | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| As identified and approved in 2013 DC Study appendix F Table 2. | | | | Parks and Forestry Operations and Buildings and Facilities | | | | |
| Project Forecast | | | | Project Detailed 2017 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 0 | 0 | 0 | Expense | | | | |
| 2015 | 0 | 0 | 0 | 01001 - 8801 | Contractors | 380,327 | | |
| 2016 | 0 | 0 | 0 | 01001 - 8802 | Consultant | 41,836 | | |
| 2017 | 478,311 | 478,311 | 0 | 01001 - 8805 | 3% Administration Cost | 13,931 | | |
| 2018 & Beyond | 0 | 0 | 0 | 01001 - 8812 | Contingency | 42,217 | | |
| | 478,311 | 478,311 | 0 | | | Total Expense: | 478,311 | |
| | | | | Revenue | | | | |
| | | | | 41080 - 8820 | City Wide DC - Park Dev. | 430,480 | | |
| | | | | 50000 - 8843 | Transfer from Taxation | 47,831 | | |
| | | | | | | Total Revenue: | 478,311 | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2017 | Mar 1, 2017 | Martin Tavares / Melanie Morris | Jamie Bronsema | | | | Jul 1, 2019 | |



Project Summary

| | | | |
|------------------------|--|-------------------------|------|
| Project Number: | PK-6458-17 | Approval Year: | 2017 |
| Project Title: | Maple Valley Plan - North Maple Regional Park Phase 2 Construction | Scenario Active: | Yes |
| Asset Type: | Parkland Development | TCA: | Yes |
| Department: | Parks Development | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | Ward 1 | | |
| Project Type: | Growth/Development | | |

| | | | | | | | | |
|---|--|--------------------------------|------------|--|--|---------------|---------------|-----------------|
| Project Description | | | | Project Timelines | | | | |
| Phase 2 of Park pending outcome of Park Planning RFP. | | | | 2 years Tendering and Construction | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| As identified and approved in 2013 DC Study appendix F Table 2. | | | | Parks and Forestry Operations and Buildings and Facilities | | | | |
| Project Forecast | | | | Project Detailed 2017 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 0 | 0 | 0 | Expense | | | | |
| 2015 | 0 | 0 | 0 | 01001 - 8801 | Contractors | 4,500,000 | | |
| 2016 | 0 | 0 | 0 | 01001 - 8802 | Consultant | 495,000 | | |
| 2017 | 5,659,336 | 5,659,336 | 0 | 01001 - 8805 | 3% Administration Cost | 164,836 | | |
| 2018 & Beyond | 0 | 0 | 0 | 01001 - 8812 | Contingency | 499,500 | | |
| | 5,659,336 | 5,659,336 | 0 | | Total Expense: | 5,659,336 | | |
| | | | | Revenue | | | | |
| | | | | 41080 - 8820 | City Wide DC - Park Dev. | 5,093,402 | | |
| | | | | 50000 - 8843 | Transfer from Taxation | 565,934 | | |
| | | | | | Total Revenue: | 5,659,336 | | |
| Related Projects | | | | Operating Budget Impact | | | | |
| Which Precede | Project Description | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| PK-6346-16 | Maple Valley Plan - North Maple Regional Park Phase I(B) | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | 205-16-03 - Avondale Park(North Maple)-Development/Park Attendants | | | |
| Year Identified | Start Date | Project Owner | | Project Sponsor | | | | Completion Date |
| 2017 | Mar 1, 2017 | Martin Tavares/ Melanie Morris | | Jamie Bronsema | | | | Jul 1, 2019 |



Project Summary

| | | | |
|------------------------|--|-------------------------|------|
| Project Number: | PK-6459-17 | Approval Year: | 2017 |
| Project Title: | Maple Lions Park - Playground Replacement & Safety Surfacing | Scenario Active: | Yes |
| Asset Type: | Parks Facilities | TCA: | Yes |
| Department: | Parks Development | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | Ward 1 | | |
| Project Type: | Infrastructure Replacement | | |

| | | | | | | | | |
|--|---------------|---------------------------------|-----------------|---|------------------------|---------------|-----------------|------------|
| Project Description | | | | Project Timelines | | | | |
| Replace deteriorating play equipment and associated safety surfacing to meet most current Canadian Safety Association (CAN/CSA-Z614-07 R2012) guidelines including associated works. | | | | 6 months for Planning 6 months for Tender and Construction | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| | | | | Parks and Forestry Operations | | | | |
| Project Forecast | | | | Project Detailed 2017 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 0 | 0 | 0 | Expense | | | | |
| 2015 | 0 | 0 | 0 | 01001 - 8801 | Contractors | 108,509 | | |
| 2016 | 0 | 0 | 0 | 01001 - 8802 | Consultant | 5,600 | | |
| 2017 | 129,286 | 129,286 | 0 | 01001 - 8805 | 3% Administration Cost | 3,766 | | |
| 2018 & Beyond | 0 | 0 | 0 | 01001 - 8812 | Contingency | 11,411 | | |
| | 129,286 | 129,286 | 0 | | Total Expense: | 129,286 | | |
| | | | | Revenue | | | | |
| | | | | 60188 - 8844 | Parks Infra. Reserve | 129,286 | | |
| | | | | | Total Revenue: | 129,286 | | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2017 | Mar 1, 2017 | Martin Tavares / Melanie Morris | Jamie Bronsema | | | | Oct 1, 2018 | |



Project Summary

| | | | |
|------------------------|--|-------------------------|------|
| Project Number: | PK-6460-17 | Approval Year: | 2017 |
| Project Title: | Robert Watson Park - Playground Replacement & Safety Surfacing | Scenario Active: | Yes |
| Asset Type: | Parks Facilities | TCA: | Yes |
| Department: | Parks Development | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | Ward 3 | | |
| Project Type: | Infrastructure Replacement | | |

| | | | | | | | | |
|--|---------------|---------------------------------|-----------------|---|------------------------|---------------|-----------------|------------|
| Project Description | | | | Project Timelines | | | | |
| Replace deteriorating play equipment and associated safety surfacing to meet most current Canadian Safety Association (CAN/CSA-Z614-07 R2012) guidelines including associated works. | | | | 6 month Planning 6 months Tendering and Construction | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| As per Parks Operations Priority List | | | | Parks and Forestry Operations | | | | |
| Project Forecast | | | | Project Detailed 2017 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 0 | 0 | 0 | Expense | | | | |
| 2015 | 0 | 0 | 0 | 01001 - 8801 | Contractors | 108,999 | | |
| 2016 | 0 | 0 | 0 | 01001 - 8802 | Consultant | 5,600 | | |
| 2017 | 129,840 | 129,840 | 0 | 01001 - 8805 | 3% Administration Cost | 3,782 | | |
| 2018 & Beyond | 0 | 0 | 0 | 01001 - 8812 | Contingency | 11,460 | | |
| | 129,840 | 129,840 | 0 | | Total Expense: | 129,840 | | |
| | | | | Revenue | | | | |
| | | | | 60188 - 8844 | Parks Infra. Reserve | 129,840 | | |
| | | | | | Total Revenue: | 129,840 | | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2017 | Mar 1, 2017 | Martin Tavares / Melanie Morris | Jamie Bronsema | | | | Oct 1, 2018 | |



Project Summary

| | | | |
|------------------------|---|-------------------------|------|
| Project Number: | PK-6462-17 | Approval Year: | 2017 |
| Project Title: | Vellore Heritage Square - Playground Replacement & Safety Surfacing | Scenario Active: | Yes |
| Asset Type: | Parks Facilities | TCA: | No |
| Department: | Parks Development | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | Ward 3 | | |
| Project Type: | Infrastructure Replacement | | |

| | | | | | | | | |
|--|---------------|--------------------------------|-----------------|--|------------------------|---------------|-----------------|------------|
| Project Description | | | | Project Timelines | | | | |
| Replace deteriorating play equipment and associated safety surfacing to meet most current Canadian Safety Association (CAN/CSA-Z614-07 R2012) guidelines including associated works. | | | | 6 months Planning 6 months Tendering and Construction | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| | | | | Parks and Forestry Operations | | | | |
| Project Forecast | | | | Project Detailed 2017 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 0 | 0 | 0 | Expense | | | | |
| 2015 | 0 | 0 | 0 | 01001 - 8801 | Contractors | 83,400 | | |
| 2016 | 0 | 0 | 0 | 01001 - 8802 | Consultant | 5,600 | | |
| 2017 | 100,837 | 100,837 | 0 | 01001 - 8805 | 3% Administration Cost | 2,937 | | |
| 2018 & Beyond | 0 | 0 | 0 | 01001 - 8812 | Contingency | 8,900 | | |
| | 100,837 | 100,837 | 0 | | Total Expense: | 100,837 | | |
| | | | | Revenue | | | | |
| | | | | 60188 - 8844 | Parks Infra. Reserve | 100,837 | | |
| | | | | | Total Revenue: | 100,837 | | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2016 | Mar 1, 2017 | Martin Tavares/ Melanie Morris | Jamie Bronsema | | | | Oct 30, 2018 | |



Project Summary

| | | | |
|------------------------|---|-------------------------|------|
| Project Number: | PK-6470-17 | Approval Year: | 2017 |
| Project Title: | Winding Lane Park - Basketball Court Reconstruction | Scenario Active: | Yes |
| Asset Type: | Parks Facilities | TCA: | Yes |
| Department: | Parks Development | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | Ward 5 | | |
| Project Type: | Infrastructure Replacement | | |

| | | | | | | | | |
|---|---------------|---------------------------------|-----------------|--|------------------------|----------------|-----------------|------------|
| Project Description | | | | Project Timelines | | | | |
| Reconstruction of an existing basketball court and associated works to ensure continued service levels. | | | | 6 months Planning 6 months Tendering and Construction | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| In accordance with Parks Operations replacement priority list | | | | Parks and Forestry Operations | | | | |
| Project Forecast | | | | Project Detailed 2017 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 0 | 0 | 0 | Expense | | | | |
| 2015 | 0 | 0 | 0 | 01001 - 8801 | Contractors | 32,270 | | |
| 2016 | 0 | 0 | 0 | 01001 - 8802 | Consultant | 3,500 | | |
| 2017 | 42,370 | 42,370 | 0 | 01001 - 8805 | 3% Administration Cost | 1,234 | | |
| 2018 & Beyond | 0 | 0 | 0 | 01001 - 8812 | Contingency | 5,366 | | |
| | 42,370 | 42,370 | 0 | | | Total Expense: | 42,370 | |
| | | | | Revenue | | | | |
| | | | | 60188 - 8844 | Parks Infra. Reserve | 42,370 | | |
| | | | | | | Total Revenue: | 42,370 | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2017 | Mar 1, 2017 | Martin Tavares / Melanie Morris | Jamie Bronsema | | | | Oct 30, 2018 | |



Project Summary

| | | | |
|------------------------|--|-------------------------|------|
| Project Number: | PK-6471-17 | Approval Year: | 2017 |
| Project Title: | Worth Park - Basketball Court Reconstruction | Scenario Active: | Yes |
| Asset Type: | Parks Facilities | TCA: | Yes |
| Department: | Parks Development | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | Ward 5 | | |
| Project Type: | Infrastructure Replacement | | |

| | | | | | | | | |
|---|---------------|---------------------------------|-----------------|--|------------------------|----------------|-----------------|------------|
| Project Description | | | | Project Timelines | | | | |
| Reconstruction of an existing basketball court and associated works to ensure continued service levels. | | | | 6 months Planning 6 months Tendering and Construction | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| In accordance with Parks Operations Replacement Priority List | | | | Parks and Forestry Operations | | | | |
| Project Forecast | | | | Project Detailed 2017 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 0 | 0 | 0 | Expense | | | | |
| 2015 | 0 | 0 | 0 | 01001 - 8801 | Contractors | 42,800 | | |
| 2016 | 0 | 0 | 0 | 01001 - 8802 | Consultant | 3,500 | | |
| 2017 | 54,877 | 54,877 | 0 | 01001 - 8805 | 3% Administration Cost | 1,632 | | |
| 2018 & Beyond | 0 | 0 | 0 | 01001 - 8812 | Contingency | 6,945 | | |
| | 54,877 | 54,877 | 0 | | | Total Expense: | 54,877 | |
| | | | | Revenue | | | | |
| | | | | 60188 - 8844 | Parks Infra. Reserve | 54,877 | | |
| | | | | | | Total Revenue: | 54,877 | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2017 | Mar 1, 2017 | Martin Tavares / Melanie Morris | Jamie Bronsema | | | | Oct 30, 2018 | |



Project Summary

| | | | |
|------------------------|---|-------------------------|------|
| Project Number: | PK-6472-17 | Approval Year: | 2017 |
| Project Title: | Rosedale Park North - Tennis Court Reconstruction | Scenario Active: | Yes |
| Asset Type: | Parks Facilities | TCA: | Yes |
| Department: | Parks Development | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | Ward 5 | | |
| Project Type: | Infrastructure Replacement | | |

| | | | | | | | | |
|--|---------------|---------------------------------|-----------------|--|------------------------|----------------|-----------------|------------|
| Project Description | | | | Project Timelines | | | | |
| Reconstruction of 3 existing tennis courts and associated works to ensure continued service standards. | | | | 6 months Planning 6 months Tendering and Construction | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| In accordance with Parks Operations replacement Priority List | | | | Parks and Forestry Operations | | | | |
| Project Forecast | | | | Project Detailed 2017 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 0 | 0 | 0 | Expense | | | | |
| 2015 | 0 | 0 | 0 | 01001 - 8801 | Contractors | 198,585 | | |
| 2016 | 0 | 0 | 0 | 01001 - 8802 | Consultant | 8,500 | | |
| 2017 | 245,292 | 245,292 | 0 | 01001 - 8805 | 3% Administration Cost | 7,144 | | |
| 2018 & Beyond | 0 | 0 | 0 | 01001 - 8812 | Contingency | 31,063 | | |
| | 245,292 | 245,292 | 0 | | | Total Expense: | 245,292 | |
| | | | | Revenue | | | | |
| | | | | 60188 - 8844 | Parks Infra. Reserve | 245,292 | | |
| | | | | | | Total Revenue: | 245,292 | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2017 | Mar 1, 2017 | Martin Tavares / Melanie Morris | Jamie Bronsema | | | | Dec 1, 2018 | |



