DRAFT 2014 BUDGET AND 2015-2017 PLAN

Recommendation

The Interim City Manager and the Acting Commissioner of Finance/City Treasurer in consultation with the Senior Management Team recommend:

1. That the presentation on the Draft 2014 Budget and 2015-2017 Plan be received; and

2. That this matter and any comments received be referred to the next Finance and Administration Committee to continue deliberations.

Contribution to Sustainability

Sustainability by definition focuses on the ability to maintain an activity over an extended time horizon. Financial planning is the process of allocating limited resources to achieve the City's objectives and established priorities. Responsible planning allocates resources in a way that balances needs and aspirations of the present without compromising the ability to meet those of the future. The City's budget and plan contributes to sustainability by developing a longer term view of the City's requirements and attempts to balance the timing and funding of programs, infrastructure renewal, development projects and corporate initiatives, which are essential to build and maintain the City. Moving forward, future planning will become increasingly important to assist stakeholders in developing sustainable and responsible funding strategies.

The Budget Objective

"To balance the pressures of maintaining existing services and growth requirements against available future City funding/resources necessary to undertake and manage operations and corporate initiatives"

This is a key component of the Council approved Budget Guidelines, along with two core principles: Managing our future & Managing tax increases. Collectively, these principles have aided in developing realistic and responsible financial plans.

Communication Plan

Public consultation is integral to building the budget

As part of the budget process, there will be a number of opportunities for the public to be informed and engaged. In the interest of increasing the community's awareness, the following tactics will be employed:

- Dedicated Finance and Administration Committee meetings
- Enhanced website content on Vaughan.ca
- An online input application to provide feedback on where tax dollars are spent
- Social media posts/outreach on the corporate Facebook and Twitter accounts
- "Ask the Expert" feature on Facebook that will give the public the opportunity to have their budget questions answered by City staff
- Blog posts and newsletter updates throughout the process
- Vaughan TV ads and Media advisory/releases
- Posters in City facilities and print advertising

There are currently seven (7) Finance and Administration Committee meetings scheduled for budget deliberations, three evening and four daytime dates. Finance and Administration

Committee meetings, which are hosted at the City Hall, are opportunities for the public to learn more about the budget. Community comments and input regarding the budget are encouraged and considered by Members of Council to inform their choices. Meeting dates are available on the City's Budget website.

Final Opportunity for Community Input / Budget Approval Communication

In addition to the above, a Special Council Meeting will also be held before budget approval to provide the public with a final opportunity to comment on the proposed 2014 Budget and 2015-2017 Plan. This meeting is anticipated in late January or early February and will be advertised in advance and consistent with the City's public notification by-law once a date has been set.

Following approval of the budget, the City will communicate budget highlights by employing a variety of tactics, including a media release, website content, social media messages, a blog, an eNewsletter post, and an internal message to staff. The media release will articulate the strong management practices and oversight the City has in place to provide residents with value for their property tax dollar.

Economic Impact

Illustrated below are the economic impacts associated with the City's Draft 2014 Budget and 2015-2017 Plan.

Components	**2014**			**2015**			**2016**			**2017**		
	Rate Incr.	$ (m)	Bill Incr.	Rate Incr.	$ (m)	Bill Incr.	Rate Incr.	$ (m)	Bill Incr.	Rate Incr.	$ (m)	Bill Incr.
Base Budget	1.88%	2.95	$23	*2.89%*	4.76	$36	*1.65%*	2.88	$21	*2.38%*	4.34	$31
ARR	2.92%	4.59	$36	2.60%	4.53	$34	2.32%	4.36	$32	2.38%	5.05	$36
Operating total	***4.80%***	***7.54***	***$58***	***5.49%***	***9.29***	***$70***	***3.97%***	***7.24***	***$53***	***4.76%***	***9.39***	***$67***
Total Capital Budget		***51.4***			***75.0***			***129.7***			***153.9***	
**Incl. Est. Operating Impact*	*1.27%*	*2.00*	*$15*	*3.03%*	*4.98*	*$38*	*3.16%*	*5.49*	*$40*	*3.64%*	*6.64*	*$47*

** Figures represent the estimated operating implications associated with the capital program. These operating implications are incorporated in the draft operating budget.*

The City's Budget and Plan consist of many financial elements. To assist readers navigate through the material the report is layered with escalating levels of detail. The report begins with a high-level executive summary followed by overview sections and related attachments. Department Business Plans & Financial Summaries are provided as Attachment 6 and individual additional resource requests and capital project submissions are located in the appendix. It should be noted, some attachments are large and therefore only available on-line.

Purpose

The purpose of this report is to provide the Finance & Administration Committee with information and details regarding the Draft Budget and 2015-2017 Plan and corresponding tax adjustments on an average Vaughan household. This is the first of a series of budget reports that build the City's budget. The budget report sets the tone of the process and is complimented by subsequent reports and a variety of Committee/Council requested communications.

Background – Analysis and Options

Executive Summary

Financial Sustainability: Always a Key Priority

As a result of the City's long standing dedication to financial management through progressive best practices and prudent policies, the City is in a strong financial position. The City has always considered increasing taxes as a last resort. Through prudent policies, tight budget guidelines and strong leadership, the City has provided residents tremendous value by offering some of the lowest property tax rates in York Region and the Greater Toronto Area, while providing high quality services to the community.

As the City moves forward, financial sustainability must continue as one of Vaughan's key priorities. Over the next decade, the City of Vaughan is expected to undergo a tremendous transformation fueled by sustained high growth rates, provincially driven intensification, increasing legislative requirements, mounting infrastructure renewal costs, and a number of vision based master plans reflecting important community needs. As the City becomes increasingly more sophisticated, it will also face rising financial pressure beyond the many factors currently placing significant strain on the property tax rate and reserve balances to maintain existing service levels. These pressures are permanent and often require continuous funding solutions, typically taxation.

Economic Outlook – Growth not derailed, just delayed

Based on TD Economics - Sept. 25th Quarterly Economic Forecast, "Economists in Canada are guilty of sounding like broken records, repeating the need for Canada's growth to shift from relying on heavily indebted consumers to stronger exports and business investment. While the process has started, U.S. economic growth looks slightly softer in the near term making the transition uneven. In the meantime, the consumer and the housing market have shown more momentum, helping to keep the economy puffing along until next year when exports drive growth fast enough to start absorbing more of the excess capacity that persists in Canada's economy".

Operating Budget Approach

The City's approach to the operating budget was to first develop the Base Budget through the issuance of very strict budget guidelines. Under these guidelines, departments were only permitted to include very specific adjustments in their Base Budget, which were related to predetermined agreements, contracts or Council approved increases. It is important to note, the guidelines do not allow "across the board" increases or increases for new staffing.

To the extent that a department required additional resources, a separate business case was submitted for consideration. These are referred to as Additional Resource Requests (ARR) and were individually vetted through the Directors Working Group, Senior Management Team, and a prioritized list is recommended to Finance and Administration Committee for consideration. The objective of separating the process into two paths was to identify the minimum resources based on financial commitments and review all other requests on their individual merits. Further details with respect to the guidelines, principles or the actions are provided in the "Planning for the Future" report presented to the Finance and Administration Committee on June 10th, 2013, which is included in Attachment #5.

Base Budget and Additional Resource Request Highlights are provided below:

Base Budget

The impact of the Base Operating Plan, derived from Council's approved guidelines is as follows:

	2014	2015	2016	2017
Net Taxation Change	$2.95m	$4.76m	$2.88m	$4.34m
Avg. Residential Tax Rate Change	1.88%	2.89%	1.65%	2.38%
Avg. Residential Tax Bill Change	$23	$36	$21	$31

The above changes are largely driven by staff agreements, contractual obligations, utility needs, and capital funding requirements**.** Although there are many components to the City's base budget, there are highlighted items that impact the base budget. Technically, in the absence of these adjustments, the base would be much lower. These items and their affect on the base budget are illustrated in the following table.

Highlights & Major Budget Elements	2014		2015		2016		2017	
	$	Rate Incr.	$	Rate Incr.	$	Rate Incr.	$	Rate Incr.
Base Budget Change	2,951,189	1.88%	4,758,185	2.89%	2,880,944	1.65%	4,399,336	2.38%
Less: Major Budget Elements								
MPAC Assessment - net impact	738,365	0.47%	-	0.00%	-	0.00%	-	0.00%
Station 7-5 cohort full yr impact	697,000	0.44%	300,000	0.18%	-	0.00%	-	0.00%
Fire OT Adjustment	211,167	0.13%	150,000	0.09%	100,000	0.05%	100,000	0.05%
Net Debenture (Roads)	578,967	0.37%	654,634	0.39%	422,421	0.23%	-	0.00%
Infrastructure renewal policy funding	569,709	0.36%	1,227,723	0.73%	1,230,473	0.67%	3,129,775	1.59%
Capital from Taxation funding	127,785	0.08%	130,342	0.08%	132,948	0.07%	135,607	0.07%
Investment adjustment	225,000	0.14%	250,000	0.15%	250,000	0.14%	(40,000)	-0.02%
Hydro Investments	(621,550)	-0.40%	(300,000)	-0.18%	225,000	0.12%	1,050,000	0.53%
Tax adjustments	125,000	0.08%	125,000	0.07%	-	0.00%	25,000	0.01%
Insurance premiums	-	0.00%	0	0.00%	410,263	0.22%	130,744	0.07%
Carrville CC *(contracts, utilities, etc.)*	-	0.00%	-	0.00%	-	0.00%	1,032,018	0.52%
Corp. phasing	182,524	0.12%	783,000	0.46%	600,000	0.33%	600,000	0.30%
Subtotal	2,833,967	1.80%	3,320,699	1.96%	3,371,105	1.83%	6,163,144	3.13%
Total Budget Change	117,222	0.07%	1,437,486	0.85%	(490,161)	-0.27%	(1,763,808)	-0.90%

It should also be noted, assessment growth (2.25%) is forecasted lower than historical levels, due to processing issues experienced at the Province's Municipal Property Assessment Corporation (MPAC). This situation continues from last year and is impacting most municipalities across the GTA. Municipalities are collectively working with MPAC to resolve the issue. It should be noted assessment growth estimates are based on MPAC reporting, which will fluctuate until their final report is released in December. If required, an update will be provided.

Additional Resource Requests (ARR's)

As previously noted Additional Resource Requests are not permitted under the base operating budget guidelines and are submitted and assessed on their respective merits. Developing the recommended list was very difficult for decision makers, who were frequently faced with the dilemma of choosing between "Maintaining Services", "City Building Initiatives" and "keeping tax rates low". The Senior Management Team's funding recommendation is a blend of all three ideals with a weighted focus on maintaining service levels:

- *Community Safety* - Fire operations & prevention

- *Community and Library Services - Civic Centre Resource Library, Avondale (North Maple) Park, ongoing forestry, parks, facility maintenance, etc.*

- *Operational Requirements* - Planning, Engineering, corporate support for city services, and other requests, etc.

- *City Building Initiatives* - *a*sset management, public service renewal, business development, communications strategy, public engagement, Vaughan Metropolitan Centre, strategic planning initiatives, etc.

Senior Management and the Directors Working Group spent a significant amount of time reviewing, prioritizing and optimizing the requests, which resulted in a number of requests being partially funded internally (over $2.1m), some redistributed or reprioritized within the plan. In some situations the result is not optimal, potentially compromising service levels, but necessary to minimize tax pressures on the community. In addition, there are City initiatives currently being developed for which financial implications are not certain. As these projects come on-line they will directly compete with the above resources e.g. streetscaping, office incentives, MacMillan Farm, works yards, master plan requests, etc.

The above situation further supports the need to continue planning resources over an extended horizon in order to address future opportunities and challenges. More specific details are provided in the Attachment #2. The result of the Senior Management Team's ARR funding recommendation is as follows:

	2014	2015	2016	2017
Net Taxation Change	$4.59m	$4.53m	$4.36m	$5.05m
Avg. Residential Tax Rate Change	2.92%	2.60%	2.32%	2.38%
Avg. Residential Tax Bill Change	$36	$34	$32	$36

Combined Base Budget and Additional Resource Requests

The combined impact of the base budget and the additional resource requests is illustrated below:

	2014	2015	2016	2017
Net Taxation Change	$7.54m	$9.29m	$7.24m	$9.38m
Avg. Residential Tax Rate Change	4.80%	5.49%	3.97%	4.76%
Avg. Residential Tax Bill Change	$58	$70	$53	$67

Note: *2015 to 2017 ARR figures incorporate cumulative levy adjustments resulting from a growing tax base.*

Capital Budget and Plan Approach

In the preparation of the Capital Budget and Plan a number of issues were taken into consideration. The pressures of maintaining existing infrastructure and growth requirements were balanced against available funding, the impact on future operating budgets, policies and the staff resources to undertake and manage capital projects.

Guided by the Vaughan Vision, the Corporate Planning process and the business planning efforts, departments prepared capital project submissions for a 4 year period. Following the

initial submissions, Finance staff met with the individual departments to review projects and clarify available funding. Departments then prioritized capital projects within each funding source. For funding sources with competing department interests, primarily Capital from Taxation, the Directors Working Group and Senior Management Team were leveraged. As a result some projects were adjusted, redistributed within planned 2015-2017 years, or deferred beyond the plan. The below chart illustrates the transition of submitted capital requests into a more balanced plan.

Capital Projects	2014		2015		2016		2017	
	#	$	#	$	#	$	#	$
Original Submission	244	53.5	154	83.0	130	113.8	130	144.0
Draft Capital Budget	224	51.4	148	75.0	106	129.7	129	153.9

Guiding Policies

Over time, the City has developed a series of guiding financial policies and targets to assist in developing the Capital Budget, which generated a positive impact on the financial stability of the City of Vaughan. As illustrated below, the City is meeting or exceeding these targets.

Estimated @ December 31st

Policy Ratio	2013	2014	2015	2016	2017	Target
Discretionary Reserve	72.6%	67.0%	62.7%	58.7%	64.7%	>50% of own source revenues
Working Capital	9.8%	9.6%	9.4%	9.2%	9.1%	>10% of own source revenues
Debt Level *	6.2%	6.2%	6.4%	6.2%	5.3%	<10% of own source revenues

Note

**Includes commitments for OSA and Vaughan Sports Complex.*
**Ratios are affected by contribution and own source revenue forecasts*

- *Discretionary reserves provide the City with financial flexibility in order to safeguard against economic downturns and finance operations internally. This ratio is a strong indicator of Vaughan's financial health. The decrease in the 2014 discretionary reserve ratio is related to a number of capital projects and reserve transfers.*
- *Working capital funds provide in-year cash flow requirements. This ratio is relatively stable over the 4 year term, but does illustrate a slight decline. This is a result of contributions being surplus based, which are not planned or forecasted, only applied once realized.*
- *The Debt Policy sets limitations on the use of debt in order to retain financial flexibility by avoiding long-term commitments and the high cost of interest. The City's policy limits debt to a maximum of 10% of total City revenue, which is significantly lower than the Province's 25% maximum. This ratio is relatively stable over the capital plan, but drops significantly in 2017 due to a large debt retirement. However, based on the plan there is pressure on debt financing to address a number of significant capital projects i.e. Black Creek, Works Yard, and City Hall Square.*

Based on the above noted financial policies, Finance staff have assessed the availability of funding and established funding lines within each funding source. It should be noted, that a long standing City practice is only capital projects with secured available funding sources are recommended, otherwise specific Council approval is required. Each annual plan is funded from a variety of sources. Illustrated below are the Capital Budget and Plan funding sources and Capital Expenses by department.

Category	2014		2015		2016		2017	
Reserves	15.6	30%	14.5	19%	18.3	14%	12.9	8%
Gas Tax Funding	10.9	21%	8.3	11%	7.9	6%	6.9	5%
Development Charges	10.3	20%	33.2	44%	64.8	50%	66.8	43%
Taxation	6.5	13%	6.3	8%	8.0	6%	7.0	5%
Debentures	6.4	13%	12.3	16%	30.1	23%	60.1	39%
Grants & Other Financing	1.6	3%	0.4	1%	0.6	0%	0.0	0%
Grand Total	51.4	100%	75.0	100%	129.7	100%	153.9	100%

Note: Due to a few large growth projects and corporate initiatives, the Capital Plan for 2016 to 2017 includes an unfunded balance, which is further discussed in the report's capital from taxation section.

Department	**2014**	**2015**	**2016**	**2017**
Engineering Services	21,051,632	18,846,562	21,819,891	21,412,524
Park Development	7,955,498	17,347,476	8,853,534	26,937,573
Libraries	4,962,520	2,812,750	6,598,360	7,977,070
Public Works	3,456,650	3,753,625	20,024,557	47,770,859
Bulding & Facilities	3,396,108	5,123,997	34,284,634	20,970,800
Fleet	2,584,700	1,348,900	799,600	1,324,050
Development Transportation Engineering	2,450,345	16,716,539	25,626,100	22,488,777
Park & Forestry Operations	2,098,454	2,227,421	1,542,891	1,509,861
Information Technology Management	1,205,200	1,939,200	1,655,200	1,595,200
Building Standards	540,750			
Development Planning	380,000	250,600		130,000
Fire & Rescue Services	369,100	3,929,950	8,115,100	901,700
Real Estate	267,800	267,800	267,800	267,800
ByLaw & Compliance	243,150	114,400		
Recreation	203,901	269,400	125,100	125,100
Human Resources	113,300			103,000
Economic & Business Development	103,000			
Access Vaughan	50,500	50,500		
Environmental Sustainability		48,925		
Emergency Planning				197,110
Finance				154,500
Total Capital Budget Plan Expense	**51,432,608**	**75,048,045**	**129,712,767**	**153,865,924**

Capital Program Operating Implications

Many of the above capital programs have associated operating implications. These costs are imbedded in City's base operating budget or recommended additional resource requests. The balances in the below table illustrate these implications. Operational requirements will typically be lower in the first year due to the construction timing involved. Debenture financing is primarily leveraged for the City's roads program. Infrastructure contributions are required to begin funding the ultimate replacement of infrastructure funded through the development community. Should the Committee recommend additional capital projects or move projects forward there could be additional tax rate implications associated.

Capital Program	**2014**			**2015**			**2016**			**2017**		
Est. Operating Implications	Rate Incr.	$ (m)	Bill Incr.	Rate Incr.	$ (m)	Bill Incr.	Rate Incr.	$ (m)	Bill Incr.	Rate Incr.	$ (m)	Bill Incr.
Operational Requirements	0.54%	0.85	$7	1.98%	3.26	$25	2.13%	3.70	$27	1.92%	3.51	$25
Debenture Financing	0.37%	0.58	$4	0.30%	0.50	$4	0.32%	0.56	$4	0.00%	-	$0
Infrastructure Contributions	0.36%	0.57	$4	0.75%	1.23	$9	0.71%	1.23	$9	1.71%	3.13	$22
***Total**	1.27%	2.00	$15	3.03%	4.98	$38	3.16%	5.49	$40	3.64%	6.64	$47

** Figures represent the estimated operating implications associated with the capital program. These operating implications are incorporated in the operating budget.*

BUDGET UPDATES

The budgeting process is constantly evolving to the needs and requirements of departments, management, Council and residents. Detailed within this section are brief highlights to be aware of:

New Information

The Draft 2014 Budget and 2015-2017 Plan is based on information at a point in time and as the budget process unfolds new information may become available through deputations, staff items or Committee/Council decisions. Adjustments will be consolidated into a final proposed budget and presented to the Community and Council at a public input session at the end of the process.

Public Service Renewal (PSR)

Early in 2013, the Mayor requested for the Senior Management Team (SMT) to engage in a process of reform, with the view of focusing on public service excellence. Beginning in April staff endeavoured to review and develop initiatives and on October 7th an update report was presented to Council identifying 23 initiatives that were well underway. Ten of those initiatives are managed internally with little financial impact, but potential for future cost avoidance. Three initiatives require investment for which ARRs have been identified and submitted. These requests are clearly identified on the recommended ARR list e.g. contract management, economic development realignment and audit coordinator. The remaining ten initiatives cannot be clearly defined at this time and will be the subject of future individual reports and financial assessments e.g. Marketing Partnership strategy, Engineering and Planning Commission realignments, Procurement to Pay Review, Corporate IT strategy, etc. In addition to the above, a culture of continuous improvement throughout the City has caught on. This is evident by the number of additional resource requests either fully or partially offset by repurposing vacant positions or budgets. This is another example of the City providing community value.

Amortization vs. Budget Contributions

The City's Draft 2014 Budget and 2015-2017 Plan is developed excluding full amortization and post employment benefits. The costs and associated tax implications of budgeting for full amortization are significant. The main reasons for the funding differences are:

1. The majority of the City's assets are funded by the development industry, leaving the City to fund renewal costs at a much later date, primarily through taxation.
2. There is a surge in future post employment benefits caused by staffing requirements to service growth, who are eligible for post retirement benefits after 5 years of service.

Ontario Regulation 284/09 – "Budget Matters – Expenses" states that municipalities may exclude from annual budgets all or a portion of expenses for amortization, post-employment benefit expenses and solid waste landfill closure and post-closure expenses, but does require Council be informed of the above action including the estimated change in the year-end accumulated surplus and estimated impact of the excluded expenses on the municipal funding requirements. It is important to note these expenses are recognized and reflected in the City's annual financial statements, but they are not fully funded through the City's budget and tax levy. A committee report is scheduled for November 18th, 2013.

Impact of Excluded Expenses/Estimated Change in Accumulated Surplus

Funding vs. Amortization (In Millions)	Annual Budget Funding	Prior Year Amortization	Gap
City Asset Renewal	23.1	44.1	21.1
City Post Employment Benefits	1.3	12.5	11.3
Combined	**24.3**	**56.7**	**32.3**

**Excludes Water and Waste Water (Separate Process)*
**Reporting on solid waste landfill closure and post-closure expenses is not applicable in Vaughan*

As reported in many journals and articles, the above situation is consistent for most Canadian municipalities. Due to sound financial planning, Vaughan is in a strong financial position and ahead of most municipalities. To begin to address the forecasted capital asset renewal funding gap, the City has implemented several initiatives. For example, reserve policies which limit the use of funds, policies regarding the transfer of annual operating surpluses to reserves, and the adoption of life cycle based contributions for new assets. These initiatives are positioned to address the need on a go forward basis. However, future funding will be required to address the backlog and/or prior contribution deficiencies. Recently, the City has undertaken a Corporate-wide asset management initiative to better understand the condition of the City's assets and timing of maintenance, repair and replacement requirements. This information will paint a clearer picture of the financial requirements and timing to sustain the community's infrastructure network.

Quick Facts

The following information is provided for quick reference to assist in providing the public and Council members with a context within which to assess the Draft 2014 Operating Budget and 2015-2017 Operating Plan.

Draft Budget (Base + ARRs)		(Projected)			
	2013	**2014**	**2015**	**2016**	**2017**
Average residential assessment	$ 517,000	$ 551,000	$ 587,000	$ 626,000	$ 667,000
Total taxes levied on the average assessed home ***	4,597	4,695	4,804	4,896	5,002
City of Vaughan portion (27%)	1,228	1,286	1,357	1,410	1,477
City of Vaughan tax adjustment % on total taxes		1.3%	1.5%	1.1%	1.4%
Vaughan Hospital Precinct Development Levy (avg. home)	60	60	60	60	60
Reduction for qualifying seniors	321	336	355	369	386
A 1% increase in the tax rate generates	$1.495m	$1.57m	$1.69m	$1.84m	$1.97m
Impact of a 1% increase on the average home	$ 11.96	$ 12.17	$ 12.76	$ 13.46	$ 13.99
Assessment growth (projected)	2.26%	2.25%	2.75%	3.00%	3.20%
Draft Tax Rate Increase		4.80%	5.49%	3.97%	4.76%

***Increase based only on Vaughan increase

Draft 2014 Operating Budget and 2015-2017 Operating Plan Review

The City of Vaughan continues to be subjected to many factors that place pressures on the property tax rate. Inherent in the annual operating budget process are the normal pressures of inflation, growth, staffing resources, external contract costs, collective agreements, fluctuating revenues etc. which are further compounded by expanding service requirements and tax funded infrastructure renewal cost impacts experienced by a high growth municipality. This situation presents challenges to achieving a balanced budget and maintaining service levels while minimizing associated tax rate increases and achieving Council's priorities. To assist the public and Council Members with understanding the challenges facing the City, and to assess the Draft 2014 Operating Budget and 2015-2017 Operating Plan, the remainder of this section is dedicated to reviewing the following budget components:

A. Base budget under the guidelines

B. Base budget revenue review

C. Base budget expenditure review

D. Additional resource requests

Associated Attachments:

1: Draft Operating Revenue and Expenditure Summary

2: Draft Additional Resource Request Summary

5: Financial Information and Analysis

6: Draft Department Information
Appendix A: ARR Submissions

Following the above sections is a Capital Budget & Plan Overview by Funding Source

A. Base Budget Under the Guidelines

Based on the budget guidelines, the City's Draft 2014 Operating Budget and 2015-2017 Operating Plan and associated increases are reflected below:

	2014	2015	2016	2017
City's Expense Budget	$246m	$255m	$263m	$270m
Net Taxation Change	$2.95m	$4.76m	$2.88m	$4.34m
Avg. Residential Tax Rate Change	1.88%	2.89%	1.65%	2.38%

The budget guidelines were designed to restrict expenditure increases and this process has been successful as demonstrated by the 1.85% average departmental annual expense increase over the four year plan. Incorporating corporate pressures raises the total average expense increase over the plan to 3.15%. Specific annual increases are illustrated in *Attachment 1- Draft Operating Revenue & Expenditure Summary.*

In general, account budgets remained at prior year budget levels with the exception of established commitments and pre-defined external pressures as defined by the approved budget guidelines. In order to check adherence to the guidelines, budget submissions were verified to ensure increases were consistent with budgetary guidelines. Through budget submission reviews and assurances from Commissioners and Directors, there is a very high level of confidence that approved guidelines were followed.

The Draft 2014 Operating Budget includes $3.1m subsidization from the Tax Rate Stabilization Reserve and anticipates a $2.5m surplus carried forward from 2013. The 2015-2017 Operating Plan continues with this trend, but to a slightly lesser degree. This is necessary to slowly transition to a more predictable and sustainable funding source. The above budget also includes approved user fee increases up to 2016. A report will be provided at a later date regarding any fee updates and will include fee increases for 2017. The above base budget figures **exclude all** budget changes associated with the recommended additional resource requests (ARRs). These are discussed separately in the report and will require Council approval.

Considering Factors Other Than CPI When Assessing the Budget

When assessing the Operating Budget, it is very important to put municipal cost increases into perspective. It is very common for stakeholders to gauge a municipality's performance against the Consumer's Price Index (CPI), but there are 2 inherent pitfalls with this comparison:

1. Inflation rates capture cost increases and do not incorporate non-cost related factors associated with a municipality such as growth, infrastructure repair, new services or initiatives, legislative requirements, revenue fluctuations, etc. These are in addition to CPI.

2. CPI is intended to measure the cost increases experienced by the typical Canadian household and includes retail items such as food, clothing, entertainment and other household purchases. Unlike an average Canadian household, municipal expenses are very labour, contract, and material intensive. An alternative approach would be to use a ***Municipal Price Index (MPI)*** based on applying relevant indices/indicators to the weighting of major expense categories.

Component	Inflation Figure	Source	% of Budget	Weighted Average
Salaries and Benefits	1.9%	Ministry of Labour (COV traditionally higher)	57.1%	1.1%
Labour Sub total				1.1%
Contracts and Materials	5.0%	5 yr Average Historical Increase	14.8%	0.7%
Utilities and Fuel	1.5%	Stat's Can. Aug,/13 - Energy CPI	3.8%	0.1%
All Other	1.1%	Core Inflation - Sept. 2013	20.0%	0.2%
Other Sub total				1.0%
Capital Funding	0.8%	Construction Price Index	2.6%	0.0%
Insurance	11.0%	AMO - 2011 white paper	1.7%	0.2%
Corporate Sub total				0.2%
Combined Municipal Price Index				**2.3%**

The City's base budget expenditures are increasing over the 4 year period on average by 3.15%. Although comparable to the MPI, embedded in these figures are non-price related increases associated with contract/utility growth, increases in infrastructure funding, and full-year implication of prior budgets. Removing these items from the presented overall expenditure would yield an estimated average increase over the four year plan of 2.06%. The base budget average City expenditure increases over the plan are below the municipal price index range signalling Vaughan is managing within industry trends.

Major Base Budget & Tax Rate Change

On average approximately 60% of the City's expense increase is attributable to changes to support the City's workforce, including estimates for collective agreement negotiations and management by-laws. An additional 10% to 30% of the increase is related to external service contracts, insurance and utilities (e.g. increases in snow removal, waste management, electricity, insurance premiums, etc.). These services are generally contracted, competitively tendered and awarded to the lowest bidder. It should be noted that contracts can span multiple years resulting in price increase spikes when renewed. The remaining portion is largely a result of the City's growing capital program, infrastructure requirements, and corporate accounts.

To assist the Committee in assessing the Draft Operating Budget and Plan resulting from the budget guidelines, the following summary is provided below:

Budget & Tax Rate Change

	2014		2015		2016		2017	
General Operational Impacts								
Benefits & Other adj	876,056	0.56%	830,839	0.49%	758,528	0.41%	661,489	0.34%
Progression/Job Eval/Adj	817,468	0.52%	871,852	0.52%	808,163	0.44%	308,140	0.16%
Eco adj (Union/Mgmt/Fire)	2,153,423	1.37%	2,400,145	1.42%	70,069	0.04%	26,462	0.01%
Station7-5 FY Impact	671,519	0.43%	-	0.00%		0.00%		0.00%
FT Contract reductions	(554,633)	-0.35%	(75,232)	-0.04%	9,445	0.01%	(216,401)	-0.11%
Fire Overtime	211,167	0.13%	150,000	0.09%	100,000	0.05%	100,000	0.05%
Workforce subtotal	***4,175,000***	***2.66%***	***4,177,604***	***2.47%***	***1,746,205***	***0.95%***	***879,690***	***0.45%***
Contingency	1,235,157	0.79%	1,724,435	1.02%	2,974,862	1.62%	3,086,240	1.57%
Subtotal	***5,410,157***	***3.45%***	***5,902,039***	***3.49%***	***4,721,067***	***2.57%***	***3,965,930***	***2.01%***
Contracts	450,506	0.29%	744,495	0.44%	982,008	0.53%	1,009,514	0.51%
Insurance	-	0.00%	-	0.00%	410,263	0.22%	130,744	0.07%
Utilities	301,868	0.19%	309,140	0.18%	328,356	0.18%	347,727	0.18%
Carrville Community Centre	-	0.00%	-	0.00%	-	0.00%	1,032,018	0.52%
Subtotal	***752,374***	***0.48%***	***1,053,635***	***0.62%***	***1,720,627***	***0.94%***	***2,520,003***	***1.28%***
LTD net	(121,033)	-0.08%	1,254,634	0.74%	(177,579)	-0.10%	(2,500,000)	-1.27%
Reserve Contributions	569,709	0.36%	1,227,723	0.73%	1,230,473	0.67%	3,129,775	1.59%
Capital from Taxation	127,785	0.08%	130,342	0.08%	132,948	0.07%	135,607	0.07%
Subtotal	***576,461***	***0.37%***	***2,612,699***	***1.55%***	***1,185,842***	***0.65%***	***765,382***	***0.39%***
Tax Adjustments	125,000	0.08%	125,000	0.07%	-	0.00%	-	0.00%
Election (reserve offset)	755,160	0.48%	(754,396)	-0.45%	478	0.00%	478	0.00%
York Region Transit	147,000	0.09%	32,458	0.02%	33,414	0.02%	34,402	0.02%
Other	62,648	0.04%	(736)	0.00%	(55,255)	-0.03%	(61,726)	-0.03%
Expense Change	7,828,800	4.99%	8,970,699	5.31%	7,606,173	4.14%	7,224,469	3.67%

The above changes in the City's expenditures are partially offset by limited revenue streams, primarily user fees, reserve funding, assessment growth and other sources. Any shortfall between City revenues and expenses are funded through taxation increases. Summarized below are the major changes in revenue streams and associated net change on taxation.

Budget & Tax Rate Change

	2014		2015		2016		2017	
Decrease in Revenues								
Supplemental	(1,782,683)	-1.14%	(300,000)	-0.18%	-	0.00%	-	0.00%
Debenture Payment Reserve	(700,000)	-0.45%	600,000	0.35%	(600,000)	-0.33%	(2,500,000)	-1.27%
Building Standards User Fees	(265,072)	-0.17%	281,500	0.17%	350,530	0.19%	153,624	0.08%
Investment Income	(225,000)	-0.14%	(250,000)	-0.15%	(250,000)	-0.14%	40,000	0.02%
DC Growth Projects	(195,850)	-0.12%	-	0.00%	-	0.00%	-	0.00%
Hydro Investment Income	(153,450)	-0.10%	-	0.00%	-	0.00%	-	0.00%
Fleet Management Reserve	(121,374)	-0.08%	-	0.00%	-	0.00%	-	0.00%
Sub total	***(3,443,429)***	***-2.19%***	***331,500***	***0.20%***	***(499,470)***	***-0.27%***	***(2,306,376)***	***-1.17%***
Increases in Revenues								
Hydro Dividends	775,000	0.49%	300,000	0.18%	(225,000)	-0.12%	(1,050,000)	-0.53%
Election Reserve	755,160	0.48%	(754,396)	-0.45%	478	0.00%	478	0.00%
Recreation (excl YRT)	571,267	0.36%	314,088	0.19%	323,220	0.18%	959,936	0.49%
BS Continuity reserve	666,087	0.42%	(123,000)	-0.07%	(69,000)	-0.04%	(12,000)	-0.01%
Development Planning User Fees	639,144	0.41%	129,181	0.08%	173,038	0.09%	140,625	0.07%
Engineering Reserve	547,606	0.35%	52,000	0.03%	197,000	0.11%	(31,000)	-0.02%
User Fees & Service Charges	439,236	0.28%	56,681	0.03%	216,448	0.12%	55,628	0.03%
Fines & Penalties	200,000	0.13%	-	0.00%	-	0.00%	-	0.00%
York Region Transit	150,000	0.10%	33,120	0.02%	34,096	0.02%	35,104	0.02%
Tax Rate Stabilization Reserve	150,000	0.10%	(400,000)	-0.24%	(400,000)	-0.22%	(400,000)	-0.20%
Sub total	**4,893,500**	**3.12%**	**(392,326)**	**-0.23%**	**250,280**	**0.14%**	**(301,229)**	**-0.15%**
Sub-total Revenue Change	**1,450,071**	**0.92%**	**(60,826)**	**-0.04%**	**(249,190)**	**-0.14%**	**(2,607,605)**	**-1.32%**
Assessment growth	3,455,005	2.20%	4,399,001	2.60%	5,063,573	2.76%	5,659,709	2.87%
Other	(27,465)	-0.02%	(125,660)	-0.07%	(89,153)	-0.05%	(166,972)	-0.08%
Total Revenue Change	4,877,611	3.11%	4,212,515	2.49%	4,725,230	2.57%	2,885,132	1.46%
Net Funding Requirement	2,951,189	1.88%	4,758,184	2.81%	2,880,943	1.57%	4,339,337	2.20%
1% tax increase	1,570,108		1,690,784		1,837,157		1,970,696	

B. Base Budget Revenue Review

	2014		2015		2016		2017	
	Budget	Change	Budget	Change	Budget	Change	Budget	Change
Base Budget Revenues	$ 83,737,995	$ 1,422,606	$ 83,751,555	$ 13,560	$ 83,603,211	$ (148,344)	$ 81,021,987	$ (2,581,224)

The above figures exclude any impact associated with assessment growth. Further information regarding specific revenue adjustments are provided below:

Supplemental Taxation

	2014		2015		2016		2017	
	Budget	Change	Budget	Change	Budget	Change	Budget	Change
Supplementals	$ 3,500,000	$ (1,782,683)	$ 3,200,000	$ (300,000)	$ 3,200,000	$ -	$ 3,200,000	$ -

Supplemental taxation is generated from additional assessment forwarded to the City from Municipal Property Assessment Corporation (MPAC) over the course of the year and is primarily a result of new construction recorded after the final role. Last year, MPAC's focus on reassessment activities resulted in lower assessment growth figures across the GTA. The City mitigated this impact by adjusting supplemental taxation in anticipation of MPAC catching up with the true assessment figure through supplemental taxation and future increased assessment growth. As reflected in 2014, this approach is phased down. Unfortunately, assessment growth estimates continue to be low and are not fully offsetting this reduction. Supplemental taxation is typically received in November/December and depending on those results it may be possible to further extend the phase down. Committee/Council is cautioned of the risk associated with this action as the City is dependant on MPAC's processing performance.

Funding from Reserves:

	2014		2015		2016		2017	
	Budget	Change	Budget	Change	Budget	Change	Budget	Change
Funding from Reserves	$ 20,482,791	$ 1,105,629	$ 19,905,395	$ (577,396)	$ 19,131,873	$ (773,522)	$ 16,211,351	$ (2,920,522)

2014 increase of $1.1M:

Increases

- The Election reserve draw increased by $755K to cover the additional costs of the 2014 election plus the additional tabulator costs. There is no impact on the budget as there is an associated increase in expenses.
- There is also a $666K increase in the Building Standards reserve, to neutralize the Building Standards full costing gap, as per policy.
- Engineering reserve increased by $548K to reflect associated expense increases.

Decreases

- Debenture payment reserve withdrawals decreased by $700K, these transfers are tied to debenture payments and are intended to smooth out timing spikes. The net increase in debenture requirements in approximately $578K.
- Fleet management reserve funding final year phase out, $121K.
- The Water & Wastewater recovery decreased by $107K to reflect activities between the City and Water/Waste Water services. This was due to some expense items being moved permanently to the Water & Wastewater budget.

Changes from 2015 to 2017:

- The largest component of future budget decreases are related to additional funding from the debenture reserve to smooth increases in debenture payments. Budget withdrawals are planned to peak in 2015 then decline as debentures stabilize. The overall net impact on the budget is an increase of $498K in 2015 followed by decreases of $562K in 2016, and $0M in 2017.
- An election is scheduled for 2014; as a result associated expenses are planned which are neutralized by corresponding reserve withdrawal increase of $755K in 2014. In 2015, the withdrawal is removed. It is anticipated, that a report on the election process will be coming forward later in the budget process.
- From 2015-17, there is a planned annual decrease of $400K in funding from Tax Rate Stabilization reserve. This is necessary to slowly transition to a more predictable and sustainable funding source.
- Budget changes in Engineering, Building Standards and Water/WasteWater recoveries services are a result of activity, departmental cost changes and anticipated growth trends. The total adjustments amounted to a decrease of $47K in 2015, increase of $205K in 2016 and decrease of $40K in 2017.

User Fees / Service Charges

	2014		2015		2016		2017	
	Budget	Change	Budget	Change	Budget	Change	Budget	Change
Fees/Charges/Recoveries	$ 38,884,541	$ 1,534,575	$ 39,699,111	$ 814,570	$ 40,796,443	$ 1,097,332	$ 42,141,360	$ 1,344,917

Major Budget Adjustments

- The largest component of the budget increases are in the Recreation Department due to the climbing demand for services, general price increases and York Region transit ticket sales. It should be noted that these increases are largely offset by similar expenditure value increases. Revenue increases related to recreation are $721K for 2014, $347K in 2015, $357K in 2016 and $995K in 2017. The 2017 increase is larger due to the planned addition of the planned Carrville Community Centre.
- The second largest component of the budget increases are related to an anticipated increase in planning activity. The majority of the 2014 increase is related to site plan agreements, which have been adjusted to better reflect past performance. In addition, development activity is anticipated within the Vaughan Metropolitan Centre, Carrville, Concord and Thornhill development areas. Based on the above, planning revenues are anticipated to increase $639K for 2014, $129K in 2015, $173K in 2016 and $140K in 2017.
- The remainder of the increases were in Clerks - Licensing, Committee of Adjustment, Public Works, Parks and Forestry Operations etc.
- Building Standards had a decrease in budgeted revenues due to fewer applications received in 2012 and 2013. The revenues are expected to trend upwards in the later years as building standards permits catch up with development planning applications that have already been processed.

User fee Increases Included in the Above

The guidelines include a requirement for all user fees and service charges to be increased in relation to department cost increases and, at minimum, by the rate of inflation. As part of last year's process, a change was made to coordinate and consolidate the planning of these by-laws for review, update and budget approval under one common process. Benefits of this action resulted in improved transparency, updating by-laws that were missed in prior processes, and business continuity through a multi-year fee structure. Although the impacts are incorporated into the draft budget, a later report on user fee adjustments and any new fees will be presented annually for Council review, deliberation and approval.

The combined impact associated with approved fee by-law price increases, adjustments, any new fees and associated volume increases are as follows:

		2013	2014			2015			2016			2017		
		Budget	Budget	Variance		Budget	Variance		Budget	Variance		Budget	Variance	
By-Law	Dept/Desc			$	%		$	%		$	%		$	%
13-2012	Multiple Departments	3,243,642	3,413,377	169,735	5.2%	3,555,671	142,294	4.0%	3,682,765	127,094	3.5%	3,743,670	60,905	1.6%
48-2011	Development Planning	3,413,025	4,052,170	639,145	18.7%	4,181,351	129,181	3.1%	4,354,389	173,038	4.0%	4,495,014	140,625	3.1%
2-2010	Enforcement/Animal Licens.(Consolidated with By-Law 13-2012)	45,600	-	(45,600)	-100.0%	-	-	0.0%	-	-	0.0%	-	-	0.0%
177-2011	Clerks/Licensing	981,868	1,039,116	57,248	5.8%	1,096,292	57,176	5.2%	1,157,028	60,736	5.2%	1,173,199	16,171	1.4%
370-2004	Clerks/Perm. Spec. Events	15,715	9,443	(6,272)	-39.9%	9,652	209	2.2%	9,867	215	2.2%	10,013	146	1.5%
371-2004	Clerks/Perm. Filming Events	5,120	8,646	3,526	68.9%	8,844	198	2.2%	9,042	198	2.2%	9,174	132	1.4%
372-2004	Clerks/Perm. Newspaper boxes	5,355	3,796	(1,559)	-29.1%	3,869	73	1.9%	3,942	73	1.9%	4,015	73	1.8%
		7,710,325	**8,526,548**	**816,223**	**9.6%**	**8,855,679**	**329,131**	**3.7%**	**9,217,033**	**361,354**	**3.9%**	**9,435,085**	**218,052**	**2.3%**

User Fee Cost Recovery Philosophy and Targets

It is important to recognize that there is an ongoing balance between funding through a fee for specific user based services versus funding City services through the general tax rate. To the extent that there is a user fee, that fee should be adjusted annually to reflect changes in the cost of delivering the service; otherwise, by default, there would be a requirement to fund cost increases through the property tax rate.

Approximately 90% of the City's user fees are generated by the following 5 areas:

- Recreation
- Building Standards
- Planning and Committee of Adjustment (COA)
- By-law & Compliance
- Licensing

As a result, the majority of the above departments have conducted various fee studies. Some studies resulted from legislative requirements and others were staff-initiated in-depth studies, resulting in the development of cost recovery policies, principals and targets endorsed by Council. In addition, various benchmarking comparisons have been performed by departments and external consultants indicating Vaughan's recovery targets are on-par or better than neighbouring municipalities. Detailed below is a summary of department and estimated full cost recovery ratios for these areas:

2014-17 Final Budget - Department Recovery Analysis

2014 Department Budgeted Recovery (Figures in Thousands)	Recreation	Licencing	By-Law & Compliance	Animal Services	Planning	COA	Building Standards (OBC)	Building Standards (Non-OBC)
Revenues	$ 18,870	$ 1,236	$ 1,901	$ 493	$ 4,169	$ 507	** $ 9,862	$ 450
Expenditures	19,851	572	4,211	1,145	3,176	580	5,757	542
Subsidy/(Surplus)	**981**	**(664)**	**2,310**	**652**	**(993)**	**72**	**(4,105)**	**93**
2014 Dept Budget Recovery Ratio	**95%**	**216%**	**45%**	**43%**	**131%**	**88%**	**171%**	**83%**
2015 Dept Budget Recovery Ratio	96%	226%	45%	44%	135%	93%	172%	89%
2016 Dept Budget Recovery Ratio	98%	239%	45%	44%	139%	99%	174%	97%
2017 Dept Budget Recovery Ratio	99%	241%	44%	45%	149%	98%	176%	97%
Memo: 2013 Dept. Budget Recovery Ratio	94%	176%	44%		113%	82%	169%	76%
Full Cost Estimate (ABC Model)	** $ 41,448	$ 1,477	$ 4,209	$ 1,733	$ 5,547	$ 1,190	$ 9,862	1,369
Subsidy/(Surplus)	**22,578**	**242**	**2,308**	**1,239**	**1,378**	**683**	**(0)**	**919**
2014 Full Cost Recovery Ratio	**46%**	*** **84%**	**45%**	**28%**	**75%**	**43%**	**100%**	**33%**
2015 Full Cost Budget Recovery Ratio	45%	87%	44%	31%	75%	45%	100%	35%
2016 Full Cost Budget Recovery Ratio	46%	91%	43%	31%	75%	47%	100%	38%
2017 Full Cost Budget Recovery Ratio	45%	91%	42%	31%	75%	47%	100%	38%
Memo: 2013 Full Cost Budget Recovery Ratio	44%	70%	45%		60%	40%	100%	27%
Policy Recovery Goal	95% Dept. Cost	100% Full Cost			100% Full Cost	100% Full Cost	100% Full Cost	

* Building Standards revenues include a draws from Building Standards Continuity Reserve of $2.6M in 2014, $2.5M in 2015&16, and $2.4M in 2017.

** Recreation Building & Facility costs approximately $17.0M in 2014, $17.2 in 2015, $17.3 in 2016 and $16.2M in 2017.

*** Licensing full cost recovery illustrated is lower than 100% due a portion of the department being devoted to risk management and fee restrictions applied to certain licensing activities (e.g. lottery, livestock).

Overall most areas are recovering more than 80% of their department budgets and projected recovery targets remain stable. It should be noted that most labour agreements expired in 2013 and costs associated with agreement renewals are not incorporated in the above department expenses making planned recovery targets mildly overstated. As illustrated above, a few areas are "below policy recovery goals", but moving towards their target. Achieving these goals would increase revenue by approximately $4.2M. Resetting all fees to full cost recovery could potentially generate $29M in additional revenues. Although moving in this direction appears attractive, caution is advised when setting fees and recovery targets as there is a need to balance price increases with service demand, process compliance and local competition.

Illustrated below are brief comments related to each of the above sections.

- Building Standards continues to maintain a 100% building code full cost recovery target for OBC revenues, with a draw from the Building Standards Service Continuity Reserve in anticipation of lower volumes created by the delayed economic recovery.
- Licensing also continues to achieve their target of full cost recovery for business licensing. The department's full cost recovery is lower than 100% due to a portion of the department being devoted to risk management and some licensing fee restrictions.
- Recreation is planning to recover 95% of their departmental costs. Presented targets are mildly optimistic as labour agreement renewals are not included and could reduce the planned recovery to a figure slightly below their policy target of 95%.
- By-Law & Compliance is planning to recover 44% of their departmental costs. It should be noted that a recovery policy is not in place for By-Law & Compliance, as this service is driven by compliance. Animal Services is planning to recover 43% of their departmental costs and 28% of their full cost in 2014. There currently is no recovery policy in place for Animal Services.
- Planning full cost recovery has increased from 60% to 75% recovery, moving closer to target.
- COA recovery targets are increasing slightly from 43% in 2014 to 47% in 2017.

Corporate Revenues

	2014		2015		2016		2017	
	Budget	Change	Budget	Change	Budget	Change	Budget	Change
Corporate Revenues	$ 18,225,463	$ 565,085	$ 18,301,849	$ 76,386	$ 17,829,695	$ (472,154)	$ 16,824,076	$ (1,005,619)

Major Budget Adjustments

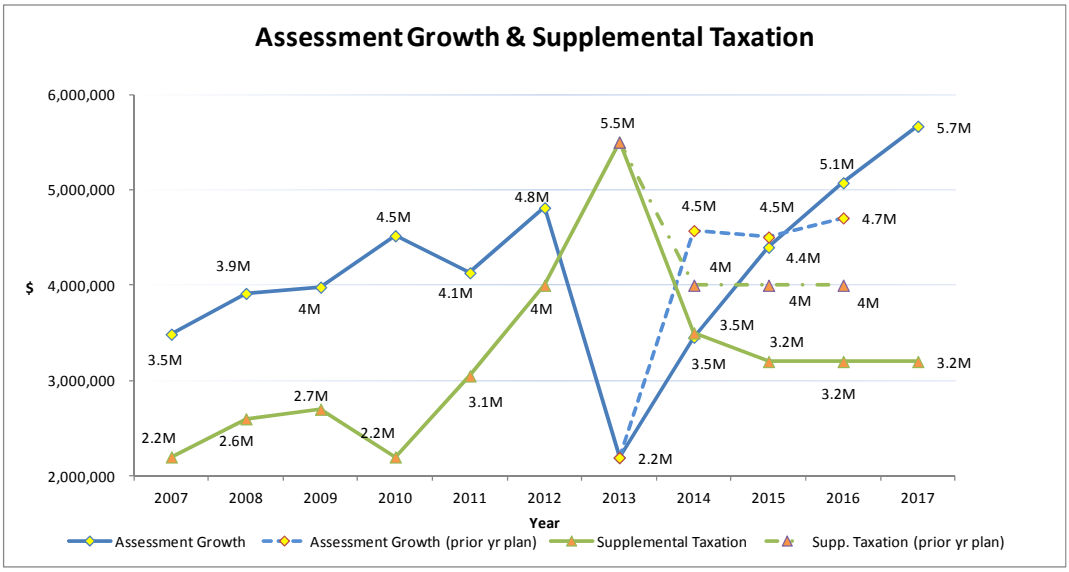
- PowerStream Dividends – A revised forecast was recently provided indicating anticipated dividend increases in 2014 of $775K, 2015 of $300K. However, there is a forecasted decrease in dividend revenue of $225K in 2016 and a further decrease of $1.05M in 2017. This reduction is largely a result of PowerStream's regulatory environment and methodology for calculating their return on capital. The 2016-2017 projections are anticipated to improve with future updates. It should be noted that these figures are subject to change and do not incorporate future dividends resulting from additional equity investment.

- PowerStream Investment Income – The PowerStream Promissory Note interest deferral was renewed in October 2013 at the rate prescribed by the Ontario Energy Board. This action reduced annual interest by $153k.
- Investment Income – As discussed in previous budget submissions, there is a need to change the methodology used to allocate investment income between the operating budget and reserve accounts. As a result, investment income allocated to the operating budget is phased down by $225K in 2014 and $250K in both 2015 and 2016. There is a slight increase of $40K in 2017. Investment income is also challenged by low interest rates, which are replacing maturing higher yield investments.
- Fines and Penalties – The corporate fines and penalty budget increased by $200K in 2014 to better reflect actual historical trends. This budget is expected to stabilize through 2017.
- The remaining budget differences consist of relatively minor budgets and changes.

	2014 Variance	% Change	Tax Rate Impact	2015 Variance	% Change	Tax Rate Impact	2016 Variance	% Change	Tax Rate Impact	2017 Variance	% Change	Tax Rate Impact
Fines And Penalties	200,000	4.1%	0.1%	0	0.0%	0.0%	0	0.0%	0.0%	0	0.0%	0.0%
Tax Certificates And Docume	5,035	1.0%	0.0%	24,841	4.9%	0.0%	1,256	0.2%	0.0%	4,381	0.8%	0.0%
Investment Income	(225,000)	-8.2%	-0.1%	(250,000)	-9.9%	-0.1%	(250,000)	-11.0%	-0.1%	40,000	2.0%	0.0%
Hydro Investment Income	(153,450)	-3.2%	-0.1%	0	0.0%	0.0%	0	0.0%	0.0%	0	0.0%	0.0%
Hydro Dividends	775,000	17.5%	0.5%	300,000	-5.8%	0.2%	(225,000)	-4.1%	-0.1%	(1,050,000)	-19.9%	-0.5%
Miscellaneous Revenue	0	0.0%	0.0%	0	0.0%	0.0%	0	0.0%	0.0%	0	0.0%	0.0%
Purchasing	0	0.0%	0.0%	0	0.0%	0.0%	0	0.0%	0.0%	0	0.0%	0.0%
Cashiering Services	1,500	3.0%	0.0%	1,545	3.0%	0.0%	1,590	3.0%	0.0%	0	0.0%	0.0%
Capital Admin. Revenue	(38,000)	-76.0%	0.0%	0	0.0%	0.0%	0	0.0%	0.0%	0	0.0%	0.0%
TOTAL CORPORATE REVENUE	565,085	3.2%	0.4%	76,386	0.4%	0.0%	(472,154)	-2.6%	-0.3%	(1,005,619)	-5.6%	-0.5%

Assessment Growth

2014 assessment growth is lower than anticipated, due to the Municipal Property Assessment Corporation's (MPAC) processing issues. This is a trend that started in 2013 and impacted assessment growth figures across the GTA. Staff are working with MPAC and other municipalities to resolve the issue. Last year the City mitigated the situation by adjusting supplemental taxation, assuming traditional MPAC assessment growth figures would return in following years. However, last year's plan has changed bringing lower than planned assessment growth and supplemental taxation. Below is an illustration of the above situation.



Supplemental and assessment taxation revenue, although not specifically allocated, help offset the increasing service costs associated with community growth. To illustrate this point, each year City additions are made to:

- Roads
- Sidewalks
- Waste/recycling stops
- Streetlights
- Parkland
- Trails
- Libraries
- Fire operations, etc.

All the above additions require funds to operate and maintain service levels. Included in the Draft 2014-2017 Plan are estimates for staffing, contracts, utilities and associated renewal costs supporting growth. Below are a few items that are indirectly funded through assessment growth.

- Contract and utility volume increases - Ranges between $750k - $2.5M, averaging $1.5M per year over the next 4 years
- Infrastructure renewal - As a City grows infrastructure is added, which is initially funded by the development industry, with replacement costs borne by the City at a later date. Additional funding associated with these costs fluctuates based on new asset timing, but averages $2.1M per year over the next 4 years.
- Additional Resource Requests - typically $2M are approved each year for staffing and other costs to service growth i.e. Fire, Community Centers, Parks, etc.
- As illustrated above, the average costs associated with growth, approximately $5.6M/year, total of above three points, are higher than the forecasted average assessment growth, averaging $4.5M per year over the plan.

C. Base Budget Expenditure Review

As illustrated in the Revenue and Expense Summary in Attachment #1, the City's expense budget changed as follows:

	2014		2015		2016		2017	
	Budget	Change	Budget	Change	Budget	Change	Budget	Change
Base Budget Expenditures	$ 246,199,978	$ 7,828,800	$ 255,170,677	$ 8,970,699	$ 262,776,850	$ 7,606,173	$ 270,001,319	$ 7,224,469

Departmental Expenditures

	2014		2015		2016		2017	
	Budget	Change	Budget	Change	Budget	Change	Budget	Change
Department Expenditures	$ 213,760,513	$ 4,515,163	$ 218,997,239	$ 5,236,726	$ 222,394,048	$ 3,396,809	$ 225,606,987	$ 3,212,939

2014 increase of $4.5M including the $262K Library Board increase:

This represents an increase of 2.2% over the 2013 departmental budget, and is largely due to the following items:

- Of the total departmental budget increase, $4.1M is related to changes in support of the City's workforce consisting of the following:
  - $2.6M relates to experience progressions, economic adjustments per established agreements, job-evaluations, staff and market adjustments etc.
  - There is a $876K increase in benefits due to additional complement, economic adjustments, and benefit rate increases caused by increasing OMERS contributions and EI/ CPP thresholds.
  - The full year impact of the Station 7-5 engine first cohort, which started in October of 2013. This increase amounted to $675K. The second cohort is requested in this year's budget. The full cost associated with staffing an engine is approximately $2M.
  - It should be the noted, one collective labour agreement is under negotiation and the management/non-union by-law is under review. Financial impacts are undetermined and not incorporated in this section. A provision is budgeted for corporately.
- $451K relates to pressures from contracted services and materials and supplies. These increases are the result of growth demands and industry price obligations. Overall, contract service lines increased by 1.5% and relate to winter control, ITM services, waste management etc.
- A $411K increase in utilities is due to rising prices as permitted in the approved budget guidelines. This balance includes volume related increase for fuel.
- A $147K increase in YRT ticket purchases to match historical trends. There is an associated revenue increase to incorporate the City's commissions.
- The remaining increases are minor and in various other accounts.

Changes from 2015 to 2017

The City's Workforce: The increases in the department budgets continue to be related to the City's workforce. Pressures associated with benefits, progressions, job-evaluations, etc. continue into 2017, but at reduced amount due to the achievement of maximum level experience progressions and the exclusion labour agreement implications (e.g. two collective agreements expire in 2016). Post agreement labour estimates are planned for corporately along with other uncertain events.

Contracts: The second largest component of the 2015-2017 department expenditure increases is related to contract services, $744K in 2015 and $982K in 2016. For 2017, there is an increase of $1.3M including $279K in maintenance contracts for Carrville Community Centre. These increases are typically the result of increasing demands for services due to growth and industry price obligations. Overall contract service lines increased by 2.3% in 2015, 2.6% in 2016 and 2.3% in 2017 mainly relating to waste management, winter control, maintenance contracts, ITM services, etc.

Utilities: The third largest component of the 2015-2017 department expenditure increases is related to utilities, $309K in 2015 and $328K in 2016. For 2017, there is an increase of $719K including $371K for Carrville Community Centre. Overall utility increased by 3.7% in 2015, 3.8% in 2016 and 8% in 2017. These increases are typically the result of increasing volumes and industry price expectations as permitted in the guidelines.

The remaining balance consists of relatively minor increases in multiple accounts.

Explanations for Department Budget Changes in excess of $100K are provided in Attachment 5 – Budget Analysis & Other Information.

Reserve Contributions and Corporate Expenditures

Reserve contributions and corporate expenditures contributed to the remaining City expenditures, which required the following adjustments:

	2014 Variance	% Change	Tax Rate Impact	2015 Variance	% Change	Tax Rate Impact	2016 Variance	% Change	Tax Rate Impact	2017 Variance	% Change	Tax Rate Impact
Contingency	1,770,627	76.2%	1.1%	1,716,724	41.9%	1.0%	2,974,862	51.2%	1.6%	3,236,240	36.8%	1.6%
Long Term Debt	(121,033)	-0.9%	-0.1%	1,254,634	8.9%	0.7%	(177,579)	-1.2%	-0.1%	(2,500,000)	-16.5%	-1.3%
Reserve Contributions	569,709	8.2%	0.4%	1,286,668	17.2%	0.8%	1,230,473	14.0%	0.7%	3,129,775	31.1%	1.6%
-Parks Infrastructure	*(152,070)*	*-25.3%*	-0.1%	*1,002,300*	*222.9%*	0.6%	*344,706*	*23.7%*	0.2%	*1,179,069*	*65.6%*	0.6%
-Bldg & Facilities	*335,165*	*14.6%*	0.2%	*152,597*	*5.8%*	0.1%	*711,852*	*25.6%*	0.4%	*1,706,457*	*48.8%*	0.9%
-Fire & Rescue	*(35,384)*	*-2.7%*	0.0%	*56,458*	*4.4%*	0.0%	*157,217*	*11.7%*	0.1%	*37,059*	*2.5%*	0.0%
-Additional Vehicle	*205,195*	*112.6%*	0.1%	*3,718*	*1.0%*	0.0%	*3,793*	*1.0%*	0.0%	*3,869*	*1.0%*	0.0%
-Other Reserve Contrib.	*216,803*			*71,595*			*12,905*			*203,321*		
Capital from Taxation	127,785	2.0%	0.1%	130,342	2.0%	0.1%	132,948	2.0%	0.1%	135,607	2.0%	0.1%
Corporate Expenditures	966,549	-147.7%	0.6%	(654,395)	-209.7%	-0.4%	(10,293)	3.0%	0.0%	(49,045)	13.9%	0.0%
-Tax Adjustments	*125,000*	*6.2%*	0.1%	*125,000*	*5.8%*	0.1%	*0*	*0.0%*	0.0%	*25,000*	*1.1%*	0.0%
-Election	*755,160*	*280.1%*	0.5%	*(754,396)*	*-73.6%*	-0.4%	*478*	*0.2%*	0.0%	*478*	*0.2%*	0.0%
-Joint Service Agreement	*23,090*	*5.1%*	0.0%	*14,200*	*3.0%*	0.0%	*14,629*	*3.0%*	0.0%	*15,078*	*3.0%*	0.0%
-Anticipated Lavour Saving	*(1)*	*0.0%*	0.0%	*(49,099)*	*1.2%*	0.0%	*(33,400)*	*0.8%*	0.0%	*(37,801)*	*0.9%*	0.0%
-Other Corporate Exp.	*63,300*		0.0%	*9,900*			*8,000*			*(51,800)*		
Total Reserve Contributions & Corporate Expenditures	**3,313,637**		**2.1%**	**3,733,973**		**2.2%**	**4,150,411**		**2.3%**	**3,952,577**		**2.0%**

Explanations for the budget changes are as follows:

2014 Increase of $6.2M:

- The City's contingency budget increased by $1.7M and relates to future labour agreement negotiations and certain foreseeable events. Once the outcomes of these events are determined, balances will be reallocated to the appropriate department budgets.

- Long term debt payments decreased by $0.1M as the anticipated 2013 debt issuance was smaller than expected and rolled into the following year. This can occur if capital project completions are less than expected. Debenture reserve funding is used to smooth debenture costs and when combined the net impact is $0.6M for the year.

- Infrastructure Reserve contributions increase by $570K, as per policy to support the replacement of community buildings, vehicles, parks, etc. Contributions are based on new asset life cycle replacement principles and indexed to keep pace with market replacement costs.
- Capital from taxation increased by $128K to support the non-reserve funded capital program items and associated initiatives. This increase is also intended to keep pace with market rates.

- Corporate Expenditures increased by $966K and are attributable to the following:

    - Tax adjustments increased by $125K due to economic conditions.

    - Election costs increase by $755K to reflect tabulator leases and complement and to fund the 2014 election. The net impact is zero as there is an associated funding from the election reserve.

<u>2015 to 2017 Changes</u>

City Contingency - The City's contingency account relates to future labour agreement negotiations and certain foreseeable events. Once the outcomes of these events are determined, balances will be reallocated to the appropriate department budgets. Planned budget increases are $1.7M, $3.0M and $3.2M respectively.

Long-term Debt - The repayment of long term debt is estimated to increase by $1.3M in 2015, decrease by $0.2M in 2015 and decrease by $2.5M in 2017. Debenture reserve funding is leveraged to smooth these fluctuations. When combined the net impact is $0.7M in 2015, $0.4M in 2016 and $0.0M in 2017.

Corporate Expenditures –It is anticipated that a report on the election process will be coming forward later in the budget process. In 2015, election costs are removed with minor changes in 2016. It should be noted that this cost is fully offset by matched withdrawals from the Election Reserve.

Reserve Contributions - Infrastructure Reserve contributions increased by $1.3M, $1.2M and $3.1M, respectively to support community infrastructure replacement.

Expenditure Review – Degree of Flexibility

To assist Council in assessing the base budget, the following summary illustrates how the City's expenses are allocated to major expense types:

	2014			2015			2016			2017		
Operating Expenditures	**Base Budget ($)**	**% of Total Budget**	**Cumulative (%)**	**Base Budget ($)**	**% of Total Budget**	**Cumulative (%)**	**Base Budget ($)**	**% of Total Budget**	**Cumulative (%)**	**Base Budget ($)**	**% of Total Budget**	**Cumulative (%)**
Salaries and Benefits	140,371,275	57.0%	57.02%	143,693,166	56.3%	56.31%	145,284,485	55.3%	55.29%	146,405,204	54.2%	54.22%
Service Contracts	33,413,625	13.6%	70.6%	34,175,510	13.4%	69.7%	35,055,768	13.3%	68.6%	35,863,634	13.3%	67.5%
Long Term Debt	12,562,419	5.1%	75.7%	14,711,871	5.8%	75.5%	14,448,455	5.5%	74.1%	11,106,995	4.1%	71.6%
Reserve Contributions	10,523,678	4.3%	80.0%	11,346,234	4.4%	79.9%	12,649,905	4.8%	78.9%	16,779,293	6.2%	77.8%
Utilities & Fuel	9,510,925	3.9%	83.8%	9,855,208	3.9%	83.8%	10,220,911	3.9%	82.8%	10,979,677	4.1%	81.9%
Maint./Materials	8,462,866	3.4%	87.3%	8,589,889	3.4%	87.1%	8,595,118	3.3%	86.1%	8,812,679	3.3%	85.2%
Capital from Taxation	6,517,059	2.6%	89.9%	6,647,401	2.6%	89.8%	6,780,349	2.6%	88.7%	6,915,956	2.6%	87.7%
Insurance Expenses	4,316,318	1.8%	91.7%	4,532,616	1.8%	91.5%	5,014,113	1.9%	90.6%	5,144,495	1.9%	89.6%
Contingency	4,094,486	1.7%	93.3%	5,811,210	2.3%	93.8%	8,786,073	3.3%	93.9%	12,022,312	4.5%	94.1%
Prof. Fees	2,550,881	1.0%	94.4%	2,551,615	1.0%	94.8%	2,562,258	1.0%	94.9%	2,502,863	0.9%	95.0%
Tax Adjustments	2,150,000	0.9%	95.2%	2,275,000	0.9%	95.7%	2,275,000	0.9%	95.8%	2,300,000	0.9%	95.9%
All Other	11,726,446	4.8%	100.0%	10,980,957	4.3%	100.0%	11,104,416	4.2%	100.0%	11,168,211	4.1%	100.0%
Total Draft Expenditures	**246,199,978**	**100.0%**	**--**	**255,170,677**	**100.0%**	**--**	**262,776,851**	**100.0%**	**--**	**270,001,319**	**100.0%**	**--**

The above summary illustrates that the City has limited flexibility in any given year to significantly alter the City's cost structure in the short term. More than 75% of the costs are committed through collective agreements, service contracts and financing arrangements. Other reductions will impact the maintenance and repair of the City's infrastructure.

Detail on the "All Other Expenditures" is provided in Attachment #5 – Budget Analysis & Other Information.

D. Consideration of Additional Resource Requests

As indicated earlier in this report, the budget guidelines were complimented by a process that allowed departments to formally submit requests for essential resources not permitted by the budget guidelines for Finance and Administration Committee and Council consideration. As a result, departments submitted over 136 additional resource requests with a total cost of over $18.4m, all of which are valued by the submitting departments. It should be noted $2.1m in requests are fully or partially self funded, which demonstrates staff's willingness to redirect existing resources and manage their finances in a prudent manner.

Consistent with prior years and demonstrating respect for the tax payer's dollar, the Senior Management Team and the Director's Working Group reviewed, evaluated, and prioritized all additional resource requests based on their merits and the following criteria:

- Vaughan's Vision and the Corporate Planning process linkages
- Value Proposition
- Regulatory Requirements
- Risk Management
- Internal Operational Requirements
- Capital Timing and Funding Availability

The process infuses a high degree of objectivity and transparency, of which the end result is a more realistic and responsible list of additional resource requests. Developing the recommended list was very difficult for decision makers, who were frequently faced with the dilemma of choosing between "Maintaining Services", "City Building Initiatives" and "keeping tax rates low". The Senior Management Team's funding recommendation is a blend of all three ideals with a weighted focus on maintaining service levels. In many situations the result is not optimal, but necessary to minimize perceived tax pressures on the community. Below are highlights regarding SMT's recommended additional resource requests.

- *Community Safety* - Fire operations & prevention
- *Community and Library Services - Civic Centre Resource Library, Avondale (North Maple) Park, ongoing forestry, parks, facility maintenance, etc.*
- *Operational Requirements* - Planning, Engineering, corporate support for city services, and other requests, etc.
- *City Building Initiatives* - asset management, public sector renewal, business development, communications strategy, public engagement, Vaughan Metropolitan Centre, strategic planning initiatives, etc.

Additional Resource Requests	2014		2015		2016		2017	
	$	Rate Incr.	$	Rate Incr.	$	Rate Incr.	$	Rate Incr.
Community Safety (Fire)	742,238	0.47%	147,968	0.09%	1,061,496	0.61%	700,560	0.36%
Community & Library Services	1,037,791	0.66%	2,779,775	1.64%	2,182,103	1.19%	2,471,097	1.25%
Operational Requirements	1,888,204	1.20%	72,286	0.04%	873,628	0.48%	664,383	0.34%
City Building Initiatives	922,955	0.59%	582,289	0.34%	75,000	0.04%	90,822	0.05%
Total Budget Change	**4,591,188**	**2.92%**	**3,582,318**	**2.12%**	**4,192,227**	**2.31%**	**3,926,862**	**1.99%**

Reducing the recommended additional resource requests will potentially compromise service levels or impact City building initiatives. In addition, there are City initiatives currently being developed for which the timing is beyond the plan or financial implications are not certain. As these projects come on-line in the future they will directly compete with the above resources (e.g. streetscaping, office incentives, MacMillan Farm, works yards, master plan, Black Creek renewal and storm water management ponds, civic square, parking strategy, etc.). The above situation

further supports the need to continue planning resources over an extended horizon, which helps to address and communicate future requirements and changing priorities.

Senior Management Team's recommendation list is provided in Attachment #2 and all additional resource request submissions are provided in Appendix A. Below are highlights

High Value ARR's by Year

Year	ARR	Net $ (M)	% of year
2014	STN 75 Firefighters/Captains	$ 0.35	7.6%
	District Chiefs	$ 0.32	6.9%
	Asset Management (4 Positions)	$ 0.26	5.7%
	B&F City-Wide Maintenance/Repairs	$ 0.25	5.4%
	ITM Technology Specialist	$ 0.23	5.1%
	Legal Counsel - Procurement	$ 0.16	3.4%
	New Park Operating Expenses	$ 0.15	3.4%
	Property Standards Officers	$ 0.15	3.2%
	Legal Counsel - Development	$ 0.15	3.2%
	Sub total	$ 2.01	43.9%
2015	Civic Centre Resource Library	$ 2.73	76.1%
	EDMS Analyst and SME	$ 0.36	10.0%
	Sub total	$ 3.09	86.1%
2016	Avondale (North Maple) Park	$ 0.61	14.5%
	Vellore Village South Library	$ 0.56	13.4%
	STN 76 Firefighters/Captains	$ 0.52	12.3%
	Facility Operators – Block 11 CC	$ 0.52	12.3%
	District Chiefs	$ 0.32	7.6%
	Sub total	$ 2.20	52.5%
2017	B&F Staff for Block 40/41/42 CC	$ 0.82	20.8%
	Block 11 Community Centre	$ 0.72	18.4%
	STN 76 Firefighters (2nd Contingent)	$ 0.66	16.7%
	Increase in Grass Cutting Frequency	$ 0.39	9.9%
	Sub total	$ 2.58	65.8%

ARR Totals by Commission

	2014			2015			2016			2017		
Service Area	**Net $**	**Net %**	**#**	**Net $**	**Net %**	**#**	**Net $**	**Net %**	**#**	**Net $**	**Net %**	**#**
City Manager	803,303	17%	4	147,968	4%	1	1,061,496	25%	5	700,560	18%	2
Executive Director	426,017	9%	5	-	0%	-	89,917	2%	1	-	0%	-
City Auditor	71,902	2%	1	-	0%	-	-	0%	-	-	0%	-
Community Services	1,240,436	27%	21	58,925	2%	2	1,651,402	39%	13	2,561,919	65%	17
Finance	131,989	3%	3	-	0%	-	52,023	1%	1	257,584	7%	3
Legal and Admin	1,162,725	25%	14	-	0%	-	68,123	2%	2	113,244	3%	2
Planning	159,437	3%	2	-	0%	-	-	0%	-	-	0%	-
Engineering & PW	(91,172)	-2%	12	-	0%	-	148,269	4%	1	94,880	2%	1
Strategic & Corp. Serv.	686,551	15%	8	649,325	18%	5	560,296	13%	5	198,675	5%	3
Library	-	0%	-	2,726,100	76%	1	560,701	13%	1	-	0%	-
	4,591,188	100%	70	3,582,318	100%	9	4,192,227	100%	29	3,926,862	100%	28

Capital Budget & Plan Overview by Funding Source

The Capital Budget and plan is based on more than 600 projects covering a number of departments. To assist stakeholders in assessing the Draft 2014 Capital Budget and 2015-2017 Plan, the overall financial perspective is summarized by funding source. The following section is dedicated to providing capital highlights associated within the following funding sources:

A. Development Charge (DC) Reserves (Development Industry Funded Projects)
B. Capital Reserves
C. Debenture Funding
D. Capital from Taxation
E. Municipal Gas Tax Funds (AMO)

Summaries, Schedules and Capital Project Detail

Capital Project Listing and Funding Summaries Schedules

To assist the reader review the Capital Budget a listing of all projects by year for each department is provided as Attachment 3. Also provided in Attachment 5, are capital project summaries by funding source by year.

Reserve Continuity Schedules

Attachment 4 provides the four year reserve continuity schedule for all City reserves.

Detailed Capital Project Submissions

Appendix B includes all capital project detail sheets. At the front of appendix B is a list of all capital projects in project number order. The list references an index number that corresponds to the project detail sheet page number.

Please note: Some of the above attachments are very large and are not included with the printed agenda. One hardcopy version is available in the Clerks department. However, these attachments are available electronically on the City's website.

A) Development Charge (DC) Reserves (Development Industry Funded Projects)

Development Charge Reserves are based on the City's growth and are in place to maintain historical service levels. Stakeholders are cautioned that development charge reserve collections are dependent on the economy and therefore opening balances and capital plans may require adjustment to account for potential upswings or downward trends. For forecasting purposes, collections are conservatively estimated at approximately 80% of development change growth revenue projections. It should be noted, that collection projections may have changed impacting reserve balances and project timing. The City's 2013 Development Charges Background Study was approved by Council in April of 2013.

For projects funded from Development Charges, the following guidelines previously approved by Council were taken into consideration:

1. Reserve balances should remain positive and not placed into a pre-financing position
2. Pre-financing should not be increased
3. Commit no more than 50% of annual revenues for reserves in a pre-financed position

Based on the above endorsed guidelines, Finance staff assessed funding availability and established annual funding lines for each Development Charge Reserve. Within each reserve, capital projects were prioritized by the related departments. Highlighted below is the consolidated budget for this funding source and major associated capital projects, $2M to $37M:

2014 Budget	2015 Plan	2016 Plan	2017 Plan
10,298,740	33,193,729	63,851,762	52,099,969
Major Projects	**Major Projects**	**Major Projects**	**Major Projects**
Civic Centre Library	Vellore Village Library	Vellore Village Library	
Vellore Village Library	Black Creek Renewal	Black Creek Renewal	Black Creek Renewal
Major Mac. Streetlight	CP Railway Ped Cross	CP Railway Ped Cross	CP Railway Ped Cross
Kirby Road EA	Carville CC & Library	Carville CC & Library	Carville CC & Library
	North Maple Park	North Maple Park	North Maple Park
	Concord West Strtscape	Concord West Strtscape	Concord West Strtscape
	Fire Stn 7-4 Expansion	Fire Stn 7-4 Expansion	

Note: More specific detail can be found in Attachment #3 or #5

Negative Reserve Balances

As per policy, the City will only approve capital projects if funds are on hand. However, there are the following two exceptions:

1) Management Studies - Due to timing of events this reserve is permitted to be in a deficit position. Growth related studies are incurred in advance of growth and recovered through subsequent development charges.

2) Fire DC Reserve - A Council commitment to move forward with Fire Station 7-10 has temporarily placed this reserve into a pre-financing negative reserve position, which through future collections and spending constraints was anticipated to recover to a positive balance. However, this forecast has changed as a result of collections timing and adjustments to the 2015 -2017 capital plan to better reflect service level requirements. The unfunded position is planned to continue as a result of the difference in service level measures. The Fire & Rescue Services department is measured by response time which is greatly impacted by intensification and traffic congestion. The Development Charge document provides new development funding based on a historical service level per capita measure. The two measures provide very different project timing and funding needs, which will require further discussion to address the forecast trend and service requirements.

3) Public Works DC Reserve – This reserve is forecasted to enter into a negative position in 2016 due to the planned Joint Public Works/Parks New West Yard. Construction of this yard is planned ahead of the timing of the DC collections.

4) Special Area Charges – These reserves relate to projects generally built by developers, which will be funded by the City once funds are collected and available. Although the reserves illustrate a negative position after commitments, these reserves will never be in a deficit cash position as payments will only occur when funds are on hand.

Capital Reserves

Infrastructure Reserves

A prevailing theme throughout the years has repeatedly been the need to address the funding component for infrastructure renewal. Included in the 2014 Capital Budget and 2015-2017 Capital Plans are infrastructure reserve funds for this purpose. These are illustrated below.

Funding Source	2014	2015	2016	2017
City Playhouse Reserve	22,151			
Fire Equipment Reserve	189,400	1,038,150	2,977,100	901,700
Heritage Reserve	153,470	25,750		
Information Technology Asset Replaceme	1,050,700	1,129,700	1,140,700	1,140,700
Library Materials Reserve	1,495,900	1,777,500	1,910,960	1,949,170
Parks Infra. Reserve	3,100,912	2,763,423	1,980,388	2,627,861
Pre-B& F Infra. Reserve	3,053,940	1,319,065	786,146	193,300
Recreation Land Reserve	267,800	267,800	267,800	267,800
Roads Infra. Reserve	669,500	123,600		124,630
Uplands Revenue Reserve	67,000	730,732	67,000	
Vehicle Reserve	1,495,300	997,500	799,600	796,450
Water Reserve	4,008,050	4,299,594	8,357,162	4,889,381
Tree Replace Reserve	48,882	48,882	48,882	48,882
Grand Total	**15,623,005**	**14,521,696**	**18,335,738**	**12,939,874**

2014 Budget	2015 Plan	2016 Plan	2017 Plan
15,623,004	14,521,696	18,335,738	12,939,874
Major Projects	**Major Projects**	**Major Projects**	**Major Projects**
Library Resources	Library Resources	Library Resources	Library Resources
Al Palladini CC Rood	Uplands - Water Systems	Replace Aerial 7968 - Smeal	Replace 7955 Aerial 55 FT
Road/Watermain Rehab	Road/Watermain Rehab	Road/Watermain Rehab	Road/Watermain Rehab
Culvert - Merino Road	Replace 7966 Rescue Truck	Replace 7972 Pumper	VelloreVillageCC - Soccer Field
Yorkhill District Park - Playground	York Hill Park - Tennis Court	Replace 7971 Pumper	LeParc Park - Tennis Court
Torii Park - Tennis Court	Al Pal CC Refrig.PlantEquip.	Replace HAZ MAT 7942	RosedaleParkNorth-TennisCourt

It should be noted, infrastructure renewal is also funded from other sources discussed within this report, such as capital from taxation, debentures, gas tax, etc. The total annual capital budget allocated to infrastructure renewal averages $30M/year or approximately 40% of capital plan.

There are three infrastructure replacement reserves that are currently experiencing challenges.

Parks Reserve: This reserve is used to fund the replacement of play structures, play fields, courts, water parks, paths, etc. For the most part, the funding for park infrastructure renewal, excluding land, has been very low. Recently contribution policies and reserve realignments were adopted to improve the reserve position. However, these actions will not fully address the issue and this reserve is anticipated to be in a negative position within eight years. Further analysis and funding strategies will be required.

Uplands Reserve: The purchase of a chairlift has placed this reserve in a negative position. As well, there continues to be a need to fund capital initiatives which results in this reserves

continued negative position. Revenues received from Uplands are insufficient to replenish this reserve over the forecast timing.

Vehicle Reserve: This reserve is used to fund the replacement of City's vehicles and equipment. Renewal funding for this purpose was discontinued in 2005. Recently contribution policies and reserve realignments were adopted to improve the reserve position. However, these actions will not fully address the issue and this reserve is anticipated to be in a negative position within four years. Further analysis and funding strategies will be required.

The Infrastructure Challenge

The challenge of funding the significantly growing costs of infrastructure renewal is a paramount concern for most municipalities across Canada and stems from new construction being primarily funded by the development industry, leaving the municipalities across Ontario to fund future replacement costs from the municipality's limited tax base. The danger of not doing so could create a situation where the funding shortfall will continue to slowly build until a point in the future where a wave of facility, park, fire and other replacement projects come on board without available funding. This picture threatens the community's overall quality of life and the economic health for future generations. As a result, a number of reports and initiatives have come forward to support this challenge, including:

1. Multi-Year Budgeting – To provide visibility regarding future financial requirements.
2. Asset Management – The City is in the process of completing Phase I of the asset management initiative. At the September 16th Priorities and Key Initiatives Committee, staff presented the *Corporate Asset Management Strategy* report. Phase I is anticipated to be complete by year end 2013, and the current draft capital and operating budgets contain proposed projects and ARRs to continue into Phase II of this initiative.
3. Infrastructure Renewal Policy – To ensure annual replacement contributions are in place for new capital projects based on lifecycle principles.
4. Reserve Policy Update – In addition to policy updates, this action incorporated a realignment of reserve balances and expansion of surplus allocation to support infrastructure.
5. Financial Master Plan – The City's Financial Master Plan earmarked infrastructure funding as a top priority along with funding approaches.

The above actions are designed to guide the municipality towards financial sustainability and are required to ensure the City is able to safeguard the community's infrastructure network. Staff will continue to educate and communicate the issue and future reports are planned for 2014.

Other Reserves

In addition to infrastructure reserves, the City has established a number of reserves to help manage municipal finances and protect against the potential need to reduce service levels or raise taxes due to temporary revenue shortfalls or unexpected expenditure increases e.g. Tax rate stabilization, Working Capital, Debenture reserves, etc. Generally, these reserves provide transfer funding to the operating budget when required and typically have very few capital related project submissions. It should be noted, these reserve balances substantially contribute to achieving the City's Discretionary Reserve Ratio Policy.

There is one reserve that is in a negative position: Sale of Public Lands. Due to timing of events this reserve is permitted to be in a deficit position. Typically the construction capital

project occurs in advance of the land disposal. However, the commitment is recorded and only recovered once the land sale proceeds are received.

There are two reserves that are trending towards a negative reserve balance by 2017:

1) Tax Rate Stabilization – This reserve does not have a dedicated funding source, but is funded from surpluses; therefore, this forecast's balance is dependent on the City's performance and difficult to predict. A large payment in 2013 was required to assist with a capital project, significantly reducing available funds. As well, there is a planned annual draw from the reserve to mitigate past budget decisions. As indicated by the reserve forecast, this draw is slowly being transitioned down to provide a more predictable and sustainable funding source.

2) Engineering Reserve – This is due to the transition towards intensification development which the current fee structure does not accommodate. Therefore, there is a need to undertake a fee review for which there is an approved 2013 capital project. The findings from this review will be incorporated into future forecasts.

B) Debenture Funding

Debenture funding is primarily utilized for the City's road and bridge replacement program. Due to the overall substantial asset value and its lengthy life cycle, utilizing long-term debt is appropriate as it aids in spreading these costs over time. The project values planned for the 2014 Capital Budget and 2015-2017 capital plan are as follows:

	2014	2015	2016	2017
Debenture Projects	6,429,490	12,329,544	31,050,705	74,884,151

Where funding opportunities exist, available gas tax funding is utilized. This is a primary reason why forecasted figures are different from prior year budgets. This is a prudent measure which frees up future financial flexibility and reduces the interest component associated with this funding source.

An emerging trend in the capital plan are pressures in the later years for large capital projects with limited or undetermined funding sources. i.e. Black Creek Renewal, Joint Public Works/Parks Yard, City Hall Public Square. To balance the budget, debenture financing is utilized as the default funding source, until a funding strategy is determined. This action results in a significant escalation in debt costs in future years just beyond the forecast. As illustrated above, this is based on the debenture funded capital project balance growing tenfold over 4 years. As illustrated in a previous section, debenture funding is well within the 10% policy target, but is forecasted to approach the City's policy threshold within 6 years. Staff will continue to investigate alternate funding sources where possible.

C) Capital From Taxation

Projects identified for capital from taxation funding consist of two types:

- Non-growth related projects which have no other funding source such as new initiatives, technology replacement, new infrastructure beyond development charge service levels, etc.

- Development charge capital project co-funding requirements, as specified in the Act, typically 10% for soft services e.g. libraries, recreational complexes, parks, vehicles, related studies, etc), but could be higher depending on the benefit to the existing population.

The Draft Operating Plan allocates an average of $6.7m annually to “Capital From Taxation” funded capital projects. Finance staff along with the Director’s Working Group reviewed and prioritized capital project submissions, which were then forwarded to the Senior Management Team (SMT) for further review and prioritization. The criteria used to prioritize projects within a funding source include, but are not limited to consideration of the following:

- Pre-Budget approval obtained
- Funds required to complete previously approved projects
- Legal or Regulatory requirements (including financial commitments)
- Net revenue generating, cost savings or efficiency improvement projects
- Growth related projects
- Infrastructure repair projects
- Equipment replacement projects
- New service levels

As a result, some projects were redistributed within the 4 year capital plan and others deferred beyond the plan’s horizon. However, due to a number of large growth projects and corporate initiatives, there still remains an unfunded portion in the 2016 and 2017 years. The new Carrville Community Centre and Library require a large co-funding requirement, representing almost 60% of the 2016 funding amount. Due to the amount, it may be necessary to adjust the timing or investigate other funding sources. This highlights pressures the City is facing to balance existing services, growth requirements and corporate initiatives against limited available funding. The table below highlights the project types, budgets, the extent of the funding shortfall in the outer years, and value of original submissions.

Project Type	2014	2015	2016	2017
Legal and Regulatory	360,925	233,725		98,717
Health & Safety	126,275			206,000
Growth Co-Funding	748,535	1,908,796	5,900,301	2,977,419
Technology Initiatives	731,300	1,260,220	811,720	749,000
Annual Replacement Program	1,314,839	1,293,979	1,289,089	2,059,089
New Initiative	3,226,920	1,617,734		860,180
Total	6,508,794	6,314,454	8,001,110	6,950,405
Available Funding	6,508,794	6,634,572	6,767,520	6,903,127
Difference	0	320,118	(1,233,590)	(47,278)
Original Submissions	8,136,895	9,824,085	10,098,279	10,358,421

Below is a brief summary of the major projects (between $200K to $4M):

2014 Budget	2015 Plan	2016 Plan	2017 Plan
6,508,794	6,314,454	8,001,110	6,950,405
Major Projects	**Major Projects**	**Major Projects**	**Major Projects**
Tree Replacement	Tree Replacement	Tree Replacement	Tree Replacement
Emerals Ash Borer Program	Emerals Ash Borer Program	Emerals Ash Borer Program	Emerals Ash Borer Program
Street Light Pole Program	Street Light Pole Program	Street Light Pole Program	Street Light Pole Program
Maple Reservoir Park - Senior Soccer Field Lighting	North Maple Regional Park	North Maple Regional Park	North Maple Regional Park
Traffic Data Collection	Electronic Doc. Mgnt Sys.	Electronic Doc. Mgnt Sys.	Electronic Doc. Mgnt Sys.
Calvary Church -Soccer Field	Carrville Community Centre	Carrville Community Centre	Carrville Community Centre
SonomaHeightsPark-DiamondLighting	Reposition Fire Stn 7-4	Reposition Fire Stn 7-4	Maple Library Renovations

D) Municipal Gas Tax Funds (AMO)

This is a federally supported program, intended to support Ontario municipalities' investment in environmentally sustainable municipal infrastructure projects, such as water, wastewater, solid waste, local roads, bridges, tunnels, etc. It comes with the expectation that the investments will see Ontarians enjoying cleaner air, cleaner water and reduced greenhouse gas (GHG) emissions. Where possible, the City will use any remaining funds for Roads Program, which is primarily funded through debt financing, saving on interest costs. The municipality must clearly demonstrate that funding used for a project is incremental and the funding enabled a project implementation, enhanced its scope or accelerated its timing.

The Federal government announced new measures to aid municipalities in meeting their infrastructure needs. Specifically, the Gas Tax program will now be indexed per year and the number of eligible project categories will be expanded to include highways, disaster mitigation, broadband connectivity, brownfield redevelopment, culture, tourism, sport and recreation. Staff continues to monitor for updated information regarding these expanded categories and their associated criteria.

Staff reviewed the list of capital projects submitted and with concurrence of AMO staff have identified a number of capital projects eligible under the Municipal Gas Tax Funding Agreement.

Below is a brief summary of the major projects:

- Pavement Management Program and Bridge replacement
- Asset Management Initiative – Phase Two
- Sidewalk Upgrades
- Pedestrian and Bicycle Master Plan Design and Construction
- Pedestrian Bridge Repairs
- LED Streetlight Conversion
- Walkway Lighting

Total gas tax funded projects submitted in the Capital Plan are shown below:

	2014	2015	2016	2017
Gas Tax Reserve	10,945,316	8,294,940	7,901,852	6,947,525

Actions to Manage Capital Budgets

The budgeting process is constantly evolving to the needs and requirements of departments, management, Council and the community. Detailed within this section are brief highlights of actions that help to manage the capital program.

Actively Closing Projects - Continuing with past practice, staff together with departments review projects to determine if projects can be closed. Any remaining project budget balance is returned to the original funding source. As a result of this action, staff have closed 63 projects in 2013 returning $1.4M to their original funding sources. These efforts are part of the ongoing quarterly review process.

Draft Capital Project Financial Control Policy – In June of 2013 staff presented to Committee the Draft Capital Project Financial Control Policy. This document is intended to:

- Provide a consistent approach to capital project control
- Ensure approved capital projects are implemented as intended
- Provide an element of flexibility to manage operational circumstances
- Report on the status of capital projects
- Develop consistency regarding authorization and resolution of common issues

An update to Committee is scheduled for Q4 of 2013.

Leveraging Grant and Subsidy Funding - To support local municipal initiatives, Federal, Provincial, Regional and local agencies deliver grant programs, partnerships, and subsidies which focus primarily on environmental sustainability, infrastructure, economic development, culture, etc. Competition for these resources is high and successful submissions may require strict compliance reporting and conditions. Below are grant programs which are incorporated into the Capital Plan:

- Gas tax funding - $7.3M annually
- Regional Pedestrian and Bicycle Partnership Program
- Canada Cultural Spaces Fund
- Green Municipal Fund
- Places to Grow
- Invest Canada Community Initiative
- Tree Canada

Relationship to Vaughan Vision 2020

The Draft 2014 Budget and 2015-2017 Plan is the process of allocating and approving the resources necessary to continue operations and implement Council's approved plans. Embedded within the City's Budget and Plan are resources to move Vaughan's Vision forward. Furthermore, there are specific additional resource requests and capital funds earmarked to support the City's preferred initiatives and strategic themes.

Regional Implications

There are no Regional implications associated with this report.

Conclusion

The management and operation of the City of Vaughan is becoming increasingly more complex as the City grows and the regulatory environment increases. Consequently there is a need to broaden the budget horizon and better understand the future implications of today's decisions. The implementation of multi-year budgets provides decision makers with added foresight and ability to proactively grasp future opportunities and prepare for future challenges. This is a very strategic approach and intended to plan where the City's future resources should be focused to best support the City, its Vision and generate public value.

The City has followed a very thorough process to minimize any tax increase, while maintaining levels of service and meeting regulatory/City policy requirements. Very tight budget guidelines approved by Council were issued to all departments limiting increases to established commitments and pre-defined external pressures. In addition to the strict base budget guidelines, a number of additional resource requests were put forward by departments to maintain service levels, comply with regulatory requirements and implement operational and strategic initiatives. Capital budgets were developed with policy requirements and based on anticipated reserve balances. The Directors' Working Group and Senior Management spent a considerable amount of time reviewing budgets and prioritizing operating and capital requests in order to develop a realistic and responsible financial plan. Although it is possible to reduce the draft budget, it will be difficult to accomplish without impacting service delivery or city building initiatives. The resulting outcome of above efforts is illustrated below in the *Building the Budget* table.

BUILDING THE BUDGET

Illustrated below is the estimated 2014 total property tax bill for the average home in Vaughan, valued at $551,000. It is important to note, that although York Region's preliminary property tax rate increase is only 1.75% its contribution to the overall increase represents 40% or $39. This is largely because half of the Property Tax bill is allocated to the Region of York. Overall, the average total property tax bill in Vaughan will increase by $98 or 2.13%. Vaughan's local portion amounts to $58 or 1.26% of the total property tax bill.

Property Tax Bill	***2013 Property Tax***	***Est.***		***Est. 2014 Property Tax***	
		%	***$***		
City of Vaughan	**1,228**	**4.80%**	**58**	**1,286**	27%
Hospital Levy	60	0.00%	-	60	1%
Region of York	2,239	1.75%	39	2,278	49%
Provincial (Education)	1,071	0.00%	-	1,071	23%
Total Tax Bill	**4,597**	**2.13%**	**98**	**4,695**	100%

** 2014 Estimated Property Taxes are based on the avg. home value of $551k*

Attachments

Attachment 1: Draft Operating Revenue and Expenditure Summary
Attachment 2: Draft Additional Resource Request Summary
Attachment 3: Draft Capital Project Listing by Department
Attachment 4: Draft 4 Year Reserve Continuity Schedule
Attachment 5: Financial Information and Analysis
Attachment 6: Draft Department Information
    Appendix A: Additional Resource Request Submissions
    Appendix B: Capital Project Detail Sheet

Note: A hard copy of Attachment 5, 6 and Appendix A & B are on file in the City Clerk's Department.

Report prepared by:

John Henry, CMA
Acting Commissioner of Finance/City Treasurer Ext. 8348

Howard Balter, CGA
Acting Manager, Operating Budget & Activity Costing Ext. 8338

Jackie Macchiusi, CGA
Manager, Capital and Reserves Planning, Ext. 8267

Respectfully submitted,

_____
Barbara Cribbett, CMA
Interim City Manager

_____
John Henry, CMA
Acting Commissioner of Finance/City Treasurer

DRAFT 2014 BUDGET AND 2015-2017 PLAN

ATTACHMENT #1
Draft Operating Revenue & Expense Summary

FINANCE & ADMINISTRATION COMMITTEE

November 12 2013

Attachment #1 - Draft Operating Revenue and Expense Summary

CITY OF VAUGHAN
2014-17 OPERATING BUDGET

TAX LEVY SUMMARY

	2013 BUDGET	DRAFT 2014 BUDGET	INC. / (DEC.) $	%	2015 FORECAST	INC. / (DEC.) $	%	2016 FORECAST	INC. / (DEC.) $	%	2017 FORECAST	INC. / (DEC.) $	%
REVENUES	82,315,389	83,737,995	1,422,606	1.7%	83,751,555	13,560	0.0%	83,603,211	-148,344	-0.2%	81,021,987	-2,581,224	-3.1%
EXPENDITURES	238,371,178	246,199,978	7,828,800	3.3%	255,170,677	8,970,699	3.6%	262,776,850	7,606,173	3.0%	270,001,319	7,224,469	2.7%
NET EXPENDITURES	156,055,789	162,461,983	6,406,194	4.1%	171,419,122	8,957,139	5.5%	179,173,639	7,754,517	4.5%	188,979,332	9,805,693	5.5%
PRIOR YEAR SURPLUS CARRY FORWARD TO REDUCE TAX LEVY	2,500,000	2,500,000	0	0.0%	2,300,000	-200,000	-8.0%	2,100,000	-200,000	-8.7%	1,900,000	-200,000	-9.5%
LEVY	153,555,789	159,961,983	6,406,194	4.2%	169,119,122	9,157,139	5.7%	177,073,639	7,954,517	4.7%	187,079,332	10,005,693	5.7%
LESS: ASSESSMENT GROWTH (2014 @ 2.25%, 2015 @ 2.25%, 2016 @ 2.25% and 2017 @ 2.25%)	2.25%	3,455,005	3,455,005		7,853,960	4,398,955		12,927,533	5,073,574		18,593,890	5,666,356	
		3,455,005	3,455,005		7,853,960	4,398,955		12,927,533	5,073,574		18,593,890	5,666,356	
2014-17 OPERATING BUDGET TAXATION INCREASE FUNDING REQUIRED			2,951,189			4,758,184			2,880,944			4,339,336	
AVERAGE TAX RATE INCREASE IN PERCENTAGE TERMS (rounded to 2 decimal places)			4.80%			5.49%			3.97%			4.76%	
INCREASE FOR AN AVERAGE HOUSEHOLD ASSESSED AT *2014 @ $551,000, 2015 @ $587,000, 2016 @ $626,000 and 2017 @ $667,000*			$58			$70			$53			$67	

Attachment #1 - Draft Operating Revenue and Expense Summary

CITY OF VAUGHAN
2014-17 OPERATING BUDGET
REVENUE AND EXPENDITURE SUMMARY

	2013 BUDGET	DRAFT 2014 BUDGET	INC. / (DEC.) $	INC. / (DEC.) %	2015 Forecast	INC. / (DEC.) $	INC. / (DEC.) %	2016 Forecast	INC. / (DEC.) $	INC. / (DEC.) %	2017 Forecast	INC. / (DEC.) $	INC. / (DEC.) %
REVENUES:													
2013 TAXATION	153,555,789	153,555,789			153,555,789	-		153,555,789	-		153,555,789	-	
ASSESSMENT GROWTH		3,455,005	3,455,005	2.25%	7,853,960	4,398,955	2.8%	12,927,533	5,073,574	3.0%	18,593,890	5,666,356	3.2%
BASE TAXATION	**153,555,789**	**157,010,794**	**3,455,005**	**2.3%**	**161,409,749**	**4,398,955**	**2.8%**	**166,483,322**	**5,073,574**	**3.1%**	**172,149,679**	**5,666,356**	**3.4%**
SUPPLEMENTAL TAXATION	5,282,683	3,500,000	(1,782,683)	-33.7%	3,200,000	(300,000)	-8.6%	3,200,000	0	0.0%	3,200,000	0	0.0%
GRANT / PAYMENT IN LIEU / OTHER	2,645,200	2,645,200	0	0.0%	2,645,200	0	0.0%	2,645,200	0	0.0%	2,645,200	0	0.0%
RESERVES	19,377,162	20,482,791	1,105,629	5.7%	19,905,395	(577,396)	-2.8%	19,131,873	(773,522)	-3.9%	16,211,351	(2,920,522)	-15.3%
CORPORATE	17,660,378	18,225,463	565,085	3.2%	18,301,849	76,386	0.4%	17,829,695	(472,154)	-2.6%	16,824,076	(1,005,619)	-5.6%
FEES AND SERVICE CHARGES	37,349,966	38,884,541	1,534,575	4.1%	39,699,111	814,570	2.1%	40,796,443	1,097,332	2.8%	42,141,360	1,344,917	3.3%
PRIOR YEAR'S SURPLUS CARRY FORWARD	2,500,000	2,500,000	0	0.0%	2,300,000	(200,000)	-8.0%	2,100,000	(200,000)	-8.7%	1,900,000	(200,000)	-9.5%
TOTAL REVENUES	**238,371,178**	**243,248,789**	**4,877,611**	**2.0%**	**247,461,304**	**4,212,515**	**1.7%**	**252,186,533**	**4,725,230**	**1.9%**	**255,071,666**	**2,885,132**	**1.1%**
EXPENDITURES:													
DEPARTMENTAL	209,245,350	213,760,513	4,515,163	2.2%	218,997,239	5,236,726	2.4%	222,394,048	3,396,809	1.6%	225,606,987	3,212,939	1.4%
RESERVE CONTRIBUTION & CORPORATE EXP.	6,262,108	7,798,366	1,536,258	24.5%	8,430,639	632,273	8.1%	9,709,772	1,279,133	15.2%	12,849,455	3,139,683	32.3%
LONG TERM DEBT	14,150,587	14,029,554	(121,033)	-0.9%	15,284,188	1,254,634	8.9%	15,106,609	(177,579)	-1.2%	12,606,609	(2,500,000)	-16.5%
CONTINGENCY	2,323,859	4,094,486	1,770,627	76.2%	5,811,210	1,716,724	41.9%	8,786,072	2,974,862	51.2%	12,022,312	3,236,240	36.8%
CAPITAL FROM TAXATION	6,389,274	6,517,059	127,785	2.0%	6,647,401	130,342	2.0%	6,780,349	132,948	2.0%	6,915,956	135,607	2.0%
TOTAL EXPENDITURES	**238,371,178**	**246,199,978**	**7,828,800**	**3.3%**	**255,170,677**	**8,970,699**	**3.6%**	**262,776,850**	**7,606,173**	**3.0%**	**270,001,319**	**7,224,469**	**2.7%**
FUNDING REQUIREMENT													
2014 TAXATION INCREASE	**0**	**2,951,189**	**2,951,189**		**2,951,189**			**2,951,189**			**2,951,189**		
2015 TAXATION INCREASE					**4,758,185**	**4,758,185**		**4,758,185**			**4,758,185**		
2016 TAXATION INCREASE								**2,880,944**	**2,880,944**		**2,880,944**		
2017 TAXATION INCREASE											**4,339,336**	**4,339,336**	
AVERAGE TAX RATE INCREASE IN PERCENTAGE TERMS			**4.80%**			**5.49%**			**3.97%**			**4.76%**	
INCREASE FOR AN AVERAGE HOUSEHOLD ASSESSED AT 2014 @ $551,000, 2015 @ $587,000, 2016 @ $626,000 and 2017 @ $667,000			**$58**			**$70**			**$53**			**$67**	

Attachment #1 - Draft Operating Revenue and Expense Summary

CITY OF VAUGHAN
2014-17 OPERATING BUDGET
REVENUE BY MAJOR SOURCE

	2013 BUDGET	DRAFT 2014 BUDGET	Dept Adj $	Dept Adj %	Total Adj $	Total Adj %	2015 FORECAST	TOTAL INC. / (DEC.) $	TOTAL INC. / (DEC.) %	2016 FORECAST	INC. / (DEC.) $	INC. / (DEC.) %	2017 FORECAST	INC. / (DEC.) $	INC. / (DEC.) %
TAXATION															
Supplemental	5,282,683	3,500,000	(1,782,683)	-33.7%	(1,782,683)	-33.7%	3,200,000	(300,000)	-8.6%	3,200,000	0	0.0%	3,200,000	0	0.0%
GRANT															
Library Grant	145,200	145,200	0	0.0%	0	0.0%	145,200	0	0.0%	145,200	0	0.0%	145,200	0	0.0%
PAYMENT IN LIEU / OTHER															
Payment In Lieu / Other	2,500,000	2,500,000	0	0.0%	0	0.0%	2,500,000	0	0.0%	2,500,000	0	0.0%	2,500,000	0	0.0%
RESERVES															
Engineering Reserve	4,737,394	5,285,000	547,606	11.6%	547,606	11.6%	5,337,000	52,000	1.0%	5,534,000	197,000	3.7%	5,503,000	(31,000)	-0.6%
Election	269,634	1,024,794	755,160		755,160	280.1%	270,398	(754,396)	-73.6%	270,876	478	0.2%	271,354	478	0.2%
CIL Recreation Land Reserve	665,000	776,000	111,000	16.7%	111,000	16.7%	800,000	24,000	3.1%	821,000	21,000	2.6%	840,000	19,000	2.3%
Administrative Recovery from Capital	1,500,000	1,500,000	0	0.0%	0	0.0%	1,500,000	0	0.0%	1,500,000	0	0.0%	1,500,000	0	0.0%
Fleet Management Reserve	121,374	0	(121,374)	-100.0%	(121,374)	-100.0%	0	0	0.0%	0	0	0.0%	0	0	0.0%
Building Standards Service Continuity Reserve	1,978,913	2,645,000	666,087	33.7%	666,087	33.7%	2,522,000	(123,000)	-4.7%	2,453,000	(69,000)	-2.7%	2,441,000	(12,000)	-0.5%
DC Growth Projects	545,437	349,587	(195,850)	-35.9%	(195,850)	-35.9%	349,587	0	0.0%	349,587	0	0.0%	349,587	0	0.0%
Insurance Reserve	0	0	0		0	0.0%	0	0	0.0%	0	0	0.0%	0	0	0.0%
Tax Rate Stabilization Reserve	2,957,410	3,107,410	150,000	5.1%	150,000	5.1%	2,707,410	(400,000)	-12.9%	2,307,410	(400,000)	-14.8%	1,907,410	(400,000)	-17.3%
Debenture Payment Reserve	3,200,000	2,500,000	(700,000)		(700,000)	-21.9%	3,100,000	600,000	24.0%	2,500,000	(600,000)	-19.4%	0	(2,500,000)	-100.0%
Water & Wastewater Recovery	3,402,000	3,295,000	(107,000)		(107,000)	-3.1%	3,319,000	24,000	0.7%	3,396,000	77,000	2.3%	3,399,000	3,000	0.1%
TOTAL RESERVES	**19,377,162**	**20,482,791**	**1,105,629**	**5.7%**	**1,105,629**	**5.7%**	**19,905,395**	**(577,396)**	**-2.8%**	**19,131,873**	**(773,522)**	**134.0%**	**16,211,351**	**(2,920,522)**	**-15.3%**
FEES/SERVICE CHARGES/RECOVERIES															
CITY MANAGER															
Fire And Rescue Services	580,628	626,787	46,159	7.9%	46,159	7.9%	603,207	(23,580)	-3.8%	649,627	46,420	7.7%	626,308	(23,319)	-3.6%
COMMISSIONER OF LEGAL & ADMIN. SERV.															
Clerks	37,261	39,305	2,044		2,044	5.5%	41,896	2,591	6.6%	45,483	3,587	8.6%	46,634	1,151	2.5%
Clerks - Licensing	1,121,360	1,196,290	74,930	6.7%	74,930	6.7%	1,257,957	61,667	5.2%	1,334,260	76,303	6.1%	1,352,680	18,420	1.4%
Committee Of Adjustment	474,007	507,336	33,329		33,329	7.0%	542,750	35,414	7.0%	578,732	35,982	6.6%	578,745	13	0.0%
Legal Services	60,000	67,478	7,478	12.5%	7,478	12.5%	70,316	2,838	4.2%	73,558	3,242	4.6%	74,788	1,230	1.7%
By-Law & Compliance	2,318,478	2,394,250	75,772	3.3%	75,772	3.3%	2,412,400	18,150	0.8%	2,413,845	1,445	0.1%	2,427,930	14,085	0.6%
COMMISSIONER OF COMMUNITY SERVICES															
Communities In Bloom Sponsorship	10,000	5,000	(5,000)		(5,000)	-50.0%	5,000	0	0.0%	5,000	0	0.0%	5,000	0	0.0%
Community Grants & Advisory Comm.	0	6,000	6,000	0.0%	6,000	0.0%	6,000	0	0.0%	6,000	0	0.0%	6,000	0	0.0%
Recreation	18,148,833	18,870,100	721,267	4.0%	721,267	4.0%	19,217,308	347,208	1.8%	19,574,624	357,316	1.9%	20,569,664	995,040	5.1%
Culture Services	552,980	562,980	10,000	1.8%	10,000	1.8%	562,980	0	0.0%	562,980	0	0.0%	562,980	0	0.0%
Buildings And Facilities	192,840	284,356	91,516	47.5%	91,516	47.5%	285,381	1,025	0.4%	286,474	1,093	0.4%	287,590	1,116	0.4%
Parks & Forestry Operations	111,211	133,567	22,356	20.1%	22,356	20.1%	136,711	3,144	2.4%	139,955	3,244	2.4%	140,905	950	0.7%
Cemeteries	101,780	73,455	(28,325)	-27.8%	(28,325)	-27.8%	74,925	1,470	2.0%	76,465	1,540	2.1%	77,459	994	1.3%
COMMISSIONER OF PLANNING															
Development Planning	3,413,026	4,052,170	639,144	18.7%	639,144	18.7%	4,181,351	129,181	3.2%	4,354,389	173,038	4.1%	4,495,014	140,625	3.2%
Building Standards - Licenses/Permits	6,878,872	6,650,000	(228,872)	-3.3%	(228,872)	-3.3%	6,875,000	225,000	3.4%	7,156,780	281,780	4.1%	7,300,000	143,220	2.0%
- Plumbing Permits	500,000	485,000	(15,000)	-3.0%	(15,000)	-3.0%	500,000	15,000	3.1%	520,200	20,200	4.0%	530,604	10,404	2.0%
- Service Charges	552,861	531,661	(21,200)	-3.8%	(21,200)	-3.8%	573,161	41,500	7.8%	621,711	48,550	8.5%	621,711	0	0.0%
COMMISSIONER OF CORPORATE & STRATEGIC SERVICES															
Environmental Sustainability	22,500	0	(22,500)	-100.0%	(22,500)	-100.0%	0	0	0.0%	0	0	0.0%	0	0	0.0%
COMMISSIONER OF ENGINEERING & PUBLIC WORKS															
Development And Transport. Engineering	404,028	473,588	69,560	17.2%	69,560	17.2%	390,512	(83,076)	-17.5%	396,448	5,936	1.5%	401,087	4,639	1.2%
Engineering Services	250,893	256,734	5,841	2.3%	5,841	2.3%	264,513	7,779	3.0%	272,462	7,949	3.0%	277,163	4,701	1.7%
Public Works - Operations	1,311,008	1,356,584	45,576	3.5%	45,576	3.5%	1,381,243	24,659	1.8%	1,406,350	25,107	1.8%	1,433,298	26,948	1.9%
VAUGHAN PUBLIC LIBRARIES	**307,400**	**311,900**	**4,500**	**1.5%**	**4,500**	**1.5%**	**316,500**	**4,600**	**1.5%**	**321,100**	**4,600**	**1.5%**	**325,800**	**4,700**	**1.5%**
TOTAL FEES / SERVICE CHARGES	**37,349,966**	**38,884,541**	**1,534,575**	**4.1%**	**1,534,575**	**4.1%**	**39,699,111**	**814,570**	**2.1%**	**40,796,443**	**1,097,332**	**2.8%**	**42,141,360**	**1,344,917**	**3.3%**
TOTAL CORPORATE REVENUES	**17,660,378**	**18,225,463**	**565,085**	**3.2%**	**565,085**	**3.2%**	**18,301,849**	**76,386**	**0.4%**	**17,829,695**	**(472,154)**	**-2.6%**	**16,824,076**	**(1,005,619)**	**-5.6%**
TOTAL REVENUE	**82,315,389**	**83,737,995**	**1,422,606**	**1.7%**	**1,422,606**	**1.7%**	**83,751,555**	**13,560**	**0.0%**	**83,603,211**	**-148,344**	**-0.2%**	**81,021,987**	**-2,581,224**	**-3.1%**

NOTE 1: Adjustments from Council Items are shown separately for 2013 adjustments. Council Items changing the Forecast 2014 to 2016 budget are included in this financial summary.

Attachment #1 - Draft Operating Revenue and Expense Summary

CITY OF VAUGHAN
2014-17 OPERATING BUDGET
REVENUE BY MAJOR SOURCE

	2013 BUDGET	DRAFT 2014 BUDGET	Dept Adj $	Dept Adj %	Total Adj $	Total Adj %	2015 FORECAST	TOTAL INC. / (DEC.) $	TOTAL INC. / (DEC.) %	2016 FORECAST	INC. / (DEC.) $	INC. / (DEC.) %	2017 FORECAST	INC. / (DEC.) $	INC. / (DEC.) %
CORPORATE REVENUE DETAIL :															
Fines And Penalties	4,900,000	5,100,000	200,000		200,000	4.1%	5,100,000	0	0.0%	5,100,000	0	0.0%	5,100,000	0	0.0%
Tax Certificates And Documents	501,228	506,263	5,035		5,035	1.0%	531,104	24,841	4.9%	532,360	1,256	0.2%	536,741	4,381	0.8%
Investment Income	2,750,000	2,525,000	(225,000)		(225,000)	-8.2%	2,275,000	(250,000)	-9.9%	2,025,000	(250,000)	-11.0%	2,065,000	40,000	2.0%
Hydro Investment Income	4,853,450	4,700,000	(153,450)		(153,450)	-3.2%	4,700,000	0	0.0%	4,700,000	0	0.0%	4,700,000	0	0.0%
Hydro Dividends	4,425,000	5,200,000	775,000		775,000	17.5%	5,500,000	300,000	5.8%	5,275,000	(225,000)	-4.1%	4,225,000	(1,050,000)	-19.9%
Miscellaneous Revenue	70,000	70,000	0		0	0.0%	70,000	0	0.0%	70,000	0	0.0%	70,000	0	0.0%
Purchasing	60,700	60,700	0		0	0.0%	60,700	0	0.0%	60,700	0	0.0%	60,700	0	0.0%
Cashiering Services	50,000	51,500	1,500		1,500	3.0%	53,045	1,545	3.0%	54,635	1,590	3.0%	54,635	0	0.0%
Capital Admin. Revenue	50,000	12,000	(38,000)		(38,000)	-76.0%	12,000	0	0.0%	12,000	0	0.0%	12,000	0	0.0%
TOTAL CORPORATE REVENUE	**17,660,378**	**18,225,463**	**565,085**	**3.2%**	**565,085**	**3.2%**	**18,301,849**	**76,386**	**0.4%**	**17,829,695**	**(472,154)**	**-2.6%**	**16,824,076**	**(1,005,619)**	**-5.6%**

Attachment #1 - Draft Operating Revenue and Expense Summary

CITY OF VAUGHAN
2014-17 OPERATING BUDGET

Expenditure By Major Category (1)

	2013 BUDGET	DRAFT 2014 BUDGET	Dept Adj $	Dept Adj %	Total Adj $	Total Adj %	2015 FORECAST	INC. / (DEC.) $	INC. / (DEC.) %	2016 FORECAST	INC. / (DEC.) $	INC. / (DEC.) %	2017 FORECAST	INC. / (DEC.) $	INC. / (DEC.) %
COUNCIL	**1,477,761**	**1,522,241**	**44,480**	**3.0%**	**44,480**	**3.0%**	**1,710,735**	**188,494**	**12.4%**	**1,739,460**	**28,725**	**1.7%**	**1,768,732**	**29,272**	**1.7%**
OFFICE OF THE INTEGRITY COMMISSIONER	**199,940**	**200,000**	**60**	**0.0%**	**60**	**0.0%**	**200,000**	**0**	**0.0%**	**200,000**	**0**	**0.0%**	**200,000**	**0**	**0.0%**
Internal Audit	**286,614**	**342,523**	**55,909**	**19.5%**	**55,909**	**19.5%**	**400,852**	**58,329**	**17.0%**	**408,093**	**7,241**	**1.8%**	**413,546**	**5,453**	**1.3%**
City Manager	697,484	703,128	5,644	0.8%	5,644	0.8%	705,523	2,395	0.3%	707,919	2,396	0.3%	710,313	2,394	0.3%
Executive Director	205,112	194,269	(10,843)	-5.3%	(10,843)	-5.3%	228,104	33,835	17.4%	228,939	835	0.4%	229,774	835	0.4%
Economic and Business Development	1,366,367	1,351,087	(15,280)	-1.1%	(15,280)	-1.1%	1,384,580	33,493	2.5%	1,405,823	21,243	1.5%	1,417,717	11,894	0.8%
Corporate Communications	1,071,155	1,135,678	64,523	6.0%	64,523	6.0%	1,158,607	22,929	2.0%	1,179,635	21,028	1.8%	1,188,268	8,633	0.7%
Fire and Rescue Services	37,452,662	40,239,076	2,786,414	7.4%	2,786,414	7.4%	42,178,277	1,939,201	4.8%	42,955,252	776,975	1.8%	43,478,962	523,710	1.2%
Emergency Planning	179,223	192,038	12,815	7.2%	12,815	7.2%	192,564	526	0.3%	193,089	525	0.3%	193,615	526	0.3%
TOTAL CITY MANAGER	**40,972,003**	**43,815,276**	**2,843,273**	**0.0%**	**2,843,273**	**6.9%**	**45,847,655**	**2,032,379**	**4.6%**	**46,670,657**	**823,002**	**1.8%**	**47,218,649**	**547,992**	**1.2%**
Commissioner of Finance and City Treasurer	405,161	410,679	5,518	1.4%	5,518	1.4%	412,046	1,367	0.3%	413,424	1,378	0.3%	414,802	1,378	0.3%
City Financial Services	3,031,474	3,002,405	(29,069)	-1.0%	(29,069)	-1.0%	3,021,866	19,461	0.6%	3,034,256	12,390	0.4%	3,045,082	10,826	0.4%
Budgeting and Financial Planning	2,282,715	2,272,430	(10,285)	-0.5%	(10,285)	-0.5%	2,315,464	43,034	1.9%	2,349,230	33,766	1.5%	2,370,273	21,043	0.9%
Development Finance & Investments	576,814	583,815	7,001	1.2%	7,001	1.2%	597,665	13,850	2.4%	604,527	6,862	1.1%	610,044	5,517	0.9%
Purchasing Services	1,483,938	1,491,691	7,753	0.5%	7,753	0.5%	1,510,086	18,395	1.2%	1,526,970	16,884	1.1%	1,534,176	7,206	0.5%
TOTAL COMM. OF FINANCE AND CITY TREASURER	**7,780,102**	**7,761,020**	**(19,082)**	**0.0%**	**(19,082)**	**-0.2%**	**7,857,127**	**96,107**	**1.2%**	**7,928,407**	**71,280**	**0.9%**	**7,974,377**	**45,970**	**0.6%**
Commissioner of Legal and Administrative Services	374,423	411,579	37,156	9.9%	37,156	9.9%	413,034	1,455	0.4%	414,489	1,455	0.4%	415,944	1,455	0.4%
City Clerk	4,423,867	4,484,736	60,869	1.4%	60,869	1.4%	4,635,696	150,960	3.4%	4,670,501	34,805	0.8%	4,696,531	26,030	0.6%
Clerks - Licensing	637,161	655,316	18,155	2.8%	18,155	2.8%	657,909	2,593	0.4%	660,502	2,593	0.4%	663,089	2,587	0.4%
Committee of Adjustment	575,961	579,710	3,749	0.7%	3,749	0.7%	583,735	4,025	0.7%	585,965	2,230	0.4%	588,195	2,230	0.4%
City Clerk - Insurance	4,726,877	4,726,603	(274)	0.0%	(274)	0.0%	4,726,736	133	0.0%	5,136,999	410,263	8.7%	5,267,743	130,744	2.5%
Legal Services	2,051,416	2,088,286	36,870	1.8%	36,870	1.8%	2,112,580	24,294	1.2%	2,131,087	18,507	0.9%	2,144,053	12,966	0.6%
By-Law & Compliance	5,255,950	5,357,615	101,665	1.9%	101,665	1.9%	5,403,288	45,673	0.9%	5,440,106	36,818	0.7%	5,461,192	21,086	0.4%
TOTAL COMM. OF LEGAL AND ADMINISTRATIVE SERVICES	**18,045,655**	**18,303,845**	**258,190**	**0.0%**	**258,190**	**1.4%**	**18,532,978**	**229,133**	**1.3%**	**19,039,649**	**506,671**	**2.7%**	**19,236,747**	**197,098**	**1.0%**
Commissioner of Community Services	502,766	500,307	(2,459)	-0.5%	(2,459)	-0.5%	511,737	11,430	2.3%	521,682	9,945	1.9%	529,177	7,495	1.4%
Communities In Bloom	80,140	80,140	0	0.0%	0	0.0%	80,140	0	0.0%	80,140	0	0.0%	80,140	0	0.0%
Community Grants and Advisory Committees	99,017	105,732	6,715	6.8%	6,715	6.8%	106,461	729	0.7%	107,204	743	0.7%	107,204	0	0.0%
Recreation	19,376,451	19,738,378	361,927	1.9%	361,927	1.9%	19,847,318	108,940	0.6%	19,945,663	98,345	0.5%	20,321,831	376,168	1.9%
Cultural Services	2,122,167	2,137,417	15,250	0.7%	15,250	0.7%	2,153,098	15,681	0.7%	2,161,413	8,315	0.4%	2,167,990	6,577	0.3%
Buildings and Facilities	20,873,272	21,114,263	240,991	1.2%	240,991	1.2%	21,380,997	266,734	1.3%	21,640,045	259,048	1.2%	22,623,279	983,234	4.5%
Fleet Management	2,563,217	2,687,965	124,748	4.9%	124,748	4.9%	2,699,785	11,820	0.4%	2,709,423	9,638	0.4%	2,716,795	7,372	0.3%
Parks & Forestry Operations	12,953,211	13,298,997	345,786	2.7%	345,786	2.7%	13,446,262	147,265	1.1%	13,568,988	122,726	0.9%	13,675,434	106,446	0.8%
Parks Development	1,265,866	1,278,130	12,264	1.0%	12,264	1.0%	1,303,780	25,650	2.0%	1,319,128	15,348	1.2%	1,322,382	3,254	0.2%
TOTAL COMMISSIONER OF COMMUNITY SERVICES	**59,836,107**	**60,941,329**	**1,105,222**	**0.0%**	**1,105,222**	**1.8%**	**61,529,578**	**588,249**	**1.0%**	**62,053,686**	**524,108**	**0.9%**	**63,544,232**	**1,490,546**	**2.4%**
Commissioner of Planning	357,428	372,374	14,946	4.2%	14,946	4.2%	377,377	5,003	1.3%	380,569	3,192	0.8%	381,924	1,355	0.4%
Development Planning	3,347,787	3,175,716	(172,071)	-5.1%	(172,071)	-5.1%	3,195,130	19,414	0.6%	3,208,845	13,715	0.4%	3,103,347	(105,498)	-3.3%
Policy Planning	1,500,531	1,287,237	(213,294)	-14.2%	(213,294)	-14.2%	1,304,297	17,060	1.3%	1,315,435	11,138	0.9%	1,320,206	4,771	0.4%
Building Standards	7,069,934	6,755,463	(314,471)	-4.4%	(314,471)	-4.4%	6,820,619	65,156	1.0%	6,868,837	48,218	0.7%	6,894,067	25,230	0.4%
TOTAL COMMISSIONER OF PLANNING	**12,275,680**	**11,590,790**	**(684,890)**	**0.0%**	**(684,890)**	**-5.6%**	**11,697,423**	**106,633**	**0.9%**	**11,773,686**	**76,263**	**0.7%**	**11,699,544**	**(74,142)**	**-0.6%**
Commissioner of Strategic & Corporate Services	346,642	387,216	40,574	11.7%	40,574	11.7%	393,377	6,161	1.6%	397,839	4,462	1.1%	399,194	1,355	0.3%
Strategic Planning	389,322	367,491	(21,831)	-5.6%	(21,831)	-5.6%	376,241	8,750	2.4%	383,797	7,556	2.0%	389,381	5,584	1.5%
Environment Sustainability	325,900	288,048	(37,852)	-11.6%	(37,852)	-11.6%	289,021	973	0.3%	289,995	974	0.3%	290,968	973	0.3%
Innovation & Continuous Improvement	690,399	841,396	150,997	21.9%	150,997	21.9%	953,966	112,570	13.4%	965,705	11,739	1.2%	970,593	4,888	0.5%
Access Vaughan	943,173	968,112	24,939	2.6%	24,939	2.6%	975,908	7,796	0.8%	978,696	2,788	0.3%	981,484	2,788	0.3%
Information and Technology Management	8,200,901	8,338,705	137,804	1.7%	137,804	1.7%	8,446,371	107,666	1.3%	8,574,208	127,837	1.5%	8,597,417	23,209	0.3%
Human Resources	3,486,986	3,417,263	(69,723)	-2.0%	(69,723)	-2.0%	3,469,261	51,998	1.5%	3,512,158	42,897	1.2%	3,548,553	36,395	1.0%
TOTAL COMMISSIONER OF STRATEGIC & CORPORATE SERVICES	**14,383,323**	**14,608,231**	**224,908**	**0.0%**	**224,908**	**1.6%**	**14,904,145**	**295,914**	**2.0%**	**15,102,398**	**198,253**	**1.3%**	**15,177,590**	**75,192**	**0.5%**
Commissioner of Engineering and Public Works	488,970	490,395	1,425	0.3%	1,425	0.3%	503,642	13,247	2.7%	515,127	11,485	2.3%	523,717	8,590	1.7%
Development and Transport. Engineering	4,596,029	4,622,619	26,590	0.6%	26,590	0.6%	4,597,375	(25,244)	-0.5%	4,658,511	61,136	1.3%	4,560,913	(97,598)	-2.1%
Engineering Services	4,261,742	4,244,129	(17,613)	-0.4%	(17,613)	-0.4%	4,291,830	47,701	1.1%	4,330,880	39,050	0.9%	4,360,344	29,464	0.7%
Public Works	30,593,451	31,007,824	414,373	1.4%	414,373	1.4%	31,874,809	866,985	2.8%	32,808,975	934,166	2.9%	33,602,402	793,427	2.4%
TOTAL COMMISSIONER OF ENGINEERING SERVICES AND PUBLIC WORKS	**39,940,192**	**40,364,967**	**424,775**	**0.0%**	**424,775**	**1.1%**	**41,267,656**	**902,689**	**2.2%**	**42,313,493**	**1,045,837**	**2.5%**	**43,047,376**	**733,883**	**1.7%**
VAUGHAN PUBLIC LIBRARIES	**14,047,973**	**14,310,291**	**262,318**	**1.9%**	**262,318**	**1.9%**	**15,049,090**	**738,799**	**5.2%**	**15,164,519**	**115,429**	**0.8%**	**15,326,194**	**161,675**	**1.1%**
TOTAL DEPARTMENTAL EXPENDITURES	**209,245,350**	**213,760,513**	**4,515,163**	**2.2%**	**4,515,163**	**2.2%**	**218,997,239**	**5,236,726**	**2.4%**	**222,394,048**	**3,396,809**	**1.6%**	**225,606,987**	**3,212,939**	**1.4%**
RESERVE CONTRIBUTION & CORP. EXPENDITURES	**6,262,108**	**7,798,366**	**1,536,258**	**24.5%**	**1,536,258**	**24.5%**	**8,430,639**	**632,273**	**8.1%**	**9,709,772**	**1,220,180**	**14.5%**	**12,849,455**	**3,080,730**	**31.7%**
LONG TERM DEBT	**14,150,587**	**14,029,554**	**(121,033)**	**-0.9%**	**(121,033)**	**-0.9%**	**15,284,188**	**1,254,634**	**8.9%**	**15,106,609**	**(177,579)**	**-1.2%**	**12,606,609**	**(2,500,000)**	**-16.5%**
CONTINGENCY	**2,323,859**	**4,094,486**	**1,770,627**	**76.2%**	**1,770,627**	**76.2%**	**5,811,210**	**1,716,724**	**41.9%**	**8,786,072**	**2,974,862**	**51.2%**	**12,022,312**	**3,236,240**	**36.8%**
CAPITAL FROM TAXATION	**6,389,274**	**6,517,059**	**127,785**	**2.0%**	**127,785**	**2.0%**	**6,647,401**	**130,342**	**2.0%**	**6,780,349**	**132,948**	**2.0%**	**6,915,956**	**135,607**	**2.0%**
TOTAL EXPENDITURES	**238,371,178**	**246,199,978**	**7,828,800**	**3.3%**	**7,828,800**	**3.3%**	**255,170,677**	**8,970,699**	**3.6%**	**262,776,850**	**7,547,220**	**3.0%**	**270,001,319**	**7,165,516**	**2.7%**

NOTE 1- EXPENSES ARE NET OF HYDRO JOINT SERVICES REVENUE AND LIBRARY JOINT SERVICE CHARGES.

NOTE 2: Adjustments from Council Items are shown separately for 2013 adjustments. Council Items changing the Forecast 2014 to 2016 budget are included in this financial summary.

Attachment #1 - Draft Operating Revenue and Expense Summary

CITY OF VAUGHAN
2014-17 OPERATING BUDGET

Expenditure By Major Category (1)

	2013 BUDGET	DRAFT 2014 BUDGET	Dept Adj $	Dept Adj %	Total Adj $	Total Adj %	2015 FORECAST	INC. / (DEC.) $	INC. / (DEC.) %	2016 FORECAST	INC. / (DEC.) $	INC. / (DEC.) %	2017 FORECAST	INC. / (DEC.) $	INC. / (DEC.) %
RESERVE CONTRIBUTION & CORP. EXP. DETAIL:															
RESERVE CONTRIBUTIONS:															
Bldg & Facil. Infrast. Res.	2,297,082	2,632,247	335,165	14.6%	335,165	14.6%	2,784,844	152,597	5.8%	3,496,696	711,852	25.6%	5,203,153	1,706,457	48.8%
Roads Infrastructure Res.	412,068	420,309	8,241	2.0%	8,241	2.0%	428,715	8,406	2.0%	437,290	8,575	2.0%	446,036	8,746	2.0%
Parks Infrastructure Res.	601,819	449,749	(152,070)	-25.3%	(152,070)	-25.3%	1,452,049	1,002,300	222.9%	1,796,755	344,706	23.7%	2,975,824	1,179,069	65.6%
Election Reserve Contribution	400,000	400,000	0	0.0%	0	0.0%	400,000	0	0.0%	400,000	0	0.0%	400,000	0	0.0%
Additional Vehicle Contribution	182,283	387,478	205,195	112.6%	205,195	112.6%	391,196	3,718	1.0%	394,989	3,793	1.0%	398,858	3,869	1.0%
Fire & Rescue Contribution	1,323,221	1,287,837	(35,384)	-2.7%	(35,384)	-2.7%	1,344,295	56,458	4.4%	1,501,512	157,217	11.7%	1,538,571	37,059	2.5%
Heritage Contribution	208,080	212,242	4,162	2.0%	4,162	2.0%	216,486	4,244	2.0%	220,816	4,330	2.0%	225,232	4,416	2.0%
Streetscapes Contribution	329,795	475,651	145,856	44.2%	145,856	44.2%	475,651	0	0.0%	475,651	0	0.0%	665,810	190,159	40.0%
City Playhouse Contribution	15,000	15,000	0	0.0%	0	0.0%	15,000	0	0.0%	15,000	0	0.0%	15,000	0	0.0%
ITM Reserve Contribution	1,002,200	1,060,744	58,544	5.8%	58,544	5.8%	1,119,689	58,945	5.6%	1,178,642	58,953	5.3%	1,237,595	58,953	5.0%
Artificial Turf Contribution	145,000	145,000	0	0.0%	0	0.0%	145,000	0	0.0%	145,000	0	0.0%	145,000	0	0.0%
TOTAL RESERVE CONTRIBUTIONS	**6,916,548**	**7,486,257**	**569,709**	**8.2%**	**569,709**	**8.2%**	**8,772,925**	**1,286,668**	**17.2%**	**10,062,351**	**1,230,473**	**14.0%**	**13,251,079**	**3,129,775**	**31.1%**
CORPORATE EXPENDITURES:															
Bank Charges	95,000	104,500	9,500	10.0%	9,500	10.0%	113,500	9,000	8.6%	120,600	7,100	6.3%	127,800	7,200	6.0%
Professional Fees	184,000	184,000	0	0.0%	0	0.0%	184,000	0	0.0%	184,000	0	0.0%	184,000	0	0.0%
Major Omb Hearings - Professional Fees	407,000	460,000	53,000	13.0%	53,000	13.0%	460,000	0	0.0%	460,000	0	0.0%	400,000	(60,000)	-13.0%
Joint Services (Payroll/Cashiering)	450,326	473,416	23,090	5.1%	23,090	5.1%	487,616	14,200	3.0%	502,245	14,629	3.0%	517,323	15,078	3.0%
Sundry	0	0	0	0.0%	0	0.0%	0	0	0.0%	0	0	0.0%	0	0	0.0%
Tax Adjustments	2,025,000	2,150,000	125,000	6.2%	125,000	6.2%	2,275,000	125,000	5.8%	2,275,000	0	0.0%	2,300,000	25,000	1.1%
Amo Membership	16,300	17,100	800	4.9%	800	4.9%	18,000	900	5.3%	18,900	900	5.0%	19,900	1,000	5.3%
Conferences	28,300	28,300	0	0.0%	0	0.0%	28,300	0	0.0%	28,300	0	0.0%	28,300	0	0.0%
Election	269,634	1,024,794	755,160	280.1%	755,160	280.1%	270,398	(754,396)	-73.6%	270,876	478	0.2%	271,354	478	0.2%
Anticipated Labour Savings	(4,130,000)	(4,130,001)	(1)	0.0%	(1)	0.0%	(4,179,100)	(49,099)	1.2%	(4,212,500)	(33,400)	0.8%	(4,250,301)	(37,801)	0.9%
TOTAL CORPORATE EXPENDITURES	**(654,440)**	**312,109**	**966,549**	**-147.69%**	**966,549**	**-147.7%**	**(342,286)**	**(654,395)**	**-209.7%**	**(352,579)**	**(10,293)**	**3.0%**	**(401,624)**	**(49,045)**	**13.9%**
TOTAL RESERVE CONTRIBUTIONS & CORP. EXP.	**6,262,108**	**7,798,366**	**1,536,258**	**24.53%**	**1,536,258**	**24.5%**	**8,430,639**	**632,273**	**8.1%**	**9,709,772**	**1,220,180**	**14.5%**	**12,849,455**	**3,080,730**	**31.7%**

DRAFT 2014 BUDGET AND 2015-2017 PLAN

ATTACHMENT #2
Draft Additional Resource Request Summary

FINANCE & ADMINISTRATION COMMITTEE

November 12 2013

Attachment #2 - Draft Additional Resource Request Summary

2014-2017 Additional Resource Request Summary

2014 Additional Resource Requests

#	Department	Description	PSR	V V	# of Positions	2014 Net FTE	Annual Cost	Offsets	2014 Budget Change	Cum $ Net Change	Tax Rate % Incr.	Cum Tax Rate % Incr.
2014 Base Budget Increase											1.88%	1.88%
Zero Budget Impact ARRs												
A1	Engineering Service	Roads Asset Management Coordinator		✓	1	1.00	108,185	(108,185)	-	-	0.00%	1.88%
A2	Dev/Trans. Eng	Transportation Engineer		✓	1	1.00	123,408	(124,658)	(1,250)	(1,250)	0.00%	1.88%
A3	PW - Roads	Equipment Operator I			2	2.00	136,021	(136,021)	-	(1,250)	0.00%	1.88%
A4	Dev/Trans. Eng	Engineering Assistant		✓	1	1.00	100,661	(100,661)	-	(1,250)	0.00%	1.88%
A5	Dev/Trans. Eng	Development Coordinator		✓	1	1.00	113,185	(113,185)	-	(1,250)	0.00%	1.88%
A6	PW - Roads	Road Patrol Person			1	1.00	83,885	(83,885)	-	(1,250)	0.00%	1.88%
A7	Engineering Service	Pavement Markings - Rural Roads			-	-	80,000	(80,000)	-	(1,250)	0.00%	1.88%
A8	Fleet	Driver and Compliance Trainer			1	0.69	46,353	(46,353)	-	(1,250)	0.00%	1.88%
A9	Dev/Trans. Eng	Municipal Service Inspector			1	1.00	103,659	(103,659)	-	(1,250)	0.00%	1.88%
A10	Eng. Services	Outsource some traffic data collection			-	-	80,000	(80,000)	-	(1,250)	0.00%	1.88%
A11	ITM	Reception / Clerk (conversion from PT to FT			1	0.31	63,450	(63,450)	-	(1,250)	0.00%	1.88%
A12	PW - Waste	Recyclable paper collection at designated supermail box locations			-	-	26,000	(26,000)	-	(1,250)	0.00%	1.88%
A13	Dev/Trans. Eng	Administrative Assistant			1	1.00	84,181	(84,181)	-	(1,250)	0.00%	1.88%
A14	City Financial Services	Treasury Clerk E (Cashier/Water)			1	0.40	61,241	(61,241)	-	(1,250)	0.00%	1.88%
A15	Clerks - Admin	Election Coordinator			1	1.00	121,650	(121,650)	-	(1,250)	0.00%	1.88%
A16	Clerks - Admin	Council Office Administrator			1	1.00	91,398	(91,398)	-	(1,250)	0.00%	1.88%
A17	PW - Waste	Transfer FTE from PW-Solid Waste to PW-Water/WasteWater			1	(1.00)	(89,922)	-	(89,922)	(91,172)	-0.06%	1.82%

Attachment #2 - Draft Additional Resource Request Summary

2014 Additional Resource Requests

#	Department	Description	PSR	V V	# of Positions	2014 Net FTE	Annual Cost	Offsets	2014 Budget Change	Cum $ Net Change	Tax Rate % Incr.	Cum Tax Rate % Incr.
Budget Impact ARRs												
1	Policy Planning	Senior Policy Planner (Extension of 2 YR Contract - 2014-15)		✓	1	1.00	115,171	-	115,171	113,921	0.07%	1.90%
2	City Manager	Manager of Corporate Asset Management		✓	1	1.00	142,012	(80,947)	61,065	59,815	0.04%	1.93%
3	Fire & Rescue Operations	STN 75 - 6 Firefighters & 4 Captains GAPPED (Oct Start)			10	2.50	347,021	-	347,021	345,771	0.22%	2.16%
4	By-Law and Compliance	Business Analyst Policy and Research Coordinator			-	-	106,692	-	106,692	105,442	0.07%	2.22%
5	Corporate Communications	Communications Coordinator conversion		✓	2	1.00	139,595	(97,833)	41,762	40,512	0.03%	2.25%
6	B&F	B&F Asset Management Coordinator		✓	1	1.00	96,360	-	96,360	95,110	0.06%	2.31%
7	Parks & Forestry Operations	New Park Operating Expenses			-	-	153,529	-	153,529	152,279	0.10%	2.41%
8	Development Finance & Inv	Development Finance & Investment Analyst		✓	1	1.00	96,850	-	96,850	95,600	0.06%	2.47%
9	Economic & Business Devel	Business Development Officer-Advanced Goods Production & Movement	✓		1	1.00	89,976	-	89,976	88,726	0.06%	2.53%
10	B&F	Facility Operator I - Fr. Ermanno CC Expansion			1	1.00	56,849	-	56,849	55,599	0.04%	2.56%
11	Access Vaughan	Citizen Service Representative		✓	2	1.62	110,442	(60,000)	50,442	(40,730)	0.03%	2.60%
12	HR	Learning & Development Specialist		✓	1	1.00	100,900	-	100,900	100,900	0.06%	2.66%
13	Parks & Forestry Operations	Forestry Arborist II			1	1.00	70,035	-	70,035	183,956	0.04%	2.71%
14	Parks & Forestry Operations	Temporary Seasonal Employees			2	1.38	59,689	-	59,689	119,504	0.04%	2.74%
15	Parks & Forestry Operations	Playground Safety Surface Testing			-	-	40,000	-	40,000	385,771	0.03%	2.77%
16	Purchasing Services	Senior Technical Clerk (PT Conversion)			1	1.00	74,231	(39,092)	35,139	140,581	0.02%	2.79%
17	By-Law and Compliance	By-Law and Compliance - Client Services Representatives x 2			2	2.00	119,652	-	119,652	160,164	0.08%	2.87%
18	B&F	Building and Facilities City-wide Maintenance and Repairs			-	-	250,000	-	250,000	345,110	0.16%	3.03%
19	Building Standards	Plans Examiner (Zoning)			1	1.00	86,796	(42,530)	44,266	196,545	0.03%	3.05%
20	Internal Audit	Internal Audit Coordinator	✓	✓	1	1.00	103,600	(31,698)	71,902	167,502	0.05%	3.10%
21	Parks & Forestry Operations	Hard Surface Repairs			-	-	80,000	-	80,000	168,726	0.05%	3.15%
22	HR	Professional Fees		✓	-	-	100,000	-	100,000	155,599	0.06%	3.22%
23	ITM	Client Support Analyst			1	1.00	97,226	-	97,226	56,496	0.06%	3.28%
24	ITM	Technology Specialists			2	2.00	231,606	-	231,606	332,506	0.15%	3.42%
25	Parks & Forestry Operations	Courts-Tennis and Basketball			-	-	15,000	-	15,000	198,956	0.01%	3.43%
26	Parks & Forestry Operations	Community Services Asset Management Coordinator		✓	1	1.00	106,285	-	106,285	225,789	0.07%	3.50%
27	Economic & Business Devel	Economic Development Coordinator	✓	✓	-	-	80,026	-	80,026	465,797	0.05%	3.55%
28	By-Law and Compliance	Animal Services - Registered Veterinary Technician			1	1.00	83,499	(13,360)	70,139	210,720	0.04%	3.60%
29	Parks & Forestry Operations	Sod and Seed for Sports Fields			-	-	25,000	-	25,000	185,164	0.02%	3.61%
30	B&F	Clerk Typist A (PT Conversion)			1	0.31	45,824	(30,666)	15,158	360,268	0.01%	3.62%
31	B&F	Preventative Maintenance Mechanic (PT Conversion)			1	0.57	75,485	(28,500)	46,985	243,530	0.03%	3.65%
32	Fire & Rescue Operations	4 District Chiefs GAPPED (6 Months)			4	2.00	315,692	-	315,692	483,194	0.20%	3.85%
33	Parks & Forestry Operations	Administrative Clerk (Partial FTE Conversion)			1	0.31	63,689	(34,373)	29,316	198,042	0.02%	3.87%
34	Parks & Forestry Operations	Irrigation System Maintenance			-	-	21,000	-	21,000	176,599	0.01%	3.89%
35	Clerks - Admin	Part-Time Information Processor - Level F		✓	1	0.69	44,229	(1,200)	43,029	99,525	0.03%	3.91%
36	ITM	Client Support Analyst - Audio/Video			1	1.00	92,253	-	92,253	424,759	0.06%	3.97%
37	Environmental Sustainability	Climate change adaptation research			-	-	25,000	(10,876)	14,124	213,080	0.01%	3.98%
38	Emergency Planning	Emergency Planner (Partial FTE Conversion)			1	0.69	86,453	(6,928)	79,525	305,314	0.05%	4.03%
39	Parks & Forestry Operations	Fertilizing Parks			-	-	20,000	-	20,000	485,797	0.01%	4.04%
40	Parks & Forestry Operations	Bocce Court Maintenance			-	-	65,000	-	65,000	275,720	0.04%	4.09%
41	By-Law and compliance	Property Standards Officer			2	2.00	178,138	(30,000)	148,138	333,302	0.09%	4.18%
42	By-Law and Compliance	By-Law and Compliance Supervisor			1	1.00	114,368	-	114,368	474,636	0.07%	4.25%
43	Clerks - Admin	Strategic Risk Consultant		✓	-	-	50,000	-	50,000	293,530	0.03%	4.28%
44	Economic & Business Devel	Business Development and Attraction Programs		✓	-	-	125,000	-	125,000	608,194	0.08%	4.36%
45	Legal Service - Admin	Legal Counsel - Procurement	✓		1	1.00	156,663	-	156,663	354,705	0.10%	4.46%
46	Legal Services	Real Estate - Acquisitions			1	1.00	99,910	-	99,910	276,509	0.06%	4.53%
47	Legal Service - Admin	Law Clerk I		✓	1	1.00	71,797	-	71,797	171,322	0.05%	4.57%
48	Parks & Forestry Operations	Aerating Parks			-	-	20,000	-	20,000	444,759	0.01%	4.59%
49	Legal Service - Admin	Legal Counsel - Development		✓	1	1.00	146,945	-	146,945	360,025	0.09%	4.68%
50	Clerks - Admin	Part-Time Clerk Typist - Level 3			1	0.69	36,592	(1,200)	35,392	340,706	0.02%	4.70%
51	Corporate Comm.	Communications Specialist, Website Content Management		✓	1	1.00	89,253	-	89,253	575,050	0.06%	4.76%
52	Recreation	Customer Service Administration Clerk			1	0.69	19,562	-	19,562	295,282	0.01%	4.77%
53	Recreation	Overtime for Stat Holidays			1	0.75	50,668	-	50,668	383,970	0.03%	4.80%
Total of ARRs Recommended by Senior Management Team					70	51.60	6,524,918	(1,933,730)	$ 4,591,188		2.92%	

Total Tax Increase (1%=$1,570,108)	**4.80%**
2014 Base Budget Increase	1.88%
Tax Increase due to ARRs Recommended by Senior Management Team	2.92%

Attachment #2 - Draft Additional Resource Request Summary

2014-2017 Additional Resource Request Summary

2015 Additional Resource Requests

#	Department	Description	PSR	V V	# of Positions	2015 Net FTE	Annual Cost	Offsets	2015 Budget Change	Cum $ Net Change	Tax Rate % Incr.	Cum Tax Rate % Incr.
2015 Base Budget Increase											2.89%	2.89%
Impact of 2014 ARRs 2015										945,855	0.48%	3.37%
Budget Impact												
1	Strategic Planning	New Vaughan Vision Strategic Plan			-	-	120,000	-	120,000	120,000	0.07%	3.44%
2	Strategic Planning	Strategic Planning Business Analysts		✓	1	1.00	97,765	-	97,765	217,765	0.06%	3.50%
3	Library	Civic Centre Resource Library - Operations & Staffing			20 FT 31 PT	39.00	2,812,100	(86,000)	2,726,100	2,943,865	1.61%	5.11%
4	Fleet	Electric Vehicle Municipal Feasibility Program Pilot			-	-	15,000	(9,750)	5,250	2,949,115	0.00%	5.11%
5	Fire Training	Training Officer			1	1.00	147,968	-	147,968	3,097,083	0.09%	5.20%
6	Parks & Forestry Operations	New Park Operating Expenses			-	-	53,675	-	53,675	3,150,758	0.03%	5.23%
7	ITM	New Property Tax System			1	1.00	102,586	(30,300)	72,286	3,223,044	0.04%	5.27%
8	ITM	EDMS Business Analyst			2	2.00	239,516	-	239,516	3,462,560	0.14%	5.41%
9	ITM	EDMS Technical SME			1	1.00	119,758	-	119,758	3,582,318	0.07%	5.49%
Total of ARRs Recognized by Senior Management Team					6	45.00	3,708,368	(126,050)	3,582,318		2.12%	

Total Tax Increase (1%=$1,690,784)	**5.49%**
2015 Base Budget Increase	2.89%
Tax Increase due to ARRs Recommended by Senior Management Team	2.60%

Attachment #2 - Draft Additional Resource Request Summary

2014-2017 Additional Resource Request Summary

2016 Additional Resource Requests

#	Department	Description	PSR	V V	# of Positions	2016 Net FTE	Annual Cost	Offsets	2016 Budget Change	Cum $ Net Change	Tax Rate % Incr.	Cum Tax Rate % Incr.
2016 Base Budget Increase											1.65%	1.65%
Impact of 2014-15 ARRs on 2016										170,046	0.01%	1.67%
Budget Impact												
1	Fire & Rescue Operations	STN 76 - 10 Firefighters (1st Contingent) (GAPPED)			10	10.00	518,689	-	518,689	688,735	0.31%	1.97%
2	B&F	Facility Operator I - Block 11			9	9.00	515,659	-	515,659	1,204,394	0.28%	2.25%
3	Strategic Planning	On-Line Citizen Public Engagement Survey		✓	-	-	75,000	-	75,000	1,279,394	0.04%	2.29%
4	B&F	PT Facility Operator - Carrville			2	1.80	35,449	-	35,449	1,314,843	0.02%	2.31%
5	Library	Vellore Village South Library			12	8.30	574,501	(13,800)	560,701	1,875,544	0.31%	2.62%
6	PW - Roads	Equipment Operator 1			2	2.00	148,269	-	148,269	2,023,813	0.08%	2.70%
7	B&F	Assistant Foreperson			1	1.00	63,130	-	63,130	2,086,943	0.03%	2.73%
8	Accounting	Accounting Service - Senior Analyst			1	1.00	105,288	(53,265)	52,023	2,138,966	0.03%	2.76%
9	ITM	Property Tax System - system maintenance			-	-	160,000	-	160,000	2,298,966	0.09%	2.85%
10	Parks & Forestry Operations	New Park Operating Expenses			-	-	77,631	-	77,631	2,376,597	0.04%	2.89%
11	Parks & Forestry Operations	Avondale Park (North Maple) - Development & Park Attendants			8	8.00	607,391	0	607,392	2,983,988	0.33%	3.22%
12	Fire & Rescue Operations	4 District Chiefs GAPPED (6 Months)			4	4.00	317,842	-	317,842	3,301,830	0.17%	3.40%
13	Parks & Forestry Operations	Boulevard Shrub Bed Summer Student Positions			3	0.69	17,912	-	17,912	3,319,742	0.01%	3.41%
14	Parks & Forestry Operations	10 Month Horticulture Temp (Shrub Maintenance Crew)			1	0.69	25,956	-	25,956	3,345,698	0.01%	3.42%
15	By-Law and compliance	Animal Services - Shelter Attendant			1	1.00	58,200	(13,829)	44,371	3,390,069	0.02%	3.44%
16	Parks & Forestry Operations	Oakbank Pond Maintenance Program			-	-	75,000	-	75,000	3,465,069	0.04%	3.48%
17	Emergency Planning	Primary and Alternate EOC Telephone Systems			-	-	63,390	-	63,390	3,528,459	0.03%	3.52%
18	Parks & Forestry Operations	Non-selective Weed Spraying Program			-	-	25,000	-	25,000	3,553,459	0.01%	3.53%
19	Fire Prevention	Fire Prevention Inspector			1	1.00	95,815	-	95,815	3,649,274	0.05%	3.58%
20	By-Law and compliance	Animal Services - Shelter Clerk, p/t			1	0.69	31,227	(7,475)	23,752	3,673,026	0.01%	3.60%
21	HR	HR Specialist, Workplace Health and Safety			1	1.00	121,791	-	121,791	3,794,817	0.07%	3.66%
22	Parks & Forestry Operations	Contract Services Temp			1	0.69	25,956	-	25,956	3,820,773	0.01%	3.68%
23	HR	HR Specialist, Absence and Disability Management			1	1.00	93,017	-	93,017	3,913,790	0.05%	3.73%
24	HR	Human Resources Partner			1	1.00	110,488	-	110,488	4,024,278	0.06%	3.79%
25	Fire Mechanical	Stores Clerk			1	1.00	65,760	-	65,760	4,090,038	0.04%	3.82%
26	Corporate Comm.	Communications Specialist, Client Services			1	1.00	89,917	-	89,917	4,179,955	0.05%	3.87%
27	Cultural Services	Events Coordinator			1	1.00	92,317	-	92,317	4,272,272	0.05%	3.92%
28	Cultural Services	Arts & Culture Marketing Material			-	-	60,000	-	60,000	4,332,272	0.03%	3.96%
29	Parks & Forestry Operations	Additional GPS Units			-	-	30,000	-	30,000	4,362,272	0.02%	3.97%
Total of ARRs Recognized by Senior Management Team					63	55.86	4,280,595	(88,369)	4,192,227		2.31%	

Total Tax Increase (1%=$1,700,186)	**3.97%**
2016 Base Budget Increase	1.65%
Tax Increase due to ARRs Recommended by Senior Management Team	2.32%

Attachment #2 - Draft Additional Resource Request Summary

2014-2017 Additional Resource Request Summary

2017 Additional Resource Requests

#	Department	Description	PSR	V	V	# of Positions	2017 Net FTE	Annual Cost	Offsets	2017 Budget Change	Cum $ Net Change	Tax Rate % Incr.	Cum Tax Rate % Incr.
2017 Base Budget Increase												2.38%	2.38%
Impact of 2014-16 ARRs on 2017											1,117,770	0.40%	2.77%
Budget Impact													
1	Fire & Rescue Operations	STN 76 - 10 Firefighters + 4 Captains (2nd Contingent) (GAPPED)				10	10.00	655,360	-	655,360	1,773,130	0.33%	3.10%
2	B&F	B&F staff for future Community Centre Block 40/41/42				13	12.69	818,409	-	818,409	2,591,539	0.42%	3.52%
3	Innovation & Continuous Improv	Business Change Consultant			✓	1	1.00	99,394	-	99,394	2,690,933	0.05%	3.57%
4	Recreation	Block 11 Community Centre - 5 ARRs				3	8.69	720,636	-	720,636	3,411,569	0.37%	3.94%
5	Budgeting & Financial Planning	Senior Capital and Reserve Analyst			✓	1	1.00	109,314	-	109,314	3,520,883	0.06%	3.99%
6	Parks & Forestry Operations	New Park Operating Expenses				-	-	226,000	-	226,000	3,746,883	0.11%	4.11%
7	Budgeting & Financial Planning	Senior Budget Analyst				1	1.00	108,789	-	108,789	3,855,672	0.06%	4.16%
8	HR	Administrative Coordinator				1	1.00	84,281	-	84,281	3,939,953	0.04%	4.20%
9	B&F	Technical Clerk				1	1.00	72,923	-	72,923	4,012,876	0.04%	4.24%
10	Cultural Services	Diversity & Inclusivity Signage and Communication Program				-	-	75,000	-	75,000	4,087,876	0.04%	4.28%
11	Cultural Services	Additional funding for Special Events				-	-	30,000	-	30,000	4,117,876	0.02%	4.29%
12	Reserves & Investments	PT -Development Administration Assistant				1	0.69	39,481	-	39,481	4,157,357	0.02%	4.31%
13	Recreation	City Hall Corporate Liaison Coordinator (TEMPORARY)				1	1.00	89,629	-	89,629	4,246,986	0.05%	4.36%
14	City Clerk	Licencing Officer				1	0.69	52,739	-	52,739	4,299,725	0.03%	4.39%
15	By-Law and compliance	Enforcement - Clerk D				1	1.00	60,505	-	60,505	4,360,230	0.03%	4.42%
16	Cultural Services	Aboriginal Facilitation & Coordination Support				-	-	30,000	-	30,000	4,390,230	0.02%	4.43%
17	HR	Awards Budget Increase				-	-	15,000	-	15,000	4,405,230	0.01%	4.44%
18	PW - Admin	Operations Review Analyst				1	1.00	94,880	-	94,880	4,500,110	0.05%	4.49%
19	Parks & Forestry Operations	City Assisted Tournament Funding				-	-	12,000	-	12,000	4,512,110	0.01%	4.49%
20	Emergency Planning	Public Awareness-PrepE Initiative Budget Increase				-	-	45,200	-	45,200	4,557,310	0.02%	4.52%
21	Cultural Services	Concert Series Launch at City Hall				-	-	10,000	-	10,000	4,567,310	0.01%	4.52%
22	Cultural Services	Additional Funding for Recognition Events				-	-	10,000	-	10,000	4,577,310	0.01%	4.53%
23	Parks & Forestry Operations	Increased Frequency in grass cutting				-	-	388,500	-	388,500	4,965,810	0.20%	4.72%
24	Recreation	Open to Youth Pilot Project				4	1.55	78,822	-	78,822	5,044,632	0.04%	4.76%
Total of ARRs Recognized by Senior Management Team						40	42.31	3,926,862	-	3,926,862		1.99%	

Total Tax Increase (1%=$1,845,803)	**4.76%**
2017 Base Budget Increase	2.38%
Tax Increase due to ARRs Recommended by Senior Management Team	2.39%

DRAFT 2014 BUDGET AND 2015-2017 PLAN

ATTACHMENT #3
Draft Capital Project Listing by Department

FINANCE & ADMINISTRATION COMMITTEE

November 12 2013

2014 Draft Capital Budget & 2015-2017 Capital Plan

Year	Commission	Department	Project #	Project Description	Project Type	Region	City-Wide DC	Infrastructure Reserve	Gas Tax	Taxation	LTD	Other	Total Budget
2014	**City Manager's Office**	Economic & Business Development	EB-9535-14	Community Improvement Plan Study	Studies	City-Wide	103,000						103,000
		Economic & Business Development Total					**103,000**						**103,000**
		Fire & Rescue Services	FR-3508-13	Breathing Apparatus Replacements	Equipment Replacement	City-Wide		45,100					45,100
			FR-3567-14	Station #75 Equipment for Engine 75	Growth/Equipment	Ward 3	119,700						119,700
			FR-3571-14	Command Vehicle	Growth/Development	City-Wide	60,000						60,000
			FR-3591-14	Replace 7979 Fire Prevention Vehicle	Equipment Replacement	City-Wide		40,500					40,500
			FR-3594-14	Replace Platoon Chief Vehicle	Equipment Replacement	City-Wide		73,800					73,800
			FR-3612-14	Fitness Equipment and Furniture Replacement - All Stations/Divisions	Equipment Replacement	City-Wide		30,000					30,000
		Fire & Rescue Services Total					**179,700**	**189,400**					**369,100**
	City Manager's Office Total						**282,700**	**189,400**					**472,100**
	Community Services	Bulding & Facilities	BF-8237-14	Garnet A Williams Community Centre Remove Wall Covering in Pool area	Infrastructure Replacement	Ward 5		52,600					52,600
			BF-8270-14	Sunset Ridge Park Walkway Lighting	New Infrastructure	Ward 2				51,500			51,500
			BF-8318-14	Woodbridge College Park - Electrical Cabinet Replacement	Equipment Replacement	Ward 2		20,600					20,600
			BF-8356-14	Woodbridge College Park - Electrical Cabinet Replacement (Baseball)	Equipment Replacement	Ward 2		20,600					20,600
			BF-8359-14	Chancellor District Park - Walkway Lighting Replacement	Infrastructure Replacement	Ward 3			52,000				52,000
			BF-8360-14	Alexandria Elisa Park Walkway Lighting Replacement	Infrastructure Replacement	Ward 2			32,000				32,000
			BF-8361-14	Beverley Glen Park Walkway Lighting Replacement	Infrastructure Replacement	Ward 5			30,000				30,000
			BF-8363-14	East District Park - Works Yard Dumping Ramp	Health & Safety	Ward 4				36,100			36,100
			BF-8364-14	Woodbridge Yard - Works Yard Dumping Ramp	Health & Safety	Ward 2				36,100			36,100
			BF-8367-13	Uplands Golf & Ski Centre, Buildings General Capital	Infrastructure Replacement	Ward 5		67,000					67,000
			BF-8376-14	Giovanni Caboto Park - Walkway Lighting Replacement	Infrastructure Replacement	Ward 3			30,000				30,000
			BF-8377-14	Robert Watson Park - Walkway Lighting Replacement	Infrastructure Replacement	Ward 1			32,000				32,000
			BF-8386-14	Reeves Park - Walkway Lighting Replacement	Infrastructure Replacement	Ward 1			32,000				32,000
			BF-8397-14	Dufferin Clark Community Centre - Water Slide Refurbishment	Infrastructure Replacement	Ward 5		31,450					31,450
			BF-8398-14	Garnet A Williams CC - Whirlpool Replacement	Infrastructure Replacement	Ward 4		108,050					108,050
			BF-8401-14	Maple Community Centre - Replace Roller Shades	Infrastructure Replacement	Ward 1		26,210					26,210
			BF-8406-14	Al Palladini Community Centre - West side concrete curbs and interlockremoval	Infrastructure Replacement	Ward 2		51,500					51,500
			BF-8414-14	Maple Community Centre Arena Rubber Office and Dressing Room Replacement	Infrastructure Replacement	Ward 1		75,465					75,465
			BF-8420-14	Al Palladini Community Centre - Arena Dressing Room Showers Eastand West	Infrastructure Replacement	Ward 2		46,350					46,350
			BF-8421-14	Al Palladini Community Centre Building Sound System	Infrastructure Replacement	Ward 2		26,780					26,780
			BF-8422-14	Dufferin Clark Pool Blinds	Infrastructure Replacement	Ward 4		36,050					36,050
			BF-8439-14	Michael Cranny House Basement Water-Proofing	Infrastructure Replacement	Ward 3		55,620					55,620
			BF-8440-14	Dufferin Clark C.C.-Additional Heat Pump Replacements	Equipment Replacement	Ward 5		61,800					61,800
			BF-8441-14	Father Bulfon CC-Outdoor Lighting	Equipment Replacement	Ward 2		137,200					137,200
			BF-8444-14	Vellore Hall/School-Interior Floor Resurfacing	Infrastructure Replacement	Ward 3		97,850					97,850
			BF-8445-14	Consulting Services-Roofing	Studies	City-Wide			30,000				30,000
			BF-8451-14	Al Palladini CC-Roof Replacement	Infrastructure Replacement	Ward 2		1,196,448					1,196,448
			BF-8452-14	Thornhill Outdoor Pool-Main Pool Boiler Replacement	Equipment Replacement	Ward 5		30,900					30,900

2014 Draft Capital Budget & 2015-2017 Capital Plan

Year	Commission	Department	Project #	Project Description	Project Type	Region	City-Wide DC	Infrastructure Reserve	Gas Tax	Taxation	LTD	Other	Total Budget
			BF-8453-14	Maple CC-Heat Pump Replacement	Equipment Replacement	Ward 1		103,000					103,000
			BF-8454-14	Maple CC-Arena Boiler Replacement	Equipment Replacement	Ward 1		51,500					51,500
			BF-8455-14	JOC-Garage Bay Exhaust Upgrades	Equipment Replacement	Ward 1		51,500					51,500
			BF-8456-14	Vaughan Mills Park-Security Camera Installation	New Equipment	Ward 3				41,200			41,200
			BF-8457-14	Bindertwine Park-Security Camera Installation	New Equipment	Ward 1				41,200			41,200
			BF-8458-14	Parks Building-Un-Manned-Eight Facilities in Total	Infrastructure Replacement	City-Wide		77,250					77,250
			BF-8459-14	Woodbridge Soccer/Villa Giardino-Asphalt Paving	Infrastructure Replacement	Ward 2		88,837				29,613	118,450
			BF-8460-14	Refrigeration Plant Safety Upgrades-Various Locations	Equipment Replacement	City-Wide		46,350					46,350
			BF-8461-14	Woodbridge Pool Memorial Arena-Refrigeration Plant Equipment Replacement	Equipment Replacement	Ward 2		77,250					77,250
			BF-8464-14	Gymnasium Safety Padding-Various Locations	New Equipment	City-Wide				50,985			50,985
			BF-8465-14	Routley Park-Walkway Lighting Replacement	Infrastructure Replacement	Ward 1		30,900					30,900
			BF-8466-14	Al Palladini CC-Outdoor Light Replacement	Equipment Replacement	Ward 2		128,750					128,750
			BF-8468-14	Chancellor CC - Reconfiguration of Women's Pool Change Rooms	Infrastructure Replacement	Ward 3		73,600					73,600
		Bulding & Facilities Total						**2,871,410**	**238,000**	**257,085**		**29,613**	**3,396,108**
		Fleet	FL-5132-14	ENG SERVICES-Replace 1086 with 3/4 ton Cargo Van	Equipment Replacement	City-Wide		36,100					36,100
			FL-5136-14	B & F - Replace 1155 with 3/4 ton Cargo Van	Equipment Replacement	City-Wide		36,100					36,100
			FL-5150-14	PW-RDS-Replace 1151 with 2 ton dump truck	Equipment Replacement	City-Wide		67,000					67,000
			FL-5152-14	PKS-Replace 1141 with 3/4 ton pickup	Equipment Replacement	City-Wide		36,100					36,100
			FL-5153-14	FORESTRY/HORT-Replace 387,965,1054,1173,1174,1175,1194,1195,1466 with water tank sprayers	Equipment Replacement	City-Wide		29,700					29,700
			FL-5156-14	B&F-Replace 1241 with 3/4 ton cargo van	Equipment Replacement	City-Wide		36,100					36,100
			FL-5160-14	ENG SERVICES-Replace 1088 with 1/2 ton crew cab 4x2 pickup	Equipment Replacement	City-Wide		30,900					30,900
			FL-5170-14	Bylaw Enforcement - Replace 1161 with 1/2 ton ext cab 4x4 Pickup	Equipment Replacement	City-Wide		30,900					30,900
			FL-5171-14	ENG SERVICES-Replace 1268 with 1/2 ton ext cab 4x2 pickup	Equipment Replacement	City-Wide		27,800					27,800
			FL-5212-14	PW-RDS-Replace 1523 with 1/2 ton ext cab 4x4 pickup	Equipment Replacement	City-Wide		30,900					30,900
			FL-5225-14	PKS-4 new sand and salt conveyor loaders	New Equipment	City-Wide				25,800			25,800
			FL-5226-14	PKS-Replace 1278 with narrow sidewalk tractor with plow/salter	Equipment Replacement	City-Wide		63,900					63,900
			FL-5227-14	PKS-Replace 1281 with narrow sidewalk tractor with plow/salter	Equipment Replacement	City-Wide		63,900					63,900
			FL-5228-14	PKS-Replace 1145 with 3/4 crew cab pickup	Equipment Replacement	City-Wide		36,100					36,100
			FL-5229-14	PKS-Replace 1140 with 3/4 crew cab pickup	Equipment Replacement	City-Wide		36,100					36,100
			FL-5230-14	PKS-Replace 1335 with 10ft outfront rotary mower	Equipment Replacement	City-Wide		46,350					46,350
			FL-5245-14	PKS-FORESTRY-1 new 1/2 ton ext cab 4x2 pickup	Growth/Equipment	City-Wide	27,810			3,090			30,900
			FL-5246-14	PKS-FORESTRY- 1 new 3/4 ton heavy duty 4x4 pickup	New Equipment	City-Wide				49,500			49,500
			FL-5298-14	BYLAW-1 new 1/2 ton ext cab 4x4 pickup	Growth/Equipment	City-Wide	27,800			3,100			30,900
			FL-5299-14	BYLAW-1 new 1/2 ton ext cab 4x4 pickup	Growth/Equipment	City-Wide	27,800			3,100			30,900

2014 Draft Capital Budget & 2015-2017 Capital Plan

Year	Commission	Department	Project #	Project Description	Project Type	Region	City-Wide DC	Infrastructure Reserve	Gas Tax	Taxation	LTD	Other	Total Budget
			FL-5312-14	PKS-Replace 1059 with a 1/2 ton ext cab 4x2 pickup	Equipment Replacement	City-Wide		27,800					27,800
			FL-5332-14	PKS- Replace 1439 with a 3/4 ton ext cab 4x4 pickup w/plow	Equipment Replacement	City-Wide		43,300					43,300
			FL-5334-14	PKS - Replace 1144 with 3/4 ton crew cab pickup	Equipment Replacement	City-Wide		36,100					36,100
			FL-5337-14	PKS-Replace 1279 with narrow sidewalk tractor with plow/salter	Equipment Replacement	City-Wide		63,900					63,900
			FL-5338-14	PKS-Replace 1338 with narrow sidewalk tractor with plow/salter	Equipment Replacement	City-Wide		63,900					63,900
			FL-5339-14	PKS-Replace 1438 with 3/4 ton ext cab 4x4 pickup w/plow	Equipment Replacement	City-Wide		43,300					43,300
			FL-5340-14	PKS-Replace 1471 with narrow sidewalk tractor with plow/salter	Equipment Replacement	City-Wide		63,900					63,900
			FL-5341-14	PKS-Replace 1472 with narrow sidewalk tractor with plow/salter	Equipment Replacement	City-Wide		63,900					63,900
			FL-5342-14	PKS-Replace 1478 with 10' winged rotary mower	Equipment Replacement	City-Wide		46,400					46,400
			FL-5343-14	PKS-Replace 1479 with 10' winged rotary mower	Equipment Replacement	City-Wide		46,400					46,400
			FL-5344-14	PKS-Replace 1560 with 10' winged rotary mower	Equipment Replacement	City-Wide		46,400					46,400
			FL-5346-14	PKS-Replace 1343,1590,1591,1592 with zero turn mowers	Equipment Replacement	City-Wide		53,600					53,600
			FL-5412-14	PKS-Replace 1291,1469,1470 with sweeper attachments	Equipment Replacement	City-Wide		27,800					27,800
			FL-5418-14	PKS-FORESTRY-Additional Small Equipment	New Equipment	City-Wide	18,500			2,100			20,600
			FL-5438-14	PKS- 1 new 3/4 ton crew cab pickup	Growth/Equipment	City-Wide	32,500			3,600			36,100
			FL-5439-14	PKS-new 3/4 ton crew cab pickup	Growth/Equipment	City-Wide	32,500			3,600			36,100
			FL-5441-14	PKS-8 new snow blower attachments	Growth/Equipment	City-Wide	74,200			8,200			82,400
			FL-5442-14	PKS-1 new 16' outfront mower	Growth/Equipment	City-Wide	78,800			8,800			87,600
			FL-5443-14	PKS-1 new 16' outfront mower	Growth/Equipment	City-Wide	78,800			8,800			87,600
			FL-5444-14	PKS- 1 new landscape trailer	Growth/Equipment	City-Wide	18,500			2,100			20,600
			FL-5445-14	PKS- 1 new landscape trailer	Growth/Equipment	City-Wide	18,500			2,100			20,600
			FL-5446-14	PKS- 1 new landscape trailer	Growth/Equipment	City-Wide	18,500			2,100			20,600
			FL-5447-14	PKS- 1 new dump trailer	Growth/Equipment	City-Wide	23,200			2,600			25,800
			FL-5448-14	PKS- 1 new dump trailer	Growth/Equipment	City-Wide	23,200			2,600			25,800
			FL-5449-14	PKS- 1 new dump trailer	Growth/Equipment	City-Wide	23,200			2,600			25,800
			FL-5450-14	PKS- 1 new dump trailer	Growth/Equipment	City-Wide	23,200			2,600			25,800
			FL-5451-14	PKS- 1 new narrow sidewalk tractor with plow/salter/ blower/sweeperattachments	Growth/Equipment	City-Wide	76,000			8,500			84,500
			FL-5460-14	PKS-Additional Small Equipment	Growth/Equipment	City-Wide	18,500			2,100			20,600
			FL-5461-14	PW-RDS-1 new crash truck assembly	Growth/Equipment	City-Wide	27,800			3,100			30,900
			FL-5462-14	PW-RDS-1 new crash truck assembly	Growth/Equipment	City-Wide	27,800			3,100			30,900
			FL-5463-14	PW-RDS-1 new 2 ton 4x4 dump truck	Growth/Equipment	City-Wide	60,300			6,700			67,000
			FL-5464-14	PW-RDS-1 new 3/4 ton 4x4 ext cab pickup with plow/arrow board/saltspreader	Growth/Equipment	City-Wide	51,000			5,700			56,700
			FL-5465-14	PW-WASTEWATER-1 new utility vehicle special equipment	Growth/Equipment	City-Wide	27,800			3,100			30,900
			FL-5467-14	PW-WATER--Replace 1639 with 3/4 ton cargo van	Equipment Replacement	City-Wide		36,100					36,100
			FL-5469-14	PW-WASTEWATER--Replace 1580 with 1 ton unicell van	Equipment Replacement	City-Wide		44,300					44,300
			FL-5486-14	RECREATION-Replace 882 with showmobile trailer	Equipment Replacement	City-Wide		180,250					180,250
			FL-5499-14	PKS- 1 new narrow sidewalk tractor with plow/salter/ blower/sweeperattachments	Growth/Equipment	City-Wide	76,000			8,500			84,500
		Fleet Total					**912,210**	**1,495,300**		**177,190**			**2,584,700**
		Park & Forestry Operations	PO-6700-13	Tree Planting Program-Regular	Infrastructure Replacement	City-Wide		48,882		562,148			611,030

2014 Draft Capital Budget & 2015-2017 Capital Plan

Year	Commission	Department	Project #	Project Description	Project Type	Region	City-Wide DC	Infrastructure Reserve	Gas Tax	Taxation	LTD	Other	Total Budget
			PO-6717-14	Soccer Field Redevelopment at York Catholic District School BoardLocations	Infrastructure Replacement	City-Wide		203,940					203,940
			PO-6739-13	Tree Replacement Program-EAB	Infrastructure Replacement	City-Wide				417,941			417,941
			PO-6740-14	Irrigation Central Control System Additions-Various Locations	New Equipment	City-Wide				129,000			129,000
			PO-6746-15	Fence Repair & Replacement Program	Infrastructure Replacement	City-Wide		373,983					373,983
			PO-6749-14	No Smoking By-Law Signs	Health & Safety	City-Wide				54,075			54,075
			PO-6750-14	Park and Walkway Fencing	New Infrastructure	Ward 2				39,655			39,655
			PO-6753-14	CTS Mobile Handheld Program	Technology	City-Wide				30,900			30,900
			PO-6754-13	Parks Concrete Walkway Repairs/Replacements	Infrastructure Replacement	City-Wide		237,930					237,930
		Park & Forestry Operations Total						**864,735**		**1,233,719**			**2,098,454**
		Park Development	PK-6265-14	Maple Reservoir Park - Senior Soccer Field Lighting	New Infrastructure	Ward 1				374,894			374,894
			PK-6322-14	Rose Mandarino Park - Basketball Court Reconstruction	Infrastructure Replacement	Ward 3		72,965					72,965
			PK-6334-14	Heatherton Parkette - Playground Replacement & Safety Surfacing	Infrastructure Replacement	Ward 5		133,849					133,849
			PK-6336-14	HR Breta Park - Playground Replacement & Safety Surfacing	Infrastructure Replacement	Ward 1		151,498					151,498
			PK-6356-14	Sonoma Heights Community Park - Ball Diamond Lighting	New Infrastructure	Ward 2				229,184			229,184
			PK-6359-14	Maxey Park - Parking Lot Expansion	New Infrastructure	Ward 2				90,867			90,867
			PK-6361-14	Bindertwine Park - Soccer Backstop and Sideline Fence	Infrastructure Replacement	Ward 1		138,368					138,368
			PK-6365-14	UV1-D4 - Block 40 District Park Development	Growth/Development	Ward 3	352,900			39,212			392,112
			PK-6377-14	Mapes Park- Playground Replacement & Safety Surfacing	Infrastructure Replacement	Ward 2		155,513					155,513
			PK-6381-14	Al Palladini Community Centre - Landscape and Pedestrian Improvements	New Infrastructure	Ward 2			61,002				61,002
			PK-6382-14	Torii Park - Tennis Court Reconstruction	Infrastructure Replacement	Ward 3		269,474					269,474
			PK-6384-13	Uplands Golf and Ski Centre - Hiking Trail/Pathways Improvements	Infrastructure Replacement	Ward 5			91,650				91,650
			PK-6385-14	Agostino Park - Multi-Use Field Development	New Infrastructure	Ward 4				100,683			100,683
			PK-6386-14	Calvary Church Sports Fields - Soccer Field Redevelopment	New Infrastructure	Ward 1				241,046			241,046
			PK-6388-14	Pedestrian Bridge Repairs and Replacement	Health & Safety	City-Wide			247,250				247,250
			PK-6391-14	Torii Park - Bocce Court Development	New Infrastructure	Ward 3				90,519			90,519
			PK-6396-14	Yorkhill District Park - Playground Redevelopment	Infrastructure Replacement	Ward 5		470,839					470,839
			PK-6407-14	Crieff Parkette - Playground Replacement & Safety Surfacing	Infrastructure Replacement	Ward 1		86,232					86,232
			PK-6410-14	Joey Panetta Park - Tennis Court Reconstruction	Infrastructure Replacement	Ward 3		224,463					224,463
			PK-6411-14	Melville Park - Playground Replacement & Safety Surfacing	Infrastructure Replacement	Ward 1		194,732					194,732
			PK-6415-14	61W-N1 - Block 61 Neighbourhood Park Design and Construction	Growth/Development	Ward 1	1,046,502			116,277			1,162,779
			PK-6431-14	61E-N1 - Block 61 Neighbourhood Park Design and Construction	Growth/Development	Ward 1	803,402			89,267			892,669
			PK-6434-14	Mario Plastina Park - Expansion of Existing Play Equipment	New Infrastructure	Ward 1				49,749			49,749
			PK-6436-14	Velmar Downs Park - Tennis Court Reconstruction	Infrastructure Replacement	Ward 3		184,190					184,190
			PK-6452-14	UV1-LP1 - Block 40 Greenway Design and Construction	Growth/Development	Ward 3	480,004			53,334			533,338
			PK-6463-14	Maple Community District Park - Accessible Swings	Infrastructure Replacement	Ward 1		34,219					34,219
			PK-6473-14	Vaughan Sports Village - Bocce Court Resurfacing	Infrastructure Replacement	Ward 1		66,026					66,026

2014 Draft Capital Budget & 2015-2017 Capital Plan

Year	Commission	Department	Project #	Project Description	Project Type	Region	City-Wide DC	Infrastructure Reserve	Gas Tax	Taxation	LTD	Other	Total Budget
			PK-6475-14	Maple Airport Open Space - Bridge Replacement	Health & Safety	Ward 1			97,852				97,852
			PK-6479-14	Parks Redevelopment Strategy	Studies	City-Wide				108,150			108,150
			PK-6480-14	Pinegrove Pedestrian Bridge Replacement	Health & Safety	Ward 2			183,242				183,242
			PK-6481-14	Soccer Field Fence	New Infrastructure	Ward 1				71,379			71,379
			PK-6482-14	Vaughan Grove Park - Bocce Court Development	New Infrastructure	Ward 2				116,897			116,897
			PK-6483-14	Vaughan Grove Park - Parking Expansion	New Infrastructure	Ward 2				204,267			204,267
			PK-6487-14	Bob O Link Parkette - Walkway Lighting	New Infrastructure	Ward 5				96,305			96,305
			PK-6488-14	King High Park - Pathway Lighting	New Infrastructure	Ward 5				114,433			114,433
			PK-6489-14	Oak Bank Pond - Boardwalk Reconstruction	Infrastructure Replacement	Ward 5		30,591					30,591
			PK-6490-14	Maple Reservior Field Conversion to 9V9	New Infrastructure	Ward 1				29,995			29,995
			PK-6492-14	Bindertwine Park - Ball Diamond Backstop and Fence Improvements	New Infrastructure	Ward 1				162,277			162,277
		Park Development Total					**2,682,808**	**2,212,959**	**680,996**	**2,378,735**			**7,955,498**
		Recreation	RE-9503-13	Fitness Centre Equipment Replacement	Equipment Replacement	City-Wide		125,100					125,100
			RE-9524-14	City Playhouse Technical Equipment Upgrade	New Equipment	Ward 4		22,151					22,151
			RE-9525-14	REC User Fee & Pricing Model Update	Studies	City-Wide				56,650			56,650
		Recreation Total						**147,251**		**56,650**			**203,901**
	Community Services Total						**3,595,018**	**7,591,655**	**918,996**	**4,103,379**		**29,613**	**16,238,661**
	Engineering & Public Works	Development Transportation Engineering	DT-7097-14	Pedestrian and Cycle Strategy	Growth/Studies	City-Wide	414,575						414,575
			DT-7098-14	Pedestrian and Bicycle Network Implementation Program	New Infrastructure	City-Wide	245,140						245,140
			DT-7104-13	TMP Education, Promotion, Outreach and Monitoring	Growth/Studies	City-Wide	77,250						77,250
			DT-7108-13	School Travel Planning Measures	Growth/Development	City-Wide	51,500						51,500
			DT-7112-14	Kirby Road Municipal Class EA	Growth/Studies	Ward 1	891,980						891,980
			DT-7131-14	Clark Avenue West Cycle Facility Design and Construction	Growth/Development	Ward 5			327,000				327,000
			DT-7135-14	Coldspring Road and Stevenson Avenue Construction	Additional Funding	Ward 1	206,000						206,000
			DT-7136-14	McNaughton Road Construction	Additional Funding	Ward 4	236,900						236,900
		Development Transportation Engineering Total					**2,123,345**		**327,000**				**2,450,345**
		Engineering Services	EN-1837-14	Walkway Lighting - Mountbatten Road	New Infrastructure	Ward 5						30,000	30,000
			EN-1851-14	Traffic Data Collection Inventory	Asset Management Technology	City-Wide				329,600			329,600
			EN-1864-14	Walkway Lighting - Aberdeen Avenue and Andrea Lane	New Infrastructure	Ward 3						30,000	30,000
			EN-1879-14	Storm Water Management Facility for Gallanough Park	New Infrastructure	Ward 5			1,000,000				1,000,000
			EN-1889-13	Bridge Replacement/ Rehabilitation Environmental Assessment - KingVaughan Road	Infrastructure Replacement	Ward 1			150,000				150,000
			EN-1904-14	Culvert Replacement - Merino Road	Infrastructure Replacement	Ward 1		669,500					669,500
			EN-1912-14	2015 Pavement Management Program - Phase 1	Infrastructure Replacement	Ward 2, Ward 3, Ward 4					51,500		51,500
			EN-1913-14	2015 Pavement Management Program - Phase 2	Infrastructure Replacement	Ward 1, Ward 5					51,500		51,500
			EN-1914-14	2015 Road Rehabilitation and Watermain Replacement - Phase 1	Infrastructure Replacement	Ward 1		37,080			40,170		77,250
			EN-1915-14	2015 Road Rehabilitation and Watermain Replacement - Phase 2	Infrastructure Replacement	Ward 3		166,860			39,140		206,000
			EN-1940-13	2014 Pavement Management Program - Phase 1	Infrastructure Replacement	Ward 1			3,729,000				3,729,000
			EN-1941-13	2014 Pavement Management Program - Phase 2	Infrastructure Replacement	Ward 5					2,900,000		2,900,000

2014 Draft Capital Budget & 2015-2017 Capital Plan

Year	Commission	Department	Project #	Project Description	Project Type	Region	City-Wide DC	Infrastructure Reserve	Gas Tax	Taxation	LTD	Other	Total Budget
			EN-1942-13	2014 Road Rehabilitation and Watermain Replacement - Phase 1	Infrastructure Replacement	Ward 2		1,370,230			2,337,770		3,708,000
			EN-1943-13	2014 Road Rehabilitation and Watermain Replacement - Phase 2	Infrastructure Replacement	Ward 5		2,227,880			824,010		3,051,890
			EN-1958-13	Corporate Asset Management	Priority Initiative	City-Wide			2,620,320				2,620,320
			EN-1965-14	Sidewalk and Street Lighting on Major Mackenzie Drive by York Region - Phase 1	New Infrastructure	Ward 1, Ward 2, Ward 3	927,000						927,000
			EN-1981-14	Sidewalk & Street Lighting on Bathurst Street - Teston Rd to WoodlandAcres Cres	New Infrastructure	Ward 1						129,800	129,800
			EN-1983-14	Street Lighting on Teston Road - Hwy 400 to Jane Street	New Infrastructure	Ward 1	175,162						175,162
			EN-1987-14	Retaining Wall Conditional Assessment on Royalpark Way	Infrastructure Replacement	Ward 2					128,750		128,750
			EN-1988-14	Culvert Rehabilitation on Balwin Avenue - Additional Creek Rehabilitation	Infrastructure Replacement	Ward 4					56,650		56,650
			EN-1990-14	Railway Crossing Safety Assessment - City Wide	Studies	City-Wide				192,610			192,610
			EN-1993-14	Bridge Rehabilitation - Willis Road	Infrastructure Replacement	Ward 2						165,000	165,000
			EN-1994-14	Bridge Rehabilitation - North Johnson District Park	Infrastructure Replacement	Ward 2						72,600	72,600
			EN-1995-14	Storm Water Management Improvements for Franklin Avenue	Infrastructure Replacement	Ward 5						599,500	599,500
		Engineering Services Total					**1,102,162**	**4,471,550**	**7,499,320**	**522,210**	**6,429,490**	**1,026,900**	**21,051,632**
		Public Works	PW-2013-07	Street Light Pole Replacement Program	Infrastructure Replacement	City-Wide				309,000			309,000
			PW-2035-11	Curb and Sidewalk Repair & Replacement	Infrastructure Replacement	City-Wide			1,600,000				1,600,000
			PW-2052-14	Road Patrol Hardware & Software	Technology	City-Wide				25,800			25,800
			PW-2054-14	Environmental Assessment for a new works yard - west portion of theCity	Growth/Development	Ward 2	162,225			18,025			180,250
			PW-2057-14	Dome Doors	Legal/Regulatory	City-Wide				38,625			38,625
			PW-2061-14	Woodbridge Yard Humber River Rehabilitation	Legal/Regulatory	Ward 2				195,700			195,700
			PW-2062-14	Works Yard Improvements(JOC-Dufferin-Woodbridge Yards)	Infrastructure Replacement	City-Wide				25,750			25,750
			PW-2063-13	ICI Water Meter Replacement Program	Infrastructure Replacement	City-Wide		206,000					206,000
			PW-2066-14	Yard Weigh Scale	New Equipment	City-Wide				128,750			128,750
			PW-2067-14	Recycling at Designated Canada Post Supermail Boxes	New Infrastructure	City-Wide				146,775			146,775
			PW-2068-14	Weston/400 & Industrial Park (Dry) Pond	Established Program	Ward 4			225,000				225,000
			PW-2069-14	Four Valley Pond. Storm Water Management Pond #68	Established Program	Ward 4			300,000				300,000
			PW-2070-14	English Daisy Court (Dry) Pond. Storm Water Management Pond #114	0	Ward 4			75,000				75,000
		Public Works Total					**162,225**	**206,000**	**2,200,000**	**888,425**			**3,456,650**
	Engineering & Public Works Total						**3,387,732**	**4,677,550**	**10,026,320**	**1,410,635**	**6,429,490**	**1,026,900**	**26,958,627**
	Legal & Administrative Services	ByLaw & Compliance	BY-2518-13	Animal Shelter Lease Hold Improvements	Legal/Regulatory	City-Wide	39,300			75,100			114,400
			BY-2523-14	Vehicles Lease Buyout	New Equipment	City-Wide				47,250		30,000	77,250
			BY-9534-14	ANIMAL SHELTER CAGING RETROFIT	Legal/Regulatory	Ward 3				51,500			51,500
		ByLaw & Compliance Total					**39,300**			**173,850**		**30,000**	**243,150**
		Real Estate	RL-0005-13	Land Acquisition Fees	Misc. Land Appraisals	City-Wide		267,800					267,800
		Real Estate Total						**267,800**					**267,800**
	Legal & Administrative Services Total						**39,300**	**267,800**		**173,850**		**30,000**	**510,950**
	Planning	Building Standards	BS-1003-11	Building Department Computer System Upgrades	Technology	City-Wide						540,750	540,750
		Building Standards Total										**540,750**	**540,750**

2014 Draft Capital Budget & 2015-2017 Capital Plan

Year	Commission	Department	Project #	Project Description	Project Type	Region	City-Wide DC	Infrastructure Reserve	Gas Tax	Taxation	LTD	Other	Total Budget
		Development Planning	DP-9528-14	City of Vaughan City-Wide Urban Design Study	Growth/Studies	City-Wide	180,000			20,000			200,000
			DP-9537-14	Islington Avenue Streetscape Tree Planting Partnership with KARAand KBIA	Ratepayer(s) Request	City-Wide				30,000			30,000
			DP-9538-14	VMC Urban Design Guidelines (Playbook) Based on Policies of SecondaryPlan	Growth/Studies	City-Wide	135,000			15,000			150,000
		Development Planning Total					**315,000**			**65,000**			**380,000**
	Planning Total						**315,000**			**65,000**		**540,750**	**920,750**
	Strategic & Corporate Services	Access Vaughan	AV-3020-14	Access Vaughan Phase II - Step D	Technology	City-Wide				50,500			50,500
		Access Vaughan Total								**50,500**			**50,500**
		Human Resources	HR-9533-14	Attendance Management Automation	New Infrastructure	City-Wide				61,800			61,800
			HR-9536-14	Procure Learning Management System (LMS)	New Infrastructure	City-Wide				51,500			51,500
		Human Resources Total								**113,300**			**113,300**
		Information Technology Management	IT-3016-13	Personal Computer (PC) Assets Renewal	Technology	City-Wide		350,000					350,000
			IT-3017-13	Enterprise Telephone System Assets Renewal	Technology	City-Wide		351,400					351,400
			IT-3019-13	Central Computing Infrastructure Renewal	Technology	City-Wide		349,300					349,300
			IT-3020-14	Continuous Improvement - City Website (Vaughan Online)	Technology	City-Wide				154,500			154,500
		Information Technology Management Total						**1,050,700**		**154,500**			**1,205,200**
	Strategic & Corporate Services Total							**1,050,700**		**318,300**			**1,369,000**
	Vaughan Public Libraries	Libraries	LI-4503-14	Bathurst Clark Resource Library Renovations-Phase 2	Infrastructure Replacement	Ward 5		250,000					250,000
			LI-4504-13	Library Technology Upgrade	Technology	City-Wide				140,000			140,000
			LI-4508-13	Civic Centre Resource Library-Resource Material	Growth/Development	City-Wide	219,890			24,430			244,320
			LI-4511-14	Civic Centre Library-Communications & Hardware	Growth/Development	City-Wide	680,400			75,600			756,000
			LI-4530-14	Civic Centre Resource Library	Growth/Equipment	Ward 1	1,134,000			126,000			1,260,000
			LI-4537-13	Capital Resource Purchases	Infrastructure Replacement	City-Wide		1,495,900					1,495,900
			LI-4539-14	Vellore Village South BL 39 - Consulting/Design/Construction	Growth/Development	Ward 3	294,600			32,700			327,300
			LI-4543-13	Vellore Village South BL 39 - Land	Growth/Development	Ward 3	350,100			38,900			389,000
			LI-4547-13	Bathurst Clark Resource Library - Main Bathroom Renovations	Infrastructure Replacement	Ward 5		100,000					100,000
		Libraries Total					**2,678,990**	**1,845,900**		**437,630**			**4,962,520**
	Vaughan Public Libraries Total						**2,678,990**	**1,845,900**		**437,630**			**4,962,520**
2014 Total							**10,298,740**	**15,623,005**	**10,945,316**	**6,508,794**	**6,429,490**	**1,627,263**	**51,432,608**

2014 Draft Capital Budget & 2015-2017 Capital Plan

Year	Commission	Department	Project #	Project Description	Project Type	Region	City-Wide DC	Infrastructure Reserve	Gas Tax	Taxation	LTD	Other	Total Budget
2015	**City Manager's Office**	Fire & Rescue Services	FR-3508-13	Breathing Apparatus Replacements	Equipment Replacement	City-Wide		45,100					45,100
			FR-3579-15	Smeal Pumper(7973) Refurbishment	Infrastructure Replacement	City-Wide		180,250					180,250
			FR-3583-15	Reposition Stn 74 Kleinburg Land	New Infrastructure	Ward 1	648,550			463,250			1,111,800
			FR-3588-15	Replace 7966 Rescue Truck	Equipment Replacement	City-Wide		628,800					628,800
			FR-3595-15	Tech Rescue (7978) Refurbishment	Equipment Replacement	City-Wide		109,000					109,000
			FR-3606-15	Station 76 Aerial Purchase	Growth/Equipment	Ward 4	1,300,000						1,300,000
			FR-3607-15	Station 76 Equipment Purchase	Growth/Equipment	Ward 4	120,000						120,000
			FR-3609-15	Expand/Update Crew Quarters Station 76	Growth/Development	Ward 4	360,000						360,000
			FR-3612-14	Fitness Equipment and Furniture Replacement - All Stations/Divisions	Equipment Replacement	City-Wide		30,000					30,000
			FR-3614-15	Replace Chief 73 Vehicle 7987	Growth/Equipment	City-Wide		45,000					45,000
		Fire & Rescue Services Total					**2,428,550**	**1,038,150**		**463,250**			**3,929,950**
	City Manager's Office Total						**2,428,550**	**1,038,150**		**463,250**			**3,929,950**
	Community Services	Bulding & Facilities	BF-8353-15	Splash Pad Controls Automation	New Infrastructure	City-Wide				46,400			46,400
			BF-8367-13	Uplands Golf & Ski Centre, Buildings General Capital	Infrastructure Replacement	Ward 5		67,000					67,000
			BF-8378-15	Carrville Community Centre	Growth/Development	Ward 4	3,287,700			436,232			3,723,932
			BF-8405-15	Garnet Williams - Renovate Pool Changerooms	Infrastructure Replacement	Ward 5		157,220					157,220
			BF-8407-15	Al Palladini Community Centre - East Side - Island - Concrete CurbReplacements	Infrastructure Replacement	Ward 2		52,406					52,406
			BF-8408-15	Al Palladini Community Centre - Patio Deck Concrete Replacement	Infrastructure Replacement	Ward 2		39,829					39,829
			BF-8410-15	Installation of Fencing to the Indoor Bocce Courts at MCC, FEBCC,DCCC, CCC	New Infrastructure	City-Wide				66,950			66,950
			BF-8425-15	Al Palladini Community Centre Painting East and West Arenas	Infrastructure Replacement	Ward 2		84,460					84,460
			BF-8428-15	JOC - Rooftop Replacements	Infrastructure Replacement	Ward 1		61,800					61,800
			BF-8429-15	Dufferin Clark Community Centre - Boiler Replacements	Infrastructure Replacement	Ward 5		61,800					61,800
			BF-8430-15	Garnet A Williams Community Centre - Boiler Replacements	Infrastructure Replacement	Ward 5		82,400					82,400
			BF-8431-15	Michael Cranny House - HVAC Upgrades	Infrastructure Replacement	Ward 1		25,750					25,750
			BF-8432-15	Rosemount Community Centre - Boiler System Upgrades	Infrastructure Replacement	Ward 5		82,400					82,400
			BF-8436-13	Security Camera & Equipment Replacements	Equipment Replacement	City-Wide		87,550					87,550
			BF-8462-15	Father Ermano Bulfon CC Outdoor Rink-Refrigeration Plant EquipmentReplacement	Equipment Replacement	Ward 2		149,350					149,350
			BF-8463-15	Al Palladini CC Refrigeration Plant Equipment Replacement	Equipment Replacement	Ward 2		334,750					334,750
		Bulding & Facilities Total					**3,287,700**	**1,286,715**		**549,582**			**5,123,997**
		Fleet	FL-5157-15	BYLAW- Replace 1160 with 1/2 ton ext cab 4x4 pickup	Equipment Replacement	City-Wide		30,900					30,900
			FL-5158-15	BLDG STNDARDS-Replace 1332 with 1/2 ton ext cab 4x2 pickup	Equipment Replacement	City-Wide		27,800					27,800
			FL-5169-15	BYLAW-Replace 1207 with 1/2 ext cab 4x4 pickup	Equipment Replacement	City-Wide		30,900					30,900
			FL-5201-15	BYLAW-Replace 1276 with transit van	Equipment Replacement	City-Wide		30,900					30,900
			FL-5204-15	ENG DEV TRANSP- Replace 1365 with 1/2 ton ext cab 4x2 pickup	Equipment Replacement	City-Wide		27,800					27,800
			FL-5205-15	ENG DEV TRANSP-Replace 1270 with 1/2 ton ext cab 4x2 pickup	Equipment Replacement	City-Wide		27,800					27,800
			FL-5215-15	PKS-1 new 2 ton 4x4 crew cab dump truck	New Equipment	City-Wide				67,000			67,000
			FL-5221-15	PKS- 4 new sand sifters	New Equipment	City-Wide				72,100			72,100
			FL-5232-15	ENG SERVICES-Replace 1366 with1/2 ton ext cab 4x2 pickup	Equipment Replacement	City-Wide		27,800					27,800

2014 Draft Capital Budget & 2015-2017 Capital Plan

Year	Commission	Department	Project #	Project Description	Project Type	Region	City-Wide DC	Infrastructure Reserve	Gas Tax	Taxation	LTD	Other	Total Budget
			FL-5249-15	PKS-FORESTRY-Replace 1346 with 1/2 ton ext cab 4x4 pickup	Equipment Replacement	City-Wide		30,100					30,100
			FL-5301-15	B&F-Replace 1246 with 3/4 ton ext cab 4x4 pickup w/plow	Equipment Replacement	City-Wide		43,300					43,300
			FL-5303-15	B&F-Replace 1320 with 3/4 ton cargo van	Equipment Replacement	City-Wide		36,100					36,100
			FL-5315-15	PKS-Replace 1374,1375 with a 16' rotary mower	Equipment Replacement	City-Wide		82,400					82,400
			FL-5320-15	PKS- Replace 1146 with a 3/4 ton crew cab pickup	Equipment Replacement	City-Wide		36,100					36,100
			FL-5323-15	PKS-Replace 1371 with 3/4 ton crew cab pickup	Equipment Replacement	City-Wide		36,100					36,100
			FL-5335-15	PKS - Replace 1287 with 3/4 ton crew cab pickup	Equipment Replacement	City-Wide		36,100					36,100
			FL-5352-15	PKS-Replace 1607 with 16' outfront mower	Equipment Replacement	City-Wide		82,400					82,400
			FL-5354-15	PKS-Replace 1707,1708,1714 with zero turn mowers	Equipment Replacement	City-Wide		40,200					40,200
			FL-5365-15	FLT-Replace 1138 with Hybrid sedan	Equipment Replacement	City-Wide		30,900					30,900
			FL-5422-15	PW-RDS-Replace 1209 with tandem dump truck	Equipment Replacement	City-Wide		309,000					309,000
			FL-5452-15	PKS-Buy-out sidewalk plow lease	New Equipment	City-Wide				43,300			43,300
			FL-5453-15	PKS-1 new narrow sidewalk tractor with plow/salter/blower/sweeper attachments	Growth/Equipment	City-Wide	76,000			8,500			84,500
			FL-5454-15	PKS-1 new narrow sidewalk tractor with plow/salter/blower/sweeper attachments	Growth/Equipment	City-Wide	76,000			8,500			84,500
			FL-5487-15	BYLAW-Replace 1509 with sedan	Equipment Replacement	City-Wide		30,900					30,900
		Fleet Total					**152,000**	**997,500**		**199,400**			**1,348,900**
		Park & Forestry Operations	PO-6700-13	Tree Planting Program-Regular	Infrastructure Replacement	City-Wide		48,882		562,148			611,030
			PO-6739-13	Tree Replacement Program-EAB	Infrastructure Replacement	City-Wide				417,941			417,941
			PO-6741-15	Maple Community Centre-Landscape & Traffic Safety Improvements	New Infrastructure	Ward 1				180,250			180,250
			PO-6742-15	Park Benches-Various Locations	Equipment Replacement	City-Wide		74,200					74,200
			PO-6743-15	Park Picnic Table-Various Locations	Equipment Replacement	City-Wide		74,200					74,200
			PO-6746-15	Fence Repair & Replacement Program	Infrastructure Replacement	City-Wide		418,000					418,000
			PO-6747-15	Relocation of Gazebo (Dr.Mcleans to Rainbow Creek)	Infrastructure Replacement	Ward 2		56,650					56,650
			PO-6753-14	CTS Mobile Handheld Program	Technology	City-Wide				157,220			157,220
			PO-6754-13	Parks Concrete Walkway Repairs/Replacements	Infrastructure Replacement	City-Wide		237,930					237,930
		Park & Forestry Operations Total						**909,862**		**1,317,559**			**2,227,421**
		Park Development	PK-6305-15	Maple Valley Plan - North Maple Regional Park Phase I (A) Construction	Growth/Development	Ward 1	6,488,994			720,999			7,209,993
			PK-6344-13	York Hill Park - Tennis Court Replacement	Infrastructure Replacement	Ward 5		362,848					362,848
			PK-6365-14	UV1-D4 - Block 40 District Park Development	Growth/Development	Ward 3	3,208,185			356,466			3,564,651
			PK-6370-15	Uplands Golf & Ski Centre - Irrigation/Snow Making Water Systems	Infrastructure Replacement	Ward 5		663,732					663,732
			PK-6373-15	Pedestrian & Bicycle Master Plan (Off Road System) - Construction	New Infrastructure	Ward 2			460,000				460,000
			PK-6384-13	Uplands Golf and Ski Centre - Hiking Trail/Pathways Improvements	Infrastructure Replacement	Ward 5			91,650				91,650
			PK-6389-15	Glen Shields Park - Tennis Court Reconstruction	Infrastructure Replacement	Ward 5		284,872					284,872
			PK-6390-15	Dufferin Reservoir - Sports Fields	New Infrastructure	Ward 4				482,684			482,684
			PK-6393-15	West Maple Creek Park - Playground Replacement & Safety Surfacing	Infrastructure Replacement	Ward 1		204,102					204,102
			PK-6394-15	UV2-D2 - Block 11 District Park w/CC - Park Design & Construction	Growth/Development	Ward 4	133,583			14,843			148,426

2014 Draft Capital Budget & 2015-2017 Capital Plan

Year	Commission	Department	Project #	Project Description	Project Type	Region	City-Wide DC	Infrastructure Reserve	Gas Tax	Taxation	LTD	Other	Total Budget
			PK-6399-15	UV1-S2 - Block 33 Urban Square Design and Construction	Growth/Development	Ward 3	267,792			29,754			297,546
			PK-6400-15	UV1-S3 - Block 33 Urban Square Design and Construction	Growth/Development	Ward 3	267,792			29,754			297,546
			PK-6403-15	MacMillian Farm - Design and Construction	Growth/Development	Ward 4	439,164			48,796			487,960
			PK-6405-15	Don and Humber River System Trail Signage (2015)	New Infrastructure	Ward 1, Ward 2, Ward 4, Ward 5			108,905				108,905
			PK-6421-15	Princeton Gate Park - Playground Replacement & Safety Surfacing	Infrastructure Replacement	Ward 1		158,404					158,404
			PK-6438-15	Marco Park - Tennis Court Reconstruction	Infrastructure Replacement	Ward 3		224,463					224,463
			PK-6455-15	UV2-N19 - Block 12 Neighbourhood Park Design and Construction	Growth/Development	Ward 4	1,387,993			154,221			1,542,214
			PK-6461-15	Marco Park - Playground Replacement & Safety Surfacing	Infrastructure Replacement	Ward 3		138,872					138,872
			PK-6464-15	Rosedale North Park - Basketball Court Reconstruction	Infrastructure Replacement	Ward 5		73,321					73,321
			PK-6465-15	Dufferin District Park - Basketball Court Reconstruction	Infrastructure Replacement	Ward 5		72,965					72,965
			PK-6466-15	Woodbridge Highlands Park - Basketball Court Reconstruction	Infrastructure Replacement	Ward 2		74,244					74,244
			PK-6474-15	Keffer Marsh - Bridge Replacement	Infrastructure Replacement	Ward 4			89,726				89,726
			PK-6478-15	Maple Airport - Playground Surfacing and Accessible Swings	Infrastructure Replacement	Ward 1		70,422					70,422
			PK-6489-14	Oak Bank Pond - Boardwalk Reconstruction	Infrastructure Replacement	Ward 5		237,930					237,930
		Park Development Total					**12,193,503**	**2,566,175**	**750,281**	**1,837,517**			**17,347,476**
		Recreation	RE-9503-13	Fitness Centre Equipment Replacement	Equipment Replacement	City-Wide		125,100					125,100
			RE-9519-15	Vaughan Art Gallery Site Study	Studies	City-Wide				51,500			51,500
			RE-9521-15	Retrofit to Energy-Efficient Lighting at Gallery space at MCC	New Infrastructure	Ward 1				25,800			25,800
			RE-9522-15	Public Display Units for City Hall and MCC	New Infrastructure	Ward 1				67,000			67,000
		Recreation Total						**125,100**		**144,300**			**269,400**
	Community Services Total						**15,633,203**	**5,885,352**	**750,281**	**4,048,358**			**26,317,194**
	Engineering & Public Works	Development Transportation Engineering	DT-7098-14	Pedestrian and Bicycle Network Implementation Program	New Infrastructure	City-Wide	305,910						305,910
			DT-7104-13	TMP Education, Promotion, Outreach and Monitoring	Growth/Studies	City-Wide	77,250						77,250
			DT-7108-13	School Travel Planning Measures	Growth/Development	City-Wide	51,500						51,500
			DT-7113-15	Municipal Class EA OPA 637 - Highway 400 Interchange Connections	Growth/Studies	Ward 1	247,200						247,200
			DT-7114-15	Portage Parkway - Applewood to Jane/ Detailed Design	Growth/Development	Ward 4	428,480						428,480
			DT-7120-13	Black Creek Renewal	Growth/Development	Ward 4	5,123,979				2,040,000		7,163,979
			DT-7121-13	Vaughan Metropolitan Centre NE Storm Water Management Pond	Growth/Development	Ward 4	856,903				2,284,250		3,141,153
			DT-7123-15	Kleinburg - Nashville PD6 Major Mackenzie Watermain	Growth/Development	Ward 1	1,887,797						1,887,797
			DT-7124-15	Block 61 CP Railway Pedestrian Crossing	Growth/Development	Ward 1	384,270						384,270
			DT-7125-15	OPA 620 (Steeles West) East - West Collector Road	Growth/Development	Ward 4	600,000						600,000
			DT-7134-15	Huntington Road Construction - Langstaff Road to Rutherford Road	Growth/Development	Ward 2	2,429,000						2,429,000
		Development Transportation Engineering Total					**12,392,289**				**4,324,250**		**16,716,539**
		Engineering Services	EN-1852-15	Drawing Index Enhancements	Asset Management Technology	City-Wide				103,000			103,000
			EN-1886-15	Bridge Rehabilitation - Humber Bridge Trail	Infrastructure Replacement	Ward 1			800,000				800,000
			EN-1888-13	Bridge Rehabilitation - Glen Shields Avenue	Infrastructure Replacement	Ward 5			500,000				500,000
			EN-1907-15	Creation of CAD Standards	Studies	City-Wide				51,500			51,500

2014 Draft Capital Budget & 2015-2017 Capital Plan

Year	Commission	Department	Project #	Project Description	Project Type	Region	City-Wide DC	Infrastructure Reserve	Gas Tax	Taxation	LTD	Other	Total Budget
			EN-1912-14	2015 Pavement Management Program - Phase 1	Infrastructure Replacement	Ward 2, Ward 3, Ward 4			2,544,659		863,211		3,407,870
			EN-1913-14	2015 Pavement Management Program - Phase 2	Infrastructure Replacement	Ward 1, Ward 5					3,450,500		3,450,500
			EN-1914-14	2015 Road Rehabilitation and Watermain Replacement - Phase 1	Infrastructure Replacement	Ward 1		743,897			805,888		1,549,785
			EN-1915-14	2015 Road Rehabilitation and Watermain Replacement - Phase 2	Infrastructure Replacement	Ward 3		2,174,570			510,084		2,684,654
			EN-1916-15	2015 Road Rehabilitation and Watermain Replacement - Phase 3	Infrastructure Replacement	Ward 3		216,300			92,700		309,000
			EN-1917-15	2016 Pavement Management Program - Phase 1	Infrastructure Replacement	Ward 1, Ward 2, Ward 3					51,500		51,500
			EN-1918-15	2016 Pavement Management Program - Phase 2	Infrastructure Replacement	Ward 1, Ward 4					51,500		51,500
			EN-1919-15	2016 Pavement Management Program - Phase 3	Infrastructure Replacement	Ward 1, Ward 2					51,500		51,500
			EN-1920-15	2016 Road Rehabilitation and Watermain Replacement - Phase 1	Infrastructure Replacement	Ward 2		140,492			86,108		226,600
			EN-1921-15	2016 Road Rehabilitation and Watermain Replacement - Phase 2	Infrastructure Replacement	Ward 4		208,575			69,525		278,100
			EN-1923-15	Municipal Structure Inspection and Reporting in 2015	Legal/Regulatory	City-Wide		123,600					123,600
			EN-1930-15	Sidewalk on Keele Street - McNaughton Road to Teston Road	New Infrastructure	Ward 4	37,080						37,080
			EN-1931-15	Sidewalk on Keele Street - Kirby Road to Peak Point Blvd	New Infrastructure	Ward 1	20,600						20,600
			EN-1944-13	2014 Road Rehabilitation and Watermain Replacement - Phase 3	Infrastructure Replacement	Ward 2		609,760			214,240		824,000
			EN-1950-13	Clarence Street Slope Stabilization - Phase 2	Infrastructure Replacement	Ward 2			500,000				500,000
			EN-1957-15	Cycle Path Improvement on Islington Avenue - Rutherford Rd to WycliffeAve.	Growth/Development	Ward 2	123,600						123,600
			EN-1959-15	Traffic Signal Installation - Chrislea Road and Northview Boulevard	New Infrastructure	Ward 3	180,250						180,250
			EN-1960-13	Sidewalk on Weston Road - Steeles Avenue West to Rutherford Road	New Infrastructure	Ward 3	515,000						515,000
			EN-1972-13	Active Transportation Facility and Streetlighting on Dufferin Street -Kirby Road to Teston Road	New Infrastructure	Ward 1	576,800						576,800
			EN-1973-15	Streetscape for Concord West by York Region - Highway 7 and KeeleStreet	Growth/Development	Ward 4	221,253						221,253
			EN-1979-15	Sidewalk on Bathurst Street - North Park Rd to New Westminster Dr	New Infrastructure	Ward 5	56,650						56,650
			EN-1982-15	Sidewalk on Old Weston Road - Steeles Avenue West to Weston Road	New Infrastructure	Ward 3						55,000	55,000
			EN-1992-15	Railway Crossing Improvements - CPR crossing at Huntington Road	New Infrastructure	Ward 1					402,215		402,215
			EN-1993-14	Bridge Rehabilitation - Willis Road	Infrastructure Replacement	Ward 2					1,356,323	338,682	1,695,005
		Engineering Services Total					**1,731,233**	**4,217,194**	**4,344,659**	**154,500**	**8,005,294**	**393,682**	**18,846,562**
		Public Works	PW-2013-07	Street Light Pole Replacement Program	Infrastructure Replacement	City-Wide				309,000			309,000
			PW-2035-11	Curb and Sidewalk Repair & Replacement	Infrastructure Replacement	City-Wide			1,700,000				1,700,000
			PW-2057-14	Dome Doors	Legal/Regulatory	City-Wide				38,625			38,625
			PW-2058-13	LED Streetlight Conversion	Infrastructure Replacement	City-Wide			1,500,000				1,500,000
			PW-2063-13	ICI Water Meter Replacement Program	Infrastructure Replacement	City-Wide		206,000					206,000
		Public Works Total						**206,000**	**3,200,000**	**347,625**			**3,753,625**
	Engineering & Public Works Total						**14,123,522**	**4,423,194**	**7,544,659**	**502,125**	**12,329,544**	**393,682**	**39,316,726**
	Legal & Administrative Services	ByLaw & Compliance	BY-2518-13	Animal Shelter Lease Hold Improvements	Legal/Regulatory	City-Wide	39,300			75,100			114,400

Attachment #3 - Draft Capital Project Listing by Department

2014 Draft Capital Budget & 2015-2017 Capital Plan

Year	Commission	Department	Project #	Project Description	Project Type	Region	City-Wide DC	Infrastructure Reserve	Gas Tax	Taxation	LTD	Other	Total Budget
		ByLaw & Compliance Total					**39,300**			**75,100**			**114,400**
		Real Estate	RL-0005-13	Land Acquisition Fees	Misc. Land Appraisals	City-Wide		267,800					267,800
		Real Estate Total						**267,800**					**267,800**
	Legal & Administrative Services Total						**39,300**	**267,800**		**75,100**			**382,200**
	Planning	Development Planning	DP-9526-15	Yonge Street / Steeles Corridor Urban Design Streetscape & Open SpaceMasterplan	Growth/Studies	Ward 5	162,000			18,000			180,000
			DP-9529-13	Design Review Panel Administration	Growth/Development	City-Wide	20,394			206			20,600
			DP-9536-15	Building Pedestrian Level Wind Study Impact-Software	Growth/Studies	City-Wide	45,000			5,000			50,000
		Development Planning Total					**227,394**			**23,206**			**250,600**
	Planning Total						**227,394**			**23,206**			**250,600**
	Strategic & Corporate Services	Access Vaughan	AV-9532-15	Access Vaughan Phase II - Step E	Technology	City-Wide				50,500			50,500
		Access Vaughan Total								**50,500**			**50,500**
		Environmental Sustainability	ES-2521-15	Community Sustainability and Environmental Master Plan Renewal	Established Program	City-Wide	44,035			4,890			48,925
		Environmental Sustainability Total					**44,035**			**4,890**			**48,925**
		Information Technology Management	IT-2502-14	Electronic Document Management System	Technology	City-Wide				655,000			655,000
			IT-3016-13	Personal Computer (PC) Assets Renewal	Technology	City-Wide		350,000					350,000
			IT-3017-13	Enterprise Telephone System Assets Renewal	Technology	City-Wide		390,900					390,900
			IT-3019-13	Central Computing Infrastructure Renewal	Technology	City-Wide		388,800					388,800
			IT-3020-14	Continuous Improvement - City Website (Vaughan Online)	Technology	City-Wide				154,500			154,500
		Information Technology Management Total						**1,129,700**		**809,500**			**1,939,200**
	Strategic & Corporate Services Total						**44,035**	**1,129,700**		**864,890**			**2,038,625**
	Vaughan Public Libraries	Libraries	LI-4504-13	Library Technology Upgrade	Technology	City-Wide				140,000			140,000
			LI-4521-15	Carrville Bl 11 Land	Growth/Development	Ward 1	350,100			38,900			389,000
			LI-4537-13	Capital Resource Purchases	Infrastructure Replacement	City-Wide		1,777,500					1,777,500
			LI-4540-15	Vellore Village South BL39 - Resource Materials	Growth/Development	Ward 3	347,625			38,625			386,250
			LI-4548-15	AODA Compliant Circulation Desk & Sorting Machine- Pierre BertonResource Library	Legal/Regulatory	Ward 2				120,000			120,000
		Libraries Total					**697,725**	**1,777,500**		**337,525**			**2,812,750**
	Vaughan Public Libraries Total						**697,725**	**1,777,500**		**337,525**			**2,812,750**
2015 Total							**33,193,729**	**14,521,696**	**8,294,940**	**6,314,454**	**12,329,544**	**393,682**	**75,048,045**

2014 Draft Capital Budget & 2015-2017 Capital Plan

Year	Commission	Department	Project #	Project Description	Project Type	Region	City-Wide DC	Infrastructure Reserve	Gas Tax	Taxation	LTD	Other	Total Budget
2016	**City Manager's Office**	Fire & Rescue Services	FR-3508-13	Breathing Apparatus Replacements	Equipment Replacement	City-Wide		45,100					45,100
			FR-3573-16	Command Vehicle	Growth/Development	City-Wide	60,000						60,000
			FR-3578-16	Fire Prevention Vehicle	Growth/Development	City-Wide	40,000						40,000
			FR-3582-16	Reposition Stn 74 Kleinburg Build and Design	Growth/Development	Ward 1	4,062,794			850,206			4,913,000
			FR-3586-16	Replace 7972 Pumper	Equipment Replacement	City-Wide		699,400					699,400
			FR-3590-16	Replace 7988 Training Vehicle	Equipment Replacement	City-Wide		43,600					43,600
			FR-3592-16	Smeal Aerial 17M(7983) Refurbishment	Equipment Replacement	City-Wide		189,000					189,000
			FR-3593-16	Replace HAZ MAT 7942	Equipment Replacement	City-Wide		545,000					545,000
			FR-3608-16	Station 76 Equipment for Firefighter Purchase	Growth/Equipment	Ward 4	125,000						125,000
			FR-3610-16	Replace Aerial 7968 - Smeal 32m	Equipment Replacement	Ward 5		800,000					800,000
			FR-3611-16	Replace 7971 Pumper	Equipment Replacement	City-Wide		625,000					625,000
			FR-3612-14	Fitness Equipment and Furniture Replacement - All Stations/Divisions	Equipment Replacement	City-Wide		30,000					30,000
		Fire & Rescue Services Total					**4,287,794**	**2,977,100**		**850,206**			**8,115,100**
	City Manager's Office Total						**4,287,794**	**2,977,100**		**850,206**			**8,115,100**
	Community Services	Bulding & Facilities	BF-8278-16	Chancellor Community Centre - Gym Locker Replacements	Infrastructure Replacement	Ward 3		37,900					37,900
			BF-8297-16	JOC - Retrofit Fire Department Training Area Washrooms	Infrastructure Replacement	Ward 1		73,600					73,600
			BF-8329-16	Al Palladini Community Centre Arena Benches Capping	Infrastructure Replacement	Ward 2		46,400					46,400
			BF-8357-16	Rainbow Creek Park - Electrical Cabinet Replacement	Equipment Replacement	Ward 2		20,600					20,600
			BF-8358-16	Promenade Park - Electrical Cabinet Replacement	Equipment Replacement	Ward 5		20,600					20,600
			BF-8367-13	Uplands Golf & Ski Centre, Buildings General Capital	Infrastructure Replacement	Ward 5		67,000					67,000
			BF-8378-15	Carrville Community Centre	Growth/Development	Ward 4	29,589,300			3,926,088			33,515,388
			BF-8399-16	Maple Community Centre - Outdoor Courtyard Refurbishment	Infrastructure Replacement	Ward 1		90,846					90,846
			BF-8404-16	Woodbridge Arena - Replace Arena Boards	Infrastructure Replacement	Ward 2		118,750					118,750
			BF-8423-16	Al Palladini Community Centre New Score Clock for East Arena CentreIce	Infrastructure Replacement	Ward 2		77,250					77,250
			BF-8433-16	Al Palladini Community Centre - Boiler Replacements	Infrastructure Replacement	Ward 2		82,400					82,400
			BF-8434-16	Maple Community Centre - Boiler Replacements	Infrastructure Replacement	Ward 1		82,400					82,400
			BF-8435-16	Woodbridge Pool & Arena - Rooftop Replacements	Infrastructure Replacement	Ward 2		51,500					51,500
		Bulding & Facilities Total					**29,589,300**	**769,246**		**3,926,088**			**34,284,634**
		Fleet	FL-5202-16	BYLAW-Replace 1179 with tandem axle trailer & crane	Equipment Replacement	City-Wide		20,600					20,600
			FL-5211-16	PW-RDS-Replace 1370 with 1/2 ton ext cab 4x4 pickup	Equipment Replacement	City-Wide		30,900					30,900
			FL-5242-16	PW-WATER-Replace 1554 with 3/4 ton cargo van	Equipment Replacement	City-Wide		36,100					36,100
			FL-5243-16	PW-WATER-Replace 1562 with 3/4 ton van	Equipment Replacement	City-Wide		36,100					36,100
			FL-5300-16	ENG DEV TRANSP-Replace 1364 with 1/2 ton ext cab 4x2 pickup	Equipment Replacement	City-Wide		27,800					27,800
			FL-5331-16	PKS-DEV-Replace 1368 with 1/2 ton crew cab 4x4 w/short box pickup	Equipment Replacement	City-Wide		27,800					27,800
			FL-5353-16	PKS-Replace 1608 with 16' outfront mower	Equipment Replacement	City-Wide		82,400					82,400
			FL-5361-16	PKS-Replace 1565,1566 with 16' outfront mower	Equipment Replacement	City-Wide		82,400					82,400
			FL-5392-16	PKS-Replace 1444 with3/4 ton crew cab pickup	Equipment Replacement	City-Wide		36,100					36,100
			FL-5421-16	PW-RDS-Replace 1344 with Regenerative street sweeper	Equipment Replacement	City-Wide		288,400					288,400

2014 Draft Capital Budget & 2015-2017 Capital Plan

Year	Commission	Department	Project #	Project Description	Project Type	Region	City-Wide DC	Infrastructure Reserve	Gas Tax	Taxation	LTD	Other	Total Budget
			FL-5468-16	PW-WATER--Replace 1563 with 3/4 ton cargo van	Equipment Replacement	City-Wide		36,100					36,100
			FL-5478-16	PW-WASTEWATER-Replace 1731 with 3/4 ton 4x4 ext cab pickup with plow	Equipment Replacement	City-Wide		43,300					43,300
			FL-5488-16	BYLAW-Replace 1684 with smart car	Equipment Replacement	City-Wide		25,800					25,800
			FL-5489-16	BYLAW-Replace 1685 with smart car	Equipment Replacement	City-Wide		25,800					25,800
		Fleet Total						**799,600**					**799,600**
		Park & Forestry Operations	PO-6700-13	Tree Planting Program-Regular	Infrastructure Replacement	City-Wide		48,882		562,148			611,030
			PO-6739-13	Tree Replacement Program-EAB	Infrastructure Replacement	City-Wide				417,941			417,941
			PO-6746-15	Fence Repair & Replacement Program	Infrastructure Replacement	City-Wide		140,400					140,400
			PO-6753-14	CTS Mobile Handheld Program	Technology	City-Wide				157,220			157,220
			PO-6754-13	Parks Concrete Walkway Repairs/Replacements	Infrastructure Replacement	City-Wide		216,300					216,300
		Park & Forestry Operations Total						**405,582**		**1,137,309**			**1,542,891**
		Park Development	PK-6323-16	Marita Payne Park - Basketball Court Reconstruction	Infrastructure Replacement	Ward 5		72,965					72,965
			PK-6345-16	Conley South Park - Tennis Court Reconstruction	Infrastructure Replacement	Ward 5		280,531					280,531
			PK-6346-16	Maple Valley Plan - North Maple Regional Park Phase I(B)	Growth/Development	Ward 1	5,561,995			617,999			6,179,994
			PK-6380-16	9v9 and 11v11 Soccer Field Upgrades	Infrastructure Replacement	City-Wide		136,514					136,514
			PK-6384-13	Uplands Golf and Ski Centre - Hiking Trail/Pathways Improvements	Infrastructure Replacement	Ward 5			91,650				91,650
			PK-6406-16	Pedestrian and Bicycle Master Plan (off road system) Design and Construction	Growth/Development	City-Wide			593,400				593,400
			PK-6409-16	Glen Shields Park - Activity Centre Improvements	Infrastructure Replacement	Ward 5		243,415					243,415
			PK-6418-16	Vaughan Mills Park - Playground Replacement & Safety Surfacing	Infrastructure Replacement	Ward 2		201,602					201,602
			PK-6419-16	Almont Park - Playground Replacement & Safety Surfacing	Infrastructure Replacement	Ward 2		118,984					118,984
			PK-6420-16	Fossil Hill Park - Playground Replacement & Safety Surfacing	Infrastructure Replacement	Ward 3		122,643					122,643
			PK-6437-16	Giovanni Caboto Park - Tennis Court Reconstruction	Infrastructure Replacement	Ward 3		224,463					224,463
			PK-6441-16	York Hill District Park - Hardscape and Walkway Replacement	Infrastructure Replacement	City-Wide			406,002				406,002
			PK-6467-16	Comdel Park - Basketball Court Reconstruction	Infrastructure Replacement	Ward 3		85,770					85,770
			PK-6468-16	Joseph Aaron Park - Basketball Court Reconstruction	Infrastructure Replacement	Ward 5		95,601					95,601
		Park Development Total					**5,561,995**	**1,582,488**	**1,091,052**	**617,999**			**8,853,534**
		Recreation	RE-9503-13	Fitness Centre Equipment Replacement	Equipment Replacement	City-Wide		125,100					125,100
		Recreation Total						**125,100**					**125,100**
	Community Services Total						**35,151,295**	**3,682,016**	**1,091,052**	**5,681,396**			**45,605,759**
	Engineering & Public Works	Development Transportation Engineering	DT-7098-14	Pedestrian and Bicycle Network Implementation Program	New Infrastructure	City-Wide	246,170						246,170
			DT-7104-13	TMP Education, Promotion, Outreach and Monitoring	Growth/Studies	City-Wide	77,250						77,250
			DT-7108-13	School Travel Planning Measures	Growth/Development	City-Wide	51,500						51,500
			DT-7120-13	Black Creek Renewal	Growth/Development	Ward 4	5,320,388				13,796,739		19,117,127
			DT-7121-13	Vaughan Metropolitan Centre NE Storm Water Management Pond	Growth/Development	Ward 4	856,903				2,284,250		3,141,153
			DT-7123-15	Kleinburg - Nashville PD6 Major Mackenzie Watermain	Growth/Development	Ward 1	1,887,797						1,887,797
			DT-7124-15	Block 61 CP Railway Pedestrian Crossing	Growth/Development	Ward 1	1,105,103						1,105,103
		Development Transportation Engineering Total					**9,545,111**				**16,080,989**		**25,626,100**
		Engineering Services	EN-1889-13	Bridge Replacement/ Rehabilitation Environmental Assessment - KingVaughan Road	Infrastructure Replacement	Ward 1			500,000				500,000

2014 Draft Capital Budget & 2015-2017 Capital Plan

Year	Commission	Department	Project #	Project Description	Project Type	Region	City-Wide DC	Infrastructure Reserve	Gas Tax	Taxation	LTD	Other	Total Budget
			EN-1916-15	2015 Road Rehabilitation and Watermain Replacement - Phase 3	Infrastructure Replacement	Ward 3		3,024,613			1,296,263		4,320,876
			EN-1917-15	2016 Pavement Management Program - Phase 1	Infrastructure Replacement	Ward 1, Ward 2, Ward 3			2,782,000				2,782,000
			EN-1918-15	2016 Pavement Management Program - Phase 2	Infrastructure Replacement	Ward 1, Ward 4					2,826,320		2,826,320
			EN-1919-15	2016 Pavement Management Program - Phase 3	Infrastructure Replacement	Ward 1, Ward 2					2,243,340		2,243,340
			EN-1920-15	2016 Road Rehabilitation and Watermain Replacement - Phase 1	Infrastructure Replacement	Ward 2		2,123,052			1,301,226		3,424,278
			EN-1921-15	2016 Road Rehabilitation and Watermain Replacement - Phase 2	Infrastructure Replacement	Ward 4		2,625,992			875,331		3,501,323
			EN-1930-15	Sidewalk on Keele Street - McNaughton Road to Teston Road	New Infrastructure	Ward 4	148,320						148,320
			EN-1931-15	Sidewalk on Keele Street - Kirby Road to Peak Point Blvd	New Infrastructure	Ward 1	82,400						82,400
			EN-1951-16	Sidewalk Upgrade on Jane Street - north of Teston Road	Infrastructure Replacement	Ward 1						100,000	100,000
			EN-1952-16	Sidewalk Upgrade on Nashville Road - west of Klein's Circle	Infrastructure Replacement	Ward 1						135,000	135,000
			EN-1973-15	Streetscape for Concord West by York Region - Highway 7 and KeeleStreet	Growth/Development	Ward 4	289,899						289,899
			EN-1974-16	2017 Pavement Management Program - Phase 1	Infrastructure Replacement	Ward 2, Ward 3					56,650		56,650
			EN-1975-16	2017 Pavement Management Program - Phase 2	Infrastructure Replacement	Ward 1, Ward 4, Ward 5					56,650		56,650
			EN-1976-16	2017 Road Rehabilitation and Watermain Replacement - Phase 1	Infrastructure Replacement	Ward 1		258,200			195,000		453,200
			EN-1977-16	2017 Road Rehabilitation and Watermain Replacement - Phase 2	Infrastructure Replacement	Ward 1		119,305			27,985		147,290
			EN-1978-16	Active Transportation Facility on Pine Valley Drive - Steeles AveWtoLangstaff Rd	New Infrastructure	Ward 2, Ward 3	56,650						56,650
			EN-1980-16	Sidewalk on Weston Road - Major Mackenzie Drive to Greenbrooke Drive	New Infrastructure	Ward 3	45,320						45,320
			EN-1984-16	Street Lighting on Keele Street - Langstaff Road to Rutherford Road	New Infrastructure	Ward 1, Ward 4	84,975						84,975
			EN-1986-16	Sidewalk on Basaltic Road and Planchet Road - Langstaff Rd to Cul-de-sac/ 220 Basaltic Road	New Infrastructure	Ward 4			228,800				228,800
			EN-1994-14	Bridge Rehabilitation - North Johnson District Park	Infrastructure Replacement	Ward 2						336,600	336,600
		Engineering Services Total					**707,564**	**8,151,162**	**3,510,800**		**8,878,765**	**571,600**	**21,819,891**
		Public Works	PW-1972-16	Public Works and Parks Operations Yard Expansion and Upgrade Strategy	Growth/Development	Ward 2	10,118,606				6,090,951		16,209,557
			PW-2013-07	Street Light Pole Replacement Program	Infrastructure Replacement	City-Wide				309,000			309,000
			PW-2035-11	Curb and Sidewalk Repair & Replacement	Infrastructure Replacement	City-Wide			1,800,000				1,800,000
			PW-2058-13	LED Streetlight Conversion	Infrastructure Replacement	City-Wide			1,500,000				1,500,000
			PW-2063-13	ICI Water Meter Replacement Program	Infrastructure Replacement	City-Wide		206,000					206,000
		Public Works Total					**10,118,606**	**206,000**	**3,300,000**	**309,000**	**6,090,951**		**20,024,557**
	Engineering & Public Works Total						**20,371,281**	**8,357,162**	**6,810,800**	**309,000**	**31,050,705**	**571,600**	**67,470,548**
	Legal & Administrative Services	Real Estate	RL-0005-13	Land Acquisition Fees	Misc. Land Appraisals	City-Wide		267,800					267,800
		Real Estate Total						**267,800**					**267,800**
	Legal & Administrative Services Total							**267,800**					**267,800**
	Strategic & Corporate Services	Information Technology Management	IT-2502-14	Electronic Document Management System	Technology	City-Wide				360,000			360,000
			IT-3016-13	Personal Computer (PC) Assets Renewal	Technology	City-Wide		360,000					360,000

Attachment #3 - Draft Capital Project Listing by Department

2014 Draft Capital Budget & 2015-2017 Capital Plan

Year	Commission	Department	Project #	Project Description	Project Type	Region	City-Wide DC	Infrastructure Reserve	Gas Tax	Taxation	LTD	Other	Total Budget
			IT-3017-13	Enterprise Telephone System Assets Renewal	Technology	City-Wide		391,400					391,400
			IT-3019-13	Central Computing Infrastructure Renewal	Technology	City-Wide		389,300					389,300
			IT-3020-14	Continuous Improvement - City Website (Vaughan Online)	Technology	City-Wide				154,500			154,500
		Information Technology Management Total						**1,140,700**		**514,500**			**1,655,200**
	Strategic & Corporate Services Total							**1,140,700**		**514,500**			**1,655,200**
	Vaughan Public Libraries	Libraries	LI-4504-13	Library Technology Upgrade	Technology	City-Wide				140,000			140,000
			LI-4516-16	Carrville Block 11- Resource Material	Growth/Development	Ward 4	347,650			38,600			386,250
			LI-4522-16	Carrville BL11 - Consulting Design/Construction	Growth/Development	Ward 4	318,300			35,300			353,600
			LI-4537-13	Capital Resource Purchases	Infrastructure Replacement	City-Wide		1,910,960					1,910,960
			LI-4539-14	Vellore Village South BL 39 - Consulting/Design/Construction	Growth/Development	Ward 3	2,649,717			351,583			3,001,300
			LI-4540-15	Vellore Village South BL39 - Resource Materials	Growth/Development	Ward 3	347,625			38,625			386,250
			LI-4541-16	Vellore Village South BL 36 - Furniture and Equipment	Growth/Equipment	Ward 3	236,300			26,200			262,500
			LI-4542-16	Vellore Village South BL39 - Communications and Hardware	Growth/Development	Ward 3	141,800			15,700			157,500
		Libraries Total					**4,041,392**	**1,910,960**		**646,008**			**6,598,360**
	Vaughan Public Libraries Total						**4,041,392**	**1,910,960**		**646,008**			**6,598,360**
2016 Total							**63,851,762**	**18,335,738**	**7,901,852**	**8,001,110**	**31,050,705**	**571,600**	**129,712,767**

2014 Draft Capital Budget & 2015-2017 Capital Plan

Year	Commission	Department	Project #	Project Description	Project Type	Region	City-Wide DC	Infrastructure Reserve	Gas Tax	Taxation	LTD	Other	Total Budget
2017	**City Manager's Office**	Emergency Planning	EP-0071-17	Primary and Alternate Emergency Operations Centres	Equipment Replacement	City-Wide		68,200		128,910			197,110
		Emergency Planning Total						**68,200**		**128,910**			**197,110**
		Fire & Rescue Services	FR-3508-13	Breathing Apparatus Replacements	Equipment Replacement	City-Wide		45,100					45,100
			FR-3587-17	Replace 7955 Aerial 55 FT	Equipment Replacement	City-Wide		703,000					703,000
			FR-3589-17	Replace 7981 Training Van	Equipment Replacement	City-Wide		33,600					33,600
			FR-3612-14	Fitness Equipment and Furniture Replacement - All Stations/Divisions	Equipment Replacement	City-Wide		30,000					30,000
			FR-3615-17	Fire Prevention Vehicle Replacement	Growth/Equipment	City-Wide		45,000					45,000
			FR-3616-17	Fire Prevention Vehicle Replacement	Growth/Equipment	City-Wide		45,000					45,000
		Fire & Rescue Services Total						**901,700**					**901,700**
	City Manager's Office Total							**969,900**		**128,910**			**1,098,810**
	Community Services	Bulding & Facilities	BF-8387-17	City Hall Public Square/Underground Parking Structure/Outdoor Rink	New Infrastructure	Ward 1					20,970,800		20,970,800
		Bulding & Facilities Total									**20,970,800**		**20,970,800**
		Fleet	FL-5278-17	PKS-1 new dual stream compactor truck	New Equipment	City-Wide				133,900			133,900
			FL-5318-17	RECREATION-Replace 1148 with 7 seater mini van with stow-n-go seats	Equipment Replacement	City-Wide		25,800					25,800
			FL-5319-17	PKS-Replace 1286 with a 2 ton crew cab 4x4 dump truck	Equipment Replacement	City-Wide		66,950					66,950
			FL-5330-17	FLEET MGMT-Replace 1157 with 1/2 ton ext cab 4x4 pickup	Equipment Replacement	City-Wide		30,900					30,900
			FL-5333-17	PKS-HORT- Replace 1352 with 1 ton reg. cab 4x4 dump truck	Equipment Replacement	City-Wide		27,800		28,900			56,700
			FL-5348-17	PKS-Replace 1511 with narrow sidewalk tractor with plow/salt spreader	Equipment Replacement	City-Wide		63,900					63,900
			FL-5349-17	PKS-Replace 1512 with narrow sidewalk tractor with plow/salt spreader	Equipment Replacement	City-Wide		63,900					63,900
			FL-5350-17	PKS-Replace 1513 with narrow sidewalk tractor with plow/salt spreader	Equipment Replacement	City-Wide		63,900					63,900
			FL-5426-17	PW-RDS-Replace 1373 with Regenerative street sweeper	Equipment Replacement	City-Wide		288,400					288,400
			FL-5431-17	PW-RDS-Replace 1702 with service body sign truck with sliding platform	Equipment Replacement	City-Wide		92,700					92,700
			FL-5436-17	B&F-Replace 1670 with 3/4 ton cargo van	Equipment Replacement	City-Wide		36,100					36,100
			FL-5440-17	PKS-4 new salt supply systems	Growth/Equipment	City-Wide	24,100			2,700			26,800
			FL-5455-17	PKS-1 new narrow sidewalk tractor with plow/salter/blower/sweeper attachments	Growth/Equipment	City-Wide	76,000			8,500			84,500
			FL-5456-17	PKS-1 new narrow sidewalk tractor with plow/salter/blower/sweeper attachments	Growth/Equipment	City-Wide	76,000			8,500			84,500
			FL-5457-17	PKS-1 new narrow sidewalk tractor with plow/salter/blower/sweeperattachments	Growth/Equipment	City-Wide	76,000			8,500			84,500
			FL-5458-17	PKS-1 new narrow sidewalk tractor with plow/salter/blower/sweeper attachments	Growth/Equipment	City-Wide	76,000			8,500			84,500
			FL-5466-17	PW-WATER--Replace 1665 with 3/4 ton cargo van	Equipment Replacement	City-Wide		36,100					36,100
		Fleet Total					**328,100**	**796,450**		**199,500**			**1,324,050**
		Park & Forestry Operations	PO-6700-13	Tree Planting Program-Regular	Infrastructure Replacement	City-Wide		48,882		562,148			611,030
			PO-6739-13	Tree Replacement Program-EAB	Infrastructure Replacement	City-Wide				417,941			417,941
			PO-6745-17	Nashville Cemetery-Road Extension	New Infrastructure	Ward 1				57,700			57,700
			PO-6746-15	Fence Repair & Replacement Program	Infrastructure Replacement	City-Wide		114,963					114,963
			PO-6751-17	Sports Field Safety Fencing for Spectators at Vaughan Grove SportsComplex	New Infrastructure	Ward 2				91,927			91,927

2014 Draft Capital Budget & 2015-2017 Capital Plan

Year	Commission	Department	Project #	Project Description	Project Type	Region	City-Wide DC	Infrastructure Reserve	Gas Tax	Taxation	LTD	Other	Total Budget
			PO-6754-13	Parks Concrete Walkway Repairs/Replacements	Infrastructure Replacement	City-Wide		216,300					216,300
		Park & Forestry Operations Total						**380,145**		**1,129,716**			**1,509,861**
		Park Development	PK-6112-17	LeParc Park - Tennis Court Reconstruction	Infrastructure Replacement	Ward 4		321,000					321,000
			PK-6279-17	Reeves Park - Basketball Court Reconstruction	Infrastructure Replacement	Ward 1		76,258					76,258
			PK-6287-17	UV2-D1 - Block 18 District Park Development	Growth/Development	Ward 4	619,852			68,873			688,725
			PK-6308-17	UV1-N25 - Block 40 Neighbourhood Park Design & Construction	Growth/Development	Ward 3	1,080,925			120,103			1,201,028
			PK-6309-17	UV1-N28 - Block 40 Neighbourhood Park Design and Construction	Growth/Development	Ward 3	563,318			62,591			625,909
			PK-6310-17	UV1-N29 - Block 47 Neighbourhood Park Design & Construction	Growth/Development	Ward 1	1,166,378			129,597			1,295,975
			PK-6321-17	Alexandra Elisa Park - Basketball Court Reconstruction	Infrastructure Replacement	Ward 2		84,194					84,194
			PK-6327-17	Belair Way Park - Bocce Court Redevelopment	Infrastructure Replacement	Ward 3		133,128					133,128
			PK-6340-17	Frank Robson Park - Ball Diamond Irrigation System	New Infrastructure	Ward 1				86,469			86,469
			PK-6347-17	LP-N6 Block 12 Linear Park	Growth/Development	Ward 1	138,967			15,440			154,407
			PK-6348-17	LP-N9 Block 12 Linear Park	Growth/Development	Ward 1	160,450			17,828			178,278
			PK-6351-17	Jersey Creek Park - Playground Equipment (Swing)	Infrastructure Replacement	Ward 3		36,460					36,460
			PK-6360-17	Vellore Village Community Centre - Soccer Field Redevelopment	Infrastructure Replacement	Ward 3		356,900					356,900
			PK-6368-17	Bindertwine Park - Ball Diamond Fencing	New Infrastructure	Ward 1				32,000			32,000
			PK-6384-13	Uplands Golf and Ski Centre - Hiking Trail/Pathways Improvements	Infrastructure Replacement	Ward 5			91,650				91,650
			PK-6394-15	UV2-D2 - Block 11 District Park w/CC - Park Design & Construction	Growth/Development	Ward 4	1,214,396			134,934			1,349,330
			PK-6397-13	VMC23-2 - Vaughan Metropolitan Centre Black Creek Park Design andConstruction	Growth/Development	Ward 4	558,016			62,002			620,018
			PK-6398-17	VMC30-6 - Block 30 Urban Square Design and Construction	Growth/Development	Ward 4	500,942			55,660			556,602
			PK-6401-17	61W-N2 - Block 61 Neighbourhood Park Design and Construction	Growth/Development	Ward 1	468,847			52,094			520,941
			PK-6402-17	61W-S7 - Block 61 Urban Square Design and Construction	Growth/Development	Ward 1	267,800			29,756			297,556
			PK-6404-17	Glen Shields Park - Pathway Lighting	Infrastructure Replacement	Ward 5			269,675				269,675
			PK-6408-17	Concord Thornhill Regional Park - Playground Rubber Surfacing Replacement	Infrastructure Replacement	Ward 5		151,438					151,438
			PK-6412-17	911 Park Signage Program	Legal/Regulatory	City-Wide		98,717		98,717			197,434
			PK-6414-17	UV1-S1 - Block 40 Urban Square Design and Construction	Growth/Development	Ward 3	513,868			57,096			570,964
			PK-6422-17	Pedestrian and Bicycle Master Plan (off road system) Design and Construction	New Infrastructure	City-Wide			368,000				368,000
			PK-6423-17	Glen Shields Park - Shade Structure	New Infrastructure	Ward 5				79,954			79,954
			PK-6424-17	61W-N3 - Block 61 Neighbourhood Park Design and Construction	Growth/Development	Ward 1	575,127			63,903			639,030
			PK-6425-17	61W-G8 - Block 61 Greenway Park Design and Construction	Growth/Development	Ward 1	671,639			74,626			746,265
			PK-6426-17	CC11-P2 - Block 11 Carville Centre Parkette Design and Construction	Growth/Development	Ward 4	167,762			18,640			186,402
			PK-6427-17	Hayhoe Mills Park - Design & Construction	Growth/Development	Ward 2	386,512			42,946			429,458
			PK-6428-17	VMC29-1 - Block 29 Neighbourhood Park Design and Construction	Growth/Development	Ward 4	547,774			60,864			608,638
			PK-6429-17	VMC29-10 - Block 29 Urban Square Design and Construction	Growth/Development	Ward 4	326,487			36,276			362,763

2014 Draft Capital Budget & 2015-2017 Capital Plan

Year	Commission	Department	Project #	Project Description	Project Type	Region	City-Wide DC	Infrastructure Reserve	Gas Tax	Taxation	LTD	Other	Total Budget
			PK-6430-17	VMC30-7 -Block 30 Vaughan Metropolitan Centre Park Design and Construction	Growth/Development	Ward 4	1,050,469			116,719			1,167,188
			PK-6432-17	61E-P4 - Block 61 Parkette Design and Construction	Growth/Development	Ward 1	136,760			15,196			151,956
			PK-6433-17	Active Together Master Plan 5 year update	Growth/Studies	Ward 4	124,729			13,859			138,588
			PK-6440-17	York Hill District Park - Basketball Court Reconstruction	Infrastructure Replacement	Ward 5		46,083					46,083
			PK-6443-17	Maple Community Centre - Ball Diamond Irrigation	Infrastructure Replacement	Ward 1		97,881					97,881
			PK-6445-17	KA-P4 Kipling Avenue Area Parkette	Growth/Development	Ward 2	118,480			13,164			131,644
			PK-6446-17	KA-N1- Kipling Avenue area Neighbourhood Park Design and Construction	Growth/Development	Ward 2	609,850			67,761			677,611
			PK-6447-17	KA-P2 Kipling Avenue Area Parkette	Growth/Development	Ward 2	152,236			16,915			169,151
			PK-6448-17	KA-P3 Kipling Avenue Area Parkette	Growth/Development	Ward 2	183,362			20,374			203,736
			PK-6449-17	VMC29-13 - Block 29 Park Design and Construction	Growth/Development	Ward 4	1,665,752			185,084			1,850,836
			PK-6450-17	YS1-N2 - Block 1 Neighbourhood Park Design and Construction	Growth/Development	Ward 5	766,577			85,175			851,752
			PK-6451-17	YS1-P1 Block 1 Parkette Design and Construction	Growth/Development	Ward 5	161,552			17,950			179,502
			PK-6456-17	61W-N4 - Block 61 Neighbourhood Park Design and Construction	Growth/Development	Ward 1	830,349			92,261			922,610
			PK-6457-17	UV1-N30 - Block 47 Neighbourhood Park Design and Construction	Growth/Development	Ward 1	430,480			47,831			478,311
			PK-6458-17	Maple Valley Plan - North Maple Regional Park Phase 2 Construction	Growth/Development	Ward 1	5,093,402			565,934			5,659,336
			PK-6459-17	Maple Lions Park - Playground Replacement & Safety Surfacing	Infrastructure Replacement	Ward 1		129,286					129,286
			PK-6460-17	Robert Watson Park - Playground Replacement & Safety Surfacing	Infrastructure Replacement	Ward 3		129,840					129,840
			PK-6462-17	Vellore Heritage Square - Playground Replacement & Safety Surfacing	Infrastructure Replacement	Ward 3		100,837					100,837
			PK-6470-17	Winding Lane Park - Basketball Court Reconstruction	Infrastructure Replacement	Ward 5		42,370					42,370
			PK-6471-17	Worth Park - Basketball Court Reconstruction	Infrastructure Replacement	Ward 5		54,877					54,877
			PK-6472-17	Rosedale Park North - Tennis Court Reconstruction	Infrastructure Replacement	Ward 5		245,292					245,292
			PK-6477-17	Wade Gate Park - Tennis Court Reconstruction	Infrastructure Replacement	Ward 5		192,037					192,037
		Park Development Total					**21,253,058**	**2,296,598**	**729,325**	**2,658,592**			**26,937,573**
		Recreation	RE-9503-13	Fitness Centre Equipment Replacement	Equipment Replacement	City-Wide		125,100					125,100
		Recreation Total						**125,100**					**125,100**
	Community Services Total						**21,581,158**	**3,598,293**	**729,325**	**3,987,808**	**20,970,800**		**50,867,384**
	Engineering & Public Works	Development Transportation Engineering	DT-7098-14	Pedestrian and Bicycle Network Implementation Program	New Infrastructure	City-Wide	250,000						250,000
			DT-7104-13	TMP Education, Promotion, Outreach and Monitoring	Growth/Studies	City-Wide	77,250						77,250
			DT-7108-13	School Travel Planning Measures	Growth/Development	City-Wide	51,500						51,500
			DT-7120-13	Black Creek Renewal	Growth/Development	Ward 4	5,320,388				13,796,739		19,117,127
			DT-7123-15	Kleinburg - Nashville PD6 Major Mackenzie Watermain	Growth/Development	Ward 1	1,887,797						1,887,797
			DT-7124-15	Block 61 CP Railway Pedestrian Crossing	Growth/Development	Ward 1	1,105,103						1,105,103
		Development Transportation Engineering Total					**8,692,038**				**13,796,739**		**22,488,777**
		Engineering Services	EN-1867-17	Pedestrian Crossing Enhancement Program - Pavement Marking	Health & Safety	City-Wide				206,000			206,000
			EN-1947-17	Pedestrian Connectivity Study	New Infrastructure	Ward 5				117,420			117,420
			EN-1973-15	Streetscape for Concord West by York Region - Highway 7 and KeeleStreet	Growth/Development	Ward 4	2,559,429						2,559,429

Attachment #3 - Draft Capital Project Listing by Department

2014 Draft Capital Budget & 2015-2017 Capital Plan

Year	Commission	Department	Project #	Project Description	Project Type	Region	City-Wide DC	Infrastructure Reserve	Gas Tax	Taxation	LTD	Other	Total Budget
			EN-1974-16	2017 Pavement Management Program - Phase 1	Infrastructure Replacement	Ward 2, Ward 3			2,818,200				2,818,200
			EN-1975-16	2017 Pavement Management Program - Phase 2	Infrastructure Replacement	Ward 1, Ward 4, Ward 5					4,305,400		4,305,400
			EN-1976-16	2017 Road Rehabilitation and Watermain Replacement - Phase 1	Infrastructure Replacement	Ward 1		3,338,815			4,425,872		7,764,687
			EN-1977-16	2017 Road Rehabilitation and Watermain Replacement - Phase 2	Infrastructure Replacement	Ward 1		1,344,566			315,392		1,659,958
			EN-1978-16	Active Transportation Facility on Pine Valley Drive - Steeles AveWtoLangstaff Rd	New Infrastructure	Ward 2, Ward 3	770,440						770,440
			EN-1980-16	Sidewalk on Weston Road - Major Mackenzie Drive to Greenbrooke Drive	New Infrastructure	Ward 3	362,560						362,560
			EN-1984-16	Street Lighting on Keele Street - Langstaff Road to Rutherford Road	New Infrastructure	Ward 1, Ward 4	481,525						481,525
			EN-1985-17	Sidewalk on Doney Crescent - Keele Street to Cul-de-sac	New Infrastructure	Ward 4						44,000	44,000
			EN-1991-17	Traffic Signal Installation - Interchange Way and Interchange Way	New Infrastructure	Ward 4	198,275						198,275
			EN-1996-17	Municipal Structure Inspection and Reporting in 2017	Legal/Regulatory	City-Wide		124,630					124,630
		Engineering Services Total					**4,372,229**	**4,808,011**	**2,818,200**	**323,420**	**9,046,664**	**44,000**	**21,412,524**
		Public Works	PW-1972-16	Public Works and Parks Operations Yard Expansion and Upgrade Strategy	Growth/Development	Ward 2	12,785,911				31,069,948		43,855,859
			PW-2013-07	Street Light Pole Replacement Program	Infrastructure Replacement	City-Wide				309,000			309,000
			PW-2035-11	Curb and Sidewalk Repair & Replacement	Infrastructure Replacement	City-Wide			1,900,000				1,900,000
			PW-2058-13	LED Streetlight Conversion	Infrastructure Replacement	City-Wide			1,500,000				1,500,000
			PW-2063-13	ICI Water Meter Replacement Program	Infrastructure Replacement	City-Wide		206,000					206,000
		Public Works Total					**12,785,911**	**206,000**	**3,400,000**	**309,000**	**31,069,948**		**47,770,859**
	Engineering & Public Works Total						**25,850,178**	**5,014,011**	**6,218,200**	**632,420**	**53,913,351**	**44,000**	**91,672,160**
	Finance	Finance	FI-0073-17	New Property Tax System	Infrastructure Replacement	City-Wide				154,500			154,500
		Finance Total								**154,500**			**154,500**
	Finance Total									**154,500**			**154,500**
	Legal & Administrative Services	Real Estate	RL-0005-13	Land Acquisition Fees	Misc. Land Appraisals	City-Wide		267,800					267,800
		Real Estate Total						**267,800**					**267,800**
	Legal & Administrative Services Total							**267,800**					**267,800**
	Planning	Development Planning	DP-9525-17	Vaughan Mills Urban Design Streetscape & Open Space Master Plan	Growth/Studies	Ward 4	117,000			13,000			130,000
		Development Planning Total					**117,000**			**13,000**			**130,000**
	Planning Total						**117,000**			**13,000**			**130,000**
	Strategic & Corporate Services	Human Resources	HR-9533-14	Attendance Management Automation	New Infrastructure	City-Wide				103,000			103,000
		Human Resources Total								**103,000**			**103,000**
		Information Technology Management	IT-2502-14	Electronic Document Management System	Technology	City-Wide				300,000			300,000
			IT-3016-13	Personal Computer (PC) Assets Renewal	Technology	City-Wide		360,000					360,000
			IT-3017-13	Enterprise Telephone System Assets Renewal	Technology	City-Wide		391,400					391,400
			IT-3019-13	Central Computing Infrastructure Renewal	Technology	City-Wide		389,300					389,300
			IT-3020-14	Continuous Improvement - City Website (Vaughan Online)	Technology	City-Wide				154,500			154,500
		Information Technology Management Total						**1,140,700**		**454,500**			**1,595,200**
	Strategic & Corporate Services Total							**1,140,700**		**557,500**			**1,698,200**
	Vaughan Public Libraries	Libraries	LI-4504-13	Library Technology Upgrade	Technology	City-Wide				140,000			140,000
			LI-4512-17	Maple Library Renovations	Infrastructure Replacement	Ward 1				770,000			770,000

Attachment #3 - Draft Capital Project Listing by Department

2014 Draft Capital Budget & 2015-2017 Capital Plan

Year	Commission	Department	Project #	Project Description	Project Type	Region	City-Wide DC	Infrastructure Reserve	Gas Tax	Taxation	LTD	Other	Total Budget
			IT-3017-13	Enterprise Telephone System Assets Renewal	Technology	City-Wide		391,400					391,400
			IT-3019-13	Central Computing Infrastructure Renewal	Technology	City-Wide		389,300					389,300
			IT-3020-14	Continuous Improvement - City Website (Vaughan Online)	Technology	City-Wide				154,500			154,500
		Information Technology Management Total						**1,140,700**		**514,500**			**1,655,200**
	Strategic & Corporate Services Total							**1,140,700**		**514,500**			**1,655,200**
	Vaughan Public Libraries	Libraries	LI-4504-13	Library Technology Upgrade	Technology	City-Wide				140,000			140,000
			LI-4516-16	Carrville Block 11- Resource Material	Growth/Development	Ward 4	347,650			38,600			386,250
			LI-4522-16	Carrville BL11 - Consulting Design/Construction	Growth/Development	Ward 4	318,300			35,300			353,600
			LI-4537-13	Capital Resource Purchases	Infrastructure Replacement	City-Wide		1,910,960					1,910,960
			LI-4539-14	Vellore Village South BL 39 - Consulting/Design/Construction	Growth/Development	Ward 3	2,649,717			351,583			3,001,300
			LI-4540-15	Vellore Village South BL39 - Resource Materials	Growth/Development	Ward 3	347,625			38,625			386,250
			LI-4541-16	Vellore Village South BL 36 - Furniture and Equipment	Growth/Equipment	Ward 3	236,300			26,200			262,500
			LI-4542-16	Vellore Village South BL39 - Communications and Hardware	Growth/Development	Ward 3	141,800			15,700			157,500
		Libraries Total					**4,041,392**	**1,910,960**		**646,008**			**6,598,360**
	Vaughan Public Libraries Total						**4,041,392**	**1,910,960**		**646,008**			**6,598,360**
2016 Total							**63,851,762**	**18,335,738**	**7,901,852**	**8,001,110**	**31,050,705**	**571,600**	**129,712,767**

DRAFT 2014 BUDGET AND 2015-2017 PLAN

ATTACHMENT #4
Draft 4 Year Reserve Continuity Schedule

FINANCE & ADMINISTRATION COMMITTEE

November 12 2013

Attachment #4 - Draft 4 Year Reserve Continuity Schedule

2014 Draft Capital Budget and 2015-2017 Capital Plan

Reserve Number	Description	2013 Closing Balance (after Commitments)	Contributions	Capital Projects	Expenses	2014 Closing Balance	Contributions	Capital Projects	Expenses	2015 Closing Balance
	Obligatory Reserves									
60172	Bldg Standards Continuity	14,446,021	160,664	540,750	2,645,000	11,420,935	126,999		2,522,000	9,025,934
61009	Subdiv. Contrib. Royal Palm	117,373	1,467			118,841	1,486			120,326
61010	Subdivider Contributions	4,468,075	55,851			4,523,926	56,549			4,580,475
61011	Geodetic Bench	949,794	0			949,794	0			949,794
61012	Tree Replacement Fee	567,267	0	48,882		518,385	0	48,882		469,503
61013	Greenways - WEA	526,060	0			526,060	0			526,060
61014	Open Space - WEA	15,286	0			15,286	0			15,286
61015	Sewer Camera Inspection	1,763,058	0			1,763,058	0			1,763,058
61016	Catch Basin Repairs	78,000	0			78,000	0			78,000
61020	Recreation Land	42,444,397	524,031	267,800	776,000	41,924,628	517,384	267,800	800,000	41,374,212
61025	Gas Tax Reserve	8,215,211	7,407,292	10,945,316		4,677,187	7,379,632	8,294,940		3,761,879
61050	Entry Feature 427 / Hwy 7	140,457	1,756			142,212	1,778			143,990
61051	Municipal Rds & Infra Grant	694,736	0	165,000		529,736	0	187,321		342,415
61052	Investing in Ontario Grant	1,997,308	0	861,900		1,135,408	0	206,361		929,047
62010	CWDC - Engineering	38,685,428	19,338,018	3,225,507	238,269	54,559,670	27,592,685	14,305,916	238,269	67,608,170
62020	CWDC - Fire	(4,058,830)	896,867	179,700		(3,341,663)	1,300,169	2,428,550		(4,470,045)
62040	CWDC - Library Buildings & Material	6,632,845	1,536,153	2,678,990		5,490,008	2,167,027	697,725		6,959,310
62060	CWDC - General Government	(3,832,902)	441,720	457,300	174,903	(4,023,385)	654,567	128,335	62,683	(3,559,836)
62080	CWDC - Parks Development	17,245,631	5,531,017	2,682,808	52,786	20,041,054	7,801,989	12,193,503	52,786	15,596,754
62090	CWDC - Public Works	6,746,270	864,886	1,074,435		6,536,721	1,206,925	152,000		7,591,646
62100	CWDC - Recreation	32,867,682	7,411,732	0		40,279,414	10,497,464	3,287,700		47,489,178
63070	D8-Rainbow Creek Drainage	3,030,637	37,883			3,068,520	38,356			3,106,876
63120	D13-Woodlot Acquisition	831,079	10,388			841,468	10,518			851,986
63150	D15-PD#5 W. Wdbridge Waterma	(2,600,617)	(32,508)			(2,633,125)	(32,914)			(2,666,039)
63153	D18-PD#6 W. Major Mac. Water	183,636	2,295			185,932	2,324			188,256
63154	D19-PD#6 E. Rutherford Water	(1,532,293)	(19,154)			(1,551,446)	(19,393)			(1,570,839)
63155	D20-PD#7 Watermain West	1,659,727	20,747			1,680,473	21,006			1,701,479
63158	D23-Dufferin/Teston Sanitary	72,206	903			73,109	914			74,022
63159	D24-Ansley Grove Sanitary	209,132	2,614			211,746	2,647			214,393
63160	D25 Zenway/Fogal Sub-Trunk	(909,945)	(11,374)			(921,319)	(11,516)			(932,836)
Obligatory Reserves Total		171,652,729	44,183,249	23,128,388	3,886,958	188,820,631	59,316,595	42,199,033	3,675,738	202,262,455

Attachment #4 - Draft 4 Year Reserve Continuity Schedule

2014 Draft Capital Budget and 2015-2017 Capital Plan

Reserve Number	Description	2013 Closing Balance (after Commitments)	Contributions	Capital Projects	Expenses	2014 Closing Balance	Contributions	Capital Projects	Expenses	2015 Closing Balance
	Discretionary Reserves									
60000	General Working Capital	23,318,358	291,479			23,609,837	295,123			23,904,960
60010	Tax Rate Stabilization Fund	8,902,099	91,855		3,107,410	5,886,544	56,660		2,707,410	3,235,794
60020	Vehicle Replacement	4,130,948	432,191	1,495,300		3,067,839	425,755	997,500		2,496,093
60030	Fire Equipment Replacement	2,269,810	1,323,075	189,400		3,403,485	1,388,752	1,038,150		3,754,087
60040	Insurance	3,571,020	0			3,571,020	0			3,571,020
60050	Water	31,988,332	50,203,439	4,008,050	47,119,780	31,063,941	53,647,213	4,299,594	50,309,570	30,101,989
60060	Waste Water (Sewer)	35,371,380	55,677,111		54,090,400	36,958,091	60,825,699		59,910,835	37,872,955
60070	Cemetery	13,342	0			13,342	0			13,342
60080	Suggestion Program	33,302	0			33,302	0			33,302
60085	Garnet A. Williams C.C. Rese	329,375	4,117			333,493	4,169			337,661
60090	Industrial Development	27,519	344			27,863	348			28,212
60100	City Playhouse	22,444	15,236	22,151		15,529	15,288			30,817
60110	Engineering Reserve	11,245,841	2,995,674		5,285,000	8,956,516	2,996,822		5,337,000	6,616,337
60120	Sale of Public Lands	(7,844,395)	(98,055)			(7,942,449)	(99,281)			(8,041,730)
60121	Management By Law Reserve	95,519	1,194			96,713	1,209			97,922
60122	Winterization Reserve	5,351,691	66,896			5,418,587	67,732			5,486,320
60125	Kleinburg Parking Reserve	44,216	553			44,769	560			45,328
60130	Election Reserve	751,031	405,483		1,024,794	131,720	402,457		270,398	263,779
60140	Employer Benefit Contributio	22,063,969	275,800			22,339,769	279,247			22,619,016
60145	WSIB Claims	732,822	84,629			817,452	85,687			903,138
60150	Heritage Fund	2,098,909	238,846	153,470		2,184,284	244,982	25,750		2,403,517
60170	Building & Facilitiies Reserve	12,005,337	2,779,678	3,053,940		11,731,075	2,940,644	1,319,065		13,352,654
60175	Planning Reserve	970,070	12,126			982,196	12,277			994,474
60180	Roads Infrastructure	6,267,237	497,092	669,500		6,094,829	506,807	123,600		6,478,037
60186	Streetscapes	662,331	486,903			1,149,234	492,989			1,642,223
60188	Parks Infrastructure	7,020,373	520,934	3,100,912		4,440,396	1,499,358	2,763,423		3,176,330
60189	Artificial Soccer Turf Reser	419,135	146,114			565,249	147,941			713,189
60190	Keele Valley Landfill	407,072	5,088			412,160	5,152			417,312
60192	City Hall Reserve	10,359	129			10,488	131			10,619
60211	ITM Reserve	5,265	1,060,873	1,050,700		15,437	1,119,819	1,129,700		5,557
60212	Library Material Reserve	5,279	1,495,966	1,495,900		5,345	1,992,703	1,777,500		220,548
60210	Innovation Reserve	2,166,966	27,087			2,194,053	27,426			2,221,479
60195	Uplands Capital Improv. Res.	(374,633)	145,836	67,000		(295,798)	142,673	730,732		(883,857)
60200	Year End Expend. Reserve	3,178,731	0			3,178,731	0			3,178,731
61000	Senior Citizen Bequests	200,662	2,508			203,171	2,540			205,710
61030	Debenture Payments	12,343,816	726,694		2,500,000	10,570,510	688,650		3,100,000	8,159,160
61032	Debenture Payment-City Hall	-	0			0	0			0
Discretionary Reserves Total		189,805,535	119,916,896	15,306,323	113,127,384	181,288,724	130,217,532	14,205,014	121,635,213	175,666,029
Grand Total		361,458,263	164,100,145	38,434,711	117,014,342	370,109,355	189,534,126	56,404,047	125,310,951	377,928,484

Attachment #4 - Draft 4 Year Reserve Continuity Schedule

2014 Draft Capital Budget and 2015-2017 Capital Plan

Reserve Number	Description	2015 Closing Balance	Contributions	Capital Projects	Expenses	2016 Closing Balance	Contributions	Capital Projects	Expenses	2017 Closing Balance
	Obligatory Reserves									
60172	Bldg Standards Continuity	9,025,934	97,493		2,453,000	6,670,427	68,124		2,441,000	4,297,551
61009	Subdiv. Contrib. Royal Palm	120,326	1,504			121,830	1,523			123,353
61010	Subdivider Contributions	4,580,475	57,256			4,637,731	57,972			4,695,703
61011	Geodetic Bench	949,794	0			949,794	0			949,794
61012	Tree Replacement Fee	469,503	0	48,882		420,621	0	48,882		371,739
61013	Greenways - WEA	526,060	0			526,060	0			526,060
61014	Open Space - WEA	15,286	0			15,286	0			15,286
61015	Sewer Camera Inspection	1,763,058	0			1,763,058	0			1,763,058
61016	Catch Basin Repairs	78,000	0			78,000	0			78,000
61020	Recreation Land	41,374,212	510,373	267,800	821,000	40,795,785	503,024	267,800	840,000	40,191,008
61025	Gas Tax Reserve	3,761,879	7,370,647	7,901,852		3,230,674	7,369,971	6,947,525		3,653,121
61050	Entry Feature 427 / Hwy 7	143,990	1,800			145,790	1,822			147,612
61051	Municipal Rds & Infra Grant	342,415	0			342,415	0			342,415
61052	Investing in Ontario Grant	929,047	0	571,600		357,447	0	44,000		313,447
62010	CWDC - Engineering	67,608,170	31,271,367	10,252,675	238,269	88,388,593	31,877,806	13,064,267	238,269	106,963,863
62020	CWDC - Fire	(4,470,045)	1,449,866	4,287,794		(7,307,973)	1,459,498	0		(5,848,475)
62040	CWDC - Library Buildings & Material	6,959,310	2,436,300	4,041,392		5,354,218	2,441,414	4,551,633		3,244,000
62060	CWDC - General Government	(3,559,836)	752,429	0	62,683	(2,870,090)	769,064	241,729	62,683	(2,405,438)
62080	CWDC - Parks Development	15,596,754	8,767,413	6,597,400	52,786	17,713,981	8,782,505	24,881,649	52,786	1,562,051
62090	CWDC - Public Works	7,591,646	1,309,861	9,083,201		(181,695)	1,226,152	9,360,691		(8,316,234)
62100	CWDC - Recreation	47,489,178	11,717,371	29,639,430		29,567,119	11,612,539	32,184,000		8,995,658
63070	D8-Rainbow Creek Drainage	3,106,876	38,836			3,145,712	39,321			3,185,034
63120	D13-Woodlot Acquisition	851,986	10,650			862,636	10,783			873,419
63150	D15-PD#5 W. Wdbridge Waterma	(2,666,039)	(33,325)			(2,699,364)	(33,742)			(2,733,106)
63153	D18-PD#6 W. Major Mac. Water	188,256	2,353			190,609	2,383			192,992
63154	D19-PD#6 E. Rutherford Water	(1,570,839)	(19,635)			(1,590,475)	(19,881)			(1,610,356)
63155	D20-PD#7 Watermain West	1,701,479	21,268			1,722,747	21,534			1,744,282
63158	D23-Dufferin/Teston Sanitary	74,022	925			74,948	937			75,885
63159	D24-Ansley Grove Sanitary	214,393	2,680			217,073	2,713			219,786
63160	D25 Zenway/Fogal Sub-Trunk	(932,836)	(11,660)			(944,496)	(11,806)			(956,303)
Obligatory Reserves Total		202,262,455	65,755,770	72,692,026	3,627,738	191,698,462	66,183,657	91,592,176	3,634,738	162,655,204

Attachment #4 - Draft 4 Year Reserve Continuity Schedule

2014 Draft Capital Budget and 2015-2017 Capital Plan

Reserve Number	Description	2015 Closing Balance	Contributions	Capital Projects	Expenses	2016 Closing Balance	Contributions	Capital Projects	Expenses	2017 Closing Balance
	Discretionary Reserves									
60000	General Working Capital	23,904,960	298,812			24,203,772	302,547			24,506,320
60010	Tax Rate Stabilization Fund	3,235,794	26,026		2,307,410	954,410	9		1,907,410	(952,991)
60020	Vehicle Replacement	2,496,093	423,661	799,600		2,120,155	422,875	796,450		1,746,580
60030	Fire Equipment Replacement	3,754,087	1,539,216	2,977,100		2,316,203	1,571,504	901,700		2,986,007
60040	Insurance	3,571,020	0			3,571,020	0			3,571,020
60050	Water	30,101,989	58,330,021	8,357,162	53,630,180	26,444,669	63,899,823	4,889,381	53,630,180	31,824,931
60060	Waste Water (Sewer)	37,872,955	67,542,987		66,340,270	39,075,672	75,477,767		66,340,270	48,213,169
60070	Cemetery	13,342	0			13,342	0			13,342
60080	Suggestion Program	33,302	0			33,302	0			33,302
60085	Garnet A. Williams C.C. Rese	337,661	4,221			341,882	4,274			346,156
60090	Industrial Development	28,212	353			28,564	357			28,921
60100	City Playhouse	30,817	15,479			46,296	15,672			61,968
60110	Engineering Reserve	6,616,337	1,962,520		5,534,000	3,044,858	1,975,502		5,503,000	(482,640)
60120	Sale of Public Lands	(8,041,730)	(100,522)			(8,142,252)	(101,778)			(8,244,030)
60121	Management By Law Reserve	97,922	1,224			99,146	1,239			100,386
60122	Winterization Reserve	5,486,320	68,579			5,554,899	69,436			5,624,335
60125	Kleinburg Parking Reserve	45,328	567			45,895	574			46,469
60130	Election Reserve	263,779	404,104		270,876	397,007	405,767		271,354	531,420
60140	Employer Benefit Contributio	22,619,016	282,738			22,901,754	286,272			23,188,026
60145	WSIB Claims	903,138	86,758			989,896	87,842			1,077,739
60150	Heritage Fund	2,403,517	252,241			2,655,757	259,838			2,915,595
60170	Building & Facilitiies Reserve	13,352,654	3,680,545	786,146		16,247,053	5,437,553	193,300		21,491,305
60175	Planning Reserve	994,474	12,431			1,006,905	12,586			1,019,491
60180	Roads Infrastructure	6,478,037	520,999			6,999,035	535,533	124,630		7,409,938
60186	Streetscapes	1,642,223	499,152			2,141,374	696,738			2,838,113
60188	Parks Infrastructure	3,176,330	1,835,312	1,980,388		3,031,254	3,015,889	2,627,861		3,419,282
60189	Artificial Soccer Turf Reser	713,189	149,790			862,979	151,662			1,014,641
60190	Keele Valley Landfill	417,312	5,216			422,529	5,282			427,810
60192	City Hall Reserve	10,619	133			10,752	134			10,886
60211	ITM Reserve	5,557	1,178,949	1,140,700		43,805	1,238,748	1,140,700		141,854
60212	Library Material Reserve	220,548	2,123,862	1,910,960		433,450	2,126,285	1,949,170		610,565
60210	Innovation Reserve	2,221,479	27,768			2,249,247	28,116			2,277,363
60195	Uplands Capital Improv. Res.	(883,857)	139,471	67,000		(811,386)	140,376	67,000		(738,010)
60200	Year End Expend. Reserve	3,178,731	0			3,178,731	0			3,178,731
61000	Senior Citizen Bequests	205,710	2,571			208,282	2,604			210,885
61030	Debenture Payments	8,159,160	748,632		2,500,000	6,407,792	605,488		354,998	6,658,282
61032	Debenture Payment-City Hall	0	0			0	0			0
Discretionary Reserves Total		175,666,029	142,063,815	18,019,056	130,582,736	169,128,051	158,676,513	12,690,192	128,007,212	187,107,161
Grand Total		377,928,484	207,819,585	90,711,082	134,210,474	360,826,513	224,860,170	104,282,368	131,641,950	349,762,365



DRAFT 2014 BUDGET AND 2015-2017 PLAN

ATTACHMENT #5
Financial Information & Analysis

FINANCE & ADMINISTRATION COMMITTEE

November 12 2013



DRAFT 2014 BUDGET AND 2015-2017 PLAN

ATTACHMENT 5.1
Budget Analysis

FINANCE & ADMINISTRATION COMMITTEE

November 12 2013

BASE BUDGET ANALYSIS & OTHER INFORMATION

1. Review of Specific Expense Categories

Historically, Council has inquired about specific accounts and the budgeted amounts. For reference purposes, we have included a summary of specific expense lines to illustrate the budget changes in these accounts.

	2013	2014			2015			2016			2017		
Accounts of Interest	Budget ($)	Budget ($)	Variance ($)	Variance (%)	Budget ($)	Variance ($)	Variance (%)	Budget ($)	Variance ($)	Variance (%)	Budget ($)	Variance ($)	Variance (%)
Advertising	240,241	235,225	(5,016)	-2.1%	235,225	0	0.0%	235,225	0	0.0%	234,625	(600)	-0.3%
Cellular Telephones	305,143	302,028	(3,115)	-1.0%	301,748	(280)	-0.1%	301,748	0	0.0%	300,848	(900)	-0.3%
Computer Hardware/Software	817,589	762,930	(54,659)	-6.7%	763,867	937	0.1%	763,966	99	0.0%	763,816	(150)	0.0%
Grouped Expenses	65,165	64,975	(190)	-0.3%	64,975	0	0.0%	64,975	0	0.0%	64,975	0	0.0%
Office Equip. & Furniture	201,857	165,269	(36,588)	-18.1%	165,269	0	0.0%	165,769	500	0.3%	165,819	50	0.0%
Office Supplies	299,527	299,830	303	0.1%	300,030	200	0.1%	300,030	0	0.0%	301,880	1,850	0.6%
Overtime	1,137,277	1,375,964	238,687	21.0%	1,526,084	150,120	10.9%	1,626,084	100,000	6.6%	1,725,980	99,896	6.1%
Part Time	14,243,152	14,530,380	287,228	2.0%	14,624,192	93,812	0.6%	14,675,738	51,546	0.4%	14,956,903	281,165	1.9%
Professional Fees	2,473,827	2,550,881	77,054	3.1%	2,551,615	734	0.0%	2,562,258	10,643	0.4%	2,502,863	(59,395)	-2.3%
Total	**19,783,778**	**20,287,482**	**503,704**	**2.5%**	**20,533,005**	**245,523**	**1.2%**	**20,695,793**	**162,788**	**0.8%**	**21,017,709**	**321,916**	**1.6%**

Accounts of Interest Explanations

For 2014, there is a small increase in accounts of interest.

- Part Time (Increase of $287K or 2.0%)
  - Most of the variance was due to impact of market adjustment economic.

- Computer Hardware/Software (Decrease of $55K, 6.7%)
  - The decrease was mainly due to one-time funding removals from 2013 ARRs and reallocations.

- Professional Fees (Increase $77K or 3.1%)
  - The increase is mainly due to increase of $53K for expected OMB hearing cost increases. This increase is reversed in 2017.

- Office Equipment (Decrease $37K or 18.1%)
  - The decrease is due to one-time funding removals for new complements from 2013 ARRs.

- Overtime (Increase $237K or 21.0%)
  - The increase was mainly due to increases in overtime for the Fire Departments that were made to correct a budget shortfall in these departments.

- The remaining variance is due to reallocations or one-time funding removals from 2012 ARRs.

For 2015, there is an increase in the part-time account as a result of progressions. Also, there is a further increase in Overtime for Fire to continue the phasing in of the funding shortfall.

For 2016, there is a further increase for Fire as the phasing in of the Overtime funding shortfall continues.

For 2017, the increase in part time costs is related to an additional program costs at a new community centre related to the City's growth. These costs are mostly offset with increased revenue. There is small decrease in professional fees related to reversal of the OMB hearing costs increased in 2014. There is a further increase to Fire Overtime costs.

2. Department Expenditure Budget Changes in Excess of $100,000:

As indicated above, departmental expenditures increased over the previous year including increases associated with Vaughan Public Library (VPL). Overall, several departmental budgets increased year over year, while others decreased by varying amounts. Specific detail by account is available within the department information. Detailed below is a brief high level overview of the rational behind department budget variances in excess of $100,000.

- **Fire and Rescue Services**

  2014 Increase of $2,786,414 (7.4%)
  There is an increase of $2.614M in labour costs mostly due to the full year impact of Station 7-5 (Cohort #1), progressions, allowable increases, new collective agreement, retention pay, and higher benefit rates. The remainder of the increase is in radio operations for higher costs of maintenance contracts and fuel according to Budget Guidelines.

  2015 -2017 Increases
  2015 Increase of $1,939,201 (4.8%)
  There is an increase of $1.97M related to staff progressions, allowable increases, retention pay and higher benefit rates. This increase is offset by a decrease of $35K related to the biannual recruitment program.

  2016 Increase of $776,975 (1.8%)
  There is an increase of $740K related to staff progressions, allowable increases, retention pay and higher benefit rates. The remainder of the variance is an increase of $35K related to the biannual recruitment process.

  2017 Increase of $523,710 (1.2%)
  There is an increase of $559K related to staff progressions, allowable increases, retention pay and higher benefit rates. The remainder of the variance is a decrease of $35K related to the biannual recruitment process.

- **City Clerk - Insurance**

  2014 Increases
  The variance is less than $100K and therefore does not require any explanation.

  2015 -2017 Increases

  2016 Increase of $410,263 (8.7%)
  An increase related to higher premiums based on historical trends for OMEX participants. For the first three years, savings are transferred to the Insurance Reserve to mitigate future retroactive assessments, but this balance is reduced as premium increases occur.

  2017 Increase of $130,744 (2.5%)
  An increase is mainly related to price change in insurance premium offset by the final settlement of outstanding claims with the previous insurance provider.

- **Recreation**

2014 Increase of $361,927 (1.9%)
The variance exclusive of York Region Transit ($147K) is related to $113K in labour costs mostly due to higher benefit rates and part time costs related to camps and aquatics programs. There is an increase of $136K in contractors as more programs are offered in partnerships with outside suppliers, which also results in an offset with higher revenue . The remainder of the variance is in Vaughan Hockey Association subsidy ($24K) as per agreement various minor accounts needed to deliver recreation programs. These increases are partially offset by decreases in printing costs ($20K) and small tools and equipment ($22K) along with revenue increases, with an overall budgeted department direct cost recovery of 95%.

York Transit Ticket Purchases
The remainder of the variance of $147K is related to purchases of YRT tickets which is offset by slightly greater revenues.

2015-2017 Increases

2015 Increase of $108,940 (0.6%)
The variance exclusive of York Region Transit ($32K) is related to $73K in labour costs mostly due to higher benefit rates and full time progression costs. The remainder of the variance is related to contract increases relating to our partnership programs. These increases are partially offset by revenue increases, with an overall budgeted department direct cost recovery of 96%.

York Transit Ticket Purchases
The remainder of the variance of $32K is related to purchases of YRT tickets which is offset by slightly greater revenues.

2016 Increase of $98,345 (0.5%)
The variance exclusive of York Region Transit ($33K) is related to $82K in labour costs mostly due to higher benefit rates, progressions. The remainder of the variance is related to contract increases relating to our partnership programs. These increases are partially offset by revenue increases, with an overall budgeted department direct cost recovery of 97%.

York Transit Ticket Purchases
The remainder of the variance of $33K is related to purchases of YRT tickets which is offset by slightly greater revenues.

2017 Increase of $376,168 (1.9%)
The variance exclusive of York Region Transit ($34K) is related to $37K in labour costs due to higher benefit rates and $309K in costs associated with the new Carrville Community Centre. These increases are partially offset by revenue increases, with an overall budgeted department direct cost recovery of 100% (mandate is 95% recovery).

York Transit Ticket Purchases
The remainder of the variance of $34K is related to purchases of YRT tickets which is offset by slightly greater revenues.

- **Buildings and Facilities**

  2014 Increase of $240,991 (1.2%)
  There is an increase of $121K in utilities as a result of price increase within Budget Guidelines. There is an increase of $51K in labour costs due to higher benefit rates, progressions. The remainder of the variance is $27K for volume increases for materials and janitorial supplies and price increases of $26K for elevator and cleaning contracts.

  2015-2017 Increases
  2015 Increase of $266,734 (1.3%)
  There is an increase of $157K in utilities costs for the buildings due to higher prices. The remainder of the variance is in labour costs ($71K) due to progressions and benefit rate increase as per guidelines and contract volume increases of $26K and contract price increases of $11K.

  2016 Increase of $259,048 (1.2%)
  There is a $167K increase in utilities costs for buildings due to higher prices. The remainder of the variance is in labour costs ($52K) due to progressions and benefit rate increase as per guidelines and contract volume increases of $28K and contract price increases of $11K.

  2017 Increase of $983,234 (4.5%)
  Most of the increase is related to the opening of the Carrville Community Centre (Block 11) for a total cost of $723K. These costs include utilities ($372K), maintenance ($278K), cleaning ($63K) and the remainder other related expenses such as garbage disposal etc. Also, there is an increase in utilities accounts for $176K caused by rising prices as per budget guidelines. The remainder of the increase is in labour accounts mostly due to benefit rate increase as per guidelines.

- **Fleet Management**

  2014 Increase of $124,748 (4.9%)
  The variance is a result of $136K in vehicle maintenance for new vehicles added to the city's fleet. This was partially offset by a vacant position being budgeted at a lower step.

  2015-2017 Increases

  The 2015 to 2017 variances were less than $100k and therefore do not require any explanation.

- **Park Operations**

  2014 Increase of $345,786 (2.7%)
  The increase is mainly in labour accounts for $165K related to staff progressions, part time market rate adjustment and higher benefit rates. There is also an increase of $53K in utilities as a result of price increases within Budget Guidelines. Also, there is a total price increase of $94K in Materials and Contracts due to contract agreements, and increase in volume for fuel of $41K for new vehicles. These increases are in accordance with the Operating Budget Guidelines.

  2015-2017 Increases

  2015 Increase of $147,265 (1.1%)
  The increase is mainly in labour accounts for $80K related to staff progressions and higher benefit rates. There is also an increase of $57K in utilities as a result of price increases within Budget Guidelines. There is a total increase of $10K due to anticipated increases in

Building Lease and Vehicle Fuel. These increases are in accordance with the Operating Budget Guidelines.

2016 Increase of $122,726 (0.9%)
Part of the increase is in labour accounts for $50K related to staff progressions and higher benefit rates. And, a total increase of $72K is due to anticipated price changes in utilities, lease agreement and gas/diesel. These increases are in accordance with the Operating Budget Guidelines.

2017 Increase of $106,446 (0.8%)
There is an increase of $35K in labour accounts related to staff progressions and higher benefit rates. In addition, a total increase of $72K is due to anticipated price changes in utilities and gas/diesel. These increases are in accordance with the Operating Budget Guidelines.

- **Development Planning**

2014 Decrease of $172,071 (-5.1%)
Part of the decrease is in the labour accounts for $157K which is mainly due to the expiry of two contract positions related to the Zoning By-Law Review. The remaining $15K decrease is due to the removal of one-time expenses related to approved 2013 ARRs.

2015-2017 Increases
2017 Decrease of $105,498 (-3.3%)
The decrease of $106K is related to the completion of a contract position term.

- **Policy Planning**

2014 Decrease of $213,294 (-14.2%)
The decrease is mainly due to the expiry of two contract positions one of which relates to the Zoning By-Law Review.

2015-2017 Increases
The 2015 to 2017 variances were less than $100k and therefore do not require any explanation.

- **Building Standards**

2014 Decrease of $314,471 (-4.4%)
Part of the decrease is in the labour accounts for $185K which is mainly due to the expiry of two contract positions related to the Zoning By-Law Review. The remaining $129K decrease is due to the removal of one-time expenses related to approved 2013 ARRs.

2015-2017 Increases
The 2015 to 2017 variances were less than $100k and therefore do not require any explanation.

- **Innovation and Continuous Improvement**

2014 Increase of $150,997 (21.9%)
The increase is mainly caused by the phasing plan for the department well as progressions and higher benefit rates.

2015-2017 Increases
2015 Increase of $112,570 (13.4%)

The increase is mainly caused by the phasing plan for the department as well as progressions and higher benefit rates.

2016-2017 Increases
The 2016 to 2017 variances were less than $100K and therefore do not require any explanation.

- **Information and Technology Management**

2014 Increase of $137,804 (1.7%)
The increase is related to adjustments $58K in labour accounts due progressions, higher benefit rates and new part-time wage scales. Service contracts increased by $90K primarily as a result of new Sharepoint internet licenses. Increases in computer hardware/software and wireless/internet communications were offset by reallocation from communications to better align these accounts. The remainder of the variance is a reduction of budget for one-time funding removals from approved 2013 ARRs.

2015-2017 Increases
2015 Increase of $107,666 (1.3%)
The increase is related to adjustments $90K in labour accounts due to progressions and higher benefit rates. Service contracts increased by $18K primarily as a result of software maintenance contracts.

2016 Increase of $127,837 (1.5%)
The increase is related to adjustments $67K in labour accounts due to progressions and higher benefit rates. Service contracts increased by $61K primarily as a result of Microsoft license renewal and software maintenance contracts.

The 2017 variances were less than $100K and therefore do not require any explanation.

- **Public Works Operations**

2014 increase of $414,373 (1.4%)
The increase is mostly in non-labour accounts for $336K and adjustments of $78K in labour accounts due to progressions and higher benefit rates. The following is an explanation by division for allowable increases as per budget guidelines in the non-labour accounts.

  - The Roads Division non-labour budget is higher by $315K. Part of the increase is in utilities for $128K due to price and volume changes related to streetlights. Roads maintenance contract increase by $74K for price and volume of assumed roads. The internal recovery account increases by $57K to better align actual trends and has a net zero impact. The remainder of the increase is in fuel and various small accounts as allowed by budget guidelines.

  - The Administration Division non-labour budget increase is $14K primarily due to internal recovery account increase of $9K to better align actual trends and has a net zero impact and $4K reallocation from Roads division for gas/diesel.

  - Winter operations non-labour budget increases by $7K. The variance consists of a $4K increase in contracts mostly due to price. The remainder of the increase is in fuel as a result of anticipated price increases as per budget guidelines.

  - The Waste Management Division non-labour budget did not increase.

2015-2017 Increases

2015 Increase of $866,985 (2.8%)
The increase is mostly in non-labour accounts for $817K and adjustments of $50K in labour accounts due to progressions and higher benefit rates. The following is an explanation by division for allowable increases as per budget guidelines in the non-labour accounts.

- The Waste Management Division budget total increases by $314K due to price increases in contracted waste related activities.

- The Roads Division budget is higher by $235K. Part of the increase is in utilities for $96K due to price changes related to streetlights. Roads maintenance contract increase by $112K for price and volume of assumed roads. The remainder of the increase is in fuel, dumping charges and materials and supplies as allowed by budget guidelines.

- Winter operations total costs increases by $268K. The variance consists of a $198K increase in contracts due to volume increase of $95K and remainder due to price increase. A $66K increase in materials account for salt purchases mostly due to $38K volume and remainder price. The remainder is a small increase in fuel as a result of anticipated price changes as per budget guidelines.

2016 Increase of $934,166 (2.9%)
The increase is mostly in non-labour accounts for $898K and adjustments of $36K in labour accounts due to progressions and higher benefit rates. The following is an explanation by division for allowable increases as per budget guidelines in the non-labour accounts.

- The Waste Management Division budget total increases by $529K split between price and volume increases in contracted waste related activities, almost 60% of the waste management contract increase is related to volume and the remainder was related to price.

- The Roads Division budget is higher by $221K. Part of the increase is in utilities for $100K due to price changes related to streetlights. Roads maintenance contract increase by $88K for price and volume of assumed roads. The remainder of the increase is in fuel, dumping charges and materials and supplies as allowed by budget guidelines.

- Winter operations total costs increases by $147K. The variance consists of a $75K increase in contracts due to price. A $69K increase in materials account for salt purchases mostly due to $29K price and remainder volume. The remainder is a small increase in fuel as a result of anticipated price changes as per budget guidelines.

2017 Increase of $793,427 (2.4 %)
The increase is mostly in non-labour accounts for $764K and adjustments of $29K in labour accounts due to higher benefit rates. The following is an explanation by division for allowable increases as per budget guidelines in the non-labour accounts.

- The Waste Management Division budget total increases by $321K due to volume increases in contracted waste related activities.

- The Roads Division budget is higher by $217K. Part of the increase is in utilities for $105K due to price changes related to streetlights. Roads maintenance contract increase by $79K for price and volume of assumed roads. The remainder of the

increase is in fuel, dumping charges and materials and supplies as allowed by budget guidelines.

- Winter operations total costs increases by $226K. The variance consists of a $151K increase in contracts due volume increase. A $72K increase in materials account for salt purchases mostly due to $30K in price and remainder volume. The remainder is a small increase in fuel as a result of anticipated price changes as per budget guidelines.

- **Vaughan Public Libraries**

2014 Increase of $262,318 (1.9%)
The Vaughan Public Library Board recommends an increase in the Library budget of $262K. The increase is related to adjustments in labour accounts due to higher benefit rates, progressions and full year impact of economic adjustments from collective agreements. The remainder of the increase is related to small changes in utilities as per budget guidelines and joint service charges to reflect actual costs.

2015-2017 Increases

2015 Increase of $738,799 (5.2%)
The increase is mainly due to $467K for additional resource materials required for the new Civic Centre Library expected to open. The remaining variance of $272K is in labour accounts due to higher benefit rates, progressions and impact of economic adjustments from collective agreements.

2016 Increase of $115,429 (0.8%)
The increase is due to higher benefit rates, progressions and the impact of economic adjustments from collective agreements.

2017 Increase of $161,675 (1.1%)
The increase is mainly due to $99K for additional resource materials required for the new Carrville Library expected to open. The remaining variance of $62K is in labour accounts due to higher benefit rates, progressions and impact of economic adjustments from collective agreements.

All of the increases from these departments were allowed within the approved parameters of the Council approved 2014-2017 Operating Budget Guidelines.

3. 2013 One-Time Funding Costs Removed

Included in the previously approved 2013 Operating Budget were items that were approved on a one-time funding basis. For example, costs associated with a new staff addition for furniture and computer hardware. The following 2013 one-time expense items have been removed from the 2014 Draft Operating Budget.

2013 One-Time Expenses Removed

Department	Expenditure Description	Amount
Building Standards	Professional Fees	60,000
Environmental Sustainability	Professional Fees	45,000
Human Resources	Professional Fees	50,000
	SUB-TOTAL	**$155,000**

2011 Additional Complement Related	Expenditure Description	Amount
Building Standards	Computer Hardware	13,800
	Computer Software	50,000
	Sundry	10,000
Dev & Trans	Mileage	200
	Office Supplies	250
	Sundry	500
	Memberships	500
	Training & Development	1,500
	Cellular Hardware & Line Charges	1,160
	Office Equipment & Furniture	2,800
	Computer Hardware	6,000
Development Planning	Cellular Hardware	360
	Office Equipment & Furniture	2,800
	Computer Hardware	10,400
	Dept. Sundry Expenses	500
Engineering Services	Office Equipment & Furniture	10,000
	Computer Hardware	4,000
Information & Tech	Office Equipment & Furniture	150
	Training & Development	500
	Computer Hardware	7,800
Policy Planning	Computer Hardware	5,800
Strategic Planning	Computer Hardware	1,000
	SUB-TOTAL	**$130,020**

TOTAL ONE-TIME EXPENSES REMOVED FROM 2014 BUDGET	**$285,020**

4. Budget Expenditures Summary

The Draft 2014 Budget and 2015-17 Operating Plan totals $246.2M for 2014, $255.2M for 2015, $267.8M for 2016 and $270.0M for 2017 in expenditures, of which 95% relates to eleven accounts. The summary below illustrates the City has limited flexibility in any given year to significantly alter the City's cost structure. Many of the costs are committed through collective agreements or service contracts. Most budget variance explanations have been discussed in the previous analysis section.

	2014			2015			2016			2017		
Operating Expenditures	Base Budget ($)	% of Total Budget	Cumulative (%)	Base Budget ($)	% of Total Budget	Cumulative (%)	Base Budget ($)	% of Total Budget	Cumulative (%)	Base Budget ($)	% of Total Budget	Cumulative (%)
Salaries and Benefits	140,371,275	57.0%	57.02%	143,693,166	56.3%	56.31%	145,284,485	55.3%	55.29%	146,405,204	54.2%	54.22%
Service Contracts	33,413,625	13.6%	70.6%	34,175,510	13.4%	69.7%	35,055,768	13.3%	68.6%	35,863,634	13.3%	67.5%
Long Term Debt	12,562,419	5.1%	75.7%	14,711,871	5.8%	75.5%	14,448,455	5.5%	74.1%	11,106,995	4.1%	71.6%
Reserve Contributions	10,523,678	4.3%	89.9%	11,346,234	4.4%	89.8%	12,649,905	4.8%	88.7%	16,779,293	6.2%	87.7%
Utilities & Fuel	9,510,925	3.9%	83.0%	9,855,208	3.9%	82.7%	10,220,911	3.9%	81.3%	10,979,677	4.1%	79.0%
Maint./Materials	8,462,866	3.4%	79.1%	8,589,889	3.4%	78.8%	8,595,118	3.3%	77.4%	8,812,679	3.3%	74.9%
Capital from Taxation	6,517,059	2.6%	85.6%	6,647,401	2.6%	85.3%	6,780,349	2.6%	83.9%	6,915,956	2.6%	81.5%
Insurance Expenses	4,316,318	1.8%	91.7%	4,532,616	1.8%	91.5%	5,014,113	1.9%	90.6%	5,144,495	1.9%	89.6%
Contingency	4,094,486	1.7%	93.3%	5,811,210	2.3%	93.8%	8,786,073	3.3%	93.9%	12,022,312	4.5%	94.1%
Prof. Fees	2,550,881	1.0%	94.4%	2,551,615	1.0%	94.8%	2,562,258	1.0%	94.9%	2,502,863	0.9%	95.0%
Tax Adjustments	2,150,000	0.9%	95.2%	2,275,000	0.9%	95.7%	2,275,000	0.9%	95.8%	2,300,000	0.9%	95.9%
All Other	11,726,446	4.8%	100.0%	10,980,957	4.3%	100.0%	11,104,416	4.2%	100.0%	11,168,211	4.1%	100.0%
Total Draft Expenditures	**246,199,978**	**100.0%**	**--**	**255,170,677**	**100.0%**	**--**	**262,776,851**	**100.0%**	**--**	**270,001,319**	**100.0%**	**--**

The remaining 4.8% or $11.7M of total expenditures in 2014, $11.0M in 2015, $11.1M in 2016 and $11.2M in 2017 is further detailed in the following table. The table highlights not only the 2014 to 2017 account budget and variance, but the allowable increases as per council approved guidelines and any reallocation amounts. It is important to note the total of all reallocations net to zero and therefore do not impact the City's budget. In addition, for variances over $5,000, a brief explanation is provided.

Attachment #5 - Financial Information & Analysis

		2014						2015			2016			2017		
Expenditures (All Other)	2013 Budget	Allowable 2014 Variance		% Variance	Budget Reallocation	2014 Draft Budget	Budget Variance $	Budget Variance %	2015 Draft Budget	Budget Variance $	Budget Variance %	2016 Draft Budget	Budget Variance $	Budget Variance %	2017 Draft Budget	Budget Variance $	Budget Variance %
Ticket/Pass Purchases	1,617,000	147,000	1	9.1%	0	1,764,000	147,000	9.1%	1,796,458	32,458	1.8%	1,829,872	33,414	1.9%	1,864,274	34,402	1.9%
Sports Village Ice Time Purchase	1,208,211	24,164		2.0%	0	1,232,375	24,164	2.0%	1,232,375	0	0.0%	1,232,375	0	0.0%	1,232,375	0	0.0%
Computer Hardware/Software	817,589	(104,949)	2	-12.8%	50,290	762,930	(54,659)	-6.7%	763,867	937	0.1%	763,966	99	0.0%	763,816	(150)	0.0%
Training & Development	601,250	2,346		0.4%	6,070	609,666	8,416	1.4%	608,366	(1,300)	-0.2%	608,366	0	0.0%	607,666	(700)	-0.1%
Printing	584,159	(20,000)		-3.4%	(1,070)	563,089	(21,070)	-3.6%	563,089	0	0.0%	563,089	0	0.0%	563,089	0	0.0%
Joint Service Chgs.-City	549,750	0		0.0%	(10,000)	539,750	(10,000)	-1.8%	539,750	0	0.0%	539,750	0	0.0%	539,750	0	0.0%
Copiers, Faxes and Supplies	491,724	10,479		2.1%	(3,529)	498,674	6,950	1.4%	498,608	(66)	0.0%	498,924	316	0.1%	503,691	4,767	1.0%
Joint Service Expenses	450,326	23,090		5.1%	0	473,416	23,090	5.1%	487,616	14,200	3.0%	502,245	14,629	3.0%	517,323	15,078	3.0%
Postal Services	446,950	300		0.1%	0	447,250	300	0.1%	447,250	0	0.0%	447,250	0	0.0%	447,250	0	0.0%
Bank Charges	420,979	9,500		2.3%	0	430,479	9,500	2.3%	439,479	9,000	2.1%	446,579	7,100	1.6%	453,779	7,200	1.6%
Mileage	340,886	(3,123)		-0.9%	(15,301)	322,462	(18,424)	-5.4%	320,462	(2,000)	-0.6%	320,462	0	0.0%	321,062	600	0.2%
Radio Operations	313,433	93,391	3	29.8%	(38,830)	367,994	54,561	17.4%	370,604	2,610	0.7%	372,354	1,750	0.5%	372,354	0	0.0%
Cellular Telephones	305,143	(573)		-0.2%	(2,542)	302,028	(3,115)	-1.0%	301,748	(280)	-0.1%	301,748	0	0.0%	300,848	(900)	-0.3%
Office Supplies	299,527	(4,646)		-1.6%	4,949	299,830	303	0.1%	300,030	200	0.1%	300,030	0	0.0%	301,880	1,850	0.6%
Sundry	264,978	916,269	4	345.8%	(5,978)	1,175,269	910,291	343.5%	360,986	(814,283)	-69.3%	410,821	49,835	13.8%	401,352	(9,469)	-2.3%
Chgs. from Other Depts.	244,144	(219,954)	5	-90.1%	1,500	25,690	(218,454)	-89.5%	25,690	0	0.0%	25,690	0	0.0%	25,690	0	0.0%
Advertising	240,241	0		0.0%	(5,016)	235,225	(5,016)	-2.1%	235,225	0	0.0%	235,225	0	0.0%	234,625	(600)	-0.3%
Memberships/Dues/Fees	239,634	10,835		4.5%	529	250,998	11,364	4.7%	254,433	3,435	1.4%	258,278	3,845	1.5%	260,282	2,004	0.8%
Promotion & Education	220,320	0		0.0%	25,910	246,230	25,910	11.8%	246,230	0	0.0%	246,230	0	0.0%	246,230	0	0.0%
Office Equip. & Furniture	201,857	(24,383)		-12.1%	(12,205)	165,269	(36,588)	-18.1%	165,269	0	0.0%	165,769	500	0.3%	165,819	50	0.0%
Seminars & Workshops	156,697	8,139		5.2%	(4,759)	160,077	3,380	2.2%	160,637	560	0.3%	160,037	(600)	-0.4%	160,037	0	0.0%
Records Mgmt Supplies	123,149	12,816		10.4%	0	135,965	12,816	10.4%	142,583	6,618	4.9%	152,739	10,156	7.1%	159,647	6,908	4.5%
Meals & Meal Allowances	106,542	(740)		-0.7%	(4,295)	101,507	(5,035)	-4.7%	101,807	300	0.3%	101,807	0	0.0%	101,807	0	0.0%
Computer Supplies	103,032	(678)		-0.7%	(4,623)	97,731	(5,301)	-5.1%	97,731	0	0.0%	97,731	0	0.0%	98,081	350	0.4%
Newsletters & Mailings	98,644	0		0.0%	0	98,644	0	0.0%	98,644	0	0.0%	98,644	0	0.0%	98,644	0	0.0%
Subscriptions/Publications	80,959	4,710		5.8%	6,695	92,364	11,405	14.1%	92,364	0	0.0%	92,364	0	0.0%	92,364	0	0.0%
Veterinary	78,366	42,032		53.6%	(12,420)	107,978	29,612	37.8%	110,100	2,122	2.0%	112,300	2,200	2.0%	114,500	2,200	2.0%
Grouped Expenses	65,165	0		0.0%	(190)	64,975	(190)	-0.3%	64,975	0	0.0%	64,975	0	0.0%	64,975	0	0.0%
Special Events/Public Relation	62,794	2,500		4.0%	0	65,294	2,500	4.0%	65,294	0	0.0%	65,294	0	0.0%	65,294	0	0.0%
Travel	51,550	0		0.0%	0	51,550	0	0.0%	51,550	0	0.0%	51,550	0	0.0%	51,550	0	0.0%
Programme Expense	50,300	0		0.0%	0	50,300	0	0.0%	50,300	0	0.0%	50,300	0	0.0%	50,300	0	0.0%
Wireless/Internet Commun.	48,040	(4)		0.0%	9,110	57,146	9,106	19.0%	57,146	0	0.0%	57,146	0	0.0%	57,096	(50)	-0.1%
Corporate Training	47,839	0		0.0%	0	47,839	0	0.0%	47,839	0	0.0%	47,839	0	0.0%	47,839	0	0.0%
Fire Prevention	46,645	0		0.0%	0	46,645	0	0.0%	46,645	0	0.0%	46,645	0	0.0%	46,645	0	0.0%

VAUGHAN

CITY OF VAUGHAN
2014-17 ALL OTHER ACCOUNTS SUMMARY

(Continued from previous page)

		2014						2015			2016			2017		
Expenditures (All Other)	2013 Budget	Allowable 2014 Variance	% Variance	Budget Reallocation	2014 Draft Budget	Budget Variance $	Budget Variance %	2015 Draft Budget	Budget Variance $	Budget Variance %	2016 Draft Budget	Budget Variance $	Budget Variance %	2017 Draft Budget	Budget Variance $	Budget Variance %
Two-way Radios	45,893	0	0.0%	0	45,893	0	0.0%	45,893	0	0.0%	45,893	0	0.0%	45,893	0	0.0%
Conferences	44,270	0	0.0%	0	44,270	0	0.0%	44,270	0	0.0%	44,270	0	0.0%	44,270	0	0.0%
Telephone Charges	41,721	2,062	4.9%	(2,220)	41,563	(158)	-0.4%	42,063	500	1.2%	42,063	0	0.0%	42,063	0	0.0%
Awards	41,023	0	0.0%	0	41,023	0	0.0%	41,023	0	0.0%	41,023	0	0.0%	41,023	0	0.0%
Armoured Courier Services	35,000	200	0.6%	200	35,400	400	1.1%	35,600	200	0.6%	35,815	215	0.6%	36,020	205	0.6%
Data Processing Services	28,800	0	0.0%	0	28,800	0	0.0%	28,800	0	0.0%	28,800	0	0.0%	28,800	0	0.0%
Community Event Tickets	24,000	0	0.0%	0	24,000	0	0.0%	24,000	0	0.0%	24,000	0	0.0%	24,000	0	0.0%
Drafting Supplies	21,810	0	0.0%	(4,000)	17,810	(4,000)	-18.3%	17,810	0	0.0%	17,810	0	0.0%	17,810	0	0.0%
Cable TV/Satellite Service	17,839	0	0.0%	(290)	17,549	(290)	-1.6%	17,549	0	0.0%	17,549	0	0.0%	17,549	0	0.0%
Community Hosting Events	16,868	0	0.0%	0	16,868	0	0.0%	16,868	0	0.0%	16,868	0	0.0%	16,868	0	0.0%
Courier Services	16,653	0	0.0%	7,700	24,353	7,700	46.2%	24,353	0	0.0%	24,353	0	0.0%	24,353	0	0.0%
407-ETR Toll Charges	14,689	(97)	-0.7%	(2,332)	12,260	(2,429)	-16.5%	12,860	600	4.9%	12,860	0	0.0%	12,860	0	0.0%
Council Travel & Confer.	14,430	4,000	27.7%	0	18,430	4,000	27.7%	18,430	0	0.0%	18,430	0	0.0%	18,430	0	0.0%
Corporate Mgnt Mtgs	13,500	0	0.0%	500	14,000	500	3.7%	14,000	0	0.0%	14,000	0	0.0%	14,000	0	0.0%
Charges from Facilities	11,720	780	6.7%	0	12,500	780	6.7%	12,500	0	0.0%	12,500	0	0.0%	12,500	0	0.0%
Emergency Exer - Training	11,500	0	0.0%	0	11,500	0	0.0%	11,500	0	0.0%	11,500	0	0.0%	11,500	0	0.0%
Public Awareness - Training	10,680	0	0.0%	(10,680)	0	(10,680)	-100.0%	0	0	0.0%	0	0	0.0%	0	0	0.0%
Animal Tags/Microchips	10,600	0	0.0%	0	10,600	0	0.0%	10,600	0	0.0%	10,600	0	0.0%	10,600	0	0.0%
Municipal Grants	10,200	0	0.0%	0	10,200	0	0.0%	10,200	0	0.0%	10,200	0	0.0%	10,200	0	0.0%
Archival Expenses	10,028	0	0.0%	(400)	9,628	(400)	-4.0%	9,628	0	0.0%	9,628	0	0.0%	9,628	0	0.0%
Community Gifts & Promctions	7,200	0	0.0%	1,000	8,200	1,000	13.9%	8,200	0	0.0%	8,200	0	0.0%	8,200	0	0.0%
Bad Debt Write-Offs Class	4,000	0	0.0%	0	4,000	0	0.0%	4,000	0	0.0%	4,000	0	0.0%	4,000	0	0.0%
Corporate Promotions	2,550	0	0.0%	0	2,550	0	0.0%	2,550	0	0.0%	2,550	0	0.0%	2,550	0	0.0%
Council - Office Decorations	2,000	0	0.0%	0	2,000	0	0.0%	2,000	0	0.0%	2,000	0	0.0%	2,000	0	0.0%
Safety Promotion	1,083	0	0.0%	0	1,083	0	0.0%	1,083	0	0.0%	1,083	0	0.0%	1,083	0	0.0%
Electronic Reg'n Exp	980	0	0.0%	0	980	0	0.0%	980	0	0.0%	980	0	0.0%	980	0	0.0%
Cash Over and Short	700	(37)	-5.3%	0	663	(37)	-5.3%	663	0	0.0%	663	0	0.0%	713	50	7.5%
Sponsorships	0	0	0.0%	0	0	0	0.0%	0	0	0.0%	0	0	0.0%	0	0	0.0%
C.E.A. Mileage	0	0	0.0%	0	0	0	0.0%	0	0	0.0%	0	0	0.0%	0	0	0.0%
Recoveries from Facilities	(12,500)	0	0.0%	0	(12,500)	0	0.0%	(12,500)	0	0.0%	(12,500)	0	0.0%	(12,500)	0	0.0%
Joint Service Revenue	(42,065)	(1,261)	3.0%	0	(43,326)	(1,261)	3.0%	(44,626)	(1,300)	3.0%	(44,626)	0	0.0%	(44,626)	0	0.0%
Internal Recoverable	(289,870)	255,080 5	-88.0%	0	(34,790)	255,080	-88.0%	(34,790)	0	0.0%	(34,790)	0	0.0%	(34,790)	0	0.0%
Joint Serv. Recovery-Library	(539,700)	0	0.0%	10,000	(529,700)	10,000	-1.9%	(529,700)	0	0.0%	(529,700)	0	0.0%	(529,700)	0	0.0%
Subtotal	**10,553,425**	**1,189,248**	**11.3%**	**(16,227)**	**11,726,446**	**1,173,021**	**11.1%**	**10,980,957**	**(745,489)**	**-6.4%**	**11,104,416**	**123,459**	**1.1%**	**11,168,211**	**63,795**	**0.6%**
Highest 11 accounts total	**227,817,753**	**6,598,552**	**2.9%**	**57,227**	**234,473,532**	**6,655,779**	**2.9%**	**244,189,720**	**9,716,188**	**4.1%**	**251,672,435**	**7,482,715**	**3.1%**	**258,833,108**	**7,160,673**	**2.8%**
Total Draft Expenditures	**238,371,178**	**7,787,800**	**3.3%**	**41,000**	**246,199,978**	**7,828,800**	**3.3%**	**255,170,677**	**8,970,599**	**3.6%**	**262,776,851**	**7,606,174**	**3.0%**	**270,001,319**	**7,224,468**	**2.7%**

Selected Expenditure Increase/Decrease Commentary

1 Increase due to higher demand for YRT tickets based on higher demand.
2 Decrease due to one time funding removals related to 2013 ARRs.
3 Increase due to maintenance contract increase.
4 Increase due to 2014 election year.
5 Realignment of internal recovery accounts to bring in line with actuals

DRAFT 2014 BUDGET AND 2015-2017 PLAN

5.2 Draft Capital Revenue and Expense Summary

FINANCE & ADMINISTRATION COMMITTEE

November 12 2013

2014 - 2017 Capital Revenue Summary

	Budget 2014	Forecast 2015	Forecast 2016	Forecast 2017	2018 and Beyond
41009 - CWDC - Eligible					
City Wide DC - Engineering	3,225,507	14,305,916	10,252,675	13,064,267	11,747,900
City Wide DC - Fire	179,700	2,428,550	4,287,794	0	2,145,000
City Wide DC - Fleet/P.W.	1,074,435	152,000	9,083,201	9,360,691	0
City Wide DC - General Gov.	457,300	128,335	0	241,729	0
City Wide DC - Library Buildings	2,678,990	697,725	4,041,392	4,551,633	3,535,683
City Wide DC - Park Dev.	2,682,808	12,193,503	6,597,400	24,881,649	5,512,653
City Wide DC - Recreation	0	3,287,700	29,589,300	0	0
Total: 41009 - CWDC - Eligible	**10,298,740**	**33,193,729**	**63,851,762**	**52,099,969**	**22,941,236**
50000 - Grants & Other Financing					
Other Recoveries	30,000	0	0	0	0
Shared Costs	29,613	0	0	0	0
Transfer from Taxation	6,508,794	6,314,454	8,001,110	6,950,405	13,186,282
Total: 50000 - Grants & Other Financing	**6,568,407**	**6,314,454**	**8,001,110**	**6,950,405**	**13,186,282**
60000 - Transfer from Reserve and Reserve Funds					
Building Standards Reserve	540,750	0	0	0	0
City Playhouse Reserve	22,151	0	0	0	0
Debenture Financing	6,429,490	12,329,544	31,050,705	74,884,151	0
Fire Equipment Reserve	189,400	1,038,150	2,977,100	901,700	0
Gas Tax Reserve	10,945,316	8,294,940	7,901,852	6,947,525	6,000,000
Heritage Reserve	153,470	25,750	0	0	0
Information Technology Asset Replacement	1,050,700	1,129,700	1,140,700	1,140,700	0
Investing in Ontario Grant	861,900	206,361	571,600	44,000	223,300
Library Materials Reserve	1,495,900	1,777,500	1,910,960	1,949,170	0
Municipal Roads Infr. Grant	165,000	187,321	0	0	340,000
Parks Infra. Reserve	3,100,912	2,763,423	1,980,388	2,627,861	0
Pre-B& F Infra. Reserve	3,053,940	1,319,065	786,146	193,300	0
Recreation Land Reserve	267,800	267,800	267,800	267,800	0
Roads Infra. Reserve	669,500	123,600	0	124,630	0
Tree Replace Reserve	48,882	48,882	48,882	48,882	0
Uplands Revenue Reserve	67,000	730,732	67,000	0	231,200
Vehicle Reserve	1,495,300	997,500	799,600	796,450	6,601,900
Water Reserve	4,008,050	4,299,594	8,357,162	4,889,381	0
Total: 60000 - Transfer from Reserve and Reserve Funds	**34,565,461**	**35,539,862**	**57,859,895**	**94,815,550**	**13,396,400**
Total Revenue	**51,432,608**	**75,048,045**	**129,712,767**	**153,865,924**	**49,523,918**

2014 - 2017 Capital Expense Summary

	Budget 2014	Forecast 2015	Forecast 2016	Forecast 2017	2018 and Beyond
City Manager					
Economic and Business Develop.	103,000	0	0	0	0
Emergency Planning	0	0	0	197,110	0
Fire and Rescue Services	369,100	3,929,950	8,115,100	901,700	2,763,000
Total: City Manager	**472,100**	**3,929,950**	**8,115,100**	**1,098,810**	**2,763,000**
Comm. of Community Services					
Buildings and Facilities	3,396,108	5,123,997	34,284,634	20,970,800	1,757,400
Fleet Management	2,584,700	1,348,900	799,600	1,324,050	6,915,100
Parks & Forestry Operations	2,098,454	2,227,421	1,542,891	1,509,861	0
Parks Development	7,955,498	17,347,476	8,853,534	26,937,573	10,502,898
Recreation	203,901	269,400	125,100	125,100	0
Total: Comm. of Community Services	**16,238,661**	**26,317,194**	**45,605,759**	**50,867,384**	**19,175,398**
Comm. of Engineering & PWs					
Develop&Transport Engineering	2,450,345	16,716,539	25,626,100	22,488,777	2,992,900
Engineering Services	21,051,632	18,846,562	21,819,891	21,412,524	14,018,190
Public Works - Operations	3,456,650	3,753,625	20,024,557	47,770,859	6,000,000
Total: Comm. of Engineering & PWs	**26,958,627**	**39,316,726**	**67,470,548**	**91,672,160**	**23,011,090**
Comm. of Finance & City Treasurer					
Budgeting & Financial Planning	0	0	0	0	86,520
Finance	0	0	0	154,500	0
Total: Comm. of Finance & City Treasurer	**0**	**0**	**0**	**154,500**	**86,520**
Comm. of Legal & Admin. Serv.					
By-Law & Compliance	243,150	114,400	0	0	0
City Clerk	0	0	0	0	22,660
Real Estate	267,800	267,800	267,800	267,800	0
Total: Comm. of Legal & Admin. Serv.	**510,950**	**382,200**	**267,800**	**267,800**	**22,660**
Comm. of Planning					
Building Standards	540,750	0	0	0	0
Development Planning	380,000	250,600	0	130,000	0
Total: Comm. of Planning	**920,750**	**250,600**	**0**	**130,000**	**0**

2014 - 2017 Capital Expense Summary

	Budget 2014	Forecast 2015	Forecast 2016	Forecast 2017	2018 and Beyond
Comm. of Strategic & Corporate Services					
Access Vaughan	50,500	50,500	0	0	0
Environmental Sustainability	0	48,925	0	0	0
Human Resources	113,300	0	0	103,000	0
Information & Technology Mgmt.	1,205,200	1,939,200	1,655,200	1,595,200	476,200
Total: Comm. of Strategic & Corporate Services	**1,369,000**	**2,038,625**	**1,655,200**	**1,698,200**	**476,200**
Library Board					
Vaughan Libraries	4,962,520	2,812,750	6,598,360	7,977,070	3,989,050
Total: Library Board	**4,962,520**	**2,812,750**	**6,598,360**	**7,977,070**	**3,989,050**
Total Expense	**51,432,608**	**75,048,045**	**129,712,767**	**153,865,924**	**49,523,918**

DRAFT 2014 BUDGET AND 2015-2017 PLAN

5.3 Reserve Forecasts

FINANCE & ADMINISTRATION COMMITTEE

November 12 2013

Attachment #5 - Financial Information & Analysis

CWDC - Engineering Reserve Forecast

Forecasted DC		2013	2014	2015	2016	2017	2018
Open balance, after commitments			**38,685,428**	**54,559,670**	**67,608,170**	**88,388,593**	**106,963,863**
	Engineering DC	73,478,495					
	Commitments	(55,949,770)					
	Collections	**10,396,654**	**18,758,856**	**26,833,878**	**30,302,443**	**30,664,437**	**31,803,831**
	Anticipated	2,079,331					
	Collection Spend	**12,475,985**	**18,758,856**	**26,833,878**	**30,302,443**	**30,664,437**	**31,803,831**
	Expenses	8,680,719	**(238,269)**	**(238,269)**	**(238,269)**	**(238,269)**	
	Interest		**579,162**	**758,806**	**968,924**	**1,213,369**	**1,209,533**
	Project Submissions	**-**	**(3,225,507)**	**(14,305,916)**	**(10,252,675)**	**(13,064,267)**	**(11,747,900)**
	Project Forecasts		**-**	**-**	**-**	**-**	**(40,458,318)**
	Closing balance	**38,685,428**	**54,559,670**	**67,608,170**	**88,388,593**	**106,963,863**	**87,771,010**

Project Submissions:							
Number	**Description**	**Ward**					
DT-7097-14	Pedestrian and Cycle Strategy	City-Wide	414,575				
DT-7098-14	Pedestrian and Bicycle Network Implementation Program	City-Wide	245,140	305,910	246,170	250,000	
DT-7104-13	TMP Education, Promotion, Outreach and Monitoring	City-Wide	77,250	77,250	77,250	77,250	
DT-7108-13	School Travel Planning Measures	City-Wide	51,500	51,500	51,500	51,500	
DT-7112-14	Kirby Road Municipal Class EA	Ward 1	891,980				
DT-7135-14	Coldspring Road and Stevenson Avenue Construction	Ward 1	206,000				
DT-7136-14	McNaughton Road Construction	Ward 4	236,900				
EN-1965-14	Sidewalk and Street Lighting on Major Mackenzie Drive by York Region -Phase 1	Ward 1, Ward 2, Ward 3	927,000				
EN-1983-14	Street Lighting on Teston Road - Hwy 400 to Jane Street	Ward 1	175,162				
DP-9526-15	Yonge Street / Steeles Corridor Urban Design Streetscape & Open SpaceMasterplan	Ward 5		162,000			
DP-9529-13	Design Review Panel Administration	City-Wide		20,394			
DT-7113-15	Municipal Class EA OPA 637 - Highway 400 Interchange Connections	Ward 1		247,200			
DT-7114-15	Portage Parkway - Applewood to Jane/ Detailed Design	Ward 4		428,480			
DT-7120-13	Black Creek Renewal	Ward 4		5,123,979	5,320,388	5,320,388	
DT-7121-13	Vaughan Metropolitan Centre NE Storm Water Management Pond	Ward 4		856,903	856,903		
DT-7123-15	Kleinburg - Nashville PD6 Major Mackenzie Watermain	Ward 1		1,887,797	1,887,797	1,887,797	1,887,797
DT-7124-15	Block 61 CP Railway Pedestrian Crossing	Ward 1		384,270	1,105,103	1,105,103	1,105,103
DT-7125-15	OPA 620 (Steeles West) East - West Collector Road	Ward 4		600,000			
DT-7134-15	Huntington Road Construction - Langstaff Road to Rutherford Road	Ward 2		2,429,000			
EN-1930-15	Sidewalk on Keele Street - McNaughton Road to Teston Road	Ward 4		37,080	148,320		
EN-1931-15	Sidewalk on Keele Street - Kirby Road to Peak Point Blvd	Ward 1		20,600	82,400		
EN-1957-15	Cycle Path Improvement on Islington Avenue - Rutherford Rd to WycliffeAve.	Ward 2		123,600			
EN-1959-15	Traffic Signal Installation - Chrislea Road and Northview Boulevard	Ward 3		180,250			
EN-1960-13	Sidewalk on Weston Road - Steeles Avenue West to Rutherford Road	Ward 3		515,000			
EN-1972-13	Active Transportation Facility and Streetlighting on Dufferin Street -Kirby Road to Teston Road	Ward 1		576,800			
EN-1973-15	Streetscape for Concord West by York Region - Highway 7 and KeeleStreet	Ward 4		221,253	289,899	2,559,429	
EN-1979-15	Sidewalk on Bathurst Street - North Park Rd to New Westminster Dr	Ward 5		56,650			
EN-1978-16	Active Transportation Facility on Pine Valley Drive - Steeles AveWtoLangstaff Rd	Ward 2, Ward 3			56,650	770,440	
EN-1980-16	Sidewalk on Weston Road - Major Mackenzie Drive to Greenbrooke Drive	Ward 3			45,320	362,560	

Attachment #5 - Financial Information & Analysis

CWDC - Engineering Reserve Forecast

Forecasted DC			2013	2014	2015	2016	2017	2018
Open balance, after commitments				**38,685,428**	**54,559,670**	**67,608,170**	**88,388,593**	**106,963,863**
		Engineering DC	73,478,495					
		Commitments	(55,949,770)					
		Collections	**10,396,654**	**18,758,856**	**26,833,878**	**30,302,443**	**30,664,437**	**31,803,831**
		Anticipated	2,079,331					
		Collection Spend	**12,475,985**	**18,758,856**	**26,833,878**	**30,302,443**	**30,664,437**	**31,803,831**
		Expenses	8,680,719	**(238,269)**	**(238,269)**	**(238,269)**	**(238,269)**	
		Interest		**579,162**	**758,806**	**968,924**	**1,213,369**	**1,209,533**
		Project Submissions	-	**(3,225,507)**	**(14,305,916)**	**(10,252,675)**	**(13,064,267)**	**(11,747,900)**
		Project Forecasts		-	-	-	-	**(40,458,318)**
	Closing balance		**38,685,428**	**54,559,670**	**67,608,170**	**88,388,593**	**106,963,863**	**87,771,010**
Project Submissions:								
Number	**Description**	**Ward**						
EN-1984-16	Street Lighting on Keele Street - Langstaff Road to Rutherford Road	Ward 1, Ward 4				84,975	481,525	
EN-1991-17	Traffic Signal Installation - Interchange Way and Interchange Way	Ward 4					198,275	
EN-1963-13	North Maple Bridge - north of Major Mackenzie over Hwy 400	Ward 1						8,755,000
		Project Submissions		**3,225,507**	**14,305,916**	**10,252,675**	**13,064,267**	**11,747,900**
		Forecast						**40,458,318**
Engineering - DC Reserve Balance				**54,559,670**	**67,608,170**	**88,388,593**	**106,963,863**	**87,771,010**

Attachment #5 - Financial Information & Analysis

CWDC - Fire Reserve Forecast

Forecasted DC		2013	2014	2015	2016	2017	2018
Open balance, after commitments			**(4,058,830)**	**(3,341,663)**	**(4,470,045)**	**(7,307,973)**	**(5,848,475)**
	Fire DC	(679,833)					
	Commitments	(4,078,278)					
	Collections	617,759	942,833	1,348,689	1,523,021	1,541,215	1,598,482
	Anticipated	123,552					
	Collection Spend		**471,416**	**674,344**	**761,511**	**770,608**	**799,241**
	Expenses	(42,030)					
	Interest		**(45,966)**	**(48,520)**	**(73,155)**	**(81,717)**	**(76,522)**
	Project Submissions		**(179,700)**	**(2,428,550)**	**(4,287,794)**	**-**	**(2,145,000)**
	Closing balance	**(4,058,830)**	**(3,341,663)**	**(4,470,045)**	**(7,307,973)**	**(5,848,475)**	**(6,471,515)**

Project Submissions:

Number	Description	Ward					
FR-3567-14	Station #75 Equipment for Engine 75	Ward 3	119,700				
FR-3571-14	Command Vehicle	City-Wide	60,000				
FR-3583-15	Reposition Stn 74 Kleinburg Land	Ward 1		648,550			
FR-3606-15	Station 76 Aerial Purchase	Ward 4		1,300,000			
FR-3607-15	Station 76 Equipment Purchase	Ward 4		120,000			
FR-3609-15	Expand/Update Crew Quarters Station 76	Ward 4		360,000			
FR-3573-16	Command Vehicle	City-Wide			60,000		
FR-3578-16	Fire Prevention Vehicle	City-Wide			40,000		
FR-3582-16	Reposition Stn 74 Kleinburg Build and Design	Ward 1			4,062,794		
FR-3608-16	Station 76 Equipment for Firefighter Purchase	Ward 4			125,000		
FR-3575-18	Station #78 Engine Purchase	Ward 5					667,300
FR-3576-19	Engine # 78 Equipment Purchase	City-Wide					242,800
FR-3577-19	Station #78 Equipment for Firefighters Purchase	City-Wide					123,100
FR-3581-19	Purchase Land for New Station 7-11	Ward 1					1,111,800
	Project Submissions		**179,700**	**2,428,550**	**4,287,794**	**-**	**2,145,000**
Fire - DC Reserve Balance			**(3,341,663)**	**(4,470,045)**	**(7,307,973)**	**(5,848,475)**	**(6,471,515)**

CWDC - General Government Reserve Forecast

Forecasted DC		2013	2014	2015	2016	2017
Open balance, after commitments			**(3,832,902)**	**(4,023,384)**	**(3,559,835)**	**(2,870,090)**
	Management Studies DC	(2,096,137)				
	Commitments	(2,127,615)				
	Collections	**542,596**	**490,517**	**701,668**	**792,366**	**801,832**
	Anticipated	108,519				
	Collection Spend	**651,115**	**490,517**	**701,668**	**792,366**	**801,832**
	Expenses	(260,265)	**(174,903)**	**(62,683)**	**(62,683)**	**(62,683)**
	Interest		**(48,797)**	**(47,101)**	**(39,937)**	**(32,767)**
	Project Submissions		**(457,300)**	**(128,335)**	**-**	**(241,729)**
	Closing Balance	**(3,832,902)**	**(4,023,384)**	**(3,559,835)**	**(2,870,090)**	**(2,405,438)**

Project Submissons:

Number	Description	Ward				
BY-2518-13	Animal Shelter Lease Hold Improvements	City-Wide	39,300	39,300		
DP-9528-14	City of Vaughan City-Wide Urban Design Study	City-Wide	180,000			
DP-9538-14	VMC Urban Design Guidelines (Playbook) Based on Policies of SecondaryPlan	City-Wide	135,000			
EB-9535-14	Community Improvement Plan Study	City-Wide	103,000			
DP-9536-15	Building Pedestrian Level Wind Study Impact-Software	City-Wide		45,000		
ES-2521-15	Community Sustainability and Environmental Master Plan Renewal	City-Wide		44,035		
DP-9525-17	Vaughan Mills Urban Design Streetscape & Open Space Master Plan	Ward 4				117,000
PK-6433-17	Active Together Master Plan 5 year update	Ward 4				124,729
DC-2014	Zoning By-law Update					
DC-2015	Zoning By-law Update					
DC-2016	DC Study Including Associated Studies					
DC-2021	DC Study Including Associated Studies					
DC-2015	Five Year Official Plan Review					
DC-2020	Five Year Official Plan Review					
	Various Growth Studies					
	Project Submissions		**457,300**	**128,335**	**-**	**241,729**
General Government - DC Reserve Balance			**(4,023,384)**	**(3,559,835)**	**(2,870,090)**	**(2,405,438)**

CWDC - Library Building and Material Reserves Forecast

Forecasted DC		2013	2014	2015	2016	2017	2018
Open balance, after commitments			**6,632,845**	**5,490,008**	**6,959,310**	**5,354,218**	**3,244,000**
	Library Buildings	19,842,556					
	Commitments	(14,671,279)					
	Collections	**1,326,014**	**1,460,856**	**2,089,702**	**2,359,819**	**2,388,009**	**2,476,740**
	Anticipated	265,203					
	Collection Spend	**1,591,217**	**1,460,856**	**2,089,702**	**2,359,819**	**2,388,009**	**2,476,740**
	Expenses	(129,649)					
	Interest		**75,297**	**77,325**	**76,482**	**53,405**	**33,932**
	Project Submissions		**(2,678,990)**	**(697,725)**	**(4,041,392)**	**(4,551,633)**	**(3,535,683)**
	Closing Balance	**6,632,845**	**5,490,008**	**6,959,310**	**5,354,218**	**3,244,000**	**2,218,989**
Project Submissions:							
Number	**Description**	**Ward**					
LI-4508-13	Civic Centre Resource Library-Resource Material	City-Wide	219,890				
LI-4511-14	Civic Centre Library-Communications & Hardware	City-Wide	680,400				
LI-4530-14	Civic Centre Resource Library	Ward 1	1,134,000				
LI-4539-14	Vellore Village South BL 39 - Consulting/Design/Construction	Ward 3	294,600		2,649,717		
LI-4543-13	Vellore Village South BL 39 - Land	Ward 3	350,100				
LI-4521-15	Carrville Bl 11 Land	Ward 1		350,100			
LI-4540-15	Vellore Village South BL39 - Resource Materials	Ward 3		347,625	347,625		
LI-4516-16	Carrville Block 11- Resource Material	Ward 4			347,650	347,650	
LI-4522-16	Carrville BL11 - Consulting Design/Construction	Ward 4			318,300	2,809,958	
LI-4541-16	Vellore Village South BL 36 - Furniture and Equipment	Ward 3			236,300		
LI-4542-16	Vellore Village South BL39 - Communications and Hardware	Ward 3			141,800		
LI-4518-17	Carrville BL11 - Furniture and Equipment	Ward 4				236,250	
LI-4524-17	Carrville Community Library - Communications and Hardware	Ward 1				141,750	
LI-4525-17	Vellore Village Community Library	Ward 3				318,300	2,809,958
LI-4526-17	Vellore Village Community Library - Land	Ward 3				350,100	
LI-4546-13	Vellore Villiage Community Library - Resource Materials	Ward 3				347,625	347,625
LI-4544-13	Vellore Village Community Library - Furniture and Equipment	Ward 3					236,300
LI-4545-13	Vellore Villiage Community Library - Communication and Hardware	Ward 3					141,800
	Project Submissions		**2,678,990**	**697,725**	**4,041,392**	**4,551,633**	**3,535,683**
Library Building - DC Reserve Balance			**5,490,008**	**6,959,310**	**5,354,218**	**3,244,000**	**2,218,989**

Attachment #5 - Financial Information & Analysis

CWDC - Parks Development Reserve Forecast

Forecasted DC		2013	2014	2015	2016	2017	2018
Open balance, after commitments			**17,245,631**	**20,041,054**	**15,596,754**	**17,713,981**	**1,562,051**
	Parks DC	23,644,308					
	Commitments	(9,937,976)					
	Collections	**4,168,732**	**5,299,423**	**7,580,636**	**8,560,514**	**8,662,778**	**8,984,660**
	Anticipated	833,746					
	Collection Spend	**5,002,478**	**5,299,423**	**7,580,636**	**8,560,514**	**8,662,778**	**8,984,660**
	Expenses	(1,463,179)	**(52,786)**	**(52,786)**	**(52,786)**	**(52,786)**	
	Interest		**231,594**	**221,353**	**206,899**	**119,727**	**11,324**
	Project Submissions		**(2,682,808)**	**(12,193,503)**	**(6,597,400)**	**(24,881,649)**	**(5,512,653)**
	Closing balance	**17,245,631**	**20,041,054**	**15,596,754**	**17,713,981**	**1,562,051**	**261,131**

Project Submissions:

Number	Description	Ward					
PK-6365-14	UV1-D4 - Block 40 District Park Development	Ward 3	352,900	3,208,185			
PK-6415-14	61W-N1 - Block 61 Neighbourhood Park Design and Construction	Ward 1	1,046,502				
PK-6431-14	61E-N1 - Block 61 Neighbourhood Park Design and Construction	Ward 1	803,402				
PK-6452-14	UV1-LP1 - Block 40 Greenway Design and Construction	Ward 3	480,004				
PK-6305-15	Maple Valley Plan - North Maple Regional Park Phase I (A) Construction	Ward 1		6,488,994			
PK-6394-15	UV2-D2 - Block 11 District Park w/CC - Park Design & Construction	Ward 4		133,583		1,214,396	
PK-6399-15	UV1-S2 - Block 33 Urban Square Design and Construction	Ward 3		267,792			
PK-6400-15	UV1-S3 - Block 33 Urban Square Design and Construction	Ward 3		267,792			
PK-6403-15	MacMillian Farm - Design and Construction	Ward 4		439,164			
PK-6455-15	UV2-N19 - Block 12 Neighbourhood Park Design and Construction	Ward 4		1,387,993			
PK-6346-16	Maple Valley Plan - North Maple Regional Park Phase I(B)	Ward 1			5,561,995		
PW-1972-16	Public Works and Parks Operations Yard Expansion and Upgrade Strategy	Ward 2			1,035,405	3,753,320	
PK-6287-17	UV2-D1 - Block 18 District Park Development	Ward 4				619,852	5,512,653
PK-6308-17	UV1-N25 - Block 40 Neighbourhood Park Design & Construction	Ward 3				1,080,925	
PK-6309-17	UV1-N28 - Block 40 Neighbourhood Park Design and Construction	Ward 3				563,318	
PK-6310-17	UV1-N29 - Block 47 Neighbourhood Park Design & Construction	Ward 1				1,166,378	
PK-6347-17	LP-N6 Block 12 Linear Park	Ward 1				138,967	
PK-6348-17	LP-N9 Block 12 Linear Park	Ward 1				160,450	
PK-6397-13	VMC23-2 - Vaughan Metropolitan Centre Black Creek Park Design andConstruction	Ward 4				558,016	
PK-6398-17	VMC30-6 - Block 30 Urban Square Design and Construction	Ward 4				500,942	
PK-6401-17	61W-N2 - Block 61 Neighbourhood Park Design and Construction	Ward 1				468,847	
PK-6402-17	61W-S7 - Block 61 Urban Square Design and Construction	Ward 1				267,800	
PK-6414-17	UV1-S1 - Block 40 Urban Square Design and Construction	Ward 3				513,868	
PK-6424-17	61W-N3 - Block 61 Neighbourhood Park Design and Construction	Ward 1				575,127	
PK-6425-17	61W-G8 - Block 61 Greenway Park Design and Construction	Ward 1				671,639	
PK-6426-17	CC11-P2 - Block 11 Carville Centre Parkette Design and Construction	Ward 4				167,762	
PK-6427-17	Hayhoe Mills Park - Design & Construction	Ward 2				386,512	

CWDC - Parks Development Reserve Forecast

Forecasted DC		2013	2014	2015	2016	2017	2018
Open balance, after commitments			**17,245,631**	**20,041,054**	**15,596,754**	**17,713,981**	**1,562,051**
	Parks DC	23,644,308					
	Commitments	(9,937,976)					
	Collections	**4,168,732**	**5,299,423**	**7,580,636**	**8,560,514**	**8,662,778**	**8,984,660**
	Anticipated	833,746					
	Collection Spend	**5,002,478**	**5,299,423**	**7,580,636**	**8,560,514**	**8,662,778**	**8,984,660**
	Expenses	(1,463,179)	**(52,786)**	**(52,786)**	**(52,786)**	**(52,786)**	
	Interest		**231,594**	**221,353**	**206,899**	**119,727**	**11,324**
	Project Submissions		**(2,682,808)**	**(12,193,503)**	**(6,597,400)**	**(24,881,649)**	**(5,512,653)**
Closing balance		**17,245,631**	**20,041,054**	**15,596,754**	**17,713,981**	**1,562,051**	**261,131**
Project Submissions:							
Number	**Description**	**Ward**					
PK-6428-17	VMC29-1 - Block 29 Neighbourhood Park Design and Construction	Ward 4				547,774	
PK-6429-17	VMC29-10 - Block 29 Urban Square Design and Construction	Ward 4				326,487	
PK-6430-17	VMC30-7 -Block 30 Vaughan Metropolitan Centre Park Design and Construction	Ward 4				1,050,469	
PK-6432-17	61E-P4 - Block 61 Parkette Design and Construction	Ward 1				136,760	
PK-6445-17	KA-P4 Kipling Avenue Area Parkette	Ward 2				118,480	
PK-6446-17	KA-N1- Kipling Avenue area Neighbourhood Park Design and Construction	Ward 2				609,850	
PK-6447-17	KA-P2 Kipling Avenue Area Parkette	Ward 2				152,236	
PK-6448-17	KA-P3 Kipling Avenue Area Parkette	Ward 2				183,362	
PK-6449-17	VMC29-13 - Block 29 Park Design and Construction	Ward 4				1,665,752	
PK-6450-17	YS1-N2 - Block 1 Neighbourhood Park Design and Construction	Ward 5				766,577	
PK-6451-17	YS1-P1 Block 1 Parkette Design and Construction	Ward 5				161,552	
PK-6456-17	61W-N4 - Block 61 Neighbourhood Park Design and Construction	Ward 1				830,349	
PK-6457-17	UV1-N30 - Block 47 Neighbourhood Park Design and Construction	Ward 1				430,480	
PK-6458-17	Maple Valley Plan - North Maple Regional Park Phase 2 Construction	Ward 1				5,093,402	
	Future Parks Projects						4,514,252
	Future Parks Projects						270,000
	Project Submissions		**2,682,808**	**12,193,503**	**6,597,400**	**24,881,649**	**5,512,653**
	Forecast		**-**	**-**	**-**	**-**	**4,784,252**
Parks - DC Reserve Balance			**20,041,054**	**15,596,754**	**17,713,981**	**1,562,051**	**261,131**

CWDC - Public Works/Fleet Reserve Forecast

Forecasted DC		2013	2014	2015	2016	2017
Open balance, after commitments			**6,746,270**	**6,536,721**	**7,591,646**	**(181,695)**
	PW/Fleet DC	7,983,855				
	Commitments	(1,957,312)				
	Collections	**763,646**	**782,383**	**1,119,171**	**1,263,836**	**1,278,934**
	Anticipated	152,729				
	Collection Spend	**916,375**	**782,383**	**1,119,171**	**1,263,836**	**1,278,934**
	Expenses	(196,648)				
	Interest		**82,503**	**87,754**	**46,025**	**(52,782)**
	Project Submissions		**(1,074,435)**	**(152,000)**	**(9,083,201)**	**(9,360,691)**
	Closing balance	**6,746,270**	**6,536,721**	**7,591,646**	**(181,695)**	**(8,316,234)**

Project Submissions:

Number	Description	Ward				
FL-5245-14	PKS-FORESTRY-1 new 1/2 ton ext cab 4x2 pickup	City-Wide	27,810			
FL-5298-14	BYLAW-1 new 1/2 ton ext cab 4x4 pickup	City-Wide	27,800			
FL-5299-14	BYLAW-1 new 1/2 ton ext cab 4x4 pickup	City-Wide	27,800			
FL-5418-14	PKS-FORESTRY-Additional Small Equipment	City-Wide	18,500			
FL-5438-14	PKS- 1 new 3/4 ton crew cab pickup	City-Wide	32,500			
FL-5439-14	PKS-new 3/4 ton crew cab pickup	City-Wide	32,500			
FL-5441-14	PKS-8 new snow blower attachments	City-Wide	74,200			
FL-5442-14	PKS-1 new 16' outfront mower	City-Wide	78,800			
FL-5443-14	PKS-1 new 16' outfront mower	City-Wide	78,800			
FL-5444-14	PKS- 1 new landscape trailer	City-Wide	18,500			
FL-5445-14	PKS- 1 new landscape trailer	City-Wide	18,500			
FL-5446-14	PKS- 1 new landscape trailer	City-Wide	18,500			
FL-5447-14	PKS- 1 new dump trailer	City-Wide	23,200			
FL-5448-14	PKS- 1 new dump trailer	City-Wide	23,200			
FL-5449-14	PKS- 1 new dump trailer	City-Wide	23,200			
FL-5450-14	PKS- 1 new dump trailer	City-Wide	23,200			
FL-5451-14	PKS- 1 new narrow sidewalk tractor with plow/salter/ blower/sweeperattachments	City-Wide	76,000			
FL-5460-14	PKS-Additional Small Equipment	City-Wide	18,500			
FL-5461-14	PW-RDS-1 new crash truck assembly	City-Wide	27,800			
FL-5462-14	PW-RDS-1 new crash truck assembly	City-Wide	27,800			
FL-5463-14	PW-RDS-1 new 2 ton 4x4 dump truck	City-Wide	60,300			

CWDC - Public Works/Fleet Reserve Forecast

Forecasted DC		2013	2014	2015	2016	2017
Open balance, after commitments			**6,746,270**	**6,536,721**	**7,591,646**	**(181,695)**
	PW/Fleet DC	7,983,855				
	Commitments	(1,957,312)				
	Collections	**763,646**	**782,383**	**1,119,171**	**1,263,836**	**1,278,934**
	Anticipated	152,729				
	Collection Spend	**916,375**	**782,383**	**1,119,171**	**1,263,836**	**1,278,934**
	Expenses	(196,648)				
	Interest		**82,503**	**87,754**	**46,025**	**(52,782)**
	Project Submissions		**(1,074,435)**	**(152,000)**	**(9,083,201)**	**(9,360,691)**
	Closing balance	**6,746,270**	**6,536,721**	**7,591,646**	**(181,695)**	**(8,316,234)**

Project Submissions:

Number	Description	Ward				
FL-5464-14	PW-RDS-1 new 3/4 ton 4x4 ext cab pickup with plow/arrow board/saltspreader	City-Wide	51,000			
FL-5465-14	PW-WASTEWATER-1 new utility vehicle special equipment	City-Wide	27,800			
FL-5499-14	PKS- 1 new narrow sidewalk tractor with plow/salter/ blower/sweeperattachments	City-Wide	76,000			
PW-2054-14	Environmental Assessment for a new works yard - west portion of theCity	Ward 2	162,225			
FL-5453-15	PKS-1 new narrow sidewalk tractor with plow/salter/blower/sweeper attachments	City-Wide		76,000		
FL-5454-15	PKS-1 new narrow sidewalk tractor with plow/salter/blower/sweeper attachments	City-Wide		76,000		
PW-1972-16	Public Works and Parks Operations Yard Expansion and Upgrade Strategy	Ward 2			9,083,201	9,032,591
FL-5440-17	PKS-4 new salt supply systems	City-Wide				24,100
FL-5455-17	PKS-1 new narrow sidewalk tractor with plow/salter/blower/sweeper attachments	City-Wide				76,000
FL-5456-17	PKS-1 new narrow sidewalk tractor with plow/salter/blower/sweeper attachments	City-Wide				76,000
FL-5457-17	PKS-1 new narrow sidewalk tractor with plow/salter/blower/sweeperattachments	City-Wide				76,000
FL-5458-17	PKS-1 new narrow sidewalk tractor with plow/salter/blower/sweeper attachments	City-Wide				76,000
	Project Submissions		**1,074,435**	**152,000**	**9,083,201**	**9,360,691**
Public Works/Fleet - DC Reserve Balance			**6,536,721**	**7,591,646**	**(181,695)**	**(8,316,234)**

CWDC - Recreation Reserve Forecast

Forecasted DC		2013	2014	2015	2016	2017	2018
Open balance, after commitments			32,867,682	40,279,414	47,489,178	29,567,119	8,995,658
	Recreation DC	32,884,139					
	Commitments	(6,259,004)					
	Collections	**6,007,701**	**6,957,402**	**9,952,317**	**11,238,760**	**11,373,019**	**11,795,605**
	Anticipated	1,201,540					
	Collection Spend	**7,209,242**	**6,957,402**	**9,952,317**	**11,238,760**	**11,373,019**	**11,795,605**
	Expenses	(966,695)					
	Interest		**454,330**	**545,147**	**478,611**	**239,520**	**72,785**
	Project Submissions		**-**	**(3,287,700)**	**(29,589,300)**	**-**	**-**
	Project Forecasts		**-**	**-**	**(50,130)**	**(32,184,000)**	**(18,141,300)**
	Closing balance	**32,867,682**	**40,279,414**	**47,489,178**	**29,567,119**	**8,995,658**	**2,722,748**
Project Submissions:							
Number	**Description**	**Ward**					
BF-8378-15	Carrville Community Centre	Ward 4		3,287,700	29,589,300		
DC-2016	Block 40/41/42 Community Centre - Study				50,130		
DC-2017	Block 40/41/42 Community Centre - Land					14,042,700	
DC-2017	Block 40/41/42 Community Centre - Construction					18,141,300	
DC-2018	Block 40/41/42 Community Centre - Construction						18,141,300
	Project Submissions		**-**	**3,287,700**	**29,589,300**	**-**	**-**
	Forecast		**-**	**-**	**50,130**	**32,184,000**	**18,141,300**
Recreation - DC Reserve Balance			**40,279,414**	**47,489,178**	**29,567,119**	**8,995,658**	**2,722,748**

Infrastructure-Buildings Facilities Reserve Forecast

Forecasted Infrastructure		2013	2014	2015	2016	2017
Open balance, after commitments			12,005,337	11,731,075	13,352,654	16,247,053
	B&F Infrastructure	15,532,093				
	Commitments	(5,105,887)				
	Collections	2,458,569	**2,632,247**	**2,784,844**	**3,496,696**	**5,203,153**
	Expenses	(879,438)				
	Interest		**147,431**	**155,800**	**183,849**	**234,400**
	Project Submissions		**(3,053,940)**	**(1,319,065)**	**(786,146)**	**(193,300)**
	Closing balance	**12,005,337**	**11,731,075**	**13,352,654**	**16,247,053**	**21,491,305**

Project Submissions:

Number	Description	Ward				
BF-8237-14	Garnet A Williams Community Centre Remove Wall Covering in Pool area	Ward 5	52,600			
BF-8397-14	Dufferin Clark Community Centre - Water Slide Refurbishment	Ward 5	31,450			
BF-8398-14	Garnet A Williams CC - Whirlpool Replacement	Ward 4	108,050			
BF-8401-14	Maple Community Centre - Replace Roller Shades	Ward 1	26,210			
BF-8406-14	Al Palladini Community Centre - West side concrete curbs and interlockremoval	Ward 2	51,500			
BF-8414-14	Maple Community Centre Arena Rubber Office and Dressing Room Replacement	Ward 1	75,465			
BF-8420-14	Al Palladini Community Centre - Arena Dressing Room Showers Eastand West	Ward 2	46,350			
BF-8421-14	Al Palladini Community Centre Building Sound System	Ward 2	26,780			
BF-8422-14	Dufferin Clark Pool Blinds	Ward 4	36,050			
BF-8440-14	Dufferin Clark C.C.-Additional Heat Pump Replacements	Ward 5	61,800			
BF-8441-14	Father Bulfon CC-Outdoor Lighting	Ward 2	137,200			
BF-8451-14	Al Palladini CC-Roof Replacement	Ward 2	1,196,448			
BF-8452-14	Thornhill Outdoor Pool-Main Pool Boiler Replacement	Ward 5	30,900			
BF-8453-14	Maple CC-Heat Pump Replacement	Ward 1	103,000			
BF-8454-14	Maple CC-Arena Boiler Replacement	Ward 1	51,500			
BF-8455-14	JOC-Garage Bay Exhaust Upgrades	Ward 1	51,500			
BF-8458-14	Parks Building-Un-Manned-Eight Facilities in Total	City-Wide	77,250			
BF-8459-14	Woodbridge Soccer/Villa Giardino-Asphalt Paving	Ward 2	88,837			
BF-8460-14	Refrigeration Plant Safety Upgrades-Various Locations	City-Wide	46,350			
BF-8461-14	Woodbridge Pool Memorial Arena-Refrigeration Plant Equipment Replacement	Ward 2	77,250			
BF-8466-14	Al Palladini CC-Outdoor Light Replacement	Ward 2	128,750			
BF-8468-14	Chancellor CC - Reconfiguration of Women's Pool Change Rooms	Ward 3	73,600			
LI-4503-14	Bathurst Clark Resource Library Renovations-Phase 2	Ward 5	250,000			
LI-4547-13	Bathurst Clark Resource Library - Main Bathroom Renovations	Ward 5	100,000			
RE-9503-13	Fitness Centre Equipment Replacement	City-Wide	125,100	125,100	125,100	125,100
BF-8405-15	Garnet Williams - Renovate Pool Changerooms	Ward 5		157,220		
BF-8407-15	Al Palladini Community Centre - East Side - Island - Concrete CurbReplacements	Ward 2		52,406		

Attachment #5 - Financial Information & Analysis

Infrastructure-Buildings Facilities Reserve Forecast

Forecasted Infrastructure			2013	2014	2015	2016	2017
Open balance, after commitments				12,005,337	11,731,075	13,352,654	16,247,053
		B&F Infrastructure	15,532,093				
		Commitments	(5,105,887)				
		Collections	2,458,569	**2,632,247**	**2,784,844**	**3,496,696**	**5,203,153**
		Expenses	(879,438)				
		Interest		**147,431**	**155,800**	**183,849**	**234,400**
		Project Submissions		**(3,053,940)**	**(1,319,065)**	**(786,146)**	**(193,300)**
		Closing balance	**12,005,337**	**11,731,075**	**13,352,654**	**16,247,053**	**21,491,305**
Project Submissions:							
Number	**Description**		**Ward**				
BF-8408-15	Al Palladini Community Centre - Patio Deck Concrete Replacement		Ward 2		39,829		
BF-8425-15	Al Palladini Community Centre Painting East and West Arenas		Ward 2		84,460		
BF-8428-15	JOC - Rooftop Replacements		Ward 1		61,800		
BF-8429-15	Dufferin Clark Community Centre - Boiler Replacements		Ward 5		61,800		
BF-8430-15	Garnet A Williams Community Centre - Boiler Replacements		Ward 5		82,400		
BF-8432-15	Rosemount Community Centre - Boiler System Upgrades		Ward 5		82,400		
BF-8436-13	Security Camera & Equipment Replacements		City-Wide		87,550		
BF-8462-15	Father Ermano Bulfon CC Outdoor Rink-Refrigeration Plant EquipmentReplacement		Ward 2		149,350		
BF-8463-15	Al Palladini CC Refrigeration Plant Equipment Replacement		Ward 2		334,750		
BF-8278-16	Chancellor Community Centre - Gym Locker Replacements		Ward 3			37,900	
BF-8297-16	JOC - Retrofit Fire Department Training Area Washrooms		Ward 1			73,600	
BF-8329-16	Al Palladini Community Centre Arena Benches Capping		Ward 2			46,400	
BF-8399-16	Maple Community Centre - Outdoor Courtyard Refurbishment		Ward 1			90,846	
BF-8404-16	Woodbridge Arena - Replace Arena Boards		Ward 2			118,750	
BF-8423-16	Al Palladini Community Centre New Score Clock for East Arena Centrelce		Ward 2			77,250	
BF-8433-16	Al Palladini Community Centre - Boiler Replacements		Ward 2			82,400	
BF-8434-16	Maple Community Centre - Boiler Replacements		Ward 1			82,400	
BF-8435-16	Woodbridge Pool & Arena - Rooftop Replacements		Ward 2			51,500	
EP-0071-17	Primary and Alternate Emergency Operations Centres		City-Wide				68,200
		Project Submissions		**3,053,940**	**1,319,065**	**786,146**	**193,300**
Buildings & Facilities - Infrastructure Reserve Balance				**11,731,075**	**13,352,654**	**16,247,053**	**21,491,305**

Infrastructure - City Playhouse Reserve Forecast

Forecasted Infrastructure			2013	2014	2015	2016	2017
Open balance, after commitments				**22,444**	**15,529**	**30,817**	**46,296**
		CityPlayhouse Infrastructure	60,249				
		Commitments	(46,098)				
		Collections	**15,641**	**15,000**	**15,000**	**15,000**	**15,000**
		Expenses	(7,348)				
		Interest		**236**	**288**	**479**	**672**
		Project Submissions	**-**	**(22,151)**	**-**	**-**	**-**
		Closing balance	**22,444**	**15,529**	**30,817**	**46,296**	**61,968**
Project Submissions:							
Number	**Description**	**Ward**					
RE-9524-14	City Playhouse Technical Equipment Upgrade	Ward 4		22,151			
		Project Submissions		**22,151**	**-**	**-**	**-**
CityPlayhouse - Infrastructure Reserve Balance				**15,529**	**30,817**	**46,296**	**61,968**

Infrastructure - Fire Reserve Forecast

Forecasted Infrastructure			2013	2014	2015	2016	2017
Open balance, after commitments				2,269,810	3,403,485	3,754,087	2,316,203
		Fire Infrastructure	3,581,167				
		Commitments	(2,447,193)				
		Collections	1,366,209	**1,287,837**	**1,344,295**	**1,501,512**	**1,538,571**
		Expenses	(230,372)				
		Interest		**35,238**	**44,457**	**37,704**	**32,933**
		Project Submissions		**(189,400)**	**(1,038,150)**	**(2,977,100)**	**(901,700)**
	Closing balance		**2,269,810**	**3,403,485**	**3,754,087**	**2,316,203**	**2,986,007**
Project Submissions:							
Number	**Description**	**Ward**					
FR-3508-13	Breathing Apparatus Replacements	City-Wide		45,100	45,100	45,100	45,100
FR-3591-14	Replace 7979 Fire Prevention Vehicle	City-Wide		40,500			
FR-3594-14	Replace Platoon Chief Vehicle	City-Wide		73,800			
FR-3612-14	Fitness Equipment and Furniture Replacement - All Stations	City-Wide		30,000	30,000	30,000	30,000
FR-3579-15	Smeal Pumper(7973) Refurbishment	City-Wide			180,250		
FR-3588-15	Replace 7966 Rescue Truck	City-Wide			628,800		
FR-3595-15	Tech Rescue (7978) Refurbishment	City-Wide			109,000		
FR-3614-15	Replace Chief 73 Vehicle 7987	City-Wide			45,000		
FR-3586-16	Replace 7972 Pumper	City-Wide				699,400	
FR-3590-16	Replace 7988 Training Vehicle	City-Wide				43,600	
FR-3592-16	Smeal Aerial 17M(7983) Refurbishment	City-Wide				189,000	
FR-3593-16	Replace HAZ MAT 7942	City-Wide				545,000	
FR-3610-16	Replace Aerial 7968 - Smeal 32m	Ward 5				800,000	
FR-3611-16	Replace 7971 Pumper	City-Wide				625,000	
FR-3587-17	Replace 7955 Aerial 55 FT	City-Wide					703,000
FR-3589-17	Replace 7981 Training Van	City-Wide					33,600
FR-3615-17	Fire Prevention Vehicle Replacement	City-Wide					45,000
FR-3616-17	Fire Prevention Vehicle Replacement	City-Wide					45,000
	Project Submissions			**189,400**	**1,038,150**	**2,977,100**	**901,700**
Fire Infrastructure - Reserve Balance				**3,403,485**	**3,754,087**	**2,316,203**	**2,986,007**

Infrastructure - Heritage Reserve Forecast

Forecasted Infrastructure			2013	2014	2015	2016	2017
Open balance, after commitments				2,098,909	2,184,284	2,403,517	2,655,757
		Heritage Infrastructure	2,389,454				
		Commitments	(515,641)				
		Collections	232,166	**212,242**	**216,487**	**220,817**	**225,233**
		Expenses	(7,070)				
		Interest		**26,604**	**28,496**	**31,424**	**34,605**
		Project Submissions		**(153,470)**	**(25,750)**	**-**	**-**
		Closing balance	**2,098,909**	**2,184,284**	**2,403,517**	**2,655,757**	**2,915,595**
Project Submissions:							
Number	**Description**	**Ward**					
BF-8439-14	Michael Cranny House Basement Water-Proofing	Ward 3		55,620			
BF-8444-14	Vellore Hall/School-Interior Floor Resurfacing	Ward 3		97,850			
BF-8431-15	Michael Cranny House - HVAC Upgrades	Ward 1			25,750		
		Project Submissions		**153,470**	**25,750**	**-**	**-**
Heritage - Infrastructure Reserve Balance				**2,184,284**	**2,403,517**	**2,655,757**	**2,915,595**

Infrastructure - ITM Reserve Forecast

Forecasted Infrastructure			2013	2014	2015	2016	2017
Open balance, after commitments				**5,265**	**15,437**	**5,557**	**43,805**
	Information Tech Asset Replacement						
	Collections		**1,007,465**	**1,060,744**	**1,119,689**	**1,178,642**	**1,237,595**
	Commitments		**(420,341)**				
	Expenses		(581,859)				
	Interest			**129**	**130**	**307**	**1,153**
	Project Submissions			**(1,050,700)**	**(1,129,700)**	**(1,140,700)**	**(1,140,700)**
	Closing balance		**5,265**	**15,437**	**5,557**	**43,805**	**141,854**
Project Submissions:							
Number	**Description**	**Ward**					
IT-3016-13	Personal Computer (PC) Assets Renewal	City-Wide		350,000	350,000	360,000	360,000
IT-3017-13	Enterprise Telephone System Assets Renewal	City-Wide		351,400	390,900	391,400	391,400
IT-3019-13	Central Computing Infrastructure Renewal	City-Wide		349,300	388,800	389,300	389,300
	Project Submissions			**1,050,700**	**1,129,700**	**1,140,700**	**1,140,700**
Information Technology Asset - Infrastructure Reserve Balance				**15,437**	**5,557**	**43,805**	**141,854**

Infrastructure - Library Material Reserve Forecast

Forecasted Infrastructure			2013	2014	2015	2016	2017
Open balance, after commitments				**5,279**	**5,345**	**220,548**	**433,450**
	Library Materials						
	Collections		**1,472,979**	**1,495,900**	**1,991,300**	**2,119,800**	**2,119,800**
	Commitments		(512,099)				
	Expenses		(955,601)				
	Interest			**66**	**1,403**	**4,062**	**6,485**
	Project Submissions		**-**	**(1,495,900)**	**(1,777,500)**	**(1,910,960)**	**(1,949,170)**
	Closing balance		**5,279**	**5,345**	**220,548**	**433,450**	**610,565**
Project Submissions:							
Number	**Description**	**Ward**					
LI-4537-13	Capital Resource Purchases	City-Wide		1,495,900	1,777,500	1,910,960	1,949,170
	Project Submissions			**1,495,900**	**1,777,500**	**1,910,960**	**1,949,170**
Library Material - Infrastructure Reserve Balance				**5,345**	**220,548**	**433,450**	**610,565**

Infrastructure - Parks Reserve Forecast

Forecasted Infrastructure		2013	2014	2015	2016	2017
Open balance, after commitments			7,020,373	4,440,396	3,176,330	3,031,254
	Parks Infrastructure	7,816,158				
	Commitments	(1,023,901)				
	Collections	678,058	**449,749**	**1,452,049**	**1,796,755**	**2,975,824**
	Expenses	(449,942)				
	Interest		**71,185**	**47,309**	**38,556**	**40,065**
	Project Submissions		**(3,100,912)**	**(2,763,423)**	**(1,980,388)**	**(2,627,861)**
	Forecast (Citywide)					
	Closing balance	**7,020,373**	**4,440,396**	**3,176,330**	**3,031,254**	**3,419,282**

Project Submissions:			**2013**	**2014**	**2015**	**2016**	**2017**
Number	**Description**	**Ward**					
BF-8318-14	Woodbridge College Park - Electrical Cabinet Replacement	Ward 2	20,600				
PK-6489-14	Oak Bank Pond - Boardwalk Reconstruction	Ward 5	30,591	237,930			
PK-6407-14	Crieff Parkette - Playground Replacement & Safety Surfacing	Ward 1	86,232				
PK-6334-14	Heatherton Parkette - Playground Replacement & Safety Surfacing	Ward 5	133,849				
PK-6336-14	HR Breta Park - Playground Replacement & Safety Surfacing	Ward 1	151,498				
PK-6377-14	Mapes Park- Playground Replacement & Safety Surfacing	Ward 2	155,513				
PK-6411-14	Melville Park - Playground Replacement & Safety Surfacing	Ward 1	194,732				
PK-6410-14	Joey Panetta Park - Tennis Court Reconstruction	Ward 3	224,463				
PK-6382-14	Torii Park - Tennis Court Reconstruction	Ward 3	269,474				
PK-6396-14	Yorkhill District Park - Playground Redevelopment	Ward 5	470,839				
BF-8356-14	Woodbridge College Park - Electrical Cabinet Replacement (Baseball)	Ward 2	20,600				
PK-6463-14	Maple Community District Park - Accessible Swings	Ward 1	34,219				
PK-6322-14	Rose Mandarino Park - Basketball Court Reconstruction	Ward 3	72,965				
PK-6361-14	Bindertwine Park - Soccer Backstop and Sideline Fence	Ward 1	138,368				
PK-6436-14	Velmar Downs Park - Tennis Court Reconstruction	Ward 3	184,190				
PK-6473-14	Vaughan Sports Village - Bocce Court Resurfacing	Ward 1	66,026				
PO-6746-15	Fence Repair & Replacement Program	City-Wide	373,983	418,000	140,400	114,963	
PO-6754-13	Parks Concrete Walkway Repairs/Replacements	City-Wide	237,930	237,930	216,300	216,300	
PO-6717-14	Soccer Field Redevelopment at York Catholic District SchoolBoard Locations	City-Wide	203,940				
BF-8465-14	Routley Park-Walkway Lighting Replacement	Ward 1	30,900				
PO-6742-15	Park Benches-Various Locations	City-Wide		74,200			
PO-6743-15	Park Picnic Table-Various Locations	City-Wide		74,200			
PO-6747-15	Relocation of Gazebo (Dr.Mcleans to Rainbow Creek)	Ward 2		56,650			
PK-6344-13	York Hill Park - Tennis Court Replacement	Ward 5		362,848			
PK-6389-15	Glen Shields Park - Tennis Court Reconstruction	Ward 5		284,872			
PK-6393-15	West Maple Creek Park - Playground Replacement & Safety Surfacing	Ward 1		204,102			

Infrastructure - Parks Reserve Forecast

Forecasted Infrastructure		2013	2014	2015	2016	2017
Open balance, after commitments			7,020,373	4,440,396	3,176,330	3,031,254
	Parks Infrastructure	7,816,158				
	Commitments	(1,023,901)				
	Collections	678,058	**449,749**	**1,452,049**	**1,796,755**	**2,975,824**
	Expenses	(449,942)				
	Interest		**71,185**	**47,309**	**38,556**	**40,065**
	Project Submissions		**(3,100,912)**	**(2,763,423)**	**(1,980,388)**	**(2,627,861)**
	Forecast (Citywide)					
	Closing balance	**7,020,373**	**4,440,396**	**3,176,330**	**3,031,254**	**3,419,282**

Project Submissions:			2013	2014	2015	2016	2017
Number	**Description**	**Ward**					
PK-6421-15	Princeton Gate Park - Playground Replacement & Safety Surfacing	Ward 1			158,404		
PK-6438-15	Marco Park - Tennis Court Reconstruction	Ward 3			224,463		
PK-6461-15	Marco Park - Playground Replacement & Safety Surfacing	Ward 3			138,872		
PK-6464-15	Rosedale North Park - Basketball Court Reconstruction	Ward 5			73,321		
PK-6465-15	Dufferin District Park - Basketball Court Reconstruction	Ward 5			72,965		
PK-6466-15	Woodbridge Highlands Park - Basketball Court Reconstruction	Ward 2			74,244		
PK-6478-15	Maple Airport - Playground Surfacing and Accessible Swings	Ward 1			70,422		
BF-8357-16	Rainbow Creek Park - Electrical Cabinet Replacement	Ward 2				20,600	
BF-8358-16	Promenade Park - Electrical Cabinet Replacement	Ward 5				20,600	
PK-6323-16	Marita Payne Park - Basketball Court Reconstruction	Ward 5				72,965	
PK-6345-16	Conley South Park - Tennis Court Reconstruction	Ward 5				280,531	
PK-6380-16	9v9 and 11v11 Soccer Field Upgrades	City-Wide				136,514	
PK-6409-16	Glen Shields Park - Activity Centre Improvements	Ward 5				243,415	
PK-6418-16	Vaughan Mills Park - Playground Replacement & Safety Surfacing	Ward 2				201,602	
PK-6419-16	Almont Park - Playground Replacement & Safety Surfacing	Ward 2				118,984	
PK-6420-16	Fossil Hill Park - Playground Replacement & Safety Surfacing	Ward 3				122,643	
PK-6437-16	Giovanni Caboto Park - Tennis Court Reconstruction	Ward 3				224,463	
PK-6467-16	Comdel Park - Basketball Court Reconstruction	Ward 3				85,770	
PK-6468-16	Joseph Aaron Park - Basketball Court Reconstruction	Ward 5				95,601	
PK-6112-17	LeParc Park - Tennis Court Reconstruction	Ward 4					321,000
PK-6279-17	Reeves Park - Basketball Court Reconstruction	Ward 1					76,258
PK-6321-17	Alexandra Elisa Park - Basketball Court Reconstruction	Ward 2					84,194
PK-6327-17	Belair Way Park - Bocce Court Redevelopment	Ward 3					133,128
PK-6351-17	Jersey Creek Park - Playground Equipment (Swing)	Ward 3					36,460
PK-6360-17	Vellore Village Community Centre - Soccer Field Redevelopment	Ward 3					356,900
PK-6408-17	Concord Thornhill Regional Park - Playground Rubber Surfacing Replacement	Ward 5					151,438
PK-6412-17	911 Park Signage Program	City-Wide					98,717
PK-6440-17	York Hill District Park - Basketball Court Reconstruction	Ward 5					46,083
PK-6443-17	Maple Community Centre - Ball Diamond Irrigation	Ward 1					97,881

Infrastructure - Parks Reserve Forecast

Forecasted Infrastructure		2013	2014	2015	2016	2017
Open balance, after commitments			7,020,373	4,440,396	3,176,330	3,031,254
	Parks Infrastructure	7,816,158				
	Commitments	(1,023,901)				
	Collections	678,058	**449,749**	**1,452,049**	**1,796,755**	**2,975,824**
	Expenses	(449,942)				
	Interest		**71,185**	**47,309**	**38,556**	**40,065**
	Project Submissions Forecast (Citywide)		**(3,100,912)**	**(2,763,423)**	**(1,980,388)**	**(2,627,861)**
	Closing balance	**7,020,373**	**4,440,396**	**3,176,330**	**3,031,254**	**3,419,282**

Project Submissions:			2013	2014	2015	2016	2017
Number	**Description**	**Ward**					
PK-6459-17	Maple Lions Park - Playground Replacement & Safety Surfacing	Ward 1					129,286
PK-6460-17	Robert Watson Park - Playground Replacement & Safety Surfacing	Ward 3					129,840
PK-6462-17	Vellore Heritage Square - Playground Replacement & Safety Surfacing	Ward 3					100,837
PK-6470-17	Winding Lane Park - Basketball Court Reconstruction	Ward 5					42,370
PK-6471-17	Worth Park - Basketball Court Reconstruction	Ward 5					54,877
PK-6472-17	Rosedale Park North - Tennis Court Reconstruction	Ward 5					245,292
PK-6477-17	Wade Gate Park - Tennis Court Reconstruction	Ward 5					192,037
	Project Submissions			**3,100,912**	**2,763,423**	**1,980,388**	**2,627,861**
Parks Infrastructure Reserve				**4,440,396**	**3,176,330**	**3,031,254**	**3,419,282**

Infrastructure - Roads Reserve Forecast

Forecasted Infrastructure			2013	2014	2015	2016	2017
Open balance, after commitments				**6,267,237**	**6,094,829**	**6,478,037**	**6,999,035**
		Roads Infrastructure	7,146,087				
		Commitments	(1,247,271)				
		Collections	**482,226**	**420,309**	**428,715**	**437,290**	**446,036**
		Expenses	(113,804)				
		Interest		**76,783**	**78,092**	**83,709**	**89,497**
		Project Submissions		**(669,500)**	**(123,600)**	**-**	**(124,630)**
	Closing balance		**6,267,237**	**6,094,829**	**6,478,037**	**6,999,035**	**7,409,938**
Project Submissions:							
Number	**Description**	**Ward**					
EN-1904-14	Culvert Replacement - Merino Road	Ward 1		669,500			
EN-1923-15	Municipal Structure Inspection and Reporting	City-Wide			123,600		
EN-1996-17	Municipal Structure Inspection and Reporting	City-Wide					124,630
		Project Submissions		**669,500**	**123,600**	**-**	**124,630**
Roads - Infrastructure Reserve Balance				**6,094,829**	**6,478,037**	**6,999,035**	**7,409,938**

Tree Replacement Reserve Forecast

Forecasted Infrastructure		2013	2014	2015	2016	2017
Open balance, after commitments			**567,267**	**518,385**	**469,503**	**420,621**
	Tree Replacement	628,051				
	Commitments	(36,835)				
	Collections	2,250				
	Expenses	(26,199)				
	Interest					
	Project Submissions		**(48,882)**	**(48,882)**	**(48,882)**	**(48,882)**
	Closing balance	**567,267**	**518,385**	**469,503**	**420,621**	**371,739**
Project Submissions:						
Number	**Description**	**Ward**				
PO-6700-13	Tree Planting Program-Regular	City-Wide	48,882	48,882	48,882	48,882
	Project Submissions		**48,882**	**48,882**	**48,882**	**48,882**
Tree Replacement Reserve Balance			**518,385**	**469,503**	**420,621**	**371,739**

Infrastructure - Vehicles Reserve Forecast

Forecasted Infrastructure		2013	2014	2015	2016	2017
Open balance, after commitments			**4,130,948**	**3,067,839**	**2,496,093**	**2,120,155**
	Vehicles Infrastructure	5,151,619				
	Commitments	(1,091,388)				
	Contribution	231,280	**387,478**	**391,196**	**394,989**	**398,858**
	Expenses	(160,564)				
	Interest		**44,713**	**34,559**	**28,672**	**24,017**
	Project Submissions		**(1,495,300)**	**(997,500)**	**(799,600)**	**(796,450)**
	Forecast (Citywide)		-	-	-	-
	Closing balance	**4,130,948**	**3,067,839**	**2,496,093**	**2,120,155**	**1,746,580**

Project Submissions:

Name	Description	Ward				
FL-5486-14	RECREATION-Replace 882 with showmobile trailer	City-Wide	180,250			
FL-5412-14	PKS-Replace 1291,1469,1470 with sweeper attachments	City-Wide	27,800			
FL-5132-14	ENG SERVICES-Replace 1086 with 3/4 ton Cargo Van	City-Wide	36,100			
FL-5160-14	ENG SERVICES-Replace 1088 with 1/2 ton crew cab 4x2 pickup	City-Wide	30,900			
FL-5136-14	B & F - Replace 1155 with 3/4 ton Cargo Van	City-Wide	36,100			
FL-5150-14	PW-RDS-Replace 1151 with 2 ton dump truck	City-Wide	67,000			
FL-5156-14	B&F-Replace 1241 with 3/4 ton cargo van	City-Wide	36,100			
FL-5212-14	PW-RDS-Replace 1523 with 1/2 ton ext cab 4x4 pickup	City-Wide	30,900			
FL-5467-14	PW-WATER--Replace 1639 with 3/4 ton cargo van	City-Wide	36,100			
FL-5312-14	PKS-Replace 1059 with a 1/2 ton ext cab 4x2 pickup	City-Wide	27,800			
FL-5171-14	ENG SERVICES-Replace 1268 with 1/2 ton ext cab 4x2 pickup	City-Wide	27,800			
FL-5334-14	PKS - Replace 1144 with 3/4 ton crew cab pickup	City-Wide	36,100			
FL-5469-14	PW-WASTEWATER--Replace 1580 with 1 ton unicell van	City-Wide	44,300			
FL-5337-14	PKS-Replace 1279 with narrow sidewalk tractor with plow/salter	City-Wide	63,900			
FL-5338-14	PKS-Replace 1338 with narrow sidewalk tractor with plow/salter	City-Wide	63,900			
FL-5341-14	PKS-Replace 1472 with narrow sidewalk tractor with plow/salter	City-Wide	63,900			
FL-5226-14	PKS-Replace 1278 with narrow sidewalk tractor with plow/salter	City-Wide	63,900			
FL-5227-14	PKS-Replace 1281 with narrow sidewalk tractor with plow/salter	City-Wide	63,900			
FL-5340-14	PKS-Replace 1471 with narrow sidewalk tractor with plow/salter	City-Wide	63,900			
FL-5332-14	PKS- Replace 1439 with a 3/4 ton ext cab 4x4 pickup w/plow	City-Wide	43,300			
FL-5230-14	PKS-Replace 1335 with 10ft outfront rotary mower	City-Wide	46,350			

Infrastructure - Vehicles Reserve Forecast

Forecasted Infrastructure		2013	2014	2015	2016	2017
Open balance, after commitments			**4,130,948**	**3,067,839**	**2,496,093**	**2,120,155**
	Vehicles Infrastructure	5,151,619				
	Commitments	(1,091,388)				
	Contribution	231,280	**387,478**	**391,196**	**394,989**	**398,858**
	Expenses	(160,564)				
	Interest		**44,713**	**34,559**	**28,672**	**24,017**
	Project Submissions		**(1,495,300)**	**(997,500)**	**(799,600)**	**(796,450)**
	Forecast (Citywide)		-	-	-	-
	Closing balance	**4,130,948**	**3,067,839**	**2,496,093**	**2,120,155**	**1,746,580**

Project Submissions:

Name	Description	Ward				
FL-5170-14	Bylaw Enforcement - Replace 1161 with 1/2 ton ext cab 4x4 Pickup	City-Wide	30,900			
FL-5346-14	PKS-Replace 1343,1590,1591,1592 with zero turn mowers	City-Wide	53,600			
FL-5342-14	PKS-Replace 1478 with 10' winged rotary mower	City-Wide	46,400			
FL-5343-14	PKS-Replace 1479 with 10' winged rotary mower	City-Wide	46,400			
FL-5344-14	PKS-Replace 1560 with 10' winged rotary mower	City-Wide	46,400			
FL-5229-14	PKS-Replace 1140 with 3/4 crew cab pickup	City-Wide	36,100			
FL-5152-14	PKS-Replace 1141 with 3/4 ton pickup	City-Wide	36,100			
FL-5228-14	PKS-Replace 1145 with 3/4 crew cab pickup	City-Wide	36,100			
FL-5153-14	PKS-FORESTRY/HORT-Replace 387,965,1054,1173,1174,1175,1194,1195,1466 with water t	City-Wide	29,700			
FL-5339-14	PKS-Replace 1438 with 3/4 ton ext cab 4x4 pickup w/plow	City-Wide	43,300			
FL-5158-15	BLDG STNDARDS-Replace 1332 with 1/2 ton ext cab 4x2 pickup	City-Wide		27,800		
FL-5301-15	B&F-Replace 1246 with 3/4 ton ext cab 4x4 pickup w/plow	City-Wide		43,300		
FL-5303-15	B&F-Replace 1320 with 3/4 ton cargo van	City-Wide		36,100		
FL-5335-15	PKS - Replace 1287 with 3/4 ton crew cab pickup	City-Wide		36,100		
FL-5422-15	PW-RDS-Replace 1209 with tandem dump truck	City-Wide		309,000		
FL-5315-15	PKS-Replace 1374,1375 with a 16' rotary mower	City-Wide		82,400		
FL-5320-15	PKS- Replace 1146 with a 3/4 ton crew cab pickup	City-Wide		36,100		
FL-5352-15	PKS-Replace 1607 with 16' outfront mower	City-Wide		82,400		
FL-5365-15	FLT-Replace 1138 with Hybrid sedan	City-Wide		30,900		
FL-5354-15	PKS-Replace 1707,1708,1714 with zero turn mowers	City-Wide		40,200		
FL-5323-15	PKS-Replace 1371 with 3/4 ton crew cab pickup	City-Wide		36,100		
FL-5487-15	BYLAW-Replace 1509 with sedan	City-Wide		30,900		
FL-5204-15	ENG DEV TRANSP- Replace 1365 with 1/2 ton ext cab 4x2 pickup	City-Wide		27,800		
FL-5232-15	ENG SERVICES-Replace 1366 with1/2 ton ext cab 4x2 pickup	City-Wide		27,800		
FL-5157-15	BYLAW- Replace 1160 with 1/2 ton ext cab 4x4 pickup	City-Wide		30,900		

Infrastructure - Vehicles Reserve Forecast

Forecasted Infrastructure		2013	2014	2015	2016	2017
Open balance, after commitments			**4,130,948**	**3,067,839**	**2,496,093**	**2,120,155**
	Vehicles Infrastructure	5,151,619				
	Commitments	(1,091,388)				
	Contribution	231,280	**387,478**	**391,196**	**394,989**	**398,858**
	Expenses	(160,564)				
	Interest		**44,713**	**34,559**	**28,672**	**24,017**
	Project Submissions		**(1,495,300)**	**(997,500)**	**(799,600)**	**(796,450)**
	Forecast (Citywide)		-	-	-	-
	Closing balance	**4,130,948**	**3,067,839**	**2,496,093**	**2,120,155**	**1,746,580**

Project Submissions:

Name	Description	Ward				
FL-5169-15	BYLAW-Replace 1207 with 1/2 ext cab 4x4 pickup	City-Wide		30,900		
FL-5205-15	ENG DEV TRANSP-Replace 1270 with 1/2 ton ext cab 4x2 pickup	City-Wide		27,800		
FL-5201-15	BYLAW-Replace 1276 with transit van	City-Wide		30,900		
FL-5249-15	PKS-FORESTRY-Replace 1346 with 1/2 ton ext cab 4x4 pickup	City-Wide		30,100		
FL-5392-16	PKS-Replace 1444 with3/4 ton crew cab pickup	City-Wide			36,100	
FL-5468-16	PW-WATER--Replace 1563 with 3/4 ton cargo van	City-Wide			36,100	
FL-5361-16	PKS-Replace 1565,1566 with 16' outfront mower	City-Wide			82,400	
FL-5478-16	PW-WASTEWATER-Replace 1731 with 3/4 ton 4x4 ext cab pickup with plow	City-Wide			43,300	
FL-5421-16	PW-RDS-Replace 1344 with Regenerative street sweeper	City-Wide			288,400	
FL-5243-16	PW-WATER-Replace 1562 with 3/4 ton van	City-Wide			36,100	
FL-5242-16	PW-WATER-Replace 1554 with 3/4 ton cargo van	City-Wide			36,100	
FL-5353-16	PKS-Replace 1608 with 16' outfront mower	City-Wide			82,400	
FL-5331-16	PKS-DEV-Replace 1368 with 1/2 ton crew cab 4x4 w/short box pickup	City-Wide			27,800	
FL-5488-16	BYLAW-Replace 1684 with smart car	City-Wide			25,800	
FL-5489-16	BYLAW-Replace 1685 with smart car	City-Wide			25,800	
FL-5211-16	PW-RDS-Replace 1370 with 1/2 ton ext cab 4x4 pickup	City-Wide			30,900	
FL-5300-16	ENG DEV TRANSP-Replace 1364 with 1/2 ton ext cab 4x2 pickup	City-Wide			27,800	
FL-5202-16	BYLAW-Replace 1179 with tandem axle trailer & crane	City-Wide			20,600	
FL-5431-17	PW-RDS-Replace 1702 with service body sign truck with sliding platform	City-Wide				92,700
FL-5348-17	PKS-Replace 1511 with narrow sidewalk tractor with plow/saltspreader	City-Wide				63,900
FL-5349-17	PKS-Replace 1512 with narrow sidewalk tractor with plow/saltspreader	City-Wide				63,900
FL-5436-17	B&F-Replace 1670 with 3/4 ton cargo van	City-Wide				36,100
FL-5350-17	PKS-Replace 1513 with narrow sidewalk tractor with plow/saltspreader	City-Wide				63,900
FL-5333-17	PKS-HORT- Replace 1352 with 1 ton reg. cab 4x4 dump truck	City-Wide				27,800
FL-5426-17	PW-RDS-Replace 1373 with Regenerative street sweeper	City-Wide				288,400

Infrastructure - Vehicles Reserve Forecast

Forecasted Infrastructure		2013	2014	2015	2016	2017
Open balance, after commitments			**4,130,948**	**3,067,839**	**2,496,093**	**2,120,155**
	Vehicles Infrastructure	5,151,619				
	Commitments	(1,091,388)				
	Contribution	231,280	**387,478**	**391,196**	**394,989**	**398,858**
	Expenses	(160,564)				
	Interest		**44,713**	**34,559**	**28,672**	**24,017**
	Project Submissions		**(1,495,300)**	**(997,500)**	**(799,600)**	**(796,450)**
	Forecast (Citywide)		**-**	**-**	**-**	**-**
	Closing balance	**4,130,948**	**3,067,839**	**2,496,093**	**2,120,155**	**1,746,580**
Project Submissions:						
Name	**Description**	**Ward**				
FL-5318-17	RECREATION-Replace 1148 with 7 seater mini van with stow-n-go seats	City-Wide				25,800
FL-5330-17	FLEET MGMT-Replace 1157 with 1/2 ton ext cab 4x4 pickup	City-Wide				30,900
FL-5319-17	PKS-Replace 1286 with a 2 ton crew cab 4x4 dump truck	City-Wide				66,950
FL-5466-17	PW-WATER--Replace 1665 with 3/4 ton cargo van	City-Wide				36,100
	Project Submissions		**1,495,300**	**997,500**	**799,600**	**796,450**
			3,067,839	**2,496,093**	**2,120,155**	**1,746,580**

Infrastructure - Uplands Reserve Forecast

Forecasted Infrastructure		2013	2014	2015	2016	2017
Open balance, after commitments			(374,633)	(295,798)	(883,857)	(811,386)
	Uplands Infrastructure	(202,267)				
	Commitments	(122,604)				
	Collections	**109,088**	**150,000**	**150,000**	**150,000**	**150,000**
	Expenses	(158,851)				
	Interest		**(4,164)**	**(7,327)**	**(10,529)**	**(9,624)**
	Project Submissions		**(67,000)**	**(730,732)**	**(67,000)**	**(67,000)**
	Closing balance	**(374,633)**	**(295,798)**	**(883,857)**	**(811,386)**	**(738,010)**

Project Submissions:			2014	2015	2016	2017
Number	**Description**	**Ward**				
PK-6370-14	Uplands Golf & Ski Centre - Irrigation/Snow Making Water Systems	Ward 5		663,732		
BF-8367-13	Uplands Golf & Ski Centre, Buildings General Capital	Ward 5	67,000	67,000	67,000	67,000
BF-8391-23	Uplands Club House - Golf Cart Storage Building	Ward 5				
	Project Submissions		**67,000**	**730,732**	**67,000**	**67,000**
Uplands - Infrastructure Reserve Balance			**(295,798)**	**(883,857)**	**(811,386)**	**(738,010)**

Gas Tax Forecast

Forecasted: Gas Tax		2013	2014	2015	2016	2017
	Gas Tax	14,363,918	8,215,211	4,677,187	3,761,879	3,230,674
	Commitments	(12,958,436)				
	Collections	7,465,019	7,327,215	7,327,215	7,327,215	7,327,215
	Expenses	(655,289)				
	Interest		80,077	52,417	43,432	42,756
	Project Submissions		(10,945,316)	(8,294,940)	(7,901,852)	(6,947,525)
	Under/(Over) Submissions	8,215,211	4,677,187	3,761,879	3,230,674	3,653,121
Project Submissions						
Number	**Description**	**Ward**				
BF-8359-14	Chancellor District Park - Walkway Lighting Replacement	Ward 3	52,000			
BF-8360-14	Alexandria Elisa Park Walkway Lighting Replacement	Ward 2	32,000			
BF-8361-14	Beverley Glen Park Walkway Lighting Replacement	Ward 5	30,000			
BF-8376-14	Giovanni Caboto Park - Walkway Lighting Replacement	Ward 3	30,000			
BF-8377-14	Robert Watson Park - Walkway Lighting Replacement	Ward 1	32,000			
BF-8386-14	Reeves Park - Walkway Lighting Replacement	Ward 1	32,000			
BF-8445-14	Consulting Services-Roofing	City-Wide	30,000			
DT-7131-14	Clark Avenue West Cycle Facility Design and Construction	Ward 5	327,000			
EN-1879-14	Storm Water Management Facility for Gallanough Park	Ward 5	1,000,000			
EN-1889-13	Bridge Replacement/ Rehabilitation Environmental Assessment - KingVaughan Road	Ward 1	150,000		500,000	
EN-1940-13	2014 Pavement Management Program - Phase 1	Ward 1	3,729,000			
EN-1958-13	Corporate Asset Management	City-Wide	2,620,320			
PK-6381-14	Al Palladini Community Centre - Landscape and Pedestrian Improvements	Ward 2	61,002			
PK-6384-13	Uplands Golf and Ski Centre - Hiking Trail/Pathways Improvements	Ward 5	91,650	91,650	91,650	91,650
PK-6388-14	Pedestrian Bridge Repairs and Replacement	City-Wide	247,250			
PK-6475-14	Maple Airport Open Space - Bridge Replacement	Ward 1	97,852			
PK-6480-14	Pinegrove Pedestrian Bridge Replacement	Ward 2	183,242			
PW-2035-11	Curb and Sidewalk Repair & Replacement	City-Wide	1,600,000	1,700,000	1,800,000	1,900,000
PW-2068-14	Weston/400 & Industrial Park (Dry) Pond	Ward 4	225,000			
PW-2069-14	Four Valley Pond. Storm Water Management Pond #68	Ward 4	300,000			
PW-2070-14	English Daisy Court (Dry) Pond. Storm Water Management Pond #114	Ward 4	75,000			
EN-1886-15	Bridge Rehabilitation - Humber Bridge Trail	Ward 1		800,000		
EN-1888-13	Bridge Rehabilitation - Glen Shields Avenue	Ward 5		500,000		
EN-1912-14	2015 Pavement Management Program - Phase 1	Ward 2, Ward 3, Ward 4		2,544,659		
EN-1950-13	Clarence Street Slope Stabilization - Phase 2	Ward 2		500,000		
PK-6373-15	Pedestrian & Bicycle Master Plan (Off Road System) - Construction	Ward 2		460,000		
PK-6405-15	Don and Humber River System Trail Signage (2015)	Ward 1, Ward 2, Ward 4, Ward 5		108,905		
PK-6474-15	Keffer Marsh - Bridge Replacement	Ward 4		89,726		
PW-2058-13	LED Streetlight Conversion	City-Wide		1,500,000	1,500,000	1,500,000
EN-1917-15	2016 Pavement Management Program - Phase 1	Ward 1, Ward 2, Ward 3			2,782,000	

Gas Tax Forecast

Forecasted: Gas Tax			2013	2014	2015	2016	2017
		Gas Tax	14,363,918	8,215,211	4,677,187	3,761,879	3,230,674
		Commitments	(12,958,436)				
		Collections	7,465,019	7,327,215	7,327,215	7,327,215	7,327,215
		Expenses	(655,289)				
		Interest		80,077	52,417	43,432	42,756
		Project Submissions		(10,945,316)	(8,294,940)	(7,901,852)	(6,947,525)
		Under/(Over) Submissions	8,215,211	4,677,187	3,761,879	3,230,674	3,653,121
Project Submissions							
EN-1986-16	Sidewalk on Basaltic Road and Planchet Road - Langstaff Rd to Cul-de-sac/ 220 Basaltic Road	Ward 4				228,800	
PK-6406-16	Pedestrian and Bicycle Master Plan (off road system) Design and Construction	City-Wide				593,400	
PK-6441-16	York Hill District Park - Hardscape and Walkway Replacement	City-Wide				406,002	
EN-1974-16	2017 Pavement Management Program - Phase 1	Ward 2, Ward 3					2,818,200
PK-6404-17	Glen Shields Park - Pathway Lighting	Ward 5					269,675
PK-6422-17	Pedestrian and Bicycle Master Plan (off road system) Design and Construction	City-Wide					368,000
		Submissions		10,945,316	8,294,940	7,901,852	6,947,525
		Funds Remaining		**4,677,187**	**3,761,879**	**3,230,674**	**3,653,121**

Attachment #5 - Financial Information & Analysis

Funding Source: Debenture Financing

Forecasted: Debenture Financing			2013	2014	2015	2016	2017
		Debenture Financing - Budget		9,245,225	9,245,225	9,245,225	9,245,225
		Project Submissions		(6,429,490)	(12,329,544)	(31,050,705)	(74,884,151)
		Under/(Over) Submissions		2,815,735	(3,084,319)	(21,805,480)	(65,638,926)
Project Submissions:				**2014**	**2015**	**2016**	**2017**
Number	**Description**		**Ward**				
EN-1912-14	2015 Pavement Management Program - Phase 1		Ward 2, Ward 3, Ward 4	51,500	863,211		
EN-1913-14	2015 Pavement Management Program - Phase 2		Ward 1, Ward 5	51,500	3,450,500		
EN-1914-14	2015 Road Rehabilitation and Watermain Replacement - Phase 1		Ward 1	40,170	805,888		
EN-1915-14	2015 Road Rehabilitation and Watermain Replacement - Phase 2		Ward 3	39,140	510,084		
EN-1941-13	2014 Pavement Management Program - Phase 2		Ward 5	2,900,000			
EN-1942-13	2014 Road Rehabilitation and Watermain Replacement - Phase 1		Ward 2	2,337,770			
EN-1943-13	2014 Road Rehabilitation and Watermain Replacement - Phase 2		Ward 5	824,010			
EN-1987-14	Retaining Wall Conditional Assessment on Royalpark Way		Ward 2	128,750			
EN-1988-14	Culvert Rehabilitation on Balwin Avenue - Additional Creek Rehabilitation		Ward 4	56,650			
DT-7120-13	Black Creek Renewal		Ward 4		2,040,000	13,796,739	13,796,739
DT-7121-13	Vaughan Metropolitan Centre NE Storm Water Management Pond		Ward 4		2,284,250	2,284,250	
EN-1916-15	2015 Road Rehabilitation and Watermain Replacement - Phase 3		Ward 3		92,700	1,296,263	
EN-1917-15	2016 Pavement Management Program - Phase 1		Ward 1, Ward 2, Ward 3		51,500		
EN-1918-15	2016 Pavement Management Program - Phase 2		Ward 1, Ward 4		51,500	2,826,320	
EN-1919-15	2016 Pavement Management Program - Phase 3		Ward 1, Ward 2		51,500	2,243,340	
EN-1920-15	2016 Road Rehabilitation and Watermain Replacement - Phase 1		Ward 2		86,108	1,301,226	
EN-1921-15	2016 Road Rehabilitation and Watermain Replacement - Phase 2		Ward 4		69,525	875,331	
EN-1944-13	2014 Road Rehabilitation and Watermain Replacement - Phase 3		Ward 2		214,240		
EN-1992-15	Railway Crossing Improvements - CPR crossing at Huntington Road		Ward 1		402,215		
EN-1993-14	Bridge Rehabilitation - Willis Road		Ward 2		1,356,323		
EN-1974-16	2017 Pavement Management Program - Phase 1		Ward 2, Ward 3			56,650	
EN-1975-16	2017 Pavement Management Program - Phase 2		Ward 1, Ward 4, Ward 5			56,650	4,305,400
EN-1976-16	2017 Road Rehabilitation and Watermain Replacement - Phase 1		Ward 1			195,000	4,425,872
EN-1977-16	2017 Road Rehabilitation and Watermain Replacement - Phase 2		Ward 1			27,985	315,392
PW-1972-16	Public Works and Parks Operations Yard Expansion and Upgrade Strategy		Ward 2			6,090,951	31,069,948
BF-8387-17	City Hall Public Square/Underground Parking Structure/Outdoor Rink		Ward 1				20,970,800
		Project Sumbission		**6,429,490**	**12,329,544**	**31,050,705**	**74,884,151**

Other - Municipal Roads Infrastructure Grant

Forecasted Infrastructure			2013	2014	2015	2016	2017	2018
Open balance, after commitments				694,736	529,736	342,415	342,415	342,415
		Municipal Roads Infrastructure	764,669					
		Commitments	(76,809)					
		Collections	7,193					
		Expenses	(318)					
		Interest						**2,155**
		Project Submissions		**(165,000)**	**(187,321)**	**-**	**-**	**(340,000)**
		Closing balance	**694,736**	**529,736**	**342,415**	**342,415**	**342,415**	**4,570**
Project Submissions:								
Number	**Description**	**Ward**						
EN-1883-18	Right Turning Lane - Willis Road and Pine Valley Drive	Ward 3						340,000
EN-1993-14	Bridge Rehabilitation - Willis Road	Ward 2		165,000	187,321			
		Project Submissions		**165,000**	**187,321**	**-**	**-**	**340,000**
				529,736	**342,415**	**342,415**	**342,415**	**4,570**

Other - Investing in Ontario Grant

Forecasted Infrastructure			2013	2014	2015	2016	2017	2018
Open balance, after commitments				1,997,308	1,135,408	929,047	357,447	313,447
		Investing in Ontario	2,019,653					
		Commitments	(41,233)					
		Collections	19,003					
		Expenses	(115)					
		Interest						**2,522**
		Project Submissions		**(861,900)**	**(206,361)**	**(571,600)**	**(44,000)**	**(223,300)**
		Closing balance	**1,997,308**	**1,135,408**	**929,047**	**357,447**	**313,447**	**92,669**
Project Submissions:								
Number	**Description**	**Ward**						
EN-1837-14	Walkway Lighting - Mountbatten Road	Ward 5		30,000				
EN-1864-14	Walkway Lighting - Aberdeen Avenue and Andrea Lane	Ward 3		30,000				
EN-1981-14	Sidewalk & Street Lighting on Bathurst Street - Teston Rd toWoodland Acres Cres	Ward 1		129,800				
EN-1994-14	Bridge Rehabilitation - North Johnson District Park	Ward 2		72,600		336,600		
EN-1995-14	Storm Water Management Improvements for Franklin Avenue	Ward 5		599,500				
EN-1982-15	Sidewalk on Old Weston Road - Steeles Avenue West to WestonRoad	Ward 3			55,000			
EN-1993-14	Bridge Rehabilitation - Willis Road	Ward 2			151,361			
EN-1951-16	Sidewalk Upgrade on Jane Street - north of Teston Road	Ward 1				100,000		
EN-1952-16	Sidewalk Upgrade on Nashville Road - west of Klein's Circle	Ward 1				135,000		
EN-1985-17	Sidewalk on Doney Crescent - Keele Street to Cul-de-sac	Ward 4					44,000	223,300
		Project Submissions		**861,900**	**206,361**	**571,600**	**44,000**	**223,300**
				1,135,408	**929,047**	**357,447**	**313,447**	**92,669**

Other - Water Reserve Forecast

Forecasted Infrastructure		2013	2014	2015	2016	2017
Open balance, after commitments			31,988,332	31,063,941	30,101,989	26,444,669
	Water Reserve	33,525,812				
	Commitments	(6,553,321)				
	Collections	**49,811,810**	**49,811,810**	**53,267,300**	**57,978,800**	**63,537,900**
	Expenses	(44,795,969)	**(47,119,780)**	**(50,309,570)**	**(53,630,180)**	**(53,630,180)**
	Interest		**391,629**	**379,913**	**351,221**	**361,923**
	Project Submissions		**(4,008,050)**	**(4,299,594)**	**(8,357,162)**	**(4,889,381)**
	Closing balance	**31,988,332**	**31,063,941**	**30,101,989**	**26,444,669**	**31,824,931**

Project Submissions:				**2014**	**2015**	**2016**	**2017**
Number	**Description**	**Ward**	**Dept Rank**				
EN-1914-14	2015 Road Rehabilitation and Watermain Replacement - Phase 1	Ward 1	8	37,080	743,897		
EN-1915-14	2015 Road Rehabilitation and Watermain Replacement - Phase 2	Ward 3	9	166,860	2,174,570		
EN-1942-13	2014 Road Rehabilitation and Watermain Replacement - Phase 1	Ward 2	3	1,370,230			
EN-1943-13	2014 Road Rehabilitation and Watermain Replacement - Phase 2	Ward 5	4	2,227,880			
PW-2063-13	ICI Water Meter Replacement Program	City-Wide	4	206,000	206,000	206,000	206,000
EN-1916-15	2015 Road Rehabilitation and Watermain Replacement - Phase 3	Ward 3	1		216,300	3,024,613	
EN-1920-15	2016 Road Rehabilitation and Watermain Replacement - Phase 1	Ward 2	4		140,492	2,123,052	
EN-1921-15	2016 Road Rehabilitation and Watermain Replacement - Phase 2	Ward 4	5		208,575	2,625,992	
EN-1944-13	2014 Road Rehabilitation and Watermain Replacement - Phase 3	Ward 2	5		609,760		
EN-1976-16	2017 Road Rehabilitation and Watermain Replacement - Phase 1	Ward 1	8			258,200	3,338,815
EN-1977-16	2017 Road Rehabilitation and Watermain Replacement - Phase 2	Ward 1	9			119,305	1,344,566
	Project Submissions			**4,008,050**	**4,299,594**	**8,357,162**	**4,889,381**
				31,063,941	**30,101,989**	**26,444,669**	**31,824,931**

Other - Recreation Land (CIL)

Forecasted Infrastructure		2013		2014	2015	2016	2017
Open balance, after commitments				42,444,397	41,924,628	41,374,212	40,795,785
	Recreation Land (CIL)	38,623,969					
	Commitments	(1,743,864)					
	Collections	5,661,661					
	Expenses	(97,369)		**(776,000)**	**(800,000)**	**(821,000)**	**(840,000)**
	Interest			**524,031**	**517,384**	**510,373**	**503,024**
	Project Submissions			**(267,800)**	**(267,800)**	**(267,800)**	**(267,800)**
	Closing balance	**42,444,397**		**41,924,628**	**41,374,212**	**40,795,785**	**40,191,008**
Project Submissions:							
Number	**Description**	**Ward**	**Dept Rank**				
RL-0005-13	Land Acquisition Fees	City-Wide	1	267,800	267,800	267,800	267,800
	Project Submissions			**267,800**	**267,800**	**267,800**	**267,800**
				41,924,628	**41,374,212**	**40,795,785**	**40,191,008**

Other - Building Standards Reserve

Forecasted Infrastructure		2013	2014	2015	2016	2017
Open balance, after commitments			14,446,021	11,420,935	9,025,934	6,670,427
	Building Standards Reserve	17,048,643				
	Commitments	(695,250)				
	Collections	154,039				
	Expenses	(2,061,412)	**(2,645,000)**	**(2,522,000)**	**(2,453,000)**	**(2,441,000)**
	Interest		**160,664**	**126,999**	**97,493**	**68,124**
	Project Submissions		**(540,750)**	-	-	-
	Closing balance	**14,446,021**	**11,420,935**	**9,025,934**	**6,670,427**	**4,297,551**

Project Submissions:

Number	Description	Ward	Dept Rank				
BS-1003-11	Building Department Computer System Upgrades	City-Wide	1	540,750			
	Project Submissions			**540,750**	-	-	-
				11,420,935	**9,025,934**	**6,670,427**	**4,297,551**

Other - Misc. Funding Sources

				2014	2015	2016	2017
Project Submissions:							
Number	**Description**	**Ward**	**Dept Rank**				
Other Recoveries:							
BY-2523-14	Vehicles Lease Buyout	City-Wide		30,000			
Lease payment savings in the operating budget to offset capital costs							
	Project Submissions			**30,000**	-	-	-
Shared Costs:							
BF-8459-14	Woodbridge Soccer/Villa Giardino-Asphalt Paving	Ward 2	19	29,613			
25% of project costs to be recovered from the Tenant							
	Project Submissions			**29,613**	-	-	-

Attachment #5 - Financial Information & Analysis

Funding Source: Capital From Taxation

Forecasted: Capital From Taxaion	2014	2015	2016	2017
Captial From Taxation - Budget	6,521,623	6,647,401	6,780,349	6,915,956
Project Submissions	(6,508,794)	(6,314,454)	(8,001,110)	(6,950,405)
	(12,829)	(12,829)	(12,829)	(12,829)
Under/(Over) Submissions	0	320,118	(1,233,590)	(47,278)

Project Submissions:

Project Type	Project #	Project Description	Region	2014	2015	2016	2017
Legal and Regulatory	PW-2057-14	Dome Doors	City-Wide	38,625	38,625		
	BY-2518-13	Animal Shelter Lease Hold Improvements	City-Wide	75,100	75,100		
	BY-9534-14	ANIMAL SHELTER CAGING RETROFIT	Ward 3	51,500			
	PW-2061-14	Woodbridge Yard Humber River Rehabilitation	Ward 2	195,700			
	LI-4548-15	AODA Compliant Circulation Desk & Sorting Machine- Pierre BertonResource Library	Ward 2		120,000		
	PK-6412-17	911 Park Signage Program	City-Wide				98,717
Legal and Regulatory Total				**360,925**	**233,725**		**98,717**
Health & Safety	BF-8363-14	East District Park - Works Yard Dumping Ramp	Ward 4	36,100			
	BF-8364-14	Woodbridge Yard - Works Yard Dumping Ramp	Ward 2	36,100			
	PO-6749-14	No Smoking By-Law Signs	City-Wide	54,075			
	EN-1867-17	Pedestrian Crossing Enhancement Program - Pavement Marking	City-Wide				206,000
Health & Safety Total				**126,275**			**206,000**
Growth Co-Funding	DP-9528-14	City of Vaughan City-Wide Urban Design Study	City-Wide	20,000			
	DP-9538-14	VMC Urban Design Guidelines (Playbook) Based on Policies of SecondaryPlan	City-Wide	15,000			
	FL-5245-14	PKS-FORESTRY-1 new 1/2 ton ext cab 4x2 pickup	City-Wide	3,090			
	FL-5298-14	BYLAW-1 new 1/2 ton ext cab 4x4 pickup	City-Wide	3,100			
	FL-5299-14	BYLAW-1 new 1/2 ton ext cab 4x4 pickup	City-Wide	3,100			
	FL-5438-14	PKS- 1 new 3/4 ton crew cab pickup	City-Wide	3,600			
	FL-5439-14	PKS-new 3/4 ton crew cab pickup	City-Wide	3,600			
	FL-5441-14	PKS-8 new snow blower attachments	City-Wide	8,200			
	FL-5442-14	PKS-1 new 16' outfront mower	City-Wide	8,800			
	FL-5443-14	PKS-1 new 16' outfront mower	City-Wide	8,800			
	FL-5444-14	PKS- 1 new landscape trailer	City-Wide	2,100			
	FL-5445-14	PKS- 1 new landscape trailer	City-Wide	2,100			
	FL-5446-14	PKS- 1 new landscape trailer	City-Wide	2,100			
	FL-5447-14	PKS- 1 new dump trailer	City-Wide	2,600			
	FL-5448-14	PKS- 1 new dump trailer	City-Wide	2,600			
	FL-5449-14	PKS- 1 new dump trailer	City-Wide	2,600			
	FL-5450-14	PKS- 1 new dump trailer	City-Wide	2,600			
	FL-5451-14	PKS- 1 new narrow sidewalk tractor with plow/salter/ blower/sweeperattachments	City-Wide	8,500			
	FL-5460-14	PKS-Additional Small Equipment	City-Wide	2,100			
	FL-5461-14	PW-RDS-1 new crash truck assembly	City-Wide	3,100			
	FL-5462-14	PW-RDS-1 new crash truck assembly	City-Wide	3,100			
	FL-5463-14	PW-RDS-1 new 2 ton 4x4 dump truck	City-Wide	6,700			
	FL-5464-14	PW-RDS-1 new 3/4 ton 4x4 ext cab pickup with plow/arrow board/saltspreader	City-Wide	5,700			
	FL-5465-14	PW-WASTEWATER-1 new utility vehicle special equipment	City-Wide	3,100			
	FL-5499-14	PKS- 1 new narrow sidewalk tractor with plow/salter/ blower/sweeperattachments	City-Wide	8,500			
	LI-4508-13	Civic Centre Resource Library-Resource Material	City-Wide	24,430			

Attachment #5 - Financial Information & Analysis

Funding Source: Capital From Taxation

Forecasted: Capital From Taxaion

	2014	2015	2016	2017
Captial From Taxation - Budget	6,521,623	6,647,401	6,780,349	6,915,956
Project Submissions	(6,508,794)	(6,314,454)	(8,001,110)	(6,950,405)
	(12,829)	(12,829)	(12,829)	(12,829)
Under/(Over) Submissions	0	320,118	(1,233,590)	(47,278)

Project Submissions:

Project Type	Project #	Project Description	Region	2014	2015	2016	2017
	LI-4511-14	Civic Centre Library-Communications & Hardware	City-Wide	75,600			
	LI-4530-14	Civic Centre Resource Library	Ward 1	126,000			
	LI-4539-14	Vellore Village South BL 39 - Consulting/Design/Construction	Ward 3	32,700		351,583	
	LI-4543-13	Vellore Village South BL 39 - Land	Ward 3	38,900			
	PK-6365-14	UV1-D4 - Block 40 District Park Development	Ward 3	39,212	356,466		
	PK-6415-14	61W-N1 - Block 61 Neighbourhood Park Design and Construction	Ward 1	116,277			
	PK-6431-14	61E-N1 - Block 61 Neighbourhood Park Design and Construction	Ward 1	89,267			
	PK-6452-14	UV1-LP1 - Block 40 Greenway Design and Construction	Ward 3	53,334			
	PW-2054-14	Environmental Assessment for a new works yard - west portion of theCity	Ward 2	18,025			
	BF-8378-15	Carrville Community Centre	Ward 4		436,232	3,926,088	
	DP-9526-15	Yonge Street / Steeles Corridor Urban Design Streetscape & Open SpaceMasterplan	Ward 5		18,000		
	DP-9529-13	Design Review Panel Administration	City-Wide		206		
	DP-9536-15	Building Pedestrian Level Wind Study Impact-Software	City-Wide		5,000		
	FL-5453-15	PKS-1 new narrow sidewalk tractor with plow/salter/blower/sweeper attachments	City-Wide		8,500		
	FL-5454-15	PKS-1 new narrow sidewalk tractor with plow/salter/blower/sweeper attachments	City-Wide		8,500		
	LI-4521-15	Carrville Bl 11 Land	Ward 1		38,900		
	LI-4540-15	Vellore Village South BL39 - Resource Materials	Ward 3		38,625	38,625	
	PK-6305-15	Maple Valley Plan - North Maple Regional Park Phase I (A) Construction	Ward 1		720,999		
	PK-6394-15	UV2-D2 - Block 11 District Park w/CC - Park Design & Construction	Ward 4		14,843		134,934
	PK-6399-15	UV1-S2 - Block 33 Urban Square Design and Construction	Ward 3		29,754		
	PK-6400-15	UV1-S3 - Block 33 Urban Square Design and Construction	Ward 3		29,754		
	PK-6403-15	MacMillian Farm - Design and Construction	Ward 4		48,796		
	PK-6455-15	UV2-N19 - Block 12 Neighbourhood Park Design and Construction	Ward 4		154,221		
	FR-3582-16	Reposition Stn 74 Kleinburg Build and Design	Ward 1			850,206	
	LI-4516-16	Carrville Block 11- Resource Material	Ward 4			38,600	38,600
	LI-4522-16	Carrville BL11 - Consulting Design/Construction	Ward 4			35,300	372,842
	LI-4541-16	Vellore Village South BL 36 - Furniture and Equipment	Ward 3			26,200	
	LI-4542-16	Vellore Village South BL39 - Communications and Hardware	Ward 3			15,700	
	PK-6346-16	Maple Valley Plan - North Maple Regional Park Phase I(B)	Ward 1			617,999	
	DP-9525-17	Vaughan Mills Urban Design Streetscape & Open Space Master Plan	Ward 4				13,000
	FL-5440-17	PKS-4 new salt supply systems	City-Wide				2,700
	FL-5455-17	PKS-1 new narrow sidewalk tractor with plow/salter/blower/sweeper attachments	City-Wide				8,500
	FL-5456-17	PKS-1 new narrow sidewalk tractor with plow/salter/blower/sweeper attachments	City-Wide				8,500
	FL-5457-17	PKS-1 new narrow sidewalk tractor with plow/salter/blower/sweeperattachments	City-Wide				8,500
	FL-5458-17	PKS-1 new narrow sidewalk tractor with plow/salter/blower/sweeper attachments	City-Wide				8,500
	LI-4518-17	Carrville BL11 - Furniture and Equipment	Ward 4				26,250
	LI-4524-17	Carrville Community Library - Communications and Hardware	Ward 1				15,750
	LI-4525-17	Vellore Village Community Library	Ward 3				35,300

Attachment #5 - Financial Information & Analysis
Funding Source: Capital From Taxation

Forecasted: Capital From Taxaion	2014	2015	2016	2017
Captial From Taxation - Budget	6,521,623	6,647,401	6,780,349	6,915,956
Project Submissions	(6,508,794)	(6,314,454)	(8,001,110)	(6,950,405)
	(12,829)	(12,829)	(12,829)	(12,829)
Under/(Over) Submissions	0	320,118	(1,233,590)	(47,278)

Project Submissions:

Project Type	Project #	Project Description	Region	2014	2015	2016	2017
	LI-4526-17	Vellore Village Community Library - Land	Ward 3				38,900
	LI-4546-13	Vellore Villiage Community Library - Resource Materials	Ward 3				38,625
	PK-6287-17	UV2-D1 - Block 18 District Park Development	Ward 4				68,873
	PK-6308-17	UV1-N25 - Block 40 Neighbourhood Park Design & Construction	Ward 3				120,103
	PK-6309-17	UV1-N28 - Block 40 Neighbourhood Park Design and Construction	Ward 3				62,591
	PK-6310-17	UV1-N29 - Block 47 Neighbourhood Park Design & Construction	Ward 1				129,597
	PK-6347-17	LP-N6 Block 12 Linear Park	Ward 1				15,440
	PK-6348-17	LP-N9 Block 12 Linear Park	Ward 1				17,828
	PK-6397-13	VMC23-2 - Vaughan Metropolitan Centre Black Creek Park Design andConstruction	Ward 4				62,002
	PK-6398-17	VMC30-6 - Block 30 Urban Square Design and Construction	Ward 4				55,660
	PK-6401-17	61W-N2 - Block 61 Neighbourhood Park Design and Construction	Ward 1				52,094
	PK-6402-17	61W-S7 - Block 61 Urban Square Design and Construction	Ward 1				29,756
	PK-6414-17	UV1-S1 - Block 40 Urban Square Design and Construction	Ward 3				57,096
	PK-6424-17	61W-N3 - Block 61 Neighbourhood Park Design and Construction	Ward 1				63,903
	PK-6425-17	61W-G8 - Block 61 Greenway Park Design and Construction	Ward 1				74,626
	PK-6426-17	CC11-P2 - Block 11 Carville Centre Parkette Design and Construction	Ward 4				18,640
	PK-6427-17	Hayhoe Mills Park - Design & Construction	Ward 2				42,946
	PK-6428-17	VMC29-1 - Block 29 Neighbourhood Park Design and Construction	Ward 4				60,864
	PK-6429-17	VMC29-10 - Block 29 Urban Square Design and Construction	Ward 4				36,276
	PK-6430-17	VMC30-7 -Block 30 Vaughan Metropolitan Centre Park Design and Construction	Ward 4				116,719
	PK-6432-17	61E-P4 - Block 61 Parkette Design and Construction	Ward 1				15,196
	PK-6433-17	Active Together Master Plan 5 year update	Ward 4				13,859
	PK-6445-17	KA-P4 Kipling Avenue Area Parkette	Ward 2				13,164
	PK-6446-17	KA-N1- Kipling Avenue area Neighbourhood Park Design and Construction	Ward 2				67,761
	PK-6447-17	KA-P2 Kipling Avenue Area Parkette	Ward 2				16,915
	PK-6448-17	KA-P3 Kipling Avenue Area Parkette	Ward 2				20,374
	PK-6449-17	VMC29-13 - Block 29 Park Design and Construction	Ward 4				185,084
	PK-6450-17	YS1-N2 - Block 1 Neighbourhood Park Design and Construction	Ward 5				85,175
	PK-6451-17	YS1-P1 Block 1 Parkette Design and Construction	Ward 5				17,950
	PK-6456-17	61W-N4 - Block 61 Neighbourhood Park Design and Construction	Ward 1				92,261
	PK-6457-17	UV1-N30 - Block 47 Neighbourhood Park Design and Construction	Ward 1				47,831
	PK-6458-17	Maple Valley Plan - North Maple Regional Park Phase 2 Construction	Ward 1				565,934
Growth Co-Funding Total				748,535	1,908,796	5,900,301	2,977,419
Technology Initiatives	AV-3020-14	Access Vaughan Phase II - Step D	City-Wide	50,500			
	EN-1851-14	Traffic Data Collection Inventory	City-Wide	329,600			
	IT-3020-14	Continuous Improvement - City Website (Vaughan Online)	City-Wide	154,500	154,500	154,500	154,500
	LI-4504-13	Library Technology Upgrade	City-Wide	140,000	140,000	140,000	140,000
	PO-6753-14	CTS Mobile Handheld Program	City-Wide	30,900	157,220	157,220	

Attachment #5 - Financial Information & Analysis
Funding Source: Capital From Taxation

Forecasted: Capital From Taxaion	2014	2015	2016	2017
Captial From Taxation - Budget	6,521,623	6,647,401	6,780,349	6,915,956
Project Submissions	(6,508,794)	(6,314,454)	(8,001,110)	(6,950,405)
	(12,829)	(12,829)	(12,829)	(12,829)
Under/(Over) Submissions	0	320,118	(1,233,590)	(47,278)

Project Submissions:

Project Type	Project #	Project Description	Region	2014	2015	2016	2017
	PW-2052-14	Road Patrol Hardware & Software	City-Wide	25,800			
	AV-9532-15	Access Vaughan Phase II - Step E	City-Wide		50,500		
	EN-1852-15	Drawing Index Enhancements	City-Wide		103,000		
	IT-2502-14	Electronic Document Management System	City-Wide		655,000	360,000	300,000
	FI-0073-17	New Property Tax System	City-Wide				154,500
Technology Initiatives Total				**731,300**	**1,260,220**	**811,720**	**749,000**
Annual Replacement Program	PO-6700-13	Tree Planting Program-Regular	City-Wide	562,148	562,148	562,148	562,148
	PO-6739-13	Tree Replacement Program-EAB	City-Wide	417,941	417,941	417,941	417,941
	PW-2013-07	Street Light Pole Replacement Program	City-Wide	309,000	309,000	309,000	309,000
	PW-2062-14	Works Yard Improvements(JOC-Dufferin-Woodbridge Yards)	City-Wide	25,750			
	ES-2521-15	Community Sustainability and Environmental Master Plan Renewal	City-Wide		4,890		
	LI-4512-17	Maple Library Renovations	Ward 1				770,000
Annual Replacement Program Total				**1,314,839**	**1,293,979**	**1,289,089**	**2,059,089**
New Initiative	BF-8270-14	Sunset Ridge Park Walkway Lighting	Ward 2	51,500			
	BF-8456-14	Vaughan Mills Park-Security Camera Installation	Ward 3	41,200			
	BF-8457-14	Bindertwine Park-Security Camera Installation	Ward 1	41,200			
	BF-8464-14	Gymnasium Safety Padding-Various Locations	City-Wide	50,985			
	BY-2523-14	Vehicles Lease Buyout	City-Wide	47,250			
	DP-9537-14	Islington Avenue Streetscape Tree Planting Partnership with KARAand KBIA	City-Wide	30,000			
	EN-1990-14	Railway Crossing Safety Assessment - City Wide	City-Wide	192,610			
	FL-5225-14	PKS-4 new sand and salt conveyor loaders	City-Wide	25,800			
	FL-5246-14	PKS-FORESTRY- 1 new 3/4 ton heavy duty 4x4 pickup	City-Wide	49,500			
	FL-5418-14	PKS-FORESTRY-Additional Small Equipment	City-Wide	2,100			
	HR-9533-14	Attendance Management Automation	City-Wide	61,800			103,000
	HR-9536-14	Procure Learning Management System (LMS)	City-Wide	51,500			
	PK-6265-14	Maple Reservoir Park - Senior Soccer Field Lighting	Ward 1	374,894			
	PK-6356-14	Sonoma Heights Community Park - Ball Diamond Lighting	Ward 2	229,184			
	PK-6359-14	Maxey Park - Parking Lot Expansion	Ward 2	90,867			
	PK-6385-14	Agostino Park - Multi-Use Field Development	Ward 4	100,683			
	PK-6386-14	Calvary Church Sports Fields - Soccer Field Redevelopment	Ward 1	241,046			
	PK-6391-14	Torii Park - Bocce Court Development	Ward 3	90,519			
	PK-6434-14	Mario Plastina Park - Expansion of Existing Play Equipment	Ward 1	49,749			
	PK-6479-14	Parks Redevelopment Strategy	City-Wide	108,150			
	PK-6481-14	Soccer Field Fence	Ward 1	71,379			
	PK-6482-14	Vaughan Grove Park - Bocce Court Development	Ward 2	116,897			
	PK-6483-14	Vaughan Grove Park - Parking Expansion	Ward 2	204,267			
	PK-6487-14	Bob O Link Parkette - Walkway Lighting	Ward 5	96,305			
	PK-6488-14	King High Park - Pathway Lighting	Ward 5	114,433			

Attachment #5 - Financial Information & Analysis

Funding Source: Capital From Taxation

Forecasted: Capital From Taxaion	2014	2015	2016	2017
Captial From Taxation - Budget	6,521,623	6,647,401	6,780,349	6,915,956
Project Submissions	(6,508,794)	(6,314,454)	(8,001,110)	(6,950,405)
	(12,829)	(12,829)	(12,829)	(12,829)
Under/(Over) Submissions	0	320,118	(1,233,590)	(47,278)

Project Submissions:

Project Type	Project #	Project Description	Region	2014	2015	2016	2017
	PK-6490-14	Maple Reservior Field Conversion to 9V9	Ward 1	29,995			
	PK-6492-14	Bindertwine Park - Ball Diamond Backstop and Fence Improvements	Ward 1	162,277			
	PO-6740-14	Irrigation Central Control System Additions-Various Locations	City-Wide	129,000			
	PO-6750-14	Park and Walkway Fencing	Ward 2	39,655			
	PW-2066-14	Yard Weigh Scale	City-Wide	128,750			
	PW-2067-14	Recycling at Designated Canada Post Supermail Boxes	City-Wide	146,775			
	RE-9525-14	REC User Fee & Pricing Model Update	City-Wide	56,650			
	BF-8353-15	Splash Pad Controls Automation	City-Wide		46,400		
	BF-8410-15	Installation of Fencing to the Indoor Bocce Courts at MCC, FEBCC,DCCC, CCC	City-Wide		66,950		
	EN-1907-15	Creation of CAD Standards	City-Wide		51,500		
	FL-5215-15	PKS-1 new 2 ton 4x4 crew cab dump truck	City-Wide		67,000		
	FL-5221-15	PKS- 4 new sand sifters	City-Wide		72,100		
	FL-5452-15	PKS-Buy-out sidewalk plow lease	City-Wide		43,300		
	FR-3583-15	Reposition Stn 74 Kleinburg Land	Ward 1		463,250		
	PK-6390-15	Dufferin Reservoir - Sports Fields	Ward 4		482,684		
	PO-6741-15	Maple Community Centre-Landscape & Traffic Safety Improvements	Ward 1		180,250		
	RE-9519-15	Vaughan Art Gallery Site Study	City-Wide		51,500		
	RE-9521-15	Retrofit to Energy-Efficient Lighting at Gallery space at MCC	Ward 1		25,800		
	RE-9522-15	Public Display Units for City Hall and MCC	Ward 1		67,000		
	EN-1947-17	Pedestrian Connectivity Study	Ward 5				117,420
	EP-0071-17	Primary and Alternate Emergency Operations Centres	City-Wide				128,910
	FL-5278-17	PKS-1 new dual stream compactor truck	City-Wide				133,900
	FL-5333-17	PKS-HORT- Replace 1352 with 1 ton reg. cab 4x4 dump truck	City-Wide				28,900
	PK-6340-17	Frank Robson Park - Ball Diamond Irrigation System	Ward 1				86,469
	PK-6368-17	Bindertwine Park - Ball Diamond Fencing	Ward 1				32,000
	PK-6423-17	Glen Shields Park - Shade Structure	Ward 5				79,954
	PO-6745-17	Nashville Cemetery-Road Extension	Ward 1				57,700
	PO-6751-17	Sports Field Safety Fencing for Spectators at Vaughan Grove SportsComplex	Ward 2				91,927
New Initiative Total				**3,226,920**	**1,617,734**		**860,180**
Grand Total				**6,508,794**	**6,314,454**	**8,001,110**	**6,950,405**

DRAFT 2014 BUDGET AND 2015-2017 PLAN

5.4 Budget Guidelines and Process

FINANCE & ADMINISTRATION COMMITTEE

November 12 2013

FINANCE AND ADMINISTRATION COMMITTEE **JUNE 10, 2013**

PLANNING FOR THE FUTURE
2014-2017 BUDGET & BUSINESS PLANNING GUIDELINES

Recommendation

The Acting Commissioner of Finance & City Treasurer in consultation with the Manager of Operating Budgets, and the Manager of Capital and Reserve Planning recommend:

1) That the Budget & Business Planning Guidelines, summarized in this report be approved; and
2) That the Budget Timetable be approved.

Contribution to Sustainability

Sustainability by definition focuses on the ability to maintain an activity over an extended time horizon. Budgeting is the process of allocating limited resources to achieve the City's objectives and established priorities. Responsible budgeting allocates resources in a way that balances needs and aspirations of the present without compromising the ability to meet those of the future. The proposed budget approach seeks to minimize the current year funding pressures, while meeting the requirements of sustainability.

Economic Impact

The economic impact of the 2014-2017 Budget will be fully determined after receipt of the City's budget submissions and once the draft budget is developed and presented to the Finance and Administration Committee.

Detailed below are the recognized levy forecasts presented as part of the 2013 budget, which are expected to change as estimates are refined based on more current information.

2015			2016			2017		
Rate Incr.	$ (m)	Bill Incr.	Rate Incr.	$ (m)	Bill Incr.	Rate Incr.	$ (m)	Bill Incr.
4.59%	***7.25***	***$56***	***5.70%***	***9.54***	***$73***	***5.16%***	***9.32***	***$70***

Communications Plan

Departments will receive the Budget Guidelines, instruction packages and timetable in June; shortly after the City's Budget Guidelines are approved by Council. In addition, department working/training sessions will be offered to departments to assist in preparing their budgets.

As part of the budget process and integral to building the budget, opportunities for public engagement, consultation and input will be available, with appropriate notice provided. These opportunities consist of the following:

- Information posted on the City website
- Interactive budget simulation tool designed to educate residents on pressures
- Public Finance & Administration Committee/Council meetings held throughout the process
- A public input meeting prior to final budget approval

In addition to the above, the City of Vaughan is undertaking a number of strategic initiatives which incorporate significant public engagement. Although separate processes, public feedback obtained at these events migrate into the budget decision making process.

Purpose

The purpose of this report is to obtain the Finance & Administration Committee's approval for the City's budget & business planning guidelines and timetable. The approach, guidelines and actions recommended represent prudent management practices and are appropriate given the demand for services is increasing, while at the same time the City has limited resources.

Background - Analysis and Options

Financial Sustainability: Always a Key Priority

As a result of the City's long standing dedication to financial management through progressive best practices and prudent policies, the City is in a strong financial position. The City has always considered increasing taxes as a last resort. Through prudent policies, tight budget guidelines and strong leadership, the City has provided residents tremendous value by offering some of the lowest property tax rates in York Region and the Greater Toronto Area, while providing high quality services to the community.

As the City moves forward, financial sustainability must continue as one of Vaughan's key priorities. Over the next decade, the City of Vaughan is expected to undergo a tremendous transformation fueled by sustained high growth rates, provincially driven intensification, increasing legislative requirements, mounting infrastructure renewal costs, and a number of vision based master plans reflecting important community needs. As the City becomes increasingly more sophisticated, it will also face increasing financial pressure beyond the many factors currently placing significant strain on the property tax rate and reserve balances to maintain existing service levels. These pressures are permanent and often require continuous funding solutions, typically taxation.

Economic Update – Optimistic About Future Growth

According to the TD Economics April 8th report, the Canadian economy is forecasted to improve. Below is a brief summary from that report.

"The report is clearly indicative of the struggles faced by the Canadian economy in the latter half of 2012. The increasingly positive outlook speaks volumes about where the Canadian economy is headed this year. Indeed, TD Economics anticipates an acceleration of growth this year. While there have been some bumps along the road, we expect the US economic recovery to gain momentum in the months ahead which, in turn, should drive a stronger export profile here in Canada. Combined with continued resilience in the domestic economy, real GDP growth in Canada should accelerate to the 2-3% range on a quarterly annualized basis by the second half of 2013. For the Bank of Canada, the moderate growth profile and well-anchored inflation expectations imply little reason to move off the sidelines in the near term. We continue to expect interest rates to remain on hold until the end of next year."

The above information is relatively global and is intended to provide a general economic context, which may change over time and may not reflect Vaughan's micro economic situation.

Planning for the Future

The Budget Guidelines continue to incorporate a future focus to provide citizens with more certainty about the direction of City services, finances, and tax levels at the same time recognizing the challenges that lay ahead and building on the financial planning efforts. The City's rigorous budgetary process has focused on containing costs and implementing best practices, with the goal of developing realistic and responsible financial plans. The budget guidelines consist of the following principles:

The Budget objective

"To balance the pressures of maintaining existing services and growth requirements against available future funding/City resources necessary to undertake and manage operations and corporate initiatives"

Managing our future

1. Resourcing our Vision "Corporate Planning Process"
2. Looking to the future with multi-year budgets
3. Managing operations through business planning

Managing tax increases

4. Exploring opportunities through public service renewal and operational reviews
5. Budget control through specific guidelines
6. A thorough multi-layer review process

In addition to the above, sections are provided regarding the following:

- Budget process highlights
- Continued process improvements
- Budget Timetable

Further details with respect to each of the actions are provided in the following sections.

1. RESOURCING OUR VISION "The Corporate Planning Process"

Building on last year's efforts, the Corporate Planning Process continues to integrate strategic planning and financial planning processes. The primary benefits of this step are numerous:

- ✓ To ensure an achievable and resourced strategic plan
- ✓ To ensure resource allocation is guided by the City's vision and strategic themes
- ✓ To better communicate the City's direction and focus

On April 23rd, 2013, Council reviewed the priority themes and initiatives and agreed the direction which had been set in 2012 is still valid. The rational was that a number of priority strategic initiatives were not fully implemented and it was important to maintain a focus before adding new priority initiatives to the list. The priority strategic items for this year's budget process are:

- Develop a plan to build a dynamic Vaughan Metropolitan Centre (VMC)
  Sponsor: City Manager
  Owner: Commissioner of Planning

- Further evolve performance indicators
  Sponsor: Commissioner of Corporate and Strategic Services
  Owner: Senior Manager of Strategic Planning

- Develop and implement a corporate-wide asset management system
  Sponsor: Commissioner of Engineering and Public Works
  Owner: Director of Engineering Services

- Additional operational/business reviews
  Sponsor: Commissioner of Corporate and Strategic Services
  Owner: Director of Innovation & Continuous Improvement

In addition to the above items, there are *10 other initiatives with varying degrees of priority that will be incorporated into the budget resource prioritization process.*

2. LOOKING TO THE FUTURE WITH MULTI-YEAR BUDGETS

The City will continue with its *4 year budget process*. This action provides decision makers with added foresight and the ability to proactively grasp future opportunities, address future challenges, and reduce blind spots by understanding the longer-term financial implications of present and past decisions. This is a very strategic approach intended to generate discussion on

where the City's future resources should be focused to best support the City's vision, operationalize strategies, generate public value and address pertinent challenges. It is also a critical component of the Corporate Planning Process discussed in the prior section.

Departments are well positioned for this task as a result of internal developments in business planning, master planning, long-range forecasting, budget automation etc. Multi-year budgeting should now become easier, as the initial forecast years have been substantially developed requiring a review and adjustment focus. It is recognized that assumptions, estimates and uncertainties are commonplace when predicting future budgets and these factors may change as new information becomes available. For this reason, it is suggested that Council continue to only approve the current year budget and recognize future budget forecasts. With an established four year budget process, budget decisions should become easier and flow naturally as future requirements are discussed and adjusted over multiple processes before current year approval. Detailed below are the recognized levy forecasts presented as part of the 2013 budget.

Components	**2014**			**2015**			**2016**		
	Rate Incr.	$ (m)	Bill Incr.	Rate Incr.	$ (m)	Bill Incr.	Rate Incr.	$ (m)	Bill Incr.
Base Budget	*2.15%*	3.39	$26	*1.92%*	3.26	$25	*3.15%*	5.82	$43
ARR	2.44%	3.83	$30	3.77%	6.28	$48	2.01%	3.50	$27
Subtotal	***4.59%***	***7.22***	***$56***	***5.69%***	***9.54***	***$73***	***5.16%***	***9.32***	***$70***
Capital Budget		**66.56**			**69.29**			**105.20**	

These figures are expected to change as estimates are refined based on new information. The 2017 levy forecasts will be determined during the 2014-2017 budget process.

3. MANAGING OPERATIONS THROUGH BUSINESS PLANNING

Business Plans will continue as part of the corporate planning process to help establish and reinforce connections between corporate priorities, operational plans and resources. Business plans will continue to align with the multi-year budgeting timeframe in order to align department objectives, measures and pressures. This information is vital to the budget process as it sets the stage to assess the departments' requirements and associated resource adequacy. For example, resource gaps might exist to maintain service levels, achieve operational objectives or deliver on corporate initiatives. This information also plays a critical role during budget deliberations by providing a platform to better understand department pressures and an objective basis for allocating funding.

The Senior Manager of Strategic Planning is leading the business planning process and assisting departments with business plan updates and refinements. The budget department portfolio analysts are providing a supporting role in this activity. Business Plan reviews were initiated earlier in the year to develop a more comprehensive planning process, including brainstorming of key business issues and aligning key business outcomes, objectives and initiatives.

4. EXPLORING OPPORTUNITIES THROUGH PUBLIC SERVICE RENEWAL AND OPERATIONAL REVIEWS

As previously mentioned in this report, the City of Vaughan is undergoing a tremendous transformation fueled by sustained high growth rates, increasing requirements, fiscal pressures, and citizens' rising expectations for better and faster services delivered at a lower cost. The City must anticipate and prepare for the evolving future needs of the City. To accomplish this, and continue with City's progress, opportunities must be explored to enhance capacity and deliver effective services. To assist in this regard two corporate initiatives, Public Service Renewal and Operational Reviews, have been implemented. The results of these initiatives will be incorporated with the budget process.

Public Service Renewal

Senior Management Team has been asked by the Mayor to review City operations focusing on excellence in the administration of the City. External consultants were hired by the City to coordinate and frame opportunities being developed by staff in pursuit of efficiencies, effectiveness and resource capacity in City Operations. In September, a report will be provided to Council and every effort will be made for the recommendations from this report to be included in the compilation of the 2014 Budget and 2015-2017 Plan.

Operational Reviews

The newly developed Innovation and Continuous Improvement Department will be the primary lead in conducting Operational Reviews. Although a formal plan is being developed, a few operational reviews are currently underway and any costs or associated benefits anticipated from implementing recommendations associated with these reviews will be reflected to the extent possible in the upcoming budget preparation.

Operational Reviews help ensure that program and service expectation (of all stakeholders, including residents, businesses, Council and regulators) are being addressed by programs that are effective (i.e., focused on delivering the right level of services) and efficient (i.e., supported by processes that do things right) and economic (i.e., utilize resources appropriately). Reviews provide opportunities to identify any gaps, issues or challenges in these areas and to develop realistic options for addressing them by considering changes to processes, organization (e.g., skills, capabilities, accountabilities) and technology utilizing a consistent approach in developing a case for change.

Operational reviews of programs are expected to provide recommendations relating to service delivery models, levels of service, impacts on residents, key processes, organizational structure, enabling technologies and identify program costs together with implementation approaches, risks and mitigation.

Innovation Reserve

To assist in this regard, a new funding tool was recently developed to provide upfront seed funding for value propositions with a longer-term financial savings. Projects savings will be leveraged to recover the initial investment, benefit the department, and potentially fund future projects. A business case including payback and recovery metrics will be required for requests of this nature. A process has been developed, but is expected to be refined overtime as this new tool evolves.

5. BUDGET CONTROL THROUGH SPECIFIC GUIDELINES

The preparation of the operating budget will require a number of issues to be taken into consideration. Pressures associated to price increases, new initiatives, and growth requirements will need to be balanced against available funding. The objective of the City is to provide the lowest possible tax increase while maintaining the City's service levels and safeguarding assets. Below are actions in place to achieve this outcome.

Specific Operating Budget Guidelines

A. Controlling budget pressures
B. Strict process to evaluate funding requests
C. User fee reviews to reduce the tax burden
D. Zero impact adjustments
E. Exploring opportunities through operational reviews and public service renewal

There is no across the board cost increase for inflation and no automatic increase for new staffing. All new funding requests require business cases and thorough review.

A) Controlling budget pressures

i. For the 2014-2017 budget process, all account budgets will remain at prior year budget levels with the exception of established commitments and pre-defined external pressures. This action will limit the base budget increase to the following items:

- Council approved employment agreements;
- Full year impact of prior year decisions;
- Council authorized recommendations;
- Supported external service contract commitments;
- Established utility & insurance increases, where justified;
- Debenture obligations;
- Defined corporate contingency items;
- Reserve contributions in accordance with approved policy.

Under these actions, departments are only permitted to include very specific increases, typically related to predetermined agreements, contracts or Council approvals.

ii. To ensure that all financial requests are captured and assessed within the approved budget process, all items containing an economic impact during the annual budget process are to be submitted to the Finance and Administration Committee for review and recommendation before Council consideration.

B) Strict process to evaluate funding requests

Under the above guidelines, departments are only permitted to include very specific predetermined increases in their budget. To the extent a department requires additional resources, a separate business case must be submitted detailing strategic links, costs & benefits, implications & consequences, success indicators, timelines, capital implications and project references, etc. These are referred to as **Additional Resource Requests (ARR).** This action separates the Operating Budget into the following two classifications:

- Base Budget – Budget based on approved guidelines – Minimal tax increase.

- Additional Resource Requests – Essential funding requests not permitted through the base budget guidelines requiring Council review and approval. *Council approval is specifically required for new staff resources, a change in service level, or new initiatives*. Requests are limited to items with a gross cost in excess of $10,000, which can have a net neutral or positive overall impact.

The objective of the above action is to separate basic operating obligations from items that may require further discussion and decisions.

Determining which resource requests move forward is a very difficult and challenging task as all departments are experiencing challenges associated with maintaining service levels, meeting legislative requirements, and implementing initiatives to move the City forward. Recognizing the value of requests greatly exceeds the amount of available limited resources; requests are evaluated and prioritized based on a blend of associated municipal value and risk criteria. The initial prioritization action is performed by a Director's Working Group (DWG) and further vetted by the Senior Management Team (SMT). This action integrates staff's experience and involvement, shares the challenges associated with prioritization and enhances corporate knowledge. A recommendation is provided to Committee and Council for consideration and only Council approved requests are included in the annual budget.

As a result of implementing multi-year budgets many requests are currently included in future year budgets or "recognized". To avoid confusion, these requests are to remain at the rating and year previously assigned by Senior Management, unless authorized by the Commissioner of Finance & City Treasurer and the City Manager.

C) User fee reviews to reduce the tax burden

Another opportunity to minimize tax pressures is to maximize revenue generation through user fees and service charges. Most of the City's fees/charges are based on existing studies and multi-year by-laws; therefore prior year budget guidelines focused only on the General User Fee By-law, which captures a variety of minor/miscellaneous items. However with the emergence of multi-year planning and varying by-law intervals/expiry dates, it is of great benefit to coordinate and consolidate the planning of these by-laws for review, update and budget approval under one common process and 4 year term (i.e. Planning, Engineering, Building standards, Licensing, Recreation, etc.). *NEW:* Every effort will be taken to incorporate Recreation Department fees into the General User Fee By-law.

It is important to emphasize that any reduction in a user fee or service charge cost recovery ratio will have a corresponding direct impact on the City's levy. Therefore to minimize any impact on the City's tax rate, it is important to sustain or improve revenue/cost relationships. In addition to adjusting base budget revenues for anticipated changes in activity, departments will be required to review user fees and service charges and perform the following:

- Increase fees and charges in relation to related annual cost increases
- Incorporate a net full cost benefit in fees set for external inter-municipal services
- Submit new user fees and service charges opportunities

As a default, it is anticipated that department user fees & service charges will increase at minimum, by the rate of inflation, in scheduled increments, unless justification for no increase is otherwise specified. The Statistics Canada Ontario core inflation rate increased 1% for the 12 month period ending March 2013. However, Bank of Canada predicts that there will be inflationary pressures in 2014. We recommend an increase of 1.5% to user fees and service charges. The above actions will be submitted for Senior Management review and Council approval.

D) Zero impact adjustments

Reclassifications and reallocations in *non-labour* related accounts are only permitted if they result in a zero impact on the budget. Furthermore, these adjustments are limited to better reflecting the true nature of the expense or more accurately aligning account budgets. There are no impacts

associated with these adjustments and the intent is to refine departmental budgets. As part of the budget process, reallocations/reclassifications will be reported, demonstrating a neutral impact.

Specific Capital Budget Guidelines

The preparation of the Capital Budget will require a number of issues to be taken into consideration. The pressures of new initiatives, maintaining existing infrastructure, and growth requirements will need to be balanced against available funding, the impact on future operating budgets and the staff resources to undertake and manage the capital projects.

A prevailing theme throughout the years has repeatedly been the need to address the funding component for infrastructure renewal. The challenge of funding the significantly growing costs of infrastructure renewal is a paramount concern for most municipalities across Canada and stems from new construction being primarily funded by the development industry, leaving the municipalities across Ontario to fund future replacement costs from the municipality's limited tax base. The danger of not doing so could create a situation where the funding shortfall will continue to slowly build until a point in the future where a wave of facility, park, fire and other replacement projects come on board without available funding. Recently a number of corporate initiatives have been initiated to address the concern:

- Undertaking the development of an Asset Management Strategy
- Implemented Life Cycle asset contributions
- Realigned reserves to ensure asset funding equity

In November of 2012 Council adopted staff's recommendation to realign Infrastructure Reserve balances based on their associated proportion of future requirements. Future requirements were based on lifecycle replacement timing and estimate funding needs over the next 5 years. In so doing, the Parks and Vehicle Replacement Reserves received additional funding for other Infrastructure Reserves, helping to alleviate some of the funding challenges these reserves were facing in the short term. The funding shortfall still exists and will still continue to build.

A recent emerging theme is the mounting pressure associated with a number of value added corporate initiatives i.e. Vaughan Metropolitan Centre, Corporate Asset Management, City Hall Public Square, Enterprise Data Management System and a variety of master plan initiatives. All of these initiatives, although valid and warranted, compete for limited capital funding, not only with each other but also with existing requirements to maintain the City's services and assets.

Recognizing the above illustrated challenges, the objective of the guidelines is to build a responsible Capital Budget that allocates resources in a way that balances needs and aspirations of the present while meeting the requirements of longer term sustainability. The Capital Budget Guideline components are:

A. Capital project definition
B. Identifying funding sources
C. Guiding decisions through policies
D. Specific actions to manage Capital Budgets

A) Capital Project Definition:

- A gross cost exceeding $20,000; and
- For the purpose of constructing, acquiring or improving lands, buildings, engineering services, machinery and equipment or furniture and fixtures. The project must be undertaken for the purpose of providing municipal services, have a lasting benefit beyond one year and/or extend the life of the asset. Projects should incorporate all costs associated with getting the project ready for its intended use (i.e. license costs, survey

costs, etc). Expenditures for regular repair or maintenance designed to maintain an asset in its original state are not a capital expenditure; or

- A non-capital expenditure that is related to planning for growth (i.e. planning studies, master plans, etc); or
- In special circumstances, an item of operating nature intended to avoid or smooth significant short-term spikes in the general levy. These items are typically classified as transfers, but can be projects, and authorized by the Commissioner of Finance & City Treasurer.

B) *Identifying Funding Sources*

Capital projects are funded from the following five main sources:

Development/Special Area Charges Reserves: This funding source is based on legislation which imposes charges on new development in the City to pay for growth related net capital costs of servicing new development. The intent of the legislation is to maintain existing capital service levels and fund hard service growth requirements. On May 14th Council adopted the 2013 Development Charge Background Study. This study outlines capital initiatives to support future growth within the City and should therefore be used to assist departments with their Capital Project Planning. Development Charge Reserve collections are dependent on the economy and therefore future capital plans may require adjustments and could be different from the initial development charge document forecast.

Discretionary Reserves: This funding source is derived from dedicated operating budget contributions or allocations of accumulated net revenue for a particular purpose. The City has established a number of reserves to help manage municipal finances and protect against the potential need to reduce service levels or raise taxes due to temporary shortfalls or unexpected expenditure increases. These reserves are broken into the following categories:

- Sustainability - to protect against risk and uncertainty (i.e. winter, tax rate stabilization, etc.)
- Infrastructure Renewal - to fund the future costs of infrastructure renewal
- Corporate Reserves - to administer future liabilities and operational requirements (i.e. election)
- Special Purpose – to administer funds for which there is a specific purpose (i.e. cemetery)

In November of 2012, Council adopted the *Consolidated Reserve Policy* (Policy#05.4.01). This policy provides reserve fund guidance and supports financial sustainability. As a result, new reserves were added, some definitions expanded, and other reserve merged.

Grants and Other Financing: This source of funding is provided by Federal/Provincial/Regional levels, specific contributions and bequests. Typically these funding sources have very prescribed requirements and criteria.

Debenture Financing: Debenture Funding is primarily utilized for the City's road and bridge replacement program, due to the overall substantial asset value and lengthy life cycles. Budgets are based on the "Pavement & Bridge Management Program Study".

Capital from Taxation: Projects identified from taxation funding are primarily non-growth related projects that have no other source of financing, such as technology replacement, new initiatives etc. In addition, the Development Charges Act 10% co-funding requirement for growth related soft services is also funded from this source.

C) Guiding Decisions through Policies

Over time, the City has developed a series of guiding financial policies and targets to assist in developing the Capital Budget, which have a positive impact on the financial stability of the City. They are listed as follows:

A. A long standing City practice is "only capital projects with secured available funding sources are accepted", otherwise specific Council approval is required.

B. Discretionary reserve ratio > 50% own source revenue. Discretionary reserves provide the City with financial flexibility in order to safeguard against economic downturns and finance operations internally. This ratio is a strong indicator of Vaughan's financial health.

C. Working capital ratio > 10% own source revenue. Working capital funds provide in-year cash flow requirements.

D. Debt level ratio < 10% own source revenue. The Debt Policy sets limitations on the use of debt in order to retain financial flexibility by avoiding long-term commitments and the high cost of interest. Limited to a maximum of 10% of total own source revenue, which is significantly lower than the Province's 25% maximum.

E. A 3% administration recovery charge will be applied to capital projects, with the exception of most grant funded projects. These funds are transferred to the Operating Budget and intended to generally offset internal project administration costs.

F. The inclusion of the 1.76% HST component that is not recoverable should be included as part of the cost of the capital project. Some exceptions may exist, such as for permit-able parks for which no HST is included in the cost, and these will be dealt with on an as-need basis.

G. NEW – A Contingency Matrix was recently developed to assist departments determine general project risk and a contingency budget amount. This will be shown as a separate cost for the capital project.

H. The following guidelines relate to Development Charge projects:

1) Positive reserve balances should not be placed into a pre-financing position, with exception for management studies incurred in advance of growth;
2) Pre-financing should not be increased;
3) Commit no more than 50% of revenues in the program year for any development charge service area that is pre-financed; and
4) Development charges will be applied to the full extent permitted by legislation.

D) Specific Actions to Manage Capital Budgets

Actively Closing Projects

Continuing with past practice, staff together with departments will review all active projects to determine if projects can be closed. Any remaining project budget balance will be returned to the original funding source and made available during the 2014-2017 budget process.

Increased Project Information

Each Capital Budget request includes project justification based on appropriate detail and referenced source information. Building on this effort, Capital Budget Project submissions will now incorporate the following additions:

- Project activity timelines (*to better communicate the timing of main project events & high-level est. cash flows)*
- Multi-year Capital and Operating detail (*to provide better full cost financial visibility)*
- Life-cycle detail (*to assist with asset reporting and the development of asset renewal plans)*

- Implications on other departments (*to generate resource capacity awareness)*
- Connections to related projects (*to highlight capital relationships and dependencies)*
- Illustrating contingency and standardizing the process (to *illustrate project risk)*

Leveraging Grant and Subsidy Funding

To support local municipal initiatives, Federal, Provincial, Regional and local agencies deliver grant programs, partnerships, and subsidies which focus primarily on the following categories:

- Environmental Sustainability
- Infrastructure
- Economic Development
- Culture

Competition for these resources is high and as such applicants are required to prepare detailed submissions consisting of project plans, budgets, timelines, justification, etc. Successful submissions may also be required to meet strict compliance reporting and conditions. To assist the City in developing external funding opportunities, the City's Grant Specialist will participate in the budget planning process and review capital submissions to uncover opportunities and assist departments through the application process. Since implementing the External Grant Procurement Policy and Procedures in June 2009 the City has been very successful in receiving over $56M, which have assisted in reducing costs associated with projects that may have otherwise been cancelled, delayed or placed increased pressure on the budget.

Forecasting Reserve Balances

In line with multi-year budgeting, reserve balances will also be forecasted to provide future visibility regarding funding availability and potential challenges. To accomplish this action assumptions will be required regarding reserve revenue streams, especially those that are dependent on external factors i.e. development charges, etc. Therefore, forecasted capital revenue assumptions will be conservatively estimated and future capital plans may require adjustments to account for potential changes in information i.e. upswings or downward trends.

Capital Project Prioritization

The value of projects approved will not only depend on the amount of funds available in a particular funding source, but also the impact on the City's overall resources i.e. available capital and operating funding, available resourcing capacity, established financial policies, etc.

The criteria used to prioritize projects within a funding source include, but are not limited to consideration of the following:

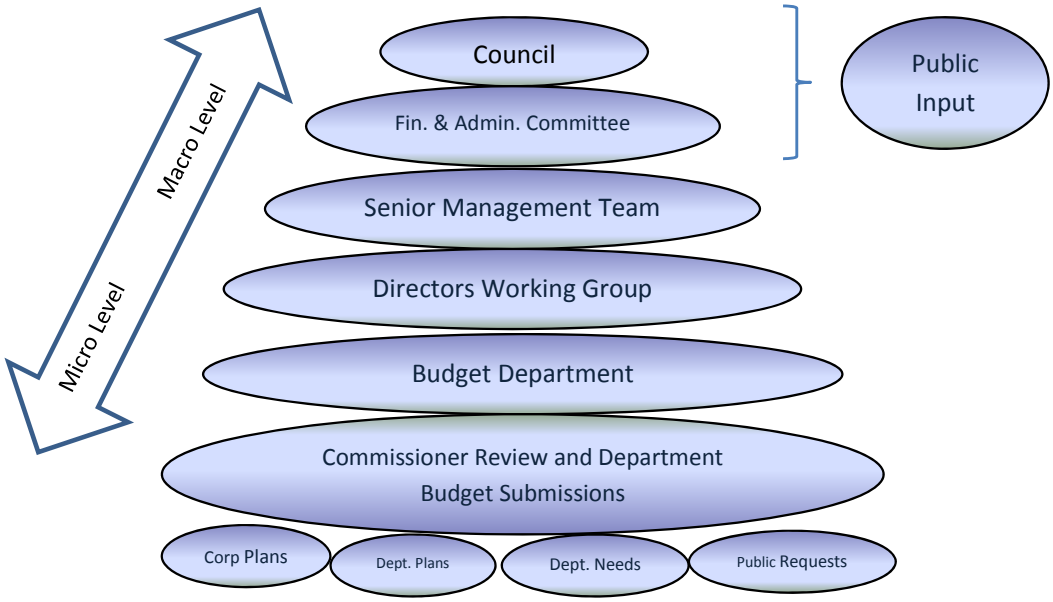
- Pre-Budget approval obtained
- Funds required to complete previously approved projects
- Legal or Regulatory requirements (including financial commitments)
- Net revenue generating, cost savings or efficiency improvement projects
- Growth related projects
- Infrastructure repair projects
- Equipment replacement projects
- New service levels

Based on the above endorsed guidelines, each department will prioritize the capital projects within their dedicated funding sources. For funding sources with multiple department stakeholders (i.e. capital from taxation) prioritization will be conducted through the Directors' Working Group (DWG). Concurrently, capital budgeting staff will assess funding availability within policy guidelines and establish multi-year funding availability lines for each funding source. As mentioned above, consideration will also be given to operating budget and staff capacity

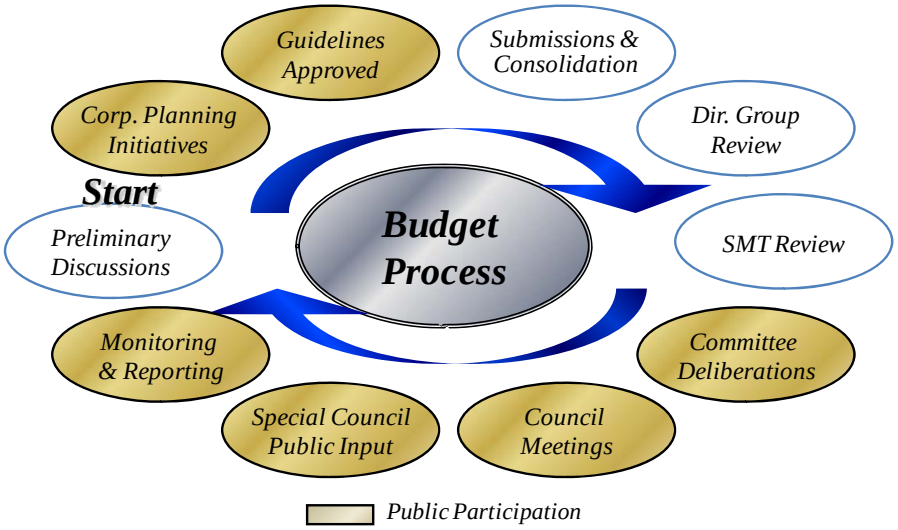
implications, which could result in prioritization adjustments. *New*: As a result of implementing multi-year budgets many requests are currently recognized. To avoid confusion, these requests are to remain in the year previously assigned by Senior Management, unless authorized by the Commissioner of Finance & City Treasurer and the City Manager.

6. THOROUGH MULTI- LAYER REVIEW PROCESS

The budget process has a very thorough review process and the final budget will consist of many decisions resulting from a variety of review sessions and open public sessions. Illustrated below are the various layers of review that occur and areas involved within Vaughan's budget process.



The opportunity for public involvement throughout the budget process is a key process element. Illustrated below are the touch point opportunities for public participation in the budget process.



CONTINUED PROCESS IMPROVEMENTS

The Budget Department strives to continuously improve the budget process. A strong emphasis is placed on reviewing processes and creating refinements that add value by making the process easier and more informative. Many of these improvements lead to greater efficiencies and reporting, thereby allowing management and front line staff to focus more on core operations, planning, budget review and decision making. To that end, some of the more recent significant process improvements for the budget process include:

- In the fall of 2012, Vaughan presented its first Financial Master Plan; this document discussed the long-term financial pressures facing the City and provided a number of progressive recommendations.
- Integrated strategy & budgeting through the development of the Corporate Planning Process.
- Recently underwent a Reserve Policy Update, which resulted in a consolidated framework, improved guidance, development of new reserves to meet emerging needs and a realignment of balances to ensure equitable funding.
- In an effort to address the City's growing infrastructure gap, the City recently implemented a *Reserve Contribution Policy* for tangible capital assets intended to ensure the community's infrastructure remains sustainable, supporting the numerous programs and services offered.
- Developing prioritization models to assist in decision-making & initiating a Directors' Working Group in order to enhance staff involvement and leverage staff knowledge.
- Consolidated City's quarterly reporting process into a single simplified report (Operating, Capital, and Water Waste Water). This action was intended for stakeholders to have a more fulsome and complete view of the City's financial results.

BUDGET TIMETABLE

Staff anticipate bringing forward the first draft of the 2014-2017 Budget to the Finance and Administration Committee in early November with the intent of a Finance and Administration Committee recommendation early January 2014 and Council approval in late January 2014. Every effort will be made to adhere to the timeline, but issues raised during the budget process could potentially impact the presented timeline.

Change - The submission process will occur in three steps. The overall intent is to layer the submission process and allocate time for departments to focus on specific process components. This in turn will allow adequate time for submission review and feedback. The submission process stages are as follows

1. Later June - Submit business plans to the Strategic Planning Area
2. Early August – Validate and submit base budgets
3. End of Aug – submit ARRs and capital requests

Developing a Business Plan is the initial step in the process and will help identify resourcing pressures, opportunities and objective alignment. The final submission stage requires departments to articulate Additional Resource and Capital Requests, which should be aligned with dept. business plans. This process is designed to build department budget is a systematic and logical manner. Assigned budget portfolio groups will be actively involved with departments to provide assistance with budget development.

City of Vaughan
2014 - 2017 Budget Process Timetable

Dates	Activity
June 10, 2013	Budget Guidelines
June 25th, 2013	Budget Instructions Issued To Depts.
June 28th, 2013	Business Plan Submissions to Strategic Planning Dept.
Aug. 2nd, 2013	Base Operating Budget Submissions
July – Aug. 2013	SMT Preliminary 2014-16 Budget Review
Aug. 12th-16th, 2013	Commissioner Review of Proposed ARRs
Aug. 23rd , 2013	Capital Project Submissions and Operating ARR's
Sept. 2013	*- Director Working Group (DWG) Prioritization*
	- Submission Review, Analysis, & Consolidation
Oct. 2013	SMT Deliberations
Early Nov. 2013	Draft Budget and Presentation Finalization
Nov. & Dec. 2013	Finance and Administration Committee Deliberations
Jan. 2014	Public Input Meeting/Council Approval (14 day notice req.)

Directors' Working Group (DWG), Senior Management Team (SMT), and Finance and Administration Committee meeting dates will be scheduled shortly to accommodate this timeline.

Relationship to Vaughan Vision 2020

This report is consistent with Vaughan Vision 2020's long term goal of financial stability through the design of budget guidelines intended to produce a responsible budget. The necessary resources have not yet been approved and will be addressed throughout budget deliberations.

Regional Implications

N/A

Conclusion

The 2014-2017 Budget Timetable and Guidelines requires the Finance & Administration Committee to provide a recommendation to Council in early January 2014 and a public meeting be held late January 2014, followed by Council approval. The enclosed Guidelines are presented to provide the lowest possible tax rate increase while maintaining service levels and supporting Vaughan's vision.

Attachments

NA

Report prepared by:

Ursula D'Angelo, CGA
Manager of Operating Budget

Jackie Macchiusi, CGA
Manager of Capital & Reserve Planning

Respectfully submitted,

John Henry, CMA
Acting Commissioner of Finance & City Treasurer
Ext. 8348

DRAFT 2014 BUDGET AND 2015-2017 PLAN

5.5 Vaughan Vision Initiatives List

FINANCE & ADMINISTRATION COMMITTEE

November 12 2013

Prioritization Criteria

Level of Impact	How large of an impact the initiative will have on the municipality
Interdependencies	Timing of the initiative relative to other initiatives in the plan
Municipal Risk Management	Legal, intergovernmental relations
Corporate-Wide Implications	How the initiative will affect multiple departments
Financial Management	How much, from where, from whom?

Vaughan Vision 2020 Strategic Initiatives List

Initiative Ref. Number	Strategic Initiative	VV 2020 Link	Sponsor	Goal Date	Priority	Evaluation/Comments
1	Develop the plan required to build a dynamic Vaughan Metropolitan Centre	Manage Growth & Economic Well-being	City Manager	Q4/15	High	
2	Further evolve performance indicators	Ensure a High Performing Organization	Commissioner of Strategic and Corporate Services	Q4/14	High	
3	Develop and implement a Corporate-wide Asset Management System	Manage Corporate Assets	Commissioner of Engineering and Public Works	Q2/16	High	
4	Additional Operational/Business Reviews	Ensure a High Performing Organization	Commissioner of Strategic and Corporate Services	Q4/15	High	
5	Conduct a 5-year comprehensive review of the Official Plan as part of the Growth Management Strategy 2031 Including: support and coordinate land use planning for high capacity transit at strategic locations in the City and prepare a land use plan for the Vaughan enterprise zone and employment lands	Plan and Manage Growth & Economic Well-being	Commissioner of Planning	Q4/14	High	
6	Work towards the implementation of key links of the Transportation Master Plan such as the GTA West Corridor, Highway 427 extension, and the Langstaff, Teston and Kirby Road plan	Plan and Manage Growth & Economic Well-being	Commissioner of Engineering & Public Works	Q2/14	High	
7	Develop a Corporate Information Technology Strategy	Ensure a High Performing Organization	Commissioner of Strategic and Corporate Services	Q4/13	High	
8	Revise the Corporate performance management process as part of a quality work environment	Attract, Retain & Promote Skilled Staff	Commissioner of Strategic and Corporate Services	Q2/15	High	
9	Identify and develop a leadership development program (internal succession planning)	Support the Professional Development of Staff	Commissioner of Strategic and Corporate Services	Q2/14	Low	
10	Provide continued support for a hospital in Vaughan	Promote Community Safety, Health & Wellness	City Manager	Q2/15	High	
11	Work with other levels of government to continue to support the expansion of the GO System and public/rapid transit	Plan and Manage Growth & Economic Well-being	Commissioner of Engineering & Public Works	Q2/15	High	
12	Develop an Integrated Risk Management Strategy	Ensure a High Performing Organization	Commissioner of Legal and Administrative Services	Q2/14	High	
13	Review and redesign as appropriate, a communications strategy to ensure its effectiveness throughout the organization	Ensure a High Performing Organization	Executive Director City Manager's Office	Q3/13	Medium	
14	Ensure citizen-focused communication initiatives: Establish and implement a more effective model for community engagement and enhance our public consultation strategy	Ensure a High Performing Organization	Executive Director City Manager's Office	Q3/13	Medium	

DRAFT 2014 BUDGET AND 2015-2017 PLAN

ATTACHMENT #6
Draft Department Information

- Business Plan
- Operating Financial Summary
- ARR Listing
- Capital Project Listing

FINANCE & ADMINISTRATION COMMITTEE

November 12 2013

DRAFT 2014 BUDGET AND 2015-2017 PLAN

Council

Revenue and Expenditure Summary

2014-17 Operating Budget

Department	Exp Category	Account	2012 Actuals	2013 Actual Forecast*	2013 Budget	Allowable Inc/Decr	Account Reallocations	2014 Budget	$ Variance	% Variance	2015 Forecast	Variance	2016 Forecast	Variance	2017 Forecast	Variance
City Council																
	Revenue															
		3805 Ward Sponsorships	500	4,166	0	0	0	0	0	0.0%	0	0	0	0	0	0
		Total Revenue	500	4,166	0	0	0	0	0	0.0%	0	0	0	0	0	0
	Labour Costs															
		7015 Part Time	223,564	198,154	251,497	0	0	251,497	0	0.0%	251,497	0	251,497	0	251,497	0
		7017 Benefits	175,294	185,162	185,157	1,586	0	186,743	1,586	0.9%	207,926	21,183	211,666	3,740	215,407	3,741
		7018 Benefits - Part Time	21,709	19,281	24,647	251	0	24,898	251	1.0%	25,150	252	25,150	0	25,150	0
		7030 Council Remuneration	700,713	700,711	700,713	6,018	0	706,731	6,018	0.9%	772,929	66,198	772,929	0	772,929	0
		Total Labour Costs	1,121,280	1,103,308	1,162,014	7,855	0	1,169,869	7,855	0.7%	1,257,502	87,633	1,261,242	3,740	1,264,983	3,741
	Other Expenses															
		7040 Honorariums	0	0	0	0	0	0	0	0.0%	0	0	0	0	0	0
		7100 Mileage	55,296	58,532	60,404	0	0	60,404	0	0.0%	60,404	0	60,404	0	60,404	0
		7101 C.E.A. Mileage	0	0	0	0	0	0	0	0.0%	0	0	0	0	0	0
		7103 407-ETR Toll Charges	243	319	400	0	0	400	0	0.0%	400	0	400	0	400	0
		7105 Membership/Dues/Fees	45	45	0	0	0	0	0	0.0%	0	0	0	0	0	0
		7110 Meals & Meal Allowances	547	452	1,350	0	0	1,350	0	0.0%	1,350	0	1,350	0	1,350	0
		7112 Council Travel & Confer.	8,174	5,475	14,430	0	0	14,430	0	0.0%	14,430	0	14,430	0	14,430	0
		7115 Training & Development	0	250	2,000	0	0	2,000	0	0.0%	2,000	0	2,000	0	2,000	0
		7120 Telephone Charges	0	0	0	0	0	0	0	0.0%	0	0	0	0	0	0
		7122 Cellular Telephones	16,665	16,179	21,065	0	0	21,065	0	0.0%	21,065	0	21,065	0	21,065	0
		7125 Subscriptions/Publications	1,250	641	1,750	0	0	1,750	0	0.0%	1,750	0	1,750	0	1,750	0
		7126 Newsletters & Mailings	36,515	66,427	96,744	0	0	96,744	0	0.0%	96,744	0	96,744	0	96,744	0
		7130 Seminars & Workshops	1,019	3,446	7,749	0	0	7,749	0	0.0%	7,749	0	7,749	0	7,749	0
		7135 Advertising	3,753	4,433	7,050	0	0	7,050	0	0.0%	7,050	0	7,050	0	7,050	0
		7150 Community Gifts & Promotions	1,638	2,295	4,200	0	0	4,200	0	0.0%	4,200	0	4,200	0	4,200	0
		7151 Community Hosting Events	6,512	14,973	16,868	0	0	16,868	0	0.0%	16,868	0	16,868	0	16,868	0
		7200 Office Supplies	4,476	4,403	8,250	0	0	8,250	0	0.0%	8,250	0	8,250	0	8,250	0
		7201 Conferences	3,793	2,205	5,970	0	0	5,970	0	0.0%	5,970	0	5,970	0	5,970	0
		7204 Council - Office Decorations	0	0	1,500	0	0	1,500	0	0.0%	1,500	0	1,500	0	1,500	0
		7205 Computer Supplies	2,219	4,019	5,120	0	0	5,120	0	0.0%	5,120	0	5,120	0	5,120	0
		7210 Office Equip. & Furniture	770	459	4,500	0	0	4,500	0	0.0%	4,500	0	4,500	0	4,500	0
		7211 Computer Hardware/Software	2,440	2,789	8,000	0	0	8,000	0	0.0%	8,000	0	8,000	0	8,000	0
		7220 Copiers, Faxes and Supplies	1,846	1,851	2,600	0	0	2,600	0	0.0%	2,600	0	2,600	0	2,600	0
		7221 Corporate Promotions	1,025	455	1,550	0	0	1,550	0	0.0%	1,550	0	1,550	0	1,550	0
		7222 Printing	4,750	2,135	8,700	0	0	8,700	0	0.0%	8,700	0	8,700	0	8,700	0
		7225 Postal Services	4,747	4,849	5,500	0	0	5,500	0	0.0%	5,500	0	5,500	0	5,500	0
		7227 Community Event Tickets	3,310	4,605	7,800	0	0	7,800	0	0.0%	7,800	0	7,800	0	7,800	0
		7315 Vehicle Maintenance &	2,666	606	3,380	0	0	3,380	0	0.0%	3,380	0	3,380	0	3,380	0
		7415 Rental, Leases - Vehicles	8,645	8,648	8,645	0	0	8,645	0	0.0%	8,645	0	8,645	0	8,645	0
		7520 Professional Fees	0	1,500	1,500	0	0	1,500	0	0.0%	1,500	0	1,500	0	1,500	0
		7560 Gas/Diesel - Vehicles	2,506	3,083	2,800	0	0	2,800	0	0.0%	2,800	0	2,800	0	2,800	0
		7630 Wireless/Internet Commun.	3,601	4,040	4,200	0	0	4,200	0	0.0%	4,200	0	4,200	0	4,200	0
		7699 Sundry Expenses	282	878	1,722	36,625	0	38,347	36,625	2,126.9%	139,208	100,861	164,193	24,985	189,724	25,531
		7700 Chgs. from Othe Depts.	0	0	0	0	0	0	0	0.0%	0	0	0	0	0	0
		7790 Trsf. to Expend Res	(1,334)	0	0	0	0	0	0	0.0%	0	0	0	0	0	0
		Total Other Expenses	177,400	219,992	315,747	36,625	0	352,372	36,625	11.6%	453,233	100,861	478,218	24,985	503,749	25,531
Total City Council			1,298,180	1,319,134	1,477,761	44,480	(0)	1,522,241	44,480	3.0%	1,710,735	188,494	1,739,460	28,725	1,768,732	29,272

*Note: 2013 Actual Forecast is for reference purposes only and is based on year to date actuals as of August 2013 plus the remainder of the calendarized budget.
Increases are projections only and will be reviewed by Council early 2014.

DRAFT 2014 BUDGET AND 2015-2017 PLAN

Office of the Integrity Commissioner

VAUGHAN

Revenue and Expenditure Summary

2014-17 Operating Budget

Department	Exp Category	Account	2012 Actuals	2013 Actual Forecast*	2013 Budget	Allowable Inc/Decr	Account Reallocations	2014 Budget	$ Variance	% Variance	2015 Forecast	Variance	2016 Forecast	Variance	2017 Forecast	Variance
Integrity Commissioner																
	Labour Costs															
		7015 Part Time	135,031	109,870	136,613	0	0	136,613	0	0.0%	136,613	0	136,613	0	136,613	0
		7017 Benefits	13,098	10,770	13,387	200	0	13,587	200	1.5%	13,653	66	13,787	134	13,920	133
		Total Labour Costs	148,130	120,640	150,000	200	0	150,200	200	0.1%	150,266	66	150,400	134	150,533	133
	Other Expenses															
		7105 Membership/Dues/Fees	0	0	2,000	0	0	2,000	0	0.0%	2,000	0	2,000	0	2,000	0
		7110 Meals & Meal Allowances	0	120	360	0	0	360	0	0.0%	360	0	360	0	360	0
		7115 Training & Development	0	0	250	0	0	250	0	0.0%	250	0	250	0	250	0
		7120 Telephone Charges	0	118	750	0	0	750	0	0.0%	750	0	750	0	750	0
		7122 Cellular Telephones	1,948	996	1,500	0	0	1,500	0	0.0%	1,500	0	1,500	0	1,500	0
		7130 Seminars & Workshops	0	0	2,500	0	0	2,500	0	0.0%	2,500	0	2,500	0	2,500	0
		7200 Office Supplies	599	836	2,900	0	0	2,900	0	0.0%	2,900	0	2,900	0	2,900	0
		7220 Copiers, Faxes and Supplies	2,941	5,124	4,700	(140)	0	4,560	(140)	(3.0)%	4,494	(66)	4,360	(134)	4,227	(133)
		7222 Printing	384	64	200	0	0	200	0	0.0%	200	0	200	0	200	0
		7420 Rental, Leases - Buildings	20,587	20,589	20,600	0	0	20,600	0	0.0%	20,600	0	20,600	0	20,600	0
		7520 Professional Fees	0	5,000	14,000	0	0	14,000	0	0.0%	14,000	0	14,000	0	14,000	0
		7630 Wireless/Internet Commun.	0	0	0	0	0	0	0	0.0%	0	0	0	0	0	0
		7699 Sundry Expenses	0	60	180	0	0	180	0	0.0%	180	0	180	0	180	0
		Total Other Expenses	26,459	32,907	49,940	(140)	0	49,800	(140)	(0.3)%	49,734	(66)	49,600	(134)	49,467	(133)
Total Integrity Commissioner			174,588	153,548	199,940	60	0	200,000	60	0.0%	200,000	0	200,000	0	200,000	0

*Note: 2013 Actual Forecast is for reference purposes only and is based on year to date actuals as of August 2013 plus the remainder of the calendarized budget.

2014 Budget Variance Comments

7017 - Benefits	Increase due to benefits rate change
7220 Copiers, Faxes and Supplies	Decrease due to new department contract

2015 Budget Variance Comments

7017 - Benefits	Increase due to benefits rate change
7220 Copiers, Faxes and Supplies	Decrease due to new department contract

2016 Budget Variance Comments

7017 - Benefits	Increase due to benefits rate change
7220 Copiers, Faxes and Supplies	Decrease due to new department contract

2017 Budget Variance Comments

7017 - Benefits	Increase due to benefits rate change
7220 Copiers, Faxes and Supplies	Decrease due to new department contract

DRAFT 2014 BUDGET AND 2015-2017 PLAN

Internal Audit

Internal Audit

2014-17 Business Plan

Business Overview

Service Statement: *Describe the core activities and key outcomes and results for your department and how your department contributes to the quality of life of the citizens of Vaughan and/or how your department supports other departments.*

Core Activities: *Describe your regular business functions and responsibilities.*

The Internal Audit Department provides independent, objective assurance and consulting activity designed to add value and improve the City's operations. The Department helps the City accomplish its objectives by bringing a systematic, disciplined approach to evaluate and improve the effectiveness of risk management, control and governance processes. The department's core responsibilities are to conduct operational and compliance audits and provide advisory services where requested.

Key Outcomes & Results: *Describe the outcomes your department strives to achieve for residents and/or other departments.*

1. Provide assurance that key risks are effectively mitigated and key controls function as intended.
2. Provide education and advice to City departments to help them develop risk mitigation strategies and establish and maintain good governance, accountability and control.
3. Support the City's objective to maintain transparency and openness.

Link to Vaughan Vision 2020: *Explain how your department links with the Vaughan Vision 2020 strategic goals and themes.*

1. Ensure a High Performing Organization
   - Staff provide education and advice to City departments to help them develop risk mitigation strategies and establish and maintain good governance, accountability and control
2. Demonstrate Excellence in Service Delivery
   - The Department provides high quality independent and objective assurance and consulting services to City departments and conducts operational and compliance audits, adding value and improving the City's operations
3. Ensure Financial Sustainability
   - The Department provides assurance that key risks are effectively mitigated and key controls function as intended, protecting the financial sustainability of the organization.

Staffing Profile: *Full Time, Part Time and Overtime – Budgeted Amounts*

			Additional Resource Requests			
	2012	2013 Base	2014	2015	2016	2017
Full Time	2	2	1 -	-	-	-
Part Time	0	0	-	-	-	-
Overtime	-	-	-	-	-	-

Internal Audit

2014-17 Business Plan

Service Profile

Current Service State: *Outline departmental strengths/weaknesses, current challenges or constraints, risk issues and major successes. Where applicable, assess department's ability to meet expected service levels.*

Internal Audit at Vaughan is evolving with the objective of being more service focused. This is an emerging strength and one that is starting to have some return on investment. Experienced staff are the key strength representing over 60 years of internal audit service between two staff members. Other strengths include using a risk based audit planning model to determine assignments and areas of priority focus.

The organization is beginning to realize the value Internal Audit is contributing through its advisory focus and risk management training.

The most significant constraint/risk is continuity of service. Both staff members are within five years of retirement. Current funding does not allow for service expansion. The business plan beyond 2015 is in jeopardy unless resources are in place to deal with staff loss that will begin towards the end of 2015. There is still a need to build risk management skill capability in the department. Although this is gradually emerging, the restricted timeframe to develop those skills still remains a significant challenge.

Future Direction for the Service: *Outline anticipated constraints, emerging issues, threats and/or potential opportunities to improve the business.*

The most significant challenge for the Internal Audit Department will be to properly assess the control and risk management environment with limited resources. Vaughan as a rapidly growing and evolving community will have to make critical decisions balancing effective control and risk management with longer term financial sustainability. Internal Audit provides value when it can advise management on the appropriate level of control and provide assurance to the governing body that controls are working effectively. The pressures associated with auditing the City have become complex and sophisticated due to rapid growth, internal/external changes and technology.

Internal Audit can help play a proactive role by working with management to assess that the right controls are in place to manage the right risks. The challenge is being able to determine the risk criteria or risk framework is well defined or known so the appropriate balance of control versus risk can be applied. While being a significant challenge to both the organization and Internal Audit, it also provides the best opportunity to better manage the organization going forward.

Financial Impact: *Scope out major financial impacts on the department currently and in the future.*

Internal audit has a small budget ($400K) with approximately 85% of that budget in salaries and benefits. There is no funding for contract services and limited funding for suitable automated tools. Traditionally, internal audit is not a funding priority unless it can demonstrate value to the organization. That value is hard to quantify and is best realized in being able to address issues before they become problems.

The financial impact of the additional resource request will be approximately $72K. This takes into account that one existing staff position in the function has been reclassified at a savings of approximately $25K. Applying this savings to the acquisition of an additional person will enable internal audit to better access the risk and control environment of the City. The additional person will enable more audit testing capability, development of a formal action plan follow-up system and additional support to develop more automated data analytic routines.

Internal Audit

2014-17 Business Plan

Work Plan

Business Plan Objectives: *List up to three departmental initiatives and objectives for each year 2014-17 respectively. You can refer to the Strategic Initiatives list, master plans, or other corporate initiatives.*

Department Objectives	Initiatives	Timeline	Additional Resources Required?
2014 Initiatives			
Provide high quality internal audit services through a combination of assurance and advisory services	Establish a Corporate Risk Profile and Gap Analysis Support the Development of an Integrated Risk Management Strategy	Q4 Q2	One additional staff is being proposed for 2014
Promote and Uphold Professional Standards	Establish an ongoing internal quality assessment program.	Q3	
Support a Culture of Continuous Learning	Develop Internal Audit Competency Framework Establish an Internal Audit Staff Development Program	Q2 Q4	
2015 Initiatives			
Provide high quality internal audit services through a combination of assurance and advisory services	Maintain and update the Corporate Risk Profile and Gap Analysis Evaluate the effectiveness of the Integrated Risk Management Strategy	Q4 Q3	
Promote and Uphold Professional Standards	Establish a formalized quality and assurance and improvement program to integrate monitoring and continuous improvement into the audit process.	Q2	
Support a Culture of Continuous Learning	Enhance and update the Internal Audit Competency Framework Enhance and update the Internal Audit Staff Development Program	Q1 Q1	

Internal Audit

2014-17 Business Plan

Business Performance

Key Performance Indicators: *List up to three relevant performance measures which provide information on the department's efficiency, effectiveness and quality of service. The performance indicators should range from 2009 to 2012, with a forecast for 2013.*

Performance Measures	2009	2010	2011	2012	2013 Estimate
EFFICIENCY: What/How much do we do?					
Action Plan Implementation Percentage					TBD
EFFECTIVENESS: How well do we do it?					
Completion of Audit Plan					TBD
Corporate Risk Profile Trend					TBD
SERVICE QUALITY: Is anyone better off?					
Client Survey Results					TBD

Key Performance Indicators Conclusion: *Provide an overall conclusion based on the indicators listed above in terms of current and estimated future performance and expected/target values.*

Internal Audit has begun tracking Client Survey Results. The first survey was done in 2012 and the second, to be done in October 2013 will be used to track improvement. This is the main service quality measure as it provides insight as to the value of the envisioned internal audit service model.

Internal Audit will begin collecting data for the other measures in 2013. This will include tracking completion to an adjusted audit plan (recognizing plan changes approved by Council), and tracking percentage action plan implementation.

Corporate Risk Profile data collection will begin in 2014, once integrated risks are better known, trending baseline data will be developed.

Department Head Sign-off **Date (mm/dd/yy)**

City Manager **Date (mm/dd/yy)**

Revenue and Expenditure Summary

2014-17 Operating Budget

Department	Exp Category	Account	2012 Actuals	2013 Actual Forecast*	2013 Budget	Allowable Inc/Decr	Account Reallocations	2014 Budget	$ Variance	% Variance	2015 Forecast	Variance	2016 Forecast	Variance	2017 Forecast	Variance
Internal Audit																
	Labour Costs															
		7010 Full Time	186,781	280,354	277,546	(21,348)	0	256,198	(21,348)	(7.7)%	261,713	5,515	266,337	4,624	269,536	3,199
		7015 Part Time	0	0	0	28,843	0	28,843	28,843	0.0%	28,843	0	28,843	0	28,843	0
		7017 Benefits	48,563	75,076	74,383	(1,586)	0	72,797	(1,586)	(2.1)%	75,611	2,814	78,228	2,617	80,482	2,254
		Total Labour Costs	235,345	355,430	351,929	5,909	0	357,838	5,909	1.7%	366,167	8,329	373,408	7,241	378,861	5,453
	Other Expenses															
		7100 Mileage	537	548	1,200	0	(500)	700	(500)	(41.7)%	700	0	700	0	700	0
		7105 Membership/Dues/Fees	2,621	2,417	3,850	0	0	3,850	0	0.0%	3,850	0	4,250	400	4,250	0
		7110 Meals & Meal Allowances	161	301	800	0	(500)	300	(500)	(62.5)%	300	0	300	0	300	0
		7115 Training & Development	1,492	2,289	6,700	0	0	6,700	0	0.0%	7,200	500	7,200	0	7,200	0
		7122 Cellular Telephones	951	1,544	2,000	0	(500)	1,500	(500)	(25.0)%	1,500	0	1,500	0	1,400	(100)
		7125 Subscriptions/Publications	115	1,250	1,500	0	500	2,000	500	33.3%	2,000	0	2,000	0	2,000	0
		7130 Seminars & Workshops	1,024	2,434	2,500	0	1,000	3,500	1,000	40.0%	3,600	100	3,000	(600)	3,000	0
		7200 Office Supplies	257	395	750	0	0	750	0	0.0%	750	0	750	0	750	0
		7205 Computer Supplies	0	336	1,000	0	(750)	250	(750)	(75.0)%	250	0	250	0	250	0
		7210 Office Equip. & Furniture	661	1,500	3,000	0	(1,500)	1,500	(1,500)	(50.0)%	1,500	0	2,000	500	1,800	(200)
		7211 Computer Hardware/Software	386	1,791	3,135	0	(2,000)	1,135	(2,000)	(63.8)%	1,035	(100)	1,035	0	885	(150)
		7220 Copiers, Faxes and Supplies	397	1,857	1,000	0	250	1,250	250	25.0%	1,250	0	1,200	(50)	1,100	(100)
		7222 Printing	0	500	1,500	0	(500)	1,000	(500)	(33.3)%	1,000	0	1,000	0	1,000	0
		7520 Professional Fees	15,135	1,000	2,000	0	7,000	9,000	7,000	350.0%	8,500	(500)	8,400	(100)	9,000	600
		7630 Wireless/Internet Commun.	0	492	1,500	0	(1,000)	500	(1,000)	(66.7)%	500	0	500	0	450	(50)
		7699 Sundry Expenses	10	773	2,250	0	(1,500)	750	(1,500)	(66.7)%	750	0	600	(150)	600	0
		7700 Chgs. from Othe Depts.	0	192	0	0	0	0	0	0.0%	0	0	0	0	0	0
		7790 Trsf. to Expend Res	(64,147)	(110,000)	(100,000)	50,000	0	(50,000)	50,000	(50.0)%	0	50,000	0	0	0	0
		Total Other Expenses	(40,399)	(90,381)	(65,315)	50,000	0	(15,315)	50,000	(76.6)%	34,685	50,000	34,685	0	34,685	0
Total Internal Audit			194,945	265,049	286,614	55,909	0	342,523	55,909	19.5%	400,852	58,329	408,093	7,241	413,546	5,453

*Note: 2013 Actual Forecast is for reference purposes only and is based on year to date actuals as of August 2013 plus the remainder of the calendarized budget.

2014 Budget Variance Comments

7010 - Full Time	Decrease due to change from Operational & Compliance Auditor to Internal Audit Coordinator
7015 - Part Time	Increase due to change in department positions, applying savings to P/T assistance
7017 - Benefits	Decrease due to decrease in overall salaries
7100 - Mileage / Car Allowance	Reallocation to Seminars & Workshops
7110 - Meals & Meal Allowances	Reallocation to Seminars & Workshops
7122 - Cellular Telephones	Reallocation to Subscriptions/Publications
7125 - Subscriptions/Publications	Reallocation from Cellular Line Charges
7130 - Seminar & Workshop	Reallocation from Mileage/Car Allowance and General Dept Meals
7205 Computer Supplies	Reallocation to Professional Fees
7210 - Office Equip & Furniture	Reallocation to Professional Fees
7211 Computer Hardware/Software	Reallocation to Professional Fees
7220 Copiers, Faxes and Supplies	Reallocation to Professional Fees
7222 Printing	Reallocation to Professional Fees
7520 - Professional Fees	Reallocation from Dept Computer Supplies, Office Equip & Furniture, Computer Hardware, Printing - Internal

7630 - Wireless/Internet Comunication	Reallocation to Professional Fees
7699 - Sundry Expenses	Reallocation to Professional Fees
7790 - Trsf. to Expend Res	Decrease due to phasing out of transfer from Corp review reserve

2015 Budget Variance Comments

7010 - Full Time	Increase due to progression
7017 - Benefits	Increase due to change in benefits rate
7115 - Training & Development	Reallocation from Professional Fees
7130 - Seminar & Workshop	Reallocation from Computer Hardware
7211 Computer Hardware/Software	Reallocation to Seminars & Workshops
7520 - Professional Fees	Reallocation to Training & Development
7790 -Trsf. to Expend Res	Decrease due to phasing out of transfer from Corp review reserve

2016 Budget Variance Comments

7010 - Full Time	Increase due to progression
7017 - Benefits	increase due to change in benefits rate
7105 - Membership/Dues/Fees	Reallocation from Seminars & Workshops
7130 - Seminar & Workshop	Reallocation to Memberships/Dues/Fees and Office Equip. & Furniture
7210 - Office Equip & Furniture	Reallocation from Seminars & Workshops, Copier/Fax Supplies, Professional Fees and Wireless/Internet Commun.
7220 Copiers, Faxes and Supplies	Reallocation to Office Equip. & Furniture
7520 - Professional Fees	Reallocation to Office Equip. & Furniture
7699 - Sundry Expenses	Reallocation to Office Equip. & Furniture

2017 Budget Variance Comments

7010 - Full Time	Increase due to progression
7017 - Benefits	increase due to change in benefits rate
7122 - Cellular Telephones	Reallocation to Professional Fees
7210 - Office Equip & Furniture	Reallocation to Professional Fees
7211 Computer Hardware/Software	Reallocation to Professional Fees
7220 Copiers, Faxes and Supplies	Reallocation to Professional Fees
7520 - Professional Fees	Reallocation from Cellular Line Charge, Office Equip & Furniture, Computer Hardware, Copier Supplies and Wireless/Internet Communications
7630 - Wireless/Internet Comunication	Reallocation to Copier Lease

2014 -2017 Additional Resource Request
Internal Audit

Budget Year	ARR #	ARR Title	Gross Cost	Offset	Net Cost
2014	015-14-01	Internal Audit Coordinator	103,600	31,698	71,902
2014 Total			**103,600**	**31,698**	**71,902**

DRAFT 2014 BUDGET AND 2015-2017 PLAN

City Manager

VAUGHAN

Revenue and Expenditure Summary

2014-17 Operating Budget

Department	Exp Category	Account	2012 Actuals	2013 Actual Forecast*	2013 Budget	Allowable Inc/Decr	Account Reallocations	2014 Budget	$ Variance	% Variance	2015 Forecast	Variance	2016 Forecast	Variance	2017 Forecast	Variance
City Manager																
	Revenue															
		3780 Tourism/Rec'n Grant	12,455	5,158	0	0	0	0	0	0.0%	0	0	0	0	0	0
		Total Revenue	12,455	5,158	0	0	0	0	0	0.0%	0	0	0	0	0	0
	Labour Costs															
		7010 Full Time	469,876	555,916	476,470	2,562	0	479,032	2,562	0.5%	479,032	0	479,032	0	479,032	0
		7016 Full Time Contracts	21,275	21,106	0	0	5,700	5,700	5,700	0.0%	5,700	0	5,700	0	5,700	0
		7017 Benefits	122,266	148,866	127,694	3,082	0	130,776	3,082	2.4%	133,171	2,395	135,567	2,396	137,961	2,394
		7020 Benefits - FT Contract	2,064	2,068	0	0	0	0	0	0.0%	0	0	0	0	0	0
		Total Labour Costs	615,481	727,956	604,164	5,644	5,700	615,508	11,344	1.9%	617,903	2,395	620,299	2,396	622,693	2,394
	Other Expenses															
		7100 Mileage	0	64	200	0	0	200	0	0.0%	200	0	200	0	200	0
		7103 407-ETR Toll Charges	205	281	400	0	0	400	0	0.0%	400	0	400	0	400	0
		7105 Membership/Dues/Fees	1,764	1,433	2,000	0	0	2,000	0	0.0%	2,000	0	2,000	0	2,000	0
		7110 Meals & Meal Allowances	2,696	2,571	4,000	0	(1,000)	3,000	(1,000)	(25.0)%	3,000	0	3,000	0	3,000	0
		7112 Council Travel & Confer.	1,987	0	0	0	0	0	0	0.0%	0	0	0	0	0	0
		7115 Training & Development	47	2,425	8,500	0	(3,500)	5,000	(3,500)	(41.2)%	5,000	0	5,000	0	5,000	0
		7117 Corporate Mgmt Mtgs	1,000	2,362	3,500	0	500	4,000	500	14.3%	4,000	0	4,000	0	4,000	0
		7120 Telephone Charges	0	134	390	0	(390)	0	(390)	(100.0)%	0	0	0	0	0	0
		7122 Cellular Telephones	1,738	1,240	1,200	0	400	1,600	400	33.3%	1,600	0	1,600	0	1,600	0
		7125 Subscriptions/Publications	125	397	200	0	70	270	70	35.0%	270	0	270	0	270	0
		7130 Seminars & Workshops	2,244	1,204	3,620	0	(620)	3,000	(620)	(17.1)%	3,000	0	3,000	0	3,000	0
		7200 Office Supplies	1,956	1,753	3,350	0	(1,350)	2,000	(1,350)	(40.3)%	2,000	0	2,000	0	2,000	0
		7201 Conferences	267	0	0	0	0	0	0	0.0%	0	0	0	0	0	0
		7205 Computer Supplies	173	1,251	2,940	0	(696)	2,244	(696)	(23.7)%	2,244	0	2,244	0	2,244	0
		7210 Office Equip. & Furniture	296	0	700	0	800	1,500	800	114.3%	1,500	0	1,500	0	1,500	0
		7211 Computer Hardware/Software	287	0	4,000	0	(1,500)	2,500	(1,500)	(37.5)%	2,500	0	2,500	0	2,500	0
		7220 Copiers, Faxes and Supplies	6,006	4,410	4,800	0	1,940	6,740	1,940	40.4%	6,740	0	6,740	0	6,740	0
		7222 Printing	95	141	290	0	0	290	0	0.0%	290	0	290	0	290	0
		7226 Courier Services	0	0	0	0	300	300	300	0.0%	300	0	300	0	300	0
		7315 Vehicle Maintenance & Repairs	0	0	0	0	0	0	0	0.0%	0	0	0	0	0	0
		7415 Rental, Leases - Vehicles	8,454	8,456	8,460	0	936	9,396	936	11.1%	9,396	0	9,396	0	9,396	0
		7520 Professional Fees	11,632	20,743	29,860	0	5,140	35,000	5,140	17.2%	35,000	0	35,000	0	35,000	0
		7531 Service Contracts	0	25	0	0	0	0	0	0.0%	0	0	0	0	0	0
		7560 Gas/Diesel - Vehicles	5,740	5,510	5,060	0	0	5,060	0	0.0%	5,060	0	5,060	0	5,060	0
		7630 Wireless/Internet Commun.	302	1,045	2,240	0	(1,220)	1,020	(1,220)	(54.5)%	1,020	0	1,020	0	1,020	0
		7640 Cable Tv/Satellite	0	98	290	0	(290)	0	(290)	(100.0)%	0	0	0	0	0	0
		7699 Sundry Expenses	6,572	3,236	7,220	0	(5,220)	2,000	(5,220)	(72.3)%	2,000	0	2,000	0	2,000	0
		7700 Chgs. from Othe Depts.	0	0	100	0	0	100	0	0.0%	100	0	100	0	100	0
		7710 Internal Recoveries	(11,400)	0	0	0	0	0	0	0.0%	0	0	0	0	0	0
		Total Other Expenses	42,188	58,778	93,320	0	(5,700)	87,620	(5,700)	(6.1)%	87,620	0	87,620	0	87,620	0
Total City Manager			645,213	781,577	697,484	5,644	0	703,128	5,644	0.8%	705,523	2,395	707,919	2,396	710,313	2,394

*Note: 2013 Actual Forecast is for reference purposes only and is based on year to date actuals as of August 2013 plus the remainder of the calendarized budget.

VAUGHAN

Revenue and Expenditure Summary

2014-17 Operating Budget

2014 Budget Variance Comments

7010 - Full Time	Increase due to wage progression
7016 - Full Time Contract	Increase due to continuation of the Intern program
7017 - Benefits	Increase due to change in benefits rate
7110 - General Dept Meals	Reallocation to Corporte Management Meetings and Subscriptions
7115 - Training & Development	Reallocation to Full Time Contract
7117 - Corporate Mgmt Mtgs	Reallocation from General Dept Meals
7120 - Telephone Charges	Reallocation to Cellular Line Charges
7122 Cellular Telephones	Reallocation from Long Distance
7125 - Subscription/Publications	Reallocation from General Dept Meals
7130 - Seminars & Workshops	Reallocation to Copier Lease
7200 - Office Supplies	Reallocation to Full Time Contract
7130 - Seminars & Workshops	Reallocation to Copier Lease
7210 - Office Equip & Furniture	Reallocation from General Dept Meals and Dept Sundry
7211 Computer Hardware/Software	Reallocation to Full Time Contract
7220 Copiers, Faxes and Supplies	Reallocation to Courier and Office Equip & Furniture
7226 - Courier	Reallocation from Copier Supplies
7415 - Rental/Lease - Vehicles	Reallocation to Wireless/Internet
7520 - Professional Fees	Reallocation from Dept Sundry
7630 - Wireless/Internet	Reallocation to Rental/Lease - Vehicles
7640 - Cable TV/Satellite	Reallocation to Professional Fees
7699 Sundry Expenses	

2015 Budget Variance Comments

7017 - Benefits	Increase due to change in benefits rate

2016 Budget Variance Comments

7017 - Benefits	Increase due to change in benefits rate

2017 Budget Variance Comments

7017 - Benefits	Increase due to change in benefits rate

2014 -2017 Additional Resource Request
City Manager

Budget Year	ARR #	ARR Title	Gross Cost	Offset	Net Cost
2014	020-14-01	Manager of Corporate Asset Management	142,012	80,947	61,065
			-	-	-
2014 Total			**142,012**	**80,947**	**61,065**

DRAFT 2014 BUDGET AND 2015-2017 PLAN

Executive Director

Revenue and Expenditure Summary

2014 - 17 Operating Budget

Department	Exp Category	Account	2012 Actuals	2013 Actual Forecast*	2013 Budget	Allowable Inc/Decr	Account Reallocations	2014 Budget	$ Variance	% Variance	2015 Forecast	Variance	2016 Forecast	Variance	2017 Forecast	Variance
Executive Director																
	Labour Costs															
		7010 Full Time	61,562	180,853	210,415	21,830	(65,270)	166,975	(43,440)	(20.6)%	166,975	0	166,975	0	166,975	0
		7017 Benefits	16,006	48,434	56,391	7,012	(17,819)	45,584	(10,807)	(19.2)%	46,419	835	47,254	835	48,089	835
		Total Labour Costs	77,568	229,287	266,806	28,842	(83,089)	212,559	(54,247)	(20.3)%	213,394	835	214,229	835	215,064	835
	Other Expenses															
		7100 Mileage	0	568	490	310	0	800	310	63.3%	800	0	800	0	800	0
		7103 407-ETR Toll Charges	0	50	100	(100)	0	0	(100)	(100.0)%	0	0	0	0	0	0
		7105 Membership/Dues/Fees	155	55	520	1,680	0	2,200	1,680	323.1%	2,200	0	2,200	0	2,200	0
		7110 Meals & Meal Allowances	0	601	440	(440)	0	0	(440)	(100.0)%	0	0	0	0	0	0
		7122 Cellular Telephones	0	19	0	1,300	0	1,300	1,300	0.0%	1,300	0	1,300	0	1,300	0
		7125 Subscriptions/Publications	0	50	100	0	0	100	0	0.0%	100	0	100	0	100	0
		7130 Seminars & Workshops	0	390	1,170	2,630	0	3,800	2,630	224.8%	3,800	0	3,800	0	3,800	0
		7136 Special Events/Public	0	0	0	2,500	0	2,500	2,500	0.0%	2,500	0	2,500	0	2,500	0
		7200 Office Supplies	28	0	0	500	0	500	500	0.0%	500	0	500	0	500	0
		7211 Computer Hardware/Software	0	0	0	1,000	0	1,000	1,000	0.0%	1,000	0	1,000	0	1,000	0
		7220 Copiers, Faxes and Supplies	0	1,126	1,010	0	0	1,010	0	0.0%	1,010	0	1,010	0	1,010	0
		7520 Professional Fees	9,573	0	0	0	0	0	0	0.0%	0	0	0	0	0	0
		7699 Sundry Expenses	0	2,500	0	1,500	0	1,500	1,500	0.0%	1,500	0	1,500	0	1,500	0
		7790 Trsf. to Expend Res	0	(70,524)	(65,524)	32,524	0	(33,000)	32,524	(49.6)%	0	33,000	0	0	0	0
		Total Other Expenses	9,756	(65,164)	(61,694)	43,404	0	(18,290)	43,404	(70.4)%	14,710	33,000	14,710	0	14,710	0
Total Executive Director			87,325	164,122	205,112	72,246	(83,089)	194,269	(10,843)	(5.3)%	228,104	33,835	228,939	835	229,774	835

*Note: 2013 Actual Forecast is for reference purposes only and is based on year to date actuals as of August 2013 plus the remainder of the calendarized budget.

2014 Budget Variance Comments

7010 - Full Time	Reallocated Admin Assistant position to Corp Comm, offset by salary wage market adjustment
7017 - Benefits	Decrease in relation to salaries and budget guideline increases
7100 - Mileage / Car Allowance	Increase to reflect actual trend
7103 - 407-ETR Toll Charges	Decrease to reflect actuals trend
7105 - Memberships/Dues/Fees	Increase due to membership for Vaughan Chamber of Commerce
7110.01 - General Dept. Meals	Decrease to reflect actuals trend
7122.01 - Cellular Line Charges	Increase to reflect actual trend
7130 - Seminars & Workshops	Increase to reflect actual trend
7136 - Special Events/Public Relation	Increase to reflect actual trend
7200 - Office Supplies	Increase to reflect actual trend
7211 - Computer Hardware	Increase to reflect actual trend
7699 - Dept. Sundry Expenses	Increase to reflect actual trend
7790 - Trsf. from Expend Res	Decrease due to phasing out of transfer from Corp review reserve

2015 Budget Variance Comments

7017 - Benefits	Increase due to benefit rate increase
7790 - Trsf. from Expend Res	Decrease due to phasing out of transfer from Corp review reserve

2016 Budget Variance Comments

7017 - Benefits	Increase due to benefit rate increase

2017 Budget Variance Comments

7017 - Benefits	Increase due to benefit rate increase

DRAFT 2014 BUDGET AND 2015-2017 PLAN

Economic and Business Development

Economic Development

2014/17 Business Plan

Business Overview

Service Statement:

The City of Vaughan's Economic Development Department's service offerings are focused on attracting, nurturing and growing the economic activity across the City. The department's vision as articulated in the 10-Year Economic Development Strategy is:

> To position the City of Vaughan as the gateway between the GTA and a globalized, knowledge-based marketplace, as well as positioning the City as an incubator of talent, innovation and entrepreneurship rooted in a dynamic and creative economy with a world-class quality of life.

Major economic drivers and catalysts that directly influence, and affect economic growth and prosperity in the City, and strongly influence the services offered by the Economic Development Department include the following:

- Development of Vaughan's new downtown the **Vaughan Metropolitan Centre** (VMC).
- Expansion of **Highway 427**, providing growth within the **Vaughan Enterprise Zone** (VEZ).
- Development of the **Vaughan Health Centre Precinct** and **Mackenzie Vaughan Hospital**.
- Creation of an **Innovation Park at the Kortright Centre** in partnership with the Toronto and Region Conservation Authority, York Region.
- Revitalization of **Kleinburg Main Street** in partnership with the Kleinburg Business Improvement Association (KBIA).
- **Integrated Entertainment and Gaming Complex**.
- New employment lands in the **Vaughan Mills Secondary Area** and **400 North Employment Lands**.

Core Activities:

The services and programs offered by the department fall into the following core service categories:

- Business Investment and Attraction
- Business Retention and Growth Support
- Economic Cluster Development
- Employment Zone Development
- Foreign Business Development
- Small Business Development

The Economic Development Department places additional focus on preparing for the future by taking the necessary steps to ensure that the "voice" of business is reflected in City policy and initiatives.

Economic Development

2014/17 Business Plan

Key Outcomes & Results:

In the 10-Year Economic Development Strategy titled "Building a Gateway to Tomorrow's Economy" four main goals have been identified to ensure the City achieves economic prosperity through the attraction of new investment, retention and growth of existing companies and overall enhanced quality of life. These main goals include:

1. Be the **gateway** of economic activity to the Greater Toronto Area.
2. **Incubate** and enable entrepreneurial activities.
3. Provide **best-in-class** economic development services for our stakeholders.
4. Grow Vaughan's dynamic **quality of place** and creative economy.

Based on Vaughan Vision 20|20 the Economic Development Department will contribute towards achieving the following goals:

1. **Manage Growth & Economic Well-Being**
   - ✓ Programs and services are focused on facilitating economic growth as well as ensuring future economic vitality through infrastructure, development policies, and labour force analyses.
2. **Demonstrate Service Excellence**
   - ✓ The Department provides a variety of service designed to attract new businesses, maintain the existing employment base, and ensure economic growth and vitality in the future.
3. **Preserve our Heritage & Support Diversity, Arts & Culture**
   - ✓ Staff members are dedicated to supporting a vibrant economy with a wide range of employment opportunities that foster and support the City's creative community.

Key outcomes and results expected from the successful implementation of the 10-Year Economic Development Strategy include:

- Increased retention and expansion of existing Vaughan businesses.
- Attraction of new businesses and investment to Vaughan, resulting in new job creation.
- Formalization of new strategic partnerships that help the department move the goals and objectives forward.
- Establishment of a results oriented International Business Development program focused on Italy, China and Israel.
- Enhanced access to resources and strategic linkages regionally, nationally, and internationally for Vaughan businesses.
- Heightened brand awareness.
- Increased support for small and medium-sized businesses across all the key convergence sectors.

Staffing Profile:

			Additional Resource Requests			
	2012	2013 Base	2014	2015	2016	2017
Full Time[1]	**6**	**6**	**2**[1]	-	-	-
Part Time	**0.69**	**0.69**	-	-	-	-
Overtime	**0**	**0**	-	-	-	-

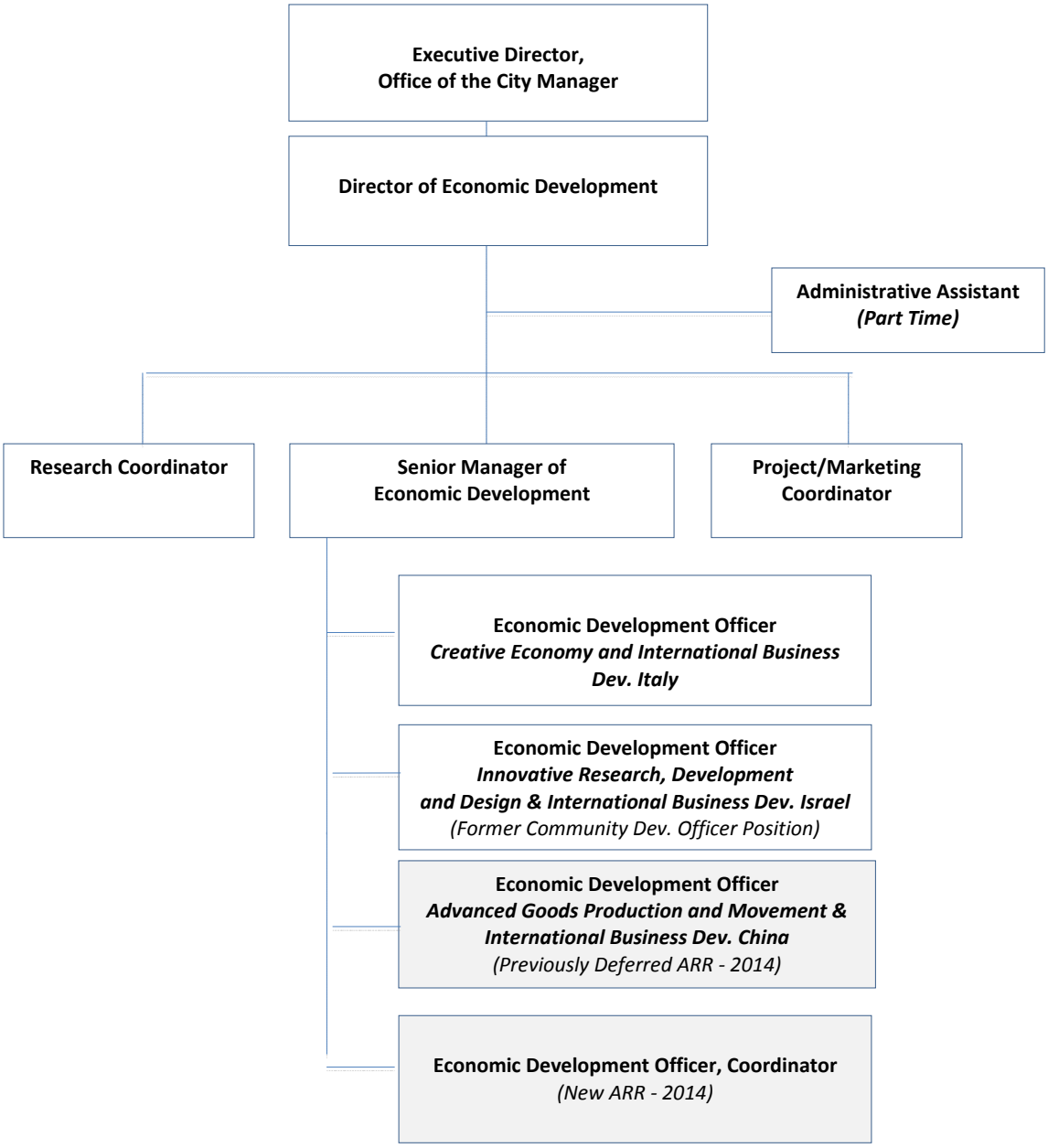
NOTES:

1. A new position *"Economic Development Officer – Advanced Goods Production and Movement"* has already been given status in the 2012 budget cycle.

Economic Development

2014/17 Business Plan

Economic Development Dept. Organizational Chart:



NOTES:

1. This new position *"Economic Development Officer – Advanced Goods Production and Movement"* was already submitted and given status in the 2012 budget cycle, then deferred to 2014 cycle.
2. The economic development is submitting an ARR in the 2014 budget cycle for an additional position *"Economic Development Officer, Coordinator"*.

Service Profile

Economic Development

2014/17 Business Plan

Current Service State:

Strengths

- Strong economic drivers positioning the City for significant and rapid economic growth such as the Vaughan Metropolitan Centre, extension of Highway 427, development of a new hospital, among many other drivers.
- Significant supply of developable lands.
- Entrepreneurial mindset with close to 80 percent of businesses operating in Vaughan falling within the SME category.
- Highly diversified industry sectors many of which are positioned for continued impressive growth.
- Strong multi-cultural presences.
- Strong regional transportation routes and systems, including a subway connecting Vaughan to the City of Toronto.
- Rapidly growing population.
- Re-alignment of the economic development organizational structure, which will have a positive impact on the operational efficiency, productivity and enhanced level of customer services and concentration on generating measureable results.
- Net importer of jobs, attracting employees from across the Greater Toronto Area.
- Access to a skilled labour force, which is expected to increase further with the expansion of the subway and rapid transit strengthening the connection between Vaughan and the Greater Toronto Area.
- Strong support from Council with a common commitment to supporting businesses.
- Vaughan is a net importer of jobs and has been for many years.

Weaknesses/Pressures/Constraints/Threats

- Conversion of employment lands to retail or residential uses – encroachment issues also impacts on employment uses.
- Workload pressures, relative to the human resources.
- Budgetary pressures.
- Outstanding planning studies (i.e., OP, Secondary Plans, Zoning Bylaws).
- Infrastructure availability in VEZ and new employment areas (timing issues).
- Availability of employment lands for purchase, rising cost of lands and development charges.
- Worldwide economic uncertainties (i.e., strength of Canadian dollar, US economy, etc.)
- Increased competition from the US jurisdictions that offer businesses very lucrative financial incentives.

Future Direction for the Service:

Opportunities

- To leverage the significant economic drivers that exist across the City that will positively influence economic growth and prosperity.
- To establish strong connections and collaboratively work with internal departments across the City, most notably Planning, Public Works, Engineering, and Corporate Communications.
- To strengthen economic partnerships with strategic partners.
- To grow international business development interests in key markets, with a focus on Italy, China and Israel.
- To become the key economic driver of the Greater Toronto Area over the next twenty years.
- To make Vaughan the gateway for goods, business and investment travelling to and from the GTA.

Financial Impact:

Some of the impacts being experienced now or expected in the future and worth noting include the following:

Economic Development

2014/17 Business Plan

- The Economic Development Department is currently undergoing a renewal or restructuring of roles and responsibilities in an effort to increase productivity and overall effectiveness at generating economic growth and increased customer service. During the transition period the department will experience increases resource pressures until all positions are filled.
- Approach to international business development has shifted to focus on working on pre-mission matchmaking, ongoing follow-up support programs, year round lead generation and making stronger in-market commitments in an effort to generate stronger results, which has an increased demand on both human and financial resources.
- Expanded service level and program development scope has a direct impact on the demand for more resources.
- Unpredictability of the number and related expenses linked to the in-coming international business delegations.
- Increased use of sponsorship to help offset expenses.
- A strategy is underway to continue fundamental work that has already been started.

Economic Development

2014/17 Business Plan

Work Plan

Business Plan Objectives:

Department Objectives	Initiatives	Timeline	Additional Resources Required?
2014 Initiatives			
Searchable Land & Space Directory *(Goal #1 & 3)* Launch an online searchable database of available land and space, featuring GIS mapping and report printing tools focused on investment attraction.	▪ Implement the Fast Facility GIS software tools, accessible through the City of Vaughan website. ▪ Market business development tool to prospective investors.	2014 (Q1) to 2017	Mayor and Council Fast Facility Corp. Comm. Dept. Planning Dept. York Region
EDO Concierge Program *(Goal #1)* Customer Experience, Customer Service, and Productivity Improvement Program.	Initial research and program design/development. Create and Develop the EDO Concierge Program, which includes the following components: a. Customer Service Excellence review and enhancement (e.g., operational workflow analysis, CRM, etc.) b. Creation and implementation of a Site Selection Support Program c. Sales Training Program for EDO's & Leadership Team d. Business Ambassador Program e. Economic Gardening Program f. Investor Readiness g. Development of Best in Class Economic Development Approaches	2013 (Q4) to 2014 (Q1) launching in 2014 or sooner Program will be implemented in 2014 – 2017 with continuous improvement	Mayor and Council City Manager All Relevant City of Vaughan Dept.'s Customer Service Consultants Sales Consultants CRM Consultants Colleges & Universities Real Estate & Site Selection Community Business Associations Industry Associations

Economic Development

2014/17 Business Plan

Employment Zone Development *(Goal #1)* Ensure the long-term flexibility, vitality and competitiveness for employment areas in Vaughan.	▪ Creation of marketing tools that successfully communicate the City of Vaughan's unique selling proposition, available incentives and competitive advantages. ▪ Creation of a highly targeted direct marketing campaign targeting prospective investors across all convergence sectors. ▪ Develop an annual forum with real estate industry to solicit feedback on Vaughan's competitiveness and industry requirements for employment areas.	2014 (Q4) 2014 (Q1) with updates in future years 2014 (Q1) launched in 2013, implemented in 2014 - 2017	Real Estate & Development Community Corp. Comm.
International Business Development Program *(Goal #1)* Create a market driven, results oriented Foreign Business Development Program to key markets including Italy, China, Israel and secondary focuses including Delta, BC and Austin, TX.	▪ Launch and manage in-Market Presence and Direct Investment Attraction Programs in the following markets: - Israel - Italy - China ▪ Establish relationship and strategic linkages with Delta, BC	2014 (Q1) with ongoing implementation in 2014 – 2017	Mayor and Council City Manager Corp. Comm. Dept. ColdSpring Commerce Italian Chamber of Commerce Global Linkages UJA Federation Canada Israel Chamber of Commerce Vaughan Chamber of Commerce VentureLAB
Vaughan Healthcare Centre Precinct *(Goal #1)*	▪ Undertake an Economic Development Feasibility Study for employment lands located within the Vaughan Healthcare Centre Precinct	2014 (Q4) with some follow-up in 2014 (Q1)	City Manager's Office
York Region Initiatives *(Goal #1)* Collaborate with York Region on major economic development initiatives.	▪ Post-Secondary Institution Attraction Strategy ▪ Information & Communications Technology Study ▪ Broadband Study	2014 – 2017 ongoing	All Relevant City of Vaughan Dept.'s York Region Regional Municipalities External Consultants David Trick & Associates Colleges & Universities

Economic Development

2014/17 Business Plan

Post-Secondary Institution Attraction *(Goal #2)* Identify opportunities to attract post-secondary institutions including a new university and college.	▪ Continue working in partnership with Post-Secondary Institutions in an effort to formalize a new initiative and ultimately a strong presence in Vaughan.	2014 – 2017 ongoing	Centennial College York University Seneca College Rotman School of Business (University of Toronto Ryerson University George Brown College The Banff Centre Mackenzie Health Vaughan Arts Centre of Excellence Kortright Centre York Region David Trick & Associates
Place-Branding, Marketing and Promotion *(Goal #4)* Undertake a place-branding strategy to articulate a unique and compelling identity for the City.	▪ Launch and continue to maintain a branding campaign that competitively positions the City.	2014 – 2017 ongoing	Mayor and Council City Manager
2015 Initiatives			
Office Attraction in the Vaughan Metropolitan Centre (VMC) – Community Improvement Plan (CIP) *(Goal #1)* Position the VMC as Vaughan's premiere office node.	Create and implement a Community Improvement Plan (CIP) in an effort to incent office development in the VMC.	2015 - 2017	Mayor and Council Planning Dept. Finance Dept. Engineering Dept. Clerks Dept. VMC Landowners Altus Group VIVA Metrolinx
International Business Development Program *(Goal #1)*	▪ Management of in-Market Presence: - Israel - Italy - China ▪ Business Mission to Italy and China.	2014 – 2017	Mayor and Council City Manager Corp. Comm. Dept. ColdSpring Commerce Italian Chamber of Commerce Global Linkages UJA Federation Canada Israel Chamber of Commerce Vaughan Chamber of Commerce VentureLAB

Economic Development

2014/17 Business Plan

Economic Gardening *(Goal #2)* Develop an "Economic Gardening" Program.	▪ EDO's responsible for key sectors will be responsible for conducting corporate calls within their area of expertise. ▪ Conduct a minimum of 200 calls per year. Strategically select businesses and invite Mayor and Council to participate in high profile calls. ▪ Launch a Business Ambassador Program.	2015 – 2017	Mayor and Council All Relevant City of Vaughan Dept.'s Provincial Government Federal Government External Consultants
"Virtual" Business Incubator & International Commercialization Centre *(Goal #2)* Develop and deliver a series of programs created to support entrepreneurs locally and internationally.	▪ Investigate options for an online tool capable of delivering market intelligence and creating a collaborate network. ▪ Also explore other options for launching a niche business incubator one focused on getting results for the high growth potential firms and SME's.	2015 – 2017	Mayor and Council City Manager VBEC Private Sector Sponsors Province Government Federal Government Chamber of Commerce
Tourism Support *(Goal #4)* Work with the Regional Tourism Organization – District 6 and York	▪ Implement and launch new initiatives designed to ensure Vaughan effectively accesses tourism marketing investments from the Province.	2015 – 2017	All Relevant City of Vaughan Dept.'s RTO - 6 York Region Provincial Government
2016 Initiatives			
International Business Development *(Goal #1)*	▪ Management of in-Market Presence: - Israel - Italy - China ▪ Business Mission to Israel.	2016 – 2017	Mayor and Council City Manager Corp. Comm. Dept. ColdSpring Commerce Italian Chamber of Commerce Global Linkages UJA Federation Canada Israel Chamber of Commerce Vaughan Chamber of Commerce VentureLAB
Convergence Sectors *(Goal #2)*	▪ Market research, intelligence gathering and analysis.	2016 – 2017	Planning Dept. Licensing Dept. Third Party Research

Economic Development

2014/17 Business Plan

Create and launch key sector profiling, value chain and program development for key economic convergence clusters including: (1) Innovative Research, Development and Design; (2) Advanced Goods Production and Movement. In addition to (3) Creative Economy and Culture.	▪ Create cluster maps for key sectors. ▪ Profile and supporting marketing collateral creation. ▪ Develop a list of target prospects. ▪ Program development, which include specialized events and networking opportunities.		Resources Province Government Federal Government Industry Associations
Innovation Park at Kortright *(Goal #2)* Kortright Innovation Park expansion and growth.	▪ Explore opportunities for participation in new initiatives that compliment the City of Vaughan's Economic Development Strategy.	2016 – 2017	Mayor and Council City Manager Kortright
Attraction of Conventions & Conferences *(Goal #4)* Make Vaughan a destination for multi-day conventions, conferences and tradeshows.	▪ Develop and implement a strategy designed to attract conventions and conferences. Strategy should identify a list of prospective target conferences in order to implement a direct marketing approach to business development.	2016 – 2017	All Relevant City of Vaughan Dept.'s RTO - 6 Local Convention Centres Local Hotels Provincial Government Professional, Business, and Industry Associations
2017 Initiatives			
Access to Capital Program *(Goal #2)* Improve the availability of angel and venture capital in Vaughan.	▪ Develop a database of local investors and companies seeking investment opportunities. ▪ Develop and facilitate a program for training entrepreneurs in techniques for accessing capital from these sources.	2017	Private Sector Investors Banks Venture Capitalists York Angels VentureLAB
International Business Development *(Goal #1)*	▪ Management of in-Market Presence: - Israel - Italy	2017	Mayor and Council City Manager Corp. Comm. Dept. ColdSpring Commerce Italian Chamber of Commerce

Economic Development

2014/17 Business Plan

	- China ▪ Business Mission to Italy and China.		Global Linkages UJA Federation Canada Israel Chamber of Commerce Vaughan Chamber of Commerce VentureLAB
Creative Economy Development & Growth *(Goal #4)* Build on the strengths in the creative cultural industries to support growth of the creative economy in Vaughan. ***VMC Cultural & Creative Hub*** Recognize the VMC as the City's cultural and creative hub by undertaking initiatives to plan, market and promote the downtown using specialized marketing and promotion approaches that reflect the "cool factor" of the target audiences.	▪ Develop and implement a strategy for developing the creative economy within the VMC. ▪ Directly target prospective business investors who fall within the "creative economy" category and encourage them to locate within the VMC. ▪ Identify opportunities for creating a "buzz" and "excitement" for the VMC at all stages of development.	2017	All Relevant City of Vaughan Dept.'s Colleges & Universities
Tourism Investment Attraction *(Goal #4)* Target additional trans-regional amusement facilities to supplement Canada's Wonderland.	▪ Directly target prospective business investors who fall within the "large tourist attraction" category and encourage them to locate within the VMC.	2017	RTO - 6 Provincial Government York Region Existing Local Tourism Businesses

Economic Development

2014/17 Business Plan

Business Performance

Key Performance Indicators:

Economic Development (Office of the City Manager)						
Vaughan Vision Themes	Strategic Outcomes & Results	Department Objectives	Performance Measure	Measurement Type		
				Efficiency	Effectiveness	Service Quality
ORGANIZATIONAL EXCELLENCE: Manage Growth & Economic Well-Being	Plan and facilitate business growth and economic development		Complete 200 targeted corporate calls across all three EDO's	X		
			Provide superior customer service and site selection/investment support to prospective investors: • 125 solicited prospects • 100+ unsolicited prospects	X		
		Develop Vaughan as the incubator of entrepreneurial activity for the economic region	Number of business consultations developed by VBEC per FTE as per MEDI requirements.	X		
			Number of jobs created through assistance of VBEC per FTE as per MEDI requirements.	X		
		Develop a dynamic and effective VMC economic development strategy	Provide superior customer service and site selection/investment support to prospective investors for the VMC specifically: • 50 solicited prospects • 50+ unsolicited prospects		X	
SERVICE EXCELLENCE: Preserve Our Heritage & Support Diversity, Arts & Culture		Grow Vaughan's dynamic quality of place and creative economy	International business development program activities: • 10 to 15 companies participating in business missions • 20 to 25 companies participating the local international business development program • Pre-qualified match-making program generating results for each participant • In-market offices generating investment leads		X	X
		Position Vaughan as the gateway for economic activity in the Greater Toronto Area				
SERVICE EXCELLENCE: Demonstrate Service Excellence		Provide best-in-class economic development services	80% of contacts surveyed who reported that the information provided was useful or very useful			X

Economic Development

2014/17 Business Plan

Key Performance Indicators Conclusion:

The goal of Vaughan's Economic Development Strategy is to position a dynamic and growing City, situated on the leading edge of one of North America's most dynamic economic centres, to attract key investments, key people and key community assets in order to create a thriving, healthy economy rooted in a high quality of life. A number of indicators have been chosen to assess the City's performance:

- In 2012, the number of people employed totaled 175,500, and is projected to grow to 266,100 jobs by 2031. Since 2002, the number of people employed in Vaughan has increased by an annual average of 3.3 percent.
- The largest employment sector in 2012 was Manufacturing, representing 23.4 percent of employment, followed by Retail Trade at 12.7 percent, and Construction at 11.8 percent.
- The fastest-growing employment sector between 2011 and 2012 was Health Care and Social Assistance at 11.4 percent.
- From 2002 to 2012, the Information and Cultural Industries grew by an annual average of 11.5 percent, making it the fastest-growing employment sector for the ten-year time frame.
- In 2012, there were 9,913 businesses in Vaughan, a growth of 2.9 percent from 2011, projected to reach 10,000 businesses in 2013/2014.
- Vaughan's population increased by 20.7 percent between 2001 and 2006. June 2013 population of 313,490 is expected to grow to 416,600 by 2031.
- The City of Vaughan processed over 39,000 building permit applications between 2006 to 2012.
- From 2006 to 2012, $8.2 billion worth of building permits were approved by the City. While Vaughan's permits went above the $1 billion mark from 2006 to 2011, 2012 experienced a decrease in investment mainly due to the national slow down in the housing sector.
- Vaughan has the largest supply of Greenfield employment lands in the Greater Toronto Area with more than 2,400 acres available.

Focused on generating results the Economic Development Department is deeply committed to engaging all external and internal stakeholders in the successful implementation of this business plan.

Economic Development

2014/17 Business Plan

Department Head Sign-off — Date (mm/dd/yy)

Commissioner Sign-off — Date (mm/dd/yy)

Revenue and Expenditure Summary

2014 - 17 Operating Budget

Department	Exp Category	Account	2012 Actuals	2013 Actual Forecast*	2013 Budget	Allowable Inc/Decr	Account Reallocations	2014 Budget	$ Variance	% Variance	2015 Forecast	Variance	2016 Forecast	Variance	2017 Forecast	Variance
Economic and Business Develop.																
	Revenue															
		3618 - Dept. Misc. Revenues	2,292	0	0	0	0	0	0	0.0%	0	0	0	0	0	0
		Total Revenue	2,292	0	0	0	0	0	0	0.0%	0	0	0	0	0	0
	Labour Costs															
		7010 - Full Time	598,993	667,794	741,072	(15,551)	0	725,521	(15,551)	(2.1)%	748,739	23,218	762,350	13,611	768,597	6,247
		7015 - Part Time	21,124	33,100	34,237	691	0	34,928	691	2.0%	35,089	161	35,089	0	35,089	0
		7016 - Full Time Contract	(14,039)	20,062	0	0	0	0	0	0.0%	0	0	0	0	0	0
		7017 - Benefits	157,899	182,123	201,963	(420)	0	201,543	(420)	(0.2)%	211,657	10,114	219,289	7,632	224,936	5,647
		7020 - Benefits - FT Contract	(1,362)	1,966	0	0	0	0	0	0.0%	0	0	0	0	0	0
		Total Labour Costs	762,616	905,045	977,272	(15,280)	0	961,992	(15,280)	(1.6)%	995,485	33,493	1,016,728	21,243	1,028,622	11,894
	Other Expenses															
		7100 - Mileage / Car Allowance	3,556	2,794	3,500	0	0	3,500	0	0.0%	3,500	0	3,500	0	3,500	0
		7105 - Memberships/Dues/Fees	10,762	8,865	6,625	0	0	6,625	0	0.0%	6,625	0	6,625	0	6,625	0
		7110.01 - General Dept. Meals	1,669	1,127	1,500	0	0	1,500	0	0.0%	1,500	0	1,500	0	1,500	0
		7113 - Travel	91,485	92,448	51,550	0	0	51,550	0	0.0%	51,550	0	51,550	0	51,550	0
		7115 - Training & Development	263	458	3,500	0	0	3,500	0	0.0%	3,500	0	3,500	0	3,500	0
		7122.01 - Cellular Line Charges	3,408	3,347	3,755	0	0	3,755	0	0.0%	3,755	0	3,755	0	3,755	0
		7125 - Subscriptions/Publications	1,146	670	1,628	0	0	1,628	0	0.0%	1,628	0	1,628	0	1,628	0
		7126 - Newsletters & Mailings	181	0	0	0	0	0	0	0.0%	0	0	0	0	0	0
		7130 - Seminars & Workshops	1,277	4,061	4,000	0	(1,144)	2,856	(1,144)	(28.6)%	2,856	0	2,856	0	2,856	0
		7135 - Advertising/Branding	8,645	35,244	55,882	0	(10,000)	45,882	(10,000)	(17.9)%	45,882	0	45,882	0	45,882	0
		7136 - Special Events/Public	40,704	62,543	52,294	0	0	52,294	0	0.0%	52,294	0	52,294	0	52,294	0
		7140 - Promotion & Education	22,157	27,438	32,371	0	10,000	42,371	10,000	30.9%	42,371	0	42,371	0	42,371	0
		7200 - Office Supplies	4,109	4,454	2,356	0	1,144	3,500	1,144	48.6%	3,500	0	3,500	0	3,500	0
		7201 - Conferences	0	651	0	0	0	0	0	0.0%	0	0	0	0	0	0
		7205.02 - Dept. Computer Supplies	0	512	1,000	0	0	1,000	0	0.0%	1,000	0	1,000	0	1,000	0
		7211.01 - Computer Hardware	1,098	2,757	2,000	0	0	2,000	0	0.0%	2,000	0	2,000	0	2,000	0
		7211.02 - Computer Software	0	563	0	0	0	0	0	0.0%	0	0	0	0	0	0
		7220.01 - Copier/Fax Lease	6,363	7,570	8,100	0	0	8,100	0	0.0%	8,100	0	8,100	0	8,100	0
		7222.01 - Printing - Internal	85	686	360	0	0	360	0	0.0%	360	0	360	0	360	0
		7226 - Courier Services	33	231	373	0	0	373	0	0.0%	373	0	373	0	373	0
		7330 - Materials and Supplies	9,849	8,327	8,000	0	0	8,000	0	0.0%	8,000	0	8,000	0	8,000	0
		7520 - Professional Fees	82,032	150,796	50,000	0	0	50,000	0	0.0%	50,000	0	50,000	0	50,000	0
		7530 - Outside Services	105,632	94,250	100,301	0	0	100,301	0	0.0%	100,301	0	100,301	0	100,301	0
		7699.01 - Dept. Sundry Expenses	634	633	1,000	0	0	1,000	0	0.0%	1,000	0	1,000	0	1,000	0
		7700 - Chgs. from Other Depts.	0	539	0	0	0	0	0	0.0%	0	0	0	0	0	0
		7710 - Internal Recoverable	(3,038)	(336)	(1,000)	0	0	(1,000)	0	0.0%	(1,000)	0	(1,000)	0	(1,000)	0
		7790.01 - Trsf. to Expend Res	38,000	0	0	0	0	0	0	0.0%	0	0	0	0	0	0
		7790.02 - Trsf. from Expend Res	(67,426)	(51,700)	0	0	0	0	0	0.0%	0	0	0	0	0	0
		Total Other Expenses	362,623	458,927	389,095	0	0	389,095	0	0.0%	389,095	0	389,095	0	389,095	0
Total Economic and Business Develop.			1,122,947	1,363,972	1,366,367	(15,280)	0	1,351,087	(15,280)	(1.1)%	1,384,580	33,493	1,405,823	21,243	1,417,717	11,894

*Note: 2013 Actual Forecast is for reference purposes only and is based on year to date actuals as of August 2013 plus the remainder of the calendarized budget.

2014 Budget Variance Comments

7010 - Full time	Two FT vacancies offset by Salary market adjustment
7015 - Part time	Increase due 2% economic adj as per union agreement
7017 - Benefits	Decrease in relation to salaries and budget guideline increases
7130 - Seminars & Workshops	Reallocated to Office Supplies
7135 - Advertising/Branding	Reallocated to Promotion & Education
7140 - Promotion & Education	Reallocated from Advertising/Branding

Revenue and Expenditure Summary

2014 - 17 Operating Budget

7200 - Office Supplies	Reallocated from Seminars

2015 Budget Variance Comments

7010 - Full time	Increase due to pro-rated progression
7015 - Part time	Increase due 2% economic adj as per union agreement
7017 - Benefits	Increase in relation to salaries and budget guideline increases

2016 Budget Variance Comments

7010 - Full time	Increase due to pro-rated progression
7017 - Benefits	Increase in relation to salaries and budget guideline increases

2017 Budget Variance Comments

7010 - Full time	Increase due to pro-rated progression
7017 - Benefits	Increase in relation to salaries and budget guideline increases

2014 -2017 Additional Resource Request
Economic & Business Development

Budget Year	ARR #	ARR Title	Gross Cost	Offset	Net Cost
2014	125-14-01	Business Development Officer-Advanced Goods Production &	89,976	-	89,976
2014	125-14-02	Economic Development Coordinator	80,026	-	80,026
2014	125-14-03	Business Development and Attraction Programs	125,000	-	125,000
			-	-	-
2014 Total			**295,002**	**-**	**295,002**

2014 - 2017 Capital Project Listing

Economic & Business Development

Budget Year	Project #	Project Description	Project Type	Region	City-Wide DC	Infrastructure Reserve	Gas Tax	Taxation	LTD	Other	Grand Total
2014	EB-9535-14	Community Improvement Plan Study	Studies	City-Wide	103,000						103,000
2014 Total					**103,000**						**103,000**
Economic & Business Development Total					**103,000**						**103,000**

DRAFT 2014 BUDGET AND 2015-2017 PLAN

Corporate Communications

Corporate Communications

2014-17 Business Plan

Business Overview

Service Statement:

The City of Vaughan's Corporate Communications Department provides strategic communications products, services and advice that inform and engage the City's stakeholders; manages corporate protocols; and facilitates internal communications. The department's vision is to:

> Position the City of Vaughan as a two-way communications organization - internally and externally – by engaging our citizens and measuring our effectiveness in communication to ensure a broader awareness and understanding of City programs and services.

There are four core principles that guide the delivery of the services provided by Corporate Communications and link with the goals, objectives and action items within the department:

1. ***Consistency:*** Communication is consistent, constant and accurately promotes the Vaughan brand
2. ***Citizen-focused communications:*** Communication is interactive, engaging, conveyed in plain language, and delivered in a manner that best meets the needs of the citizens.
3. ***Continuous improvement and feedback:*** Communication is informed, measured and always refined by research and feedback.
4. ***Support the Corporate Culture:*** Communication is driven internally by values and standards and is a responsibility of all employees while being led by Corporate Communications.

Core Activities:

The role of Corporate Communications is to provide strategic communications products, services and advice to the corporation that enable stakeholders to be engaged and well-informed. Core activities fall into the following categories:

- eCommunications: social media, website, multi-media
- Media Relations: Issues/news tracking, media releases, key message development
- Marketing and Advertising: Branding, corporate advertising, photography management, creative design
- Strategic communications: internal communications, protocols, mayor and council communications, key project support

Key Outcomes & Results:

There are clear goals that drive key outcomes and results of this business plan and link to the overall corporate communications strategy.

The goals within the Corporate Communications Strategy are:

- **Lead:** Employ the right blend of best practices and innovative communication methods to become a leader in municipal communications.
- **Engage:** Promote citizen participation – both online and off.
- **Action:** Take a proactive and efficient approach to communicating the Vaughan story to our stakeholders.
- **Position:** Position Vaughan as an emerging world-class city by building an effective, accessible system of two-way communications between City officials, stakeholders and residents.

Corporate Communications

2014-17 Business Plan

Based on industry best practices, market research and current communication trends, as well as input from internal and external stakeholders, the Communications Strategy outlines a new vision, framework and plan that will guide the communications function at the City of Vaughan for the next two years.

Key outcomes and results expected from the successful implementation of the Corporate Communications Strategy include:

- Develop an internal communications campaign to promote the new communications vision and standards
- Deploy a City Manager's Communications Plan to support the internal communications campaign
- Develop and employ a measurement program to ensure the Communications vision and goals are continually evaluated
- Employ a team approach within communications, and use these cross-functional teams to support internal clients/departments.
- Develop a proper intake process to better manage projects and find efficiencies
- Align common strategic messaging by providing consistent key messages, templates and tools
- Establish common "look and feel" elements to ensure one City voice
- Use plain language standards in City-wide information
- Develop a more robust and comprehensive social media strategy to further enhance our social media tools and engage more users
- Establish an Internal Communications Steering Committee with reps/ambassadors from each department
- Manage a more robust and proactive media relations plan
    - Expand current practices to develop a strategy to be more proactive
    - Indentify "Subject experts" in each department and fully media train/support these individuals
    - Enhance the media clipping service to include more analysis and broader reach
- Develop more "memorable" and "engaging" communications by using innovative and creative means
- Develop a Vaughan Mobile App that can be used as a tool internally and externally
- Develop a multi-cultural communications strategy to better reach our diverse community
- Develop a "Channel Strategy" that clearly outlines preferred City communication channels/formats for different audiences
- Develop a comprehensive advertising strategy

Staffing Profile:

			Additional Resource Requests			
	2012	2013 Base	2014	2015	2016	2017
Full Time	**8**	**8**	**2***	**0**	**1**	**-**
Part Time	**0**	**0**	**-**	**-**	**-**	**-**
Overtime	**0**	**0**	**-**	**-**	**-**	**-**

* includes ARR request to convert 2 FTEs using 1 current FTE vacancy

Corporate Communications

2014-17 Business Plan

Service Profile

Current Service State:

- **Strategic Communications**
  - Maintain strong networking with other internal departments
  - Engage in weekly team updates to facilitate information sharing within the department
  - Maintain effective communications with Council and Senior Management Team
  - Expand environmental scanning to identify issues
  - Prioritize key tasks and issues

- **Positioning the Department**
  - Allocate resources effectively to maximize benefits of new communication vehicles
  - Establish an internal graphic design/multimedia expertise
  - Be leaders in municipal communications and establish communications standards and methodologies for use throughout the Corporation

Future Direction for the Service:

- **Resources**
  - Realign resources and functions within the department to meet current and future requirements
  - Develop a process for 24/7 communications

- **External Communications**
  - Improve community engagement through effective communications with residents and businesses
  - Maintain updated information files on City programs and initiatives
  - Proactively promote media coverage of City programs and initiatives

- **Technology**
  - Reach more residents through e-communications, including e-newsletters and social media
  - Balance the use of new and traditional vehicles for delivering information
  - Continue to improve the content and presentation on the City's new website

Financial Impact:

Some of the impacts being experienced now or expected in the future worth noting include the following:

- Positioning the department to provide in-house photography management, videography, web editing and development, and multimedia capabilities. Requires resources and skill set to meet service standards.
- Resources will be required for the full implementation of the communications strategy in the areas of social media, proactive media relations and internal communications.
- As technology and communications trends quickly change on an annual basis, resources will be needed to keep up and be municipal leaders.

Corporate Communications

2014-17 Business Plan

Work Plan

Business Plan Objectives:

Department Objectives	Initiatives	Timeline	Additional Resources Required?
2014 Initiatives			
Be a leader in providing effective and proactive communications	Develop a Communications Strategy for the City of Vaughan that will serve as a model of how best to support the delivery of two-way communications between the City of Vaughan and its citizens. Manage a more robust and proactive media relations plan: *- Expand current practices to develop a strategy to be more proactive* *- Identify "Subject experts" in each department and fully media train/support these individuals* *- Enhance the media clipping and tracking service to include more analysis and broader reach*	**Q1** **Q2**	**n/a**
Establish and promote the City's brand	Develop a strategy to promote a consistent City brand Develop a comprehensive advertising strategy	**Q2** **Q4**	**Possible stakeholder surveys**
Effectively inform and engage City stakeholders	Establish new mechanisms to facilitate and promote two-way communication, as indentified in the Communications Strategy Implement the Internal Communications Strategy with all City departments Establish an Internal Communications Steering Committee with reps/ambassadors from each department	**Q1** **Q1** **Q1**	**Production costs for support materials**
Leverage technology to more effectively tell the	Expand the use of videography and photography	**Q2**	

Corporate Communications

2014-17 Business Plan

Vaughan story	Develop a comprehensive social media strategy to further enhance our social media tools and engage more users Develop a Vaughan Mobile App that can be used as a tool internally and externally	**Q1** **Q2**	**ARR for website content management recognized for 2016, however, require resource to be moved to 2014.**
2015 Initiatives			
Leverage technology to more effectively tell the Vaughan story	Expand web-based communications to include more interactive features	**Q1**	
Establish and promote the City's brand	Build a corporate marketing and advertising campaign for the City	**Q4**	
Be a leader in providing effective and proactive communications	Develop a 5-Year Communications Master plan that will build on the successes of the 2-year Communications Strategy	**Q4**	

2016 Initiatives			
Leverage technology to more effectively tell the Vaughan story	Expand web-based communications to include more interactive features	**Q1**	
Establish and promote the City's brand	Develop a Brand Strategy that will look at enhancing the brand and building on the image of Vaughan through the end of 2020	**Q1**	
Be a leader in providing effective and proactive communications	Implement the 5-year Communications Master plan	**Q1**	

Corporate Communications

2014-17 Business Plan

Business Performance

Key Performance Indicators:

Vaughan Vision Theme	*Outcomes & Results*	*Objective*	*Performance Measure*	*Dashboard Indicator*	*Eff*	*Effec*	*SQ*
STAFF EXCELLENCE: Demonstrate Effective Leadership	Provide effective strategic messaging and two-way communication between the City and stakeholders	Be a leader in providing effective and proactive communications	# of positive and factual Media stories published on Vaughan **Success Indicator:** 25% increase each year		X		
			% of Media stories generated by City-issued news releases, pitches, PSAs and media advisories. **Success Indicator:** 75% of all Vaughan media stories generated by City source			X	
			% of positive/neutral stories; ratio of positive to negative stories **Success Indicator:** 80% of stories are positive or neutral				
			Hourly cost per Communication Project delivered to Internal Clients **Success Indicator:** 10% decrease each year in the hourly cost per communications project		X		
ORGANIZATIONAL EXCELLENCE: Ensure a High Performing Organization	Ensure that online content is current, written is plain language and portrays the City brand	Leverage technology to more effectively tell the Vaughan story	Increase online activity. **Success Indicator:** 20% More visitors to the City Website			X	
			Increase social media activity. **Success Indicator:** 20% Increase in # of subscribers to corporate social media sites			X	
			Increase online subscriptions. **Success Indicator:** 20% Increase in # of subscribers to the City's e-newsletter			X	

Corporate Communications

2014-17 Business Plan

SERVICE EXCELLENCE: Demonstrate Excellence in Service Delivery	Enable stakeholders to be engaged, educated, and well-informed	Establish and promote the City's brand	% Projects requested by clients in which Corporate Communications' advice is sought prior to the project beginning. **Success Indicator:** 75% of corporate project requiring communications support request support at the beginning of the project	**X**			**X**
		Effectively educate, inform and engage City stakeholders	Increase % residents who are aware of selected City services, initiatives, or programs **Success Indicator:** 65% of residents surveyed have are aware of City services, initiatives and programs	**X**		**X**	
			Increase % of Directors/Managers surveyed who report that Corporate Communications has been helpful or very helpful in delivering required information to targeted audience **Success Indicator:** 85% of those surveyed indicate Corporate Communications has been helpful	**X**			**X**
			Increase % of Government employees who recall selected messages in newsletter or other communication (sample survey) **Success Indicator:** 75% of those surveyed recall messages	**X**		**X**	

Department Head Sign-off — Date (mm/dd/yy)

Executive Director Sign-off — Date (mm/dd/yy)

Revenue and Expenditure Summary

2014 - 17 Operating Budget

Department	Exp Category	Account	2012 Actuals	2013 Actual Forecast*	2013 Budget	Allowable Inc/Decr	Account Reallocations	2014 Budget	$ Variance	% Variance	2015 Forecast	Variance	2016 Forecast	Variance	2017 Forecast	Variance
Corporate Communications																
	Labour Costs															
		7010 Full Time	643,228	770,369	689,755	(17,293)	65,270	737,732	47,977	7.0%	752,787	15,055	766,243	13,456	769,971	3,728
		7015 Part Time	16,427	0	0	0	0	0	0	0.0%	0	0	0	0	0	0
		7016 Full Time Contracts	17,264	7,018	0	0	0	0	0	0.0%	0	0	0	0	0	0
		7017 Benefits	168,833	206,312	184,855	(1,273)	17,819	201,401	16,546	9.0%	209,275	7,874	216,847	7,572	221,752	4,905
		7020 Benefits - FT Contract	1,675	688	0	0	0	0	0	0.0%	0	0	0	0	0	0
		Total Labour Costs	847,427	984,387	874,610	(18,566)	83,089	939,133	64,523	7.4%	962,062	22,929	983,090	21,028	991,723	8,633
	Other Expenses															
		7100 Mileage	1,293	933	2,530	0	0	2,530	0	0.0%	2,530	0	2,530	0	2,530	0
		7105 Membership/Dues/Fees	0	1,625	1,499	0	0	1,499	0	0.0%	1,499	0	1,499	0	1,499	0
		7110 Meals & Meal Allowances	1,245	2,140	1,602	0	0	1,602	0	0.0%	1,602	0	1,602	0	1,602	0
		7115 Training & Development	20	2,253	4,365	0	0	4,365	0	0.0%	4,365	0	4,365	0	4,365	0
		7122 Cellular Telephones	397	1,193	0	0	0	0	0	0.0%	0	0	0	0	0	0
		7125 Subscriptions/Publications	3,493	3,340	5,444	0	(2,000)	3,444	(2,000)	(36.7)%	3,444	0	3,444	0	3,444	0
		7130 Seminars & Workshops	0	703	1,405	0	0	1,405	0	0.0%	1,405	0	1,405	0	1,405	0
		7135 Advertising	70,047	47,860	64,961	0	2,000	66,961	2,000	3.1%	66,961	0	66,961	0	66,961	0
		7200 Office Supplies	3,774	4,418	4,806	0	0	4,806	0	0.0%	4,806	0	4,806	0	4,806	0
		7205 Computer Supplies	0	345	575	0	0	575	0	0.0%	575	0	575	0	575	0
		7210 Office Equip. & Furniture	0	339	1,027	0	0	1,027	0	0.0%	1,027	0	1,027	0	1,027	0
		7211 Computer Hardware/Software	3,884	15,329	11,024	0	0	11,024	0	0.0%	11,024	0	11,024	0	11,024	0
		7220 Copiers, Faxes and Supplies	6,465	6,893	8,254	0	0	8,254	0	0.0%	8,254	0	8,254	0	8,254	0
		7222 Printing	55,325	35,951	62,642	0	0	62,642	0	0.0%	62,642	0	62,642	0	62,642	0
		7520 Professional Fees	19,150	17,347	17,564	0	0	17,564	0	0.0%	17,564	0	17,564	0	17,564	0
		7630 Wireless/Internet Commun.	3,928	5,684	7,942	0	0	7,942	0	0.0%	7,942	0	7,942	0	7,942	0
		7640 Cable Tv/Satellite	0	601	905	0	0	905	0	0.0%	905	0	905	0	905	0
		7699 Sundry Expenses	116	11	0	0	0	0	0	0.0%	0	0	0	0	0	0
		7700 Chgs. from Othe Depts.	263	0	0	0	0	0	0	0.0%	0	0	0	0	0	0
		7790 Trsf. to Expend Res	3,334	(12,069)	0	0	0	0	0	0.0%	0	0	0	0	0	0
		Total Other Expenses	172,733	134,896	196,545	0	0	196,545	0	0.0%	196,545	0	196,545	0	196,545	0
Total Corporate Communications			1,020,160	1,119,283	1,071,155	(18,566)	83,089	1,135,678	64,523	6.0%	1,158,607	22,929	1,179,635	21,028	1,188,268	8,633

*Note: 2013 Actual Forecast is for reference purposes only and is based on year to date actuals as of August 2013 plus the remainder of the calendarized budget.

2014 Budget Variance Comments

7010 - Full Time	Reallocated Admin Assistant position from Executive Director
7017 - Benefits	Increase in relation to salaries and budget guideline increases
7125 - Subscriptions/Publications	Reallocated to Advertising/Branding
7135 - Advertising/Branding	Reallocated from Subscriptions

2015 Budget Variance Comments

7010 - Full Time	Increase due to pro-rated progression
7017 - Benefits	Increase in relation to salaries and budget guideline increases

2016 Budget Variance Comments

7010 - Full Time	Increase due to pro-rated progression
7017 - Benefits	Increase in relation to salaries and budget guideline increases

2017 Budget Variance Comments

7010 - Full Time	Increase due to pro-rated progression
7017 - Benefits	Increase in relation to salaries and budget guideline increases

2014 -2017 Additional Resource Request
Corporate Communications

Budget Year	ARR #	ARR Title	Gross Cost	Offset	Net Cost
2014	126-16-01	Communications Specialist, Website Content Management	89,253	-	89,253
2014	126-14-01	Communications Coordinator conversion	139,595	97,833	41,762
2014 Total			**228,848**	**97,833**	**131,015**
2016	126-16-02	Communications Specialist, Client Services	89,917	-	89,917
2016 Total			**89,917**	**-**	**89,917**

DRAFT 2014 BUDGET AND 2015-2017 PLAN

Fire and Rescue Services

VAUGHAN

Revenue and Expenditure Summary

2014-17 Operating Budget

Department	Exp Category	Account	2012 Actuals	Actual Forecast 2013*	2013 Budget	Allowable Inc/Decr	Account Reallocations	2014 Budget	$ Variance	% Variance	2015 Forecast	Variance	2016 Forecast	Variance	2017 Forecast	Variance
Fire and Rescue Services																
	Revenue															
		3574 Rev. frm Recov. Expenses	0	20,812	22,880	520	(23,400)	0	(22,880)	(100.0)%	0	0	0	0	0	0
		3618 Dept. Misc. Revenues	614,708	656,836	522,748	10,639	58,400	591,787	69,039	13.2%	568,207	(23,580)	614,627	46,420	591,308	(23,319)
		3624 Fees from Other Municip.	35,000	35,000	35,000	0	0	35,000	0	0.0%	35,000	0	35,000	0	35,000	0
		Total Revenue	649,708	712,648	580,628	11,159	35,000	626,787	46,159	7.9%	603,207	(23,580)	649,627	46,420	626,308	(23,319)
	Labour Costs															
		7010 Full Time	26,050,595	27,364,387	27,709,514	1,620,053	0	29,329,567	1,620,053	5.8%	30,586,129	1,256,562	30,922,139	336,010	31,133,456	211,317
		7012 Overtime	1,003,324	1,394,835	168,433	211,167	0	379,600	211,167	125.4%	529,600	150,000	629,600	100,000	729,600	100,000
		7017 Benefits	7,034,078	7,708,208	7,472,417	807,445	0	8,279,862	807,445	10.8%	8,844,895	565,033	9,149,110	304,215	9,396,503	247,393
		7522 Volunteer Firefighters	106,400	93,800	145,000	0	(30,000)	115,000	(30,000)	(20.7)%	115,000	0	115,000	0	115,000	0
		Total Labour Costs	34,194,397	36,561,230	35,495,364	2,638,665	(30,000)	38,104,029	2,608,665	7.3%	40,075,624	1,971,595	40,815,849	740,225	41,374,559	558,710
	Other Expenses															
		7100 Mileage	2,060	4,858	9,056	8	(4,019)	5,045	(4,011)	(44.3)%	5,045	0	5,045	0	5,045	0
		7103 407-ETR Toll Charges	0	33	97	3	(100)	0	(97)	(100.0)%	0	0	0	0	0	0
		7105 Membership/Dues/Fees	6,270	9,044	10,706	3	(4,136)	6,573	(4,133)	(38.6)%	6,573	0	6,573	0	6,573	0
		7110 Meals & Meal Allowances	2,314	3,208	6,248	0	(1,600)	4,648	(1,600)	(25.6)%	4,648	0	4,648	0	4,648	0
		7115 Training & Development	113,362	123,040	115,258	6	2,400	117,664	2,406	2.1%	117,664	0	117,664	0	117,664	0
		7120 Telephone Charges	0	312	928	2	(930)	0	(928)	(100.0)%	0	0	0	0	0	0
		7122 Cellular Telephones	34,841	32,298	33,952	(8)	(3,454)	30,490	(3,462)	(10.2)%	30,490	0	30,490	0	30,490	0
		7125 Subscriptions/Publications	7,994	7,084	6,065	0	1,027	7,092	1,027	16.9%	7,092	0	7,092	0	7,092	0
		7130 Seminars & Workshops	3,153	3,691	6,361	9	(2,590)	3,780	(2,581)	(40.6)%	3,780	0	3,780	0	3,780	0
		7200 Office Supplies	23,635	17,456	14,768	9	5,223	20,000	5,232	35.4%	20,000	0	20,000	0	20,000	0
		7205 Computer Supplies	1,741	4,321	3,917	(6)	(541)	3,370	(547)	(14.0)%	3,370	0	3,370	0	3,370	0
		7210 Office Equip. & Furniture	10,615	11,972	18,825	(1)	(7,840)	10,984	(7,841)	(41.7)%	10,984	0	10,984	0	10,984	0
		7211 Computer Hardware/Software	12,941	19,414	25,728	2	(9,770)	15,960	(9,768)	(38.0)%	15,960	0	15,960	0	15,960	0
		7215 Mtce. & Repairs - Equip	2,123	1,156	3,133	(3)	(930)	2,200	(933)	(29.8)%	2,200	0	2,200	0	2,200	0
		7220 Copiers, Faxes and Supplies	20,614	23,073	19,277	8	2,775	22,060	2,783	14.4%	22,060	0	22,060	0	22,060	0
		7222 Printing	0	0	0	0	4,500	4,500	4,500	0.0%	4,500	0	4,500	0	4,500	0
		7226 Courier Services	0	0	0	0	3,400	3,400	3,400	0.0%	3,400	0	3,400	0	3,400	0
		7300 Protective Clothing/Uniforms	333,687	366,576	389,383	(3)	7,710	397,090	7,707	2.0%	397,090	0	397,090	0	397,090	0
		7305 Breathing & Medical Supplies	46,301	43,090	47,035	5	0	47,040	5	0.0%	47,040	0	47,040	0	47,040	0
		7310 Mtce. Buildings & Facil.	177	0	0	0	0	0	0	0.0%	0	0	0	0	0	0
		7315 Vehicle Maintenance & Repairs	505,584	314,383	307,456	3,222	57,326	368,004	60,548	19.7%	368,004	0	368,004	0	368,004	0
		7325 Janitorial Services	39,433	38,068	17,525	(5)	18,250	35,770	18,245	104.1%	35,770	0	35,770	0	35,770	0
		7330 Materials & Supplies	205,185	211,866	168,585	0	25,645	194,230	25,645	15.2%	194,230	0	194,230	0	194,230	0
		7331 Contractor & Contractor Mat.	226	0	0	8,220	0	8,220	8,220	0.0%	8,220	0	8,220	0	8,220	0
		7335 Small Tools & Equipment	102,070	96,178	88,651	(1)	9,625	98,275	9,624	10.9%	98,271	(4)	98,271	0	98,271	0
		7345 Radio Operations	256,968	183,823	299,309	93,391	(38,830)	353,870	54,561	18.2%	356,480	2,610	358,230	1,750	358,230	0
		7410 Rental, Leases - Equipment	0	187	283	(3)	(280)	0	(283)	(100.0)%	0	0	0	0	0	0
		7520 Professional Fees	0	745	2,285	(5)	(2,280)	0	(2,285)	(100.0)%	0	0	0	0	0	0
		7530 Outside Services	20,281	26,400	26,728	2	(1,630)	25,100	(1,628)	(6.1)%	25,100	0	25,100	0	25,100	0
		7550 Fire Prevention	44,234	64,017	46,645	0	0	46,645	0	0.0%	46,645	0	46,645	0	46,645	0
		7560 Gas/Diesel - Vehicles	198,494	196,843	216,440	8,408	0	224,848	8,408	3.9%	224,848	0	224,848	0	224,848	0
		7630 Wireless/Internet Commun.	1,552	1,062	1,884	(4)	2,180	4,060	2,176	115.5%	4,060	0	4,060	0	4,060	0
		7698 Grouped Expenses	250	550	0	0	0	0	0	0.0%	0	0	0	0	0	0
		7699 Sundry Expenses	73,666	74,966	69,260	0	3,869	73,129	3,869	5.6%	38,129	(35,000)	73,129	35,000	38,129	(35,000)
		7700 Chgs. from Othe Depts.	2,175	999	1,510	(510)	0	1,000	(510)	(33.8)%	1,000	0	1,000	0	1,000	0
		7710 Internal Recoveries	(350)	(495)	0	0	0	0	0	0.0%	0	0	0	0	0	0
		7790 Trsf. to Expend Res	(2,850)	0	0	0	0	0	0	0.0%	0	0	0	0	0	0
		Total Other Expenses	2,068,747	1,880,217	1,957,298	112,749	65,000	2,135,047	177,749	9.1%	2,102,653	(32,394)	2,139,403	36,750	2,104,403	(35,000)
Total Fire and Rescue Services			35,613,437	37,728,800	36,872,034	2,740,255	0	39,612,289	2,740,255	7.4%	41,575,070	1,962,781	42,305,625	730,555	42,852,654	547,029

*Note: 2013 Actual Forecast is for reference purposes only and is based on year to date actuals as of August 2013 plus the remainder of the calendarized budget.

Revenue and Expenditure Summary

2014-17 Operating Budget

2014 Budget Variance Comments

3574 - Rev. from Recover. Expenses	Reallocation to Dept. Misc Revenue
3618 - Dept Misc. Revenue	Increased fee prices by 2%, biannual recruitment program revenue and reallocation from Rev. from Recover. Expenses
7010 - Full Time	Increase due to progression, new collective agreement, acting pay and rate % adjustment, approved 2013 ARRs and offset by vacant positions
7012 - Overtime	Increase due to progression, new collective agreement and change in benefit rates and collective agreement arbitration.
7017 - Benefits	Increase due to progression, change in benefit rates, new collective agreement and overtime adjustments
7200 - Office Supplies	Consolidated under BU#100001
7205.02 - Dept Computer Supplies	Consolidated under BU#100001
7222.02 - External Printing	Increase due to new Object Code
7226 - Courier Service	Increase due to new Object Code
7331 - Contractor & Contract. Mat.	New defibrillator contract
7345 - Radio Operations	Increase due to contract rate change, new contract, and reallocation
7700 - Chgs. From Other Depts.	Realignment of internal recoverables with PW-Roads
7522 - Volunteer Firefighters	Decrease reflects historical average spending
7699.01 - Dept. Sundry Expense	Increase due to biannual recruitment program

2015 Budget Variance Comments

3618 - Dept Misc. Revenue	Increased price by 2%, decrease biannual program revenue
7010 - Full Time	Increase due to progression
7017 - Benefits	Increase due to change in benefits rate and progression
7345 - Radio Operations	Increase due to contract rate change
3618 - Dept. Misc. Revenue	Decrease due to biannual recruitment program
7699.01 - Dept. Sundry Expense	Decrease due to biannual recruitment program

2016 Budget Variance Comments

3618 - Dept Misc. Revenue	Increased fee prices by 2% and biannual recruitment program revenue
7010 - Full Time	Increase due to progression
7017 - Benefits	Increase due to change in benefits rate and progression
7345 - Radio Operations	Increase due to contract rate change
7699.01 - Dept. Sundry Expense	Increase due to biannual recruitment program

2017 Budget Variance Comments

3618 - Dept Misc. Revenue	Increased price by 2%, decrease biannual program revenue and reallocation from Rev. from Recover. Expenses
7010 - Full Time	Increase due to progression
7017 - Benefits	Increase due to change in benefits rate and progression
7345 - Radio Operations	Increase due to contract rate change
7699.01 - Dept. Sundry Expense	Decrease due to biannual recruitment program

2014 -2017 Additional Resource Request
Fire & Rescue Operations

Budget Year	ARR #	ARR Title	Gross Cost	Offset	Net Cost
2014	100-14-02B	STN 75 - 6 Firefighters & 4 Captains GAPPED (Oct Start)	347,021	-	347,021
2014	100-14-03	4 District Chiefs GAPPED (6 Months)	315,692	-	315,692
2014 Total			**662,713**	**-**	**662,713**
2015	100-15-05	Training Officer	147,968	-	147,968
2015 Total			**147,968**	**-**	**147,968**
2016	100-16-04	STN 76 - 10 Firefighters (1st Contingent) (GAPPED)	518,689	-	518,689
2016	100-16-02	4 District Chiefs GAPPED (6 Months)	317,842	-	317,842
2016	100-16-01	Stores Clerk	65,760	-	65,760
2016	100-16-03	Fire Prevention Inspector	95,815	-	95,815
2016 Total			**998,106**	**-**	**998,106**
2017	100-16-04	STN 76 - 10 Firefighters + 4 Captains (2nd Contingent) (GAPPED)	655,360	-	655,360
2017 Total			**655,360**	**-**	**655,360**

2014 - 2017 Capital Project Listing

Fire & Rescue Services

Budget Year	Project #	Project Description	Project Type	Region	City-Wide DC	Infrastructure Reserve	Gas Tax	Taxation	LTD	Other	Grand Total
2014	FR-3508-13	Breathing Apparatus Replacements	Equipment Replacement	City-Wide		45,100					45,100
2014	FR-3567-14	Station #75 Equipment for Engine 75	Growth/Equipment	Ward 3	119,700						119,700
2014	FR-3571-14	Command Vehicle	Growth/Development	City-Wide	60,000						60,000
2014	FR-3591-14	Replace 7979 Fire Prevention Vehicle	Equipment Replacement	City-Wide		40,500					40,500
2014	FR-3594-14	Replace Platoon Chief Vehicle	Equipment Replacement	City-Wide		73,800					73,800
2014	FR-3612-14	Fitness Equipment and Furniture Replacement - All Stations/Divisions	Equipment Replacement	City-Wide		30,000					30,000
2014 Total					**179,700**	**189,400**					**369,100**
2015	FR-3508-13	Breathing Apparatus Replacements	Equipment Replacement	City-Wide		45,100					45,100
2015	FR-3579-15	Smeal Pumper(7973) Refurbishment	Infrastructure Replacement	City-Wide		180,250					180,250
2015	FR-3583-15	Reposition Stn 74 Kleinburg Land	New Infrastructure	Ward 1	648,550			463,250			1,111,800
2015	FR-3588-15	Replace 7966 Rescue Truck	Equipment Replacement	City-Wide		628,800					628,800
2015	FR-3595-15	Tech Rescue (7978) Refurbishment	Equipment Replacement	City-Wide		109,000					109,000
2015	FR-3606-15	Station 76 Aerial Purchase	Growth/Equipment	Ward 4	1,300,000						1,300,000
2015	FR-3607-15	Station 76 Equipment Purchase	Growth/Equipment	Ward 4	120,000						120,000
2015	FR-3609-15	Expand/Update Crew Quarters Station 76	Growth/Development	Ward 4	360,000						360,000
2015	FR-3612-14	Fitness Equipment and Furniture Replacement - All Stations/Divisions	Equipment Replacement	City-Wide		30,000					30,000
2015	FR-3614-15	Replace Chief 73 Vehicle 7987	Growth/Equipment	City-Wide		45,000					45,000
2015 Total					**2,428,550**	**1,038,150**		**463,250**			**3,929,950**
2016	FR-3508-13	Breathing Apparatus Replacements	Equipment Replacement	City-Wide		45,100					45,100
2016	FR-3573-16	Command Vehicle	Growth/Development	City-Wide	60,000						60,000
2016	FR-3578-16	Fire Prevention Vehicle	Growth/Development	City-Wide	40,000						40,000
2016	FR-3582-16	Reposition Stn 74 Kleinburg Build and Design	Growth/Development	Ward 1	4,062,794			850,206			4,913,000
2016	FR-3586-16	Replace 7972 Pumper	Equipment Replacement	City-Wide		699,400					699,400
2016	FR-3590-16	Replace 7988 Training Vehicle	Equipment Replacement	City-Wide		43,600					43,600
2016	FR-3592-16	Smeal Aerial 17M(7983) Refurbishment	Equipment Replacement	City-Wide		189,000					189,000
2016	FR-3593-16	Replace HAZ MAT 7942	Equipment Replacement	City-Wide		545,000					545,000
2016	FR-3608-16	Station 76 Equipment for Firefighter Purchase	Growth/Equipment	Ward 4	125,000						125,000
2016	FR-3610-16	Replace Aerial 7968 - Smeal 32m	Equipment Replacement	Ward 5		800,000					800,000
2016	FR-3611-16	Replace 7971 Pumper	Equipment Replacement	City-Wide		625,000					625,000
2016	FR-3612-14	Fitness Equipment and Furniture Replacement - All Stations/Divisions	Equipment Replacement	City-Wide		30,000					30,000
2016 Total					**4,287,794**	**2,977,100**		**850,206**			**8,115,100**
2017	FR-3508-13	Breathing Apparatus Replacements	Equipment Replacement	City-Wide		45,100					45,100
2017	FR-3587-17	Replace 7955 Aerial 55 FT	Equipment Replacement	City-Wide		703,000					703,000
2017	FR-3589-17	Replace 7981 Training Van	Equipment Replacement	City-Wide		33,600					33,600
2017	FR-3612-14	Fitness Equipment and Furniture Replacement - All Stations/Divisions	Equipment Replacement	City-Wide		30,000					30,000
2017	FR-3615-17	Fire Prevention Vehicle Replacement	Growth/Equipment	City-Wide		45,000					45,000
2017	FR-3616-17	Fire Prevention Vehicle Replacement	Growth/Equipment	City-Wide		45,000					45,000
2017 Total						**901,700**					**901,700**

2014 - 2017 Capital Project Listing

Fire & Rescue Services

Budget Year	Project #	Project Description	Project Type	Region	City-Wide DC	Infrastructure Reserve	Gas Tax	Taxation	LTD	Other	Grand Total
2018 +	FR-3575-18	Station #78 Engine Purchase	Growth/Equipment	Ward 5	667,300						667,300
2018 +	FR-3576-19	Engine # 78 Equipment Purchase	Growth/Equipment	City-Wide	242,800						242,800
2018 +	FR-3577-19	Station #78 Equipment for Firefighters Purchase	Growth/Equipment	City-Wide	123,100						123,100
2018 +	FR-3581-19	Purchase Land for New Station 7-11	Growth/Development	Ward 1	1,111,800						1,111,800
2018 +	FR-3613-18	Fire Training Tower/Facility at JOC	Growth/Development	City-Wide				618,000			618,000
2018 + Total					**2,145,000**			**618,000**			**2,763,000**
Fire & Rescue Services Total					**9,041,044**	**5,106,350**		**1,931,456**			**16,078,850**

Fire Administration
(Administration, Fire Prevention and Communications)

2014-17 Business Plan

Business Overview

Service Statement: *Describe the core activities and key outcomes and results for your department and how your department contributes to the quality of life of the citizens of Vaughan and/or how your department supports other departments.*

Core Activities: *Describe your regular business functions and responsibilities.*

The Administration Division of VFRS is responsible for operating and capital budgeting, reporting, and forecasting, recruiting to ensure critical vacancies are filled, planning for emergency resource distribution and activation of the City's Emergency Plan, and ensuring that the VFRS Response Standard is consistently met across the city.

Certified Fire Inspectors ensure Fire Code compliance by conducting routine inspections, responding to complaints, requests for inspection and fire investigations. The Fire Prevention division provides fire education programs to our seniors and school age children such as the Older and Wiser Program, Learn Not to Burn and the Risk Watch Program and provides fire extinguisher and mandatory fireworks training to local businesses. VFRS delivers timely fire safety messaging throughout the year and during many corporate events such as Winterfest, Maplefest, and The Lions Pancake Festival.

The VFRS Communications Division is responsible for accurately and quickly dispatching fire apparatus to emergencies in Vaughan. The Communications Division works closely with the York Regional Police 9-1-1 centre, the Georgian Central Ambulance Communications Centre, and the surrounding municipal fire department communications centres to coordinate the emergency needs of the community.

Key Outcomes & Results: *Describe the outcomes your department strives to achieve for residents and/or other departments.*

1. To provide programs to protect lives, property, and the environment from the adverse affect of fire, medical emergencies and other dangerous conditions
2. To protect and safeguard the health and wellness of Vaughan citizens

Link to Vaughan Vision 2020: *Explain how your department links with the Vaughan Vision 2020 strategic goals and themes.*

1. Demonstrate Excellence in Service Delivery
    - VFRS Fire Inspectors provide high quality services to residents and local businesses by ensuring compliance with the Fire Code and providing education and safety messaging to all age groups.
    - The Administration Division ensures operating efficiency and effectiveness by managing the recruitment, training and deployment of fire personnel and equipment, and by conducting capital and operating budgeting, reporting and forecasting.

2. Promote Community Safety, Health & Wellness
    - VFRS Fire Inspectors promote safety in the community by engaging various groups through education and enforcement activities. Communications staff support the safety of Vaughan residents by quickly and accurately dispatching fire apparatus to emergencies.

Fire Administration
(Administration, Fire Prevention and Communications)

2014-17 Business Plan

Staffing Profile: *Full Time, Part Time and Overtime – Budgeted Amounts*

Administration:

			Additional Resource Requests			
	2012	**2013 Base**	**2014**	**2015**	**2016**	**2017**
Full Time	4	4	-	-	-	-
Part Time			-	-	-	-
Overtime						

Prevention:

			Additional Resource Requests			
	2012	**2013 Base**	**2014**	**2015**	**2016**	**2017**
Full Time	15	15	-	-	**1**	-
Part Time			-	-	-	-
Overtime	$19,443	$19,443				

Communications:

			Additional Resource Requests			
	2012	**2013 Base**	**2014**	**2015**	**2016**	**2017**
Full Time	13	13	-	-	-	-
Part Time			-	-	-	-
Overtime	27,547	27,547				

Fire Administration
(Administration, Fire Prevention and Communications)

2014-17 Business Plan

Service Profile

Current Service State: *Outline departmental strengths/weaknesses, current challenges or constraints, risk issues and major successes. Where applicable, assess department's ability to meet expected service levels.*

- Staffing
  - Anticipated retirement of some experienced staff will result in a loss of expertise. Overall succession planning for the department must occur.
- Growth Management
  - Consistently meeting VFRS Response Standards across the City given increased call volume and response barriers (traffic patterns/volume) requires constant monitoring and re-evaluation.
  - Acquisition of land in 2012 for the replacement of Station 7-3 followed by construction of new Station 7-3 in 2013 will improve overall response coverage in the west side of the city.
  - The staffing of Aerial 76 will improve VFRS response capabilities in the Central (VMC) and West portion of the city.

Future Direction for the Service: *Outline anticipated constraints, emerging issues, threats and/or potential opportunities to improve the business.*

- Operating Environment
  - Response pressure of rapidly developing subway project and Vaughan Metropolitan Centre.
  - Changing demographic requires amplification of fire safety education efforts related to seniors
  - Building stock changes such as the Hospital, high-rise buildings, and the Subway line require specialized training
  - More buildings are utilizing objective based code alternatives, which require more time to assess
  - Increased demand by corporations for training of employees
  - Continued interest in regionalization by fire associations
- Technology
  - Managing multiple 9-1-1 lines
  - CAD needs upgrading with Versadex version 7.3 – Phase 2 due in 2012
  - Continue phasing in Mobile Display Terminals (MDT) in fire apparatus with Automatic Vehicle Locating technology

Financial Impact: *Scope out major financial impacts on the department currently and in the future*.

- Station 75 and 76 staffing and equipment will drive operating and capital ARRs for future years

Fire Administration
(Administration, Fire Prevention and Communications)

2014-17 Business Plan

Work Plan

Business Plan Objectives: *List up to three departmental initiatives and objectives for each year 2014-17 respectively. You can refer to the Strategic Initiatives list, master plans, or other corporate initiatives.*

Department Objectives	Initiatives	Timeline	Additional Resources Required?
2014 Initiatives			
Recruit, train, and deploy fire personnel and equipment	Station 75 – Recruit 6 Firefighters and 4 Captains (Oct. start)	Q4	ARR approval required
	Station 75 – Equipment for Engine 75	Q4	Capital Project
	Recruit 4 District Chiefs	Q2	ARR approval required
	Procure Breathing Apparatus Replacements	Q4	Capital Project
	Support the Corporate Asset Management initiative	Q4	
	Replace Fitness Equipment/Furniture	Q1-Q4	Capital Project
Deliver effective communications support to internal and external stakeholders	Implement replacement of the YRP radio system, including training & process review	Q4	Capital Project
	Initiate Subway communication plan	Q1	Capital Project
Provide effective fire education, enforcement and suppression services meeting the expectations of a culturally diverse citizens	Adopt OFM Official Guide to Matching Fire Prevention Resources and Risk	Q4	Council Approval Required
	Continue implementation of multi-lingual & multi-cultural education programming	Q4	
2015 Initiatives			
Recruit, train, and deploy fire personnel and equipment	Station 76 – Aerial & Equipment Purchase, and Building Expansion of Crews Quarters	Q1	Capital Project
	Recruit a Training Officer	Q1	ARR approval required
	Procure Breathing Apparatus Replacements	Q4	Capital Project

Fire Administration
(Administration, Fire Prevention and Communications)

2014-17 Business Plan

2016 Initiatives			
Recruit, train, and deploy fire personnel and equipment	Station 76 – Recruit 16 Firefighters and 4 Captains	Q1	ARR approval required
	Recruit 4 District Chiefs	Q2	ARR approval required
	Procure Breathing Apparatus Replacements	Q4	Capital Project
Provide effective fire education, enforcement and suppression services meeting the expectations of a culturally diverse citizens	Hire a Fire Prevention Inspector	Q4	ARR approval required
	Hire a Stores Clerk	Q4	ARR approval required
	Reposition/Purchase Station 74 Kleinburg Land	Q4	Capital Project

2017 Initiatives			
Recruit, train, and deploy fire personnel and equipment			
Provide effective fire education, enforcement and suppression services meeting the expectations of a culturally diverse citizenry	Purchase Land for Future Station 7-11	Q1	Capital Project

Fire Administration
(Administration, Fire Prevention and Communications)

2014-17 Business Plan

Business Performance

Key Performance Indicators: *List up to three relevant performance measures which provide information on the department's efficiency, effectiveness and quality of service. The performance indicators should range from 2009 to 2012, with a forecast for 2013.*

Performance Measures	2009	2010	2011	2012	2013 Estimate
EFFICIENCY: What/How much do we do?					
Cost of Operating Fire Services per $1,000 of Assessment		$0.70			
Inspections:	2,301	2,479			
Municipal License:	333	245			
Site Plan/Variance:	187	141			
Plans Examination:	512	211			
File Searches:	87	70			
Public Education:	281	288			
Fire Investigation:	61	48			
New Building:	202	224			
Grow Op:	8	6			
Prosecution:	67	71			
EFFECTIVENESS: How well do we do it?					
VFRS Communications Call Handling in Seconds		53	79	70	
SERVICE QUALITY: Is anyone better off?					

Key Performance Indicators Conclusion: *Provide an overall conclusion based on the indicators listed above in terms of current and estimated future performance and expected/target values.*

- Inspection staff continue to increase the quantity of inspections performed annually, as well as participation in public education and other activities
- VFRS Communications staff continue to manage calls for service in an effective and timely manner

JULY 31, 2013

Department Head Sign-off **Date (mm/dd/yy)**

Commissioner Sign-off **Date (mm/dd/yy)**

Revenue and Expenditure Summary

2014-17 Operating Budget

Business Unit	Exp Category	Account	2012 Actuals	Actual Forecast 2013*	2013 Budget	Allowable Inc/Decr	Account Reallocations	2014 Budget	$ Variance	% Variance	2015 Forecast	Variance	2016 Forecast	Variance	2017 Forecast	Variance
100001 - Fire & Rescue Services-Admin.																
	Labour Costs															
		7010 Full Time	535,275	461,557	539,761	(11,571)	0	528,190	(11,571)	(2.1)%	535,511	7,321	541,654	6,143	545,906	4,252
		7017 Benefits	139,171	123,692	144,656	(460)	0	144,196	(460)	(0.3)%	148,873	4,677	153,288	4,415	157,221	3,933
		Total Labour Costs	674,446	585,250	684,417	(12,031)	0	672,386	(12,031)	(1.8)%	684,384	11,998	694,942	10,558	703,127	8,185
	Other Expenses															
		7100 Mileage	18	141	102	(2)	0	100	(2)	(2.0)%	100	0	100	0	100	0
		7103 407-ETR Toll Charges	0	33	97	3	(100)	0	(97)	(100.0)%	0	0	0	0	0	0
		7105 Membership/Dues/Fees	1,759	1,251	763	(3)	1,438	2,198	1,435	188.1%	2,198	0	2,198	0	2,198	0
		7110 Meals & Meal Allowances	463	1,264	1,371	(1)	(370)	1,000	(371)	(27.1)%	1,000	0	1,000	0	1,000	0
		7115 Training & Development	950	2,379	1,002	(2)	0	1,000	(2)	(0.2)%	1,000	0	1,000	0	1,000	0
		7120 Telephone Charges	0	312	928	2	(930)	0	(928)	(100.0)%	0	0	0	0	0	0
		7122 Cellular Telephones	3,504	4,315	2,308	2	330	2,640	332	14.4%	2,640	0	2,640	0	2,640	0
		7125 Subscriptions/Publications	2,936	1,644	397	3	1,862	2,262	1,865	469.8%	2,262	0	2,262	0	2,262	0
		7130 Seminars & Workshops	2,578	2,263	2,778	2	0	2,780	2	0.1%	2,780	0	2,780	0	2,780	0
		7200 Office Supplies	12,168	8,818	4,607	3	15,390	20,000	15,393	334.1%	20,000	0	20,000	0	20,000	0
		7205 Computer Supplies	584	2,265	1,847	3	1,350	3,200	1,353	73.3%	3,200	0	3,200	0	3,200	0
		7210 Office Equip. & Furniture	0	624	1,248	2	0	1,250	2	0.2%	1,250	0	1,250	0	1,250	0
		7211 Computer Hardware/Software	1,669	3,924	5,031	(1)	(2,870)	2,160	(2,871)	(57.1)%	2,160	0	2,160	0	2,160	0
		7220 Copiers, Faxes and Supplies	11,048	12,725	11,985	5	3,018	15,008	3,023	25.2%	15,008	0	15,008	0	15,008	0
		7222 Printing	0	0	0	0	1,000	1,000	1,000	0.0%	1,000	0	1,000	0	1,000	0
		7226 Courier Services	0	0	0	0	1,700	1,700	1,700	0.0%	1,700	0	1,700	0	1,700	0
		7300 Protective Clothing/Uniforms	4,018	4,862	2,732	(2)	1,870	4,600	1,868	68.4%	4,600	0	4,600	0	4,600	0
		7315 Vehicle Maintenance &	17,475	6,814	4,103	(3)	0	4,100	(3)	(0.1)%	4,100	0	4,100	0	4,100	0
		7325 Janitorial Services	470	158	462	(2)	0	460	(2)	(0.4)%	460	0	460	0	460	0
		7330 Materials & Supplies	745	47	0	0	0	0	0	0.0%	0	0	0	0	0	0
		7335 Small Tools & Equipment	360	869	2,252	(2)	(2,000)	250	(2,002)	(88.9)%	250	0	250	0	250	0
		7345 Radio Operations	0	116	234	(4)	(230)	0	(234)	(100.0)%	0	0	0	0	0	0
		7410 Rental, Leases - Equipment	0	97	193	(3)	(190)	0	(193)	(100.0)%	0	0	0	0	0	0
		7520 Professional Fees	0	745	1,491	(1)	(1,490)	0	(1,491)	(100.0)%	0	0	0	0	0	0
		7550 Fire Prevention	329	0	0	0	0	0	0	0.0%	0	0	0	0	0	0
		7560 Gas/Diesel - Vehicles	19,725	20,568	20,860	0	0	20,860	0	0.0%	20,860	0	20,860	0	20,860	0
		7630 Wireless/Internet Commun.	1,552	1,062	1,884	(4)	2,180	4,060	2,176	115.5%	4,060	0	4,060	0	4,060	0
		7698 Grouped Expenses	250	550	0	0	0	0	0	0.0%	0	0	0	0	0	0
		7699 Sundry Expenses	26,516	36,732	24,930	0	(6,951)	17,979	(6,951)	(27.9)%	17,979	0	17,979	0	17,979	0
		7700 Chgs. from Othe Depts.	1,056	785	500	0	0	500	0	0.0%	500	0	500	0	500	0
		Total Other Expenses	110,174	115,362	94,105	(5)	15,007	109,107	15,002	15.9%	109,107	0	109,107	0	109,107	0
Total 100001 - Fire & Rescue Services-Admin.			784,620	700,612	778,522	(12,036)	15,007	781,493	2,971	0.4%	793,491	11,998	804,049	10,558	812,234	8,185

*Note: 2013 Actual Forecast is for reference purposes only and is based on year to date actuals as of August 2013 plus the remainder of the calendarized budget.

Revenue and Expenditure Summary

2014-17 Operating Budget

Business Unit	Exp Category	Account	2012 Actuals	Actual Forecast 2013*	2013 Budget	Allowable Inc/Decr	Account Reallocations	2014 Budget	$ Variance	% Variance	2015 Forecast	Variance	2016 Forecast	Variance	2017 Forecast	Variance
100176 - Fire Communication																
	Revenue															
		3624 Fees from Other Municip.	35,000	35,000	35,000	0	0	35,000	0	0.0%	35,000	0	35,000	0	35,000	0
		Total Revenue	35,000	35,000	35,000	0	0	35,000	0	0.0%	35,000	0	35,000	0	35,000	0
	Labour Costs															
		7010 Full Time	950,708	1,031,665	1,027,174	75,109	0	1,102,283	75,109	7.3%	1,146,272	43,989	1,152,104	5,832	1,154,464	2,360
		7012 Overtime	21,782	16,100	28,710	9,364	0	38,074	9,364	32.6%	38,074	0	38,074	0	38,074	0
		7017 Benefits	252,847	280,841	283,038	27,381	0	310,419	27,381	9.7%	328,333	17,914	335,885	7,552	342,501	6,616
		Total Labour Costs	1,225,338	1,328,606	1,338,922	111,854	0	1,450,776	111,854	8.4%	1,512,679	61,903	1,526,063	13,384	1,535,039	8,976
	Other Expenses															
		7100 Mileage	142	510	1,526	4	(860)	670	(856)	(56.1)%	670	0	670	0	670	0
		7105 Membership/Dues/Fees	235	219	356	4	(125)	235	(121)	(34.0)%	235	0	235	0	235	0
		7110 Meals & Meal Allowances	270	114	330	0	0	330	0	0.0%	330	0	330	0	330	0
		7115 Training & Development	2,934	7,164	9,876	4	0	9,880	4	0.0%	9,880	0	9,880	0	9,880	0
		7130 Seminars & Workshops	575	0	0	0	0	0	0	0.0%	0	0	0	0	0	0
		7200 Office Supplies	300	752	2,058	2	(2,060)	0	(2,058)	(100.0)%	0	0	0	0	0	0
		7205 Computer Supplies	153	123	363	(3)	(190)	170	(193)	(53.2)%	170	0	170	0	170	0
		7210 Office Equip. & Furniture	2,724	1,649	4,937	3	(3,440)	1,500	(3,437)	(69.6)%	1,500	0	1,500	0	1,500	0
		7211 Computer Hardware/Software	1,503	4,308	8,216	(6)	(5,210)	3,000	(5,216)	(63.5)%	3,000	0	3,000	0	3,000	0
		7220 Copiers, Faxes and Supplies	1,914	188	556	4	(560)	0	(556)	(100.0)%	0	0	0	0	0	0
		7300 Protective Clothing/Uniforms	9,217	8,217	8,442	(2)	560	9,000	558	6.6%	9,000	0	9,000	0	9,000	0
		7325 Janitorial Services	520	346	462	(2)	0	460	(2)	(0.4)%	460	0	460	0	460	0
		7330 Materials & Supplies	1,314	871	1,842	(2)	(940)	900	(942)	(51.1)%	900	0	900	0	900	0
		7335 Small Tools & Equipment	31	929	942	(2)	0	940	(2)	(0.2)%	940	0	940	0	940	0
		7345 Radio Operations	227,787	162,673	272,943	93,397	(41,340)	325,000	52,057	19.1%	327,610	2,610	329,360	1,750	329,360	0
		7699 Sundry Expenses	0	340	0	0	0	0	0	0.0%	0	0	0	0	0	0
		7790 Trsf. to Expend Res	(1,425)	0	0	0	0	0	0	0.0%	0	0	0	0	0	0
		Total Other Expenses	248,195	188,403	312,849	93,401	(54,165)	352,085	39,236	12.5%	354,695	2,610	356,445	1,750	356,445	0
Total 100176 - Fire Communication			1,438,532	1,482,008	1,616,771	205,255	(54,165)	1,767,861	151,090	9.3%	1,832,374	64,513	1,847,508	15,134	1,856,484	8,976

*Note: 2013 Actual Forecast is for reference purposes only and is based on year to date actuals as of August 2013 plus the remainder of the calendarized budget.

Revenue and Expenditure Summary

2014-17 Operating Budget

Business Unit	Exp Category	Account	2012 Actuals	Actual Forecast 2013*	2013 Budget	Allowable Inc/Decr	Account Reallocations	2014 Budget	$ Variance	% Variance	2015 Forecast	Variance	2016 Forecast	Variance	2017 Forecast	Variance
100178 - Fire Prevention																
	Revenue															
		3618 Dept. Misc. Revenues	37,769	42,631	42,360	837	0	43,197	837	2.0%	44,034	837	44,871	837	45,708	837
		Total Revenue	37,769	42,631	42,360	837	0	43,197	837	2.0%	44,034	837	44,871	837	45,708	837
	Labour Costs															
		7010 Full Time	1,193,311	1,292,209	1,290,932	10,045	0	1,300,977	10,045	0.8%	1,376,903	75,926	1,408,029	31,126	1,424,698	16,669
		7012 Overtime	10,229	9,564	20,252	1,441	0	21,693	1,441	7.1%	21,693	0	21,693	0	21,693	0
		7017 Benefits	312,920	348,904	351,455	9,641	0	361,096	9,641	2.7%	388,820	27,724	404,617	15,797	416,568	11,951
		Total Labour Costs	1,516,460	1,650,677	1,662,639	21,127	0	1,683,766	21,127	1.3%	1,787,416	103,650	1,834,339	46,923	1,862,959	28,620
	Other Expenses															
		7100 Mileage	135	1,064	1,414	0	(414)	1,000	(414)	(29.3)%	1,000	0	1,000	0	1,000	0
		7105 Membership/Dues/Fees	1,197	3,203	1,659	0	921	2,580	921	55.5%	2,580	0	2,580	0	2,580	0
		7110 Meals & Meal Allowances	445	261	448	0	0	448	0	0.0%	448	0	448	0	448	0
		7115 Training & Development	10,198	12,798	10,074	0	0	10,074	0	0.0%	10,074	0	10,074	0	10,074	0
		7122 Cellular Telephones	4,773	4,022	6,124	0	(2,124)	4,000	(2,124)	(34.7)%	4,000	0	4,000	0	4,000	0
		7125 Subscriptions/Publications	1,028	516	2,035	0	(935)	1,100	(935)	(45.9)%	1,100	0	1,100	0	1,100	0
		7130 Seminars & Workshops	0	969	0	0	0	0	0	0.0%	0	0	0	0	0	0
		7200 Office Supplies	2,410	1,008	1,847	0	(1,847)	0	(1,847)	(100.0)%	0	0	0	0	0	0
		7205 Computer Supplies	0	1,335	811	0	(811)	0	(811)	(100.0)%	0	0	0	0	0	0
		7210 Office Equip. & Furniture	4,781	6,233	5,484	0	0	5,484	0	0.0%	5,484	0	5,484	0	5,484	0
		7211 Computer Hardware/Software	0	3,005	5,589	1	(2,190)	3,400	(2,189)	(39.2)%	3,400	0	3,400	0	3,400	0
		7220 Copiers, Faxes and Supplies	0	267	735	0	(735)	0	(735)	(100.0)%	0	0	0	0	0	0
		7222 Printing	0	0	0	0	3,500	3,500	3,500	0.0%	3,500	0	3,500	0	3,500	0
		7300 Protective Clothing/Uniforms	8,278	14,998	12,230	0	(1,230)	11,000	(1,230)	(10.1)%	11,000	0	11,000	0	11,000	0
		7315 Vehicle Maintenance &	25,068	15,620	14,983	(3)	0	14,980	(3)	(0.0)%	14,980	0	14,980	0	14,980	0
		7330 Materials & Supplies	2,936	2,318	2,770	0	0	2,770	0	0.0%	2,770	0	2,770	0	2,770	0
		7335 Small Tools & Equipment	2,926	1,978	4,607	3	(2,110)	2,500	(2,107)	(45.7)%	2,500	0	2,500	0	2,500	0
		7410 Rental, Leases - Equipment	0	90	90	0	(90)	0	(90)	(100.0)%	0	0	0	0	0	0
		7530 Outside Services	0	0	1,630	0	(1,630)	0	(1,630)	(100.0)%	0	0	0	0	0	0
		7550 Fire Prevention	43,905	64,017	46,645	0	0	46,645	0	0.0%	46,645	0	46,645	0	46,645	0
		7560 Gas/Diesel - Vehicles	11,262	18,668	29,110	0	0	29,110	0	0.0%	29,110	0	29,110	0	29,110	0
		7699 Sundry Expenses	3,451	4,184	6,400	0	(6,150)	250	(6,150)	(96.1)%	250	0	250	0	250	0
		7700 Chgs. from Othe Depts.	0	50	0	0	0	0	0	0.0%	0	0	0	0	0	0
		Total Other Expenses	122,791	156,603	154,685	1	(15,845)	138,841	(15,844)	(10.2)%	138,841	0	138,841	0	138,841	0
Total 100178 - Fire Prevention			1,601,483	1,764,649	1,774,964	20,291	(15,845)	1,779,410	4,446	0.3%	1,882,223	102,813	1,928,309	46,086	1,956,092	27,783

*Note: 2013 Actual Forecast is for reference purposes only and is based on year to date actuals as of August 2013 plus the remainder of the calendarized budget.

Fire Operations
(Operations, Mechanical and Training)

2014-17 Business Plan

Business Overview

Service Statement: *Describe the core activities and key outcomes and results for your department and how your department contributes to the quality of life of the citizens of Vaughan and/or how your department supports other departments.*

Core Activities: *Describe your regular business functions and responsibilities.*

The Operations Division provides 'Full Service Emergency Response' which includes fire incidents, sudden medical emergencies, technical rescue, hazardous materials and CBRN incidents. In addition, this division provides a number of specialized teams, including a Hazardous Material Response team, Technical Rescue teams (for trench, confined space, low angle rescue) and a Public Order Support team (in conjunction with the York Regional Police Service).

Each year full-time staff, including volunteers of the VFRS, dedicate thousands of hours of methodical training to maintain and enhance standardized skill sets with a view to achieve consistent quality of work. Firefighters are required to complete specific annual maintenance training to maintain the knowledge and demonstrated practical competency skill sets to perform their duties quickly, efficiently and completely on site of the emergency. All service delivery enhancements for the public must first be implemented through the Training division.

The Mechanical Division is responsible for ensuring all emergency firefighting apparatus/equipment in operationally ready state using current MTO Standards and NFPA guidelines as benchmarks. The Division continues to provide both in-shop and mobile mechanical service for a number of Regional Emergency Service partners as well as a warranty repair depot for major fire service equipment suppliers and manufacturers.

Key Outcomes & Results: *Describe the outcomes your department strives to achieve for residents and/or other departments.*

1. To provide programs to protect lives, property, and the environment from the adverse affect of fire, medical emergencies and other dangerous conditions
2. To protect and safeguard the health and wellness of Vaughan Citizens

Link to Vaughan Vision 2020: *Explain how your department links with the Vaughan Vision 2020 strategic goals and themes.*

1. Demonstrate Excellence in Service Delivery
   - VFRS Operations Division provides an efficient and timely emergency response within approved service standards.
2. Promote Community Safety, Health & Wellness
   - VFRS Operations Division provides 'Full Service Emergency Response' which includes fire incidents, sudden medical emergencies, technical rescue, hazardous materials, and CBRN incidents, promoting the safety, health and wellness of Vaughan residents.
3. Support the Professional Development of Staff
   - The Training Division delivers quality training and education support services for all VFRS divisions, promoting the professional development of staff and ensuring regulatory compliance.

Fire Operations
(Operations, Mechanical and Training)

2014-17 Business Plan

Staffing Profile: *Full Time, Part Time and Overtime – Budgeted Amounts*

Operations:

			Additional Resource Requests			
	2012	**2013 Base**	**2014**	**2015**	**2016**	**2017**
Full Time	256	256	**14**		**10**	**10**
Part Time			-	-	-	-
Overtime	$102,552	$102,560				

Mechanical:

			Additional Resource Requests			
	2012	**2013 Base**	**2014**	**2015**	**2016**	**2017**
Full Time	5.5	5.5	-	-	**1**	-
Part Time			-	-	-	-
Overtime	$185	$185				

Training:

			Additional Resource Requests			
	2012	**2013 Base**	**2014**	**2015**	**2016**	**2017**
Full Time	4.5	4.5	-	**1**	-	-
Part Time			-	-	-	-
Overtime	$5,527	$5,535				

Fire Operations
(Operations, Mechanical and Training)

2014-17 Business Plan

Service Profile

Current Service State: *Outline departmental strengths/weaknesses, current challenges or constraints, risk issues and major successes. Where applicable, assess department's ability to meet expected service levels.*

- Staff
  - Retirement and turn-over of fully trained staff will take place at an accelerated rate.
  - The span of control of each of the four Platoon Chiefs is large: each Platoon Chief manages 64 full-time staff
  - Upon the opening of the new Fire Station 7-10, implementation of the position of District Chief will provide for more consistent span of control and application of Ontario Occupational Health and Safety Guidelines
- Changing Demographics
  - Population increases necessitate expansion of services to maintain response times
  - Changes in demographics require VFRS to provide more specialized programs and services

Future Direction for the Service: *Outline anticipated constraints, emerging issues, threats and/or potential opportunities to improve the business.*

- Mechanical Support
  - The growth of the fire fleet and increasing demand of unscheduled repairs due to repair/maintenance challenges the efficiency and effectiveness of the existing four full-time mechanics and one chief mechanical officer
  - The Mechanical Division continues to generate retail revenue while completing in-house work on time
- Training
  - The Training Division is required to maintain continuous, consistent and certified training for all VFRS staff. VFRS anticipates hiring 20 probationary firefighters to staff Engine 75 mid-year (Budget approval)
  - Workload of the Training division has increased significantly which is attributed to training of new recruits and accelerated training for staff progressions related to retirement.
  - Enhanced emergency patient care medical training provides a broader skill sets to staff when dealing with medical and related emergency.

Financial Impact: *Scope out major financial impacts on the department currently and in the future*.

- Recruitment of future Firefighters and District Chiefs will increase annual operating and capital costs in order to maintain City approved and professional association service levels

Fire Operations
(Operations, Mechanical and Training)

2014-17 Business Plan

Work Plan

Department Objectives	Initiatives	Timeline	Additional Resources Required?
2014 Initiatives			
Efficiently maintain mechanical support services within mandated service standards	Replacement Platoon Chief Vehicle	Q4	Capital Project
	Procure Command Vehicle	Q4	Capital Project
	Replace 7979 Fire Prevention Vehicle	Q4	Capital Project
Provide an efficient and timely emergency response within approved service standards 90% of the time	Ontario Fire Marshal Public Safety Guideline 04-08-10 Operational Planning	Q4	
	Meet service levels in accordance with City approved service standards and OFM & NFPA accepted standards	Q4	
	Continue preparations to ensure service delivery within the VMC and intensification areas	Q4	
Deliver quality training and education support services for all divisions	Train 16 Firefighters and 4 District Chiefs to Structural Collapse Technician Level NFPA 1006		2 instructors
	Recruit Training		4 instructors
	Company Officer Qualifying Routine		2 instructors/ 4 Senior Command Officers
2015 Initiatives			
Deliver quality training and education support services for all divisions	Explore opportunities for developing a Fire Training Tower/Facility	Q1	Capital Project
Efficiently maintain mechanical support services within mandated service standards	Aerial 7983 Refurbishment	Q4	Capital Project
	Replace 7966 Rescue Truck	Q4	Capital Project
	Purchase Aerial Station 76	Q4	Capital Project
	Replace Deputy Chief Vehicle 7987	Q3	Capital Project

Fire Operations
(Operations, Mechanical and Training)

2014-17 Business Plan

2016 Initiatives

Efficiently maintain mechanical support services within mandated service standards	Procure a Command Vehicle	Q4	Capital Project
	Procure a Fire Prevention Vehicle	Q4	Capital Project
	Replace 7972 Pumper	Q4	Capital Project
	Replace 7988 Training Vehicle	Q4	Capital Project
	Smeal Aerial 17M(7983) Refurbishment	Q4	Capital Project
	Replace HAZ MAT 7942	Q4	Capital Project
	Replace Aerial 7968 – Smeal 32m	Q1	Capital Project
	Replace 7971 Pumper	Q1	Capital Project
	Station 76 -Equipment For Firefighter Purchase	Q2	Capital Project

2017 Initiatives

Efficiently maintain mechanical support services within mandated service standards	Fire Prevention Vehicle Replacement 1	Q2	Capital Project
	Fire Prevention Vehicle Replacement 2	Q2	Capital Project
	Purchase a New Fire Prevention Vehicle	Q1	Capital Project
	Replace Aerial 7955	Q1	Capital Project
	Replace Training Van 7981	Q1	Capital Project
	Station 78 Engine Purchase	Q1	Capital Project
	Station 78 Equipment Purchase	Q1	Capital Project
	Station 78 Equipment for Firefighter Purchase	Q1	Capital Project

Fire Operations
(Operations, Mechanical and Training)

2014-17 Business Plan

Business Performance

Key Performance Indicators:

Performance Measures	2009	2010	2011	2012	2013 Estimate
EFFICIENCY: What/How much do we do?					
EFFECTIVENESS: How well do we do it?					
% Maintenance Meeting Scheduled Plan		74%	83%	68%	
Critical Task Analysis			88%		
Vaughan Standard		70.5%	71.5%		
10-in-10		54%	74%		
OFM-PSG 04-08-10		9%	17%		
Average Response Times – All Calls		6.37 mins.	6.8 mins.	6.65 mins.	
Average Response Time for all Emergency Calls By Station					
Station 71:	5:36	5:38	5:42		
Station 72:	6:59	7:15	6:41		
Station 73:	6:19	6:31	6:38		
Station 74	9:07	10:13	9:40		
(volunteer):	6:29	6:28	6:30		
Station 75:	6:49	6:48	6:51		
Station 76:	7:05	7:04	6:24		
Station 77:	7:07	7:14	6:38		
Station 78:	6:39	6:43	6:37		
Station 79:			7:09		
Station 710:					
SERVICE QUALITY: Is anyone better off?					

Key Performance Indicators Conclusion:

- VFRS Operations continue to maintain average response times to all calls
- Adherence to City of Vaughan Standard, 10-in-10, and critical task analysis are continuously improving

JULY 31, 2013

Department Head Sign-off **Date (mm/dd/yy)**

Commissioner Sign-off **Date (mm/dd/yy)**

Revenue and Expenditure Summary

2014-17 Operating Budget

Business Unit	Exp Category	Account	2012 Actuals	Actual Forecast 2013*	2013 Budget	Allowable Inc/Decr	Account Reallocations	2014 Budget	$ Variance	% Variance	2015 Forecast	Variance	2016 Forecast	Variance	2017 Forecast	Variance
100179 - Fire Operations																
	Revenue															
		3574 Rev. frm Recov. Expenses	0	20,812	22,880	520	(23,400)	0	(22,880)	(100.0)%	0	0	0	0	0	0
		3618 Dept. Misc. Revenues	495,676	486,347	422,092	8,414	23,400	453,906	31,814	7.5%	463,101	9,195	472,296	9,195	481,752	9,456
		Total Revenue	495,676	507,159	444,972	8,934	0	453,906	8,934	2.0%	463,101	9,195	472,296	9,195	481,752	9,456
	Labour Costs															
		7010 Full Time	22,476,413	23,713,479	23,893,986	1,500,213	0	25,394,199	1,500,213	6.3%	26,492,560	1,098,361	26,785,469	292,909	26,968,245	182,776
		7012 Overtime	953,446	1,363,539	113,504	198,612	0	312,116	198,612	175.0%	462,116	150,000	562,116	100,000	662,116	100,000
		7017 Benefits	6,091,823	6,721,303	6,435,009	752,966	0	7,187,975	752,966	11.7%	7,689,025	501,050	7,960,263	271,238	8,178,430	218,167
		7522 Volunteer Firefighters	106,400	93,800	145,000	0	(30,000)	115,000	(30,000)	(20.7)%	115,000	0	115,000	0	115,000	0
		Total Labour Costs	29,628,083	31,892,121	30,587,499	2,451,791	(30,000)	33,009,290	2,421,791	7.9%	34,758,701	1,749,411	35,422,848	664,147	35,923,791	500,943
	Other Expenses															
		7100 Mileage	1,765	2,795	5,261	(1)	(2,160)	3,100	(2,161)	(41.1)%	3,100	0	3,100	0	3,100	0
		7105 Membership/Dues/Fees	45	500	0	0	500	500	500	0.0%	500	0	500	0	500	0
		7110 Meals & Meal Allowances	761	1,075	3,227	3	(1,230)	2,000	(1,227)	(38.0)%	2,000	0	2,000	0	2,000	0
		7115 Training & Development	26,560	19,599	21,029	1	2,970	24,000	2,971	14.1%	24,000	0	24,000	0	24,000	0
		7122 Cellular Telephones	23,248	20,177	23,169	1	(4,170)	19,000	(4,169)	(18.0)%	19,000	0	19,000	0	19,000	0
		7125 Subscriptions/Publications	723	380	397	3	0	400	3	0.8%	400	0	400	0	400	0
		7130 Seminars & Workshops	0	0	794	6	(800)	0	(794)	(100.0)%	0	0	0	0	0	0
		7200 Office Supplies	3,372	2,990	3,847	3	(3,850)	0	(3,847)	(100.0)%	0	0	0	0	0	0
		7205 Computer Supplies	300	293	0	0	0	0	0	0.0%	0	0	0	0	0	0
		7210 Office Equip. & Furniture	211	23	0	0	0	0	0	0.0%	0	0	0	0	0	0
		7211 Computer Hardware/Software	4,207	2,264	2,257	3	0	2,260	3	0.1%	2,260	0	2,260	0	2,260	0
		7220 Copiers, Faxes and Supplies	240	307	923	(3)	(920)	0	(923)	(100.0)%	0	0	0	0	0	0
		7226 Courier Services	0	0	0	0	1,100	1,100	1,100	0.0%	1,100	0	1,100	0	1,100	0
		7300 Protective Clothing/Uniforms	297,030	278,086	360,326	4	170	360,500	174	0.0%	360,500	0	360,500	0	360,500	0
		7305 Breathing & Medical Supplies	46,301	43,090	47,035	5	0	47,040	5	0.0%	47,040	0	47,040	0	47,040	0
		7315 Vehicle Maintenance &	438,640	280,258	270,383	3,225	57,326	330,934	60,551	22.4%	330,934	0	330,934	0	330,934	0
		7325 Janitorial Services	36,508	36,059	14,750	0	18,250	33,000	18,250	123.7%	33,000	0	33,000	0	33,000	0
		7330 Materials & Supplies	61,315	69,999	66,072	(2)	(3,470)	62,600	(3,472)	(5.3)%	62,600	0	62,600	0	62,600	0
		7331 Contractor & Contractor Mat.	69	0	0	0	0	0	0	0.0%	0	0	0	0	0	0
		7335 Small Tools & Equipment	63,529	55,764	44,142	(2)	12,635	56,775	12,633	28.6%	56,775	0	56,775	0	56,775	0
		7345 Radio Operations	29,181	20,603	26,010	0	2,740	28,750	2,740	10.5%	28,750	0	28,750	0	28,750	0
		7530 Outside Services	20,281	26,400	25,098	2	0	25,100	2	0.0%	25,100	0	25,100	0	25,100	0
		7560 Gas/Diesel - Vehicles	159,925	147,568	153,020	8,408	0	161,428	8,408	5.5%	161,428	0	161,428	0	161,428	0
		7698 Grouped Expenses	0	0	0	0	0	0	0	0.0%	0	0	0	0	0	0
		7699 Sundry Expenses	10,817	27,376	30,390	0	(15,390)	15,000	(15,390)	(50.6)%	15,000	0	15,000	0	15,000	0
		7700 Chgs. from Othe Depts.	315	164	500	0	0	500	0	0.0%	500	0	500	0	500	0
		Total Other Expenses	1,225,343	1,035,770	1,098,630	11,656	63,701	1,173,987	75,357	6.9%	1,173,987	0	1,173,987	0	1,173,987	0
Total 100179 - Fire Operations			30,357,751	32,420,733	31,241,157	2,454,513	33,701	33,729,371	2,488,214	8.0%	35,469,587	1,740,216	36,124,539	654,952	36,616,026	491,487

*Note: 2013 Actual Forecast is for reference purposes only and is based on year to date actuals as of August 2013 plus the remainder of the calendarized budget.

Revenue and Expenditure Summary

2014-17 Operating Budget

Business Unit	Exp Category	Account	2012 Actuals	Actual Forecast 2013*	2013 Budget	Allowable Inc/Decr	Account Reallocations	2014 Budget	$ Variance	% Variance	2015 Forecast	Variance	2016 Forecast	Variance	2017 Forecast	Variance
100181 - Emergency Medical Program																
	Other Expenses															
		7105 Membership/Dues/Fees	0	3,080	7,266	4	(6,870)	400	(6,866)	(94.5)%	400	0	400	0	400	0
		7115 Training & Development	6,000	9,573	7,571	(1)	(570)	7,000	(571)	(7.5)%	7,000	0	7,000	0	7,000	0
		7215 Mtce. & Repairs - Equip	2,123	1,156	3,133	(3)	(930)	2,200	(933)	(29.8)%	2,200	0	2,200	0	2,200	0
		7300 Protective Clothing/Uniforms	152	0	0	0	0	0	0	0.0%	0	0	0	0	0	0
		7330 Materials & Supplies	36,295	36,578	30,607	3	7,390	38,000	7,393	24.2%	38,000	0	38,000	0	38,000	0
		7331 Contractor & Contractor Mat.	157	0	0	8,220	0	8,220	8,220	0.0%	8,220	0	8,220	0	8,220	0
		7335 Small Tools & Equipment	0	2,003	2,308	2	0	2,310	2	0.1%	2,310	0	2,310	0	2,310	0
		7520 Professional Fees	0	0	794	(4)	(790)	0	(794)	(100.0)%	0	0	0	0	0	0
		Total Other Expenses	44,728	52,389	51,679	8,221	(1,770)	58,130	6,451	12.5%	58,130	0	58,130	0	58,130	0
Total 100181 - Emergency Medical Program			44,728	52,389	51,679	8,221	(1,770)	58,130	6,451	12.5%	58,130	0	58,130	0	58,130	0

*Note: 2013 Actual Forecast is for reference purposes only and is based on year to date actuals as of August 2013 plus the remainder of the calendarized budget.

Revenue and Expenditure Summary

2014-17 Operating Budget

Business Unit	Exp Category	Account	2012 Actuals	Actual Forecast 2013*	2013 Budget	Allowable Inc/Decr	Account Reallocations	2014 Budget	$ Variance	% Variance	2015 Forecast	Variance	2016 Forecast	Variance	2017 Forecast	Variance
100177 - Fire Mechanical																
	Revenue															
		3618 Dept. Misc. Revenues	66,255	73,183	58,296	1,388	0	59,684	1,388	2.4%	61,072	1,388	62,460	1,388	63,848	1,388
		Total Revenue	66,255	73,183	58,296	1,388	0	59,684	1,388	2.4%	61,072	1,388	62,460	1,388	63,848	1,388
	Labour Costs															
		7010 Full Time	443,298	468,902	486,345	33,694	0	520,039	33,694	6.9%	536,844	16,805	536,844	0	540,708	3,864
		7012 Overtime	7,464	4,550	207	15	0	222	15	7.2%	222	0	222	0	222	0
		7017 Benefits	117,198	126,891	130,395	11,636	0	142,031	11,636	8.9%	149,304	7,273	151,990	2,686	155,787	3,797
		Total Labour Costs	567,960	600,344	616,947	45,345	0	662,292	45,345	7.3%	686,370	24,078	689,056	2,686	696,717	7,661
	Other Expenses															
		7100 Mileage	0	166	326	4	(255)	75	(251)	(77.0)%	75	0	75	0	75	0
		7105 Membership/Dues/Fees	0	159	102	(2)	0	100	(2)	(2.0)%	100	0	100	0	100	0
		7110 Meals & Meal Allowances	220	114	330	0	0	330	0	0.0%	330	0	330	0	330	0
		7115 Training & Development	3,261	3,705	2,686	4	0	2,690	4	0.1%	2,690	0	2,690	0	2,690	0
		7122 Cellular Telephones	950	1,154	462	(2)	1,140	1,600	1,138	246.3%	1,600	0	1,600	0	1,600	0
		7125 Subscriptions/Publications	0	133	51	(1)	100	150	99	194.1%	150	0	150	0	150	0
		7130 Seminars & Workshops	0	460	1,598	2	(1,300)	300	(1,298)	(81.2)%	300	0	300	0	300	0
		7200 Office Supplies	2,157	562	562	(2)	(560)	0	(562)	(100.0)%	0	0	0	0	0	0
		7205 Computer Supplies	423	123	363	(3)	(360)	0	(363)	(100.0)%	0	0	0	0	0	0
		7210 Office Equip. & Furniture	0	0	3,731	(1)	(3,230)	500	(3,231)	(86.6)%	500	0	500	0	500	0
		7211 Computer Hardware/Software	2,932	0	308	2	500	810	502	163.0%	810	0	810	0	810	0
		7220 Copiers, Faxes and Supplies	0	60	188	2	(190)	0	(188)	(100.0)%	0	0	0	0	0	0
		7226 Courier Services	0	0	0	0	600	600	600	0.0%	600	0	600	0	600	0
		7300 Protective Clothing/Uniforms	9,877	5,219	2,063	(3)	6,340	8,400	6,337	307.2%	8,400	0	8,400	0	8,400	0
		7310 Mtce. Buildings & Facil.	177	0	0	0	0	0	0	0.0%	0	0	0	0	0	0
		7315 Vehicle Maintenance &	14,630	10,332	14,580	0	0	14,580	0	0.0%	14,580	0	14,580	0	14,580	0
		7325 Janitorial Services	996	736	928	2	0	930	2	0.2%	930	0	930	0	930	0
		7330 Materials & Supplies	96,682	98,534	57,335	0	22,665	80,000	22,665	39.5%	80,000	0	80,000	0	80,000	0
		7335 Small Tools & Equipment	28,827	28,788	23,056	4	1,940	25,000	1,944	8.4%	24,996	(4)	24,996	0	24,996	0
		7345 Radio Operations	0	430	122	(2)	0	120	(2)	(1.6)%	120	0	120	0	120	0
		7560 Gas/Diesel - Vehicles	6,569	6,930	10,840	0	0	10,840	0	0.0%	10,840	0	10,840	0	10,840	0
		7699 Sundry Expenses	1,490	80	0	0	900	900	900	0.0%	900	0	900	0	900	0
		7700 Chgs. from Othe Depts.	0	0	510	(510)	0	0	(510)	(100.0)%	0	0	0	0	0	0
		7710 Internal Recoveries	(350)	(495)	0	0	0	0	0	0.0%	0	0	0	0	0	0
		Total Other Expenses	168,841	157,191	120,141	(506)	28,290	147,925	27,784	23.1%	147,921	(4)	147,921	0	147,921	0
Total 100177 - Fire Mechanical			670,545	684,352	678,792	43,451	28,290	750,533	71,741	10.6%	773,219	22,686	774,517	1,298	780,790	6,273

*Note: 2013 Actual Forecast is for reference purposes only and is based on year to date actuals as of August 2013 plus the remainder of the calendarized budget.

Revenue and Expenditure Summary

2014-17 Operating Budget

Business Unit	Exp Category	Account	2012 Actuals	Actual Forecast 2013*	2013 Budget	Allowable Inc/Decr	Account Reallocations	2014 Budget	$ Variance	% Variance	2015 Forecast	Variance	2016 Forecast	Variance	2017 Forecast	Variance
100180 - Fire Training																
	Revenue															
		3618 Dept. Misc. Revenues	15,008	54,675	0	0	35,000	35,000	35,000	0.0%	0	(35,000)	35,000	35,000	0	(35,000)
		Total Revenue	15,008	54,675	0	0	35,000	35,000	35,000	0.0%	0	(35,000)	35,000	35,000	0	(35,000)
	Labour Costs															
		7010 Full Time	451,591	396,574	471,316	12,563	0	483,879	12,563	2.7%	498,039	14,160	498,039	0	499,435	1,396
		7012 Overtime	10,402	1,082	5,760	1,735	0	7,495	1,735	30.1%	7,495	0	7,495	0	7,495	0
		7017 Benefits	120,118	106,577	127,864	6,281	0	134,145	6,281	4.9%	140,540	6,395	143,067	2,527	145,996	2,929
		Total Labour Costs	582,111	504,233	604,940	20,579	0	625,519	20,579	3.4%	646,074	20,555	648,601	2,527	652,926	4,325
	Other Expenses															
		7100 Mileage	0	183	427	3	(330)	100	(327)	(76.6)%	100	0	100	0	100	0
		7105 Membership/Dues/Fees	3,034	633	560	0	0	560	0	0.0%	560	0	560	0	560	0
		7110 Meals & Meal Allowances	155	380	542	(2)	0	540	(2)	(0.4)%	540	0	540	0	540	0
		7115 Training & Development	63,459	67,822	63,020	0	0	63,020	0	0.0%	63,020	0	63,020	0	63,020	0
		7122 Cellular Telephones	2,365	2,629	1,889	(9)	1,370	3,250	1,361	72.0%	3,250	0	3,250	0	3,250	0
		7125 Subscriptions/Publications	3,307	4,411	3,185	(5)	0	3,180	(5)	(0.2)%	3,180	0	3,180	0	3,180	0
		7130 Seminars & Workshops	0	0	1,191	(1)	(490)	700	(491)	(41.2)%	700	0	700	0	700	0
		7200 Office Supplies	3,229	3,325	1,847	3	(1,850)	0	(1,847)	(100.0)%	0	0	0	0	0	0
		7205 Computer Supplies	281	181	533	(3)	(530)	0	(533)	(100.0)%	0	0	0	0	0	0
		7210 Office Equip. & Furniture	2,899	3,443	3,425	(5)	(1,170)	2,250	(1,175)	(34.3)%	2,250	0	2,250	0	2,250	0
		7211 Computer Hardware/Software	2,630	5,913	4,327	3	0	4,330	3	0.1%	4,330	0	4,330	0	4,330	0
		7220 Copiers, Faxes and Supplies	7,411	9,527	4,890	0	2,162	7,052	2,162	44.2%	7,052	0	7,052	0	7,052	0
		7300 Protective Clothing/Uniforms	5,116	55,193	3,590	0	0	3,590	0	0.0%	3,590	0	3,590	0	3,590	0
		7315 Vehicle Maintenance &	9,771	1,359	3,407	3	0	3,410	3	0.1%	3,410	0	3,410	0	3,410	0
		7325 Janitorial Services	939	769	923	(3)	0	920	(3)	(0.3)%	920	0	920	0	920	0
		7330 Materials & Supplies	5,898	3,520	9,959	1	0	9,960	1	0.0%	9,960	0	9,960	0	9,960	0
		7335 Small Tools & Equipment	6,397	5,848	11,344	(4)	(840)	10,500	(844)	(7.4)%	10,500	0	10,500	0	10,500	0
		7560 Gas/Diesel - Vehicles	1,013	3,109	2,610	0	0	2,610	0	0.0%	2,610	0	2,610	0	2,610	0
		7699 Sundry Expenses	31,392	6,254	7,540	0	31,460	39,000	31,460	417.2%	4,000	(35,000)	39,000	35,000	4,000	(35,000)
		7700 Chgs. from Othe Depts.	804	0	0	0	0	0	0	0.0%	0	0	0	0	0	0
		7790 Trsf. to Expend Res	(1,425)	0	0	0	0	0	0	0.0%	0	0	0	0	0	0
		Total Other Expenses	148,675	174,499	125,209	(19)	29,782	154,972	29,763	23.8%	119,972	(35,000)	154,972	35,000	119,972	(35,000)
Total 100180 - Fire Training			715,778	624,057	730,149	20,560	(5,218)	745,491	15,342	2.1%	766,046	20,555	768,573	2,527	772,898	4,325

*Note: 2013 Actual Forecast is for reference purposes only and is based on year to date actuals as of August 2013 plus the remainder of the calendarized budget.

DRAFT 2014 BUDGET AND 2015-2017 PLAN

Emergency Planning

Emergency Planning

2014-17 Business Plan

Business Overview

Service Statement: *Describe the core activities and key outcomes and results for your department and how your department contributes to the quality of life of the citizens of Vaughan and/or how your department supports other departments.*

Core Activities: *Describe your regular business functions and responsibilities.*

The Emergency Planning program is responsible for protecting and promoting public safety through prevention, mitigation, preparedness, response and recovery initiatives that comply with the *Emergency Management and Civil Protection Act* and its Regulations. The program engages in Community Risk Assessment, Critical Infrastructure Identification, Emergency Management Plans and Procedures, Staff Training, Mock Emergency Exercises, Emergency Operations Centre Development and Management, and Public Education.

Key Outcomes & Results: *Describe the outcomes your department strives to achieve for residents and/or other departments.*

1. Facilitate Vaughan residents and businesses to be educated and informed about emergency procedures and personal safety
2. Ensure that City staff are capable of responding safely and effectively in the event of an emergency

Link to Vaughan Vision 2020: *Explain how your department links with the Vaughan Vision 2020 strategic goals and themes.*

1. Promote community safety, health and wellness
   - The Emergency Planning program provides training and education for citizens on prevention, preparedness, and response to emergency situations.
2. Demonstrate excellence in service delivery
   - The Department delivers a wide array of safety programming for citizens such as public education sessions, publications and guides. Additionally, the Department ensures that City staff are adequately prepared for emergencies by providing risk assessments, critical infrastructure identification, and emergency management plans and procedures.
3. Support the professional development of staff
   - The Department provides emergency preparedness training and delivers mock emergency exercises to City staff to ensure that all employees are trained and prepared for emergencies.

Staffing Profile: *Full Time, Part Time and Overtime – Budgeted Amounts*

			Additional Resource Requests			
	2012	2013 Base	2014	2015	2016	2017
Full Time	1	1	1	-		-
Part Time	0.33	0.33	-	-	-	-
Overtime			-	-	-	-

Emergency Planning

2014-17 Business Plan

Service Profile

Current Service State: *Outline departmental strengths/weaknesses, current challenges or constraints, risk issues and major successes. Where applicable, assess department's ability to meet expected service levels.*

- Resources
  - The program is experiencing challenges meeting service demands, operating capacity and resiliency with current resources. The gap in resources may jeopardize City and third party compliance with legislation and affect the organization's ability to efficiently and effectively manage emergencies.
  - Emergency Planner requested for 2013 that will allow for a division of duties and increase Program efficiency.
  - EOC functional review strategy implementation 2013 to 2015 to ensure operating capacity and resiliency of the facility for the Emergency Management Team to respond efficiently and effectively to emergency situations
  - Increased facilitation and support for other departments
  - Needs more resources to enhance public education and outreach

Future Direction for the Service: *Outline anticipated constraints, emerging issues, threats and/or potential opportunities to improve the business.*

- Growth Management
  - The growth of the City, addition/development of infrastructure and legislated requirements federally and provincially on emergency planning for hazardous materials and long term care facilities require the involvement and support of the Emergency Planning Program.
  - Synchronizing emergency planning with future Hospital implementation
  - Emergency planning and training for the Spadina subway extension

Financial Impact: *Scope out major financial impacts on the department currently and in the future.*

- Demand for public education, population growth, intensification of development, and expansion of critical infrastructure such as the subway extension and hospital will require greater investment of resources in order to maintain a state of emergency preparedness

Emergency Planning

2014-17 Business Plan

Work Plan

Business Plan Objectives: *List up to three departmental initiatives and objectives for each year 2014-17 respectively. You can refer to the Strategic Initiatives list, master plans, or other corporate initiatives.*

Department Objectives	Initiatives	Timeline	Additional Resources Required?
2014 Initiatives			
Maintain a state of emergency readiness	Maintain mandatory emergency management program in compliance with the *Emergency Management and Civil Protection Act*	Q4	Emergency Planner (ARR)
Deliver public education based on hazard identification & high risk management	Develop information and products for the PrepE public education initiative	Q4	Emergency Planner (ARR)
	Develop school based public education program & materials	Q4	
	Provide workshops, advise on exercises, and review emergency plans for business sector	Q4	
Ensure effective continuity of core business functions	Evaluate common operating dashboard in EOC	Q4	Emergency Planner (ARR)
	Evaluate and develop program to meet the CSA Z1600 Standard for Emergency Management and Business Continuity	Q4	
2015 Initiatives			
Maintain a state of emergency readiness	Maintain mandatory emergency management program in compliance with the *Emergency Management and Civil Protection Act*	Q4	Emergency Planner (ARR)
Deliver public education based on hazard identification & high risk management	Develop information and products for the PrepE public education initiative	Q4	Emergency Planner (ARR)
	Develop school based public education program & materials	Q4	
Ensure effective continuity of core business functions	Investigate using the Cloud for core information and applications	Q2	Emergency Planner (ARR)
	Conduct a business impact analysis of City services and facilitate development of continuity of operations plans	Q4	
	Develop a program to address gaps identified related to the CSA Z1600 Standard for Emergency Management and Business Continuity	Q4	

Emergency Planning

2014-17 Business Plan

2016 Initiatives			
Maintain a state of emergency readiness	Maintain mandatory emergency management program in compliance with the *Emergency Management and Civil Protection Act*	Q4	Emergency Planner (ARR)
Deliver public education based on hazard identification & high risk management	Develop information and products for the PrepE public education initiative Develop school based public education program & materials	Q4 Q4	Emergency Planner (ARR)
Ensure effective continuity of core business functions	Implement phase two of the Emergency Operations Centre (EOC) Strategy from the EOC Functional Review: 1. Investigate EOC network resiliency systems; 2. Convert 15 VOIP lines in primary EOC to landlines; 3. Replace whiteboards in EOC with sliding multi-panel whiteboards Develop and equip an alternate EOC site Evaluate program to meet the CSA Z1600 Standard for Emergency Management and Business Continuity	Q4 Q4 Q2 Q2 Q4 Q4	Emergency Planner (ARR)
2017 Initiatives			
Maintain a state of emergency readiness	Maintain mandatory emergency management program in compliance with the *Emergency Management and Civil Protection Act*	Q4	Emergency Planner (ARR)
Deliver public education based on hazard identification & high risk management	Develop information and products for the PrepE public education initiative Develop school based public education program & materials	Q4 Q4	Emergency Planner (ARR)
Ensure effective continuity of core business functions	Implement phases three and four of the Emergency Operations Centre (EOC) Strategy from the EOC Functional Review Develop a virtual EOC	Q2 Q4	Emergency Planner (ARR)

Emergency Planning

2014-17 Business Plan

Business Performance

Key Performance Indicators: *List up to three relevant performance measures which provide information on the department's efficiency, effectiveness and quality of service. The performance indicators should range from 2009 to 2012, with a forecast for 2013.*

Performance Measures	2009	2010	2011	2012	2013 Estimate
EFFICIENCY: What/How much do we do?					
Information Distributed	23,140	34,186	45,640	42,530	60,240
Events and Workshops	26	19	19	28	30
Workshop Participants	365	300	417	365	1220*
EFFECTIVENESS: How well do we do it?					
Staff Trained	273	235	190	137	160
Enhancements and lessons learned per exercise and real event	28	41	56	40	TBD on completion of exercises
Percentage of lessons learned and enhancements approved and implemented	95% implemented 5% not feasible due to external resource not available	98% implemented 2% not implemented as budget for item was not approved	91% implemented 2% not feasible 2% budget for resource not approved 5% deferred to future budget year	93% implemented 5% deferred to future budget year 2% to be implemented by another dept.	TBD on completion of exercises
EOC Operating and Resiliency Capacity Strategy	People, processes	People, processes	People Processes and systems	People, Processes and Systems	People Processes and Systems
Percentage of Departments with Emergency Plans	100	100	100	100	100
SERVICE QUALITY: Is anyone better off?					
Readiness level of participants (1 to 5 scale) Percentage rating on scale	N/A	N/A	N/A	N/A	85% of EMT rank readiness level at 4 or 5
Percentage of CSA Z1600 Standard achieved		71% achieved 29% to be done	71% achieved 29% to be done	76% achieved 24% to be done	80% achieved 20% to be done

*includes emergency code training for City staff.

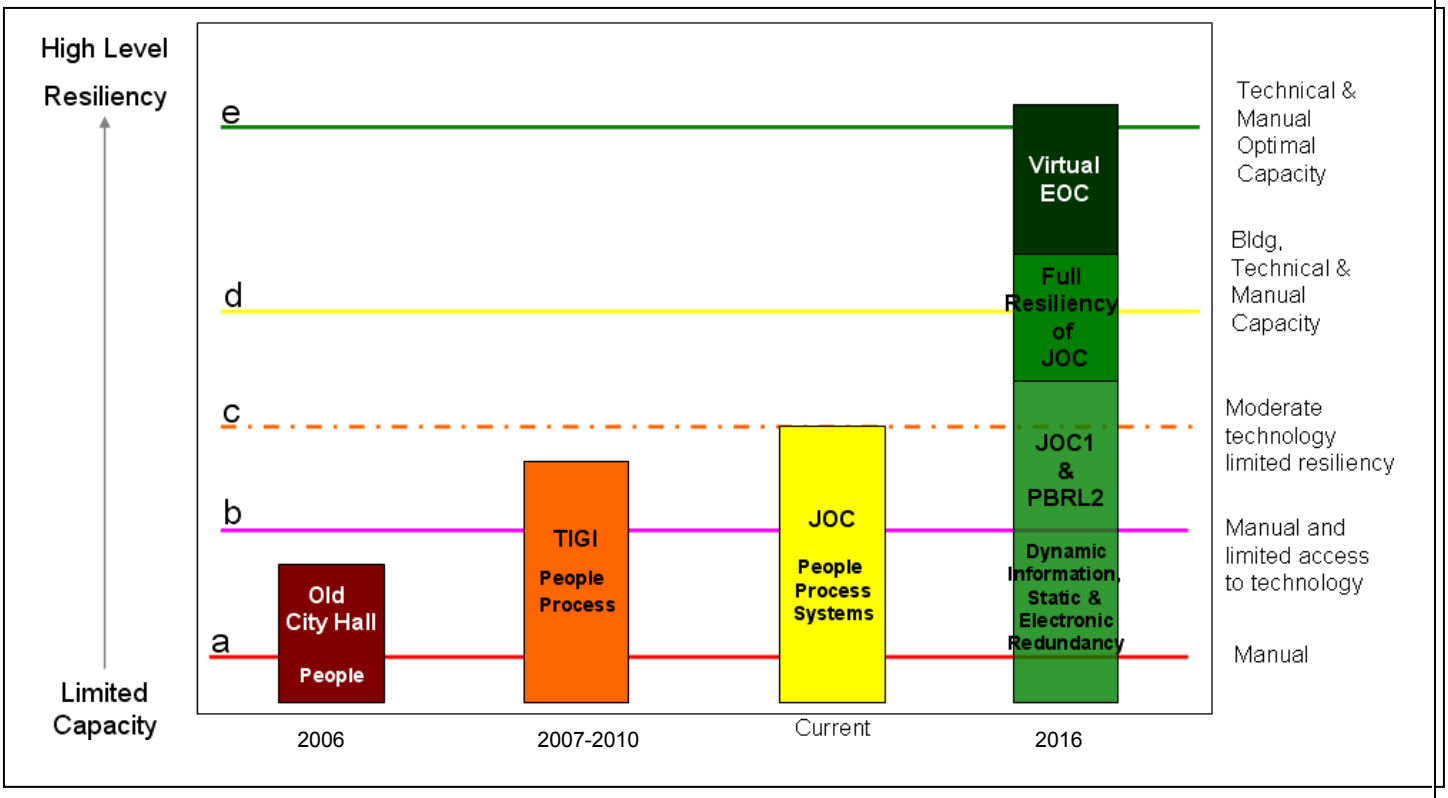
Emergency Planning

2014-17 Business Plan

Key Performance Indicators Conclusion: *Provide an overall conclusion based on the indicators listed above in terms of current and estimated future performance and expected/target values.*

- The volume of distributed emergency preparedness information is expected to increase
- The number of events, workshops, and participants are expected to rise in 2013
- Key Performance Indicators will be further evolved in accordance with the Corporate Performance Measurement Initiative
- Resiliency of an EOC is measured by its' dynamic structure; including people, processes, equipment, systems and technology. All elements must have secondary measures in terms of devices, systems, processes in which to operate and they are to be considered equally; as well as, the capacity to respond to an incident by means of manual and/or technological methods. The EOC Functional Review identified the need to reach an optimum level of operating capacity and resiliency, thus an implementation strategy was developed.

This graph depicts the past, present and recommended future levels of operating resiliency in the EOC.



Department Head Sign-off **Date (mm/dd/yy)**

Commissioner Sign-off **Date (mm/dd/yy)**

VAUGHAN

Revenue and Expenditure Summary

2014-17 Operating Budget

Department	Exp Category	Account	2012 Actuals	2013 Actual Forecast*	2013 Budget	Allowable Inc/Decr	Account Reallocations	2014 Budget	$ Variance	% Variance	2015 Forecast	Variance	2016 Forecast	Variance	2017 Forecast	Variance
Emergency Planning																
	Labour Costs															
		7010 Full Time	95,930	101,953	95,562	9,559	0	105,121	9,559	10.0%	105,121	0	105,121	0	105,121	0
		7015 Part Time	5,107	8,788	6,315	154	0	6,469	154	2.4%	6,469	0	6,469	0	6,469	0
		7017 Benefits	25,437	28,165	26,226	3,102	0	29,328	3,102	11.8%	29,854	526	30,379	525	30,905	526
		Total Labour Costs	126,474	138,906	128,103	12,815	0	140,918	12,815	10.0%	141,444	526	141,969	525	142,495	526
	Other Expenses															
		7100 Mileage	0	143	0	0	0	0	0	0.0%	0	0	0	0	0	0
		7105 Membership/Dues/Fees	125	125	390	0	(240)	150	(240)	(61.5)%	150	0	150	0	150	0
		7110 Meals & Meal Allowances	129	325	450	0	0	450	0	0.0%	450	0	450	0	450	0
		7115 Training & Development	7,686	4,457	7,830	0	0	7,830	0	0.0%	7,830	0	7,830	0	7,830	0
		7118 Emergency Exer - Training	11,182	10,613	11,500	0	0	11,500	0	0.0%	11,500	0	11,500	0	11,500	0
		7119 Public Awareness - Training	11,063	12,091	10,680	0	(10,680)	0	(10,680)	(100.0)%	0	0	0	0	0	0
		7120 Telephone Charges	0	64	200	0	(200)	0	(200)	(100.0)%	0	0	0	0	0	0
		7122 Cellular Telephones	907	660	700	0	0	700	0	0.0%	700	0	700	0	700	0
		7125 Subscriptions/Publications	309	124	390	0	0	390	0	0.0%	390	0	390	0	390	0
		7130 Seminars & Workshops	368	1,141	1,170	0	0	1,170	0	0.0%	1,170	0	1,170	0	1,170	0
		7140 Promotion & Education	0	0	0	0	21,620	21,620	21,620	0.0%	21,620	0	21,620	0	21,620	0
		7200 Office Supplies	238	436	980	0	0	980	0	0.0%	980	0	980	0	980	0
		7205 Computer Supplies	31	64	200	0	0	200	0	0.0%	200	0	200	0	200	0
		7211 Computer Hardware/Software	1,744	1,683	1,200	0	0	1,200	0	0.0%	1,200	0	1,200	0	1,200	0
		7222 Printing	1,934	1,526	2,430	0	(2,430)	0	(2,430)	(100.0)%	0	0	0	0	0	0
		7300 Protective Clothing/Uniforms	0	0	200	0	(200)	0	(200)	(100.0)%	0	0	0	0	0	0
		7315 Vehicle Maintenance & Repairs	0	0	0	0	0	0	0	0.0%	0	0	0	0	0	0
		7335 Small Tools & Equipment	8,083	10,197	8,320	0	(8,320)	0	(8,320)	(100.0)%	0	0	0	0	0	0
		7530 Outside Services	0	0	0	0	2,430	2,430	2,430	0.0%	2,430	0	2,430	0	2,430	0
		7560 Gas/Diesel - Vehicles	310	497	1,000	0	0	1,000	0	0.0%	1,000	0	1,000	0	1,000	0
		7630 Wireless/Internet Commun.	0	128	400	0	(400)	0	(400)	(100.0)%	0	0	0	0	0	0
		7699 Sundry Expenses	1,675	4,644	3,080	0	(1,580)	1,500	(1,580)	(51.3)%	1,500	0	1,500	0	1,500	0
		7700 Chgs. from Othe Depts.	50	82	0	0	0	0	0	0.0%	0	0	0	0	0	0
		Total Other Expenses	45,834	48,998	51,120	0	0	51,120	0	0.0%	51,120	0	51,120	0	51,120	0
Total Emergency Planning			172,308	187,904	179,223	12,815	0	192,038	12,815	7.2%	192,564	526	193,089	525	193,615	526

*Note: 2013 Actual Forecast is for reference purposes only and is based on year to date actuals as of August 2013 plus the remainder of the calendarized budget.

Revenue and Expenditure Summary

2014-17 Operating Budget

2014 Budget Variance Comments	
7010 - Full Time	Increase due to position being reclassified
7015 - Part Time	Increase due to hourly rate increase
7017 - Benefits	Increase due to salary increase and benefits rate increase
7105 - Membership/Dues/Fees	Reallocation to Promotion and Education
7119 - Public Awareness - Training	Reallocation to Promotion and Education
7120 - Telephone Charges	Reallocation to Promotion and Education
7140 - Promotion and Education	Object Code is more appropriate for nature of expenditure. Reallocation from the other Object Codes in the Business Unit
7222 - Printing	Reallocation to Outside Services to better reflect video expenses
7300 - Protect Clothing/Uniform	Reallocation to Promotion and Education
7335 - Small Tools and Equipment	Reallocation to Promotion and Education
7530 - Outside Services	Reallocation from Printing External
7630 - Wireless/Internet Comm	Reallocation to Promotion and Education
7699 - Sundry Expenses	Reallocation to Promotion and Education
2015 Budget Variance Comments	
7017 - Benefits	Increase due to benefits rate increase
2016 Budget Variance Comments	
7017 - Benefits	Increase due to benefits rate increase
2017 Budget Variance Comments	
7017 - Benefits	Increase due to benefits rate increase

2014 -2017 Additional Resource Request
Emergency Planning

Budget Year	ARR #	ARR Title	Gross Cost	Offset	Net Cost
2014	105-14-04	Emergency Planner (Partial FTE Conversion)	86,453	6,928	79,525
2014 Total			**86,453**	**6,928**	**79,525**
2016	105-16-02	Primary and Alternate EOC Telephone Systems	63,390	-	63,390
2016 Total			**63,390**	**-**	**63,390**
2017	105-TBD-03	Public Awareness-PrepE Initiative Budget Increase	45,200	-	45,200
2017 Total			**45,200**	**-**	**45,200**

2014 - 2017 Capital Project Listing

Emergency Planning

Budget Year	Project #	Project Description	Project Type	Region	City-Wide DC	Infrastructure Reserve	Gas Tax	Taxation	LTD	Other	Grand Total
2017	EP-0071-17	Primary and Alternate Emergency Operations Centres	Equipment Replacement	City-Wide		68,200		128,910			197,110
2017 Total						**68,200**		**128,910**			**197,110**
Emergency Planning Total						**68,200**		**128,910**			**197,110**

DRAFT 2014 BUDGET AND 2015-2017 PLAN

Commissioner of Finance and City Treasurer

Revenue and Expenditure Summary

2014-17 Operating Budget

Department	Exp Category	Account	2012 Actuals	2013 Actual Forecast*	2013 Budget	Allowable Inc/Decr	Account Reallocations	2014 Budget	$ Variance	% Variance	2015 Forecast	Variance	2016 Forecast	Variance	2017 Forecast	Variance
Comm of Fince & City Treasurer																
	Labour Costs															
		7010 Full Time	279,499	252,828	270,973	0	0	270,973	0	0.0%	270,973	0	270,973	0	270,973	0
		7012 Overtime	89	0	0	0	0	0	0	0.0%	0	0	0	0	0	0
		7015 Part Time	0	7,635	22,065	1,300	0	23,365	1,300	5.9%	23,365	0	23,365	0	23,365	0
		7016 Full Time Contracts	0	0	0	0	5,700	5,700	5,700	0.0%	5,700	0	5,700	0	5,700	0
		7017 Benefits	72,693	68,437	74,783	1,518	0	76,301	1,518	2.0%	77,668	1,367	79,046	1,378	80,424	1,378
		Total Labour Costs	352,282	328,900	367,821	2,818	5,700	376,339	8,518	2.3%	377,706	1,367	379,084	1,378	380,462	1,378
	Other Expenses															
		7100 Mileage	13	120	120	0	(120)	0	(120)	(100.0)%	0	0	0	0	0	0
		7103 407-ETR Toll Charges	65	354	610	0	(360)	250	(360)	(59.0)%	250	0	250	0	250	0
		7105 Membership/Dues/Fees	1,310	1,980	2,480	0	(980)	1,500	(980)	(39.5)%	1,500	0	1,500	0	1,500	0
		7110 Meals & Meal Allowances	45	1,567	1,500	0	0	1,500	0	0.0%	1,500	0	1,500	0	1,500	0
		7115 Training & Development	697	2,317	1,630	0	(1,130)	500	(1,130)	(69.3)%	500	0	500	0	500	0
		7122 Cellular Telephones	654	893	1,060	0	0	1,060	0	0.0%	1,060	0	1,060	0	1,060	0
		7125 Subscriptions/Publications	156	343	590	0	0	590	0	0.0%	590	0	590	0	590	0
		7130 Seminars & Workshops	0	550	550	0	950	1,500	950	172.7%	1,500	0	1,500	0	1,500	0
		7140 Promotion & Education	0	3,770	3,770	0	(3,770)	0	(3,770)	(100.0)%	0	0	0	0	0	0
		7200 Office Supplies	(19)	536	1,390	0	(890)	500	(890)	(64.0)%	500	0	500	0	500	0
		7201 Conferences	335	0	0	0	0	0	0	0.0%	0	0	0	0	0	0
		7205 Computer Supplies	24	143	470	0	(470)	0	(470)	(100.0)%	0	0	0	0	0	0
		7210 Office Equip. & Furniture	0	2,540	2,540	0	(2,000)	540	(2,000)	(78.7)%	540	0	540	0	540	0
		7211 Computer Hardware/Software	85	2,038	1,650	0	(710)	940	(710)	(43.0)%	940	0	940	0	940	0
		7220 Copiers, Faxes and Supplies	0	1,540	1,540	0	(1,540)	0	(1,540)	(100.0)%	0	0	0	0	0	0
		7226 Courier Services	109	0	0	0	0	0	0	0.0%	0	0	0	0	0	0
		7315 Vehicle Maintenance &	0	0	0	0	0	0	0	0.0%	0	0	0	0	0	0
		7415 Rental, Leases - Vehicles	8,595	8,594	8,600	0	0	8,600	0	0.0%	8,600	0	8,600	0	8,600	0
		7520 Professional Fees	0	2,240	2,240	0	10,220	12,460	10,220	456.3%	12,460	0	12,460	0	12,460	0
		7560 Gas/Diesel - Vehicles	2,917	2,777	4,400	0	(400)	4,000	(400)	(9.1)%	4,000	0	4,000	0	4,000	0
		7630 Wireless/Internet Commun.	228	563	1,200	0	(800)	400	(800)	(66.7)%	400	0	400	0	400	0
		7699 Sundry Expenses	615	712	1,000	0	(1,000)	0	(1,000)	(100.0)%	0	0	0	0	0	0
		7700 Chgs. from Othe Depts.	1,900	0	0	0	0	0	0	0.0%	0	0	0	0	0	0
		Total Other Expenses	17,729	33,577	37,340	0	(3,000)	34,340	(3,000)	(8.0)%	34,340	0	34,340	0	34,340	0
Total Comm of Fince & City			370,011	362,477	405,161	2,818	2,700	410,679	5,518	1.4%	412,046	1,367	413,424	1,378	414,802	1,378

*Note: 2013 Actual Forecast is for reference purposes only and is based on year to date actuals as of August 2013 plus the remainder of the calendarized budget.

Revenue and Expenditure Summary

2014-17 Operating Budget

2014 Budget Variance Comments

7015 - Part Time	Increase due to economic adjustment
7016 - Full Time Contract	Reallocated from various accounts for AMCTO Intern
7017 - Benefits	Increase in relation to salaries increase and as per Guidelines
7100 - Mileage / Car Allowance	Reallocated to various accounts
7103 - 407-ETR Toll Charges	Reallocated to various accounts
7105 - Memberships/Dues/Fees	Reallocated to various accounts
7115 - Training & Development	Reallocated to various accounts
7130 - Seminars & Workshops	Reallocated from various accounts
7140 - Promotion & Education	Reallocated to various accounts
7200 - Office Supplies	Reallocated to various accounts
7205 Computer Supplies	Reallocated to various accounts
7210 - Office Equip. & Furniture	Reallocated to various accounts
7211 Computer Hardware/Software	Reallocated to various accounts
7220 Copiers, Faxes and Supplies	Reallocated to various accounts
7520 - Professional Fees	Reallocated from various accounts
7560 Gas/Diesel - Vehicles	Reallocated to various accounts
7630 - Wireless/Internet Commun.	Reallocated to various accounts
7699 Sundry Expenses	Reallocated to various accounts

2015 Budget Variance Comments

7017 - Benefits	Increase as per Guidelines

2016 Budget Variance Comments

7017 - Benefits	Increase as per Guidelines

2017 Budget Variance Comments

7017 - Benefits	Increase as per Guidelines

DRAFT 2014 BUDGET AND 2015-2017 PLAN

City Financial Services

Business Overview

Service Statement: *Describe the core activities and key outcomes and results for your department and how your department contributes to the quality of life of the citizens of Vaughan and/or how your department supports other departments.*

Core Activities: *Describe your regular business functions and responsibilities.*

The Financial Services Department provides services to a variety of internal and external stakeholders across three business units. The Taxation & Property Assessment unit provides property tax billing, collection and property assessment-base management under the jurisdiction of multiple provincial statutes. The Accounting & Financial Reporting unit provides processing and payment of the City's accounts payable, corporate accounting services and financial reporting. The Cashier Services unit provides services to ensure the safe and reliable collection of funds from internal and external users.

Key Outcomes & Results: *Describe the outcomes your department strives to achieve for residents and/or other departments.*

1. Taxation: Protect the assessment base to ensure effective, reliable, and timely billing and collection of tax revenues
2. Accounting: Effective Accounts Receivable & Payable processes and accurate financial reporting
3. Cashier Services: Effective and reliable collection of internal and external funds

Link to Vaughan Vision 2020: *Explain how your department links with the Vaughan Vision 2020 strategic goals and themes.*

1. Demonstrate Excellence in Service Delivery
    - Cashier Services staff engage the public daily to collect payments in a professional manner. Taxation & Property Assessment ensure that the collection of taxes is performed to a high standard of service quality.
2. Ensure Financial Sustainability
    - Accounting & Financial Reporting provide processing and payment of the City's accounts payable, Corporate accounting services and financial reporting, ensuring that the City's financial assets are well-managed.
3. Ensure a High Performing Organization
    - Staff are committed to continuously improving business processes and practices to support City departments with the efficient collection of revenues and payment of expenses

Staffing Profile: *Full Time, Part Time and Overtime – Budgeted Amounts*

Tax Assessment

			Additional Resource Requests			
	2012	**2013 Base**	**2014**	**2015**	**2016**	**2017**
Full Time	13	13				
Part Time	0.69	0.69				
Overtime	.6	.6				

Accounting & Financial Reporting

			Additional Resource Requests			
	2012	**2013 Base**	**2014**	**2015**	**2016**	**2017**
Full Time	12	12			1	
Part Time	2.32	2.51				
Overtime	$7,900	$7,900				

Cashier Services

			Additional Resource Requests			
	2012	**2013 Base**	**2014**	**2015**	**2016**	**2017**
Full Time	N/A	2				
Part Time	N/A	.5	0.4			
Overtime	N/A	$1,450				

Service Profile

Current Service State: *Outline departmental strengths/weaknesses, current challenges or constraints, risk issues and major successes. Where applicable, assess department's ability to meet expected service levels.*

- Current & future demand on existing staffing resources
- Dynamic and efficient staff
- Succession planning is required to ensure skills and knowledge are retained
- Prioritization of Financial Services needs should be enhanced
- Taxation:
    - Long-term staff that are highly knowledgeable and skilled
    - Out-of-date software systems are causing process inefficiencies
- Accounting:
    - Low staffing for analytical roles resulting in managers engaging in day-to-day activities
    - An automated accounts payable system is needed to greatly enhance process efficiencies
    - Accounting processes have not been updated to accommodate for Tangible Capital Assets reporting (PSAB 3150), requiring manual input
    - The P-Card system will improve the payment of invoices and streamline accounts
    - JDEdwards software upgrades are required
- Cashier Services:
    - Need for a Point-of-Sale system to expedite payment processing

Future Direction for the Service: *Outline anticipated constraints, emerging issues, threats and/or potential opportunities to improve the business.*

- Staffing has not kept pace with growth, increasing work load and work pressures
- Impending retirements will lower knowledge & skills without proper succession planning in place
- Taxation:
    - Automation of current manual practices by procuring new property tax software
    - It is currently unknown how changes in legislation will impact processes
    - Increasing number of challenges to the assessment base
    - Protection of the assessment base is needed to ensure increases in growth are recognized and added to the roll. Growth continues to increase the number of issued tax bills and potential arrears to be collected.
    - A younger demographic may increase the number of pre-authorized payment plans
- Accounting:
    - Additional government mandated reporting requirements (i.e. PSAB 3150 Tangible Capital Asset Reporting) has added challenges within the department's operations
    - Future impact of Freedom of Information requests on existing staff time and resources
    - Additional staff for analytical roles are required to ensure optimal segregation of duties
- Cashier Services:
    - Maintaining customer service levels while managing increased volume of service requests by promoting electronic payment and pre-authorized payment to reduce in-person service

Financial Impact: *Scope out major financial impacts on the department currently and in the future*.

- Procurement of a Point-of-Sale system
- Future tax revenue stream may normalize due to lower future population growth
- More staff resources may be seconded for corporate projects such as EDMS and Asset Management

Work Plan

Business Plan Objectives: *List up to three departmental initiatives and objectives for each year 2014-17 respectively. You can refer to the Strategic Initiatives list, master plans, or other corporate initiatives.*

Department Objectives	Initiatives	Timeline	Additional Resources Required?
2014 Initiatives			
Improve the Efficiency of Financial Services	Issue an RFI for procurement of a Point-of-Sale System	Q2	Partial Capital Funding secured
	Incorporate Asset Management principles into accounting practices	Q4	
Ensure an Effective Tax Billing & Collection Process	Develop an RFP for upgrading or replacing property tax software	Q2	Capital Request via ARR in progress
2015 Initiatives			
Improve the Efficiency of Financial Services	Issue an RFP for a Point-of-Sale System	Q4	
	Assist with EDMS & Asset Management corporate initiatives	Q4	
2016 Initiatives			
Improve the Efficiency of Financial Services	JDE Software Upgrade	Q4	
2017 Initiatives			
Improve the Efficiency of Financial Services	General Ledger Restructuring	Q4	

Business Performance

Key Performance Indicators: *List up to three relevant performance measures which provide information on the department's efficiency, effectiveness and quality of service. The performance indicators should range from 2009 to 2012, with a forecast for 2013.*

Performance Measures	2009	2010	2011	2012	2013 Estimate
EFFICIENCY: What/How much do we do?					
Tax Levied – amount	$595M	$620M	$649M	$680M	$712M
Tax Levied - # of tax bills	86,000	90,000	92,000	95,000	98,000
# of Tax Bills per FTE	6,287	6,556	6,754	6,952	7,174
# of EHO applications per FTE		1,480	1,507	1,529	1,605
Total Number of Accounts Payable Invoices Processed per FTE	6100	6200	6400 (forecast)	6500 (forecast)	6800
Total Number of Accounts Receivable Invoices Processed per FTE	950	1000	1050 (forecast)	1100 (forecast)	1150
EFFECTIVENESS: How well do we do it?					
Receivables Percentage	8.2%	7.4%	7.3%	7.0%	7.0%
Assessment Growth		3.05%	3.17%	3.50%	2.75%
% of all Accounts Receivables Outstanding Over 90 Days	0.90%	8.00%	3.5%	2.5%	1.75%
SERVICE QUALITY: Is anyone better off?					
PAP Participation Rate	21.90%	23.22%	24.69%	25.99%	27.29%

Key Performance Indicators Conclusion: *Provide an overall conclusion based on the indicators listed above in terms of current and estimated future performance and expected/target values.*

- Number of tax bills and total levied taxes expected to continue increasing gradually
- PAP Participation is anticipated to grow consistently over time
- Accounts Payable and Invoices Receivable will continue to experience modest growth

Department Head Sign-off **Date (mm/dd/yy)**

Commissioner Sign-off **Date (mm/dd/yy)**

VAUGHAN

Revenue and Expenditure Summary

2014-17 Operating Budget

Department	Exp Category	Account	2012 Actuals	2013 Actual Forecast*	2013 Budget	Allowable Inc/Decr	Account Reallocations	2014 Budget	$ Variance	% Variance	2015 Forecast	Variance	2016 Forecast	Variance	2017 Forecast	Variance
Finance																
	Revenue															
		3511 Service Charges	587,381	462,675	492,803	5,035	0	497,838	5,035	1.0%	522,204	24,366	523,460	1,256	527,641	4,181
		3574 Rev. frm Recov. Expenses	34,530	63,192	58,425	1,500	0	59,925	1,500	2.6%	61,945	2,020	63,535	1,590	63,735	200
		3618 Dept. Misc. Revenues	0	35	0	0	0	0	0	0.0%	0	0	0	0	0	0
		Total Revenue	621,911	525,902	551,228	6,535	0	557,763	6,535	1.2%	584,149	26,386	586,995	2,846	591,376	4,381
	Labour Costs															
		7010 Full Time	1,879,214	1,962,893	2,027,567	(21,239)	0	2,006,328	(21,239)	(1.0)%	2,011,525	5,197	2,012,731	1,206	2,012,731	0
		7012 Overtime	11,035	12,369	19,580	(295)	0	19,285	(295)	(1.5)%	19,285	0	19,285	0	19,285	0
		7015 Part Time	93,806	109,999	159,432	4,652	0	164,084	4,652	2.9%	166,006	1,922	166,006	0	166,006	0
		7016 Full Time Contracts	145,917	19,430	0	0	0	0	0	0.0%	0	0	0	0	0	0
		7017 Benefits	500,585	539,297	564,100	5,220	0	569,320	5,220	0.9%	581,162	11,842	591,831	10,669	602,152	10,321
		7020 Benefits - FT Contract	14,154	1,904	0	0	0	0	0	0.0%	0	0	0	0	0	0
		Total Labour Costs	2,644,711	2,645,892	2,770,679	(11,662)	0	2,759,017	(11,662)	(0.4)%	2,777,978	18,961	2,789,853	11,875	2,800,174	10,321
	Other Expenses															
		7100 Mileage	285	1,229	1,922	0	(107)	1,815	(107)	(5.6)%	1,815	0	1,815	0	1,815	0
		7105 Membership/Dues/Fees	3,474	5,234	3,927	1,273	100	5,300	1,373	35.0%	5,600	300	5,900	300	6,200	300
		7110 Meals & Meal Allowances	452	971	1,238	0	2	1,240	2	0.2%	1,240	0	1,240	0	1,240	0
		7115 Training & Development	431	15,705	12,693	0	(1,933)	10,760	(1,933)	(15.2)%	10,760	0	10,760	0	10,760	0
		7122 Cellular Telephones	894	1,863	1,317	0	868	2,185	868	65.9%	2,185	0	2,185	0	2,185	0
		7125 Subscriptions/Publications	949	894	1,355	5	0	1,360	5	0.4%	1,360	0	1,360	0	1,360	0
		7130 Seminars & Workshops	537	1,764	3,144	0	6	3,150	6	0.2%	3,150	0	3,150	0	3,150	0
		7135 Advertising	6,010	6,028	4,742	0	1,998	6,740	1,998	42.1%	6,740	0	6,740	0	6,740	0
		7200 Office Supplies	9,309	10,905	13,285	0	395	13,680	395	3.0%	13,680	0	13,680	0	13,680	0
		7205 Computer Supplies	1,761	2,554	3,794	3	(487)	3,310	(484)	(12.8)%	3,310	0	3,310	0	3,310	0
		7210 Office Equip. & Furniture	735	9,513	11,816	(4,000)	(2,496)	5,320	(6,496)	(55.0)%	5,320	0	5,320	0	5,320	0
		7211 Computer Hardware/Software	3,218	14,614	30,336	(6,000)	(4,596)	19,740	(10,596)	(34.9)%	19,740	0	19,740	0	19,740	0
		7215 Mtce. & Repairs - Equip	0	188	749	4	(3)	750	1	0.1%	750	0	750	0	750	0
		7220 Copiers, Faxes and Supplies	20,454	20,401	24,828	3	1,459	26,290	1,462	5.9%	26,290	0	26,290	0	26,290	0
		7222 Printing	33,157	22,972	39,767	0	(2,807)	36,960	(2,807)	(7.1)%	36,960	0	36,960	0	36,960	0
		7226 Courier Services	7,059	7,656	6,500	0	0	6,500	0	0.0%	6,500	0	6,500	0	6,500	0
		7331 Contractor & Contractor Mat.	26,704	52,125	32,651	0	(2,001)	30,650	(2,001)	(6.1)%	30,650	0	30,650	0	30,650	0
		7333 Contract Services	68,564	7,571	14,725	5	(10,000)	4,730	(9,995)	(67.9)%	4,730	0	4,730	0	4,730	0
		7350 Armoured Courier Services	0	18,307	20,000	200	200	20,400	400	2.0%	20,600	200	20,815	215	21,020	205
		7400 Bank Charges	605	1,778	5,330	0	0	5,330	0	0.0%	5,330	0	5,330	0	5,330	0
		7410 Rental, Leases - Equipment	733	733	754	0	(4)	750	(4)	(0.5)%	750	0	750	0	750	0
		7520 Professional Fees	0	69,161	28,756	0	18,244	47,000	18,244	63.4%	47,000	0	47,000	0	47,000	0
		7531 Service Contracts	13,002	11,494	26,158	0	2	26,160	2	0.0%	26,160	0	26,160	0	26,160	0
		7630 Wireless/Internet Commun.	0	0	0	0	0	0	0	0.0%	0	0	0	0	0	0
		7699 Sundry Expenses	345	5,270	8,570	0	(740)	7,830	(740)	(8.6)%	7,830	0	7,830	0	7,830	0
		7700 Chgs. from Othe Depts.	32	128	0	0	0	0	0	0.0%	0	0	0	0	0	0
		7712 Joint Serv. Recovery - Library	(44,695)	(37,562)	(37,562)	0	(7,000)	(44,562)	(7,000)	18.6%	(44,562)	0	(44,562)	0	(44,562)	0
		Total Other Expenses	154,014	251,494	260,795	(8,507)	(8,900)	243,388	(17,407)	(6.7)%	243,888	500	244,403	515	244,908	505
Total Finance			2,176,814	2,371,483	2,480,246	(26,704)	(8,900)	2,444,642	(35,604)	(1.4)%	2,437,717	(6,925)	2,447,261	9,544	2,453,706	6,445

*Note: 2013 Actual Forecast is for reference purposes only and is based on year to date actuals as of August 2013 plus the remainder of the calendarized budget.

2014 Budget Variance Comments

3511 - Service Charges	Increase based on increase as per guidelines and higher projected volumes
3574 - Rev. from Recover. Expenses	Increase based on 3% increase from PowerStream
7010 - Full Time	Decrease due to salary grade adjustment after job evaluation performed by HR and projected replacement salaries
7012 - Overtime	Decrease due to salary grade adjustment after job evaluation performed by HR and projected replacement salaries
7015 - Part Time	Increase due to $2K economic adjustment and the remaining for progressions

VAUGHAN

Revenue and Expenditure Summary

2014-17 Operating Budget

7017 - Benefits	Increase in relation to salaries increase and as per Guidelines
7100 - Mileage / Car Allowance	Reallocated to various accounts
7105 - Memberships/Dues/Fees	Increase due to higher price and $1K requirement for the new hire and reallocated from various accounts
7110 Meals & Meal Allowances	Reallocated from various accounts
7115 - Training & Development	Reallocated to various accounts
7122 Cellular Telephones	Reallocated from various accounts
7125 - Subscriptions/Publications	Increase due to rounding
7130 - Seminars & Workshops	Reallocated from various accounts
7135 - Advertising/Branding	Reallocated from various accounts
7200 - Office Supplies	Reallocated from various accounts
7205 Computer Supplies	Reallocated to various accounts
7210 - Office Equip. & Furniture	Decrease due to removal of one-time expense and reallocated from various accounts
7211 Computer Hardware/Software	Decrease due to removal of one-time expense and reallocated to various accounts
7215 Mtce. & Repairs - Equip	Increase due to rounding
7220 Copiers, Faxes and Supplies	Reallocated from various accounts
7222 Printing	Reallocated to various accounts
7331 - Contractor & Contract. Mat.	Reallocated to various accounts
7333 - Contract Services	Reallocated to various accounts
7350 - Armoured Courier Services	Increase due to higher price of 1% and reallocated from various accounts
7410 - Rental, Leases - Equipment	Reallocated to various accounts
7520 - Professional Fees	Reallocated from various accounts
7531 - Service Contracts	Reallocated from various accounts
7699 Sundry Expenses	Reallocated to various accounts
7712 - Joint Serv. Recovery-Library	Increase to match with actual

2015 Budget Variance Comments

3511 - Service Charges	Increase based on increase as per guidelines and higher projected volumes
3574 - Rev. from Recover. Expenses	Increase based on 3% increase from PowerStream
7010 - Full Time	Increase due to progressions
7015 - Part Time	Increase due to progressions
7017 - Benefits	Increase in relation to salaries increase and as per Guidelines
7105 - Memberships/Dues/Fees	Increase due to higher price of 5%
7350 - Armoured Courier Services	Increase due to higher price of 1%

2016 Budget Variance Comments

3511 - Service Charges	Increase based on increase as per guidelines
3574 - Rev. from Recover. Expenses	Increase based on 3% increase from PowerStream
7010 - Full Time	Increase due to progressions
7017 - Benefits	Increase in relation to salaries increase and as per Guidelines
7105 - Memberships/Dues/Fees	Increase due to higher price of 5%
7350 - Armoured Courier Services	Increase due to higher price of 1%

2017 Budget Variance Comments

3511 - Service Charges	Increase based on increase as per guidelines
3574 - Rev. from Recover. Expenses	Increase based on increase as per guidelines
7017 - Benefits	Increase in relation to salaries increase and as per Guidelines
7105 - Memberships/Dues/Fees	Increase due to higher price of 5%
7350 - Armoured Courier Services	Increase due to higher price of 1%

2014 -2017 Additional Resource Request
City Financial Services

Budget Year	ARR #	ARR Title	Gross Cost	Offset	Net Cost
2014	070-14-01	Treasury Clerk E (Cashier/Water)	61,241	61,241	-
2014 Total			**61,241**	**61,241**	**-**
2016	070-16-01	Accounting Service - Senior Analyst	105,288	53,265	52,023
2016 Total			**105,288**	**53,265**	**52,023**

2014 - 2017 Capital Project Listing

Finance

Budget Year	Project #	Project Description	Project Type	Region	City-Wide DC	Infrastructure Reserve	Gas Tax	Taxation	LTD	Other	Grand Total
2017	FI-0073-17	New Property Tax System	Infrastructure Replacement	City-Wide				154,500			154,500
2017 Total								**154,500**			**154,500**
Finance Total								**154,500**			**154,500**

DRAFT 2014 BUDGET AND 2015-2017 PLAN

Budgeting and Financial Planning

Business Overview

Service Statement:

The Budgeting and Financial Planning Department provides financial management functions to assist and support the City in financial decision-making, management of funds and compliance with statutory requirements. This involves a number of core activities including: financial policy development, operating and capital budgeting and forecasting, reserve and debt management, capital program accounting and payments, external grant procurement, special projects and activity costing, asset management and tangible capital asset (TCA) reporting, audit compliance and financial monitoring, etc. These activities are essential to ensure the City is able to make well informed financial and strategic decisions

Key Outcomes & Results:

1. Ensure the responsible management of public funds through policy and budget recommendations, ensuring a balanced budget
2. Provide financial guidance and support to internal clients
3. Monitor budget and financial policy compliance
4. Contribute to successful audited financial statements

Link to Vaughan Vision 2020:

As a support department, core business activities assist all City departments in achieving their strategic priorities and service delivery objectives. However, the department consistently reinforces the Organizational Excellence goal through its strong linkages to the following strategic themes and initiatives:

1. Ensure Financial Sustainability
    - Provide advanced awareness of financial implications and future challenges
    - Develop and administer policies to safeguard and improve the City's financial state e.g. Financial Master Plan, multi-year budgeting, reserve targets, grant funding administration, etc.

2. Manage Corporate Assets
    - Ensure effective management of Corporate Assets through capital program planning, reserve forecasting, and other functions

3. Ensure a High Performing Organization
    - Support internal clients with participation in various continuous improvement projects e.g. program review, financial master plan, multi-year budgeting, capital control policy, GFOA budget award, innovation reserve, etc.
    - Contribute to the City's corporate planning cycle supporting the visioning and alignment stage and administering the planning and initiating stages.

Staffing Profile:

			Additional Resource Requests			
	2012	**2013 Base**	**2014**	**2015**	**2016**	**2017**
Full Time	19	19				2
Part Time	0.17	0.17				
Overtime	$1,025	$1,025				

Service Profile

Current Service State:

Strengths

- Department structure (dedicated support for specific City areas)
- Culture of continuous improvement fostered
- Progressive process and policy implemented
- Positive relationships and city confidence in service and deliverables
- In depth staff knowledge and competencies in the areas

Weaknesses

- System integration improvement required to streamline flow and reduce manual process
- Further integration between operating and capital processes required
- Late involvement in City department projects creates delays or staff pressure
- The City has many adjusting priorities, which spread resources thin, create delays and inefficiencies
- Greater policy documentation required

Challenges/Constraints

- Limited funding sources to support City activities
- Growing requirements for infrastructure and other reserve shortages
- Reliance on other department information can impact on key process timing
- Information needed for enhanced resource allocation and prioritization (measures/service levels, condition assessment, etc)
- New provincial grant funding requirements - Asset Management Plans
- More financial information required in master planning and subsequent consolidation

Key Success Factors

- Leadership support
- Ability to integrate existing systems and information
- Streamlining of administrative processes for efficiency and customer service optimization
- Early involvement, analytic ability and process flexibility to address emerging challenges

Key Risk Factors

- Increasing or shifting projects and associated impact on staff to deliver
- Systems not integrated
- External economic environment – potential impact on revenue streams
- Potential leadership adjustments

Future Direction for the Service:

The Budgeting and Financial Planning department continues on its progressive path to further evolve financial planning, integrate systems and focus on providing value to internal clients and the community. Moving forward efforts will include:

- Automating long-range financial planning and incorporate this flexibility within the current budget platform, expand on reserve forecasting, further integrate the operating and capital modules, and enhance reporting efficiency.
- Integrating outcomes of the asset management and performance measurement initiative into grant and budget processes.
- Further enhancing policy to meet emerging requirements
- Pursuing recommendations illustrated with in the Financial Master Plan (FMP).
- Greater interaction with departments to better understand and assist with their financial and business requirements
- Further involvement with corporate projects to ensure the financial picture is represented and addressed

Financial Impact: *Scope out major financial impacts on the department currently and in the future.*

In general, the financial impact associated with the department business plan is anticipated to be minor and relate to the following pressures over the 4 year plan.

- General base budget pressures related to labour and contract requirements
- Anticipated future staffing requests related to general service volume and growth
- Potential capital requests to address systems upgrades and integration
- Future consultant requirements to address Financial Master Plan updates

Note: The budget and financial planning department is involved with a number of department and corporate initiatives and projects, depending on the timing and requirements imposed, future resources may be required.

- **Work Plan**

Business Plan Objectives:.

Department Objectives	Initiatives	Timeline	Additional Resources Required?
2014 Initiatives			
Assess financial implications and future challenges	Enhance Team budget (Phase I - further capital/operating integration)	Q2	Service Provider Assistance
	Performance Measurement Budget Integration	TBD	TBD
	10 Year Capital Forecasts	Q3	
	Transportation Master Plan – support	Q2	
	Licensing/Clerks – Fee Review	Q4	
Develop and Administer Policies	Develop Budget Control Policies	Q2	
Manage Corporate Resources	Asset Management Initiative – support (resource procurement, process development, data collection)	Q4	
	Infrastructure Funding Strategy development	TBD	
Provide Support & Decision Making Tools	ERP upgrade involvement	Q1	TBD
	Uplands Management Agreement Review	Q4	In-house + potential consultant work
2015 Initiatives			
Assess financial implications and future challenges	Enhance Team budget (Phase 2 – long range planning implementation)	Q2	Service Provider Assistance
	Building Standards – Fee Review	Q4	In-house + potential consultant work
Develop and Administer Policies	Full Cost Recovery – “Charge backs”	Q4	May require consultants and capital
	TCA system enhancement	Q4	May require consultants and capital
Manage Corporate Resources	Asset Management Initiative – support (implementation, corporate integration)	Q4	
Provide Support & Decision Making Tools	Prioritization – Develop Framework	Q1-Q2	Potential consultant work
	Activity Based Costing Model Review	Q4	In-house + potential consultant work
2016 Initiatives			

Assess financial implications and future challenges	Development Planning – Fee Review	Q4	
Manage Corporate Resources	Asset Management Initiative – support (long term financial plan)	Q4	
2017 Initiatives			
Assess financial implications and future challenges	Engineering – Fee Review Financial Master Plan (Update)	Q4 Q4	In-house + potential consultant work Consultant
Develop and Administer Policies	Review Corporate Reserve Policy	Q4	

Business Performance

Key Performance Indicators:

Performance Measures	2009	2010	2011	2012	2013 Estimate
EFFICIENCY: What/How much do we do?					
City budget $ per Budget Division FTE	$32m	$34m	$31m	$32m	$34m
# of Submissions per Budget Division FTE	10.8	11.2	10.1	10.6	10.6
Reserve per Capita		$1,218	$1,047	$1,153	$1,139
Tangible Capital Assets		$6.79b	$6.87b	$6.98b	$7.07b
EFFECTIVENESS: How well do we do it?					
Budget Accuracy – City Budget vs. Actual	89.6%	101.2%	96.7%	98.2%	98.9%
Success Rate of Grant Application Submissions		84%	88%	86%	85%
Discretionary Reserve Ratio		72%	73%	82%	75%
Debt Charges Ratio		4.4%	4.2%	4.9%	6.2
SERVICE QUALITY: Is anyone better off?					
Internal Client Rating				B	B+
GFOA Budget Award	Yes	Yes	Yes	Yes	Yes

Key Performance Indicators Conclusion:

Overall the above indicates the department is managing within current complement, despite growth pressure and added complexity. General effectiveness is meeting or exceeding established targets. Overall service quality is good, achieving independent recognition and satisfying internal clients.

Department Head Sign-off **Date (mm/dd/yy)**

Commissioner Sign-off **Date (mm/dd/yy)**

Revenue and Expenditure Summary

2014-17 Operating Budget

Department	Exp Category	Account	2012 Actuals	2013 Actual Forecast*	2013 Budget	Allowable Inc/Decr	Account Reallocations	2014 Budget	$ Variance	% Variance	2015 Forecast	Variance	2016 Forecast	Variance	2017 Forecast	Variance
Budgeting & Financial Planning																
	Labour Costs															
		7010 Full Time	1,519,898	1,580,166	1,710,696	(23,757)	0	1,686,939	(23,757)	(1.4)%	1,713,144	26,205	1,731,454	18,310	1,740,209	8,755
		7012 Overtime	1,270	2,092	1,025	0	0	1,025	0	0.0%	1,025	0	1,025	0	1,025	0
		7015 Part Time	7,068	19,784	4,554	731	0	5,285	731	16.1%	5,285	0	5,285	0	5,285	0
		7016 Full Time Contracts	57,034	21,384	0	0	0	0	0	0.0%	0	0	0	0	0	0
		7017 Benefits	396,350	425,438	459,190	2,151	0	461,341	2,151	0.5%	477,070	15,729	490,826	13,756	502,014	11,188
		7020 Benefits - FT Contract	5,532	2,096	0	0	0	0	0	0.0%	0	0	0	0	0	0
		Total Labour Costs	1,987,152	2,050,960	2,175,465	(20,875)	0	2,154,590	(20,875)	(1.0)%	2,196,524	41,934	2,228,590	32,066	2,248,533	19,943
	Other Expenses															
		7100 Mileage	539	636	1,000	0	0	1,000	0	0.0%	1,000	0	1,000	0	1,000	0
		7103 407-ETR Toll Charges	17	0	0	0	0	0	0	0.0%	0	0	0	0	0	0
		7105 Membership/Dues/Fees	10,450	9,602	11,010	590	0	11,600	590	5.4%	12,200	600	12,900	700	13,600	700
		7110 Meals & Meal Allowances	2,299	1,712	2,000	0	0	2,000	0	0.0%	2,000	0	2,000	0	2,000	0
		7115 Training & Development	5,892	4,013	6,500	0	0	6,500	0	0.0%	6,500	0	6,500	0	6,500	0
		7120 Telephone Charges	299	0	0	0	0	0	0	0.0%	0	0	0	0	0	0
		7122 Cellular Telephones	3,089	2,571	3,000	0	(750)	2,250	(750)	(25.0)%	2,250	0	2,250	0	2,250	0
		7125 Subscriptions/Publications	413	880	1,200	0	0	1,200	0	0.0%	1,200	0	1,200	0	1,200	0
		7130 Seminars & Workshops	1,800	2,288	3,000	0	0	3,000	0	0.0%	3,000	0	3,000	0	3,000	0
		7200 Office Supplies	6,690	5,631	7,100	0	0	7,100	0	0.0%	7,100	0	7,100	0	7,100	0
		7201 Conferences	0	0	0	0	0	0	0	0.0%	0	0	0	0	0	0
		7205 Computer Supplies	2,695	2,010	2,600	0	0	2,600	0	0.0%	2,600	0	2,600	0	2,600	0
		7210 Office Equip. & Furniture	0	500	1,000	0	(800)	200	(800)	(80.0)%	200	0	200	0	200	0
		7211 Computer Hardware/Software	5,554	7,279	8,800	0	(1,800)	7,000	(1,800)	(20.5)%	7,000	0	7,000	0	7,000	0
		7220 Copiers, Faxes and Supplies	12,362	10,936	6,800	0	1,250	8,050	1,250	18.4%	8,050	0	8,550	500	8,550	0
		7222 Printing	1,103	80	750	0	(750)	0	(750)	(100.0)%	0	0	0	0	0	0
		7226 Courier Services	383	267	500	0	0	500	0	0.0%	500	0	500	0	500	0
		7520 Professional Fees	8,395	3,790	7,290	0	2,550	9,840	2,550	35.0%	9,840	0	9,840	0	9,840	0
		7531 Service Contracts	36,033	43,997	43,600	10,800	0	54,400	10,800	24.8%	54,900	500	55,400	500	55,800	400
		7630 Wireless/Internet Commun.	147	149	300	0	0	300	0	0.0%	300	0	300	0	300	0
		7699 Sundry Expenses	302	400	800	0	(500)	300	(500)	(62.5)%	300	0	300	0	300	0
		7700 Chgs. from Othe Depts.	720	178	0	0	0	0	0	0.0%	0	0	0	0	0	0
		7791 Trsf. from Capital	(8,045)	0	0	0	0	0	0	0.0%	0	0	0	0	0	0
		Total Other Expenses	91,135	96,919	107,250	11,390	(800)	117,840	10,590	9.9%	118,940	1,100	120,640	1,700	121,740	1,100
Total Budgeting & Financial			2,078,287	2,147,879	2,282,715	(9,485)	(800)	2,272,430	(10,285)	(0.5)%	2,315,464	43,034	2,349,230	33,766	2,370,273	21,043

*Note: 2013 Actual Forecast is for reference purposes only and is based on year to date actuals as of August 2013 plus the remainder of the calendarized budget.

2014 Budget Variance Comments

7010 - Full Time	Decrease due to projected replacement salaries offset by progressions
7015 - Part Time	Increase due to economic adjustment
7017 - Benefits	Increase as per Guidelines offset by a decrease in relation to salaries
7105 - Memberships/Dues/Fees	Increase due to higher price of 5%
7122 Cellular Telephones	Reallocated to various accounts
7210 - Office Equip. & Furniture	Reallocated to Commissioner of Finance for AMCTO Intern
7211 Computer Hardware/Software	Reallocated to various accounts
7220 Copiers, Faxes and Supplies	Reallocated from various accounts
7222 Printing	Reallocated to various accounts
7520 - Professional Fees	Reallocated from various accounts
7531 - Service Contracts	Increase due to price change and $8K implementation of new capital system module
7699 Sundry Expenses	Reallocated to various accounts

Revenue and Expenditure Summary

2014-17 Operating Budget

2015 Budget Variance Comments

7010 - Full Time	Increase due to progressions
7017 - Benefits	Increase in relation to salaries increase and as per Guidelines
7105 - Memberships/Dues/Fees	Increase due to higher price of 5%
7531 - Service Contracts	Increase due to price change

2016 Budget Variance Comments

7010 - Full Time	Increase due to progressions
7017 - Benefits	Increase in relation to salaries increase and as per Guidelines
7105 - Memberships/Dues/Fees	Increase due to higher price of 5%
7220 Copiers, Faxes and Supplies	Increase due to price change
7531 - Service Contracts	Increase due to price change

2017 Budget Variance Comments

7010 - Full Time	Increase due to progressions
7017 - Benefits	Increase in relation to salaries increase and as per Guidelines
7105 - Memberships/Dues/Fees	Increase due to higher price of 5%
7531 - Service Contracts	Increase due to price change

2014 -2017 Additional Resource Request
Budgeting & Financial Planning

Budget Year	ARR #	ARR Title	Gross Cost	Offset	Net Cost
2017	078-17-01	Senior Capital and Reserve Analyst	109,314	-	109,314
2017	078-17-02	Senior Budget Analyst	108,789	-	108,789
2017 Total			**-**	**218,103**	**-**	**218,103**

2014 - 2017 Capital Project Listing

Budgeting & Financial Planning

Budget Year	Project #	Project Description	Project Type	Region	City-Wide DC	Infrastructure Reserve	Gas Tax	Taxation	LTD	Other	Grand Total
2018 +	BU-0007-18	Questica Teambudget Development	Technology	City-Wide				86,520			86,520
2018 + Total								**86,520**			**86,520**
Budgeting & Financial Planning Total								**86,520**			**86,520**

DRAFT 2014 BUDGET AND 2015-2017 PLAN

Development Finance & Investments

Development Finance & Investments

2014-17 Business Plan

Business Overview

Service Statement:

The Development Finance & Investments Department provides financial management functions with respect to the administration and collection of development charges, provision of advice on growth-related infrastructure financing, internal and external financial reporting, and investment of surplus revenues permitted within the City's Investment Policy and current legislation.

Core Activities:

Development Finance

- Creation, presentation and monitoring of the City's Development Charge Background Study
- Ongoing assessment and collection of City, Regional and School Board Development Charges
- Collection and monitoring of development related cash and letter of credit securities
- Negotiation, financial compliance review and ongoing financial monitoring of the City's infrastructure and development related agreements
- Provision of advice to Departments, Senior Management Team and Council on growth related financial issues

Investments

- Creation and updating of the City's short term and long term cash flow forecasts
- Recommending updates to the City's Investment Policy to ensure compliance with legislation and to optimize opportunities in response to changes in economic environment
- Investment of the City's cash surplus in both short and long term opportunities to maximize return
- Maintaining appropriate accounting records of investment transactions to adhere to PSAB requirements

Key Outcomes & Results:

1. Helping to ensure that the costs of growth are balanced with the needs and interests of existing taxpayers, while working within the framework of existing legislation
2. Ensuring that development finance processes are responsive to the development industry's needs in a high growth and fast paced environment
3. Optimizing the management of cash balances to ensure a sufficient level of liquidity for operating and capital requirements
4. Ensuring that a maximum return is sought on financial investments on behalf of the taxpayer

Link to Vaughan Vision 2020:

1. Demonstrate Excellence in Service Delivery
    - The Department advises other City departments with the financial aspects of development and infrastructure agreements to minimize risk to the corporation

2. Ensure Financial Sustainability
    - The Department is responsible for effectively managing the City's cash flow and optimizing the City's investment portfolio to safeguard the financial assets of the corporation

3. Manage Growth and Economic Well Being
    - The Department provides strategic advice on growth-related financial issues and economic development programs to mitigate corporate risk while facilitating growth

Staffing Profile:

			Additional Resource Requests			
	2012	**2013 Base**	**2014**	**2015**	**2016**	**2017**
Full Time	5	5	1		-	-
Part Time	-	-		-	-	0.69
Overtime	-	-	-	-	-	-

Development Finance & Investments

2014-17 Business Plan

Service Profile

Current Service State:

Strengths

- Internal/external customer service: positive working relationships with internal departments and development industry
- In depth staff knowledge and competencies in the area of development finance
- Existing staff's ability to compensate for lack of investment resources and coping with growth in work volumes

Weaknesses

- Very little progress on process automation
- Lack of a comprehensive cash flow forecast to optimize investment opportunities

Challenges/Constraints

- Increasing workload and complexity due to VMC development files
- Increasing volumes of building security administration due to past growth
- Increasing work volume related to development finance analytics
- Increasing threat of Development Charge appeals as volume and complexity of growth increases
- Increasing demand for economic development incentives related to Development Charges as urbanized growth comes to fruition

Key Success Factors

- Streamlining of administrative processes for efficiency and customer service optimization
- Solid cash flow forecast to optimize investment strategy
- Analytic availability in order to mitigate corporate risk with regard to development/infrastructure agreements

Key Risk Factors

- Increasing administrative requirements beyond staffing capacity due to volume of growth
- External (global) economic environment affecting potential investment returns

Future Direction for the Service:

- Opportunity for a short-term strategy to increase investment income in response to interest fluctuations
- Development of long-term investment strategy aligned to projected cash flows linked to multi-year budgets & Development Charge background study
- Automate and review processes for efficiencies
- Monitoring & tracking Development Charge revenues & expenses
- Increasing number of public inquires due to population increase and new policies
- Challenges to automate work done manually in conjunction with other departments (ITM/Building Standards)
- Increasing demand from development industry for economic related incentives for specific building projects (e.g. office developments)
- Increased administration involved in special area charge by-laws
- Increasing complexity of development and infrastructure related agreements
- Changing forms of development (from low density to high density), which serves to increase administration and financial risks

Development Finance & Investments

2014-17 Business Plan

Financial Impact:

- Impacts of financial risk in negotiating development agreements, DC by-laws and infrastructure agreements are on a case by case basis, but could range from thousands to tens of millions in lost DC revenues and/or tax impacts.
- Worldwide financial and economic instability has created a low interest rate environment impacting interest income revenue. It is uncertain when the economy will recover and when interest rates will rise.
- Additional staff resource requirements to deal with increasing volume of activities related to growth

Work Plan

Business Plan Objectives:

Department Objectives	Initiatives	Timeline	Additional Resources Required?
2014			
Ensuring Financial Sustainability	Develop a short and long term cash flow forecast	Q1	
Ensuring Financial Sustainability and Managing Growth	Investigate, recommend and implement a Special Area Development Charge in the VMC Area	Q2	
Ensure the City is managing growth	Process mapping exercise to explore DC and Security processes within and external to Department	Q2	
Ensure a High Performance Organization	Explore Opportunities to automate DC and security processes Investment Software – Implementation	Q3 Q4	
2015			
Ensuring Financial Sustainability	Develop an Investment Strategy for short term and long term investments	Q1	
Ensure a High Performance Organization	Implement automation of DC and security processes leveraging existing technologies Design for DC and security automation requiring custom technology (e.g. enhancing AMANDA)	Q2 Q3	
Demonstrate Excellence in Service Delivery	Examine customer facing processes and turnaround times on development related issues and implement changes as	Q4	

Development Finance & Investments

2014-17 Business Plan

	necessary		
2016			
Ensure a High Performance Organization	DC and Securities automation: Testing & Implementation of customized systems	Q1	
Manage Growth and Economic Well Being	Explore opportunity for financially related agreement indexing/repository of information	Q2	
Ensuring Financial Sustainability	Work in collaboration with other Departments and Budgeting to update/monitor/track DC capital program and DC service level inventory	Q3	
Demonstrate Excellence in Service Delivery	In depth review of development files (securities, agreements, and DCs) to ensure that records are intact and identify issues		
2017			
Demonstrate Excellence in Service Delivery	Implement resolutions to file review process from previous quarter	Q1	
Ensuring Financial Sustainability	Begin process to update Development Charge by-laws	Q2	

Development Finance & Investments

2014-17 Business Plan

Business Performance

Key Performance Indicators:

Performance Measures	2009	2010	2011	2012	2013 Estimate
EFFICIENCY: What/How much do we do?					
EFFECTIVENESS: How well do we do it?					
Average Short Term City Yield versus the Benchmark Average Yield (One Fund).		Money Market: CoV: 0.87% Benchmark: 0.65%	Money Market: CoV: 1.30% Benchmark: 0.92%;	Money Market: CoV: 1.32% Benchmark: 0.95%;	
Average Long Term City Yield vs. the Benchmark Average Yield (One Fund)		Bonds: CoV: 4.69% Benchmark: 3.00%	Bonds: CoV: 5.29% Benchmark: 4.19%	Bonds: CoV: 5.23% Benchmark: 3.55%	
SERVICE QUALITY: Is anyone better off?					

Key Performance Indicators Conclusion:

- Interest rates continue to remain low due to global economic uncertainty; despite this, Vaughan's investments continue to exceed the Benchmark Average Interest Rate of Return
- Further performance indicators for Development Finance & Investments will be developed in conjunction with the Corporate Performance Measurement initiative

Development Finance & Investments

2014-17 Business Plan

Department Head Sign-off **Date (mm/dd/yy)**

Commissioner Sign-off **Date (mm/dd/yy)**

Revenue and Expenditure Summary

2014-17 Operating Budget

Department	Exp Category	Account	2012 Actuals	2013 Actual Forecast*	2013 Budget	Allowable Inc/Decr	Account Reallocations	2014 Budget	$ Variance	% Variance	2015 Forecast	Variance	2016 Forecast	Variance	2017 Forecast	Variance
Development Finance & Investments																
	Revenue															
		3513 Investment Income	0	25,000	25,000	0	(25,000)	0	(25,000)	(100.0)%	0	0	0	0	0	0
		3578 Administrative Fee Revenue	7,983	43,999	23,000	(13,000)	0	10,000	(13,000)	(56.5)%	10,000	0	10,000	0	10,000	0
		3618 Dept. Misc. Revenues	3,302	2,770	2,000	0	0	2,000	0	0.0%	2,000	0	2,000	0	2,000	0
		Total Revenue	11,286	71,770	50,000	(13,000)	(25,000)	12,000	(38,000)	(76.0)%	12,000	0	12,000	0	12,000	0
	Labour Costs															
		7010 Full Time	235,620	369,066	429,729	1,538	0	431,267	1,538	0.4%	440,261	8,994	443,738	3,477	446,143	2,405
		7012 Overtime	0	0	0	0	0	0	0	0.0%	0	0	0	0	0	0
		7015 Part Time	0	3,283	0	0	0	0	0	0.0%	0	0	0	0	0	0
		7017 Benefits	61,261	99,162	115,168	2,568	0	117,736	2,568	2.2%	122,392	4,656	125,577	3,185	128,489	2,912
		Total Labour Costs	296,882	471,511	544,897	4,106	0	549,003	4,106	0.8%	562,653	13,650	569,315	6,662	574,632	5,317
	Other Expenses															
		7100 Mileage	78	52	104	0	(104)	0	(104)	(100.0)%	0	0	0	0	0	0
		7105 Membership/Dues/Fees	373	1,178	840	2,460	0	3,300	2,460	292.9%	3,500	200	3,700	200	3,900	200
		7110 Meals & Meal Allowances	0	42	42	0	104	146	104	247.6%	146	0	146	0	146	0
		7115 Training & Development	2,373	3,663	1,526	0	1,320	2,846	1,320	86.5%	2,846	0	2,846	0	2,846	0
		7122 Cellular Telephones	166	616	565	435	0	1,000	435	77.0%	1,000	0	1,000	0	1,000	0
		7130 Seminars & Workshops	0	509	1,017	0	(1,017)	0	(1,017)	(100.0)%	0	0	0	0	0	0
		7200 Office Supplies	605	513	1,034	0	46	1,080	46	4.4%	1,080	0	1,080	0	1,080	0
		7205 Computer Supplies	129	819	690	0	(120)	570	(120)	(17.4)%	570	0	570	0	570	0
		7210 Office Equip. & Furniture	0	212	212	0	(212)	0	(212)	(100.0)%	0	0	0	0	0	0
		7211 Computer Hardware/Software	1,244	10,310	25,000	0	0	25,000	0	0.0%	25,000	0	25,000	0	25,000	0
		7222 Printing	0	1,033	0	0	0	0	0	0.0%	0	0	0	0	0	0
		7226 Courier Services	99	220	200	0	0	200	0	0.0%	200	0	200	0	200	0
		7520 Professional Fees	11,194	0	0	0	0	0	0	0.0%	0	0	0	0	0	0
		7531 Service Contracts	154	120	0	0	200	200	200	0.0%	200	0	200	0	200	0
		7699 Sundry Expenses	0	272	687	0	(217)	470	(217)	(31.6)%	470	0	470	0	470	0
		7700 Chgs. from Othe Depts.	0	20	0	0	0	0	0	0.0%	0	0	0	0	0	0
		Total Other Expenses	16,415	19,580	31,917	2,895	0	34,812	2,895	9.1%	35,012	200	35,212	200	35,412	200
Total Development Finance &			302,010	419,322	526,814	20,001	25,000	571,815	45,001	8.5%	585,665	13,850	592,527	6,862	598,044	5,517

*Note: 2013 Actual Forecast is for reference purposes only and is based on year to date actuals as of August 2013 plus the remainder of the calendarized budget.

2014 Budget Variance Comments

3513 - Investment Income	Reallocated to Corporate
3578 - Administrative Fee Revenue	Decrease due to reduction in cost sharing agreements with developers and the City
7010 - Full Time	Increase due to progressions
7017 - Benefits	Increase in relation to salaries increase and as per Guidelines
7100 - Mileage / Car Allowance	Reallocated to General Dept. Meals
7105 - Memberships/Dues/Fees	Increase due to higher price and $2.2K requirement for the new hire
7110 Meals & Meal Allowances	Reallocated from Mileage / Car Allowance
7115 - Training & Development	Reallocated from various accounts
7122 Cellular Telephones	Increase due to requirement for the new hire
7130 - Seminars & Workshops	Reallocated to various accounts
7200 - Office Supplies	Reallocated from various accounts
7205 Computer Supplies	Reallocated to various accounts
7210 - Office Equip. & Furniture	Reallocated to various accounts
7531 - Service Contracts	Reallocated from various accounts
7699 Sundry Expenses	Reallocated to various accounts

Revenue and Expenditure Summary

2014-17 Operating Budget

2015 Budget Variance Comments

7010 - Full Time	Increase due to progressions
7017 - Benefits	Increase in relation to salaries increase and as per Guidelines
7105 - Memberships/Dues/Fees	Increase due to higher price of 6%

2016 Budget Variance Comments

7010 - Full Time	Increase due to progressions
7017 - Benefits	Increase in relation to salaries increase and as per Guidelines
7105 - Memberships/Dues/Fees	Increase due to higher price of 6%

2017 Budget Variance Comments

7010 - Full Time	Increase due to progressions
7017 - Benefits	Increase in relation to salaries increase and as per Guidelines
7105 - Memberships/Dues/Fees	Increase due to higher price of 6%

2014 -2017 Additional Resource Request
Development Finance & Investment

Budget Year	ARR #	ARR Title	Gross Cost	Offset	Net Cost
2014	070-14-02	Development Finance & Investment Analyst	96,850	-	96,850
2014 Total			**96,850**	**-**	**96,850**
2017	077-TBD-01	PT -Development Administration Assistant	39,481	-	39,481
2017 Total			**39,481**	**-**	**-**

DRAFT 2014 BUDGET AND 2015-2017 PLAN

Purchasing Services

Business Overview

Service Statement:

The Purchasing Services Department is committed to the procurement of goods, services and construction in a timely and cost effective manner using the most appropriate method of acquisition.

Core Activities:

The Purchasing Services staff members are committed to:

- Acquire goods, services and construction through appropriate procurement methodologies such as Tenders, Quotations, RFP etc
- Help users gather market information through Request for Information (RFI) and, Request for Expression of Interest (RFEOI)
- Develop and maintain Purchasing Policy Frame to guide all procurement activities. Monitor to ensure compliance.

Key Outcomes & Results:

1. Provide timely and efficient purchasing support to departments to achieve their procurement needs.
2. Ensure a fair, open, and transparent procurement process for the vendor community.
3. Procure quality goods and services at competitive prices.
4. Acquire appropriate goods and services within authorized limits.

Link to Vaughan Vision 2020:

1. Demonstrate Excellence in Service Delivery
    - The Department is responsible for the delivery of the tendering process in a timely, efficient, transparent and accountable manner. Purchasing staff members are engaged in all aspects of the procurement process to facilitate City staff to access quality goods and services in a cost-effective and timely manner.

2. Ensure a High Performing Organization
    - The Department regularly pursues continuous improvement through automation of processes, implementing new technologies, and the development of policies to enhance the procurement process. The department is currently undertaking a review of the procurement to pay cycle.

3. Lead and Promote Environmental Sustainability
    - The Department supports Sustainability through the future development and implementation of a Green Procurement Policy.

Staffing Profile: *Full Time, Part Time and Overtime – Budgeted Amounts*

			Additional Resource Requests			
	2012	**2013 Base**	**2014**	**2015**	**2016**	**2017**
Full Time	13	14	1		-	-
Part Time	0.29	0.29	-	-	-	-
Overtime	$3,100	$3,100	-	-	-	-

Purchasing Services

2014-17 Business Plan

Service Profile

Current Service State:

Strengths

- Consolidated Procurement Policy
- Fair and transparent procurement processes, with unchallengeable Integrity.
- Procurement Plan aligned with Corporate Strategic Plan
- P-Card Program Implementation
- Professional accredited staff to assist users with their procurement needs
- Periodic meetings and discussions with department to provide updates on policy changes discuss requirements and obtain feedback.

Constraints

- Increasing workload and complexity due to volume and types of procurement
- Cyclical nature creates peak demand periods, making it difficult to service all requests as needed
- Greater legal support and coordination is required to review complex contracts and assist in refining document templates.
- Staffing need (senior technical clerk ARR 2014) to avoid bid process bottlenecks.
- The above issues make it challenging for the department to meet expected service levels

Future Direction for the Service:

- Engaging Stakeholders
  - Internal customers survey to rate their degree of satisfaction with procurement's performance
  - Benchmarking satisfaction levels to engage in continuous improvement.
  - Awareness sessions / development of training material and training programs on purchasing processes for City staff.
  - Work with departments to improved bid specifications, scope of work, and terms of reference
  - Participate in the vendor awareness program launched by York Buyers Cooperative on “How to do business with the City and basics of the bid process”
  - Develop a procurement plan to better align resources with department activities

- Professional Development
  - Purchasing staff and buyer’s ongoing participation in professional training to keep themselves current with changes due to legal decisions and public procurement trends.

- Technology
  - Consider online sale and distribution of bid documents to bidders.
  - Streamline and automate internal bidding process by tracking and monitoring day to day procurement activities.
  - Enhance low value purchasing process to improve visibility, control and accountability
  - Develop multiple spend analysis reports.
  - Leverage new technological to enhance the service experience

- Service Delivery
  - Review procurement processes to bring in efficiencies and improvement to meet the challenges of increased demand on staff time due to the increased number of bids, proposal evaluations and training, if necessary review staffing levels and qualification needs.
  - Review and update procurement documents review with and quick access to legal support

Purchasing Services

2014-17 Business Plan

- Increasing legal complexity and changes due to recent court decisions requires timely legal advice and periodic legal review of procurement documents.
- Purchasing involvement at the time of budget planning and inception of major initiatives and projects to align its annual procurement plan.
- Leverage new technological to enhance the service experience

Financial Impact:

- Future costs associated with new technologies and process improvements, there is the potential for some of these costs to be partially offset by efficiencies savings.
- P-Card program once fully implemented will enhance work efficiency, spend visibility, better controls for low value purchase spending and also save staff time processing hundreds of invoices. Once implemented Corporate wide spend volume will generate proportionate rebates.
- Improvements based on Corporation spend analysis will have a positive impact on savings, volume rebates for low value procurement through P-Card program and better prices through competitive bid process.
- Future costs associated staffing level review, professional development, legal review of procurement documents and legal advice will enhance the overall service delivery quality.

Work Plan

Business Plan Objectives:

Department Objectives	Initiatives	Timeline	Additional Resources Required?
2014 Initiatives			
Pursue continuous improvement in managing the procurement process	Develop in-house purchasing training material and program for city staff for better understanding of procurements processes, methods, approval levels and purchasing policy.	Q2	
Pursue continuous improvement	Develop a Green Bidding Policy document	Q2	Environmental Sustainability and Legal
Develop new technological solutions to enhance the procurement process	Phase 1 – P-Card Pilot Program: Complete the P-Card 6 month pilot/audit and implement the P-Card system across the organization	Q2	Audit report upon completion of p-card pilot will recommend future resource needs.
	Phase 2- P-Card Corporate Wide Rollout: Implement the P-Card system across the organization	Q4	Audit, ITM, Finance
	Overall procurement to pay stream review.	Q4	Internal Audit
	Development of Departmental Annual Procurement Plans with Budget approval process	Q4	All Departments

Purchasing Services

2014-17 Business Plan

2015 Initiatives			
Pursue continuous improvement in managing the procurement process	Arrange an external Customer Survey to rate degree of satisfaction with Procurement's performance and benchmark satisfaction levels for further improvements	Q3	All Departments
Pursue continuous improvement in managing the procurement process	Implement a Risk Management Tracking System	Q3	Insurance & Licensing
Develop new technological solutions to enhance the procurement process	Commence a study to develop an on-line bidding system	Q2	ITM
	Enhance Contract Tracking System to update contractor's Insurances and WSIB clearance certificates	Q2	
	Implement a vendor performance system that feeds back into the bid process	Q2	Other dept involvement
2016 Initiatives			
Develop new technological solutions to enhance the procurement process	Develop and implement an on-line bidding system based on the results of the study		ITM
2017 Initiatives			
Pursue continuous improvement in managing the procurement process	On going review of Purchasing Policy, procedures, processes and documents to bring in efficiencies by implementing necessary changes.		

Business Performance

Key Performance Indicators: *List up to three relevant performance measures which provide information on the department's efficiency, effectiveness and quality of service. The performance indicators should range from 2009 to 2012, with a forecast for 2013.*

Performance Measures	2009	2010	2011	2012	2013 Estimate
Number of bids per FTE	49	48	62	61	67
Number of Purchase Orders per FTE	260	325	290	310	350
Professional credentials of Staff	11	11	12	14	16

Purchasing Services

2014-17 Business Plan

Key Performance Indicators Conclusion:.

- There has been a consistent increase in the number of bids and purchase orders per FTE over the past five years.
- There has been a marked increase in the desired professional credentials
- Key performance Indicators will be further evolved in accordance with the Corporate Performance measurement initiative throughout 2014.

In order to meet the increasing bid volumes to accommodate department's procurement requirements in a timely manner, an ARR for Senior Technical Position is recognized in 2013- 2016 Budget. Additionally upon completion of P-Card pilot a comprehensive report will be prepared to provide the detailed analysis of the program with recommendations for corporate wide rollout including any staffing needs.

Department Head Sign-off **Date (mm/dd/yy)**

Commissioner Sign-off **Date (mm/dd/yy)**

VAUGHAN

Revenue and Expenditure Summary

2014-17 Operating Budget

Department	Exp Category	Account	2012 Actuals	2013 Actual Forecast*	2013 Budget	Allowable Inc/Decr	Account Reallocations	2014 Budget	$ Variance	% Variance	2015 Forecast	Variance	2016 Forecast	Variance	2017 Forecast	Variance
Purchasing																
	Revenue															
		3580 Sale of Fixed Assets	55,089	24,950	30,000	0	0	30,000	0	0.0%	30,000	0	30,000	0	30,000	0
		3618 Dept. Misc. Revenues	27,521	40,777	30,700	0	0	30,700	0	0.0%	30,700	0	30,700	0	30,700	0
		Total Revenue	82,610	65,727	60,700	0	0	60,700	0	0.0%	60,700	0	60,700	0	60,700	0
	Labour Costs															
		7010 Full Time	772,184	930,371	1,096,294	(284)	0	1,096,010	(284)	(0.0)%	1,106,099	10,089	1,114,927	8,828	1,116,171	1,244
		7012 Overtime	2,541	556	3,100	(10)	0	3,090	(10)	(0.3)%	3,090	0	3,090	0	3,090	0
		7015 Part Time	11,090	5,412	9,895	2,545	0	12,440	2,545	25.7%	12,440	0	12,440	0	12,440	0
		7016 Full Time Contracts	58,083	33,670	0	0	0	0	0	0.0%	0	0	0	0	0	0
		7017 Benefits	202,707	249,919	295,804	5,490	0	301,294	5,490	1.9%	309,600	8,306	317,656	8,056	323,618	5,962
		7020 Benefits - FT Contract	5,634	3,300	0	0	0	0	0	0.0%	0	0	0	0	0	0
		Total Labour Costs	1,052,240	1,223,227	1,405,093	7,741	0	1,412,834	7,741	0.6%	1,431,229	18,395	1,448,113	16,884	1,455,319	7,206
	Other Expenses															
		7100 Mileage	295	321	412	0	(32)	380	(32)	(7.8)%	380	0	380	0	380	0
		7103 407-ETR Toll Charges	123	119	102	0	28	130	28	27.5%	130	0	130	0	130	0
		7105 Membership/Dues/Fees	4,168	7,090	5,660	0	0	5,660	0	0.0%	5,660	0	5,660	0	5,660	0
		7110 Meals & Meal Allowances	612	250	500	0	0	500	0	0.0%	500	0	500	0	500	0
		7115 Training & Development	3,651	4,180	5,700	0	0	5,700	0	0.0%	5,700	0	5,700	0	5,700	0
		7122 Cellular Telephones	3,124	4,111	4,739	0	1	4,740	1	0.0%	4,740	0	4,740	0	4,740	0
		7125 Subscriptions/Publications	3,540	4,521	3,427	0	3	3,430	3	0.1%	3,430	0	3,430	0	3,430	0
		7130 Seminars & Workshops	909	1,746	1,252	0	(2)	1,250	(2)	(0.2)%	1,250	0	1,250	0	1,250	0
		7135 Advertising	0	0	0	0	0	0	0	0.0%	0	0	0	0	0	0
		7200 Office Supplies	2,256	3,406	15,178	0	(8)	15,170	(8)	(0.1)%	15,170	0	15,170	0	15,170	0
		7205 Computer Supplies	52	417	1,249	0	1	1,250	1	0.1%	1,250	0	1,250	0	1,250	0
		7210 Office Equip. & Furniture	7,351	3,482	245	5	0	250	5	2.0%	250	0	250	0	250	0
		7211 Computer Hardware/Software	3,773	0	2,915	5	0	2,920	5	0.2%	2,920	0	2,920	0	2,920	0
		7215 Mtce. & Repairs - Equip	0	367	367	0	3	370	3	0.8%	370	0	370	0	370	0
		7220 Copiers, Faxes and Supplies	20,628	20,347	23,500	0	0	23,500	0	0.0%	23,500	0	23,500	0	23,500	0
		7222 Printing	3,422	3,709	3,687	0	3	3,690	3	0.1%	3,690	0	3,690	0	3,690	0
		7226 Courier Services	321	130	500	0	0	500	0	0.0%	500	0	500	0	500	0
		7311 Renovations	0	19,080	0	0	0	0	0	0.0%	0	0	0	0	0	0
		7315 Vehicle Maintenance &	0	0	0	0	0	0	0	0.0%	0	0	0	0	0	0
		7400 Bank Charges	802	928	1,000	0	0	1,000	0	0.0%	1,000	0	1,000	0	1,000	0
		7410 Rental, Leases - Equipment	0	0	0	0	0	0	0	0.0%	0	0	0	0	0	0
		7415 Rental, Leases - Vehicles	5,667	5,457	6,290	0	0	6,290	0	0.0%	6,290	0	6,290	0	6,290	0
		7520 Professional Fees	13,941	0	0	0	0	0	0	0.0%	0	0	0	0	0	0
		7560 Gas/Diesel - Vehicles	382	753	1,298	2	0	1,300	2	0.2%	1,300	0	1,300	0	1,300	0
		7630 Wireless/Internet Commun.	620	907	1,000	0	300	1,300	300	30.0%	1,300	0	1,300	0	1,300	0
		7699 Sundry Expenses	1,637	1,723	2,877	0	(297)	2,580	(297)	(10.3)%	2,580	0	2,580	0	2,580	0
		7712 Joint Serv. Recovery - Library	(3,053)	(3,053)	(3,053)	0	0	(3,053)	0	0.0%	(3,053)	0	(3,053)	0	(3,053)	0
		7790 Trsf. to Expend Res	0	0	0	0	0	0	0	0.0%	0	0	0	0	0	0
		Total Other Expenses	74,221	79,991	78,845	12	0	78,857	12	0.0%	78,857	0	78,857	0	78,857	0
Total Purchasing			1,043,851	1,237,491	1,423,238	7,753	0	1,430,991	7,753	0.5%	1,449,386	18,395	1,466,270	16,884	1,473,476	7,206

*Note: 2013 Actual Forecast is for reference purposes only and is based on year to date actuals as of August 2013 plus the remainder of the calendarized budget.

Revenue and Expenditure Summary

2014-17 Operating Budget

2014 Budget Variance Comments

7010 - Full Time	Decrease due to projected replacement at a lower rate offset by progressions
7012 - Overtime	Decrease due to projected replacement at a lower rate offset by progressions
7015 - Part Time	Increase due to economic adjustment
7017 - Benefits	Increase in relation to salaries increase and as per Guidelines
7100 - Mileage / Car Allowance	Reallocated to various accounts
7103 - 407-ETR Toll Charges	Reallocated from various accounts
7122 Cellular Telephones	Reallocated from various accounts
7125 - Subscriptions/Publications	Reallocated from various accounts
7130 - Seminars & Workshops	Reallocated to various accounts
7200 Office Supplies	Reallocated to various accounts
7205 Computer Supplies	Reallocated from various accounts
7210 - Office Equip. & Furniture	Increase due to rounding
7211 Computer Hardware/Software	Increase due to rounding
7215 Mtce. & Repairs - Equip	Reallocated from various accounts
7222 Printing	Reallocated from various accounts
7560 Gas/Diesel - Vehicles	Increase due to rounding
7630 - Wireless/Internet Commun.	Reallocated from various accounts
7699 Sundry Expenses	Reallocated to various accounts

2015 Budget Variance Comments

7010 - Full Time	Increase due to progressions
7017 - Benefits	Increase in relation to salaries increase and as per Guidelines

2016 Budget Variance Comments

7010 - Full Time	Increase due to progressions
7017 - Benefits	Increase in relation to salaries increase and as per Guidelines

2017 Budget Variance Comments

7010 - Full Time	Increase due to progressions
7017 - Benefits	Increase in relation to salaries increase and as per Guidelines

2014 -2017 Additional Resource Request
Purchasing Services

Budget Year	ARR #	ARR Title	Gross Cost	Offset	Net Cost
2014	079-14-01	Senior Technical Clerk (PT Conversion)	74,231	39,092	35,139
2014 Total			**74,231**	**39,092**	**35,139**

DRAFT 2014 BUDGET AND 2015-2017 PLAN

Commissioner of Legal and Administrative Services

Revenue and Expenditure Summary

2014-17 Operating Budget

Department	Exp Category	Account	2012 Actuals	2013 Actual Forecast*	2013 Budget	Allowable Inc/Decr	Account Reallocations	2014 Budget	$ Variance	% Variance	2015 Forecast	Variance	2016 Forecast	Variance	2017 Forecast	Variance
Comm. of Legal & Admin. Serv.																
	Labour Costs															
		7010 Full Time	291,515	319,927	255,041	15,932	0	270,973	15,932	6.2%	270,973	0	270,973	0	270,973	0
		7016 Full Time Contracts	0	0	0	0	5,700	5,700	5,700	0.0%	5,700	0	5,700	0	5,700	0
		7017 Benefits	75,794	85,681	68,351	5,625	0	73,976	5,625	8.2%	75,331	1,355	76,686	1,355	78,041	1,355
		Total Labour Costs	367,309	405,608	323,392	21,557	5,700	350,649	27,257	8.4%	352,004	1,355	353,359	1,355	354,714	1,355
	Other Expenses															
		7100 Mileage	0	0	0	0	0	0	0	0.0%	0	0	0	0	0	0
		7103 407-ETR Toll Charges	1,435	949	2,300	0	(1,300)	1,000	(1,300)	(56.5)%	1,000	0	1,000	0	1,000	0
		7105 Membership/Dues/Fees	2,641	3,373	3,701	399	0	4,100	399	10.8%	4,200	100	4,300	100	4,400	100
		7110 Meals & Meal Allowances	56	719	500	0	500	1,000	500	100.0%	1,000	0	1,000	0	1,000	0
		7112 Council Travel & Confer.	0	900	0	4,000	0	4,000	4,000	0.0%	4,000	0	4,000	0	4,000	0
		7115 Training & Development	0	537	390	0	0	390	0	0.0%	390	0	390	0	390	0
		7122 Cellular Telephones	465	584	700	0	0	700	0	0.0%	700	0	700	0	700	0
		7125 Subscriptions/Publications	295	520	240	0	760	1,000	760	316.7%	1,000	0	1,000	0	1,000	0
		7130 Seminars & Workshops	0	4,260	4,500	5,500	0	10,000	5,500	122.2%	10,000	0	10,000	0	10,000	0
		7200 Office Supplies	211	841	385	0	0	385	0	0.0%	385	0	385	0	385	0
		7205 Computer Supplies	0	562	250	0	300	550	300	120.0%	550	0	550	0	550	0
		7210 Office Equip. & Furniture	3,484	400	400	0	0	400	0	0.0%	400	0	400	0	400	0
		7211 Computer Hardware/Software	0	2,043	0	0	0	0	0	0.0%	0	0	0	0	0	0
		7220 Copiers, Faxes and Supplies	0	737	300	0	(300)	0	(300)	(100.0)%	0	0	0	0	0	0
		7315 Vehicle Maintenance &	0	0	0	0	0	0	0	0.0%	0	0	0	0	0	0
		7415 Rental, Leases - Vehicles	8,569	6,134	9,730	0	0	9,730	0	0.0%	9,730	0	9,730	0	9,730	0
		7520 Professional Fees	4,732	26,610	19,580	0	40	19,620	40	0.2%	19,620	0	19,620	0	19,620	0
		7560 Gas/Diesel - Vehicles	4,201	4,932	7,490	0	0	7,490	0	0.0%	7,490	0	7,490	0	7,490	0
		7630 Wireless/Internet Commun.	572	274	300	0	0	300	0	0.0%	300	0	300	0	300	0
		7699 Sundry Expenses	115	404	265	0	0	265	0	0.0%	265	0	265	0	265	0
		7700 Chgs. from Othe Depts.	1,900	0	0	0	0	0	0	0.0%	0	0	0	0	0	0
		Total Other Expenses	28,676	54,778	51,031	9,899	(0)	60,930	9,899	19.4%	61,030	100	61,130	100	61,230	100
Total Comm. of Legal & Admin.			395,985	460,385	374,423	31,456	5,700	411,579	37,156	9.9%	413,034	1,455	414,489	1,455	415,944	1,455

*Note: 2013 Actual Forecast is for reference purposes only and is based on year to date actuals as of August 2013 plus the remainder of the calendarized budget.

2014 Budget Variance Comments

7010 - Full Time	Increase due to progression
7016 - Full Time Contract	Reallocated from various departments for AMCTO Intern
7017 - Benefits	Increase in relation to salaries increase and as per Guidelines
7103 - 407-ETR Toll Charges	Reallocated to various accounts
7105 - Memberships/Dues/Fees	Increase due to price catch up of $300 and price change of 2%
7110 Meals & Meal Allowances	Reallocated from various accounts
7112 Council Travel & Confer.	Increase due to meeting requirement
7125 - Subscriptions/Publications	Reallocateds from various accounts
7130 - Seminars & Workshops	Increase due to new hire
7205 Computer Supplies	Reallocateds from Copier/Fax Supplies
7220 Copiers, Faxes and Supplies	Reallocateds to Dept. Computer Supplies
7520 - Professional Fees	Reallocateds from various accounts

2015 Budget Variance Comments

7017 - Benefits	Increase and as per Guidelines
7105 - Memberships/Dues/Fees	Increase due to price change of 2%

Revenue and Expenditure Summary

2014-17 Operating Budget

2016 Budget Variance Comments

7017 - Benefits	Increase and as per Guidelines
7105 - Memberships/Dues/Fees	Increase due to price change of 2%

2017 Budget Variance Comments

7017 - Benefits	Increase and as per Guidelines
7105 - Memberships/Dues/Fees	Increase due to price change of 2%

DRAFT 2014 BUDGET AND 2015-2017 PLAN

City Clerk

Business Overview

Service Statement: (Describe the core activities and key outcomes and results for your department and how your department contributes to the quality of life of the citizens of Vaughan and/or how your department supports other departments)

Core Activities: (Describe your regular business functions and responsibilities)

The City Clerk's Office (CCO) is one of the primary points of contact for Vaughan's citizens and businesses, and is also an information and service focal point for Members of Council and City Staff. The CCO provides corporate secretariat services to Council and its committees (including advisory committees). The Archives and Records Management Services Division (ARMS) is responsible for maintaining corporate records which includes records retention, management, retrieval and disposal. The Access & Privacy Office responds to Freedom of Information requests from the public, and oversees the City's responsibility for the protection of personal information.

Staff members also issue a full range of licenses and permits including marriage, business and lottery licenses. The Committee of Adjustment processes minor variances and consents under the Planning Act. CCO staff members are also responsible for conducting municipal elections and providing a full mail/printing/internal courier service for the Corporation. In addition, staff members manage the Corporation's Insurance and Risk Management programs, and prepare and administer municipal and school board elections.

Key Outcomes & Results: (Describe the outcomes your department strives to achieve for residents and/or other departments)

- Open, Accessible, & Accountable Government
- Ensuring Regulatory Compliance and Consumer Protection through Business Licensing Practices

Link to Vaughan Vision 2020: (Explain how your department links with the Vaughan Vision 2020 strategic goals and themes)

Service Excellence:

- Demonstrate Excellence in Service Delivery
- Preserve Our Heritage and Support Diversity, Arts and Culture.