Project Summary

| | | | |
|------------------------|--|-------------------------|------|
| Project Number: | PK-6477-17 | Approval Year: | 2017 |
| Project Title: | Wade Gate Park - Tennis Court Reconstruction | Scenario Active: | Yes |
| Asset Type: | Parks Facilities | TCA: | Yes |
| Department: | Parks Development | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | Ward 5 | | |
| Project Type: | Infrastructure Replacement | | |

| | | | | | | | | |
|--|---------------|---------------------------------|-----------------|--|------------------------|----------------|-----------------|------------|
| Project Description | | | | Project Timelines | | | | |
| Reconstruction of 3 existing tennis courts and associated works to ensure continued service standards. | | | | 6 months Planning 6 months Tendering and Construction | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| As per the Parks Operations replacement Priority List | | | | Parks and Forestry Operations | | | | |
| Project Forecast | | | | Project Detailed 2017 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 0 | 0 | 0 | Expense | | | | |
| 2015 | 0 | 0 | 0 | 01001 - 8801 | Contractors | 153,625 | | |
| 2016 | 0 | 0 | 0 | 01001 - 8802 | Consultant | 8,500 | | |
| 2017 | 192,037 | 192,037 | 0 | 01001 - 8805 | 3% Administration Cost | 5,593 | | |
| 2018 & Beyond | 0 | 0 | 0 | 01001 - 8812 | Contingency | 24,319 | | |
| | 192,037 | 192,037 | 0 | | | Total Expense: | 192,037 | |
| | | | | Revenue | | | | |
| | | | | 60188 - 8844 | Parks Infra. Reserve | 192,037 | | |
| | | | | | | Total Revenue: | 192,037 | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2017 | Mar 1, 2017 | Martin Tavares / Melanie Morris | Jamie Bronsema | | | | Oct 30, 2018 | |



Project Summary

| | | | |
|------------------------|-------------------------------|-------------------------|------|
| Project Number: | PO-6700-13 | Approval Year: | 2017 |
| Project Title: | Tree Planting Program-Regular | Scenario Active: | Yes |
| Asset Type: | Parks Facilities | TCA: | No |
| Department: | Parks & Forestry Operations | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | City-Wide | | |
| Project Type: | Infrastructure Replacement | | |

| | | | | | | | | |
|---|---------------|-----------------------|------------------|---|------------------------|---------------|-----------------|------------|
| Project Description | | | | Project Timelines | | | | |
| Planting of new trees to replace trees removed throughout 2013-2016 due to insect, disease, storm damage, vehicular accidents, etc. To maintain the City's Urban Forest Canopy as directed by Council and P&FO's Five Year Plan to increase tree plantings. Projected numbers are based on past 3 year averages | | | | Tree planting takes place annually from May - July and Sept - November. | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| | | | | | | | | |
| Project Forecast | | | | Project Detailed 2017 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 611,030 | 611,030 | 0 | Expense | | | | |
| 2015 | 611,030 | 611,030 | 0 | 01001 - 8801 | Contractors | 539,303 | | |
| 2016 | 611,030 | 611,030 | 0 | 01001 - 8805 | 3% Administration Cost | 17,797 | | |
| 2017 | 611,030 | 611,030 | 0 | 01001 - 8812 | Contingency | 53,930 | | |
| 2018 & Beyond | 0 | 0 | 0 | Total Expense: | | 611,030 | | |
| | 2,444,120 | 2,444,120 | 0 | Revenue | | | | |
| | | | | 50000 - 8843 | Transfer from Taxation | 562,148 | | |
| | | | | 61012-8844 | Tree Replace Reserve | 48,882 | | |
| | | | | Total Revenue: | | 611,030 | | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2012 | May 1, 2014 | Jeffrey Silcox-Childs | Marlon Kallideen | | | | Dec 1, 2017 | |



Project Summary

| | | | |
|------------------------|------------------------------|-------------------------|------|
| Project Number: | PO-6739-13 | Approval Year: | 2017 |
| Project Title: | Tree Replacement Program-EAB | Scenario Active: | Yes |
| Asset Type: | Parks Facilities | TCA: | No |
| Department: | Parks & Forestry Operations | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | City-Wide | | |
| Project Type: | Infrastructure Replacement | | |

| | | | | | | | | |
|--|---------------|-----------------------|------------------|-------------------------|------------------------|----------------|-----------------|------------|
| Project Description | | | | Project Timelines | | | | |
| To replace trees removed throughout 2013 due to Emerald Ash Borer(EAB) infestation. The number of tree replacements is projected to be 500 per year over 20 years as a result of the Emerald Ash Borer (EAB) infestation. The costs are calculated based on 500 trees at \$725 per tree. | | | | | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| | | | | | | | | |
| Project Forecast | | | | Project Detailed 2017 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 417,941 | 417,941 | 0 | Expense | | | | |
| 2015 | 417,941 | 417,941 | 0 | 01001 - 8801 | Contractors | 368,880 | | |
| 2016 | 417,941 | 417,941 | 0 | 01001 - 8805 | 3% Administration Cost | 12,173 | | |
| 2017 | 417,941 | 417,941 | 0 | 01001 - 8812 | Contingency | 36,888 | | |
| 2018 & Beyond | 0 | 0 | 0 | | | Total Expense: | 417,941 | |
| | 1,671,764 | 1,671,764 | 0 | Revenue | | | | |
| | | | | 50000 - 8843 | Transfer from Taxation | 417,941 | | |
| | | | | | | Total Revenue: | 417,941 | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2013 | May 1, 2014 | Jeffrey Silcox-Childs | Marlon Kallideen | | | | Dec 31, 2017 | |



Project Summary

| | | | |
|------------------------|-----------------------------------|-------------------------|------|
| Project Number: | PO-6745-17 | Approval Year: | 2017 |
| Project Title: | Nashville Cemetery-Road Extension | Scenario Active: | Yes |
| Asset Type: | Parks Facilities | TCA: | Yes |
| Department: | Parks & Forestry Operations | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | Ward 1 | | |
| Project Type: | New Infrastructure | | |

| | | | | | | | | |
|---|---------------|---------------|------------------|-------------------------|------------------------|----------------|-----------------|------------|
| Project Description | | | | Project Timelines | | | | |
| Extension of existing access road to gain access to south side of property. As cemetery plots continue to be filled, plots are now being used in the south end of the property. The site plan includes a road that loops around the south property that requires installation. This road includes an additional road access onto Nashville Road through existing gates. | | | | | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| | | | | | | | | |
| Project Forecast | | | | Project Detailed 2017 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 0 | 0 | 0 | Expense | | | | |
| 2015 | 0 | 0 | 0 | 01001 - 8801 | Contractors | 56,000 | | |
| 2016 | 0 | 0 | 0 | 01001 - 8805 | 3% Administration Cost | 1,700 | | |
| 2017 | 57,700 | 57,700 | 0 | | | Total Expense: | 57,700 | |
| 2018 & Beyond | 0 | 0 | 0 | Revenue | | | | |
| | 57,700 | 57,700 | 0 | 50000 - 8843 | Transfer from Taxation | 57,700 | | |
| | | | | | | Total Revenue: | 57,700 | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2012 | Apr 2, 2017 | Jason Inwood | Marlon Kallideen | | | | Dec 31, 2017 | |



Project Summary

| | | | |
|------------------------|------------------------------------|-------------------------|------|
| Project Number: | PO-6746-15 | Approval Year: | 2017 |
| Project Title: | Fence Repair & Replacement Program | Scenario Active: | Yes |
| Asset Type: | Parks Facilities | TCA: | Yes |
| Department: | Parks & Forestry Operations | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | City-Wide | | |
| Project Type: | Infrastructure Replacement | | |

| | | | | | | | | |
|--|---------------|-----------------------|------------------|--|------------------------|----------------|-----------------|------------|
| Project Description | | | | Project Timelines | | | | |
| As City owned and maintained fences deteriorate and age, they are identified for repair & replacement as per the department replacement strategy and evaluation/ranking program. City owned & maintained fences are located throughout Vaughan on municipal and regional R.O.W.'s. In 2014, 1295 Lm of fencing have been identified for repair and/or replacement. | | | | Work takes place between April and December. | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| | | | | | | | | |
| Project Forecast | | | | Project Detailed 2017 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 373,983 | 373,983 | 0 | Expense | | | | |
| 2015 | 418,000 | 418,000 | 0 | 01001 - 8801 | Contractors | 106,300 | | |
| 2016 | 140,400 | 140,400 | 0 | 01001 - 8805 | 3% Administration Cost | 3,348 | | |
| 2017 | 114,963 | 114,963 | 0 | 01001 - 8812 | Contingency | 5,315 | | |
| 2018 & Beyond | 0 | 0 | 0 | | | Total Expense: | 114,963 | |
| | 1,047,346 | 1,047,346 | 0 | Revenue | | | | |
| | | | | 60188 - 8844 | Parks Infra. Reserve | 114,963 | | |
| | | | | | | Total Revenue: | 114,963 | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2013 | Apr 1, 2014 | Jeffrey Silcox-Childs | Marlon Kallideen | | | | Dec 1, 2017 | |



Project Summary

| | | | |
|------------------------|--|-------------------------|------|
| Project Number: | PO-6751-17 | Approval Year: | 2017 |
| Project Title: | Sports Field Safety Fencing for Spectators at Vaughan Grove Sports Complex | Scenario Active: | Yes |
| Asset Type: | Parks Facilities | TCA: | Yes |
| Department: | Parks & Forestry Operations | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | Ward 2 | | |
| Project Type: | New Infrastructure | | |

| | | | | | | | | |
|--|---------------|---------------|------------------|---|------------------------|----------------|-----------------|------------|
| Project Description | | | | Project Timelines | | | | |
| Installation of spectator safety fencing in between baseball diamonds 1 to 4 at Vaughan Grove Sports complex. The area in between the diamonds is open to foul balls and spectators are at risk of critical injury. The project will include the installation of support posts and mesh netting covering the spectator viewing areas ensuring safety for all users of the facility | | | | The anticipated project completion would be Q3 - 2016 | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| | | | | | | | | |
| Project Forecast | | | | Project Detailed 2017 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 0 | 0 | 0 | Expense | | | | |
| 2015 | 0 | 0 | 0 | 01001 - 8801 | Contractors | 85,000 | | |
| 2016 | 0 | 0 | 0 | 01001 - 8805 | 3% Administration Cost | 2,677 | | |
| 2017 | 91,927 | 91,927 | 0 | 01001 - 8812 | Contingency | 4,250 | | |
| 2018 & Beyond | 0 | 0 | 0 | | | Total Expense: | 91,927 | |
| | 91,927 | 91,927 | 0 | Revenue | | | | |
| | | | | 50000 - 8843 | Transfer from Taxation | 91,927 | | |
| | | | | | | Total Revenue: | 91,927 | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2013 | Apr 1, 2017 | Jason Inwood | Marlon Kallideen | | | | Sep 30, 2017 | |



Project Summary

| | | | |
|------------------------|---|-------------------------|------|
| Project Number: | PO-6754-13 | Approval Year: | 2017 |
| Project Title: | Parks Concrete Walkway Repairs/Replacements | Scenario Active: | Yes |
| Asset Type: | Sidewalks, Pathways & Guiderails | TCA: | Yes |
| Department: | Parks & Forestry Operations | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | City-Wide | | |
| Project Type: | Infrastructure Replacement | | |

| | | | | | | | | |
|--|----------------------|----------------------|------------------------|---|------------------------|-----------------------|------------------------|-------------------|
| Project Description | | | | Project Timelines | | | | |
| Repair and replacement of concrete walkways in parks as identified annually. Walkways which have cracked or heaved represent a significant hazard to park users. In 2013 1750m2 of walkway has been identified for repair/replacement in 2014. | | | | Work will commence in May/June 2014 and be completed by Nov 2014 (On going until 2017). | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| | | | | | | | | |
| Project Forecast | | | | Project Detailed 2017 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 237,930 | 237,930 | 0 | Expense | | | | |
| 2015 | 237,930 | 237,930 | 0 | 01001 - 8801 | Contractors | 200,000 | | |
| 2016 | 216,300 | 216,300 | 0 | 01001 - 8805 | 3% Administration Cost | 6,300 | | |
| 2017 | 216,300 | 216,300 | 0 | 01001 - 8812 | Contingency | 10,000 | | |
| 2018 & Beyond | 0 | 0 | 0 | | | Total Expense: | 216,300 | |
| | 908,460 | 908,460 | 0 | Revenue | | | | |
| | | | | 60188 - 8844 | Parks Infra. Reserve | 216,300 | | |
| | | | | | | Total Revenue: | 216,300 | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2013 | May 1, 2014 | Jason Inwood | Marlon Kallideen | | | | Nov 7, 2017 | |



Project Summary

| | | | |
|------------------------|---|-------------------------|------|
| Project Number: | PW-1972-16 | Approval Year: | 2017 |
| Project Title: | Public Works and Parks Operations Yard Expansion and Upgrade Strategy | Scenario Active: | Yes |
| Asset Type: | Land Acquisition | TCA: | Yes |
| Department: | Public Works - Operations | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | Ward 2 | | |
| Project Type: | Growth/Development | | |

| | | | | | | | | |
|--|----------------------|----------------------|------------------------|--|---------------------------|-----------------------|------------------------|-------------------|
| Project Description | | | | Project Timelines | | | | |
| This is the first phase of a multi-year, multi-phase project to upgrade and expand the number of Public Works/Parks Operations yards and buildings as a result of growth (New West Yard). The overall plan includes: re-locating existing Parks/Works operations from the existing Woodbridge Yard to a new, larger location | | | | It is anticipated that the Environmental Assessment for the new works yard will be completed in 2014. Acquisition of lands for the new west works yard will occur in 2016. (Future Projects: the purchase of the lands to build a new satellite operations facility in the north part of the City; and, perform upgrades and alterations to the existing JOC and Dufferin Street Yards and buildings.) | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| This funding request is to perform and Environmental Assessment in 2014, as well as to cover land acquisition costs for 2015. Additional requests for funding to construct the new operations building on the site will follow in future years, as more detailed cost estimates are refined. 2013 DC Appendix F Item 5.6.3/4 &Appendix G Item 6.2.2&6.3.3 | | | | Building & Facilities, Parks, Forestry | | | | |
| Project Forecast | | | | Project Detailed 2017 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 0 | 0 | 0 | Expense | | | | |
| 2015 | 0 | 0 | 0 | 01001 - 8801 | Contractors | 42,578,504 | | |
| 2016 | 16,209,557 | 16,209,557 | 0 | 01001 - 8805 | 3% Administration Cost | 1,277,355 | | |
| 2017 | 43,855,859 | 43,855,859 | 0 | | | Total Expense: | 43,855,859 | |
| 2018 & Beyond | 0 | 0 | 0 | Revenue | | | | |
| | 60,065,416 | 60,065,416 | 0 | 41080 - 8820 | City Wide DC - Park Dev. | 3,753,320 | | |
| | | | | 41090 - 8820 | City Wide DC - Fleet/P.W. | 9,032,591 | | |
| | | | | 75000 - 8847 | Debenture Financing | 31,069,948 | | |
| | | | | | | Total Revenue: | 43,855,859 | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2016 | Jan 1, 2016 | Jeff Johnston | Brian Anthony | | | | Dec 1, 2017 | |