Staff Excellence:

- Demonstrate Effective Leadership

Organizational Excellence:

- Ensure a High Performing Organization

Staffing Profile:

Full Time, Part Time and Overtime – Budgeted Amounts

			Additional Resource Requests			
	2012	2013 Base	2014	2015	2016	2017
Full Time	48	48	-	-	-	-
*Part Time	2	2	1.38	-	-	0.69
*Overtime	24,488	31,753	-	-	-	-

Office of the City Clerk

2014-17 Business Plan

Service Profile

Current Service State: (Outline departmental strengths/weaknesses, current challenges or constraints, risk issues and major successes. Where applicable, assess department's ability to meet expected service levels)

Strengths:

- Experienced team of municipal professionals
- Among peers, recognized as leaders in respective fields
- Highly engaged in professional development and commitment to the municipal sector

Major Successes:

- Implementation of VOL across all divisions
- Participation with OMEX and growth of Risk Management initiatives
- Actively engaged in EDMS project
- Balancing Council and Committee transparency with protection of personal privacy
- Pragmatic procedural processes and protections

Current Challenges:

- Continuing staff development and succession management are a priority to ensure continuity of experienced staff
- Core responsibilities do not lend themselves to traditional performance measures
- Current workload in some areas is not sustainable
- EDMS will be a catalyst for modernizing policies and practices related to work flow, corporate records, and automation opportunities
- 2014 focus will be on election activities

Future Direction for the Service: (Outline anticipated constraints, emerging issues, threats and/or potential opportunities to improve the business)

- Occupancy in the new City Hall has created expectation of new technologies for meeting management and broadcasting (VOL).
- Potential delays in implementation of EDMS system will limit the organization's ability to utilize and track information effectively.
- The implementation of Vaughan On-line has given the City Clerk's Office greater control over its web postings, but with a commensurate burden on staff resources.
- Implementation of a Claims Management System will assist in managing insurance claims under OMEX.
- Detailed population data for budget and election planning purposes is a continual concern.
- Pressure in Licensing will result in Overtime/Management participation. Operational Review to examine opportunities for relief.
- Strategic Risk Management Strategy is in its initial stages with future direction to be determined

Financial Impact: (Scope out major financial impacts on the department currently and in the future)

- Elections reserve remains underfunded going into 2014 elections
- Potential costs associated with the outcome of the ward boundary appeal

Office of the City Clerk

2014-17 Business Plan

Work Plan

Business Plan Objectives: (List up to three departmental initiatives and objectives for each year 2014-17 respectively. You can refer to the Strategic Initiatives list, master plans, or other corporate initiatives.)

Department Objectives	Initiatives	Timeline	Additional Resources Required?
2014 Initiatives			
Records Management: Effectively manage corporate records and ensure that they are identifiable, secure, protected, accessible and available	Implementation of EDMS and new records management processes, including new records retention by-law	2014-2016	
Elections: Ensure a fair and accessible election while protecting the integrity of the electoral process	2014 Election Preparations and conduct election, preparation for inauguration, post-election activities	2014-2016	City staff, external recruitment, external contractors
Secretariat: Ensure legislative compliance and adherence to Council procedures, and encourage public participation and community engagement	Preparation for new process for recruitments to advisory and statutory committees	2014-2015	
Licensing: Provide consumer protection by applying consistent and fair business licensing practices	Online Payment for Stationary License renewals	2014	
2015 Initiatives			
Records Management: Effectively manage corporate records and ensure that they are identifiable, secure, protected, accessible and available	Continued roll-out of EDMS Develop an off-site storage strategy for managing corporate records	2015-2017	TBD
Elections: Ensure a fair and accessible election while protecting the integrity of the electoral process	Post-Election Wrap Up Activities Commence a ward boundary review	2015 2015	
Licensing: Provide consumer protection by applying consistent and fair business licensing practices	Implement an on-line claims management system	2015	
2016 Initiatives			
Elections: Ensure a fair and accessible election while protecting the integrity of the electoral process	Preparations and review of past activities for the 2018 Election	2016-2017	
2017 Initiatives			

Office of the City Clerk

2014-17 Business Plan

Elections: Ensure a fair and accessible election while protecting the integrity of the electoral process	Incorporate results of ward boundary review into election deliverables for the 2018 election	2017-2018	

Business Performance

Key Performance Indicators: (List up to three relevant performance measures which provide information on the department's efficiency, effectiveness and quality of service)

Performance Measures	2009	2010	2011	2012	2013 Estimate
EFFICIENCY: What/How much do we do?					
Customers served at front counter				20,916	22,000
EFFECTIVENESS: How well do we do it?					
Number of claims against the City	x	x	x	x	370
Average time to process licenses and Permits	x	x	x	x	5.88 days
SERVICE QUALITY: Is anyone better off?					
% Access and Privacy Compliance within 30 day Statutory Timeline	86%	100%	100%	100%	100%
% Committee of Adjustment applications processed within legislated timeline.	x	x	x	x	100%
Average time to publish meeting extracts.	x	x	x	x	1 week

Key Workload Indicators: (List up to three relevant workload measures which provide information on the department's workload. The workload indicators should range from 2009 to 2012, with a forecast for 2013)

Workload Measures	2009	2010	2011	2012	2013 Estimate
EFFICIENCY: What/How much do we do?					
Number of Business Licenses Issued per Fiscal Year	Sta.: 2212 Mob.: 2093 Mar.: 982	Sta.: 3158 Mob.: 2125 Mar.: 671	Sta.: 2634 Mob.: 2071 Mar.: 677	Sta.: 3300 Mob.: 2200 Mar.: 740	Sta.: 3575 Mob.: 2200 Mar.: 750
Lottery Licenses Issued	25	21	48	30	28
Number of Access	119, 22	126, 10 appeals	90, 4 appeals	115, 4 appeals	100, 3 appeals

Office of the City Clerk

2014-17 Business Plan

Requests and Appeals and Privacy Complaints	appeals				
Number of JOC Records Centre Record Requests per annum	6,001	6,040	7,899	6,781	7,000
Number of Boxes Stored Off-site at Iron Mountain per annum	10,932	13,071	16,213	17,906	18,900
Archival Services Information/Research Requests per annum	281	200	338	376	350
Quantity of Archival Records Processed per Annum	260	200	260	300	330
Number of Sub-division and Site-Plan Registrations per Development Services FTE	57	67	42	50	50
Number of Committee of Adjustment Applications	345	362	367	400	420
EFFECTIVENESS: How well do we do it?					
Cost per Processed License	$61.96	$88.09	$87.44	$64.59	$73.04

*Key performance indicators are subject to change pending performance measurement committee approval

Key Performance Indicators Conclusion: (Provide an overall conclusion based on the indicators listed above in terms of current and estimated future performance and expected/target values)

Key performance indicators focus on meeting statutory requirements and providing timely access to information and services.

Additional Business Objectives:

Freedom of Information: Foster a culture of privacy protection and open government while maintaining legislative compliance

Committee of Adjustment: Ensure an open and transparent process for all Committee of Adjustment business

Archives: Manage and safeguard city information and archival assets

Office of the City Clerk

2014-17 Business Plan

Department Head Sign-off **Date (mm/dd/yy)**

Commissioner Sign-off **Date (mm/dd/yy)**

Revenue and Expenditure Summary

2014-17 Operating Budget

Department	Exp Category	Account	2012 Actuals	2013 Actual Forecast*	2013 Budget	Allowable Inc/Decr	Account Reallocations	2014 Budget	$ Variance	% Variance	2015 Forecast	Variance	2016 Forecast	Variance	2017 Forecast	Variance
City Clerk																
	Revenue															
		3511 Service Charges	454,223	441,965	473,578	33,318	0	506,896	33,318	7.0%	542,258	35,362	578,186	35,928	578,186	0
		3550 Departmental Revenues	121	57	0	0	0	0	0	0.0%	0	0	0	0	0	0
		3568 Licenses and Permits	1,043,109	1,115,154	1,121,360	74,930	0	1,196,290	74,930	6.7%	1,257,957	61,667	1,334,260	76,303	1,352,680	18,420
		3576 Taxable Sales-Postage Fees	976	1,265	2,096	55	0	2,151	55	2.6%	2,342	191	2,539	197	2,555	16
		3614 General Revenue	4,361	5,725	4,835	93	0	4,928	93	1.9%	5,480	552	6,147	667	6,260	113
		3618 Dept. Misc. Revenues	38,134	40,794	30,759	1,907	0	32,666	1,907	6.2%	34,566	1,900	37,343	2,777	38,378	1,035
		3621 Insurance Claims Revenue	115,659	534	0	0	0	0	0	0.0%	0	0	0	0	0	0
		3784 Revenues for Specific Funct.	6,000	2,000	0	0	0	0	0	0.0%	0	0	0	0	0	0
		Total Revenue	1,662,583	1,607,493	1,632,628	110,303	0	1,742,931	110,303	6.8%	1,842,603	99,672	1,958,475	115,872	1,978,059	19,584
	Labour Costs															
		7010 Full Time	3,354,556	3,438,020	3,540,497	41,800	0	3,582,297	41,800	1.2%	3,682,123	99,826	3,689,553	7,430	3,692,525	2,972
		7012 Overtime	26,022	31,001	31,753	(52)	0	31,701	(52)	(0.2)%	31,731	30	31,731	0	31,731	0
		7015 Part Time	125,420	126,836	165,450	5,799	(2,075)	169,174	3,724	2.3%	175,887	6,713	176,762	875	177,942	1,180
		7016 Full Time Contracts	15,557	18,239	0	0	0	0	0	0.0%	0	0	0	0	0	0
		7017 Benefits	891,177	941,587	974,250	29,402	(205)	1,003,447	29,197	3.0%	1,050,065	46,618	1,070,981	20,916	1,090,730	19,749
		7020 Benefits - FT Contract	1,509	1,787	0	0	0	0	0	0.0%	0	0	0	0	0	0
		Total Labour Costs	4,414,241	4,557,471	4,711,950	76,949	(2,280)	4,786,619	74,669	1.6%	4,939,806	153,187	4,969,027	29,221	4,992,928	23,901
	Other Expenses															
		7040 Honorariums	21,378	21,458	26,320	0	0	26,320	0	0.0%	26,320	0	26,320	0	26,320	0
		7100 Mileage	515	1,728	2,599	0	(450)	2,149	(450)	(17.3)%	2,149	0	2,149	0	2,149	0
		7105 Membership/Dues/Fees	6,717	9,159	9,336	339	0	9,675	339	3.6%	10,177	502	10,686	509	10,986	300
		7110 Meals & Meal Allowances	31,767	36,520	40,260	0	(1,490)	38,770	(1,490)	(3.7)%	38,770	0	38,770	0	38,770	0
		7115 Training & Development	6,211	5,830	9,864	0	(133)	9,731	(133)	(1.3)%	9,731	0	9,731	0	9,731	0
		7120 Telephone Charges	0	594	594	0	0	594	0	0.0%	594	0	594	0	594	0
		7122 Cellular Telephones	10,820	10,644	11,228	0	700	11,928	700	6.2%	11,928	0	11,928	0	11,928	0
		7125 Subscriptions/Publications	2,115	3,256	4,282	0	40	4,322	40	0.9%	4,322	0	4,322	0	4,322	0
		7126 Newsletters & Mailings	1,526	1,800	1,800	0	0	1,800	0	0.0%	1,800	0	1,800	0	1,800	0
		7130 Seminars & Workshops	0	1,917	2,935	0	200	3,135	200	6.8%	3,135	0	3,135	0	3,135	0
		7135 Advertising	22,659	23,485	25,089	0	0	25,089	0	0.0%	25,089	0	25,089	0	25,089	0
		7150 Community Gifts & Promotions	2,508	3,725	3,000	0	1,000	4,000	1,000	33.3%	4,000	0	4,000	0	4,000	0
		7200 Office Supplies	20,137	23,010	25,668	0	(500)	25,168	(500)	(1.9)%	25,168	0	25,168	0	25,168	0
		7202 Records Mgmt Supplies	103,051	114,530	123,149	12,816	0	135,965	12,816	10.4%	142,583	6,618	152,739	10,156	159,647	6,908
		7204 Council - Office Decorations	143	433	500	0	0	500	0	0.0%	500	0	500	0	500	0
		7205 Computer Supplies	7,875	8,772	9,200	0	0	9,200	0	0.0%	9,200	0	9,200	0	9,200	0
		7210 Office Equip. & Furniture	2,166	1,609	2,120	0	2,700	4,820	2,700	127.4%	4,820	0	4,820	0	4,820	0
		7211 Computer Hardware/Software	7,167	6,252	1,756	0	500	2,256	500	28.5%	2,256	0	2,256	0	2,256	0
		7215 Mtce. & Repairs - Equip	5,257	1,778	2,508	0	2,092	4,600	2,092	83.4%	4,600	0	4,600	0	4,600	0
		7220 Copiers, Faxes and Supplies	35,633	35,560	43,158	700	(2,000)	41,858	(1,300)	(3.0)%	41,858	0	41,858	0	41,858	0
		7221 Corporate Promotions	46	455	1,000	0	0	1,000	0	0.0%	1,000	0	1,000	0	1,000	0
		7222 Printing	25,497	28,986	33,359	0	0	33,359	0	0.0%	33,359	0	33,359	0	33,359	0
		7225 Postal Services	279,708	488,048	440,750	0	0	440,750	0	0.0%	440,750	0	440,750	0	440,750	0
		7226 Courier Services	2,174	2,660	2,600	0	0	2,600	0	0.0%	2,600	0	2,600	0	2,600	0
		7227 Community Event Tickets	15,200	6,200	16,200	0	0	16,200	0	0.0%	16,200	0	16,200	0	16,200	0
		7235 Archival Services	5,591	7,334	10,028	0	(400)	9,628	(400)	(4.0)%	9,628	0	9,628	0	9,628	0
		7300 Protective Clothing/Uniforms	738	513	743	0	133	876	133	17.9%	876	0	876	0	876	0
		7315 Vehicle Maintenance &	1,590	0	0	0	0	0	0	0.0%	0	0	0	0	0	0
		7330 Materials & Supplies	41,512	54,906	31,175	1,892	(210)	32,857	1,682	5.4%	32,857	0	32,857	0	32,857	0
		7380 Microfilming Imaging Serv.	2,251	2,544	2,544	0	0	2,544	0	0.0%	2,544	0	2,544	0	2,544	0
		7410 Rental, Leases - Equipment	79,967	73,579	120,265	0	(3,792)	116,473	(3,792)	(3.2)%	116,473	0	116,473	0	116,473	0
		7445 Awards	6,753	3,972	6,023	0	0	6,023	0	0.0%	6,023	0	6,023	0	6,023	0
		7447 Sponsorships	0	0	0	0	0	0	0	0.0%	0	0	0	0	0	0
		7465 Contingency	0	0	0	0	0	0	0	0.0%	0	0	0	0	0	0
		7470 Insurance Expense	3,029,155	4,300,825	4,404,320	(88,002)	0	4,316,318	(88,002)	(2.0)%	4,532,616	216,298	5,014,113	481,497	5,144,495	130,382

Revenue and Expenditure Summary

2014-17 Operating Budget

	7520 Professional Fees	24,049	19,636	30,000	0	1,700	31,700	1,700	5.7%	31,700	0	31,700	0	31,700	0
	7531 Service Contracts	1,000	203	0	0	210	210	210	0.0%	210	0	210	0	210	0
	7560 Gas/Diesel - Vehicles	7,459	7,663	8,486	110	(300)	8,296	(190)	(2.2)%	8,396	100	8,496	100	8,596	100
	7630 Wireless/Internet Commun.	2,668	3,208	4,000	0	0	4,000	0	0.0%	4,000	0	4,000	0	4,000	0
	7640 Cable Tv/Satellite	0	0	0	0	0	0	0	0.0%	0	0	0	0	0	0
	7698 Grouped Expenses	0	0	0	0	0	0	0	0.0%	0	0	0	0	0	0
	7699 Sundry Expenses	2,244	2,034	3,055	0	(800)	2,255	(800)	(26.2)%	2,255	0	2,255	0	2,255	0
	7700 Chgs. from Othe Depts.	1,947	104	0	0	0	0	0	0.0%	0	0	0	0	0	0
	7710 Internal Recoveries	(4,076)	(9,259)	0	0	0	0	0	0.0%	0	0	0	0	0	0
	7712 Joint Serv. Recovery - Library	(16,680)	(13,809)	(13,809)	0	(4,000)	(17,809)	(4,000)	29.0%	(17,809)	0	(17,809)	0	(17,809)	0
	7780 Trf to Reserve Insurance	0	205,811	205,811	84,775	0	290,586	84,775	41.2%	71,592	(218,994)	0	(71,592)	0	0
	7790 Trsf. to Expend Res	(1,221)	0	0	0	0	0	0	0.0%	0	0	0	0	0	0
	Total Other Expenses	3,795,216	5,497,674	5,651,916	12,630	(4,800)	5,659,746	7,830	0.1%	5,664,270	4,524	6,084,940	420,670	6,222,630	137,690
Total City Clerk		6,546,875	8,447,652	8,731,238	(20,724)	(7,080)	8,703,434	(27,804)	(0.3)%	8,761,473	58,039	9,095,492	334,019	9,237,499	142,007

*Note: 2013 Actual Forecast is for reference purposes only and is based on year to date actuals as of August 2013 plus the remainder of the calendarized budget.

2014 Budget Variance Comments

3511 - Service Charges	Increase based on higher price of 2.2% and projected volumes
3568 - Licenses, Permits & Fines	Increase based on higher price of 2.2%, projected volumes and new user fees
3576 - Taxable Sales	Increase based on higher price of 2.2%
3614 - General Revenue	Increase based on higher price of 2.2%
3618 - Dept. Misc. Revenues	Increase based on higher price of 2.2% and projected volumes
7010 - Full Time	Increase due to progressions
7012 - Overtime	Decrease due to projected replacement salaries
7015 - Part Time	Increase due to $4.5K economic adjustment and the remaining for progressions offset by reallocation to Commission of Legal for AMCTO Intern
7017 - Benefits	Increase in relation to salaries increase and as per Guidelines offset by reallocation to Commission of Legal for AMCTO Intern
7100 - Mileage / Car Allowance	Reallocated to various accounts
7105 - Memberships/Dues/Fees	Increase due to price change
7110 Meals & Meal Allowances	Reallocated to various accounts
7115 - Training & Development	Reallocated to various accounts
7122 Cellular Telephones	Reallocated from various accounts
7125 - Subscriptions/Publications	Reallocated from various accounts
7130 - Seminars & Workshops	Reallocated from various accounts
7150 - Community Gifts & Promotions	Reallocated from various accounts
7200 - Office Supplies	Reallocated to various accounts
7202 - Records Mgmt Supplies	Increase due to higher price of 4.5% and projected volume
7210 - Office Equip. & Furniture	Reallocated from various accounts
7211 Computer Hardware/Software	Reallocated from various accounts
7215 Mtce. & Repairs - Equip	Reallocated from various accounts
7220 Copiers, Faxes and Supplies	Reallocated to various accounts offset by price increase
7235 - Archival Expenses	Reallocated to various accounts
7300 - Protect. Clothing/Uniforms	Reallocated from various accounts
7330 - Materials and Supplies	New user fees offset and rellocation to various accounts
7410 - Rental, Leases - Equipment	Reallocated to various accounts
7470 Insurance Expense	Decrease due to agreement with the new insurance provider offset by price increase of 10%
7520 - Professional Fees	Reallocated from Deductible OMEX
7531 - Service Contracts	Reallocated from various accounts
7560 Gas/Diesel - Vehicles	Reallocated to various accounts offset by 2% increase as per Guidelines

Revenue and Expenditure Summary

2014-17 Operating Budget

7699 Sundry Expenses	Reallocated of Livestock budget to By-Law and Compliance Department
7712 - Joint Serv. Recovery-Library	Increase to match with actual
7780 - Trsf. to Reserves-Insurance	Increase due to new insurance agreement

2015 Budget Variance Comments

3511 - Service Charges	Increase based on higher price of 2.2% and projected volumes
3568 - Licenses, Permits & Fines	Increase based on higher price of 2.2% and projected volumes
3576 - Taxable Sales	Increase based on higher price of 2.2% and projected volumes
3614 - General Revenue	Increase based on higher price of 2.2% and projected volumes
3618 - Dept. Misc. Revenues	Increase based on higher price of 2.2% and projected volumes
7010 - Full Time	Increase due to progressions and new Regional Council office
7012 - Overtime	Increase due to progressions
7015 - Part Time	Increase due to progressions and new Regional Council office
7017 - Benefits	Increase in relation to salaries increase and as per Guidelines
7105 - Memberships/Dues/Fees	Increase due to price change
7202 - Records Mgmt Supplies	Increase based on higher price of 4.5% and projected volumes
7470 Insurance Expense	Increase due to price change of 15% offset by decrease due to agreement with the new insurance provider
7560 Gas/Diesel - Vehicles	Increase due to 2% increase as per Guidelines
7780 - Trsf. to Reserves-Insurance	Decrease due to new insurance agreement

2016 Budget Variance Comments

3511 - Service Charges	Increase based on higher price of 2.2% and projected volumes
3568 - Licenses, Permits & Fines	Increase based on higher price of 2.2% and projected volumes
3576 - Taxable Sales	Increase based on higher price of 2.2% and projected volumes
3614 - General Revenue	Increase based on higher price of 2.2% and projected volumes
3618 - Dept. Misc. Revenues	Increase based on higher price 2.2% and projected volumes
7010 - Full Time	Increase due to progressions
7015 - Part Time	Increase due to progressions
7017 - Benefits	Increase in relation to salaries increase and as per Guidelines
7105 - Memberships/Dues/Fees	Increase due to price change
7202 - Records Mgmt Supplies	Increase based on higher price of 4.5% and projected volumes
7470 Insurance Expense	Increase due to price change of 15% and final settlement of outstanding claims with the previous insurance provider
7560 Gas/Diesel - Vehicles	Increase due to 2% increase as per Guidelines
7780 - Trsf. to Reserves-Insurance	Decrease due to new insurance agreement

2017 Budget Variance Comments

3568 - Licenses, Permits & Fines	Increase based on higher price of 1.5% and projected volumes
3576 - Taxable Sales	Increase based on higher price of 1.5%
3614 - General Revenue	Increase based on higher price of 1.5%
3618 - Dept. Misc. Revenues	Increase based on higher price of 1.5% and projected volumes
7010 - Full Time	Increase due to progressions
7015 - Part Time	Increase due to progressions
7017 - Benefits	Increase in relation to salaries increase and as per Guidelines
7105 - Memberships/Dues/Fees	Increase due to price change
7202 - Records Mgmt Supplies	Increase based on higher price of 4.5%
7470 Insurance Expense	Increase due to price change of 17% offset by all outstanding claims with the previous insurance provider settled
7560 Gas/Diesel - Vehicles	Increase due to 2% increase as per Guidelines

2014 -2017 Additional Resource Request
City Clerk

Budget Year	ARR #	ARR Title	Gross Cost	Offset	Net Cost
2014	040-14-02	Election Coordinator	121,650	121,650	-
2014	040-14-03	Council Office Administrator	91,398	91,398	-
2014	040-14-04	Part-Time Information Processor - Level F	44,229	1,200	43,029
2014	040-14-06	Strategic Risk Consultant	50,000	-	50,000
2014	040-14-07	Part-Time Clerk Typist - Level 3	36,592	1,200	35,392
2014 Total			**343,869**	**215,448**	**128,421**
2017	060-TBD-01	Licencing Officer	52,739	-	52,739
			-	**-**	-
2017 Total			**52,739**	**-**	**52,739**

2014 - 2017 Capital Project Listing

Clerks

Budget Year	Project #	Project Description	Project Type	Region	City-Wide DC	Infrastructure Reserve	Gas Tax	Taxation	LTD	Other	Grand Total
2018 +	CL-2520-18	City Archives Outreach Equipment	New Equipment	City-Wide				22,660			22,660
2018 + Total								**22,660**			**22,660**
Clerks Total								**22,660**			**22,660**

DRAFT 2014 BUDGET AND 2015-2017 PLAN

Legal Services

Business Overview

Service Statement: *Describe the core activities and key outcomes and results for your department and how your department contributes to the quality of life of the citizens of Vaughan and/or how your department supports other departments.*

Core Activities: *Describe your regular business functions and responsibilities.*

The Legal Services Department provides a full range of effective legal services to Council, Senior Management, City departments and the Vaughan Public Libraries and supports the City's corporate objectives and the Vaughan Vision through the provision of timely, accurate, relevant and strategic legal advice and real estate services.

Key Outcomes & Results: *Describe the outcomes your department strives to achieve for residents and/or other departments.*

1. Provide Council, Senior Management, and Staff with timely and high quality legal advice
2. Ensure that the City is protected from legal harm and its interests are fairly represented
3. Contribute to responsibly managing the economic growth and development of the City

Link to Vaughan Vision 2020: *Explain how your department links with the Vaughan Vision 2020 strategic goals and themes.*

1. Manage Growth and Economic Well-being
    - *Key Outcome:* Contribute to responsibly managing the economic growth and development of the City
2. Demonstrate Excellence in Service Delivery
    - *Key Outcome:* Provide Council, Senior Management, and Staff with timely and high quality legal advice
3. Ensure Financial Sustainability
    - *Key Outcome:* Ensure that the City is protected from legal harm and its interests are fully represented

Staffing Profile: *Full Time, Part Time and Overtime – Budgeted Amounts*

			Additional Resource Requests			
	2012	**2013 Base**	**2014**	**2015**	**2016**	**2017**
Full Time	15	13	4	-	-	-
Part Time	1	1		-	-	-
Overtime	-	-	-	-	-	-

Legal Services

2014-17 Business Plan

Service Profile

Current Service State: *Outline departmental strengths/weaknesses, current challenges or constraints, risk issues and major successes. Where applicable, assess department's ability to meet expected service levels.*

- Resources
  - Continuing growth, legislative changes and increasing complexity of OMB, real estate, general municipal matters and litigation, create a future challenge to continue to ensure service levels. Additional lawyers/law clerks will be needed.
- Vaughan Metropolitan Centre
  - Development within the Vaughan Metropolitan Centre is expected to increase pressure on existing legal resources
- Vaughan Official Plan
  - There are 132 appeals of Vaughan Official Plan 2010 and appeals of various Secondary Plans which require legal support at the Ontario Municipal Board. These mediations/prehearings and hearings will commence in late 2012 and continue throughout 2015 and 2016, utilizing 2 lawyers and support staff completely, and additional external or internal lawyers, depending on scheduling conflicts.
- Hospital
  - Support for the development of a hospital in Vaughan is a future resource challenge, as significant time is required for continued coordination with MacKenzie Health and other levels of government to meet hospital development timelines.
- Real Estate
  - Continued growth creates a future challenge for land acquisition to fulfill City requirements. Additional real estate staff will be needed to ensure timely acquisition for all City requirements including capital projects.
  - Many services within the City continue to require additional land to maintain service levels and keep pace with growth. Legal and Real Estate staff are developing a unified land acquisition plan, with City commissions to ensure that the City's future real estate needs are met.

Future Direction for the Service: *Outline anticipated constraints, emerging issues, threats and/or potential opportunities to improve the business.*

- Corporate Strategic Initiatives
  - As a service department, any future pressures/challenges identified by all City Departments impact Legal Services. Legal and Real Estate Services support and contribute to the numerous initiatives undertaken by all City Departments.
  - A casino is an emerging potential opportunity which will require Legal support to various departments to see such a project to fruition, pursuant to the City's many related corporate objectives.
  - An emerging initiative, Procurement and Contract Administration will require Legal support in initiation /transition/implementation and presents a future pressure/challenge regarding resources.

Financial Impact: *Scope out major financial impacts on the department currently and in the future.*

- The department anticipates submitting ARRs in future years for additional legal and real estate staff in order to keep pace with growth and the increased complexity of development files in intensification areas and real estate transactions.

Legal Services

2014-17 Business Plan

Work Plan

Business Plan Objectives: *List up to three departmental initiatives and objectives for each year 2014-17 respectively. You can refer to the Strategic Initiatives list, master plans, or other corporate initiatives.*

Department Objectives	Initiatives	Timeline	Additional Resources Required?
2014 Initiatives			
Represent the City's legal and economic interests	Defend/Resolve Appeals of VOP 2010 and Secondary Plans Projects: VOP Pre-hearings Continue to maximize cash-in-lieu of parkland collection by the City, and acquisition of parkland and open space to implement the Active Together Master Plan, and required of lands from the Development Charges Background Study Projects: Cash-in-Lieu By-law Update Commence Acquisition Strategy	2013–2015 2013-2015	Additional resources required
Provide legal support for City departments and corporate strategic initiatives	Provide continued support for the development of the Vaughan Metropolitan Centre Projects: VMC Secondary Plan Mediation Strata Title Agreements, Section 37 Agreements Provide continued support for the realization of a hospital in Vaughan and TYSSE (subway) development Projects: Vaughan Healthcare Centre precinct Plan/Ground Lease Millway Tunnel Agreement Commence Procurement and Contract Administration Initiative Projects: Template Development and Updates Policy regarding Eligibility of Vendors	2014 2014 2014 2014	
2015 Initiatives			
Represent the City's legal and economic interests	Defend/Resolve Appeals of VOP 2010 and Secondary Plans Projects: VOP Pre-hearings	2014-2015	
Provide legal support for City	Provide continued support for the development	2014-2015	

Legal Services

2014-17 Business Plan

departments and corporate strategic initiatives	of the Vaughan Metropolitan Centre Projects: VMC Secondary Plan Mediation Comprehensive Zoning By-law Review Provide continued support for the realization of a hospital in Vaughan and TYSSE (subway) development Continue Procurement and Contract Administration Projects: Contract Administration Implementation	2015 2015	
Represent the City's legal and economic interests	Continue to maximize cash-in-lieu of parkland collection by the City, and acquisition of parkland and open space to implement the Active Together Master Plan Projects: Cash-in-Lieu policy review Parkland/Works Yard Purchase	2015	
2016 Initiatives			
Provide legal support for City departments and corporate strategic initiatives	Provide continued support for the development of the Vaughan Metropolitan Centre	2016	
Represent the City's legal and economic interests	Continue to maximize cash-in-lieu of parkland collection by the City and acquisition of parkland and open space to implement the Active Together Master Plan, Fire Master Plan Projects: Fire Station land purchase/ West Vaughan works yard purchase Support for development of all Secondary Plan areas Projects: OMB Secondary Plan Mediations Comprehensive Zoning By-law Review	2016 2016	Additional resources required
2017 Initiatives			
Provide legal support for City departments and corporate strategic initiatives	Provide continued support for the development of the Vaughan Metropolitan Centre	2017	
Represent the City's legal and economic interests	Continue to maximize cash-in-lieu of parkland Collection by the City, and acquisition of parkland and open space to implement the Active Together Master Plan, Development Charges Background Study 2013	2017	Additional

Legal Services

2014-17 Business Plan

	Projects: North Vaughan Works Yard purchase North Vaughan Fire Station land purchase Support for development of all Secondary Plan areas Projects: Comprehensive Zoning By-law Review	2017	resources required

Business Performance

Key Performance Indicators: *List up to three relevant performance measures which provide information on the department's efficiency, effectiveness and quality of service. The performance indicators should range from 2009 to 2012, with a forecast for 2013.*

Performance Measures	2009	2010	2011	2012	2013 Estimate
EFFICIENCY: What/How much do we do?					
# of Employees per lawyer	208	216	224	218	223
# of Residents per lawyer	52,000	57,000	58,846	50,230	52,248
Number of Acquisitions and Sales	Acq: 6 Sales: 8	Acq: 6 Sales: 4	Acq: 5 Sales: 2	Acq: 5 Sales: 6	Acq: 3 Sales: 4
Dollar Value of Cash-in-lieu Parkland Determinations	$3,550,000	$5,701,600	$3,191,680	$5,277,329	$5,500,000
EFFECTIVENESS: How well do we do it?					
# of Days Required for OMB Hearings and Litigation	OMB: 270 Lit.: 190	OMB: 101 Lit.: 159	OMB: 309 Lit.: 205	OMB: 320 Lit.: 386	OMB: 600 Lit.: 384
Dollar Value of Acquisitions and Sales	Acq: $1,036,585 Sales: $100,521	Acq: $18,521,660 Sales: $14,054	Acq: $16,287,000 Sales: $76,000	Acq: $6,162,000 Sales: $236,000	Acq: $20,000,000 Sales: $6,550,000
SERVICE QUALITY: Is anyone better off? Conduct internal client satisfaction survey benchmark year – 2014; improvement target 2015					

Key Performance Indicators Conclusion: *Provide an overall conclusion based on the indicators listed above in terms of current and estimated future performance and expected/target values.*

- Days required for OMB hearing and litigation has increased substantially due to appeals of the Vaughan Official Plan 2010, the VMC Secondary Plan, and other secondary plans
- Pressure for land acquisition to maintain City service levels continues to increase

Legal Services

2014-17 Business Plan

- Complexity and time commitment for OMB litigation and Real Estate has increased.
- Legal and Real Estate Departmental staffing remains at or below ratios found in comparable municipalities

Department Head Sign-off **Date (mm/dd/yy)**

Commissioner Sign-off **Date (mm/dd/yy)**

Revenue and Expenditure Summary

2014-17 Operating Budget

Department	Exp Category	Account	2012 Actuals	2013 Actual Forecast*	2013 Budget	Allowable Inc/Decr	Account Reallocations	2014 Budget	$ Variance	% Variance	2015 Forecast	Variance	2016 Forecast	Variance	2017 Forecast	Variance
Legal Services																
	Revenue															
		3522 Trsf. fm Res. & Res. Funds	0	56,110	0	0	0	0	0	0.0%	0	0	0	0	0	0
		3618 Dept. Misc. Revenues	60,121	58,394	60,000	7,478	0	67,478	7,478	12.5%	70,316	2,838	73,558	3,242	74,788	1,230
		Total Revenue	60,121	114,504	60,000	7,478	0	67,478	7,478	12.5%	70,316	2,838	73,558	3,242	74,788	1,230
	Labour Costs															
		7010 Full Time	1,225,720	1,286,738	1,398,204	18,513	0	1,416,717	18,513	1.3%	1,429,693	12,976	1,438,034	8,341	1,442,003	3,969
		7015 Part Time	55,932	49,712	56,669	0	0	56,669	0	0.0%	56,669	0	56,669	0	56,669	0
		7016 Full Time Contracts	114,968	65,900	0	0	0	0	0	0.0%	0	0	0	0	0	0
		7017 Benefits	324,429	349,443	380,273	12,131	0	392,404	12,131	3.2%	403,120	10,716	412,687	9,567	421,079	8,392
		7020 Benefits - FT Contract	11,152	6,455	0	0	0	0	0	0.0%	0	0	0	0	0	0
		Total Labour Costs	1,732,201	1,758,249	1,835,146	30,644	0	1,865,790	30,644	1.7%	1,889,482	23,692	1,907,390	17,908	1,919,751	12,361
	Other Expenses															
		7100 Mileage	3,357	4,411	4,799	0	0	4,799	0	0.0%	4,799	0	4,799	0	4,799	0
		7105 Membership/Dues/Fees	9,944	11,187	11,026	2,227	0	13,253	2,227	20.2%	13,753	500	14,253	500	14,853	600
		7110 Meals & Meal Allowances	207	334	396	0	0	396	0	0.0%	396	0	396	0	396	0
		7115 Training & Development	712	684	1,238	0	0	1,238	0	0.0%	1,238	0	1,238	0	1,238	0
		7120 Telephone Charges	0	865	0	0	0	0	0	0.0%	0	0	0	0	0	0
		7122 Cellular Telephones	4,669	4,967	5,020	0	0	5,020	0	0.0%	5,020	0	5,020	0	5,020	0
		7125 Subscriptions/Publications	25,781	24,309	24,650	5,045	(195)	29,500	4,850	19.7%	29,500	0	29,500	0	29,500	0
		7130 Seminars & Workshops	6,988	6,593	7,434	0	0	7,434	0	0.0%	7,434	0	7,434	0	7,434	0
		7200 Office Supplies	3,367	3,594	2,462	200	0	2,662	200	8.1%	2,662	0	2,662	0	2,662	0
		7210 Office Equip. & Furniture	3,502	810	955	(200)	0	755	(200)	(20.9)%	755	0	755	0	755	0
		7211 Computer Hardware/Software	9,549	5,929	4,341	94	0	4,435	94	2.2%	4,532	97	4,631	99	4,631	0
		7215 Mtce. & Repairs - Equip	225	0	0	0	0	0	0	0.0%	0	0	0	0	0	0
		7219 Registration Fees	43,693	24,962	20,000	0	0	20,000	0	0.0%	20,000	0	20,000	0	20,000	0
		7220 Copiers, Faxes and Supplies	14,578	15,807	10,690	0	195	10,885	195	1.8%	10,885	0	10,885	0	10,885	0
		7226 Courier Services	1,536	2,453	1,750	0	0	1,750	0	0.0%	1,750	0	1,750	0	1,750	0
		7333 Contract Services	1,633	5,003	5,440	0	0	5,440	0	0.0%	5,440	0	5,440	0	5,440	0
		7520 Professional Fees	134,224	218,896	117,239	0	(1,140)	116,099	(1,140)	(1.0)%	116,104	5	116,104	0	116,109	5
		7630 Wireless/Internet Commun.	0	124	0	0	0	0	0	0.0%	0	0	0	0	0	0
		7699 Sundry Expenses	404	636	865	0	0	865	0	0.0%	865	0	865	0	865	0
		7712 Joint Serv. Recovery - Library	(2,035)	(2,035)	(2,035)	0	0	(2,035)	0	0.0%	(2,035)	0	(2,035)	0	(2,035)	0
		7790 Trsf. to Expend Res	0	0	0	0	0	0	0	0.0%	0	0	0	0	0	0
		Total Other Expenses	262,336	329,531	216,270	7,366	(1,140)	222,496	6,226	2.9%	223,098	602	223,697	599	224,302	605
Total Legal Services			1,934,417	1,973,276	1,991,416	30,532	(1,140)	2,020,808	29,392	1.5%	2,042,264	21,456	2,057,529	15,265	2,069,265	11,736

*Note: 2013 Actual Forecast is for reference purposes only and is based on year to date actuals as of August 2013 plus the remainder of the calendarized budget.

2014 Budget Variance Comments

3618 - Dept. Misc. Revenues	Increase based on higher price of 2.2% and projected volume
7010 - Full Time	Increase due to progressions
7017 - Benefits	Increase in relation to salaries increase and as per Guidelines
7105 - Memberships/Dues/Fees	Increase due to price catch up of $1.3K and price change of 7%
7125 - Subscriptions/Publications	Increase to price catch up of $5K offset by reallocated to Copier/Fax Supplies
7200 - Office Supplies	Reallocated from Office Equip. & Furniture
7210 - Office Equip. & Furniture	Reallocated to Office Supplies
7211 Computer Hardware/Software	Increase based on higher price of 2.2%
7220 Copiers, Faxes and Supplies	Reallocated from various accounts
7520 - Professional Fees	Reallocated to Commissioner of Legal for AMCTO Intern

Revenue and Expenditure Summary

2014-17 Operating Budget

2015 Budget Variance Comments

3618 - Dept. Misc. Revenues	Increase based on higher price of 2.2% and projected volume
7010 - Full Time	Increase due to progressions
7017 - Benefits	Increase in relation to salaries increase and as per Guidelines
7105 - Memberships/Dues/Fees	Increase due to price change of 7%
7211 Computer Hardware/Software	Increase based on higher price of 2.2%
7520 - Professional Fees	Reallocated from Clerks department for AMCTO Intern

2016 Budget Variance Comments

3618 - Dept. Misc. Revenues	Increase based on higher price of 2.2% and projected volume
7010 - Full Time	Increase due to progressions
7017 - Benefits	Increase in relation to salaries increase and as per Guidelines
7105 - Memberships/Dues/Fees	Increase due to price change of 7%
7211 Computer Hardware/Software	Increase based on higher price of 2.2%

2017 Budget Variance Comments

3618 - Dept. Misc. Revenues	Increase based on higher price of 2%
7010 - Full Time	Increase due to progressions
7017 - Benefits	Increase in relation to salaries increase and as per Guidelines
7105 - Memberships/Dues/Fees	Increase due to price change of 7%
7520 - Professional Fees	Reallocated from Clerks department for AMCTO Intern

2014 -2017 Additional Resource Request
Legal Service

Budget Year	ARR #	ARR Title	Gross Cost	Offset	Net Cost
2014	080-14-04	Legal Counsel - Procurement	156,663	-	156,663
2014	080-14-01	Law Clerk I	71,797	-	71,797
2014	080-14-03	Legal Counsel - Development	146,945	-	146,945
2014	080-14-02	Real Estate - Acquisitions	99,910	-	99,910
2014 Total			**475,315**	**-**	**475,315**

2014 - 2017 Capital Project Listing

Real Estate

Budget Year	Project #	Project Description	Project Type	Region	City-Wide DC	Infrastructure Reserve	Gas Tax	Taxation	LTD	Other	Grand Total
2014	RL-0005-13	Land Acquisition Fees	Misc. Land Appraisals	City-Wide		267,800					267,800
2014 Total						**267,800**					**267,800**
2015	RL-0005-13	Land Acquisition Fees	Misc. Land Appraisals	City-Wide		267,800					267,800
2015 Total						**267,800**					**267,800**
2016	RL-0005-13	Land Acquisition Fees	Misc. Land Appraisals	City-Wide		267,800					267,800
2016 Total						**267,800**					**267,800**
2017	RL-0005-13	Land Acquisition Fees	Misc. Land Appraisals	City-Wide		267,800					267,800
2017 Total						**267,800**					**267,800**
Real Estate Total						**1,071,200**					**1,071,200**

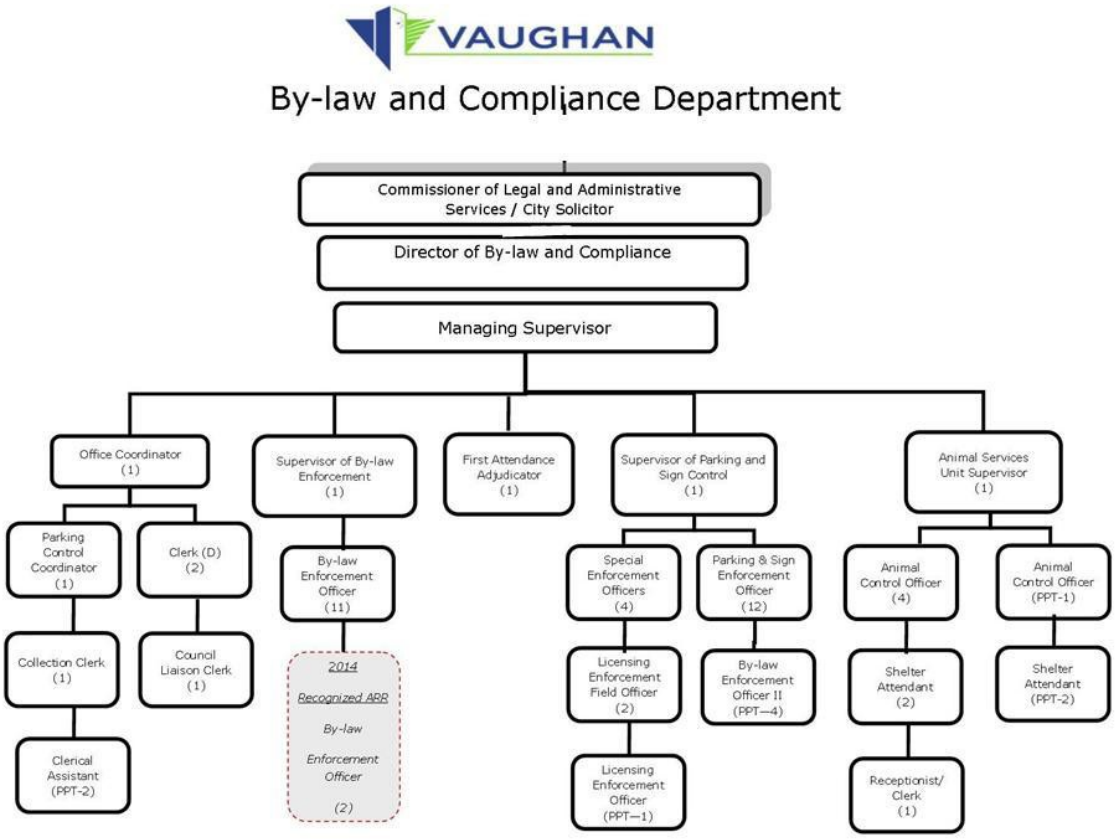
DRAFT 2014 BUDGET AND 2015-2017 PLAN

By-Law & Compliance

BUSINESS OVERVIEW

Service Statement: (Describe the core responsibilities for your department)

By-law and Compliance is responsible for encouraging compliance with approximately 41 City of Vaughan By-laws through a combination of reactive and proactive enforcement methodologies in both a uniformed and non-uniformed presence in the community. In 2011 the Department assumed responsibility for the delivery of Animal Services for the City.



Full Time, Part Time and Overtime – Budgeted Amounts

	2012 Base	Approved 2012 ARR	2012 Final	2013 ARR	2014 ARR	2015 ARR	2016 ARR
Full Time	45	2	47	-	2		
Part Time	8.97	-	8.97	-	-		
Total FTE	53.97	2	55.97	-	2		
Overtime	$28,768	$2,000	$30,768	-	$1,000		

Key Stakeholders: (list major internal and external stakeholders and briefly describe why they are key stakeholders)

- Residents and businesses
- Council
- Other internal departments
- External enforcement agencies
- Other municipalities and levels of government

Work Plan:

Link to Vaughan Vision 2020: (list the Vaughan Vision strategic goals which links with the departments core responsibilities)

- Demonstrate Excellence in Service Delivery
- Promote Community Safety, Health and Wellness
- Lead and Promote Environmental Sustainability
- Manage Growth and Economic Well-being

Future Pressures and Opportunities: (list the initial and future challenges facing the department as well as potential opportunities to improve the business)

Continued growth within the community continues to outpace staffing growth causing an erosion of service delivery. This will continue for the foreseeable future, increasing pressures on current resources and increasingly conflict demands for service. Effective continued and improved delivery of core services requires innovative approaches and development of long term strategic directions, founded on greater emphasis of public outreach and education. The By-Law and Compliance Department is moving toward achieving an enhanced delivery model, while balancing the needs for traditional methods of imposing penalties through ticketing and prosecutions of infractions. While traditional approaches may result in desired outcomes, it can be expensive to manage and prosecute to resolution. Typical prosecution can take in excess of 19 months to proceed through trial to resolution and still not achieve compliance.

Methodologies focused on enhanced public education and awareness have a greater likelihood of achieving increased voluntary compliance. While this may lessen demands in some areas of enforcement, a more educated public has been known to equate to an increased demand for service (eg increased complaint volumes) in others. With the increasing growth of our communities, enforcement of current by-laws is becoming increasingly complex, complicated and time consuming. Investigation of public complaints is resulting in a significant increase in tasks, including necessary research and investigative time to achieve resolution. In addition, though compliance continues to be the ultimate goal, necessary prosecutions may continue to increase with the ever increasing demand for service.

A Department wide operational services review is underway, intended to identify efficiencies, create greater opportunity for improvements and create a more effective, efficient and economical service delivery model focused on community safety, health, wellness and sustainable support of community growth. To ensure a global approach is employed a broader departmental review includes development of a framework to review all current by-laws to ensure suitability and relevance.

In 2011 the Department assumed responsibility of the delivery of animal services, supporting the needs of the City and two sister municipalities (Township of King and Town of Bradford/West Gwillimbury). The City rolled out our on-line Animal Licensing Program shortly thereafter. This online system has shown an increase of 500 licenses issued from (1,050) in 2011 to (1,550 projected) in 2013. To date in 2013, 1,132 licenses have been sold on-line. As on-line services continue to increase in popularity, on-going improvements to overall services will develop opportunities to increase compliance with animal licensing provisions and responsible pet ownership; effectively decreasing the manual tasks related to the licensing program. Though the animal shelter has operated at optimal efficiency since its opening, current demands exceed its capacity, causing strain on already limited resources, equating to erosion in core services. With the approval and support of minimal additional resources, considerable improvements in service delivery can be achieved, including extended hours of operation during identified peak times for adoptions, reduction in overtime costs, reduction of contracted veterinary expenses, improved coverage during times of staff absenteeism and an overall improved service delivery model equating to improved corporate image. This enhancement in service delivery is not currently possible with current resources and staffing complement.

Specialized service delivery to meet unique demands led to the creation of the Special Enforcement Unit in 2002. Since its creation, the Unit has seen a substantial increase in demands for service such as the need for increased presence and pro-active patrols in ever expanding City Parks and open spaces (including TRCA lands), City facilities, number of community centres being built, increased special events, surge in requests for joint initiatives with other enforcement agencies, increased need for community presence and direct engagement through outreach and education. In keeping with trends typically experienced with community growth, demands for sustainable service has and will continue to increase beyond the capabilities of current resource complements.

Business Plan Objectives (list the status of outstanding business plan objectives and the method of measuring successful implementation. As well, list 2013-16 business plan objectives in the appropriate section).

2013-16 Business Plan Objectives: (You can refer to the Strategic Initiatives list, master plans, or other corporate initiatives.)

Business Plan Objectives:	Timeline	Outcome	Resources
2013 (Top 5 Objectives)			
1.Evaluate Animal Services delivery program.	Q1 2013	Under review by ICI Dept. (Operational Review)	Allocated
2.Review Animal Services Contracts with King & Bradford West Gwillimbury Townships.	Q4 2013	Continuation of current Contract pending outcome of Operational Review	Allocated
3. Initiate departmental Operational Service Review in partnership with ICI Office.	Q3 2013	Conclude review and establish recommendations	Allocated

4. Enhanced integration with Access Vaughan for improved support of Enforcement related calls and updating of Case Tracking System ("CTS").	Q2 2013	Improved Customer Service, improved service access and efficiencies in delivery	Allocated
5. Revise and present new Animal Services By-law to City Council.	Q4 2013	Enact enhanced Animal Services By-law more reflective of growing community needs.	Allocated
2014 (Top 6 Objectives)			
1. Prepare by-law review strategy, which will include prioritization of current by-laws for relevance and suitability with strategic corporate direction and Vaughan Vision 20/20.	Q2 2014 for priority plan, Q3 and Q4 for reviews & future years.	Establish strategic plan to prioritize reviews, include public consultation process, education and outreach as required.	ARR being requested for specialized position – Business Analyst / Policy & Research Coordinator, see ARR.
2. Develop necessary programs to enhance community awareness, education and outreach of City by-laws.	Q1 2014	Partner with Corp Comm. and sister dept.'s to establish priorities and conduct outreach and education campaigns throughout the year.	ARR being requested for specialized position – Business Analyst / Policy & Research Coordinator, see ARR.
3. Establish strategies and approaches to effectively manage compliance and corresponding training and development plan for departmental staff.	Q1 through Q4 2014	Implement recommendations from 2013 operational review (where possible) and conduct needs assessment to address training needs of dept. staff.	ARR being requested for specialized position – Business Analyst / Policy & Research Coordinator, see ARR.
4. Establish methods and processes to ensure consistent application of by-laws across the City, ensuring exercising of good sound judgment.	Q1 through Q4 2014	Enhanced consistency, improved service delivery through improving skills and abilities of staff (through training and development).	ARR being requested for specialized position – Business Analyst / Policy & Research Coordinator, see ARR. ARR being requested to increase training budget, see ARR.

5. Operational Review – implementation of recommendations.	Q3 2014	Enhanced service delivery model.	ARR being requested for specialized position – Business Analyst / Policy & Research Coordinator, see ARR.
6. Monitor/Enforce Smoking By-law at City facilities.	Q2 2014	Education of the public, develop public outreach initiative to increase voluntary compliance with new by-law requirements.	Allocated
2015 (Top 5 Objectives)			
1. Create a community safety strategy, including employing CEPTED strategies, public education and outreach, to support enhanced sustainable safe and vibrant communities; including access to safety education programs for stakeholders (partnership with York Regional Police and other agencies as needed).	2015	Enhanced public awareness, improved sustainable safe, vibrant communities.	ARR being requested in 2014 for specialized position – Business Analyst / Policy & Research Coordinator, see ARR.
2.Review Standard Operating Procedures and effectiveness of implemented enhancements identified in 2013 / 2014 operational review.	2015	Ensure relevance and suitability, continuous improvement and training for staff as needed.	ARR being requested in 2014 for specialized position – Business Analyst / Policy & Research Coordinator, see ARR.
3. Review / improve technology requirements and IT solutions.	2015	Identify upgrades of software and hardware required, review IT solutions in practice (tied into Corp IT Strategy – 2014).	Allocated
4. Continue by-law review strategy.	2015	Continued from 2014.	ARR being requested in 2014 for specialized position – Business Analyst / Policy & Research Coordinator, see ARR.

5. Identify key strategies in support of emerging needs associated with MVC, Hospital, public renewal initiative and emerging key City strategies.	2015	Ensure necessary regulatory requirements are in place.	ARR being requested in 2014 for specialized position – Business Analyst / Policy & Research Coordinator, see ARR.
2016 top 3 Objectives)			
1. Analyze Community Safety strategy program deliverables and outcomes from 2015 for relevance and suitability.	2016	Ensure relevance and suitability, continuous improvement, including training for staff as needed; develop community trends / analysis.	ARR being requested in 2014 for specialized position – Business Analyst / Policy & Research Coordinator, see ARR.
2. Review business practices, including outreach and education programs.	2016	Improved efficiencies and improved knowledge of the public, including increased voluntary compliance.	ARR being requested in 2014 for specialized position – Business Analyst / Policy & Research Coordinator, see ARR.
3. Continue by-law review strategy as required.	2016	Address any emerging issues, continue review of by-laws and implementation of related amendments.	ARR being requested in 2014 for specialized position – Business Analyst / Policy & Research Coordinator, see ARR.

Key Performance Indicators: (List relevant high level performance measures which provide information on the department's efficiency and effectiveness - focus should validate pressures, support Additional Resource Requests (if any), and assess budget. The Performance Indicators and associated benchmarks should range from 2011 to 2016, with a forecast for the rest of 2012 to 2016)

By- Law & Compliance				Measurement Type			
Vaughan Vision Themes	**Strategic Outcomes & Results**	**Department Objectives**	**Performance Measure**	**Dashboard Indicator**	**Efficiency**	**Effectiveness**	**Service Quality**
SERVICE EXCELLENCE: Promote Community Safety, Health & Wellness	Promote the safety and security of Vaughan citizens	Provide efficient and effective delivery of by-law compliance	Parking Permits Issued		x		
SERVICE EXCELLENCE: Demonstrate Excellence in Service Delivery	Ensure compliance with City By-laws through education and enforcement	Encourage greater compliance with City by-laws	% of parking service calls responded to within accepted 5 business days	x	x	x	
ORGANIZATIONAL EXCELLENCE: Manage Growth and Economic Well-Being			% of property standards & zoning service calls responded to within accepted 10 business days	x	x	x	
			Number of Service Requests per Field Officer		x		
			Animal Health Index: -# Pets Micro chipped and vaccinated at outreach clinics activities -# of adoptions -# of pet licenses issued -# of dog bites	x		x	
			Number of recipients of compliance education and outreach			x	
			Number of animals passing through system		x	x	
			Avg time to initially respond to by-law and compliance complaints	x	x	x	
			# Disputes resolved at screening level before going to hearing				x
			% of online ticket payments	x			x
			# of tickets resolved before going to court	x		x	
			% of Cases sent to prosecution that are successful.	x		x	x

BUSINESS OVERVIEW:

The Business Plan as outlined within this document provides an overview of the framework and top identified objectives to be undertaken within the next three years, supported by key performance indicators, page 7, and statistical information charts found on pages 9 through 15.

The theme of this three year plan focuses on key objectives designed to identify the effectiveness, relevance and suitability of the current service delivery and progresses over the next three years to an improved and enhanced service delivery model more in line with public service values, ensuring sustainability and fiscal responsibility.

The identified objectives are designed to sustain the new vision of the Department to improve public knowledge and awareness of regulatory by-laws with a “citizens and community first” focus through education, outreach and engagement. Ensuring continued support of the over-all welling being, growth and vibrancy of the City of Vaughan in line with Vaughan Vision 20/20 will require investment in the growth of the Department.

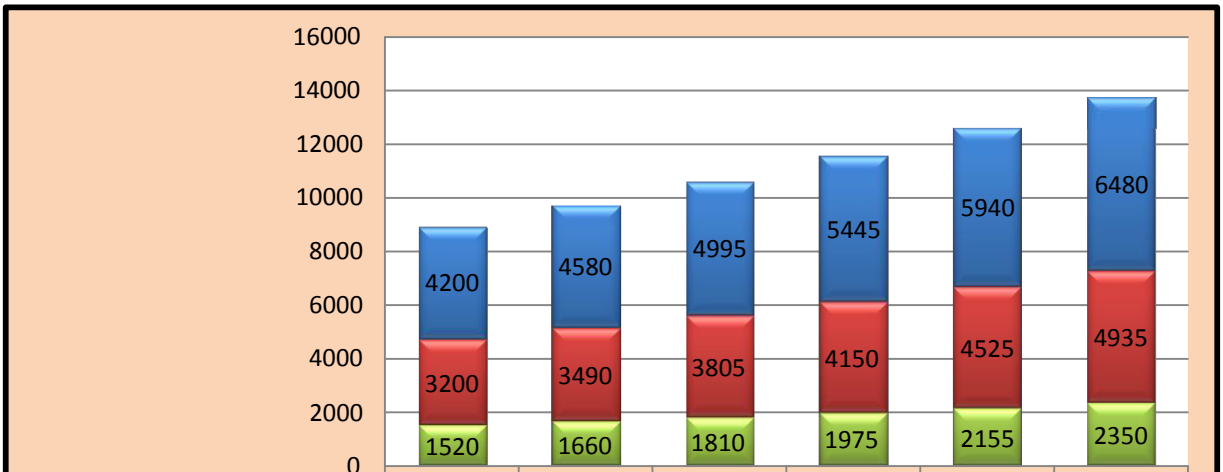
While the three year Business Plan identifies key deliverables to be achieved within the Department, successful improvement of our service delivery model and linkages in business operations between sister departments will allow for shared benefits and positive influences on a corporate level.

The following statistical information provides supporting historical data utilized to develop future anticipated service demands and begin the establishment of baseline information. Though current software systems offer limited outputs, the information has enabled logical projections that assist in accurately reflecting expected service increases over the next three years.

Statistical Information

By-Law and Compliance Services Complaint-Driven Requests

Definition: The number of complaint-driven service requests (files) requiring investigation and/or resolution by By-Law and Compliance Services staff.



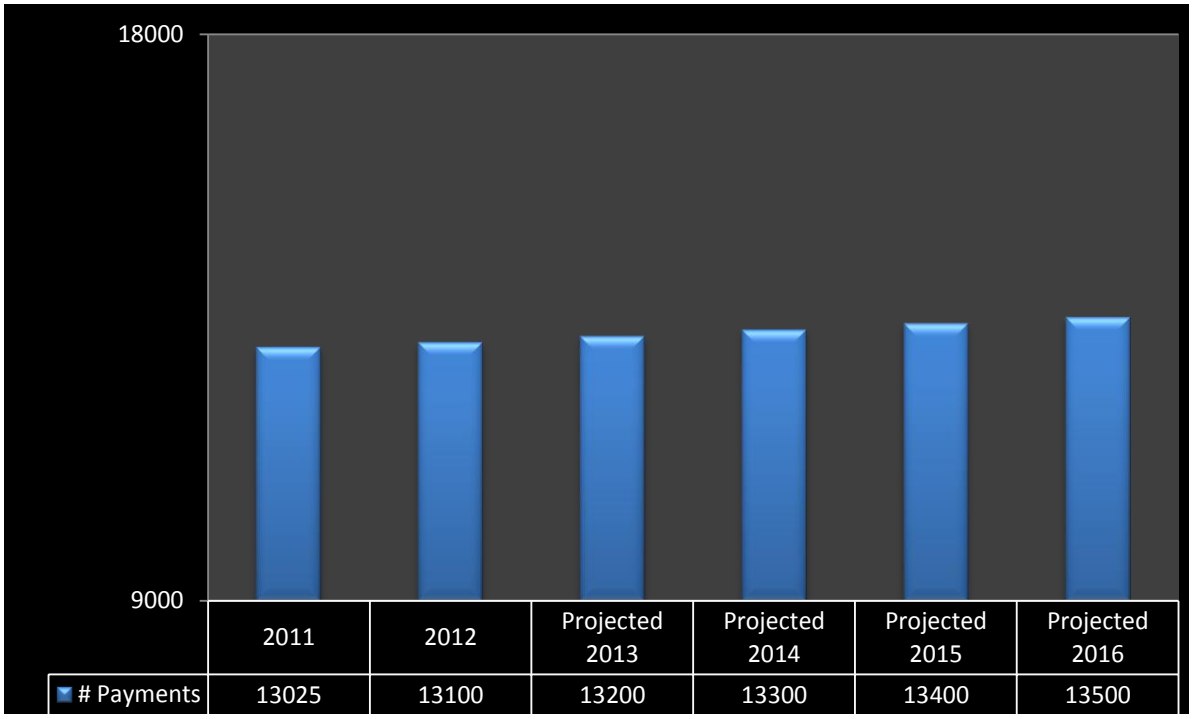
	2011	2012	Projected 2013	Projected 2014	Projected 2015	Projected 2016
General By-Law Complaints	4200	4580	4995	5445	5940	6480
Parking & Signs Complaints	3200	3490	3805	4150	4525	4935
Animal Complaints	1520	1660	1810	1975	2155	2350

Key Conclusion:
The increase in call volume shows a correlation to the population increase. Calls for service between 2011 to 2013 is reflective of approximately 10% annual increase per year. This upward swinging trend when viewed over 6 years reflects an alarming increase in demands for service, from 8,920 service requests in 2011 to a projected 13,765 by 2016. This analysis is based on historical data from previous years and amounts to an overall projected **increase of 64% by 2016** in demands for service**;** greatly outpacing the Department's ability to maintain service levels and exceeding existing resource and staffing capabilities.

Notes:
The measure demonstrates an increase in call volume for all disciplines, including but not limited to, animals, parking, signs, property standards, zoning, licensing, noise, dumping and all other by-laws, as well as special projects and initiatives. Given the current and projected growth being experienced across the City of Vaughan, calls for service are expected to increase in all areas as service delivery is directly linked to community growth, increased population, emerging demands, enhanced customer service and corporate directions.

Number of Online Ticket Payments

Definition: The number of Administrative Monetary Penalty ("AMP") parking notices / ticket payments, paid online per annum



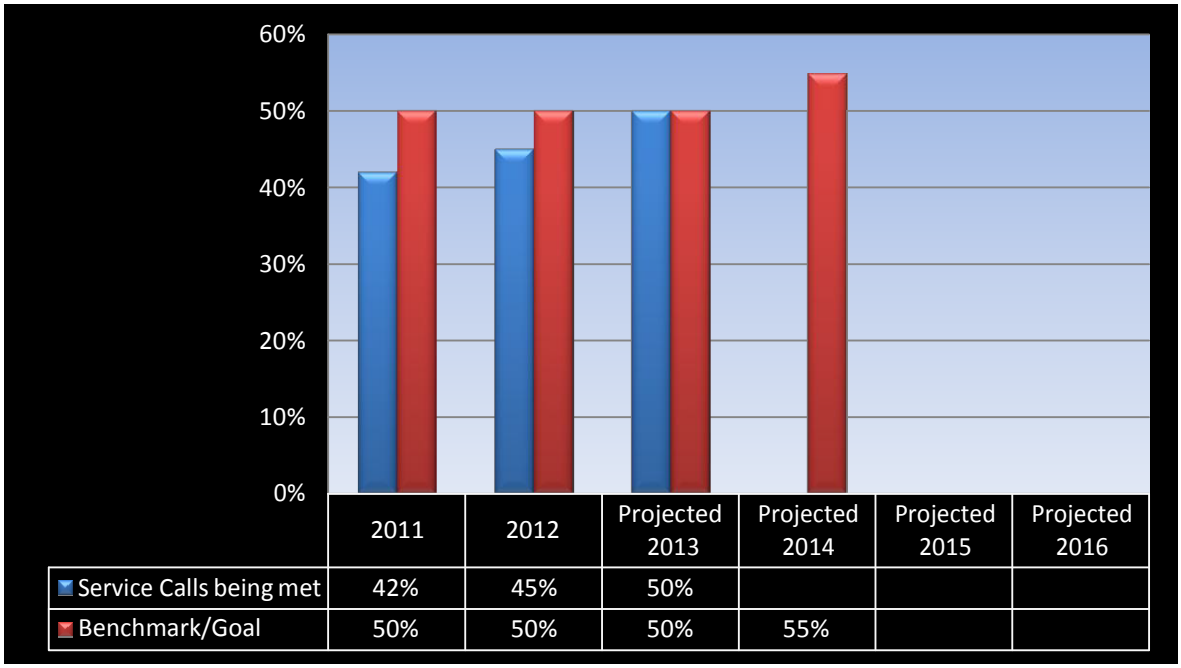
Key Conclusion:
The Online Ticket Payment process is a valuable customer service tool allowing for payment of AMP parking notices / tickets online in lieu of attendance in person. This service has been well received by the public and has surpassed expected usage. Additional education and community outreach is expected to progressively increase usage over the next three years. Projections are based on historic data from previous years.

Notes:
With increased public awareness and improved marketing of the program, increases are anticipated beyond the above projections. In addition, larger corporate initiatives including development of parking strategy may have an unknown effect on the volume of violations and related online payments. Similarly the continual increase of the number of temporary visitor parking permits issued and the possible future on street parking initiative for residents may also have an unknown effect on future outcomes.

Though it is anticipated that the fine revenue realized for specific violations may decline due to enhanced outreach and education commencing this coming year, calls for service relating to emerging demands for other types of parking violations are expected to continue to increase.

Service Standard Response

Definition: The percentage of complaints responded to within established service standard of 5 – 10 business days. Response includes initiation of an investigation and initial contact with complainant.



	2011	2012	Projected 2013	Projected 2014	Projected 2015	Projected 2016
Service Calls being met	42%	45%	50%			
Benchmark/Goal	50%	50%	50%	55%		

Key Conclusion:

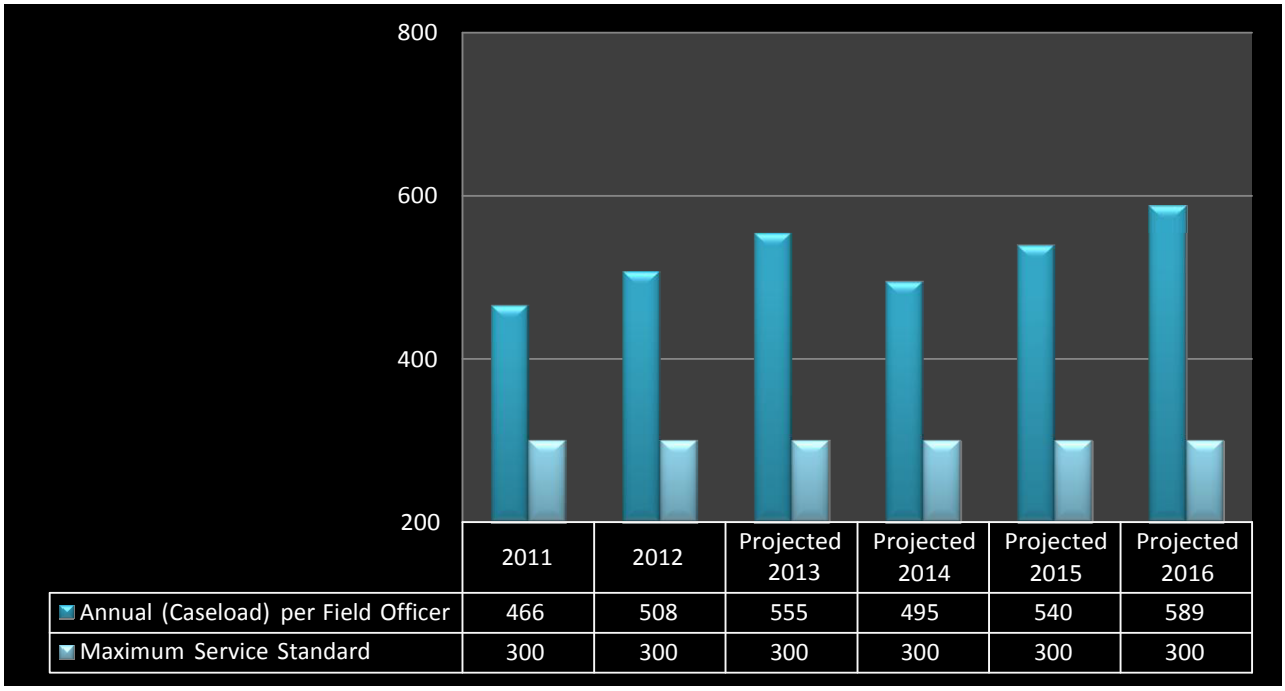
The ability for staff to initially respond to a call for service within 5–10 business days is reliant on the number of calls to officer ratio and the nature of the calls. By-law investigations are becoming increasingly more complex, more time consuming, requiring greater effort and extending the duration of time in reaching compliance. Increasing calls for service and other factors such as seasonal demands may also affect service standards adversely. Traditionally, the Department has realized an improvement in service standards of approximately 10% per year since 2011. Future projections and enhanced service delivery will be reliant on implementation of recommendations and findings of the departmental operational review currently underway. **NOTE**: All calls regarding urgent or unsafe matters result in dispatching of an officer within the same day.

Notes:

Although the Department will continue to strive for 100% achievement of service standards, it will be extremely challenging for service standards to improve if the appropriate resources and tools are not provided in response to the growth and increasing expectations. The purpose of the departmental operational review is to identify gaps, required efficiencies and investment in tools (e.g. IT solutions) and resources, along with providing recommendations for process and service level improvements. Through implementation of these recommendations the Department expects to improve service delivery.

Number of Complaint Driven Service Requests per By-law / Property Standards Field Officer

Definition: The number of complaint driven service request per Field Officer.



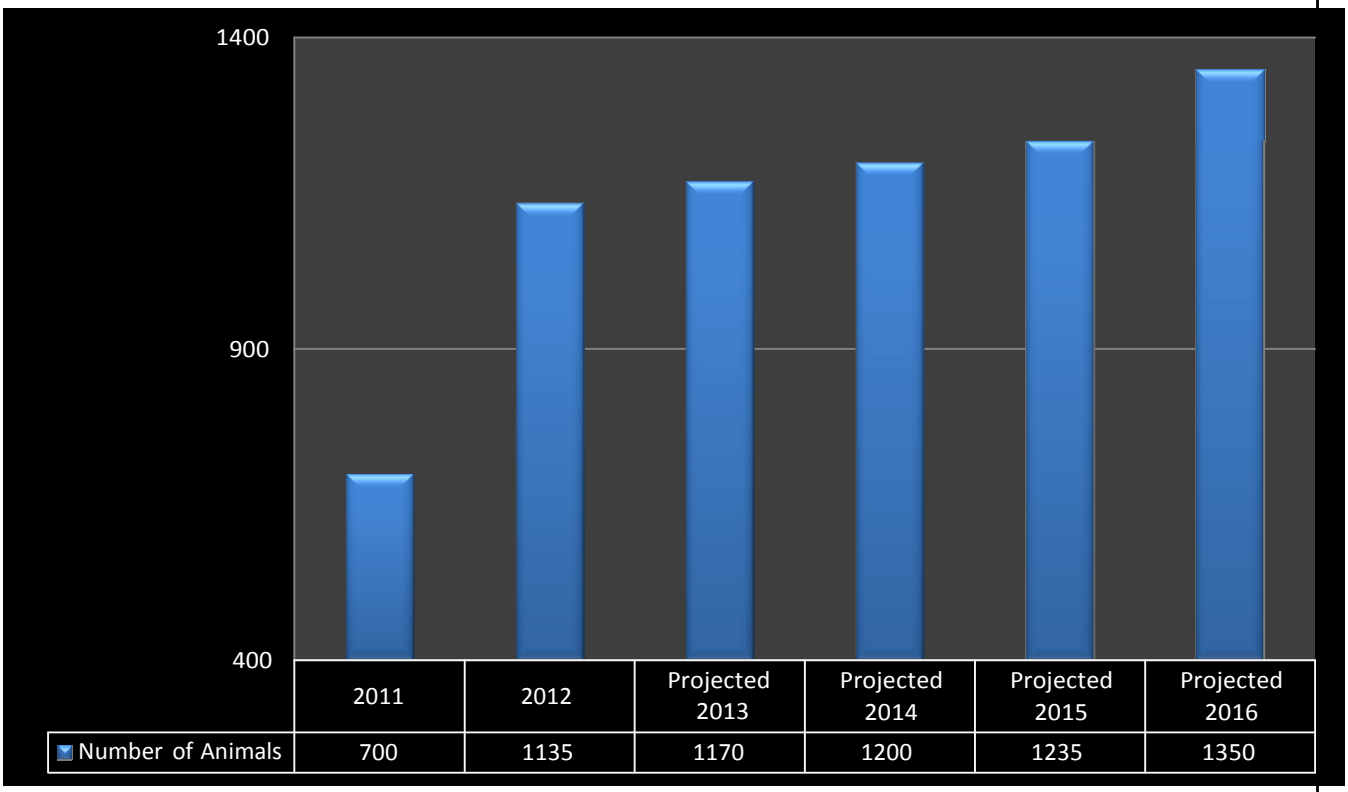
	2011	2012	Projected 2013	Projected 2014	Projected 2015	Projected 2016
Annual (Caseload) per Field Officer	466	508	555	495	540	589
Maximum Service Standard	300	300	300	300	300	300

Key Conclusion:
There is a group of 11 staff in the By-law & Compliance Department responsible for property standards and general by-law compliance and enforcement. The majority of by-laws relating to property maintenance and standards have a compliance component built in, supported by the applicable governing legislation (e.g. Property Standards & Building Code Act, Zoning & Planning Act, etc.). With a legislated framework and focus on achieving compliance, investigations can be complex, necessitate multiple site visits, research and the need for collaboration with sister departments (e.g. Planning & Building Standards) before compliance can be achieved and in some cases extending for months, carrying forward into the next year. The number of calls for service each Field Officer is required to investigate continues to grow as demands and population increase. Traditionally, the Department previously established a caseload standard of a maximum 300 investigation files per officer annually. The above projections are based solely on baseline historical data and the anticipated increase in staffing to include two additional property standards officers in 2014 (recognized through the ARR process). However, with increased complexity of investigations, current and future growth within the community, demands will continue to outpace staffing growth, leading to an increase in annual carry-over, decrease in files resolved in a timely manner and a decline in service delivery.

Notes:
Each officer is working beyond the maximum established standard capacity averaging a caseload of an expected 454 files by the end of 2013, increasing to a projected 463 per officer by the end of 2016; subject to the approval of the 2 recognized property standards officers positions (ARR's) in 2014. The above figures directly correlate to projected complaint driven service requests shown on page 9, and do not include pro-active /staff initiated investigations or previous year carry-over.

Number of Animals Passing Through the System

Definition: The number of dogs and cats that have entered into the Animal Services system



	2011	2012	Projected 2013	Projected 2014	Projected 2015	Projected 2016
Number of Animals	700	1135	1170	1200	1235	1350

Key Conclusion:

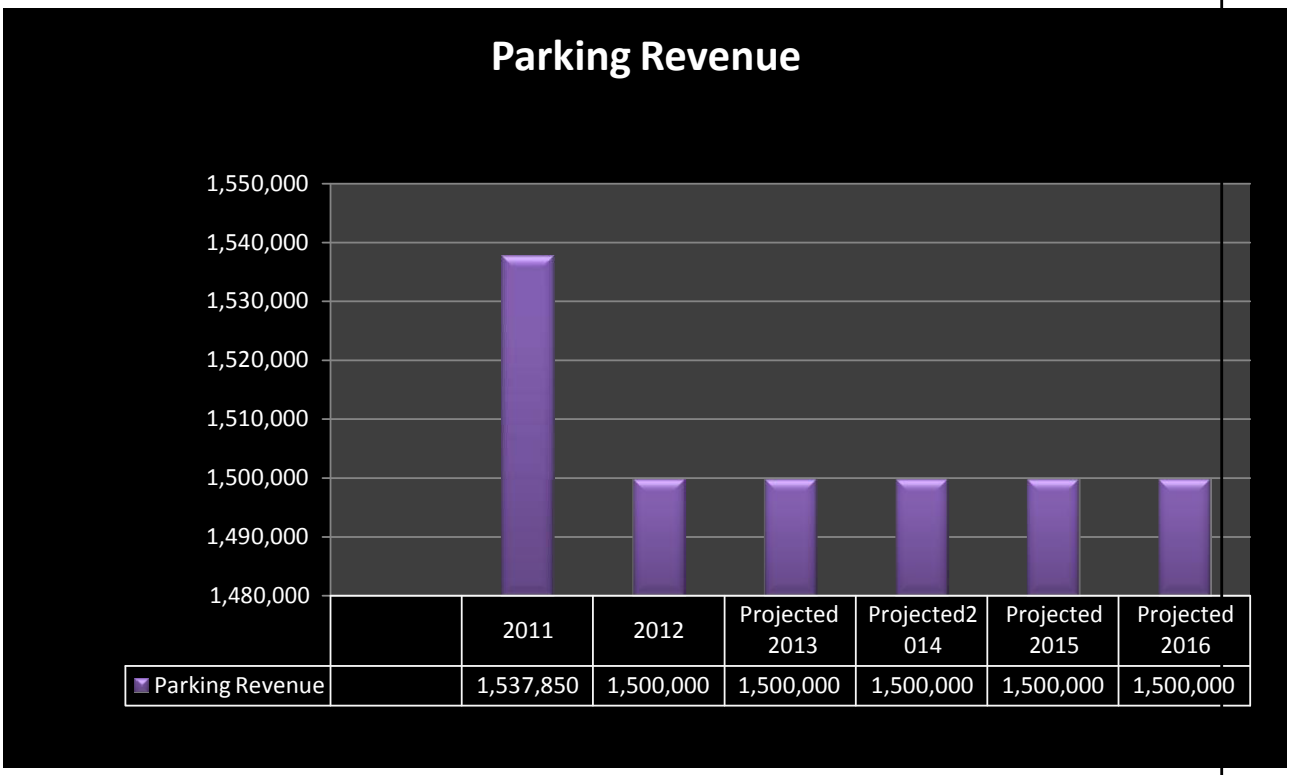
As growth in Vaughan continues so will the number of animals passing through the system. Current data from 2011, 2012 and 2013 suggests a projected increase of approximately 10% per year by 2016. Year to date for 2013, 707 animals have passed through the shelter. Past and current volume of animals has doubled the designed shelter capacity. Though contract services provided to two sister municipalities increases the number of animals in care at the shelter, the revenues realized ($368,000.00 for 2014) exceeds the expense of the services delivered and assists in off-setting a third of overall operating costs. Though public outreach and education has shown a steady increase in adoptions, service demands continue to outpace resource limitations. Departmental operational review will include holistic review of the service, inclusive of the service contracts.

Notes:

City of Vaughan assumed carriage and service delivery of Vaughan Animal Services in May 2011, including shelter operations. As reflected in historical data, 700 animals passed through the service from May to Dec 2011 in comparison to 707 year to date in 2013. In utilizing this baseline data and given the expected continued population growth, it is reasonable to conclude that the demands for animal services will continue to increase.

Revenue Generated from Parking per Annum

Definition: The value of the penalty notices issued and actual revenue received



Key Conclusion:

Projected numbers take into account possible future changes in parking restrictions, including the possibility of increased on-street parking permissions, lessening the number of related violations found. While methodologies focused on enhanced public education and awareness have a greater likelihood of achieving increased voluntary compliance and potentially decreasing violations / revenues, a more educated public and overall future growth of the City may have the opposite effect, causing increases in calls for service and the need for traditional tagging. Projections above for 2014 to 2016 are reflected as a baseline expectation consistent with 2013 data as the future impacts on parking revenue from the above mentioned unknown factors cannot accurately be assessed at this time.

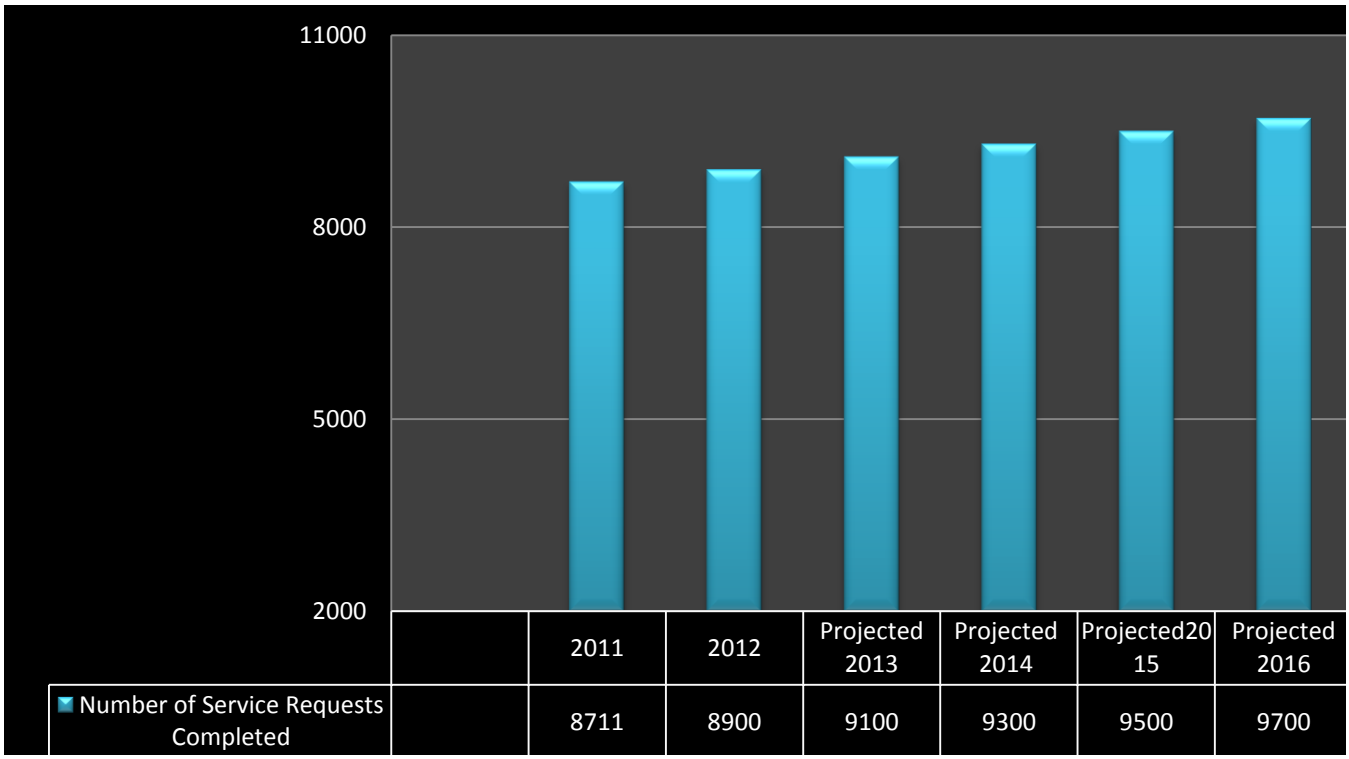
Notes:

Revenue generated from parking tickets is incorporated within departmental annual revenues used to off-set annual operating budget / costs.

The future implementation of recommendations being developed through the new “Urbanism” parking strategy will have an unknown effect on parking and parking related revenues across the City. As the development and implementation of the strategy is realized, impacts will need to be analyzed in respect of projected numbers for 2014.

Number of Service Requests Completed per Annum

Definition: The total of Service Requests initiated, completed and closed by By-Law and Compliance staff within the same calendar year.
Note: Completed requests do not include cases carried over from previous years.



		2011	2012	Projected 2013	Projected 2014	Projected2015	Projected 2016
Number of Service Requests Completed		8711	8900	9100	9300	9500	9700

Key Conclusion:

The number of service requests completed per year may vary from year to year based on a number of factors and variables, such as annual call volume, case loads, nature of the calls and number of prosecutions initiated. Though 2011 & 2012 revealed an estimated 10% increase in service requests completed within the same year, completion of an additional 10% in service requests through the coming years will be dependent on an increase in staffing through approval of the recognized ARR positions for two additional enforcement officers for 2014. Regardless of the expected 10% increase in closure rate within the same year, the projected 64% increase in demands for service by 2016 (reflected on pg. 9) will necessitate a greater carry-over of files (projected at a 30% increase) resulting in service decline. These projections are based on the established baseline from historical data and the ratio of increase in calls for service vs. projected case file completion annually.

Notes:

As the complexity of investigations continues to increase, leading to increased effort and greater duration of time files remain active and unresolved, greater number of cases are carried over per year, further exasperating compounding demands and deteriorated service delivery.

Overall Conclusion:

The By-law and Compliance Department is one of very few departments within the City that delivers front facing service to the public at large through direct public interaction, administration and enforcement of City by-laws and related Provincial legislation, driven primarily by ever increasing demands and complex community needs.

With the continued accelerated growth of our communities and ever increasing demands for service, successful implementation of this Business Plan will be reliant on balancing the development and growth of the City with those of the Department and its resources.

While the completion of the departmental operational review, anticipated at the end of 2013 in partnership with the Innovation and Continuous Improvement ("ICI") Department is expected to identify efficiencies to support a sustainable improved service delivery model, the ability to successfully implement future recommendations will be reliant on the Department's ability to adequately resource identified deliverables.

Through capture of limited historical statistical data and its use as a baseline to support developed projections and anticipate future demands, call volumes have shown a continued increase to a point where, despite on-going efforts, demands for service continue to outpace resources at an accelerated rate, eroding service to a level where established service standards cannot be sustained. Staff will continue to use all available resources and explore alternative methods in service delivery in an attempt to meet current and future demands.

Historically, between 40-60% of calls have been responded to, with the initiation of an investigation carried out, within the established 5-10 day service standard. Though the Department strives for 100% delivery, continual increase in demands for service prohibits its achievement. Efficiencies have been implemented in an attempt to increase investigational effectiveness, including integration of limited in-field IT solutions. Unfortunately, as the software and hardware ages, it is quickly becoming obsolete and incompatible with current and future technology. With current constraints and lack of a future strategic sustainment plan, additional challenges and limitations will result in a negative impact in delivery of our services. Current IT systems, limitations, hardware and software are under review.

With the increase in growth and diversity of our communities, administration and enforcement of current by-laws is becoming increasingly complex, complicated and time consuming. Investigation of public complaints is resulting in a significant increase in tasks, including necessary research and investigative time to achieve resolution. Many existing by-laws in their current state, may no longer be effective, relevant or suitable for the needs of today's communities. Sustaining these needs requires on-going review and renewal of by-laws; in some cases equating to passing of new or additional, more suitable ones. In addition, though compliance continues to be the ultimate goal, necessary prosecutions may continue to increase with the ever increasing demand for service and population growth. With an anticipated increase of 64% in caseloads by 2016, demands for service will continue to outpace the department's resource capabilities.

Service delivery of Animal Services to the citizens of the City of Vaughan, King Township and Bradford West Gwillimbury, which began in May 2011, continues to be monitored for service response times and general service delivery efficiencies. After two years of operation, the Animal Shelter routinely doubles its expected capacity. The potential risk for non-compliance with legislative requirements continues to increase due to the current challenges, including limitations of the shelter facility and lack of resources (both human and fiscal). Increasing service demands are a contributing factor to the possibility of increased risk of staff injury, absenteeism and lost time.

With an operational shift focused on enhanced public education, awareness and public outreach, a greater likelihood of achieving increased voluntary compliance can be realized. While this may lessen demands in some areas of compliance, a more educated public has been known to equate to increased demands for services (e.g. increased complaint volumes).

This three year Business Plan, its objectives and the Operational Services Review is intended to begin establishment of the necessary framework that will identify our current baseline from which efficiencies can be sought, creating greater opportunity for improvements, resulting in a more effective, efficient, economical and essential service delivery model with a greater focus on community safety, health, wellness and sustainable support of community growth.

Director Sign-off **Date (mm/dd/yy)**

Commissioner Sign-off **Date (mm/dd/yy)**

Revenue and Expenditure Summary

2014-17 Operating Budget

Department	Exp Category	Account	2012 Actuals	2013 Actual Forecast*	2013 Budget	Allowable Inc/Decr	Account Reallocations	2014 Budget	$ Variance	% Variance	2015 Forecast	Variance	2016 Forecast	Variance	2017 Forecast	Variance
By-Law & Compliance																
	Revenue															
		3540 Donations	832	8,822	0	0	0	0	0	0.0%	0	0	0	0	0	0
		3568 Licenses and Permits	1,902,537	1,994,517	1,811,900	3,240	(1,766,400)	48,740	(1,763,160)	(97.3)%	61,740	13,000	61,740	0	74,115	12,375
		3574 Rev. frm Recov. Expenses	323,789	239,359	325,903	50,217	(8,190)	367,930	42,027	12.9%	367,930	0	367,930	0	367,930	0
		3613 By-Law & Compliance	0	0	0	0	1,900,830	1,900,830	1,900,830	0.0%	1,904,380	3,550	1,905,825	1,445	1,906,785	960
		3614 General Revenue	64,063	78,113	84,445	22,075	(31,220)	75,300	(9,145)	(10.8)%	75,850	550	75,850	0	75,850	0
		3618 Dept. Misc. Revenues	34,113	54,559	96,230	240	(95,020)	1,450	(94,780)	(98.5)%	2,500	1,050	2,500	0	3,250	750
		Total Revenue	2,325,334	2,375,369	2,318,478	75,772	0	2,394,250	75,772	3.3%	2,412,400	18,150	2,413,845	1,445	2,427,930	14,085
	Labour Costs															
		7010 Full Time	3,026,907	3,198,531	3,216,018	23,286	0	3,239,304	23,286	0.7%	3,255,620	16,316	3,267,719	12,099	3,267,719	0
		7012 Overtime	64,439	51,984	32,652	(108)	0	32,544	(108)	(0.3)%	32,597	53	32,597	0	32,597	0
		7013 Union Time	0	0	0	0	0	0	0	0.0%	0	0	0	0	0	0
		7015 Part Time	391,031	423,383	453,328	8,781	0	462,109	8,781	1.9%	465,563	3,454	465,563	0	465,563	0
		7016 Full Time Contracts	51,694	46,143	0	0	0	0	0	0.0%	0	0	0	0	0	0
		7017 Benefits	841,650	911,760	914,603	24,708	0	939,311	24,708	2.7%	960,895	21,584	981,269	20,374	998,255	16,986
		7020 Benefits - FT Contract	5,014	4,522	0	0	0	0	0	0.0%	0	0	0	0	0	0
		Total Labour Costs	4,380,736	4,636,322	4,616,601	56,667	0	4,673,268	56,667	1.2%	4,714,675	41,407	4,747,148	32,473	4,764,134	16,986
	Other Expenses															
		7100 Mileage	582	854	1,336	0	0	1,336	0	0.0%	1,336	0	1,336	0	1,336	0
		7103 407-ETR Toll Charges	96	112	102	0	0	102	0	0.0%	102	0	102	0	102	0
		7105 Membership/Dues/Fees	1,916	1,935	2,428	134	0	2,562	134	5.5%	2,696	134	2,831	135	2,931	100
		7110 Meals & Meal Allowances	783	552	980	0	0	980	0	0.0%	980	0	980	0	980	0
		7115 Training & Development	15,389	24,714	25,048	0	(1,018)	24,030	(1,018)	(4.1)%	24,030	0	24,030	0	24,030	0
		7120 Telephone Charges	1,498	2,349	2,447	0	(200)	2,247	(200)	(8.2)%	2,247	0	2,247	0	2,247	0
		7122 Cellular Telephones	21,406	27,155	23,883	0	1,000	24,883	1,000	4.2%	24,883	0	24,883	0	24,883	0
		7125 Subscriptions/Publications	0	111	193	0	0	193	0	0.0%	193	0	193	0	193	0
		7130 Seminars & Workshops	2,648	1,854	3,490	0	1,018	4,508	1,018	29.2%	4,508	0	4,508	0	4,508	0
		7135 Advertising	4,565	4,000	8,000	0	0	8,000	0	0.0%	8,000	0	8,000	0	8,000	0
		7200 Office Supplies	6,888	7,452	9,845	0	(500)	9,345	(500)	(5.1)%	9,345	0	9,345	0	9,345	0
		7205 Computer Supplies	357	2,123	1,500	0	0	1,500	0	0.0%	1,500	0	1,500	0	1,500	0
		7210 Office Equip. & Furniture	5,717	6,012	11,993	0	(1,500)	10,493	(1,500)	(12.5)%	10,493	0	10,493	0	10,493	0
		7211 Computer Hardware/Software	29,437	9,404	18,665	0	0	18,665	0	0.0%	18,665	0	18,665	0	18,665	0
		7214 Animal Services Equip	30,662	15,098	30,000	0	0	30,000	0	0.0%	30,000	0	30,000	0	30,000	0
		7220 Copiers, Faxes and Supplies	11,475	10,632	10,198	0	1,952	12,150	1,952	19.1%	12,150	0	12,150	0	12,150	0
		7222 Printing	9,355	38,383	20,109	0	3,000	23,109	3,000	14.9%	23,109	0	23,109	0	23,109	0
		7226 Courier Services	199	97	0	0	200	200	200	0.0%	200	0	200	0	200	0
		7265 Animal Tags/microchips	6,921	5,087	10,600	0	0	10,600	0	0.0%	10,600	0	10,600	0	10,600	0
		7300 Protective Clothing/Uniforms	18,486	13,417	18,435	0	0	18,435	0	0.0%	18,435	0	18,435	0	18,435	0
		7310 Mtce. Buildings & Facil.	5,673	3,156	0	0	6,000	6,000	6,000	0.0%	6,000	0	6,000	0	6,000	0
		7315 Vehicle Maintenance &	0	66	0	0	0	0	0	0.0%	0	0	0	0	0	0
		7325 Janitorial Services	13,082	4,785	5,400	0	600	6,000	600	11.1%	6,000	0	6,000	0	6,000	0
		7330 Materials & Supplies	29,467	27,719	30,490	0	(5,032)	25,458	(5,032)	(16.5)%	25,458	0	25,458	0	25,458	0
		7331 Contractor & Contractor Mat.	6,614	2,671	0	0	4,620	4,620	4,620	0.0%	4,620	0	4,620	0	4,620	0
		7335 Small Tools & Equipment	2,394	4,346	5,600	0	0	5,600	0	0.0%	5,600	0	5,600	0	5,600	0
		7400 Bank Charges	17,588	28,239	29,211	0	0	29,211	0	0.0%	29,211	0	29,211	0	29,211	0
		7410 Rental, Leases - Equipment	2,100	1,074	850	0	0	850	0	0.0%	850	0	850	0	850	0
		7415 Rental, Leases - Vehicles	29,148	29,432	30,000	0	0	30,000	0	0.0%	30,000	0	30,000	0	30,000	0
		7420 Rental, Leases - Buildings	71,124	71,416	72,000	0	0	72,000	0	0.0%	72,000	0	72,000	0	72,000	0
		7520 Professional Fees	0	33,231	32,000	0	0	32,000	0	0.0%	32,000	0	32,000	0	32,000	0
		7523 Veterinary	119,497	84,658	78,366	42,032	(12,420)	107,978	29,612	37.8%	110,100	2,122	112,300	2,200	114,500	2,200
		7531 Service Contracts	81,908	55,346	52,000	200	2,000	54,200	2,200	4.2%	54,410	210	54,620	210	54,620	0
		7560 Gas/Diesel - Vehicles	85,363	79,243	84,260	4,112	(2,000)	86,372	2,112	2.5%	88,172	1,800	89,972	1,800	91,772	1,800
		7630 Wireless/Internet Commun.	7,179	14,447	16,045	0	0	16,045	0	0.0%	16,045	0	16,045	0	16,045	0
		7698 Grouped Expenses	0	0	0	0	0	0	0	0.0%	0	0	0	0	0	0

Revenue and Expenditure Summary

2014-17 Operating Budget

	7699 Sundry Expenses	1,534	1,691	3,175	0	800	3,975	800	25.2%	3,975	0	3,975	0	3,975	0
	7700 Chgs. from Othe Depts.	1,271	3,079	2,700	0	0	2,700	0	0.0%	2,700	0	2,700	0	2,700	0
	7710 Internal Recoveries	(3,120)	0	(2,000)	0	0	(2,000)	0	0.0%	(2,000)	0	(2,000)	0	(2,000)	0
	7790 Trsf. to Expend Res	(8,320)	0	0	0	0	0	0	0.0%	0	0	0	0	0	0
	Total Other Expenses	630,880	615,939	639,349	46,478	(1,480)	684,347	44,998	7.0%	688,613	4,266	692,958	4,345	697,058	4,100
Total By-Law & Compliance		2,686,282	2,876,892	2,937,472	27,373	(1,480)	2,963,365	25,893	0.9%	2,990,888	27,523	3,026,261	35,373	3,033,262	7,001

*Note: 2013 Actual Forecast is for reference purposes only and is based on year to date actuals as of August 2013 plus the remainder of the calendarized budget.

2014 Budget Variance Comments

3568 - Licenses, Permits & Fines	Reallocated to various accounts offset by new pigeon fees
3574 - Rev. from Recover. Expenses	Increase due to agreement with Town of Bradford West Gwillmbury and Township of King offset by reallocation to various accounts
3613 By-Law & Compliance Revenues	Reallocated from various accounts
3614 - General Revenue	Reallocated to various accounts offset by $22K increase in pet adoption volume
3618 - Dept. Misc. Revenues	Reallocated to various accounts offset by higher price of 2%
7010 - Full Time	Increase due to progressions
7012 - Overtime	Decrease due to projected replacement salaries
7015 - Part Time	Increase due to progressions
7017 - Benefits	Increase in relation to salaries increase and as per Guidelines
7105 - Memberships/Dues/Fees	Increase due to 6% price change
7115 - Training & Development	Reallocated to various accounts
7120 Telephone Charges	Reallocated to various accounts
7122 Cellular Telephones	Reallocated from various accounts
7130 - Seminars & Workshops	Reallocated from various accounts
7200 - Office Supplies	Reallocated to various accounts
7210 - Office Equip. & Furniture	Reallocated to various accounts
7220 Copiers, Faxes and Supplies	Reallocated from various accounts
7222 Printing	Reallocated from various accounts
7226 - Courier Services	Reallocated from various accounts
7310 Mtce. Buildings & Facil.	Reallocated from various accounts
7325 - Janitorial Supplies	Reallocated from various accounts
7330 - Materials and Supplies	Reallocated to various accounts
7331 - Contractor & Contract. Mat.	Reallocated from various accounts
7523 Veterinary	$42K increase in volume offset by reallocation to various accounts
7531 - Service Contracts	Reallocated from various accounts and increase due to price change
7560 Gas/Diesel - Vehicles	Increase due to $2.5K new equipment and 2% increase as per Guidelines and offset by reallocation to various accounts
7699 Sundry Expenses	Reallocated of Livestock budget from Clerks Department

Revenue and Expenditure Summary

2014-17 Operating Budget

2015 Budget Variance Comments

3568 - Licenses, Permits & Fines	Increase based on increase in projected volume and higher price
3613 By-Law & Compliance Revenues	Increase based on increase in projected volume and higher price
3614 - General Revenue	Increase based on higher price
3618 - Dept. Misc. Revenues	Increase based on higher projected volume
7010 - Full Time	Increase due to progressions
7012 - Overtime	Increase due to progressions
7015 - Part Time	Increase due to progressions
7017 - Benefits	Increase in relation to salaries increase and as per Guidelines
7105 - Memberships/Dues/Fees	Increase due to price change
7523 Veterinary	Increase due to price change of 2 %
7531 - Service Contracts	Increase due to price change
7560 Gas/Diesel - Vehicles	Increase as per Guidelines

2016 Budget Variance Comments

3613 By-Law & Compliance Revenues	Increase based on higher price
7010 - Full Time	Increase due to progressions
7017 - Benefits	Increase in relation to salaries increase and as per Guidelines
7105 - Memberships/Dues/Fees	Increase due to price change
7523 Veterinary	Increase due to price change of 2 %
7531 - Service Contracts	Increase due to price change
7560 Gas/Diesel - Vehicles	Increase as per Guidelines

2017 Budget Variance Comments

3568 - Licenses, Permits & Fines	Increase based on increase in projected volume and higher price
3613 By-Law & Compliance Revenues	Increase based on higher price
3618 - Dept. Misc. Revenues	Increase based on higher projected volume
7017 - Benefits	Increase as per Guidelines
7105 - Memberships/Dues/Fees	Increase due to price change
7523 Veterinary	Increase due to price change of 2 %
7560 Gas/Diesel - Vehicles	Increase as per Guidelines

2014 -2017 Additional Resource Request
By-Law and Compliance

Budget Year	ARR #	ARR Title	Gross Cost	Offset	Net Cost
2014	040-14-09	Business Analyst Policy and Research Coordinator	106,692	-	106,692
2014	040-14-10	By-Law and Compliance - Client Services Representatives x 2	119,652	-	119,652
2014	040-14-11	Animal Services - Registered Veterinary Technician	83,499	13,360	70,139
2014	040-14-01	Property Standards Officer	178,138	30,000	148,138
2014	040-14-13	By-Law and Compliance Supervisor	114,368	-	114,368
2014 Total			**602,349**	**43,360**	**558,989**
2016	040-16-02	Animal Services - Shelter Attendant	58,200	13,829	44,371
2016	040-16-03	Animal Services - Shelter Clerk, p/t	31,227	7,475	23,752
2016 Total			**89,427**	**21,304**	**68,123**
2017	040-TBD-01	Enforcement - Clerk D	60,505	-	60,505
2017 Total			**60,505**	**-**	**60,505**

2014 - 2017 Capital Project Listing

By-Law & Compliance

Budget Year	Project #	Project Description	Project Type	Region	City-Wide DC	Infrastructure Reserve	Gas Tax	Taxation	LTD	Other	Grand Total
2014	BY-2518-13	Animal Shelter Lease Hold Improvements	Legal/Regulatory	City-Wide	39,300			75,100			114,400
2014	BY-2523-14	Vehicles Lease Buyout	New Equipment	City-Wide				47,250		30,000	77,250
2014	BY-9534-14	ANIMAL SHELTER CAGING RETROFIT	Legal/Regulatory	Ward 3				51,500			51,500
2014 Total					**39,300**			**173,850**		**30,000**	**243,150**
2015	BY-2518-13	Animal Shelter Lease Hold Improvements	Legal/Regulatory	City-Wide	39,300			75,100			114,400
2015 Total					**39,300**			**75,100**			**114,400**
ByLaw & Compliance Total					**78,600**			**248,950**		**30,000**	**357,550**

DRAFT 2014 BUDGET AND 2015-2017 PLAN

Commissioner of Community Services

Revenue and Expenditure Summary

2014 - 17 Operating Budget

Business Unit	Exp Category	Account	2012 Actuals	Actual Forecast	2013 Budget	Allowable Inc/Decr	Account Reallocations	2014 Budget	$ Variance	% Variance	2015 Forecast	Variance	2016 Forecast	Variance	2017 Forecast	Variance
Comm. of Commty. Services																
	Labour Costs															
		7010 Full Time	287,152	304,715	346,363	(6,820)	0	339,543	(6,820)	(2.0)%	347,108	7,565	353,455	6,347	357,849	4,394
		7012 Overtime	0	4,500	4,500	0	0	4,500	0	0.0%	4,500	0	4,500	0	4,500	0
		7015 Part Time	31,701	23,614	1,050	(1,050)	0	0	(1,050)	(100.0)%	0	0	0	0	0	0
		7016 Full Time Contracts	0	0	0	0	5,700	5,700	5,700	0.0%	5,700	0	5,700	0	5,700	0
		7017 Benefits	77,733	84,366	94,212	(353)	0	93,859	(353)	(0.4)%	97,659	3,800	101,191	3,532	104,224	3,033
		Total Labour Costs	396,586	417,195	446,125	(8,223)	5,700	443,602	(2,523)	(0.6)%	454,967	11,365	464,846	9,879	472,273	7,427
	Other Expenses															
		7100 Mileage	23	166	150	0	0	150	0	0.0%	150	0	150	0	150	0
		7103 407-ETR Toll Charges	428	667	980	0	0	980	0	0.0%	980	0	980	0	980	0
		7105 Membership/Dues/Fees	1,005	1,652	1,300	0	0	1,300	0	0.0%	1,300	0	1,300	0	1,300	0
		7110 Meals & Meal Allowances	0	252	630	0	0	630	0	0.0%	630	0	630	0	630	0
		7115 Training & Development	102	785	785	0	0	785	0	0.0%	785	0	785	0	785	0
		7122 Cellular Telephones	667	1,534	2,500	0	0	2,500	0	0.0%	2,500	0	2,500	0	2,500	0
		7125 Subscriptions/Publications	193	265	400	0	0	400	0	0.0%	400	0	400	0	400	0
		7130 Seminars & Workshops	0	1,312	1,470	0	0	1,470	0	0.0%	1,470	0	1,470	0	1,470	0
		7200 Office Supplies	832	1,134	1,690	0	0	1,690	0	0.0%	1,690	0	1,690	0	1,690	0
		7205 Computer Supplies	0	515	830	0	0	830	0	0.0%	830	0	830	0	830	0
		7211 Computer Hardware/Software	0	490	490	0	0	490	0	0.0%	490	0	490	0	490	0
		7220 Copiers, Faxes and Supplies	4,990	5,517	5,690	0	0	5,690	0	0.0%	5,690	0	5,690	0	5,690	0
		7315 Vehicle Maintenance &	155	0	0	0	0	0	0	0.0%	0	0	0	0	0	0
		7415 Rental, Leases - Vehicles	8,310	8,215	8,370	0	0	8,370	0	0.0%	8,370	0	8,370	0	8,370	0
		7520 Professional Fees	6,455	16,393	25,000	0	0	25,000	0	0.0%	25,000	0	25,000	0	25,000	0
		7560 Gas/Diesel - Vehicles	3,456	2,853	3,186	64	0	3,250	64	2.0%	3,315	65	3,381	66	3,449	68
		7630 Wireless/Internet Commun.	0	364	1,100	0	0	1,100	0	0.0%	1,100	0	1,100	0	1,100	0
		7699 Sundry Expenses	853	1,763	2,070	0	0	2,070	0	0.0%	2,070	0	2,070	0	2,070	0
		7700 Chgs. from Othe Depts.	1,925	0	0	0	0	0	0	0.0%	0	0	0	0	0	0
		7790 Trsf. to Expend Res	9,926	0	0	0	0	0	0	0.0%	0	0	0	0	0	0
		Total Other Expenses	39,318	43,877	56,641	64	0	56,705	64	0.1%	56,770	65	56,836	66	56,904	68
Total Comm. of Commty. Services			435,905	461,072	502,766	(8,159)	5,700	500,307	(2,459)	(0.5)%	511,737	11,430	521,682	9,945	529,177	7,495

*Note: 2013 Actual Forecast is for reference purposes only and is based on year to date actuals as of August 2013 plus the remainder of the calendarized budget.

2014 Budget Variance Comments

7010 - Full Time	Decrease due to vacancy offset by progression
7015 - Part Time	Decrease due to removal of residual amount from ARR conversion
7016 - Full Time Contract	Increase due to share of city wide intern
7017 - Benefits	Decrease in relation to salary changes, offset by increase as per guidelines
7560 - Gas/Diesel - Vehicles	Increase of 2% as per guidelines

2015 Budget Variance Comments

7010 - Full Time	Increase due to pro-rated progression
7017 - Benefits	Increase in relation to salaries and budget guideline increases
7560 - Gas/Diesel - Vehicles	Increase of 2% as per guidelines

2016 Budget Variance Comments

7010 - Full Time	Increase due to pro-rated progression
7017 - Benefits	Increase in relation to salaries and budget guideline increases
7560 - Gas/Diesel - Vehicles	Increase of 2% as per guidelines

Revenue and Expenditure Summary

2014 - 17 Operating Budget

2017 Budget Variance Comments

7010 - Full Time	Increase due to pro-rated progression
7017 - Benefits	Increase in relation to salaries and budget guideline increases
7560 - Gas/Diesel - Vehicles	Increase of 2% as per guidelines

DRAFT 2014 BUDGET AND 2015-2017 PLAN

Communities in Bloom

Revenue and Expenditure Summary

2014 - 17 Operating Budget

Business Unit	Exp Category	Account	2012 Actuals	Actual Forecast	2013 Budget	Allowable Inc/Decr	Account Reallocations	2014 Budget	$ Variance	% Variance	2015 Forecast	Variance	2016 Forecast	Variance	2017 Forecast	Variance
Communities in Bloom																
	Revenue															
		3620 Outside Contributions	8,000	0	10,000	(5,000)	0	5,000	(5,000)	(50.0)%	5,000	0	5,000	0	5,000	0
		Total Revenue	8,000	0	10,000	(5,000)	0	5,000	(5,000)	(50.0)%	5,000	0	5,000	0	5,000	0
	Labour Costs															
		7015 Part Time	0	0	0	0	0	0	0	0.0%	0	0	0	0	0	0
		7017 Benefits	0	0	0	0	0	0	0	0.0%	0	0	0	0	0	0
		Total Labour Costs	0	0	0	0	0	0	0	0.0%	0	0	0	0	0	0
	Other Expenses															
		7100 Mileage	17	937	100	0	0	100	0	0.0%	100	0	100	0	100	0
		7330 Materials & Supplies	37,170	37,783	46,000	0	0	46,000	0	0.0%	46,000	0	46,000	0	46,000	0
		7331 Contractor & Contractor Mat.	33,271	36,223	34,040	0	0	34,040	0	0.0%	34,040	0	34,040	0	34,040	0
		7560 Gas/Diesel - Vehicles	95	0	0	0	0	0	0	0.0%	0	0	0	0	0	0
		7699 Sundry Expenses	(1,919)	0	0	0	0	0	0	0.0%	0	0	0	0	0	0
		7790 Trsf. to Expend Res	6,000	(6,000)	0	0	0	0	0	0.0%	0	0	0	0	0	0
		Total Other Expenses	74,633	68,943	80,140	0	0	80,140	0	0.0%	80,140	0	80,140	0	80,140	0
Total Communities in Bloom			66,633	68,943	70,140	5,000	0	75,140	5,000	7.1%	75,140	0	75,140	0	75,140	0

*Note: 2013 Actual Forecast is for reference purposes only and is based on year to date actuals as of August 2013 plus the remainder of the calendarized budget.

2014 Budget Variance Comments

3620 - Outside Contributions	Decrease due to reduction of Powerstream sponsorship

DRAFT 2014 BUDGET AND 2015-2017 PLAN

Community Grants and Advisory Committees

Revenue and Expenditure Summary

2014 - 17 Operating Budget

Department	Exp Category	Account	2012 Actuals	2013 Actual Forecast*	2013 Budget	Allowable Inc/Decr	Account Reallocations	2014 Budget	$ Variance	% Variance	2015 Forecast	Variance	2016 Forecast	Variance	2017 Forecast	Variance
Commty. Grants & Advisory Comm																
	Revenue															
		3618 Dept. Misc. Revenues	0	12,010	0	0	6,000	6,000	6,000	0.0%	6,000	0	6,000	0	6,000	0
		3620 Outside Contributions	0	600	0	0	0	0	0	0.0%	0	0	0	0	0	0
		Total Revenue	0	12,610	0	0	6,000	6,000	6,000	0.0%	6,000	0	6,000	0	6,000	0
	Other Expenses															
		7105 Membership/Dues/Fees	0	190	380	0	0	380	0	0.0%	380	0	380	0	380	0
		7110 Meals & Meal Allowances	1,480	1,402	2,000	0	0	2,000	0	0.0%	2,000	0	2,000	0	2,000	0
		7125 Subscriptions/Publications	0	50	100	0	0	100	0	0.0%	100	0	100	0	100	0
		7135 Advertising	997	2,304	4,034	0	0	4,034	0	0.0%	4,034	0	4,034	0	4,034	0
		7140 Promotion & Education	0	244	490	0	6,000	6,490	6,000	1,224.5%	6,490	0	6,490	0	6,490	0
		7200 Office Supplies	392	868	1,410	0	0	1,410	0	0.0%	1,410	0	1,410	0	1,410	0
		7222 Printing	4,026	11,447	18,744	0	0	18,744	0	0.0%	18,744	0	18,744	0	18,744	0
		7330 Materials & Supplies	2,338	9,274	17,614	0	0	17,614	0	0.0%	17,614	0	17,614	0	17,614	0
		7331 Contractor & Contractor Mat.	0	850	1,700	0	0	1,700	0	0.0%	1,700	0	1,700	0	1,700	0
		7450 Municipal Grants	5,700	0	10,200	0	0	10,200	0	0.0%	10,200	0	10,200	0	10,200	0
		7520 Professional Fees	34,349	45,430	37,690	715	0	38,405	715	1.9%	39,134	729	39,877	743	39,877	0
		7698 Grouped Expenses	2,035	2,021	800	0	0	800	0	0.0%	800	0	800	0	800	0
		7699 Sundry Expenses	3,251	6,819	3,855	0	0	3,855	0	0.0%	3,855	0	3,855	0	3,855	0
		7710 Internal Recoveries	(1,170)	0	0	0	0	0	0	0.0%	0	0	0	0	0	0
		Total Other Expenses	53,398	80,899	99,017	715	6,000	105,732	6,715	6.8%	106,461	729	107,204	743	107,204	0
Total Commty. Grants & Advisory			53,398	68,289	99,017	715	0	99,732	715	0.7%	100,461	729	101,204	743	101,204	0

*Note: 2013 Actual Forecast is for reference purposes only and is based on year to date actuals as of August 2013 plus the remainder of the calendarized budget.

2014 Budget Variance Comments

3618 - Dept Misc Revenues	Sponsorship Revenue for Arts Awards
7140 - Promotion & Education	Increase in Arts Committee expenses offset by revenue increase
7520 - Professional Fees	Increase due to PT Librarian at Gallanough Library as per agreement

2015 Budget Variance Comments

7520 - Professional Fees	Increase due to PT Librarian at Gallanough Library as per agreement

2016 Budget Variance Comments

7520 - Professional Fees	Increase due to PT Librarian at Gallanough Library as per agreement

DRAFT 2014 BUDGET AND 2015-2017 PLAN

Recreation

Recreation & Culture

2014-17 Business Plan

Business Overview

Service Statement:

Core Activities: *Describe your regular business functions and responsibilities.*

The Recreation & Culture Department is committed to providing quality recreation activities, community space, and cultural programs and events in an accessible, equitable and efficient manner. The Department strives to provide a variety of basic, value-added, and premium recreational and cultural programs that promote health, wellness and active living for all ages.

Key Outcomes & Results: *Describe the outcomes your department strives to achieve for residents and/or other departments.*

1. Provide access to programs and services for citizens to enhance their leisure opportunities and quality of life.
2. Continuously improve the range and quality of programs and services provided, in a cost effective manner.
3. Collaborate with community stakeholders and other levels of government to deliver services that meet the needs of a diverse community.

Link to Vaughan Vision 2020: *Explain how your department links with the Vaughan Vision 2020 strategic goals and themes.*

1. Demonstrate Excellence in Service Delivery
    - Staff members provide a range of basic, value-added, and premium programming for all citizens. Additionally, the Department is responsible for maintaining service quality at community centres and other City-owned recreational facilities.
2. Promote Community Safety, Health & Wellness
    - The Department promotes community health, wellness and active living for all ages through its diverse recreational programming and services across the City.
3. Preserve our Heritage and Support Diversity, Arts & Culture
    - Partnerships with community organizations and groups assist the Department with delivering a wide array of cultural programs to support diversity, arts and culture.
4. Ensure Financial Sustainability
    - The Department manages program and service costs in a sustainable and user-friendly manner while pursuing cost recovery.

Recreation & Culture

2014-17 Business Plan

Staffing Profile:

Recreation

			Additional Resource Requests			
	2013	**2014 Base**	**2014**	**2015**	**2016**	**2017[3]**
Full Time	86[1]	86				**4.0**
Part Time	214.39	206.62	**0.68**			**1.6**
Overtime[2]	$6,280	$58,928				

[1] 2013 transfer of 1 Full Time Staff from Recreation to Culture

[2] 2014 onwards, increases to Overtime are strictly due to the inclusion of Statutory Holiday Pay for Family Day and Boxing Day

[3] 2017 ARRs for Full Time and Part Time are a result of the expected opening of Block 11 Community Centre

Culture

			Additional Resource Requests			
	2013	**2014 Base**	**2014**	**2015**	**2016**	**2017**
Full Time	7*	7				
FT-Contract	2	2				
Part Time	9.90	11.33				
Overtime	$2,715	$2,715				

*2013 transfer of 1 Full Time Staff from Recreation to Culture

Events

			Additional Resource Requests			
	2013	**2014 Base**	**2014**	**2015**	**2016**	**2017**
Full Time	3	3				
Part Time	2.06	2.06				
Overtime	-	-				

Recreation & Culture

2014-17 Business Plan

Service Profile

Current Service State:

- Service Delivery
  - The Department programs and permits a wide range of facilities and services (community centres, soccer fields, baseball diamonds, etc.) to meet the diverse needs of citizens
  - There is a high number of community services provided per capita
  - Benchmarking analysis of user fees has identified that Vaughan's fees are generally higher than municipal comparators
  - 2013 update of the *Active Together Master Plan* identifies future service and programming needs
- Resources
  - The Department maintains high cost-recovery without negatively impacting service delivery
  - Although the City operates and maintains larger parks, these facilities are not always conducive to large scale events due to a lack of necessary amenities such as parking, washroom facilities, electrical, and indoor structures.

Future Direction for the Service: *Outline anticipated constraints, emerging issues, threats and/or potential opportunities to improve the business.*

- Service Delivery
  - Explore the development of a Neighbourhood hubs model in future intensification and growth areas in the City
  - Shift from structured to unstructured activities: decline in some organized sports for youth; opportunity for shorter term programs and workshops
- Resources
  - *Active Together Master Plan* 2013 update has identified greater financial need to meet service level and growth recommendations
  - There will be a decline in elementary school enrolment in some areas
  - Creating new sources of funding such as advertising and sponsorship opportunities
  - Find ways to mitigate operating costs via revenues generated from continuous improvement initiatives such as the expansion of partnerships
  - Balance between basic, value-added and premium program require ongoing assessment to ensure that the service needs of citizens are met
- External Environment
  - Demographic changes (e.g. aging areas, new Canadian population) will affect service demand
  - Increased focus on risk management at City-owned facilities
  - Final stages of the full-day kindergarten rollout will continue to impact preschool programs

Financial Impact: *Scope out major financial impacts on the department currently and in the future.*

- Pursue alternative funding streams in the future to reduce fee burdens
- Providing adequate service levels to the Vaughan Metropolitan Centre and other intensification areas will require greater planning and more resources
- Growing private sector competition offering quality programs at competitive prices will impact participation levels
- Completing key items from strategies or master plans may not be possible due to financial constraints

Recreation & Culture

2014-17 Business Plan

Work Plan

Business Plan Objectives:

Department Objectives	Initiatives	Timeline	Additional Resources Required?
2014 Initiatives			
Provide access to programming, services, and facility space for all stakeholders	1. Implement recommendations resulting from the *Active Together Master Plan* review	Q1-Q4	
	2. Pursue implementation of approved recommendations for MacMillan Farm	Q2-Q4	
Support diversity, arts and culture through partnerships with community stakeholders	1. Implement recommendations of the *Creative Together Plan*: Review potential partnerships in cultural programming initiatives, develop partnerships with community artists, etc.	Q1-Q4	
	2. Implement recommendations of the *Diversity Strategy:* Integrate activities showcasing culture and tradition of diverse groups, develop programs that facilitate cultural expression and participation, etc.	Q1-Q4	
2015 Initiatives			
Provide access to programming, services, and facility space for all stakeholders	1. Implement recommendations resulting from *Active Together Master Plan* review	Q1-Q4	
	2. Plan for the opening of Block 11 Community Centre	Q3-Q4	
Support diversity, arts and culture through partnerships with community stakeholders	1. Update the Creating Together Plan	Q1-Q4	
	2. Implement recommendations of the *Diversity Strategy*: Establishing in cooperation with schools and other agencies/groups, a program and teaching materials on diversity and human rights.	Q1-Q4	
2016 Initiatives			
Provide access to programming, services, and facility space for all stakeholders	1. Implement recommendations resulting from *Active Together Master Plan* review	Q1-Q4	
	2. Plan for the opening of Block 11 Community Centre	Q1-Q4	

Recreation & Culture

2014-17 Business Plan

Support diversity, arts and culture through partnerships with community stakeholders	1. Implement updated recommendations of the *Creative Together Plan*	Q1-Q4	
2017 Initiatives			
Provide access to programming, services, and facility space for all stakeholders	1. Open Block 11 Community Centre	Q4	ARR for FTEs and PTEs

Recreation & Culture

2014-17 Business Plan

Business Performance

Key Performance Indicators:

Performance Measures	2010	2011	2012	2013 Estimate	2014 Estimate
EFFICIENCY: What/How much do we do?					
Net Operating & Cost Recovery - **Budget**	$-1,206,995; 93.2%	$-951,027; 94.7%	$-1,527,260; 92.1%	$-1.348,008; 93.1%	$1,047,310 94.7%
Net Operating & Cost Recovery – **Actuals**	$-1,466,082; 91.8%	$-1,080,836; 94.2%	$-786,414; 95.9%		
Community Centre Traffic Counts	3,686,485	3,893,299	3,971,164	4,050,587	4,131,599
EFFECTIVENESS: How well do we do it?					
Program Fill Rate (Avg.)	66%	77%	80%	80%	80%
Facility Utilization Rate	85%	86%	87%	87%	87%
City Playhouse Utilization Rate	74%	72%	73%	74%	73%
Sponsorship Revenues	$130,400 corporate; $189,790 promotional	$134,100 corporate; $190,157 promotional	$176,250 corporate; $170,000 promotional	$170,000 corporate; $190,000 promotional	$175,000 corporate; $190,000 promotional
SERVICE QUALITY: Is anyone better off?					
Customer Satisfaction Levels on Program Delivery	94% programs; 95% staff	94% service; 94% staff	95% service; 96% staff	96% service; 96% staff	96% service; 96% staff

Key Performance Indicators Conclusion: *Provide an overall conclusion based on the indicators listed above in terms of current and estimated future performance and expected/target values.*

- The department continues to strive towards 95% cost recovery rate of direct expenses
- Traffic counts at community centres is anticipated to increase over time
- Facility and City Playhouse utilization rates remain fairly consistent
- Customer satisfaction with program delivery is consistently within the 95%+ range

Department Head Sign-off **Date (mm/dd/yy)**

Commissioner Sign-off **Date (mm/dd/yy)**

Revenue and Expenditure Summary

2014 - 17 Operating Budget

Department	Exp Category	Account	2012 Actuals	2013 Actual Forecast*	2013 Budget	Allowable Inc/Decr	Account Reallocations	2014 Budget	$ Variance	% Variance	2015 Forecast	Variance	2016 Forecast	Variance	2017 Forecast	Variance
Recreation																
	Revenue															
		3564 Vending Commissions	55,300	74,639	57,490	(6,490)	0	51,000	(6,490)	(11.3)%	51,938	938	52,904	966	53,899	995
		3576 Taxable Sales-Postage Fees	1,191	1,207	1,500	(250)	0	1,250	(250)	(16.7)%	1,273	23	1,297	24	1,321	24
		3586 Rents and Concessions	4,196,972	4,221,945	4,307,885	156,715	0	4,464,600	156,715	3.6%	4,546,749	82,149	4,631,317	84,568	4,940,676	309,359
		3588 Transit Fares	1,605,029	1,875,137	1,650,000	150,000	0	1,800,000	150,000	9.1%	1,833,120	33,120	1,867,216	34,096	1,902,320	35,104
		3590 Advertising Revenue	156,382	114,366	185,000	(25,000)	0	160,000	(25,000)	(13.5)%	162,944	2,944	165,975	3,031	169,095	3,120
		3618 Dept. Misc. Revenues	12,069,112	12,045,461	11,946,958	446,292	0	12,393,250	446,292	3.7%	12,621,284	228,034	12,855,915	234,631	13,502,353	646,438
		3784 Revenues for Specific Funct.	64,507	0	0	0	0	0	0	0.0%	0	0	0	0	0	0
		Total Revenue	18,148,492	18,332,756	18,148,833	721,267	0	18,870,100	721,267	4.0%	19,217,308	347,208	19,574,624	357,316	20,569,664	995,040
	Labour Costs															
		7010 Full Time	5,693,834	5,882,233	6,469,184	5,874	0	6,475,058	5,874	0.1%	6,504,777	29,719	6,522,343	17,566	6,522,343	0
		7012 Overtime	9,015	38,227	31,210	27,718	0	58,928	27,718	88.8%	58,928	0	58,928	0	58,824	(104)
		7015 Part Time	6,092,343	6,162,833	5,861,808	24,816	0	5,886,624	24,816	0.4%	5,886,624	0	5,886,624	0	6,131,424	244,800
		7016 Full Time Contracts	317,131	225,600	0	0	0	0	0	0.0%	0	0	0	0	0	0
		7017 Benefits	2,073,888	2,203,603	2,314,545	54,959	0	2,369,504	54,959	2.4%	2,412,690	43,186	2,456,372	43,682	2,520,001	63,629
		7020 Benefits - FT Contract	30,762	22,109	0	0	0	0	0	0.0%	0	0	0	0	0	0
		Total Labour Costs	14,216,973	14,534,605	14,676,747	113,367	0	14,790,114	113,367	0.8%	14,863,019	72,905	14,924,267	61,248	15,232,592	308,325
	Other Expenses															
		7100 Mileage	17,677	19,575	23,950	(2,675)	0	21,275	(2,675)	(11.2)%	21,275	0	21,275	0	22,275	1,000
		7105 Membership/Dues/Fees	8,231	8,380	7,450	5	0	7,455	5	0.1%	7,455	0	7,455	0	7,455	0
		7110 Meals & Meal Allowances	217	440	600	0	0	600	0	0.0%	600	0	600	0	600	0
		7115 Training & Development	10,618	21,106	15,460	1,540	0	17,000	1,540	10.0%	17,000	0	17,000	0	17,000	0
		7120 Telephone Charges	15,284	0	8,440	2,560	0	11,000	2,560	30.3%	11,000	0	11,000	0	11,000	0
		7122 Cellular Telephones	0	464	2,000	(500)	0	1,500	(500)	(25.0)%	1,500	0	1,500	0	1,500	0
		7125 Subscriptions/Publications	2,011	2,032	3,090	(340)	0	2,750	(340)	(11.0)%	2,750	0	2,750	0	2,750	0
		7130 Seminars & Workshops	0	4,429	5,500	0	0	5,500	0	0.0%	5,500	0	5,500	0	5,500	0
		7135 Advertising	0	250	500	0	0	500	0	0.0%	500	0	500	0	500	0
		7138 Vaugh. Hockey Assoc. Subsidy	1,196,409	1,197,665	1,208,211	24,164	0	1,232,375	24,164	2.0%	1,232,375	0	1,232,375	0	1,232,375	0
		7200 Office Supplies	19,851	27,104	32,030	(3,655)	0	28,375	(3,655)	(11.4)%	28,375	0	28,375	0	30,375	2,000
		7205 Computer Supplies	6,718	15,522	11,700	(675)	0	11,025	(675)	(5.8)%	11,025	0	11,025	0	11,375	350
		7210 Office Equip. & Furniture	2,014	2,809	5,850	(137)	0	5,713	(137)	(2.3)%	5,713	0	5,713	0	5,963	250
		7211 Computer Hardware/Software	9,234	13,624	15,000	750	0	15,750	750	5.0%	15,750	0	15,750	0	15,750	0
		7215 Mtce. & Repairs - Equip	91,820	79,352	100,100	(4,875)	0	95,225	(4,875)	(4.9)%	95,225	0	95,225	0	95,225	0
		7220 Copiers, Faxes and Supplies	75,544	82,725	79,400	1,075	0	80,475	1,075	1.4%	80,475	0	80,475	0	85,475	5,000
		7222 Printing	208,261	273,473	215,000	(20,000)	0	195,000	(20,000)	(9.3)%	195,000	0	195,000	0	195,000	0
		7225 Postal Services	1,586	458	700	300	0	1,000	300	42.9%	1,000	0	1,000	0	1,000	0
		7300 Protective Clothing/Uniforms	21,069	36,408	35,000	0	0	35,000	0	0.0%	35,000	0	35,000	0	35,000	0
		7330 Materials & Supplies	288,245	284,683	298,228	(4,053)	0	294,175	(4,053)	(1.4)%	294,175	0	294,175	0	301,175	7,000
		7331 Contractor & Contractor Mat.	423,181	317,983	321,000	135,900	0	456,900	135,900	42.3%	460,477	3,577	464,160	3,683	472,951	8,791
		7335 Small Tools & Equipment	111,904	135,378	190,985	(15,965)	(5,700)	169,320	(21,665)	(11.3)%	169,320	0	169,320	0	172,820	3,500
		7350 Armoured Courier Services	10,828	12,501	15,000	0	0	15,000	0	0.0%	15,000	0	15,000	0	15,000	0
		7400 Bank Charges	267,394	279,509	275,000	0	0	275,000	0	0.0%	275,000	0	275,000	0	275,000	0
		7404 Bad Debt Write-Offs Class	6,828	3,141	4,000	0	0	4,000	0	0.0%	4,000	0	4,000	0	4,000	0
		7410 Rental, Leases - Equipment	32,638	26,853	51,185	(2,247)	0	48,938	(2,247)	(4.4)%	48,938	0	48,938	0	54,438	5,500
		7475 Ticket/Pass Purchases	1,674,169	1,687,198	1,617,000	147,000	0	1,764,000	147,000	9.1%	1,796,458	32,458	1,829,872	33,414	1,864,274	34,402
		7499 Cash Over and Short	82	1,164	650	(37)	0	613	(37)	(5.7)%	613	0	613	0	663	50
		7520 Professional Fees	65,603	63,931	61,500	(3,375)	0	58,125	(3,375)	(5.5)%	58,125	0	58,125	0	58,125	0
		7531 Service Contracts	10,133	11,799	15,000	0	0	15,000	0	0.0%	15,000	0	15,000	0	15,000	0
		7560 Gas/Diesel - Vehicles	65	109	0	0	0	0	0	0.0%	0	0	0	0	0	0
		7630 Wireless/Internet Commun.	526	1,092	1,000	0	0	1,000	0	0.0%	1,000	0	1,000	0	1,000	0
		7640 Cable Tv/Satellite	3,613	4,764	5,000	0	0	5,000	0	0.0%	5,000	0	5,000	0	5,000	0
		7698 Grouped Expenses	14,771	9,476	10,000	0	0	10,000	0	0.0%	10,000	0	10,000	0	10,000	0
		7699 Sundry Expenses	16,316	22,313	69,175	(500)	0	68,675	(500)	(0.7)%	68,675	0	68,675	0	68,675	0
		7700 Chgs. from Othe Depts.	3,236	10	0	0	0	0	0	0.0%	0	0	0	0	0	0

Revenue and Expenditure Summary

2014 - 17 Operating Budget

Department	Exp Category	Account	2012 Actuals	2013 Actual Forecast*	2013 Budget	Allowable Inc/Decr	Account Reallocations	2014 Budget	$ Variance	% Variance	2015 Forecast	Variance	2016 Forecast	Variance	2017 Forecast	Variance
		7710 Internal Recoveries	(413)	(2,745)	0	0	0	0	0	0.0%	0	0	0	0	0	0
		7790 Trsf. to Expend Res	1,330	(42,217)	0	0	0	0	0	0.0%	0	0	0	0	0	0
		Total Other Expenses	4,616,998	4,602,758	4,704,704	254,260	(5,700)	4,953,264	248,560	5.3%	4,989,299	36,035	5,026,396	37,097	5,094,239	67,843
Total Recreation			685,478	804,607	1,232,618	(353,640)	(5,700)	873,278	(359,340)	(29.2)%	635,010	(238,268)	376,039	(258,971)	(242,833)	(618,872)

*Note: 2013 Actual Forecast is for reference purposes only and is based on year to date actuals as of August 2013 plus the remainder of the calendarized budget.

2014 Budget Variance Comments

3564 - Vending Commissions	Realigned with actuals
3576 - Taxable Sales	Sale of Postage Stamp - realigned with actuals
3586 - Rents and Concessions	Increase in concessions, permit rate increases, and increased space utilization
3588 - Transit Fares	Increase due to increased ridership and sale of fares through community centres
3590 - Advertising Revenue	Realigned with actuals
3618 - Dept. Misc. Revenues	Increase due to Al Palladini Fitness Centre to realign with actuals, and increase in Aquatics at Vellore Village and Woodbridge Pool
7010 - Full Time	Increase due to progression offset by vacancies
7012 - Overtime	Increase due to Community Centres opening on Statutory Holidays
7015 - Part Time	Increase as per union agreement of 2%
7017 - Benefits	Increase due to Salaries and as per guidelines
7100 - Mileage / Car Allowance	Realigned with actuals
7115 - Training & Development	Realigned with actuals
7120 - Telephone Charges	Realigned with actuals
7122 - Cellular Telephones	Realigned with actuals
7125 - Subscriptions/Publications	Realigned with actuals
7138 - Vaugh. Hockey Assoc. Subsidy	2% increase as per Agreement with Sports Village
7200 - Office Supplies	Realigned with actuals
7205 - Computer Supplies	Realigned with actuals
7210 - Office Equip. & Furniture	Realigned with actuals
7211 - Computer Hardware/Software	Realigned with actuals
7215 - Mtce & Repairs - Equipment	Realigned with actuals
7220 - Copier, Fax and Supplies	Realigned with actuals
7222 - Printing	Realigned with actuals
7225 - Postal Services	Realigned with actuals
7330 - Materials and Supplies	Realigned with actuals
7331 - Contractor & Contract. Mat.	Increase in partnership programs at centres, offset by increase in revenues.
7335 - Small Tools and Equipment	Realigned with actuals
7410 - Rental, Leases - Equipment	Realigned with actuals
7475 - Ticket/Pass Purchases	Increase to maintain 2% commission, offset to revenue increase
7499 - Cash Over and Short	Realigned with actuals
7520 - Professional Fees	Realigned with actuals
7699 - Sundry Expenses	Realigned with actuals

Revenue and Expenditure Summary

2014 - 17 Operating Budget

Department	Exp Category	Account	2012 Actuals	2013 Actual Forecast*	2013 Budget	Allowable Inc/Decr	Account Reallocations	2014 Budget	$ Variance	% Variance	2015 Forecast	Variance	2016 Forecast	Variance	2017 Forecast	Variance
2015 Budget Variance Comments																
3564 - Vending Commissions			Increase in revenue of 1.84% as per historical trends													
3576 - Taxable Sales			Increase in revenue of 1.84% as per historical trends													
3586 - Rents and Concessions			Increase in revenue of 1.84% as per historical trends													
3588 - Transit Fares			Increase in revenue of 1.84% as per historical trends													
3590 - Advertising Revenue			Increase in revenue of 1.84% as per historical trends													
3618 - Dept. Misc. Revenues			Increase in revenue of 1.84% as per historical trends													
7010 - Full Time			Increase due to progressions													
7017 - Benefits			Increase due to Salaries and as per guidelines													
7331 - Contractor & Contract. Mat.			Increase in partnership programs at centres, offset by increase in revenues.													
7475 - Ticket/Pass Purchases			Increase to maintain 2% commission, offset to revenue increase													
2016 Budget Variance Comments																
3564 - Vending Commissions			Increase in revenue of 1.86% as per historical trends													
3576 - Taxable Sales			Increase in revenue of 1.88% as per historical trends													
3586 - Rents and Concessions			Increase in revenue of 1.88% as per historical trends													
3588 - Transit Fares			Increase in revenue of 1.88% as per historical trends													
3590 - Advertising Revenue			Increase in revenue of 1.88% as per historical trends													
3618 - Dept. Misc. Revenues			Increase in revenue of 1.88% as per historical trends													
7010 - Full Time			Increase due to progressions													
7017 - Benefits			Increase due to Salaries and as per guidelines													
7331 - Contractor & Contract. Mat.			Increase in partnership programs at centres, offset by increase in revenues.													
7475 - Ticket/Pass Purchases			Increase to maintain 2% commission, offset to revenue increase													
2017 Budget Variance Comments																
3564 - Vending Commissions			Increase in revenue of 1.88% as per historical trends													
3576 - Taxable Sales			Increase in revenue of 1.85% as per historical trends													
3586 - Rents and Concessions			Increase due to opening of Carville Community Centre													
3588 - Transit Fares			Increase in revenue of 1.88% as per historical trends													
3590 - Advertising Revenue			Increase in revenue of 1.88% as per historical trends													
3618 - Dept. Misc. Revenues			Increase due to opening of Carville Community Centre													
7012 - Overtime			Increase due to opening of Carville Community Centre													
7015 - Part Time			Increase due to opening of Carville Community Centre													
7017 - Benefits			Increase due to Salaries and as per guidelines													
7100 - Mileage / Car Allowance			Increase due to opening of Carville Community Centre													
7200 - Office Supplies			Increase due to opening of Carville Community Centre													
7205 - Computer Supplies			Increase due to opening of Carville Community Centre													
7210 - Office Equip. & Furniture			Increase due to opening of Carville Community Centre													
7220 - Copier, Fax and Supplies			Increase due to opening of Carville Community Centre													
7330 - Materials and Supplies			Increase due to opening of Carville Community Centre													
7331 - Contractor & Contract. Mat.			Increase due to opening of Carville Community Centre													
7335 - Small Tools and Equipment			Increase due to opening of Carville Community Centre													
7410 - Rental, Leases - Equipment			Increase due to opening of Carville Community Centre													
7475 - Ticket/Pass Purchases			Increase to maintain 2% commission, offset to revenue increase													
7499 - Cash Over and Short			Increase due to opening of Carville Community Centre													

2014 -2017 Additional Resource Request
Recreation

Budget Year	ARR #	ARR Title	Gross Cost	Offset	Net Cost
2014	200-14-01	Customer Service Administration Clerk	19,562	-	19,562
2014	200-14-02	Overtime for Stat Holidays	50,668	-	50,668
2014 Total			**70,230**	**-**	**70,230**
2017	200-16-01 to 0	Block 11 Community Centre - 5 ARRs	720,636	-	720,636
2017	200-TBD-01	City Hall Corporate Liaison Coordinator (TEMPORARY)	89,629	-	89,629
2017	200-TBD-12	Open to Youth Pilot Project	78,822	-	78,822
2017 Total			**889,087**	**-**	**889,087**

2014 - 2017 Capital Project Listing

Recreation

Budget Year	Project #	Project Description	Project Type	Region	City-Wide DC	Infrastructure Reserve	Gas Tax	Taxation	LTD	Other	Grand Total
2014	RE-9503-13	Fitness Centre Equipment Replacement	Equipment Replacement	City-Wide		125,100					125,100
2014	RE-9524-14	City Playhouse Technical Equipment Upgrade	New Equipment	Ward 4		22,151					22,151
2014	RE-9525-14	REC User Fee & Pricing Model Update	Studies	City-Wide				56,650			56,650
2014 Total						**147,251**		**56,650**			**203,901**
2015	RE-9503-13	Fitness Centre Equipment Replacement	Equipment Replacement	City-Wide		125,100					125,100
2015	RE-9519-15	Vaughan Art Gallery Site Study	Studies	City-Wide				51,500			51,500
2015	RE-9521-15	Retrofit to Energy-Efficient Lighting at Gallery space at MCC	New Infrastructure	Ward 1				25,800			25,800
2015	RE-9522-15	Public Display Units for City Hall and MCC	New Infrastructure	Ward 1				67,000			67,000
2015 Total						**125,100**		**144,300**			**269,400**
2016	RE-9503-13	Fitness Centre Equipment Replacement	Equipment Replacement	City-Wide		125,100					125,100
2016 Total						**125,100**					**125,100**
2017	RE-9503-13	Fitness Centre Equipment Replacement	Equipment Replacement	City-Wide		125,100					125,100
2017 Total						**125,100**					**125,100**
Recreation Total						**522,551**		**200,950**			**723,501**

DRAFT 2014 BUDGET AND 2015-2017 PLAN

Cultural Services

Revenue and Expenditure Summary

2014 - 17 Operating Budget

Department	Exp Category	Account	2012 Actuals	2013 Actual Forecast*	2013 Budget	Allowable Inc/Decr	Account Reallocations	2014 Budget	$ Variance	% Variance	2015 Forecast	Variance	2016 Forecast	Variance	2017 Forecast	Variance
Cultural Services																
	Revenue															
		3564 Vending Commissions	0	4,000	4,000	0	0	4,000	0	0.0%	4,000	0	4,000	0	4,000	0
		3574 Rev. frm Recov. Expenses	37,030	0	37,030	10,000	0	47,030	10,000	27.0%	47,030	0	47,030	0	47,030	0
		3586 Rents and Concessions	305,190	379,571	330,000	0	(25,000)	305,000	(25,000)	(7.6)%	305,000	0	305,000	0	305,000	0
		3614 General Revenue	7,570	0	0	0	0	0	0	0.0%	0	0	0	0	0	0
		3618 Dept. Misc. Revenues	333,799	352,805	181,950	0	25,000	206,950	25,000	13.7%	206,950	0	206,950	0	206,950	0
		Total Revenue	683,589	736,377	552,980	10,000	0	562,980	10,000	1.8%	562,980	0	562,980	0	562,980	0
	Labour Costs															
		7010 Full Time	706,095	823,558	831,926	11,417	0	843,343	11,417	1.4%	848,413	5,070	848,413	0	848,413	0
		7012 Overtime	1,398	4,042	2,715	0	0	2,715	0	0.0%	2,715	0	2,715	0	2,715	0
		7015 Part Time	402,004	452,622	420,301	7,826	0	428,127	7,826	1.9%	429,231	1,104	429,231	0	429,231	0
		7016 Full Time Contracts	130,155	131,683	171,327	(11,795)	0	159,532	(11,795)	(6.9)%	162,690	3,158	165,849	3,159	167,427	1,578
		7017 Benefits	223,245	265,992	264,109	8,718	0	272,827	8,718	3.3%	278,781	5,954	283,455	4,674	288,128	4,673
		7020 Benefits - FT Contract	12,625	12,908	16,790	(916)	0	15,874	(916)	(5.5)%	16,269	395	16,751	482	17,077	326
		Total Labour Costs	1,475,522	1,690,804	1,707,168	15,250	0	1,722,418	15,250	0.9%	1,738,099	15,681	1,746,414	8,315	1,752,991	6,577
	Other Expenses															
		7040 Honorariums	4,840	9,080	9,000	0	(4,000)	5,000	(4,000)	(44.4)%	5,000	0	5,000	0	5,000	0
		7100 Mileage	2,690	7,648	7,194	0	(3,219)	3,975	(3,219)	(44.7)%	3,975	0	3,975	0	3,975	0
		7105 Membership/Dues/Fees	1,999	120	0	0	1,900	1,900	1,900	0.0%	1,900	0	1,900	0	1,900	0
		7110 Meals & Meal Allowances	271	390	571	0	49	620	49	8.6%	620	0	620	0	620	0
		7112 Council Travel & Confer.	0	0	0	0	0	0	0	0.0%	0	0	0	0	0	0
		7115 Training & Development	5,852	633	3,811	0	3,999	7,810	3,999	104.9%	7,810	0	7,810	0	7,810	0
		7120 Telephone Charges	6,647	4,199	0	0	0	0	0	0.0%	0	0	0	0	0	0
		7122 Cellular Telephones	0	141	141	0	(141)	0	(141)	(100.0)%	0	0	0	0	0	0
		7125 Subscriptions/Publications	430	11	200	0	0	200	0	0.0%	200	0	200	0	200	0
		7130 Seminars & Workshops	250	0	0	0	0	0	0	0.0%	0	0	0	0	0	0
		7140 Promotion & Education	900	15,652	1,940	0	60	2,000	60	3.1%	2,000	0	2,000	0	2,000	0
		7200 Office Supplies	7,553	7,773	7,216	0	519	7,735	519	7.2%	7,735	0	7,735	0	7,735	0
		7205 Computer Supplies	1,253	1,065	1,740	0	(670)	1,070	(670)	(38.5)%	1,070	0	1,070	0	1,070	0
		7210 Office Equip. & Furniture	865	1,818	3,152	0	(1,897)	1,255	(1,897)	(60.2)%	1,255	0	1,255	0	1,255	0
		7211 Computer Hardware/Software	9,471	6,629	11,884	0	106	11,990	106	0.9%	11,990	0	11,990	0	11,990	0
		7220 Copiers, Faxes and Supplies	4,743	5,722	8,030	0	(2,980)	5,050	(2,980)	(37.1)%	5,050	0	5,050	0	5,050	0
		7222 Printing	62,518	72,900	55,746	0	4,334	60,080	4,334	7.8%	60,080	0	60,080	0	60,080	0
		7330 Materials & Supplies	53,534	29,598	46,480	0	5,230	51,710	5,230	11.3%	51,710	0	51,710	0	51,710	0
		7331 Contractor & Contractor Mat.	216,364	197,586	153,700	0	0	153,700	0	0.0%	153,700	0	153,700	0	153,700	0
		7335 Small Tools & Equipment	536	0	0	0	0	0	0	0.0%	0	0	0	0	0	0
		7404 Bad Debt Write-Offs Class	7,874	246	0	0	0	0	0	0.0%	0	0	0	0	0	0
		7499 Cash Over and Short	273	54	50	0	0	50	0	0.0%	50	0	50	0	50	0
		7520 Professional Fees	2,555	18,295	45,852	0	(997)	44,855	(997)	(2.2)%	44,855	0	44,855	0	44,855	0
		7698 Grouped Expenses	29,024	33,699	31,800	0	(1,600)	30,200	(1,600)	(5.0)%	30,200	0	30,200	0	30,200	0
		7699 Sundry Expenses	25,770	34,125	26,492	0	(693)	25,799	(693)	(2.6)%	25,799	0	25,799	0	25,799	0
		7700 Chgs. from Othe Depts.	4	102	0	0	0	0	0	0.0%	0	0	0	0	0	0
		7710 Internal Recoveries	0	(37,030)	0	0	0	0	0	0.0%	0	0	0	0	0	0
		7790 Trsf. to Expend Res	(4,600)	0	0	0	0	0	0	0.0%	0	0	0	0	0	0
		Total Other Expenses	441,616	410,455	414,999	0	0	414,999	0	0.0%	414,999	0	414,999	0	414,999	0
Total Cultural Services			1,233,549	1,364,882	1,569,187	5,250	0	1,574,437	5,250	0.3%	1,590,118	15,681	1,598,433	8,315	1,605,010	6,577

*Note: 2013 Actual Forecast is for reference purposes only and is based on year to date actuals as of August 2013 plus the remainder of the calendarized budget.

VAUGHAN

Revenue and Expenditure Summary

2014 - 17 Operating Budget

2014 Budget Variance Comments

3574 - Rev. from Recover. Expenses	Increase recovery from Mayor's Gala
3586 - Rents and Concessions	Reallocate to Dept Misc Revenues
3618 - Dept. Misc. Revenues	Reallocated from Rents & Concessions
7010 - Full Time	Increase due to pro-rated progressions
7015 - Part Time	Increase of 2% as per union agreement
7016 - Full Time Contract	Decrease due to position turnover
7017 - Benefits	Increase in relation to salaries and budget guideline increases
7020 - Benefits - FT Contract	Decrease in relation to salaries, offset by budget guideline increases
7040 - Honorariums	Reallocated to various accounts
7100 - Mileage / Car Allowance	Reallocated to various accounts
7105 - Memberships/Dues/Fees	Reallocated from various accounts
7110 - Meals & Meal Allowances	Reallocated from various accounts
7115 - Training & Development	Reallocated from various accounts
7122 - Cellular Telephone	Reallocated to various accounts
7140 - Promotion & Education	Reallocated from various accounts
7200 - Office Supplies	Reallocated from various accounts
7205 - Computer Supplies	Reallocated to various accounts
7210 - Office Equip. & Furniture	Reallocated to various accounts
7211 - Computer Hardware/Software	Reallocated from various accounts
7220 - Copier, Fax and Supplies	Reallocated to various accounts
7222 - Printing	Reallocated from various accounts
7330 - Materials and Supplies	Reallocated from various accounts
7520 - Professional Fees	Reallocated to various accounts
7698 - Grouped Expenses	Reallocated to various accounts
7699 - Sundry Expenses	Reallocated to various accounts

2015 Budget Variance Comments

7010 - Full Time	Increase due to pro-rated progression
7015 - Part Time	Increase due to 2% eco adj as per union agreement
7016 - Full Time Contract	Increase due to pro-rated progression
7017 - Benefits	Increase in relation to salaries and budget guideline increases
7020 - Benefits - FT Contract	Increase in relation to salaries and budget guideline increases

2016 Budget Variance Comments

7016 - Full Time Contract	Increase due to pro-rated progression
7017 - Benefits	Increase in relation to salaries and budget guideline increases
7020 - Benefits - FT Contract	Increase due to budget guideline increases

2017 Budget Variance Comments

7017 - Benefits	Increase due to budget guideline increases
7020 - Benefits - FT Contract	Increase due to budget guideline increases

2014 -2017 Additional Resource Request
Cultural Services

Budget Year	ARR #	ARR Title	Gross Cost	Offset	Net Cost
2016	210-16-04	Events Coordinator	92,317	-	92,317
2016	210-16-02	Arts & Culture Marketing Material	60,000	-	60,000
2016 Total			**152,317**	**-**	**152,317**
2017	210-TBD-06	Diversity & Inclusivity Signage and Communication Program	75,000	-	75,000
2017	210-TBD-04	Additional funding for Special Events	30,000	-	30,000
2017	210-TBD-05	Aboriginal Facilitation & Coordination Support	30,000	-	30,000
2017	210-TBD-03	Concert Series Launch at City Hall	10,000	-	10,000
2017	210-TBD-02	Additional Funding for Recognition Events	10,000	-	10,000
			-	**-**	-
2017 Total			**155,000**	**-**	**155,000**

DRAFT 2014 BUDGET AND 2015-2017 PLAN

Buildings and Facilities

Building & Facilities

2014-17 Business Plan

Business Overview

Service Statement:

Core Activities:

The Building and Facilities Department is responsible for managing the new building construction program and the renovation of existing buildings; Maintaining and providing plant services in City buildings as well as Community Centre operations; Providing office accommodations in City buildings; sportfield lighting and walkways; Providing security for employees, residents and users.

Key Outcomes & Results:

1. Provide safe and clean facilities for all users of City-owned facilities.
2. Support all City Departments by maintaining the facilities from which they provide services to the public.
3. Maintain approved services standards while ensuring operational efficiency and effectiveness.
4. Promote environmental sustainability through operational practices and building enhancements.

Link to Vaughan Vision 2020:

1. Demonstrate Excellence in Service Delivery
   - City-owned facilities operate according to a high standard of cleanliness and safety.
2. Promote Community Safety, Health & Wellness
   - The Department provides security for employees, residents, and users of City buildings, and ensures that construction, renovation and maintenance activities are performed in a safe manner.
   - The Department maintains the facilities from which other departments operate programs that provide safety, health and wellness to City residents.
3. Lead & Promote Environmental Sustainability
   - The Department pursues new programs to make City buildings more energy efficient and reduce the environmental impact of operations.
4. Manage Corporate Assets
   - Collaborating with stakeholders to develop and implement the corporate Asset Management Strategy.

Staffing Profile:

Full Time, Part Time and Overtime – Budgeted Amounts:

			Additional Resource Requests			
	2012	2013 Base	2014	2015	2016	2017
Full Time	104	104	3	10.0	10.0	
Part Time	5.0	5.0		0.6	0.6	
Overtime	$56,097	$56,097		$5,000	$5,000	

Building & Facilities

2014-17 Business Plan

Service Profile

Current Service State:

- Project Management
  - Staff are knowledgeable in all aspects of facility construction, maintenance and repairs.
  - Project Management technology support is based on the Microsoft suit of products: Excel; MS Project; Outlook.
  - Project Management skills are based on best practices and staff's considerable experience in the field.
  - Communication with project stakeholders could be strengthened.
  - Staff is challenged with managing numerous projects.
- Service Quality
  - Maintaining service levels when expanding & repairing existing facilities with only limited or minor inconvenience to service users remains a challenge both logistically and financially.
  - The lack of a lifecycle database makes forecasting future replacement needs very difficult. This may lead to down time in high importance buildings as a result of unpredictable failures.
  - B&F follows maintenance guidelines in maintaining equipment. A work order system is in place to handle work requests.
- Staffing
  - Staff is trained to handle job responsibilities, and to meet code/law requirements.
  - Meeting training requirements for existing and new staff, while handling regular assignments is challenging.
  - Annual turnover of new facility staff has been reduced, but remains a challenge.
  - The position of Asset Management Coordinator (deferred beyond 2016) is critical for initiating and implementing a Lifecycle Management Plan database.
- Environmental Sustainability
  - An energy audit has been initiated in 2013.
  - Energy reduction measures are being pursued and purchasing more energy efficient equipment is a consideration in the replacement of energy consuming building components (lighting; HVAC; pumps).
  - Reporting on energy use in City facilities was completed in 2013 in collaboration with the Environmental Sustainability Division.

Future Direction for the Service:

- Project Management
  - Implement project management software as a common reporting tool, as well as for project tracking and project control.
  - Building on staff's existing expertise and experience, increase training in project management methodology; develop an internal consistent and documented methodology for project delivery.
  - Manage the project management work load to deliver successful projects.
- Environmental Sustainability
  - Work with the Environmental sustainability division to research new energy-efficient technologies that will enable cost-savings and promote environmental sustainability.
  - Develop an energy optimization plan that will prioritize the implementation of measures based on parameters such as: financial viability (ROI), correlation with programs that operate from the facility that is being upgraded; reduction in GHG; etc.
  - The implementation of energy reduction measures may not significantly reduce the City's future hydro bills, as the fixed cost of transmission, and the increasing cost of the Global Adjustment

Building & Facilities

2014-17 Business Plan

factor, increase as the percentage of the overall Hydro bill. However, without implementing these measures, the City will pay even more for its Hydro consumption.

- Service Quality
  - Implement Maintenance Management Software to increase the effectiveness of the preventative maintenance program.
  - Increase automation to reduce the need for staff to manually access and adjust various features in City parks and facilities, thereby expediting response time to customer needs.
  - Continuously improve customer service through: additional training; customer satisfaction surveys; increased and seamless cooperation with internal stakeholders.
  - The growing volume of health & safety regulatory controls and standards, requires that staff be proactive and vigilant in preventing potential hazards in City facilities.
  - The need to document issues in an increasingly litigious environment means that less staff time is devoted to core work.
- Asset Management
  - Develop the Lifecycle Management Plan (LMP) for B&F, in conjunction with the City's development of the Asset Management program. The LMP will allow B&F staff to prioritize preventative maintenance work so that down time in facilities is reduced to a minimum; it will assist in forecasting the need for future City resources, and it will provide current information of the amount and cost of deferred maintenance.
  - As part of the LMP, B&F will initiate a Building Condition Audit (BCA) program to develop a lifecycle database.
  - All of the above will be done in unison with the development of the City's Asset Management initiative.

Financial Impact: *Scope out major financial impacts on the department currently and in the future*.

- The overall cost of constructing and renovating facilities continues to rise. Contributing factors are: the increasingly litigious nature of the construction industry; increasing legislative requirements; cost of new technologies.
- The long term funding allotment for the maintenance and operation of City facilities will need to increase as additional facilities are constructed.
- The service levels that will be developed as part of the Asset Management initiative are likely to have a financial impact.

Building & Facilities

2014-17 Business Plan

Work Plan

Business Plan Objectives:

Department Objectives	Initiatives	Timeline	Additional Resources Required?
2014 Initiatives			
Increase Project Management Capabilities	Work with ITM to implement Eclipse Portfolio Management software in B&F.	Q2	
	Provide project management training to Staff that manage projects.	Q4	Requires the implementation of Project Management software
Promote Environmental Sustainability by Reducing Energy Consumption	Continue to implement 2013 energy audit recommendations.	Q1-Q4	Capital and operating funding, possibility of energy grants from Powerstream
	Install solar panels at community centres.	Q3	
	In conjunction with Fire and Rescue Services, research the opportunity to enable certain high importance buildings to run on backup power.	Q4	
	Assist Manager, Environmental Sustainability in developing the Energy Management Plan for the City as mandated by On. Reg. 397/11.	Q2	
	With the Environmental sustainability division, develop an energy optimization plan.	Q4	
Effectively Manage Corporate Assets	Begin the development of the Lifecycle Management Plan (LMP).	Q4	ARR for asset management coordinator submitted.
2015 Initiatives			
Promote Environmental Sustainability by Reducing Energy Consumption	Act on the “low hanging fruit” in the energy optimization plan.	Q4	
	Review and update the City’s Green Building strategy.	Q2	
Effectively Manage Corporate Assets	Implement an electronic asset maintenance program in collaboration with the corporate Asset Management Initiative.	Q3	
	Conduct building condition audits and continue the development of the LMP.	Q4	

Building & Facilities

2014-17 Business Plan

Increase Project Management Capabilities	Project Management staff to obtain PMP designations. Document internal project management delivery standards	Q4 Q2	
2016 Initiatives			
Effectively Manage Corporate Assets	Train staff on the electronic Asset Management system and software. Create the path for the information generated by Facility Operators to be incorporated into the Lifecycle Database. Continue to perform building condition audits to populate the Lifecycle Database.	Q2 Q1 Q4	
Promote Environmental Sustainability by Reducing Energy Consumption	Review the energy optimization plan and update if necessary.	Q2	
Increase Project Management Capabilities	Seek to benchmark B&F Project Management proficiency with similar organizations.	Q4	
2017 Initiatives			
Effectively Manage Corporate Assets	Achieve a state in which the lifecycle database is up to date and captures all relevant building information.	Q2	

Building & Facilities

2014-17 Business Plan

Business Performance

Key Performance Indicators: *List up to three relevant performance measures which provide information on the department's efficiency, effectiveness and quality of service. The performance indicators should range from 2009 to 2012, with a forecast for 2013.*

Performance Measures	2009	2010	2011	2012	2013 Estimate
EFFICIENCY: What/How much do we do?					
Building Square Footage Maintained and Annual Cost	1,433,201	1,729,103; $19,726,233	1,737,903; $20,280,610	1,686,903; $20,235,775	1,691,903; $20,701,669
Number of Building Square Feet Maintained per FTE	18,734	22,168	16,872	21,086	21,148
EFFECTIVENESS: How well do we do it?					
Utilities Consumption per Square Foot for all Major Buildings	N/A	$34	$34	$34	$36.70
SERVICE QUALITY: Is anyone better off?					

Key Performance Indicators Conclusion: *Provide an overall conclusion based on the indicators listed above in terms of current and estimated future performance and expected/target values.*

- Staff continue to maintain a high level of service using available resources.
- Utilities consumption is expected to increase marginally over time.
- Opportunities to improve service quality measurement via customer service feedback.

Department Head Sign-off **Date (mm/dd/yy)**

Commissioner Sign-off **Date (mm/dd/yy)**

Revenue and Expenditure Summary

2014 - 17 Operating Budget

Department	Exp Category	Account	2012 Actuals	2013 Actual Forecast*	2013 Budget	Allowable Inc/Decr	Account Reallocations	2014 Budget	$ Variance	% Variance	2015 Forecast	Variance	2016 Forecast	Variance	2017 Forecast	Variance
Buildings and Facilities																
	Joint Service Revenue															
		3572 Joint Service Revenue	136,454	0	0	0	0	0	0	0.0%	0	0	0	0	0	0
		Total Joint Service Revenue	136,454	0	0	0	0	0	0	0.0%	0	0	0	0	0	0
	Revenue															
		3574 Rev. frm Recov. Expenses	103,825	169,861	56,250	24,166	0	80,416	24,166	43.0%	80,621	205	80,853	232	81,110	257
		3586 Rents and Concessions	178,460	192,893	116,590	42,350	0	158,940	42,350	36.3%	159,760	820	160,621	861	161,480	859
		3614 General Revenue	15,017	17,230	20,000	0	0	20,000	0	0.0%	20,000	0	20,000	0	20,000	0
		3618 Dept. Misc. Revenues	27,702	2,075	0	25,000	0	25,000	25,000	0.0%	25,000	0	25,000	0	25,000	0
		Total Revenue	325,005	382,058	192,840	91,516	0	284,356	91,516	47.5%	285,381	1,025	286,474	1,093	287,590	1,116
	Labour Costs															
		7010 Full Time	6,158,844	6,662,095	6,715,662	11,747	0	6,727,409	11,747	0.2%	6,756,442	29,033	6,770,651	14,209	6,779,459	8,808
		7012 Overtime	197,369	104,822	58,010	105	0	58,115	105	0.2%	58,115	0	58,115	0	58,115	0
		7015 Part Time	253,717	233,218	214,888	1,431	0	216,319	1,431	0.7%	216,648	329	216,648	0	216,648	0
		7016 Full Time Contracts	55,144	38,393	0	0	0	0	0	0.0%	0	0	0	0	0	0
		7017 Benefits	1,677,302	1,836,631	1,835,734	37,758	0	1,873,492	37,758	2.1%	1,915,041	41,549	1,952,824	37,783	1,989,186	36,362
		7020 Benefits - FT Contract	5,349	3,763	0	0	0	0	0	0.0%	0	0	0	0	0	0
		Total Labour Costs	8,347,725	8,878,921	8,824,294	51,041	0	8,875,335	51,041	0.6%	8,946,246	70,911	8,998,238	51,992	9,043,408	45,170
	Other Expenses															
		7100 Mileage	16,293	14,146	19,462	0	0	19,462	0	0.0%	19,462	0	19,462	0	19,462	0
		7103 407-ETR Toll Charges	137	1,751	1,751	0	0	1,751	0	0.0%	1,751	0	1,751	0	1,751	0
		7105 Membership/Dues/Fees	994	1,602	2,000	1,275	0	3,275	1,275	63.8%	3,374	99	3,475	101	3,579	104
		7110 Meals & Meal Allowances	579	4,576	1,564	0	0	1,564	0	0.0%	1,564	0	1,564	0	1,564	0
		7115 Training & Development	331	289	13,066	0	0	13,066	0	0.0%	13,066	0	13,066	0	13,066	0
		7120 Telephone Charges	0	2,008	2,460	0	0	2,460	0	0.0%	2,460	0	2,460	0	2,460	0
		7122 Cellular Telephones	45,209	40,126	40,493	800	3,439	44,732	4,239	10.5%	44,732	0	44,732	0	43,932	(800)
		7125 Subscriptions/Publications	248	1,496	1,496	0	0	1,496	0	0.0%	1,496	0	1,496	0	1,496	0
		7130 Seminars & Workshops	0	0	6,391	0	0	6,391	0	0.0%	6,391	0	6,391	0	6,391	0
		7135 Advertising	0	0	641	0	0	641	0	0.0%	641	0	641	0	641	0
		7200 Office Supplies	6,181	8,340	7,311	0	0	7,311	0	0.0%	7,311	0	7,311	0	7,311	0
		7203 Drafting Supplies	0	12	933	0	0	933	0	0.0%	933	0	933	0	933	0
		7205 Computer Supplies	61	933	933	0	0	933	0	0.0%	933	0	933	0	933	0
		7210 Office Equip. & Furniture	337	7,403	7,403	0	0	7,403	0	0.0%	7,403	0	7,403	0	7,403	0
		7211 Computer Hardware/Software	3,039	6,713	8,342	0	0	8,342	0	0.0%	8,342	0	8,342	0	8,342	0
		7215 Mtce. & Repairs - Equip	0	1,030	1,156	0	0	1,156	0	0.0%	1,156	0	1,156	0	1,156	0
		7220 Copiers, Faxes and Supplies	14,554	14,325	10,005	5,980	0	15,985	5,980	59.8%	15,985	0	15,985	0	15,985	0
		7222 Printing	29	46	980	0	0	980	0	0.0%	980	0	980	0	980	0
		7300 Protective Clothing/Uniforms	50,625	36,077	55,841	0	0	55,841	0	0.0%	55,841	0	55,841	0	55,841	0
		7310 Mtce. Buildings & Facil.	3,413,637	3,397,969	3,616,870	(1)	(5,000)	3,611,869	(5,001)	(0.1)%	3,611,869	0	3,611,869	0	3,813,517	201,648
		7312 General Repairs	425,496	0	0	0	0	0	0	0.0%	0	0	0	0	0	0
		7317 Utility Services	5,072,026	5,206,919	5,128,637	120,677	0	5,249,314	120,677	2.4%	5,406,061	156,747	5,572,863	166,802	6,121,096	548,233
		7321 Other Fuesl	6,685	11,954	12,623	0	0	12,623	0	0.0%	12,623	0	12,623	0	12,623	0
		7325 Janitorial Services	377,615	477,051	374,916	7,020	0	381,936	7,020	1.9%	389,100	7,164	396,404	7,304	422,051	25,647
		7330 Materials & Supplies	574,313	571,720	493,237	19,349	0	512,586	19,349	3.9%	532,708	20,122	553,635	20,927	601,804	48,169
		7331 Contractor & Contractor Mat.	17,705	517,119	543,580	1,040	5,000	549,620	6,040	1.1%	560,613	10,993	571,823	11,210	612,260	40,437
		7333 Contract Services	36,664	37,980	38,160	0	0	38,160	0	0.0%	38,160	0	38,160	0	38,160	0
		7335 Small Tools & Equipment	83,680	87,951	105,391	0	0	105,391	0	0.0%	105,391	0	105,391	0	111,137	5,746
		7345 Radio Operations	0	232	997	0	0	997	0	0.0%	997	0	997	0	997	0
		7347 Two-way Radios	48,180	45,976	45,893	0	0	45,893	0	0.0%	45,893	0	45,893	0	45,893	0
		7355 Garbage Disposal Services	242,697	225,896	290,962	0	0	290,962	0	0.0%	290,962	0	290,962	0	294,893	3,931
		7365 Safety Equipment	16,705	22,381	31,166	0	0	31,166	0	0.0%	31,166	0	31,166	0	31,166	0
		7410 Rental, Leases - Equipment	15,975	32,304	32,046	0	0	32,046	0	0.0%	32,046	0	32,046	0	33,213	1,167
		7415 Rental, Leases - Vehicles	7,797	5,562	7,714	0	0	7,714	0	0.0%	7,714	0	7,714	0	7,714	0
		7420 Rental, Leases - Buildings	305,037	250,169	271,181	0	0	271,181	0	0.0%	271,181	0	271,181	0	271,181	0
		7510 Cleaning Services	810,024	677,745	768,724	19,800	0	788,524	19,800	2.6%	788,524	0	788,524	0	851,580	63,056

Revenue and Expenditure Summary

2014 - 17 Operating Budget

Department	Exp Category	Account	2012 Actuals	2013 Actual Forecast*	2013 Budget	Allowable Inc/Decr	Account Reallocations	2014 Budget	$ Variance	% Variance	2015 Forecast	Variance	2016 Forecast	Variance	2017 Forecast	Variance
		7520 Professional Fees	3,053	9,973	0	0	0	0	0	0.0%	0	0	0	0	0	0
		7560 Gas/Diesel - Vehicles	33,245	33,929	34,220	3,072	0	37,292	3,072	9.0%	37,990	698	38,702	712	39,428	726
		7605 Security Services	293,192	270,165	285,979	5,700	0	291,679	5,700	2.0%	291,679	0	291,679	0	291,679	0
		7610 Security System Surveillance	70,027	37,320	94,232	1,258	0	95,490	1,258	1.3%	95,490	0	95,490	0	95,490	0
		7630 Wireless/Internet Commun.	1,063	2,641	2,076	0	0	2,076	0	0.0%	2,076	0	2,076	0	2,076	0
		7640 Cable Tv/Satellite	11,182	11,924	11,644	0	0	11,644	0	0.0%	11,644	0	11,644	0	11,644	0
		7698 Grouped Expenses	2,977	2,703	2,400	0	0	2,400	0	0.0%	2,400	0	2,400	0	2,400	0
		7699 Sundry Expenses	578	184	790	0	0	790	0	0.0%	790	0	790	0	790	0
		7700 Chgs. from Othe Depts.	0	31,739	31,739	(31,739)	0	0	(31,739)	(100.0)%	0	0	0	0	0	0
		7705 Charges from Facilities	14,025	20,372	11,720	780	0	12,500	780	6.7%	12,500	0	12,500	0	12,500	0
		7710 Internal Recoveries	(4,932)	(11,800)	(10,600)	10,500	0	(100)	10,500	(99.1)%	(100)	0	(100)	0	(100)	0
		7712 Joint Serv. Recovery - Library	(325,119)	(339,137)	(347,047)	0	21,000	(326,047)	21,000	(6.1)%	(326,047)	0	(326,047)	0	(326,047)	0
		7715 Recoveries from Facilities	(14,025)	(19,506)	(12,500)	0	0	(12,500)	0	0.0%	(12,500)	0	(12,500)	0	(12,500)	0
		Total Other Expenses	11,678,117	11,760,308	12,048,978	165,511	24,439	12,238,928	189,950	1.6%	12,434,751	195,823	12,641,807	207,056	13,579,871	938,064
Total Buildings and Facilities			19,564,383	20,257,170	20,680,432	125,036	24,439	20,829,907	149,475	0.7%	21,095,616	265,709	21,353,571	257,955	22,335,689	982,118

*Note: 2013 Actual Forecast is for reference purposes only and is based on year to date actuals as of August 2013 plus the remainder of the calendarized budget.

2014 Budget Variance Comments

3574 - Rev from Recov. Expenses	Increase due to Region agreement for Station 7-8 & 7-9
3586 - Rents & Concessions	Increase due to correction for Cell Tower revenue and Daycare at North Thornhill, addition of Day Care at City Hall and JOC parking lot rental, offset by reduction at McMillan property
3618 - Dept Misc Rev	Increase due to Natural Gas rebate for City Hall
7010 - Full Time	Increase due to progressions offset by vacancies
7012 - Over Time	Increase due to hourly rate correction
7015 - Part Time	Increase due to 2% as per union agreement
7017 - Benefits	Increase in relation to salaries and budget guideline increases
7105 - Memberships/Dues/Fees	Increase in actual employee association memberships
7122 - Cellular Telephone	Reallocation from Parks Ops and Parks Dev
7220 - Copier, Fax and Supplies	Increase due to current copier lease agreement
7310 - Mtce. Buildings & Facil.	Reallocate to Contracts
7317 - Utilities	Increase as per guidelines
7325 - Janitorial Services	Increase in contract due to volume of 2%
7330 - Materials & Supplies	Increase in contract due to volume of 4%
7331 - Contractor	Increase in price for Elevator mtce contract 2%
7510 - Cleaning	Increase in price as per new contract
7560 - Gas/Diesel - Vehicles	Increase due to new vehicles and 2% increase as per guidelines
7605 - Security Services	Increase in contract price of 2%
7610 - Security System	Increase in contract price of 2% for City Hall
7700 - Chrg from other Depts	Decrease due to account realignment
7705 - Charges from Facilities	Increase due to account realignment
7710 - Internal Recoveries	Increase due to account realignment
7712 - Joint Serv Recoveries	Increase due to account realignment

Revenue and Expenditure Summary

2014 - 17 Operating Budget

Department	Exp Category	Account	2012 Actuals	2013 Actual Forecast*	2013 Budget	Allowable Inc/Decr	Account Reallocations	2014 Budget	$ Variance	% Variance	2015 Forecast	Variance	2016 Forecast	Variance	2017 Forecast	Variance

2015 Budget Variance Comments

3574 - Rev from Recov. Expenses	Increase due to Region agreement for Station 7-8 & 7-9
3586 - Rents & Concessions	Increase due to correction for Cell Tower revenue
7010 - Full Time	Increase due to pro-rated progressions
7015 - Part Time	Increase due to 2% as per union agreement
7017 - Benefits	Increase in relation to salaries and budget guideline increases
7105 - Memberships/Dues/Fees	Increase in price of association memberships
7317 - Utilities	Increase as per guidelines
7325 - Janitorial Services	Increase in contract due to volume of 2%
7330 - Materials & Supplies	Increase in contract due to volume of 4%
7331 - Contractor	Increase in contract price 2%
7560 - Gas/Diesel - Vehicles	Increase 2% increase as per guidelines

2016 Budget Variance Comments

3574 - Rev from Recov. Expenses	Increase due to Region agreement for Station 7-8 & 7-9
3586 - Rents & Concessions	Increase due to correction for Cell Tower revenue
7010 - Full Time	Increase due to pro-rated progressions
7017 - Benefits	Increase in relation to salaries and budget guideline increases
7105 - Memberships/Dues/Fees	Increase in price of association memberships
7317 - Utilities	Increase as per guidelines
7325 - Janitorial Services	Increase in contract due to volume of 2%
7330 - Materials & Supplies	Increase in contract due to volume of 4%
7331 - Contractor	Increase in contract price 2%
7560 - Gas/Diesel - Vehicles	Increase 2% increase as per guidelines

2017 Budget Variance Comments

3574 - Rev from Recov. Expenses	Increase due to Region agreement for Station 7-8 & 7-9
3586 - Rents & Concessions	Increase due to correction for Cell Tower revenue
7010 - Full Time	Increase due to pro-rated progressions
7017 - Benefits	Increase in relation to salaries and budget guideline increases
7105 - Memberships/Dues/Fees	Increase in price of association memberships
7310 - Mtce. Buildings & Facil.	Increase due to Carville CC opening for half year
7317 - Utilities	Increase as per guidelines and Carville CC opening for half year
7325 - Janitorial Services	Increase due to Carville CC opening for half year
7330 - Materials & Supplies	Increase due to Carville CC opening for half year
7331 - Contractor	Increase due to Carville CC opening for half year
7335 - Small Tools & Equip	Increase due to Carville CC opening for half year
7355 - Garbage Disposal Services	Increase due to Carville CC opening for half year
7510 - Cleaning	Increase due to Carville CC opening for half year
7560 - Gas/Diesel - Vehicles	Increase 2% increase as per guidelines

2014 -2017 Additional Resource Request
Building and Facilities

Budget Year	ARR #	ARR Title	Gross Cost	Offset	Net Cost
2014	160-TBD-02	B&F Asset Management Coordinator	96,360	-	96,360
2014	160-14-06	Facility Operator I - Fr. Ermanno CC Expansion	56,849	-	56,849
2014	160-14-03	Building and Facilities City-wide Maintenance and Repairs	250,000	-	250,000
2014	160-14-02	Clerk Typist A (PT Conversion)	45,824	30,666	15,158
2014	160-14-04	Preventative Maintenance Mechanic (PT Conversion)	75,485	28,500	46,985
2014 Total		**-**	**524,518**	**59,166**	**465,352**
2016	160-16-02	Facility Operator I - Block 11	515,659	-	515,659
2016	160-16-03	PT Facility Operator - Carrville	35,449	-	35,449
2016	160-14-01	Assistant Foreperson	63,130	-	63,130
2016 Total		**-**	**614,238**	**-**	**614,238**
2017	160-TBD-01	B&F staff for future Community Centre Block 40/41/42	818,409	-	818,409
2017	160-TBD-05	Technical Clerk	72,923	-	72,923
			-	**-**	-
2017 Total		**-**	**891,332**	**-**	**891,332**

2014 - 2017 Capital Project Listing

Buldings & Facilities

Budget Year	Project #	Project Description	Project Type	Region	City-Wide DC	Infrastructure Reserve	Gas Tax	Taxation	LTD	Other	Grand Total
2014	BF-8237-14	Garnet A Williams Community Centre Remove Wall Covering in Pool area	Infrastructure Replacement	Ward 5		52,600					52,600
2014	BF-8270-14	Sunset Ridge Park Walkway Lighting	New Infrastructure	Ward 2				51,500			51,500
2014	BF-8318-14	Woodbridge College Park - Electrical Cabinet Replacement	Equipment Replacement	Ward 2		20,600					20,600
2014	BF-8356-14	Woodbridge College Park - Electrical Cabinet Replacement (Baseball)	Equipment Replacement	Ward 2		20,600					20,600
2014	BF-8359-14	Chancellor District Park - Walkway Lighting Replacement	Infrastructure Replacement	Ward 3			52,000				52,000
2014	BF-8360-14	Alexandria Elisa Park Walkway Lighting Replacement	Infrastructure Replacement	Ward 2			32,000				32,000
2014	BF-8361-14	Beverley Glen Park Walkway Lighting Replacement	Infrastructure Replacement	Ward 5			30,000				30,000
2014	BF-8363-14	East District Park - Works Yard Dumping Ramp	Health & Safety	Ward 4				36,100			36,100
2014	BF-8364-14	Woodbridge Yard - Works Yard Dumping Ramp	Health & Safety	Ward 2				36,100			36,100
2014	BF-8367-13	Uplands Golf & Ski Centre, Buildings General Capital	Infrastructure Replacement	Ward 5		67,000					67,000
2014	BF-8376-14	Giovanni Caboto Park - Walkway Lighting Replacement	Infrastructure Replacement	Ward 3			30,000				30,000
2014	BF-8377-14	Robert Watson Park - Walkway Lighting Replacement	Infrastructure Replacement	Ward 1			32,000				32,000
2014	BF-8386-14	Reeves Park - Walkway Lighting Replacement	Infrastructure Replacement	Ward 1			32,000				32,000
2014	BF-8397-14	Dufferin Clark Community Centre - Water Slide Refurbishment	Infrastructure Replacement	Ward 5		31,450					31,450
2014	BF-8398-14	Garnet A Williams CC - Whirlpool Replacement	Infrastructure Replacement	Ward 4		108,050					108,050
2014	BF-8401-14	Maple Community Centre - Replace Roller Shades	Infrastructure Replacement	Ward 1		26,210					26,210
2014	BF-8406-14	Al Palladini Community Centre - West side concrete curbs and interlockremoval	Infrastructure Replacement	Ward 2		51,500					51,500
2014	BF-8414-14	Maple Community Centre Arena Rubber Office and Dressing Room Replacement		Ward 1		75,465					75,465
2014	BF-8420-14	Al Palladini Community Centre - Arena Dressing Room Showers Eastand West	Infrastructure Replacement	Ward 2		46,350					46,350
2014	BF-8421-14	Al Palladini Community Centre Building Sound System	Infrastructure Replacement	Ward 2		26,780					26,780
2014	BF-8422-14	Dufferin Clark Pool Blinds	Infrastructure Replacement	Ward 4		36,050					36,050
2014	BF-8439-14	Michael Cranny House Basement Water-Proofing	Infrastructure Replacement	Ward 3		55,620					55,620
2014	BF-8440-14	Dufferin Clark C.C.-Additional Heat Pump Replacements	Equipment Replacement	Ward 5		61,800					61,800
2014	BF-8441-14	Father Bulfon CC-Outdoor Lighting	Equipment Replacement	Ward 2		137,200					137,200
2014	BF-8444-14	Vellore Hall/School-Interior Floor Resurfacing	Infrastructure Replacement	Ward 3		97,850					97,850
2014	BF-8445-14	Consulting Services-Roofing	Studies	City-Wide			30,000				30,000
2014	BF-8451-14	Al Palladini CC-Roof Replacement	Infrastructure Replacement	Ward 2		1,196,448					1,196,448
2014	BF-8452-14	Thornhill Outdoor Pool-Main Pool Boiler Replacement	Equipment Replacement	Ward 5		30,900					30,900
2014	BF-8453-14	Maple CC-Heat Pump Replacement	Equipment Replacement	Ward 1		103,000					103,000
2014	BF-8454-14	Maple CC-Arena Boiler Replacement	Equipment Replacement	Ward 1		51,500					51,500
2014	BF-8455-14	JOC-Garage Bay Exhaust Upgrades	Equipment Replacement	Ward 1		51,500					51,500
2014	BF-8456-14	Vaughan Mills Park-Security Camera Installation	New Equipment	Ward 3				41,200			41,200
2014	BF-8457-14	Bindertwine Park-Security Camera Installation	New Equipment	Ward 1				41,200			41,200
2014	BF-8458-14	Parks Building-Un-Manned-Eight Facilities in Total	Infrastructure Replacement	City-Wide		77,250					77,250
2014	BF-8459-14	Woodbridge Soccer/Villa Giardino-Asphalt Paving	Infrastructure Replacement	Ward 2		88,837				29,613	118,450

2014 - 2017 Capital Project Listing

Buldings & Facilities

Budget Year	Project #	Project Description	Project Type	Region	City-Wide DC	Infrastructure Reserve	Gas Tax	Taxation	LTD	Other	Grand Total
2014	BF-8460-14	Refrigeration Plant Safety Upgrades-Various Locations	Equipment Replacement	City-Wide		46,350					46,350
2014	BF-8461-14	Woodbridge Pool Memorial Arena-Refrigeration Plant Equipment Replacement	Equipment Replacement	Ward 2		77,250					77,250
2014	BF-8464-14	Gymnasium Safety Padding-Various Locations	New Equipment	City-Wide				50,985			50,985
2014	BF-8465-14	Routley Park-Walkway Lighting Replacement	Infrastructure Replacement	Ward 1		30,900					30,900
2014	BF-8466-14	Al Palladini CC-Outdoor Light Replacement	Equipment Replacement	Ward 2		128,750					128,750
2014	BF-8468-14	Chancellor CC - Reconfiguration of Women's Pool Change Rooms	Infrastructure Replacement	Ward 3		73,600					73,600
2014 Total						**2,871,410**	**238,000**	**257,085**		**29,613**	**3,396,108**
2015	BF-8353-15	Splash Pad Controls Automation	New Infrastructure	City-Wide				46,400			46,400
2015	BF-8367-13	Uplands Golf & Ski Centre, Buildings General Capital	Infrastructure Replacement	Ward 5		67,000					67,000
2015	BF-8378-15	Carrville Community Centre	Growth/Development	Ward 4	3,287,700			436,232			3,723,932
2015	BF-8405-15	Garnet Williams - Renovate Pool Changerooms	Infrastructure Replacement	Ward 5		157,220					157,220
2015	BF-8407-15	Al Palladini Community Centre - East Side - Island - Concrete CurbReplacements	Infrastructure Replacement	Ward 2		52,406					52,406
2015	BF-8408-15	Al Palladini Community Centre - Patio Deck Concrete Replacement	Infrastructure Replacement	Ward 2		39,829					39,829
2015	BF-8410-15	Installation of Fencing to the Indoor Bocce Courts at MCC, FEBCC,DCCC, CCC	New Infrastructure	City-Wide				66,950			66,950
2015	BF-8425-15	Al Palladini Community Centre Painting East and West Arenas	Infrastructure Replacement	Ward 2		84,460					84,460
2015	BF-8428-15	JOC - Rooftop Replacements	Infrastructure Replacement	Ward 1		61,800					61,800
2015	BF-8429-15	Dufferin Clark Community Centre - Boiler Replacements	Infrastructure Replacement	Ward 5		61,800					61,800
2015	BF-8430-15	Garnet A Williams Community Centre - Boiler Replacements	Infrastructure Replacement	Ward 5		82,400					82,400
2015	BF-8431-15	Michael Cranny House - HVAC Upgrades	Infrastructure Replacement	Ward 1		25,750					25,750
2015	BF-8432-15	Rosemount Community Centre - Boiler System Upgrades	Infrastructure Replacement	Ward 5		82,400					82,400
2015	BF-8436-13	Security Camera & Equipment Replacements	Equipment Replacement	City-Wide		87,550					87,550
2015	BF-8462-15	Father Ermano Bulfon CC Outdoor Rink-Refrigeration Plant EquipmentReplacement	Equipment Replacement	Ward 2		149,350					149,350
2015	BF-8463-15	Al Palladini CC Refrigeration Plant Equipment Replacement	Equipment Replacement	Ward 2		334,750					334,750
2015 Total					**3,287,700**	**1,286,715**		**549,582**			**5,123,997**
2016	BF-8278-16	Chancellor Community Centre - Gym Locker Replacements	Infrastructure Replacement	Ward 3		37,900					37,900
2016	BF-8297-16	JOC - Retrofit Fire Department Training Area Washrooms	Infrastructure Replacement	Ward 1		73,600					73,600
2016	BF-8329-16	Al Palladini Community Centre Arena Benches Capping	Infrastructure Replacement	Ward 2		46,400					46,400
2016	BF-8357-16	Rainbow Creek Park - Electrical Cabinet Replacement	Equipment Replacement	Ward 2		20,600					20,600
2016	BF-8358-16	Promenade Park - Electrical Cabinet Replacement	Equipment Replacement	Ward 5		20,600					20,600

2014 - 2017 Capital Project Listing

Buldings & Facilities

Budget Year	Project #	Project Description	Project Type	Region	City-Wide DC	Infrastructure Reserve	Gas Tax	Taxation	LTD	Other	Grand Total
2016	BF-8367-13	Uplands Golf & Ski Centre, Buildings General Capital	Infrastructure Replacement	Ward 5		67,000					67,000
2016	BF-8378-15	Carrville Community Centre	Growth/Development	Ward 4	29,589,300			3,926,088			33,515,388
2016	BF-8399-16	Maple Community Centre - Outdoor Courtyard Refurbishment	Infrastructure Replacement	Ward 1		90,846					90,846
2016	BF-8404-16	Woodbridge Arena - Replace Arena Boards	Infrastructure Replacement	Ward 2		118,750					118,750
2016	BF-8423-16	Al Palladini Community Centre New Score Clock for East Arena CentreIce	Infrastructure Replacement	Ward 2		77,250					77,250
2016	BF-8433-16	Al Palladini Community Centre - Boiler Replacements	Infrastructure Replacement	Ward 2		82,400					82,400
2016	BF-8434-16	Maple Community Centre - Boiler Replacements	Infrastructure Replacement	Ward 1		82,400					82,400
2016	BF-8435-16	Woodbridge Pool & Arena - Rooftop Replacements	Infrastructure Replacement	Ward 2		51,500					51,500
2016 Total					**29,589,300**	**769,246**		**3,926,088**			**34,284,634**
2017	BF-8387-17	City Hall Public Square/Underground Parking Structure/Outdoor Rink	New Infrastructure	Ward 1					20,970,800		20,970,800
2017 Total									**20,970,800**		**20,970,800**
2018 +	BF-8094-18	Al Palladini Community Centre Pool Change Rooms	New Infrastructure	Ward 2				1,102,500			1,102,500
2018 +	BF-8200-18	Al Palladini Community Centre Sign Retrofit	New Infrastructure	Ward 2				82,400			82,400
2018 +	BF-8271-18	East District Parks Yard Parking Lot Modifications	New Infrastructure	Ward 4				102,000			102,000
2018 +	BF-8331-18	Al Palladini Community Centre Construct a Storage Room	New Infrastructure	Ward 2				30,900			30,900
2018 +	BF-8350-18	Security Camera Installations Various Parks	New Equipment	City-Wide				74,500			74,500
2018 +	BF-8391-23	Uplands Club House - Golf Cart Storage Building	New Infrastructure	Ward 5		231,200					231,200
2018 +	BF-8419-18	Installation of Wall Matting at 8 Different Recreation Facilities	New Equipment	City-Wide				77,250			77,250
2018 +	BF-8437-18	Sound Attenuations Partitions in Building Standards and PurchasingDepartments	New Infrastructure	Ward 1				56,650			56,650
2018 + Total						**231,200**		**1,526,200**			**1,757,400**
Buldings & Facilities Total					**32,877,000**	**5,158,571**	**238,000**	**6,258,955**	**20,970,800**	**29,613**	**65,532,939**

DRAFT 2014 BUDGET AND 2015-2017 PLAN

Fleet Management

Fleet Services

2014-17 Business Plan

Business Overview

Service Statement:

Core Activities:

Fleet Services is responsible for administering a proactive and cost effective maintenance program to ensure that vehicles and equipment are operating in a safe and reliable manner, and for ensuring that the guidelines of all government legislation and that of government agencies are met.

Key Outcomes & Results:

1. City vehicles and equipment operate in a safe and reliable manner
2. Enable City staff to deliver timely and effective services
3. Promote environmental sustainability by continuously improving fleet assets

Link to Vaughan Vision 2020:

- Demonstrate Excellence in Service Delivery (Service Excellence)
  - *Key Outcome:* City vehicles and equipment operate in a safe and reliable manner
- Lead & Promote Environmental Sustainability (Service Excellence)
  - *Department Objective:* Promote environmental sustainability by reducing vehicle emissions
- Ensure a High Performing Organization (Organizational Excellence)
  - *Department Objective:* Effectively manage the City's fleet assets
- Attract, Retain & Promote Skilled Staff (Staff Excellence)
  - *Department Objective:* Support the professional development of City staff
- High performance through continuous improvement (Organization Excellence)
  - Departmental Objective: Continuous assessment of City's fleet assets to improve vehicle life cycle

Staffing Profile:

Full Time, Part Time and Overtime – Budgeted Amounts

			Additional Resource Requests			
	2012	2013 Base	2014	2015	2016	2017
Full Time	9	9	1	-	-	-
Part Time	0	0	-	-	-	-
Overtime	$27,555	$27,555	-	-	-	-

Fleet Services

2014-17 Business Plan

Service Profile

Current Service State:

- Fleet Management
  - Manage the repair cost of aging vehicles
  - Vehicle Reserve Fund not adequate to sustain the replacement of aging vehicles
  - Vehicle lifecycles are prolonged due to lack of capital funds for replacement vehicles
  - Perform timely maintenance to increase vehicle life cycle
  - Develop policies to help reduce repairs prolong the vehicle life cycle

- Staff Excellence
  - Train drivers to improve driving skills
  - Control/reduce the accident rate
  - Ensure the City's CVOR demerit points are within MTO guidelines
  - Enhance driver training for temporary drivers to promote vehicle safety and reduce costs

Future Direction for the Service:

- Fleet Management
  - Improve control of surplus equipment
  - Improve measurement of productivity and service delivery
  - Improve Efficiency of record keeping, PSAB compliance and data collection for asset management
  - Improve efficiencies in maintenance
  - Safeguard the environment by implementing green directions initiatives
  - Reduce the backlog of training activities by advancing the recruitment of a full-time driver trainer

- Staff Excellence
  - Train drivers to improve their driving skills
  - Controlling/reducing the accident rate
  - Ensuring the City's CVOR demerit points are within MTO guidelines

Financial Impact:

- The Vehicle Reserve Fund is limited, causing increased maintenance costs by prolonging the service life of current vehicles. Future operational costs are expected to rise as a result.
- Actual number of work orders will increase along with repairs required on each vehicle which leads to additional resources being required.
- Additional Resource is required for a driving trainer

Fleet Services

2014-17 Business Plan

Work Plan

Business Plan Objectives:

Department Objectives	Initiatives	Timeline	Additional Resources Required?
2014 Initiatives			
Effectively manage the City's fleet assets	Support Engineering Services in procuring an Asset Management System	Q3,14	Funding for Software
Promote environmental sustainability by reducing vehicle emissions Review the fleet's acquisition to acquire more hybrid vehicles	Review and update the City's Green Fleet strategy for new vehicle acquisition Engage with the City's Environmental Sustainability Office to develop new fleet programs	Q2,14	Funding
Continuous support to the professional development of staff through vehicle operation and safety training	Provide training to City of Vaughan staff	Q1,14	Funding
2015 Initiatives			
Effectively manage the City's fleet assets	Support Engineering Services in implementing the Asset Management System	Q1,15	Funding
Continuous support to the professional development of staff through vehicle operation and safety training	Provide training to City of Vaughan staff	Q1,15	Funding
Promote environmental sustainability by reducing vehicle emissions	Review and update the City's Green Fleet strategy for new vehicle acquisition Engage with the City's Environmental Sustainability Office to develop new fleet programs	Q1,15	Funding
2016 Initiatives			
Effectively manage the City's fleet assets	Support Engineering Services in developing a sustainable financial plan based on AMS	Q1,16	Funding

Fleet Services

2014-17 Business Plan

Continuous support to the professional development of staff through vehicle operation and safety training	Provide training to City of Vaughan staff	Q1,16	Funding
2017 Initiatives			
Continuous support to the professional development of staff through vehicle operation and safety training	Continuous review of the vehicle operations including safety training activities and the city's Commercial Vehicle Operators Records in accordance with the MTO Legislations	Q1,17	Funding

Business Performance

Key Performance Indicators:

Performance Measures	2009	2010	2011	2012	2013 Estimate
EFFICIENCY: What/How much do we do?					
Total costs for Preventative Maintenance (A, B & C) services for vehicles	$140,557	$154,123	$175,776	$200,384	$228,438
Number of Work Orders per Clerical FTE	2,705	2,699	2,754	2,606	2,691
Number of Work Orders per Mechanical FTE	466	495	496	522	538
General Repair Costs annually per vehicle	$594,711	$834,012	$974,973	$1,072,470	$1,179,717
EFFECTIVENESS: How well do we do it?					
SERVICE QUALITY: Is anyone better off?					

Key Performance Indicators Conclusion:

- Annual repair costs, preventative maintenance costs, and work orders per clerical and mechanical staff continue to increase annually as vehicles age and with the addition of new vehicles/equipment

Fleet Services

2014-17 Business Plan

Department Head Sign-off **Date (mm/dd/yy)**

Commissioner Sign-off **Date (mm/dd/yy)**

Revenue and Expenditure Summary

2014 - 17 Operating Budget

Department	Exp Category	Account	2012 Actuals	2013 Actual Forecast*	2013 Budget	Allowable Inc/Decr	Account Reallocations	2014 Budget	$ Variance	% Variance	2015 Forecast	Variance	2016 Forecast	Variance	2017 Forecast	Variance
Fleet Management																
	Joint Service Revenue															
		3572 Joint Service Revenue	0	0	0	0	0	0	0	0.0%	0	0	0	0	0	0
		Total Joint Service Revenue	0	0	0	0	0	0	0	0.0%	0	0	0	0	0	0
	Revenue															
		3574 Rev. frm Recov. Expenses	99	111	0	0	0	0	0	0.0%	0	0	0	0	0	0
		Total Revenue	99	111	0	0	0	0	0	0.0%	0	0	0	0	0	0
	Labour Costs															
		7010 Full Time	648,712	656,219	672,523	(12,457)	0	660,066	(12,457)	(1.9)%	666,536	6,470	671,251	4,715	674,161	2,910
		7012 Overtime	19,039	31,853	29,770	0	0	29,770	0	0.0%	29,770	0	29,770	0	29,770	0
		7017 Benefits	173,616	183,657	188,135	269	0	188,404	269	0.1%	193,264	4,860	197,688	4,424	201,641	3,953
		Total Labour Costs	841,367	871,728	890,428	(12,188)	0	878,240	(12,188)	(1.4)%	889,570	11,330	898,709	9,139	905,572	6,863
	Other Expenses															
		7100 Mileage	55	146	153	0	0	153	0	0.0%	153	0	153	0	153	0
		7103 407-ETR Toll Charges	147	43	204	0	0	204	0	0.0%	204	0	204	0	204	0
		7105 Membership/Dues/Fees	260	463	661	0	0	661	0	0.0%	661	0	661	0	661	0
		7110 Meals & Meal Allowances	63	801	874	0	0	874	0	0.0%	874	0	874	0	874	0
		7115 Training & Development	153	3,273	3,791	0	0	3,791	0	0.0%	3,791	0	3,791	0	3,791	0
		7125 Subscriptions/Publications	0	652	305	0	0	305	0	0.0%	305	0	305	0	305	0
		7130 Seminars & Workshops	0	566	814	0	0	814	0	0.0%	814	0	814	0	814	0
		7200 Office Supplies	4,910	4,222	4,711	0	0	4,711	0	0.0%	4,711	0	4,711	0	4,711	0
		7205 Computer Supplies	0	711	500	0	0	500	0	0.0%	500	0	500	0	500	0
		7210 Office Equip. & Furniture	0	1,695	1,695	0	0	1,695	0	0.0%	1,695	0	1,695	0	1,695	0
		7211 Computer Hardware/Software	3,405	457	700	0	0	700	0	0.0%	700	0	700	0	700	0
		7220 Copiers, Faxes and Supplies	6,214	7,061	7,011	0	0	7,011	0	0.0%	7,011	0	7,011	0	7,011	0
		7222 Printing	6,543	7,676	7,500	0	0	7,500	0	0.0%	7,500	0	7,500	0	7,500	0
		7300 Protective Clothing/Uniforms	4,501	6,263	6,501	0	0	6,501	0	0.0%	6,501	0	6,501	0	6,501	0
		7315 Vehicle Maintenance &	1,240,793	1,498,531	1,558,262	136,456	(110,000)	1,584,718	26,456	1.7%	1,584,718	0	1,584,718	0	1,584,718	0
		7330 Materials & Supplies	35,636	35,736	40,100	0	10,000	50,100	10,000	24.9%	50,100	0	50,100	0	50,100	0
		7335 Small Tools & Equipment	2,064	3,087	3,642	0	0	3,642	0	0.0%	3,642	0	3,642	0	3,642	0
		7345 Radio Operations	0	3,069	1,544	0	0	1,544	0	0.0%	1,544	0	1,544	0	1,544	0
		7346 Fuel Operating System	9,749	10,235	8,141	0	0	8,141	0	0.0%	8,141	0	8,141	0	8,141	0
		7520 Professional Fees	0	0	0	0	100,000	100,000	100,000	0.0%	100,000	0	100,000	0	100,000	0
		7560 Gas/Diesel - Vehicles	153,538	26,296	24,000	480	0	24,480	480	2.0%	24,970	490	25,469	499	25,978	509
		7699 Sundry Expenses	193	1,155	1,680	0	0	1,680	0	0.0%	1,680	0	1,680	0	1,680	0
		7700 Chgs. from Othe Depts.	0	0	0	0	0	0	0	0.0%	0	0	0	0	0	0
		7710 Internal Recoveries	0	0	0	0	0	0	0	0.0%	0	0	0	0	0	0
		Total Other Expenses	1,468,226	1,612,138	1,672,789	136,936	0	1,809,725	136,936	8.2%	1,810,215	490	1,810,714	499	1,811,223	509
Total Fleet Management			2,309,494	2,483,755	2,563,217	124,748	0	2,687,965	124,748	4.9%	2,699,785	11,820	2,709,423	9,638	2,716,795	7,372

*Note: 2013 Actual Forecast is for reference purposes only and is based on year to date actuals as of August 2013 plus the remainder of the calendarized budget.

2014 Budget Variance Comments

7010 - Full Time	Decrease due to vacancy in Manager position
7017 - Benefits	Increase in relation to salaries and budget guideline increases
7315 - Vehicle Maintenance & Repairs	Increase due to addition of new vehicles, offset by reallocation to Materials & Supplies and Professional Fees
7330 - Materials and Supplies	Reallocated from General Vehicle Repairs
7520 - Professional Fees	Reallocated from General Vehicle Repairs
7560 - Gas/Diesel - Vehicles	Increase of 2% as per guidelines

Revenue and Expenditure Summary

2014 - 17 Operating Budget

2015 Budget Variance Comments

7010 - Full Time	Increase due to pro-rated progressions
7017 - Benefits	Increase in relation to salaries and budget guideline increases
7560 - Gas/Diesel - Vehicles	Increase of 2% as per guidelines

2016 Budget Variance Comments

7010 - Full Time	Increase due to pro-rated progressions
7017 - Benefits	Increase in relation to salaries and budget guideline increases
7560 - Gas/Diesel - Vehicles	Increase of 2% as per guidelines

2017 Budget Variance Comments

7010 - Full Time	Increase due to pro-rated progressions
7017 - Benefits	Increase in relation to salaries and budget guideline increases
7560 - Gas/Diesel - Vehicles	Increase of 2% as per guidelines

2014 -2017 Additional Resource Request
Fleet

Budget Year	ARR #	ARR Title	Gross Cost	Offset	Net Cost
2014	165-14-01	Driver and Compliance Trainer	46,353	46,353	-
2014 Total			**46,353**	**46,353**	**-**
2015	165-15-01	Electric Vehicle Municipal Feasibility Program Pilot	15,000	9,750	5,250
2015 Total			**15,000**	**9,750**	**5,250**

2014 - 2017 Capital Project Listing

Fleet Management

Budget Year	Project #	Project Description	Project Type	Region	City-Wide DC	Infrastructure Reserve	Gas Tax	Taxation	LTD	Other	Grand Total
2014	FL-5132-14	ENG SERVICES-Replace 1086 with 3/4 ton Cargo Van	Equipment Replacement	City-Wide		36,100					36,100
2014	FL-5136-14	B & F - Replace 1155 with 3/4 ton Cargo Van	Equipment Replacement	City-Wide		36,100					36,100
2014	FL-5150-14	PW-RDS-Replace 1151 with 2 ton dump truck	Equipment Replacement	City-Wide		67,000					67,000
2014	FL-5152-14	PKS-Replace 1141 with 3/4 ton pickup	Equipment Replacement	City-Wide		36,100					36,100
2014	FL-5153-14	FORESTRY/HORT-Replace 387,965,1054,1173,1174,1175,1194,1195,1466 with water tank sprayers	Equipment Replacement	City-Wide		29,700					29,700
2014	FL-5156-14	B&F-Replace 1241 with 3/4 ton cargo van	Equipment Replacement	City-Wide		36,100					36,100
2014	FL-5160-14	ENG SERVICES-Replace 1088 with 1/2 ton crew cab 4x2 pickup	Equipment Replacement	City-Wide		30,900					30,900
2014	FL-5170-14	Bylaw Enforcement - Replace 1161 with 1/2 ton ext cab 4x4 Pickup	Equipment Replacement	City-Wide		30,900					30,900
2014	FL-5171-14	ENG SERVICES-Replace 1268 with 1/2 ton ext cab 4x2 pickup	Equipment Replacement	City-Wide		27,800					27,800
2014	FL-5212-14	PW-RDS-Replace 1523 with 1/2 ton ext cab 4x4 pickup	Equipment Replacement	City-Wide		30,900					30,900
2014	FL-5225-14	PKS-4 new sand and salt conveyor loaders	New Equipment	City-Wide				25,800			25,800
2014	FL-5226-14	PKS-Replace 1278 with narrow sidewalk tractor with plow/salter	Equipment Replacement	City-Wide		63,900					63,900
2014	FL-5227-14	PKS-Replace 1281 with narrow sidewalk tractor with plow/salter	Equipment Replacement	City-Wide		63,900					63,900
2014	FL-5228-14	PKS-Replace 1145 with 3/4 crew cab pickup	Equipment Replacement	City-Wide		36,100					36,100
2014	FL-5229-14	PKS-Replace 1140 with 3/4 crew cab pickup	Equipment Replacement	City-Wide		36,100					36,100
2014	FL-5230-14	PKS-Replace 1335 with 10ft outfront rotary mower	Equipment Replacement	City-Wide		46,350					46,350
2014	FL-5245-14	PKS-FORESTRY-1 new 1/2 ton ext cab 4x2 pickup	Growth/Equipment	City-Wide	27,810			3,090			30,900
2014	FL-5246-14	PKS-FORESTRY- 1 new 3/4 ton heavy duty 4x4 pickup	New Equipment	City-Wide				49,500			49,500
2014	FL-5298-14	BYLAW-1 new 1/2 ton ext cab 4x4 pickup	Growth/Equipment	City-Wide	27,800			3,100			30,900
2014	FL-5299-14	BYLAW-1 new 1/2 ton ext cab 4x4 pickup	Growth/Equipment	City-Wide	27,800			3,100			30,900
2014	FL-5312-14	PKS-Replace 1059 with a 1/2 ton ext cab 4x2 pickup	Equipment Replacement	City-Wide		27,800					27,800
2014	FL-5332-14	PKS- Replace 1439 with a 3/4 ton ext cab 4x4 pickup w/plow	Equipment Replacement	City-Wide		43,300					43,300
2014	FL-5334-14	PKS - Replace 1144 with 3/4 ton crew cab pickup	Equipment Replacement	City-Wide		36,100					36,100
2014	FL-5337-14	PKS-Replace 1279 with narrow sidewalk tractor with plow/salter	Equipment Replacement	City-Wide		63,900					63,900
2014	FL-5338-14	PKS-Replace 1338 with narrow sidewalk tractor with plow/salter	Equipment Replacement	City-Wide		63,900					63,900
2014	FL-5339-14	PKS-Replace 1438 with 3/4 ton ext cab 4x4 pickup w/plow	Equipment Replacement	City-Wide		43,300					43,300
2014	FL-5340-14	PKS-Replace 1471 with narrow sidewalk tractor with plow/salter	Equipment Replacement	City-Wide		63,900					63,900
2014	FL-5341-14	PKS-Replace 1472 with narrow sidewalk tractor with plow/salter	Equipment Replacement	City-Wide		63,900					63,900
2014	FL-5342-14	PKS-Replace 1478 with 10' winged rotary mower	Equipment Replacement	City-Wide		46,400					46,400
2014	FL-5343-14	PKS-Replace 1479 with 10' winged rotary mower	Equipment Replacement	City-Wide		46,400					46,400
2014	FL-5344-14	PKS-Replace 1560 with 10' winged rotary mower	Equipment Replacement	City-Wide		46,400					46,400

2014 - 2017 Capital Project Listing

Fleet Management

Budget Year	Project #	Project Description	Project Type	Region	City-Wide DC	Infrastructure Reserve	Gas Tax	Taxation	LTD	Other	Grand Total
2014	FL-5346-14	PKS-Replace 1343,1590,1591,1592 with zero turn mowers	Equipment Replacement	City-Wide		53,600					53,600
2014	FL-5412-14	PKS-Replace 1291,1469,1470 with sweeper attachments	Equipment Replacement	City-Wide		27,800					27,800
2014	FL-5418-14	PKS-FORESTRY-Additional Small Equipment	New Equipment	City-Wide	18,500			2,100			20,600
2014	FL-5438-14	PKS- 1 new 3/4 ton crew cab pickup	Growth/Equipment	City-Wide	32,500			3,600			36,100
2014	FL-5439-14	PKS-new 3/4 ton crew cab pickup	Growth/Equipment	City-Wide	32,500			3,600			36,100
2014	FL-5441-14	PKS-8 new snow blower attachments	Growth/Equipment	City-Wide	74,200			8,200			82,400
2014	FL-5442-14	PKS-1 new 16' outfront mower	Growth/Equipment	City-Wide	78,800			8,800			87,600
2014	FL-5443-14	PKS-1 new 16' outfront mower	Growth/Equipment	City-Wide	78,800			8,800			87,600
2014	FL-5444-14	PKS- 1 new landscape trailer	Growth/Equipment	City-Wide	18,500			2,100			20,600
2014	FL-5445-14	PKS- 1 new landscape trailer	Growth/Equipment	City-Wide	18,500			2,100			20,600
2014	FL-5446-14	PKS- 1 new landscape trailer	Growth/Equipment	City-Wide	18,500			2,100			20,600
2014	FL-5447-14	PKS- 1 new dump trailer	Growth/Equipment	City-Wide	23,200			2,600			25,800
2014	FL-5448-14	PKS- 1 new dump trailer	Growth/Equipment	City-Wide	23,200			2,600			25,800
2014	FL-5449-14	PKS- 1 new dump trailer	Growth/Equipment	City-Wide	23,200			2,600			25,800
2014	FL-5450-14	PKS- 1 new dump trailer	Growth/Equipment	City-Wide	23,200			2,600			25,800
2014	FL-5451-14	PKS- 1 new narrow sidewalk tractor with plow/salter/ blower/sweeperattachments	Growth/Equipment	City-Wide	76,000			8,500			84,500
2014	FL-5460-14	PKS-Additional Small Equipment	Growth/Equipment	City-Wide	18,500			2,100			20,600
2014	FL-5461-14	PW-RDS-1 new crash truck assembly	Growth/Equipment	City-Wide	27,800			3,100			30,900
2014	FL-5462-14	PW-RDS-1 new crash truck assembly	Growth/Equipment	City-Wide	27,800			3,100			30,900
2014	FL-5463-14	PW-RDS-1 new 2 ton 4x4 dump truck	Growth/Equipment	City-Wide	60,300			6,700			67,000
2014	FL-5464-14	PW-RDS-1 new 3/4 ton 4x4 ext cab pickup with plow/arrow board/saltspreader	Growth/Equipment	City-Wide	51,000			5,700			56,700
2014	FL-5465-14	PW-WASTEWATER-1 new utility vehicle special equipment	Growth/Equipment	City-Wide	27,800			3,100			30,900
2014	FL-5467-14	PW-WATER--Replace 1639 with 3/4 ton cargo van	Equipment Replacement	City-Wide		36,100					36,100
2014	FL-5469-14	PW-WASTEWATER--Replace 1580 with 1 ton unicell van	Equipment Replacement	City-Wide		44,300					44,300
2014	FL-5486-14	RECREATION-Replace 882 with showmobile trailer	Equipment Replacement	City-Wide		180,250					180,250
2014	FL-5499-14	PKS- 1 new narrow sidewalk tractor with plow/salter/ blower/sweeperattachments	Growth/Equipment	City-Wide	76,000			8,500			84,500
2014 Total					**912,210**	**1,495,300**		**177,190**			**2,584,700**
2015	FL-5157-15	BYLAW- Replace 1160 with 1/2 ton ext cab 4x4 pickup	Equipment Replacement	City-Wide		30,900					30,900
2015	FL-5158-15	BLDG STNDARDS-Replace 1332 with 1/2 ton ext cab 4x2 pickup	Equipment Replacement	City-Wide		27,800					27,800
2015	FL-5169-15	BYLAW-Replace 1207 with 1/2 ext cab 4x4 pickup	Equipment Replacement	City-Wide		30,900					30,900
2015	FL-5201-15	BYLAW-Replace 1276 with transit van	Equipment Replacement	City-Wide		30,900					30,900
2015	FL-5204-15	ENG DEV TRANSP- Replace 1365 with 1/2 ton ext cab 4x2 pickup	Equipment Replacement	City-Wide		27,800					27,800
2015	FL-5205-15	ENG DEV TRANSP-Replace 1270 with 1/2 ton ext cab 4x2 pickup	Equipment Replacement	City-Wide		27,800					27,800
2015	FL-5215-15	PKS-1 new 2 ton 4x4 crew cab dump truck	New Equipment	City-Wide				67,000			67,000
2015	FL-5221-15	PKS- 4 new sand sifters	New Equipment	City-Wide				72,100			72,100

2014 - 2017 Capital Project Listing

Fleet Management

Budget Year	Project #	Project Description	Project Type	Region	City-Wide DC	Infrastructure Reserve	Gas Tax	Taxation	LTD	Other	Grand Total
2015	FL-5232-15	ENG SERVICES-Replace 1366 with1/2 ton ext cab 4x2 pickup	Equipment Replacement	City-Wide		27,800					27,800
2015	FL-5249-15	PKS-FORESTRY-Replace 1346 with 1/2 ton ext cab 4x4 pickup	Equipment Replacement	City-Wide		30,100					30,100
2015	FL-5301-15	B&F-Replace 1246 with 3/4 ton ext cab 4x4 pickup w/plow	Equipment Replacement	City-Wide		43,300					43,300
2015	FL-5303-15	B&F-Replace 1320 with 3/4 ton cargo van	Equipment Replacement	City-Wide		36,100					36,100
2015	FL-5315-15	PKS-Replace 1374,1375 with a 16' rotary mower	Equipment Replacement	City-Wide		82,400					82,400
2015	FL-5320-15	PKS- Replace 1146 with a 3/4 ton crew cab pickup	Equipment Replacement	City-Wide		36,100					36,100
2015	FL-5323-15	PKS-Replace 1371 with 3/4 ton crew cab pickup	Equipment Replacement	City-Wide		36,100					36,100
2015	FL-5335-15	PKS - Replace 1287 with 3/4 ton crew cab pickup	Equipment Replacement	City-Wide		36,100					36,100
2015	FL-5352-15	PKS-Replace 1607 with 16' outfront mower	Equipment Replacement	City-Wide		82,400					82,400
2015	FL-5354-15	PKS-Replace 1707,1708,1714 with zero turn mowers	Equipment Replacement	City-Wide		40,200					40,200
2015	FL-5365-15	FLT-Replace 1138 with Hybrid sedan	Equipment Replacement	City-Wide		30,900					30,900
2015	FL-5422-15	PW-RDS-Replace 1209 with tandem dump truck	Equipment Replacement	City-Wide		309,000					309,000
2015	FL-5452-15	PKS-Buy-out sidewalk plow lease	New Equipment	City-Wide				43,300			43,300
2015	FL-5453-15	PKS-1 new narrow sidewalk tractor with plow/salter/blower/sweeper attachments	Growth/Equipment	City-Wide	76,000			8,500			84,500
2015	FL-5454-15	PKS-1 new narrow sidewalk tractor with plow/salter/blower/sweeper attachments	Growth/Equipment	City-Wide	76,000			8,500			84,500
2015	FL-5487-15	BYLAW-Replace 1509 with sedan	Equipment Replacement	City-Wide		30,900					30,900
2015 Total					**152,000**	**997,500**		**199,400**			**1,348,900**
2016	FL-5202-16	BYLAW-Replace 1179 with tandem axle trailer & crane	Equipment Replacement	City-Wide		20,600					20,600
2016	FL-5211-16	PW-RDS-Replace 1370 with 1/2 ton ext cab 4x4 pickup	Equipment Replacement	City-Wide		30,900					30,900
2016	FL-5242-16	PW-WATER-Replace 1554 with 3/4 ton cargo van	Equipment Replacement	City-Wide		36,100					36,100
2016	FL-5243-16	PW-WATER-Replace 1562 with 3/4 ton van	Equipment Replacement	City-Wide		36,100					36,100
2016	FL-5300-16	ENG DEV TRANSP-Replace 1364 with 1/2 ton ext cab 4x2 pickup	Equipment Replacement	City-Wide		27,800					27,800
2016	FL-5331-16	PKS-DEV-Replace 1368 with 1/2 ton crew cab 4x4 w/short box pickup	Equipment Replacement	City-Wide		27,800					27,800
2016	FL-5353-16	PKS-Replace 1608 with 16' outfront mower	Equipment Replacement	City-Wide		82,400					82,400
2016	FL-5361-16	PKS-Replace 1565,1566 with 16' outfront mower	Equipment Replacement	City-Wide		82,400					82,400
2016	FL-5392-16	PKS-Replace 1444 with3/4 ton crew cab pickup	Equipment Replacement	City-Wide		36,100					36,100
2016	FL-5421-16	PW-RDS-Replace 1344 with Regenerative street sweeper	Equipment Replacement	City-Wide		288,400					288,400
2016	FL-5468-16	PW-WATER--Replace 1563 with 3/4 ton cargo van	Equipment Replacement	City-Wide		36,100					36,100
2016	FL-5478-16	PW-WASTEWATER-Replace 1731 with 3/4 ton 4x4 ext cab pickup with plow	Equipment Replacement	City-Wide		43,300					43,300
2016	FL-5488-16	BYLAW-Replace 1684 with smart car	Equipment Replacement	City-Wide		25,800					25,800
2016	FL-5489-16	BYLAW-Replace 1685 with smart car	Equipment Replacement	City-Wide		25,800					25,800
2016 Total						**799,600**					**799,600**
2017	FL-5278-17	PKS-1 new dual stream compactor truck	New Equipment	City-Wide				133,900			133,900

2014 - 2017 Capital Project Listing

Fleet Management

Budget Year	Project #	Project Description	Project Type	Region	City-Wide DC	Infrastructure Reserve	Gas Tax	Taxation	LTD	Other	Grand Total
2017	FL-5318-17	RECREATION-Replace 1148 with 7 seater mini van with stow-n-go seats	Equipment Replacement	City-Wide		25,800					25,800
2017	FL-5319-17	PKS-Replace 1286 with a 2 ton crew cab 4x4 dump truck	Equipment Replacement	City-Wide		66,950					66,950
2017	FL-5330-17	FLEET MGMT-Replace 1157 with 1/2 ton ext cab 4x4 pickup	Equipment Replacement	City-Wide		30,900					30,900
2017	FL-5333-17	PKS-HORT- Replace 1352 with 1 ton reg. cab 4x4 dump truck	Equipment Replacement	City-Wide		27,800		28,900			56,700
2017	FL-5348-17	PKS-Replace 1511 with narrow sidewalk tractor with plow/salt spreader	Equipment Replacement	City-Wide		63,900					63,900
2017	FL-5349-17	PKS-Replace 1512 with narrow sidewalk tractor with plow/salt spreader	Equipment Replacement	City-Wide		63,900					63,900
2017	FL-5350-17	PKS-Replace 1513 with narrow sidewalk tractor with plow/salt spreader	Equipment Replacement	City-Wide		63,900					63,900
2017	FL-5426-17	PW-RDS-Replace 1373 with Regenerative street sweeper	Equipment Replacement	City-Wide		288,400					288,400
2017	FL-5431-17	PW-RDS-Replace 1702 with service body sign truck with sliding platform	Equipment Replacement	City-Wide		92,700					92,700
2017	FL-5436-17	B&F-Replace 1670 with 3/4 ton cargo van	Equipment Replacement	City-Wide		36,100					36,100
2017	FL-5440-17	PKS-4 new salt supply systems	Growth/Equipment	City-Wide	24,100			2,700			26,800
2017	FL-5455-17	PKS-1 new narrow sidewalk tractor with plow/salter/blower/sweeper attachments	Growth/Equipment	City-Wide	76,000			8,500			84,500
2017	FL-5456-17	PKS-1 new narrow sidewalk tractor with plow/salter/blower/sweeper attachments	Growth/Equipment	City-Wide	76,000			8,500			84,500
2017	FL-5457-17	PKS-1 new narrow sidewalk tractor with plow/salter/blower/sweeperattachments	Growth/Equipment	City-Wide	76,000			8,500			84,500
2017	FL-5458-17	PKS-1 new narrow sidewalk tractor with plow/salter/blower/sweeper attachments	Growth/Equipment	City-Wide	76,000			8,500			84,500
2017	FL-5466-17	PW-WATER--Replace 1665 with 3/4 ton cargo van	Equipment Replacement	City-Wide		36,100					36,100
2017 Total					**328,100**	**796,450**		**199,500**			**1,324,050**
2018 +	FL-5154-18	PKS-Replace 1028 with landscape trailer	Equipment Replacement	City-Wide		20,600					20,600
2018 +	FL-5155-18	PW- RDS-Replace 868 with similar trailer	Equipment Replacement	City-Wide		25,800					25,800
2018 +	FL-5168-18	Building Standards - Replace 1333 with1/2 ton ext cab 4x2 pickup	Equipment Replacement	City-Wide		27,800					27,800
2018 +	FL-5174-18	PKS-Replace 1058 with landscape trailer	Equipment Replacement	City-Wide		20,600					20,600
2018 +	FL-5175-18	PKS-Replace 1087 with landscape trailer	Equipment Replacement	City-Wide		20,600					20,600
2018 +	FL-5176-18	PKS-Replace 1099 with landscape trailer	Equipment Replacement	City-Wide		20,600					20,600
2018 +	FL-5192-18	PKS-Replace 1434 with 3/4 ton ext cab 4x4 pickup	Equipment Replacement	City-Wide		30,900					30,900
2018 +	FL-5200-18	BYLAW- Replace 1448 with 1/2 ton ext cab 4x4 pickup	Equipment Replacement	City-Wide		30,900					30,900
2018 +	FL-5233-18	PW-WASTE MGMT-Replace 1269 with 1/2 ton ext cab 4x2 pickup	Equipment Replacement	City-Wide		27,800					27,800
2018 +	FL-5241-18	PW-WASTEWATWER-Replace 1425 with 1/2 ton ext cab 4x2 pickup	Equipment Replacement	City-Wide		27,800					27,800
2018 +	FL-5248-18	PKS-FORESTRY-Replace 1079 with stump cutter	Equipment Replacement	City-Wide		41,200					41,200

2014 - 2017 Capital Project Listing

Fleet Management

Budget Year	Project #	Project Description	Project Type	Region	City-Wide DC	Infrastructure Reserve	Gas Tax	Taxation	LTD	Other	Grand Total
2018 +	FL-5250-18	PKS-FORESTRY-Replace 1015 with backhoe loader & attachment	Equipment Replacement	City-Wide		87,600		25,700			113,300
2018 +	FL-5274-18	PKS-1 new loader and fork attachment for unit 1856	New Equipment	City-Wide				20,600			20,600
2018 +	FL-5275-18	PKS- 1 new loader and fork attachment for unit 1857	New Equipment	City-Wide				20,600			20,600
2018 +	FL-5276-18	PKS-1 new loader and fork attachment for 1858	New Equipment	City-Wide				20,600			20,600
2018 +	FL-5285-18	PKS-FORESTRY- 1 new 9" drum chipper	New Equipment	City-Wide				30,900			30,900
2018 +	FL-5286-18	PKS-FORESTRY- 1 new 16 ft. log trailer with crane lift	New Equipment	City-Wide				20,600			20,600
2018 +	FL-5290-18	PW-RDS-Additional Small Equipment	New Equipment	City-Wide				36,100			36,100
2018 +	FL-5291-18	Public Works - Roads - 3 new slide-in salters	New Equipment	City-Wide				24,700			24,700
2018 +	FL-5292-18	PW-RDS- 1 new concrete grinder	New Equipment	City-Wide				36,100			36,100
2018 +	FL-5293-18	Public Works - Roads - 1 new poly tank with arrow board	New Equipment	City-Wide				25,800			25,800
2018 +	FL-5295-18	PW-RDS- 1 new steamer/generator	New Equipment	City-Wide				51,500			51,500
2018 +	FL-5302-18	B&F-Replace 1156 with 3/4 ton cargo van	Equipment Replacement	City-Wide		36,100					36,100
2018 +	FL-5304-18	B&F- Replace 852 with ice resurfacer	Equipment Replacement	City-Wide		103,000					103,000
2018 +	FL-5305-18	B&F-Replace 957 with ice resurfacer	Equipment Replacement	City-Wide		103,000					103,000
2018 +	FL-5306-18	B&F- Replace 974 with ice resurfacer	Equipment Replacement	City-Wide		103,000					103,000
2018 +	FL-5307-18	Parks - Replace 1027 with a slope mower	Equipment Replacement	City-Wide		72,100					72,100
2018 +	FL-5308-18	B&F - Replace 1147 with 1/2 ton ext cab 4x4 pickup	Equipment Replacement	City-Wide		30,900					30,900
2018 +	FL-5311-18	B&F- Replace 1055 with ice resurfacer	Equipment Replacement	City-Wide		103,000					103,000
2018 +	FL-5313-18	B&F- Replace 1070 with ice resurfacer	Equipment Replacement	City-Wide		103,000					103,000
2018 +	FL-5314-18	B&F-Replace 1427 with1/2 ton ext cab 4x4 pickup	Equipment Replacement	City-Wide		30,900					30,900
2018 +	FL-5316-18	PW-WASTE MGMT.- Replace 1348 with 1/2 ton ext cab 4x2 pickup	Equipment Replacement	City-Wide		27,800					27,800
2018 +	FL-5317-18	PKS- Replace 1347 with 1/2 ton ext cab 4x4 pickup	Equipment Replacement	City-Wide		30,900					30,900
2018 +	FL-5322-18	FLEET MGMT- Replace 1369 with1/2 ton 4x4 crew cab Hybrid pickup	Equipment Replacement	City-Wide		51,500					51,500
2018 +	FL-5324-18	PKS-Replace 1445 with a 3/4 ton crew cab pickup	Equipment Replacement	City-Wide		36,100					36,100
2018 +	FL-5325-18	PKS-HORT-Replace 1436 with a 1/2 ton HD cargo van	Equipment Replacement	City-Wide		30,900					30,900
2018 +	FL-5326-18	PKS-Replace 1446 with a 3/4 ton crew cab pickup	Equipment Replacement	City-Wide		36,100					36,100
2018 +	FL-5336-18	PKS-Replace 1212 with utility vehicle with cab	Equipment Replacement	City-Wide		20,600					20,600
2018 +	FL-5345-18	PKS-Replace 1574 with slope mower	Equipment Replacement	City-Wide		72,100					72,100
2018 +	FL-5347-18	PKS-Replace 1406 with utility vehicle with cab	Equipment Replacement	City-Wide		20,600					20,600
2018 +	FL-5351-18	PKS-Replace 1535 with 3/4 ton cargo van	Equipment Replacement	City-Wide		36,100					36,100
2018 +	FL-5355-18	PKS-Replace 1718 with 10' winged rotary mower	Equipment Replacement	City-Wide		46,400					46,400
2018 +	FL-5356-18	PKS-Replace 1719 with 10' winged rotary mower	Equipment Replacement	City-Wide		46,400					46,400
2018 +	FL-5357-18	PKS-Replace 1720 with 10' winged rotary mower	Equipment Replacement	City-Wide		46,400					46,400
2018 +	FL-5358-18	PKS-Replace 1452 with a 3 point hitch aerator	Equipment Replacement	City-Wide		33,000					33,000
2018 +	FL-5359-18	PKS-Replace 1845 with 10' winged rotary mower	Equipment Replacement	City-Wide		46,400					46,400
2018 +	FL-5360-18	PKS-Replace 1843 with 16' outfront mower	Equipment Replacement	City-Wide		82,400					82,400
2018 +	FL-5362-18	PKS-Replace 1844 with 16' outfront mower	Equipment Replacement	City-Wide		82,400					82,400
2018 +	FL-5363-18	PKS-Replace 1846,1847,1848 with zero turn mowers	Equipment Replacement	City-Wide		40,200					40,200
2018 +	FL-5364-18	PKS-Replace 1559 with weed tank sprayer	Equipment Replacement	City-Wide		23,700					23,700
2018 +	FL-5366-18	PKS-Replace 1357 with tractor with bucket/loader/fork attachments	Equipment Replacement	City-Wide		72,100					72,100

2014 - 2017 Capital Project Listing

Fleet Management

Budget Year	Project #	Project Description	Project Type	Region	City-Wide DC	Infrastructure Reserve	Gas Tax	Taxation	LTD	Other	Grand Total
2018 +	FL-5367-18	PKS-HORT-Replace 1593 with 3/4 ton ext cab 4x4 pickup w/plow	Equipment Replacement	City-Wide		43,300					43,300
2018 +	FL-5368-18	PKS-Replace 1314 with 6 ton trailer	Equipment Replacement	City-Wide		20,600					20,600
2018 +	FL-5369-18	PKS-Replace 1315 with 6 ton trailer	Equipment Replacement	City-Wide		20,600					20,600
2018 +	FL-5370-18	PKS-Replace 1353 with 6 ton trailer	Equipment Replacement	City-Wide		20,600					20,600
2018 +	FL-5371-18	PKS-Replace 1354 with 6 ton trailer	Equipment Replacement	City-Wide		20,600					20,600
2018 +	FL-5372-18	PKS-Replace 1355 with 6 ton trailer	Equipment Replacement	City-Wide		20,600					20,600
2018 +	FL-5373-18	PKS-Replace 1108,1240,1322 with diamond groomers	Equipment Replacement	City-Wide		27,800					27,800
2018 +	FL-5374-18	PKS-Replace 1420 with 3 ton trailer	Equipment Replacement	City-Wide		20,600					20,600
2018 +	FL-5375-18	PKS-Replace 1421 with 3 ton trailer	Equipment Replacement	City-Wide		20,600					20,600
2018 +	FL-5376-18	PKS-Replace 1422 with 3 ton trailer	Equipment Replacement	City-Wide		20,600					20,600
2018 +	FL-5377-18	PKS-Replace 1201 with 6 ton trailer	Equipment Replacement	City-Wide		20,600					20,600
2018 +	FL-5378-18	PKS-Replace 1500 with 6 ton trailer	Equipment Replacement	City-Wide		20,600					20,600
2018 +	FL-5379-18	PKS-Replace 1502 with 6 ton trailer	Equipment Replacement	City-Wide		20,600					20,600
2018 +	FL-5380-18	PKS-Replace 1503 with 6 ton trailer	Equipment Replacement	City-Wide		20,600					20,600
2018 +	FL-5381-18	PKS-Replace 1504 with 6 ton trailer	Equipment Replacement	City-Wide		20,600					20,600
2018 +	FL-5382-18	PKS-Replace 1295 with tractor with bucket/loader/fork attachments	Equipment Replacement	City-Wide		72,100					72,100
2018 +	FL-5383-18	PKS-Replace 1704 with weed tank sprayer	Equipment Replacement	City-Wide		23,700					23,700
2018 +	FL-5384-18	PKS-Replace 909 with top dresser	Equipment Replacement	City-Wide		21,600					21,600
2018 +	FL-5385-18	PKS-Replace 1136 with top dresser	Equipment Replacement	City-Wide		21,600					21,600
2018 +	FL-5386-18	PKS-Replace 1555 with 4 ton trailer	Equipment Replacement	City-Wide		20,600					20,600
2018 +	FL-5387-18	PKS-Replace 1556 with 4 ton trailer	Equipment Replacement	City-Wide		20,600					20,600
2018 +	FL-5388-18	PKS-Replace 1572 with 7 ton trailer	Equipment Replacement	City-Wide		20,600					20,600
2018 +	FL-5389-18	PKS-Replace 1772 with 1 ton reg. cab 4x4 Dump truck	Equipment Replacement	City-Wide		56,700					56,700
2018 +	FL-5390-18	PKS-Replace 1773 with 1 ton reg. cab 4x4 Dump truck	Equipment Replacement	City-Wide		56,700					56,700
2018 +	FL-5391-18	PKS-Replace 1775 with 1 ton reg. cab 4x4 Dump truck	Equipment Replacement	City-Wide		56,700					56,700
2018 +	FL-5393-18	PKS-Replace 1578 with 1/2 ton ext cab 4x4 pickup s.pkg.	Equipment Replacement	City-Wide		30,900					30,900
2018 +	FL-5394-18	PKS-Replace 1583 with 3/4 ton crew cab pickup	Equipment Replacement	City-Wide		36,100					36,100
2018 +	FL-5395-18	PKS-Replace 1655 with 3/4 ton crew cab pickup	Equipment Replacement	City-Wide		36,100					36,100
2018 +	FL-5396-18	PKS-Replace 1656 with 3/4 ton crew cab pickup	Equipment Replacement	City-Wide		36,100					36,100
2018 +	FL-5397-18	PKS-Replace 1657 with 3/4 ton ext cab 4x4 pickup w/plow	Equipment Replacement	City-Wide		43,300					43,300
2018 +	FL-5398-18	PKS-Replace 1673 with3/4 ton crew cab pickup	Equipment Replacement	City-Wide		36,100					36,100
2018 +	FL-5399-18	PKS-Replace 1582 with 3/4 ton crew cab pickup	Equipment Replacement	City-Wide		36,100					36,100
2018 +	FL-5400-18	PKS-Replace 1589 with 1/2 ton 4x4 ext cab pickup with s.pkg.	Equipment Replacement	City-Wide		30,900					30,900
2018 +	FL-5401-18	PW-RDS--Replace 1290 with tandem dump truck	Equipment Replacement	City-Wide		257,500					257,500
2018 +	FL-5402-18	PKS-Replace 1723 with 3/4 ton crew cab pickup	Equipment Replacement	City-Wide		36,100					36,100
2018 +	FL-5403-18	PKS-Replace 1724 with 1/2 ton 4x4 ext cab pickup with s.pkg.	Equipment Replacement	City-Wide		30,900					30,900

2014 - 2017 Capital Project Listing

Fleet Management

Budget Year	Project #	Project Description	Project Type	Region	City-Wide DC	Infrastructure Reserve	Gas Tax	Taxation	LTD	Other	Grand Total
2018 +	FL-5404-18	PKS-Replace 1795 with 1/2 ton 4x4 ext cab pickup with s.pkg.	Equipment Replacement	City-Wide		30,900					30,900
2018 +	FL-5405-18	PKS-Replace 1809 with 3/4 ton crew cab pickup	Equipment Replacement	City-Wide		36,100					36,100
2018 +	FL-5406-18	PKS-Replace 1810 with 3/4 ton crew cab pickup	Equipment Replacement	City-Wide		36,100					36,100
2018 +	FL-5407-18	PKS-Replace 1811 with 3/4 ton crew cab pickup	Equipment Replacement	City-Wide		36,100					36,100
2018 +	FL-5408-18	PKS-FORESTRY-Replace 1029 with 12 ft. trailer	Equipment Replacement	City-Wide		20,600					20,600
2018 +	FL-5409-18	PKS-FORESTRY-Replace 1633 with wood-chipper 18 brush	Equipment Replacement	City-Wide		51,500					51,500
2018 +	FL-5410-18	PKS-FORESTRY-Replace 1660 with 2 ton dump truck	Equipment Replacement	City-Wide		92,700					92,700
2018 +	FL-5411-18	PKS-FORESTRY-Replace 1519 with 6 ton dump truck	Equipment Replacement	City-Wide		226,600					226,600
2018 +	FL-5413-18	PKS-HORT-Replace 1634 with 3/4 ton ext cab 4x4 pickup w/plow	Equipment Replacement	City-Wide		43,300					43,300
2018 +	FL-5414-18	PKS-Replace 1672 with 3/4 ton crew cab pickup	Equipment Replacement	City-Wide		36,100					36,100
2018 +	FL-5415-18	PKS-HORT-Replace 1531 with 1/2 ton HD ext cargo van	Equipment Replacement	City-Wide		30,900					30,900
2018 +	FL-5416-18	PKS-HORT-Replace 1584 with3/4 ton crew cab pickup	Equipment Replacement	City-Wide		36,100					36,100
2018 +	FL-5417-18	PKS-HORT-Replace 1467,1468,1486,1487,1528 with water tank sprayers	Equipment Replacement	City-Wide		20,600					20,600
2018 +	FL-5419-18	PKS-Replace 1292,1293,1294 with snow blower attachments	Equipment Replacement	City-Wide		30,900					30,900
2018 +	FL-5420-18	PKS-Replace 1460,1713 with snow blower attachments	Equipment Replacement	City-Wide		20,600					20,600
2018 +	FL-5423-18	PW-RDS-Replace 1297 with tractor/backhoe/loader	Equipment Replacement	City-Wide		103,000					103,000
2018 +	FL-5424-18	PW-RDS-Replace 1073 with front end loader	Equipment Replacement	City-Wide		267,800					267,800
2018 +	FL-5425-18	PW-RDS-Replace 1094 with tandem dump truck	Equipment Replacement	City-Wide		309,000					309,000
2018 +	FL-5427-18	PW-RDS-Replace 1159 with tandem dump truck	Equipment Replacement	City-Wide		309,000					309,000
2018 +	FL-5428-18	PW-RDS-Replace 1289 with tandem dump truck	Equipment Replacement	City-Wide		309,000					309,000
2018 +	FL-5429-18	PW-RDS-Replace 1298 with tandem dump truck	Equipment Replacement	City-Wide		309,000					309,000
2018 +	FL-5430-18	PW-RDS-Replace 1527 with 1/2 ton 4x4 ext cab pickup with s.pkg.	Equipment Replacement	City-Wide		30,900					30,900
2018 +	FL-5433-18	B&F-Replace 1153 with mini van with stow-n-go seating	Equipment Replacement	City-Wide		25,800					25,800
2018 +	FL-5434-18	B&F-Replace 1532 with 3/4 ton cargo van	Equipment Replacement	City-Wide		36,100					36,100
2018 +	FL-5435-18	B&F-Replace 1638 with 3/4 ton cargo van	Equipment Replacement	City-Wide		36,100					36,100
2018 +	FL-5437-18	B&F-Replace 1521 with 1/2 ton ext cab 4x4 pickup with s.pkg.	Equipment Replacement	City-Wide		30,900					30,900
2018 +	FL-5470-18	PW-WATER-Replace 1575 with 3/4 ton cargo van	Equipment Replacement	City-Wide		36,100					36,100
2018 +	FL-5471-18	PW-WATER-Replace 1526 with 3/4 ton ext cab pickup with plow	Equipment Replacement	City-Wide		43,300					43,300
2018 +	FL-5472-18	PW-WATER-Replace 1664 with 3/4 ton cargo van	Equipment Replacement	City-Wide		36,100					36,100
2018 +	FL-5473-18	ENG SERVICES-Replace 1557 with1/2 ton ext cab 4x2 pickup with s.pkg.	Equipment Replacement	City-Wide		27,800					27,800
2018 +	FL-5474-18	ENG SERVICES-Replace 1588 with1/2 ton 4x2 crew cab pickup	Equipment Replacement	City-Wide		27,800					27,800

2014 - 2017 Capital Project Listing

Fleet Management

Budget Year	Project #	Project Description	Project Type	Region	City-Wide DC	Infrastructure Reserve	Gas Tax	Taxation	LTD	Other	Grand Total
2018 +	FL-5475-18	ENG SERVICES-Replace 1632 with1/2 ton 4x2 ext cab pickup	Equipment Replacement	City-Wide		27,800					27,800
2018 +	FL-5476-18	CLKS-RECORD MGMT-Replace 1646 with3/4 ton cargo van	Equipment Replacement	City-Wide		36,100					36,100
2018 +	FL-5477-18	CLKS-LICENSING-Replace 1569 with hybrid sedan	Equipment Replacement	City-Wide		30,900					30,900
2018 +	FL-5479-18	PW-WASTEWATER-Replace 1586 with 1/2 ton 4x2 ext cab pickup	Equipment Replacement	City-Wide		27,800					27,800
2018 +	FL-5480-18	PW-WASTEWATER-Replace 1182 & 1199 with dump truck with crane	Equipment Replacement	City-Wide		164,800					164,800
2018 +	FL-5481-18	PKS DEV-Replace 1426 with 1/2 ton 4x4 crew cab pickup	Equipment Replacement	City-Wide		30,900					30,900
2018 +	FL-5482-18	EMERG MGMT-Replace 1505 with mini van with stow-n-go seating	Equipment Replacement	City-Wide		25,800					25,800
2018 +	FL-5483-18	PW-ADMIN-Replace 1661 with 1/2 ton ext cab 4x2 pickup	Equipment Replacement	City-Wide		27,800					27,800
2018 +	FL-5484-18	PW-WATER-Replace 1671 with 1/2 ton 4x2 ext cab pickup with s.pkg.	Equipment Replacement	City-Wide		27,800					27,800
2018 +	FL-5490-18	BYLAW-Replace 1558 with 1/2 ton 4x2 ext cab pickup	Equipment Replacement	City-Wide		27,800					27,800
2018 +	FL-5491-18	BLDG STANDARDS-Replace 1626 with 1/2 ton 4x2 ext cab pickup withs.pkg.	Equipment Replacement	City-Wide		27,800					27,800
2018 +	FL-5492-18	BLDG STANDARDS-Replace 1627 with 1/2 ton 4x2 ext cab pickup withs.pkg.	Equipment Replacement	City-Wide		27,800					27,800
2018 +	FL-5493-18	BLDG STANDARDS-Replace 1628 with 1/2 ton 4x2 ext cab pickup withs.pkg.	Equipment Replacement	City-Wide		27,800					27,800
2018 +	FL-5494-18	BLDG STANDARDS-Replace 1629 with 1/2 ton 4x2 ext cab pickup withs.pkg.	Equipment Replacement	City-Wide		27,800					27,800
2018 +	FL-5495-18	BLDG STANDARDS-Replace 1630 with 1/2 ton 4x2 ext cab pickup withs.pkg.	Equipment Replacement	City-Wide		27,800					27,800
2018 +	FL-5496-18	BLDG STANDARDS-Replace 1631 with 1/2 ton 4x2 ext cab pickup s.pkg.	Equipment Replacement	City-Wide		27,800					27,800
2018 +	FL-5497-18	BYLAW-Replace 1510 with mini van with stow-n-go seating	Equipment Replacement	City-Wide		25,800					25,800
2018 +	FL-5498-18	BYLAW-Replace 1796 with smart car	Equipment Replacement	City-Wide		25,800					25,800
2018 + Total						**6,601,900**		**313,200**			**6,915,100**
Fleet Total					**1,392,310**	**10,690,750**		**889,290**			**12,972,350**

DRAFT 2014 BUDGET AND 2015-2017 PLAN

Parks & Forestry Operations

Parks Operations

2014-17 Business Plan

Business Overview

Service Statement:

Core Activities: *Describe your regular business functions and responsibilities.*

The Parks Operations Department maintains parks, sports fields, playgrounds, cemeteries, trails, storm water management ponds and trees in order to achieve aesthetic beauty throughout our City, as well as provide consistent service delivery for our residents. The Department is also responsible for reconstructing infrastructure that needs to be replaced, snow removal from sidewalks and city-owned facilities, and rental equipment delivery to citizens for events.

Key Outcomes & Results: *Describe the outcomes your department strives to achieve for residents and/or other departments.*

1. Deliver aesthetically clean and safe parks
2. Maintain approved service standards while ensuring operational efficiency & effectiveness
3. Promote environmental sustainability through daily operations

Link to Vaughan Vision 2020: *Explain how your department links with the Vaughan Vision 2020 strategic goals and themes.*

1. Demonstrate Excellence in Service Delivery
    - Meet approved service standards
2. Lead and Promote Environmental Sustainability
    - Continue to implement environmentally sustainable operational practices and processes
3. Ensure a High Performing Organization
    - Continuous improvement to deliver efficient and effective operations
4. Manage Corporate Assets
    - Collaborate with stakeholders to implement the Corporate Asset Management initiative

Staffing Profile: *Full Time, Part Time and Overtime – Budgeted Amounts*

			Additional Resource Requests			
	2012	**2013 Base**	**2014**	**2015**	**2016**	**2017**
Full Time	42	42	4		4	
Part Time	32.5	32.5				4
Overtime	$152,924	$152,924	$152,924	$152,924	$152,924	$152,924

Parks Operations

2014-17 Business Plan

Service Profile

Current Service State:

Maintaining Service Standards in:

- Sports fields
- Park maintenance
- Grass cutting rotation
- Improve Staff response time for service requests
- Difficulty in maintaining service levels and managing continuous growth with limited resources

- Opportunities for Continuous Improvement
  - Sidewalk and facilities snow removal (Operational Review)
- Communication
  - Continue to promote department programs and services
  - Identify opportunities to improve communication, motivation and engagement
  - Continue to focus on enhancing training & professional development opportunities
- Resources & Tools
  - Identify resources & staff needs and present through the budget process
  - Expand on available technology (GPS/ Park Inventory, CTS Mobile Handhelds)

Future Direction for the Service: *Outline anticipated constraints, emerging issues, threats and/or potential opportunities to improve the business.*

- Business Processes
  - Collaborate with stakeholders to support the Corporate Asset Management initiative
  - Explore new technologies and innovation to enhance service delivery and increase efficiency
  - Exploring opportunities for alternate delivery methods
- Sustainable Practices
  - Weed cover has increased due to provincial pesticides ban and requires more cuts to manage weed growth (lack of resources)
  - Collaborate with Purchasing Services to implement the Green Purchasing Strategy
  - Identify continuous improvement opportunities
  - Identify the impacts of climate change

Financial Impact: *Scope out major financial impacts on the department currently and in the future*.

- Resources will be required to support the Corporate Asset Management initiative and to replace aging infrastructure identified in the lifecycle replacement schedule
- The pesticides ban will necessitate increased expenditure on more costly but environmentally sustainable pest-control alternatives
- Continued growth within the City will require more resources to maintain parks to existing service standards
- New accessibility standards will require facilities retrofits

Parks Operations

2014-17 Business Plan

Work Plan

Business Plan Objectives:

Department Objectives	Initiatives	Timeline	Additional Resources Required?
2014 Initiatives			
Ensure service standards are met in an efficient and effective manner	Collaborate in the Corporate Performance Measurement initiative to review key performance indicators	Q3	
	Implement the service standards manual	Q1	
	Research and Development Funding for Future CTS Mobile Initiative – Phase 1	Q4	Funding requests may be submitted
Promote environmentally sustainable practices and processes	Develop and implement Environmental Sustainability initiatives	Q4	
	Collaborate with Purchasing Services on the implementation of the Green Purchasing Strategy	Q2	
Value and encourage a highly motivated and engaged workforce	Continue to identify opportunities to improve staff communication, morale and engagement	Q2	
Pursue and implement continuous improvement opportunities	Develop an innovation and technology strategy to support operations	Q4	
	Collaborate with stakeholders to develop and implement a Corporate Asset Management System	Q4	
2015 Initiatives			
Promote environmentally sustainable practices and processes	Continue to develop and implement Environmental Sustainability initiatives	Q4	
Pursue and implement continuous improvement opportunities	Continue to collaborate with stakeholders to develop and implement a Corporate Asset Management System	Q4	
	Equip all vehicles with GPS for tracking operations	Q4	
	Collaborate with stakeholders to develop and implement a Maintenance Management System	Q4	
Ensure service standards are met in an efficient and effective manner	Pilot Project / Filed Trials for handheld CTS mobile application units – Phase 2	Q4	Funding request may be submitted

Parks Operations

2014-17 Business Plan

2016 Initiatives			
Pursue and implement continuous improvement opportunities	Continue to collaborate with stakeholders to develop and implement a Corporate Asset Management System	Q4	
Ensure service standards are met in an efficient and effective manner	Implementation of CTS Mobility Project – Phase 3	Q4	Funding requests may be submitted

Parks Operations

2014-17 Business Plan

Business Performance

Key Performance Indicators:

Performance Measures	2009	2010	2011	2012	2013 Estimate
EFFICIENCY: What/How much do we do?					
Park Turf Hectares Maintained Per Crew	50ha, 18.6 surplus ha per crew	50ha, 14.6 surplus ha per crew	50ha, 14.2 surplus ha per crew	60ha, 5 surplus ha per crew	60ha, 6.1 surplus ha per crew
Number of sidewalk snow clearing kilometers per plow route	24km, 2km surplus per route	24km, 3.6km surplus per route	24km, 1.7km surplus per route	24km, 0km surplus per route	24km, 0km surplus per route
EFFECTIVENESS: How well do we do it?					
SERVICE QUALITY: Is anyone better off?					

Key Performance Indicators Conclusion: *Provide an overall conclusion based on the indicators listed above in terms of current and estimated future performance and expected/target values.*

- Park turf and sidewalk kilometres maintained per crew is anticipated to increase in the years ahead
- Key Performance Indicators will be further evolved through the corporate performance measurement initiative

Department Head Sign-off **Date (mm/dd/yy)**

Commissioner Sign-off **Date (mm/dd/yy)**

Parks Services: Horticulture, Forestry & Contract Services

2014-17 Business Plan

Business Overview

Service Statement:

Core Activities: *Describe your regular business functions and responsibilities.*

Parks Services maintains streetscapes, SWM pond/open space cutting, horticulture features and the urban forest to achieve an aesthetically beautiful environment and consistent service delivery for our residents. In so doing, we strive to use resources in an environmentally responsible and sustainable manner.

The Forestry, Community Safety, Horticulture and Contracts units facilitate a healthy, sustainable and safe community and urban forest ecosystem by providing a motivated staff committed to service excellence, community engagement and information sharing utilizing the latest technology.

Key Outcomes & Results: *Describe the outcomes your department strives to achieve for residents and/or other departments.*

1. Deliver aesthetically clean and safe parks
2. Maintain approved service standards while ensuring operational efficiency & effectiveness
3. Promote environmental sustainability through daily operations

Link to Vaughan Vision 2020: *Explain how your department links with the Vaughan Vision 2020 strategic goals and themes.*

1. Demonstrate Excellence in Service Delivery
   - Staff maintain streetscapes and urban forest in accordance with approved service standards while ensuring operational efficiency & effectiveness
2. Promote Community Safety, Health and Wellness
   - Ensure an aesthetically beautiful and safe environment for citizens
3. Lead and Promote Environmental Sustainability
   - Staff maintain the health of the urban forest ecosystem and promote environmentally sustainable horticultural practices
4. Manage Corporate Assets
   - The Department regularly acquires and maintains streetscape, open spaces (ie SWM Ponds) and urban forest assets
5. Support the Professional Development of Staff
   - Continue to invest in staff development, promoting a culture of continuous learning

Staffing Profile: *Full Time, Part Time and Overtime – Budgeted Amounts*

			Additional Resource Requests			
	2012	**2013 Base**	**2014**	**2015**	**2016**	**2017**
Full Time	20	22	1 Forestry	1 Admin		
Part Time	9 winter 20 summer	9 winter 20 summer			4 Hort 1 Contacts	
Overtime	$16,877.19*					

*Parks Services winter Overtime is included with Parks Operations

Parks Services: Horticulture, Forestry & Contract Services

2014-17 Business Plan

Service Profile

Current Service State:

Service Delivery

- Revised specifications of tenders and contracts
- Develop and Implement high quality Landscaping and Boulevard Maintenance programs
- Maintaining service standards regarding staff response time to requests
- Improve the subdivision assumption process
- Continue to ensure that safety protocols are followed (tailboards, recordkeeping)

- Communication
  - Continue to promote department programs and services (Adopt-a-Park, Curb Appeal, etc.)
  - Increase partnerships, volunteer management and public engagement (Park Ambassador)
  - Identify opportunities to improve communication
  - Continue to focus on enhancing training & professional development opportunities
- Resources & Tools
  - Identify resources & staff needs and present through the budget process
  - Expand on available technology (GPS/Forest Inventory, CTS Mobile Handhelds)
  - Continue to pursue grant opportunities and other sources of funding
- Continuous Improvement
  - Continue to evolve performance indicators and service standards
  - Identify opportunities to expand communication and marketing of department initiatives
  - Identify opportunities to update job descriptions

Future Direction for the Service: *Outline anticipated constraints, emerging issues, threats and/or potential opportunities to improve the business.*

- Business Processes
  - Continue to meet municipal industry standards
  - Identify opportunities to better protect of the Urban Forest
  - Collaborate with other departments on the Corporate Asset Management initiative
  - Growth and intensification will continue to impact service delivery (more resources)
- Environmental Sustainability
  - Decline of Ash trees due to the Emerald Ash Borer continues to present operational, operating and capital budget challenges
  - Provincial pesticides ban continues to present operational challenges for control of weeds
  - Impacts of Climate Change are yet to be realized; however the challenges could be extreme as related to winter maintenance/salting, invasive species and overall urban forest adaptability

Financial Impact: *Scope out major financial impacts on the department currently and in the future*.

- Managing the City's aging urban forest and streetscapes while adding newly assumed service areas
- Increased costs associated with combatting the Emerald Ash Borer and other invasive species
- Provincial pesticides ban may require increased expenditure on environmentally sustainable alternatives
- Implementation of the Woodlot Management Strategy will have financial impacts
- Future capital request regarding replacement of planters/hanging baskets and shrub beds that have reached their lifespan and require removal and replacement

Parks Services: Horticulture, Forestry & Contract Services

2014-17 Business Plan

Work Plan

Business Plan Objectives:

Department Objectives	Initiatives	Timeline	Additional Resources Required?
2014 Initiatives			
Ensure service standards are met in an efficient and effective manner	Review service levels for community impact	Q2	
	Research and Development Funding for Future CTS Mobile Initiative – Phase 1	Q4	Funding requests may be submitted
Ensure a High Performing Team	Implementation of revised job descriptions	Q1	
Promote a Safe, Informed, and Engaged Community for all Stakeholders	Increase community participation in safety programs by 5%	Q4	
	Develop communications channels and products such as signage and the corporate website	Q1	
Develop a Healthy, Sustainable Urban Forest Throughout the City	Enhance the Integrated Pest Maintenance (IPM) Program to address weeds in shrub bed, hard surface and turf areas	Q2/3	Funding requests may be submitted
	Implementation of Woodlot Management Plan – including signage, invasive species control, protection and access	Q3	Funding requests may be submitted
	Planting our Future, A Five-Year Plan to Expand the Urban Forest: outreach with the LEAF Program to encourage residents to add more trees to their landscape	Q4	Funding requests may be submitted
	Implement recommendations of the city-wide urban forest soil study and species list	Q1	
2015 Initiatives			
Develop a Healthy, Sustainable Urban Forest Throughout the City	Coordinate with Environmental Sustainability Office to develop forestry environmental policies	Q4	
Consistently meet Council approved service standards	Equip all vehicles with GPS and use the information to enhance service delivery	Q4	Funding requests may be submitted
Ensure service standards are met in an efficient and effective manner	Pilot Project / Filed Trials for handheld CTS mobile application units – Phase 2	Q4	Funding request may be submitted
2016 Initiatives			
Develop a Healthy, Sustainable Urban Forest Throughout the City	*Planting our Future, A Five-Year Plan to Expand the Urban Forest*: enhance tree planting strategy	Q4	Funding requests may be submitted

Parks Services: Horticulture, Forestry & Contract Services

2014-17 Business Plan

Ensure service standards are met in an efficient and effective manner	Implementation of CTS Mobility Project – Phase 3	Q4	Funding requests may be submitted
2017 Initiatives			
Develop a Healthy, Sustainable Urban Forest Throughout the City	*Planting our Future, A Five-Year Plan to Expand the Urban Forest*: Review all thirteen recommendations for effectiveness and update the plan	Q4	

Parks Services: Horticulture, Forestry & Contract Services

2014-17 Business Plan

Business Performance

Key Performance Indicators:

Performance Measures	2009	2010	2011	2012	2013 Estimate
EFFICIENCY: What/How much do we do?					
Staff Resources (hours) for Boulevard Shrub Bed Maintenance	Q1: 180 available, +20 required Q2: 80 available, +240 required Q3: 100 available, +200 required Q4: 170 available, +60 required		Annual values only		
# of Work Orders Completed by Forestry and # of Work Orders Generated (incl. EAB)	1,811 completed	4,481 completed	8,279 completed, 347 deficit, 347 cumulative deficit	9,950 completed, 2348 deficit, 2695 cumulative deficit	9,950 completed, 4300 deficit, 6995 cumulative deficit
# of EAB Work Orders Completed by Forestry and # of Work Orders Generated	N/A	N/A	N/A	1,397 completed, 907 deficit, 907 cumulative deficit	1,397 completed, 2603 deficit, 3510 cumulative deficit
% of Regular Maintenance completed on schedule (Forestry, Contracts & Hort.)	N/A	N/A	N/A	87% For. N/A Contr. N/A Hort.	85% For. 90% Cont. 70% Hort.
% of Reservoir Baskets and Planters added to inventory	N/A	14%	28%	42%	56%
% of Flower Beds converted to Xeriscape	N/A	10%	17%	28%	45%
EFFECTIVENESS: How well do we do it?					
% of Contracts delivered within specifications	N/A	N/A	70%	85%	TBD
% of Street Trees Pruned within Street Pruning Cycle (Target based on 7yr = 14%)	N/A	N/A	5.3%	6.3%	12%
SERVICE QUALITY: Is anyone better off?					
# of Volunteers trained (Active Park Ambassadors)	N/A	N/A	47%	44%	50%
# of Dazzle Me! Events per year	N/A	N/A	1%	2%	5%

Parks Services: Horticulture, Forestry & Contract Services

2014-17 Business Plan

Key Performance Indicators Conclusion: *Provide an overall conclusion based on the indicators listed above in terms of current and estimated future performance and expected/target values.*

- The number of work orders and work order deficits are anticipated to increase in future years; there is an inability to meet service demand utilizing existing resources
- Newly assumed areas (trees, shrub beds & boulevards) impacts ability to meet service level thresholds; existing resources will be unable to meet service demands
- Key Performance Indicators will be further evolved through the Corporate Performance Measurement initiative

Department Head Sign-off **Date (mm/dd/yy)**

Commissioner Sign-off **Date (mm/dd/yy)**

Revenue and Expenditure Summary

2014 - 17 Operating Budget

Department	Exp Category	Account	2012 Actuals	2013 Actual Forecast*	2013 Budget	Allowable Inc/Decr	Account Reallocations	2014 Budget	$ Variance	% Variance	2015 Forecast	Variance	2016 Forecast	Variance	2017 Forecast	Variance
Parks & Forestry Operations																
	Revenue															
		3511 Service Charges	67,920	73,953	95,320	(95,320)	0	0	(95,320)	(100.0)%	0	0	0	0	0	0
		3513 Investment Income	6,254	6,399	6,000	0	0	6,000	0	0.0%	6,000	0	6,000	0	6,000	0
		3516 Cemetery Fees	0	0	0	67,393	0	67,393	67,393	0.0%	68,861	1,468	70,399	1,538	71,393	994
		3550 Departmental Revenues	24,956	58,616	20,670	20,330	0	41,000	20,330	98.4%	43,940	2,940	46,980	3,040	47,790	810
		3568 Licenses and Permits	316	86	460	(398)	0	62	(398)	(86.5)%	64	2	66	2	66	0
		3574 Rev. frm Recov. Expenses	58,797	79,895	42,535	0	0	42,535	0	0.0%	42,535	0	42,535	0	42,535	0
		3586 Rents and Concessions	23,567	50,500	40,400	0	0	40,400	0	0.0%	40,400	0	40,400	0	40,400	0
		3618 Dept. Misc. Revenues	2,285	3,109	7,606	2,026	0	9,632	2,026	26.6%	9,836	204	10,040	204	10,180	140
		Total Revenue	184,094	272,558	212,991	(5,969)	0	207,022	(5,969)	(2.8)%	211,636	4,614	216,420	4,784	218,364	1,944
	Labour Costs															
		7010 Full Time	4,365,546	4,542,417	4,754,170	53,402	0	4,807,572	53,402	1.1%	4,849,803	42,231	4,867,883	18,080	4,873,809	5,926
		7012 Overtime	276,656	298,131	152,924	0	0	152,924	0	0.0%	152,924	0	152,924	0	152,924	0
		7015 Part Time	2,062,702	2,176,618	1,859,712	64,689	0	1,924,401	64,689	3.5%	1,924,693	292	1,924,693	0	1,924,693	0
		7016 Full Time Contracts	14,926	0	0	0	0	0	0	0.0%	0	0	0	0	0	0
		7017 Benefits	1,407,009	1,473,900	1,503,117	43,827	0	1,546,944	43,827	2.9%	1,584,256	37,312	1,616,484	32,228	1,645,167	28,683
		7020 Benefits - FT Contract	1,448	0	0	0	0	0	0	0.0%	0	0	0	0	0	0
		Total Labour Costs	8,128,286	8,491,067	8,269,923	161,918	0	8,431,841	161,918	2.0%	8,511,676	79,835	8,561,984	50,308	8,596,593	34,609
	Other Expenses															
		7100 Mileage	4,178	3,865	5,037	0	0	5,037	0	0.0%	5,037	0	5,037	0	5,037	0
		7103 407-ETR Toll Charges	149	223	265	0	0	265	0	0.0%	265	0	265	0	265	0
		7105 Membership/Dues/Fees	2,000	1,884	2,506	0	0	2,506	0	0.0%	2,506	0	2,506	0	2,506	0
		7110 Meals & Meal Allowances	3,452	2,661	1,794	0	0	1,794	0	0.0%	1,794	0	1,794	0	1,794	0
		7115 Training & Development	35,758	19,195	22,610	0	0	22,610	0	0.0%	22,610	0	22,610	0	22,610	0
		7120 Telephone Charges	772	39	1,583	0	0	1,583	0	0.0%	1,583	0	1,583	0	1,583	0
		7122 Cellular Telephones	285	1,339	3,722	0	(3,439)	283	(3,439)	(92.4)%	283	0	283	0	283	0
		7125 Subscriptions/Publications	98	466	244	0	0	244	0	0.0%	244	0	244	0	244	0
		7130 Seminars & Workshops	3,555	2,288	3,501	0	0	3,501	0	0.0%	3,501	0	3,501	0	3,501	0
		7135 Advertising	122	385	1,432	0	0	1,432	0	0.0%	1,432	0	1,432	0	1,432	0
		7140 Promotion & Education	992	5,573	12,249	0	(8,000)	4,249	(8,000)	(65.3)%	4,249	0	4,249	0	4,249	0
		7200 Office Supplies	7,723	7,868	10,930	0	0	10,930	0	0.0%	10,930	0	10,930	0	10,930	0
		7205 Computer Supplies	1,438	894	3,731	0	0	3,731	0	0.0%	3,731	0	3,731	0	3,731	0
		7210 Office Equip. & Furniture	878	1,685	4,937	0	0	4,937	0	0.0%	4,937	0	4,937	0	4,937	0
		7211 Computer Hardware/Software	13,741	24,664	34,560	0	(13,500)	21,060	(13,500)	(39.1)%	21,060	0	21,060	0	21,060	0
		7220 Copiers, Faxes and Supplies	8,313	8,835	5,238	2,850	0	8,088	2,850	54.4%	8,088	0	8,088	0	8,088	0
		7222 Printing	3,843	2,901	0	0	0	0	0	0.0%	0	0	0	0	0	0
		7300 Protective Clothing/Uniforms	55,141	43,993	35,917	0	21,500	57,417	21,500	59.9%	57,417	0	57,417	0	57,417	0
		7315 Vehicle Maintenance &	0	170	0	0	0	0	0	0.0%	0	0	0	0	0	0
		7317 Utility Services	720,348	695,024	664,686	53,109	0	717,795	53,109	8.0%	774,467	56,672	835,811	61,344	901,686	65,875
		7325 Janitorial Services	224	529	791	0	0	791	0	0.0%	791	0	791	0	791	0
		7330 Materials & Supplies	704,599	687,191	720,951	25,579	15,999	762,529	41,578	5.8%	762,529	0	762,529	0	762,529	0
		7331 Contractor & Contractor Mat.	2,047,754	2,918,940	2,430,789	68,515	(15,999)	2,483,305	52,516	2.2%	2,483,305	0	2,483,305	0	2,483,305	0
		7335 Small Tools & Equipment	6,842	11,029	19,183	0	0	19,183	0	0.0%	19,183	0	19,183	0	19,183	0
		7340 Machine Time	0	128	0	0	0	0	0	0.0%	0	0	0	0	0	0
		7345 Radio Operations	4,140	3,356	4,070	0	0	4,070	0	0.0%	4,070	0	4,070	0	4,070	0
		7360 Safety Promotion	300	181	1,083	0	0	1,083	0	0.0%	1,083	0	1,083	0	1,083	0
		7365 Safety Equipment	12,040	9,478	9,309	0	0	9,309	0	0.0%	9,309	0	9,309	0	9,309	0
		7410 Rental, Leases - Equipment	243,935	308,731	250,677	0	0	250,677	0	0.0%	250,677	0	250,677	0	250,677	0
		7415 Rental, Leases - Vehicles	0	3,850	10,402	0	0	10,402	0	0.0%	10,402	0	10,402	0	10,402	0
		7420 Rental, Leases - Buildings	4,274	122,594	120,848	4,834	0	125,682	4,834	4.0%	130,709	5,027	135,938	5,229	135,938	0
		7520 Professional Fees	720	250	814	0	0	814	0	0.0%	814	0	814	0	814	0
		7560 Gas/Diesel - Vehicles	336,723	370,668	280,914	41,275	0	322,189	41,275	14.7%	327,920	5,731	333,765	5,845	339,727	5,962
		7698 Grouped Expenses	3,081	11,177	3,590	0	(3,590)	0	(3,590)	(100.0)%	0	0	0	0	0	0
		7699 Sundry Expenses	2,759	4,258	7,720	0	3,590	11,310	3,590	46.5%	11,310	0	11,310	0	11,310	0

Revenue and Expenditure Summary

2014 - 17 Operating Budget

Department	Exp Category	Account	2012 Actuals	2013 Actual Forecast*	2013 Budget	Allowable Inc/Decr	Account Reallocations	2014 Budget	$ Variance	% Variance	2015 Forecast	Variance	2016 Forecast	Variance	2017 Forecast	Variance
		7700 Chgs. from Othe Depts.	125,251	210,905	203,385	(187,705)	0	15,680	(187,705)	(92.3)%	15,680	0	15,680	0	15,680	0
		7710 Internal Recoveries	(123,184)	(178,558)	(178,850)	178,850	0	0	178,850	(100.0)%	0	0	0	0	0	0
		7712 Joint Serv. Recovery - Library	(4,015)	(9,943)	(17,330)	0	0	(17,330)	0	0.0%	(17,330)	0	(17,330)	0	(17,330)	0
		7790 Trsf. to Expend Res	(165,973)	0	0	0	0	0	0	0.0%	0	0	0	0	0	0
		Total Other Expenses	4,062,257	5,298,718	4,683,288	187,307	(3,439)	4,867,156	183,868	3.9%	4,934,586	67,430	5,007,004	72,418	5,078,841	71,837
Total Parks & Forestry Operations			12,006,449	13,517,227	12,740,220	355,194	(3,439)	13,091,975	351,755	2.8%	13,234,626	142,651	13,352,568	117,942	13,457,070	104,502

*Note: 2013 Actual Forecast is for reference purposes only and is based on year to date actuals as of August 2013 plus the remainder of the calendarized budget.

2014 Budget Variance Comments

3511 - Service Charges	Reallocated to new cemetery revenue 3516 object code
3516 - Cemetery Fees	Increase as per approved user fee policy of 2.5% price increase, offset by $15K trf to Trust fund, and $16.6K volume decrease
3550 - Departmental Revenue	Increase in Tree Permit volumes of $11K and a price increase due of 2.8%
3568 - Licenses, Permits & Fines	Decrease due to removal of Provincial Licensing Fee
3618 - Dept. Misc. Revenues	Increase in park furniture/tree decications of approx $4K, minor price increase of 2.5%, offset by a decrease of misc revenue ($2.4K) to align with actual trend
7010 - Full Time	Increase due to progression $68K, position upgrades as per CBA $13K offset by position vacancies $26K
7015 - Part Time	Increase in PT Summer Student rates as per HR market study of $63.5K, and 2% increase as per union agreement of $1.2K
7017 - Benefits	Increase in relation to salaries and budget guideline increases
7122 - Cellular Telephone	Reallocated to B&F
7140 - Promotion & Education	Reallocated to Protective Clothing
7211 - Computer Hardware/Software	Reallocated to Protective Clothing
7220 - Copier,Fax and Supplies	Increase due to Sharp copier agreement
7330 - Protective Clothing	Reallocated from Promotion and Computer Hardware
7317 - Utilities	Increase as per guidelines, and volume increase in water of $12K
7330 - Materials and Supplies	Increase of 3.5% or $26K due to price increases for Grass seed and fertilizer, and $16K reallocated from Contracts
7331 - Contractor & Contract. Mat.	Increase of 2.4% or $59K due to price increases and City Hall irrigation volume increase of $10K, offset by $16K reallocated to Materials
7420 - Rental, Leases - Buildings	Increase due to 4% price increase as per lease agreement
7560 - Gas/Diesel - Vehicles	Increase of 4% or $36K as per guidelines for new vehicles and equipment, plus 2% increase or $5K as per guidelines on existing base budget
7700 - Chgs. from Other Depts.	Realignment of accounts due to actual trends
7710 - Internal Recoverable	Realignment of accounts due to actual trends

2015 Budget Variance Comments

3516 - Cemetery Fees	3% price increase as per approved user fee policy
3550 - Departmental Revenue	2% price increase as per approved user fee policy
3568 - Licenses, Permits & Fines	3% price increase as per approved user fee policy
3618 - Dept. Misc. Revenues	2% price increase as per approved user fee policy
7010 - Full Time	Increase due to pro-rated progression
7015 - Part Time	Increase as per union agreement
7017 - Benefits	Increase in relation to salaries and budget guideline increases
7317 - Utilities	Increase as per guidelines
7420 - Rental, Leases - Buildings	Increase due to 4% price increase as per lease agreement
7560 - Gas/Diesel - Vehicles	Increase as per guideline of 2%

Revenue and Expenditure Summary

2014 - 17 Operating Budget

Department	Exp Category	Account	2012 Actuals	2013 Actual Forecast*	2013 Budget	Allowable Inc/Decr	Account Reallocations	2014 Budget	$ Variance	% Variance	2015 Forecast	Variance	2016 Forecast	Variance	2017 Forecast	Variance

2016 Budget Variance Comments

3516 - Cemetery Fees	3% price increase as per approved user fee policy
3550 - Departmental Revenue	2% price increase as per approved user fee policy
3568 - Licenses, Permits & Fines	3% price increase as per approved user fee policy
3618 - Dept. Misc. Revenues	2% price increase as per approved user fee policy
7010 - Full Time	Increase due to pro-rated progression
7017 - Benefits	Increase in relation to salaries and budget guideline increases
7317 - Utilities	Increase as per guidelines
7420 - Rental, Leases - Buildings	Increase due to 4% price increase as per lease agreement
7560 - Gas/Diesel - Vehicles	Increase as per guideline of 2%

2017 Budget Variance Comments

3516 - Cemetery Fees	1.5% price increase as per guidelines
3550 - Departmental Revenue	1.5% price increase as per guidelines in Tree Permitting
3618 - Dept. Misc. Revenues	1.5% price increase as per guidelines
7010 - Full Time	Increase due to pro-rated progression
7017 - Benefits	Increase in relation to salaries and budget guideline increases
7317 - Utilities	Increase as per guidelines
7560 - Gas/Diesel - Vehicles	Increase as per guideline of 2%

2014 -2017 Additional Resource Request
Parks & Forestry Operations

Budget Year	ARR #	ARR Title	Gross Cost	Offset	Net Cost
2014	205-14-13	New Park Operating Expenses	153,529	-	153,529
2014	205-14-01	Forestry Arborist II	70,035	-	70,035
2014	205-14-07	Temporary Seasonal Employees	59,689	-	59,689
2014	205-14-06	Playground Safety Surface Testing	40,000	-	40,000
2014	205-14-04	Hard Surface Repairs	80,000	-	80,000
2014	205-14-05	Courts-Tennis and Basketball	15,000	-	15,000
2014	205-14-02	Community Services Asset Management Coordinator	106,285	-	106,285
2014	205-14-10	Sod and Seed for Sports Fields	25,000	-	25,000
2014	205-14-12	Administrative Clerk (Partial FTE Conversion)	63,689	34,373	29,316
2014	205-14-03	Irrigation System Maintenance	21,000	-	21,000
2014	205-14-09	Fertilizing Parks	20,000	-	20,000
2014	205-14-11	Bocce Court Maintenance	65,000	-	65,000
2014	205-14-08	Aerating Parks	20,000	-	20,000
2014 Total			**739,227**	**34,373**	**704,854**
2015	205-15-01	New Park Operating Expenses	53,675	-	53,675
2015 Total			**53,675**	**-**	**53,675**
2016	205-16-08	New Park Operating Expenses	77,631	-	77,631
2016	205-16-03	Avondale Park (North Maple) - Development	10,000	-	10,000
2016	205-16-03	Avondale Park (North Maple) - Park Attendants	301,696	-	301,696
2016	205-16-03	Avondale Park (North Maple) - Park Attendants	295,696	-	295,696
2016	205-16-02	Boulevard Shrub Bed Summer Student Positions	17,912	-	17,912
2016	205-16-01	10 Month Horticulture Temp (Shrub Maintenance Crew)	25,956	-	25,956
2016	205-16-07	Oakbank Pond Maintenance Program	75,000	-	75,000
2016	205-16-04	Non-selective Weed Spraying Program	25,000	-	25,000
2016	205-16-05	Contract Services Temp	25,956	-	25,956
2016	205-16-06	Additional GPS Units	30,000	-	30,000

2014 -2017 Additional Resource Request
Parks & Forestry Operations

Budget Year	ARR #	ARR Title	Gross Cost	Offset	Net Cost
2016 Total			**884,847**	**-**	**884,847**
2017	205-17-01	New Park Operating Expenses	226,000	-	226,000
2017	205-TBD-01	City Assisted Tournament Funding	12,000	-	12,000
2017	205-TBD-12	Increased Frequency in grass cutting	388,500	-	388,500
2017 Total			**626,500**	**-**	**626,500**

2014 - 2017 Capital Project Listing

Parks & Forestry Operations

Budget Year	Project #	Project Description	Project Type	Region	City-Wide DC	Infrastructure Reserve	Gas Tax	Taxation	LTD	Other	Grand Total
2014	PO-6700-13	Tree Planting Program-Regular	Infrastructure Replacement	City-Wide		48,882		562,148			611,030
2014	PO-6717-14	Soccer Field Redevelopment at York Catholic District School BoardLocations	Infrastructure Replacement	City-Wide		203,940					203,940
2014	PO-6739-13	Tree Replacement Program-EAB	Infrastructure Replacement	City-Wide				417,941			417,941
2014	PO-6740-14	Irrigation Central Control System Additions-Various Locations	New Equipment	City-Wide				129,000			129,000
2014	PO-6746-15	Fence Repair & Replacement Program	Infrastructure Replacement	City-Wide		373,983					373,983
2014	PO-6749-14	No Smoking By-Law Signs	Health & Safety	City-Wide				54,075			54,075
2014	PO-6750-14	Park and Walkway Fencing	New Infrastructure	Ward 2				39,655			39,655
2014	PO-6753-14	CTS Mobile Handheld Program	Technology	City-Wide				30,900			30,900
2014	PO-6754-13	Parks Concrete Walkway Repairs/Replacements	Infrastructure Replacement	City-Wide		237,930					237,930
2014 Total						**864,735**		**1,233,719**			**2,098,454**
2015	PO-6700-13	Tree Planting Program-Regular	Infrastructure Replacement	City-Wide		48,882		562,148			611,030
2015	PO-6739-13	Tree Replacement Program-EAB	Infrastructure Replacement	City-Wide				417,941			417,941
2015	PO-6741-15	Maple Community Centre-Landscape & Traffic Safety Improvements	New Infrastructure	Ward 1				180,250			180,250
2015	PO-6742-15	Park Benches-Various Locations	Equipment Replacement	City-Wide		74,200					74,200
2015	PO-6743-15	Park Picnic Table-Various Locations	Equipment Replacement	City-Wide		74,200					74,200
2015	PO-6746-15	Fence Repair & Replacement Program	Infrastructure Replacement	City-Wide		418,000					418,000
2015	PO-6747-15	Relocation of Gazebo (Dr.Mcleans to Rainbow Creek)	Infrastructure Replacement	Ward 2		56,650					56,650
2015	PO-6753-14	CTS Mobile Handheld Program	Technology	City-Wide				157,220			157,220
2015	PO-6754-13	Parks Concrete Walkway Repairs/Replacements	Infrastructure Replacement	City-Wide		237,930					237,930
2015 Total						**909,862**		**1,317,559**			**2,227,421**
2016	PO-6700-13	Tree Planting Program-Regular	Infrastructure Replacement	City-Wide		48,882		562,148			611,030
2016	PO-6739-13	Tree Replacement Program-EAB	Infrastructure Replacement	City-Wide				417,941			417,941
2016	PO-6746-15	Fence Repair & Replacement Program	Infrastructure Replacement	City-Wide		140,400					140,400
2016	PO-6753-14	CTS Mobile Handheld Program	Technology	City-Wide				157,220			157,220
2016	PO-6754-13	Parks Concrete Walkway Repairs/Replacements	Infrastructure Replacement	City-Wide		216,300					216,300
2016 Total						**405,582**		**1,137,309**			**1,542,891**
2017	PO-6700-13	Tree Planting Program-Regular	Infrastructure Replacement	City-Wide		48,882		562,148			611,030
2017	PO-6739-13	Tree Replacement Program-EAB	Infrastructure Replacement	City-Wide				417,941			417,941
2017	PO-6745-17	Nashville Cemetery-Road Extension	New Infrastructure	Ward 1				57,700			57,700
2017	PO-6746-15	Fence Repair & Replacement Program	Infrastructure Replacement	City-Wide		114,963					114,963
2017	PO-6751-17	Sports Field Safety Fencing for Spectators at Vaughan Grove SportsComplex	New Infrastructure	Ward 2				91,927			91,927
2017	PO-6754-13	Parks Concrete Walkway Repairs/Replacements	Infrastructure Replacement	City-Wide		216,300					216,300
2017 Total						**380,145**		**1,129,716**			**1,509,861**
Park & Forestry Operations Total						**2,560,324**		**4,818,303**			**7,378,627**

DRAFT 2014 BUDGET AND 2015-2017 PLAN

Parks Development

Parks Development

2014-17 Business Plan

Business Overview

Service Statement:

The Parks Development Department is responsible for the planning, design and construction of the City's parks, open space and trail systems. Through collaboration with residents and stakeholders, the department is committed to providing the City with innovative, functional, accessible and safe outdoor recreational facilities that foster physical activity, health and wellness for all citizens.

Key Outcomes:

1. Acquisition of suitable park and open space properties to meet current and future needs
2. Development of plans and studies to guide parks planning and approvals process
3. Implementation of the outdoor recreation component of the Active Together Master Plan
4. Support for the environmental sustainability recommendations of Green Directions Vaughan

Link to Vaughan Vision 2020:

1. Enhance and Ensure Community Safety, Health & Wellness
   - The provision of safe and accessible parks and open spaces encourages physical activity and promotes healthy lifestyles
2. Lead and Promote Environmental Sustainability
   - The protection and acquisition of parkland, natural areas and woodlots increases the City's urban forest canopy and reduces the impact of urban development
3. Ensure Financial Sustainability
   - The development of asset management plans and quality standards for products reduces operating costs and provides tools for long-term financial planning

Staffing Profile:

			Additional Resource Requests			
	2012	**2013 Base**	**2014**	**2015**	**2016**	**2017**
Full Time	10	11	-	-	-	-
Part Time	1	1	-	-	-	-
Overtime	$7,491	$7,491				

Parks Development

2014-17 Business Plan

Service Profile

Current Service State:

- Strengths and Achievements
  - Project management of capital design and construction projects
  - Completed update of the Active Together Master Plan
  - Recipient of over $300,000 in C.I.I.F. Grant funding for parks-related projects
  - Planning process initiated for North Maple Regional Park

- Current Challenges
  - Quantity of parks planning and development initiatives relative to staff resources
  - Need to consolidate development approval standards and planning processes
  - Parkland acquisition strategy required to assess and prioritize acquisition opportunities
  - Workload and financial impact of required infrastructure repair and replacement

- Growth Management
  - Development intensification pressures on parkland provision and service levels
  - Potential workload impacts associated with Official Plan appeals

Future Direction for the Service:

- Service Constraints
  - Sustainable funding strategy required for park redevelopment and revitalization projects

- Opportunities for Business Improvement
  - Increased collaboration with Planning, Engineering and Parks Operations
  - New contract staff position will advance VMC planning, design and parkland acquisition
  - Asset management data collection to assist with park redevelopment strategies

Financial Impact:

- Financial implications of the Corporate Cash-in-Lieu of Parkland policy are to be determined
- Significant design and construction costs for major projects such as North Maple Regional Park, Civic Centre, VMC and urban intensification areas
- Implementation of the Active Together Master Plan recommendations
- Parkland acquisition costs for District Parks and public realm in urban intensification areas

Parks Development

2014-17 Business Plan

Work Plan
Business Plan Objectives:

Department Objectives	Initiatives	Timeline	Additional Resources Required?
2014 Initiatives			
Parks Planning and Acquisition	Review and revise park development standards and approvals process	Q1-Q4	Planning, Engineering
	Establish VMC planning team with Planning and Engineering	Q1	Planning, Engineering
Major Parks Development	Advance design process for North Maple Regional Park	Q1-Q3	Consultant, Parks Operations
Active Together Master Plan	Develop a Parkland Acquisition Strategy	Q1-Q3	Planning, Real Estate
	Develop a Pedestrian and Bicycle Implementation Strategy	Q1-Q3	Consultant, Engineering
2015 Initiatives			
Parks Planning and Acquisition	Parkland Acquisition/Conveyance for VMC Park #1	Q3-Q4	Planning, Real Estate
Major Parks Development	Phase 1 Construction at North Maple Regional Park	Q2-Q4	Consultant
	VMC Park #1 Design	Q1-Q2	Consultant, Planning, Engineering
	Develop a Park Redevelopment Strategy	Q2-Q4	Consultant, Parks Operations, Recreation
	Civic Centre Public Realm Development	Q2-Q3	Consultant, Buildings & Facilities
Active Together Master Plan	Phase 1 Conversion of Surplus Ball Diamonds to Soccer Fields	Q2-Q3	Parks Operations, Recreation
	Develop Skatepark Strategy	Q1-Q2	Consultant, Recreation
2016 Initiatives			
Parks Planning and Acquisition	Parkland Acquisition/Conveyance for District Parks	Q1-Q4	Planning, Real Estate
Major Parks Development	Complete Phase 1 Construction at North Maple Regional Park	Q2-Q3	Purchasing
	Continue to advance park design and construction in the VMC	Q1-Q4	Planning, Engineering

Parks Development

2014-17 Business Plan

Active Together Master Plan	Initiate Public Consultation Process for an Off-Leash Dog Park	Q1-Q2	Parks Operations
2017 Initiatives			
Parks Planning and Acquisition	Participate in Updating the Development Charges Background Study	Q4	Finance, Planning
Major Parks Development	Phase 2 Design for North Maple Regional Park Continue to advance park design and construction in the VMC	Q1-Q4 Q1-Q4	Consultant, Parks Operations Planning, Engineering
Active Together Master Plan	Develop Community Gardens Policy Framework	Q1-Q2	Parks Operations

Business Performance

Key Performance Indicators:

Performance Measures	2009	2010	2011	2012	2013 Estimate
EFFICIENCY: What/How much do we do?					
Total Annual Capital Budget Expenditures for Parks Development projects($Million)*YTD	5.79	10.80	4.40	4.64	1.55
Total Area of new Neighbourhood Parks developed (hectares) **projected	2.37	4.86	8.54	2.50	13.4**
EFFECTIVENESS: How well do we do it?					
Average length of time to develop a typical Neighbourhood Park from the date contract award is approved by Council to Substantial Completion (months) *projected	8.0	6.6	6.6	6.5	6.3**
QUALITY OF SERVICE: Is anyone better off?					
CTS response time to public inquiries (number of cases Green, Yellow, Red)	41 Green 0 Yellow 0 Red	44 Green 2 Yellow 0 Red	43 Green 0 Yellow 0 Red	145 Green 0 Yellow 0 Red	100 Green 1 Yellow 0 Red

New Facilities To Be Added in 2013:
Woodrose Park - mini soccer field, accessible playground
Forest View Park – half-court basketball, accessible playground
Village Green- senior soccer field, skateboard zone, accessible playground
Pioneer Park- half-court basketball, accessible playground
Heritage Park - exercise equipment, accessible playground

Parks Development

2014-17 Business Plan

Spring Blossom Park - mini soccer field, full-court basketball, accessible playground
Millrace Park – tennis courts (2), 9v9 soccer field, full-court basketball, accessible playground

Facilities Renovated Year-to-Date in 2013:
Old Fire Hall Parkette – accessibility improvements
Maple Airport Playground – accessibility improvements
Rimwood Park - tennis court resurfacing
Bindertwine Park - tennis court resurfacing
Mackenzie Glen Park – splash pad resurfacing, playground rubber surfacing
Maple Lions Park – splash pad resurfacing
McClure Meadows Park – splash pad resurfacing
Vaughan Crest Park - bocce court resurfacing
Riviera Park - retaining wall improvements
Thornhill Woods Park and Open Space - walkway extension

Facilities Projected to be renovated by end of 2013:
Mackenzie Glen Park – playground rubber surfacing
Maple Community Centre Park – baseball close-out fencing
Sonoma Heights Park – baseball close-out fencing
Yorkhill Park - tennis court resurfacing
Dufferin District Park - tennis court redevelopment
Marita Payne Park – pedestrian bridge replacement
Glen Shields Park - playground redevelopment and hardscape improvements
Rainbow Creek Park – accessible swings, accessibility upgrades
West Maple Creek Park – accessible swings, accessibility upgrades
Vellore Heritage Square – accessible swings, accessibility upgrades
York Hill District Park – accessible swings, accessibility upgrades

Key Performance Indicators Conclusion:

- CTS response times continue to be well within acceptable service standards
- The length of time required to plan, design and construct a typical Neighbourhood Park from date of Council Approval is co-dependant upon the workload of Purchasing Services
- Continuous improvements to park development processes and procedures continue to be made in order to increase ability to deliver park projects in a timely manner.
- The volume of work compared to staff resources will continue to be monitored to minimize delays in project delivery and/or service to other departments and external agencies

Department Head Sign-off **Date (mm/dd/yy)**

Commissioner Sign-off **Date (mm/dd/yy)**

Revenue and Expenditure Summary

2014 - 17 Operating Budget

Department	Exp Category	Account	2012 Actuals	2013 Actual Forecast*	2013 Budget	Allowable Inc/Decr	Account Reallocations	2014 Budget	$ Variance	% Variance	2015 Forecast	Variance	2016 Forecast	Variance	2017 Forecast	Variance
Parks Development																
	Revenue															
		3522 Trsf. fm Res. & Res. Funds	0	60,769	121,539	(5,660)	0	115,879	(5,660)	(4.7)%	115,879	0	115,879	0	115,879	0
		Total Revenue	0	60,769	121,539	(5,660)	0	115,879	(5,660)	(4.7)%	115,879	0	115,879	0	115,879	0
	Labour Costs															
		7010 Full Time	678,285	706,315	833,129	8,593	0	841,722	8,593	1.0%	854,372	12,650	860,148	5,776	860,148	0
		7012 Overtime	328	7,833	7,491	0	0	7,491	0	0.0%	7,491	0	7,491	0	7,491	0
		7015 Part Time	52,247	24,613	30,655	607	0	31,262	607	2.0%	31,401	139	31,401	0	31,401	0
		7016 Full Time Contracts	5,496	55,304	96,711	9,135	0	105,846	9,135	9.4%	110,388	4,542	113,531	3,143	113,531	0
		7017 Benefits	181,687	191,682	225,552	6,567	0	232,119	6,567	2.9%	239,823	7,704	245,713	5,890	249,993	4,280
		7020 Benefits - FT Contract	533	7,773	17,118	(6,586)	0	10,532	(6,586)	(38.5)%	11,039	507	11,467	428	11,580	113
		Total Labour Costs	918,577	993,519	1,210,656	18,316	0	1,228,972	18,316	1.5%	1,254,514	25,542	1,269,751	15,237	1,274,144	4,393
	Other Expenses															
		7100 Mileage	135	827	930	0	0	930	0	0.0%	930	0	930	0	730	(200)
		7105 Membership/Dues/Fees	3,331	5,103	4,780	0	0	4,780	0	0.0%	4,780	0	4,780	0	4,080	(700)
		7110 Meals & Meal Allowances	0	217	250	0	0	250	0	0.0%	250	0	250	0	250	0
		7115 Training & Development	230	3,389	2,970	0	0	2,970	0	0.0%	2,970	0	2,970	0	2,770	(200)
		7120 Telephone Charges	0	978	0	0	0	0	0	0.0%	0	0	0	0	0	0
		7122 Cellular Telephones	(16)	580	1,160	(1,160)	0	0	(1,160)	(100.0)%	0	0	0	0	0	0
		7125 Subscriptions/Publications	0	205	0	0	0	0	0	0.0%	0	0	0	0	0	0
		7126 Newsletters & Mailings	110	91	100	0	0	100	0	0.0%	100	0	100	0	100	0
		7130 Seminars & Workshops	520	131	500	0	0	500	0	0.0%	500	0	500	0	500	0
		7135 Advertising	923	0	0	0	0	0	0	0.0%	0	0	0	0	0	0
		7200 Office Supplies	2,413	2,570	3,785	0	0	3,785	0	0.0%	3,785	0	3,785	0	3,635	(150)
		7203 Drafting Supplies	1,157	2,543	3,160	0	0	3,160	0	0.0%	3,160	0	3,160	0	3,160	0
		7205 Computer Supplies	2,044	3,022	2,480	0	0	2,480	0	0.0%	2,480	0	2,480	0	2,480	0
		7210 Office Equip. & Furniture	280	2,800	2,800	(2,800)	0	0	(2,800)	(100.0)%	0	0	0	0	0	0
		7211 Computer Hardware/Software	3,752	6,488	9,500	(2,000)	0	7,500	(2,000)	(21.1)%	7,500	0	7,500	0	7,500	0
		7220 Copiers, Faxes and Supplies	7,759	4,782	6,200	0	0	6,200	0	0.0%	6,200	0	6,200	0	6,200	0
		7300 Protective Clothing/Uniforms	0	228	300	0	0	300	0	0.0%	300	0	300	0	300	0
		7315 Vehicle Maintenance &	0	0	0	0	0	0	0	0.0%	0	0	0	0	0	0
		7520 Professional Fees	(6,915)	15,736	10,100	302	0	10,402	302	3.0%	10,402	0	10,402	0	10,402	0
		7560 Gas/Diesel - Vehicles	1,889	3,712	5,310	106	0	5,416	106	2.0%	5,524	108	5,635	111	5,746	111
		7699 Sundry Expenses	96	1,244	885	(500)	0	385	(500)	(56.5)%	385	0	385	0	385	0
		Total Other Expenses	17,707	54,647	55,210	(6,052)	0	49,158	(6,052)	(11.0)%	49,266	108	49,377	111	48,238	(1,139)
Total Parks Development			936,283	987,397	1,144,327	17,924	0	1,162,251	17,924	1.6%	1,187,901	25,650	1,203,249	15,348	1,206,503	3,254

*Note: 2013 Actual Forecast is for reference purposes only and is based on year to date actuals as of August 2013 plus the remainder of the calendarized budget.

2014 Budget Variance Comments

3522 - Trsf. fm Res. & Res Funds	Decrease due to removal of 2013 ARR onetime expenses
7010 - Full Time	Increase due to progression
7015 - Part Time	Increase due to 2% eco adj as per union agreement
7016 - Full Time Contract	Increase due to adjustment of $7K from benefits into salary, and $2K progression
7017 - Benefits	Increase as per guidelines and due to salaries
7020 - Benefits - FT Contract	Decrease due to adjustment from benefits into salary
7122 - Cellular Telephone	Reallocation to B&F and decrease due to removal of 2013 ARR onetime expenses
7210 - Office Equip. & Furniture	Decrease due to removal of 2013 ARR onetime expenses
7211 - Computer Hardware/Software	Decrease due to removal of 2013 ARR onetime expenses
7520 - Professional Fees	Increase to align with actual trend
7560 - Gas/Diesel - Vehicles	Increase of 2% as per guidelines
7699 - Sundry Expenses	Decrease due to removal of 2013 ARR onetime expenses

Revenue and Expenditure Summary

2014 - 17 Operating Budget

2015 Budget Variance Comments

7010 - Full Time	Increase due to pro-rated progression
7015 - Part Time	Increase due to remainder of 2% eco adj as per union agreement
7016 - Full Time Contract	Increase due to pro-rated progression
7017 - Benefits	Increase in relation to salaries and budget guideline increases
7020 - Benefits - FT Contract	Increase in relation to salaries and budget guideline increases
7560 - Gas/Diesel - Vehicles	Increase of 2% as per guidelines

2016 Budget Variance Comments

7010 - Full Time	Increase due to pro-rated progression
7016 - Full Time Contract	Increase due to pro-rated progression
7017 - Benefits	Increase in relation to salaries and budget guideline increases
7020 - Benefits - FT Contract	Increase in relation to salaries and budget guideline increases
7560 - Gas/Diesel - Vehicles	Increase of 2% as per guidelines

2017 Budget Variance Comments

7017 - Benefits	Increase due to budget guideline increases
7020 - Benefits - FT Contract	Increase due to budget guideline increases
7100 - Mileage/Car Allowance	Decrease due to exipration of 4yr VMC Contract position
7105 - Memberships/Dues	Decrease due to exipration of 4yr VMC Contract position
7115 - Training & Development	Decrease due to exipration of 4yr VMC Contract position
7200 - Office Supplies	Decrease due to exipration of 4yr VMC Contract position
7560 - Gas/Diesel - Vehicles	Increase of 2% as per guidelines

2014 - 2017 Capital Project Listing

Parks Development

Budget Year	Project #	Project Description	Project Type	Region	City-Wide DC	Infrastructure Reserve	Gas Tax	Taxation	LTD	Other	Grand Total
2014	PK-6265-14	Maple Reservoir Park - Senior Soccer Field Lighting	New Infrastructure	Ward 1				374,894			374,894
2014	PK-6322-14	Rose Mandarino Park - Basketball Court Reconstruction	Infrastructure Replacement	Ward 3		72,965					72,965
2014	PK-6334-14	Heatherton Parkette - Playground Replacement & Safety Surfacing	Infrastructure Replacement	Ward 5		133,849					133,849
2014	PK-6336-14	HR Breta Park - Playground Replacement & Safety Surfacing	Infrastructure Replacement	Ward 1		151,498					151,498
2014	PK-6356-14	Sonoma Heights Community Park - Ball Diamond Lighting	New Infrastructure	Ward 2				229,184			229,184
2014	PK-6359-14	Maxey Park - Parking Lot Expansion	New Infrastructure	Ward 2				90,867			90,867
2014	PK-6361-14	Bindertwine Park - Soccer Backstop and Sideline Fence	Infrastructure Replacement	Ward 1		138,368					138,368
2014	PK-6365-14	UV1-D4 - Block 40 District Park Development	Growth/Development	Ward 3	352,900			39,212			392,112
2014	PK-6377-14	Mapes Park- Playground Replacement & Safety Surfacing	Infrastructure Replacement	Ward 2		155,513					155,513
2014	PK-6381-14	Al Palladini Community Centre - Landscape and Pedestrian Improvements	New Infrastructure	Ward 2			61,002				61,002
2014	PK-6382-14	Torii Park - Tennis Court Reconstruction	Infrastructure Replacement	Ward 3		269,474					269,474
2014	PK-6384-13	Uplands Golf and Ski Centre - Hiking Trail/Pathways Improvements	Infrastructure Replacement	Ward 5			91,650				91,650
2014	PK-6385-14	Agostino Park - Multi-Use Field Development	New Infrastructure	Ward 4				100,683			100,683
2014	PK-6386-14	Calvary Church Sports Fields - Soccer Field Redevelopment	New Infrastructure	Ward 1				241,046			241,046
2014	PK-6388-14	Pedestrian Bridge Repairs and Replacement	Health & Safety	City-Wide			247,250				247,250
2014	PK-6391-14	Torii Park - Bocce Court Development	New Infrastructure	Ward 3				90,519			90,519
2014	PK-6396-14	Yorkhill District Park - Playground Redevelopment	Infrastructure Replacement	Ward 5		470,839					470,839
2014	PK-6407-14	Crieff Parkette - Playground Replacement & Safety Surfacing	Infrastructure Replacement	Ward 1		86,232					86,232
2014	PK-6410-14	Joey Panetta Park - Tennis Court Reconstruction	Infrastructure Replacement	Ward 3		224,463					224,463
2014	PK-6411-14	Melville Park - Playground Replacement & Safety Surfacing	Infrastructure Replacement	Ward 1		194,732					194,732
2014	PK-6415-14	61W-N1 - Block 61 Neighbourhood Park Design and Construction	Growth/Development	Ward 1	1,046,502			116,277			1,162,779
2014	PK-6431-14	61E-N1 - Block 61 Neighbourhood Park Design and Construction	Growth/Development	Ward 1	803,402			89,267			892,669
2014	PK-6434-14	Mario Plastina Park - Expansion of Existing Play Equipment	New Infrastructure	Ward 1				49,749			49,749
2014	PK-6436-14	Velmar Downs Park - Tennis Court Reconstruction	Infrastructure Replacement	Ward 3		184,190					184,190
2014	PK-6452-14	UV1-LP1 - Block 40 Greenway Design and Construction	Growth/Development	Ward 3	480,004			53,334			533,338
2014	PK-6463-14	Maple Community District Park - Accessible Swings	Infrastructure Replacement	Ward 1		34,219					34,219
2014	PK-6473-14	Vaughan Sports Village - Bocce Court Resurfacing	Infrastructure Replacement	Ward 1		66,026					66,026
2014	PK-6475-14	Maple Airport Open Space - Bridge Replacement	Health & Safety	Ward 1			97,852				97,852
2014	PK-6479-14	Parks Redevelopment Strategy	Studies	City-Wide				108,150			108,150
2014	PK-6480-14	Pinegrove Pedestrian Bridge Replacement	Health & Safety	Ward 2			183,242				183,242
2014	PK-6481-14	Soccer Field Fence	New Infrastructure	Ward 1				71,379			71,379
2014	PK-6482-14	Vaughan Grove Park - Bocce Court Development	New Infrastructure	Ward 2				116,897			116,897

2014 - 2017 Capital Project Listing

Parks Development

Budget Year	Project #	Project Description	Project Type	Region	City-Wide DC	Infrastructure Reserve	Gas Tax	Taxation	LTD	Other	Grand Total
2014	PK-6483-14	Vaughan Grove Park - Parking Expansion	New Infrastructure	Ward 2				204,267			204,267
2014	PK-6487-14	Bob O Link Parkette - Walkway Lighting	New Infrastructure	Ward 5				96,305			96,305
2014	PK-6488-14	King High Park - Pathway Lighting	New Infrastructure	Ward 5				114,433			114,433
2014	PK-6489-14	Oak Bank Pond - Boardwalk Reconstruction	Infrastructure Replacement	Ward 5		30,591					30,591
2014	PK-6490-14	Maple Reservior Field Conversion to 9V9	New Infrastructure	Ward 1				29,995			29,995
2014	PK-6492-14	Bindertwine Park - Ball Diamond Backstop and Fence Improvements	New Infrastructure	Ward 1				162,277			162,277
2014 Total					**2,682,808**	**2,212,959**	**680,996**	**2,378,735**			**7,955,498**
2015	PK-6305-15	Maple Valley Plan - North Maple Regional Park Phase I (A) Construction	Growth/Development	Ward 1	6,488,994			720,999			7,209,993
2015	PK-6344-13	York Hill Park - Tennis Court Replacement	Infrastructure Replacement	Ward 5		362,848					362,848
2015	PK-6365-14	UV1-D4 - Block 40 District Park Development	Growth/Development	Ward 3	3,208,185			356,466			3,564,651
2015	PK-6370-15	Uplands Golf & Ski Centre - Irrigation/Snow Making Water Systems	Infrastructure Replacement	Ward 5		663,732					663,732
2015	PK-6373-15	Pedestrian & Bicycle Master Plan (Off Road System) - Construction	New Infrastructure	Ward 2			460,000				460,000
2015	PK-6384-13	Uplands Golf and Ski Centre - Hiking Trail/Pathways Improvements	Infrastructure Replacement	Ward 5			91,650				91,650
2015	PK-6389-15	Glen Shields Park - Tennis Court Reconstruction	Infrastructure Replacement	Ward 5		284,872					284,872
2015	PK-6390-15	Dufferin Reservoir - Sports Fields	New Infrastructure	Ward 4				482,684			482,684
2015	PK-6393-15	West Maple Creek Park - Playground Replacement & Safety Surfacing	Infrastructure Replacement	Ward 1		204,102					204,102
2015	PK-6394-15	UV2-D2 - Block 11 District Park w/CC - Park Design & Construction	Growth/Development	Ward 4	133,583			14,843			148,426
2015	PK-6399-15	UV1-S2 - Block 33 Urban Square Design and Construction	Growth/Development	Ward 3	267,792			29,754			297,546
2015	PK-6400-15	UV1-S3 - Block 33 Urban Square Design and Construction	Growth/Development	Ward 3	267,792			29,754			297,546
2015	PK-6403-15	MacMillian Farm - Design and Construction	Growth/Development	Ward 4	439,164			48,796			487,960
2015	PK-6405-15	Don and Humber River System Trail Signage (2015)	New Infrastructure	Ward 1, Ward 2, Ward 4, Ward 5			108,905				108,905
2015	PK-6421-15	Princeton Gate Park - Playground Replacement & Safety Surfacing	Infrastructure Replacement	Ward 1		158,404					158,404
2015	PK-6438-15	Marco Park - Tennis Court Reconstruction	Infrastructure Replacement	Ward 3		224,463					224,463
2015	PK-6455-15	UV2-N19 - Block 12 Neighbourhood Park Design and Construction	Growth/Development	Ward 4	1,387,993			154,221			1,542,214
2015	PK-6461-15	Marco Park - Playground Replacement & Safety Surfacing	Infrastructure Replacement	Ward 3		138,872					138,872
2015	PK-6464-15	Rosedale North Park - Basketball Court Reconstruction	Infrastructure Replacement	Ward 5		73,321					73,321
2015	PK-6465-15	Dufferin District Park - Basketball Court Reconstruction	Infrastructure Replacement	Ward 5		72,965					72,965
2015	PK-6466-15	Woodbridge Highlands Park - Basketball Court Reconstruction	Infrastructure Replacement	Ward 2		74,244					74,244
2015	PK-6474-15	Keffer Marsh - Bridge Replacement	Infrastructure Replacement	Ward 4			89,726				89,726
2015	PK-6478-15	Maple Airport - Playground Surfacing and Accessible Swings	Infrastructure Replacement	Ward 1		70,422					70,422

2014 - 2017 Capital Project Listing

Parks Development

Budget Year	Project #	Project Description	Project Type	Region	City-Wide DC	Infrastructure Reserve	Gas Tax	Taxation	LTD	Other	Grand Total
2015	PK-6489-14	Oak Bank Pond - Boardwalk Reconstruction	Infrastructure Replacement	Ward 5		237,930					237,930
2015 Total					**12,193,503**	**2,566,175**	**750,281**	**1,837,517**			**17,347,476**
2016	PK-6323-16	Marita Payne Park - Basketball Court Reconstruction	Infrastructure Replacement	Ward 5		72,965					72,965
2016	PK-6345-16	Conley South Park - Tennis Court Reconstruction	Infrastructure Replacement	Ward 5		280,531					280,531
2016	PK-6346-16	Maple Valley Plan - North Maple Regional Park Phase I(B)	Growth/Development	Ward 1	5,561,995			617,999			6,179,994
2016	PK-6380-16	9v9 and 11v11 Soccer Field Upgrades	Infrastructure Replacement	City-Wide		136,514					136,514
2016	PK-6384-13	Uplands Golf and Ski Centre - Hiking Trail/Pathways Improvements	Infrastructure Replacement	Ward 5			91,650				91,650
2016	PK-6406-16	Pedestrian and Bicycle Master Plan (off road system) Design and Construction	Growth/Development	City-Wide			593,400				593,400
2016	PK-6409-16	Glen Shields Park - Activity Centre Improvements	Infrastructure Replacement	Ward 5		243,415					243,415
2016	PK-6418-16	Vaughan Mills Park - Playground Replacement & Safety Surfacing	Infrastructure Replacement	Ward 2		201,602					201,602
2016	PK-6419-16	Almont Park - Playground Replacement & Safety Surfacing	Infrastructure Replacement	Ward 2		118,984					118,984
2016	PK-6420-16	Fossil Hill Park - Playground Replacement & Safety Surfacing	Infrastructure Replacement	Ward 3		122,643					122,643
2016	PK-6437-16	Giovanni Caboto Park - Tennis Court Reconstruction	Infrastructure Replacement	Ward 3		224,463					224,463
2016	PK-6441-16	York Hill District Park - Hardscape and Walkway Replacement	Infrastructure Replacement	City-Wide			406,002				406,002
2016	PK-6467-16	Comdel Park - Basketball Court Reconstruction	Infrastructure Replacement	Ward 3		85,770					85,770
2016	PK-6468-16	Joseph Aaron Park - Basketball Court Reconstruction	Infrastructure Replacement	Ward 5		95,601					95,601
2016 Total					**5,561,995**	**1,582,488**	**1,091,052**	**617,999**			**8,853,534**
2017	PK-6112-17	LeParc Park - Tennis Court Reconstruction	Infrastructure Replacement	Ward 4		321,000					321,000
2017	PK-6279-17	Reeves Park - Basketball Court Reconstruction	Infrastructure Replacement	Ward 1		76,258					76,258
2017	PK-6287-17	UV2-D1 - Block 18 District Park Development	Growth/Development	Ward 4	619,852			68,873			688,725
2017	PK-6308-17	UV1-N25 - Block 40 Neighbourhood Park Design & Construction	Growth/Development	Ward 3	1,080,925			120,103			1,201,028
2017	PK-6309-17	UV1-N28 - Block 40 Neighbourhood Park Design and Construction	Growth/Development	Ward 3	563,318			62,591			625,909
2017	PK-6310-17	UV1-N29 - Block 47 Neighbourhood Park Design & Construction	Growth/Development	Ward 1	1,166,378			129,597			1,295,975
2017	PK-6321-17	Alexandra Elisa Park - Basketball Court Reconstruction	Infrastructure Replacement	Ward 2		84,194					84,194
2017	PK-6327-17	Belair Way Park - Bocce Court Redevelopment	Infrastructure Replacement	Ward 3		133,128					133,128
2017	PK-6340-17	Frank Robson Park - Ball Diamond Irrigation System	New Infrastructure	Ward 1				86,469			86,469
2017	PK-6347-17	LP-N6 Block 12 Linear Park	Growth/Development	Ward 1	138,967			15,440			154,407
2017	PK-6348-17	LP-N9 Block 12 Linear Park	Growth/Development	Ward 1	160,450			17,828			178,278
2017	PK-6351-17	Jersey Creek Park - Playground Equipment (Swing)	Infrastructure Replacement	Ward 3		36,460					36,460
2017	PK-6360-17	Vellore Village Community Centre - Soccer Field Redevelopment	Infrastructure Replacement	Ward 3		356,900					356,900
2017	PK-6368-17	Bindertwine Park - Ball Diamond Fencing	New Infrastructure	Ward 1				32,000			32,000
2017	PK-6384-13	Uplands Golf and Ski Centre - Hiking Trail/Pathways Improvements	Infrastructure Replacement	Ward 5			91,650				91,650

2014 - 2017 Capital Project Listing

Parks Development

Budget Year	Project #	Project Description	Project Type	Region	City-Wide DC	Infrastructure Reserve	Gas Tax	Taxation	LTD	Other	Grand Total
2017	PK-6394-15	UV2-D2 - Block 11 District Park w/CC - Park Design & Construction	Growth/Development	Ward 4	1,214,396			134,934			1,349,330
2017	PK-6397-13	VMC23-2 - Vaughan Metropolitan Centre Black Creek Park Design andConstruction	Growth/Development	Ward 4	558,016			62,002			620,018
2017	PK-6398-17	VMC30-6 - Block 30 Urban Square Design and Construction	Growth/Development	Ward 4	500,942			55,660			556,602
2017	PK-6401-17	61W-N2 - Block 61 Neighbourhood Park Design and Construction	Growth/Development	Ward 1	468,847			52,094			520,941
2017	PK-6402-17	61W-S7 - Block 61 Urban Square Design and Construction	Growth/Development	Ward 1	267,800			29,756			297,556
2017	PK-6404-17	Glen Shields Park - Pathway Lighting	Infrastructure Replacement	Ward 5			269,675				269,675
2017	PK-6408-17	Concord Thornhill Regional Park - Playground Rubber Surfacing Replacement	Infrastructure Replacement	Ward 5		151,438					151,438
2017	PK-6412-17	911 Park Signage Program	Legal/Regulatory	City-Wide		98,717		98,717			197,434
2017	PK-6414-17	UV1-S1 - Block 40 Urban Square Design and Construction	Growth/Development	Ward 3	513,868			57,096			570,964
2017	PK-6422-17	Pedestrian and Bicycle Master Plan (off road system) Design and Construction	New Infrastructure	City-Wide			368,000				368,000
2017	PK-6423-17	Glen Shields Park - Shade Structure	New Infrastructure	Ward 5				79,954			79,954
2017	PK-6424-17	61W-N3 - Block 61 Neighbourhood Park Design and Construction	Growth/Development	Ward 1	575,127			63,903			639,030
2017	PK-6425-17	61W-G8 - Block 61 Greenway Park Design and Construction	Growth/Development	Ward 1	671,639			74,626			746,265
2017	PK-6426-17	CC11-P2 - Block 11 Carville Centre Parkette Design and Construction	Growth/Development	Ward 4	167,762			18,640			186,402
2017	PK-6427-17	Hayhoe Mills Park - Design & Construction	Growth/Development	Ward 2	386,512			42,946			429,458
2017	PK-6428-17	VMC29-1 - Block 29 Neighbourhood Park Design and Construction	Growth/Development	Ward 4	547,774			60,864			608,638
2017	PK-6429-17	VMC29-10 - Block 29 Urban Square Design and Construction	Growth/Development	Ward 4	326,487			36,276			362,763
2017	PK-6430-17	VMC30-7 -Block 30 Vaughan Metropolitan Centre Park Design and Construction	Growth/Development	Ward 4	1,050,469			116,719			1,167,188
2017	PK-6432-17	61E-P4 - Block 61 Parkette Design and Construction	Growth/Development	Ward 1	136,760			15,196			151,956
2017	PK-6433-17	Active Together Master Plan 5 year update	Growth/Studies	Ward 4	124,729			13,859			138,588
2017	PK-6440-17	York Hill District Park - Basketball Court Reconstruction	Infrastructure Replacement	Ward 5		46,083					46,083
2017	PK-6443-17	Maple Community Centre - Ball Diamond Irrigation	Infrastructure Replacement	Ward 1		97,881					97,881
2017	PK-6445-17	KA-P4 Kipling Avenue Area Parkette	Growth/Development	Ward 2	118,480			13,164			131,644
2017	PK-6446-17	KA-N1- Kipling Avenue area Neighbourhood Park Design and Construction	Growth/Development	Ward 2	609,850			67,761			677,611
2017	PK-6447-17	KA-P2 Kipling Avenue Area Parkette	Growth/Development	Ward 2	152,236			16,915			169,151
2017	PK-6448-17	KA-P3 Kipling Avenue Area Parkette	Growth/Development	Ward 2	183,362			20,374			203,736
2017	PK-6449-17	VMC29-13 - Block 29 Park Design and Construction	Growth/Development	Ward 4	1,665,752			185,084			1,850,836
2017	PK-6450-17	YS1-N2 - Block 1 Neighbourhood Park Design and Construction	Growth/Development	Ward 5	766,577			85,175			851,752
2017	PK-6451-17	YS1-P1 Block 1 Parkette Design and Construction	Growth/Development	Ward 5	161,552			17,950			179,502

2014 - 2017 Capital Project Listing

Parks Development

Budget Year	Project #	Project Description	Project Type	Region	City-Wide DC	Infrastructure Reserve	Gas Tax	Taxation	LTD	Other	Grand Total
2017	PK-6456-17	61W-N4 - Block 61 Neighbourhood Park Design and Construction	Growth/Development	Ward 1	830,349			92,261			922,610
2017	PK-6457-17	UV1-N30 - Block 47 Neighbourhood Park Design and Construction	Growth/Development	Ward 1	430,480			47,831			478,311
2017	PK-6458-17	Maple Valley Plan - North Maple Regional Park Phase 2 Construction	Growth/Development	Ward 1	5,093,402			565,934			5,659,336
2017	PK-6459-17	Maple Lions Park - Playground Replacement & Safety Surfacing	Infrastructure Replacement	Ward 1		129,286					129,286
2017	PK-6460-17	Robert Watson Park - Playground Replacement & Safety Surfacing	Infrastructure Replacement	Ward 3		129,840					129,840
2017	PK-6462-17	Vellore Heritage Square - Playground Replacement & Safety Surfacing	Infrastructure Replacement	Ward 3		100,837					100,837
2017	PK-6470-17	Winding Lane Park - Basketball Court Reconstruction	Infrastructure Replacement	Ward 5		42,370					42,370
2017	PK-6471-17	Worth Park - Basketball Court Reconstruction	Infrastructure Replacement	Ward 5		54,877					54,877
2017	PK-6472-17	Rosedale Park North - Tennis Court Reconstruction	Infrastructure Replacement	Ward 5		245,292					245,292
2017	PK-6477-17	Wade Gate Park - Tennis Court Reconstruction	Infrastructure Replacement	Ward 5		192,037					192,037
2017 Total					**21,253,058**	**2,296,598**	**729,325**	**2,658,592**			**26,937,573**
2018 +	PK-6093-18	Concord Thornhill Regional Park - Skate Park/Basketball Courts	New Infrastructure	Ward 5				679,545			679,545
2018 +	PK-6108-18	Riverside Park - Tennis Court Design & Construction	New Infrastructure	Ward 5				159,908			159,908
2018 +	PK-6275-18	Rimwood Park - Fencing	New Infrastructure	Ward 1				46,453			46,453
2018 +	PK-6287-17	UV2-D1 - Block 18 District Park Development	Growth/Development	Ward 4	5,512,653			612,516			6,125,169
2018 +	PK-6296-18	Bathurst Estate Park - Tennis Lighting	New Infrastructure	Ward 5				107,197			107,197
2018 +	PK-6302-18	Leash Free Dog Park	New Infrastructure	City-Wide				136,500			136,500
2018 +	PK-6314-18	Vaughan Crest Park - Shade Structure	New Infrastructure	Ward 5				173,529			173,529
2018 +	PK-6324-18	Veterans Park - Bocce Court Construction	New Infrastructure	Ward 2				89,430			89,430
2018 +	PK-6329-18	Civic Centre - Public Square Design	New Infrastructure	Ward 1				262,700			262,700
2018 +	PK-6349-18	Vaughan Grove Sports Park - OSA Sports Lighting	New Infrastructure	Ward 2				473,208			473,208
2018 +	PK-6355-18	Vaughan Mills Park - Shade Structure	New Infrastructure	Ward 2				53,393			53,393
2018 +	PK-6357-18	Agostino Park - Expansion Design & Construction	New Infrastructure	Ward 4				736,343			736,343
2018 +	PK-6369-18	Rosemount Community Centre/City Playhouse - Ball Diamond Fence	New Infrastructure	Ward 5				32,064			32,064
2018 +	PK-6371-18	North Thornhill Community District Park - Shade Structure	New Infrastructure	Ward 4				209,094			209,094
2018 +	PK-6416-18	Memorial Hill - Cultural Landscape Revitalization Study	Studies	Ward 2				73,439			73,439
2018 +	PK-6417-18	Maple Nature Reserve - Master Plan Update	Studies	Ward 4				73,439			73,439
2018 +	PK-6442-18	Concord Thornhill Regional Park -Washroom and Change Room	New Infrastructure	Ward 5				730,000			730,000
2018 +	PK-6444-18	Park Furnishings Improvements	New Infrastructure	City-Wide				207,000			207,000
2018 +	PK-6476-18	Matthew Park - Shade Structure	New Infrastructure	Ward 3				134,487			134,487
2018 + Total					**5,512,653**			**4,990,245**			**10,502,898**
Park Development Total					**47,204,017**	**8,658,220**	**3,251,654**	**12,483,088**			**71,596,979**

DRAFT 2014 BUDGET AND 2015-2017 PLAN

Commissioner of Planning

VAUGHAN

Revenue and Expenditure Summary

2014-17 Operating Budget

Department	Exp Category	Account	2012 Actuals	Actual Forecast 2013*	2013 Budget	Allowable Inc/Decr	Account Reallocations	2014 Budget	$ Variance	% Variance	2015 Forecast	Variance	2016 Forecast	Variance	2017 Forecast	Variance
Commissioner of Planning																
	Labour Costs															
		7010 Full Time	260,557	263,378	260,424	6,241	0	266,665	6,241	2.4%	269,536	2,871	270,973	1,437	270,973	0
		7016 Full Time Contracts	8,444	0	0	0	5,700	5,700	5,700	0.0%	5,700	0	5,700	0	5,700	0
		7017 Benefits	67,744	70,528	69,794	3,005	0	72,799	3,005	4.3%	74,931	2,132	76,686	1,755	78,041	1,355
		7020 Benefits - FT Contract	819	0	0	0	0	0	0	0.0%	0	0	0	0	0	0
		Total Labour Costs	337,564	333,907	330,218	9,246	5,700	345,164	14,946	4.5%	350,167	5,003	353,359	3,192	354,714	1,355
	Other Expenses															
		7103 407-ETR Toll Charges	5,128	5,418	6,600	0	(600)	6,000	(600)	(9.1)%	6,600	600	6,600	0	6,600	0
		7105 Membership/Dues/Fees	0	595	750	0	0	750	0	0.0%	750	0	750	0	750	0
		7110 Meals & Meal Allowances	1,841	719	900	0	640	1,540	640	71.1%	1,540	0	1,540	0	1,540	0
		7115 Training & Development	0	136	400	0	0	400	0	0.0%	400	0	400	0	400	0
		7122 Cellular Telephones	1,381	1,482	1,460	0	(510)	950	(510)	(34.9)%	950	0	950	0	950	0
		7125 Subscriptions/Publications	76	90	100	0	0	100	0	0.0%	100	0	100	0	100	0
		7130 Seminars & Workshops	2	560	1,960	0	(850)	1,110	(850)	(43.4)%	1,570	460	1,570	0	1,570	0
		7200 Office Supplies	619	341	500	0	0	500	0	0.0%	500	0	500	0	500	0
		7205 Computer Supplies	593	0	0	0	0	0	0	0.0%	0	0	0	0	0	0
		7210 Office Equip. & Furniture	0	673	0	0	0	0	0	0.0%	0	0	0	0	0	0
		7211 Computer Hardware/Software	206	1,055	0	0	1,060	1,060	1,060	0.0%	0	(1,060)	0	0	0	0
		7220 Copiers, Faxes and Supplies	280	131	390	0	390	780	390	100.0%	780	0	780	0	780	0
		7315 Vehicle Maintenance &	0	0	0	0	0	0	0	0.0%	0	0	0	0	0	0
		7415 Rental, Leases - Vehicles	7,909	7,910	7,910	0	0	7,910	0	0.0%	7,910	0	7,910	0	7,910	0
		7520 Professional Fees	583	40	0	0	0	0	0	0.0%	0	0	0	0	0	0
		7560 Gas/Diesel - Vehicles	6,023	4,899	5,100	0	0	5,100	0	0.0%	5,100	0	5,100	0	5,100	0
		7630 Wireless/Internet Commun.	0	0	0	0	510	510	510	0.0%	510	0	510	0	510	0
		7699 Sundry Expenses	810	1,040	1,140	0	(640)	500	(640)	(56.1)%	500	0	500	0	500	0
		7700 Chgs. from Othe Depts.	1,900	0	0	0	0	0	0	0.0%	0	0	0	0	0	0
		Total Other Expenses	27,351	25,089	27,210	0	0	27,210	0	0.0%	27,210	0	27,210	0	27,210	0
Total Commissioner of Planning			364,914	358,996	357,428	9,246	5,700	372,374	14,946	4.2%	377,377	5,003	380,569	3,192	381,924	1,355

*Note: 2013 Actual Forecast is for reference purposes only and is based on year to date actuals as of August 2013 plus the remainder of the calendarized budget.

2014 Budget Variance Comments

7010 - Full Time	Increase due to progression.
7016 - Full Time Contract	Reallocation from BU#185001 Professional Fees, BU#180440 Professional Fees and BU#110001 Printing - External.
7017 - Benefits	Increase due to progression and change in benefit rates.
7103 - 407 - ETR Toll Charges	Reallocation to Computer Hardware.
7110.01 - General Dept Meals	Reallocation from Dept. Sundry.
7122.01 - Cellular Line Charges	Reallocation to Wireless/Internet Communication.
7130 - Seminars & Workshops	Reallocation to Computer Hardware and to Copier/Fax Supplies.
7211.01 - Computer Hardware	Reallocation from ETR Toll Charges, from Seminars and Workshops.
7220.03 - Copier/Fax Supplies	Reallocation from Seminars & Workshops.
7630 - Wireless/Internet Commun.	Reallocation from Cellular Line Charges.
7699.01 - Dept. Sundry Expenses	Reallocation to General Dept. Meals.

2015 Budget Variance Comments

7010 - Full Time	Increase due to progression.
7017 - Benefits	Increase of due to progression and change in benefit rates.
7103 - 407 - ETR Toll Charges	Reallocation from Computer Hardware.
7130 - Seminars & Workshops	Reallocation from Computer Hardware.
7211.01 - Computer Hardware	Reallocation to ETR Toll Charges and to Seminars and Workshops.

Revenue and Expenditure Summary

2014-17 Operating Budget

2016 Budget Variance Comments

7010 - Full Time	Increase due to progression.
7017 - Benefits	Increase due to progression and change in benefit rates.

2017 Budget Variance Comments

7017 - Benefits	Increase due to change in benefit rates.

DRAFT 2014 BUDGET AND 2015-2017 PLAN

Development Planning

Development Planning

2014-17 Business Plan

Business Overview

Service Statement: *Describe the core activities and key outcomes and results for your department and how your department contributes to the quality of life of the citizens of Vaughan and/or how your department supports other departments.*

Core Activities: *Describe your regular business functions and responsibilities.*

The Development Planning Department manages the growth and physical form of the City through the comprehensive analysis and review of development applications submitted by private landowners, and provides a public service function by facilitating input from the public, agencies, City departments, and other levels of government into the planning process and by providing information to the public.

Key Outcomes & Results: *Describe the outcomes your department strives to achieve for residents and/or other departments.*

1. Promote adherence to the Vaughan Official Plan to maintain a well-planned community
2. Facilitate responsible growth through administration of the development application process

Link to Vaughan Vision 2020: *Explain how your department links with the Vaughan Vision 2020 strategic goals and themes.*

1. Demonstrate Excellence in Service Delivery
   - Staff engage in the comprehensive analysis and review of development applications to ensure a high quality of service
2. Lead and Promote Environmental Sustainability
   - The Department ensures adherence to the principles of the Vaughan Official Plan for all development applications, promoting responsible and sustainable development
3. Manage Growth and Economic Well-being
   - Staff facilitate development by working collaboratively with developers, the public, and other key stakeholders

Staffing Profile: *Full Time, Part Time and Overtime – Budgeted Amounts*

			Additional Resource Requests			
	2012	**2013 Base**	**2014**	**2015**	**2016**	**2017**
Full Time	28	29	-	-	-	-
Part Time	0	0.3	-	-	-	-
Overtime	$36,365	$30,129	-	-	-	-

Development Planning

2014-17 Business Plan

Service Profile

Current Service State: *Outline departmental strengths/weaknesses, current challenges or constraints, risk issues and major successes. Where applicable, assess department's ability to meet expected service levels.*

- Staff Resources
  - Work load quantity and complexity constraints create a continuous need for more staff and resources, including technology upgrades and training.
  - DTA coordinator position will assist with streamlining and improving the DTA process, creating operational efficiencies within the Department. Associated training and technology upgrades are still required.
- Work Complexity
  - Level of complexity of development applications is increasing as the City pursues intensification in future development and as new regulations (i.e. ODA, Species At Risk) are promulgated.
  - The OMB appeals process for VOP 2010 and site-specific applications continues to place a significant burden on existing resources through increases in the quantity and length of appeals, particularly in light of intensification and complex development applications.
  - Streetscape implementation & financial strategy is under way.
  - Close cooperation and reliance on other departments (i.e. Engineering, Real Estate) for comments impacts service level.

Future Direction for the Service: *Outline anticipated constraints, emerging issues, threats and/or potential opportunities to improve the business.*

- Growth Management
  - Complexity of development applications specifically resulting from the Provincial Growth Plan, which mandates the City to intensify and accommodate growth within its existing urban boundary.
  - Collaboration with other City Departments to manage growth in the VMC including ensuring that the area surrounding the VMC Subway Station is ready to facilitate opening in late 2016.
- Zoning By-law Review
  - The current Zoning By-law must be reviewed and approved within 3 years of the new Official Plan and does not currently contain the progressive zoning provisions required to implement the intended forms of development anticipated under the new Official Plan.

Financial Impact: *Scope out major financial impacts on the department currently and in the future*.

- Sustaining revenue levels collected from development applications will be difficult if there is an economic slowdown or if major infrastructure projects including intensification projects (i.e. VMC projects), entertainment facility and hospital do not for some reason proceed to the site plan stage.

Development Planning

2014-17 Business Plan

Work Plan

Business Plan Objectives: *List up to three departmental initiatives and objectives for each year 2014-17 respectively. You can refer to the Strategic Initiatives list, master plans, or other corporate initiatives.*

Department Objectives	Initiatives	Timeline	Additional Resources Required?
2014 Initiatives			
Ensure adherence to the City's Official Plan through the development application process	Facilitate the review of draft plan of subdivision and zoning applications to allow for the timely construction of the Vaughan Hospital building and infrastructure for abutting lands in consultation with the Province and stakeholders. Support the Building Standards initiative to engage in a comprehensive city-wide review of Zoning By-law 1-88.	Q4 Q4	
Facilitate development by working collaboratively with developers, the public, and other key stakeholders	Develop a City-Wide Urban Design Manual to support development within intensification areas.	Q4	
Support the timely development of the Vaughan Metropolitan Centre	Implement the VMC Secondary Plan through review of development applications, managing VMC Development Implementation Group Meetings and by completing urban design studies. Support the resolution of VMC Secondary Plan appeals where development applications are present. Release RFP to design and develop digital and physical three-dimensional models of the VMC.	Q4 Q4	

Development Planning

2014-17 Business Plan

2015 Initiatives			
Facilitate development by working collaboratively with developers, the public, and other key stakeholders	Undertake the 2015 Urban Design Awards.	Q4	Utilize existing resources jointly with Economic Development Department.
Ensure adherence to the City's Official Plan through the development application process	Continue to facilitate the planning and construction of the Vaughan Hospital building and abutting lands in consultation with the Province and stakeholders. Continue to support the Building Standards initiative to engage in a comprehensive city-wide review of Zoning By-law 1-88.	Q4 Q4	
Support the timely development of the Vaughan Metropolitan Centre	Implement the VMC Plan through review of development applications and urban design studies.	Q4	
2016 Initiatives			
Ensure adherence to the City's Official Plan through the development application process	Continue to facilitate the planning and construction of the Vaughan Hospital building and abutting lands in consultation with the Province and stakeholders. Continue to support the Building Standards initiative to engage in a comprehensive city-wide review of Zoning By-law 1-88.	Q4 Q4	
Support the timely development of the Vaughan Metropolitan Centre	Implement the VMC Plan through development applications and urban design studies.	Q4	
2017 Initiatives			
Ensure adherence to the City's Official Plan through the development application process	Continue to facilitate the planning and construction of the Vaughan Hospital building and abutting lands in consultation with the Province and stakeholders.	Q4	
Support the timely development of the Vaughan Metropolitan Centre	Implement the VMC Plan through development applications and urban design studies.	Q4	

Development Planning

2014-17 Business Plan

Business Performance

Key Performance Indicators: *List up to three relevant performance measures which provide information on the department's efficiency, effectiveness and quality of service. The performance indicators should range from 2009 to 2012, with a forecast for 2013.*

Performance Measures	2009	2010	2011	2012	2013 Estimate
EFFICIENCY: What/How much do we do?					
Total Number of Active Files in Process per 9 FTE	57	55	48	47	46
Total Number of Development Applications	205	222	267	264	290
Total Number of Hours Related to Ontario Municipal Board (OMB) Hearings	547	81	240	266	294
Number of Reports, Official Plan and Zoning Amendments, Agreements	260	371	383	457	468
Total Number of Consent and Variance Applications	340	362	367	400	420
Number of Architectural/Urban Design Guidelines, Subdivision Landscape/ Streetscape Plans, Environmental Reports	101	159	135	156	170
EFFECTIVENESS: How well do we do it?					
Number of Development Planners per Municipality	Vaughan: 9 Richmond Hill: 8 Brampton 11 Markham: 13 Mississauga: 10				
SERVICE QUALITY: Is anyone better off?					

Key Performance Indicators Conclusion: *Provide an overall conclusion based on the indicators listed above in terms of current and estimated future performance and expected/target values.*

- Number of development applications, reports, Official Plan and Zoning By-law amendments, Site Plan and Condominium agreements, and consent and variance applications continues to increase annually
- Departmental staffing remains at or below levels found in comparable municipalities
- OMB hearings require an increasingly larger dedication of staff time and departmental resources
- The complexity and time commitment required to process development applications has increased

Department Head Sign-off **Date (mm/dd/yy)**

Commissioner Sign-off **Date (mm/dd/yy)**

VAUGHAN

Revenue and Expenditure Summary

2014-17 Operating Budget

Department	Exp Category	Account	2012 Actuals	Actual Forecast 2013*	2013 Budget	Allowable Inc/Decr	Account Reallocations	2014 Budget	$ Variance	% Variance	2015 Forecast	Variance	2016 Forecast	Variance	2017 Forecast	Variance
Development Planning																
	Revenue															
		3511 Service Charges	4,828,142	0	0	0	0	0	0	0.0%	0	0	0	0	0	0
		3512 Planning Application Fees	0	3,255,365	3,395,646	629,197	0	4,024,843	629,197	18.5%	4,153,303	128,460	4,325,369	172,066	4,461,463	136,094
		3514 Misc Planning Fees	0	9,022	12,880	97	0	12,977	97	0.8%	13,223	246	13,545	322	17,616	4,071
		3522 Trsf. fm Res. & Res. Funds	0	94,653	189,305	(72,676)	0	116,629	(72,676)	(38.4)%	116,629	0	116,629	0	116,629	0
		3618 Dept. Misc. Revenues	77	0	0	0	0	0	0	0.0%	0	0	0	0	0	0
		3619 Admin Fee OMB appeals	5,625	6,878	3,225	125	0	3,350	125	3.9%	3,450	100	3,600	150	3,710	110
		3625 Inspection Fees	11,079	5,676	1,275	9,725	0	11,000	9,725	762.7%	11,375	375	11,875	500	12,225	350
		Total Revenue	4,844,922	3,371,594	3,602,331	566,468	0	4,168,799	566,468	15.7%	4,297,980	129,181	4,471,018	173,038	4,611,643	140,625
	Labour Costs															
		7010 Full Time	2,111,984	2,165,288	2,242,157	17,870	0	2,260,027	17,870	0.8%	2,266,218	6,191	2,267,868	1,650	2,267,868	0
		7012 Overtime	12,386	16,008	30,129	0	0	30,129	0	0.0%	30,129	0	30,129	0	30,129	0
		7015 Part Time	15,166	7,288	9,000	0	0	9,000	0	0.0%	9,000	0	9,000	0	9,000	0
		7016 Full Time Contracts	64,427	113,223	271,844	(167,396)	0	104,448	(167,396)	(61.6)%	104,448	0	104,448	0	0	(104,448)
		7017 Benefits	553,807	583,629	609,006	17,103	0	626,109	17,103	2.8%	639,280	13,171	651,241	11,961	662,740	11,499
		7020 Benefits - FT Contract	6,249	13,560	34,631	(24,238)	0	10,393	(24,238)	(70.0)%	10,445	52	10,549	104	0	(10,549)
		Total Labour Costs	2,764,020	2,898,995	3,196,767	(156,661)	0	3,040,106	(156,661)	(4.9)%	3,059,520	19,414	3,073,235	13,715	2,969,737	(103,498)
	Other Expenses															
		7100 Mileage	4,841	4,740	5,630	0	0	5,630	0	0.0%	5,630	0	5,630	0	5,430	(200)
		7103 407-ETR Toll Charges	0	0	0	0	0	0	0	0.0%	0	0	0	0	0	0
		7105 Membership/Dues/Fees	8,701	14,226	12,340	0	0	12,340	0	0.0%	12,340	0	12,340	0	11,640	(700)
		7110 Meals & Meal Allowances	3,219	1,932	4,090	0	0	4,090	0	0.0%	4,090	0	4,090	0	4,090	0
		7115 Training & Development	7,469	4,919	11,570	0	2,000	13,570	2,000	17.3%	11,570	(2,000)	11,570	0	11,070	(500)
		7120 Telephone Charges	0	140	280	0	0	280	0	0.0%	280	0	280	0	280	0
		7122 Cellular Telephones	2,854	3,435	4,920	(360)	(590)	3,970	(950)	(19.3)%	3,970	0	3,970	0	3,970	0
		7125 Subscriptions/Publications	777	872	1,000	0	0	1,000	0	0.0%	1,000	0	1,000	0	1,000	0
		7130 Seminars & Workshops	2,543	1,716	5,830	0	0	5,830	0	0.0%	5,830	0	5,830	0	5,830	0
		7135 Advertising	0	3,134	940	0	600	1,540	600	63.8%	1,540	0	1,540	0	940	(600)
		7200 Office Supplies	5,629	4,919	6,800	0	(200)	6,600	(200)	(2.9)%	6,600	0	6,600	0	6,600	0
		7203 Drafting Supplies	7,524	2,674	6,010	0	(4,000)	2,010	(4,000)	(66.6)%	2,010	0	2,010	0	2,010	0
		7205 Computer Supplies	3,379	5,381	7,170	0	0	7,170	0	0.0%	7,170	0	7,170	0	7,170	0
		7210 Office Equip. & Furniture	1,635	13,848	6,860	(2,800)	0	4,060	(2,800)	(40.8)%	4,060	0	4,060	0	4,060	0
		7211 Computer Hardware/Software	18,225	10,317	23,940	(10,400)	4,000	17,540	(6,400)	(26.7)%	19,540	2,000	19,540	0	19,540	0
		7215 Mtce. & Repairs - Equip	758	0	0	0	0	0	0	0.0%	0	0	0	0	0	0
		7220 Copiers, Faxes and Supplies	14,708	13,779	12,190	0	0	12,190	0	0.0%	12,190	0	12,190	0	12,190	0
		7222 Printing	128	1,323	1,910	0	0	1,910	0	0.0%	1,910	0	1,910	0	1,910	0
		7226 Courier Services	2,535	1,389	2,700	0	(2,000)	700	(2,000)	(74.1)%	700	0	700	0	700	0
		7300 Protective Clothing/Uniforms	0	1,236	1,010	0	0	1,010	0	0.0%	1,010	0	1,010	0	1,010	0
		7520 Professional Fees	6,000	10,816	25,310	0	(1,350)	23,960	(1,350)	(5.3)%	13,960	(10,000)	23,960	10,000	23,960	0
		7630 Wireless/Internet Commun.	0	455	0	0	590	590	590	0.0%	590	0	590	0	590	0
		7699 Sundry Expenses	8,153	4,779	10,520	(500)	(400)	9,620	(900)	(8.6)%	19,620	10,000	9,620	(10,000)	9,620	0
		7700 Chgs. from Othe Depts.	154	44	0	0	0	0	0	0.0%	0	0	0	0	0	0
		7790 Trsf. to Expend Res	7,772	0	0	0	0	0	0	0.0%	0	0	0	0	0	0
		Total Other Expenses	107,005	106,074	151,020	(14,060)	(1,350)	135,610	(15,410)	(10.2)%	135,610	0	135,610	0	133,610	(2,000)
Total Development Planning			(1,973,898)	(366,526)	(254,544)	(737,189)	(1,350)	(993,083)	(738,539)	290.1%	(1,102,850)	(109,767)	(1,262,173)	(159,323)	(1,508,296)	(246,123)

*Note: 2013 Actual Forecast is for reference purposes only and is based on year to date actuals as of August 2013 plus the remainder of the calendarized budget.

2014 Budget Variance Comments

3512.01 - Official Plan Applications	Increased price by 4%
3512.02 - Zoning By-Law	Increased price by 4% & volume forecast adjusted
3512.03 - Part-Lot Control	Increased price by 4%

3512.04 - Site Plan Applications	Increased price by 4% & volume forecast adjusted
3512.05 - Condominium	Increased price by 4%
3512.06 - Subdivision Applications	Increased price by 4% & volume forecast adjusted
3514.01 - Sale of Maps	Increased price by 2%
3514.02 - Address Change	Increased price by 2%
3514.03 - Sale Studies/Documents	Increased price by 2%
3514.04 - General Photocopies	Volume forecast adjusted
3522.04 - Trsf. Fm Res. - VMC Dev	Decreased for one-time costs related to a 2013 ARR.
3522.05 - Trsf. Fm Res. - ZBR	Decreased for one-time costs related to a 2013 ARR.
3619 - Admin Fee OMB appeals	Increased price by 4% & volume forecast adjusted
3625 - Inspection Fees	Increased price by 4% & volume forecast adjusted
7010 - Full Time	Increase due to HR salary survey analysis and progression.
7017 - Benefits	Increase due to HR salary survey analysis, progression, part time rates and change in benefit rates.
7016 - Full Time Contract	Decrease due to the removal of 2 positions related to a 2013 ARR
7020 - Benefits - FT Contract	Decrease due to the removal of 2 positions related to a 2013 ARR
7115 - Training & Development	Reallocation from Courier Services.
7122.01 - Cellular Line Charges	Reallocation to Wireless/Internet Communication.
7122.03 - Cellular Hardware	Decrease due to the removal of a one-time expense related to a 2013 ARR.
7135 - Advertising/Branding	Reallocation from Office Supplies and Sundry Expenses.
7200 - Office Supplies	Reallocation to Advertising/Branding.
7210 - Office Equip. & Furniture	Decrease due to the removal of a one-time expense related to a 2013 ARR.
7211.01 - Computer Hardware	Decrease due to the removal of 2 positions and the removal of a one-time expense related to a 2013 ARR.
7211.02 - Computer Software	Reallocation from Drafting Supplies.
7220.01 - Copier/Fax Lease	Reallocated to Copier/Fax Supplies.
7220.03 - Copier/Fax Supplies	Reallocation from Copier/Fax Lease.
7226 - Courier Fees	Reallocation to BU#180440 Training & Development
7203 - Drafting Supplies	Reallocation to Computer Software.
7520 - Professional Fees	Reallocation to BU#180000 Full Time Contract.
7630 - Wireless/Internet Commun.	Reallocation from Cellular Line Charges.
7966.01 - Dept. Sundry Expenses	Decrease due to the removal of a one-time expense related to a 2013 ARR and reallocation to Advertising/Branding.

2015 Budget Variance Comments

3512.01 - Official Plan Applications	Increased price by 3%
3512.02 - Zoning By-Law	Increased price by 3% & volume forecast adjusted
3512.03 - Part-Lot Control	Increased price by 3%
3512.04 - Site Plan Applications	Increased price by 3%
3512.05 - Condominium	Increased price by 3%
3512.06 - Subdivision Applications	Increased price by 3%
3514.01 - Sale of Maps	Increased price by 2%
3514.02 - Address Change	Increased price by 2%
3514.03 - Sale Studies/Documents	Increased price by 2%
3619 - Admin Fee OMB appeals	Increased price by 3%
3625 - Inspection Fees	Increased price by 3%
7010 - Full Time	Increase due to progression.
7017 - Benefits	Increase due progression, part time rates and change in benefit rates.
7020 - Benefits - FT Contract	Increase due to change in benefit rates.
7115 - Training & Development	Reallocation to BU#180442 Computer Software.
7211.02 - Computer Software	Reallocation from BU#180440 Training & Development.

7520 - Professional Fees	Reallocation to Dept. Sundry.
7699.01 - Dept. Sundry Expenses	Reallocation from BU#180440 Professional fees.

2016 Budget Variance Comments

3512.01 - Official Plan Applications	Increased price by 4%
3512.02 - Zoning By-Law	Increased price by 4% & volume forecast adjusted
3512.03 - Part-Lot Control	Increased price by 4%
3512.04 - Site Plan Applications	Increased price by 4%
3512.05 - Condominium	Increased price by 4%
3512.06 - Subdivision Applications	Increased price by 4%
3514.01 - Sale of Maps	Increased price by 2%
3514.02 - Address Change	Increased price by 2%
3514.03 - Sale Studies/Documents	Increased price by 2%
3619 - Admin Fee OMB appeals	Increased price by 4%
3625 - Inspection Fees	Increased price by 4%
7017 - Benefits	Increase due to change in benefit rates and part time rates.
7020 - Benefits - FT Contract	Increase due to change in benefit rates.
7520 - Professional Fees	Reallocation from Dept. Sundry.
7699.01 - Dept. Sundry Expenses	Reallocation to BU#180440 Professional fees.

2017 Budget Variance Comments

3512.01 - Official Plan Applications	Increased price by 3%
3512.02 - Zoning By-Law	Increased price by 3% & volume forecast adjusted
3512.03 - Part-Lot Control	Increased price by 3%
3512.04 - Site Plan Applications	Increased price by 3%
3512.05 - Condominium	Increased price by 3%
3512.06 - Subdivision Applications	Increased price by 3%
3514.01 - Sale of Maps	Increased price by 2%
3514.02 - Address Change	Increased price by 2%
3514.03 - Sale Studies/Documents	Increased price by 2%
3619 - Admin Fee OMB appeals	Increased price by 3%
3625 - Inspection Fees	Increased price by 3%
7017 - Benefits	Increase due to change in benefit rates and part time rates.
7016 - Full Time Contract	Decrease due to the completion of a contract.
7017 - Benefits	Increase due to change in benefit rates.
7020 - Benefits - FT Contract	Decrease due to the completion of a contract.
7100 - Mileage / Car Allowance	Decrease due to the completion of a contract.
7105 - Memberships/Dues/Fees	Decrease due to the completion of a contract.
7115 - Training & Development	Decrease due to the completion of a contract.
7135 - Advertising/Branding	Decrease due to the completion of a contract.
7017 - Benefits	Increase due to change in benefit rates.

2014 - 2017 Capital Project Listing

Development Planning

Budget Year	Project #	Project Description	Project Type	Region	City-Wide DC	Infrastructure Reserve	Gas Tax	Taxation	LTD	Other	Grand Total
2014	DP-9528-14	City of Vaughan City-Wide Urban Design Study	Growth/Studies	City-Wide	180,000			20,000			200,000
2014	DP-9537-14	Islington Avenue Streetscape Tree Planting Partnership with KARAand KBIA	Ratepayer(s) Request	City-Wide				30,000			30,000
2014	DP-9538-14	VMC Urban Design Guidelines (Playbook) Based on Policies of SecondaryPlan	Growth/Studies	City-Wide	135,000			15,000			150,000
2014 Total					**315,000**			**65,000**			**380,000**
2015	DP-9526-15	Yonge Street / Steeles Corridor Urban Design Streetscape & Open SpaceMasterplan	Growth/Studies	Ward 5	162,000			18,000			180,000
2015	DP-9529-13	Design Review Panel Administration	Growth/Development	City-Wide	20,394			206			20,600
2015	DP-9536-15	Building Pedestrian Level Wind Study Impact-Software	Growth/Studies	City-Wide	45,000			5,000			50,000
2015 Total					**227,394**			**23,206**			**250,600**
2017	DP-9525-17	Vaughan Mills Urban Design Streetscape & Open Space Master Plan	Growth/Studies	Ward 4	117,000			13,000			130,000
2017 Total					**117,000**			**13,000**			**130,000**
Development Planning Total					**659,394**			**101,206**			**760,600**

DRAFT 2014 BUDGET AND 2015-2017 PLAN

Policy Planning

Policy Planning

2014-17 Business Plan

Business Overview

Service Statement: *Describe the core activities and key outcomes and results for your department and how your department contributes to the quality of life of the citizens of Vaughan and/or how your department supports other departments.*

Core Activities: *Describe your regular business functions and responsibilities.*

The Policy Planning Department promotes the creation of quality communities in the City of Vaughan by providing Council with *Planning Act* based policy tools to guide the growth and physical development of the City. The department also provides a public service by facilitating citizen input into the planning process and by providing needed information to the public by way of public hearings, reports, workshops, counter and telephone inquiries, written correspondence and web content.

Key Outcomes & Results: *Describe the outcomes your department strives to achieve for residents and/or other departments.*

1. Promote sustainable development and plan for the City's future by engaging in detailed policy planning studies and projects though all applicable stages of the approval process.
2. Develop actionable policy based on best professional practice fulfilling all pertinent legislative requirements.

Link to Vaughan Vision 2020: *Explain how your department links with the Vaughan Vision 2020 strategic goals and themes.*

1. Demonstrate Excellence in Service Delivery
   - Staff members produce policy tools, planning studies and reports that engage and inform stakeholders and support the physical development of the City.
2. Manage Corporate Assets
   - Staff members effectively manage the future viability of corporate assets through the completion of projects, studies and plans that serve to allocate and optimize the City's investment in infrastructure and services.
3. Manage Growth & Economic Well-being
   - The Department is an integral partner in the development process, setting out a vision for the City's long-term growth and enabling public input into the development process by way of public hearings, reports, and workshops.
   - By supporting the creation of sustainable communities with a high quality of life that will attract the businesses and work force that reflect the evolving economy.

Staffing Profile: *Full Time, Part Time and Overtime – Budgeted Amounts*

			Additional Resource Requests			
	2012	2013 Base	2014	2015	2016	2017
Full Time	11	11	1	-	-	-
Part Time	.69	.69	-	-	-	-
Overtime	7205	7205	-	-	-	-

Policy Planning

2014-17 Business Plan

Service Profile

Current Service State: *Outline departmental strengths/weaknesses, current challenges or constraints, risk issues and major successes. Where applicable, assess department's ability to meet expected service levels.*

- Vaughan Official Plan
  - Due to recent policy changes to Vaughan Official Plan (VOP) 2010 approved by the City of Vaughan and Region of York Councils there is a need to make preparations to undertake the New Community Areas Secondary Plans in 2013 in concert with the Natural Heritage Network work.
  - During 2014-2015 the defense of VOP 2010 and Secondary Plans at the Ontario Municipal Board (OMB) will continue to place a heavy load on limited staff resources. In addition to the OMB appeals our project workload will increase in number and complexity.
- Resources
  - The Policy Planning Department is reliant on information to provide the basis for plan preparation and monitoring of performance and results. Currently, the Policy Planning Department has limited capacity to do this type of work. In addition, there is no City-wide strategy to effectively assemble data and to retrieve, organize and analyze City and externally derived data to meet the needs of the Policy Planning Department and the broader Corporate needs.
- Professional Development
  - Due to having 5 staff members in relatively new positions further pressures and opportunities lie in the Department's commitment to train and develop staff to complement their skills particularly as they relate to policy development, OMB, project management and communications work.

Future Direction for the Service: *Outline anticipated constraints, emerging issues, threats and/or potential opportunities to improve the business.*

- Vaughan Official Plan
  - Conducting a 5-year comprehensive review of the Official Plan as part of the Growth Management Strategy 2031 is a high priority for the City of Vaughan. There are a number of projects that are adjuncts or follow up work to the Official Plan.

Financial Impact: *Scope out major financial impacts on the department currently and in the future.*

- Explore grant funding as a potential alternative source of revenue for funding planning studies

Policy Planning

2014-17 Business Plan

Work Plan

Business Plan Objectives: *List up to three departmental initiatives and objectives for each year 2014-17 respectively. You can refer to the Strategic Initiatives list, master plans, or other corporate initiatives.*

Department Objectives	Initiatives	Timeline	Additional Resources Required?
2014 Initiatives			
Achieve an approved Official Plan framework	Continue with appeals process for approval of VOP 2010 (Volumes 1 and 2)	Q4	ARR for extension of a contract Senior Policy Planner
Engage and respond to all public & regulatory stakeholders to conduct planning studies and projects in support of sustainable growth	Finalize Secondary Plan Studies and OPA's begun in 2012 and 2013, including Vaughan Mills Centre, Concord GO Centre, Dufferin – Centre study and Natural Heritage Network, etc.	Q4	ARR for Manager or Senior Planner (TBD) subject to Public Service Renewal strategy
	Continue the review and preparation of OPAs and Block Plans for greenfield and whitebelt communities 34E, 34W, 55, 59, 40, 47, 62, and Rizmi Holdings.	Q1 - Q4	
	Retain consulting services and the preparation of the New Community Areas Secondary Plans (Blocks 27 and 41) and initiate the consulting studies	Q1 - Q4	
	Undertake a retail and urban design policy study including sign by-law and guidelines for VMC, subject to outcome of casino	Q3 – Q4	
	Initiate a City-wide Public Art Policy	Q4	
	Continue work on secondary suites	Q1	
Improve Data Management Capability	Participate in the development of the Corporate Data Management Strategy	Q1 - Q4	
2015 Initiatives			
Achieve an approved Official Plan framework	Continue with appeals process for approval of VOP 2010 (Volumes 1 and 2)	Q4	
Conduct planning studies and policy development to support sustainable growth	Continue the New Community Areas Secondary Plans (Block 27 and 41) and Block Plans	Q1 – Q4	

Policy Planning

2014-17 Business Plan

	Undertake Places of Worship Study Update Heritage Conservation District update studies	Q4 Q4	
Improve Data Management Capability	Implement Corporate Data Management Strategy		tbd
2016 Initiatives			
Achieve an approved Official Plan framework	Preparation for 5-year Official Plan Review.	Q4	
Conduct planning studies and policy development to support sustainable growth	Ongoing implementation of VOP 2010 Ongoing Block Plan work re: New Communities		
2017 Initiatives			
Update Official Plan	Commence 5 year Official Plan Review	2018	

Policy Planning

2014-17 Business Plan

Business Performance

Key Performance Indicators: *List up to three relevant performance measures which provide information on the department's efficiency, effectiveness and quality of service. The performance indicators should range from 2009 to 2012, with a forecast for 2013.*

Performance Measures	2009	2010	2011	2012	2013 Estimate
EFFICIENCY: What/How much do we do?					
Total Number of Active Projects	25	26	21	24	29
EFFECTIVENESS: How well do we do it?					
SERVICE QUALITY: Is anyone better off?					

Key Performance Indicators Conclusion: *Provide an overall conclusion based on the indicators listed above in terms of current and estimated future performance and expected/target values.*

- The number and complexity of projects is expected to increase in 2014 and beyond. The number of projects and their rate of progression may be affected by the number of Official Plan appeals undertaken in a given year and the increasing complexity of community consultation.
- Key Performance Indicators will be further evolved in accordance with the corporate performance measurement initiative

Department Head Sign-off **Date (mm/dd/yy)**

Commissioner Sign-off **Date (mm/dd/yy)**

VAUGHAN

Revenue and Expenditure Summary

2014-17 Operating Budget

Department	Exp Category	Account	2012 Actuals	Actual Forecast 2013*	2013 Budget	Allowable Inc/Decr	Account Reallocations	2014 Budget	$ Variance	% Variance	2015 Forecast	Variance	2016 Forecast	Variance	2017 Forecast	Variance
Policy Planning																
	Revenue															
		3522 Trsf. fm Res. & Res. Funds	0	14,677	29,355	(29,355)	0	0	(29,355)	(100.0)%	0	0	0	0	0	0
		3582 Block Plan Review	0	0	0	0	0	0	0	0.0%	0	0	0	0	0	0
		Total Revenue	0	14,677	29,355	(29,355)	0	0	(29,355)	(100.0)%	0	0	0	0	0	0
	Labour Costs															
		7010 Full Time	868,552	893,617	925,265	128	0	925,393	128	0.0%	934,922	9,529	939,904	4,982	939,904	0
		7012 Overtime	4,781	8,225	7,590	260	0	7,850	260	3.4%	7,887	37	7,887	0	7,887	0
		7015 Part Time	34,428	27,513	32,858	(1,596)	0	31,262	(1,596)	(4.9)%	31,401	139	31,401	0	31,401	0
		7016 Full Time Contracts	48,925	115,864	175,718	(175,718)	0	0	(175,718)	(100.0)%	0	0	0	0	0	0
		7017 Benefits	230,520	243,055	253,195	4,691	0	257,886	4,691	1.9%	265,241	7,355	271,397	6,156	276,168	4,771
		7020 Benefits - FT Contract	4,746	2,819	33,643	(33,643)	0	0	(33,643)	(100.0)%	0	0	0	0	0	0
		Total Labour Costs	1,191,952	1,291,093	1,428,269	(205,878)	0	1,222,391	(205,878)	(14.4)%	1,239,451	17,060	1,250,589	11,138	1,255,360	4,771
	Other Expenses															
		7100 Mileage	827	(185)	2,300	(266)	(800)	1,234	(1,066)	(46.3)%	1,234	0	1,234	0	1,234	0
		7105 Membership/Dues/Fees	5,122	6,322	6,210	0	0	6,210	0	0.0%	6,210	0	6,210	0	6,210	0
		7110 Meals & Meal Allowances	167	518	540	0	0	540	0	0.0%	540	0	540	0	540	0
		7115 Training & Development	2,911	5,299	6,250	0	0	6,250	0	0.0%	6,250	0	6,250	0	6,250	0
		7122 Cellular Telephones	891	893	1,280	0	0	1,280	0	0.0%	1,280	0	1,280	0	1,280	0
		7125 Subscriptions/Publications	0	125	170	0	0	170	0	0.0%	170	0	170	0	170	0
		7130 Seminars & Workshops	6,132	5,282	9,100	0	(600)	8,500	(600)	(6.6)%	8,500	0	8,500	0	8,500	0
		7135 Advertising	0	3,845	2,400	0	600	3,000	600	25.0%	3,000	0	3,000	0	3,000	0
		7200 Office Supplies	2,023	1,832	2,270	0	230	2,500	230	10.1%	2,500	0	2,500	0	2,500	0
		7203 Drafting Supplies	0	100	300	0	0	300	0	0.0%	300	0	300	0	300	0
		7205 Computer Supplies	41	1,060	1,690	0	(1,190)	500	(1,190)	(70.4)%	500	0	500	0	500	0
		7210 Office Equip. & Furniture	595	5,345	350	0	1,040	1,390	1,040	297.1%	1,390	0	1,390	0	1,390	0
		7211 Computer Hardware/Software	16,827	2,221	10,390	(5,800)	0	4,590	(5,800)	(55.8)%	4,590	0	4,590	0	4,590	0
		7220 Copiers, Faxes and Supplies	9,908	7,838	8,580	0	1,190	9,770	1,190	13.9%	9,770	0	9,770	0	9,770	0
		7222 Printing	14	1,178	3,500	0	(1,420)	2,080	(1,420)	(40.6)%	2,080	0	2,080	0	2,080	0
		7226 Courier Services	472	952	150	0	800	950	800	533.3%	950	0	950	0	950	0
		7300 Protective Clothing/Uniforms	0	60	180	0	0	180	0	0.0%	180	0	180	0	180	0
		7520 Professional Fees	4,970	47,418	15,252	0	(1,350)	13,902	(1,350)	(8.9)%	13,902	0	13,902	0	13,902	0
		7630 Wireless/Internet Commun.	0	4	0	0	250	250	250	0.0%	250	0	250	0	250	0
		7699 Sundry Expenses	3,921	1,354	1,350	0	(100)	1,250	(100)	(7.4)%	1,250	0	1,250	0	1,250	0
		7700 Chgs. from Othe Depts.	736	481	0	0	0	0	0	0.0%	0	0	0	0	0	0
		7770 Transfer to Capital Fund	0	4,000	0	0	0	0	0	0.0%	0	0	0	0	0	0
		7790 Trsf. to Expend Res	86,104	(28,225)	0	0	0	0	0	0.0%	0	0	0	0	0	0
		Total Other Expenses	141,661	67,717	72,262	(6,066)	(1,350)	64,846	(7,416)	(10.3)%	64,846	0	64,846	0	64,846	0
Total Policy Planning			1,333,613	1,344,133	1,471,176	(182,589)	(1,350)	1,287,237	(183,939)	(12.5)%	1,304,297	17,060	1,315,435	11,138	1,320,206	4,771

*Note: 2013 Actual Forecast is for reference purposes only and is based on year to date actuals as of August 2013 plus the remainder of the calendarized budget.