Project Summary

| | | | |
|------------------------|---------------------------------------|-------------------------|------|
| Project Number: | PW-2013-07 | Approval Year: | 2017 |
| Project Title: | Street Light Pole Replacement Program | Scenario Active: | Yes |
| Asset Type: | Streetlights | TCA: | Yes |
| Department: | Public Works - Operations | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | City-Wide | | |
| Project Type: | Infrastructure Replacement | | |

| | | | | | | | | |
|--|---------------|---------------|-----------------|-------------------------|------------------------|----------------|-----------------|------------|
| Project Description | | | | Project Timelines | | | | |
| Replacement of damaged/deficient street light poles and associated components and/or wiring where required. The City's Streetlight Maintenance contractor inspects and inventories the streetlighting system, determining the condition of the poles. From this report, the poles in poor condition are replaced. Since 2010 we have replaced 566 poles, approximately 162 poles per year. | | | | | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| | | | | | | | | |
| Project Forecast | | | | Project Detailed 2017 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 309,000 | 309,000 | 0 | Expense | | | | |
| 2015 | 309,000 | 309,000 | 0 | 01001 - 8801 | Contractors | 300,000 | | |
| 2016 | 309,000 | 309,000 | 0 | 01001 - 8805 | 3% Administration Cost | 9,000 | | |
| 2017 | 309,000 | 309,000 | 0 | | | Total Expense: | 309,000 | |
| 2018 & Beyond | 0 | 0 | 0 | Revenue | | | | |
| | 1,236,000 | 1,236,000 | 0 | 50000 - 8843 | Transfer from Taxation | 309,000 | | |
| | | | | | | Total Revenue: | 309,000 | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2007 | Jan 2, 2013 | Robert Meek | Brian Anthony | | | | Dec 29, 2017 | |



Project Summary

| | | | |
|------------------------|--|-------------------------|------|
| Project Number: | PW-2035-11 | Approval Year: | 2017 |
| Project Title: | Curb and Sidewalk Repair & Replacement | Scenario Active: | Yes |
| Asset Type: | Sidewalks, Pathways & Guiderails | TCA: | Yes |
| Department: | Public Works - Operations | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | City-Wide | | |
| Project Type: | Infrastructure Replacement | | |

| | | | | | | | |
|---|----------------------|----------------------|------------------------|--------------------------------|--------------------|-----------------------|------------------------|
| Project Description | | | | Project Timelines | | | |
| The annual curb and sidewalk repair & replacement program involves the removal and replacement of damaged sections of curbs and sidewalks, Citywide. Continuing program that results in reduced claims for trip and falls, and maintains the City's infrastructure. All assumed sidewalks were captured during our 2012 Inventory Assessment program. As required under the province's Minimum Maintenance Standards a complete sidewalk inventory assessment must be undertaken each year. | | | | | | | |
| Scenario Description | | | | Other Dept Impact | | | |
| Increased funding is required over time to address growth and meet the inspection, repair and replacement program. | | | | | | | |
| Project Forecast | | | | Project Detailed 2017 | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | |
| 2014 | 1,600,000 | 1,600,000 | 0 | Expense | | | |
| 2015 | 1,700,000 | 1,700,000 | 0 | 01001 - 8801 | Contractors | | 1,900,000 |
| 2016 | 1,800,000 | 1,800,000 | 0 | | | Total Expense: | 1,900,000 |
| 2017 | 1,900,000 | 1,900,000 | 0 | Revenue | | | |
| 2018 & Beyond | 0 | 0 | 0 | 61025 - 8844 | Gas Tax Reserve | | 1,900,000 |
| | 7,000,000 | 7,000,000 | 0 | | | Total Revenue: | 1,900,000 |
| Related Projects | | | | Operating Budget Impact | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue |
| | | | | 2014 | 0.0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 |
| | | | | ARR: | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date |
| 2011 | May 10, 2013 | Jeff Johnston | Brian Anthony | | | | Nov 30, 2017 |



Project Summary

| | | | |
|------------------------|----------------------------|-------------------------|------|
| Project Number: | PW-2058-13 | Approval Year: | 2017 |
| Project Title: | LED Streetlight Conversion | Scenario Active: | Yes |
| Asset Type: | Streetlights | TCA: | Yes |
| Department: | Public Works - Operations | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | City-Wide | | |
| Project Type: | Infrastructure Replacement | | |

| Project Description | | | | Project Timelines | | | | |
|---|---------------|---------------|-----------------|--|-----------------|----------------|-----------------|------------|
| Funds to undertake further replacement of residential High Pressure Sodium (HPS) street lights with LED lighting as an ongoing established program. The initial project involved the conversion of approximately 1800 streetlights in 2010 and 2011. Only regular streetlight maintenance was undertaken in 2012. | | | | Multi-year conversion of cobra head style City street lights from HPS to LED. (Approximately 13,000 units) | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| | | | | | | | | |
| Project Forecast | | | | Project Detailed 2017 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 0 | 0 | 0 | Expense | | | | |
| 2015 | 1,500,000 | 1,500,000 | 0 | 01001 - 8801 | Contractors | | 1,500,000 | |
| 2016 | 1,500,000 | 1,500,000 | 0 | | | Total Expense: | 1,500,000 | |
| 2017 | 1,500,000 | 1,500,000 | 0 | Revenue | | | | |
| 2018 & Beyond | 6,000,000 | 6,000,000 | 0 | 61025 - 8844 | Gas Tax Reserve | | 1,500,000 | |
| | 10,500,000 | 10,500,000 | 0 | | | Total Revenue: | 1,500,000 | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2013 | Jan 1, 2013 | Robert Meek | Brian Anthony | | | | Dec 1, 2020 | |



Project Summary

| | | | |
|------------------------|-------------------------------------|-------------------------|------|
| Project Number: | PW-2063-13 | Approval Year: | 2017 |
| Project Title: | ICI Water Meter Replacement Program | Scenario Active: | Yes |
| Asset Type: | Equipment - Replacement | TCA: | Yes |
| Department: | Public Works - Operations | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | City-Wide | | |
| Project Type: | Infrastructure Replacement | | |

| | | | | | | | | |
|--|---------------|---------------|-----------------|--|------------------------|---------------|-----------------|------------|
| Project Description | | | | Project Timelines | | | | |
| The City's inventory of industrial, commercial and institutional water meters was exposed to a water meter calibration program. The program identified those water meters that could not be calibrated and need to be replaced. This initiative will see these water meters entirely replaced throughout the system over the next 5 years. | | | | This initiative will see these water meters entirely replaced throughout the system over the next 5 years. | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| | | | | | | | | |
| Project Forecast | | | | Project Detailed 2017 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 206,000 | 206,000 | 0 | Expense | | | | |
| 2015 | 206,000 | 206,000 | 0 | 01001 - 8801 | Contractors | 200,000 | | |
| 2016 | 206,000 | 206,000 | 0 | 01001 - 8805 | 3% Administration Cost | 6,000 | | |
| 2017 | 206,000 | 206,000 | 0 | | Total Expense: | 206,000 | | |
| 2018 & Beyond | 0 | 0 | 0 | Revenue | | | | |
| | 824,000 | 824,000 | 0 | 60180 - 8844 | Water Reserve | 206,000 | | |
| | | | | | Total Revenue: | 206,000 | | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2013 | Jun 1, 2013 | Robert Meek | Brian Anthony | | | | Dec 1, 2017 | |



Project Summary

| | | | |
|------------------------|--------------------------------------|-------------------------|------|
| Project Number: | RE-9503-13 | Approval Year: | 2017 |
| Project Title: | Fitness Centre Equipment Replacement | Scenario Active: | Yes |
| Asset Type: | Equipment - Replacement | TCA: | Yes |
| Department: | Recreation | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | City-Wide | | |
| Project Type: | Equipment Replacement | | |

| | | | | | | | | |
|---|---------------|---------------|-----------------|-------------------------|-------------------------|----------------|-----------------|------------|
| Project Description | | | | Project Timelines | | | | |
| Annual equipment replacement program. Ongoing replacement of fitness equipment at all locations. Cardio, weight training equipment and studio cycles. | | | | | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| Equipment replacement at the following fitness centres: APCC, GAWCC, MCC, as well as NTCC which will have been open for 7 years and qualifies for replacement equipment as per Life Cycle estimates (6-8yrs). | | | | | | | | |
| Project Forecast | | | | Project Detailed 2017 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 125,100 | 125,100 | 0 | Expense | | | | |
| 2015 | 125,100 | 125,100 | 0 | 01001 - 8805 | 3% Administration Cost | 3,700 | | |
| 2016 | 125,100 | 125,100 | 0 | 01001 - 8807 | Furniture & Equipment | 121,400 | | |
| 2017 | 125,100 | 125,100 | 0 | | | Total Expense: | 125,100 | |
| 2018 & Beyond | 0 | 0 | 0 | Revenue | | | | |
| | 500,400 | 500,400 | 0 | 60010 - 8844 | Pre-B& F Infra. Reserve | 125,100 | | |
| | | | | | | Total Revenue: | 125,100 | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2010 | Apr 30, 2013 | Paul Compton | Mary Reali | | | | Dec 31, 2016 | |



Project Summary

| | | | |
|------------------------|-----------------------|-------------------------|------|
| Project Number: | RL-0005-13 | Approval Year: | 2017 |
| Project Title: | Land Acquisition Fees | Scenario Active: | Yes |
| Asset Type: | Land Acquisition | TCA: | No |
| Department: | Real Estate | | |
| Budget Year: | 2014 | | |
| Scenario Name: | Main | | |
| Project Stage: | Manager of Capital | | |
| Regions: | City-Wide | | |
| Project Type: | Misc. Land Appraisals | | |

| | | | | | | | | |
|--|----------------------|----------------------|------------------------|--|-------------------------|----------------------|------------------------|-------------------|
| Project Description | | | | Project Timelines | | | | |
| "Miscellaneous land acquisition appraisals, cash in lieu (CIL) appraisals and related fees. Park land acquisitions occur during the year which require appraisal and related fees. These acquisitions fall outside of the capital budget process and as a result no budgeted accounts exist when fees are incurred. Also, fees are required for cash in lieu valuation review. A corporate capital project for these acquisition related fees is required and CIL." | | | | Ad Hoc acquisitions appraisals related fees approved by council, and cash in lieu valuation. | | | | |
| Scenario Description | | | | Other Dept Impact | | | | |
| | | | | | | | | |
| Project Forecast | | | | Project Detailed 2017 | | | | |
| Budget Year | Total Expense | Total Revenue | Difference | Object | Description | Total Amount | | |
| 2014 | 267,800 | 267,800 | 0 | Expense | | | | |
| 2015 | 267,800 | 267,800 | 0 | 01001 - 8804 | Land Costs | 260,000 | | |
| 2016 | 267,800 | 267,800 | 0 | 01001 - 8805 | 3% Administration Cost | 7,800 | | |
| 2017 | 267,800 | 267,800 | 0 | Total Expense: | | | 267,800 | |
| 2018 & Beyond | 0 | 0 | 0 | Revenue | | | | |
| | 1,071,200 | 1,071,200 | 0 | 70020 - 8845 | Recreation Land Reserve | 267,800 | | |
| | | | | Total Revenue: | | | 267,800 | |
| Related Projects | | | | Operating Budget Impact | | | | |
| | | | | Budget Year | FTE Impact | Total Expense | Total Revenue | Difference |
| | | | | 2014 | 0.0 | 0 | 0 | 0 |
| | | | | 2015 | 0.0 | 0 | 0 | 0 |
| | | | | 2016 | 0.0 | 0 | 0 | 0 |
| | | | | 2017 | 0.0 | 0 | 0 | 0 |
| | | | | 2018 & Beyond | 0.0 | 0 | 0 | 0 |
| | | | | ARR: | | | | |
| Year Identified | Start Date | Project Owner | Project Sponsor | | | | Completion Date | |
| 2012 | Jan 1, 2013 | | Heather A. Wilson | | | | Dec 31, 2016 | |



2018 & Beyond Detailed Capital Project List

| Budget Year | Year Identified | Project # | Title | ProjectDescription | Project Type | CWDC | Gas Tax | Grant | Infrastructure | Taxation | Total |
|-------------|-----------------|------------|--|--|--------------------|------|---------|-------|----------------|-----------|-----------|
| 2018 | 2006 | BF-8094-18 | Al Palladini Community Centre Pool Change Rooms | Redesign the pool change rooms to accommodate a large family change room. Parents of opposite sex children that fall into the age requirements are unable to be directly with their children. The only public access to the Family Change Room is through the men's or women's change room. Parents feel that it is inappropriate to be separated from their children in order to access the family change room. | New Infrastructure | 0 | 0 | 0 | 0 | 1,102,500 | 1,102,500 |
| 2018 | 2008 | BF-8200-18 | Al Palladini Community Centre Sign Retrofit | Retrofit the existing marquee sign at Al Palladini Community Centre. The existing sign at the community centre is manually changed with sign board lettering. It is proposed to retrofit the existing sign with the addition of a LED scrolling sign board that would fit into the frames of the signs. This style of signage has capabilities for remote electronic message changes. This addition of the electronic signs could enhance the marketing of items such as recreational activities, city programs and to promote events. Once implemented, staff will pursue the possibility of renting sign time to private advertisers when possible. | New Infrastructure | 0 | 0 | 0 | 0 | 82,400 | 82,400 |
| 2018 | 2010 | BF-8271-18 | East District Parks Yard Parking Lot Modifications | Install asphalt pavement at the rear lot and expand staff parking lot. Pending outcome of works yard study. The existing gravel parking lot at the rear of the building is in very poor condition. There are a number of potholes, there is no drainage so the water accumulates and the overall contour is uneven. The staff at this yard has increased due to area service requirements. As a result, good available parking space is very limited, some staff have to park in the grass field on the north side of the property. It is proposed to install asphalt paving at the rear lot and provide slope for drainage, in addition to grading and applying gravel to create a parking lot with sufficient capacity for staff vehicles. | New Infrastructure | 0 | 0 | 0 | 0 | 102,000 | 102,000 |
| 2018 | 2011 | BF-8331-18 | Al Palladini Community Centre Construct a Storage Room | Construct a storage room to house various pieces of equipment for the operations of the building. The storage space available at the community centre is very limited and located where articles can fit. Over the years the storage that was available for building operations has been taken over for other purposes. The building operators have snow blowers, ice edgers, ladders, cleaning equipment and various other articles that are scattered throughout the building. It is proposed to build a storage room under the dehumidifier in the east arena to centrally secure and store equipment to improve storage capabilities. | New Infrastructure | 0 | 0 | 0 | 0 | 30,900 | 30,900 |