2014 Budget Variance Comments

3522.05 - Trsf. Fm Res. - Zoning	Decrease due to one-time cost for 2013 ARR.
7010 - Full Time	Increase due to progression offset by position vacancy.
7012 - Overtime	Increase due to updated to hourly rates.
7015 - Part Time	Decrease due to reduced part time.
7016 - Full Time Contract	Decrease due to the removal of 2 contract positions.
7017 - Benefits	Increase due to progression offset adjustment to part time wages.
7020 - Benefits - FT Contract	Decrease due to the removal of 2 contract positions.
7100 - Mileage / Car Allowance	Decrease due to the completion of a contract position and reallocation to Courier Services.
7130 - Seminars & Workshops	Reallocation to Advertising/Branding.

Revenue and Expenditure Summary

2014-17 Operating Budget

7135 - Advertising/Branding	Reallocation from Seminars & Workshops.
7200 - Office Supplies	Reallocation from Printing - External.
7210 - Office Equip. & Furniture	Reallocation from Printing - External.
7205.02 - Dept. Computer Supplies	Reallocation to Copier/Fax Supplies.
7211.01 - Computer Hardware	Decrease due to the removal of a one-time expense related to a 2013 ARR and reallocation to Computer Software.
7211.02 - Computer Software	Reallocation from Computer Hardware.
7220.01 - Copier/Fax Lease	Reallocation to Copier/Fax Supplies.
7220.03 - Copier/Fax Supplies	Reallocation from Copier/Fax Lease and from Dept. Computer Supplies.
7222.02 - Printing - External	Reallocation to Office Supplies, to Office Equip. & Furniture and to Wireless/Internet Communications.
7226 - Courier Services	Reallocation from Mileage/Car Allowance.
7520 - Professional Fees	Reallocation to BU#180000 Full Time Contract.
7630 - Wireless/Internet Commun.	Reallocation from Printing - External and Dept. Sundry Expenses.
7699.01 - Dept. Sundry Expenses	Reallocation to Wireless/Internet Communication.

2015 Budget Variance Comments

7010 - Full Time	Increase due to progression.
7012 - Overtime	Increase due to update of hourly rates.
7015 - Part Time	Increase due to progression.
7017 - Benefits	Increase due to progression and change in benefit rates.

2016 Budget Variance Comments

7010 - Full Time	Increase due to progression.
7017 - Benefits	Increase due to progression and change in benefit rates.

2017 Budget Variance Comments

7017 - Benefits	Increase due to progression and change in benefit rates.

2014 -2017 Additional Resource Request
Policy Planning

Budget Year	ARR #	ARR Title	Gross Cost	Offset	Net Cost
2014	185-14-01	Senior Policy Planner (Extension of 2 YR Contract - 2014-15)	115,171	-	115,171
2014 Total			**115,171**	**-**	**115,171**

DRAFT 2014 BUDGET AND 2015-2017 PLAN

Building Standards

Building Standards

2014-17 Business Plan

BUSINESS OVERVIEW

Service Statement: *Describe the core activities and key outcomes and results for your department and how your department contributes to the quality of life of the citizens of Vaughan and/or how your department supports other departments.*

Core Activities: *Describe your regular business functions and responsibilities.*

The Building Standards Department ensures compliance with the health and safety requirements of the Ontario Building Code Act and its regulation and municipal requirements such as the City's Zoning, Site Plan Controls, and Fencing By-laws, and provides application plans review and inspection services.

Key Outcomes & Results: *Describe the outcomes your department strives to achieve for residents and/or other departments.*

1. Ensuring reasonable compliance with the O.B.C. and the applicable laws mandated by the Ontario Building Code Act.
2. Contribute to community safety by promoting safe and accessible structures
3. Timely response on development applications.
4. Provide guidance to residents in understanding and interpreting the provisions of the City's zoning bylaw.

Link to Vaughan Vision 2020: *Explain how your department links with the Vaughan Vision 2020 strategic goals and themes.*

1. Demonstrate Excellence in Service Delivery
    - Staff members provide application plans review and building inspection services to promote adherence to provincially mandated standards set out in the *Building Code*
2. Ensure a High Performing Organization
    - Staff members collaborate with other City Departments to effectively deliver the development application process. Additionally, the Department is committed to effectively managing and continuously improving processes for issuing building permits within the City
3. Promote Community Safety, Health & Wellness
    - The Department ensures compliance with the health and safety requirements of the *Ontario Building Code Act*, contributing to community safety by promoting safe and accessible structures

Staffing Profile: *Full Time, Part Time and Overtime – Budgeted Amounts*

			Additional Resource Requests			
	2012	**2013 Base**	**2014**	**2015**	**2016**	**2017**
Full Time	61	63	0	1	0	0
Part Time	1.6	1.6	-	-	-	-
Overtime	$241,070	$262,224	-	-	-	-

Building Standards

2014-17 Business Plan

Service Profile

Current Service State: *Outline departmental strengths/weaknesses, current challenges or constraints, risk issues and major successes. Where applicable, assess department's ability to meet expected service levels.*

- Legislative Framework
  - New energy requirements initiated by the Provincial Government are placing a burden of responsibility and risk on the department. The department currently lacks the knowledge and skills required to meet these challenges, though ARRs have been approved to provide the expertise necessary.
  - New accessibility requirements will place additional pressure on existing staff resources
- Resources
  - Participation in various corporate initiatives will have a direct impact on existing department resources

Future Direction for the Service: *Outline anticipated constraints, emerging issues, threats and/or potential opportunities to improve the business.*

- Vaughan Official Plan
  - Once approved, the new Official Plan will require a full review of the City's current zoning by-law. This project is anticipated to take approximately three years to complete.
- Service Level
  - Building Standards may become responsible for all plans review related to fire safety issues in the future.
  - Increasing pressures to provide additional/improved services.
  - Permit volumes in the future are largely unknown and are dependent upon external influences and market factors.
- Technology
  - Future move to web-based permit applications and permit review processes

Financial Impact: *Scope out major financial impacts on the department currently and in the future.*

- The department does not anticipate any major financial impacts to affect the delivery of services in the future

Building Standards

2014-17 Business Plan

Work Plan

Business Plan Objectives: *List up to three departmental initiatives and objectives for each year 2014-17 respectively. You can refer to the Strategic Initiatives list, master plans, or other corporate initiatives.*

Department Objectives	Initiatives	Timeline	Additional Resources Required?
2014 Initiatives			
Maintain provincially mandated standards established in the *Building Code*	Ontario Building Code By-law Review (New Building Permit Classifications & Fees) City Composite Zoning By-Law Project: Hire a consultant to review the project		Finance/Budgeting Resources may be required. Resources to procure a consultant
Effectively manage and continuously improve processes for issuing building permits within the City	Improvements to the AMANDA Database: implementation of tablets and potentially web-based permit applications Determine future resource needs of the department to service development growth in support of the VMC corporate initiative and other intensification areas	Q4	Capital Budget & New ARRs proposed for 2014 Re-org of Department – Confirmation of resources
2015 Initiatives			
Effectively manage and continuously improve processes for issuing building permits within the City	Improvements to the AMANDA Database: Implement web-based permit applications, web-based permit review processes, and system software upgrade Engage in a Fleet Review to determine type of vehicle, financial costs, and replacement schedule		Capital Budget & New ARRs proposed for 2015 Public Works/Finance Resources may be required.
Maintain provincially mandated standards established in the *Building Code*	City Composite Zoning By-Law Project: Develop and implement the findings of the consultant		Potentially 1 FTE for 2015
2016 Initiatives			
Effectively manage and continuously improve processes for issuing building permits within the City	Continuous improvements to the Departments automated systems. (Amanda Database)		Capital Budget & New ARRs proposed for 2016

Building Standards

2014-17 Business Plan

Business Performance

Key Performance Indicators: *List up to three relevant performance measures which provide information on the department's efficiency, effectiveness and quality of service. The performance indicators should range from 2009 to 2012, with a forecast for 2013.*

Performance Measures	2009	2010	2011	2012	2013 Estimate
EFFICIENCY: What/How much do we do?					
Building Permit Processing Times	Res: 2 wks Comm: 3.5 wks Misc: 2 wks	Res: 2 wks Comm: 3 wks Misc: 2 wks	Res: 2 wks Comm: 3 wks Misc: 2 wks	Res: 2 wks Comm: 3 wks Misc: 2 wks	Res: 2 wks Comm: 3 wks Misc: 2 wks
EFFECTIVENESS: How well do we do it?					
Percentage of Inspection Requests Responded to within 48 hours	99%	99%	99%	99%	99%
Number of Outstanding Permits	14,000	13,000	12,500	11,500	10,000
SERVICE QUALITY: Is anyone better off?					

Key Performance Indicators Conclusion: *Provide an overall conclusion based on the indicators listed above in terms of current and estimated future performance and expected/target values.*

- Permit and inspection request processing times continue to remain within provincially mandated service standards. The Department frequently exceeds provincially mandated service standards by responding to 97% of all requests within 24 hours.
- The number of outstanding permits has steadily declined

Department Head Sign-off **Date (mm/dd/yy)**

Commissioner Sign-off **Date (mm/dd/yy)**

VAUGHAN

Revenue and Expenditure Summary

2014-17 Operating Budget

Department	Exp Category	Account	2012 Actuals	Actual Forecast 2013*	2013 Budget	Allowable Inc/Decr	Account Reallocations	2014 Budget	$ Variance	% Variance	2015 Forecast	Variance	2016 Forecast	Variance	2017 Forecast	Variance
Building Standards																
	Revenue															
		3522 Trsf. fm Res. & Res. Funds	0	41,249	82,499	(82,499)	0	0	(82,499)	(100.0)%	0	0	0	0	0	0
		3524 Trsf. from Capital Fund	710	908	0	0	0	0	0	0.0%	0	0	0	0	0	0
		3566 Zoning Response Fees	16,870	8,282	7,350	350	0	7,700	350	4.8%	7,700	0	8,050	350	8,050	0
		3568 Licenses and Permits	5,689,980	6,144,111	6,878,872	(228,872)	0	6,650,000	(228,872)	(3.3)%	6,875,000	225,000	7,156,780	281,780	7,300,000	143,220
		3570 Property Information Fees	29,125	29,981	26,250	0	0	26,250	0	0.0%	26,250	0	26,250	0	26,250	0
		3576 Taxable Sales-Postage Fees	19,519	19,711	19,800	0	0	19,800	0	0.0%	19,800	0	19,800	0	19,800	0
		3596 License Letter Fees	9,300	9,109	9,450	450	0	9,900	450	4.8%	9,900	0	10,350	450	10,350	0
		3600 Septic Tank Inspections	14,625	6,004	5,000	(500)	0	4,500	(500)	(10.0)%	4,500	0	4,500	0	4,500	0
		3605 Infill Lot Grading	393,455	358,033	378,536	(21,500)	0	357,036	(21,500)	(5.7)%	390,036	33,000	437,786	47,750	437,786	0
		3610 Plumbing Permit Fees	463,776	522,192	500,000	(15,000)	0	485,000	(15,000)	(3.0)%	500,000	15,000	520,200	20,200	530,604	10,404
		3612 Service Charges	78,695	88,129	88,500	0	0	88,500	0	0.0%	92,000	3,500	92,000	0	92,000	0
		3618 Dept. Misc. Revenues	19,743	28,597	17,975	0	0	17,975	0	0.0%	22,975	5,000	22,975	0	22,975	0
		Total Revenue	6,735,797	7,256,305	8,014,232	(347,571)	0	7,666,661	(347,571)	(4.3)%	7,948,161	281,500	8,298,691	350,530	8,452,315	153,624
	Labour Costs															
		7010 Full Time	4,332,645	4,457,597	4,737,566	(6,097)	0	4,731,469	(6,097)	(0.1)%	4,762,910	31,441	4,780,882	17,972	4,780,882	0
		7012 Overtime	118,267	222,863	263,224	(1,000)	0	262,224	(1,000)	(0.4)%	262,224	0	262,224	0	262,224	0
		7015 Part Time	44,036	40,721	61,357	(37,227)	0	24,130	(37,227)	(60.7)%	24,130	0	24,130	0	24,130	0
		7016 Full Time Contracts	9,779	78,920	150,509	(150,509)	0	0	(150,509)	(100.0)%	0	0	0	0	0	0
		7017 Benefits	1,161,508	1,237,276	1,340,772	24,909	0	1,365,681	24,909	1.9%	1,399,396	33,715	1,429,642	30,246	1,454,872	25,230
		7020 Benefits - FT Contract	949	7,517	14,750	(14,750)	0	0	(14,750)	(100.0)%	0	0	0	0	0	0
		Total Labour Costs	5,667,182	6,044,893	6,568,178	(184,674)	0	6,383,504	(184,674)	(2.8)%	6,448,660	65,156	6,496,878	48,218	6,522,108	25,230
	Other Expenses															
		7100 Mileage	74,776	75,932	83,450	0	0	83,450	0	0.0%	83,450	0	83,450	0	83,450	0
		7103 407-ETR Toll Charges	19	0	0	0	0	0	0	0.0%	0	0	0	0	0	0
		7105 Membership/Dues/Fees	21,075	22,168	24,320	0	0	24,320	0	0.0%	24,320	0	24,320	0	24,320	0
		7110 Meals & Meal Allowances	362	941	830	0	0	830	0	0.0%	830	0	830	0	830	0
		7115 Training & Development	14,742	27,551	58,380	0	0	58,380	0	0.0%	58,380	0	58,380	0	58,380	0
		7120 Telephone Charges	4,044	1,727	2,350	0	1,000	3,350	1,000	42.6%	3,350	0	3,350	0	3,350	0
		7122 Cellular Telephones	7,975	10,777	13,840	0	(2,840)	11,000	(2,840)	(20.5)%	11,000	0	11,000	0	11,000	0
		7125 Subscriptions/Publications	3,809	2,326	4,900	0	1,840	6,740	1,840	37.6%	6,740	0	6,740	0	6,740	0
		7130 Seminars & Workshops	1,956	6,648	10,180	0	0	10,180	0	0.0%	10,180	0	10,180	0	10,180	0
		7200 Office Supplies	9,457	13,367	15,750	(1,500)	0	14,250	(1,500)	(9.5)%	14,250	0	14,250	0	14,250	0
		7205 Computer Supplies	3,893	3,452	4,160	0	0	4,160	0	0.0%	4,160	0	4,160	0	4,160	0
		7210 Office Equip. & Furniture	0	9,544	22,790	(1,500)	0	21,290	(1,500)	(6.6)%	21,290	0	21,290	0	21,290	0
		7211 Computer Hardware/Software	12,576	34,061	120,180	(63,800)	0	56,380	(63,800)	(53.1)%	56,380	0	56,380	0	56,380	0
		7212 Electronic Reg'n Exp	428	609	980	0	0	980	0	0.0%	980	0	980	0	980	0
		7215 Mtce. & Repairs - Equip	0	0	0	0	0	0	0	0.0%	0	0	0	0	0	0
		7220 Copiers, Faxes and Supplies	23,773	29,111	38,216	3	1,720	39,939	1,723	4.5%	39,939	0	39,939	0	39,939	0
		7222 Printing	5,736	7,190	13,090	0	(3,000)	10,090	(3,000)	(22.9)%	10,090	0	10,090	0	10,090	0
		7226 Courier Services	200	54	150	0	0	150	0	0.0%	150	0	150	0	150	0
		7300 Protective Clothing/Uniforms	2,224	2,415	4,190	0	0	4,190	0	0.0%	4,190	0	4,190	0	4,190	0
		7315 Vehicle Maintenance &	0	0	0	0	0	0	0	0.0%	0	0	0	0	0	0
		7335 Small Tools & Equipment	0	1,196	3,220	0	(1,720)	1,500	(1,720)	(53.4)%	1,500	0	1,500	0	1,500	0
		7410 Rental, Leases - Equipment	0	307	920	0	0	920	0	0.0%	920	0	920	0	920	0
		7520 Professional Fees	0	15,400	50,000	(50,000)	0	0	(50,000)	(100.0)%	0	0	0	0	0	0
		7560 Gas/Diesel - Vehicles	15,202	14,729	16,000	0	0	16,000	0	0.0%	16,000	0	16,000	0	16,000	0
		7630 Wireless/Internet Commun.	162	287	500	0	0	500	0	0.0%	500	0	500	0	500	0
		7699 Sundry Expenses	344	3,541	13,360	(10,000)	0	3,360	(10,000)	(74.9)%	3,360	0	3,360	0	3,360	0
		7700 Chgs. from Othe Depts.	1,313	0	0	0	0	0	0	0.0%	0	0	0	0	0	0
		7710 Internal Recoveries	0	(50)	0	0	0	0	0	0.0%	0	0	0	0	0	0
		7790 Trsf. to Expend Res	246,942	(15,000)	0	0	0	0	0	0.0%	0	0	0	0	0	0
		Total Other Expenses	451,007	268,284	501,756	(126,797)	(3,000)	371,959	(129,797)	(25.9)%	371,959	0	371,959	0	371,959	0

VAUGHAN

Revenue and Expenditure Summary

2014-17 Operating Budget

Total Building Standards	(617,608)	(943,127)	(944,298)	36,100	(3,000)	(911,198)	33,100	(3.5)%	(1,127,542)	(216,344)	(1,429,854)	(302,312)	(1,558,248)	(128,394)

*Note: 2013 Actual Forecast is for reference purposes only and is based on year to date actuals as of August 2013 plus the remainder of the calendarized budget.

2014 Budget Variance Comments

3522.05 - Trsf. Fm Res. - Zoning	Decrease for one-time cost for 2013 ARR.
3566 - Zoning Response Fees	Increased price by 4%
3568 - Licenses, Permits & Fines	Decreased due to adjusted volume forecast
3596 - License Letter Fees	Increased price by 4%
3600 - Septic Tank Inspections	Decreased due to adjusted volume forecast
3605.02 - Sign Fees	Increased price by 4%
3605.03 - Title Restrictions	Decreased due to adjusted volume forecast
3610 - Plumbing Permit Fees	Decreased due to adjusted volume forecast
7010 - Full Time	Increase due to progression which is then offset by decreases related to 3 vacant positions.
7012 - Overtime	Decrease due to the removal of a 2013 ARR.
7015 - Part Time	Decrease due to the completion of contract positions.
7016 - Full Time Contract	Decrease due to the removal of 2 contract positions.
7017 - Benefits	Increase due to progression and change in benefit rates.
7020 - Benefits - FT Contract	Decrease due to the removal of 2 contract positions.
7120.03 - Hardware Equipment	Reallocation from Cellular Line Charges.
7122.01 - Cellular Line Charges	Reallocation to Hardware Equipment, Cellular Equipment, and Subsriptions/Publications.
7122.03 - Cellular Hardware	Reallocation from Cellular Line Charges.
7125 - Subscriptions/Publications	Reallocation from Cellular Line Charges.
7200 - Office Supplies	Decrease due to the removal of one-time expenses related to 2013 ARR.
7210 - Office Equip. & Furniture	Decrease due to the removal of one-time expenses related to 2013 ARR.
7211.01 - Computer Hardware	Decrease due to the removal of one-time expenses related to two 2013 ARRs.
7211.02 - Computer Software	Decrease due to the removal of one-time expenses related to a 2013 ARR.
7220.03 - Copier/Fax Supplies	Reallocation from Small Tools and Equipment.
7222.02 - Printing - External	Reallocation to BU#180000 Full Time Contract.
7335 - Small Tools and Equipment	Reallocation to Copier/Fax Supplies.
7520 - Professional Fees	Decrease due to the removal of one-time expenses related to a 2013 ARR.
7699.01 - Dept. Sundry Expenses	Decrease due to the removal of one-time expenses related to a 2013 ARR.

2015 Budget Variance Comments

3568 - Licenses, Permits & Fines	Increased due to adjusted volume forecast
3605.03 - Title Restrictions	Increased due to adjusted volume forecast
3610 - Plumbing Permit Fees	Increased due to adjusted volume forecast
3612 - Service Charges	Increased price by 4%
3618 - Dept. Misc. Revenues	Increased price by 2.5%
7010 - Full Time	Increase due to progression.
7017 - Benefits	Increase due to progression and change in benefit rates.

2016 Budget Variance Comments

3568 - Licenses, Permits & Fines	Increased due to adjusted volume forecast
3605.03 - Title Restrictions	Increased due to adjusted volume forecast
3610 - Plumbing Permit Fees	Increased due to adjusted volume forecast
7010 - Full Time	Increase due to progression.
7017 - Benefits	Increase due to progression and change in benefit rates.

Revenue and Expenditure Summary

2014-17 Operating Budget

2017 Budget Variance Comments

3568 - Licenses, Permits & Fines	Increased due to adjusted volume forecast
3610 - Plumbing Permit Fees	Increased due to adjusted volume forecast
7017 - Benefits	Increase due to progression and change in benefit rates.

2014 -2017 Additional Resource Request
Building Standards

Budget Year	ARR #	ARR Title		Gross Cost	Offset	Net Cost
2014	110-14-01	Plans Examiner (Zoning)		86,796	42,530	44,266
2014 Total			**-**	**86,796**	**42,530**	**44,266**

2014 - 2017 Capital Project Listing

Building Standards

Budget Year	Project #	Project Description	Project Type	Region	City-Wide DC	Infrastructure Reserve	Gas Tax	Taxation	LTD	Other	Grand Total
2014	BS-1003-11	Building Department Computer System Upgrades	Technology	City-Wide						540,750	540,750
2014 Total										**540,750**	**540,750**
Building Standards Total										**540,750**	**540,750**

DRAFT 2014 BUDGET AND 2015-2017 PLAN

Commissioner of Strategic & Corporate Services

Revenue and Expenditure Summary

2014-17 Operating Budget

Department	Exp Category	Account	2012 Actuals	Actual Forecast 2013*	2013 Budget	Allowable Inc/Decr	Account Reallocations	2014 Budget	$ Variance	% Variance	2015 Forecast	Variance	2016 Forecast	Variance	2017 Forecast	Variance
Comm. of Strategic & Corporate Serv.																
	Labour Costs															
		7010 Full Time	140,833	253,164	250,128	14,629	0	264,757	14,629	5.8%	268,542	3,785	270,973	2,431	270,973	0
		7016 Full Time Contracts	0	3,200	0	0	5,700	5,700	5,700	0.0%	5,700	0	5,700	0	5,700	0
		7017 Benefits	36,617	67,797	67,034	5,245	0	72,279	5,245	7.8%	74,655	2,376	76,686	2,031	78,041	1,355
		7020 Benefits - FT Contract	0	314	0	0	0	0	0	0.0%	0	0	0	0	0	0
		Total Labour Costs	177,450	324,474	317,162	19,874	5,700	342,736	25,574	8.1%	348,897	6,161	353,359	4,462	354,714	1,355
	Other Expenses															
		7100 Mileage	0	50	100	0	0	100	0	0.0%	100	0	100	0	100	0
		7103 407-ETR Toll Charges	0	114	230	0	0	230	0	0.0%	230	0	230	0	230	0
		7105 Membership/Dues/Fees	45	789	1,250	0	0	1,250	0	0.0%	1,250	0	1,250	0	1,250	0
		7110 Meals & Meal Allowances	109	1,393	1,980	0	(1,250)	730	(1,250)	(63.1)%	730	0	730	0	730	0
		7115 Training & Development	0	703	900	0	0	900	0	0.0%	900	0	900	0	900	0
		7120 Telephone Charges	0	200	600	0	0	600	0	0.0%	600	0	600	0	600	0
		7122 Cellular Telephones	845	2,628	4,000	0	(1,000)	3,000	(1,000)	(25.0)%	3,000	0	3,000	0	3,000	0
		7125 Subscriptions/Publications	0	250	500	0	0	500	0	0.0%	500	0	500	0	500	0
		7130 Seminars & Workshops	0	2,683	4,400	0	(900)	3,500	(900)	(20.5)%	3,500	0	3,500	0	3,500	0
		7200 Office Supplies	952	491	500	0	500	1,000	500	100.0%	1,000	0	1,000	0	1,000	0
		7205 Computer Supplies	0	450	300	0	0	300	0	0.0%	300	0	300	0	300	0
		7210 Office Equip. & Furniture	3,484	0	0	0	0	0	0	0.0%	0	0	0	0	0	0
		7211 Computer Hardware/Software	3,064	0	670	0	0	670	0	0.0%	670	0	670	0	670	0
		7220 Copiers, Faxes and Supplies	14	625	300	0	(300)	0	(300)	(100.0)%	0	0	0	0	0	0
		7415 Rental, Leases - Vehicles	3,295	7,912	9,000	0	0	9,000	0	0.0%	9,000	0	9,000	0	9,000	0
		7520 Professional Fees	31,014	0	0	0	18,500	18,500	18,500	0.0%	18,500	0	18,500	0	18,500	0
		7560 Gas/Diesel - Vehicles	1,087	3,359	3,900	0	0	3,900	0	0.0%	3,900	0	3,900	0	3,900	0
		7630 Wireless/Internet Commun.	0	100	300	0	(300)	0	(300)	(100.0)%	0	0	0	0	0	0
		7699 Sundry Expenses	0	0	550	0	(250)	300	(250)	(45.5)%	300	0	300	0	300	0
		7700 Chgs. from Othe Depts.	1,900	0	0	0	0	0	0	0.0%	0	0	0	0	0	0
		Total Other Expenses	45,808	21,749	29,480	0	15,000	44,480	15,000	50.9%	44,480	0	44,480	0	44,480	0
Total Comm. of Strategic & Corporate Serv.			223,258	346,223	346,642	19,874	20,700	387,216	40,574	11.7%	393,377	6,161	397,839	4,462	399,194	1,355

*Note: 2013 Actual Forecast is for reference purposes only and is based on year to date actuals as of August 2013 plus the remainder of the calendarized budget.

2014 Budget Variance Comments

7010 - Full Time	Increase due to pro-rated progression
7016 - Full Time Contract	Increase due to shared cost for AMCTO intern
7017 - Benefits	Increase in relation to salaries and budget guideline increases
7110 - Meals & Meal Allowances	Reallocation to Professional fees
7122 - Cellular Telephones	Reallocation to Professional fees & Office supplies
7130 - Seminars & Workshops	Reallocation to Professional fees
7200 - Office Supplies	Reallocation from Cellular Telephones
7220 - Copiers, Faxes and Supplies	Reallocation to Professional fees
7520 - Professional Fees	Reallocation from various accounts and $15K transfer from Strategic Planning dept
7630 - Wireless/Internet Comm	Reallocation to Professional fees
7699 - Sundry Expenses	Reallocation to Professional fees

2015 Budget Variance Comments

7010 - Full Time	Increase due to pro-rated progression
7017 - Benefits	Increase in relation to salaries and budget guideline increases

2016 Budget Variance Comments

7010 - Full Time	Increase due to pro-rated progression
7017 - Benefits	Increase in relation to salaries and budget guideline increases

2017 Budget Variance Comments

7017 - Benefits	Increase in relation to salaries and budget guideline increases

DRAFT 2014 BUDGET AND 2015-2017 PLAN

Strategic Planning

Business Overview

Service Statement: *Describe the core activities and key outcomes and results for your department and how your department contributes to the quality of life of the citizens of Vaughan and/or how your department supports other departments.*

Core Activities: *Describe your regular business functions and responsibilities.*

The Strategic Planning department is responsible for the management and implementation of the Vaughan Vision 2020 strategic plan in coordination with Council, Senior Management Team (SMT), and staff. This includes managing the Corporate Planning Process, strategic and operational performance measurement, facilitating departmental planning, corporate performance measurement dashboard management, strategic planning coordination, education, training, and stakeholder consultation with all City departments.

Key Outcomes & Results: *Describe the outcomes your department strives to achieve for residents and/or other departments.*

1. Facilitate with Council, senior management and staff in the implementation and management of a) Vaughan Vision 2020 strategic plan, b) Corporate Performance Measurement, and c) Corporate Planning Process

Link to Vaughan Vision 2020: *Explain how your department links with the Vaughan Vision 2020 strategic goals and themes.*

1. Ensure a High Performing Organization
    - Work with Council, Senior Management and staff in all departments to ensure alignment between the Vaughan Vision 2020 and departmental operations
    - Facilitate the development and on-going management of a Corporate Planning Process and Corporate Performance Measurement framework which will ensure the Corporation sets clear strategic goals and mechanisms to measure success

2. Demonstrate Excellence in Service Delivery
    - Work with all departments to ensure alignment between the VV 2020 strategic plan and operational service delivery
    - Add value to departmental operations by providing them with key, up to date, information for business planning, corporate planning and performance measurement purposes.

Staffing Profile: *Full Time, Part Time and Overtime – Budgeted Amounts*

			Additional Resource Requests			
	2012	**2013 Base**	**2014**	**2015**	**2016**	**2017**
Full Time	1	2	-	1	-	-
Part Time	-	-	-	-	-	-
Overtime	-	-	-	-	-	-

Service Profile

Current Service State: *Outline departmental strengths/weaknesses, current challenges or constraints, risk issues and major successes. Where applicable, assess department's ability to meet expected service levels.*

- Resources
  - Hiring of a Strategic Business Analyst in 2013 will improve the organization's ability to engage in departmental business planning, long-range strategic planning and performance measurement
  - ARR for an additional business analyst in 2014 to support priority strategic initiative: Further evolve performance indicators and upcoming renewal and planning for updated VV2020
- Corporate Planning
  - Shift of departmental business plans to earlier in the year will position the corporation to do more effective planning and better inform the budget process
- Corporate Initiatives
  - Coordination and completion of the corporate performance measurement dashboard. This includes development of a Request for Proposal (RFP) for the acquisition of performance measurement dashboard software will position the corporation to measure strategic and operational success and establish a system of use
- Performance Measurement
  - Review and update operational performance measures for all departments that include outputs, outcomes and efficiencies metrics; and develop corporate strategic performance measures for VV2020

Future Direction for the Service: *Outline anticipated constraints, emerging issues, threats and/or potential opportunities to improve the business.*

- Resources
  - Western Management Consultants report identified that the Strategic Planning department provides a needed service but is under-resourced
  - A second Strategic Business Analyst ARR was approved in 2013 but deferred and will be submitted in the 2014 budget process to assist in the Corporate Performance Measurement project
- Business Planning
  - Continued opportunities to enhance the department business planning framework through facilitated planning meetings, and performance measurement
  - Development of Key Performance Indicators and management of the Corporate Performance Measurement dashboard in conjunction with all departments will be a priority in 2013/14
- Vaughan Vision 2020
  - Opportunity to build off of the synergies between Strategic Planning and Environmental Sustainability in revising the Vaughan Vision 2020 and Green Directions strategy in plan revision in 2015

Financial Impact: *Scope out major financial impacts on the department currently and in the future*.

- ARR for a second Strategic Business Analyst was recognized in 2013 however still outstanding
- Future costs associated with revising the Vaughan Vision 2020, conducting community surveys and deploying other data collection tools have been noted in an ARR for 2015

Work Plan

Business Plan Objectives: *List up to three departmental initiatives and objectives for each year 2014-17 respectively. You can refer to the Strategic Initiatives list, master plans, or other corporate initiatives.*

Department Objectives	Initiatives	Timeline	Additional Resources Required?
2014 Initiatives			
Optimize the City's ability to measure Corporate and operational performance	Implementation of performance measurement dashboard system including collaboration with all City departments in software training and establishment of reporting processes	Q4	
Manage the Vaughan Vision 2020 strategic planning process	Preparation for revision of Vaughan Vision 2020 strategic plan in 2015. Investigate synergies between strategic planning and environmental sustainability in preparation of the RFP for consulting support	Q4	
Effectively facilitate the management of the Corporate Planning process	Continue redesign of Corporate Planning Process including having business plan meetings earlier in the year and implementing regular departmental review meetings	Q2	
Continually improve the range and quality of service provided	Public sector renewal recommendations implementation	Q1	
2015 Initiatives			
Manage the Vaughan Vision 2020 strategic planning process	Redesign of Vaughan Vision 2020 utilizing an external consultant to design and implement a stakeholder engagement process	Q2	Vaughan Vision 2020 ARR
Optimize the City's ability to measure corporate and department performance	Management of performance measurement dashboard system in collaboration with City departments	Q4	Business Analyst ARR submission recognized in 2013 operating budget, requested in 2014
2016 Initiatives			
Manage the Vaughan Vision 2020 strategic planning process	Ongoing implementation of various components of revised Vaughan Vision 2020	Q4	Vaughan Vision 2020 ARR

Business Performance

Key Performance Indicators: *List up to three relevant performance measures which provide information on the department's efficiency, effectiveness and quality of service. The performance indicators should range from 2009 to 2012, with a forecast for 2013.*

Performance Measures	2009	2010	2011	2012	2013 Estimate
EFFICIENCY: What/How much do we do?					
# of Departmental Business Planning Meetings Held Annually					TBD
EFFECTIVENESS: How well do we do it?					
% of business plans completed on time					95%
SERVICE QUALITY: Is anyone better off?					
Council satisfaction with strategic planning process					TBD
Staff satisfaction with the value and leadership provided by Strategic Planning department staff					TBD

Key Performance Indicators Conclusion: *Provide an overall conclusion based on the indicators listed above in terms of current and estimated future performance and expected/target values.*

- New indicators for the Strategic Planning Department will be developed through the Corporate performance measurement strategic initiative.

Department Head Sign-off **Date (mm/dd/yy)**

Commissioner Sign-off **Date (mm/dd/yy)**

Revenue and Expenditure Summary

2014-17 Operating Budget

Department	Exp Category	Account	2012 Actuals	Actual Forecast 2013*	2013 Budget	Allowable Inc/Decr	Account Reallocations	2014 Budget	$ Variance	% Variance	2015 Forecast	Variance	2016 Forecast	Variance	2017 Forecast	Variance
Strategic Planning																
	Labour Costs															
		7010 Full Time	127,682	149,711	200,170	(774)	0	199,396	(774)	(0.4)%	205,462	6,066	210,551	5,089	214,069	3,518
		7015 Part Time	5,374	4,485	0	0	0	0	0	0.0%	0	0	0	0	0	0
		7017 Benefits	33,718	40,579	53,792	643	0	54,435	643	1.2%	57,119	2,684	59,586	2,467	61,652	2,066
		Total Labour Costs	166,773	194,774	253,962	(131)	0	253,831	(131)	(0.1)%	262,581	8,750	270,137	7,556	275,721	5,584
	Other Expenses															
		7100 Mileage	177	796	1,250	0	(950)	300	(950)	(76.0)%	300	0	300	0	300	0
		7105 Membership/Dues/Fees	0	750	1,000	0	0	1,000	0	0.0%	1,000	0	1,000	0	1,000	0
		7110 Meals & Meal Allowances	569	624	1,750	0	(1,250)	500	(1,250)	(71.4)%	500	0	500	0	500	0
		7115 Training & Development	204	2,824	3,650	0	0	3,650	0	0.0%	3,650	0	3,650	0	3,650	0
		7117 Corporate Mgmt Mtgs	0	5,709	10,000	0	0	10,000	0	0.0%	10,000	0	10,000	0	10,000	0
		7122 Cellular Telephones	633	1,025	1,665	0	0	1,665	0	0.0%	1,665	0	1,665	0	1,665	0
		7125 Subscriptions/Publications	517	1,471	2,000	0	(1,250)	750	(1,250)	(62.5)%	750	0	750	0	750	0
		7130 Seminars & Workshops	0	750	1,500	0	0	1,500	0	0.0%	1,500	0	1,500	0	1,500	0
		7200 Office Supplies	251	1,125	2,260	0	(1,260)	1,000	(1,260)	(55.8)%	1,000	0	1,000	0	1,000	0
		7205 Computer Supplies	0	77	0	0	0	0	0	0.0%	0	0	0	0	0	0
		7210 Office Equip. & Furniture	0	113	225	0	0	225	0	0.0%	225	0	225	0	225	0
		7211 Computer Hardware/Software	286	11,718	12,850	(1,000)	0	11,850	(1,000)	(7.8)%	11,850	0	11,850	0	11,850	0
		7220 Copiers, Faxes and Supplies	397	1,118	1,000	0	0	1,000	0	0.0%	1,000	0	1,000	0	1,000	0
		7221 Corporate Promotions	40	0	0	0	0	0	0	0.0%	0	0	0	0	0	0
		7222 Printing	28	1,500	3,000	0	(2,000)	1,000	(2,000)	(66.7)%	1,000	0	1,000	0	1,000	0
		7520 Professional Fees	25,776	72,175	92,300	0	(13,330)	78,970	(13,330)	(14.4)%	78,970	0	78,970	0	78,970	0
		7630 Wireless/Internet Commun.	0	0	0	0	0	0	0	0.0%	0	0	0	0	0	0
		7699 Sundry Expenses	(36)	829	910	0	(660)	250	(660)	(72.5)%	250	0	250	0	250	0
		7700 Chgs. from Othe Depts.	90	0	0	0	0	0	0	0.0%	0	0	0	0	0	0
		Total Other Expenses	28,931	102,605	135,360	(1,000)	(20,700)	113,660	(21,700)	(16.0)%	113,660	0	113,660	0	113,660	0
Total Strategic Planning			195,704	297,379	389,322	(1,131)	(20,700)	367,491	(21,831)	(5.6)%	376,241	8,750	383,797	7,556	389,381	5,584

*Note: 2013 Actual Forecast is for reference purposes only and is based on year to date actuals as of August 2013 plus the remainder of the calendarized budget.

2014 Budget Variance Comments

7010 - Full Time	Decrease due to vacancy
7017 - Benefits	Increase in relation to salaries and budget guideline increases
7100 - Mileage	Reallocation to Professional fees
7110 - Meals & Meal Allowances	Reallocation to Professional fees
7125 - Subscriptions/Publications	Reallocation to Professional fees
7200 - Office Supplies	Reallocation to Professional fees
7211 - Computer Hardware/Software	One time funding removal of 2013 ARR
7222 - Printing	Reallocation to Professional fees
7520 - Professional Fees	Reallocation of $7,370 from various accounts and transfer of $20,700 to Comm. Strat & Corp Serv
7699 - Sundry Expenses	Reallocation to Professional fees

2015 Budget Variance Comments

7010 - Full Time	Increase due to pro-rated progression
7017 - Benefits	Increase in relation to salaries and budget guideline increases

2016 Budget Variance Comments

7010 - Full Time	Increase due to pro-rated progression
7017 - Benefits	Increase in relation to salaries and budget guideline increases

2017 Budget Variance Comments

7010 - Full Time	Increase due to pro-rated progression
7017 - Benefits	Increase in relation to salaries and budget guideline increases

2014 -2017 Additional Resource Request
Strategic Planning

Budget Year	ARR #	ARR Title	Gross Cost	Offset	Net Cost
2015	024-15-01	New Vaughan Vision Strategic Plan	120,000	-	120,000
2015	024-14-01	Strategic Planning Business Analysts	97,765	-	97,765
2015 Total			**217,765**	**-**	**217,765**
2016	024-15-03	On-Line Citizen Public Engagement Survey	75,000	-	75,000
2016 Total			**75,000**	**-**	**75,000**

DRAFT 2014 BUDGET AND 2015-2017 PLAN

Environmental Sustainability

Business Overview

Service Statement: *Describe the core activities and key outcomes and results for your department and how your department contributes to the quality of life of the citizens of Vaughan and/or how your department supports other departments.*

Core Activities: *Describe your regular business functions and responsibilities.*

Environmental Sustainability is responsible for championing the implementation of *Green Directions Vaughan*, the Community Sustainability and Environmental Master Plan, inclusive of its goals, objectives, ethics and principles. Environmental Sustainability works in partnership with internal and external stakeholders to achieve a healthy natural environment, vibrant communities and a strong economy. This is achieved through support for residents and businesses resulting in increased awareness and local action on key environmental issues such as climate change. Further, Environmental Sustainability supports research, policy and program development activities that address environmental priorities and implements coordinated activities across the City's departments.

Key Outcomes & Results: *Describe the outcomes your department strives to achieve for residents and/or other departments.*

1. Enable the City to become a leader in environmental sustainability
2. Promote a culture of environmental sustainability

Link to Vaughan Vision 2020: *Explain how your department links with the Vaughan Vision 2020 strategic goals and themes.*

1. Lead & Promote Environmental Sustainability
    - The Department is responsible for championing *Green Directions Vaughan,* the Community Sustainability and Environmental Master Plan.
2. Demonstrate Excellence in Service Delivery
    - The Department regularly engages City staff and the public to support environmental sustainability services and initiatives. Staff provide support for residents and businesses to increase awareness of environmental issues and support local action.

Staffing Profile: *Full Time, Part Time and Overtime – Budgeted Amounts*

			Additional Resource Requests			
	2012	**2013 Base**	**2014**	**2015**	**2016**	**2017**
Full Time	2	2	-	-	-	-
Part Time	-	-	-	-	-	-
Overtime	-	-	-	-	-	-

Service Profile

Current Service State: *Outline departmental strengths/weaknesses, current challenges or constraints, risk issues and major successes. Where applicable, assess department's ability to meet expected service levels.*

- Green Directions Vaughan
  - Most (96%) of the eighty five actions in Green Directions Vaughan have been initiated.
  - Six action items which have established time frames are fully completed.
- Information Requests
  - In 2012, the number of requests for information/support received and addressed within the Environmental Sustainability Office was 61, exceeding the service standard of 58.
- Corporate Initiatives
  - Challenges to further progress include competing priorities and catalyzing behavioral change.
  - Departments leading an action under Green Directions Vaughan may experience slow progress if it is not strategically aligned with their core business. Additional time may be required if the action involves initiating a significant process change which would alter current norms or behaviors.
  - Engagement of external stakeholders Is not progressing as effectively as possible as human resources issues within these stakeholders have resulted in delays

Future Direction for the Service: *Outline anticipated constraints, emerging issues, threats and/or potential opportunities to improve the business.*

- Strategic Direction
  - Continuing to emphasize the value of services provided
  - Maintaining momentum for existing environmental sustainability programs, initiatives and campaigns
  - Ensuring that environmental sustainability remains a priority with key decision makers
  - Keeping *Green Directions Vaughan* current in a changing political and economic environment
  - Successful implementation of actions under *Green Directions Vaughan* will help foster a corporate culture that embraces environmental sustainability
- Internal and External Partnerships
  - Assisting departments in addressing competing priorities, financial resource limitations and time constraints as the implementation of *Green Directions Vaughan* continues
  - Generating enthusiasm and awareness of external stakeholders such as business and citizens on actions they can take to contribute to a more sustainable Vaughan
  - Catalyze actions on environmental sustainability issues that will enable traction of this topic with key stakeholders
  - Achieving measureable results in environmental sustainability will enable Vaughan to be recognized as a leader and raise the bar for other community leaders to follow
- Resources
  - Obtaining sufficient financial and organizational support from external partners to be able to execute key initiatives
  - Securing financial support to execute activities related to climate change adaptation in a time of fiscal restraint
  - Building a strong foundation to push for continued progress as *Green Directions Vaughan* is renewed in subsequent years

Financial Impact: *Scope out major financial impacts on the department currently and in the future*.

- Future potential regulatory pressure to report on emerging environmental trends could require re-directing resources to support compulsory reporting. Should this occur, a re-prioritization of projects and financial resources may be required to achieve compulsory reporting.

Work Plan

Business Plan Objectives: *List up to three departmental initiatives and objectives for each year 2014-17 respectively. You can refer to the Strategic Initiatives list, master plans, or other corporate initiatives.*

Department Objectives	Initiatives	Timeline	Additional Resources Required?
2014 Initiatives			
Pursue alternative approaches to environmental/energy improvements	Investigate the potential to direct a portion of energy savings back into energy related initiatives.	Q3	No additional resources
Evaluate and measure progress towards environmental sustainability	Benchmark the implementation of the community sustainability and environmental management plan with respect to other cities of similar size and complexity.	Q3	No additional resources
Develop and promote a climate change strategy	Initiate collection of baseline data that will address vulnerability to climate change and actions to adapt to climate change impacts.	Q4	$ 25 k for consultant support, additional funds would be leveraged with other municipal partners.
Integrate sustainability into the core culture of the City	Develop and implement an approach to ensure environmental sustainability project plans are completed at a Commission level during the annual business planning and budget approval process	Q4	No additional resources
2015 Initiatives			
Evaluate and measure progress towards environmental sustainability	Seek approval for a renewed Community Sustainability and Environmental Master Plan and communicate to internal/external stakeholders.	Q3	Capital project funding request for $ 40K
Develop and initiate a climate change strategy	Implement climate change action plan to ensure progress is being made to achieve greenhouse gas emission reduction targets.	Q3	No additional resources
Integrate sustainability into the core culture of the City	Initiate a study to document the attitudes and behaviours of Vaughan citizen towards the environment in order to respond effectively with core programming.	Q3	Consultants cost would be covered by existing resources.
2016 Initiatives			

Integrate sustainability into the core culture of the City	Explore the synergies between Green Directions and Greening Vaughan as well as any Region of York environmental promotion activities in order to potentially better align messaging, resources and other activities.	Q3	No additional resources
Evaluate and measure progress towards environmental sustainability	Complete a Statement of the Environment Report to report to the community on changes in Sustainability/Environmental Indicators	Q3	No additional resources
Pursue alternative approaches to environmental/energy improvements	Undertake an internal review in partnership with ITM to determine how the Environmental Sustainability Office could better leverage technology to deliver programs to internal and external clients.	Q2	No additional resources
2017 Initiatives			
Pursue alternative approaches to environmental/energy improvements	Research the cost and benefits of existing renewable energy projects and determine what can implemented to achieve further advancement in this area.	Q3	No additional resources
Integrate sustainability into the core culture of the City	Conduct a gap analysis of the portfolio of practices designed to integrate sustainability into the core culture of the City of Vaughan staff	Q4	No additional resources

Business Performance

Key Performance Indicators: *List up to three relevant performance measures which provide information on the department's efficiency, effectiveness and quality of service. The performance indicators should range from 2009 to 2012, with a forecast for 2013.*

Performance Measures	2009	2010	2011	2012	2013 Estimate
EFFICIENCY: What/How much do we do?					
Number of requests for information/support received and addressed per FTE	N/A	N/A	60	65	70
EFFECTIVENESS: How well do we do it?					
Percentage of requests resulting in subsequent projects	N/A	N/A	N/A	6%	9%
SERVICE QUALITY: Is anyone better off?					
Number of participants involved in activities intended to embed sustainability into organizational core culture	N/A	N/A	N/A	N/A	400

Key Performance Indicators Conclusion: *Provide an overall conclusion based on the indicators listed above in terms of current and estimated future performance and expected/target values.*

- The number of requests for environmental sustainability information and support per FTE is expected to increase as the City explores intensification and more complex forms of growth.
- It is anticipated that these requests will yield a greater number of projects in the future.

Department Head Sign-off **Date (mm/dd/yy)**

Commissioner Sign-off **Date (mm/dd/yy)**

Revenue and Expenditure Summary

2014-17 Operating Budget

Department	Exp Category	Account	2012 Actuals	Actual Forecast 2013*	2013 Budget	Allowable Inc/Decr	Account Reallocations	2014 Budget	$ Variance	% Variance	2015 Forecast	Variance	2016 Forecast	Variance	2017 Forecast	Variance
Environmental Sustainability																
	Revenue															
		3784 Revenues for Specific Funct.	0	22,500	22,500	(22,500)	0	0	(22,500)	(100.0)%	0	0	0	0	0	0
		Total Revenue	0	22,500	22,500	(22,500)	0	0	(22,500)	(100.0)%	0	0	0	0	0	0
	Labour Costs															
		7010 Full Time	188,603	189,549	189,736	4,870	0	194,606	4,870	2.6%	194,606	0	194,606	0	194,606	0
		7016 Full Time Contracts	0	3,715	0	0	0	0	0	0.0%	0	0	0	0	0	0
		7017 Benefits	49,036	50,755	50,849	2,278	0	53,127	2,278	4.5%	54,100	973	55,074	974	56,047	973
		7020 Benefits - FT Contract	0	364	0	0	0	0	0	0.0%	0	0	0	0	0	0
		Total Labour Costs	237,639	244,383	240,585	7,148	0	247,733	7,148	3.0%	248,706	973	249,680	974	250,653	973
	Other Expenses															
		7100 Mileage	1,086	646	900	0	0	900	0	0.0%	900	0	900	0	900	0
		7105 Membership/Dues/Fees	17,285	13,360	15,600	0	(815)	14,785	(815)	(5.2)%	14,785	0	14,785	0	14,785	0
		7115 Training & Development	1,959	1,038	1,150	0	65	1,215	65	5.7%	1,215	0	1,215	0	1,215	0
		7122 Cellular Telephones	526	764	500	0	100	600	100	20.0%	600	0	600	0	600	0
		7130 Seminars & Workshops	1,300	1,831	1,500	0	150	1,650	150	10.0%	1,650	0	1,650	0	1,650	0
		7136 Special Events/Public	8,222	8,760	10,500	0	0	10,500	0	0.0%	10,500	0	10,500	0	10,500	0
		7200 Office Supplies	0	42	65	0	0	65	0	0.0%	65	0	65	0	65	0
		7210 Office Equip. & Furniture	0	85	0	0	0	0	0	0.0%	0	0	0	0	0	0
		7220 Copiers, Faxes and Supplies	975	300	900	0	0	900	0	0.0%	900	0	900	0	900	0
		7330 Materials & Supplies	1,828	1,750	2,000	0	1,500	3,500	1,500	75.0%	3,500	0	3,500	0	3,500	0
		7520 Professional Fees	822	25,850	52,000	(45,000)	(1,000)	6,000	(46,000)	(88.5)%	6,000	0	6,000	0	6,000	0
		7630 Wireless/Internet Commun.	116	0	0	0	0	0	0	0.0%	0	0	0	0	0	0
		7699 Sundry Expenses	129	103	200	0	0	200	0	0.0%	200	0	200	0	200	0
		7700 Chgs. from Othe Depts.	71	0	0	0	0	0	0	0.0%	0	0	0	0	0	0
		Total Other Expenses	34,318	54,529	85,315	(45,000)	0	40,315	(45,000)	(52.7)%	40,315	0	40,315	0	40,315	0
Total Environmental Sustainability			271,957	276,412	303,400	(15,352)	0	288,048	(15,352)	(5.1)%	289,021	973	289,995	974	290,968	973

*Note: 2013 Actual Forecast is for reference purposes only and is based on year to date actuals as of August 2013 plus the remainder of the calendarized budget.

2014 Budget Variance Comments

3784 - Revenues for Specific Funct.	One time funding removal of 2013 ARR
7010 - Full Time	Increase due to pro-rated progression
7017 - Benefits	Increase in relation to salaries and budget guideline increases
7105 - Membership/Dues/Fees	Reallocation to various accounts
7115 - Training & Development	Reallocation from Membership/Dues/Fees
7122 - Cellular Telephones	Reallocation from Membership/Dues/Fees
7130 - Seminars & Workshops	Reallocation from Membership/Dues/Fees
7330 - Materials & Supplies	Reallocation from Membership/Dues/Feess and Professional fees
7520 - Professional Fees	One time funding removal of 2013 ARR and reallocation to Materials

2015 Budget Variance Comments

7017 - Benefits	Increase in relation to salaries and budget guideline increases

2016 Budget Variance Comments

7017 - Benefits	Increase in relation to salaries and budget guideline increases

2017 Budget Variance Comments

7017 - Benefits	Increase in relation to salaries and budget guideline increases

2014 -2017 Additional Resource Request
Environmental Sustainability

Budget Year	ARR #	ARR Title	Gross Cost	Offset	Net Cost
2014	122-14-01	Climate change adaptation research	25,000	10,876	14,124
2014 Total			**25,000**	**10,876**	**14,124**

2014 - 2017 Capital Project Listing

Environmental Sustainability

Budget Year	Project #	Project Description	Project Type	Region	City-Wide DC	Infrastructure Reserve	Gas Tax	Taxation	LTD	Other	Grand Total
2015	ES-2521-15	Community Sustainability and Environmental Master Plan Renewal	Established Program	City-Wide	44,035			4,890			48,925
2015 Total					**44,035**			**4,890**			**48,925**
Environmental Sustainability Total					**44,035**			**4,890**			**48,925**

DRAFT 2014 BUDGET AND 2015-2017 PLAN

Innovation & Continuous Improvement

Business Overview

Service Statement: *Describe the core activities and key outcomes and results for your department and how your department contributes to the quality of life of the citizens of Vaughan and/or how your department supports other departments.*

Core Activities: *Describe your regular business functions and responsibilities.*

The Innovation and Continuous Improvement department is responsible for enabling an environment within the City that is comfortable with dealing with constant change. The department facilitates change throughout the organization by supporting departments in change initiatives that impact the service experience of both external and internal customers.

Key Outcomes & Results: *Describe the outcomes your department strives to achieve for residents and/or other departments.*

1. Facilitate and support departmental and organizational continuous improvement initiatives
2. Develop organizational capability to engage in continuous improvement activities and promote a culture of learning and continuous improvement

Link to Vaughan Vision 2020: *Explain how your department links with the Vaughan Vision 2020 strategic goals and themes.*

1. Service Excellence
   - Demonstrate Excellence in Service Delivery – ICI department will work with all City departments to implement and track organizational / operational changes which improve departmental service delivery efficiency and effectiveness
2. Staff Excellence
   - Support the Professional Development of Staff – Through secondments and engagement with departmental staff, the ICI department will help develop change management skillsets throughout the organization.
3. Organizational Excellence
   - Ensure a High Performing Organization – By developing tools and skillsets across the organization and supporting departmental (and cross-departmental) change initiatives, the ICI department will help foster an environment comfortable in dealing with constant change.

Staffing Profile: *Full Time, Part Time and Overtime – Budgeted Amounts*

			Additional Resource Requests			
	2012	**2013 Base**	**2014**	**2015**	**2016**	**2017**
Full Time	4	4	0	0	0	
Part Time	0	0	0	0	0	
Overtime	-	-	-	-	-	
Secondment	1	1			1*	

* In 2015 and 2016, the scope and number of continuous improvement initiatives may warrant additional secondment resources.

Service Profile

Current Service State: *Outline departmental strengths/weaknesses, current challenges or constraints, risk issues and major successes. Where applicable, assess department's ability to meet expected service levels.*

- The department is in the process of being staffed and workplans created in 2013. Current projects will focus on assisting departments to be better positioned to deal with growth and changes in program/service delivery requirements and customer expectations.
- Until staffed with its approved complement, ICI initially is a department of one – will need to be judicious about focus

Future Direction for the Service: *Outline anticipated constraints, emerging issues, threats and/or potential opportunities to improve the business.*

- Establishing the Department
  - ICI is a new department and needs to "earn the right" to be invited to engage with departments – will work on building relationships and trust and demonstrating value while also leveraging tools such as Vaughan On-Line to promote and encourage engagement
- Change Management
  - While the City has undertaken many change initiatives there is a concern that an inconsistent approach is taken to identifying, analyzing, justifying, planning, implementing and tracking the portfolio of initiatives (particularly those that have broad cross-departmental impact). The department will develop an approach that will facilitate the management of change initiatives.
  - As ICI is about institutionalizing an environment of change, there may be a natural antipathy to engaging with the department – it is important to identify "early adopters" and/or challenged areas in order to prioritize early win opportunities and demonstrate value to all stakeholders
- Technology
  - Several business systems remain silos of data – there are opportunities to leverage system functionality to streamline / align business processes and reduce duplicate data entry and building on the Data Architecture framework currently being developed by ITM
- Service Delivery and Operational Reviews
  - Service delivery and operational reviews may be requested by Council, recommended by Internal Audit or departmental management or be required to meet annual service delivery review guidelines.

Financial Impact: *Scope out major financial impacts on the department currently and in the future*.

- Operational costs will increase over time as the department achieves its full staff complement

Work Plan

Business Plan Objectives: *List up to three departmental initiatives and objectives for each year 2014-17 respectively. You can refer to the Strategic Initiatives list, master plans, or other corporate initiatives.*

Department Objectives	Initiatives	Timeline	Additional Resources Required?
2014 Initiatives			
Develop, implement and monitor ICI projects within specified timeframes	Develop a results realization tracking framework for continuous improvement initiatives Update listing of potential improvement initiatives (identification) Support/Drive three operational reviews: • Fire & Rescue Services • Recreation Programs Management • Vaughan Public Libraries	Q2 Q3 Q4	Secondments may be required
Promote a culture of learning and continuous improvement	Work with Learning & Development to update and deliver continuous improvement and change management training	Q2	
Implementation of Public Sector Renewal Recommendations	Support implementation of Public Sector Renewal recommendations Identify and track savings	Q3 Q3 / Q4	

Business Performance

Key Performance Indicators: *List up to three relevant performance measures which provide information on the department's efficiency, effectiveness and quality of service. The performance indicators should range from 2009 to 2012, with a forecast for 2013.*

Performance Measures	2009	2010	2011	2012	2013 Estimate
EFFICIENCY: What/How much do we do?					
Continuous Improvement initiatives completed					TBD
# of staff trained/engaged/seconded by ICI					TBD
# of Operational Reviews Completed					TBD
EFFECTIVENESS: How well do we do it?					
Continuous Improvement Capabilities (Change Maturity)					TBD
Continuous Improvement Initiative Delivery (Project Performance)					TBD
SERVICE QUALITY: Is anyone better off?					
Client Satisfaction					TBD

Key Performance Indicators Conclusion: *Provide an overall conclusion based on the indicators listed above in terms of current and estimated future performance and expected/target values.*

- Key Performance Indicators will be further evolved through the implementation of the corporate performance measurement initiative and throughout 2013 as the Department begins operations

---

Department Head Sign-off **Date (mm/dd/yy)**

Commissioner Sign-off **Date (mm/dd/yy)**

Revenue and Expenditure Summary

2014-17 Operating Budget

Department	Exp Category	Account	2012 Actuals	Actual Forecast 2013*	2013 Budget	Allowable Inc/Decr	Account Reallocations	2014 Budget	$ Variance	% Variance	2015 Forecast	Variance	2016 Forecast	Variance	2017 Forecast	Variance
Innov. & Cont. Improvement																
	Labour Costs															
		7010 Full Time	0	249,440	486,354	38,152	0	524,506	38,152	7.8%	532,289	7,783	539,365	7,076	541,065	1,700
		7017 Benefits	0	66,853	130,345	12,845	0	143,190	12,845	9.9%	147,977	4,787	152,640	4,663	155,828	3,188
		Total Labour Costs	0	316,293	616,699	50,997	0	667,696	50,997	8.3%	680,266	12,570	692,005	11,739	696,893	4,888
	Other Expenses															
		7100 Mileage	0	650	1,300	0	0	1,300	0	0.0%	1,300	0	1,300	0	1,300	0
		7105 Membership/Dues/Fees	0	1,800	3,600	0	0	3,600	0	0.0%	3,600	0	3,600	0	3,600	0
		7110 Meals & Meal Allowances	0	755	1,300	0	0	1,300	0	0.0%	1,300	0	1,300	0	1,300	0
		7115 Training & Development	0	5,805	10,500	0	0	10,500	0	0.0%	10,500	0	10,500	0	10,500	0
		7122 Cellular Telephones	0	1,504	2,400	0	0	2,400	0	0.0%	2,400	0	2,400	0	2,400	0
		7200 Office Supplies	0	1,840	3,000	0	0	3,000	0	0.0%	3,000	0	3,000	0	3,000	0
		7210 Office Equip. & Furniture	0	54,615	1,400	0	0	1,400	0	0.0%	1,400	0	1,400	0	1,400	0
		7211 Computer Hardware/Software	0	15,563	11,000	0	0	11,000	0	0.0%	11,000	0	11,000	0	11,000	0
		7220 Copiers, Faxes and Supplies	0	3,802	6,800	0	0	6,800	0	0.0%	6,800	0	6,800	0	6,800	0
		7222 Printing	0	1,200	2,400	0	0	2,400	0	0.0%	2,400	0	2,400	0	2,400	0
		7520 Professional Fees	0	197,505	230,000	0	0	230,000	0	0.0%	230,000	0	230,000	0	230,000	0
		7630 Wireless/Internet Commun.	0	0	0	0	0	0	0	0.0%	0	0	0	0	0	0
		7790 Trsf. to Expend Res	0	(200,000)	(200,000)	100,000	0	(100,000)	100,000	(50.0)%	0	100,000	0	0	0	0
		Total Other Expenses	0	85,039	73,700	100,000	0	173,700	100,000	135.7%	273,700	100,000	273,700	0	273,700	0
Total Innov. & Cont. Improvement			0	401,332	690,399	150,997	0	841,396	150,997	21.9%	953,966	112,570	965,705	11,739	970,593	4,888

*Note: 2013 Actual Forecast is for reference purposes only and is based on year to date actuals as of August 2013 plus the remainder of the calendarized budget.

2014 Budget Variance Comments

7010 - Full Time	Increase due to pro-rated progression
7017 - Benefits	Increase in relation to salaries and budget guideline increases
7790 - Trsf. To Expend Res	Phasing out of transfer from Corp review reserve

2015 Budget Variance Comments

7010 - Full Time	Increase due to pro-rated progression
7017 - Benefits	Increase in relation to salaries and budget guideline increases
7790 - Trsf. To Expend Res	Phasing out of transfer from Corp review reserve

2016 Budget Variance Comments

7010 - Full Time	Increase due to pro-rated progression
7017 - Benefits	Increase in relation to salaries and budget guideline increases

2017 Budget Variance Comments

7010 - Full Time	Increase due to pro-rated progression
7017 - Benefits	Increase in relation to salaries and budget guideline increases

2014 -2017 Additional Resource Request
Innovation & Continuous Improvement

Budget Year	ARR #	ARR Title	Gross Cost	Offset	Net Cost
2017	123-15-01	Business Change Consultant	99,394	-	99,394
2017 Total			**99,394**	**-**	**99,394**

DRAFT 2014 BUDGET AND 2015-2017 PLAN

Access Vaughan

Business Overview

Service Statement: *Describe the core activities and key outcomes and results for your department and how your department contributes to the quality of life of the citizens of Vaughan and/or how your department supports other departments.*

Core Activities: *Describe your regular business functions and responsibilities.*

Access Vaughan is the contact centre for the City of Vaughan, offering patrons access to information and assistance through the call centre and via face-to-face assistance at the Information Desk located at City Hall. Access Vaughan handles general inquiries as well as detailed inquires for integrated departments. On average the call centre receives 185,000 calls a year and handles over 25,000 inquiries at the Information desk per year.

The call centre is integrated with the following departments:

- Public Works – Waste Department
- Tax Department
- Recreation & Culture Department
- Enforcement Services Department
- Parks & Forestry Operations Department
- Animal Services

Key Outcomes & Results: *Describe the outcomes your department strives to achieve for residents and/or other departments.*

1. Provide information about City services to residents in a timely and effective manner
2. Support City departments through customer service and the provision of information

Link to Vaughan Vision 2020: *Explain how your department links with the Vaughan Vision 2020 strategic goals and themes.*

1. Demonstrate Excellence in Service Delivery
    - *Department Objective:* Continuously improve the range and quality of services provided
2. Ensure a High Performing Organization
    - *Department Objective:* Provide information and customer service support for City departments

Staffing Profile: *Full Time, Part Time and Overtime – Budgeted Amounts*

			Additional Resource Requests			
	2012	**2013 Base**	**2014**	**2015**	**2016**	**2017**
Full Time	7	7				
Part Time	4.57	4.59	1.62			
Overtime	$8,305	$8,360				

Service Profile

Current Service State: *Outline departmental strengths/weaknesses, current challenges or constraints, risk issues and major successes. Where applicable, assess department's ability to meet expected service levels.*

- Service Delivery
  - Averages an 80/20 service level on a monthly basis (80% of calls answered within 20 seconds or less); however there has been extended wait times and numerous callers waiting in queue.
  - Access Vaughan was unable to meet the service level mandate for most months of the year in 2012 and the average maximum wait time for callers was 23 minutes.
  - In 2013 with the addition of 2 PTE staff, the service level has increased by approximately 5 % in the first 6 months of the year. Maximum wait times have decreased by approximately 4 minutes.
  - On average the call centre resolves 60% of the inbound calls, resulting in improved service for the caller as first call resolution was provided for that 60%
- Staffing
  - Staffing shortages challenge Access Vaughan's ability to meet the 80/20 service level and uphold quality standards.
  - The Call Recording Quality Monitoring system was improved in the last year which has assisted with performance coaching
- Integration
  - Successful integration since launch with Parks & Forestry, Animal Services and Enforcement Services
  - Further integration with Enforcement Services occurred in 2013 and staff have taken on additional call types

Future Direction for the Service: *Outline anticipated constraints, emerging issues, threats and/or potential opportunities to improve the business.*

- Continued Integration
  - Continue expansion and service integration with other departments
  - Access Vaughan will be able to address general inquiries, eliminate misdirected calls and overall allow for a more inclusive service to callers
  - Further integration is planned for Elections 2014 and Public Works
- Extended Hours of Service
  - Extending the hours of operation once Access Vaughan has integrated with more departments will increase the service quality for all stakeholders and support a more inclusive service
- Enhanced Resources
  - In order to expand and integrate with other departments effectively, Access Vaughan needs to ensure that proper staffing levels are in place so that the department can provide efficient service
- Strategic Planning
  - To be successful, the department needs to appropriately plan which call types and services would benefit the caller
  - Access Vaughan has numerous performance measurements in place and monthly call quality coaching is completed with each staff member to address any concerns

Financial Impact: *Scope out major financial impacts on the department currently and in the future*.

- The major financial impacts on the department are staffing costs. Access Vaughan is expected to hire more staff as hours of operation are extended and the workload is increased. It is also anticipated that an additional Supervisor will be required as the team grows.

Work Plan

Business Plan Objectives: *List up to three departmental initiatives and objectives for each year 2014-17 respectively. You can refer to the Strategic Initiatives list, master plans, or other corporate initiatives.*

Department Objectives	Initiatives	Timeline	Additional Resources Required?
2014 Initiatives			
Continuously improve the range and quality of services provided	Access Vaughan Phase II – Step D: Increased expansion with Public Works. Further integration with Public Works will allow for extension of Access Vaughan hours of operation	Q2	2 Permanent Part Time Equipment (hardware/software) Textnet – license fee CC7- license fee Call Pilot CRQM JD Edwards – Support Person ITM – Project Leader/Business Analyst
	Develop and update Accessibility Plan for Access Vaughan	Q4	
Provide information and customer service support for City departments	Support the City Clerk's Office throughout the Municipal and School Board Elections process for 2014	Q3	
Continuously improve the range and quality of services provided.	Public Sector Renewal recommendations and implementation	Q1	
2015 Initiatives			
Continuously improve the range and quality of services provided	Access Vaughan Phase II – Step E Integration or expansion with another department	Q4	Equipment (hardware/software) Textnet – license fee CC7- license fee Call Pilot CRQM JD Edwards – Support Person ITM – Project Leader/Business Analyst
	Develop and update Accessibility Plan for Access Vaughan	Q4	

Business Performance

Key Performance Indicators: *List up to three relevant performance measures which provide information on the department's efficiency, effectiveness and quality of service. The performance indicators should range from 2009 to 2012, with a forecast for 2013.*

Performance Measures	2009	2010	2011	2012	2013 Estimate
EFFICIENCY: What/How much do we do?					
Aggregate number of calls offered monthly by average number of FTE/CSR	2255	2401	2538	2660	2790
Aggregate number of calls answered monthly by average number of FTE/CSR	2098	2216	2011	2381	2500
Call Volume Monthly Average Year-over-Year	J: 12,135 F: 12,225 M: 15,487 A: 14,827 M: 14,670 J: 18,147 J: 19,059 A: 15,961 S: 16,458 O: 14,209 N: 12,998 D: 9,723	J: 12,724 F: 12,919 M: 16,651 A: 15,978 M: 15,402 J: 18,618 J: 19,943 A: 18,395 S: 16,550 O: 15,791 N: 14,322 D: 10,003	J: 12,939 F: 13,582 M: 17,419 A: 15,617 M: 18,896 J: 21,136 J: 20,428 A: 20,716 S: 18,015 O: 14,896 N: 14,821 D: 10,011	J: 13,210 F: 13,253 M: 18,074 A: 15,563 M: 18,595 J: 20,119 J: 21,387 A: 20,669 S: 15,746 O: 15,631 N: 14,634 D: 9,487	J: 14,194 F: 15,292 M: 14,793 A: 15,264 M: 17,861 J: 18,248 J: A: S: O: N: D:
Information Desk Inquiries	19,472	17,253	31,828	28,000	24,500
EFFECTIVENESS: How well do we do it?					
Monthly Service Level	J: 92 F: 94 M: 92 A: 90 M: 91 J: 87 J: 78 A: 87 S: 89 O: 91 N: 95 D: 94	J: 92 F: 86 M: 92 A: 89 M: 90 J: 86 J: 75 A: 80 S: 81 O: 85 N: 97 D: 91	J: 94 F: 90 M: 85 A: 78 M: 74 J: 72 J: 68 A: 80 S: 85 O: 87 N: 82 D: 79	J: 84 F: 80 M: 72 A: 79 M: 69 J: 68 J: 56 A: 57 S: 74 O: 73 N: 75 D: 76	J: 84 F: 69 M: 76 A: 80 M: 82 J: 75 J: A: S: O: N: D:
SERVICE QUALITY: Is anyone better off?					
First Call Resolution is 60%. For approximately 60% of incoming calls, callers receive a response/resolution or are assisted without the need to transfer the caller to another department. First call resolution is a driver for customer satisfaction.					

Key Performance Indicators Conclusion: *Provide an overall conclusion based on the indicators listed above in terms of current and estimated future performance and expected/target values.*

- Aggregate calls answered monthly per FTE continues to increase annually
- Monthly average call volumes and information desk inquiries have increased year over year
- The percentage of calls handled within the 80/20 service level has continuously declined overall and in particular during the months of peak service demand between April and September.
- In 2013 calls handled within the 80/20 service level has improved by approximately 5% over the previous year.

Department Head Sign-off **Date (mm/dd/yy)**

Commissioner Sign-off **Date (mm/dd/yy)**

Revenue and Expenditure Summary

2014-17 Operating Budget

Department	Exp Category	Account	2012 Actuals	Actual Forecast 2013*	2013 Budget	Allowable Inc/Decr	Account Reallocations	2014 Budget	$ Variance	% Variance	2015 Forecast	Variance	2016 Forecast	Variance	2017 Forecast	Variance
Access Vaughan																
	Labour Costs															
		7010 Full Time	462,486	466,267	484,757	9,337	0	494,094	9,337	1.9%	496,091	1,997	496,091	0	496,091	0
		7012 Overtime	2,701	8,360	8,360	640	0	9,000	640	7.7%	9,000	0	9,000	0	9,000	0
		7015 Part Time	164,711	236,368	252,020	8,550	0	260,570	8,550	3.4%	262,931	2,361	262,931	0	262,931	0
		7017 Benefits	136,926	150,284	156,859	6,412	0	163,271	6,412	4.1%	166,709	3,438	169,497	2,788	172,285	2,788
		Total Labour Costs	766,825	861,279	901,996	24,939	0	926,935	24,939	2.8%	934,731	7,796	937,519	2,788	940,307	2,788
	Other Expenses															
		7100 Mileage	59	156	460	0	(300)	160	(300)	(65.2)%	160	0	160	0	160	0
		7105 Membership/Dues/Fees	0	79	0	0	0	0	0	0.0%	0	0	0	0	0	0
		7110 Meals & Meal Allowances	858	1,080	860	0	0	860	0	0.0%	860	0	860	0	860	0
		7115 Training & Development	10,490	10,496	12,000	0	0	12,000	0	0.0%	12,000	0	12,000	0	12,000	0
		7120 Telephone Charges	1,747	552	910	0	500	1,410	500	54.9%	1,410	0	1,410	0	1,410	0
		7122 Cellular Telephones	1,219	1,399	1,700	0	0	1,700	0	0.0%	1,700	0	1,700	0	1,700	0
		7125 Subscriptions/Publications	509	162	240	0	0	240	0	0.0%	240	0	240	0	240	0
		7130 Seminars & Workshops	0	1,509	1,000	0	(360)	640	(360)	(36.0)%	640	0	640	0	640	0
		7135 Advertising	8,618	8,737	8,640	0	360	9,000	360	4.2%	9,000	0	9,000	0	9,000	0
		7200 Office Supplies	3,126	2,551	4,400	0	(400)	4,000	(400)	(9.1)%	4,000	0	4,000	0	4,000	0
		7205 Computer Supplies	584	107	1,000	0	0	1,000	0	0.0%	1,000	0	1,000	0	1,000	0
		7210 Office Equip. & Furniture	5,728	2,867	0	0	1,500	1,500	1,500	0.0%	1,500	0	1,500	0	1,500	0
		7211 Computer Hardware/Software	2,450	2,482	3,000	0	(2,000)	1,000	(2,000)	(66.7)%	1,000	0	1,000	0	1,000	0
		7220 Copiers, Faxes and Supplies	4,494	4,963	4,185	0	0	4,185	0	0.0%	4,185	0	4,185	0	4,185	0
		7520 Professional Fees	1,612	3,086	2,500	0	700	3,200	700	28.0%	3,200	0	3,200	0	3,200	0
		7630 Wireless/Internet Commun.	1	0	0	0	0	0	0	0.0%	0	0	0	0	0	0
		7699 Sundry Expenses	(1)	108	282	0	0	282	0	0.0%	282	0	282	0	282	0
		Total Other Expenses	41,495	40,335	41,177	0	0	41,177	0	0.0%	41,177	0	41,177	0	41,177	0
Total Access Vaughan			808,321	901,614	943,173	24,939	0	968,112	24,939	2.6%	975,908	7,796	978,696	2,788	981,484	2,788

*Note: 2013 Actual Forecast is for reference purposes only and is based on year to date actuals as of August 2013 plus the remainder of the calendarized budget.

2014 Budget Variance Comments

7010 - Full Time	Increase due to pro-rated progression
7012 - Overtime	Increase due to salary rate increase
7015 - Part Time	Increase due to job evaluation
7017 - Benefits	Increase in relation to salaries and budget guideline increases
7100 - Mileage	Reallocation to Professional fees
7120 - Telephone Charges	Reallocation from Computer Hardware/Software
7130 - Seminars & Workshops	Reallocation to Advertising
7135 - Advertising	Reallocation from Seminars & Workshops
7200 - Office Supplies	Reallocation to Professional fees
7210 - Office Equip. & Furniture	Reallocation from Computer Hardware/Software
7211 - Computer Hardware/Software	Reallocation to Office Equip. & Furniture and Telephone Charges
7520 - Professional Fees	Reallocation from Mileage and Office supplies

2015 Budget Variance Comments

7010 - Full Time	Increase due to pro-rated progression
7015 - Part Time	Increase due to job evaluation
7017 - Benefits	Increase in relation to salaries and budget guideline increases

2016 Budget Variance Comments

7017 - Benefits	Increase in relation to salaries and budget guideline increases

2017 Budget Variance Comments

7017 - Benefits	Increase in relation to salaries and budget guideline increases

2014 -2017 Additional Resource Request
Access Vaughan

Budget Year	ARR #	ARR Title	Gross Cost	Offset	Net Cost
2014	121-14-01	Citizen Service Representative	110,442	60,000	50,442
2014 Total			**110,442**	**60,000**	**50,442**

2014 - 2017 Capital Project Listing

Access Vaughan

Budget Year	Project #	Project Description	Project Type	Region	City-Wide DC	Infrastructure Reserve	Gas Tax	Taxation	LTD	Other	Grand Total
2014	AV-3020-14	Access Vaughan Phase II - Step D	Technology	City-Wide				50,500			50,500
2014 Total								**50,500**			**50,500**
2015	AV-9532-15	Access Vaughan Phase II - Step E	Technology	City-Wide				50,500			50,500
2015 Total								**50,500**			**50,500**
Access Vaughan Total								**101,000**			**101,000**

DRAFT 2014 BUDGET AND 2015-2017 PLAN

Information Technology Management

Business Overview

Service Statement: *Describe the core activities and key outcomes and results for your department and how your department contributes to the quality of life of the citizens of Vaughan and/or how your department supports other departments.*

Core Activities: *Describe your regular business functions and responsibilities.*

The Information & Technology Management (ITM) Department enables City departments to achieve strategic and business objectives through effective use of information and technology resources. The ITM department is structured into three (3) business units:

- **Information Systems** – this unit is focused on collaboration with City departments in identification of business and functional requirements for information and systems and their effective implementation, maintenance and support;

- **Information Technology (IT) Operations** – this unit is focused on engineering, implementation, security, maintenance and support of City-wide technology and communications infrastructure, including data centre facilities, and data/voice networks;

- **Client Support Services** – this unit is focused on supporting internal clients in the daily use of technology and communications devices through HelpDesk services, on-site support and training. This unit is also responsible for maintenance of desktop technology assets, including personal computers hardware and software.

Key Outcomes & Results: *Describe the outcomes your department strives to achieve for residents and/or other departments.*

1. Support departments' continuous improvement initiatives by enabling implementation and effective use of information and technology;

2. Maintaining existing technology infrastructure and services to established standards;

3. Protecting the security and integrity of information assets;

Link to Vaughan Vision 2020: *Explain how your department links with the Vaughan Vision 2020 strategic goals and themes.*

Service Excellence – Service levels consistent with citizen needs

Demonstrate Excellence in Service Delivery – ITM manages the City's information technology & telecommunications infrastructure, which is a key enabler for delivery of service excellence to citizens by City departments (i.e. J.D. Edwards Enterprise Resource Planning (ERP) system, AMANDA (Building Permits, Licensing, etc.), AppTrack (Development Tracking), Geographic Information System (GIS), Access Vaughan (Knowledge Tool), Case Tracking Systems (CTS), VTAX (Property Taxation) and Vaughan Online).

Organizational Excellence – High performance through continuous improvement

Ensure a High Performing Organization – ITM supports City departments' continuous improvement initiatives by enabling implementation and effective use of technology-based business solutions. The ITM department continuously researches, prototypes and introduces new and innovative technology, methods, and practices to enable internal City departments achieve their performance objectives (i.e. speech recognition (Synthia), business knowledge tool, integration and geo-enablement of systems, deployment of applications on BlackBerry devices, GPS assets tracking and consolidation of voice and data networks (VoIP)).

Manage Corporate Assets – ITM is directly responsible for the maintenance and sustainable revitalization of City information technology and telecommunications infrastructure, valued at approximately $5.5 million.

Staff Excellence – People supporting each other

Demonstrate Effective Leadership – ITM works with internal City departments, as well as York Region and neighbouring municipalities to develop collaborative solutions to operational and business needs and to facilitate information exchange. Such initiatives include the development of geographic information systems (GIS) standards, group purchases of goods and services, and sharing of knowledge and expertise.

Staffing Profile: *Full Time, Part Time and Overtime – Budgeted Amounts*

			Additional Resource Requests			
	2012	**2013 Base**	**2014**	**2015**	**2016**	**2017**
Full Time	37	42	4	4	-	-
Part Time	2.69	2.69	-	-	-	-
F/T Contract	2		-	-	-	-
Overtime			-	-	-	-

Service Profile

Current Service State: *Outline departmental strengths/weaknesses, current challenges or constraints, risk issues and major successes. Where applicable, assess department's ability to meet expected service levels.*

- Service Delivery
    - Staff are well trained and highly competent and productive
    - Internal processes are strong and consistently applied to deliver services
    - Service delivery targets are established, measured and met regularly
    - Production environment for critical information systems is stable and consistently meets established service targets
- Resources
    - Insufficient staff capacity to meet new service requests for technology implementation
    - Need to budget additional ITM resources to meet demand for IT services
    - ITM resources are often not considered by business and budget plans when planning business improvement initiatives that have IT components

Future Direction for the Service: *Outline anticipated constraints, emerging issues, threats and/or potential opportunities to improve the business.*

- Resources
    - Staffing constraints caused by multiple factors; more ITM resources are allocated towards support functions as the City implements more computer-based business solutions. Additionally, as the City intensifies its efforts to achieve business improvements, more departments are initiating projects requiring ITM support
    - Large projects such as Asset Management and EDMS will soon increase pressure on existing resources as well.
- Opportunities for Improvement
    - Business improvement initiatives in City departments that have IT requirements should be budgeted inclusive of additional IT resources required to implement and support new information systems and technology

Financial Impact: *Scope out major financial impacts on the department currently and in the future.*

- Corporate initiatives such as Asset Management and Electronic Documents Management Systems (EDMS) will have a significant impact on ITM department resources. These large initiatives should have necessary provisions in their budgets for IT resources necessary to implement and maintain these large enterprise systems.

Work Plan

Business Plan Objectives: *List up to three departmental initiatives and objectives for each year 2014-17 respectively. You can refer to the Strategic Initiatives list, master plans, or other corporate initiatives.*

Department Objectives	Initiatives	Timeline	Additional Resources Required?
2014 Initiatives			
Collaborate with City departments to advance strategic corporate initiatives	Planning and Scoping phase of Asset Management systems Planning and Scoping phase of Electronic Document Management Systems (EDMS) Further evolve performance indicators	Q3 Q3 Q4	ARR's recognized for EDMS Business Analyst & EDMS Technical SME
Continuously improve IT security controls to achieve ISO27001 compliance	Implement Data Loss Prevention controls	Q3	
Continuously improve data and information management framework	Implement Data Governance and Data Management practices	Q3	
2015 Initiatives			
Collaborate with City departments to advance strategic corporate initiatives	Implementation phase of Asset Management systems – multi-year implementation Implementation phase of Electronic Documents Management System (EDMS) – multi-year implementation	Q4 Q4	ARR's recognized for EDMS Business Analyst & EDMS Technical SME
Continuously improve IT security controls to achieve ISO27001 compliance	Implement Identity Management controls	Q4	
Continuously improve data and information management framework	Implement Master Data Management framework	Q4	

2016 Initiatives			
Collaborate with City departments to advance strategic corporate initiatives	Implementation phase of Asset Management systems – multi-year implementation Implementation phase of Electronic Documents Management System (EDMS) – multi-year implementation	Q4 Q4	
Continuously improve IT security controls to achieve ISO27001 compliance	Implement encryption and digital signatures standards and controls	Q4	
Continuously improve data and information management framework	Implement Data Analysis and Business Intelligence (BI) tools	Q4	
2017 Initiatives			
Collaborate with City departments to advance strategic corporate initiatives	Implementation phase of Asset Management systems – multi-year implementation Implementation phase of Electronic Documents Management System (EDMS) – multi-year implementation	Q4 Q4	
Continuously improve IT security controls to achieve ISO27001 compliance	Implement security key performance indicators (KPI's)	Q4	
Continuously improve data and information management framework	Introduce Knowledge Management and Business Automation Management framework	Q4	

Business Performance

Key Performance Indicators: *List up to three relevant performance measures which provide information on the department's efficiency, effectiveness and quality of service. The performance indicators should range from 2009 to 2012, with a forecast for 2013.*

Performance Measures	2009	2010	2011	2012	2013 Estimate
EFFICIENCY: What/How much do we do?					
Resource Capacity vs. Demand	Approved: 12 Required: +19	Approved: 14 Required: +20	Approved: 14 Required: +12	Approved: 15 Required: +8	Approved: 15 Required: +6
Number of supported applications	105	111	126	136	~146
ITM Helpdesk avg. monthly caseload	570	550	750	800	~850
EFFECTIVENESS: How well do we do it?					
Network availability during normal business hours	99.999%	99.999%	99.999%	99.999%	~99.999%
SERVICE QUALITY: Is anyone better off?					
ITM Helpdesk service effectiveness	99.1% service satisfaction	99.3% service satisfaction	99.0% service satisfaction	99.1% service satisfaction	~99% service satisfaction

Key Performance Indicators Conclusion: *Provide an overall conclusion based on the indicators listed above in terms of current and estimated future performance and expected/target values.*

- ITM department operations are in good shape and meet established performance targets. In key operational areas of security, reliability, performance and infrastructure maintenance, the department performs at or above previously established performance targets.
- As new applications, systems, technologies and underlying infrastructure is introduced, more ITM resources are being absorbed in operational activities related to support and maintenance. This reduces the department's capacity to partner with internal stakeholders and undertake new initiatives.
- Additional ITM resources are being requested to keep pace with the growing demand for new projects and initiatives.

Department Head Sign-off **Date (mm/dd/yy)**

Commissioner Sign-off **Date (mm/dd/yy)**

Revenue and Expenditure Summary

2014-17 Operating Budget

Department	Exp Category	Account	2012 Actuals	Actual Forecast 2013*	2013 Budget	Allowable Inc/Decr	Account Reallocations	2014 Budget	$ Variance	% Variance	2015 Forecast	Variance	2016 Forecast	Variance	2017 Forecast	Variance
Information & Technology Mgmt.																
	Joint Service Revenue															
		3572 Joint Service Revenue	40,839	31,728	42,065	1,261	0	43,326	1,261	3.0%	44,626	1,300	44,626	0	44,626	0
		Total Joint Service Revenue	40,839	31,728	42,065	1,261	0	43,326	1,261	3.0%	44,626	1,300	44,626	0	44,626	0
	Labour Costs															
		7010 Full Time	3,281,356	3,545,467	3,922,582	20,065	0	3,942,647	20,065	0.5%	3,997,987	55,340	4,034,263	36,276	4,055,298	21,035
		7012 Overtime	7,255	8,223	0	0	0	0	0	0.0%	0	0	0	0	0	0
		7015 Part Time	153,556	126,766	104,758	11,931	0	116,689	11,931	11.4%	116,689	0	116,689	0	116,689	0
		7016 Full Time Contracts	200,824	50,374	0	0	0	0	0	0.0%	0	0	0	0	0	0
		7017 Benefits	870,220	964,321	1,062,248	25,702	0	1,087,950	25,702	2.4%	1,123,106	35,156	1,153,482	30,376	1,179,836	26,354
		7020 Benefits - FT Contract	19,480	4,936	0	0	0	0	0	0.0%	0	0	0	0	0	0
		Total Labour Costs	4,532,691	4,700,087	5,089,588	57,698	0	5,147,286	57,698	1.1%	5,237,782	90,496	5,304,434	66,652	5,351,823	47,389
	Other Expenses															
		7100 Mileage	3,616	4,952	8,277	0	0	8,277	0	0.0%	8,277	0	8,277	0	8,277	0
		7103 407-ETR Toll Charges	27	6	0	0	0	0	0	0.0%	0	0	0	0	0	0
		7105 Membership/Dues/Fees	1,499	3,934	4,284	0	0	4,284	0	0.0%	4,284	0	4,284	0	4,284	0
		7110 Meals & Meal Allowances	3,658	5,947	5,182	0	0	5,182	0	0.0%	5,182	0	5,182	0	5,182	0
		7115 Training & Development	20,055	48,434	60,014	(500)	0	59,514	(500)	(0.8)%	59,514	0	59,514	0	59,514	0
		7122 Cellular Telephones	28,177	32,885	50,117	0	0	50,117	0	0.0%	50,117	0	50,117	0	50,117	0
		7125 Subscriptions/Publications	795	1,569	2,971	0	0	2,971	0	0.0%	2,971	0	2,971	0	2,971	0
		7130 Seminars & Workshops	279	5,872	5,872	0	0	5,872	0	0.0%	5,872	0	5,872	0	5,872	0
		7200 Office Supplies	7,399	10,388	9,802	0	0	9,802	0	0.0%	9,802	0	9,802	0	9,802	0
		7205 Computer Supplies	0	2,355	4,711	0	0	4,711	0	0.0%	4,711	0	4,711	0	4,711	0
		7210 Office Equip. & Furniture	18,205	79,173	11,471	(150)	0	11,321	(150)	(1.3)%	11,321	0	11,321	0	11,321	0
		7211 Computer Hardware/Software	205,461	129,879	221,302	(7,800)	80,000	293,502	72,200	32.6%	293,502	0	293,502	0	293,502	0
		7220 Copiers, Faxes and Supplies	10,328	10,386	9,643	0	0	9,643	0	0.0%	9,643	0	9,643	0	9,643	0
		7226 Courier Services	0	164	500	0	0	500	0	0.0%	500	0	500	0	500	0
		7315 Vehicle Maintenance &	0	0	0	0	0	0	0	0.0%	0	0	0	0	0	0
		7520 Professional Fees	520,972	261,340	390,157	0	0	390,157	0	0.0%	390,157	0	390,157	0	390,157	0
		7531 Service Contracts	1,474,447	1,530,258	1,646,189	89,818	0	1,736,007	89,818	5.5%	1,754,477	18,470	1,815,662	61,185	1,791,482	(24,180)
		7560 Gas/Diesel - Vehicles	230	682	1,230	0	0	1,230	0	0.0%	1,230	0	1,230	0	1,230	0
		7630 Wireless/Internet Commun.	100	2,013	253	0	10,000	10,253	10,000	3,952.6%	10,253	0	10,253	0	10,253	0
		7635 Communications-ITM	577,505	699,742	800,267	(1)	(90,000)	710,266	(90,001)	(11.2)%	710,266	0	710,266	0	710,266	0
		7699 Sundry Expenses	737	744	0	0	0	0	0	0.0%	0	0	0	0	0	0
		7700 Chgs. from Othe Depts.	195	122	0	0	0	0	0	0.0%	0	0	0	0	0	0
		7712 Joint Serv. Recovery - Library	(78,864)	(78,864)	(78,864)	0	0	(78,864)	0	0.0%	(78,864)	0	(78,864)	0	(78,864)	0
		7790 Trsf. to Expend Res	(35,663)	0	0	0	0	0	0	0.0%	0	0	0	0	0	0
		Total Other Expenses	2,759,156	2,751,981	3,153,378	81,367	0	3,234,745	81,367	2.6%	3,253,215	18,470	3,314,400	61,185	3,290,220	(24,180)
Total Information & Technology Mgmt.			7,251,009	7,420,341	8,200,901	137,804	0	8,338,705	137,804	1.7%	8,446,371	107,666	8,574,208	127,837	8,597,417	23,209

*Note: 2013 Actual Forecast is for reference purposes only and is based on year to date actuals as of August 2013 plus the remainder of the calendarized budget.

2014 Budget Variance Comments

3572 - Joint Service Revenue	Increase as per agreement
7010 - Full Time	Increase due to pro-rated progression
7015 - Part Time	Increase due to market adjusted rate increases
7017 - Benefits	Increase in relation to salaries and budget guideline increases
7115 - Training & Development	One time funding removal of 2013 ARR
7210 - Office Equip. & Furniture	One time funding removal of 2013 ARR
7211 - Computer Hardware/Software	Reallocation from Communications and one time funding removal of 2013 ARR
7531 - Service Contracts	Increase due to volume
7630 - Wireless/Internet Comm	Reallocation from Communications

Revenue and Expenditure Summary

2014-17 Operating Budget

7635 - Communications	Reallocation to Computer Hardware/Software and Wireless

2015 Budget Variance Comments

3572 - Joint Service Revenue	Increase as per agreement
7010 - Full Time	Increase due to pro-rated progression
7017 - Benefits	Increase in relation to salaries and budget guideline increases
7531 - Service Contracts	Increase due to price and volume

2016 Budget Variance Comments

3572 - Joint Service Revenue	Increase as per agreement
7010 - Full Time	Increase due to pro-rated progression
7017 - Benefits	Increase in relation to salaries and budget guideline increases
7531 - Service Contracts	Increase due to price and volume

2017 Budget Variance Comments

3572 - Joint Service Revenue	Increase as per agreement
7010 - Full Time	Increase due to pro-rated progression
7017 - Benefits	Increase in relation to salaries and budget guideline increases
7531 - Service Contracts	Decrease in relation to contract renewal dates

2014 -2017 Additional Resource Request
Information Technology

Budget Year	ARR #	ARR Title	Gross Cost	Offset	Net Cost
2014	050-14-05	Reception / Clerk (conversion from PT to FT	63,450	63,450	-
2014	050-14-02	Client Support Analyst	97,226	-	97,226
2014	050-14-03	Technology Specialists	231,606	-	231,606
2014	050-14-04	Client Support Analyst - Audio/Video	92,253	-	92,253
2014 Total			**484,535**	**63,450**	**421,085**
2015	050-15-08	New Property Tax System	102,586	30,300	72,286
2015	050-15-06	EDMS Business Analyst	239,516	-	239,516
2015	050-15-07	EDMS Technical SME	119,758	-	119,758
2015 Total			**461,860**	**30,300**	**431,560**
2016	050-15-08	Property Tax System - system maintenance	160,000	-	160,000
2016 Total			**160,000**	**-**	**160,000**

2014 - 2017 Capital Project Listing

Information & Technology Management

Budget Year	Project #	Project Description	Project Type	Region	City-Wide DC	Infrastructure Reserve	Gas Tax	Taxation	LTD	Other	Grand Total
2014	IT-3016-13	Personal Computer (PC) Assets Renewal	Technology	City-Wide		350,000					350,000
2014	IT-3017-13	Enterprise Telephone System Assets Renewal	Technology	City-Wide		351,400					351,400
2014	IT-3019-13	Central Computing Infrastructure Renewal	Technology	City-Wide		349,300					349,300
2014	IT-3020-14	Continuous Improvement - City Website (Vaughan Online)	Technology	City-Wide				154,500			154,500
2014 Total						**1,050,700**		**154,500**			**1,205,200**
2015	IT-2502-14	Electronic Document Management System	Technology	City-Wide				655,000			655,000
2015	IT-3016-13	Personal Computer (PC) Assets Renewal	Technology	City-Wide		350,000					350,000
2015	IT-3017-13	Enterprise Telephone System Assets Renewal	Technology	City-Wide		390,900					390,900
2015	IT-3019-13	Central Computing Infrastructure Renewal	Technology	City-Wide		388,800					388,800
2015	IT-3020-14	Continuous Improvement - City Website (Vaughan Online)	Technology	City-Wide				154,500			154,500
2015 Total						**1,129,700**		**809,500**			**1,939,200**
2016	IT-2502-14	Electronic Document Management System	Technology	City-Wide				360,000			360,000
2016	IT-3016-13	Personal Computer (PC) Assets Renewal	Technology	City-Wide		360,000					360,000
2016	IT-3017-13	Enterprise Telephone System Assets Renewal	Technology	City-Wide		391,400					391,400
2016	IT-3019-13	Central Computing Infrastructure Renewal	Technology	City-Wide		389,300					389,300
2016	IT-3020-14	Continuous Improvement - City Website (Vaughan Online)	Technology	City-Wide				154,500			154,500
2016 Total						**1,140,700**		**514,500**			**1,655,200**
2017	IT-2502-14	Electronic Document Management System	Technology	City-Wide				300,000			300,000
2017	IT-3016-13	Personal Computer (PC) Assets Renewal	Technology	City-Wide		360,000					360,000
2017	IT-3017-13	Enterprise Telephone System Assets Renewal	Technology	City-Wide		391,400					391,400
2017	IT-3019-13	Central Computing Infrastructure Renewal	Technology	City-Wide		389,300					389,300
2017	IT-3020-14	Continuous Improvement - City Website (Vaughan Online)	Technology	City-Wide				154,500			154,500
2017 Total						**1,140,700**		**454,500**			**1,595,200**
2018 +	IT-2502-14	Electronic Document Management System	Technology	City-Wide				476,200			476,200
2018 + Total								**476,200**			**476,200**
Information Technology Management Total						**4,461,800**		**2,409,200**			**6,871,000**

DRAFT 2014 BUDGET AND 2015-2017 PLAN

Human Resources

Business Overview

Service Statement: *Describe the core activities and key outcomes and results for your department and how your department contributes to the quality of life of the citizens of Vaughan and/or how your department supports other departments.*

Core Activities: *Describe your regular business functions and responsibilities.*

The Human Resources Department provides services that encompass multiple professional specialties. Specifically, the Department's focus is to create an environment of mutual respect through the transparent and consistent application of Human Resources policies, practices, and procedures; provide strategic partnership, consultation, and organizational resources; provide personal and professional growth opportunities, and improve and sustain employee engagement.

Key Outcomes & Results: *Describe the outcomes your department strives to achieve for residents and/or other departments.*

1. Promote fair and transparent application of City HR policies and procedures
2. Ensure a high level of employee engagement

Link to Vaughan Vision 2020: *Explain how your department links with the Vaughan Vision 2020 strategic goals and themes.*

1. Value and Encourage a Highly Motivated and Engaged Workforce
    - The Department strives to provide a quality work environment that motivates and engages staff. The Department regularly measures staff engagement using internal surveys to gauge success.
2. Attract, Retain & Promote Skilled Staff
    - The Department is committed to attracting, training and promoting skilled staff and consistently and transparently applies Human Resources policies, practices and procedures to ensure fairness in the application of all business processes.
3. Support the Professional Development of Staff
    - The Department supports the professional development of staff by providing personal and professional growth opportunities. Through these actions, staff members promote a learning organizational culture among all employees.

Staffing Profile: *Full Time, Part Time and Overtime – Budgeted Amounts*

			Additional Resource Requests			
	2012	**2013 Base**	**2014**	**2015**	**2016**	**2017**
Full Time	15	16	1	-	3	1
Part Time	-	-	-	-	-	-
Overtime	-	-	-	-	-	-

Service Profile

Current Service State: *Outline departmental strengths/weaknesses, current challenges or constraints, risk issues and major successes. Where applicable, assess department's ability to meet expected service levels.*

- Service Delivery
  - Opportunity to improve HR partners' profile & organizational understanding of HR roles by encouraging calls for assistance through the HR partners
  - Developing a Performance Management system is a priority initiative
- Training and Education
  - Learning & Development strategy currently in early implementation phases; needs more resources to implement later phases
- Labour Relations
  - Ongoing negotiations with CUPE and VPFFA
- Technology
  - Manual data entry and reporting processes limit available resources
- Strategic Planning
  - The Department continues to move towards a proactive model for Organizational Development and service delivery, facilitated by the HR partners
  - Requires more needs assessments to identify gaps for Learning & Development

Future Direction for the Service: *Outline anticipated constraints, emerging issues, threats and/or potential opportunities to improve the business.*

- Labour Relations
  - Economic slowdown has impacted the Department's ability to negotiate with bargaining partners
  - Collective agreement renewal – possible strikes – salary compression issues.
  - Outstanding arbitration with Fire Association
- Human Resources Strategy
  - The Implementation of the Human Resources Strategy will require additional resources to deliver the initiatives. There is an opportunity for the City to continue to work towards its goal to become an employer of choice
- Growth Management
  - Population growth continues to strain resources to deliver services
  - VMC and other developments bring unique human resources challenges that do not conform with current collective agreements
- Technology
  - Opportunity to reduce administrative burden through technology and expand value-added business support

Financial Impact: *Scope out major financial impacts on the department currently and in the future*.

- Collective agreement negotiations
- Cost of technological infrastructure, which is partially offset by savings in automation of tasks
- Costs associated with upcoming retirements
- Sustainability of benefits packages

Work Plan

Business Plan Objectives: *List up to three departmental initiatives and objectives for each year 2014-17 respectively. You can refer to the Strategic Initiatives list, master plans, or other corporate initiatives.*

Department Objectives	Initiatives	Timeline	Additional Resources Required?
2014 Initiatives			
Become a strategic partner that empowers our people to create a high performing organization	Revise the corporate performance management process as part of a quality work environment Explore opportunities to develop an HR internal staff survey Implement the bi-annual Staff Engagement Survey	Q1 Q2 Q4	
Promote a learning organizational culture	Develop and implement Individual Learning Plans (ILPs) templates to support the L&D Strategy	Q2	ARR submitted
Leverage technology to improve organizational efficiency and effectiveness	Implementation of Attendance Management system for the entire organization (including VFRS)	Q4	ARR for Funding
2015 Initiatives			
Become a strategic partner that empowers our people to create a high performing organization	Identify and Develop a Leadership Development Program (internal succession planning)	Q4	
Leverage technology to improve organizational efficiency and effectiveness	Upgrade HRIS infrastructure to support e-recruit **Key Features** ✓ Automate the recruit-to-hire process ✓ Store company-specific information such as applicant test scores or competencies in a user-defined database increase collaboration among Human Resources, managers and recruiters and streamline recruiting. ✓ Use Multi-Skill search to identify qualified applicants and match to jobs ✓ Produce reports over applicant data and demographics ✓ Track costs associated to the hiring process ✓ Quickly convert hired applicants to Employees ✓ Incorporate EnterpriseOne's eRecruit to extend your hiring process to candidates via the Web	Q4	1 FTE

Promote a learning organizational culture	Enhance the City's Occupational Health and Safety Program (additional training / supporting departments / auditing)	Q3	1 additional FTE
2016 Initiatives			
Become a strategic partner that empowers our people to create a high performing organization	Procure an actuary/consultant to review future costs and sustainability of benefits packages and retirements	Q2	External Consultant
Improve Staff Engagement	Develop programs that encourage and recognize staff who promotes Vaughan through their leadership in professional and other organizations outside the City.	Q3	Existing resources
2017 Initiatives			
Improve Staff Engagement through knowledge transfer	Develop a mentoring program where senior employees are responsible for the professional and personal development of one or two junior/intermediate employees.	Q2	Existing resources
Leverage technology to improve organizational efficiency and effectiveness	Upgrade Position Control Module in JD Edwards to help with the following: Key Features: ✓ Track employee activity against position budgets and monitor budget to actuals ✓ Automatically generate next year position budgets from employee data or prior budgets ✓ Incorporate approvals for better control over budget allocation ✓ Project year-end costs for headcount, FTEs, salary amounts and hours ✓ Establish position relationships according to organizational hierarchy	Q4	1 FTE

Business Performance

Key Performance Indicators: *List up to three relevant performance measures which provide information on the department's efficiency, effectiveness and quality of service. The performance indicators should range from 2009 to 2012, with a forecast for 2013.*

Performance Measures	2009	2010	2011	2012	2013 Estimate
EFFICIENCY: What/How much do we do?					
Gross Turnover Rate		4.39%	3.18%		1.2%
Number of Training Days			75	100	136
Return on Investment for L&D expenditures					
EFFECTIVENESS: How well do we do it?					
Number of city FTEs per HR FTE				79.4	102.3
HR costs per employee				$328.00	$530.00
Labour costs per FTE				$27,698	$28,620.00
Labour cost percent				34.8%	49.5%
% of employees engaged	40%			53%	
SERVICE QUALITY: Is anyone better off?					
Percentage of engaged employees increase (i.e. % change)					13% change

Key Performance Indicators Conclusion: *Provide an overall conclusion based on the indicators listed above in terms of current and estimated future performance and expected/target values.*

- Key Performance Indicators will be further evolved through the corporate performance measurement initiative

Department Head Sign-off **Date (mm/dd/yy)**

Commissioner Sign-off **Date (mm/dd/yy)**

Revenue and Expenditure Summary

2014-17 Operating Budget

Department	Exp Category	Account	2012 Actuals	Actual Forecast 2013*	2013 Budget	Allowable Inc/Decr	Account Reallocations	2014 Budget	$ Variance	% Variance	2015 Forecast	Variance	2016 Forecast	Variance	2017 Forecast	Variance
Human Resources																
	Labour Costs															
		7010 Full Time	1,343,502	1,374,018	1,435,610	45,913	0	1,481,523	45,913	3.2%	1,508,359	26,836	1,527,214	18,855	1,540,862	13,648
		7012 Overtime	456	0	0	0	0	0	0	0.0%	0	0	0	0	0	0
		7015 Part Time	825,292	825,383	828,684	25,750	0	854,434	25,750	3.1%	863,014	8,580	871,594	8,580	880,174	8,580
		7016 Full Time Contracts	112,059	136,584	106,159	(106,159)	0	0	(106,159)	(100.0)%	0	0	0	0	0	0
		7017 Benefits	429,840	448,717	465,828	23,644	0	489,472	23,644	5.1%	506,054	16,582	521,516	15,462	535,683	14,167
		7020 Benefits - FT Contract	10,870	13,380	10,371	(10,371)	0	0	(10,371)	(100.0)%	0	0	0	0	0	0
		Total Labour Costs	2,722,018	2,798,082	2,846,652	(21,223)	0	2,825,429	(21,223)	(0.7)%	2,877,427	51,998	2,920,324	42,897	2,956,719	36,395
	Other Expenses															
		7100 Mileage	20,142	24,450	30,750	0	(5,000)	25,750	(5,000)	(16.3)%	25,750	0	25,750	0	25,750	0
		7105 Membership/Dues/Fees	6,502	7,322	8,280	0	0	8,280	0	0.0%	8,280	0	8,280	0	8,280	0
		7110 Meals & Meal Allowances	0	0	0	0	0	0	0	0.0%	0	0	0	0	0	0
		7115 Training & Development	71	8,744	9,080	1,500	(2,000)	8,580	(500)	(5.5)%	8,580	0	8,580	0	8,580	0
		7116 Corporate Training	67,678	26,670	47,839	0	0	47,839	0	0.0%	47,839	0	47,839	0	47,839	0
		7122 Cellular Telephones	4,874	6,148	6,820	0	0	6,820	0	0.0%	6,820	0	6,820	0	6,820	0
		7125 Subscriptions/Publications	4,859	4,115	2,545	0	2,500	5,045	2,500	98.2%	5,045	0	5,045	0	5,045	0
		7130 Seminars & Workshops	9,971	14,194	15,550	0	0	15,550	0	0.0%	15,550	0	15,550	0	15,550	0
		7135 Advertising	34,829	54,912	50,000	0	0	50,000	0	0.0%	50,000	0	50,000	0	50,000	0
		7200 Office Supplies	8,653	8,041	5,875	0	2,500	8,375	2,500	42.6%	8,375	0	8,375	0	8,375	0
		7205 Computer Supplies	1,074	1,548	1,470	0	0	1,470	0	0.0%	1,470	0	1,470	0	1,470	0
		7210 Office Equip. & Furniture	14,308	5,467	2,205	0	0	2,205	0	0.0%	2,205	0	2,205	0	2,205	0
		7211 Computer Hardware/Software	5,759	2,215	3,210	0	0	3,210	0	0.0%	3,210	0	3,210	0	3,210	0
		7215 Mtce. & Repairs - Equip	(14)	324	980	0	0	980	0	0.0%	980	0	980	0	980	0
		7220 Copiers, Faxes and Supplies	11,125	13,701	16,730	0	(5,000)	11,730	(5,000)	(29.9)%	11,730	0	11,730	0	11,730	0
		7222 Printing	2,200	2,966	3,430	0	0	3,430	0	0.0%	3,430	0	3,430	0	3,430	0
		7226 Courier Services	6,999	4,315	0	0	5,000	5,000	5,000	0.0%	5,000	0	5,000	0	5,000	0
		7300 Protective Clothing/Uniforms	2,759	4,214	9,850	0	(3,000)	6,850	(3,000)	(30.5)%	6,850	0	6,850	0	6,850	0
		7365 Safety Equipment	1,522	591	980	0	0	980	0	0.0%	980	0	980	0	980	0
		7445 Awards	22,241	43,937	35,000	0	0	35,000	0	0.0%	35,000	0	35,000	0	35,000	0
		7520 Professional Fees	371,116	871,372	412,990	(50,000)	0	362,990	(50,000)	(12.1)%	362,990	0	362,990	0	362,990	0
		7605 Security Services	0	0	0	0	0	0	0	0.0%	0	0	0	0	0	0
		7630 Wireless/Internet Commun.	63	434	0	0	0	0	0	0.0%	0	0	0	0	0	0
		7698 Grouped Expenses	17,187	36,529	16,575	0	5,000	21,575	5,000	30.2%	21,575	0	21,575	0	21,575	0
		7699 Sundry Expenses	125	111	175	0	0	175	0	0.0%	175	0	175	0	175	0
		7700 Chgs. from Othe Depts.	53	2,767	0	0	0	0	0	0.0%	0	0	0	0	0	0
		7712 Joint Serv. Recovery - Library	(40,000)	(40,000)	(40,000)	0	0	(40,000)	0	0.0%	(40,000)	0	(40,000)	0	(40,000)	0
		Total Other Expenses	574,097	1,105,087	640,334	(48,500)	0	591,834	(48,500)	(7.6)%	591,834	0	591,834	0	591,834	0
Total Human Resources			3,296,115	3,903,169	3,486,986	(69,723)	0	3,417,263	(69,723)	(2.0)%	3,469,261	51,998	3,512,158	42,897	3,548,553	36,395

*Note: 2013 Actual Forecast is for reference purposes only and is based on year to date actuals as of August 2013 plus the remainder of the calendarized budget.

2014 Budget Variance Comments

7010 - Full Time	Increase due to reallocation from FT-Contract, offset by vacancies
7015 - Part Time	Increase due to increase in Crossing Guards
7016 - Full Time Contract	Decrease due to contract expiry
7017 - Benefits	Increase in relation to salaries and budget guideline increases
7020 - Benefits-FT Contract	Decrease due to contract expiry
7100 - Mileage/Car Allowance	Reallocation to Subscriptions and Office Supplies
7115 - Training & Development	Reallocation to Grouped Expenses, offset by funding for 2013 ARR
7125 - Subscriptions/Publications	Reallocation from Mileage
7200 - Office Supplies	Reallocation from Mileage

Revenue and Expenditure Summary

2014-17 Operating Budget

7220 - Copiers, Faxes and Supplies	Reallocation to Courier Services
7226 - Courier Services	Reallocation from Copiers, Faxes and Supplies
7300 - Protec. Clothing/Uniforms	Reallocation to Grouped Expenses
7520 - Professional Fees	One time funding removal of 2013 ARR
7698 - Grouped Expenses	Reallocation from Training and Protec. Clothing

2015 Budget Variance Comments

7010 - Full Time	Increase due to pro-rated progression
7015 - Part Time	Increase due to increase in Crossing Guards
7017 - Benefits	Increase in relation to salaries and budget guideline increases

2016 Budget Variance Comments

7010 - Full Time	Increase due to pro-rated progression
7015 - Part Time	Increase due to increase in Crossing Guards
7017 - Benefits	Increase in relation to salaries and budget guideline increases

2017 Budget Variance Comments

7010 - Full Time	Increase due to pro-rated progression
7015 - Part Time	Increase due to increase in Crossing Guards
7017 - Benefits	Increase in relation to salaries and budget guideline increases

2014 -2017 Additional Resource Request
Human Resource

Budget Year	ARR #	ARR Title	Gross Cost	Offset	Net Cost
2014	090-14-01	Learning & Development Specialist	100,900	-	100,900
2014	090-14-02	Professional Fees	100,000	-	100,000
2014 Total			**200,900**	**-**	**200,900**
2016	090-16-01	HR Specialist, Workplace Health and Safety	121,791	-	121,791
2016	090-16-02	HR Specialist, Absence and Disability Management	93,017	-	93,017
2016	090-16-03	Human Resources Partner	110,488	-	110,488
2016 Total			**325,296**	**-**	**325,296**
2017	090-TBD-02	Administrative Coordinator	84,281	-	84,281
2017	090-TBD-03	Awards Budget Increase	15,000	-	15,000
2017 Total			**99,281**	**-**	**99,281**

2014 - 2017 Capital Project Listing

Human Resources

Budget Year	Project #	Project Description	Project Type	Region	City-Wide DC	Infrastructure Reserve	Gas Tax	Taxation	LTD	Other	Grand Total
2014	HR-9533-14	Attendance Management Automation	New Infrastructure	City-Wide				61,800			61,800
2014	HR-9536-14	Procure Learning Management System (LMS)	New Infrastructure	City-Wide				51,500			51,500
2014 Total								**113,300**			**113,300**
2017	HR-9533-14	Attendance Management Automation	New Infrastructure	City-Wide				103,000			103,000
2017 Total								**103,000**			**103,000**
Human Resources Total								**216,300**			**216,300**

DRAFT 2014 BUDGET AND 2015-2017 PLAN

Commissioner of Engineering and Public Works

Revenue and Expenditure Summary

2014-17 Operating Budget

Department	Exp Category	Account	2012 Actuals	Actual Forecast 2013 *	2013 Budget	Allowable Inc/Decr	Account Reallocations	2014 Budget	$ Variance	% Variance	2015 Forecast	Variance	2016 Forecast	Variance	2017 Forecast	Variance
Comm. of Engineering & PWs																
	Labour Costs															
		7010 Full Time	268,245	292,795	365,299	(315)	0	364,984	(315)	(0.1)%	373,922	8,938	381,416	7,494	386,604	5,188
		7017 Benefits	69,744	78,406	97,901	1,740	0	99,641	1,740	1.8%	103,950	4,309	107,941	3,991	111,343	3,402
		Total Labour Costs	337,990	371,201	463,200	1,425	0	464,625	1,425	0.3%	477,872	13,247	489,357	11,485	497,947	8,590
	Other Expenses															
		7100 Mileage	0	504	1,010	0	0	1,010	0	0.0%	1,010	0	1,010	0	1,010	0
		7103 407-ETR Toll Charges	0	24	50	0	0	50	0	0.0%	50	0	50	0	50	0
		7105 Membership/Dues/Fees	749	1,034	1,000	0	0	1,000	0	0.0%	1,000	0	1,000	0	1,000	0
		7110 Meals & Meal Allowances	858	609	615	0	0	615	0	0.0%	615	0	615	0	615	0
		7115 Training & Development	0	1,250	2,500	0	0	2,500	0	0.0%	2,500	0	2,500	0	2,500	0
		7122 Cellular Telephones	886	1,330	2,340	0	0	2,340	0	0.0%	2,340	0	2,340	0	2,340	0
		7125 Subscriptions/Publications	93	473	200	0	0	200	0	0.0%	200	0	200	0	200	0
		7130 Seminars & Workshops	1,476	2,052	2,300	0	0	2,300	0	0.0%	2,300	0	2,300	0	2,300	0
		7200 Office Supplies	1,034	662	1,250	0	0	1,250	0	0.0%	1,250	0	1,250	0	1,250	0
		7205 Computer Supplies	0	54	270	0	0	270	0	0.0%	270	0	270	0	270	0
		7210 Office Equip. & Furniture	0	600	1,200	0	0	1,200	0	0.0%	1,200	0	1,200	0	1,200	0
		7211 Computer Hardware/Software	4,770	223	500	0	0	500	0	0.0%	500	0	500	0	500	0
		7315 Vehicle Maintenance & Repairs	136	0	0	0	0	0	0	0.0%	0	0	0	0	0	0
		7415 Rental, Leases - Vehicles	8,908	4,534	8,910	0	0	8,910	0	0.0%	8,910	0	8,910	0	8,910	0
		7560 Gas/Diesel - Vehicles	2,786	3,402	3,505	0	0	3,505	0	0.0%	3,505	0	3,505	0	3,505	0
		7630 Wireless/Internet Commun.	(0)	0	0	0	0	0	0	0.0%	0	0	0	0	0	0
		7699 Sundry Expenses	103	100	120	0	0	120	0	0.0%	120	0	120	0	120	0
		7700 Chgs. from Othe Depts.	1,900	0	0	0	0	0	0	0.0%	0	0	0	0	0	0
		7790 Trsf. to Expend Res	(1,221)	0	0	0	0	0	0	0.0%	0	0	0	0	0	0
		Total Other Expenses	22,477	16,852	25,770	0	0	25,770	0	0.0%	25,770	0	25,770	0	25,770	0
Total Comm. of Engineering & PWs			360,467	388,053	488,970	1,425	0	490,395	1,425	0.3%	503,642	13,247	515,127	11,485	523,717	8,590

*Note: 2013 Actual Forecast is for reference purposes only and is based on year to date actuals as of August 2013 plus the remainder of the calendarized budget.

2014 Budget Variance Comments

7010 - Full Time	Decrease due to vacancy
7017 - Benefits	Increase in relation to salaries and budget guideline increases

2015 Budget Variance Comments

7010 - Full Time	Increase due to pro-rated progression
7017 - Benefits	Increase in relation to salaries and budget guideline increases

2016 Budget Variance Comments

7010 - Full Time	Increase due to pro-rated progression
7017 - Benefits	Increase in relation to salaries and budget guideline increases

2017 Budget Variance Comments

7010 - Full Time	Increase due to pro-rated progression
7017 - Benefits	Increase in relation to salaries and budget guideline increases

DRAFT 2014 BUDGET AND 2015-2017 PLAN

Development & Transportation Engineering

Business Overview

Service Statement: *Describe the core activities and key outcomes and results for your department and how your department contributes to the quality of life of the citizens of Vaughan and/or how your department supports other departments.*

Core Activities: *Describe your regular business functions and responsibilities.*

The Development & Transportation Engineering Department (DTE) is responsible for the long-range planning of the City's new municipal infrastructure required for the principal Public Works lines of business; transportation, water, wastewater, storm water and solid waste collection service; and the review, approval and construction inspection of all new municipal services assumed through residential, industrial and commercial development in the City.

Key Outcomes & Results: *Describe the outcomes your department strives to achieve for residents and/or other departments.*

1. Residents and business owners in new developments will be provided with well planned, designed and constructed municipal infrastructure (road, sewer, watermain and storm water management facilities) that are sustainable and meet City standards;
2. Development industry will be provided with an expeditious and collaborative engineering review and approval process for development applications within defined service standards;
3. Managed and coordinated expansion of the City's municipal infrastructure in accordance with City standards and policies and good engineering practices to support urban growth;
4. A local transportation network in new development that provides for all modes of sustainable travel while supporting the upper tier government transportation and transit initiatives; and
5. Competent knowledgeable staff that are accessible and responsive to needs of its stakeholders.

Link to Vaughan Vision 2020: *Explain how your department links with the Vaughan Vision 2020 strategic goals and themes.*

1. Demonstrate Excellence in Service Delivery
    - DTE Staff undertake comprehensive review of development applications in accordance with defined service standards, facilitating the timely implementation of well-planned, designed and constructed communities.
2. Manage Growth & Economic Well-Being
    - DTE supports growth and economic well-being by reviewing and commenting on development applications and ensuring that new development is adequately serviced by City infrastructure.
    - DTE staff facilitates urban development by working collaboratively with the public, landowners, developers, agencies and upper tier governments.
    - DTE administers the engineering component of the Development Charges and cost recovery agreements
3. Manage Corporate Assets
    - DTE staff ensures the design and construction of new municipal infrastructure meets City engineering standards and criteria, effectively managing the City's linear infrastructure.
    - DTE objective is to optimize the use of existing City infrastructure to support urban growth
4. Lead and Promote Environmental Sustainability
    - DTE staff ensures that sustainability principles and measures are considered in the design and construction of new municipal services.
    - DTE pursues innovative approaches and techniques to address construction related activities

Staffing Profile: *Full Time, Part Time and Overtime – Budgeted Amounts*

			Additional Resource Requests			
	2012	**2013 Base**	**2014**	**2015**	**2016**	**2017**
Full Time	38	41	5			
Part Time	0.06	0.06	-	-	-	-
Overtime	$45,422.00	$45,422.00	-	-	-	-

Service Profile

Current Service State: *Outline departmental strengths/weaknesses, current challenges or constraints, risk issues and major successes. Where applicable, assess department's ability to meet expected service levels.*

- **Staff Resources**
  - Reduced staffing level over the last two years has had a significant impact on service delivery and limited the Departments ability to advance new initiatives and projects.
  - OMB appeals continue to put strain on key staff in the department
  - Additional resources are needed to meet expected service levels, new regulatory requirements and to implement the City's Transportation and Servicing Master Plans.
  - Effective teamwork and collaboration within the department is good
  - Continuous need for staff professional development to keep ahead of the learning curve associated with new forms of development and regulatory changes
- **Service Delivery**
  - DTE assumed the responsibility for the administration of lot grading and pool enclosure permits in July 2013 to facilitate the building permit process and complaint tracking and resolution
  - Completed a comprehensive update of the Engineering Design Criteria & Standards document and the Environmental Site Assessment policy to streamline the design and development process.
  - The complexity of development applications has increased with the introduction of more intensified forms of development
  - Staff is evolving its work processes to be more collaborative and facilitative with the development industry.
  - Working to improve communication and collaboration is required for complex cross-departmental projects

Future Direction for the Service: *Outline anticipated constraints, emerging issues, threats and/or potential opportunities to improve the business.*

- **Growth Management**
  - Transition work processes and staff competencies from traditional forms of residential development (low density) to a higher density/intensification built form
  - Realign the City's allocation strategy to reflect growth management in the New Official Plan
  - Collaborate with other City Departments and Region to manage and facilitate development in the Vaughan Metropolitan Centre and other intensification corridors
  - Implementation of the City-wide water, wastewater and stormwater Master Plans
  - Work with upper tier governments to facilitate highway extensions/improvements (Hwy 427, GTA West, 407, etc.)
  - Implement the City-wide Transportation Master Plan in partnership with other governments and agencies including facilitating the design and construction of the TYSSE and VivaNext BRT
  - Review Block Plans & MESP for Blocks 40/47, 55 and 59.

  - Participate in OMB mediation and hearings associated with the City's new Official Plan, Secondary Plans and development applications
- **Continuous Improvement**
  - Enhance current work processes such as subdivision agreements, lot grading and others
  - Be an industry leader by collaborating effectively with internal and external partners and expanding liaison role with external agencies
  - Improve prioritization of tasks and responsibilities to enhance department service delivery
  - Encourage learning, training & professional development opportunities
- **Service Delivery**
  - The complexity of development applications has increased with the introduction of more intensified forms of development
  - Opportunities need to be explored to improve flexibility in approval processes, quality control systems, delegation of duties and administrative processes to realize efficiencies in work processes
  - Respond to future changes in Regional and Provincial policies and legislation

Financial Impact: *Scope out major financial impacts on the department currently and in the future.*

  - Need to undertake a comprehensive review of fees and charges related to Development/Transportation Engineering activities to ensure that development pays for development

Work Plan

Business Plan Objectives: *List up to three departmental initiatives and objectives for each year 2014-17 respectively. You can refer to the Strategic Initiatives list, master plans, or other corporate initiatives.*

Department Objectives	Initiatives	Timeline	Additional Resources Required?
2014 Initiatives			
Implement the City's Transportation Master Plan	o Commence the Class EA for the planned Colossus Bridge, Kirby Road Link, Portage Pkwy extension and Huntington Road widening o Commence the preparation of a new City-wide Pedestrian and cycling strategy	Q4	ARR request for additional FTE
Collaborate with other levels of government to continue to support the expansion of the GO System and public/rapid transit	o Continue to coordinate and facilitate the design and construction of the rapid transit projects and construction of the Spadina Subway Extension and the Highway 7 BRT	Q4	Existing complement & Consultant

Effectively manage the City's infrastructure	o Complete the city-wide water, wastewater and SWM master plan	Q2	Existing complement & Consultant
Support the plan to build a dynamic Vaughan Metropolitan Centre	o Complete the Class EA for the Black Creek Channel o Commence the design of the Black Creek SWMP Retrofit o Commence the development of a parking strategy for the VMC o Coordinate the design of the widening and reconstruction of Millway Avenue north of Applemill Road in conjunction with the YRT Bus Terminal project o Work with the Region, MTO and stakeholders to implement the findings of the Highway 7/400 Joint Transportation Study o Establish an inter-municipal working group to discuss issues related to high density development	Q4	ARR request for additional FTE plus existing complement & Consultant
2015 Initiatives			
Implement the City's Transportation Master Plan	o Commence the Hwy400/OPA637/GTA West connectivity study in partnership with the Region. o Develop a City-wide Transportation Demand Management Strategy for new development o Continue to work on the Class EA's for the planned Colossus Bridge, Kirby Road Link, Portage Pkwy extension and Huntington Road widening	Q4	Existing staff plus consultant and/or contract staff

	o Complete the preparation of a new City-wide Pedestrian and cycling strategy		
Collaborate with other levels of government to continue to support the expansion of the GO System and public/rapid transit	o Continue to coordinate and facilitate the design and construction of the rapid transit projects and construction of the Spadina Subway Extension and the Highway 7 BRT	Q4	Existing Complement
Effectively manage the City's infrastructure	o Update the City's water and wastewater models	Q4	Existing Complement
Support the plan to build a dynamic Vaughan Metropolitan Centre	o Commence the design of the Black Creek Channel o Complete the development of a parking strategy for the VMC o Continue to coordinate the design of the widening and reconstruction of Millway Avenue north of Applemill Road in conjunction with the YRT Bus Terminal project	Q4	ARR request for additional FTE
2016 Initiatives			
Implement the City's Transportation Master Plan	o Continue to work on on-going road environmental assessment studies	Q4	Existing Complement and consultant
Collaborate with other levels of government to continue to support the expansion of the GO System and public/rapid transit	o Continue to coordinate and facilitate the design and construction of the rapid transit projects	Q4	Existing Complement
Support the plan to build a dynamic Vaughan Metropolitan Centre	o Advance the design and construction of the Black Creek Channel and SWMP	Q4	Existing Complement and consultant
2017 Initiatives			
Implement the City's Transportation Master Plan	o Continue to work on on-going road environmental assessment studies	Q4	Existing Complement and consultant

Collaborate with other levels of government to continue to support the expansion of the GO System and public/rapid transit	o Continue to coordinate and facilitate the design and construction of the rapid transit projects and construction of the Highway 7 BRT	Q4	Existing Complement
Support the plan to build a dynamic Vaughan Metropolitan Centre	o Advance the design and construction of the Black Creek Channel and SWMP	Q4	Existing Complement and consultant

Business Performance

Key Performance Indicators: *List up to three relevant performance measures which provide information on the department's efficiency, effectiveness and quality of service. The performance indicators should range from 2009 to 2012, with a forecast for 2013.*

Performance Measures	2009	2010	2011	2012	2013 Estimate
EFFICIENCY: What/How much do we do?					
# of executed agreements / FTE	6.4	8.8	4.6	5.4	3
# of site plans and Committee of Adjustment applications per FTE	Dev apps: 25.9 CoA: 172.5	Dev apps: 30.1 CoA: 133.5	Dev apps: 24.3 CoA: 183.5	Dev apps: 31.8 CoA: 180	Dev apps: 28 CoA: 185
Construction value for processed subdivision agreements / FTE	$91M	$57M	$19M	$98M	$49M
# of grading permits / FTE	818	768	750	408	618
# of studies / FTE	Eng: 8.5 Trans: 11.6	Eng: 8.5 Trans: 9	Eng: 9 Trans: 18.5	Eng: 9.5 Trans: 21	Eng: 9.2 Trans: 18.3
# of complaints resolved	608	817	543	665	665
EFFECTIVENESS: How well do we do it?					
SERVICE QUALITY: Is anyone better off?					

Key Performance Indicators Conclusion: *Provide an overall conclusion based on the indicators listed above in terms of current and estimated future performance and expected/target values.*

- Number of executed agreements, site plans, CoA applications, grading permits, and studies per FTE are steady or in decline
- Construction value of processed subdivision agreements continues to fluctuate
- Number of complaints resolved annually is expected to remain consistent with previous years

Department Head Sign-off **Date (mm/dd/yy)**

Commissioner Sign-off **Date (mm/dd/yy)**

VAUGHAN

Revenue and Expenditure Summary

2014-17 Operating Budget

Department	Exp Category	Account	2012 Actuals	Actual Forecast 2013*	2013 Budget	Allowable Inc/Decr	Account Reallocations	2014 Budget	$ Variance	% Variance	2015 Forecast	Variance	2016 Forecast	Variance	2017 Forecast	Variance
Develop&Transport Engineering																
	Revenue															
		3522 Trsf. fm Res. & Res. Funds	0	61,369	122,739	(5,660)	0	117,079	(5,660)	(4.6)%	117,079	0	117,079	0	117,079	0
		3574 Rev. frm Recov. Expenses	210,191	73,562	184,528	4,484	0	189,012	4,484	2.4%	100,000	(89,012)	100,000	0	100,000	0
		3605 Infill Lot Grading	155,984	210,474	206,856	58,872	0	265,728	58,872	28.5%	271,226	5,498	276,724	5,498	281,025	4,301
		3618 Dept. Misc. Revenues	8,693	5,836	12,644	6,204	0	18,848	6,204	49.1%	19,286	438	19,724	438	20,062	338
		Total Revenue	374,868	351,241	526,767	63,900	0	590,667	63,900	12.1%	507,591	(83,076)	513,527	5,936	518,166	4,639
	Labour Costs															
		7010 Full Time	2,721,777	2,934,847	3,255,865	9,850	0	3,265,715	9,850	0.3%	3,307,289	41,574	3,339,019	31,730	3,347,189	8,170
		7012 Overtime	13,028	40,700	45,422	0	0	45,422	0	0.0%	45,422	0	45,422	0	45,422	0
		7015 Part Time	0	555	2,763	0	0	2,763	0	0.0%	2,763	0	2,763	0	2,763	0
		7016 Full Time Contracts	691	56,368	179,711	13,609	0	193,320	13,609	7.6%	110,388	(82,932)	113,531	3,143	0	(113,531)
		7017 Benefits	711,049	792,024	885,251	18,807	0	904,058	18,807	2.1%	932,119	28,061	957,954	25,835	977,184	19,230
		7020 Benefits - FT Contract	67	7,877	25,252	(6,016)	0	19,236	(6,016)	(23.8)%	11,039	(8,197)	11,467	428	0	(11,467)
		Total Labour Costs	3,446,612	3,832,370	4,394,264	36,250	0	4,430,514	36,250	0.8%	4,409,020	(21,494)	4,470,156	61,136	4,372,558	(97,598)
	Other Expenses															
		7100 Mileage	8,001	9,666	11,200	0	(200)	11,000	(200)	(1.8)%	8,500	(2,500)	8,500	0	8,500	0
		7105 Membership/Dues/Fees	7,769	9,241	11,000	0	0	11,000	0	0.0%	10,750	(250)	10,750	0	10,750	0
		7110 Meals & Meal Allowances	315	591	1,000	0	0	1,000	0	0.0%	1,000	0	1,000	0	1,000	0
		7115 Training & Development	22,853	38,240	38,000	0	0	38,000	0	0.0%	38,000	0	38,000	0	38,000	0
		7122 Cellular Telephones	7,474	9,334	10,160	(360)	200	10,000	(160)	(1.6)%	9,000	(1,000)	9,000	0	9,000	0
		7125 Subscriptions/Publications	1,640	859	1,100	0	400	1,500	400	36.4%	1,500	0	1,500	0	1,500	0
		7130 Seminars & Workshops	2,588	6,389	5,000	0	0	5,000	0	0.0%	5,000	0	5,000	0	5,000	0
		7200 Office Supplies	6,358	4,743	7,000	0	1,000	8,000	1,000	14.3%	8,000	0	8,000	0	8,000	0
		7205 Computer Supplies	0	3,000	3,000	0	0	3,000	0	0.0%	3,000	0	3,000	0	3,000	0
		7210 Office Equip. & Furniture	287	2,800	2,800	(2,800)	0	0	(2,800)	(100.0)%	0	0	0	0	0	0
		7211 Computer Hardware/Software	6,439	7,396	14,000	(6,000)	(4,500)	3,500	(10,500)	(75.0)%	3,500	0	3,500	0	3,500	0
		7215 Mtce. & Repairs - Equip	0	124	250	0	0	250	0	0.0%	250	0	250	0	250	0
		7220 Copiers, Faxes and Supplies	10,476	10,711	11,000	0	1,500	12,500	1,500	13.6%	12,500	0	12,500	0	12,500	0
		7222 Printing	128	278	500	0	0	500	0	0.0%	500	0	500	0	500	0
		7226 Courier Services	214	129	200	0	0	200	0	0.0%	200	0	200	0	200	0
		7300 Protective Clothing/Uniforms	1,568	1,171	2,000	0	500	2,500	500	25.0%	2,500	0	2,500	0	2,500	0
		7331 Contractor & Contractor Mat.	142,152	31,246	50,000	0	0	50,000	0	0.0%	50,000	0	50,000	0	50,000	0
		7335 Small Tools & Equipment	881	1,489	1,500	0	500	2,000	500	33.3%	2,000	0	2,000	0	2,000	0
		7520 Professional Fees	11,723	29,023	15,760	0	240	16,000	240	1.5%	16,000	0	16,000	0	16,000	0
		7560 Gas/Diesel - Vehicles	10,224	13,397	15,057	0	0	15,057	0	0.0%	15,057	0	15,057	0	15,057	0
		7699 Sundry Expenses	485	1,054	1,238	(500)	360	1,098	(140)	(11.3)%	1,098	0	1,098	0	1,098	0
		7700 Chgs. from Othe Depts.	25	0	0	0	0	0	0	0.0%	0	0	0	0	0	0
		7790 Trsf. to Expend Res	(829)	0	0	0	0	0	0	0.0%	0	0	0	0	0	0
		Total Other Expenses	240,771	180,881	201,765	(9,660)	0	192,105	(9,660)	(4.8)%	188,355	(3,750)	188,355	0	188,355	0
Total Develop&Transport			3,312,515	3,662,010	4,069,262	(37,310)	0	4,031,952	(37,310)	(0.9)%	4,089,784	57,832	4,144,984	55,200	4,042,747	(102,237)

*Note: 2013 Actual Forecast is for reference purposes only and is based on year to date actuals as of August 2013 plus the remainder of the calendarized budget.

2014 Budget Variance Comments

3522 - Trsf. fm Res. & Res. Funds	One time funding removal of 2013 ARR
3574 - Rev from Recov. Exp	Increase due to contract for TTC/YRT Inspector position
3605 - Infill Lot Grading	Increase due to user fees rate increase
3618 - Dept Misc Revenues	Increase due to user fees rate increase
7010 - Full Time	Increase due to pro-rated progression
7016 - Full Time Contract	Increase due to pro-rated progression
7017 - Benefits	Increase in relation to salaries and budget guideline increases

Revenue and Expenditure Summary

2014-17 Operating Budget

7020 - Benefits-FT Contract	Decrease due to transfer to Full Time Contract to correct error
7100 - Mileage	Reallocation to Cellular telephones
7122 - Cellular Telephones	Reallocation from Mileage and one time funding removal of 2013 ARR
7125 - Subscriptions/Publications	Reallocation from Computer Hardware/Software
7200 - Office Supplies	Reallocation from Computer Hardware/Software
7210 - Office Equip. & Furniture	One Time funding removal of 2013 ARR
7211 - Computer Hardware/Software	One time funding removal of 2013 ARR and reallocation to various accounts
7220 - Copiers, Faxes and Supplies	Reallocation from Computer Hardware/Software
7300 - Protective Clothing	Reallocation from Computer Hardware/Software
7335 - Small Tools and Equipment	Reallocation from Computer Hardware/Software
7520 - Professional Fees	Reallocation from Computer Hardware/Software
7560 - Gas/Diesel - Vehicles	10% increase as per guidelines
7699 - Sundry Expenses	One time funding removal of 2013 ARR and reallocation from Computer Hardware/Software

2015 Budget Variance Comments

3574 - Rev from Recov. Exp	Decrease due to contract expiry for TTC/YRT Inspector
3605 - Infill Lot Grading	Increase reflects Council Approved user fee rates
3618 - Dept Misc Revenues	Increase reflects Council Approved user fee rates
7010 - Full Time	Increase due to pro-rated progression
7016 - Full Time Contract	Decrease due to contract expiry for TTC/YRT Inspector
7017 - Benefits	Increase in relation to salaries and budget guideline increases
7020 - Benefits-FT Contract	Decrease due to contract expiry for TTC/YRT Inspector
7100 - Mileage	Funding removal related to TTC/YRT contract expiry
7105 - Membership/Dues/Fees	Funding removal related to TTC/YRT contract expiry
7122 - Cellular Telephones	Funding removal related to TTC/YRT contract expiry

2016 Budget Variance Comments

3605 - Infill Lot Grading	Increase reflects Council Approved user fee rates
3618 - Dept Misc Revenues	Increase reflects Council Approved user fee rates
7010 - Full Time	Increase due to pro-rated progression
7016 - Full Time Contract	Increase due to pro-rated progression
7017 - Benefits	Increase in relation to salaries and budget guideline increases
7020 - Benefits-FT Contract	Increase in relation to salaries and budget guideline increases

2017 Budget Variance Comments

3605 - Infill Lot Grading	Increase reflects Council Approved user fee rates
3618 - Dept Misc Revenues	Increase reflects Council Approved user fee rates
7010 - Full Time	Increase due to pro-rated progression
7016 - Full Time Contract	Decrease due to contract expiry for VMC Engineer
7017 - Benefits	Increase in relation to salaries and budget guideline increases
7020 - Benefits-FT Contract	Decrease due to contract expiry for VMC Engineer

2014 -2017 Additional Resource Request
Development/Transportation Engineering

Budget Year	ARR #	ARR Title	Gross Cost	Offset	Net Cost
2014	130-14-02	Transportation Engineer	123,408	124,658	(1,250)
2014	130-14-05	Engineering Assistant	100,661	100,661	-
2014	130-14-03	Development Coordinator	113,185	113,185	-
2014	130-14-04	Municipal Service Inspector	103,659	103,659	-
2014	130-14-01	Administrative Assistant	84,181	84,181	-
2014 Total			**525,094**	**526,344**	**(1,250)**

2014 - 2017 Capital Project Listing

Development & Transportation - Engineering

Budget Year	Project #	Project Description	Project Type	Region	City-Wide DC	Infrastructure Reserve	Gas Tax	Taxation	LTD	Other	Grand Total
2014	DT-7097-14	Pedestrian and Cycle Strategy	Growth/Studies	City-Wide	414,575						414,575
2014	DT-7098-14	Pedestrian and Bicycle Network Implementation Program	New Infrastructure	City-Wide	245,140						245,140
2014	DT-7104-13	TMP Education, Promotion, Outreach and Monitoring	Growth/Studies	City-Wide	77,250						77,250
2014	DT-7108-13	School Travel Planning Measures	Growth/Development	City-Wide	51,500						51,500
2014	DT-7112-14	Kirby Road Municipal Class EA	Growth/Studies	Ward 1	891,980						891,980
2014	DT-7131-14	Clark Avenue West Cycle Facility Design and Construction	Growth/Development	Ward 5			327,000				327,000
2014	DT-7135-14	Coldspring Road and Stevenson Avenue Construction	Additional Funding	Ward 1	206,000						206,000
2014	DT-7136-14	McNaughton Road Construction	Additional Funding	Ward 4	236,900						236,900
2014 Total					**2,123,345**		**327,000**				**2,450,345**
2015	DT-7098-14	Pedestrian and Bicycle Network Implementation Program	New Infrastructure	City-Wide	305,910						305,910
2015	DT-7104-13	TMP Education, Promotion, Outreach and Monitoring	Growth/Studies	City-Wide	77,250						77,250
2015	DT-7108-13	School Travel Planning Measures	Growth/Development	City-Wide	51,500						51,500
2015	DT-7113-15	Municipal Class EA OPA 637 - Highway 400 Interchange Connections	Growth/Studies	Ward 1	247,200						247,200
2015	DT-7114-15	Portage Parkway - Applewood to Jane/ Detailed Design	Growth/Development	Ward 4	428,480						428,480
2015	DT-7120-13	Black Creek Renewal	Growth/Development	Ward 4	5,123,979				2,040,000		7,163,979
2015	DT-7121-13	Vaughan Metropolitan Centre NE Storm Water Management Pond	Growth/Development	Ward 4	856,903				2,284,250		3,141,153
2015	DT-7123-15	Kleinburg - Nashville PD6 Major Mackenzie Watermain	Growth/Development	Ward 1	1,887,797						1,887,797
2015	DT-7124-15	Block 61 CP Railway Pedestrian Crossing	Growth/Development	Ward 1	384,270						384,270
2015	DT-7125-15	OPA 620 (Steeles West) East - West Collector Road	Growth/Development	Ward 4	600,000						600,000
2015	DT-7134-15	Huntington Road Construction - Langstaff Road to Rutherford Road	Growth/Development	Ward 2	2,429,000						2,429,000
2015 Total					**12,392,289**				**4,324,250**		**16,716,539**
2016	DT-7098-14	Pedestrian and Bicycle Network Implementation Program	New Infrastructure	City-Wide	246,170						246,170
2016	DT-7104-13	TMP Education, Promotion, Outreach and Monitoring	Growth/Studies	City-Wide	77,250						77,250
2016	DT-7108-13	School Travel Planning Measures	Growth/Development	City-Wide	51,500						51,500
2016	DT-7120-13	Black Creek Renewal	Growth/Development	Ward 4	5,320,388				13,796,739		19,117,127
2016	DT-7121-13	Vaughan Metropolitan Centre NE Storm Water Management Pond	Growth/Development	Ward 4	856,903				2,284,250		3,141,153
2016	DT-7123-15	Kleinburg - Nashville PD6 Major Mackenzie Watermain	Growth/Development	Ward 1	1,887,797						1,887,797
2016	DT-7124-15	Block 61 CP Railway Pedestrian Crossing	Growth/Development	Ward 1	1,105,103						1,105,103
2016 Total					**9,545,111**				**16,080,989**		**25,626,100**
2017	DT-7098-14	Pedestrian and Bicycle Network Implementation Program	New Infrastructure	City-Wide	250,000						250,000
2017	DT-7104-13	TMP Education, Promotion, Outreach and Monitoring	Growth/Studies	City-Wide	77,250						77,250
2017	DT-7108-13	School Travel Planning Measures	Growth/Development	City-Wide	51,500						51,500

2014 - 2017 Capital Project Listing
Development Transportation Engineering

Budget Year	Project #	Project Description	Project Type	Region	City-Wide DC	Infrastructure Reserve	Gas Tax	Taxation	LTD	Other	Grand Total
2017	DT-7120-13	Black Creek Renewal	Growth/Development	Ward 4	5,320,388				13,796,739		19,117,127
2017	DT-7123-15	Kleinburg - Nashville PD6 Major Mackenzie Watermain	Growth/Development	Ward 1	1,887,797						1,887,797
2017	DT-7124-15	Block 61 CP Railway Pedestrian Crossing	Growth/Development	Ward 1	1,105,103						1,105,103
2017 Total					**8,692,038**				**13,796,739**		**22,488,777**
2018 +	DT-7123-15	Kleinburg - Nashville PD6 Major Mackenzie Watermain	Growth/Development	Ward 1	1,887,797						1,887,797
2018 +	DT-7124-15	Block 61 CP Railway Pedestrian Crossing	Growth/Development	Ward 1	1,105,103						1,105,103
2018 + Total					**2,992,900**						**2,992,900**
Development Transportation Engineering Total					**35,745,683**		**327,000**		**34,201,978**		**70,274,661**

DRAFT 2014 BUDGET AND 2015-2017 PLAN

Engineering Services

Engineering Services

2014-17 Business Plan

Business Overview

Service Statement: *Describe the core activities and key outcomes and results for your department and how your department contributes to the quality of life of the citizens of Vaughan and/or how your department supports other departments.*

Core Activities: *Describe your regular business functions and responsibilities.*

The Engineering Services Department manage the assets that provide the delivery of City services within the roads, water, sanitary sewer and storm water business areas. Infrastructure renewal and replacement is also carried out to ensure the optimum performance of the assets that support these four lines of business. Within the Department, the Traffic Engineering division focuses on the safety of pedestrians, cyclists and drivers on City owned roads, sidewalks and walkways by conducting traffic assessments and managing the traffic signal network, pavement markings and roadway signage.

Key Outcomes & Results: *Describe the outcomes your department strives to achieve for residents and/or other departments.*

1. Manage the municipal transportation network to ensure safe operations
2. Monitor and assess the assets to ensure they are meeting service standards within the business areas of roads, water, sanitary sewers and storm water service delivery

Link to Vaughan Vision 2020: *Explain how your department links with the Vaughan Vision 2020 strategic goals and themes.*

1. Manage Corporate Assets
    - Engineering Services is responsible for guiding the development of a Corporate Asset Management Strategy
2. Ensure Financial Sustainability
    - The Department routinely delivers capital infrastructure projects on-time and on-budget
3. Promote Community Safety, Health & Wellness
    - The Department conducts traffic assessments and manages traffic control devices (signals, signs and pavement markings) to promote safe usage of the City's transportation network
4. Demonstrate Excellence in Service Delivery
    - Staff members respond promptly to service requests and inquiries, and are developing pro-active approaches to customer service

Staffing Profile: *Full Time, Part Time and Overtime – Budgeted Amounts*

			Additional Resource Requests			
	2012	2013 Base	2014	2015	2016	2017
Full Time	34.33	35	1	-	-	-
Part Time	2	2	-	-	-	-
Overtime	$61,230	$63,407				

Engineering Services

2014-17 Business Plan

Service Profile

Current Service State: *Outline departmental strengths/weaknesses, current challenges or constraints, risk issues and major successes. Where applicable, assess department's ability to meet expected service levels.*

- Communication
  - Effective communication within the department
  - Opportunity to enhance communication between departments within the Commission
- Staff Excellence
  - Strong project management systems and skills that target infrastructure renewal/replacement
  - Effective leadership to guide delivery of services within the roads, water, sanitary sewer and storm water business areas
- Strategic Planning
  - Opportunity to improve visioning and developing future priorities to support the four business areas
  - Proper benchmarking with other municipalities is difficult due to resource constraints and limited data

Future Direction for the Service: *Outline anticipated constraints, emerging issues, threats and/or potential opportunities to improve the business.*

- Technology
  - New technologies will enable improved decision making and more effective service delivery
- Education
  - Explore opportunities to improve public awareness and understanding regarding delivery of services within the four business areas
- Project Management
  - Optimize project prioritization to enhance positive impacts on the community
  - Implementation of the Transportation Master Plan and the Pedestrian and Cycling Master Plan will challenge the Transportation and Traffic Engineering Divisions to create new infrastructure solutions
- Future Infrastructure Needs
  - Asset Management System will require extensive collaboration with a variety of internal stakeholders
  - Providing appropriate infrastructure to accommodate development and intensification will become more difficult in the future
  - Effective planning, delivery, and funding of the capital program continues to be a challenge as linear infrastructure ages and climatic conditions change

Financial Impact: *Scope out major financial impacts on the department currently and in the future*.

- Further refinement and identification of costs for the Corporate Asset Management initiative & associated impacts on capital and operating budgets
- Future costs associated with asset rehabilitation and replacement are expected to increase
- It is anticipated that there will be reduced availability of gas tax funds for conducting engineering projects
- Develop programs to ensure condition assessment of all linear infrastructure is routinely undertaken

Engineering Services

2014-17 Business Plan

Work Plan

Business Plan Objectives: *List up to three departmental initiatives and objectives for each year 2014-17 respectively. You can refer to the Strategic Initiatives list, master plans, or other corporate initiatives.*

Department Objectives	Initiatives	Timeline	Additional Resources Required?
2014 Initiatives			
Vaughan Healthcare Centre	Assist in development of the City lands to create an urban healthcare precinct	Q4	
Effectively manage traffic on the City's roads and sidewalks	Develop and implement programs to improve pedestrian safety	Q3	
	Continue implementation of the *Active Routes are the Way to Go* program	Q2	
	Develop a program to manage traffic data	Q4	
Develop the Corporate Asset Management Strategy	Obtain Council approval for a specific Asset Management Strategy and implementation framework for this initiative	Q1	
Deliver capital projects on-time and on-budget	Develop and deliver projects in conformity with a multi-year capital budget plan for all City-owned linear infrastructure	Q4	
Enhance customer service	Establish department guidelines for responses to traffic and construction related inquiries	Q4	
2015 Initiatives			
Develop the Corporate Asset Management Strategy	Issue RFPs for implementation of Computerized Work Management System and Asset Management System	Q2	
Effectively manage traffic on the City's roads and sidewalks	Report on effectiveness of the *Active Routes are the Way to Go* program	Q2	
2016 Initiatives			
Develop the Corporate Asset Management Strategy	Develop and begin implementation of strategy to address data gaps for asset classes within the Commission	Q4	

Engineering Services

2014-17 Business Plan

Business Performance

Key Performance Indicators: *List up to three relevant performance measures which provide information on the department's efficiency, effectiveness and quality of service. The performance indicators should range from 2009 to 2012, with a forecast for 2013.*

Performance Measures	2009	2010	2011	2012	2013 Estimate
EFFICIENCY: What/How much do we do?					
Watermain Metallic Pipe Remaining (km)	N/A	116	112.5	109	107.9
# of Traffic Studies Completed	205	285	213	300	325
Total Capital Budget Expenditures	$22,197,614	$7,433,487	$12,735,567	$14,000,000	$18,000,000
Number of Road Occupancy Permits and Municipal Consents	MC: 187 ROP: 2769	MC: 172 ROP: 3120	MC: 195 ROP: 4071	MC: 238 ROP: 4200	MC: 240 ROP: 4200
EFFECTIVENESS: How well do we do it?					
% of Budgeted Design Completed Within Current Budget Year	73%	91%	92%	93%	95%
Final Contract Price as a % of Tendered Price and # of Projects that Exceed Purchase Order	99%	104% / 1	100% / 2	100% / 1	100% / 1
SERVICE QUALITY: Is anyone better off?					
Pavement Management Program – Level of Service (PCI score)	92.22	89.28	88.19	87.13	86.44

Key Performance Indicators Conclusion: *Provide an overall conclusion based on the indicators listed above in terms of current and estimated future performance and expected/target values.*

- Continued investment in infrastructure renewal and replacement will be needed to support the delivery of services within the roads, water, sanitary sewer and storm water business areas
- The Department continues to deliver the majority of capital infrastructure projects on-budget and on-time
- The population growth has resulted in an increase in the number of traffic studies, year over year
- The number of ROP permits issued has increased, placing greater demands on managing the municipal right-of-way

Department Head Sign-off **Date (mm/dd/yy)**

Commissioner Sign-off **Date (mm/dd/yy)**

Revenue and Expenditure Summary

2014-17 Operating Budget

Department	Exp Category	Account	2012 Actuals	Actual Forecast 2013*	2013 Budget	Allowable Inc/Decr	Account Reallocations	2014 Budget	$ Variance	% Variance	2015 Forecast	Variance	2016 Forecast	Variance	2017 Forecast	Variance
Engineering Services																
	Revenue															
		3574 Rev. frm Recov. Expenses	150,376	302,944	237,843	5,591	0	243,434	5,591	2.4%	250,843	7,409	258,422	7,579	262,753	4,331
		3618 Dept. Misc. Revenues	0	14,955	13,050	250	0	13,300	250	1.9%	13,670	370	14,040	370	14,410	370
		Total Revenue	150,376	317,899	250,893	5,841	0	256,734	5,841	2.3%	264,513	7,779	272,462	7,949	277,163	4,701
	Labour Costs															
		7010 Full Time	2,635,592	2,531,462	2,693,550	(28,713)	0	2,664,837	(28,713)	(1.1)%	2,687,066	22,229	2,702,229	15,163	2,709,842	7,613
		7012 Overtime	65,997	49,228	63,407	259	0	63,666	259	0.4%	63,666	0	63,666	0	63,666	0
		7015 Part Time	31,426	61,216	64,827	11,660	0	76,487	11,660	18.0%	76,487	0	76,487	0	76,487	0
		7016 Full Time Contracts	0	5,790	0	0	0	0	0	0.0%	0	0	0	0	0	0
		7017 Benefits	705,461	710,536	748,148	4,346	0	752,494	4,346	0.6%	772,349	19,855	790,479	18,130	806,573	16,094
		7018 Benefits - Part Time	0	(923)	(2,664)	2,664	0	0	2,664	(100.0)%	0	0	0	0	0	0
		7020 Benefits - FT Contract	0	567	0	0	0	0	0	0.0%	0	0	0	0	0	0
		Total Labour Costs	3,438,477	3,357,875	3,567,268	(9,784)	0	3,557,484	(9,784)	(0.3)%	3,599,568	42,084	3,632,861	33,293	3,656,568	23,707
	Other Expenses															
		7100 Mileage	15,407	14,191	21,179	0	0	21,179	0	0.0%	21,179	0	21,179	0	21,179	0
		7103 407-ETR Toll Charges	28	358	244	0	0	244	0	0.0%	244	0	244	0	244	0
		7105 Membership/Dues/Fees	6,249	13,090	12,502	0	(3,500)	9,002	(3,500)	(28.0)%	9,002	0	9,002	0	9,002	0
		7110 Meals & Meal Allowances	1,418	1,154	1,249	0	1,500	2,749	1,500	120.1%	2,749	0	2,749	0	2,749	0
		7115 Training & Development	29,635	32,857	40,819	0	0	40,819	0	0.0%	40,819	0	40,819	0	40,819	0
		7122 Cellular Telephones	7,070	8,774	10,637	0	0	10,637	0	0.0%	10,637	0	10,637	0	10,637	0
		7125 Subscriptions/Publications	0	325	965	0	0	965	0	0.0%	965	0	965	0	965	0
		7130 Seminars & Workshops	5,996	9,685	8,059	0	0	8,059	0	0.0%	8,059	0	8,059	0	8,059	0
		7135 Advertising	0	0	0	0	0	0	0	0.0%	0	0	0	0	0	0
		7200 Office Supplies	7,823	6,941	9,317	0	0	9,317	0	0.0%	9,317	0	9,317	0	9,317	0
		7203 Drafting Supplies	3,196	4,263	7,676	0	0	7,676	0	0.0%	7,676	0	7,676	0	7,676	0
		7205 Computer Supplies	3,503	2,626	3,467	0	0	3,467	0	0.0%	3,467	0	3,467	0	3,467	0
		7210 Office Equip. & Furniture	51	10,564	11,093	(10,000)	0	1,093	(10,000)	(90.1)%	1,093	0	1,093	0	1,093	0
		7211 Computer Hardware/Software	31,502	29,479	34,188	(4,000)	5,000	35,188	1,000	2.9%	35,188	0	35,188	0	35,188	0
		7220 Copiers, Faxes and Supplies	10,783	10,108	15,151	0	(2,000)	13,151	(2,000)	(13.2)%	13,151	0	13,151	0	13,151	0
		7222 Printing	0	2,490	3,065	0	0	3,065	0	0.0%	3,065	0	3,065	0	3,065	0
		7226 Courier Services	74	140	280	0	0	280	0	0.0%	280	0	280	0	280	0
		7300 Protective Clothing/Uniforms	1,463	1,918	3,374	0	0	3,374	0	0.0%	3,374	0	3,374	0	3,374	0
		7317 Utility Services	0	0	0	0	0	0	0	0.0%	0	0	0	0	0	0
		7330 Materials & Supplies	45	1,367	1,932	3	0	1,935	3	0.2%	1,932	(3)	1,932	0	1,932	0
		7331 Contractor & Contractor Mat.	180,509	224,223	280,172	6,168	(40,000)	246,340	(33,832)	(12.1)%	251,960	5,620	257,717	5,757	263,474	5,757
		7335 Small Tools & Equipment	5,012	4,810	6,937	0	0	6,937	0	0.0%	6,937	0	6,937	0	6,937	0
		7365 Safety Equipment	1,470	2,024	1,621	0	0	1,621	0	0.0%	1,621	0	1,621	0	1,621	0
		7415 Rental, Leases - Vehicles	0	8,955	0	0	0	0	0	0.0%	0	0	0	0	0	0
		7520 Professional Fees	8,568	5,105	15,305	0	40,000	55,305	40,000	261.4%	55,305	0	55,305	0	55,305	0
		7531 Service Contracts	0	179,525	179,525	0	0	179,525	0	0.0%	179,525	0	179,525	0	179,525	0
		7560 Gas/Diesel - Vehicles	19,536	21,345	23,617	0	0	23,617	0	0.0%	23,617	0	23,617	0	23,617	0
		7630 Wireless/Internet Commun.	161	774	1,800	0	(1,000)	800	(1,000)	(55.6)%	800	0	800	0	800	0
		7699 Sundry Expenses	88	213	300	0	0	300	0	0.0%	300	0	300	0	300	0
		7790 Trsf. to Expend Res	(1,628)	0	0	0	0	0	0	0.0%	0	0	0	0	0	0
		Total Other Expenses	337,958	597,303	694,474	(7,829)	0	686,645	(7,829)	(1.1)%	692,262	5,617	698,019	5,757	703,776	5,757
Total Engineering Services			3,626,058	3,637,279	4,010,849	(23,454)	0	3,987,395	(23,454)	(0.6)%	4,027,317	39,922	4,058,418	31,101	4,083,181	24,763

*Note: 2013 Actual Forecast is for reference purposes only and is based on year to date actuals as of August 2013 plus the remainder of the calendarized budget.

2014 Budget Variance Comments

3574 - Rev from Recov. Exp	Increase reflects Council Approved user fee rates
3618 - Dept Misc Revenues	Increase reflects Council Approved user fee rates

Revenue and Expenditure Summary

2014-17 Operating Budget

7010 - Full Time	Decrease due to vacancies
7012 - Overtime	Increase in relation to salaries
7015 - Part Time	Increase due to market adjusted rate increases
7017 - Benefits	Increase in relation to salaries and budget guideline increases
7018 - Benefits - Part Time	Reallocation to Benefits to correct error
7105 - Memberships/Dues/Fees	Reallocation to Meals & Meal Allowances and Computer Hardware/Software
7110 - Meals & Meal Allowances	Reallocation from Memberships/Dues/Fees
7210 - Office Equip. & Furniture	Decrease due to one time funding removal of 2013 ARR
7211 - Computer Hardware/Software	Increase due to reallocations from various accounts, offset by one time funding removal of 2013 ARR
7220 - Copiers, Faxes and Supplies	Reallocation to Computer Hardware
7331 - Contractor & Contract. Mat.	Decrease due to reallocation to Professional fees, offset by price increase
7520 - Professional Fees	Reallocation from Contract & Contract. Mat.
7630 - Wireless/Internet Commun.	Reallocation to Computer Hardware/Software

2015 Budget Variance Comments

3574 - Rev from Recov. Exp	Increase reflects Council Approved user fee rates
3618 - Dept Misc Revenues	Increase reflects Council Approved user fee rates
7010 - Full Time	Increase due to pro-rated progression
7017 - Benefits	Increase in relation to salaries and budget guideline increases
7331 - Contractor & Contract. Mat.	Increase due to price as per guidelines

2016 Budget Variance Comments

3574 - Rev from Recov. Exp	Increase reflects Council Approved user fee rates
3618 - Dept Misc Revenues	Increase reflects Council Approved user fee rates
7010 - Full Time	Increase due to pro-rated progression
7017 - Benefits	Increase in relation to salaries and budget guideline increases
7331 - Contractor & Contract. Mat.	Increase due to price as per guidelines

2017 Budget Variance Comments

3574 - Rev from Recov. Exp	Increase as per user fees schedule
3618 - Dept Misc Revenues	Increase as per user fees schedule
7010 - Full Time	Increase due to pro-rated progression
7017 - Benefits	Increase in relation to salaries and budget guideline increases
7331 - Contractor & Contract. Mat.	Increase due to price as per guidelines

2014 -2017 Additional Resource Request
Engineering Service

Budget Year	ARR #	ARR Title	Gross Cost	Offset	Net Cost
2014	135-TBD-02	Outsource some traffic data collection	80,000	80,000	-
2014	135-14-01	Roads Asset Management Coordinator	108,185	108,185	-
2014	135-14-02	Pavement Markings - Rural Roads	80,000	80,000	-
2014 Total			**268,185**	**268,185**	**-**

2014 - 2017 Capital Project Listing

Engineering Services

Budget Year	Project #	Project Description	Project Type	Region	City-Wide DC	Infrastructure Reserve	Gas Tax	Taxation	LTD	Other	Grand Total
2014	EN-1837-14	Walkway Lighting - Mountbatten Road	New Infrastructure	Ward 5						30,000	30,000
2014	EN-1851-14	Traffic Data Collection Inventory	Asset Management Technol	City-Wide				329,600			329,600
2014	EN-1864-14	Walkway Lighting - Aberdeen Avenue and Andrea Lane	New Infrastructure	Ward 3						30,000	30,000
2014	EN-1879-14	Storm Water Management Facility for Gallanough Park	New Infrastructure	Ward 5			1,000,000				1,000,000
2014	EN-1889-13	Bridge Replacement/ Rehabilitation Environmental Assessment - KingVaughan Road	Infrastructure Replacement	Ward 1			150,000				150,000
2014	EN-1904-14	Culvert Replacement - Merino Road	Infrastructure Replacement	Ward 1		669,500					669,500
2014	EN-1912-14	2015 Pavement Management Program - Phase 1	Infrastructure Replacement	Ward 2, Ward 3, Ward 4					51,500		51,500
2014	EN-1913-14	2015 Pavement Management Program - Phase 2	Infrastructure Replacement	Ward 1, Ward 5					51,500		51,500
2014	EN-1914-14	2015 Road Rehabilitation and Watermain Replacement - Phase 1	Infrastructure Replacement	Ward 1		37,080			40,170		77,250
2014	EN-1915-14	2015 Road Rehabilitation and Watermain Replacement - Phase 2	Infrastructure Replacement	Ward 3		166,860			39,140		206,000
2014	EN-1940-13	2014 Pavement Management Program - Phase 1	Infrastructure Replacement	Ward 1			3,729,000				3,729,000
2014	EN-1941-13	2014 Pavement Management Program - Phase 2	Infrastructure Replacement	Ward 5					2,900,000		2,900,000
2014	EN-1942-13	2014 Road Rehabilitation and Watermain Replacement - Phase 1	Infrastructure Replacement	Ward 2		1,370,230			2,337,770		3,708,000
2014	EN-1943-13	2014 Road Rehabilitation and Watermain Replacement - Phase 2	Infrastructure Replacement	Ward 5		2,227,880			824,010		3,051,890
2014	EN-1958-13	Corporate Asset Management	Priority Initiative	City-Wide			2,620,320				2,620,320
2014	EN-1965-14	Sidewalk and Street Lighting on Major Mackenzie Drive by York Region -Phase 1	New Infrastructure	Ward 1, Ward 2, Ward 3	927,000						927,000
2014	EN-1981-14	Sidewalk & Street Lighting on Bathurst Street - Teston Rd to WoodlandAcres Cres	New Infrastructure	Ward 1						129,800	129,800
2014	EN-1983-14	Street Lighting on Teston Road - Hwy 400 to Jane Street	New Infrastructure	Ward 1	175,162						175,162
2014	EN-1987-14	Retaining Wall Conditional Assessment on Royalpark Way	Infrastructure Replacement	Ward 2					128,750		128,750
2014	EN-1988-14	Culvert Rehabilitation on Balwin Avenue - Additional Creek Rehabilitation	Infrastructure Replacement	Ward 4					56,650		56,650
2014	EN-1990-14	Railway Crossing Safety Assessment - City Wide	Studies	City-Wide				192,610			192,610
2014	EN-1993-14	Bridge Rehabilitation - Willis Road	Infrastructure Replacement	Ward 2						165,000	165,000
2014	EN-1994-14	Bridge Rehabilitation - North Johnson District Park	Infrastructure Replacement	Ward 2						72,600	72,600
2014	EN-1995-14	Storm Water Management Improvements for Franklin Avenue	Infrastructure Replacement	Ward 5						599,500	599,500
2014 Total					**1,102,162**	**4,471,550**	**7,499,320**	**522,210**	**6,429,490**	**1,026,900**	**21,051,632**
2015	EN-1852-15	Drawing Index Enhancements	Asset Management Technol	City-Wide				103,000			103,000
2015	EN-1886-15	Bridge Rehabilitation - Humber Bridge Trail	Infrastructure Replacement	Ward 1			800,000				800,000
2015	EN-1888-13	Bridge Rehabilitation - Glen Shields Avenue	Infrastructure Replacement	Ward 5			500,000				500,000
2015	EN-1907-15	Creation of CAD Standards	Studies	City-Wide				51,500			51,500
2015	EN-1912-14	2015 Pavement Management Program - Phase 1	Infrastructure Replacement	Ward 2, Ward 3, Ward 4			2,544,659		863,211		3,407,870
2015	EN-1913-14	2015 Pavement Management Program - Phase 2	Infrastructure Replacement	Ward 1, Ward 5					3,450,500		3,450,500

2014 - 2017 Capital Project Listing

Engineering Services

Budget Year	Project #	Project Description	Project Type	Region	City-Wide DC	Infrastructure Reserve	Gas Tax	Taxation	LTD	Other	Grand Total
2015	EN-1914-14	2015 Road Rehabilitation and Watermain Replacement - Phase 1	Infrastructure Replacement	Ward 1		743,897			805,888		1,549,785
2015	EN-1915-14	2015 Road Rehabilitation and Watermain Replacement - Phase 2	Infrastructure Replacement	Ward 3		2,174,570			510,084		2,684,654
2015	EN-1916-15	2015 Road Rehabilitation and Watermain Replacement - Phase 3	Infrastructure Replacement	Ward 3		216,300			92,700		309,000
2015	EN-1917-15	2016 Pavement Management Program - Phase 1	Infrastructure Replacement	Ward 1, Ward 2, Ward 3					51,500		51,500
2015	EN-1918-15	2016 Pavement Management Program - Phase 2	Infrastructure Replacement	Ward 1, Ward 4					51,500		51,500
2015	EN-1919-15	2016 Pavement Management Program - Phase 3	Infrastructure Replacement	Ward 1, Ward 2					51,500		51,500
2015	EN-1920-15	2016 Road Rehabilitation and Watermain Replacement - Phase 1	Infrastructure Replacement	Ward 2		140,492			86,108		226,600
2015	EN-1921-15	2016 Road Rehabilitation and Watermain Replacement - Phase 2	Infrastructure Replacement	Ward 4		208,575			69,525		278,100
2015	EN-1923-15	Municipal Structure Inspection and Reporting in 2015	Legal/Regulatory	City-Wide		123,600					123,600
2015	EN-1930-15	Sidewalk on Keele Street - McNaughton Road to Teston Road	New Infrastructure	Ward 4	37,080						37,080
2015	EN-1931-15	Sidewalk on Keele Street - Kirby Road to Peak Point Blvd	New Infrastructure	Ward 1	20,600						20,600
2015	EN-1944-13	2014 Road Rehabilitation and Watermain Replacement - Phase 3	Infrastructure Replacement	Ward 2		609,760			214,240		824,000
2015	EN-1950-13	Clarence Street Slope Stabilization - Phase 2	Infrastructure Replacement	Ward 2			500,000				500,000
2015	EN-1957-15	Cycle Path Improvement on Islington Avenue - Rutherford Rd to WycliffeAve.	Growth/Development	Ward 2	123,600						123,600
2015	EN-1959-15	Traffic Signal Installation - Chrislea Road and Northview Boulevard	New Infrastructure	Ward 3	180,250						180,250
2015	EN-1960-13	Sidewalk on Weston Road - Steeles Avenue West to Rutherford Road	New Infrastructure	Ward 3	515,000						515,000
2015	EN-1972-13	Active Transportation Facility and Streetlighting on Dufferin Street -Kirby Road to Teston Road	New Infrastructure	Ward 1	576,800						576,800
2015	EN-1973-15	Streetscape for Concord West by York Region - Highway 7 and KeeleStreet	Growth/Development	Ward 4	221,253						221,253
2015	EN-1979-15	Sidewalk on Bathurst Street - North Park Rd to New Westminster Dr	New Infrastructure	Ward 5	56,650						56,650
2015	EN-1982-15	Sidewalk on Old Weston Road - Steeles Avenue West to Weston Road	New Infrastructure	Ward 3						55,000	55,000
2015	EN-1992-15	Railway Crossing Improvements - CPR crossing at Huntington Road	New Infrastructure	Ward 1					402,215		402,215
2015	EN-1993-14	Bridge Rehabilitation - Willis Road	Infrastructure Replacement	Ward 2					1,356,323	338,682	1,695,005
2015 Total					**1,731,233**	**4,217,194**	**4,344,659**	**154,500**	**8,005,294**	**393,682**	**18,846,562**
2016	EN-1889-13	Bridge Replacement/ Rehabilitation Environmental Assessment - KingVaughan Road	Infrastructure Replacement	Ward 1			500,000				500,000
2016	EN-1916-15	2015 Road Rehabilitation and Watermain Replacement - Phase 3	Infrastructure Replacement	Ward 3		3,024,613			1,296,263		4,320,876
2016	EN-1917-15	2016 Pavement Management Program - Phase 1	Infrastructure Replacement	Ward 1, Ward 2, Ward 3			2,782,000				2,782,000

2014 - 2017 Capital Project Listing

Engineering Services

Budget Year	Project #	Project Description	Project Type	Region	City-Wide DC	Infrastructure Reserve	Gas Tax	Taxation	LTD	Other	Grand Total
2016	EN-1918-15	2016 Pavement Management Program - Phase 2	Infrastructure Replacement	Ward 1, Ward 4					2,826,320		2,826,320
2016	EN-1919-15	2016 Pavement Management Program - Phase 3	Infrastructure Replacement	Ward 1, Ward 2					2,243,340		2,243,340
2016	EN-1920-15	2016 Road Rehabilitation and Watermain Replacement - Phase 1	Infrastructure Replacement	Ward 2		2,123,052			1,301,226		3,424,278
2016	EN-1921-15	2016 Road Rehabilitation and Watermain Replacement - Phase 2	Infrastructure Replacement	Ward 4		2,625,992			875,331		3,501,323
2016	EN-1930-15	Sidewalk on Keele Street - McNaughton Road to Teston Road	New Infrastructure	Ward 4	148,320						148,320
2016	EN-1931-15	Sidewalk on Keele Street - Kirby Road to Peak Point Blvd	New Infrastructure	Ward 1	82,400						82,400
2016	EN-1951-16	Sidewalk Upgrade on Jane Street - north of Teston Road	Infrastructure Replacement	Ward 1						100,000	100,000
2016	EN-1952-16	Sidewalk Upgrade on Nashville Road - west of Klein's Circle	Infrastructure Replacement	Ward 1						135,000	135,000
2016	EN-1973-15	Streetscape for Concord West by York Region - Highway 7 and KeeleStreet	Growth/Development	Ward 4	289,899						289,899
2016	EN-1974-16	2017 Pavement Management Program - Phase 1	Infrastructure Replacement	Ward 2, Ward 3					56,650		56,650
2016	EN-1975-16	2017 Pavement Management Program - Phase 2	Infrastructure Replacement	Ward 1, Ward 4, Ward 5					56,650		56,650
2016	EN-1976-16	2017 Road Rehabilitation and Watermain Replacement - Phase 1	Infrastructure Replacement	Ward 1		258,200			195,000		453,200
2016	EN-1977-16	2017 Road Rehabilitation and Watermain Replacement - Phase 2	Infrastructure Replacement	Ward 1		119,305			27,985		147,290
2016	EN-1978-16	Active Transportation Facility on Pine Valley Drive - Steeles AveWtoLangstaff Rd	New Infrastructure	Ward 2, Ward 3	56,650						56,650
2016	EN-1980-16	Sidewalk on Weston Road - Major Mackenzie Drive to Greenbrooke Drive	New Infrastructure	Ward 3	45,320						45,320
2016	EN-1984-16	Street Lighting on Keele Street - Langstaff Road to Rutherford Road	New Infrastructure	Ward 1, Ward 4	84,975						84,975
2016	EN-1986-16	Sidewalk on Basaltic Road and Planchet Road - Langstaff Rd to Cul-de-sac/ 220 Basaltic Road	New Infrastructure	Ward 4			228,800				228,800
2016	EN-1994-14	Bridge Rehabilitation - North Johnson District Park	Infrastructure Replacement	Ward 2						336,600	336,600
2016 Total					**707,564**	**8,151,162**	**3,510,800**		**8,878,765**	**571,600**	**21,819,891**
2017	EN-1867-17	Pedestrian Crossing Enhancement Program - Pavement Marking	Health & Safety	City-Wide				206,000			206,000
2017	EN-1947-17	Pedestrian Connectivity Study	New Infrastructure	Ward 5				117,420			117,420
2017	EN-1973-15	Streetscape for Concord West by York Region - Highway 7 and KeeleStreet	Growth/Development	Ward 4	2,559,429						2,559,429
2017	EN-1974-16	2017 Pavement Management Program - Phase 1	Infrastructure Replacement	Ward 2, Ward 3			2,818,200				2,818,200
2017	EN-1975-16	2017 Pavement Management Program - Phase 2	Infrastructure Replacement	Ward 1, Ward 4, Ward 5					4,305,400		4,305,400
2017	EN-1976-16	2017 Road Rehabilitation and Watermain Replacement - Phase 1	Infrastructure Replacement	Ward 1		3,338,815			4,425,872		7,764,687
2017	EN-1977-16	2017 Road Rehabilitation and Watermain Replacement - Phase 2	Infrastructure Replacement	Ward 1		1,344,566			315,392		1,659,958

2014 - 2017 Capital Project Listing

Engineering Services

Budget Year	Project #	Project Description	Project Type	Region	City-Wide DC	Infrastructure Reserve	Gas Tax	Taxation	LTD	Other	Grand Total
2017	EN-1978-16	Active Transportation Facility on Pine Valley Drive - Steeles AveWtoLangstaff Rd	New Infrastructure	Ward 2, Ward 3	770,440						770,440
2017	EN-1980-16	Sidewalk on Weston Road - Major Mackenzie Drive to Greenbrooke Drive	New Infrastructure	Ward 3	362,560						362,560
2017	EN-1984-16	Street Lighting on Keele Street - Langstaff Road to Rutherford Road	New Infrastructure	Ward 1, Ward 4	481,525						481,525
2017	EN-1985-17	Sidewalk on Doney Crescent - Keele Street to Cul-de-sac	New Infrastructure	Ward 4						44,000	44,000
2017	EN-1991-17	Traffic Signal Installation - Interchange Way and Interchange Way	New Infrastructure	Ward 4	198,275						198,275
2017	EN-1996-17	Municipal Structure Inspection and Reporting in 2017	Legal/Regulatory	City-Wide		124,630					124,630
2017 Total					**4,372,229**	**4,808,011**	**2,818,200**	**323,420**	**9,046,664**	**44,000**	**21,412,524**
2018 +	EN-1853-18	Lay-by Parking on Vellore Woods Boulevard	New Infrastructure	Ward 3				154,500			154,500
2018 +	EN-1883-18	Right Turning Lane - Willis Road and Pine Valley Drive	New Infrastructure	Ward 3				103,000		340,000	443,000
2018 +	EN-1938-18	Streetscape Maple Area - Phase 3	New Infrastructure	Ward 1				2,811,900			2,811,900
2018 +	EN-1939-18	Streetscape Maple Area - Phase 2	New Infrastructure	Ward 1				1,390,500			1,390,500
2018 +	EN-1949-18	Pedestrian Link Feasibility Study	Studies	Ward 2				51,500			51,500
2018 +	EN-1962-18	Hydro-Geological Study for Anthony Lane	Studies	Ward 5				154,500			154,500
2018 +	EN-1963-13	North Maple Bridge - north of Major Mackenzie over Hwy 400	Growth/Development	Ward 1	8,755,000						8,755,000
2018 +	EN-1985-17	Sidewalk on Doney Crescent - Keele Street to Cul-de-sac	New Infrastructure	Ward 4						223,300	223,300
2018 +	EN-1989-18	Melville Avenue Operation Review	Studies	Ward 1				33,990			33,990
2018 + Total					**8,755,000**			**4,699,890**		**563,300**	**14,018,190**
Engineering Services Total					**16,668,188**	**21,647,917**	**18,172,979**	**5,700,020**	**32,360,213**	**2,599,482**	**97,148,799**

DRAFT 2014 BUDGET AND 2015-2017 PLAN

Public Works

VAUGHAN

Revenue and Expenditure Summary

2014-17 Operating Budget

Department	Exp Category	Account	2012 Actuals	Actual Forecast 2013*	2013 Budget	Allowable Inc/Decr	Account Reallocations	2014 Budget	$ Variance	% Variance	2015 Forecast	Variance	2016 Forecast	Variance	2017 Forecast	Variance
Public Works - Operations																
	Revenue															
		3550 Departmental Revenues	15,840	13,670	13,320	880	0	14,200	880	6.6%	14,200	0	14,200	0	14,200	0
		3555 W&S Administration Revenue	428,400	0	0	0	0	0	0	0.0%	0	0	0	0	0	0
		3574 Rev. frm Recov. Expenses	116,590	117,187	125,579	1,094	0	126,673	1,094	0.9%	127,408	735	128,160	752	130,331	2,171
		3586 Rents and Concessions	0	0	0	0	0	0	0	0.0%	0	0	0	0	0	0
		3612 Service Charges	9,382	10,207	10,665	(540)	0	10,125	(540)	(5.1)%	10,125	0	10,125	0	10,125	0
		3614 General Revenue	120,535	141,388	130,412	1,942	0	132,354	1,942	1.5%	134,805	2,451	137,256	2,451	139,707	2,451
		3618 Dept. Misc. Revenues	5,814	2,208	5,912	0	0	5,912	0	0.0%	6,045	133	6,179	134	6,295	116
		3780 Tourism/Rec'n Grant	1,025,124	1,001,311	1,025,120	42,200	0	1,067,320	42,200	4.1%	1,088,660	21,340	1,110,430	21,770	1,132,640	22,210
		Total Revenue	1,721,685	1,285,970	1,311,008	45,576	0	1,356,584	45,576	3.5%	1,381,243	24,659	1,406,350	25,107	1,433,298	26,948
	Labour Costs															
		7010 Full Time	3,478,154	3,728,313	3,930,036	11,176	(5)	3,941,207	11,171	0.3%	3,962,961	21,754	3,974,730	11,769	3,981,211	6,481
		7012 Overtime	158,447	227,627	169,934	3	0	169,937	3	0.0%	169,937	0	169,937	0	169,937	0
		7015 Part Time	453,468	481,688	457,704	39,162	0	496,866	39,162	8.6%	497,687	821	497,687	0	497,687	0
		7016 Full Time Contracts	37,869	0	0	0	0	0	0	0.0%	0	0	0	0	0	0
		7017 Benefits	1,004,277	1,111,758	1,144,120	27,819	5	1,171,944	27,824	2.4%	1,199,250	27,306	1,223,741	24,491	1,246,447	22,706
		7020 Benefits - FT Contract	3,673	0	0	0	0	0	0	0.0%	0	0	0	0	0	0
		Total Labour Costs	5,135,888	5,549,386	5,701,794	78,160	0	5,779,954	78,160	1.4%	5,829,835	49,881	5,866,095	36,260	5,895,282	29,187
	Other Expenses															
		7100 Mileage	2,376	3,434	3,332	0	500	3,832	500	15.0%	3,832	0	3,832	0	3,832	0
		7103 407-ETR Toll Charges	376	308	254	0	0	254	0	0.0%	254	0	254	0	254	0
		7105 Membership/Dues/Fees	13,675	21,761	12,773	0	8,200	20,973	8,200	64.2%	20,973	0	20,973	0	20,973	0
		7110 Meals & Meal Allowances	3,855	9,837	8,297	0	0	8,297	0	0.0%	8,297	0	8,297	0	8,297	0
		7115 Training & Development	41,144	47,481	54,352	0	2,000	56,352	2,000	3.7%	56,352	0	56,352	0	56,352	0
		7120 Telephone Charges	163	2,318	2,789	0	(2,000)	789	(2,000)	(71.7)%	789	0	789	0	789	0
		7122 Cellular Telephones	13,408	20,020	21,184	0	3,974	25,158	3,974	18.8%	25,158	0	25,158	0	25,158	0
		7125 Subscriptions/Publications	8,525	6,808	5,419	0	3,000	8,419	3,000	55.4%	8,419	0	8,419	0	8,419	0
		7130 Seminars & Workshops	475	1,025	2,473	0	0	2,473	0	0.0%	2,473	0	2,473	0	2,473	0
		7135 Advertising	427	3,773	4,530	0	(574)	3,956	(574)	(12.7)%	3,956	0	3,956	0	3,956	0
		7140 Promotion & Education	148,788	168,681	169,500	0	0	169,500	0	0.0%	169,500	0	169,500	0	169,500	0
		7200 Office Supplies	13,586	13,319	12,948	0	(1,500)	11,448	(1,500)	(11.6)%	11,448	0	11,448	0	11,448	0
		7203 Drafting Supplies	3,576	2,978	3,731	0	0	3,731	0	0.0%	3,731	0	3,731	0	3,731	0
		7205 Computer Supplies	6,229	5,536	4,975	0	0	4,975	0	0.0%	4,975	0	4,975	0	4,975	0
		7210 Office Equip. & Furniture	603	4,004	4,193	0	0	4,193	0	0.0%	4,193	0	4,193	0	4,193	0
		7211 Computer Hardware/Software	14,138	23,722	33,333	0	0	33,333	0	0.0%	33,333	0	33,333	0	33,333	0
		7220 Copiers, Faxes and Supplies	14,073	17,281	19,310	0	(30)	19,280	(30)	(0.2)%	19,280	0	19,280	0	19,280	0
		7222 Printing	14	321	500	0	0	500	0	0.0%	500	0	500	0	500	0
		7226 Courier Services	126	189	250	0	0	250	0	0.0%	250	0	250	0	250	0
		7300 Protective Clothing/Uniforms	28,324	28,034	23,508	0	3,500	27,008	3,500	14.9%	27,008	0	27,008	0	27,008	0
		7317 Utility Services	1,790,198	1,993,725	1,912,962	128,082	0	2,041,044	128,082	6.7%	2,136,765	95,721	2,236,975	100,210	2,341,885	104,910
		7330 Materials & Supplies	1,349,640	2,775,052	3,100,368	11,753	(11,763)	3,100,358	(10)	(0.0)%	3,171,614	71,256	3,247,870	76,256	3,325,587	77,717
		7331 Contractor & Contractor Mat.	17,170,693	19,819,046	19,094,843	77,984	(7,637)	19,165,190	70,347	0.4%	19,788,573	623,383	20,481,179	692,606	21,032,005	550,826
		7335 Small Tools & Equipment	8,927	19,608	11,533	0	0	11,533	0	0.0%	11,533	0	11,533	0	11,533	0
		7340 Machine Time	0	0	0	0	0	0	0	0.0%	0	0	0	0	0	0
		7345 Radio Operations	4,608	7,245	7,513	0	0	7,513	0	0.0%	7,513	0	7,513	0	7,513	0
		7365 Safety Equipment	337	367	678	0	0	678	0	0.0%	678	0	678	0	678	0
		7370 Dumping Charges	40,776	11,984	19,922	585	0	20,507	585	2.9%	21,100	593	21,720	620	22,035	315
		7400 Bank Charges	11,268	11,885	9,338	0	0	9,338	0	0.0%	9,338	0	9,338	0	9,338	0
		7410 Rental, Leases - Equipment	51,534	125,245	116,089	0	0	116,089	0	0.0%	116,089	0	116,089	0	116,089	0
		7520 Professional Fees	4,259	4,491	13,483	0	(970)	12,513	(970)	(7.2)%	12,513	0	12,513	0	12,513	0
		7560 Gas/Diesel - Vehicles	303,478	418,351	308,927	52,079	1,800	362,806	53,879	17.4%	388,957	26,151	417,171	28,214	447,643	30,472
		7630 Wireless/Internet Commun.	606	0	0	0	0	0	0	0.0%	0	0	0	0	0	0
		7699 Sundry Expenses	406	624	1,060	0	0	1,060	0	0.0%	1,060	0	1,060	0	1,060	0

Department	Exp Category	Account	2012 Actuals	Actual Forecast 2013*	2013 Budget	Allowable Inc/Decr	Account Reallocations	2014 Budget	$ Variance	% Variance	2015 Forecast	Variance	2016 Forecast	Variance	2017 Forecast	Variance
		7700 Chgs. from Othe Depts.	(44,756)	5,191	4,710	0	1,500	6,210	1,500	31.8%	6,210	0	6,210	0	6,210	0
		7710 Internal Recoveries	(8,963)	(97,420)	(97,420)	65,730	0	(31,690)	65,730	(67.5)%	(31,690)	0	(31,690)	0	(31,690)	0
		Total Other Expenses	20,996,893	25,476,224	24,891,657	336,213	0	25,227,870	336,213	1.4%	26,044,974	817,104	26,942,880	897,906	27,707,120	764,240
Total Public Works - Operations			24,411,097	29,739,640	29,282,443	368,797	0	29,651,240	368,797	1.3%	30,493,566	842,326	31,402,625	909,059	32,169,104	766,479

*Note: 2013 Actual Forecast is for reference purposes only and is based on year to date actuals as of August 2013 plus the remainder of the calendarized budget.

2014 -2017 Additional Resource Request
Public Works

Budget Year	ARR #	ARR Title	Gross Cost	Offset	Net Cost
2014	155-14-04	Equipment Operator I	136,021	136,021	-
2014	155-14-05	Road Patrol Person	83,885	83,885	-
2014	155-TBD-02	Recyclable paper collection at designated supermail box locations	26,000	26,000	-
2014	155-14-06.	Transfer FTE from PW-Solid Waste to PW-Water/WasteWater	(89,922)	-	(89,922)
2014 Total			**155,984**	**245,906**	**(89,922)**
2016	155-16-01	Equipment Operator 1	148,269	-	148,269
2016 Total			**148,269**	**-**	**148,269**
2017	155-TBD-01	Operations Review Analyst	94,880	-	94,880
2017 Total			**94,880**	**-**	**94,880**

2014 - 2017 Capital Project Listing

Public Works - Operations

Budget Year	Project #	Project Description	Project Type	Region	City-Wide DC	Infrastructure Reserve	Gas Tax	Taxation	LTD	Other	Grand Total
2014	PW-2013-07	Street Light Pole Replacement Program	Infrastructure Replacement	City-Wide				309,000			309,000
2014	PW-2035-11	Curb and Sidewalk Repair & Replacement	Infrastructure Replacement	City-Wide			1,600,000				1,600,000
2014	PW-2052-14	Road Patrol Hardware & Software	Technology	City-Wide				25,800			25,800
2014	PW-2054-14	Environmental Assessment for a new works yard - west portion of theCity	Growth/Development	Ward 2	162,225			18,025			180,250
2014	PW-2057-14	Dome Doors	Legal/Regulatory	City-Wide				38,625			38,625
2014	PW-2061-14	Woodbridge Yard Humber River Rehabilitation	Legal/Regulatory	Ward 2				195,700			195,700
2014	PW-2062-14	Works Yard Improvements(JOC-Dufferin-Woodbridge Yards)	Infrastructure Replacement	City-Wide				25,750			25,750
2014	PW-2063-13	ICI Water Meter Replacement Program	Infrastructure Replacement	City-Wide		206,000					206,000
2014	PW-2066-14	Yard Weigh Scale	New Equipment	City-Wide				128,750			128,750
2014	PW-2067-14	Recycling at Designated Canada Post Supermail Boxes	New Infrastructure	City-Wide				146,775			146,775
2014	PW-2068-14	Weston/400 & Industrial Park (Dry) Pond	Established Program	Ward 4			225,000				225,000
2014	PW-2069-14	Four Valley Pond. Storm Water Management Pond #68	Established Program	Ward 4			300,000				300,000
2014	PW-2070-14	English Daisy Court (Dry) Pond. Storm Water Management Pond #114	Infrastructure Replacement	Ward 4			75,000				75,000
2014 Total					**162,225**	**206,000**	**2,200,000**	**888,425**			**3,456,650**
2015	PW-2013-07	Street Light Pole Replacement Program	Infrastructure Replacement	City-Wide				309,000			309,000
2015	PW-2035-11	Curb and Sidewalk Repair & Replacement	Infrastructure Replacement	City-Wide			1,700,000				1,700,000
2015	PW-2057-14	Dome Doors	Legal/Regulatory	City-Wide				38,625			38,625
2015	PW-2058-13	LED Streetlight Conversion	Infrastructure Replacement	City-Wide			1,500,000				1,500,000
2015	PW-2063-13	ICI Water Meter Replacement Program	Infrastructure Replacement	City-Wide		206,000					206,000
2015 Total						**206,000**	**3,200,000**	**347,625**			**3,753,625**
2016	PW-1972-16	Public Works and Parks Operations Yard Expansion and Upgrade Strategy	Growth/Development	Ward 2	10,118,606				6,090,951		16,209,557
2016	PW-2013-07	Street Light Pole Replacement Program	Infrastructure Replacement	City-Wide				309,000			309,000
2016	PW-2035-11	Curb and Sidewalk Repair & Replacement	Infrastructure Replacement	City-Wide			1,800,000				1,800,000
2016	PW-2058-13	LED Streetlight Conversion	Infrastructure Replacement	City-Wide			1,500,000				1,500,000
2016	PW-2063-13	ICI Water Meter Replacement Program	Infrastructure Replacement	City-Wide		206,000					206,000
2016 Total					**10,118,606**	**206,000**	**3,300,000**	**309,000**	**6,090,951**		**20,024,557**
2017	PW-1972-16	Public Works and Parks Operations Yard Expansion and Upgrade Strategy	Growth/Development	Ward 2	12,785,911				31,069,948		43,855,859
2017	PW-2013-07	Street Light Pole Replacement Program	Infrastructure Replacement	City-Wide				309,000			309,000
2017	PW-2035-11	Curb and Sidewalk Repair & Replacement	Infrastructure Replacement	City-Wide			1,900,000				1,900,000
2017	PW-2058-13	LED Streetlight Conversion	Infrastructure Replacement	City-Wide			1,500,000				1,500,000
2017	PW-2063-13	ICI Water Meter Replacement Program	Infrastructure Replacement	City-Wide		206,000					206,000
2017 Total					**12,785,911**	**206,000**	**3,400,000**	**309,000**	**31,069,948**		**47,770,859**
2018 +	PW-2058-13	LED Streetlight Conversion	Infrastructure Replacement	City-Wide			6,000,000				6,000,000
2018 + Total							**6,000,000**				**6,000,000**
Public Works Total					**23,066,742**	**824,000**	**18,100,000**	**1,854,050**	**37,160,899**		**81,005,691**

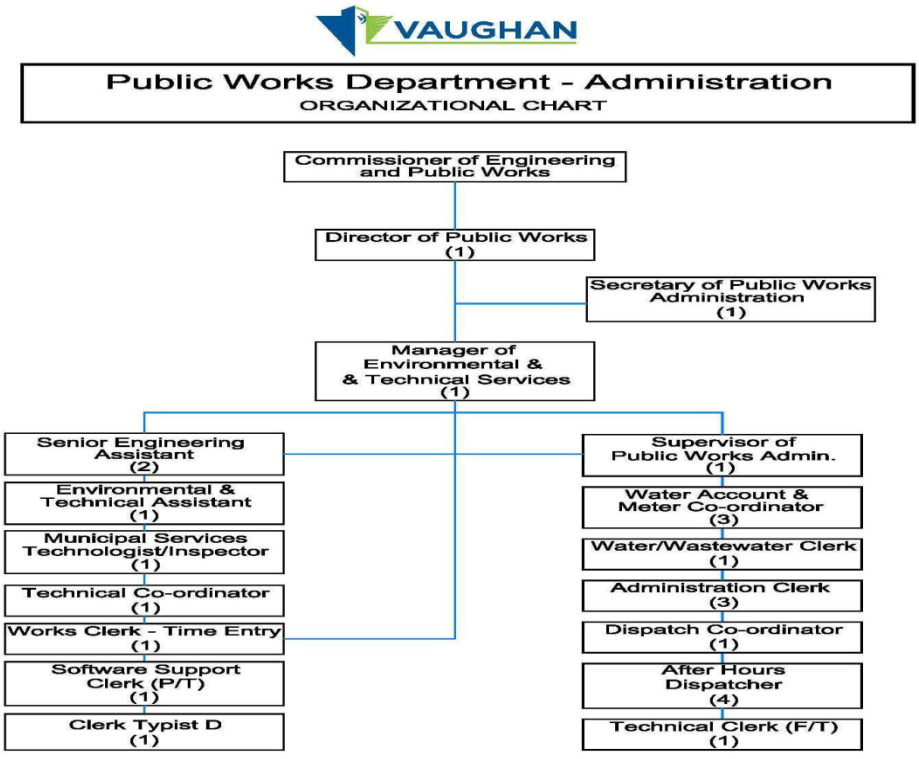
Service Statement: (Describe the core responsibilities for your department)

Public Works Administration is committed to providing exceptional customer service and the delivery of concise and accurate information on programs and services to residents, the public, developers, builders and regulatory agencies.

The day time clerical staff support the operations in the principal Public Works lines of business: transportation, water, wastewater, stormwater/drainage and solid waste collection. Our work order system provides investigation and tracking of each inquiry within each division of the Public Works Department. Front line staff conducts the sale of blue boxes, green bins, garbage tags, appliance collection and disposal, bulk water, curb cuts, municipal service connections, culverts and water meters. Staff also performs time entry and process weekly deposits for front counters sales, as well as monies from Vaughan Fire & Rescue Services, Water Turn Off/On, Water Flow Tests and Cafeteria sales. Staff schedule appointments with the public, developers, builders and engineering consultants for such things as: appliance collections, road maintenance issues, water/sewer investigations, account inquiries, testing of existing and new water mains, water meter repairs and replacements, water turn/off, and various other water and sewer related activities.

The After Hours Dispatchers are responsible for answering calls from citizens, York Regional Police, The Region of York and other customers after hours for the Public Works Department and all other City departments. This level of service now covers the answering and dispatching of calls for Animal Control Services including municipalities outside of the Vaughan area (King Township and Bradford).

Service Profile: (Provide the Organizational Chart for your department)



Full Time, Part Time and Overtime – Budgeted Amounts

Administration:

			Additional Resource Requests			
	2012	**2013 Base**	**2014**	**2015**	**2016**	**2017**
Full Time	4*	4*	0	0	0	1
Part Time	0	0	0	0	0	0
Overtime	$1,065	$1,097	$1,097	$1,130	$1,164	$1,199

Included in this section are Director, Manager of Environmental & Technical Services, Supervisor of Public Works Administration and Administrative Assistant

*** Admin Supervisor is funded 50% from Admin & 50% from Water/Wastewater**
**** ARR – Operational Review Analyst**

Front Counter & Customer Service:

			Additional Resource Requests			
	2012	**2013 Base**	**2014**	**2015**	**2016**	**2017**
Full Time	2*	3*	0	0	0	0
Part Time	0	0	0	0	0	0
Overtime	$1,913	$1,970	$2,029	$2,090	$2152	$2,216

*** 1 Position is funded 69% from Admin & 31% from Water/Wastewater (as a result of Water/Wastewater Budget approval of conversion of P/T to F/T. As a result P/T compliment has been removed.**

Water, Wastewater and Roads:

			Additional Resource Requests			
	2012	**2013 Base**	**2014**	**2015**	**2016**	**2017**
Full Time	5	5	0	0	0	0
Part Time	0	0	0	0	0	0
Overtime	$3,902	$4,019	$4,139	$4,263	$4,390	$4,521

*****Water staff are requested for and funded from the Water Budget.***

Dispatchers:

			Additional Resource Requests			
	2012	**2013 Base**	**2014**	**2015**	**2016**	**2017**
Full Time	1	1	0	0	0	0
Part Time	2.80	2.80	0	0	0	0
Overtime	$4809	$4,953	$5,102	$5,255	$5,412	$5,574

Solid Waste Management

- 1 FTE funded from Administration Budget, 1 additional FTE funded from Solid Waste Management Budget.

Water/Wastewater & Roads

- 5 FTE's funded from Water Budget

Technical Group:

			Additional Resource Requests			
	2012	**2013 Base**	**2014**	**2015**	**2016**	**2017**
Full Time	6*	7**	0	0	0	0
Part Time	1.38	.69	0	0	0	0
Overtime	$7,128	$7,341	$7,561	$7,788	$8,021	$8,261

* 1 FTE Environmental & Technical Assistant funded from Water/Wastewater Budget.
* 5 FTE's funded from Administration Budget
*** 1 Position is funded 69% from Admin & 31% from Water/Wastewater (as a result of Water/Wastewater Budget approval of conversion of P/T to F/T. As a result P/T compliment has been reduced and is reflected in 2013 Base Budget.**

Key Stakeholders: (list major internal and external stakeholders and briefly describe why they are key stakeholders)

- Citizens
- Mayor and Members of Council
- City Departments
- York Regional Police
- Regional Municipality of York
- ON1Call
- City Contractors
- Developers
- Consultants

Internal Departments

Engineering, Building Standards, Parks & Forestry Operations, Enforcement Services, Fire, Planning Finance, Building & Facilities, Parks Planning, Urban Design.

External

Citizens, PowerStream, Environment Canada, Ontario Ministry of the Environment, Toronto & Region Conservation Authority, Department of Oceans and Fisheries, Ontario Ministry of Labour, Region of York, York Region Health Units, York/Durham Lab, York Region Police, Region of Peel, City of Toronto, York Region Municipalities, Developers, Consultants, Contractors, Ratepayer Groups.

Work Plan:

Link to Vaughan Vision 2020: (list the Vaughan Vision strategic goals which links with the departments core responsibilities)

Service Excellence:
- Deliver Service Excellence through Effectiveness, Efficiency, Economy, Expectations, Education and Engagement
- Demonstrate Excellence in Service Delivery

Future Pressures and Opportunities: (list the initial and future challenges facing the department as well as potential opportunities to improve the business)

Challenges

- Increase in population and demand for increased service levels will put additional pressures on our staff. The introduction of compostable bags and subsequent enforcement for the green program will see an increase in the volume of calls received.
- As the City's Development of residential Blocks become assumed subdivisions, maintenance and service demands will increase for all areas within Public Works Operations. Dispatch will become increasingly busier, unable to sustain the same level of service with one Dispatcher.
- ON1Call Legislation - Has increased the amount of locate requests and the workload to process the requests. The current system is time consuming and there is a wireless program that is being explored that will increase the service level, and create less paper work. Training for Administration and Operations staff will be required. The locate requests require a dedicated staff to administer the daily requests received.
- Currently, there is 1 Dispatcher to administer the ON1Call Locates, answer daily calls through Dispatch, process payments and make appointments for Water Turn Off/On and Water Flow Tests.
- Each point of sale transaction requires a handwritten receipt.

Opportunities

Implementation of improved service delivery and processes to ensure service excellence in daily customer service delivery. This includes the automation of forms, eliminating handwritten receipts, and implementing a wireless program for processing locate requests.

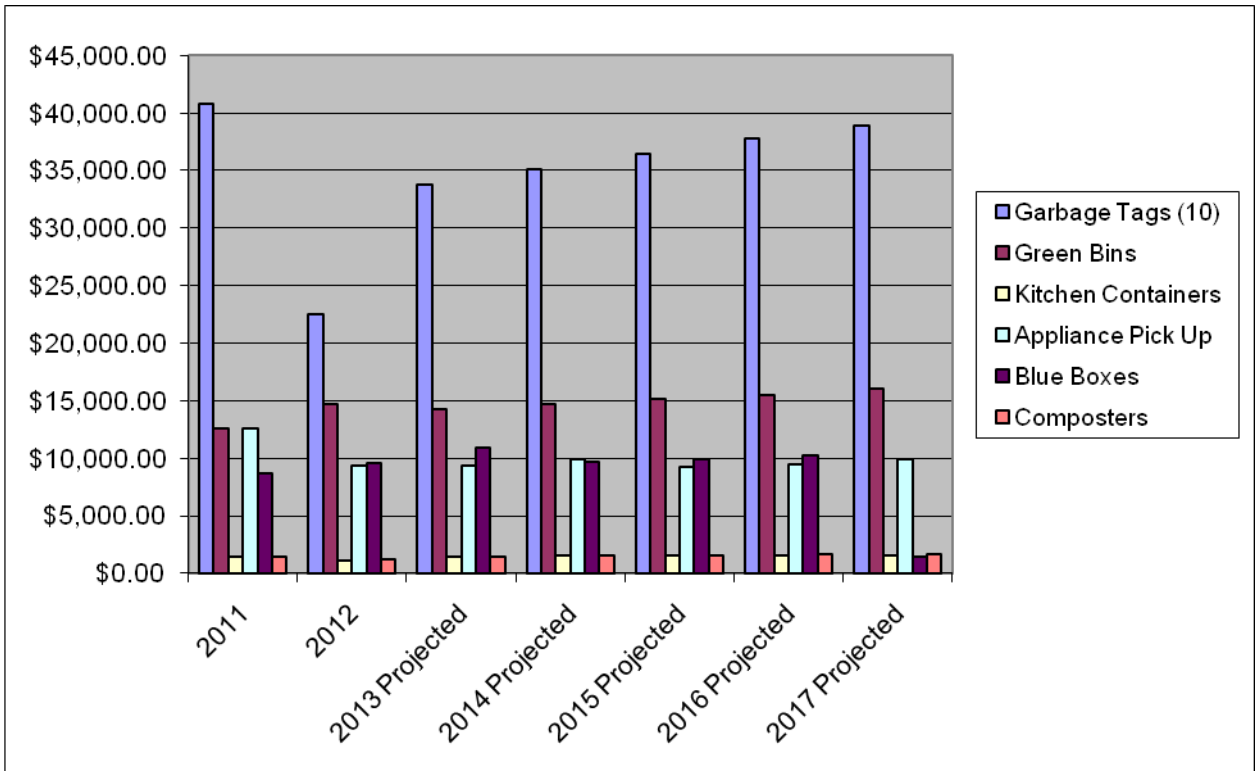
Business Plan Objectives:	**Timeline**	**Outcome**	**Resources**
Streamlining of processes. Implement automated forms and receipts. Implement wireless program for processing locate requests.	2013-2014	Automation of customer service delivery to residents. Implementation of automated forms	IT, Purchasing
Reduce number of abandoned calls -	Ongoing	Decrease in number abandoned calls	None

2013-16 Business Plan Objectives: (You can refer to the Strategic Initiatives list, master plans, or other corporate initiatives.)

2013 - 2016 (Top 3 Objectives)			
1. Create Implement the automation of Public Works Service Application Forms	Winter 2013/2014	Automation of customer service delivery to residents. Implementation of automated forms	Access/Web Based Tools IT Dept.
2. Research and Selection of Point of Sale System and automation of front counter, elimination of handwritten receipts.	2013/2014	Automation of customer service delivery to residents. Implementation of automated forms	IT & Finance
3. Research and Selection of automated program for processing Locate requests.	2013/2014	Introduce a wireless, paperless program for processing locate requests.	IT & Purchasing
2014 - 2016 (Top 3 Objectives)			
1. Map costs of various Public Works activities against funding source and tying into levels of services.			Approval of ARR-Operational Review Analyst – Deferred for approval for 2014 Budget Year
2. Add an additional Dispatcher	2015/2016	Ensure the service levels and demands are met.	Approval if ARR - Dispatcher

Key Performance Indicators: (List relevant high level performance measures which provide information on the department's efficiency and effectiveness- focus should validate pressures, support Additional Resource Requests (if any), and assess budget. The Performance Indicators and associated benchmarks should range from 2011 to 2017, with a forecast for the rest of 2013 to 2017).

Revenue
Front Counter Sales & Services – Solid Waste Management



	2011	2012	2013 Projected	2014 Projected	2015 Projected	2016 Projected	2017 Projected
Garbage Tags (10)	$40,843.00	$22,477.00	$33,751.00	$35,063.00	$36,415.00	$37,808.00	$38,888.00
Green Bins	$12,544.00	$14,686.00	$14,308.00	$14,708.00	$15,120.00	$15,542.00	$16,100.00
Kitchen Containers	$1,475.00	$1,154.00	$1,400.00	$1,535.00	$1,584.00	$1,535.00	$1,600.00
Appliance Pick Up	$12,642.00	$9,382.00	$9,400.00	$9,954.00	$9,193.00	$9,439.00	$9,888.00
Blue Boxes	$8,732.00	$9,566.00	$10,888.00	$9,644.00	$9,934.00	$10,232.00	$1,450.00
Composters	$1,398.00	$1,256.00	$1,483.00	$1,527.00	$1,573.00	$1,620.00	$1,700.00

BUSINESS OVERVIEW:

Notes about the Measure:

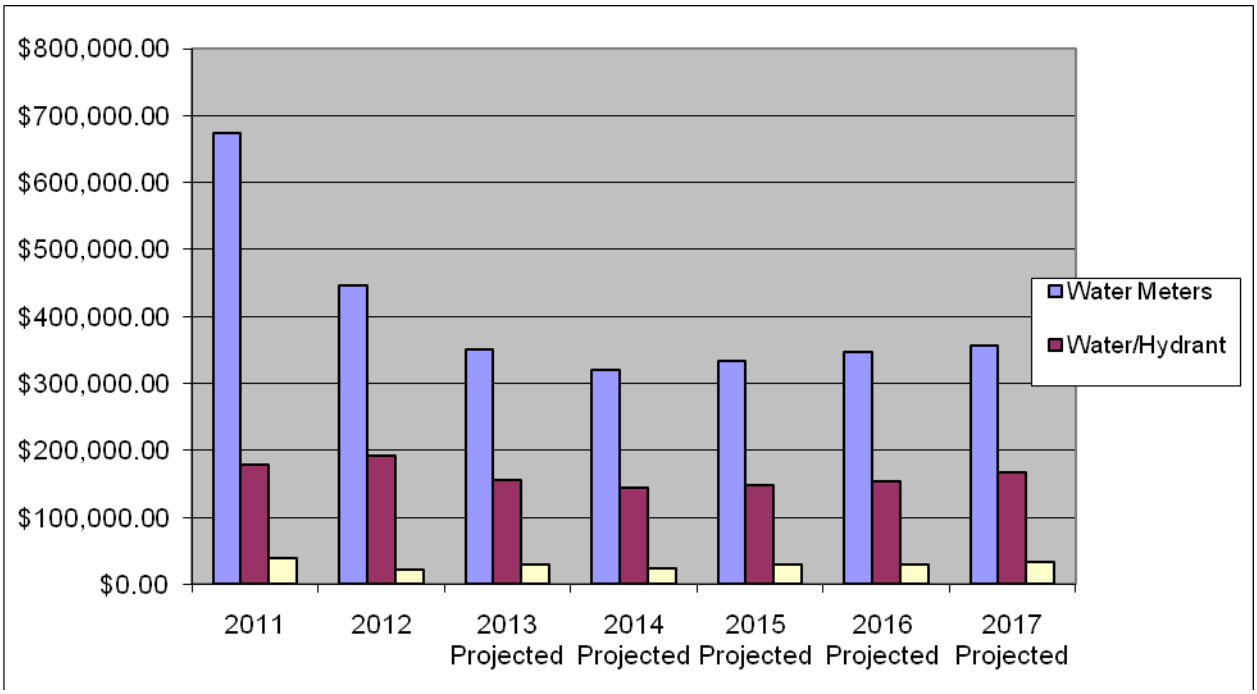
The economy, program maturation (Greening Vaughan) and the opening of the CEC in 2010 have been accounted for. Increase in sales attributed to inflation, increased population and waste generated.

Key Conclusion: (Explanation of the trend on the performance measure graph)

Green Bin and Blue Bin Containers sales at the JOC are down. As of July 2009 the sale of these items was introduced at local community centres, and figures in the graph are reflective of this.

Key Performance Indicators: (List relevant high level performance measures which provide information on the department's efficiency and effectiveness- focus should validate pressures, support Additional Resource Requests (if any), and assess budget. The Performance Indicators and associated benchmarks should range from 2011 to 2017, with a forecast for the rest of 2013 to 2017).

Revenue
Front Counter Sales & Service - Water



	2011	2012	2013 Projected	2014 Projected	2015 Projected	2016 Projected	2017 Projected
Water Meters	$674,583.00	$446,006.00	$350,000.00	$320,470.00	$333,084.00	$346,077.00	$356,200.00
Water/Hydrant	$179,261.00	$192,758.00	$155,000.00	$144,097.00	$148,420.00	$153,872.00	$167,800.00
Temporary Water	$38,406.00	$22,478.00	$28,687.00	$23,500.00	$29,000.00	$30,000.00	$33,000.00

BUSINESS OVERVIEW:

Notes about the Measure: (Provide assumptions/explanation of significant trend variance in the graph)

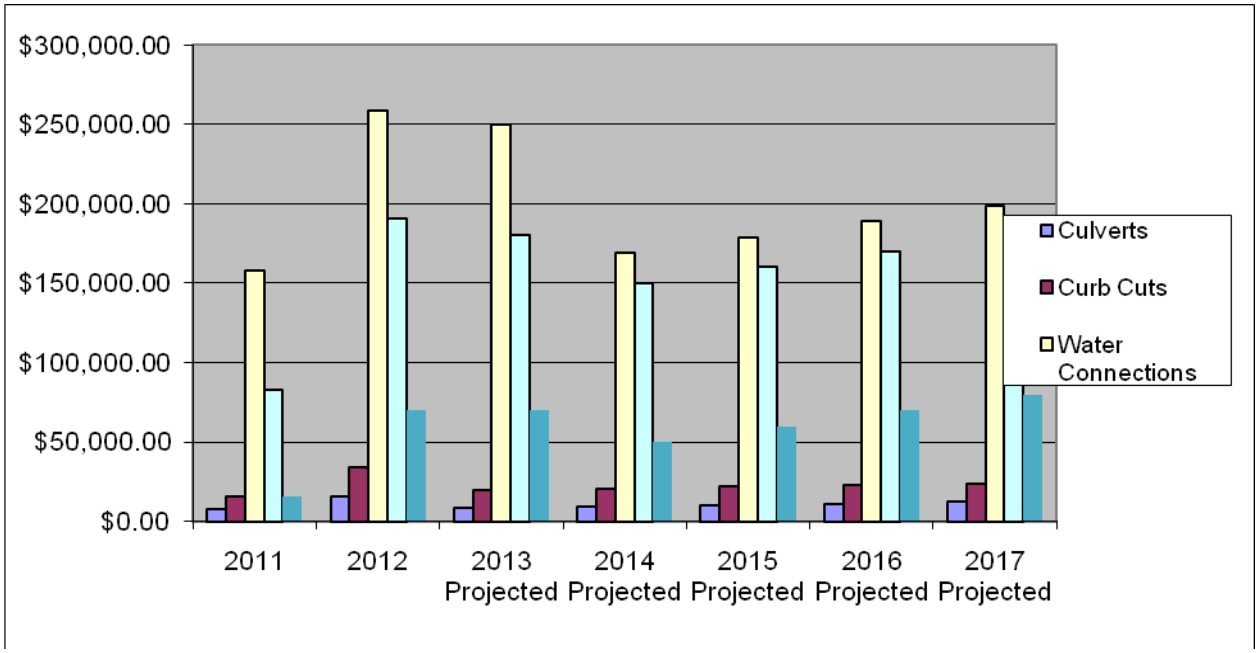
Assumptions are based on population growth and services provided.

Key Conclusion: (Explanation of the trend on the performance measure graph)

Water meter sales are tied into population growth and new home sales. Meter installations are on the decline as a result of reduced sales. Meter installations are on the decline as a result of reduced sales of ground level housing. This is reflective of the decrease in low density housing supply and increase of higher density housing supply.

Key Performance Indicators: (List relevant high level performance measures which provide information on the department's efficiency and effectiveness- focus should validate pressures, support Additional Resource Requests (if any), and assess budget. The Performance Indicators and associated benchmarks should range from 2011 to 2017, with a forecast for the rest of 2013 to 2017)

Revenue
Front Counter Sales & Service – Service Connections
Curb Cuts/Culverts/Water, Sewer & Storm Connections



	2011	2012	2013 Projected	2014 Projected	2015 Projected	2016 Projected	2017 Projected
Culverts	$7,300.00	$15,419.00	$8,108.00	$9,108.00	$10,108.00	$11,108.00	$12,108.00
Curb Cuts	$15,382.00	$34,346.00	$19,750.00	$20,750.00	$21,750.00	$22,750.00	$23,750.00
Water Connections	$157,988.00	$258,781.00	$250,000.00	$169,000.00	$179,000.00	$189,000.00	$199,000.00
Sanitary Connections	$82,769.00	$190,599.00	$180,000.00	$150,000.00	$160,000.00	$170,000.00	$180,000.00
Storm Connections	$15,384.00	$69,662.00	$70,000.00	$50,000.00	$60,000.00	$70,000.00	$80,000.00

BUSINESS OVERVIEW:

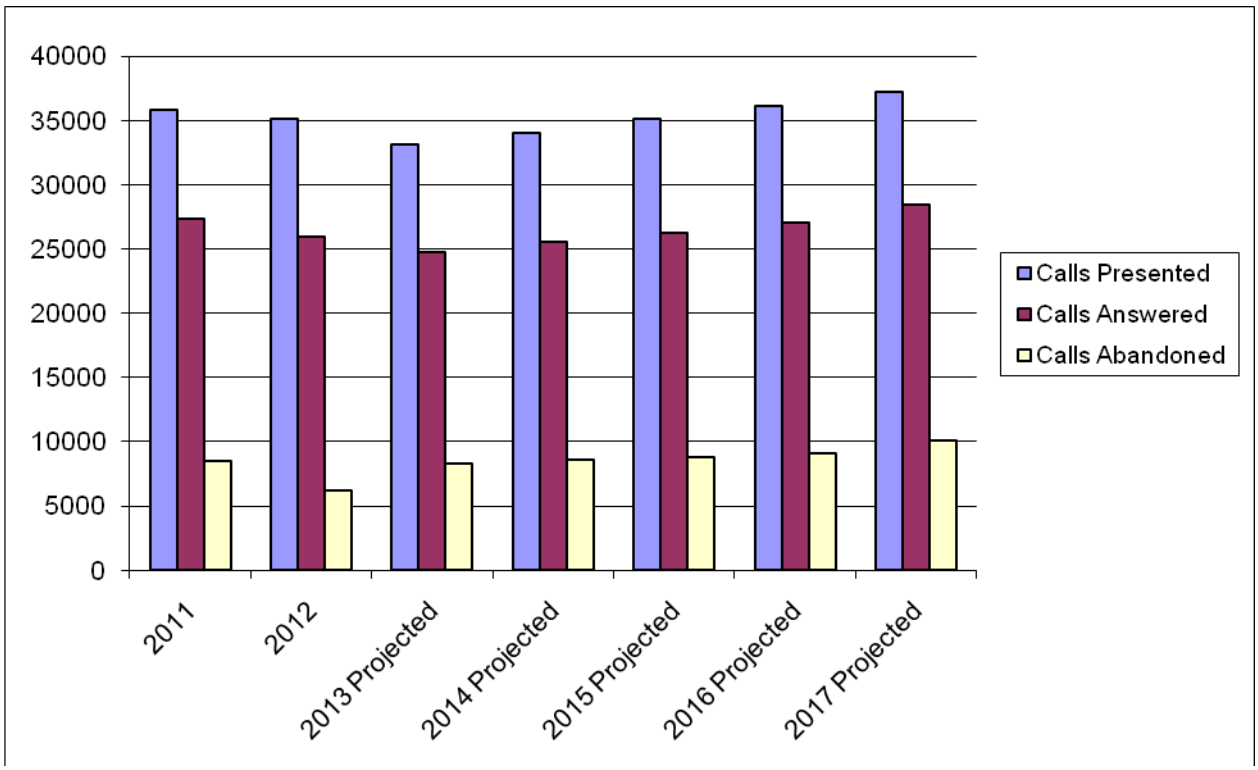
Notes about the Measure: (Provide assumptions/explanation of significant trend variance in the performance measure graph)
It is anticipated that as more subdivisions are assumed, requests for curb cuts will increase. Water, Sewer and Storm connections are tied into the number of infill or site plan developments.

Key Conclusion: (Explanation of the trend on the performance measure graph)

Assumptions are based on population growth and services provided, and are hard to predict.

Urbanization of City and demand for culverts may flatline or decrease. Infill housing is expected to remain consistent for service connections.

Key Performance Indicators: (List relevant high level performance measures which provide information on the department's efficiency and effectiveness- focus should validate pressures, support Additional Resource Requests (if any), and assess budget. The Performance Indicators and associated benchmarks should range from 2011 to 2017, with a forecast for the rest of 2013 to 2016)



	2011	2012	2013 Projected	2014 Projected	2015 Projected	2016 Projected	2017 Projected
Calls Presented	35803	35121	33077	34069	35091	36145	37250
Calls Answered	27327	25934	24761	25504	26269	27057	28400
Calls Abandoned	8476	6229	8316	8565	8822	9088	10100

BUSINESS OVERVIEW:

Notes about the Measure: (Provide assumptions/explanation of significant trend variance in the performance measure graph)

Assumptions are based weather, population growth and services provided.

Key Conclusion: (Explanation of the trend on the performance measure graph)

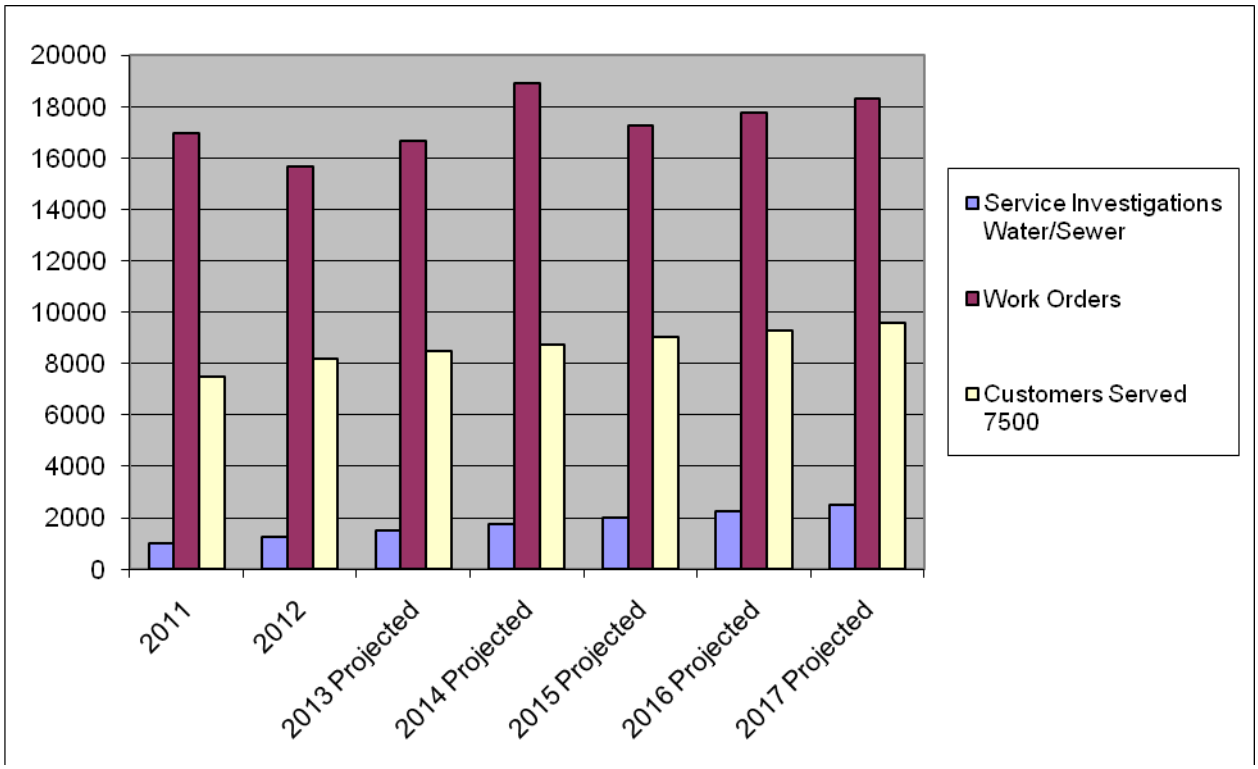
The call volumes have increased significantly since May 1, 2011 as a result of the number of calls being received After Hours for Animal Services related calls and include resident outside of the Vaughan boundary (Bradford and King). 2012 calls increased due to extra snow accumulations over the winter period.
These numbers will continue to increase as the population grows and aging infrastructure.

New services introduced for 2012-2013 are payment processing for Water Shut Off/On and Water Flow Test appointments.

Weather, population growth and new services introduced will always dictate to volumes and delays that may be experienced at any given time.

Key Performance Indicators: (List relevant high level performance measures which provide information on the department's efficiency and effectiveness- focus should validate pressures, support Additional Resource Requests (if any), and assess budget. The Performance Indicators and associated benchmarks should range from 2011 to 2017, with a forecast for the rest of 2013 to 2017)

Service Investigations/Works Orders & Customers Served At Counter



	2011	2012	2013 Projected	2014 Projected	2015 Projected	2016 Projected	2017 Projected
Service Investigations	1250	1500	1750	2000	2250	2500	2600
Work Orders	15659	16645	18895	17236	17753	18285	19250
Customers Served	8200	8500	8755	9020	9290	9570	10150
Total	15659	16645	18895	17236	17753	18285	19250

BUSINESS OVERVIEW:

Notes about the Measure: (Provide assumptions/explanation of significant trend variance in the performance measure graph)

Assumptions are based weather, population growth, current and new services provided.

Key Conclusion: (Explanation of the trend on the performance measure graph)

Work orders created and counter customers served will increase as the population grows and service expectations from residents' increases.

Overall Conclusion: (An executive summary providing a clear and concise overview of the performance measures and the general departmental situation)

Funding sources from Administration salaries have been realigned over the past several years to better reflect section activities. For example, staff assigned to water and wastewater activities are funded from the Water and Wastewater Budget. As well, the Supervisor of Public Works Administration is equally funded from the Water and Wastewater budget and taxation, and one Public Works Citizen Service Representative position is funded from the Solid Waste Management Budget.

Activities and demand for service from the public remains consistent and increasing in most areas. These trends are expected to continue in response to a growing population, growing/aging infrastructure, and demand for improved levels of service.

Department Head Sign-off **Date (mm/dd/yy)**

Commissioner Sign-off **Date (mm/dd/yy)**

VAUGHAN

Revenue and Expenditure Summary

2014-17 Operating Budget

Department	Exp Category	Account	2012 Actuals	Actual Forecast 2013*	2013 Budget	Allowable Inc/Decr	Account Reallocations	2014 Budget	$ Variance	% Variance	2015 Forecast	Variance	2016 Forecast	Variance	2017 Forecast	Variance
Public Works - Administration																
	Revenue															
		3555 W&S Administration Revenue	428,400	0	0	0	0	0	0	0.0%	0	0	0	0	0	0
		3618 Dept. Misc. Revenues	3,089	0	2,600	0	0	2,600	0	0.0%	2,660	60	2,720	60	2,760	40
		Total Revenue	431,489	0	2,600	0	0	2,600	0	0.0%	2,660	60	2,720	60	2,760	40
	Labour Costs															
		7010 Full Time	866,661	788,470	951,652	(14,333)	0	937,319	(14,333)	(1.5)%	946,396	9,077	953,884	7,488	957,402	3,518
		7012 Overtime	13,387	12,357	15,840	0	0	15,840	0	0.0%	15,840	0	15,840	0	15,840	0
		7015 Part Time	197,479	218,441	191,493	13,686	0	205,179	13,686	7.1%	206,000	821	206,000	0	206,000	0
		7017 Benefits	275,684	238,706	274,349	6,313	0	280,662	6,313	2.3%	288,214	7,552	295,349	7,135	301,341	5,992
		Total Labour Costs	1,353,211	1,257,974	1,433,334	5,666	0	1,439,000	5,666	0.4%	1,456,450	17,450	1,471,073	14,623	1,480,583	9,510
	Other Expenses															
		7100 Mileage	512	430	244	0	500	744	500	204.9%	744	0	744	0	744	0
		7103 407-ETR Toll Charges	125	105	51	0	0	51	0	0.0%	51	0	51	0	51	0
		7105 Membership/Dues/Fees	9,254	13,712	7,378	0	0	7,378	0	0.0%	7,378	0	7,378	0	7,378	0
		7110 Meals & Meal Allowances	302	1,600	2,233	0	0	2,233	0	0.0%	2,233	0	2,233	0	2,233	0
		7115 Training & Development	7,996	3,659	5,047	0	2,000	7,047	2,000	39.6%	7,047	0	7,047	0	7,047	0
		7120 Telephone Charges	0	2,318	2,318	0	(2,000)	318	(2,000)	(86.3)%	318	0	318	0	318	0
		7122 Cellular Telephones	3,036	3,217	4,297	0	0	4,297	0	0.0%	4,297	0	4,297	0	4,297	0
		7125 Subscriptions/Publications	7,661	6,269	3,908	0	3,000	6,908	3,000	76.8%	6,908	0	6,908	0	6,908	0
		7130 Seminars & Workshops	475	529	977	0	0	977	0	0.0%	977	0	977	0	977	0
		7135 Advertising	0	377	377	0	0	377	0	0.0%	377	0	377	0	377	0
		7140 Promotion & Education	5,060	6,192	4,500	0	0	4,500	0	0.0%	4,500	0	4,500	0	4,500	0
		7200 Office Supplies	9,543	11,181	11,275	0	(1,500)	9,775	(1,500)	(13.3)%	9,775	0	9,775	0	9,775	0
		7203 Drafting Supplies	3,576	2,978	3,731	0	0	3,731	0	0.0%	3,731	0	3,731	0	3,731	0
		7205 Computer Supplies	6,229	5,310	4,749	0	0	4,749	0	0.0%	4,749	0	4,749	0	4,749	0
		7210 Office Equip. & Furniture	603	3,354	3,543	0	0	3,543	0	0.0%	3,543	0	3,543	0	3,543	0
		7211 Computer Hardware/Software	6,598	7,699	11,023	0	0	11,023	0	0.0%	11,023	0	11,023	0	11,023	0
		7220 Copiers, Faxes and Supplies	11,696	15,365	18,519	0	(2,000)	16,519	(2,000)	(10.8)%	16,519	0	16,519	0	16,519	0
		7222 Printing	14	321	500	0	0	500	0	0.0%	500	0	500	0	500	0
		7226 Courier Services	126	189	250	0	0	250	0	0.0%	250	0	250	0	250	0
		7300 Protective Clothing/Uniforms	316	820	1,131	0	0	1,131	0	0.0%	1,131	0	1,131	0	1,131	0
		7330 Materials & Supplies	114	0	0	0	0	0	0	0.0%	0	0	0	0	0	0
		7331 Contractor & Contractor Mat.	2,852	3,388	3,053	0	0	3,053	0	0.0%	3,053	0	3,053	0	3,053	0
		7345 Radio Operations	4,608	7,245	7,513	0	0	7,513	0	0.0%	7,513	0	7,513	0	7,513	0
		7400 Bank Charges	9,509	10,407	8,361	0	977	9,338	977	11.7%	9,338	0	9,338	0	9,338	0
		7410 Rental, Leases - Equipment	0	0	0	0	0	0	0	0.0%	0	0	0	0	0	0
		7520 Professional Fees	2,761	0	0	0	0	0	0	0.0%	0	0	0	0	0	0
		7560 Gas/Diesel - Vehicles	0	1,547	0	80	4,000	4,080	4,080	0.0%	4,162	82	4,245	83	4,330	85
		7630 Wireless/Internet Commun.	0	0	0	0	0	0	0	0.0%	0	0	0	0	0	0
		7699 Sundry Expenses	14	136	400	0	0	400	0	0.0%	400	0	400	0	400	0
		7700 Chgs. from Othe Depts.	201	103	0	0	0	0	0	0.0%	0	0	0	0	0	0
		7710 Internal Recoveries	(8,963)	(16,790)	(16,790)	8,860	0	(7,930)	8,860	(52.8)%	(7,930)	0	(7,930)	0	(7,930)	0
		Total Other Expenses	84,216	91,662	88,588	8,940	4,977	102,505	13,917	15.7%	102,587	82	102,670	83	102,755	85
Total Public Works - Administration			1,005,938	1,349,637	1,519,322	14,606	4,977	1,538,905	19,583	1.3%	1,556,377	17,472	1,571,023	14,646	1,580,578	9,555

*Note: 2013 Actual Forecast is for reference purposes only and is based on year to date actuals as of August 2013 plus the remainder of the calendarized budget.

2014 Budget Variance Comments

7010 - Full Time	Decrease due to vacancies
7015 - Part Time	Increase due to pro-rated progression and market adjusted rate increases
7017 - Benefits	Increase in relation to salaries and budget guideline increases
7100 - Mileage / Car Allowance	Reallocation from Copiers, Faxes and Supplies

Revenue and Expenditure Summary

2014-17 Operating Budget

7115 - Training & Development	Reallocation from Telephone Charges
7120 - Telephone Charges	Reallocation to Training & Development
7125 - Subscriptions/Publications	Reallocation from Office Supplies & Copiers, Faxes and Supplies
7200 - Office Supplies	Reallocation to Subscriptions
7220 - Copiers, Faxes and Supplies	Reallocation to Subscriptions
7400 - Bank Charges	Reallocation from PW-Waste
7560 - Gas/Diesel - Vehicles	Reallocation from PW-Roads
7710 - Internal Recoverable	Realignment of internal accounts

2015 Budget Variance Comments

3618 - Dept. Misc. Revenues	Increase due to Costi-Students recovery
7010 - Full Time	Increase due to pro-rated progression
7015 - Part Time	Increase due to pro-rated progression
7017 - Benefits	Increase in relation to salaries and budget guideline increases

2016 Budget Variance Comments

3618 - Dept. Misc. Revenues	Increase due to Costi-Students recovery
7010 - Full Time	Increase due to pro-rated progression
7017 - Benefits	Increase in relation to salaries and budget guideline increases

2017 Budget Variance Comments

3618 - Dept. Misc. Revenues	Increase due to Costi-Students recovery
7010 - Full Time	Increase due to pro-rated progression
7017 - Benefits	Increase in relation to salaries and budget guideline increases

Business Overview

Service Statement: *Describe the core activities and key outcomes and results for your department and how your department contributes to the quality of life of the citizens of Vaughan and/or how your department supports other departments.*

Core Activities: *Describe your regular business functions and responsibilities.*

The Roads Maintenance Division of the Public Works Department supports the Engineering & Public Works Commission's responsibility for Transportation Management by maintaining roads and sidewalks throughout the City of Vaughan in accordance with provincial Minimum Maintenance Standards (MMS) and Vaughan Council Policy. The Division's main objective during snow events is to keep Primary roads clear for emergency and transit vehicles, with operations commencing on Secondary roads upon completion of Primary roads.

Key Outcomes & Results: *Describe the outcomes your department strives to achieve for residents and/or other departments.*

1. Contribute to the cleanliness and safety of all City roads
2. Promote environmental protection and sustainability

Link to Vaughan Vision 2020: *Explain how your department links with the Vaughan Vision 2020 strategic goals and themes.*

Service Excellence:

Demonstrate Excellence in Service Delivery

- *Department Objective: Provide efficient and effective service delivery within ministry guidelines and* standards

Promote Community Safety, Health and Wellness

- *Key Outcome:* Contribute to the cleanliness and safety of all City roads

Lead and Promote Environmental Sustainability

- *Key Outcome:* Promote environmental protection and sustainability

Organizational Excellence:

Manage Corporate Assets

- *Department Objective:* Effectively manage the City's road infrastructure

Staff Excellence:

Support the Professional Development of Staff

- *Department Objective:* Enroll staff in ongoing training and promote certification through industry associations

Staffing Profile: *Full Time, Part Time and Overtime – Budgeted Amounts*

			Additional Resource Requests			
	2012	**2013 Base**	**2014**	**2015**	**2016**	**2017**
Full Time	39	42	3	-	2	-
Part Time	6.87	6.87	-	-	-	-
Overtime	$150,074	$150,074	$150,077	-	-	-

Service Profile

Current Service State: *Outline departmental strengths/weaknesses, current challenges or constraints, risk issues and major successes. Where applicable, assess department's ability to meet expected service levels.*

- Staff Excellence
  - Knowledgeable staff, strong leadership
  - Effective training & development programs
- High Service Level & Standards
  - High level of service delivery, including winter operations
  - The department is working effectively within existing resource limitations
  - Operations consistently meet or exceed ministry minimum maintenance standards
- Resource Constraints
  - Infrastructure is aging, requiring funding for key maintenance activities and capital projects
- Policies and Processes
  - The winter maintenance operational review will provide a clear vision for moving forward over the next 5-10 years.
- Communication
  - Communication with other City departments is essential for an operations division. These can be improved through every department understanding the needs of their customers.
  - Enhanced communication with the public to provide information on service levels will be part of the Operational review.
- Technology
  - Service efficiencies and documentation can be realized by updating technology used by the department. Funds have been requested for this.
  - Activity prioritization and tracking can be enhanced utilizing a maintenance management system. This will be part of the City's overall Asset Management Strategy.

Future Direction for the Service: *Outline anticipated constraints, emerging issues, threats and/or potential opportunities to improve the business.*

- Efficiencies
  - Ideas generated through ongoing Continuous Improvement meetings may improve efficiency and reduce costs
  - Operational review of winter maintenance strategies will identify opportunities to improve efficiency and reduce costs that can be implemented in new winter maintenance contract
  - Newer equipment will increase productivity (i.e. acquisition of new gradall excavator will allow ditching to be scheduled and completed in-house)
  - Changeover to high efficiency street lighting will reduce energy consumption
- Service Levels
  - Demand for service consistently exceeds existing resources
  - The size and age of the City's road network are increasing over time
- Legislative Changes
  - Increased threat of litigation over time; environmental and safety regulations present new challenges
- Human Resources/Training
  - Aging workforce will require succession planning and more training for new staff

Financial Impact: *Scope out major financial impacts on the department currently and in the future*.

- With the acquisition of a new gradall excavator, contracted equipment rental costs will be reduced for various activities (i.e. ditching, channel work, grading, material loading)
- Service delivery will have difficulty keeping pace with growth and may require more resources for staffing and equipment, or contracted services.
- Increasing contract and material costs and demand for higher levels of service
    - Cost of road platform maintenance activity contracts continue to rise due to increase in price of asphalt products, fuel and labour
    - Lack of snow storage space in the winter and increased demand for snow removal
    - Winter maintenance contract is entering its sixth winter season (beginning of last two year extension period)

Work Plan

Business Plan Objectives: *List up to three departmental initiatives and objectives for each year 2014-17 respectively. You can refer to the Strategic Initiatives list, master plans, or other corporate initiatives.*

Department Objectives	Initiatives	Timeline	Additional Resources Required?
2014 Initiatives			
Provide efficient and effective service delivery within ministry guidelines and minimum maintenance standards	Implement computerized road patrol programs – Route Patrol Manager and Winter Route Patrol Manager	Q1	Capital Funding for software & hardware purchase (approx. $32,000)
Promote environmentally sustainable practices and processes	Implement changeover to high efficiency LED street lighting	Q4	Consultant and contracted services
Effectively manage the City's road infrastructure	Collaborate with Engineering Services to support the corporate Asset Management initiative	Q4	In-house
Ensure service standards are met in an efficient and effective manner	Research and Development Funding for Future CTS Mobile Initiative – Phase 1	Q4	Funding request may be submitted
2015 Initiatives			
Provide efficient and effective service delivery within ministry guidelines and minimum maintenance standards	Prepare and implement new contract for winter maintenance services commencing in November	Q4	In-house and contracted services
Ensure service standards are met in an efficient and effective manner	Pilot Project / Filed Trials for handheld CTS mobile application units – Phase 2	Q4	Funding request may be submitted
2016 Initiatives			
Provide efficient and effective service delivery within ministry guidelines and minimum maintenance standards	Review service delivery following implementation of new winter maintenance contract	Q2	In-house
Ensure service standards are met in an efficient and effective manner	Implementation of CTS Mobility Project – Phase 3	Q4	Funding request may be submitted
2017 Initiatives			
Effectively manage the City's road infrastructure	Review and implement maintenance and rehabilitation program for surface treated roads	Q2	In-house and contracted services

Business Performance

Key Performance Indicators: *List up to three relevant performance measures which provide information on the department's efficiency, effectiveness and quality of service. The performance indicators should range from 2009 to 2012, with a forecast for 2013.*

Performance Measures	2009	2010	2011	2012	2013 Estimate
EFFICIENCY: What/How much do we do?					
Number of Winter Events & Total Salt Usage (Tonnes)	37 Events 30,618T	35 Events 24,166T	41 Events 32,000T	27 Events 20,392T	43 Events 23,248T
SERVICE QUALITY: Is anyone better off?					
Average Response Time (Days) for a Pothole Repair & No. of Pothole Service Requests (SR's) Vs. MMS Response Time of maximum 7 days for a collector road (Class 3)	4.5 Days 415 SR's	4.9 Days 193 SR's	4.1 Days 200 SR's	4.8 Days 138 SR's	3.9 Days 100 SR's

2012 Performance	1st Round	2nd Round	3rd Round	4th Round	5th Round	6th Round
EFFECTIVENESS: How well do we do it?						
Number of Working Days to Sweep Total Lane Kilometres & No. of Sweeping Service Requests (SR's) in Period	18.5 Days 5 SR's	24 Days 3 SR's	20.5 Days 4 SR's	24.5 Day 4 SR's	25 Days 1 SR	25 Days 21 SR's

Key Performance Indicators Conclusion: *Provide an overall conclusion based on the indicators listed above in terms of current and estimated future performance and expected/target values.*

- Although the number of winter events increased between 2011 and 2013, total salt usage declined significantly (31%). This can be attributed to procedural controls and salt conservation strategies implemented by staff and contractors, and the use of alternative deicing material in place of normal rock salt. Total salt usage will increase slightly with growth in future years, but even with an increase in the number of winter events, overall salt usage should remain relatively constant.
- The average response time to patch a pothole has remained relatively constant or slightly declined over the past five years. Our response time is also well below that dictated by the provincial Minimum

Maintenance Standards (MMS). During the same period, the number of service enquiries for potholes declined by approximately 75%. This decline can be attributed to proactive road maintenance and rehabilitation strategies implemented by Roads and Engineering Services.

- In 2012, the number of days to sweep the City's total lane kilometres remained within the 20 to 25 day cycle or service objective. With the addition of a fifth sweeper to the Roads fleet in late 2013 or early 2014, this sweeping cycle time may be further reduced. In addition, the number of sweeping service requests recorded in JD Edwards for the first 5 rounds of sweeping remained relatively constant; however for the last round, sweeping enquiries spiked as the volume of leaves increased. Service requests or enquires generally relate to the timing of sweeping on a particular street.

Department Head Sign-off **Date (mm/dd/yy)**

Commissioner Sign-off **Date (mm/dd/yy)**

Revenue and Expenditure Summary

2014-17 Operating Budget

Department	Exp Category	Account	2012 Actuals	Actual Forecast 2013*	2013 Budget	Allowable Inc/Decr	Account Reallocations	2014 Budget	$ Variance	% Variance	2015 Forecast	Variance	2016 Forecast	Variance	2017 Forecast	Variance
Public Works - Roads Maint.																
	Revenue															
		3574 Rev. frm Recov. Expenses	63,106	62,018	70,799	42	0	70,841	42	0.1%	71,576	735	72,328	752	73,091	763
		3614 General Revenue	0	4,500	0	0	0	0	0	0.0%	0	0	0	0	0	0
		3618 Dept. Misc. Revenues	2,725	2,208	3,312	0	0	3,312	0	0.0%	3,385	73	3,459	74	3,535	76
		Total Revenue	65,831	68,726	74,111	42	0	74,153	42	0.1%	74,961	808	75,787	826	76,626	839
	Labour Costs															
		7010 Full Time	2,272,903	2,395,897	2,453,618	184,052	(134,505)	2,503,165	49,547	2.0%	2,514,551	11,386	2,518,832	4,281	2,521,795	2,963
		7012 Overtime	106,136	123,624	90,399	3	0	90,402	3	0.0%	90,402	0	90,402	0	90,402	0
		7015 Part Time	254,464	166,372	143,607	34,536	0	178,143	34,536	24.0%	178,143	0	178,143	0	178,143	0
		7017 Benefits	631,601	693,816	699,603	62,890	(36,721)	725,772	26,169	3.7%	741,996	16,224	756,406	14,410	770,483	14,077
		Total Labour Costs	3,265,104	3,379,709	3,387,227	281,481	(171,226)	3,497,482	110,255	3.3%	3,525,092	27,610	3,543,783	18,691	3,560,823	17,040
	Other Expenses															
		7100 Mileage	1,564	2,245	2,477	0	0	2,477	0	0.0%	2,477	0	2,477	0	2,477	0
		7103 407-ETR Toll Charges	251	81	81	0	0	81	0	0.0%	81	0	81	0	81	0
		7105 Membership/Dues/Fees	1,736	3,046	1,045	0	8,200	9,245	8,200	784.7%	9,245	0	9,245	0	9,245	0
		7110 Meals & Meal Allowances	2,370	4,902	2,921	0	0	2,921	0	0.0%	2,921	0	2,921	0	2,921	0
		7115 Training & Development	31,080	41,196	44,176	0	0	44,176	0	0.0%	44,176	0	44,176	0	44,176	0
		7122 Cellular Telephones	8,809	14,458	12,611	0	5,200	17,811	5,200	41.2%	17,811	0	17,811	0	17,811	0
		7125 Subscriptions/Publications	829	280	1,252	0	0	1,252	0	0.0%	1,252	0	1,252	0	1,252	0
		7130 Seminars & Workshops	0	496	1,496	0	0	1,496	0	0.0%	1,496	0	1,496	0	1,496	0
		7135 Advertising	427	1,683	2,440	0	0	2,440	0	0.0%	2,440	0	2,440	0	2,440	0
		7140 Promotion & Education	1,148	0	0	0	0	0	0	0.0%	0	0	0	0	0	0
		7200 Office Supplies	3,733	2,010	1,485	0	0	1,485	0	0.0%	1,485	0	1,485	0	1,485	0
		7205 Computer Supplies	0	226	226	0	0	226	0	0.0%	226	0	226	0	226	0
		7210 Office Equip. & Furniture	0	650	650	0	0	650	0	0.0%	650	0	650	0	650	0
		7211 Computer Hardware/Software	2,994	12,032	18,410	0	0	18,410	0	0.0%	18,410	0	18,410	0	18,410	0
		7220 Copiers, Faxes and Supplies	2,377	1,916	791	0	1,970	2,761	1,970	249.1%	2,761	0	2,761	0	2,761	0
		7300 Protective Clothing/Uniforms	27,383	26,625	21,577	0	3,500	25,077	3,500	16.2%	25,077	0	25,077	0	25,077	0
		7317 Utility Services	1,790,198	1,993,725	1,912,962	128,082	0	2,041,044	128,082	6.7%	2,136,765	95,721	2,236,975	100,210	2,341,885	104,910
		7330 Materials & Supplies	235,692	338,873	360,484	3,791	(11,763)	352,512	(7,972)	(2.2)%	357,137	4,625	364,591	7,454	370,463	5,872
		7331 Contractor & Contractor Mat.	3,290,809	3,574,852	3,424,381	81,186	(7,637)	3,497,930	73,549	2.1%	3,609,660	111,730	3,698,007	88,347	3,777,263	79,256
		7335 Small Tools & Equipment	2,771	2,681	2,318	0	0	2,318	0	0.0%	2,318	0	2,318	0	2,318	0
		7340 Machine Time	0	0	0	0	0	0	0	0.0%	0	0	0	0	0	0
		7365 Safety Equipment	337	367	678	0	0	678	0	0.0%	678	0	678	0	678	0
		7370 Dumping Charges	40,776	11,984	19,922	585	0	20,507	585	2.9%	21,100	593	21,720	620	22,035	315
		7410 Rental, Leases - Equipment	0	24	0	0	0	0	0	0.0%	0	0	0	0	0	0
		7520 Professional Fees	0	1,656	4,976	0	(970)	4,006	(970)	(19.5)%	4,006	0	4,006	0	4,006	0
		7560 Gas/Diesel - Vehicles	214,806	193,272	151,146	48,807	(4,000)	195,953	44,807	29.6%	218,767	22,814	243,578	24,811	270,578	27,000
		7630 Wireless/Internet Commun.	606	0	0	0	0	0	0	0.0%	0	0	0	0	0	0
		7699 Sundry Expenses	392	488	660	0	0	660	0	0.0%	660	0	660	0	660	0
		7700 Chgs. from Othe Depts.	(45,956)	1,008	630	0	1,500	2,130	1,500	238.1%	2,130	0	2,130	0	2,130	0
		7710 Internal Recoveries	0	(80,570)	(80,570)	56,870	0	(23,700)	56,870	(70.6)%	(23,700)	0	(23,700)	0	(23,700)	0
		Total Other Expenses	5,615,130	6,150,204	5,909,225	319,321	(4,000)	6,224,546	315,321	5.3%	6,460,029	235,483	6,681,471	221,442	6,898,824	217,353
Total Public Works - Roads Maint.			8,814,403	9,461,186	9,222,341	600,760	(175,226)	9,647,875	425,534	4.6%	9,910,160	262,285	10,149,467	239,307	10,383,021	233,554

*Note: 2013 Actual Forecast is for reference purposes only and is based on year to date actuals as of August 2013 plus the remainder of the calendarized budget.

2014 Budget Variance Comments

3574 - Rev. from Recover. Expenses	Increase reflects Council Approved user fee rates
7010 - Full Time	Increase due to pro-rated progression and reallocation from PW-Winter for roads related activities
7015 - Part Time	Increase due to market adjusted rate increases and reallocation from PW-Winter
7017 - Benefits	Increase in relation to salaries and budget guideline increases

VAUGHAN

Revenue and Expenditure Summary

2014-17 Operating Budget

7105 - Memberships/Dues/Fees	Reallocation from Contractor & Contract Material
7122 - Cellular Telephones	Reallocation from Contractor & Contract Material
7220 - Copiers, Faxes and Supplies	Reallocation from Contractor & Contract Material and Professional fees
7300 - Protective Clothing/Uniforms	Reallocation from Contractor & Contract Material and Professional fees
7317 - Utilities Services	Increase as per budget guidelines
7330 - Materials and Supplies	Decrease due to reallocation to Contract & Contract Mat., offset by 1.5% price and 2% volume increase, where applicable
7331 - Contractor & Contract. Mat.	Increase due to 1.5% price and 2% volume increase, where applicable, offset by reallocations to various accounts
7370 - Dumping Charges	Increase due to contract - 1.5% price and 2% volume
7520 - Professional Fees	Reallocation to Copiers
7560 - Gas/Diesel - Vehicles	Increase as per budget guidelines, 2% price and 10% volume
7700 - Charges from Other Depts.	Reallocation from Contractor & Contract Material
7710 - Internal Recoverable	Realignment of internal accounts

2015 Budget Variance Comments

3574 - Rev. from Recover. Expenses	Increase reflects Council Approved user fee rates
3618 - Dept. Misc. Revenues	Increase due to Costi-Students recovery
7010 - Full Time	Increase due to pro-rated progression
7017 - Benefits	Increase in relation to salaries and budget guideline increases
7317 - Utility Services	Increase as per budget guidelines
7330 - Materials and Supplies	Increase due to 2% vol and 1.5% price increase, where applicable
7331 - Contractor & Contract. Mat.	Increase due to 2% vol and 1.5% price increase, where applicable
7370 - Dumping Charges	Increase due to 2% vol and 1.5% price increase, where applicable
7560 - Gas/Diesel - Vehicles	Increase as per budget guidelines

2016 Budget Variance Comments

3574 - Rev. from Recover. Expenses	Increase reflects Council Approved user fee rates
3618 - Dept. Misc. Revenues	Increase due to Costi-Students recovery
7017 - Benefits	Increase in relation to salaries and budget guideline increases
7317 - Utility Services	Increase as per budget guidelines
7330 - Materials and Supplies	Increase due to 2% vol and 1.5% price increase, where applicable
7331 - Contractor & Contract. Mat.	Increase due to 2% vol and 1.5% price increase, where applicable
7370 - Dumping Charges	Increase due to 2% vol and 1.5% price increase, where applicable
7560 - Gas/Diesel - Vehicles	Increase as per budget guidelines

2017 Budget Variance Comments

3574 - Rev. from Recover. Expenses	Increase reflects Council Approved user fee rates
3618 - Dept. Misc. Revenues	Increase due to Costi-Students recovery
7017 - Benefits	Increase in relation to salaries and budget guideline increases
7317 - Utility Services	Increase as per budget guidelines
7330 - Materials and Supplies	Increase due to 2% vol and 1.5% price increase, where applicable
7331 - Contractor & Contract. Mat.	Increase due to 2% vol and 1.5% price increase, where applicable
7370 - Dumping Charges	Increase due to 2% vol and 1.5% price increase, where applicable
7560 - Gas/Diesel - Vehicles	Increase as per budget guidelines

Revenue and Expenditure Summary

2014-17 Operating Budget

Department	Exp Category	Account	2012 Actuals	Actual Forecast 2013*	2013 Budget	Allowable Inc/Decr	Account Reallocations	2014 Budget	$ Variance	% Variance	2015 Forecast	Variance	2016 Forecast	Variance	2017 Forecast	Variance
Public Works - Winter Control																
	Revenue															
		3574 Rev. frm Recov. Expenses	42,000	42,000	42,000	0	0	42,000	0	0.0%	42,000	0	42,000	0	42,000	0
		Total Revenue	42,000	42,000	42,000	0	0	42,000	0	0.0%	42,000	0	42,000	0	42,000	0
	Labour Costs															
		7010 Full Time	52,243	188,230	158,543	(158,543)	134,500	134,500	(24,043)	(15.2)%	135,791	1,291	135,791	0	135,791	0
		7012 Overtime	38,459	88,338	59,675	0	0	59,675	0	0.0%	59,675	0	59,675	0	59,675	0
		7015 Part Time	1,525	78,236	94,647	(12,257)	0	82,390	(12,257)	(13.0)%	82,390	0	82,390	0	82,390	0
		7017 Benefits	22,421	81,927	68,196	(43,588)	36,726	61,334	(6,862)	(10.1)%	62,997	1,663	64,061	1,064	64,815	754
		Total Labour Costs	114,648	436,731	381,061	(214,388)	171,226	337,899	(43,162)	(11.3)%	340,853	2,954	341,917	1,064	342,671	754
	Other Expenses															
		7110 Meals & Meal Allowances	1,143	2,988	2,820	0	0	2,820	0	0.0%	2,820	0	2,820	0	2,820	0
		7330 Materials & Supplies	1,043,749	2,418,127	2,668,032	890	0	2,668,922	890	0.0%	2,735,457	66,535	2,804,259	68,802	2,875,994	71,735
		7331 Contractor & Contractor Mat.	5,176,937	7,332,980	6,468,457	3,259	0	6,471,716	3,259	0.1%	6,669,481	197,765	6,744,563	75,082	6,895,369	150,806
		7335 Small Tools & Equipment	6,156	16,927	9,215	0	0	9,215	0	0.0%	9,215	0	9,215	0	9,215	0
		7340 Machine Time	0	0	0	0	0	0	0	0.0%	0	0	0	0	0	0
		7410 Rental, Leases - Equipment	51,534	124,401	115,269	0	0	115,269	0	0.0%	115,269	0	115,269	0	115,269	0
		7560 Gas/Diesel - Vehicles	88,672	222,913	157,781	3,156	0	160,937	3,156	2.0%	164,155	3,218	167,438	3,283	170,787	3,349
		Total Other Expenses	6,368,192	10,118,336	9,421,574	7,305	0	9,428,879	7,305	0.1%	9,696,397	267,518	9,843,564	147,167	10,069,454	225,890
Total Public Works - Winter Control			6,440,840	10,513,067	9,760,635	(207,083)	171,226	9,724,778	(35,857)	(0.4)%	9,995,250	270,472	10,143,481	148,231	10,370,125	226,644

*Note: 2013 Actual Forecast is for reference purposes only and is based on year to date actuals as of August 2013 plus the remainder of the calendarized budget.

2014 Budget Variance Comments

7010 - Full Time	Decrease due to reallocation to PW-Roads for roads related activities
7015 - Part Time	Decrease due to reallocation to PW-Roads
7017 - Benefits	Decrease in relation to salaries
7330 - Materials and Supplies	Increase as per contract (1.5% price, 2% volume on brine materials)
7331 - Contractor & Contract. Mat.	Increase as per contract
7560 - Gas/Diesel - Vehicles	Increase as per guidelines

2015 Budget Variance Comments

7010 - Full Time	Increase due to pro-rated progression
7017 - Benefits	Increase in relation to salaries and budget guideline increases
7330 - Materials and Supplies	Increase as per contract
7331 - Contractor & Contract. Mat.	Increase as per contract
7560 - Gas/Diesel - Vehicles	Increase as per guidelines

2016 Budget Variance Comments

7017 - Benefits	Increase in relation to salaries and budget guideline increases
7330 - Materials and Supplies	Increase as per contract
7331 - Contractor & Contract. Mat.	Increase as per contract
7560 - Gas/Diesel - Vehicles	Increase as per guidelines

2017 Budget Variance Comments

7017 - Benefits	Increase in relation to salaries and budget guideline increases
7330 - Materials and Supplies	Increase as per contract
7331 - Contractor & Contract. Mat.	Increase as per contract
7560 - Gas/Diesel - Vehicles	Increase as per guidelines

Business Overview

Service Statement:

The Solid Waste Management Division of the Public Works Department, supports the Engineering & Public Works Commission's overall responsibility for managing residential waste collection through the following core activities:

Core Activities:

- To ensure effective collection of residential (including limited non-residential and mixed-use establishments) residual waste (garbage) and resource materials (household organics, recyclables large appliances and leaf and yard materials).
- To effectively monitor and evaluate the success of the Greening Vaughan initiative and to assess and develop other programs that may further enhance current programs or provide additional avenues for waste diversion / reduction.
- To inform and involve the citizens (and staff) of Vaughan through ongoing educational and promotional initiatives of the City's comprehensive waste management plan and the waste management priorities as established by the Mayor and members of Council.
- To review site plans circulated from the City's Planning Dept. to the Public Works Dept. to ensure submission meets the requirements set forth in the City's Waste Collection Design Standards Policy.
- To listen, investigate, resolve, and respond to, escalated residents' complaints on matters relating to residential waste collection.

Key Outcomes & Results:

- Ensure the safe and efficient removal of waste
- Promote environmental protection and sustainability

Link to Vaughan Vision 2020:

Service Excellence

- Demonstrate Excellence in Service Delivery:
  - Department Objective: Provide efficient and effective service delivery within Council approved service standards
- Lead and Promote Environmental Sustainability:
  - Key Outcome: Promote environmental protection and sustainability

Staffing Profile:

Full Time, Part Time and Overtime – Budgeted Amounts:

			Additional Resource Requests			
	2012	**2013 Base**	**2014**	**2015**	**2016**	**2017**
Full Time	5	5	-1			
Part Time	1.03	1.03				
Overtime	$4,020					

Notes:
1. FTE includes 4 waste staff plus one Public Works front office staff 'Public Works Customer Service Representative'
2. Assumes no significant program change.
3. 2014 ARR transfer to Water/Wastewater division
4. Additional ARRs may depend on the findings of both the City's Solid Waste Program Review and the Region's Interim Waste Management Plan

Service Profile

Current Service State:

- Service Delivery
  - Knowledgeable staff, strong leadership; good training & development opportunities
  - Survey results indicate that residents very satisfied (over 90%) with waste collection services
  - Staff members are aware of and respond to daily issues effectively
  - Management has a strong relationship with contractors and monitors contractor performance
  - Strong protocols for collections impacted by capital works undertakings and in new subdivisions
  - Deploying two parallel programs for the distribution of blue boxes and green bins is inefficient
- Communication
  - Effective promotion and education program to residents and staff
  - Residents have difficulty differentiating City program from that of Toronto's
- Technology
  - Dependency on external/third party suppliers for hosting various applications or information
  - An electronic point of sale transaction system is needed to improve efficiency
  - Lack of an asset management tool that meets the needs of Public Works
- Resources
  - Lack of resources to develop and implement new programs
  - Waste-related infractions are often not dealt with in a timely manner by Enforcement staff
- Performance Measurement
  - Traditional method of measuring diversion (total tonnes diverted) does not account for light-weighted materials. Consider alternate ways to measuring waste diversion (tonnes per hhd)
  - Ability to meet and maintain expected waste diversion levels (curbside 68%)
- Partnerships
  - Staff are working with the Region on a long term strategy which may impact the City's programs
  - Adapting to the Region's operational changes at their various facilities is challenging
  - Continued efforts to be a resource for Parks and/or Building and Facilities for the development and implementation of waste diversion programs is challenging due to limited resources

Future Direction for the Service:

- Solid Waste Program Review
  - On January 21, 2012, Council recommended a Program Review of Solid Waste Operations to identify further areas of opportunity and/or efficiencies
  - Potential service level changes from the Program Review include increasing the cost of garbage tags, reducing allowable "free" garbage items, eliminating the provision of the 4 annual double up events, reviewing services to multi-residential establishments, implementing a ban on designated electric and electronic waste curbside, alternate service delivery models, and assessing the efficiency of annual Environmental Days
  - Region's Interim Waste Management Master Plan will be incorporated into future Business Plans
- Technology
  - One system for point of sale transactions; elimination of handwritten receipts
  - Appliance appointments are made online
  - Language tool that could translate VOL information to an alternate language

Financial Impact:

- Financial Impacts will depend upon the direction provided by council on the conclusion and findings of the City's Program Review and the Region's Interim Waste Management Master Plan.
- Service delivery is impaired by the backlog of ARRs (i.e. Litter containers at Canada Post mailboxes)

Work Plan

Department Objectives	Initiatives	Timeline	Additional Resources Required?
2014 Initiatives			
Provide efficient and effective service delivery within Council approved service standards	Revise/update Waste Collection Design Standards Policy Implement the recommendations of the City's 2013 Solid Waste Program Review and the Region's Interim Waste Management Master Plan	Q4/2013 to Q1/2014 Q4	Collaboration with Building Standards, Planning, Engineering Unknown at this time. Dependant upon Waste Master Plan
2015 Initiatives			
Provide efficient and effective service delivery within Council approved service standards	Continue implementation of the City's Solid Waste Program Review and the Region's Interim Waste Management Master Plan	Q4	Unknown at this time. Dependant upon Waste Master Plan.
2016 Initiatives			
Provide efficient and effective service delivery within Council approved service standards	Monitor effectiveness of changes made as a result of the City's Solid Waste Program Review and the Region's Interim Waste Management Master Plan. Implement additional programs as determined by the Interim Waste Management Master Plan	TBD	Unknown at this time. Dependant upon Waste Master Plan.
2017 Initiatives			
Provide efficient and effective service delivery within Council approved service standards	Monitor effectiveness of changes made as a result of the City's Solid Waste Program Review and the Region's Interim Waste Management Master Plan. Implement additional programs as determined by the Interim Waste Management Master Plan	TBD	Unknown at this time. Dependant upon Waste Master Plan.

Business Performance

Key Performance Indicators:

Performance Measures	2009	2010	2011	2012	2013 Estimate
EFFICIENCY: What/How much do we do?					
Number of households collected		83,860	84,219	85,569	87,569
# of Site plan reviews		Approx. 120 + resubmissions	Approx. 120 + resubmissions	Approx. 120 + resubmissions	Approx. 120 + resubmissions
Waste generation rate (tonnes per household per year)	1.06	1.08	1.11	1.13	1.14
# of Works Orders generated*		2,829	2,560	2,300	2,249
EFFECTIVENESS: How well do we do it?					
Average response time to service requests		Same day, but may carry over to the next collection cycle	Same day, but may carry over to the next collection cycle.	Same day, but may carry over to the next collection cycle	Same day, but may carry over to the next collection cycle
Diversion Rate(s)**		Local: 68% Interim: 53% Landfill: 65%	Local: 68% Interim: 63% Landfill: 85%	Local: 68% Interim: 56% Landfill: 63%	Local: 68% Interim: 56% Landfill: 63%
SERVICE QUALITY: Is anyone better off?					

***Number of Work Orders Generated**: Refers to how many work orders were generated specific to waste management. It is not a performance measure for how well the waste contractor is performing.

****Diversion Rate terminology:**
Local is the capture rate of recyclable curbside materials quantified by incoming weigh scale tickets.
Interim is the Local Diversion Rate reduced by processing loss, based on inbound tonnes to processing facilities.
Landfill includes waste materials taken to Dongara for processing into energy pellets.

Key Performance Indicators Conclusion:

- The diversion rate has remained relatively stable at approximately 68-69% for the past several years
- Although waste diversion has remained steady, average waste generation per household is increasing
- Despite the increase in the number of households serviced, the number of work orders is decreasing. Customer service response time is usually within 24-48 hours.

Department Head Sign-off **Date (mm/dd/yy)**

Commissioner Sign-off **Date (mm/dd/yy)**

VAUGHAN

Revenue and Expenditure Summary

2014-17 Operating Budget

Department	Exp Category	Account	2012 Actuals	Actual Forecast 2013*	2013 Budget	Allowable Inc/Decr	Account Reallocations	2014 Budget	$ Variance	% Variance	2015 Forecast	Variance	2016 Forecast	Variance	2017 Forecast	Variance
Public Works - Waste Mgmt.																
	Revenue															
		3550 Departmental Revenues	15,840	13,670	13,320	880	0	14,200	880	6.6%	14,200	0	14,200	0	14,200	0
		3574 Rev. frm Recov. Expenses	11,484	13,169	12,780	1,052	0	13,832	1,052	8.2%	13,832	0	13,832	0	15,240	1,408
		3586 Rents and Concessions	0	0	0	0	0	0	0	0.0%	0	0	0	0	0	0
		3612 Service Charges	9,382	10,207	10,665	(540)	0	10,125	(540)	(5.1)%	10,125	0	10,125	0	10,125	0
		3614 General Revenue	120,535	136,888	130,412	1,942	0	132,354	1,942	1.5%	134,805	2,451	137,256	2,451	139,707	2,451
		3780 Tourism/Rec'n Grant	1,025,124	1,001,311	1,025,120	42,200	0	1,067,320	42,200	4.1%	1,088,660	21,340	1,110,430	21,770	1,132,640	22,210
		Total Revenue	1,182,365	1,175,244	1,192,297	45,534	0	1,237,831	45,534	3.8%	1,261,622	23,791	1,285,843	24,221	1,311,912	26,069
	Labour Costs															
		7010 Full Time	286,348	355,716	366,223	0	0	366,223	0	0.0%	366,223	0	366,223	0	366,223	0
		7012 Overtime	464	3,308	4,020	0	0	4,020	0	0.0%	4,020	0	4,020	0	4,020	0
		7015 Part Time	0	18,639	27,957	3,197	0	31,154	3,197	11.4%	31,154	0	31,154	0	31,154	0
		7016 Full Time Contracts	37,869	0	0	0	0	0	0	0.0%	0	0	0	0	0	0
		7017 Benefits	74,572	97,309	101,972	2,204	0	104,176	2,204	2.2%	106,043	1,867	107,925	1,882	109,808	1,883
		7020 Benefits - FT Contract	3,673	0	0	0	0	0	0	0.0%	0	0	0	0	0	0
		Total Labour Costs	402,926	474,972	500,172	5,401	0	505,573	5,401	1.1%	507,440	1,867	509,322	1,882	511,205	1,883
	Other Expenses															
		7100 Mileage	300	760	611	0	0	611	0	0.0%	611	0	611	0	611	0
		7103 407-ETR Toll Charges	0	122	122	0	0	122	0	0.0%	122	0	122	0	122	0
		7105 Membership/Dues/Fees	2,685	5,003	4,350	0	0	4,350	0	0.0%	4,350	0	4,350	0	4,350	0
		7110 Meals & Meal Allowances	40	348	323	0	0	323	0	0.0%	323	0	323	0	323	0
		7115 Training & Development	2,069	2,627	5,129	0	0	5,129	0	0.0%	5,129	0	5,129	0	5,129	0
		7120 Telephone Charges	163	0	471	0	0	471	0	0.0%	471	0	471	0	471	0
		7122 Cellular Telephones	1,564	2,345	4,276	0	(1,226)	3,050	(1,226)	(28.7)%	3,050	0	3,050	0	3,050	0
		7125 Subscriptions/Publications	35	259	259	0	0	259	0	0.0%	259	0	259	0	259	0
		7135 Advertising	0	1,713	1,713	0	(574)	1,139	(574)	(33.5)%	1,139	0	1,139	0	1,139	0
		7140 Promotion & Education	142,581	162,489	165,000	0	0	165,000	0	0.0%	165,000	0	165,000	0	165,000	0
		7200 Office Supplies	310	127	188	0	0	188	0	0.0%	188	0	188	0	188	0
		7211 Computer Hardware/Software	4,546	3,991	3,900	0	0	3,900	0	0.0%	3,900	0	3,900	0	3,900	0
		7300 Protective Clothing/Uniforms	626	588	800	0	0	800	0	0.0%	800	0	800	0	800	0
		7330 Materials & Supplies	70,086	18,052	71,852	7,072	0	78,924	7,072	9.8%	79,020	96	79,020	0	79,130	110
		7331 Contractor & Contractor Mat.	8,700,095	8,907,826	9,198,952	(6,461)	0	9,192,491	(6,461)	(0.1)%	9,506,379	313,888	10,035,556	529,177	10,356,320	320,764
		7400 Bank Charges	1,759	1,478	977	0	(977)	0	(977)	(100.0)%	0	0	0	0	0	0
		7410 Rental, Leases - Equipment	0	820	820	0	0	820	0	0.0%	820	0	820	0	820	0
		7520 Professional Fees	1,499	2,835	8,507	0	0	8,507	0	0.0%	8,507	0	8,507	0	8,507	0
		7560 Gas/Diesel - Vehicles	0	619	0	36	1,800	1,836	1,836	0.0%	1,873	37	1,910	37	1,948	38
		7630 Wireless/Internet Commun.	0	0	0	0	0	0	0	0.0%	0	0	0	0	0	0
		7700 Chgs. from Othe Depts.	1,000	4,080	4,080	0	0	4,080	0	0.0%	4,080	0	4,080	0	4,080	0
		7710 Internal Recoveries	0	(60)	(60)	0	0	(60)	0	0.0%	(60)	0	(60)	0	(60)	0
		Total Other Expenses	8,929,355	9,116,022	9,472,270	647	(977)	9,471,940	(330)	(0.0)%	9,785,961	314,021	10,315,175	529,214	10,636,087	320,912
Total Public Works - Waste Mgmt.			8,149,915	8,415,750	8,780,145	(39,486)	(977)	8,739,682	(40,463)	(0.5)%	9,031,779	292,097	9,538,654	506,875	9,835,380	296,726

*Note: 2013 Actual Forecast is for reference purposes only and is based on year to date actuals as of August 2013 plus the remainder of the calendarized budget.

2014 Budget Variance Comments

3550 - Departmental Revenues	Increase reflects Council Approved user fee rates
3574 - Rev. from Recover. Expenses	Increase reflects Council Approved user fee rates
3612 - Service Charges	Decrease due to lower volume
3614 - General Revenue	Increase reflects Council Approved user fee rates
3780 - Tourism/Rec Grant	Increase based on report from York Region for WDO grant
7015 - Part Time	Increase due to market adjusted rate increases

Revenue and Expenditure Summary

2014-17 Operating Budget

7017 - Benefits	Increase in relation to salaries and budget guideline increases
7122 - Cellular Telephones	Reallocation to Gas/Diesel
7135 - Advertising	Reallocation to Gas/Diesel
7330 - Materials and Supplies	Increase mainly due to volume increase
7331 - Contractor & Contract. Mat.	Decrease due to price adjustment
7400 - Bank Charges	Reallocation to PW-Admin
7560 - Gas/Diesel - Vehicles	Reallocation from Cellular and Advertising

2015 Budget Variance Comments

3614 - General Revenue	Increase reflects Council Approved user fee rates
3780 - Tourism/Rec Grant	Increase based on report from York Region for WDO grant
7017 - Benefits	Increase in relation to salaries and budget guideline increases
7330 - Materials and Supplies	Increase as per contract
7331 - Contractor & Contract. Mat.	Increase due to price and anticipated volume growth

2016 Budget Variance Comments

3614 - General Revenue	Increase reflects Council Approved user fee rates
3780 - Tourism/Rec Grant	Increase based on report from York Region for WDO grant
7017 - Benefits	Increase in relation to salaries and budget guideline increases
7331 - Contractor & Contract. Mat.	Increase due to price and anticipated volume growth

2017 Budget Variance Comments

3574 - Rev. from Recover. Expenses	Increase reflects Council Approved user fee rates
3614 - General Revenue	Increase reflects Council Approved user fee rates
3780 - Tourism/Rec Grant	Increase based on report from York Region for WDO grant
7017 - Benefits	Increase in relation to salaries and budget guideline increases
7330 - Materials and Supplies	Increase as per contract
7331 - Contractor & Contract. Mat.	Increase due to price and anticipated volume growth

DRAFT 2014 BUDGET AND 2015-2017 PLAN

Vaughan Public Libraries

Vaughan Public Libraries

2014-17 Business Plan

Business Overview

Service Statement:

VPL Vision: Enrich, Inspire, and Transform.

Core Activities:

VPL Mission: offer welcoming destinations that educate, excite and empower our community.

Key Outcomes & Results:

Empower People, through:
- Meeting citizens' needs
- Promoting the organization and customer service
- Fostering staff engagement

Inspire Opportunities, through:
- Nurturing lifelong learning
- Increasing community knowledge
- Incorporating new technologies

Build Community, through:
- Establishing gathering places
- Constructing new libraries
- Improving accessibility and convenience

Link to Vaughan Vision 2020:

Service Excellence
- Pursue excellence in service delivery
- Administer corporate assets and proactively engage in planning for future amenities
- Promote community safety, health and wellness

Organizational Excellence
- Strive to be a high performing, responsive and innovative organization
- Demonstrate leadership and promote effective governance
- Enhance productivity, cost effectiveness and innovation
- Plan and manage growth and economic vitality

Staff Excellence
- Foster staff commitment to provide excellence in library services
- Support professional development of staff
- Be the employer of choice for library professionals, para-professionals and workforce community in Vaughan

Vaughan Public Libraries

2014-17 Business Plan

Staffing Profile:

Full Time, Part Time and Overtime – Budgeted Amounts

			Additional Resource Requests			
	2012	2013 Base	2014	2015	2016	2017
Full Time	83	83	83	103	106	106
Part Time	67.31	67.31	67.31	85.61	91.61	91.61
Overtime	$2,008	$6,048	$6,048	$6,048	$6,048	6,048

Service Profile

Current Service State:

Strengths
- Approximately 47% of Vaughan residents have a library card indicating a strong support for public library services.
- High levels of support for VPL library services reflected in the citizen survey used for creation of revised Master Plan, Active Together
- YTD performance indicators demonstrate increase across service levels provided to Vaughan residents
- Ongoing re-evaluation of collection, programs and services to respond to evolving community needs
- Current and up-to-date with technological advances
- Library initiatives involve collaboration with other City departments

Challenges
- Current library facility space provision service levels per capita below industry standards. Currently, VPL offers 0.39 square feet of library space per capita, falling behind the established industry rate of 0.61 square feet per capita. Ongoing facility construction is key in addressing rapid community growth and evolution
- Providing current and relevant services to Vaughan's growing community

Future Direction for the Service:

Managing Growth
- Population of Vaughan continues to increase at a very rapid rate, increasing demand for services and resources
- Use established library services provision industry measure as a target to accommodate growth

Resources & Facilities
- Construction of branch library attached to the North Thornhill Community Centre initiated and anticipated completion and opening in 2014
- Planning for a Resource Library located in the Civic Centre Campus under way.
- Anticipate two additional library facility projects between 2013-2017 – Vellore Village and Block 11.
- VPL's Board Vision and Plan for future facility development in place
- Technology
  - Prevalence of social media and electronic communication result in ongoing demand for additional ways to communicate with customers
  - Constant changes in technology, concerns about digital literacy, e-book publishing challenges have huge impacts on staff and customers

Vaughan Public Libraries

2014-17 Business Plan

- Ability to meet customer expectations of technological innovations and provide introduction to new technologies
- Ensuring staff are knowledgeable with emerging technologies

Financial Impact:

- Construction of branch library located in North Thornhill Community Centre pending. Operating budget previously approved.
- Construction of resource library at City Hall pending. Operating budget impact on Civic Centre Library
- Anticipate two additional library facility projects between 2013-2017 – Vellore Village and Block 11. Operating budget impact of future libraries
- Anticipated five to six new library facility projects between 2018-2031. Operating budget impact on future libraries
- Ongoing revitalization of existing facilities between 2013-2031. Operating budget impact on ongoing renovation project.

Work Plan

Business Plan Objectives: (List up to three departmental initiatives and objectives for each year 2014-17 respectively. You can refer to the Strategic Initiatives list, master plans, or other corporate initiatives.)

Department Objectives & Priorities	Initiatives	Timeline	Additional Resources Required?
2014			
Promote organization and customer service by developing advocacy efforts with key stakeholders	• Extensive Community Engagement with stakeholders including focus groups and citizen surveys.	Q2	Existing Operating Funds
Investigate new channels for delivering library collections and services	• Floating collections implemented.	Q1	Existing Operating Funds
Establish Library as a vibrant community place central to community life	• New branch library attached to North Thornhill Community Centre fully operational; serves as a community hub. • Initiate construction of Civic Centre Resource Library • Conduct feasibility study for branch library co-located in the Vellore Village Community Centre	Q4 Q3 Q3	Existing Operating Funds Approved Capital Funds Existing Operating Funds
2015			

Vaughan Public Libraries

2014-17 Business Plan

Collaborate with community to pursue strategic alliances and partnerships	• Increased partnership opportunities with City and community	Q2	Existing Operating Funds
Recognize teens as unique library users and develop services for them	• Dedicated teen zones established in identified locations	Q3	Existing Operating Funds
Plan and construct new facilities in accordance with growth and demand	• New Civic Centre Resource Library open and fully operational • New branch library in the Vellore Village Community Centre under construction	Q1 Q3	Capital Funds Existing Operating Funds
2016			
Promote VPL collections, services and resources to build awareness of library and attract new customers	• Implementation of findings of citizens survey and research reports targeting identified non-user groups	Q3	Existing Operating Funds
Facilitate continued improvements in library space provision and environmental stewardship	• Branch Library in Vellore Village operational • Proceed with plans to develop branch library in Block 11. • Environmental initiatives identified and implemented. • Assess role/function of Maple Library	Q2 Q4 Q1 Q2	New Operating Funds Existing Operating Funds Existing Operating Funds Existing Operating Funds
Enhance collections, services and programs relevant to changing community	• Collection inventory and renewal completed	Q2	Existing Operating Funds
2017			
Harness the power of new media and emerging technologies	• New technologies identified and implemented	Q1	Existing Operating Funds
Create an environment for lifelong learning for all	• Enhance services to *lifelong learners* through creation of unique areas of website, extension of digital literacy training and post-secondary support	Q3	Existing Operating Funds
Plan and construct new facilities with growth and demand	• Library in Block 11 under construction • Begin planning for branch library in Block 41	Q3 Q4	New Capital & Operating Funds

Business Performance

Vaughan Public Libraries

2014-17 Business Plan

Key Performance Indicators:

Performance Measures	2010	2011	2012	2013	2014 Estimate*
EFFICIENCY:					
Number of customer uses per FTE	44,396	45,994	45,504	46,058	46,979
*Customer uses includes Circulation, Reference & Customer Assistance, Visitors, Program Attendance, In-Library Material Use, Use of Databases, Library Computer Use & Wireless					
*FTE's (full-time equivalents) do not include Thornhill Woods Library staff until they are hired					
EFFECTIVENESS / RELEVANCE					
Citizens engaged & participated in community-led planning per FTE	131	157	125	132	134
*Citizens engaged & participated in community-led planning includes Focus Group Participants, Survey Participants, Suggestion & Comment Forms received; # of Community Events Participated In, Early Harvest Entries, Purchase Requests, Volunteers & New Library Members					
*FTE's (full-time equivalents) do not include Thornhill Woods Library staff until they are hired					
SERVICE QUALITY / IMPACT					
Enhanced early literacy development	94,545	122,422	188,938	213,562	224,240
*Enhanced early literacy development includes Early Literacy Program Attendance, Reading Buddies, Daycare & Elementary School Outreach Visits, Summer Reading Club Participants, Early Literacy Workstation Uses, Circulation of JP/JE/Boardbook Collection, & Adult Basic Literacy Participation					
Customers educated and access facilitated to transformational power of technology	484,486	505,053	708,767	760,438	790,856
*Customers educated & access facilitated to transformational power of technology includes Wireless Use, Library Computer Use, Netbook & Notebook Checkouts, Circulation of eBooks, eAudio & eVideo, Use of Databases, iCamp Participants, Social Media Followers, eNewsletter Subscribers, Email Notification, & Text Notification					
Increased role of VPL as vibrant community hub	1,368,586	1,357,969	1,338,111	1,367,035	1,377,918
*Increased role of VPL as vibrant community hub includes Square Footage, Open Hours/Year, # of Study Room Bookings, # of Community Meeting Bookings, # of In-Person Visitors					

Vaughan Public Libraries

2014-17 Business Plan

Key Performance Indicators Conclusion: (Provide an overall conclusion based on the indicators listed above in terms of current and estimated future performance and expected/target values)

Citizens of Vaughan continue to use their public library collections, facilities and services at an increasing rate, recognizing Vaughan Public Libraries as a vibrant community hub. The construction of additional locations is welcomed and much anticipated by the community. A new branch library attached to North Thornhill Community Centre will open in 2014 and a third resource library located adjacent to City Hall is scheduled to open in 2015. A branch library is planned for construction in 2015-2016 as an addition to the existing Vellore Village Community Centre in Block 39, and an additional branch library will be co-located with a community centre in Block 11 with anticipated construction timeline between 2017-2018. Renovations and reconfiguration of existing branches continues to improve efficiencies and increase customer satisfaction.

VPL greatly enhances early literacy development among children with a plethora of early literacy programs, high quality collections, expert staff, early literacy workstations and significant partnerships with schools and daycare centres.

VPL also introduces customers to the transformational power of technology through the provision of next generation equipment, skilled staff sharing expertise, integration of technological innovation to improve efficiency, a vast array of digital resources, and an active presence in social media.

Vaughan Public Libraries embraces a community-led approach to planning and development. Community engagement and collaboration with citizens to identify the unique needs of all user groups in the multifaceted community, contribute to the continued success of VPL. Strategic alliances and partnerships are integral to continuing to meet the needs of Vaughan citizens. The library provides services, resources and technologies that are relevant and of high caliber to a growing and increasingly multicultural community. VPL facilitates new Canadians' transition into Canadian society.

2014, 2015, 2016 and 2017 budget requests will enable VPL to accomplish our annual Business Plan objectives of providing more library facilities for our customers, empowering our staff and improving service to those previously underserved. VPL is firmly committed to continuing its pivotal role in the community improving community success and enhancing the quality of life for Vaughan citizens.

Department Head Sign-off **Date (mm/dd/yy)**

Commissioner Sign-off **Date (mm/dd/yy)**

Revenue and Expenditure Summary

2014 - 17 Operating Budget

Department	Exp Category	Account	2012 Actuals	2013 Actual Forecast*	2013 Budget	Allowable Inc/Decr	Account Reallocations	2014 Budget	$ Variance	% Variance	2015 Forecast	Variance	2016 Forecast	Variance	2017 Forecast	Variance
Vaughan Libraries																
	Revenue															
		3511 Service Charges	52,547	61,686	42,800	600	6,000	49,400	6,600	15.4%	50,100	700	50,800	700	51,500	700
		3574 Rev. frm Recov. Expenses	21,334	15,414	11,000	100	0	11,100	100	0.9%	11,200	100	11,300	100	11,400	100
		3576 Taxable Sales-Postage Fees	2,238	2,101	0	0	0	0	0	0.0%	0	0	0	0	0	0
		3586 Rents and Concessions	20,495	16,855	14,000	200	0	14,200	200	1.4%	14,300	100	14,400	100	14,500	100
		3598 Fines & Penalties-Library	191,104	198,492	232,600	3,600	(6,000)	230,200	(2,400)	(1.0)%	233,900	3,700	237,600	3,700	241,400	3,800
		3618 Dept. Misc. Revenues	2,604	2,349	0	0	0	0	0	0.0%	0	0	0	0	0	0
		3620 Outside Contributions	5,816	14,117	7,000	0	0	7,000	0	0.0%	7,000	0	7,000	0	7,000	0
		3780 Tourism/Rec'n Grant	150,008	156,762	145,200	0	0	145,200	0	0.0%	145,200	0	145,200	0	145,200	0
		Total Revenue	446,145	467,776	452,600	4,500	0	457,100	4,500	1.0%	461,700	4,600	466,300	4,600	471,000	4,700
	Labour Costs															
		7010 Full Time	5,451,556	5,726,246	5,783,144	110,729	0	5,893,873	110,729	1.9%	6,022,821	128,948	6,050,925	28,104	6,050,925	0
		7012 Overtime	5,622	4,962	6,048	0	0	6,048	0	0.0%	6,048	0	6,048	0	6,048	0
		7015 Part Time	2,416,883	2,752,587	2,868,260	89,066	0	2,957,326	89,066	3.1%	3,026,714	69,388	3,068,679	41,965	3,095,141	26,462
		7017 Benefits	1,660,543	1,804,322	1,832,471	72,523	0	1,904,994	72,523	4.0%	1,978,757	73,763	2,024,117	45,360	2,060,130	36,013
		Total Labour Costs	9,534,604	10,288,117	10,489,923	272,318	0	10,762,241	272,318	2.6%	11,034,340	272,099	11,149,769	115,429	11,212,244	62,475
	Other Expenses															
		7100 Mileage	20,547	21,706	22,600	0	0	22,600	0	0.0%	22,600	0	22,600	0	22,600	0
		7105 Membership/Dues/Fees	12,188	10,624	11,000	0	0	11,000	0	0.0%	11,000	0	11,000	0	11,000	0
		7110 Meals & Meal Allowances	3,855	2,205	5,200	0	0	5,200	0	0.0%	5,200	0	5,200	0	5,200	0
		7115 Training & Development	4,643	14,623	16,000	0	4,000	20,000	4,000	25.0%	20,000	0	20,000	0	20,000	0
		7120 Telephone Charges	17,287	16,023	16,500	0	0	16,500	0	0.0%	16,500	0	16,500	0	16,500	0
		7122 Cellular Telephones	6,247	6,258	5,700	0	0	5,700	0	0.0%	5,700	0	5,700	0	5,700	0
		7130 Seminars & Workshops	3,441	3,747	6,000	0	0	6,000	0	0.0%	6,000	0	6,000	0	6,000	0
		7135 Advertising	563	630	1,400	0	0	1,400	0	0.0%	1,400	0	1,400	0	1,400	0
		7200 Office Supplies	36,338	39,048	34,000	0	0	34,000	0	0.0%	34,000	0	34,000	0	34,000	0
		7201 Conferences	15,666	11,966	10,000	0	0	10,000	0	0.0%	10,000	0	10,000	0	10,000	0
		7205 Computer Supplies	15,861	10,365	14,400	0	0	14,400	0	0.0%	14,400	0	14,400	0	14,400	0
		7210 Office Equip. & Furniture	42,404	26,295	52,100	0	0	52,100	0	0.0%	52,100	0	52,100	0	52,100	0
		7211 Computer Hardware/Software	103,519	115,929	100,000	0	0	100,000	0	0.0%	100,000	0	100,000	0	100,000	0
		7215 Mtce. & Repairs - Equip	0	1,880	5,000	0	0	5,000	0	0.0%	5,000	0	5,000	0	5,000	0
		7220 Copiers, Faxes and Supplies	55,384	51,561	55,000	0	(4,000)	51,000	(4,000)	(7.3)%	51,000	0	51,000	0	51,000	0
		7222 Printing	81,399	68,208	81,000	0	0	81,000	0	0.0%	81,000	0	81,000	0	81,000	0
		7310 Mtce. Buildings & Facil.	163,012	217,623	150,600	0	0	150,600	0	0.0%	150,600	0	150,600	0	150,600	0
		7313 Library Services	9,898	2,979	8,000	0	0	8,000	0	0.0%	8,000	0	8,000	0	8,000	0
		7317 Utility Services	244,671	288,147	317,000	0	0	317,000	0	0.0%	317,000	0	317,000	0	317,000	0
		7400 Bank Charges	5,399	5,478	6,100	0	0	6,100	0	0.0%	6,100	0	6,100	0	6,100	0
		7500 Data Processing Services	10,208	17,423	28,800	0	0	28,800	0	0.0%	28,800	0	28,800	0	28,800	0
		7510 Cleaning Services	93,395	105,435	110,500	0	0	110,500	0	0.0%	110,500	0	110,500	0	110,500	0
		7520 Professional Fees	9,591	7,336	22,000	0	0	22,000	0	0.0%	22,000	0	22,000	0	22,000	0
		7530 Outside Services	35,808	39,175	42,000	0	0	42,000	0	0.0%	42,000	0	42,000	0	42,000	0
		7531 Service Contracts	65,128	88,019	92,000	0	0	92,000	0	0.0%	92,000	0	92,000	0	92,000	0
		7565 Resources-Books	1,399,874	1,253	0	0	0	0	0	0.0%	0	0	0	0	0	0
		7566 Resource-Replace Lost Books	0	0	0	0	0	0	0	0.0%	0	0	0	0	0	0
		7570 Periodical-Library	214,801	274,614	275,300	0	0	275,300	0	0.0%	275,300	0	275,300	0	275,300	0
		7595 Programme Expense	42,791	50,302	50,300	0	0	50,300	0	0.0%	50,300	0	50,300	0	50,300	0
		7699 Sundry Expenses	3,391	4,397	2,100	0	0	2,100	0	0.0%	2,100	0	2,100	0	2,100	0
		7702 Joint Service Chgs-City	514,461	547,013	549,750	0	(10,000)	539,750	(10,000)	(1.8)%	539,750	0	539,750	0	539,750	0
		7770 Transfer to Capital Fund	15,000	0	0	0	0	0	0	0.0%	0	0	0	0	0	0
		Total Other Expenses	3,246,770	2,050,263	2,090,350	0	(10,000)	2,080,350	(10,000)	(0.5)%	2,080,350	0	2,080,350	0	2,080,350	0
Total Vaughan Libraries			12,335,229	11,870,604	12,127,673	267,818	(10,000)	12,385,491	257,818	2.1%	12,652,990	267,499	12,763,819	110,829	12,821,594	57,775

*Note: 2013 Actual Forecast is for reference purposes only and is based on year to date actuals as of August 2013 plus the remainder of the calendarized budget.

Revenue and Expenditure Summary

2014 - 17 Operating Budget

2014 Budget Variance Comments

3511 - Service Charges	Anticipated volume increases
3574 - Rev. from Recover. Expenses	Anticipated volume increases
3586 - Rents and Concessions	Anticipated volume increases
3598 - Fines & Penalties-Libraires	Anticipated volume increases
7010 - Full Time	Increase due to 2% economic adjustment
7015 - Part Time	Increase due to 2% economic adj as per union agreement, vacation pay increase of 1.5% and pro-rated progressions
7017 - Benefits	Increase in relation to salaries and budget guideline increases
7115 - Training & Development	Reallocated from Copier, Fax and Supplies
7220 - Copier, Fax and Supplies	Reallocated to Training

2015 Budget Variance Comments

3511 - Service Charges	Anticipated volume increases
3574 - Rev. from Recover. Expenses	Anticipated volume increases
3586 - Rents and Concessions	Anticipated volume increases
3598 - Fines & Penalties-Libraires	Anticipated volume increases
7010 - Full Time	Increase due to 2% economic adjustment
7015 - Part Time	Increase due to 2% economic adj as per union agreement
7017 - Benefits	Increase in relation to salaries and budget guideline increases

2016 Budget Variance Comments

3511 - Service Charges	Anticipated volume increases
3574 - Rev. from Recover. Expenses	Anticipated volume increases
3586 - Rents and Concessions	Anticipated volume increases
3598 - Fines & Penalties-Libraires	Anticipated volume increases
7010 - Full Time	Increase due to 2% economic adjustment
7015 - Part Time	Increase due to 2% economic adj as per union agreement
7017 - Benefits	Increase in relation to salaries and budget guideline increases

2017 Budget Variance Comments

3511 - Service Charges	Anticipated volume increases
3574 - Rev. from Recover. Expenses	Anticipated volume increases
3586 - Rents and Concessions	Anticipated volume increases
3598 - Fines & Penalties-Libraires	Anticipated volume increases
7015 - Part Time	Increase to finalize 2% economic adj as per union agreement
7017 - Benefits	Increase in relation to salaries and budget guideline increases

2014 -2017 Additional Resource Request
Library Services

Budget Year	ARR #	ARR Title	Gross Cost	Offset	Net Cost
2015	220-15-01/02	Civic Centre Resource Library - Operations & Staffing	2,812,100	86,000	2,726,100
2015 Total			**2,812,100**	**86,000**	**2,726,100**
2016	220-16-01 A+B	Vellore Village South Library	574,501	13,800	560,701
2016 Total			**574,501**	**13,800**	**560,701**
2018+	220-16-02 / 03	B11 Neighbourhood Library - Operations and Staffing	628,062	13,800	614,262
2018+ Total			**628,062**	**13,800**	**614,262**

2014 - 2017 Capital Project Listing

Vaughan Libraries

Budget Year	Project #	Project Description	Project Type	Region	City-Wide DC	Infrastructure Reserve	Gas Tax	Taxation	LTD	Other	Grand Total
2014	LI-4503-14	Bathurst Clark Resource Library Renovations-Phase 2	Infrastructure Replacement	Ward 5		250,000					250,000
2014	LI-4504-13	Library Technology Upgrade	Technology	City-Wide				140,000			140,000
2014	LI-4508-13	Civic Centre Resource Library-Resource Material	Growth/Development	City-Wide	219,890			24,430			244,320
2014	LI-4511-14	Civic Centre Library-Communications & Hardware	Growth/Development	City-Wide	680,400			75,600			756,000
2014	LI-4530-14	Civic Centre Resource Library	Growth/Equipment	Ward 1	1,134,000			126,000			1,260,000
2014	LI-4537-13	Capital Resource Purchases	Infrastructure Replacement	City-Wide		1,495,900					1,495,900
2014	LI-4539-14	Vellore Village South BL 39 - Consulting/Design/Construction	Growth/Development	Ward 3	294,600			32,700			327,300
2014	LI-4543-13	Vellore Village South BL 39 - Land	Growth/Development	Ward 3	350,100			38,900			389,000
2014	LI-4547-13	Bathurst Clark Resource Library - Main Bathroom Renovations	Infrastructure Replacement	Ward 5		100,000					100,000
2014 Total					**2,678,990**	**1,845,900**		**437,630**			**4,962,520**
2015	LI-4504-13	Library Technology Upgrade	Technology	City-Wide				140,000			140,000
2015	LI-4521-15	Carrville Bl 11 Land	Growth/Development	Ward 1	350,100			38,900			389,000
2015	LI-4537-13	Capital Resource Purchases	Infrastructure Replacement	City-Wide		1,777,500					1,777,500
2015	LI-4540-15	Vellore Village South BL39 - Resource Materials	Growth/Development	Ward 3	347,625			38,625			386,250
2015	LI-4548-15	AODA Compliant Circulation Desk & Sorting Machine-Pierre BertonResource Library	Legal/Regulatory	Ward 2				120,000			120,000
2015 Total					**697,725**	**1,777,500**		**337,525**			**2,812,750**
2016	LI-4504-13	Library Technology Upgrade	Technology	City-Wide				140,000			140,000
2016	LI-4516-16	Carrville Block 11- Resource Material	Growth/Development	Ward 4	347,650			38,600			386,250
2016	LI-4522-16	Carrville BL11 - Consulting Design/Construction	Growth/Development	Ward 4	318,300			35,300			353,600
2016	LI-4537-13	Capital Resource Purchases	Infrastructure Replacement	City-Wide		1,910,960					1,910,960
2016	LI-4539-14	Vellore Village South BL 39 - Consulting/Design/Construction	Growth/Development	Ward 3	2,649,717			351,583			3,001,300
2016	LI-4540-15	Vellore Village South BL39 - Resource Materials	Growth/Development	Ward 3	347,625			38,625			386,250
2016	LI-4541-16	Vellore Village South BL 36 - Furniture and Equipment	Growth/Equipment	Ward 3	236,300			26,200			262,500
2016	LI-4542-16	Vellore Village South BL39 - Communications and Hardware	Growth/Development	Ward 3	141,800			15,700			157,500
2016 Total					**4,041,392**	**1,910,960**		**646,008**			**6,598,360**
2017	LI-4504-13	Library Technology Upgrade	Technology	City-Wide				140,000			140,000
2017	LI-4512-17	Maple Library Renovations	Infrastructure Replacement	Ward 1				770,000			770,000
2017	LI-4516-16	Carrville Block 11- Resource Material	Growth/Development	Ward 4	347,650			38,600			386,250
2017	LI-4518-17	Carrville BL11 - Furniture and Equipment	Growth/Equipment	Ward 4	236,250			26,250			262,500
2017	LI-4522-16	Carrville BL11 - Consulting Design/Construction	Growth/Development	Ward 4	2,809,958			372,842			3,182,800
2017	LI-4524-17	Carrville Community Library - Communications and Hardware	Growth/Development	Ward 1	141,750			15,750			157,500
2017	LI-4525-17	Vellore Village Community Library	Growth/Development	Ward 3	318,300			35,300			353,600
2017	LI-4526-17	Vellore Village Community Library - Land	Growth/Development	Ward 3	350,100			38,900			389,000
2017	LI-4537-13	Capital Resource Purchases	Infrastructure Replacement	City-Wide		1,949,170					1,949,170
2017	LI-4546-13	Vellore Villiage Community Library - Resource Materials	Growth/Development	Ward 3	347,625			38,625			386,250
2017 Total					**4,551,633**	**1,949,170**		**1,476,267**			**7,977,070**

2014 - 2017 Capital Project Listing

Vaughan Libraries

Budget Year	Project #	Project Description	Project Type	Region	City-Wide DC	Infrastructure Reserve	Gas Tax	Taxation	LTD	Other	Grand Total
2018 +	LI-4525-17	Vellore Village Community Library	Growth/Development	Ward 3	2,809,958			372,842			3,182,800
2018 +	LI-4544-13	Vellore Village Community Library - Furniture and Equipment	Growth/Development	Ward 3	236,300			26,200			262,500
2018 +	LI-4545-13	Vellore Villiage Community Library - Communication and Hardware	Growth/Development	Ward 3	141,800			15,700			157,500
2018 +	LI-4546-13	Vellore Villiage Community Library - Resource Materials	Growth/Development	Ward 3	347,625			38,625			386,250
2018 + Total					**3,535,683**			**453,367**			**3,989,050**
Vaughan Libraries Total					**15,505,423**	**7,483,530**		**3,350,797**			**26,339,750**

DRAFT 2014 BUDGET AND 2015-2017 PLAN

APPENDIX A
Additional Resource Request Submissions

FINANCE & ADMINISTRATION COMMITTEE

November 12 2013

VAUGHAN

2014 - 2017 ARR List

Index #	Department	ARR#	ARR Title	Budget Year
4	Access Vaughan	121-14-01	Citizen Service Representative	2014
56	Budgeting & Financial Planning	078-17-02	Senior Budget Analyst	2017
52	Budgeting & Financial Planning	078-17-01	Senior Capital and Reserve Analyst	2017
40	Building & Facilities	160-14-01	Assistant Foreperson	2016
12	Building & Facilities	160-TBD-02	B&F Asset Management Coordinator	2014
44	Building & Facilities	160-TBD-01	B&F staff for future Community Centre Block 40/41/42	2017
20	Building & Facilities	160-14-03	Building and Facilities City-wide Maintenance and Repairs	2014
24	Building & Facilities	160-14-02	Clerk Typist A (PT Conversion)	2014
32	Building & Facilities	160-16-02	Facility Operator I - Block 11	2016
16	Building & Facilities	160-14-06	Facility Operator I - Fr. Ermanno CC Expansion	2014
28	Building & Facilities	160-14-04	Preventative Maintenance Mechanic (PT Conversion)	2014
36	Building & Facilities	160-16-03	PT Facility Operator - Carrville	2016
48	Building & Facilities	160-TBD-05	Technical Clerk	2017
60	Building Standards	110-14-01	Plans Examiner (Zoning)	2014
72	By-Law and Compliance	040-14-11	Animal Services - Registered Veterinary Technician	2014
84	By-Law and compliance	040-16-02	Animal Services - Shelter Attendant	2016
88	By-Law and compliance	040-16-03	Animal Services - Shelter Clerk, p/t	2016
64	By-Law and Compliance	040-14-09	Business Analyst Policy and Research Coordinator	2014
68	By-Law and Compliance	040-14-10	By-Law and Compliance - Client Services Representatives x 2	2014
80	By-Law and Compliance	040-14-13	By-Law and Compliance Supervisor	2014
92	By-Law and compliance	040-TBD-01	Enforcement - Clerk D	2017
76	By-Law and compliance	040-14-01	Property Standards Officer	2014
96	City Clerk	060-TBD-01	Licencing Officer	2017
112	City Clerk - Admin	040-14-03	Council Office Administrator	2014
108	City Clerk - Admin	040-14-02	Election Coordinator	2014
124	City Clerk - Admin	040-14-07	Part-Time Clerk Typist - Level 3	2014
116	City Clerk - Admin	040-14-04	Part-Time Information Processor - Level F	2014
120	City Clerk - Admin	040-14-06	Strategic Risk Consultant	2014
8	City Financial Services	070-16-01	Accounting Service - Senior Analyst	2016
100	City Financial Services	070-14-01	Treasury Clerk E (Cashier/Water)	2014
104	City Manager	020-14-01	Manager of Corporate Asset Management	2014
136	Corporate Communications	126-14-01	Communications Coordinator conversion	2014
132	Corporate Communications	126-16-02	Communications Specialist, Client Services	2016
128	Corporate Communications	126-16-01	Communications Specialist, Website Content Management	2014
156	Cultural Services	210-TBD-05	Aboriginal Facilitation & Coordination Support	2017
164	Cultural Services	210-TBD-02	Additional Funding for Recognition Events	2017
152	Cultural Services	210-TBD-04	Additional funding for Special Events	2017
144	Cultural Services	210-16-02	Arts & Culture Marketing Material	2016
160	Cultural Services	210-TBD-03	Concert Series Launch at City Hall	2017
148	Cultural Services	210-TBD-06	Diversity & Inclusivity Signage and Communication Program	2017
140	Cultural Services	210-16-04	Events Coordinator	2016
184	Development & Transportation Engineering	130-14-01	Administrative Assistant	2014
176	Development & Transportation Engineering	130-14-03	Development Coordinator	2014
172	Development & Transportation Engineering	130-14-05	Engineering Assistant	2014
180	Development & Transportation Engineering	130-14-04	Municipal Service Inspector	2014
168	Development & Transportation Engineering	130-14-02	Transportation Engineer	2014
188	Development Finance & Investment	070-14-02	Development Finance & Investment Analyst	2014
536	Development Finance & Investment	077-TBD-01	PT -Development Administration Assistant	2017
200	Economic & Business Development	125-14-03	Business Development and Attraction Programs	2014
192	Economic & Business Development	125-14-01	Business Development Officer-Advanced Goods Production & Movement	2014
196	Economic & Business Development	125-14-02	Economic Development Coordinator	2014
204	Emergency Planning	105-14-04	Emergency Planner (Partial FTE Conversion)	2014
208	Emergency Planning	105-16-02	Primary and Alternate EOC Telephone Systems	2016
212	Emergency Planning	105-TBD-03	Public Awareness-PrepE Initiative Budget Increase	2017
216	Engineering Services	135-TBD-02	Outsource some traffic data collection	2014
224	Engineering Services	135-14-02	Pavement Markings - Rural Roads	2014
220	Engineering Services	135-14-01	Roads Asset Management Coordinator	2014
228	Environmental Sustainability	122-14-01	Climate change adaptation research	2014
236	Fire & Rescue Operations	100-14-03	4 District Chiefs GAPPED (6 Months)	2014
244	Fire & Rescue Operations	100-16-02	4 District Chiefs GAPPED (6 Months)	2016
232	Fire & Rescue Operations	100-14-02B	STN 75 - 6 Firefighters & 4 Captains GAPPED (Oct Start)	2014
240	Fire & Rescue Operations	100-16-04	STN 76 - 10 Firefighters (1st Contingent) (GAPPED)	2016
248	Fire & Rescue Operations	100-16-04	STN 76 - 10 Firefighters + 4 Captains (2nd Contingent) (GAPPED)	2017
252	Fire Mechanical	100-16-01	Stores Clerk	2016
256	Fire Prevention	100-16-03	Fire Prevention Inspector	2016
260	Fire Training	100-15-05	Training Officer	2015
264	Fleet Management	165-14-01	Driver and Compliance Trainer	2014
268	Fleet Management	165-15-01	Electric Vehicle Municipal Feasibility Program Pilot	2015
292	Human Resources	090-TBD-02	Administrative Coordinator	2017

2014 - 2017 ARR List

Index #	Department	ARR#	ARR Title	Budget Year
296	Human Resources	090-TBD-03	Awards Budget Increase	2017
284	Human Resources	090-16-02	HR Specialist, Absence and Disability Management	2016
280	Human Resources	090-16-01	HR Specialist, Workplace Health and Safety	2016
288	Human Resources	090-16-03	Human Resources Partner	2016
272	Human Resources	090-14-01	Learning & Development Specialist	2014
276	Human Resources	090-14-02	Professional Fees	2014
300	Innovation & Continuous Improvement	123-15-01	Business Change Consultant	2017
304	Internal Audit	015-14-01	Internal Audit Coordinator	2014
312	ITM	050-14-02	Client Support Analyst	2014
320	ITM	050-14-04	Client Support Analyst - Audio/Video	2014
328	ITM	050-15-06	EDMS Business Analyst	2015
332	ITM	050-15-07	EDMS Technical SME	2015
324	ITM	050-15-08	New Property Tax System	2015
324	ITM	050-15-08	Property Tax System - system maintenance	2016
308	ITM	050-14-05	Reception / Clerk (conversion from PT to FT	2014
316	ITM	050-14-03	Technology Specialists	2014
348	Legal Services	080-14-02	Real Estate - Acquisitions	2014
340	Legal Services - Admin	080-14-01	Law Clerk I	2014
344	Legal Services - Admin	080-14-03	Legal Counsel - Development	2014
336	Legal Services - Admin	080-14-04	Legal Counsel - Procurement	2014
352	Library	220-15-01/02	Civic Centre Resource Library - Operations & Staffing	2015
356	Library	220-15-01/02	Civic Centre Resource Library - Operations & Staffing	2015
360	Library	220-16-01 A+B	Vellore Village South Library	2016
364	Library	220-16-01 A+B	Vellore Village South Library	2016
436	Parks & Forestry Operations	205-16-01	10 Month Horticulture Temp (Shrub Maintenance Crew)	2016
452	Parks & Forestry Operations	205-16-06	Additional GPS Units	2016
400	Parks & Forestry Operations	205-14-12	Administrative Clerk (Partial FTE Conversion)	2014
416	Parks & Forestry Operations	205-14-08	Aerating Parks	2014
428	Parks & Forestry Operations	205-16-03	Avondale Park (North Maple) - Development & Staffing	2016
412	Parks & Forestry Operations	205-14-11	Bocce Court Maintenance	2014
432	Parks & Forestry Operations	205-16-02	Boulevard Shrub Bed Summer Student Positions	2016
460	Parks & Forestry Operations	205-TBD-01	City Assisted Tournament Funding	2017
392	Parks & Forestry Operations	205-14-02	Community Services Asset Management Coordinator	2014
448	Parks & Forestry Operations	205-16-05	Contract Services Temp	2016
388	Parks & Forestry Operations	205-14-05	Courts-Tennis and Basketball	2014
408	Parks & Forestry Operations	205-14-09	Fertilizing Parks	2014
372	Parks & Forestry Operations	205-14-01	Forestry Arborist II	2014
384	Parks & Forestry Operations	205-14-04	Hard Surface Repairs	2014
464	Parks & Forestry Operations	205-TBD-12	Increased Frequency in grass cutting	2017
404	Parks & Forestry Operations	205-14-03	Irrigation System Maintenance	2014
368	Parks & Forestry Operations	205-14-13	New Park Operating Expenses	2014
420	Parks & Forestry Operations	205-15-01	New Park Operating Expenses	2015
424	Parks & Forestry Operations	205-16-08	New Park Operating Expenses	2016
456	Parks & Forestry Operations	205-17-01	New Park Operating Expenses	2017
444	Parks & Forestry Operations	205-16-04	Non-selective Weed Spraying Program	2016
440	Parks & Forestry Operations	205-16-07	Oakbank Pond Maintenance Program	2016
380	Parks & Forestry Operations	205-14-06	Playground Safety Surface Testing	2014
396	Parks & Forestry Operations	205-14-10	Sod and Seed for Sports Fields	2014
376	Parks & Forestry Operations	205-14-07	Temporary Seasonal Employees	2014
468	Policy Planning	185-14-01	Senior Policy Planner (Extension of 2 YR Contract - 2014-15)	2014
472	Purchasing Services	079-14-01	Senior Technical Clerk (PT Conversion)	2014
476	PW - Admin	155-TBD-01	Operations Review Analyst	2017
488	PW - Roads	155-16-01	Equipment Operator 1	2016
480	PW - Roads	155-14-04	Equipment Operator I	2014
484	PW - Roads	155-14-05	Road Patrol Person	2014
492	PW - Waste	155-TBD-02	Recyclable paper collection at designated supermail box locations	2014
496	PW - Waste	155-14-06.	Transfer FTE from PW-Solid Waste to PW-Water/WasteWater	2014
508	Recreation	200-16-01 to 05	Block 11 Community Centre - 5 ARRs	2017
512	Recreation	200-16-01 to 05	Block 11 Community Centre - 5 ARRs	2017
516	Recreation	200-16-01 to 05	Block 11 Community Centre - 5 ARRs	2017
520	Recreation	200-16-01 to 05	Block 11 Community Centre - 5 ARRs	2017
524	Recreation	200-16-01 to 05	Block 11 Community Centre - 5 ARRs	2017
528	Recreation	200-TBD-01	City Hall Corporate Liaison Coordinator (TEMPORARY)	2017
500	Recreation	200-14-01	Customer Service Administration Clerk	2014
532	Recreation	200-TBD-12	Open to Youth Pilot Project	2017
504	Recreation	200-14-02	Overtime for Stat Holidays	2014
540	Strategic Planning	024-15-01	New Vaughan Vision Strategic Plan	2015
548	Strategic Planning	024-15-03	On-Line Citizen Public Engagement Survey	2016
544	Strategic Planning	024-14-01	Strategic Planning Business Analysts	2015

CITY OF VAUGHAN

2014-2017 OPERATING BUDGET

ADDITIONAL RESOURCE REQUEST

Request Title Citizen Service Representative

Business Unit # 121001 Access Vaughan

121 - Access Vaughan; Comm. of Strategic & Corp Serv.

Related Program Information Desk, General Inquiries, City Promotion

Program Classification Standard Desirable Service

Annual Budget Change Summary

Financial Components	2014	2015	2016	2017	2014-2017 Sub-total	2018 (One Time. Adj.)	2014-2018 Sub-total
Staffing							
Complements	2.00	-	-	-	2.00	-	2.00
Net FTE's	1.62	-	-	-	1.62	-	1.62
Operating Revenue	**-**	**-**	**-**	**-**	**-**	**-**	**-**
Operating Costs							
Staffing & Benefits	86,291	-	-	-	86,291	-	86,291
Other continuous costs	3,150	-	-	-	3,150	-	3,150
One-time expenses	21,000	(21,000)	-	-	-	-	-
Offsets/reductions	(60,000)	-	-	-	(60,000)	-	(60,000)
Net Operating Budget	***$ 50,441***	***$ (21,000)***	***$ -***	***$ -***	***$ 29,441***	***$ -***	***$ 29,441***
Associated Capital Costs	***$ 50,500***	***$ 50,500***	***$ -***	***$ -***	***$ 101,000***	***$ -***	***$ 101,000***

1A) Request Description: *Please provide a brief description of the request.*

Please check one: ☑ Departmental ☑ Corporate

Key drivers of satisfaction for callers based on guiding principals are access to accurate and timely information and minimal wait times. The additional 2 PPT will allow Access Vaughan to extend the hours of operation. Synergies and savings by this joint effort whereby we can offer extended hours from 8 am to 8 pm to support Access Vaughan, Public Works, Animals Services and By-law & Compliance. It will allow for a more enhanced service to our residents. Access Vaughan has experienced an increase in call volume and handle time year over year. In 2013 with the addition of 2 PPT staff, A/V was able to increase the overall service level by 5% in the first 6 months and the wait times have decreased by 4 minutes on average. Access Vaughan will require additional staffing to meet the increased call volume and the extension of hours. Access Vaughan Phase II - next stage of integration is Step D with Public Works and By-Law & Complaince - the extension of hours for the call centre. In order to extend the hours the additional 2 PPT are required, in addition we are increasing the Net FTE count for 4 current PPT that are currently at .63 to a .69 to ensure we are able to provide extension of hours without a negative impact to service level. Partially offset by 60K from Strategic Planning, Professional Fees.

1B) If this request is part of a project with multiple milestones then please fill in the following table:

Milestones or Deliverables	Timelines	Comments
Access Vaughan Phase II - Step A	Q1 2011	Parks & Forestry Operations
Access Vaughan Phase II - Step B	Q2 2012	Animal Services
Access Vaughan Phase II - Step C	Q2 2013	Enforcement - Bylaw
Access Vaughan Phase II - Step D and E	2013 / 2014	Public Works / By-law & Compliance/Animal Services - After Hours/Extensions Hrs

1C) Impact on other departments (cost/time/benefit):

Department Impacted	Describe Impact (Cost/time/benefit)	Were they Consulted?
Building & Facilities / Purchasing	Accommodations / Desk Area / Building / New Workstation	☑ Yes ☐ No
ITM	Licensing / Cabling / Telephones / Computers / Set-up / Textnet / CC7	☐ Yes ☑ No
Public Works	Time - resources required for the integration with Access Vaughan	☑ Yes ☐ No

Other comments:

Access Vaughan office space will require two additional cubicles to accommodate the additional resource request, new workstations, telephones, wiring, computers, headsets and wiring. Access Vaughan service impacts a variety of departments (Tax, Enforcement, Animal Services, Public Works, Parks & Forestry Operations) and with increasing call volumes, call complexity, handle times and a decrease in service level the overall service that is offered to the integrated departments will be negatively impacted as the caller will experience a longer wait time in queue.

COMMISSIONER APPROVAL: _____ ***Date:*** _____

Budget Staff Use Only	☐ 1st Submission	Submitted for year:
	☐ Previously Recognized	Recognized for year:

Request Title	Citizen Service Representative

2) Relationship to Vaughan Vision 2020 - Goals / Objectives / Initiatives

A) Identify the specific initiative on the Vaughan Vision 2020 initiative list this resource request supports (new or implementation of): Choose an Initiative from the drop down list and then choose the relationship with the initiative in the Green cell using the drop down provided.

Theme	Goal	Initiative (Use drop down list)	Ref #	Date	Priority	Request/Initiative Relationship (choose 1)
Organizational Goals	Ensure a High Performing Organization	Review and redesign as appropriate, a communications strategy to ensure its effectiveness throughout the organization	13	Q4/12 Revised Q3/13*	Medium	

B) Describe and clearly demonstrate how the request links to the Vaughan Vision 2020:

The corporation has made a commitment to provide service excellence to residents, businesses, community groups and staff. A critical component of this framework is Access Vaughan which was established to ensure stakeholders receive accurate/timely information and communications in an efficient/effective way from courteous/professional staff. Access Vaughan's operating context is to be the consistent corporate voice/face for the significant majority of inquiries. To continue to deliver service excellence for the corporation Access Vaughan requires additional staff to support its significant & increasing use by clients (internal & external). Such resources enable the City to meet its goal of being a high performing organization and meeting its service level target which it can no longer sustain given the workload drivers and existing resources. The ARR staff request will also facilitate the department in supporting the communications strategy initiative (i.e. external component).

3) Related Performance Indicators & Business Plan Link

Please provide information on top 3 performance measures:

	Name/description of service level target:	Target Level	Current Level	Level with ARR
1)	Monthly Average Service Level	80/20	70/30	80/20
2)	Maximum Average Wait Time	2 minutes	11 min	2 minutes
3)	Calls Abandoned	0.06	0.155	0.06

Describe how this request relates to Departmental Business Plan:

The core focus of Access Vaughan is to provide efficient, courteous and correct information to callers and patrons. One key performance indicator is to meet the service level of 80/20 (80% of the calls answered within 20 seconds or less). In year 2011 & 2012 Access Vaughan did not meet the service level for over 5 months and the maximum average wait time for callers was over 14 minutes. Addressing the department's pressures and seizing new opportunities requires the FTE complement be linked with the increasing volume of calls, handle time, integration and extended hours. The key initiatives moving forward are further integration while ensuring that the quality and efficiency of service is improved and extending hours.

4) Value Proposition

Please detail both qualitative and quantitative benefits of the request

Qualitative: Please select up to 2 actions which best describe this request

Primary: Improve User Satisfaction Secondary: Realize Future Benefits

Briefly explain how this request helps achieve the actions selected above. How does this request make a difference in these areas? Can improvements be defined (i.e. surveys, measures, etc.)?

User Satisfaction: Service level on a daily basis would be more consistent. Daily service level goal is to achieve 80/20, allowing for most callers to be attended to by a "live agent" in twenty seconds or less. Future Benefits - additional staffing allows for Access Vaughan to continue expansion/integration with departments without negatively impacting the caller experience. Call abandonment rate will be reduced as well as the average maximum wait time for inbound callers. Extending the hours of operation will allow for an enhanced experience/service to our clients.

Quantitative: Please provide explanation of how this request improves efficiency. Note that performance measures are captured in section 3. This section is for efficiency improvements.

Year	Type	Change/Saving	Units	Detail of Cost Reductions/Budget Savings	Incl. in offsets (Section #9)?

5) Alternatives

Are there alternatives or options? Please explain what they are and why they are not the primary approach.

No alternatives. Not increasing the staffing complement will run the risk of increasing the wait time for callers, increase in the average maximum wait time and increase in the number of calls abandoned, overall reducing the service level and overall providing a negative caller experience. Further without adequate resources, Access Vaughan faces an increased risk of staff burnout, turnover and work related injuries. By approving the ARR for the 2 PPT , Access Vaughan will be better able to manage risk and retain its skilled staff as well as extend the hours of operation and better support the corporation.

Appendix A - Additional Resource Request Submissions

Request Title	Citizen Service Representative

7) Complement Details - Skip to Section 8 if no Staff is requested

Do not gap positions - If required, please contact the Budget Dept. for instructions
Future year progressions & eco. adj. will be calculated corporately by the Budget Dept.

Complement Information	**Position #1**	**Position #2**	**Position #3**	**Sub-total**
Budget Year	2014	2014	2014	
Position title	Citizen Service Representative	Citizen Service Representative	Citizen Service Representative	
Estimated start date	May 1, 2014	May 1, 2014	May 1, 2014	
# of positions requested	1.00	1.00	-	2.00
Full-time equivalents (FTEs)	0.69	0.69	0.24	1.62
Position type	Part-time	Part-time	Part-time	
Position agreement classification	Part Time Salary	Part Time Salary	Part Time Salary	
If contract, specify length (months or yrs)				
If Casual/Seasonal PT enter Hourly wage				
Business unit # (override if different than # shown)	121001	121001	121001	
Grade level	5	5	5	
Est. starting step	Start	Start	Job Rate	
Desktop (HR) Review Performed?	No	No	No	
B&F Accommodations Available?	No	No	Yes	
ITM Hardware required?	Yes	Yes	No	
Capital Equipment Required?				
Complement Annual Cost Detail				
Annual full-time $	-	-	-	-
Annual part-time $	45,828	45,828	50,924	142,579
Annual shift premiums, etc	-	-	-	-
Annual overtime $	-	-	-	-
* PT vacation pay ***(calculated field)***	1,833	1,833	2,037	5,703
* Annual benefits ***(calculated field)***	4,742	4,742	5,270	14,754
* FT contract benefits in lieu ***(calculated field)***	-	-	-	-
Subtotal (Per Employee)	**$ 52,403**	**$ 52,403**	**$ 58,230**	**$ 163,036**
Subtotal (Per Position)	**$ 36,158**	**$ 36,158**	**$ 13,975**	**$ 86,291**
Continuous costs ***(BU & Acct #.)***	**Please fill in per Complement. The total will account for multiple positions if indicated above.**			
1) Office Supplies 121001.7200	300	300	-	600
2) Training & Developme 121001.7115	500	500	-	1,000
3) Other (Please detail in #N/A	300	300	-	600
4) Other (Please detail in #N/A	475	475	-	950
Subtotal (Per Employee)	**$ 1,575**	**$ 1,575**	**$ -**	**$ 3,150**
Subtotal (Per Position)	**$ 1,575**	**$ 1,575**	**$ -**	**$ 3,150**
One-time costs ***(BU & Acct #.)***	**Please fill in per Complement. The total will account for multiple positions if indicated above.**			
1) Computer Hardware 121001.7211.01	2,000	2,000	-	4,000
2) Other (Please detail in #N/A	1,500	1,500	-	3,000
3) Office Equip. & Furnitu 121001.7210	7,000	7,000	-	14,000
4) #N/A	-	-	-	-
Subtotal (Per Employee)	***10,500***	***10,500***	**-**	***21,000***
Subtotal (Per Position)	**$ 10,500**	**$ 10,500**	**$ -**	**$ 21,000**
2014 Total Annual Costs	**$ 48,233**	**$ 48,233**	**$ 13,975**	**$ 110,441**
2015 Total Annual Costs	**$ -**	**$ -**	**$ -**	**$ -**
2016 Total Annual Costs	**$ -**	**$ -**	**$ -**	**$ -**
2017 Total Annual Costs	**$ -**	**$ -**	**$ -**	**$ -**

Additional Comments:

Continuous costs - Other = $300 for headset replacements. One-time costs - Other = $1500 for telephone hardware. Note: There are no accommodations for 2 new Permanent Part Time staff; costing for possible desk stations and wiring is required. Cost for Contact Centre 7 licenses for two additional Citizen Service Representatives also required. TEXTNET license will be an additional $475 per month as the cost is bundled for 10 licenses. Furniture Costs - $7000 each for new desk stations and electronic height adjustable keyboard (net new, no desks available in Access Vaughan for 2 new staff members).

Request Title	Citizen Service Representative

8) Capital Funding

Are there any Capital requests already submitted/approved or to be submitted related to this ARR? (e.g. new car)

	ASSOCIATED CAPITAL FUNDING	Status	Year asset Available for use	Proj. #	2014	2015	2016	2017	Total
1	Access Vaughan Phase II - Step D	Pending		AV-3020-14	$ 50,500	$ -	$ -		$ 50,500
2	Access Vaughan Phase II - Step E	Pending		AV-9532-15		$ 50,500	$ -		$ 50,500
3					$ -	$ -	$ -		$ -
TOTAL ASSOCIATED CAPITAL FUNDING					**$ 50,500**	**$ 50,500**	**$ -**	**$ -**	**$ 101,000**

9) Financial/Resource Detail

	Component	BU Acct. #	2014	2015	2016 Budget	2017	2018 Full-Yr. Adj.
REVENUE - continuous operating detail							
1			-	-	-		
2			-	-	-		
3			-	-	-		
4			-	-	-		
		Subtotal	**-**	**-**	**-**	**-**	
REVENUE - one-time operating detail							
1			-	-	-		-
2			-	-	-		-
		Subtotal	**-**	**-**	**-**	**-**	**-**
EXPENSES - continuous operating detail ***(For staffing costs please fill out section 7)***							
1	* Staffing costs *(calculated field)*	(From sect. 7)	**78,482**	**-**	**-**	**-**	
2	* Benefits	(From sect. 7)	**7,809**	**-**	**-**	**-**	
3	* Complement sch. Expenses *(calculated field)*	(From sect. 7)	**3,150**	**-**	**-**	**-**	
4			-	-	-		
5			-	-	-		
6			-	-	-		
7			-	-	-		
		Subtotal	**89,441**	**-**	**-**	**-**	
EXPENSES - one-time operating detail ***(For staffing costs please fill out section 7)***							
1	* Complement sch. Expenses *(calculated field)*	(From sect. 7)	**21,000**	**-**	**-**	-	-
2			-	-	-	-	-
3			-	-	-	-	-
		Subtotal	**21,000**	**-**	**-**	**-**	**-**
OFFSETS - cost savings, reductions, etc							
1	Offset- professional fees in strategic planning department	20030.752	(60,000)	-	-		
2				-	-		
3			-	-	-		
		Subtotal	**(60,000)**	**-**	**-**	**-**	
TOTAL OPERATING BUDGET CHANGE			**50,441**	**-**	**-**	**-**	**-**

COMPLEMENTS & FTE's		2014	2015	2016	2017	Total
# of positions requested	(From sect. 7)	**2.00**	**-**	**-**	**-**	**2.00**
FTE's	(From sect. 7)	**1.62**	**-**	**-**	**-**	**1.62**
FTE reductions/offsets	(Manual Field)	**-**	**-**	**-**		**-**
Net FTE's		**1.62**	**-**	**-**	**-**	**1.62**

CITY OF VAUGHAN

2014-2017 OPERATING BUDGET

ADDITIONAL RESOURCE REQUEST

Request Title	Accounting Services - Senior Analyst
Business Unit #	070112
	Accounting Services
	070 - Finance; Accounting
Related Program	General Accounting
Program Classification	Standard Essential Support

Annual Budget Change Summary

Financial Components	2014	2015	2016	2017	2014-2017 Sub-total	2018 (One Time. Adj.)	2014-2018 Sub-total
Staffing							
Complements	-	-	1.00	-	1.00	-	1.00
Net FTE's	-	-	1.00	-	1.00	-	1.00
Operating Revenue	-	-	-	-	-	-	-
Operating Costs							
Staffing & Benefits	-	-	102,988	-	102,988	-	102,988
Other continuous costs	-	-	2,300	-	2,300	-	2,300
One-time expenses	-	-	-	-	-	-	-
Offsets/reductions	-	-	(53,265)	-	(53,265)	-	(53,265)
Net Operating Budget	***$ -***	***$ -***	***$ 52,023***	***$ -***	***$ 52,023***	***$ -***	***$ 52,023***
Associated Capital Costs	***$ -***	***$ -***	***$ -***	***$ -***	***$ -***	***$ -***	***$ -***

1A) Request Description: ***Please provide a brief description of the request.***

Please check one: ☐ Departmental ☑ Corporate

A senior financial analyst is required in our department to meet earlier deadlines required for monthly, quarterly and annual reporting & to handle the increased volume of financial analysis, general journal entries & financial statement preparation required for the Hydro Companies, Vaughan Business Enterprise Centre and the KBIA. There is a structural employment issue in our area. The department is divided into the Accounts Payable and Accounting areas each under a Supervisor. There is currently one Senior Analyst that provides analytical work for the Tax department but does not support the Accounting department in a major way. This situation forces the manager to become a "doer" & not a Manager. The Manager currently prepares financial statements, prepares the FIR, prepares journal entries, & performs financial analysis because there is no qualified staff to delegate these tasks. Various projects come up from time to time like Systems Improvements & Freedom of Information & Internal Audit requests that our current complement cannot handle without putting other regular work aside resulting in delays to the monthly, quarterly & annual processes &Council and Departmental Reporting.

1B) If this request is part of a project with multiple milestones then please fill in the following table:

Milestones or Deliverables	Timelines	Comments
Meeting Advanced Deadlines for Annual Financial Statements	End of May	
Meeting Advanced Deadline for Annual Financial Information Return	End of May	
Advanced monthly Closing	2nd or 3rd week	

1C) Impact on other departments (cost/time/benefit):

Department Impacted	Describe Impact (Cost/time/benefit)	Were they Consulted?
All	Advanced monthly closing will impact all departments requiring increased A/P accruals and lack of completeness at year end and a risk that auditors will find unrecorded liabilities which will be relayed to Council in their audit report.	☐Yes ☑No
	.	☐Yes ☐No
		☐Yes ☐No

Other comments:

COMMISSIONER APPROVAL: _____ ***Date:*** _____

Budget Staff Use Only		
	☐1st Submission	Submitted for year:
	☐Previously Recognized	Recognized for year:

Request Title	Accounting Services - Senior Analyst

2) Relationship to Vaughan Vision 2020 - Goals / Objectives / Initiatives

A) Identify the specific initiative on the Vaughan Vision 2020 initiative list this resource request supports (new or implementation of): Choose an Initiative from the drop down list and then choose the relationship with the initiative in the Green cell using the drop down provided.

Theme	Goal	Initiative (Use drop down list)	Ref #	Date	Priority	Request/Initiative Relationship (choose 1)

B) Describe and clearly demonstrate how the request links to the Vaughan Vision 2020:

This position will allow Accounting Services to "Pursue Excellence in Service Delivery" by meeting & advancing deadlines in future years. Prompt financial reporting allows the City to "Ensure Financial Sustainability" &"Plan & Manage Growth & Economic Vitality". Additional qualified staff will "Enhance Productivity & Cost Effectiveness" in the Accounting Department by relieving the Manager to devote attention to innovation & Public Sector Renewal & by providing qualified staff for the additional tasks added to the accounting services deliverables as well as special projects that come up as a result of internal audit & freedom of information requests. In addition, an additional body could act as a departmental SME in supporting technological innovation that will be occuring in the immediate future ie Point of Sale system implementation, Capital Asset Management integration with the General Ledger, integration of new tax system to the General Ledger & future JDE upgrades.

3) Related Performance Indicators & Business Plan Link

Please provide information on top 3 performance measures:

	Name/description of service level target:	Target Level	Current Level	Level with ARR
1)	No Negative Findings in Auditor's Mgmt Report	None	None	None
2)				
3)				

Describe how this request relates to Departmental Business Plan:

The key outcome for the Accounting department is "Effective Accounts Receivable & Payable process & accurate financial reporting. The addition of this position will permit the department to meet additional government mandated reporting requirements on a timely basis, process freedom of information and internal audit requests on a timely basis with minimal effect on monthly process and ensure optimal segregation of duties. An additional analyst will allow the department to respond to future technological initiatives resulting from current initiatives and Public sector renewal.

4) Value Proposition

Please detail both qualitative and quantitative benefits of the request

Qualitative: Please select up to 2 actions which best describe this request

Primary: Improve User Satisfaction Secondary: Leverage Innovation/Creativity

Briefly explain how this request helps achieve the actions selected above. How does this request make a difference in these areas? Can improvements be defined (i.e. surveys, measures, etc.)?

An additonal analyst can respond quicker to other department requests for Freedom of Information & internal audit requests without delaying the timing of current processes. The analyst will service our internal VBEC client and the Board of Directors of the Hydro Companies by providing timely financial information & feedback. The analyst can function as a SME for the future technological initiatives that will leverage innovation and creativity.

Quantitative: Please provide explanation of how this request improves efficiency. Note that performance measures are captured in section 3. This section is for efficiency improvements.

Year	Type	Change/Saving	Units	Detail of Cost Reductions/Budget Savings	Incl. in offsets (Section #9)?
2014	Output/Service Quantity			On time or earlier presentation of Financial Statements to Council	No
2014	Output/Service Quantity			On time reporting of FIR May 31, 2014	No
2014	Time/Capacity			Better value by allowing Manager to focus on PSR instead of F/S completion	No

5) Alternatives

Are there alternatives or options? Please explain what they are and why they are not the primary approach.

The status quo is an option but the Accounting Manager cannot do an effective job of managing and developing department staff, implementing process improvement and proactively managing future initiatives if she is the subject matter expert in annual financial statement preparation, monthly journal entry preparation and annual FIR preparation. The department will continue to be reactive to important new initiatives forcing a delay in regular processes and and increased risk of not meeting normal deadlines for monthly and financial processes. With the current work load, staff is burning out and the reduced morale and increased stress level reduces optimal work performance and increases the risk of health issues for our current complement.

Request Title	Accounting Services - Senior Analyst			
7) Complement Details - Skip to Section 8 if no Staff is requested				
Do not gap positions - If required, please contact the Budget Dept. for instructions **Future year progressions & eco. adj. will be calculated corporately by the Budget Dept.**				
Complement Information	**Position #1**	**Position #2**	**Position #3**	**Sub-total**
Budget Year	2016			
Position title	Senior Financial Analyst			
Estimated start date	April 1 2016			
# of positions requested	1.00			1.00
Full-time equivalents (FTEs)	1.00			1.00
Position type	Full-time			
Position agreement classification	Mgmt/Non-union			
If contract, specify length (months or yrs)				
If Casual/Seasonal PT enter Hourly wage				
Business unit # (override if different than # shown)	070112			
Grade level	7			
Est. starting step	1			
Desktop (HR) Review Performed?	Yes			
B&F Accommodations Available?	Yes			
ITM Hardware required?	No			
Capital Equipment Required?	No			
Complement Annual Cost Detail				
Annual full-time $	80,271			80,271
Annual part-time $	-	-	-	-
Annual shift premiums, etc				-
Annual overtime $				-
* PT vacation pay *(calculated field)*	-	-	-	-
* Annual benefits *(calculated field)*	22,717	-	-	22,717
* FT contract benefits in lieu *(calculated field)*	-	-	-	-
Subtotal (Per Employee)	**$ 102,988**	**$ -**	**$ -**	**$ 102,988**
Subtotal (Per Position)	**$ 102,988**	**$ -**	**$ -**	**$ 102,988**
Continuous costs *(BU & Acct #.)*	**Please fill in per Complement. The total will account for multiple positions if indicated above.**			
1) Office Supplies 070112.7200	200			200
2) Training & Developme 070112.7115	1,000			1,000
3) Memberships/Dues/Fe 070112.7105	1,000			1,000
4) Mileage 070112.7100	100			100
Subtotal (Per Employee)	**$ 2,300**	**$ -**	**$ -**	**$ 2,300**
Subtotal (Per Position)	**$ 2,300**	**$ -**	**$ -**	**$ 2,300**
One-time costs *(BU & Acct #.)*	**Please fill in per Complement. The total will account for multiple positions if indicated above.**			
1) Computer Hardware 070112.7211.01				-
2) #N/A				-
3) #N/A				-
4) #N/A				-
Subtotal (Per Employee)	-	-	-	-
Subtotal (Per Position)	$ -	$ -	$ -	$ -
2014 Total Annual Costs	**$ -**	**$ -**	**$ -**	**$ -**
2015 Total Annual Costs	**$ -**	**$ -**	**$ -**	**$ -**
2016 Total Annual Costs	**$ 105,288**	**$ -**	**$ -**	**$ 105,288**
2017 Total Annual Costs	**$ -**	**$ -**	**$ -**	**$ -**

Additional Comments:

Appendix A - Additional Resource Request Submissions

Request Title	Accounting Services - Senior Analyst

8) Capital Funding

Are there any Capital requests already submitted/approved or to be submitted related to this ARR? (e.g. new car)

	ASSOCIATED CAPITAL FUNDING	Status	Year asset Available for use	Proj. #	2014	2015	2016	2017	Total
1									$ -
2									$ -
3									$ -
TOTAL ASSOCIATED CAPITAL FUNDING					$ -	$ -	$ -	$ -	$ -

9) Financial/Resource Detail

	Component	BU Acct. #	2014	2015	2016 Budget	2017	2018 Full-Yr. Adj.
REVENUE - continuous operating detail							
1							
2							
3							
4							
		Subtotal	-	-	-	-	
REVENUE - one-time operating detail							
1							-
2							-
		Subtotal	-	-	-	-	-
EXPENSES - continuous operating detail ***(For staffing costs please fill out section 7)***							
1	* Staffing costs *(calculated field)*	(From sect. 7)	-	-	**80,271**	-	
2	* Benefits	(From sect. 7)	-	-	**22,717**	-	
3	* Complement sch. Expenses *(calculated field)*	(From sect. 7)	-	-	**2,300**	-	
4							
5							
6							
7							
		Subtotal	-	-	**105,288**	-	
EXPENSES - one-time operating detail ***(For staffing costs please fill out section 7)***							
1	* Complement sch. Expenses *(calculated field)*	(From sect. 7)	-	-	-	-	-
2							-
3							-
		Subtotal	-	-	-	-	-
OFFSETS - cost savings, reductions, etc							
1	Use of Part Time Position Never Filled				(34,616)		
2	Reallocated Funds from 070112				(18,649)		
3							
		Subtotal	-	-	**(53,265)**	-	
TOTAL OPERATING BUDGET CHANGE			-	-	**52,023**	-	-

COMPLEMENTS & FTE's		2014	2015	2016	2017	Total
# of positions requested	(From sect. 7)	-	-	**1.00**	-	**1.00**
FTE's	(From sect. 7)	-	-	**1.00**	-	**1.00**
FTE reductions/offsets	(Manual Field)					-
Net FTE's		-	-	**1.00**	-	**1.00**

CITY OF VAUGHAN

2014-2017 OPERATING BUDGET

ADDITIONAL RESOURCE REQUEST

Request Title: Building and Facilities Asset Management Coordinator

Business Unit #: 160001 — Buildings & Facil. - Admin.

160 - Buildings and Facilities

Related Program: Municipal Buildings

Program Classification: Standard Traditional Support

Annual Budget Change Summary

Financial Components	2014	2015	2016	2017	2014-2017 Sub-total	2018 (One Time. Adj.)	2014-2018 Sub-total
Staffing							
Complements	1.00	-	-	-	1.00	-	1.00
Net FTE's	1.00	-	-	-	1.00	-	1.00
Operating Revenue	**-**	**-**	**-**	**-**	**-**	**-**	**-**
Operating Costs							
Staffing & Benefits	92,900	-	-	-	92,900	-	92,900
Other continuous costs	1,250	-	-	-	1,250	-	1,250
One-time expenses	2,210	(2,210)	-	-	-	-	-
Offsets/reductions	-	-	-	-	-	-	-
Net Operating Budget	***$ 96,360***	***$ (2,210)***	***$ -***	***$ -***	***$ 94,150***	***$ -***	***$ 94,150***
Associated Capital Costs	***$ -***	***$ -***	***$ -***	***$ -***	***$ -***	***$ -***	***$ -***

1A) Request Description: *Please provide a brief description of the request.*

Please check one: ☑ Departmental ☐ Corporate

A Full-Time Asset Management Coordinator is required in order to inventory all City buildings' assets. This information will also be easily accessed for PSAB and MPMP reporting. This position will be responsible to gather all inventory data including all maintenance and replacement information that exists on various documents and in various formats across the City, and perform site verifications. Currently, there is no central database or software that houses this information in any one place. Once a Corporate-wide system is adopted, this position will be responsible to collaborate and share information. Until then, a stand-alone process and system is required by this Department.

1B) If this request is part of a project with multiple milestones then please fill in the following table:

Milestones or Deliverables	Timelines	Comments
Collect inventory data from available documents and develop classifications	Q3-2013	Currently, assets and inventories are not stored in a consistent format or location.
Perform physical verification and obtain additional information at all sites	Q2-2014	Accurate cataloguing is critical to ensure accuracy for the success of this program
Ensure information is shared with the various divisions to ensure proper maintenance	Q3-2013	The various maintenance divisions need to ensure all assets are on their planned
Obtain software requirements and implement a thorough asset maintenance program	Q3-2014	An integrated system containing inventories, real-time maintenance data, financial

1C) Impact on other departments (cost/time/benefit):

Department Impacted	Describe Impact (Cost/time/benefit)	Were they Consulted?
Budgeting and Financial Planning	Access to and integration of the existing PSAB and LRFP databases	☑ Yes ☐ No
ITM	To assist with development of short-term database during inventorying and cataloging phase	☑ Yes ☐ No
Commissioner of Public Works and Engineering	As the identified Lead in the development of a corporate asset management program, consultation and alignment is necessary for continuity of progress for success in the overall mandate.	☑ Yes ☐ No

Other comments:

COMMISSIONER APPROVAL: _____ ***Date:*** _____

Budget Staff Use Only	☐ 1st Submission	Submitted for year:
	☐ Previously Recognized	Recognized for year:

Request Title	Building and Facilities Asset Management Coordinator

2) Relationship to Vaughan Vision 2020 - Goals / Objectives / Initiatives

A) Identify the specific initiative on the Vaughan Vision 2020 initiative list this resource request supports (new or implementation of): Choose an Initiative from the drop down list and then choose the relationship with the initiative in the Green cell using the drop down provided.

Theme	Goal	Initiative (Use drop down list)	Ref #	Date	Priority	Request/Initiative Relationship (choose 1)
Organizational Goals	Manage Corporate Assets	Develop and implement a Corporate-wide Asset Management System	3	Q2/16	High	

B) Describe and clearly demonstrate how the request links to the Vaughan Vision 2020:

ORGANIZATIONAL EXCELLENCE: "Ensure Financial Stability" – A sound asset management system will ensure that assets are cataloged and tracked to achieve maximum lifecycle replacements, and that future budgeting forecasts are accurately provided to Budgeting and Financial Planning. "Manage Corporate Assets" - Through this initiative, Assets and Infrastructure for all City buildings are inventoried and receive the necessary maintenance to ensure efficiencies of equipment and staff effectiveness. SERVICE EXCELLENCE: "Demonstrate Excellence in Service Delivery" – Efficient coordination of asset maintenance and replacements will ensure the residents and all key stakeholders utilizing same can do so reliably and safely. Although the overarching Corporate-wide system is yet to be developed, the Department requires its own stand-alone process to properly operate and maintain the assets it is responsible for. Once the Corporate-wide system is established, the Departments info can be fed in collaboratively to enhance the systems.

3) Related Performance Indicators & Business Plan Link

Please provide information on top 3 performance measures:

	Name/description of service level target:	Target Level	Current Level	Level with ARR
1)	As this is a new position, performance measures will be devloped			
2)	to establish a baseline, and future targets.			
3)				

Describe how this request relates to Departmental Business Plan:

The departments' Business Plan clearly outlines a staged-in approach to Asset Management. Beginning in 2013 and continuing through to 2016, a methodical, planned approach is outlined. This includes integration of data, implementation of maintenance through appropriate software, merging information electronically with other departments for efficient access to corporate information through adopted and standardized processes, and training of staff in order to obtain full-value of the system and financial efficiencies.

4) Value Proposition

Please detail both qualitative and quantitative benefits of the request

Qualitative: Please select up to 2 actions which best describe this request

Primary: Realize Future Benefits Secondary: Improve Corp. Image

Briefly explain how this request helps achieve the actions selected above. How does this request make a difference in these areas? Can improvements be defined (i.e. surveys, measures, etc.)?

This technology will house asset information, monitor run times in real-time, generate work orders based on established requirements and produce reports to monitor performance. Through sound asset management, premature failures will be reduced, equipment will operate more efficiently, staff will have the required information to be effective and utilities consumption will be at the minimum possible. The department will have access to the data necessary to ensure performance criteria is met, and that also feeds into the measures in its' business plan for regular review and status reporting.

Quantitative: Please provide explanation of how this request improves efficiency. Note that performance measures are captured in section 3. This section is for efficiency improvements.

Year	Type	Change/Saving	Units	Detail of Cost Reductions/Budget Savings	Incl. in offsets (Section #9)?
2013				Inventory data will be used to schedule staff work to gain maximum work quantity per shift	No
2013+				Longer lifecycle replacements will reduce Capital expenditure requirements	No
2013+				Identification of assets will provide for a more accurate and detailed list for budgeting purposes	No

5) Alternatives

Are there alternatives or options? Please explain what they are and why they are not the primary approach.

The status-quo is no longer an option moving forward. Individual lists of inventories schedules are not readily accessible, functional for efficiency and are best-guesses when tracking items based on run-time. Records are kept in a variety of formats and locations. The sheer size of the City, with the quantity of buildings and sq.ft. ever increasing, demands a system that is universal across all applications to ensure thoroughness, efficiency and the sharing/transfer of information. Work needs to be done now to start pulling all data sources together as this project will take years to be fully functional and integrated into the day-to-day operations.

Request Title	Building and Facilities Asset Management Coordinator

7) Complement Details - Skip to Section 8 if no Staff is requested

Do not gap positions - If required, please contact the Budget Dept. for instructions
Future year progressions & eco. adj. will be calculated corporately by the Budget Dept.

Complement Information	**Position #1**	**Position #2**	**Position #3**	**Sub-total**
Budget Year	2014			
Position title	Asset Management Coordinator			
Estimated start date	June 1, 2014			
# of positions requested	1.00	-	-	1.00
Full-time equivalents (FTEs)	1.00	-	-	1.00
Position type	Full-time			
Position agreement classification	Mgmt/Non-union			
If contract, specify length (months or yrs)				
If Casual/Seasonal PT enter Hourly wage				
Business unit # (override if different than # shown)	160001			
Grade level	6			
Est. starting step	1			
Desktop (HR) Review Performed?	No			
B&F Accommodations Available?	Yes			
ITM Hardware required?	Yes			
Capital Equipment Required?	No			
Complement Annual Cost Detail				
Annual full-time $	72,977			72,977
Annual part-time $	-	-	-	-
Annual shift premiums, etc	-	-	-	-
Annual overtime $	-	-	-	-
* PT vacation pay ***(calculated field)***	-	-	-	-
* Annual benefits ***(calculated field)***	19,923	-	-	19,923
* FT contract benefits in lieu ***(calculated field)***	-	-	-	-
Subtotal (Per Employee)	**$ 92,900**	**$ -**	**$ -**	**$ 92,900**
Subtotal (Per Position)	**$ 92,900**	**$ -**	**$ -**	**$ 92,900**
Continuous costs ***(BU & Acct #.)***	**Please fill in per Complement. The total will account for multiple positions if indicated above.**			
1) Office Supplies 160001.7200	250	-	-	250
2) Training & Developme 160001.7115	500	-	-	500
3) Memberships/Dues/Fe 160001.7105	-	-	-	-
4) Mileage 160001.7100	500	-	-	500
Subtotal (Per Employee)	**$ 1,250**	**$ -**	**$ -**	**$ 1,250**
Subtotal (Per Position)	**$ 1,250**	**$ -**	**$ -**	**$ 1,250**
One-time costs ***(BU & Acct #.)***	**Please fill in per Complement. The total will account for multiple positions if indicated above.**			
1) Computer Hardware 160001.7211.01	2,210	-	-	2,210
2) #N/A	-	-	-	-
3) #N/A	-	-	-	-
4) #N/A	-	-	-	-
Subtotal (Per Employee)	***2,210***	**-**	**-**	***2,210***
Subtotal (Per Position)	**$ 2,210**	**$ -**	**$ -**	**$ 2,210**
2014 Total Annual Costs	**$ 96,360**	**$ -**	**$ -**	**$ 96,360**
2015 Total Annual Costs	**$ -**	**$ -**	**$ -**	**$ -**
2016 Total Annual Costs	**$ -**	**$ -**	**$ -**	**$ -**
2017 Total Annual Costs	**$ -**	**$ -**	**$ -**	**$ -**

Additional Comments:

Request Title	Building and Facilities Asset Management Coordinator

8) Capital Funding

Are there any Capital requests already submitted/approved or to be submitted related to this ARR? (e.g. new car)

	ASSOCIATED CAPITAL FUNDING	Status	Year asset Available for use	Proj. #	2014	2015	2016	2017	Total
1					$ -	$ -	$ -		$ -
2					$ -	$ -	$ -		$ -
3					$ -	$ -	$ -		$ -
TOTAL ASSOCIATED CAPITAL FUNDING					$ -	$ -	$ -	$ -	$ -

9) Financial/Resource Detail

	Component	BU Acct. #	2014	2015	2016	2017	2018
			Budget				Full-Yr. Adj.
REVENUE - continuous operating detail							
1			-	-	-		
2			-	-	-		
3			-	-	-		
4			-	-	-		
		Subtotal	-	-	-	-	
REVENUE - one-time operating detail							
1			-	-	-		-
2			-	-	-		-
		Subtotal	-	-	-	-	-
EXPENSES - continuous operating detail ***(For staffing costs please fill out section 7)***							
1	* Staffing costs *(calculated field)*	(From sect. 7)	**72,977**	-	-	-	
2	* Benefits	(From sect. 7)	**19,923**	-	-	-	
3	* Complement sch. Expenses *(calculated field)*	(From sect. 7)	**1,250**	-	-	-	
4			-	-	-		
5			-	-	-		
6			-	-	-		
7			-	-	-		
		Subtotal	**94,150**	-	-	-	
EXPENSES - one-time operating detail ***(For staffing costs please fill out section 7)***							
1	* Complement sch. Expenses *(calculated field)*	(From sect. 7)	**2,210**	-	-	-	-
2			-	-	-		-
3			-	-	-		-
		Subtotal	**2,210**	-	-	-	-
OFFSETS - cost savings, reductions, etc							
1			-	-	-		
2			-	-	-		
3			-	-	-		
		Subtotal	-	-	-	-	
TOTAL OPERATING BUDGET CHANGE			**96,360**	-	-	-	-

COMPLEMENTS & FTE's		2014	2015	2016	2017	Total
# of positions requested	(From sect. 7)	**1.00**	-	-	-	**1.00**
FTE's	(From sect. 7)	**1.00**	-	-	-	**1.00**
FTE reductions/offsets	(Manual Field)	-	-	-		-
Net FTE's		**1.00**	-	-	-	**1.00**

CITY OF VAUGHAN

2014-2017 OPERATING BUDGET

ADDITIONAL RESOURCE REQUEST

Request Title: Facility Operator 1

Business Unit #: 160266 — Father Ermanno Bulfon C.C.

160 - Buildings and Facilities

Related Program: Community Centres

Program Classification: Standard Traditional Support

Annual Budget Change Summary

Financial Components	2014	2015	2016	2017	2014-2017 Sub-total	2018 (One Time. Adj.)	2014-2018 Sub-total
Staffing							
Complements	1.00	-	-	-	1.00	-	1.00
Net FTE's	1.00	-	-	-	1.00	-	1.00
Operating Revenue	**-**	**-**	**-**	**-**	**-**	**-**	**-**
Operating Costs							
Staffing & Benefits	56,849	-	-	-	56,849	-	56,849
Other continuous costs	-	-	-	-	-	-	-
One-time expenses	-	-	-	-	-	-	-
Offsets/reductions	-	-	-	-	-	-	-
Net Operating Budget	***$ 56,849***	***$ -***	***$ -***	***$ -***	***$ 56,849***	***$ -***	***$ 56,849***
Associated Capital Costs	***$ -***	***$ -***	***$ -***	***$ -***	***$ -***	***$ -***	***$ -***

1A) Request Description: ***Please provide a brief description of the request.***

Please check one: ☑ Departmental ☐ Corporate

Upon completion of the new Fitness Centre expansion at Father Ermano C.C., an additional Facility Operator 1 is required to ensure proper operation of this new addition. This new building adds an additional 5,000 square feet to the existing Facility. This position is requested to be for 3 months operation and full time ongoing. This will allow for staff to maintain appropriate service levels to the residents, users and maintain the building appropriately.

1B) If this request is part of a project with multiple milestones then please fill in the following table:

Milestones or Deliverables	Timelines	Comments

1C) Impact on other departments (cost/time/benefit):

Department Impacted	Describe Impact (Cost/time/benefit)	Were they Consulted?
Recreation and Culture	Should service levels of cleanliness and building maintenance and repair not be realized, membership levels will drop resulting in loss of revenue.	☑ Yes ☐ No
		☐ Yes ☐ No
		☐ Yes ☐ No

Other comments:

COMMISSIONER APPROVAL: _____ ***Date:*** _____

Budget Staff Use Only	☐ 1st Submission	Submitted for year:
	☐ Previously Recognized	Recognized for year:

Request Title	Facility Operator 1

2) Relationship to Vaughan Vision 2020 - Goals / Objectives / Initiatives

A) Identify the specific initiative on the Vaughan Vision 2020 initiative list this resource request supports (new or implementation of): Choose an Initiative from the drop down list and then choose the relationship with the initiative in the Green cell using the drop down provided.

Theme	Goal	Initiative (Use drop down list)	Ref #	Date	Priority	Request/Initiative Relationship (choose 1)

B) Describe and clearly demonstrate how the request links to the Vaughan Vision 2020:

Service Excellence-Pursue excellence in service delivery. Ensure and enhance community safety and wellness. Management Excellence-Maintain Assets and Infrastructure.

3) Related Performance Indicators & Business Plan Link

Please provide information on top 3 performance measures:

	Name/description of service level target:	Target Level	Current Level	Level with ARR
1)	Number of sq.ft. maintained per FTE	20000	27500	20000
2)				
3)				

Describe how this request relates to Departmental Business Plan:

Service to key stakeholders will be negatively impacted - Recreation and Culture, residents/facility users, sports groups in Vaughan.

4) Value Proposition

Please detail both qualitative and quantitative benefits of the request

Qualitative: Please select up to 2 actions which best describe this request

Primary: Improve User Satisfaction Secondary: Improve User Satisfaction

Briefly explain how this request helps achieve the actions selected above. How does this request make a difference in these areas? Can improvements be defined (i.e. surveys, measures, etc.)?

This is a service-related initiative to respond to the increased square footage of the addition, and increased patron usage of the new Fitness Center. The full time placement is to assist the existing staff complement with servicing and maintaining the new Fitness Expansion.

Quantitative: Please provide explanation of how this request improves efficiency. Note that performance measures are captured in section 3. This section is for efficiency improvements.

Year	Type	Change/Saving	Units	Detail of Cost Reductions/Budget Savings	Incl. in offsets (Section #9)?

5) Alternatives

Are there alternatives or options? Please explain what they are and why they are not the primary approach.

No, as more buildings are brought into ownership of the city, the existing staff complement cannot dedicate any more work time without serious service loss to existing buildings.

Request Title	Facility Operator 1

7) Complement Details - Skip to Section 8 if no Staff is requested

Do not gap positions - If required, please contact the Budget Dept. for instructions
Future year progressions & eco. adj. will be calculated corporately by the Budget Dept.

Complement Information	Position #1	Position #2	Position #3	Sub-total
Budget Year	2014			
Position title	Facility Operator 1			
Estimated start date	October 1, 2014			
# of positions requested	1.00	-	-	1.00
Full-time equivalents (FTEs)	1.00	-	-	1.00
Position type	Full-time			
Position agreement classification	Cupe Hourly			
If contract, specify length (months or yrs)	N/A			
If Casual/Seasonal PT enter Hourly wage				
Business unit # (override if different than # shown)	160266			
Grade level	E			
Est. starting step	Start			
Desktop (HR) Review Performed?				
B&F Accommodations Available?	Yes			
ITM Hardware required?				
Capital Equipment Required?				
Complement Annual Cost Detail				
Annual full-time $	44,657			44,657
Annual part-time $	-	-	-	-
Annual shift premiums, etc	-	-	-	-
Annual overtime $	-	-	-	-
* PT vacation pay *(calculated field)*	-	-	-	-
* Annual benefits *(calculated field)*	12,191	-	-	12,191
* FT contract benefits in lieu *(calculated field)*	-	-	-	-
Subtotal (Per Employee)	**$ 56,849**	**$ -**	**$ -**	**$ 56,849**
Subtotal (Per Position)	**$ 56,849**	**$ -**	**$ -**	**$ 56,849**
Continuous costs *(BU & Acct #.)*	**Please fill in per Complement. The total will account for multiple positions if indicated above.**			
1) Office Supplies 160266.7200	-	-	-	-
2) Training & Developme 160266.7115	-	-	-	-
3) Cellular Line Charges 160266.7122.01	-	-	-	-
4) Mileage 160266.7100	-	-	-	-
Subtotal (Per Employee)	**$ -**	**$ -**	**$ -**	**$ -**
Subtotal (Per Position)	**$ -**	**$ -**	**$ -**	**$ -**
One-time costs *(BU & Acct #.)*	**Please fill in per Complement. The total will account for multiple positions if indicated above.**			
1) Computer Hardware 160266.7211.01	-	-	-	-
2) Office Equip. & Furnitu 160266.7210	-	-	-	-
3) Training & Developme 160266.7115	-	-	-	-
4) #N/A	-	-	-	-
Subtotal (Per Employee)	**-**	**-**	**-**	**-**
Subtotal (Per Position)	**$ -**	**$ -**	**$ -**	**$ -**
2014 Total Annual Costs	**$ 56,849**	**$ -**	**$ -**	**$ 56,849**
2015 Total Annual Costs	**$ -**	**$ -**	**$ -**	**$ -**
2016 Total Annual Costs	**$ -**	**$ -**	**$ -**	**$ -**
2017 Total Annual Costs	**$ -**	**$ -**	**$ -**	**$ -**

Additional Comments:

Request Title	Facility Operator 1

8) Capital Funding

Are there any Capital requests already submitted/approved or to be submitted related to this ARR? (e.g. new car)

	ASSOCIATED CAPITAL FUNDING	Status	Year asset Available for use	Proj. #	2014	2015	2016	2017	Total
1					$ -	$ -	$ -		$ -
2					$ -	$ -	$ -		$ -
3					$ -	$ -	$ -		$ -
TOTAL ASSOCIATED CAPITAL FUNDING					$ -	$ -	$ -	$ -	$ -

9) Financial/Resource Detail

	Component	BU Acct. #	2014	2015	2016	2017	2018
			Budget				Full-Yr. Adj.
REVENUE - continuous operating detail							
1			-	-	-		
2			-	-	-		
3			-	-	-		
4			-	-	-		
		Subtotal	-	-	-	-	
REVENUE - one-time operating detail							
1			-	-	-		-
2			-	-	-		-
		Subtotal	-	-	-	-	-
EXPENSES - continuous operating detail ***(For staffing costs please fill out section 7)***							
1	* Staffing costs *(calculated field)*	(From sect. 7)	**44,657**	-	-	-	
2	* Benefits	(From sect. 7)	**12,191**	-	-	-	
3	* Complement sch. Expenses *(calculated field)*	(From sect. 7)	-	-	-	-	
4			-	-	-		
5			-	-	-		
6			-	-	-		
7			-	-	-		
		Subtotal	**56,849**	-	-	-	
EXPENSES - one-time operating detail ***(For staffing costs please fill out section 7)***							
1	* Complement sch. Expenses *(calculated field)*	(From sect. 7)	-	-	-	-	-
2			-	-	-		-
3			-	-	-		-
		Subtotal	-	-	-	-	-
OFFSETS - cost savings, reductions, etc							
1			-	-	-		
2			-	-	-		
3			-	-	-		
		Subtotal	-	-	-	-	
TOTAL OPERATING BUDGET CHANGE			**56,849**	-	-	-	-

COMPLEMENTS & FTE's		2014	2015	2016	2017	Total
# of positions requested	(From sect. 7)	**1.00**	-	-	-	**1.00**
FTE's	(From sect. 7)	**1.00**	-	-	-	**1.00**
FTE reductions/offsets	(Manual Field)	-	-	-		-
Net FTE's		**1.00**	-	-	-	**1.00**

CITY OF VAUGHAN

2014-2017 OPERATING BUDGET

ADDITIONAL RESOURCE REQUEST

Request Title Building and Facilities City-wide Maintenance and Repairs

Business Unit # 160001 Buildings & Facil. - Admin.

160 - Buildings and Facilities

Related Program Community Centres

Program Classification Standard Traditional Support

Annual Budget Change Summary

Financial Components	2014	2015	2016	2017	2014-2017 Sub-total	2018 (One Time. Adj.)	2014-2018 Sub-total
Staffing							
Complements	-	-	-	-	-	-	-
Net FTE's	-	-	-	-	-	-	-
Operating Revenue	**-**	**-**	**-**	**-**	**-**	**-**	**-**
Operating Costs							
Staffing & Benefits	-	-	-	-	-	-	-
Other continuous costs	250,000	-	-	-	250,000	-	250,000
One-time expenses	-	-	-	-	-	-	-
Offsets/reductions	-	-	-	-	-	-	-
Net Operating Budget	***$ 250,000***	***$ -***	***$ -***	***$ -***	***$ 250,000***	***$ -***	***$ 250,000***
Associated Capital Costs	***$ -***	***$ -***	***$ -***	***$ -***	***$ -***	***$ -***	***$ -***

1A) Request Description: ***Please provide a brief description of the request.***

Please check one: ☑ Departmental ☐ Corporate

This maintenance request is essential for the interior and exterior sections of City buildings. There are over 60 buildings across the City that can be occupied daily. These aging buildings require frequent repairs so that there are no delays in the everyday operation of the building. Unplanned maintenance repairs to the pools, arenas, fitness centres can result in a loss of revenue to the Recreation Department and cause major inconvenience to the residents. Other key stakeholders at City buildings can also be negatively impacted. There are constant requests by the public to repair/update the older buildings. These are individual projects and when they occur and are identified, are under the threshold amount for Capital requests, and when treated as a repair there is no ability to forecast one year + in advance. As indicated in the department's Business Plan, current pressures are funding levels for infrastructure repair and replacement, accessibility upgrades, and maintaining current standards and services.

1B) If this request is part of a project with multiple milestones then please fill in the following table:

Milestones or Deliverables	Timelines	Comments

1C) Impact on other departments (cost/time/benefit):

Department Impacted	Describe Impact (Cost/time/benefit)	Were they Consulted?
recreation department	loss of revenue, dissatisfied residents will take their business elsewhere, improvements will increase program usage, and less downtime	☑ Yes ☐ No
		☐ Yes ☐ No
		☐ Yes ☐ No

Other comments:

Increase in the budget will allow for programmed and pro-active minor enhancements, and short-notice repair projects to occur with the intended goal of an increase in revenue.

COMMISSIONER APPROVAL: _____ ***Date:*** _____

Budget Staff Use Only	☐ 1st Submission	Submitted for year:
	☐ Previously Recognized	Recognized for year:

Request Title	Building and Facilities City-wide Maintenance and Repairs

2) Relationship to Vaughan Vision 2020 - Goals / Objectives / Initiatives

A) Identify the specific initiative on the Vaughan Vision 2020 initiative list this resource request supports (new or implementation of): Choose an Initiative from the drop down list and then choose the relationship with the initiative in the Green cell using the drop down provided.

Theme	Goal	Initiative (Use drop down list)	Ref #	Date	Priority	Request/Initiative Relationship (choose 1)

B) Describe and clearly demonstrate how the request links to the Vaughan Vision 2020:

Service Excellence- Demonstrate Excellence in Service Delivery. If we are able to maintain our facilities at a high level the public's satisfaction will increase and complaints will decrease. Organizational Excellence - Manage Corporate Assets. Programmed and pro-active repairs ensure longevity of assets and reduce future Capital expenditures.

3) Related Performance Indicators & Business Plan Link

Please provide information on top 3 performance measures:

	Name/description of service level target:	Target Level	Current Level	Level with ARR
1)	customer service-service quality, customer satisfaction	high	medium to high	high
2)				
3)				

Describe how this request relates to Departmental Business Plan:

Implement Electronic Work Order System into the Facilities, • Infrastructure Repair and Replacement with Limited Funds
• Maintaining current standards and services with limited resources
• Accessibility Modifications- new accessibility requirements requiring funds for low-cost modifications

4) Value Proposition

Please detail both qualitative and quantitative benefits of the request

Qualitative: Please select up to 2 actions which best describe this request

Primary: Improve User Satisfaction Secondary: Improve Sustainability

Briefly explain how this request helps achieve the actions selected above. How does this request make a difference in these areas? Can improvements be defined (i.e. surveys, measures, etc.)?

Safe, clean and rejuvinated facilites will experience increased use. Repairing and updating increases the lifespan of the amenities.

Quantitative: Please provide explanation of how this request improves efficiency. Note that performance measures are captured in section 3. This section is for efficiency improvements.

Year	Type	Change/Saving	Units	Detail of Cost Reductions/Budget Savings	Incl. in offsets (Section #9)?
2013				Cannot define a cost. Future Capital funding will be reduced by performing minor enhancements and repairs increasing lifecycles	

5) Alternatives

Are there alternatives or options? Please explain what they are and why they are not the primary approach.

Request Title	Building and Facilities City-wide Maintenance and Repairs

7) Complement Details - Skip to Section 8 if no Staff is requested

Do not gap positions - If required, please contact the Budget Dept. for instructions
Future year progressions & eco. adj. will be calculated corporately by the Budget Dept.

Complement Information	**Position #1**	**Position #2**	**Position #3**	**Sub-total**
Budget Year				
Position title				
Estimated start date				
# of positions requested	-	-	-	-
Full-time equivalents (FTEs)	-	-	-	-
Position type				
Position agreement classification				
If contract, specify length (months or yrs)				
If Casual/Seasonal PT enter Hourly wage				
Business unit # (override if different than # shown)				
Grade level				
Est. starting step				
Desktop (HR) Review Performed?				
B&F Accommodations Available?				
ITM Hardware required?				
Capital Equipment Required?				
Complement Annual Cost Detail				
Annual full-time $				-
Annual part-time $	-	-	-	-
Annual shift premiums, etc	-	-	-	-
Annual overtime $	-	-	-	-
* PT vacation pay ***(calculated field)***	-	-	-	-
* Annual benefits ***(calculated field)***	-	-	-	-
* FT contract benefits in lieu ***(calculated field)***	-	-	-	-
Subtotal (Per Employee)	$ -	$ -	$ -	$ -
Subtotal (Per Position)	$ -	$ -	$ -	$ -

Continuous costs	***(BU & Acct #.)***	**Please fill in per Complement. The total will account for multiple positions if indicated above.**			
1) Office Supplies	160001.7200	-	-	-	-
2) Training & Developme	160001.7115	-	-	-	-
3) Memberships/Dues/Fe	160001.7105	-	-	-	-
4) Mileage	160001.7100	-	-	-	-
Subtotal (Per Employee)		$ -	$ -	$ -	$ -
Subtotal (Per Position)		$ -	$ -	$ -	$ -

One-time costs	***(BU & Acct #.)***	**Please fill in per Complement. The total will account for multiple positions if indicated above.**			
1) Computer Hardware	160001.7211.01	-	-	-	-
2)	#N/A	-	-	-	-
3)	#N/A	-	-	-	-
4)	#N/A	-	-	-	-
Subtotal (Per Employee)		-	-	-	-
Subtotal (Per Position)		$ -	$ -	$ -	$ -
2014 Total Annual Costs		$ -	$ -	$ -	$ -
2015 Total Annual Costs		$ -	$ -	$ -	$ -
2016 Total Annual Costs		$ -	$ -	$ -	$ -
2017 Total Annual Costs		$ -	$ -	$ -	$ -

Additional Comments:

Request Title	Building and Facilities City-wide Maintenance and Repairs

8) Capital Funding

Are there any Capital requests already submitted/approved or to be submitted related to this ARR? (e.g. new car)

	ASSOCIATED CAPITAL FUNDING	Status	Year asset Available for use	Proj. #	2014	2015	2016	2017	Total
1					$ -	$ -	$ -		$ -
2					$ -	$ -	$ -		$ -
3					$ -	$ -	$ -		$ -
TOTAL ASSOCIATED CAPITAL FUNDING					$ -	$ -	$ -	$ -	$ -

9) Financial/Resource Detail

	Component	BU Acct. #	2014	2015	2016	2017	2018
			Budget				Full-Yr. Adj.
REVENUE - continuous operating detail							
1			-	-	-		
2			-	-	-		
3			-	-	-		
4			-	-	-		
		Subtotal	-	-	-	-	
REVENUE - one-time operating detail							
1			-	-	-		-
2			-	-	-		-
		Subtotal	-	-	-	-	-
EXPENSES - continuous operating detail ***(For staffing costs please fill out section 7)***							
1	* Staffing costs *(calculated field)*	(From sect. 7)	-	-	-	-	
2	* Benefits	(From sect. 7)	-	-	-	-	
3	* Complement sch. Expenses *(calculated field)*	(From sect. 7)	-	-	-	-	
4	maintenance and repairs		250,000	-	-		
5			-	-	-		
6			-	-	-		
7			-	-	-		
		Subtotal	250,000	-	-	-	
EXPENSES - one-time operating detail ***(For staffing costs please fill out section 7)***							
1	* Complement sch. Expenses *(calculated field)*	(From sect. 7)	-	-	-	-	-
2			-	-	-		-
3			-	-	-		-
		Subtotal	-	-	-	-	-
OFFSETS - cost savings, reductions, etc							
1			-	-	-		
2			-	-	-		
3			-	-	-		
		Subtotal	-	-	-	-	
TOTAL OPERATING BUDGET CHANGE			250,000	-	-	-	-

COMPLEMENTS & FTE's		2014	2015	2016	2017	Total
# of positions requested	(From sect. 7)	-	-	-	-	-
FTE's	(From sect. 7)	-	-	-	-	-
FTE reductions/offsets	(Manual Field)	-	-	-		-
Net FTE's		-	-	-	-	-

CITY OF VAUGHAN

2014-2017 OPERATING BUDGET

ADDITIONAL RESOURCE REQUEST

Request Title Clerk Typist A

Business Unit # 160001 Buildings & Facil. - Admin.

160 - Buildings and Facilities

Related Program Municipal Buildings

Program Classification Standard Traditional Support

Annual Budget Change Summary

Financial Components	2014	2015	2016	2017	2014-2017 Sub-total	2018 (One Time. Adj.)	2014-2018 Sub-total
Staffing							
Complements	1.00	-	-	-	1.00	-	1.00
Net FTE's	0.31	-	-	-	0.31	-	0.31
Operating Revenue	**-**	**-**	**-**	**-**	**-**	**-**	**-**
Operating Costs							
Staffing & Benefits	45,824	-	-	-	45,824	-	45,824
Other continuous costs	-	-	-	-	-	-	-
One-time expenses	-	-	-	-	-	-	-
Offsets/reductions	(30,666)	-	-	-	(30,666)	-	(30,666)
Net Operating Budget	***$ 15,158***	***$ -***	***$ -***	***$ -***	***$ 15,158***	***$ -***	***$ 15,158***
Associated Capital Costs	***$ -***	***$ -***	***$ -***	***$ -***	***$ -***	***$ -***	***$ -***

1A) Request Description: ***Please provide a brief description of the request.***

Please check one: ☑ Departmental ☐ Corporate

The Building and Facilities department administration section scope of work has increased over the years due to growth and demands and continues with future expansions needs. The administrative section compliment has remained the same and continues to be performed by one full time staff and one part time staff. There has been increase in buildings, maintenance, construction, security issues, staff needs, dispatch duties, responding to residents and staff inquires, processing of work orders, purchase requisitions and filing. This workload is impeding staff to perform the regular duties and affects the level of service provided and increase in overtime. This position is required asap as there is not sufficient staff to perform the duties and to allow for staff to maintain appropriate service levels and security to resident, users, and staff appropriately. This position will also be providing clerical services to the staff involved in construction projects, performing minute taking, facilitating correspondence, scanning and filing of construction documents and record-keeping.

1B) If this request is part of a project with multiple milestones then please fill in the following table:

Milestones or Deliverables	Timelines	Comments

1C) Impact on other departments (cost/time/benefit):

Department Impacted	Describe Impact (Cost/time/benefit)	Were they Consulted?
All	Service levels and security issues will impact the operation of City wide departments and building.	☐ Yes ☑ No
		☐ Yes ☐ No
		☐ Yes ☐ No

Other comments:

COMMISSIONER APPROVAL: _____ ***Date:*** _____

Budget Staff Use Only	☐ 1st Submission	Submitted for year:
	☐ Previously Recognized	Recognized for year:

Request Title	Clerk Typist A

2) Relationship to Vaughan Vision 2020 - Goals / Objectives / Initiatives

A) Identify the specific initiative on the Vaughan Vision 2020 initiative list this resource request supports (new or implementation of): Choose an Initiative from the drop down list and then choose the relationship with the initiative in the Green cell using the drop down provided.

Theme	Goal	Initiative (Use drop down list)	Ref #	Date	Priority	Request/Initiative Relationship (choose 1)

B) Describe and clearly demonstrate how the request links to the Vaughan Vision 2020:

Service Excellence - Demonstate excellence in service delivery; As the City contines to grow in the quantity of buildings and staff, Work Orders for service are increasing proportionately. The ability to process these in a timely fashion, and input the data upon completion is being delayed. Organizational Excellence - Manage Corporate Assets; Logging of information pertinent to record-keeping on the City's buildings is critical for proper maintenance, repair and risk management. The current resources cannot maintain this workload. Staff Excellence - Attract, Retain and Promote Skilled Staff

3) Related Performance Indicators & Business Plan Link

Please provide information on top 3 performance measures:

	Name/description of service level target:	Target Level	Current Level	Level with ARR
1)				
2)				
3)				

Describe how this request relates to Departmental Business Plan:

Service levels and security issues will impact the operation of City wide departments and buildings. • Maintaining current standards and services with limited resources has been identified as a present and future pressure. Number of Work Orders per FTE is a measure that is to be developed, and this will demonstrate over time the volume increase.

4) Value Proposition

Please detail both qualitative and quantitative benefits of the request

Qualitative: Please select up to 2 actions which best describe this request

Primary: Improve Corp. Image Secondary: Improve User Satisfaction

Briefly explain how this request helps achieve the actions selected above. How does this request make a difference in these areas? Can improvements be defined (i.e. surveys, measures, etc.)?

Timely response to Work Orders is critical to the successful operation of all City Departments' efficiency and effectiveness.

Quantitative: Please provide explanation of how this request improves efficiency. Note that performance measures are captured in section 3. This section is for efficiency improvements.

Year	Type	Change/Saving	Units	Detail of Cost Reductions/Budget Savings	Incl. in offsets (Section #9)?
2014			Units	save on overtime and additional Part-time hours	
2014				Providing clerical services to staff will clear time for better attention to their projects	

5) Alternatives

Are there alternatives or options? Please explain what they are and why they are not the primary approach.

No, there are not sufficient staff resources to perform this duty. Existing staff complement cannot dedicate any more time without serious loss to existing services or overtime being expended.

Request Title	Clerk Typist A			

7) Complement Details - Skip to Section 8 if no Staff is requested

Do not gap positions - If required, please contact the Budget Dept. for instructions
Future year progressions & eco. adj. will be calculated corporately by the Budget Dept.

Complement Information	**Position #1**	**Position #2**	**Position #3**	**Sub-total**
Budget Year	2014			
Position title	Clerk Typist A			
Estimated start date	January 1, 2014			
# of positions requested	1.00	-	-	1.00
Full-time equivalents (FTEs)	1.00	-	-	1.00
Position type	Full-time			
Position agreement classification	Cupe Cler. & Tech			
If contract, specify length (months or yrs)	0			
If Casual/Seasonal PT enter Hourly wage				
Business unit # (override if different than # shown)	160001			
Grade level	A			
Est. starting step	Start			
Desktop (HR) Review Performed?	No			
B&F Accommodations Available?	Yes			
ITM Hardware required?	Yes			
Capital Equipment Required?	No			
Complement Annual Cost Detail				
Annual full-time $	35,996			35,996
Annual part-time $	-	-	-	-
Annual shift premiums, etc	-	-	-	-
Annual overtime $	-	-	-	-
* PT vacation pay ***(calculated field)***	-	-	-	-
* Annual benefits ***(calculated field)***	9,827	-	-	9,827
* FT contract benefits in lieu ***(calculated field)***	-	-	-	-
Subtotal (Per Employee)	**$ 45,824**	**$ -**	**$ -**	**$ 45,824**
Subtotal (Per Position)	**$ 45,824**	**$ -**	**$ -**	**$ 45,824**

Continuous costs	***(BU & Acct #.)***	**Please fill in per Complement. The total will account for multiple positions if indicated above.**			
1) Office Supplies	160001.7200	-	-	-	-
2) Training & Developme	160001.7115	-	-	-	-
3) Cellular Line Charges	160001.7122.01	-	-	-	-
4) Mileage	160001.7100	-	-	-	-
Subtotal (Per Employee)		**$ -**	**$ -**	**$ -**	**$ -**
Subtotal (Per Position)		**$ -**	**$ -**	**$ -**	**$ -**

One-time costs	***(BU & Acct #.)***	**Please fill in per Complement. The total will account for multiple positions if indicated above.**			
1) Computer Hardware	160001.7211.01	-	-	-	-
2) Office Equip. & Furnitu	160001.7210	-	-	-	-
3) Training & Developme	160001.7115	-	-	-	-
4)	#N/A	-	-	-	-
Subtotal (Per Employee)		**-**	**-**	**-**	**-**
Subtotal (Per Position)		**$ -**	**$ -**	**$ -**	**$ -**
2014 Total Annual Costs		**$ 45,824**	**$ -**	**$ -**	**$ 45,824**
2015 Total Annual Costs		**$ -**	**$ -**	**$ -**	**$ -**
2016 Total Annual Costs		**$ -**	**$ -**	**$ -**	**$ -**
2017 Total Annual Costs		**$ -**	**$ -**	**$ -**	**$ -**

Additional Comments:

Request Title	Clerk Typist A

8) Capital Funding

Are there any Capital requests already submitted/approved or to be submitted related to this ARR? (e.g. new car)

	ASSOCIATED CAPITAL FUNDING	Status	Year asset Available for use	Proj. #	2014	2015	2016	2017	Total
1					$ -	$ -	$ -		$ -
2					$ -	$ -	$ -		$ -
3					$ -	$ -	$ -		$ -
TOTAL ASSOCIATED CAPITAL FUNDING					$ -	$ -	$ -	$ -	$ -

9) Financial/Resource Detail

	Component	BU Acct. #	2014	2015	2016	2017	2018
			Budget				Full-Yr. Adj.
REVENUE - continuous operating detail							
1			-	-	-		
2			-	-	-		
3			-	-	-		
4			-	-	-		
		Subtotal	-	-	-	-	
REVENUE - one-time operating detail							
1			-	-	-		-
2			-	-	-		-
		Subtotal	-	-	-	-	-
EXPENSES - continuous operating detail ***(For staffing costs please fill out section 7)***							
1	* Staffing costs *(calculated field)*	(From sect. 7)	**35,996**	-	-	-	
2	* Benefits	(From sect. 7)	**9,827**	-	-	-	
3	* Complement sch. Expenses *(calculated field)*	(From sect. 7)	-	-	-	-	
4			-	-	-		
5			-	-	-		
6			-	-	-		
7			-	-	-		
		Subtotal	**45,824**	-	-	-	
EXPENSES - one-time operating detail ***(For staffing costs please fill out section 7)***							
1	* Complement sch. Expenses *(calculated field)*	(From sect. 7)	-	-	-	-	-
2			-	-	-		-
3			-	-	-		-
		Subtotal	-	-	-	-	-
OFFSETS - cost savings, reductions, etc							
1	Current PPT Clerk Typist will be eliminated	160001	(30,666)	-	-		
2			-	-	-		
3			-	-	-		
		Subtotal	**(30,666)**	-	-	-	
TOTAL OPERATING BUDGET CHANGE			**15,158**	-	-	-	-

COMPLEMENTS & FTE's		2014	2015	2016	2017	Total
# of positions requested	(From sect. 7)	**1.00**	-	-	-	**1.00**
FTE's	(From sect. 7)	**1.00**	-	-	-	**1.00**
FTE reductions/offsets	(Manual Field)	**0.69**	-	-	-	**0.69**
Net FTE's		**0.31**	-	-	-	**0.31**

CITY OF VAUGHAN

2014-2017 OPERATING BUDGET

ADDITIONAL RESOURCE REQUEST

Request Title Preventative Maintenance Mechanic

Business Unit # 160250 Trades Shop

160 - Buildings and Facilities

Related Program Municipal Buildings

Program Classification Standard Traditional Support

Annual Budget Change Summary

Financial Components	2014	2015	2016	2017	2014-2017 Sub-total	2018 (One Time. Adj.)	2014-2018 Sub-total
Staffing							
Complements	1.00	-	-	-	1.00	-	1.00
Net FTE's	0.57	-	-	-	0.57	-	0.57
Operating Revenue	**-**	**-**	**-**	**-**	**-**	**-**	**-**
Operating Costs							
Staffing & Benefits	75,285	-	-	-	75,285	-	75,285
Other continuous costs	200	-	-	-	200	-	200
One-time expenses	-	-	-	-	-	-	-
Offsets/reductions	(28,500)	-	-	-	(28,500)	-	(28,500)
Net Operating Budget	***$ 46,985***	***$ -***	***$ -***	***$ -***	***$ 46,985***	***$ -***	***$ 46,985***
Associated Capital Costs	***$ -***	***$ -***	***$ -***	***$ -***	***$ -***	***$ -***	***$ -***

1A) Request Description: ***Please provide a brief description of the request.***

Please check one: ☑ Departmental ☐ Corporate

The mechanical/electrical and plumbing systems in the new City Hall and other City buildings are becoming more complex as technology increases. The City currently has only one Part-Time position to handle the broad range of the associated maintenance, operation, troubleshooting, training and guidance to maintenance personnel. It is proposed to have this position become Full-Time in order to safely and efficiently ensure that these systems and assets are operated and maintained appropriately. The mechanical engineering consultants, and the mechanical contractor for the new City Hall strongly encouraged the Building and Facilities Department to employ an individual who is a qualified Stationary Engineer for the overall control of the building.

1B) If this request is part of a project with multiple milestones then please fill in the following table:

Milestones or Deliverables	Timelines	Comments
Review, enhance & implement a thorough Preventive Maintenanace Program	Q4-2013	A single source of documents that encompasses all PM requirements
Develop a complete Operations Manual for all systems at City Hall	Q1-2014	A guidebook for training and reference, for contractor referencing and succession staff

1C) Impact on other departments (cost/time/benefit):

Department Impacted	Describe Impact (Cost/time/benefit)	Were they Consulted?
		☐ Yes ☐ No
		☐ Yes ☐ No
		☐ Yes ☐ No

Other comments:

COMMISSIONER APPROVAL: _____ ***Date:*** _____

Budget Staff Use Only		
	☐ 1st Submission	Submitted for year:
	☐ Previously Recognized	Recognized for year:

Request Title	Preventative Maintenance Mechanic

2) Relationship to Vaughan Vision 2020 - Goals / Objectives / Initiatives

A) Identify the specific initiative on the Vaughan Vision 2020 initiative list this resource request supports (new or implementation of): Choose an Initiative from the drop down list and then choose the relationship with the initiative in the Green cell using the drop down provided.

Theme	Goal	Initiative (Use drop down list)	Ref #	Date	Priority	Request/Initiative Relationship (choose 1)

B) Describe and clearly demonstrate how the request links to the Vaughan Vision 2020:

ORGANIZATIONAL EXCELLENCE - Manage Corporate Assets. STAFF EXCELLENCE - Attract, Retain & Promote Skilled Staff. SERVICE EXCELLENCE - Demonstrate Excellence in Service Delivery, Lead & Promote Environmental Sustainability. Without this position, the City's assets cannot be fully and reliably maintained for day-to-day efficiency and ensure that full life-cycles are achieved. Maintenance and operation of the City's buildings' infrastructure systems are critical to the reliable, safe and efficient operation of these complex systems. Only a skilled tradesperson who has the skills, training, credentials and experience on these diverse systems can competently maintain and operate these systems to full efficiency and standards. Maintenance personnel require regular training and monitoring to ensure that appropriate maintenance, recording and reporting is completed on a regimented, scheduled basis. The inter-connection of today's systems both mechanically and technically require overseeing by a properly educated and skilled position (i.e. Stationary Engineer).

3) Related Performance Indicators & Business Plan Link

Please provide information on top 3 performance measures:

	Name/description of service level target:	Target Level	Current Level	Level with ARR
1)	As this is a new position, baselines need to be established, and			
2)	performance measures be developed.			
3)				

Describe how this request relates to Departmental Business Plan:

The costs relating to maintenance of the City's buildings is not insignificant. In order to maintain minimal budget increases as the infrastructure ages and costs of materials and supplies increase, opportunities for efficiencies must be enacted. This can be done through thorough maintenance programs that will reduce premature failures, increase staff efficiency, and keep equipment finely-tuned to reduce run-times and verify that systems are operating at peak efficiency, thereby reducing utilities consumption.

4) Value Proposition

Please detail both qualitative and quantitative benefits of the request

Qualitative: Please select up to 2 actions which best describe this request

Primary: Improve Sustainability Secondary:

Briefly explain how this request helps achieve the actions selected above. How does this request make a difference in these areas? Can improvements be defined (i.e. surveys, measures, etc.)?

A preventative maintenance program provides for assurances that life cycles of equipment and assets are met. Maintenance will be performed exactly when required, and not over-done which may result in wastage of supplies and labour. Utilities will not be overused through unnecessary run-times and equipment that is running inefficiently. Staff who have a clear outline and direction will not feel overburdened in their workload, and accomplish more tasks per shift eliminating back-logs of duties. Staff working in the building will have a safe and reliable environment.

Quantitative: Please provide explanation of how this request improves efficiency. Note that performance measures are captured in section 3. This section is for efficiency improvements.

Year	Type	Change/Saving	Units	Detail of Cost Reductions/Budget Savings	Incl. in offsets (Section #9)?
2013				Skilled staff can perform the tasks quickly and efficiently.	No
2013				Existing staff will be able to have more time to maintain other City buildings appropriately.	No

5) Alternatives

Are there alternatives or options? Please explain what they are and why they are not the primary approach.

By utilizing contractors to perform regular testing and maintenance we pay a premium for their services over the cost of having employees perform those tasks. Staff performing the tasks must be educated and trained and that is best served by a person(s) who are on the same jobsite and have the responsibility and authority to ensure service levels are met. When contractors are required it will only be done after thorough troubleshooting and diagnostics are performed in order to minimize contractor labour, and ensure that the correct repair/replacement materials are brought to the site to minimize downtime and any disruption to the core business. Currently this does not happen in the majority of cases. The staff who are performing the routine maintenance tasks are often performing it on overtime, as they have their regular scheduled duties to perform and so as not compromise the service to other buildings and their users.

Request Title	Preventative Maintenance Mechanic			
7) Complement Details - Skip to Section 8 if no Staff is requested				
Do not gap positions - If required, please contact the Budget Dept. for instructions Future year progressions & eco. adj. will be calculated corporately by the Budget Dept.				
Complement Information	**Position #1**	**Position #2**	**Position #3**	**Sub-total**
Budget Year	2014			
Position title	Preventative Maintenance Mechanic			
Estimated start date	July 1, 2014			
# of positions requested	1.00	-	-	1.00
Full-time equivalents (FTEs)	1.00	-	-	1.00
Position type	Full-time			
Position agreement classification	Cupe Hourly			
If contract, specify length (months or yrs)				
If Casual/Seasonal PT enter Hourly wage				
Business unit # (override if different than # shown)	160250			
Grade level	J			
Est. starting step	Start			
Desktop (HR) Review Performed?	No			
B&F Accommodations Available?	Yes			
ITM Hardware required?	Yes			
Capital Equipment Required?	Yes			
Complement Annual Cost Detail				
Annual full-time $	56,390			56,390
Annual part-time $	-	-	-	-
Annual shift premiums, etc	50	-	-	50
Annual overtime $	2,700	-	-	2,700
* PT vacation pay ***(calculated field)***	-	-	-	-
* Annual benefits ***(calculated field)***	16,145	-	-	16,145
* FT contract benefits in lieu ***(calculated field)***	-	-	-	-
Subtotal (Per Employee)	**$ 75,285**	**$ -**	**$ -**	**$ 75,285**
Subtotal (Per Position)	**$ 75,285**	**$ -**	**$ -**	**$ 75,285**
Continuous costs ***(BU & Acct #.)***	**Please fill in per Complement. The total will account for multiple positions if indicated above.**			
1) Office Supplies 160250.7200	100	-	-	100
2) Training & Developme 160250.7115	-	-	-	-
3) Memberships/Dues/Fe 160250.7105	100	-	-	100
4) Mileage 160250.7100	-	-	-	-
Subtotal (Per Employee)	**$ 200**	**$ -**	**$ -**	**$ 200**
Subtotal (Per Position)	**$ 200**	**$ -**	**$ -**	**$ 200**
One-time costs ***(BU & Acct #.)***	**Please fill in per Complement. The total will account for multiple positions if indicated above.**			
1) Computer Hardware 160250.7211.01	-	-	-	-
2) #N/A	-	-	-	-
3) #N/A	-	-	-	-
4) #N/A	-	-	-	-
Subtotal (Per Employee)	**-**	**-**	**-**	**-**
Subtotal (Per Position)	**$ -**	**$ -**	**$ -**	**$ -**
2014 Total Annual Costs	**$ 75,485**	**$ -**	**$ -**	**$ 75,485**
2015 Total Annual Costs	**$ -**	**$ -**	**$ -**	**$ -**
2016 Total Annual Costs	**$ -**	**$ -**	**$ -**	**$ -**
2017 Total Annual Costs	**$ -**	**$ -**	**$ -**	**$ -**

Additional Comments:

Request Title	Preventative Maintenance Mechanic

8) Capital Funding

Are there any Capital requests already submitted/approved or to be submitted related to this ARR? (e.g. new car)

	ASSOCIATED CAPITAL FUNDING	Status	Year asset Available for use	Proj. #	2014	2015	2016	2017	Total
1	Service Van		2013		$ -	$ -	$ -		$ -
2					$ -	$ -	$ -		$ -
3					$ -	$ -	$ -		$ -
TOTAL ASSOCIATED CAPITAL FUNDING					$ -	$ -	$ -	$ -	$ -

9) Financial/Resource Detail

	Component	BU Acct. #	2014	2015	2016	2017	2018
			Budget				Full-Yr. Adj.
REVENUE - continuous operating detail							
1			-	-	-		
2			-	-	-		
3			-	-	-		
4			-	-	-		
		Subtotal	-	-	-	-	
REVENUE - one-time operating detail							
1			-	-	-		-
2			-	-	-		-
		Subtotal	-	-	-	-	-
EXPENSES - continuous operating detail ***(For staffing costs please fill out section 7)***							
1	* Staffing costs *(calculated field)*	(From sect. 7)	**59,140**	-	-	-	
2	* Benefits	(From sect. 7)	**16,145**	-	-	-	
3	* Complement sch. Expenses *(calculated field)*	(From sect. 7)	**200**	-	-	-	
4			-	-	-		
5			-	-	-		
6			-	-	-		
7			-	-	-		
		Subtotal	**75,485**	-	-	-	
EXPENSES - one-time operating detail ***(For staffing costs please fill out section 7)***							
1	* Complement sch. Expenses *(calculated field)*	(From sect. 7)	-	-	-	-	-
2			-	-	-		-
3			-	-	-		-
		Subtotal	-	-	-	-	-
OFFSETS - cost savings, reductions, etc							
1	Part-Time position eliminated	160250	(28,500)	-	-		
2			-	-	-		
3			-	-	-		
		Subtotal	**(28,500)**	-	-	-	
TOTAL OPERATING BUDGET CHANGE			**46,985**	-	-	-	-

COMPLEMENTS & FTE's		2014	2015	2016	2017	Total
# of positions requested	(From sect. 7)	**1.00**	-	-	-	**1.00**
FTE's	(From sect. 7)	**1.00**	-	-	-	**1.00**
FTE reductions/offsets	(Manual Field)	**0.43**	-	-		**0.43**
Net FTE's		**0.57**	-	-	-	**0.57**

CITY OF VAUGHAN

2014-2017 OPERATING BUDGET

ADDITIONAL RESOURCE REQUEST

Request Title Facility Operator 1

Business Unit # 160341 Carrville Community Center

160 - Buildings and Facilities

Related Program Community Centres

Program Classification Standard Traditional Support

Annual Budget Change Summary

Financial Components	2014	2015	2016	2017	2014-2017 Sub-total	2018 (One Time. Adj.)	2014-2018 Sub-total
Staffing							
Complements	-	-	9.00	-	9.00	-	9.00
Net FTE's	-	-	9.00	-	9.00	-	9.00
Operating Revenue	**-**	**-**	**-**	**-**	**-**	**-**	**-**
Operating Costs							
Staffing & Benefits	-	-	515,659	-	515,659	-	515,659
Other continuous costs	-	-	-	-	-	-	-
One-time expenses	-	-	-	-	-	-	-
Offsets/reductions	-	-	-	-	-	-	-
Net Operating Budget	***$ -***	***$ -***	***$ 515,659***	***$ -***	***$ 515,659***	***$ -***	***$ 515,659***
Associated Capital Costs	***$ -***	***$ 37,239,320***	***$ -***	***$ -***	***$ 37,239,320***	***$ -***	***$ 37,239,320***

1A) Request Description: ***Please provide a brief description of the request.***

Please check one: ☑ Departmental ☐ Corporate

Upon completion of the new Multi Purpose/Double Rink Facility Block 11, an additional 9 Facilty Operator 1's are required to ensure the proper operation of this new addition. This new building adds 150,000 square feet matching the Al Palladini C.C. These positions are requested to be available for the full operation in 2016. This will allow for staff to maintain appropriate service levels to the residents, users and maintain the new building appropriately.

1B) If this request is part of a project with multiple milestones then please fill in the following table:

Milestones or Deliverables	Timelines	Comments

1C) Impact on other departments (cost/time/benefit):

Department Impacted	Describe Impact (Cost/time/benefit)	Were they Consulted?
		☐ Yes ☐ No
		☐ Yes ☐ No
		☐ Yes ☐ No

Other comments:

COMMISSIONER APPROVAL: _____ ***Date:*** _____

Budget Staff Use Only		
	☐ 1st Submission	Submitted for year:
	☐ Previously Recognized	Recognized for year:

Request Title	Facility Operator 1

2) Relationship to Vaughan Vision 2020 - Goals / Objectives / Initiatives

A) Identify the specific initiative on the Vaughan Vision 2020 initiative list this resource request supports (new or implementation of): Choose an Initiative from the drop down list and then choose the relationship with the initiative in the Green cell using the drop down provided.

Theme	Goal	Initiative (Use drop down list)	Ref #	Date	Priority	Request/Initiative Relationship (choose 1)

B) Describe and clearly demonstrate how the request links to the Vaughan Vision 2020:

Service Excellence-Pursue excellence in service delivery. Ensure and enhance community safety and wellness. Management Excellence-Maintain Assets and Infrastructure.

3) Related Performance Indicators & Business Plan Link

Please provide information on top 3 performance measures:

	Name/description of service level target:	Target Level	Current Level	Level with ARR
1)				
2)				
3)				

Describe how this request relates to Departmental Business Plan:

4) Value Proposition

Please detail both qualitative and quantitative benefits of the request

Qualitative: Please select up to 2 actions which best describe this request

Primary: Improve User Satisfaction Secondary: Improve Sustainability

Briefly explain how this request helps achieve the actions selected above. How does this request make a difference in these areas? Can improvements be defined (i.e. surveys, measures, etc.)?

This is a service-related initiative to respond to the increased square footage of the addition, and increased patron usage of the new Facility. The full time additions are to ensure the clean and safe opening of this new user friendly Facility. They will service and maintain the needs of all users and staff.

Quantitative: Please provide explanation of how this request improves efficiency. Note that performance measures are captured in section 3. This section is for efficiency improvements.

Year	Type	Change/Saving	Units	Detail of Cost Reductions/Budget Savings	Incl. in offsets (Section #9)?
2016			Units	overtime not required as staff are able to maintain the facility.	

5) Alternatives

Are there alternatives or options? Please explain what they are and why they are not the primary approach.

No, as more buildings are brought into ownership of the city, existing staff complement cannot dedicate any more time without serious service loss to existing buildings.

Request Title	Facility Operator 1

7) Complement Details - Skip to Section 8 if no Staff is requested

Do not gap positions - If required, please contact the Budget Dept. for instructions
Future year progressions & eco. adj. will be calculated corporately by the Budget Dept.

Complement Information	**Position #1**	**Position #2**	**Position #3**	**Sub-total**
Budget Year	2016			
Position title	Facility Operator 1			
Estimated start date	October 1, 2016			
# of positions requested	9.00	-	-	9.00
Full-time equivalents (FTEs)	9.00	-	-	9.00
Position type	Full-time			
Position agreement classification	Cupe Hourly			
If contract, specify length (months or yrs)	N/A			
If Casual/Seasonal PT enter Hourly wage				
Business unit # (override if different than # shown)	160341			
Grade level	E			
Est. starting step	Start			
Desktop (HR) Review Performed?				
B&F Accommodations Available?	Yes			
ITM Hardware required?				
Capital Equipment Required?				
Complement Annual Cost Detail				
Annual full-time $	44,657			44,657
Annual part-time $	-	-	-	-
Annual shift premiums, etc	-	-	-	-
Annual overtime $	-	-	-	-
* PT vacation pay ***(calculated field)***	-	-	-	-
* Annual benefits ***(calculated field)***	12,638	-	-	12,638
* FT contract benefits in lieu ***(calculated field)***	-	-	-	-
Subtotal (Per Employee)	**$ 57,295**	**$ -**	**$ -**	**$ 57,295**
Subtotal (Per Position)	**$ 515,659**	**$ -**	**$ -**	**$ 515,659**

Continuous costs	***(BU & Acct #.)***	**Please fill in per Complement. The total will account for multiple positions if indicated above.**			
1) Office Supplies	160341.7200	-	-	-	-
2) Training & Developme	160341.7115	-	-	-	-
3) Cellular Line Charges	160341.7122.01	-	-	-	-
4) Mileage	160341.7100	-	-	-	-
Subtotal (Per Employee)		**$ -**	**$ -**	**$ -**	**$ -**
Subtotal (Per Position)		**$ -**	**$ -**	**$ -**	**$ -**

One-time costs	***(BU & Acct #.)***	**Please fill in per Complement. The total will account for multiple positions if indicated above.**			
1) Computer Hardware	160341.7211.01	-	-	-	-
2) Office Equip. & Furnitu	160341.7210	-	-	-	-
3) Training & Developme	160341.7115	-	-	-	-
4)	#N/A	-	-	-	-
Subtotal (Per Employee)		**-**	**-**	**-**	**-**
Subtotal (Per Position)		**$ -**	**$ -**	**$ -**	**$ -**
2014 Total Annual Costs		**$ -**	**$ -**	**$ -**	**$ -**
2015 Total Annual Costs		**$ -**	**$ -**	**$ -**	**$ -**
2016 Total Annual Costs		**$ 515,659**	**$ -**	**$ -**	**$ 515,659**
2017 Total Annual Costs		**$ -**	**$ -**	**$ -**	**$ -**

Additional Comments:

Request Title	Facility Operator 1

8) Capital Funding

Are there any Capital requests already submitted/approved or to be submitted related to this ARR? (e.g. new car)

	ASSOCIATED CAPITAL FUNDING	Status	Year asset Available for use	Proj. #	2014	2015	2016	2017	Total
1	Design/Construction		2016	BF-8378-15	$ -	$ 37,239,320	$ -		$ 37,239,320
2					$ -	$ -	$ -		$ -
3					$ -	$ -	$ -		$ -
TOTAL ASSOCIATED CAPITAL FUNDING					**$ -**	**$ 37,239,320**	**$ -**	**$ -**	**$ 37,239,320**

9) Financial/Resource Detail

	Component	BU Acct. #	2014	2015	2016 Budget	2017	2018 Full-Yr. Adj.
REVENUE - continuous operating detail							
1			-	-	-		
2			-	-	-		
3			-	-	-		
4			-	-	-		
		Subtotal	**-**	**-**	**-**	**-**	
REVENUE - one-time operating detail							
1			-	-	-		-
2			-	-	-		-
		Subtotal	**-**	**-**	**-**	**-**	**-**
EXPENSES - continuous operating detail ***(For staffing costs please fill out section 7)***							
1	* Staffing costs *(calculated field)*	(From sect. 7)	**-**	**-**	**401,916**	**-**	
2	* Benefits	(From sect. 7)	**-**	**-**	**113,742**	**-**	
3	* Complement sch. Expenses *(calculated field)*	(From sect. 7)	**-**	**-**	**-**	**-**	
4			-	-	-		
5			-	-	-		
6			-	-	-		
7			-	-	-		
		Subtotal	**-**	**-**	**515,659**	**-**	
EXPENSES - one-time operating detail ***(For staffing costs please fill out section 7)***							
1	* Complement sch. Expenses *(calculated field)*	(From sect. 7)	**-**	**-**	**-**	-	-
2			-	-	-		-
3			-	-	-		-
		Subtotal	**-**	**-**	**-**	**-**	**-**
OFFSETS - cost savings, reductions, etc							
1			-	-	-		
2			-	-	-		
3			-	-	-		
		Subtotal	**-**	**-**	**-**	**-**	
TOTAL OPERATING BUDGET CHANGE			**-**	**-**	**515,659**	**-**	**-**

COMPLEMENTS & FTE's		2014	2015	2016	2017	Total
# of positions requested	(From sect. 7)	**-**	**-**	**9.00**	**-**	**9.00**
FTE's	(From sect. 7)	**-**	**-**	**9.00**	**-**	**9.00**
FTE reductions/offsets	(Manual Field)	**-**	**-**	**-**		**-**
Net FTE's		**-**	**-**	**9.00**	**-**	**9.00**

CITY OF VAUGHAN

2014-2017 OPERATING BUDGET

ADDITIONAL RESOURCE REQUEST

Request Title Part Time Facility Operator

Business Unit # 160341 Carrville Community Center

160 - Buildings and Facilities

Related Program Community Centres

Program Classification Standard Traditional Support

Annual Budget Change Summary

Financial Components	2014	2015	2016	2017	2014-2017 Sub-total	2018 (One Time. Adj.)	2014-2018 Sub-total
Staffing							
Complements	-	-	2.00	-	2.00	-	2.00
Net FTE's	-	-	1.80	-	1.80	-	1.80
Operating Revenue	**-**	**-**	**-**	**-**	**-**	**-**	**-**
Operating Costs							
Staffing & Benefits	-	-	35,448	-	35,448	-	35,448
Other continuous costs	-	-	-	-	-	-	-
One-time expenses	-	-	-	-	-	-	-
Offsets/reductions	-	-	-	-	-	-	-
Net Operating Budget	***$ -***	***$ -***	***$ 35,448***	***$ -***	***$ 35,448***	***$ -***	***$ 35,448***
Associated Capital Costs	***$ -***	***$ -***	***$ -***	***$ -***	***$ -***	***$ -***	***$ -***

1A) Request Description*: Please provide a brief description of the request.*

Please check one: ☑ Departmental ☐ Corporate

Upon completion of the new Multi Purpose/Double Rink Facility-Block 11, two additional part time facility operators are required to assist with the proper operation of this new addition. This new building will be approximately 150,000 square feet and requires that the service levels to the residents and users be maintained to the fullest. These part time staff will assist with maintaining the satisfaction of the users.

1B) If this request is part of a project with multiple milestones then please fill in the following table:

Milestones or Deliverables	Timelines	Comments

1C) Impact on other departments (cost/time/benefit):

Department Impacted	Describe Impact (Cost/time/benefit)	Were they Consulted?
		☐ Yes ☐ No
		☐ Yes ☐ No
		☐ Yes ☐ No

Other comments:

COMMISSIONER APPROVAL: _____ ***Date:*** _____

Budget Staff Use Only		
	☐ 1st Submission	Submitted for year:
	☐ Previously Recognized	Recognized for year:

Request Title	Part Time Facility Operator

2) Relationship to Vaughan Vision 2020 - Goals / Objectives / Initiatives

A) Identify the specific initiative on the Vaughan Vision 2020 initiative list this resource request supports (new or implementation of): Choose an Initiative from the drop down list and then choose the relationship with the initiative in the Green cell using the drop down provided.

Theme	Goal	Initiative (Use drop down list)	Ref #	Date	Priority	Request/Initiative Relationship (choose 1)

B) Describe and clearly demonstrate how the request links to the Vaughan Vision 2020:

Service Excellence-Pursue excellence in service delivery. Ensure and enhance community safety and wellness.

3) Related Performance Indicators & Business Plan Link

Please provide information on top 3 performance measures:

	Name/description of service level target:	Target Level	Current Level	Level with ARR
1)				
2)				
3)				

Describe how this request relates to Departmental Business Plan:

4) Value Proposition

Please detail both qualitative and quantitative benefits of the request

Qualitative: Please select up to 2 actions which best describe this request

Primary: Improve Corp. Image Secondary: Improve User Satisfaction

Briefly explain how this request helps achieve the actions selected above. How does this request make a difference in these areas? Can improvements be defined (i.e. surveys, measures, etc.)?

This is a service-related initiative to respond to the increased square footage of the addition, and increased patron usage of the new Facility. The part time additions are to ensure the clean and safe opening of this facility. They will service and maintain the needs of all users and staff.

Quantitative: Please provide explanation of how this request improves efficiency. Note that performance measures are captured in section 3. This section is for efficiency improvements.

Year	Type	Change/Saving	Units	Detail of Cost Reductions/Budget Savings	Incl. in offsets (Section #9)?
2014			Units	save on overtime	

5) Alternatives

Are there alternatives or options? Please explain what they are and why they are not the primary approach.

No, as more buildings are brought into ownership of the city, existing staff complement cannot dedicate any more time without serious loss to existing buildings.

Request Title	Part Time Facility Operator			

7) Complement Details - Skip to Section 8 if no Staff is requested

Do not gap positions - If required, please contact the Budget Dept. for instructions
Future year progressions & eco. adj. will be calculated corporately by the Budget Dept.

Complement Information	**Position #1**	**Position #2**	**Position #3**	**Sub-total**
Budget Year	2016			
Position title	Part time Facility Operator			
Estimated start date	January 1, 2016			
# of positions requested	2.00	-	-	2.00
Full-time equivalents (FTEs)	1.80	-	-	1.80
Position type	Part-time			
Position agreement classification	Casual/Seasonal PT			
If contract, specify length (months or yrs)	N/A			
If Casual/Seasonal PT enter Hourly wage	$ 10.50			
Business unit # (override if different than # shown)	160341			
Grade level				
Est. starting step				
Desktop (HR) Review Performed?				
B&F Accommodations Available?	Yes			
ITM Hardware required?	No			
Capital Equipment Required?	No			
Complement Annual Cost Detail				
Annual full-time $	-			-
Annual part-time $	17,199	-	-	17,199
Annual shift premiums, etc	-	-	-	-
Annual overtime $	-	-	-	-
* PT vacation pay ***(calculated field)***	688	-	-	688
* Annual benefits ***(calculated field)***	1,807	-	-	1,807
* FT contract benefits in lieu ***(calculated field)***	-	-	-	-
Subtotal (Per Employee)	**$ 19,694**	**$ -**	**$ -**	**$ 19,694**
Subtotal (Per Position)	**$ 35,448**	**$ -**	**$ -**	**$ 35,448**
Continuous costs ***(BU & Acct #.)***	**Please fill in per Complement. The total will account for multiple positions if indicated above.**			
1) Office Supplies 160341.7200	-	-	-	-
2) Training & Developme 160341.7115	-	-	-	-
3) Cellular Line Charges 160341.7122.01	-	-	-	-
4) Mileage 160341.7100	-	-	-	-
Subtotal (Per Employee)	**$ -**	**$ -**	**$ -**	**$ -**
Subtotal (Per Position)	**$ -**	**$ -**	**$ -**	**$ -**
One-time costs ***(BU & Acct #.)***	**Please fill in per Complement. The total will account for multiple positions if indicated above.**			
1) Computer Hardware 160341.7211.01	-	-	-	-
2) Office Equip. & Furnitu 160341.7210	-	-	-	-
3) Training & Developme 160341.7115	-	-	-	-
4) #N/A	-	-	-	-
Subtotal (Per Employee)	**-**	**-**	**-**	**-**
Subtotal (Per Position)	**$ -**	**$ -**	**$ -**	**$ -**
2014 Total Annual Costs	**$ -**	**$ -**	**$ -**	**$ -**
2015 Total Annual Costs	**$ -**	**$ -**	**$ -**	**$ -**
2016 Total Annual Costs	**$ 35,448**	**$ -**	**$ -**	**$ 35,448**
2017 Total Annual Costs	**$ -**	**$ -**	**$ -**	**$ -**

Additional Comments:

Request Title	Part Time Facility Operator

8) Capital Funding

Are there any Capital requests already submitted/approved or to be submitted related to this ARR? (e.g. new car)

	ASSOCIATED CAPITAL FUNDING	Status	Year asset Available for use	Proj. #	2014	2015	2016	2017	Total
1					$ -	$ -	$ -		$ -
2					$ -	$ -	$ -		$ -
3					$ -	$ -	$ -		$ -
TOTAL ASSOCIATED CAPITAL FUNDING					$ -	$ -	$ -	$ -	$ -

9) Financial/Resource Detail

	Component	BU Acct. #	2014	2015	2016 Budget	2017	2018 Full-Yr. Adj.
REVENUE - continuous operating detail							
1			-	-	-		
2			-	-	-		
3			-	-	-		
4			-	-	-		
		Subtotal	-	-	-	-	
REVENUE - one-time operating detail							
1			-	-	-		-
2			-	-	-		-
		Subtotal	-	-	-	-	-
EXPENSES - continuous operating detail ***(For staffing costs please fill out section 7)***							
1	* Staffing costs *(calculated field)*	(From sect. 7)	-	-	32,197	-	
2	* Benefits	(From sect. 7)	-	-	3,252	-	
3	* Complement sch. Expenses *(calculated field)*	(From sect. 7)	-	-	-	-	
4			-	-	-		
5			-	-	-		
6			-	-	-		
7			-	-	-		
		Subtotal	-	-	35,448	-	
EXPENSES - one-time operating detail ***(For staffing costs please fill out section 7)***							
1	* Complement sch. Expenses *(calculated field)*	(From sect. 7)	-	-	-	-	-
2			-	-	-		-
3			-	-	-		-
		Subtotal	-	-	-	-	-
OFFSETS - cost savings, reductions, etc							
1			-	-	-		
2			-	-	-		
3			-	-	-		
		Subtotal	-	-	-	-	
TOTAL OPERATING BUDGET CHANGE			-	-	35,448	-	-

COMPLEMENTS & FTE's		2014	2015	2016	2017	Total
# of positions requested	(From sect. 7)	-	-	2.00	-	2.00
FTE's	(From sect. 7)	-	-	1.80	-	1.80
FTE reductions/offsets	(Manual Field)	-	-	-		-
Net FTE's		-	-	1.80	-	1.80

CITY OF VAUGHAN

2014-2017 OPERATING BUDGET

ADDITIONAL RESOURCE REQUEST

Request Title Assistant Foreperson

Business Unit # 160341 Carrville Community Center

160 - Buildings and Facilities

Related Program Community Centres

Program Classification Standard Traditional Support

Annual Budget Change Summary

Financial Components	2014	2015	2016	2017	2014-2017 Sub-total	2018 (One Time. Adj.)	2014-2018 Sub-total
Staffing							
Complements	-	-	1.00	-	1.00	-	1.00
Net FTE's	-	-	1.00	-	1.00	-	1.00
Operating Revenue	**-**	**-**	**-**	**-**	**-**	**-**	**-**
Operating Costs							
Staffing & Benefits	-	-	63,130	-	63,130	-	63,130
Other continuous costs	-	-	-	-	-	-	-
One-time expenses	-	-	-	-	-	-	-
Offsets/reductions	-	-	-	-	-	-	-
Net Operating Budget	***$ -***	***$ -***	***$ 63,130***	***$ -***	***$ 63,130***	***$ -***	***$ 63,130***
Associated Capital Costs	***$ -***	***$ -***	***$ -***	***$ -***	***$ -***	***$ -***	***$ -***

1A) Request Description*: Please provide a brief description of the request.*

Please check one: ☑ Departmental ☐ Corporate

Upon completion of the new Multi Purpose/Double Rink Facility Block 11, an additional Assistant Foreperson is required to ensure proper operation of this new addition. This new building is an additional 150,000 square feet matching the Al Palladini C.C. This position is required to formulate the Daily Duties, Preventative Maintenance Programs, Risk Managemnt Program, Pool Training, Olympia and Compressor Training etc. This position is requested to be full time and on going. This will allow for staff to maintain appropriate service levels to the residents, users and maintain the building appropriately.

1B) If this request is part of a project with multiple milestones then please fill in the following table:

Milestones or Deliverables	Timelines	Comments

1C) Impact on other departments (cost/time/benefit):

Department Impacted	Describe Impact (Cost/time/benefit)	Were they Consulted?
		☐Yes ☐No
		☐Yes ☐No
		☐Yes ☐No

Other comments:

COMMISSIONER APPROVAL: _____ ***Date:*** _____

Budget Staff Use Only		
	☐1st Submission	**Submitted for year:**
	☐Previously Recognized	**Recognized for year:**

Request Title	Assistant Foreperson

2) Relationship to Vaughan Vision 2020 - Goals / Objectives / Initiatives

A) Identify the specific initiative on the Vaughan Vision 2020 initiative list this resource request supports (new or implementation of): Choose an Initiative from the drop down list and then choose the relationship with the initiative in the Green cell using the drop down provided.

Theme	Goal	Initiative (Use drop down list)	Ref #	Date	Priority	Request/Initiative Relationship (choose 1)

B) Describe and clearly demonstrate how the request links to the Vaughan Vision 2020:

Service Excellence-Pursue excellence in service delivery. Ensure and enhance community safety and wellness. Management Excellence-Maintain Assets and Infrastructure.

3) Related Performance Indicators & Business Plan Link

Please provide information on top 3 performance measures:

	Name/description of service level target:	Target Level	Current Level	Level with ARR
1)				
2)				
3)				

Describe how this request relates to Departmental Business Plan:

4) Value Proposition

Please detail both qualitative and quantitative benefits of the request

Qualitative: Please select up to 2 actions which best describe this request

Primary: Improve Corp. Image Secondary: Improve Sustainability

Briefly explain how this request helps achieve the actions selected above. How does this request make a difference in these areas? Can improvements be defined (i.e. surveys, measures, etc.)?

This is a service-related initiative to respond to the increased square footage of the addition, and increased patron usage of the new Facility. The full time addition is to provide service excellence and to oversee the daily operation of the new Facility.

Quantitative: Please provide explanation of how this request improves efficiency. Note that performance measures are captured in section 3. This section is for efficiency improvements.

Year	Type	Change/Saving	Units	Detail of Cost Reductions/Budget Savings	Incl. in offsets (Section #9)?
2016			Units	preventative maintenance program and daily duties will assist for a safe operation	

5) Alternatives

Are there alternatives or options? Please explain what they are and why they are not the primary approach.

No, as more buildings are brought into ownership of the city, the existing staff complement cannot dedicate any more time without serious service loss to existing buildings.

Request Title	Assistant Foreperson			
7) Complement Details - Skip to Section 8 if no Staff is requested				
Do not gap positions - If required, please contact the Budget Dept. for instructions Future year progressions & eco. adj. will be calculated corporately by the Budget Dept.				
Complement Information	**Position #1**	**Position #2**	**Position #3**	**Sub-total**
Budget Year	2016			
Position title	Assistant Foreperson			
Estimated start date	January 1, 2016			
# of positions requested	1.00	-	-	1.00
Full-time equivalents (FTEs)	1.00	-	-	1.00
Position type	Full-time			
Position agreement classification	Cupe Hourly			
If contract, specify length (months or yrs)	N/A			
If Casual/Seasonal PT enter Hourly wage				
Business unit # (override if different than # shown)	160341			
Grade level	G			
Est. starting step	Start			
Desktop (HR) Review Performed?				
B&F Accommodations Available?				
ITM Hardware required?				
Capital Equipment Required?				
Complement Annual Cost Detail				
Annual full-time $	49,205			49,205
Annual part-time $	-	-	-	-
Annual shift premiums, etc	-	-	-	-
Annual overtime $	-	-	-	-
* PT vacation pay ***(calculated field)***	-	-	-	-
* Annual benefits ***(calculated field)***	13,925	-	-	13,925
* FT contract benefits in lieu ***(calculated field)***	-	-	-	-
Subtotal (Per Employee)	**$ 63,130**	**$ -**	**$ -**	**$ 63,130**
Subtotal (Per Position)	**$ 63,130**	**$ -**	**$ -**	**$ 63,130**
Continuous costs ***(BU & Acct #.)***	**Please fill in per Complement. The total will account for multiple positions if indicated above.**			
1) Office Supplies 160341.7200	-	-	-	-
2) Training & Developme 160341.7115	-	-	-	-
3) Cellular Line Charges 160341.7122.01	-	-	-	-
4) Mileage 160341.7100	-	-	-	-
Subtotal (Per Employee)	**$ -**	**$ -**	**$ -**	**$ -**
Subtotal (Per Position)	**$ -**	**$ -**	**$ -**	**$ -**
One-time costs ***(BU & Acct #.)***	**Please fill in per Complement. The total will account for multiple positions if indicated above.**			
1) Computer Hardware 160341.7211.01	-	-	-	-
2) Office Equip. & Furnitu 160341.7210	-	-	-	-
3) Training & Developme 160341.7115	-	-	-	-
4) #N/A	-	-	-	-
Subtotal (Per Employee)	**-**	**-**	**-**	**-**
Subtotal (Per Position)	**$ -**	**$ -**	**$ -**	**$ -**
2014 Total Annual Costs	**$ -**	**$ -**	**$ -**	**$ -**
2015 Total Annual Costs	**$ -**	**$ -**	**$ -**	**$ -**
2016 Total Annual Costs	**$ 63,130**	**$ -**	**$ -**	**$ 63,130**
2017 Total Annual Costs	**$ -**	**$ -**	**$ -**	**$ -**

Additional Comments:

Request Title	Assistant Foreperson

8) Capital Funding

Are there any Capital requests already submitted/approved or to be submitted related to this ARR? (e.g. new car)

	ASSOCIATED CAPITAL FUNDING	Status	Year asset Available for use	Proj. #	2014	2015	2016	2017	Total
1					$ -	$ -	$ -		$ -
2					$ -	$ -	$ -		$ -
3					$ -	$ -	$ -		$ -
TOTAL ASSOCIATED CAPITAL FUNDING					$ -	$ -	$ -	$ -	$ -

9) Financial/Resource Detail

	Component	BU Acct. #	2014	2015	2016 Budget	2017	2018 Full-Yr. Adj.
REVENUE - continuous operating detail							
1			-	-	-		
2			-	-	-		
3			-	-	-		
4			-	-	-		
		Subtotal	-	-	-	-	
REVENUE - one-time operating detail							
1			-	-	-		-
2			-	-	-		-
		Subtotal	-	-	-	-	-
EXPENSES - continuous operating detail ***(For staffing costs please fill out section 7)***							
1	* Staffing costs *(calculated field)*	(From sect. 7)	-	-	49,205	-	
2	* Benefits	(From sect. 7)	-	-	13,925	-	
3	* Complement sch. Expenses *(calculated field)*	(From sect. 7)	-	-	-	-	
4			-	-	-		
5			-	-	-		
6			-	-	-		
7			-	-	-		
		Subtotal	-	-	63,130	-	
EXPENSES - one-time operating detail ***(For staffing costs please fill out section 7)***							
1	* Complement sch. Expenses *(calculated field)*	(From sect. 7)	-	-	-	-	-
2			-	-	-		-
3			-	-	-		-
		Subtotal	-	-	-	-	-
OFFSETS - cost savings, reductions, etc							
1			-	-	-		
2			-	-	-		
3			-	-	-		
		Subtotal	-	-	-	-	
TOTAL OPERATING BUDGET CHANGE			-	-	63,130	-	-

COMPLEMENTS & FTE's		2014	2015	2016	2017	Total
# of positions requested	(From sect. 7)	-	-	1.00	-	1.00
FTE's	(From sect. 7)	-	-	1.00	-	1.00
FTE reductions/offsets	(Manual Field)	-	-	-		-
Net FTE's		-	-	1.00	-	1.00

CITY OF VAUGHAN

2014-2017 OPERATING BUDGET

ADDITIONAL RESOURCE REQUEST

Request Title Building and Facilities staff for future Community Centre Block 40/41/42

Business Unit # 160 #N/A

#N/A

Related Program Community Centres

Program Classification Standard Traditional Support

Annual Budget Change Summary

Financial Components	2014	2015	2016	2017	2014-2017 Sub-total	2018 (One Time. Adj.)	2014-2018 Sub-total
Staffing							
Complements	-	-	-	12.69	12.69	-	12.69
Net FTE's	-	-	-	12.69	12.69	-	12.69
Operating Revenue	**-**	**-**	**-**	**-**	**-**	**-**	**-**
Operating Costs							
Staffing & Benefits	-	-	-	812,109	812,109	-	812,109
Other continuous costs	-	-	-	6,300	6,300	-	6,300
One-time expenses	-	-	-	-	-	-	-
Offsets/reductions	-	-	-	-	-	-	-
Net Operating Budget	***$ -***	***$ -***	***$ -***	***$ 818,409***	***$ 818,409***	***$ -***	***$ 818,409***
Associated Capital Costs	***$ -***	***$ -***	***$ -***	***$ -***	***$ -***	***$ -***	***$ -***

1A) Request Description: ***Please provide a brief description of the request.***

Please check one: ☑ Departmental ☐ Corporate

The Active Together Master Plan identifies the need for this future Community Centre. Upon completion of the new Multi Purpose/Double Rink/Fitness Centre/Multi use Facility , an additional 1 Supervisor, 1 Assistant Foreperson and 10 Facility Operator II's are required to ensure the proper operation of this new addition. These positions are requested to be available for the full operation in 2017. This will allow for staff to maintain appropriate service levels to the residents, users and maintain the new building appropriately.

1B) If this request is part of a project with multiple milestones then please fill in the following table:

Milestones or Deliverables	Timelines	Comments

1C) Impact on other departments (cost/time/benefit):

Department Impacted	Describe Impact (Cost/time/benefit)	Were they Consulted?
Recreation and Culture	Support in the delivery of programs.	☐ Yes ☐ No
		☐ Yes ☐ No
		☐ Yes ☐ No

Other comments:

COMMISSIONER APPROVAL: _____ ***Date:*** _____

Budget Staff Use Only		
	☐ 1st Submission	Submitted for year:
	☐ Previously Recognized	Recognized for year:

Request Title	Building and Facilities staff for future Community Centre Block 40/41/42

2) Relationship to Vaughan Vision 2020 - Goals / Objectives / Initiatives

A) Identify the specific initiative on the Vaughan Vision 2020 initiative list this resource request supports (new or implementation of): Choose an Initiative from the drop down list and then choose the relationship with the initiative in the Green cell using the drop down provided.

Theme	Goal	Initiative (Use drop down list)	Ref #	Date	Priority	Request/Initiative Relationship (choose 1)

B) Describe and clearly demonstrate how the request links to the Vaughan Vision 2020:

Service Excellence-Demonstrate excellence in service delivery. Promote Community Safely, Health & Wellness. Organizational Excellence-Manage Corporate Assets, Ensure Financial Sustainability.

3) Related Performance Indicators & Business Plan Link

Please provide information on top 3 performance measures:

	Name/description of service level target:	Target Level	Current Level	Level with ARR
1)				
2)				
3)				

Describe how this request relates to Departmental Business Plan:

Maintaining staff FTE's to building square foot ratios.

4) Value Proposition

Please detail both qualitative and quantitative benefits of the request

Qualitative: Please select up to 2 actions which best describe this request

Primary: Improve User Satisfaction Secondary: Improve Sustainability

Briefly explain how this request helps achieve the actions selected above. How does this request make a difference in these areas? Can improvements be defined (i.e. surveys, measures, etc.)?

This is a service-related initiative to respond to the increased square footage of the addition, and increased patron usage of the new Facility. The full time additions are to ensure the clean and safe operation of this new facility. They will service and maintain the needs of all users and staff.

Quantitative: Please provide explanation of how this request improves efficiency. Note that performance measures are captured in section 3. This section is for efficiency improvements.

Year	Type	Change/Saving	Units	Detail of Cost Reductions/Budget Savings	Incl. in offsets (Section #9)?
2016				Being able to maintain all City buildings to required standards.	No

5) Alternatives

Are there alternatives or options? Please explain what they are and why they are not the primary approach.

No, as more buildings are brought into ownership of the city, existing staff complement are unable to dedicate any more time without serious service loss to existing buildings.

Request Title	Building and Facilities staff for future Community Centre Block 40/41/42

7) Complement Details - Skip to Section 8 if no Staff is requested

Do not gap positions - If required, please contact the Budget Dept. for instructions
Future year progressions & eco. adj. will be calculated corporately by the Budget Dept.

Complement Information	**Position #1**	**Position #2**	**Position #3**	**Sub-total**
Budget Year	2017	2017	2017	
Position title	Supervisor	Assistant Foreperson	Facility Operator ii	
Estimated start date	Jan 1,2017	January 1, 2017	January 1,2017	
# of positions requested	1.00	1.00	10.69	12.69
Full-time equivalents (FTEs)	1.00	1.00	10.69	12.69
Position type	Full-time	Full-time	Full-time	
Position agreement classification	Mgmt/Non-union	Cupe Hourly	Cupe Hourly	
If contract, specify length (months or yrs)				
If Casual/Seasonal PT enter Hourly wage				
Business unit # (override if different than # shown)	160	160	160	
Grade level	7	G	F	
Est. starting step	2	Start	Start	
Desktop (HR) Review Performed?	No		No	
B&F Accommodations Available?	Yes	Yes	Yes	
ITM Hardware required?	Yes	Yes	No	
Capital Equipment Required?	No	No	No	
Complement Annual Cost Detail				
Annual full-time $	84,095	49,205	46,113	179,413
Annual part-time $	-	-	-	-
Annual shift premiums, etc	-	-	200	200
Annual overtime $	-	-	200	200
* PT vacation pay ***(calculated field)***	-	-	-	-
* Annual benefits ***(calculated field)***	24,219	14,171	13,396	51,786
* FT contract benefits in lieu ***(calculated field)***	-	-	-	-
Subtotal (Per Employee)	**$ 108,314**	**$ 63,376**	**$ 59,908**	**$ 231,599**
Subtotal (Per Position)	**$ 108,314**	**$ 63,376**	**$ 640,419**	**$ 812,109**

Continuous costs	***(BU & Acct #.)***	**Please fill in per Complement. The total will account for multiple positions if indicated above.**			
1) Office Supplies	160.7200	200	50		250
2) Training & Developme	160.7115	300	100	-	400
3) Memberships/Dues/Fe	160.7105	100	50	-	150
4) Mileage	160.7100	5,000	500	-	5,500
Subtotal (Per Employee)		**$ 5,600**	**$ 700**	**$ -**	**$ 6,300**
Subtotal (Per Position)		**$ 5,600**	**$ 700**	**$ -**	**$ 6,300**

One-time costs	***(BU & Acct #.)***	**Please fill in per Complement. The total will account for multiple positions if indicated above.**			
1) Computer Hardware	160.7211.01	-	-	-	-
2) Office Equip. & Furnitu	160.7210	-	-	-	-
3)	#N/A	-	-	-	-
4)	#N/A	-	-	-	-
Subtotal (Per Employee)		**-**	**-**	**-**	**-**
Subtotal (Per Position)		**$ -**	**$ -**	**$ -**	**$ -**
2014 Total Annual Costs		**$ -**	**$ -**	**$ -**	**$ -**
2015 Total Annual Costs		**$ -**	**$ -**	**$ -**	**$ -**
2016 Total Annual Costs		**$ -**	**$ -**	**$ -**	**$ -**
2017 Total Annual Costs		**$ 113,914**	**$ 64,076**	**$ 640,419**	**$ 818,409**

Additional Comments:

Request Title	Building and Facilities staff for future Community Centre Block 40/41/42

8) Capital Funding

Are there any Capital requests already submitted/approved or to be submitted related to this ARR? (e.g. new car)

	ASSOCIATED CAPITAL FUNDING	Status	Year asset Available for use	Proj. #	2014	2015	2016	2017	Total
1					$ -	$ -	$ -		$ -
2					$ -	$ -	$ -		$ -
3					$ -	$ -	$ -		$ -
TOTAL ASSOCIATED CAPITAL FUNDING					$ -	$ -	$ -	$ -	$ -

9) Financial/Resource Detail

	Component	BU Acct. #	2014	2015	2016	2017	2018
			Budget				Full-Yr. Adj.
REVENUE - continuous operating detail							
1			-	-	-		
2			-	-	-		
3			-	-	-		
4			-	-	-		
		Subtotal	-	-	-	-	
REVENUE - one-time operating detail							
1			-	-	-		-
2			-	-	-		-
		Subtotal	-	-	-	-	-
EXPENSES - continuous operating detail ***(For staffing costs please fill out section 7)***							
1	* Staffing costs *(calculated field)*	(From sect. 7)	-	-	-	**630,520**	
2	* Benefits	(From sect. 7)	-	-	-	**181,590**	
3	* Complement sch. Expenses *(calculated field)*	(From sect. 7)	-	-	-	**6,300**	
4			-	-	-		
5			-	-	-		
6			-	-	-		
7			-	-	-		
		Subtotal	-	-	-	**818,409**	
EXPENSES - one-time operating detail ***(For staffing costs please fill out section 7)***							
1	* Complement sch. Expenses *(calculated field)*	(From sect. 7)	-	-	-	-	-
2			-	-	-		-
3			-	-	-		-
		Subtotal	-	-	-	-	-
OFFSETS - cost savings, reductions, etc							
1			-	-	-		
2			-	-	-		
3			-	-	-		
		Subtotal	-	-	-	-	
TOTAL OPERATING BUDGET CHANGE			-	-	-	**818,409**	-

COMPLEMENTS & FTE's		2014	2015	2016	2017	Total
# of positions requested	(From sect. 7)	-	-	-	**12.69**	**12.69**
FTE's	(From sect. 7)	-	-	-	**12.69**	**12.69**
FTE reductions/offsets	(Manual Field)	-	-	-		-
Net FTE's		-	-	-	**12.69**	**12.69**

CITY OF VAUGHAN

2014-2017 OPERATING BUDGET

ADDITIONAL RESOURCE REQUEST

Request Title Technical Clerk

Business Unit # 160001 Buildings & Facil. - Admin.

160 - Buildings and Facilities

Related Program Municipal Buildings

Program Classification Standard Traditional Support

Annual Budget Change Summary

Financial Components	2014	2015	2016	2017	2014-2017 Sub-total	2018 (One Time. Adj.)	2014-2018 Sub-total
Staffing							
Complements	-	-	-	1.00	1.00	-	1.00
Net FTE's	-	-	-	1.00	1.00	-	1.00
Operating Revenue	**-**	**-**	**-**	**-**	**-**	**-**	**-**
Operating Costs							
Staffing & Benefits	-	-	-	69,973	69,973	-	69,973
Other continuous costs	-	-	-	200	200	-	200
One-time expenses	-	-	-	2,750	2,750	(2,750)	-
Offsets/reductions	-	-	-	-	-	-	-
Net Operating Budget	***$ -***	***$ -***	***$ -***	***$ 72,923***	***$ 72,923***	***$ (2,750)***	***$ 70,173***
Associated Capital Costs	***$ -***	***$ -***	***$ -***	***$ -***	***$ -***	***$ -***	***$ -***

1A) Request Description*: Please provide a brief description of the request.*

Please check one: ☑ Departmental ☐ Corporate

In Jan. 2011, Building and Facilities assumed the duties of administering and programming and maintaining of card access for the City. This includes managing, processing and code programming security levels, id cards & photos city wide. This duty had been performed by 2 full-time staff persons in the Human Resources Department. No additional staff was provided to Building and Facilities. Currently this requires the Building and Facilities Superintendent and the Buildings Manager to perform these duties in addition to their regular workload. This position will process card access modification requirements, ensuring security processes are not compromised. The position is required to protect the City from security threats that are inherent with loss of card and/or keys and staff no longer employed.

1B) If this request is part of a project with multiple milestones then please fill in the following table:

Milestones or Deliverables	Timelines	Comments

1C) Impact on other departments (cost/time/benefit):

Department Impacted	Describe Impact (Cost/time/benefit)	Were they Consulted?
All	Service levels and security issues will impact the operation of City wide departments and building.	☐ Yes ☑ No
		☐ Yes ☐ No
		☐ Yes ☐ No

Other comments:

COMMISSIONER APPROVAL: _____ ***Date:*** _____

Budget Staff Use Only	☐ 1st Submission	Submitted for year:
	☐ Previously Recognized	Recognized for year:

Request Title	Technical Clerk

2) Relationship to Vaughan Vision 2020 - Goals / Objectives / Initiatives

A) Identify the specific initiative on the Vaughan Vision 2020 initiative list this resource request supports (new or implementation of): Choose an Initiative from the drop down list and then choose the relationship with the initiative in the Green cell using the drop down provided.

Theme	Goal	Initiative (Use drop down list)	Ref #	Date	Priority	Request/Initiative Relationship (choose 1)

B) Describe and clearly demonstrate how the request links to the Vaughan Vision 2020:

Service Excellence-Pursue excellence in service delivery. Ensure and enhance community safety and wellness. Management Excellence- Maintain Assets and Infrastructure.

3) Related Performance Indicators & Business Plan Link

Please provide information on top 3 performance measures:

	Name/description of service level target:	Target Level	Current Level	Level with ARR
1)				
2)				
3)				

Describe how this request relates to Departmental Business Plan:

Service levels and security issues will impact the operation of City wide departments and building.

4) Value Proposition

Please detail both qualitative and quantitative benefits of the request

Qualitative: Please select up to 2 actions which best describe this request

Primary: Improve Corp. Image Secondary: Improve User Satisfaction

Briefly explain how this request helps achieve the actions selected above. How does this request make a difference in these areas? Can improvements be defined (i.e. surveys, measures, etc.)?

Quantitative: Please provide explanation of how this request improves efficiency. Note that performance measures are captured in section 3. This section is for efficiency improvements.

Year	Type	Change/Saving	Units	Detail of Cost Reductions/Budget Savings	Incl. in offsets (Section #9)?
2013			Units	More timely response to security modifications	No

5) Alternatives

Are there alternatives or options? Please explain what they are and why they are not the primary approach.

No, there are not sufficient staff resources to perform this duty. Existing staff complement cannot dedicate any more time without serious loss to existing services or overtime.

Request Title	Technical Clerk			
7) Complement Details - Skip to Section 8 if no Staff is requested				
Do not gap positions - If required, please contact the Budget Dept. for instructions Future year progressions & eco. adj. will be calculated corporately by the Budget Dept.				
Complement Information	**Position #1**	**Position #2**	**Position #3**	**Sub-total**
Budget Year	2017			
Position title	Technical Clerk			
Estimated start date	January 1, 2017			
# of positions requested	1.00	-	-	1.00
Full-time equivalents (FTEs)	1.00	-	-	1.00
Position type	Full-time			
Position agreement classification	Cupe Cler. & Tech			
If contract, specify length (months or yrs)	N/A			
If Casual/Seasonal PT enter Hourly wage				
Business unit # (override if different than # shown)	160001			
Grade level	F			
Est. starting step	Start			
Desktop (HR) Review Performed?	No			
B&F Accommodations Available?	Yes			
ITM Hardware required?	Yes			
Capital Equipment Required?	No			
Complement Annual Cost Detail				
Annual full-time $	54,327			54,327
Annual part-time $	-	-	-	-
Annual shift premiums, etc	-	-	-	-
Annual overtime $	-	-	-	-
* PT vacation pay ***(calculated field)***	-	-	-	-
* Annual benefits ***(calculated field)***	15,646	-	-	15,646
* FT contract benefits in lieu ***(calculated field)***	-	-	-	-
Subtotal (Per Employee)	**$ 69,973**	**$ -**	**$ -**	**$ 69,973**
Subtotal (Per Position)	**$ 69,973**	**$ -**	**$ -**	**$ 69,973**
Continuous costs ***(BU & Acct #.)***	**Please fill in per Complement. The total will account for multiple positions if indicated above.**			
1) Office Supplies 160001.7200	200	-	-	200
2) Training & Developme 160001.7115	-	-	-	-
3) Cellular Line Charges 160001.7122.01	-	-	-	-
4) Mileage 160001.7100	-	-	-	-
Subtotal (Per Employee)	**$ 200**	**$ -**	**$ -**	**$ 200**
Subtotal (Per Position)	**$ 200**	**$ -**	**$ -**	**$ 200**
One-time costs ***(BU & Acct #.)***	**Please fill in per Complement. The total will account for multiple positions if indicated above.**			
1) Computer Hardware 160001.7211.01	2,000	-	-	2,000
2) Office Equip. & Furnitu 160001.7210	750	-	-	750
3) Training & Developme 160001.7115	-	-	-	-
4) #N/A	-	-	-	-
Subtotal (Per Employee)	***2,750***	**-**	**-**	***2,750***
Subtotal (Per Position)	**$ 2,750**	**$ -**	**$ -**	**$ 2,750**
2014 Total Annual Costs	**$ -**	**$ -**	**$ -**	**$ -**
2015 Total Annual Costs	**$ -**	**$ -**	**$ -**	**$ -**
2016 Total Annual Costs	**$ -**	**$ -**	**$ -**	**$ -**
2017 Total Annual Costs	**$ 72,923**	**$ -**	**$ -**	**$ 72,923**
Additional Comments:				

Request Title	Technical Clerk

8) Capital Funding

Are there any Capital requests already submitted/approved or to be submitted related to this ARR? (e.g. new car)

	ASSOCIATED CAPITAL FUNDING	Status	Year asset Available for use	Proj. #	2014	2015	2016	2017	Total
1					$ -	$ -	$ -		$ -
2					$ -	$ -	$ -		$ -
3					$ -	$ -	$ -		$ -
TOTAL ASSOCIATED CAPITAL FUNDING					$ -	$ -	$ -	$ -	$ -

9) Financial/Resource Detail

	Component	BU Acct. #	2014	2015	2016	2017	2018
					Budget		Full-Yr. Adj.
REVENUE - continuous operating detail							
1			-	-	-		
2			-	-	-		
3			-	-	-		
4			-	-	-		
		Subtotal	-	-	-	-	
REVENUE - one-time operating detail							
1			-	-	-		-
2			-	-	-		-
		Subtotal	-	-	-	-	-
EXPENSES - continuous operating detail ***(For staffing costs please fill out section 7)***							
1	* Staffing costs *(calculated field)*	(From sect. 7)	-	-	-	**54,327**	
2	* Benefits	(From sect. 7)	-	-	-	**15,646**	
3	* Complement sch. Expenses *(calculated field)*	(From sect. 7)	-	-	-	**200**	
4			-	-	-		
5			-	-	-		
6			-	-	-		
7			-	-	-		
		Subtotal	-	-	-	**70,173**	
EXPENSES - one-time operating detail ***(For staffing costs please fill out section 7)***							
1	* Complement sch. Expenses *(calculated field)*	(From sect. 7)	-	-	-	2,750	(2,750)
2			-	-	-		-
3			-	-	-		-
		Subtotal	-	-	-	**2,750**	**(2,750)**
OFFSETS - cost savings, reductions, etc							
1			-	-	-		
2			-	-	-		
3			-	-	-		
		Subtotal	-	-	-	-	
TOTAL OPERATING BUDGET CHANGE			-	-	-	**72,923**	**(2,750)**

COMPLEMENTS & FTE's		2014	2015	2016	2017	Total
# of positions requested	(From sect. 7)	-	-	-	**1.00**	**1.00**
FTE's	(From sect. 7)	-	-	-	**1.00**	**1.00**
FTE reductions/offsets	(Manual Field)	-	-	-		-
Net FTE's		-	-	-	**1.00**	**1.00**

CITY OF VAUGHAN

2014-2017 OPERATING BUDGET

ADDITIONAL RESOURCE REQUEST

Request Title Senior Capital and Reserve Analyst

Business Unit # 070115 Budgeting & Financial Planning

078 - Budgeting & Financial Planning

Related Program Capital Budget & Accounting, Reserves & Trust Mgt

Program Classification Mandatory - Support

Annual Budget Change Summary

Financial Components	2014	2015	2016	2017	2014-2017 Sub-total	2018 (One Time. Adj.)	2014-2018 Sub-total
Staffing							
Complements	-	-	-	1.00	1.00	-	1.00
Net FTE's	-	-	-	1.00	1.00	-	1.00
Operating Revenue	-	-	-	-	-	-	-
Operating Costs							
Staffing & Benefits	-	-	-	103,389	103,389	-	103,389
Other continuous costs	-	-	-	1,550	1,550	-	1,550
One-time expenses	-	-	-	4,375	4,375	(4,375)	-
Offsets/reductions	-	-	-	-	-	-	-
Net Operating Budget	***$ -***	***$ -***	***$ -***	***$ 109,314***	***$ 109,314***	***$ (4,375)***	***$ 104,939***
Associated Capital Costs	***$ -***	***$ -***	***$ 50,000***	***$ -***	***$ 50,000***	***$ -***	***$ 50,000***

1A) Request Description: ***Please provide a brief description of the request.***

Please check one: ☑ Departmental ☐ Corporate

A Senior Capital and Reserve Analyst will be required to support additional capital division workload and complexity resulting from the growth of the City (PSAB asset inventory, statement reporting, reserve & debt planning, funding strategies, etc). In addition, the City is undertaking the VV2020 Asset Management strategic initiative, which will involve major changes to business processes and require integration with capital planning and ERP accounting systems for budgeting and financial reporting purposes. In addition, there are a number of initiatives underway e.g. performance measurement, forecasting, VMC, etc) that will place pressure on processes and reporting requirements. As a result it is anticipated that a resource will be required in 2016.

1B) If this request is part of a project with multiple milestones then please fill in the following table:

Milestones or Deliverables	Timelines	Comments
Corporate Asset Management System	2016	

1C) Impact on other departments (cost/time/benefit):

Department Impacted	Describe Impact (Cost/time/benefit)	Were they Consulted?
		☐Yes ☐No
		☐Yes ☐No
		☐Yes ☐No

Other comments:

This position will be required to continue servicing corporate departments efficiently and effectively with building and refining capital projects, multi-year capital plans, reserve funding forecasts, collecting and maintaining tangible capital asset inventory and developing asset renewal plans.

COMMISSIONER APPROVAL: _____ ***Date:*** _____

Budget Staff Use Only	☐1st Submission ☐Previously Recognized	Submitted for year: Recognized for year:

Request Title	Senior Capital and Reserve Analyst

2) Relationship to Vaughan Vision 2020 - Goals / Objectives / Initiatives

A) Identify the specific initiative on the Vaughan Vision 2020 initiative list this resource request supports (new or implementation of): Choose an Initiative from the drop down list and then choose the relationship with the initiative in the Green cell using the drop down provided.

Theme	Goal	Initiative (Use drop down list)	Ref #	Date	Priority	Request/Initiative Relationship (choose 1)
Organizational Goals	Manage Corporate Assets	Develop and implement a Corporate-wide Asset Management System	3	Q2/16	High	General Correlation

B) Describe and clearly demonstrate how the request links to the Vaughan Vision 2020:

This request directly linked to the Vaughan Vision 2020. A capital analyst will be required at the end of the project to assist with the integation of the asset management system to the ERP Accounting program for annual financial reporting purposes and continued PSAB compliance. In addition, the capital portfolio group will need to be expanded to continue servicing corporate departments efficiently and effectively with building and refining capital projects, multi-year capital plans, reserve funding forecasts, collecting and maintaining tangible capital asset inventory and developing asset renewal plans.

3) Related Performance Indicators & Business Plan Link

Please provide information on top 3 performance measures:

	Name/description of service level target:	Target Level	Current Level	Level with ARR
1)	Tangible Capital asset Growth. (Billions of assets)	8.9	7	N/A
2)				
3)				

Describe how this request relates to Departmental Business Plan:

PSAB system enhancement planned for 2015 will result in improved information/efficiency. Tangible Capital Asset Inventory has been growing and is expected to grow at 6% per year and an additional senior capital reserve analyst will be required at the end of the corporate capital asset management project to handle the maintenance of the assets without a loss in efficiency.This additional capital analyst will be required at the end of the project to assist with the integration of the asset management system to the ERP accounting program for annual financial reporting purposes and continued PSAB compliance.

4) Value Proposition

Please detail both qualitative and quantitative benefits of the request

Qualitative: Please select up to 2 actions which best describe this request

Primary: Improve User Satisfaction Secondary: Improve Sustainability

Briefly explain how this request helps achieve the actions selected above. How does this request make a difference in these areas? Can improvements be defined (i.e. surveys, measures, etc.)?

Adding a complement will better align staff workloads and improve efficiency and effectiveness, better positioning the department to meet key objectives of PSAB system enhancement. Meeting these objectives will provide better information for department, SMT, Committee, and Council decision making. In addition, the added resource will better position the department to focus on department needs and assist them in the capital budget and asset management process.

Quantitative: Please provide explanation of how this request improves efficiency. Note that performance measures are captured in section 3. This section is for efficiency improvements.

Year	Type	Change/Saving	Units	Detail of Cost Reductions/Budget Savings	Incl. in offsets (Section #9)?

5) Alternatives

Are there alternatives or options? Please explain what they are and why they are not the primary approach.

There isn't an alternative. Diminishing service levels is not recommended.

Request Title	Senior Capital and Reserve Analyst			
7) Complement Details - Skip to Section 8 if no Staff is requested				
Do not gap positions - If required, please contact the Budget Dept. for instructions Future year progressions & eco. adj. will be calculated corporately by the Budget Dept.				
Complement Information	**Position #1**	**Position #2**	**Position #3**	**Sub-total**
Budget Year	2017			
Position title	Senior Capital Reserve Analyst			
Estimated start date	April 1, 2017			
# of positions requested	1.00	-	-	1.00
Full-time equivalents (FTEs)	1.00	-	-	1.00
Position type	Full-time			
Position agreement classification	Mgmt/Non-union			
If contract, specify length (months or yrs)				
If Casual/Seasonal PT enter Hourly wage				
Business unit # (override if different than # shown)	070115			
Grade level	7			
Est. starting step	1			
Desktop (HR) Review Performed?	No			
B&F Accommodations Available?	No			
ITM Hardware required?	Yes			
Capital Equipment Required?	Yes			
Complement Annual Cost Detail				
Annual full-time $	80,271			80,271
Annual part-time $	-	-	-	-
Annual shift premiums, etc	-	-	-	-
Annual overtime $	-	-	-	-
* PT vacation pay *(calculated field)*	-	-	-	-
* Annual benefits *(calculated field)*	23,118	-	-	23,118
* FT contract benefits in lieu *(calculated field)*	-	-	-	-
Subtotal (Per Employee)	**$ 103,389**	**$ -**	**$ -**	**$ 103,389**
Subtotal (Per Position)	**$ 103,389**	**$ -**	**$ -**	**$ 103,389**
Continuous costs *(BU & Acct #.)*	**Please fill in per Complement. The total will account for multiple positions if indicated above.**			
1) Office Supplies 070115.7200	-	-	-	-
2) Training & Developme 070115.7115	550	-	-	550
3) Memberships/Dues/Fe 070115.7105	1,000	-	-	1,000
4) Mileage 070115.7100	-	-	-	-
Subtotal (Per Employee)	**$ 1,550**	**$ -**	**$ -**	**$ 1,550**
Subtotal (Per Position)	**$ 1,550**	**$ -**	**$ -**	**$ 1,550**
One-time costs *(BU & Acct #.)*	**Please fill in per Complement. The total will account for multiple positions if indicated above.**			
1) Computer Hardware 070115.7211.01	2,725	-	-	2,725
2) Office Equip. & Furnitu 070115.7210	1,650	-	-	1,650
3) #N/A	-	-	-	-
4) #N/A	-	-	-	-
Subtotal (Per Employee)	***4,375***	**-**	**-**	***4,375***
Subtotal (Per Position)	**$ 4,375**	**$ -**	**$ -**	**$ 4,375**
2014 Total Annual Costs	**$ -**	**$ -**	**$ -**	**$ -**
2015 Total Annual Costs	**$ -**	**$ -**	**$ -**	**$ -**
2016 Total Annual Costs	**$ -**	**$ -**	**$ -**	**$ -**
2017 Total Annual Costs	**$ 109,314**	**$ -**	**$ -**	**$ 109,314**

Additional Comments:

Request Title	Senior Capital and Reserve Analyst

8) Capital Funding

Are there any Capital requests already submitted/approved or to be submitted related to this ARR? (e.g. new car)

	ASSOCIATED CAPITAL FUNDING	Status	Year asset Available for use	Proj. #	2014	2015	2016	2017	Total
1	Building and Facilities Modifications		2016		$ -	$ -	$ 50,000		$ 50,000
2					$ -	$ -	$ -		$ -
3					$ -	$ -	$ -		$ -
TOTAL ASSOCIATED CAPITAL FUNDING					$ -	$ -	$ 50,000	$ -	$ 50,000

9) Financial/Resource Detail

	Component	BU Acct. #	2014	2015	2016 Budget	2017	2018 Full-Yr. Adj.
REVENUE - continuous operating detail							
1			-	-	-		
2			-	-	-		
3			-	-	-		
4			-	-	-		
		Subtotal	-	-	-	-	
REVENUE - one-time operating detail							
1			-	-	-		-
2			-	-	-		-
		Subtotal	-	-	-	-	-
EXPENSES - continuous operating detail ***(For staffing costs please fill out section 7)***							
1	* Staffing costs *(calculated field)*	(From sect. 7)	-	-	-	**80,271**	
2	* Benefits	(From sect. 7)	-	-	-	**23,118**	
3	* Complement sch. Expenses *(calculated field)*	(From sect. 7)	-	-	-	**1,550**	
4			-	-	-		
5			-	-	-		
6			-	-	-		
7			-	-	-		
		Subtotal	-	-	-	**104,939**	
EXPENSES - one-time operating detail ***(For staffing costs please fill out section 7)***							
1	* Complement sch. Expenses *(calculated field)*	(From sect. 7)	-	-	-	4,375	(4,375)
2			-	-	-		-
3			-	-	-		-
		Subtotal	-	-	-	**4,375**	**(4,375)**
OFFSETS - cost savings, reductions, etc							
1			-	-	-		
2			-	-	-		
3			-	-	-		
		Subtotal	-	-	-	-	
TOTAL OPERATING BUDGET CHANGE			-	-	-	**109,314**	**(4,375)**

COMPLEMENTS & FTE's		2014	2015	2016	2017	Total
# of positions requested	(From sect. 7)	-	-	-	**1.00**	**1.00**
FTE's	(From sect. 7)	-	-	-	**1.00**	**1.00**
FTE reductions/offsets	(Manual Field)	-	-	-		-
Net FTE's		-	-	-	**1.00**	**1.00**

CITY OF VAUGHAN

2014-2017 OPERATING BUDGET

ADDITIONAL RESOURCE REQUEST

Request Title Sr. Budget Analyst

Business Unit # 070115 Budgeting & Financial Planning

078 - Budgeting & Financial Planning

Related Program Operating Budget Division

Program Classification Mandatory - Support

Annual Budget Change Summary

Financial Components	2014	2015	2016	2017	2014-2017 Sub-total	2018 (One Time. Adj.)	2014-2018 Sub-total
Staffing							
Complements	-	-	-	1.00	1.00	-	1.00
Net FTE's	-	-	-	1.00	1.00	-	1.00
Operating Revenue	-	-	-	-	-	-	-
Operating Costs							
Staffing & Benefits	-	-	-	103,389	103,389	-	103,389
Other continuous costs	-	-	-	1,400	1,400	-	1,400
One-time expenses	-	-	-	4,000	4,000	(4,000)	-
Offsets/reductions	-	-	-	-	-	-	-
Net Operating Budget	***$ -***	***$ -***	***$ -***	***$ 108,789***	***$ 108,789***	***$ (4,000)***	***$ 104,789***
Associated Capital Costs	*$ -*	*$ -*	*$ -*	*$ -*	*$ -*	*$ -*	*$ -*

1A) Request Description: ***Please provide a brief description of the request.***

Please check one: ☑ Departmental ☐ Corporate

This request is for a Budget Analyst to support future pressures and a corresponding increase in activity complexity. Over the past number of years there has been constant pressure to evolve the budgeting activity, which includes multi-year budgeting, corporate planning process, program review, asset management, consolidated budget book, user fee costing, more in-depth analysis, reporting, and adhoc projects. In addition, historical statistics illustrate staffing additions occurred on a four year cycle, which correlates with the City's operating budget size and complexity. This trend is expected to accelerate based on the rapid evolution of department based demands. This request is to support the anticipated future demand in this division allowing it to focus on department needs and assist them develop financial plans.

1B) If this request is part of a project with multiple milestones then please fill in the following table:

Milestones or Deliverables	Timelines	Comments

1C) Impact on other departments (cost/time/benefit):

Department Impacted	Describe Impact (Cost/time/benefit)	Were they Consulted?
		☐Yes ☐No
		☐Yes ☐No
		☐Yes ☐No

Other comments:

This resource will be intricately involved with an assigned portfolio of departments and tasked with assisting those departments in business planning, multi-year budgeting, long-range planning, program costing, and assisting departments determine the financial implications of projects, new service levels, master plans, etc.

COMMISSIONER APPROVAL: _____ ***Date:*** _____

Budget Staff Use Only	☐1st Submission ☐Previously Recognized	Submitted for year: Recognized for year:

Request Title	Sr. Budget Analyst

2) Relationship to Vaughan Vision 2020 - Goals / Objectives / Initiatives

A) Identify the specific initiative on the Vaughan Vision 2020 initiative list this resource request supports (new or implementation of): Choose an Initiative from the drop down list and then choose the relationship with the initiative in the Green cell using the drop down provided.

Theme	Goal	Initiative (Use drop down list)	Ref #	Date	Priority	Request/Initiative Relationship (choose 1)

B) Describe and clearly demonstrate how the request links to the Vaughan Vision 2020:

3) Related Performance Indicators & Business Plan Link

Please provide information on top 3 performance measures:

	Name/description of service level target:	Target Level	Current Level	Level with ARR
1)	City Budget per FTE	32m/FTE	34m/FTE	29m/FTE
2)				
3)				

Describe how this request relates to Departmental Business Plan:

The department business plan speaks to the number of escalating objectives and illustrates City budget dollars & submissions per FTE trends. Its important to note the above measure serve as an indicator of workload and ensuing complexity. Although not a perfect measure there is a correlation between these trends and the timing of staffing requests due to workload.

4) Value Proposition

Please detail both qualitative and quantitative benefits of the request

Qualitative: Please select up to 2 actions which best describe this request

Primary: Improve User Satisfaction Secondary:

Briefly explain how this request helps achieve the actions selected above. How does this request make a difference in these areas? Can improvements be defined (i.e. surveys, measures, etc.)?

Adding a complement will better align staff workloads and improve staff moral, efficiency and effectiveness, better positioning the department to meet key objectives i.e. multi-year budgeting, financial reporting, more in-depth analysis, greater department assistance, etc. Meeting these objectives will provide better information for department., SMT, Committee, and Council decision making. In addition, the added resource will better position the department to focus on department needs and assist them develop business and financial plans.

Quantitative: Please provide explanation of how this request improves efficiency. Note that performance measures are captured in section 3. This section is for efficiency improvements.

Year	Type	Change/Saving	Units	Detail of Cost Reductions/Budget Savings	Incl. in offsets (Section #9)?

5) Alternatives

Are there alternatives or options? Please explain what they are and why they are not the primary approach.

One alternative is to continue with the same level of resources, which will inadvertently erode service levels, increase staff frustration, compromise product and service quality, and risk achieving department and strategic goals.

Request Title	Sr. Budget Analyst			
7) Complement Details - Skip to Section 8 if no Staff is requested				
Do not gap positions - If required, please contact the Budget Dept. for instructions Future year progressions & eco. adj. will be calculated corporately by the Budget Dept.				
Complement Information	**Position #1**	**Position #2**	**Position #3**	**Sub-total**
Budget Year	2017			
Position title	Sr. Budget Analyst			
Estimated start date	January 1, 2017			
# of positions requested	1.00	-	-	1.00
Full-time equivalents (FTEs)	1.00	-	-	1.00
Position type	Full-time			
Position agreement classification	Mgmt/Non-union			
If contract, specify length (months or yrs)	N/A			
If Casual/Seasonal PT enter Hourly wage				
Business unit # (override if different than # shown)	070115			
Grade level	7			
Est. starting step	1			
Desktop (HR) Review Performed?	N/A			
B&F Accommodations Available?	No			
ITM Hardware required?	Yes			
Capital Equipment Required?	No			
Complement Annual Cost Detail				
Annual full-time $	80,271			80,271
Annual part-time $	-	-	-	-
Annual shift premiums, etc	-	-	-	-
Annual overtime $	-	-	-	-
* PT vacation pay *(calculated field)*	-	-	-	-
* Annual benefits *(calculated field)*	23,118	-	-	23,118
* FT contract benefits in lieu *(calculated field)*	-	-	-	-
Subtotal (Per Employee)	**$ 103,389**	**$ -**	**$ -**	**$ 103,389**
Subtotal (Per Position)	**$ 103,389**	**$ -**	**$ -**	**$ 103,389**
Continuous costs *(BU & Acct #.)*	**Please fill in per Complement. The total will account for multiple positions if indicated above.**			
1) Memberships/Dues/Fe 070115.7105	900	-	-	900
2) Training & Developme 070115.7115	500	-	-	500
3) Cellular Line Charges 070115.7122.01	-	-	-	-
4) Mileage 070115.7100	-	-	-	-
Subtotal (Per Employee)	**$ 1,400**	**$ -**	**$ -**	**$ 1,400**
Subtotal (Per Position)	**$ 1,400**	**$ -**	**$ -**	**$ 1,400**
One-time costs *(BU & Acct #.)*	**Please fill in per Complement. The total will account for multiple positions if indicated above.**			
1) Computer Hardware 070115.7211.01	2,500	-	-	2,500
2) Office Equip. & Furnitu 070115.7210	1,500	-	-	1,500
3) Training & Developme 070115.7115	-	-	-	-
4) #N/A	-	-	-	-
Subtotal (Per Employee)	***4,000***	**-**	**-**	***4,000***
Subtotal (Per Position)	**$ 4,000**	**$ -**	**$ -**	**$ 4,000**
2014 Total Annual Costs	**$ -**	**$ -**	**$ -**	**$ -**
2015 Total Annual Costs	**$ -**	**$ -**	**$ -**	**$ -**
2016 Total Annual Costs	**$ -**	**$ -**	**$ -**	**$ -**
2017 Total Annual Costs	**$ 108,789**	**$ -**	**$ -**	**$ 108,789**
Additional Comments:				

Request Title	Sr. Budget Analyst

8) Capital Funding

Are there any Capital requests already submitted/approved or to be submitted related to this ARR? (e.g. new car)

	ASSOCIATED CAPITAL FUNDING	Status	Year asset Available for use	Proj. #	2014	2015	2016	2017	Total
1					$ -	$ -	$ -		$ -
2					$ -	$ -	$ -		$ -
3					$ -	$ -	$ -		$ -
TOTAL ASSOCIATED CAPITAL FUNDING					$ -	$ -	$ -	$ -	$ -

9) Financial/Resource Detail

	Component	BU Acct. #	2014	2015	2016 Budget	2017	2018 Full-Yr. Adj.
REVENUE - continuous operating detail							
1			-	-	-		
2			-	-	-		
3			-	-	-		
4			-	-	-		
		Subtotal	-	-	-	-	
REVENUE - one-time operating detail							
1			-	-	-		-
2			-	-	-		-
		Subtotal	-	-	-	-	-
EXPENSES - continuous operating detail ***(For staffing costs please fill out section 7)***							
1	* Staffing costs *(calculated field)*	(From sect. 7)	-	-	-	**80,271**	
2	* Benefits	(From sect. 7)	-	-	-	**23,118**	
3	* Complement sch. Expenses *(calculated field)*	(From sect. 7)	-	-	-	**1,400**	
4			-	-	-		
5			-	-	-		
6			-	-	-		
7			-	-	-		
		Subtotal	-	-	-	**104,789**	
EXPENSES - one-time operating detail ***(For staffing costs please fill out section 7)***							
1	* Complement sch. Expenses *(calculated field)*	(From sect. 7)	-	-	-	4,000	(4,000)
2			-	-	-		-
3			-	-	-		-
		Subtotal	-	-	-	**4,000**	**(4,000)**
OFFSETS - cost savings, reductions, etc							
1			-	-	-		
2			-	-	-		
3			-	-	-		
		Subtotal	-	-	-	-	
TOTAL OPERATING BUDGET CHANGE			-	-	-	**108,789**	**(4,000)**

COMPLEMENTS & FTE's		2014	2015	2016	2017	Total
# of positions requested	(From sect. 7)	-	-	-	**1.00**	**1.00**
FTE's	(From sect. 7)	-	-	-	**1.00**	**1.00**
FTE reductions/offsets	(Manual Field)	-	-	-		-
Net FTE's		-	-	-	**1.00**	**1.00**

CITY OF VAUGHAN

2014-2017 OPERATING BUDGET

ADDITIONAL RESOURCE REQUEST

Request Title Plans Examiner (Zoning)

Business Unit # 110001 Building Standards

110 - Building Standards

Related Program O.B.C Building Permit Review & Inspections

Program Classification Mandatory - Service

Annual Budget Change Summary

Financial Components	2014	2015	2016	2017	2014-2017 Sub-total	2018 (One Time. Adj.)	2014-2018 Sub-total
Staffing							
Complements	1.00	-	-	-	1.00	-	1.00
Net FTE's	1.00	-	-	-	1.00	-	1.00
Operating Revenue	-	-	-	-	-	-	-
Operating Costs							
Staffing & Benefits	83,296	-	-	-	83,296	-	83,296
Other continuous costs	-	-	-	-	-	-	-
One-time expenses	3,500	(3,500)	-	-	-	-	-
Offsets/reductions	(42,530)	-	-	-	(42,530)	-	(42,530)
Net Operating Budget	***$ 44,266***	***$ (3,500)***	***$ -***	***$ -***	***$ 40,766***	***$ -***	***$ 40,766***
Associated Capital Costs	***$ -***	***$ -***	***$ -***	***$ -***	***$ -***	***$ -***	***$ -***

1A) Request Description: ***Please provide a brief description of the request.***

Please check one: ☑ Departmental ☐ Corporate

The Additional Resource Request is for an additional Plans Examiner (Zoning) who will be responsible for high volume processing the department's zoning comments and clearances for Site Plan Agreement and Committee of Adjustment Applications.

In order to continue to provide services to internal departments, particularly Planning, it is necessary to incorporate a zoning plans examiner that is dedicated to the review of site plan applications and amendments as well as Committee of Adjustment applications. The complexity of current applications such as applications in the Intensification Areas, TTC lands, and applications within the Vaughan Metropolitan Centre, all of which are Council priorities, has seen response times to site plan developments applications where detailed zoning input is required increase dramatically. There is a high volume of workload that is expected to continue. As a result of the increase in high rise mixed use applications it has now become necessary to allocate specific resources to complex high rise mixed use development applications.

1B) If this request is part of a project with multiple milestones then please fill in the following table:

Milestones or Deliverables	Timelines	Comments

1C) Impact on other departments (cost/time/benefit):

Department Impacted	Describe Impact (Cost/time/benefit)	Were they Consulted?
Development Planning	Maintain turn-around times for Department's comments respecting Site Plan applications.	☑ Yes ☐ No
Clerks	Maintain turn-around times for Department's comments respecting Committee of Adjustment applications.	☑ Yes ☐ No
		☐ Yes ☐ No

Other comments:

This Additional Resource Request indirectly affects the ability of the Development Planning and Clerk Departments to meet their application processing time-frames.

COMMISSIONER APPROVAL: _____ ***Date:*** _____

Budget Staff Use Only	☐ 1st Submission	Submitted for year:
	☐ Previously Recognized	Recognized for year:

Request Title	Plans Examiner (Zoning)

2) Relationship to Vaughan Vision 2020 - Goals / Objectives / Initiatives

A) Identify the specific initiative on the Vaughan Vision 2020 initiative list this resource request supports (new or implementation of): Choose an Initiative from the drop down list and then choose the relationship with the initiative in the Green cell using the drop down provided.

Theme	Goal	Initiative (Use drop down list)	Ref #	Date	Priority	Request/Initiative Relationship (choose 1)

B) Describe and clearly demonstrate how the request links to the Vaughan Vision 2020:

Vaughan Vision 2020 Mission provides "Citizens first through service excellence"

Objective - Service Excellence Pursue excellence in service delivery.

3) Related Performance Indicators & Business Plan Link

Please provide information on top 3 performance measures:

	Name/description of service level target:	Target Level	Current Level	Level with ARR
1)	Plans and documents submitted for Site Plan Approval.			
2)	Plans and documents submitted for Minor Variance and Consent			
3)				

Describe how this request relates to Departmental Business Plan:

4) Value Proposition

Please detail both qualitative and quantitative benefits of the request

Qualitative: Please select up to 2 actions which best describe this request

Primary Secondary

Briefly explain how this request helps achieve the actions selected above. How does this request make a difference in these areas? Can improvements be defined (i.e. surveys, measures, etc.)?

Quantitative: Please provide explanation of how this request improves efficiency. Note that performance measures are captured in section 3. This section is for efficiency improvements.

Year	Type	Change/Saving	Units	Detail of Cost Reductions/Budget Savings	Incl. in offsets (Section #9)?

5) Alternatives

Are there alternatives or options? Please explain what they are and why they are not the primary approach.

The alternatives and/or options are limited and are not being recommended.he alterative being a reduction or elimination of some customer services related to zoning information (telephone and counter zoning inquiries) in order to focus more time on timeframes which are legislated. An example may be reducing or completely removing the zoning information service presently provided by telephone and/or counter.

Also see the Implications and Consequences section below.

Request Title	Plans Examiner (Zoning)			
7) Complement Details - Skip to Section 8 if no Staff is requested				
Do not gap positions - If required, please contact the Budget Dept. for instructions Future year progressions & eco. adj. will be calculated corporately by the Budget Dept.				
Complement Information	**Position #1**	**Position #2**	**Position #3**	**Sub-total**
Budget Year	2014			
Position title	Plans Examiner			
Estimated start date	January 1, 2014			
# of positions requested	1.00	-	-	1.00
Full-time equivalents (FTEs)	1.00	-	-	1.00
Position type	Full-time			
Position agreement classification	Cupe Cler. & Tech			
If contract, specify length (months or yrs)				
If Casual/Seasonal PT enter Hourly wage				
Business unit # (override if different than # shown)	110001			
Grade level	I			
Est. starting step	Start			
Desktop (HR) Review Performed?	No			
B&F Accommodations Available?	N/A			
ITM Hardware required?	Yes			
Capital Equipment Required?	No			
Complement Annual Cost Detail				
Annual full-time $	65,433			65,433
Annual part-time $	-	-	-	-
Annual shift premiums, etc	-	-	-	-
Annual overtime $	-	-	-	-
* PT vacation pay ***(calculated field)***	-	-	-	-
* Annual benefits ***(calculated field)***	17,863	-	-	17,863
* FT contract benefits in lieu ***(calculated field)***	-	-	-	-
Subtotal (Per Employee)	**$ 83,296**	**$ -**	**$ -**	**$ 83,296**
Subtotal (Per Position)	**$ 83,296**	**$ -**	**$ -**	**$ 83,296**
Continuous costs ***(BU & Acct #.)***	**Please fill in per Complement. The total will account for multiple positions if indicated above.**			
1) Office Supplies 110001.7200	-	-	-	-
2) Training & Developme 110001.7115	-	-	-	-
3) Memberships/Dues/Fe 110001.7105	-	-	-	-
4) Mileage 110001.7100	-	-	-	-
Subtotal (Per Employee)	**$ -**	**$ -**	**$ -**	**$ -**
Subtotal (Per Position)	**$ -**	**$ -**	**$ -**	**$ -**
One-time costs ***(BU & Acct #.)***	**Please fill in per Complement. The total will account for multiple positions if indicated above.**			
1) Computer Hardware 110001.7211.01	3,500	-	-	3,500
2) #N/A	-	-	-	-
3) #N/A	-	-	-	-
4) #N/A	-	-	-	-
Subtotal (Per Employee)	***3,500***	**-**	**-**	***3,500***
Subtotal (Per Position)	**$ 3,500**	**$ -**	**$ -**	**$ 3,500**
2014 Total Annual Costs	**$ 86,796**	**$ -**	**$ -**	**$ 86,796**
2015 Total Annual Costs	**$ -**	**$ -**	**$ -**	**$ -**
2016 Total Annual Costs	**$ -**	**$ -**	**$ -**	**$ -**
2017 Total Annual Costs	**$ -**	**$ -**	**$ -**	**$ -**

Additional Comments:

Request Title	Plans Examiner (Zoning)

8) Capital Funding

Are there any Capital requests already submitted/approved or to be submitted related to this ARR? (e.g. new car)

	ASSOCIATED CAPITAL FUNDING	Status	Year asset Available for use	Proj. #	2014	2015	2016	2017	Total
1					$ -	$ -	$ -		$ -
2					$ -	$ -	$ -		$ -
3					$ -	$ -	$ -		$ -
TOTAL ASSOCIATED CAPITAL FUNDING					**$ -**	**$ -**	**$ -**	**$ -**	**$ -**

9) Financial/Resource Detail

	Component	BU Acct. #	2014	2015	2016 Budget	2017	2018 Full-Yr. Adj.
REVENUE - continuous operating detail							
1			-	-	-		
2			-	-	-		
3			-	-	-		
4			-	-	-		
		Subtotal	**-**	**-**	**-**	**-**	
REVENUE - one-time operating detail							
1			-	-	-		-
2			-	-	-		-
		Subtotal	**-**	**-**	**-**	**-**	**-**
EXPENSES - continuous operating detail ***(For staffing costs please fill out section 7)***							
1	* Staffing costs *(calculated field)*	(From sect. 7)	**65,433**	**-**	**-**	**-**	
2	* Benefits	(From sect. 7)	**17,863**	**-**	**-**	**-**	
3	* Complement sch. Expenses *(calculated field)*	(From sect. 7)	**-**	**-**	**-**	**-**	
4			-	-	-		
5			-	-	-		
6			-	-	-		
7			-	-	-		
		Subtotal	**83,296**	**-**	**-**	**-**	
EXPENSES - one-time operating detail ***(For staffing costs please fill out section 7)***							
1	* Complement sch. Expenses *(calculated field)*	(From sect. 7)	**3,500**	**-**	**-**	-	-
2			-	-	-		-
3			-	-	-		-
		Subtotal	**3,500**	**-**	**-**	**-**	**-**
OFFSETS - cost savings, reductions, etc							
1	Building Standards Reserve		(42,530)	-	-		
2			-	-	-		
3			-	-	-		
		Subtotal	**(42,530)**	**-**	**-**	**-**	
TOTAL OPERATING BUDGET CHANGE			**44,266**	**-**	**-**	**-**	**-**

COMPLEMENTS & FTE's		2014	2015	2016	2017	Total
# of positions requested	(From sect. 7)	**1.00**	**-**	**-**	**-**	**1.00**
FTE's	(From sect. 7)	**1.00**	**-**	**-**	**-**	**1.00**
FTE reductions/offsets	(Manual Field)	**-**	**-**	**-**		**-**
Net FTE's		**1.00**	**-**	**-**	**-**	**1.00**

CITY OF VAUGHAN

2014-2017 OPERATING BUDGET

ADDITIONAL RESOURCE REQUEST

Request Title: Business Analyst Policy and Research Coordinator

Business Unit #: 080142 — By-Law and Compliance

040 - By-Law and Compliance

Related Program: By-Law Enforcement - General

Program Classification: Standard Essential Service

Annual Budget Change Summary

Financial Components	2014	2015	2016	2017	2014-2017 Sub-total	2018 (One Time. Adj.)	2014-2018 Sub-total
Staffing							
Complements	1.00	-	-	-	1.00	-	1.00
Net FTE's	1.00	-	-	-	1.00	-	1.00
Operating Revenue	-	-	-	-	-	-	-
Operating Costs							
Staffing & Benefits	101,742	-	-	-	101,742	-	101,742
Other continuous costs	1,950	-	-	-	1,950	-	1,950
One-time expenses	3,000	(3,000)	-	-	-	-	-
Offsets/reductions	-	-	-	-	-	-	-
Net Operating Budget	***$ 106,692***	***$ (3,000)***	***$ -***	***$ -***	***$ 103,692***	***$ -***	***$ 103,692***
Associated Capital Costs	***$ -***	***$ -***	***$ -***	***$ -***	***$ -***	***$ -***	***$ -***

1A) Request Description: *Please provide a brief description of the request.*

Please check one: ☑ Departmental ☐ Corporate

To develop a specialized position required for sustainable service delivery in the By-Law and Compliance Dept. Reporting to the Director of By-Law & Compliance, the Business Analyst / Policy and Research Co-ordinator will be responsible to co-ordinate, research, develop and implement policy, prepare and write by-laws, amendments and related reports, prepare Council and Committee reports, develop business processes, assist in development of strategic plans through research and analysis, develop and sustain quality assurance initiatives for improved service delivery, assist in developing training for staff for a highly skilled workforce, prepare Council reports, coordinate public consultation process, develop and implement public education and outreach campaigns for sustainable long term service delivery in support of the goals and objectives of the department and the Corporation as a whole. While this newly proposed position will facilitate significant improvement of By-Law and Compliance services delivery model, the service improvements will be realized on a more global platform due to the direct linkages with various other departments, legal and admin services; and Council as a whole. Approval of this request will provide a specialized position, will realize immedidate improvement and efficiencies by re-aligning required tasks currently undertaken by a City solicitor, allowing relief for more effective use their time.

1B) If this request is part of a project with multiple milestones then please fill in the following table:

Milestones or Deliverables	Timelines	Comments

1C) Impact on other departments (cost/time/benefit):

Department Impacted	Describe Impact (Cost/time/benefit)	Were they Consulted?
Legal	Currently much of the analysis, research and report writing is conducted by a solicitor in addition to other duties.	☑ Yes ☐ No
City Clerks Dept	Many of the linkages between the two departments include mutual benefits that can be realized; and are currently addressed by using by-law and compliance staff to assist in the Clerk's dept.	☑ Yes ☐ No
Any other dept.s	Linkages between By-law and Compliance exist with most depts including but not limited to Planning, Building Standards, Engineering Services, etc… adoption of this position can provide a "shared" resources in circumstances that require the attention of	☐ Yes ☑ No

Other comments:

Though the position will report directly to By-law and Compliance ("B&C"), as new by-laws and regulatory policies are established in support of Vaughan Vision 20/20, ("B&C") must continually develop supporting strategies through research and analysis, development of community trends to identify current and future service needs, develop public education and outreach initiatives, undertake review of current by-laws for suitability and relevance to ensure effective, efficient, economical and sustainable service delivery to match increasing demands of our ever growing communities.

COMMISSIONER APPROVAL: _____ ***Date:*** _____

Budget Staff Use Only	☐ 1st Submission ☐ Previously Recognized	Submitted for year: Recognized for year:

Request Title	Business Analyst Policy and Research Coordinator

2) Relationship to Vaughan Vision 2020 - Goals / Objectives / Initiatives

A) Identify the specific initiative on the Vaughan Vision 2020 initiative list this resource request supports (new or implementation of): Choose an Initiative from the drop down list and then choose the relationship with the initiative in the Green cell using the drop down provided.

Theme	Goal	Initiative (Use drop down list)	Ref #	Date	Priority	Request/Initiative Relationship (choose 1)

B) Describe and clearly demonstrate how the request links to the Vaughan Vision 2020:

As new by-laws and regulatory policies are established in support of Vaughan Vision 20/20, B&C must continually develop supporting strategies through research and analysis, development of community trends to identify current and future service needs, develop public education and outreach initiatives, undertake review of current by-laws for suitability and relevance to ensure effective, efficient, economical and sustainable service delivery to match increasing demands of our ever growing communities. This requires a specialized discipline, including the dedicated resources, internal investment and commitment necessary to undertake and implement goal oriented strategies. This role is vital in ensuring that Council is provided highest quality recommendations, supported by comprehensive analysis of any matter brought forward.

3) Related Performance Indicators & Business Plan Link

Please provide information on top 3 performance measures:

	Name/description of service level target:	Target Level	Current Level	Level with ARR
1)	Service Standard Responses	100%	less than 70%	
2)	Number of Service Request completed per annum	90%	90%	
3)				

Describe how this request relates to Departmental Business Plan:

Throughout the 4 year departmental business plan, current and future commitments, this position is vital in ensuring mandates are met and improved service delivery to the community and Council is realized. Key function of the position will include quality assurance, including establishing benchmarks, trend and data and performance analysis to ensure progression, tracking and monitoring of all program functions and initiatives.

4) Value Proposition

Please detail both qualitative and quantitative benefits of the request

Qualitative: Please select up to 2 actions which best describe this request

Primary: Improve User Satisfaction Secondary: Improve Sustainability

Briefly explain how this request helps achieve the actions selected above. How does this request make a difference in these areas? Can improvements be defined (i.e. surveys, measures, etc.)?

With the vastly increasing calls for service and related demands associated with corporate strategic initiatives, expected to double from a current 6700 to a projected 13,000+ calls for service by 2016 greatly outpacing the departments ability and resource capability to sustain service, this proposed position will play an vital role in achieving broad based benefits, through partnering and supporting sister departments for mutual gains, ensuring continued development of staff and will be functionally reliant in sustaining an improved service delivery model more in line with the City's expectations of Service Excellence, Staff Excellence and Management

Quantitative: Please provide explanation of how this request improves efficiency. Note that performance measures are captured in section 3. This section is for efficiency improvements.

Year	Type	Change/Saving	Units	Detail of Cost Reductions/Budget Savings	Incl. in offsets (Section #9)?
2014	Time/Capacity			More effective use of existing resources (eg Solicitor)	
2014	Time/Capacity			More effective use of existing resources (eg By-law and Compliance Enforcement Officers)	
2014				More effective use of existing resources (eg By-law and Compliance Management staff)	

5) Alternatives

Are there alternatives or options? Please explain what they are and why they are not the primary approach.

There are no equivalent alternatives. The position is vital in supporting the 4 year departmental business plan. Not realizing this minimal resource will have negative impact on the departments abilities to sustain current service delivery, adding to continued increased erosion of services.

Request Title	Business Analyst Policy and Research Coordinator			
7) Complement Details - Skip to Section 8 if no Staff is requested				
Do not gap positions - If required, please contact the Budget Dept. for instructions Future year progressions & eco. adj. will be calculated corporately by the Budget Dept.				
Complement Information	**Position #1**	**Position #2**	**Position #3**	**Sub-total**
Budget Year	2014			
Position title	Business Analyst Policy & Research Coordinator			
Estimated start date	January 1, 2014			
# of positions requested	1.00			1.00
Full-time equivalents (FTEs)	1.00			1.00
Position type	Full-time			
Position agreement classification	Mgmt/Non-union			
If contract, specify length (months or yrs)				
If Casual/Seasonal PT enter Hourly wage				
Business unit # (override if different than # shown)	80142			
Grade level	6			
Est. starting step	3			
Desktop (HR) Review Performed?	Yes			
B&F Accommodations Available?	Yes			
ITM Hardware required?	Yes			
Capital Equipment Required?	N/A			
Complement Annual Cost Detail				
Annual full-time $	79,923			79,923
Annual part-time $	-	-	-	-
Annual shift premiums, etc				-
Annual overtime $				-
* PT vacation pay *(calculated field)*	-	-	-	-
* Annual benefits *(calculated field)*	21,819	-	-	21,819
* FT contract benefits in lieu *(calculated field)*	-	-	-	-
Subtotal (Per Employee)	**$ 101,742**	**$ -**	**$ -**	**$ 101,742**
Subtotal (Per Position)	**$ 101,742**	**$ -**	**$ -**	**$ 101,742**
Continuous costs *(BU & Acct #.)*	**Please fill in per Complement. The total will account for multiple positions if indicated above.**			
1) Office Supplies 080142.7200	200			200
2) Training & Developme 080142.7115	500			500
3) Memberships/Dues/Fe 080142.7105	500			500
4) Cellular Line Charges 080142.7122.01	750			750
Subtotal (Per Employee)	**$ 1,950**	**$ -**	**$ -**	**$ 1,950**
Subtotal (Per Position)	**$ 1,950**	**$ -**	**$ -**	**$ 1,950**
One-time costs *(BU & Acct #.)*	**Please fill in per Complement. The total will account for multiple positions if indicated above.**			
1) Computer Hardware 080142.7211.01	2,000			2,000
2) Office Equip. & Furnitu 080142.7210	1,000			1,000
3) #N/A				-
4) #N/A				-
Subtotal (Per Employee)	***3,000***	**-**	**-**	***3,000***
Subtotal (Per Position)	**$ 3,000**	**$ -**	**$ -**	**$ 3,000**
2014 Total Annual Costs	**$ 106,692**	**$ -**	**$ -**	**$ 106,692**
2015 Total Annual Costs	**$ -**	**$ -**	**$ -**	**$ -**
2016 Total Annual Costs	**$ -**	**$ -**	**$ -**	**$ -**
2017 Total Annual Costs	**$ -**	**$ -**	**$ -**	**$ -**

Additional Comments:

Request Title	Business Analyst Policy and Research Coordinator

8) Capital Funding

Are there any Capital requests already submitted/approved or to be submitted related to this ARR? (e.g. new car)

	ASSOCIATED CAPITAL FUNDING	Status	Year asset Available for use	Proj. #	2014	2015	2016	2017	Total
1									$ -
2									$ -
3									$ -
TOTAL ASSOCIATED CAPITAL FUNDING					$ -	$ -	$ -	$ -	$ -

9) Financial/Resource Detail

	Component	BU Acct. #	2014	2015	2016 Budget	2017	2018 Full-Yr. Adj.
REVENUE - continuous operating detail							
1							
2							
3							
4							
		Subtotal	-	-	-	-	
REVENUE - one-time operating detail							
1							-
2							-
		Subtotal	-	-	-	-	-
EXPENSES - continuous operating detail ***(For staffing costs please fill out section 7)***							
1	* Staffing costs *(calculated field)*	(From sect. 7)	**79,923**	-	-	-	
2	* Benefits	(From sect. 7)	**21,819**	-	-	-	
3	* Complement sch. Expenses *(calculated field)*	(From sect. 7)	**1,950**	-	-	-	
4							
5							
6							
7							
		Subtotal	**103,692**	-	-	-	
EXPENSES - one-time operating detail ***(For staffing costs please fill out section 7)***							
1	* Complement sch. Expenses *(calculated field)*	(From sect. 7)	**3,000**	-	-	-	-
2							-
3							-
		Subtotal	**3,000**	-	-	-	-
OFFSETS - cost savings, reductions, etc							
1							
2							
3							
		Subtotal	-	-	-	-	
TOTAL OPERATING BUDGET CHANGE			**106,692**	-	-	-	-

COMPLEMENTS & FTE's		2014	2015	2016	2017	Total
# of positions requested	(From sect. 7)	**1.00**	-	-	-	**1.00**
FTE's	(From sect. 7)	**1.00**	-	-	-	**1.00**
FTE reductions/offsets	(Manual Field)					-
Net FTE's		**1.00**	-	-	-	**1.00**

CITY OF VAUGHAN

2014-2017 OPERATING BUDGET

ADDITIONAL RESOURCE REQUEST

Request Title By-law and Compliance - Client Services Representative

Business Unit # 080142 By-Law and Compliance

040 - By-Law and Compliance

Related Program By-Law Enforcement - General

Program Classification Standard Essential Service

Annual Budget Change Summary

Financial Components	2014	2015	2016	2017	2014-2017 Sub-total	2018 (One Time. Adj.)	2014-2018 Sub-total
Staffing							
Complements	2.00	-	-	-	2.00	-	2.00
Net FTE's	2.00	-	-	-	2.00	-	2.00
Operating Revenue	-	-	-	-	-	-	-
Operating Costs							
Staffing & Benefits	115,252	-	-	-	115,252	-	115,252
Other continuous costs	400	-	-	-	400	-	400
One-time expenses	4,000	(4,000)	-	-	-	-	-
Offsets/reductions	-	-	-	-	-	-	-
Net Operating Budget	***$ 119,652***	***$ (4,000)***	***$ -***	***$ -***	***$ 115,652***	***$ -***	***$ 115,652***
Associated Capital Costs	***$ -***	***$ -***	***$ -***	***$ -***	***$ -***	***$ -***	***$ -***

1A) Request Description*: Please provide a brief description of the request.*

Please check one: ☑ Departmental ☐ Corporate

Currently, all calls after 4:30 pm and on wknds are directed through Public Works after hours dispatch up until midnight, and by an external answering service. Though we have partnered with Access Vaughan to maximize our cleint service delivery during daytime core hours, information provided by after hours by dispatch, is limited. The additional 2 FTE's will allow By-law and Compliance (B&C) to extend the hours of operation for recieving calls (eg: to 8 pm in line with Access Vaughan potential expanded services). This service level enhancement offers improvements in resolving issues at our point of contact, providing callers with more relevant and detailed information (public education), assisting in triaging priority calls (eg: urgent priority calls) for improved responsiveness, and will work more closely with Public Works dispatch to explore opportunities to reduce related call volumes; potentially realizing a benefit of dispatch resources being better utilized. The improved services would included data entry of case files in real time providing a measureable performance indicator and improved tracking, currently not being realized through our dispatch/answering service. Additionally can be used for improved client service and coverage at the Animal shelter (eg vacations, illness, etc..).

1B) If this request is part of a project with multiple milestones then please fill in the following table:

Milestones or Deliverables	Timelines	Comments

1C) Impact on other departments (cost/time/benefit):

Department Impacted	Describe Impact (Cost/time/benefit)	Were they Consulted?
Public Works	Reduction in call volume to dispatch during our extended service hours, further reducing the need to manually document complaints and provide through faxes, the following day.	☐ Yes ☑ No
Access Vaughan	Potential ability to access to our staff during extended proposed hours being sought by Access Vaughan, leading to increased point of contact resolutions where possible.	☑ Yes ☐ No
		☐ Yes ☐ No

Other comments:

The potential improved level of service anticipated includes additional clerical support duties better suited for attention, beyond core day time hours, inclusive of providing additional coverage for vacations and emerging needs (eg Animal Shelter).

COMMISSIONER APPROVAL: _____ ***Date:*** _____

Budget Staff Use Only	☑ 1st Submission	Submitted for year:
	☐ Previously Recognized	Recognized for year:

Request Title	By-law and Compliance - Client Services Representative

2) Relationship to Vaughan Vision 2020 - Goals / Objectives / Initiatives

A) Identify the specific initiative on the Vaughan Vision 2020 initiative list this resource request supports (new or implementation of): Choose an Initiative from the drop down list and then choose the relationship with the initiative in the Green cell using the drop down provided.

Theme	Goal	Initiative (Use drop down list)	Ref #	Date	Priority	Request/Initiative Relationship (choose 1)

B) Describe and clearly demonstrate how the request links to the Vaughan Vision 2020:

By-law and Compliance is a front line core service, much of which includes providing service through direct interaction with residents, businesses, community groups and staff. The addition of 2 staff would provide an opportunity to sustain a core service delivery model, offer possibility of improved accurate/timely information sharing, increased point of contact resolutions, where possible and over-all greater service through having staff available to engage clients beyond daytime core hours. As our demands continue to increase, By-law and Compliance is realizing increased challenges in sustaining the service needs of clients, and anticipates erosion of services as the growing need outweigh current resource compliments. Minimal expansion of services and hours of operation can move towards sustained delivery and supports Service and Organization Excellence.

3) Related Performance Indicators & Business Plan Link

Please provide information on top 3 performance measures:

	Name/description of service level target:	Target Level	Current Level	Level with ARR
1)	Average time for initial response to clients			
2)	Calls received through Access Vaughan or Dispatch			
3)				

Describe how this request relates to Departmental Business Plan:

Supports the over-all operation and objectives of the business plan, including improved service delivery, customer service and increase in response times. Many of the newly developed performance indicators for 2014 and beyond are focused on improved services, with limited historical data available to provide accurate assessment of current deliverables. Accuracy will be a future realization allowing for quatitative data to be used accordingly.

4) Value Proposition

Please detail both qualitative and quantitative benefits of the request

Qualitative: Please select up to 2 actions which best describe this request

Primary: Improve User Satisfaction Secondary: Improve Corp. Image

Briefly explain how this request helps achieve the actions selected above. How does this request make a difference in these areas? Can improvements be defined (i.e. surveys, measures, etc.)?

Improved service to the public through access to services currently restricted to core daytime hours, improved staff morale better work distribution, timelyand accurate information sharing with clients (eg improved public education) and potential for improved point of contact resolution (where possible).

Quantitative: Please provide explanation of how this request improves efficiency. Note that performance measures are captured in section 3. This section is for efficiency improvements.

Year	Type	Change/Saving	Units	Detail of Cost Reductions/Budget Savings	Incl. in offsets (Section #9)?

5) Alternatives

Are there alternatives or options? Please explain what they are and why they are not the primary approach.

Continue with current service levels to the extent possible, with an expected reduction as service demands outpace resource capabilities. In addition, forego these positions and support Access Vaughan's request for two part time CSR's through the ARR process with a possible limited increase in service through enhanced partnership. Note: Access Vaughan's core business does not incorporate additional duties such as call triage and assignment to the extent that could be realized with expansion of our core service hours.

Request Title	By-law and Compliance - Client Services Representative			

7) Complement Details - Skip to Section 8 if no Staff is requested

Do not gap positions - If required, please contact the Budget Dept. for instructions
Future year progressions & eco. adj. will be calculated corporately by the Budget Dept.

Complement Information	**Position #1**	**Position #2**	**Position #3**	**Sub-total**
Budget Year	2014			
Position title	Client Services Representative			
Estimated start date	January 1, 2014			
# of positions requested	2.00			2.00
Full-time equivalents (FTEs)	2.00			2.00
Position type	Full-time			
Position agreement classification	Cupe Cler. & Tech			
If contract, specify length (months or yrs)				
If Casual/Seasonal PT enter Hourly wage				
Business unit # (override if different than # shown)	080142			
Grade level	D			
Est. starting step	Start			
Desktop (HR) Review Performed?	No			
B&F Accommodations Available?	Yes			
ITM Hardware required?	Yes			
Capital Equipment Required?	No			
Complement Annual Cost Detail				
Annual full-time $	45,268			45,268
Annual part-time $	-	-	-	-
Annual shift premiums, etc				-
Annual overtime $				-
* PT vacation pay ***(calculated field)***	-	-	-	-
* Annual benefits ***(calculated field)***	12,358	-	-	12,358
* FT contract benefits in lieu ***(calculated field)***	-	-	-	-
Subtotal (Per Employee)	**$ 57,626**	**$ -**	**$ -**	**$ 57,626**
Subtotal (Per Position)	**$ 115,252**	**$ -**	**$ -**	**$ 115,252**

Continuous costs	***(BU & Acct #.)***	**Please fill in per Complement. The total will account for multiple positions if indicated above.**			
1) Office Supplies	080142.7200	200			200
2) Training & Developme	080142.7115				-
3) Memberships/Dues/Fe	080142.7105				-
4) Mileage	080142.7100				-
Subtotal (Per Employee)		**$ 200**	**$ -**	**$ -**	**$ 200**
Subtotal (Per Position)		**$ 400**	**$ -**	**$ -**	**$ 400**

One-time costs	***(BU & Acct #.)***	**Please fill in per Complement. The total will account for multiple positions if indicated above.**			
1) Computer Hardware	080142.7211.01	2,000			2,000
2)	#N/A				-
3)	#N/A				-
4)	#N/A				-
Subtotal (Per Employee)		***2,000***	**-**	**-**	***2,000***
Subtotal (Per Position)		**$ 4,000**	**$ -**	**$ -**	**$ 4,000**
2014 Total Annual Costs		**$ 119,652**	**$ -**	**$ -**	**$ 119,652**
2015 Total Annual Costs		**$ -**	**$ -**	**$ -**	**$ -**
2016 Total Annual Costs		**$ -**	**$ -**	**$ -**	**$ -**
2017 Total Annual Costs		**$ -**	**$ -**	**$ -**	**$ -**

Additional Comments:

Request Title	By-law and Compliance - Client Services Representative

8) Capital Funding

Are there any Capital requests already submitted/approved or to be submitted related to this ARR? (e.g. new car)

	ASSOCIATED CAPITAL FUNDING	Status	Year asset Available for use	Proj. #	2014	2015	2016	2017	Total
1									$ -
2									$ -
3									$ -
TOTAL ASSOCIATED CAPITAL FUNDING					$ -	$ -	$ -	$ -	$ -

9) Financial/Resource Detail

	Component	BU Acct. #	2014	2015	2016 Budget	2017	2018 Full-Yr. Adj.
REVENUE - continuous operating detail							
1							
2							
3							
4							
		Subtotal	-	-	-	-	
REVENUE - one-time operating detail							
1							-
2							-
		Subtotal	-	-	-	-	-
EXPENSES - continuous operating detail ***(For staffing costs please fill out section 7)***							
1	* Staffing costs *(calculated field)*	(From sect. 7)	**90,536**	-	-	-	
2	* Benefits	(From sect. 7)	**24,716**	-	-	-	
3	* Complement sch. Expenses *(calculated field)*	(From sect. 7)	**400**	-	-	-	
4							
5							
6							
7							
		Subtotal	**115,652**	-	-	-	
EXPENSES - one-time operating detail ***(For staffing costs please fill out section 7)***							
1	* Complement sch. Expenses *(calculated field)*	(From sect. 7)	**4,000**	-	-	-	-
2							-
3							-
		Subtotal	**4,000**	-	-	-	-
OFFSETS - cost savings, reductions, etc							
1							
2							
3							
		Subtotal	-	-	-	-	
TOTAL OPERATING BUDGET CHANGE			**119,652**	-	-	-	-

COMPLEMENTS & FTE's		2014	2015	2016	2017	Total
# of positions requested	(From sect. 7)	**2.00**	-	-	-	**2.00**
FTE's	(From sect. 7)	**2.00**	-	-	-	**2.00**
FTE reductions/offsets	(Manual Field)					-
Net FTE's		**2.00**	-	-	-	**2.00**

CITY OF VAUGHAN

2014-2017 OPERATING BUDGET

ADDITIONAL RESOURCE REQUEST

Request Title Animal Services - Registered Veterinary Technician

Business Unit # 080143 | Animal Services

040 - By-Law and Compliance

Related Program Animal Services

Program Classification Standard Essential Service

Annual Budget Change Summary

Financial Components	2014	2015	2016	2017	2014-2017 Sub-total	2018 (One Time. Adj.)	2014-2018 Sub-total
Staffing							
Complements	1.00	-	-	-	1.00	-	1.00
Net FTE's	1.00	-	-	-	1.00	-	1.00
Operating Revenue	***13,360***	***-***	***-***	***-***	***13,360***	***-***	***13,360***
Operating Costs							
Staffing & Benefits	78,049	-	-	-	78,049	-	78,049
Other continuous costs	2,450	-	-	-	2,450	-	2,450
One-time expenses	3,000	(3,000)	-	-	-	-	-
Offsets/reductions	-	-	-	-	-	-	-
Net Operating Budget	***$ 70,139***	***$ (3,000)***	***$ -***	***$ -***	***$ 67,139***	***$ -***	***$ 67,139***
Associated Capital Costs	***$ -***	***$ -***	***$ -***	***$ -***	***$ -***	***$ -***	***$ -***

1A) Request Description*: Please provide a brief description of the request.*

Please check one: ☑ Departmental ☐ Corporate

The creation of a new Registered Veterinary Technician position. This position plays an integral role in supporting our core public service and the needs of our communities. The role will serve to address many key service requirements within the unit, including but not limited to, responsibility for various aspects of veterinary care, functional guidance for kennel staff in the performance of their duties, assisting in development of client outreach and education in the interest of animal care, community engagement, increased adoptions and responsible pet ownership; intended to support the realization of additional efficiencies, effective use of fiscal resources (human and financial) supporing responsible public service. The position will bring the level of expertise required to provide the needed direct support and assistance in over-all supervision and managing of staff with a mandated 24/7 day per week shelter operation; further providing direct required over-site in the absence of the Animal Services Supervisor. The role will also include an enhanced level of expertise offering technical support to the public, improved educated responses to public complaints and inquiries.

1B) If this request is part of a project with multiple milestones then please fill in the following table:

Milestones or Deliverables	Timelines	Comments

1C) Impact on other departments (cost/time/benefit):

Department Impacted	Describe Impact (Cost/time/benefit)	Were they Consulted?
		☐ Yes ☐ No
		☐ Yes ☐ No
		☐ Yes ☐ No

Other comments:

COMMISSIONER APPROVAL: _____ ***Date:*** _____

Budget Staff Use Only		
	☐ 1st Submission	Submitted for year:
	☐ Previously Recognized	Recognized for year:

Request Title	Animal Services - Registered Veterinary Technician

2) Relationship to Vaughan Vision 2020 - Goals / Objectives / Initiatives

A) Identify the specific initiative on the Vaughan Vision 2020 initiative list this resource request supports (new or implementation of): Choose an Initiative from the drop down list and then choose the relationship with the initiative in the Green cell using the drop down provided.

Theme	Goal	Initiative (Use drop down list)	Ref #	Date	Priority	Request/Initiative Relationship (choose 1)

B) Describe and clearly demonstrate how the request links to the Vaughan Vision 2020:

3) Related Performance Indicators & Business Plan Link

Please provide information on top 3 performance measures:

	Name/description of service level target:	Target Level	Current Level	Level with ARR
1)	1. Animal Services Complaint-Driven Requests			
2)	5. Number of animals passing through the system			
3)				

Describe how this request relates to Departmental Business Plan:

Animal Services complaint driven requests - limited services lead to complaints. Expanded business hours to full days on Saturday and one evening during week will provide higher level of customer service as well as increased revenue generation opportunities through animal adoptions and redemptions. More efficient animal care results in shorter length of stay in shelter and resultant cost savings.

4) Value Proposition

Please detail both qualitative and quantitative benefits of the request

Qualitative: Please select up to 2 actions which best describe this request

Primary: Improve Corp. Image Secondary: Realize Future Benefits

Briefly explain how this request helps achieve the actions selected above. How does this request make a difference in these areas? Can improvements be defined (i.e. surveys, measures, etc.)?

This position will provide a central role in support of the health maintenance and flow of shelter animals, be a resource for staff training and public education, through the attendance of special events and/or co-ordination of related staffing resources. This position is vital in the interest of our core service delivery and is considered a fundamental base line position, established as a recognized industry standard across similar public service; found in neighbouring municipal animal shelters. Improved animal health care, public education and outreach will support core service delivery for future improvements and may also serve to mitigate potential liability stemming

Quantitative: Please provide explanation of how this request improves efficiency. Note that performance measures are captured in section 3. This section is for efficiency improvements.

Year	Type	Change/Saving	Units	Detail of Cost Reductions/Budget Savings	Incl. in offsets (Section #9)?
2014	Budget $$$			Reduction in overtime cost, animal care and veterinary expenses	No
2014	Output/Service Quantity			Increased customer service and facility maintenance	No

5) Alternatives

Are there alternatives or options? Please explain what they are and why they are not the primary approach.

No alternatives. The proposed position is vital in delivery of our core public service; is recognized as an minimal industry standard for the effective, efficient and essential operation of an animal shelter facility / program, will provide much needed additional knowledge and expertise; currently restricted by the limited staffing complement and expertise.

Request Title	Animal Services - Registered Veterinary Technician			
7) Complement Details - Skip to Section 8 if no Staff is requested				
Do not gap positions - If required, please contact the Budget Dept. for instructions **Future year progressions & eco. adj. will be calculated corporately by the Budget Dept.**				
Complement Information	**Position #1**	**Position #2**	**Position #3**	**Sub-total**
Budget Year	2014			
Position title	Registered Veterinary Technician			
Estimated start date	Q2			
# of positions requested	1.00			1.00
Full-time equivalents (FTEs)	1.00			1.00
Position type	Full-time			
Position agreement classification	Mgmt/Non-union			
If contract, specify length (months or yrs)	n/a			
If Casual/Seasonal PT enter Hourly wage				
Business unit # (override if different than # shown)	080143			
Grade level	4			
Est. starting step	1			
Desktop (HR) Review Performed?	Yes			
B&F Accommodations Available?	Yes			
ITM Hardware required?	Yes			
Capital Equipment Required?	Yes			
Complement Annual Cost Detail				
Annual full-time $	60,311			60,311
Annual part-time $	-	-	-	-
Annual shift premiums, etc				-
Annual overtime $	1,000			1,000
* PT vacation pay ***(calculated field)***	-	-	-	-
* Annual benefits ***(calculated field)***	16,738	-	-	16,738
* FT contract benefits in lieu ***(calculated field)***	-	-	-	-
Subtotal (Per Employee)	**$ 78,049**	**$ -**	**$ -**	**$ 78,049**
Subtotal (Per Position)	**$ 78,049**	**$ -**	**$ -**	**$ 78,049**
Continuous costs ***(BU & Acct #.)***	**Please fill in per Complement. The total will account for multiple positions if indicated above.**			
1) Memberships/Dues/Fe 080143.7105	300			300
2) Training & Developme 080143.7115	1,000			1,000
3) Cellular Line Charges 080143.7122.01	750			750
4) Other (Please detail in #N/A	400			400
Subtotal (Per Employee)	**$ 2,450**	**$ -**	**$ -**	**$ 2,450**
Subtotal (Per Position)	**$ 2,450**	**$ -**	**$ -**	**$ 2,450**
One-time costs ***(BU & Acct #.)***	**Please fill in per Complement. The total will account for multiple positions if indicated above.**			
1) Computer Hardware 080143.7211.01	2,000			2,000
2) Office Equip. & Furnitu 080143.7210	1,000			1,000
3) #N/A				-
4) #N/A				-
Subtotal (Per Employee)	***3,000***	***-***	***-***	***3,000***
Subtotal (Per Position)	**$ 3,000**	**$ -**	**$ -**	**$ 3,000**
2014 Total Annual Costs	**$ 83,499**	**$ -**	**$ -**	**$ 83,499**
2015 Total Annual Costs	**$ -**	**$ -**	**$ -**	**$ -**
2016 Total Annual Costs	**$ -**	**$ -**	**$ -**	**$ -**
2017 Total Annual Costs	**$ -**	**$ -**	**$ -**	**$ -**

Additional Comments:

Continuous Costs: 4) Other $200 is for Uniforms (medical scrubs), which must be provided annually. The remaining $200 is for mileage

Request Title	Animal Services - Registered Veterinary Technician

8) Capital Funding

Are there any Capital requests already submitted/approved or to be submitted related to this ARR? (e.g. new car)

	ASSOCIATED CAPITAL FUNDING	Status	Year asset Available for use	Proj. #	2014	2015	2016	2017	Total
1									$ -
2									$ -
3									$ -
TOTAL ASSOCIATED CAPITAL FUNDING					$ -	$ -	$ -	$ -	$ -

9) Financial/Resource Detail

	Component	BU Acct. #	2014	2015	2016	2017	2018
			Budget				Full-Yr. Adj.
REVENUE - continuous operating detail							
1	Contract - Town of Bradford West Gwillimbury (14%)	3574	7,793				
2	Contract - Township of King (10%)	3574	5,567				
3							
4							
		Subtotal	**13,360**	-	-	-	
REVENUE - one-time operating detail							
1							-
2							-
		Subtotal	-	-	-	-	-
EXPENSES - continuous operating detail ***(For staffing costs please fill out section 7)***							
1	* Staffing costs *(calculated field)*	(From sect. 7)	**61,311**	-	-	-	
2	* Benefits	(From sect. 7)	**16,738**	-	-	-	
3	* Complement sch. Expenses *(calculated field)*	(From sect. 7)	**2,450**	-	-	-	
4							
5							
6							
7							
		Subtotal	**80,499**	-	-	-	
EXPENSES - one-time operating detail ***(For staffing costs please fill out section 7)***							
1	* Complement sch. Expenses *(calculated field)*	(From sect. 7)	**3,000**	-	-	-	-
2							-
3							-
		Subtotal	**3,000**	-	-	-	-
OFFSETS - cost savings, reductions, etc							
1							
2							
3							
		Subtotal	-	-	-	-	
TOTAL OPERATING BUDGET CHANGE			**70,139**	-	-	-	-

COMPLEMENTS & FTE's		2014	2015	2016	2017	Total
# of positions requested	(From sect. 7)	**1.00**	-	-	-	**1.00**
FTE's	(From sect. 7)	**1.00**	-	-	-	**1.00**
FTE reductions/offsets	(Manual Field)					-
Net FTE's		**1.00**	-	-	-	**1.00**

CITY OF VAUGHAN

2014-2017 OPERATING BUDGET

ADDITIONAL RESOURCE REQUEST

Request Title Property Standards Officer

Business Unit # 080142 By-Law and Compliance

040 - By-Law and Compliance

Related Program By-Law enforcement - Property Standards

Program Classification Standard Essential Service

Annual Budget Change Summary

Financial Components	2014	2015	2016	2017	2014-2017 Sub-total	2018 (One Time. Adj.)	2014-2018 Sub-total
Staffing							
Complements	2.00	-	-	-	2.00	-	2.00
Net FTE's	2.00	-	-	-	2.00	-	2.00
Operating Revenue	***30,000***	***-***	***-***	***-***	***30,000***	***-***	***30,000***
Operating Costs							
Staffing & Benefits	169,139	-	-	-	169,139	-	169,139
Other continuous costs	4,500	-	-	-	4,500	-	4,500
One-time expenses	4,500	(4,500)	-	-	-	-	-
Offsets/reductions	-	-	-	-	-	-	-
Net Operating Budget	***$ 148,139***	***$ (4,500)***	***$ -***	***$ -***	***$ 143,639***	***$ -***	***$ 143,639***
Associated Capital Costs	***$ 61,800***	***$ -***	***$ -***	***$ -***	***$ 61,800***	***$ -***	***$ 61,800***

1A) Request Description: ***Please provide a brief description of the request.***

Please check one: ☑ Departmental ☐ Corporate

Increase of compliment in the Bylaw Enforcement (property standards) staff to address increased call volumes and work volumes. Call volumes have risen dramatically in the past several years with the growth in population.
The number of complaint driven service requests for the department have increased 20% over the 2007 to 2010 period. Call volumes increase by 500 per year.
Year-to-date 2011, staff have only been able to respond to 60 % of calls within the established service standard. This leaves 40% of calls that were not responded to within 5-10 days. This is despite initiatives to increase efficiency, and adjusting work hours to increase investigational effectiveness.
In 2010 1 additional staff member was added to this unit in order to lower the case load per officer to below 300 each, which would translate into a workload that would permit a call response within the established guidelines. The caseload still exceeds 300 per officer (321) and is projected to increase to 340 in 2012.

1B) If this request is part of a project with multiple milestones then please fill in the following table:

Milestones or Deliverables	Timelines	Comments

1C) Impact on other departments (cost/time/benefit):

Department Impacted	Describe Impact (Cost/time/benefit)	Were they Consulted?
		☐Yes ☐No
		☐Yes ☐No
		☐Yes ☐No

Other comments:

COMMISSIONER APPROVAL: _____ ***Date:*** _____

Budget Staff Use Only	☐1st Submission ☐Previously Recognized	Submitted for year: Recognized for year:

Request Title	Property Standards Officer

2) Relationship to Vaughan Vision 2020 - Goals / Objectives / Initiatives

A) Identify the specific initiative on the Vaughan Vision 2020 initiative list this resource request supports (new or implementation of): Choose an Initiative from the drop down list and then choose the relationship with the initiative in the Green cell using the drop down provided.

Theme	Goal	Initiative (Use drop down list)	Ref #	Date	Priority	Request/Initiative Relationship (choose 1)

B) Describe and clearly demonstrate how the request links to the Vaughan Vision 2020:

1. Pursue Excellence in Service Delivery – To deliver a high quality of services within approved service standards to all City stakeholders e.g. staff, citizens and businesses.
2. Enhance and Ensure Community Safety, Health & Wellness – To advocate for, protect and enhance community safety, health and wellness through education, design and enforcement.

3) Related Performance Indicators & Business Plan Link

Please provide information on top 3 performance measures:

	Name/description of service level target:	Target Level	Current Level	Level with ARR
1)	Service Delivery (Call Response) in 5-10 days	80% of the time	60% of the time	70% of the
2)				
3)				

Describe how this request relates to Departmental Business Plan:

This unit is responsible for enforcing the provisions of 41 Bylaws, including Property Standards, Zoning, and Noise Bylaws. This is directly tied to the service delivered to a group of Key Stakeholders. Also, the Key Performance Indicators of: Number of Complaints Concluded, Response Time.

As indicated above, the volume of calls for service continued to rise in 2011 and the unit's ability to address resident complaints in 5 to 10 business days is impossible to achieve. The additional resources will allow a timely response to resident complaints.

4) Value Proposition

Please detail both qualitative and quantitative benefits of the request

Qualitative: Please select up to 2 actions which best describe this request

Primary: Improve User Satisfaction Secondary: Improve Sustainability

Briefly explain how this request helps achieve the actions selected above. How does this request make a difference in these areas? Can improvements be defined (i.e. surveys, measures, etc.)?

Staff are required to respond to call for service in a timely manner. Without sufficient staff call response is slow causing complaints and dissatisfaction. By responding timely the users will be more satisfied and will ultimately provide for the service delivery to be sustainable.

Quantitative: Please provide explanation of how this request improves efficiency. Note that performance measures are captured in section 3. This section is for efficiency improvements.

Year	Type	Change/Saving	Units	Detail of Cost Reductions/Budget Savings	Incl. in offsets (Section #9)?
2012		more timely response	Units		
2012		increased public service	Hrs.		

5) Alternatives

Are there alternatives or options? Please explain what they are and why they are not the primary approach.

All options and alternative delivery models have been reviewed and implemented where possible. Efficiencies cannot create time savings sufficient to keep up with the escalating call volume.

Request Title	Property Standards Officer			
7) Complement Details - Skip to Section 8 if no Staff is requested				
Do not gap positions - If required, please contact the Budget Dept. for instructions Future year progressions & eco. adj. will be calculated corporately by the Budget Dept.				
Complement Information	**Position #1**	**Position #2**	**Position #3**	**Sub-total**
Budget Year	2014			
Position title	Bylaw Enforcement			
Estimated start date	July 1, 2014			
# of positions requested	2.00	-	-	2.00
Full-time equivalents (FTEs)	2.00	-	-	2.00
Position type	Full-time			
Position agreement classification	Cupe Cler. & Tech			
If contract, specify length (months or yrs)	N/A			
If Casual/Seasonal PT enter Hourly wage				
Business unit # (override if different than # shown)	080142			
Grade level	I			
Est. starting step	Start			
Desktop (HR) Review Performed?	N/A			
B&F Accommodations Available?	Yes			
ITM Hardware required?	Yes			
Capital Equipment Required?	Yes			
Complement Annual Cost Detail				
Annual full-time $	65,433			65,433
Annual part-time $	-	-	-	-
Annual shift premiums, etc	-	-	-	-
Annual overtime $	1,000	-	-	1,000
* PT vacation pay *(calculated field)*	-	-	-	-
* Annual benefits *(calculated field)*	18,136	-	-	18,136
* FT contract benefits in lieu *(calculated field)*	-	-	-	-
Subtotal (Per Employee)	**$ 84,569**	**$ -**	**$ -**	**$ 84,569**
Subtotal (Per Position)	**$ 169,139**	**$ -**	**$ -**	**$ 169,139**
Continuous costs *(BU & Acct #.)*	**Please fill in per Complement. The total will account for multiple positions if indicated above.**			
1) Other (Please detail in #N/A	250	-	-	250
2) Training & Developme 080142.7115	1,000	-	-	1,000
3) Cellular Line Charges 080142.7122.01	1,000	-	-	1,000
4) #N/A	-	-	-	-
Subtotal (Per Employee)	**$ 2,250**	**$ -**	**$ -**	**$ 2,250**
Subtotal (Per Position)	**$ 4,500**	**$ -**	**$ -**	**$ 4,500**
One-time costs *(BU & Acct #.)*	**Please fill in per Complement. The total will account for multiple positions if indicated above.**			
1) Computer Hardware 080142.7211.01	2,000	-	-	2,000
2) Office Equip. & Furnitu 080142.7210	250	-	-	250
3) Training & Developme 080142.7115	-	-	-	-
4) #N/A	-	-	-	-
Subtotal (Per Employee)	***2,250***	**-**	**-**	***2,250***
Subtotal (Per Position)	**$ 4,500**	**$ -**	**$ -**	**$ 4,500**
2014 Total Annual Costs	**$ 178,139**	**$ -**	**$ -**	**$ 178,139**
2015 Total Annual Costs	**$ -**	**$ -**	**$ -**	**$ -**
2016 Total Annual Costs	**$ -**	**$ -**	**$ -**	**$ -**
2017 Total Annual Costs	**$ -**	**$ -**	**$ -**	**$ -**

Additional Comments:
Line 1 Continuous costs = annual uniform allotment

Request Title	Property Standards Officer

8) Capital Funding

Are there any Capital requests already submitted/approved or to be submitted related to this ARR? (e.g. new car)

	ASSOCIATED CAPITAL FUNDING	Status	Year asset Available for use	Proj. #	2014	2015	2016	2017	Total
1	Vehicle		2014	FL-5298/9-14	$ 61,800	$ -	$ -		$ 61,800
2					$ -	$ -	$ -		$ -
3					$ -	$ -	$ -		$ -
TOTAL ASSOCIATED CAPITAL FUNDING					**$ 61,800**	**$ -**	**$ -**	**$ -**	**$ 61,800**

9) Financial/Resource Detail

	Component	BU Acct. #	2014	2015	2016 Budget	2017	2018 Full-Yr. Adj.
REVENUE - continuous operating detail							
1	Fine Revenue		30,000	-	-	-	
2			-	-	-		
3			-	-	-		
4			-	-	-		
		Subtotal	**30,000**	**-**	**-**	**-**	
REVENUE - one-time operating detail							
1			-	-	-		-
2			-	-	-		-
		Subtotal	**-**	**-**	**-**	**-**	**-**
EXPENSES - continuous operating detail ***(For staffing costs please fill out section 7)***							
1	* Staffing costs *(calculated field)*	(From sect. 7)	**132,866**	**-**	**-**	**-**	
2	* Benefits	(From sect. 7)	**36,272**	**-**	**-**	**-**	
3	* Complement sch. Expenses *(calculated field)*	(From sect. 7)	**4,500**	**-**	**-**	**-**	
4			-	-	-		
5			-	-	-		
6			-	-	-		
7			-	-	-		
		Subtotal	**173,639**	**-**	**-**	**-**	
EXPENSES - one-time operating detail ***(For staffing costs please fill out section 7)***							
1	* Complement sch. Expenses *(calculated field)*	(From sect. 7)	**4,500**	**-**	**-**	-	-
2			-	-	-	-	-
3			-	-	-	-	-
		Subtotal	**4,500**	**-**	**-**	**-**	**-**
OFFSETS - cost savings, reductions, etc							
1			-	-	-		
2			-	-	-		
3			-	-	-		
		Subtotal	**-**	**-**	**-**	**-**	
TOTAL OPERATING BUDGET CHANGE			**148,139**	**-**	**-**	**-**	**-**

COMPLEMENTS & FTE's		2014	2015	2016	2017	Total
# of positions requested	(From sect. 7)	**2.00**	**-**	**-**	**-**	**2.00**
FTE's	(From sect. 7)	**2.00**	**-**	**-**	**-**	**2.00**
FTE reductions/offsets	(Manual Field)	**-**	**-**	**-**		**-**
Net FTE's		**2.00**	**-**	**-**	**-**	**2.00**

CITY OF VAUGHAN

2014-2017 OPERATING BUDGET

ADDITIONAL RESOURCE REQUEST

Request Title By-Law & Compliance Supervisor

Business Unit # 080142 By-Law and Compliance

040 - By-Law and Compliance

Related Program By-Law Enforcement - General

Program Classification Standard Essential Service

Annual Budget Change Summary

Financial Components	2014	2015	2016	2017	2014-2017 Sub-total	2018 (One Time. Adj.)	2014-2018 Sub-total
Staffing							
Complements	1.00	-	-	-	1.00	-	1.00
Net FTE's	1.00	-	-	-	1.00	-	1.00
Operating Revenue	-	-	-	-	-	-	-
Operating Costs							
Staffing & Benefits	111,918	-	-	-	111,918	-	111,918
Other continuous costs	1,950	-	-	-	1,950	-	1,950
One-time expenses	500	(500)	-	-	-	-	-
Offsets/reductions	-	-	-	-	-	-	-
Net Operating Budget	***$ 114,368***	***$ (500)***	***$ -***	***$ -***	***$ 113,868***	***$ -***	***$ 113,868***
Associated Capital Costs	*$ -*	*$ -*	*$ -*	*$ -*	*$ -*	*$ -*	*$ -*

1A) Request Description: ***Please provide a brief description of the request.***

Please check one: ☑ Departmental ☐ Corporate

This position will report to the Manager By-Law and Compliance. Responsible for co-ordinating, over-seeing and supervising the activities of various enforcement officers, clerical support staff and over-all provide support of departmental operations; including but not limited to field operations, court proceedings, hearings and quasi-judicial matters, in accordance with all applicable legislation. In addition, will provide direct over-site on staff activities including Occupational Health & Safety matters, human resources, quality assurance, direct customer and client services, etc... This position is vital in sustaining current service level commitments, including allowing for supervision beyond day time hours to ensure the necessary support for staff (various shifts). In addition, will allow for improved service for a supervisor to be "in field" and attending to clients needs when the need arises. This will also tie into future service expansions to be realized through mirroring services of Access Vaughan.

1B) If this request is part of a project with multiple milestones then please fill in the following table:

Milestones or Deliverables	Timelines	Comments

1C) Impact on other departments (cost/time/benefit):

Department Impacted	Describe Impact (Cost/time/benefit)	Were they Consulted?
Access Vaughan	Availability of supervisor to assist and be available for afterhours / weekend calls and ensure quality of service through direction of field staff. Discussions initiated with Access Vaughan, exploring benefits.	☑ Yes ☐ No
		☐ Yes ☐ No
		☐ Yes ☐ No

Other comments:

Given the connectivity of By-Law and Compliance Dept to many other departments who deliver frontline services, an enhancements in our ability to deliver services, improves over all corporate image and leads to realization of global benefits.

COMMISSIONER APPROVAL: _____ ***Date:*** _____

Budget Staff Use Only	☐ 1st Submission ☐ Previously Recognized	Submitted for year: Recognized for year:

Request Title	By-Law & Compliance Supervisor

2) Relationship to Vaughan Vision 2020 - Goals / Objectives / Initiatives

A) Identify the specific initiative on the Vaughan Vision 2020 initiative list this resource request supports (new or implementation of): Choose an Initiative from the drop down list and then choose the relationship with the initiative in the Green cell using the drop down provided.

Theme	Goal	Initiative (Use drop down list)	Ref #	Date	Priority	Request/Initiative Relationship (choose 1)

B) Describe and clearly demonstrate how the request links to the Vaughan Vision 2020:

By-law and Compliance Dept is driven by front line services, direct interaction with our Citizens. The addition of a supervisor allows for greater ability to over-see all work product and activities, ensure quality assurance of service being delievered, assist in development of high performing staff, through coaching, mentoring and supporting staff and client needs. Ensuring a high performing organization requires the necessary resources to support and sustain delivery of service and establishment of improved departmental and corporate image. The By-Law and Compliance dept is required to continually adapt to the changing needs of communities, businesses and stakeholders, this continued adaptation requires quality assurance functions including but not limited to direct supervision and over-site of staff activities, training and staff development, operational reviews, and support of perforance metrics in place to ensure our core services.

3) Related Performance Indicators & Business Plan Link

Please provide information on top 3 performance measures:

	Name/description of service level target:	Target Level	Current Level	Level with ARR
1)	% of service calls responded to in 5 Days	70%		
2)	% of service calls responded to in 10 Days	70%		
3)	No. of recipients of education and outreach			

Describe how this request relates to Departmental Business Plan:

Supports the over-all operation and all objectives of the business plan, including all established performance measures and intended improved service delivery. Benchmarks are being established to incorporate a marked and measureable 10% increase in improved response times and compliance rates, supported by education, outreach, improved staff abilities and skilled workforce.

4) Value Proposition

Please detail both qualitative and quantitative benefits of the request

Qualitative: Please select up to 2 actions which best describe this request

Primary: Improve User Satisfaction Secondary: Improve Corp. Image

Briefly explain how this request helps achieve the actions selected above. How does this request make a difference in these areas? Can improvements be defined (i.e. surveys, measures, etc.)?

Improved service to clients, improved staff morale with more direct support, improved sustainability of educational and outreach initiative, afterhours coverage where currently non-existant, over-all better resources model to sustain core public service delivery.

Quantitative: Please provide explanation of how this request improves efficiency. Note that performance measures are captured in section 3. This section is for efficiency improvements.

Year	Type	Change/Saving	Units	Detail of Cost Reductions/Budget Savings	Incl. in offsets (Section #9)?

5) Alternatives

Are there alternatives or options? Please explain what they are and why they are not the primary approach.

There are no alternative in lieu of continuing with current compliment. This may negatively impact dept's ability to sustain service, leading to continued erision and reduction in ability to delivery services. Calls for service are expected to increase by 104% by the year 2017. Current staff compliment continues to decline service deliverables and can only become more challenging over time. Though demands have increased, as has staffing slightly, supervisory positions have remained at current levels since 2010 (and prior). The current span of control of staff to Supervisors, is insufficient given the nature of the work, including no availability for in-field supervision after hours.

Appendix A - Additional Resource Request Submissions

Request Title	By-Law & Compliance Supervisor			
7) Complement Details - Skip to Section 8 if no Staff is requested				
Do not gap positions - If required, please contact the Budget Dept. for instructions **Future year progressions & eco. adj. will be calculated corporately by the Budget Dept.**				
Complement Information	**Position #1**	**Position #2**	**Position #3**	**Sub-total**
Budget Year	2014			
Position title	By-Law & Compliance Supervisor			
Estimated start date	Q1			
# of positions requested	1.00			1.00
Full-time equivalents (FTEs)	1.00			1.00
Position type	Full-time			
Position agreement classification	Mgmt/Non-union			
If contract, specify length (months or yrs)				
If Casual/Seasonal PT enter Hourly wage				
Business unit # (override if different than # shown)	080142			
Grade level	7			
Est. starting step	3			
Desktop (HR) Review Performed?	No			
B&F Accommodations Available?	Yes			
ITM Hardware required?	Yes			
Capital Equipment Required?	No			
Complement Annual Cost Detail				
Annual full-time $	87,917			87,917
Annual part-time $	-	-	-	-
Annual shift premiums, etc				-
Annual overtime $				-
* PT vacation pay ***(calculated field)***	-	-	-	-
* Annual benefits ***(calculated field)***	24,001	-	-	24,001
* FT contract benefits in lieu ***(calculated field)***	-	-	-	-
Subtotal (Per Employee)	**$ 111,918**	**$ -**	**$ -**	**$ 111,918**
Subtotal (Per Position)	**$ 111,918**	**$ -**	**$ -**	**$ 111,918**
Continuous costs ***(BU & Acct #.)***	**Please fill in per Complement. The total will account for multiple positions if indicated above.**			
1) Office Supplies 080142.7200	200			200
2) Training & Developme 080142.7115	500			500
3) Memberships/Dues/Fe 080142.7105	500			500
4) Cellular Line Charges 080142.7122.01	750			750
Subtotal (Per Employee)	**$ 1,950**	**$ -**	**$ -**	**$ 1,950**
Subtotal (Per Position)	**$ 1,950**	**$ -**	**$ -**	**$ 1,950**
One-time costs ***(BU & Acct #.)***	**Please fill in per Complement. The total will account for multiple positions if indicated above.**			
1) Other (Please detail in #N/A	500			500
2) #N/A				-
3) #N/A				-
4) #N/A				-
Subtotal (Per Employee)	***500***	**-**	**-**	***500***
Subtotal (Per Position)	**$ 500**	**$ -**	**$ -**	**$ 500**
2014 Total Annual Costs	**$ 114,368**	**$ -**	**$ -**	**$ 114,368**
2015 Total Annual Costs	**$ -**	**$ -**	**$ -**	**$ -**
2016 Total Annual Costs	**$ -**	**$ -**	**$ -**	**$ -**
2017 Total Annual Costs	**$ -**	**$ -**	**$ -**	**$ -**

Additional Comments:
One-time cost- Blackberry

Request Title	By-Law & Compliance Supervisor

8) Capital Funding

Are there any Capital requests already submitted/approved or to be submitted related to this ARR? (e.g. new car)

	ASSOCIATED CAPITAL FUNDING	Status	Year asset Available for use	Proj. #	2014	2015	2016	2017	Total
1									$ -
2									$ -
3									$ -
TOTAL ASSOCIATED CAPITAL FUNDING					$ -	$ -	$ -	$ -	$ -

9) Financial/Resource Detail

	Component	BU Acct. #	2014	2015	2016 Budget	2017	2018 Full-Yr. Adj.
REVENUE - continuous operating detail							
1							
2							
3							
4							
		Subtotal	-	-	-	-	
REVENUE - one-time operating detail							
1							-
2							-
		Subtotal	-	-	-	-	-
EXPENSES - continuous operating detail ***(For staffing costs please fill out section 7)***							
1	* Staffing costs *(calculated field)*	(From sect. 7)	**87,917**	-	-	-	
2	* Benefits	(From sect. 7)	**24,001**	-	-	-	
3	* Complement sch. Expenses *(calculated field)*	(From sect. 7)	**1,950**	-	-	-	
4							
5							
6							
7							
		Subtotal	**113,868**	-	-	-	
EXPENSES - one-time operating detail ***(For staffing costs please fill out section 7)***							
1	* Complement sch. Expenses *(calculated field)*	(From sect. 7)	**500**	-	-	-	-
2							-
3							-
		Subtotal	**500**	-	-	-	-
OFFSETS - cost savings, reductions, etc							
1							
2							
3							
		Subtotal	-	-	-	-	
TOTAL OPERATING BUDGET CHANGE			**114,368**	-	-	-	-

COMPLEMENTS & FTE's		2014	2015	2016	2017	Total
# of positions requested	(From sect. 7)	**1.00**	-	-	-	**1.00**
FTE's	(From sect. 7)	**1.00**	-	-	-	**1.00**
FTE reductions/offsets	(Manual Field)					-
Net FTE's		**1.00**	-	-	-	**1.00**

CITY OF VAUGHAN

2014-2017 OPERATING BUDGET

ADDITIONAL RESOURCE REQUEST

Request Title Animal Services - Shelter Attendant

Business Unit # 080143 Animal Services

040 - By-Law and Compliance

Related Program Animal Services

Program Classification Standard Essential Service

Annual Budget Change Summary

Financial Components	2014	2015	2016	2017	2014-2017 Sub-total	2018 (One Time. Adj.)	2014-2018 Sub-total
Staffing							
Complements	-	-	1.00	-	1.00	-	1.00
Net FTE's	-	-	1.00	-	1.00	-	1.00
Operating Revenue	**-**	**-**	***13,829***	**-**	***13,829***	**-**	***13,829***
Operating Costs							
Staffing & Benefits	-	-	57,300	-	57,300	-	57,300
Other continuous costs	-	-	900	-	900	-	900
One-time expenses	-	-	-	-	-	-	-
Offsets/reductions	-	-	-	-	-	-	-
Net Operating Budget	***$ -***	***$ -***	***$ 44,371***	***$ -***	***$ 44,371***	***$ -***	***$ 44,371***
Associated Capital Costs	***$ -***	***$ -***	***$ -***	***$ -***	***$ -***	***$ -***	***$ -***

1A) Request Description: ***Please provide a brief description of the request.***

Please check one: ☑ Departmental ☐ Corporate

The current fulltime staff complement of 2 attendants does not compare to industry benchmarks in relation to human/animal populations. The addition of one fulltime Shelter Attendant will address this and relieve the current staff burden to care for the approximately 200 animals each day that reside in the shelter. Additionally, expanded business hours to increase customer service will not be feasible with current staff complement.

1B) If this request is part of a project with multiple milestones then please fill in the following table:

Milestones or Deliverables	Timelines	Comments

1C) Impact on other departments (cost/time/benefit):

Department Impacted	Describe Impact (Cost/time/benefit)	Were they Consulted?
		☐Yes ☐No
		☐Yes ☐No
		☐Yes ☐No

Other comments:

COMMISSIONER APPROVAL: _____ ***Date:*** _____

Budget Staff Use Only		
	☐1st Submission	Submitted for year:
	☐Previously Recognized	Recognized for year:

Request Title	Animal Services - Shelter Attendant

2) Relationship to Vaughan Vision 2020 - Goals / Objectives / Initiatives

A) Identify the specific initiative on the Vaughan Vision 2020 initiative list this resource request supports (new or implementation of): Choose an Initiative from the drop down list and then choose the relationship with the initiative in the Green cell using the drop down provided.

Theme	Goal	Initiative (Use drop down list)	Ref #	Date	Priority	Request/Initiative Relationship (choose 1)

B) Describe and clearly demonstrate how the request links to the Vaughan Vision 2020:

3) Related Performance Indicators & Business Plan Link

Please provide information on top 3 performance measures:

	Name/description of service level target:	Target Level	Current Level	Level with ARR
1)	1. Animal Services Complaint-Driven Requests			
2)	5. Number of animals passing through the system			
3)				

Describe how this request relates to Departmental Business Plan:

Animal Services complaint driven request - insufficient services lead to complaints. Expanded business hours to full days on Saturday and one evening during week will provide higher level of customer service as well as increased revenue generation opportunity. Additional staff complement is the only way to allow for expanded service hours at the animal shelter.

4) Value Proposition

Please detail both qualitative and quantitative benefits of the request

Qualitative: Please select up to 2 actions which best describe this request

Primary: Improve User Satisfaction Secondary: Improve Corp. Image

Briefly explain how this request helps achieve the actions selected above. How does this request make a difference in these areas? Can improvements be defined (i.e. surveys, measures, etc.)?

Expanded animal shelter hours will improve customer satisfaction and public education opportunities, and boost revenues from adoptions and redemptions. Adequate shelter staff complement ensures facility sanitation and image, which directly improves health of animals and disease mitigation.

Quantitative: Please provide explanation of how this request improves efficiency. Note that performance measures are captured in section 3. This section is for efficiency improvements.

Year	Type	Change/Saving	Units	Detail of Cost Reductions/Budget Savings	Incl. in offsets (Section #9)?
2013				Reduction in overtime budget	
2014				Increased customer serice and facility maintenance	

5) Alternatives

Are there alternatives or options? Please explain what they are and why they are not the primary approach.

Request Title	Animal Services - Shelter Attendant

7) Complement Details - Skip to Section 8 if no Staff is requested

Do not gap positions - If required, please contact the Budget Dept. for instructions
Future year progressions & eco. adj. will be calculated corporately by the Budget Dept.

Complement Information	Position #1	Position #2	Position #3	Sub-total
Budget Year	2016			
Position title	Shelter Attendant			
Estimated start date	Q2			
# of positions requested	1.00	-	-	1.00
Full-time equivalents (FTEs)	1.00	-	-	1.00
Position type	Full-time			
Position agreement classification	Cupe Cler. & Tech			
If contract, specify length (months or yrs)	N/A			
If Casual/Seasonal PT enter Hourly wage				
Business unit # (override if different than # shown)	080143			
Grade level	C			
Est. starting step	Start			
Desktop (HR) Review Performed?	Yes			
B&F Accommodations Available?	Yes			
ITM Hardware required?	No			
Capital Equipment Required?	No			
Complement Annual Cost Detail				
Annual full-time $	43,161			43,161
Annual part-time $	-	-	-	-
Annual shift premiums, etc	-	-	-	-
Annual overtime $	1,500	-	-	1,500
* PT vacation pay *(calculated field)*	-	-	-	-
* Annual benefits *(calculated field)*	12,639	-	-	12,639
* FT contract benefits in lieu *(calculated field)*	-	-	-	-
Subtotal (Per Employee)	**$ 57,300**	**$ -**	**$ -**	**$ 57,300**
Subtotal (Per Position)	**$ 57,300**	**$ -**	**$ -**	**$ 57,300**

Continuous costs	*(BU & Acct #.)*	Please fill in per Complement. The total will account for multiple positions if indicated above.			
1) Office Supplies	080143.7200	200	-	-	200
2) Training & Developme	080143.7115	500	-	-	500
3) Other (Please detail in	#N/A	200	-	-	200
4) Mileage	080143.7100	-	-	-	-
Subtotal (Per Employee)		**$ 900**	**$ -**	**$ -**	**$ 900**
Subtotal (Per Position)		**$ 900**	**$ -**	**$ -**	**$ 900**

One-time costs	*(BU & Acct #.)*	Please fill in per Complement. The total will account for multiple positions if indicated above.			
1) Computer Hardware	080143.7211.01	-	-	-	-
2)	#N/A	-	-	-	-
3)	#N/A	-	-	-	-
4)	#N/A	-	-	-	-
Subtotal (Per Employee)		-	-	-	-
Subtotal (Per Position)		$ -	$ -	$ -	$ -
2014 Total Annual Costs		**$ -**	**$ -**	**$ -**	**$ -**
2015 Total Annual Costs		**$ -**	**$ -**	**$ -**	**$ -**
2016 Total Annual Costs		**$ 58,200**	**$ -**	**$ -**	**$ 58,200**
2017 Total Annual Costs		**$ -**	**$ -**	**$ -**	**$ -**

Additional Comments:
Unforms (medical scrubs) must be provided annually.

Request Title	Animal Services - Shelter Attendant

8) Capital Funding

Are there any Capital requests already submitted/approved or to be submitted related to this ARR? (e.g. new car)

	ASSOCIATED CAPITAL FUNDING	Status	Year asset Available for use	Proj. #	2014	2015	2016	2017	Total
1					$ -	$ -	$ -		$ -
2					$ -	$ -	$ -		$ -
3					$ -	$ -	$ -		$ -
TOTAL ASSOCIATED CAPITAL FUNDING					**$ -**	**$ -**	**$ -**	**$ -**	**$ -**

9) Financial/Resource Detail

	Component	BU Acct. #	2014	2015	2016 Budget	2017	2018 Full-Yr. Adj.
REVENUE - continuous operating detail							
1	Contract - Town of Bradford West Gwillimbury (14%)		-	-	8,067	-	
2	Contract - Township of King (10%)		-	-	5,762	-	
3			-	-	-		
4			-	-	-		
		Subtotal	**-**	**-**	**13,829**	**-**	
REVENUE - one-time operating detail							
1			-	-	-		-
2			-	-	-		-
		Subtotal	**-**	**-**	**-**	**-**	**-**
EXPENSES - continuous operating detail ***(For staffing costs please fill out section 7)***							
1	* Staffing costs *(calculated field)*	(From sect. 7)	**-**	**-**	**44,661**	**-**	
2	* Benefits	(From sect. 7)	**-**	**-**	**12,639**	**-**	
3	* Complement sch. Expenses *(calculated field)*	(From sect. 7)	**-**	**-**	**900**	**-**	
4			-	-	-		
5			-	-	-		
6			-	-	-		
7			-	-	-		
		Subtotal	**-**	**-**	**58,200**	**-**	
EXPENSES - one-time operating detail ***(For staffing costs please fill out section 7)***							
1	* Complement sch. Expenses *(calculated field)*	(From sect. 7)	**-**	**-**	**-**	-	-
2			-	-	-		-
3			-	-	-		-
		Subtotal	**-**	**-**	**-**	**-**	**-**
OFFSETS - cost savings, reductions, etc							
1			-	-	-		
2			-	-	-		
3			-	-	-		
		Subtotal	**-**	**-**	**-**	**-**	
TOTAL OPERATING BUDGET CHANGE			**-**	**-**	**44,371**	**-**	**-**

COMPLEMENTS & FTE's		2014	2015	2016	2017	Total
# of positions requested	(From sect. 7)	**-**	**-**	**1.00**	**-**	**1.00**
FTE's	(From sect. 7)	**-**	**-**	**1.00**	**-**	**1.00**
FTE reductions/offsets	(Manual Field)	**-**	**-**	**-**		**-**
Net FTE's		**-**	**-**	**1.00**	**-**	**1.00**

CITY OF VAUGHAN

2014-2017 OPERATING BUDGET

ADDITIONAL RESOURCE REQUEST

Request Title Animal Services - Shelter Clerk, p/t

Business Unit # 080143 Animal Services

040 - By-Law and Compliance

Related Program Animal Services

Program Classification Standard Essential Service

Annual Budget Change Summary

Financial Components	2014	2015	2016	2017	2014-2017 Sub-total	2018 (One Time. Adj.)	2014-2018 Sub-total
Staffing							
Complements	-	-	1.00	-	1.00	-	1.00
Net FTE's	-	-	0.69	-	0.69	-	0.69
Operating Revenue	**-**	**-**	***7,475***	**-**	***7,475***	**-**	***7,475***
Operating Costs							
Staffing & Benefits	-	-	30,577	-	30,577	-	30,577
Other continuous costs	-	-	650	-	650	-	650
One-time expenses	-	-	-	-	-	-	-
Offsets/reductions	-	-	-	-	-	-	-
Net Operating Budget	***$ -***	***$ -***	***$ 23,753***	***$ -***	***$ 23,753***	***$ -***	***$ 23,753***
Associated Capital Costs	***$ -***	***$ -***	***$ -***	***$ -***	***$ -***	***$ -***	***$ -***

1A) Request Description: ***Please provide a brief description of the request.***

Please check one: ☑ Departmental ☐ Corporate

The creation of a new part-time Shelter Clerk position. Currently the animal shelter is open to the public from 9am-2pm on Saturdays (which is mandated provincially), but there is no clerk/receptionist to assist customers during that time. Shelter will be unable to expand shelter hours without related clerical support.

1B) If this request is part of a project with multiple milestones then please fill in the following table:

Milestones or Deliverables	Timelines	Comments

1C) Impact on other departments (cost/time/benefit):

Department Impacted	Describe Impact (Cost/time/benefit)	Were they Consulted?
		☐Yes ☐No
		☐Yes ☐No
		☐Yes ☐No

Other comments:

COMMISSIONER APPROVAL: _____ ***Date:*** _____

Budget Staff Use Only	☐1st Submission ☐Previously Recognized	Submitted for year: Recognized for year:

Request Title	Animal Services - Shelter Clerk, p/t

2) Relationship to Vaughan Vision 2020 - Goals / Objectives / Initiatives

A) Identify the specific initiative on the Vaughan Vision 2020 initiative list this resource request supports (new or implementation of): Choose an Initiative from the drop down list and then choose the relationship with the initiative in the Green cell using the drop down provided.

Theme	Goal	Initiative (Use drop down list)	Ref #	Date	Priority	Request/Initiative Relationship (choose 1)

B) Describe and clearly demonstrate how the request links to the Vaughan Vision 2020:

3) Related Performance Indicators & Business Plan Link

Please provide information on top 3 performance measures:

	Name/description of service level target:	Target Level	Current Level	Level with ARR
1)	1. Animal Services Complaint-Driven Requests			
2)				
3)				

Describe how this request relates to Departmental Business Plan:

Animal Services complaint driven request - insufficient services lead to complaints. Expanded business hours to full days on Saturday and one evening during week will provide higher level of customer service as well as increased revenue generation opportunity.

4) Value Proposition

Please detail both qualitative and quantitative benefits of the request

Qualitative: Please select up to 2 actions which best describe this request

Primary: Improve User Satisfaction Secondary: Improve Corp. Image

Briefly explain how this request helps achieve the actions selected above. How does this request make a difference in these areas? Can improvements be defined (i.e. surveys, measures, etc.)?

There is a requirement for a clerk/receptionist at the animal shelter on Saturdays, which is the busiest business day. Additionally, the shelter would better service the residents of Vaughan if open one weeknight.

Quantitative: Please provide explanation of how this request improves efficiency. Note that performance measures are captured in section 3. This section is for efficiency improvements.

Year	Type	Change/Saving	Units	Detail of Cost Reductions/Budget Savings	Incl. in offsets (Section #9)?

5) Alternatives

Are there alternatives or options? Please explain what they are and why they are not the primary approach.

Request Title	Animal Services - Shelter Clerk, p/t

7) Complement Details - Skip to Section 8 if no Staff is requested

Do not gap positions - If required, please contact the Budget Dept. for instructions
Future year progressions & eco. adj. will be calculated corporately by the Budget Dept.

Complement Information	**Position #1**	**Position #2**	**Position #3**	**Sub-total**
Budget Year	2016			
Position title	Shelter Clerk. part-time			
Estimated start date	Q2			
# of positions requested	1.00	-	-	1.00
Full-time equivalents (FTEs)	0.69	-	-	0.69
Position type	Part-time			
Position agreement classification	Part Time Salary			
If contract, specify length (months or yrs)	n/a			
If Casual/Seasonal PT enter Hourly wage				
Business unit # (override if different than # shown)	080143			
Grade level	4			
Est. starting step	Start			
Desktop (HR) Review Performed?	Yes			
B&F Accommodations Available?	Yes			
ITM Hardware required?	No			
Capital Equipment Required?	No			
Complement Annual Cost Detail				
Annual full-time $	-			-
Annual part-time $	38,202	-	-	38,202
Annual shift premiums, etc	-	-	-	-
Annual overtime $	500	-	-	500
* PT vacation pay *(calculated field)*	1,548	-	-	1,548
* Annual benefits *(calculated field)*	4,065	-	-	4,065
* FT contract benefits in lieu *(calculated field)*	-	-	-	-
Subtotal (Per Employee)	**$ 44,315**	**$ -**	**$ -**	**$ 44,315**
Subtotal (Per Position)	**$ 30,577**	**$ -**	**$ -**	**$ 30,577**
Continuous costs *(BU & Acct #.)*	**Please fill in per Complement. The total will account for multiple positions if indicated above.**			
1) Office Supplies 080143.7200	200	-	-	200
2) Training & Developme 080143.7115	250	-	-	250
3) Other (Please detail in #N/A	200	-	-	200
4) Mileage 080143.7100	-	-	-	-
Subtotal (Per Employee)	**$ 650**	**$ -**	**$ -**	**$ 650**
Subtotal (Per Position)	**$ 650**	**$ -**	**$ -**	**$ 650**
One-time costs *(BU & Acct #.)*	**Please fill in per Complement. The total will account for multiple positions if indicated above.**			
1) Computer Hardware 080143.7211.01	-	-	-	-
2) #N/A	-	-	-	-
3) #N/A	-	-	-	-
4) #N/A	-	-	-	-
Subtotal (Per Employee)	-	-	-	-
Subtotal (Per Position)	$ -	$ -	$ -	$ -
2014 Total Annual Costs	**$ -**	**$ -**	**$ -**	**$ -**
2015 Total Annual Costs	**$ -**	**$ -**	**$ -**	**$ -**
2016 Total Annual Costs	**$ 31,227**	**$ -**	**$ -**	**$ 31,227**
2017 Total Annual Costs	**$ -**	**$ -**	**$ -**	**$ -**

Additional Comments:
Continuous Costs: 3) Other $200 is for Uniforms (medical scrubs), which must be provided annually.

Request Title	Animal Services - Shelter Clerk, p/t

8) Capital Funding

Are there any Capital requests already submitted/approved or to be submitted related to this ARR? (e.g. new car)

	ASSOCIATED CAPITAL FUNDING	Status	Year asset Available for use	Proj. #	2014	2015	2016	2017	Total
1					$ -	$ -	$ -		$ -
2					$ -	$ -	$ -		$ -
3					$ -	$ -	$ -		$ -
TOTAL ASSOCIATED CAPITAL FUNDING					$ -	$ -	$ -	$ -	$ -

9) Financial/Resource Detail

	Component	BU Acct. #	2014	2015	2016 Budget	2017	2018 Full-Yr. Adj.
REVENUE - continuous operating detail							
1	Contract - Town of Bradford West Gwillimbury (14%)		-	-	4,360		
2	Contract - Township of King (10%)		-	-	3,114		
3			-	-	-		
4			-	-	-		
		Subtotal	-	-	7,475	-	
REVENUE - one-time operating detail							
1			-	-	-		-
2			-	-	-		-
		Subtotal	-	-	-	-	-
EXPENSES - continuous operating detail ***(For staffing costs please fill out section 7)***							
1	* Staffing costs *(calculated field)*	(From sect. 7)	-	-	27,772	-	
2	* Benefits	(From sect. 7)	-	-	2,805	-	
3	* Complement sch. Expenses *(calculated field)*	(From sect. 7)	-	-	650	-	
4			-	-	-		
5			-	-	-		
6			-	-	-		
7			-	-	-		
		Subtotal	-	-	31,227	-	
EXPENSES - one-time operating detail ***(For staffing costs please fill out section 7)***							
1	* Complement sch. Expenses *(calculated field)*	(From sect. 7)	-	-	-	-	-
2			-	-	-		-
3			-	-	-		-
		Subtotal	-	-	-	-	-
OFFSETS - cost savings, reductions, etc							
1			-	-	-		
2			-	-	-		
3			-	-	-		
		Subtotal	-	-	-	-	
TOTAL OPERATING BUDGET CHANGE			-	-	23,753	-	-

COMPLEMENTS & FTE's		2014	2015	2016	2017	Total
# of positions requested	(From sect. 7)	-	-	1.00	-	1.00
FTE's	(From sect. 7)	-	-	0.69	-	0.69
FTE reductions/offsets	(Manual Field)	-	-	-		-
Net FTE's		-	-	0.69	-	0.69

CITY OF VAUGHAN

2014-2017 OPERATING BUDGET

ADDITIONAL RESOURCE REQUEST

Request Title Enforcement - Clerk D

Business Unit # 080142 — By-Law and Compliance

040 - By-Law and Compliance

Related Program By-Law Enforcement - General

Program Classification Standard Essential Service

Annual Budget Change Summary

Financial Components	2014	2015	2016	2017	2014-2017 Sub-total	2018 (One Time. Adj.)	2014-2018 Sub-total
Staffing							
Complements	-	-	-	1.00	1.00	-	1.00
Net FTE's	-	-	-	1.00	1.00	-	1.00
Operating Revenue	**-**	**-**	**-**	**-**	**-**	**-**	**-**
Operating Costs							
Staffing & Benefits	-	-	-	58,305	58,305	-	58,305
Other continuous costs	-	-	-	1,200	1,200	-	1,200
One-time expenses	-	-	-	1,000	1,000	(1,000)	-
Offsets/reductions	-	-	-	-	-	-	-
Net Operating Budget	***$ -***	***$ -***	***$ -***	***$ 60,505***	***$ 60,505***	***$ (1,000)***	***$ 59,505***
Associated Capital Costs	*$ -*	*$ -*	*$ -*	*$ -*	*$ -*	*$ -*	*$ -*

1A) Request Description: ***Please provide a brief description of the request.***

Please check one: ☑ Departmental ☑ Corporate

This request is to address work volumes that impact the ability to provide timely service to those residents using the administration section of this department.
This group has not had any complement increase since 1994. The call volume has tripled since 1995. The population has increased by 175,000 in the same time frame.
Currently 2 positions are responsible for answering in excess of 20,000 telephone calls per year, with an average call length of 4:30 minutes. This is equivalent to over 1400 hours of talk time. The number of incoming calls will increase in 2012 due to the increasing population. In addition to the telephone line, these two staff are required to open approximately 9000 complaints in the CTS, book 3400 appointments for Ticket Screenings, manage 1400 walk in disabled ticket disputes, and manage all walk in customers.
The workload for these two positions is such that customers are left on hold on the phone or waiting for extended periods at the front counter.

1B) If this request is part of a project with multiple milestones then please fill in the following table:

Milestones or Deliverables	Timelines	Comments

1C) Impact on other departments (cost/time/benefit):

Department Impacted	Describe Impact (Cost/time/benefit)	Were they Consulted?
Access Vaughan	Increase volume of calls reverting back to call centre, increased complaints by end users	☑ Yes ☐ No
		☐ Yes ☐ No
		☐ Yes ☐ No

Other comments:

COMMISSIONER APPROVAL: _____ ***Date:*** _____

Budget Staff Use Only	☐ 1st Submission ☐ Previously Recognized	Submitted for year: Recognized for year:

Request Title	Enforcement - Clerk D

2) Relationship to Vaughan Vision 2020 - Goals / Objectives / Initiatives

A) Identify the specific initiative on the Vaughan Vision 2020 initiative list this resource request supports (new or implementation of): Choose an Initiative from the drop down list and then choose the relationship with the initiative in the Green cell using the drop down provided.

Theme	Goal	Initiative (Use drop down list)	Ref #	Date	Priority	Request/Initiative Relationship (choose 1)

B) Describe and clearly demonstrate how the request links to the Vaughan Vision 2020:

This request clearly speaks to Service Excellence and Staff Excellence.

Residents are not being properly served due to the extended wait times for service, be it making a complaint, booking appointments, seeking responses to By-law questions, are seeking to be re-directed.

Staff that are overburdened will reach the burn out stage very quickly. There has been staff turn over and absences in these positions that may be attributed to workload and work conditions.

3) Related Performance Indicators & Business Plan Link

Please provide information on top 3 performance measures:

	Name/description of service level target:	Target Level	Current Level	Level with ARR
1)	Customer Service - Minimal Hold/Wait Times	max. 1 minute	4-10 minutes	1 minute
2)				
3)				

Describe how this request relates to Departmental Business Plan:

1. Enforcement Services Complaint Driven Requests - These staff must receive the calls and then input the calls for service; 2. Number of online Ticket payments - These staff are required to audit payments received in the previous 24 hours and ensure tickets are available to be paid online

4) Value Proposition

Please detail both qualitative and quantitative benefits of the request

Qualitative: Please select up to 2 actions which best describe this request

Primary: Improve User Satisfaction Secondary: Improve Corp. Image

Briefly explain how this request helps achieve the actions selected above. How does this request make a difference in these areas? Can improvements be defined (i.e. surveys, measures, etc.)?

The volume of work performed by this small group has a direct impact on stakeholder satisfaction and corporate image. This request will improve customer response times at the initial call, or walk in. Reduced telephone hold times, and reduced waiting times at the front counter will result if staff are added.

Quantitative: Please provide explanation of how this request improves efficiency. Note that performance measures are captured in section 3. This section is for efficiency improvements.

Year	Type	Change/Saving	Units	Detail of Cost Reductions/Budget Savings	Incl. in offsets (Section #9)?
2012	Output/Service Quantity		Units		

5) Alternatives

Are there alternatives or options? Please explain what they are and why they are not the primary approach.

There are no other alternatives or options. There are no remaining staff members that can be re-assigned to this function. There is no way to reduce the growing call volumes. Dispersing workload to an expanded work group is the only option

Request Title	Enforcement - Clerk D			
7) Complement Details - Skip to Section 8 if no Staff is requested				
Do not gap positions - If required, please contact the Budget Dept. for instructions **Future year progressions & eco. adj. will be calculated corporately by the Budget Dept.**				
Complement Information	**Position #1**	**Position #2**	**Position #3**	**Sub-total**
Budget Year	2017			
Position title	Clerk D			
Estimated start date	June 1, 2017			
# of positions requested	1.00	-	-	1.00
Full-time equivalents (FTEs)	1.00	-	-	1.00
Position type	Full-time			
Position agreement classification	Cupe Cler. & Tech			
If contract, specify length (months or yrs)	N/A			
If Casual/Seasonal PT enter Hourly wage				
Business unit # (override if different than # shown)	080142			
Grade level	D			
Est. starting step	Start			
Desktop (HR) Review Performed?	N/A			
B&F Accommodations Available?	Yes			
ITM Hardware required?	Yes			
Capital Equipment Required?	No			
Complement Annual Cost Detail				
Annual full-time $	45,268			45,268
Annual part-time $	-	-	-	-
Annual shift premiums, etc	-	-	-	-
Annual overtime $	-	-	-	-
* PT vacation pay ***(calculated field)***	-	-	-	-
* Annual benefits ***(calculated field)***	13,037	-	-	13,037
* FT contract benefits in lieu ***(calculated field)***	-	-	-	-
Subtotal (Per Employee)	**$ 58,305**	**$ -**	**$ -**	**$ 58,305**
Subtotal (Per Position)	**$ 58,305**	**$ -**	**$ -**	**$ 58,305**
Continuous costs ***(BU & Acct #.)***	**Please fill in per Complement. The total will account for multiple positions if indicated above.**			
1) Training & Developme 080142.7115	500	-	-	500
2) Office Supplies 080142.7200	500	-	-	500
3) Mileage 080142.7100	200	-	-	200
4) #N/A	-	-	-	-
Subtotal (Per Employee)	**$ 1,200**	**$ -**	**$ -**	**$ 1,200**
Subtotal (Per Position)	**$ 1,200**	**$ -**	**$ -**	**$ 1,200**
One-time costs ***(BU & Acct #.)***	**Please fill in per Complement. The total will account for multiple positions if indicated above.**			
1) Office Equip. & Furnitu 080142.7210	1,000	-	-	1,000
2) #N/A	-	-	-	-
3) #N/A	-	-	-	-
4) #N/A	-	-	-	-
Subtotal (Per Employee)	***1,000***	**-**	**-**	***1,000***
Subtotal (Per Position)	**$ 1,000**	**$ -**	**$ -**	**$ 1,000**
2014 Total Annual Costs	**$ -**	**$ -**	**$ -**	**$ -**
2015 Total Annual Costs	**$ -**	**$ -**	**$ -**	**$ -**
2016 Total Annual Costs	**$ -**	**$ -**	**$ -**	**$ -**
2017 Total Annual Costs	**$ 60,505**	**$ -**	**$ -**	**$ 60,505**
Additional Comments:				

Request Title	Enforcement - Clerk D

8) Capital Funding

Are there any Capital requests already submitted/approved or to be submitted related to this ARR? (e.g. new car)

	ASSOCIATED CAPITAL FUNDING	Status	Year asset Available for use	Proj. #	2014	2015	2016	2017	Total
1					$ -	$ -	$ -		$ -
2					$ -	$ -	$ -		$ -
3					$ -	$ -	$ -		$ -
TOTAL ASSOCIATED CAPITAL FUNDING					**$ -**	**$ -**	**$ -**	**$ -**	**$ -**

9) Financial/Resource Detail

	Component	BU Acct. #	2014	2015	2016 Budget	2017	2018 Full-Yr. Adj.
REVENUE - continuous operating detail							
1			-	-	-		
2			-	-	-		
3			-	-	-		
4			-	-	-		
		Subtotal	**-**	**-**	**-**	**-**	
REVENUE - one-time operating detail							
1			-	-	-		-
2			-	-	-		-
		Subtotal	**-**	**-**	**-**	**-**	**-**
EXPENSES - continuous operating detail ***(For staffing costs please fill out section 7)***							
1	* Staffing costs *(calculated field)*	(From sect. 7)	-	-	-	**45,268**	
2	* Benefits	(From sect. 7)	-	-	-	**13,037**	
3	* Complement sch. Expenses *(calculated field)*	(From sect. 7)	-	-	-	**1,200**	
4			-	-	-		
5			-	-	-		
6			-	-	-		
7			-	-	-		
		Subtotal	**-**	**-**	**-**	**59,505**	
EXPENSES - one-time operating detail ***(For staffing costs please fill out section 7)***							
1	* Complement sch. Expenses *(calculated field)*	(From sect. 7)	-	-	-	1,000	(1,000)
2			-	-	-		-
3			-	-	-		-
		Subtotal	**-**	**-**	**-**	**1,000**	**(1,000)**
OFFSETS - cost savings, reductions, etc							
1			-	-	-		
2			-	-	-		
3			-	-	-		
		Subtotal	**-**	**-**	**-**	**-**	
TOTAL OPERATING BUDGET CHANGE			**-**	**-**	**-**	**60,505**	**(1,000)**

COMPLEMENTS & FTE's		2014	2015	2016	2017	Total
# of positions requested	(From sect. 7)	-	-	-	**1.00**	**1.00**
FTE's	(From sect. 7)	-	-	-	**1.00**	**1.00**
FTE reductions/offsets	(Manual Field)	-	-	-		-
Net FTE's		-	-	-	**1.00**	**1.00**

CITY OF VAUGHAN

2014-2017 OPERATING BUDGET

ADDITIONAL RESOURCE REQUEST

Request Title	Licencing Officer
Business Unit #	060082
	Licensing - Administration
	060 - City Clerk; Clerks - Licensing
Related Program	Licensing and Permits
Program Classification	Standard Traditional Service

Annual Budget Change Summary

Financial Components	2014	2015	2016	2017	2014-2017 Sub-total	2018 (One Time. Adj.)	2014-2018 Sub-total
Staffing							
Complements	-	-	-	1.00	1.00	-	1.00
Net FTE's	-	-	-	0.69	0.69	-	0.69
Operating Revenue	-	-	-	-	-	-	-
Operating Costs							
Staffing & Benefits	-	-	-	52,739	52,739	-	52,739
Other continuous costs	-	-	-	-	-	-	-
One-time expenses	-	-	-	-	-	-	-
Offsets/reductions	-	-	-	-	-	-	-
Net Operating Budget	***$ -***	***$ -***	***$ -***	***$ 52,739***	***$ 52,739***	***$ -***	***$ 52,739***
Associated Capital Costs	*$ -*	*$ -*	*$ -*	*$ -*	*$ -*	*$ -*	*$ -*

1A) Request Description*: Please provide a brief description of the request.*

Please check one: ☑ Departmental ☐ Corporate

The Licencing Division employs 3 full time staff that are responsible for the processing and issuance of over 6000 licences, serving over 13000 enquiries at the front counter and inspection of more than 650 vehicles. The Division is also responsible to undertake mandatory obligations dictated by various provincial agencies and supplements Enforcement Services with court related matters and fine collection. Up until 2007, Licensing employed 3 full time and one part time Licensing staff members. A reorganization reduced staffing, while workload increased. In 2011, vacation, sick time and personal days accounted for 926 hours (18%) out of 5205 total work hours of Union Staff. Special projects often take either or both management and front line staff away from regular duties, thus increasing the strain on staff left to service customers. Lunch hours, vacations and sick time coverage is provided by the Manager and Supervisor, which usually results in reduced or missed lunch periods and an extended workday to minimize backlogs and other work. The Supervisor is presently allocating more than one half of his time to Staff related back up workload activities. Although measures have been implemented to streamline operations with much success, the reduction in staff and increase in license issuance, inspections and other related duties has proved to have limited the Licensing Division's ability to manage the workload or provide for succession. Lack of

1B) If this request is part of a project with multiple milestones then please fill in the following table:

Milestones or Deliverables	Timelines	Comments

1C) Impact on other departments (cost/time/benefit):

Department Impacted	Describe Impact (Cost/time/benefit)	Were they Consulted?
Enforcement Services	Reduce cost related to fine collection, receives and recovers lost fine revenue on a more timely basis. Improve delivery time related to court related activities.	☐Yes ☑No
Fire Inspection	Improve delivery time related Fireworks License program and inspection	☐Yes ☑No
		☐Yes ☐No

Other comments:

COMMISSIONER APPROVAL: _____ ***Date:*** _____

Budget Staff Use Only	☐1st Submission ☐Previously Recognized	Submitted for year: Recognized for year:

Request Title	Licencing Officer

2) Relationship to Vaughan Vision 2020 - Goals / Objectives / Initiatives

A) Identify the specific initiative on the Vaughan Vision 2020 initiative list this resource request supports (new or implementation of): Choose an Initiative from the drop down list and then choose the relationship with the initiative in the Green cell using the drop down provided.

Theme	Goal	Initiative (Use drop down list)	Ref #	Date	Priority	Request/Initiative Relationship (choose 1)

B) Describe and clearly demonstrate how the request links to the Vaughan Vision 2020:

The addition of this position will provide excellent service delivery and an organizational environment which fosters staff excellence, Enhance Productivity, Cost Effectiveness and Innovation, and demonstrate Leadership & Promote Effective Governance. Minimizing the fragmentation of work processes allows for Customers needs to be expedited in a professional and efficient manner. It allows management the opportunity to explore innovative measures linked to Vaughan Vision objectives mentioned aboved

3) Related Performance Indicators & Business Plan Link

Please provide information on top 3 performance measures:

	Name/description of service level target:	Target Level	Current Level	Level with ARR
1)	Average Issuance Time	4 business days	8+ business days	4 business
2)	Fine Recovery not noted as a performance measure	0		
3)				

Describe how this request relates to Departmental Business Plan:

Allows a reallocation of mangement's time spent on back up of staff's duties to undertake departments business plan objectives, such as online renewals and payment.P/T position will increase efficiency and improve the quality of work

4) Value Proposition

Please detail both qualitative and quantitative benefits of the request

Qualitative: Please select up to 2 actions which best describe this request

Primary: Improve User Satisfaction Secondary: Improve Staff Moral

Briefly explain how this request helps achieve the actions selected above. How does this request make a difference in these areas? Can improvements be defined (i.e. surveys, measures, etc.)?

Licenses are issued in a timely manner. Staff moral will improve because there will be more opportunity to further their skills and knowledge through educational opportunities and attendance at professional symposiums. Management will be able to direct more of their time towards management duties and projects rather than coverage for duties of Staff.

Quantitative: Please provide explanation of how this request improves efficiency. Note that performance measures are captured in section 3. This section is for efficiency improvements.

Year	Type	Change/Saving	Units	Detail of Cost Reductions/Budget Savings	Incl. in offsets (Section #9)?
2013	Output/Service Quantity	Change/Saving		Enhanced Fine Recovery from Licencing Fine recovery program	No
2013	Time/Capacity	Change/Saving		Cost reduction and Fine collection by Enforcement Services.	No
				Average Issuance time during renewal periods will be reduced	

5) Alternatives

Are there alternatives or options? Please explain what they are and why they are not the primary approach.

N/A

Request Title	Licencing Officer

7) Complement Details - Skip to Section 8 if no Staff is requested

Do not gap positions - If required, please contact the Budget Dept. for instructions
Future year progressions & eco. adj. will be calculated corporately by the Budget Dept.

Complement Information	Position #1	Position #2	Position #3	Sub-total
Budget Year	2017			
Position title	Licensing Officer			
Estimated start date	January, 2017			
# of positions requested	1.00	-	-	1.00
Full-time equivalents (FTEs)	0.69	-	-	0.69
Position type	Part-time			
Position agreement classification	Cupe Cler. & Tech			
If contract, specify length (months or yrs)				
If Casual/Seasonal PT enter Hourly wage				
Business unit # (override if different than # shown)	060082			
Grade level	I			
Est. starting step	Start			
Desktop (HR) Review Performed?	N/A			
B&F Accommodations Available?	Yes			
ITM Hardware required?	No			
Capital Equipment Required?	No			
Complement Annual Cost Detail				
Annual full-time $	-			-
Annual part-time $	65,433	-	-	65,433
Annual shift premiums, etc	-	-	-	-
Annual overtime $	-	-	-	-
* PT vacation pay *(calculated field)*	3,926	-	-	3,926
* Annual benefits *(calculated field)*	7,075	-	-	7,075
* FT contract benefits in lieu *(calculated field)*	-	-	-	-
Subtotal (Per Employee)	**$ 76,434**	**$ -**	**$ -**	**$ 76,434**
Subtotal (Per Position)	**$ 52,739**	**$ -**	**$ -**	**$ 52,739**
Continuous costs *(BU & Acct #.)*	**Please fill in per Complement. The total will account for multiple positions if indicated above.**			
1) Office Supplies 060082.7200	-	-	-	-
2) Training & Developme 060082.7115	-	-	-	-
3) Memberships/Dues/Fe 060082.7105	-	-	-	-
4) Mileage 060082.7100	-	-	-	-
Subtotal (Per Employee)	**$ -**	**$ -**	**$ -**	**$ -**
Subtotal (Per Position)	**$ -**	**$ -**	**$ -**	**$ -**
One-time costs *(BU & Acct #.)*	**Please fill in per Complement. The total will account for multiple positions if indicated above.**			
1) Computer Hardware 060082.7211.01	-	-	-	-
2) #N/A	-	-	-	-
3) #N/A	-	-	-	-
4) #N/A	-	-	-	-
Subtotal (Per Employee)	-	-	-	-
Subtotal (Per Position)	$ -	$ -	$ -	$ -
2014 Total Annual Costs	**$ -**	**$ -**	**$ -**	**$ -**
2015 Total Annual Costs	**$ -**	**$ -**	**$ -**	**$ -**
2016 Total Annual Costs	**$ -**	**$ -**	**$ -**	**$ -**
2017 Total Annual Costs	**$ 52,739**	**$ -**	**$ -**	**$ 52,739**

Additional Comments:

Request Title	Licencing Officer

8) Capital Funding

Are there any Capital requests already submitted/approved or to be submitted related to this ARR? (e.g. new car)

	ASSOCIATED CAPITAL FUNDING	Status	Year asset Available for use	Proj. #	2014	2015	2016	2017	Total
1					$ -	$ -	$ -		$ -
2					$ -	$ -	$ -		$ -
3					$ -	$ -	$ -		$ -
TOTAL ASSOCIATED CAPITAL FUNDING					$ -	$ -	$ -	$ -	$ -

9) Financial/Resource Detail

	Component	BU Acct. #	2014	2015	2016 Budget	2017	2018 Full-Yr. Adj.
REVENUE - continuous operating detail							
1			-	-	-		
2			-	-	-		
3			-	-	-		
4			-	-	-		
		Subtotal	-	-	-	-	
REVENUE - one-time operating detail							
1			-	-	-		-
2			-	-	-		-
		Subtotal	-	-	-	-	-
EXPENSES - continuous operating detail ***(For staffing costs please fill out section 7)***							
1	* Staffing costs *(calculated field)*	(From sect. 7)	-	-	-	**47,858**	
2	* Benefits	(From sect. 7)	-	-	-	**4,881**	
3	* Complement sch. Expenses *(calculated field)*	(From sect. 7)	-	-	-	-	
4			-	-	-		
5			-	-	-		
6			-	-	-		
7			-	-	-		
		Subtotal	-	-	-	**52,739**	
EXPENSES - one-time operating detail ***(For staffing costs please fill out section 7)***							
1	* Complement sch. Expenses *(calculated field)*	(From sect. 7)	-	-	-	-	-
2			-	-	-		-
3			-	-	-		-
		Subtotal	-	-	-	-	-
OFFSETS - cost savings, reductions, etc							
1			-	-	-		
2			-	-	-		
3			-	-	-		
		Subtotal	-	-	-	-	
TOTAL OPERATING BUDGET CHANGE			-	-	-	**52,739**	-

COMPLEMENTS & FTE's		2014	2015	2016	2017	Total
# of positions requested	(From sect. 7)	-	-	-	**1.00**	**1.00**
FTE's	(From sect. 7)	-	-	-	**0.69**	**0.69**
FTE reductions/offsets	(Manual Field)	-	-	-		-
Net FTE's		-	-	-	**0.69**	**0.69**

CITY OF VAUGHAN

2014-2017 OPERATING BUDGET

ADDITIONAL RESOURCE REQUEST

Request Title TREASURY CLERK E (CASHIER/WATER)

Business Unit # 070119 — Cashiering Services

070 - Finance; City Financial Services

Related Program

Program Classification

Annual Budget Change Summary

Financial Components	2014	2015	2016	2017	2014-2017 Sub-total	2018 (One Time. Adj.)	2014-2018 Sub-total
Staffing							
Complements	1.00	-	-	-	1.00	-	1.00
Net FTE's	0.40	-	-	-	0.40	-	0.40
Operating Revenue	-	-	-	-	-	-	-
Operating Costs							
Staffing & Benefits	61,241	-	-	-	61,241	-	61,241
Other continuous costs	-	-	-	-	-	-	-
One-time expenses	-	-	-	-	-	-	-
Offsets/reductions	(61,241)	-	-	-	(61,241)	-	(61,241)
Net Operating Budget	***$ (0)***	***$ -***	***$ -***	***$ -***	***$ (0)***	***$ -***	***$ (0)***
Associated Capital Costs	***$ -***	***$ -***	***$ -***	***$ -***	***$ -***	***$ -***	***$ -***

1A) Request Description: ***Please provide a brief description of the request.***

Please check one: ☑ Departmental ☐ Corporate

Back up cashiering services are key for the City to ensure customer service excellence and continuity of services exist during peak periods, vacations or unscheduled time such as sick leave or as required. This FTE will be shared between Cashiering and Water 40/60 as 1 full time position or 35 hours per week. Cashiering functions include processing payments received from customers for City services, products, utility bills or for departmental requirements. Waterwastewater/storm related functions (.60 FTE) will be funded from the Water reserve. This position will not be hired until approved through the 2014 water budget process.

1B) If this request is part of a project with multiple milestones then please fill in the following table:

Milestones or Deliverables	Timelines	Comments

1C) Impact on other departments (cost/time/benefit):

Department Impacted	Describe Impact (Cost/time/benefit)	Were they Consulted?
		☐Yes ☐No
		☐Yes ☐No
		☐Yes ☐No

Other comments:

COMMISSIONER APPROVAL: _____ ***Date:*** _____

Budget Staff Use Only	☐1st Submission ☐Previously Recognized	Submitted for year: Recognized for year:

Request Title	TREASURY CLERK E (CASHIER/WATER)

2) Relationship to Vaughan Vision 2020 - Goals / Objectives / Initiatives

A) Identify the specific initiative on the Vaughan Vision 2020 initiative list this resource request supports (new or implementation of): Choose an Initiative from the drop down list and then choose the relationship with the initiative in the Green cell using the drop down provided.

Theme	Goal	Initiative (Use drop down list)	Ref #	Date	Priority	Request/Initiative Relationship (choose 1)

B) Describe and clearly demonstrate how the request links to the Vaughan Vision 2020:

3) Related Performance Indicators & Business Plan Link

Please provide information on top 3 performance measures:

	Name/description of service level target:	Target Level	Current Level	Level with ARR
1)				
2)				
3)				

Describe how this request relates to Departmental Business Plan:

4) Value Proposition

Please detail both qualitative and quantitative benefits of the request

Qualitative: Please select up to 2 actions which best describe this request

Primary | Secondary

Briefly explain how this request helps achieve the actions selected above. How does this request make a difference in these areas? Can improvements be defined (i.e. surveys, measures, etc.)?

Quantitative: Please provide explanation of how this request improves efficiency. Note that performance measures are captured in section 3. This section is for efficiency improvements.

Year	Type	Change/Saving	Units	Detail of Cost Reductions/Budget Savings	Incl. in offsets (Section #9)?

5) Alternatives

Are there alternatives or options? Please explain what they are and why they are not the primary approach.

There are not other alternatives.

Request Title	TREASURY CLERK E (CASHIER/WATER)

7) Complement Details - Skip to Section 8 if no Staff is requested

Do not gap positions - If required, please contact the Budget Dept. for instructions
Future year progressions & eco. adj. will be calculated corporately by the Budget Dept.

Complement Information	Position #1	Position #2	Position #3	Sub-total
Budget Year	2014			
Position title				
Estimated start date	April 1, 2014			
# of positions requested	1.00			1.00
Full-time equivalents (FTEs)	1.00			1.00
Position type	Full-time			
Position agreement classification	Cupe Cler. & Tech			
If contract, specify length (months or yrs)				
If Casual/Seasonal PT enter Hourly wage				
Business unit # (override if different than # shown)	070119			
Grade level	E			
Est. starting step	Start			
Desktop (HR) Review Performed?	Yes			
B&F Accommodations Available?	Yes			
ITM Hardware required?	No			
Capital Equipment Required?	No			
Complement Annual Cost Detail				
Annual full-time $	48,108			48,108
Annual part-time $	-	-	-	-
Annual shift premiums, etc				-
Annual overtime $				-
* PT vacation pay *(calculated field)*	-	-	-	-
* Annual benefits *(calculated field)*	13,133	-	-	13,133
* FT contract benefits in lieu *(calculated field)*	-	-	-	-
Subtotal (Per Employee)	**$ 61,241**	**$ -**	**$ -**	**$ 61,241**
Subtotal (Per Position)	**$ 61,241**	**$ -**	**$ -**	**$ 61,241**

Continuous costs	*(BU & Acct #.)*	Please fill in per Complement. The total will account for multiple positions if indicated above.			
1) Office Supplies	070119.7200				-
2) Training & Developme	070119.7115				-
3) Memberships/Dues/Fe	070119.7105				-
4) Mileage	070119.7100				-
Subtotal (Per Employee)		**$ -**	**$ -**	**$ -**	**$ -**
Subtotal (Per Position)		**$ -**	**$ -**	**$ -**	**$ 61,241**

One-time costs	*(BU & Acct #.)*	Please fill in per Complement. The total will account for multiple positions if indicated above.			
1) Computer Hardware	070119.7211.01				-
2)	#N/A				-
3)	#N/A				-
4)	#N/A				-
Subtotal (Per Employee)		-	-	-	-
Subtotal (Per Position)		**$ -**	**$ -**	**$ -**	**$ 61,241**
2014 Total Annual Costs		**$ 61,241**	**$ -**	**$ -**	**$ 61,241**
2015 Total Annual Costs		**$ -**	**$ -**	**$ -**	**$ -**
2016 Total Annual Costs		**$ -**	**$ -**	**$ -**	**$ -**
2017 Total Annual Costs		**$ -**	**$ -**	**$ -**	**$ -**

Additional Comments:

Request Title	TREASURY CLERK E (CASHIER/WATER)

8) Capital Funding

Are there any Capital requests already submitted/approved or to be submitted related to this ARR? (e.g. new car)

	ASSOCIATED CAPITAL FUNDING	Status	Year asset Available for use	Proj. #	2014	2015	2016	2017	Total
1									$ -
2									$ -
3									$ -
TOTAL ASSOCIATED CAPITAL FUNDING					$ -	$ -	$ -	$ -	$ -

9) Financial/Resource Detail

	Component	BU Acct. #	2014	2015	2016 Budget	2017	2018 Full-Yr. Adj.
REVENUE - continuous operating detail							
1							
2							
3							
4							
		Subtotal	-	-	-	-	
REVENUE - one-time operating detail							
1							-
2							-
		Subtotal	-	-	-	-	-
EXPENSES - continuous operating detail ***(For staffing costs please fill out section 7)***							
1	* Staffing costs *(calculated field)*	(From sect. 7)	**48,108**	-	-	-	
2	* Benefits	(From sect. 7)	**13,133**	-	-	-	
3	* Complement sch. Expenses *(calculated field)*	(From sect. 7)	-	-	-	-	
4							
5							
6							
7							
		Subtotal	**61,241**	-	-	-	
EXPENSES - one-time operating detail ***(For staffing costs please fill out section 7)***							
1	* Complement sch. Expenses *(calculated field)*	(From sect. 7)	-	-	-	-	-
2							-
3							-
		Subtotal	-	-	-	-	-
OFFSETS - cost savings, reductions, etc							
1	Part time budegeted salary, benefits & sundry costs		(24,496)				
2	Water reserve funding		(36,745)				
3							
		Subtotal	**(61,241)**	-	-	-	
TOTAL OPERATING BUDGET CHANGE			**(0)**	-	-	-	-

COMPLEMENTS & FTE's		2014	2015	2016	2017	Total
# of positions requested	(From sect. 7)	**1.00**	-	-	-	**1.00**
FTE's	(From sect. 7)	**1.00**	-	-	-	**1.00**
FTE reductions/offsets	(Manual Field)	**(0.60)**				**(0.60)**
Net FTE's		**0.40**	-	-	-	**0.40**

CITY OF VAUGHAN

2014-2017 OPERATING BUDGET

ADDITIONAL RESOURCE REQUEST

Request Title Manager of Corporate Asset Management

Business Unit # 020001 City Manager

020 - City Manager; City Manager

Related Program

Program Classification

Annual Budget Change Summary

Financial Components	2014	2015	2016	2017	2014-2017 Sub-total	2018 (One Time. Adj.)	2014-2018 Sub-total
Staffing							
Complements	1.00	-	-	-	1.00	-	1.00
Net FTE's	1.00	-	-	-	1.00	-	1.00
Operating Revenue	-	-	-	-	-	-	-
Operating Costs							
Staffing & Benefits	136,012	-	-	-	136,012	-	136,012
Other continuous costs	750	-	-	-	750	-	750
One-time expenses	5,250	(5,250)	-	-	-	-	-
Offsets/reductions	(80,947)	-	-	-	(80,947)	-	(80,947)
Net Operating Budget	***$ 61,065***	***$ (5,250)***	***$ -***	***$ -***	***$ 55,815***	***$ -***	***$ 55,815***
Associated Capital Costs	*$ -*	*$ -*	*$ -*	*$ -*	*$ -*	*$ -*	*$ -*

1A) Request Description: ***Please provide a brief description of the request.***

Please check one: ☐ Departmental ☑ Corporate

1 - Full-time Manager of Corporate Asset Management will be the lead of the newly created Asset Management Office within the corporation. The AMO will ensure that leading practices in the areas of asset management processes, technologies and governance are implemented consistently across the various commissions in a phased manner that is sustainable over time within the City. The position will report directly to the City Manager. This position will support the recommendations outlined in the Corporate Asset Management Strategy, identified as a Corporate Strategic Initiative.

1B) If this request is part of a project with multiple milestones then please fill in the following table:

Milestones or Deliverables	Timelines	Comments
Identified as a Corporate Strategic Project Initiative	Q2	Supports recommendations made to proceed with the Corporate Asset Management

1C) Impact on other departments (cost/time/benefit):

Department Impacted	Describe Impact (Cost/time/benefit)	Were they Consulted?
HR	Process of Hiring & Documentation	☐Yes ☐No
		☐Yes ☐No
		☐Yes ☐No

Other comments:

COMMISSIONER APPROVAL: _____ ***Date:*** _____

Budget Staff Use Only	☐1st Submission	Submitted for year:
	☐Previously Recognized	Recognized for year:

Request Title	Manager of Corporate Asset Management

2) Relationship to Vaughan Vision 2020 - Goals / Objectives / Initiatives

A) Identify the specific initiative on the Vaughan Vision 2020 initiative list this resource request supports (new or implementation of): Choose an Initiative from the drop down list and then choose the relationship with the initiative in the Green cell using the drop down provided.

Theme	Goal	Initiative (Use drop down list)	Ref #	Date	Priority	Request/Initiative Relationship (choose 1)
Organizational Goals	Manage Corporate Assets	Develop and implement a Corporate-wide Asset Management System	3	Q2/16	High	General Correlation

B) Describe and clearly demonstrate how the request links to the Vaughan Vision 2020:

MANAGEMENT EXCELLENCE - "Enhance Productivity, Cost Effectiveness and Innovation" - The Manager of Corporate Asset Management will provide overview for all asset management and ensure consistency throughout the organization. Efficiencies will be gained as the Asset Management Office will become a "centre of excellence" within the City, that will ensure all asset management activities (capital planning and maintenance) will be coordinated and and consistent. This approach differs from the "siloed" approach that exists today. SERVICE EXCELLENCE: "Pursue Excellence in Service Delivery" - Coordination of capital and maintenance actvities as a result of improved asset management processes will ensure that all assets are operating as intended to ensure the efficient delivery of services to the citizens of Vaughan.

3) Related Performance Indicators & Business Plan Link

Please provide information on top 3 performance measures:

	Name/description of service level target:	Target Level	Current Level	Level with ARR
1)				
2)				
3)				

Describe how this request relates to Departmental Business Plan:

4) Value Proposition

Please detail both qualitative and quantitative benefits of the request

Qualitative: Please select up to 2 actions which best describe this request

Primary: Improve Sustainability Secondary: Improve Corp. Image

Briefly explain how this request helps achieve the actions selected above. How does this request make a difference in these areas? Can improvements be defined (i.e. surveys, measures, etc.)?

"IMPROVE SUSTAINABILITY" - By ensuring corporate assets are effectively managed as a whole. "IMPROVE CORP. IMAGE" - By ensuring corporate assets are being inventoried and proactively maintained within its lifecycle, the City will project a positive image to residents, business owners and visitors alike.

Quantitative: Please provide explanation of how this request improves efficiency. Note that performance measures are captured in section 3. This section is for efficiency improvements.

Year	Type	Change/Saving	Units	Detail of Cost Reductions/Budget Savings	Incl. in offsets (Section #9)?

5) Alternatives

Are there alternatives or options? Please explain what they are and why they are not the primary approach.

Request Title	Manager of Corporate Asset Management			
7) Complement Details - Skip to Section 8 if no Staff is requested				
Do not gap positions - If required, please contact the Budget Dept. for instructions Future year progressions & eco. adj. will be calculated corporately by the Budget Dept.				
Complement Information	**Position #1**	**Position #2**	**Position #3**	**Sub-total**
Budget Year	2014			
Position title	Manager of Corporate Asset Management			
Estimated start date	January 1, 2014			
# of positions requested	1.00			1.00
Full-time equivalents (FTEs)	1.00			1.00
Position type	Full-time			
Position agreement classification	Mgmt/Non-union			
If contract, specify length (months or yrs)				
If Casual/Seasonal PT enter Hourly wage				
Business unit # (override if different than # shown)	020001			
Grade level	10			
Est. starting step	1			
Desktop (HR) Review Performed?	No			
B&F Accommodations Available?	No			
ITM Hardware required?	Yes			
Capital Equipment Required?	No			
Complement Annual Cost Detail				
Annual full-time $	106,844			106,844
Annual part-time $	-	-	-	-
Annual shift premiums, etc				-
Annual overtime $				-
* PT vacation pay *(calculated field)*	-	-	-	-
* Annual benefits *(calculated field)*	29,168	-	-	29,168
* FT contract benefits in lieu *(calculated field)*	-	-	-	-
Subtotal (Per Employee)	**$ 136,012**	**$ -**	**$ -**	**$ 136,012**
Subtotal (Per Position)	**$ 136,012**	**$ -**	**$ -**	**$ 136,012**
Continuous costs *(BU & Acct #.)*	**Please fill in per Complement. The total will account for multiple positions if indicated above.**			
1) Office Supplies 020001.7200				-
2) Training & Developme 020001.7115				-
3) Cellular Line Charges 020001.7122.01	750			750
4) Mileage 020001.7100				-
Subtotal (Per Employee)	**$ 750**	**$ -**	**$ -**	**$ 750**
Subtotal (Per Position)	**$ 750**	**$ -**	**$ -**	**$ 750**
One-time costs *(BU & Acct #.)*	**Please fill in per Complement. The total will account for multiple positions if indicated above.**			
1) Computer Hardware 020001.7211.01	2,500			2,500
2) Office Equip. & Furnitu 020001.7210	1,500			1,500
3) Training & Developme 020001.7115	1,000			1,000
4) Cellular Line Charges 020001.7122.01	250			250
Subtotal (Per Employee)	***5,250***	**-**	**-**	***5,250***
Subtotal (Per Position)	**$ 5,250**	**$ -**	**$ -**	**$ 5,250**
2014 Total Annual Costs	**$ 142,012**	**$ -**	**$ -**	**$ 142,012**
2015 Total Annual Costs	**$ -**	**$ -**	**$ -**	**$ -**
2016 Total Annual Costs	**$ -**	**$ -**	**$ -**	**$ -**
2017 Total Annual Costs	**$ -**	**$ -**	**$ -**	**$ -**

Additional Comments:

Request Title	Manager of Corporate Asset Management

8) Capital Funding

Are there any Capital requests already submitted/approved or to be submitted related to this ARR? (e.g. new car)

	ASSOCIATED CAPITAL FUNDING	Status	Year asset Available for use	Proj. #	2014	2015	2016	2017	Total
1									$ -
2									$ -
3									$ -
TOTAL ASSOCIATED CAPITAL FUNDING					$ -	$ -	$ -	$ -	$ -

9) Financial/Resource Detail

	Component	BU Acct. #	2014	2015	2016 Budget	2017	2018 Full-Yr. Adj.
REVENUE - continuous operating detail							
1							
2							
3							
4							
		Subtotal	-	-	-	-	
REVENUE - one-time operating detail							
1							-
2							-
		Subtotal	-	-	-	-	-
EXPENSES - continuous operating detail ***(For staffing costs please fill out section 7)***							
1	* Staffing costs *(calculated field)*	(From sect. 7)	**106,844**	-	-	-	
2	* Benefits	(From sect. 7)	**29,168**	-	-	-	
3	* Complement sch. Expenses *(calculated field)*	(From sect. 7)	**750**	-	-	-	
4							
5							
6							
7							
		Subtotal	**136,762**	-	-	-	
EXPENSES - one-time operating detail ***(For staffing costs please fill out section 7)***							
1	* Complement sch. Expenses *(calculated field)*	(From sect. 7)	**5,250**	-	-	-	-
2							-
3							-
		Subtotal	**5,250**	-	-	-	-
OFFSETS - cost savings, reductions, etc							
1	Water/Wastewater Chargeback - 57% of asset value		(80,947)				
2							
3							
		Subtotal	**(80,947)**	-	-	-	
TOTAL OPERATING BUDGET CHANGE			**61,065**	-	-	-	-

COMPLEMENTS & FTE's		2014	2015	2016	2017	Total
# of positions requested	(From sect. 7)	**1.00**	-	-	-	**1.00**
FTE's	(From sect. 7)	**1.00**	-	-	-	**1.00**
FTE reductions/offsets	(Manual Field)					-
Net FTE's		**1.00**	-	-	-	**1.00**

CITY OF VAUGHAN

2014-2017 OPERATING BUDGET

ADDITIONAL RESOURCE REQUEST

Request Title Election Coordinator - Conversion to Permanent

Business Unit # 060001 Clerks - Administration

060 - City Clerk

Related Program Solutions Management

Program Classification Standard Traditional Support

Annual Budget Change Summary

Financial Components	2014	2015	2016	2017	2014-2017 Sub-total	2018 (One Time. Adj.)	2014-2018 Sub-total
Staffing							
Complements	1.00	-	-	-	1.00	-	1.00
Net FTE's	1.00	-	-	-	1.00	-	1.00
Operating Revenue	-	-	-	-	-	-	-
Operating Costs							
Staffing & Benefits	121,650	-	-	-	121,650	-	121,650
Other continuous costs	-	-	-	-	-	-	-
One-time expenses	-	-	-	-	-	-	-
Offsets/reductions	(121,650)	-	-	-	(121,650)	-	(121,650)
Net Operating Budget	***$ 0***	***$ -***	***$ -***	***$ -***	***$ 0***	***$ -***	***$ 0***
Associated Capital Costs	*$ -*	*$ -*	*$ -*	*$ -*	*$ -*	*$ -*	*$ -*

1A) Request Description: ***Please provide a brief description of the request.***

Please check one: ☑ Departmental ☐ Corporate

The request is to convert the position of Election Coordinator from contract to permanent status. The scope, magnitude and complexity of election administration in a large municipality like Vaughan requires full time, dedicated resources. The Election Coordinator works exclusively on election and election-rated activities (such as rebates, ward boundary issues, etc.) throughout the term of Council. Conversion of the contract position to permanent status is consistent with Council's previous decisions which recognize the requirement for full-time resources to support the planning and execution of the municipal election and post-election activities [ref CW(WS) 29(2) May 24, 2011]. Election planning and administration is a permanent responsibility of the City Clerk's Offfice and permanent staff resources are needed to ensure the sustainability of this activity.

1B) If this request is part of a project with multiple milestones then please fill in the following table:

Milestones or Deliverables	Timelines	Comments

1C) Impact on other departments (cost/time/benefit):

Department Impacted	Describe Impact (Cost/time/benefit)	Were they Consulted?
		☐Yes ☐No
		☐Yes ☐No
		☐Yes ☐No

Other comments:

COMMISSIONER APPROVAL: _____ ***Date:*** _____

Budget Staff Use Only	☐1st Submission ☐Previously Recognized	Submitted for year: Recognized for year:

Request Title	Election Coordinator - Conversion to Permanent

2) Relationship to Vaughan Vision 2020 - Goals / Objectives / Initiatives

A) Identify the specific initiative on the Vaughan Vision 2020 initiative list this resource request supports (new or implementation of): Choose an Initiative from the drop down list and then choose the relationship with the initiative in the Green cell using the drop down provided.

Theme	Goal	Initiative (Use drop down list)	Ref #	Date	Priority	Request/Initiative Relationship (choose 1)

B) Describe and clearly demonstrate how the request links to the Vaughan Vision 2020:

Demonstrate Excellence in Service Delivery - It is the responsibility of the Election Coordinator to manage expenditures and other resources in a manner which contributes to the financial and operational sustainability of the municipality.

3) Related Performance Indicators & Business Plan Link

Please provide information on top 3 performance measures:

	Name/description of service level target:	Target Level	Current Level	Level with ARR
1)				
2)				
3)				

Describe how this request relates to Departmental Business Plan:

As outlined in the Office of the City Clerk (CCO) Business Plan, the CCO is responsible for ensuring open, accessible and accountable government. The administration of fair elections in an impartial manner is a fundamental statutory responsibility of the City Clerk.

4) Value Proposition

Please detail both qualitative and quantitative benefits of the request

Qualitative: Please select up to 2 actions which best describe this request

Primary: Improve Sustainability Secondary:

Briefly explain how this request helps achieve the actions selected above. How does this request make a difference in these areas? Can improvements be defined (i.e. surveys, measures, etc.)?

Converting this position from contract to permanent recognizes that the Election Coordinator is a core position required throughout the 4 year Council cycle. The position is currently funded out of the Election Reserve; this is not a sustainable way of funding a permanent staff position.

Quantitative: Please provide explanation of how this request improves efficiency. Note that performance measures are captured in section 3. This section is for efficiency improvements.

Year	Type	Change/Saving	Units	Detail of Cost Reductions/Budget Savings	Incl. in offsets (Section #9)?

5) Alternatives

Are there alternatives or options? Please explain what they are and why they are not the primary approach.

1. One alternative is to continue to maintain the position as a contract position. This approach is not recommended as it does not provide for consistent, sustainable support to the Election. In addition, it is not prudent to fund permanent staff positions from the Election Reserve.

Request Title	Election Coordinator - Conversion to Permanent

7) Complement Details - Skip to Section 8 if no Staff is requested

Do not gap positions - If required, please contact the Budget Dept. for instructions
Future year progressions & eco. adj. will be calculated corporately by the Budget Dept.

Complement Information	**Position #1**	**Position #2**	**Position #3**	**Sub-total**
Budget Year	2014			
Position title	Election Coordinator			
Estimated start date	January 1, 2014			
# of positions requested	1.00			1.00
Full-time equivalents (FTEs)	1.00			1.00
Position type	Full-time			
Position agreement classification	Mgmt/Non-union			
If contract, specify length (months or yrs)				
If Casual/Seasonal PT enter Hourly wage				
Business unit # (override if different than # shown)	060001			
Grade level	7			
Est. starting step	5			
Desktop (HR) Review Performed?	N/A			
B&F Accommodations Available?	Yes			
ITM Hardware required?	No			
Capital Equipment Required?	No			
Complement Annual Cost Detail				
Annual full-time $	95,562			95,562
Annual part-time $	-	-	-	-
Annual shift premiums, etc				-
Annual overtime $				-
* PT vacation pay *(calculated field)*	-	-	-	-
* Annual benefits *(calculated field)*	26,088	-	-	26,088
* FT contract benefits in lieu *(calculated field)*	-	-	-	-
Subtotal (Per Employee)	**$ 121,650**	**$ -**	**$ -**	**$ 121,650**
Subtotal (Per Position)	**$ 121,650**	**$ -**	**$ -**	**$ 121,650**
Continuous costs *(BU & Acct #.)*	**Please fill in per Complement. The total will account for multiple positions if indicated above.**			
1) Office Supplies 060001.7200				-
2) Training & Developme 060001.7115				-
3) Memberships/Dues/Fe 060001.7105				-
4) Mileage 060001.7100				-
Subtotal (Per Employee)	**$ -**	**$ -**	**$ -**	**$ -**
Subtotal (Per Position)	**$ -**	**$ -**	**$ -**	**$ -**
One-time costs *(BU & Acct #.)*	**Please fill in per Complement. The total will account for multiple positions if indicated above.**			
1) Computer Hardware 060001.7211.01				-
2) Office Equip. & Furnitu 060001.7210				-
3) Other (Please detail in #N/A				-
4) #N/A				-
Subtotal (Per Employee)	-	-	-	-
Subtotal (Per Position)	**$ -**	**$ -**	**$ -**	**$ -**
2014 Total Annual Costs	**$ 121,650**	**$ -**	**$ -**	**$ 121,650**
2015 Total Annual Costs	**$ -**	**$ -**	**$ -**	**$ -**
2016 Total Annual Costs	**$ -**	**$ -**	**$ -**	**$ -**
2017 Total Annual Costs	**$ -**	**$ -**	**$ -**	**$ -**

Additional Comments:

Request Title	Election Coordinator - Conversion to Permanent

8) Capital Funding

Are there any Capital requests already submitted/approved or to be submitted related to this ARR? (e.g. new car)

	ASSOCIATED CAPITAL FUNDING	Status	Year asset Available for use	Proj. #	2014	2015	2016	2017	Total
1									$ -
2									$ -
3									$ -
TOTAL ASSOCIATED CAPITAL FUNDING					$ -	$ -	$ -	$ -	$ -

9) Financial/Resource Detail

	Component	BU Acct. #	2014	2015	2016 Budget	2017	2018 Full-Yr. Adj.
REVENUE - continuous operating detail							
1							
2							
3							
4							
		Subtotal	-	-	-	-	
REVENUE - one-time operating detail							
1							-
2							-
		Subtotal	-	-	-	-	-
EXPENSES - continuous operating detail ***(For staffing costs please fill out section 7)***							
1	* Staffing costs *(calculated field)*	(From sect. 7)	**95,562**	-	-	-	
2	* Benefits	(From sect. 7)	**26,088**	-	-	-	
3	* Complement sch. Expenses *(calculated field)*	(From sect. 7)	-	-	-	-	
4							
5							
6							
7							
		Subtotal	**121,650**	-	-	-	
EXPENSES - one-time operating detail ***(For staffing costs please fill out section 7)***							
1	* Complement sch. Expenses *(calculated field)*	(From sect. 7)	-	-	-	-	-
2							-
3							-
		Subtotal	-	-	-	-	-
OFFSETS - cost savings, reductions, etc							
1	Elimination of Temporary Position Salary		(95,562)				
2	Elimination of Temporary Position Benefits		(26,088)				
3							
		Subtotal	**(121,650)**	-	-	-	
TOTAL OPERATING BUDGET CHANGE			**0**	-	-	-	-

COMPLEMENTS & FTE's		2014	2015	2016	2017	Total
# of positions requested	(From sect. 7)	**1.00**	-	-	-	**1.00**
FTE's	(From sect. 7)	**1.00**	-	-	-	**1.00**
FTE reductions/offsets	(Manual Field)					-
Net FTE's		**1.00**	-	-	-	**1.00**

CITY OF VAUGHAN

2014-2017 OPERATING BUDGET

ADDITIONAL RESOURCE REQUEST

Request Title: Council Office Administrator (Level 4) - Conversion to Permanent

Business Unit #: 060001 — Clerks - Administration

060 - City Clerk

Related Program: Solutions Management

Program Classification: Standard Traditional Support

Annual Budget Change Summary

Financial Components	2014	2015	2016	2017	2014-2017 Sub-total	2018 (One Time. Adj.)	2014-2018 Sub-total
Staffing							
Complements	1.00	-	-	-	1.00	-	1.00
Net FTE's	1.00	-	-	-	1.00	-	1.00
Operating Revenue	-	-	-	-	-	-	-
Operating Costs							
Staffing & Benefits	91,398	-	-	-	91,398	-	91,398
Other continuous costs	-	-	-	-	-	-	-
One-time expenses	-	-	-	-	-	-	-
Offsets/reductions	(91,398)	-	-	-	(91,398)	-	(91,398)
Net Operating Budget	***$ (0)***	***$ -***	***$ -***	***$ -***	***$ (0)***	***$ -***	***$ (0)***
Associated Capital Costs	*$ -*	*$ -*	*$ -*	*$ -*	*$ -*	*$ -*	*$ -*

1A) Request Description: ***Please provide a brief description of the request.***

Please check one: ☑ Departmental ☐ Corporate

The request is to convert the position of Council Office Administrator from contract to permanent full-time status. This position administratively represents the City Clerk within the Council Offices, including Corporate budget preparation and monitoring, corporate policy compliance as well as purchasing administration. The duties of the Council Office Administrator also include: providing assistance to members of Counci; promoting and enhancing the image of the Council Office at all levels of contact, providing reception services for the Council Office, exercising tact and diplomacy in greeting dignitaries, receiving and directing visitors to Councillors and/or their Executive Assistants, and handling and securing of confidential/sensitive information,

The staffing of this position was formerly subject to considerations made following general municipal elections. The position has evolved to primarily a corporate role and is independent of Council's political offices. As such it should be recognized as a permanent member of the City Clerk's Office complement. The job was recently re-classified in recognition of the corporate functions carried out.

1B) If this request is part of a project with multiple milestones then please fill in the following table:

Milestones or Deliverables	Timelines	Comments

1C) Impact on other departments (cost/time/benefit):

Department Impacted	Describe Impact (Cost/time/benefit)	Were they Consulted?
Council Offices	This position plays a pivotal role in streamlining the administrative operation of the Council Offices and serves as a key point of contact for SMT, staff, public, vendors, media and other levels of government who contact the Council Offices.	☐Yes ☑No
		☐Yes ☐No
		☐Yes ☐No

Other comments:

This position is often the first point of contact for members of the public and dignitaries when contacting the Council Office. As such, it plays a critical role in presenting a positive image for the corporation.

COMMISSIONER APPROVAL: _____ ***Date:*** _____

Budget Staff Use Only	☐1st Submission	Submitted for year:
	☐Previously Recognized	Recognized for year:

Request Title	Council Office Administrator (Level 4) - Conversion to Permanent

2) Relationship to Vaughan Vision 2020 - Goals / Objectives / Initiatives

A) Identify the specific initiative on the Vaughan Vision 2020 initiative list this resource request supports (new or implementation of): Choose an Initiative from the drop down list and then choose the relationship with the initiative in the Green cell using the drop down provided.

Theme	Goal	Initiative (Use drop down list)	Ref #	Date	Priority	Request/Initiative Relationship (choose 1)

B) Describe and clearly demonstrate how the request links to the Vaughan Vision 2020:

Demonstrate Excellence in Service Delivery - as the first point of contact for many citizens, businesses and other levels of government in relation to the Council Offices, the Council Office Administrator plays a key role in ensuring service excellence. The Council Office Administrator maintains confidentiality and demonstrates tact and diplomacy while ensuring that inquiries are directed to the appropriate offices in a timely manner.

3) Related Performance Indicators & Business Plan Link

Please provide information on top 3 performance measures:

	Name/description of service level target:	Target Level	Current Level	Level with ARR
1)				
2)				
3)				

Describe how this request relates to Departmental Business Plan:

The Council Office Administrator is the City Clerk's corporate presence on the Council floor and should not be subject to considerations flowing from electoral results. As outlined in the Office of the City Clerk (CCO) Business Plan, the CCO is the primary point of contact for Vaughan's citizens and businesses and is also an information and service focal point for Members of Council and City Staff. Within the Council Office area, the Council Office Administrator performs this key function.

4) Value Proposition

Please detail both qualitative and quantitative benefits of the request

Qualitative: Please select up to 2 actions which best describe this request

Primary: Improve Sustainability Secondary:

Briefly explain how this request helps achieve the actions selected above. How does this request make a difference in these areas? Can improvements be defined (i.e. surveys, measures, etc.)?

Converting this position from contract to permanent recognizes that the position has evolved to primarily a corporate role and is independent of Council's political offices. It would also recognize the key corporate functions performed by this position in ensuring the efficient and effective administration of the Council Offices.

Quantitative: Please provide explanation of how this request improves efficiency. Note that performance measures are captured in section 3. This section is for efficiency improvements.

Year	Type	Change/Saving	Units	Detail of Cost Reductions/Budget Savings	Incl. in offsets (Section #9)?

5) Alternatives

Are there alternatives or options? Please explain what they are and why they are not the primary approach.

1. One alternative is to continue to maintain the position as a contract position. This approach is not recommended as it does not provide for consistent, sustainable support to the Council Offices.

Request Title	Council Office Administrator (Level 4) - Conversion to Permanent

7) Complement Details - Skip to Section 8 if no Staff is requested

Do not gap positions - If required, please contact the Budget Dept. for instructions
Future year progressions & eco. adj. will be calculated corporately by the Budget Dept.

Complement Information	Position #1	Position #2	Position #3	Sub-total
Budget Year	2014			
Position title	Council Office Administrator			
Estimated start date	January 1, 2014			
# of positions requested	1.00			1.00
Full-time equivalents (FTEs)	1.00			1.00
Position type	Full-time			
Position agreement classification	Mgmt/Non-union			
If contract, specify length (months or yrs)				
If Casual/Seasonal PT enter Hourly wage				
Business unit # (override if different than # shown)	060001			
Grade level	4			
Est. starting step	5			
Desktop (HR) Review Performed?	N/A			
B&F Accommodations Available?	Yes			
ITM Hardware required?	No			
Capital Equipment Required?	No			
Complement Annual Cost Detail				
Annual full-time $	71,797			71,797
Annual part-time $	-	-	-	-
Annual shift premiums, etc				-
Annual overtime $				-
* PT vacation pay *(calculated field)*	-	-	-	-
* Annual benefits *(calculated field)*	19,601	-	-	19,601
* FT contract benefits in lieu *(calculated field)*	-	-	-	-
Subtotal (Per Employee)	**$ 91,398**	**$ -**	**$ -**	**$ 91,398**
Subtotal (Per Position)	**$ 91,398**	**$ -**	**$ -**	**$ 91,398**

Continuous costs	*(BU & Acct #.)*	Please fill in per Complement. The total will account for multiple positions if indicated above.			
1) Office Supplies	060001.7200				-
2) Training & Developme	060001.7115				-
3) Memberships/Dues/Fe	060001.7105				-
4) Mileage	060001.7100				-
Subtotal (Per Employee)		**$ -**	**$ -**	**$ -**	**$ -**
Subtotal (Per Position)		**$ -**	**$ -**	**$ -**	**$ -**

One-time costs	*(BU & Acct #.)*	Please fill in per Complement. The total will account for multiple positions if indicated above.			
1) Computer Hardware	060001.7211.01				-
2) Office Equip. & Furnitu	060001.7210				-
3) Other (Please detail in	#N/A				-
4)	#N/A				-
Subtotal (Per Employee)		-	-	-	-
Subtotal (Per Position)		**$ -**	**$ -**	**$ -**	**$ -**
2014 Total Annual Costs		**$ 91,398**	**$ -**	**$ -**	**$ 91,398**
2015 Total Annual Costs		**$ -**	**$ -**	**$ -**	**$ -**
2016 Total Annual Costs		**$ -**	**$ -**	**$ -**	**$ -**
2017 Total Annual Costs		**$ -**	**$ -**	**$ -**	**$ -**

Additional Comments:

Request Title	Council Office Administrator (Level 4) - Conversion to Permanent

8) Capital Funding

Are there any Capital requests already submitted/approved or to be submitted related to this ARR? (e.g. new car)

	ASSOCIATED CAPITAL FUNDING	Status	Year asset Available for use	Proj. #	2014	2015	2016	2017	Total
1									$ -
2									$ -
3									$ -
	TOTAL ASSOCIATED CAPITAL FUNDING				$ -	$ -	$ -	$ -	$ -

9) Financial/Resource Detail

	Component	BU Acct. #	2014	2015	2016 Budget	2017	2018 Full-Yr. Adj.
REVENUE - continuous operating detail							
1							
2							
3							
4							
		Subtotal	-	-	-	-	
REVENUE - one-time operating detail							
1							-
2							-
		Subtotal	-	-	-	-	-
EXPENSES - continuous operating detail ***(For staffing costs please fill out section 7)***							
1	* Staffing costs *(calculated field)*	(From sect. 7)	**71,797**	-	-	-	
2	* Benefits	(From sect. 7)	**19,601**	-	-	-	
3	* Complement sch. Expenses *(calculated field)*	(From sect. 7)	-	-	-	-	
4							
5							
6							
7							
		Subtotal	**91,398**	-	-	-	
EXPENSES - one-time operating detail ***(For staffing costs please fill out section 7)***							
1	* Complement sch. Expenses *(calculated field)*	(From sect. 7)	-	-	-	-	-
2							-
3							-
		Subtotal	-	-	-	-	-
OFFSETS - cost savings, reductions, etc							
1	Elimination of Temporary Position Salary		(71,797)				
2	Elimination of Temporary Position Benefits		(19,601)				
3							
		Subtotal	**(91,398)**	-	-	-	
	TOTAL OPERATING BUDGET CHANGE		**(0)**	-	-	-	-

COMPLEMENTS & FTE's		2014	2015	2016	2017	Total
# of positions requested	(From sect. 7)	**1.00**	-	-	-	**1.00**
FTE's	(From sect. 7)	**1.00**	-	-	-	**1.00**
FTE reductions/offsets	(Manual Field)					-
Net FTE's		**1.00**	-	-	-	**1.00**

CITY OF VAUGHAN

2014-2017 OPERATING BUDGET

ADDITIONAL RESOURCE REQUEST

Request Title: Part-time Information Processor - Level F 42

Business Unit #: 060001 — Clerks - Administration

060 - City Clerk

Related Program: Solutions Management

Program Classification: Standard Traditional Support

Annual Budget Change Summary

Financial Components	2014	2015	2016	2017	2014-2017 Sub-total	2018 (One Time. Adj.)	2014-2018 Sub-total
Staffing							
Complements	1.00	-	-	-	1.00	-	1.00
Net FTE's	0.69	-	-	-	0.69	-	0.69
Operating Revenue	-	-	-	-	-	-	-
Operating Costs							
Staffing & Benefits	36,383	-	-	-	36,383	-	36,383
Other continuous costs	-	-	-	-	-	-	-
One-time expenses	7,845	(7,845)	-	-	-	-	-
Offsets/reductions	(1,200)	-	-	-	(1,200)	-	(1,200)
Net Operating Budget	***$ 43,028***	***$ (7,845)***	***$ -***	***$ -***	***$ 35,183***	***$ -***	***$ 35,183***
Associated Capital Costs	*$ -*	*$ -*	*$ -*	*$ -*	*$ -*	*$ -*	*$ -*

1A) Request Description: ***Please provide a brief description of the request.***

Please check one: ☑ Departmental ☐ Corporate

This request is for a part-time Information Processor to be responsible for posting Council and Committee documents (agendas, reports, extracts, by-laws, communications and attachments) to VOL. The implementation of VOL allows the public and internal staff to rapidly find and search Council documents and has greatly enhanced citizen access to meeting documents relating to Council, Standing Committees and other Committees/Task Forces but has created a commensurate burden on staff resources. The time frames for posting documents are very restrictive and must be in compliance with notice requirements set out in the City's Procedure By-Law 7-2011. In the first six months of 2013, the two full-time Information Processors responsible for posting Council and Committee meeting agendas, minutes and extracts on VOL have incurred a significant increase in overtime, (a five-fold increase compared with the same period in 2012.) We are also experiencing a 1 to 2 month back log in posting consolidated meeting extracts. The part-time Information Processor will be dedicated to the task of preparing and posting agendas, agendas, minutes and extracts on VOL (Vaughan On-Line) to ensure that statutory time frames and service standards are met. 1243

1B) If this request is part of a project with multiple milestones then please fill in the following table:

Milestones or Deliverables	Timelines	Comments

1C) Impact on other departments (cost/time/benefit):

Department Impacted	Describe Impact (Cost/time/benefit)	Were they Consulted?	
All departments	Timely availability of comprehensive Council-Committee documents (agendas, reports, extracts, by-laws) to support departmental work programs and decision-making.	☐ Yes	☑ No 161
Council	Timely availability of comprehensive Council-Committee documents (agendas, reports, extracts, by-laws) to Council and Council support staff in research and responding to citizen inquiries.	☐ Yes	☑ No 188
		☐ Yes	☐ No 0

Other comments: 0

COMMISSIONER APPROVAL: _____ ***Date:*** _____

Budget Staff Use Only	☐ 1st Submission	Submitted for year:
	☐ Previously Recognized	Recognized for year:

Request Title	Part-time Information Processor - Level F	42

2) Relationship to Vaughan Vision 2020 - Goals / Objectives / Initiatives

A) Identify the specific initiative on the Vaughan Vision 2020 initiative list this resource request supports (new or implementation of): Choose an Initiative from the drop down list and then choose the relationship with the initiative in the Green cell using the drop down provided.

Theme	Goal	Initiative (Use drop down list)	Ref #	Date	Priority	Request/Initiative Relationship (choose 1)
Organizational Goals	Ensure a High Performing Organization	Ensure citizen-focused communication initiatives: Establish and implement a more effective model for community engagement and enhance our public consultation strategy	14	Q1/13 Revised Q3/13**	Medium	General Correlation

B) Describe and clearly demonstrate how the request links to the Vaughan Vision 2020:

The timely availability of Council-Committee documents on-line supports citizen access to the decision-making process and broader community engagement. Citizens can easily and conveniently access agendas, reports and past Council decisions without the need to visit City Hall. 279

3) Related Performance Indicators & Business Plan Link

Please provide information on top 3 performance measures:

	Name/description of service level target:	Target Level	Current Level	Level with ARR
1)	Average time to publish consolidated meeting extracts.	1 week	1 to 2 months	1 week
2)				
3)				

Describe how this request relates to Departmental Business Plan:

One of the key objectives of the City Clerk's Business Plan is to ensure legislative compliance and adherence to Council procedures, and encourage public participation and community engagement. The use of VOL supports legislative compliance by ensuring that agendas are posted in compliance with the notice requirements under the City's Procedure By-law. The posting of comprehensive meeting extracts supports community engagement by providing the public with timely, easy and convenient access to Council agendas and decisions. 528

4) Value Proposition

Please detail both qualitative and quantitative benefits of the request

Qualitative: Please select up to 2 actions which best describe this request

Primary: Improve User Satisfaction Secondary: Improve Corp. Image

Briefly explain how this request helps achieve the actions selected above. How does this request make a difference in these areas? Can improvements be defined (i.e. surveys, measures, etc.)?

1. Publishing comprehensive meeting extracts within 1 week increases user satisfaction - for the public, Council and City staff. End users are able to obtain this information through self-service rather than having to contact Secretariat staff for visit the Clerk's Office in-person. 2. The timely availability of Council-Committee documents on-line improves the corporation's image by promoting openness and transparency, and making it easier for citizens to engage in civic matters. 484

Quantitative: Please provide explanation of how this request improves efficiency. Note that performance measures are captured in section 3. This section is for efficiency improvements.

Year	Type	Change/Saving	Units	Detail of Cost Reductions/Budget Savings	Incl. in offsets (Section #9)?	
2014	Budget $$$	100	12	Reduce monthly overtime costs (12 months @ $100 per month)	Yes	58
2014	Budget $$$	200	12	Cost to reduce backlog	No	22
						0

5) Alternatives

Are there alternatives or options? Please explain what they are and why they are not the primary approach.

1. One alternative is to continue to incur overtime costs. This approach is not recommended due to the impact on staff and the loss of the main benefit of VOL which is timeliness and comprehensiveness of posting of Council extracts. 2. The second option is to not produce a comprehensive Council extract which will require City staff and other users to research and compile the complete record of Council's decision. This option is not recommended as it will result in a disproportionate increase in staff time across the corporation and will not resolve the issues impacting staff in the City Clerk's office. 610

Request Title	Part-time Information Processor - Level F			

7) Complement Details - Skip to Section 8 if no Staff is requested

Do not gap positions - If required, please contact the Budget Dept. for instructions
Future year progressions & eco. adj. will be calculated corporately by the Budget Dept.

Complement Information	**Position #1**	**Position #2**	**Position #3**	**Sub-total**
Budget Year	2014			
Position title	Information Processor			
Estimated start date	January 1, 2014			
# of positions requested	1.00			1.00
Full-time equivalents (FTEs)	0.69			0.69
Position type	Part-time			
Position agreement classification	Cupe Hourly			
If contract, specify length (months or yrs)				
If Casual/Seasonal PT enter Hourly wage				
Business unit # (override if different than # shown)	060001			
Grade level	F			
Est. starting step	Start			
Desktop (HR) Review Performed?	N/A			
B&F Accommodations Available?	Yes			
ITM Hardware required?	Yes			
Capital Equipment Required?	No			
Complement Annual Cost Detail				
Annual full-time $	-			-
Annual part-time $	46,113	-	-	46,113
Annual shift premiums, etc				-
Annual overtime $				-
* PT vacation pay *(calculated field)*	1,845	-	-	1,845
* Annual benefits *(calculated field)*	4,772	-	-	4,772
* FT contract benefits in lieu *(calculated field)*	-	-	-	-
Subtotal (Per Employee)	**$ 52,729**	**$ -**	**$ -**	**$ 52,729**
Subtotal (Per Position)	**$ 36,383**	**$ -**	**$ -**	**$ 36,383**
Continuous costs *(BU & Acct #.)*	**Please fill in per Complement. The total will account for multiple positions if indicated above.**			
1) Office Supplies 060001.7200				-
2) Training & Developme 060001.7115				-
3) Memberships/Dues/Fe 060001.7105				-
4) Mileage 060001.7100				-
Subtotal (Per Employee)	**$ -**	**$ -**	**$ -**	**$ -**
Subtotal (Per Position)	**$ -**	**$ -**	**$ -**	**$ -**
One-time costs *(BU & Acct #.)*	**Please fill in per Complement. The total will account for multiple positions if indicated above.**			
1) Computer Hardware 060001.7211.01	2,845			2,845
2) Office Equip. & Furnitu 060001.7210	5,000			5,000
3) Other (Please detail in #N/A				-
4) #N/A				-
Subtotal (Per Employee)	***7,845***	**-**	**-**	***7,845***
Subtotal (Per Position)	**$ 7,845**	**$ -**	**$ -**	**$ 7,845**
2014 Total Annual Costs	**$ 44,228**	**$ -**	**$ -**	**$ 44,228**
2015 Total Annual Costs	**$ -**	**$ -**	**$ -**	**$ -**
2016 Total Annual Costs	**$ -**	**$ -**	**$ -**	**$ -**
2017 Total Annual Costs	**$ -**	**$ -**	**$ -**	**$ -**

Additional Comments:

Request Title	Part-time Information Processor - Level F	42

8) Capital Funding

Are there any Capital requests already submitted/approved or to be submitted related to this ARR? (e.g. new car)

	ASSOCIATED CAPITAL FUNDING	Status	Year asset Available for use	Proj. #	2014	2015	2016	2017	Total
1									$ -
2									$ -
3									$ -
TOTAL ASSOCIATED CAPITAL FUNDING					$ -	$ -	$ -	$ -	$ -

9) Financial/Resource Detail

	Component	BU Acct. #	2014	2015	2016 Budget	2017	2018 Full-Yr. Adj.
REVENUE - continuous operating detail							
1							
2							
3							
4							
		Subtotal	-	-	-	-	
REVENUE - one-time operating detail							
1							-
2							-
		Subtotal	-	-	-	-	-
EXPENSES - continuous operating detail ***(For staffing costs please fill out section 7)***							
1	* Staffing costs *(calculated field)*	(From sect. 7)	**33,090**	-	-	-	
2	* Benefits	(From sect. 7)	**3,292**	-	-	-	
3	* Complement sch. Expenses *(calculated field)*	(From sect. 7)	-	-	-	-	
4							
5							
6							
7							
		Subtotal	**36,383**	-	-	-	
EXPENSES - one-time operating detail ***(For staffing costs please fill out section 7)***							
1	* Complement sch. Expenses *(calculated field)*	(From sect. 7)	**7,845**	-	-	-	-
2							-
3							-
		Subtotal	**7,845**	-	-	-	-
OFFSETS - cost savings, reductions, etc							
1	Reduction in overtime		(1,200)				
2							
3							
		Subtotal	**(1,200)**	-	-	-	
TOTAL OPERATING BUDGET CHANGE			**43,028**	**-**	**-**	**-**	**-**

COMPLEMENTS & FTE's		2014	2015	2016	2017	Total
# of positions requested	(From sect. 7)	**1.00**	-	-	-	**1.00**
FTE's	(From sect. 7)	**0.69**	-	-	-	**0.69**
FTE reductions/offsets	(Manual Field)					-
Net FTE's		**0.69**	-	-	-	**0.69**

CITY OF VAUGHAN

2014-2017 OPERATING BUDGET

ADDITIONAL RESOURCE REQUEST

Request Title	Strategic Risk Consultant	25
Business Unit #	060001 Clerks - Administration	
	060 - City Clerk	
Related Program	Business Analysis	
Program Classification	Premium - City Building	

Annual Budget Change Summary

Financial Components	2014	2015	2016	2017	2014-2017 Sub-total	2018 (One Time. Adj.)	2014-2018 Sub-total
Staffing							
Complements	-	-	-	-	-	-	-
Net FTE's	-	-	-	-	-	-	-
Operating Revenue	-	-	-	-	-	-	-
Operating Costs							
Staffing & Benefits	-	-	-	-	-	-	-
Other continuous costs	-	-	-	-	-	-	-
One-time expenses	50,000	(50,000)	-	-	-	-	-
Offsets/reductions	-	-	-	-	-	-	-
Net Operating Budget	***$ 50,000***	***$ (50,000)***	***$ -***	***$ -***	***$ -***	***$ -***	***$ -***
Associated Capital Costs	*$ -*	*$ -*	*$ -*	*$ -*	*$ -*	*$ -*	*$ -*

1A) Request Description: ***Please provide a brief description of the request.***

Please check one: ☐ Departmental ☑ Corporate

The mandate of the consultant will be to identify and assess the City's risk exposures in a variety of categories, make recommendations on how to address such risk on a strategic basis, and design a programatic response to reducing risk at an operational level. Included in the Consultant's deliverables will be a framework/tool to be used to evaluate risk exposure. A residual component of the services provided will be education to staff on risk awareness, mechanisms to evaluate policies and programs for attendant risk, and other added-value recommendations. 565

1B) If this request is part of a project with multiple milestones then please fill in the following table:

Milestones or Deliverables	Timelines	Comments
Assessment and development of recommendations	2014	
Implementation	2015	Implementation plan to be determined upon receipt of Consultant's recommendations

1C) Impact on other departments (cost/time/benefit):

Department Impacted	Describe Impact (Cost/time/benefit)	Were they Consulted?	
All	Interviews, provision of applicable policies, procedures and by-laws.	☐ Yes	☑ No 69
City Clerk's Office	Insurable Risk Management team to guide and orient consultant on city governance, departmental responsibilities, and appropriate staff	☑ Yes	☐ No 134
		☐ Yes	☐ No 0

Other comments: 0

COMMISSIONER APPROVAL: _____ ***Date:*** _____

Budget Staff Use Only		
	☐ 1st Submission	**Submitted for year:**
	☐ Previously Recognized	**Recognized for year:**

Request Title	Strategic Risk Consultant	25

2) Relationship to Vaughan Vision 2020 - Goals / Objectives / Initiatives

A) Identify the specific initiative on the Vaughan Vision 2020 initiative list this resource request supports (new or implementation of): Choose an Initiative from the drop down list and then choose the relationship with the initiative in the Green cell using the drop down provided.

Theme	Goal	Initiative (Use drop down list)	Ref #	Date	Priority	Request/Initiative Relationship (choose 1)
Organizational Goals	Ensure a High Performing Organization	Develop an Integrated Risk Management Strategy	12	Q2/14	High	General Correlation

B) Describe and clearly demonstrate how the request links to the Vaughan Vision 2020:

Ensure a High Performing Organization: The City is exposed to a variety of risks which range from traditional exposures (slips, trips and falls) to governance exposures (are appropriate oversight mechanisms in place? Are adequate skills in place). Further, in a political environment, issues must be monitored from a strategic perspective and action plans developed as rapidly as possible. 392

3) Related Performance Indicators & Business Plan Link

Please provide information on top 3 performance measures:

	Name/description of service level target:	Target Level	Current Level	Level with ARR
1)				
2)				
3)				

Describe how this request relates to Departmental Business Plan:

The department is responsible for insurable risk management. Strategic risk management is a new initiative that requires further refinement before it can be articulated in the department business plan. 202

4) Value Proposition

Please detail both qualitative and quantitative benefits of the request

Qualitative: Please select up to 2 actions which best describe this request

Primary: Improve Sustainability Secondary: Realize Future Benefits

Briefly explain how this request helps achieve the actions selected above. How does this request make a difference in these areas? Can improvements be defined (i.e. surveys, measures, etc.)?

An integrated strategic risk management strategy will lead to decisions and practices which lower exposure to risk on an ongoing basis. 135

Quantitative: Please provide explanation of how this request improves efficiency. Note that performance measures are captured in section 3. This section is for efficiency improvements.

Year	Type	Change/Saving	Units	Detail of Cost Reductions/Budget Savings	Incl. in offsets (Section #9)?	
						0
						0
						0

5) Alternatives

Are there alternatives or options? Please explain what they are and why they are not the primary approach.

Maintaining the status quo will miss opportunities to manage risk. A strategic approach to risk management will identify risk, and respective solutions, in a cost- and effort-effective way. 190

Request Title	Strategic Risk Consultant			

7) Complement Details - Skip to Section 8 if no Staff is requested

Do not gap positions - If required, please contact the Budget Dept. for instructions
Future year progressions & eco. adj. will be calculated corporately by the Budget Dept.

Complement Information	**Position #1**	**Position #2**	**Position #3**	**Sub-total**
Budget Year				
Position title				
Estimated start date				
# of positions requested				-
Full-time equivalents (FTEs)				-
Position type				
Position agreement classification				
If contract, specify length (months or yrs)				
If Casual/Seasonal PT enter Hourly wage				
Business unit # (override if different than # shown)				
Grade level				
Est. starting step				
Desktop (HR) Review Performed?				
B&F Accommodations Available?				
ITM Hardware required?				
Capital Equipment Required?				
Complement Annual Cost Detail				
Annual full-time $				-
Annual part-time $	-	-	-	-
Annual shift premiums, etc				-
Annual overtime $				-
* PT vacation pay ***(calculated field)***	-	-	-	-
* Annual benefits ***(calculated field)***	-	-	-	-
* FT contract benefits in lieu ***(calculated field)***	-	-	-	-
Subtotal (Per Employee)	$ -	$ -	$ -	$ -
Subtotal (Per Position)	$ -	$ -	$ -	$ -

Continuous costs	***(BU & Acct #.)***	**Please fill in per Complement. The total will account for multiple positions if indicated above.**			
1) Office Supplies	060001.7200				-
2) Training & Developme	060001.7115				-
3) Memberships/Dues/Fe	060001.7105				-
4) Mileage	060001.7100				-
Subtotal (Per Employee)		$ -	$ -	$ -	$ -
Subtotal (Per Position)		$ -	$ -	$ -	$ -

One-time costs	***(BU & Acct #.)***	**Please fill in per Complement. The total will account for multiple positions if indicated above.**			
1) Computer Hardware	060001.7211.01				-
2)	#N/A				-
3)	#N/A				-
4)	#N/A				-
Subtotal (Per Employee)		-	-	-	-
Subtotal (Per Position)		$ -	$ -	$ -	$ -
2014 Total Annual Costs		$ -	$ -	$ -	$ -
2015 Total Annual Costs		$ -	$ -	$ -	$ -
2016 Total Annual Costs		$ -	$ -	$ -	$ -
2017 Total Annual Costs		$ -	$ -	$ -	$ -

Additional Comments:

Request Title	Strategic Risk Consultant							25

8) Capital Funding

Are there any Capital requests already submitted/approved or to be submitted related to this ARR? (e.g. new car)

	ASSOCIATED CAPITAL FUNDING	Status	Year asset Available for use	Proj. #	2014	2015	2016	2017	Total
1									$ -
2									$ -
3									$ -
TOTAL ASSOCIATED CAPITAL FUNDING					$ -	$ -	$ -	$ -	$ -

9) Financial/Resource Detail

	Component	BU Acct. #	2014	2015	2016 Budget	2017	2018 Full-Yr. Adj.
REVENUE - continuous operating detail							
1							
2							
3							
4							
		Subtotal	-	-	-	-	
REVENUE - one-time operating detail							
1							-
2							-
		Subtotal	-	-	-	-	-
EXPENSES - continuous operating detail ***(For staffing costs please fill out section 7)***							
1	* Staffing costs *(calculated field)*	(From sect. 7)	-	-	-	-	
2	* Benefits	(From sect. 7)	-	-	-	-	
3	* Complement sch. Expenses *(calculated field)*	(From sect. 7)	-	-	-	-	
4							
5							
6							
7							
		Subtotal	-	-	-	-	
EXPENSES - one-time operating detail ***(For staffing costs please fill out section 7)***							
1	* Complement sch. Expenses *(calculated field)*	(From sect. 7)	-	-	-	-	-
2	Integrated Risk Management Strategy Consultant		50,000			-	-
3							-
		Subtotal	**50,000**	-	-	-	-
OFFSETS - cost savings, reductions, etc							
1							
2							
3							
		Subtotal	-	-	-	-	
TOTAL OPERATING BUDGET CHANGE			**50,000**	-	-	-	-

COMPLEMENTS & FTE's		2014	2015	2016	2017	Total
# of positions requested	(From sect. 7)	-	-	-	-	-
FTE's	(From sect. 7)	-	-	-	-	-
FTE reductions/offsets	(Manual Field)					-
Net FTE's		-	-	-	-	-

CITY OF VAUGHAN

2014-2017 OPERATING BUDGET

ADDITIONAL RESOURCE REQUEST

Request Title: Part-time Clerk-Typist - Level 3 — 32

Business Unit #: 060001 — Clerks - Administration

060 - City Clerk

Related Program: Solutions Management

Program Classification: Standard Traditional Support

Annual Budget Change Summary

Financial Components	2014	2015	2016	2017	2014-2017 Sub-total	2018 (One Time. Adj.)	2014-2018 Sub-total
Staffing							
Complements	1.00	-	-	-	1.00	-	1.00
Net FTE's	0.69	-	-	-	0.69	-	0.69
Operating Revenue	-	-	-	-	-	-	-
Operating Costs							
Staffing & Benefits	28,748	-	-	-	28,748	-	28,748
Other continuous costs	-	-	-	-	-	-	-
One-time expenses	7,845	(7,845)	-	-	-	-	-
Offsets/reductions	(1,200)	-	-	-	(1,200)	-	(1,200)
Net Operating Budget	***$ 35,393***	***$ (7,845)***	***$ -***	***$ -***	***$ 27,548***	***$ -***	***$ 27,548***
Associated Capital Costs	*$ -*	*$ -*	*$ -*	*$ -*	*$ -*	*$ -*	*$ -*

1A) Request Description: ***Please provide a brief description of the request.***

Please check one: ☑ Departmental ☐ Corporate

This request is for a part-time Clerk-Typist to provide clerical support to the Administrative Assistant to the City Clerk and associated departmental staff. In addition to providing executive support to the City Clerk and the Deputy City Clerk, the Administrative Assistant is responsible for a broad range of functions, including: drafting reports, logging mail and email and forwarding as req'd, booking appointments, certifying pension documents, compiling and analyzing data, responding to requests from Mayor's Office, Council Offices and SMT, time-sensitive research in support of Council/Committee meetings, support to internal staff committees, preparing public versions of Closed Session meeting agendas, supervising front counter staff, purchasing, payroll (for both the City Clerk's Office and Council Support Staff), burial permit issuance and death registration. The workload is such that the Administrative Assistant is not able to perform all of these functions without incurring a significant amount of overtime (currently averaging 10 hours per week). In addition, there will be significant workload as a result of bookings for civil marriage ceremonies. The part-time Clerk-Typist would be assigned specific functions to alleviate the workload of the Administrative Assistant to the City Clerk. — 1316

1B) If this request is part of a project with multiple milestones then please fill in the following table:

Milestones or Deliverables	Timelines	Comments

1C) Impact on other departments (cost/time/benefit):

Department Impacted	Describe Impact (Cost/time/benefit)	Were they Consulted?	
		☐ Yes	☐ No — 0
		☐ Yes	☐ No — 0
		☐ Yes	☐ No — 0

Other comments: — 0

COMMISSIONER APPROVAL: _____ ***Date:*** _____

Budget Staff Use Only		
	☐ 1st Submission	**Submitted for year:**
	☐ Previously Recognized	**Recognized for year:**

Request Title	Part-time Clerk-Typist - Level 3	32

2) Relationship to Vaughan Vision 2020 - Goals / Objectives / Initiatives

A) Identify the specific initiative on the Vaughan Vision 2020 initiative list this resource request supports (new or implementation of): Choose an Initiative from the drop down list and then choose the relationship with the initiative in the Green cell using the drop down provided.

Theme	Goal	Initiative (Use drop down list)	Ref #	Date	Priority	Request/Initiative Relationship (choose 1)

B) Describe and clearly demonstrate how the request links to the Vaughan Vision 2020: 426

Demonstrate Excellence in Service Delivery - the City Clerk's Office is the primary point of contact for Vaughan's citizens and businesses and is an information and service focal point for Members of Council and City staff. The Administrative Assistant to the City Clerk function is a key contributor to the CCO's ability to perform these roles but requires additional clerical support to ensure timely and responsive service.

3) Related Performance Indicators & Business Plan Link

Please provide information on top 3 performance measures:

	Name/description of service level target:	Target Level	Current Level	Level with ARR
1)				
2)				
3)				

Describe how this request relates to Departmental Business Plan: 232

As outlined in the Office of the City Clerk (CCO) Business Plan, the CCOis the primary point of contact for Vaughan's citizens and businesses and is also an information and service focal point for Members of Council and City Staff.

4) Value Proposition

Please detail both qualitative and quantitative benefits of the request

Qualitative: Please select up to 2 actions which best describe this request

Primary: Improve Sustainability Secondary: Improve Staff Morale

Briefly explain how this request helps achieve the actions selected above. How does this request make a difference in these areas? Can improvements be defined (i.e. surveys, measures, etc.)? 553

1. Transferring some of the clerical duties from the Administrative Assistant to the Clerk-Typist allows the Administrative Assistant more time to provide executive support to the City Clerk and Deputy City Clerk (improves sustainability). It will also allow the Administrative Assistant to take on the additional actitivities generated by civil marriage ceremonies and performance measure tracking. 2. The support provided by the part-time Clerk-Typist will reduce the amount of overtime incurred by the Administrative Assistant (improve staff morale).

Quantitative: Please provide explanation of how this request improves efficiency. Note that performance measures are captured in section 3. This section is for efficiency improvements.

Year	Type	Change/Saving	Units	Detail of Cost Reductions/Budget Savings	Incl. in offsets (Section #9)?	
2014	Budget $$$	100	12	Reduce monthly overtime costs (12 months @ $100 per month)	Yes	58
						0
						0

5) Alternatives

Are there alternatives or options? Please explain what they are and why they are not the primary approach.

1. One alternative is to continue to incur overtime and the associated overtime costs. This approach is not recommended due to the impact on staff morale. 156

Request Title	Part-time Clerk-Typist - Level 3			

7) Complement Details - Skip to Section 8 if no Staff is requested

Do not gap positions - If required, please contact the Budget Dept. for instructions
Future year progressions & eco. adj. will be calculated corporately by the Budget Dept.

Complement Information	Position #1	Position #2	Position #3	Sub-total
Budget Year	2014			
Position title	Clerk-Typist			
Estimated start date	January 1, 2014			
# of positions requested	1.00			1.00
Full-time equivalents (FTEs)	0.69			0.69
Position type	Part-time			
Position agreement classification	Part Time Salary			
If contract, specify length (months or yrs)				
If Casual/Seasonal PT enter Hourly wage				
Business unit # (override if different than # shown)	060001			
Grade level	3			
Est. starting step	Start			
Desktop (HR) Review Performed?	N/A			
B&F Accommodations Available?	Yes			
ITM Hardware required?	Yes			
Capital Equipment Required?	No			
Complement Annual Cost Detail				
Annual full-time $	-			-
Annual part-time $	36,436	-	-	36,436
Annual shift premiums, etc				-
Annual overtime $				-
* PT vacation pay *(calculated field)*	1,457	-	-	1,457
* Annual benefits *(calculated field)*	3,770	-	-	3,770
* FT contract benefits in lieu *(calculated field)*	-	-	-	-
Subtotal (Per Employee)	**$ 41,664**	**$ -**	**$ -**	**$ 41,664**
Subtotal (Per Position)	**$ 28,748**	**$ -**	**$ -**	**$ 28,748**
Continuous costs *(BU & Acct #.)*	**Please fill in per Complement. The total will account for multiple positions if indicated above.**			
1) Office Supplies 060001.7200				-
2) Training & Developme 060001.7115				-
3) Memberships/Dues/Fe 060001.7105				-
4) Mileage 060001.7100				-
Subtotal (Per Employee)	**$ -**	**$ -**	**$ -**	**$ -**
Subtotal (Per Position)	**$ -**	**$ -**	**$ -**	**$ -**
One-time costs *(BU & Acct #.)*	**Please fill in per Complement. The total will account for multiple positions if indicated above.**			
1) Computer Hardware 060001.7211.01	2,845			2,845
2) Office Equip. & Furnitu 060001.7210	5,000			5,000
3) Other (Please detail in #N/A				-
4) #N/A				-
Subtotal (Per Employee)	***7,845***	**-**	**-**	***7,845***
Subtotal (Per Position)	**$ 7,845**	**$ -**	**$ -**	**$ 7,845**
2014 Total Annual Costs	**$ 36,593**	**$ -**	**$ -**	**$ 36,593**
2015 Total Annual Costs	**$ -**	**$ -**	**$ -**	**$ -**
2016 Total Annual Costs	**$ -**	**$ -**	**$ -**	**$ -**
2017 Total Annual Costs	**$ -**	**$ -**	**$ -**	**$ -**

Additional Comments:

Request Title	Part-time Clerk-Typist - Level 3	32

8) Capital Funding

Are there any Capital requests already submitted/approved or to be submitted related to this ARR? (e.g. new car)

	ASSOCIATED CAPITAL FUNDING	Status	Year asset Available for use	Proj. #	2014	2015	2016	2017	Total
1									$ -
2									$ -
3									$ -
	TOTAL ASSOCIATED CAPITAL FUNDING				$ -	$ -	$ -	$ -	$ -

9) Financial/Resource Detail

	Component	BU Acct. #	2014	2015	2016	2017	2018
			Budget				Full-Yr. Adj.
	REVENUE - continuous operating detail						
1							
2							
3							
4							
	Subtotal		-	-	-	-	
	REVENUE - one-time operating detail						
1							-
2							-
	Subtotal		-	-	-	-	-
	EXPENSES - continuous operating detail ***(For staffing costs please fill out section 7)***						
1	* Staffing costs *(calculated field)*	(From sect. 7)	**26,147**	-	-	-	
2	* Benefits	(From sect. 7)	**2,602**	-	-	-	
3	* Complement sch. Expenses *(calculated field)*	(From sect. 7)	-	-	-	-	
4							
5							
6							
7							
	Subtotal		**28,748**	-	-	-	
	EXPENSES - one-time operating detail ***(For staffing costs please fill out section 7)***						
1	* Complement sch. Expenses *(calculated field)*	(From sect. 7)	**7,845**	-	-	-	-
2							-
3							-
	Subtotal		**7,845**	-	-	-	-
	OFFSETS - cost savings, reductions, etc						
1	Reduce overtime budget		(1,200)				
2							
3							
	Subtotal		**(1,200)**	-	-	-	
	TOTAL OPERATING BUDGET CHANGE		**35,393**	**-**	**-**	**-**	**-**

COMPLEMENTS & FTE's		2014	2015	2016	2017	Total
# of positions requested	(From sect. 7)	**1.00**	-	-	-	**1.00**
FTE's	(From sect. 7)	**0.69**	-	-	-	**0.69**
FTE reductions/offsets	(Manual Field)					-
Net FTE's		**0.69**	-	-	-	**0.69**

CITY OF VAUGHAN

2014-2017 OPERATING BUDGET

ADDITIONAL RESOURCE REQUEST

Request Title Communications Specialist, Website Content Management

Business Unit # 020002 Corporate Communications

126 - Corporate Communications

Related Program City Website Content Management

Program Classification Standard Desirable Support (Individual Programs)

Annual Budget Change Summary

Financial Components	2014	2015	2016	2017	2014-2017 Sub-total	2018 (One Time. Adj.)	2014-2018 Sub-total
Staffing							
Complements	1.00	-	-	-	1.00	-	1.00
Net FTE's	1.00	-	-	-	1.00	-	1.00
Operating Revenue	**-**	**-**	**-**	**-**	**-**	**-**	**-**
Operating Costs							
Staffing & Benefits	84,453	-	-	-	84,453	-	84,453
Other continuous costs	800	-	-	-	800	-	800
One-time expenses	4,000	(4,000)	-	-	-	-	-
Offsets/reductions	-	-	-	-	-	-	-
Net Operating Budget	***$ 89,253***	***$ (4,000)***	***$ -***	***$ -***	***$ 85,253***	***$ -***	***$ 85,253***
Associated Capital Costs	***$ -***	***$ -***	***$ -***	***$ -***	***$ -***	***$ -***	***$ -***

1A) Request Description: *Please provide a brief description of the request.*

Please check one: ☐ Departmental ☑ Corporate

The new full-time position of Communications Specialist, Web Content Management, will support the full deployment of the City's new website under the Vaughan Online (VOL) program.

1B) If this request is part of a project with multiple milestones then please fill in the following table:

Milestones or Deliverables	Timelines	Comments
Launch of new City website	Dec. 2011	Content Management System provided to all departments

1C) Impact on other departments (cost/time/benefit):

Department Impacted	Describe Impact (Cost/time/benefit)	Were they Consulted?
All	Substantial impact on departments as Corporate Communications has been assigned responsibility to review and approve posting of all website content generated by departments.	☑ Yes ☐ No
		☐ Yes ☐ No
		☐ Yes ☐ No

Other comments:

With the Dec 2011 launch, all departments become directly responsible for creating and posting information to the website (a role currently performed by ITM and Corp Comm). Once the new website is launched with its Content Management System, Corp Comm will not have the staff resources to provide website communications support to departments.

COMMISSIONER APPROVAL: _____ ***Date:*** _____

Budget Staff Use Only	☐ 1st Submission	Submitted for year:
	☐ Previously Recognized	Recognized for year:

Request Title	Communications Specialist, Website Content Management

2) Relationship to Vaughan Vision 2020 - Goals / Objectives / Initiatives

A) Identify the specific initiative on the Vaughan Vision 2020 initiative list this resource request supports (new or implementation of): Choose an Initiative from the drop down list and then choose the relationship with the initiative in the Green cell using the drop down provided.

Theme	Goal	Initiative (Use drop down list)	Ref #	Date	Priority	Request/Initiative Relationship (choose 1)
Organizational Goals	Ensure a High Performing Organization	Ensure citizen-focused communication initiatives: Establish and implement a more effective model for community engagement and enhance our public consultation strategy	14	Q1/13 Revised Q3/13**	Medium	General Correlation

B) Describe and clearly demonstrate how the request links to the Vaughan Vision 2020:

3) Related Performance Indicators & Business Plan Link

Please provide information on top 3 performance measures:

	Name/description of service level target:	Target Level	Current Level	Level with ARR
1)				
2)				
3)				

Describe how this request relates to Departmental Business Plan:

The corporate website is the primary communications vehicle for the City. Corporate Communications has overall management responsibility for website content.

4) Value Proposition

Please detail both qualitative and quantitative benefits of the request

Qualitative: Please select up to 2 actions which best describe this request

Primary: Leverage Innovation/Creativity Secondary: Improve User Satisfaction

Briefly explain how this request helps achieve the actions selected above. How does this request make a difference in these areas? Can improvements be defined (i.e. surveys, measures, etc.)?

With the launch of the Vaughan Online website in 2011, each department will be responsible for posting all web content relating to their projects and activities. In order to maintain professional content and presentation, the Content Management System will include a mandatory approval and review mechanism managed by Corporate Communications.

Quantitative: Please provide explanation of how this request improves efficiency. Note that performance measures are captured in section 3. This section is for efficiency improvements.

Year	Type	Change/Saving	Units	Detail of Cost Reductions/Budget Savings	Incl. in offsets (Section #9)?

5) Alternatives

Are there alternatives or options? Please explain what they are and why they are not the primary approach.

A full-time permanent website team could be established to manage the new corporate website but this would require several new hires.

Request Title	Communications Specialist, Website Content Management			

7) Complement Details - Skip to Section 8 if no Staff is requested

Do not gap positions - If required, please contact the Budget Dept. for instructions
Future year progressions & eco. adj. will be calculated corporately by the Budget Dept.

Complement Information	**Position #1**	**Position #2**	**Position #3**	**Sub-total**
Budget Year	2014			
Position title	Communications Specialist, Website Content Management			
Estimated start date	January 1, 2014			
# of positions requested	1.00	-	-	1.00
Full-time equivalents (FTEs)	1.00	-	-	1.00
Position type	Full-time			
Position agreement classification	Mgmt/Non-union			
If contract, specify length (months or yrs)	N/A			
If Casual/Seasonal PT enter Hourly wage				
Business unit # (override if different than # shown)	020002			
Grade level	5			
Est. starting step	1			
Desktop (HR) Review Performed?	No			
B&F Accommodations Available?	Yes			
ITM Hardware required?	Yes			
Capital Equipment Required?	Yes			
Complement Annual Cost Detail				
Annual full-time $	66,342			66,342
Annual part-time $	-	-	-	-
Annual shift premiums, etc	-	-	-	-
Annual overtime $	-	-	-	-
* PT vacation pay ***(calculated field)***	-	-	-	-
* Annual benefits ***(calculated field)***	18,111	-	-	18,111
* FT contract benefits in lieu ***(calculated field)***	-	-	-	-
Subtotal (Per Employee)	**$ 84,453**	**$ -**	**$ -**	**$ 84,453**
Subtotal (Per Position)	**$ 84,453**	**$ -**	**$ -**	**$ 84,453**
Continuous costs ***(BU & Acct #.)***	**Please fill in per Complement. The total will account for multiple positions if indicated above.**			
1) Office Supplies 020002.7200	-	-	-	-
2) Training & Developme 020002.7115	-	-	-	-
3) Cellular Line Charges 020002.7122.01	800	-	-	800
4) Mileage 020002.7100	-	-	-	-
Subtotal (Per Employee)	**$ 800**	**$ -**	**$ -**	**$ 800**
Subtotal (Per Position)	**$ 800**	**$ -**	**$ -**	**$ 800**
One-time costs ***(BU & Acct #.)***	**Please fill in per Complement. The total will account for multiple positions if indicated above.**			
1) Computer Hardware 020002.7211.01	4,000	-	-	4,000
2) Office Equip. & Furnitu 020002.7210	-	-	-	-
3) Training & Developme 020002.7115	No	-	-	-
4) #N/A	-	-	-	-
Subtotal (Per Employee)	***4,000***	**-**	**-**	***4,000***
Subtotal (Per Position)	**$ 4,000**	**$ -**	**$ -**	**$ 4,000**
2014 Total Annual Costs	**$ 89,253**	**$ -**	**$ -**	**$ 89,253**
2015 Total Annual Costs	**$ -**	**$ -**	**$ -**	**$ -**
2016 Total Annual Costs	**$ -**	**$ -**	**$ -**	**$ -**
2017 Total Annual Costs	**$ -**	**$ -**	**$ -**	**$ -**

Additional Comments:

Request Title	Communications Specialist, Website Content Management

8) Capital Funding

Are there any Capital requests already submitted/approved or to be submitted related to this ARR? (e.g. new car)

	ASSOCIATED CAPITAL FUNDING	Status	Year asset Available for use	Proj. #	2014	2015	2016	2017	Total
1					$ -	$ -	$ -		$ -
2					$ -	$ -	$ -		$ -
3					$ -	$ -	$ -		$ -
TOTAL ASSOCIATED CAPITAL FUNDING					$ -	$ -	$ -	$ -	$ -

9) Financial/Resource Detail

	Component	BU Acct. #	2014	2015	2016	2017	2018
					Budget		Full-Yr. Adj.
REVENUE - continuous operating detail							
1			-	-	-		
2			-	-	-		
3			-	-	-		
4			-	-	-		
		Subtotal	-	-	-	-	
REVENUE - one-time operating detail							
1			-	-	-		-
2			-	-	-		-
		Subtotal	-	-	-	-	-
EXPENSES - continuous operating detail ***(For staffing costs please fill out section 7)***							
1	* Staffing costs *(calculated field)*	(From sect. 7)	**66,342**	-	-	-	
2	* Benefits	(From sect. 7)	**18,111**	-	-	-	
3	* Complement sch. Expenses *(calculated field)*	(From sect. 7)	**800**	-	-	-	
4			-	-	-		
5			-	-	-		
6			-	-	-		
7			-	-	-		
		Subtotal	**85,253**	-	-	-	
EXPENSES - one-time operating detail ***(For staffing costs please fill out section 7)***							
1	* Complement sch. Expenses *(calculated field)*	(From sect. 7)	**4,000**	-	-	-	-
2			-	-	-		-
3			-	-	-		-
		Subtotal	**4,000**	-	-	-	-
OFFSETS - cost savings, reductions, etc							
1			-	-	-		
2			-	-	-		
3			-	-	-		
		Subtotal	-	-	-	-	
TOTAL OPERATING BUDGET CHANGE			**89,253**	-	-	-	-

COMPLEMENTS & FTE's		2014	2015	2016	2017	Total
# of positions requested	(From sect. 7)	**1.00**	-	-	-	**1.00**
FTE's	(From sect. 7)	**1.00**	-	-	-	**1.00**
FTE reductions/offsets	(Manual Field)	-	-	-		-
Net FTE's		**1.00**	-	-	-	**1.00**

CITY OF VAUGHAN

2014-2017 OPERATING BUDGET

ADDITIONAL RESOURCE REQUEST

Request Title Communications Specialist, Client Services

Business Unit # 020002 Corporate Communications

126 - Corporate Communications

Related Program Communications Support -Internal, External, Crisis

Program Classification Standard Traditional Service

Annual Budget Change Summary

Financial Components	2014	2015	2016	2017	2014-2017 Sub-total	2018 (One Time. Adj.)	2014-2018 Sub-total
Staffing							
Complements	-	-	1.00	-	1.00	-	1.00
Net FTE's	-	-	1.00	-	1.00	-	1.00
Operating Revenue	**-**	**-**	**-**	**-**	**-**	**-**	**-**
Operating Costs							
Staffing & Benefits	-	-	85,117	-	85,117	-	85,117
Other continuous costs	-	-	800	-	800	-	800
One-time expenses	-	-	4,000	(4,000)	-	-	-
Offsets/reductions	-	-	-	-	-	-	-
Net Operating Budget	***$ -***	***$ -***	***$ 89,917***	***$ (4,000)***	***$ 85,917***	***$ -***	***$ 85,917***
Associated Capital Costs	***$ -***	***$ -***	***$ -***	***$ -***	***$ -***	***$ -***	***$ -***

1A) Request Description*: Please provide a brief description of the request.*

Please check one: ☐ Departmental ☑ Corporate

This new permanent position will be responsible for communicating and marketing City programs and services. This Communications Specialist will directly support the communication requirements of a City department requiring assistance for a specific project or initiative (hence, the title "Client Services").

1B) If this request is part of a project with multiple milestones then please fill in the following table:

Milestones or Deliverables	Timelines	Comments

1C) Impact on other departments (cost/time/benefit):

Department Impacted	Describe Impact (Cost/time/benefit)	Were they Consulted?
All	Substantial impact on departments.	☐ Yes ☑ No
		☐ Yes ☐ No
		☐ Yes ☐ No

Other comments:

If the lead department does not receive communications support from Corp Comm, the project lead will need to contract out these services or find a staff member capable of providing the required marketing and communications skills.

COMMISSIONER APPROVAL: _____ ***Date:*** _____

Budget Staff Use Only	☐ 1st Submission	Submitted for year:
	☐ Previously Recognized	Recognized for year:

Request Title	Communications Specialist, Client Services

2) Relationship to Vaughan Vision 2020 - Goals / Objectives / Initiatives

A) Identify the specific initiative on the Vaughan Vision 2020 initiative list this resource request supports (new or implementation of): Choose an Initiative from the drop down list and then choose the relationship with the initiative in the Green cell using the drop down provided.

Theme	Goal	Initiative (Use drop down list)	Ref #	Date	Priority	Request/Initiative Relationship (choose 1)

B) Describe and clearly demonstrate how the request links to the Vaughan Vision 2020:

3) Related Performance Indicators & Business Plan Link

Please provide information on top 3 performance measures:

	Name/description of service level target:	Target Level	Current Level	Level with ARR
1)				
2)				
3)				

Describe how this request relates to Departmental Business Plan:

Corporate Communications is mandated to provide client services to all departments (if staff resources are available), providing marketing and communications support to the project lead of various City programs and initiatives.

4) Value Proposition

Please detail both qualitative and quantitative benefits of the request

Qualitative: Please select up to 2 actions which best describe this request

Primary: Improve Corp. Image Secondary: Leverage Innovation/Creativity

Briefly explain how this request helps achieve the actions selected above. How does this request make a difference in these areas? Can improvements be defined (i.e. surveys, measures, etc.)?

Consistent, professional-standard communications for all City projects is a corporate objective. This relates directly to the need to maintain the brand identity of the city.

Quantitative: Please provide explanation of how this request improves efficiency. Note that performance measures are captured in section 3. This section is for efficiency improvements.

Year	Type	Change/Saving	Units	Detail of Cost Reductions/Budget Savings	Incl. in offsets (Section #9)?

5) Alternatives

Are there alternatives or options? Please explain what they are and why they are not the primary approach.

Departments leading specific projects or initiatives can budget to contract out their marketing and communications requirements.

Request Title	Communications Specialist, Client Services

7) Complement Details - Skip to Section 8 if no Staff is requested

Do not gap positions - If required, please contact the Budget Dept. for instructions
Future year progressions & eco. adj. will be calculated corporately by the Budget Dept.

Complement Information	**Position #1**	**Position #2**	**Position #3**	**Sub-total**
Budget Year	2016			
Position title	Communications Specialist, Client Services			
Estimated start date	June 5, 2016			
# of positions requested	1.00	-	-	1.00
Full-time equivalents (FTEs)	1.00	-	-	1.00
Position type	Full-time			
Position agreement classification	Mgmt/Non-union			
If contract, specify length (months or yrs)	N/A			
If Casual/Seasonal PT enter Hourly wage				
Business unit # (override if different than # shown)	020002			
Grade level	5			
Est. starting step	1			
Desktop (HR) Review Performed?	No			
B&F Accommodations Available?	Yes			
ITM Hardware required?	Yes			
Capital Equipment Required?	Yes			
Complement Annual Cost Detail				
Annual full-time $	66,342			66,342
Annual part-time $	-	-	-	-
Annual shift premiums, etc	-	-	-	-
Annual overtime $	-	-	-	-
* PT vacation pay ***(calculated field)***	-	-	-	-
* Annual benefits ***(calculated field)***	18,775	-	-	18,775
* FT contract benefits in lieu ***(calculated field)***	-	-	-	-
Subtotal (Per Employee)	**$ 85,117**	**$ -**	**$ -**	**$ 85,117**
Subtotal (Per Position)	**$ 85,117**	**$ -**	**$ -**	**$ 85,117**
Continuous costs ***(BU & Acct #.)***	**Please fill in per Complement. The total will account for multiple positions if indicated above.**			
1) Office Supplies 020002.7200	-	-	-	-
2) Training & Developme 020002.7115	-	-	-	-
3) Cellular Line Charges 020002.7122.01	800	-	-	800
4) Mileage 020002.7100	-	-	-	-
Subtotal (Per Employee)	**$ 800**	**$ -**	**$ -**	**$ 800**
Subtotal (Per Position)	**$ 800**	**$ -**	**$ -**	**$ 800**
One-time costs ***(BU & Acct #.)***	**Please fill in per Complement. The total will account for multiple positions if indicated above.**			
1) Computer Hardware 020002.7211.01	4,000	-	-	4,000
2) Office Equip. & Furnitu 020002.7210	-	-	-	-
3) Training & Developme 020002.7115	-	-	-	-
4) #N/A	-	-	-	-
Subtotal (Per Employee)	***4,000***	**-**	**-**	***4,000***
Subtotal (Per Position)	**$ 4,000**	**$ -**	**$ -**	**$ 4,000**
2014 Total Annual Costs	**$ -**	**$ -**	**$ -**	**$ -**
2015 Total Annual Costs	**$ -**	**$ -**	**$ -**	**$ -**
2016 Total Annual Costs	**$ 89,917**	**$ -**	**$ -**	**$ 89,917**
2017 Total Annual Costs	**$ -**	**$ -**	**$ -**	**$ -**

Additional Comments:

Request Title	Communications Specialist, Client Services

8) Capital Funding

Are there any Capital requests already submitted/approved or to be submitted related to this ARR? (e.g. new car)

	ASSOCIATED CAPITAL FUNDING	Status	Year asset Available for use	Proj. #	2014	2015	2016	2017	Total
1					$ -	$ -	$ -		$ -
2					$ -	$ -	$ -		$ -
3					$ -	$ -	$ -		$ -
TOTAL ASSOCIATED CAPITAL FUNDING					$ -	$ -	$ -	$ -	$ -

9) Financial/Resource Detail

	Component	BU Acct. #	2014	2015	2016 Budget	2017	2018 Full-Yr. Adj.
REVENUE - continuous operating detail							
1			-	-	-		
2			-	-	-		
3			-	-	-		
4			-	-	-		
		Subtotal	-	-	-	-	
REVENUE - one-time operating detail							
1			-	-	-		-
2			-	-	-		-
		Subtotal	-	-	-	-	-
EXPENSES - continuous operating detail ***(For staffing costs please fill out section 7)***							
1	* Staffing costs *(calculated field)*	(From sect. 7)	-	-	**66,342**	-	
2	* Benefits	(From sect. 7)	-	-	**18,775**	-	
3	* Complement sch. Expenses *(calculated field)*	(From sect. 7)	-	-	**800**	-	
4			-	-	-		
5			-	-	-		
6			-	-	-		
7			-	-	-		
		Subtotal	-	-	**85,917**	-	
EXPENSES - one-time operating detail ***(For staffing costs please fill out section 7)***							
1	* Complement sch. Expenses *(calculated field)*	(From sect. 7)	-	-	**4,000**	-	-
2			-	-	-		-
3			-	-	-		-
		Subtotal	-	-	**4,000**	-	-
OFFSETS - cost savings, reductions, etc							
1			-	-	-		
2			-	-	-		
3			-	-	-		
		Subtotal	-	-	-	-	
TOTAL OPERATING BUDGET CHANGE			-	-	**89,917**	-	-

COMPLEMENTS & FTE's		2014	2015	2016	2017	Total
# of positions requested	(From sect. 7)	-	-	**1.00**	-	**1.00**
FTE's	(From sect. 7)	-	-	**1.00**	-	**1.00**
FTE reductions/offsets	(Manual Field)	-	-	-		-
Net FTE's		-	-	**1.00**	-	**1.00**

CITY OF VAUGHAN

2014-2017 OPERATING BUDGET

ADDITIONAL RESOURCE REQUEST

Request Title Conversion to Communications Coordinator

Business Unit # 020002 Corporate Communications

126 - Corporate Communications

Related Program Communications Support -Internal, External, Crisis

Program Classification Standard Traditional Service

Annual Budget Change Summary

Financial Components	2014	2015	2016	2017	2014-2017 Sub-total	2018 (One Time. Adj.)	2014-2018 Sub-total
Staffing							
Complements	2.00	-	-	-	2.00	-	2.00
Net FTE's	1.00	-	-	-	1.00	-	1.00
Operating Revenue	**-**	**-**	**-**	**-**	**-**	**-**	**-**
Operating Costs							
Staffing & Benefits	139,595	-	-	-	139,595	-	139,595
Other continuous costs	-	-	-	-	-	-	-
One-time expenses	-	-	-	-	-	-	-
Offsets/reductions	(97,833)	-	-	-	(97,833)	-	(97,833)
Net Operating Budget	***$ 41,762***	***$ -***	***$ -***	***$ -***	***$ 41,762***	***$ -***	***$ 41,762***
Associated Capital Costs	***$ -***	***$ -***	***$ -***	***$ -***	***$ -***	***$ -***	***$ -***

1A) Request Description*: Please provide a brief description of the request.*

Please check one: ☑ Departmental ☐ Corporate

This is a request for a conversion of one existing FTE (Communications Specialist, Media Relations M239) to be replaced by two (2) Communications Coordinator postions.This arrangement is currently in place with the hiring to two Communications Coordinator under contract (the FTE of Communications Specialist is vacant). The results to date have been higher productivity in the department, freeing up more senior staff to focus on project management in support of all City departments. The junior position of Communications Coordinator assists with the delivery of media relations (press releases, research, monitoring) eCommunications (social media, website content) and supports the implementation of communication plans for the corporation. In addition, the Communications Coordinator assists in researching and tracking issues, maintains media and issue management files, produces briefing notes relating to City projects and initiatives, and ensures information on the City's website is timely, accurate and accessible to the public.

1B) If this request is part of a project with multiple milestones then please fill in the following table:

Milestones or Deliverables	Timelines	Comments

1C) Impact on other departments (cost/time/benefit):

Department Impacted	Describe Impact (Cost/time/benefit)	Were they Consulted?
All Commissions	Support all departments that maintain a major presence on the City`s website, utilize e-communications, or require other communications support.	☐ Yes ☑ No
ITM	The required computer equipment and associated programs for two coordinator positions have been installed under the 2013 departmental budget.	☑ Yes ☐ No
Buildings & Facilities	The workstations and all associated equipment for two coordinator positions have been established (covered by 2013 where applicable).	☑ Yes ☐ No

Other comments:

The two requested junior positions of Communications Coordinator will assume day-to-day operational responsibilities that will allow the more senior Communications Specialists to better manage the corporation's communications requirements.

COMMISSIONER APPROVAL: _____ ***Date:*** _____

Budget Staff Use Only	☐ 1st Submission	Submitted for year:
	☐ Previously Recognized	Recognized for year:

Request Title	Conversion to Communications Coordinator

2) Relationship to Vaughan Vision 2020 - Goals / Objectives / Initiatives

A) Identify the specific initiative on the Vaughan Vision 2020 initiative list this resource request supports (new or implementation of): Choose an Initiative from the drop down list and then choose the relationship with the initiative in the Green cell using the drop down provided.

Theme	Goal	Initiative (Use drop down list)	Ref #	Date	Priority	Request/Initiative Relationship (choose 1)
Organizational Goals	Ensure a High Performing Organization	Ensure citizen-focused communication initiatives: Establish and implement a more effective model for community engagement and enhance our public consultation strategy	14	Q1/13 Revised Q3/13**	Medium	Mandatory
Organizational Goals	Ensure a High Performing Organization	Review and redesign as appropriate, a communications strategy to ensure its effectiveness throughout the organization	13	Q4/12 Revised Q3/13*	Medium	General Correlation

B) Describe and clearly demonstrate how the request links to the Vaughan Vision 2020:

The Corporate Communications Department provides high quality strategic communications and services to both internal and external stakeholders (Demonstrate Excellence in Service Delivery) which includes content management support for the website, media relations, and marketing communications. The Department also is committed to being a leader in providing effective and proactive communications and support (Demonstrate Effective Leadership) which includes effectively communicating the City brand to key stakeholders.

3) Related Performance Indicators & Business Plan Link

Please provide information on top 3 performance measures:

	Name/description of service level target:	Target Level	Current Level	Level with ARR
1)	Increase % residents aware of selected City services, initiatives, or	65% of residents		
2)	Increase social media activity.	20% Increase in #		
3)	Increase online subscriptions to the City's e-newsletter	20% more		

Describe how this request relates to Departmental Business Plan:

Supports the Business Plan objective to leverage technology to more effectively tell the Vaughan story. These activities will have a positive outcome in providing effective strategic messaging and two-way communication between the City and stakeholders.

4) Value Proposition

Please detail both qualitative and quantitative benefits of the request

Qualitative: Please select up to 2 actions which best describe this request

Primary: Leverage Innovation/Creativity Secondary: Improve User Satisfaction

Briefly explain how this request helps achieve the actions selected above. How does this request make a difference in these areas? Can improvements be defined (i.e. surveys, measures, etc.)?

A primary focus of the two Communications Coordinators is eCommunications, particularly social media, video and other multimedia, and eNewsletters which will provide the City with expanded capabilities in this area. In addition, the scope of news and media monitoring (critical to the informational needs of Council, SMT and other departments) is expanded. All of the activities are tracked and measured.

Quantitative: Please provide explanation of how this request improves efficiency. Note that performance measures are captured in section 3. This section is for efficiency improvements.

Year	Type	Change/Saving	Units	Detail of Cost Reductions/Budget Savings	Incl. in offsets (Section #9)?

5) Alternatives

Are there alternatives or options? Please explain what they are and why they are not the primary approach.

The alternative to this FTE conversion is to hire into the vacant Communications Specialist, Media Relations, position. However, this senior position does not support several key objectives in the department's 2014-17 Business Plan, including the need to become more involved in the new eCommunications vehicles such as social media, eNewsletters and the use of multimedia and video. The Coordinator positions are structured to directly address this requirement.

Request Title	Conversion to Communications Coordinator			
7) Complement Details - Skip to Section 8 if no Staff is requested				
Do not gap positions - If required, please contact the Budget Dept. for instructions Future year progressions & eco. adj. will be calculated corporately by the Budget Dept.				
Complement Information	**Position #1**	**Position #2**	**Position #3**	**Sub-total**
Budget Year	2014			
Position title	Communications Coordinator			
Estimated start date	Jan. 1, 2014			
# of positions requested	2.00			2.00
Full-time equivalents (FTEs)	2.00			2.00
Position type	Full-time			
Position agreement classification	Mgmt/Non-union			
If contract, specify length (months or yrs)	No			
If Casual/Seasonal PT enter Hourly wage				
Business unit # (override if different than # shown)	020002			
Grade level	3			
Est. starting step	1			
Desktop (HR) Review Performed?	Yes			
B&F Accommodations Available?	Yes			
ITM Hardware required?	No			
Capital Equipment Required?	No			
Complement Annual Cost Detail				
Annual full-time $	54,829			54,829
Annual part-time $	-	-	-	-
Annual shift premiums, etc	-			-
Annual overtime $	-			-
* PT vacation pay ***(calculated field)***	-	-	-	-
* Annual benefits ***(calculated field)***	14,968	-	-	14,968
* FT contract benefits in lieu ***(calculated field)***	-	-	-	-
Subtotal (Per Employee)	**$ 69,797**	**$ -**	**$ -**	**$ 69,797**
Subtotal (Per Position)	**$ 139,595**	**$ -**	**$ -**	**$ 139,595**
Continuous costs ***(BU & Acct #.)***	**Please fill in per Complement. The total will account for multiple positions if indicated above.**			
1) Office Supplies 020002.7200	-			-
2) Training & Developme 020002.7115	-			-
3) Memberships/Dues/Fe 020002.7105	-			-
4) Mileage 020002.7100	-			-
Subtotal (Per Employee)	**$ -**	**$ -**	**$ -**	**$ -**
Subtotal (Per Position)	**$ -**	**$ -**	**$ -**	**$ -**
One-time costs ***(BU & Acct #.)***	**Please fill in per Complement. The total will account for multiple positions if indicated above.**			
1) Computer Hardware 020002.7211.01	-			-
2) #N/A	-			-
3) #N/A	-			-
4) #N/A	-			-
Subtotal (Per Employee)	**-**	**-**	**-**	**-**
Subtotal (Per Position)	**$ -**	**$ -**	**$ -**	**$ -**
2014 Total Annual Costs	**$ 139,595**	**$ -**	**$ -**	**$ 139,595**
2015 Total Annual Costs	**$ -**	**$ -**	**$ -**	**$ -**
2016 Total Annual Costs	**$ -**	**$ -**	**$ -**	**$ -**
2017 Total Annual Costs	**$ -**	**$ -**	**$ -**	**$ -**

Additional Comments:

Request Title	Conversion to Communications Coordinator

8) Capital Funding

Are there any Capital requests already submitted/approved or to be submitted related to this ARR? (e.g. new car)

	ASSOCIATED CAPITAL FUNDING	Status	Year asset Available for use	Proj. #	2014	2015	2016	2017	Total
1									$ -
2									$ -
3									$ -
TOTAL ASSOCIATED CAPITAL FUNDING					$ -	$ -	$ -	$ -	$ -

9) Financial/Resource Detail

	Component	BU Acct. #	2014	2015	2016 Budget	2017	2018 Full-Yr. Adj.
REVENUE - continuous operating detail							
1							
2							
3							
4							
		Subtotal	-	-	-	-	
REVENUE - one-time operating detail							
1							-
2							-
		Subtotal	-	-	-	-	-
EXPENSES - continuous operating detail ***(For staffing costs please fill out section 7)***							
1	* Staffing costs *(calculated field)*	(From sect. 7)	**109,658**	-	-	-	
2	* Benefits	(From sect. 7)	**29,937**	-	-	-	
3	* Complement sch. Expenses *(calculated field)*	(From sect. 7)	-	-	-	-	
4							
5							
6							
7							
		Subtotal	**139,595**	-	-	-	
EXPENSES - one-time operating detail ***(For staffing costs please fill out section 7)***							
1	* Complement sch. Expenses *(calculated field)*	(From sect. 7)	-	-	-	-	-
2							-
3							-
		Subtotal	-	-	-	-	-
OFFSETS - cost savings, reductions, etc							
1	Replaces existing FTE Grade 6 Step 1		(97,833)				
2							
3							
		Subtotal	**(97,833)**	-	-	-	
TOTAL OPERATING BUDGET CHANGE			**41,762**	-	-	-	-

COMPLEMENTS & FTE's		2014	2015	2016	2017	Total
# of positions requested	(From sect. 7)	**2.00**	-	-	-	**2.00**
FTE's	(From sect. 7)	**2.00**	-	-	-	**2.00**
FTE reductions/offsets	(Manual Field)	**1.00**				**1.00**
Net FTE's		**1.00**	-	-	-	**1.00**

CITY OF VAUGHAN

2014-2017 OPERATING BUDGET

ADDITIONAL RESOURCE REQUEST

Request Title: Events Coordinator

Business Unit #: 212300 — Special Event Admin

210 - Cultural Services

Related Program: Winterfest, Concerts in the Park and Canada Day

Program Classification: Standard Desirable Service

Annual Budget Change Summary

Financial Components	2014	2015	2016	2017	2014-2017 Sub-total	2018 (One Time. Adj.)	2014-2018 Sub-total
Staffing							
Complements	-	-	1.00	-	1.00	-	1.00
Net FTE's	-	-	1.00	-	1.00	-	1.00
Operating Revenue	**-**	**-**	**-**	**-**	**-**	**-**	**-**
Operating Costs							
Staffing & Benefits	-	-	85,117	-	85,117	-	85,117
Other continuous costs	-	-	2,200	-	2,200	-	2,200
One-time expenses	-	-	5,000	(5,000)	-	-	-
Offsets/reductions	-	-	-	-	-	-	-
Net Operating Budget	***$ -***	***$ -***	***$ 92,317***	***$ (5,000)***	***$ 87,317***	***$ -***	***$ 87,317***
Associated Capital Costs	***$ -***	***$ -***	***$ -***	***$ -***	***$ -***	***$ -***	***$ -***

1A) Request Description: *Please provide a brief description of the request.*

Please check one: ☐ Departmental ☑ Corporate

An Events Coordinator position is being requested. This position will report to the Manager (or Supervisor if approved under separate ARR) of Events and will be responsible for supporting and sharing the workload of the current Events coordinator to produce events such as Winterfest, Concerts in the Park, Canada Day, Mayor's Gala, Mayor's Golf Glassic, Volunteer Recognition, Official Openings, Park Openings, City of Vaughan Toy Drive, Menorah Lighting Ceremony, Christmas Tree Lighting Ceremony, staff events and related departmental initiatives. The volume of events and the expectation to produce them at the current standard has become increasingly difficult and challenging given the resources. The growth in promotion for events, number of contracted suppliers, events, participants, activities, caliber of performers and expectations of sponsors including promotional sponsors has been a challenge to manage. The new resource will enable the effective management of risks, liability and related issues when staging large events with anticipated attendance of close to 10,000 residents and visitors and assist to manage the overall function more effectively.

1B) If this request is part of a project with multiple milestones then please fill in the following table:

Milestones or Deliverables	Timelines	Comments
Plan and produce internal and external events	Year round	
Assist in providing sponsorship support for a variety of assigned events	Year round	
Administer event protocols and policies	Year round	
Manage program costs and budgets	Year round	

1C) Impact on other departments (cost/time/benefit):

Department Impacted	Describe Impact (Cost/time/benefit)	Were they Consulted?
Parks Operations	Services in Kind	☑ Yes ☐ No
Building and Facilities	Work Orders and Security	☑ Yes ☐ No
Corporate Communications	Communications support	☑ Yes ☐ No

Other comments:

The collaboration of many departments across the corporation to meet corporate objectives is required. The Events Coordinator will liaise with all related departments including Corporate Communications, Legal, Parks Operations, Parks Development, Building and Facilities, Enforcement, City Clerk's Office, Roads, Engineering, VPL and Vaughan Fire. Requirements for other departments may include work orders, permits, review of contracts, communications support and related services in kind.

COMMISSIONER APPROVAL: _____ ***Date:*** _____

Budget Staff Use Only	☐ 1st Submission	Submitted for year:
	☐ Previously Recognized	Recognized for year:

Request Title	Events Coordinator

2) Relationship to Vaughan Vision 2020 - Goals / Objectives / Initiatives

A) Identify the specific initiative on the Vaughan Vision 2020 initiative list this resource request supports (new or implementation of): Choose an Initiative from the drop down list and then choose the relationship with the initiative in the Green cell using the drop down provided.

Theme	Goal	Initiative (Use drop down list)	Ref #	Date	Priority	Request/Initiative Relationship (choose 1)

B) Describe and clearly demonstrate how the request links to the Vaughan Vision 2020:

City organized and supported events support the strategic goal of providing service excellence to citizens, with the objective to preserve our heritage and support diversity, arts and culture. The new Events Coordinator will work diligently to produce events that support the strategic vision of staff excellence. Events such as the Staff BBQ and Holiday Luncheon recognize, appreciate and thank employees for their exceptional hard work and dedication to the corporation. Staff events increase staff morale and promote increased productivity. The new Events Coordinator will play an important role in managing these initiatives. The new coordinator will also work to support the strategic initiative of Management Excellence by assisting to produce events that engage corporate citizens and celebrate national pride while maintaining the integrity of the City's corporate brand.

3) Related Performance Indicators & Business Plan Link

Please provide information on top 3 performance measures:

	Name/description of service level target:	Target Level	Current Level	Level with ARR
1)	Sponsorship Revenues	225000	175000	225000
2)	Calibre of Entertainment	Continental	National	Continental
3)	Event Attendance	20000	15000	20000

Describe how this request relates to Departmental Business Plan:

The function of the Events Coordinator supports Council, Senior Management and the corporation by producing special events in support of corporate initiatives. The request for a new Events Coordinator is required to effectively maintain the performance measures for all assigned City events. As sponsorship is key to the production of events such as Winterfest, Concerts in the Park and Canada Day, the Events Coordinator will play a vital role in assisting to secure the much-needed funding for this program. This funding is crucial to maintaining the caliber of the events that the residents have become accustomed to including all related services associated with the production of the event.

4) Value Proposition

Please detail both qualitative and quantitative benefits of the request

Qualitative: Please select up to 2 actions which best describe this request

Primary: Improve Corp. Image Secondary: Improve User Satisfaction

Briefly explain how this request helps achieve the actions selected above. How does this request make a difference in these areas? Can improvements be defined (i.e. surveys, measures, etc.)?

The Events Coordinator will contribute to strategically showcasing City initiatives and progams and to promoting positive relations with corporate stakeholders, suppliers, residents and the community at large by engaging residents and fostering civic pride. The position will ensure that the needs and expectations for the events function continue to be met and will work to maintain established levels of efficiency in their staging. The position will continue to maintain the level of service and meet expectations of the Mayor and Members of Council, City Manager and Senior Management Team.

Quantitative: Please provide explanation of how this request improves efficiency. Note that performance measures are captured in section 3. This section is for efficiency improvements.

Year	Type	Change/Saving	Units	Detail of Cost Reductions/Budget Savings	Incl. in offsets (Section #9)?
2013				Offering first class events to the community and staff	
2013				Increase staff morale	

5) Alternatives

Are there alternatives or options? Please explain what they are and why they are not the primary approach.

Currently, the number of mandated events exceed the available event management resources. There is no indication that the City may reduce the number of events held. In reality the request for new events continues each year and the resources and funding are not in place to be able to accommdate these requests. The alternative of contracting out event management services will have a negative impact on the timely production of events due to the lack of experience and knowledge that the supplier has of the corporation and of the City's internal and external stakeholders.

Request Title	Events Coordinator

7) Complement Details - Skip to Section 8 if no Staff is requested

Do not gap positions - If required, please contact the Budget Dept. for instructions
Future year progressions & eco. adj. will be calculated corporately by the Budget Dept.

Complement Information	Position #1	Position #2	Position #3	Sub-total
Budget Year	2016			
Position title	Events Coordinator			
Estimated start date	January 1, 2016			
# of positions requested	1.00	-	-	1.00
Full-time equivalents (FTEs)	1.00	-	-	1.00
Position type	Full-time			
Position agreement classification	Mgmt/Non-union			
If contract, specify length (months or yrs)				
If Casual/Seasonal PT enter Hourly wage				
Business unit # (override if different than # shown)	212300			
Grade level	5			
Est. starting step	1			
Desktop (HR) Review Performed?	Yes			
B&F Accommodations Available?	No			
ITM Hardware required?	Yes			
Capital Equipment Required?	No			
Complement Annual Cost Detail				
Annual full-time $	66,342			66,342
Annual part-time $	-	-	-	-
Annual shift premiums, etc	-	-	-	-
Annual overtime $	-	-	-	-
* PT vacation pay *(calculated field)*	-	-	-	-
* Annual benefits *(calculated field)*	18,775	-	-	18,775
* FT contract benefits in lieu *(calculated field)*	-	-	-	-
Subtotal (Per Employee)	**$ 85,117**	**$ -**	**$ -**	**$ 85,117**
Subtotal (Per Position)	**$ 85,117**	**$ -**	**$ -**	**$ 85,117**
Continuous costs *(BU & Acct #.)*	**Please fill in per Complement. The total will account for multiple positions if indicated above.**			
1) Office Supplies 212300.7200	500	-	-	500
2) Training & Developme 212300.7115	1,000	-	-	1,000
3) Memberships/Dues/Fe 212300.7105	300	-	-	300
4) Mileage 212300.7100	400	-	-	400
Subtotal (Per Employee)	**$ 2,200**	**$ -**	**$ -**	**$ 2,200**
Subtotal (Per Position)	**$ 2,200**	**$ -**	**$ -**	**$ 2,200**
One-time costs *(BU & Acct #.)*	**Please fill in per Complement. The total will account for multiple positions if indicated above.**			
1) Computer Hardware 212300.7211.01	2,000	-	-	2,000
2) Office Equip. & Furnitu 212300.7210	3,000	-	-	3,000
3) #N/A	-	-	-	-
4) #N/A	-	-	-	-
Subtotal (Per Employee)	***5,000***	**-**	**-**	***5,000***
Subtotal (Per Position)	**$ 5,000**	**$ -**	**$ -**	**$ 5,000**
2014 Total Annual Costs	**$ -**	**$ -**	**$ -**	**$ -**
2015 Total Annual Costs	**$ -**	**$ -**	**$ -**	**$ -**
2016 Total Annual Costs	**$ 92,317**	**$ -**	**$ -**	**$ 92,317**
2017 Total Annual Costs	**$ -**	**$ -**	**$ -**	**$ -**

Additional Comments:

A meal expense in the amount of $100 is required for weekend and evening events. Blackberry is also needed for on-site activities or off-site activities in multiple locations where communications is needed.

Request Title	Events Coordinator

8) Capital Funding

Are there any Capital requests already submitted/approved or to be submitted related to this ARR? (e.g. new car)

	ASSOCIATED CAPITAL FUNDING	Status	Year asset Available for use	Proj. #	2014	2015	2016	2017	Total
1					$ -	$ -	$ -		$ -
2					$ -	$ -	$ -		$ -
3					$ -	$ -	$ -		$ -
TOTAL ASSOCIATED CAPITAL FUNDING					$ -	$ -	$ -	$ -	$ -

9) Financial/Resource Detail

	Component	BU Acct. #	2014	2015	2016 Budget	2017	2018 Full-Yr. Adj.
REVENUE - continuous operating detail							
1			-	-	-		
2			-	-	-		
3			-	-	-		
4			-	-	-		
		Subtotal	-	-	-	-	
REVENUE - one-time operating detail							
1			-	-	-		-
2			-	-	-		-
		Subtotal	-	-	-	-	-
EXPENSES - continuous operating detail ***(For staffing costs please fill out section 7)***							
1	* Staffing costs *(calculated field)*	(From sect. 7)	-	-	66,342	-	
2	* Benefits	(From sect. 7)	-	-	18,775	-	
3	* Complement sch. Expenses *(calculated field)*	(From sect. 7)	-	-	2,200	-	
4			-	-	-		
5			-	-	-		
6			-	-	-		
7			-	-	-		
		Subtotal	-	-	87,317	-	
EXPENSES - one-time operating detail ***(For staffing costs please fill out section 7)***							
1	* Complement sch. Expenses *(calculated field)*	(From sect. 7)	-	-	5,000	-	-
2			-	-	-		-
3			-	-	-		-
		Subtotal	-	-	5,000	-	-
OFFSETS - cost savings, reductions, etc							
1			-	-	-		
2			-	-	-		
3			-	-	-		
		Subtotal	-	-	-	-	
TOTAL OPERATING BUDGET CHANGE			-	-	92,317	-	-

COMPLEMENTS & FTE's		2014	2015	2016	2017	Total
# of positions requested	(From sect. 7)	-	-	1.00	-	1.00
FTE's	(From sect. 7)	-	-	1.00	-	1.00
FTE reductions/offsets	(Manual Field)	-	-	-		-
Net FTE's		-	-	1.00	-	1.00

CITY OF VAUGHAN

2014-2017 OPERATING BUDGET

ADDITIONAL RESOURCE REQUEST

Request Title Arts & Culture Marketing Material

Business Unit # 210001 Cultural Services - Admin

210 - Cultural Services

Related Program Arts

Program Classification Standard Desirable Service (Individual Programs)

Annual Budget Change Summary

Financial Components	2014	2015	2016	2017	2014-2017 Sub-total	2018 (One Time. Adj.)	2014-2018 Sub-total
Staffing							
Complements	-	-	-	-	-	-	-
Net FTE's	-	-	-	-	-	-	-
Operating Revenue	**-**	**-**	**-**	**-**	**-**	**-**	**-**
Operating Costs							
Staffing & Benefits	-	-	-	-	-	-	-
Other continuous costs	-	-	60,000	-	60,000	-	60,000
One-time expenses	-	-	-	-	-	-	-
Offsets/reductions	-	-	-	-	-	-	-
Net Operating Budget	***$ -***	***$ -***	***$ 60,000***	***$ -***	***$ 60,000***	***$ -***	***$ 60,000***
Associated Capital Costs	***$ -***	***$ -***	***$ -***	***$ -***	***$ -***	***$ -***	***$ -***

1A) Request Description*: Please provide a brief description of the request.*

Please check one: ☑ Departmental ☐ Corporate

The Creative Together Cultural Plan and Diversity Strategy was approved by Council in June 2010. The Plans, developed as part of the Vaughan Vision 20/20 strategic plan, identifies key action items to develop arts, culture and heritage in the Vaughan community. The Plans' initiative 2.3 includes developing new programs and initiatives as it relates to arts, culture and cultural heritage. This request would go towards printing and programming costs of materials to help promote and educate on arts, diversity and culture in our community i.e. cultural heritage walking tour (reprint of four heritage conservation districts), the promotion of exhibits and events at the new arts and culture centre (approved by Council in April 2011) at the Maple community centre, community newsletters and cultural mapping directory. Although we will be looking towards our new website to promote and educate, printing material is still a preferred option for our community.

1B) If this request is part of a project with multiple milestones then please fill in the following table:

Milestones or Deliverables	Timelines	Comments
Arts and Culture programs/services.	2012	Culture Plan and Diversity Strategy approved in June 2010 by Council

1C) Impact on other departments (cost/time/benefit):

Department Impacted	Describe Impact (Cost/time/benefit)	Were they Consulted?
		☐Yes ☐No
		☐Yes ☐No
		☐Yes ☐No

Other comments:

COMMISSIONER APPROVAL: _____ ***Date:*** _____

Budget Staff Use Only		
	☐1st Submission	Submitted for year:
	☐Previously Recognized	Recognized for year:

Request Title	Arts & Culture Marketing Material

2) Relationship to Vaughan Vision 2020 - Goals / Objectives / Initiatives

A) Identify the specific initiative on the Vaughan Vision 2020 initiative list this resource request supports (new or implementation of): Choose an Initiative from the drop down list and then choose the relationship with the initiative in the Green cell using the drop down provided.

Theme	Goal	Initiative (Use drop down list)	Ref #	Date	Priority	Request/Initiative Relationship (choose 1)

B) Describe and clearly demonstrate how the request links to the Vaughan Vision 2020:

The request directly supports diversity, arts, culture and cultural heritage by promoting programs and services related to diversity, arts, culture and cultural heritage. Vaughan Vision's goal is to preserve our heritage & support diversity arts and culture.

3) Related Performance Indicators & Business Plan Link

Please provide information on top 3 performance measures:

	Name/description of service level target:	Target Level	Current Level	Level with ARR
1)	Attendance at events	8000	3000	8000
2)	Participation of Community Artists and Partners	800	400	800
3)	Number of Programs/events	25	6	25

Describe how this request relates to Departmental Business Plan:

Implement Creative Together Cultural Plan approved in June 2010 by Council. Implement Diversity Strategy approved by Council in June 2010.

4) Value Proposition

Please detail both qualitative and quantitative benefits of the request

Qualitative: Please select up to 2 actions which best describe this request

Primary: Improve User Satisfaction Secondary: Improve Corp. Image

Briefly explain how this request helps achieve the actions selected above. How does this request make a difference in these areas? Can improvements be defined (i.e. surveys, measures, etc.)?

An increase in programs, services and their communication and marketing in the community will increase user satisfaction and improve corporate image as it relates to arts and culture. The Culture Plan findings identified that we were one of the lowest per capita expenditure for arts and culture in Ontario.

Quantitative: Please provide explanation of how this request improves efficiency. Note that performance measures are captured in section 3. This section is for efficiency improvements.

Year	Type	Change/Saving	Units	Detail of Cost Reductions/Budget Savings	Incl. in offsets (Section #9)?
1		services	$	total cost will help fill resources where required -make programming more efficient	No

5) Alternatives

Are there alternatives or options? Please explain what they are and why they are not the primary approach.

Sponsorship, fees and partnerships are options which are currently utilized, but time is needed to develop and promote programs that sponsors/partners want to contribute and support. This investment will assist in promoting and branding our programs so that people know about them and come and in turn sponsors and partners would want to support due to the attendance and popularity of programs and services.

Request Title	Arts & Culture Marketing Material

7) Complement Details - Skip to Section 8 if no Staff is requested

Do not gap positions - If required, please contact the Budget Dept. for instructions
Future year progressions & eco. adj. will be calculated corporately by the Budget Dept.

Complement Information	**Position #1**	**Position #2**	**Position #3**	**Sub-total**
Budget Year				
Position title				
Estimated start date				
# of positions requested	-	-	-	-
Full-time equivalents (FTEs)	-	-	-	-
Position type				
Position agreement classification				
If contract, specify length (months or yrs)				
If Casual/Seasonal PT enter Hourly wage				
Business unit # (override if different than # shown)				
Grade level				
Est. starting step				
Desktop (HR) Review Performed?				
B&F Accommodations Available?				
ITM Hardware required?				
Capital Equipment Required?				
Complement Annual Cost Detail				
Annual full-time $				-
Annual part-time $	-	-	-	-
Annual shift premiums, etc	-	-	-	-
Annual overtime $	-	-	-	-
* PT vacation pay ***(calculated field)***	-	-	-	-
* Annual benefits ***(calculated field)***	-	-	-	-
* FT contract benefits in lieu ***(calculated field)***	-	-	-	-
Subtotal (Per Employee)	$ -	$ -	$ -	$ -
Subtotal (Per Position)	$ -	$ -	$ -	$ -

Continuous costs	***(BU & Acct #.)***	**Please fill in per Complement. The total will account for multiple positions if indicated above.**			
1) Office Supplies	210001.7200	-	-	-	-
2) Training & Developme	210001.7115	-	-	-	-
3) Cellular Line Charges	210001.7122.01	-	-	-	-
4) Mileage	210001.7100	-	-	-	-
Subtotal (Per Employee)		$ -	$ -	$ -	$ -
Subtotal (Per Position)		$ -	$ -	$ -	$ -

One-time costs	***(BU & Acct #.)***	**Please fill in per Complement. The total will account for multiple positions if indicated above.**			
1) Computer Hardware	210001.7211.01	-	-	-	-
2) Office Equip. & Furnitu	210001.7210	-	-	-	-
3) Training & Developme	210001.7115	-	-	-	-
4)	#N/A	-	-	-	-
Subtotal (Per Employee)		-	-	-	-
Subtotal (Per Position)		$ -	$ -	$ -	$ -
2014 Total Annual Costs		$ -	$ -	$ -	$ -
2015 Total Annual Costs		$ -	$ -	$ -	$ -
2016 Total Annual Costs		$ -	$ -	$ -	$ -
2017 Total Annual Costs		$ -	$ -	$ -	$ -

Additional Comments:

Request Title	Arts & Culture Marketing Material

8) Capital Funding

Are there any Capital requests already submitted/approved or to be submitted related to this ARR? (e.g. new car)

	ASSOCIATED CAPITAL FUNDING	Status	Year asset Available for use	Proj. #	2014	2015	2016	2017	Total
1					$ -	$ -	$ -		$ -
2					$ -	$ -	$ -		$ -
3					$ -	$ -	$ -		$ -
TOTAL ASSOCIATED CAPITAL FUNDING					$ -	$ -	$ -	$ -	$ -

9) Financial/Resource Detail

	Component	BU Acct. #	2014	2015	2016 Budget	2017	2018 Full-Yr. Adj.
REVENUE - continuous operating detail							
1			-	-	-		
2			-	-	-		
3			-	-	-		
4			-	-	-		
		Subtotal	-	-	-	-	
REVENUE - one-time operating detail							
1			-	-	-		-
2			-	-	-		-
		Subtotal	-	-	-	-	-
EXPENSES - continuous operating detail ***(For staffing costs please fill out section 7)***							
1	* Staffing costs *(calculated field)*	(From sect. 7)	-	-	-	-	
2	* Benefits	(From sect. 7)	-	-	-	-	
3	* Complement sch. Expenses *(calculated field)*	(From sect. 7)	-	-	-	-	
4	Program & printing costs		-	-	60,000	-	
5			-	-	-		
6			-	-	-		
7			-	-	-		
		Subtotal	-	-	60,000	-	
EXPENSES - one-time operating detail ***(For staffing costs please fill out section 7)***							
1	* Complement sch. Expenses *(calculated field)*	(From sect. 7)	-	-	-	-	-
2			-	-	-		-
3			-	-	-		-
		Subtotal	-	-	-	-	-
OFFSETS - cost savings, reductions, etc							
1			-	-	-		
2			-	-	-		
3			-	-	-		
		Subtotal	-	-	-	-	
TOTAL OPERATING BUDGET CHANGE			-	-	60,000	-	-

COMPLEMENTS & FTE's		2014	2015	2016	2017	Total
# of positions requested	(From sect. 7)	-	-	-	-	-
FTE's	(From sect. 7)	-	-	-	-	-
FTE reductions/offsets	(Manual Field)	-	-	-		-
Net FTE's		-	-	-	-	-

CITY OF VAUGHAN

2014-2017 OPERATING BUDGET

ADDITIONAL RESOURCE REQUEST

Request Title Diversity & Inclusivity Signage and Communication Program

Business Unit # 210001 Cultural Services - Admin

210 - Cultural Services

Related Program

Program Classification

Annual Budget Change Summary

Financial Components	2014	2015	2016	2017	2014-2017 Sub-total	2018 (One Time. Adj.)	2014-2018 Sub-total
Staffing							
Complements	-	-	-	-	-	-	-
Net FTE's	-	-	-	-	-	-	-
Operating Revenue	**-**	**-**	**-**	**-**	**-**	**-**	**-**
Operating Costs							
Staffing & Benefits	-	-	-	-	-	-	-
Other continuous costs	-	-	-	15,000	15,000	-	15,000
One-time expenses	-	-	-	60,000	60,000	(60,000)	-
Offsets/reductions	-	-	-	-	-	-	-
Net Operating Budget	***$ -***	***$ -***	***$ -***	***$ 75,000***	***$ 75,000***	***$ (60,000)***	***$ 15,000***
Associated Capital Costs	***$ -***	***$ -***	***$ -***	***$ -***	***$ -***	***$ -***	***$ -***

1A) Request Description: ***Please provide a brief description of the request.***

Please check one: ☐ Departmental ☑ Corporate

The Diversity Strategy was approved by Council in June 2010. A key action item in the strategy was to "Develop a communication plan that includes flyers, posters at key customer services areas that promotes diversity and inclusivity (initiative 1.2) This is print, signage (Braille as well), translation costs and a community roundtable (initiative 1.1). A one-time cost of $60,000 will go towards Braille signage at our 9 community centres. An annual $15,000 cost is for the print and other materials as it relates to diversity.

1B) If this request is part of a project with multiple milestones then please fill in the following table:

Milestones or Deliverables	Timelines	Comments
Community Centres, Key customer service areas	2012	

1C) Impact on other departments (cost/time/benefit):

Department Impacted	Describe Impact (Cost/time/benefit)	Were they Consulted?
		☐Yes ☐No
		☐Yes ☐No
		☐Yes ☐No

Other comments:

COMMISSIONER APPROVAL: _____ ***Date:*** _____

Budget Staff Use Only	☐1st Submission	Submitted for year:
	☐Previously Recognized	Recognized for year:

Request Title	Diversity & Inclusivity Signage and Communication Program

2) Relationship to Vaughan Vision 2020 - Goals / Objectives / Initiatives

A) Identify the specific initiative on the Vaughan Vision 2020 initiative list this resource request supports (new or implementation of): Choose an Initiative from the drop down list and then choose the relationship with the initiative in the Green cell using the drop down provided.

Theme	Goal	Initiative (Use drop down list)	Ref #	Date	Priority	Request/Initiative Relationship (choose 1)

B) Describe and clearly demonstrate how the request links to the Vaughan Vision 2020:

Will support the approved Diversity Strategy (see above) and help implement key action items.

3) Related Performance Indicators & Business Plan Link

Please provide information on top 3 performance measures:

	Name/description of service level target:	Target Level	Current Level	Level with ARR
1)	Accessible signage at service areas	provide	No accessible signage	provide
2)	Make service areas more diversity inclusive	provide	None	provide
3)				

Describe how this request relates to Departmental Business Plan:

Implementation of Diversity Strategy.

4) Value Proposition

Please detail both qualitative and quantitative benefits of the request

Qualitative: Please select up to 2 actions which best describe this request

Primary: Improve User Satisfaction Secondary: Improve Corp. Image

Briefly explain how this request helps achieve the actions selected above. How does this request make a difference in these areas? Can improvements be defined (i.e. surveys, measures, etc.)?

Services levels will improve and also the City's image to our community -making residents feel more inclusive at our centres.

Quantitative: Please provide explanation of how this request improves efficiency. Note that performance measures are captured in section 3. This section is for efficiency improvements.

Year	Type	Change/Saving	Units	Detail of Cost Reductions/Budget Savings	Incl. in offsets (Section #9)?

5) Alternatives

Are there alternatives or options? Please explain what they are and why they are not the primary approach.

None

Request Title	Diversity & Inclusivity Signage and Communication Program

7) Complement Details - Skip to Section 8 if no Staff is requested

Do not gap positions - If required, please contact the Budget Dept. for instructions
Future year progressions & eco. adj. will be calculated corporately by the Budget Dept.

Complement Information	**Position #1**	**Position #2**	**Position #3**	**Sub-total**
Budget Year				
Position title				
Estimated start date				
# of positions requested	-	-	-	-
Full-time equivalents (FTEs)	-	-	-	-
Position type				
Position agreement classification				
If contract, specify length (months or yrs)				
If Casual/Seasonal PT enter Hourly wage				
Business unit # (override if different than # shown)				
Grade level				
Est. starting step				
Desktop (HR) Review Performed?				
B&F Accommodations Available?				
ITM Hardware required?				
Capital Equipment Required?				
Complement Annual Cost Detail				
Annual full-time $				-
Annual part-time $	-	-	-	-
Annual shift premiums, etc	-	-	-	-
Annual overtime $	-	-	-	-
* PT vacation pay ***(calculated field)***	-	-	-	-
* Annual benefits ***(calculated field)***	-	-	-	-
* FT contract benefits in lieu ***(calculated field)***	-	-	-	-
Subtotal (Per Employee)	$ -	$ -	$ -	$ -
Subtotal (Per Position)	$ -	$ -	$ -	$ -

Continuous costs	***(BU & Acct #.)***	**Please fill in per Complement. The total will account for multiple positions if indicated above.**			
1) Office Supplies	210001.7200	-	-	-	-
2) Training & Developme	210001.7115	-	-	-	-
3) Cellular Line Charges	210001.7122.01	-	-	-	-
4) Mileage	210001.7100	-	-	-	-
Subtotal (Per Employee)		$ -	$ -	$ -	$ -
Subtotal (Per Position)		$ -	$ -	$ -	$ -

One-time costs	***(BU & Acct #.)***	**Please fill in per Complement. The total will account for multiple positions if indicated above.**			
1) Computer Hardware	210001.7211.01	-	-	-	-
2) Office Equip. & Furnitu	210001.7210	-	-	-	-
3) Training & Developme	210001.7115	-	-	-	-
4)	#N/A	-	-	-	-
Subtotal (Per Employee)		-	-	-	-
Subtotal (Per Position)		$ -	$ -	$ -	$ -
2014 Total Annual Costs		$ -	$ -	$ -	$ -
2015 Total Annual Costs		$ -	$ -	$ -	$ -
2016 Total Annual Costs		$ -	$ -	$ -	$ -
2017 Total Annual Costs		$ -	$ -	$ -	$ -

Additional Comments:

Request Title	Diversity & Inclusivity Signage and Communication Program

8) Capital Funding

Are there any Capital requests already submitted/approved or to be submitted related to this ARR? (e.g. new car)

	ASSOCIATED CAPITAL FUNDING	Status	Year asset Available for use	Proj. #	2014	2015	2016	2017	Total
1					$ -	$ -	$ -		$ -
2					$ -	$ -	$ -		$ -
3					$ -	$ -	$ -		$ -
TOTAL ASSOCIATED CAPITAL FUNDING					$ -	$ -	$ -	$ -	$ -

9) Financial/Resource Detail

	Component	BU Acct. #	2014	2015	2016 Budget	2017	2018 Full-Yr. Adj.
REVENUE - continuous operating detail							
1			-	-	-		
2			-	-	-		
3			-	-	-		
4			-	-	-		
		Subtotal	-	-	-	-	
REVENUE - one-time operating detail							
1			-	-	-		-
2			-	-	-		-
		Subtotal	-	-	-	-	-
EXPENSES - continuous operating detail ***(For staffing costs please fill out section 7)***							
1	* Staffing costs *(calculated field)*	(From sect. 7)	-	-	-	-	
2	* Benefits	(From sect. 7)	-	-	-	-	
3	* Complement sch. Expenses *(calculated field)*	(From sect. 7)	-	-	-	-	
4	Yearly Print and signage material		-	-		15,000	
5			-	-	-		
6			-	-	-		
7			-	-	-		
		Subtotal	-	-	-	15,000	
EXPENSES - one-time operating detail ***(For staffing costs please fill out section 7)***							
1	* Complement sch. Expenses *(calculated field)*	(From sect. 7)	-	-	-	-	-
2	Braille Signage		-	-		60,000	(60,000)
3			-	-	-		-
		Subtotal	-	-	-	60,000	(60,000)
OFFSETS - cost savings, reductions, etc							
1			-	-	-		
2			-	-	-		
3			-	-	-		
		Subtotal	-	-	-	-	
TOTAL OPERATING BUDGET CHANGE			-	-	-	75,000	(60,000)

COMPLEMENTS & FTE's		2014	2015	2016	2017	Total
# of positions requested	(From sect. 7)	-	-	-	-	-
FTE's	(From sect. 7)	-	-	-	-	-
FTE reductions/offsets	(Manual Field)	-	-	-		-
Net FTE's		-	-	-	-	-

CITY OF VAUGHAN

2014-2017 OPERATING BUDGET

ADDITIONAL RESOURCE REQUEST

Request Title Additional Funding for Special Events

Business Unit # 212300 Special Event Admin

210 - Cultural Services

Related Program Employee Events

Program Classification Standard Desirable Support (Individual Programs)

Annual Budget Change Summary

Financial Components	2014	2015	2016	2017	2014-2017 Sub-total	2018 (One Time. Adj.)	2014-2018 Sub-total
Staffing							
Complements	-	-	-	-	-	-	-
Net FTE's	-	-	-	-	-	-	-
Operating Revenue	**-**	**-**	**-**	**-**	**-**	**-**	**-**
Operating Costs							
Staffing & Benefits	-	-	-	-	-	-	-
Other continuous costs	-	-	-	30,000	30,000	-	30,000
One-time expenses	-	-	-	-	-	-	-
Offsets/reductions	-	-	-	-	-	-	-
Net Operating Budget	***$ -***	***$ -***	***$ -***	***$ 30,000***	***$ 30,000***	***$ -***	***$ 30,000***
Associated Capital Costs	***$ -***	***$ -***	***$ -***	***$ -***	***$ -***	***$ -***	***$ -***

1A) Request Description*: Please provide a brief description of the request.*

Please check one: ☐ Departmental ☐ Corporate

Additional funding is required to produce the Staff Appreciation BBQ, the Staff Holiday Luncheon and Volunteer Recognition Awards Ceremony/Program at the current standards, as well as new events in the Civic Square at the new City Hall to showcase the building to the community. To maintain the existing service levels for the above programs, additional funds are required. The Volunteer program requires frames, certificates and catering for more recipients and their guests. With the move of staff to the new City Hall, additional funds are also required to produce the Staff BBQ and Holiday Luncheon. New events at the Civic Square have been identified as a desired feature to promote the new City Hall to residents.

1B) If this request is part of a project with multiple milestones then please fill in the following table:

Milestones or Deliverables	Timelines	Comments
Staff BBQ	June	
Staff Holiday Luncheon	December	
Volunteer Recognition Awards Ceremony	April	
Future Events in the Civic Square	June - August	

1C) Impact on other departments (cost/time/benefit):

Department Impacted	Describe Impact (Cost/time/benefit)	Were they Consulted?
Building & Facilities	work orders	☑ Yes ☐ No
Corporate Communications	communications support	☑ Yes ☐ No
Parks Operations	services in kind	☑ Yes ☐ No

Other comments:

The collaboration of many departments across the corporation to meet corporate objectives is required. Liaison with all related departments including Building & Facilities, Parks Operations, Corporate Communications, VPL, HR, By-law, Vaughan Fire, Clerks, Roads and Engineering. Requirements for other departments may include work orders, permits, related services in kind and communications support.

COMMISSIONER APPROVAL: _____ ***Date:*** _____

Budget Staff Use Only	☐ 1st Submission	Submitted for year:
	☐ Previously Recognized	Recognized for year:

Request Title	Additional Funding for Special Events

2) Relationship to Vaughan Vision 2020 - Goals / Objectives / Initiatives

A) Identify the specific initiative on the Vaughan Vision 2020 initiative list this resource request supports (new or implementation of): Choose an Initiative from the drop down list and then choose the relationship with the initiative in the Green cell using the drop down provided.

Theme	Goal	Initiative (Use drop down list)	Ref #	Date	Priority	Request/Initiative Relationship (choose 1)

B) Describe and clearly demonstrate how the request links to the Vaughan Vision 2020:

City organized and supported events support the strategic goal of providing service excellence to citizens with the objective to preserve our heritage and support diversity, arts and culture. Staff events support the strategic initiative of staff excellence by encouraging and recognizing employees through their participation in a wide variety of events such as the Staff BBQ and Holiday Luncheon. As civic engagement is vital to achieving management excellence, celebrating with and engaging our citizens is also an important component of the strategic vision. Approved funding for possible future events in the Civic Square will welcome our diverse community to a central location where they can feel at home. Note that additional events are contingent on the additional resource requests.

3) Related Performance Indicators & Business Plan Link

Please provide information on top 3 performance measures:

	Name/description of service level target:	Target Level	Current Level	Level with ARR
1)	Sponsorship Revenue			
2)				
3)				

Describe how this request relates to Departmental Business Plan:

The request for additional funding is required to effectively maintain the performance measures for the events named. (Approximately $13 per employee for the Staff BBQ and Holiday Luncheon; an approximate increase of 50 award recipients for the Volunteer Recognition Awards Ceremony). In addition, the increase in funds for these initiatives will continue to maintain the level of service and meet expectations of Members of Council, City Manager and Senior Management Team, City departments, staff, residents and corporate partners. Twelve thousand dollars is requested for events at the new Civic Square for hosting 2 to 3 additional concerts.

4) Value Proposition

Please detail both qualitative and quantitative benefits of the request

Qualitative: Please select up to 2 actions which best describe this request

Primary: Improve Corp. Image Secondary: Improve User Satisfaction

Briefly explain how this request helps achieve the actions selected above. How does this request make a difference in these areas? Can improvements be defined (i.e. surveys, measures, etc.)?

The request for additional funding is required to effectively maintain the performance measures for the events named. In addition, the increase in funds for these initiatives will continue to maintain the level of service and meet expectations of Members of Council, City Manager and Senior Management Team, City departments, staff, residents and corporate partners.

Quantitative: Please provide explanation of how this request improves efficiency. Note that performance measures are captured in section 3. This section is for efficiency improvements.

Year	Type	Change/Saving	Units	Detail of Cost Reductions/Budget Savings	Incl. in offsets (Section #9)?
2012	Output/Service Quantity		Units	Offering first class events to community and staff	No
2012	Output/Service Quantity		Units	Increase staff morale	No

5) Alternatives

Are there alternatives or options? Please explain what they are and why they are not the primary approach.

Event growth is inevitable and service levels need to be maintained for all initiatives whether they affect our external or internal stakeholders. If an option had to be entertained, staff initiatives such as the Staff BBQ and Staff Holiday Luncheon could be cancelled or reduced in scope. This option would not address the importance of staff recognition and promoting staff excellence as a clear strategic initiative.

In addition, future events in the Civic Square could be temporarily put on hold. This approach would not entertain the right of citizens to live and play in their municipality of choice.

Request Title	Additional Funding for Special Events			

7) Complement Details - Skip to Section 8 if no Staff is requested

Do not gap positions - If required, please contact the Budget Dept. for instructions
Future year progressions & eco. adj. will be calculated corporately by the Budget Dept.

Complement Information	**Position #1**	**Position #2**	**Position #3**	**Sub-total**
Budget Year				
Position title				
Estimated start date				
# of positions requested	-	-	-	-
Full-time equivalents (FTEs)	-	-	-	-
Position type				
Position agreement classification				
If contract, specify length (months or yrs)				
If Casual/Seasonal PT enter Hourly wage				
Business unit # (override if different than # shown)				
Grade level				
Est. starting step				
Desktop (HR) Review Performed?				
B&F Accommodations Available?				
ITM Hardware required?				
Capital Equipment Required?				
Complement Annual Cost Detail				
Annual full-time $				-
Annual part-time $	-	-	-	-
Annual shift premiums, etc	-	-	-	-
Annual overtime $	-	-	-	-
* PT vacation pay ***(calculated field)***	-	-	-	-
* Annual benefits ***(calculated field)***	-	-	-	-
* FT contract benefits in lieu ***(calculated field)***	-	-	-	-
Subtotal (Per Employee)	$ -	$ -	$ -	$ -
Subtotal (Per Position)	$ -	$ -	$ -	$ -

Continuous costs	***(BU & Acct #.)***	**Please fill in per Complement. The total will account for multiple positions if indicated above.**			
1) Office Supplies	212300.7200	-	-	-	-
2) Training & Developme	212300.7115	-	-	-	-
3) Cellular Line Charges	212300.7122.01	-	-	-	-
4) Mileage	212300.7100	-	-	-	-
Subtotal (Per Employee)		$ -	$ -	$ -	$ -
Subtotal (Per Position)		$ -	$ -	$ -	$ -

One-time costs	***(BU & Acct #.)***	**Please fill in per Complement. The total will account for multiple positions if indicated above.**			
1) Computer Hardware	212300.7211.01	-	-	-	-
2) Office Equip. & Furnitu	212300.7210	-	-	-	-
3) Training & Developme	212300.7115	-	-	-	-
4)	#N/A	-	-	-	-
Subtotal (Per Employee)		-	-	-	-
Subtotal (Per Position)		$ -	$ -	$ -	$ -
2014 Total Annual Costs		$ -	$ -	$ -	$ -
2015 Total Annual Costs		$ -	$ -	$ -	$ -
2016 Total Annual Costs		$ -	$ -	$ -	$ -
2017 Total Annual Costs		$ -	$ -	$ -	$ -

Additional Comments:

Request Title	Additional Funding for Special Events

8) Capital Funding

Are there any Capital requests already submitted/approved or to be submitted related to this ARR? (e.g. new car)

	ASSOCIATED CAPITAL FUNDING	Status	Year asset Available for use	Proj. #	2014	2015	2016	2017	Total
1					$ -	$ -	$ -		$ -
2					$ -	$ -	$ -		$ -
3					$ -	$ -	$ -		$ -
TOTAL ASSOCIATED CAPITAL FUNDING					$ -	$ -	$ -	$ -	$ -

9) Financial/Resource Detail

	Component	BU Acct. #	2014	2015	2016 Budget	2017	2018 Full-Yr. Adj.
REVENUE - continuous operating detail							
1			-	-	-		
2			-	-	-		
3			-	-	-		
4			-	-	-		
		Subtotal	-	-	-	-	
REVENUE - one-time operating detail							
1			-	-	-		-
2			-	-	-		-
		Subtotal	-	-	-	-	-
EXPENSES - continuous operating detail ***(For staffing costs please fill out section 7)***							
1	* Staffing costs *(calculated field)*	(From sect. 7)	-	-	-	-	
2	* Benefits	(From sect. 7)	-	-	-	-	
3	* Complement sch. Expenses *(calculated field)*	(From sect. 7)	-	-	-	-	
4	Staff BBQ and Luncheon		-	-	-	12,000	
5	Volunteer Recognition		-	-	-	2,000	
6	Events at Civic Square and City Hall		-	-	-	16,000	
7			-	-	-		
		Subtotal	-	-	-	30,000	
EXPENSES - one-time operating detail ***(For staffing costs please fill out section 7)***							
1	* Complement sch. Expenses *(calculated field)*	(From sect. 7)	-	-	-	-	-
2			-	-	-		-
3			-	-	-		-
		Subtotal	-	-	-	-	-
OFFSETS - cost savings, reductions, etc							
1			-	-	-		
2			-	-	-		
3			-	-	-		
		Subtotal	-	-	-	-	
TOTAL OPERATING BUDGET CHANGE			-	-	-	30,000	-

COMPLEMENTS & FTE's		2014	2015	2016	2017	Total
# of positions requested	(From sect. 7)	-	-	-	-	-
FTE's	(From sect. 7)	-	-	-	-	-
FTE reductions/offsets	(Manual Field)	-	-	-		-
Net FTE's		-	-	-	-	-

CITY OF VAUGHAN

2014-2017 OPERATING BUDGET

ADDITIONAL RESOURCE REQUEST

Request Title Aboriginal Facilitation and Coordination Support

Business Unit # 210001 Cultural Services - Admin

210 - Cultural Services

Related Program Heritage Vaughan

Program Classification Standard Traditional Service

Annual Budget Change Summary

Financial Components	2014	2015	2016	2017	2014-2017 Sub-total	2018 (One Time. Adj.)	2014-2018 Sub-total
Staffing							
Complements	-	-	-	-	-	-	-
Net FTE's	-	-	-	-	-	-	-
Operating Revenue	**-**	**-**	**-**	**-**	**-**	**-**	**-**
Operating Costs							
Staffing & Benefits	-	-	-	-	-	-	-
Other continuous costs	-	-	-	-	-	-	-
One-time expenses	-	-	-	30,000	30,000	(30,000)	-
Offsets/reductions	-	-	-	-	-	-	-
Net Operating Budget	***$ -***	***$ -***	***$ -***	***$ 30,000***	***$ 30,000***	***$ (30,000)***	***$ -***
Associated Capital Costs	***$ -***	***$ -***	***$ -***	***$ -***	***$ -***	***$ -***	***$ -***

1A) Request Description*: Please provide a brief description of the request.*

Please check one: ☑ Departmental ☐ Corporate

The request for an ARR (cost to hire a facilitator to guide a first phase of a aboriginal consultation plan and to pay for expenses of participating key stakeholders) is anticipated to be approved by Council at their October 16, 2012 CW meeting in order to realize next steps in the three projects approved by Council to celebrate Vaughan's aboriginal/First Nations cultural history. The goal of the aboriginal/First Nations' consultation project will be to ensure that the three options recommended below to celebrate aboriginal cultural history in Vaughan, be communicated effectively to aboriginal groups/ stakeholders and that an open dialogue be created with these stakeholder. The ideal outcome of this process is to develop a project plan or protocol on how to ensure aboriginal culture and history is represented accurately in the proposed three initiatives identified below.