2018 & Beyond Detailed Capital Project List

| Budget Year | Year Identified | Project # | Title | Project Description | Project Type | CWDC | Gas Tax | Grant | Infrastructure | Taxation | Total |
|-------------|-----------------|------------|--|---|--------------------|-----------|---------|-------|----------------|----------|------------------|
| 2018 | 2012 | BF-8350-18 | Security Camera Installations Various Parks | Install Security Cameras at various parks. New parks are being added to the city's inventory on a regular basis. For safety and security reasons surveillance cameras have become a common element that are incorporated into the parks including installations at older established parks that don't have surveillance. It is proposed to install cameras at various parks. This will be the final year of the five year program. | New Equipment | 0 | 0 | 0 | 0 | 74,500 | 74,500 |
| 2018 | 2013 | BF-8419-18 | Installation of Wall Matting at 8 Different Recreation Facilities | Install collegiate wall padding at 8 different recreation gymnasiums throughout the city. The post padding will extend from one side of the three point line to the other, which is approximately 20 feet on either side of the center line. There are only two sides in each gym that must be covered to prevent injury. Also, all doors, windows hardware must be covered. The panels will be covered in 18 gauge rip stop vinyl. | New Equipment | 0 | 0 | 0 | 0 | 77,250 | 77,250 |
| 2018 | 2013 | BF-8437-18 | Sound Attenuations Partitions in Building Standards and Purchasing | To supply and install sound attenuation partitions to act as a detachment around the service counters in the Building Standard and Purchasing Departments. | New Infrastructure | 0 | 0 | 0 | 0 | 56,650 | 56,650 |
| 2018 | 2014 | BU-0007-18 | Questica Teambudget Development | To leverage the existing Questica Teambudget Operating and Capital functionality to develop the planning for the City beyond the current 4 year timeframe. Development of forecasting assumptions in the software and integrating the dependant relationships of capital projects on the operating budget would be developed and expanded. This would leverage existing data available and move the long range planning function away from corruptible Excel models to a database format. | Technology | 0 | 0 | 0 | 0 | 86,520 | 86,520 |
| 2018 | 2013 | CL-2520-18 | City Archives Outreach Equipment | This request (8 archival quality display units) is a critical component of the City Archives' Community Outreach Program. It will provide secure display capability and access throughout the Vaughan Community (at community centres, libraries, etc.) to one of the City's most significant historical and cultural assets: the Local History & Information Resource Collection consisting of non-government records and artifacts from the late 1700's to the late 20th century documenting the rich and diverse history and evolution of Vaughan. | New Equipment | 0 | 0 | 0 | 0 | 22,660 | 22,660 |
| 2018 | 2014 | DT-7123-15 | Kleinburg - Nashville PD6 Major Mackenzie Watermain | Detailed design and construction of the Major Mackenzie Drive watermain linking Block 61 east and west of the Canadian Pacific Railway and linking Huntington Road to Islington Avenue all within Pressure District 6. | Growth/Development | 1,887,797 | 0 | 0 | 0 | 0 | 1,887,797 |
| 2018 | 2013 | DT-7124-15 | Block 61 CP Railway Pedestrian Crossing | Detailed design and construction of the pedestrian underpass of the Canadian Pacific Railway tracks within Block 61. | Growth/Development | 1,105,103 | 0 | 0 | 0 | 0 | 1,105,103 |



2018 & Beyond Detailed Capital Project List

| Budget Year | Year Identified | Project # | Title | Project Description | Project Type | CWDC | Gas Tax | Grant | Infrastructure | Taxation | Total |
|-------------|-----------------|------------|--|--|--------------------|-----------|---------|---------|----------------|-----------|-----------|
| 2018 | 2010 | EN-1853-18 | Lay-by Parking on Vellore Woods Boulevard | The construction of a lay-by parking area on the east side of Vellore Woods Boulevard at Bucksaw Drive. The construction of a lay-by parking area will provide a safe area for visitors to the adjacent park to park their vehicles. This will add the same feature that already exists at all other parks in this Block. | New Infrastructure | 0 | 0 | 0 | 0 | 154,500 | 154,500 |
| 2018 | 2012 | EN-1883-18 | Right Turning Lane - Willis Road and Pine Valley Drive | The construction of a right turn lane from eastbound Willis Road to southbound Pine Valley Drive. Due to the high volume of turning movements, it is necessary to construct this right turn lane to ease traffic congestion. This intersection is under the jurisdiction of the Regional Municipality of York and it is expected that the City will be able to recover some costs from the Regional Municipality of York. This cost recovery will be determined during the detailed design phase. | New Infrastructure | 0 | 0 | 340,000 | 0 | 103,000 | 443,000 |
| 2018 | 2018 | EN-1938-18 | Streetscape Maple Area - Phase 3 | 4th Priority Projects Complete detail design and construction of the Village of Maple Streetscape Master Plan as approved by Council at the midblock locations along Keele Street from Masters Avenue to Rutherford Road and Major Mackenzie Drive from McNaughton Road West to Keele Street. | New Infrastructure | 0 | 0 | 0 | 0 | 2,811,900 | 2,811,900 |
| 2018 | 2013 | EN-1939-18 | Streetscape Maple Area - Phase 2 | 3rd Priority Projects Complete detail design and construction of the Village of Maple Streetscape Master Plan as approved by Council at the following intersection locations, Keele Street/ Dina Road, Keele Street/ Knightswood Avenue, Keele Street/ Merino Road, Keele Street/ Barhill Road, Keele Street/ Naylon Street, Keele Street/ Church Street, Keele Street/ Killian Road, Major Mackenzie Drive/ Jackson Street and Major Mackenzie Drive/ Gram Street. | New Infrastructure | 0 | 0 | 0 | 0 | 1,390,500 | 1,390,500 |
| 2018 | 2013 | EN-1949-18 | Pedestrian Link Feasibility Study | Procurement of a consultant to complete pedestrian link feasibility studies in areas where pedestrian links are missing at the following locations. HWY 27 at CP bridge Woodbridge Ave at CP bridge | Studies | 0 | 0 | 0 | 0 | 51,500 | 51,500 |
| 2018 | 2017 | EN-1962-18 | Hydro-Geological Study for Anthony Lane | Hire consultant to complete a hydro-geological study to determine the source of flooding at the rear of the properties on Anthony Lane. | Studies | 0 | 0 | 0 | 0 | 154,500 | 154,500 |
| 2018 | 2013 | EN-1963-13 | North Maple Bridge - north of Major Mackenzie over Hwy 400 | The Environmental Assessment of the North Maple Bridge (Highway 400 Mid-Block Overpass - Blk 33) under Capital Account 1583-0-06 to be completed in late 2012. The construction of the North Maple Bridge over Hwy 400 between Canada Drive and America Avenue will improve the transportation network for Maple and will also provide an important pedestrian and bike link. The new link will incorporate enhance streetscape design features that will complement the surrounding neighbourhood. Potential co-funding of 33% of eligible costs from the Region of York. | Growth/Development | 8,755,000 | 0 | 0 | 0 | 0 | 8,755,000 |



2018 & Beyond Detailed Capital Project List

| Budget Year | Year Identified | Project # | Title | Project Description | Project Type | CWDC | Gas Tax | Grant | Infrastructure | Taxation | Total |
|-------------|-----------------|------------|---|---|-----------------------|------|---------|-------|----------------|----------|---------|
| 2018 | 2014 | EN-1989-18 | Melville Avenue Operation Review | As per Council's direction from it meeting held on June 25, 2013, "That as per the staff report (Traffic Engineering Division), that a 2014 capital budget be submitted to identify potential strategies to lower current operating speeds along the entire length of Melville Avenue from Rutherford Road to Major Mackenzie Drive." | Studies | 0 | 0 | 0 | 0 | 33,990 | 33,990 |
| 2018 | 2011 | FL-5154-18 | PKS-Replace 1028 with landscape trailer | Unit 1028 - replace with landscape trailer - \$20,000. Unit 1028 - 1998 landscape trailer has met the life cycle and is not economical to keep in service. | Equipment Replacement | 0 | 0 | 0 | 20,600 | 0 | 20,600 |
| 2018 | 2011 | FL-5155-18 | PW- RDS-Replace 868 with similar trailer | Unit 868 - replace with similar trailer - \$25,000. Unit 868 - 1992 trailer has exceeded the life cycle and is not economical to keep in service. | Equipment Replacement | 0 | 0 | 0 | 25,800 | 0 | 25,800 |
| 2018 | 2011 | FL-5168-18 | Building Standards - Replace 1333 with 1/2 ton ext cab 4x2 pickup | Vehicle 1333 - replace with 1/2 ton ext cab 4x2 pickup - \$27,000. Vehicle 1333 - 2002 - 1/2 ton full size pickup with 91,343 km (July 2013) has exceeded the life cycle and is not economical to keep in service. | Equipment Replacement | 0 | 0 | 0 | 27,800 | 0 | 27,800 |
| 2018 | 2011 | FL-5174-18 | PKS-Replace 1058 with landscape trailer | Unit 1058 - replace with landscape trailer - \$20,000. Unit 1058 - 1999 landscape trailer has met the life cycle and is not economical to keep in service. | Equipment Replacement | 0 | 0 | 0 | 20,600 | 0 | 20,600 |
| 2018 | 2011 | FL-5175-18 | PKS-Replace 1087 with landscape trailer | Unit 1087 - replace with landscape trailer - \$20,000. Unit 1087 - 1999 landscape trailer has met the life cycle and is not economical to keep in service. | Equipment Replacement | 0 | 0 | 0 | 20,600 | 0 | 20,600 |
| 2018 | 2011 | FL-5176-18 | PKS-Replace 1099 with landscape trailer | Unit 1099 - replace with landscape trailer - \$20,000. Unit 1099 - 1999 landscape trailer has met the life cycle and is not economical to keep in service. | Equipment Replacement | 0 | 0 | 0 | 20,600 | 0 | 20,600 |
| 2018 | 2011 | FL-5192-18 | PKS-Replace 1434 with 3/4 ton ext cab 4x4 pickup | Vehicle 1434 - replace with 3/4 ton ext cab 4x4 pickup with power package and blue tooth (supervisor vehicle) - \$30,000. Vehicle 1434 - 2003 - 1/2 ton full size pickup with 155,395 km (July 2013) has exceeded the life cycle and is not economical to keep | Equipment Replacement | 0 | 0 | 0 | 30,900 | 0 | 30,900 |
| 2018 | 2012 | FL-5200-18 | BYLAW- Replace 1448 with 1/2 ton ext cab 4x4 pickup | Vehicle 1448 - replace with 1/2 ton ext cab 4x4 pickup \$30,000. Vehicle 1448 - 2003 compact pickup with 859,638 km (Aug 2012) has exceeded the life cycle and is not economical to keep in service. | Equipment Replacement | 0 | 0 | 0 | 30,900 | 0 | 30,900 |
| 2018 | 2012 | FL-5233-18 | PW-WASTE MGMT-Replace 1269 with 1/2 ton ext cab 4x2 pickup | Vehicle 1269 - replace with 1/2 ton ext cab 4x2 pickup with s.pkg. - \$27,000. Vehicle 1269 - 2002 - 1/2 ton full size pickup with 112,634 km (July 2013) has reached the life cycle. | Equipment Replacement | 0 | 0 | 0 | 27,800 | 0 | 27,800 |
| 2018 | 2012 | FL-5241-18 | PW-WASTEWATER- Replace 1425 with 1/2 ton ext cab 4x2 pickup | Vehicle 1425 - replace with 1/2 to ext cab 4x2 pickup - \$27,000. Vehicle 1425 - 2003 - 1/2 ton full size pickup with 109,872 km (July 2013) has exceeded the life cycle. | Equipment Replacement | 0 | 0 | 0 | 27,800 | 0 | 27,800 |
| 2018 | 2012 | FL-5248-18 | PKS-FORESTRY-Replace 1079 with stump cutter | Unit 1079 - replace with stump cutter - \$40,000. Unit 1079 - 1997 stump cutter has exceeded the life cycle. | Equipment Replacement | 0 | 0 | 0 | 41,200 | 0 | 41,200 |
| 2018 | 2012 | FL-5250-18 | PKS-FORESTRY-Replace 1015 with backhoe loader & attachment | Unit 1015 - replace with a backhoe loader & attachment - \$110,000. Unit 1015 - 1997 backhoe with 6,458 hrs. has exceeded the life cycle. | Equipment Replacement | 0 | 0 | 0 | 87,600 | 25,700 | 113,300 |
| 2018 | 2013 | FL-5274-18 | PKS-1 new loader and fork attachment for unit 1856 | 1 new loader and fork attachment for unit 1856 - \$20,000. The attachment is required for loading and unloading materials in the East District. | New Equipment | 0 | 0 | 0 | 0 | 20,600 | 20,600 |