The projects to celebrate Vaughan's aboriginal cultural history include:
1. Heritage Tourism Trail;2. Renaming of Archaeological Sites:3. First Nations/Aboriginal Cultural Centre in Vaughan. .

1B) If this request is part of a project with multiple milestones then please fill in the following table:

Milestones or Deliverables	Timelines	Comments
Completion of first phase of aboriginal consultation	Jan-Dec	get feedback on proposed projects
Develop protocol/process to gain feedback on milestones of the three projects	Jan-Dec	feedback includes approval on how aboriginal history is interpreted
Identify key participating stakeholders of First Nation groups who would like to	Jan-Dec	participating stakeholders will be identified for future phases of projects.

1C) Impact on other departments (cost/time/benefit):

Department Impacted	Describe Impact (Cost/time/benefit)	Were they Consulted?
		☐Yes ☐No
		☐Yes ☐No
		☐Yes ☐No

Other comments:

None

COMMISSIONER APPROVAL: _____ ***Date:*** _____

Budget Staff Use Only	☐1st Submission	Submitted for year:
	☐Previously Recognized	Recognized for year:

Request Title	Aboriginal Facilitation and Coordination Support

2) Relationship to Vaughan Vision 2020 - Goals / Objectives / Initiatives

A) Identify the specific initiative on the Vaughan Vision 2020 initiative list this resource request supports (new or implementation of): Choose an Initiative from the drop down list and then choose the relationship with the initiative in the Green cell using the drop down provided.

Theme	Goal	Initiative (Use drop down list)	Ref #	Date	Priority	Request/Initiative Relationship (choose 1)

B) Describe and clearly demonstrate how the request links to the Vaughan Vision 2020:

An aboriginal engagement plan will ensure that Vaughan is meeting current levels of requirements related to any aboriginal project i..e. consulting First Nations in a project that interprets their cultural history.

3) Related Performance Indicators & Business Plan Link

Please provide information on top 3 performance measures:

	Name/description of service level target:	Target Level	Current Level	Level with ARR
1)	identify and invite required first nations	all	unknown	all
2)	consult first nations	all	unknown	all
3)	develop protocol	all	unknown	all

Describe how this request relates to Departmental Business Plan:

The Culture plan as identified in the Departmental business plan recommended that a number of initiatives be enacted to increase the capacity of culture in our community that would be related to this request.

4) Value Proposition

Please detail both qualitative and quantitative benefits of the request

Qualitative: Please select up to 2 actions which best describe this request

Primary: Improve User Satisfaction Secondary: Realize Future Benefits

Briefly explain how this request helps achieve the actions selected above. How does this request make a difference in these areas? Can improvements be defined (i.e. surveys, measures, etc.)?

Supervisor will work towards improving customer service and improve review times of development applications -this will increase customer satisfaction

Quantitative: Please provide explanation of how this request improves efficiency. Note that performance measures are captured in section 3. This section is for efficiency improvements.

Year	Type	Change/Saving	Units	Detail of Cost Reductions/Budget Savings	Incl. in offsets (Section #9)?
	Output/Service Quantity	see above		none	No
	Output/Service Quantity	see above		none	No
	Output/Service Quantity	see above		none	No

5) Alternatives

Are there alternatives or options? Please explain what they are and why they are not the primary approach.

There are no alternatives to providing this function within the municipal system.

Request Title	Aboriginal Facilitation and Coordination Support			
7) Complement Details - Skip to Section 8 if no Staff is requested				
Do not gap positions - If required, please contact the Budget Dept. for instructions Future year progressions & eco. adj. will be calculated corporately by the Budget Dept.				
Complement Information	**Position #1**	**Position #2**	**Position #3**	**Sub-total**
Budget Year				
Position title				
Estimated start date				
# of positions requested	-	-	-	-
Full-time equivalents (FTEs)	-	-	-	-
Position type				
Position agreement classification				
If contract, specify length (months or yrs)				
If Casual/Seasonal PT enter Hourly wage				
Business unit # (override if different than # shown)	210001			
Grade level				
Est. starting step				
Desktop (HR) Review Performed?				
B&F Accommodations Available?				
ITM Hardware required?				
Capital Equipment Required?				
Complement Annual Cost Detail				
Annual full-time $	-			-
Annual part-time $	-	-	-	-
Annual shift premiums, etc	-	-	-	-
Annual overtime $	-	-	-	-
* PT vacation pay ***(calculated field)***	-	-	-	-
* Annual benefits ***(calculated field)***	-	-	-	-
* FT contract benefits in lieu ***(calculated field)***	-	-	-	-
Subtotal (Per Employee)	$ -	$ -	$ -	$ -
Subtotal (Per Position)	$ -	$ -	$ -	$ -
Continuous costs ***(BU & Acct #.)***	**Please fill in per Complement. The total will account for multiple positions if indicated above.**			
1) Office Supplies 210001.7200	-	-	-	-
2) Training & Developme 210001.7115	-	-	-	-
3) Memberships/Dues/Fe 210001.7105	-	-	-	-
4) Mileage 210001.7100	-	-	-	-
Subtotal (Per Employee)	$ -	$ -	$ -	$ -
Subtotal (Per Position)	$ -	$ -	$ -	$ -
One-time costs ***(BU & Acct #.)***	**Please fill in per Complement. The total will account for multiple positions if indicated above.**			
1) Computer Hardware 210001.7211.01	-	-	-	-
2) #N/A	-	-	-	-
3) #N/A	-	-	-	-
4) #N/A	-	-	-	-
Subtotal (Per Employee)	-	-	-	-
Subtotal (Per Position)	$ -	$ -	$ -	$ -
2014 Total Annual Costs	$ -	$ -	$ -	$ -
2015 Total Annual Costs	$ -	$ -	$ -	$ -
2016 Total Annual Costs	$ -	$ -	$ -	$ -
2017 Total Annual Costs	$ -	$ -	$ -	$ -

Additional Comments:

Request Title	Aboriginal Facilitation and Coordination Support

8) Capital Funding

Are there any Capital requests already submitted/approved or to be submitted related to this ARR? (e.g. new car)

	ASSOCIATED CAPITAL FUNDING	Status	Year asset Available for use	Proj. #	2014	2015	2016	2017	Total
1					$ -	$ -	$ -		$ -
2					$ -	$ -	$ -		$ -
3					$ -	$ -	$ -		$ -
TOTAL ASSOCIATED CAPITAL FUNDING					$ -	$ -	$ -	$ -	$ -

9) Financial/Resource Detail

	Component	BU Acct. #	2014	2015	2016 Budget	2017	2018 Full-Yr. Adj.
REVENUE - continuous operating detail							
1			-	-	-		
2			-	-	-		
3			-	-	-		
4			-	-	-		
		Subtotal	-	-	-	-	
REVENUE - one-time operating detail							
1			-	-	-		-
2			-	-	-		-
		Subtotal	-	-	-	-	-
EXPENSES - continuous operating detail ***(For staffing costs please fill out section 7)***							
1	* Staffing costs *(calculated field)*	(From sect. 7)	-	-	-	-	
2	* Benefits	(From sect. 7)	-	-	-	-	
3	* Complement sch. Expenses *(calculated field)*	(From sect. 7)	-	-	-	-	
4			-	-	-		
5			-	-	-		
6			-	-	-		
7			-	-	-		
		Subtotal	-	-	-	-	
EXPENSES - one-time operating detail ***(For staffing costs please fill out section 7)***							
1	* Complement sch. Expenses *(calculated field)*	(From sect. 7)	-	-	-	-	-
2	Facilitator/travel expenses required by Aboriginal groups.		-	-	-	30,000	(30,000)
3			-	-	-		-
		Subtotal	-	-	-	30,000	(30,000)
OFFSETS - cost savings, reductions, etc							
1			-	-	-		
2			-	-	-		
3			-	-	-		
		Subtotal	-	-	-	-	
TOTAL OPERATING BUDGET CHANGE			-	-	-	30,000	(30,000)

COMPLEMENTS & FTE's		2014	2015	2016	2017	Total
# of positions requested	(From sect. 7)	-	-	-	-	-
FTE's	(From sect. 7)	-	-	-	-	-
FTE reductions/offsets	(Manual Field)	-	-	-		-
Net FTE's		-	-	-	-	-

CITY OF VAUGHAN

2014-2017 OPERATING BUDGET

ADDITIONAL RESOURCE REQUEST

Request Title	Concerts Series Launch at City Hall
Business Unit #	212300
	Special Event Admin
	210 - Cultural Services
Related Program	Winterfest, Concerts in the Park and Canada Day
Program Classification	Standard Desirable Service

Annual Budget Change Summary

Financial Components	2014	2015	2016	2017	2014-2017 Sub-total	2018 (One Time. Adj.)	2014-2018 Sub-total
Staffing							
Complements	-	-	-	-	-	-	-
Net FTE's	-	-	-	-	-	-	-
Operating Revenue	**-**	**-**	**-**	**-**	**-**	**-**	**-**
Operating Costs							
Staffing & Benefits	-	-	-	-	-	-	-
Other continuous costs	-	-	-	10,000	10,000	-	10,000
One-time expenses	-	-	-	-	-	-	-
Offsets/reductions	-	-	-	-	-	-	-
Net Operating Budget	***$ -***	***$ -***	***$ -***	***$ 10,000***	***$ 10,000***	***$ -***	***$ 10,000***
Associated Capital Costs	***$ -***	***$ -***	***$ -***	***$ -***	***$ -***	***$ -***	***$ -***

1A) Request Description*: Please provide a brief description of the request.*

Please check one: ☐ Departmental ☑ Corporate

As City Hall is a new and desired location to feature events, a new Concert in the courtyard would be a great opportunity to showcase City Hall and kick off the annual Concerts in the Park summer program. Therefore, one new concert would be introduced at City Hall and the remaining five would continue to be held at local parks across the City. There would be no interruption to the current format of the Concert in the Park program as residents do enjoy the opportunity to walk to their local park or drive to other locations in the City to experience a great evening concert free of charge. The concert at City Hall would simply launch the program each year and promote the series to the community and visitors to Vaughan.

1B) If this request is part of a project with multiple milestones then please fill in the following table:

Milestones or Deliverables	Timelines	Comments
Concert in the Park Launch at City Hall	June	
Concerts in the Park program	July to August	

1C) Impact on other departments (cost/time/benefit):

Department Impacted	Describe Impact (Cost/time/benefit)	Were they Consulted?
Building and Facilities	Work orders and security	☑ Yes ☐ No
Parks Operations	Services in Kind	☑ Yes ☐ No
Corporate Communications	Communications Support	☑ Yes ☐ No

Other comments:

The collaboration of many departments across the corporation to meet corporate objectives is required. Liaison with all related departments including Building and Facilities, Parks Operations, Corporate Communications, ITM, Enforcement, Vaughan Fire, Clerks, etc. Requirements for other departments may include work orders, permits, related services in kind and communications support.

COMMISSIONER APPROVAL: _____ ***Date:*** _____

Budget Staff Use Only		
	☐ 1st Submission	**Submitted for year:**
	☐ Previously Recognized	**Recognized for year:**

Request Title	Concerts Series Launch at City Hall

2) Relationship to Vaughan Vision 2020 - Goals / Objectives / Initiatives

A) Identify the specific initiative on the Vaughan Vision 2020 initiative list this resource request supports (new or implementation of): Choose an Initiative from the drop down list and then choose the relationship with the initiative in the Green cell using the drop down provided.

Theme	Goal	Initiative (Use drop down list)	Ref #	Date	Priority	Request/Initiative Relationship (choose 1)

B) Describe and clearly demonstrate how the request links to the Vaughan Vision 2020:

City organized and supported events support the strategic goal of providing service excellence to citizens with the objective to preserve our heritage and support diversity, arts and culture. Approved funding for possible future events in the Civic courtyard will welcome our community to a central location where they can feel at home and experience Vaughan as the Place to Be.

3) Related Performance Indicators & Business Plan Link

Please provide information on top 3 performance measures:

	Name/description of service level target:	Target Level	Current Level	Level with ARR
1)	Sponsorship Revenue	55000	42330	55000
2)	Consert Series Attendance	5000	3000	5000
3)	# of Concerts	6	5	6

Describe how this request relates to Departmental Business Plan:

The request for additional funding for a concert to be launched at City Hall is required to maintain the performance measures for the event. Ten thousand dollars is being requested to pay for the artist/band, sound production and lighting based on the artist's sound and technical rider. In addition, the funds will pay for marketing and promotion for the concert.

4) Value Proposition

Please detail both qualitative and quantitative benefits of the request

Qualitative: Please select up to 2 actions which best describe this request

Primary: Improve Corp. Image Secondary: Improve User Satisfaction

Briefly explain how this request helps achieve the actions selected above. How does this request make a difference in these areas? Can improvements be defined (i.e. surveys, measures, etc.)?

The request for additional funding for a new concert at City Hall will maintain and elevate the level of service provided to the residents and community and meet the expectations of the Mayor and Members of Council, City Manager and Senior Management Team, corporate partners and residents.

Quantitative: Please provide explanation of how this request improves efficiency. Note that performance measures are captured in section 3. This section is for efficiency improvements.

Year	Type	Change/Saving	Units	Detail of Cost Reductions/Budget Savings	Incl. in offsets (Section #9)?
2013	Output/Service Quantity		Units	Offering first class events to the community	
2013	Output/Service Quantity		Units	Meet and increase expectations of the Mayor and Members of Council	

5) Alternatives

Are there alternatives or options? Please explain what they are and why they are not the primary approach.

Event growth is inevitable and service levels need to be maintained for all initiatives whether they affect our external or internal stakeholders. Future events at City Hall or in the outdoor courtyard could be put on hold. This approach would not entertain the right of citizens to live and play in their municipality of choice. Furthermore, civic engagement would be put on hold as there are fewer opportunities for families, friends and neighbours to come together as a community.

Request Title	Concerts Series Launch at City Hall			
7) Complement Details - Skip to Section 8 if no Staff is requested				
Do not gap positions - If required, please contact the Budget Dept. for instructions Future year progressions & eco. adj. will be calculated corporately by the Budget Dept.				
Complement Information	**Position #1**	**Position #2**	**Position #3**	**Sub-total**
Budget Year				
Position title				
Estimated start date				
# of positions requested	-	-	-	-
Full-time equivalents (FTEs)	-	-	-	-
Position type				
Position agreement classification				
If contract, specify length (months or yrs)				
If Casual/Seasonal PT enter Hourly wage				
Business unit # (override if different than # shown)				
Grade level				
Est. starting step				
Desktop (HR) Review Performed?				
B&F Accommodations Available?				
ITM Hardware required?				
Capital Equipment Required?				
Complement Annual Cost Detail				
Annual full-time $				-
Annual part-time $	-	-	-	-
Annual shift premiums, etc	-	-	-	-
Annual overtime $	-	-	-	-
* PT vacation pay ***(calculated field)***	-	-	-	-
* Annual benefits ***(calculated field)***	-	-	-	-
* FT contract benefits in lieu ***(calculated field)***	-	-	-	-
Subtotal (Per Employee)	$ -	$ -	$ -	$ -
Subtotal (Per Position)	$ -	$ -	$ -	$ -
Continuous costs ***(BU & Acct #.)***	**Please fill in per Complement. The total will account for multiple positions if indicated above.**			
1)	#N/A	-	-	-	-
2)	#N/A	-	-	-	-
3)	#N/A	-	-	-	-
4)	#N/A	-	-	-	-
Subtotal (Per Employee)	$ -	$ -	$ -	$ -
Subtotal (Per Position)	$ -	$ -	$ -	$ -
One-time costs ***(BU & Acct #.)***	**Please fill in per Complement. The total will account for multiple positions if indicated above.**			
1) Computer Hardware	212300.7211.01	-	-	-	-
2)	#N/A	-	-	-	-
3)	#N/A	-	-	-	-
4)	#N/A	-	-	-	-
Subtotal (Per Employee)	-	-	-	-
Subtotal (Per Position)	$ -	$ -	$ -	$ -
2014 Total Annual Costs	$ -	$ -	$ -	$ -
2015 Total Annual Costs	$ -	$ -	$ -	$ -
2016 Total Annual Costs	$ -	$ -	$ -	$ -
2017 Total Annual Costs	$ -	$ -	$ -	$ -

Additional Comments:

Request Title	Concerts Series Launch at City Hall

8) Capital Funding

Are there any Capital requests already submitted/approved or to be submitted related to this ARR? (e.g. new car)

	ASSOCIATED CAPITAL FUNDING	Status	Year asset Available for use	Proj. #	2014	2015	2016	2017	Total
1					$ -	$ -	$ -		$ -
2					$ -	$ -	$ -		$ -
3					$ -	$ -	$ -		$ -
TOTAL ASSOCIATED CAPITAL FUNDING					$ -	$ -	$ -	$ -	$ -

9) Financial/Resource Detail

	Component	BU Acct. #	2014	2015	2016 Budget	2017	2018 Full-Yr. Adj.
REVENUE - continuous operating detail							
1			-	-	-		
2			-	-	-		
3			-	-	-		
4			-	-	-		
		Subtotal	-	-	-	-	
REVENUE - one-time operating detail							
1			-	-	-		-
2			-	-	-		-
		Subtotal	-	-	-	-	-
EXPENSES - continuous operating detail ***(For staffing costs please fill out section 7)***							
1	* Staffing costs *(calculated field)*	(From sect. 7)	-	-	-	-	
2	* Benefits	(From sect. 7)	-	-	-	-	
3	* Complement sch. Expenses *(calculated field)*	(From sect. 7)	-	-	-	-	
4	Concert event at City Hall (courtyard)		-	-	-	10,000	
5	Expense includes artist, sound/lighting, marketing/promotion		-	-	-		
6			-	-	-		
7			-	-	-		
		Subtotal	-	-	-	10,000	
EXPENSES - one-time operating detail ***(For staffing costs please fill out section 7)***							
1	* Complement sch. Expenses *(calculated field)*	(From sect. 7)	-	-	-	-	-
2			-	-	-		-
3			-	-	-		-
		Subtotal	-	-	-	-	-
OFFSETS - cost savings, reductions, etc							
1			-	-	-		
2			-	-	-		
3			-	-	-		
		Subtotal	-	-	-	-	
TOTAL OPERATING BUDGET CHANGE			-	-	-	10,000	-

COMPLEMENTS & FTE's		2014	2015	2016	2017	Total
# of positions requested	(From sect. 7)	-	-	-	-	-
FTE's	(From sect. 7)	-	-	-	-	-
FTE reductions/offsets	(Manual Field)	-	-	-		-
Net FTE's		-	-	-	-	-

CITY OF VAUGHAN

2014-2017 OPERATING BUDGET

ADDITIONAL RESOURCE REQUEST

Request Title Additional Funding for Recognition Events

Business Unit # 212300 — Special Event Admin

210 - Cultural Services

Related Program Employee Events

Program Classification Standard Desirable Support (Individual Programs)

Annual Budget Change Summary

Financial Components	2014	2015	2016	2017	2014-2017 Sub-total	2018 (One Time. Adj.)	2014-2018 Sub-total
Staffing							
Complements	-	-	-	-	-	-	-
Net FTE's	-	-	-	-	-	-	-
Operating Revenue	**-**	**-**	**-**	**-**	**-**	**-**	**-**
Operating Costs							
Staffing & Benefits	-	-	-	-	-	-	-
Other continuous costs	-	-	-	10,000	10,000	-	10,000
One-time expenses	-	-	-	-	-	-	-
Offsets/reductions	-	-	-	-	-	-	-
Net Operating Budget	***$ -***	***$ -***	***$ -***	***$ 10,000***	***$ 10,000***	***$ -***	***$ 10,000***
Associated Capital Costs	***$ -***	***$ -***	***$ -***	***$ -***	***$ -***	***$ -***	***$ -***

1A) Request Description: *Please provide a brief description of the request.*

Please check one: ☐ Departmental ☑ Corporate

Staff events support the strategic initiative of staff excellence by encouraging and recognizing employees through their participation in a wide variety of events. As civic engagement is vital to achieving management excellence, celebrating with and engaging our citizens is also an important component of the strategic vision.

1B) If this request is part of a project with multiple milestones then please fill in the following table:

Milestones or Deliverables	Timelines	Comments
Staff Appreciation BBQ	June	This is a celebration to kick off the summer
Staff Holiday Luncheon	December	This is an event for all staff to celebrate the holiday season together

1C) Impact on other departments (cost/time/benefit):

Department Impacted	Describe Impact (Cost/time/benefit)	Were they Consulted?
Building & Facilities	Work orders	☑ Yes ☐ No
Parks Operations	Services in Kind	☑ Yes ☐ No
Corporate Communications	Communications support	☑ Yes ☐ No

Other comments:

The collaboration of many departments across the corporation to meet corporate objectives is required. Liaison with all related departments including Building & Facilities, Parks Operations, ITM, Corporate Communications, VPL, HR, Enforcement, Vaughan Fire, Clerks, etc.

COMMISSIONER APPROVAL: _____ ***Date:*** _____

Budget Staff Use Only	☐ 1st Submission	Submitted for year:
	☐ Previously Recognized	Recognized for year:

Request Title	Additional Funding for Recognition Events

2) Relationship to Vaughan Vision 2020 - Goals / Objectives / Initiatives

A) Identify the specific initiative on the Vaughan Vision 2020 initiative list this resource request supports (new or implementation of): Choose an Initiative from the drop down list and then choose the relationship with the initiative in the Green cell using the drop down provided.

Theme	Goal	Initiative (Use drop down list)	Ref #	Date	Priority	Request/Initiative Relationship (choose 1)

B) Describe and clearly demonstrate how the request links to the Vaughan Vision 2020:

Staff events such as the Staff BBQ and Staff Holiday Luncheon support the strategic initiative of staff excellence by encouraging and recognizing employees through their participation. Staff play a vital role in this organization and receiving recognition at these events by the elected officials is terrific for morale and team building. Celebrating staff successes is also vital to for staff retention and to ensure staff remain committed and loyal to the corporation.

3) Related Performance Indicators & Business Plan Link

Please provide information on top 3 performance measures:

	Name/description of service level target:	Target Level	Current Level	Level with ARR
1)	Attendance	700	650	700
2)	Entertainment $ Value	1000	0	1000
3)	Special Food/Refreshment Items	2	1	2

Describe how this request relates to Departmental Business Plan:

The request for additional funding is necessary to effectively maintain the performance measures for the events named. Approximately $12 to $13 per employee for the Staff BBQ and Holiday Luncheon is required to cater these events. Currently, the budget allocated for these events is insufficient to provide the catering expected by the staff or minimal entertainment such as a DJ. Furthermore, budget does not allow for any possible growth in attendance or any potential variety in menu as the costs for new catering opportunities are extremely prohibitive. More employees have also complained about the catering over the years to the organizers (Events staff) making it very uncomfortable for the team.

4) Value Proposition

Please detail both qualitative and quantitative benefits of the request

Qualitative: Please select up to 2 actions which best describe this request

Primary: Improve Staff Moral Secondary: Improve User Satisfaction

Briefly explain how this request helps achieve the actions selected above. How does this request make a difference in these areas? Can improvements be defined (i.e. surveys, measures, etc.)?

The request for additional funding for the Staff BBQ and the Staff Holiday Luncheon will enable organizers to provide a more creative event experience for the staff as the opportunities for catering will not be as restrictive. This will undoubtedly result in increased staff morale, fewer complaints, improve staff satisfaction and more importantly staff participation at the events. In addition, expectations for the Mayor and Members of Council including City Manager and Senior Team will be more effectively met.

Quantitative: Please provide explanation of how this request improves efficiency. Note that performance measures are captured in section 3. This section is for efficiency improvements.

Year	Type	Change/Saving	Units	Detail of Cost Reductions/Budget Savings	Incl. in offsets (Section #9)?
2013	Output/Service Quantity		Units	Offering first class events to the staff	
2013	Output/Service Quantity		Units	Increase staff morale	
2013	Output/Service Quantity		Units	Meet and increase expectations of the Mayor and Members of Council	

5) Alternatives

Are there alternatives or options? Please explain what they are and why they are not the primary approach.

Event growth and participation from staff is inevitable and service levels need to be maintained for these initiatives. If an option needed to be entertained, staff events such as the Staff BBQ and Staff Holiday Luncheon could be cancelled or reduced in scope. This option would not address the importance of staff recognition and promoting staff excellence as a clear strategic initiative. Also, cancelling or reducing the scope of the event would be counterproductive and possibly create animosity from staff.

Request Title	Additional Funding for Recognition Events

7) Complement Details - Skip to Section 8 if no Staff is requested

Do not gap positions - If required, please contact the Budget Dept. for instructions
Future year progressions & eco. adj. will be calculated corporately by the Budget Dept.

Complement Information	**Position #1**	**Position #2**	**Position #3**	**Sub-total**
Budget Year				
Position title				
Estimated start date				
# of positions requested	-	-	-	-
Full-time equivalents (FTEs)	-	-	-	-
Position type				
Position agreement classification				
If contract, specify length (months or yrs)				
If Casual/Seasonal PT enter Hourly wage				
Business unit # (override if different than # shown)				
Grade level				
Est. starting step				
Desktop (HR) Review Performed?				
B&F Accommodations Available?				
ITM Hardware required?				
Capital Equipment Required?				
Complement Annual Cost Detail				
Annual full-time $				-
Annual part-time $	-	-	-	-
Annual shift premiums, etc	-	-	-	-
Annual overtime $	-	-	-	-
* PT vacation pay ***(calculated field)***	-	-	-	-
* Annual benefits ***(calculated field)***	-	-	-	-
* FT contract benefits in lieu ***(calculated field)***	-	-	-	-
Subtotal (Per Employee)	$ -	$ -	$ -	$ -
Subtotal (Per Position)	$ -	$ -	$ -	$ -

Continuous costs	***(BU & Acct #.)***	**Please fill in per Complement. The total will account for multiple positions if indicated above.**			
1)	#N/A	-	-	-	-
2)	#N/A	-	-	-	-
3)	#N/A	-	-	-	-
4)	#N/A	-	-	-	-
Subtotal (Per Employee)		$ -	$ -	$ -	$ -
Subtotal (Per Position)		$ -	$ -	$ -	$ -

One-time costs	***(BU & Acct #.)***	**Please fill in per Complement. The total will account for multiple positions if indicated above.**			
1)	#N/A	-	-	-	-
2)	#N/A	-	-	-	-
3)	#N/A	-	-	-	-
4)	#N/A	-	-	-	-
Subtotal (Per Employee)		-	-	-	-
Subtotal (Per Position)		$ -	$ -	$ -	$ -
2014 Total Annual Costs		$ -	$ -	$ -	$ -
2015 Total Annual Costs		$ -	$ -	$ -	$ -
2016 Total Annual Costs		$ -	$ -	$ -	$ -
2017 Total Annual Costs		$ -	$ -	$ -	$ -

Additional Comments:

Request Title	Additional Funding for Recognition Events

8) Capital Funding

Are there any Capital requests already submitted/approved or to be submitted related to this ARR? (e.g. new car)

	ASSOCIATED CAPITAL FUNDING	Status	Year asset Available for use	Proj. #	2014	2015	2016	2017	Total
1					$ -	$ -	$ -		$ -
2					$ -	$ -	$ -		$ -
3					$ -	$ -	$ -		$ -
TOTAL ASSOCIATED CAPITAL FUNDING					$ -	$ -	$ -	$ -	$ -

9) Financial/Resource Detail

	Component	BU Acct. #	2014	2015	2016 Budget	2017	2018 Full-Yr. Adj.
REVENUE - continuous operating detail							
1			-	-	-		
2			-	-	-		
3			-	-	-		
4			-	-	-		
		Subtotal	-	-	-	-	
REVENUE - one-time operating detail							
1			-	-	-		-
2			-	-	-		-
		Subtotal	-	-	-	-	-
EXPENSES - continuous operating detail ***(For staffing costs please fill out section 7)***							
1	* Staffing costs *(calculated field)*	(From sect. 7)	-	-	-	-	
2	* Benefits	(From sect. 7)	-	-	-	-	
3	* Complement sch. Expenses *(calculated field)*	(From sect. 7)	-	-	-	-	
4	Staff BBQ and Staff Holiday Luncheon		-	-	-	10,000	
5	($13x750 staff x 2 events - $12,059 in budget + $300 for DJ)		-	-	-		
6			-	-	-		
7			-	-	-		
		Subtotal	-	-	-	10,000	
EXPENSES - one-time operating detail ***(For staffing costs please fill out section 7)***							
1	* Complement sch. Expenses *(calculated field)*	(From sect. 7)	-	-	-	-	-
2			-	-	-		-
3			-	-	-		-
		Subtotal	-	-	-	-	-
OFFSETS - cost savings, reductions, etc							
1			-	-	-		
2			-	-	-		
3			-	-	-		
		Subtotal	-	-	-	-	
TOTAL OPERATING BUDGET CHANGE			-	-	-	10,000	-

COMPLEMENTS & FTE's		2014	2015	2016	2017	Total
# of positions requested	(From sect. 7)	-	-	-	-	-
FTE's	(From sect. 7)	-	-	-	-	-
FTE reductions/offsets	(Manual Field)	-	-	-		-
Net FTE's		-	-	-	-	-

CITY OF VAUGHAN

2014-2017 OPERATING BUDGET

ADDITIONAL RESOURCE REQUEST

Request Title Transportation Engineer

Business Unit # 2004001 — Develop. / Transport. Engineer

130 - Develop&Transport Engineering

Related Program Transportation Engineering

Program Classification Standard Essential Support

Annual Budget Change Summary

Financial Components	2014	2015	2016	2017	2014-2017 Sub-total	2018 (One Time. Adj.)	2014-2018 Sub-total
Staffing							
Complements	1.00	-	-	-	1.00	-	1.00
Net FTE's	1.00	-	-	-	1.00	-	1.00
Operating Revenue	**-**	**-**	**-**	**-**	**-**	**-**	**-**
Operating Costs							
Staffing & Benefits	112,408	-	-	-	112,408	-	112,408
Other continuous costs	2,000	-	-	-	2,000	-	2,000
One-time expenses	9,000	(9,000)	-	-	-	-	-
Offsets/reductions	(123,408)	-	-	-	(123,408)	-	(123,408)
Net Operating Budget	***$ 0***	***$ (9,000)***	***$ -***	***$ -***	***$ (9,000)***	***$ -***	***$ (9,000)***
Associated Capital Costs	***$ -***	***$ -***	***$ -***	***$ -***	***$ -***	***$ -***	***$ -***

1A) Request Description: *Please provide a brief description of the request.*

Please check one: ☑ Departmental ☐ Corporate

This request will support the Transportation Engineering Division in championing the implementation of the Transportation Master Plan and its goals, objectives and programs. The Engineer will ensure the timely completion of all studies required to build a dynamic VMC including project management services for major transportation studies, feasibility studies including identification, evaluation and assessment of proposed transportation infrastructure improve. This request will also be responsible for maintaining City's Travel Demand Forecasting Model and a suggested program for monitoring travel through and within the City. This will involve liaising with the Region to ensure the latest projections of population and employment are incorporated, updating the existing and planned road and transit networks and updating other travel behaviours characteristics. This position will ensure that a long term Transportation Vision focused on reducing automobile dependence and moving the City closer to achieving the goal of a more livable, sustainable community is successfully implemented. Funding for this position will come from Engineering Fees.

1B) If this request is part of a project with multiple milestones then please fill in the following table:

Milestones or Deliverables	Timelines	Comments
Colossus Dr Flyover-Interchange Connection EA	2013-2015	Subject to the approval of the 2013-2016 Capital Budget, TMP Action Plan
Kirby Road EA	2014-2015	Subject to the approval of the 2013-2016 Capital Budget, TMP Action Plan
Support VMC, future Secondary Plans and Intensification Corridors	2013-2016	Growth Management Strategy
Initiate Travel Monitoring as identified in the TMP	2013-2016	TMP Action Plan-Active Transportation, TDM, Parking and Transit

1C) Impact on other departments (cost/time/benefit):

Department Impacted	Describe Impact (Cost/time/benefit)	Were they Consulted?
Human Resources	recruitment process	☑ Yes ☐ No
Policy Planning and Development Planning	Policy Planning - Coordination with long range land use plans, Development Planning - protection of identified road widening through the development approval process	☑ Yes ☐ No
Engineering Services	detail design and construction of the approved EA Studies	☑ Yes ☐ No

Other comments:

COMMISSIONER APPROVAL: _____ ***Date:*** _____

Budget Staff Use Only		
	☐ 1st Submission	Submitted for year:
	☐ Previously Recognized	Recognized for year:

Request Title	Transportation Engineer

2) Relationship to Vaughan Vision 2020 - Goals / Objectives / Initiatives

A) Identify the specific initiative on the Vaughan Vision 2020 initiative list this resource request supports (new or implementation of): Choose an Initiative from the drop down list and then choose the relationship with the initiative in the Green cell using the drop down provided.

Theme	Goal	Initiative (Use drop down list)	Ref #	Date	Priority	Request/Initiative Relationship (choose 1)
Organizational Goals	Manage Growth & Economic Well-being	Develop the plan required to build a dynamic Vaughan Metropolitan Centre	1	Q4/15	High	General Correlation
Organizational Goals	Plan and Manage Growth & Economic Well-being	Conduct a 5-year comprehensive review of the Official Plan as part of the Growth Management Strategy 2031 Including: support and coordinate land use planning for high capacity transit at strategic locations in the City and prepare a land use plan for the Vaughan enterprise zone and employment lands	5	Q3/13 Revised Q4/14*	High	Mandatory

B) Describe and clearly demonstrate how the request links to the Vaughan Vision 2020:

One of the strategic initiatives in the Vaughan Vision 2020 is to Plan and Manage Growth and Economic Vitality. This request will provide input on means of achieving sustainable growth and development/intensification. Make Vaughan's neighborhoods pedestrian and bicycle friendly, integrate land use and transportation planning, minimize growth in travel demand by encouraging initiatives and programs that reduce demands on the transportation system and develop programs and activities that enhance residents' awareness and understanding of the benefits of sustainable transportation. Will assist in the successful implementation of the Growth Management Strategy 2031 and the City's Transportation Master Plan and a long term Transportation Vision focused on reducing automobile dependence and moving the City closer to achieving the goal of a more livable, sustainable community.

3) Related Performance Indicators & Business Plan Link

Please provide information on top 3 performance measures:

	Name/description of service level target:	Target Level	Current Level	Level with ARR
1)	Implement Strategic Road Improvements			
2)	Support/Advocate Transit Supportive Initiatives (TMP)			
3)	Implementation of Active Transportation projects			

Describe how this request relates to Departmental Business Plan:

This compliment will assist in the implementation of the City's Transportation Master Plan and its goals, objectives and programs. The Transportation Engineer will aid in delivering Strategic Road improvements, Transit Supportive Initiatives, Travel Demand Management and Monitoring and Review elements of the TMP Action Plan in a more efficient manner. The Engineer will aid in improving the Department's overall delivery of Capital Budget projects in a more efficient manner, support transit and active transportation initiatives.

4) Value Proposition

Please detail both qualitative and quantitative benefits of the request

Qualitative: Please select up to 2 actions which best describe this request

Primary: Improve Sustainability Secondary: Realize Future Benefits

Briefly explain how this request helps achieve the actions selected above. How does this request make a difference in these areas? Can improvements be defined (i.e. surveys, measures, etc.)?

The implementation of the Transportation Vision is focused on transformation of the VMC to a more sustainable and attractive downtown area that is transit-oriented, walkable, accessible, diverse, green and beautiful. To ensure that strategic road improvements and active transportation network have been implemented in the VMC and other communities to encourage more sustainable lifestyles and achieve sustainable growth and development/intensification while avoiding unnecessary capacity improvements.

Quantitative: Please provide explanation of how this request improves efficiency. Note that performance measures are captured in section 3. This section is for efficiency improvements.

Year	Type	Change/Saving	Units	Detail of Cost Reductions/Budget Savings	Incl. in offsets (Section #9)?
2014				additional resources will enable the dept to meet acceptable service standards	
				additional resources will enable the dept to meet project deadlines	

5) Alternatives

Are there alternatives or options? Please explain what they are and why they are not the primary approach.

Project management services for environmental assessment (EA) studies and other major transportation studies as well as review, input and direction to a number of transportation studies currently underway by the Province, Region of York and other agencies is a specialized engineering service that is dealt with in-house. Maintenance of City's travel demand model is a specialized transportation planning service that is dealt with in-house and additional resources specializing in this field are required to maintain and update model regularly in order to be effective. Maintaining the model involves liaising with the Region to ensure the latest projections of population and employment are incorporated, updating the existing and planned road and transit networks, and updating other travel behavior characteristics . These activities are very closely related to the key components of the travel monitoring program and with the review of major development applications that require modeling exercise to determine the needs and impacts on future transportation facilities.

Request Title	Transportation Engineer

7) Complement Details - Skip to Section 8 if no Staff is requested

Do not gap positions - If required, please contact the Budget Dept. for instructions
Future year progressions & eco. adj. will be calculated corporately by the Budget Dept.

Complement Information	**Position #1**	**Position #2**	**Position #3**	**Sub-total**
Budget Year	2014			
Position title	Transportation Engineer			
Estimated start date	March 1, 2014			
# of positions requested	1.00	-	-	1.00
Full-time equivalents (FTEs)	1.00	-	-	1.00
Position type	Full-time			
Position agreement classification	Mgmt/Non-union			
If contract, specify length (months or yrs)				
If Casual/Seasonal PT enter Hourly wage				
Business unit # (override if different than # shown)	2004001			
Grade level	8			
Est. starting step	1			
Desktop (HR) Review Performed?	Yes			
B&F Accommodations Available?	Yes			
ITM Hardware required?	Yes			
Capital Equipment Required?	Yes			
Complement Annual Cost Detail				
Annual full-time $	88,302			88,302
Annual part-time $	-	-	-	-
Annual shift premiums, etc	-	-	-	-
Annual overtime $	-	-	-	-
* PT vacation pay ***(calculated field)***	-	-	-	-
* Annual benefits ***(calculated field)***	24,106	-	-	24,106
* FT contract benefits in lieu ***(calculated field)***	-	-	-	-
Subtotal (Per Employee)	**$ 112,408**	**$ -**	**$ -**	**$ 112,408**
Subtotal (Per Position)	**$ 112,408**	**$ -**	**$ -**	**$ 112,408**
Continuous costs ***(BU & Acct #.)***	**Please fill in per Complement. The total will account for multiple positions if indicated above.**			
1) Office Supplies 2004001.7200	250	-	-	250
2) Training & Developme 2004001.7115	1,000	-	-	1,000
3) Memberships/Dues/Fe 2004001.7105	500	-	-	500
4) Mileage 2004001.7100	250	-	-	250
Subtotal (Per Employee)	**$ 2,000**	**$ -**	**$ -**	**$ 2,000**
Subtotal (Per Position)	**$ 2,000**	**$ -**	**$ -**	**$ 2,000**
One-time costs ***(BU & Acct #.)***	**Please fill in per Complement. The total will account for multiple positions if indicated above.**			
1) Computer Hardware 2004001.7211.01	2,000	-	-	2,000
2) Office Equip. & Furnitu 2004001.7210	5,000	-	-	5,000
3) Other (Please detail in #N/A	2,000	-	-	2,000
4) #N/A	-	-	-	-
Subtotal (Per Employee)	***9,000***	**-**	**-**	***9,000***
Subtotal (Per Position)	**$ 9,000**	**$ -**	**$ -**	**$ 9,000**
2014 Total Annual Costs	**$ 123,408**	**$ -**	**$ -**	**$ 123,408**
2015 Total Annual Costs	**$ -**	**$ -**	**$ -**	**$ -**
2016 Total Annual Costs	**$ -**	**$ -**	**$ -**	**$ -**
2017 Total Annual Costs	**$ -**	**$ -**	**$ -**	**$ -**

Additional Comments:
Computer Software

Request Title	Transportation Engineer

8) Capital Funding

Are there any Capital requests already submitted/approved or to be submitted related to this ARR? (e.g. new car)

	ASSOCIATED CAPITAL FUNDING	Status	Year asset Available for use	Proj. #	2014	2015	2016	2017	Total
1					$ -	$ -	$ -		$ -
2					$ -	$ -	$ -		$ -
3					$ -	$ -	$ -		$ -
TOTAL ASSOCIATED CAPITAL FUNDING					$ -	$ -	$ -	$ -	$ -

9) Financial/Resource Detail

	Component	BU Acct. #	2014	2015	2016	2017	2018
			Budget				Full-Yr. Adj.
REVENUE - continuous operating detail							
1			-	-	-		
2			-	-	-		
3			-	-	-		
4			-	-	-		
		Subtotal	-	-	-	-	
REVENUE - one-time operating detail							
1			-	-	-		-
2			-	-	-		-
		Subtotal	-	-	-	-	-
EXPENSES - continuous operating detail ***(For staffing costs please fill out section 7)***							
1	* Staffing costs *(calculated field)*	(From sect. 7)	**88,302**	-	-	-	
2	* Benefits	(From sect. 7)	**24,106**	-	-	-	
3	* Complement sch. Expenses *(calculated field)*	(From sect. 7)	**2,000**	-	-	-	
4			-	-	-		
5			-	-	-		
6			-	-	-		
7			-	-	-		
		Subtotal	**114,408**	-	-	-	
EXPENSES - one-time operating detail ***(For staffing costs please fill out section 7)***							
1	* Complement sch. Expenses *(calculated field)*	(From sect. 7)	**9,000**	-	-	-	-
2			-	-	-		-
3			-	-	-		-
		Subtotal	**9,000**	-	-	-	-
OFFSETS - cost savings, reductions, etc							
1	Engineering Fees 3.5%		(123,408)	-	-		
2			-	-	-		
3			-	-	-		
		Subtotal	**(123,408)**	-	-	-	
TOTAL OPERATING BUDGET CHANGE			**0**	-	-	-	-

COMPLEMENTS & FTE's		2014	2015	2016	2017	Total
# of positions requested	(From sect. 7)	**1.00**	-	-	-	**1.00**
FTE's	(From sect. 7)	**1.00**	-	-	-	**1.00**
FTE reductions/offsets	(Manual Field)	-	-	-		-
Net FTE's		**1.00**	-	-	-	**1.00**

CITY OF VAUGHAN

2014-2017 OPERATING BUDGET

ADDITIONAL RESOURCE REQUEST

Request Title Engineering Assistant

Business Unit # 2004001 — Develop. / Transport. Engineer

130 - Develop&Transport Engineering

Related Program Development Services

Program Classification Standard Essential Support

Annual Budget Change Summary

Financial Components	2014	2015	2016	2017	2014-2017 Sub-total	2018 (One Time. Adj.)	2014-2018 Sub-total
Staffing							
Complements	1.00	-	-	-	1.00	-	1.00
Net FTE's	(91,260.00)	-	-	-	(91,260.00)	-	(91,260.00)
Operating Revenue	-	-	-	-	-	-	-
Operating Costs							
Staffing & Benefits	89,661	-	-	-	89,661	-	89,661
Other continuous costs	2,000	-	-	-	2,000	-	2,000
One-time expenses	9,000	(9,000)	-	-	-	-	-
Offsets/reductions	(100,661)	-	-	-	(100,661)	-	(100,661)
Net Operating Budget	***$ 0***	***$ (9,000)***	***$ -***	***$ -***	***$ (9,000)***	***$ -***	***$ (9,000)***
Associated Capital Costs	***$ -***	***$ -***	***$ -***	***$ -***	***$ -***	***$ -***	***$ -***

1A) Request Description*: Please provide a brief description of the request.*

Please check one: ☑ Departmental ☐ Corporate

This position is responsible for the engineering review of industrial, commercial and residential site development applications, OPA and zoning amendments and Committee of Adjustment applications. With the transition to a more urban city resulting from intensification along the rapid transit corridors in the city and the planned industrial growth, the volume of site plan applications is increasing. In addition, the review of higher density forms of development is proving to be more technically complex, which is increasing the work effort on each application. Also, additional steps have been introduced into the development process, such as PAC meetings and the need for more coordination with external agencies, which results in the need for added work effort. The combination of these factors necessitates additional resources to meet the expected level of service for the department and development industry.

1B) If this request is part of a project with multiple milestones then please fill in the following table:

Milestones or Deliverables	Timelines	Comments

1C) Impact on other departments (cost/time/benefit):

Department Impacted	Describe Impact (Cost/time/benefit)	Were they Consulted?
Development Planning	Draft Plan Approvals, Zoning Amendments etc.	☐ Yes ☑ No
Clerks - CoA	Committee of Adjustment Application review and comment	☐ Yes ☑ No
		☐ Yes ☐ No

Other comments:

COMMISSIONER APPROVAL: _____ ***Date:*** _____

Budget Staff Use Only	☐ 1st Submission	Submitted for year:
	☐ Previously Recognized	Recognized for year:

2) Relationship to Vaughan Vision 2020 - Goals / Objectives / Initiatives

A) Identify the specific initiative on the Vaughan Vision 2020 initiative list this resource request supports (new or implementation of): Choose an Initiative from the drop down list and then choose the relationship with the initiative in the Green cell using the drop down provided.

Request Title	Engineering Assistant					
Theme	**Goal**	**Initiative (Use drop down list)**	**Ref #**	**Date**	**Priority**	**Request/Initiative Relationship (choose 1)**
Organizational Goals	Manage Growth & Economic Well-being	Develop the plan required to build a dynamic Vaughan Metropolitan Centre	1	Q4/15	High	General Correlation

B) Describe and clearly demonstrate how the request links to the Vaughan Vision 2020:

This ARR is assist in the review of site development applications along the rapid transit corridors including the VMC and employment areas which is a preferred Vaughan Vision 2020 initiative.

3) Related Performance Indicators & Business Plan Link

Please provide information on top 3 performance measures:

	Name/description of service level target:	Target Level	Current Level	Level with ARR
1)	# of site plans per FTE	25	30	27
2)				
3)				

Describe how this request relates to Departmental Business Plan:

The business plan identifies a need for an expeditious and collaborative engineering review and approval process for development applications within defined service standards. The complexity of development applications has increased with the introduction of more intensified forms of development, which requires improved communication and collaboration with the development industry and city departments. Staff is evolving its work processes to be more collaborative and facilitative with the development industry.

4) Value Proposition

Please detail both qualitative and quantitative benefits of the request

Qualitative: Please select up to 2 actions which best describe this request

Primary: Realize Future Benefits Secondary: Leverage Innovation/Creativity

Briefly explain how this request helps achieve the actions selected above. How does this request make a difference in these areas? Can improvements be defined (i.e. surveys, measures, etc.)?

Provides sufficient resources to meet service industry and corporate level expectations

Quantitative: Please provide explanation of how this request improves efficiency. Note that performance measures are captured in section 3. This section is for efficiency improvements.

Year	Type	Change/Saving	Units	Detail of Cost Reductions/Budget Savings	Incl. in offsets (Section #9)?

5) Alternatives

Are there alternatives or options? Please explain what they are and why they are not the primary approach.

Retaining external peer review consultants to process development applications. This approach will have a financial implication (cost of peer review) and will introduce additional steps and parties into the development process which has proven to increase processing times based on recent experience. In addition, there will be a loss of in-house expertise and knowledge.

6) Implications/Consequences (if request not approved)

A) Please check off how the request relates to the following:

Legislative/Regulatory Requirement due to Law, Regulation, or Act. (NOTE: A By-Law is not a legal requirement)

Request Title	Engineering Assistant			
# of positions requested	1.00			1.00
Full-time equivalents (FTEs)	1.00			1.00
Position type	Full-time			
Position agreement classification	Cupe Cler. & Tech			
If contract, specify length (months or yrs)				
If Casual/Seasonal PT enter Hourly wage				
Business unit # (override if different than # shown)	2004001			
Grade level	I			
Est. starting step	Start			
Desktop (HR) Review Performed?	N/A			
B&F Accommodations Available?	Yes			
ITM Hardware required?	Yes			
Capital Equipment Required?	No			
Complement Annual Cost Detail				
Annual full-time $	65,433			65,433
Annual part-time $	-	-	-	-
Annual shift premiums, etc				-
Annual overtime $	5,000			5,000
* PT vacation pay ***(calculated field)***	-	-	-	-
* Annual benefits ***(calculated field)***	19,228	-	-	19,228
* FT contract benefits in lieu ***(calculated field)***	-	-	-	-
Subtotal (Per Employee)	**$ 89,661**	**$ -**	**$ -**	**$ 89,661**
Subtotal (Per Position)	**$ 89,661**	**$ -**	**$ -**	**$ 89,661**
Continuous costs ***(BU & Acct #.)***	**Please fill in per Complement. The total will account for multiple positions if indicated above.**			
1) Office Supplies 2004001.7200	250			250
2) Training & Developme 2004001.7115	1,000			1,000
3) Memberships/Dues/Fe 2004001.7105	500			500
4) Mileage 2004001.7100	250			250
Subtotal (Per Employee)	**$ 2,000**	**$ -**	**$ -**	**$ 2,000**
Subtotal (Per Position)	**$ 2,000**	**$ -**	**$ -**	**$ 2,000**
One-time costs ***(BU & Acct #.)***	**Please fill in per Complement. The total will account for multiple positions if indicated above.**			
1) Computer Hardware 2004001.7211.01	2,000			2,000
2) Other (Please detail in #N/A	2,000			2,000
3) Office Equip. & Furnitu 2004001.7210	5,000			5,000
4) #N/A				-
Subtotal (Per Employee)	***9,000***	**-**	**-**	***9,000***
Subtotal (Per Position)	**$ 9,000**	**$ -**	**$ -**	**$ 9,000**
2014 Total Annual Costs	**$ 100,661**	**$ -**	**$ -**	**$ 100,661**
2015 Total Annual Costs	**$ -**	**$ -**	**$ -**	**$ -**
2016 Total Annual Costs	**$ -**	**$ -**	**$ -**	**$ -**
2017 Total Annual Costs	**$ -**	**$ -**	**$ -**	**$ -**

Additional Comments:
Computer Software requirements $2000.00

8) Capital Funding

Are there any Capital requests already submitted/approved or to be submitted related to this ARR? (e.g. new car)

	ASSOCIATED CAPITAL FUNDING	**Status**	**Year asset Available for use**	**Proj. #**	**2014**	**2015**	**2016**	**2017**	**Total**
1									$ -
2									$ -
3									$ -

Request Title	Engineering Assistant				
TOTAL ASSOCIATED CAPITAL FUNDING	$ -	$ -	$ -	$ -	$ -

9) Financial/Resource Detail

	Component	BU Acct. #	2014	2015	2016	2017	2018
			Budget				Full-Yr. Adj.
REVENUE - continuous operating detail							
1							
2							
3							
4							
		Subtotal	-	-	-	-	
REVENUE - one-time operating detail							
1							-
2							-
		Subtotal	-	-	-	-	-
EXPENSES - continuous operating detail ***(For staffing costs please fill out section 7)***							
1	* Staffing costs *(calculated field)*	(From sect. 7)	**70,433**	-	-	-	
2	* Benefits	(From sect. 7)	**19,228**	-	-	-	
3	* Complement sch. Expenses *(calculated field)*	(From sect. 7)	**2,000**	-	-	-	
4							
5							
6							
7							
		Subtotal	**91,661**	-	-	-	
EXPENSES - one-time operating detail ***(For staffing costs please fill out section 7)***							
1	* Complement sch. Expenses *(calculated field)*	(From sect. 7)	**9,000**	-	-	-	-
2							-
3							-
		Subtotal	**9,000**	-	-	-	-
OFFSETS - cost savings, reductions, etc							
1	Engineering Fee 3.5%		(100,661)				
2							
3							
		Subtotal	**(100,661)**	-	-	-	
TOTAL OPERATING BUDGET CHANGE			**0**	**-**	**-**	**-**	**-**

COMPLEMENTS & FTE's		2014	2015	2016	2017	Total
# of positions requested	(From sect. 7)	**1.00**	-	-	-	**1.00**
FTE's	(From sect. 7)	**1.00**	-	-	-	**1.00**
FTE reductions/offsets	(Manual Field)	**(91,261.00)**				**(91,261.00)**
Net FTE's		**(91,260.00)**	-	-	-	**(91,260.00)**

CITY OF VAUGHAN

2014-2017 OPERATING BUDGET

ADDITIONAL RESOURCE REQUEST

Request Title: Development Coordinator

Business Unit #: 2004001 — Develop. / Transport. Engineer

130 - Develop&Transport Engineering

Related Program: Engineering Planning & Studies Division

Program Classification: Standard Traditional Service

Annual Budget Change Summary

Financial Components	2014	2015	2016	2017	2014-2017 Sub-total	2018 (One Time. Adj.)	2014-2018 Sub-total
Staffing							
Complements	1.00	-	-	-	1.00	-	1.00
Net FTE's	1.00	-	-	-	1.00	-	1.00
Operating Revenue	-	-	-	-	-	-	-
Operating Costs							
Staffing & Benefits	102,185	-	-	-	102,185	-	102,185
Other continuous costs	2,000	-	-	-	2,000	-	2,000
One-time expenses	9,000	(9,000)	-	-	-	-	-
Offsets/reductions	(113,185)	-	-	-	(113,185)	-	(113,185)
Net Operating Budget	***$ (0)***	***$ (9,000)***	***$ -***	***$ -***	***$ (9,000)***	***$ -***	***$ (9,000)***
Associated Capital Costs	*$ -*	*$ -*	*$ -*	*$ -*	*$ -*	*$ -*	*$ -*

1A) Request Description: *Please provide a brief description of the request.*

Please check one: ☑ Departmental ☑ Corporate

The Engineering component of the City's current Development Charge By-law includes estimated City-wide growth related infrastructure costs of approximately $367 million with an additional $12 million for infrastructure associated with area specific by-laws. Of these capital funds, approximately $90 million is currently approved and programed for re-payment to individual landowners/developers. The majority of this infrastructure is funded and implemented by private developers. A dedicated individual is required to coordinate all engineering/technical aspects associated with this process and with the formulation and administration of cost-sharing and repayment amongst various developments.

1B) If this request is part of a project with multiple milestones then please fill in the following table:

Milestones or Deliverables	Timelines	Comments

1C) Impact on other departments (cost/time/benefit):

Department Impacted	Describe Impact (Cost/time/benefit)	Were they Consulted?
Legal Department	Legal department staff workload benefit - less time reviewing development / subdivision agreements.	☐ Yes ☑ No
Finance Department	Finance department staff workload benefit - less time reviewing repayment authorizations and managing development charge related capital budget accounts.	☐ Yes ☑ No
		☐ Yes ☐ No

Other comments:

Significant efficiencies would also be realized within the Development / Transportation Engineering Department as a result of dedicated and consistent resources to facilitate Development Charge and cost sharing / contribution related issues associated with the preparation of agreements and construction administration.

COMMISSIONER APPROVAL: _____ ***Date:*** _____

Budget Staff Use Only	☐ 1st Submission	Submitted for year:
	☐ Previously Recognized	Recognized for year:

2) Relationship to Vaughan Vision 2020 - Goals / Objectives / Initiatives

A) Identify the specific initiative on the Vaughan Vision 2020 initiative list this resource request supports (new or implementation of): Choose an Initiative from the drop down list and then choose the relationship with the initiative in the Green cell using the drop down provided.

Request Title		Development Coordinator				
Theme	**Goal**	**Initiative (Use drop down list)**	**Ref #**	**Date**	**Priority**	**Request/Initiative Relationship (choose 1)**
Organizational Goals	Manage Growth & Economic Well-being	Develop the plan required to build a dynamic Vaughan Metropolitan Centre	1	Q4/15	High	General Correlation
Organizational Goals	Plan and Manage Growth & Economic Well-being	Conduct a 5-year comprehensive review of the Official Plan as part of the Growth Management Strategy 2031 Including: support and coordinate land use planning for high capacity transit at strategic locations in the City and prepare a land use plan for the Vaughan enterprise zone and employment lands	5	Q3/13 Revised Q4/14*	High	General Correlation

B) Describe and clearly demonstrate how the request links to the Vaughan Vision 2020:

Timely implementation of Development Charge funded infrastructure is key to facilitate development in the Vaughan Metropolitan Centre, Vaughan Enterprise Zone and throughout all other Secondary Plan areas. The Development Coordinator will ensure that growth related infrastructure is constructed in a timely manner and that repayment and cost sharing is effectively managed.

3) Related Performance Indicators & Business Plan Link

Please provide information on top 3 performance measures:

	Name/description of service level target:	Target Level	Current Level	Level with ARR
1)	Number of Engineering Studies / FTE	6 Studies/FTE	9 Studies/FTE	7 Studies/FTE
2)				
3)				

Describe how this request relates to Departmental Business Plan:

Two key stakeholders for department include Developers/Builders/Consultants and the Reserves and Investment Department. Timely implementation of growth related infrastructure to support development of VMC, Employment Areas and Steeles West area.

4) Value Proposition

Please detail both qualitative and quantitative benefits of the request

Qualitative: Please select up to 2 actions which best describe this request

Primary: Improve User Satisfaction Secondary: Realize Future Benefits

Briefly explain how this request helps achieve the actions selected above. How does this request make a difference in these areas? Can improvements be defined (i.e. surveys, measures, etc.)?

Users being Development Community, Finance Dept., Legal Dept., and DTE Dept. These groups will all benefit due to financial and process efficiencies gained as a result of a dedicated individual.

Quantitative: Please provide explanation of how this request improves efficiency. Note that performance measures are captured in section 3. This section is for efficiency improvements.

Year	Type	Change/Saving	Units	Detail of Cost Reductions/Budget Savings	Incl. in offsets (Section #9)?
2014		0.1		Financial efficiencies in delivering growth related capital infrastructure funded from DCs.	No
2014		0.3		Offset workload for Planning & Studies Division.	No
2014		0.3		Increases Capacity of Development Review Division, Legal & Finance Depts.	No

5) Alternatives

Are there alternatives or options? Please explain what they are and why they are not the primary approach.

Retain an external consultant. This approach is not primary approach because this function requires in-house knowledge of city wide development activity, city policies and practices, infrastructure planning, administration of development agreements and be accessible to other City departments and the development industry.

6) Implications/Consequences (if request not approved)

A) Please check off how the request relates to the following:

Legislative/Regulatory Requirement due to Law, Regulation, or Act. (NOTE: A By-Law is not a legal requirement)

Request Title	Development Coordinator			
# of positions requested	1.00	-	-	1.00
Full-time equivalents (FTEs)	1.00	-	-	1.00
Position type	Full-time			
Position agreement classification	Mgmt/Non-union			
If contract, specify length (months or yrs)	N/A			
If Casual/Seasonal PT enter Hourly wage				
Business unit # (override if different than # shown)	2004001			
Grade level	7			
Est. starting step	1			
Desktop (HR) Review Performed?	No			
B&F Accommodations Available?	No			
ITM Hardware required?	Yes			
Capital Equipment Required?	No			
Complement Annual Cost Detail				
Annual full-time $	80,271			80,271
Annual part-time $	-	-	-	-
Annual shift premiums, etc	-	-	-	-
Annual overtime $	-	-	-	-
* PT vacation pay ***(calculated field)***	-	-	-	-
* Annual benefits ***(calculated field)***	21,914	-	-	21,914
* FT contract benefits in lieu ***(calculated field)***	-	-	-	-
Subtotal (Per Employee)	**$ 102,185**	**$ -**	**$ -**	**$ 102,185**
Subtotal (Per Position)	**$ 102,185**	**$ -**	**$ -**	**$ 102,185**
Continuous costs ***(BU & Acct #.)***	**Please fill in per Complement. The total will account for multiple positions if indicated above.**			
1) Office Supplies 2004001.7200	250	-	-	250
2) Training & Developme 2004001.7115	1,000	-	-	1,000
3) Memberships/Dues/Fe 2004001.7105	500	-	-	500
4) Mileage 2004001.7100	250	-	-	250
Subtotal (Per Employee)	**$ 2,000**	**$ -**	**$ -**	**$ 2,000**
Subtotal (Per Position)	**$ 2,000**	**$ -**	**$ -**	**$ 2,000**
One-time costs ***(BU & Acct #.)***	**Please fill in per Complement. The total will account for multiple positions if indicated above.**			
1) Computer Hardware 2004001.7211.01	4,000	-	-	4,000
2) Office Equip. & Furnitu 2004001.7210	5,000	-	-	5,000
3) #N/A	-	-	-	-
4) #N/A	-	-	-	-
Subtotal (Per Employee)	***9,000***	**-**	**-**	***9,000***
Subtotal (Per Position)	**$ 9,000**	**$ -**	**$ -**	**$ 9,000**
2014 Total Annual Costs	**$ 113,185**	**$ -**	**$ -**	**$ 113,185**
2015 Total Annual Costs	**$ -**	**$ -**	**$ -**	**$ -**
2016 Total Annual Costs	**$ -**	**$ -**	**$ -**	**$ -**
2017 Total Annual Costs	**$ -**	**$ -**	**$ -**	**$ -**

Additional Comments:

8) Capital Funding

Are there any Capital requests already submitted/approved or to be submitted related to this ARR? (e.g. new car)

	ASSOCIATED CAPITAL FUNDING	Status	Year asset Available for use	Proj. #	2014	2015	2016	2017	Total
1					$ -	$ -	$ -		$ -
2					$ -	$ -	$ -		$ -
3					$ -	$ -	$ -		$ -

Request Title	Development Coordinator				
TOTAL ASSOCIATED CAPITAL FUNDING	$ -	$ -	$ -	$ -	$ -

9) Financial/Resource Detail

	Component	BU Acct. #	2014	2015	2016	2017	2018
			Budget				Full-Yr. Adj.
REVENUE - continuous operating detail							
1			-	-	-		
2			-	-	-		
3			-	-	-		
4			-	-	-		
		Subtotal	**-**	**-**	**-**	**-**	
REVENUE - one-time operating detail							
1			-	-	-		-
2			-	-	-		-
		Subtotal	**-**	**-**	**-**	**-**	**-**
EXPENSES - continuous operating detail ***(For staffing costs please fill out section 7)***							
1	* Staffing costs *(calculated field)*	(From sect. 7)	**80,271**	**-**	**-**	**-**	
2	* Benefits	(From sect. 7)	**21,914**	**-**	**-**	**-**	
3	* Complement sch. Expenses *(calculated field)*	(From sect. 7)	**2,000**	**-**	**-**	**-**	
4			-	-	-		
5			-	-	-		
6			-	-	-		
7			-	-	-		
		Subtotal	**104,185**	**-**	**-**	**-**	
EXPENSES - one-time operating detail ***(For staffing costs please fill out section 7)***							
1	* Complement sch. Expenses *(calculated field)*	(From sect. 7)	**9,000**	**-**	**-**	-	-
2			-	-	-		-
3			-	-	-		-
		Subtotal	**9,000**	**-**	**-**	**-**	**-**
OFFSETS - cost savings, reductions, etc							
1	Engineering Fees 3.5%		(113,185)	-	-		
2			-	-	-		
3			-	-	-		
		Subtotal	**(113,185)**	**-**	**-**	**-**	
TOTAL OPERATING BUDGET CHANGE			**(0)**	**-**	**-**	**-**	**-**

COMPLEMENTS & FTE's		2014	2015	2016	2017	Total
# of positions requested	(From sect. 7)	**1.00**	**-**	**-**	**-**	**1.00**
FTE's	(From sect. 7)	**1.00**	**-**	**-**	**-**	**1.00**
FTE reductions/offsets	(Manual Field)	**-**	**-**	**-**		**-**
Net FTE's		**1.00**	**-**	**-**	**-**	**1.00**

CITY OF VAUGHAN

2014-2017 OPERATING BUDGET

ADDITIONAL RESOURCE REQUEST

Request Title	Municipal Services Inspector	
Business Unit #	2004001	Develop. / Transport. Engineer
		130 - Develop&Transport Engineering
Related Program	Development Inspection and Lot grading	
Program Classification	Standard Traditional Service	

Annual Budget Change Summary

Financial Components	2014	2015	2016	2017	2014-2017 Sub-total	2018 (One Time. Adj.)	2014-2018 Sub-total
Staffing							
Complements	1.00	-	-	-	1.00	-	1.00
Net FTE's	1.00	-	-	-	1.00	-	1.00
Operating Revenue	-	-	-	-	-	-	-
Operating Costs							
Staffing & Benefits	94,459	-	-	-	94,459	-	94,459
Other continuous costs	2,000	-	-	-	2,000	-	2,000
One-time expenses	7,200	(7,200)	-	-	-	-	-
Offsets/reductions	(103,659)	-	-	-	(103,659)	-	(103,659)
Net Operating Budget	***$ 0***	***$ (7,200)***	***$ -***	***$ -***	***$ (7,200)***	***$ -***	***$ (7,200)***
Associated Capital Costs	***$ 28,000***	***$ -***	***$ -***	***$ -***	***$ 28,000***	***$ -***	***$ 28,000***

1A) Request Description*: Please provide a brief description of the request.*

Please check one: ☑ Departmental ☐ Corporate

Other comments:
This position would provide additional support to the Development Inspection and Grading section within the Development / Transportation Engineering Department. This additional Municipal Services Inspector would ensure that each Ward within the City of Vaughan is represented by a Municipal Services Inspector with respect to new subdivision as well as infill permits and development and site applications. As the City grows into a dynamic urban centre and the focus of development shifts from green field to high density and infill development, this position will allow the section to better manage and oversee this work as these types of development generally require more attention. There are also new sewer commission standards that the section must ensure are being adhered to in the field. This position will be funded 100% through Engineering Fees.

1B) If this request is part of a project with multiple milestones then please fill in the following table:

Milestones or Deliverables	Timelines	Comments

1C) Impact on other departments (cost/time/benefit):

Department Impacted	Describe Impact (Cost/time/benefit)	Were they Consulted?
Human Resource	Recruitment	☐ Yes ☑ No
		☐ Yes ☐ No
		☐ Yes ☐ No

Other comments:

COMMISSIONER APPROVAL: _____ ***Date:*** _____

Budget Staff Use Only		
	☐ 1st Submission	Submitted for year:
	☐ Previously Recognized	Recognized for year:

2) Relationship to Vaughan Vision 2020 - Goals / Objectives / Initiatives

A) Identify the specific initiative on the Vaughan Vision 2020 initiative list this resource request supports (new or implementation of): Choose an Initiative from the drop down list and then choose the relationship with the initiative in the Green cell using the drop down provided.

Request Title		Municipal Services Inspector				
Theme	**Goal**	**Initiative (Use drop down list)**	**Ref #**	**Date**	**Priority**	**Request/Initiative Relationship (choose 1)**

B) Describe and clearly demonstrate how the request links to the Vaughan Vision 2020:

Pursue Excellence in Services Delivery
Enhance Productivity, cost effectiveness and Innovation

3) Related Performance Indicators & Business Plan Link

Please provide information on top 3 performance measures:

	Name/description of service level target:	Target Level	Current Level	Level with ARR
1)	# of complaints resolved	500 calls	665 calls	550 calls
2)				
3)				

Describe how this request relates to Departmental Business Plan:

This position will demonstrate Vaughan's commitment to ensuring quality assurance standards are met in new development sites and the construction of municipal services. In addition, this additional resources will ensure the service delivery expectation of new residents and business owners are met with respect to complaint resolution. Additional resources will facilitate the development and assumption processes and foster better partnerships with other levels of government and stakeholders that are involved in the development process.

4) Value Proposition

Please detail both qualitative and quantitative benefits of the request

Qualitative: Please select up to 2 actions which best describe this request

Primary: Improve Sustainability Secondary: Improve Corp. Image

Briefly explain how this request helps achieve the actions selected above. How does this request make a difference in these areas? Can improvements be defined (i.e. surveys, measures, etc.)?

This additional resource will demonstrate Vaughan's commitment to provide excellent service to its residents and other stakeholders to expeditiously mitigate field issues and provide a timely turn around time for the assumption of development projects.

Quantitative: Please provide explanation of how this request improves efficiency. Note that performance measures are captured in section 3. This section is for efficiency improvements.

Year	Type	Change/Saving	Units	Detail of Cost Reductions/Budget Savings	Incl. in offsets (Section #9)?
2014	Time/Capacity	More time can be spent site			
2014	Output/Service Quantity	Expedite the assumption			

5) Alternatives

Are there alternatives or options? Please explain what they are and why they are not the primary approach.

Reduced service delivery.

6) Implications/Consequences (if request not approved)

A) Please check off how the request relates to the following:

Legislative/Regulatory Requirement due to Law, Regulation, or Act. (NOTE: A By-Law is not a legal requirement)

Request Title	Municipal Services Inspector			
# of positions requested	1.00	-	-	1.00
Full-time equivalents (FTEs)	1.00	-	-	1.00
Position type	Full-time			
Position agreement classification	Cupe Cler. & Tech			
If contract, specify length (months or yrs)				
If Casual/Seasonal PT enter Hourly wage				
Business unit # (override if different than # shown)	2004001			
Grade level	J			
Est. starting step	Start			
Desktop (HR) Review Performed?	N/A			
B&F Accommodations Available?	No			
ITM Hardware required?	Yes			
Capital Equipment Required?	Yes			
Complement Annual Cost Detail				
Annual full-time $	69,202			69,202
Annual part-time $	-	-	-	-
Annual shift premiums, etc	-	-	-	-
Annual overtime $	5,000	-	-	5,000
* PT vacation pay ***(calculated field)***	-	-	-	-
* Annual benefits ***(calculated field)***	20,257	-	-	20,257
* FT contract benefits in lieu ***(calculated field)***	-	-	-	-
Subtotal (Per Employee)	**$ 94,459**	**$ -**	**$ -**	**$ 94,459**
Subtotal (Per Position)	**$ 94,459**	**$ -**	**$ -**	**$ 94,459**
Continuous costs ***(BU & Acct #.)***	**Please fill in per Complement. The total will account for multiple positions if indicated above.**			
1) Office Supplies 2004001.7200	250	-	-	250
2) Training & Developme 2004001.7115	1,000	-	-	1,000
3) Memberships/Dues/Fe 2004001.7105	500	-	-	500
4) Mileage 2004001.7100	250	-	-	250
Subtotal (Per Employee)	**$ 2,000**	**$ -**	**$ -**	**$ 2,000**
Subtotal (Per Position)	**$ 2,000**	**$ -**	**$ -**	**$ 2,000**
One-time costs ***(BU & Acct #.)***	**Please fill in per Complement. The total will account for multiple positions if indicated above.**			
1) Computer Hardware 2004001.7211.01	200	-	-	200
2) Office Equip. & Furnitu 2004001.7210	5,000	-	-	5,000
3) Other (Please detail in #N/A	2,000	-	-	2,000
4) #N/A	-	-	-	-
Subtotal (Per Employee)	***7,200***	**-**	**-**	***7,200***
Subtotal (Per Position)	**$ 7,200**	**$ -**	**$ -**	**$ 7,200**
2014 Total Annual Costs	**$ 103,659**	**$ -**	**$ -**	**$ 103,659**
2015 Total Annual Costs	**$ -**	**$ -**	**$ -**	**$ -**
2016 Total Annual Costs	**$ -**	**$ -**	**$ -**	**$ -**
2017 Total Annual Costs	**$ -**	**$ -**	**$ -**	**$ -**

Additional Comments:
New inspector would require a new vehicle
Other - Computer Software 7211.02

8) Capital Funding

Are there any Capital requests already submitted/approved or to be submitted related to this ARR? (e.g. new car)

	ASSOCIATED CAPITAL FUNDING	Status	Year asset Available for use	Proj. #	2014	2015	2016	2017	Total
1	New Truck	Future Sub			$ 28,000	$ -	$ -		**$ 28,000**
2					$ -	$ -	$ -		**$ -**
3					$ -	$ -	$ -		**$ -**

Request Title	Municipal Services Inspector				
TOTAL ASSOCIATED CAPITAL FUNDING	$ 28,000	$ -	$ -	$ -	$ 28,000

9) Financial/Resource Detail

	Component	BU Acct. #	2014	2015	2016	2017	2018
			Budget				Full-Yr. Adj.
REVENUE - continuous operating detail							
1			-	-	-		
2			-	-	-		
3			-	-	-		
4			-	-	-		
		Subtotal	**-**	**-**	**-**	**-**	
REVENUE - one-time operating detail							
1			-	-	-		-
2			-	-	-		-
		Subtotal	**-**	**-**	**-**	**-**	**-**
EXPENSES - continuous operating detail ***(For staffing costs please fill out section 7)***							
1	* Staffing costs *(calculated field)*	(From sect. 7)	**74,202**	**-**	**-**	**-**	
2	* Benefits	(From sect. 7)	**20,257**	**-**	**-**	**-**	
3	* Complement sch. Expenses *(calculated field)*	(From sect. 7)	**2,000**	**-**	**-**	**-**	
4			-	-	-		
5			-	-	-		
6			-	-	-		
7			-	-	-		
		Subtotal	**96,459**	**-**	**-**	**-**	
EXPENSES - one-time operating detail ***(For staffing costs please fill out section 7)***							
1	* Complement sch. Expenses *(calculated field)*	(From sect. 7)	**7,200**	**-**	**-**	-	-
2			-	-	-		-
3			-	-	-		-
		Subtotal	**7,200**	**-**	**-**	**-**	**-**
OFFSETS - cost savings, reductions, etc							
1	Engineering Fees 3.5%		(103,659)	-	-		
2			-	-	-		
3			-	-	-		
		Subtotal	**(103,659)**	**-**	**-**	**-**	
TOTAL OPERATING BUDGET CHANGE			**0**	**-**	**-**	**-**	**-**

COMPLEMENTS & FTE's		2014	2015	2016	2017	Total
# of positions requested	(From sect. 7)	**1.00**	**-**	**-**	**-**	**1.00**
FTE's	(From sect. 7)	**1.00**	**-**	**-**	**-**	**1.00**
FTE reductions/offsets	(Manual Field)	**-**	**-**	**-**		**-**
Net FTE's		**1.00**	**-**	**-**	**-**	**1.00**

CITY OF VAUGHAN

2014-2017 OPERATING BUDGET

ADDITIONAL RESOURCE REQUEST

Request Title Administrative Assistant

Business Unit # 2004001 — Develop. / Transport. Engineer

130 - Develop&Transport Engineering

Related Program Transportation Engineering

Program Classification Standard Essential Support

Annual Budget Change Summary

Financial Components	2014	2015	2016	2017	2014-2017 Sub-total	2018 (One Time. Adj.)	2014-2018 Sub-total
Staffing							
Complements	1.00	-	-	-	1.00	-	1.00
Net FTE's	1.00	-	-	-	1.00	-	1.00
Operating Revenue	**-**	**-**	**-**	**-**	**-**	**-**	**-**
Operating Costs							
Staffing & Benefits	74,431	-	-	-	74,431	-	74,431
Other continuous costs	750	-	-	-	750	-	750
One-time expenses	9,000	(9,000)	-	-	-	-	-
Offsets/reductions	(84,181)	-	-	-	(84,181)	-	(84,181)
Net Operating Budget	***$ (0)***	***$ (9,000)***	***$ -***	***$ -***	***$ (9,000)***	***$ -***	***$ (9,000)***
Associated Capital Costs	***$ -***	***$ -***	***$ -***	***$ -***	***$ -***	***$ -***	***$ -***

1A) Request Description*: Please provide a brief description of the request.*

Please check one: ☑ Departmental ☐ Corporate

This position would support the Transportation Engineering section and the Engineering Planning and Studies Section within the Development/ Transportation Engineering Department in the administration and the implementation of the Transportation Master Plan and the active transportation initiaties that the department is being tasked to implement within the City of Vaughan. The Administrative Assistant will help to ensure the timely completion of all studies required to build a dynamic VMC, help to coordinate stakeholder meeting and cycling forums. This position will help the team to ensure that a long term Transportation Vision focused on reducing automobile dependence and moving the City closer to achieving the goal of a more livable, sustainable community is successfully implemented. Funding for this position will come from Engineering Fees.

1B) If this request is part of a project with multiple milestones then please fill in the following table:

Milestones or Deliverables	Timelines	Comments

1C) Impact on other departments (cost/time/benefit):

Department Impacted	Describe Impact (Cost/time/benefit)	Were they Consulted?
Human Resources	recruitment process	☐ Yes ☑ No
		☐ Yes ☐ No
		☐ Yes ☐ No

Other comments:

COMMISSIONER APPROVAL: _____ ***Date:*** _____

Budget Staff Use Only		
	☐ 1st Submission	Submitted for year:
	☐ Previously Recognized	Recognized for year:

Request Title	Administrative Assistant

2) Relationship to Vaughan Vision 2020 - Goals / Objectives / Initiatives

A) Identify the specific initiative on the Vaughan Vision 2020 initiative list this resource request supports (new or implementation of): Choose an Initiative from the drop down list and then choose the relationship with the initiative in the Green cell using the drop down provided.

Theme	Goal	Initiative (Use drop down list)	Ref #	Date	Priority	Request/Initiative Relationship (choose 1)

B) Describe and clearly demonstrate how the request links to the Vaughan Vision 2020:

The Administrative Assistant will provide administrative and clerical support to the Transportation Engineering and Engineering Planning & Studies sections as well as to departmental staff. There will be a resulting increase in the service delivery received by residents, business owners, developers and builders within the City of Vaughan.

3) Related Performance Indicators & Business Plan Link

Please provide information on top 3 performance measures:

	Name/description of service level target:	Target Level	Current Level	Level with ARR
1)				
2)				
3)				

Describe how this request relates to Departmental Business Plan:

This position is expected in increase efficiency within the Transportation Engineering Section providing support to the Transportation Engineers and Management.

4) Value Proposition

Please detail both qualitative and quantitative benefits of the request

Qualitative: Please select up to 2 actions which best describe this request

Primary: Improve Corp. Image Secondary: Realize Future Benefits

Briefly explain how this request helps achieve the actions selected above. How does this request make a difference in these areas? Can improvements be defined (i.e. surveys, measures, etc.)?

This position through the review of the documents will ensure that timelines within the department are maintained if not improved thereby improving the corporate image of the City of Vaughan.

Quantitative: Please provide explanation of how this request improves efficiency. Note that performance measures are captured in section 3. This section is for efficiency improvements.

Year	Type	Change/Saving	Units	Detail of Cost Reductions/Budget Savings	Incl. in offsets (Section #9)?

5) Alternatives

Are there alternatives or options? Please explain what they are and why they are not the primary approach.

Request Title	Administrative Assistant			
7) Complement Details - Skip to Section 8 if no Staff is requested				
Do not gap positions - If required, please contact the Budget Dept. for instructions Future year progressions & eco. adj. will be calculated corporately by the Budget Dept.				
Complement Information	**Position #1**	**Position #2**	**Position #3**	**Sub-total**
Budget Year	2014			
Position title	Administrative Assistant			
Estimated start date	June 1, 2014			
# of positions requested	1.00	-	-	1.00
Full-time equivalents (FTEs)	1.00	-	-	1.00
Position type	Full-time			
Position agreement classification	Cupe Cler. & Tech			
If contract, specify length (months or yrs)				
If Casual/Seasonal PT enter Hourly wage				
Business unit # (override if different than # shown)	2004001			
Grade level	G			
Est. starting step	Start			
Desktop (HR) Review Performed?	N/A			
B&F Accommodations Available?	N/A			
ITM Hardware required?	Yes			
Capital Equipment Required?	No			
Complement Annual Cost Detail				
Annual full-time $	58,469			58,469
Annual part-time $	-	-	-	-
Annual shift premiums, etc	-	-	-	-
Annual overtime $	-	-	-	-
* PT vacation pay ***(calculated field)***	-	-	-	-
* Annual benefits ***(calculated field)***	15,962	-	-	15,962
* FT contract benefits in lieu ***(calculated field)***	-	-	-	-
Subtotal (Per Employee)	**$ 74,431**	**$ -**	**$ -**	**$ 74,431**
Subtotal (Per Position)	**$ 74,431**	**$ -**	**$ -**	**$ 74,431**
Continuous costs ***(BU & Acct #.)***	**Please fill in per Complement. The total will account for multiple positions if indicated above.**			
1) Office Supplies 2004001.7200	250	-	-	250
2) Training & Developme 2004001.7115	500	-	-	500
3) Memberships/Dues/Fe 2004001.7105	-	-	-	-
4) Mileage 2004001.7100	-	-	-	-
Subtotal (Per Employee)	**$ 750**	**$ -**	**$ -**	**$ 750**
Subtotal (Per Position)	**$ 750**	**$ -**	**$ -**	**$ 750**
One-time costs ***(BU & Acct #.)***	**Please fill in per Complement. The total will account for multiple positions if indicated above.**			
1) Computer Hardware 2004001.7211.01	2,000	-	-	2,000
2) Office Equip. & Furnitu 2004001.7210	5,000	-	-	5,000
3) Other (Please detail in #N/A	2,000	-	-	2,000
4) #N/A	-	-	-	-
Subtotal (Per Employee)	***9,000***	**-**	**-**	***9,000***
Subtotal (Per Position)	**$ 9,000**	**$ -**	**$ -**	**$ 9,000**
2014 Total Annual Costs	**$ 84,181**	**$ -**	**$ -**	**$ 84,181**
2015 Total Annual Costs	**$ -**	**$ -**	**$ -**	**$ -**
2016 Total Annual Costs	**$ -**	**$ -**	**$ -**	**$ -**
2017 Total Annual Costs	**$ -**	**$ -**	**$ -**	**$ -**

Additional Comments:

Computer Software requirement $2000.00

Request Title	Administrative Assistant

8) Capital Funding

Are there any Capital requests already submitted/approved or to be submitted related to this ARR? (e.g. new car)

	ASSOCIATED CAPITAL FUNDING	Status	Year asset Available for use	Proj. #	2014	2015	2016	2017	Total
1					$ -	$ -	$ -		$ -
2					$ -	$ -	$ -		$ -
3					$ -	$ -	$ -		$ -
TOTAL ASSOCIATED CAPITAL FUNDING					$ -	$ -	$ -	$ -	$ -

9) Financial/Resource Detail

	Component	BU Acct. #	2014	2015	2016	2017	2018
			Budget				Full-Yr. Adj.
REVENUE - continuous operating detail							
1			-	-	-		
2			-	-	-		
3			-	-	-		
4			-	-	-		
		Subtotal	-	-	-	-	
REVENUE - one-time operating detail							
1			-	-	-		-
2			-	-	-		-
		Subtotal	-	-	-	-	-
EXPENSES - continuous operating detail ***(For staffing costs please fill out section 7)***							
1	* Staffing costs *(calculated field)*	(From sect. 7)	**58,469**	-	-	-	
2	* Benefits	(From sect. 7)	**15,962**	-	-	-	
3	* Complement sch. Expenses *(calculated field)*	(From sect. 7)	**750**	-	-	-	
4			-	-	-		
5			-	-	-		
6			-	-	-		
7			-	-	-		
		Subtotal	**75,181**	-	-	-	
EXPENSES - one-time operating detail ***(For staffing costs please fill out section 7)***							
1	* Complement sch. Expenses *(calculated field)*	(From sect. 7)	**9,000**	-	-	-	-
2			-	-	-		-
3			-	-	-		-
		Subtotal	**9,000**	-	-	-	-
OFFSETS - cost savings, reductions, etc							
1	Engineering Fees 3.5%		(84,181)	-	-		
2			-	-	-		
3			-	-	-		
		Subtotal	**(84,181)**	-	-	-	
TOTAL OPERATING BUDGET CHANGE			**(0)**	-	-	-	-

COMPLEMENTS & FTE's		2014	2015	2016	2017	Total
# of positions requested	(From sect. 7)	**1.00**	-	-	-	**1.00**
FTE's	(From sect. 7)	**1.00**	-	-	-	**1.00**
FTE reductions/offsets	(Manual Field)	-	-	-		-
Net FTE's		**1.00**	-	-	-	**1.00**

CITY OF VAUGHAN

2014-2017 OPERATING BUDGET

ADDITIONAL RESOURCE REQUEST

Request Title Additional Staff Resource: Development Finance & Investment Analyst

Business Unit # 070118 Development Finance & Investments

077 - Development Finance & Investments; Reserves & Investments

Related Program

Program Classification

Annual Budget Change Summary

Financial Components	2014	2015	2016	2017	2014-2017 Sub-total	2018 (One Time. Adj.)	2014-2018 Sub-total
Staffing							
Complements	1.00	-	-	-	1.00	-	1.00
Net FTE's	1.00	-	-	-	1.00	-	1.00
Operating Revenue	-	-	-	-	-	-	-
Operating Costs							
Staffing & Benefits	92,900	-	-	-	92,900	-	92,900
Other continuous costs	1,450	-	-	-	1,450	-	1,450
One-time expenses	2,500	(2,500)	-	-	-	-	-
Offsets/reductions	-	-	-	-	-	-	-
Net Operating Budget	***$ 96,850***	***$ (2,500)***	***$ -***	***$ -***	***$ 94,350***	***$ -***	***$ 94,350***
Associated Capital Costs	*$ -*	*$ -*	*$ -*	*$ -*	*$ -*	*$ -*	*$ -*

1A) Request Description: ***Please provide a brief description of the request.***

Please check one: ☑ Departmental ☑ Corporate

This additional position will primarily be responsible for analyzing and advising on financial impacts of growth. This may include, but is not limited to the following critical high impact tasks: responsible for being the primary liaison on all development finance related issues to the Vaughan Metropolitan Centre, reviewing various types of development related agreements for capital and future operating impacts, informing the financial negotiations with the development industry related to said agreements, preparing Special Area Development Charge (DC) Background Studies and By-laws, advising Departments and other Finance Sections on DC related funding issues and capital optimization, assisting in the preparation of the City Wide DC Background Study and By-law and reviewing Master Plans and other capital expenditure driving documents to determine the relationship and impact on growth financing. The secondary function is to provide support to the City's Investment activities by assisting in the preparation of cash flow forecasts and investment strategy, research on economic environment and investment opportunities, advising on short/long term investment potential and the interrelationship between investment term/maturity and cash flow required to support the City's growth/capital financing.

1B) If this request is part of a project with multiple milestones then please fill in the following table:

Milestones or Deliverables	Timelines	Comments

1C) Impact on other departments (cost/time/benefit):

Department Impacted	Describe Impact (Cost/time/benefit)	Were they Consulted?
		☐Yes ☐No
		☐Yes ☐No
		☐Yes ☐No

Other comments:

As the development process and capital planning process spans almost all Departments, most serve to benefit from such a position. Many of these Departments rely on the advice of the Director of Development Finance & Investments on DC related issues. These issues have a large impact on the Planning and Engineering's Commission ability to move development along and all Departments (Comm. Serv., Engineering, Fire, VPL specifically) ability to provide growth infrastructure. The Director does not currently have any analyst staff to assist in providing this type of advice.

COMMISSIONER APPROVAL: _____ ***Date:*** _____

Budget Staff Use Only	☐1st Submission ☐Previously Recognized	Submitted for year: Recognized for year:

Appendix A - Additional Resource Request Submissions

Request Title	Additional Staff Resource: Development Finance & Investment Analyst

2) Relationship to Vaughan Vision 2020 - Goals / Objectives / Initiatives

A) Identify the specific initiative on the Vaughan Vision 2020 initiative list this resource request supports (new or implementation of): Choose an Initiative from the drop down list and then choose the relationship with the initiative in the Green cell using the drop down provided.

Theme	Goal	Initiative (Use drop down list)	Ref #	Date	Priority	Request/Initiative Relationship (choose 1)
Organizational Goals	Manage Growth & Economic Well-being	Develop the plan required to build a dynamic Vaughan Metropolitan Centre	1	Q4/15	High	General Correlation

B) Describe and clearly demonstrate how the request links to the Vaughan Vision 2020:

Demonstrate Excellence in Service Delivery: This position will help to advise other Departments on the financial risks of infrastructure/development related agreements, while working with the Development Industry (corporate citizens) to ensure professional working relations are maintained.
Ensure Financial Sustainability: This position will support optimization of investment returns on reserve funds and ensuring appropriate cash flow forecasts and investment strategy is implemented.
Manage Growth and Economic Well Being: This position will help to provide advice to Departments on growth related infrastructure funding issues as well as Economic Development related growth incentive programs.

3) Related Performance Indicators & Business Plan Link

Please provide information on top 3 performance measures:

	Name/description of service level target:	Target Level	Current Level	Level with ARR
1)				
2)				
3)				

Describe how this request relates to Departmental Business Plan:

The request for this position speaks directly the Department's Core Activities as defined in the Business Plan (Negotiation, financial compliance review and ongoing financial monitoring of agreements, provision of advice to Departments, Senior Management Team and Council on growth related financial issues). The request works to mitigate the key weaknesses, risks and challenges identified in the plan (Analytic availability in order to mitigate corporate risk with regard to development/infrastructure agreements, increasing demand for economic development incentives related to Development Charges as urbanized growth comes to fruition, solid cash flow forecast to optimize investment strategy)

4) Value Proposition

Please detail both qualitative and quantitative benefits of the request

Qualitative: Please select up to 2 actions which best describe this request

Primary: Realize Future Benefits Secondary: Improve Sustainability

Briefly explain how this request helps achieve the actions selected above. How does this request make a difference in these areas? Can improvements be defined (i.e. surveys, measures, etc.)?

When DC Background Studies are created/approved or when development agreements involving DCs are executed, for every dollar saved by the development industry equates to a dollar added to the tax base. Having an analyst dedicated to minimizing this risk and developing knowledge base below the Director level is vital to the City ensuring that growth pays for growth to the extent possible while balancing this with the need to ensure development continues in the community. Quants are difficult to determine, but could be in the millions on one background study, incentive program or agreement.

Quantitative: Please provide explanation of how this request improves efficiency. Note that performance measures are captured in section 3. This section is for efficiency improvements.

Year	Type	Change/Saving	Units	Detail of Cost Reductions/Budget Savings	Incl. in offsets (Section #9)?

5) Alternatives

Are there alternatives or options? Please explain what they are and why they are not the primary approach.

Alternatives to the approach include the following:
1) Director takes on analytical workload - As the City grows and the complexity of development files increases with the VMC, it will be increasingly difficult for the Director to perform both the analytic and strategic work involved in moving the financial aspects of the VMC development forward.
2) Hire professional consultants to perform some of the work - As the City Vaughan grows in to an an Urban Growth Centre it is increasingly advantageous to develop and maintain this analytic capability and knowledge in-house rather than relying external advice.

Request Title	Additional Staff Resource: Development Finance & Investment Analyst			
7) Complement Details - Skip to Section 8 if no Staff is requested				
Do not gap positions - If required, please contact the Budget Dept. for instructions Future year progressions & eco. adj. will be calculated corporately by the Budget Dept.				
Complement Information	**Position #1**	**Position #2**	**Position #3**	**Sub-total**
Budget Year	2014			
Position title	Development Finance & Investment Analyst			
Estimated start date	March 1, 2015			
# of positions requested	1.00			1.00
Full-time equivalents (FTEs)	1.00			1.00
Position type	Full-time			
Position agreement classification	Mgmt/Non-union			
If contract, specify length (months or yrs)				
If Casual/Seasonal PT enter Hourly wage				
Business unit # (override if different than # shown)	070118			
Grade level	6			
Est. starting step	1			
Desktop (HR) Review Performed?	No			
B&F Accommodations Available?	No			
ITM Hardware required?	Yes			
Capital Equipment Required?	No			
Complement Annual Cost Detail				
Annual full-time $	72,977			72,977
Annual part-time $	-	-	-	-
Annual shift premiums, etc				-
Annual overtime $				-
* PT vacation pay *(calculated field)*	-	-	-	-
* Annual benefits *(calculated field)*	19,923	-	-	19,923
* FT contract benefits in lieu *(calculated field)*	-	-	-	-
Subtotal (Per Employee)	**$ 92,900**	**$ -**	**$ -**	**$ 92,900**
Subtotal (Per Position)	**$ 92,900**	**$ -**	**$ -**	**$ 92,900**
Continuous costs *(BU & Acct #.)*	**Please fill in per Complement. The total will account for multiple positions if indicated above.**			
1) Office Supplies 070118.7200	50			50
2) Training & Developme 070118.7115	400			400
3) Memberships/Dues/Fe 070118.7105	1,000			1,000
4) Mileage 070118.7100	-			-
Subtotal (Per Employee)	**$ 1,450**	**$ -**	**$ -**	**$ 1,450**
Subtotal (Per Position)	**$ 1,450**	**$ -**	**$ -**	**$ 1,450**
One-time costs *(BU & Acct #.)*	**Please fill in per Complement. The total will account for multiple positions if indicated above.**			
1) Computer Hardware 070118.7211.01	2,500			2,500
2) #N/A				-
3) #N/A				-
4) #N/A				-
Subtotal (Per Employee)	***2,500***	***-***	***-***	***2,500***
Subtotal (Per Position)	**$ 2,500**	**$ -**	**$ -**	**$ 2,500**
2014 Total Annual Costs	**$ 96,850**	**$ -**	**$ -**	**$ 96,850**
2015 Total Annual Costs	**$ -**	**$ -**	**$ -**	**$ -**
2016 Total Annual Costs	**$ -**	**$ -**	**$ -**	**$ -**
2017 Total Annual Costs	**$ -**	**$ -**	**$ -**	**$ -**

Additional Comments:

Request Title	Additional Staff Resource: Development Finance & Investment Analyst

8) Capital Funding

Are there any Capital requests already submitted/approved or to be submitted related to this ARR? (e.g. new car)

	ASSOCIATED CAPITAL FUNDING	Status	Year asset Available for use	Proj. #	2014	2015	2016	2017	Total
1									$ -
2									$ -
3									$ -
TOTAL ASSOCIATED CAPITAL FUNDING					$ -	$ -	$ -	$ -	$ -

9) Financial/Resource Detail

	Component	BU Acct. #	2014	2015	2016 Budget	2017	2018 Full-Yr. Adj.
REVENUE - continuous operating detail							
1							
2							
3							
4							
		Subtotal	-	-	-	-	
REVENUE - one-time operating detail							
1							-
2							-
		Subtotal	-	-	-	-	-
EXPENSES - continuous operating detail ***(For staffing costs please fill out section 7)***							
1	* Staffing costs *(calculated field)*	(From sect. 7)	**72,977**	-	-	-	
2	* Benefits	(From sect. 7)	**19,923**	-	-	-	
3	* Complement sch. Expenses *(calculated field)*	(From sect. 7)	**1,450**	-	-	-	
4							
5							
6							
7							
		Subtotal	**94,350**	-	-	-	
EXPENSES - one-time operating detail ***(For staffing costs please fill out section 7)***							
1	* Complement sch. Expenses *(calculated field)*	(From sect. 7)	**2,500**	-	-	-	-
2							-
3							-
		Subtotal	**2,500**	-	-	-	-
OFFSETS - cost savings, reductions, etc							
1							
2							
3							
		Subtotal	-	-	-	-	
TOTAL OPERATING BUDGET CHANGE			**96,850**	-	-	-	-

COMPLEMENTS & FTE's		2014	2015	2016	2017	Total
# of positions requested	(From sect. 7)	**1.00**	-	-	-	**1.00**
FTE's	(From sect. 7)	**1.00**	-	-	-	**1.00**
FTE reductions/offsets	(Manual Field)					-
Net FTE's		**1.00**	-	-	-	**1.00**

CITY OF VAUGHAN

2014-2017 OPERATING BUDGET

ADDITIONAL RESOURCE REQUEST

Request Title: 1 FTE - Business Development Officer - Advanced Goods Prod.

Business Unit #: 1900001 — Econ. & Business Dev. - Admin.

125 - Economic and Business Develop.

Related Program: Business Investment and Attraction

Program Classification: Standard Traditional Service

Annual Budget Change Summary

Financial Components	2014	2015	2016	2017	2014-2017 Sub-total	2018 (One Time. Adj.)	2014-2018 Sub-total
Staffing							
Complements	1.00	-	-	-	1.00	-	1.00
Net FTE's	1.00	-	-	-	1.00	-	1.00
Operating Revenue	**-**	**-**	**-**	**-**	**-**	**-**	**-**
Operating Costs							
Staffing & Benefits	88,476	-	-	-	88,476	-	88,476
Other continuous costs	-	-	-	-	-	-	-
One-time expenses	1,500	(1,500)	-	-	-	-	-
Offsets/reductions	-	-	-	-	-	-	-
Net Operating Budget	***$ 89,976***	***$ (1,500)***	***$ -***	***$ -***	***$ 88,476***	***$ -***	***$ 88,476***
Associated Capital Costs	***$ -***	***$ -***	***$ -***	***$ -***	***$ -***	***$ -***	***$ -***

1A) Request Description*: Please provide a brief description of the request.*

Please check one: ☑ Departmental ☐ Corporate

This ARR was submitted and given status in the 2011 budget cycle. The addition of a Business Development Officer - Advanced Goods Production & Movement is a critical element to accomplish the actions, objectives and fulfill the goals of the 10-year Economic Development Strategy that will position Vaughan as the "Gateway" to the Greater Toronto Area for economic Activity. Business development becomes a primary function of the Department rather than reactive business assistance. From this perspective, the challenge then lies in the ability for one staff complement to continue providing day-to-day economic development assistance, while building two convergent sectors: Advanced Goods Production & Movement and Innovative Research, Design & Development Therefore it is recommended that a new business development officer position be added to the Department.

1B) If this request is part of a project with multiple milestones then please fill in the following table:

Milestones or Deliverables	Timelines	Comments

1C) Impact on other departments (cost/time/benefit):

Department Impacted	Describe Impact (Cost/time/benefit)	Were they Consulted?
Human Resources	Recruitment, training and support	☑ Yes ☐ No
Building & Facilities	Workstation is available within the Department	☑ Yes ☐ No
ITM	Requirement for a computer workstation, telephone and network access	☑ Yes ☐ No

Other comments:

COMMISSIONER APPROVAL: _____ ***Date:*** _____

Budget Staff Use Only		
	☐ 1st Submission	Submitted for year:
	☐ Previously Recognized	Recognized for year:

Request Title	1 FTE - Business Development Officer - Advanced Goods Prod.

2) Relationship to Vaughan Vision 2020 - Goals / Objectives / Initiatives

A) Identify the specific initiative on the Vaughan Vision 2020 initiative list this resource request supports (new or implementation of): Choose an Initiative from the drop down list and then choose the relationship with the initiative in the Green cell using the drop down provided.

Theme	Goal	Initiative (Use drop down list)	Ref #	Date	Priority	Request/Initiative Relationship (choose 1)

B) Describe and clearly demonstrate how the request links to the Vaughan Vision 2020:

A majority of the convergent sector Advanced Goods Production & Movement will be in the Vaughan Enterprise Zone (VEZ). The VEZ will have a significant impact on the City with planned employment of more than 50,000 jobs. In addition, the marketing plan and promotion of the VEZ is still an outstanding item on the Council Priorities List and is noted as Strategic Initiative #23: Review the VEZ vision and develop a marketing plan. A key initiative of this position is to look at the practices in a number of jurisdictions across Canada and the US to give the City a greater perspective on the positioning of the VEZ as a "Gateway" for goods movement and the potential structures the City may wish to further explore to encourage this type of development.

3) Related Performance Indicators & Business Plan Link

Please provide information on top 3 performance measures:

	Name/description of service level target:	Target Level	Current Level	Level with ARR
1)	Understanding transp. Infrastructure/constraints	1	0	0.8
2)	Develop list of targeted programs (e.g. FTZ)	1	0	0.85
3)	Develop a investment target list for Adv. Goods	1	0	1

Describe how this request relates to Departmental Business Plan:

4) Value Proposition

Please detail both qualitative and quantitative benefits of the request

Qualitative: Please select up to 2 actions which best describe this request

Primary: Improve User Satisfaction Secondary: Realize Future Benefits

Briefly explain how this request helps achieve the actions selected above. How does this request make a difference in these areas? Can improvements be defined (i.e. surveys, measures, etc.)?

This position will work with external stakeholders to market and promote the VEZ as a gateway for business sectors that require unparalleled access to highway, rail and air transportation infrastructure and coordinate work with Asia-Pacific Corridor. It will also be the liaison between businesses, VentureLink, and other post-secondary institutions that provide research, innovation and industry competitiveness assistance to allow traditional industries to take an advanced manufacturing approach to their production and/or management functions.

Quantitative: Please provide explanation of how this request improves efficiency. Note that performance measures are captured in section 3. This section is for efficiency improvements.

Year	Type	Change/Saving	Units	Detail of Cost Reductions/Budget Savings	Incl. in offsets (Section #9)?

5) Alternatives

Are there alternatives or options? Please explain what they are and why they are not the primary approach.

The alternative to this request is to realign staff workloads to accommodate the convergent sectors amongst various positions. This is not the preferred solution as there will be no subject matter expert in the convergent sector. In the past, Economic Development has not worked in a broad-based business development context as it could only provide reactive business assistance. Splitting these efforts can be done but may lead to dropped responsibilities and a myriad of productivity and focus problems.

Request Title	1 FTE - Business Development Officer - Advanced Goods Prod.

7) Complement Details - Skip to Section 8 if no Staff is requested

Do not gap positions - If required, please contact the Budget Dept. for instructions
Future year progressions & eco. adj. will be calculated corporately by the Budget Dept.

Complement Information	**Position #1**	**Position #2**	**Position #3**	**Sub-total**
Budget Year	2014			
Position title	BDO - Adv. Goods			
Estimated start date	Jan 1 2014			
# of positions requested	1.00	-	-	1.00
Full-time equivalents (FTEs)	1.00	-	-	1.00
Position type	Full-time			
Position agreement classification	Mgmt/Non-union			
If contract, specify length (months or yrs)	N/A			
If Casual/Seasonal PT enter Hourly wage				
Business unit # (override if different than # shown)	1900001			
Grade level	5			
Est. starting step	2			
Desktop (HR) Review Performed?	Yes			
B&F Accommodations Available?	Yes			
ITM Hardware required?	Yes			
Capital Equipment Required?	No			
Complement Annual Cost Detail				
Annual full-time $	69,502			69,502
Annual part-time $	-	-	-	-
Annual shift premiums, etc	-	-	-	-
Annual overtime $	-	-	-	-
* PT vacation pay ***(calculated field)***	-	-	-	-
* Annual benefits ***(calculated field)***	18,974	-	-	18,974
* FT contract benefits in lieu ***(calculated field)***	-	-	-	-
Subtotal (Per Employee)	**$ 88,476**	**$ -**	**$ -**	**$ 88,476**
Subtotal (Per Position)	**$ 88,476**	**$ -**	**$ -**	**$ 88,476**
Continuous costs ***(BU & Acct #.)***	**Please fill in per Complement. The total will account for multiple positions if indicated above.**			
1) Office Supplies 1900001.7200	-	-	-	-
2) Training & Developme 1900001.7115	-	-	-	-
3) Cellular Line Charges 1900001.7122.01	-	-	-	-
4) Mileage 1900001.7100	-	-	-	-
Subtotal (Per Employee)	**$ -**	**$ -**	**$ -**	**$ -**
Subtotal (Per Position)	**$ -**	**$ -**	**$ -**	**$ -**
One-time costs ***(BU & Acct #.)***	**Please fill in per Complement. The total will account for multiple positions if indicated above.**			
1) Computer Hardware 1900001.7211.01	1,500	-	-	1,500
2) Office Equip. & Furnitu 1900001.7210	-	-	-	-
3) Training & Developme 1900001.7115	-	-	-	-
4) #N/A	-	-	-	-
Subtotal (Per Employee)	***1,500***	**-**	**-**	***1,500***
Subtotal (Per Position)	**$ 1,500**	**$ -**	**$ -**	**$ 1,500**
2014 Total Annual Costs	**$ 89,976**	**$ -**	**$ -**	**$ 89,976**
2015 Total Annual Costs	**$ -**	**$ -**	**$ -**	**$ -**
2016 Total Annual Costs	**$ -**	**$ -**	**$ -**	**$ -**
2017 Total Annual Costs	**$ -**	**$ -**	**$ -**	**$ -**

Additional Comments:

Request Title	1 FTE - Business Development Officer - Advanced Goods Prod.

8) Capital Funding

Are there any Capital requests already submitted/approved or to be submitted related to this ARR? (e.g. new car)

	ASSOCIATED CAPITAL FUNDING	Status	Year asset Available for use	Proj. #	2014	2015	2016	2017	Total
1					$ -	$ -	$ -		$ -
2					$ -	$ -	$ -		$ -
3					$ -	$ -	$ -		$ -
TOTAL ASSOCIATED CAPITAL FUNDING					$ -	$ -	$ -	$ -	$ -

9) Financial/Resource Detail

	Component	BU Acct. #	2014	2015	2016 Budget	2017	2018 Full-Yr. Adj.
REVENUE - continuous operating detail							
1			-	-	-		
2			-	-	-		
3			-	-	-		
4			-	-	-		
		Subtotal	-	-	-	-	
REVENUE - one-time operating detail							
1			-	-	-		-
2			-	-	-		-
		Subtotal	-	-	-	-	-
EXPENSES - continuous operating detail ***(For staffing costs please fill out section 7)***							
1	* Staffing costs *(calculated field)*	(From sect. 7)	**69,502**	-	-	-	
2	* Benefits	(From sect. 7)	**18,974**	-	-	-	
3	* Complement sch. Expenses *(calculated field)*	(From sect. 7)	-	-	-	-	
4			-	-	-		
5			-	-	-		
6			-	-	-		
7			-	-	-		
		Subtotal	**88,476**	-	-	-	
EXPENSES - one-time operating detail ***(For staffing costs please fill out section 7)***							
1	* Complement sch. Expenses *(calculated field)*	(From sect. 7)	**1,500**	-	-	-	-
2			-	-	-		-
3			-	-	-		-
		Subtotal	**1,500**	-	-	-	-
OFFSETS - cost savings, reductions, etc							
1			-	-	-		
2			-	-	-		
3			-	-	-		
		Subtotal	-	-	-	-	
TOTAL OPERATING BUDGET CHANGE			**89,976**	-	-	-	-

COMPLEMENTS & FTE's		2014	2015	2016	2017	Total
# of positions requested	(From sect. 7)	**1.00**	-	-	-	**1.00**
FTE's	(From sect. 7)	**1.00**	-	-	-	**1.00**
FTE reductions/offsets	(Manual Field)	-	-	-		-
Net FTE's		**1.00**	-	-	-	**1.00**

CITY OF VAUGHAN

2014-2017 OPERATING BUDGET

ADDITIONAL RESOURCE REQUEST

Request Title Economic Development Coordinator

Business Unit # 1900001 — Econ. & Business Dev. - Admin.

125 - Economic and Business Develop.

Related Program Business Investment and Attraction

Program Classification Standard Traditional Service

Annual Budget Change Summary

Financial Components	2014	2015	2016	2017	2014-2017 Sub-total	2018 (One Time. Adj.)	2014-2018 Sub-total
Staffing							
Complements	1.00	-	-	-	1.00	-	1.00
Net FTE's	1.00	-	-	-	1.00	-	1.00
Operating Revenue	**-**	**-**	**-**	**-**	**-**	**-**	**-**
Operating Costs							
Staffing & Benefits	76,776	-	-	-	76,776	-	76,776
Other continuous costs	2,050	-	-	-	2,050	-	2,050
One-time expenses	1,200	(1,200)	-	-	-	-	-
Offsets/reductions	-	-	-	-	-	-	-
Net Operating Budget	***$ 80,026***	***$ (1,200)***	***$ -***	***$ -***	***$ 78,826***	***$ -***	***$ 78,826***
Associated Capital Costs	***$ -***	***$ -***	***$ -***	***$ -***	***$ -***	***$ -***	***$ -***

1A) Request Description*: Please provide a brief description of the request.*

Please check one: ☑ Departmental ☐ Corporate

The addition of an Economic Development Coordinator is a critical element to accomplish the actions, objectives and goals of the 10-year Economic Development Strategy. Currently the Department has no full-time administrative personnel. The addition of a Coordinator position will provide administrative and economic development support to the Director handling Council and business enquiries, visits and meeting coordination as well as supporting the development of marketing and communications programs for the Vaughan Metropolitan Centre, Mackenzie Health Campus and other key employment areas. The scope of responsibilities assigned to the Coordinator calls for project management skills in order to support the Economic Development team as they undertake wide-ranging projects and programs that includes attracting convergent sectors, business retention, and international business development.

1B) If this request is part of a project with multiple milestones then please fill in the following table:

Milestones or Deliverables	Timelines	Comments

1C) Impact on other departments (cost/time/benefit):

Department Impacted	Describe Impact (Cost/time/benefit)	Were they Consulted?
Human Resources	Recruitment, training and support	☑ Yes ☐ No
Building & Facilities	Workstation is available within the Department	☑ Yes ☐ No
ITM	Requirement for a computer workstation, telephone and network access	☑ Yes ☐ No

Other comments:

COMMISSIONER APPROVAL: _____ ***Date:*** _____

Budget Staff Use Only	☐ 1st Submission	Submitted for year:
	☐ Previously Recognized	Recognized for year:

Request Title	Economic Development Coordinator

2) Relationship to Vaughan Vision 2020 - Goals / Objectives / Initiatives

A) Identify the specific initiative on the Vaughan Vision 2020 initiative list this resource request supports (new or implementation of): Choose an Initiative from the drop down list and then choose the relationship with the initiative in the Green cell using the drop down provided.

Theme	Goal	Initiative (Use drop down list)	Ref #	Date	Priority	Request/Initiative Relationship (choose 1)
Organizational Goals	Manage Growth & Economic Well-being	Develop the plan required to build a dynamic Vaughan Metropolitan Centre	1	Q4/15	High	General Correlation
Service Goals	Promote Community Safety, Health & Wellness	Provide continued support for a hospital in Vaughan	10	Q2/15	High	General Correlation

B) Describe and clearly demonstrate how the request links to the Vaughan Vision 2020:

The Provincial Growth Plan established a target of 266,100 jobs in Vaughan by 2031. Accordingly Vaughan Vision 2020, and the City's various master plans, including the Economic Development Strategy are aligned to provide the framework to grow local jobs from its current level of 175,000 to 266,100. In order to achieve this target, there are initiatives to engage local businesses as well as attract new businesses from a number of convergent sectors as well as from international markets.

3) Related Performance Indicators & Business Plan Link

Please provide information on top 3 performance measures:

	Name/description of service level target:	Target Level	Current Level	Level with ARR
1)				
2)				
3)				

Describe how this request relates to Departmental Business Plan:

The City's 10-year Economic Development Strategy's encompasses a broad range of goals and objectives, including developing the City as a gateway for economic activity, establishing itself as an incubator of talent and innovation, and supporting the City's placemaking efforts in the development of key areas: VMC, VEZ and Mackenzie Hospital precincts. The projects and programs attached to these goals require support staffing help with its project management and operations. This EDO Coordinator position would lend support to the Director and other Economic Development staff as a dedicated day-to-day resource in handling enquiries, fulfilling information requests, as well as market and business research.

4) Value Proposition

Please detail both qualitative and quantitative benefits of the request

Qualitative: Please select up to 2 actions which best describe this request

Primary: Improve Sustainability Secondary: Realize Future Benefits

Briefly explain how this request helps achieve the actions selected above. How does this request make a difference in these areas? Can improvements be defined (i.e. surveys, measures, etc.)?

Generating additional business investment in the community also provides economic sustainability for the City as per Green Directions Vaughan.

Quantitative: Please provide explanation of how this request improves efficiency. Note that performance measures are captured in section 3. This section is for efficiency improvements.

Year	Type	Change/Saving	Units	Detail of Cost Reductions/Budget Savings	Incl. in offsets (Section #9)?

5) Alternatives

Are there alternatives or options? Please explain what they are and why they are not the primary approach.

The alternative to this request is to realign staff workloads. The Department is without full-time administrative and economic development support therefore the Director has had to tap into shared resources with the Executive Director, Research and Project/Marketing Coordinator. At times, focus has had to be shifted from staff's ongoing projects in order to accommodate these needs. Demand for more marketing and communications support has been growing as the City ramps up on the development of the Vaughan Metropolitan Centre, Mackenzie Health Precinct and other employment lands. Assignment of these additional responsibilities to existing staff may lead to dropped responsibilities, missed opportunities and a myriad of productivity and focus issues.

Request Title	Economic Development Coordinator			

7) Complement Details - Skip to Section 8 if no Staff is requested

Do not gap positions - If required, please contact the Budget Dept. for instructions
Future year progressions & eco. adj. will be calculated corporately by the Budget Dept.

Complement Information	**Position #1**	**Position #2**	**Position #3**	**Sub-total**
Budget Year	2014			
Position title	Ec. Dev. Coord.			
Estimated start date	January 1, 2014			
# of positions requested	1.00			1.00
Full-time equivalents (FTEs)	1.00			1.00
Position type	Full-time			
Position agreement classification	Mgmt/Non-union			
If contract, specify length (months or yrs)				
If Casual/Seasonal PT enter Hourly wage				
Business unit # (override if different than # shown)	1900001			
Grade level	4			
Est. starting step	1			
Desktop (HR) Review Performed?	No			
B&F Accommodations Available?	Yes			
ITM Hardware required?	Yes			
Capital Equipment Required?	No			
Complement Annual Cost Detail				
Annual full-time $	60,311			60,311
Annual part-time $	-	-	-	-
Annual shift premiums, etc				-
Annual overtime $				-
* PT vacation pay ***(calculated field)***	-	-	-	-
* Annual benefits ***(calculated field)***	16,465	-	-	16,465
* FT contract benefits in lieu ***(calculated field)***	-	-	-	-
Subtotal (Per Employee)	**$ 76,776**	**$ -**	**$ -**	**$ 76,776**
Subtotal (Per Position)	**$ 76,776**	**$ -**	**$ -**	**$ 76,776**
Continuous costs ***(BU & Acct #.)***	**Please fill in per Complement. The total will account for multiple positions if indicated above.**			
1) Office Supplies 1900001.7200	350			350
2) Training & Developme 1900001.7115	1,000			1,000
3) Memberships/Dues/Fe 1900001.7105	500			500
4) Mileage 1900001.7100	200			200
Subtotal (Per Employee)	**$ 2,050**	**$ -**	**$ -**	**$ 2,050**
Subtotal (Per Position)	**$ 2,050**	**$ -**	**$ -**	**$ 2,050**
One-time costs ***(BU & Acct #.)***	**Please fill in per Complement. The total will account for multiple positions if indicated above.**			
1) Computer Hardware 1900001.7211.01	1,200			1,200
2) #N/A				-
3) #N/A				-
4) #N/A				-
Subtotal (Per Employee)	***1,200***	**-**	**-**	***1,200***
Subtotal (Per Position)	**$ 1,200**	**$ -**	**$ -**	**$ 1,200**
2014 Total Annual Costs	**$ 80,026**	**$ -**	**$ -**	**$ 80,026**
2015 Total Annual Costs	**$ -**	**$ -**	**$ -**	**$ -**
2016 Total Annual Costs	**$ -**	**$ -**	**$ -**	**$ -**
2017 Total Annual Costs	**$ -**	**$ -**	**$ -**	**$ -**

Additional Comments:

Request Title	Economic Development Coordinator

8) Capital Funding

Are there any Capital requests already submitted/approved or to be submitted related to this ARR? (e.g. new car)

	ASSOCIATED CAPITAL FUNDING	Status	Year asset Available for use	Proj. #	2014	2015	2016	2017	Total
1									$ -
2									$ -
3									$ -
TOTAL ASSOCIATED CAPITAL FUNDING					$ -	$ -	$ -	$ -	$ -

9) Financial/Resource Detail

	Component	BU Acct. #	2014	2015	2016 Budget	2017	2018 Full-Yr. Adj.
REVENUE - continuous operating detail							
1							
2							
3							
4							
		Subtotal	-	-	-	-	
REVENUE - one-time operating detail							
1							-
2							-
		Subtotal	-	-	-	-	-
EXPENSES - continuous operating detail ***(For staffing costs please fill out section 7)***							
1	* Staffing costs *(calculated field)*	(From sect. 7)	**60,311**	-	-	-	
2	* Benefits	(From sect. 7)	**16,465**	-	-	-	
3	* Complement sch. Expenses *(calculated field)*	(From sect. 7)	**2,050**	-	-	-	
4							
5							
6							
7							
		Subtotal	**78,826**	-	-	-	
EXPENSES - one-time operating detail ***(For staffing costs please fill out section 7)***							
1	* Complement sch. Expenses *(calculated field)*	(From sect. 7)	**1,200**	-	-	-	-
2							-
3							-
		Subtotal	**1,200**	-	-	-	-
OFFSETS - cost savings, reductions, etc							
1							
2							
3							
		Subtotal	-	-	-	-	
TOTAL OPERATING BUDGET CHANGE			**80,026**	-	-	-	-

COMPLEMENTS & FTE's		2014	2015	2016	2017	Total
# of positions requested	(From sect. 7)	**1.00**	-	-	-	**1.00**
FTE's	(From sect. 7)	**1.00**	-	-	-	**1.00**
FTE reductions/offsets	(Manual Field)					-
Net FTE's		**1.00**	-	-	-	**1.00**

CITY OF VAUGHAN

2014-2017 OPERATING BUDGET

ADDITIONAL RESOURCE REQUEST

Request Title BUSINESS DEVELOPMENT AND ATTRACTION PROGRAMS

Business Unit # 1900001 — Econ. & Business Dev. - Admin.

125 - Economic and Business Develop.

Related Program Business Investment and Attraction

Program Classification Standard Traditional Service

Annual Budget Change Summary

Financial Components	2014	2015	2016	2017	2014-2017 Sub-total	2018 (One Time. Adj.)	2014-2018 Sub-total
Staffing							
Complements	-	-	-	-	-	-	-
Net FTE's	-	-	-	-	-	-	-
Operating Revenue	**-**	**-**	**-**	**-**	**-**	**-**	**-**
Operating Costs							
Staffing & Benefits	-	-	-	-	-	-	-
Other continuous costs	125,000	-	-	-	125,000	-	125,000
One-time expenses	-	-	-	-	-	-	-
Offsets/reductions	-	-	-	-	-	-	-
Net Operating Budget	***$ 125,000***	***$ -***	***$ -***	***$ -***	***$ 125,000***	***$ -***	***$ 125,000***
Associated Capital Costs	***$ -***	***$ -***	***$ -***	***$ -***	***$ -***	***$ -***	***$ -***

1A) Request Description: ***Please provide a brief description of the request.***

Please check one: ☑ Departmental ☐ Corporate

This request is for additional resources in support of an intensive business development and attraction program as part of the City's 10-Year Economic Development Strategy. This funding will serve a multitude of programs and allow for an enhanced level of service in international business development; VMC marketing and business attraction; hospital precinct development; as well as general marketing, social media and communications. A sample of the projects the resources may support include: Economic Development Office (EDO) Concierge Service (enhanced customer services program to provide site selection support, sales training, investment readiness assistance); in-market business offices in Italy, China and Israel; Mackenzie Health Precinct marketing and promotion; creative sector programs, etc.

1B) If this request is part of a project with multiple milestones then please fill in the following table:

Milestones or Deliverables	Timelines	Comments

1C) Impact on other departments (cost/time/benefit):

Department Impacted	Describe Impact (Cost/time/benefit)	Were they Consulted?
		☐Yes ☐No
		☐Yes ☐No
		☐Yes ☐No

Other comments:

COMMISSIONER APPROVAL: _____ ***Date:*** _____

Budget Staff Use Only		
	☐1st Submission ☐Previously Recognized	Submitted for year: Recognized for year:

Request Title	BUSINESS DEVELOPMENT AND ATTRACTION PROGRAMS

2) Relationship to Vaughan Vision 2020 - Goals / Objectives / Initiatives

A) Identify the specific initiative on the Vaughan Vision 2020 initiative list this resource request supports (new or implementation of): Choose an Initiative from the drop down list and then choose the relationship with the initiative in the Green cell using the drop down provided.

Theme	Goal	Initiative (Use drop down list)	Ref #	Date	Priority	Request/Initiative Relationship (choose 1)
Organizational Goals	Manage Growth & Economic Well-being	Develop the plan required to build a dynamic Vaughan Metropolitan Centre	1	Q4/15	High	General Correlation
Service Goals	Promote Community Safety, Health & Wellness	Provide continued support for a hospital in Vaughan	10	Q2/15	High	General Correlation

B) Describe and clearly demonstrate how the request links to the Vaughan Vision 2020:

This request is relevant to Vaughan Vision 2020 Goal: Manage Growth & Economic Well-Being as well as various master plans. The attraction of business investment as well as provision of opportunities in emerging and key markets, allows the City to continue being a vibrant economic centre. The City's downtown, the Vaughan Metropolitan Centre is of interest to investors, both from a residential perspective, as well as office and retail development opportunities. With the development of a new hospital, the City has the opportunity to attract healthcare and life sciences businesses and institutions.

3) Related Performance Indicators & Business Plan Link

Please provide information on top 3 performance measures:

	Name/description of service level target:	Target Level	Current Level	Level with ARR
1)				
2)				
3)				

Describe how this request relates to Departmental Business Plan:

This request is for resources to achieve the goals and objectives of the City's 10-year Economic Development Strategy. Business development, including attraction of new investment, employment opportunities as well as local business competitiveness is at the core of the Strategy. The resources currently available cover primarily marketing and communications projects. This request will allow the Department to work directly with businesses and investors, both domestic and international, providing them with greater accessibility to services, enhanced customer service and business match-making. This request would put reps in-market to work on investment on behalf of Vaughan. The Concierge Program places Vaughan ahead of its competitors in customer service.

4) Value Proposition

Please detail both qualitative and quantitative benefits of the request

Qualitative: Please select up to 2 actions which best describe this request

Primary: Improve Sustainability Secondary: Realize Future Benefits

Briefly explain how this request helps achieve the actions selected above. How does this request make a difference in these areas? Can improvements be defined (i.e. surveys, measures, etc.)?

Quantitative: Please provide explanation of how this request improves efficiency. Note that performance measures are captured in section 3. This section is for efficiency improvements.

Year	Type	Change/Saving	Units	Detail of Cost Reductions/Budget Savings	Incl. in offsets (Section #9)?

5) Alternatives

Are there alternatives or options? Please explain what they are and why they are not the primary approach.

The alternative to this request is to maintain the status quo. This would be a reactive and passive approach to business development, waiting for enquiries to occur rather than actively going out to seek the leads and prospects. In the area of international business development, Vaughan's budget is rather limited, approximately one-half of what Brampton funds their program. Such cities as Markham, Mississauga, Brampton and Halton Region have ramped up their international business development programs, hiring additional staff and undertaking more missions. Without this resource request, Vaughan may begin to lag behind its competitors at a time when municipal economic development and job creation is garnering greater attention from all levels of government.

Request Title	BUSINESS DEVELOPMENT AND ATTRACTION PROGRAMS			
7) Complement Details - Skip to Section 8 if no Staff is requested				
Do not gap positions - If required, please contact the Budget Dept. for instructions Future year progressions & eco. adj. will be calculated corporately by the Budget Dept.				
Complement Information	**Position #1**	**Position #2**	**Position #3**	**Sub-total**
Budget Year				
Position title				
Estimated start date				
# of positions requested				-
Full-time equivalents (FTEs)				-
Position type				
Position agreement classification				
If contract, specify length (months or yrs)				
If Casual/Seasonal PT enter Hourly wage				
Business unit # (override if different than # shown)				
Grade level				
Est. starting step				
Desktop (HR) Review Performed?				
B&F Accommodations Available?				
ITM Hardware required?				
Capital Equipment Required?				
Complement Annual Cost Detail				
Annual full-time $				-
Annual part-time $	-	-	-	-
Annual shift premiums, etc				-
Annual overtime $				-
* PT vacation pay ***(calculated field)***	-	-	-	-
* Annual benefits ***(calculated field)***	-	-	-	-
* FT contract benefits in lieu ***(calculated field)***	-	-	-	-
Subtotal (Per Employee)	$ -	$ -	$ -	$ -
Subtotal (Per Position)	$ -	$ -	$ -	$ -
Continuous costs ***(BU & Acct #.)***	**Please fill in per Complement. The total will account for multiple positions if indicated above.**			
1) Office Supplies 1900001.7200				-
2) Training & Developme 1900001.7115				-
3) Memberships/Dues/Fe 1900001.7105				-
4) Mileage 1900001.7100				-
Subtotal (Per Employee)	$ -	$ -	$ -	$ -
Subtotal (Per Position)	$ -	$ -	$ -	$ -
One-time costs ***(BU & Acct #.)***	**Please fill in per Complement. The total will account for multiple positions if indicated above.**			
1) Computer Hardware 1900001.7211.01				-
2) #N/A				-
3) #N/A				-
4) #N/A				-
Subtotal (Per Employee)	-	-	-	-
Subtotal (Per Position)	$ -	$ -	$ -	$ -
2014 Total Annual Costs	$ -	$ -	$ -	$ -
2015 Total Annual Costs	$ -	$ -	$ -	$ -
2016 Total Annual Costs	$ -	$ -	$ -	$ -
2017 Total Annual Costs	$ -	$ -	$ -	$ -

Additional Comments:

Request Title	BUSINESS DEVELOPMENT AND ATTRACTION PROGRAMS

8) Capital Funding

Are there any Capital requests already submitted/approved or to be submitted related to this ARR? (e.g. new car)

	ASSOCIATED CAPITAL FUNDING	Status	Year asset Available for use	Proj. #	2014	2015	2016	2017	Total
1									$ -
2									$ -
3									$ -
TOTAL ASSOCIATED CAPITAL FUNDING					$ -	$ -	$ -	$ -	$ -

9) Financial/Resource Detail

	Component	BU Acct. #	2014	2015	2016 Budget	2017	2018 Full-Yr. Adj.
REVENUE - continuous operating detail							
1							
2							
3							
4							
		Subtotal	-	-	-	-	
REVENUE - one-time operating detail							
1							-
2							-
		Subtotal	-	-	-	-	-
EXPENSES - continuous operating detail ***(For staffing costs please fill out section 7)***							
1	* Staffing costs *(calculated field)*	(From sect. 7)	-	-	-	-	
2	* Benefits	(From sect. 7)	-	-	-	-	
3	* Complement sch. Expenses *(calculated field)*	(From sect. 7)	-	-	-	-	
4	In-market business representatives		80,000			-	
5	EDO Concierge Services Program		25,000			-	
6	Company intellegience & business matching services		20,000			-	
7							
		Subtotal	**125,000**	-	-	-	
EXPENSES - one-time operating detail ***(For staffing costs please fill out section 7)***							
1	* Complement sch. Expenses *(calculated field)*	(From sect. 7)	-	-	-	-	-
2							-
3							-
		Subtotal	-	-	-	-	-
OFFSETS - cost savings, reductions, etc							
1							
2							
3							
		Subtotal	-	-	-	-	
TOTAL OPERATING BUDGET CHANGE			**125,000**	-	-	-	-

COMPLEMENTS & FTE's		2014	2015	2016	2017	Total
# of positions requested	(From sect. 7)	-	-	-	-	-
FTE's	(From sect. 7)	-	-	-	-	-
FTE reductions/offsets	(Manual Field)					-
Net FTE's		-	-	-	-	-

CITY OF VAUGHAN

2014-2017 OPERATING BUDGET

ADDITIONAL RESOURCE REQUEST

Request Title Emergency Planner

Business Unit # 105001 Emergency Planning

105 - Emergency Planning

Related Program Public Awareness and Education

Program Classification Mandatory - Service

Annual Budget Change Summary

Financial Components	2014	2015	2016	2017	2014-2017 Sub-total	2018 (One Time. Adj.)	2014-2018 Sub-total
Staffing							
Complements	1.00	-	-	-	1.00	-	1.00
Net FTE's	0.69	-	-	-	0.69	-	0.69
Operating Revenue	-	-	-	-	-	-	-
Operating Costs							
Staffing & Benefits	84,453	-	-	-	84,453	-	84,453
Other continuous costs	2,000	-	-	-	2,000	-	2,000
One-time expenses	-	-	-	-	-	-	-
Offsets/reductions	(6,928)	-	-	-	(6,928)	-	(6,928)
Net Operating Budget	***$ 79,525***	***$ -***	***$ -***	***$ -***	***$ 79,525***	***$ -***	***$ 79,525***
Associated Capital Costs	*$ -*	*$ -*	*$ -*	*$ -*	*$ -*	*$ -*	*$ -*

1A) Request Description: ***Please provide a brief description of the request.***

Please check one: ☑ Departmental ☐ Corporate

The proposed emergency planner position will be responsible for public awareness and education, further development of the PrepE initiative, implementing a school based emergency preparedness education program, assist with the development, conduct and evaluation of emergency exercises, assist with development and implementation of staff training, maintaining the high risk locations and vulnerable populations data bases and assist with developing and maintaining emergency plans and procedures. This position will assist in maintaining a mandatory emergency management program in accordance with the Emergency Management and Civil Protection Act and its Regulations.

1B) If this request is part of a project with multiple milestones then please fill in the following table:

Milestones or Deliverables	Timelines	Comments
not applicable		

1C) Impact on other departments (cost/time/benefit):

Department Impacted	Describe Impact (Cost/time/benefit)	Were they Consulted?
	not applicable	☐Yes ☐No
		☐Yes ☐No
		☐Yes ☐No

Other comments:

COMMISSIONER APPROVAL: _____ ***Date:*** _____

Budget Staff Use Only	☐1st Submission ☐Previously Recognized	Submitted for year: Recognized for year:

Request Title	Emergency Planner

2) Relationship to Vaughan Vision 2020 - Goals / Objectives / Initiatives

A) Identify the specific initiative on the Vaughan Vision 2020 initiative list this resource request supports (new or implementation of): Choose an Initiative from the drop down list and then choose the relationship with the initiative in the Green cell using the drop down provided.

Theme	Goal	Initiative (Use drop down list)	Ref #	Date	Priority	Request/Initiative Relationship (choose 1)

B) Describe and clearly demonstrate how the request links to the Vaughan Vision 2020:

This requests supports Vaughan Vision 2020 strategic initiatives of service excellence promote community safety, health and wellness; service excellence - pursue excellence in service delivery and staff excellence - support the professional development of staff. The key responsibilities of the request are to enhance public safety through awareness and education, staff training and assist in maintaining the City's emergency readiness capabilities. The position will enhance excellence in service delivery through increased efficiency of the program and value added programs for the public. The position supports professional development of staff through training and exercises.

3) Related Performance Indicators & Business Plan Link

Please provide information on top 3 performance measures:

	Name/description of service level target:	Target Level	Current Level	Level with ARR
1)	Emergency readiness of City	Maintain	60%	100%
2)	Emergency preparedness education	15% increase	92%	meet targets
3)	Staff training and exercises	250/200	On target	meet targets

Describe how this request relates to Departmental Business Plan:

This request is directly linked to the business plan objectives of maintaining the City in a state of emergency readiness, deliver public education based on hazard identification and high risk management and ensure effective continuity of core business functions.

4) Value Proposition

Please detail both qualitative and quantitative benefits of the request

Qualitative: Please select up to 2 actions which best describe this request

Primary: Improve User Satisfaction Secondary: Realize Future Benefits

Briefly explain how this request helps achieve the actions selected above. How does this request make a difference in these areas? Can improvements be defined (i.e. surveys, measures, etc.)?

The request will allow the program to maintain a mandatory emergency management program in accordance with the Act, and provide consistency in public education and training to meet end user demand. Research on emergency preparedness education conducted by Public Safety Canada shows that a consistent approach has increased the number of Canadians prepared for emergencies from 3 of 10 to 4 of 10. Research conducted in the U.S. shows that people prepared for emergencies recover more quickly and require less assistance.

Quantitative: Please provide explanation of how this request improves efficiency. Note that performance measures are captured in section 3. This section is for efficiency improvements.

Year	Type	Change/Saving	Units	Detail of Cost Reductions/Budget Savings	Incl. in offsets (Section #9)?
2014	Output/Service Quantity	increased	wksps	public education output will increase to meet demand	
2014	Time/Capacity	increased	people	staff training and exercise output will increase and maintained at a consistent level	
2014	Output/Service Quantity	efficiency	Hrs.	resources will be allocated efficiently to meet program demands	

5) Alternatives

Are there alternatives or options? Please explain what they are and why they are not the primary approach.

Third party public education delivery was attempted in the past and was not successful as program resources are required to promote and schedule workshops. Third party trainers have been utilized for staff training in emergency management, but required substantial effort and cost to the program in outlining training needs and recruiting a trainer. Third party delivery systems have proved to be costly in dollars and in staff resources to manage. Unpaid student placements have been utilized in the past, but require a significant investment of time and training to build their knowledge to meet the demands of the program. Their level of commitment to the program has been below expectation and affects consistency of program delivery.

Request Title	Emergency Planner			
7) Complement Details - Skip to Section 8 if no Staff is requested				
Do not gap positions - If required, please contact the Budget Dept. for instructions Future year progressions & eco. adj. will be calculated corporately by the Budget Dept.				
Complement Information	**Position #1**	**Position #2**	**Position #3**	**Sub-total**
Budget Year	2014			
Position title	Emergency Planner			
Estimated start date	May 1, 2014			
# of positions requested	1.00	-	-	1.00
Full-time equivalents (FTEs)	1.00	-	-	1.00
Position type	Full-time			
Position agreement classification	Mgmt/Non-union			
If contract, specify length (months or yrs)	N/A			
If Casual/Seasonal PT enter Hourly wage				
Business unit # (override if different than # shown)	105001			
Grade level	5			
Est. starting step	1			
Desktop (HR) Review Performed?	No			
B&F Accommodations Available?	Yes			
ITM Hardware required?	Yes			
Capital Equipment Required?	No			
Complement Annual Cost Detail				
Annual full-time $	66,342			66,342
Annual part-time $	-	-	-	-
Annual shift premiums, etc	-	-	-	-
Annual overtime $	-	-	-	-
* PT vacation pay *(calculated field)*	-	-	-	-
* Annual benefits *(calculated field)*	18,111	-	-	18,111
* FT contract benefits in lieu *(calculated field)*	-	-	-	-
Subtotal (Per Employee)	**$ 84,453**	**$ -**	**$ -**	**$ 84,453**
Subtotal (Per Position)	**$ 84,453**	**$ -**	**$ -**	**$ 84,453**
Continuous costs *(BU & Acct #.)*	**Please fill in per Complement. The total will account for multiple positions if indicated above.**			
1) Office Supplies 105001.7200	-	-	-	-
2) Training & Developme 105001.7115	1,000	-	-	1,000
3) Cellular Line Charges 105001.7122.01	500	-	-	500
4) Mileage 105001.7100	500	-	-	500
Subtotal (Per Employee)	**$ 2,000**	**$ -**	**$ -**	**$ 2,000**
Subtotal (Per Position)	**$ 2,000**	**$ -**	**$ -**	**$ 2,000**
One-time costs *(BU & Acct #.)*	**Please fill in per Complement. The total will account for multiple positions if indicated above.**			
1) Computer Hardware 105001.7211.01	-	-	-	-
2) Office Equip. & Furnitu 105001.7210	-	-	-	-
3) Training & Developme 105001.7115	-	-	-	-
4) #N/A	-	-	-	-
Subtotal (Per Employee)	**-**	**-**	**-**	**-**
Subtotal (Per Position)	**$ -**	**$ -**	**$ -**	**$ -**
2014 Total Annual Costs	**$ 86,453**	**$ -**	**$ -**	**$ 86,453**
2015 Total Annual Costs	**$ -**	**$ -**	**$ -**	**$ -**
2016 Total Annual Costs	**$ -**	**$ -**	**$ -**	**$ -**
2017 Total Annual Costs	**$ -**	**$ -**	**$ -**	**$ -**

Additional Comments:

Request Title	Emergency Planner

8) Capital Funding

Are there any Capital requests already submitted/approved or to be submitted related to this ARR? (e.g. new car)

	ASSOCIATED CAPITAL FUNDING	Status	Year asset Available for use	Proj. #	2014	2015	2016	2017	Total
1					$ -	$ -	$ -		$ -
2					$ -	$ -	$ -		$ -
3					$ -	$ -	$ -		$ -
TOTAL ASSOCIATED CAPITAL FUNDING					**$ -**	**$ -**	**$ -**	**$ -**	**$ -**

9) Financial/Resource Detail

	Component	BU Acct. #	2014	2015	2016 Budget	2017	2018 Full-Yr. Adj.
REVENUE - continuous operating detail							
1			-	-	-		
2			-	-	-		
3			-	-	-		
4			-	-	-		
		Subtotal	**-**	**-**	**-**	**-**	
REVENUE - one-time operating detail							
1			-	-	-		-
2			-	-	-		-
		Subtotal	**-**	**-**	**-**	**-**	**-**
EXPENSES - continuous operating detail ***(For staffing costs please fill out section 7)***							
1	* Staffing costs *(calculated field)*	(From sect. 7)	**66,342**	**-**	**-**	**-**	
2	* Benefits	(From sect. 7)	**18,111**	**-**	**-**	**-**	
3	* Complement sch. Expenses *(calculated field)*	(From sect. 7)	**2,000**	**-**	**-**	**-**	
4			-	-	-		
5			-	-	-		
6			-	-	-		
7			-	-	-		
		Subtotal	**86,453**	**-**	**-**	**-**	
EXPENSES - one-time operating detail ***(For staffing costs please fill out section 7)***							
1	* Complement sch. Expenses *(calculated field)*	(From sect. 7)	**-**	**-**	**-**	-	-
2			-	-	-		-
3			-	-	-		-
		Subtotal	**-**	**-**	**-**	**-**	**-**
OFFSETS - cost savings, reductions, etc							
1	Reallocation of funds from summer student position wages	105001-7015	(6,315)	-	-	-	
2	Reallocation of funds from summer student position benefits	105001-7017	(613)	-	-	-	
3			-	-	-		
		Subtotal	**(6,928)**	**-**	**-**	**-**	
TOTAL OPERATING BUDGET CHANGE			**79,525**	**-**	**-**	**-**	**-**

COMPLEMENTS & FTE's		2014	2015	2016	2017	Total
# of positions requested	(From sect. 7)	**1.00**	**-**	**-**	**-**	**1.00**
FTE's	(From sect. 7)	**1.00**	**-**	**-**	**-**	**1.00**
FTE reductions/offsets	(Manual Field)	**(0.31)**	**-**		**-**	**(0.31)**
Net FTE's		**0.69**	**-**	**-**	**-**	**0.69**

CITY OF VAUGHAN

2014-2017 OPERATING BUDGET

ADDITIONAL RESOURCE REQUEST

Request Title Primary and Alternate EOC Telephone Systems

Business Unit # 105001 Emergency Planning

105 - Emergency Planning

Related Program Risk Analysis/Critical Infrastructure

Program Classification Mandatory - Support

Annual Budget Change Summary

Financial Components	2014	2015	2016	2017	2014-2017 Sub-total	2018 (One Time. Adj.)	2014-2018 Sub-total
Staffing							
Complements	-	-	-	-	-	-	-
Net FTE's	-	-	-	-	-	-	-
Operating Revenue	**-**	**-**	**-**	**-**	**-**	**-**	**-**
Operating Costs							
Staffing & Benefits	-	-	-	-	-	-	-
Other continuous costs	-	-	63,390	-	63,390	-	63,390
One-time expenses	-	-	-	-	-	-	-
Offsets/reductions	-	-	-	-	-	-	-
Net Operating Budget	***$ -***	***$ -***	***$ 63,390***	***$ -***	***$ 63,390***	***$ -***	***$ 63,390***
Associated Capital Costs	***$ -***	***$ -***	***$ 197,110***	***$ -***	***$ 197,110***	***$ -***	***$ 197,110***

1A) Request Description: ***Please provide a brief description of the request.***

Please check one: ☐ Departmental ☑ Corporate

This request is for funds to be allocated to cover the monthly charges to convert the VoIP telephone system in the primary emergency operations centre to landlines and installation of a mobile hot spot with G4 capacity to enhance telephone infrastructure resiliency and operating capacity of the emergency management team during times of emergency. This request is also for funds to install and cover monthly costs of telephone lines in the alternate emergency operations centre (Pierre Berton Library) to ensure the Emergency Management Team has the appropriate technology to manage an emergency should the primary emergency operations centre (JOC) be in the impact zone. Resilient telephone systems and an alternate EOC ensures that the City has the capacity to communicate with staff, stakeholders and the public during emergency situations.

1B) If this request is part of a project with multiple milestones then please fill in the following table:

Milestones or Deliverables	Timelines	Comments
Primary EOC - convert all phone lines to landlines and install mobile hotspot	Q2 - 2016	
Alternate EOC - install telephone lines designated to EOC	Q3 - 2016	

1C) Impact on other departments (cost/time/benefit):

Department Impacted	Describe Impact (Cost/time/benefit)	Were they Consulted?
Emergency Management Team	EMT members provided input and identified the need for resilient phone systems and an alternate emergency operations centre through the EOC Functional Review. Most Departments have representatives in the EOC.	☑ Yes ☐ No
		☐ Yes ☐ No
		☐ Yes ☐ No

Other comments:

COMMISSIONER APPROVAL: _____ ***Date:*** _____

Budget Staff Use Only	☐ 1st Submission	Submitted for year:
	☐ Previously Recognized	Recognized for year:

Request Title	Primary and Alternate EOC Telephone Systems

2) Relationship to Vaughan Vision 2020 - Goals / Objectives / Initiatives

A) Identify the specific initiative on the Vaughan Vision 2020 initiative list this resource request supports (new or implementation of): Choose an Initiative from the drop down list and then choose the relationship with the initiative in the Green cell using the drop down provided.

Theme	Goal	Initiative (Use drop down list)	Ref #	Date	Priority	Request/Initiative Relationship (choose 1)

B) Describe and clearly demonstrate how the request links to the Vaughan Vision 2020:

This request is directly related to Vaughan Vision 2020; promote community safety, health and wellness and demonstrate service excellence. The equipping of the primary and alternate emergency operations centres with robust and resilient technology to facilitate communication during times of emergency is integral to protecting public safety. Robust and resilient communications technologies ensure that the Emergency Management Team has the capacity to efficient and effectively manage emergency situations.

3) Related Performance Indicators & Business Plan Link

Please provide information on top 3 performance measures:

	Name/description of service level target:	Target Level	Current Level	Level with ARR
1)	Enhance resiliency and operating capacity of current EOC	resilient systems	vulnerable systems	Resiliency
2)	Designate and equip an alternate EOC	alternate	No alternate	Resiliency
3)				

Describe how this request relates to Departmental Business Plan:

The request directly relates to objective 1 maintain a state of emergency readiness and objective 3 ensure effective continuity of core business functions.

4) Value Proposition

Please detail both qualitative and quantitative benefits of the request

Qualitative: Please select up to 2 actions which best describe this request

Primary: Improve Sustainability Secondary: Improve Corp. Image

Briefly explain how this request helps achieve the actions selected above. How does this request make a difference in these areas? Can improvements be defined (i.e. surveys, measures, etc.)?

Ensures that the City has the ability to continue to operate during an emergency situation and communicate to staff, stakeholders and the public. Reliable and frequent communication is an integral part of managing emergencies effectively and efficiently that enhance the corporate image in the community.

Quantitative: Please provide explanation of how this request improves efficiency. Note that performance measures are captured in section 3. This section is for efficiency improvements.

Year	Type	Change/Saving	Units	Detail of Cost Reductions/Budget Savings	Incl. in offsets (Section #9)?
				N/A	

5) Alternatives

Are there alternatives or options? Please explain what they are and why they are not the primary approach.

An alternate option considered was utilizing York Region's or a neighbouring municipality's emergency operations centre in the event of a technology or telecommunications failure or our emergency operations centre is inaccessible. This option is not feasible as York Region and/or the other municipalities may activate their facilities for their own emergency response needs at the same time, most of these EOC's are not large enough to accommodate our Emergency Management Team, we would not be able to access data stored on the City's network and the distance our team will need to travel will slow the emergency response.

Request Title	Primary and Alternate EOC Telephone Systems			
7) Complement Details - Skip to Section 8 if no Staff is requested				
Do not gap positions - If required, please contact the Budget Dept. for instructions Future year progressions & eco. adj. will be calculated corporately by the Budget Dept.				
Complement Information	**Position #1**	**Position #2**	**Position #3**	**Sub-total**
Budget Year				
Position title				
Estimated start date				
# of positions requested	-	-	-	-
Full-time equivalents (FTEs)	-	-	-	-
Position type				
Position agreement classification				
If contract, specify length (months or yrs)				
If Casual/Seasonal PT enter Hourly wage				
Business unit # (override if different than # shown)				
Grade level				
Est. starting step				
Desktop (HR) Review Performed?				
B&F Accommodations Available?				
ITM Hardware required?				
Capital Equipment Required?				
Complement Annual Cost Detail				
Annual full-time $				-
Annual part-time $	-	-	-	-
Annual shift premiums, etc	-	-	-	-
Annual overtime $	-	-	-	-
* PT vacation pay ***(calculated field)***	-	-	-	-
* Annual benefits ***(calculated field)***	-	-	-	-
* FT contract benefits in lieu ***(calculated field)***	-	-	-	-
Subtotal (Per Employee)	$ -	$ -	$ -	$ -
Subtotal (Per Position)	$ -	$ -	$ -	$ -
Continuous costs ***(BU & Acct #.)***	**Please fill in per Complement. The total will account for multiple positions if indicated above.**			
1) Office Supplies 105001.7200	-	-	-	-
2) Training & Developme 105001.7115	-	-	-	-
3) Memberships/Dues/Fe 105001.7105	-	-	-	-
4) Mileage 105001.7100	-	-	-	-
Subtotal (Per Employee)	$ -	$ -	$ -	$ -
Subtotal (Per Position)	$ -	$ -	$ -	$ -
One-time costs ***(BU & Acct #.)***	**Please fill in per Complement. The total will account for multiple positions if indicated above.**			
1) Computer Hardware 105001.7211.01	-	-	-	-
2) #N/A	-	-	-	-
3) #N/A	-	-	-	-
4) #N/A	-	-	-	-
Subtotal (Per Employee)	-	-	-	-
Subtotal (Per Position)	$ -	$ -	$ -	$ -
2014 Total Annual Costs	$ -	$ -	$ -	$ -
2015 Total Annual Costs	$ -	$ -	$ -	$ -
2016 Total Annual Costs	$ -	$ -	$ -	$ -
2017 Total Annual Costs	$ -	$ -	$ -	$ -

Additional Comments:

Request Title	Primary and Alternate EOC Telephone Systems

8) Capital Funding

Are there any Capital requests already submitted/approved or to be submitted related to this ARR? (e.g. new car)

	ASSOCIATED CAPITAL FUNDING	Status	Year asset Available for use	Proj. #	2014	2015	2016	2017	Total
1	Primary EOC renovation and alt EOC equipment		2016	EP-0071-16	$ -	$ -	$ 197,110		$ 197,110
2					$ -	$ -	$ -		$ -
3					$ -	$ -	$ -		$ -
TOTAL ASSOCIATED CAPITAL FUNDING					$ -	$ -	$ 197,110	$ -	$ 197,110

9) Financial/Resource Detail

	Component	BU Acct. #	2014	2015	2016 Budget	2017	2018 Full-Yr. Adj.
REVENUE - continuous operating detail							
1			-	-	-		
2			-	-	-		
3			-	-	-		
4			-	-	-		
		Subtotal	-	-	-	-	
REVENUE - one-time operating detail							
1			-	-	-		-
2			-	-	-		-
		Subtotal	-	-	-	-	-
EXPENSES - continuous operating detail ***(For staffing costs please fill out section 7)***							
1	* Staffing costs *(calculated field)*	(From sect. 7)	-	-	-	-	
2	* Benefits	(From sect. 7)	-	-	-	-	
3	* Complement sch. Expenses *(calculated field)*	(From sect. 7)	-	-	-	-	
4	Primary EOC landlines annual fee	7635.01	-	-	36,000	-	
5	Primary EOC Mobile Hot Spot - 4G capability annual fee	7630	-	-	750	-	
6	Alternate EOC phone lines annual fee	7635.02	-	-	25,200	-	
7	Alternate EOC television cable annual fee	7640	-	-	1,440	-	
		Subtotal	-	-	63,390	-	
EXPENSES - one-time operating detail ***(For staffing costs please fill out section 7)***							
1	* Complement sch. Expenses *(calculated field)*	(From sect. 7)	-	-	-	-	-
2			-	-	-		-
3			-	-	-		-
		Subtotal	-	-	-	-	-
OFFSETS - cost savings, reductions, etc							
1			-	-	-		
2			-	-	-		
3			-	-	-		
		Subtotal	-	-	-	-	
TOTAL OPERATING BUDGET CHANGE			-	-	63,390	-	-

COMPLEMENTS & FTE's		2014	2015	2016	2017	Total
# of positions requested	(From sect. 7)	-	-	-	-	-
FTE's	(From sect. 7)	-	-	-	-	-
FTE reductions/offsets	(Manual Field)	-	-	-		-
Net FTE's		-	-	-	-	-

CITY OF VAUGHAN

2014-2017 OPERATING BUDGET

ADDITIONAL RESOURCE REQUEST

Request Title Public Awareness-PrepE Initiative Budget Increase

Business Unit # 105001 Emergency Planning

105 - Emergency Planning

Related Program Public Awareness and Education

Program Classification Mandatory - Service

Annual Budget Change Summary

Financial Components	2014	2015	2016	2017	2014-2017 Sub-total	2018 (One Time. Adj.)	2014-2018 Sub-total
Staffing							
Complements	-	-	-	-	-	-	-
Net FTE's	-	-	-	-	-	-	-
Operating Revenue	**-**	**-**	**-**	**-**	**-**	**-**	**-**
Operating Costs							
Staffing & Benefits	-	-	-	-	-	-	-
Other continuous costs	-	-	-	19,900	19,900	-	19,900
One-time expenses	-	-	-	25,300	25,300	(25,300)	-
Offsets/reductions	-	-	-	-	-	-	-
Net Operating Budget	***$ -***	***$ -***	***$ -***	***$ 45,200***	***$ 45,200***	***$ (25,300)***	***$ 19,900***
Associated Capital Costs	***$ -***	***$ -***	***$ -***	***$ -***	***$ -***	***$ -***	***$ -***

1A) Request Description: ***Please provide a brief description of the request.***

Please check one: ☑ Departmental ☐ Corporate

This request is for additional funds to further develop the PrepE Emergency Preparedness initiative by developing a children's book to teach the importance of preparedness, expand the air time of preparedness videos to reach a larger audience, develop a workshop to be delivered in through the school systems and register the PrepE name to protect brand identity to maintain the integrity of the initiative. The PrepE initiative is a component of a mandatory public awareness and education requirement under the Emergency Management and Civil Protection Act and its Regulations.

1B) If this request is part of a project with multiple milestones then please fill in the following table:

Milestones or Deliverables	Timelines	Comments
Develop, publish and distribute children's book	Q2/16	Target timelines could be adjusted dependent on budget approval timelines
Trademark PrepE name	Q4/2016	Canadian Intellectual Property advises the trademark process takes approximately 2 yrs
Implement school based preparedness program	Q3/16	delivery of in classroom emergency preparedness education
develop and air 3 new PrepE Videos	Q2/13	Air videos with preparedness messages in spring and fall annually

1C) Impact on other departments (cost/time/benefit):

Department Impacted	Describe Impact (Cost/time/benefit)	Were they Consulted?
Corporate Communications	General media support	☑ Yes ☐ No
Fire Services	Provide equipment and support for video shoots of approximately 4 to 6 hours	☑ Yes ☐ No
Reserves and Investments	Provide support and assistance in researching and applying for grants	☑ Yes ☐ No

Other comments:

Representatives from all Commissions, City Manager, Library and Fire Department have oversight of the initiative through the Emergency Management Program Committee (legislated). Mayor and Members of Council will have involvement at launch events for new PrepE initiatives.

COMMISSIONER APPROVAL: _____ ***Date:*** _____

Budget Staff Use Only	☐ 1st Submission	Submitted for year:
	☐ Previously Recognized	Recognized for year:

Request Title	Public Awareness-PrepE Initiative Budget Increase

2) Relationship to Vaughan Vision 2020 - Goals / Objectives / Initiatives

A) Identify the specific initiative on the Vaughan Vision 2020 initiative list this resource request supports (new or implementation of): Choose an Initiative from the drop down list and then choose the relationship with the initiative in the Green cell using the drop down provided.

Theme	Goal	Initiative (Use drop down list)	Ref #	Date	Priority	Request/Initiative Relationship (choose 1)

B) Describe and clearly demonstrate how the request links to the Vaughan Vision 2020:

This request is directly related to Vaughan Vision 2020 promote community safety, health and wellness by providing information and education to citizens on public safety and emergency preparedness. The PrepE initiative supports pursuing excellence in service delivery by creating an uniquely made in Vaughan brand identity education program designed to engage citizens as families and makes use of social networking sites.

3) Related Performance Indicators & Business Plan Link

Please provide information on top 3 performance measures:

	Name/description of service level target:	Target Level	Current Level	Level with ARR
1)	Distribution of material	75000	0.3	meet target
2)	Number of events and workshops	50	0.18	meet target
3)	Number of participants	1250	0.18	meet target

Describe how this request relates to Departmental Business Plan:

This request directly relates to Objective #2 - Promote emergency preparedness to citizens and business. The PrepE initiative is the tool used to promote preparedness and build disaster resiliency in the community. Public education measurements are components of verifying the city is maintain an emergency management program in accordance with the Act.

4) Value Proposition

Please detail both qualitative and quantitative benefits of the request

Qualitative: Please select up to 2 actions which best describe this request

Primary: Realize Future Benefits Secondary: Leverage Innovation/Creativity

Briefly explain how this request helps achieve the actions selected above. How does this request make a difference in these areas? Can improvements be defined (i.e. surveys, measures, etc.)?

The PrepE initiative provides tools and knowledge to the public and business to manage in an emergency and recover quickly. Research conducted by Public Safety Canada and in the U.S. shows that by improving the level of preparedness of citizens and business, they recover more quickly and require less financial and government assistance. Leveraging social media to promote the message is an efficient means to reach large volumes of users

Quantitative: Please provide explanation of how this request improves efficiency. Note that performance measures are captured in section 3. This section is for efficiency improvements.

Year	Type	Change/Saving	Units	Detail of Cost Reductions/Budget Savings	Incl. in offsets (Section #9)?
2016	Output/Service Quantity	increase	people	reach families rather than individuals and mass marketing through social media	

5) Alternatives

Are there alternatives or options? Please explain what they are and why they are not the primary approach.

The York Region Community Safety Village provides preparedness education at their site for schools, but does not have the capacity to handle all grades from all York Region Schools. Some schools do not have the resources to send students to the Safety Village. The Safety Village program is geared to specific grades. The PrepE initiative has been developed to meet the needs of all grade levels.

Request Title	Public Awareness-PrepE Initiative Budget Increase			

7) Complement Details - Skip to Section 8 if no Staff is requested

Do not gap positions - If required, please contact the Budget Dept. for instructions
Future year progressions & eco. adj. will be calculated corporately by the Budget Dept.

Complement Information	**Position #1**	**Position #2**	**Position #3**	**Sub-total**
Budget Year				
Position title				
Estimated start date				
# of positions requested	-	-	-	-
Full-time equivalents (FTEs)	-	-	-	-
Position type				
Position agreement classification				
If contract, specify length (months or yrs)				
If Casual/Seasonal PT enter Hourly wage				
Business unit # (override if different than # shown)				
Grade level				
Est. starting step				
Desktop (HR) Review Performed?				
B&F Accommodations Available?				
ITM Hardware required?				
Capital Equipment Required?				
Complement Annual Cost Detail				
Annual full-time $				-
Annual part-time $	-	-	-	-
Annual shift premiums, etc	-	-	-	-
Annual overtime $	-	-	-	-
* PT vacation pay ***(calculated field)***	-	-	-	-
* Annual benefits ***(calculated field)***	-	-	-	-
* FT contract benefits in lieu ***(calculated field)***	-	-	-	-
Subtotal (Per Employee)	$ -	$ -	$ -	$ -
Subtotal (Per Position)	$ -	$ -	$ -	$ -

Continuous costs	***(BU & Acct #.)***	**Please fill in per Complement. The total will account for multiple positions if indicated above.**			
1) Office Supplies	105001.7200	-	-	-	-
2) Training & Developme	105001.7115	-	-	-	-
3) Cellular Line Charges	105001.7122.01	-	-	-	-
4) Mileage	105001.7100	-	-	-	-
Subtotal (Per Employee)		$ -	$ -	$ -	$ -
Subtotal (Per Position)		$ -	$ -	$ -	$ -

One-time costs	***(BU & Acct #.)***	**Please fill in per Complement. The total will account for multiple positions if indicated above.**			
1) Computer Hardware	105001.7211.01	-	-	-	-
2) Office Equip. & Furnitu	105001.7210	-	-	-	-
3) Training & Developme	105001.7115	-	-	-	-
4)	#N/A	-	-	-	-
Subtotal (Per Employee)		-	-	-	-
Subtotal (Per Position)		$ -	$ -	$ -	$ -
2014 Total Annual Costs		$ -	$ -	$ -	$ -
2015 Total Annual Costs		$ -	$ -	$ -	$ -
2016 Total Annual Costs		$ -	$ -	$ -	$ -
2017 Total Annual Costs		$ -	$ -	$ -	$ -

Additional Comments:

Request Title	Public Awareness-PrepE Initiative Budget Increase

8) Capital Funding

Are there any Capital requests already submitted/approved or to be submitted related to this ARR? (e.g. new car)

	ASSOCIATED CAPITAL FUNDING	Status	Year asset Available for use	Proj. #	2014	2015	2016	2017	Total
1	none				$ -	$ -	$ -		$ -
2					$ -	$ -	$ -		$ -
3					$ -	$ -	$ -		$ -
TOTAL ASSOCIATED CAPITAL FUNDING					$ -	$ -	$ -	$ -	$ -

9) Financial/Resource Detail

	Component	BU Acct. #	2014	2015	2016 Budget	2017	2018 Full-Yr. Adj.
REVENUE - continuous operating detail							
1			-	-	-		
2			-	-	-		
3			-	-	-		
4			-	-	-		
		Subtotal	-	-	-	-	
REVENUE - one-time operating detail							
1			-	-	-		-
2			-	-	-		-
		Subtotal	-	-	-	-	-
EXPENSES - continuous operating detail ***(For staffing costs please fill out section 7)***							
1	* Staffing costs *(calculated field)*	(From sect. 7)	-	-	-	-	
2	* Benefits	(From sect. 7)	-	-	-	-	
3	* Complement sch. Expenses *(calculated field)*	(From sect. 7)	-	-	-	-	
4	Public education materials development	105001-7140	-	-	-	12,100	
5	Printing / production of public education materials	105001-7530	-	-	-	6,400	
6	video broadcast	105001-7530	-	-	-	1,400	
7			-	-	-		
		Subtotal	-	-	-	**19,900**	
EXPENSES - one-time operating detail ***(For staffing costs please fill out section 7)***							
1	* Complement sch. Expenses *(calculated field)*	(From sect. 7)	-	-	-	-	-
2	Trademark PrepE name	105001-7520	-	-	-	5,300	(5,300)
3	PrepE multimedia resource development	105001-7140	-	-	-	20,000	(20,000)
		Subtotal	-	-	-	**25,300**	**(25,300)**
OFFSETS - cost savings, reductions, etc							
1			-	-	-		
2			-	-	-		
3			-	-	-		
		Subtotal	-	-	-	-	
TOTAL OPERATING BUDGET CHANGE			-	-	-	**45,200**	**(25,300)**

COMPLEMENTS & FTE's		2014	2015	2016	2017	Total
# of positions requested	(From sect. 7)	-	-	-	-	-
FTE's	(From sect. 7)	-	-	-	-	-
FTE reductions/offsets	(Manual Field)	-	-	-		-
Net FTE's		-	-	-	-	-

CITY OF VAUGHAN

2014-2017 OPERATING BUDGET

ADDITIONAL RESOURCE REQUEST

Request Title 2013 Professional Services to outsource some traffic data collection

Business Unit # 2054001 — Engineering Services

135 - Engineering Services

Related Program Traffic Studies (Existing)

Program Classification Standard Traditional Service

Annual Budget Change Summary

Financial Components	2014	2015	2016	2017	2014-2017 Sub-total	2018 (One Time. Adj.)	2014-2018 Sub-total
Staffing							
Complements	-	-	-	-	-	-	-
Net FTE's	-	-	-	-	-	-	-
Operating Revenue	**-**	**-**	**-**	**-**	**-**	**-**	**-**
Operating Costs							
Staffing & Benefits	-	-	-	-	-	-	-
Other continuous costs	80,000	-	-	-	80,000	-	80,000
One-time expenses	-	-	-	-	-	-	-
Offsets/reductions	(80,000)	-	-	-	(80,000)	-	(80,000)
Net Operating Budget	***$*** **-**	***$*** **-**	***$*** **-**	***$*** **-**	***$*** **-**	***$*** **-**	***$*** **-**
Associated Capital Costs	***$*** **-**	***$*** **-**	***$*** **-**	***$*** **-**	***$*** **-**	***$*** **-**	***$*** **-**

1A) Request Description*: Please provide a brief description of the request.*

Please check one: ☑ Departmental ☐ Corporate

There has been a significant increase in the number of studies undertaken by Traffic Engineering Services. The number of studies completed has increased by over 50% from 2005 to 2010. With continued development, and population increases this trend will continue in the go forward. Moreover, as a result of intensification, traffic studies will become more complex and require greater analysis, such as infiltration studies. To manage the projected increase in demand for traffic studies and in an effort to be proactive with data collection, an additional resource request for outsourcing of routine studies will create additional capacity. In addition, this information will assist with overall traffic management within the City.

1B) If this request is part of a project with multiple milestones then please fill in the following table:

Milestones or Deliverables	Timelines	Comments

1C) Impact on other departments (cost/time/benefit):

Department Impacted	Describe Impact (Cost/time/benefit)	Were they Consulted?
Dev/ Trans. Eng.	Benefit: Additional information when reviewing the impacts of intensification projects.	☑ Yes ☐ No
Public Works	Benefit: Road classification map.	☑ Yes ☐ No
		☐ Yes ☐ No

Other comments:

COMMISSIONER APPROVAL: _____ ***Date:*** _____

Budget Staff Use Only	☐ 1st Submission	Submitted for year:
	☐ Previously Recognized	Recognized for year:

Request Title	2013 Professional Services to outsource some traffic data collection

2) Relationship to Vaughan Vision 2020 - Goals / Objectives / Initiatives

A) Identify the specific initiative on the Vaughan Vision 2020 initiative list this resource request supports (new or implementation of): Choose an Initiative from the drop down list and then choose the relationship with the initiative in the Green cell using the drop down provided.

Theme	Goal	Initiative (Use drop down list)	Ref #	Date	Priority	Request/Initiative Relationship (choose 1)

B) Describe and clearly demonstrate how the request links to the Vaughan Vision 2020:

Outsourcing the routine traffic data collection is a cost effective way to build capacity. As traffic studies are typically undertaken in the spring and fall seasons, outsourcing is a more cost effective way to build capacity. This additional capacity will enable staff to dedicate more time reviewing and analyzing traffic data, recommend mitigating measures, and follow through to implementation. More importantly, staff will have more time to focus on improving customer service.

3) Related Performance Indicators & Business Plan Link

Please provide information on top 3 performance measures:

	Name/description of service level target:	Target Level	Current Level	Level with ARR
1)	Council/ Resident Requests	1	0.8	1
2)				
3)				

Describe how this request relates to Departmental Business Plan:

This ARR will assist the Department in completing the projected number of traffic studies in 2013-2016. Further, the data collected will be used by the other Department's within the Commission.

4) Value Proposition

Please detail both qualitative and quantitative benefits of the request

Qualitative: Please select up to 2 actions which best describe this request

Primary: Improve User Satisfaction Secondary: Realize Future Benefits

Briefly explain how this request helps achieve the actions selected above. How does this request make a difference in these areas? Can improvements be defined (i.e. surveys, measures, etc.)?

Typically, traffic studies are completed within the calendar year. However, any requests received during the winter and summer months are carried forward to the fall and spring, respectively, to maintain the accuracy of completed studies. In being proactive with data collection, traffic concerns raised by the residents of Vaughan will be investigated and responded to in a more timely fashion. This improvement will be realized in an improvement in the staff response times to citizen inquiries.

Quantitative: Please provide explanation of how this request improves efficiency. Note that performance measures are captured in section 3. This section is for efficiency improvements.

Year	Type	Change/Saving	Units	Detail of Cost Reductions/Budget Savings	Incl. in offsets (Section #9)?
2013		0.25		Cost effective way to build capacity during peak traffic data collection periods, and staff resources can be better utilized	

5) Alternatives

Are there alternatives or options? Please explain what they are and why they are not the primary approach.

1. Additional Staff - In order to meet the significant increase in the number of studies undertaken by Traffic Services, additional staff resources would be required during peak data collection periods (spring and fall).
2. A reduction in the response times to citizen inquiries.

Request Title	2013 Professional Services to outsource some traffic data collection			

7) Complement Details - Skip to Section 8 if no Staff is requested

Do not gap positions - If required, please contact the Budget Dept. for instructions
Future year progressions & eco. adj. will be calculated corporately by the Budget Dept.

Complement Information	**Position #1**	**Position #2**	**Position #3**	**Sub-total**
Budget Year				
Position title				
Estimated start date				
# of positions requested	-	-	-	-
Full-time equivalents (FTEs)	-	-	-	-
Position type				
Position agreement classification				
If contract, specify length (months or yrs)				
If Casual/Seasonal PT enter Hourly wage				
Business unit # (override if different than # shown)				
Grade level				
Est. starting step				
Desktop (HR) Review Performed?				
B&F Accommodations Available?				
ITM Hardware required?				
Capital Equipment Required?				
Complement Annual Cost Detail				
Annual full-time $				-
Annual part-time $	-	-	-	-
Annual shift premiums, etc	-	-	-	-
Annual overtime $	-	-	-	-
* PT vacation pay ***(calculated field)***	-	-	-	-
* Annual benefits ***(calculated field)***	-	-	-	-
* FT contract benefits in lieu ***(calculated field)***	-	-	-	-
Subtotal (Per Employee)	$ -	$ -	$ -	$ -
Subtotal (Per Position)	$ -	$ -	$ -	$ -

Continuous costs	***(BU & Acct #.)***	**Please fill in per Complement. The total will account for multiple positions if indicated above.**			
1) Office Supplies	2054001.7200	-	-	-	-
2) Training & Developme	2054001.7115	-	-	-	-
3) Memberships/Dues/Fe	2054001.7105	-	-	-	-
4) Mileage	2054001.7100	-	-	-	-
Subtotal (Per Employee)		$ -	$ -	$ -	$ -
Subtotal (Per Position)		$ -	$ -	$ -	$ -

One-time costs	***(BU & Acct #.)***	**Please fill in per Complement. The total will account for multiple positions if indicated above.**			
1) Computer Hardware	2054001.7211.01	-	-	-	-
2)	#N/A	-	-	-	-
3)	#N/A	-	-	-	-
4)	#N/A	-	-	-	-
Subtotal (Per Employee)		-	-	-	-
Subtotal (Per Position)		$ -	$ -	$ -	$ -
2014 Total Annual Costs		$ -	$ -	$ -	$ -
2015 Total Annual Costs		$ -	$ -	$ -	$ -
2016 Total Annual Costs		$ -	$ -	$ -	$ -
2017 Total Annual Costs		$ -	$ -	$ -	$ -

Additional Comments:

Request Title	2013 Professional Services to outsource some traffic data collection

8) Capital Funding

Are there any Capital requests already submitted/approved or to be submitted related to this ARR? (e.g. new car)

	ASSOCIATED CAPITAL FUNDING	Status	Year asset Available for use	Proj. #	2014	2015	2016	2017	Total
1					$ -	$ -	$ -		$ -
2					$ -	$ -	$ -		$ -
3					$ -	$ -	$ -		$ -
TOTAL ASSOCIATED CAPITAL FUNDING					$ -	$ -	$ -	$ -	$ -

9) Financial/Resource Detail

	Component	BU Acct. #	2014	2015	2016	2017	2018
			Budget				Full-Yr. Adj.
REVENUE - continuous operating detail							
1			-	-	-		
2			-	-	-		
3			-	-	-		
4			-	-	-		
		Subtotal	-	-	-	-	
REVENUE - one-time operating detail							
1			-	-	-		-
2			-	-	-		-
		Subtotal	-	-	-	-	-
EXPENSES - continuous operating detail ***(For staffing costs please fill out section 7)***							
1	* Staffing costs *(calculated field)*	(From sect. 7)	-	-	-	-	
2	* Benefits	(From sect. 7)	-	-	-	-	
3	* Complement sch. Expenses *(calculated field)*	(From sect. 7)	-	-	-	-	
4	Professional Fees, 7520		80,000	-			
5			-	-	-		
6			-	-	-		
7			-	-	-		
		Subtotal	80,000	-	-	-	
EXPENSES - one-time operating detail ***(For staffing costs please fill out section 7)***							
1	* Complement sch. Expenses *(calculated field)*	(From sect. 7)	-	-	-	-	-
2			-	-	-		-
3			-	-	-		-
		Subtotal	-	-	-	-	-
OFFSETS - cost savings, reductions, etc							
1	Savings on Salt contract		(80,000)	-	-		
2			-	-	-		
3			-	-	-		
		Subtotal	(80,000)	-	-	-	
TOTAL OPERATING BUDGET CHANGE			-	-	-	-	-

COMPLEMENTS & FTE's		2014	2015	2016	2017	Total
# of positions requested	(From sect. 7)	-	-	-	-	-
FTE's	(From sect. 7)	-	-	-	-	-
FTE reductions/offsets	(Manual Field)	-	-	-		-
Net FTE's		-	-	-	-	-

CITY OF VAUGHAN

2014-2017 OPERATING BUDGET

ADDITIONAL RESOURCE REQUEST

Request Title Roads Asset Management Coordinator

Business Unit # 2054001 Engineering Services

135 - Engineering Services

Related Program Linear Infrastructure Renewal Management

Program Classification Standard Essential Service

Annual Budget Change Summary

Financial Components	2014	2015	2016	2017	2014-2017 Sub-total	2018 (One Time. Adj.)	2014-2018 Sub-total
Staffing							
Complements	1.00	-	-	-	1.00	-	1.00
Net FTE's	1.00	-	-	-	1.00	-	1.00
Operating Revenue	**-**	**-**	**-**	**-**	**-**	**-**	**-**
Operating Costs							
Staffing & Benefits	102,185	-	-	-	102,185	-	102,185
Other continuous costs	750	-	-	-	750	-	750
One-time expenses	5,250	(5,250)	-	-	-	-	-
Offsets/reductions	(108,185)	-	-	-	(108,185)	-	(108,185)
Net Operating Budget	***$ (0)***	***$ (5,250)***	***$ -***	***$ -***	***$ (5,250)***	***$ -***	***$ (5,250)***
Associated Capital Costs	***$ -***	***$ -***	***$ -***	***$ -***	***$ -***	***$ -***	***$ -***

1A) Request Description: ***Please provide a brief description of the request.***

Please check one: ☐ Departmental ☑ Corporate

1 - Full- time Roads Asset Management Coordinator for the Engineering and Public Works commission to perform activities related to the asset management of all surface linear assets (i.e.. Roads, sidewalks, street lights, traffic signals, bridges, culverts, etc.). The position will report to the Manager of Capital Planning and Infrastructure. This position will support the recommendations outlined in the Corporate Asset Management Strategy, identified as a Corporate Strategic Initiative.

1B) If this request is part of a project with multiple milestones then please fill in the following table:

Milestones or Deliverables	Timelines	Comments
Identified as a Corporate Strategic Project Initiative	Q2	Supports recommendations made to proceed with the Corporate Asset Management

1C) Impact on other departments (cost/time/benefit):

Department Impacted	Describe Impact (Cost/time/benefit)	Were they Consulted?
HR	Process of Hiring & Documentation	☐ Yes ☐ No
		☐ Yes ☐ No
		☐ Yes ☐ No

Other comments:

COMMISSIONER APPROVAL: _____ ***Date:*** _____

Budget Staff Use Only	☐ 1st Submission	Submitted for year:
	☐ Previously Recognized	Recognized for year:

Request Title	Roads Asset Management Coordinator

2) Relationship to Vaughan Vision 2020 - Goals / Objectives / Initiatives

A) Identify the specific initiative on the Vaughan Vision 2020 initiative list this resource request supports (new or implementation of): Choose an Initiative from the drop down list and then choose the relationship with the initiative in the Green cell using the drop down provided.

Theme	Goal	Initiative (Use drop down list)	Ref #	Date	Priority	Request/Initiative Relationship (choose 1)
Organizational Goals	Manage Corporate Assets	Develop and implement a Corporate-wide Asset Management System	3	Q2/16	High	

B) Describe and clearly demonstrate how the request links to the Vaughan Vision 2020:

MANAGEMENT EXCELLENCE: "Enhance Productivity, Cost Effectiveness and Innovation" – The Roads Asset Coordinator will provide overview for all asset management and planned maintenance for these asset classes. Efficiencies will be gained as all asset management activities (capital planning and maintainance) will be coordinated and led by the Roads Asset Management Coordinator. This coordinated approach differs from the "siloed" approach that exists today. "Maintain Assets & Infrastructure" - This position will be responsible for managing the Road Assets and Infrastructure for the E & PW Commission by establising Key Performance Indicators, asset condition assessment and planning of capital and maintance of road infrastructure. SERVICE EXCELLENCE: "Pursue Excellence in Service Delivery" – Coordination of capital and maintenance activities will ensure that all assets are operating as intended to ensure the efficient delivery of services to the citizens of Vaughan.

3) Related Performance Indicators & Business Plan Link

Please provide information on top 3 performance measures:

	Name/description of service level target:	Target Level	Current Level	Level with ARR
1)				
2)				
3)				

Describe how this request relates to Departmental Business Plan:

This request is directly related to the identified Departmental Program "Linear Infrastructure Renewal Management"

4) Value Proposition

Please detail both qualitative and quantitative benefits of the request

Qualitative: Please select up to 2 actions which best describe this request

Primary: Improve Sustainability Secondary: Improve Corp. Image

Briefly explain how this request helps achieve the actions selected above. How does this request make a difference in these areas? Can improvements be defined (i.e. surveys, measures, etc.)?

"IMPROVE SUSTAINABILITY" - By ensuring commission assets are effectively managed as a whole; taking advantage of combined opportunities in maintaining the City's linear Infrastructure. "IMPROVE CORP. IMAGE" - By ensuring commission's assets are inventoried and proactively maintained within the lifespan of the asset, the commission will project a positive image to the City's residents, business owners and visitors alike.

Quantitative: Please provide explanation of how this request improves efficiency. Note that performance measures are captured in section 3. This section is for efficiency improvements.

Year	Type	Change/Saving	Units	Detail of Cost Reductions/Budget Savings	Incl. in offsets (Section #9)?
2013		savings			

5) Alternatives

Are there alternatives or options? Please explain what they are and why they are not the primary approach.

no

Request Title	Roads Asset Management Coordinator			
7) Complement Details - Skip to Section 8 if no Staff is requested				
Do not gap positions - If required, please contact the Budget Dept. for instructions Future year progressions & eco. adj. will be calculated corporately by the Budget Dept.				
Complement Information	**Position #1**	**Position #2**	**Position #3**	**Sub-total**
Budget Year	2014			
Position title	Roads Asset Coordinator			
Estimated start date	January 1, 2014			
# of positions requested	1.00	-	-	1.00
Full-time equivalents (FTEs)	1.00	-	-	1.00
Position type	Full-time			
Position agreement classification	Mgmt/Non-union			
If contract, specify length (months or yrs)	N/A			
If Casual/Seasonal PT enter Hourly wage				
Business unit # (override if different than # shown)	6810001			
Grade level	7			
Est. starting step	1			
Desktop (HR) Review Performed?	No			
B&F Accommodations Available?	Yes			
ITM Hardware required?	Yes			
Capital Equipment Required?	Yes			
Complement Annual Cost Detail				
Annual full-time $	80,271			80,271
Annual part-time $	-	-	-	-
Annual shift premiums, etc	-	-	-	-
Annual overtime $	-	-	-	-
* PT vacation pay ***(calculated field)***	-	-	-	-
* Annual benefits ***(calculated field)***	21,914	-	-	21,914
* FT contract benefits in lieu ***(calculated field)***	-	-	-	-
Subtotal (Per Employee)	**$ 102,185**	**$ -**	**$ -**	**$ 102,185**
Subtotal (Per Position)	**$ 102,185**	**$ -**	**$ -**	**$ 102,185**
Continuous costs ***(BU & Acct #.)***	**Please fill in per Complement. The total will account for multiple positions if indicated above.**			
1) Office Supplies 2054001.7200	-	-	-	-
2) Training & Developme 2054001.7115	-	-	-	-
3) Cellular Line Charges 2054001.7122.01	750	-	-	750
4) Mileage 2054001.7100	-	-	-	-
Subtotal (Per Employee)	**$ 750**	**$ -**	**$ -**	**$ 750**
Subtotal (Per Position)	**$ 750**	**$ -**	**$ -**	**$ 102,185**
One-time costs ***(BU & Acct #.)***	**Please fill in per Complement. The total will account for multiple positions if indicated above.**			
1) Computer Hardware 2054001.7211.01	2,500	-	-	2,500
2) Office Equip. & Furnitu 2054001.7210	1,500	-	-	1,500
3) Training & Developme 2054001.7115	1,000	-	-	1,000
4) Cellular Line Charges 2054001.7122.01	250	-	-	250
Subtotal (Per Employee)	***5,250***	**-**	**-**	***5,250***
Subtotal (Per Position)	**$ 5,250**	**$ -**	**$ -**	**$ 102,185**
2014 Total Annual Costs	**$ 108,185**	**$ -**	**$ -**	**$ 108,185**
2015 Total Annual Costs	**$ -**	**$ -**	**$ -**	**$ -**
2016 Total Annual Costs	**$ -**	**$ -**	**$ -**	**$ -**
2017 Total Annual Costs	**$ -**	**$ -**	**$ -**	**$ -**

Additional Comments:

Request Title	Roads Asset Management Coordinator

8) Capital Funding

Are there any Capital requests already submitted/approved or to be submitted related to this ARR? (e.g. new car)

	ASSOCIATED CAPITAL FUNDING	Status	Year asset Available for use	Proj. #	2014	2015	2016	2017	Total
1						$ -	$ -		$ -
2						$ -	$ -		$ -
3					$ -	$ -	$ -		$ -
TOTAL ASSOCIATED CAPITAL FUNDING					$ -	$ -	$ -	$ -	$ -

9) Financial/Resource Detail

	Component	BU Acct. #	2014	2015	2016	2017	2018
			Budget				Full-Yr. Adj.
REVENUE - continuous operating detail							
1			-	-	-		
2			-	-	-		
3			-	-	-		
4			-	-	-		
		Subtotal	-	-	-	-	
REVENUE - one-time operating detail							
1			-	-	-		-
2			-	-	-		-
		Subtotal	-	-	-	-	-
EXPENSES - continuous operating detail ***(For staffing costs please fill out section 7)***							
1	* Staffing costs *(calculated field)*	(From sect. 7)	**80,271**	-	-	-	
2	* Benefits	(From sect. 7)	**21,914**	-	-	-	
3	* Complement sch. Expenses *(calculated field)*	(From sect. 7)	**750**	-	-	-	
4			-	-	-		
5			-	-	-		
6			-	-	-		
7			-	-	-		
		Subtotal	**102,935**	-	-	-	
EXPENSES - one-time operating detail ***(For staffing costs please fill out section 7)***							
1	* Complement sch. Expenses *(calculated field)*	(From sect. 7)	**5,250**	-	-	-	-
2			-	-	-		-
3			-	-	-		-
		Subtotal	**5,250**	-	-	-	-
OFFSETS - cost savings, reductions, etc							
1	sition will be offset by savings realized with the Engineering an		(108,185)	-	-		
2			-	-	-		
3			-	-	-		
		Subtotal	**(108,185)**	-	-	-	
TOTAL OPERATING BUDGET CHANGE			**(0)**	-	-	-	-

COMPLEMENTS & FTE's		2014	2015	2016	2017	Total
# of positions requested	(From sect. 7)	**1.00**	-	-	-	**1.00**
FTE's	(From sect. 7)	**1.00**	-	-	-	**1.00**
FTE reductions/offsets	(Manual Field)	-	-	-		-
Net FTE's		**1.00**	-	-	-	**1.00**

CITY OF VAUGHAN

2014-2017 OPERATING BUDGET

ADDITIONAL RESOURCE REQUEST

Request Title 2013 Pavement Markings - Rural Roads

Business Unit # 2004010 — Pavement Marking

135 - Engineering Services

Related Program Pavement Markings

Program Classification Mandatory - Service

Annual Budget Change Summary

Financial Components	2014	2015	2016	2017	2014-2017 Sub-total	2018 (One Time. Adj.)	2014-2018 Sub-total
Staffing							
Complements	-	-	-	-	-	-	-
Net FTE's	-	-	-	-	-	-	-
Operating Revenue	**-**	**-**	**-**	**-**	**-**	**-**	**-**
Operating Costs							
Staffing & Benefits	-	-	-	-	-	-	-
Other continuous costs	80,000	-	-	-	80,000	-	80,000
One-time expenses	.	-	-	-	-	-	-
Offsets/reductions	(80,000)	-	-	-	(80,000)	-	(80,000)
Net Operating Budget	***$ -***	***$ -***	***$ -***	***$ -***	***$ -***	***$ -***	***$ -***
Associated Capital Costs	***$ -***	***$ -***	***$ -***	***$ -***	***$ -***	***$ -***	***$ -***

1A) Request Description*: Please provide a brief description of the request.*

Please check one: ☐ Departmental ☐ Corporate

Engineering Services is required, in accordance with Provincial legislation, to maintain the pavement markings on the City's roadways. This ARR is an addition to the requirements of the existing Pavement Marking Program, to ensure the safety of all road users. The Ontario Traffic Manual Book 11 (Pavement Markings) states that pavement markings should be installed 'along their entire length if 6m wide or more and carrying a two-way, peak-hour volume of 200 vehicles or more.' In addition, where the travel lane width is less than 3.6m, an edge line is required 0.3m from the lane edge, gravel or paved shoulder. This would be applicable in areas with narrow lane widths. In some areas, a double centreline, dividing lines for possible vehicle passing zones, etc could be required. As such, centrelines and edgelines are required along: King-Vaughan Road, Kirby Road (Weston to Dufferin, west of Hwy. 27 to westerly limit, and Huntington to Albion-Vaughan), Cold Creek Road, Huntington Road, Pine Valley Drive (Teston to north City limit), Kipling Avenue (Teston to north City limit). It is noted that painting centrelines and edgelines along rural roads is a change in practice. The cost associated for the rural road pavement markings has been offset with the exisitng operating budget for pavement markings.

1B) If this request is part of a project with multiple milestones then please fill in the following table:

Milestones or Deliverables	Timelines	Comments

1C) Impact on other departments (cost/time/benefit):

Department Impacted	Describe Impact (Cost/time/benefit)	Were they Consulted?
		☐Yes ☐No
		☐Yes ☐No
		☐Yes ☐No

Other comments:

COMMISSIONER APPROVAL: _____ ***Date:*** _____

Budget Staff Use Only		
	☐1st Submission	Submitted for year:
	☐Previously Recognized	Recognized for year:

Request Title	2013 Pavement Markings - Rural Roads

2) Relationship to Vaughan Vision 2020 - Goals / Objectives / Initiatives

A) Identify the specific initiative on the Vaughan Vision 2020 initiative list this resource request supports (new or implementation of): Choose an Initiative from the drop down list and then choose the relationship with the initiative in the Green cell using the drop down provided.

Theme	Goal	Initiative (Use drop down list)	Ref #	Date	Priority	Request/Initiative Relationship (choose 1)

B) Describe and clearly demonstrate how the request links to the Vaughan Vision 2020:

The application of pavement markings on the City's rural roads will promote community safety, health and wellness.

3) Related Performance Indicators & Business Plan Link

Please provide information on top 3 performance measures:

	Name/description of service level target:	Target Level	Current Level	Level with ARR
1)	Meeting Provincial requirements annually.	1	0	1
2)				
3)				

Describe how this request relates to Departmental Business Plan:

This ARR will assist the Department in achieving its goal of developing, implementing, and maintaining programs to improve community safety.

4) Value Proposition

Please detail both qualitative and quantitative benefits of the request

Qualitative: Please select up to 2 actions which best describe this request

Primary: Improve User Satisfaction Secondary: Realize Future Benefits

Briefly explain how this request helps achieve the actions selected above. How does this request make a difference in these areas? Can improvements be defined (i.e. surveys, measures, etc.)?

The proposed pavement markings will improve the rural road network and increase safety for all users.

Quantitative: Please provide explanation of how this request improves efficiency. Note that performance measures are captured in section 3. This section is for efficiency improvements.

Year	Type	Change/Saving	Units	Detail of Cost Reductions/Budget Savings	Incl. in offsets (Section #9)?
2013		+49%		This request complies with Provincial requirements.	

5) Alternatives

Are there alternatives or options? Please explain what they are and why they are not the primary approach.

There are no alternative options.

Request Title	2013 Pavement Markings - Rural Roads

7) Complement Details - Skip to Section 8 if no Staff is requested

Do not gap positions - If required, please contact the Budget Dept. for instructions
Future year progressions & eco. adj. will be calculated corporately by the Budget Dept.

Complement Information	**Position #1**	**Position #2**	**Position #3**	**Sub-total**
Budget Year				
Position title				
Estimated start date				
# of positions requested				-
Full-time equivalents (FTEs)				-
Position type				
Position agreement classification				
If contract, specify length (months or yrs)				
If Casual/Seasonal PT enter Hourly wage				
Business unit # (override if different than # shown)				
Grade level				
Est. starting step				
Desktop (HR) Review Performed?				
B&F Accommodations Available?				
ITM Hardware required?				
Capital Equipment Required?				
Complement Annual Cost Detail				
Annual full-time $				-
Annual part-time $	-	-	-	-
Annual shift premiums, etc	-	-	-	-
Annual overtime $	-	-	-	-
* PT vacation pay ***(calculated field)***	-	-	-	-
* Annual benefits ***(calculated field)***	-	-	-	-
* FT contract benefits in lieu ***(calculated field)***	-	-	-	-
Subtotal (Per Employee)	$ -	$ -	$ -	$ -
Subtotal (Per Position)	$ -	$ -	$ -	$ -

Continuous costs	***(BU & Acct #.)***	**Please fill in per Complement. The total will account for multiple positions if indicated above.**			
1) Office Supplies	2004010.7200	-	-	-	-
2) Training & Developme	2004010.7115	-	-	-	-
3) Memberships/Dues/Fe	2004010.7105	-	-	-	-
4) Mileage	2004010.7100	-	-	-	-
Subtotal (Per Employee)		$ -	$ -	$ -	$ -
Subtotal (Per Position)		#VALUE!	#VALUE!	#VALUE!	$ -

One-time costs	***(BU & Acct #.)***	**Please fill in per Complement. The total will account for multiple positions if indicated above.**			
1) Computer Hardware	2004010.7211.01	-	-	-	-
2)	#N/A	-	-	-	-
3)	#N/A	-	-	-	-
4)	#N/A	-	-	-	-
Subtotal (Per Employee)		-	-	-	-
Subtotal (Per Position)		#VALUE!	#VALUE!	#VALUE!	$ -
2014 Total Annual Costs		$ -	$ -	$ -	$ -
2015 Total Annual Costs		$ -	$ -	$ -	$ -
2016 Total Annual Costs		$ -	$ -	$ -	$ -
2017 Total Annual Costs		$ -	$ -	$ -	$ -

Additional Comments:

Request Title	2013 Pavement Markings - Rural Roads

8) Capital Funding

Are there any Capital requests already submitted/approved or to be submitted related to this ARR? (e.g. new car)

	ASSOCIATED CAPITAL FUNDING	Status	Year asset Available for use	Proj. #	2014	2015	2016	2017	Total
1					$ -	$ -	$ -		$ -
2					$ -	$ -	$ -		$ -
3					$ -	$ -	$ -		$ -
TOTAL ASSOCIATED CAPITAL FUNDING					$ -	$ -	$ -	$ -	$ -

9) Financial/Resource Detail

	Component	BU Acct. #	2014	2015	2016	2017	2018
			Budget				Full-Yr. Adj.
REVENUE - continuous operating detail							
1			-	-	-		
2			-	-	-		
3			-	-	-		
4			-	-	-		
		Subtotal	-	-	-	-	
REVENUE - one-time operating detail							
1			-	-	-		-
2			-	-	-		-
		Subtotal	-	-	-	-	-
EXPENSES - continuous operating detail ***(For staffing costs please fill out section 7)***							
1	* Staffing costs *(calculated field)*	(From sect. 7)	-	-	-	-	
2	* Benefits	(From sect. 7)	-	-	-	-	
3	* Complement sch. Expenses *(calculated field)*	(From sect. 7)	-	-	-	-	
4	Pavement Markings, 7331 Contractor & Contr.Maintenance		80,000	-	-		
5			-	-	-		
6			-	-	-		
7			-	-	-		
		Subtotal	80,000	-	-	-	
EXPENSES - one-time operating detail ***(For staffing costs please fill out section 7)***							
1	* Complement sch. Expenses *(calculated field)*	(From sect. 7)	-	-	-	-	-
2			-	-	-		-
3			-	-	-		-
		Subtotal	-	-	-	-	-
OFFSETS - cost savings, reductions, etc							
1	Offset from existing operating budget		(80,000)	-	-		
2			-	-	-		
3			-	-	-		
		Subtotal	(80,000)	-	-	-	
TOTAL OPERATING BUDGET CHANGE			-	-	-	-	-

COMPLEMENTS & FTE's		2014	2015	2016	2017	Total
# of positions requested	(From sect. 7)	-	-	-	-	-
FTE's	(From sect. 7)	-	-	-	-	-
FTE reductions/offsets	(Manual Field)	-	-	-		-
Net FTE's		-	-	-	-	-

CITY OF VAUGHAN

2014-2017 OPERATING BUDGET

ADDITIONAL RESOURCE REQUEST

Request Title Climate change adaptation research

Business Unit # 020032 Environmental Sustainability

122 - Environmental Sustainability ; Comm. of Strategic & Corp Serv.

Related Program Environmental Sustainability

Program Classification Premium - City Building

Annual Budget Change Summary

Financial Components	2014	2015	2016	2017	2014-2017 Sub-total	2018 (One Time. Adj.)	2014-2018 Sub-total
Staffing							
Complements	-	-	-	-	-	-	-
Net FTE's	-	-	-	-	-	-	-
Operating Revenue	**-**	**-**	**-**	**-**	**-**	**-**	**-**
Operating Costs							
Staffing & Benefits	-	-	-	-	-	-	-
Other continuous costs	-	-	-	-	-	-	-
One-time expenses	25,000	(25,000)	-	-	-	-	-
Offsets/reductions	(10,876)	-	-	-	(10,876)	-	(10,876)
Net Operating Budget	***$ 14,124***	***$ (25,000)***	***$ -***	***$ -***	***$ (10,876)***	***$ -***	***$ (10,876)***
Associated Capital Costs	***$ -***	***$ -***	***$ -***	***$ -***	***$ -***	***$ -***	***$ -***

1A) Request Description: ***Please provide a brief description of the request.***

Please check one: ☐ Departmental ☑ Corporate

The purpose of this request is to seek consultant support to initiate research to further develop our understanding of climate change impacts and the service areas which will be most affected. The work will involve scoping the climate change impacts on a regional basis, conducting both a vulnerability and risk assessment. The collection of this data will improve the decision making process related to climate change adaptation. This funding will be leveraged against other regional municipal partners with the York Region Adaptation Group.

1B) If this request is part of a project with multiple milestones then please fill in the following table:

Milestones or Deliverables	Timelines	Comments
Climate change adaptation planning initiation	Q1-3, 2012	Internal resources
Climate change adaptation research	2013-2014	Pool resources with other York Region municipalities and other external partners
Climate change adaptation planning & implementation	2014-16	Internal resources
Climate change adaptation monitoring/review	2015- 2018	Internal resources

1C) Impact on other departments (cost/time/benefit):

Department Impacted	Describe Impact (Cost/time/benefit)	Were they Consulted?
		☐Yes ☐No
		☐Yes ☐No
		☐Yes ☐No

Other comments:

COMMISSIONER APPROVAL: _____ ***Date:*** _____

Budget Staff Use Only	☐1st Submission	Submitted for year:
	☐Previously Recognized	Recognized for year:

Request Title	Climate change adaptation research

2) Relationship to Vaughan Vision 2020 - Goals / Objectives / Initiatives

A) Identify the specific initiative on the Vaughan Vision 2020 initiative list this resource request supports (new or implementation of): Choose an Initiative from the drop down list and then choose the relationship with the initiative in the Green cell using the drop down provided.

Theme	Goal	Initiative (Use drop down list)	Ref #	Date	Priority	Request/Initiative Relationship (choose 1)

B) Describe and clearly demonstrate how the request links to the Vaughan Vision 2020:

This request is consistent with the Vaughan Vision 2020 goal of Leading and Promoting Environmental Sustainability and Ensure a High Performing Organization. This leadership initative is also consistent with actions in Green Directions Vaughan:Community Sustainability and Environmental Master Plan. Municipal governments need to better understand the existing and future impacts/trends from climate change as a means of establishing requiste adaptation strategies. Municiplaities are responsible for key service areas that will be affected by climate change: infrastructure, parks & recreation, and transportation. Hence the need to mitigate risks to ensure the organization performs at a high level. Municipal governments have the responsibility of ensuring the safety health and welfare of their communiites both now and in the future.

3) Related Performance Indicators & Business Plan Link

Please provide information on top 3 performance measures:

	Name/description of service level target:	Target Level	Current Level	Level with ARR
1)	Number of info/requests provided by FTE	62	58	78
2)	% of requests resulting in subsequent projects L94	10	n/a	11
3)				

Describe how this request relates to Departmental Business Plan:

This request supports the 2014 Departmental Business Plan objective to initiate collection of baseline data that will address vulnerability to climate change and actions to mitigate climate change impacts.

4) Value Proposition

Please detail both qualitative and quantitative benefits of the request

Qualitative: Please select up to 2 actions which best describe this request

Primary: Improve Sustainability Secondary: Realize Future Benefits

Briefly explain how this request helps achieve the actions selected above. How does this request make a difference in these areas? Can improvements be defined (i.e. surveys, measures, etc.)?

Municipal governments have an important contribution to climate change adaptation which is increasingly important component of environmental sustainability in communities. Municipalities are responsible for services areas such as infrastructure, parks and recreation and transportation which will be afffected by climate change. Municipalities are on the front line for preparing for climate change impacts and have an obligation to residents to respond with climate change adaptation planning. Addressing climate change adaptation will help the City become more resilent particularly in the service areas impacted by climate change resulting in future

Quantitative: Please provide explanation of how this request improves efficiency. Note that performance measures are captured in section 3. This section is for efficiency improvements.

Year	Type	Change/Saving	Units	Detail of Cost Reductions/Budget Savings	Incl. in offsets (Section #9)?

5) Alternatives

Are there alternatives or options? Please explain what they are and why they are not the primary approach.

Internal staff resources could be used to collect the research required to conduct the vulnerability and risk assessment work. However, progress would be slowed considerably as staff come up to speed on the technical aspects of the work. In addition, utilizing existing staff resources could take away from current service delivery to both internal and external stakeholders. Progress on implementing other components of the Community Sustainability and Environmental Master Plan could be slowed as a result.

Request Title	Climate change adaptation research			

7) Complement Details - Skip to Section 8 if no Staff is requested

Do not gap positions - If required, please contact the Budget Dept. for instructions
Future year progressions & eco. adj. will be calculated corporately by the Budget Dept.

Complement Information	**Position #1**	**Position #2**	**Position #3**	**Sub-total**
Budget Year				
Position title				
Estimated start date				
# of positions requested	-	-	-	-
Full-time equivalents (FTEs)	-	-	-	-
Position type				
Position agreement classification				
If contract, specify length (months or yrs)				
If Casual/Seasonal PT enter Hourly wage				
Business unit # (override if different than # shown)				
Grade level				
Est. starting step				
Desktop (HR) Review Performed?				
B&F Accommodations Available?				
ITM Hardware required?				
Capital Equipment Required?				
Complement Annual Cost Detail				
Annual full-time $				-
Annual part-time $	-	-	-	-
Annual shift premiums, etc	-	-	-	-
Annual overtime $	-	-	-	-
* PT vacation pay ***(calculated field)***	-	-	-	-
* Annual benefits ***(calculated field)***	-	-	-	-
* FT contract benefits in lieu ***(calculated field)***	-	-	-	-
Subtotal (Per Employee)	$ -	$ -	$ -	$ -
Subtotal (Per Position)	$ -	$ -	$ -	$ -

Continuous costs	***(BU & Acct #.)***	**Please fill in per Complement. The total will account for multiple positions if indicated above.**			
1) Office Supplies	020032.7200	-	-	-	-
2) Training & Developme	020032.7115	-	-	-	-
3) Memberships/Dues/Fe	020032.7105	-	-	-	-
4) Mileage	020032.7100	-	-	-	-
Subtotal (Per Employee)		$ -	$ -	$ -	$ -
Subtotal (Per Position)		$ -	$ -	$ -	$ -

One-time costs	***(BU & Acct #.)***	**Please fill in per Complement. The total will account for multiple positions if indicated above.**			
1) Computer Hardware	020032.7211.01	-	-	-	-
2)	#N/A	-	-	-	-
3)	#N/A	-	-	-	-
4)	#N/A	-	-	-	-
Subtotal (Per Employee)		-	-	-	-
Subtotal (Per Position)		$ -	$ -	$ -	$ -
2014 Total Annual Costs		$ -	$ -	$ -	$ -
2015 Total Annual Costs		$ -	$ -	$ -	$ -
2016 Total Annual Costs		$ -	$ -	$ -	$ -
2017 Total Annual Costs		$ -	$ -	$ -	$ -

Additional Comments:

Request Title	Climate change adaptation research

8) Capital Funding

Are there any Capital requests already submitted/approved or to be submitted related to this ARR? (e.g. new car)

	ASSOCIATED CAPITAL FUNDING	Status	Year asset Available for use	Proj. #	2014	2015	2016	2017	Total
1					$ -	$ -	$ -		$ -
2					$ -	$ -	$ -		$ -
3					$ -	$ -	$ -		$ -
TOTAL ASSOCIATED CAPITAL FUNDING					$ -	$ -	$ -	$ -	$ -

9) Financial/Resource Detail

	Component	BU Acct. #	2014	2015	2016	2017	2018
			Budget				Full-Yr. Adj.
REVENUE - continuous operating detail							
1			-	-	-		
2			-	-	-		
3			-	-	-		
4			-	-	-		
		Subtotal	-	-	-	-	
REVENUE - one-time operating detail							
1			-	-	-		-
2			-	-	-		-
		Subtotal	-	-	-	-	-
EXPENSES - continuous operating detail ***(For staffing costs please fill out section 7)***							
1	* Staffing costs *(calculated field)*	(From sect. 7)	-	-	-	-	
2	* Benefits	(From sect. 7)	-	-	-	-	
3	* Complement sch. Expenses *(calculated field)*	(From sect. 7)	-	-	-	-	
4			-	-	-		
5			-	-	-		
6			-	-	-		
7			-	-	-		
		Subtotal	-	-	-	-	
EXPENSES - one-time operating detail ***(For staffing costs please fill out section 7)***							
1	* Complement sch. Expenses *(calculated field)*	(From sect. 7)	-	-	-	-	-
2	Professional fees -consultant		25,000	-	-	-	-
3			-	-	-		-
		Subtotal	25,000	-	-	-	-
OFFSETS - cost savings, reductions, etc							
1	Year End Reserves		(10,876)	-	-	-	
2			-	-	-		
3			-	-	-		
		Subtotal	(10,876)	-	-	-	
TOTAL OPERATING BUDGET CHANGE			14,124	-	-	-	-

COMPLEMENTS & FTE's		2014	2015	2016	2017	Total
# of positions requested	(From sect. 7)	-	-	-	-	-
FTE's	(From sect. 7)	-	-	-	-	-
FTE reductions/offsets	(Manual Field)	-	-	-		-
Net FTE's		-	-	-	-	-

CITY OF VAUGHAN

2014-2017 OPERATING BUDGET

ADDITIONAL RESOURCE REQUEST

Request Title: STN 75 - 6 Firefighters & 4 Captains GAPPED (2nd Contingent)

Business Unit #: 100179 — Fire Operations

100 - Fire and Rescue Services

Related Program: Fire Operations - Fire response

Program Classification: Standard Essential Service

Annual Budget Change Summary

Financial Components	2014	2015	2016	2017	2014-2017 Sub-total	2018 (One Time. Adj.)	2014-2018 Sub-total
Staffing							
Complements	10.00	-	-	-	10.00	-	10.00
Net FTE's	10.00	-	-	-	10.00	-	10.00
Operating Revenue	-	-	-	-	-	-	-
Operating Costs	**GAPPED (Oct Start)**						
Staffing & Benefits	261,471	787,495	-	-	1,048,966	-	1,048,966
Other continuous costs	21,630	-	-	-	21,630	-	21,630
One-time expenses	63,920	(63,920)	-	-	-	-	-
Offsets/reductions	-	-	-	-	-	-	-
Net Operating Budget	***$ 347,021***	***$ 723,575***	***$ -***	***$ -***	***$1,070,596***	***$ -***	***$ 1,070,596***
Associated Capital Costs	*$ -*	*$ -*	*$ -*	*$ -*	*$ -*	*$ -*	*$ -*

1A) Request Description: *Please provide a brief description of the request.*

Please check one: ☑ Departmental ☐ Corporate

The Master Fire Plan recommends a pumper (engine) apparatus in service at Station 7-5. The ability of VFRS to maintain adequate response targets is taxed by intensification, population density, and traffic patterns,and an additional fully staffed crew is required to ensure response capabilities are improved. The VFRS request 16 Firefighters & 4 Captains to staff an engine in the Weston Road/Hwy-7 response district. Ten of the Firefighters will start in October 2013 and 6 Firefighters and 4 Captains will start in October 2014. Demand for emergency service has outgrown VFRS ability to respond effectively in the VMC and Central-Western area of the city and a significant risk develops when secondary apparatus is required to provide coverage. By response analysis, it is evident that VFRS cannot meet industry benchmarks (PFSG 04-08-10) & (NFPA 1710) on a consistent basis as required. The Master Fire Plan recommended staffing an apparatus in 2012 at Stn 7-5 to provide more effective coverage. With the anticipated decommissioning of Stn. # 74 Volunteers in 2013, the strategic positioning and availability of this Engine is significantly important to VFRS 'operational readiness'. Given VFRS response criteria, Sr. Command determined that a pumper to be most appropriate for this area.

1B) If this request is part of a project with multiple milestones then please fill in the following table:

Milestones or Deliverables	Timelines	Comments
Fire Master Plan - Station 7-5 (Central West quadrant and VMC of the City)	41275	OFM Public Safety Guideline 04-08-10.-NFPA 1710
VFRS Response Standard	41275	Improvements necessary
VFRS Critical Task Analysis City Wide	41275	Improvements necessary

1C) Impact on other departments (cost/time/benefit):

Department Impacted	Describe Impact (Cost/time/benefit)	Were they Consulted?
Human Resources	Assist with recruitment & hiring	☑ Yes ☐ No
		☐ Yes ☐ No
		☐ Yes ☐ No

Other comments:

This ARR will Impact the Capital Budget: The 2011 capital budget submission for the "New Engine for Station 75- Pumper" was not approved for 2012. The project number for the Station 7-5 Engine is: FR-3556-11 and is re-submitted for 2013 Capital Budget.

COMMISSIONER APPROVAL: _____ ***Date:*** _____

Budget Staff Use Only	☐ 1st Submission ☐ Previously Recognized	Submitted for year: Recognized for year:

Request Title	STN 75 - 6 Firefighters & 4 Captains GAPPED (2nd Contingent)

2) Relationship to Vaughan Vision 2020 - Goals / Objectives / Initiatives

A) Identify the specific initiative on the Vaughan Vision 2020 initiative list this resource request supports (new or implementation of): Choose an Initiative from the drop down list and then choose the relationship with the initiative in the Green cell using the drop down provided.

Theme	Goal	Initiative (Use drop down list)	Ref #	Date	Priority	Request/Initiative Relationship (choose 1)

B) Describe and clearly demonstrate how the request links to the Vaughan Vision 2020:

This request for additional staffing and equipment specifically supports the City's goals of Pursue Excellence in Service Delivery and Enhance and Ensure Community Safety, Health and Wellness. As detailed in the City of Vaughan Master Fire Plan the staffing of an engine device in the Weston Road/Fieldstone area was recommended for implementation in 2012.

3) Related Performance Indicators & Business Plan Link

Please provide information on top 3 performance measures:

	Name/description of service level target:	Target Level	Current Level	Level with ARR
1)	VFRS Response Standard	7min/90%	0.63	0.85
2)	10 In 10 Benchmark	10 F.F / 10 min	0.63	0.8
3)	OFM. PSG 04-08-10 (m=minutes)	4m/90%:8m/2appa	0.06	0.65

Describe how this request relates to Departmental Business Plan:

The proposal is supported by the City of Vaughan Master Plan & City-wide Risk Assessment as well as response time standards. Performance indicators -meet VFRS Critical Task Analysis benchmark - OFM Public Safety Guideline 04-08-10 - VFRS Response Approved Response Standard meet response travel time in municipality as detailed in NFPA 1710 (standard required for firefighters to respond to 90% of incidents within 4.00 minutes travel time. 8.00 minute travel time is required for second response. This ensures a sufficient number and type of apparatus are on scene within accepted, safe time frames to provide fire suppression capability.

4) Value Proposition

Please detail both qualitative and quantitative benefits of the request

Qualitative: Please select up to 2 actions which best describe this request

Primary: Improve Sustainability Secondary: Realize Future Benefits

Briefly explain how this request helps achieve the actions selected above. How does this request make a difference in these areas? Can improvements be defined (i.e. surveys, measures, etc.)?

This request will provide a more consistent primary and secondary response in the VMC and Western response districts. The staffed engine company in Weston Rd/Fieldstone Dr. area of the City will enhance the VFRS ability for rescue and provide large volume master stream capability in a timely fashion. Secondary response, coverage and response time will improve significantly with a goal to meeting industry standards on a more consistent basis, reducing liabilities.

Quantitative: Please provide explanation of how this request improves efficiency. Note that performance measures are captured in section 3. This section is for efficiency improvements.

Year	Type	Change/Saving	Units	Detail of Cost Reductions/Budget Savings	Incl. in offsets (Section #9)?

5) Alternatives

Are there alternatives or options? Please explain what they are and why they are not the primary approach.

N/A

Request Title	STN 75 - 6 Firefighters & 4 Captains GAPPED (2nd Contingent)			
7) Complement Details - Skip to Section 8 if no Staff is requested				
Do not gap positions - If required, please contact the Budget Dept. for instructions **Future year progressions & eco. adj. will be calculated corporately by the Budget Dept.**				
Complement Information	**Position #1**	**Position #2**	**Position #3**	**Sub-total**
Budget Year	2014	2014		
Position title	6 Firefighters	4 Captains		
Estimated start date	October 1, 2014	October 1, 2014		
# of positions requested	6.00	4.00	-	10.00
Full-time equivalents (FTEs)	6.00	4.00	-	10.00
Position type	Full-time	Full-time		
Position agreement classification	VPFFA-Fire	VPFFA-Fire		
If contract, specify length (months or yrs)	0	0		
If Casual/Seasonal PT enter Hourly wage				
Business unit # (override if different than # shown)	100179	100179		
Grade level	Firefighter	Captain		
Est. starting step	Year 1	Year 1		
Desktop (HR) Review Performed?	N/A	N/A		
B&F Accommodations Available?	Yes	Yes		
ITM Hardware required?	Yes	Yes		
Capital Equipment Required?	Yes	Yes		
Complement Annual Cost Detail				
Annual full-time $	60,199	103,199		163,398
Annual part-time $	-	-	-	-
Annual shift premiums, etc	-	-	-	-
Annual overtime $	4,400	5,300	-	9,700
* PT vacation pay *(calculated field)*	-	-	-	-
* Annual benefits *(calculated field)*	17,636	29,620	-	47,256
* FT contract benefits in lieu *(calculated field)*	-	-	-	-
Subtotal (Per Employee)	**$ 82,235**	**$ 138,119**	**$ -**	**$ 220,354**
Subtotal (Per Position)	**$ 493,409**	**$ 552,476**	**$ -**	**$ 1,045,885**
Continuous costs *(BU & Acct #.)*	**Please fill in per Complement. The total will account for multiple positions if indicated above.**			
1) Cellular Line Charges 100179.7122.01	-	720	-	720
2) Office Supplies 100001.7200	75	75	-	150
3) Training & Developme 100179.7115	150	150	-	300
4) Other (Please detail in #N/A	1,650	1,650	-	3,300
Subtotal (Per Employee)	**$ 1,875**	**$ 2,595**	**$ -**	**$ 4,470**
Subtotal (Per Position)	**$ 11,250**	**$ 10,380**	**$ -**	**$ 21,630**
One-time costs *(BU & Acct #.)*	**Please fill in per Complement. The total will account for multiple positions if indicated above.**			
1) Office Equip. & Furnitu 100179.7210	-	1,250	-	1,250
2) Computer Hardware 100179.7211.01	-	630	-	630
3) Other (Please detail in #N/A	5,400	5,800	-	11,200
4) Other (Please detail in #N/A	-	200	-	200
Subtotal (Per Employee)	***5,400***	***7,880***	**-**	***13,280***
Subtotal (Per Position)	**$ 32,400**	**$ 31,520**	**$ -**	**$ 63,920**
2014 Total Annual Costs	**$ 537,059**	**$ 594,376**	**$ -**	**$ 1,131,435**
2015 Total Annual Costs	**$ -**	**$ -**	**$ -**	**$ -**
2016 Total Annual Costs	**$ -**	**$ -**	**$ -**	**$ -**
2017 Total Annual Costs	**$ -**	**$ -**	**$ -**	**$ -**

Additional Comments:

Continuous costs: ** Office Supplies - under BU 100001

Protective Clothing 100179.7300 = $1,200, Breathing & Medical Supplies 100179.7305 = $200, Janitorial Supplies 100179.7325 = $100, Small Tools 100179.7335 = $150

One-Time Cost: Protective Clothing 100179.7300 = $5,400 for Firefighters, $5,800 for Captains, Cellular Hardware 100179.7122.03 $200

Request Title	STN 75 - 6 Firefighters & 4 Captains GAPPED (2nd Contingent)

8) Capital Funding

Are there any Capital requests already submitted/approved or to be submitted related to this ARR? (e.g. new car)

	ASSOCIATED CAPITAL FUNDING	Status	Year asset Available for use	Proj. #	2014	2015	2016	2017	Total
1	New Engine Stn 7-5: (Fuel18k+R&M46.5k)		2013	FR-3556-12	$ -	$ -	$ -		$ -
2					$ -	$ -	$ -		$ -
3					$ -	$ -	$ -		$ -
TOTAL ASSOCIATED CAPITAL FUNDING					$ -	$ -	$ -	$ -	$ -

9) Financial/Resource Detail

	Component	BU Acct. #	2014	2015	2016 Budget	2017	2018 Full-Yr. Adj.
REVENUE - continuous operating detail							
1			-	-	-		
2			-	-	-		
3			-	-	-		
4			-	-	-		
		Subtotal	-	-	-	-	
REVENUE - one-time operating detail							
1			-	-	-		-
2			-	-	-		-
		Subtotal	-	-	-	-	-
EXPENSES - continuous operating detail ***(For staffing costs please fill out section 7)***							
1	* Staffing costs *(calculated field)*	(From sect. 7)	**821,591**	-	-	-	
2	* Benefits	(From sect. 7)	**224,294**	-	-	-	
3	* Complement sch. Expenses *(calculated field)*	(From sect. 7)	**21,630**	-	-	-	
4			-	-	-		
5			-	-	-		
6			-	-	-		
7			-	-	-		
		Subtotal	**1,067,515**	-	-	-	
EXPENSES - one-time operating detail ***(For staffing costs please fill out section 7)***							
1	* Complement sch. Expenses *(calculated field)*	(From sect. 7)	**63,920**	-	-	-	-
2			-	-	-		-
3			-	-	-		-
		Subtotal	**63,920**	-	-	-	-
OFFSETS - cost savings, reductions, etc							
1			-	-	-		
2			-	-	-		
3			-	-	-		
		Subtotal	-	-	-	-	
TOTAL OPERATING BUDGET CHANGE			**1,131,435**	-	-	-	-

COMPLEMENTS & FTE's		2014	2015	2016	2017	Total
# of positions requested	(From sect. 7)	**10.00**	-	-	-	**10.00**
FTE's	(From sect. 7)	**10.00**	-	-	-	**10.00**
FTE reductions/offsets	(Manual Field)	-	-	-		-
Net FTE's		**10.00**	-	-	-	**10.00**

CITY OF VAUGHAN

2014-2017 OPERATING BUDGET

ADDITIONAL RESOURCE REQUEST

Request Title 4 DISTRICT CHIEFS - GAPPED (6 months)

Business Unit # 100179 Fire Operations

100 - Fire and Rescue Services

Related Program Fire Prevention

Program Classification Standard Essential Service

Annual Budget Change Summary

Financial Components	2014	2015	2016	2017	2014-2017 Sub-total	2018 (One Time. Adj.)	2014-2018 Sub-total
Staffing							
Complements	4.00	-	-	-	4.00	-	4.00
Net FTE's	4.00	-	-	-	4.00	-	4.00
Operating Revenue	-	-	-	-	-	-	-
Operating Costs	**Gapped 6 Months**						
Staffing & Benefits	273,692	274,767	-	-	548,459	-	548,459
Other continuous costs	10,480	-	-	-	10,480	-	10,480
One-time expenses	31,520	(31,520)	-	-	-	-	-
Offsets/reductions	-	-	-	-	-	-	-
Net Operating Budget	***$ 315,692***	***$ 243,247***	***$ -***	***$ -***	***$ 558,939***	***$ -***	***$ 558,939***
Associated Capital Costs	***$ 60,000***	***$ -***	***$ -***	***$ -***	***$ 60,000***	***$ -***	***$ 60,000***

1A) Request Description: ***Please provide a brief description of the request.***

Please check one: ☑ Departmental ☐ Corporate

A District Chief is an Operations Division rank between the rank of Platoon Chief and Captain. Whereas the Platoon Chief is in charge of all of the Fire Stations and personnel when his/her specific platoon is working, the District Chief position is in charge of a District or group of Fire Stations within that Platoon. District Chiefs become a necessary part of the management and supervision of firefighting operations as a fire department grows in size. Each VFRS Platoon now employs 65 fulltime staff and 18 volunteer firefighters working out of 10 fire stations in 2012 and operating 19 first-run apparatus. The span of control for the Platoon Chief has become difficult to manage based on the large number of staff that he/she must manage in various locations. A District Chief on each platoon would allow for an officer, subordinate to the Platoon Chief, to assist in the management and supervision of the platoon. This request is Phase 1 of a 2 Phase project to establish 2 District Chiefs on each of the 4 platoons.

1B) If this request is part of a project with multiple milestones then please fill in the following table:

Milestones or Deliverables	Timelines	Comments
Phase 1 of a 2 Phase project	41275	2 District Chiefs on each of the 4 Platoons

1C) Impact on other departments (cost/time/benefit):

Department Impacted	Describe Impact (Cost/time/benefit)	Were they Consulted?
		☐Yes ☐No
		☐Yes ☐No
		☐Yes ☐No

Other comments:

COMMISSIONER APPROVAL: _____ ***Date:*** _____

Budget Staff Use Only	☐1st Submission ☐Previously Recognized	Submitted for year: Recognized for year:

Request Title	4 DISTRICT CHIEFS - GAPPED (6 months)

2) Relationship to Vaughan Vision 2020 - Goals / Objectives / Initiatives

A) Identify the specific initiative on the Vaughan Vision 2020 initiative list this resource request supports (new or implementation of): Choose an Initiative from the drop down list and then choose the relationship with the initiative in the Green cell using the drop down provided.

Theme	Goal	Initiative (Use drop down list)	Ref #	Date	Priority	Request/Initiative Relationship (choose 1)

B) Describe and clearly demonstrate how the request links to the Vaughan Vision 2020:

This request directly supports the City's goals of Pursue Excellence in Service Delivery as well as Enhance and Ensure Community Safety, Health & Wellness.

3) Related Performance Indicators & Business Plan Link

Please provide information on top 3 performance measures:

	Name/description of service level target:	Target Level	Current Level	Level with ARR
1)	Span of Control	1 Senior Officer/5	1 Senior Officer/19	1 Senior
2)	VFRS Critical Task Analysis Benchmark	1	0.4	0.91
3)				

Describe how this request relates to Departmental Business Plan:

Request supports goal of leadership and management excellence. VFRS currently has 10 fire stations and 19 first-run fire apparatus & Master Fire Plan recommends another 3 fire stations and an additional 7 staffed fire apparatus. An additional Chief Officer (District Chief) required on each Platoon to ensure the proper management of the City's resources and enhance the health and safety of VFRS firefighters. Proper Command of incidents occurring in the city is vital to the best interests of the citizens, businesses, and firefighters of Vaughan. From a Health & Safety perspective, the firefighters will benefit from better and closer supervision than they currently experience.

4) Value Proposition

Please detail both qualitative and quantitative benefits of the request

Qualitative: Please select up to 2 actions which best describe this request

Primary: Improve Sustainability Secondary: Realize Future Benefits

Briefly explain how this request helps achieve the actions selected above. How does this request make a difference in these areas? Can improvements be defined (i.e. surveys, measures, etc.)?

The Platoon Chief's span of control is unsustainable and implementation of the District Chief position will improve the sustainability of overall Incident Command throughout the city. Upon approval of this request, the health and safety of VFRS firefighters and the residents will realize an improved and supportable level of emergency response as well as support the VFRS goal of leadership and management excellence.

Quantitative: Please provide explanation of how this request improves efficiency. Note that performance measures are captured in section 3. This section is for efficiency improvements.

Year	Type	Change/Saving	Units	Detail of Cost Reductions/Budget Savings	Incl. in offsets (Section #9)?

5) Alternatives

Are there alternatives or options? Please explain what they are and why they are not the primary approach.

N/A

Request Title	4 DISTRICT CHIEFS - GAPPED (6 months)			
7) Complement Details - Skip to Section 8 if no Staff is requested				
Do not gap positions - If required, please contact the Budget Dept. for instructions **Future year progressions & eco. adj. will be calculated corporately by the Budget Dept.**				
Complement Information	**Position #1**	**Position #2**	**Position #3**	**Sub-total**
Budget Year	2014			
Position title	4 District Chiefs			
Estimated start date	July 1, 2014			
# of positions requested	4.00	-	-	4.00
Full-time equivalents (FTEs)	4.00	-	-	4.00
Position type	Full-time			
Position agreement classification	VPFFA-Fire			
If contract, specify length (months or yrs)	N/A			
If Casual/Seasonal PT enter Hourly wage				
Business unit # (override if different than # shown)	100179			
Grade level	District Chiefs			
Est. starting step	Year 1			
Desktop (HR) Review Performed?	N/A			
B&F Accommodations Available?	Yes			
ITM Hardware required?	Yes			
Capital Equipment Required?	N/A			
Complement Annual Cost Detail				
Annual full-time $	107,499			107,499
Annual part-time $	-	-	-	-
Annual shift premiums, etc	-	-	-	-
Annual overtime $	-	-	-	-
* PT vacation pay *(calculated field)*	-	-	-	-
* Annual benefits *(calculated field)*	29,347	-	-	29,347
* FT contract benefits in lieu *(calculated field)*	-	-	-	-
Subtotal (Per Employee)	**$ 136,846**	**$ -**	**$ -**	**$ 136,846**
Subtotal (Per Position)	**$ 547,384**	**$ -**	**$ -**	**$ 547,384**
Continuous costs *(BU & Acct #.)*	**Please fill in per Complement. The total will account for multiple positions if indicated above.**			
1) Other (Please detail in #N/A	1,650	-	-	1,650
2) Cellular Line Charges 100179.7122.01	720	-	-	720
3) Office Supplies 100001.7200	100	-	-	100
4) Training & Developme 100179.7115	150	-	-	150
Subtotal (Per Employee)	**$ 2,620**	**$ -**	**$ -**	**$ 2,620**
Subtotal (Per Position)	**$ 10,480**	**$ -**	**$ -**	**$ 10,480**
One-time costs *(BU & Acct #.)*	**Please fill in per Complement. The total will account for multiple positions if indicated above.**			
1) Office Equip. & Furnitu 100179.7210	1,250	-	-	1,250
2) Computer Hardware 100179.7211.01	630	-	-	630
3) Other (Please detail in #N/A	200	-	-	200
4) Other (Please detail in #N/A	5,800	-	-	5,800
Subtotal (Per Employee)	***7,880***	**-**	**-**	***7,880***
Subtotal (Per Position)	**$ 31,520**	**$ -**	**$ -**	**$ 31,520**
2014 Total Annual Costs	**$ 589,384**	**$ -**	**$ -**	**$ 589,384**
2015 Total Annual Costs	**$ -**	**$ -**	**$ -**	**$ -**
2016 Total Annual Costs	**$ -**	**$ -**	**$ -**	**$ -**
2017 Total Annual Costs	**$ -**	**$ -**	**$ -**	**$ -**

Additional Comments:

Continuous costs: ** Office Supplies - under BU 100001

Protective Clothing 100179.7300 = $1,200, Breathing & Medical Supplies 100179.7305 = $200, Janitorial Supplies 100179.7325 = $100, Small Tools 100179.7335 = $150

One-Time Cost: Protective Clothing 100179.7300 = $5,800 Cellular Hardware 100179.7122.03 $200

Request Title	4 DISTRICT CHIEFS - GAPPED (6 months)

8) Capital Funding

Are there any Capital requests already submitted/approved or to be submitted related to this ARR? (e.g. new car)

	ASSOCIATED CAPITAL FUNDING	Status	Year asset Available for use	Proj. #	2014	2015	2016	2017	Total
1	Com.Vehi 4 district Chiefs (10,660 Oper.)		2014	FR-3571-14	$ 60,000	$ -	$ -		$ 60,000
2					$ -	$ -	$ -		$ -
3					$ -	$ -	$ -		$ -
TOTAL ASSOCIATED CAPITAL FUNDING					**$ 60,000**	**$ -**	**$ -**	**$ -**	**$ 60,000**

9) Financial/Resource Detail

	Component	BU Acct. #	2014	2015	2016 Budget	2017	2018 Full-Yr. Adj.
REVENUE - continuous operating detail							
1			-	-	-		
2			-	-	-		
3			-	-	-		
4			-	-	-		
		Subtotal	**-**	**-**	**-**	**-**	
REVENUE - one-time operating detail							
1			-	-	-		-
2			-	-	-		-
		Subtotal	**-**	**-**	**-**	**-**	**-**
EXPENSES - continuous operating detail ***(For staffing costs please fill out section 7)***							
1	* Staffing costs *(calculated field)*	(From sect. 7)	**429,995**	**-**	**-**	**-**	
2	* Benefits	(From sect. 7)	**117,389**	**-**	**-**	**-**	
3	* Complement sch. Expenses *(calculated field)*	(From sect. 7)	**10,480**	**-**	**-**	**-**	
4			-	-	-		
5			-	-	-		
6			-	-	-		
7			-	-	-		
		Subtotal	**557,864**	**-**	**-**	**-**	
EXPENSES - one-time operating detail ***(For staffing costs please fill out section 7)***							
1	* Complement sch. Expenses *(calculated field)*	(From sect. 7)	**31,520**	**-**	**-**	-	-
2			-	-	-		-
3			-	-	-		-
		Subtotal	**31,520**	**-**	**-**	**-**	**-**
OFFSETS - cost savings, reductions, etc							
1			-	-	-		
2			-	-	-		
3			-	-	-		
		Subtotal	**-**	**-**	**-**	**-**	
TOTAL OPERATING BUDGET CHANGE			**589,384**	**-**	**-**	**-**	**-**

COMPLEMENTS & FTE's		2014	2015	2016	2017	Total
# of positions requested	(From sect. 7)	**4.00**	**-**	**-**	**-**	**4.00**
FTE's	(From sect. 7)	**4.00**	**-**	**-**	**-**	**4.00**
FTE reductions/offsets	(Manual Field)	**-**	**-**	**-**		**-**
Net FTE's		**4.00**	**-**	**-**	**-**	**4.00**

CITY OF VAUGHAN

2014-2017 OPERATING BUDGET

ADDITIONAL RESOURCE REQUEST

Request Title STN 76 - 10 FIREFIGHTERS (1st Contingent)

Business Unit # 100179 Fire Operations

100 - Fire and Rescue Services

Related Program Fire Operations - Fire response

Program Classification Standard Essential Service

Annual Budget Change Summary

Financial Components	2014	2015	2016	2017	2014-2017 Sub-total	2018 (One Time. Adj.)	2014-2018 Sub-total
Staffing							
Complements	-	-	10.00	-	10.00	-	10.00
Net FTE's	-	-	10.00	-	10.00	-	10.00
Operating Revenue	-	-	-	-	-	-	-
Operating Costs			Gapped (Jul Start)				
Staffing & Benefits	-	-	445,941	447,679	893,620	-	893,620
Other continuous costs	-	-	18,750	-	18,750	-	18,750
One-time expenses	-	-	54,000	(54,000)	-	-	-
Offsets/reductions	-	-	-	-	-	-	-
Net Operating Budget	***$ -***	***$ -***	***$ 518,691***	***$ 393,679***	***$ 912,370***	***$ -***	***$ 912,370***
Associated Capital Costs	***$ -***	***$ 1,300,000***	***$ -***	***$ -***	***$ 1,300,000***	***$ -***	***$ 1,300,000***

1A) Request Description: ***Please provide a brief description of the request.***

Please check one: ☑ Departmental ☐ Corporate

The VFRS Senior Command Team recommends an apparatus in service at Station 7-6. The ability for VFRS to maintain adequate response targets is taxed by intensification, population density, and traffic patterns, an additional fully staffed crew is required to ensure response capabilities are improved. The VFRS request 16 Firefighters & 4 Captains to staff an apparatus in the Hwy 7 and Creditstone response district. Demand for emergency service has outgrown VFRS ability to respond effectively in the VMC and Central-East area of the city and a significant risk develops when secondary apparatus is required to provide coverage. By response analysis, it is evident that VFRS cannot meet industry benchmarks (PFSG 04-08-10) & (NFPA 1710) on a consistent basis as required. The Master Fire Plan recommends staffing an apparatus in 2014 at Stn 7-8 to provide more effective coverage -however the Senior Command has identified a significant risk associated with the new development of the City core (VMC). With the anticipated decommissioning of Stn. # 74 Volunteers in 2014, the strategic positioning and availability of this aerial is significantly important to VFRS 'operational readiness'. Given VFRS response criteria, Sr. Command determined that an aerial is most appropriate for this area.

1B) If this request is part of a project with multiple milestones then please fill in the following table:

Milestones or Deliverables	Timelines	Comments
VFRS Recommendations - Station 7-6(Central East quadrant/VMC of the City)	41275	OFM Public Safety Guideline 04-08-10.-NFPA 1710
VFRS Response Standard	41275	Improvements necessary
VFRS Critical Task Analysis City Wide	41275	Improvements necessary

1C) Impact on other departments (cost/time/benefit):

Department Impacted	Describe Impact (Cost/time/benefit)	Were they Consulted?
Human Resources	Assist with recruitment and hiring	☑ Yes ☐ No
		☐ Yes ☐ No
		☐ Yes ☐ No

Other comments:

This ARR will Impact the Capital Budget: The 2015 capital budget submission for the New Aerial for Station 76 has been added.

COMMISSIONER APPROVAL: _____ ***Date:*** _____

Budget Staff Use Only	☐ 1st Submission ☐ Previously Recognized	Submitted for year: Recognized for year:

Request Title	STN 76 - 10 FIREFIGHTERS (1st Contingent)

2) Relationship to Vaughan Vision 2020 - Goals / Objectives / Initiatives

A) Identify the specific initiative on the Vaughan Vision 2020 initiative list this resource request supports (new or implementation of): Choose an Initiative from the drop down list and then choose the relationship with the initiative in the Green cell using the drop down provided.

Theme	Goal	Initiative (Use drop down list)	Ref #	Date	Priority	Request/Initiative Relationship (choose 1)

B) Describe and clearly demonstrate how the request links to the Vaughan Vision 2020:

This request for additional staffing and equipment specifically supports the City's goals of Pursue Excellence in Service Delivery and Enhance and Ensure Community Safety, Health and Wellness.

3) Related Performance Indicators & Business Plan Link

Please provide information on top 3 performance measures:

	Name/description of service level target:	Target Level	Current Level	Level with ARR
1)	VFRS Response Standard	7min/90%	0.8	0.87
2)	10 In 10 Benchmark	10 F.F / 10 min	0.85	0.93
3)	OFM. PSG 04-08-10 (m=minutes)	4m/90%:8m/2appa	0.28	0.67

Describe how this request relates to Departmental Business Plan:

The proposal is supported by the City-wide Risk Assessment as well as response time standards. Performance indicators -meet VFRS Critical Task Analysis benchmark - OFM Public Safety Guideline 04-08-10 - VFRS Response Approved Response Standard meet response travel time in municipality as detailed in NFPA 1710 (standard required for firefighters to respond to 90% of incidents within 4.00 minutes travel time. 8.00minute travel time is required for second response. This ensures a sufficient number and type of apparatus are on scene within accepted, safe time frames to provide fire suppression capability.

4) Value Proposition

Please detail both qualitative and quantitative benefits of the request

Qualitative: Please select up to 2 actions which best describe this request

Primary: Improve Sustainability Secondary: Realize Future Benefits

Briefly explain how this request helps achieve the actions selected above. How does this request make a difference in these areas? Can improvements be defined (i.e. surveys, measures, etc.)?

This request will provide a more consistent primary and secondary response in the VMC and Highwyay 7 and Creditstone response districts. The staffed aerial in Station # 7-6 area of the City and the Hwy 400 corridor will enhance the VFRS ability for rescue and provide large volume master stream capability in a timely fashion. Secondary response, coverage and response time will improve significantly with a goal to meeting industry standards on a more consistent basis, reducing liabilities.

Quantitative: Please provide explanation of how this request improves efficiency. Note that performance measures are captured in section 3. This section is for efficiency improvements.

Year	Type	Change/Saving	Units	Detail of Cost Reductions/Budget Savings	Incl. in offsets (Section #9)?

5) Alternatives

Are there alternatives or options? Please explain what they are and why they are not the primary approach.

N/A

Request Title	STN 76 - 10 FIREFIGHTERS (1st Contingent)			
7) Complement Details - Skip to Section 8 if no Staff is requested				
Do not gap positions - If required, please contact the Budget Dept. for instructions **Future year progressions & eco. adj. will be calculated corporately by the Budget Dept.**				
Complement Information	**Position #1**	**Position #2**	**Position #3**	**Sub-total**
Budget Year	2016	2016		
Position title	10 Firefighters	0 Captains		
Estimated start date	July 1, 2016	July 1, 2016		
# of positions requested	10.00	-	-	10.00
Full-time equivalents (FTEs)	10.00	-	-	20.00
Position type	Full-time	Full-time		
Position agreement classification	VPFFA-Fire	VPFFA-Fire		
If contract, specify length (months or yrs)	0	0		
If Casual/Seasonal PT enter Hourly wage				
Business unit # (override if different than # shown)	100179	100179		
Grade level	Firefighter	Captain		
Est. starting step	Year 1	Year 1		
Desktop (HR) Review Performed?	N/A	N/A		
B&F Accommodations Available?	Yes	Yes		
ITM Hardware required?	Yes	Yes		
Capital Equipment Required?	Yes	Yes		
Complement Annual Cost Detail				
Annual full-time $	65,115	111,626		176,742
Annual part-time $	-	-	-	-
Annual shift premiums, etc	-	-	-	-
Annual overtime $	4,400	5,300	-	9,700
* PT vacation pay *(calculated field)*	-	-	-	-
* Annual benefits *(calculated field)*	19,673	33,090	-	52,763
* FT contract benefits in lieu *(calculated field)*	-	-	-	-
Subtotal (Per Employee)	**$ 89,188**	**$ 150,017**	**$ -**	**$ 239,205**
Subtotal (Per Position)	**$ 891,883**	**$ -**	**$ -**	**$ 891,883**
Continuous costs *(BU & Acct #.)*	**Please fill in per Complement. The total will account for multiple positions if indicated above.**			
1) Cellular Line Charges 100179.7122.01	-	720	-	720
2) Office Supplies 100001.7200	75	75	-	150
3) Training & Developme 100179.7115	150	150	-	300
4) Other (Please detail in #N/A	1,650	1,650	-	3,300
Subtotal (Per Employee)	**$ 1,875**	**$ 2,595**	**$ -**	**$ 4,470**
Subtotal (Per Position)	**$ 18,750**	**$ -**	**$ -**	**$ 18,750**
One-time costs *(BU & Acct #.)*	**Please fill in per Complement. The total will account for multiple positions if indicated above.**			
1) Office Equip. & Furnitu 100179.7210	-	1,250	-	1,250
2) Computer Hardware 100179.7211.01	-	630	-	630
3) Other (Please detail in #N/A	5,400	5,800	-	11,200
4) Other (Please detail in #N/A	-	200	-	200
Subtotal (Per Employee)	***5,400***	***7,880***	**-**	***13,280***
Subtotal (Per Position)	**$ 54,000**	**$ -**	**$ -**	**$ 54,000**
2014 Total Annual Costs	**$ -**	**$ -**	**$ -**	**$ -**
2015 Total Annual Costs	**$ -**	**$ -**	**$ -**	**$ -**
2016 Total Annual Costs	**$ 964,633**	**$ -**	**$ -**	**$ 964,633**
2017 Total Annual Costs	**$ -**	**$ -**	**$ -**	**$ -**

Additional Comments:

Continuous costs: ** Office Supplies - under BU 100001

Protective Clothing 100179.7300 = $1,200, Breathing & Medical Supplies 100179.7305 = $200, Janitorial Supplies 100179.7325 = $100, Small Tools 100179.7335 = $150

One-Time Cost: Protective Clothing 100179.7300 = $5,400 for Firefighters, $5,800 for Captains; Cellular Hardware 100179.7122.03 $200

Request Title	STN 76 - 10 FIREFIGHTERS (1st Contingent)

8) Capital Funding

Are there any Capital requests already submitted/approved or to be submitted related to this ARR? (e.g. new car)

	ASSOCIATED CAPITAL FUNDING	Status	Year asset Available for use	Proj. #	2014	2015	2016	2017	Total
1	New Aerial Stn 76: (+fuel 18k+R&M 46.5k)		2015	FR-3606-15		$ 1,300,000	$ -		$ 1,300,000
2					$ -	$ -	$ -		$ -
3					$ -	$ -	$ -		$ -
TOTAL ASSOCIATED CAPITAL FUNDING					$ -	$ 1,300,000	$ -	$ -	$ 1,300,000

9) Financial/Resource Detail

	Component	BU Acct. #	2014	2015	2016 Budget	2017	2018 Full-Yr. Adj.
REVENUE - continuous operating detail							
1			-	-	-		
2			-	-	-		
3			-	-	-		
4			-	-	-		
		Subtotal	-	-	-	-	
REVENUE - one-time operating detail							
1			-	-	-		-
2			-	-	-		-
		Subtotal	-	-	-	-	-
EXPENSES - continuous operating detail ***(For staffing costs please fill out section 7)***							
1	* Staffing costs *(calculated field)*	(From sect. 7)	-	-	695,154	-	
2	* Benefits	(From sect. 7)	-	-	196,729	-	
3	* Complement sch. Expenses *(calculated field)*	(From sect. 7)	-	-	18,750	-	
4			-	-	-		
5			-	-	-		
6			-	-	-		
7			-	-	-		
		Subtotal	-	-	910,633	-	
EXPENSES - one-time operating detail ***(For staffing costs please fill out section 7)***							
1	* Complement sch. Expenses *(calculated field)*	(From sect. 7)	-	-	54,000	-	-
2			-	-	-		-
3			-	-	-		-
		Subtotal	-	-	54,000	-	-
OFFSETS - cost savings, reductions, etc							
1			-	-	-		
2			-	-	-		
3			-	-	-		
		Subtotal	-	-	-	-	
TOTAL OPERATING BUDGET CHANGE			-	-	964,633	-	-

COMPLEMENTS & FTE's		2014	2015	2016	2017	Total
# of positions requested	(From sect. 7)	-	-	10.00	-	10.00
FTE's	(From sect. 7)	-	-	10.00	-	10.00
FTE reductions/offsets	(Manual Field)	-	-	-		-
Net FTE's		-	-	10.00	-	10.00

CITY OF VAUGHAN

2014-2017 OPERATING BUDGET

ADDITIONAL RESOURCE REQUEST

Request Title 4 DISTRICT CHIEFS - GAPPED (6 months)

Business Unit # 100179 Fire Operations

100 - Fire and Rescue Services

Related Program Fire Prevention

Program Classification Standard Essential Service

Annual Budget Change Summary

Financial Components	2014	2015	2016	2017	2014-2017 Sub-total	2018 (One Time. Adj.)	2014-2018 Sub-total
Staffing							
Complements	-	-	4.00	-	4.00	-	4.00
Net FTE's	-	-	4.00	-	4.00	-	4.00
Operating Revenue	**-**	**-**	**-**	**-**	**-**	**-**	**-**
Operating Costs			**Gapped 6 Months**				
Staffing & Benefits	-	-	275,842	276,917	552,759	-	552,759
Other continuous costs	-	-	10,480	-	10,480	-	10,480
One-time expenses	-	-	31,520	(31,520)	-	-	-
Offsets/reductions	-	-	-	-	-	-	-
Net Operating Budget	***$ -***	***$ -***	***$ 317,842***	***$ 245,397***	***$ 563,239***	***$ -***	***$ 563,239***
Associated Capital Costs	***$ -***	***$ -***	***$ 60,000***	***$ -***	***$ 60,000***	***$ -***	***$ 60,000***

1A) Request Description*: Please provide a brief description of the request.*

Please check one: ☑ Departmental ☐ Corporate

A District Chief is an Operations Division rank between the rank of Platoon Chief and Captain. Whereas the Platoon Chief is in charge of all of the Fire Stations and personnel when his/her specific platoon is working, the District Chief position is in charge of a District or group of Fire Stations within that Platoon. District Chiefs are a necessary part of the management and supervision of firefighting operations as a fire department grows in size. Each VFRS Platoon now employs 65 fulltime staff and 18 volunteer firefighters working out of 10 fire stations in 2013 and operating 19 first-run apparatus. The span of control for the Platoon Chief has become difficult to manage based on the large number of staff that he/she must manage in various locations. A District Chief on each platoon would allow for an officer, subordinate to the Platoon Chief, to assist in the management and supervision of the platoon. This is Phase 2 of a 2 Phase project to establish 2 District Chiefs on each of the 4 platoons.

1B) If this request is part of a project with multiple milestones then please fill in the following table:

Milestones or Deliverables	Timelines	Comments
Phase 2 of a 2 Phase Project	42005	2 District Chiefs on each of the 4 Platoons

1C) Impact on other departments (cost/time/benefit):

Department Impacted	Describe Impact (Cost/time/benefit)	Were they Consulted?
		☐ Yes ☐ No
		☐ Yes ☐ No
		☐ Yes ☐ No

Other comments:

COMMISSIONER APPROVAL: _____ ***Date:*** _____

Budget Staff Use Only		
	☐ 1st Submission	**Submitted for year:**
	☐ Previously Recognized	**Recognized for year:**

Request Title	4 DISTRICT CHIEFS - GAPPED (6 months)

2) Relationship to Vaughan Vision 2020 - Goals / Objectives / Initiatives

A) Identify the specific initiative on the Vaughan Vision 2020 initiative list this resource request supports (new or implementation of): Choose an Initiative from the drop down list and then choose the relationship with the initiative in the Green cell using the drop down provided.

Theme	Goal	Initiative (Use drop down list)	Ref #	Date	Priority	Request/Initiative Relationship (choose 1)

B) Describe and clearly demonstrate how the request links to the Vaughan Vision 2020:

This request directly supports the City's goals of Pursue Excellence in Service Delivery as well as Enhance and Ensure Community Safety, Health & Wellness.

3) Related Performance Indicators & Business Plan Link

Please provide information on top 3 performance measures:

	Name/description of service level target:	Target Level	Current Level	Level with ARR
1)	Span of Control	1 Senior Officer/5	1 Senior Officer/19	1 Senior
2)	VFRS Critical Task Analysis Benchmark	1	0.4	0.91
3)				

Describe how this request relates to Departmental Business Plan:

Request supports goal of leadership and management excellence. VFRS currently has 10 fire stations and 19 first-run fire apparatus & Master Fire Plan recommends another 3 fire stations and an additional 7 staffed fire apparatus. An additional Chief Officer (District Chief) required on each Platoon to ensure the proper management of the City's resources and enhance the health and safety of VFRS firefighters. Proper Command of incidents occurring in the city is vital to the best interests of the citizens, businesses, and firefighters of Vaughan. From a Health & Safety perspective, the firefighters will benefit from better and closer supervision than they currently experience.

4) Value Proposition

Please detail both qualitative and quantitative benefits of the request

Qualitative: Please select up to 2 actions which best describe this request

Primary: Improve Sustainability Secondary: Realize Future Benefits

Briefly explain how this request helps achieve the actions selected above. How does this request make a difference in these areas? Can improvements be defined (i.e. surveys, measures, etc.)?

Failure to approve this request will result in the Platoon Chief's span of control continuing to be diluted and his/her management effectiveness further diminished as the City continues to grow. In addition, the Command of emergency incidents would be compromised and may adversely affect the health and safety of VFRS firefighters and the public. This request supports the VFRS goal of leadership and management excellence.

Quantitative: Please provide explanation of how this request improves efficiency. Note that performance measures are captured in section 3. This section is for efficiency improvements.

Year	Type	Change/Saving	Units	Detail of Cost Reductions/Budget Savings	Incl. in offsets (Section #9)?

5) Alternatives

Are there alternatives or options? Please explain what they are and why they are not the primary approach.

N/A

Request Title	4 DISTRICT CHIEFS - GAPPED (6 months)

7) Complement Details - Skip to Section 8 if no Staff is requested

Do not gap positions - If required, please contact the Budget Dept. for instructions
Future year progressions & eco. adj. will be calculated corporately by the Budget Dept.

Complement Information	**Position #1**	**Position #2**	**Position #3**	**Sub-total**
Budget Year	2016			
Position title	4 Districct Chiefs			
Estimated start date	January 1, 2016			
# of positions requested	4.00	-	-	4.00
Full-time equivalents (FTEs)	4.00	-	-	4.00
Position type	Full-time			
Position agreement classification	VPFFA-Fire			
If contract, specify length (months or yrs)	N/A			
If Casual/Seasonal PT enter Hourly wage				
Business unit # (override if different than # shown)	100179			
Grade level	District Chiefs			
Est. starting step	Year 1			
Desktop (HR) Review Performed?	N/A			
B&F Accommodations Available?	Yes			
ITM Hardware required?	Yes			
Capital Equipment Required?	N/A			
Complement Annual Cost Detail				
Annual full-time $	107,499			107,499
Annual part-time $	-	-	-	-
Annual shift premiums, etc	-	-	-	-
Annual overtime $	-	-	-	-
* PT vacation pay ***(calculated field)***	-	-	-	-
* Annual benefits ***(calculated field)***	30,422	-	-	30,422
* FT contract benefits in lieu ***(calculated field)***	-	-	-	-
Subtotal (Per Employee)	**$ 137,921**	**$ -**	**$ -**	**$ 137,921**
Subtotal (Per Position)	**$ 551,684**	**$ -**	**$ -**	**$ 551,684**
Continuous costs ***(BU & Acct #.)***	**Please fill in per Complement. The total will account for multiple positions if indicated above.**			
1) Other (Please detail in	#N/A	1,650	-	-	1,650
2) Cellular Line Charges	100179.7122.01	720	-	-	720
3) Office Supplies	100001.7200	100	-	-	100
4) Training & Developme	100179.7115	150	-	-	150
Subtotal (Per Employee)	**$ 2,620**	**$ -**	**$ -**	**$ 2,620**
Subtotal (Per Position)	**$ 10,480**	**$ -**	**$ -**	**$ 10,480**
One-time costs ***(BU & Acct #.)***	**Please fill in per Complement. The total will account for multiple positions if indicated above.**			
1) Office Equip. & Furnitu	100179.7210	1,250	-	-	1,250
2) Computer Hardware	100179.7211.01	630	-	-	630
3) Other (Please detail in	#N/A	200	-	-	200
4) Other (Please detail in	#N/A	5,800	-	-	5,800
Subtotal (Per Employee)	***7,880***	***-***	***-***	***7,880***
Subtotal (Per Position)	**$ 31,520**	**$ -**	**$ -**	**$ 31,520**
2014 Total Annual Costs	**$ -**	**$ -**	**$ -**	**$ -**
2015 Total Annual Costs	**$ -**	**$ -**	**$ -**	**$ -**
2016 Total Annual Costs	**$ 593,684**	**$ -**	**$ -**	**$ 593,684**
2017 Total Annual Costs	**$ -**	**$ -**	**$ -**	**$ -**

Additional Comments:
Continuous costs: ** Office Supplies - under BU 100001
Protective Clothing 100179.7300 = $1,200, Breathing & Medical Supplies 100179.7305 = $200, Janitorial Supplies 100179.7325 = $100, Small Tools 100179.7335 = $150
One-Time Cost: Protective Clothing 100179.7300 = $5,800 Cellular Hardware 100179.7122.03 $200

Request Title	4 DISTRICT CHIEFS - GAPPED (6 months)

8) Capital Funding

Are there any Capital requests already submitted/approved or to be submitted related to this ARR? (e.g. new car)

	ASSOCIATED CAPITAL FUNDING	Status	Year asset Available for use	Proj. #	2014	2015	2016	2017	Total
1	Com.Vehi 4 district Chiefs (10,660 Oper.)		2013	FR-3573-16		$ -	$ 60,000		$ 60,000
2					$ -	$ -	$ -		$ -
3					$ -	$ -	$ -		$ -
TOTAL ASSOCIATED CAPITAL FUNDING					$ -	$ -	$ 60,000	$ -	$ 60,000

9) Financial/Resource Detail

	Component	BU Acct. #	2014	2015	2016 Budget	2017	2018 Full-Yr. Adj.
REVENUE - continuous operating detail							
1			-	-	-		
2			-	-	-		
3			-	-	-		
4			-	-	-		
		Subtotal	-	-	-	-	
REVENUE - one-time operating detail							
1			-	-	-		-
2			-	-	-		-
		Subtotal	-	-	-	-	-
EXPENSES - continuous operating detail ***(For staffing costs please fill out section 7)***							
1	* Staffing costs *(calculated field)*	(From sect. 7)	-	-	429,995	-	
2	* Benefits	(From sect. 7)	-	-	121,689	-	
3	* Complement sch. Expenses *(calculated field)*	(From sect. 7)	-	-	10,480	-	
4			-	-	-		
5			-	-	-		
6			-	-	-		
7			-	-	-		
		Subtotal	-	-	562,164	-	
EXPENSES - one-time operating detail ***(For staffing costs please fill out section 7)***							
1	* Complement sch. Expenses *(calculated field)*	(From sect. 7)	-	-	31,520	-	-
2			-	-	-		-
3			-	-	-		-
		Subtotal	-	-	31,520	-	-
OFFSETS - cost savings, reductions, etc							
1			-	-	-		
2			-	-	-		
3			-	-	-		
		Subtotal	-	-	-	-	
TOTAL OPERATING BUDGET CHANGE			-	-	593,684	-	-

COMPLEMENTS & FTE's		2014	2015	2016	2017	Total
# of positions requested	(From sect. 7)	-	-	4.00	-	4.00
FTE's	(From sect. 7)	-	-	4.00	-	4.00
FTE reductions/offsets	(Manual Field)	-	-	-		-
Net FTE's		-	-	4.00	-	4.00

CITY OF VAUGHAN

2014-2017 OPERATING BUDGET

ADDITIONAL RESOURCE REQUEST

Request Title STN 76 - 6 FIREFIGHTERS & 4 CAPTAINS(2nd Contingent)

Business Unit # 100179 Fire Operations

100 - Fire and Rescue Services

Related Program Fire Operations - Fire response

Program Classification Standard Essential Service

Annual Budget Change Summary

Financial Components	2014	2015	2016	2017	2014-2017 Sub-total	2018 (One Time. Adj.)	2014-2018 Sub-total
Staffing							
Complements	-	-	-	10.00	10.00	-	10.00
Net FTE's	-	-	-	10.00	10.00	-	10.00
Operating Revenue	-	-	-	-	-	-	-
Operating Costs				Gapped (Jul Star			
Staffing & Benefits	-	-	-	569,810	569,810	-	569,810
Other continuous costs	-	-	-	21,630	21,630	-	21,630
One-time expenses	-	-	-	63,920	63,920	(63,920)	-
Offsets/reductions	-	-	-	-	-	-	-
Net Operating Budget	***$ -***	***$ -***	***$ -***	***$ 655,360***	***$ 655,360***	***$ (63,920)***	***$ 591,440***
Associated Capital Costs	***$ -***	***$ 1,300,000***	***$ -***	***$ -***	***$ 1,300,000***	***$ -***	***$ 1,300,000***

1A) Request Description: ***Please provide a brief description of the request.***

Please check one: ☑ Departmental ☐ Corporate

The VFRS Senior Command Team recommends an apparatus in service at Station 7-6. The ability for VFRS to maintain adequate response targets is taxed by intensification, population density, and traffic patterns, an additional fully staffed crew is required to ensure response capabilities are improved. The VFRS request 16 Firefighters & 4 Captains to staff an apparatus in the Hwy 7 and Creditstone response district. Demand for emergency service has outgrown VFRS ability to respond effectively in the VMC and Central-East area of the city and a significant risk develops when secondary apparatus is required to provide coverage. By response analysis, it is evident that VFRS cannot meet industry benchmarks (PFSG 04-08-10) & (NFPA 1710) on a consistent basis as required. The Master Fire Plan recommends staffing an apparatus in 2014 at Stn 7-8 to provide more effective coverage -however the Senior Command has identified a significant risk associated with the new development of the City core (VMC). With the anticipated decommissioning of Stn. # 74 Volunteers in 2014, the strategic positioning and availability of this aerial is significantly important to VFRS 'operational readiness'. Given VFRS response criteria, Sr. Command determined that an aerial is most appropriate for this area.

1B) If this request is part of a project with multiple milestones then please fill in the following table:

Milestones or Deliverables	Timelines	Comments
VFRS Recommendations - Station 7-6(Central East quadrant/VMC of the City)	41275	OFM Public Safety Guideline 04-08-10.-NFPA 1710
VFRS Response Standard	41275	Improvements necessary
VFRS Critical Task Analysis City Wide	41275	Improvements necessary

1C) Impact on other departments (cost/time/benefit):

Department Impacted	Describe Impact (Cost/time/benefit)	Were they Consulted?
Human Resources	Assist with recruitment and hiring	☑Yes ☐No
		☐Yes ☐No
		☐Yes ☐No

Other comments:

This ARR will Impact the Capital Budget: The 2015 capital budget submission for the New Aerial for Station 76 has been added.

COMMISSIONER APPROVAL: _____ ***Date:*** _____

Budget Staff Use Only	☐1st Submission ☐Previously Recognized	Submitted for year: Recognized for year:

Request Title	STN 76 - 6 FIREFIGHTERS & 4 CAPTAINS(2nd Contingent)

2) Relationship to Vaughan Vision 2020 - Goals / Objectives / Initiatives

A) Identify the specific initiative on the Vaughan Vision 2020 initiative list this resource request supports (new or implementation of): Choose an Initiative from the drop down list and then choose the relationship with the initiative in the Green cell using the drop down provided.

Theme	Goal	Initiative (Use drop down list)	Ref #	Date	Priority	Request/Initiative Relationship (choose 1)

B) Describe and clearly demonstrate how the request links to the Vaughan Vision 2020:

This request for additional staffing and equipment specifically supports the City's goals of Pursue Excellence in Service Delivery and Enhance and Ensure Community Safety, Health and Wellness.

3) Related Performance Indicators & Business Plan Link

Please provide information on top 3 performance measures:

	Name/description of service level target:	Target Level	Current Level	Level with ARR
1)	VFRS Response Standard	7min/90%	0.8	0.87
2)	10 In 10 Benchmark	10 F.F / 10 min	0.85	0.93
3)	OFM. PSG 04-08-10 (m=minutes)	4m/90%:8m/2appa	0.28	0.67

Describe how this request relates to Departmental Business Plan:

The proposal is supported by the City-wide Risk Assessment as well as response time standards. Performance indicators -meet VFRS Critical Task Analysis benchmark - OFM Public Safety Guideline 04-08-10 - VFRS Response Approved Response Standard meet response travel time in municipality as detailed in NFPA 1710 (standard required for firefighters to respond to 90% of incidents within 4.00 minutes travel time. 8.00minute travel time is required for second response. This ensures a sufficient number and type of apparatus are on scene within accepted, safe time frames to provide fire suppression capability.

4) Value Proposition

Please detail both qualitative and quantitative benefits of the request

Qualitative: Please select up to 2 actions which best describe this request

Primary: Improve Sustainability Secondary: Realize Future Benefits

Briefly explain how this request helps achieve the actions selected above. How does this request make a difference in these areas? Can improvements be defined (i.e. surveys, measures, etc.)?

This request will provide a more consistent primary and secondary response in the VMC and Highwyay 7 and Creditstone response districts. The staffed aerial in Station # 7-6 area of the City and the Hwy 400 corridor will enhance the VFRS ability for rescue and provide large volume master stream capability in a timely fashion. Secondary response, coverage and response time will improve significantly with a goal to meeting industry standards on a more consistent basis, reducing liabilities.

Quantitative: Please provide explanation of how this request improves efficiency. Note that performance measures are captured in section 3. This section is for efficiency improvements.

Year	Type	Change/Saving	Units	Detail of Cost Reductions/Budget Savings	Incl. in offsets (Section #9)?

5) Alternatives

Are there alternatives or options? Please explain what they are and why they are not the primary approach.

N/A

Request Title	STN 76 - 6 FIREFIGHTERS & 4 CAPTAINS(2nd Contingent)			
7) Complement Details - Skip to Section 8 if no Staff is requested				
Do not gap positions - If required, please contact the Budget Dept. for instructions Future year progressions & eco. adj. will be calculated corporately by the Budget Dept.				
Complement Information	**Position #1**	**Position #2**	**Position #3**	**Sub-total**
Budget Year	2017	2017		
Position title	6 Firefighters	4 Captains		
Estimated start date	July 1, 2017	July 1, 2017		
# of positions requested	6.00	4.00	-	10.00
Full-time equivalents (FTEs)	6.00	4.00	-	20.00
Position type	Full-time	Full-time		
Position agreement classification	VPFFA-Fire	VPFFA-Fire		
If contract, specify length (months or yrs)	0	0		
If Casual/Seasonal PT enter Hourly wage				
Business unit # (override if different than # shown)	100179	100179		
Grade level	Firefighter	Captain		
Est. starting step	Year 1	Year 1		
Desktop (HR) Review Performed?	N/A	N/A		
B&F Accommodations Available?	Yes	Yes		
ITM Hardware required?	Yes	Yes		
Capital Equipment Required?	Yes	Yes		
Complement Annual Cost Detail				
Annual full-time $	65,115	111,626		176,742
Annual part-time $	-	-	-	-
Annual shift premiums, etc	-	-	-	-
Annual overtime $	4,400	5,300	-	9,700
* PT vacation pay *(calculated field)*	-	-	-	-
* Annual benefits *(calculated field)*	20,020	33,675	-	53,695
* FT contract benefits in lieu *(calculated field)*	-	-	-	-
Subtotal (Per Employee)	**$ 89,536**	**$ 150,601**	**$ -**	**$ 240,137**
Subtotal (Per Position)	**$ 537,215**	**$ 602,405**	**$ -**	**$ 1,139,620**
Continuous costs *(BU & Acct #.)*	**Please fill in per Complement. The total will account for multiple positions if indicated above.**			
1) Cellular Line Charges 100179.7122.01	-	720	-	720
2) Office Supplies 100001.7200	75	75	-	150
3) Training & Developme 100179.7115	150	150	-	300
4) Other (Please detail in #N/A	1,650	1,650	-	3,300
Subtotal (Per Employee)	**$ 1,875**	**$ 2,595**	**$ -**	**$ 4,470**
Subtotal (Per Position)	**$ 11,250**	**$ 10,380**	**$ -**	**$ 21,630**
One-time costs *(BU & Acct #.)*	**Please fill in per Complement. The total will account for multiple positions if indicated above.**			
1) Office Equip. & Furnitu 100179.7210	-	1,250	-	1,250
2) Computer Hardware 100179.7211.01	-	630	-	630
3) Other (Please detail in #N/A	5,400	5,800	-	11,200
4) Other (Please detail in #N/A	-	200	-	200
Subtotal (Per Employee)	***5,400***	***7,880***	**-**	***13,280***
Subtotal (Per Position)	**$ 32,400**	**$ 31,520**	**$ -**	**$ 63,920**
2014 Total Annual Costs	**$ -**	**$ -**	**$ -**	**$ -**
2015 Total Annual Costs	**$ -**	**$ -**	**$ -**	**$ -**
2016 Total Annual Costs	**$ -**	**$ -**	**$ -**	**$ -**
2017 Total Annual Costs	**$ 580,865**	**$ 644,305**	**$ -**	**$ 1,225,170**

Additional Comments:

Continuous costs: ** Office Supplies - under BU 100001

Protective Clothing 100179.7300 = $1,200, Breathing & Medical Supplies 100179.7305 = $200, Janitorial Supplies 100179.7325 = $100, Small Tools 100179.7335 = $150

One-Time Cost: Protective Clothing 100179.7300 = $5,400 for Firefighters, $5,800 for Captains; Cellular Hardware 100179.7122.03 $200

Request Title	STN 76 - 6 FIREFIGHTERS & 4 CAPTAINS(2nd Contingent)

8) Capital Funding

Are there any Capital requests already submitted/approved or to be submitted related to this ARR? (e.g. new car)

	ASSOCIATED CAPITAL FUNDING	Status	Year asset Available for use	Proj. #	2014	2015	2016	2017	Total
1	New Aerial Stn 76: (+fuel 18k+R&M 46.5k)		2015	FR-3606-15		$ 1,300,000	$ -		$ 1,300,000
2					$ -	$ -	$ -		$ -
3					$ -	$ -	$ -		$ -
TOTAL ASSOCIATED CAPITAL FUNDING					**$ -**	**$ 1,300,000**	**$ -**	**$ -**	**$ 1,300,000**

9) Financial/Resource Detail

	Component	BU Acct. #	2014	2015	2016	2017	2018
			Budget				Full-Yr. Adj.
REVENUE - continuous operating detail							
1			-	-	-		
2			-	-	-		
3			-	-	-		
4			-	-	-		
		Subtotal	**-**	**-**	**-**	**-**	
REVENUE - one-time operating detail							
1			-	-	-		-
2			-	-	-		-
		Subtotal	**-**	**-**	**-**	**-**	**-**
EXPENSES - continuous operating detail ***(For staffing costs please fill out section 7)***							
1	* Staffing costs *(calculated field)*	(From sect. 7)	-	-	-	**884,798**	
2	* Benefits	(From sect. 7)	-	-	-	**254,822**	
3	* Complement sch. Expenses *(calculated field)*	(From sect. 7)	-	-	-	**21,630**	
4			-	-	-		
5			-	-	-		
6			-	-	-		
7			-	-	-		
		Subtotal	**-**	**-**	**-**	**1,161,250**	
EXPENSES - one-time operating detail ***(For staffing costs please fill out section 7)***							
1	* Complement sch. Expenses *(calculated field)*	(From sect. 7)	-	-	-	63,920	(63,920)
2			-	-	-		-
3			-	-	-		-
		Subtotal	**-**	**-**	**-**	**63,920**	**(63,920)**
OFFSETS - cost savings, reductions, etc							
1			-	-	-		
2			-	-	-		
3			-	-	-		
		Subtotal	**-**	**-**	**-**	**-**	
TOTAL OPERATING BUDGET CHANGE			**-**	**-**	**-**	**1,225,170**	**(63,920)**

COMPLEMENTS & FTE's		2014	2015	2016	2017	Total
# of positions requested	(From sect. 7)	-	-	-	**10.00**	**10.00**
FTE's	(From sect. 7)	-	-	-	**10.00**	**10.00**
FTE reductions/offsets	(Manual Field)	-	-	-		-
Net FTE's		-	-	-	**10.00**	**10.00**

CITY OF VAUGHAN

2014-2017 OPERATING BUDGET

ADDITIONAL RESOURCE REQUEST

Request Title STORES CLERK

Business Unit # 100177 Fire Mechanical

100 - Fire and Rescue Services

Related Program Fire Mechanical - Vaughan Vehicles R and M

Program Classification Standard Essential Support

Annual Budget Change Summary

Financial Components	2014	2015	2016	2017	2014-2017 Sub-total	2018 (One Time. Adj.)	2014-2018 Sub-total
Staffing							
Complements	-	-	1.00	-	1.00	-	1.00
Net FTE's	-	-	1.00	-	1.00	-	1.00
Operating Revenue	-	-	-	-	-	-	-
Operating Costs							
Staffing & Benefits	-	-	56,050	-	56,050	-	56,050
Other continuous costs	-	-	1,800	-	1,800	-	1,800
One-time expenses	-	-	7,910	(7,910)	-	-	-
Offsets/reductions	-	-	-	-	-	-	-
Net Operating Budget	***$ -***	***$ -***	***$ 65,760***	***$ (7,910)***	***$ 57,850***	***$ -***	***$ 57,850***
Associated Capital Costs	***$ -***	***$ 32,000***	***$ -***	***$ -***	***$ 32,000***	***$ -***	***$ 32,000***

1A) Request Description: ***Please provide a brief description of the request.***

Please check one: ☑ Departmental ☐ Corporate

The position has been recommended by the Master Fire Plan and VFRS Senior Command. This position be responsible for tracking and maintaining all inventories and distribution of equipment for the Mechanical Division & Operations Division. Hiring this position is consistent with the recommendations detailed in the Internal Audit Report on how to maintain spare parts, inventory control and maintenance as well as the delivery of materials and supplies to fire stations within the city. The Stores Clerk will be responsible for incoming/outgoing inventory worth over $600,000 in budget for Protect Clothing/Materials & Supplies/ and Small Tools and Equipment.

1B) If this request is part of a project with multiple milestones then please fill in the following table:

Milestones or Deliverables	Timelines	Comments
Fire Master Plan	40544	As stated in the Fire Master Plan timeline

1C) Impact on other departments (cost/time/benefit):

Department Impacted	Describe Impact (Cost/time/benefit)	Were they Consulted?
		☐Yes ☐No
		☐Yes ☐No
		☐Yes ☐No

Other comments:

COMMISSIONER APPROVAL: _____ ***Date:*** _____

Budget Staff Use Only	☐1st Submission ☐Previously Recognized	Submitted for year: Recognized for year:

Request Title	STORES CLERK

2) Relationship to Vaughan Vision 2020 - Goals / Objectives / Initiatives

A) Identify the specific initiative on the Vaughan Vision 2020 initiative list this resource request supports (new or implementation of): Choose an Initiative from the drop down list and then choose the relationship with the initiative in the Green cell using the drop down provided.

Theme	Goal	Initiative (Use drop down list)	Ref #	Date	Priority	Request/Initiative Relationship (choose 1)

B) Describe and clearly demonstrate how the request links to the Vaughan Vision 2020:

This request directly supports the City's goals of Pursue Excellence in Service Delivery and Enhance Productivity, Cost Effectiveness and Innovation.

3) Related Performance Indicators & Business Plan Link

Please provide information on top 3 performance measures:

	Name/description of service level target:	Target Level	Current Level	Level with ARR
1)	% Maintenance Meeting Schedule Plan	0.9	71% 2012(YTD-July.)	0.82
2)				
3)				

Describe how this request relates to Departmental Business Plan:

4) Value Proposition

Please detail both qualitative and quantitative benefits of the request

Qualitative: Please select up to 2 actions which best describe this request

Primary: Improve Sustainability Secondary: Realize Future Benefits

Briefly explain how this request helps achieve the actions selected above. How does this request make a difference in these areas? Can improvements be defined (i.e. surveys, measures, etc.)?

Detailed information on inventory and spare parts can be documented and updated to show: Inventory description, location in the store, date purchased, supplier, cost quantity purchased, quantity used, date used, balance on hand, and date count. At the present time, as it has been detailed in the Internal Audit Report there are no inventory count/list and there are no system of inventory maintenance, whether manually or on computer. The annual inventory budget the Stores Clerk will be expected to track and deliver will be greater than $600k.

Quantitative: Please provide explanation of how this request improves efficiency. Note that performance measures are captured in section 3. This section is for efficiency improvements.

Year	Type	Change/Saving	Units	Detail of Cost Reductions/Budget Savings	Incl. in offsets (Section #9)?

5) Alternatives

Are there alternatives or options? Please explain what they are and why they are not the primary approach.

N/A

Request Title	STORES CLERK			
7) Complement Details - Skip to Section 8 if no Staff is requested				
Do not gap positions - If required, please contact the Budget Dept. for instructions Future year progressions & eco. adj. will be calculated corporately by the Budget Dept.				
Complement Information	**Position #1**	**Position #2**	**Position #3**	**Sub-total**
Budget Year	2016			
Position title	STORES CLERK			
Estimated start date	January 1, 2016			
# of positions requested	1.00	-	-	1.00
Full-time equivalents (FTEs)	1.00	-	-	1.00
Position type	Full-time			
Position agreement classification	VPFFA-Fire			
If contract, specify length (months or yrs)	N/A			
If Casual/Seasonal PT enter Hourly wage				
Business unit # (override if different than # shown)	100177			
Grade level	Clerk Typist - Year 1			
Est. starting step	Year 1			
Desktop (HR) Review Performed?	N/A			
B&F Accommodations Available?	Yes			
ITM Hardware required?	Yes			
Capital Equipment Required?	Yes			
Complement Annual Cost Detail				
Annual full-time $	43,687			43,687
Annual part-time $	-	-	-	-
Annual shift premiums, etc	-	-	-	-
Annual overtime $	-	-	-	-
* PT vacation pay *(calculated field)*	-	-	-	-
* Annual benefits *(calculated field)*	12,363	-	-	12,363
* FT contract benefits in lieu *(calculated field)*	-	-	-	-
Subtotal (Per Employee)	**$ 56,050**	**$ -**	**$ -**	**$ 56,050**
Subtotal (Per Position)	**$ 56,050**	**$ -**	**$ -**	**$ 56,050**
Continuous costs *(BU & Acct #.)*	**Please fill in per Complement. The total will account for multiple positions if indicated above.**			
1) Other (Please detail in	#N/A	1,700	-	-	1,700
2) Office Supplies	100177.7200	100	-	-	100
3) Cellular Line Charges	100177.7122.01	-	-	-	-
4) Mileage	100177.7100	-	-	-	-
Subtotal (Per Employee)	**$ 1,800**	**$ -**	**$ -**	**$ 1,800**
Subtotal (Per Position)	**$ 1,800**	**$ -**	**$ -**	**$ 1,800**
One-time costs *(BU & Acct #.)*	**Please fill in per Complement. The total will account for multiple positions if indicated above.**			
1) Office Equip. & Furnitu	100177.7210	1,250	-	-	1,250
2) Computer Hardware	100177.7211.01	1,260	-	-	1,260
3) Other (Please detail in	#N/A	5,400	-	-	5,400
4)	#N/A	-	-	-	-
Subtotal (Per Employee)	***7,910***	**-**	**-**	***7,910***
Subtotal (Per Position)	**$ 7,910**	**$ -**	**$ -**	**$ 7,910**
2014 Total Annual Costs	**$ -**	**$ -**	**$ -**	**$ -**
2015 Total Annual Costs	**$ -**	**$ -**	**$ -**	**$ -**
2016 Total Annual Costs	**$ 65,760**	**$ -**	**$ -**	**$ 65,760**
2017 Total Annual Costs	**$ -**	**$ -**	**$ -**	**$ -**

Additional Comments:

Continuous costs: Turn-out Gear/Uniforms $1,700: A/C 100177.7300 ($1,200 for cleaning (CINTAS) + $500 points based on collective agreement)

One time Costs: Turn-out Gear/Uniforms $5,400: A/C 100177.7300

Request Title	STORES CLERK

8) Capital Funding

Are there any Capital requests already submitted/approved or to be submitted related to this ARR? (e.g. new car)

	ASSOCIATED CAPITAL FUNDING	Status	Year asset Available for use	Proj. #	2014	2015	2016	2017	Total
1	INVENT.TRACKING SOFTWARE MODULE				$ -	$ 32,000	$ -		$ 32,000
2					$ -	$ -	$ -		$ -
3					$ -	$ -	$ -		$ -
TOTAL ASSOCIATED CAPITAL FUNDING					$ -	$ 32,000	$ -	$ -	$ 32,000

9) Financial/Resource Detail

	Component	BU Acct. #	2014	2015	2016 Budget	2017	2018 Full-Yr. Adj.
REVENUE - continuous operating detail							
1			-	-	-		
2			-	-	-		
3			-	-	-		
4			-	-	-		
		Subtotal	-	-	-	-	
REVENUE - one-time operating detail							
1			-	-	-		-
2			-	-	-		-
		Subtotal	-	-	-	-	-
EXPENSES - continuous operating detail ***(For staffing costs please fill out section 7)***							
1	* Staffing costs *(calculated field)*	(From sect. 7)	-	-	43,687	-	
2	* Benefits	(From sect. 7)	-	-	12,363	-	
3	* Complement sch. Expenses *(calculated field)*	(From sect. 7)	-	-	1,800	-	
4			-	-	-		
5			-	-	-		
6			-	-	-		
7			-	-	-		
		Subtotal	-	-	57,850	-	
EXPENSES - one-time operating detail ***(For staffing costs please fill out section 7)***							
1	* Complement sch. Expenses *(calculated field)*	(From sect. 7)	-	-	7,910	-	-
2			-	-	-		-
3			-	-	-		-
		Subtotal	-	-	7,910	-	-
OFFSETS - cost savings, reductions, etc							
1			-	-	-		
2			-	-	-		
3			-	-	-		
		Subtotal	-	-	-	-	
TOTAL OPERATING BUDGET CHANGE			-	-	65,760	-	-

COMPLEMENTS & FTE's		2014	2015	2016	2017	Total
# of positions requested	(From sect. 7)	-	-	1.00	-	1.00
FTE's	(From sect. 7)	-	-	1.00	-	1.00
FTE reductions/offsets	(Manual Field)	-	-	-		-
Net FTE's		-	-	1.00	-	1.00

CITY OF VAUGHAN

2014-2017 OPERATING BUDGET

ADDITIONAL RESOURCE REQUEST

Request Title 1 Fire Prevention Inspector

Business Unit # 100178 Fire Prevention

100 - Fire and Rescue Services

Related Program Fire Prevention

Program Classification Standard Essential Service

Annual Budget Change Summary

Financial Components	2014	2015	2016	2017	2014-2017 Sub-total	2018 (One Time. Adj.)	2014-2018 Sub-total
Staffing							
Complements	-	-	1.00	-	1.00	-	1.00
Net FTE's	-	-	1.00	-	1.00	-	1.00
Operating Revenue	-	-	-	-	-	-	-
Operating Costs							
Staffing & Benefits	-	-	77,236	-	77,236	-	77,236
Other continuous costs	-	-	6,130	-	6,130	-	6,130
One-time expenses	-	-	12,450	(12,450)	-	-	-
Offsets/reductions	-	-	-	-	-	-	-
Net Operating Budget	***$ -***	***$ -***	***$ 95,816***	***$ (12,450)***	***$ 83,366***	***$ -***	***$ 83,366***
Associated Capital Costs	***$ -***	***$ -***	***$ 40,000***	***$ -***	***$ 40,000***	***$ -***	***$ 40,000***

1A) Request Description: ***Please provide a brief description of the request.***

Please check one: ☑ Departmental ☐ Corporate

The Fire Prevention Division does not have sufficient staff to meet all of the current demands. There are a number of high-risk properties in the City that have not been inspected. At the present time home inspections are conducted only on request. Statistics show that residential fires constitute the majority of fires and result in the majority of fire injuries and fatalities. More home inspections should be carried out in an organized program.

Our certified FireInspectors ensure Fire Code compliance by conducting routine inspections, responding to complaints, requests for inspection and fire investigations. The Fire Prevention division provides fire education programs to our seniors and school age childern such as the Older and Wiser Program, Learn Not to Burn and the Risk Watch Program. VFRS delivers timely fire saftey messaging throughout the year and durng the many corporate events such as Winterfest, Maplefest, The Lions Pancake Festival, The Fire Prevention division provides fire extinguisher and manditory fireworks training to local businesses.

1B) If this request is part of a project with multiple milestones then please fill in the following table:

Milestones or Deliverables	Timelines	Comments

1C) Impact on other departments (cost/time/benefit):

Department Impacted	Describe Impact (Cost/time/benefit)	Were they Consulted?
		☐Yes ☐No
		☐Yes ☐No
		☐Yes ☐No

Other comments:

COMMISSIONER APPROVAL: _____ ***Date:*** _____

Budget Staff Use Only	☐1st Submission ☐Previously Recognized	Submitted for year: Recognized for year:

Request Title	1 Fire Prevention Inspector

2) Relationship to Vaughan Vision 2020 - Goals / Objectives / Initiatives

A) Identify the specific initiative on the Vaughan Vision 2020 initiative list this resource request supports (new or implementation of): Choose an Initiative from the drop down list and then choose the relationship with the initiative in the Green cell using the drop down provided.

Theme	Goal	Initiative (Use drop down list)	Ref #	Date	Priority	Request/Initiative Relationship (choose 1)

B) Describe and clearly demonstrate how the request links to the Vaughan Vision 2020:

This request directly supports the City's goals of Pursue Excellence in Service Delivery and Enhance Productivity, Cost Effectiveness and Innovation.

3) Related Performance Indicators & Business Plan Link

Please provide information on top 3 performance measures:

	Name/description of service level target:	Target Level	Current Level	Level with ARR
1)	New Bulding Inspections	1	0.6	0.85
2)	Prosecutions	1	0.65	0.85
3)	Public Education	0.9	0.35	0.65

Describe how this request relates to Departmental Business Plan:

The Fire Prevention Division is directly tasked with saving lives and reducing property loss from fire by preventing fires through scheduled and vigorous fire safety inspections and investigations. The reduction of fire related emergencies will enhance the safety and wellness of the citizens of Vaughan.

4) Value Proposition

Please detail both qualitative and quantitative benefits of the request

Qualitative: Please select up to 2 actions which best describe this request

Primary: Improve Sustainability Secondary: Realize Future Benefits

Briefly explain how this request helps achieve the actions selected above. How does this request make a difference in these areas? Can improvements be defined (i.e. surveys, measures, etc.)?

The Fire Prevention Division is unable to maintain its service levels as the population, industry and businesses grow. As the demands for fire safety inspections has risen, the resources to provide regular fire safety inspections and code compliance activity has been inadequate and VFRS has been forced to offer close to minimum fire inspection services in relation to scheduled inspections under the Fire Protection and Prevention Act.

Quantitative: Please provide explanation of how this request improves efficiency. Note that performance measures are captured in section 3. This section is for efficiency improvements.

Year	Type	Change/Saving	Units	Detail of Cost Reductions/Budget Savings	Incl. in offsets (Section #9)?

5) Alternatives

Are there alternatives or options? Please explain what they are and why they are not the primary approach.

Request Title	1 Fire Prevention Inspector			
7) Complement Details - Skip to Section 8 if no Staff is requested				
Do not gap positions - If required, please contact the Budget Dept. for instructions Future year progressions & eco. adj. will be calculated corporately by the Budget Dept.				
Complement Information	**Position #1**	**Position #2**	**Position #3**	**Sub-total**
Budget Year	2016			
Position title	1 Fire Code Inspector			
Estimated start date	January 1, 2016			
# of positions requested	1.00	-	-	1.00
Full-time equivalents (FTEs)	1.00	-	-	1.00
Position type	Full-time			
Position agreement classification	VPFFA-Fire			
If contract, specify length (months or yrs)	N/A			
If Casual/Seasonal PT enter Hourly wage				
Business unit # (override if different than # shown)	100178			
Grade level	Fire Protection Inspector			
Est. starting step	Year 1			
Desktop (HR) Review Performed?	N/A			
B&F Accommodations Available?	Yes			
ITM Hardware required?	Yes			
Capital Equipment Required?	N/A			
Complement Annual Cost Detail				
Annual full-time $	60,199			60,199
Annual part-time $	-	-	-	-
Annual shift premiums, etc	-	-	-	-
Annual overtime $	-	-	-	-
* PT vacation pay *(calculated field)*	-	-	-	-
* Annual benefits *(calculated field)*	17,036	-	-	17,036
* FT contract benefits in lieu *(calculated field)*	-	-	-	-
Subtotal (Per Employee)	**$ 77,236**	**$ -**	**$ -**	**$ 77,236**
Subtotal (Per Position)	**$ 77,236**	**$ -**	**$ -**	**$ 77,236**
Continuous costs *(BU & Acct #.)*	**Please fill in per Complement. The total will account for multiple positions if indicated above.**			
1) Training & Developme 100178.7115	1,000	-	-	1,000
2) Office Supplies 100001.7200	100	-	-	100
3) Other (Please detail in #N/A	4,920	-	-	4,920
4) Memberships/Dues/Fe 100178.7105	110	-	-	110
Subtotal (Per Employee)	**$ 6,130**	**$ -**	**$ -**	**$ 6,130**
Subtotal (Per Position)	**$ 6,130**	**$ -**	**$ -**	**$ 6,130**
One-time costs *(BU & Acct #.)*	**Please fill in per Complement. The total will account for multiple positions if indicated above.**			
1) Office Equip. & Furnitu 100178.7210	5,000	-	-	5,000
2) Computer Hardware 100178.7211.01	1,850	-	-	1,850
3) Other (Please detail in #N/A	200	-	-	200
4) Other (Please detail in #N/A	5,400	-	-	5,400
Subtotal (Per Employee)	***12,450***	**-**	**-**	***12,450***
Subtotal (Per Position)	**$ 12,450**	**$ -**	**$ -**	**$ 12,450**
2014 Total Annual Costs	**$ -**	**$ -**	**$ -**	**$ -**
2015 Total Annual Costs	**$ -**	**$ -**	**$ -**	**$ -**
2016 Total Annual Costs	**$ 95,816**	**$ -**	**$ -**	**$ 95,816**
2017 Total Annual Costs	**$ -**	**$ -**	**$ -**	**$ -**

Additional Comments:

Continuous costs: Turn-out Gear/Uniforms (100178.7300) $1,200; Cellular line charges (100178.7122.01) $720; Fire prevention (100178.7550) $3,000

One-Time Charges: Cellular phone $200; Uniforms $5,400

Request Title	1 Fire Prevention Inspector

8) Capital Funding

Are there any Capital requests already submitted/approved or to be submitted related to this ARR? (e.g. new car)

	ASSOCIATED CAPITAL FUNDING	Status	Year asset Available for use	Proj. #	2014	2015	2016	2017	Total
1	Vehicle		2016	FR-3578-16	$ -	$ -	$ 40,000		$ 40,000
2					$ -	$ -	$ -		$ -
3					$ -	$ -	$ -		$ -
TOTAL ASSOCIATED CAPITAL FUNDING					$ -	$ -	$ 40,000	$ -	$ 40,000

9) Financial/Resource Detail

	Component	BU Acct. #	2014	2015	2016 Budget	2017	2018 Full-Yr. Adj.
REVENUE - continuous operating detail							
1			-	-	-		
2			-	-	-		
3			-	-	-		
4			-	-	-		
		Subtotal	-	-	-	-	
REVENUE - one-time operating detail							
1			-	-	-		-
2			-	-	-		-
		Subtotal	-	-	-	-	-
EXPENSES - continuous operating detail ***(For staffing costs please fill out section 7)***							
1	* Staffing costs *(calculated field)*	(From sect. 7)	-	-	60,199	-	
2	* Benefits	(From sect. 7)	-	-	17,036	-	
3	* Complement sch. Expenses *(calculated field)*	(From sect. 7)	-	-	6,130	-	
4			-	-	-		
5			-	-	-		
6			-	-	-		
7			-	-	-		
		Subtotal	-	-	83,366	-	
EXPENSES - one-time operating detail ***(For staffing costs please fill out section 7)***							
1	* Complement sch. Expenses *(calculated field)*	(From sect. 7)	-	-	12,450	-	-
2			-	-	-		-
3			-	-	-		-
		Subtotal	-	-	12,450	-	-
OFFSETS - cost savings, reductions, etc							
1			-	-	-		
2			-	-	-		
3			-	-	-		
		Subtotal	-	-	-	-	
TOTAL OPERATING BUDGET CHANGE			-	-	95,816	-	-

COMPLEMENTS & FTE's		2014	2015	2016	2017	Total
# of positions requested	(From sect. 7)	-	-	1.00	-	1.00
FTE's	(From sect. 7)	-	-	1.00	-	1.00
FTE reductions/offsets	(Manual Field)	-	-	-		-
Net FTE's		-	-	1.00	-	1.00

CITY OF VAUGHAN

2014-2017 OPERATING BUDGET

ADDITIONAL RESOURCE REQUEST

Request Title TRAINING OFFICER

Business Unit # 100180 Fire Training

100 - Fire and Rescue Services

Related Program Fire Training

Program Classification Standard Essential Support

Annual Budget Change Summary

Financial Components	2014	2015	2016	2017	2014-2017 Sub-total	2018 (One Time. Adj.)	2014-2018 Sub-total
Staffing							
Complements	-	1.00	-	-	1.00	-	1.00
Net FTE's	-	1.00	-	-	1.00	-	1.00
Operating Revenue	**-**	**-**	**-**	**-**	**-**	**-**	**-**
Operating Costs							
Staffing & Benefits	-	131,888	-	-	131,888	-	131,888
Other continuous costs	-	4,220	-	-	4,220	-	4,220
One-time expenses	-	11,860	(11,860)	-	-	-	-
Offsets/reductions	-	-	-	-	-	-	-
Net Operating Budget	***$ -***	***$ 147,968***	***$ (11,860)***	***$ -***	***$ 136,108***	***$ -***	***$ 136,108***
Associated Capital Costs	***$ -***	***$ -***	***$ -***	***$ -***	***$ -***	***$ -***	***$ -***

1A) Request Description: ***Please provide a brief description of the request.***

Please check one: ☑ Departmental ☐ Corporate

This request is designed to increase the complement of the Fire Training Division by one Training Officer. The purpose of the new training officer is to meet the demand for training in a fire service that is growing both in terms of its size and the scope of service delivered to citizens of Vaughan. The complexity involved in addressing current fire Incidents makes it a necessity to ensure all fire crews will be well equipped to deal with new challenging situations and to address complex issues in a timely and safe manner. The Business Plan identifies initiatives such as developing the subway emergency response criteria, training new recruits, incident management certification for fire officers, Technical Rescue certification, Chemical, Biological, Radiological and Nuclear (CBRN) certification, and structural collapse rescue certification. These are major initiatives that severely tax the current resources of the Training Division.

1B) If this request is part of a project with multiple milestones then please fill in the following table:

Milestones or Deliverables	Timelines	Comments
Fire Master Plan timeline	41275	As VFRS continues to grow, ensure timely & effective continuous staff training programs.

1C) Impact on other departments (cost/time/benefit):

Department Impacted	Describe Impact (Cost/time/benefit)	Were they Consulted?
		☐Yes ☐No
		☐Yes ☐No
		☐Yes ☐No

Other comments:

N/A

COMMISSIONER APPROVAL: _____ ***Date:*** _____

Budget Staff Use Only	☐1st Submission ☐Previously Recognized	Submitted for year: Recognized for year:

Request Title	TRAINING OFFICER

2) Relationship to Vaughan Vision 2020 - Goals / Objectives / Initiatives

A) Identify the specific initiative on the Vaughan Vision 2020 initiative list this resource request supports (new or implementation of): Choose an Initiative from the drop down list and then choose the relationship with the initiative in the Green cell using the drop down provided.

Theme	Goal	Initiative (Use drop down list)	Ref #	Date	Priority	Request/Initiative Relationship (choose 1)

B) Describe and clearly demonstrate how the request links to the Vaughan Vision 2020:

This request directly supports the City's goals of Pursue Excellence in the Delivery of Core Services and Promote Community Safety, Health & Wellness.

3) Related Performance Indicators & Business Plan Link

Please provide information on top 3 performance measures:

	Name/description of service level target:	Target Level	Current Level	Level with ARR
1)	Live Fire Training	200 FF semi/ann	145	200FF
2)	Subway Embergency Response	256 FF	0	256FF
3)	Recruit Training	recruit training	12-15 annually	15-20 annually

Describe how this request relates to Departmental Business Plan:

The VFRS 2010 Business Plan is directed to pursue excellence in service delivery and enhance productivity, cost effectiveness and innovation. This position will resolve the limited training support issues within the Training Division. The direct impact will be on the men and women of the VFRS who require training to maintain current skills and to acquire new skills to serve the citizens of Vaughan in emergency situations. The indirect impact will be on the citizens of Vaughan who will receive excellent service from the front line firefighters who have been highly trained by the VFRS training division.

4) Value Proposition

Please detail both qualitative and quantitative benefits of the request

Qualitative: Please select up to 2 actions which best describe this request

Primary: Leverage Innovation/Creativity Secondary: Realize Future Benefits

Briefly explain how this request helps achieve the actions selected above. How does this request make a difference in these areas? Can improvements be defined (i.e. surveys, measures, etc.)?

The hiring of a fourth Training Officer will enhance the ability of the Fire Training Division to maintain the leading edge training for which Vaughan is noted for provincially. As the scope and complexity of emergency response work develops, the new skills (subway emergency response, trench rescue , technical rescue , CBRN, Public Order (YRP), Haz Mat response- must be appropriately certified by OFM and delivered to VFRS firefighters.

Quantitative: Please provide explanation of how this request improves efficiency. Note that performance measures are captured in section 3. This section is for efficiency improvements.

Year	Type	Change/Saving	Units	Detail of Cost Reductions/Budget Savings	Incl. in offsets (Section #9)?

5) Alternatives

Are there alternatives or options? Please explain what they are and why they are not the primary approach.

N/A

Request Title	TRAINING OFFICER

7) Complement Details - Skip to Section 8 if no Staff is requested

Do not gap positions - If required, please contact the Budget Dept. for instructions
Future year progressions & eco. adj. will be calculated corporately by the Budget Dept.

Complement Information	Position #1	Position #2	Position #3	Sub-total
Budget Year	2015			
Position title	TRAINING OFFICER			
Estimated start date	January 1, 2015			
# of positions requested	1.00	-	-	1.00
Full-time equivalents (FTEs)	1.00	-	-	1.00
Position type	Full-time			
Position agreement classification	VPFFA-Fire			
If contract, specify length (months or yrs)	N/A			
If Casual/Seasonal PT enter Hourly wage				
Business unit # (override if different than # shown)	100180			
Grade level	Training Officer			
Est. starting step	Year 1			
Desktop (HR) Review Performed?	Yes			
B&F Accommodations Available?	Yes			
ITM Hardware required?	Yes			
Capital Equipment Required?	N/A			
Complement Annual Cost Detail				
Annual full-time $	103,199			103,199
Annual part-time $	-	-	-	-
Annual shift premiums, etc	-	-	-	-
Annual overtime $	-	-	-	-
* PT vacation pay *(calculated field)*	-	-	-	-
* Annual benefits *(calculated field)*	28,689	-	-	28,689
* FT contract benefits in lieu *(calculated field)*	-	-	-	-
Subtotal (Per Employee)	**$ 131,888**	**$ -**	**$ -**	**$ 131,888**
Subtotal (Per Position)	**$ 131,888**	**$ -**	**$ -**	**$ 131,888**
Continuous costs *(BU & Acct #.)*	**Please fill in per Complement. The total will account for multiple positions if indicated above.**			
1) Other (Please detail in	#N/A	1,900	-	-	1,900
2) Training & Developme	100180.7115	1,500	-	-	1,500
3) Cellular Line Charges	100180.7122.01	720	-	-	720
4) Office Supplies	100180.7200	100	-	-	100
Subtotal (Per Employee)	**$ 4,220**	**$ -**	**$ -**	**$ 4,220**
Subtotal (Per Position)	**$ 4,220**	**$ -**	**$ -**	**$ 131,888**
One-time costs *(BU & Acct #.)*	**Please fill in per Complement. The total will account for multiple positions if indicated above.**			
1) Computer Hardware	100180.7211.01	1,260	-	-	1,260
2) Office Equip. & Furnitu	100180.7210	5,000	-	-	5,000
3) Other (Please detail in	#N/A	200	-	-	200
4) Other (Please detail in	#N/A	5,400	-	-	5,400
Subtotal (Per Employee)	***11,860***	**-**	**-**	***11,860***
Subtotal (Per Position)	**$ 11,860**	**$ -**	**$ -**	**$ 131,888**
2014 Total Annual Costs	**$ -**	**$ -**	**$ -**	**$ -**
2015 Total Annual Costs	**$ 147,968**	**$ -**	**$ -**	**$ 147,968**
2016 Total Annual Costs	**$ -**	**$ -**	**$ -**	**$ -**
2017 Total Annual Costs	**$ -**	**$ -**	**$ -**	**$ -**

Additional Comments:
Continuous Costs: $1,200 Uniforms, $200 Janitorial Supplies & $500 Small Tools/Equipment
One-time costs: $200 Cellular Phone purchase; $5,400 Uniform

Request Title	TRAINING OFFICER

8) Capital Funding

Are there any Capital requests already submitted/approved or to be submitted related to this ARR? (e.g. new car)

	ASSOCIATED CAPITAL FUNDING	Status	Year asset Available for use	Proj. #	2014	2015	2016	2017	Total
1					$ -	$ -	$ -		$ -
2					$ -	$ -	$ -		$ -
3					$ -	$ -	$ -		$ -
TOTAL ASSOCIATED CAPITAL FUNDING					$ -	$ -	$ -	$ -	$ -

9) Financial/Resource Detail

	Component	BU Acct. #	2014	2015	2016 Budget	2017	2018 Full-Yr. Adj.
REVENUE - continuous operating detail							
1			-	-	-		
2			-	-	-		
3			-	-	-		
4			-	-	-		
		Subtotal	-	-	-	-	
REVENUE - one-time operating detail							
1			-	-	-		-
2			-	-	-		-
		Subtotal	-	-	-	-	-
EXPENSES - continuous operating detail ***(For staffing costs please fill out section 7)***							
1	* Staffing costs *(calculated field)*	(From sect. 7)	-	**103,199**	-	-	
2	* Benefits	(From sect. 7)	-	**28,689**	-	-	
3	* Complement sch. Expenses *(calculated field)*	(From sect. 7)	-	**4,220**	-	-	
4			-	-	-		
5			-	-	-		
6			-	-	-		
7			-	-	-		
		Subtotal	-	**136,108**	-	-	
EXPENSES - one-time operating detail ***(For staffing costs please fill out section 7)***							
1	* Complement sch. Expenses *(calculated field)*	(From sect. 7)	-	**11,860**	-	-	-
2			-	-	-		-
3			-	-	-		-
		Subtotal	-	**11,860**	-	-	-
OFFSETS - cost savings, reductions, etc							
1			-	-	-		
2			-	-	-		
3			-	-	-		
		Subtotal	-	-	-	-	
TOTAL OPERATING BUDGET CHANGE			-	**147,968**	-	-	-

COMPLEMENTS & FTE's		2014	2015	2016	2017	Total
# of positions requested	(From sect. 7)	-	**1.00**	-	-	**1.00**
FTE's	(From sect. 7)	-	**1.00**	-	-	**1.00**
FTE reductions/offsets	(Manual Field)	-	-	-		-
Net FTE's		-	**1.00**	-	-	**1.00**

CITY OF VAUGHAN

2014-2017 OPERATING BUDGET

ADDITIONAL RESOURCE REQUEST

Request Title Driver and Compliance Trainer - Part Time

Business Unit # 6850001 Fleet Management - Admin.

165 - Fleet Management

Related Program Repairs and Maintenance

Program Classification Standard Traditional Support

Annual Budget Change Summary

Financial Components	2014	2015	2016	2017	2014-2017 Sub-total	2018 (One Time. Adj.)	2014-2018 Sub-total
Staffing							
Complements	1.00	-	-	-	1.00	-	1.00
Net FTE's	0.69	-	-	-	0.69	-	0.69
Operating Revenue	**-**	**-**	**-**	**-**	**-**	**-**	**-**
Operating Costs							
Staffing & Benefits	43,683	-	-	-	43,683	-	43,683
Other continuous costs	1,410	-	-	-	1,410	-	1,410
One-time expenses	1,260	(1,260)	-	-	-	-	-
Offsets/reductions	(46,353)	-	-	-	(46,353)	-	(46,353)
Net Operating Budget	***$ (0)***	***$ (1,260)***	***$ -***	***$ -***	***$ (1,260)***	***$ -***	***$ (1,260)***
Associated Capital Costs	***$ -***	***$ -***	***$ -***	***$ -***	***$ -***	***$ -***	***$ -***

1A) Request Description*: Please provide a brief description of the request.*

Please check one: ☑ Departmental ☐ Corporate

To date, driver training and compliance filing has been provided by an external service provider selected through an RFP process. The Ministry of Transportation, Ontario (MTO), has been increasing regulatory and compliance filing requirements, making a part time position of trainer as well as compliance regulator necessary to meet current and future needs. The position would provide updates and maintenance of driver training program; manage all administrative requirements and record keeping; deliver all training as per the MTO approved programs on behalf of the RA; administrate all knowledge and road testing for the purpose of all upgrades, renewals, and/or endorsements; maintain a driver training log for all upgrading, renewals and ongoing training that is required under the driver certification program by the RA; ensure driver training curriculum is up to date in compliance with legislative amendments to the driver certification program and Highway Traffic Act by the MTO; complete driver certification activity report, monthly and forward the report to the Operational Policy Office (MTO) each month.

1B) If this request is part of a project with multiple milestones then please fill in the following table:

Milestones or Deliverables	Timelines	Comments
1. Update Driver Program		
2. Training requirements per MTO		
3. Operational policy (MTO)		

1C) Impact on other departments (cost/time/benefit):

Department Impacted	Describe Impact (Cost/time/benefit)	Were they Consulted?
City Wide	Improved driver performance to reduce the potential for accidents and traffic violations/fine	☑ Yes ☐ No
		☐ Yes ☐ No
		☐ Yes ☐ No

Other comments:

COMMISSIONER APPROVAL: _____ ***Date:*** _____

Budget Staff Use Only	☐ 1st Submission	Submitted for year:
	☐ Previously Recognized	Recognized for year:

Request Title	Driver and Compliance Trainer - Part Time

2) Relationship to Vaughan Vision 2020 - Goals / Objectives / Initiatives

A) Identify the specific initiative on the Vaughan Vision 2020 initiative list this resource request supports (new or implementation of): Choose an Initiative from the drop down list and then choose the relationship with the initiative in the Green cell using the drop down provided.

Theme	Goal	Initiative (Use drop down list)	Ref #	Date	Priority	Request/Initiative Relationship (choose 1)

B) Describe and clearly demonstrate how the request links to the Vaughan Vision 2020:

SERVICE EXCELLENCE; Demonstrate Excellence in Service Delivery - City staff who are operating vehicles are some of the most visible representatives that the City has in the public's eye. They portray the "Corporate Image" of the City and need to be well-versed in the proper operation of the vehicles they are operating. ORGANIZATIONAL EXCELLENCE; Manage Corporate Assets - Well operated and maintained vehicles will provide for an efficient vehicle and prolong their life cycle. STAFF EXCELLENCE; Support the Professional Development of Staff, Value & Encourage a Highly Motivated and Engaged workforce, Attract, Retain & Promote Skilled Staff - Providing on-going in house training to maintain and upgrade credentials provides for a skilled staff for positive morale.

3) Related Performance Indicators & Business Plan Link

Please provide information on top 3 performance measures:

	Name/description of service level target:	Target Level	Current Level	Level with ARR
1)				
2)				
3)				

Describe how this request relates to Departmental Business Plan:

Provide training to city staff will improve their driving shills, saves fuel, reduces accidents and costs

4) Value Proposition

Please detail both qualitative and quantitative benefits of the request

Qualitative: Please select up to 2 actions which best describe this request

Primary: Improve Sustainability Secondary: Realize Future Benefits

Briefly explain how this request helps achieve the actions selected above. How does this request make a difference in these areas? Can improvements be defined (i.e. surveys, measures, etc.)?

The goal of CVOR system is to improve road safety on Ontario highways, by having an effective monitoring and intervention system for all commercial vehicle operators. By hiring a part time driving and compliance trainer, the City would be able to ensure that the CVOR system accurately tracks its road safety performance. Poor performance may result in the City no longer being able to operate its large vehicles.

Quantitative: Please provide explanation of how this request improves efficiency. Note that performance measures are captured in section 3. This section is for efficiency improvements.

Year	Type	Change/Saving	Units	Detail of Cost Reductions/Budget Savings	Incl. in offsets (Section #9)?

5) Alternatives

Are there alternatives or options? Please explain what they are and why they are not the primary approach.

If the ARR is not approved, an external service provider will need to be contracted for training City employees in safe driving practices, license upgrades, and for fulfilling the regulatory requirements associated with maintaining the CVOR.

Request Title	Driver and Compliance Trainer - Part Time

7) Complement Details - Skip to Section 8 if no Staff is requested

Do not gap positions - If required, please contact the Budget Dept. for instructions
Future year progressions & eco. adj. will be calculated corporately by the Budget Dept.

Complement Information	**Position #1**	**Position #2**	**Position #3**	**Sub-total**
Budget Year	2014			
Position title	Driver and Compliance Trainer			
Estimated start date	January 1, 2014			
# of positions requested	1.00	-	-	1.00
Full-time equivalents (FTEs)	0.69	-	-	0.69
Position type	Part-time			
Position agreement classification	Part Time Salary			
If contract, specify length (months or yrs)	N/A			
If Casual/Seasonal PT enter Hourly wage				
Business unit # (override if different than # shown)	6850001			
Grade level	4			
Est. starting step	Start			
Desktop (HR) Review Performed?	N/A			
B&F Accommodations Available?	N/A			
ITM Hardware required?	N/A			
Capital Equipment Required?	N/A			
Complement Annual Cost Detail				
Annual full-time $	-			-
Annual part-time $	38,202	-	-	38,202
Annual shift premiums, etc	-	-	-	-
Annual overtime $	-	-	-	-
* PT vacation pay ***(calculated field)***	1,528	-	-	1,528
* Annual benefits ***(calculated field)***	3,953	-	-	3,953
* FT contract benefits in lieu ***(calculated field)***	-	-	-	-
Subtotal (Per Employee)	**$ 43,683**	**$ -**	**$ -**	**$ 43,683**
Subtotal (Per Position)	**$ 43,683**	**$ -**	**$ -**	**$ 43,683**
Continuous costs ***(BU & Acct #.)***	**Please fill in per Complement. The total will account for multiple positions if indicated above.**			
1) Office Supplies 6850001.7200	400	-	-	400
2) Training & Developme 6850001.7115	400	-	-	400
3) Memberships/Dues/Fe 6850001.7105	400	-	-	400
4) Other (Please detail in #N/A	210	-	-	210
Subtotal (Per Employee)	**$ 1,410**	**$ -**	**$ -**	**$ 1,410**
Subtotal (Per Position)	**$ 1,410**	**$ -**	**$ -**	**$ 1,410**
One-time costs ***(BU & Acct #.)***	**Please fill in per Complement. The total will account for multiple positions if indicated above.**			
1) Computer Hardware 6850001.7211.01	1,260	-	-	1,260
2) #N/A	-	-	-	-
3) #N/A	-	-	-	-
4) #N/A	-	-	-	-
Subtotal (Per Employee)	***1,260***	**-**	**-**	***1,260***
Subtotal (Per Position)	**$ 1,260**	**$ -**	**$ -**	**$ 1,260**
2014 Total Annual Costs	**$ 46,353**	**$ -**	**$ -**	**$ 46,353**
2015 Total Annual Costs	**$ -**	**$ -**	**$ -**	**$ -**
2016 Total Annual Costs	**$ -**	**$ -**	**$ -**	**$ -**
2017 Total Annual Costs	**$ -**	**$ -**	**$ -**	**$ -**

Additional Comments:
Other amount of $210.00 reffers to safety boots - 2 year allowance - Busiiness Unit 6850001.7300.

Request Title	Driver and Compliance Trainer - Part Time

8) Capital Funding

Are there any Capital requests already submitted/approved or to be submitted related to this ARR? (e.g. new car)

	ASSOCIATED CAPITAL FUNDING	Status	Year asset Available for use	Proj. #	2014	2015	2016	2017	Total
1					$ -	$ -	$ -		$ -
2					$ -	$ -	$ -		$ -
3					$ -	$ -	$ -		$ -
TOTAL ASSOCIATED CAPITAL FUNDING					$ -	$ -	$ -	$ -	$ -

9) Financial/Resource Detail

	Component	BU Acct. #	2014	2015	2016	2017	2018
			Budget				Full-Yr. Adj.
REVENUE - continuous operating detail							
1			-	-	-		
2			-	-	-		
3			-	-	-		
4			-	-	-		
		Subtotal	-	-	-	-	
REVENUE - one-time operating detail							
1			-	-	-		-
2			-	-	-		-
		Subtotal	-	-	-	-	-
EXPENSES - continuous operating detail ***(For staffing costs please fill out section 7)***							
1	* Staffing costs *(calculated field)*	(From sect. 7)	**40,955**	-	-	-	
2	* Benefits	(From sect. 7)	**2,728**	-	-	-	
3	* Complement sch. Expenses *(calculated field)*	(From sect. 7)	**1,410**	-	-	-	
4			-	-	-		
5			-	-	-		
6			-	-	-		
7			-	-	-		
		Subtotal	**45,093**	-	-	-	
EXPENSES - one-time operating detail ***(For staffing costs please fill out section 7)***							
1	* Complement sch. Expenses *(calculated field)*	(From sect. 7)	**1,260**	-	-	-	-
2				-	-		-
3			-	-	-		-
		Subtotal	**1,260**	-	-	-	-
OFFSETS - cost savings, reductions, etc							
1	Professional Fees object 7520	6850001	(46,353)	-	-		
2			-	-	-		
3			-	-	-		
		Subtotal	**(46,353)**	-	-	-	
TOTAL OPERATING BUDGET CHANGE			**(0)**	-	-	-	-

COMPLEMENTS & FTE's		2014	2015	2016	2017	Total
# of positions requested	(From sect. 7)	**1.00**	-	-	-	**1.00**
FTE's	(From sect. 7)	**0.69**	-	-	-	**0.69**
FTE reductions/offsets	(Manual Field)	-	-	-		-
Net FTE's		**0.69**	-	-	-	**0.69**

CITY OF VAUGHAN

2014-2017 OPERATING BUDGET

ADDITIONAL RESOURCE REQUEST

Request Title Electric Vehicle Municipal Feasibility Program Pilot

Business Unit # 6850001 Fleet Management - Admin.

165 - Fleet Management

Related Program

Program Classification

Annual Budget Change Summary

Financial Components	2014	2015	2016	2017	2014-2017 Sub-total	2018 (One Time. Adj.)	2014-2018 Sub-total
Staffing							
Complements	-	-	-	-	-	-	-
Net FTE's	-	-	-	-	-	-	-
Operating Revenue	**-**	**-**	**-**	**-**	**-**	**-**	**-**
Operating Costs							
Staffing & Benefits	-	-	-	-	-	-	-
Other continuous costs	-	-	-	-	-	-	-
One-time expenses	-	15,000	15,000	(30,000)	-	-	-
Offsets/reductions	-	(9,750)	(9,750)	-	(19,500)	-	(19,500)
Net Operating Budget	***$ -***	***$ 5,250***	***$ 5,250***	***$ (30,000)***	***$ (19,500)***	***$ -***	***$ (19,500)***
Associated Capital Costs	***$ -***	***$ -***	***$ -***	***$ -***	***$ -***	***$ -***	***$ -***

1A) Request Description: ***Please provide a brief description of the request.***

Please check one: ☐ Departmental ☑ Corporate

One of the initiatives within the Green Fleet Strategy which was passed by Council in Nov 2011, involves integrating electric vehicles into the City fleet. The City of Vaughan has been invited to participate in the Pure Electric Vehicle Municipal Feasibility Program, where municipalities and other government agencies would pilot the use of two pure electric, light duty pick-up trucks for a 24 month period and collect and share information on best practices. Project Eve is a consortium of Canadian companies focused on designing, developing and deploying the next generation of pure electric vehicles technologies.

1B) If this request is part of a project with multiple milestones then please fill in the following table:

Milestones or Deliverables	Timelines	Comments
Project initiation	Q3, 2011	
Needs asessment and capacity building	2012	internal stakehoders consulted on vehicle specs
Vehicle specs review and final build	2013	
Pilot program	2014-2015	

1C) Impact on other departments (cost/time/benefit):

Department Impacted	Describe Impact (Cost/time/benefit)	Were they Consulted?
Enforcement Services	Decreased fuel cost for activites deploying electric vehicle	☑ Yes ☐ No
Building Standards	Decreased fuel cost for activiites deploying electric vehicle	☑ Yes ☐ No
Parks Operations	Decreased fuel cost for Supervisors deploying electric vehicle	☑ Yes ☐ No

Other comments:

Enforcement Services, Building Standards, Parks Operations and Building & Facilities were identified as having applications that could be serviced by the light duty pure electric pick-up truck. An internal stakeholder consultation was held on May 31, 2012.

COMMISSIONER APPROVAL: _____ ***Date:*** _____

Budget Staff Use Only	☐ 1st Submission ☐ Previously Recognized	Submitted for year: Recognized for year:

Request Title	Electric Vehicle Municipal Feasibility Program Pilot

2) Relationship to Vaughan Vision 2020 - Goals / Objectives / Initiatives

A) Identify the specific initiative on the Vaughan Vision 2020 initiative list this resource request supports (new or implementation of): Choose an Initiative from the drop down list and then choose the relationship with the initiative in the Green cell using the drop down provided.

Theme	Goal	Initiative (Use drop down list)	Ref #	Date	Priority	Request/Initiative Relationship (choose 1)

B) Describe and clearly demonstrate how the request links to the Vaughan Vision 2020:

This request is in-line with the Vaughan Vision 2020 goal of Leading and Promoting Environmental Sustainability. Municipal governments need to show leadership in trialing innovative, forward thinking, enviromental technologies in order to reduce their environmental footprint. Pure electric vehicle produce zero greenhouse gas emission.

3) Related Performance Indicators & Business Plan Link

Please provide information on top 3 performance measures:

	Name/description of service level target:	Target Level	Current Level	Level with ARR
1)				
2)				
3)				

Describe how this request relates to Departmental Business Plan:

This service request supports the 2015 Environmental Sustainability Business plan objective of reviewing the pure electric vehicle feasibility program (Project Eve) to determine a recommended approach for the the next phase of the initiative. This also supports the Fleet Services Business Plan to review and update the City's Green Fleet Strategy.

4) Value Proposition

Please detail both qualitative and quantitative benefits of the request

Qualitative: Please select up to 2 actions which best describe this request

Primary: Improve Sustainability Secondary: Improve Corp. Image

Briefly explain how this request helps achieve the actions selected above. How does this request make a difference in these areas? Can improvements be defined (i.e. surveys, measures, etc.)?

Muncipalities goverments have an important contribution to make to reducing green house gas emissions as up to half of such emissions are under the direct control of the the municipal government. Fleet operations are a contibutor to GHG emissions. The City of Vaughan would be piloting leading edge technologies which is defined as a defined action under Green Directions Vaughan.

Quantitative: Please provide explanation of how this request improves efficiency. Note that performance measures are captured in section 3. This section is for efficiency improvements.

Year	Type	Change/Saving	Units	Detail of Cost Reductions/Budget Savings	Incl. in offsets (Section #9)?
2015		Fuel	Litres	Fuel savings over a typical gasoline-powered pick-up truck of $4,875 per vehicle (x2 vehicles)	Yes
2016		Fuel	Litres	Fuel savings over a typical gasoline-powered pick-up truck of $4,875 per vehicle (x2 vehicles)	Yes

5) Alternatives

Are there alternatives or options? Please explain what they are and why they are not the primary approach.

Request Title	Electric Vehicle Municipal Feasibility Program Pilot

7) Complement Details - Skip to Section 8 if no Staff is requested

Do not gap positions - If required, please contact the Budget Dept. for instructions
Future year progressions & eco. adj. will be calculated corporately by the Budget Dept.

Complement Information	**Position #1**	**Position #2**	**Position #3**	**Sub-total**
Budget Year				
Position title				
Estimated start date				
# of positions requested	-	-	-	-
Full-time equivalents (FTEs)	-	-	-	-
Position type				
Position agreement classification				
If contract, specify length (months or yrs)				
If Casual/Seasonal PT enter Hourly wage				
Business unit # (override if different than # shown)				
Grade level				
Est. starting step				
Desktop (HR) Review Performed?				
B&F Accommodations Available?				
ITM Hardware required?				
Capital Equipment Required?				
Complement Annual Cost Detail				
Annual full-time $				-
Annual part-time $	-	-	-	-
Annual shift premiums, etc	-	-	-	-
Annual overtime $	-	-	-	-
* PT vacation pay ***(calculated field)***	-	-	-	-
* Annual benefits ***(calculated field)***	-	-	-	-
* FT contract benefits in lieu ***(calculated field)***	-	-	-	-
Subtotal (Per Employee)	$ -	$ -	$ -	$ -
Subtotal (Per Position)	$ -	$ -	$ -	$ -

Continuous costs	***(BU & Acct #.)***	**Please fill in per Complement. The total will account for multiple positions if indicated above.**			
1) Office Supplies	6850001.7200	-	-	-	-
2) Training & Developme	6850001.7115	-	-	-	-
3) Memberships/Dues/Fe	6850001.7105	-	-	-	-
4) Mileage	6850001.7100	-	-	-	-
Subtotal (Per Employee)		$ -	$ -	$ -	$ -
Subtotal (Per Position)		$ -	$ -	$ -	$ -

One-time costs	***(BU & Acct #.)***	**Please fill in per Complement. The total will account for multiple positions if indicated above.**			
1) Computer Hardware	6850001.7211.01	-	-	-	-
2)	#N/A	-	-	-	-
3)	#N/A	-	-	-	-
4)	#N/A	-	-	-	-
Subtotal (Per Employee)		-	-	-	-
Subtotal (Per Position)		$ -	$ -	$ -	$ -
2014 Total Annual Costs		$ -	$ -	$ -	$ -
2015 Total Annual Costs		$ -	$ -	$ -	$ -
2016 Total Annual Costs		$ -	$ -	$ -	$ -
2017 Total Annual Costs		$ -	$ -	$ -	$ -

Additional Comments:

Request Title	Electric Vehicle Municipal Feasibility Program Pilot

8) Capital Funding

Are there any Capital requests already submitted/approved or to be submitted related to this ARR? (e.g. new car)

	ASSOCIATED CAPITAL FUNDING	Status	Year asset Available for use	Proj. #	2014	2015	2016	2017	Total
1					$ -	$ -	$ -		$ -
2					$ -	$ -	$ -		$ -
3					$ -	$ -	$ -		$ -
TOTAL ASSOCIATED CAPITAL FUNDING					$ -	$ -	$ -	$ -	$ -

9) Financial/Resource Detail

	Component	BU Acct. #	2014	2015	2016	2017	2018
			Budget				Full-Yr. Adj.
REVENUE - continuous operating detail							
1			-	-	-		
2			-	-	-		
3			-	-	-		
4			-	-	-		
		Subtotal	-	-	-	-	
REVENUE - one-time operating detail							
1			-	-	-		-
2			-	-	-		-
		Subtotal	-	-	-	-	-
EXPENSES - continuous operating detail ***(For staffing costs please fill out section 7)***							
1	* Staffing costs *(calculated field)*	(From sect. 7)	-	-	-	-	
2	* Benefits	(From sect. 7)	-	-	-	-	
3	* Complement sch. Expenses *(calculated field)*	(From sect. 7)	-	-	-	-	
4			-	-	-		
5			-	-	-		
6			-	-	-		
7			-	-	-		
		Subtotal	-	-	-	-	
EXPENSES - one-time operating detail ***(For staffing costs please fill out section 7)***							
1	* Complement sch. Expenses *(calculated field)*	(From sect. 7)	-	-	-	-	-
2			-	15,000	30,000		-
3			-	-	-		-
		Subtotal	-	15,000	30,000	-	-
OFFSETS - cost savings, reductions, etc							
1	Fuel savings (estimated)		-	(9,750)	(9,750)		
2			-	-	-		
3			-	-	-		
		Subtotal	-	(9,750)	(9,750)	-	
TOTAL OPERATING BUDGET CHANGE			-	5,250	20,250	-	-

COMPLEMENTS & FTE's		2014	2015	2016	2017	Total
# of positions requested	(From sect. 7)	-	-	-	-	-
FTE's	(From sect. 7)	-	-	-	-	-
FTE reductions/offsets	(Manual Field)	-	-	-		-
Net FTE's		-	-	-	-	-

CITY OF VAUGHAN

2014-2017 OPERATING BUDGET

ADDITIONAL RESOURCE REQUEST

Request Title Learning and Development Specialists

Business Unit # 090150 — Learning & Development

090 - Human Resources

Related Program Learning and Development

Program Classification Standard Traditional Support

Annual Budget Change Summary

Financial Components	2014	2015	2016	2017	2014-2017 Sub-total	2018 (One Time. Adj.)	2014-2018 Sub-total
Staffing							
Complements	1.00	-	-	-	1.00	-	1.00
Net FTE's	1.00	-	-	-	1.00	-	1.00
Operating Revenue	-	-	-	-	-	-	-
Operating Costs							
Staffing & Benefits	92,900	-	-	-	92,900	-	92,900
Other continuous costs	2,500	-	-	-	2,500	-	2,500
One-time expenses	5,500	(5,500)	-	-	-	-	-
Offsets/reductions	-	-	-	-	-	-	-
Net Operating Budget	***$ 100,900***	***$ (5,500)***	***$ -***	***$ -***	***$ 95,400***	***$ -***	***$ 95,400***
Associated Capital Costs	*$ -*	*$ -*	*$ -*	*$ -*	*$ -*	*$ -*	*$ -*

1A) Request Description: *Please provide a brief description of the request.*

Please check one: ☑ Departmental ☐ Corporate

The Learning and Development Specialists will allow us to implement the learning and development strategy and meet the Vaughan Vision 2020 initiatives: - Standardize a focused Corporate Learning approach; Encourage and support lifelong learning, promote temporary secondments; Introduce mentorship programs. This position will assist the City in pursuit of its vision and mission by: providing meaningful learning opportunities; providing accessible and high quality learning which meets the employee's lifelong learning needs; provide a trusting, caring and respectful, fair and inclusive environment which support learning and development; Create programs that attract, develop and promote the best talent. Staff, leadership and management development programs will have an impact on both leader and staff engagement. The L&D programs will create a corporate learning curriculum supporting lifelong learning and the creation of a learning culture at Vaughan. This request was originally submitted in the 2011 budget.

1B) If this request is part of a project with multiple milestones then please fill in the following table:

Milestones or Deliverables	Timelines	Comments
Executive coach to provide ad hoc coaching to SMT	Q1-4 2014	
Run one offering of the Leadership and Management Dev.	Q2	Max attendance capped at 20 participants
Run one offering of Certificate in Management Excellence	Q3	Max attendance capped at 80 participants
Run one offering of Developing Future Leaders	Q4	Max attendance capped at 20 participants

1C) Impact on other departments (cost/time/benefit):

Department Impacted	Describe Impact (Cost/time/benefit)	Were they Consulted?
ITM	We will partner with ITM to deliver IT related programs and ensure staff is always trained with the most current programs which will assist them with service delivery. Employees from all areas will be able to participate.	☑ Yes ☐ No
		☐ Yes ☐ No
		☐ Yes ☐ No

Other comments:

Consistency in training and quality of training results in improved engagement and productivity.

COMMISSIONER APPROVAL: _____ ***Date:*** _____

Budget Staff Use Only	☐ 1st Submission ☐ Previously Recognized	Submitted for year: Recognized for year:

Request Title	Learning and Development Specialists

2) Relationship to Vaughan Vision 2020 - Goals / Objectives / Initiatives

A) Identify the specific initiative on the Vaughan Vision 2020 initiative list this resource request supports (new or implementation of): Choose an Initiative from the drop down list and then choose the relationship with the initiative in the Green cell using the drop down provided.

Theme	Goal	Initiative (Use drop down list)	Ref #	Date	Priority	Request/Initiative Relationship (choose 1)
Staff Goals	Support the Professional Development of Staff	Identify and develop a leadership development program (internal succession planning)	9	Q2/12 Revised Q2/14****	Low	General Correlation

B) Describe and clearly demonstrate how the request links to the Vaughan Vision 2020:

This request directly links to Vaughan Vision 2020 goal of "Ensure a High Performing Organization". In order to attract, retain and promote skilled staff we require the appropriate resources to deliver training programs and to implement the Learning and Development Strategy. It will also help us in supporting the professional development of staff and value and encourage and highly motivated workforce.

3) Related Performance Indicators & Business Plan Link

Please provide information on top 3 performance measures:

	Name/description of service level target:	Target Level	Current Level	Level with ARR
1)	Improve skill level	180 training days	112 lear days	180 training
2)	Enhance leadership skills	3 programs per	1 program ./ yr	3 programs per
3)	Improve productivity and engagement levels	0.25	as last surveyed	0.1

Describe how this request relates to Departmental Business Plan:

The Human Resources Strategy was developed in 2009. The learning and Development Strategy was completed in 2010 to represent the next level of Strategy below the HR Strategy and was approved in March 2010. These resources are required in order to implement the L&D Strategy and were previously requested in 2010.

4) Value Proposition

Please detail both qualitative and quantitative benefits of the request

Qualitative: Please select up to 2 actions which best describe this request

Primary: Improve Staff Moral Secondary: Improve Corp. Image

Briefly explain how this request helps achieve the actions selected above. How does this request make a difference in these areas? Can improvements be defined (i.e. surveys, measures, etc.)?

Employees that have more learning opportunities are more productive and more qualified to serve our citizens. Learning opportunities also improve the level of employee engagement and attract new candidates to the City.

Quantitative: Please provide explanation of how this request improves efficiency. Note that performance measures are captured in section 3. This section is for efficiency improvements.

Year	Type	Change/Saving	Units	Detail of Cost Reductions/Budget Savings	Incl. in offsets (Section #9)?
2014			Units	Centralizing the L&D through HR will ensure a more efficient and consistent approach in the workplace.	

5) Alternatives

Are there alternatives or options? Please explain what they are and why they are not the primary approach.

We can continue to offer programs in a unstructured manner from various training providers which would not allow us to meet initiative #21 - standardize a focused corporate learning approach and likely not be able to achieve and improve level of employee engagement. Also, it will not encourage lifelong learning and will not promote temporary secondments; it will also delay the implementation of the mentorship program. The program will lack consistency in application and development as the same individuals will not be involved in all stages throughout all programs.

Request Title	Learning and Development Specialists			

7) Complement Details - Skip to Section 8 if no Staff is requested

Do not gap positions - If required, please contact the Budget Dept. for instructions
Future year progressions & eco. adj. will be calculated corporately by the Budget Dept.

Complement Information	**Position #1**	**Position #2**	**Position #3**	**Sub-total**
Budget Year	2014			
Position title	L&D Specialist			
Estimated start date	January 1, 2014			
# of positions requested	1.00	-	-	1.00
Full-time equivalents (FTEs)	1.00	-	-	1.00
Position type	Full-time			
Position agreement classification	Mgmt/Non-union			
If contract, specify length (months or yrs)	N/A			
If Casual/Seasonal PT enter Hourly wage				
Business unit # (override if different than # shown)	090150			
Grade level	6			
Est. starting step	1			
Desktop (HR) Review Performed?	No			
B&F Accommodations Available?	No			
ITM Hardware required?	Yes			
Capital Equipment Required?	No			
Complement Annual Cost Detail				
Annual full-time $	72,977			72,977
Annual part-time $	-	-	-	-
Annual shift premiums, etc	-	-	-	-
Annual overtime $	-	-	-	-
* PT vacation pay *(calculated field)*	-	-	-	-
* Annual benefits *(calculated field)*	19,923	-	-	19,923
* FT contract benefits in lieu *(calculated field)*	-	-	-	-
Subtotal (Per Employee)	**$ 92,900**	**$ -**	**$ -**	**$ 92,900**
Subtotal (Per Position)	**$ 92,900**	**$ -**	**$ -**	**$ 92,900**
Continuous costs *(BU & Acct #.)*	**Please fill in per Complement. The total will account for multiple positions if indicated above.**			
1) Office Supplies 090150.7200	-	-	-	-
2) Training & Developme 090150.7115	1,500	-	-	1,500
3) Cellular Line Charges 090150.7122.01	600	-	-	600
4) Mileage 090150.7100	400	-	-	400
Subtotal (Per Employee)	**$ 2,500**	**$ -**	**$ -**	**$ 2,500**
Subtotal (Per Position)	**$ 2,500**	**$ -**	**$ -**	**$ 2,500**
One-time costs *(BU & Acct #.)*	**Please fill in per Complement. The total will account for multiple positions if indicated above.**			
1) Computer Hardware 090150.7211.01	5,000	-	-	5,000
2) Office Equip. & Furnitu 090150.7210	500	-	-	500
3) Training & Developme 090150.7115	-	-	-	-
4) #N/A	-	-	-	-
Subtotal (Per Employee)	***5,500***	**-**	**-**	***5,500***
Subtotal (Per Position)	**$ 5,500**	**$ -**	**$ -**	**$ 5,500**
2014 Total Annual Costs	**$ 100,900**	**$ -**	**$ -**	**$ 100,900**
2015 Total Annual Costs	**$ -**	**$ -**	**$ -**	**$ -**
2016 Total Annual Costs	**$ -**	**$ -**	**$ -**	**$ -**
2017 Total Annual Costs	**$ -**	**$ -**	**$ -**	**$ -**

Additional Comments:

Request Title	Learning and Development Specialists

8) Capital Funding

Are there any Capital requests already submitted/approved or to be submitted related to this ARR? (e.g. new car)

	ASSOCIATED CAPITAL FUNDING	Status	Year asset Available for use	Proj. #	2014	2015	2016	2017	Total
1					$ -	$ -	$ -		$ -
2					$ -	$ -	$ -		$ -
3					$ -	$ -	$ -		$ -
TOTAL ASSOCIATED CAPITAL FUNDING					$ -	$ -	$ -	$ -	$ -

9) Financial/Resource Detail

	Component	BU Acct. #	2014	2015	2016	2017	2018
					Budget		Full-Yr. Adj.
REVENUE - continuous operating detail							
1			-	-	-		
2			-	-	-		
3			-	-	-		
4			-	-	-		
		Subtotal	-	-	-	-	
REVENUE - one-time operating detail							
1			-	-	-		-
2			-	-	-		-
		Subtotal	-	-	-	-	-
EXPENSES - continuous operating detail ***(For staffing costs please fill out section 7)***							
1	* Staffing costs *(calculated field)*	(From sect. 7)	**72,977**	-	-	-	
2	* Benefits	(From sect. 7)	**19,923**	-	-	-	
3	* Complement sch. Expenses *(calculated field)*	(From sect. 7)	**2,500**	-	-	-	
4			-	-	-		
5			-	-	-		
6			-	-	-		
7			-	-	-		
		Subtotal	**95,400**	-	-	-	
EXPENSES - one-time operating detail ***(For staffing costs please fill out section 7)***							
1	* Complement sch. Expenses *(calculated field)*	(From sect. 7)	**5,500**	-	-	-	-
2			-	-	-		-
3			-	-	-		-
		Subtotal	**5,500**	-	-	-	-
OFFSETS - cost savings, reductions, etc							
1			-	-	-		
2			-	-	-		
3			-	-	-		
		Subtotal	-	-	-	-	
TOTAL OPERATING BUDGET CHANGE			**100,900**	-	-	-	-

COMPLEMENTS & FTE's		2014	2015	2016	2017	Total
# of positions requested	(From sect. 7)	**1.00**	-	-	-	**1.00**
FTE's	(From sect. 7)	**1.00**	-	-	-	**1.00**
FTE reductions/offsets	(Manual Field)	-	-	-		-
Net FTE's		**1.00**	-	-	-	**1.00**

CITY OF VAUGHAN

2014-2017 OPERATING BUDGET

ADDITIONAL RESOURCE REQUEST

Request Title Professional Fees

Business Unit # 090153 Employee Relationships

090 - Human Resources; Labour Relations

Related Program Labour Relations

Program Classification Mandatory - Support

Annual Budget Change Summary

Financial Components	2014	2015	2016	2017	2014-2017 Sub-total	2018 (One Time. Adj.)	2014-2018 Sub-total
Staffing							
Complements	-	-	-	-	-	-	-
Net FTE's	-	-	-	-	-	-	-
Operating Revenue	**-**	**-**	**-**	**-**	**-**	**-**	**-**
Operating Costs							
Staffing & Benefits	-	-	-	-	-	-	-
Other continuous costs	100,000	-	-	-	100,000	-	100,000
One-time expenses	-	-	-	-	-	-	-
Offsets/reductions	-	-	-	-	-	-	-
Net Operating Budget	***$ 100,000***	***$ -***	***$ -***	***$ -***	***$ 100,000***	***$ -***	***$ 100,000***
Associated Capital Costs	***$ -***	***$ -***	***$ -***	***$ -***	***$ -***	***$ -***	***$ -***

1A) Request Description: ***Please provide a brief description of the request.***

Please check one: ☐ Departmental ☑ Corporate

We are requesting an additional $100,000 in our Professional Fees budget to be distributed among 090150, 090153, 090156 and 090165. The funds are being requested due to recent increased costs associated with litigation, utilization of search firms for the influx of vacant senior level positions, arbitrations resulting from the bargaining process, settling of claims of terminated employees, outplacement services, and recruitment and retention initiatives. As a result, we have exceeded our annual Professional Fees budget by an average of 13% per year over the past four years. As the Corporation is growing in size and complexity, so are the issues related to employment matters; hence the increasing trend in professional fees will continue and therefore requiring additional fundings to ensure there are not any unfavourable variances.

1B) If this request is part of a project with multiple milestones then please fill in the following table:

Milestones or Deliverables	Timelines	Comments

1C) Impact on other departments (cost/time/benefit):

Department Impacted	Describe Impact (Cost/time/benefit)	Were they Consulted?
		☐Yes ☐No
		☐Yes ☐No
		☐Yes ☐No

Other comments:

Increasing the budget will allow HR to better manage Corporate expectations and services delivered. There has been an unforeseen increase in recent years to costs associated with Professional Fees. All legal fees related to employment matters or collective agreements is paid centrally through HR for the entire Corporation.

COMMISSIONER APPROVAL: _____ ***Date:*** _____

Budget Staff Use Only	☐1st Submission ☐Previously Recognized	Submitted for year: Recognized for year:

Request Title	Professional Fees

2) Relationship to Vaughan Vision 2020 - Goals / Objectives / Initiatives

A) Identify the specific initiative on the Vaughan Vision 2020 initiative list this resource request supports (new or implementation of): Choose an Initiative from the drop down list and then choose the relationship with the initiative in the Green cell using the drop down provided.

Theme	Goal	Initiative (Use drop down list)	Ref #	Date	Priority	Request/Initiative Relationship (choose 1)
Staff Goals	Attract, Retain & Promote Skilled Staff	Revise the Corporate performance management process as part of a quality work environment	8	Q4/12 Revised Q2/15***	High	General Correlation

B) Describe and clearly demonstrate how the request links to the Vaughan Vision 2020:

Increasing our budget for Professional Fees will allow us to pursue Service Excellence in our delivery of Corporate expectations and ensure organizational effectiveness. With the growing population of City staff comes an increased risk to litigation. HR is responsible for all employment related litigation for the Corporation and proper resources are required in order to properly administer. This request also directly links to Vaughan Vision 2020 goal of "Ensure a High Performing Organization." In order to attract, retain and promote skilled staff we require the appropriate human resources funding, which in turn will allow us to promote a more valued and engaged workforce.

3) Related Performance Indicators & Business Plan Link

Please provide information on top 3 performance measures:

	Name/description of service level target:	Target Level	Current Level	Level with ARR
1)	Improve our ability to comply with all applicable laws			
2)	Provide services set out in severance guidelines			
3)	Improve productivity, engagment and skill levels and enhance leadership skills			

Describe how this request relates to Departmental Business Plan:

The Human Resources department provides services that encompass multiple professional specialties. We want to have consistent application of HR policies, practices and procedures. We want to provide personal and professional growth opportunities and improve and sustain employee engagement.

4) Value Proposition

Please detail both qualitative and quantitative benefits of the request

Qualitative: Please select up to 2 actions which best describe this request

Primary: Improve Corp. Image Secondary: Improve Staff Morale

Briefly explain how this request helps achieve the actions selected above. How does this request make a difference in these areas? Can improvements be defined (i.e. surveys, measures, etc.)?

It will allow us to better manage our business relating to litigations and arbitrations by providing us with proper resources to deal with the situations as they arise. Not having the increased resources will prove to be of greater financial risk as we will not be able to properly handle situations at the onset, leading to even greater litigation / arbitration costs.

Quantitative: Please provide explanation of how this request improves efficiency. Note that performance measures are captured in section 3. This section is for efficiency improvements.

Year	Type	Change/Saving	Units	Detail of Cost Reductions/Budget Savings	Incl. in offsets (Section #9)?

5) Alternatives

Are there alternatives or options? Please explain what they are and why they are not the primary approach.

Without the extra funding, we will not be able to maintain the current level of service which will expose us to greater legal risk. There are no alternatives or options to litigation, arbitration and outplacement services costs.

Request Title	Professional Fees

7) Complement Details - Skip to Section 8 if no Staff is requested

Do not gap positions - If required, please contact the Budget Dept. for instructions
Future year progressions & eco. adj. will be calculated corporately by the Budget Dept.

Complement Information	**Position #1**	**Position #2**	**Position #3**	**Sub-total**
Budget Year				
Position title				
Estimated start date				
# of positions requested				-
Full-time equivalents (FTEs)				-
Position type				
Position agreement classification				
If contract, specify length (months or yrs)				
If Casual/Seasonal PT enter Hourly wage				
Business unit # (override if different than # shown)				
Grade level				
Est. starting step				
Desktop (HR) Review Performed?				
B&F Accommodations Available?				
ITM Hardware required?				
Capital Equipment Required?				
Complement Annual Cost Detail				
Annual full-time $				-
Annual part-time $	-	-	-	-
Annual shift premiums, etc				-
Annual overtime $				-
* PT vacation pay ***(calculated field)***	-	-	-	-
* Annual benefits ***(calculated field)***	-	-	-	-
* FT contract benefits in lieu ***(calculated field)***	-	-	-	-
Subtotal (Per Employee)	$ -	$ -	$ -	$ -
Subtotal (Per Position)	$ -	$ -	$ -	$ -

Continuous costs	***(BU & Acct #.)***	**Please fill in per Complement. The total will account for multiple positions if indicated above.**			
1) Office Supplies	090153.7200				-
2) Training & Developme	090153.7115				-
3) Memberships/Dues/Fe	090153.7105				-
4) Mileage	090153.7100				-
Subtotal (Per Employee)		$ -	$ -	$ -	$ -
Subtotal (Per Position)		$ -	$ -	$ -	$ -

One-time costs	***(BU & Acct #.)***	**Please fill in per Complement. The total will account for multiple positions if indicated above.**			
1) Computer Hardware	090153.7211.01				-
2)	#N/A				-
3)	#N/A				-
4)	#N/A				-
Subtotal (Per Employee)		-	-	-	-
Subtotal (Per Position)		$ -	$ -	$ -	$ -
2014 Total Annual Costs		$ -	$ -	$ -	$ -
2015 Total Annual Costs		$ -	$ -	$ -	$ -
2016 Total Annual Costs		$ -	$ -	$ -	$ -
2017 Total Annual Costs		$ -	$ -	$ -	$ -

Additional Comments:

Request Title	Professional Fees

8) Capital Funding

Are there any Capital requests already submitted/approved or to be submitted related to this ARR? (e.g. new car)

	ASSOCIATED CAPITAL FUNDING	Status	Year asset Available for use	Proj. #	2014	2015	2016	2017	Total
1									$ -
2									$ -
3									$ -
TOTAL ASSOCIATED CAPITAL FUNDING					$ -	$ -	$ -	$ -	$ -

9) Financial/Resource Detail

	Component	BU Acct. #	2014	2015	2016 Budget	2017	2018 Full-Yr. Adj.
REVENUE - continuous operating detail							
1							
2							
3							
4							
		Subtotal	-	-	-	-	
REVENUE - one-time operating detail							
1							-
2							-
		Subtotal	-	-	-	-	-
EXPENSES - continuous operating detail ***(For staffing costs please fill out section 7)***							
1	* Staffing costs *(calculated field)*	(From sect. 7)	-	-	-	-	
2	* Benefits	(From sect. 7)	-	-	-	-	
3	* Complement sch. Expenses *(calculated field)*	(From sect. 7)	-	-	-	-	
4	Litigation, Arbitration, Exec. Searches & Recruit. Initiatives		100,000				
5							
6							
7							
		Subtotal	100,000	-	-	-	
EXPENSES - one-time operating detail ***(For staffing costs please fill out section 7)***							
1	* Complement sch. Expenses *(calculated field)*	(From sect. 7)	-	-	-	-	-
2							-
3							-
		Subtotal	-	-	-	-	-
OFFSETS - cost savings, reductions, etc							
1							
2							
3							
		Subtotal	-	-	-	-	
TOTAL OPERATING BUDGET CHANGE			100,000	-	-	-	-

COMPLEMENTS & FTE's		2014	2015	2016	2017	Total
# of positions requested	(From sect. 7)	-	-	-	-	-
FTE's	(From sect. 7)	-	-	-	-	-
FTE reductions/offsets	(Manual Field)					-
Net FTE's		-	-	-	-	-

CITY OF VAUGHAN

2014-2017 OPERATING BUDGET

ADDITIONAL RESOURCE REQUEST

Request Title HR Specialist, Workplace Health and Safety

Business Unit # 090165 — Benefits & Health and Safety

090 - Human Resources

Related Program Health and Safety

Program Classification Standard Traditional Support

Annual Budget Change Summary

Financial Components	2014	2015	2016	2017	2014-2017 Sub-total	2018 (One Time. Adj.)	2014-2018 Sub-total
Staffing							
Complements	-	-	1.00	-	1.00	-	1.00
Net FTE's	-	-	1.00	-	1.00	-	1.00
Operating Revenue	-	-	-	-	-	-	-
Operating Costs							
Staffing & Benefits	-	-	113,291	-	113,291	-	113,291
Other continuous costs	-	-	3,000	-	3,000	-	3,000
One-time expenses	-	-	5,500	(5,500)	-	-	-
Offsets/reductions	-	-	-	-	-	-	-
Net Operating Budget	***$ -***	***$ -***	***$ 121,791***	***$ (5,500)***	***$ 116,291***	***$ -***	***$ 116,291***
Associated Capital Costs	***$ -***	***$ -***	***$ -***	***$ -***	***$ -***	***$ -***	***$ -***

1A) Request Description: ***Please provide a brief description of the request.***

Please check one: ☑ Departmental ☐ Corporate

The HR Specialist, Workplace Health and Safety will provide the organization with training, consultation, advice and audit to enhance the City's ability to meet its obligations under the Occupational Health and Safety Act and to improve the City's ability to prevent workplace injuries and illnesses.
Currently Vaughan has only one FTE supporting this function. As an example Powerstream with half the City's staff levels has 3 front line staff overseeing the Health and Safety needs of their organization. You will note on the updated HR department business plan that we have provided HR Efficiency statistics. You will note from the statistical data that one City HR FTE is servicing twice as many employees as the public sector HR counterpart that participated in a recent survey. In addition, in 1992 HR had 16 full time staff and served 655 employees and 56 crossing guards. In 1992 the City's HR department did not support Hydro or Transit. In 2011 the HR department has 14 staff and services 1,687 FTEs (City and Libraries) as well as over 90 crossing guards.

1B) If this request is part of a project with multiple milestones then please fill in the following table:

Milestones or Deliverables	Timelines	Comments
Hiring an HR Partner	Q1	
Training	Q1	
Assignment of Caseload	Q2	

1C) Impact on other departments (cost/time/benefit):

Department Impacted	Describe Impact (Cost/time/benefit)	Were they Consulted?
		☐Yes ☐No
		☐Yes ☐No
		☐Yes ☐No

Other comments:

COMMISSIONER APPROVAL: _____ ***Date:*** _____

Budget Staff Use Only	☐1st Submission	Submitted for year:
	☐Previously Recognized	Recognized for year:

Request Title	HR Specialist, Workplace Health and Safety

2) Relationship to Vaughan Vision 2020 - Goals / Objectives / Initiatives

A) Identify the specific initiative on the Vaughan Vision 2020 initiative list this resource request supports (new or implementation of): Choose an Initiative from the drop down list and then choose the relationship with the initiative in the Green cell using the drop down provided.

Theme	Goal	Initiative (Use drop down list)	Ref #	Date	Priority	Request/Initiative Relationship (choose 1)

B) Describe and clearly demonstrate how the request links to the Vaughan Vision 2020:

This request directly links to Vaughan Vision 2020 goal of "Ensure a High Performing Organization". Specifically it relates to: Enhancing Productivity, Cost Effectiveness and Innovation; Value and Encourage a Highly Motivated Workforce.

3) Related Performance Indicators & Business Plan Link

Please provide information on top 3 performance measures:

	Name/description of service level target:	Target Level	Current Level	Level with ARR
1)	enhance our ability to comply with all applicable laws			
2)	minimize risk of injuries / illnesses			
3)	Improve employee engagement			

Describe how this request relates to Departmental Business Plan:

The Human Resources Strategy goal is to increase the overall level of employee engagement. A number of initiatives through our business plan support this goal. Maintaining and enhancing employee health, minimizing workplace injuries and promoting accident prevention is linked directly to improving employee satisfaction and therefore employee engagement.

4) Value Proposition

Please detail both qualitative and quantitative benefits of the request

Qualitative: Please select up to 2 actions which best describe this request

Primary: Improve Staff Moral Secondary: Improve Corp. Image

Briefly explain how this request helps achieve the actions selected above. How does this request make a difference in these areas? Can improvements be defined (i.e. surveys, measures, etc.)?

Healthy and Safe employees are more productive and more engaged in their roles. In addition our ability to prevent workplace injuries and illnesses is enhanced through the additional resource who will assist in hazard assessments, workplace safety procedure development, provide consultations to front line managers and staff and enhance the City's image by becoming the safest workplace.

Quantitative: Please provide explanation of how this request improves efficiency. Note that performance measures are captured in section 3. This section is for efficiency improvements.

Year	Type	Change/Saving	Units	Detail of Cost Reductions/Budget Savings	Incl. in offsets (Section #9)?
2014		200	Hrs.	We currently have one HR Specialist H&S servicing all City staff.	

5) Alternatives

Are there alternatives or options? Please explain what they are and why they are not the primary approach.

We can continue to provide services with the existing resources but it will be difficult to provide the level of service and time commitment to our clients to meet their goals which include: Reducing workplace lost time injuries, preventing workplace accidents, providing training, advice and coaching to enhance the ability of our front line managers to be effective in their roles.

Request Title	HR Specialist, Workplace Health and Safety			
7) Complement Details - Skip to Section 8 if no Staff is requested				
Do not gap positions - If required, please contact the Budget Dept. for instructions Future year progressions & eco. adj. will be calculated corporately by the Budget Dept.				
Complement Information	**Position #1**	**Position #2**	**Position #3**	**Sub-total**
Budget Year	2016			
Position title	HR Specialist, Workplace Health and Safety			
Estimated start date	January 1, 2016			
# of positions requested	1.00	-	-	1.00
Full-time equivalents (FTEs)	1.00	-	-	1.00
Position type	Full-time			
Position agreement classification	Mgmt/Non-union			
If contract, specify length (months or yrs)	N/A			
If Casual/Seasonal PT enter Hourly wage				
Business unit # (override if different than # shown)	090165			
Grade level	8			
Est. starting step	1			
Desktop (HR) Review Performed?	No			
B&F Accommodations Available?	No			
ITM Hardware required?	Yes			
Capital Equipment Required?	No			
Complement Annual Cost Detail				
Annual full-time $	88,302			88,302
Annual part-time $	-	-	-	-
Annual shift premiums, etc	-	-	-	-
Annual overtime $	-	-	-	-
* PT vacation pay *(calculated field)*	-	-	-	-
* Annual benefits *(calculated field)*	24,989	-	-	24,989
* FT contract benefits in lieu *(calculated field)*	-	-	-	-
Subtotal (Per Employee)	**$ 113,291**	**$ -**	**$ -**	**$ 113,291**
Subtotal (Per Position)	**$ 113,291**	**$ -**	**$ -**	**$ 113,291**
Continuous costs *(BU & Acct #.)*	**Please fill in per Complement. The total will account for multiple positions if indicated above.**			
1) Office Supplies 090165.7200	500	-	-	500
2) Training & Developme 090165.7115	1,500	-	-	1,500
3) Cellular Line Charges 090165.7122.01	600	-	-	600
4) Mileage 090165.7100	400	-	-	400
Subtotal (Per Employee)	**$ 3,000**	**$ -**	**$ -**	**$ 3,000**
Subtotal (Per Position)	**$ 3,000**	**$ -**	**$ -**	**$ 3,000**
One-time costs *(BU & Acct #.)*	**Please fill in per Complement. The total will account for multiple positions if indicated above.**			
1) Computer Hardware 090165.7211.01	5,000	-	-	5,000
2) Office Equip. & Furnitu 090165.7210	500	-	-	500
3) Training & Developme 090165.7115	-	-	-	-
4) #N/A	-	-	-	-
Subtotal (Per Employee)	***5,500***	**-**	**-**	***5,500***
Subtotal (Per Position)	**$ 5,500**	**$ -**	**$ -**	**$ 5,500**
2014 Total Annual Costs	**$ -**	**$ -**	**$ -**	**$ -**
2015 Total Annual Costs	**$ -**	**$ -**	**$ -**	**$ -**
2016 Total Annual Costs	**$ 121,791**	**$ -**	**$ -**	**$ 121,791**
2017 Total Annual Costs	**$ -**	**$ -**	**$ -**	**$ -**
Additional Comments:				

Request Title	HR Specialist, Workplace Health and Safety

8) Capital Funding

Are there any Capital requests already submitted/approved or to be submitted related to this ARR? (e.g. new car)

	ASSOCIATED CAPITAL FUNDING	Status	Year asset Available for use	Proj. #	2014	2015	2016	2017	Total
1					$ -	$ -	$ -		$ -
2					$ -	$ -	$ -		$ -
3					$ -	$ -	$ -		$ -
TOTAL ASSOCIATED CAPITAL FUNDING					$ -	$ -	$ -	$ -	$ -

9) Financial/Resource Detail

	Component	BU Acct. #	2014	2015	2016 Budget	2017	2018 Full-Yr. Adj.
REVENUE - continuous operating detail							
1			-	-	-		
2			-	-	-		
3			-	-	-		
4			-	-	-		
		Subtotal	-	-	-	-	
REVENUE - one-time operating detail							
1			-	-	-		-
2			-	-	-		-
		Subtotal	-	-	-	-	-
EXPENSES - continuous operating detail ***(For staffing costs please fill out section 7)***							
1	* Staffing costs *(calculated field)*	(From sect. 7)	-	-	88,302	-	
2	* Benefits	(From sect. 7)	-	-	24,989	-	
3	* Complement sch. Expenses *(calculated field)*	(From sect. 7)	-	-	3,000	-	
4			-	-	-		
5			-	-	-		
6			-	-	-		
7			-	-	-		
		Subtotal	-	-	116,291	-	
EXPENSES - one-time operating detail ***(For staffing costs please fill out section 7)***							
1	* Complement sch. Expenses *(calculated field)*	(From sect. 7)	-	-	5,500	-	-
2			-	-	-		-
3			-	-	-		-
		Subtotal	-	-	5,500	-	-
OFFSETS - cost savings, reductions, etc							
1			-	-	-		
2			-	-	-		
3			-	-	-		
		Subtotal	-	-	-	-	
TOTAL OPERATING BUDGET CHANGE			-	-	121,791	-	-

COMPLEMENTS & FTE's		2014	2015	2016	2017	Total
# of positions requested	(From sect. 7)	-	-	1.00	-	1.00
FTE's	(From sect. 7)	-	-	1.00	-	1.00
FTE reductions/offsets	(Manual Field)	-	-	-		-
Net FTE's		-	-	1.00	-	1.00

CITY OF VAUGHAN

2014-2017 OPERATING BUDGET

ADDITIONAL RESOURCE REQUEST

Request Title HR Specialist, Absence and Disability Management

Business Unit # 090165 — Benefits & Health and Safety

090 - Human Resources

Related Program Compensation and Benefits

Program Classification Standard Traditional Support

Annual Budget Change Summary

Financial Components	2014	2015	2016	2017	2014-2017 Sub-total	2018 (One Time. Adj.)	2014-2018 Sub-total
Staffing							
Complements	-	-	1.00	-	1.00	-	1.00
Net FTE's	-	-	1.00	-	1.00	-	1.00
Operating Revenue	-	-	-	-	-	-	-
Operating Costs							
Staffing & Benefits	-	-	85,117	-	85,117	-	85,117
Other continuous costs	-	-	2,300	-	2,300	-	2,300
One-time expenses	-	-	5,600	(5,600)	-	-	-
Offsets/reductions	-	-	-	-	-	-	-
Net Operating Budget	***$ -***	***$ -***	***$ 93,017***	***$ (5,600)***	***$ 87,417***	***$ -***	***$ 87,417***
Associated Capital Costs	*$ -*	*$ -*	*$ -*	*$ -*	*$ -*	*$ -*	*$ -*

1A) Request Description: ***Please provide a brief description of the request.***

Please check one: ☑ Departmental ☐ Corporate

We anticipate that by 2013 the City will require the services of an additional HR Specialist, Absence and Disability Management to address cases of accommodation, return to work, WSIB, non occupational illness etc. In addition we plan to provide additional support to Vaughan Fire & Rescue services by taking over all of their attendance tracking as well as assisting in the attendance management process. You will note on the updated HR department business plan that we have provided HR Efficiency statistics. You will note from the statistical data that one City HR FTE is servicing twice as many employees as the public sector HR counterpart that participated in a recent survey. In addition, in 1992 HR had 16 full time staff and served 655 employees and 56 crossing guards. In 1992 the City's HR department did not support Hydro or Transit. In 2011 the HR department has 14 staff and services 1,687 FTEs (City and Libraries) as well as over 90 crossing guards.

1B) If this request is part of a project with multiple milestones then please fill in the following table:

Milestones or Deliverables	Timelines	Comments
Hire HR Specialist	Q1	
Train HR Specialist	Q1	
Start assuming additional work from VFRS	Q2	

1C) Impact on other departments (cost/time/benefit):

Department Impacted	Describe Impact (Cost/time/benefit)	Were they Consulted?
VFRS	We have consulted with VFRS	☐Yes ☐No
		☐Yes ☐No
		☐Yes ☐No

Other comments:

VFRS has only 3 non union positions that handles a number of of operational complex issues. They have requested the assistance of HR with day to day administrative and HR related processes in order to free up their time to be more effective and efficient in their operational work.

COMMISSIONER APPROVAL: _____ ***Date:*** _____

Budget Staff Use Only	☐1st Submission ☐Previously Recognized	Submitted for year: Recognized for year:

Request Title	HR Specialist, Absence and Disability Management

2) Relationship to Vaughan Vision 2020 - Goals / Objectives / Initiatives

A) Identify the specific initiative on the Vaughan Vision 2020 initiative list this resource request supports (new or implementation of): Choose an Initiative from the drop down list and then choose the relationship with the initiative in the Green cell using the drop down provided.

Theme	Goal	Initiative (Use drop down list)	Ref #	Date	Priority	Request/Initiative Relationship (choose 1)

B) Describe and clearly demonstrate how the request links to the Vaughan Vision 2020:

This request directly links to Vaughan Vision 2020 goal of "Ensure a High Performing Organization". In order to allow our senior staff to become more effective in their roles we need to take away from them the day to day administrative high volume work that can be done by more junior staff members.

3) Related Performance Indicators & Business Plan Link

Please provide information on top 3 performance measures:

	Name/description of service level target:	Target Level	Current Level	Level with ARR
1)	Decrease duration of work absences	7 days per inj FTE	10 days per Inj FTE	7 days
2)	Increase number of modified work programs	10% in yr 1	60 plans	70 plans
3)	Improve timeliness of addressing issues	same day	address within 1 day or	same day

Describe how this request relates to Departmental Business Plan:

The 2013 HR Business Plan includes as one of its goals assisting VFRS with their attendance tracking / attendance management issues. This FTE will enable us to accomplish this goal.

4) Value Proposition

Please detail both qualitative and quantitative benefits of the request

Qualitative: Please select up to 2 actions which best describe this request

Primary: Improve Staff Moral Secondary: Improve Corp. Image

Briefly explain how this request helps achieve the actions selected above. How does this request make a difference in these areas? Can improvements be defined (i.e. surveys, measures, etc.)?

Qualitative: Senior VFRS staff can become more strategic in their roles and less involved in administrative type of work.
Quantitative: A significant amount of administrative work can be moved from the senior VFRS non union staff to HR.

Quantitative: Please provide explanation of how this request improves efficiency. Note that performance measures are captured in section 3. This section is for efficiency improvements.

Year	Type	Change/Saving	Units	Detail of Cost Reductions/Budget Savings	Incl. in offsets (Section #9)?
2012			Hrs.	Reduces the amount of time spent by senior VFRS Staff on administrative work.	

5) Alternatives

Are there alternatives or options? Please explain what they are and why they are not the primary approach.

Our past negotiations with VPFFA has shown that getting more management exclusions in VFRS will not be an easy task. The arbitration decisions have also not supported this up to this point. As an organization we need to find ways to take away administrative work from senior staff in order to allow them more time to lead their workforce and be more strategic in their roles.

Request Title	HR Specialist, Absence and Disability Management

7) Complement Details - Skip to Section 8 if no Staff is requested

Do not gap positions - If required, please contact the Budget Dept. for instructions
Future year progressions & eco. adj. will be calculated corporately by the Budget Dept.

Complement Information	**Position #1**	**Position #2**	**Position #3**	**Sub-total**
Budget Year	2016			
Position title	HR Specialist, Absence and Disability Management			
Estimated start date	January 1, 2016			
# of positions requested	1.00	-	-	1.00
Full-time equivalents (FTEs)	1.00	-	-	1.00
Position type	Full-time			
Position agreement classification	Mgmt/Non-union			
If contract, specify length (months or yrs)	N/A			
If Casual/Seasonal PT enter Hourly wage				
Business unit # (override if different than # shown)	090165			
Grade level	5			
Est. starting step	1			
Desktop (HR) Review Performed?	No			
B&F Accommodations Available?	No			
ITM Hardware required?	Yes			
Capital Equipment Required?	No			
Complement Annual Cost Detail				
Annual full-time $	66,342			66,342
Annual part-time $	-	-	-	-
Annual shift premiums, etc	-	-	-	-
Annual overtime $	-	-	-	-
* PT vacation pay *(calculated field)*	-	-	-	-
* Annual benefits *(calculated field)*	18,775	-	-	18,775
* FT contract benefits in lieu *(calculated field)*	-	-	-	-
Subtotal (Per Employee)	**$ 85,117**	**$ -**	**$ -**	**$ 85,117**
Subtotal (Per Position)	**$ 85,117**	**$ -**	**$ -**	**$ 85,117**

Continuous costs	*(BU & Acct #.)*	**Please fill in per Complement. The total will account for multiple positions if indicated above.**			
1) Office Supplies	090165.7200	500	-	-	500
2) Training & Developme	090165.7115	1,500	-	-	1,500
3) Cellular Line Charges	090165.7122.01	-	-	-	-
4) Mileage	090165.7100	300	-	-	300
Subtotal (Per Employee)		**$ 2,300**	**$ -**	**$ -**	**$ 2,300**
Subtotal (Per Position)		**$ 2,300**	**$ -**	**$ -**	**$ 2,300**

One-time costs	*(BU & Acct #.)*	**Please fill in per Complement. The total will account for multiple positions if indicated above.**			
1) Computer Hardware	090165.7211.01	5,000	-	-	5,000
2) Office Equip. & Furnitu	090165.7210	600	-	-	600
3) Training & Developme	090165.7115	-	-	-	-
4)	#N/A	-	-	-	-
Subtotal (Per Employee)		***5,600***	**-**	**-**	***5,600***
Subtotal (Per Position)		**$ 5,600**	**$ -**	**$ -**	**$ 5,600**
2014 Total Annual Costs		**$ -**	**$ -**	**$ -**	**$ -**
2015 Total Annual Costs		**$ -**	**$ -**	**$ -**	**$ -**
2016 Total Annual Costs		**$ 93,017**	**$ -**	**$ -**	**$ 93,017**
2017 Total Annual Costs		**$ -**	**$ -**	**$ -**	**$ -**

Additional Comments:

Request Title	HR Specialist, Absence and Disability Management

8) Capital Funding

Are there any Capital requests already submitted/approved or to be submitted related to this ARR? (e.g. new car)

	ASSOCIATED CAPITAL FUNDING	Status	Year asset Available for use	Proj. #	2014	2015	2016	2017	Total
1					$ -	$ -	$ -		$ -
2					$ -	$ -	$ -		$ -
3					$ -	$ -	$ -		$ -
TOTAL ASSOCIATED CAPITAL FUNDING					$ -	$ -	$ -	$ -	$ -

9) Financial/Resource Detail

	Component	BU Acct. #	2014	2015	2016 Budget	2017	2018 Full-Yr. Adj.
REVENUE - continuous operating detail							
1			-	-	-		
2			-	-	-		
3			-	-	-		
4			-	-	-		
		Subtotal	-	-	-	-	
REVENUE - one-time operating detail							
1			-	-	-		-
2			-	-	-		-
		Subtotal	-	-	-	-	-
EXPENSES - continuous operating detail ***(For staffing costs please fill out section 7)***							
1	* Staffing costs *(calculated field)*	(From sect. 7)	-	-	66,342	-	
2	* Benefits	(From sect. 7)	-	-	18,775	-	
3	* Complement sch. Expenses *(calculated field)*	(From sect. 7)	-	-	2,300	-	
4			-	-	-		
5			-	-	-		
6			-	-	-		
7			-	-	-		
		Subtotal	-	-	87,417	-	
EXPENSES - one-time operating detail ***(For staffing costs please fill out section 7)***							
1	* Complement sch. Expenses *(calculated field)*	(From sect. 7)	-	-	5,600	-	-
2			-	-	-		-
3			-	-	-		-
		Subtotal	-	-	5,600	-	-
OFFSETS - cost savings, reductions, etc							
1			-	-	-		
2			-	-	-		
3			-	-	-		
		Subtotal	-	-	-	-	
TOTAL OPERATING BUDGET CHANGE			-	-	93,017	-	-

COMPLEMENTS & FTE's		2014	2015	2016	2017	Total
# of positions requested	(From sect. 7)	-	-	1.00	-	1.00
FTE's	(From sect. 7)	-	-	1.00	-	1.00
FTE reductions/offsets	(Manual Field)	-	-	-		-
Net FTE's		-	-	1.00	-	1.00

CITY OF VAUGHAN

2014-2017 OPERATING BUDGET

ADDITIONAL RESOURCE REQUEST

Request Title: 1 Human Resources Partner

Business Unit #: 090153 — Employee Relationships

090 - Human Resources; Labour Relations

Related Program: Recruitment

Program Classification: Standard Essential Support

Annual Budget Change Summary

Financial Components	2014	2015	2016	2017	2014-2017 Sub-total	2018 (One Time. Adj.)	2014-2018 Sub-total
Staffing							
Complements	-	-	1.00	-	1.00	-	1.00
Net FTE's	-	-	1.00	-	1.00	-	1.00
Operating Revenue	-	-	-	-	-	-	-
Operating Costs							
Staffing & Benefits	-	-	102,988	-	102,988	-	102,988
Other continuous costs	-	-	2,500	-	2,500	-	2,500
One-time expenses	-	-	5,000	(5,000)	-	-	-
Offsets/reductions	-	-	-	-	-	-	-
Net Operating Budget	***$ -***	***$ -***	***$ 110,488***	***$ (5,000)***	***$ 105,488***	***$ -***	***$ 105,488***
Associated Capital Costs	*$ -*	*$ -*	*$ -*	*$ -*	*$ -*	*$ -*	*$ -*

1A) Request Description: ***Please provide a brief description of the request.***

Please check one: ☑ Departmental ☐ Corporate

In the 2011 Operating Budget we requested an additional HR Partner (1 FTE) to join us effective January 1, 2012. The purpose of the additional request is to assist our department in servicing our clients, all City departments. We anticipate that by 2014 in addition to the City's increasing workforce we will likely be inheriting more clients from Vaughan Public Libraries which will require additional resources to service then effectively. You will note on the updated HR department business plan that we have provided HR Efficiency statistics. You will note from the statistical data that one City HR FTE is servicing twice as many employees as the public sector HR counterpart that participated in a recent survey. In addition, in 1992 HR had 16 full time staff and served 655 employees and 56 crossing guards. In 1992 the City's HR department did not support Hydro or Transit. In 2011 the HR department has 14 staff and services 1,687 FTEs (City and Libraries) as well as over 90 crossing guards. Currently one of the HR managers is servicing a client groups and the HR Director services VFRS in the absence of an extra HR Partner.

1B) If this request is part of a project with multiple milestones then please fill in the following table:

Milestones or Deliverables	Timelines	Comments
Hiring an HR Partner	Q1	
Training	Q1	
Assignment of Caseload	Q2	

1C) Impact on other departments (cost/time/benefit):

Department Impacted	Describe Impact (Cost/time/benefit)	Were they Consulted?
VFRS	Currently being serviced by the HR Director - It is difficult to provide a high level of service without the appropriate resources	☑ Yes ☐ No
Commission of Planning	Currently being serviced by an HR Manager - Difficult to dedicate sufficient time to service them.	☑ Yes ☐ No
		☐ Yes ☐ No

Other comments:

The hiring of an additional HR Partner will have a positive impact on both client groups and on HR's ability to serve the entire organization more effectively.

COMMISSIONER APPROVAL: _____ ***Date:*** _____

Budget Staff Use Only	☐ 1st Submission ☐ Previously Recognized	Submitted for year: Recognized for year:

Request Title	1 Human Resources Partner

2) Relationship to Vaughan Vision 2020 - Goals / Objectives / Initiatives

A) Identify the specific initiative on the Vaughan Vision 2020 initiative list this resource request supports (new or implementation of): Choose an Initiative from the drop down list and then choose the relationship with the initiative in the Green cell using the drop down provided.

Theme	Goal	Initiative (Use drop down list)	Ref #	Date	Priority	Request/Initiative Relationship (choose 1)

B) Describe and clearly demonstrate how the request links to the Vaughan Vision 2020:

This request directly links to Vaughan Vision 2020 goal of "Ensure a High Performing Organization". In order to attract, retain and promote skilled staff we require the appropriate resources to deliver services and programs. It will also help us in supporting the professional development of staff and value and encourage and highly motivated workforce.

3) Related Performance Indicators & Business Plan Link

Please provide information on top 3 performance measures:

	Name/description of service level target:	Target Level	Current Level	Level with ARR
1)	Ensure Management Consistency across the Organization	Reduction in		20% reduction
2)	Reduce the number of days it takes to fill a position			0.1
3)	Reduce absenteeism by effective attendance management			0.1

Describe how this request relates to Departmental Business Plan:

The HR Business Plan includes a number of initiatives that flow directly from the HR Strategy. It includes developing a leadership succession model, reducing the number of days it takes to fill a position, dealing with labour relations issues, investigating complaints etc. This individual will be responsible for dealing directly with departments and training, advising and supporting management decisions to ensure consistency across the organization.

4) Value Proposition

Please detail both qualitative and quantitative benefits of the request

Qualitative: Please select up to 2 actions which best describe this request

Primary: Improve Staff Moral Secondary: Improve Corp. Image

Briefly explain how this request helps achieve the actions selected above. How does this request make a difference in these areas? Can improvements be defined (i.e. surveys, measures, etc.)?

The HR Partner will work directly with front line managers and supervisors to tackle sensitive issues around labour relations, attendance management, performance management, coaching and mentoring etc. The results of this enhanced delivery of service and programs will translate in higher employee engagement, improved performance and morale and overall and improved corporate image.

Quantitative: Please provide explanation of how this request improves efficiency. Note that performance measures are captured in section 3. This section is for efficiency improvements.

Year	Type	Change/Saving	Units	Detail of Cost Reductions/Budget Savings	Incl. in offsets (Section #9)?
2014			Hrs.	Improved efficiency and productivity in addition to improving employee engagement	

5) Alternatives

Are there alternatives or options? Please explain what they are and why they are not the primary approach.

We may continue to offer services with our existing complement however, the difficulty will be in maintaining services to our clients and being proactive in addressing potential problems before they become bigger issues. Measures around efficiency and effectiveness will continue to show a growing gap between the number of staff each HR FTE serves as compared to our other public sector organizations. The number of labour grievances may increase, the level of employee engagement may stay the same or decrease, the number of days it takes to fill a position may increase etc.

Request Title	1 Human Resources Partner			
7) Complement Details - Skip to Section 8 if no Staff is requested				
Do not gap positions - If required, please contact the Budget Dept. for instructions Future year progressions & eco. adj. will be calculated corporately by the Budget Dept.				
Complement Information	**Position #1**	**Position #2**	**Position #3**	**Sub-total**
Budget Year	2016			
Position title	HR Partner			
Estimated start date	January 1, 2016			
# of positions requested	1.00	-	-	1.00
Full-time equivalents (FTEs)	1.00	-	-	1.00
Position type	Full-time			
Position agreement classification	Mgmt/Non-union			
If contract, specify length (months or yrs)	N/A			
If Casual/Seasonal PT enter Hourly wage				
Business unit # (override if different than # shown)	090153			
Grade level	7			
Est. starting step	1			
Desktop (HR) Review Performed?	No			
B&F Accommodations Available?	Yes			
ITM Hardware required?	No			
Capital Equipment Required?	No			
Complement Annual Cost Detail				
Annual full-time $	80,271			80,271
Annual part-time $	-	-	-	-
Annual shift premiums, etc	-	-	-	-
Annual overtime $	-	-	-	-
* PT vacation pay *(calculated field)*	-	-	-	-
* Annual benefits *(calculated field)*	22,717	-	-	22,717
* FT contract benefits in lieu *(calculated field)*	-	-	-	-
Subtotal (Per Employee)	**$ 102,988**	**$ -**	**$ -**	**$ 102,988**
Subtotal (Per Position)	**$ 102,988**	**$ -**	**$ -**	**$ 102,988**
Continuous costs *(BU & Acct #.)*	**Please fill in per Complement. The total will account for multiple positions if indicated above.**			
1) Office Supplies 090153.7200	-	-	-	-
2) Training & Developme 090153.7115	1,500	-	-	1,500
3) Cellular Line Charges 090153.7122.01	600	-	-	600
4) Mileage 090153.7100	400	-	-	400
Subtotal (Per Employee)	**$ 2,500**	**$ -**	**$ -**	**$ 2,500**
Subtotal (Per Position)	**$ 2,500**	**$ -**	**$ -**	**$ 2,500**
One-time costs *(BU & Acct #.)*	**Please fill in per Complement. The total will account for multiple positions if indicated above.**			
1) Computer Hardware 090153.7211.01	5,000	-	-	5,000
2) Office Equip. & Furnitu 090153.7210	-	-	-	-
3) Training & Developme 090153.7115	-	-	-	-
4) #N/A	-	-	-	-
Subtotal (Per Employee)	***5,000***	**-**	**-**	***5,000***
Subtotal (Per Position)	**$ 5,000**	**$ -**	**$ -**	**$ 5,000**
2014 Total Annual Costs	**$ -**	**$ -**	**$ -**	**$ -**
2015 Total Annual Costs	**$ -**	**$ -**	**$ -**	**$ -**
2016 Total Annual Costs	**$ 110,488**	**$ -**	**$ -**	**$ 110,488**
2017 Total Annual Costs	**$ -**	**$ -**	**$ -**	**$ -**
Additional Comments:				

Request Title	1 Human Resources Partner

8) Capital Funding

Are there any Capital requests already submitted/approved or to be submitted related to this ARR? (e.g. new car)

	ASSOCIATED CAPITAL FUNDING	Status	Year asset Available for use	Proj. #	2014	2015	2016	2017	Total
1					$ -	$ -	$ -		$ -
2					$ -	$ -	$ -		$ -
3					$ -	$ -	$ -		$ -
TOTAL ASSOCIATED CAPITAL FUNDING					$ -	$ -	$ -	$ -	$ -

9) Financial/Resource Detail

	Component	BU Acct. #	2014	2015	2016 Budget	2017	2018 Full-Yr. Adj.
REVENUE - continuous operating detail							
1			-	-	-		
2			-	-	-		
3			-	-	-		
4			-	-	-		
		Subtotal	-	-	-	-	
REVENUE - one-time operating detail							
1			-	-	-		-
2			-	-	-		-
		Subtotal	-	-	-	-	-
EXPENSES - continuous operating detail ***(For staffing costs please fill out section 7)***							
1	* Staffing costs *(calculated field)*	(From sect. 7)	-	-	80,271	-	
2	* Benefits	(From sect. 7)	-	-	22,717	-	
3	* Complement sch. Expenses *(calculated field)*	(From sect. 7)	-	-	2,500	-	
4			-	-	-		
5			-	-	-		
6			-	-	-		
7			-	-	-		
		Subtotal	-	-	105,488	-	
EXPENSES - one-time operating detail ***(For staffing costs please fill out section 7)***							
1	* Complement sch. Expenses *(calculated field)*	(From sect. 7)	-	-	5,000	-	-
2			-	-	-		-
3			-	-	-		-
		Subtotal	-	-	5,000	-	-
OFFSETS - cost savings, reductions, etc							
1			-	-	-		
2			-	-	-		
3			-	-	-		
		Subtotal	-	-	-	-	
TOTAL OPERATING BUDGET CHANGE			-	-	110,488	-	-

COMPLEMENTS & FTE's		2014	2015	2016	2017	Total
# of positions requested	(From sect. 7)	-	-	1.00	-	1.00
FTE's	(From sect. 7)	-	-	1.00	-	1.00
FTE reductions/offsets	(Manual Field)	-	-	-		-
Net FTE's		-	-	1.00	-	1.00

CITY OF VAUGHAN

2014-2017 OPERATING BUDGET

ADDITIONAL RESOURCE REQUEST

Request Title Administrative Coordinator

Business Unit # 090153 Employee Relationships

090 - Human Resources; Labour Relations

Related Program Labour Relations

Program Classification Mandatory - Support

Annual Budget Change Summary

Financial Components	2014	2015	2016	2017	2014-2017 Sub-total	2018 (One Time. Adj.)	2014-2018 Sub-total
Staffing							
Complements	-	-	-	1.00	1.00	-	1.00
Net FTE's	-	-	-	1.00	1.00	-	1.00
Operating Revenue	-	-	-	-	-	-	-
Operating Costs							
Staffing & Benefits	-	-	-	77,681	77,681	-	77,681
Other continuous costs	-	-	-	1,000	1,000	-	1,000
One-time expenses	-	-	-	5,600	5,600	(5,600)	-
Offsets/reductions	-	-	-	-	-	-	-
Net Operating Budget	***$ -***	***$ -***	***$ -***	***$ 84,281***	***$ 84,281***	***$ (5,600)***	***$ 78,681***
Associated Capital Costs	*$ -*	*$ -*	*$ -*	*$ -*	*$ -*	*$ -*	*$ -*

1A) Request Description: ***Please provide a brief description of the request.***

Please check one: ☑ Departmental ☐ Corporate

The Administrative Coordinator will be required to assist our HR partners with their day to day roles. As the organization grows so does the number of recruitment initiatives and associated tasks in the process. The HR Administrative Coordinator will take away the day to day high volume clerical tasks in order to allow the HR Partners to focus on coaching, mentoring, addressing grievances and more critical matters. You will note on the updated HR department business plan that we have provided HR Efficiency statistics. You will note from the statistical data that one City HR FTE is servicing twice as many employees as the public sector HR counterpart that participated in a recent survey. In addition, in 1992 HR had 16 full time staff and served 655 employees and 56 crossing guards. In 1992 the City's HR department did not support Hydro or Transit. In 2011 the HR department has 14 staff and services 1,687 FTEs (City and Libraries) as well as over 90 crossing guards.

1B) If this request is part of a project with multiple milestones then please fill in the following table:

Milestones or Deliverables		Timelines	Comments
Hire new Administrative Coordinator	1/1/2014		
Training	Q1		
Assume administrative / clerical work from HR Partners	Q2		

1C) Impact on other departments (cost/time/benefit):

Department Impacted	Describe Impact (Cost/time/benefit)	Were they Consulted?
		☐Yes ☐No
		☐Yes ☐No
		☐Yes ☐No

Other comments:

COMMISSIONER APPROVAL: _____ ***Date:*** _____

Budget Staff Use Only		
	☐1st Submission	Submitted for year:
	☐Previously Recognized	Recognized for year:

Request Title	Administrative Coordinator

2) Relationship to Vaughan Vision 2020 - Goals / Objectives / Initiatives

A) Identify the specific initiative on the Vaughan Vision 2020 initiative list this resource request supports (new or implementation of): Choose an Initiative from the drop down list and then choose the relationship with the initiative in the Green cell using the drop down provided.

Theme	Goal	Initiative (Use drop down list)	Ref #	Date	Priority	Request/Initiative Relationship (choose 1)

B) Describe and clearly demonstrate how the request links to the Vaughan Vision 2020:

This request directly links to Vaughan Vision 2020 goal of "Ensure a High Performing Organization". In order to attract, retain and promote skilled staff we require the appropriate human resources to deliver services and programs to our front line staff.

3) Related Performance Indicators & Business Plan Link

Please provide information on top 3 performance measures:

	Name/description of service level target:	Target Level			Current Level	Level with ARR
1)	improve time to fill position	26 days	35 days	29		
2)	Take on administrative clerical tasks from HR	1-2 days	5 days	3		
3)	Partners / such as reference checks (improve					

Describe how this request relates to Departmental Business Plan:

4) Value Proposition

Please detail both qualitative and quantitative benefits of the request

Qualitative: Please select up to 2 actions which best describe this request

Primary: Realize Future Benefits Secondary: Improve User Satisfaction

Briefly explain how this request helps achieve the actions selected above. How does this request make a difference in these areas? Can improvements be defined (i.e. surveys, measures, etc.)?

Getting the right people at the right time with the right skills.

Quantitative: Please provide explanation of how this request improves efficiency. Note that performance measures are captured in section 3. This section is for efficiency improvements.

Year	Type	Change/Saving	Units	Detail of Cost Reductions/Budget Savings	Incl. in offsets (Section #9)?
2012	Output/Service Quantity		units	Reduces the amount of time required to gather data and improves accuracy of information provided	

5) Alternatives

Are there alternatives or options? Please explain what they are and why they are not the primary approach.

If we do not address anticipated organizational needs we will not have the capacity to address increased workloads as the organization grows. This particular ARR request is for 2014. The City ability to attract, select, retain skilled staff will diminish without the appropriate resources in place.

Request Title	Administrative Coordinator			
7) Complement Details - Skip to Section 8 if no Staff is requested				
Do not gap positions - If required, please contact the Budget Dept. for instructions Future year progressions & eco. adj. will be calculated corporately by the Budget Dept.				
Complement Information	**Position #1**	**Position #2**	**Position #3**	**Sub-total**
Budget Year	2017			
Position title	HR Administrative Coordinator			
Estimated start date	January 1, 2017			
# of positions requested	1.00			1.00
Full-time equivalents (FTEs)	1.00			1.00
Position type	Full-time			
Position agreement classification	Mgmt/Non-union			
If contract, specify length (months or yrs)	N/A			
If Casual/Seasonal PT enter Hourly wage				
Business unit # (override if different than # shown)	090153			
Grade level	4			
Est. starting step	1			
Desktop (HR) Review Performed?	No			
B&F Accommodations Available?	No			
ITM Hardware required?	Yes			
Capital Equipment Required?	No			
Complement Annual Cost Detail				
Annual full-time $	60,311			60,311
Annual part-time $	-	-	-	-
Annual shift premiums, etc	-			-
Annual overtime $	-			-
* PT vacation pay *(calculated field)*	-	-	-	-
* Annual benefits *(calculated field)*	17,370	-	-	17,370
* FT contract benefits in lieu *(calculated field)*	-	-	-	-
Subtotal (Per Employee)	**$ 77,681**	**$ -**	**$ -**	**$ 77,681**
Subtotal (Per Position)	**$ 77,681**	**$ -**	**$ -**	**$ 77,681**
Continuous costs *(BU & Acct #.)*	**Please fill in per Complement. The total will account for multiple positions if indicated above.**			
1) Office Supplies 090153.7200	500			500
2) Training & Developme 090153.7115	500			500
3) Memberships/Dues/Fe 090153.7105				-
4) Mileage 090153.7100				-
Subtotal (Per Employee)	**$ 1,000**	**$ -**	**$ -**	**$ 1,000**
Subtotal (Per Position)	**$ 1,000**	**$ -**	**$ -**	**$ 1,000**
One-time costs *(BU & Acct #.)*	**Please fill in per Complement. The total will account for multiple positions if indicated above.**			
1) Computer Hardware 090153.7211.01	5,000			5,000
2) Office Equip. & Furnitu 090153.7210	600			600
3) #N/A				-
4) #N/A				-
Subtotal (Per Employee)	***5,600***	**-**	**-**	***5,600***
Subtotal (Per Position)	**$ 5,600**	**$ -**	**$ -**	**$ 5,600**
2014 Total Annual Costs	**$ -**	**$ -**	**$ -**	**$ -**
2015 Total Annual Costs	**$ -**	**$ -**	**$ -**	**$ -**
2016 Total Annual Costs	**$ -**	**$ -**	**$ -**	**$ -**
2017 Total Annual Costs	**$ 84,281**	**$ -**	**$ -**	**$ 84,281**

Additional Comments:

Request Title	Administrative Coordinator

8) Capital Funding

Are there any Capital requests already submitted/approved or to be submitted related to this ARR? (e.g. new car)

	ASSOCIATED CAPITAL FUNDING	Status	Year asset Available for use	Proj. #	2014	2015	2016	2017	Total
1									$ -
2									$ -
3									$ -
	TOTAL ASSOCIATED CAPITAL FUNDING				$ -	$ -	$ -	$ -	$ -

9) Financial/Resource Detail

	Component	BU Acct. #	2014	2015	2016 Budget	2017	2018 Full-Yr. Adj.
REVENUE - continuous operating detail							
1							
2							
3							
4							
		Subtotal	-	-	-	-	
REVENUE - one-time operating detail							
1							-
2							-
		Subtotal	-	-	-	-	-
EXPENSES - continuous operating detail ***(For staffing costs please fill out section 7)***							
1	* Staffing costs *(calculated field)*	(From sect. 7)	-	-	-	**60,311**	
2	* Benefits	(From sect. 7)	-	-	-	**17,370**	
3	* Complement sch. Expenses *(calculated field)*	(From sect. 7)	-	-	-	**1,000**	
4							
5							
6							
7							
		Subtotal	-	-	-	**78,681**	
EXPENSES - one-time operating detail ***(For staffing costs please fill out section 7)***							
1	* Complement sch. Expenses *(calculated field)*	(From sect. 7)	-	-	-	5,600	(5,600)
2							-
3							-
		Subtotal	-	-	-	**5,600**	**(5,600)**
OFFSETS - cost savings, reductions, etc							
1							
2							
3							
		Subtotal	-	-	-	-	
	TOTAL OPERATING BUDGET CHANGE		-	-	-	**84,281**	**(5,600)**

COMPLEMENTS & FTE's		2014	2015	2016	2017	Total
# of positions requested	(From sect. 7)	-	-	-	**1.00**	**1.00**
FTE's	(From sect. 7)	-	-	-	**1.00**	**1.00**
FTE reductions/offsets	(Manual Field)					-
Net FTE's		-	-	-	**1.00**	**1.00**

CITY OF VAUGHAN

2014-2017 OPERATING BUDGET

ADDITIONAL RESOURCE REQUEST

Request Title Awards

Business Unit # 090150 Learning & Development

090 - Human Resources

Related Program Labour Relations

Program Classification Mandatory - Support

Annual Budget Change Summary

Financial Components	2014	2015	2016	2017	2014-2017 Sub-total	2018 (One Time. Adj.)	2014-2018 Sub-total
Staffing							
Complements	-	-	-	-	-	-	-
Net FTE's	-	-	-	-	-	-	-
Operating Revenue	**-**	**-**	**-**	**-**	**-**	**-**	**-**
Operating Costs							
Staffing & Benefits	-	-	-	-	-	-	-
Other continuous costs	-	-	-	15,000	15,000	-	15,000
One-time expenses	-	-	-	-	-	-	-
Offsets/reductions	-	-	-	-	-	-	-
Net Operating Budget	***$ -***	***$ -***	***$ -***	***$ 15,000***	***$ 15,000***	***$ -***	***$ 15,000***
Associated Capital Costs	***$ -***	***$ -***	***$ -***	***$ -***	***$ -***	***$ -***	***$ -***

1A) Request Description: ***Please provide a brief description of the request.***

Please check one: ☑ Departmental ☐ Corporate

This ARR was submitted as part of the 2011 - 2012 budget submission but was not approved. The following are the details of the request: We are requesting an additional $15,000 in our awards budget in order to continue with the annual "Service Awards" event. In 2010 we recognized additional staff (part-time non union) and also introduced the service excellence award and award recipients under the "We Are Vaughan" recognition program. The costs associated with the Service awards in 2010 were in excess of our budget by $15,000. The funding will allow us to continue with the annual service award event, addressing all employees of the Corporation, providing gifts and utilizing a similar format and venue as we did in 2010. The service awards along with the We Are Vaughan recognition program help increase the employee level of engagement.

1B) If this request is part of a project with multiple milestones then please fill in the following table:

Milestones or Deliverables	Timelines	Comments
Plan annual service awards	Q1	
Identify service excellence nominees	Q2	
Host the annual service award event	Q3	

1C) Impact on other departments (cost/time/benefit):

Department Impacted	Describe Impact (Cost/time/benefit)	Were they Consulted?
		☐Yes ☐No
		☐Yes ☐No
		☐Yes ☐No

Other comments:

All City departments participate in the service award event. Also all departments participate in the selection of the service excellence nominees The additional funds will be used to recognize all City, VPL staff that reach a service milestone and or achieve a service excellence award.

COMMISSIONER APPROVAL: _____ ***Date:*** _____

Budget Staff Use Only	☐1st Submission ☐Previously Recognized	Submitted for year: Recognized for year:

Request Title	Awards

2) Relationship to Vaughan Vision 2020 - Goals / Objectives / Initiatives

A) Identify the specific initiative on the Vaughan Vision 2020 initiative list this resource request supports (new or implementation of): Choose an Initiative from the drop down list and then choose the relationship with the initiative in the Green cell using the drop down provided.

Theme	Goal	Initiative (Use drop down list)	Ref #	Date	Priority	Request/Initiative Relationship (choose 1)

B) Describe and clearly demonstrate how the request links to the Vaughan Vision 2020:

The City has held the employee recognition event for a number of years. Each year more staff are recognized at particular service intervals. In addition we have expanded the scope of the program to include groups of staff that were previously not included i.e. part time CUPE, non union part-time etc. The funding is required to maintain the current service and links directly to "Vaughan Vision 2020".

3) Related Performance Indicators & Business Plan Link

Please provide information on top 3 performance measures:

	Name/description of service level target:	Target Level	Current Level	Level with ARR
1)	Level of engagement	increase 25%		
2)	Retain staff	10% reduction		
3)				

Describe how this request relates to Departmental Business Plan:

The HR department's strategy includes an improvement in the staff's level of engagement by 25% - Our annual business plan identifies several goals and objectives to help us achieve our HR strategic goal of improving staff's level of engagement. The funding requested in this ARR directly link to our business plan and our HR strategy as well as the Vaughan Vision 2020.

4) Value Proposition

Please detail both qualitative and quantitative benefits of the request

Qualitative: Please select up to 2 actions which best describe this request

Primary: Improve Staff Moral Secondary: Improve Corp. Image

Briefly explain how this request helps achieve the actions selected above. How does this request make a difference in these areas? Can improvements be defined (i.e. surveys, measures, etc.)?

Until 2010 there were a number of part time staff that had worked for the City for over 20 years without any formal recognition. This funding is very important in our efforts to recognize staff effectively and also in terms of being fair and consistent in recognizing all levels of staff regardless of their work status (full-time, part-time etc.)

Quantitative: Please provide explanation of how this request improves efficiency. Note that performance measures are captured in section 3. This section is for efficiency improvements.

Year	Type	Change/Saving	Units	Detail of Cost Reductions/Budget Savings	Incl. in offsets (Section #9)?

5) Alternatives

Are there alternatives or options? Please explain what they are and why they are not the primary approach.

Without the extra funding we will not be able to maintain the current level of service and the service awards and employee recognition program will not succeed. Should funding not be granted we will look at reducing the value of gifts, and adjusting the format to eliminate refreshments.

Request Title	Awards			
7) Complement Details - Skip to Section 8 if no Staff is requested				
Do not gap positions - If required, please contact the Budget Dept. for instructions Future year progressions & eco. adj. will be calculated corporately by the Budget Dept.				
Complement Information	**Position #1**	**Position #2**	**Position #3**	**Sub-total**
Budget Year				
Position title				
Estimated start date				
# of positions requested	-	-	-	-
Full-time equivalents (FTEs)	-	-	-	-
Position type				
Position agreement classification				
If contract, specify length (months or yrs)				
If Casual/Seasonal PT enter Hourly wage				
Business unit # (override if different than # shown)				
Grade level				
Est. starting step				
Desktop (HR) Review Performed?				
B&F Accommodations Available?				
ITM Hardware required?				
Capital Equipment Required?				
Complement Annual Cost Detail				
Annual full-time $				-
Annual part-time $	-	-	-	-
Annual shift premiums, etc	-	-	-	-
Annual overtime $	-	-	-	-
* PT vacation pay *(calculated field)*	-	-	-	-
* Annual benefits *(calculated field)*	-	-	-	-
* FT contract benefits in lieu *(calculated field)*	-	-	-	-
Subtotal (Per Employee)	$ -	$ -	$ -	$ -
Subtotal (Per Position)	$ -	$ -	$ -	$ -
Continuous costs *(BU & Acct #.)*	**Please fill in per Complement. The total will account for multiple positions if indicated above.**			
1) Office Supplies 090150.7200	-	-	-	-
2) Training & Developme 090150.7115	-	-	-	-
3) Cellular Line Charges 090150.7122.01	-	-	-	-
4) Mileage 090150.7100	-	-	-	-
Subtotal (Per Employee)	$ -	$ -	$ -	$ -
Subtotal (Per Position)	$ -	$ -	$ -	$ -
One-time costs *(BU & Acct #.)*	**Please fill in per Complement. The total will account for multiple positions if indicated above.**			
1) Computer Hardware 090150.7211.01	-	-	-	-
2) Office Equip. & Furnitu 090150.7210	-	-	-	-
3) Training & Developme 090150.7115	-	-	-	-
4) #N/A	-	-	-	-
Subtotal (Per Employee)	-	-	-	-
Subtotal (Per Position)	$ -	$ -	$ -	$ -
2014 Total Annual Costs	$ -	$ -	$ -	$ -
2015 Total Annual Costs	$ -	$ -	$ -	$ -
2016 Total Annual Costs	$ -	$ -	$ -	$ -
2017 Total Annual Costs	$ -	$ -	$ -	$ -

Additional Comments:

Request Title	Awards

8) Capital Funding

Are there any Capital requests already submitted/approved or to be submitted related to this ARR? (e.g. new car)

	ASSOCIATED CAPITAL FUNDING	Status	Year asset Available for use	Proj. #	2014	2015	2016	2017	Total
1					$ -	$ -	$ -		$ -
2					$ -	$ -	$ -		$ -
3					$ -	$ -	$ -		$ -
TOTAL ASSOCIATED CAPITAL FUNDING					$ -	$ -	$ -	$ -	$ -

9) Financial/Resource Detail

	Component	BU Acct. #	2014	2015	2016 Budget	2017	2018 Full-Yr. Adj.
REVENUE - continuous operating detail							
1			-	-	-		
2			-	-	-		
3			-	-	-		
4			-	-	-		
		Subtotal	-	-	-	-	
REVENUE - one-time operating detail							
1			-	-	-		-
2			-	-	-		-
		Subtotal	-	-	-	-	-
EXPENSES - continuous operating detail ***(For staffing costs please fill out section 7)***							
1	* Staffing costs *(calculated field)*	(From sect. 7)	-	-	-	-	
2	* Benefits	(From sect. 7)	-	-	-	-	
3	* Complement sch. Expenses *(calculated field)*	(From sect. 7)	-	-	-	-	
4	Recognition program		-	-	-	15,000	
5			-	-	-		
6			-	-	-		
7			-	-	-		
		Subtotal	-	-	-	15,000	
EXPENSES - one-time operating detail ***(For staffing costs please fill out section 7)***							
1	* Complement sch. Expenses *(calculated field)*	(From sect. 7)	-	-	-	-	-
2			-	-	-		-
3			-	-	-		-
		Subtotal	-	-	-	-	-
OFFSETS - cost savings, reductions, etc							
1			-	-	-		
2			-	-	-		
3			-	-	-		
		Subtotal	-	-	-	-	
TOTAL OPERATING BUDGET CHANGE			-	-	-	15,000	-

COMPLEMENTS & FTE's		2014	2015	2016	2017	Total
# of positions requested	(From sect. 7)	-	-	-	-	-
FTE's	(From sect. 7)	-	-	-	-	-
FTE reductions/offsets	(Manual Field)	-	-	-		-
Net FTE's		-	-	-	-	-

CITY OF VAUGHAN

2014-2017 OPERATING BUDGET

ADDITIONAL RESOURCE REQUEST

Request Title Business Change Consultant

Business Unit # 122000 Innovation & Continuous Improvement

123 - Innov. & Cont. Improvement; Comm. of Strategic & Corp Serv.

Related Program

Program Classification

Annual Budget Change Summary

Financial Components	2014	2015	2016	2017	2014-2017 Sub-total	2018 (One Time. Adj.)	2014-2018 Sub-total
Staffing							
Complements	-	-	-	1.00	1.00	-	1.00
Net FTE's	-	-	-	1.00	1.00	-	1.00
Operating Revenue	**-**	**-**	**-**	**-**	**-**	**-**	**-**
Operating Costs							
Staffing & Benefits	-	-	-	93,994	93,994	-	93,994
Other continuous costs	-	-	-	3,900	3,900	-	3,900
One-time expenses	-	-	-	1,500	1,500	(1,500)	-
Offsets/reductions	-	-	-	-	-	-	-
Net Operating Budget	***$ -***	***$ -***	***$ -***	***$ 99,394***	***$ 99,394***	***$ (1,500)***	***$ 97,894***
Associated Capital Costs	***$ -***	***$ -***	***$ -***	***$ -***	***$ -***	***$ -***	***$ -***

1A) Request Description*: Please provide a brief description of the request.*

Please check one: ☑ Departmental ☐ Corporate

The prioritized list of the Vaughan Vision 2020 Strategic Inititives icludes no. 4 "Additional Operational/Business Reviews". For this initiative, the key milestones include "Establish a strategy and criteria for completing operational reviews in selected City departments" and "Complete operational reviews in identified areas". A draft plan has been developed that identifies the 32 operational reviews that need to be conducted (on a repeating schedule) from 2013 - 2018. The current complement of staff (1 Director, 2 Full-time Senior Business Change Consultants and 1 Seconded Senior Business Change Consultant) is just adequate to complete the initial operational reviews. The requirement for the department will be larger than anticipated when the operational reviews lead to implementation initiatives and as the department tries to support Public Sector Renewal activities. Hence, an additional resource will be required to support any implementation and change tracking activities that will be the result of recommendations arising from the operational reviews.

1B) If this request is part of a project with multiple milestones then please fill in the following table:

Milestones or Deliverables	Timelines	Comments

1C) Impact on other departments (cost/time/benefit):

Department Impacted	Describe Impact (Cost/time/benefit)	Were they Consulted?
All departments		☑ Yes ☐ No
		☐ Yes ☐ No
		☐ Yes ☐ No

Other comments:

Operational Reviews (associated recommendations and implementation initiatives) will impact all departments across the City. Very few departments will have the available resources (or initially the change management skills) to effect and track recommended changes - an additional resource in ICI to augment the current four person team will increase the likelihood of those implementation changes being succesful.

COMMISSIONER APPROVAL: _____ ***Date:*** _____

Budget Staff Use Only	☐ 1st Submission	Submitted for year:
	☐ Previously Recognized	Recognized for year:

Request Title	Business Change Consultant

2) Relationship to Vaughan Vision 2020 - Goals / Objectives / Initiatives

A) Identify the specific initiative on the Vaughan Vision 2020 initiative list this resource request supports (new or implementation of): Choose an Initiative from the drop down list and then choose the relationship with the initiative in the Green cell using the drop down provided.

Theme	Goal	Initiative (Use drop down list)	Ref #	Date	Priority	Request/Initiative Relationship (choose 1)
Organizational Goals	Ensure a High Performing Organization	Additional Operational/Business Reviews	4	Q4/13 Revised Q4/15**	High	General Correlation

B) Describe and clearly demonstrate how the request links to the Vaughan Vision 2020:

Operational Reviews are clearly identified as a strategic element of Vaughan Vision 2020 (see Initiative Reference No. 4 - "Additional Operational / Business Reviews") to ensure a High Performing Organization. In order to conduct on-going operational reviews of 32 service streams (on a 5-year cycle), monitor delivery of improvement initiatives and assist in developing continuous improvement skills throughout the organization, an additional resource will be required.

3) Related Performance Indicators & Business Plan Link

Please provide information on top 3 performance measures:

	Name/description of service level target:	Target Level	Current Level	Level with ARR
1)	Operational Reviews completed annually	6	TBD	6
2)	# Staff Trained / Engaged in Continuous Improvement tools etc.	TBD	TBD	TBD
3)	Efficiency Improvement Savings Annually	TBD	TBD	TBD

Describe how this request relates to Departmental Business Plan:

Key initiatives for the department include i) promoting a culture of continuous improvement, ii) conducting / monitoring operational reviews, iii) implementation of Public Service Renewal recommenadations. An additional resource will enable the department to support the on-going cycle of reviews and improvement initiatives (ensuring that skills and knowledge are developed and kept "in-house", by using external consultants only where necessary).

4) Value Proposition

Please detail both qualitative and quantitative benefits of the request

Qualitative: Please select up to 2 actions which best describe this request

Primary: Leverage Innovation/Creativity Secondary: Realize Future Benefits

Briefly explain how this request helps achieve the actions selected above. How does this request make a difference in these areas? Can improvements be defined (i.e. surveys, measures, etc.)?

An additional resource (from 2015 onwards) will enable us to assist with implementation of any recommendations arising from operational revies or continuous improvement initiatives. This resource will also be used to track the results of these initiatives as well to work with the Senior Business Change consultants in building Change Management capabilities across the organization.

Quantitative: Please provide explanation of how this request improves efficiency. Note that performance measures are captured in section 3. This section is for efficiency improvements.

Year	Type	Change/Saving	Units	Detail of Cost Reductions/Budget Savings	Incl. in offsets (Section #9)?
				A variety of initiaves are expected to be completed that directly impact i) customer service experience and ii) efficiency in departments throughout the City	

5) Alternatives

Are there alternatives or options? Please explain what they are and why they are not the primary approach.

Resources could be seconded from departments, however there are not many departments who have resources available that could be seconded. Other limitations to using secondments include the efforts required to recruit, hire, train and establish both the back filling individual and the seconded person. The learning curve can be significant – often by the time they are comfortable in their roles, the term would be close to completion. Secondly, it is difficult to attract individuals to back fill for 1-year contracts (or less). Thirdly, this continuous movement and back-filling (in particular if done with internal staff) creates an environment of perpetual churn and instability which inhibits efficiency and effectiveness.
Alternatively, rescources could be hired on an ad-hoc basis (e.g., using consultants), however this would deprive the City of building and keeping skills "in-house".

Request Title	Business Change Consultant			
7) Complement Details - Skip to Section 8 if no Staff is requested				
Do not gap positions - If required, please contact the Budget Dept. for instructions Future year progressions & eco. adj. will be calculated corporately by the Budget Dept.				
Complement Information	**Position #1**	**Position #2**	**Position #3**	**Sub-total**
Budget Year	2017			
Position title	Business Change Consultant			
Estimated start date	July 1 2017			
# of positions requested	1.00			1.00
Full-time equivalents (FTEs)	1.00			1.00
Position type	Full-time			
Position agreement classification	Mgmt/Non-union			
If contract, specify length (months or yrs)				
If Casual/Seasonal PT enter Hourly wage				
Business unit # (override if different than # shown)	122000			
Grade level	6			
Est. starting step	1			
Desktop (HR) Review Performed?	N/A			
B&F Accommodations Available?	No			
ITM Hardware required?	Yes			
Capital Equipment Required?	No			
Complement Annual Cost Detail				
Annual full-time $	72,977			72,977
Annual part-time $	-	-	-	-
Annual shift premiums, etc				-
Annual overtime $				-
* PT vacation pay ***(calculated field)***	-	-	-	-
* Annual benefits ***(calculated field)***	21,017	-	-	21,017
* FT contract benefits in lieu ***(calculated field)***	-	-	-	-
Subtotal (Per Employee)	**$ 93,994**	**$ -**	**$ -**	**$ 93,994**
Subtotal (Per Position)	**$ 93,994**	**$ -**	**$ -**	**$ 93,994**
Continuous costs ***(BU & Acct #.)***	**Please fill in per Complement. The total will account for multiple positions if indicated above.**			
1) Office Supplies 122000.7200	600			600
2) Training & Developme 122000.7115	2,500			2,500
3) Memberships/Dues/Fe 122000.7105	800			800
4) Mileage 122000.7100				-
Subtotal (Per Employee)	**$ 3,900**	**$ -**	**$ -**	**$ 3,900**
Subtotal (Per Position)	**$ 3,900**	**$ -**	**$ -**	**$ 3,900**
One-time costs ***(BU & Acct #.)***	**Please fill in per Complement. The total will account for multiple positions if indicated above.**			
1) Computer Hardware 122000.7211.01	1,500			1,500
2) #N/A				-
3) #N/A				-
4) #N/A				-
Subtotal (Per Employee)	***1,500***	**-**	**-**	***1,500***
Subtotal (Per Position)	**$ 1,500**	**$ -**	**$ -**	**$ 1,500**
2014 Total Annual Costs	**$ -**	**$ -**	**$ -**	**$ -**
2015 Total Annual Costs	**$ -**	**$ -**	**$ -**	**$ -**
2016 Total Annual Costs	**$ -**	**$ -**	**$ -**	**$ -**
2017 Total Annual Costs	**$ 99,394**	**$ -**	**$ -**	**$ 99,394**
Additional Comments:				

Request Title	Business Change Consultant

8) Capital Funding

Are there any Capital requests already submitted/approved or to be submitted related to this ARR? (e.g. new car)

	ASSOCIATED CAPITAL FUNDING	Status	Year asset Available for use	Proj. #	2014	2015	2016	2017	Total
1									$ -
2									$ -
3									$ -
	TOTAL ASSOCIATED CAPITAL FUNDING				$ -	$ -	$ -	$ -	$ -

9) Financial/Resource Detail

	Component	BU Acct. #	2014	2015	2016 Budget	2017	2018 Full-Yr. Adj.
REVENUE - continuous operating detail							
1							
2							
3							
4							
		Subtotal	-	-	-	-	
REVENUE - one-time operating detail							
1							-
2							-
		Subtotal	-	-	-	-	-
EXPENSES - continuous operating detail ***(For staffing costs please fill out section 7)***							
1	* Staffing costs *(calculated field)*	(From sect. 7)	-	-	-	**72,977**	
2	* Benefits	(From sect. 7)	-	-	-	**21,017**	
3	* Complement sch. Expenses *(calculated field)*	(From sect. 7)	-	-	-	**3,900**	
4							
5							
6							
7							
		Subtotal	-	-	-	**97,894**	
EXPENSES - one-time operating detail ***(For staffing costs please fill out section 7)***							
1	* Complement sch. Expenses *(calculated field)*	(From sect. 7)	-	-	-	1,500	(1,500)
2							-
3							-
		Subtotal	-	-	-	**1,500**	**(1,500)**
OFFSETS - cost savings, reductions, etc							
1							
2							
3							
		Subtotal	-	-	-	-	
TOTAL OPERATING BUDGET CHANGE			-	-	-	**99,394**	**(1,500)**

COMPLEMENTS & FTE's		2014	2015	2016	2017	Total
# of positions requested	(From sect. 7)	-	-	-	**1.00**	**1.00**
FTE's	(From sect. 7)	-	-	-	**1.00**	**1.00**
FTE reductions/offsets	(Manual Field)					-
Net FTE's		-	-	-	**1.00**	**1.00**

CITY OF VAUGHAN

2014-2017 OPERATING BUDGET

ADDITIONAL RESOURCE REQUEST

Request Title Internal Audit Coordinator

Business Unit # 020025 City Auditor

015 - City Auditor; City Manager

Related Program Internal Audit

Program Classification Standard Desirable Support

Annual Budget Change Summary

Financial Components	2014	2015	2016	2017	2014-2017 Sub-total	2018 (One Time. Adj.)	2014-2018 Sub-total
Staffing							
Complements	1.00	-	-	-	1.00	-	1.00
Net FTE's	1.00	-	-	-	1.00	-	1.00
Operating Revenue	-	-	-	-	-	-	-
Operating Costs							
Staffing & Benefits	92,900	-	-	-	92,900	-	92,900
Other continuous costs	4,900	-	-	-	4,900	-	4,900
One-time expenses	5,800	(5,800)	-	-	-	-	-
Offsets/reductions	(31,698)	-	-	-	(31,698)	-	(31,698)
Net Operating Budget	***$ 71,902***	***$ (5,800)***	***$ -***	***$ -***	***$ 66,102***	***$ -***	***$ 66,102***
Associated Capital Costs	$ -	$ -	$ -	$ -	$ -	$ -	$ -

1A) Request Description: ***Please provide a brief description of the request.***

Please check one: ☑ Departmental ☐ Corporate

Internal Audit provides value when it can advise management on the appropriate level of control and provide assurance to the governing body that controls are working effectively. The pressures associated with auditing the City have become complex and sophisticated due to rapid growth, internal/external changes and technology. Internal Audit can also help play a proactive role by working with management to assess that the right controls are in place to manage the right risks. Internal Audit has a staff of two and, as a result, has challenges to properly assess the risk and control environment at the City. The request is to expand the departmental staff to three by adding an Internal Audit Coordinator position. The coordinator position will be an entry level position doing detailed audit testing, audit follow-up reporting quality support and leading small projects. This will allow the Audit Director and Audit Project Manager to focus on larger projects and provide advice on existing and emerging risk and control issues. The person filling the position will be developed to take on larger responsibilities that will coincide with City growth and to replace more senior roles when those position become vacant.

1B) If this request is part of a project with multiple milestones then please fill in the following table:

Milestones or Deliverables	Timelines	Comments

1C) Impact on other departments (cost/time/benefit):

Department Impacted	Describe Impact (Cost/time/benefit)	Were they Consulted?
	No impact on other departments. Role restricted to internal audit department only	☐Yes ☐No
		☐Yes ☐No
		☐Yes ☐No

Other comments:

This position will provide greater corporate support to governance, risk and control aspects of the City. The impact is potentially more organizational than departmental.

COMMISSIONER APPROVAL: _____ ***Date:*** _____

Budget Staff Use Only	☐1st Submission	Submitted for year:
	☐Previously Recognized	Recognized for year:

Request Title	Internal Audit Coordinator

2) Relationship to Vaughan Vision 2020 - Goals / Objectives / Initiatives

A) Identify the specific initiative on the Vaughan Vision 2020 initiative list this resource request supports (new or implementation of): Choose an Initiative from the drop down list and then choose the relationship with the initiative in the Green cell using the drop down provided.

Theme	Goal	Initiative (Use drop down list)	Ref #	Date	Priority	Request/Initiative Relationship (choose 1)
Organizational Goals	Ensure a High Performing Organization	Develop an Integrated Risk Management Strategy	12	Q2/14	High	General Correlation
Organizational Goals	Ensure a High Performing Organization	Additional Operational/Business Reviews	4	Q4/13 Revised Q4/15**	High	General Correlation

B) Describe and clearly demonstrate how the request links to the Vaughan Vision 2020:

Vaughan Vision 2020 is supported by three key major components; Service, Management and Staff Excellence. A strong Internal Audit department supports Management Excellence by promoting effective governance, supporting good stewardship practices through protection of assests and finances and contributing to process effectiveness through risk management and control. This, in turn, helps contribute to the Service Excellence demanded by the residents of the City.

3) Related Performance Indicators & Business Plan Link

Please provide information on top 3 performance measures:

	Name/description of service level target:	Target Level	Current Level	Level with ARR
1)	Client Satisfaction Survey	75%	28%	
2)	Completion to Adjusted Existing Audit Plan	90%	Unknown	
3)	Status of Action Plan Implementation	75%	New	

Describe how this request relates to Departmental Business Plan:

This request supports the Internal Audit Business Plan by helping provide assurance that key risks are mitigated and key controls function as intended, supporting the education and advise needed to help management meet its governance responsibilities and supporting the City's objective to maintain transparency and openness.

4) Value Proposition

Please detail both qualitative and quantitative benefits of the request

Qualitative: Please select up to 2 actions which best describe this request

Primary: Improve Corp. Image Secondary: Improve Sustainability

Briefly explain how this request helps achieve the actions selected above. How does this request make a difference in these areas? Can improvements be defined (i.e. surveys, measures, etc.)?

Good corporate governance protects the City's reputation and improve overall corporate image. Good governance is a foundation in developing citizen trust. Stewardship over finances and assests helps improve financial and operational sustainability. Both of these areas are supported by a strong, adequately resourced internal audit department.

Quantitative: Please provide explanation of how this request improves efficiency. Note that performance measures are captured in section 3. This section is for efficiency improvements.

Year	Type	Change/Saving	Units	Detail of Cost Reductions/Budget Savings	Incl. in offsets (Section #9)?
2014	Output/Service Quantity	More Audit Engagements	3	Better alignment of Internal Audit Costs	
2014	Time/Capacity	More Audit Engagements	3	Expansion of available Internal Audit Hours	

5) Alternatives

Are there alternatives or options? Please explain what they are and why they are not the primary approach.

An alternative is to co-source additional audit work with an external third party. This would still require additional budget. Third party services can be expensive and are not effective in doing the work a coordinator would do (audit follow-up and detailed testing). In addition, the opportunity to develop resources for future growth would be lost. There could be opportunities for more flexibility with an outside resource, but this would ultimately be offset by higher service costs.

Request Title	Internal Audit Coordinator			
7) Complement Details - Skip to Section 8 if no Staff is requested				
Do not gap positions - If required, please contact the Budget Dept. for instructions **Future year progressions & eco. adj. will be calculated corporately by the Budget Dept.**				
Complement Information	**Position #1**	**Position #2**	**Position #3**	**Sub-total**
Budget Year	2014			
Position title	Internal Audit Coordinator			
Estimated start date	1st Quarter			
# of positions requested	1.00			1.00
Full-time equivalents (FTEs)	1.00			1.00
Position type	Full-time			
Position agreement classification	Mgmt/Non-union			
If contract, specify length (months or yrs)				
If Casual/Seasonal PT enter Hourly wage				
Business unit # (override if different than # shown)	020025			
Grade level	6			
Est. starting step	1			
Desktop (HR) Review Performed?	No			
B&F Accommodations Available?	No			
ITM Hardware required?	Yes			
Capital Equipment Required?	No			
Complement Annual Cost Detail				
Annual full-time $	72,977			72,977
Annual part-time $	-	-	-	-
Annual shift premiums, etc				-
Annual overtime $				-
* PT vacation pay *(calculated field)*	-	-	-	-
* Annual benefits *(calculated field)*	19,923	-	-	19,923
* FT contract benefits in lieu *(calculated field)*	-	-	-	-
Subtotal (Per Employee)	**$ 92,900**	**$ -**	**$ -**	**$ 92,900**
Subtotal (Per Position)	**$ 92,900**	**$ -**	**$ -**	**$ 92,900**
Continuous costs *(BU & Acct #.)*	**Please fill in per Complement. The total will account for multiple positions if indicated above.**			
1) Office Supplies 020025.7200	200			200
2) Training & Developme 020025.7115	3,000			3,000
3) Memberships/Dues/Fe 020025.7105	1,500			1,500
4) Mileage 020025.7100	200			200
Subtotal (Per Employee)	**$ 4,900**	**$ -**	**$ -**	**$ 4,900**
Subtotal (Per Position)	**$ 4,900**	**$ -**	**$ -**	**$ 4,900**
One-time costs *(BU & Acct #.)*	**Please fill in per Complement. The total will account for multiple positions if indicated above.**			
1) Computer Hardware 020025.7211.01	1,850			1,850
2) Office Equip. & Furnitu 020025.7210	3,950			3,950
3) #N/A				-
4) #N/A				-
Subtotal (Per Employee)	***5,800***	**-**	**-**	***5,800***
Subtotal (Per Position)	**$ 5,800**	**$ -**	**$ -**	**$ 5,800**
2014 Total Annual Costs	**$ 103,600**	**$ -**	**$ -**	**$ 103,600**
2015 Total Annual Costs	**$ -**	**$ -**	**$ -**	**$ -**
2016 Total Annual Costs	**$ -**	**$ -**	**$ -**	**$ -**
2017 Total Annual Costs	**$ -**	**$ -**	**$ -**	**$ -**

Additional Comments:

There is a saving from position reclassification in the department. A previous Grade 10 position was reclassified as a Grade 9. At a minimum, this will generate a nearly $32K savings which can be applied to this position.

Request Title	Internal Audit Coordinator

8) Capital Funding

Are there any Capital requests already submitted/approved or to be submitted related to this ARR? (e.g. new car)

	ASSOCIATED CAPITAL FUNDING	Status	Year asset Available for use	Proj. #	2014	2015	2016	2017	Total
1									$ -
2									$ -
3									$ -
	TOTAL ASSOCIATED CAPITAL FUNDING				$ -	$ -	$ -	$ -	$ -

9) Financial/Resource Detail

	Component	BU Acct. #	2014	2015	2016 Budget	2017	2018 Full-Yr. Adj.
REVENUE - continuous operating detail							
1							
2							
3							
4							
		Subtotal	-	-	-	-	
REVENUE - one-time operating detail							
1							-
2							-
		Subtotal	-	-	-	-	-
EXPENSES - continuous operating detail ***(For staffing costs please fill out section 7)***							
1	* Staffing costs *(calculated field)*	(From sect. 7)	**72,977**	-	-	-	
2	* Benefits	(From sect. 7)	**19,923**	-	-	-	
3	* Complement sch. Expenses *(calculated field)*	(From sect. 7)	**4,900**	-	-	-	
4							
5							
6							
7							
		Subtotal	**97,800**	-	-	-	
EXPENSES - one-time operating detail ***(For staffing costs please fill out section 7)***							
1	* Complement sch. Expenses *(calculated field)*	(From sect. 7)	**5,800**	-	-	-	-
2							-
3							-
		Subtotal	**5,800**	-	-	-	-
OFFSETS - cost savings, reductions, etc							
1	Part Time Budget		(28,843)				
2	Part Time benefits		(2,855)				
3							
		Subtotal	**(31,698)**	-	-	-	
TOTAL OPERATING BUDGET CHANGE			**71,902**	-	-	-	-

COMPLEMENTS & FTE's		2014	2015	2016	2017	Total
# of positions requested	(From sect. 7)	**1.00**	-	-	-	**1.00**
FTE's	(From sect. 7)	**1.00**	-	-	-	**1.00**
FTE reductions/offsets	(Manual Field)					-
Net FTE's		**1.00**	-	-	-	**1.00**

CITY OF VAUGHAN

2014-2017 OPERATING BUDGET

ADDITIONAL RESOURCE REQUEST

Request Title Reception/Clerk (Conversion from P/T to F/T)

Business Unit # 050001 Office of the CIO

050 - Information & Technology Mgmt.

Related Program

Program Classification

Annual Budget Change Summary

Financial Components	2014	2015	2016	2017	2014-2017 Sub-total	2018 (One Time. Adj.)	2014-2018 Sub-total
Staffing							
Complements	1.00	-	-	-	1.00	-	1.00
Net FTE's	0.31	-	-	-	0.31	-	0.31
Operating Revenue	-	-	-	-	-	-	-
Operating Costs							
Staffing & Benefits	63,450	-	-	-	63,450	-	63,450
Other continuous costs	-	-	-	-	-	-	-
One-time expenses	-	-	-	-	-	-	-
Offsets/reductions	(63,450)	-	-	-	(63,450)	-	(63,450)
Net Operating Budget	***$ 0***	***$ -***	***$ -***	***$ -***	***$ 0***	***$ -***	***$ 0***
Associated Capital Costs	*$ -*	*$ -*	*$ -*	*$ -*	*$ -*	*$ -*	*$ -*

1A) Request Description: ***Please provide a brief description of the request.***

Please check one: ☑ Departmental ☐ Corporate

This administrative part time position, which has been in place for the past 8 years, supports the Administrative Coordinator, ITM department management and approximately 45 department staff. With the work volume in ITM steadily increasing, there is an operational requirement for this position to be converted to full time. This position is critical for the delivery of ITM services to other departments as it provides administrative support to all ITM department staff.

1B) If this request is part of a project with multiple milestones then please fill in the following table:

Milestones or Deliverables	Timelines	Comments

1C) Impact on other departments (cost/time/benefit):

Department Impacted	Describe Impact (Cost/time/benefit)	Were they Consulted?
ALL	Lack of adequate administrative support for ITM department staff will result in such staff spending more time on administrative tasks and less time on service delivery to other departments.	☐Yes ☐No
		☐Yes ☐No
		☐Yes ☐No

Other comments:

COMMISSIONER APPROVAL: _____ ***Date:*** _____

Budget Staff Use Only	☐1st Submission ☐Previously Recognized	Submitted for year: Recognized for year:

Request Title	Reception/Clerk (Conversion from P/T to F/T)

2) Relationship to Vaughan Vision 2020 - Goals / Objectives / Initiatives

A) Identify the specific initiative on the Vaughan Vision 2020 initiative list this resource request supports (new or implementation of): Choose an Initiative from the drop down list and then choose the relationship with the initiative in the Green cell using the drop down provided.

Theme	Goal	Initiative (Use drop down list)	Ref #	Date	Priority	Request/Initiative Relationship (choose 1)

B) Describe and clearly demonstrate how the request links to the Vaughan Vision 2020:

SERVICE EXCELLENCE: Pursue excellence in service delivery by ensuring sufficient admininstrative support is in place enabling staff to concentrate on project initiatives and strategic direction; ensuring that service level commitments internally and to other departments are met. ORGANIZATIONAL EXCELLENCE - Ensure a High Performing Organization - effective administrative support for ITM staff will enable staff be more productive and effective in delivery of services to internal clients.

3) Related Performance Indicators & Business Plan Link

Please provide information on top 3 performance measures:

	Name/description of service level target:	Target Level	Current Level	Level with ARR
1)				
2)				
3)				

Describe how this request relates to Departmental Business Plan:

As the City intensifies its efforts to achieve business improvements, more departments are initiating projects requiring ITM support. Resources are already stressed as is illustrated by the capacity vs. demand ratio KPI. Sufficient clerical/administrative support to ITM staff is a crucial requirement for them to meet existing and future service requests. With the current department staff of 45 people there is only one administrative coordinator and Part time Admin staff person to assist. The additional dedicated working hours will greatly assist the entire team.

4) Value Proposition

Please detail both qualitative and quantitative benefits of the request

Qualitative: Please select up to 2 actions which best describe this request

Primary: Realize Future Benefits Secondary: Improve User Satisfaction

Briefly explain how this request helps achieve the actions selected above. How does this request make a difference in these areas? Can improvements be defined (i.e. surveys, measures, etc.)?

Sufficient clerical/administrative assistance will be crucial in allowing resources to concentrate on strategic direction to realize future benefits and opportunities. Improved user satisfaction as a result of enabling staff the resources to meet service levels.

Quantitative: Please provide explanation of how this request improves efficiency. Note that performance measures are captured in section 3. This section is for efficiency improvements.

Year	Type	Change/Saving	Units	Detail of Cost Reductions/Budget Savings	Incl. in offsets (Section #9)?
	Output/Service Quantity			efficient response times to inquiries, tasks and increased output as a result	
	Time/Capacity			sufficient admin support will allow staff time to focus on operational efficiencies/strategic direction	

5) Alternatives

Are there alternatives or options? Please explain what they are and why they are not the primary approach.

Use of overtime for existing P/T position or professional fees to acquire temporary administrative help. Based on estimated/projected costs for overtime/professional fees and associated ramp-up/training efforts, it is more efficient to convert this position to full time.

Request Title	Reception/Clerk (Conversion from P/T to F/T)

7) Complement Details - Skip to Section 8 if no Staff is requested

Do not gap positions - If required, please contact the Budget Dept. for instructions
Future year progressions & eco. adj. will be calculated corporately by the Budget Dept.

Complement Information	**Position #1**	**Position #2**	**Position #3**	**Sub-total**
Budget Year	2014			
Position title	Reception/Clerk			
Estimated start date	January 1, 2014			
# of positions requested	1.00			1.00
Full-time equivalents (FTEs)	1.00			1.00
Position type	Full-time			
Position agreement classification	Mgmt/Non-union			
If contract, specify length (months or yrs)				
If Casual/Seasonal PT enter Hourly wage				
Business unit # (override if different than # shown)	50001			
Grade level	2			
Est. starting step	1			
Desktop (HR) Review Performed?	N/A			
B&F Accommodations Available?	N/A			
ITM Hardware required?	No			
Capital Equipment Required?	No			
Complement Annual Cost Detail				
Annual full-time $	49,843			49,843
Annual part-time $	-	-	-	-
Annual shift premiums, etc				-
Annual overtime $				-
* PT vacation pay *(calculated field)*	-	-	-	-
* Annual benefits *(calculated field)*	13,607	-	-	13,607
* FT contract benefits in lieu *(calculated field)*	-	-	-	-
Subtotal (Per Employee)	**$ 63,450**	**$ -**	**$ -**	**$ 63,450**
Subtotal (Per Position)	**$ 63,450**	**$ -**	**$ -**	**$ 63,450**
Continuous costs *(BU & Acct #.)*	**Please fill in per Complement. The total will account for multiple positions if indicated above.**			
1) Office Supplies 050001.7200	-			-
2) Training & Developme 050001.7115	-			-
3) Memberships/Dues/Fe 050001.7105	-			-
4) Mileage 050001.7100	-			-
Subtotal (Per Employee)	**$ -**	**$ -**	**$ -**	**$ -**
Subtotal (Per Position)	**$ -**	**$ -**	**$ -**	**$ -**
One-time costs *(BU & Acct #.)*	**Please fill in per Complement. The total will account for multiple positions if indicated above.**			
1) Computer Hardware 050001.7211.01				-
2) #N/A				-
3) #N/A				-
4) #N/A				-
Subtotal (Per Employee)	-	-	-	-
Subtotal (Per Position)	**$ -**	**$ -**	**$ -**	**$ -**
2014 Total Annual Costs	**$ 63,450**	**$ -**	**$ -**	**$ 63,450**
2015 Total Annual Costs	**$ -**	**$ -**	**$ -**	**$ -**
2016 Total Annual Costs	**$ -**	**$ -**	**$ -**	**$ -**
2017 Total Annual Costs	**$ -**	**$ -**	**$ -**	**$ -**

Additional Comments:

Request Title	Reception/Clerk (Conversion from P/T to F/T)

8) Capital Funding

Are there any Capital requests already submitted/approved or to be submitted related to this ARR? (e.g. new car)

	ASSOCIATED CAPITAL FUNDING	Status	Year asset Available for use	Proj. #	2014	2015	2016	2017	Total
1									$ -
2									$ -
3									$ -
TOTAL ASSOCIATED CAPITAL FUNDING					$ -	$ -	$ -	$ -	$ -

9) Financial/Resource Detail

	Component	BU Acct. #	2014	2015	2016 Budget	2017	2018 Full-Yr. Adj.
REVENUE - continuous operating detail							
1							
2							
3							
4							
		Subtotal	-	-	-	-	
REVENUE - one-time operating detail							
1							-
2							-
		Subtotal	-	-	-	-	-
EXPENSES - continuous operating detail ***(For staffing costs please fill out section 7)***							
1	* Staffing costs *(calculated field)*	(From sect. 7)	**49,843**	-	-	-	
2	* Benefits	(From sect. 7)	**13,607**	-	-	-	
3	* Complement sch. Expenses *(calculated field)*	(From sect. 7)	-	-	-	-	
4							
5							
6							
7							
		Subtotal	**63,450**	-	-	-	
EXPENSES - one-time operating detail ***(For staffing costs please fill out section 7)***							
1	* Complement sch. Expenses *(calculated field)*	(From sect. 7)	-	-	-	-	-
2							-
3							-
		Subtotal	-	-	-	-	-
OFFSETS - cost savings, reductions, etc							
1	Professional Fees		(33,966)				
2	Part-time Salaries	50001.7015	(29,484)				
3							
		Subtotal	**(63,450)**	-	-	-	
TOTAL OPERATING BUDGET CHANGE			**0**	-	-	-	-

COMPLEMENTS & FTE's		2014	2015	2016	2017	Total
# of positions requested	(From sect. 7)	**1.00**	-	-	-	**1.00**
FTE's	(From sect. 7)	**1.00**	-	-	-	**1.00**
FTE reductions/offsets	(Manual Field)	**(0.69)**				**(0.69)**
Net FTE's		**0.31**	-	-	-	**0.31**

CITY OF VAUGHAN

2014-2017 OPERATING BUDGET

ADDITIONAL RESOURCE REQUEST

Request Title Client Support Analyst

Business Unit # 050060 — ITM - Client Services

050 - Information & Technology Mgmt.

Related Program HelpDesk

Program Classification Standard Desirable Support

Annual Budget Change Summary

Financial Components	2014	2015	2016	2017	2014-2017 Sub-total	2018 (One Time. Adj.)	2014-2018 Sub-total
Staffing							
Complements	1.00	-	-	-	1.00	-	1.00
Net FTE's	1.00	-	-	-	1.00	-	1.00
Operating Revenue	-	-	-	-	-	-	-
Operating Costs							
Staffing & Benefits	88,476	-	-	-	88,476	-	88,476
Other continuous costs	2,750	-	-	-	2,750	-	2,750
One-time expenses	6,000	(6,000)	-	-	-	-	-
Offsets/reductions	-	-	-	-	-	-	-
Net Operating Budget	***$ 97,226***	***$ (6,000)***	***$ -***	***$ -***	***$ 91,226***	***$ -***	***$ 91,226***
Associated Capital Costs	*$ -*	*$ -*	*$ -*	*$ -*	*$ -*	*$ -*	*$ -*

1A) Request Description: ***Please provide a brief description of the request.***

Please check one: ☑ Departmental ☑ Corporate

Additional Client support resources are required to support a growing corporate IT infrastructure (Personal Computers, Communication Devices, AV technologies, pc based productivity tool, Helpdesk, 1st/2nd level solution support). This complement will enable us to become more proactive as opposed to reactive.

1B) If this request is part of a project with multiple milestones then please fill in the following table:

Milestones or Deliverables	Timelines	Comments
Troubleshoot hardware & software issues	Ongoing	
Implementation and maintenance of new solutions	Ongoing	
Administration and maintenance of mobile devices	Ongoing	
Support new and existing satellite locations	Ongoing	

1C) Impact on other departments (cost/time/benefit):

Department Impacted	Describe Impact (Cost/time/benefit)	Were they Consulted?
All	Shortage of client support resources to support new projects.	☑ Yes ☐ No
All	maintain Increased location and staff to support.	☑ Yes ☐ No
		☐ Yes ☐ No

Other comments:

Feedback from client surveys are indicating a trend of:
- Increased response time for existing solutions
- Longer wait time to implement new solutions

COMMISSIONER APPROVAL: _____ ***Date:*** _____

Budget Staff Use Only	☐ 1st Submission ☐ Previously Recognized	Submitted for year: Recognized for year:

Request Title	Client Support Analyst

2) Relationship to Vaughan Vision 2020 - Goals / Objectives / Initiatives

A) Identify the specific initiative on the Vaughan Vision 2020 initiative list this resource request supports (new or implementation of): Choose an Initiative from the drop down list and then choose the relationship with the initiative in the Green cell using the drop down provided.

Theme	Goal	Initiative (Use drop down list)	Ref #	Date	Priority	Request/Initiative Relationship (choose 1)

B) Describe and clearly demonstrate how the request links to the Vaughan Vision 2020:

Service Excellence – Pursue excellence in service delivery by ensuring telephones, mobile devices and computer systems are available to support front line staff
Management Excellence – Maintain assets and infrastructure by providing preventative maintenance to all telephones, mobile devices and computer systems

3) Related Performance Indicators & Business Plan Link

Please provide information on top 3 performance measures:

	Name/description of service level target:	Target Level	Current Level	Level with ARR
1)	Ratio of users to CSS staff	9.5	5	8
2)				
3)				

Describe how this request relates to Departmental Business Plan:

Maintaining service levels for desktop computing environment (HW & SW). Provide client support for implementation of new and existing business solutions. Industry standard for staffing a helpdesk is 125 staff per 1 CSS specialist. There are 1200 users in the City and therefore, we require 9.5 CSS specialists to effectively operate.

4) Value Proposition

Please detail both qualitative and quantitative benefits of the request

Qualitative: Please select up to 2 actions which best describe this request

Primary: Improve Sustainability Secondary: Realize Future Benefits

Briefly explain how this request helps achieve the actions selected above. How does this request make a difference in these areas? Can improvements be defined (i.e. surveys, measures, etc.)?

To sustain current service levels while experiencing Increase in staff, locations and supported solutions. More staff to oversee operations, will create fewer day-to-day disruption.

Quantitative: Please provide explanation of how this request improves efficiency. Note that performance measures are captured in section 3. This section is for efficiency improvements.

Year	Type	Change/Saving	Units	Detail of Cost Reductions/Budget Savings	Incl. in offsets (Section #9)?
			$	Reduction in overtime	No
			Units	Response Times are steadily increasing	No
			Hrs.	Availability for corporate projects	No

5) Alternatives

Are there alternatives or options? Please explain what they are and why they are not the primary approach.

Reduce service levels both operational and new implementations and increase overtime costs.

Request Title	Client Support Analyst

7) Complement Details - Skip to Section 8 if no Staff is requested

Do not gap positions - If required, please contact the Budget Dept. for instructions
Future year progressions & eco. adj. will be calculated corporately by the Budget Dept.

Complement Information	Position #1	Position #2	Position #3	Sub-total
Budget Year		2014		
Position title		Client Support Analyst		
Estimated start date		March 1, 2014		
# of positions requested	-	1.00	-	1.00
Full-time equivalents (FTEs)	-	1.00	-	1.00
Position type		Full-time		
Position agreement classification		Mgmt/Non-union		
If contract, specify length (months or yrs)		N/A		
If Casual/Seasonal PT enter Hourly wage				
Business unit # (override if different than # shown)		050060		
Grade level		5		
Est. starting step		2		
Desktop (HR) Review Performed?		Yes		
B&F Accommodations Available?		Yes		
ITM Hardware required?		Yes		
Capital Equipment Required?		Yes		
Complement Annual Cost Detail				
Annual full-time $		69,502		69,502
Annual part-time $	-	-	-	-
Annual shift premiums, etc	-	-	-	-
Annual overtime $	-	-	-	-
* PT vacation pay *(calculated field)*	-	-	-	-
* Annual benefits *(calculated field)*	-	18,974	-	18,974
* FT contract benefits in lieu *(calculated field)*	-	-	-	-
Subtotal (Per Employee)	**$ -**	**$ 88,476**	**$ -**	**$ 88,476**
Subtotal (Per Position)	**$ -**	**$ 88,476**	**$ -**	**$ 88,476**
Continuous costs *(BU & Acct #.)*	**Please fill in per Complement. The total will account for multiple positions if indicated above.**			
1) Office Supplies 050060.7200	-	100	-	100
2) Training & Developme 050060.7115	-	1,500	-	1,500
3) Cellular Line Charges 050060.7122.01	-	1,000	-	1,000
4) Mileage 050060.7100	-	150	-	150
Subtotal (Per Employee)	**$ -**	**$ 2,750**	**$ -**	**$ 2,750**
Subtotal (Per Position)	**$ -**	**$ 2,750**	**$ -**	**$ 2,750**
One-time costs *(BU & Acct #.)*	**Please fill in per Complement. The total will account for multiple positions if indicated above.**			
1) Computer Hardware 050060.7211.01	-	2,500	-	2,500
2) Office Equip. & Furnitu 050060.7210	-	3,500	-	3,500
3) Training & Developme 050060.7115	-	-	-	-
4) #N/A	-	-	-	-
Subtotal (Per Employee)	**-**	***6,000***	**-**	***6,000***
Subtotal (Per Position)	**$ -**	**$ 6,000**	**$ -**	**$ 6,000**
2014 Total Annual Costs	**$ -**	**$ 97,226**	**$ -**	**$ 97,226**
2015 Total Annual Costs	**$ -**	**$ -**	**$ -**	**$ -**
2016 Total Annual Costs	**$ -**	**$ -**	**$ -**	**$ -**
2017 Total Annual Costs	**$ -**	**$ -**	**$ -**	**$ -**

Additional Comments:

Request Title	Client Support Analyst

8) Capital Funding

Are there any Capital requests already submitted/approved or to be submitted related to this ARR? (e.g. new car)

	ASSOCIATED CAPITAL FUNDING	Status	Year asset Available for use	Proj. #	2014	2015	2016	2017	Total
1					$ -	$ -	$ -		$ -
2					$ -	$ -	$ -		$ -
3					$ -	$ -	$ -		$ -
TOTAL ASSOCIATED CAPITAL FUNDING					$ -	$ -	$ -	$ -	$ -

9) Financial/Resource Detail

	Component	BU Acct. #	2014	2015	2016	2017	2018
			Budget				Full-Yr. Adj.
REVENUE - continuous operating detail							
1			-	-	-		
2			-	-	-		
3			-	-	-		
4			-	-	-		
		Subtotal	-	-	-	-	
REVENUE - one-time operating detail							
1			-	-	-		-
2			-	-	-		-
		Subtotal	-	-	-	-	-
EXPENSES - continuous operating detail ***(For staffing costs please fill out section 7)***							
1	* Staffing costs *(calculated field)*	(From sect. 7)	69,502	-	-	-	
2	* Benefits	(From sect. 7)	18,974	-	-	-	
3	* Complement sch. Expenses *(calculated field)*	(From sect. 7)	2,750	-	-	-	
4			-	-	-		
5			-	-	-		
6			-	-	-		
7			-	-	-		
		Subtotal	91,226	-	-	-	
EXPENSES - one-time operating detail ***(For staffing costs please fill out section 7)***							
1	* Complement sch. Expenses *(calculated field)*	(From sect. 7)	6,000	-	-	-	-
2			-	-	-		-
3			-	-	-		-
		Subtotal	6,000	-	-	-	-
OFFSETS - cost savings, reductions, etc							
1			-	-	-		
2			-	-	-		
3			-	-	-		
		Subtotal	-	-	-	-	
TOTAL OPERATING BUDGET CHANGE			97,226	-	-	-	-

COMPLEMENTS & FTE's		2014	2015	2016	2017	Total
# of positions requested	(From sect. 7)	1.00	-	-	-	1.00
FTE's	(From sect. 7)	1.00	-	-	-	1.00
FTE reductions/offsets	(Manual Field)	-	-	-		-
Net FTE's		1.00	-	-	-	1.00

CITY OF VAUGHAN

2014-2017 OPERATING BUDGET

ADDITIONAL RESOURCE REQUEST

Request Title Technology Specialist

Business Unit # 050050 — ITM - Technical Services

050 - Information & Technology Mgmt.

Related Program Data Centre Operations

Program Classification Standard Traditional Support

Annual Budget Change Summary

Financial Components	2014	2015	2016	2017	2014-2017 Sub-total	2018 (One Time. Adj.)	2014-2018 Sub-total
Staffing							
Complements	2.00	-	-	-	2.00	-	2.00
Net FTE's	2.00	-	-	-	2.00	-	2.00
Operating Revenue	-	-	-	-	-	-	-
Operating Costs							
Staffing & Benefits	214,106	-	-	-	214,106	-	214,106
Other continuous costs	5,500	-	-	-	5,500	-	5,500
One-time expenses	12,000	(12,000)	-	-	-	-	-
Offsets/reductions	-	-	-	-	-	-	-
Net Operating Budget	***$ 231,606***	***$ (12,000)***	***$ -***	***$ -***	***$ 219,606***	***$ -***	***$ 219,606***
Associated Capital Costs	***$ -***	***$ -***	***$ -***	***$ -***	***$ -***	***$ -***	***$ -***

1A) Request Description: ***Please provide a brief description of the request.***

Please check one: ☑ Departmental ☐ Corporate

Additional technical resources are required to support a growing corporate IT infrastructure i.e. increased projects and solutions, additional new sites - recreation centres, libraries and fire stations.

1B) If this request is part of a project with multiple milestones then please fill in the following table:

Milestones or Deliverables	Timelines	Comments
Ensure system availability - 99.9%	Ongoing	
Troubleshoot technical issues	Ongoing	
Assist in delivering new solutions	Ongoing	

1C) Impact on other departments (cost/time/benefit):

Department Impacted	Describe Impact (Cost/time/benefit)	Were they Consulted?
All	Shortage of technical resources to support new projects.	☐ Yes ☑ No
All	Risk to corporate systems availability and reliability.	☐ Yes ☑ No
		☐ Yes ☐ No

Other comments:

Consultation not required, it is expected that ITM keep systems secure and available.

COMMISSIONER APPROVAL: _____ ***Date:*** _____

Budget Staff Use Only	☐ 1st Submission ☐ Previously Recognized	Submitted for year: Recognized for year:

Request Title	Technology Specialist

2) Relationship to Vaughan Vision 2020 - Goals / Objectives / Initiatives

A) Identify the specific initiative on the Vaughan Vision 2020 initiative list this resource request supports (new or implementation of): Choose an Initiative from the drop down list and then choose the relationship with the initiative in the Green cell using the drop down provided.

Theme	Goal	Initiative (Use drop down list)	Ref #	Date	Priority	Request/Initiative Relationship (choose 1)

B) Describe and clearly demonstrate how the request links to the Vaughan Vision 2020:

Implementation of a corporate asset management system has a direct impact on the growth of IT infrastructure requiring additional resources to support and maintain it.
Service Excellence – Pursue excellence in service delivery by ensuring telephone and computer systems are available to support front line staff
Management Excellence – Maintain assets and infrastructure by providing preventative maintenance to all telephone and computer systems

3) Related Performance Indicators & Business Plan Link

Please provide information on top 3 performance measures:

	Name/description of service level target:	Target Level	Current Level	Level with ARR
1)	Number of corporate facilities	90	66	78
2)	Increased Inventory of solutions	150	137	150
3)				

Describe how this request relates to Departmental Business Plan:

Maintaining availability and reliability of corporate systems. Provide technical support for implementation of new and existing business solutions

4) Value Proposition

Please detail both qualitative and quantitative benefits of the request

Qualitative: Please select up to 2 actions which best describe this request

Primary: Improve Sustainability Secondary: Realize Future Benefits

Briefly explain how this request helps achieve the actions selected above. How does this request make a difference in these areas? Can improvements be defined (i.e. surveys, measures, etc.)?

to sustain current service levels while experiencing Increase in locations and complexity of IT infrastructure, the ITM need additional technical resources. More staff to oversee business solutions, will create opportunities to leverage existing non-tapped functionality.

Quantitative: Please provide explanation of how this request improves efficiency. Note that performance measures are captured in section 3. This section is for efficiency improvements.

Year	Type	Change/Saving	Units	Detail of Cost Reductions/Budget Savings	Incl. in offsets (Section #9)?

5) Alternatives

Are there alternatives or options? Please explain what they are and why they are not the primary approach.

Reduce service levels both operational and new implementations:
Shortage of technical resources to support new projects will delay implementation of new solutions
Increased risk to corporate telephone and computer systems availability and reliability

Request Title	Technology Specialist			

7) Complement Details - Skip to Section 8 if no Staff is requested

Do not gap positions - If required, please contact the Budget Dept. for instructions
Future year progressions & eco. adj. will be calculated corporately by the Budget Dept.

Complement Information	**Position #1**	**Position #2**	**Position #3**	**Sub-total**
Budget Year		2014	2014	
Position title		Technology Specialist	Technology Specialist	
Estimated start date		March 1, 2014	March 1, 2014	
# of positions requested	-	1.00	1.00	2.00
Full-time equivalents (FTEs)	-	1.00	1.00	2.00
Position type		Full-time	Full-time	
Position agreement classification		Mgmt/Non-union	Mgmt/Non-union	
If contract, specify length (months or yrs)		N/A	N/A	
If Casual/Seasonal PT enter Hourly wage				
Business unit # (override if different than # shown)		050050	050050	
Grade level		7	7	
Est. starting step		2	2	
Desktop (HR) Review Performed?		Yes	Yes	
B&F Accommodations Available?		Yes	Yes	
ITM Hardware required?		Yes	Yes	
Capital Equipment Required?		Yes	Yes	
Complement Annual Cost Detail				
Annual full-time $		84,095	84,095	168,190
Annual part-time $	-	-	-	-
Annual shift premiums, etc	-	-	-	-
Annual overtime $	-	-	-	-
* PT vacation pay *(calculated field)*	-	-	-	-
* Annual benefits *(calculated field)*	-	22,958	22,958	45,916
* FT contract benefits in lieu *(calculated field)*	-	-	-	-
Subtotal (Per Employee)	**$ -**	**$ 107,053**	**$ 107,053**	**$ 214,106**
Subtotal (Per Position)	**$ -**	**$ 107,053**	**$ 107,053**	**$ 214,106**

Continuous costs	*(BU & Acct #.)*	**Please fill in per Complement. The total will account for multiple positions if indicated above.**			
1) Office Supplies	050050.7200	-	100	100	200
2) Training & Developme	050050.7115	-	1,500	1,500	3,000
3) Cellular Line Charges	050050.7122.01	-	1,000	1,000	2,000
4) Mileage	050050.7100	-	150	150	300
Subtotal (Per Employee)		**$ -**	**$ 2,750**	**$ 2,750**	**$ 5,500**
Subtotal (Per Position)		**$ -**	**$ 2,750**	**$ 2,750**	**$ 5,500**

One-time costs	*(BU & Acct #.)*	**Please fill in per Complement. The total will account for multiple positions if indicated above.**			
1) Computer Hardware	050050.7211.01	-	2,500	2,500	5,000
2) Office Equip. & Furnitu	050050.7210	-	3,500	3,500	7,000
3) Training & Developme	050050.7115	-	-	-	-
4)	#N/A	-	-	-	-
Subtotal (Per Employee)		**-**	***6,000***	***6,000***	***12,000***
Subtotal (Per Position)		**$ -**	**$ 6,000**	**$ 6,000**	**$ 12,000**
2014 Total Annual Costs		**$ -**	**$ 115,803**	**$ 115,803**	**$ 231,606**
2015 Total Annual Costs		**$ -**	**$ -**	**$ -**	**$ -**
2016 Total Annual Costs		**$ -**	**$ -**	**$ -**	**$ -**
2017 Total Annual Costs		**$ -**	**$ -**	**$ -**	**$ -**

Additional Comments:

Request Title	Technology Specialist

8) Capital Funding

Are there any Capital requests already submitted/approved or to be submitted related to this ARR? (e.g. new car)

	ASSOCIATED CAPITAL FUNDING	Status	Year asset Available for use	Proj. #	2014	2015	2016	2017	Total
1					$ -	$ -	$ -		$ -
2					$ -	$ -	$ -		$ -
3					$ -	$ -	$ -		$ -
TOTAL ASSOCIATED CAPITAL FUNDING					**$ -**	**$ -**	**$ -**	**$ -**	**$ -**

9) Financial/Resource Detail

	Component	BU Acct. #	2014	2015	2016 Budget	2017	2018 Full-Yr. Adj.
REVENUE - continuous operating detail							
1			-	-	-		
2			-	-	-		
3			-	-	-		
4			-	-	-		
		Subtotal	**-**	**-**	**-**	**-**	
REVENUE - one-time operating detail							
1			-	-	-		-
2			-	-	-		-
		Subtotal	**-**	**-**	**-**	**-**	**-**
EXPENSES - continuous operating detail ***(For staffing costs please fill out section 7)***							
1	* Staffing costs *(calculated field)*	(From sect. 7)	**168,190**	**-**	**-**	**-**	
2	* Benefits	(From sect. 7)	**45,916**	**-**	**-**	**-**	
3	* Complement sch. Expenses *(calculated field)*	(From sect. 7)	**5,500**	**-**	**-**	**-**	
4			-	-	-		
5			-	-	-		
6			-	-	-		
7			-	-	-		
		Subtotal	**219,606**	**-**	**-**	**-**	
EXPENSES - one-time operating detail ***(For staffing costs please fill out section 7)***							
1	* Complement sch. Expenses *(calculated field)*	(From sect. 7)	**12,000**	**-**	**-**	-	-
2			-	-	-		-
3			-	-	-		-
		Subtotal	**12,000**	**-**	**-**	**-**	**-**
OFFSETS - cost savings, reductions, etc							
1			-	-	-		
2			-	-	-		
3			-	-	-		
		Subtotal	**-**	**-**	**-**	**-**	
TOTAL OPERATING BUDGET CHANGE			**231,606**	**-**	**-**	**-**	**-**

COMPLEMENTS & FTE's		2014	2015	2016	2017	Total
# of positions requested	(From sect. 7)	**2.00**	**-**	**-**	**-**	**2.00**
FTE's	(From sect. 7)	**2.00**	**-**	**-**	**-**	**2.00**
FTE reductions/offsets	(Manual Field)	**-**	**-**	**-**		**-**
Net FTE's		**2.00**	**-**	**-**	**-**	**2.00**

CITY OF VAUGHAN

2014-2017 OPERATING BUDGET

ADDITIONAL RESOURCE REQUEST

Request Title Client Support Analyst - Audio/Video

Business Unit # 050060 — ITM - Client Services

050 - Information & Technology Mgmt.

Related Program HelpDesk

Program Classification Standard Desirable Support

Annual Budget Change Summary

Financial Components	2014	2015	2016	2017	2014-2017 Sub-total	2018 (One Time. Adj.)	2014-2018 Sub-total
Staffing							
Complements	1.00	-	-	-	1.00	-	1.00
Net FTE's	1.00	-	-	-	1.00	-	1.00
Operating Revenue	-	-	-	-	-	-	-
Operating Costs							
Staffing & Benefits	84,453	-	-	-	84,453	-	84,453
Other continuous costs	1,800	-	-	-	1,800	-	1,800
One-time expenses	6,000	(6,000)	-	-	-	-	-
Offsets/reductions	-	-	-	-	-	-	-
Net Operating Budget	***$ 92,253***	***$ (6,000)***	***$ -***	***$ -***	***$ 86,253***	***$ -***	***$ 86,253***
Associated Capital Costs	*$ -*	*$ -*	*$ -*	*$ -*	*$ -*	*$ -*	*$ -*

1A) Request Description: ***Please provide a brief description of the request.***

Please check one: ☑ Departmental ☐ Corporate

The new City Hall is enabled with a high degree of complex Audio/Video technology which requires expert knowledge to maintain and support. Currently, ITM has 1 FTE dedicated to support of AV technology. Due to the frequency and time of use (evenings and weekends) of AV technology, a second FTE staff person is required to support AV technology.

1B) If this request is part of a project with multiple milestones then please fill in the following table:

Milestones or Deliverables	Timelines	Comments

1C) Impact on other departments (cost/time/benefit):

Department Impacted	Describe Impact (Cost/time/benefit)	Were they Consulted?
Corporate	Additional AV FTE would improve service levels for hosting public functions and reduce risk of AV equipment malfunction and reduce risk of the 1 staff not being available to support a function or meeting	☑Yes ☐No
		☐Yes ☐No
		☐Yes ☐No

Other comments:

COMMISSIONER APPROVAL: _____ ***Date:*** _____

Budget Staff Use Only	☐1st Submission ☐Previously Recognized	Submitted for year: Recognized for year:

Request Title	Client Support Analyst - Audio/Video

2) Relationship to Vaughan Vision 2020 - Goals / Objectives / Initiatives

A) Identify the specific initiative on the Vaughan Vision 2020 initiative list this resource request supports (new or implementation of): Choose an Initiative from the drop down list and then choose the relationship with the initiative in the Green cell using the drop down provided.

Theme	Goal	Initiative (Use drop down list)	Ref #	Date	Priority	Request/Initiative Relationship (choose 1)

B) Describe and clearly demonstrate how the request links to the Vaughan Vision 2020:

Service Excellence - AV equipment is used in many public functions, including Committee and Council meetings. Having an effective and dependable AV equipment results in service excellence and mitigation of risk (public perception)
Management Excellence – Manage Corporate Assets by increasing availability and reliability of corporate AV infrastructure
Management Excellence – Ensure a high performing organization by investing in AV skillsets to better utilize AV functionality

3) Related Performance Indicators & Business Plan Link

Please provide information on top 3 performance measures:

	Name/description of service level target:	Target Level	Current Level	Level with ARR
1)	Maintain reliable technology infrastructure	0.9999	N/A	
2)				
3)				

Describe how this request relates to Departmental Business Plan:

Maintain critical technology assets (personal computers, infrastructure and telecommunications) in reliable operating order and in keeping with established assets lifecycle management standards

4) Value Proposition

Please detail both qualitative and quantitative benefits of the request

Qualitative: Please select up to 2 actions which best describe this request

Primary: Improve User Satisfaction Secondary: Improve Corp. Image

Briefly explain how this request helps achieve the actions selected above. How does this request make a difference in these areas? Can improvements be defined (i.e. surveys, measures, etc.)?

Having fully functional and dependable AV equipment improves user satisfaction. AV equipment is exstensively used by senior staff and members of council during committee and council meetings. These meetings are public and smooth operation of AV equipment has a direct impact on public perception and corporate image of the City.

Quantitative: Please provide explanation of how this request improves efficiency. Note that performance measures are captured in section 3. This section is for efficiency improvements.

Year	Type	Change/Saving	Units	Detail of Cost Reductions/Budget Savings	Incl. in offsets (Section #9)?

5) Alternatives

Are there alternatives or options? Please explain what they are and why they are not the primary approach.

Support of AV equipment can be outsourced to an external organization. The cost of such support services are very high (i.e. $250 per hour). It is significantly more cost effective to provide AV equipment support services in-house.

Request Title	Client Support Analyst - Audio/Video

7) Complement Details - Skip to Section 8 if no Staff is requested

Do not gap positions - If required, please contact the Budget Dept. for instructions
Future year progressions & eco. adj. will be calculated corporately by the Budget Dept.

Complement Information	**Position #1**	**Position #2**	**Position #3**	**Sub-total**
Budget Year	2014			
Position title	Client Support Analyst			
Estimated start date	March 1, 2014			
# of positions requested	1.00	-	-	1.00
Full-time equivalents (FTEs)	1.00	-	-	1.00
Position type	Full-time			
Position agreement classification	Mgmt/Non-union			
If contract, specify length (months or yrs)	n/a			
If Casual/Seasonal PT enter Hourly wage				
Business unit # (override if different than # shown)	050060			
Grade level	5			
Est. starting step	1			
Desktop (HR) Review Performed?	Yes			
B&F Accommodations Available?	Yes			
ITM Hardware required?	Yes			
Capital Equipment Required?	Yes			
Complement Annual Cost Detail				
Annual full-time $	66,342			66,342
Annual part-time $	-	-	-	-
Annual shift premiums, etc	-	-	-	-
Annual overtime $	-	-	-	-
* PT vacation pay *(calculated field)*	-	-	-	-
* Annual benefits *(calculated field)*	18,111	-	-	18,111
* FT contract benefits in lieu *(calculated field)*	-	-	-	-
Subtotal (Per Employee)	**$ 84,453**	**$ -**	**$ -**	**$ 84,453**
Subtotal (Per Position)	**$ 84,453**	**$ -**	**$ -**	**$ 84,453**
Continuous costs *(BU & Acct #.)*	**Please fill in per Complement. The total will account for multiple positions if indicated above.**			
1) Office Supplies 050060.7200	-	-	-	-
2) Training & Developme 050060.7115	1,500	-	-	1,500
3) Memberships/Dues/Fe 050060.7105	-	-	-	-
4) Mileage 050060.7100	300	-	-	300
Subtotal (Per Employee)	**$ 1,800**	**$ -**	**$ -**	**$ 1,800**
Subtotal (Per Position)	**$ 1,800**	**$ -**	**$ -**	**$ 1,800**
One-time costs *(BU & Acct #.)*	**Please fill in per Complement. The total will account for multiple positions if indicated above.**			
1) Computer Hardware 050060.7211.01	6,000	-	-	6,000
2) #N/A	-	-	-	-
3) #N/A	-	-	-	-
4) #N/A	-	-	-	-
Subtotal (Per Employee)	***6,000***	**-**	**-**	***6,000***
Subtotal (Per Position)	**$ 6,000**	**$ -**	**$ -**	**$ 6,000**
2014 Total Annual Costs	**$ 92,253**	**$ -**	**$ -**	**$ 92,253**
2015 Total Annual Costs	**$ -**	**$ -**	**$ -**	**$ -**
2016 Total Annual Costs	**$ -**	**$ -**	**$ -**	**$ -**
2017 Total Annual Costs	**$ -**	**$ -**	**$ -**	**$ -**

Additional Comments:

Request Title	Client Support Analyst - Audio/Video

8) Capital Funding

Are there any Capital requests already submitted/approved or to be submitted related to this ARR? (e.g. new car)

	ASSOCIATED CAPITAL FUNDING	Status	Year asset Available for use	Proj. #	2014	2015	2016	2017	Total
1					$ -	$ -	$ -		$ -
2					$ -	$ -	$ -		$ -
3					$ -	$ -	$ -		$ -
TOTAL ASSOCIATED CAPITAL FUNDING					**$ -**	**$ -**	**$ -**	**$ -**	**$ -**

9) Financial/Resource Detail

	Component	BU Acct. #	2014	2015	2016 Budget	2017	2018 Full-Yr. Adj.
REVENUE - continuous operating detail							
1			-	-	-		
2			-	-	-		
3			-	-	-		
4			-	-	-		
		Subtotal	**-**	**-**	**-**	**-**	
REVENUE - one-time operating detail							
1			-	-	-		-
2			-	-	-		-
		Subtotal	**-**	**-**	**-**	**-**	**-**
EXPENSES - continuous operating detail ***(For staffing costs please fill out section 7)***							
1	* Staffing costs *(calculated field)*	(From sect. 7)	**66,342**	**-**	**-**	**-**	
2	* Benefits	(From sect. 7)	**18,111**	**-**	**-**	**-**	
3	* Complement sch. Expenses *(calculated field)*	(From sect. 7)	**1,800**	**-**	**-**	**-**	
4			-	-	-		
5			-	-	-		
6			-	-	-		
7			-	-	-		
		Subtotal	**86,253**	**-**	**-**	**-**	
EXPENSES - one-time operating detail ***(For staffing costs please fill out section 7)***							
1	* Complement sch. Expenses *(calculated field)*	(From sect. 7)	**6,000**	**-**	**-**	-	-
2			-	-	-		-
3			-	-	-		-
		Subtotal	**6,000**	**-**	**-**	**-**	**-**
OFFSETS - cost savings, reductions, etc							
1			-	-	-		
2			-	-	-		
3			-	-	-		
		Subtotal	**-**	**-**	**-**	**-**	
TOTAL OPERATING BUDGET CHANGE			**92,253**	**-**	**-**	**-**	**-**

COMPLEMENTS & FTE's		2014	2015	2016	2017	Total
# of positions requested	(From sect. 7)	**1.00**	**-**	**-**	**-**	**1.00**
FTE's	(From sect. 7)	**1.00**	**-**	**-**	**-**	**1.00**
FTE reductions/offsets	(Manual Field)	**-**	**-**	**-**		**-**
Net FTE's		**1.00**	**-**	**-**	**-**	**1.00**

CITY OF VAUGHAN

2014-2017 OPERATING BUDGET

ADDITIONAL RESOURCE REQUEST

Request Title New Property Tax System

Business Unit # 050055 ITM - Business Solutions

050 - Information & Technology Mgmt.

Related Program Property Tax Billing and Collections

Program Classification Mandatory - Support

Annual Budget Change Summary

Financial Components	2014	2015	2016	2017	2014-2017 Sub-total	2018 (One Time. Adj.)	2014-2018 Sub-total
Staffing							
Complements	-	1.00	-	-	1.00	-	1.00
Net FTE's	-	1.00	-	(0.50)	0.50	-	0.50
Operating Revenue	**-**	**-**	**-**	**-**	**-**	**-**	**-**
Operating Costs							
Staffing & Benefits	-	102,586	-	-	102,586	-	102,586
Other continuous costs	-	-	160,000	-	160,000	-	160,000
One-time expenses	-	-	-	-	-	-	-
Offsets/reductions	-	(30,300)	-	-	(30,300)	-	(30,300)
Net Operating Budget	***$ -***	***$ 72,286***	***$ 160,000***	***$ -***	***$ 232,286***	***$ -***	***$ 232,286***
Associated Capital Costs	***$ -***	***$ -***	***$ 154,500***	***$ -***	***$ 154,500***	***$ -***	***$ 154,500***

1A) Request Description*: Please provide a brief description of the request.*

Please check one: ☑ Departmental ☐ Corporate

To provide both operating and capital funding for a new property tax billing and collection system. This will replace the current 14 year old system that is past its service life and is not being adequately supported by the Vendor.

1B) If this request is part of a project with multiple milestones then please fill in the following table:

Milestones or Deliverables	Timelines	Comments
RFP issued and awarded	2nd quarter	2016 timeframe
Installation, testing and training	3rd & 4th quarter	2016 timeframe
Go Live	1st Quarter	2017 timeframe, Interim Billing
ITM shared support staff 1 fte to be hired	3rd quarter	2015

1C) Impact on other departments (cost/time/benefit):

Department Impacted	Describe Impact (Cost/time/benefit)	Were they Consulted?
ITM	Increased FTE that will be shared with Financial Services, should be hired in late 2015 so as to assist with the purchase and installation. To be charged to ITM.	☑ Yes ☐ No
Financial Services	Property Tax section would receive needed level of support in the use of the property tax billing and collection system	☑ Yes ☐ No
		☐ Yes ☐ No

Other comments:

This shared resource will assist the Property Tax section from a system's point of view on a day to day basis in regards to resolving technical issues with the vendor or other third party providers..

COMMISSIONER APPROVAL: _____ ***Date:*** _____

Budget Staff Use Only	☐ 1st Submission	Submitted for year:
	☐ Previously Recognized	Recognized for year:

Request Title	New Property Tax System

2) Relationship to Vaughan Vision 2020 - Goals / Objectives / Initiatives

A) Identify the specific initiative on the Vaughan Vision 2020 initiative list this resource request supports (new or implementation of): Choose an Initiative from the drop down list and then choose the relationship with the initiative in the Green cell using the drop down provided.

Theme	Goal	Initiative (Use drop down list)	Ref #	Date	Priority	Request/Initiative Relationship (choose 1)

B) Describe and clearly demonstrate how the request links to the Vaughan Vision 2020:

Manage Corporate Assets - exisiting tax billing system is old and becoming less reliable overtime with little vendor support; replacement of this asset at this point is clitical! Financial Sustainability - a reliable tax billing and collection system is essential for timely collection of City tax revenues.

3) Related Performance Indicators & Business Plan Link

Please provide information on top 3 performance measures:

	Name/description of service level target:	Target Level	Current Level	Level with ARR
1)	1			
2)				
3)				

Describe how this request relates to Departmental Business Plan:

u

4) Value Proposition

Please detail both qualitative and quantitative benefits of the request

Qualitative: Please select up to 2 actions which best describe this request

Primary: Leverage Innovation/Creativity Secondary: Realize Future Benefits

Briefly explain how this request helps achieve the actions selected above. How does this request make a difference in these areas? Can improvements be defined (i.e. surveys, measures, etc.)?

A new property tax system will guarantee the successful, timely billing of 3/4 of a billion dollars each year. A new system will increase efficiency due to significant increase in functionality

Quantitative: Please provide explanation of how this request improves efficiency. Note that performance measures are captured in section 3. This section is for efficiency improvements.

Year	Type	Change/Saving	Units	Detail of Cost Reductions/Budget Savings	Incl. in offsets (Section #9)?
2016	Output/Service Quantity	0.5 fte		a 0.5 fte could be eliminated	Yes

5) Alternatives

Are there alternatives or options? Please explain what they are and why they are not the primary approach.

There are no viable alternatives. Maintaining status quo will put City tax revenues at high risk.

Request Title	New Property Tax System			
7) Complement Details - Skip to Section 8 if no Staff is requested				
Do not gap positions - If required, please contact the Budget Dept. for instructions Future year progressions & eco. adj. will be calculated corporately by the Budget Dept.				
Complement Information	**Position #1**	**Position #2**	**Position #3**	**Sub-total**
Budget Year	2015			
Position title	ITM Partner			
Estimated start date	September 1, 2015			
# of positions requested	1.00			1.00
Full-time equivalents (FTEs)	1.00			1.00
Position type	Full-time			
Position agreement classification	Mgmt/Non-union			
If contract, specify length (months or yrs)				
If Casual/Seasonal PT enter Hourly wage				
Business unit # (override if different than # shown)	050055			
Grade level	7			
Est. starting step	1			
Desktop (HR) Review Performed?	No			
B&F Accommodations Available?	Yes			
ITM Hardware required?	No			
Capital Equipment Required?	No			
Complement Annual Cost Detail				
Annual full-time $	80,271			80,271
Annual part-time $	-	-	-	-
Annual shift premiums, etc				-
Annual overtime $				-
* PT vacation pay ***(calculated field)***	-	-	-	-
* Annual benefits ***(calculated field)***	22,315	-	-	22,315
* FT contract benefits in lieu ***(calculated field)***	-	-	-	-
Subtotal (Per Employee)	**$ 102,586**	**$ -**	**$ -**	**$ 102,586**
Subtotal (Per Position)	**$ 102,586**	**$ -**	**$ -**	**$ 102,586**
Continuous costs ***(BU & Acct #.)***	**Please fill in per Complement. The total will account for multiple positions if indicated above.**			
1)	#N/A			-
2)	#N/A			-
3)	#N/A			-
4)	#N/A			-
Subtotal (Per Employee)	**$ -**	**$ -**	**$ -**	**$ -**
Subtotal (Per Position)	**$ -**	**$ -**	**$ -**	**$ -**
One-time costs ***(BU & Acct #.)***	**Please fill in per Complement. The total will account for multiple positions if indicated above.**			
1) Computer Hardware	050055.7211.01			-
2)	#N/A			-
3)	#N/A			-
4)	#N/A			-
Subtotal (Per Employee)	-	-	-	-
Subtotal (Per Position)	**$ -**	**$ -**	**$ -**	**$ -**
2014 Total Annual Costs	**$ -**	**$ -**	**$ -**	**$ -**
2015 Total Annual Costs	**$ 102,586**	**$ -**	**$ -**	**$ 102,586**
2016 Total Annual Costs	**$ -**	**$ -**	**$ -**	**$ -**
2017 Total Annual Costs	**$ -**	**$ -**	**$ -**	**$ -**

Additional Comments:

This ITM position will be shared with the Property Tax section of Financial Services

Request Title	New Property Tax System

8) Capital Funding

Are there any Capital requests already submitted/approved or to be submitted related to this ARR? (e.g. new car)

	ASSOCIATED CAPITAL FUNDING	Status	Year asset Available for use	Proj. #	2014	2015	2016	2017	Total
1	Server	Pending	2016	FI-0073-16			$ 51,500		$ 51,500
2	Approx additional Oracle (Apex) licensing	Pending	2016	FI-0073-16			$ 103,000		$ 103,000
3									$ -
	TOTAL ASSOCIATED CAPITAL FUNDING				$ -	$ -	$ 154,500	$ -	$ 154,500

9) Financial/Resource Detail

	Component	BU Acct. #	2014	2015	2016 Budget	2017	2018 Full-Yr. Adj.
REVENUE - continuous operating detail							
1							
2							
3							
4							
		Subtotal	-	-	-	-	
REVENUE - one-time operating detail							
1							-
2							-
		Subtotal	-	-	-	-	-
EXPENSES - continuous operating detail ***(For staffing costs please fill out section 7)***							
1	* Staffing costs *(calculated field)*	(From sect. 7)	-	**80,271**	-	-	
2	* Benefits	(From sect. 7)	-	**22,315**	-	-	
3	* Complement sch. Expenses *(calculated field)*	(From sect. 7)	-	-	-	-	
4	System maintenance costs	70114			160,000	-	
5							
6							
7							
		Subtotal	-	**102,586**	**160,000**	-	
EXPENSES - one-time operating detail ***(For staffing costs please fill out section 7)***							
1	* Complement sch. Expenses *(calculated field)*	(From sect. 7)	-	-	-	-	-
2							-
3							-
		Subtotal	-	-	-	-	-
OFFSETS - cost savings, reductions, etc							
1	eliminate 0.5 fte Property Tax			(30,300)	-	-	
2	this is do to increased functionality of the new tax system						
3							
		Subtotal	-	**(30,300)**	-	-	
TOTAL OPERATING BUDGET CHANGE			-	**72,286**	**160,000**	-	-

COMPLEMENTS & FTE's		2014	2015	2016	2017	Total
# of positions requested	(From sect. 7)	-	**1.00**	-	-	**1.00**
FTE's	(From sect. 7)	-	**1.00**	-	-	**1.00**
FTE reductions/offsets	(Manual Field)				**0.50**	**0.50**
Net FTE's		-	**1.00**	-	**(0.50)**	**0.50**

CITY OF VAUGHAN

2014-2017 OPERATING BUDGET

ADDITIONAL RESOURCE REQUEST

Request Title: EDMS Business Analyst

Business Unit #: 050001 — Office of the CIO

050 - Information & Technology Mgmt.

Related Program: Archival Services - Local Artifacts

Program Classification: Premium - City Building

Annual Budget Change Summary

Financial Components	2014	2015	2016	2017	2014-2017 Sub-total	2018 (One Time. Adj.)	2014-2018 Sub-total
Staffing							
Complements	-	2.00	-	-	2.00	-	2.00
Net FTE's	-	2.00	-	-	2.00	-	2.00
Operating Revenue	**-**	**-**	**-**	**-**	**-**	**-**	**-**
Operating Costs							
Staffing & Benefits	-	224,716	-	-	224,716	-	224,716
Other continuous costs	-	3,800	-	-	3,800	-	3,800
One-time expenses	-	11,000	(11,000)	-	-	-	-
Offsets/reductions	-	-	-	-	-	-	-
Net Operating Budget	***$ -***	***$ 239,516***	***$ (11,000)***	***$ -***	***$ 228,516***	***$ -***	***$ 228,516***
Associated Capital Costs	***$ 68,000***	***$ 140,000***	***$ -***	***$ -***	***$ 208,000***	***$ -***	***$ 208,000***

1A) Request Description: *Please provide a brief description of the request.*

Please check one: ☐ Departmental ☑ Corporate

Business Support Staff for the implementation and support of an Electronic Document Management System to be used by all departments to create, manage, and retrieve electronic records, including email, and to improve the efficiency of records and information-based business processes. The position's primary responsibility is to ensure that the solution meets business requirements and is compliant with City policies and procedures. The BA will lead training and culture change initiatives prior to and during the implementation process. The actual allocation of the FTE's (once approved) to approriate business units will be determined by the EDMS steering/governance committee.

1B) If this request is part of a project with multiple milestones then please fill in the following table:

Milestones or Deliverables	Timelines	Comments
Deployment of EDMS	2012-2015	Business component of deployment
EDMS Staff Training and Support	Ongoing	Provides business support and assists with cultural change during implementation

1C) Impact on other departments (cost/time/benefit):

Department Impacted	Describe Impact (Cost/time/benefit)	Were they Consulted?
EDMS impacts all depts	Impacts departments' ability to control and retrieve electronic information and streamline information-based business processes.	☑ Yes ☐ No
ITM Dept.	The project owner is the City Clerk's Office. ITM will also be heavily involved, providing the necessary technical support to the EDMS.	☑ Yes ☐ No
CCO, Legal, CMO	City Clerk's Office, Legal Services and City Manager's Office likely first departments to be deployed.	☑ Yes ☐ No

Other comments:

The position is the primary liaison between the City Clerk's Office and users within City Departments. The position will provide staff training and work with ITM staff and the EDMS vendor during the planning and implementation phases of deployment. The BA will provide ongoing business and management support for the project to ensure compliance with statutory requirements and industry best practices.

COMMISSIONER APPROVAL: _____ ***Date:*** _____

Budget Staff Use Only	☐ 1st Submission	Submitted for year:
	☐ Previously Recognized	Recognized for year:

Request Title	EDMS Business Analyst

2) Relationship to Vaughan Vision 2020 - Goals / Objectives / Initiatives

A) Identify the specific initiative on the Vaughan Vision 2020 initiative list this resource request supports (new or implementation of): Choose an Initiative from the drop down list and then choose the relationship with the initiative in the Green cell using the drop down provided.

Theme	Goal	Initiative (Use drop down list)	Ref #	Date	Priority	Request/Initiative Relationship (choose 1)

B) Describe and clearly demonstrate how the request links to the Vaughan Vision 2020:

EDMS was converted to operational from strategic status in 2010. EDMS will contribute to developing a high performing organization through Corporate-wide business efficiency, accountability, government transparency, and legislative/regulatory compliance through the management and provision of access to the City's electronic information. Therefore, the EDMS Technical SME links to the following VV 2020 strategic objectives: Enhance Productivity, Cost Effectiveness & Innovation (effective management and retrieval of electronic information improves business processes and service delivery across all departments); Demonstrate Leadership & Promote Effective Governance (the integrity, accessibility, and security of the City's information is a cornerstone of accessibility and transparency); Pursue Excellence in Service Delivery (enhanced information management and access facilitated by EDMS improves service delivery capacity of all City BUs).

3) Related Performance Indicators & Business Plan Link

Please provide information on top 3 performance measures:

	Name/description of service level target:	Target Level	Current Level	Level with ARR
1)	Information Search & Retrieval Time	minutes	can be days or more	minutes
2)	Percentage of Records Systematically Controlled	1	0	50-75%
3)	Percentage of High-Value Records Preserved	1	minimal	50-75%

Describe how this request relates to Departmental Business Plan:

The request corresponds to one of the core business functions of the City Clerk's Office: managing Corporate records and information, including records retention and disposal, and managing Corporate records and information-related statutory/regulatory compliance, such as responding to Freedom of Information requests from the public. Request also links to the development of a Corporate Records and Information Management System including EDMS deployment, and the development of a Corporate Electronic Records Preservation Strategy. EDMS is central to the CCO's strategy for managing Corporate records and information.

4) Value Proposition

Please detail both qualitative and quantitative benefits of the request

Qualitative: Please select up to 2 actions which best describe this request

Primary: Improve Sustainability Secondary: Realize Future Benefits

Briefly explain how this request helps achieve the actions selected above. How does this request make a difference in these areas? Can improvements be defined (i.e. surveys, measures, etc.)?

ARR will improve Corporate sustainability by facilitating EDMS deployment and maintenance, resulting in the efficient control and security of the City's electronic records, including e-mail, which are currently not managed in a systematic fashion. EDMS also has the capacity to enhance workflow and collaboration organization-wide, and therefore improve business processes. Overall results include faster information retrieval, improved customer service capacity, improved staff task completion rates, etc. Some benefits will be realized in the longer term.

Quantitative: Please provide explanation of how this request improves efficiency. Note that performance measures are captured in section 3. This section is for efficiency improvements.

Year	Type	Change/Saving	Units	Detail of Cost Reductions/Budget Savings	Incl. in offsets (Section #9)?
2012-		within minutes	Hrs.	Reduction in information retrieval times; more info control	No
2013-		N/A	Units	Faster information-based customer service delivery in all depts.	No
2014-		soft savings	$	Efficiency-related cost savings in long-term; reduced paper records storage costs	No

5) Alternatives

Are there alternatives or options? Please explain what they are and why they are not the primary approach.

The alternative is the status quo, with its inherent limitations in the management of the City's electronic information and records. Employing existing City technologies such as SharePoint is not recommended. Consultants contracted by the City in 2010 corroborated staff's finding that SharePoint 2007 and 2010 are not robust and mature EDMS products. Status quo provides inadequate management of electronic records (including e-mail, charts, images and social media).

Request Title	EDMS Business Analyst			
7) Complement Details - Skip to Section 8 if no Staff is requested				
Do not gap positions - If required, please contact the Budget Dept. for instructions Future year progressions & eco. adj. will be calculated corporately by the Budget Dept.				
Complement Information	**Position #1**	**Position #2**	**Position #3**	**Sub-total**
Budget Year	2015			
Position title	EDMS Business SME			
Estimated start date	April 1, 2015			
# of positions requested	2.00	-	-	2.00
Full-time equivalents (FTEs)	2.00	-	-	1.00
Position type	Full-time			
Position agreement classification	Mgmt/Non-union			
If contract, specify length (months or yrs)	N/A			
If Casual/Seasonal PT enter Hourly wage				
Business unit # (override if different than # shown)	050001			
Grade level	7			
Est. starting step	3			
Desktop (HR) Review Performed?	Yes			
B&F Accommodations Available?	N/A			
ITM Hardware required?	Yes			
Capital Equipment Required?	No			
Complement Annual Cost Detail				
Annual full-time $	87,917			87,917
Annual part-time $	-	-	-	-
Annual shift premiums, etc	-	-	-	-
Annual overtime $	-	-	-	-
* PT vacation pay *(calculated field)*	-	-	-	-
* Annual benefits *(calculated field)*	24,441	-	-	24,441
* FT contract benefits in lieu *(calculated field)*	-	-	-	-
Subtotal (Per Employee)	**$ 112,358**	**$ -**	**$ -**	**$ 112,358**
Subtotal (Per Position)	**$ 224,716**	**$ -**	**$ -**	**$ 224,716**
Continuous costs *(BU & Acct #.)*	**Please fill in per Complement. The total will account for multiple positions if indicated above.**			
1) Office Supplies 050001.7200	200	-	-	200
2) Training & Developme 050001.7115	1,000	-	-	1,000
3) Cellular Line Charges 050001.7122.01	700	-	-	700
4) Mileage 050001.7100	-	-	-	-
Subtotal (Per Employee)	**$ 1,900**	**$ -**	**$ -**	**$ 1,900**
Subtotal (Per Position)	**$ 3,800**	**$ -**	**$ -**	**$ 3,800**
One-time costs *(BU & Acct #.)*	**Please fill in per Complement. The total will account for multiple positions if indicated above.**			
1) Computer Hardware 050001.7211.01	2,500	-	-	2,500
2) Office Equip. & Furnitu 050001.7210	2,500	-	-	2,500
3) Training & Developme 050001.7115	500	-	-	500
4) #N/A	-	-	-	-
Subtotal (Per Employee)	***5,500***	**-**	**-**	***5,500***
Subtotal (Per Position)	**$ 11,000**	**$ -**	**$ -**	**$ 11,000**
2014 Total Annual Costs	**$ -**	**$ -**	**$ -**	**$ -**
2015 Total Annual Costs	**$ 239,516**	**$ -**	**$ -**	**$ 239,516**
2016 Total Annual Costs	**$ -**	**$ -**	**$ -**	**$ -**
2017 Total Annual Costs	**$ -**	**$ -**	**$ -**	**$ -**

Additional Comments:

Request Title	EDMS Business Analyst

8) Capital Funding

Are there any Capital requests already submitted/approved or to be submitted related to this ARR? (e.g. new car)

	ASSOCIATED CAPITAL FUNDING	Status	Year asset Available for use	Proj. #	2014	2015	2016	2017	Total
1	EDMS Project implementation		2012		$ -	$ -	$ -		$ -
2	Oracle License each year		2013		$ 15,000	$ 15,000	$ -		$ 30,000
3	EDMS Solution Lic each year		2013		$ 53,000	$ 125,000	$ -		$ 178,000
TOTAL ASSOCIATED CAPITAL FUNDING					**$ 68,000**	**$ 140,000**	**$ -**	**$ -**	**$ 208,000**

9) Financial/Resource Detail

	Component	BU Acct. #	2014	2015	2016 Budget	2017	2018 Full-Yr. Adj.
REVENUE - continuous operating detail							
1	N/A		-	-	-		
2			-	-	-		
3			-	-	-		
4			-	-	-		
		Subtotal	**-**	**-**	**-**	**-**	
REVENUE - one-time operating detail							
1	N/A		-	-	-		-
2			-	-	-		-
		Subtotal	**-**	**-**	**-**	**-**	**-**
EXPENSES - continuous operating detail ***(For staffing costs please fill out section 7)***							
1	* Staffing costs *(calculated field)*	(From sect. 7)	-	**175,834**	-	-	
2	* Benefits	(From sect. 7)	-	**48,882**	-	-	
3	* Complement sch. Expenses *(calculated field)*	(From sect. 7)	-	**3,800**	-	-	
4			-	-	-		
5			-	-	-		
6			-	-	-		
7			-	-	-		
		Subtotal	**-**	**228,516**	**-**	**-**	
EXPENSES - one-time operating detail ***(For staffing costs please fill out section 7)***							
1	* Complement sch. Expenses *(calculated field)*	(From sect. 7)	-	**11,000**	-	-	-
2			-	-	-		-
3			-	-	-		-
		Subtotal	**-**	**11,000**	**-**	**-**	**-**
OFFSETS - cost savings, reductions, etc							
1			-	-	-		
2			-	-	-		
3			-	-	-		
		Subtotal	**-**	**-**	**-**	**-**	
TOTAL OPERATING BUDGET CHANGE			**-**	**239,516**	**-**	**-**	**-**

COMPLEMENTS & FTE's		2014	2015	2016	2017	Total
# of positions requested	(From sect. 7)	-	**2.00**	-	-	**2.00**
FTE's	(From sect. 7)	-	**2.00**	-	-	**2.00**
FTE reductions/offsets	(Manual Field)	-	-	-		-
Net FTE's		-	**2.00**	-	-	**2.00**

CITY OF VAUGHAN

2014-2017 OPERATING BUDGET

ADDITIONAL RESOURCE REQUEST

Request Title EDMS Technical SME

Business Unit # 050001 Office of the CIO

050 - Information & Technology Mgmt.

Related Program Archival Services - Local Artifacts

Program Classification Premium - City Building

Annual Budget Change Summary

Financial Components	2014	2015	2016	2017	2014-2017 Sub-total	2018 (One Time. Adj.)	2014-2018 Sub-total
Staffing							
Complements	-	1.00	-	-	1.00	-	1.00
Net FTE's	-	1.00	-	-	1.00	-	1.00
Operating Revenue	**-**	**-**	**-**	**-**	**-**	**-**	**-**
Operating Costs							
Staffing & Benefits	-	112,358	-	-	112,358	-	112,358
Other continuous costs	-	1,900	-	-	1,900	-	1,900
One-time expenses	-	5,500	(5,500)	-	-	-	-
Offsets/reductions	-	-	-	-	-	-	-
Net Operating Budget	***$ -***	***$ 119,758***	***$ (5,500)***	***$ -***	***$ 114,258***	***$ -***	***$ 114,258***
Associated Capital Costs	*$ -*	*$ -*	*$ -*	*$ -*	*$ -*	*$ -*	*$ -*

1A) Request Description: ***Please provide a brief description of the request.***

Please check one: ☐ Departmental ☑ Corporate

Technical Support Staff for the implementation and support of an Electronic Document Management System. The City's electronic information and records are not organized and easily accessible. An EDMS solution would be used by all departments to create, manage, and retrieve electronic records, including e-mail, and to improve the efficiency of records and information-based business processes. This Technical/IT Resource will be the prime contact for solution architecture, software, configuration/customization, and oversight of all technologies. This role is key to structuring the hand-off to technical support and to ensuring application performance and reliability. The position will be a key liaison to technical resources within the vendor/partner organization.

1B) If this request is part of a project with multiple milestones then please fill in the following table:

Milestones or Deliverables	Timelines	Comments
Deployment of EDMS	2012-2015	Assists with technical component of deployment
EDMS Maintenance	Ongoing	Assists with technical component of maintenance

1C) Impact on other departments (cost/time/benefit):

Department Impacted	Describe Impact (Cost/time/benefit)	Were they Consulted?
EDMS impacts all depts	Impacts departments' ability to control and retrieve electronic information and streamline information-based business processes.	☑ Yes ☐ No
ITM Dept.	The project owner is the City Clerk's Office. ITM will also be heavily involved, providing the necessary technical support to the EDMS.	☑ Yes ☐ No
		☐ Yes ☐ No

Other comments:

The position is the primary liaison between the Clerk's Dept. and ITM Dept. in technical matters relating to the EDMS solution; is also primary liaison to vendor. Dedicated ITM staff to manage and support the EDMS technical SME may be required.

COMMISSIONER APPROVAL: _____ ***Date:*** _____

Budget Staff Use Only	☐ 1st Submission ☐ Previously Recognized	Submitted for year: Recognized for year:

Request Title	EDMS Technical SME

2) Relationship to Vaughan Vision 2020 - Goals / Objectives / Initiatives

A) Identify the specific initiative on the Vaughan Vision 2020 initiative list this resource request supports (new or implementation of): Choose an Initiative from the drop down list and then choose the relationship with the initiative in the Green cell using the drop down provided.

Theme	Goal	Initiative (Use drop down list)	Ref #	Date	Priority	Request/Initiative Relationship (choose 1)

B) Describe and clearly demonstrate how the request links to the Vaughan Vision 2020:

EDMS was converted to operational from strategic status in 2010. EDMS will contribute to developing a high performing organization through Corporate-wide business efficiency, accountability, government transparency, and legislative/regulatory compliance through the management and provision of access to the City's electronic information. Therefore, the EDMS Technical SME links to the following VV 2020 strategic objectives: Enhance Productivity, Cost Effectiveness & Innovation (effective management and retrieval of electronic information improves business processes and service delivery across all departments); Demonstrate Leadership & Promote Effective Governance (the integrity, accessibility, and security of the City's information is a cornerstone of accessibility and transparency); Pursue Excellence in Service Delivery (enhanced information management and access facilitated by EDMS improves service delivery capacity of all City BUs).

3) Related Performance Indicators & Business Plan Link

Please provide information on top 3 performance measures:

	Name/description of service level target:	Target Level	Current Level	Level with ARR
1)	Information Search & Retrieval Time	minutes	can be days or more	mins to hours
2)	Percentage of Records Systematically Controlled	1	0	50-75%
3)	Percentage of High-Value Records Preserved	1	0	50-75%

Describe how this request relates to Departmental Business Plan:

The request corresponds to one of the core business functions of the City Clerk's Office: managing Corporate records and information, including records retention and disposal, and managing Corporate records and information-related statutory/regulatory compliance, such as responding to Freedom of Information requests from the public. Request also links to the development of a Corporate Records and Information Management System including EDMS deployment, and the development of a Corporate Electronic Records Preservation Strategy. EDMS is central to the CCO's strategy for managing Corporate records and information.

4) Value Proposition

Please detail both qualitative and quantitative benefits of the request

Qualitative: Please select up to 2 actions which best describe this request

Primary: Improve Sustainability Secondary: Realize Future Benefits

Briefly explain how this request helps achieve the actions selected above. How does this request make a difference in these areas? Can improvements be defined (i.e. surveys, measures, etc.)?

ARR will improve Corporate sustainability by facilitating EDMS deployment and maintenance, resulting in the efficient control and security of the City's electronic records, including e-mail, which are currently not managed in a systematic fashion. EDMS also has the capacity to enhance workflow and collaboration organization-wide, and therefore improve business processes. Overall results include faster information retrieval, improved customer service capacity, improved staff task completion rates, etc. Some benefits will be realized in the longer term.

Quantitative: Please provide explanation of how this request improves efficiency. Note that performance measures are captured in section 3. This section is for efficiency improvements.

Year	Type	Change/Saving	Units	Detail of Cost Reductions/Budget Savings	Incl. in offsets (Section #9)?
2012-		within minutes	Hrs.	Reduction in information retrieval times; more info control	No
2013-		N/A	Units	Faster information-based customer service delivery in all depts.	No
2014-		soft savings	$	Efficiency-related cost savings in long-term; reduced paper records storage costs	No

5) Alternatives

Are there alternatives or options? Please explain what they are and why they are not the primary approach.

The alternative is the status quo, with its inherent limitations in the management of the City's electronic information and records. Employing existing City technologies such as SharePoint is not recommended. Consultants contracted by the City in 2010 corroborated staff's finding that SharePoint 2007 and 2010 are not robust and mature EDMS products. Status quo provides inadequate management of electronic records (including e-mail, charts, images and social media). Technical SME is a fundamental requirement for implementation. could be structured as a contract position but that would limit recruitment of internal candidates familiar with city operation.

Request Title	EDMS Technical SME			

7) Complement Details - Skip to Section 8 if no Staff is requested

Do not gap positions - If required, please contact the Budget Dept. for instructions
Future year progressions & eco. adj. will be calculated corporately by the Budget Dept.

Complement Information	Position #1	Position #2	Position #3	Sub-total
Budget Year	2015			
Position title	EDMS Technical SME			
Estimated start date	April 1, 2015			
# of positions requested	1.00	-	-	1.00
Full-time equivalents (FTEs)	1.00	-	-	1.00
Position type	Full-time			
Position agreement classification	Mgmt/Non-union			
If contract, specify length (months or yrs)	N/A			
If Casual/Seasonal PT enter Hourly wage				
Business unit # (override if different than # shown)	050001			
Grade level	7			
Est. starting step	3			
Desktop (HR) Review Performed?	Yes			
B&F Accommodations Available?	N/A			
ITM Hardware required?	Yes			
Capital Equipment Required?	No			
Complement Annual Cost Detail				
Annual full-time $	87,917			87,917
Annual part-time $	-	-	-	-
Annual shift premiums, etc	-	-	-	-
Annual overtime $	-	-	-	-
* PT vacation pay *(calculated field)*	-	-	-	-
* Annual benefits *(calculated field)*	24,441	-	-	24,441
* FT contract benefits in lieu *(calculated field)*	-	-	-	-
Subtotal (Per Employee)	**$ 112,358**	**$ -**	**$ -**	**$ 112,358**
Subtotal (Per Position)	**$ 112,358**	**$ -**	**$ -**	**$ 112,358**
Continuous costs *(BU & Acct #.)*	**Please fill in per Complement. The total will account for multiple positions if indicated above.**			
1) Office Supplies 050001.7200	200	-	-	200
2) Training & Developme 050001.7115	1,000	-	-	1,000
3) Cellular Line Charges 050001.7122.01	700	-	-	700
4) Mileage 050001.7100	-	-	-	-
Subtotal (Per Employee)	**$ 1,900**	**$ -**	**$ -**	**$ 1,900**
Subtotal (Per Position)	**$ 1,900**	**$ -**	**$ -**	**$ 1,900**
One-time costs *(BU & Acct #.)*	**Please fill in per Complement. The total will account for multiple positions if indicated above.**			
1) Computer Hardware 050001.7211.01	2,500	-	-	2,500
2) Office Equip. & Furnitu 050001.7210	2,500	-	-	2,500
3) Training & Developme 050001.7115	500	-	-	500
4) #N/A	-	-	-	-
Subtotal (Per Employee)	***5,500***	**-**	**-**	***5,500***
Subtotal (Per Position)	**$ 5,500**	**$ -**	**$ -**	**$ 5,500**
2014 Total Annual Costs	**$ -**	**$ -**	**$ -**	**$ -**
2015 Total Annual Costs	**$ 119,758**	**$ -**	**$ -**	**$ 119,758**
2016 Total Annual Costs	**$ -**	**$ -**	**$ -**	**$ -**
2017 Total Annual Costs	**$ -**	**$ -**	**$ -**	**$ -**

Additional Comments:

Request Title	EDMS Technical SME

8) Capital Funding

Are there any Capital requests already submitted/approved or to be submitted related to this ARR? (e.g. new car)

	ASSOCIATED CAPITAL FUNDING	Status	Year asset Available for use	Proj. #	2014	2015	2016	2017	Total
1	Accounted for in EDMS Business Analyst SME				$ -	$ -	$ -		$ -
2					$ -	$ -	$ -		$ -
3					$ -	$ -	$ -		$ -
TOTAL ASSOCIATED CAPITAL FUNDING					$ -	$ -	$ -	$ -	$ -

9) Financial/Resource Detail

	Component	BU Acct. #	2014	2015	2016 Budget	2017	2018 Full-Yr. Adj.
REVENUE - continuous operating detail							
1	N/A		-	-	-		
2			-	-	-		
3			-	-	-		
4			-	-	-		
		Subtotal	-	-	-	-	
REVENUE - one-time operating detail							
1	N/A		-	-	-		-
2			-	-	-		-
		Subtotal	-	-	-	-	-
EXPENSES - continuous operating detail ***(For staffing costs please fill out section 7)***							
1	* Staffing costs *(calculated field)*	(From sect. 7)	-	**87,917**	-	-	
2	* Benefits	(From sect. 7)	-	**24,441**	-	-	
3	* Complement sch. Expenses *(calculated field)*	(From sect. 7)	-	**1,900**	-	-	
4			-	-	-		
5			-	-	-		
6			-	-	-		
7			-	-	-		
		Subtotal	-	**114,258**	-	-	
EXPENSES - one-time operating detail ***(For staffing costs please fill out section 7)***							
1	* Complement sch. Expenses *(calculated field)*	(From sect. 7)	-	**5,500**	-	-	-
2			-	-	-		-
3			-	-	-		-
		Subtotal	-	**5,500**	-	-	-
OFFSETS - cost savings, reductions, etc							
1			-	-	-		
2			-	-	-		
3			-	-	-		
		Subtotal	-	-	-	-	
TOTAL OPERATING BUDGET CHANGE			-	**119,758**	-	-	-

COMPLEMENTS & FTE's		2014	2015	2016	2017	Total
# of positions requested	(From sect. 7)	-	**1.00**	-	-	**1.00**
FTE's	(From sect. 7)	-	**1.00**	-	-	**1.00**
FTE reductions/offsets	(Manual Field)	-	-	-		-
Net FTE's		-	**1.00**	-	-	**1.00**

CITY OF VAUGHAN

2014-2017 OPERATING BUDGET

ADDITIONAL RESOURCE REQUEST

Request Title: Legal Counsel - Procurement

Business Unit #: 080001 — Legal Services - Admin

080 - Legal Services

Related Program: Legal Advice

Program Classification: Standard Traditional Support

Annual Budget Change Summary

Financial Components	2014	2015	2016	2017	2014-2017 Sub-total	2018 (One Time. Adj.)	2014-2018 Sub-total
Staffing							
Complements	1.00	-	-	-	1.00	-	1.00
Net FTE's	1.00	-	-	-	1.00	-	1.00
Operating Revenue	-	-	-	-	-	-	-
Operating Costs							
Staffing & Benefits	153,263	-	-	-	153,263	-	153,263
Other continuous costs	3,400	-	-	-	3,400	-	3,400
One-time expenses	-	-	-	-	-	-	-
Offsets/reductions	-	-	-	-	-	-	-
Net Operating Budget	***$ 156,663***	***$ -***	***$ -***	***$ -***	***$ 156,663***	***$ -***	***$ 156,663***
Associated Capital Costs	***$ -***	***$ -***	***$ -***	***$ -***	***$ -***	***$ -***	***$ -***

1A) Request Description: ***Please provide a brief description of the request.***

Please check one: ☐ Departmental ☑ Corporate

Senior Management has identified a gap in contract administration, project management and contractor performance management. Increased complexity of matters means a lawyer is required to draft and/or review all template contract/procurement documentation to ensure the City's interests are protected. This lawyer will also participate in project teams for procurement for larger projects, train City staff and provide legal advice regarding contract performance management.

1B) If this request is part of a project with multiple milestones then please fill in the following table:

Milestones or Deliverables	Timelines	Comments

1C) Impact on other departments (cost/time/benefit):

Department Impacted	Describe Impact (Cost/time/benefit)	Were they Consulted?
		☐Yes ☐No
		☐Yes ☐No
		☐Yes ☐No

Other comments:

COMMISSIONER APPROVAL: _____ ***Date:*** _____

Budget Staff Use Only	☐1st Submission ☐Previously Recognized	Submitted for year: Recognized for year:

Request Title	Legal Counsel - Procurement

2) Relationship to Vaughan Vision 2020 - Goals / Objectives / Initiatives

A) Identify the specific initiative on the Vaughan Vision 2020 initiative list this resource request supports (new or implementation of): Choose an Initiative from the drop down list and then choose the relationship with the initiative in the Green cell using the drop down provided.

Theme	Goal	Initiative (Use drop down list)	Ref #	Date	Priority	Request/Initiative Relationship (choose 1)

B) Describe and clearly demonstrate how the request links to the Vaughan Vision 2020:

3) Related Performance Indicators & Business Plan Link

Please provide information on top 3 performance measures:

	Name/description of service level target:	Target Level	Current Level	Level with ARR
1)				
2)				
3)				

Describe how this request relates to Departmental Business Plan:

4) Value Proposition

Please detail both qualitative and quantitative benefits of the request

Qualitative: Please select up to 2 actions which best describe this request

Primary: Improve Sustainability Secondary:

Briefly explain how this request helps achieve the actions selected above. How does this request make a difference in these areas? Can improvements be defined (i.e. surveys, measures, etc.)?

Quantitative: Please provide explanation of how this request improves efficiency. Note that performance measures are captured in section 3. This section is for efficiency improvements.

Year	Type	Change/Saving	Units	Detail of Cost Reductions/Budget Savings	Incl. in offsets (Section #9)?

5) Alternatives

Are there alternatives or options? Please explain what they are and why they are not the primary approach.

The alternative would be to utilize external counsel with procurement expertise, which would be significantly more expensive.

Request Title	Legal Counsel - Procurement

7) Complement Details - Skip to Section 8 if no Staff is requested

Do not gap positions - If required, please contact the Budget Dept. for instructions
Future year progressions & eco. adj. will be calculated corporately by the Budget Dept.

Complement Information	Position #1	Position #2	Position #3	Sub-total
Budget Year	2014			
Position title	Legal Counsel - Procurement			
Estimated start date	June, 2014			
# of positions requested	1.00			1.00
Full-time equivalents (FTEs)	1.00			1.00
Position type	Full-time			
Position agreement classification	Mgmt/Non-union			
If contract, specify length (months or yrs)				
If Casual/Seasonal PT enter Hourly wage				
Business unit # (override if different than # shown)	080001			
Grade level	11			
Est. starting step	1			
Desktop (HR) Review Performed?				
B&F Accommodations Available?				
ITM Hardware required?				
Capital Equipment Required?				
Complement Annual Cost Detail				
Annual full-time $	120,395			120,395
Annual part-time $	-	-	-	-
Annual shift premiums, etc				-
Annual overtime $				-
* PT vacation pay *(calculated field)*	-	-	-	-
* Annual benefits *(calculated field)*	32,868	-	-	32,868
* FT contract benefits in lieu *(calculated field)*	-	-	-	-
Subtotal (Per Employee)	**$ 153,263**	**$ -**	**$ -**	**$ 153,263**
Subtotal (Per Position)	**$ 153,263**	**$ -**	**$ -**	**$ 153,263**
Continuous costs *(BU & Acct #.)*	**Please fill in per Complement. The total will account for multiple positions if indicated above.**			
1) Office Supplies 080001.7200	200			200
2) Training & Developme 080001.7115	1,200			1,200
3) Memberships/Dues/Fe 080001.7105	2,000			2,000
4) Mileage 080001.7100				-
Subtotal (Per Employee)	**$ 3,400**	**$ -**	**$ -**	**$ 3,400**
Subtotal (Per Position)	**$ 3,400**	**$ -**	**$ -**	**$ 3,400**
One-time costs *(BU & Acct #.)*	**Please fill in per Complement. The total will account for multiple positions if indicated above.**			
1) Computer Hardware 080001.7211.01				-
2) #N/A				-
3) #N/A				-
4) #N/A				-
Subtotal (Per Employee)	-	-	-	-
Subtotal (Per Position)	$ -	$ -	$ -	$ -
2014 Total Annual Costs	**$ 156,663**	**$ -**	**$ -**	**$ 156,663**
2015 Total Annual Costs	**$ -**	**$ -**	**$ -**	**$ -**
2016 Total Annual Costs	**$ -**	**$ -**	**$ -**	**$ -**
2017 Total Annual Costs	**$ -**	**$ -**	**$ -**	**$ -**

Additional Comments:

Request Title	Legal Counsel - Procurement

8) Capital Funding

Are there any Capital requests already submitted/approved or to be submitted related to this ARR? (e.g. new car)

	ASSOCIATED CAPITAL FUNDING	Status	Year asset Available for use	Proj. #	2014	2015	2016	2017	Total
1									$ -
2									$ -
3									$ -
TOTAL ASSOCIATED CAPITAL FUNDING					$ -	$ -	$ -	$ -	$ -

9) Financial/Resource Detail

	Component	BU Acct. #	2014	2015	2016 Budget	2017	2018 Full-Yr. Adj.
REVENUE - continuous operating detail							
1							
2							
3							
4							
		Subtotal	-	-	-	-	
REVENUE - one-time operating detail							
1							-
2							-
		Subtotal	-	-	-	-	-
EXPENSES - continuous operating detail ***(For staffing costs please fill out section 7)***							
1	* Staffing costs *(calculated field)*	(From sect. 7)	**120,395**	-	-	-	
2	* Benefits	(From sect. 7)	**32,868**	-	-	-	
3	* Complement sch. Expenses *(calculated field)*	(From sect. 7)	**3,400**	-	-	-	
4							
5							
6							
7							
		Subtotal	**156,663**	-	-	-	
EXPENSES - one-time operating detail ***(For staffing costs please fill out section 7)***							
1	* Complement sch. Expenses *(calculated field)*	(From sect. 7)	-	-	-	-	-
2							-
3							-
		Subtotal	-	-	-	-	-
OFFSETS - cost savings, reductions, etc							
1							
2							
3							
		Subtotal	-	-	-	-	
TOTAL OPERATING BUDGET CHANGE			**156,663**	-	-	-	-

COMPLEMENTS & FTE's		2014	2015	2016	2017	Total
# of positions requested	(From sect. 7)	**1.00**	-	-	-	**1.00**
FTE's	(From sect. 7)	**1.00**	-	-	-	**1.00**
FTE reductions/offsets	(Manual Field)					-
Net FTE's		**1.00**	-	-	-	**1.00**

CITY OF VAUGHAN

2014-2017 OPERATING BUDGET

ADDITIONAL RESOURCE REQUEST

Request Title: LAW CLERK I

Business Unit #: 080001 — Legal Services - Admin

080 - Legal Services

Related Program: OMB Hearings

Program Classification: Standard Essential Service (Individual Programs)

Annual Budget Change Summary

Financial Components	2014	2015	2016	2017	2014-2017 Sub-total	2018 (One Time. Adj.)	2014-2018 Sub-total
Staffing							
Complements	1.00	-	-	-	1.00	-	1.00
Net FTE's	1.00	-	-	-	1.00	-	1.00
Operating Revenue	-	-	-	-	-	-	-
Operating Costs							
Staffing & Benefits	69,797	-	-	-	69,797	-	69,797
Other continuous costs	500	-	-	-	500	-	500
One-time expenses	1,500	(1,500)	-	-	-	-	-
Offsets/reductions	-	-	-	-	-	-	-
Net Operating Budget	***$ 71,797***	***$ (1,500)***	***$ -***	***$ -***	***$ 70,297***	***$ -***	***$ 70,297***
Associated Capital Costs	*$ -*	*$ -*	*$ -*	*$ -*	*$ -*	*$ -*	*$ -*

1A) Request Description: ***Please provide a brief description of the request.***

Please check one: ☑ Departmental ☐ Corporate

The Legal Services Department has 6 lawyers, however administrative support staff are presently 3 Law Clerks with one devoted to 50% real estate, exclusively. One Law Clerk is required to meet critical timelines with the 132 appeals of the City of Vaughan Official Plan 2010, and appeals of Vaughan Metropolitan Centre Secondary Plan and other appeals. This means there are 1.5 Law Clerks for 5 lawyers. Professional standards are 1 support person per lawyer. The City is in a period of significant complex development and an additional person is required to meet Council's vision. With the addition of a procurement lawyer, there would only be 1.5 Law Clerks for 6 lawyers, which means the lawyers will be unable to maintain service levels, and the City is put at risk.

1B) If this request is part of a project with multiple milestones then please fill in the following table:

Milestones or Deliverables	Timelines	Comments

1C) Impact on other departments (cost/time/benefit):

Department Impacted	Describe Impact (Cost/time/benefit)	Were they Consulted?
		☐Yes ☐No
		☐Yes ☐No
		☐Yes ☐No

Other comments:

Legal staff provide service to all City departments.

COMMISSIONER APPROVAL: _____ ***Date:*** _____

Budget Staff Use Only	☐1st Submission ☐Previously Recognized	Submitted for year: Recognized for year:

Request Title	LAW CLERK I

2) Relationship to Vaughan Vision 2020 - Goals / Objectives / Initiatives

A) Identify the specific initiative on the Vaughan Vision 2020 initiative list this resource request supports (new or implementation of): Choose an Initiative from the drop down list and then choose the relationship with the initiative in the Green cell using the drop down provided.

Theme	Goal	Initiative (Use drop down list)	Ref #	Date	Priority	Request/Initiative Relationship (choose 1)
Organizational Goals	Manage Growth & Economic Well-being	Develop the plan required to build a dynamic Vaughan Metropolitan Centre	1	Q4/15	High	General Correlation
Organizational Goals	Plan and Manage Growth & Economic Well-being	Conduct a 5-year comprehensive review of the Official Plan as part of the Growth Management Strategy 2031 Including: support and coordinate land use planning for high capacity transit at strategic locations in the City and prepare a land use plan for the Vaughan enterprise zone and employment lands	5	Q3/13 Revised Q4/14*	High	General Correlation

B) Describe and clearly demonstrate how the request links to the Vaughan Vision 2020:

Legal staff support all the Strategic Initiatives in the Vaughan Vision 2020 by providing support to all the responsible departments.

3) Related Performance Indicators & Business Plan Link

Please provide information on top 3 performance measures:

	Name/description of service level target:	Target Level	Current Level	Level with ARR
1)				
2)				
3)				

Describe how this request relates to Departmental Business Plan:

OMB Hearing days are significantly increasing. 2013, 2014 and 2015 workloads will increase significantly with appeals of the City of Vaughan Official Plan 2010, and secondary plans. Accordingly, there are 1.5 support staff for 4 lawyers.

4) Value Proposition

Please detail both qualitative and quantitative benefits of the request

Qualitative: Please select up to 2 actions which best describe this request

Primary: Improve Sustainability Secondary: Improve Corp. Image

Briefly explain how this request helps achieve the actions selected above. How does this request make a difference in these areas? Can improvements be defined (i.e. surveys, measures, etc.)?

Considerable overtime is required as deadlines are strictly set for Court and Board matters. Filing timelines are set by Rules of Procedure and Procedural Orders and an additional law clerk would significantly reduce overtime. A law clerk is required as he/she has research/legal technical skills which create efficiencies in use of the lawyers' time. Document preparation and review and research is required or lawyers will be unable to meet workloads. Outsourcing is required if no in-house law clerk is hired, resulting in significantly higher costs.

Quantitative: Please provide explanation of how this request improves efficiency. Note that performance measures are captured in section 3. This section is for efficiency improvements.

Year	Type	Change/Saving	Units	Detail of Cost Reductions/Budget Savings	Incl. in offsets (Section #9)?

5) Alternatives

Are there alternatives or options? Please explain what they are and why they are not the primary approach.

There are no alternatives. Retention of external administrative support is significantly expensive and is not efficient.

Request Title	LAW CLERK I			
7) Complement Details - Skip to Section 8 if no Staff is requested				
Do not gap positions - If required, please contact the Budget Dept. for instructions **Future year progressions & eco. adj. will be calculated corporately by the Budget Dept.**				
Complement Information	**Position #1**	**Position #2**	**Position #3**	**Sub-total**
Budget Year	2014			
Position title	LAW CLERK I			
Estimated start date				
# of positions requested	1.00			1.00
Full-time equivalents (FTEs)	1.00			1.00
Position type	Full-time			
Position agreement classification	Mgmt/Non-union			
If contract, specify length (months or yrs)				
If Casual/Seasonal PT enter Hourly wage				
Business unit # (override if different than # shown)	080001			
Grade level	3			
Est. starting step	1			
Desktop (HR) Review Performed?				
B&F Accommodations Available?				
ITM Hardware required?				
Capital Equipment Required?				
Complement Annual Cost Detail				
Annual full-time $	54,829			54,829
Annual part-time $	-	-	-	-
Annual shift premiums, etc				-
Annual overtime $				-
* PT vacation pay *(calculated field)*	-	-	-	-
* Annual benefits *(calculated field)*	14,968	-	-	14,968
* FT contract benefits in lieu *(calculated field)*	-	-	-	-
Subtotal (Per Employee)	**$ 69,797**	**$ -**	**$ -**	**$ 69,797**
Subtotal (Per Position)	**$ 69,797**	**$ -**	**$ -**	**$ 69,797**
Continuous costs *(BU & Acct #.)*	**Please fill in per Complement. The total will account for multiple positions if indicated above.**			
1) Office Supplies 080001.7200	200			200
2) Training & Developme 080001.7115	300			300
3) Memberships/Dues/Fe 080001.7105				-
4) Mileage 080001.7100				-
Subtotal (Per Employee)	**$ 500**	**$ -**	**$ -**	**$ 500**
Subtotal (Per Position)	**$ 500**	**$ -**	**$ -**	**$ 500**
One-time costs *(BU & Acct #.)*	**Please fill in per Complement. The total will account for multiple positions if indicated above.**			
1) Computer Hardware 080001.7211.01	1,500			1,500
2) #N/A				-
3) #N/A				-
4) #N/A				-
Subtotal (Per Employee)	***1,500***	**-**	**-**	***1,500***
Subtotal (Per Position)	**$ 1,500**	**$ -**	**$ -**	**$ 1,500**
2014 Total Annual Costs	**$ 71,797**	**$ -**	**$ -**	**$ 71,797**
2015 Total Annual Costs	**$ -**	**$ -**	**$ -**	**$ -**
2016 Total Annual Costs	**$ -**	**$ -**	**$ -**	**$ -**
2017 Total Annual Costs	**$ -**	**$ -**	**$ -**	**$ -**

Additional Comments:

Request Title	LAW CLERK I

8) Capital Funding

Are there any Capital requests already submitted/approved or to be submitted related to this ARR? (e.g. new car)

	ASSOCIATED CAPITAL FUNDING	Status	Year asset Available for use	Proj. #	2014	2015	2016	2017	Total
1									$ -
2									$ -
3									$ -
TOTAL ASSOCIATED CAPITAL FUNDING					$ -	$ -	$ -	$ -	$ -

9) Financial/Resource Detail

	Component	BU Acct. #	2014	2015	2016 Budget	2017	2018 Full-Yr. Adj.
REVENUE - continuous operating detail							
1							
2							
3							
4							
		Subtotal	-	-	-	-	
REVENUE - one-time operating detail							
1							-
2							-
		Subtotal	-	-	-	-	-
EXPENSES - continuous operating detail ***(For staffing costs please fill out section 7)***							
1	* Staffing costs *(calculated field)*	(From sect. 7)	**54,829**	-	-	-	
2	* Benefits	(From sect. 7)	**14,968**	-	-	-	
3	* Complement sch. Expenses *(calculated field)*	(From sect. 7)	**500**	-	-	-	
4							
5							
6							
7							
		Subtotal	**70,297**	-	-	-	
EXPENSES - one-time operating detail ***(For staffing costs please fill out section 7)***							
1	* Complement sch. Expenses *(calculated field)*	(From sect. 7)	**1,500**	-	-	-	-
2							-
3							-
		Subtotal	**1,500**	-	-	-	-
OFFSETS - cost savings, reductions, etc							
1							
2							
3							
		Subtotal	-	-	-	-	
TOTAL OPERATING BUDGET CHANGE			**71,797**	-	-	-	-

COMPLEMENTS & FTE's		2014	2015	2016	2017	Total
# of positions requested	(From sect. 7)	**1.00**	-	-	-	**1.00**
FTE's	(From sect. 7)	**1.00**	-	-	-	**1.00**
FTE reductions/offsets	(Manual Field)					-
Net FTE's		**1.00**	-	-	-	**1.00**

CITY OF VAUGHAN

2014-2017 OPERATING BUDGET

ADDITIONAL RESOURCE REQUEST

Request Title: Legal Counsel - Development

Business Unit #: 080001 — Legal Services - Admin

080 - Legal Services

Related Program: Cash-in-Lieu of Parkland Dedication

Program Classification: Standard Traditional Support

Annual Budget Change Summary

Financial Components	2014	2015	2016	2017	2014-2017 Sub-total	2018 (One Time. Adj.)	2014-2018 Sub-total
Staffing							
Complements	1.00	-	-	-	1.00	-	1.00
Net FTE's	1.00	-	-	-	1.00	-	1.00
Operating Revenue	-	-	-	-	-	-	-
Operating Costs							
Staffing & Benefits	142,006	-	-	-	142,006	-	142,006
Other continuous costs	3,400	-	-	-	3,400	-	3,400
One-time expenses	1,539	(1,539)	-	-	-	-	-
Offsets/reductions	-	-	-	-	-	-	-
Net Operating Budget	***$ 146,945***	***$ (1,539)***	***$ -***	***$ -***	***$ 145,406***	***$ -***	***$ 145,406***
Associated Capital Costs	***$ -***	***$ -***	***$ -***	***$ -***	***$ -***	***$ -***	***$ -***

1A) Request Description: ***Please provide a brief description of the request.***

Please check one: ☑ Departmental ☐ Corporate

The Development lawyer will be the primary point of contact for internal staff and external lawyers to provide legal advice and support to drive private sector project development to timely completion while protecting the City's interests by ensuring matters such as strata parks/parking, District Energy, and other emerging issues are thoroughly researched and addressed to ensure City building occurs in an orderly and fiscally responsible manner in the Vaughan Metropolitan Centre and in all Secondary Plan areas as well as the Hospital Precinct Plan, New Community areas and natural heritage areas.

1B) If this request is part of a project with multiple milestones then please fill in the following table:

Milestones or Deliverables	Timelines	Comments

1C) Impact on other departments (cost/time/benefit):

Department Impacted	Describe Impact (Cost/time/benefit)	Were they Consulted?
		☐Yes ☐No
		☐Yes ☐No
		☐Yes ☐No

Other comments:

Delays in providing timely advice and delivering required documents and dispute resolution result in Departments being unable to meet challenging development deadlines and milestones.

COMMISSIONER APPROVAL: _____ ***Date:*** _____

Budget Staff Use Only	☐1st Submission ☐Previously Recognized	Submitted for year: Recognized for year:

Request Title	Legal Counsel - Development

2) Relationship to Vaughan Vision 2020 - Goals / Objectives / Initiatives

A) Identify the specific initiative on the Vaughan Vision 2020 initiative list this resource request supports (new or implementation of): Choose an Initiative from the drop down list and then choose the relationship with the initiative in the Green cell using the drop down provided.

Theme	Goal	Initiative (Use drop down list)	Ref #	Date	Priority	Request/Initiative Relationship (choose 1)
Organizational Goals	Manage Growth & Economic Well-being	Develop the plan required to build a dynamic Vaughan Metropolitan Centre	1	Q4/15	High	General Correlation
Organizational Goals	Plan and Manage Growth & Economic Well-being	Conduct a 5-year comprehensive review of the Official Plan as part of the Growth Management Strategy 2031 Including: support and coordinate land use planning for high capacity transit at strategic locations in the City and prepare a land use plan for the Vaughan enterprise zone and employment lands	5	Q3/13 Revised Q4/14*	High	General Correlation

B) Describe and clearly demonstrate how the request links to the Vaughan Vision 2020:

3) Related Performance Indicators & Business Plan Link

Please provide information on top 3 performance measures:

	Name/description of service level target:	Target Level	Current Level	Level with ARR
1)				
2)				
3)				

Describe how this request relates to Departmental Business Plan:

Approval of VOP 2010 and related appeals; Approval of VMC Secondary Plan and related appeals; Approval of Hospital Precinct Plan and related hospital and development matters

4) Value Proposition

Please detail both qualitative and quantitative benefits of the request

Qualitative: Please select up to 2 actions which best describe this request

Primary: Improve Sustainability Secondary: Realize Future Benefits

Briefly explain how this request helps achieve the actions selected above. How does this request make a difference in these areas? Can improvements be defined (i.e. surveys, measures, etc.)?

Department Business Plan - Benefits include support to Planning/Engineering/Finance staff, improved productivity and greater opportunities for creativity to facilitate corporate goals. This resource will help the department deliver development services in a tight timeframe.

Quantitative: Please provide explanation of how this request improves efficiency. Note that performance measures are captured in section 3. This section is for efficiency improvements.

Year	Type	Change/Saving	Units	Detail of Cost Reductions/Budget Savings	Incl. in offsets (Section #9)?

5) Alternatives

Are there alternatives or options? Please explain what they are and why they are not the primary approach.

Currently the majority of development work is done by the Director, other than utilizing external resources, which are significantly more costly, there are no alternatives other than staff continuing to work significant additional hours.

Request Title	Legal Counsel - Development			
7) Complement Details - Skip to Section 8 if no Staff is requested				
Do not gap positions - If required, please contact the Budget Dept. for instructions **Future year progressions & eco. adj. will be calculated corporately by the Budget Dept.**				
Complement Information	**Position #1**	**Position #2**	**Position #3**	**Sub-total**
Budget Year	2014			
Position title	Lawyer - Development			
Estimated start date	June, 2014			
# of positions requested	1.00			1.00
Full-time equivalents (FTEs)	1.00			1.00
Position type	Full-time			
Position agreement classification	Contract			
If contract, specify length (months or yrs)				
If Casual/Seasonal PT enter Hourly wage				
Business unit # (override if different than # shown)	080.7010/7017			
Grade level	11			
Est. starting step	1			
Desktop (HR) Review Performed?				
B&F Accommodations Available?				
ITM Hardware required?				
Capital Equipment Required?				
Complement Annual Cost Detail				
Annual full-time $	120,395			120,395
Annual part-time $	-	-	-	-
Annual shift premiums, etc				-
Annual overtime $				-
* PT vacation pay *(calculated field)*	-	-	-	-
* Annual benefits *(calculated field)*	-	-	-	-
* FT contract benefits in lieu *(calculated field)*	21,611	-	-	21,611
Subtotal (Per Employee)	**$ 142,006**	**$ -**	**$ -**	**$ 142,006**
Subtotal (Per Position)	**$ 142,006**	**$ -**	**$ -**	**$ 142,006**
Continuous costs *(BU & Acct #.)*	**Please fill in per Complement. The total will account for multiple positions if indicated above.**			
1) Office Supplies 080001.7200	200			200
2) Training & Developme 080001.7115	1,200			1,200
3) Memberships/Dues/Fe 080001.7105	2,000			2,000
4) Mileage 080001.7100				-
Subtotal (Per Employee)	**$ 3,400**	**$ -**	**$ -**	**$ 3,400**
Subtotal (Per Position)	**$ 3,400**	**$ -**	**$ -**	**$ 3,400**
One-time costs *(BU & Acct #.)*	**Please fill in per Complement. The total will account for multiple positions if indicated above.**			
1) Computer Hardware 080001.7211.01	1,539			1,539
2) #N/A				-
3) #N/A				-
4) #N/A				-
Subtotal (Per Employee)	***1,539***	**-**	**-**	***1,539***
Subtotal (Per Position)	**$ 1,539**	**$ -**	**$ -**	**$ 1,539**
2014 Total Annual Costs	**$ 146,945**	**$ -**	**$ -**	**$ 146,945**
2015 Total Annual Costs	**$ -**	**$ -**	**$ -**	**$ -**
2016 Total Annual Costs	**$ -**	**$ -**	**$ -**	**$ -**
2017 Total Annual Costs	**$ -**	**$ -**	**$ -**	**$ -**

Additional Comments:

Request Title	Legal Counsel - Development

8) Capital Funding

Are there any Capital requests already submitted/approved or to be submitted related to this ARR? (e.g. new car)

	ASSOCIATED CAPITAL FUNDING	Status	Year asset Available for use	Proj. #	2014	2015	2016	2017	Total
1									$ -
2									$ -
3									$ -
	TOTAL ASSOCIATED CAPITAL FUNDING				$ -	$ -	$ -	$ -	$ -

9) Financial/Resource Detail

	Component	BU Acct. #	2014	2015	2016 Budget	2017	2018 Full-Yr. Adj.
REVENUE - continuous operating detail							
1							
2							
3							
4							
		Subtotal	-	-	-	-	
REVENUE - one-time operating detail							
1							-
2							-
		Subtotal	-	-	-	-	-
EXPENSES - continuous operating detail ***(For staffing costs please fill out section 7)***							
1	* Staffing costs *(calculated field)*	(From sect. 7)	**120,395**	-	-	-	
2	* Benefits	(From sect. 7)	**21,611**	-	-	-	
3	* Complement sch. Expenses *(calculated field)*	(From sect. 7)	**3,400**	-	-	-	
4							
5							
6							
7							
		Subtotal	**145,406**	-	-	-	
EXPENSES - one-time operating detail ***(For staffing costs please fill out section 7)***							
1	* Complement sch. Expenses *(calculated field)*	(From sect. 7)	**1,539**	-	-	-	-
2							-
3							-
		Subtotal	**1,539**	-	-	-	-
OFFSETS - cost savings, reductions, etc							
1							
2							
3							
		Subtotal	-	-	-	-	
	TOTAL OPERATING BUDGET CHANGE		**146,945**	-	-	-	-

COMPLEMENTS & FTE's		2014	2015	2016	2017	Total
# of positions requested	(From sect. 7)	**1.00**	-	-	-	**1.00**
FTE's	(From sect. 7)	**1.00**	-	-	-	**1.00**
FTE reductions/offsets	(Manual Field)					-
Net FTE's		**1.00**	-	-	-	**1.00**

CITY OF VAUGHAN

2014-2017 OPERATING BUDGET

ADDITIONAL RESOURCE REQUEST

Request Title Real Estate - Acquisitions

Business Unit # 080141 Real Estate

080 - Legal Services

Related Program Legal Advice

Program Classification Standard Traditional Support

Annual Budget Change Summary

Financial Components	2014	2015	2016	2017	2014-2017 Sub-total	2018 (One Time. Adj.)	2014-2018 Sub-total
Staffing							
Complements	1.00	-	-	-	1.00	-	1.00
Net FTE's	1.00	-	-	-	1.00	-	1.00
Operating Revenue	-	-	-	-	-	-	-
Operating Costs							
Staffing & Benefits	97,320	-	-	-	97,320	-	97,320
Other continuous costs	1,000	-	-	-	1,000	-	1,000
One-time expenses	1,590	(1,590)	-	-	-	-	-
Offsets/reductions	-	-	-	-	-	-	-
Net Operating Budget	***$ 99,910***	***$ (1,590)***	***$ -***	***$ -***	***$ 98,320***	***$ -***	***$ 98,320***
Associated Capital Costs	***$ -***	***$ -***	***$ -***	***$ -***	***$ -***	***$ -***	***$ -***

1A) Request Description: ***Please provide a brief description of the request.***

Please check one: ☑ Departmental ☐ Corporate

The Senior Manager has 35+ years of experience which allows for maximum efficiency, however, she is working in a very challenging environment. The increase in workload is expected to continue in the foreseeable future. The Real Estate Division must acquire all land needed for all City requirements. The DC Background Study 2013 identified timing of acquisition of various parcels of land for City requirements, including parks, sportsfields, firehalls, libraries, community centres, works/parks operations yards, and land for capital projects. Council adopted the Fire Master Plan and the Active Together Master Plan. Growth in the municipality has advanced the timing for acquisition of parcels to meet legislative requirements and service levels.

1B) If this request is part of a project with multiple milestones then please fill in the following table:

Milestones or Deliverables	Timelines	Comments

1C) Impact on other departments (cost/time/benefit):

Department Impacted	Describe Impact (Cost/time/benefit)	Were they Consulted?
		☐Yes ☐No
		☐Yes ☐No
		☐Yes ☐No

Other comments:

The Senior Manager of Real Estate is completely involved with development related cash-in-lieu and general acquisitions and sales. An increase in required acquisitions, both complex and valued at millions of dollars, dictates that the Senior Manager of Real Estate requires assistance and support to meet acquisition deadlines.

COMMISSIONER APPROVAL: _____ ***Date:*** _____

Budget Staff Use Only	☐1st Submission ☐Previously Recognized	Submitted for year: Recognized for year:

Request Title	Real Estate - Acquisitions

2) Relationship to Vaughan Vision 2020 - Goals / Objectives / Initiatives

A) Identify the specific initiative on the Vaughan Vision 2020 initiative list this resource request supports (new or implementation of): Choose an Initiative from the drop down list and then choose the relationship with the initiative in the Green cell using the drop down provided.

Theme	Goal	Initiative (Use drop down list)	Ref #	Date	Priority	Request/Initiative Relationship (choose 1)

B) Describe and clearly demonstrate how the request links to the Vaughan Vision 2020:

3) Related Performance Indicators & Business Plan Link

Please provide information on top 3 performance measures:

	Name/description of service level target:	Target Level	Current Level	Level with ARR
1)				
2)				
3)				

Describe how this request relates to Departmental Business Plan:

4) Value Proposition

Please detail both qualitative and quantitative benefits of the request

Qualitative: Please select up to 2 actions which best describe this request

Primary: Improve Sustainability Secondary: Realize Future Benefits

Briefly explain how this request helps achieve the actions selected above. How does this request make a difference in these areas? Can improvements be defined (i.e. surveys, measures, etc.)?

Quantitative: Please provide explanation of how this request improves efficiency. Note that performance measures are captured in section 3. This section is for efficiency improvements.

Year	Type	Change/Saving	Units	Detail of Cost Reductions/Budget Savings	Incl. in offsets (Section #9)?

5) Alternatives

Are there alternatives or options? Please explain what they are and why they are not the primary approach.

The only alternative is to retain external consultants on a project by project basis, which is significantly more expensive.

Request Title	Real Estate - Acquisitions

7) Complement Details - Skip to Section 8 if no Staff is requested

Do not gap positions - If required, please contact the Budget Dept. for instructions
Future year progressions & eco. adj. will be calculated corporately by the Budget Dept.

Complement Information	Position #1	Position #2	Position #3	Sub-total
Budget Year	2014			
Position title	Real Estate Acquisition			
Estimated start date	January 1, 2014			
# of positions requested	1.00			1.00
Full-time equivalents (FTEs)	1.00			1.00
Position type	Full-time			
Position agreement classification	Mgmt/Non-union			
If contract, specify length (months or yrs)	N/A			
If Casual/Seasonal PT enter Hourly wage				
Business unit # (override if different than # shown)	80141			
Grade level	6			
Est. starting step	2			
Desktop (HR) Review Performed?	No			
B&F Accommodations Available?	Yes			
ITM Hardware required?	Yes			
Capital Equipment Required?	No			
Complement Annual Cost Detail				
Annual full-time $	76,449			76,449
Annual part-time $	-	-	-	-
Annual shift premiums, etc	-			-
Annual overtime $	-			-
* PT vacation pay *(calculated field)*	-	-	-	-
* Annual benefits *(calculated field)*	20,871	-	-	20,871
* FT contract benefits in lieu *(calculated field)*	-	-	-	-
Subtotal (Per Employee)	**$ 97,320**	**$ -**	**$ -**	**$ 97,320**
Subtotal (Per Position)	**$ 97,320**	**$ -**	**$ -**	**$ 97,320**
Continuous costs *(BU & Acct #.)*	**Please fill in per Complement. The total will account for multiple positions if indicated above.**			
1) Office Supplies 080141.7200				-
2) Training & Developme 080141.7115				-
3) Memberships/Dues/Fe 080141.7105				-
4) Mileage 080141.7100	1,000			1,000
Subtotal (Per Employee)	**$ 1,000**	**$ -**	**$ -**	**$ 1,000**
Subtotal (Per Position)	**$ 1,000**	**$ -**	**$ -**	**$ 1,000**
One-time costs *(BU & Acct #.)*	**Please fill in per Complement. The total will account for multiple positions if indicated above.**			
1) Computer Hardware 080141.7211.01	1,590			1,590
2) #N/A	-			-
3) #N/A	-			-
4) #N/A	-			-
Subtotal (Per Employee)	***1,590***	**-**	**-**	***1,590***
Subtotal (Per Position)	**$ 1,590**	**$ -**	**$ -**	**$ 1,590**
2014 Total Annual Costs	**$ 99,910**	**$ -**	**$ -**	**$ 99,910**
2015 Total Annual Costs	**$ -**	**$ -**	**$ -**	**$ -**
2016 Total Annual Costs	**$ -**	**$ -**	**$ -**	**$ -**
2017 Total Annual Costs	**$ -**	**$ -**	**$ -**	**$ -**

Additional Comments:

Request Title	Real Estate - Acquisitions

8) Capital Funding

Are there any Capital requests already submitted/approved or to be submitted related to this ARR? (e.g. new car)

	ASSOCIATED CAPITAL FUNDING	Status	Year asset Available for use	Proj. #	2014	2015	2016	2017	Total
1									$ -
2									$ -
3									$ -
	TOTAL ASSOCIATED CAPITAL FUNDING				$ -	$ -	$ -	$ -	$ -

9) Financial/Resource Detail

	Component	BU Acct. #	2014	2015	2016 Budget	2017	2018 Full-Yr. Adj.
REVENUE - continuous operating detail							
1							
2							
3							
4							
		Subtotal	-	-	-	-	
REVENUE - one-time operating detail							
1							-
2							-
		Subtotal	-	-	-	-	-
EXPENSES - continuous operating detail ***(For staffing costs please fill out section 7)***							
1	* Staffing costs *(calculated field)*	(From sect. 7)	**76,449**	-	-	-	
2	* Benefits	(From sect. 7)	**20,871**	-	-	-	
3	* Complement sch. Expenses *(calculated field)*	(From sect. 7)	**1,000**	-	-	-	
4							
5							
6							
7							
		Subtotal	**98,320**	-	-	-	
EXPENSES - one-time operating detail ***(For staffing costs please fill out section 7)***							
1	* Complement sch. Expenses *(calculated field)*	(From sect. 7)	**1,590**	-	-	-	-
2							-
3							-
		Subtotal	**1,590**	-	-	-	-
OFFSETS - cost savings, reductions, etc							
1							
2							
3							
		Subtotal	-	-	-	-	
	TOTAL OPERATING BUDGET CHANGE		**99,910**	-	-	-	-

COMPLEMENTS & FTE's		2014	2015	2016	2017	Total
# of positions requested	(From sect. 7)	**1.00**	-	-	-	**1.00**
FTE's	(From sect. 7)	**1.00**	-	-	-	**1.00**
FTE reductions/offsets	(Manual Field)					-
Net FTE's		**1.00**	-	-	-	**1.00**

CITY OF VAUGHAN

2014-2017 OPERATING BUDGET

ADDITIONAL RESOURCE REQUEST

Request Title Civic Centre Resource Library - Staffing

Business Unit # 220001 Library-Administration

220 - Vaughan Libraries

Related Program Places and Spaces

Program Classification Standard Desirable Service (Individual Programs)

Annual Budget Change Summary

Financial Components	2014	2015	2016	2017	2014-2017 Sub-total	2018 (One Time. Adj.)	2014-2018 Sub-total
Staffing							
Complements	-	51.00	-	-	51.00	-	51.00
Net FTE's	-	39.00	-	-	39.00	-	39.00
Operating Revenue	**-**	**-**	**-**	**-**	**-**	**-**	**-**
Operating Costs							
Staffing & Benefits	-	2,450,400	-	-	2,450,400	-	2,450,400
Other continuous costs	-	-	-	-	-	-	-
One-time expenses	-	-	-	-	-	-	-
Offsets/reductions	-	-	-	-	-	-	-
Net Operating Budget	***$ -***	***$ 2,450,400***	***$ -***	***$ -***	***$ 2,450,400***	***$ -***	***$ 2,450,400***
Associated Capital Costs	***$ 16,974,000***	***$ -***	***$ -***	***$ -***	***$ 16,974,000***	***$ -***	***$ 16,974,000***

1A) Request Description*: Please provide a brief description of the request.*

Please check one: ☑ Departmental ☐ Corporate

VPL began the design, development and construction of the new Civic Centre Resource Library (CCRL) in late 2012. However, the current estimated timing for the development of the CCRL has been impacted by a site relocation. Based on the new requirements, it is not expected that the CCRL will be available for operation until late 2015.

The direction for this new library has been provided for by the City of Vaughan's Development Charges Study and Active Together Master Plan. As per the Vaughan Vision 2020, this third resource library in Vaughan will contribute to the achievement of the following objectives: pursue excellence in service delivery, provide library service to the residents of the north end of the community as well as enhanced library service to the entire city, and plan and manage the growth and economic vitality of the City with the demand for increased library services. Funding for the construction of the new library is primarily provided by Development Charges with portions to come from Taxation as well as the Gas Tax Reserve.

1B) If this request is part of a project with multiple milestones then please fill in the following table:

Milestones or Deliverables	Timelines	Comments
Hiring of Staff for Branch and Administrative needs	Q3-Q4/2015	Staff hiring anticipated prior to and upon opening of CCRL branch
Opening of Library to Community	Q4/2015	Branch to be substantially completed by the end of 2015

1C) Impact on other departments (cost/time/benefit):

Department Impacted	Describe Impact (Cost/time/benefit)	Were they Consulted?
Buildings & Facilities	Department to work closely with VPL, Architect and Contractor on building of new resource library.	☑ Yes ☐ No
		☐ Yes ☐ No
		☐ Yes ☐ No

Other comments:

Preliminary but no substantive discussions have been held as yet with Recreation as to where library space could be added to the existing floorplate of the community centre. Aditional issues such as parking for this busy community centre would also need to be addressed.

COMMISSIONER APPROVAL: _____ ***Date:*** _____

Budget Staff Use Only	☐ 1st Submission	Submitted for year:
	☐ Previously Recognized	Recognized for year:

Request Title	Civic Centre Resource Library - Staffing

2) Relationship to Vaughan Vision 2020 - Goals / Objectives / Initiatives

A) Identify the specific initiative on the Vaughan Vision 2020 initiative list this resource request supports (new or implementation of): Choose an Initiative from the drop down list and then choose the relationship with the initiative in the Green cell using the drop down provided.

Theme	Goal	Initiative (Use drop down list)	Ref #	Date	Priority	Request/Initiative Relationship (choose 1)

B) Describe and clearly demonstrate how the request links to the Vaughan Vision 2020:

3) Related Performance Indicators & Business Plan Link

Please provide information on top 3 performance measures:

	Name/description of service level target:	Target Level	Current Level	Level with ARR
1)	Square feet per capita	0.61 sf/capita	0.39 sf/capita	0.40 sf/capita
2)	Cost Per Library Use	<$2.50/Use	$2.61/Use	$3/Use
3)				

Describe how this request relates to Departmental Business Plan:

VPL's Strategic Plan 2012 - 2015 looks to build community by putting priorities and initiatives in place that will enhance library spaces as welcoming environments as welll as expanding on existing facilities. CCRL is part of the plan to construct new libraries in accordance with population growth and demand that will acheive excellence in library architecture and interior design.

4) Value Proposition

Please detail both qualitative and quantitative benefits of the request

Qualitative: Please select up to 2 actions which best describe this request

Primary: Improve User Satisfaction Secondary: Improve Sustainability

Briefly explain how this request helps achieve the actions selected above. How does this request make a difference in these areas? Can improvements be defined (i.e. surveys, measures, etc.)?

Completion of the CCRL is in line with the Active Together Masterplan. The completion of the CCRL will meet the continued evolving needs of the larger community. While the addition of the CCRL will be a net new cost to the consolidated operating budgets of the City, the ability of the community to access a new library in a centralized and high profile area such as the City Centre campus will result in strong support by the community towards the efforts of the City to provide a welcoming environment to visit and benefit from the public services provided.

Quantitative: Please provide explanation of how this request improves efficiency. Note that performance measures are captured in section 3. This section is for efficiency improvements.

Year	Type	Change/Saving	Units	Detail of Cost Reductions/Budget Savings	Incl. in offsets (Section #9)?

5) Alternatives

Are there alternatives or options? Please explain what they are and why they are not the primary approach.

One of the primary ratios used in the library world is the ratio of square feer of library space per capita. The generally accepted industry standard is 0.61 sq. ft. per capita. The current ratio for COV is 0.41 sq. ft. per capita and well below the industry average. Factors such as increasing collection size within existing libraries as an alternative would not move the ratio closer to this accepted standard and would in fact lead to overcrowding by customers within the existing library branches. As Vaughan continues to grow the ratio will continue to decrease and further emphasize that the amount of library space available needs to grow. The long term impact on future DC collection is also significant as the library facility inventory remains stagnant and the population continues to increase.

If the necessity of developing a new library is given as the community grows, then the staffing and operating costs for these new libraries will also be needed. At this time, no alternatives to the staffing and operating costs exist that would not otherwise be detrimental to the ongoing operations of the new branch or within the library operations.

Request Title	Civic Centre Resource Library - Staffing

7) Complement Details - Skip to Section 8 if no Staff is requested

Do not gap positions - If required, please contact the Budget Dept. for instructions
Future year progressions & eco. adj. will be calculated corporately by the Budget Dept.

Complement Information	**Position #1**	**Position #2**	**Position #3**	**Sub-total**
Budget Year	2015	2015	2015	
Position title	Various	Various	Various	
Estimated start date	Full Year	Full Year	Full Year	
# of positions requested	20.00	15.00	16.00	51.00
Full-time equivalents (FTEs)	20.00	10.30	8.70	39.00
Position type	Full-time	Part-time	Part-time	
Position agreement classification				
If contract, specify length (months or yrs)				
If Casual/Seasonal PT enter Hourly wage			Various	
Business unit # (override if different than # shown)	220001	220001	220001	
Grade level				
Est. starting step				
Desktop (HR) Review Performed?	No	No	No	
B&F Accommodations Available?	N/A	N/A	N/A	
ITM Hardware required?	No	No	No	
Capital Equipment Required?	No	No	No	
Complement Annual Cost Detail				
Annual full-time $	1,225,430	-	-	1,225,430
Annual part-time $	-	481,784	263,957	745,741
Annual shift premiums, etc				-
Annual overtime $	above includes benefits	above includes benefits	above includes benefits	-
* PT vacation pay ***(calculated field)***	-	37,579	20,589	58,168
* Annual benefits ***(calculated field)***	340,670	51,936	28,455	421,060
* FT contract benefits in lieu ***(calculated field)***	-	-	-	-
Subtotal (Per Employee)	**$ 1,566,100**	**$ 571,300**	**$ 313,000**	**$ 2,450,400**
Subtotal (Per Position)	**$ 1,566,100**	**$ 571,300**	**$ 313,000**	**$ 2,450,400**
Continuous costs ***(BU & Acct #.)***	**Please fill in per Complement. The total will account for multiple positions if indicated above.**			
1) #N/A				-
2) #N/A				-
3) #N/A				-
4) #N/A				-
Subtotal (Per Employee)	**$ -**	**$ -**	**$ -**	**$ -**
Subtotal (Per Position)	**$ -**	**$ -**	**$ -**	**$ -**
One-time costs ***(BU & Acct #.)***	**Please fill in per Complement. The total will account for multiple positions if indicated above.**			
1) #N/A				-
2) #N/A				-
3) #N/A				-
4) #N/A				-
Subtotal (Per Employee)	-	-	-	-
Subtotal (Per Position)	$ -	$ -	$ -	$ -
2014 Total Annual Costs	**$ -**	**$ -**	**$ -**	**$ -**
2015 Total Annual Costs	**$ 1,566,100**	**$ 571,300**	**$ 313,000**	**$ 2,450,400**
2016 Total Annual Costs	**$ -**	**$ -**	**$ -**	**$ -**
2017 Total Annual Costs	**$ -**	**$ -**	**$ -**	**$ -**

Additional Comments:

Request Title	Civic Centre Resource Library - Staffing

8) Capital Funding

Are there any Capital requests already submitted/approved or to be submitted related to this ARR? (e.g. new car)

	ASSOCIATED CAPITAL FUNDING	Status	Year asset Available for use	Proj. #	2014	2015	2016	2017	Total
1	Civic Centre Resource Library - Construction		2014	LI-4519-12	$ 16,974,000	$ -	$ -		$ 16,974,000
2									$ -
3									$ -
TOTAL ASSOCIATED CAPITAL FUNDING					**$ 16,974,000**	**$ -**	**$ -**	**$ -**	**$ 16,974,000**

9) Financial/Resource Detail

	Component	BU Acct. #	2014	2015	2016	2017	2018
				Budget			Full-Yr. Adj.
REVENUE - continuous operating detail							
1							
2							
3							
4							
		Subtotal	-	-	-	-	
REVENUE - one-time operating detail							
1							-
2							-
		Subtotal	-	-	-	-	-
EXPENSES - continuous operating detail ***(For staffing costs please fill out section 7)***							
1	* Staffing costs *(calculated field)*	(From sect. 7)	-	**(5,145,490)**	-	-	
2	* Benefits	(From sect. 7)	-	**7,595,890**	-	-	
3	* Complement sch. Expenses *(calculated field)*	(From sect. 7)	-	-	-	-	
4							
5							
6							
7							
		Subtotal	-	**2,450,400**	-	-	
EXPENSES - one-time operating detail ***(For staffing costs please fill out section 7)***							
1	* Complement sch. Expenses *(calculated field)*	(From sect. 7)	-	-	-	-	-
2							-
3							-
		Subtotal	-	-	-	-	-
OFFSETS - cost savings, reductions, etc							
1							
2							
3							
		Subtotal	-	-	-	-	
TOTAL OPERATING BUDGET CHANGE			**-**	**2,450,400**	**-**	**-**	**-**

COMPLEMENTS & FTE's		2014	2015	2016	2017	Total
# of positions requested	(From sect. 7)	-	**51.00**	-	-	**51.00**
FTE's	(From sect. 7)	-	**39.00**	-	-	**39.00**
FTE reductions/offsets	(Manual Field)					-
Net FTE's		-	**39.00**	-	-	**39.00**

CITY OF VAUGHAN

2014-2017 OPERATING BUDGET

ADDITIONAL RESOURCE REQUEST

Request Title: Civic Centre Resource Library - Operations

Business Unit #: 220747 — Civic Centre Resource Library

220 - Vaughan Libraries

Related Program: Places and Spaces

Program Classification: Standard Desirable Service (Individual Programs)

Annual Budget Change Summary

Financial Components	2014	2015	2016	2017	2014-2017 Sub-total	2018 (One Time. Adj.)	2014-2018 Sub-total
Staffing							
Complements	-	-	-	-	-	-	-
Net FTE's	-	-	-	-	-	-	-
Operating Revenue	***-***	***86,000***	***-***	***-***	***86,000***	***-***	***86,000***
Operating Costs							
Staffing & Benefits	-	-	-	-	-	-	-
Other continuous costs	-	361,700	-	-	361,700	-	361,700
One-time expenses	-	-	-	-	-	-	-
Offsets/reductions	-	-	-	-	-	-	-
Net Operating Budget	***$ -***	***$ 275,700***	***$ -***	***$ -***	***$ 275,700***	***$ -***	***$ 275,700***
Associated Capital Costs	***$ 16,974,000***	***$ -***	***$ -***	***$ -***	***$ 16,974,000***	***$ -***	***$ 16,974,000***

1A) Request Description: *Please provide a brief description of the request.*

Please check one: ☑ Departmental ☐ Corporate

VPL began the design, development and construction of the new Civic Centre Resource Library (CCRL) in late 2012. However, the current estimated timing for the development of the CCRL has been impacted by a site relocation. Based on the new requirements, it is not expected that the CCRL will be available for operation until late 2015.

The direction for the addition of this new library has been provided from the City of Vaughan's Development Charges Study and Active Together Master Plan. As per the Vaughan Vision 2020, this third resource library in Vaughan will contribute to the achievement of the following objectives: pursue excellence in service delivery, provide library service to the residents of the north end of the community as well as enhanced library service to the entire city, and plan and manage the growth and economic vitality of the City with the demand for increased library services. Capital funding for the construction of the new library is primarily provided by Development Charges with portions to come from Taxation as well as the Gas Tax Reserve.

1B) If this request is part of a project with multiple milestones then please fill in the following table:

Milestones or Deliverables	Timelines	Comments
Hiring of Staff for Branch and Administrative needs	Q3-Q4/2015	Staff hiring anticipated prior to and upon opening of CCRL branch
Opening of Library to Community	Q4/2015	Branch to be substantially completed by the end of 2015

1C) Impact on other departments (cost/time/benefit):

Department Impacted	Describe Impact (Cost/time/benefit)	Were they Consulted?
Buildings & Facilities	Department to work closely with VPL, Architect and Contractor on building of new resource library.	☑ Yes ☐ No
		☐ Yes ☐ No
		☐ Yes ☐ No

Other comments:

COMMISSIONER APPROVAL: _____ ***Date:*** _____

Budget Staff Use Only	☐ 1st Submission	Submitted for year:
	☐ Previously Recognized	Recognized for year:

Request Title	Civic Centre Resource Library - Operations

2) Relationship to Vaughan Vision 2020 - Goals / Objectives / Initiatives

A) Identify the specific initiative on the Vaughan Vision 2020 initiative list this resource request supports (new or implementation of): Choose an Initiative from the drop down list and then choose the relationship with the initiative in the Green cell using the drop down provided.

Theme	Goal	Initiative (Use drop down list)	Ref #	Date	Priority	Request/Initiative Relationship (choose 1)

B) Describe and clearly demonstrate how the request links to the Vaughan Vision 2020:

Building the infrastructure necessary to meet the Growth Managment Strategy 2031 is a specific goal identified for Vision 2020. The Coonsolidated Growth Managment Strategy 2031 includes taking actions to ensure that long term planning for new capital facilities takes place and to identify the facilities that will be needed to address future needs. The needs of the community as the COV continues its pattern of growth will require the additional build-out of new library facilities such as CCRL. The non-salary /benefit operating costs associated with such new facilities falls into lines as a necessary and critical component to delivering these additional services to the community for which it was intended.

3) Related Performance Indicators & Business Plan Link

Please provide information on top 3 performance measures:

	Name/description of service level target:	Target Level	Current Level	Level with ARR
1)	Library Use Per FTE	25,000/FTE	30,362/FTE	26,132/FTE
2)	Cost Per Library Use	<$2.50/Use	$2.56/Use	$2.95/Use
3)				

Describe how this request relates to Departmental Business Plan:

4) Value Proposition

Please detail both qualitative and quantitative benefits of the request

Qualitative: Please select up to 2 actions which best describe this request

Primary: Improve User Satisfaction Secondary: Improve Sustainability

Briefly explain how this request helps achieve the actions selected above. How does this request make a difference in these areas? Can improvements be defined (i.e. surveys, measures, etc.)?

Completion of the CCRL is in line with the Active Together Masterplan. The completion of the CCRL will meet the continued evolving needs of the larger community. While the addition of the CCRL will be a net new cost to the consolidated operating budgets of the City, the ability of the community to access a new library in a centralized and high profile area such as the City Centre Campus will result in strong support by the community towards the efforts of the City to provide a welcoming environment to visit and benefit from the public service provided

Quantitative: Please provide explanation of how this request improves efficiency. Note that performance measures are captured in section 3. This section is for efficiency improvements.

Year	Type	Change/Saving	Units	Detail of Cost Reductions/Budget Savings	Incl. in offsets (Section #9)?

5) Alternatives

Are there alternatives or options? Please explain what they are and why they are not the primary approach.

One of the primary ratios used in the library world is the ratio of square feet of library space per capita. The generallly accepted industry standard is 0.61 sq. ft. per capita. The current ratio for the COV is well below the average within the library system. Factors such as increasing collection size within existing libraries as an alternative would not move the ratio closer to this accepted starndard and would in fact lead to overcrowding by customers within the existing library branches. As Vaughan continues to grow the ratio will continue to decrease and further emphasize that the amount of library space available needs to grow.

If the necessity of developing a new library is given as the community grows, then the staffing and operating costs for these new libraries will also be needed. At this time, no alternatives to the staffing and operating costs exist that would not otherwise be detrimental to the ongoing operations of the new branch or within the libraries operations.

Request Title	Civic Centre Resource Library - Operations			

7) Complement Details - Skip to Section 8 if no Staff is requested

Do not gap positions - If required, please contact the Budget Dept. for instructions
Future year progressions & eco. adj. will be calculated corporately by the Budget Dept.

Complement Information	**Position #1**	**Position #2**	**Position #3**	**Sub-total**
Budget Year				
Position title				
Estimated start date				
# of positions requested	-	-	-	-
Full-time equivalents (FTEs)	-	-	-	-
Position type				
Position agreement classification				
If contract, specify length (months or yrs)				
If Casual/Seasonal PT enter Hourly wage				
Business unit # (override if different than # shown)				
Grade level				
Est. starting step				
Desktop (HR) Review Performed?				
B&F Accommodations Available?				
ITM Hardware required?				
Capital Equipment Required?				
Complement Annual Cost Detail				
Annual full-time $				-
Annual part-time $	-	-	-	-
Annual shift premiums, etc	-	-	-	-
Annual overtime $	-	-	-	-
* PT vacation pay ***(calculated field)***	-	-	-	-
* Annual benefits ***(calculated field)***	-	-	-	-
* FT contract benefits in lieu ***(calculated field)***	-	-	-	-
Subtotal (Per Employee)	$ -	$ -	$ -	$ -
Subtotal (Per Position)	$ -	$ -	$ -	$ -

Continuous costs	***(BU & Acct #.)***	**Please fill in per Complement. The total will account for multiple positions if indicated above.**			
1) Office Supplies	220747.7200	-	-	-	-
2) Training & Developme	220747.7115	-	-	-	-
3) Cellular Line Charges	220747.7122.01	-	-	-	-
4) Mileage	220747.7100	-	-	-	-
Subtotal (Per Employee)		$ -	$ -	$ -	$ -
Subtotal (Per Position)		$ -	$ -	$ -	$ -

One-time costs	***(BU & Acct #.)***	**Please fill in per Complement. The total will account for multiple positions if indicated above.**			
1) Computer Hardware	220747.7211.01	-	-	-	-
2) Office Equip. & Furnitu	220747.7210	-	-	-	-
3) Training & Developme	220747.7115	-	-	-	-
4)	#N/A	-	-	-	-
Subtotal (Per Employee)		-	-	-	-
Subtotal (Per Position)		$ -	$ -	$ -	$ -
2014 Total Annual Costs		$ -	$ -	$ -	$ -
2015 Total Annual Costs		$ -	$ -	$ -	$ -
2016 Total Annual Costs		$ -	$ -	$ -	$ -
2017 Total Annual Costs		$ -	$ -	$ -	$ -

Additional Comments:

Due to large number of staff compliment and that the library is not slated to begin operations until late in 2012, positions have been gapped to minimize overall budget increase for the City.

Request Title	Civic Centre Resource Library - Operations

8) Capital Funding

Are there any Capital requests already submitted/approved or to be submitted related to this ARR? (e.g. new car)

	ASSOCIATED CAPITAL FUNDING	Status	Year asset Available for use	Proj. #	2014	2015	2016	2017	Total
1	Civic Centre Resource Library - Construction		2014	LI-4519-12	$ 16,974,000	$ -	$ -		$ 16,974,000
2					$ -	$ -	$ -		$ -
3					$ -	$ -	$ -		$ -
TOTAL ASSOCIATED CAPITAL FUNDING					**$ 16,974,000**	**$ -**	**$ -**	**$ -**	**$ 16,974,000**

9) Financial/Resource Detail

	Component	BU Acct. #	2014	2015	2016 Budget	2017	2018 Full-Yr. Adj.
REVENUE - continuous operating detail							
1	Various (Consolidated to Fines/Penalties)	220747.3598.01	-	86,000	-		
2			-	-	-		
3			-	-	-		
4			-	-	-		
		Subtotal	**-**	**86,000**	**-**	**-**	
REVENUE - one-time operating detail							
1			-	-	-		-
2			-	-	-		-
		Subtotal	**-**	**-**	**-**	**-**	**-**
EXPENSES - continuous operating detail ***(For staffing costs please fill out section 7)***							
1	* Staffing costs *(calculated field)*	(From sect. 7)	-	-	-	-	
2	* Benefits	(From sect. 7)	-	-	-	-	
3	* Complement sch. Expenses *(calculated field)*	(From sect. 7)	-	-	-	-	
4	Resources/Periodicals	220747.7565	-	97,500	-		
5	Utilities	220747.7317.02	-	117,000	-		
6	Supplies/Copiers, etc.	220747.72	-	42,300	-		
7	Building Costs	220747.731	-	104,900	-		
		Subtotal	**-**	**361,700**	**-**	**-**	
EXPENSES - one-time operating detail ***(For staffing costs please fill out section 7)***							
1	* Complement sch. Expenses *(calculated field)*	(From sect. 7)	-	-	-	-	-
2			-	-	-		-
3			-	-	-		-
		Subtotal	**-**	**-**	**-**	**-**	**-**
OFFSETS - cost savings, reductions, etc							
1			-	-	-		
2			-	-	-		
3			-	-	-		
		Subtotal	**-**	**-**	**-**	**-**	
TOTAL OPERATING BUDGET CHANGE			**-**	**275,700**	**-**	**-**	**-**

COMPLEMENTS & FTE's		2014	2015	2016	2017	Total
# of positions requested	(From sect. 7)	-	-	-	-	-
FTE's	(From sect. 7)	-	-	-	-	-
FTE reductions/offsets	(Manual Field)	-	-	-		-
Net FTE's		-	-	-	-	-

CITY OF VAUGHAN

2014-2017 OPERATING BUDGET

ADDITIONAL RESOURCE REQUEST

Request Title: VVSL Library - Staffing

Business Unit #: 220001 — Library-Administration

220 - Vaughan Libraries

Related Program: Places and Spaces

Program Classification: Standard Desirable Service (Individual Programs)

Annual Budget Change Summary

Financial Components	2014	2015	2016	2017	2014-2017 Sub-total	2018 (One Time. Adj.)	2014-2018 Sub-total
Staffing							
Complements	-	-	12.00	-	12.00	-	12.00
Net FTE's	-	-	8.30	-	8.30	-	8.30
Operating Revenue	**-**	**-**	**-**	**-**	**-**	**-**	**-**
Operating Costs							
Staffing & Benefits	-	-	507,400	-	507,400	-	507,400
Other continuous costs	-	-	-	-	-	-	-
One-time expenses	-	-	-	-	-	-	-
Offsets/reductions	-	-	-	-	-	-	-
Net Operating Budget	***$ -***	***$ -***	***$ 507,400***	***$ -***	***$ 507,400***	***$ -***	***$ 507,400***
Associated Capital Costs	***$ 336,800***	***$ 4,529,900***	***$ -***	***$ -***	***$ 4,866,700***	***$ -***	***$ 4,866,700***

1A) Request Description: ***Please provide a brief description of the request.***

Please check one: ☑ Departmental ☐ Corporate

The Vellore Village South Library (VVSL) was passed by the VPL Board as a priority library to be built after the completion of the Thornhill Woods Library and the Civic Centre Resource Library. The previous Active Together Master Plan had not envisioned a library at this location but concerns that this area was being underserved by the lack of a local library led to approval for one to be built. The addition of this library will further contribute to VPL's ability to pursue excellence in service delivery and provide additional library service to the residents of this particular community as well as the entire city. A determination will have to be made in concert with Recreation & Culture as to final location of library space within existing community centre space.

1B) If this request is part of a project with multiple milestones then please fill in the following table:

Milestones or Deliverables	Timelines	Comments
Library Design	Q3/2014	Architect selection to be determined
Construction Start	Q3/2015	Tender process for builder selection to be completed and construction start
Opening of VVSL to Community	Q4/2016	Scheduled opening of library

1C) Impact on other departments (cost/time/benefit):

Department Impacted	Describe Impact (Cost/time/benefit)	Were they Consulted?
Building & Facilities	Department to work closely with VPL, Architect and Contractor on build-out of library	☑ Yes ☐ No
Recreation & Culture	Co-ordination of activity regarding shared use of community centre concurrent with opening	☑ Yes ☐ No
		☐ Yes ☐ No

Other comments:

Preliminary but no substantive discussions have been held as yet with Recreation as to where library space could be added to the existing floorplate of the community centre. Aditional issues such as parking for this busy community centre would also need to be addressed.

COMMISSIONER APPROVAL: _____ ***Date:*** _____

Budget Staff Use Only	☐ 1st Submission	Submitted for year:
	☐ Previously Recognized	Recognized for year:

Request Title	VVSL Library - Staffing

2) Relationship to Vaughan Vision 2020 - Goals / Objectives / Initiatives

A) Identify the specific initiative on the Vaughan Vision 2020 initiative list this resource request supports (new or implementation of): Choose an Initiative from the drop down list and then choose the relationship with the initiative in the Green cell using the drop down provided.

Theme	Goal	Initiative (Use drop down list)	Ref #	Date	Priority	Request/Initiative Relationship (choose 1)

B) Describe and clearly demonstrate how the request links to the Vaughan Vision 2020:

3) Related Performance Indicators & Business Plan Link

Please provide information on top 3 performance measures:

	Name/description of service level target:	Target Level	Current Level	Level with ARR
1)	Square feet per capita	0.61 sf/capita	0.39 sf/capita	0.40 sf/capita
2)	Cost Per Library Use	<$2.50/Use	$2.61/Use	$3/Use
3)				

Describe how this request relates to Departmental Business Plan:

VPL's Strategic Plan 2012-2015 looks to build community by putting priorities and initiatives in place that will enhance library spaces as welcoming environments as well as expanding upon existing spaces. VVSL is part of the library infrastructure plan to construct new libraries in accordance with population demand. This plan also seeks to achieve excellence in library architecture and interior design.

4) Value Proposition

Please detail both qualitative and quantitative benefits of the request

Qualitative: Please select up to 2 actions which best describe this request

Primary: Improve User Satisfaction Secondary: Improve Sustainability

Briefly explain how this request helps achieve the actions selected above. How does this request make a difference in these areas? Can improvements be defined (i.e. surveys, measures, etc.)?

The location of VVSL as part of the already existing community centre will lead to improved user satisfaction as residents will have greater options when visiting this multi-use space. The library will be a welcome addition to the immediate community as it will be located in an area that is underserved by existing library options. New libraries also typically incorporate new concepts and technologies with VVSL providing relevant and current services to the community which in turn will lead to greater sustainability.

Quantitative: Please provide explanation of how this request improves efficiency. Note that performance measures are captured in section 3. This section is for efficiency improvements.

Year	Type	Change/Saving	Units	Detail of Cost Reductions/Budget Savings	Incl. in offsets (Section #9)?

5) Alternatives

Are there alternatives or options? Please explain what they are and why they are not the primary approach.

While existing libraries are available in other communities within Vaughan, there is no close neighbourhood library that the residents of this area can readily have access to.

Request Title	VVSL Library - Staffing			

7) Complement Details - Skip to Section 8 if no Staff is requested

Do not gap positions - If required, please contact the Budget Dept. for instructions
Future year progressions & eco. adj. will be calculated corporately by the Budget Dept.

Complement Information	**Position #1**	**Position #2**	**Position #3**	**Sub-total**
Budget Year	2016	2016	2016	
Position title	Various	Various	Various	
Estimated start date	Full Year	Full Year	Full Year	
# of positions requested	3.00	3.00	6.00	12.00
Full-time equivalents (FTEs)	3.00	2.00	3.30	8.30
Position type	Full-time	Part-time	Part-time	
Position agreement classification	Library Mgmt	Library CUPE	Casual/Seasonal PT	
If contract, specify length (months or yrs)				
If Casual/Seasonal PT enter Hourly wage			Various	
Business unit # (override if different than # shown)	220001	220001	220001	
Grade level				
Est. starting step				
Desktop (HR) Review Performed?	No	No	No	
B&F Accommodations Available?	N/A	N/A	N/A	
ITM Hardware required?	No	No	No	
Capital Equipment Required?	No	No	No	
Complement Annual Cost Detail				
Annual full-time $	212,393	-	-	212,393
Annual part-time $	-	92,764	105,150	197,914
Annual shift premiums, etc				-
Annual overtime $	above includes benefits	above includes benefits	above includes benefits	-
* PT vacation pay ***(calculated field)***	-	7,236	8,202	15,437
* Annual benefits ***(calculated field)***	60,107	10,100	11,449	81,656
* FT contract benefits in lieu ***(calculated field)***	-	-	-	-
Subtotal (Per Employee)	**$ 272,500**	**$ 110,100**	**$ 124,800**	**$ 507,400**
Subtotal (Per Position)	**$ 272,500**	**$ 110,100**	**$ 124,800**	**$ 507,400**
Continuous costs ***(BU & Acct #.)***	**Please fill in per Complement. The total will account for multiple positions if indicated above.**			
1) #N/A				-
2) #N/A				-
3) #N/A				-
4) #N/A				-
Subtotal (Per Employee)	**$ -**	**$ -**	**$ -**	**$ -**
Subtotal (Per Position)	**$ -**	**$ -**	**$ -**	**$ -**
One-time costs ***(BU & Acct #.)***	**Please fill in per Complement. The total will account for multiple positions if indicated above.**			
1) #N/A				-
2) #N/A				-
3) #N/A				-
4) #N/A				-
Subtotal (Per Employee)	-	-	-	-
Subtotal (Per Position)	$ -	$ -	$ -	$ -
2014 Total Annual Costs	**$ -**	**$ -**	**$ -**	**$ -**
2015 Total Annual Costs	**$ -**	**$ -**	**$ -**	**$ -**
2016 Total Annual Costs	**$ 272,500**	**$ 110,100**	**$ 124,800**	**$ 507,400**
2017 Total Annual Costs	**$ -**	**$ -**	**$ -**	**$ -**

Additional Comments:

Request Title	VVSL Library - Staffing

8) Capital Funding

Are there any Capital requests already submitted/approved or to be submitted related to this ARR? (e.g. new car)

	ASSOCIATED CAPITAL FUNDING	Status	Year asset Available for use	Proj. #	2014	2015	2016	2017	Total
1	VVSL - Design/Construction	Pending	2014	LI-4539/43-14	$ 336,800	$ 4,529,900			$ 4,866,700
2									$ -
3									$ -
TOTAL ASSOCIATED CAPITAL FUNDING					**$ 336,800**	**$ 4,529,900**	**$ -**	**$ -**	**$ 4,866,700**

9) Financial/Resource Detail

	Component	BU Acct. #	2014	2015	2016 Budget	2017	2018 Full-Yr. Adj.
REVENUE - continuous operating detail							
1							
2							
3							
4							
		Subtotal	-	-	-	-	
REVENUE - one-time operating detail							
1							-
2							-
		Subtotal	-	-	-	-	-
EXPENSES - continuous operating detail ***(For staffing costs please fill out section 7)***							
1	* Staffing costs *(calculated field)*	(From sect. 7)	-	-	**269,098**	-	
2	* Benefits	(From sect. 7)	-	-	**238,302**	-	
3	* Complement sch. Expenses *(calculated field)*	(From sect. 7)	-	-	-	-	
4							
5							
6							
7							
		Subtotal	-	-	**507,400**	-	
EXPENSES - one-time operating detail ***(For staffing costs please fill out section 7)***							
1	* Complement sch. Expenses *(calculated field)*	(From sect. 7)	-	-	-	-	-
2							-
3							-
		Subtotal	-	-	-	-	-
OFFSETS - cost savings, reductions, etc							
1							
2							
3							
		Subtotal	-	-	-	-	
TOTAL OPERATING BUDGET CHANGE			**-**	**-**	**507,400**	**-**	**-**

COMPLEMENTS & FTE's		2014	2015	2016	2017	Total
# of positions requested	(From sect. 7)	-	-	**12.00**	-	**12.00**
FTE's	(From sect. 7)	-	-	**8.30**	-	**8.30**
FTE reductions/offsets	(Manual Field)					-
Net FTE's		-	-	**8.30**	-	**8.30**

CITY OF VAUGHAN

2014-2017 OPERATING BUDGET

ADDITIONAL RESOURCE REQUEST

Request Title: VVSL Library - Operations

Business Unit #: 220001 — Library-Administration

220 - Vaughan Libraries

Related Program: Places and Spaces

Program Classification: Standard Desirable Service (Individual Programs)

Annual Budget Change Summary

Financial Components	2014	2015	2016	2017	2014-2017 Sub-total	2018 (One Time. Adj.)	2014-2018 Sub-total
Staffing							
Complements	-	-	-	-	-	-	-
Net FTE's	-	-	-	-	-	-	-
Operating Revenue	***-***	***-***	***13,800***	***-***	***13,800***	***-***	***13,800***
Operating Costs							
Staffing & Benefits	-	-	-	-	-	-	-
Other continuous costs	-	-	67,100	-	67,100	-	67,100
One-time expenses	-	-	-	-	-	-	-
Offsets/reductions	-	-	-	-	-	-	-
Net Operating Budget	***$ -***	***$ -***	***$ 53,300***	***$ -***	***$ 53,300***	***$ -***	***$ 53,300***
Associated Capital Costs	***$ -***	***$ -***	***$ -***	***$ -***	***$ -***	***$ -***	***$ -***

1A) Request Description: *Please provide a brief description of the request.*

Please check one: ☑ Departmental ☐ Corporate

The Vellore Village South Library (VVSL) was passed by the VPL Board as a priority library to be built after the completion of the Thornhill Woods Library and the Civic Centre Resource Library. The previous Active Together Master Plan had not envisioned a library at this location but concerns that this area was being underserved by the lack of a local library led to approval for one to be built. The addition of this library will further contribute to VPL's ability to pursue excellence in service delivery and provide additional library service to the residents of this particular community as well as the entire city. A determination will have to be made in concert with Recreation & Culture as to final location of library space within existing community centre space.

1B) If this request is part of a project with multiple milestones then please fill in the following table:

Milestones or Deliverables	Timelines	Comments
Library Design	Q3/2014	Architect selection to be determined
Construction Start	Q3/2015	Tender process for builder selection to be completed and construction start
Opening of VVSL to Community	Q4/2016	Scheduled opening of library

1C) Impact on other departments (cost/time/benefit):

Department Impacted	Describe Impact (Cost/time/benefit)	Were they Consulted?
Building & Facilities	Department to work closely with VPL, Architect and Contractor on build-out of library	☑ Yes ☐ No
Recreation & Culture	Co-ordination of activity regarding shared use of community centre concurrent with opening	☑ Yes ☐ No
		☐ Yes ☐ No

Other comments:

Preliminary but no substantive discussions have been held as yet with Recreation as to where library space could be added to the existing floorplate of the community centre. Aditional issues such as parking for this busy community centre would also need to be addressed.

COMMISSIONER APPROVAL: _____ ***Date:*** _____

Budget Staff Use Only	☐ 1st Submission	Submitted for year:
	☐ Previously Recognized	Recognized for year:

Request Title	VVSL Library - Operations

2) Relationship to Vaughan Vision 2020 - Goals / Objectives / Initiatives

A) Identify the specific initiative on the Vaughan Vision 2020 initiative list this resource request supports (new or implementation of): Choose an Initiative from the drop down list and then choose the relationship with the initiative in the Green cell using the drop down provided.

Theme	Goal	Initiative (Use drop down list)	Ref #	Date	Priority	Request/Initiative Relationship (choose 1)

B) Describe and clearly demonstrate how the request links to the Vaughan Vision 2020:

3) Related Performance Indicators & Business Plan Link

Please provide information on top 3 performance measures:

	Name/description of service level target:	Target Level	Current Level	Level with ARR
1)	Square feet per capita	0.61 sf/capita	0.39 sf/capita	0.40 sf/capita
2)	Cost Per Library Use	<$2.50/Use	$2.61/Use	$3/Use
3)				

Describe how this request relates to Departmental Business Plan:

VPL's Strategic Plan 2012-2015 looks to build community by putting priorities and initiatives in place that will enhance library spaces as welcoming environments as well as expanding upon existing spaces. VVSL is part of the library infrastructure plan to construct new libraries in accordance with population demand. This plan also seeks to achieve excellence in library architecture and interior design.

4) Value Proposition

Please detail both qualitative and quantitative benefits of the request

Qualitative: Please select up to 2 actions which best describe this request

Primary: Improve User Satisfaction Secondary: Improve Sustainability

Briefly explain how this request helps achieve the actions selected above. How does this request make a difference in these areas? Can improvements be defined (i.e. surveys, measures, etc.)?

The location of VVSL as part of the already existing community centre will lead to improved user satisfaction as residents will have greater options when visiting this multi-use space. The library will be a welcome addition to the immediate community as it will be located in an area that is underserved by existing library options. New libraries also typically incorporate new concepts and technologies with VVSL providing relevant and current services to the community which in turn will lead to greater sustainability.

Quantitative: Please provide explanation of how this request improves efficiency. Note that performance measures are captured in section 3. This section is for efficiency improvements.

Year	Type	Change/Saving	Units	Detail of Cost Reductions/Budget Savings	Incl. in offsets (Section #9)?

5) Alternatives

Are there alternatives or options? Please explain what they are and why they are not the primary approach.

While existing libraries are available in other communities within Vaughan, there is no close neighbourhood library that the residents of this area can readily have access to.

Request Title	VVSL Library - Operations

7) Complement Details - Skip to Section 8 if no Staff is requested

Do not gap positions - If required, please contact the Budget Dept. for instructions
Future year progressions & eco. adj. will be calculated corporately by the Budget Dept.

Complement Information	Position #1	Position #2	Position #3	Sub-total
Budget Year				
Position title				
Estimated start date				
# of positions requested				-
Full-time equivalents (FTEs)				-
Position type				
Position agreement classification				
If contract, specify length (months or yrs)				
If Casual/Seasonal PT enter Hourly wage				
Business unit # (override if different than # shown)				
Grade level				
Est. starting step				
Desktop (HR) Review Performed?				
B&F Accommodations Available?				
ITM Hardware required?				
Capital Equipment Required?				
Complement Annual Cost Detail				
Annual full-time $				-
Annual part-time $	-	-	-	-
Annual shift premiums, etc				-
Annual overtime $				-
* PT vacation pay ***(calculated field)***	-	-	-	-
* Annual benefits ***(calculated field)***	-	-	-	-
* FT contract benefits in lieu ***(calculated field)***	-	-	-	-
Subtotal (Per Employee)	$ -	$ -	$ -	$ -
Subtotal (Per Position)	$ -	$ -	$ -	$ -

Continuous costs	***(BU & Acct #.)***	**Please fill in per Complement. The total will account for multiple positions if indicated above.**			
1) Office Supplies	220001.7200				-
2) Training & Developme	220001.7115				-
3) Memberships/Dues/Fe	220001.7105				-
4) Mileage	220001.7100				-
Subtotal (Per Employee)		$ -	$ -	$ -	$ -
Subtotal (Per Position)		$ -	$ -	$ -	$ -

One-time costs	***(BU & Acct #.)***	**Please fill in per Complement. The total will account for multiple positions if indicated above.**			
1) Computer Hardware	220001.7211.01				-
2)	#N/A				-
3)	#N/A				-
4)	#N/A				-
Subtotal (Per Employee)		-	-	-	-
Subtotal (Per Position)		$ -	$ -	$ -	$ -
2014 Total Annual Costs		$ -	$ -	$ -	$ -
2015 Total Annual Costs		$ -	$ -	$ -	$ -
2016 Total Annual Costs		$ -	$ -	$ -	$ -
2017 Total Annual Costs		$ -	$ -	$ -	$ -

Additional Comments:

Request Title	VVSL Library - Operations

8) Capital Funding

Are there any Capital requests already submitted/approved or to be submitted related to this ARR? (e.g. new car)

	ASSOCIATED CAPITAL FUNDING	Status	Year asset Available for use	Proj. #	2014	2015	2016	2017	Total
1									$ -
2									$ -
3									$ -
	TOTAL ASSOCIATED CAPITAL FUNDING				$ -	$ -	$ -	$ -	$ -

9) Financial/Resource Detail

	Component	BU Acct. #	2014	2015	2016 Budget	2017	2018 Full-Yr. Adj.
REVENUE - continuous operating detail							
1	Various (Consolidate to Fines/Penalties)	220001.3598.01			13,800		
2							
3							
4							
		Subtotal	-	-	**13,800**	-	
REVENUE - one-time operating detail							
1							-
2							-
		Subtotal	-	-	-	-	-
EXPENSES - continuous operating detail ***(For staffing costs please fill out section 7)***							
1	* Staffing costs *(calculated field)*	(From sect. 7)	-	-	-	-	
2	* Benefits	(From sect. 7)	-	-	-	-	
3	* Complement sch. Expenses *(calculated field)*	(From sect. 7)	-	-	-	-	
4	Resource/Periodical	220001.7565			14,200		
5	Utilities	220001.7317.02			15,500		
6	Supplies, Copiers, etc.	220001.72			12,900		
7	Building Costs	220001.731			24,500		
		Subtotal	-	-	**67,100**	-	
EXPENSES - one-time operating detail ***(For staffing costs please fill out section 7)***							
1	* Complement sch. Expenses *(calculated field)*	(From sect. 7)	-	-	-	-	-
2							-
3							-
		Subtotal	-	-	-	-	-
OFFSETS - cost savings, reductions, etc							
1							
2							
3							
		Subtotal	-	-	-	-	
	TOTAL OPERATING BUDGET CHANGE		-	-	**53,300**	-	-

COMPLEMENTS & FTE's		2014	2015	2016	2017	Total
# of positions requested	(From sect. 7)	-	-	-	-	-
FTE's	(From sect. 7)	-	-	-	-	-
FTE reductions/offsets	(Manual Field)					-
Net FTE's		-	-	-	-	-

CITY OF VAUGHAN

2014-2017 OPERATING BUDGET

ADDITIONAL RESOURCE REQUEST

Request Title 2014 New Park Operating Expenses

Business Unit # 6810331 Parks Cutting & Trimming

205 - Parks & Forestry Operations; Operations

Related Program Playgrounds

Program Classification Standard Desirable Service (Individual Programs)

Annual Budget Change Summary

Financial Components	2014	2015	2016	2017	2014-2017 Sub-total	2018 (One Time. Adj.)	2014-2018 Sub-total
Staffing							
Complements	-	-	-	-	-	-	-
Net FTE's	-	-	-	-	-	-	-
Operating Revenue	**-**	**-**	**-**	**-**	**-**	**-**	**-**
Operating Costs							
Staffing & Benefits	-	-	-	-	-	-	-
Other continuous costs	153,529	-	-	-	153,529	-	153,529
One-time expenses	-	-	-	-	-	-	-
Offsets/reductions	-	-	-	-	-	-	-
Net Operating Budget	***$ 153,529***	***$ -***	***$ -***	***$ -***	***$ 153,529***	***$ -***	***$ 153,529***
Associated Capital Costs	***$ -***	***$ -***	***$ -***	***$ -***	***$ -***	***$ -***	***$ -***

1A) Request Description: ***Please provide a brief description of the request.***

Please check one: ☑ Departmental ☐ Corporate

Additional funding to support the maintenance requirements of 12.78 hectares of newly constructed parks opening in 2013. Parks include features such as playgrounds, irrigated soccer fields, basketball courts, tennis courts and skate parks approved by council for development.

1B) If this request is part of a project with multiple milestones then please fill in the following table:

Milestones or Deliverables	Timelines	Comments
Maintain newly acquired parks at approved service levels	Q1 - 2014	

1C) Impact on other departments (cost/time/benefit):

Department Impacted	Describe Impact (Cost/time/benefit)	Were they Consulted?
		☐ Yes ☐ No
		☐ Yes ☐ No
		☐ Yes ☐ No

Other comments:

COMMISSIONER APPROVAL: _____ ***Date:*** _____

Budget Staff Use Only		
	☐ 1st Submission	Submitted for year:
	☐ Previously Recognized	Recognized for year:

Request Title	2014 New Park Operating Expenses

2) Relationship to Vaughan Vision 2020 - Goals / Objectives / Initiatives

A) Identify the specific initiative on the Vaughan Vision 2020 initiative list this resource request supports (new or implementation of): Choose an Initiative from the drop down list and then choose the relationship with the initiative in the Green cell using the drop down provided.

Theme	Goal	Initiative (Use drop down list)	Ref #	Date	Priority	Request/Initiative Relationship (choose 1)

B) Describe and clearly demonstrate how the request links to the Vaughan Vision 2020:

Additional funding will enable the Parks & Forestry Operations Department to provide essential maintenance activates at newly developed park locations allowing the City of Vaughan to lead and promote environmental sustainability, and promote community health, safety and well being.

3) Related Performance Indicators & Business Plan Link

Please provide information on top 3 performance measures:

	Name/description of service level target:	Target Level	Current Level	Level with ARR
1)	Grass cutting	14 days	14 days	14 days
2)	CSA Compliance inspections	14 days	14 days	14 days
3)				

Describe how this request relates to Departmental Business Plan:

This request directly relates to the business plans as one of the departments key initiatives are to ensure service standards are met in an efficient and effective manner.

4) Value Proposition

Please detail both qualitative and quantitative benefits of the request

Qualitative: Please select up to 2 actions which best describe this request

Primary: Improve User Satisfaction Secondary: Improve Corp. Image

Briefly explain how this request helps achieve the actions selected above. How does this request make a difference in these areas? Can improvements be defined (i.e. surveys, measures, etc.)?

Completing approved service levels ensure the general public remain safe and can enjoy the use of neighbourhood parks knowing approved service levels are being maintained. The Corporation will benefit from less complaints and reduced operating costs as currently new developments are increasing overtime requirements.

Quantitative: Please provide explanation of how this request improves efficiency. Note that performance measures are captured in section 3. This section is for efficiency improvements.

Year	Type	Change/Saving	Units	Detail of Cost Reductions/Budget Savings	Incl. in offsets (Section #9)?

5) Alternatives

Are there alternatives or options? Please explain what they are and why they are not the primary approach.

Alternatives are to complete the required maintenance on overtime, this is not the primary approach as overtime has been capped and fatigue on field staff creates an environment that is not productive or efficient.

Request Title	2014 New Park Operating Expenses

7) Complement Details - Skip to Section 8 if no Staff is requested

Do not gap positions - If required, please contact the Budget Dept. for instructions
Future year progressions & eco. adj. will be calculated corporately by the Budget Dept.

Complement Information	**Position #1**	**Position #2**	**Position #3**	**Sub-total**
Budget Year				
Position title				
Estimated start date				
# of positions requested				-
Full-time equivalents (FTEs)				-
Position type				
Position agreement classification				
If contract, specify length (months or yrs)				
If Casual/Seasonal PT enter Hourly wage				
Business unit # (override if different than # shown)				
Grade level				
Est. starting step				
Desktop (HR) Review Performed?				
B&F Accommodations Available?				
ITM Hardware required?				
Capital Equipment Required?				
Complement Annual Cost Detail				
Annual full-time $				-
Annual part-time $	-	-	-	-
Annual shift premiums, etc				-
Annual overtime $				-
* PT vacation pay ***(calculated field)***	-	-	-	-
* Annual benefits ***(calculated field)***	-	-	-	-
* FT contract benefits in lieu ***(calculated field)***	-	-	-	-
Subtotal (Per Employee)	$ -	$ -	$ -	$ -
Subtotal (Per Position)	$ -	$ -	$ -	$ -

Continuous costs	***(BU & Acct #.)***	**Please fill in per Complement. The total will account for multiple positions if indicated above.**			
1) Office Supplies	6810331.7200				-
2) Training & Developme	6810331.7115				-
3) Memberships/Dues/Fe	6810331.7105				-
4) Mileage	6810331.7100				-
Subtotal (Per Employee)		$ -	$ -	$ -	$ -
Subtotal (Per Position)		$ -	$ -	$ -	$ -

One-time costs	***(BU & Acct #.)***	**Please fill in per Complement. The total will account for multiple positions if indicated above.**			
1) Computer Hardware	6810331.7211.01				-
2)	#N/A				-
3)	#N/A				-
4)	#N/A				-
Subtotal (Per Employee)		-	-	-	-
Subtotal (Per Position)		$ -	$ -	$ -	$ -
2014 Total Annual Costs		$ -	$ -	$ -	$ -
2015 Total Annual Costs		$ -	$ -	$ -	$ -
2016 Total Annual Costs		$ -	$ -	$ -	$ -
2017 Total Annual Costs		$ -	$ -	$ -	$ -

Additional Comments:

The development of new parks require operational funding to maintain standards. Below are park developments approved by Council that impact the 2014 operating budgets:September 25, 2012 Council approved - Forest View Park in Ward 4 - annual operating cost of $15,976.00. July 31, 2012 a hiatus memo to the City Manager approved Village Green Park in Ward 3 - annual operating cost of $29,493.00. June 26, 2012 Council approved Woodrose Neighbourhood Park in Ward 4 - annual operating cost of $24,860. April 23, 2013 Council approved Pioneer Park in Ward 4 - annual operating cost of $25,877. May 21, 2013 Council approved Heritage Park in Ward 4 - annual operating cost of $12,643. May 21, 2013 Council approved Mill Race Park in Ward 4 - annual operating cost of $25,583.00. June 4, 2013 Council approved Spring Blossom Park in Ward 4 - annual operating cost of $15,142.Developer built Wishing Well Park in Ward 1 with an annual operating cost of $3,955.

Request Title	2014 New Park Operating Expenses

8) Capital Funding

Are there any Capital requests already submitted/approved or to be submitted related to this ARR? (e.g. new car)

	ASSOCIATED CAPITAL FUNDING	Status	Year asset Available for use	Proj. #	2014	2015	2016	2017	Total
1									$ -
2									$ -
3									$ -
TOTAL ASSOCIATED CAPITAL FUNDING					$ -	$ -	$ -	$ -	$ -

9) Financial/Resource Detail

	Component	BU Acct. #	2014	2015	2016 Budget	2017	2018 Full-Yr. Adj.
REVENUE - continuous operating detail							
1							
2							
3							
4							
		Subtotal	-	-	-	-	
REVENUE - one-time operating detail							
1							-
2							-
		Subtotal	-	-	-	-	-
EXPENSES - continuous operating detail ***(For staffing costs please fill out section 7)***							
1	* Staffing costs *(calculated field)*	(From sect. 7)	-	-	-	-	
2	* Benefits	(From sect. 7)	-	-	-	-	
3	* Complement sch. Expenses *(calculated field)*	(From sect. 7)	-	-	-	-	
4	2014 Maintenance costs for new parks		153,529				
5							
6							
7							
		Subtotal	**153,529**	-	-	-	
EXPENSES - one-time operating detail ***(For staffing costs please fill out section 7)***							
1	* Complement sch. Expenses *(calculated field)*	(From sect. 7)	-	-	-	-	-
2							-
3							-
		Subtotal	-	-	-	-	-
OFFSETS - cost savings, reductions, etc							
1							
2							
3							
		Subtotal	-	-	-	-	
TOTAL OPERATING BUDGET CHANGE			**153,529**	-	-	-	-

COMPLEMENTS & FTE's		2014	2015	2016	2017	Total
# of positions requested	(From sect. 7)	-	-	-	-	-
FTE's	(From sect. 7)	-	-	-	-	-
FTE reductions/offsets	(Manual Field)					-
Net FTE's		-	-	-	-	-

CITY OF VAUGHAN

2014-2017 OPERATING BUDGET

ADDITIONAL RESOURCE REQUEST

Request Title: 1 Forestry Arborist II Position

Business Unit #: 6830001 — Forestry - Administration

205 - Parks & Forestry Operations; Forestry

Related Program: Emerald Ash Borer

Program Classification: Standard Essential Service

Annual Budget Change Summary

Financial Components	2014	2015	2016	2017	2014-2017 Sub-total	2018 (One Time. Adj.)	2014-2018 Sub-total
Staffing							
Complements	1.00	-	-	-	1.00	-	1.00
Net FTE's	1.00	-	-	-	1.00	-	1.00
Operating Revenue	**-**	**-**	**-**	**-**	**-**	**-**	**-**
Operating Costs							
Staffing & Benefits	69,035	-	-	-	69,035	-	69,035
Other continuous costs	1,000	-	-	-	1,000	-	1,000
One-time expenses	-	-	-	-	-	-	-
Offsets/reductions	-	-	-	-	-	-	-
Net Operating Budget	***$ 70,035***	***$ -***	***$ -***	***$ -***	***$ 70,035***	***$ -***	***$ 70,035***
Associated Capital Costs	***$ 49,500***	***$ -***	***$ -***	***$ -***	***$ 49,500***	***$ -***	***$ 49,500***

1A) Request Description: *Please provide a brief description of the request.*

Please check one: ☑ Departmental ☐ Corporate

1 Full time Arborist II to report to the Forestry Supervisor to complete inspections before work can be scheduled by staff and other forestry related duties within the City of Vaughan. Presently the department relies on one staff person to complete this function causing a backlog of work to be scheduled which in turn results in CTS thresholds not being achieved.

1B) If this request is part of a project with multiple milestones then please fill in the following table:

Milestones or Deliverables	Timelines	Comments

1C) Impact on other departments (cost/time/benefit):

Department Impacted	Describe Impact (Cost/time/benefit)	Were they Consulted?
HR	Hiring Process and Documentation	☑ Yes ☐ No
Fleet	Additional Inspection Vehilce	☑ Yes ☐ No
		☐ Yes ☐ No

Other comments:

COMMISSIONER APPROVAL: _____ ***Date:*** _____

Budget Staff Use Only		
	☐ 1st Submission	Submitted for year:
	☐ Previously Recognized	Recognized for year:

Request Title	1 Forestry Arborist II Position

2) Relationship to Vaughan Vision 2020 - Goals / Objectives / Initiatives

A) Identify the specific initiative on the Vaughan Vision 2020 initiative list this resource request supports (new or implementation of): Choose an Initiative from the drop down list and then choose the relationship with the initiative in the Green cell using the drop down provided.

Theme	Goal	Initiative (Use drop down list)	Ref #	Date	Priority	Request/Initiative Relationship (choose 1)

B) Describe and clearly demonstrate how the request links to the Vaughan Vision 2020:

SERVICE EXCELLENCE: "Enhance and Ensure Community Safety, Health & Wellness" -- As the number of work orders continues to increase due to pressures from growth and also from the aging Urban Forest, additional staff are required to respond to the added work load. "Lead & Promote Environmental Sustainability" -- by ensuring adequate staff are employed to maintain Vaughan's publicly owned trees. MANAGEMENT EXCELLENCE: "Maintain Assets & Infrastructure" -- by ensuring the City has adequate staff to monitor and maintain its Urban Forest.

3) Related Performance Indicators & Business Plan Link

Please provide information on top 3 performance measures:

	Name/description of service level target:	Target Level	Current Level	Level with ARR
1)	# of comleted work orders per FTE	9500	11000	10000
2)				
3)				

Describe how this request relates to Departmental Business Plan:

As the number of work orders increases in direct relation to growth (development assumptions), the aging Urban Forest and pressures from Emerald Ash Borer additional staff are necessary for the department to meet and maintain its maintenance standards and thresholds.

4) Value Proposition

Please detail both qualitative and quantitative benefits of the request

Qualitative: Please select up to 2 actions which best describe this request

Primary: Improve User Satisfaction Secondary: Improve Sustainability

Briefly explain how this request helps achieve the actions selected above. How does this request make a difference in these areas? Can improvements be defined (i.e. surveys, measures, etc.)?

"IMPROVE USER SATISFACTION" -- directly relates to the number of work orders completed and the time taken to complete them. Adequate staffing ensures that department thresholds are met and residents/property owners do not experience unnecessary delays. "IMPROVE SUSTAINABILITY" -- adequate staff ensure that trees are maintained sufficiently between scheduled maintenance times thereby extending the lifespan of the individual trees which make up Vaughan's Urban Forest.

Quantitative: Please provide explanation of how this request improves efficiency. Note that performance measures are captured in section 3. This section is for efficiency improvements.

Year	Type	Change/Saving	Units	Detail of Cost Reductions/Budget Savings	Incl. in offsets (Section #9)?
2013		# wo's	Units	handling more work orders / FTE	
2013		$	Hrs.	Less Overtime	

5) Alternatives

Are there alternatives or options? Please explain what they are and why they are not the primary approach.

Over-time can be continued to be offered, however it is unlikely that all work orders will be addressed through additional over-time only. Outsourcing of tree maintenance may also be explored, however, this will not reduce the number of inspections work orders received for hazard tree inspections, guaranteed maintenance/assumption inspections and private tree by-law inspections/permit processing.

Request Title	1 Forestry Arborist II Position			
7) Complement Details - Skip to Section 8 if no Staff is requested				
Do not gap positions - If required, please contact the Budget Dept. for instructions Future year progressions & eco. adj. will be calculated corporately by the Budget Dept.				
Complement Information	**Position #1**	**Position #2**	**Position #3**	**Sub-total**
Budget Year	2014			
Position title	Arborist II			
Estimated start date	January 1, 2014			
# of positions requested	1.00	-	-	1.00
Full-time equivalents (FTEs)	1.00	-	-	1.00
Position type	Full-time			
Position agreement classification	Cupe Hourly			
If contract, specify length (months or yrs)				
If Casual/Seasonal PT enter Hourly wage				
Business unit # (override if different than # shown)	6830001			
Grade level	I			
Est. starting step	Start			
Desktop (HR) Review Performed?	N/A			
B&F Accommodations Available?	N/A			
ITM Hardware required?	N/A			
Capital Equipment Required?	Yes			
Complement Annual Cost Detail				
Annual full-time $	54,230			54,230
Annual part-time $	-	-	-	-
Annual shift premiums, etc	-	-	-	-
Annual overtime $	-	-	-	-
* PT vacation pay ***(calculated field)***	-	-	-	-
* Annual benefits ***(calculated field)***	14,805	-	-	14,805
* FT contract benefits in lieu ***(calculated field)***	-	-	-	-
Subtotal (Per Employee)	**$ 69,035**	**$ -**	**$ -**	**$ 69,035**
Subtotal (Per Position)	**$ 69,035**	**$ -**	**$ -**	**$ 69,035**
Continuous costs ***(BU & Acct #.)***	**Please fill in per Complement. The total will account for multiple positions if indicated above.**			
1) Office Supplies 6830001.7200	600	-	-	600
2) Training & Developme 6830001.7115	200	-	-	200
3) Memberships/Dues/Fe 6830001.7105	200	-	-	200
4) Mileage 6830001.7100	-	-	-	-
Subtotal (Per Employee)	**$ 1,000**	**$ -**	**$ -**	**$ 1,000**
Subtotal (Per Position)	**$ 1,000**	**$ -**	**$ -**	**$ 1,000**
One-time costs ***(BU & Acct #.)***	**Please fill in per Complement. The total will account for multiple positions if indicated above.**			
1) Computer Hardware 6830001.7211.01	-	-	-	-
2) #N/A	-	-	-	-
3) #N/A	-	-	-	-
4) #N/A	-	-	-	-
Subtotal (Per Employee)	**-**	**-**	**-**	**-**
Subtotal (Per Position)	**$ -**	**$ -**	**$ -**	**$ -**
2014 Total Annual Costs	**$ 70,035**	**$ -**	**$ -**	**$ 70,035**
2015 Total Annual Costs	**$ -**	**$ -**	**$ -**	**$ -**
2016 Total Annual Costs	**$ -**	**$ -**	**$ -**	**$ -**
2017 Total Annual Costs	**$ -**	**$ -**	**$ -**	**$ -**

Additional Comments:

Request Title	1 Forestry Arborist II Position

8) Capital Funding

Are there any Capital requests already submitted/approved or to be submitted related to this ARR? (e.g. new car)

	ASSOCIATED CAPITAL FUNDING	Status	Year asset Available for use	Proj. #	2014	2015	2016	2017	Total
1	vehicle		2014	FL-5246-14	$ 49,500	$ -	$ -		$ 49,500
2					$ -	$ -	$ -		$ -
3					$ -	$ -	$ -		$ -
TOTAL ASSOCIATED CAPITAL FUNDING					**$ 49,500**	**$ -**	**$ -**	**$ -**	**$ 49,500**

9) Financial/Resource Detail

	Component	BU Acct. #	2014	2015	2016	2017	2018
			Budget				Full-Yr. Adj.
REVENUE - continuous operating detail							
1			-	-	-		
2			-	-	-		
3			-	-	-		
4			-	-	-		
		Subtotal	**-**	**-**	**-**	**-**	
REVENUE - one-time operating detail							
1			-	-	-		-
2			-	-	-		-
		Subtotal	**-**	**-**	**-**	**-**	**-**
EXPENSES - continuous operating detail ***(For staffing costs please fill out section 7)***							
1	* Staffing costs *(calculated field)*	(From sect. 7)	**54,230**	**-**	**-**	**-**	
2	* Benefits	(From sect. 7)	**14,805**	**-**	**-**	**-**	
3	* Complement sch. Expenses *(calculated field)*	(From sect. 7)	**1,000**	**-**	**-**	**-**	
4			-	-	-		
5			-	-	-		
6			-	-	-		
7			-	-	-		
		Subtotal	**70,035**	**-**	**-**	**-**	
EXPENSES - one-time operating detail ***(For staffing costs please fill out section 7)***							
1	* Complement sch. Expenses *(calculated field)*	(From sect. 7)	**-**	**-**	**-**	-	-
2			-	-	-		-
3			-	-	-		-
		Subtotal	**-**	**-**	**-**	**-**	**-**
OFFSETS - cost savings, reductions, etc							
1			-	-	-		
2			-	-	-		
3			-	-	-		
		Subtotal	**-**	**-**	**-**	**-**	
TOTAL OPERATING BUDGET CHANGE			**70,035**	**-**	**-**	**-**	**-**

COMPLEMENTS & FTE's		2014	2015	2016	2017	Total
# of positions requested	(From sect. 7)	**1.00**	**-**	**-**	**-**	**1.00**
FTE's	(From sect. 7)	**1.00**	**-**	**-**	**-**	**1.00**
FTE reductions/offsets	(Manual Field)	**-**	**-**	**-**		**-**
Net FTE's		**1.00**	**-**	**-**	**-**	**1.00**

CITY OF VAUGHAN

2014-2017 OPERATING BUDGET

ADDITIONAL RESOURCE REQUEST

Request Title 2 (2014) Temporary Seasonal Employees

Business Unit # 6810001 Parks - Administration

205 - Parks & Forestry Operations; Administration

Related Program Trails / Paths / Open Spaces

Program Classification Standard Desirable Service

Annual Budget Change Summary

Financial Components	2014	2015	2016	2017	2014-2017 Sub-total	2018 (One Time. Adj.)	2014-2018 Sub-total
Staffing							
Complements	2.00	-	-	-	2.00	-	2.00
Net FTE's	1.38	-	-	-	1.38	-	1.38
Operating Revenue	**-**	**-**	**-**	**-**	**-**	**-**	**-**
Operating Costs							
Staffing & Benefits	58,689	-	-	-	58,689	-	58,689
Other continuous costs	1,000	-	-	-	1,000	-	1,000
One-time expenses	-	-	-	-	-	-	-
Offsets/reductions	-	-	-	-	-	-	-
Net Operating Budget	***$ 59,689***	***$ -***	***$ -***	***$ -***	***$ 59,689***	***$ -***	***$ 59,689***
Associated Capital Costs	***$ -***	***$ -***	***$ -***	***$ -***	***$ -***	***$ -***	***$ -***

1A) Request Description: ***Please provide a brief description of the request.***

Please check one: ☑ Departmental ☐ Corporate

Two seasonal employees in 2012 are required to support the growth of 40 hectares of new park land and 40km of new sidewalks. In 2014 an additional two seasonal employees are required to support the growth of 50 hectares of new park land and an additional 40km of new sidewalks.

1B) If this request is part of a project with multiple milestones then please fill in the following table:

Milestones or Deliverables	Timelines	Comments

1C) Impact on other departments (cost/time/benefit):

Department Impacted	Describe Impact (Cost/time/benefit)	Were they Consulted?
Human Resources	Recruitment Process	☑ Yes ☐ No
Fleet Department	Additional Equipment	☑ Yes ☐ No
		☐ Yes ☐ No

Other comments:

COMMISSIONER APPROVAL: _____ ***Date:*** _____

Budget Staff Use Only	☐ 1st Submission	Submitted for year:
	☐ Previously Recognized	Recognized for year:

Request Title	2 (2014) Temporary Seasonal Employees

2) Relationship to Vaughan Vision 2020 - Goals / Objectives / Initiatives

A) Identify the specific initiative on the Vaughan Vision 2020 initiative list this resource request supports (new or implementation of): Choose an Initiative from the drop down list and then choose the relationship with the initiative in the Green cell using the drop down provided.

Theme	Goal	Initiative (Use drop down list)	Ref #	Date	Priority	Request/Initiative Relationship (choose 1)

B) Describe and clearly demonstrate how the request links to the Vaughan Vision 2020:

3) Related Performance Indicators & Business Plan Link

Please provide information on top 3 performance measures:

	Name/description of service level target:	Target Level	Current Level	Level with ARR
1)				
2)				
3)				

Describe how this request relates to Departmental Business Plan:

4) Value Proposition

Please detail both qualitative and quantitative benefits of the request

Qualitative: Please select up to 2 actions which best describe this request

Primary: Improve User Satisfaction Secondary: Improve Corp. Image

Briefly explain how this request helps achieve the actions selected above. How does this request make a difference in these areas? Can improvements be defined (i.e. surveys, measures, etc.)?

Completing services at defined levels ensures the general public remains safe during snow clearing events as well as maintaining parks on regular rotation. The corporation will benefit from less complaints about services not being completed quickly and on schedule

Quantitative: Please provide explanation of how this request improves efficiency. Note that performance measures are captured in section 3. This section is for efficiency improvements.

Year	Type	Change/Saving	Units	Detail of Cost Reductions/Budget Savings	Incl. in offsets (Section #9)?
2012			Units	Maintaining schedules during regular hours / reducing overtime	
2014			Units	Maintaining schedules during regular hours / reducing overtime	

5) Alternatives

Are there alternatives or options? Please explain what they are and why they are not the primary approach.

The only alternative to increasing FTE's is to work overtime to complete maintenance schedules. Overtime expenses continue to climb annually and need to be offset with additional staff. Existing staff become worn out and are not as productive when they are required to work additional hours.

Request Title	2 (2014) Temporary Seasonal Employees

7) Complement Details - Skip to Section 8 if no Staff is requested

Do not gap positions - If required, please contact the Budget Dept. for instructions
Future year progressions & eco. adj. will be calculated corporately by the Budget Dept.

Complement Information	**Position #1**	**Position #2**	**Position #3**	**Sub-total**
Budget Year	2014			
Position title	Seasonal Labour			
Estimated start date	January 1, 2014			
# of positions requested	2.00	-	-	2.00
Full-time equivalents (FTEs)	1.38	-	-	1.38
Position type	Part-time			
Position agreement classification	Casual/Seasonal PT			
If contract, specify length (months or yrs)	10 months			
If Casual/Seasonal PT enter Hourly wage	$ 19.66			
Business unit # (override if different than # shown)	6810001			
Grade level	A			
Est. starting step	Start			
Desktop (HR) Review Performed?	Yes			
B&F Accommodations Available?	N/A			
ITM Hardware required?	N/A			
Capital Equipment Required?	No			
Complement Annual Cost Detail				
Annual full-time $	-			-
Annual part-time $	28,216	-	-	28,216
Annual shift premiums, etc	-	-	-	-
Annual overtime $	-	-	-	-
* PT vacation pay ***(calculated field)***	1,129	-	-	1,129
* Annual benefits ***(calculated field)***	-	-	-	-
* FT contract benefits in lieu ***(calculated field)***	-	-	-	-
Subtotal (Per Employee)	**$ 29,345**	**$ -**	**$ -**	**$ 29,345**
Subtotal (Per Position)	**$ 58,689**	**$ -**	**$ -**	**$ 58,689**
Continuous costs ***(BU & Acct #.)***	**Please fill in per Complement. The total will account for multiple positions if indicated above.**			
1) Office Supplies 6810001.7200	-	-	-	-
2) Training & Developme 6810001.7115	500	-	-	500
3) Memberships/Dues/Fe 6810001.7105	-	-	-	-
4) Mileage 6810001.7100	-	-	-	-
Subtotal (Per Employee)	**$ 500**	**$ -**	**$ -**	**$ 500**
Subtotal (Per Position)	**$ 1,000**	**$ -**	**$ -**	**$ 1,000**
One-time costs ***(BU & Acct #.)***	**Please fill in per Complement. The total will account for multiple positions if indicated above.**			
1) Computer Hardware 6810001.7211.01	-	-	-	-
2) Office Equip. & Furnitu 6810001.7210	-	-	-	-
3) Training & Developme 6810001.7115	-	-	-	-
4) #N/A	-	-	-	-
Subtotal (Per Employee)	**-**	**-**	**-**	**-**
Subtotal (Per Position)	**$ -**	**$ -**	**$ -**	**$ -**
2014 Total Annual Costs	**$ 59,689**	**$ -**	**$ -**	**$ 59,689**
2015 Total Annual Costs	**$ -**	**$ -**	**$ -**	**$ -**
2016 Total Annual Costs	**$ -**	**$ -**	**$ -**	**$ -**
2017 Total Annual Costs	**$ -**	**$ -**	**$ -**	**$ -**

Additional Comments:

Request Title	2 (2014) Temporary Seasonal Employees

8) Capital Funding

Are there any Capital requests already submitted/approved or to be submitted related to this ARR? (e.g. new car)

	ASSOCIATED CAPITAL FUNDING	Status	Year asset Available for use	Proj. #	2014	2015	2016	2017	Total
1					$ -	$ -	$ -		$ -
2					$ -	$ -	$ -		$ -
3					$ -	$ -	$ -		$ -
TOTAL ASSOCIATED CAPITAL FUNDING					$ -	$ -	$ -	$ -	$ -

9) Financial/Resource Detail

	Component	BU Acct. #	2014	2015	2016 Budget	2017	2018 Full-Yr. Adj.
REVENUE - continuous operating detail							
1			-	-	-		
2			-	-	-		
3			-	-	-		
4			-	-	-		
		Subtotal	-	-	-	-	
REVENUE - one-time operating detail							
1			-	-	-		-
2			-	-	-		-
		Subtotal	-	-	-	-	-
EXPENSES - continuous operating detail ***(For staffing costs please fill out section 7)***							
1	* Staffing costs *(calculated field)*	(From sect. 7)	**58,689**	-	-	-	
2	* Benefits	(From sect. 7)	-	-	-	-	
3	* Complement sch. Expenses *(calculated field)*	(From sect. 7)	**1,000**	-	-	-	
4			-	-	-		
5			-	-	-		
6			-	-	-		
7			-	-	-		
		Subtotal	**59,689**	-	-	-	
EXPENSES - one-time operating detail ***(For staffing costs please fill out section 7)***							
1	* Complement sch. Expenses *(calculated field)*	(From sect. 7)	-	-	-	-	-
2			-	-	-		-
3			-	-	-		-
		Subtotal	-	-	-	-	-
OFFSETS - cost savings, reductions, etc							
1			-	-	-		
2			-	-	-		
3			-	-	-		
		Subtotal	-	-	-	-	
TOTAL OPERATING BUDGET CHANGE			**59,689**	-	-	-	-

COMPLEMENTS & FTE's		2014	2015	2016	2017	Total
# of positions requested	(From sect. 7)	**2.00**	-	-	-	**2.00**
FTE's	(From sect. 7)	**1.38**	-	-	-	**1.38**
FTE reductions/offsets	(Manual Field)	-	-	-		-
Net FTE's		**1.38**	-	-	-	**1.38**

CITY OF VAUGHAN

2014-2017 OPERATING BUDGET

ADDITIONAL RESOURCE REQUEST

Request Title	Playground Safety Surface Testing
Business Unit #	6810412 — Playground Inspect. and Mtce.
	205 - Parks & Forestry Operations; Capital Proj./Cemetery
Related Program	Playgrounds
Program Classification	Standard Desirable Service (Individual Programs)

Annual Budget Change Summary

Financial Components	2014	2015	2016	2017	2014-2017 Sub-total	2018 (One Time. Adj.)	2014-2018 Sub-total
Staffing							
Complements	-	-	-	-	-	-	-
Net FTE's	-	-	-	-	-	-	-
Operating Revenue	**-**	**-**	**-**	**-**	**-**	**-**	**-**
Operating Costs							
Staffing & Benefits	-	-	-	-	-	-	-
Other continuous costs	40,000	-	-	-	40,000	-	40,000
One-time expenses	-	-	-	-	-	-	-
Offsets/reductions	-	-	-	-	-	-	-
Net Operating Budget	***$ 40,000***	***$ -***	***$ -***	***$ -***	***$ 40,000***	***$ -***	***$ 40,000***
Associated Capital Costs	***$ -***	***$ -***	***$ -***	***$ -***	***$ -***	***$ -***	***$ -***

1A) Request Description: ***Please provide a brief description of the request.***

Please check one: ☑ Departmental ☐ Corporate

Funding to support the mandatory requirement for testing fall risk on protective surfacing at playground locations across the city of Vaughan.

1B) If this request is part of a project with multiple milestones then please fill in the following table:

Milestones or Deliverables	Timelines	Comments
Commence testing on a 24 month rotation	Q2 - 2013	Inspections to be completed every 24 months (50% of the locations annually)

1C) Impact on other departments (cost/time/benefit):

Department Impacted	Describe Impact (Cost/time/benefit)	Were they Consulted?
Legal	Costly litigation if the City of Vaughan does not meet schedules for testing	☐ Yes ☑ No
Risk Management	Costly litigation if the City of Vaughan does not meet schedules for testing	☑ Yes ☐ No
		☐ Yes ☐ No

Other comments:

COMMISSIONER APPROVAL: _____ ***Date:*** _____

Budget Staff Use Only		
	☐ 1st Submission	**Submitted for year:**
	☐ Previously Recognized	**Recognized for year:**

Request Title	Playground Safety Surface Testing

2) Relationship to Vaughan Vision 2020 - Goals / Objectives / Initiatives

A) Identify the specific initiative on the Vaughan Vision 2020 initiative list this resource request supports (new or implementation of): Choose an Initiative from the drop down list and then choose the relationship with the initiative in the Green cell using the drop down provided.

Theme	Goal	Initiative (Use drop down list)	Ref #	Date	Priority	Request/Initiative Relationship (choose 1)

B) Describe and clearly demonstrate how the request links to the Vaughan Vision 2020:

Additional funding will enable the Parks & Forestry Operations Department to provide essential inspection activities on the playground safety surfacing therefore allowing the City of Vaughan to promote community safety, health and wellness.

3) Related Performance Indicators & Business Plan Link

Please provide information on top 3 performance measures:

	Name/description of service level target:	Target Level	Current Level	Level with ARR
1)	Safety surface inspection	24 months	N/A	24 months
2)				
3)				

Describe how this request relates to Departmental Business Plan:

This relates to the departmental business plan objectives by completing minimum maintenance standards ensuring playgrounds are properly maintained / inspected and remain safe for passive use by the community

4) Value Proposition

Please detail both qualitative and quantitative benefits of the request

Qualitative: Please select up to 2 actions which best describe this request

Primary: Improve User Satisfaction Secondary: Improve Corp. Image

Briefly explain how this request helps achieve the actions selected above. How does this request make a difference in these areas? Can improvements be defined (i.e. surveys, measures, etc.)?

Completing services at CSA mandated levels ensures the general public remains safe as well as maintaining playgrounds on regular rotation. The corporation will benefit from less complaints about services not being completed quickly and on schedule, and this program ensures the risks associated with providing playgrounds to the public are being mitigated to the best of our ability.

Quantitative: Please provide explanation of how this request improves efficiency. Note that performance measures are captured in section 3. This section is for efficiency improvements.

Year	Type	Change/Saving	Units	Detail of Cost Reductions/Budget Savings	Incl. in offsets (Section #9)?
2014		Savings	$	Associated costs involved in litigation matters	

5) Alternatives

Are there alternatives or options? Please explain what they are and why they are not the primary approach.

There are no alternatives available at this time.

Request Title	Playground Safety Surface Testing			

7) Complement Details - Skip to Section 8 if no Staff is requested

Do not gap positions - If required, please contact the Budget Dept. for instructions
Future year progressions & eco. adj. will be calculated corporately by the Budget Dept.

Complement Information	**Position #1**	**Position #2**	**Position #3**	**Sub-total**
Budget Year				
Position title				
Estimated start date				
# of positions requested	-	-	-	-
Full-time equivalents (FTEs)	-	-	-	-
Position type				
Position agreement classification				
If contract, specify length (months or yrs)				
If Casual/Seasonal PT enter Hourly wage				
Business unit # (override if different than # shown)				
Grade level				
Est. starting step				
Desktop (HR) Review Performed?				
B&F Accommodations Available?				
ITM Hardware required?				
Capital Equipment Required?				
Complement Annual Cost Detail				
Annual full-time $				-
Annual part-time $	-	-	-	-
Annual shift premiums, etc	-	-	-	-
Annual overtime $	-	-	-	-
* PT vacation pay ***(calculated field)***	-	-	-	-
* Annual benefits ***(calculated field)***	-	-	-	-
* FT contract benefits in lieu ***(calculated field)***	-	-	-	-
Subtotal (Per Employee)	$ -	$ -	$ -	$ -
Subtotal (Per Position)	$ -	$ -	$ -	$ -

Continuous costs	***(BU & Acct #.)***	**Please fill in per Complement. The total will account for multiple positions if indicated above.**			
1) Office Supplies	6810412.7200	-	-	-	-
2) Training & Developme	6810412.7115	-	-	-	-
3) Memberships/Dues/Fe	6810412.7105	-	-	-	-
4) Mileage	6810412.7100	-	-	-	-
Subtotal (Per Employee)		$ -	$ -	$ -	$ -
Subtotal (Per Position)		$ -	$ -	$ -	$ -

One-time costs	***(BU & Acct #.)***	**Please fill in per Complement. The total will account for multiple positions if indicated above.**			
1) Computer Hardware	6810412.7211.01	-	-	-	-
2)	#N/A	-	-	-	-
3)	#N/A	-	-	-	-
4)	#N/A	-	-	-	-
Subtotal (Per Employee)		-	-	-	-
Subtotal (Per Position)		$ -	$ -	$ -	$ -
2014 Total Annual Costs		$ -	$ -	$ -	$ -
2015 Total Annual Costs		$ -	$ -	$ -	$ -
2016 Total Annual Costs		$ -	$ -	$ -	$ -
2017 Total Annual Costs		$ -	$ -	$ -	$ -

Additional Comments:

Request Title	Playground Safety Surface Testing

8) Capital Funding

Are there any Capital requests already submitted/approved or to be submitted related to this ARR? (e.g. new car)

	ASSOCIATED CAPITAL FUNDING	Status	Year asset Available for use	Proj. #	2014	2015	2016	2017	Total
1					$ -	$ -	$ -		$ -
2					$ -	$ -	$ -		$ -
3					$ -	$ -	$ -		$ -
TOTAL ASSOCIATED CAPITAL FUNDING					$ -	$ -	$ -	$ -	$ -

9) Financial/Resource Detail

	Component	BU Acct. #	2014	2015	2016	2017	2018
			Budget				Full-Yr. Adj.
REVENUE - continuous operating detail							
1			-	-	-		
2			-	-	-		
3			-	-	-		
4			-	-	-		
		Subtotal	-	-	-	-	
REVENUE - one-time operating detail							
1			-	-	-		-
2			-	-	-		-
		Subtotal	-	-	-	-	-
EXPENSES - continuous operating detail ***(For staffing costs please fill out section 7)***							
1	* Staffing costs *(calculated field)*	(From sect. 7)	-	-	-	-	
2	* Benefits	(From sect. 7)	-	-	-	-	
3	* Complement sch. Expenses *(calculated field)*	(From sect. 7)	-	-	-	-	
4	Contracted Service to perform Testing		40,000	-	-		
5			-	-	-		
6			-	-	-		
7			-	-	-		
		Subtotal	40,000	-	-	-	
EXPENSES - one-time operating detail ***(For staffing costs please fill out section 7)***							
1	* Complement sch. Expenses *(calculated field)*	(From sect. 7)	-	-	-	-	-
2			-	-	-		-
3			-	-	-		-
		Subtotal	-	-	-	-	-
OFFSETS - cost savings, reductions, etc							
1			-	-	-		
2			-	-	-		
3			-	-	-		
		Subtotal	-	-	-	-	
TOTAL OPERATING BUDGET CHANGE			40,000	-	-	-	-

COMPLEMENTS & FTE's		2014	2015	2016	2017	Total
# of positions requested	(From sect. 7)	-	-	-	-	-
FTE's	(From sect. 7)	-	-	-	-	-
FTE reductions/offsets	(Manual Field)	-	-	-		-
Net FTE's		-	-	-	-	-

CITY OF VAUGHAN

2014-2017 OPERATING BUDGET

ADDITIONAL RESOURCE REQUEST

Request Title Hard Surface Repairs

Business Unit # 6810421 — Hardsurface Walkway Repairs

205 - Parks & Forestry Operations; Operations

Related Program Boulevard Maintenance

Program Classification Standard Traditional Service

Annual Budget Change Summary

Financial Components	2014	2015	2016	2017	2014-2017 Sub-total	2018 (One Time. Adj.)	2014-2018 Sub-total
Staffing							
Complements	-	-	-	-	-	-	-
Net FTE's	-	-	-	-	-	-	-
Operating Revenue	**-**	**-**	**-**	**-**	**-**	**-**	**-**
Operating Costs							
Staffing & Benefits	-	-	-	-	-	-	-
Other continuous costs	80,000	-	-	-	80,000	-	80,000
One-time expenses	-	-	-	-	-	-	-
Offsets/reductions	-	-	-	-	-	-	-
Net Operating Budget	***$ 80,000***	***$ -***	***$ -***	***$ -***	***$ 80,000***	***$ -***	***$ 80,000***
Associated Capital Costs	***$ -***	***$ -***	***$ -***	***$ -***	***$ -***	***$ -***	***$ -***

1A) Request Description: ***Please provide a brief description of the request.***

Please check one: ☑ Departmental ☐ Corporate

Annually Parks Operatons repairs approx. 1200-1300 sq meters of concrete or asphalt ranging from $500-$5000 per location. These are trip hazards that are inspected annually and ranked based on height of the trip and degree of hazard. Pending available funds they are addressed based on this ranking

1B) If this request is part of a project with multiple milestones then please fill in the following table:

Milestones or Deliverables	Timelines	Comments
850m2 x $94/m= $80,000.	2012	previously budgeted for in capital

1C) Impact on other departments (cost/time/benefit):

Department Impacted	Describe Impact (Cost/time/benefit)	Were they Consulted?
		☐ Yes ☐ No
		☐ Yes ☐ No
		☐ Yes ☐ No

Other comments:

COMMISSIONER APPROVAL: _____ ***Date:*** _____

Budget Staff Use Only	☐ 1st Submission	Submitted for year:
	☐ Previously Recognized	Recognized for year:

Request Title	Hard Surface Repairs

2) Relationship to Vaughan Vision 2020 - Goals / Objectives / Initiatives

A) Identify the specific initiative on the Vaughan Vision 2020 initiative list this resource request supports (new or implementation of): Choose an Initiative from the drop down list and then choose the relationship with the initiative in the Green cell using the drop down provided.

Theme	Goal	Initiative (Use drop down list)	Ref #	Date	Priority	Request/Initiative Relationship (choose 1)

B) Describe and clearly demonstrate how the request links to the Vaughan Vision 2020:

SERVICE EXCELLENCE: Repairing trip hazards, "enhances and ensures community safety, health and wellness. And "leads and promotes environmental sustainabiltiy". MANAGEMENT EXCELLENCE: maintaining our hard surfaces "maintains assets and infrastructure".

3) Related Performance Indicators & Business Plan Link

Please provide information on top 3 performance measures:

	Name/description of service level target:	Target Level	Current Level	Level with ARR
1)	Assests need to be inventoried and manged	2012	on target	on target
2)				
3)				

Describe how this request relates to Departmental Business Plan:

Assets need to be maintained and inventoried.

4) Value Proposition

Please detail both qualitative and quantitative benefits of the request

Qualitative: Please select up to 2 actions which best describe this request

Primary: Improve Sustainability Secondary: Improve Sustainability

Briefly explain how this request helps achieve the actions selected above. How does this request make a difference in these areas? Can improvements be defined (i.e. surveys, measures, etc.)?

Its necessary to maintain our assests and show the community that we are proactive at addressing trip hazards before a claim is put forward.

Quantitative: Please provide explanation of how this request improves efficiency. Note that performance measures are captured in section 3. This section is for efficiency improvements.

Year	Type	Change/Saving	Units	Detail of Cost Reductions/Budget Savings	Incl. in offsets (Section #9)?
2014		savins	Units	claims against the COV are more costly than routine reparirs	

5) Alternatives

Are there alternatives or options? Please explain what they are and why they are not the primary approach.

Request Title	Hard Surface Repairs			

7) Complement Details - Skip to Section 8 if no Staff is requested

Do not gap positions - If required, please contact the Budget Dept. for instructions
Future year progressions & eco. adj. will be calculated corporately by the Budget Dept.

Complement Information	**Position #1**	**Position #2**	**Position #3**	**Sub-total**
Budget Year				
Position title				
Estimated start date				
# of positions requested	-	-	-	-
Full-time equivalents (FTEs)	-	-	-	-
Position type				
Position agreement classification				
If contract, specify length (months or yrs)				
If Casual/Seasonal PT enter Hourly wage				
Business unit # (override if different than # shown)				
Grade level				
Est. starting step				
Desktop (HR) Review Performed?				
B&F Accommodations Available?				
ITM Hardware required?				
Capital Equipment Required?				
Complement Annual Cost Detail				
Annual full-time $				-
Annual part-time $	-	-	-	-
Annual shift premiums, etc	-	-	-	-
Annual overtime $	-	-	-	-
* PT vacation pay ***(calculated field)***	-	-	-	-
* Annual benefits ***(calculated field)***	-	-	-	-
* FT contract benefits in lieu ***(calculated field)***	-	-	-	-
Subtotal (Per Employee)	$ -	$ -	$ -	$ -
Subtotal (Per Position)	$ -	$ -	$ -	$ -

Continuous costs	***(BU & Acct #.)***	**Please fill in per Complement. The total will account for multiple positions if indicated above.**			
1) Office Supplies	6810421.7200	-	-	-	-
2) Training & Developme	6810421.7115	-	-	-	-
3) Cellular Line Charges	6810421.7122.01	-	-	-	-
4) Mileage	6810421.7100	-	-	-	-
Subtotal (Per Employee)		$ -	$ -	$ -	$ -
Subtotal (Per Position)		$ -	$ -	$ -	$ -

One-time costs	***(BU & Acct #.)***	**Please fill in per Complement. The total will account for multiple positions if indicated above.**			
1) Computer Hardware	6810421.7211.01	-	-	-	-
2) Office Equip. & Furnitu	6810421.7210	-	-	-	-
3) Training & Developme	6810421.7115	-	-	-	-
4)	#N/A	-	-	-	-
Subtotal (Per Employee)		-	-	-	-
Subtotal (Per Position)		$ -	$ -	$ -	$ -
2014 Total Annual Costs		$ -	$ -	$ -	$ -
2015 Total Annual Costs		$ -	$ -	$ -	$ -
2016 Total Annual Costs		$ -	$ -	$ -	$ -
2017 Total Annual Costs		$ -	$ -	$ -	$ -

Additional Comments:

Request Title	Hard Surface Repairs

8) Capital Funding

Are there any Capital requests already submitted/approved or to be submitted related to this ARR? (e.g. new car)

	ASSOCIATED CAPITAL FUNDING	Status	Year asset Available for use	Proj. #	2014	2015	2016	2017	Total
1					$ -	$ -	$ -		$ -
2					$ -	$ -	$ -		$ -
3					$ -	$ -	$ -		$ -
TOTAL ASSOCIATED CAPITAL FUNDING					$ -	$ -	$ -	$ -	$ -

9) Financial/Resource Detail

	Component	BU Acct. #	2014	2015	2016	2017	2018
					Budget		Full-Yr. Adj.
REVENUE - continuous operating detail							
1			-	-	-		
2			-	-	-		
3			-	-	-		
4			-	-	-		
		Subtotal	-	-	-	-	
REVENUE - one-time operating detail							
1			-	-	-		-
2			-	-	-		-
		Subtotal	-	-	-	-	-
EXPENSES - continuous operating detail ***(For staffing costs please fill out section 7)***							
1	* Staffing costs *(calculated field)*	(From sect. 7)	-	-	-	-	
2	* Benefits	(From sect. 7)	-	-	-	-	
3	* Complement sch. Expenses *(calculated field)*	(From sect. 7)	-	-	-	-	
4	Addional locations to existing hard surface contract		80,000	-	-		
5			-	-	-		
6			-	-	-		
7			-	-	-		
		Subtotal	80,000	-	-	-	
EXPENSES - one-time operating detail ***(For staffing costs please fill out section 7)***							
1	* Complement sch. Expenses *(calculated field)*	(From sect. 7)	-	-	-	-	-
2			-	-	-		-
3			-	-	-		-
		Subtotal	-	-	-	-	-
OFFSETS - cost savings, reductions, etc							
1			-	-	-		
2			-	-	-		
3			-	-	-		
		Subtotal	-	-	-	-	
TOTAL OPERATING BUDGET CHANGE			80,000	-	-	-	-

COMPLEMENTS & FTE's		2014	2015	2016	2017	Total
# of positions requested	(From sect. 7)	-	-	-	-	-
FTE's	(From sect. 7)	-	-	-	-	-
FTE reductions/offsets	(Manual Field)	-	-	-		-
Net FTE's		-	-	-	-	-

CITY OF VAUGHAN

2014-2017 OPERATING BUDGET

ADDITIONAL RESOURCE REQUEST

Request Title Courts-Tennis and basketball

Business Unit # 6810346 — Tennis & Basketball Crt Mtce

205 - Parks & Forestry Operations; Operations

Related Program Tennis

Program Classification Standard Desirable Service & Offered by Private Sector

Annual Budget Change Summary

Financial Components	2014	2015	2016	2017	2014-2017 Sub-total	2018 (One Time. Adj.)	2014-2018 Sub-total
Staffing							
Complements	-	-	-	-	-	-	-
Net FTE's	-	-	-	-	-	-	-
Operating Revenue	**-**	**-**	**-**	**-**	**-**	**-**	**-**
Operating Costs							
Staffing & Benefits	-	-	-	-	-	-	-
Other continuous costs	15,000	-	-	-	15,000	-	15,000
One-time expenses	-	-	-	-	-	-	-
Offsets/reductions	-	-	-	-	-	-	-
Net Operating Budget	***$ 15,000***	***$ -***	***$ -***	***$ -***	***$ 15,000***	***$ -***	***$ 15,000***
Associated Capital Costs	***$ -***	***$ -***	***$ -***	***$ -***	***$ -***	***$ -***	***$ -***

1A) Request Description: ***Please provide a brief description of the request.***

Please check one: ☑ Departmental ☐ Corporate

Tennis and basketball courts require additional repairs and mainenance to the posts and netting. As the infrastructure ages, the first things to beak down are the posts. Annually the department has to repair approx 10 posts and trip hazards on the court surface in additon to the funds required to replace nets and maintain the grounds. Since capital funding is not on schedule to meet the demand for replacement, these repairs are necessary to avoid permanent closure. *please note act. # 346 should read Tennis and Basketball Courts

1B) If this request is part of a project with multiple milestones then please fill in the following table:

Milestones or Deliverables	Timelines	Comments
communities expectation that tennis and basket ball is playable	ongoing	demands for no-cost park activity to the community would be impacted

1C) Impact on other departments (cost/time/benefit):

Department Impacted	Describe Impact (Cost/time/benefit)	Were they Consulted?
		☐Yes ☐No
		☐Yes ☐No
		☐Yes ☐No

Other comments:

COMMISSIONER APPROVAL: _____ ***Date:*** _____

Budget Staff Use Only		
	☐1st Submission	Submitted for year:
	☐Previously Recognized	Recognized for year:

Request Title	Courts-Tennis and basketball

2) Relationship to Vaughan Vision 2020 - Goals / Objectives / Initiatives

A) Identify the specific initiative on the Vaughan Vision 2020 initiative list this resource request supports (new or implementation of): Choose an Initiative from the drop down list and then choose the relationship with the initiative in the Green cell using the drop down provided.

Theme	Goal	Initiative (Use drop down list)	Ref #	Date	Priority	Request/Initiative Relationship (choose 1)

B) Describe and clearly demonstrate how the request links to the Vaughan Vision 2020:

SERVICE EXCELLENCE: Lead and promote Environmental sustainability, Pursue excellence in service delivery. MANAGEMENT EXCELLENCE: Maintain Assets and Infrastructure

3) Related Performance Indicators & Business Plan Link

Please provide information on top 3 performance measures:

	Name/description of service level target:	Target Level	Current Level	Level with ARR
1)	Assets need to be inventoried and managed	12 courts	maintanied	con't
2)				
3)				

Describe how this request relates to Departmental Business Plan:

Assets need to be inventoried and managed to maintain the current standards and ensure safe delivery of all services

4) Value Proposition

Please detail both qualitative and quantitative benefits of the request

Qualitative: Please select up to 2 actions which best describe this request

Primary: Improve Sustainability Secondary: Improve User Satisfaction

Briefly explain how this request helps achieve the actions selected above. How does this request make a difference in these areas? Can improvements be defined (i.e. surveys, measures, etc.)?

Maintaining our infrastructure before it must be closed to the public is proper management that ultimately improves User satisfaction.

Quantitative: Please provide explanation of how this request improves efficiency. Note that performance measures are captured in section 3. This section is for efficiency improvements.

Year	Type	Change/Saving	Units	Detail of Cost Reductions/Budget Savings	Incl. in offsets (Section #9)?
2014			Units	Replacing a tennis court is 150-200K, replacing basketball 60-80K	

5) Alternatives

Are there alternatives or options? Please explain what they are and why they are not the primary approach.

The alternative to not repairing a tennis post or a trip hazard is to cancel the availability to Users. This will have issues if the public enters the courts when they are deemed unsafe. The option of removing the tennis or basketball court is more costly than doing the repair.

Request Title	Courts-Tennis and basketball			

7) Complement Details - Skip to Section 8 if no Staff is requested

Do not gap positions - If required, please contact the Budget Dept. for instructions
Future year progressions & eco. adj. will be calculated corporately by the Budget Dept.

Complement Information	**Position #1**	**Position #2**	**Position #3**	**Sub-total**
Budget Year				
Position title				
Estimated start date				
# of positions requested	-	-	-	-
Full-time equivalents (FTEs)	-	-	-	-
Position type				
Position agreement classification				
If contract, specify length (months or yrs)				
If Casual/Seasonal PT enter Hourly wage				
Business unit # (override if different than # shown)				
Grade level				
Est. starting step				
Desktop (HR) Review Performed?				
B&F Accommodations Available?				
ITM Hardware required?				
Capital Equipment Required?				
Complement Annual Cost Detail				
Annual full-time $				-
Annual part-time $	-	-	-	-
Annual shift premiums, etc	-	-	-	-
Annual overtime $	-	-	-	-
* PT vacation pay ***(calculated field)***	-	-	-	-
* Annual benefits ***(calculated field)***	-	-	-	-
* FT contract benefits in lieu ***(calculated field)***	-	-	-	-
Subtotal (Per Employee)	$ -	$ -	$ -	$ -
Subtotal (Per Position)	$ -	$ -	$ -	$ -

Continuous costs	***(BU & Acct #.)***	**Please fill in per Complement. The total will account for multiple positions if indicated above.**			
1) Office Supplies	6810346.7200	-	-	-	-
2) Training & Developme	6810346.7115	-	-	-	-
3) Cellular Line Charges	6810346.7122.01	-	-	-	-
4) Mileage	6810346.7100	-	-	-	-
Subtotal (Per Employee)		$ -	$ -	$ -	$ -
Subtotal (Per Position)		$ -	$ -	$ -	$ -

One-time costs	***(BU & Acct #.)***	**Please fill in per Complement. The total will account for multiple positions if indicated above.**			
1) Computer Hardware	6810346.7211.01	-	-	-	-
2) Office Equip. & Furnitu	6810346.7210	-	-	-	-
3) Training & Developme	6810346.7115	-	-	-	-
4)	#N/A	-	-	-	-
Subtotal (Per Employee)		-	-	-	-
Subtotal (Per Position)		$ -	$ -	$ -	$ -
2014 Total Annual Costs		$ -	$ -	$ -	$ -
2015 Total Annual Costs		$ -	$ -	$ -	$ -
2016 Total Annual Costs		$ -	$ -	$ -	$ -
2017 Total Annual Costs		$ -	$ -	$ -	$ -

Additional Comments:

Request Title	Courts-Tennis and basketball

8) Capital Funding

Are there any Capital requests already submitted/approved or to be submitted related to this ARR? (e.g. new car)

	ASSOCIATED CAPITAL FUNDING	Status	Year asset Available for use	Proj. #	2014	2015	2016	2017	Total
1					$ -	$ -	$ -		$ -
2					$ -	$ -	$ -		$ -
3					$ -	$ -	$ -		$ -
TOTAL ASSOCIATED CAPITAL FUNDING					$ -	$ -	$ -	$ -	$ -

9) Financial/Resource Detail

	Component	BU Acct. #	2014	2015	2016	2017	2018
			Budget				Full-Yr. Adj.
REVENUE - continuous operating detail							
1			-	-	-		
2			-	-	-		
3			-	-	-		
4			-	-	-		
		Subtotal	-	-	-	-	
REVENUE - one-time operating detail							
1			-	-	-		-
2			-	-	-		-
		Subtotal	-	-	-	-	-
EXPENSES - continuous operating detail ***(For staffing costs please fill out section 7)***							
1	* Staffing costs *(calculated field)*	(From sect. 7)	-	-	-	-	
2	* Benefits	(From sect. 7)	-	-	-	-	
3	* Complement sch. Expenses *(calculated field)*	(From sect. 7)	-	-	-	-	
4	Material to repair tennis and basketball courts		15,000	-	-		
5			-	-	-		
6			-	-	-		
7			-	-	-		
		Subtotal	15,000	-	-	-	
EXPENSES - one-time operating detail ***(For staffing costs please fill out section 7)***							
1	* Complement sch. Expenses *(calculated field)*	(From sect. 7)	-	-	-	-	-
2			-	-	-		-
3			-	-	-		-
		Subtotal	-	-	-	-	-
OFFSETS - cost savings, reductions, etc							
1			-	-	-		
2			-	-	-		
3			-	-	-		
		Subtotal	-	-	-	-	
TOTAL OPERATING BUDGET CHANGE			15,000	-	-	-	-

COMPLEMENTS & FTE's		2014	2015	2016	2017	Total
# of positions requested	(From sect. 7)	-	-	-	-	-
FTE's	(From sect. 7)	-	-	-	-	-
FTE reductions/offsets	(Manual Field)	-	-	-		-
Net FTE's		-	-	-	-	-

CITY OF VAUGHAN

2014-2017 OPERATING BUDGET

ADDITIONAL RESOURCE REQUEST

Request Title Community Services Asset Management Coordinator

Business Unit # 6810001 — Parks - Administration

205 - Parks & Forestry Operations; Administration

Related Program Horticulture

Program Classification Standard Desirable Service

Annual Budget Change Summary

Financial Components	2014	2015	2016	2017	2014-2017 Sub-total	2018 (One Time. Adj.)	2014-2018 Sub-total
Staffing							
Complements	1.00	-	-	-	1.00	-	1.00
Net FTE's	1.00	-	-	-	1.00	-	1.00
Operating Revenue	**-**	**-**	**-**	**-**	**-**	**-**	**-**
Operating Costs							
Staffing & Benefits	102,185	-	-	-	102,185	-	102,185
Other continuous costs	600	-	-	-	600	-	600
One-time expenses	3,500	(3,500)	-	-	-	-	-
Offsets/reductions	-	-	-	-	-	-	-
Net Operating Budget	***$ 106,285***	***$ (3,500)***	***$ -***	***$ -***	***$ 102,785***	***$ -***	***$ 102,785***
Associated Capital Costs	***$ 30,900***	***$ -***	***$ -***	***$ -***	***$ 30,900***	***$ -***	***$ 30,900***

1A) Request Description: ***Please provide a brief description of the request.***

Please check one: ☐ Departmental ☑ Corporate

1 - Full- time Community Services Asset Management Coordinator to perform activities related to PSAB and department asset management. The position will report to the Manager, Parks Services. This has been identified as a Corporate Strategic Initiative which raises the importance of this position to 2013 from 2014.

1B) If this request is part of a project with multiple milestones then please fill in the following table:

Milestones or Deliverables	Timelines	Comments
Identified as a Corporate Strategic Project Initiative	Q2	Supports Engineering who are taking lead to provide corporate wide asset mgmt.

1C) Impact on other departments (cost/time/benefit):

Department Impacted	Describe Impact (Cost/time/benefit)	Were they Consulted?
HR	Process of Hiring & Documentation	☐ Yes ☐ No
		☐ Yes ☐ No
		☐ Yes ☐ No

Other comments:

COMMISSIONER APPROVAL: _____ ***Date:*** _____

Budget Staff Use Only	☐ 1st Submission	Submitted for year:
	☐ Previously Recognized	Recognized for year:

Request Title	Community Services Asset Management Coordinator

2) Relationship to Vaughan Vision 2020 - Goals / Objectives / Initiatives

A) Identify the specific initiative on the Vaughan Vision 2020 initiative list this resource request supports (new or implementation of): Choose an Initiative from the drop down list and then choose the relationship with the initiative in the Green cell using the drop down provided.

Theme	Goal	Initiative (Use drop down list)	Ref #	Date	Priority	Request/Initiative Relationship (choose 1)
Organizational Goals	Manage Corporate Assets	Develop and implement a Corporate-wide Asset Management System	3	Q2/16	High	General Correlation

B) Describe and clearly demonstrate how the request links to the Vaughan Vision 2020:

MANAGEMENT EXCELLENCE: "Enhance Productivity, Cost Effectiveness and Innovation" – A Coordinator will view assets holistically and be able to see opportunities missed with a siloed approach to asset management. "Maintain Assets & Infrastructure" - This position will be responsible for maintaining Assets and Infrastructure for the Parks section of Community Services. SERVICE EXCELLENCE: "Pursue Excellence in Service Delivery" – Coordination of assets will ensure proactive maintenance and replacement of public facing assets.

3) Related Performance Indicators & Business Plan Link

Please provide information on top 3 performance measures:

	Name/description of service level target:	Target Level	Current Level	Level with ARR
1)				
2)				
3)				

Describe how this request relates to Departmental Business Plan:

This directly relates the departments 2013 Objectives: Asset Management required to collect data and develop asset class. This will increae efficiencies in maintenance and provide beter planning for asset replacement.

4) Value Proposition

Please detail both qualitative and quantitative benefits of the request

Qualitative: Please select up to 2 actions which best describe this request

Primary: Improve Sustainability Secondary: Improve Corp. Image

Briefly explain how this request helps achieve the actions selected above. How does this request make a difference in these areas? Can improvements be defined (i.e. surveys, measures, etc.)?

"IMPROVE SUSTAINABILITY" - By ensuring department assets are effectively managed as a whole; taking advantage of combined opportunities in maintaining department's infrastructure. "IMPROVE CORP. IMAGE" - By ensuring department assets are inventoried and proactively maintained within the lifespan of the asset, the department will project a positive image to the City's residents, business owners and visitors alike.

Quantitative: Please provide explanation of how this request improves efficiency. Note that performance measures are captured in section 3. This section is for efficiency improvements.

Year	Type	Change/Saving	Units	Detail of Cost Reductions/Budget Savings	Incl. in offsets (Section #9)?
2013		savings			

5) Alternatives

Are there alternatives or options? Please explain what they are and why they are not the primary approach.

no

Request Title	Community Services Asset Management Coordinator			
7) Complement Details - Skip to Section 8 if no Staff is requested				
Do not gap positions - If required, please contact the Budget Dept. for instructions Future year progressions & eco. adj. will be calculated corporately by the Budget Dept.				
Complement Information	**Position #1**	**Position #2**	**Position #3**	**Sub-total**
Budget Year	2014			
Position title	Asset Coordinator			
Estimated start date	January 1, 2014			
# of positions requested	1.00	-	-	1.00
Full-time equivalents (FTEs)	1.00	-	-	1.00
Position type	Full-time			
Position agreement classification	Mgmt/Non-union			
If contract, specify length (months or yrs)	N/A			
If Casual/Seasonal PT enter Hourly wage				
Business unit # (override if different than # shown)	6810001			
Grade level	7			
Est. starting step	1			
Desktop (HR) Review Performed?	No			
B&F Accommodations Available?	Yes			
ITM Hardware required?	Yes			
Capital Equipment Required?	Yes			
Complement Annual Cost Detail				
Annual full-time $	80,271			80,271
Annual part-time $	-	-	-	-
Annual shift premiums, etc	-	-	-	-
Annual overtime $	-	-	-	-
* PT vacation pay ***(calculated field)***	-	-	-	-
* Annual benefits ***(calculated field)***	21,914	-	-	21,914
* FT contract benefits in lieu ***(calculated field)***	-	-	-	-
Subtotal (Per Employee)	**$ 102,185**	**$ -**	**$ -**	**$ 102,185**
Subtotal (Per Position)	**$ 102,185**	**$ -**	**$ -**	**$ 102,185**
Continuous costs ***(BU & Acct #.)***	**Please fill in per Complement. The total will account for multiple positions if indicated above.**			
1) Office Supplies 6810001.7200	-	-	-	-
2) Training & Developme 6810001.7115	-	-	-	-
3) Cellular Line Charges 6810001.7122.01	600	-	-	600
4) Mileage 6810001.7100	-	-	-	-
Subtotal (Per Employee)	**$ 600**	**$ -**	**$ -**	**$ 600**
Subtotal (Per Position)	**$ 600**	**$ -**	**$ -**	**$ 600**
One-time costs ***(BU & Acct #.)***	**Please fill in per Complement. The total will account for multiple positions if indicated above.**			
1) Computer Hardware 6810001.7211.01	1,500	-	-	1,500
2) Office Equip. & Furnitu 6810001.7210	1,500	-	-	1,500
3) Training & Developme 6810001.7115	500	-	-	500
4) #N/A	-	-	-	-
Subtotal (Per Employee)	***3,500***	**-**	**-**	***3,500***
Subtotal (Per Position)	**$ 3,500**	**$ -**	**$ -**	**$ 3,500**
2014 Total Annual Costs	**$ 106,285**	**$ -**	**$ -**	**$ 106,285**
2015 Total Annual Costs	**$ -**	**$ -**	**$ -**	**$ -**
2016 Total Annual Costs	**$ -**	**$ -**	**$ -**	**$ -**
2017 Total Annual Costs	**$ -**	**$ -**	**$ -**	**$ -**

Additional Comments:

Request Title	Community Services Asset Management Coordinator

8) Capital Funding

Are there any Capital requests already submitted/approved or to be submitted related to this ARR? (e.g. new car)

	ASSOCIATED CAPITAL FUNDING	Status	Year asset Available for use	Proj. #	2014	2015	2016	2017	Total
1	Inspection Vehicle		2014	FL-5245-14	$ 30,900	$ -	$ -		$ 30,900
2					$ -	$ -	$ -		$ -
3					$ -	$ -	$ -		$ -
TOTAL ASSOCIATED CAPITAL FUNDING					**$ 30,900**	**$ -**	**$ -**	**$ -**	**$ 30,900**

9) Financial/Resource Detail

	Component	BU Acct. #	2014	2015	2016 Budget	2017	2018 Full-Yr. Adj.
REVENUE - continuous operating detail							
1			-	-	-		
2			-	-	-		
3			-	-	-		
4			-	-	-		
		Subtotal	**-**	**-**	**-**	**-**	
REVENUE - one-time operating detail							
1			-	-	-		-
2			-	-	-		-
		Subtotal	**-**	**-**	**-**	**-**	**-**
EXPENSES - continuous operating detail ***(For staffing costs please fill out section 7)***							
1	* Staffing costs *(calculated field)*	(From sect. 7)	**80,271**	**-**	**-**	**-**	
2	* Benefits	(From sect. 7)	**21,914**	**-**	**-**	**-**	
3	* Complement sch. Expenses *(calculated field)*	(From sect. 7)	**600**	**-**	**-**	**-**	
4			-	-	-		
5			-	-	-		
6			-	-	-		
7			-	-	-		
		Subtotal	**102,785**	**-**	**-**	**-**	
EXPENSES - one-time operating detail ***(For staffing costs please fill out section 7)***							
1	* Complement sch. Expenses *(calculated field)*	(From sect. 7)	**3,500**	**-**	**-**	-	-
2			-	-	-		-
3			-	-	-		-
		Subtotal	**3,500**	**-**	**-**	**-**	**-**
OFFSETS - cost savings, reductions, etc							
1			-	-	-		
2			-	-	-		
3			-	-	-		
		Subtotal	**-**	**-**	**-**	**-**	
TOTAL OPERATING BUDGET CHANGE			**106,285**	**-**	**-**	**-**	**-**

COMPLEMENTS & FTE's		2014	2015	2016	2017	Total
# of positions requested	(From sect. 7)	**1.00**	**-**	**-**	**-**	**1.00**
FTE's	(From sect. 7)	**1.00**	**-**	**-**	**-**	**1.00**
FTE reductions/offsets	(Manual Field)	**-**	**-**	**-**		**-**
Net FTE's		**1.00**	**-**	**-**	**-**	**1.00**

CITY OF VAUGHAN

2014-2017 OPERATING BUDGET

ADDITIONAL RESOURCE REQUEST

Request Title Sod and Seed for sports fields

Business Unit # 6810323 — Overseeding Sports Fields

205 - Parks & Forestry Operations; Operations

Related Program Soccer

Program Classification Standard Desirable Service & Offered by Private Sector

Annual Budget Change Summary

Financial Components	2014	2015	2016	2017	2014-2017 Sub-total	2018 (One Time. Adj.)	2014-2018 Sub-total
Staffing							
Complements	-	-	-	-	-	-	-
Net FTE's	-	-	-	-	-	-	-
Operating Revenue	**-**	**-**	**-**	**-**	**-**	**-**	**-**
Operating Costs							
Staffing & Benefits	-	-	-	-	-	-	-
Other continuous costs	25,000	-	-	-	25,000	-	25,000
One-time expenses	-	-	-	-	-	-	-
Offsets/reductions	-	-	-	-	-	-	-
Net Operating Budget	***$ 25,000***	***$ -***	***$ -***	***$ -***	***$ 25,000***	***$ -***	***$ 25,000***
Associated Capital Costs	***$ -***	***$ -***	***$ -***	***$ -***	***$ -***	***$ -***	***$ -***

1A) Request Description: *Please provide a brief description of the request.*

Please check one: ☑ Departmental ☐ Corporate

Additional funds are required to complete required sodding and seeding of sports fields. As play on all fields increase in the COV, the requirement to ensure consistent and safe playing surfaces is essential. Overseeding and sodding heavily used areas on sports fields insures the department will maintain service levels and provide suitable playing surfaces. Completing these basic services extends the life cycle of the fields and prevents the requirement for full renovation.

1B) If this request is part of a project with multiple milestones then please fill in the following table:

Milestones or Deliverables	Timelines	Comments
17 fields	2012	ongoing program

1C) Impact on other departments (cost/time/benefit):

Department Impacted	Describe Impact (Cost/time/benefit)	Were they Consulted?
Recreation	Fields could be closed down without renovation. At up to 40K revenue value/season	☑ Yes ☐ No
		☐ Yes ☐ No
		☐ Yes ☐ No

Other comments:

COMMISSIONER APPROVAL: _____ ***Date:*** _____

Budget Staff Use Only	☐ 1st Submission	Submitted for year:
	☐ Previously Recognized	Recognized for year:

Request Title	Sod and Seed for sports fields

2) Relationship to Vaughan Vision 2020 - Goals / Objectives / Initiatives

A) Identify the specific initiative on the Vaughan Vision 2020 initiative list this resource request supports (new or implementation of): Choose an Initiative from the drop down list and then choose the relationship with the initiative in the Green cell using the drop down provided.

Theme	Goal	Initiative (Use drop down list)	Ref #	Date	Priority	Request/Initiative Relationship (choose 1)

B) Describe and clearly demonstrate how the request links to the Vaughan Vision 2020:

SERVICE EXCELLENCE: Is achieved by keeping our sports fields healthy to reduce weed coverage through the cultural practices program by: 'Promoting community safety, health and wellness, lead and promote enviornmental sustainabilty and demonstating excellence in sevice delivery.

3) Related Performance Indicators & Business Plan Link

Please provide information on top 3 performance measures:

	Name/description of service level target:	Target Level	Current Level	Level with ARR
1)	maintaining our standards of overseeding/sod	17 required	on target	on targe
2)				
3)				

Describe how this request relates to Departmental Business Plan:

This relates to the top three objectives of repairing unsafe sports fields to stregthen aging weed infested turf with cultual practices

4) Value Proposition

Please detail both qualitative and quantitative benefits of the request

Qualitative: Please select up to 2 actions which best describe this request

Primary: Improve Sustainability Secondary: Improve User Satisfaction

Briefly explain how this request helps achieve the actions selected above. How does this request make a difference in these areas? Can improvements be defined (i.e. surveys, measures, etc.)?

Keeping our turf in parks with less chance for weeds to appear promotes sustainabilty and user satisfaction

Quantitative: Please provide explanation of how this request improves efficiency. Note that performance measures are captured in section 3. This section is for efficiency improvements.

Year	Type	Change/Saving	Units	Detail of Cost Reductions/Budget Savings	Incl. in offsets (Section #9)?
2014		savings	Units	17 fields x $1500	

5) Alternatives

Are there alternatives or options? Please explain what they are and why they are not the primary approach.

To not maintain a balance cultural services program including overseeding and sodding of sports fields, the turf will be taken over by weeds and open patches create a trip hazard.

Request Title	Sod and Seed for sports fields

7) Complement Details - Skip to Section 8 if no Staff is requested

Do not gap positions - If required, please contact the Budget Dept. for instructions
Future year progressions & eco. adj. will be calculated corporately by the Budget Dept.

Complement Information	**Position #1**	**Position #2**	**Position #3**	**Sub-total**
Budget Year				
Position title				
Estimated start date				
# of positions requested	-	-	-	-
Full-time equivalents (FTEs)	-	-	-	-
Position type				
Position agreement classification				
If contract, specify length (months or yrs)				
If Casual/Seasonal PT enter Hourly wage				
Business unit # (override if different than # shown)				
Grade level				
Est. starting step				
Desktop (HR) Review Performed?				
B&F Accommodations Available?				
ITM Hardware required?				
Capital Equipment Required?				
Complement Annual Cost Detail				
Annual full-time $				-
Annual part-time $	-	-	-	-
Annual shift premiums, etc	-	-	-	-
Annual overtime $	-	-	-	-
* PT vacation pay ***(calculated field)***	-	-	-	-
* Annual benefits ***(calculated field)***	-	-	-	-
* FT contract benefits in lieu ***(calculated field)***	-	-	-	-
Subtotal (Per Employee)	$ -	$ -	$ -	$ -
Subtotal (Per Position)	$ -	$ -	$ -	$ -

Continuous costs	***(BU & Acct #.)***	**Please fill in per Complement. The total will account for multiple positions if indicated above.**			
1) Office Supplies	6810323.7200	-	-	-	-
2) Training & Developme	6810323.7115	-	-	-	-
3) Cellular Line Charges	6810323.7122.01	-	-	-	-
4) Mileage	6810323.7100	-	-	-	-
Subtotal (Per Employee)		$ -	$ -	$ -	$ -
Subtotal (Per Position)		$ -	$ -	$ -	$ -

One-time costs	***(BU & Acct #.)***	**Please fill in per Complement. The total will account for multiple positions if indicated above.**			
1) Computer Hardware	6810323.7211.01	-	-	-	-
2) Office Equip. & Furnitu	6810323.7210	-	-	-	-
3) Training & Developme	6810323.7115	-	-	-	-
4)	#N/A	-	-	-	-
Subtotal (Per Employee)		-	-	-	-
Subtotal (Per Position)		$ -	$ -	$ -	$ -
2014 Total Annual Costs		$ -	$ -	$ -	$ -
2015 Total Annual Costs		$ -	$ -	$ -	$ -
2016 Total Annual Costs		$ -	$ -	$ -	$ -
2017 Total Annual Costs		$ -	$ -	$ -	$ -

Additional Comments:

Request Title	Sod and Seed for sports fields

8) Capital Funding

Are there any Capital requests already submitted/approved or to be submitted related to this ARR? (e.g. new car)

	ASSOCIATED CAPITAL FUNDING	Status	Year asset Available for use	Proj. #	2014	2015	2016	2017	Total
1					$ -	$ -	$ -		$ -
2					$ -	$ -	$ -		$ -
3					$ -	$ -	$ -		$ -
TOTAL ASSOCIATED CAPITAL FUNDING					$ -	$ -	$ -	$ -	$ -

9) Financial/Resource Detail

	Component	BU Acct. #	2014	2015	2016	2017	2018
			Budget				Full-Yr. Adj.
REVENUE - continuous operating detail							
1			-	-	-		
2			-	-	-		
3			-	-	-		
4			-	-	-		
		Subtotal	-	-	-	-	
REVENUE - one-time operating detail							
1			-	-	-		-
2			-	-	-		-
		Subtotal	-	-	-	-	-
EXPENSES - continuous operating detail ***(For staffing costs please fill out section 7)***							
1	* Staffing costs *(calculated field)*	(From sect. 7)	-	-	-	-	
2	* Benefits	(From sect. 7)	-	-	-	-	
3	* Complement sch. Expenses *(calculated field)*	(From sect. 7)	-	-	-	-	
4	Material for 17 fields		25,000	-	-	-	
5			-	-	-		
6			-	-	-		
7			-	-	-		
		Subtotal	25,000	-	-	-	
EXPENSES - one-time operating detail ***(For staffing costs please fill out section 7)***							
1	* Complement sch. Expenses *(calculated field)*	(From sect. 7)	-	-	-	-	-
2			-	-	-		-
3			-	-	-		-
		Subtotal	-	-	-	-	-
OFFSETS - cost savings, reductions, etc							
1			-	-	-		
2			-	-	-		
3			-	-	-		
		Subtotal	-	-	-	-	
TOTAL OPERATING BUDGET CHANGE			25,000	-	-	-	-

COMPLEMENTS & FTE's		2014	2015	2016	2017	Total
# of positions requested	(From sect. 7)	-	-	-	-	-
FTE's	(From sect. 7)	-	-	-	-	-
FTE reductions/offsets	(Manual Field)	-	-	-		-
Net FTE's		-	-	-	-	-

CITY OF VAUGHAN

2014-2017 OPERATING BUDGET

ADDITIONAL RESOURCE REQUEST

Request Title PT to FT Administrative Clerk Conversion

Business Unit # 6810001 Parks - Administration

205 - Parks & Forestry Operations; Administration

Related Program

Program Classification

Annual Budget Change Summary

Financial Components	2014	2015	2016	2017	2014-2017 Sub-total	2018 (One Time. Adj.)	2014-2018 Sub-total
Staffing							
Complements	1.00	-	-	-	1.00	-	1.00
Net FTE's	0.31	-	-	-	0.31	-	0.31
Operating Revenue	**-**	**-**	**-**	**-**	**-**	**-**	**-**
Operating Costs							
Staffing & Benefits	63,689	-	-	-	63,689	-	63,689
Other continuous costs	-	-	-	-	-	-	-
One-time expenses	-	-	-	-	-	-	-
Offsets/reductions	(34,373)	-	-	-	(34,373)	-	(34,373)
Net Operating Budget	***$ 29,316***	***$ -***	***$ -***	***$ -***	***$ 29,316***	***$ -***	***$ 29,316***
Associated Capital Costs	***$ -***	***$ -***	***$ -***	***$ -***	***$ -***	***$ -***	***$ -***

1A) Request Description: ***Please provide a brief description of the request.***

Please check one: ☑ Departmental ☐ Corporate

Request to convert an existing part time Clerk C (.69 FTE) position into a full time Clerk F (1 FTE) position to assist with the department's overall growth and provide administrative support. The position will support the departments current administrative requirements as they relate to CTS work orders, subdivision assumptions, preventative maintenance schedules and the cemetery administration. Clerical functions continue to grow and the number of CTS work orders to be generated in 2014 is estimated at 16,000 up from 4,234 in 2008. An administation workload analysis was completed in 2008 and indicated the current staffing levels (2008) could process as many as 3200 additional work orders (1700 work orders fer FTE), subsequently, the department is forcasted to process 16,000 work orders in 2014 (2975 work orders per FTE) exceeding the targeted utilization of 1700 work orders per FTE . Converting the part time position into a full time compliment will assist in delivering service standards while continuing to manage growth.

1B) If this request is part of a project with multiple milestones then please fill in the following table:

Milestones or Deliverables	Timelines	Comments
Conversion of PT to FT Staff	Q1 - 2014	

1C) Impact on other departments (cost/time/benefit):

Department Impacted	Describe Impact (Cost/time/benefit)	Were they Consulted?
HR	Hiring Process	☑ Yes ☐ No
		☐ Yes ☐ No
		☐ Yes ☐ No

Other comments:

COMMISSIONER APPROVAL: _____ ***Date:*** _____

Budget Staff Use Only		
	☐ 1st Submission	Submitted for year:
	☐ Previously Recognized	Recognized for year:

Request Title	PT to FT Administrative Clerk Conversion

2) Relationship to Vaughan Vision 2020 - Goals / Objectives / Initiatives

A) Identify the specific initiative on the Vaughan Vision 2020 initiative list this resource request supports (new or implementation of): Choose an Initiative from the drop down list and then choose the relationship with the initiative in the Green cell using the drop down provided.

Theme	Goal	Initiative (Use drop down list)	Ref #	Date	Priority	Request/Initiative Relationship (choose 1)
Organizational Goals	Ensure a High Performing Organization	Further evolve performance indicators	2	Q4/13 Revised Q4/14*	High	General Correlation

B) Describe and clearly demonstrate how the request links to the Vaughan Vision 2020:

In order to manage growth and consistently meet our service standards, the department must ensure it has adequate staff who are skilled to meet those requirements . The administrative office is key in maintaining and managing information related to our assets, as well as providing front line support to the rest of the City staff, Council and the public. We need to attract, retain and promote skilled staff in order to plan and manage our growth so that we provide excellence in our service delivery.

3) Related Performance Indicators & Business Plan Link

Please provide information on top 3 performance measures:

	Name/description of service level target:	Target Level	Current Level	Level with ARR
1)	CTS Work Orders (per FTE)	1700	2581	2441
2)				
3)				

Describe how this request relates to Departmental Business Plan:

This request links directly to departmental initiatives including meeting approved service standards while ensuring operational efficiency & effectiveness

4) Value Proposition

Please detail both qualitative and quantitative benefits of the request

Qualitative: Please select up to 2 actions which best describe this request

Primary: Improve Corp. Image Secondary: Improve Staff Morale

Briefly explain how this request helps achieve the actions selected above. How does this request make a difference in these areas? Can improvements be defined (i.e. surveys, measures, etc.)?

Staff are presently working overtime to keep up with the volume of work generated by the department. Having the part time staff hours converted to full time hours will align work loads with targeted objectives. The Parks & Forestry Department will improve the Corporate Image by consistently meeting our administrative service levels and being able to respond more readily to residents concerns which will intern provide service excellence to the public

Quantitative: Please provide explanation of how this request improves efficiency. Note that performance measures are captured in section 3. This section is for efficiency improvements.

Year	Type	Change/Saving	Units	Detail of Cost Reductions/Budget Savings	Incl. in offsets (Section #9)?

5) Alternatives

Are there alternatives or options? Please explain what they are and why they are not the primary approach.

Alternatives are to increase overtime for administration to meet targets, this is not the primary approach as overtime has been capped.

Request Title	PT to FT Administrative Clerk Conversion

7) Complement Details - Skip to Section 8 if no Staff is requested

Do not gap positions - If required, please contact the Budget Dept. for instructions
Future year progressions & eco. adj. will be calculated corporately by the Budget Dept.

Complement Information	**Position #1**	**Position #2**	**Position #3**	**Sub-total**
Budget Year	2014			
Position title	Full Time Clerk Typist E			
Estimated start date	January 1, 2014			
# of positions requested	1.00			1.00
Full-time equivalents (FTEs)	1.00			1.00
Position type	Full-time			
Position agreement classification	Cupe Cler. & Tech			
If contract, specify length (months or yrs)				
If Casual/Seasonal PT enter Hourly wage				
Business unit # (override if different than # shown)	6810001			
Grade level	E			
Est. starting step	1			
Desktop (HR) Review Performed?	No			
B&F Accommodations Available?	Yes			
ITM Hardware required?	No			
Capital Equipment Required?	No			
Complement Annual Cost Detail				
Annual full-time $	50,031			50,031
Annual part-time $	-	-	-	-
Annual shift premiums, etc				-
Annual overtime $				-
* PT vacation pay ***(calculated field)***	-	-	-	-
* Annual benefits ***(calculated field)***	13,658	-	-	13,658
* FT contract benefits in lieu ***(calculated field)***	-	-	-	-
Subtotal (Per Employee)	**$ 63,689**	**$ -**	**$ -**	**$ 63,689**
Subtotal (Per Position)	**$ 63,689**	**$ -**	**$ -**	**$ 63,689**
Continuous costs ***(BU & Acct #.)***	**Please fill in per Complement. The total will account for multiple positions if indicated above.**			
1) Office Supplies 6810001.7200				-
2) Training & Developme 6810001.7115				-
3) Memberships/Dues/Fe 6810001.7105				-
4) Mileage 6810001.7100				-
Subtotal (Per Employee)	**$ -**	**$ -**	**$ -**	**$ -**
Subtotal (Per Position)	**$ -**	**$ -**	**$ -**	**$ -**
One-time costs ***(BU & Acct #.)***	**Please fill in per Complement. The total will account for multiple positions if indicated above.**			
1) Computer Hardware 6810001.7211.01				-
2) #N/A				-
3) #N/A				-
4) #N/A				-
Subtotal (Per Employee)	-	-	-	-
Subtotal (Per Position)	$ -	$ -	$ -	$ -
2014 Total Annual Costs	**$ 63,689**	**$ -**	**$ -**	**$ 63,689**
2015 Total Annual Costs	**$ -**	**$ -**	**$ -**	**$ -**
2016 Total Annual Costs	**$ -**	**$ -**	**$ -**	**$ -**
2017 Total Annual Costs	**$ -**	**$ -**	**$ -**	**$ -**

Additional Comments:

Request Title	PT to FT Administrative Clerk Conversion

8) Capital Funding

Are there any Capital requests already submitted/approved or to be submitted related to this ARR? (e.g. new car)

	ASSOCIATED CAPITAL FUNDING	Status	Year asset Available for use	Proj. #	2014	2015	2016	2017	Total
1									$ -
2									$ -
3									$ -
TOTAL ASSOCIATED CAPITAL FUNDING					$ -	$ -	$ -	$ -	$ -

9) Financial/Resource Detail

	Component	BU Acct. #	2014	2015	2016 Budget	2017	2018 Full-Yr. Adj.
REVENUE - continuous operating detail							
1							
2							
3							
4							
		Subtotal	-	-	-	-	
REVENUE - one-time operating detail							
1							-
2							-
		Subtotal	-	-	-	-	-
EXPENSES - continuous operating detail ***(For staffing costs please fill out section 7)***							
1	* Staffing costs *(calculated field)*	(From sect. 7)	**50,031**	-	-	-	
2	* Benefits	(From sect. 7)	**13,658**	-	-	-	
3	* Complement sch. Expenses *(calculated field)*	(From sect. 7)	-	-	-	-	
4							
5							
6							
7							
		Subtotal	**63,689**	-	-	-	
EXPENSES - one-time operating detail ***(For staffing costs please fill out section 7)***							
1	* Complement sch. Expenses *(calculated field)*	(From sect. 7)	-	-	-	-	-
2							-
3							-
		Subtotal	-	-	-	-	-
OFFSETS - cost savings, reductions, etc							
1	Current Part time staffing		(34,373)				
2	Current Part time benefits						
3							
		Subtotal	**(34,373)**	-	-	-	
TOTAL OPERATING BUDGET CHANGE			**29,316**	-	-	-	-

COMPLEMENTS & FTE's		2014	2015	2016	2017	Total
# of positions requested	(From sect. 7)	**1.00**	-	-	-	**1.00**
FTE's	(From sect. 7)	**1.00**	-	-	-	**1.00**
FTE reductions/offsets	(Manual Field)	**0.69**				**0.69**
Net FTE's		**0.31**	-	-	-	**0.31**

CITY OF VAUGHAN

2014-2017 OPERATING BUDGET

ADDITIONAL RESOURCE REQUEST

Request Title Irrigation System Maintenace

Business Unit # 6810329 Irrigation

205 - Parks & Forestry Operations; Operations

Related Program Soccer

Program Classification Standard Desirable Service & Offered by Private Sector

Annual Budget Change Summary

Financial Components	2014	2015	2016	2017	2014-2017 Sub-total	2018 (One Time. Adj.)	2014-2018 Sub-total
Staffing							
Complements	-	-	-	-	-	-	-
Net FTE's	-	-	-	-	-	-	-
Operating Revenue	**-**	**-**	**-**	**-**	**-**	**-**	**-**
Operating Costs							
Staffing & Benefits	-	-	-	-	-	-	-
Other continuous costs	21,000	-	-	-	21,000	-	21,000
One-time expenses	-	-	-	-	-	-	-
Offsets/reductions	-	-	-	-	-	-	-
Net Operating Budget	***$ 21,000***	***$ -***	***$ -***	***$ -***	***$ 21,000***	***$ -***	***$ 21,000***
Associated Capital Costs	***$ -***	***$ -***	***$ -***	***$ -***	***$ -***	***$ -***	***$ -***

1A) Request Description: ***Please provide a brief description of the request.***

Please check one: ☑ Departmental ☐ Corporate

The installation of six new sports field irrigation systems in 2009 and 2010 require additional funding to support on-going maintenance. The volume increase to the existing contract addresses the maintenance including; spring start-up and blow outs.

1B) If this request is part of a project with multiple milestones then please fill in the following table:

Milestones or Deliverables	Timelines	Comments
Ongoing new fields are build with irrigation	ongoing	expenses have exceeded demand to maintain

1C) Impact on other departments (cost/time/benefit):

Department Impacted	Describe Impact (Cost/time/benefit)	Were they Consulted?
Recreation	funds in the amount of 25K could be lost per field if they are closed.	☑ Yes ☐ No
		☐ Yes ☐ No
		☐ Yes ☐ No

Other comments:

COMMISSIONER APPROVAL: _____ ***Date:*** _____

Budget Staff Use Only	☐ 1st Submission	Submitted for year:
	☐ Previously Recognized	Recognized for year:

Request Title	Irrigation System Maintenace

2) Relationship to Vaughan Vision 2020 - Goals / Objectives / Initiatives

A) Identify the specific initiative on the Vaughan Vision 2020 initiative list this resource request supports (new or implementation of): Choose an Initiative from the drop down list and then choose the relationship with the initiative in the Green cell using the drop down provided.

Theme	Goal	Initiative (Use drop down list)	Ref #	Date	Priority	Request/Initiative Relationship (choose 1)

B) Describe and clearly demonstrate how the request links to the Vaughan Vision 2020:

SERVICE EXCELENCE: "enhance and ensure community safety, health and wellness" as well as "lead and promote environmental sustainabilty" to ensure field irrigiation systems are functioning.

3) Related Performance Indicators & Business Plan Link

Please provide information on top 3 performance measures:

	Name/description of service level target:	Target Level	Current Level	Level with ARR
1)	maintain the existing irrigation system	6	0	6
2)				
3)				

Describe how this request relates to Departmental Business Plan:

Objective 3: repair and repalce sod in unsafe psots fields and streghten aging weed infested turf with cultural practices (such as irrigation)

4) Value Proposition

Please detail both qualitative and quantitative benefits of the request

Qualitative: Please select up to 2 actions which best describe this request

Primary: Improve Sustainability Secondary: Improve User Satisfaction

Briefly explain how this request helps achieve the actions selected above. How does this request make a difference in these areas? Can improvements be defined (i.e. surveys, measures, etc.)?

Improve Sustainability as irrigated fields will last longer than non-irrigated. The Improved User satisfaction of having a well kept safe sports field will be achieved

Quantitative: Please provide explanation of how this request improves efficiency. Note that performance measures are captured in section 3. This section is for efficiency improvements.

Year	Type	Change/Saving	Units	Detail of Cost Reductions/Budget Savings	Incl. in offsets (Section #9)?
2014		savings	Units	less fields will need to be replaced at a costly expense	

5) Alternatives

Are there alternatives or options? Please explain what they are and why they are not the primary approach.

The irrigation systems are already installed, therefore the only alternative is to not address repairs as they arise. The field would be treated as a non-irrigated field if funds are unavailable.

Request Title	Irrigation System Maintenace			

7) Complement Details - Skip to Section 8 if no Staff is requested

Do not gap positions - If required, please contact the Budget Dept. for instructions
Future year progressions & eco. adj. will be calculated corporately by the Budget Dept.

Complement Information	**Position #1**	**Position #2**	**Position #3**	**Sub-total**
Budget Year				
Position title				
Estimated start date				
# of positions requested	-	-	-	-
Full-time equivalents (FTEs)	-	-	-	-
Position type				
Position agreement classification				
If contract, specify length (months or yrs)				
If Casual/Seasonal PT enter Hourly wage				
Business unit # (override if different than # shown)				
Grade level				
Est. starting step				
Desktop (HR) Review Performed?				
B&F Accommodations Available?				
ITM Hardware required?				
Capital Equipment Required?				
Complement Annual Cost Detail				
Annual full-time $				-
Annual part-time $	-	-	-	-
Annual shift premiums, etc	-	-	-	-
Annual overtime $	-	-	-	-
* PT vacation pay ***(calculated field)***	-	-	-	-
* Annual benefits ***(calculated field)***	-	-	-	-
* FT contract benefits in lieu ***(calculated field)***	-	-	-	-
Subtotal (Per Employee)	$ -	$ -	$ -	$ -
Subtotal (Per Position)	$ -	$ -	$ -	$ -

Continuous costs	***(BU & Acct #.)***	**Please fill in per Complement. The total will account for multiple positions if indicated above.**			
1) Office Supplies	6810329.7200	-	-	-	-
2) Training & Developme	6810329.7115	-	-	-	-
3) Cellular Line Charges	6810329.7122.01	-	-	-	-
4) Mileage	6810329.7100	-	-	-	-
Subtotal (Per Employee)		$ -	$ -	$ -	$ -
Subtotal (Per Position)		$ -	$ -	$ -	$ -

One-time costs	***(BU & Acct #.)***	**Please fill in per Complement. The total will account for multiple positions if indicated above.**			
1) Computer Hardware	6810329.7211.01	-	-	-	-
2) Office Equip. & Furnitu	6810329.7210	-	-	-	-
3) Training & Developme	6810329.7115	-	-	-	-
4)	#N/A	-	-	-	-
Subtotal (Per Employee)		-	-	-	-
Subtotal (Per Position)		$ -	$ -	$ -	$ -
2014 Total Annual Costs		$ -	$ -	$ -	$ -
2015 Total Annual Costs		$ -	$ -	$ -	$ -
2016 Total Annual Costs		$ -	$ -	$ -	$ -
2017 Total Annual Costs		$ -	$ -	$ -	$ -

Additional Comments:

Request Title	Irrigation System Maintenace

8) Capital Funding

Are there any Capital requests already submitted/approved or to be submitted related to this ARR? (e.g. new car)

	ASSOCIATED CAPITAL FUNDING	Status	Year asset Available for use	Proj. #	2014	2015	2016	2017	Total
1					$ -	$ -	$ -		$ -
2					$ -	$ -	$ -		$ -
3					$ -	$ -	$ -		$ -
TOTAL ASSOCIATED CAPITAL FUNDING					$ -	$ -	$ -	$ -	$ -

9) Financial/Resource Detail

	Component	BU Acct. #	2014	2015	2016	2017	2018
			Budget				Full-Yr. Adj.
REVENUE - continuous operating detail							
1	Recreation recieves revenue from permited fields	Recreation	25k/field	-	-		
2			-	-	-		
3			-	-	-		
4			-	-	-		
		Subtotal	-	-	-	-	
REVENUE - one-time operating detail							
1			-	-	-		-
2			-	-	-		-
		Subtotal	-	-	-	-	-
EXPENSES - continuous operating detail ***(For staffing costs please fill out section 7)***							
1	* Staffing costs *(calculated field)*	(From sect. 7)	-	-	-	-	
2	* Benefits	(From sect. 7)	-	-	-	-	
3	* Complement sch. Expenses *(calculated field)*	(From sect. 7)	-	-	-	-	
4	Additional funds for contractor		21,000	-	-	-	
5			-	-	-		
6			-	-	-		
7			-	-	-		
		Subtotal	21,000	-	-	-	
EXPENSES - one-time operating detail ***(For staffing costs please fill out section 7)***							
1	* Complement sch. Expenses *(calculated field)*	(From sect. 7)	-	-	-	-	-
2			-	-	-		-
3			-	-	-		-
		Subtotal	-	-	-	-	-
OFFSETS - cost savings, reductions, etc							
1			-	-	-		
2			-	-	-		
3			-	-	-		
		Subtotal	-	-	-	-	
TOTAL OPERATING BUDGET CHANGE			21,000	-	-	-	-

COMPLEMENTS & FTE's		2014	2015	2016	2017	Total
# of positions requested	(From sect. 7)	-	-	-	-	-
FTE's	(From sect. 7)	-	-	-	-	-
FTE reductions/offsets	(Manual Field)	-	-	-		-
Net FTE's		-	-	-	-	-

CITY OF VAUGHAN

2014-2017 OPERATING BUDGET

ADDITIONAL RESOURCE REQUEST

Request Title Fertilizing Parks

Business Unit # 6810315 Fertilizing Parks

205 - Parks & Forestry Operations; Operations

Related Program Trails / Paths / Open Spaces

Program Classification Standard Desirable Service

Annual Budget Change Summary

Financial Components	2014	2015	2016	2017	2014-2017 Sub-total	2018 (One Time. Adj.)	2014-2018 Sub-total
Staffing							
Complements	-	-	-	-	-	-	-
Net FTE's	-	-	-	-	-	-	-
Operating Revenue	**-**	**-**	**-**	**-**	**-**	**-**	**-**
Operating Costs							
Staffing & Benefits	-	-	-	-	-	-	-
Other continuous costs	20,000	-	-	-	20,000	-	20,000
One-time expenses	-	-	-	-	-	-	-
Offsets/reductions	-	-	-	-	-	-	-
Net Operating Budget	***$ 20,000***	***$ -***	***$ -***	***$ -***	***$ 20,000***	***$ -***	***$ 20,000***
Associated Capital Costs	***$ -***	***$ -***	***$ -***	***$ -***	***$ -***	***$ -***	***$ -***

1A) Request Description: ***Please provide a brief description of the request.***

Please check one: ☑ Departmental ☐ Corporate

To address the ongoing program of fertilizing parks by-yearly, materials are required to meet the demand. Fertilizing an additional 20% of the active parkland hectares will encourage healthy growth, which in turn reduces the number of weeds. Additionally material costs have been increasing annually by 5-10% per year.

1B) If this request is part of a project with multiple milestones then please fill in the following table:

Milestones or Deliverables	Timelines	Comments
Fertilizing parks by-yearly	2012	ongoing program

1C) Impact on other departments (cost/time/benefit):

Department Impacted	Describe Impact (Cost/time/benefit)	Were they Consulted?
		☐ Yes ☐ No
		☐ Yes ☐ No
		☐ Yes ☐ No

Other comments:

COMMISSIONER APPROVAL: _____ ***Date:*** _____

Budget Staff Use Only		
	☐ 1st Submission	Submitted for year:
	☐ Previously Recognized	Recognized for year:

Request Title	Fertilizing Parks

2) Relationship to Vaughan Vision 2020 - Goals / Objectives / Initiatives

A) Identify the specific initiative on the Vaughan Vision 2020 initiative list this resource request supports (new or implementation of): Choose an Initiative from the drop down list and then choose the relationship with the initiative in the Green cell using the drop down provided.

Theme	Goal	Initiative (Use drop down list)	Ref #	Date	Priority	Request/Initiative Relationship (choose 1)

B) Describe and clearly demonstrate how the request links to the Vaughan Vision 2020:

SERVICE EXCELLENCE: Is achieved by keeping our parks healthy to reduce weed coverage through the cultural practices program by: 'Promoting community safety, health and wellness, lead and promote enviornmental sustainabilty and demonstating excellence in service delivery.

3) Related Performance Indicators & Business Plan Link

Please provide information on top 3 performance measures:

	Name/description of service level target:	Target Level	Current Level	Level with ARR
1)	maintaining our standards of fertilizing	by-yearly	on target	on targe
2)				
3)				

Describe how this request relates to Departmental Business Plan:

This relates to the top three objectives of repairing unsafe sports fields to strengthen aging weed infested turf with cultual practices

4) Value Proposition

Please detail both qualitative and quantitative benefits of the request

Qualitative: Please select up to 2 actions which best describe this request

Primary: Improve Sustainability Secondary: Improve User Satisfaction

Briefly explain how this request helps achieve the actions selected above. How does this request make a difference in these areas? Can improvements be defined (i.e. surveys, measures, etc.)?

Keeping our turf in parks with less chance for weeds to appear promotes sustainabilty and user satisfaction

Quantitative: Please provide explanation of how this request improves efficiency. Note that performance measures are captured in section 3. This section is for efficiency improvements.

Year	Type	Change/Saving	Units	Detail of Cost Reductions/Budget Savings	Incl. in offsets (Section #9)?
2012		savings	Units		

5) Alternatives

Are there alternatives or options? Please explain what they are and why they are not the primary approach.

To not maintain a balance cultural services program including fertilizing parks, the turf will be taken over by weeds.

Request Title	Fertilizing Parks

7) Complement Details - Skip to Section 8 if no Staff is requested

Do not gap positions - If required, please contact the Budget Dept. for instructions
Future year progressions & eco. adj. will be calculated corporately by the Budget Dept.

Complement Information	**Position #1**	**Position #2**	**Position #3**	**Sub-total**
Budget Year				
Position title				
Estimated start date				
# of positions requested	-	-	-	-
Full-time equivalents (FTEs)	-	-	-	-
Position type				
Position agreement classification				
If contract, specify length (months or yrs)				
If Casual/Seasonal PT enter Hourly wage				
Business unit # (override if different than # shown)				
Grade level				
Est. starting step				
Desktop (HR) Review Performed?				
B&F Accommodations Available?				
ITM Hardware required?				
Capital Equipment Required?				
Complement Annual Cost Detail				
Annual full-time $				-
Annual part-time $	-	-	-	-
Annual shift premiums, etc	-	-	-	-
Annual overtime $	-	-	-	-
* PT vacation pay ***(calculated field)***	-	-	-	-
* Annual benefits ***(calculated field)***	-	-	-	-
* FT contract benefits in lieu ***(calculated field)***	-	-	-	-
Subtotal (Per Employee)	$ -	$ -	$ -	$ -
Subtotal (Per Position)	$ -	$ -	$ -	$ -

Continuous costs	***(BU & Acct #.)***	**Please fill in per Complement. The total will account for multiple positions if indicated above.**			
1) Office Supplies	6810315.7200	-	-	-	-
2) Training & Developme	6810315.7115	-	-	-	-
3) Cellular Line Charges	6810315.7122.01	-	-	-	-
4) Mileage	6810315.7100	-	-	-	-
Subtotal (Per Employee)		$ -	$ -	$ -	$ -
Subtotal (Per Position)		$ -	$ -	$ -	$ -

One-time costs	***(BU & Acct #.)***	**Please fill in per Complement. The total will account for multiple positions if indicated above.**			
1) Computer Hardware	6810315.7211.01	-	-	-	-
2) Office Equip. & Furnitu	6810315.7210	-	-	-	-
3) Training & Developme	6810315.7115	-	-	-	-
4)	#N/A	-	-	-	-
Subtotal (Per Employee)		-	-	-	-
Subtotal (Per Position)		$ -	$ -	$ -	$ -
2014 Total Annual Costs		$ -	$ -	$ -	$ -
2015 Total Annual Costs		$ -	$ -	$ -	$ -
2016 Total Annual Costs		$ -	$ -	$ -	$ -
2017 Total Annual Costs		$ -	$ -	$ -	$ -

Additional Comments:

Request Title	Fertilizing Parks

8) Capital Funding

Are there any Capital requests already submitted/approved or to be submitted related to this ARR? (e.g. new car)

	ASSOCIATED CAPITAL FUNDING	Status	Year asset Available for use	Proj. #	2014	2015	2016	2017	Total
1					$ -	$ -	$ -		$ -
2					$ -	$ -	$ -		$ -
3					$ -	$ -	$ -		$ -
TOTAL ASSOCIATED CAPITAL FUNDING					$ -	$ -	$ -	$ -	$ -

9) Financial/Resource Detail

	Component	BU Acct. #	2014	2015	2016	2017	2018
			Budget				Full-Yr. Adj.
REVENUE - continuous operating detail							
1			-	-	-		
2			-	-	-		
3			-	-	-		
4			-	-	-		
		Subtotal	-	-	-	-	
REVENUE - one-time operating detail							
1			-	-	-		-
2			-	-	-		-
		Subtotal	-	-	-	-	-
EXPENSES - continuous operating detail ***(For staffing costs please fill out section 7)***							
1	* Staffing costs *(calculated field)*	(From sect. 7)	-	-	-	-	
2	* Benefits	(From sect. 7)	-	-	-	-	
3	* Complement sch. Expenses *(calculated field)*	(From sect. 7)	-	-	-	-	
4	Material required for Fertilizing Parks		20,000	-	-	-	
5			-	-	-		
6			-	-	-		
7			-	-	-		
		Subtotal	20,000	-	-	-	
EXPENSES - one-time operating detail ***(For staffing costs please fill out section 7)***							
1	* Complement sch. Expenses *(calculated field)*	(From sect. 7)	-	-	-	-	-
2			-	-	-		-
3			-	-	-		-
		Subtotal	-	-	-	-	-
OFFSETS - cost savings, reductions, etc							
1			-	-	-		
2			-	-	-		
3			-	-	-		
		Subtotal	-	-	-	-	
TOTAL OPERATING BUDGET CHANGE			20,000	-	-	-	-

COMPLEMENTS & FTE's		2014	2015	2016	2017	Total
# of positions requested	(From sect. 7)	-	-	-	-	-
FTE's	(From sect. 7)	-	-	-	-	-
FTE reductions/offsets	(Manual Field)	-	-	-		-
Net FTE's		-	-	-	-	-

CITY OF VAUGHAN

2014-2017 OPERATING BUDGET

ADDITIONAL RESOURCE REQUEST

Request Title Bocce Court Maintenance

Business Unit # 6810345 Bocce Courts

205 - Parks & Forestry Operations; Operations

Related Program Bocce

Program Classification Standard Desirable Service & Offered by Private Sector

Annual Budget Change Summary

Financial Components	2014	2015	2016	2017	2014-2017 Sub-total	2018 (One Time. Adj.)	2014-2018 Sub-total
Staffing							
Complements	-	-	-	-	-	-	-
Net FTE's	-	-	-	-	-	-	-
Operating Revenue	**-**	**-**	**-**	**-**	**-**	**-**	**-**
Operating Costs							
Staffing & Benefits	-	-	-	-	-	-	-
Other continuous costs	65,000	-	-	-	65,000	-	65,000
One-time expenses	-	-	-	-	-	-	-
Offsets/reductions	-	-	-	-	-	-	-
Net Operating Budget	***$ 65,000***	***$ -***	***$ -***	***$ -***	***$ 65,000***	***$ -***	***$ 65,000***
Associated Capital Costs	***$ -***	***$ -***	***$ -***	***$ -***	***$ -***	***$ -***	***$ -***

1A) Request Description: ***Please provide a brief description of the request.***

Please check one: ☑ Departmental ☐ Corporate

Additional funding to support the maintenance requirements of the 64 city owned and operated outdoor bocce courts.

1B) If this request is part of a project with multiple milestones then please fill in the following table:

Milestones or Deliverables	Timelines	Comments
Maintain bocce courts in parks at approved service levels	Q1 - 2014	

1C) Impact on other departments (cost/time/benefit):

Department Impacted	Describe Impact (Cost/time/benefit)	Were they Consulted?
		☐Yes ☐No
		☐Yes ☐No
		☐Yes ☐No

Other comments:

COMMISSIONER APPROVAL: _____ ***Date:*** _____

Budget Staff Use Only	☐1st Submission	Submitted for year:
	☐Previously Recognized	Recognized for year:

Request Title	Bocce Court Maintenance

2) Relationship to Vaughan Vision 2020 - Goals / Objectives / Initiatives

A) Identify the specific initiative on the Vaughan Vision 2020 initiative list this resource request supports (new or implementation of): Choose an Initiative from the drop down list and then choose the relationship with the initiative in the Green cell using the drop down provided.

Theme	Goal	Initiative (Use drop down list)	Ref #	Date	Priority	Request/Initiative Relationship (choose 1)

B) Describe and clearly demonstrate how the request links to the Vaughan Vision 2020:

Additional funding will enable the Parks & Forestry Operations Department to provide essential maintenance activities at all of the 64 city owned and operated bocce courts allowing the City of Vaughan to promote community health, safety and well being.

3) Related Performance Indicators & Business Plan Link

Please provide information on top 3 performance measures:

	Name/description of service level target:	Target Level	Current Level	Level with ARR
1)	Synthetic Court Annual Cleaning	1 year	0	1 year
2)	Granular Court Maintenance	monthly	1 year	monthly
3)				

Describe how this request relates to Departmental Business Plan:

This request directly relates to the business plans as one of the departments key initiatives are to ensure service standards are met in an efficient and effective manner.

4) Value Proposition

Please detail both qualitative and quantitative benefits of the request

Qualitative: Please select up to 2 actions which best describe this request

Primary: Improve User Satisfaction Secondary: Improve Corp. Image

Briefly explain how this request helps achieve the actions selected above. How does this request make a difference in these areas? Can improvements be defined (i.e. surveys, measures, etc.)?

Completing approved service levels ensure the general public can enjoy the use of neighbourhood bocce facilities knowing approved service levels are being maintained. The corporation will benefit from less complaints and improved user satisfaction.

Quantitative: Please provide explanation of how this request improves efficiency. Note that performance measures are captured in section 3. This section is for efficiency improvements.

Year	Type	Change/Saving	Units	Detail of Cost Reductions/Budget Savings	Incl. in offsets (Section #9)?

5) Alternatives

Are there alternatives or options? Please explain what they are and why they are not the primary approach.

Alternatives are to continue to allow courts to degrade and fail and burden the city with replacement costs in advance of the expected life cycle of the asset.

Request Title	Bocce Court Maintenance			
7) Complement Details - Skip to Section 8 if no Staff is requested				
Do not gap positions - If required, please contact the Budget Dept. for instructions Future year progressions & eco. adj. will be calculated corporately by the Budget Dept.				
Complement Information	**Position #1**	**Position #2**	**Position #3**	**Sub-total**
Budget Year				
Position title				
Estimated start date				
# of positions requested				-
Full-time equivalents (FTEs)				-
Position type				
Position agreement classification				
If contract, specify length (months or yrs)				
If Casual/Seasonal PT enter Hourly wage				
Business unit # (override if different than # shown)				
Grade level				
Est. starting step				
Desktop (HR) Review Performed?				
B&F Accommodations Available?				
ITM Hardware required?				
Capital Equipment Required?				
Complement Annual Cost Detail				
Annual full-time $				-
Annual part-time $	-	-	-	-
Annual shift premiums, etc				-
Annual overtime $				-
* PT vacation pay ***(calculated field)***	-	-	-	-
* Annual benefits ***(calculated field)***	-	-	-	-
* FT contract benefits in lieu ***(calculated field)***	-	-	-	-
Subtotal (Per Employee)	$ -	$ -	$ -	$ -
Subtotal (Per Position)	$ -	$ -	$ -	$ -
Continuous costs ***(BU & Acct #.)***	**Please fill in per Complement. The total will account for multiple positions if indicated above.**			
1) Office Supplies 6810345.7200				-
2) Training & Developme 6810345.7115				-
3) Memberships/Dues/Fe 6810345.7105				-
4) Mileage 6810345.7100				-
Subtotal (Per Employee)	$ -	$ -	$ -	$ -
Subtotal (Per Position)	$ -	$ -	$ -	$ -
One-time costs ***(BU & Acct #.)***	**Please fill in per Complement. The total will account for multiple positions if indicated above.**			
1) Computer Hardware 6810345.7211.01				-
2) #N/A				-
3) #N/A				-
4) #N/A				-
Subtotal (Per Employee)	-	-	-	-
Subtotal (Per Position)	$ -	$ -	$ -	$ -
2014 Total Annual Costs	$ -	$ -	$ -	$ -
2015 Total Annual Costs	$ -	$ -	$ -	$ -
2016 Total Annual Costs	$ -	$ -	$ -	$ -
2017 Total Annual Costs	$ -	$ -	$ -	$ -

Additional Comments:

Request Title	Bocce Court Maintenance

8) Capital Funding

Are there any Capital requests already submitted/approved or to be submitted related to this ARR? (e.g. new car)

	ASSOCIATED CAPITAL FUNDING	Status	Year asset Available for use	Proj. #	2014	2015	2016	2017	Total
1									$ -
2									$ -
3									$ -
TOTAL ASSOCIATED CAPITAL FUNDING					$ -	$ -	$ -	$ -	$ -

9) Financial/Resource Detail

	Component	BU Acct. #	2014	2015	2016 Budget	2017	2018 Full-Yr. Adj.
REVENUE - continuous operating detail							
1							
2							
3							
4							
		Subtotal	-	-	-	-	
REVENUE - one-time operating detail							
1							-
2							-
		Subtotal	-	-	-	-	-
EXPENSES - continuous operating detail ***(For staffing costs please fill out section 7)***							
1	* Staffing costs *(calculated field)*	(From sect. 7)	-	-	-	-	
2	* Benefits	(From sect. 7)	-	-	-	-	
3	* Complement sch. Expenses *(calculated field)*	(From sect. 7)	-	-	-	-	
4	Contracted Maintenance		65,000			-	
5							
6							
7							
		Subtotal	**65,000**	-	-	-	
EXPENSES - one-time operating detail ***(For staffing costs please fill out section 7)***							
1	* Complement sch. Expenses *(calculated field)*	(From sect. 7)	-	-	-	-	-
2							-
3							-
		Subtotal	-	-	-	-	-
OFFSETS - cost savings, reductions, etc							
1							
2							
3							
		Subtotal	-	-	-	-	
TOTAL OPERATING BUDGET CHANGE			**65,000**	-	-	-	-

COMPLEMENTS & FTE's		2014	2015	2016	2017	Total
# of positions requested	(From sect. 7)	-	-	-	-	-
FTE's	(From sect. 7)	-	-	-	-	-
FTE reductions/offsets	(Manual Field)					-
Net FTE's		-	-	-	-	-

CITY OF VAUGHAN

2014-2017 OPERATING BUDGET

ADDITIONAL RESOURCE REQUEST

Request Title Aerating Parks

Business Unit # 6810316 — Aerating Parks

205 - Parks & Forestry Operations; Operations

Related Program Trails / Paths / Open Spaces

Program Classification Standard Desirable Service

Annual Budget Change Summary

Financial Components	2014	2015	2016	2017	2014-2017 Sub-total	2018 (One Time. Adj.)	2014-2018 Sub-total
Staffing							
Complements	-	-	-	-	-	-	-
Net FTE's	-	-	-	-	-	-	-
Operating Revenue	**-**	**-**	**-**	**-**	**-**	**-**	**-**
Operating Costs							
Staffing & Benefits	-	-	-	-	-	-	-
Other continuous costs	20,000	-	-	-	20,000	-	20,000
One-time expenses	-	-	-	-	-	-	-
Offsets/reductions	-	-	-	-	-	-	-
Net Operating Budget	***$ 20,000***	***$ -***	***$ -***	***$ -***	***$ 20,000***	***$ -***	***$ 20,000***
Associated Capital Costs	***$ -***	***$ -***	***$ -***	***$ -***	***$ -***	***$ -***	***$ -***

1A) Request Description: *Please provide a brief description of the request.*

Please check one: ☑ Departmental ☐ Corporate

To address the ongoing program of aerating parks by-yearly, a contract is required to meet the demand. Aerating an additional 10% of the active parkland hectares will encourage healthy growth by reducing compaction, which in turn reduces the number of weeds. High traffic areas and areas adjacent to playgrounds require aeration by-yearly.

1B) If this request is part of a project with multiple milestones then please fill in the following table:

Milestones or Deliverables	Timelines	Comments
Aerating parks by-yearly	2012	ongoing program

1C) Impact on other departments (cost/time/benefit):

Department Impacted	Describe Impact (Cost/time/benefit)	Were they Consulted?
		☐ Yes ☐ No
		☐ Yes ☐ No
		☐ Yes ☐ No

Other comments:

COMMISSIONER APPROVAL: _____ ***Date:*** _____

Budget Staff Use Only		
	☐ 1st Submission	Submitted for year:
	☐ Previously Recognized	Recognized for year:

Request Title	Aerating Parks

2) Relationship to Vaughan Vision 2020 - Goals / Objectives / Initiatives

A) Identify the specific initiative on the Vaughan Vision 2020 initiative list this resource request supports (new or implementation of): Choose an Initiative from the drop down list and then choose the relationship with the initiative in the Green cell using the drop down provided.

Theme	Goal	Initiative (Use drop down list)	Ref #	Date	Priority	Request/Initiative Relationship (choose 1)

B) Describe and clearly demonstrate how the request links to the Vaughan Vision 2020:

SERVICE EXCELLENCE: Is achieved by keeping our parks healthy to reduce weed coverage through the cultural practices program by: 'Promoting community safety, health and wellness, lead and promote enviornmental sustainabilty and demonstating excellence in service delivery.

3) Related Performance Indicators & Business Plan Link

Please provide information on top 3 performance measures:

	Name/description of service level target:	Target Level	Current Level	Level with ARR
1)	maintaining our standards of aeration	by-yearly	on target	on targe
2)				
3)				

Describe how this request relates to Departmental Business Plan:

This relates to the top three objectives of repairing unsafe sports fields to strengthen aging weed infested turf with cultual practices

4) Value Proposition

Please detail both qualitative and quantitative benefits of the request

Qualitative: Please select up to 2 actions which best describe this request

Primary: Improve Sustainability Secondary: Improve User Satisfaction

Briefly explain how this request helps achieve the actions selected above. How does this request make a difference in these areas? Can improvements be defined (i.e. surveys, measures, etc.)?

Keeping our turf in parks with less chance for weeds to appear promotes sustainabilty and user satisfaction

Quantitative: Please provide explanation of how this request improves efficiency. Note that performance measures are captured in section 3. This section is for efficiency improvements.

Year	Type	Change/Saving	Units	Detail of Cost Reductions/Budget Savings	Incl. in offsets (Section #9)?

5) Alternatives

Are there alternatives or options? Please explain what they are and why they are not the primary approach.

To not maintain a balanced cultural services program including aerating of parks, the turf will be taken over by weeds.

Request Title	Aerating Parks			

7) Complement Details - Skip to Section 8 if no Staff is requested

Do not gap positions - If required, please contact the Budget Dept. for instructions
Future year progressions & eco. adj. will be calculated corporately by the Budget Dept.

Complement Information	**Position #1**	**Position #2**	**Position #3**	**Sub-total**
Budget Year				
Position title				
Estimated start date				
# of positions requested	-	-	-	-
Full-time equivalents (FTEs)	-	-	-	-
Position type				
Position agreement classification				
If contract, specify length (months or yrs)				
If Casual/Seasonal PT enter Hourly wage				
Business unit # (override if different than # shown)				
Grade level				
Est. starting step				
Desktop (HR) Review Performed?				
B&F Accommodations Available?				
ITM Hardware required?				
Capital Equipment Required?				
Complement Annual Cost Detail				
Annual full-time $				-
Annual part-time $	-	-	-	-
Annual shift premiums, etc	-	-	-	-
Annual overtime $	-	-	-	-
* PT vacation pay ***(calculated field)***	-	-	-	-
* Annual benefits ***(calculated field)***	-	-	-	-
* FT contract benefits in lieu ***(calculated field)***	-	-	-	-
Subtotal (Per Employee)	$ -	$ -	$ -	$ -
Subtotal (Per Position)	$ -	$ -	$ -	$ -

Continuous costs	***(BU & Acct #.)***	**Please fill in per Complement. The total will account for multiple positions if indicated above.**			
1) Office Supplies	6810316.7200	-	-	-	-
2) Training & Developme	6810316.7115	-	-	-	-
3) Cellular Line Charges	6810316.7122.01	-	-	-	-
4) Mileage	6810316.7100	-	-	-	-
Subtotal (Per Employee)		$ -	$ -	$ -	$ -
Subtotal (Per Position)		$ -	$ -	$ -	$ -

One-time costs	***(BU & Acct #.)***	**Please fill in per Complement. The total will account for multiple positions if indicated above.**			
1) Computer Hardware	6810316.7211.01	-	-	-	-
2) Office Equip. & Furnitu	6810316.7210	-	-	-	-
3) Training & Developme	6810316.7115	-	-	-	-
4)	#N/A	-	-	-	-
Subtotal (Per Employee)		-	-	-	-
Subtotal (Per Position)		$ -	$ -	$ -	$ -
2014 Total Annual Costs		$ -	$ -	$ -	$ -
2015 Total Annual Costs		$ -	$ -	$ -	$ -
2016 Total Annual Costs		$ -	$ -	$ -	$ -
2017 Total Annual Costs		$ -	$ -	$ -	$ -

Additional Comments:

Request Title	Aerating Parks

8) Capital Funding

Are there any Capital requests already submitted/approved or to be submitted related to this ARR? (e.g. new car)

	ASSOCIATED CAPITAL FUNDING	Status	Year asset Available for use	Proj. #	2014	2015	2016	2017	Total
1					$ -	$ -	$ -		$ -
2					$ -	$ -	$ -		$ -
3					$ -	$ -	$ -		$ -
TOTAL ASSOCIATED CAPITAL FUNDING					$ -	$ -	$ -	$ -	$ -

9) Financial/Resource Detail

	Component	BU Acct. #	2014	2015	2016	2017	2018
			Budget				Full-Yr. Adj.
REVENUE - continuous operating detail							
1			-	-	-		
2			-	-	-		
3			-	-	-		
4			-	-	-		
		Subtotal	-	-	-	-	
REVENUE - one-time operating detail							
1			-	-	-		-
2			-	-	-		-
		Subtotal	-	-	-	-	-
EXPENSES - continuous operating detail ***(For staffing costs please fill out section 7)***							
1	* Staffing costs *(calculated field)*	(From sect. 7)	-	-	-	-	
2	* Benefits	(From sect. 7)	-	-	-	-	
3	* Complement sch. Expenses *(calculated field)*	(From sect. 7)	-	-	-	-	
4	Contractor required to aerate parks		20,000	-	-	-	
5				-	-		
6			-	-	-		
7			-	-	-		
		Subtotal	20,000	-	-	-	
EXPENSES - one-time operating detail ***(For staffing costs please fill out section 7)***							
1	* Complement sch. Expenses *(calculated field)*	(From sect. 7)	-	-	-	-	-
2			-	-	-		-
3			-	-	-		-
		Subtotal	-	-	-	-	-
OFFSETS - cost savings, reductions, etc							
1			-	-	-		
2			-	-	-		
3			-	-	-		
		Subtotal	-	-	-	-	
TOTAL OPERATING BUDGET CHANGE			20,000	-	-	-	-

COMPLEMENTS & FTE's		2014	2015	2016	2017	Total
# of positions requested	(From sect. 7)	-	-	-	-	-
FTE's	(From sect. 7)	-	-	-	-	-
FTE reductions/offsets	(Manual Field)	-	-	-		-
Net FTE's		-	-	-	-	-

CITY OF VAUGHAN

2014-2017 OPERATING BUDGET

ADDITIONAL RESOURCE REQUEST

Request Title 2015 New Park Operating Expenses

Business Unit # 6810331 Parks Cutting & Trimming

205 - Parks & Forestry Operations; Operations

Related Program Playgrounds

Program Classification Standard Desirable Service (Individual Programs)

Annual Budget Change Summary

Financial Components	2014	2015	2016	2017	2014-2017 Sub-total	2018 (One Time. Adj.)	2014-2018 Sub-total
Staffing							
Complements	-	-	-	-	-	-	-
Net FTE's	-	-	-	-	-	-	-
Operating Revenue	**-**	**-**	**-**	**-**	**-**	**-**	**-**
Operating Costs							
Staffing & Benefits	-	-	-	-	-	-	-
Other continuous costs	-	53,675	-	-	53,675	-	53,675
One-time expenses	-	-	-	-	-	-	-
Offsets/reductions	-	-	-	-	-	-	-
Net Operating Budget	***$ -***	***$ 53,675***	***$ -***	***$ -***	***$ 53,675***	***$ -***	***$ 53,675***
Associated Capital Costs	***$ -***	***$ -***	***$ -***	***$ -***	***$ -***	***$ -***	***$ -***

1A) Request Description: ***Please provide a brief description of the request.***

Please check one: ☑ Departmental ☐ Corporate

Additional funding to support the maintenance requirements of the projected 4.75 hectares of newly constructed parks opening in 2015. Parks will include features such as playgrounds, soccer fields, basketball courts, tennis courts and skate parks.

1B) If this request is part of a project with multiple milestones then please fill in the following table:

Milestones or Deliverables	Timelines	Comments
Maintain newly acquired parks at approved service levels	Q1 - 2015	

1C) Impact on other departments (cost/time/benefit):

Department Impacted	Describe Impact (Cost/time/benefit)	Were they Consulted?
		☐Yes ☐No
		☐Yes ☐No
		☐Yes ☐No

Other comments:

COMMISSIONER APPROVAL: _____ ***Date:*** _____

Budget Staff Use Only		
	☐1st Submission	Submitted for year:
	☐Previously Recognized	Recognized for year:

Request Title	2015 New Park Operating Expenses

2) Relationship to Vaughan Vision 2020 - Goals / Objectives / Initiatives

A) Identify the specific initiative on the Vaughan Vision 2020 initiative list this resource request supports (new or implementation of): Choose an Initiative from the drop down list and then choose the relationship with the initiative in the Green cell using the drop down provided.

Theme	Goal	Initiative (Use drop down list)	Ref #	Date	Priority	Request/Initiative Relationship (choose 1)

B) Describe and clearly demonstrate how the request links to the Vaughan Vision 2020:

Additional funding will enable the Parks & Forestry Operations Department to provide essential maintenance activities at newly developed park locations allowing the City of Vaughan to lead and promote environmental sustainability, and promote community health, safety and well being.

3) Related Performance Indicators & Business Plan Link

Please provide information on top 3 performance measures:

	Name/description of service level target:	Target Level	Current Level	Level with ARR
1)	Grass cutting	14 days	14 days	14 days
2)	CSA Compliance inspections	14 days	14 days	14 days
3)				

Describe how this request relates to Departmental Business Plan:

This request directly relates to the business plans as one of the departments key initiatives are to ensure service standards are met in an efficient and effective manner.

4) Value Proposition

Please detail both qualitative and quantitative benefits of the request

Qualitative: Please select up to 2 actions which best describe this request

Primary: Improve User Satisfaction Secondary: Improve Corp. Image

Briefly explain how this request helps achieve the actions selected above. How does this request make a difference in these areas? Can improvements be defined (i.e. surveys, measures, etc.)?

Completing approved service levels ensure the general public remain safe and can enjoy the use of neighbourhood parks knowing approved service levels are being maintained. The Corporation will benefit from less complaints and reduced operating costs as currently new developments are increasing overtime requirements.

Quantitative: Please provide explanation of how this request improves efficiency. Note that performance measures are captured in section 3. This section is for efficiency improvements.

Year	Type	Change/Saving	Units	Detail of Cost Reductions/Budget Savings	Incl. in offsets (Section #9)?

5) Alternatives

Are there alternatives or options? Please explain what they are and why they are not the primary approach.

Alternatives are to complete the required maintenance on overtime, this is not the primary approach as overtime has been capped and fatigue on field staff creates an environment that is not productive or efficient.

Request Title	2015 New Park Operating Expenses

7) Complement Details - Skip to Section 8 if no Staff is requested

Do not gap positions - If required, please contact the Budget Dept. for instructions
Future year progressions & eco. adj. will be calculated corporately by the Budget Dept.

Complement Information	Position #1	Position #2	Position #3	Sub-total
Budget Year				
Position title				
Estimated start date				
# of positions requested				-
Full-time equivalents (FTEs)				-
Position type				
Position agreement classification				
If contract, specify length (months or yrs)				
If Casual/Seasonal PT enter Hourly wage				
Business unit # (override if different than # shown)				
Grade level				
Est. starting step				
Desktop (HR) Review Performed?				
B&F Accommodations Available?				
ITM Hardware required?				
Capital Equipment Required?				
Complement Annual Cost Detail				
Annual full-time $				-
Annual part-time $	-	-	-	-
Annual shift premiums, etc				-
Annual overtime $				-
* PT vacation pay ***(calculated field)***	-	-	-	-
* Annual benefits ***(calculated field)***	-	-	-	-
* FT contract benefits in lieu ***(calculated field)***	-	-	-	-
Subtotal (Per Employee)	$ -	$ -	$ -	$ -
Subtotal (Per Position)	$ -	$ -	$ -	$ -

Continuous costs	***(BU & Acct #.)***	**Please fill in per Complement. The total will account for multiple positions if indicated above.**			
1) Office Supplies	6810331.7200				-
2) Training & Developme	6810331.7115				-
3) Memberships/Dues/Fe	6810331.7105				-
4) Mileage	6810331.7100				-
Subtotal (Per Employee)		$ -	$ -	$ -	$ -
Subtotal (Per Position)		$ -	$ -	$ -	$ -

One-time costs	***(BU & Acct #.)***	**Please fill in per Complement. The total will account for multiple positions if indicated above.**			
1) Computer Hardware	6810331.7211.01				-
2)	#N/A				-
3)	#N/A				-
4)	#N/A				-
Subtotal (Per Employee)		-	-	-	-
Subtotal (Per Position)		$ -	$ -	$ -	$ -
2014 Total Annual Costs		$ -	$ -	$ -	$ -
2015 Total Annual Costs		$ -	$ -	$ -	$ -
2016 Total Annual Costs		$ -	$ -	$ -	$ -
2017 Total Annual Costs		$ -	$ -	$ -	$ -

Additional Comments:

The development of new parks require operational funding to maintain standards. Below are projected park developments that will impact the 2015 operating budgets: Lawford Park, UV1-N26 block 40 soccer, playground 2.25 ha and Boulevard Park block 55, playground, 2.5ha

Request Title	2015 New Park Operating Expenses

8) Capital Funding

Are there any Capital requests already submitted/approved or to be submitted related to this ARR? (e.g. new car)

	ASSOCIATED CAPITAL FUNDING	Status	Year asset Available for use	Proj. #	2014	2015	2016	2017	Total
1									$ -
2									$ -
3									$ -
TOTAL ASSOCIATED CAPITAL FUNDING					$ -	$ -	$ -	$ -	$ -

9) Financial/Resource Detail

	Component	BU Acct. #	2014	2015	2016	2017	2018
			Budget				Full-Yr. Adj.
REVENUE - continuous operating detail							
1							
2							
3							
4							
		Subtotal	-	-	-	-	
REVENUE - one-time operating detail							
1							-
2							-
		Subtotal	-	-	-	-	-
EXPENSES - continuous operating detail ***(For staffing costs please fill out section 7)***							
1	* Staffing costs *(calculated field)*	(From sect. 7)	-	-	-	-	
2	* Benefits	(From sect. 7)	-	-	-	-	
3	* Complement sch. Expenses *(calculated field)*	(From sect. 7)	-	-	-	-	
4	2015 Maintenance costs for new parks			53,675			
5							
6							
7							
		Subtotal	-	**53,675**	-	-	
EXPENSES - one-time operating detail ***(For staffing costs please fill out section 7)***							
1	* Complement sch. Expenses *(calculated field)*	(From sect. 7)	-	-	-	-	-
2							-
3							-
		Subtotal	-	-	-	-	-
OFFSETS - cost savings, reductions, etc							
1							
2							
3							
		Subtotal	-	-	-	-	
TOTAL OPERATING BUDGET CHANGE			-	**53,675**	-	-	-

COMPLEMENTS & FTE's		2014	2015	2016	2017	Total
# of positions requested	(From sect. 7)	-	-	-	-	-
FTE's	(From sect. 7)	-	-	-	-	-
FTE reductions/offsets	(Manual Field)					-
Net FTE's		-	-	-	-	-

CITY OF VAUGHAN

2014-2017 OPERATING BUDGET

ADDITIONAL RESOURCE REQUEST

Request Title 2016 New Park Operating Expenses

Business Unit # 6810331 Parks Cutting & Trimming

205 - Parks & Forestry Operations; Operations

Related Program Playgrounds

Program Classification Standard Desirable Service (Individual Programs)

Annual Budget Change Summary

Financial Components	2014	2015	2016	2017	2014-2017 Sub-total	2018 (One Time. Adj.)	2014-2018 Sub-total
Staffing							
Complements	-	-	-	-	-	-	-
Net FTE's	-	-	-	-	-	-	-
Operating Revenue	**-**	**-**	**-**	**-**	**-**	**-**	**-**
Operating Costs							
Staffing & Benefits	-	-	-	-	-	-	-
Other continuous costs	-	-	77,631	-	77,631	-	77,631
One-time expenses	-	-	-	-	-	-	-
Offsets/reductions	-	-	-	-	-	-	-
Net Operating Budget	***$ -***	***$ -***	***$ 77,631***	***$ -***	***$ 77,631***	***$ -***	***$ 77,631***
Associated Capital Costs	***$ -***	***$ -***	***$ -***	***$ -***	***$ -***	***$ -***	***$ -***

1A) Request Description: ***Please provide a brief description of the request.***

Please check one: ☑ Departmental ☐ Corporate

Additional funding to support the maintenance requirements of the projected 6.87 hectares of newly constructed parks opening in 2016. Parks will include features such as playgrounds, soccer fields, basketball courts, tennis courts and skate parks.

1B) If this request is part of a project with multiple milestones then please fill in the following table:

Milestones or Deliverables	Timelines	Comments
Maintain newly acquired parks at approved service levels	Q1 - 2016	

1C) Impact on other departments (cost/time/benefit):

Department Impacted	Describe Impact (Cost/time/benefit)	Were they Consulted?
		☐Yes ☐No
		☐Yes ☐No
		☐Yes ☐No

Other comments:

COMMISSIONER APPROVAL: _____ ***Date:*** _____

Budget Staff Use Only	☐1st Submission	Submitted for year:
	☐Previously Recognized	Recognized for year:

Request Title	2016 New Park Operating Expenses

2) Relationship to Vaughan Vision 2020 - Goals / Objectives / Initiatives

A) Identify the specific initiative on the Vaughan Vision 2020 initiative list this resource request supports (new or implementation of): Choose an Initiative from the drop down list and then choose the relationship with the initiative in the Green cell using the drop down provided.

Theme	Goal	Initiative (Use drop down list)	Ref #	Date	Priority	Request/Initiative Relationship (choose 1)

B) Describe and clearly demonstrate how the request links to the Vaughan Vision 2020:

Additional funding will enable the Parks & Forestry Operations Department to provide essential maintenance activities at newly developed park locations allowing the City of Vaughan to lead and promote environmental sustainability, and promote community health, safety and well being.

3) Related Performance Indicators & Business Plan Link

Please provide information on top 3 performance measures:

	Name/description of service level target:	Target Level	Current Level	Level with ARR
1)	Grass cutting	14 days	14 days	14 days
2)	CSA Compliance inspections	14 days	14 days	14 days
3)				

Describe how this request relates to Departmental Business Plan:

This request directly relates to the business plans as one of the departments key initiatives are to ensure service standards are met in an efficient and effective manner.

4) Value Proposition

Please detail both qualitative and quantitative benefits of the request

Qualitative: Please select up to 2 actions which best describe this request

Primary: Improve User Satisfaction Secondary: Improve Corp. Image

Briefly explain how this request helps achieve the actions selected above. How does this request make a difference in these areas? Can improvements be defined (i.e. surveys, measures, etc.)?

Completing approved service levels ensure the general public remain safe and can enjoy the use of neighbourhood parks knowing approved service levels are being maintained. The Corporation will benefit from less complaints and reduced operating costs as currently new developments are increasing overtime requirements.

Quantitative: Please provide explanation of how this request improves efficiency. Note that performance measures are captured in section 3. This section is for efficiency improvements.

Year	Type	Change/Saving	Units	Detail of Cost Reductions/Budget Savings	Incl. in offsets (Section #9)?

5) Alternatives

Are there alternatives or options? Please explain what they are and why they are not the primary approach.

Alternatives are to complete the required maintenance on overtime, this is not the primary approach as overtime has been capped and fatigue on field staff creates an environment that is not productive or efficient.

Request Title	2016 New Park Operating Expenses

7) Complement Details - Skip to Section 8 if no Staff is requested

Do not gap positions - If required, please contact the Budget Dept. for instructions
Future year progressions & eco. adj. will be calculated corporately by the Budget Dept.