2018 & Beyond Detailed Capital Project List

| Budget Year | Year Identified | Project # | Title | ProjectDescription | Project Type | CWDC | Gas Tax | Grant | Infrastructure | Taxation | Total |
|-------------|-----------------|------------|---|--|-----------------------|------|---------|-------|----------------|----------|---------|
| 2018 | 2013 | FL-5275-18 | PKS- 1 new loader and fork attachment for unit 1857 | 1 new loader and fork attachment for unit 1857 - \$20,000. The attachment is required for loading and unloading materials in the West District. | New Equipment | 0 | 0 | 0 | 0 | 20,600 | 20,600 |
| 2018 | 2013 | FL-5276-18 | PKS-1 new loader and fork attachment for 1858 | 1 new loader and fork attachment for unit 1858 - \$20,000. The attachment is required for loading and unloading materials in the Northwest District. | New Equipment | 0 | 0 | 0 | 0 | 20,600 | 20,600 |
| 2018 | 2013 | FL-5285-18 | PKS-FORESTRY- 1 new 9" drum chipper | 1 new 9" drum chipper - \$30,000. This chipper is required to chip flower bed debris, and will add efficiency for staff to chip debris on site instead of hauling it away in a pickup truck. | New Equipment | 0 | 0 | 0 | 0 | 30,900 | 30,900 |
| 2018 | 2013 | FL-5286-18 | PKS-FORESTRY- 1 new 16 ft. log trailer with crane lift | 1 new 16 ft. log trailer with crane lift - \$20,000. This trailer is required to lift and transport logs for chipping. | New Equipment | 0 | 0 | 0 | 0 | 20,600 | 20,600 |
| 2018 | 2013 | FL-5290-18 | PW-RDS-Additional Small Equipment | Additional Small Equipment - \$35,000. Purchase of plate hammer, material handling arms, sod cutters, backpack blowers, grading bucket and cube van trailer. This equipment is required to maintain service level in the City. | New Equipment | 0 | 0 | 0 | 0 | 36,100 | 36,100 |
| 2018 | 2013 | FL-5291-18 | Public Works - Roads - 3 new slide-in salters | 3 new slide in salters - \$8,000 each. These salters are to fit in 3/4 ton pickup truck boxes. They are required to spot salt/sand icy areas and to be used by the inspection patrol crew when performing inspections, and to prevent slips and falls. | New Equipment | 0 | 0 | 0 | 0 | 24,700 | 24,700 |
| 2018 | 2013 | FL-5292-18 | PW-RDS- 1 new concrete grinder | 1 new concrete grinder- \$35,000. This grinder is to be used with an articulated sidewalk plow unit. This grinder is required to grind edges in sidewalk areas to meet legislation for sidewalk inspections/repairs. | New Equipment | 0 | 0 | 0 | 0 | 36,100 | 36,100 |
| 2018 | 2013 | FL-5293-18 | Public Works - Roads - 1 new poly tank with arrow board | 1 new poly tank with arrow board - \$25,000. This tank is to be used on dump trucks for brine application to roadways. | New Equipment | 0 | 0 | 0 | 0 | 25,800 | 25,800 |
| 2018 | 2013 | FL-5295-18 | PW-RDS- 1 new steamer/generator | 1 new steamer/generator - \$50,000. This steamer is similar to unit 2055 and is required for the West District to clear plugged culverts. | New Equipment | 0 | 0 | 0 | 0 | 51,500 | 51,500 |
| 2018 | 2015 | FL-5302-18 | B&F-Replace 1156 with 3/4 ton cargo van | Replace Vehicle 1156 with 3/4 ton cargo van with shelving - \$35,000. Vehicle 1156 - 2000 one ton cargo van has reached the life cycle. | Equipment Replacement | 0 | 0 | 0 | 36,100 | 0 | 36,100 |
| 2018 | 2015 | FL-5304-18 | B&F- Replace 852 with ice resurfacer | Replace 852 with ice resurfacer - \$100,000. Unit 852 - 1999 ice resurfacer has reached the life cycle. | Equipment Replacement | 0 | 0 | 0 | 103,000 | 0 | 103,000 |
| 2018 | 2015 | FL-5305-18 | B&F-Replace 957 with ice resurfacer | Replace 957 with ice resurfacer - \$100,000. Unit 957 - 1999 ice resurfacer has reached the life cycle. | Equipment Replacement | 0 | 0 | 0 | 103,000 | 0 | 103,000 |
| 2018 | 2015 | FL-5306-18 | B&F- Replace 974 with ice resurfacer | Replace 974 with ice resurfacer - \$100,000. Unit 974 - 1999 ice resurfacer has reached the life cycle. | Equipment Replacement | 0 | 0 | 0 | 103,000 | 0 | 103,000 |



2018 & Beyond Detailed Capital Project List

| Budget Year | Year Identifie | Project # | Title | ProjectDescription | Project Type | CWDC | Gas Tax | Grant | Infrastructure | Taxation | Total |
|-------------|----------------|------------|--|---|-----------------------|------|---------|-------|----------------|----------|---------|
| 2018 | 2015 | FL-5307-18 | Parks - Replace 1027 with a slope mower | Replace 1027 with a slope mower - \$70,000. Unit 1027 - 1998 slope mower has exceed the life cycle but has low maintenance costs. | Equipment Replacement | 0 | 0 | 0 | 72,100 | 0 | 72,100 |
| 2018 | 2015 | FL-5308-18 | B&F - Replace 1147 with 1/2 ton ext cab 4x4 pickup | Replace 1147 with 1/2 ton ext cab 4x4 pickup with power package and blue tooth - \$30,000. Unit 1147 - 2000 pickup has low mileage but has reached the life cycle. | Equipment Replacement | 0 | 0 | 0 | 30,900 | 0 | 30,900 |
| 2018 | 2016 | FL-5311-18 | B&F- Replace 1055 with ice resurfer | Replace 1055 with ice resurfer - \$100,000. Unit 1055 - 1999 ice resurfer has reached the life cycle. | Equipment Replacement | 0 | 0 | 0 | 103,000 | 0 | 103,000 |
| 2018 | 2016 | FL-5313-18 | B&F- Replace 1070 with ice resurfer | Replace 1070 with ice resurfer - \$100,000. Unit 1070 - 1999 ice resurfer has reach the life cycle. | Equipment Replacement | 0 | 0 | 0 | 103,000 | 0 | 103,000 |
| 2018 | 2014 | FL-5314-18 | B&F-Replace 1427 with 1/2 ton ext cab 4x4 pickup | Replace 1427 with 1/2 ton ext cab 4x4 pickup- \$30,000. Unit 1427 - 2003 pickup with 147,086 km (July 2013) has exceeded the life cycle and has high mileage. | Equipment Replacement | 0 | 0 | 0 | 30,900 | 0 | 30,900 |
| 2018 | 2016 | FL-5316-18 | PW-WASTE MGMT.- Replace 1348 with 1/2 ton ext cab 4x2 pickup | Replace 1348 with 1/2 ton ext cab 4x2 pickup - \$27,000. Unit 1348 - 2002 pickup has exceed the life cycle and has low mileage. | Equipment Replacement | 0 | 0 | 0 | 27,800 | 0 | 27,800 |
| 2018 | 2016 | FL-5317-18 | PKS- Replace 1347 with 1/2 ton ext cab 4x4 pickup | Replace 1347 with 1/2 ton ext cab 4x4 pickup with power package and blue tooth - \$30,000. Unit 1347 - 2002 pickup has exceeded the life cycle and has low mileage. | Equipment Replacement | 0 | 0 | 0 | 30,900 | 0 | 30,900 |
| 2018 | 2016 | FL-5322-18 | FLEET MGMT- Replace 1369 with 1/2 ton 4x4 crew cab Hybrid pickup | Replace 1369 with 1/2 ton 4x4 crew cab Hybrid pickup with crew cab with power package and blue tooth - \$50,000. Unit 1369 - 2003 pickup has exceeded the life cycle and has low mileage. | Equipment Replacement | 0 | 0 | 0 | 51,500 | 0 | 51,500 |
| 2018 | 2016 | FL-5324-18 | PKS-Replace 1445 with a 3/4 ton crew cab pickup | Replace 1445 with a 3/4 ton crew cab pickup- \$35,000. Unit 1445 - 2004 pickup has exceeded the life cycle and has low mileage. | Equipment Replacement | 0 | 0 | 0 | 36,100 | 0 | 36,100 |
| 2018 | 2016 | FL-5325-18 | PKS-HORT-Replace 1436 with a 1/2 ton HD cargo van | Replace 1436 with a 1/2 ton HD cargo van with shelves - \$30,000. Unit 1436 - 2003 cargo van has exceed the life cycle and has low mileage. | Equipment Replacement | 0 | 0 | 0 | 30,900 | 0 | 30,900 |
| 2018 | 2016 | FL-5326-18 | PKS-Replace 1446 with a 3/4 ton crew cab pickup | Replace 1446 with a 3/4 ton crew cab pickup - \$35,000. Unit 1446 - 2004 pickup has exceeded the life cycle and has low mileage. | Equipment Replacement | 0 | 0 | 0 | 36,100 | 0 | 36,100 |
| 2018 | 2014 | FL-5336-18 | PKS-Replace 1212 with utility vehicle with cab | Replace 1212 with utility vehicle with cab - \$20,000. Unit 1212 - 2001 gator utility vehicle has exceeded the life cycle. | Equipment Replacement | 0 | 0 | 0 | 20,600 | 0 | 20,600 |
| 2018 | 2014 | FL-5345-18 | PKS-Replace 1574 with slope mower | Replace 1574 with slope mower - \$70,000. Unit 1574 - 2006 slope mower with 478 hrs. has exceeded the life cycle, requires extensive engine repair and has been taken out of service in 2013. | Equipment Replacement | 0 | 0 | 0 | 72,100 | 0 | 72,100 |
| 2018 | 2015 | FL-5347-18 | PKS-Replace 1406 with utility vehicle with cab | Replace 1406 with utility vehicle with cab - \$20,000. Unit 1406 2003 gator utility vehicle has exceeded the life cycle. | Equipment Replacement | 0 | 0 | 0 | 20,600 | 0 | 20,600 |



2018 & Beyond Detailed Capital Project List

| Budget Year | Year Identified | Project # | Title | ProjectDescription | Project Type | CWDC | Gas Tax | Grant | Infrastructure | Taxation | Total |
|-------------|-----------------|------------|---|--|-----------------------|------|---------|-------|----------------|----------|--------|
| 2018 | 2015 | FL-5351-18 | PKS-Replace 1535 with 3/4 ton cargo van | Replace 1535 with 3/4 ton cargo van with shelving - \$35,000. Unit 1535 2005 3/4 ton cargo van has exceeded the life cycle. | Equipment Replacement | 0 | 0 | 0 | 36,100 | 0 | 36,100 |
| 2018 | 2015 | FL-5355-18 | PKS-Replace 1718 with 10' winged rotary mower | Replace 1718 with 10' winged rotary mower - \$45,000. Unit 1718 2008 10' rotary mower has exceeded the life cycle. | Equipment Replacement | 0 | 0 | 0 | 46,400 | 0 | 46,400 |
| 2018 | 2015 | FL-5356-18 | PKS-Replace 1719 with 10' winged rotary mower | Replace 1719 with 10' winged rotary mower - \$45,000. Unit 1719 2008 10' rotary mower has exceeded the life cycle. | Equipment Replacement | 0 | 0 | 0 | 46,400 | 0 | 46,400 |
| 2018 | 2015 | FL-5357-18 | PKS-Replace 1720 with 10' winged rotary mower | Replace 1720 with 10' winged rotary mower - \$45,000. Unit 1720 2008 10' rotary mower has exceeded the life cycle. | Equipment Replacement | 0 | 0 | 0 | 46,400 | 0 | 46,400 |
| 2018 | 2014 | FL-5358-18 | PKS-Replace 1452 with a 3 point hitch aerator | Replace 1452 with a 3 point hitch aerator attachment - \$32,000. Unit 1452 - 2003 aerator tow behind has exceeded the life cycle. | Equipment Replacement | 0 | 0 | 0 | 33,000 | 0 | 33,000 |
| 2018 | 2016 | FL-5359-18 | PKS-Replace 1845 with 10' winged rotary mower | Replace 1845 with 10' winged rotary mower - \$45,000. Unit 1845 2009 10' rotary mower has exceeded the life cycle. | Equipment Replacement | 0 | 0 | 0 | 46,400 | 0 | 46,400 |
| 2018 | 2016 | FL-5360-18 | PKS-Replace 1843 with 16' outfront mower | Replace 1843 with 16' outfront mower - \$80,000. Unit 1843 2009 16' outfront mower has exceeded life cycle. | Equipment Replacement | 0 | 0 | 0 | 82,400 | 0 | 82,400 |
| 2018 | 2016 | FL-5362-18 | PKS-Replace 1844 with 16' outfront mower | Replace 1844 with 16' outfront mower - \$80,000. Unit 1844 2009 16' outfront mower has exceeded the life cycle. | Equipment Replacement | 0 | 0 | 0 | 82,400 | 0 | 82,400 |
| 2018 | 2016 | FL-5363-18 | PKS-Replace 1846,1847,1848 with zero turn mowers | Replace 1846,1847,1848 with zero turn mowers - \$13,000 ea. Unit 1846, 1847 & 1848 2009 zero turn mowers have exceeded the life cycle. | Equipment Replacement | 0 | 0 | 0 | 40,200 | 0 | 40,200 |
| 2018 | 2015 | FL-5364-18 | PKS-Replace 1559 with weed tank sprayer | Replace 1559 with weed tank sprayer - \$23,000. Unit 1559 2005 weed tank sprayer has exceeded the life cycle. | Equipment Replacement | 0 | 0 | 0 | 23,700 | 0 | 23,700 |
| 2018 | 2017 | FL-5366-18 | PKS-Replace 1357 with tractor with bucket/loader/fork attachments | Replace 1357 with tractor with bucket/loader/fork attachments - \$70,000. Unit 1357 2002 tractor/snow plow has exceeded the life cycle. | Equipment Replacement | 0 | 0 | 0 | 72,100 | 0 | 72,100 |
| 2018 | 2015 | FL-5367-18 | PKS-HORT-Replace 1593 with 3/4 ton ext cab 4x4 pickup w/plow | Replace 1593 with 3/4 ton ext cab 4x4 pickup with plow - \$42,000. Unit 1593 2006 pickup 4x4 with plow has exceeded the life cycle. | Equipment Replacement | 0 | 0 | 0 | 43,300 | 0 | 43,300 |
| 2018 | 2014 | FL-5368-18 | PKS-Replace 1314 with 6 ton trailer | Replace 1314 with 6 ton trailer - \$20,000. Unit 1314 - 2002 6 ton trailer has exceeded the life cycle. | Equipment Replacement | 0 | 0 | 0 | 20,600 | 0 | 20,600 |
| 2018 | 2014 | FL-5369-18 | PKS-Replace 1315 with 6 ton trailer | Replace 1315 with 6 ton trailer - \$20,000. Unit 1315 - 2002 6 ton trailer has exceeded the life cycle. | Equipment Replacement | 0 | 0 | 0 | 20,600 | 0 | 20,600 |
| 2018 | 2014 | FL-5370-18 | PKS-Replace 1353 with 6 ton trailer | Replace 1353 with 6 ton trailer - \$20,000. Unit 1353 - 2002 6 ton trailer has exceeded the life cycle. | Equipment Replacement | 0 | 0 | 0 | 20,600 | 0 | 20,600 |
| 2018 | 2014 | FL-5371-18 | PKS-Replace 1354 with 6 ton trailer | Replace 1354 with 6 ton trailer - \$20,000. Unit 1354 - 2002 6 ton trailer has exceeded the life cycle. | Equipment Replacement | 0 | 0 | 0 | 20,600 | 0 | 20,600 |
| 2018 | 2014 | FL-5372-18 | PKS-Replace 1355 with 6 ton trailer | Replace 1355 with 6 ton trailer - \$20,000. Unit 1355 - 2002 6 ton trailer has exceeded the life cycle. | Equipment Replacement | 0 | 0 | 0 | 20,600 | 0 | 20,600 |
| 2018 | 2014 | FL-5373-18 | PKS-Replace 1108,1240,1322 with diamond groomers | Replace 1108,1240,1322 with diamond groomers - \$9,000 ea. Unit 1108-1999, 1240- 2001 and 1322- 2002 diamond groomers have exceeded the life | Equipment Replacement | 0 | 0 | 0 | 27,800 | 0 | 27,800 |
| 2018 | 2015 | FL-5374-18 | PKS-Replace 1420 with 3 ton trailer | Replace 1420 with 3 ton trailer - \$20,000. Unit 1420 2003 3 ton trailer has exceeded the life cycle. | Equipment Replacement | 0 | 0 | 0 | 20,600 | 0 | 20,600 |
| 2018 | 2015 | FL-5375-18 | PKS-Replace 1421 with 3 ton trailer | Replace 1421 with 3 ton trailer - \$20,000. Unit 1420 2003 3 ton trailer has exceeded the life cycle. | Equipment Replacement | 0 | 0 | 0 | 20,600 | 0 | 20,600 |



2018 & Beyond Detailed Capital Project List

| Budget Year | Year Identifie | Project # | Title | ProjectDescription | Project Type | CWDC | Gas Tax | Grant | Infrastructure | Taxation | Total |
|-------------|----------------|------------|---|---|-----------------------|------|---------|-------|----------------|----------|--------|
| 2018 | 2015 | FL-5376-18 | PKS-Replace 1422 with 3 ton trailer | Replace 1422 with 3 ton trailer - \$20,000. Unit 1422 2003 3 ton trailer has exceeded the life cycle. | Equipment Replacement | 0 | 0 | 0 | 20,600 | 0 | 20,600 |
| 2018 | 2015 | FL-5377-18 | PKS-Replace 1201 with 6 ton trailer | Replace 1201 with 6 ton trailer - \$20,000. Unit 1201-2000 6 ton trailer has exceeded the life cycle. | Equipment Replacement | 0 | 0 | 0 | 20,600 | 0 | 20,600 |
| 2018 | 2016 | FL-5378-18 | PKS-Replace 1500 with 6 ton trailer | Replace 1500 with a 6 ton trailer - \$20,000. Unit 1500- 2004 6 ton trailer has exceeded the life cycle. | Equipment Replacement | 0 | 0 | 0 | 20,600 | 0 | 20,600 |
| 2018 | 2016 | FL-5379-18 | PKS-Replace 1502 with 6 ton trailer | Replace 1502 with a 6 ton trailer - \$20,000. Unit 1502- 2004 6 ton trailer has exceeded the life cycle. | Equipment Replacement | 0 | 0 | 0 | 20,600 | 0 | 20,600 |
| 2018 | 2016 | FL-5380-18 | PKS-Replace 1503 with 6 ton trailer | Replace 1503 with a 6 ton trailer - \$20,000. Unit 1503- 2004 6 ton trailer has exceeded the life cycle. | Equipment Replacement | 0 | 0 | 0 | 20,600 | 0 | 20,600 |
| 2018 | 2016 | FL-5381-18 | PKS-Replace 1504 with 6 ton trailer | Replace 1504 with a 6 ton trailer - \$20,000. Unit 1504- 2004 6 ton trailer has exceeded the life cycle. | Equipment Replacement | 0 | 0 | 0 | 20,600 | 0 | 20,600 |
| 2018 | 2017 | FL-5382-18 | PKS-Replace 1295 with tractor with bucket/loader/fork attachments | Replace 1295 with tractor with bucket/loader/fork attachments - \$70,000. Unit 1295 2002 tractor/snow plow has exceeded the life cycle. | Equipment Replacement | 0 | 0 | 0 | 72,100 | 0 | 72,100 |
| 2018 | 2017 | FL-5383-18 | PKS-Replace 1704 with weed tank sprayer | Replace 1704 with weed tank sprayer - \$23,000. Unit 1704 2007 weed tank sprayer has exceeded the life cycle. | Equipment Replacement | 0 | 0 | 0 | 23,700 | 0 | 23,700 |
| 2018 | 2017 | FL-5384-18 | PKS-Replace 909 with top dresser | Replace 909 with top dresser - \$21,000. Unit 909-1994 top dresser has exceeded the life cycle. | Equipment Replacement | 0 | 0 | 0 | 21,600 | 0 | 21,600 |
| 2018 | 2017 | FL-5385-18 | PKS-Replace 1136 with top dresser | Replace 1136 with top dresser - \$21,000. Unit 1136-1999 top dresser has exceeded the life cycle. | Equipment Replacement | 0 | 0 | 0 | 21,600 | 0 | 21,600 |
| 2018 | 2017 | FL-5386-18 | PKS-Replace 1555 with 4 ton trailer | Replace 1555 with 4 ton trailer - \$20,000. Unit 1555-2005 4 ton trailer has exceeded the life cycle. | Equipment Replacement | 0 | 0 | 0 | 20,600 | 0 | 20,600 |
| 2018 | 2017 | FL-5387-18 | PKS-Replace 1556 with 4 ton trailer | Replace 1556 with 4 ton trailer - \$20,000. Unit 1556-2005 4 ton trailer has exceeded the life cycle. | Equipment Replacement | 0 | 0 | 0 | 20,600 | 0 | 20,600 |
| 2018 | 2017 | FL-5388-18 | PKS-Replace 1572 with 7 ton trailer | Replace 1572 with 7 ton trailer - \$20,000. Unit 1572-2006 7 ton trailer has exceeded the life cycle. | Equipment Replacement | 0 | 0 | 0 | 20,600 | 0 | 20,600 |
| 2018 | 2017 | FL-5389-18 | PKS-Replace 1772 with 1 ton reg. cab 4x4 Dump truck | Replace 1772 with 1 ton reg. cab 4x4 dump truck - \$55,000. Unit 1772-2008 1 ton dump truck has exceeded the life cycle. | Equipment Replacement | 0 | 0 | 0 | 56,700 | 0 | 56,700 |
| 2018 | 2017 | FL-5390-18 | PKS-Replace 1773 with 1 ton reg. cab 4x4 Dump truck | Replace 1773 with 1 ton reg. cab 4x4 dump truck - \$55,000. Unit 1773-2008 1 ton dump truck has exceeded the life cycle. | Equipment Replacement | 0 | 0 | 0 | 56,700 | 0 | 56,700 |
| 2018 | 2017 | FL-5391-18 | PKS-Replace 1775 with 1 ton reg. cab 4x4 Dump truck | Replace 1775 with 1 ton reg. cab 4x4 dump truck - \$55,000. Unit 1775-2008 1 ton dump truck has exceeded the life cycle. | Equipment Replacement | 0 | 0 | 0 | 56,700 | 0 | 56,700 |
| 2018 | 2016 | FL-5393-18 | PKS-Replace 1578 with 1/2 ton ext cab 4x4 pickup s.pkg. | Replace 1578 with 1/2 ton ext cab 4x4 pickup with s.pkg. - \$30,000. Unit 1578 2006 midsize pickup has exceeded the life cycle. | Equipment Replacement | 0 | 0 | 0 | 30,900 | 0 | 30,900 |
| 2018 | 2016 | FL-5394-18 | PKS-Replace 1583 with 3/4 ton crew cab pickup | Replace 1583 with 3/4 ton crew cab pickup - \$35,000. Unit 1583 2004 3/4 ton pickup has exceeded the life cycle. | Equipment Replacement | 0 | 0 | 0 | 36,100 | 0 | 36,100 |
| 2018 | 2017 | FL-5395-18 | PKS-Replace 1655 with 3/4 ton crew cab pickup | Replace 1655 with 3/4 ton crew cab pickup - \$35,000. Unit 1655 2007 3/4 ton pickup has exceeded the life cycle. | Equipment Replacement | 0 | 0 | 0 | 36,100 | 0 | 36,100 |
| 2018 | 2017 | FL-5396-18 | PKS-Replace 1656 with 3/4 ton crew cab pickup | Replace 1656 with 3/4 ton crew cab pickup - \$35,000. Unit 1656 2007 3/4 ton pickup has exceeded the life cycle. | Equipment Replacement | 0 | 0 | 0 | 36,100 | 0 | 36,100 |
| 2018 | 2017 | FL-5397-18 | PKS-Replace 1657 with 3/4 ton ext cab 4x4 pickup w/plow | Replace 1657 with 3/4 ton ext cab 4x4 pickup with plow - \$42,000. Unit 1657 2006 3/4 pickup 4x4 has exceeded the life cycle. | Equipment Replacement | 0 | 0 | 0 | 43,300 | 0 | 43,300 |



2018 & Beyond Detailed Capital Project List

| Budget Year | Year Identified | Project # | Title | Project Description | Project Type | CWDC | Gas Tax | Grant | Infrastructure | Taxation | Total |
|-------------|-----------------|------------|--|---|-----------------------|------|---------|-------|----------------|----------|---------|
| 2018 | 2017 | FL-5398-18 | PKS-Replace 1673 with 3/4 ton crew cab pickup | Replace 1673 with 3/4 ton crew cab pickup - \$35,000. Unit 1673 2007 3/4 ton pickup has exceeded the life cycle. | Equipment Replacement | 0 | 0 | 0 | 36,100 | 0 | 36,100 |
| 2018 | 2017 | FL-5399-18 | PKS-Replace 1582 with 3/4 ton crew cab pickup | Replace 1582 with 3/4 ton crew cab pickup - \$35,000. Unit 1582-2006 3/4 ton pickup has exceeded the life cycle. | Equipment Replacement | 0 | 0 | 0 | 36,100 | 0 | 36,100 |
| 2018 | 2017 | FL-5400-18 | PKS-Replace 1589 with 1/2 ton 4x4 ext cab pickup with s.pkg. | Replace 1589 with 1/2 ton 4x4 ext cab pickup with s.pkg. - \$30,000. Unit 1589-2006 hybrid pickup has exceeded the life cycle. | Equipment Replacement | 0 | 0 | 0 | 30,900 | 0 | 30,900 |
| 2018 | 2017 | FL-5401-18 | PW-RDS--Replace 1290 with tandem dump truck | Replace 1290 with tandem dump truck roll off with plow and wing and separate salter and dump boxes - \$250,000. Unit 1290-2002 10 ton dump truck has exceeded the life cycle. | Equipment Replacement | 0 | 0 | 0 | 257,500 | 0 | 257,500 |
| 2018 | 2017 | FL-5402-18 | PKS-Replace 1723 with 3/4 ton crew cab pickup | Replace 1723 with 3/4 ton crew cab pickup - \$35,000. Unit 1723-2008 3/4 ton crew cab pickup has exceeded the life cycle. | Equipment Replacement | 0 | 0 | 0 | 36,100 | 0 | 36,100 |
| 2018 | 2017 | FL-5403-18 | PKS-Replace 1724 with 1/2 ton 4x4 ext cab pickup with s.pkg. | Replace 1724 with 1/2 ton 4x4 ext cab pickup with s.pkg. - \$30,000. Unit 1724-2008 midsize pickup has exceeded the life cycle. | Equipment Replacement | 0 | 0 | 0 | 30,900 | 0 | 30,900 |
| 2018 | 2017 | FL-5404-18 | PKS-Replace 1795 with 1/2 ton 4x4 ext cab pickup with s.pkg. | Replace 1795 with 1/2 ton 4x4 ext cab pickup with s.pkgs. - \$30,000. Unit 1795-2009 midsize pickup has exceeded the life cycle. | Equipment Replacement | 0 | 0 | 0 | 30,900 | 0 | 30,900 |
| 2018 | 2017 | FL-5405-18 | PKS-Replace 1809 with 3/4 ton crew cab pickup | Replace 1809 with 3/4 ton crew cab pickup - \$35,000. Unit 1809-2009 3/4 ton crew cab pickup has exceeded the life cycle. | Equipment Replacement | 0 | 0 | 0 | 36,100 | 0 | 36,100 |
| 2018 | 2017 | FL-5406-18 | PKS-Replace 1810 with 3/4 ton crew cab pickup | Replace 1810 with 3/4 ton crew cab pickup - \$35,000. Unit 1810-2009 3/4 ton crew cab pickup has exceeded the life cycle. | Equipment Replacement | 0 | 0 | 0 | 36,100 | 0 | 36,100 |
| 2018 | 2017 | FL-5407-18 | PKS-Replace 1811 with 3/4 ton crew cab pickup | Replace 1811 with 3/4 ton crew cab pickup - \$35,000. Unit 1811-2009 3/4 ton crew cab pickup has exceeded the life cycle. | Equipment Replacement | 0 | 0 | 0 | 36,100 | 0 | 36,100 |
| 2018 | 2014 | FL-5408-18 | PKS-FORESTRY-Replace 1029 with 12 ft. trailer | Replace 1029 with 12 ft. trailer - \$20,000. Unit 1029-1998 trailer has exceeded the life cycle. | Equipment Replacement | 0 | 0 | 0 | 20,600 | 0 | 20,600 |
| 2018 | 2017 | FL-5409-18 | PKS-FORESTRY-Replace 1633 with wood-chipper 18 brush | Replace 1633 with wood-chipper with 18 brush - \$50,000. Unit 1633 2006 wood-chipper 18 brush has exceeded the life cycle. | Equipment Replacement | 0 | 0 | 0 | 51,500 | 0 | 51,500 |
| 2018 | 2017 | FL-5410-18 | PKS-FORESTRY-Replace 1660 with 2 ton dump truck | Replace 1660 with 2 ton dump truck - \$90,000. Unit 1660-2006 2 ton dump truck has exceeded the life cycle. | Equipment Replacement | 0 | 0 | 0 | 92,700 | 0 | 92,700 |
| 2018 | 2017 | FL-5411-18 | PKS-FORESTRY-Replace 1519 with 6 ton dump truck | Replace 1519 with 6 ton dump truck - \$220,000. Unit 1519-2005 6 ton dump truck has exceeded the life cycle. | Equipment Replacement | 0 | 0 | 0 | 226,600 | 0 | 226,600 |
| 2018 | 2015 | FL-5413-18 | PKS-HORT-Replace 1634 with 3/4 ton ext cab 4x4 pickup w/plow | Replace 1634 with 3/4 ton ext cab 4x4 pickup with plow - \$42,000. Unit 1634 2006 pickup 4x4 with plow has exceeded the life cycle. | Equipment Replacement | 0 | 0 | 0 | 43,300 | 0 | 43,300 |
| 2018 | 2017 | FL-5414-18 | PKS-Replace 1672 with 3/4 ton crew cab pickup | Replace 1672 with 3/4 ton crew cab pickup - \$35,000. Unit 1672 2007 pickup has exceeded the life cycle. | Equipment Replacement | 0 | 0 | 0 | 36,100 | 0 | 36,100 |
| 2018 | 2017 | FL-5415-18 | PKS-HORT-Replace 1531 with 1/2 ton HD ext cargo van | Replace 1531 with 1/2 ton HD ext cargo van - \$30,000. Unit 1531-2005 van has exceeded the life cycle. | Equipment Replacement | 0 | 0 | 0 | 30,900 | 0 | 30,900 |
| 2018 | 2017 | FL-5416-18 | PKS-HORT-Replace 1584 with 3/4 ton crew cab pickup | Replace 1584 with 3/4 ton crew cab pickup - \$35,000. Unit 1584-2006 3/4 ton pickup has exceeded the life cycle. | Equipment Replacement | 0 | 0 | 0 | 36,100 | 0 | 36,100 |



2018 & Beyond Detailed Capital Project List

| Budget Year | Year Identifie | Project # | Title | ProjectDescription | Project Type | CWDC | Gas Tax | Grant | Infrastructure | Taxation | Total |
|-------------|----------------|------------|--|--|-----------------------|------|---------|-------|----------------|----------|---------|
| 2018 | 2017 | FL-5417-18 | PKS-HORT-Replace 1467,1468,1486,1487,1528 with water tank sprayers | Replace 1467,1468,1487,1487,1528 with water tank sprayers - \$4,000 ea. Unit 1467,1468-2003, 1486,1487,1528-2004 water tanks have exceeded the life cycle. | Equipment Replacement | 0 | 0 | 0 | 20,600 | 0 | 20,600 |
| 2018 | 2014 | FL-5419-18 | PKS-Replace 1292,1293,1294 with snow blower attachments | Replace 1292,1293,1294 with snow blower attachments for Kubota tractors - \$10,000 ea. Unit 1292,1293,1294 - 2001 snow blower attachments for remaining Holder tractors being taken out of service in 2014. | Equipment Replacement | 0 | 0 | 0 | 30,900 | 0 | 30,900 |
| 2018 | 2014 | FL-5420-18 | PKS-Replace 1460,1713 with snow blower attachments | Replace 1460, 1713 with snow blower attachments for Kubota tractors - \$10,000 ea. Unit 1460-2003, 1713-2001 snow blower attachments for remaining holder tractors being taken out of service in 2014. | Equipment Replacement | 0 | 0 | 0 | 20,600 | 0 | 20,600 |
| 2018 | 2016 | FL-5423-18 | PW-RDS-Replace 1297 with tractor/backhoe/loader | Replace 1297 with tractor/backhoe/loader with hydraulic plate compactor attachment - \$100,000. Unit 1297 2002 tractor/backhoe/loader has exceeded the life cycle. | Equipment Replacement | 0 | 0 | 0 | 103,000 | 0 | 103,000 |
| 2018 | 2015 | FL-5424-18 | PW-RDS-Replace 1073 with front end loader | Replace 1073 with front end loader with forks and lift boom attachments - \$260,000. Unit 1073- 1999 front end loader has exceeded the life cycle. | Equipment Replacement | 0 | 0 | 0 | 267,800 | 0 | 267,800 |
| 2018 | 2015 | FL-5425-18 | PW-RDS-Replace 1094 with tandem dump truck | Replace 1094 with tandem dump truck roll off with plow and wing and separate salter, dump box and VRP anti icing tank - \$300,000. Unit 1094 2001 10 ton dump truck has exceeded the life cycle and has high repair costs. | Equipment Replacement | 0 | 0 | 0 | 309,000 | 0 | 309,000 |
| 2018 | 2016 | FL-5427-18 | PW-RDS-Replace 1159 with tandem dump truck | Replace 1159 with tandem dump truck roll off with plow and wing and separate salter, dump box and VRP anti icing tank - \$300,000. Unit 1159 2000 10 ton dump truck has exceeded the life cycle. | Equipment Replacement | 0 | 0 | 0 | 309,000 | 0 | 309,000 |
| 2018 | 2017 | FL-5428-18 | PW-RDS-Replace 1289 with tandem dump truck | Replace 1289 with tandem dump truck roll off with plow and wing and separate salter, dump box and VRP anti icing tank - \$300,000. Unit 1289-2002 10 ton dump truck has exceeded the life cycle. | Equipment Replacement | 0 | 0 | 0 | 309,000 | 0 | 309,000 |
| 2018 | 2017 | FL-5429-18 | PW-RDS-Replace 1298 with tandem dump truck | Replace 1298 with tandem dump truck roll off with plow and wing and separate salter, dump box and VRP anti icing tank - \$300,000. Unit 1298-2002 6 ton dump truck has exceeded the life cycle. | Equipment Replacement | 0 | 0 | 0 | 309,000 | 0 | 309,000 |
| 2018 | 2017 | FL-5430-18 | PW-RDS-Replace 1527 with 1/2 ton 4x4 ext cab pickup with s.pkg. | Replace 1527 with 1/2 ton4x4 ext cab pickup with s.pkg. - \$30,000. Unit 1527-2005 midsize pickup has exceeded the life cycle. | Equipment Replacement | 0 | 0 | 0 | 30,900 | 0 | 30,900 |
| 2018 | 2015 | FL-5433-18 | B&F-Replace 1153 with mini van with stow-n-go seating | Replace 1153 with mini van with stow-n-go seating - \$25,000. Unit 1153 2000 passenger van has exceeded the life cycle. | Equipment Replacement | 0 | 0 | 0 | 25,800 | 0 | 25,800 |
| 2018 | 2015 | FL-5434-18 | B&F-Replace 1532 with 3/4 ton cargo van | Replace 1532 with 3/4 ton cargo van with shelving - \$35,000. Unit 1532 2005 cargo van has exceeded the life cycle. | Equipment Replacement | 0 | 0 | 0 | 36,100 | 0 | 36,100 |
| 2018 | 2016 | FL-5435-18 | B&F-Replace 1638 with 3/4 ton cargo van | Replace 1638 with 3/4 ton cargo van with shelving - \$35,000. Unit 1638 2006 cargo van has exceeded the life cycle. | Equipment Replacement | 0 | 0 | 0 | 36,100 | 0 | 36,100 |
| 2018 | 2015 | FL-5437-18 | B&F-Replace 1521 with 1/2 ton ext cab 4x4 pickup with s.pkg. | Replace 1521 with 1/2 ton ext cab 4x4 pickup with s.pkg. - \$30,000. Unit 1521- 2005 pickup has exceeded the life cycle. | Equipment Replacement | 0 | 0 | 0 | 30,900 | 0 | 30,900 |



2018 & Beyond Detailed Capital Project List

| Budget Year | Year Identifie | Project # | Title | ProjectDescription | Project Type | CWDC | Gas Tax | Grant | Infrastructure | Taxation | Total |
|-------------|----------------|------------|---|---|-----------------------|------|---------|-------|----------------|----------|---------|
| 2018 | 2015 | FL-5470-18 | PW-WATER-Replace 1575 with 3/4 ton cargo van | Replace 1575 with 3/4 ton cargo van with shelving - \$35,000. Unit 1575 2006 cargo van has exceeded the life cycle. | Equipment Replacement | 0 | 0 | 0 | 36,100 | 0 | 36,100 |
| 2018 | 2015 | FL-5471-18 | PW-WATER-Replace 1526 with 3/4 ton ext cab pickup with plow | Replace 1526 with 3/4 ton ext cab pickup with plow - \$42,000. Unit 1526 2005 3/4 ton pickup with plow has exceeded the life cycle. | Equipment Replacement | 0 | 0 | 0 | 43,300 | 0 | 43,300 |
| 2018 | 2015 | FL-5472-18 | PW-WATER-Replace 1664 with 3/4 ton cargo van | Replace 1664 with 3/4 ton cargo van with shelving - \$35,000. Unit 1664- 2007 cargo van has exceeded the life cycle. | Equipment Replacement | 0 | 0 | 0 | 36,100 | 0 | 36,100 |
| 2018 | 2016 | FL-5473-18 | ENG SERVICES-Replace 1557 with 1/2 ton ext cab 4x2 pickup with s.pkg. | Replace 1557 with 1/2 ton ext cab 4x2 pickup with s. pkg. - \$27,000. Unit 1557 2006 1/2 ton pickup has exceeded the life cycle. | Equipment Replacement | 0 | 0 | 0 | 27,800 | 0 | 27,800 |
| 2018 | 2016 | FL-5474-18 | ENG SERVICES-Replace 1588 with 1/2 ton 4x2 crew cab pickup | Replace 1588 with 1/2 ton 4x2 crew cab pickup - \$27,000. Unit 1588 2006 pickup with crew cab has exceeded the life cycle. | Equipment Replacement | 0 | 0 | 0 | 27,800 | 0 | 27,800 |
| 2018 | 2016 | FL-5475-18 | ENG SERVICES-Replace 1632 with 1/2 ton 4x2 ext cab pickup | Replace 1632 with 1/2 ton 4x2 ext cab pickup with s.pkg. - \$27,000. Unit 1632 2006 pickup with crew cab has exceeded the life cycle. | Equipment Replacement | 0 | 0 | 0 | 27,800 | 0 | 27,800 |
| 2018 | 2016 | FL-5476-18 | CLKS-RECORD MGMT-Replace 1646 with 3/4 ton cargo van | Replace 1646 with 3/4 ton cargo van - \$35,000. Unit 1646 2006 cargo van has exceeded the life cycle. | Equipment Replacement | 0 | 0 | 0 | 36,100 | 0 | 36,100 |
| 2018 | 2017 | FL-5477-18 | CLKS-LICENSING-Replace 1569 with hybrid sedan | Replace 1569 with hybrid sedan- \$30,000. Unit 1569-2006 sedan has exceeded the life cycle. | Equipment Replacement | 0 | 0 | 0 | 30,900 | 0 | 30,900 |
| 2018 | 2016 | FL-5479-18 | PW-WASTEWATER-Replace 1586 with 1/2 ton 4x2 ext cab pickup | Replace 1586 with 1/2 ton 4x2 ext cab pickup with s.pkg. - \$27,000. Unit 1586 2005 pickup with crew cab has exceeded the life cycle. | Equipment Replacement | 0 | 0 | 0 | 27,800 | 0 | 27,800 |
| 2018 | 2016 | FL-5480-18 | PW-WASTEWATER-Replace 1182 & 1199 with dump truck with crane | Replace 1182 & 1199 with dump truck with crane - \$160,000. Unit 1182 2001 dump truck and 1199 2000 crane have exceeded the life cycle. | Equipment Replacement | 0 | 0 | 0 | 164,800 | 0 | 164,800 |
| 2018 | 2016 | FL-5481-18 | PKS DEV-Replace 1426 with 1/2 ton 4x4 crew cab pickup | Replace 1426 with 1/2 ton 4x4 crew cab pickup - \$30,000. Unit 1426 2003 1/2 ton pickup has exceeded the life cycle. | Equipment Replacement | 0 | 0 | 0 | 30,900 | 0 | 30,900 |
| 2018 | 2017 | FL-5482-18 | EMERG MGMT-Replace 1505 with mini van with stow-n-go seating | Replace 1505 with mini van with stow-n-go seating- \$25,000. Unit 1505-2005 mini van has exceeded the life cycle. | Equipment Replacement | 0 | 0 | 0 | 25,800 | 0 | 25,800 |
| 2018 | 2017 | FL-5483-18 | PW-ADMIN-Replace 1661 with 1/2 ton ext cab 4x2 pickup | Replace 1661 with 1/2 ton ext cab 4x2 pickup s.pkg- \$27,000. Unit 1661-2007 pickup has exceeded the life cycle. | Equipment Replacement | 0 | 0 | 0 | 27,800 | 0 | 27,800 |
| 2018 | 2017 | FL-5484-18 | PW-WATER-Replace 1671 with 1/2 ton 4x2 ext cab pickup with s.pkg. | Replace 1671 with 1/2 ton 4x2 ext cab pickup with s. pkg.- \$27,000. Unit 1671-2007 3/4 ton pickup has exceeded the life cycle. | Equipment Replacement | 0 | 0 | 0 | 27,800 | 0 | 27,800 |
| 2018 | 2016 | FL-5490-18 | BYLAW-Replace 1558 with 1/2 ton 4x2 ext cab pickup | Replace 1558 with 1/2 ton 4x2 ext cab pickup - \$27,000. Unit 1558-2006 compact pickup has exceeded the life cycle. | Equipment Replacement | 0 | 0 | 0 | 27,800 | 0 | 27,800 |
| 2018 | 2016 | FL-5491-18 | BLDG STANDARDS-Replace 1626 with 1/2 ton 4x2 ext cab pickup with s.pkg. | Replace 1626 with 1/2 ton 4x2 ext cab pickup with s.pkg. - \$27,000. Unit 1626-2006 midsize pickup has exceeded the life cycle. | Equipment Replacement | 0 | 0 | 0 | 27,800 | 0 | 27,800 |
| 2018 | 2016 | FL-5492-18 | BLDG STANDARDS-Replace 1627 with 1/2 ton 4x2 ext cab pickup with s.pkg. | Replace 1627 with 1/2 ton 4x2 ext cab pickup with s.pkg. - \$27,000. Unit 1627-2006 midsize pickup has exceeded the life cycle. | Equipment Replacement | 0 | 0 | 0 | 27,800 | 0 | 27,800 |
| 2018 | 2016 | FL-5493-18 | BLDG STANDARDS-Replace 1628 with 1/2 ton 4x2 ext cab pickup with s.pkg. | Replace 1628 with 1/2 ton 4x2ext cab pickup with s.pkg. - \$27,000. Unit 1628-2006 midsize pickup has exceeded the life cycle. | Equipment Replacement | 0 | 0 | 0 | 27,800 | 0 | 27,800 |



2018 & Beyond Detailed Capital Project List

| Budget Year | Year Identified | Project # | Title | Project Description | Project Type | CWDC | Gas Tax | Grant | Infrastructure | Taxation | Total |
|-------------|-----------------|------------|--|--|-----------------------|-----------|---------|-------|----------------|----------|-----------|
| 2018 | 2016 | FL-5494-18 | BLDG STANDARDS-Replace 1629 with 1/2 ton 4x2 ext cab pickup with s. pkg. | Replace 1626 with 1/2 ton 4x2 ext cab pickup with s.pkg. - \$27,000. Unit 1626-2006 midsize pickup has exceeded the life cycle. | Equipment Replacement | 0 | 0 | 0 | 27,800 | 0 | 27,800 |
| 2018 | 2016 | FL-5495-18 | BLDG STANDARDS-Replace 1630 with 1/2 ton 4x2 ext cab pickup with s.pkg. | Replace 1630 with 1/2 ton 4x2 ext cab pickup with s.pkg. - \$27,000. Unit 1630-2006 midsize pickup has exceeded the life cycle. | Equipment Replacement | 0 | 0 | 0 | 27,800 | 0 | 27,800 |
| 2018 | 2016 | FL-5496-18 | BLDG STANDARDS-Replace 1631 with 1/2 ton 4x2 ext cab pickup s.pkg. | Replace 1631 with 1/2 ton 4x2 ext cab pickup with s.pkg. - \$27,000. Unit 1631-2006 midsize pickup has exceeded the life cycle. | Equipment Replacement | 0 | 0 | 0 | 27,800 | 0 | 27,800 |
| 2018 | 2017 | FL-5497-18 | BYLAW-Replace 1510 with mini van with stow-n-go seating | Replace 1510 with mini van with stow-n-go seating - \$25,000. Unit 1510 - 2005 van has exceeded the life cycle. | Equipment Replacement | 0 | 0 | 0 | 25,800 | 0 | 25,800 |
| 2018 | 2017 | FL-5498-18 | BYLAW-Replace 1796 with smart car | Replace 1796 with smart car - \$25,000. Unit 11796 - 2008 smart car has exceeded the life cycle. | Equipment Replacement | 0 | 0 | 0 | 25,800 | 0 | 25,800 |
| 2018 | 2012 | FR-3575-18 | Station #78 Engine Purchase | A fire engine is a multi-purpose vehicle equipped with ladders, pike poles, axes, halligens, fire extinguishers, and ventilating equipment. It has an on-board water reservoir, allowing it to fight a fire immediately upon arrival. The Master Fire Plan recommended the purchase of a new fully equipped for Fire Station 78. | Growth/Equipment | 667,300 | 0 | 0 | 0 | 0 | 667,300 |
| 2018 | 2015 | FR-3613-18 | Fire Training Tower/Facility at JOC | Construction of simulated fire training facility on the previously allocated training site at the JOC to provide centralized training for firefighters. Master Fire Plan recommends the same. | Growth/Development | 0 | 0 | 0 | 0 | 618,000 | 618,000 |
| 2018 | 2007 | IT-2502-14 | Electronic Document Management System | In addition to reduced operating costs, the strategic benefits of EDMS deployment include increased business efficiency, cost effectiveness, risk avoidance, compliance with Provincial and Federal statutes, use of industry best practices, better customer service, and public accountability. Tactical benefits at the Business Unit and staff levels include a central repository for electronic documents, document sharing capabilities, faster search and retrieval results to meet business needs, easy file classification and retention, version control, audit trails, and public folders. | Technology | 0 | 0 | 0 | 0 | 476,200 | 476,200 |
| 2018 | 2012 | LI-4525-17 | Vellore Village Community Library | Design and Construction of the Vellore Village Community Library in block 40/41/42 in the planned Community Centre. Construction is not scheduled to begin until 2017. | Growth/Development | 2,809,958 | 0 | 0 | 0 | 372,842 | 3,182,800 |
| 2018 | 2013 | LI-4544-13 | Vellore Village Community Library - Furniture and Equipment | Purchase of furniture and equipment necessary for opening of the Vellore Village library. Required to service growing population based on Growth Related Forecast. Furniture and equipment necessary to complete new library including items such as desks, chairs, tables, etc. | Growth/Development | 236,300 | 0 | 0 | 0 | 26,200 | 262,500 |
| 2018 | 2013 | LI-4545-13 | Vellore Village Community Library - Communication and Hardware | Purchase of all communication equipment, public computers/printers. | Growth/Development | 141,800 | 0 | 0 | 0 | 15,700 | 157,500 |



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| 2018 | 2013 | LI-4546-13 | Vellore Village Community Library - Resource Materials | Purchase library resources . Required to service growing population based on Growth Related Forecast and establish opening day collections | Growth/Development | 347,625 | 0 | 0 | 0 | 38,625 | 386,250 |
| 2018 | 2008 | PK-6093-18 | Concord Thornhill Regional Park - Skate Park/Basketball Courts | Design & Construction of skate park facility at Concord Thornhill Regional Park (Dufferin St. and Highway #407 off Racco Parkway). The Active Together Master plan recommends skate parks for youth as a dedicated area for active recreational opportunities. | New Infrastructure | 0 | 0 | 0 | 0 | 679,545 | 679,545 |
| 2018 | 2007 | PK-6108-18 | Riverside Park - Tennis Court Design & Construction | Design & construction of 2 new unlit tennis courts. Identified as a need for the community at a public meeting in 2006 for unlit tennis courts in Riverside Park. | New Infrastructure | 0 | 0 | 0 | 0 | 159,908 | 159,908 |
| 2018 | 2010 | PK-6275-18 | Rimwood Park - Fencing | Supply and installation of 5'-0" black vinyl chain link fencing at Rimwood Park. Fencing delineating the property between Rimwood Park and adjacent residential property was not installed as part of the subdivision process. Fence is needed to delineate property boundary and to stop park users from trespassing on private property. | New Infrastructure | 0 | 0 | 0 | 0 | 46,453 | 46,453 |
| 2018 | 2011 | PK-6287-17 | UV2-D1 - Block 18 District Park Development | Separate phases for design and construction of Rutherford Road District Park (Block 18). Identified in the development charge background study for design and construction. | Growth/Development | 5,512,653 | 0 | 0 | 0 | 612,516 | 6,125,169 |
| 2018 | 2011 | PK-6296-18 | Bathurst Estate Park - Tennis Lighting | Tennis court lighting at Bathurst Estates Park. Lighting required to extend playing hours at Bathurst Estates Park. | New Infrastructure | 0 | 0 | 0 | 0 | 107,197 | 107,197 |
| 2018 | 2011 | PK-6302-18 | Leash Free Dog Park | Leash free dog park design and construction. Approved at Council May 4, 2010. Capital funding was requested in 2011. Project to include fencing, benches and signage. Location to convert open space land in the public domain located west of Highway#400. The opening of this second off leash area is in accordance with the City's "Active Together" Master Plan. Location to be determined. | New Infrastructure | 0 | 0 | 0 | 0 | 136,500 | 136,500 |
| 2018 | 2011 | PK-6314-18 | Vaughan Crest Park - Shade Structure | Supply & installation of a shade structure at Vaughan Crest Park. Identified as a need by the Seniors Club at a community gathering in 2010. The structure will provide much needed shade for community functions. | New Infrastructure | 0 | 0 | 0 | 0 | 173,529 | 173,529 |
| 2018 | 2011 | PK-6324-18 | Veterans Park - Bocce Court Construction | Construction of one new bocce court for Veterans Park. Presently there is one bocce court located at Veterans Park. Local residents have petitioned for an additional court due to high volume of usage and demand. It is proposed to install one new court. | New Infrastructure | 0 | 0 | 0 | 0 | 89,430 | 89,430 |
| 2018 | 2011 | PK-6329-18 | Civic Centre - Public Square Design | Consulting services for the design of the New Civic Centre Public Square. The design is required for a public square and City park. | New Infrastructure | 0 | 0 | 0 | 0 | 262,700 | 262,700 |



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| 2018 | 2012 | PK-6349-18 | Vaughan Grove Sports Park - OSA Sports Lighting | Supply and Install Sports field lighting at OSA Fields 1 & 2. Increased soccer registrants have placed additional pressure on existing soccer fields. Lighting of fields 1 & 2 will extend playing times and ease some of the pressure and generate additional revenues. | New Infrastructure | 0 | 0 | 0 | 0 | 473,208 | 473,208 |
| 2018 | 2012 | PK-6355-18 | Vaughan Mills Park - Shade Structure | Supply and install shade structure at Vaughan Mills Park. To provide shade at the water play area of the park. | New Infrastructure | 0 | 0 | 0 | 0 | 53,393 | 53,393 |
| 2018 | 2012 | PK-6357-18 | Agostino Park - Expansion Design & Construction | Develop Park expansion including pedestrian walkway, pedestrian pathway lighting, trash/recycling receptacles, benches and a tennis court. To follow the works proposed in Phase 1 which would include the construction of a multi-use field that will accommodate user group demand for a new field. | New Infrastructure | 0 | 0 | 0 | 0 | 736,343 | 736,343 |
| 2018 | 2012 | PK-6369-18 | Rosemount Community Centre/City Playhouse - Ball Diamond Fence | Sports field fencing extension at Rosemount Community Centre/Playhouse. Ball diamond requires fencing to close off diamond along 1st and 3rd base lines to control non-permitted play causing excessive wear and tear on the turf and the diamond. | New Infrastructure | 0 | 0 | 0 | 0 | 32,064 | 32,064 |
| 2018 | 2012 | PK-6371-18 | North Thornhill Community District Park - Shade Structure | Supply and Install shade structure / improvements at North Thornhill Community District Park. To provide shade at the water play area of park | New Infrastructure | 0 | 0 | 0 | 0 | 209,094 | 209,094 |
| 2018 | 2014 | PK-6416-18 | Memorial Hill - Cultural Landscape Revitalization Study | This cultural landscape within the Vaughan park system is a memorial to those who have fought in wars and is under pressures as the original monoculture of coniferous memorial trees are at maturity and are being removed as they become a hazard. Plans for rejuvenation and preservation of cultural landscape need to be completed to guide the future of the site. | Studies | 0 | 0 | 0 | 0 | 73,439 | 73,439 |
| 2018 | 2014 | PK-6417-18 | Maple Nature Reserve - Master Plan Update | The previous Maple Nature Reserve Master plan was completed more than 10 years ago and approved by Council on June 2003. During this time frame many components of the Master Plan have been updated but there are additional pressures from development. The Master plan update would include recommendations for moving forward and provide management recommendations relating to the arboretum, natural areas and control of invasive species. | Studies | 0 | 0 | 0 | 0 | 73,439 | 73,439 |
| 2018 | 2017 | PK-6442-18 | Concord Thornhill Regional Park - Washroom and Change Room | Concord Thornhill Regional Park has continued to evolve since development and with the addition of the artificial turf soccer facility with bleachers there is a stronger focus that will draw additional sports groups and visitors to the Regional Park. The proposed building would provide vital accessible washrooms as well as change rooms. | New Infrastructure | 0 | 0 | 0 | 0 | 730,000 | 730,000 |
| 2018 | 2017 | PK-6444-18 | Park Furnishings Improvements | Park Furnishing improvements to existing park facilities - aging population and trends in park use result in a need for additional seating opportunities etc. within parks. | New Infrastructure | 0 | 0 | 0 | 0 | 207,000 | 207,000 |



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| 2018 | 2014 | PK-6476-18 | Matthew Park - Shade Structure | New shade structure to accommodate community request for gathering space and picnics. Supported by the Active Together Master Plan as a permitted picnic space and also potential use by the summer camps. | New Infrastructure | 0 | 0 | 0 | 0 | 134,487 | 134,487 |
| 2018 | 2013 | PW-2058-13 | LED Streetlight Conversion | Funds to undertake further replacement of residential High Pressure Sodium (HPS) street lights with LED lighting as an ongoing established program. The initial project involved the conversion of approximately 1800 streetlights in 2010 and 2011. Only regular streetlight maintenance was undertaken in 2012. | Infrastructure Replacement | 0 | 6,000,000 | 0 | 0 | 0 | 6,000,000 |
| 2019 | 2014 | EN-1985-17 | Sidewalk on Doney Crescent Keele Street to Cul-de-sac | The design and construction of the missing sidewalk on Doney Crescent from Keele Street to Cul-de-sac. | New Infrastructure | 0 | 0 | 223,300 | 0 | 0 | 223,300 |
| 2019 | 2012 | FR-3576-19 | Engine # 78 Equipment Purchase | Purchase of equipment for Engine 78. Required purchase of hydraulic and manual equipment for Engine 78 in order to meet response standards. | Growth/Equipment | 242,800 | 0 | 0 | 0 | 0 | 242,800 |
| 2019 | 2012 | FR-3577-19 | Station #78 Equipment for Firefighters Purchase | Required Protective Clothing. Full firefighter turnout gear and SCBA (Self Contained Breathing Apparatus) for 20 firefighters | Growth/Equipment | 123,100 | 0 | 0 | 0 | 0 | 123,100 |
| 2019 | 2017 | FR-3581-19 | Purchase Land for New Station 7-11 | The Master Fire Plan recommends the acquisition of land for Station 7-11 in the area of Kirby Road and Highway #400. | Growth/Development | 1,111,800 | 0 | 0 | 0 | 0 | 1,111,800 |
| 2023 | 2015 | BF-8391-23 | Uplands Club House - Golf Cart Storage Building | Construct a building to store golf carts. Currently the golf carts at the facilities are stored outside. It is proposed to construct a storage building at one end of the club house to store the golf carts. The construction of storage building will provide the necessary protection from the weather and increase security and reduce the potential of vandalism to the carts and property. | New Infrastructure | 0 | 0 | 0 | 231,200 | 0 | 231,200 |
| 2018 & Beyond Forecast | | | | | | 22,941,236 | 6,000,000 | 563,300 | 6,833,100 | 13,186,282 | 49,523,918 |