Complement Information	Position #1	Position #2	Position #3	Sub-total
Budget Year				
Position title				
Estimated start date				
# of positions requested				-
Full-time equivalents (FTEs)				-
Position type				
Position agreement classification				
If contract, specify length (months or yrs)				
If Casual/Seasonal PT enter Hourly wage				
Business unit # (override if different than # shown)				
Grade level				
Est. starting step				
Desktop (HR) Review Performed?				
B&F Accommodations Available?				
ITM Hardware required?				
Capital Equipment Required?				
Complement Annual Cost Detail				
Annual full-time $				-
Annual part-time $	-	-	-	-
Annual shift premiums, etc				-
Annual overtime $				-
* PT vacation pay ***(calculated field)***	-	-	-	-
* Annual benefits ***(calculated field)***	-	-	-	-
* FT contract benefits in lieu ***(calculated field)***	-	-	-	-
Subtotal (Per Employee)	$ -	$ -	$ -	$ -
Subtotal (Per Position)	$ -	$ -	$ -	$ -

Continuous costs	***(BU & Acct #.)***	**Please fill in per Complement. The total will account for multiple positions if indicated above.**			
1) Office Supplies	6810331.7200				-
2) Training & Developme	6810331.7115				-
3) Memberships/Dues/Fe	6810331.7105				-
4) Mileage	6810331.7100				-
Subtotal (Per Employee)		$ -	$ -	$ -	$ -
Subtotal (Per Position)		$ -	$ -	$ -	$ -

One-time costs	***(BU & Acct #.)***	**Please fill in per Complement. The total will account for multiple positions if indicated above.**			
1) Computer Hardware	6810331.7211.01				-
2)	#N/A				-
3)	#N/A				-
4)	#N/A				-
Subtotal (Per Employee)		-	-	-	-
Subtotal (Per Position)		$ -	$ -	$ -	$ -
2014 Total Annual Costs		$ -	$ -	$ -	$ -
2015 Total Annual Costs		$ -	$ -	$ -	$ -
2016 Total Annual Costs		$ -	$ -	$ -	$ -
2017 Total Annual Costs		$ -	$ -	$ -	$ -

Additional Comments:

The development of new parks require operational funding to maintain standards. Below are projected park developments that will impact the 2016 operating budgets: UV1-N27 block 40 tennis, basketball, soccer, playground 3.24, 61W-N1 block 61 Playground, tennis, skate zone 1.84 ha, 61E-N1 block 61 Playground, soccer, basketball 1.79 ha

Request Title	2016 New Park Operating Expenses

8) Capital Funding

Are there any Capital requests already submitted/approved or to be submitted related to this ARR? (e.g. new car)

	ASSOCIATED CAPITAL FUNDING	Status	Year asset Available for use	Proj. #	2014	2015	2016	2017	Total
1									$ -
2									$ -
3									$ -
TOTAL ASSOCIATED CAPITAL FUNDING					$ -	$ -	$ -	$ -	$ -

9) Financial/Resource Detail

	Component	BU Acct. #	2014	2015	2016 Budget	2017	2018 Full-Yr. Adj.
REVENUE - continuous operating detail							
1							
2							
3							
4							
		Subtotal	-	-	-	-	
REVENUE - one-time operating detail							
1							-
2							-
		Subtotal	-	-	-	-	-
EXPENSES - continuous operating detail ***(For staffing costs please fill out section 7)***							
1	* Staffing costs *(calculated field)*	(From sect. 7)	-	-	-	-	
2	* Benefits	(From sect. 7)	-	-	-	-	
3	* Complement sch. Expenses *(calculated field)*	(From sect. 7)	-	-	-	-	
4	2016 Maintenance costs for new parks				77,631	-	
5							
6							
7							
		Subtotal	-	-	**77,631**	-	
EXPENSES - one-time operating detail ***(For staffing costs please fill out section 7)***							
1	* Complement sch. Expenses *(calculated field)*	(From sect. 7)	-	-	-	-	-
2							-
3							-
		Subtotal	-	-	-	-	-
OFFSETS - cost savings, reductions, etc							
1							
2							
3							
		Subtotal	-	-	-	-	
TOTAL OPERATING BUDGET CHANGE			-	-	**77,631**	-	-

COMPLEMENTS & FTE's		2014	2015	2016	2017	Total
# of positions requested	(From sect. 7)	-	-	-	-	-
FTE's	(From sect. 7)	-	-	-	-	-
FTE reductions/offsets	(Manual Field)					-
Net FTE's		-	-	-	-	-

CITY OF VAUGHAN

2014-2017 OPERATING BUDGET

ADDITIONAL RESOURCE REQUEST

Request Title Avondale Park

Business Unit # 6810331 — Parks Cutting & Trimming

205 - Parks & Forestry Operations; Operations

Related Program Playgrounds

Program Classification Standard Desirable Service (Individual Programs)

Annual Budget Change Summary

Financial Components	2014	2015	2016	2017	2014-2017 Sub-total	2018 (One Time. Adj.)	2014-2018 Sub-total
Staffing							
Complements	-	-	8.00	-	8.00	-	8.00
Net FTE's	-	-	8.00	-	8.00	-	8.00
Operating Revenue	**-**	**-**	**-**	**-**	**-**	**-**	**-**
Operating Costs							
Staffing & Benefits	-	-	591,391	-	591,391	-	591,391
Other continuous costs	-	-	16,000	-	16,000	-	16,000
One-time expenses	-	-	-	-	-	-	-
Offsets/reductions	-	-	-	-	-	-	-
Net Operating Budget	***$ -***	***$ -***	***$ 607,391***	***$ -***	***$ 607,391***	***$ -***	***$ 607,391***
Associated Capital Costs	***$ 200,000***	***$ -***	***$ 200,000***	***$ -***	***$ 400,000***	***$ -***	***$ 400,000***

1A) Request Description: ***Please provide a brief description of the request.***

Please check one: ☑ Departmental ☐ Corporate

In 2016 8 FTE's are required to maintain parks standards at North Maple (Avondale) Regional Park

1B) If this request is part of a project with multiple milestones then please fill in the following table:

Milestones or Deliverables	Timelines	Comments
Maintain new development to service levels	Q3 - 2013	Maintenance of phases as they are completed

1C) Impact on other departments (cost/time/benefit):

Department Impacted	Describe Impact (Cost/time/benefit)	Were they Consulted?
Human Resources	Recruitment Process	☑ Yes ☐ No
Fleet Department	Additional Equipment	☑ Yes ☐ No
		☐ Yes ☐ No

Other comments:

COMMISSIONER APPROVAL: _____ ***Date:*** _____

Budget Staff Use Only	☐ 1st Submission	Submitted for year:
	☐ Previously Recognized	Recognized for year:

Request Title	Avondale Park

2) Relationship to Vaughan Vision 2020 - Goals / Objectives / Initiatives

A) Identify the specific initiative on the Vaughan Vision 2020 initiative list this resource request supports (new or implementation of): Choose an Initiative from the drop down list and then choose the relationship with the initiative in the Green cell using the drop down provided.

Theme	Goal	Initiative (Use drop down list)	Ref #	Date	Priority	Request/Initiative Relationship (choose 1)

B) Describe and clearly demonstrate how the request links to the Vaughan Vision 2020:

Additional funding will enable the Parks & Forestry Operations Department to provide essential maintenance activities on the property therefore allowing the City of Vaughan to Lead and Promote Environmental Sustainability, and promotes community health, safety and well being

3) Related Performance Indicators & Business Plan Link

Please provide information on top 3 performance measures:

	Name/description of service level target:	Target Level	Current Level	Level with ARR
1)	Grass Cutting	14 day rotation	N/A	14 day rotation
2)	Playground inspections / maintenance	14 day rotation	N/A	14 day rotation
3)	Sports Field Maintenance	7 day rotation	N/A	7 day rotation

Describe how this request relates to Departmental Business Plan:

This relates to the departmental business plan objectives by completing minimum maintenance standards ensuring all parks / sports fields and playgrounds are maintained and remain safe for play

4) Value Proposition

Please detail both qualitative and quantitative benefits of the request

Qualitative: Please select up to 2 actions which best describe this request

Primary: Improve User Satisfaction Secondary: Improve Corp. Image

Briefly explain how this request helps achieve the actions selected above. How does this request make a difference in these areas? Can improvements be defined (i.e. surveys, measures, etc.)?

Completing services at defined levels ensures the general public remains safe as well as maintaining parks on regular rotation. The corporation will benefit from less complaints about services not being completed quickly and on schedule

Quantitative: Please provide explanation of how this request improves efficiency. Note that performance measures are captured in section 3. This section is for efficiency improvements.

Year	Type	Change/Saving	Units	Detail of Cost Reductions/Budget Savings	Incl. in offsets (Section #9)?
2013				Maintaining schedules during regular hours / reducing overtime	
2014				Maintaining schedules during regular hours / reducing overtime	
2015				Maintaining schedules during regular hours / reducing overtime	

5) Alternatives

Are there alternatives or options? Please explain what they are and why they are not the primary approach.

The only alternative to increasing FTE's is to work overtime to complete maintenance schedules. Overtime expenses continue to climb annually and need to be offset with additional staff. Existing staff become worn out and are not as productive when they are required to work additional hours.

Request Title	Avondale Park

7) Complement Details - Skip to Section 8 if no Staff is requested

Do not gap positions - If required, please contact the Budget Dept. for instructions
Future year progressions & eco. adj. will be calculated corporately by the Budget Dept.

Complement Information	Position #1	Position #2	Position #3	Sub-total
Budget Year	2016	2016		
Position title	Park Attendant II	Park Attendant II		
Estimated start date	Jan 1/2016	Jan 1 / 2016		
# of positions requested	4.00	4.00	-	8.00
Full-time equivalents (FTEs)	4.00	4.00	-	8.00
Position type	Full-time	Full-time		
Position agreement classification	Cupe Hourly	Cupe Hourly		
If contract, specify length (months or yrs)				
If Casual/Seasonal PT enter Hourly wage				
Business unit # (override if different than # shown)	6810331	6810331		
Grade level	F	F		
Est. starting step	1 year	1 year		
Desktop (HR) Review Performed?	No	No		
B&F Accommodations Available?	No	No		
ITM Hardware required?	No	No		
Capital Equipment Required?	Yes	Yes		
Complement Annual Cost Detail				
Annual full-time $	57,618	57,618		115,236
Annual part-time $	-	-	-	-
Annual shift premiums, etc	-	-	-	-
Annual overtime $	-	-	-	-
* PT vacation pay ***(calculated field)***	-	-	-	-
* Annual benefits ***(calculated field)***	16,306	16,306	-	32,612
* FT contract benefits in lieu ***(calculated field)***	-	-	-	-
Subtotal (Per Employee)	**$ 73,924**	**$ 73,924**	**$ -**	**$ 147,848**
Subtotal (Per Position)	**$ 295,696**	**$ 295,696**	**$ -**	**$ 591,391**
Continuous costs ***(BU & Acct #.)***	**Please fill in per Complement. The total will account for multiple positions if indicated above.**			
1) Office Supplies 6810331.7200	-	-	-	-
2) Training & Developme 6810331.7115	1,500	-	-	1,500
3) Memberships/Dues/Fe 6810331.7105	-	-	-	-
4) Mileage 6810331.7100	-	-	-	-
Subtotal (Per Employee)	**$ 1,500**	**$ -**	**$ -**	**$ 1,500**
Subtotal (Per Position)	**$ 6,000**	**$ -**	**$ -**	**$ 6,000**
One-time costs ***(BU & Acct #.)***	**Please fill in per Complement. The total will account for multiple positions if indicated above.**			
1) Computer Hardware 6810331.7211.01	-	-	-	-
2) #N/A	-	-	-	-
3) #N/A	-	-	-	-
4) #N/A	-	-	-	-
Subtotal (Per Employee)	**-**	**-**	**-**	**-**
Subtotal (Per Position)	**$ -**	**$ -**	**$ -**	**$ -**
2014 Total Annual Costs	**$ -**	**$ -**	**$ -**	**$ -**
2015 Total Annual Costs	**$ -**	**$ -**	**$ -**	**$ -**
2016 Total Annual Costs	**$ 301,696**	**$ 295,696**	**$ -**	**$ 597,391**
2017 Total Annual Costs	**$ -**	**$ -**	**$ -**	**$ -**

Additional Comments:

Request Title	Avondale Park

8) Capital Funding

Are there any Capital requests already submitted/approved or to be submitted related to this ARR? (e.g. new car)

	ASSOCIATED CAPITAL FUNDING	Status	Year asset Available for use	Proj. #	2014	2015	2016	2017	Total
1	New Equipment		2014		$ 200,000	$ -	$ 200,000		$ 400,000
2					$ -	$ -	$ -		$ -
3					$ -	$ -	$ -		$ -
TOTAL ASSOCIATED CAPITAL FUNDING					**$ 200,000**	**$ -**	**$ 200,000**	**$ -**	**$ 400,000**

9) Financial/Resource Detail

	Component	BU Acct. #	2014	2015	2016 Budget	2017	2018 Full-Yr. Adj.
REVENUE - continuous operating detail							
1			-	-	-		
2			-	-	-		
3			-	-	-		
4			-	-	-		
		Subtotal	**-**	**-**	**-**	**-**	
REVENUE - one-time operating detail							
1			-	-	-		-
2			-	-	-		-
		Subtotal	**-**	**-**	**-**	**-**	**-**
EXPENSES - continuous operating detail ***(For staffing costs please fill out section 7)***							
1	* Staffing costs *(calculated field)*	(From sect. 7)	**-**	**-**	**460,944**	**-**	
2	* Benefits	(From sect. 7)	**-**	**-**	**130,447**	**-**	
3	* Complement sch. Expenses *(calculated field)*	(From sect. 7)	**-**	**-**	**6,000**	**-**	
4	Contract Services		-	-	**10,000**		
5			-	-	-		
6			-	-	-		
7			-	-	-		
		Subtotal	**-**	**-**	**607,391**	**-**	
EXPENSES - one-time operating detail ***(For staffing costs please fill out section 7)***							
1	* Complement sch. Expenses *(calculated field)*	(From sect. 7)	**-**	**-**	**-**	-	-
2			-	-	-		-
3			-	-	-		-
		Subtotal	**-**	**-**	**-**	**-**	**-**
OFFSETS - cost savings, reductions, etc							
1			-	-	-		
2			-	-	-		
3			-	-	-		
		Subtotal	**-**	**-**	**-**	**-**	
TOTAL OPERATING BUDGET CHANGE			**-**	**-**	**607,391**	**-**	**-**

COMPLEMENTS & FTE's		2014	2015	2016	2017	Total
# of positions requested	(From sect. 7)	**-**	**-**	**8.00**	**-**	**8.00**
FTE's	(From sect. 7)	**-**	**-**	**8.00**	**-**	**8.00**
FTE reductions/offsets	(Manual Field)	**-**	**-**	**-**		**-**
Net FTE's		**-**	**-**	**8.00**	**-**	**8.00**

CITY OF VAUGHAN

2014-2017 OPERATING BUDGET

ADDITIONAL RESOURCE REQUEST

Request Title 3, Boulevard Shrub Bed Summer Student Positions

Business Unit # 6810352 Flower Bed Planting, Mtce and Watering

205 - Parks & Forestry Operations; Operations

Related Program Horticulture

Program Classification Standard Desirable Service

Annual Budget Change Summary

Financial Components	2014	2015	2016	2017	2014-2017 Sub-total	2018 (One Time. Adj.)	2014-2018 Sub-total
Staffing							
Complements	-	-	3.00	-	3.00	-	3.00
Net FTE's	-	-	0.69	-	0.69	-	0.69
Operating Revenue	**-**	**-**	**-**	**-**	**-**	**-**	**-**
Operating Costs							
Staffing & Benefits	-	-	17,911	-	17,911	-	17,911
Other continuous costs	-	-	-	-	-	-	-
One-time expenses	-	-	-	-	-	-	-
Offsets/reductions	-	-	-	-	-	-	-
Net Operating Budget	***$ -***	***$ -***	***$ 17,911***	***$ -***	***$ 17,911***	***$ -***	***$ 17,911***
Associated Capital Costs	***$ -***	***$ -***	***$ -***	***$ -***	***$ -***	***$ -***	***$ -***

1A) Request Description: ***Please provide a brief description of the request.***

Please check one: ☑ Departmental ☐ Corporate

3 Horticulture Student Position to maintain service levels on shrub beds on City of Vaughan boulevards. Students are required for weeding and shrub bed maintenance between May to September. Position will report to the Supervisor of Horticulture. Current service levels provide for weeding 3 times per year; pruning every 3 years and mulching every 3 years; however, the department does not have the current resources to maintain these from those recently assumed.

1B) If this request is part of a project with multiple milestones then please fill in the following table:

Milestones or Deliverables	Timelines	Comments
Shrub bed weeding schedule	3x per season	current staffing level cannot support
Shrub bed pruning	3yr rotation	current staffing level cannot support
Shrub bed mulching	3yr rotation	current staffing level cannot support

1C) Impact on other departments (cost/time/benefit):

Department Impacted	Describe Impact (Cost/time/benefit)	Were they Consulted?
HR	Hiring Process and Documentation	☑ Yes ☐ No
Fleet	Additional Shrub Bed Maintenance Vehicle	☑ Yes ☐ No
		☐ Yes ☐ No

Other comments:

COMMISSIONER APPROVAL: _____ ***Date:*** _____

Budget Staff Use Only	☐ 1st Submission	Submitted for year:
	☐ Previously Recognized	Recognized for year:

Request Title	3, Boulevard Shrub Bed Summer Student Positions

2) Relationship to Vaughan Vision 2020 - Goals / Objectives / Initiatives

A) Identify the specific initiative on the Vaughan Vision 2020 initiative list this resource request supports (new or implementation of): Choose an Initiative from the drop down list and then choose the relationship with the initiative in the Green cell using the drop down provided.

Theme	Goal	Initiative (Use drop down list)	Ref #	Date	Priority	Request/Initiative Relationship (choose 1)

B) Describe and clearly demonstrate how the request links to the Vaughan Vision 2020:

SERVICE EXCELLENCE: "Enhance and Ensure Community Safety, Health & Wellness" -- By ensuring that shrub beds along city-owned boulevards and entry features are maintained and not causing sight line obstructions within the public ROW's and sight triangles. MANAGEMENT EXCELLENCE: "Maintain Assets & Infrastructure" -- By closely monitoring and responding to shrub bed maintenance requirements and ensuring shrubs are regenerated on a 3-5 year rotation to extend lifespan of the landscape.

3) Related Performance Indicators & Business Plan Link

Please provide information on top 3 performance measures:

	Name/description of service level target:	Target Level	Current Level	Level with ARR
1)	# of hours required per month (May - Sept)	1240	304	944
2)				
3)				

Describe how this request relates to Departmental Business Plan:

The number of Flowerbed Stops per crew increases with the assumption of the shrub bed maintenance along City and Regional boulevards. Additional staff are required to maintain department thresholds.

4) Value Proposition

Please detail both qualitative and quantitative benefits of the request

Qualitative: Please select up to 2 actions which best describe this request

Primary: Improve Sustainability Secondary: Improve Corp. Image

Briefly explain how this request helps achieve the actions selected above. How does this request make a difference in these areas? Can improvements be defined (i.e. surveys, measures, etc.)?

"IMPROVE SUSTAINABILITY" - By ensuring City-owned shrub beds are regenerated on a 3-5 year rotation thereby extending the lifespan of the landscape/asset. "IMPROVE CORP. IMAGE" - By proactively monitoring and responding to shrub bed maintenance City-wide, the department will ensure Vaughan is seen as a responsible leader. Both benefits are measurable in the number of shrub beds maintained as well as through the subsequent reduction in customer work order requests for maintenance and complaints.

Quantitative: Please provide explanation of how this request improves efficiency. Note that performance measures are captured in section 3. This section is for efficiency improvements.

Year	Type	Change/Saving	Units	Detail of Cost Reductions/Budget Savings	Incl. in offsets (Section #9)?
2013			Units	completing more horticulture/flower stops per crew	
2013			Hrs.	Less Overtime	

5) Alternatives

Are there alternatives or options? Please explain what they are and why they are not the primary approach.

Over-time can continue to be offered, however it is unlikely that all locations can be addressed through additional over-time only. Outsourcing of the work may also be explored (i.e. creation of a shrub bed maintenance contract). The only other alternative is removal of shrubs beds which would have a significant cost impact as well.

Request Title	3, Boulevard Shrub Bed Summer Student Positions			

7) Complement Details - Skip to Section 8 if no Staff is requested

Do not gap positions - If required, please contact the Budget Dept. for instructions
Future year progressions & eco. adj. will be calculated corporately by the Budget Dept.

Complement Information	**Position #1**	**Position #2**	**Position #3**	**Sub-total**
Budget Year	2016			
Position title	Horticulture Temp			
Estimated start date	April 1 2016			
# of positions requested	3.00	-	-	3.00
Full-time equivalents (FTEs)	0.69	-	-	0.69
Position type	Full-time			
Position agreement classification	Casual/Seasonal PT			
If contract, specify length (months or yrs)	4 months			
If Casual/Seasonal PT enter Hourly wage	$ 12.00			
Business unit # (override if different than # shown)	6810352			
Grade level				
Est. starting step				
Desktop (HR) Review Performed?	N/A			
B&F Accommodations Available?	N/A			
ITM Hardware required?	N/A			
Capital Equipment Required?	Yes			
Complement Annual Cost Detail				
Annual full-time $	5,741			5,741
Annual part-time $	-	-	-	-
Annual shift premiums, etc	-	-	-	-
Annual overtime $	-	-	-	-
* PT vacation pay ***(calculated field)***	230	-	-	230
* Annual benefits ***(calculated field)***	-	-	-	-
* FT contract benefits in lieu ***(calculated field)***	-	-	-	-
Subtotal (Per Employee)	**$ 5,970**	**$ -**	**$ -**	**$ 5,970**
Subtotal (Per Position)	**$ 17,911**	**$ -**	**$ -**	**$ 17,911**

Continuous costs	***(BU & Acct #.)***	**Please fill in per Complement. The total will account for multiple positions if indicated above.**			
1) Office Supplies	6810352.7200	-	-	-	-
2) Training & Developme	6810352.7115	-	-	-	-
3) Memberships/Dues/Fe	6810352.7105	-	-	-	-
4) Mileage	6810352.7100	-	-	-	-
Subtotal (Per Employee)		**$ -**	**$ -**	**$ -**	**$ -**
Subtotal (Per Position)		**$ -**	**$ -**	**$ -**	**$ -**

One-time costs	***(BU & Acct #.)***	**Please fill in per Complement. The total will account for multiple positions if indicated above.**			
1) Computer Hardware	6810352.7211.01	-	-	-	-
2)	#N/A	-	-	-	-
3)	#N/A	-	-	-	-
4)	#N/A	-	-	-	-
Subtotal (Per Employee)		**-**	**-**	**-**	**-**
Subtotal (Per Position)		**$ -**	**$ -**	**$ -**	**$ -**
2014 Total Annual Costs		**$ -**	**$ -**	**$ -**	**$ -**
2015 Total Annual Costs		**$ -**	**$ -**	**$ -**	**$ -**
2016 Total Annual Costs		**$ 17,911**	**$ -**	**$ -**	**$ 17,911**
2017 Total Annual Costs		**$ -**	**$ -**	**$ -**	**$ -**

Additional Comments:

Request Title	3, Boulevard Shrub Bed Summer Student Positions

8) Capital Funding

Are there any Capital requests already submitted/approved or to be submitted related to this ARR? (e.g. new car)

	ASSOCIATED CAPITAL FUNDING	Status	Year asset Available for use	Proj. #	2014	2015	2016	2017	Total
1	1/2 t Dump Truck		2013		$ -	$ -	$ -		$ -
2					$ -	$ -	$ -		$ -
3					$ -	$ -	$ -		$ -
TOTAL ASSOCIATED CAPITAL FUNDING					$ -	$ -	$ -	$ -	$ -

9) Financial/Resource Detail

	Component	BU Acct. #	2014	2015	2016 Budget	2017	2018 Full-Yr. Adj.
REVENUE - continuous operating detail							
1			-	-	-		
2			-	-	-		
3			-	-	-		
4			-	-	-		
		Subtotal	-	-	-	-	
REVENUE - one-time operating detail							
1			-	-	-		-
2			-	-	-		-
		Subtotal	-	-	-	-	-
EXPENSES - continuous operating detail ***(For staffing costs please fill out section 7)***							
1	* Staffing costs *(calculated field)*	(From sect. 7)	-	-	17,911	-	
2	* Benefits	(From sect. 7)	-	-	-	-	
3	* Complement sch. Expenses *(calculated field)*	(From sect. 7)	-	-	-	-	
4			-	-	-		
5			-	-	-		
6			-	-	-		
7			-	-	-		
		Subtotal	-	-	17,911	-	
EXPENSES - one-time operating detail ***(For staffing costs please fill out section 7)***							
1	* Complement sch. Expenses *(calculated field)*	(From sect. 7)	-	-	-	-	-
2			-	-	-		-
3			-	-	-		-
		Subtotal	-	-	-	-	-
OFFSETS - cost savings, reductions, etc							
1			-	-	-		
2			-	-	-		
3			-	-	-		
		Subtotal	-	-	-	-	
TOTAL OPERATING BUDGET CHANGE			-	-	17,911	-	-

COMPLEMENTS & FTE's		2014	2015	2016	2017	Total
# of positions requested	(From sect. 7)	-	-	3.00	-	3.00
FTE's	(From sect. 7)	-	-	0.69	-	0.69
FTE reductions/offsets	(Manual Field)	-	-	-		-
Net FTE's		-	-	0.69	-	0.69

CITY OF VAUGHAN

2014-2017 OPERATING BUDGET

ADDITIONAL RESOURCE REQUEST

Request Title 1, 10-month Horticulture Temp (Shrub Maintenance Crew)

Business Unit # 6810352 Flower Bed Planting, Mtce and Watering

205 - Parks & Forestry Operations; Operations

Related Program Horticulture

Program Classification Standard Desirable Service

Annual Budget Change Summary

Financial Components	2014	2015	2016	2017	2014-2017 Sub-total	2018 (One Time. Adj.)	2014-2018 Sub-total
Staffing							
Complements	-	-	1.00	-	1.00	-	1.00
Net FTE's	-	-	0.69	-	0.69	-	0.69
Operating Revenue	**-**	**-**	**-**	**-**	**-**	**-**	**-**
Operating Costs							
Staffing & Benefits	-	-	25,956	-	25,956	-	25,956
Other continuous costs	-	-	-	-	-	-	-
One-time expenses	-	-	-	-	-	-	-
Offsets/reductions	-	-	-	-	-	-	-
Net Operating Budget	***$ -***	***$ -***	***$ 25,956***	***$ -***	***$ 25,956***	***$ -***	***$ 25,956***
Associated Capital Costs	***$ -***	***$ -***	***$ -***	***$ -***	***$ -***	***$ -***	***$ -***

1A) Request Description*: Please provide a brief description of the request.*

Please check one: ☑ Departmental ☐ Corporate

1 - 10-month Horticulture temp position to assist with shrub bed maintenance throughout City of Vaughan boulevards. Position will report to the Supervisor of Horticulture.

1B) If this request is part of a project with multiple milestones then please fill in the following table:

Milestones or Deliverables	Timelines	Comments

1C) Impact on other departments (cost/time/benefit):

Department Impacted	Describe Impact (Cost/time/benefit)	Were they Consulted?
HR	Process of Hiring and Documentation	☑ Yes ☐ No
		☐ Yes ☐ No
		☐ Yes ☐ No

Other comments:

COMMISSIONER APPROVAL: _____ ***Date:*** _____

Budget Staff Use Only	☐ 1st Submission	Submitted for year:
	☐ Previously Recognized	Recognized for year:

Request Title	1, 10-month Horticulture Temp (Shrub Maintenance Crew)

2) Relationship to Vaughan Vision 2020 - Goals / Objectives / Initiatives

A) Identify the specific initiative on the Vaughan Vision 2020 initiative list this resource request supports (new or implementation of): Choose an Initiative from the drop down list and then choose the relationship with the initiative in the Green cell using the drop down provided.

Theme	Goal	Initiative (Use drop down list)	Ref #	Date	Priority	Request/Initiative Relationship (choose 1)

B) Describe and clearly demonstrate how the request links to the Vaughan Vision 2020:

SERVICE EXCELLENCE: "Enhance and Ensure Community Safety, Health & Wellness" -- By ensuring that shrub beds along city-owned boulevards and entry features are maintained and not causing sight line obstructions within the public ROW's and sight triangles. MANAGEMENT EXCELLENCE: "Maintain Assets & Infrastructure" -- By closely monitoring and responding to shrub bed maintenance requirements and ensuring shrubs are regenerated on a 3-5 year rotation to extend lifespan of the landscape.

3) Related Performance Indicators & Business Plan Link

Please provide information on top 3 performance measures:

	Name/description of service level target:	Target Level	Current Level	Level with ARR
1)				
2)				
3)				

Describe how this request relates to Departmental Business Plan:

The number of Flowerbed Stops per crew increased with the assumption of the shrub bed maintenance along City and Regional boulevards. Additional staff are required to maintain department thresholds.

4) Value Proposition

Please detail both qualitative and quantitative benefits of the request

Qualitative: Please select up to 2 actions which best describe this request

Primary: Improve Sustainability Secondary: Improve Corp. Image

Briefly explain how this request helps achieve the actions selected above. How does this request make a difference in these areas? Can improvements be defined (i.e. surveys, measures, etc.)?

"IMPROVE SUSTAINABILITY" - By ensuring City-owned shrub beds are regenerated on a 3-5 year rotation thereby extending the lifespan of the landscape/asset. "IMPROVE CORP. IMAGE" - By proactively monitoring and responding to shrub bed maintenance City-wide, the department will ensure Vaughan is seen as a responsible leader. Both benefits are measurable in the number of shrub beds maintained as well as through the subsequent reduction in customer work order requests for maintenance and complaints.

Quantitative: Please provide explanation of how this request improves efficiency. Note that performance measures are captured in section 3. This section is for efficiency improvements.

Year	Type	Change/Saving	Units	Detail of Cost Reductions/Budget Savings	Incl. in offsets (Section #9)?
2012			Units	handling more flowerbed stops / crew	
2012			Hrs.	Less overtime	

5) Alternatives

Are there alternatives or options? Please explain what they are and why they are not the primary approach.

Over-time can continue to be offered, however it is unlikely that all locations can be addressed through additional over-time only. Outsourcing of the work may also be explored (i.e. creation of a shrub bed maintenance contract).

Request Title	1, 10-month Horticulture Temp (Shrub Maintenance Crew)

7) Complement Details - Skip to Section 8 if no Staff is requested

Do not gap positions - If required, please contact the Budget Dept. for instructions
Future year progressions & eco. adj. will be calculated corporately by the Budget Dept.

Complement Information	**Position #1**	**Position #2**	**Position #3**	**Sub-total**
Budget Year	2016			
Position title	Horticulture Temp			
Estimated start date	May 1, 2016			
# of positions requested	1.00	-	-	1.00
Full-time equivalents (FTEs)	0.69	-	-	0.69
Position type	Part-time			
Position agreement classification	Casual/Seasonal PT			
If contract, specify length (months or yrs)	10 months			
If Casual/Seasonal PT enter Hourly wage	$ 17.39			
Business unit # (override if different than # shown)	6810352			
Grade level				
Est. starting step	Start			
Desktop (HR) Review Performed?	N/A			
B&F Accommodations Available?	N/A			
ITM Hardware required?	N/A			
Capital Equipment Required?	No			
Complement Annual Cost Detail				
Annual full-time $	-			-
Annual part-time $	24,958	-	-	24,958
Annual shift premiums, etc	-	-	-	-
Annual overtime $	-	-	-	-
* PT vacation pay ***(calculated field)***	998	-	-	998
* Annual benefits ***(calculated field)***	-	-	-	-
* FT contract benefits in lieu ***(calculated field)***	-	-	-	-
Subtotal (Per Employee)	**$ 25,956**	**$ -**	**$ -**	**$ 25,956**
Subtotal (Per Position)	**$ 25,956**	**$ -**	**$ -**	**$ 25,956**
Continuous costs ***(BU & Acct #.)***	**Please fill in per Complement. The total will account for multiple positions if indicated above.**			
1) Office Supplies 6810352.7200	-	-	-	-
2) Training & Developme 6810352.7115	-	-	-	-
3) Cellular Line Charges 6810352.7122.01	-	-	-	-
4) Mileage 6810352.7100	-	-	-	-
Subtotal (Per Employee)	**$ -**	**$ -**	**$ -**	**$ -**
Subtotal (Per Position)	**$ -**	**$ -**	**$ -**	**$ -**
One-time costs ***(BU & Acct #.)***	**Please fill in per Complement. The total will account for multiple positions if indicated above.**			
1) Computer Hardware 6810352.7211.01	-	-	-	-
2) Office Equip. & Furnitu 6810352.7210	-	-	-	-
3) Training & Developme 6810352.7115	-	-	-	-
4) #N/A	-	-	-	-
Subtotal (Per Employee)	**-**	**-**	**-**	**-**
Subtotal (Per Position)	**$ -**	**$ -**	**$ -**	**$ -**
2014 Total Annual Costs	**$ -**	**$ -**	**$ -**	**$ -**
2015 Total Annual Costs	**$ -**	**$ -**	**$ -**	**$ -**
2016 Total Annual Costs	**$ 25,956**	**$ -**	**$ -**	**$ 25,956**
2017 Total Annual Costs	**$ -**	**$ -**	**$ -**	**$ -**

Additional Comments:

Request Title	1, 10-month Horticulture Temp (Shrub Maintenance Crew)

8) Capital Funding

Are there any Capital requests already submitted/approved or to be submitted related to this ARR? (e.g. new car)

	ASSOCIATED CAPITAL FUNDING	Status	Year asset Available for use	Proj. #	2014	2015	2016	2017	Total
1					$ -	$ -	$ -		$ -
2					$ -	$ -	$ -		$ -
3					$ -	$ -	$ -		$ -
TOTAL ASSOCIATED CAPITAL FUNDING					$ -	$ -	$ -	$ -	$ -

9) Financial/Resource Detail

	Component	BU Acct. #	2014	2015	2016 Budget	2017	2018 Full-Yr. Adj.
REVENUE - continuous operating detail							
1			-	-	-		
2			-	-	-		
3			-	-	-		
4			-	-	-		
		Subtotal	-	-	-	-	
REVENUE - one-time operating detail							
1			-	-	-		-
2			-	-	-		-
		Subtotal	-	-	-	-	-
EXPENSES - continuous operating detail ***(For staffing costs please fill out section 7)***							
1	* Staffing costs *(calculated field)*	(From sect. 7)	-	-	25,956	-	
2	* Benefits	(From sect. 7)	-	-	-	-	
3	* Complement sch. Expenses *(calculated field)*	(From sect. 7)	-	-	-	-	
4			-	-	-		
5			-	-	-		
6			-	-	-		
7			-	-	-		
		Subtotal	-	-	25,956	-	
EXPENSES - one-time operating detail ***(For staffing costs please fill out section 7)***							
1	* Complement sch. Expenses *(calculated field)*	(From sect. 7)	-	-	-	-	-
2			-	-	-		-
3			-	-	-		-
		Subtotal	-	-	-	-	-
OFFSETS - cost savings, reductions, etc							
1			-	-	-		
2			-	-	-		
3			-	-	-		
		Subtotal	-	-	-	-	
TOTAL OPERATING BUDGET CHANGE			-	-	25,956	-	-

COMPLEMENTS & FTE's		2014	2015	2016	2017	Total
# of positions requested	(From sect. 7)	-	-	1.00	-	1.00
FTE's	(From sect. 7)	-	-	0.69	-	0.69
FTE reductions/offsets	(Manual Field)	-	-	-		-
Net FTE's		-	-	0.69	-	0.69

2014-2017 OPERATING BUDGET

ADDITIONAL RESOURCE REQUEST

Request Title Oakbank Pond Maintenance Program

Business Unit # 6810432 — SWM Pond Cutting

205 - Parks & Forestry Operations; Capital Proj./Cemetery

Related Program Trails / Paths / Open Spaces

Program Classification Standard Desirable Service

Annual Budget Change Summary

Financial Components	2014	2015	2016	2017	2014-2017 Sub-total	2018 (One Time. Adj.)	2014-2018 Sub-total
Staffing							
Complements	-	-	-	-	-	-	-
Net FTE's	-	-	-	-	-	-	-
Operating Revenue	**-**	**-**	**-**	**-**	**-**	**-**	**-**
Operating Costs							
Staffing & Benefits	-	-	-	-	-	-	-
Other continuous costs	-	-	75,000	-	75,000	-	75,000
One-time expenses	-	-	-	-	-	-	-
Offsets/reductions	-	-	-	-	-	-	-
Net Operating Budget	***$ -***	***$ -***	***$ 75,000***	***$ -***	***$ 75,000***	***$ -***	***$ 75,000***
Associated Capital Costs	***$ -***	***$ -***	***$ -***	***$ -***	***$ -***	***$ -***	***$ -***

1A) Request Description: ***Please provide a brief description of the request.***

Please check one: ☑ Departmental ☐ Corporate

Oakbank Pond is a significant feature to City of Vaughan residents and visitors. The pond however is deteriorating due to an abundance of geese as well as other environmental influences. A Goose management and water quality control program to deter Canada Goose nesting and improve and maintain water quality of pond is necessary for the health and aesthetics of the pond.

1B) If this request is part of a project with multiple milestones then please fill in the following table:

Milestones or Deliverables	Timelines	Comments
Commence water quality / goose management program	Q2-2013	On-going maintenance of the pond as a follow up to completed capital projects

1C) Impact on other departments (cost/time/benefit):

Department Impacted	Describe Impact (Cost/time/benefit)	Were they Consulted?
		☐ Yes ☐ No
		☐ Yes ☐ No
		☐ Yes ☐ No

Other comments:

COMMISSIONER APPROVAL: _____ ***Date:*** _____

Budget Staff Use Only		
	☐ 1st Submission	Submitted for year:
	☐ Previously Recognized	Recognized for year:

Request Title	Oakbank Pond Maintenance Program

2) Relationship to Vaughan Vision 2020 - Goals / Objectives / Initiatives

A) Identify the specific initiative on the Vaughan Vision 2020 initiative list this resource request supports (new or implementation of): Choose an Initiative from the drop down list and then choose the relationship with the initiative in the Green cell using the drop down provided.

Theme	Goal	Initiative (Use drop down list)	Ref #	Date	Priority	Request/Initiative Relationship (choose 1)

B) Describe and clearly demonstrate how the request links to the Vaughan Vision 2020:

Additional funding will enable the Parks & Forestry Operations Department to provide essential maintenance activities on the pond therefore allowing the City of Vaughan to Lead and Promote Environmental Sustainability, and promote community safety, health and wellness.

3) Related Performance Indicators & Business Plan Link

Please provide information on top 3 performance measures:

	Name/description of service level target:	Target Level	Current Level	Level with ARR
1)	Monthly Scheduled Maintenance activities	Monthly	None	Monthly
2)				
3)				

Describe how this request relates to Departmental Business Plan:

This relates to the departmental business plan objectives by completing minimum maintenance standards ensuring the pond is properly maintained and remains safe for passive use by the community

4) Value Proposition

Please detail both qualitative and quantitative benefits of the request

Qualitative: Please select up to 2 actions which best describe this request

Primary: Improve User Satisfaction Secondary: Improve Sustainability

Briefly explain how this request helps achieve the actions selected above. How does this request make a difference in these areas? Can improvements be defined (i.e. surveys, measures, etc.)?

Completing services at defined levels ensures the general public remains safe as well as maintaining parks on regular rotation. The corporation will benefit from less complaints about services not being completed quickly and on schedule, and this program ensures the sustainability of the aquatic well being of the pond

Quantitative: Please provide explanation of how this request improves efficiency. Note that performance measures are captured in section 3. This section is for efficiency improvements.

Year	Type	Change/Saving	Units	Detail of Cost Reductions/Budget Savings	Incl. in offsets (Section #9)?
2013		Change	Hrs	Less staff time associated with calls about the condition of the pond	

5) Alternatives

Are there alternatives or options? Please explain what they are and why they are not the primary approach.

The only other option would be to leave the area and let it return to a fully naturalized pond, this approach has not been considered as the results would be unhealthy and unpleasant visually.

Request Title	Oakbank Pond Maintenance Program			

7) Complement Details - Skip to Section 8 if no Staff is requested

Do not gap positions - If required, please contact the Budget Dept. for instructions
Future year progressions & eco. adj. will be calculated corporately by the Budget Dept.

Complement Information	**Position #1**	**Position #2**	**Position #3**	**Sub-total**
Budget Year				
Position title				
Estimated start date				
# of positions requested	-	-	-	-
Full-time equivalents (FTEs)	-	-	-	-
Position type				
Position agreement classification				
If contract, specify length (months or yrs)				
If Casual/Seasonal PT enter Hourly wage				
Business unit # (override if different than # shown)				
Grade level				
Est. starting step				
Desktop (HR) Review Performed?				
B&F Accommodations Available?				
ITM Hardware required?				
Capital Equipment Required?				
Complement Annual Cost Detail				
Annual full-time $				-
Annual part-time $	-	-	-	-
Annual shift premiums, etc	-	-	-	-
Annual overtime $	-	-	-	-
* PT vacation pay ***(calculated field)***	-	-	-	-
* Annual benefits ***(calculated field)***	-	-	-	-
* FT contract benefits in lieu ***(calculated field)***	-	-	-	-
Subtotal (Per Employee)	$ -	$ -	$ -	$ -
Subtotal (Per Position)	$ -	$ -	$ -	$ -

Continuous costs	***(BU & Acct #.)***	**Please fill in per Complement. The total will account for multiple positions if indicated above.**			
1) Office Supplies	6810432.7200	-	-	-	-
2) Training & Developme	6810432.7115	-	-	-	-
3) Memberships/Dues/Fe	6810432.7105	-	-	-	-
4) Mileage	6810432.7100	-	-	-	-
Subtotal (Per Employee)		$ -	$ -	$ -	$ -
Subtotal (Per Position)		$ -	$ -	$ -	$ -

One-time costs	***(BU & Acct #.)***	**Please fill in per Complement. The total will account for multiple positions if indicated above.**			
1) Computer Hardware	6810432.7211.01	-	-	-	-
2)	#N/A	-	-	-	-
3)	#N/A	-	-	-	-
4)	#N/A	-	-	-	-
Subtotal (Per Employee)		-	-	-	-
Subtotal (Per Position)		$ -	$ -	$ -	$ -
2014 Total Annual Costs		$ -	$ -	$ -	$ -
2015 Total Annual Costs		$ -	$ -	$ -	$ -
2016 Total Annual Costs		$ -	$ -	$ -	$ -
2017 Total Annual Costs		$ -	$ -	$ -	$ -

Additional Comments:

Request Title	Oakbank Pond Maintenance Program

8) Capital Funding

Are there any Capital requests already submitted/approved or to be submitted related to this ARR? (e.g. new car)

	ASSOCIATED CAPITAL FUNDING	Status	Year asset Available for use	Proj. #	2014	2015	2016	2017	Total
1					$ -	$ -	$ -		$ -
2					$ -	$ -	$ -		$ -
3					$ -	$ -	$ -		$ -
TOTAL ASSOCIATED CAPITAL FUNDING					$ -	$ -	$ -	$ -	$ -

9) Financial/Resource Detail

	Component	BU Acct. #	2014	2015	2016 Budget	2017	2018 Full-Yr. Adj.
REVENUE - continuous operating detail							
1			-	-	-		
2			-	-	-		
3			-	-	-		
4			-	-	-		
		Subtotal	-	-	-	-	
REVENUE - one-time operating detail							
1			-	-	-		-
2			-	-	-		-
		Subtotal	-	-	-	-	-
EXPENSES - continuous operating detail ***(For staffing costs please fill out section 7)***							
1	* Staffing costs *(calculated field)*	(From sect. 7)	-	-	-	-	
2	* Benefits	(From sect. 7)	-	-	-	-	
3	* Complement sch. Expenses *(calculated field)*	(From sect. 7)	-	-	-	-	
4	Contracted Services for Pond Maintenance	6810432	-	-	75,000	-	
5			-	-	-		
6			-	-	-		
7			-	-	-		
		Subtotal	-	-	**75,000**	-	
EXPENSES - one-time operating detail ***(For staffing costs please fill out section 7)***							
1	* Complement sch. Expenses *(calculated field)*	(From sect. 7)	-	-	-	-	-
2			-	-	-		-
3			-	-	-		-
		Subtotal	-	-	-	-	-
OFFSETS - cost savings, reductions, etc							
1			-	-	-		
2			-	-	-		
3			-	-	-		
		Subtotal	-	-	-	-	
TOTAL OPERATING BUDGET CHANGE			-	-	**75,000**	-	-

COMPLEMENTS & FTE's		2014	2015	2016	2017	Total
# of positions requested	(From sect. 7)	-	-	-	-	-
FTE's	(From sect. 7)	-	-	-	-	-
FTE reductions/offsets	(Manual Field)	-	-	-		-
Net FTE's		-	-	-	-	-

CITY OF VAUGHAN

2014-2017 OPERATING BUDGET

ADDITIONAL RESOURCE REQUEST

Request Title Non-selective Weed Spraying Program

Business Unit # 6810001 Parks - Administration

205 - Parks & Forestry Operations; Administration

Related Program Boulevard Maintenance

Program Classification Standard Traditional Service

Annual Budget Change Summary

Financial Components	2014	2015	2016	2017	2014-2017 Sub-total	2018 (One Time. Adj.)	2014-2018 Sub-total
Staffing							
Complements	-	-	-	-	-	-	-
Net FTE's	-	-	-	-	-	-	-
Operating Revenue	**-**	**-**	**-**	**-**	**-**	**-**	**-**
Operating Costs							
Staffing & Benefits	-	-	-	-	-	-	-
Other continuous costs	-	-	25,000	-	25,000	-	25,000
One-time expenses	-	-	-	-	-	-	-
Offsets/reductions	-	-	-	-	-	-	-
Net Operating Budget	***$ -***	***$ -***	***$ 25,000***	***$ -***	***$ 25,000***	***$ -***	***$ 25,000***
Associated Capital Costs	***$ -***	***$ -***	***$ -***	***$ -***	***$ -***	***$ -***	***$ -***

1A) Request Description: ***Please provide a brief description of the request.***

Please check one: ☑ Departmental ☐ Corporate

Since the initiation of the provincial pesticide free bylaw, management of weeds within salt strips, walkways, center median islands and various other hard surfaces has been challenging. Staff are not able to keep up to the excessive weed growth within our current service levels and rotation schedules as the weeds grow much faster and better in drier conditions than turf. String trimming is our current service standard, however this does not impact the roots and the weeds grow back rapidly. A pilot project utilizing an approved non-selective herbicide was conducted in 2012 with good results. Weeds are dead within 24 hours of application and this is followed by string trimming to remove the remains. In an effort to better control weeds in these locations throughout city streets and boulevards, Parks is requesting funding to support this program.

1B) If this request is part of a project with multiple milestones then please fill in the following table:

Milestones or Deliverables	Timelines	Comments
More effective weed removal	Q3	Presently no spraying program in place

1C) Impact on other departments (cost/time/benefit):

Department Impacted	Describe Impact (Cost/time/benefit)	Were they Consulted?
Purchasing	Tender / Contract Administration	☑ Yes ☐ No
		☐ Yes ☐ No
		☐ Yes ☐ No

Other comments:

COMMISSIONER APPROVAL: _____ ***Date:*** _____

Budget Staff Use Only	☐ 1st Submission	Submitted for year:
	☐ Previously Recognized	Recognized for year:

Request Title	Non-selective Weed Spraying Program

2) Relationship to Vaughan Vision 2020 - Goals / Objectives / Initiatives

A) Identify the specific initiative on the Vaughan Vision 2020 initiative list this resource request supports (new or implementation of): Choose an Initiative from the drop down list and then choose the relationship with the initiative in the Green cell using the drop down provided.

Theme	Goal	Initiative (Use drop down list)	Ref #	Date	Priority	Request/Initiative Relationship (choose 1)

B) Describe and clearly demonstrate how the request links to the Vaughan Vision 2020:

SERVICE EXCELLENCE: "Lead & Promote Environmental Sustainability" -- by ensuring the weed growth on city streets and boulevards is controlled more effectively with better results for the community. MANAGEMENT EXCELLENCE: "Maintain Assets & Infrastructure" -- by ensuring weeds are killed and not simply trimmed and left to grow back, the City is better managing this on-going issue/concern of residents.

3) Related Performance Indicators & Business Plan Link

Please provide information on top 3 performance measures:

	Name/description of service level target:	Target Level	Current Level	Level with ARR
1)	To more effectively remove weeds on hard surfaces	less weeds	none	2x per season
2)				
3)				

Describe how this request relates to Departmental Business Plan:

As per the department's business plan, effective control of weeds supports an aesthetically beautiful and consistent service delivery for our residents.

4) Value Proposition

Please detail both qualitative and quantitative benefits of the request

Qualitative: Please select up to 2 actions which best describe this request

Primary: Improve Corp. Image Secondary: Improve User Satisfaction

Briefly explain how this request helps achieve the actions selected above. How does this request make a difference in these areas? Can improvements be defined (i.e. surveys, measures, etc.)?

"IMPROVE CORPORATE IMAGE" -- boulevards and medians are a highly visible part of the City's infrastructure that immediately impact the perception and image of Vaughan. "USER SATISFACTION" -- by utlizing an approved non-selective herbicide weeds are more effectively controlled for the direct benefit and appreciation of residents and visitors alike.

Quantitative: Please provide explanation of how this request improves efficiency. Note that performance measures are captured in section 3. This section is for efficiency improvements.

Year	Type	Change/Saving	Units	Detail of Cost Reductions/Budget Savings	Incl. in offsets (Section #9)?
2013		hrs	hrs	less staff time required to return and string trim	No

5) Alternatives

Are there alternatives or options? Please explain what they are and why they are not the primary approach.

Currently string trimming is the only option for controlling weed growth in hard surface / paving areas. This does not impact the root and or low growing grassy weeds which quickly grow back.

Request Title	Non-selective Weed Spraying Program			

7) Complement Details - Skip to Section 8 if no Staff is requested

Do not gap positions - If required, please contact the Budget Dept. for instructions
Future year progressions & eco. adj. will be calculated corporately by the Budget Dept.

Complement Information	**Position #1**	**Position #2**	**Position #3**	**Sub-total**
Budget Year				
Position title				
Estimated start date				
# of positions requested	-	-	-	-
Full-time equivalents (FTEs)	-	-	-	-
Position type				
Position agreement classification				
If contract, specify length (months or yrs)				
If Casual/Seasonal PT enter Hourly wage				
Business unit # (override if different than # shown)				
Grade level				
Est. starting step				
Desktop (HR) Review Performed?				
B&F Accommodations Available?				
ITM Hardware required?				
Capital Equipment Required?				
Complement Annual Cost Detail				
Annual full-time $				-
Annual part-time $	-	-	-	-
Annual shift premiums, etc	-	-	-	-
Annual overtime $	-	-	-	-
* PT vacation pay ***(calculated field)***	-	-	-	-
* Annual benefits ***(calculated field)***	-	-	-	-
* FT contract benefits in lieu ***(calculated field)***	-	-	-	-
Subtotal (Per Employee)	$ -	$ -	$ -	$ -
Subtotal (Per Position)	$ -	$ -	$ -	$ -

Continuous costs	***(BU & Acct #.)***	**Please fill in per Complement. The total will account for multiple positions if indicated above.**			
1) Office Supplies	6810001.7200	-	-	-	-
2) Training & Developme	6810001.7115	-	-	-	-
3) Memberships/Dues/Fe	6810001.7105	-	-	-	-
4) Mileage	6810001.7100	-	-	-	-
Subtotal (Per Employee)		$ -	$ -	$ -	$ -
Subtotal (Per Position)		$ -	$ -	$ -	$ -

One-time costs	***(BU & Acct #.)***	**Please fill in per Complement. The total will account for multiple positions if indicated above.**			
1) Computer Hardware	6810001.7211.01	-	-	-	-
2)	#N/A	-	-	-	-
3)	#N/A	-	-	-	-
4)	#N/A	-	-	-	-
Subtotal (Per Employee)		-	-	-	-
Subtotal (Per Position)		$ -	$ -	$ -	$ -
2014 Total Annual Costs		$ -	$ -	$ -	$ -
2015 Total Annual Costs		$ -	$ -	$ -	$ -
2016 Total Annual Costs		$ -	$ -	$ -	$ -
2017 Total Annual Costs		$ -	$ -	$ -	$ -

Additional Comments:

Request Title	Non-selective Weed Spraying Program

8) Capital Funding

Are there any Capital requests already submitted/approved or to be submitted related to this ARR? (e.g. new car)

	ASSOCIATED CAPITAL FUNDING	Status	Year asset Available for use	Proj. #	2014	2015	2016	2017	Total
1					$ -	$ -	$ -		$ -
2					$ -	$ -	$ -		$ -
3					$ -	$ -	$ -		$ -
TOTAL ASSOCIATED CAPITAL FUNDING					$ -	$ -	$ -	$ -	$ -

9) Financial/Resource Detail

	Component	BU Acct. #	2014	2015	2016 Budget	2017	2018 Full-Yr. Adj.
REVENUE - continuous operating detail							
1			-	-	-		
2			-	-	-		
3			-	-	-		
4			-	-	-		
		Subtotal	-	-	-	-	
REVENUE - one-time operating detail							
1			-	-	-		-
2			-	-	-		-
		Subtotal	-	-	-	-	-
EXPENSES - continuous operating detail ***(For staffing costs please fill out section 7)***							
1	* Staffing costs *(calculated field)*	(From sect. 7)	-	-	-	-	
2	* Benefits	(From sect. 7)	-	-	-	-	
3	* Complement sch. Expenses *(calculated field)*	(From sect. 7)	-	-	-	-	
4	Non-selective Herbicide Treatment		-	-	25,000	-	
5			-	-	-		
6			-	-	-		
7			-	-	-		
		Subtotal	-	-	25,000	-	
EXPENSES - one-time operating detail ***(For staffing costs please fill out section 7)***							
1	* Complement sch. Expenses *(calculated field)*	(From sect. 7)	-	-	-	-	-
2			-	-	-		-
3			-	-	-		-
		Subtotal	-	-	-	-	-
OFFSETS - cost savings, reductions, etc							
1			-	-	-		
2			-	-	-		
3			-	-	-		
		Subtotal	-	-	-	-	
TOTAL OPERATING BUDGET CHANGE			-	-	25,000	-	-

COMPLEMENTS & FTE's		2014	2015	2016	2017	Total
# of positions requested	(From sect. 7)	-	-	-	-	-
FTE's	(From sect. 7)	-	-	-	-	-
FTE reductions/offsets	(Manual Field)	-	-	-		-
Net FTE's		-	-	-	-	-

CITY OF VAUGHAN

2014-2017 OPERATING BUDGET

ADDITIONAL RESOURCE REQUEST

Request Title 1, 6-month Contract Services Temp

Business Unit # 6810001 Parks - Administration

205 - Parks & Forestry Operations; Administration

Related Program Boulevard Maintenance

Program Classification Standard Traditional Service

Annual Budget Change Summary

Financial Components	2014	2015	2016	2017	2014-2017 Sub-total	2018 (One Time. Adj.)	2014-2018 Sub-total
Staffing							
Complements	-	-	1.00	-	1.00	-	1.00
Net FTE's	-	-	0.69	-	0.69	-	0.69
Operating Revenue	**-**	**-**	**-**	**-**	**-**	**-**	**-**
Operating Costs							
Staffing & Benefits	-	-	25,956	-	25,956	-	25,956
Other continuous costs	-	-	-	-	-	-	-
One-time expenses	-	-	-	-	-	-	-
Offsets/reductions	-	-	-	-	-	-	-
Net Operating Budget	***$ -***	***$ -***	***$ 25,956***	***$ -***	***$ 25,956***	***$ -***	***$ 25,956***
Associated Capital Costs	***$ -***	***$ -***	***$ -***	***$ -***	***$ -***	***$ -***	***$ -***

1A) Request Description: ***Please provide a brief description of the request.***

Please check one: ☑ Departmental ☐ Corporate

1 Seasonal Temp position to assist the Supervisor of Contract Services with monitoring of various city-wide contracts including: Blvd Maintenance Contract, Hard Surface Repairs Contract and Storm water Management Pond & Open Space Cutting contract. This position will report to the Supervisor of Contract Services.

1B) If this request is part of a project with multiple milestones then please fill in the following table:

Milestones or Deliverables	Timelines	Comments

1C) Impact on other departments (cost/time/benefit):

Department Impacted	Describe Impact (Cost/time/benefit)	Were they Consulted?
HR	Process of Hiring and Documentation	☑ Yes ☐ No
		☐ Yes ☐ No
		☐ Yes ☐ No

Other comments:

COMMISSIONER APPROVAL: _____ ***Date:*** _____

Budget Staff Use Only	☐ 1st Submission	Submitted for year:
	☐ Previously Recognized	Recognized for year:

Request Title	1, 6-month Contract Services Temp

2) Relationship to Vaughan Vision 2020 - Goals / Objectives / Initiatives

A) Identify the specific initiative on the Vaughan Vision 2020 initiative list this resource request supports (new or implementation of): Choose an Initiative from the drop down list and then choose the relationship with the initiative in the Green cell using the drop down provided.

Theme	Goal	Initiative (Use drop down list)	Ref #	Date	Priority	Request/Initiative Relationship (choose 1)

B) Describe and clearly demonstrate how the request links to the Vaughan Vision 2020:

SERVICE EXCELLENCE: "Pursue Excellence in Service Delivery" - through the diligent monitoring of service contracts, staff will ensure the City receives full value of its contracted works. MANAGEMENT EXCELLENCE: "Demonstrate Leadership & Promote Effective Governance" - by ensuring contractors are adequately monitored for work quality and contract compliance.

3) Related Performance Indicators & Business Plan Link

Please provide information on top 3 performance measures:

	Name/description of service level target:	Target Level	Current Level	Level with ARR
1)				
2)				
3)				

Describe how this request relates to Departmental Business Plan:

4) Value Proposition

Please detail both qualitative and quantitative benefits of the request

Qualitative: Please select up to 2 actions which best describe this request

Primary: Improve Corp. Image Secondary: Improve User Satisfaction

Briefly explain how this request helps achieve the actions selected above. How does this request make a difference in these areas? Can improvements be defined (i.e. surveys, measures, etc.)?

"IMPROVE CORP. IMAGE" - by ensuring public facing assets maintained as per scope of work and contract compliance. "IMPROVE USER SATISFACTION" - by ensuring public properties are maintained to department standards and contract requirements.

Quantitative: Please provide explanation of how this request improves efficiency. Note that performance measures are captured in section 3. This section is for efficiency improvements.

Year	Type	Change/Saving	Units	Detail of Cost Reductions/Budget Savings	Incl. in offsets (Section #9)?
2012		$	Hrs.	Less overtime	

5) Alternatives

Are there alternatives or options? Please explain what they are and why they are not the primary approach.

No

Request Title	1, 6-month Contract Services Temp			

7) Complement Details - Skip to Section 8 if no Staff is requested

Do not gap positions - If required, please contact the Budget Dept. for instructions
Future year progressions & eco. adj. will be calculated corporately by the Budget Dept.

Complement Information	**Position #1**	**Position #2**	**Position #3**	**Sub-total**
Budget Year	2016			
Position title	Contract Services Temp			
Estimated start date	April 15, 2016			
# of positions requested	1.00	-	-	1.00
Full-time equivalents (FTEs)	0.69	-	-	0.69
Position type	Part-time			
Position agreement classification	Casual/Seasonal PT			
If contract, specify length (months or yrs)	6 months			
If Casual/Seasonal PT enter Hourly wage	$ 17.39			
Business unit # (override if different than # shown)	6810001			
Grade level				
Est. starting step	Start			
Desktop (HR) Review Performed?	N/A			
B&F Accommodations Available?	N/A			
ITM Hardware required?	N/A			
Capital Equipment Required?	No			
Complement Annual Cost Detail				
Annual full-time $	-			-
Annual part-time $	24,958	-	-	24,958
Annual shift premiums, etc	-	-	-	-
Annual overtime $	-	-	-	-
* PT vacation pay ***(calculated field)***	998	-	-	998
* Annual benefits ***(calculated field)***	-	-	-	-
* FT contract benefits in lieu ***(calculated field)***	-	-	-	-
Subtotal (Per Employee)	**$ 25,956**	**$ -**	**$ -**	**$ 25,956**
Subtotal (Per Position)	**$ 25,956**	**$ -**	**$ -**	**$ 25,956**
Continuous costs ***(BU & Acct #.)***	**Please fill in per Complement. The total will account for multiple positions if indicated above.**			
1) Office Supplies 6810001.7200	-	-	-	-
2) Training & Developme 6810001.7115	-	-	-	-
3) Cellular Line Charges 6810001.7122.01	-	-	-	-
4) Mileage 6810001.7100	-	-	-	-
Subtotal (Per Employee)	**$ -**	**$ -**	**$ -**	**$ -**
Subtotal (Per Position)	**$ -**	**$ -**	**$ -**	**$ -**
One-time costs ***(BU & Acct #.)***	**Please fill in per Complement. The total will account for multiple positions if indicated above.**			
1) Computer Hardware 6810001.7211.01	-	-	-	-
2) Office Equip. & Furnitu 6810001.7210	-	-	-	-
3) Training & Developme 6810001.7115	-	-	-	-
4) #N/A	-	-	-	-
Subtotal (Per Employee)	**-**	**-**	**-**	**-**
Subtotal (Per Position)	**$ -**	**$ -**	**$ -**	**$ -**
2014 Total Annual Costs	**$ -**	**$ -**	**$ -**	**$ -**
2015 Total Annual Costs	**$ -**	**$ -**	**$ -**	**$ -**
2016 Total Annual Costs	**$ 25,956**	**$ -**	**$ -**	**$ 25,956**
2017 Total Annual Costs	**$ -**	**$ -**	**$ -**	**$ -**

Additional Comments:

Request Title	1, 6-month Contract Services Temp

8) Capital Funding

Are there any Capital requests already submitted/approved or to be submitted related to this ARR? (e.g. new car)

	ASSOCIATED CAPITAL FUNDING	Status	Year asset Available for use	Proj. #	2014	2015	2016	2017	Total
1					$ -	$ -	$ -		$ -
2					$ -	$ -	$ -		$ -
3					$ -	$ -	$ -		$ -
TOTAL ASSOCIATED CAPITAL FUNDING					$ -	$ -	$ -	$ -	$ -

9) Financial/Resource Detail

	Component	BU Acct. #	2014	2015	2016 Budget	2017	2018 Full-Yr. Adj.
REVENUE - continuous operating detail							
1			-	-	-		
2			-	-	-		
3			-	-	-		
4			-	-	-		
		Subtotal	-	-	-	-	
REVENUE - one-time operating detail							
1			-	-	-		-
2			-	-	-		-
		Subtotal	-	-	-	-	-
EXPENSES - continuous operating detail ***(For staffing costs please fill out section 7)***							
1	* Staffing costs *(calculated field)*	(From sect. 7)	-	-	25,956	-	
2	* Benefits	(From sect. 7)	-	-	-	-	
3	* Complement sch. Expenses *(calculated field)*	(From sect. 7)	-	-	-	-	
4			-	-	-		
5			-	-	-		
6			-	-	-		
7			-	-	-		
		Subtotal	-	-	25,956	-	
EXPENSES - one-time operating detail ***(For staffing costs please fill out section 7)***							
1	* Complement sch. Expenses *(calculated field)*	(From sect. 7)	-	-	-	-	-
2			-	-	-		-
3			-	-	-		-
		Subtotal	-	-	-	-	-
OFFSETS - cost savings, reductions, etc							
1			-	-	-		
2			-	-	-		
3			-	-	-		
		Subtotal	-	-	-	-	
TOTAL OPERATING BUDGET CHANGE			-	-	25,956	-	-

COMPLEMENTS & FTE's		2014	2015	2016	2017	Total
# of positions requested	(From sect. 7)	-	-	1.00	-	1.00
FTE's	(From sect. 7)	-	-	0.69	-	0.69
FTE reductions/offsets	(Manual Field)	-	-	-		-
Net FTE's		-	-	0.69	-	0.69

CITY OF VAUGHAN

2014-2017 OPERATING BUDGET

ADDITIONAL RESOURCE REQUEST

Request Title Additional GPS Units

Business Unit # 6810456 GPS-Sidewalk Snow Plow

205 - Parks & Forestry Operations; Operations

Related Program Path/Sidewalk snow cleaning

Program Classification Premium - Offered Privately

Annual Budget Change Summary

Financial Components	2014	2015	2016	2017	2014-2017 Sub-total	2018 (One Time. Adj.)	2014-2018 Sub-total
Staffing							
Complements	-	-	-	-	-	-	-
Net FTE's	-	-	-	-	-	-	-
Operating Revenue	**-**	**-**	**-**	**-**	**-**	**-**	**-**
Operating Costs							
Staffing & Benefits	-	-	-	-	-	-	-
Other continuous costs	-	-	30,000	-	30,000	-	30,000
One-time expenses	-	-	-	-	-	-	-
Offsets/reductions	-	-	-	-	-	-	-
Net Operating Budget	***$ -***	***$ -***	***$ 30,000***	***$ -***	***$ 30,000***	***$ -***	***$ 30,000***
Associated Capital Costs	***$ -***	***$ -***	***$ -***	***$ -***	***$ -***	***$ -***	***$ -***

1A) Request Description*: Please provide a brief description of the request.*

Please check one: ☑ Departmental ☑ Corporate

In 2010, Council approved an ARR for the installation of GPS units in sdiewalk snow clearing equipment. Partial funds were approved for this initiative (16k from the requested 43K). 25 GPS units are required to complete this initiative that provides service excellence in managing the operatation. In addition, this data is used to support the COV with slip and fall claims.

1B) If this request is part of a project with multiple milestones then please fill in the following table:

Milestones or Deliverables	Timelines	Comments
25 units required at 1200/unit annually	2012	

1C) Impact on other departments (cost/time/benefit):

Department Impacted	Describe Impact (Cost/time/benefit)	Were they Consulted?
Clerks Department	Accurate records of snow clearing equipment being on site.	☑ Yes ☐ No
		☐ Yes ☐ No
		☐ Yes ☐ No

Other comments:

COMMISSIONER APPROVAL: _____ ***Date:*** _____

Budget Staff Use Only	☐ 1st Submission	Submitted for year:
	☐ Previously Recognized	Recognized for year:

Request Title	Additional GPS Units

2) Relationship to Vaughan Vision 2020 - Goals / Objectives / Initiatives

A) Identify the specific initiative on the Vaughan Vision 2020 initiative list this resource request supports (new or implementation of): Choose an Initiative from the drop down list and then choose the relationship with the initiative in the Green cell using the drop down provided.

Theme	Goal	Initiative (Use drop down list)	Ref #	Date	Priority	Request/Initiative Relationship (choose 1)

B) Describe and clearly demonstrate how the request links to the Vaughan Vision 2020:

SERVICE EXCELLENCE: Providing details to residents as to when the sidewalk units will be in their area accomplishes: "Pursue Excellence in Service Delivery", "Enhance and Ensure Community Safety, Health and Wellness", "Lead and Promote Env sustainabilty". MANAGEMENT EXCELLENCED is achieved by "demonstrated leadership and promoting effective Governance" and "Enhance productivity and Innovation"

3) Related Performance Indicators & Business Plan Link

Please provide information on top 3 performance measures:

	Name/description of service level target:	Target Level	Current Level	Level with ARR
1)	41 units required to have sidewalk units equiped	41	16	41
2)				
3)				

Describe how this request relates to Departmental Business Plan:

Listed in prior years initiative and carried over into 2012; Implement GPS system to all COV vehicles to provide timely resopnse to snow clearing and turf cutting equpment in order to provide better customer service

4) Value Proposition

Please detail both qualitative and quantitative benefits of the request

Qualitative: Please select up to 2 actions which best describe this request

Primary: Improve User Satisfaction Secondary: Improve Sustainability

Briefly explain how this request helps achieve the actions selected above. How does this request make a difference in these areas? Can improvements be defined (i.e. surveys, measures, etc.)?

Customer service is quick and timely and records are more accurate then recording the deatail manually.

Quantitative: Please provide explanation of how this request improves efficiency. Note that performance measures are captured in section 3. This section is for efficiency improvements.

Year	Type	Change/Saving	Units	Detail of Cost Reductions/Budget Savings	Incl. in offsets (Section #9)?
2016		savings	Units	over 100K annually saved in claims is anticipated	

5) Alternatives

Are there alternatives or options? Please explain what they are and why they are not the primary approach.

Presently the units without GPS have a less response time to residential inquiries. Records will continue to be kept manually only.

Request Title	Additional GPS Units			

7) Complement Details - Skip to Section 8 if no Staff is requested

Do not gap positions - If required, please contact the Budget Dept. for instructions
Future year progressions & eco. adj. will be calculated corporately by the Budget Dept.

Complement Information	**Position #1**	**Position #2**	**Position #3**	**Sub-total**
Budget Year				
Position title				
Estimated start date				
# of positions requested	-	-	-	-
Full-time equivalents (FTEs)	-	-	-	-
Position type				
Position agreement classification				
If contract, specify length (months or yrs)				
If Casual/Seasonal PT enter Hourly wage				
Business unit # (override if different than # shown)				
Grade level				
Est. starting step				
Desktop (HR) Review Performed?				
B&F Accommodations Available?				
ITM Hardware required?				
Capital Equipment Required?				
Complement Annual Cost Detail				
Annual full-time $				-
Annual part-time $	-	-	-	-
Annual shift premiums, etc	-	-	-	-
Annual overtime $	-	-	-	-
* PT vacation pay ***(calculated field)***	-	-	-	-
* Annual benefits ***(calculated field)***	-	-	-	-
* FT contract benefits in lieu ***(calculated field)***	-	-	-	-
Subtotal (Per Employee)	$ -	$ -	$ -	$ -
Subtotal (Per Position)	$ -	$ -	$ -	$ -

Continuous costs	***(BU & Acct #.)***	**Please fill in per Complement. The total will account for multiple positions if indicated above.**			
1) Office Supplies	6810456.7200	-	-	-	-
2) Training & Developme	6810456.7115	-	-	-	-
3) Cellular Line Charges	6810456.7122.01	-	-	-	-
4) Mileage	6810456.7100	-	-	-	-
Subtotal (Per Employee)		$ -	$ -	$ -	$ -
Subtotal (Per Position)		$ -	$ -	$ -	$ -

One-time costs	***(BU & Acct #.)***	**Please fill in per Complement. The total will account for multiple positions if indicated above.**			
1) Computer Hardware	6810456.7211.01	-	-	-	-
2) Office Equip. & Furnitu	6810456.7210	-	-	-	-
3) Training & Developme	6810456.7115	-	-	-	-
4)	#N/A	-	-	-	-
Subtotal (Per Employee)		-	-	-	-
Subtotal (Per Position)		$ -	$ -	$ -	$ -
2014 Total Annual Costs		$ -	$ -	$ -	$ -
2015 Total Annual Costs		$ -	$ -	$ -	$ -
2016 Total Annual Costs		$ -	$ -	$ -	$ -
2017 Total Annual Costs		$ -	$ -	$ -	$ -

Additional Comments:

Request Title	Additional GPS Units

8) Capital Funding

Are there any Capital requests already submitted/approved or to be submitted related to this ARR? (e.g. new car)

	ASSOCIATED CAPITAL FUNDING	Status	Year asset Available for use	Proj. #	2014	2015	2016	2017	Total
1					$ -	$ -	$ -		$ -
2					$ -	$ -	$ -		$ -
3					$ -	$ -	$ -		$ -
TOTAL ASSOCIATED CAPITAL FUNDING					$ -	$ -	$ -	$ -	$ -

9) Financial/Resource Detail

	Component	BU Acct. #	2014	2015	2016 Budget	2017	2018 Full-Yr. Adj.
REVENUE - continuous operating detail							
1			-	-	-		
2			-	-	-		
3			-	-	-		
4			-	-	-		
		Subtotal	-	-	-	-	
REVENUE - one-time operating detail							
1			-	-	-		-
2			-	-	-		-
		Subtotal	-	-	-	-	-
EXPENSES - continuous operating detail ***(For staffing costs please fill out section 7)***							
1	* Staffing costs *(calculated field)*	(From sect. 7)	-	-	-	-	
2	* Benefits	(From sect. 7)	-	-	-	-	
3	* Complement sch. Expenses *(calculated field)*	(From sect. 7)	-	-	-	-	
4	Addition to existing contract of 25 units		-	-	30,000	-	
5			-	-	-		
6			-	-	-		
7			-	-	-		
		Subtotal	-	-	30,000	-	
EXPENSES - one-time operating detail ***(For staffing costs please fill out section 7)***							
1	* Complement sch. Expenses *(calculated field)*	(From sect. 7)	-	-	-	-	-
2			-	-	-		-
3			-	-	-		-
		Subtotal	-	-	-	-	-
OFFSETS - cost savings, reductions, etc							
1			-	-	-		
2			-	-	-		
3			-	-	-		
		Subtotal	-	-	-	-	
TOTAL OPERATING BUDGET CHANGE			-	-	30,000	-	-

COMPLEMENTS & FTE's		2014	2015	2016	2017	Total
# of positions requested	(From sect. 7)	-	-	-	-	-
FTE's	(From sect. 7)	-	-	-	-	-
FTE reductions/offsets	(Manual Field)	-	-	-		-
Net FTE's		-	-	-	-	-

CITY OF VAUGHAN

2014-2017 OPERATING BUDGET

ADDITIONAL RESOURCE REQUEST

Request Title 2017 New Park Operating Expenses

Business Unit # 6810331 — Parks Cutting & Trimming

205 - Parks & Forestry Operations; Operations

Related Program Playgrounds

Program Classification Standard Desirable Service (Individual Programs)

Annual Budget Change Summary

Financial Components	2014	2015	2016	2017	2014-2017 Sub-total	2018 (One Time. Adj.)	2014-2018 Sub-total
Staffing							
Complements	-	-	-	-	-	-	-
Net FTE's	-	-	-	-	-	-	-
Operating Revenue	**-**	**-**	**-**	**-**	**-**	**-**	**-**
Operating Costs							
Staffing & Benefits	-	-	-	-	-	-	-
Other continuous costs	-	-	-	226,000	226,000	-	226,000
One-time expenses	-	-	-	-	-	-	-
Offsets/reductions	-	-	-	-	-	-	-
Net Operating Budget	***$ -***	***$ -***	***$ -***	***$ 226,000***	***$ 226,000***	***$ -***	***$ 226,000***
Associated Capital Costs	***$ -***	***$ -***	***$ -***	***$ -***	***$ -***	***$ -***	***$ -***

1A) Request Description: ***Please provide a brief description of the request.***

Please check one: ☑ Departmental ☐ Corporate

Additional funding to support the maintenance requirements of the projected 20 hectares of newly constructed parks opening in 2017. Parks will include features such as playgrounds, soccer fields, basketball courts, tennis courts and skate parks.

1B) If this request is part of a project with multiple milestones then please fill in the following table:

Milestones or Deliverables	Timelines	Comments
Maintain newly acquired parks at approved service levels	Q1 - 2017	

1C) Impact on other departments (cost/time/benefit):

Department Impacted	Describe Impact (Cost/time/benefit)	Were they Consulted?
		☐Yes ☐No
		☐Yes ☐No
		☐Yes ☐No

Other comments:

COMMISSIONER APPROVAL: _____ ***Date:*** _____

Budget Staff Use Only		
	☐1st Submission	Submitted for year:
	☐Previously Recognized	Recognized for year:

Request Title	2017 New Park Operating Expenses

2) Relationship to Vaughan Vision 2020 - Goals / Objectives / Initiatives

A) Identify the specific initiative on the Vaughan Vision 2020 initiative list this resource request supports (new or implementation of): Choose an Initiative from the drop down list and then choose the relationship with the initiative in the Green cell using the drop down provided.

Theme	Goal	Initiative (Use drop down list)	Ref #	Date	Priority	Request/Initiative Relationship (choose 1)

B) Describe and clearly demonstrate how the request links to the Vaughan Vision 2020:

Additional funding will enable the Parks & Forestry Operations Department to provide essential maintenance activities at newly developed park locations allowing the City of Vaughan to lead and promote environmental sustainability, and promote community health, safety and well being.

3) Related Performance Indicators & Business Plan Link

Please provide information on top 3 performance measures:

	Name/description of service level target:	Target Level	Current Level	Level with ARR
1)	Grass cutting	14 days	14 days	14 days
2)	CSA Compliance inspections	14 days	14 days	14 days
3)				

Describe how this request relates to Departmental Business Plan:

This request directly relates to the business plans as one of the departments key initiatives are to ensure service standards are met in an efficient and effective manner.

4) Value Proposition

Please detail both qualitative and quantitative benefits of the request

Qualitative: Please select up to 2 actions which best describe this request

Primary: Improve User Satisfaction Secondary: Improve Corp. Image

Briefly explain how this request helps achieve the actions selected above. How does this request make a difference in these areas? Can improvements be defined (i.e. surveys, measures, etc.)?

Completing approved service levels ensure the general public remain safe and can enjoy the use of neighbourhood parks knowing approved service levels are being maintained. The Corporation will benefit from less complaints and reduced operating costs as currently new developments are increasing overtime requirements.

Quantitative: Please provide explanation of how this request improves efficiency. Note that performance measures are captured in section 3. This section is for efficiency improvements.

Year	Type	Change/Saving	Units	Detail of Cost Reductions/Budget Savings	Incl. in offsets (Section #9)?

5) Alternatives

Are there alternatives or options? Please explain what they are and why they are not the primary approach.

Alternatives are to complete the required maintenance on overtime, this is not the primary approach as overtime has been capped and fatigue on field staff creates an environment that is not productive or efficient.

Request Title	2017 New Park Operating Expenses

7) Complement Details - Skip to Section 8 if no Staff is requested

Do not gap positions - If required, please contact the Budget Dept. for instructions
Future year progressions & eco. adj. will be calculated corporately by the Budget Dept.

Complement Information	Position #1	Position #2	Position #3	Sub-total
Budget Year				
Position title				
Estimated start date				
# of positions requested				-
Full-time equivalents (FTEs)				-
Position type				
Position agreement classification				
If contract, specify length (months or yrs)				
If Casual/Seasonal PT enter Hourly wage				
Business unit # (override if different than # shown)				
Grade level				
Est. starting step				
Desktop (HR) Review Performed?				
B&F Accommodations Available?				
ITM Hardware required?				
Capital Equipment Required?				
Complement Annual Cost Detail				
Annual full-time $				-
Annual part-time $	-	-	-	-
Annual shift premiums, etc				-
Annual overtime $				-
* PT vacation pay ***(calculated field)***	-	-	-	-
* Annual benefits ***(calculated field)***	-	-	-	-
* FT contract benefits in lieu ***(calculated field)***	-	-	-	-
Subtotal (Per Employee)	$ -	$ -	$ -	$ -
Subtotal (Per Position)	$ -	$ -	$ -	$ -

Continuous costs	***(BU & Acct #.)***	**Please fill in per Complement. The total will account for multiple positions if indicated above.**			
1) Office Supplies	6810331.7200				-
2) Training & Developme	6810331.7115				-
3) Memberships/Dues/Fe	6810331.7105				-
4) Mileage	6810331.7100				-
Subtotal (Per Employee)		$ -	$ -	$ -	$ -
Subtotal (Per Position)		$ -	$ -	$ -	$ -

One-time costs	***(BU & Acct #.)***	**Please fill in per Complement. The total will account for multiple positions if indicated above.**			
1) Computer Hardware	6810331.7211.01				-
2)	#N/A				-
3)	#N/A				-
4)	#N/A				-
Subtotal (Per Employee)		-	-	-	-
Subtotal (Per Position)		$ -	$ -	$ -	$ -
2014 Total Annual Costs		$ -	$ -	$ -	$ -
2015 Total Annual Costs		$ -	$ -	$ -	$ -
2016 Total Annual Costs		$ -	$ -	$ -	$ -
2017 Total Annual Costs		$ -	$ -	$ -	$ -

Additional Comments:

The development of new parks require operational funding to maintain standards. Below are projected park developments that will impact the 2017 operating budgets: UV2-N19 block 12 Playground, soccer, basketball 3.8 ha, UV1-D4 block 40 District Park Playground, splash pad, senior irrigated soccer, baseball, basketball, tennis 5.58ha, Phase one of North Maple Regional Park Premium soccer 4-6 ha and sections of the VMC Development 1-5ha.

Request Title	2017 New Park Operating Expenses

8) Capital Funding

Are there any Capital requests already submitted/approved or to be submitted related to this ARR? (e.g. new car)

	ASSOCIATED CAPITAL FUNDING	Status	Year asset Available for use	Proj. #	2014	2015	2016	2017	Total
1									$ -
2									$ -
3									$ -
TOTAL ASSOCIATED CAPITAL FUNDING					$ -	$ -	$ -	$ -	$ -

9) Financial/Resource Detail

	Component	BU Acct. #	2014	2015	2016 Budget	2017	2018 Full-Yr. Adj.
REVENUE - continuous operating detail							
1							
2							
3							
4							
		Subtotal	-	-	-	-	
REVENUE - one-time operating detail							
1							-
2							-
		Subtotal	-	-	-	-	-
EXPENSES - continuous operating detail ***(For staffing costs please fill out section 7)***							
1	* Staffing costs *(calculated field)*	(From sect. 7)	-	-	-	-	
2	* Benefits	(From sect. 7)	-	-	-	-	
3	* Complement sch. Expenses *(calculated field)*	(From sect. 7)	-	-	-	-	
4	2016 Maintenance costs for new parks					226,000	
5							
6							
7							
		Subtotal	-	-	-	**226,000**	
EXPENSES - one-time operating detail ***(For staffing costs please fill out section 7)***							
1	* Complement sch. Expenses *(calculated field)*	(From sect. 7)	-	-	-	-	-
2							-
3							-
		Subtotal	-	-	-	-	-
OFFSETS - cost savings, reductions, etc							
1							
2							
3							
		Subtotal	-	-	-	-	
TOTAL OPERATING BUDGET CHANGE			-	-	-	**226,000**	-

COMPLEMENTS & FTE's		2014	2015	2016	2017	Total
# of positions requested	(From sect. 7)	-	-	-	-	-
FTE's	(From sect. 7)	-	-	-	-	-
FTE reductions/offsets	(Manual Field)					-
Net FTE's		-	-	-	-	-

CITY OF VAUGHAN

2014-2017 OPERATING BUDGET

ADDITIONAL RESOURCE REQUEST

Request Title City Assisted Tournament Funding

Business Unit # 6810339 Premium Baseball Fields

205 - Parks & Forestry Operations; Operations

Related Program Soccer

Program Classification Standard Desirable Service & Offered by Private Sector

Annual Budget Change Summary

Financial Components	2014	2015	2016	2017	2014-2017 Sub-total	2018 (One Time. Adj.)	2014-2018 Sub-total
Staffing							
Complements	-	-	-	-	-	-	-
Net FTE's	-	-	-	-	-	-	-
Operating Revenue	**-**	**-**	**-**	**-**	**-**	**-**	**-**
Operating Costs							
Staffing & Benefits	-	-	-	-	-	-	-
Other continuous costs	-	-	-	12,000	12,000	-	12,000
One-time expenses	-	-	-	-	-	-	-
Offsets/reductions	-	-	-	-	-	-	-
Net Operating Budget	***$ -***	***$ -***	***$ -***	***$ 12,000***	***$ 12,000***	***$ -***	***$ 12,000***
Associated Capital Costs	***$ -***	***$ -***	***$ -***	***$ -***	***$ -***	***$ -***	***$ -***

1A) Request Description: ***Please provide a brief description of the request.***

Please check one: ☐ Departmental ☑ Corporate

In support of the new proposed policy for "Funding support for External Sports Association Tournaments" funds in the amount of 12K are required to support national tournaments based on the guidelines. Major National and International Tournaments hosted by our Sports Associations, not only put the City of Vaughan on the map for such grand events, the economic benefits can be rewarding to Vaughan as well. Some associations are struggling to host such an event and this policy that provides a maximum contribution of 3K per tournament will mean more tournaments and support to our associations to pursue National/International tournaments.

1B) If this request is part of a project with multiple milestones then please fill in the following table:

Milestones or Deliverables	Timelines	Comments
Incresed number of tournaments	Q1-2014	requests recevied prior to June 1st previous year

1C) Impact on other departments (cost/time/benefit):

Department Impacted	Describe Impact (Cost/time/benefit)	Were they Consulted?
Recreation	Revenue from issuing permits	☑ Yes ☐ No
Economic Development	Revenues from the meals and accomodations that will be benefit the COV	☑ Yes ☐ No
		☐ Yes ☐ No

Other comments:

COMMISSIONER APPROVAL: _____ ***Date:*** _____

Budget Staff Use Only	☐ 1st Submission	Submitted for year:
	☐ Previously Recognized	Recognized for year:

Request Title	City Assisted Tournament Funding

2) Relationship to Vaughan Vision 2020 - Goals / Objectives / Initiatives

A) Identify the specific initiative on the Vaughan Vision 2020 initiative list this resource request supports (new or implementation of): Choose an Initiative from the drop down list and then choose the relationship with the initiative in the Green cell using the drop down provided.

Theme	Goal	Initiative (Use drop down list)	Ref #	Date	Priority	Request/Initiative Relationship (choose 1)

B) Describe and clearly demonstrate how the request links to the Vaughan Vision 2020:

Allocation of funds will link to the the Vaughan Vision of ORGANIZATIONAL EXCELLENCE by managing growth and economic Well-being.

3) Related Performance Indicators & Business Plan Link

Please provide information on top 3 performance measures:

	Name/description of service level target:	Target Level	Current Level	Level with ARR
1)				
2)				
3)				

Describe how this request relates to Departmental Business Plan:

This initiative relates to public outreach as indicated in the business plan. Engaging the community and enpowering sports teams to host tournaments is important for Community Services

4) Value Proposition

Please detail both qualitative and quantitative benefits of the request

Qualitative: Please select up to 2 actions which best describe this request

Primary: Improve User Satisfaction Secondary: Improve Corp. Image

Briefly explain how this request helps achieve the actions selected above. How does this request make a difference in these areas? Can improvements be defined (i.e. surveys, measures, etc.)?

The benefits to the community to host a major tournament in Vaughan is both financial as well as a corporate image benefit. The anticipated increase in tournaments will be measured.

Quantitative: Please provide explanation of how this request improves efficiency. Note that performance measures are captured in section 3. This section is for efficiency improvements.

Year	Type	Change/Saving	Units	Detail of Cost Reductions/Budget Savings	Incl. in offsets (Section #9)?
2014	Output/Service Quantity	change	$	It is anticipated that the savings will be cost neutral	No

5) Alternatives

Are there alternatives or options? Please explain what they are and why they are not the primary approach.

As a result of the Bantam and Pee Wee tournament funding, the department was requested by Council to implement a guideline for future requests. This guideline provides that option. Alternatively we would not provide funding assistance any more to groups who request assistance to host major tournaments.

Request Title	City Assisted Tournament Funding			
7) Complement Details - Skip to Section 8 if no Staff is requested				
Do not gap positions - If required, please contact the Budget Dept. for instructions Future year progressions & eco. adj. will be calculated corporately by the Budget Dept.				
Complement Information	**Position #1**	**Position #2**	**Position #3**	**Sub-total**
Budget Year				
Position title				
Estimated start date				
# of positions requested	-	-	-	-
Full-time equivalents (FTEs)	-	-	-	-
Position type				
Position agreement classification				
If contract, specify length (months or yrs)				
If Casual/Seasonal PT enter Hourly wage				
Business unit # (override if different than # shown)				
Grade level				
Est. starting step				
Desktop (HR) Review Performed?				
B&F Accommodations Available?				
ITM Hardware required?				
Capital Equipment Required?				
Complement Annual Cost Detail				
Annual full-time $				-
Annual part-time $	-	-	-	-
Annual shift premiums, etc	-	-	-	-
Annual overtime $	-	-	-	-
* PT vacation pay ***(calculated field)***	-	-	-	-
* Annual benefits ***(calculated field)***	-	-	-	-
* FT contract benefits in lieu ***(calculated field)***	-	-	-	-
Subtotal (Per Employee)	$ -	$ -	$ -	$ -
Subtotal (Per Position)	$ -	$ -	$ -	$ -
Continuous costs ***(BU & Acct #.)***	**Please fill in per Complement. The total will account for multiple positions if indicated above.**			
1) Office Supplies 6810339.7200	-	-	-	-
2) Training & Developme 6810339.7115	-	-	-	-
3) Memberships/Dues/Fe 6810339.7105	-	-	-	-
4) Mileage 6810339.7100	-	-	-	-
Subtotal (Per Employee)	$ -	$ -	$ -	$ -
Subtotal (Per Position)	$ -	$ -	$ -	$ -
One-time costs ***(BU & Acct #.)***	**Please fill in per Complement. The total will account for multiple positions if indicated above.**			
1) Computer Hardware 6810339.7211.01	-	-	-	-
2) #N/A	-	-	-	-
3) #N/A	-	-	-	-
4) #N/A	-	-	-	-
Subtotal (Per Employee)	-	-	-	-
Subtotal (Per Position)	$ -	$ -	$ -	$ -
2014 Total Annual Costs	$ -	$ -	$ -	$ -
2015 Total Annual Costs	$ -	$ -	$ -	$ -
2016 Total Annual Costs	$ -	$ -	$ -	$ -
2017 Total Annual Costs	$ -	$ -	$ -	$ -

Additional Comments:

Request Title	City Assisted Tournament Funding

8) Capital Funding

Are there any Capital requests already submitted/approved or to be submitted related to this ARR? (e.g. new car)

	ASSOCIATED CAPITAL FUNDING	Status	Year asset Available for use	Proj. #	2014	2015	2016	2017	Total
1					$ -	$ -	$ -		$ -
2					$ -	$ -	$ -		$ -
3					$ -	$ -	$ -		$ -
TOTAL ASSOCIATED CAPITAL FUNDING					$ -	$ -	$ -	$ -	$ -

9) Financial/Resource Detail

	Component	BU Acct. #	2014	2015	2016 Budget	2017	2018 Full-Yr. Adj.
REVENUE - continuous operating detail							
1			-	-	-		
2			-	-	-		
3			-	-	-		
4			-	-	-		
		Subtotal	-	-	-	-	
REVENUE - one-time operating detail							
1			-	-	-		-
2			-	-	-		-
		Subtotal	-	-	-	-	-
EXPENSES - continuous operating detail ***(For staffing costs please fill out section 7)***							
1	* Staffing costs *(calculated field)*	(From sect. 7)	-	-	-	-	
2	* Benefits	(From sect. 7)	-	-	-	-	
3	* Complement sch. Expenses *(calculated field)*	(From sect. 7)	-	-	-	-	
4	Funds required for city assisted tournaments		-	-	-	12,000	
5			-	-	-		
6			-	-	-		
7			-	-	-		
		Subtotal	-	-	-	12,000	
EXPENSES - one-time operating detail ***(For staffing costs please fill out section 7)***							
1	* Complement sch. Expenses *(calculated field)*	(From sect. 7)	-	-	-	-	-
2			-	-	-		-
3			-	-	-		-
		Subtotal	-	-	-	-	-
OFFSETS - cost savings, reductions, etc							
1			-	-	-		
2			-	-	-		
3			-	-	-		
		Subtotal	-	-	-	-	
TOTAL OPERATING BUDGET CHANGE			-	-	-	12,000	-

COMPLEMENTS & FTE's		2014	2015	2016	2017	Total
# of positions requested	(From sect. 7)	-	-	-	-	-
FTE's	(From sect. 7)	-	-	-	-	-
FTE reductions/offsets	(Manual Field)	-	-	-		-
Net FTE's		-	-	-	-	-

CITY OF VAUGHAN

2014-2017 OPERATING BUDGET

ADDITIONAL RESOURCE REQUEST

Request Title Increased frequency in grass cutting

Business Unit # 6810331 — Parks Cutting & Trimming

205 - Parks & Forestry Operations; Operations

Related Program Boulevard Maintenance

Program Classification Standard Traditional Service

Annual Budget Change Summary

Financial Components	2014	2015	2016	2017	2014-2017 Sub-total	2018 (One Time. Adj.)	2014-2018 Sub-total
Staffing							
Complements	-	-	-	-	-	-	-
Net FTE's	-	-	-	-	-	-	-
Operating Revenue	**-**	**-**	**-**	**-**	**-**	**-**	**-**
Operating Costs							
Staffing & Benefits	-	-	-	-	-	-	-
Other continuous costs	-	-	-	388,500	388,500	-	388,500
One-time expenses	-	-	-	-	-	-	-
Offsets/reductions	-	-	-	-	-	-	-
Net Operating Budget	***$ -***	***$ -***	***$ -***	***$ 388,500***	***$ 388,500***	***$ -***	***$ 388,500***
Associated Capital Costs	***$ -***	***$ -***	***$ -***	***$ -***	***$ -***	***$ -***	***$ -***

1A) Request Description: ***Please provide a brief description of the request.***

Please check one: ☑ Departmental ☐ Corporate

Additional funding to support increased grass cutting rotations during high growth period of the season

1B) If this request is part of a project with multiple milestones then please fill in the following table:

Milestones or Deliverables	Timelines	Comments
Increased frequency of cutting at predetermined locations	Q2 - 2013	To manage the increased weed infestation

1C) Impact on other departments (cost/time/benefit):

Department Impacted	Describe Impact (Cost/time/benefit)	Were they Consulted?
		☐ Yes ☐ No
		☐ Yes ☐ No
		☐ Yes ☐ No

Other comments:

COMMISSIONER APPROVAL: _____ ***Date:*** _____

Budget Staff Use Only		
	☐ 1st Submission	Submitted for year:
	☐ Previously Recognized	Recognized for year:

Request Title	Increased frequency in grass cutting

2) Relationship to Vaughan Vision 2020 - Goals / Objectives / Initiatives

A) Identify the specific initiative on the Vaughan Vision 2020 initiative list this resource request supports (new or implementation of): Choose an Initiative from the drop down list and then choose the relationship with the initiative in the Green cell using the drop down provided.

Theme	Goal	Initiative (Use drop down list)	Ref #	Date	Priority	Request/Initiative Relationship (choose 1)

B) Describe and clearly demonstrate how the request links to the Vaughan Vision 2020:

Additional funding will enable the Parks & Forestry Operations Department to provide essential maintenance activities at selected park locations allowing the City of Vaughan to Lead and Promote Environmental Sustainability, and promotes community health, safety and well being

3) Related Performance Indicators & Business Plan Link

Please provide information on top 3 performance measures:

	Name/description of service level target:	Target Level	Current Level	Level with ARR
1)	Grass cutting services	7 days	14 days	7 days
2)				
3)				

Describe how this request relates to Departmental Business Plan:

This relates to the departmental business plan objectives by completing minimum maintenance standards ensuring all Parks are maintained and remain safe for use by the public

4) Value Proposition

Please detail both qualitative and quantitative benefits of the request

Qualitative: Please select up to 2 actions which best describe this request

Primary: Improve User Satisfaction Secondary: Improve Corp. Image

Briefly explain how this request helps achieve the actions selected above. How does this request make a difference in these areas? Can improvements be defined (i.e. surveys, measures, etc.)?

Completing services at defined levels ensures the general public remains safe as well as maintaining parks on regular rotation. The corporation will benefit from less complaints about services not being completed quickly and on schedule

Quantitative: Please provide explanation of how this request improves efficiency. Note that performance measures are captured in section 3. This section is for efficiency improvements.

Year	Type	Change/Saving	Units	Detail of Cost Reductions/Budget Savings	Incl. in offsets (Section #9)?
2013		Change	$	Reduced number of incoming complaints regarding long grass/weeds	No

5) Alternatives

Are there alternatives or options? Please explain what they are and why they are not the primary approach.

The only alternative to increasing grass cutting schedules is to increase overtime with existing staff, the demand from both city staff and the residents is to increase the frequency of the cutting to 7 days

Request Title	Increased frequency in grass cutting

7) Complement Details - Skip to Section 8 if no Staff is requested

Do not gap positions - If required, please contact the Budget Dept. for instructions
Future year progressions & eco. adj. will be calculated corporately by the Budget Dept.

Complement Information	**Position #1**	**Position #2**	**Position #3**	**Sub-total**
Budget Year				
Position title				
Estimated start date				
# of positions requested	-	-	-	-
Full-time equivalents (FTEs)	-	-	-	-
Position type				
Position agreement classification				
If contract, specify length (months or yrs)				
If Casual/Seasonal PT enter Hourly wage				
Business unit # (override if different than # shown)				
Grade level				
Est. starting step				
Desktop (HR) Review Performed?				
B&F Accommodations Available?				
ITM Hardware required?				
Capital Equipment Required?				
Complement Annual Cost Detail				
Annual full-time $				-
Annual part-time $	-	-	-	-
Annual shift premiums, etc	-	-	-	-
Annual overtime $	-	-	-	-
* PT vacation pay ***(calculated field)***	-	-	-	-
* Annual benefits ***(calculated field)***	-	-	-	-
* FT contract benefits in lieu ***(calculated field)***	-	-	-	-
Subtotal (Per Employee)	$ -	$ -	$ -	$ -
Subtotal (Per Position)	$ -	$ -	$ -	$ -

Continuous costs	***(BU & Acct #.)***	**Please fill in per Complement. The total will account for multiple positions if indicated above.**			
1) Office Supplies	6810331.7200	-	-	-	-
2) Training & Developme	6810331.7115	-	-	-	-
3) Memberships/Dues/Fe	6810331.7105	-	-	-	-
4) Mileage	6810331.7100	-	-	-	-
Subtotal (Per Employee)		$ -	$ -	$ -	$ -
Subtotal (Per Position)		$ -	$ -	$ -	$ -

One-time costs	***(BU & Acct #.)***	**Please fill in per Complement. The total will account for multiple positions if indicated above.**			
1) Computer Hardware	6810331.7211.01	-	-	-	-
2)	#N/A	-	-	-	-
3)	#N/A	-	-	-	-
4)	#N/A	-	-	-	-
Subtotal (Per Employee)		-	-	-	-
Subtotal (Per Position)		$ -	$ -	$ -	$ -
2014 Total Annual Costs		$ -	$ -	$ -	$ -
2015 Total Annual Costs		$ -	$ -	$ -	$ -
2016 Total Annual Costs		$ -	$ -	$ -	$ -
2017 Total Annual Costs		$ -	$ -	$ -	$ -

Additional Comments:

Request Title	Increased frequency in grass cutting

8) Capital Funding

Are there any Capital requests already submitted/approved or to be submitted related to this ARR? (e.g. new car)

	ASSOCIATED CAPITAL FUNDING	Status	Year asset Available for use	Proj. #	2014	2015	2016	2017	Total
1					$ -	$ -	$ -		$ -
2					$ -	$ -	$ -		$ -
3					$ -	$ -	$ -		$ -
TOTAL ASSOCIATED CAPITAL FUNDING					**$ -**	**$ -**	**$ -**	**$ -**	**$ -**

9) Financial/Resource Detail

	Component	BU Acct. #	2014	2015	2016 Budget	2017	2018 Full-Yr. Adj.
REVENUE - continuous operating detail							
1			-	-	-		
2			-	-	-		
3			-	-	-		
4			-	-	-		
		Subtotal	**-**	**-**	**-**	**-**	
REVENUE - one-time operating detail							
1			-	-	-		-
2			-	-	-		-
		Subtotal	**-**	**-**	**-**	**-**	**-**
EXPENSES - continuous operating detail ***(For staffing costs please fill out section 7)***							
1	* Staffing costs *(calculated field)*	(From sect. 7)	-	-	-	-	
2	* Benefits	(From sect. 7)	-	-	-	-	
3	* Complement sch. Expenses *(calculated field)*	(From sect. 7)	-	-	-	-	
4	Contract Services for grass cutting in parks		-	-		388,500	
5			-	-	-		
6			-	-	-		
7			-	-	-		
		Subtotal	**-**	**-**	**-**	**388,500**	
EXPENSES - one-time operating detail ***(For staffing costs please fill out section 7)***							
1	* Complement sch. Expenses *(calculated field)*	(From sect. 7)	-	-	-	-	-
2			-	-	-		-
3			-	-	-		-
		Subtotal	**-**	**-**	**-**	**-**	**-**
OFFSETS - cost savings, reductions, etc							
1			-	-	-		
2			-	-	-		
3			-	-	-		
		Subtotal	**-**	**-**	**-**	**-**	
TOTAL OPERATING BUDGET CHANGE			**-**	**-**	**-**	**388,500**	**-**

COMPLEMENTS & FTE's		2014	2015	2016	2017	Total
# of positions requested	(From sect. 7)	-	-	-	-	-
FTE's	(From sect. 7)	-	-	-	-	-
FTE reductions/offsets	(Manual Field)	-	-	-		-
Net FTE's		-	-	-	-	-

CITY OF VAUGHAN

2014-2017 OPERATING BUDGET

ADDITIONAL RESOURCE REQUEST

Request Title Senior Policy Planner (Extension of 2 YR Contract - 2014 to 2015)

Business Unit # 185001 Policy Planning

185 - Policy Planning

Related Program OMB Appeals to VOP 2010 and Secondary Plans

Program Classification Mandatory - Service (Individual Programs)

Annual Budget Change Summary

Financial Components	2014	2015	2016	2017	2014-2017 Sub-total	2018 (One Time. Adj.)	2014-2018 Sub-total
Staffing							
Complements	1.00	-	-	-	1.00	-	1.00
Net FTE's	1.00	-	-	-	1.00	-	1.00
Operating Revenue	**-**	**-**	**-**	**-**	**-**	**-**	**-**
Operating Costs							
Staffing & Benefits	114,071	-	-	-	114,071	-	114,071
Other continuous costs	1,100	-	-	-	1,100	-	1,100
One-time expenses	-	-	-	-	-	-	-
Offsets/reductions	-	-	-	-	-	-	-
Net Operating Budget	***$ 115,171***	***$ -***	***$ -***	***$ -***	***$ 115,171***	***$ -***	***$ 115,171***
Associated Capital Costs	***$ -***	***$ -***	***$ -***	***$ -***	***$ -***	***$ -***	***$ -***

1A) Request Description: *Please provide a brief description of the request.*

Please check one: ☑ Departmental ☐ Corporate

In order to defend the VOP 2010 at the Ontario Municipal Board (OMB) a full-time contract Senior Planner has been hired for approximately 2 years, starting in 2012. This was a) necessary in that the current staff compliment will be fully occupied with the rest of the work program and which needs to be accomplished within a certain timeframe otherwise aspects of it would be subject to OMB appeals and b) would be cost efficient in that if staff resources are not available the department would need to hire consultants to undertake the work at approximately three times the cost. It has become clear that the work related to the OMB appeals due to the number, complexity and timelines associated with other similar endeavours, will go at least until the end of 2015. Therefore an extension of the contract will be required for 2014 and 2015.

1B) If this request is part of a project with multiple milestones then please fill in the following table:

Milestones or Deliverables	Timelines	Comments
OMB Pre-hearing on Volume 1	Q1-Q3 - 2012	Hearing Q4-2012 - Q1-2013; Decision Q2-2013
OMB Pre-hearing on Volume 2	Q2-Q4 - 2014	Hearing Q1-Q2 - 2013; Decision Q3-2013
OMB Hearing Volume 1		
OMB Hearing Volume 2		

1C) Impact on other departments (cost/time/benefit):

Department Impacted	Describe Impact (Cost/time/benefit)	Were they Consulted?
Legal Services	Defending the VOP 2010 at the OMB will occupy a Senior Planner full-time as well as require input from the Director and Manager of Policy Planning on a regular basis.	☑ Yes ☐ No
	In order to avoid costly appeals to the OMB, the Natural Heritage Network Study, to inform the VOP 2010 and numerous other studies, the department will need the 2 Senior Policy Planners to focus on this work. Therefore, an additional	☐ Yes ☐ No
	planner with senior capabilities will be needed to address the OMB work.	☐ Yes ☐ No

Other comments:

If planning expertise is not available in-house the Legal Dept. will need to rely on consultant assistance at approx.3 times the cost. Aside from the need to defend the VOP 2010 at the OMB the dept has a complex work program requiring all planner & senior planner skills/resources. Work (5 Secondary Plans, Natural Heritage Network Study, Sustainable Development Study, Hospital & Vaughan Campus of Care Precinct Plan, Block Plans & other initiatives) must be accomplished within 2 yrs to avoid cost & time associated with appeals. The dept needs to have the senior planner capabilities to devote to the OMB appeals.

COMMISSIONER APPROVAL: _____ ***Date:*** _____

Budget Staff Use Only	☐ 1st Submission	Submitted for year:
	☐ Previously Recognized	Recognized for year:

Request Title	Senior Policy Planner (Extension of 2 YR Contract - 2014 to 2015)

2) Relationship to Vaughan Vision 2020 - Goals / Objectives / Initiatives

A) Identify the specific initiative on the Vaughan Vision 2020 initiative list this resource request supports (new or implementation of): Choose an Initiative from the drop down list and then choose the relationship with the initiative in the Green cell using the drop down provided.

Theme	Goal	Initiative (Use drop down list)	Ref #	Date	Priority	Request/Initiative Relationship (choose 1)
Organizational Goals	Manage Growth & Economic Well-being	Develop the plan required to build a dynamic Vaughan Metropolitan Centre	1	Q4/15	High	Mandatory
#VALUE!	#VALUE!	Conduct a 5-year comprehensive review of the Official Plan as part of the Growth Management Strategy 2031 Including: support and coordinate land use planning for high capacity transit at strategic locations in the City and prepare a land use plan for the Vaughan enterprise zone and employment lands	#VALUE!	#VALUE!	#VALUE!	General Correlation

B) Describe and clearly demonstrate how the request links to the Vaughan Vision 2020:

The request relates directly to Vaughan Vision 2020 in that it implements Strategic Initiative #1 - Undertake a 5-year comprehensive review of the Official Plan as part of the Growth Management Strategy - a High Priority. The VOP 2010 does not come fully into effect until the appeals to the OMB have been resolved.

3) Related Performance Indicators & Business Plan Link

Please provide information on top 3 performance measures:

	Name/description of service level target:	Target Level	Current Level	Level with ARR
1)				
2)				
3)				

Describe how this request relates to Departmental Business Plan:

The Policy Planning Department's Business Plan identifies increases to the Department's workload in terms of 5 new Secondary Plans and other studies in order to avoid costly and time consuming appeals to the OMB and other time sensitive work. As part of the 2013 Budget Submission, the department is requesting that Senior Policy Planner 2 yr (2012 to 2013) contract position be extended for an additional 2 yrs.

4) Value Proposition

Please detail both qualitative and quantitative benefits of the request

Qualitative: Please select up to 2 actions which best describe this request

Primary: Realize Future Benefits Secondary: Leverage Innovation/Creativity

Briefly explain how this request helps achieve the actions selected above. How does this request make a difference in these areas? Can improvements be defined (i.e. surveys, measures, etc.)?

To complete a 5-year comprehensive review of the Official Plan is a High Priority and a key component of the Growth Management Strategy. Leveraging investment in Vaughan cannot be fully realized unless the Plan is approved and appeals are resolved. The secondary measure is met by promoting a planner to acting senior planner to undertake OMB work and back filling with a junior planner. Vaughan thereby retains the corporate knowledge and the planner gains important experience.

Quantitative: Please provide explanation of how this request improves efficiency. Note that performance measures are captured in section 3. This section is for efficiency improvements.

Year	Type	Change/Saving	Units	Detail of Cost Reductions/Budget Savings	Incl. in offsets (Section #9)?
2014			$	Would result in no request to increase the Corporate OMB account (Legal Dept.).	

5) Alternatives

Are there alternatives or options? Please explain what they are and why they are not the primary approach.

An alternative would be to hire a member from our consultant team, however, this would be more costly. As well, given that the approach would be to elevate a planner into a senior planner position for this work and back fill with a more junior planner, the Corporation retains the knowledge gained from the process. In the event that a consultant needs to be hired, this may need to be addressed through the Capital Budget process either as an increase to the Corporate OMB Account (Legal Dept.) or as an increase to the Official Plan Budget (Policy Planning Dept.).

Request Title	Senior Policy Planner (Extension of 2 YR Contract - 2014 to 2015)			
7) Complement Details - Skip to Section 8 if no Staff is requested				
Do not gap positions - If required, please contact the Budget Dept. for instructions Future year progressions & eco. adj. will be calculated corporately by the Budget Dept.				
Complement Information	**Position #1**	**Position #2**	**Position #3**	**Sub-total**
Budget Year	2014			
Position title	Senior Policy Planner			
Estimated start date	February 1, 2014			
# of positions requested	1.00	-	-	1.00
Full-time equivalents (FTEs)	1.00	-	-	1.00
Position type	Full-time			
Position agreement classification	Contract			
If contract, specify length (months or yrs)	2 years			
If Casual/Seasonal PT enter Hourly wage				
Business unit # (override if different than # shown)	185001			
Grade level	8			
Est. starting step	3			
Desktop (HR) Review Performed?	N/A			
B&F Accommodations Available?	Yes			
ITM Hardware required?	Yes			
Capital Equipment Required?	No			
Complement Annual Cost Detail				
Annual full-time $	96,711			96,711
Annual part-time $	-	-	-	-
Annual shift premiums, etc	-	-	-	-
Annual overtime $	-	-	-	-
* PT vacation pay ***(calculated field)***	-	-	-	-
* Annual benefits ***(calculated field)***	-	-	-	-
* FT contract benefits in lieu ***(calculated field)***	17,360	-	-	17,360
Subtotal (Per Employee)	**$ 114,071**	**$ -**	**$ -**	**$ 114,071**
Subtotal (Per Position)	**$ 114,071**	**$ -**	**$ -**	**$ 114,071**
Continuous costs ***(BU & Acct #.)***	**Please fill in per Complement. The total will account for multiple positions if indicated above.**			
1) Office Supplies 185001.7200	100	-	-	100
2) Training & Developme 185001.7115	500	-	-	500
3) Memberships/Dues/Fe 185001.7105	-	-	-	-
4) Mileage 185001.7100	500	-	-	500
Subtotal (Per Employee)	**$ 1,100**	**$ -**	**$ -**	**$ 1,100**
Subtotal (Per Position)	**$ 1,100**	**$ -**	**$ -**	**$ 1,100**
One-time costs ***(BU & Acct #.)***	**Please fill in per Complement. The total will account for multiple positions if indicated above.**			
1) Computer Hardware 185001.7211.01	-	-	-	-
2) Other (Please detail in #N/A	-	-	-	-
3) #N/A	-	-	-	-
4) #N/A	-	-	-	-
Subtotal (Per Employee)	**-**	**-**	**-**	**-**
Subtotal (Per Position)	**$ -**	**$ -**	**$ -**	**$ -**
2014 Total Annual Costs	**$ 115,171**	**$ -**	**$ -**	**$ 115,171**
2015 Total Annual Costs	**$ -**	**$ -**	**$ -**	**$ -**
2016 Total Annual Costs	**$ -**	**$ -**	**$ -**	**$ -**
2017 Total Annual Costs	**$ -**	**$ -**	**$ -**	**$ -**

Additional Comments:

Request Title	Senior Policy Planner (Extension of 2 YR Contract - 2014 to 2015)

8) Capital Funding

Are there any Capital requests already submitted/approved or to be submitted related to this ARR? (e.g. new car)

	ASSOCIATED CAPITAL FUNDING	Status	Year asset Available for use	Proj. #	2014	2015	2016	2017	Total
1					$ -	$ -	$ -		$ -
2					$ -	$ -	$ -		$ -
3					$ -	$ -	$ -		$ -
TOTAL ASSOCIATED CAPITAL FUNDING					$ -	$ -	$ -	$ -	$ -

9) Financial/Resource Detail

	Component	BU Acct. #	2014	2015	2016	2017	2018
			Budget				Full-Yr. Adj.
REVENUE - continuous operating detail							
1			-	-	-		
2			-	-	-		
3			-	-	-		
4			-	-	-		
		Subtotal	-	-	-	-	
REVENUE - one-time operating detail							
1			-	-	-		-
2			-	-	-		-
		Subtotal	-	-	-	-	-
EXPENSES - continuous operating detail ***(For staffing costs please fill out section 7)***							
1	* Staffing costs *(calculated field)*	(From sect. 7)	**96,711**	-	-	-	
2	* Benefits	(From sect. 7)	**17,360**	-	-	-	
3	* Complement sch. Expenses *(calculated field)*	(From sect. 7)	**1,100**	-	-	-	
4			-	-	-		
5			-	-	-		
6			-	-	-		
7			-	-	-		
		Subtotal	**115,171**	-	-	-	
EXPENSES - one-time operating detail ***(For staffing costs please fill out section 7)***							
1	* Complement sch. Expenses *(calculated field)*	(From sect. 7)	-	-	-	-	-
2			-	-	-		-
3			-	-	-		-
		Subtotal	-	-	-	-	-
OFFSETS - cost savings, reductions, etc							
1			-	-	-		
2			-	-	-		
3			-	-	-		
		Subtotal	-	-	-	-	
TOTAL OPERATING BUDGET CHANGE			**115,171**	-	-	-	-

COMPLEMENTS & FTE's		2014	2015	2016	2017	Total
# of positions requested	(From sect. 7)	**1.00**	-	-	-	**1.00**
FTE's	(From sect. 7)	**1.00**	-	-	-	**1.00**
FTE reductions/offsets	(Manual Field)	-	-	-		-
Net FTE's		**1.00**	-	-	-	**1.00**

CITY OF VAUGHAN

2014-2017 OPERATING BUDGET

ADDITIONAL RESOURCE REQUEST

Request Title Senior Technical Clerk

Business Unit # 070110 Purchasing Services

079 - Purchasing

Related Program Accounts Payable

Program Classification Standard Essential Support

Annual Budget Change Summary

Financial Components	2014	2015	2016	2017	2014-2017 Sub-total	2018 (One Time. Adj.)	2014-2018 Sub-total
Staffing							
Complements	1.00	-	-	-	1.00	-	1.00
Net FTE's	1.00	-	-	-	1.00	-	1.00
Operating Revenue	-	-	-	-	-	-	-
Operating Costs							
Staffing & Benefits	70,431	-	-	-	70,431	-	70,431
Other continuous costs	300	-	-	-	300	-	300
One-time expenses	3,500	(3,500)	-	-	-	-	-
Offsets/reductions	(39,092)	-	-	-	(39,092)	-	(39,092)
Net Operating Budget	***$ 35,139***	***$ (3,500)***	***$ -***	***$ -***	***$ 31,639***	***$ -***	***$ 31,639***
Associated Capital Costs	*$ -*	*$ -*	*$ -*	*$ -*	*$ -*	*$ -*	*$ -*

1A) Request Description: ***Please provide a brief description of the request.***

Please check one: ☑ Departmental ☐ Corporate

Purchasing Services is in need of additional staffing, one Senior Technical Clerk to support buyers with increased bidding workload. This position is integral part of bid preparation process which enables buyers to secure requesting department's requirement through competitive bid cycle. Buyers focus more on professional procurement aspects of bid process to ensure adherence with the related regulations where as this position handles administrative aspect of the bid process by timely releasing the bid documents, addendums, advertisements, upload bids on websites and also receives fees and submissions from vendors. Shortage of this staff member has corporate wide adverse effects due to bottlenecks in procurement process

Purchasing Services is committed to the procurement of supplies and services and construction in a timely and cost effective manner through fair and competitive process. This includes the acquisition of goods, services and capital construction projects for all departments of the City of Vaughan and VPL.

1B) If this request is part of a project with multiple milestones then please fill in the following table:

Milestones or Deliverables	Timelines	Comments
Bidding Process to award the Contract	Specific to each	All departments put in their procurement requests for goods, services or construction
	Project	and have specific milestones of start and end date in order to ensure department's
		operations and service standards. Purchasing is required to work to meet departments
		timelines.

1C) Impact on other departments (cost/time/benefit):

Department Impacted	Describe Impact (Cost/time/benefit)	Were they Consulted?
Corporate Wide	To meet the departmental timeline for procurement of goods, services and constructions,. Purchasing	☐Yes ☐No
	department is required to process the bids soon upon budget approval and receipt of specifications from	☐Yes ☐No
	departments. With the approval of this ARR the process bottleneck will clear and improve bid process time	☐Yes ☐No

Other comments:

COMMISSIONER APPROVAL: _____ ***Date:*** _____

Budget Staff Use Only	☐1st Submission ☐Previously Recognized	Submitted for year: Recognized for year:

Request Title	Senior Technical Clerk

2) Relationship to Vaughan Vision 2020 - Goals / Objectives / Initiatives

A) Identify the specific initiative on the Vaughan Vision 2020 initiative list this resource request supports (new or implementation of): Choose an Initiative from the drop down list and then choose the relationship with the initiative in the Green cell using the drop down provided.

Theme	Goal	Initiative (Use drop down list)	Ref #	Date	Priority	Request/Initiative Relationship (choose 1)

B) Describe and clearly demonstrate how the request links to the Vaughan Vision 2020:

Pursue Excellence in Service Delivery. Approval of this position will help maintain the purchasing service delivery standards to its internal and external customers by improving the turn around time of procurement / bidding cycle.

3) Related Performance Indicators & Business Plan Link

Please provide information on top 3 performance measures:

	Name/description of service level target:	Target Level	Current Level	Level with ARR
1)	Maintain Procurement Cycle	A	B+	A
2)	Continue Fair and transparent Bidding process	A	A	Maintain A
3)	Maintain Litigation Free Operations	A	A	Maintain A

Describe how this request relates to Departmental Business Plan:

The number of Bids and Purchase Order have increased during last 3 years as all of the purchasing tasks are now centrally performed by Purchasing Services to ensure consistency in accordance with policies. As result of this increased work load the bidding process is either delayed or staff is working extra time to meet the timelines.

4) Value Proposition

Please detail both qualitative and quantitative benefits of the request

Qualitative: Please select up to 2 actions which best describe this request

Primary: Improve User Satisfaction Secondary: Improve Corp. Image

Briefly explain how this request helps achieve the actions selected above. How does this request make a difference in these areas? Can improvements be defined (i.e. surveys, measures, etc.)?

Timely meeting the user department's operational requirement will help them maintaining the service delivery standard / levels which in turn improve user satisfaction and also improve corporate image.

Quantitative: Please provide explanation of how this request improves efficiency. Note that performance measures are captured in section 3. This section is for efficiency improvements.

Year	Type	Change/Saving	Units	Detail of Cost Reductions/Budget Savings	Incl. in offsets (Section #9)?

5) Alternatives

Are there alternatives or options? Please explain what they are and why they are not the primary approach.

Staff is working extra hours to meet the timelines for additional requirement. However this option is not a sustainable approach as continuation of this practice will have negative impact on related staff work life balance. Moreover working beyond regular hours may impact on quality of work and increase chances of errors.

Request Title	Senior Technical Clerk			
7) Complement Details - Skip to Section 8 if no Staff is requested				
Do not gap positions - If required, please contact the Budget Dept. for instructions Future year progressions & eco. adj. will be calculated corporately by the Budget Dept.				
Complement Information	**Position #1**	**Position #2**	**Position #3**	**Sub-total**
Budget Year	2014			
Position title	Senior Technical Clerk			
Estimated start date	June 1, 2014			
# of positions requested	1.00	-	-	1.00
Full-time equivalents (FTEs)	1.00	-	-	1.00
Position type	Full-time			
Position agreement classification	Cupe Cler. & Tech			
If contract, specify length (months or yrs)	N/A			
If Casual/Seasonal PT enter Hourly wage				
Business unit # (override if different than # shown)	070110			
Grade level	F			
Est. starting step	Start			
Desktop (HR) Review Performed?	No			
B&F Accommodations Available?	Yes			
ITM Hardware required?	No			
Capital Equipment Required?	No			
Complement Annual Cost Detail				
Annual full-time $	54,327			54,327
Annual part-time $	-	-	-	-
Annual shift premiums, etc	-	-	-	-
Annual overtime $	1,000	-	-	1,000
* PT vacation pay *(calculated field)*	-	-	-	-
* Annual benefits *(calculated field)*	15,104	-	-	15,104
* FT contract benefits in lieu *(calculated field)*	-	-	-	-
Subtotal (Per Employee)	**$ 70,431**	**$ -**	**$ -**	**$ 70,431**
Subtotal (Per Position)	**$ 70,431**	**$ -**	**$ -**	**$ 70,431**
Continuous costs *(BU & Acct #.)*	**Please fill in per Complement. The total will account for multiple positions if indicated above.**			
1) Office Supplies 070110.7200	300	-	-	300
2) Training & Developme 070110.7115	-	-	-	-
3) Cellular Line Charges 070110.7122.01	-	-	-	-
4) Mileage 070110.7100	-	-	-	-
Subtotal (Per Employee)	**$ 300**	**$ -**	**$ -**	**$ 300**
Subtotal (Per Position)	**$ 300**	**$ -**	**$ -**	**$ 300**
One-time costs *(BU & Acct #.)*	**Please fill in per Complement. The total will account for multiple positions if indicated above.**			
1) Computer Hardware 070110.7211.01	2,500	-	-	2,500
2) Office Equip. & Furnitu 070110.7210	-	-	-	-
3) Training & Developme 070110.7115	-	-	-	-
4) Dept. Sundry Expense 070110.7699.01	1,000	-	-	1,000
Subtotal (Per Employee)	***3,500***	**-**	**-**	***3,500***
Subtotal (Per Position)	**$ 3,500**	**$ -**	**$ -**	**$ 3,500**
2014 Total Annual Costs	**$ 74,231**	**$ -**	**$ -**	**$ 74,231**
2015 Total Annual Costs	**$ -**	**$ -**	**$ -**	**$ -**
2016 Total Annual Costs	**$ -**	**$ -**	**$ -**	**$ -**
2017 Total Annual Costs	**$ -**	**$ -**	**$ -**	**$ -**

Additional Comments:

Request Title	Senior Technical Clerk

8) Capital Funding

Are there any Capital requests already submitted/approved or to be submitted related to this ARR? (e.g. new car)

	ASSOCIATED CAPITAL FUNDING	Status	Year asset Available for use	Proj. #	2014	2015	2016	2017	Total
1					$ -	$ -	$ -		$ -
2					$ -	$ -	$ -		$ -
3					$ -	$ -	$ -		$ -
TOTAL ASSOCIATED CAPITAL FUNDING					$ -	$ -	$ -	$ -	$ -

9) Financial/Resource Detail

	Component	BU Acct. #	2014	2015	2016	2017	2018
					Budget		Full-Yr. Adj.
REVENUE - continuous operating detail							
1			-	-	-		
2			-	-	-		
3			-	-	-		
4			-	-	-		
		Subtotal	-	-	-	-	
REVENUE - one-time operating detail							
1			-	-	-		-
2			-	-	-		-
		Subtotal	-	-	-	-	-
EXPENSES - continuous operating detail ***(For staffing costs please fill out section 7)***							
1	* Staffing costs *(calculated field)*	(From sect. 7)	**55,327**	-	-	-	
2	* Benefits	(From sect. 7)	**15,104**	-	-	-	
3	* Complement sch. Expenses *(calculated field)*	(From sect. 7)	**300**	-	-	-	
4			-	-	-		
5			-	-	-		
6			-	-	-		
7			-	-	-		
		Subtotal	**70,731**	-	-	-	
EXPENSES - one-time operating detail ***(For staffing costs please fill out section 7)***							
1	* Complement sch. Expenses *(calculated field)*	(From sect. 7)	**3,500**	-	-	-	-
2			-	-	-		-
3			-	-	-		-
		Subtotal	**3,500**	-	-	-	-
OFFSETS - cost savings, reductions, etc							
1	70001.7015 and 7017- Part Time and Benefits		(24,227)	-	-		
2	70110.7220.01 - Copier/Fax Lease Charges		(4,000)	-	-		
3	70110.7015 and 7017 - Part Time and Benefits		(10,865)	-	-		
		Subtotal	**(39,092)**	-	-	-	
TOTAL OPERATING BUDGET CHANGE			**35,139**	-	-	-	-

COMPLEMENTS & FTE's		2014	2015	2016	2017	Total
# of positions requested	(From sect. 7)	**1.00**	-	-	-	**1.00**
FTE's	(From sect. 7)	**1.00**	-	-	-	**1.00**
FTE reductions/offsets	(Manual Field)	-	-	-		-
Net FTE's		**1.00**	-	-	-	**1.00**

CITY OF VAUGHAN

2014-2017 OPERATING BUDGET

ADDITIONAL RESOURCE REQUEST

Request Title Operations Review Analyst

Business Unit # 2300001 Public Works - Admin.

155 - Public Works - Operations; Administration

Related Program Yard Operations

Program Classification Standard Traditional Support

Annual Budget Change Summary

Financial Components	2014	2015	2016	2017	2014-2017 Sub-total	2018 (One Time. Adj.)	2014-2018 Sub-total
Staffing							
Complements	-	-	-	1.00	1.00	-	1.00
Net FTE's	-	-	-	1.00	1.00	-	1.00
Operating Revenue	**-**	**-**	**-**	**-**	**-**	**-**	**-**
Operating Costs							
Staffing & Benefits	-	-	-	94,880	94,880	-	94,880
Other continuous costs	-	-	-	-	-	-	-
One-time expenses	-	-	-	-	-	-	-
Offsets/reductions	-	-	-	-	-	-	-
Net Operating Budget	***$ -***	***$ -***	***$ -***	***$ 94,880***	***$ 94,880***	***$ -***	***$ 94,880***
Associated Capital Costs	***$ -***	***$ -***	***$ -***	***$ -***	***$ -***	***$ -***	***$ -***

1A) Request Description: ***Please provide a brief description of the request.***

Please check one: ☑ Departmental ☐ Corporate

This contract position is requested so that a complete business analysis can be completed on the various activities performed by the Public Works Department. The intent is to have costs being mapped against funding sources, and tie those costs into the service levels, as well as the cost implications of those service levels on the funding sources.

1B) If this request is part of a project with multiple milestones then please fill in the following table:

Milestones or Deliverables	Timelines	Comments
Review of all PW activities.	Complete by Q4	

1C) Impact on other departments (cost/time/benefit):

Department Impacted	Describe Impact (Cost/time/benefit)	Were they Consulted?
Budgeting	Impact would be on staff time to work with City's Budget Analyst and/or Budget Co-ordinator.	☐ Yes ☐ No
		☐ Yes ☐ No
		☐ Yes ☐ No

Other comments:

The benefit of this contract position is that it will provide useful analysis for not only current service levels, but on a go forward basis, the information will improve the department's ability to forecast budget needs based on those service levels. It will also improve the department's budget preparation and analysis process, and potentially create efficiencies in the department.

COMMISSIONER APPROVAL: _____ ***Date:*** _____

Budget Staff Use Only	☐ 1st Submission	Submitted for year:
	☐ Previously Recognized	Recognized for year:

Request Title	Operations Review Analyst

2) Relationship to Vaughan Vision 2020 - Goals / Objectives / Initiatives

A) Identify the specific initiative on the Vaughan Vision 2020 initiative list this resource request supports (new or implementation of): Choose an Initiative from the drop down list and then choose the relationship with the initiative in the Green cell using the drop down provided.

Theme	Goal	Initiative (Use drop down list)	Ref #	Date	Priority	Request/Initiative Relationship (choose 1)

B) Describe and clearly demonstrate how the request links to the Vaughan Vision 2020:

By completing a business review of the activities and service levels, efficiencies may be produced that will result in either cost or time savings.

3) Related Performance Indicators & Business Plan Link

Please provide information on top 3 performance measures:

	Name/description of service level target:	Target Level	Current Level	Level with ARR
1)	Currently not done			
2)				
3)				

Describe how this request relates to Departmental Business Plan:

The Administration business plan includes this request as a means of gaining departmental efficiencies.

4) Value Proposition

Please detail both qualitative and quantitative benefits of the request

Qualitative: Please select up to 2 actions which best describe this request

Primary: Realize Future Benefits Secondary: Improve Sustainability

Briefly explain how this request helps achieve the actions selected above. How does this request make a difference in these areas? Can improvements be defined (i.e. surveys, measures, etc.)?

The future benefits will be that sound business case decisions can be made on service levels and their impact on funding sources. By gaining efficiencies, the impact on tax increases to fund certain activities can potentially be mitigated through improved efficiencies or service level adjustments.

Quantitative: Please provide explanation of how this request improves efficiency. Note that performance measures are captured in section 3. This section is for efficiency improvements.

Year	Type	Change/Saving	Units	Detail of Cost Reductions/Budget Savings	Incl. in offsets (Section #9)?
2012				Review completed	
2013				Implementation of any savings	

5) Alternatives

Are there alternatives or options? Please explain what they are and why they are not the primary approach.

The only other option than contracting this person, is for staff to be seconded from Budgeting for a one year period to complete this review.

Request Title	Operations Review Analyst			
7) Complement Details - Skip to Section 8 if no Staff is requested				
Do not gap positions - If required, please contact the Budget Dept. for instructions Future year progressions & eco. adj. will be calculated corporately by the Budget Dept.				
Complement Information	**Position #1**	**Position #2**	**Position #3**	**Sub-total**
Budget Year	2017			
Position title	Operations Review Analyst			
Estimated start date	Q1/17			
# of positions requested	1.00	-	-	1.00
Full-time equivalents (FTEs)	1.00	-	-	1.00
Position type	Full-time			
Position agreement classification	Contract			
If contract, specify length (months or yrs)	1 year			
If Casual/Seasonal PT enter Hourly wage				
Business unit # (override if different than # shown)	2300001			
Grade level	7			
Est. starting step	1			
Desktop (HR) Review Performed?	No			
B&F Accommodations Available?	Yes			
ITM Hardware required?	No			
Capital Equipment Required?	No			
Complement Annual Cost Detail				
Annual full-time $	80,271			80,271
Annual part-time $	-	-	-	-
Annual shift premiums, etc	-	-	-	-
Annual overtime $	-	-	-	-
* PT vacation pay ***(calculated field)***	-	-	-	-
* Annual benefits ***(calculated field)***	-	-	-	-
* FT contract benefits in lieu ***(calculated field)***	14,609	-	-	14,609
Subtotal (Per Employee)	**$ 94,880**	**$ -**	**$ -**	**$ 94,880**
Subtotal (Per Position)	**$ 94,880**	**$ -**	**$ -**	**$ 94,880**
Continuous costs ***(BU & Acct #.)***	**Please fill in per Complement. The total will account for multiple positions if indicated above.**			
1) Office Supplies 2300001.7200	-	-	-	-
2) Training & Developme 2300001.7115	-	-	-	-
3) Cellular Line Charges 2300001.7122.01	-	-	-	-
4) Mileage 2300001.7100	-	-	-	-
Subtotal (Per Employee)	**$ -**	**$ -**	**$ -**	**$ -**
Subtotal (Per Position)	**$ -**	**$ -**	**$ -**	**$ -**
One-time costs ***(BU & Acct #.)***	**Please fill in per Complement. The total will account for multiple positions if indicated above.**			
1) Computer Hardware 2300001.7211.01	-	-	-	-
2) Office Equip. & Furnitu 2300001.7210	-	-	-	-
3) Training & Developme 2300001.7115	-	-	-	-
4) #N/A	-	-	-	-
Subtotal (Per Employee)	**-**	**-**	**-**	**-**
Subtotal (Per Position)	**$ -**	**$ -**	**$ -**	**$ -**
2014 Total Annual Costs	**$ -**	**$ -**	**$ -**	**$ -**
2015 Total Annual Costs	**$ -**	**$ -**	**$ -**	**$ -**
2016 Total Annual Costs	**$ -**	**$ -**	**$ -**	**$ -**
2017 Total Annual Costs	**$ 94,880**	**$ -**	**$ -**	**$ 94,880**

Additional Comments:

Space is available at the JOC for this person, and no additional office equipment is required.

Request Title	Operations Review Analyst

8) Capital Funding

Are there any Capital requests already submitted/approved or to be submitted related to this ARR? (e.g. new car)

	ASSOCIATED CAPITAL FUNDING	Status	Year asset Available for use	Proj. #	2014	2015	2016	2017	Total
1					$ -	$ -	$ -		$ -
2					$ -	$ -	$ -		$ -
3					$ -	$ -	$ -		$ -
TOTAL ASSOCIATED CAPITAL FUNDING					$ -	$ -	$ -	$ -	$ -

9) Financial/Resource Detail

	Component	BU Acct. #	2014	2015	2016 Budget	2017	2018 Full-Yr. Adj.
REVENUE - continuous operating detail							
1			-	-	-		
2			-	-	-		
3			-	-	-		
4			-	-	-		
		Subtotal	-	-	-	-	
REVENUE - one-time operating detail							
1			-	-	-		-
2			-	-	-		-
		Subtotal	-	-	-	-	-
EXPENSES - continuous operating detail ***(For staffing costs please fill out section 7)***							
1	* Staffing costs *(calculated field)*	(From sect. 7)	-	-	-	**80,271**	
2	* Benefits	(From sect. 7)	-	-	-	**14,609**	
3	* Complement sch. Expenses *(calculated field)*	(From sect. 7)	-	-	-	-	
4			-	-	-		
5			-	-	-		
6			-	-	-		
7			-	-	-		
		Subtotal	-	-	-	**94,880**	
EXPENSES - one-time operating detail ***(For staffing costs please fill out section 7)***							
1	* Complement sch. Expenses *(calculated field)*	(From sect. 7)	-	-	-	-	-
2			-	-	-		-
3			-	-	-		-
		Subtotal	-	-	-	-	-
OFFSETS - cost savings, reductions, etc							
1	Unknown until review completed.		-	-	-		
2			-	-	-		
3			-	-	-		
		Subtotal	-	-	-	-	
TOTAL OPERATING BUDGET CHANGE			-	-	-	**94,880**	-

COMPLEMENTS & FTE's		2014	2015	2016	2017	Total
# of positions requested	(From sect. 7)	-	-	-	**1.00**	**1.00**
FTE's	(From sect. 7)	-	-	-	**1.00**	**1.00**
FTE reductions/offsets	(Manual Field)	-	-	-		-
Net FTE's		-	-	-	**1.00**	**1.00**

CITY OF VAUGHAN

2014-2017 OPERATING BUDGET

ADDITIONAL RESOURCE REQUEST

Request Title Equipment Operator I

Business Unit # 2310001 Roads Division - Admin.

155 - Public Works - Operations; Roads Mtce.

Related Program Road Snow Clearing

Program Classification Mandatory - Service

Annual Budget Change Summary

Financial Components	2014	2015	2016	2017	2014-2017 Sub-total	2018 (One Time. Adj.)	2014-2018 Sub-total
Staffing							
Complements	2.00	-	-	-	2.00	-	2.00
Net FTE's	2.00	-	-	-	2.00	-	2.00
Operating Revenue	-	-	-	-	-	-	-
Operating Costs							
Staffing & Benefits	133,021	-	-	-	133,021	-	133,021
Other continuous costs	3,000	-	-	-	3,000	-	3,000
One-time expenses	-	-	-	-	-	-	-
Offsets/reductions	(136,021)	-	-	-	(136,021)	-	(136,021)
Net Operating Budget	***$ (0)***	***$ -***	***$ -***	***$ -***	***$ (0)***	***$ -***	***$ (0)***
Associated Capital Costs	***$ 67,000***	***$ -***	***$ -***	***$ -***	***$ 67,000***	***$ -***	***$ 67,000***

1A) Request Description*: Please provide a brief description of the request.*

Please check one: ☑ Departmental ☐ Corporate

Addition of new Equipment Operator I. This Union position performs general labour duties related to maintenance and repair of City roads, sidewalks, boulevards and drainage infrastructure. The position also participates in various winter maintenance activities including operation of sander/plough combination vehicle, 4x4 truck plowing, snow removal and winter drainage maintenance. On occasion, this position provides direct assistance to the Roads Supervisor and Roads Foreperson in a Lead Hand capacity by overseeing work crews involved in the day to day maintenance of roads, sidewalks, boulevards and drainage aspects. This position is often reclassified to Equipment Operator II to operate the City's heavy equipment used in the maintenance and repair of road infrastructure. This ARR is fully offset by savings in Salt Purchase Materials & Supplies.

1B) If this request is part of a project with multiple milestones then please fill in the following table:

Milestones or Deliverables	Timelines	Comments

1C) Impact on other departments (cost/time/benefit):

Department Impacted	Describe Impact (Cost/time/benefit)	Were they Consulted?
Human Resources	Assistance with recruitment and hiring process.	☑ Yes ☐ No
		☐ Yes ☐ No
		☐ Yes ☐ No

Other comments:

COMMISSIONER APPROVAL: _____ ***Date:*** _____

Budget Staff Use Only	☐ 1st Submission	Submitted for year:
	☐ Previously Recognized	Recognized for year:

Request Title	Equipment Operator I

2) Relationship to Vaughan Vision 2020 - Goals / Objectives / Initiatives

A) Identify the specific initiative on the Vaughan Vision 2020 initiative list this resource request supports (new or implementation of): Choose an Initiative from the drop down list and then choose the relationship with the initiative in the Green cell using the drop down provided.

Theme	Goal	Initiative (Use drop down list)	Ref #	Date	Priority	Request/Initiative Relationship (choose 1)

B) Describe and clearly demonstrate how the request links to the Vaughan Vision 2020:

Service Excellence: Demonstrate Excellence in Service Delivery by providing respectful, timely and reliable maintenance and repair of road infrastructure in response to residents' concerns and in accordance with the City's approved service levels. Promote Community Safety, Health & Wellness by maintaining the City's road and drainage infrastructure and contributing to safe road conditions during winter maintenance. Management Excellence: Ensure a High Performing Organization by assisting in the timely repair and maintenance of road and drainage infrastructure in accordance with the City's approved service levels. Manage Corporate Assets through the efficient repair and maintenance of road and drainage infrastructure in accordance with provincial legislation and the City's approved service levels.

3) Related Performance Indicators & Business Plan Link

Please provide information on top 3 performance measures:

	Name/description of service level target:	Target Level	Current Level	Level with ARR
1)				
2)				
3)				

Describe how this request relates to Departmental Business Plan:

We must remain in compliance with provincial legislation (Minimum Maintenance Standards - MMS) and Council approved service levels related to road maintenance and repair by addressing deficiencies within a minimum time period. Seasonal demands for operators (i.e. sweeper, backhoe, loader) often require that we reclassify Equipment Operator I's for various heavy equipment units. Given the restriction on Hours of Service (max of 60 hours/week), this position can quickly reach the maximum hours limit during winter events or emergency situations.

4) Value Proposition

Please detail both qualitative and quantitative benefits of the request

Qualitative: Please select up to 2 actions which best describe this request

Primary | Secondary

Briefly explain how this request helps achieve the actions selected above. How does this request make a difference in these areas? Can improvements be defined (i.e. surveys, measures, etc.)?

Quantitative: Please provide explanation of how this request improves efficiency. Note that performance measures are captured in section 3. This section is for efficiency improvements.

Year	Type	Change/Saving	Units	Detail of Cost Reductions/Budget Savings	Incl. in offsets (Section #9)?
				N/A	

5) Alternatives

Are there alternatives or options? Please explain what they are and why they are not the primary approach.

One alternative is to assign a current staff member in a lower job classification to this role. This removes a staff member from their current role, thereby creating a staff shortage in another job classification such as Labourer. This results in a negative impact on the operation by reducing the number of staff available for day to day road maintenance work or On Call operations (i.e. winter maintenance/emergency situations). For this reason, this alternative is not recommended. Another option is to hire more seasonal staff to assist with road maintenance aspects. This may be a short term solution.

Request Title	Equipment Operator I			

7) Complement Details - Skip to Section 8 if no Staff is requested

Do not gap positions - If required, please contact the Budget Dept. for instructions
Future year progressions & eco. adj. will be calculated corporately by the Budget Dept.

Complement Information	**Position #1**	**Position #2**	**Position #3**	**Sub-total**
Budget Year	2014			
Position title	Equipment Operator I			
Estimated start date	May 1, 2014			
# of positions requested	2.00	-	-	2.00
Full-time equivalents (FTEs)	2.00	-	-	2.00
Position type	Full-time			
Position agreement classification	Cupe Hourly			
If contract, specify length (months or yrs)	N/A			
If Casual/Seasonal PT enter Hourly wage				
Business unit # (override if different than # shown)	2310001			
Grade level	C			
Est. starting step	Start			
Desktop (HR) Review Performed?	N/A			
B&F Accommodations Available?	N/A			
ITM Hardware required?	N/A			
Capital Equipment Required?	Yes			
Complement Annual Cost Detail				
Annual full-time $	41,747			41,747
Annual part-time $	-	-	-	-
Annual shift premiums, etc	500	-	-	500
Annual overtime $	10,000	-	-	10,000
* PT vacation pay ***(calculated field)***	-	-	-	-
* Annual benefits ***(calculated field)***	14,263	-	-	14,263
* FT contract benefits in lieu ***(calculated field)***	-	-	-	-
Subtotal (Per Employee)	**$ 66,510**	**$ -**	**$ -**	**$ 66,510**
Subtotal (Per Position)	**$ 133,021**	**$ -**	**$ -**	**$ 133,021**

Continuous costs	***(BU & Acct #.)***	**Please fill in per Complement. The total will account for multiple positions if indicated above.**			
1) Office Supplies	2310001.7200	-	-	-	-
2) Training & Developme	2310001.7115	1,000	-	-	1,000
3) Cellular Line Charges	2310001.7122.01	-	-	-	-
4) Other (Please detail in	#N/A	500	-	-	500
Subtotal (Per Employee)		**$ 1,500**	**$ -**	**$ -**	**$ 1,500**
Subtotal (Per Position)		**$ 3,000**	**$ -**	**$ -**	**$ 3,000**

One-time costs	***(BU & Acct #.)***	**Please fill in per Complement. The total will account for multiple positions if indicated above.**			
1) Computer Hardware	2310001.7211.01	-	-	-	-
2) Office Equip. & Furnitu	2310001.7210	-	-	-	-
3) Training & Developme	2310001.7115	-	-	-	-
4)	#N/A	-	-	-	-
Subtotal (Per Employee)		**-**	**-**	**-**	**-**
Subtotal (Per Position)		**$ -**	**$ -**	**$ -**	**$ -**
2014 Total Annual Costs		**$ 136,021**	**$ -**	**$ -**	**$ 136,021**
2015 Total Annual Costs		**$ -**	**$ -**	**$ -**	**$ -**
2016 Total Annual Costs		**$ -**	**$ -**	**$ -**	**$ -**
2017 Total Annual Costs		**$ -**	**$ -**	**$ -**	**$ -**

Additional Comments:
Other in Continuous Costs includes protective clothing and uniforms (BU & Acct # 2310001.7300)

Request Title	Equipment Operator I

8) Capital Funding

Are there any Capital requests already submitted/approved or to be submitted related to this ARR? (e.g. new car)

	ASSOCIATED CAPITAL FUNDING	Status	Year asset Available for use	Proj. #	2014	2015	2016	2017	Total
1	New 2 Ton Dump Truck		2014	FL-5463-14	$ 67,000	$ -	$ -		$ 67,000
2					$ -	$ -	$ -		$ -
3					$ -	$ -	$ -		$ -
TOTAL ASSOCIATED CAPITAL FUNDING					**$ 67,000**	**$ -**	**$ -**	**$ -**	**$ 67,000**

9) Financial/Resource Detail

	Component	BU Acct. #	2014	2015	2016	2017	2018
			Budget				Full-Yr. Adj.
REVENUE - continuous operating detail							
1			-	-	-		
2			-	-	-		
3			-	-	-		
4			-	-	-		
		Subtotal	**-**	**-**	**-**	**-**	
REVENUE - one-time operating detail							
1			-	-	-		-
2			-	-	-		-
		Subtotal	**-**	**-**	**-**	**-**	**-**
EXPENSES - continuous operating detail ***(For staffing costs please fill out section 7)***							
1	* Staffing costs *(calculated field)*	(From sect. 7)	**104,494**	**-**	**-**	**-**	
2	* Benefits	(From sect. 7)	**28,527**	**-**	**-**	**-**	
3	* Complement sch. Expenses *(calculated field)*	(From sect. 7)	**3,000**	**-**	**-**	**-**	
4			-	-	-		
5			-	-	-		
6			-	-	-		
7			-	-	-		
		Subtotal	**136,021**	**-**	**-**	**-**	
EXPENSES - one-time operating detail ***(For staffing costs please fill out section 7)***							
1	* Complement sch. Expenses *(calculated field)*	(From sect. 7)	**-**	**-**	**-**	-	-
2			-	-	-		-
3			-	-	-		-
		Subtotal	**-**	**-**	**-**	**-**	**-**
OFFSETS - cost savings, reductions, etc							
1	Salt Purchase - Materials & Supplies	2310166.7330	(136,021)	-	-		
2			-	-	-		
3			-	-	-		
		Subtotal	**(136,021)**	**-**	**-**	**-**	
TOTAL OPERATING BUDGET CHANGE			**(0)**	**-**	**-**	**-**	**-**

COMPLEMENTS & FTE's		2014	2015	2016	2017	Total
# of positions requested	(From sect. 7)	**2.00**	**-**	**-**	**-**	**2.00**
FTE's	(From sect. 7)	**2.00**	**-**	**-**	**-**	**2.00**
FTE reductions/offsets	(Manual Field)	**-**	**-**	**-**		**-**
Net FTE's		**2.00**	**-**	**-**	**-**	**2.00**

CITY OF VAUGHAN

2014-2017 OPERATING BUDGET

ADDITIONAL RESOURCE REQUEST

Request Title Road Patrol Person

Business Unit # 2310001 Roads Division - Admin.

155 - Public Works - Operations; Roads Mtce.

Related Program

Program Classification

Annual Budget Change Summary

Financial Components	2014	2015	2016	2017	2014-2017 Sub-total	2018 (One Time. Adj.)	2014-2018 Sub-total
Staffing							
Complements	1.00	-	-	-	1.00	-	1.00
Net FTE's	1.00	-	-	-	1.00	-	1.00
Operating Revenue	-	-	-	-	-	-	-
Operating Costs							
Staffing & Benefits	65,385	-	-	-	65,385	-	65,385
Other continuous costs	1,500	-	-	-	1,500	-	1,500
One-time expenses	17,000	(17,000)	-	-	-	-	-
Offsets/reductions	(83,885)	-	-	-	(83,885)	-	(83,885)
Net Operating Budget	***$ (0)***	***$ (17,000)***	***$ -***	***$ -***	***$ (17,000)***	***$ -***	***$ (17,000)***
Associated Capital Costs	***$ 45,000***	***$ -***	***$ -***	***$ -***	***$ 45,000***	***$ -***	***$ 45,000***

1A) Request Description*: Please provide a brief description of the request.*

Please check one: ☑ Departmental ☐ Corporate

Addition of new Road Patrol Person. This Union position performs road patrol duties related to maintenance and repair of City roads, sidewalks, boulevards and drainage infrastructure, including patrolling for winter road conditions and other weather related events. The position also participates in various winter maintenance activities including operation of sander/plough combination vehicle, 4x4 truck plowing, snow removal and winter drainage maintenance. This ARR is fully offset with savings in Salt Purchase Materials & Supplies.

1B) If this request is part of a project with multiple milestones then please fill in the following table:

Milestones or Deliverables	Timelines	Comments

1C) Impact on other departments (cost/time/benefit):

Department Impacted	Describe Impact (Cost/time/benefit)	Were they Consulted?
Human Resources	Assistance with recruitment and hiring process	☑ Yes ☐ No
		☐ Yes ☐ No
		☐ Yes ☐ No

Other comments:

COMMISSIONER APPROVAL: _____ ***Date:*** _____

Budget Staff Use Only	☐ 1st Submission	Submitted for year:
	☐ Previously Recognized	Recognized for year:

Request Title	Road Patrol Person

2) Relationship to Vaughan Vision 2020 - Goals / Objectives / Initiatives

A) Identify the specific initiative on the Vaughan Vision 2020 initiative list this resource request supports (new or implementation of): Choose an Initiative from the drop down list and then choose the relationship with the initiative in the Green cell using the drop down provided.

Theme	Goal	Initiative (Use drop down list)	Ref #	Date	Priority	Request/Initiative Relationship (choose 1)

B) Describe and clearly demonstrate how the request links to the Vaughan Vision 2020:

Service Excellence: Demonstrate Excellence in Service Delivery by providing respectful, timely and reliable inspection, maintenance and repair of road infrastructure in response to residents' concerns and in accordance with the City's approved service levels. Promote Community Safety, Health & Wellness by inspecting and maintaining the City's road and drainage infrastructure and contributing to safe road conditions during winter maintenance. Management Excellence: Ensure a High Performing Organization by assisting in the timely repair and maintenance of road and drainage infrastructure in accordance with the City's approved service levels. Manage Corporate Assets through the efficient inspection, repair and maintenance of road and drainage infrastructure in accordance with provincial legislation and the City's approved service levels.

3) Related Performance Indicators & Business Plan Link

Please provide information on top 3 performance measures:

	Name/description of service level target:	Target Level	Current Level	Level with ARR
1)				
2)				
3)				

Describe how this request relates to Departmental Business Plan:

We must remain in compliance with provincial legislation (Minimum Maintenance Standards - MMS) and Council approved service levels related to road maintenance and repair by identifying and addressing deficiencies within a minimum time period. This position plays a key role in satisfying the City's obligations under MMS for patrolling roadways and documenting deficiencies and weather related conditions, including documentation and record keeping.

4) Value Proposition

Please detail both qualitative and quantitative benefits of the request

Qualitative: Please select up to 2 actions which best describe this request

Primary | Secondary

Briefly explain how this request helps achieve the actions selected above. How does this request make a difference in these areas? Can improvements be defined (i.e. surveys, measures, etc.)?

Quantitative: Please provide explanation of how this request improves efficiency. Note that performance measures are captured in section 3. This section is for efficiency improvements.

Year	Type	Change/Saving	Units	Detail of Cost Reductions/Budget Savings	Incl. in offsets (Section #9)?

5) Alternatives

Are there alternatives or options? Please explain what they are and why they are not the primary approach.

One alternative is to assign a current staff member in a different job classification to this role. This removes a staff member from their current role, thereby creating a staff shortage in another job classification such as Labourer or Equipment Operator 1. This results in a negative impact on the operation by reducing the number of staff available for day to day road maintenance work or On Call operations (i.e. winter maintenance/emergency situations). For this reason, this alternative is not recommended. Another option is to hire more seasonal staff to assist with road patrol aspects. This may be a short term solution.

Request Title	Road Patrol Person

7) Complement Details - Skip to Section 8 if no Staff is requested

Do not gap positions - If required, please contact the Budget Dept. for instructions
Future year progressions & eco. adj. will be calculated corporately by the Budget Dept.

Complement Information	**Position #1**	**Position #2**	**Position #3**	**Sub-total**
Budget Year	2014			
Position title	Road Patrol Person			
Estimated start date	May 1, 2015			
# of positions requested	1.00			1.00
Full-time equivalents (FTEs)	1.00			1.00
Position type	Full-time			
Position agreement classification	Cupe Hourly			
If contract, specify length (months or yrs)				
If Casual/Seasonal PT enter Hourly wage				
Business unit # (override if different than # shown)	2310001			
Grade level	F			
Est. starting step	Start			
Desktop (HR) Review Performed?	N/A			
B&F Accommodations Available?	N/A			
ITM Hardware required?	N/A			
Capital Equipment Required?	Yes			
Complement Annual Cost Detail				
Annual full-time $	46,113			46,113
Annual part-time $	-	-	-	-
Annual shift premiums, etc	250			250
Annual overtime $	5,000			5,000
* PT vacation pay ***(calculated field)***	-	-	-	-
* Annual benefits ***(calculated field)***	14,022	-	-	14,022
* FT contract benefits in lieu ***(calculated field)***	-	-	-	-
Subtotal (Per Employee)	**$ 65,385**	**$ -**	**$ -**	**$ 65,385**
Subtotal (Per Position)	**$ 65,385**	**$ -**	**$ -**	**$ 65,385**

Continuous costs	***(BU & Acct #.)***	**Please fill in per Complement. The total will account for multiple positions if indicated above.**			
1) Office Supplies	2310001.7200				-
2) Training & Developme	2310001.7115	1,000			1,000
3) Other (Please detail in	#N/A	500			500
4) Mileage	2310001.7100				-
Subtotal (Per Employee)		**$ 1,500**	**$ -**	**$ -**	**$ 1,500**
Subtotal (Per Position)		**$ 1,500**	**$ -**	**$ -**	**$ 1,500**

One-time costs	***(BU & Acct #.)***	**Please fill in per Complement. The total will account for multiple positions if indicated above.**			
1) Computer Hardware	2310001.7211.01	15,000			15,000
2) Computer Hardware	2310001.7211.01	2,000			2,000
3)	#N/A				-
4)	#N/A				-
Subtotal (Per Employee)		***17,000***	**-**	**-**	***17,000***
Subtotal (Per Position)		**$ 17,000**	**$ -**	**$ -**	**$ 17,000**
2014 Total Annual Costs		**$ 83,885**	**$ -**	**$ -**	**$ 83,885**
2015 Total Annual Costs		**$ -**	**$ -**	**$ -**	**$ -**
2016 Total Annual Costs		**$ -**	**$ -**	**$ -**	**$ -**
2017 Total Annual Costs		**$ -**	**$ -**	**$ -**	**$ -**

Additional Comments:
Other in Continuous Costs includes protective clothing and uniforms (BU & Acct # 2310001.7300). Computer Hardware request is for desktop system, as well as mobile unit

Request Title	Road Patrol Person

8) Capital Funding

Are there any Capital requests already submitted/approved or to be submitted related to this ARR? (e.g. new car)

	ASSOCIATED CAPITAL FUNDING	Status	Year asset Available for use	Proj. #	2014	2015	2016	2017	Total
1	New 3/4 Ton 4x4 Pickup Truck	Future Sub	2015		$ 45,000				$ 45,000
2									$ -
3									$ -
TOTAL ASSOCIATED CAPITAL FUNDING					$ 45,000	$ -	$ -	$ -	$ 45,000

9) Financial/Resource Detail

	Component	BU Acct. #	2014	2015	2016 Budget	2017	2018 Full-Yr. Adj.
REVENUE - continuous operating detail							
1							
2							
3							
4							
		Subtotal	-	-	-	-	
REVENUE - one-time operating detail							
1							-
2							-
		Subtotal	-	-	-	-	-
EXPENSES - continuous operating detail ***(For staffing costs please fill out section 7)***							
1	* Staffing costs *(calculated field)*	(From sect. 7)	**51,363**	-	-	-	
2	* Benefits	(From sect. 7)	**14,022**	-	-	-	
3	* Complement sch. Expenses *(calculated field)*	(From sect. 7)	**1,500**	-	-	-	
4							
5							
6							
7							
		Subtotal	**66,885**	-	-	-	
EXPENSES - one-time operating detail ***(For staffing costs please fill out section 7)***							
1	* Complement sch. Expenses *(calculated field)*	(From sect. 7)	**17,000**	-	-	-	-
2							-
3							-
		Subtotal	**17,000**	-	-	-	-
OFFSETS - cost savings, reductions, etc							
1	Salt Purchase Materials & Supplies	2310166.7330	(83,885)				
2							
3							
		Subtotal	**(83,885)**	-	-	-	
TOTAL OPERATING BUDGET CHANGE			**(0)**	-	-	-	-

COMPLEMENTS & FTE's		2014	2015	2016	2017	Total
# of positions requested	(From sect. 7)	**1.00**	-	-	-	**1.00**
FTE's	(From sect. 7)	**1.00**	-	-	-	**1.00**
FTE reductions/offsets	(Manual Field)					-
Net FTE's		**1.00**	-	-	-	**1.00**

CITY OF VAUGHAN

2014-2017 OPERATING BUDGET

ADDITIONAL RESOURCE REQUEST

Request Title Equipment Operator 1

Business Unit # 2310001 Roads Division - Admin.

155 - Public Works - Operations; Roads Mtce.

Related Program

Program Classification

Annual Budget Change Summary

Financial Components	2014	2015	2016	2017	2014-2017 Sub-total	2018 (One Time. Adj.)	2014-2018 Sub-total
Staffing							
Complements	-	-	2.00	-	2.00	-	2.00
Net FTE's	-	-	2.00	-	2.00	-	2.00
Operating Revenue	**-**	**-**	**-**	**-**	**-**	**-**	**-**
Operating Costs							
Staffing & Benefits	-	-	145,268	-	145,268	-	145,268
Other continuous costs	-	-	3,000	-	3,000	-	3,000
One-time expenses	-	-	-	-	-	-	-
Offsets/reductions	-	-	-	-	-	-	-
Net Operating Budget	***$ -***	***$ -***	***$ 148,268***	***$ -***	***$ 148,268***	***$ -***	***$ 148,268***
Associated Capital Costs	***$ -***	***$ -***	***$ 65,000***	***$ -***	***$ 65,000***	***$ -***	***$ 65,000***

1A) Request Description: ***Please provide a brief description of the request.***

Please check one: ☑ Departmental ☐ Corporate

Addition of new Equipment Operator I. This Union position performs general labour duties related to maintenance and repair of City roads, sidewalks, boulevards and drainage infrastructure. The position also participates in various winter maintenance activities including operation of sander/plough combination vehicle, 4x4 truck plowing, snow removal and winter drainage maintenance. On occasion, this position provides direct assistance to the Roads Supervisor and Roads Foreperson in a Lead Hand capacity by overseeing work crews involved in the day to day maintenance of roads, sidewalks, boulevards and drainage aspects. This position is often reclassified to Heavy Equipment Operator to operate the City's heavy equipment used in the maintenance and repair of road infrastructure.

1B) If this request is part of a project with multiple milestones then please fill in the following table:

Milestones or Deliverables	Timelines	Comments

1C) Impact on other departments (cost/time/benefit):

Department Impacted	Describe Impact (Cost/time/benefit)	Were they Consulted?
Human Resources	Assistance with recruitment and hiring process	☑ Yes ☐ No
		☐ Yes ☐ No
		☐ Yes ☐ No

Other comments:

COMMISSIONER APPROVAL: _____ ***Date:*** _____

Budget Staff Use Only	☐ 1st Submission	Submitted for year:
	☐ Previously Recognized	Recognized for year:

Request Title	Equipment Operator 1

2) Relationship to Vaughan Vision 2020 - Goals / Objectives / Initiatives

A) Identify the specific initiative on the Vaughan Vision 2020 initiative list this resource request supports (new or implementation of): Choose an Initiative from the drop down list and then choose the relationship with the initiative in the Green cell using the drop down provided.

Theme	Goal	Initiative (Use drop down list)	Ref #	Date	Priority	Request/Initiative Relationship (choose 1)

B) Describe and clearly demonstrate how the request links to the Vaughan Vision 2020:

Service Excellence: Demonstrate Excellence in Service Delivery by providing respectful, timely and reliable maintenance and repair of road infrastructure in response to residents' concerns and in accordance with the City's approved service levels. Promote Community Safety, Health & Wellness by maintaining the City's road and drainage infrastructure and contributing to safe road conditions during winter maintenance. Management Excellence: Ensure a High Performing Organization by assisting in the timely repair and maintenance of road and drainage infrastructure in accordance with the City's approved service levels. Manage Corporate Assets through the efficient repair and maintenance of road and drainage infrastructure in accordance with provincial legislation and the City's approved service levels.

3) Related Performance Indicators & Business Plan Link

Please provide information on top 3 performance measures:

	Name/description of service level target:	Target Level	Current Level	Level with ARR
1)				
2)				
3)				

Describe how this request relates to Departmental Business Plan:

We must remain in compliance with provincal legislation (Minimum Maintenance Standards - MMS) and Council approved service levels related to road maintenance and repair by addressing deficiencies within a minimum time period. Seasonal demands for operators (i.e. sweeper, backhoe, loader) often require that we reclassify Equipment Operator I's for various heavy equipment units. Given the restriction on Hours of Service (max of 60 hours/week), this position can quickly reach the maximum hours limit during winter events or emergency situations.

4) Value Proposition

Please detail both qualitative and quantitative benefits of the request

Qualitative: Please select up to 2 actions which best describe this request

Primary | Secondary

Briefly explain how this request helps achieve the actions selected above. How does this request make a difference in these areas? Can improvements be defined (i.e. surveys, measures, etc.)?

Quantitative: Please provide explanation of how this request improves efficiency. Note that performance measures are captured in section 3. This section is for efficiency improvements.

Year	Type	Change/Saving	Units	Detail of Cost Reductions/Budget Savings	Incl. in offsets (Section #9)?

5) Alternatives

Are there alternatives or options? Please explain what they are and why they are not the primary approach.

One alternative is to assign a current staff member in a lower job classification to this role. This removes a staff member from their current role, thereby creating a staff shortage in another job classification such as Maintenance Operator. This results in a negative impact on the operation by reducing the number of staff available for day to day road maintenance work or On Call operations (i.e. winter maintenance/emergency situations). For this reason, this alternative is not rocommended. Another option is to hire more seasonal staff to assist with road maintenance aspects. This may be a short term solution.

Request Title	Equipment Operator 1

7) Complement Details - Skip to Section 8 if no Staff is requested

Do not gap positions - If required, please contact the Budget Dept. for instructions
Future year progressions & eco. adj. will be calculated corporately by the Budget Dept.

Complement Information	**Position #1**	**Position #2**	**Position #3**	**Sub-total**
Budget Year	2016			
Position title	Equipment Operator 1			
Estimated start date	May 1, 2016			
# of positions requested	2.00			2.00
Full-time equivalents (FTEs)	2.00			2.00
Position type	Full-time			
Position agreement classification	Cupe Hourly			
If contract, specify length (months or yrs)				
If Casual/Seasonal PT enter Hourly wage				
Business unit # (override if different than # shown)	2310001			
Grade level	F			
Est. starting step	Start			
Desktop (HR) Review Performed?	N/A			
B&F Accommodations Available?	N/A			
ITM Hardware required?	N/A			
Capital Equipment Required?	Yes			
Complement Annual Cost Detail				
Annual full-time $	46,113			46,113
Annual part-time $	-	-	-	-
Annual shift premiums, etc	500			500
Annual overtime $	10,000			10,000
* PT vacation pay ***(calculated field)***	-	-	-	-
* Annual benefits ***(calculated field)***	16,021	-	-	16,021
* FT contract benefits in lieu ***(calculated field)***	-	-	-	-
Subtotal (Per Employee)	**$ 72,634**	**$ -**	**$ -**	**$ 72,634**
Subtotal (Per Position)	**$ 145,268**	**$ -**	**$ -**	**$ 145,268**
Continuous costs ***(BU & Acct #.)***	**Please fill in per Complement. The total will account for multiple positions if indicated above.**			
1) Office Supplies 2310001.7200				-
2) Training & Developme 2310001.7115	1,000			1,000
3) Other (Please detail in #N/A	500			500
4) Mileage 2310001.7100				-
Subtotal (Per Employee)	**$ 1,500**	**$ -**	**$ -**	**$ 1,500**
Subtotal (Per Position)	**$ 3,000**	**$ -**	**$ -**	**$ 3,000**
One-time costs ***(BU & Acct #.)***	**Please fill in per Complement. The total will account for multiple positions if indicated above.**			
1) Computer Hardware 2310001.7211.01				-
2) #N/A				-
3) #N/A				-
4) #N/A				-
Subtotal (Per Employee)	-	-	-	-
Subtotal (Per Position)	$ -	$ -	$ -	$ -
2014 Total Annual Costs	**$ -**	**$ -**	**$ -**	**$ -**
2015 Total Annual Costs	**$ -**	**$ -**	**$ -**	**$ -**
2016 Total Annual Costs	**$ 148,268**	**$ -**	**$ -**	**$ 148,268**
2017 Total Annual Costs	**$ -**	**$ -**	**$ -**	**$ -**

Additional Comments:
Other in Continuous Costs includes protective clothing and uniforms (BU & Acct # 2310001.7300)

Request Title	Equipment Operator 1

8) Capital Funding

Are there any Capital requests already submitted/approved or to be submitted related to this ARR? (e.g. new car)

	ASSOCIATED CAPITAL FUNDING	Status	Year asset Available for use	Proj. #	2014	2015	2016	2017	Total
1	New 2 Ton Dump Truck	Future Sub	2015				$ 65,000		$ 65,000
2									$ -
3									$ -
TOTAL ASSOCIATED CAPITAL FUNDING					$ -	$ -	$ 65,000	$ -	$ 65,000

9) Financial/Resource Detail

	Component	BU Acct. #	2014	2015	2016 Budget	2017	2018 Full-Yr. Adj.
REVENUE - continuous operating detail							
1							
2							
3							
4							
		Subtotal	-	-	-	-	
REVENUE - one-time operating detail							
1							-
2							-
		Subtotal	-	-	-	-	-
EXPENSES - continuous operating detail ***(For staffing costs please fill out section 7)***							
1	* Staffing costs *(calculated field)*	(From sect. 7)	-	-	**113,225**	-	
2	* Benefits	(From sect. 7)	-	-	**32,043**	-	
3	* Complement sch. Expenses *(calculated field)*	(From sect. 7)	-	-	**3,000**	-	
4							
5							
6							
7							
		Subtotal	-	-	**148,268**	-	
EXPENSES - one-time operating detail ***(For staffing costs please fill out section 7)***							
1	* Complement sch. Expenses *(calculated field)*	(From sect. 7)	-	-	-	-	-
2							-
3							-
		Subtotal	-	-	-	-	-
OFFSETS - cost savings, reductions, etc							
1							
2							
3							
		Subtotal	-	-	-	-	
TOTAL OPERATING BUDGET CHANGE			-	-	**148,268**	-	-

COMPLEMENTS & FTE's		2014	2015	2016	2017	Total
# of positions requested	(From sect. 7)	-	-	**2.00**	-	**2.00**
FTE's	(From sect. 7)	-	-	**2.00**	-	**2.00**
FTE reductions/offsets	(Manual Field)					-
Net FTE's		-	-	**2.00**	-	**2.00**

CITY OF VAUGHAN

2014-2017 OPERATING BUDGET

ADDITIONAL RESOURCE REQUEST

Request Title Recyclable paper collection at designated supermail box locations

Business Unit # 2330914 — Blue Box Recycling Collection

155 - Public Works - Operations; Waste Mgmt.

Related Program Blue Box (Recycling) Collection

Program Classification Standard Essential Service

Annual Budget Change Summary

Financial Components	2014	2015	2016	2017	2014-2017 Sub-total	2018 (One Time. Adj.)	2014-2018 Sub-total
Staffing							
Complements	-	-	-	-	-	-	-
Net FTE's	-	-	-	-	-	-	-
Operating Revenue	**-**	**-**	**-**	**-**	**-**	**-**	**-**
Operating Costs							
Staffing & Benefits	-	-	-	-	-	-	-
Other continuous costs	26,000	-	-	-	26,000	-	26,000
One-time expenses	-	-	-	-	-	-	-
Offsets/reductions	(26,000)	-	-	-	(26,000)	-	(26,000)
Net Operating Budget	***$ -***	***$ -***	***$ -***	***$ -***	***$ -***	***$ -***	***$ -***
Associated Capital Costs	***$ 146,775***	***$ -***	***$ -***	***$ -***	***$ 146,775***	***$ -***	***$ 146,775***

1A) Request Description: *Please provide a brief description of the request.*

Please check one: ☐ Departmental ☑ Corporate

Undertaking:
To implement a program that would allow the provision of recycling collection services to a limited number of specially designed recycling containers to be sited at designated Canada Post supermail box locations.

Note:
This ARR is to be considered in conjunction with a capital ARR request for the actual purchase and installation of the recycling containers.

1B) If this request is part of a project with multiple milestones then please fill in the following table:

Milestones or Deliverables	Timelines	Comments
To inventory problematic supermail box locations	4 mo. b/f launch	Ideally should be conducted in spring or summer or fall (not winter)
Compile library of baseline appearance of problematic locations	2-4 mo.b/f launch	Ideally should be conducted in spring or summer or fall (not winter)
To educate residents about this pilot program	2 mo.b/f launch	Will also be educating residents throughout length of pilot
To conduct waste audits to determine	4, 8 & 12 mo. into	To determine extent of contamination and whether it is being used as intended

1C) Impact on other departments (cost/time/benefit):

Department Impacted	Describe Impact (Cost/time/benefit)	Were they Consulted?
	No other departments are anticipated to be involved with this initiative	☐Yes ☐No
		☐Yes ☐No
		☐Yes ☐No

Other comments:

COMMISSIONER APPROVAL: _____ ***Date:*** _____

Budget Staff Use Only	☐1st Submission	Submitted for year:
	☐Previously Recognized	Recognized for year:

Request Title	Recyclable paper collection at designated supermail box locations

2) Relationship to Vaughan Vision 2020 - Goals / Objectives / Initiatives

A) Identify the specific initiative on the Vaughan Vision 2020 initiative list this resource request supports (new or implementation of): Choose an Initiative from the drop down list and then choose the relationship with the initiative in the Green cell using the drop down provided.

Theme	Goal	Initiative (Use drop down list)	Ref #	Date	Priority	Request/Initiative Relationship (choose 1)

B) Describe and clearly demonstrate how the request links to the Vaughan Vision 2020:

This initiative demonstrates the City's commitment to 100% waste reduction
This initiative demonstrates the City's commitment to community tidiness
This initiative demonstrates the City's commitment to increased collection of recyclables

3) Related Performance Indicators & Business Plan Link

Please provide information on top 3 performance measures:

	Name/description of service level target:	Target Level	Current Level	Level with ARR
1)	Waste Diversion	1	0.69	70% (approx)
2)				
3)				

Describe how this request relates to Departmental Business Plan:

This initiative was identified as an objective in the 2011Solid Waste Mgmt. Business Plan. It was reiterated as a top objective in the 2012 Solid Waste Business Plan

4) Value Proposition

Please detail both qualitative and quantitative benefits of the request

Qualitative: Please select up to 2 actions which best describe this request

Primary: Improve Corp. Image Secondary: Realize Future Benefits

Briefly explain how this request helps achieve the actions selected above. How does this request make a difference in these areas? Can improvements be defined (i.e. surveys, measures, etc.)?

Improve Corp Image: Currently the visual appearance of a number of supermail box locations is concerning as many sites are continually strewn with significant amounts of litter. This is witnessed by daily users of the problematic mail box locations, as well as those passing via vehicle, bike or on foot. Providing a permanent solution to this issue demonstrates the City's commitment to ongoing litter issues that plague some areas in Vaughan
Realize Future Benefits: If the pilot is determined to be successful, the program could be rolled out City wide

Quantitative: Please provide explanation of how this request improves efficiency. Note that performance measures are captured in section 3. This section is for efficiency improvements.

Year	Type	Change/Saving	Units	Detail of Cost Reductions/Budget Savings	Incl. in offsets (Section #9)?
				n/a	

5) Alternatives

Are there alternatives or options? Please explain what they are and why they are not the primary approach.

1. Canada Post: Direct Canada Post to take responsibility of waste generated at Canada Post locations. The City has addressed this issue with Canada Post for a number of years, Canada Post refuses to take any responsibility of the litter nor will they entertain placing any recycling containers at their sites.
2. Post Signage: Post signs at problematic supermail box locations encouraging residents not to litter
Erect Do No Litter Bylaw signs
Direct Residents to be on a "no junk mail" list
The City has done all the above, with limited success
3. Status Quo: Continue to entertain complaints from residents / corporations about excessive litter at designated supermail box locations. Redirect PW staff to clean up litter when required.

Request Title	Recyclable paper collection at designated supermail box locations			
7) Complement Details - Skip to Section 8 if no Staff is requested				
Do not gap positions - If required, please contact the Budget Dept. for instructions Future year progressions & eco. adj. will be calculated corporately by the Budget Dept.				
Complement Information	**Position #1**	**Position #2**	**Position #3**	**Sub-total**
Budget Year				
Position title				
Estimated start date				
# of positions requested	-	-	-	-
Full-time equivalents (FTEs)	-	-	-	-
Position type				
Position agreement classification				
If contract, specify length (months or yrs)				
If Casual/Seasonal PT enter Hourly wage				
Business unit # (override if different than # shown)				
Grade level				
Est. starting step				
Desktop (HR) Review Performed?				
B&F Accommodations Available?				
ITM Hardware required?				
Capital Equipment Required?				
Complement Annual Cost Detail				
Annual full-time $				-
Annual part-time $	-	-	-	-
Annual shift premiums, etc	-	-	-	-
Annual overtime $	-	-	-	-
* PT vacation pay ***(calculated field)***	-	-	-	-
* Annual benefits ***(calculated field)***	-	-	-	-
* FT contract benefits in lieu ***(calculated field)***	-	-	-	-
Subtotal (Per Employee)	$ -	$ -	$ -	$ -
Subtotal (Per Position)	$ -	$ -	$ -	$ -
Continuous costs ***(BU & Acct #.)***	**Please fill in per Complement. The total will account for multiple positions if indicated above.**			
1) Office Supplies 2330914.7200	-	-	-	-
2) Training & Developme 2330914.7115	-	-	-	-
3) Cellular Line Charges 2330914.7122.01	-	-	-	-
4) Mileage 2330914.7100	-	-	-	-
Subtotal (Per Employee)	$ -	$ -	$ -	$ -
Subtotal (Per Position)	$ -	$ -	$ -	$ -
One-time costs ***(BU & Acct #.)***	**Please fill in per Complement. The total will account for multiple positions if indicated above.**			
1) Computer Hardware 2330914.7211.01	-	-	-	-
2) Office Equip. & Furnitu 2330914.7210	-	-	-	-
3) Training & Developme 2330914.7115	-	-	-	-
4) #N/A	-	-	-	-
Subtotal (Per Employee)	-	-	-	-
Subtotal (Per Position)	$ -	$ -	$ -	$ -
2014 Total Annual Costs	$ -	$ -	$ -	$ -
2015 Total Annual Costs	$ -	$ -	$ -	$ -
2016 Total Annual Costs	$ -	$ -	$ -	$ -
2017 Total Annual Costs	$ -	$ -	$ -	$ -

Additional Comments:

Request Title	Recyclable paper collection at designated supermail box locations

8) Capital Funding

Are there any Capital requests already submitted/approved or to be submitted related to this ARR? (e.g. new car)

	ASSOCIATED CAPITAL FUNDING	Status	Year asset Available for use	Proj. #	2014	2015	2016	2017	Total
1	Purchase / installation of the specially designed recycling containers		2014	PW-2067-14	$ 146,775	$ -	$ -		$ 146,775
2					$ -	$ -	$ -		$ -
3					$ -	$ -	$ -		$ -
TOTAL ASSOCIATED CAPITAL FUNDING					**$ 146,775**	**$ -**	**$ -**	**$ -**	**$ 146,775**

9) Financial/Resource Detail

	Component	BU Acct. #	2014	2015	2016 Budget	2017	2018 Full-Yr. Adj.
REVENUE - continuous operating detail							
1			-	-	-		
2			-	-	-		
3			-	-	-		
4			-	-	-		
		Subtotal	**-**	**-**	**-**	**-**	
REVENUE - one-time operating detail							
1			-	-	-		-
2			-	-	-		-
		Subtotal	**-**	**-**	**-**	**-**	**-**
EXPENSES - continuous operating detail ***(For staffing costs please fill out section 7)***							
1	* Staffing costs *(calculated field)*	(From sect. 7)	-	-	-	-	
2	* Benefits	(From sect. 7)	-	-	-	-	
3	* Complement sch. Expenses *(calculated field)*	(From sect. 7)	-	-	-	-	
4	Ongoing collection of recyclable materials	2330914.733	26,000	-	-		
5			-	-	-		
6			-	-	-		
7			-	-	-		
		Subtotal	**26,000**	**-**	**-**	**-**	
EXPENSES - one-time operating detail ***(For staffing costs please fill out section 7)***							
1	* Complement sch. Expenses *(calculated field)*	(From sect. 7)	-	-	-	-	-
2			-	-	-		-
3			-	-	-		-
		Subtotal	**-**	**-**	**-**	**-**	**-**
OFFSETS - cost savings, reductions, etc							
1	Savings on Salt		(26,000)	-	-		
2			-	-	-		
3			-	-	-		
		Subtotal	**(26,000)**	**-**	**-**	**-**	
TOTAL OPERATING BUDGET CHANGE			**-**	**-**	**-**	**-**	**-**

COMPLEMENTS & FTE's		2014	2015	2016	2017	Total
# of positions requested	(From sect. 7)	-	-	-	-	-
FTE's	(From sect. 7)	-	-	-	-	-
FTE reductions/offsets	(Manual Field)	-	-	-		-
Net FTE's		-	-	-	-	-

CITY OF VAUGHAN

2014-2017 OPERATING BUDGET

ADDITIONAL RESOURCE REQUEST

Request Title TRANSFER FTE FROM PW-SOLID WASTE TO PW-WATER/WASTEWATER

Business Unit # 2330001 Waste Management - Administ.

155 - Public Works - Operations; Waste Mgmt.

Related Program

Program Classification

Annual Budget Change Summary

Financial Components	2014	2015	2016	2017	2014-2017 Sub-total	2018 (One Time. Adj.)	2014-2018 Sub-total
Staffing							
Complements	(1.00)	-	-	-	(1.00)	-	(1.00)
Net FTE's	(1.00)	-	-	-	(1.00)	-	(1.00)
Operating Revenue	**-**	**-**	**-**	**-**	**-**	**-**	**-**
Operating Costs							
Staffing & Benefits	(89,573)	-	-	-	(89,573)	-	(89,573)
Other continuous costs	(350)	-	-	-	(350)	-	(350)
One-time expenses	-	-	-	-	-	-	-
Offsets/reductions	-	-	-	-	-	-	-
Net Operating Budget	***$ (89,923)***	***$ -***	***$ -***	***$ -***	***$ (89,923)***	***$ -***	***$ (89,923)***
Associated Capital Costs	***$ -***	***$ -***	***$ -***	***$ -***	***$ -***	***$ -***	***$ -***

1A) Request Description*: Please provide a brief description of the request.*

Please check one: ☐ Departmental ☐ Corporate

The position of 'Education and Progam Planner' (CT 214) under PW - Solid Waste (business unit 2330001) was identified to be redundant (by PW and HR). The position of Education and Program Planner had been rated as an I. A new position 'Environmental Program Planner' was created under PW - Water / WasteWater (business unit 2340001) to assist with various administrative duties. This new position is also rated as an I. A new job description was created and the staff person has been doing the functions under this new job description sometime after the 2013 budget submission. This ARR is a formal account of the transfer of the FTE (PFT) from PW Waste division. An equivalent ARR is being submitted by Water/Wastewater to account for the other side of this transfer.

1B) If this request is part of a project with multiple milestones then please fill in the following table:

Milestones or Deliverables	Timelines	Comments
n/a		

1C) Impact on other departments (cost/time/benefit):

Department Impacted	Describe Impact (Cost/time/benefit)	Were they Consulted?
PW-Water/Wastewater	Position transfer	☑ Yes ☐ No
		☐ Yes ☐ No
		☐ Yes ☐ No

Other comments:

COMMISSIONER APPROVAL: _____ ***Date:*** _____

Budget Staff Use Only	☐ 1st Submission	Submitted for year:
	☐ Previously Recognized	Recognized for year:

Request Title	TRANSFER FTE FROM PW-SOLID WASTE TO PW-WATER/WASTEWATER

2) Relationship to Vaughan Vision 2020 - Goals / Objectives / Initiatives

A) Identify the specific initiative on the Vaughan Vision 2020 initiative list this resource request supports (new or implementation of): Choose an Initiative from the drop down list and then choose the relationship with the initiative in the Green cell using the drop down provided.

Theme	Goal	Initiative (Use drop down list)	Ref #	Date	Priority	Request/Initiative Relationship (choose 1)

B) Describe and clearly demonstrate how the request links to the Vaughan Vision 2020:

3) Related Performance Indicators & Business Plan Link

Please provide information on top 3 performance measures:

	Name/description of service level target:	Target Level	Current Level	Level with ARR
1)	n/a			
2)				
3)				

Describe how this request relates to Departmental Business Plan:

4) Value Proposition

Please detail both qualitative and quantitative benefits of the request

Qualitative: Please select up to 2 actions which best describe this request

Primary: Realize Future Benefits Secondary:

Briefly explain how this request helps achieve the actions selected above. How does this request make a difference in these areas? Can improvements be defined (i.e. surveys, measures, etc.)?

Primary responsibility is invoicing various contractors (wastewater) to assist with the day-to-day operational needs within the division noted.

Quantitative: Please provide explanation of how this request improves efficiency. Note that performance measures are captured in section 3. This section is for efficiency improvements.

Year	Type	Change/Saving	Units	Detail of Cost Reductions/Budget Savings	Incl. in offsets (Section #9)?

5) Alternatives

Are there alternatives or options? Please explain what they are and why they are not the primary approach.

n/a

Request Title	TRANSFER FTE FROM PW-SOLID WASTE TO PW-WATER/WASTEWATER

7) Complement Details - Skip to Section 8 if no Staff is requested

Do not gap positions - If required, please contact the Budget Dept. for instructions
Future year progressions & eco. adj. will be calculated corporately by the Budget Dept.

Complement Information	**Position #1**	**Position #2**	**Position #3**	**Sub-total**
Budget Year	2014			
Position title	Education and Program Planner			
Estimated start date				
# of positions requested	(1.00)			(1.00)
Full-time equivalents (FTEs)	(1.00)			(1.00)
Position type	Full-time			
Position agreement classification	Cupe Cler. & Tech			
If contract, specify length (months or yrs)				
If Casual/Seasonal PT enter Hourly wage				
Business unit # (override if different than # shown)	2330001			
Grade level	I			
Est. starting step	2			
Desktop (HR) Review Performed?	No			
B&F Accommodations Available?	Yes			
ITM Hardware required?	Yes			
Capital Equipment Required?	No			
Complement Annual Cost Detail				
Annual full-time $	70,363			70,363
Annual part-time $	-	-	-	-
Annual shift premiums, etc				-
Annual overtime $				-
* PT vacation pay ***(calculated field)***	-	-	-	-
* Annual benefits ***(calculated field)***	19,209	-	-	19,209
* FT contract benefits in lieu ***(calculated field)***	-	-	-	-
Subtotal (Per Employee)	**$ 89,573**	**$ -**	**$ -**	**$ 89,573**
Subtotal (Per Position)	**$ (89,573)**	**$ -**	**$ -**	**$ (89,573)**
Continuous costs ***(BU & Acct #.)***	**Please fill in per Complement. The total will account for multiple positions if indicated above.**			
1) Computer Hardware 2330001.7211.01	250			250
2) Other (Please detail in #N/A	100			100
3) Memberships/Dues/Fe 2330001.7105				-
4) Mileage 2330001.7100				-
Subtotal (Per Employee)	**$ 350**	**$ -**	**$ -**	**$ 350**
Subtotal (Per Position)	**$ (350)**	**$ -**	**$ -**	**$ (350)**
One-time costs ***(BU & Acct #.)***	**Please fill in per Complement. The total will account for multiple positions if indicated above.**			
1) Computer Hardware 2330001.7211.01				-
2) #N/A				-
3) #N/A				-
4) #N/A				-
Subtotal (Per Employee)	-	-	-	-
Subtotal (Per Position)	$ -	$ -	$ -	$ -
2014 Total Annual Costs	**$ (89,923)**	**$ -**	**$ -**	**$ (89,923)**
2015 Total Annual Costs	**$ -**	**$ -**	**$ -**	**$ -**
2016 Total Annual Costs	**$ -**	**$ -**	**$ -**	**$ -**
2017 Total Annual Costs	**$ -**	**$ -**	**$ -**	**$ -**

Additional Comments:
Other CT costs are for Protective Clothing 2330001.7330

Request Title	TRANSFER FTE FROM PW-SOLID WASTE TO PW-WATER/WASTEWATER

8) Capital Funding

Are there any Capital requests already submitted/approved or to be submitted related to this ARR? (e.g. new car)

	ASSOCIATED CAPITAL FUNDING	Status	Year asset Available for use	Proj. #	2014	2015	2016	2017	Total
1									$ -
2									$ -
3									$ -
TOTAL ASSOCIATED CAPITAL FUNDING					$ -	$ -	$ -	$ -	$ -

9) Financial/Resource Detail

	Component	BU Acct. #	2014	2015	2016 Budget	2017	2018 Full-Yr. Adj.
REVENUE - continuous operating detail							
1							
2							
3							
4							
		Subtotal	-	-	-	-	
REVENUE - one-time operating detail							
1							-
2							-
		Subtotal	-	-	-	-	-
EXPENSES - continuous operating detail ***(For staffing costs please fill out section 7)***							
1	* Staffing costs *(calculated field)*	(From sect. 7)	**(70,363)**	-	-	-	
2	* Benefits	(From sect. 7)	**(19,209)**	-	-	-	
3	* Complement sch. Expenses *(calculated field)*	(From sect. 7)	**(350)**	-	-	-	
4							
5							
6							
7							
		Subtotal	**(89,923)**	-	-	-	
EXPENSES - one-time operating detail ***(For staffing costs please fill out section 7)***							
1	* Complement sch. Expenses *(calculated field)*	(From sect. 7)	-	-	-	-	-
2							-
3							-
		Subtotal	-	-	-	-	-
OFFSETS - cost savings, reductions, etc							
1							
2							
3							
		Subtotal	-	-	-	-	
TOTAL OPERATING BUDGET CHANGE			**(89,923)**	-	-	-	-

COMPLEMENTS & FTE's		2014	2015	2016	2017	Total
# of positions requested	(From sect. 7)	**(1.00)**	-	-	-	**(1.00)**
FTE's	(From sect. 7)	**(1.00)**	-	-	-	**(1.00)**
FTE reductions/offsets	(Manual Field)					-
Net FTE's		**(1.00)**	-	-	-	**(1.00)**

CITY OF VAUGHAN

2014-2017 OPERATING BUDGET

ADDITIONAL RESOURCE REQUEST

Request Title Customer Service Administration Clerk

Business Unit # 4700300 Recreation Admin & Planning

200 - Recreation

Related Program

Program Classification

Annual Budget Change Summary

Financial Components	2014	2015	2016	2017	2014-2017 Sub-total	2018 (One Time. Adj.)	2014-2018 Sub-total
Staffing							
Complements	1.00	-	-	-	1.00	-	1.00
Net FTE's	0.69	-	-	-	0.69	-	0.69
Operating Revenue	**-**	**-**	**-**	**-**	**-**	**-**	**-**
Operating Costs							
Staffing & Benefits	19,562	-	-	-	19,562	-	19,562
Other continuous costs	-	-	-	-	-	-	-
One-time expenses	-	-	-	-	-	-	-
Offsets/reductions	-	-	-	-	-	-	-
Net Operating Budget	***$ 19,562***	***$ -***	***$ -***	***$ -***	***$ 19,562***	***$ -***	***$ 19,562***
Associated Capital Costs	***$ -***	***$ -***	***$ -***	***$ -***	***$ -***	***$ -***	***$ -***

1A) Request Description*: Please provide a brief description of the request.*

Please check one: ☑ Departmental ☐ Corporate

The front counter serves two departments (Recreation & Culture and Parks Development) and is currently unmanned. Staff in the vicinity of the counter are all on a telephone queue system where most of their time is spent selling facility rentals or program registrations. When a client comes to the counter, either the phone client or the counter client must wait while staff serves one or the other. Parks Development staff offices are not located in proximity to the counter and providing dedicated coverage within existing staff resources is very challenging. This position will allow for increased customer service and could also assist with administrative functions such as filing, answering phones, word processing, etc. The counter receives on average between 15-29 visits per day.

1B) If this request is part of a project with multiple milestones then please fill in the following table:

Milestones or Deliverables	Timelines	Comments

1C) Impact on other departments (cost/time/benefit):

Department Impacted	Describe Impact (Cost/time/benefit)	Were they Consulted?
Parks Development	Currently, Parks Development staff provide counter coverage at least once per week. Eliminating this function would allow the staff to spend their time on administrative support.	☑ Yes ☐ No
		☐ Yes ☐ No
		☐ Yes ☐ No

Other comments:

This is a busy counter and requires coverage to meet the ever changing needs of customers and allows us to meet our mission statement of Citizens First through Service Excellence.

COMMISSIONER APPROVAL: _____ ***Date:*** _____

Budget Staff Use Only	☐ 1st Submission	Submitted for year:
	☐ Previously Recognized	Recognized for year:

Request Title	Customer Service Administration Clerk

2) Relationship to Vaughan Vision 2020 - Goals / Objectives / Initiatives

A) Identify the specific initiative on the Vaughan Vision 2020 initiative list this resource request supports (new or implementation of): Choose an Initiative from the drop down list and then choose the relationship with the initiative in the Green cell using the drop down provided.

Theme	Goal	Initiative (Use drop down list)	Ref #	Date	Priority	Request/Initiative Relationship (choose 1)

B) Describe and clearly demonstrate how the request links to the Vaughan Vision 2020:

Service Excellence - Pursue Excellence in Service Delivery - this position will assist in serving clients in an effective and timely manner.

3) Related Performance Indicators & Business Plan Link

Please provide information on top 3 performance measures:

	Name/description of service level target:	Target Level	Current Level	Level with ARR
1)	Customer Satisfaction	95	96	96
2)				
3)				

Describe how this request relates to Departmental Business Plan:

One of the Key Outcomes indicated in the 2014 Recreation and Culture Business Plan is to "provide access to programming, services and facility space for all stakeholders". Implementing this position enables staff with more time to sell services and facility space to community groups and residents of Vaughan.

4) Value Proposition

Please detail both qualitative and quantitative benefits of the request

Qualitative: Please select up to 2 actions which best describe this request

Primary: Improve User Satisfaction Secondary: Improve Corp. Image

Briefly explain how this request helps achieve the actions selected above. How does this request make a difference in these areas? Can improvements be defined (i.e. surveys, measures, etc.)?

Surveys are issued bi-annually to assess customer satisfaction levels. A dedicated staff person at the front counter will ensure that customer needs are met in an effective and timely manner.

Quantitative: Please provide explanation of how this request improves efficiency. Note that performance measures are captured in section 3. This section is for efficiency improvements.

Year	Type	Change/Saving	Units	Detail of Cost Reductions/Budget Savings	Incl. in offsets (Section #9)?
			Units		
			Hours		

5) Alternatives

Are there alternatives or options? Please explain what they are and why they are not the primary approach.

The alternative is to man the desk as we have been, with various units covering the day at the counter. This is not the primary approach because it takes a staff person away from their regular duties, there is no firm ownership over the desk and there is no consistency in service delivery.

Request Title	Customer Service Administration Clerk			

7) Complement Details - Skip to Section 8 if no Staff is requested

Do not gap positions - If required, please contact the Budget Dept. for instructions
Future year progressions & eco. adj. will be calculated corporately by the Budget Dept.

Complement Information	**Position #1**	**Position #2**	**Position #3**	**Sub-total**
Budget Year	2014			
Position title	Community Centre Administration Clerk			
Estimated start date	April 1, 2014			
# of positions requested	1.00			1.00
Full-time equivalents (FTEs)	0.69			0.69
Position type	Part-time			
Position agreement classification	Part Time Salary			
If contract, specify length (months or yrs)				
If Casual/Seasonal PT enter Hourly wage				
Business unit # (override if different than # shown)	4700300			
Grade level	1			
Est. starting step	Start			
Desktop (HR) Review Performed?				
B&F Accommodations Available?	Yes			
ITM Hardware required?	No			
Capital Equipment Required?	No			
Complement Annual Cost Detail				
Annual full-time $	-			-
Annual part-time $	24,793	-	-	24,793
Annual shift premiums, etc	-			-
Annual overtime $	-			-
* PT vacation pay ***(calculated field)***	992	-	-	992
* Annual benefits ***(calculated field)***	2,566	-	-	2,566
* FT contract benefits in lieu ***(calculated field)***	-	-	-	-
Subtotal (Per Employee)	**$ 28,350**	**$ -**	**$ -**	**$ 28,350**
Subtotal (Per Position)	**$ 19,562**	**$ -**	**$ -**	**$ 19,562**

Continuous costs	***(BU & Acct #.)***	**Please fill in per Complement. The total will account for multiple positions if indicated above.**			
1) Office Supplies	4700300.7200	-			-
2) Training & Developme	4700300.7115	-			-
3) Memberships/Dues/Fe	4700300.7105	-			-
4) Mileage	4700300.7100	-			-
Subtotal (Per Employee)		**$ -**	**$ -**	**$ -**	**$ -**
Subtotal (Per Position)		**$ -**	**$ -**	**$ -**	**$ -**

One-time costs	***(BU & Acct #.)***	**Please fill in per Complement. The total will account for multiple positions if indicated above.**			
1) Computer Hardware	4700300.7211.01	-			-
2)	#N/A	-			-
3)	#N/A	-			-
4)	#N/A	-			-
Subtotal (Per Employee)		**-**	**-**	**-**	**-**
Subtotal (Per Position)		**$ -**	**$ -**	**$ -**	**$ -**
2014 Total Annual Costs		**$ 19,562**	**$ -**	**$ -**	**$ 19,562**
2015 Total Annual Costs		**$ -**	**$ -**	**$ -**	**$ -**
2016 Total Annual Costs		**$ -**	**$ -**	**$ -**	**$ -**
2017 Total Annual Costs		**$ -**	**$ -**	**$ -**	**$ -**

Additional Comments:

Request Title	Customer Service Administration Clerk

8) Capital Funding

Are there any Capital requests already submitted/approved or to be submitted related to this ARR? (e.g. new car)

	ASSOCIATED CAPITAL FUNDING	Status	Year asset Available for use	Proj. #	2014	2015	2016	2017	Total
1									$ -
2									$ -
3									$ -
TOTAL ASSOCIATED CAPITAL FUNDING					$ -	$ -	$ -	$ -	$ -

9) Financial/Resource Detail

	Component	BU Acct. #	2014	2015	2016 Budget	2017	2018 Full-Yr. Adj.
REVENUE - continuous operating detail							
1							
2							
3							
4							
		Subtotal	-	-	-	-	
REVENUE - one-time operating detail							
1							-
2							-
		Subtotal	-	-	-	-	-
EXPENSES - continuous operating detail ***(For staffing costs please fill out section 7)***							
1	* Staffing costs *(calculated field)*	(From sect. 7)	**17,791**	-	-	-	
2	* Benefits	(From sect. 7)	**1,770**	-	-	-	
3	* Complement sch. Expenses *(calculated field)*	(From sect. 7)	-	-	-	-	
4							
5							
6							
7							
		Subtotal	**19,562**	-	-	-	
EXPENSES - one-time operating detail ***(For staffing costs please fill out section 7)***							
1	* Complement sch. Expenses *(calculated field)*	(From sect. 7)	-	-	-	-	-
2							-
3							-
		Subtotal	-	-	-	-	-
OFFSETS - cost savings, reductions, etc							
1							
2							
3							
		Subtotal	-	-	-	-	
TOTAL OPERATING BUDGET CHANGE			**19,562**	-	-	-	-

COMPLEMENTS & FTE's		2014	2015	2016	2017	Total
# of positions requested	(From sect. 7)	**1.00**	-	-	-	**1.00**
FTE's	(From sect. 7)	**0.69**	-	-	-	**0.69**
FTE reductions/offsets	(Manual Field)					-
Net FTE's		**0.69**	-	-	-	**0.69**

CITY OF VAUGHAN

2014-2017 OPERATING BUDGET

ADDITIONAL RESOURCE REQUEST

Request Title Overtime for Statutory Holidays

Business Unit # 4700300 Recreation Admin & Planning

200 - Recreation

Related Program

Program Classification

Annual Budget Change Summary

Financial Components	2014	2015	2016	2017	2014-2017 Sub-total	2018 (One Time. Adj.)	2014-2018 Sub-total
Staffing							
Complements	2.00	-	-	-	2.00	-	2.00
Net FTE's	0.75	-	-	-	0.75	-	0.75
Operating Revenue	**-**	**-**	**-**	**-**	**-**	**-**	**-**
Operating Costs							
Staffing & Benefits	50,668	-	-	-	50,668	-	50,668
Other continuous costs	-	-	-	-	-	-	-
One-time expenses	-	-	-	-	-	-	-
Offsets/reductions	-	-	-	-	-	-	-
Net Operating Budget	***$ 50,668***	***$ -***	***$ -***	***$ -***	***$ 50,668***	***$ -***	***$ 50,668***
Associated Capital Costs	***$ -***	***$ -***	***$ -***	***$ -***	***$ -***	***$ -***	***$ -***

1A) Request Description: ***Please provide a brief description of the request.***

Please check one: ☑ Departmental ☐ Corporate

To increase service levels to the citizens of Vaughan, the Commission of Community Services is considering opening some of it's recreation facilities during more statutory holidays. This request of $50,000/year in operating costs incorporates various staffing costs for both Recreation and Building & Facilities to open two (2) community centres for an additional five (5) statutory holidays (locations and holidays to be determined). Currently, the Recreation & Culture Department offers family friendly, drop-in leisure activities at recreation facilities across Vaughan during some of the holiday breaks throughout the year: all centres are open regular hours on Family Day, and four centres are open holiday hours on Boxing Day. All community centres are CLOSED on all other statutory holidays.

1B) If this request is part of a project with multiple milestones then please fill in the following table:

Milestones or Deliverables	Timelines	Comments

1C) Impact on other departments (cost/time/benefit):

Department Impacted	Describe Impact (Cost/time/benefit)	Were they Consulted?
Building and Facilities	Staffing costs incorporated within this ARR	☑ Yes ☐ No
		☐ Yes ☐ No
		☐ Yes ☐ No

Other comments:

COMMISSIONER APPROVAL: _____ ***Date:*** _____

Budget Staff Use Only	☐ 1st Submission	Submitted for year:
	☐ Previously Recognized	Recognized for year:

Request Title	Overtime for Statutory Holidays

2) Relationship to Vaughan Vision 2020 - Goals / Objectives / Initiatives

A) Identify the specific initiative on the Vaughan Vision 2020 initiative list this resource request supports (new or implementation of): Choose an Initiative from the drop down list and then choose the relationship with the initiative in the Green cell using the drop down provided.

Theme	Goal	Initiative (Use drop down list)	Ref #	Date	Priority	Request/Initiative Relationship (choose 1)

B) Describe and clearly demonstrate how the request links to the Vaughan Vision 2020:

The request for overtime is required to open on 5 statutory holidays at 2 community centres. This initiative links to the Strategic Goal of Service Excellence in Service Delivery. Citizens will have an increased opportunity to enjoy family friendly, drop-in leisure activities at recreation facilities during some of the holiday breaks throughout the year.

3) Related Performance Indicators & Business Plan Link

Please provide information on top 3 performance measures:

	Name/description of service level target:	Target Level	Current Level	Level with ARR
1)	Customer Satisfaction	95	96	96
2)				
3)				

Describe how this request relates to Departmental Business Plan:

One of the Key Outcomes indicated in the 2014 Recreation and Culture Business Plan is to "provide access to programming, services and facility space for all stakeholders". Opening select community centres on two additional statutory holidays will help support this key outcome.

4) Value Proposition

Please detail both qualitative and quantitative benefits of the request

Qualitative: Please select up to 2 actions which best describe this request

Primary: Improve User Satisfaction Secondary: Improve Corp. Image

Briefly explain how this request helps achieve the actions selected above. How does this request make a difference in these areas? Can improvements be defined (i.e. surveys, measures, etc.)?

Having two community centres open for more statutory holidays will allow citizens to enjoy these holidays by partaking in family friendly, drop-in leisure activities.

Quantitative: Please provide explanation of how this request improves efficiency. Note that performance measures are captured in section 3. This section is for efficiency improvements.

Year	Type	Change/Saving	Units	Detail of Cost Reductions/Budget Savings	Incl. in offsets (Section #9)?

5) Alternatives

Are there alternatives or options? Please explain what they are and why they are not the primary approach.

The alternative is to continue being closed on all statutory holidays, except for Family Day and Boxing Day.

Request Title	Overtime for Statutory Holidays

7) Complement Details - Skip to Section 8 if no Staff is requested

Do not gap positions - If required, please contact the Budget Dept. for instructions
Future year progressions & eco. adj. will be calculated corporately by the Budget Dept.

Complement Information	**Position #1**	**Position #2**	**Position #3**	**Sub-total**
Budget Year	2014	2014		
Position title	Recreation Various Staff	B&F Various Staff		
Estimated start date				
# of positions requested	1.00	1.00		2.00
Full-time equivalents (FTEs)	0.57	0.18		0.75
Position type	Full-time	Full-time		
Position agreement classification				
If contract, specify length (months or yrs)				
If Casual/Seasonal PT enter Hourly wage				
Business unit # (override if different than # shown)	4700300	4700300		
Grade level				
Est. starting step				
Desktop (HR) Review Performed?	No	No		
B&F Accommodations Available?	No	No		
ITM Hardware required?	No	No		
Capital Equipment Required?	No	No		
Complement Annual Cost Detail				
Annual full-time $	-	-		-
Annual part-time $	-	-	-	-
Annual shift premiums, etc	-	-		-
Annual overtime $	25,700	14,102		39,802
* PT vacation pay ***(calculated field)***	-	-	-	-
* Annual benefits ***(calculated field)***	7,016	3,850	-	10,866
* FT contract benefits in lieu ***(calculated field)***	-	-	-	-
Subtotal (Per Employee)	**$ 32,716**	**$ 17,952**	**$ -**	**$ 50,668**
Subtotal (Per Position)	**$ 32,716**	**$ 17,952**	**$ -**	**$ 50,668**

Continuous costs	***(BU & Acct #.)***	**Please fill in per Complement. The total will account for multiple positions if indicated above.**			
1)	#N/A				-
2)	#N/A				-
3)	#N/A				-
4)	#N/A				-
Subtotal (Per Employee)		**$ -**	**$ -**	**$ -**	**$ -**
Subtotal (Per Position)		**$ -**	**$ -**	**$ -**	**$ -**

One-time costs	***(BU & Acct #.)***	**Please fill in per Complement. The total will account for multiple positions if indicated above.**			
1)	#N/A				-
2)	#N/A				-
3)	#N/A				-
4)	#N/A				-
Subtotal (Per Employee)		-	-	-	-
Subtotal (Per Position)		**$ -**	**$ -**	**$ -**	**$ -**
2014 Total Annual Costs		**$ 32,716**	**$ 17,952**	**$ -**	**$ 50,668**
2015 Total Annual Costs		**$ -**	**$ -**	**$ -**	**$ -**
2016 Total Annual Costs		**$ -**	**$ -**	**$ -**	**$ -**
2017 Total Annual Costs		**$ -**	**$ -**	**$ -**	**$ -**

Additional Comments:
OT for statutory pay.

Request Title	Overtime for Statutory Holidays

8) Capital Funding

Are there any Capital requests already submitted/approved or to be submitted related to this ARR? (e.g. new car)

	ASSOCIATED CAPITAL FUNDING	Status	Year asset Available for use	Proj. #	2014	2015	2016	2017	Total
1									$ -
2									$ -
3									$ -
TOTAL ASSOCIATED CAPITAL FUNDING					$ -	$ -	$ -	$ -	$ -

9) Financial/Resource Detail

	Component	BU Acct. #	2014	2015	2016 Budget	2017	2018 Full-Yr. Adj.
REVENUE - continuous operating detail							
1							
2							
3							
4							
		Subtotal	-	-	-	-	
REVENUE - one-time operating detail							
1							-
2							-
		Subtotal	-	-	-	-	-
EXPENSES - continuous operating detail ***(For staffing costs please fill out section 7)***							
1	* Staffing costs *(calculated field)*	(From sect. 7)	**45,992**	-	-	-	
2	* Benefits	(From sect. 7)	**4,676**	-	-	-	
3	* Complement sch. Expenses *(calculated field)*	(From sect. 7)	-	-	-	-	
4							
5							
6							
7							
		Subtotal	**50,668**	-	-	-	
EXPENSES - one-time operating detail ***(For staffing costs please fill out section 7)***							
1	* Complement sch. Expenses *(calculated field)*	(From sect. 7)	-	-	-	-	-
2							-
3							-
		Subtotal	-	-	-	-	-
OFFSETS - cost savings, reductions, etc							
1							
2							
3							
		Subtotal	-	-	-	-	
TOTAL OPERATING BUDGET CHANGE			**50,668**	-	-	-	-

COMPLEMENTS & FTE's		2014	2015	2016	2017	Total
# of positions requested	(From sect. 7)	**2.00**	-	-	-	**2.00**
FTE's	(From sect. 7)	**0.75**	-	-	-	**0.75**
FTE reductions/offsets	(Manual Field)					-
Net FTE's		**0.75**	-	-	-	**0.75**

CITY OF VAUGHAN

2014-2017 OPERATING BUDGET

ADDITIONAL RESOURCE REQUEST

Request Title Block 11 CC Fitness Staff

Business Unit # 4870370 Carville CC - Fitness Ctr

200 - Recreation

Related Program Fitness Centres – General Fitness

Program Classification Standard Desirable Service & Offered by Private Sector

Annual Budget Change Summary

Financial Components	2014	2015	2016	2017	2014-2017 Sub-total	2018 (One Time. Adj.)	2014-2018 Sub-total
Staffing							
Complements	-	-	-	2.00	2.00	-	2.00
Net FTE's	-	-	-	2.00	2.00	-	2.00
Operating Revenue	**-**	**-**	**-**	**-**	**-**	**-**	**-**
Operating Costs							
Staffing & Benefits	-	-	-	173,410	173,410	-	173,410
Other continuous costs	-	-	-	-	-	-	-
One-time expenses	-	-	-	-	-	-	-
Offsets/reductions	-	-	-	-	-	-	-
Net Operating Budget	***$ -***	***$ -***	***$ -***	***$ 173,410***	***$ 173,410***	***$ -***	***$ 173,410***
Associated Capital Costs	***$ -***	***$ -***	***$ -***	***$ -***	***$ -***	***$ -***	***$ -***

1A) Request Description: ***Please provide a brief description of the request.***

Please check one: ☑ Departmental ☐ Corporate

A Fitness Coordinator and Fitness Programmer are required with the addition of Block 11.

1B) If this request is part of a project with multiple milestones then please fill in the following table:

Milestones or Deliverables	Timelines	Comments

1C) Impact on other departments (cost/time/benefit):

Department Impacted	Describe Impact (Cost/time/benefit)	Were they Consulted?
		☐ Yes ☐ No
		☐ Yes ☐ No
		☐ Yes ☐ No

Other comments:

COMMISSIONER APPROVAL: _____ ***Date:*** _____

Budget Staff Use Only	☐ 1st Submission	Submitted for year:
	☐ Previously Recognized	Recognized for year:

Request Title	Block 11 CC Fitness Staff

2) Relationship to Vaughan Vision 2020 - Goals / Objectives / Initiatives

A) Identify the specific initiative on the Vaughan Vision 2020 initiative list this resource request supports (new or implementation of): Choose an Initiative from the drop down list and then choose the relationship with the initiative in the Green cell using the drop down provided.

Theme	Goal	Initiative (Use drop down list)	Ref #	Date	Priority	Request/Initiative Relationship (choose 1)

B) Describe and clearly demonstrate how the request links to the Vaughan Vision 2020:

3) Related Performance Indicators & Business Plan Link

Please provide information on top 3 performance measures:

	Name/description of service level target:	Target Level	Current Level	Level with ARR
1)				
2)				
3)				

Describe how this request relates to Departmental Business Plan:

4) Value Proposition

Please detail both qualitative and quantitative benefits of the request

Qualitative: Please select up to 2 actions which best describe this request

Primary | Secondary

Briefly explain how this request helps achieve the actions selected above. How does this request make a difference in these areas? Can improvements be defined (i.e. surveys, measures, etc.)?

Quantitative: Please provide explanation of how this request improves efficiency. Note that performance measures are captured in section 3. This section is for efficiency improvements.

Year	Type	Change/Saving	Units	Detail of Cost Reductions/Budget Savings	Incl. in offsets (Section #9)?

5) Alternatives

Are there alternatives or options? Please explain what they are and why they are not the primary approach.

Request Title	Block 11 CC Fitness Staff			
7) Complement Details - Skip to Section 8 if no Staff is requested				
Do not gap positions - If required, please contact the Budget Dept. for instructions Future year progressions & eco. adj. will be calculated corporately by the Budget Dept.				
Complement Information	**Position #1**	**Position #2**	**Position #3**	**Sub-total**
Budget Year	2017	2017		
Position title	Fitness Coordinator	Fitness Programmer		
Estimated start date	January 1, 2017	January 1, 2017		
# of positions requested	1.00	1.00	-	2.00
Full-time equivalents (FTEs)	1.00	1.00	-	2.00
Position type	Full-time	Full-time		
Position agreement classification	Cupe Cler. & Tech	Cupe Cler. & Tech		
If contract, specify length (months or yrs)	N/A	N/A		
If Casual/Seasonal PT enter Hourly wage				
Business unit # (override if different than # shown)	4870370	4870370		
Grade level	J	I		
Est. starting step	Start	Start		
Desktop (HR) Review Performed?	No	No		
B&F Accommodations Available?	Yes	Yes		
ITM Hardware required?	Yes	Yes		
Capital Equipment Required?	No	No		
Complement Annual Cost Detail				
Annual full-time $	69,202	65,433		134,635
Annual part-time $	-	-	-	-
Annual shift premiums, etc	-	-	-	-
Annual overtime $	-	-	-	-
* PT vacation pay ***(calculated field)***	-	-	-	-
* Annual benefits ***(calculated field)***	19,930	18,845	-	38,775
* FT contract benefits in lieu ***(calculated field)***	-	-	-	-
Subtotal (Per Employee)	**$ 89,132**	**$ 84,278**	**$ -**	**$ 173,410**
Subtotal (Per Position)	**$ 89,132**	**$ 84,278**	**$ -**	**$ 173,410**
Continuous costs ***(BU & Acct #.)***	**Please fill in per Complement. The total will account for multiple positions if indicated above.**			
1) Office Supplies 4870370.7200	-	-	-	-
2) Training & Developme 4870370.7115	-	-	-	-
3) Cellular Line Charges 4870370.7122.01	-	-	-	-
4) Mileage 4870370.7100	-	-	-	-
Subtotal (Per Employee)	**$ -**	**$ -**	**$ -**	**$ -**
Subtotal (Per Position)	**$ -**	**$ -**	**$ -**	**$ -**
One-time costs ***(BU & Acct #.)***	**Please fill in per Complement. The total will account for multiple positions if indicated above.**			
1) Computer Hardware 4870370.7211.01	-	-	-	-
2) Office Equip. & Furnitu 4870370.7210	-	-	-	-
3) Training & Developme 4870370.7115	-	-	-	-
4) #N/A	-	-	-	-
Subtotal (Per Employee)	**-**	**-**	**-**	**-**
Subtotal (Per Position)	**$ -**	**$ -**	**$ -**	**$ -**
2014 Total Annual Costs	**$ -**	**$ -**	**$ -**	**$ -**
2015 Total Annual Costs	**$ -**	**$ -**	**$ -**	**$ -**
2016 Total Annual Costs	**$ -**	**$ -**	**$ -**	**$ -**
2017 Total Annual Costs	**$ 89,132**	**$ 84,278**	**$ -**	**$ 173,410**

Additional Comments:

Request Title	Block 11 CC Fitness Staff

8) Capital Funding

Are there any Capital requests already submitted/approved or to be submitted related to this ARR? (e.g. new car)

	ASSOCIATED CAPITAL FUNDING	Status	Year asset Available for use	Proj. #	2014	2015	2016	2017	Total
1					$ -	$ -	$ -		$ -
2					$ -	$ -	$ -		$ -
3					$ -	$ -	$ -		$ -
TOTAL ASSOCIATED CAPITAL FUNDING					$ -	$ -	$ -	$ -	$ -

9) Financial/Resource Detail

	Component	BU Acct. #	2014	2015	2016 Budget	2017	2018 Full-Yr. Adj.
REVENUE - continuous operating detail							
1			-	-	-		
2			-	-	-		
3			-	-	-		
4			-	-	-		
		Subtotal	-	-	-	-	
REVENUE - one-time operating detail							
1			-	-	-		-
2			-	-	-		-
		Subtotal	-	-	-	-	-
EXPENSES - continuous operating detail ***(For staffing costs please fill out section 7)***							
1	* Staffing costs *(calculated field)*	(From sect. 7)	-	-	-	134,635	
2	* Benefits	(From sect. 7)	-	-	-	38,775	
3	* Complement sch. Expenses *(calculated field)*	(From sect. 7)	-	-	-	-	
4			-	-	-		
5			-	-	-		
6			-	-	-		
7			-	-	-		
		Subtotal	-	-	-	173,410	
EXPENSES - one-time operating detail ***(For staffing costs please fill out section 7)***							
1	* Complement sch. Expenses *(calculated field)*	(From sect. 7)	-	-	-	-	-
2			-	-	-		-
3			-	-	-		-
		Subtotal	-	-	-	-	-
OFFSETS - cost savings, reductions, etc							
1			-	-	-		
2			-	-	-		
3			-	-	-		
		Subtotal	-	-	-	-	
TOTAL OPERATING BUDGET CHANGE			-	-	-	173,410	-

COMPLEMENTS & FTE's		2014	2015	2016	2017	Total
# of positions requested	(From sect. 7)	-	-	-	2.00	2.00
FTE's	(From sect. 7)	-	-	-	2.00	2.00
FTE reductions/offsets	(Manual Field)	-	-	-		-
Net FTE's		-	-	-	2.00	2.00

CITY OF VAUGHAN

2014-2017 OPERATING BUDGET

ADDITIONAL RESOURCE REQUEST

Request Title Registration Technician

Business Unit # 4700300 Recreation Admin & Planning

200 - Recreation

Related Program Recreational Programs and Open Access

Program Classification Standard Desirable Service & Offered by Private Sector

Annual Budget Change Summary

Financial Components	2014	2015	2016	2017	2014-2017 Sub-total	2018 (One Time. Adj.)	2014-2018 Sub-total
Staffing							
Complements	-	-	-	1.00	1.00	-	1.00
Net FTE's	-	-	-	1.00	1.00	-	1.00
Operating Revenue	**-**	**-**	**-**	**-**	**-**	**-**	**-**
Operating Costs							
Staffing & Benefits	-	-	-	78,249	78,249	-	78,249
Other continuous costs	-	-	-	300	300	-	300
One-time expenses	-	-	-	500	500	(500)	-
Offsets/reductions	-	-	-	-	-	-	-
Net Operating Budget	***$ -***	***$ -***	***$ -***	***$ 79,049***	***$ 79,049***	***$ (500)***	***$ 78,549***
Associated Capital Costs	***$ -***	***$ -***	***$ -***	***$ -***	***$ -***	***$ -***	***$ -***

1A) Request Description: ***Please provide a brief description of the request.***

Please check one: ☑ Departmental ☐ Corporate

A Registration Technician is required with the addition of Block 11.

1B) If this request is part of a project with multiple milestones then please fill in the following table:

Milestones or Deliverables	Timelines	Comments

1C) Impact on other departments (cost/time/benefit):

Department Impacted	Describe Impact (Cost/time/benefit)	Were they Consulted?
		☐Yes ☐No
		☐Yes ☐No
		☐Yes ☐No

Other comments:

COMMISSIONER APPROVAL: _____ ***Date:*** _____

Budget Staff Use Only		
	☐1st Submission	Submitted for year:
	☐Previously Recognized	Recognized for year:

Request Title	Registration Technician

2) Relationship to Vaughan Vision 2020 - Goals / Objectives / Initiatives

A) Identify the specific initiative on the Vaughan Vision 2020 initiative list this resource request supports (new or implementation of): Choose an Initiative from the drop down list and then choose the relationship with the initiative in the Green cell using the drop down provided.

Theme	Goal	Initiative (Use drop down list)	Ref #	Date	Priority	Request/Initiative Relationship (choose 1)

B) Describe and clearly demonstrate how the request links to the Vaughan Vision 2020:

3) Related Performance Indicators & Business Plan Link

Please provide information on top 3 performance measures:

	Name/description of service level target:	Target Level	Current Level	Level with ARR
1)				
2)				
3)				

Describe how this request relates to Departmental Business Plan:

4) Value Proposition

Please detail both qualitative and quantitative benefits of the request

Qualitative: Please select up to 2 actions which best describe this request

Primary | Secondary

Briefly explain how this request helps achieve the actions selected above. How does this request make a difference in these areas? Can improvements be defined (i.e. surveys, measures, etc.)?

Quantitative: Please provide explanation of how this request improves efficiency. Note that performance measures are captured in section 3. This section is for efficiency improvements.

Year	Type	Change/Saving	Units	Detail of Cost Reductions/Budget Savings	Incl. in offsets (Section #9)?

5) Alternatives

Are there alternatives or options? Please explain what they are and why they are not the primary approach.

Request Title	Registration Technician			
7) Complement Details - Skip to Section 8 if no Staff is requested				
Do not gap positions - If required, please contact the Budget Dept. for instructions Future year progressions & eco. adj. will be calculated corporately by the Budget Dept.				
Complement Information	**Position #1**	**Position #2**	**Position #3**	**Sub-total**
Budget Year	2017			
Position title	Registration Technician			
Estimated start date	January 1, 2017			
# of positions requested	1.00	-	-	1.00
Full-time equivalents (FTEs)	1.00	-	-	1.00
Position type	Full-time			
Position agreement classification	Cupe Cler. & Tech			
If contract, specify length (months or yrs)	N/A			
If Casual/Seasonal PT enter Hourly wage				
Business unit # (override if different than # shown)	4700300			
Grade level	G			
Est. starting step	1			
Desktop (HR) Review Performed?	No			
B&F Accommodations Available?	Yes			
ITM Hardware required?	Yes			
Capital Equipment Required?	No			
Complement Annual Cost Detail				
Annual full-time $	60,402			60,402
Annual part-time $	-	-	-	-
Annual shift premiums, etc	250	-	-	250
Annual overtime $	100	-	-	100
* PT vacation pay ***(calculated field)***	-	-	-	-
* Annual benefits ***(calculated field)***	17,497	-	-	17,497
* FT contract benefits in lieu ***(calculated field)***	-	-	-	-
Subtotal (Per Employee)	**$ 78,249**	**$ -**	**$ -**	**$ 78,249**
Subtotal (Per Position)	**$ 78,249**	**$ -**	**$ -**	**$ 78,249**
Continuous costs ***(BU & Acct #.)***	**Please fill in per Complement. The total will account for multiple positions if indicated above.**			
1) Office Supplies 4700300.7200	100	-	-	100
2) Training & Developme 4700300.7115	100	-	-	100
3) Cellular Line Charges 4700300.7122.01	-	-	-	-
4) Mileage 4700300.7100	100	-	-	100
Subtotal (Per Employee)	**$ 300**	**$ -**	**$ -**	**$ 300**
Subtotal (Per Position)	**$ 300**	**$ -**	**$ -**	**$ 300**
One-time costs ***(BU & Acct #.)***	**Please fill in per Complement. The total will account for multiple positions if indicated above.**			
1) Computer Hardware 4700300.7211.01	-	-	-	-
2) Office Equip. & Furnitu 4700300.7210	-	-	-	-
3) Training & Developme 4700300.7115	500	-	-	500
4) #N/A	-	-	-	-
Subtotal (Per Employee)	***500***	**-**	**-**	***500***
Subtotal (Per Position)	**$ 500**	**$ -**	**$ -**	**$ 500**
2014 Total Annual Costs	**$ -**	**$ -**	**$ -**	**$ -**
2015 Total Annual Costs	**$ -**	**$ -**	**$ -**	**$ -**
2016 Total Annual Costs	**$ -**	**$ -**	**$ -**	**$ -**
2017 Total Annual Costs	**$ 79,049**	**$ -**	**$ -**	**$ 79,049**

Additional Comments:

Request Title	Registration Technician

8) Capital Funding

Are there any Capital requests already submitted/approved or to be submitted related to this ARR? (e.g. new car)

	ASSOCIATED CAPITAL FUNDING	Status	Year asset Available for use	Proj. #	2014	2015	2016	2017	Total
1					$ -	$ -	$ -		$ -
2					$ -	$ -	$ -		$ -
3					$ -	$ -	$ -		$ -
TOTAL ASSOCIATED CAPITAL FUNDING					$ -	$ -	$ -	$ -	$ -

9) Financial/Resource Detail

	Component	BU Acct. #	2014	2015	2016	2017	2018
					Budget		Full-Yr. Adj.
REVENUE - continuous operating detail							
1			-	-	-		
2			-	-	-		
3			-	-	-		
4			-	-	-		
		Subtotal	-	-	-	-	
REVENUE - one-time operating detail							
1			-	-	-		-
2			-	-	-		-
		Subtotal	-	-	-	-	-
EXPENSES - continuous operating detail ***(For staffing costs please fill out section 7)***							
1	* Staffing costs *(calculated field)*	(From sect. 7)	-	-	-	60,752	
2	* Benefits	(From sect. 7)	-	-	-	17,497	
3	* Complement sch. Expenses *(calculated field)*	(From sect. 7)	-	-	-	300	
4			-	-	-		
5			-	-	-		
6			-	-	-		
7			-	-	-		
		Subtotal	-	-	-	78,549	
EXPENSES - one-time operating detail ***(For staffing costs please fill out section 7)***							
1	* Complement sch. Expenses *(calculated field)*	(From sect. 7)	-	-	-	500	(500)
2			-	-	-		-
3			-	-	-		-
		Subtotal	-	-	-	500	(500)
OFFSETS - cost savings, reductions, etc							
1			-	-	-		
2			-	-	-		
3			-	-	-		
		Subtotal	-	-	-	-	
TOTAL OPERATING BUDGET CHANGE			-	-	-	79,049	(500)

COMPLEMENTS & FTE's		2014	2015	2016	2017	Total
# of positions requested	(From sect. 7)	-	-	-	1.00	1.00
FTE's	(From sect. 7)	-	-	-	1.00	1.00
FTE reductions/offsets	(Manual Field)	-	-	-		-
Net FTE's		-	-	-	1.00	1.00

CITY OF VAUGHAN

2014-2017 OPERATING BUDGET

ADDITIONAL RESOURCE REQUEST

Request Title Facility Permit Specialist

Business Unit # 4700300 Recreation Admin & Planning

200 - Recreation

Related Program Fitness Centres – General Fitness

Program Classification Standard Desirable Service & Offered by Private Sector

Annual Budget Change Summary

Financial Components	2014	2015	2016	2017	2014-2017 Sub-total	2018 (One Time. Adj.)	2014-2018 Sub-total
Staffing							
Complements	-	-	-	1.00	1.00	-	1.00
Net FTE's	-	-	-	1.00	1.00	-	1.00
Operating Revenue	**-**	**-**	**-**	**-**	**-**	**-**	**-**
Operating Costs							
Staffing & Benefits	-	-	-	78,249	78,249	-	78,249
Other continuous costs	-	-	-	300	300	-	300
One-time expenses	-	-	-	500	500	(500)	-
Offsets/reductions	-	-	-	-	-	-	-
Net Operating Budget	***$ -***	***$ -***	***$ -***	***$ 79,049***	***$ 79,049***	***$ (500)***	***$ 78,549***
Associated Capital Costs	***$ -***	***$ -***	***$ -***	***$ -***	***$ -***	***$ -***	***$ -***

1A) Request Description: ***Please provide a brief description of the request.***

Please check one: ☑ Departmental ☐ Corporate

A Facility Permit Specialist is required with the addition of Block 11.

1B) If this request is part of a project with multiple milestones then please fill in the following table:

Milestones or Deliverables	Timelines	Comments

1C) Impact on other departments (cost/time/benefit):

Department Impacted	Describe Impact (Cost/time/benefit)	Were they Consulted?
		☐Yes ☐No
		☐Yes ☐No
		☐Yes ☐No

Other comments:

COMMISSIONER APPROVAL: _____ ***Date:*** _____

Budget Staff Use Only		
	☐1st Submission	**Submitted for year:**
	☐Previously Recognized	**Recognized for year:**

Request Title	Facility Permit Specialist

2) Relationship to Vaughan Vision 2020 - Goals / Objectives / Initiatives

A) Identify the specific initiative on the Vaughan Vision 2020 initiative list this resource request supports (new or implementation of): Choose an Initiative from the drop down list and then choose the relationship with the initiative in the Green cell using the drop down provided.

Theme	Goal	Initiative (Use drop down list)	Ref #	Date	Priority	Request/Initiative Relationship (choose 1)

B) Describe and clearly demonstrate how the request links to the Vaughan Vision 2020:

3) Related Performance Indicators & Business Plan Link

Please provide information on top 3 performance measures:

	Name/description of service level target:	Target Level	Current Level	Level with ARR
1)				
2)				
3)				

Describe how this request relates to Departmental Business Plan:

4) Value Proposition

Please detail both qualitative and quantitative benefits of the request

Qualitative: Please select up to 2 actions which best describe this request

Primary | Secondary

Briefly explain how this request helps achieve the actions selected above. How does this request make a difference in these areas? Can improvements be defined (i.e. surveys, measures, etc.)?

Quantitative: Please provide explanation of how this request improves efficiency. Note that performance measures are captured in section 3. This section is for efficiency improvements.

Year	Type	Change/Saving	Units	Detail of Cost Reductions/Budget Savings	Incl. in offsets (Section #9)?

5) Alternatives

Are there alternatives or options? Please explain what they are and why they are not the primary approach.

Request Title	Facility Permit Specialist			
7) Complement Details - Skip to Section 8 if no Staff is requested				
Do not gap positions - If required, please contact the Budget Dept. for instructions Future year progressions & eco. adj. will be calculated corporately by the Budget Dept.				
Complement Information	**Position #1**	**Position #2**	**Position #3**	**Sub-total**
Budget Year	2017			
Position title	Facility Permit Specialist			
Estimated start date	January 1, 2017			
# of positions requested	1.00	-	-	1.00
Full-time equivalents (FTEs)	1.00	-	-	1.00
Position type	Full-time			
Position agreement classification	Cupe Cler. & Tech			
If contract, specify length (months or yrs)	N/A			
If Casual/Seasonal PT enter Hourly wage				
Business unit # (override if different than # shown)	4700300			
Grade level	G			
Est. starting step	1			
Desktop (HR) Review Performed?	No			
B&F Accommodations Available?	Yes			
ITM Hardware required?	Yes			
Capital Equipment Required?	No			
Complement Annual Cost Detail				
Annual full-time $	60,402			60,402
Annual part-time $	-	-	-	-
Annual shift premiums, etc	250	-	-	250
Annual overtime $	100	-	-	100
* PT vacation pay ***(calculated field)***	-	-	-	-
* Annual benefits ***(calculated field)***	17,497	-	-	17,497
* FT contract benefits in lieu ***(calculated field)***	-	-	-	-
Subtotal (Per Employee)	**$ 78,249**	**$ -**	**$ -**	**$ 78,249**
Subtotal (Per Position)	**$ 78,249**	**$ -**	**$ -**	**$ 78,249**
Continuous costs ***(BU & Acct #.)***	**Please fill in per Complement. The total will account for multiple positions if indicated above.**			
1) Office Supplies 4700300.7200	100	-	-	100
2) Training & Developme 4700300.7115	100	-	-	100
3) Cellular Line Charges 4700300.7122.01	-	-	-	-
4) Mileage 4700300.7100	100	-	-	100
Subtotal (Per Employee)	**$ 300**	**$ -**	**$ -**	**$ 300**
Subtotal (Per Position)	**$ 300**	**$ -**	**$ -**	**$ 300**
One-time costs ***(BU & Acct #.)***	**Please fill in per Complement. The total will account for multiple positions if indicated above.**			
1) Computer Hardware 4700300.7211.01	-	-	-	-
2) Office Equip. & Furnitu 4700300.7210	-	-	-	-
3) Training & Developme 4700300.7115	500	-	-	500
4) #N/A	-	-	-	-
Subtotal (Per Employee)	***500***	**-**	**-**	***500***
Subtotal (Per Position)	**$ 500**	**$ -**	**$ -**	**$ 500**
2014 Total Annual Costs	**$ -**	**$ -**	**$ -**	**$ -**
2015 Total Annual Costs	**$ -**	**$ -**	**$ -**	**$ -**
2016 Total Annual Costs	**$ -**	**$ -**	**$ -**	**$ -**
2017 Total Annual Costs	**$ 79,049**	**$ -**	**$ -**	**$ 79,049**
Additional Comments:				

Request Title	Facility Permit Specialist

8) Capital Funding

Are there any Capital requests already submitted/approved or to be submitted related to this ARR? (e.g. new car)

	ASSOCIATED CAPITAL FUNDING	Status	Year asset Available for use	Proj. #	2014	2015	2016	2017	Total
1					$ -	$ -	$ -		$ -
2					$ -	$ -	$ -		$ -
3					$ -	$ -	$ -		$ -
TOTAL ASSOCIATED CAPITAL FUNDING					$ -	$ -	$ -	$ -	$ -

9) Financial/Resource Detail

	Component	BU Acct. #	2014	2015	2016 Budget	2017	2018 Full-Yr. Adj.
REVENUE - continuous operating detail							
1			-	-	-		
2			-	-	-		
3			-	-	-		
4			-	-	-		
		Subtotal	-	-	-	-	
REVENUE - one-time operating detail							
1			-	-	-		-
2			-	-	-		-
		Subtotal	-	-	-	-	-
EXPENSES - continuous operating detail ***(For staffing costs please fill out section 7)***							
1	* Staffing costs *(calculated field)*	(From sect. 7)	-	-	-	**60,752**	
2	* Benefits	(From sect. 7)	-	-	-	**17,497**	
3	* Complement sch. Expenses *(calculated field)*	(From sect. 7)	-	-	-	**300**	
4			-	-	-		
5			-	-	-		
6			-	-	-		
7			-	-	-		
		Subtotal	-	-	-	**78,549**	
EXPENSES - one-time operating detail ***(For staffing costs please fill out section 7)***							
1	* Complement sch. Expenses *(calculated field)*	(From sect. 7)	-	-	-	500	(500)
2			-	-	-		-
3			-	-	-		-
		Subtotal	-	-	-	**500**	**(500)**
OFFSETS - cost savings, reductions, etc							
1			-	-	-		
2			-	-	-		
3			-	-	-		
		Subtotal	-	-	-	-	
TOTAL OPERATING BUDGET CHANGE			-	-	-	**79,049**	**(500)**

COMPLEMENTS & FTE's		2014	2015	2016	2017	Total
# of positions requested	(From sect. 7)	-	-	-	**1.00**	**1.00**
FTE's	(From sect. 7)	-	-	-	**1.00**	**1.00**
FTE reductions/offsets	(Manual Field)	-	-	-		-
Net FTE's		-	-	-	**1.00**	**1.00**

CITY OF VAUGHAN

2014-2017 OPERATING BUDGET

ADDITIONAL RESOURCE REQUEST

Request Title Block 11 CC - General Programs Staff

Business Unit # 49703000 #N/A

#N/A

Related Program Recreational Programs and Open Access

Program Classification Standard Desirable Service & Offered by Private Sector

Annual Budget Change Summary

Financial Components	2014	2015	2016	2017	2014-2017 Sub-total	2018 (One Time. Adj.)	2014-2018 Sub-total
Staffing							
Complements	-	-	-	2.00	2.00	-	2.00
Net FTE's	-	-	-	2.00	2.00	-	2.00
Operating Revenue	**-**	**-**	**-**	**-**	**-**	**-**	**-**
Operating Costs							
Staffing & Benefits	-	-	-	178,265	178,265	-	178,265
Other continuous costs	-	-	-	-	-	-	-
One-time expenses	-	-	-	-	-	-	-
Offsets/reductions	-	-	-	-	-	-	-
Net Operating Budget	***$ -***	***$ -***	***$ -***	***$ 178,265***	***$ 178,265***	***$ -***	***$ 178,265***
Associated Capital Costs	***$ -***	***$ -***	***$ -***	***$ -***	***$ -***	***$ -***	***$ -***

1A) Request Description: ***Please provide a brief description of the request.***

Please check one: ☑ Departmental ☐ Corporate

Two (2) Active Living Coordinators are required with the addition of Block 11.

1B) If this request is part of a project with multiple milestones then please fill in the following table:

Milestones or Deliverables	Timelines	Comments

1C) Impact on other departments (cost/time/benefit):

Department Impacted	Describe Impact (Cost/time/benefit)	Were they Consulted?
		☐ Yes ☐ No
		☐ Yes ☐ No
		☐ Yes ☐ No

Other comments:

COMMISSIONER APPROVAL: _____ ***Date:*** _____

Budget Staff Use Only	☐ 1st Submission	Submitted for year:
	☐ Previously Recognized	Recognized for year:

Request Title	Block 11 CC - General Programs Staff

2) Relationship to Vaughan Vision 2020 - Goals / Objectives / Initiatives

A) Identify the specific initiative on the Vaughan Vision 2020 initiative list this resource request supports (new or implementation of): Choose an Initiative from the drop down list and then choose the relationship with the initiative in the Green cell using the drop down provided.

Theme	Goal	Initiative (Use drop down list)	Ref #	Date	Priority	Request/Initiative Relationship (choose 1)

B) Describe and clearly demonstrate how the request links to the Vaughan Vision 2020:

3) Related Performance Indicators & Business Plan Link

Please provide information on top 3 performance measures:

	Name/description of service level target:	Target Level	Current Level	Level with ARR
1)				
2)				
3)				

Describe how this request relates to Departmental Business Plan:

4) Value Proposition

Please detail both qualitative and quantitative benefits of the request

Qualitative: Please select up to 2 actions which best describe this request

Primary | Secondary

Briefly explain how this request helps achieve the actions selected above. How does this request make a difference in these areas? Can improvements be defined (i.e. surveys, measures, etc.)?

Quantitative: Please provide explanation of how this request improves efficiency. Note that performance measures are captured in section 3. This section is for efficiency improvements.

Year	Type	Change/Saving	Units	Detail of Cost Reductions/Budget Savings	Incl. in offsets (Section #9)?

5) Alternatives

Are there alternatives or options? Please explain what they are and why they are not the primary approach.

Request Title	Block 11 CC - General Programs Staff			

7) Complement Details - Skip to Section 8 if no Staff is requested

Do not gap positions - If required, please contact the Budget Dept. for instructions
Future year progressions & eco. adj. will be calculated corporately by the Budget Dept.

Complement Information	**Position #1**	**Position #2**	**Position #3**	**Sub-total**
Budget Year	2017			
Position title	Active Living Coordinator			
Estimated start date	January 1, 2017			
# of positions requested	2.00	-	-	2.00
Full-time equivalents (FTEs)	2.00	-	-	2.00
Position type	Full-time			
Position agreement classification	Cupe Cler. & Tech			
If contract, specify length (months or yrs)	N/A			
If Casual/Seasonal PT enter Hourly wage				
Business unit # (override if different than # shown)	4970359			
Grade level	J			
Est. starting step	Start			
Desktop (HR) Review Performed?	No			
B&F Accommodations Available?	Yes			
ITM Hardware required?	Yes			
Capital Equipment Required?	No			
Complement Annual Cost Detail				
Annual full-time $	69,202			69,202
Annual part-time $	-	-	-	-
Annual shift premiums, etc	-	-	-	-
Annual overtime $	-	-	-	-
* PT vacation pay ***(calculated field)***	-	-	-	-
* Annual benefits ***(calculated field)***	19,930	-	-	19,930
* FT contract benefits in lieu ***(calculated field)***	-	-	-	-
Subtotal (Per Employee)	**$ 89,132**	**$ -**	**$ -**	**$ 89,132**
Subtotal (Per Position)	**$ 178,265**	**$ -**	**$ -**	**$ 178,265**

Continuous costs	***(BU & Acct #.)***	**Please fill in per Complement. The total will account for multiple positions if indicated above.**			
1) Office Supplies	49703000.7200	-	-	-	-
2) Training & Developme	49703000.7115	-	-	-	-
3) Cellular Line Charges	49703000.7122.01	-	-	-	-
4) Mileage	49703000.7100	-	-	-	-
Subtotal (Per Employee)		**$ -**	**$ -**	**$ -**	**$ -**
Subtotal (Per Position)		**$ -**	**$ -**	**$ -**	**$ -**

One-time costs	***(BU & Acct #.)***	**Please fill in per Complement. The total will account for multiple positions if indicated above.**			
1) Computer Hardware	49703000.7211.01	-	-	-	-
2) Office Equip. & Furnitu	49703000.7210	-	-	-	-
3) Training & Developme	49703000.7115	-	-	-	-
4)	#N/A	-	-	-	-
Subtotal (Per Employee)		**-**	**-**	**-**	**-**
Subtotal (Per Position)		**$ -**	**$ -**	**$ -**	**$ -**
2014 Total Annual Costs		**$ -**	**$ -**	**$ -**	**$ -**
2015 Total Annual Costs		**$ -**	**$ -**	**$ -**	**$ -**
2016 Total Annual Costs		**$ -**	**$ -**	**$ -**	**$ -**
2017 Total Annual Costs		**$ 178,265**	**$ -**	**$ -**	**$ 178,265**

Additional Comments:

Request Title	Block 11 CC - General Programs Staff

8) Capital Funding

Are there any Capital requests already submitted/approved or to be submitted related to this ARR? (e.g. new car)

	ASSOCIATED CAPITAL FUNDING	Status	Year asset Available for use	Proj. #	2014	2015	2016	2017	Total
1					$ -	$ -	$ -		$ -
2					$ -	$ -	$ -		$ -
3					$ -	$ -	$ -		$ -
TOTAL ASSOCIATED CAPITAL FUNDING					$ -	$ -	$ -	$ -	$ -

9) Financial/Resource Detail

	Component	BU Acct. #	2014	2015	2016 Budget	2017	2018 Full-Yr. Adj.
REVENUE - continuous operating detail							
1			-	-	-		
2			-	-	-		
3			-	-	-		
4			-	-	-		
		Subtotal	-	-	-	-	
REVENUE - one-time operating detail							
1			-	-	-		-
2			-	-	-		-
		Subtotal	-	-	-	-	-
EXPENSES - continuous operating detail ***(For staffing costs please fill out section 7)***							
1	* Staffing costs *(calculated field)*	(From sect. 7)	-	-	-	138,404	
2	* Benefits	(From sect. 7)	-	-	-	39,860	
3	* Complement sch. Expenses *(calculated field)*	(From sect. 7)	-	-	-	-	
4			-	-	-		
5			-	-	-		
6			-	-	-		
7			-	-	-		
		Subtotal	-	-	-	**178,265**	
EXPENSES - one-time operating detail ***(For staffing costs please fill out section 7)***							
1	* Complement sch. Expenses *(calculated field)*	(From sect. 7)	-	-	-	-	-
2			-	-	-		-
3			-	-	-		-
		Subtotal	-	-	-	-	-
OFFSETS - cost savings, reductions, etc							
1			-	-	-		
2			-	-	-		
3			-	-	-		
		Subtotal	-	-	-	-	
TOTAL OPERATING BUDGET CHANGE			-	-	-	**178,265**	-

COMPLEMENTS & FTE's		2014	2015	2016	2017	Total
# of positions requested	(From sect. 7)	-	-	-	**2.00**	**2.00**
FTE's	(From sect. 7)	-	-	-	**2.00**	**2.00**
FTE reductions/offsets	(Manual Field)	-	-	-		-
Net FTE's		-	-	-	**2.00**	**2.00**

CITY OF VAUGHAN

2014-2017 OPERATING BUDGET

ADDITIONAL RESOURCE REQUEST

Request Title Block 11 CC Admin Staff

Business Unit # 4970300 #N/A

#N/A

Related Program Recreational Programs and Open Access

Program Classification Standard Desirable Service & Offered by Private Sector

Annual Budget Change Summary

Financial Components	2014	2015	2016	2017	2014-2017 Sub-total	2018 (One Time. Adj.)	2014-2018 Sub-total
Staffing							
Complements	-	-	-	3.00	3.00	-	3.00
Net FTE's	-	-	-	2.69	2.69	-	2.69
Operating Revenue	**-**	**-**	**-**	**-**	**-**	**-**	**-**
Operating Costs							
Staffing & Benefits	-	-	-	210,864	210,864	-	210,864
Other continuous costs	-	-	-	-	-	-	-
One-time expenses	-	-	-	-	-	-	-
Offsets/reductions	-	-	-	-	-	-	-
Net Operating Budget	***$ -***	***$ -***	***$ -***	***$ 210,864***	***$ 210,864***	***$ -***	***$ 210,864***
Associated Capital Costs	***$ -***	***$ -***	***$ -***	***$ -***	***$ -***	***$ -***	***$ -***

1A) Request Description: ***Please provide a brief description of the request.***

Please check one: ☑ Departmental ☐ Corporate

A Recreation Services Supervisor, Office Administrator and Clerical Assistant are required with the addition of Block 11.

1B) If this request is part of a project with multiple milestones then please fill in the following table:

Milestones or Deliverables	Timelines	Comments

1C) Impact on other departments (cost/time/benefit):

Department Impacted	Describe Impact (Cost/time/benefit)	Were they Consulted?
		☐ Yes ☐ No
		☐ Yes ☐ No
		☐ Yes ☐ No

Other comments:

COMMISSIONER APPROVAL: _____ ***Date:*** _____

Budget Staff Use Only	☐ 1st Submission	Submitted for year:
	☐ Previously Recognized	Recognized for year:

Request Title	Block 11 CC Admin Staff

2) Relationship to Vaughan Vision 2020 - Goals / Objectives / Initiatives

A) Identify the specific initiative on the Vaughan Vision 2020 initiative list this resource request supports (new or implementation of): Choose an Initiative from the drop down list and then choose the relationship with the initiative in the Green cell using the drop down provided.

Theme	Goal	Initiative (Use drop down list)	Ref #	Date	Priority	Request/Initiative Relationship (choose 1)

B) Describe and clearly demonstrate how the request links to the Vaughan Vision 2020:

3) Related Performance Indicators & Business Plan Link

Please provide information on top 3 performance measures:

	Name/description of service level target:	Target Level	Current Level	Level with ARR
1)				
2)				
3)				

Describe how this request relates to Departmental Business Plan:

4) Value Proposition

Please detail both qualitative and quantitative benefits of the request

Qualitative: Please select up to 2 actions which best describe this request

Primary | Secondary

Briefly explain how this request helps achieve the actions selected above. How does this request make a difference in these areas? Can improvements be defined (i.e. surveys, measures, etc.)?

Quantitative: Please provide explanation of how this request improves efficiency. Note that performance measures are captured in section 3. This section is for efficiency improvements.

Year	Type	Change/Saving	Units	Detail of Cost Reductions/Budget Savings	Incl. in offsets (Section #9)?

5) Alternatives

Are there alternatives or options? Please explain what they are and why they are not the primary approach.

Request Title	Block 11 CC Admin Staff			
7) Complement Details - Skip to Section 8 if no Staff is requested				
Do not gap positions - If required, please contact the Budget Dept. for instructions Future year progressions & eco. adj. will be calculated corporately by the Budget Dept.				
Complement Information	**Position #1**	**Position #2**	**Position #3**	**Sub-total**
Budget Year	2017	2017	2017	
Position title	Recreation Services Supervisor	Office Administrator	Clerical Assistant	
Estimated start date	January 1, 2017	January 1, 2017	January 1, 2017	
# of positions requested	1.00	1.00	1.00	3.00
Full-time equivalents (FTEs)	1.00	1.00	0.69	2.69
Position type	Full-time	Full-time	Part-time	
Position agreement classification	Mgmt/Non-union	Cupe Cler. & Tech	Part Time Salary	
If contract, specify length (months or yrs)	N/A	N/A	N/A	
If Casual/Seasonal PT enter Hourly wage				
Business unit # (override if different than # shown)	4970300	4970300	4970300	
Grade level	7	G	4A	
Est. starting step	1	Start	Start	
Desktop (HR) Review Performed?	No	No	No	
B&F Accommodations Available?	Yes	Yes	Yes	
ITM Hardware required?	Yes	Yes	Yes	
Capital Equipment Required?	No	No	No	
Complement Annual Cost Detail				
Annual full-time $	80,271	58,469	-	138,740
Annual part-time $	-	-	40,677	40,677
Annual shift premiums, etc	-	-	-	-
Annual overtime $	-	-	-	-
* PT vacation pay ***(calculated field)***	-	-	1,627	1,627
* Annual benefits ***(calculated field)***	23,118	16,839	4,315	44,272
* FT contract benefits in lieu ***(calculated field)***	-	-	-	-
Subtotal (Per Employee)	**$ 103,389**	**$ 75,308**	**$ 46,619**	**$ 225,316**
Subtotal (Per Position)	**$ 103,389**	**$ 75,308**	**$ 32,167**	**$ 210,864**
Continuous costs ***(BU & Acct #.)***	**Please fill in per Complement. The total will account for multiple positions if indicated above.**			
1) Office Supplies 4970300.7200	-	-	-	-
2) Training & Developme 4970300.7115	-	-	-	-
3) Cellular Line Charges 4970300.7122.01	-	-	-	-
4) Mileage 4970300.7100	-	-	-	-
Subtotal (Per Employee)	**$ -**	**$ -**	**$ -**	**$ -**
Subtotal (Per Position)	**$ -**	**$ -**	**$ -**	**$ -**
One-time costs ***(BU & Acct #.)***	**Please fill in per Complement. The total will account for multiple positions if indicated above.**			
1) Computer Hardware 4970300.7211.01	-	-	-	-
2) Office Equip. & Furnitu 4970300.7210	-	-	-	-
3) Training & Developme 4970300.7115	-	-	-	-
4) #N/A	-	-	-	-
Subtotal (Per Employee)	**-**	**-**	**-**	**-**
Subtotal (Per Position)	**$ -**	**$ -**	**$ -**	**$ -**
2014 Total Annual Costs	**$ -**	**$ -**	**$ -**	**$ -**
2015 Total Annual Costs	**$ -**	**$ -**	**$ -**	**$ -**
2016 Total Annual Costs	**$ -**	**$ -**	**$ -**	**$ -**
2017 Total Annual Costs	**$ 103,389**	**$ 75,308**	**$ 32,167**	**$ 210,864**

Additional Comments:

Request Title	Block 11 CC Admin Staff

8) Capital Funding

Are there any Capital requests already submitted/approved or to be submitted related to this ARR? (e.g. new car)

	ASSOCIATED CAPITAL FUNDING	Status	Year asset Available for use	Proj. #	2014	2015	2016	2017	Total
1					$ -	$ -	$ -		$ -
2					$ -	$ -	$ -		$ -
3					$ -	$ -	$ -		$ -
TOTAL ASSOCIATED CAPITAL FUNDING					$ -	$ -	$ -	$ -	$ -

9) Financial/Resource Detail

	Component	BU Acct. #	2014	2015	2016 Budget	2017	2018 Full-Yr. Adj.
REVENUE - continuous operating detail							
1			-	-	-		
2			-	-	-		
3			-	-	-		
4			-	-	-		
		Subtotal	-	-	-	-	
REVENUE - one-time operating detail							
1			-	-	-		-
2			-	-	-		-
		Subtotal	-	-	-	-	-
EXPENSES - continuous operating detail ***(For staffing costs please fill out section 7)***							
1	* Staffing costs *(calculated field)*	(From sect. 7)	-	-	-	167,929	
2	* Benefits	(From sect. 7)	-	-	-	42,934	
3	* Complement sch. Expenses *(calculated field)*	(From sect. 7)	-	-	-	-	
4			-	-	-		
5			-	-	-		
6			-	-	-		
7			-	-	-		
		Subtotal	-	-	-	210,864	
EXPENSES - one-time operating detail ***(For staffing costs please fill out section 7)***							
1	* Complement sch. Expenses *(calculated field)*	(From sect. 7)	-	-	-	-	-
2			-	-	-		-
3			-	-	-		-
		Subtotal	-	-	-	-	-
OFFSETS - cost savings, reductions, etc							
1			-	-	-		
2			-	-	-		
3			-	-	-		
		Subtotal	-	-	-	-	
TOTAL OPERATING BUDGET CHANGE			-	-	-	210,864	-

COMPLEMENTS & FTE's		2014	2015	2016	2017	Total
# of positions requested	(From sect. 7)	-	-	-	3.00	3.00
FTE's	(From sect. 7)	-	-	-	2.69	2.69
FTE reductions/offsets	(Manual Field)	-	-	-		-
Net FTE's		-	-	-	2.69	2.69

CITY OF VAUGHAN

2014-2017 OPERATING BUDGET

ADDITIONAL RESOURCE REQUEST

Request Title City Hall Corporate Liaison Coordinator (TEMPORARY)

Business Unit # 4700380 Civic Ctr - Permits - Rooms

200 - Recreation

Related Program Permits/Hockey/Figure Skating

Program Classification Standard Desirable Service & Offered by Private Sector

Annual Budget Change Summary

Financial Components	2014	2015	2016	2017	2014-2017 Sub-total	2018 (One Time. Adj.)	2014-2018 Sub-total
Staffing							
Complements	-	-	-	1.00	1.00	-	1.00
Net FTE's	-	-	-	1.00	1.00	-	1.00
Operating Revenue	**-**	**-**	**-**	**-**	**-**	**-**	**-**
Operating Costs							
Staffing & Benefits	-	-	-	86,259	86,259	-	86,259
Other continuous costs	-	-	-	800	800	-	800
One-time expenses	-	-	-	2,570	2,570	(2,570)	-
Offsets/reductions	-	-	-	-	-	-	-
Net Operating Budget	***$ -***	***$ -***	***$ -***	***$ 89,629***	***$ 89,629***	***$ (2,570)***	***$ 87,059***
Associated Capital Costs	***$ -***	***$ -***	***$ -***	***$ -***	***$ -***	***$ -***	***$ -***

1A) Request Description: ***Please provide a brief description of the request.***

Please check one: ☐ Departmental ☑ Corporate

To strategically attract, invite and promote potential economic activities, additional uses at City Hall and Future Campus that showcase our diversity in the ongoing development of our City. Markets, promotes, solicits and coordinates City Hall uses in accordance with pilot Interim Use of Space Guidelines. This position is to support the pilot project to assess the Interim Use of Space Guidelines, benefits to the community through public use of space at City Hall, and its implications on City resources (staff, equipment, facilities, etc). This position is crucial for promoting a positive image of the City with the ultimate goal to attract, invite, promote and showcase the City. This position will evaluate and ensure that requests meet corporate protocol and policies and strenghten the corporate brand.

1B) If this request is part of a project with multiple milestones then please fill in the following table:

Milestones or Deliverables	Timelines	Comments
Corporate Promotion Package	Q1 2014	Benefits, opportunities, marketing potential, etc
Year End Report of Activities / Uses	Q1 2015	Synposis of the number, types and successes
Evaluation of Impact to City Hall	Q4 2015	Resources including staff, costs, capital, etc

1C) Impact on other departments (cost/time/benefit):

Department Impacted	Describe Impact (Cost/time/benefit)	Were they Consulted?
Dept noted below	Maintains Service Excellence by having one point of contact for all departments thereby maximizing efficiencies and generating revenue for the City.	☑ Yes ☐ No
		☐ Yes ☐ No
		☐ Yes ☐ No

Other comments:

See Section 5 Alternatives for additional comments. Departments impacted: Economic Development, Corporate Communications, City Clerks, Building Standards, Public Works, Fire Department, Parks Operations, Recreation & Culture, Building and Facilities, ITM, Enforcement Services, Access Vaughan, Mayor and Members of Council, Human Resources.

COMMISSIONER APPROVAL: _____ ***Date:*** _____

Budget Staff Use Only	☐ 1st Submission	Submitted for year:
	☐ Previously Recognized	Recognized for year:

Request Title	City Hall Corporate Liaison Coordinator (TEMPORARY)

2) Relationship to Vaughan Vision 2020 - Goals / Objectives / Initiatives

A) Identify the specific initiative on the Vaughan Vision 2020 initiative list this resource request supports (new or implementation of): Choose an Initiative from the drop down list and then choose the relationship with the initiative in the Green cell using the drop down provided.

Theme	Goal	Initiative (Use drop down list)	Ref #	Date	Priority	Request/Initiative Relationship (choose 1)

B) Describe and clearly demonstrate how the request links to the Vaughan Vision 2020:

The strategic goal is to provide service excellence to citizens by introducing a City Hall Corporate Liaison Coordinator. The City encourages use of the City Hall as the 'people's place' & 'the place to be'. Approved uses should maintain the corporate brand, the integrity of the seat of government yet provide for appropriate public uses in a way that is sustainable for staff resources and operations.There is substantial pressure for the booking of City Hall public spaces, with a myriad of uses ranging from passive activities to major events. The Coordinator will strategically attract, invite and promote potential economic activities, additional uses at City Hall and Campus that showcases our diversity as the City develops. This position will oversee the support services for the stakeholders by acting as the point person for the dept's affected and ensures that protocols, policies, procedures, guidelines are adhered to.

3) Related Performance Indicators & Business Plan Link

Please provide information on top 3 performance measures:

	Name/description of service level target:	Target Level	Current Level	Level with ARR
1)	Stakeholder satisfaction	0.8	n/a	0.8
2)	Increased use of Space (MPR)	0.8	n/a	0.8
3)	Increased use of Space (Outdoors-weekends)	0.8	n/a	0.8

Describe how this request relates to Departmental Business Plan:

It has not been determined where this position will reside but this position will assist dept's affected by helping them to achieve their departmental mandates. By establishing this position we will be able to showcase the City, determine the true costs of providing public access to City Hall and will be able to determine proper uses and appropriate cost recovery. Since many departments are involved proper assessment cannot be undertaken without the position being established.

4) Value Proposition

Please detail both qualitative and quantitative benefits of the request

Qualitative: Please select up to 2 actions which best describe this request

Primary: Improve User Satisfaction Secondary: Improve Corp. Image

Briefly explain how this request helps achieve the actions selected above. How does this request make a difference in these areas? Can improvements be defined (i.e. surveys, measures, etc.)?

With one contact for client & dept's, synergies are created which increases efficiency, effectiveness & cost recovery. Functions are showcased properly & overall, City's corporate image improves. Note: this is a labour intensive booking process involving multiple dept's / external agencies, communications between dept/client and approvals/costs/coordination. The Specialist will act as an agent for most depts for typical bookings. Without a single point of contact, clients are delayed in response time & shuffled amongst depts, making the City look inefficient & disorganized.

Quantitative: Please provide explanation of how this request improves efficiency. Note that performance measures are captured in section 3. This section is for efficiency improvements.

Year	Type	Change/Saving	Units	Detail of Cost Reductions/Budget Savings	Incl. in offsets (Section #9)?
2013	Output/Service Quantity		Units	At least 13 departments are consulted on any one request or change to a request	
	Time/Capacity		Hrs	A single point of contact will provide immediate efficiency in staff time and create an opportunity to automate the process	

5) Alternatives

Are there alternatives or options? Please explain what they are and why they are not the primary approach.

There is no alternative to this position. To continue with the current fragmented process, City staff in about 13 departments are each taking on a coordination role over and above their regular duties causing inefficiencies, duplication of work, considerable meeting time, staff morale, undue stress, etc. In the last year of occupancy in the old Civic Centre, there were 7 bookings for meetings from outside groups. At new City Hall, from April to December 2011 there were 83 bookings and 44 from January to April 2012, with increasing requests. Having a designated person ensures that the external organizers are following protocols, that each department is apprised of what needs to be done and the event is conducted without issues.

Request Title	City Hall Corporate Liaison Coordinator (TEMPORARY)			
7) Complement Details - Skip to Section 8 if no Staff is requested				
Do not gap positions - If required, please contact the Budget Dept. for instructions Future year progressions & eco. adj. will be calculated corporately by the Budget Dept.				
Complement Information	**Position #1**	**Position #2**	**Position #3**	**Sub-total**
Budget Year	2017			
Position title	CHCLC			
Estimated start date	Jan 1 2017			
# of positions requested	1.00	-	-	1.00
Full-time equivalents (FTEs)	1.00	-	-	1.00
Position type	Full-time			
Position agreement classification	Contract			
If contract, specify length (months or yrs)	3 years			
If Casual/Seasonal PT enter Hourly wage				
Business unit # (override if different than # shown)	4700380			
Grade level	6			
Est. starting step	1			
Desktop (HR) Review Performed?	No			
B&F Accommodations Available?	No			
ITM Hardware required?	Yes			
Capital Equipment Required?	No			
Complement Annual Cost Detail				
Annual full-time $	72,977			72,977
Annual part-time $	-	-	-	-
Annual shift premiums, etc	-	-	-	-
Annual overtime $	-	-	-	-
* PT vacation pay ***(calculated field)***	-	-	-	-
* Annual benefits ***(calculated field)***	-	-	-	-
* FT contract benefits in lieu ***(calculated field)***	13,282	-	-	13,282
Subtotal (Per Employee)	**$ 86,259**	**$ -**	**$ -**	**$ 86,259**
Subtotal (Per Position)	**$ 86,259**	**$ -**	**$ -**	**$ 86,259**
Continuous costs ***(BU & Acct #.)***	**Please fill in per Complement. The total will account for multiple positions if indicated above.**			
1) Office Supplies 4700380.7200	-	-	-	-
2) Training & Developme 4700380.7115	-	-	-	-
3) Cellular Line Charges 4700380.7122.01	500	-	-	500
4) Mileage 4700380.7100	300	-	-	300
Subtotal (Per Employee)	**$ 800**	**$ -**	**$ -**	**$ 800**
Subtotal (Per Position)	**$ 800**	**$ -**	**$ -**	**$ 800**
One-time costs ***(BU & Acct #.)***	**Please fill in per Complement. The total will account for multiple positions if indicated above.**			
1) Computer Hardware 4700380.7211.01	1,260	-	-	1,260
2) Office Equip. & Furnitu 4700380.7210	1,310	-	-	1,310
3) #N/A	-	-	-	-
4) #N/A	-	-	-	-
Subtotal (Per Employee)	***2,570***	**-**	**-**	***2,570***
Subtotal (Per Position)	**$ 2,570**	**$ -**	**$ -**	**$ 2,570**
2014 Total Annual Costs	**$ -**	**$ -**	**$ -**	**$ -**
2015 Total Annual Costs	**$ -**	**$ -**	**$ -**	**$ -**
2016 Total Annual Costs	**$ -**	**$ -**	**$ -**	**$ -**
2017 Total Annual Costs	**$ 89,629**	**$ -**	**$ -**	**$ 89,629**

Additional Comments:

Request Title	City Hall Corporate Liaison Coordinator (TEMPORARY)

8) Capital Funding

Are there any Capital requests already submitted/approved or to be submitted related to this ARR? (e.g. new car)

	ASSOCIATED CAPITAL FUNDING	Status	Year asset Available for use	Proj. #	2014	2015	2016	2017	Total
1					$ -	$ -	$ -		$ -
2					$ -	$ -	$ -		$ -
3					$ -	$ -	$ -		$ -
TOTAL ASSOCIATED CAPITAL FUNDING					$ -	$ -	$ -	$ -	$ -

9) Financial/Resource Detail

	Component	BU Acct. #	2014	2015	2016 Budget	2017	2018 Full-Yr. Adj.
REVENUE - continuous operating detail							
1			-	-	-		
2			-	-	-		
3			-	-	-		
4			-	-	-		
		Subtotal	-	-	-	-	
REVENUE - one-time operating detail							
1			-	-	-		-
2			-	-	-		-
		Subtotal	-	-	-	-	-
EXPENSES - continuous operating detail ***(For staffing costs please fill out section 7)***							
1	* Staffing costs *(calculated field)*	(From sect. 7)	-	-	-	**72,977**	
2	* Benefits	(From sect. 7)	-	-	-	**13,282**	
3	* Complement sch. Expenses *(calculated field)*	(From sect. 7)	-	-	-	**800**	
4			-	-	-		
5			-	-	-		
6			-	-	-		
7			-	-	-		
		Subtotal	-	-	-	**87,059**	
EXPENSES - one-time operating detail ***(For staffing costs please fill out section 7)***							
1	* Complement sch. Expenses *(calculated field)*	(From sect. 7)	-	-	-	2,570	(2,570)
2			-	-	-		-
3			-	-	-		-
		Subtotal	-	-	-	**2,570**	**(2,570)**
OFFSETS - cost savings, reductions, etc							
1			-	-	-		
2			-	-	-		
3			-	-	-		
		Subtotal	-	-	-	-	
TOTAL OPERATING BUDGET CHANGE			-	-	-	**89,629**	**(2,570)**

COMPLEMENTS & FTE's		2014	2015	2016	2017	Total
# of positions requested	(From sect. 7)	-	-	-	**1.00**	**1.00**
FTE's	(From sect. 7)	-	-	-	**1.00**	**1.00**
FTE reductions/offsets	(Manual Field)	-	-	-		-
Net FTE's		-	-	-	**1.00**	**1.00**

CITY OF VAUGHAN

2014-2017 OPERATING BUDGET

ADDITIONAL RESOURCE REQUEST

Request Title Open to Youth Pilot Project

Business Unit # 4850359 Gen Programs - Dufferin Clark

200 - Recreation

Related Program Children and Youth

Program Classification Standard Desirable Service

Annual Budget Change Summary

Financial Components	2014	2015	2016	2017	2014-2017 Sub-total	2018 (One Time. Adj.)	2014-2018 Sub-total
Staffing							
Complements	-	-	-	4.00	4.00	-	4.00
Net FTE's	-	-	-	1.55	1.55	-	1.55
Operating Revenue	**-**	**-**	**-**	**-**	**-**	**-**	**-**
Operating Costs							
Staffing & Benefits	-	-	-	72,623	72,623	-	72,623
Other continuous costs	-	-	-	6,200	6,200	-	6,200
One-time expenses	-	-	-	-	-	-	-
Offsets/reductions	-	-	-	-	-	-	-
Net Operating Budget	***$ -***	***$ -***	***$ -***	***$ 78,823***	***$ 78,823***	***$ -***	***$ 78,823***
Associated Capital Costs	***$ -***	***$ -***	***$ -***	***$ -***	***$ -***	***$ -***	***$ -***

1A) Request Description*: Please provide a brief description of the request.*

Please check one: ☑ Departmental ☐ Corporate

In line with the department's Active Together Master Plan, the Recreation and Culture department is committed to providing a range of recreational opportunities for young people. A variety of concerns have been expressed by Vaughan residents regarding young people "hanging out" in parks in the evening, especially during the summer months. Studies have shown that young people---generally between the ages of 15 to 25, are looking for opportunities to organize and take part in informal recreational activities of their own choosing, such as pick-up basketball, ball hockey, etc. As part of a pilot program, providing extended hours to engage youth and young adults in informal recreational activities during the late evenings at the Dufferin Clark community Centre would support recognition of youth engagement and assist young people in finding a productive lifestyle.

1B) If this request is part of a project with multiple milestones then please fill in the following table:

Milestones or Deliverables	Timelines	Comments
Marketing/outreach	Q1/Q2	
Hire Part Time Staff	Q1/Q2	
Evaluate and assess success of the pilot project	Q3/Q4	

1C) Impact on other departments (cost/time/benefit):

Department Impacted	Describe Impact (Cost/time/benefit)	Were they Consulted?
Building and Facilities	Staffing cost included in section 7 for Facility Operator FTE. The current number of FTE utilized for coverage does not permit for OT usage.	☑ Yes ☐ No
		☐ Yes ☐ No
		☐ Yes ☐ No

Other comments:

COMMISSIONER APPROVAL: _____ ***Date:*** _____

Budget Staff Use Only	☐ 1st Submission	Submitted for year:
	☐ Previously Recognized	Recognized for year:

Request Title	Open to Youth Pilot Project

2) Relationship to Vaughan Vision 2020 - Goals / Objectives / Initiatives

A) Identify the specific initiative on the Vaughan Vision 2020 initiative list this resource request supports (new or implementation of): Choose an Initiative from the drop down list and then choose the relationship with the initiative in the Green cell using the drop down provided.

Theme	Goal	Initiative (Use drop down list)	Ref #	Date	Priority	Request/Initiative Relationship (choose 1)

B) Describe and clearly demonstrate how the request links to the Vaughan Vision 2020:

The pilot program will provide enhanced service delivery for the youth and young adult residents in Vaughan, especially in the Dufferin Clark/Thornhill areas. Providing extended hours to engage youth and young adults in informal recreational activities during the late evenings in the City of Vaughan would support recognition of youth engagement and assist young people in finding a productive lifestyle.

3) Related Performance Indicators & Business Plan Link

Please provide information on top 3 performance measures:

	Name/description of service level target:	Target Level	Current Level	Level with ARR
1)	Participation/Attendance	20	n/a	20
2)	Revenue	100	n/a	100
3)	Satisfaction with Program	0.9	n/a	0.9

Describe how this request relates to Departmental Business Plan:

The department continues its efforts to maximize utilization through the promotion of programs and meeting the needs of youth and young adult demographics. The recreational opportunities resulting from the extension of hours at Dufferin Clark will generate foot traffic/usage at currently under-utilized times. The pilot program supports the department's service statement commitment to providing quality recreation and cultural programs and services in an accessible, equitable and efficient manner so as to ensure that all Vaughan citizens have the opportunity to enhance their leisure and quality of life.

4) Value Proposition

Please detail both qualitative and quantitative benefits of the request

Qualitative: Please select up to 2 actions which best describe this request

Primary: Improve User Satisfaction Secondary: Realize Future Benefits

Briefly explain how this request helps achieve the actions selected above. How does this request make a difference in these areas? Can improvements be defined (i.e. surveys, measures, etc.)?

Engaging youth and young adults with recreational opportunities in the late evenings may help extend the department's reach to this particular demographic in the community. Fostering a healthy lifestyle for youth and young adults will increase the chances that individuals will continue to be engaged in our community centres in the future.

Quantitative: Please provide explanation of how this request improves efficiency. Note that performance measures are captured in section 3. This section is for efficiency improvements.

Year	Type	Change/Saving	Units	Detail of Cost Reductions/Budget Savings	Incl. in offsets (Section #9)?

5) Alternatives

Are there alternatives or options? Please explain what they are and why they are not the primary approach.

The alternative would be maintaining the status quo.

Request Title	Open to Youth Pilot Project

7) Complement Details - Skip to Section 8 if no Staff is requested

Do not gap positions - If required, please contact the Budget Dept. for instructions
Future year progressions & eco. adj. will be calculated corporately by the Budget Dept.

Complement Information	**Position #1**	**Position #2**	**Position #3**	**Sub-total**
Budget Year	2017	2017		
Position title	Program Specialist IV	Facility Operator		
Estimated start date	May 1, 2017	May 1, 2017		
# of positions requested	3.00	1.00	-	4.00
Full-time equivalents (FTEs)	0.55	1.00	-	1.55
Position type	Part-time	Full-time		
Position agreement classification	Casual/Seasonal PT	Cupe Hourly		
If contract, specify length (months or yrs)	8 months	8 months		
If Casual/Seasonal PT enter Hourly wage	$ 26.00			
Business unit # (override if different than # shown)	4850359	160260		
Grade level		E		
Est. starting step		Start		
Desktop (HR) Review Performed?	N/A	N/A		
B&F Accommodations Available?	Yes	Yes		
ITM Hardware required?	No	No		
Capital Equipment Required?	No	No		
Complement Annual Cost Detail				
Annual full-time $	-	44,657		44,657
Annual part-time $	26,215	-	-	26,215
Annual shift premiums, etc	-	-	-	-
Annual overtime $	-	-	-	-
* PT vacation pay ***(calculated field)***	1,049	-	-	1,049
* Annual benefits ***(calculated field)***	-	12,861	-	12,861
* FT contract benefits in lieu ***(calculated field)***	-	-	-	-
Subtotal (Per Employee)	**$ 27,264**	**$ 57,519**	**$ -**	**$ 84,783**
Subtotal (Per Position)	**$ 15,104**	**$ 57,519**	**$ -**	**$ 72,623**

Continuous costs	***(BU & Acct #.)***	**Please fill in per Complement. The total will account for multiple positions if indicated above.**			
1) Mileage	4850359.7100	100	-	-	100
2) Materials and Supplies	4850359.7330	400	-	-	400
3) Marketing and Promot	#N/A	500	-	-	500
4) Utility Expenses	#N/A	-	3,200	-	3,200
Subtotal (Per Employee)		**$ 1,000**	**$ 3,200**	**$ -**	**$ 4,200**
Subtotal (Per Position)		**$ 3,000**	**$ 3,200**	**$ -**	**$ 6,200**

One-time costs	***(BU & Acct #.)***	**Please fill in per Complement. The total will account for multiple positions if indicated above.**			
1) Computer Hardware	4850359.7211.01	-	-	-	-
2)	#N/A	-	-	-	-
3)	#N/A	-	-	-	-
4)	#N/A	-	-	-	-
Subtotal (Per Employee)		**-**	**-**	**-**	**-**
Subtotal (Per Position)		**$ -**	**$ -**	**$ -**	**$ -**
2014 Total Annual Costs		**$ -**	**$ -**	**$ -**	**$ -**
2015 Total Annual Costs		**$ -**	**$ -**	**$ -**	**$ -**
2016 Total Annual Costs		**$ -**	**$ -**	**$ -**	**$ -**
2017 Total Annual Costs		**$ 18,104**	**$ 60,719**	**$ -**	**$ 78,823**

Additional Comments:
Other - total of $1200 materials and supplies, $1500 in marketing and promotion, and $3200 in anticipated utility expenses.

Request Title	Open to Youth Pilot Project

8) Capital Funding

Are there any Capital requests already submitted/approved or to be submitted related to this ARR? (e.g. new car)

	ASSOCIATED CAPITAL FUNDING	Status	Year asset Available for use	Proj. #	2014	2015	2016	2017	Total
1					$ -	$ -	$ -		$ -
2					$ -	$ -	$ -		$ -
3					$ -	$ -	$ -		$ -
TOTAL ASSOCIATED CAPITAL FUNDING					$ -	$ -	$ -	$ -	$ -

9) Financial/Resource Detail

	Component	BU Acct. #	2014	2015	2016	2017	2018
					Budget		Full-Yr. Adj.
REVENUE - continuous operating detail							
1			-	-	-		
2			-	-	-		
3			-	-	-		
4			-	-	-		
		Subtotal	-	-	-	-	
REVENUE - one-time operating detail							
1			-	-	-		-
2			-	-	-		-
		Subtotal	-	-	-	-	-
EXPENSES - continuous operating detail ***(For staffing costs please fill out section 7)***							
1	* Staffing costs *(calculated field)*	(From sect. 7)	-	-	-	59,762	
2	* Benefits	(From sect. 7)	-	-	-	12,861	
3	* Complement sch. Expenses *(calculated field)*	(From sect. 7)	-	-	-	6,200	
4			-	-	-		
5			-	-	-		
6			-	-	-		
7			-	-	-		
		Subtotal	-	-	-	78,823	
EXPENSES - one-time operating detail ***(For staffing costs please fill out section 7)***							
1	* Complement sch. Expenses *(calculated field)*	(From sect. 7)	-	-	-	-	-
2			-	-	-		-
3			-	-	-		-
		Subtotal	-	-	-	-	-
OFFSETS - cost savings, reductions, etc							
1			-	-	-		
2			-	-	-		
3			-	-	-		
		Subtotal	-	-	-	-	
TOTAL OPERATING BUDGET CHANGE			-	-	-	78,823	-

COMPLEMENTS & FTE's		2014	2015	2016	2017	Total
# of positions requested	(From sect. 7)	-	-	-	4.00	4.00
FTE's	(From sect. 7)	-	-	-	1.55	1.55
FTE reductions/offsets	(Manual Field)	-	-	-		-
Net FTE's		-	-	-	1.55	1.55

CITY OF VAUGHAN

2014-2017 OPERATING BUDGET

ADDITIONAL RESOURCE REQUEST

Request Title: PT -Development Administration Assistant

Business Unit #: 070118 — Development Finance & Investments

077 - Development Finance & Investments; Reserves & Investments

Related Program: Letters of Credit and Securities

Program Classification: Standard Traditional Service

Annual Budget Change Summary

Financial Components	2014	2015	2016	2017	2014-2017 Sub-total	2018 (One Time. Adj.)	2014-2018 Sub-total
Staffing							
Complements	-	-	-	1.00	1.00	-	1.00
Net FTE's	-	-	-	0.69	0.69	-	0.69
Operating Revenue	-	-	-	-	-	-	-
Operating Costs							
Staffing & Benefits	-	-	-	36,466	36,466	-	36,466
Other continuous costs	-	-	-	515	515	-	515
One-time expenses	-	-	-	2,500	2,500	(2,500)	-
Offsets/reductions	-	-	-	-	-	-	-
Net Operating Budget	***$ -***	***$ -***	***$ -***	***$ 39,481***	***$ 39,481***	***$ (2,500)***	***$ 36,981***
Associated Capital Costs	*$ -*	*$ -*	*$ -*	*$ -*	*$ -*	*$ -*	*$ -*

1A) Request Description: ***Please provide a brief description of the request.***

Please check one: ☑ Departmental ☐ Corporate

Reserves & Investments currently has a Development Administration Assistant responsible for the administration of Letters of Credit and Cash Security Deposits. In the past few years there has been added volume due to the new Site Plan process implemented by the Planning Dept and Building Dept By-law 94-2008 requiring security deposits to ensure inspections under the Ontario Building Code. The Outstanding Building Permit Policy approved by Council February 11, 2008 identified that there would be additional workload in the Reserves & Investments Department. Under the new Site Plan process Reserves & Investments collects inspection fees and releases the security in several stages rather than a one time release under the old process. The new processes has increased the number of customer calls and files to administer. The part-time compliment will allow the department to improve the current service.

1B) If this request is part of a project with multiple milestones then please fill in the following table:

Milestones or Deliverables	Timelines	Comments

1C) Impact on other departments (cost/time/benefit):

Department Impacted	Describe Impact (Cost/time/benefit)	Were they Consulted?
Building, Planning, Engineering	Inspections are dependant on receipt of the inspection request. If requests and releases are not timely, refunds are delayed and there are more customer calls.	☑ Yes ☐ No
		☐ Yes ☐ No
		☐ Yes ☐ No

Other comments:

COMMISSIONER APPROVAL: _____ ***Date:*** _____

Budget Staff Use Only	☐ 1st Submission ☐ Previously Recognized	Submitted for year: Recognized for year:

Request Title	PT -Development Administration Assistant

2) Relationship to Vaughan Vision 2020 - Goals / Objectives / Initiatives

A) Identify the specific initiative on the Vaughan Vision 2020 initiative list this resource request supports (new or implementation of): Choose an Initiative from the drop down list and then choose the relationship with the initiative in the Green cell using the drop down provided.

Theme	Goal	Initiative (Use drop down list)	Ref #	Date	Priority	Request/Initiative Relationship (choose 1)

B) Describe and clearly demonstrate how the request links to the Vaughan Vision 2020:

Provides service delivery.

3) Related Performance Indicators & Business Plan Link

Please provide information on top 3 performance measures:

	Name/description of service level target:	Target Level	Current Level	Level with ARR
1)	Processing refunds in a timely manner	5 days	3 weeks	5 days
2)	Processing inspections requests	2 days	4 days	1 day
3)	deposit and review of securities	5 days	1 month	2 days

Describe how this request relates to Departmental Business Plan:

4) Value Proposition

Please detail both qualitative and quantitative benefits of the request

Qualitative: Please select up to 2 actions which best describe this request

Primary: Improve User Satisfaction Secondary: Improve Sustainability

Briefly explain how this request helps achieve the actions selected above. How does this request make a difference in these areas? Can improvements be defined (i.e. surveys, measures, etc.)?

The improved service level will increase customer satisfaction. Delays would result in customers not receiving funds needed for their business operations. While there are many customers with small deposits there are also customers with large securities over 1 million waiting for financial institutions to release funds. The added compliment will allow for better administration of current files by expediting the release of securities and time to review older files.

Quantitative: Please provide explanation of how this request improves efficiency. Note that performance measures are captured in section 3. This section is for efficiency improvements.

Year	Type	Change/Saving	Units	Detail of Cost Reductions/Budget Savings	Incl. in offsets (Section #9)?
2012	Output/Service Quantity		Units		

5) Alternatives

Are there alternatives or options? Please explain what they are and why they are not the primary approach.

Not at this time.

Request Title	PT -Development Administration Assistant			

7) Complement Details - Skip to Section 8 if no Staff is requested

Do not gap positions - If required, please contact the Budget Dept. for instructions
Future year progressions & eco. adj. will be calculated corporately by the Budget Dept.

Complement Information	Position #1	Position #2	Position #3	Sub-total
Budget Year	2017			
Position title	Development Administrative Assistant			
Estimated start date	July 2, 2017			
# of positions requested	1.00	-	-	1.00
Full-time equivalents (FTEs)	0.69	-	-	0.69
Position type	Part-time			
Position agreement classification	Cupe Hourly			
If contract, specify length (months or yrs)	n/a			
If Casual/Seasonal PT enter Hourly wage				
Business unit # (override if different than # shown)	070118			
Grade level	F			
Est. starting step	Start			
Desktop (HR) Review Performed?	Yes			
B&F Accommodations Available?	No			
ITM Hardware required?	Yes			
Capital Equipment Required?	Yes			
Complement Annual Cost Detail				
Annual full-time $	-			-
Annual part-time $	46,113	-	-	46,113
Annual shift premiums, etc	-	-	-	-
Annual overtime $	-	-	-	-
* PT vacation pay *(calculated field)*	1,845	-	-	1,845
* Annual benefits *(calculated field)*	4,892	-	-	4,892
* FT contract benefits in lieu *(calculated field)*	-	-	-	-
Subtotal (Per Employee)	**$ 52,849**	**$ -**	**$ -**	**$ 52,849**
Subtotal (Per Position)	**$ 36,466**	**$ -**	**$ -**	**$ 36,466**

Continuous costs	*(BU & Acct #.)*	Please fill in per Complement. The total will account for multiple positions if indicated above.			
1) Office Supplies	070118.7200	210	-	-	210
2) Training & Developme	070118.7115	305	-	-	305
3) Cellular Line Charges	070118.7122.01	-	-	-	-
4) Mileage	070118.7100	-	-	-	-
Subtotal (Per Employee)		**$ 515**	**$ -**	**$ -**	**$ 515**
Subtotal (Per Position)		**$ 515**	**$ -**	**$ -**	**$ 515**

One-time costs	*(BU & Acct #.)*	Please fill in per Complement. The total will account for multiple positions if indicated above.			
1) Computer Hardware	070118.7211.01	2,000	-	-	2,000
2) Office Equip. & Furnitu	070118.7210	-	-	-	-
3) Training & Developme	070118.7115	500	-	-	500
4)	#N/A	-	-	-	-
Subtotal (Per Employee)		***2,500***	**-**	**-**	***2,500***
Subtotal (Per Position)		**$ 2,500**	**$ -**	**$ -**	**$ 2,500**
2014 Total Annual Costs		**$ -**	**$ -**	**$ -**	**$ -**
2015 Total Annual Costs		**$ -**	**$ -**	**$ -**	**$ -**
2016 Total Annual Costs		**$ -**	**$ -**	**$ -**	**$ -**
2017 Total Annual Costs		**$ 39,481**	**$ -**	**$ -**	**$ 39,481**

Additional Comments:

Request Title	PT -Development Administration Assistant

8) Capital Funding

Are there any Capital requests already submitted/approved or to be submitted related to this ARR? (e.g. new car)

	ASSOCIATED CAPITAL FUNDING	Status	Year asset Available for use	Proj. #	2014	2015	2016	2017	Total
1					$ -	$ -	$ -		$ -
2					$ -	$ -	$ -		$ -
3					$ -	$ -	$ -		$ -
TOTAL ASSOCIATED CAPITAL FUNDING					$ -	$ -	$ -	$ -	$ -

9) Financial/Resource Detail

	Component	BU Acct. #	2014	2015	2016 Budget	2017	2018 Full-Yr. Adj.
REVENUE - continuous operating detail							
1			-	-	-		
2			-	-	-		
3			-	-	-		
4			-	-	-		
		Subtotal	-	-	-	-	
REVENUE - one-time operating detail							
1			-	-	-		-
2			-	-	-		-
		Subtotal	-	-	-	-	-
EXPENSES - continuous operating detail ***(For staffing costs please fill out section 7)***							
1	* Staffing costs *(calculated field)*	(From sect. 7)	-	-	-	**33,090**	
2	* Benefits	(From sect. 7)	-	-	-	**3,375**	
3	* Complement sch. Expenses *(calculated field)*	(From sect. 7)	-	-	-	**515**	
4			-	-	-		
5			-	-	-		
6			-	-	-		
7			-	-	-		
		Subtotal	-	-	-	**36,981**	
EXPENSES - one-time operating detail ***(For staffing costs please fill out section 7)***							
1	* Complement sch. Expenses *(calculated field)*	(From sect. 7)	-	-	-	2,500	(2,500)
2			-	-	-		-
3			-	-	-		-
		Subtotal	-	-	-	**2,500**	**(2,500)**
OFFSETS - cost savings, reductions, etc							
1			-	-	-		
2			-	-	-		
3			-	-	-		
		Subtotal	-	-	-	-	
TOTAL OPERATING BUDGET CHANGE			-	-	-	**39,481**	**(2,500)**

COMPLEMENTS & FTE's		2014	2015	2016	2017	Total
# of positions requested	(From sect. 7)	-	-	-	**1.00**	**1.00**
FTE's	(From sect. 7)	-	-	-	**0.69**	**0.69**
FTE reductions/offsets	(Manual Field)	-	-	-		-
Net FTE's		-	-	-	**0.69**	**0.69**

CITY OF VAUGHAN

2014-2017 OPERATING BUDGET

ADDITIONAL RESOURCE REQUEST

Request Title	New Vaughan Vision Strategic Plan
Business Unit #	020030 — Strategic Planning
	024 - Strategic Planning; Comm. of Strategic & Corporate Services
Related Program	Strategic Planning
Program Classification	Standard Desirable Support

Annual Budget Change Summary

Financial Components	2014	2015	2016	2017	2014-2017 Sub-total	2018 (One Time. Adj.)	2014-2018 Sub-total
Staffing							
Complements	-	-	-	-	-	-	-
Net FTE's	-	-	-	-	-	-	-
Operating Revenue	**-**	**-**	**-**	**-**	**-**	**-**	**-**
Operating Costs							
Staffing & Benefits	-	-	-	-	-	-	-
Other continuous costs	-	-	-	-	-	-	-
One-time expenses	-	120,000	(120,000)	-	-	-	-
Offsets/reductions	-	-	-	-	-	-	-
Net Operating Budget	***$ -***	***$ 120,000***	***$ (120,000)***	***$ -***	***$ -***	***$ -***	***$ -***
Associated Capital Costs	***$ -***	***$ -***	***$ -***	***$ -***	***$ -***	***$ -***	***$ -***

1A) Request Description: ***Please provide a brief description of the request.***

Please check one: ☐ Departmental ☑ Corporate

The Vaughan Vision 2020 strategic plan is the guiding document for the City organization. It was first developed in 2007. With the new term of Council from 2014-2018 there is a need to create a new longer term plan which will extend beyond 2020 and implement a signficant stakeholder engagement process. This request includes funding for an external consultant to design and implement a stakeholder engagement process providing input to the plan, the design and printing of a revised Vaughan Vision document, a stakeholder communication strategy, and associated communication costs. It is anticipated that upon the start of the Council term in 2015 consultation will be facilitated with Council, senior management, citizens, businesses and community groups in the development, approval and printing of the new plan with a completion date of Q4/15. Upon completion of the plan an implementation strategy will be initiated in 2016.

1B) If this request is part of a project with multiple milestones then please fill in the following table:

Milestones or Deliverables	Timelines	Comments
Development of City department stakeholder engagement plan	Q4/13	Dependant upon approval of ARR request for 2014
RFP preparation for external consulting support	Q4/14	Dependant upon approval of ARR request for 2014
Design and Implementation of stakeholder engagement process	Q2/15	Dependant upon approval of ARR request for 2014
Finalization of Vaughan Vision 2020 strategic plan redesign	Q4/15	Dependant upon approval of ARR request for 2014

1C) Impact on other departments (cost/time/benefit):

Department Impacted	Describe Impact (Cost/time/benefit)	Were they Consulted?
All departments	All City departments will be involved in the stakeholder engagement, implementation and measurement process to create a new longer term Vaughan Vision strategic plan. A communication plan will be developed in 2013	☐Yes ☑No
		☐Yes ☐No
		☐Yes ☐No

Other comments:

COMMISSIONER APPROVAL: _____ ***Date:*** _____

Budget Staff Use Only		
	☐1st Submission	Submitted for year:
	☐Previously Recognized	Recognized for year:

Appendix A - Additional Resource Request Submissions

Request Title	New Vaughan Vision Strategic Plan

2) Relationship to Vaughan Vision 2020 - Goals / Objectives / Initiatives

A) Identify the specific initiative on the Vaughan Vision 2020 initiative list this resource request supports (new or implementation of): Choose an Initiative from the drop down list and then choose the relationship with the initiative in the Green cell using the drop down provided.

Theme	Goal	Initiative (Use drop down list)	Ref #	Date	Priority	Request/Initiative Relationship (choose 1)

B) Describe and clearly demonstrate how the request links to the Vaughan Vision 2020:

A Vaughan Vision strategic plan will provide direction to the organization and identify the strategic priorities over the 2014-2018 term of Council. The current plan extends to the year 2020 and there is a need to develop a plan with a longer time horizon, for example to the year 2031. It is important to revise the plan at the beginning of the Council term so that a vision and strategic direction can be set which will guide the decision making process.

3) Related Performance Indicators & Business Plan Link

Please provide information on top 3 performance measures:

	Name/description of service level target:	Target Level	Current Level	Level with ARR
1)				
2)				
3)				

Describe how this request relates to Departmental Business Plan:

One of the top objectives for the Strategic Planning department in 2014 and 2015 is to facilitate the redesign of the Vaughan Vision 2020 strategic plan and develop a stakeholder engagement process which will result in a robust process and input for the new plan. An ARR request for business analysts will be needed to effectively achieve this objective.

4) Value Proposition

Please detail both qualitative and quantitative benefits of the request

Qualitative: Please select up to 2 actions which best describe this request

Primary: Realize Future Benefits Secondary: Leverage Innovation/Creativity

Briefly explain how this request helps achieve the actions selected above. How does this request make a difference in these areas? Can improvements be defined (i.e. surveys, measures, etc.)?

The Vaughan Vision 2020 is a document and process which plans for the immediate and future years. This results in significant benefits for the City in the short term by setting priorities and in the long term by setting initiatives which will have an impact on residents in the future and position the City to achieve its strategic vision and goals.

Quantitative: Please provide explanation of how this request improves efficiency. Note that performance measures are captured in section 3. This section is for efficiency improvements.

Year	Type	Change/Saving	Units	Detail of Cost Reductions/Budget Savings	Incl. in offsets (Section #9)?

5) Alternatives

Are there alternatives or options? Please explain what they are and why they are not the primary approach.

Not completing the plan in 2015 will result in a signficant gap between the strategic vision for the organization as set by Council and the implementation of strategic initiatives by senior management and staff. Further, since the current plan's time horizon is 2020 there is a need to produce a revised plan with a time horizon further into the future ex. 2031. Since the strategic plan sets the direction and priorities the key initiatives for the Corporation it is critical it is revised at appropriate times.

Request Title	New Vaughan Vision Strategic Plan

7) Complement Details - Skip to Section 8 if no Staff is requested

Do not gap positions - If required, please contact the Budget Dept. for instructions
Future year progressions & eco. adj. will be calculated corporately by the Budget Dept.

Complement Information	Position #1	Position #2	Position #3	Sub-total
Budget Year				
Position title				
Estimated start date				
# of positions requested	-	-	-	-
Full-time equivalents (FTEs)	-	-	-	-
Position type				
Position agreement classification				
If contract, specify length (months or yrs)				
If Casual/Seasonal PT enter Hourly wage				
Business unit # (override if different than # shown)				
Grade level				
Est. starting step				
Desktop (HR) Review Performed?				
B&F Accommodations Available?				
ITM Hardware required?				
Capital Equipment Required?				
Complement Annual Cost Detail				
Annual full-time $				-
Annual part-time $	-	-	-	-
Annual shift premiums, etc	-	-	-	-
Annual overtime $	-	-	-	-
* PT vacation pay *(calculated field)*	-	-	-	-
* Annual benefits *(calculated field)*	-	-	-	-
* FT contract benefits in lieu *(calculated field)*	-	-	-	-
Subtotal (Per Employee)	$ -	$ -	$ -	$ -
Subtotal (Per Position)	$ -	$ -	$ -	$ -

Continuous costs	*(BU & Acct #.)*	Please fill in per Complement. The total will account for multiple positions if indicated above.			
1) Office Supplies	020030.7200	-	-	-	-
2) Training & Developme	020030.7115	-	-	-	-
3) Memberships/Dues/Fe	020030.7105	-	-	-	-
4) Mileage	020030.7100	-	-	-	-
Subtotal (Per Employee)		$ -	$ -	$ -	$ -
Subtotal (Per Position)		$ -	$ -	$ -	$ -

One-time costs	*(BU & Acct #.)*	Please fill in per Complement. The total will account for multiple positions if indicated above.			
1) Other (Please detail in	#N/A	-	-	-	-
2)	#N/A	-	-	-	-
3)	#N/A	-	-	-	-
4)	#N/A	-	-	-	-
Subtotal (Per Employee)		-	-	-	-
Subtotal (Per Position)		$ -	$ -	$ -	$ -
2014 Total Annual Costs		$ -	$ -	$ -	$ -
2015 Total Annual Costs		$ -	$ -	$ -	$ -
2016 Total Annual Costs		$ -	$ -	$ -	$ -
2017 Total Annual Costs		$ -	$ -	$ -	$ -

Additional Comments:

The one time cost request is for 2014 and relates to the hiring of an external consultant to develop and implement a signficant stakeholder engagement process to provide input to the redesigned strategic plan. Further, included are costs to design and print a revised strategic plan booklet, marketing and communication of the revised plan.

Request Title	New Vaughan Vision Strategic Plan

8) Capital Funding

Are there any Capital requests already submitted/approved or to be submitted related to this ARR? (e.g. new car)

	ASSOCIATED CAPITAL FUNDING	Status	Year asset Available for use	Proj. #	2014	2015	2016	2017	Total
1					$ -	$ -	$ -		$ -
2					$ -	$ -	$ -		$ -
3					$ -	$ -	$ -		$ -
TOTAL ASSOCIATED CAPITAL FUNDING					$ -	$ -	$ -	$ -	$ -

9) Financial/Resource Detail

	Component	BU Acct. #	2014	2015	2016 Budget	2017	2018 Full-Yr. Adj.
REVENUE - continuous operating detail							
1			-	-	-		
2			-	-	-		
3			-	-	-		
4			-	-	-		
		Subtotal	-	-	-	-	
REVENUE - one-time operating detail							
1			-	-	-		-
2			-	-	-		-
		Subtotal	-	-	-	-	-
EXPENSES - continuous operating detail ***(For staffing costs please fill out section 7)***							
1	* Staffing costs *(calculated field)*	(From sect. 7)	-	-	-	-	
2	* Benefits	(From sect. 7)	-	-	-	-	
3	* Complement sch. Expenses *(calculated field)*	(From sect. 7)	-	-	-	-	
4			-	-	-		
5			-	-	-		
6			-	-	-		
7			-	-	-		
		Subtotal	-	-	-	-	
EXPENSES - one-time operating detail ***(For staffing costs please fill out section 7)***							
1	* Complement sch. Expenses *(calculated field)*	(From sect. 7)	-	-	-	-	-
2	External Consultant Fee		-	120,000	-	-	-
3			-	-	-		-
		Subtotal	-	**120,000**	-	-	-
OFFSETS - cost savings, reductions, etc							
1			-	-	-		
2			-	-	-		
3			-	-	-		
		Subtotal	-	-	-	-	
TOTAL OPERATING BUDGET CHANGE			-	**120,000**	-	-	-

COMPLEMENTS & FTE's		2014	2015	2016	2017	Total
# of positions requested	(From sect. 7)	-	-	-	-	-
FTE's	(From sect. 7)	-	-	-	-	-
FTE reductions/offsets	(Manual Field)	-	-	-		-
Net FTE's		-	-	-	-	-

CITY OF VAUGHAN

2014-2017 OPERATING BUDGET

ADDITIONAL RESOURCE REQUEST

Request Title Strategic Planning Business Analyst

Business Unit # 020030 Strategic Planning

024 - Strategic Planning; Comm. of Strategic & Corporate Services

Related Program Strategic Planning

Program Classification Standard Desirable Support

Annual Budget Change Summary

Financial Components	2014	2015	2016	2017	2014-2017 Sub-total	2018 (One Time. Adj.)	2014-2018 Sub-total
Staffing							
Complements	-	1.00	-	-	1.00	-	1.00
Net FTE's	-	1.00	-	-	1.00	-	1.00
Operating Revenue	**-**	**-**	**-**	**-**	**-**	**-**	**-**
Operating Costs							
Staffing & Benefits	-	93,265	-	-	93,265	-	93,265
Other continuous costs	-	3,500	-	-	3,500	-	3,500
One-time expenses	-	1,000	(1,000)	-	-	-	-
Offsets/reductions	-	-	-	-	-	-	-
Net Operating Budget	***$ -***	***$ 97,765***	***$ (1,000)***	***$ -***	***$ 96,765***	***$ -***	***$ 96,765***
Associated Capital Costs	*$ -*	*$ -*	*$ -*	*$ -*	*$ -*	*$ -*	*$ -*

1A) Request Description: ***Please provide a brief description of the request.***

Please check one: ☐ Departmental ☑ Corporate

The Council approved Western Management Consultant report in November 2011 interviewed over 40 people including Mayor and Member of Council and Senior Management and the majority commented that the Strategic Planning function provides a needed service but it is seriously under-resourced. Thus, in order to provide the level of service demanded of it there is a need to hire two (2) Business Analysts whose role would include collaborating with all City departments. One analyst position would be responsible for working with all City departments to develop departmental plans and strategy maps including establishing a vision, objectives and key initiatives. The current lack of planning information affects the quality of strategic, departmental and business plans. The second analyst will be responsible for developing and managing a strategic measurement dashboard, assisting in the review of departmental performance measures and implementing the recommendations of the internal communication strategy. Both analysts will be involved in the preparation process for a robust revision of the strategic plan in 2015. As well, they will be a resource to departments for any research, training or facilitation support in the implementation and on-going management of the Corporate initiatives. .

1B) If this request is part of a project with multiple milestones then please fill in the following table:

Milestones or Deliverables	Timelines	Comments

1C) Impact on other departments (cost/time/benefit):

Department Impacted	Describe Impact (Cost/time/benefit)	Were they Consulted?
All	The Corporate Performance Measurement project is in the initial stages of development and consultations with all City departments is ongoing	☑ Yes ☐ No
All	The Departmental Planning project is in the initial stages of development and consultations with all City departments is planned in the near future	☐ Yes ☑ No
All	Strategy Mapping Process at both Corporate and Commission/Departmental level is in the early stages of formulation and consultations with all City departments is planned in the near future	☐ Yes ☑ No

Other comments:

The business analysts are Corporate resources and their mandate will be to work with the Senior Manager of Strategic Planning in the implementation and on-going management of Corporate strategic processes and create a 'line of sight' by aligning departments with the Vaughan Vision 2020 through departmental planning, strategic mapping and performance measurement.

COMMISSIONER APPROVAL: _____ ***Date:*** _____

Budget Staff Use Only	☐ 1st Submission ☐ Previously Recognized	Submitted for year: Recognized for year:

Request Title	Strategic Planning Business Analyst

2) Relationship to Vaughan Vision 2020 - Goals / Objectives / Initiatives

A) Identify the specific initiative on the Vaughan Vision 2020 initiative list this resource request supports (new or implementation of): Choose an Initiative from the drop down list and then choose the relationship with the initiative in the Green cell using the drop down provided.

Theme	Goal	Initiative (Use drop down list)	Ref #	Date	Priority	Request/Initiative Relationship (choose 1)
Organizational Goals	Ensure a High Performing Organization	Further evolve performance indicators	2	Q4/13 Revised Q4/14*	High	

B) Describe and clearly demonstrate how the request links to the Vaughan Vision 2020:

The priority strategic inititiative "Further evolve performance indicators" involves the implementation of two key steps in the process. First, there is a need to ensure that a business mission and objectives are set for all City departments and there is consistency across the Corporation. Second, in order to ensure an effective strategic and operational performance measurement framework is established, a 'system of use' needs to be created whereby the performance measures which are developed are meaningful and useful. The business analysts will be work with all City departments in achievement of this goal. Additionally, the strategic initiative for the redesign of the internal communications strategy outlined recommendations to create an environment where employees understand how what they do everyday contributes to the overall success of the Corporation. The new positions will focus on implementation of these recommendations.

3) Related Performance Indicators & Business Plan Link

Please provide information on top 3 performance measures:

	Name/description of service level target:	Target Level	Current Level	Level with ARR
1)				
2)				
3)				

Describe how this request relates to Departmental Business Plan:

The strategic planning department is responsible for management and implementation of the Vaughan Vision 2020 strategic plan process. This includes, collaborating on the priority strategic initiative "Further evolve performance indicators" as well as departmental business objectives "implement a strategy mapping process at both the Corporate and Commission/Departmental level" and "Develop and implement a departmental planning model to align with the corporate process". Further, in 2015 a robust revision of the Vaughan Vision 2020 is planned and the business analysts will be involved in preparation work with all City departments and Council in the prior years.

4) Value Proposition

Please detail both qualitative and quantitative benefits of the request

Qualitative: Please select up to 2 actions which best describe this request

Primary: Realize Future Benefits Secondary: Leverage Innovation/Creativity

Briefly explain how this request helps achieve the actions selected above. How does this request make a difference in these areas? Can improvements be defined (i.e. surveys, measures, etc.)?

The additional business analyst positions in the Strategic Planning department will help the Corporation realize future benefits and leverage innovation/creativity through the implementation of Corporate business frameworks such as internal communications, strategy mapping, departmental planning and Corporate performance measurement. Futher, they will be involved in preparation work with all City departments and Council regarding the Vaughan Vision 2020 revision.

Quantitative: Please provide explanation of how this request improves efficiency. Note that performance measures are captured in section 3. This section is for efficiency improvements.

Year	Type	Change/Saving	Units	Detail of Cost Reductions/Budget Savings	Incl. in offsets (Section #9)?

5) Alternatives

Are there alternatives or options? Please explain what they are and why they are not the primary approach.

The option is to continue to implement the strategic planning process in an incremental manner. This will inhibit the effectiveness of the new Strategic and Corporate Services Commission in fulfilling its mandate to implement new Corporate business processes and frameworks through holistic support for all City departments.

Request Title	Strategic Planning Business Analyst			
7) Complement Details - Skip to Section 8 if no Staff is requested				
Do not gap positions - If required, please contact the Budget Dept. for instructions **Future year progressions & eco. adj. will be calculated corporately by the Budget Dept.**				
Complement Information	**Position #1**	**Position #2**	**Position #3**	**Sub-total**
Budget Year	2015			
Position title	Business Analyst			
Estimated start date	March 1, 2014			
# of positions requested	1.00	-	-	1.00
Full-time equivalents (FTEs)	1.00	-	-	1.00
Position type	Full-time			
Position agreement classification	Mgmt/Non-union			
If contract, specify length (months or yrs)				
If Casual/Seasonal PT enter Hourly wage				
Business unit # (override if different than # shown)	20030			
Grade level	6			
Est. starting step	1			
Desktop (HR) Review Performed?	Yes			
B&F Accommodations Available?	No			
ITM Hardware required?	Yes			
Capital Equipment Required?	No			
Complement Annual Cost Detail				
Annual full-time $	72,977			72,977
Annual part-time $	-	-	-	-
Annual shift premiums, etc	-	-	-	-
Annual overtime $	-	-	-	-
* PT vacation pay *(calculated field)*	-	-	-	-
* Annual benefits *(calculated field)*	20,288	-	-	20,288
* FT contract benefits in lieu *(calculated field)*	-	-	-	-
Subtotal (Per Employee)	**$ 93,265**	**$ -**	**$ -**	**$ 93,265**
Subtotal (Per Position)	**$ 93,265**	**$ -**	**$ -**	**$ 93,265**
Continuous costs *(BU & Acct #.)*	**Please fill in per Complement. The total will account for multiple positions if indicated above.**			
1) Office Supplies 020030.7200	500		-	500
2) Training & Developme 020030.7115	2,000		-	2,000
3) Memberships/Dues/Fe 020030.7105	500		-	500
4) Mileage 020030.7100	500		-	500
Subtotal (Per Employee)	**$ 3,500**	**$ -**	**$ -**	**$ 3,500**
Subtotal (Per Position)	**$ 3,500**	**$ -**	**$ -**	**$ 3,500**
One-time costs *(BU & Acct #.)*	**Please fill in per Complement. The total will account for multiple positions if indicated above.**			
1) Computer Hardware 020030.7211.01	1,000		-	1,000
2) #N/A	-	-	-	-
3) #N/A	-	-	-	-
4) #N/A	-	-	-	-
Subtotal (Per Employee)	***1,000***	**-**	**-**	***1,000***
Subtotal (Per Position)	**$ 1,000**	**$ -**	**$ -**	**$ 1,000**
2014 Total Annual Costs	**$ -**	**$ -**	**$ -**	**$ -**
2015 Total Annual Costs	**$ 97,765**	**$ -**	**$ -**	**$ 97,765**
2016 Total Annual Costs	**$ -**	**$ -**	**$ -**	**$ -**
2017 Total Annual Costs	**$ -**	**$ -**	**$ -**	**$ -**

Additional Comments:

Request Title	Strategic Planning Business Analyst

8) Capital Funding

Are there any Capital requests already submitted/approved or to be submitted related to this ARR? (e.g. new car)

	ASSOCIATED CAPITAL FUNDING	Status	Year asset Available for use	Proj. #	2014	2015	2016	2017	Total
1					$ -	$ -	$ -		$ -
2					$ -	$ -	$ -		$ -
3					$ -	$ -	$ -		$ -
TOTAL ASSOCIATED CAPITAL FUNDING					$ -	$ -	$ -	$ -	$ -

9) Financial/Resource Detail

	Component	BU Acct. #	2014	2015	2016 Budget	2017	2018 Full-Yr. Adj.
REVENUE - continuous operating detail							
1			-	-	-		
2			-	-	-		
3			-	-	-		
4			-	-	-		
		Subtotal	-	-	-	-	
REVENUE - one-time operating detail							
1			-	-	-		-
2			-	-	-		-
		Subtotal	-	-	-	-	-
EXPENSES - continuous operating detail ***(For staffing costs please fill out section 7)***							
1	* Staffing costs *(calculated field)*	(From sect. 7)	-	**72,977**	-	-	
2	* Benefits	(From sect. 7)	-	**20,288**	-	-	
3	* Complement sch. Expenses *(calculated field)*	(From sect. 7)	-	**3,500**	-	-	
4			-	-	-		
5			-	-	-		
6			-	-	-		
7			-	-	-		
		Subtotal	-	**96,765**	-	-	
EXPENSES - one-time operating detail ***(For staffing costs please fill out section 7)***							
1	* Complement sch. Expenses *(calculated field)*	(From sect. 7)	-	**1,000**	-	-	-
2			-	-	-		-
3			-	-	-		-
		Subtotal	-	**1,000**	-	-	-
OFFSETS - cost savings, reductions, etc							
1			-	-	-		
2			-	-	-		
3			-	-	-		
		Subtotal	-	-	-	-	
TOTAL OPERATING BUDGET CHANGE			-	**97,765**	-	-	-

COMPLEMENTS & FTE's		2014	2015	2016	2017	Total
# of positions requested	(From sect. 7)	-	**1.00**	-	-	**1.00**
FTE's	(From sect. 7)	-	**1.00**	-	-	**1.00**
FTE reductions/offsets	(Manual Field)	-	-	-		-
Net FTE's		-	**1.00**	-	-	**1.00**

CITY OF VAUGHAN

2014-2017 OPERATING BUDGET

ADDITIONAL RESOURCE REQUEST

Request Title On-Line Citizen Public Engagement Forum

Business Unit # 020030 Strategic Planning

024 - Strategic Planning; Comm. of Strategic & Corporate Services

Related Program Strategic Planning

Program Classification Standard Desirable Support

Annual Budget Change Summary

Financial Components	2014	2015	2016	2017	2014-2017 Sub-total	2018 (One Time. Adj.)	2014-2018 Sub-total
Staffing							
Complements	-	-	-	-	-	-	-
Net FTE's	-	-	-	-	-	-	-
Operating Revenue	**-**	**-**	**-**	**-**	**-**	**-**	**-**
Operating Costs							
Staffing & Benefits	-	-	-	-	-	-	-
Other continuous costs	-	-	35,000	-	35,000	-	35,000
One-time expenses	-	-	40,000	(40,000)	-	-	-
Offsets/reductions	-	-	-	-	-	-	-
Net Operating Budget	***$ -***	***$ -***	***$ 75,000***	***$ (40,000)***	***$ 35,000***	***$ -***	***$ 35,000***
Associated Capital Costs	***$ -***	***$ -***	***$ -***	***$ -***	***$ -***	***$ -***	***$ -***

1A) Request Description: ***Please provide a brief description of the request.***

Please check one: ☐ Departmental ☑ Corporate

This ARR request was presented during the 2011 operating budget and the Finance and Administration Committee requested that it be deferred to the 2012 budget process. The City has utilized a citizen telephone survey for the past several years to gain a better understanding of citizen's satisfaction with City services and to identify the key strategic issues of concern. The next step in better engagement of citizens is the use of an on-line public engagement tool which is directly linked to the Vaughan Vision 2020 strategic initiative "Ensure citizen-focused communication initiatives: establish and implement a more effective model for civic engagement and enhance our public consultation strategy." In previous years reports were tabled at Council detailing ways to improve public engagement through the use of electronic communications and social media for communication purposes. The on-line public engagement forum will provide the Corporation with information from a group of representative citizens regarding their view on strategic issues impacting the City. This will result in greater transparency and public engagement.

1B) If this request is part of a project with multiple milestones then please fill in the following table:

Milestones or Deliverables	Timelines	Comments
Ipsos-Reid 2011 citizen survey	Q1/11	Citizen telephone survey
Create citizen panel	Q4/13	
Administer citizen surveys	Q1/14	

1C) Impact on other departments (cost/time/benefit):

Department Impacted	Describe Impact (Cost/time/benefit)	Were they Consulted?
All departments	To be determined	☐Yes ☐No
		☐Yes ☐No
		☐Yes ☐No

Other comments:

Strategic Planning, Corporate Communications and Information Technology will collaborate on this initiative

COMMISSIONER APPROVAL: _____ ***Date:*** _____

Budget Staff Use Only	☐1st Submission	Submitted for year:
	☐Previously Recognized	Recognized for year:

Request Title	On-Line Citizen Public Engagement Forum

2) Relationship to Vaughan Vision 2020 - Goals / Objectives / Initiatives

A) Identify the specific initiative on the Vaughan Vision 2020 initiative list this resource request supports (new or implementation of): Choose an Initiative from the drop down list and then choose the relationship with the initiative in the Green cell using the drop down provided.

Theme	Goal	Initiative (Use drop down list)	Ref #	Date	Priority	Request/Initiative Relationship (choose 1)
Organizational Goals	Ensure a High Performing Organization	Ensure citizen-focused communication initiatives: Establish and implement a more effective model for community engagement and enhance our public consultation strategy	14	Q1/13 Revised Q3/13**	Medium	Mandatory

B) Describe and clearly demonstrate how the request links to the Vaughan Vision 2020:

In the past the City has gathered public feedback on the VV 2020 through the use of meetings and telephone surveys. This initiative presents a new way to engage citizens and gather feedback. It will accomplish this by creating a representative forum of 1,000+ citizens who will be statistically representative of the Vaughan citizenry. This group will complete survey's developed by the City on various topics throughout the year. The surveys will be developed by an external consultant in collaboration with the City who will then aggregate and analyze the data. The survey questions wil focus on evaluating City services, obtaining information on what services citizens value, and obtaining feedback on key strategic issues. The information will be used for the VV 2020, to improve service delivery, and for Corporate Communications messaging.

3) Related Performance Indicators & Business Plan Link

Please provide information on top 3 performance measures:

	Name/description of service level target:	Target Level	Current Level	Level with ARR
1)				
2)				
3)				

Describe how this request relates to Departmental Business Plan:

One of the strategic planning department's key objectives for 2013 is implementation of the on-line citizen engagement forum.

4) Value Proposition

Please detail both qualitative and quantitative benefits of the request

Qualitative: Please select up to 2 actions which best describe this request

Primary: Realize Future Benefits Secondary: Leverage Innovation/Creativity

Briefly explain how this request helps achieve the actions selected above. How does this request make a difference in these areas? Can improvements be defined (i.e. surveys, measures, etc.)?

Being able to gather representative information through the use of an on-line citizen survey panel will provide an alternative method for citizens to provide input and feedback to the City. The traditional way of communicating through evening meetings does not ensure obtaining a representative sample of the 'average persons thinking.' Establishing an on-line survey tool whereby a representative group of citizens will participate in completing surveys will ensure a higher accuracy of information and more meaningful survey results.

Quantitative: Please provide explanation of how this request improves efficiency. Note that performance measures are captured in section 3. This section is for efficiency improvements.

Year	Type	Change/Saving	Units	Detail of Cost Reductions/Budget Savings	Incl. in offsets (Section #9)?

5) Alternatives

Are there alternatives or options? Please explain what they are and why they are not the primary approach.

There are on-line survey companies such as FluidSurveys who faciliate organizations developing and administering their own surveys. There is a nominal cost to use these survey forums which would save on the cost of hiring an external consultant to administer the survey however there would still be a necessary role for a consultant to provide advice on questionnaire development and analysis of the results. It is recommended that this approach not be considered until the City has had some experience running the on-line survey with the citizen panel. Another downside may be the preception among the representative panel as to the objectivity of the City in administering the survey. Thus utilizing an external consultant especially in the initial stages of development would allow a body of experience to be built up. Benchmarking with municipalities who have implemented this type of forum suggest it would take a couple of years to build an effective process.

Request Title	On-Line Citizen Public Engagement Forum			
7) Complement Details - Skip to Section 8 if no Staff is requested				
Do not gap positions - If required, please contact the Budget Dept. for instructions **Future year progressions & eco. adj. will be calculated corporately by the Budget Dept.**				
Complement Information	**Position #1**	**Position #2**	**Position #3**	**Sub-total**
Budget Year				
Position title				
Estimated start date				
# of positions requested	-	-	-	-
Full-time equivalents (FTEs)	-	-	-	-
Position type				
Position agreement classification				
If contract, specify length (months or yrs)				
If Casual/Seasonal PT enter Hourly wage				
Business unit # (override if different than # shown)				
Grade level				
Est. starting step				
Desktop (HR) Review Performed?				
B&F Accommodations Available?				
ITM Hardware required?				
Capital Equipment Required?				
Complement Annual Cost Detail				
Annual full-time $				-
Annual part-time $	-	-	-	-
Annual shift premiums, etc	-	-	-	-
Annual overtime $	-	-	-	-
* PT vacation pay ***(calculated field)***	-	-	-	-
* Annual benefits ***(calculated field)***	-	-	-	-
* FT contract benefits in lieu ***(calculated field)***	-	-	-	-
Subtotal (Per Employee)	$ -	$ -	$ -	$ -
Subtotal (Per Position)	$ -	$ -	$ -	$ -
Continuous costs ***(BU & Acct #.)***	**Please fill in per Complement. The total will account for multiple positions if indicated above.**			
1) Office Supplies 020030.7200	-	-	-	-
2) Training & Developme 020030.7115	-	-	-	-
3) Cellular Line Charges 020030.7122.01	-	-	-	-
4) Mileage 020030.7100	-	-	-	-
Subtotal (Per Employee)	$ -	$ -	$ -	$ -
Subtotal (Per Position)	$ -	$ -	$ -	$ -
One-time costs ***(BU & Acct #.)***	**Please fill in per Complement. The total will account for multiple positions if indicated above.**			
1) Computer Hardware 020030.7211.01	-	-	-	-
2) Office Equip. & Furnitu 020030.7210	-	-	-	-
3) Training & Developme 020030.7115	-	-	-	-
4) #N/A	-	-	-	-
Subtotal (Per Employee)	-	-	-	-
Subtotal (Per Position)	$ -	$ -	$ -	$ -
2014 Total Annual Costs	$ -	$ -	$ -	$ -
2015 Total Annual Costs	$ -	$ -	$ -	$ -
2016 Total Annual Costs	$ -	$ -	$ -	$ -
2017 Total Annual Costs	$ -	$ -	$ -	$ -

Additional Comments:

Request Title	On-Line Citizen Public Engagement Forum

8) Capital Funding

Are there any Capital requests already submitted/approved or to be submitted related to this ARR? (e.g. new car)

	ASSOCIATED CAPITAL FUNDING	Status	Year asset Available for use	Proj. #	2014	2015	2016	2017	Total
1					$ -	$ -	$ -		$ -
2					$ -	$ -	$ -		$ -
3					$ -	$ -	$ -		$ -
TOTAL ASSOCIATED CAPITAL FUNDING					**$ -**	**$ -**	**$ -**	**$ -**	**$ -**

9) Financial/Resource Detail

	Component	BU Acct. #	2014	2015	2016 Budget	2017	2018 Full-Yr. Adj.
REVENUE - continuous operating detail							
1			-	-	-		
2			-	-	-		
3			-	-	-		
4			-	-	-		
		Subtotal	**-**	**-**	**-**	**-**	
REVENUE - one-time operating detail							
1			-	-	-		-
2			-	-	-		-
		Subtotal	**-**	**-**	**-**	**-**	**-**
EXPENSES - continuous operating detail ***(For staffing costs please fill out section 7)***							
1	* Staffing costs *(calculated field)*	(From sect. 7)	-	-	-	-	
2	* Benefits	(From sect. 7)	-	-	-	-	
3	* Complement sch. Expenses *(calculated field)*	(From sect. 7)	-	-	-	-	
4	Survey administration costs including survey development	20030	-	-	35,000		
5			-	-	-		
6			-	-	-		
7			-	-	-		
		Subtotal	**-**	**-**	**35,000**	**-**	
EXPENSES - one-time operating detail ***(For staffing costs please fill out section 7)***							
1	* Complement sch. Expenses *(calculated field)*	(From sect. 7)	-	-	-	-	-
2			-	-	-		-
3	Cost to recruit on-line citizen panel, and initial survey	20030	-	-	40,000		-
		Subtotal	**-**	**-**	**40,000**	**-**	**-**
OFFSETS - cost savings, reductions, etc							
1			-	-	-		
2			-	-	-		
3			-	-	-		
		Subtotal	**-**	**-**	**-**	**-**	
TOTAL OPERATING BUDGET CHANGE			**-**	**-**	**75,000**	**-**	**-**

COMPLEMENTS & FTE's		2014	2015	2016	2017	Total
# of positions requested	(From sect. 7)	-	-	-	-	-
FTE's	(From sect. 7)	-	-	-	-	-
FTE reductions/offsets	(Manual Field)	-	-	-		-
Net FTE's		-	-	-	-	-

DRAFT 2014 BUDGET AND 2015-2017 PLAN

APPENDIX B
Capital Project Detail Sheets

FINANCE & ADMINISTRATION COMMITTEE

November 12 2013

2014 - 2017 Capital Budget - Project List

Index #	Project #	Project Title	Budget Year	Total Budget
19	AV-3020-14	Access Vaughan Phase II - Step D	2014	50,500
243	AV-9532-15	Access Vaughan Phase II - Step E	2015	50,500
20	BF-8237-14	Garnet A Williams Community Centre Remove Wall Covering in Pool area	2014	52,600
21	BF-8270-14	Sunset Ridge Park Walkway Lighting	2014	51,500
391	BF-8278-16	Chancellor Community Centre - Gym Locker Replacements	2016	37,900
392	BF-8297-16	JOC - Retrofit Fire Department Training Area Washrooms	2016	73,600
22	BF-8318-14	Woodbridge College Park - Electrical Cabinet Replacement	2014	20,600
393	BF-8329-16	Al Palladini Community Centre Arena Benches Capping	2016	46,400
244	BF-8353-15	Splash Pad Controls Automation	2015	46,400
23	BF-8356-14	Woodbridge College Park - Electrical Cabinet Replacement (Baseball)	2014	20,600
394	BF-8357-16	Rainbow Creek Park - Electrical Cabinet Replacement	2016	20,600
395	BF-8358-16	Promenade Park - Electrical Cabinet Replacement	2016	20,600
24	BF-8359-14	Chancellor District Park - Walkway Lighting Replacement	2014	52,000
25	BF-8360-14	Alexandria Elisa Park Walkway Lighting Replacement	2014	32,000
26	BF-8361-14	Beverley Glen Park Walkway Lighting Replacement	2014	30,000
27	BF-8363-14	East District Park - Works Yard Dumping Ramp	2014	36,100
28	BF-8364-14	Woodbridge Yard - Works Yard Dumping Ramp	2014	36,100
29	BF-8367-13	Uplands Golf & Ski Centre, Buildings General Capital	2014	67,000
245	BF-8367-13	Uplands Golf & Ski Centre, Buildings General Capital	2015	67,000
396	BF-8367-13	Uplands Golf & Ski Centre, Buildings General Capital	2016	67,000
30	BF-8376-14	Giovanni Caboto Park - Walkway Lighting Replacement	2014	30,000
31	BF-8377-14	Robert Watson Park - Walkway Lighting Replacement	2014	32,000
246	BF-8378-15	Carrville Community Centre	2015	3,723,932
397	BF-8378-15	Carrville Community Centre	2016	33,515,388
32	BF-8386-14	Reeves Park - Walkway Lighting Replacement	2014	32,000
497	BF-8387-17	City Hall Public Square/Underground Parking Structure/Outdoor Rink	2017	20,970,800
33	BF-8397-14	Dufferin Clark Community Centre - Water Slide Refurbishment	2014	31,450
34	BF-8398-14	Garnet A Williams CC - Whirlpool Replacement	2014	108,050
398	BF-8399-16	Maple Community Centre - Outdoor Courtyard Refurbishment	2016	90,846
35	BF-8401-14	Maple Community Centre - Replace Roller Shades	2014	26,210
399	BF-8404-16	Woodbridge Arena - Replace Arena Boards	2016	118,750
247	BF-8405-15	Garnet Williams - Renovate Pool Changerooms	2015	157,220
36	BF-8406-14	Al Palladini Community Centre - West side concrete curbs and interlock removal	2014	51,500
248	BF-8407-15	Al Palladini Community Centre - East Side - Island - Concrete Curb Replacements	2015	52,406
249	BF-8408-15	Al Palladini Community Centre - Patio Deck Concrete Replacement	2015	39,829
250	BF-8410-15	Installation of Fencing to the Indoor Bocce Courts at MCC, FEBCC, DCCC, CCC	2015	66,950
37	BF-8414-14	Maple Community Centre Arena Rubber Office and Dressing Room Replacement	2014	75,465

2014 - 2017 Capital Budget - Project List

Index #	Project #	Project Title	Budget Year	Total Budget
38	BF-8420-14	Al Palladini Community Centre - Arena Dressing Room Showers East and West	2014	46,350
39	BF-8421-14	Al Palladini Community Centre Building Sound System	2014	26,780
40	BF-8422-14	Dufferin Clark Pool Blinds	2014	36,050
400	BF-8423-16	Al Palladini Community Centre New Score Clock for East Arena Centre Ice	2016	77,250
251	BF-8425-15	Al Palladini Community Centre Painting East and West Arenas	2015	84,460
252	BF-8428-15	JOC - Rooftop Replacements	2015	61,800
253	BF-8429-15	Dufferin Clark Community Centre - Boiler Replacements	2015	61,800
254	BF-8430-15	Garnet A Williams Community Centre - Boiler Replacements	2015	82,400
255	BF-8431-15	Michael Cranny House - HVAC Upgrades	2015	25,750
256	BF-8432-15	Rosemount Community Centre - Boiler System Upgrades	2015	82,400
401	BF-8433-16	Al Palladini Community Centre - Boiler Replacements	2016	82,400
402	BF-8434-16	Maple Community Centre - Boiler Replacements	2016	82,400
403	BF-8435-16	Woodbridge Pool & Arena - Rooftop Replacements	2016	51,500
257	BF-8436-13	Security Camera & Equipment Replacements	2015	87,550
41	BF-8439-14	Michael Cranny House Basement Water-Proofing	2014	55,620
42	BF-8440-14	Dufferin Clark C.C.-Additional Heat Pump Replacements	2014	61,800
43	BF-8441-14	Father Bulfon CC-Outdoor Lighting	2014	137,200
44	BF-8444-14	Vellore Hall/School-Interior Floor Resurfacing	2014	97,850
45	BF-8445-14	Consulting Services-Roofing	2014	30,000
46	BF-8451-14	Al Palladini CC-Roof Replacement	2014	1,196,448
47	BF-8452-14	Thornhill Outdoor Pool-Main Pool Boiler Replacement	2014	30,900
48	BF-8453-14	Maple CC-Heat Pump Replacement	2014	103,000
49	BF-8454-14	Maple CC-Arena Boiler Replacement	2014	51,500
50	BF-8455-14	JOC-Garage Bay Exhaust Upgrades	2014	51,500
51	BF-8456-14	Vaughan Mills Park-Security Camera Installation	2014	41,200
52	BF-8457-14	Bindertwine Park-Security Camera Installation	2014	41,200
53	BF-8458-14	Parks Building-Un-Manned-Eight Facilities in Total	2014	77,250
54	BF-8459-14	Woodbridge Soccer/Villa Giardino-Asphalt Paving	2014	118,450
55	BF-8460-14	Refrigeration Plant Safety Upgrades-Various Locations	2014	46,350
56	BF-8461-14	Woodbridge Pool Memorial Arena-Refrigeration Plant Equipment Replacement	2014	77,250
258	BF-8462-15	Father Ermano Bulfon CC Outdoor Rink-Refrigeration Plant Equipment Replacement	2015	149,350
259	BF-8463-15	Al Palladini CC Refrigeration Plant Equipment Replacement	2015	334,750
57	BF-8464-14	Gymnasium Safety Padding-Various Locations	2014	50,985
58	BF-8465-14	Routley Park-Walkway Lighting Replacement	2014	30,900
59	BF-8466-14	Al Palladini CC-Outdoor Light Replacement	2014	128,750
60	BF-8468-14	Chancellor CC - Reconfiguration of Women's Pool Change Rooms	2014	73,600
61	BS-1003-11	Building Department Computer System Upgrades	2014	540,750

2014 - 2017 Capital Budget - Project List

Index #	Project #	Project Title	Budget Year	Total Budget
62	BY-2518-13	Animal Shelter Lease Hold Improvements	2014	114,400
260	BY-2518-13	Animal Shelter Lease Hold Improvements	2015	114,400
63	BY-2523-14	Vehicles Lease Buyout	2014	77,250
64	BY-9534-14	ANIMAL SHELTER CAGING RETROFIT	2014	51,500
498	DP-9525-17	Vaughan Mills Urban Design Streetscape & Open Space Master Plan	2017	130,000
261	DP-9526-15	Yonge Street / Steeles Corridor Urban Design Streetscape & Open Space Masterplan	2015	180,000
65	DP-9528-14	City of Vaughan City-Wide Urban Design Study	2014	200,000
262	DP-9529-13	Design Review Panel Administration	2015	20,600
263	DP-9536-15	Building Pedestrian Level Wind Study Impact-Software	2015	50,000
66	DP-9537-14	Islington Avenue Streetscape Tree Planting Partnership with KARA and KBIA	2014	30,000
67	DP-9538-14	VMC Urban Design Guidelines (Playbook) Based on Policies of Secondary Plan	2014	150,000
68	DT-7097-14	Pedestrian and Cycle Strategy	2014	414,575
69	DT-7098-14	Pedestrian and Bicycle Network Implementation Program	2014	245,140
264	DT-7098-14	Pedestrian and Bicycle Network Implementation Program	2015	305,910
404	DT-7098-14	Pedestrian and Bicycle Network Implementation Program	2016	246,170
499	DT-7098-14	Pedestrian and Bicycle Network Implementation Program	2017	250,000
70	DT-7104-13	TMP Education, Promotion, Outreach and Monitoring	2014	77,250
265	DT-7104-13	TMP Education, Promotion, Outreach and Monitoring	2015	77,250
405	DT-7104-13	TMP Education, Promotion, Outreach and Monitoring	2016	77,250
500	DT-7104-13	TMP Education, Promotion, Outreach and Monitoring	2017	77,250
71	DT-7108-13	School Travel Planning Measures	2014	51,500
266	DT-7108-13	School Travel Planning Measures	2015	51,500
406	DT-7108-13	School Travel Planning Measures	2016	51,500
501	DT-7108-13	School Travel Planning Measures	2017	51,500
72	DT-7112-14	Kirby Road Municipal Class EA	2014	891,980
267	DT-7113-15	Municipal Class EA OPA 637 - Highway 400 Interchange Connections	2015	247,200
268	DT-7114-15	Portage Parkway - Applewood to Jane/ Detailed Design	2015	428,480
269	DT-7120-13	Black Creek Renewal	2015	7,163,979
407	DT-7120-13	Black Creek Renewal	2016	19,117,127
502	DT-7120-13	Black Creek Renewal	2017	19,117,127
270	DT-7121-13	Vaughan Metropolitan Centre NE Storm Water Management Pond	2015	3,141,153
408	DT-7121-13	Vaughan Metropolitan Centre NE Storm Water Management Pond	2016	3,141,153
271	DT-7123-15	Kleinburg - Nashville PD6 Major Mackenzie Watermain	2015	1,887,797
409	DT-7123-15	Kleinburg - Nashville PD6 Major Mackenzie Watermain	2016	1,887,797
503	DT-7123-15	Kleinburg - Nashville PD6 Major Mackenzie Watermain	2017	1,887,797
272	DT-7124-15	Block 61 CP Railway Pedestrian Crossing	2015	384,270
410	DT-7124-15	Block 61 CP Railway Pedestrian Crossing	2016	1,105,103

2014 - 2017 Capital Budget - Project List

Index #	Project #	Project Title	Budget Year	Total Budget
504	DT-7124-15	Block 61 CP Railway Pedestrian Crossing	2017	1,105,103
273	DT-7125-15	OPA 620 (Steeles West) East - West Collector Road	2015	600,000
73	DT-7131-14	Clark Avenue West Cycle Facility Design and Construction	2014	327,000
274	DT-7134-15	Huntington Road Construction - Langstaff Road to Rutherford Road	2015	2,429,000
74	DT-7135-14	Coldspring Road and Stevenson Avenue Construction	2014	206,000
75	DT-7136-14	McNaughton Road Construction	2014	236,900
76	EB-9535-14	Community Improvement Plan Study	2014	103,000
77	EN-1837-14	Walkway Lighting - Mountbatten Road	2014	30,000
78	EN-1851-14	Traffic Data Collection Inventory	2014	329,600
275	EN-1852-15	Drawing Index Enhancements	2015	103,000
79	EN-1864-14	Walkway Lighting - Aberdeen Avenue and Andrea Lane	2014	30,000
505	EN-1867-17	Pedestrian Crossing Enhancement Program - Pavement Marking	2017	206,000
80	EN-1879-14	Storm Water Management Facility for Gallanough Park	2014	1,000,000
276	EN-1886-15	Bridge Rehabilitation - Humber Bridge Trail	2015	800,000
277	EN-1888-13	Bridge Rehabilitation - Glen Shields Avenue	2015	500,000
81	EN-1889-13	Bridge Replacement/ Rehabilitation Environmental Assessment - King Vaughan Road	2014	150,000
411	EN-1889-13	Bridge Replacement/ Rehabilitation Environmental Assessment - King Vaughan Road	2016	500,000
82	EN-1904-14	Culvert Replacement - Merino Road	2014	669,500
278	EN-1907-15	Creation of CAD Standards	2015	51,500
83	EN-1912-14	2015 Pavement Management Program - Phase 1	2014	51,500
279	EN-1912-14	2015 Pavement Management Program - Phase 1	2015	3,407,870
84	EN-1913-14	2015 Pavement Management Program - Phase 2	2014	51,500
280	EN-1913-14	2015 Pavement Management Program - Phase 2	2015	3,450,500
85	EN-1914-14	2015 Road Rehabilitation and Watermain Replacement - Phase 1	2014	77,250
281	EN-1914-14	2015 Road Rehabilitation and Watermain Replacement - Phase 1	2015	1,549,785
86	EN-1915-14	2015 Road Rehabilitation and Watermain Replacement - Phase 2	2014	206,000
282	EN-1915-14	2015 Road Rehabilitation and Watermain Replacement - Phase 2	2015	2,684,654
283	EN-1916-15	2015 Road Rehabilitation and Watermain Replacement - Phase 3	2015	309,000
412	EN-1916-15	2015 Road Rehabilitation and Watermain Replacement - Phase 3	2016	4,320,876
284	EN-1917-15	2016 Pavement Management Program - Phase 1	2015	51,500
413	EN-1917-15	2016 Pavement Management Program - Phase 1	2016	2,782,000
285	EN-1918-15	2016 Pavement Management Program - Phase 2	2015	51,500
414	EN-1918-15	2016 Pavement Management Program - Phase 2	2016	2,826,320
286	EN-1919-15	2016 Pavement Management Program - Phase 3	2015	51,500
415	EN-1919-15	2016 Pavement Management Program - Phase 3	2016	2,243,340
287	EN-1920-15	2016 Road Rehabilitation and Watermain Replacement - Phase 1	2015	226,600
416	EN-1920-15	2016 Road Rehabilitation and Watermain Replacement - Phase 1	2016	3,424,278

2014 - 2017 Capital Budget - Project List

Index #	Project #	Project Title	Budget Year	Total Budget
288	EN-1921-15	2016 Road Rehabilitation and Watermain Replacement - Phase 2	2015	278,100
417	EN-1921-15	2016 Road Rehabilitation and Watermain Replacement - Phase 2	2016	3,501,323
289	EN-1923-15	Municipal Structure Inspection and Reporting in 2015	2015	123,600
290	EN-1930-15	Sidewalk on Keele Street - McNaughton Road to Teston Road	2015	37,080
418	EN-1930-15	Sidewalk on Keele Street - McNaughton Road to Teston Road	2016	148,320
291	EN-1931-15	Sidewalk on Keele Street - Kirby Road to Peak Point Blvd	2015	20,600
419	EN-1931-15	Sidewalk on Keele Street - Kirby Road to Peak Point Blvd	2016	82,400
87	EN-1940-13	2014 Pavement Management Program - Phase 1	2014	3,729,000
88	EN-1941-13	2014 Pavement Management Program - Phase 2	2014	2,900,000
89	EN-1942-13	2014 Road Rehabilitation and Watermain Replacement - Phase 1	2014	3,708,000
90	EN-1943-13	2014 Road Rehabilitation and Watermain Replacement - Phase 2	2014	3,051,890
292	EN-1944-13	2014 Road Rehabilitation and Watermain Replacement - Phase 3	2015	824,000
506	EN-1947-17	Pedestrian Connectivity Study	2017	117,420
293	EN-1950-13	Clarence Street Slope Stabilization - Phase 2	2015	500,000
420	EN-1951-16	Sidewalk Upgrade on Jane Street - north of Teston Road	2016	100,000
421	EN-1952-16	Sidewalk Upgrade on Nashville Road - west of Klein's Circle	2016	135,000
294	EN-1957-15	Cycle Path Improvement on Islington Avenue - Rutherford Rd to Wycliffe Ave.	2015	123,600
91	EN-1958-13	Corporate Asset Management	2014	2,620,320
295	EN-1959-15	Traffic Signal Installation - Chrislea Road and Northview Boulevard	2015	180,250
296	EN-1960-13	Sidewalk on Weston Road - Steeles Avenue West to Rutherford Road	2015	515,000
92	EN-1965-14	Sidewalk and Street Lighting on Major Mackenzie Drive by York Region - Phase 1	2014	927,000
297	EN-1972-13	Active Transportation Facility and Streetlighting on Dufferin Street - Kirby Road to Teston Road	2015	576,800
298	EN-1973-15	Streetscape for Concord West by York Region - Highway 7 and Keele Street	2015	221,253
422	EN-1973-15	Streetscape for Concord West by York Region - Highway 7 and Keele Street	2016	289,899
507	EN-1973-15	Streetscape for Concord West by York Region - Highway 7 and Keele Street	2017	2,559,429
423	EN-1974-16	2017 Pavement Management Program - Phase 1	2016	56,650
508	EN-1974-16	2017 Pavement Management Program - Phase 1	2017	2,818,200
424	EN-1975-16	2017 Pavement Management Program - Phase 2	2016	56,650
509	EN-1975-16	2017 Pavement Management Program - Phase 2	2017	4,305,400
425	EN-1976-16	2017 Road Rehabilitation and Watermain Replacement - Phase 1	2016	453,200
510	EN-1976-16	2017 Road Rehabilitation and Watermain Replacement - Phase 1	2017	7,764,687
426	EN-1977-16	2017 Road Rehabilitation and Watermain Replacement - Phase 2	2016	147,290
511	EN-1977-16	2017 Road Rehabilitation and Watermain Replacement - Phase 2	2017	1,659,958
427	EN-1978-16	Active Transportation Facility on Pine Valley Drive - Steeles Ave W to Langstaff Rd	2016	56,650
512	EN-1978-16	Active Transportation Facility on Pine Valley Drive - Steeles Ave W to Langstaff Rd	2017	770,440
299	EN-1979-15	Sidewalk on Bathurst Street - North Park Rd to New Westminster Dr	2015	56,650
428	EN-1980-16	Sidewalk on Weston Road - Major Mackenzie Drive to Greenbrooke Drive	2016	45,320

2014 - 2017 Capital Budget - Project List

Index #	Project #	Project Title	Budget Year	Total Budget
513	EN-1980-16	Sidewalk on Weston Road - Major Mackenzie Drive to Greenbrooke Drive	2017	362,560
93	EN-1981-14	Sidewalk & Street Lighting on Bathurst Street - Teston Rd to Woodland Acres Cres	2014	129,800
300	EN-1982-15	Sidewalk on Old Weston Road - Steeles Avenue West to Weston Road	2015	55,000
94	EN-1983-14	Street Lighting on Teston Road - Hwy 400 to Jane Street	2014	175,162
429	EN-1984-16	Street Lighting on Keele Street - Langstaff Road to Rutherford Road	2016	84,975
514	EN-1984-16	Street Lighting on Keele Street - Langstaff Road to Rutherford Road	2017	481,525
515	EN-1985-17	Sidewalk on Doney Crescent - Keele Street to Cul-de-sac	2017	44,000
430	EN-1986-16	Sidewalk on Basaltic Road and Planchet Road - Langstaff Rd to Cul-de-sac/ 220 Basaltic Road	2016	228,800
95	EN-1987-14	Retaining Wall Conditional Assessment on Royalpark Way	2014	128,750
96	EN-1988-14	Culvert Rehabilitation on Balwin Avenue - Additional Creek Rehabilitation	2014	56,650
97	EN-1990-14	Railway Crossing Safety Assessment - City Wide	2014	192,610
516	EN-1991-17	Traffic Signal Installation - Interchange Way and Interchange Way	2017	198,275
301	EN-1992-15	Railway Crossing Improvements - CPR crossing at Huntington Road	2015	402,215
98	EN-1993-14	Bridge Rehabilitation - Willis Road	2014	165,000
302	EN-1993-14	Bridge Rehabilitation - Willis Road	2015	1,695,005
99	EN-1994-14	Bridge Rehabilitation - North Johnson District Park	2014	72,600
431	EN-1994-14	Bridge Rehabilitation - North Johnson District Park	2016	336,600
100	EN-1995-14	Storm Water Management Improvements for Franklin Avenue	2014	599,500
517	EN-1996-17	Municipal Structure Inspection and Reporting in 2017	2017	124,630
518	EP-0071-17	Primary and Alternate Emergency Operations Centres	2017	197,110
303	ES-2521-15	Community Sustainability and Environmental Master Plan Renewal	2015	48,925
519	FI-0073-17	New Property Tax System	2017	154,500
101	FL-5132-14	ENG SERVICES-Replace 1086 with 3/4 ton Cargo Van	2014	36,100
102	FL-5136-14	B & F - Replace 1155 with 3/4 ton Cargo Van	2014	36,100
103	FL-5150-14	PW-RDS-Replace 1151 with 2 ton dump truck	2014	67,000
104	FL-5152-14	PKS-Replace 1141 with 3/4 ton pickup	2014	36,100
105	FL-5153-14	PKS-FORESTRY/HORT-Replace 387,965,1054,1173,1174,1175,1194,1195,1466 with water tank sprayers	2014	29,700
106	FL-5156-14	B&F-Replace 1241 with 3/4 ton cargo van	2014	36,100
304	FL-5157-15	BYLAW- Replace 1160 with 1/2 ton ext cab 4x4 pickup	2015	30,900
305	FL-5158-15	BLDG STNDARDS-Replace 1332 with 1/2 ton ext cab 4x2 pickup	2015	27,800
107	FL-5160-14	ENG SERVICES-Replace 1088 with 1/2 ton crew cab 4x2 pickup	2014	30,900
306	FL-5169-15	BYLAW-Replace 1207 with 1/2 ext cab 4x4 pickup	2015	30,900
108	FL-5170-14	Bylaw Enforcement - Replace 1161 with 1/2 ton ext cab 4x4 Pickup	2014	30,900
109	FL-5171-14	ENG SERVICES-Replace 1268 with 1/2 ton ext cab 4x2 pickup	2014	27,800
307	FL-5201-15	BYLAW-Replace 1276 with transit van	2015	30,900
432	FL-5202-16	BYLAW-Replace 1179 with tandem axle trailer & crane	2016	20,600

2014 - 2017 Capital Budget - Project List

Index #	Project #	Project Title	Budget Year	Total Budget
308	FL-5204-15	ENG DEV TRANSP- Replace 1365 with 1/2 ton ext cab 4x2 pickup	2015	27,800
309	FL-5205-15	ENG DEV TRANSP-Replace 1270 with 1/2 ton ext cab 4x2 pickup	2015	27,800
433	FL-5211-16	PW-RDS-Replace 1370 with 1/2 ton ext cab 4x4 pickup	2016	30,900
110	FL-5212-14	PW-RDS-Replace 1523 with 1/2 ton ext cab 4x4 pickup	2014	30,900
310	FL-5215-15	PKS-1 new 2 ton 4x4 crew cab dump truck	2015	67,000
311	FL-5221-15	PKS- 4 new sand sifters	2015	72,100
111	FL-5225-14	PKS-4 new sand and salt conveyor loaders	2014	25,800
112	FL-5226-14	PKS-Replace 1278 with narrow sidewalk tractor with plow/salter	2014	63,900
113	FL-5227-14	PKS-Replace 1281 with narrow sidewalk tractor with plow/salter	2014	63,900
114	FL-5228-14	PKS-Replace 1145 with 3/4 crew cab pickup	2014	36,100
115	FL-5229-14	PKS-Replace 1140 with 3/4 crew cab pickup	2014	36,100
116	FL-5230-14	PKS-Replace 1335 with 10ft outfront rotary mower	2014	46,350
312	FL-5232-15	ENG SERVICES-Replace 1366 with1/2 ton ext cab 4x2 pickup	2015	27,800
434	FL-5242-16	PW-WATER-Replace 1554 with 3/4 ton cargo van	2016	36,100
435	FL-5243-16	PW-WATER-Replace 1562 with 3/4 ton van	2016	36,100
117	FL-5245-14	PKS-FORESTRY-1 new 1/2 ton ext cab 4x2 pickup	2014	30,900
118	FL-5246-14	PKS-FORESTRY- 1 new 3/4 ton heavy duty 4x4 pickup	2014	49,500
313	FL-5249-15	PKS-FORESTRY-Replace 1346 with 1/2 ton ext cab 4x4 pickup	2015	30,100
520	FL-5278-17	PKS-1 new dual stream compactor truck	2017	133,900
119	FL-5298-14	BYLAW-1 new 1/2 ton ext cab 4x4 pickup	2014	30,900
120	FL-5299-14	BYLAW-1 new 1/2 ton ext cab 4x4 pickup	2014	30,900
436	FL-5300-16	ENG DEV TRANSP-Replace 1364 with 1/2 ton ext cab 4x2 pickup	2016	27,800
314	FL-5301-15	B&F-Replace 1246 with 3/4 ton ext cab 4x4 pickup w/plow	2015	43,300
315	FL-5303-15	B&F-Replace 1320 with 3/4 ton cargo van	2015	36,100
121	FL-5312-14	PKS-Replace 1059 with a 1/2 ton ext cab 4x2 pickup	2014	27,800
316	FL-5315-15	PKS-Replace 1374,1375 with a 16' rotary mower	2015	82,400
521	FL-5318-17	RECREATION-Replace 1148 with 7 seater mini van with stow-n-go seats	2017	25,800
522	FL-5319-17	PKS-Replace 1286 with a 2 ton crew cab 4x4 dump truck	2017	66,950
317	FL-5320-15	PKS- Replace 1146 with a 3/4 ton crew cab pickup	2015	36,100
318	FL-5323-15	PKS-Replace 1371 with 3/4 ton crew cab pickup	2015	36,100
523	FL-5330-17	FLEET MGMT-Replace 1157 with 1/2 ton ext cab 4x4 pickup	2017	30,900
437	FL-5331-16	PKS-DEV-Replace 1368 with 1/2 ton crew cab 4x4 w/short box pickup	2016	27,800
122	FL-5332-14	PKS- Replace 1439 with a 3/4 ton ext cab 4x4 pickup w/plow	2014	43,300
524	FL-5333-17	PKS-HORT- Replace 1352 with 1 ton reg. cab 4x4 dump truck	2017	56,700
123	FL-5334-14	PKS - Replace 1144 with 3/4 ton crew cab pickup	2014	36,100
319	FL-5335-15	PKS - Replace 1287 with 3/4 ton crew cab pickup	2015	36,100
124	FL-5337-14	PKS-Replace 1279 with narrow sidewalk tractor with plow/salter	2014	63,900

2014 - 2017 Capital Budget - Project List

Index #	Project #	Project Title	Budget Year	Total Budget
125	FL-5338-14	PKS-Replace 1338 with narrow sidewalk tractor with plow/salter	2014	63,900
126	FL-5339-14	PKS-Replace 1438 with 3/4 ton ext cab 4x4 pickup w/plow	2014	43,300
127	FL-5340-14	PKS-Replace 1471 with narrow sidewalk tractor with plow/salter	2014	63,900
128	FL-5341-14	PKS-Replace 1472 with narrow sidewalk tractor with plow/salter	2014	63,900
129	FL-5342-14	PKS-Replace 1478 with 10' winged rotary mower	2014	46,400
130	FL-5343-14	PKS-Replace 1479 with 10' winged rotary mower	2014	46,400
131	FL-5344-14	PKS-Replace 1560 with 10' winged rotary mower	2014	46,400
132	FL-5346-14	PKS-Replace 1343,1590,1591,1592 with zero turn mowers	2014	53,600
525	FL-5348-17	PKS-Replace 1511 with narrow sidewalk tractor with plow/salt spreader	2017	63,900
526	FL-5349-17	PKS-Replace 1512 with narrow sidewalk tractor with plow/salt spreader	2017	63,900
527	FL-5350-17	PKS-Replace 1513 with narrow sidewalk tractor with plow/salt spreader	2017	63,900
320	FL-5352-15	PKS-Replace 1607 with 16' outfront mower	2015	82,400
438	FL-5353-16	PKS-Replace 1608 with 16' outfront mower	2016	82,400
321	FL-5354-15	PKS-Replace 1707,1708,1714 with zero turn mowers	2015	40,200
439	FL-5361-16	PKS-Replace 1565,1566 with 16' outfront mower	2016	82,400
322	FL-5365-15	FLT-Replace 1138 with Hybrid sedan	2015	30,900
440	FL-5392-16	PKS-Replace 1444 with3/4 ton crew cab pickup	2016	36,100
133	FL-5412-14	PKS-Replace 1291,1469,1470 with sweeper attachments	2014	27,800
134	FL-5418-14	PKS-FORESTRY-Additional Small Equipment	2014	20,600
441	FL-5421-16	PW-RDS-Replace 1344 with Regenerative street sweeper	2016	288,400
323	FL-5422-15	PW-RDS-Replace 1209 with tandem dump truck	2015	309,000
528	FL-5426-17	PW-RDS-Replace 1373 with Regenerative street sweeper	2017	288,400
529	FL-5431-17	PW-RDS-Replace 1702 with service body sign truck with sliding platform	2017	92,700
530	FL-5436-17	B&F-Replace 1670 with 3/4 ton cargo van	2017	36,100
135	FL-5438-14	PKS- 1 new 3/4 ton crew cab pickup	2014	36,100
136	FL-5439-14	PKS-new 3/4 ton crew cab pickup	2014	36,100
531	FL-5440-17	PKS-4 new salt supply systems	2017	26,800
137	FL-5441-14	PKS-8 new snow blower attachments	2014	82,400
138	FL-5442-14	PKS-1 new 16' outfront mower	2014	87,600
139	FL-5443-14	PKS-1 new 16' outfront mower	2014	87,600
140	FL-5444-14	PKS- 1 new landscape trailer	2014	20,600
141	FL-5445-14	PKS- 1 new landscape trailer	2014	20,600
142	FL-5446-14	PKS- 1 new landscape trailer	2014	20,600
143	FL-5447-14	PKS- 1 new dump trailer	2014	25,800
144	FL-5448-14	PKS- 1 new dump trailer	2014	25,800
145	FL-5449-14	PKS- 1 new dump trailer	2014	25,800
146	FL-5450-14	PKS- 1 new dump trailer	2014	25,800

2014 - 2017 Capital Budget - Project List

Index #	Project #	Project Title	Budget Year	Total Budget
147	FL-5451-14	PKS- 1 new narrow sidewalk tractor with plow/salter/ blower/sweeper attachments	2014	84,500
324	FL-5452-15	PKS-Buy-out sidewalk plow lease	2015	43,300
325	FL-5453-15	PKS-1 new narrow sidewalk tractor with plow/salter/blower/sweeper attachments	2015	84,500
326	FL-5454-15	PKS-1 new narrow sidewalk tractor with plow/salter/blower/sweeper attachments	2015	84,500
532	FL-5455-17	PKs-1 new narrow sidewalk tractor with plow/salter/blower/sweeper attachments	2017	84,500
533	FL-5456-17	PKs-1 new narrow sidewalk tractor with plow/salter/blower/sweeper attachments	2017	84,500
534	FL-5457-17	PKS-1 new narrow sidewalk tractor with plow/salter/blower/sweeper attachments	2017	84,500
535	FL-5458-17	PKS-1 new narrow sidewalk tractor with plow/salter/blower/sweeper attachments	2017	84,500
148	FL-5460-14	PKS-Additional Small Equipment	2014	20,600
149	FL-5461-14	PW-RDS-1 new crash truck assembly	2014	30,900
150	FL-5462-14	PW-RDS-1 new crash truck assembly	2014	30,900
151	FL-5463-14	PW-RDS-1 new 2 ton 4x4 dump truck	2014	67,000
152	FL-5464-14	PW-RDS-1 new 3/4 ton 4x4 ext cab pickup with plow/arrow board/salt spreader	2014	56,700
153	FL-5465-14	PW-WASTEWATER-1 new utility vehicle special equipment	2014	30,900
536	FL-5466-17	PW-WATER--Replace 1665 with 3/4 ton cargo van	2017	36,100
154	FL-5467-14	PW-WATER--Replace 1639 with 3/4 ton cargo van	2014	36,100
442	FL-5468-16	PW-WATER--Replace 1563 with 3/4 ton cargo van	2016	36,100
155	FL-5469-14	PW-WASTEWATER--Replace 1580 with 1 ton unicell van	2014	44,300
443	FL-5478-16	PW-WASTEWATER-Replace 1731 with 3/4 ton 4x4 ext cab pickup with plow	2016	43,300
156	FL-5486-14	RECREATION-Replace 882 with showmobile trailer	2014	180,250
327	FL-5487-15	BYLAW-Replace 1509 with sedan	2015	30,900
444	FL-5488-16	BYLAW-Replace 1684 with smart car	2016	25,800
445	FL-5489-16	BYLAW-Replace 1685 with smart car	2016	25,800
157	FL-5499-14	PKS- 1 new narrow sidewalk tractor with plow/salter/ blower/sweeper attachments	2014	84,500
158	FR-3508-13	Breathing Apparatus Replacements	2014	45,100
328	FR-3508-13	Breathing Apparatus Replacements	2015	45,100
446	FR-3508-13	Breathing Apparatus Replacements	2016	45,100
537	FR-3508-13	Breathing Apparatus Replacements	2017	45,100
159	FR-3567-14	Station #75 Equipment for Engine 75	2014	119,700
160	FR-3571-14	Command Vehicle	2014	60,000
447	FR-3573-16	Command Vehicle	2016	60,000
448	FR-3578-16	Fire Prevention Vehicle	2016	40,000
329	FR-3579-15	Smeal Pumper(7973) Refurbishment	2015	180,250
449	FR-3582-16	Reposition Stn 74 Kleinburg Build and Design	2016	4,913,000
330	FR-3583-15	Reposition Stn 74 Kleinburg Land	2015	1,111,800
450	FR-3586-16	Replace 7972 Pumper	2016	699,400
538	FR-3587-17	Replace 7955 Aerial 55 FT	2017	703,000

VAUGHAN

2014 - 2017 Capital Budget - Project List

Index #	Project #	Project Title	Budget Year	Total Budget
331	FR-3588-15	Replace 7966 Rescue Truck	2015	628,800
539	FR-3589-17	Replace 7981 Training Van	2017	33,600
451	FR-3590-16	Replace 7988 Training Vehicle	2016	43,600
161	FR-3591-14	Replace 7979 Fire Prevention Vehicle	2014	40,500
452	FR-3592-16	Smeal Aerial 17M(7983) Refurbishment	2016	189,000
453	FR-3593-16	Replace HAZ MAT 7942	2016	545,000
162	FR-3594-14	Replace Platoon Chief Vehicle	2014	73,800
332	FR-3595-15	Tech Rescue (7978) Refurbishment	2015	109,000
333	FR-3606-15	Station 76 Aerial Purchase	2015	1,300,000
334	FR-3607-15	Station 76 Equipment Purchase	2015	120,000
454	FR-3608-16	Station 76 Equipment for Firefighter Purchase	2016	125,000
335	FR-3609-15	Expand/Update Crew Quarters Station 76	2015	360,000
455	FR-3610-16	Replace Aerial 7968 - Smeal 32m	2016	800,000
456	FR-3611-16	Replace 7971 Pumper	2016	625,000
163	FR-3612-14	Fitness Equipment and Furniture Replacement - All Stations/Divisions	2014	30,000
336	FR-3612-14	Fitness Equipment and Furniture Replacement - All Stations/Divisions	2015	30,000
457	FR-3612-14	Fitness Equipment and Furniture Replacement - All Stations/Divisions	2016	30,000
540	FR-3612-14	Fitness Equipment and Furniture Replacement - All Stations/Divisions	2017	30,000
337	FR-3614-15	Replace Chief 73 Vehicle 7987	2015	45,000
541	FR-3615-17	Fire Prevention Vehicle Replacement	2017	45,000
542	FR-3616-17	Fire Prevention Vehicle Replacement	2017	45,000
164	HR-9533-14	Attendance Management Automation	2014	61,800
543	HR-9533-14	Attendance Management Automation	2017	103,000
165	HR-9536-14	Procure Learning Management System (LMS)	2014	51,500
338	IT-2502-14	Electronic Document Management System	2015	655,000
458	IT-2502-14	Electronic Document Management System	2016	360,000
544	IT-2502-14	Electronic Document Management System	2017	300,000
166	IT-3016-13	Personal Computer (PC) Assets Renewal	2014	350,000
339	IT-3016-13	Personal Computer (PC) Assets Renewal	2015	350,000
459	IT-3016-13	Personal Computer (PC) Assets Renewal	2016	360,000
545	IT-3016-13	Personal Computer (PC) Assets Renewal	2017	360,000
167	IT-3017-13	Enterprise Telephone System Assets Renewal	2014	351,400
340	IT-3017-13	Enterprise Telephone System Assets Renewal	2015	390,900
460	IT-3017-13	Enterprise Telephone System Assets Renewal	2016	391,400
546	IT-3017-13	Enterprise Telephone System Assets Renewal	2017	391,400
168	IT-3019-13	Central Computing Infrastructure Renewal	2014	349,300
341	IT-3019-13	Central Computing Infrastructure Renewal	2015	388,800

2014 - 2017 Capital Budget - Project List

Index #	Project #	Project Title	Budget Year	Total Budget
461	IT-3019-13	Central Computing Infrastructure Renewal	2016	389,300
547	IT-3019-13	Central Computing Infrastructure Renewal	2017	389,300
169	IT-3020-14	Continuous Improvement - City Website (Vaughan Online)	2014	154,500
342	IT-3020-14	Continuous Improvement - City Website (Vaughan Online)	2015	154,500
462	IT-3020-14	Continuous Improvement - City Website (Vaughan Online)	2016	154,500
548	IT-3020-14	Continuous Improvement - City Website (Vaughan Online)	2017	154,500
170	LI-4503-14	Bathurst Clark Resource Library Renovations-Phase 2	2014	250,000
171	LI-4504-13	Library Technology Upgrade	2014	140,000
343	LI-4504-13	Library Technology Upgrade	2015	140,000
463	LI-4504-13	Library Technology Upgrade	2016	140,000
549	LI-4504-13	Library Technology Upgrade	2017	140,000
172	LI-4508-13	Civic Centre Resource Library-Resource Material	2014	244,320
173	LI-4511-14	Civic Centre Library-Communications & Hardware	2014	756,000
550	LI-4512-17	Maple Library Renovations	2017	770,000
464	LI-4516-16	Carrville Block 11- Resource Material	2016	386,250
551	LI-4516-16	Carrville Block 11- Resource Material	2017	386,250
552	LI-4518-17	Carrville BL11 - Furniture and Equipment	2017	262,500
344	LI-4521-15	Carrville Bl 11 Land	2015	389,000
465	LI-4522-16	Carrville BL11 - Consulting Design/Construction	2016	353,600
553	LI-4522-16	Carrville BL11 - Consulting Design/Construction	2017	3,182,800
554	LI-4524-17	Carrville Community Library - Communications and Hardware	2017	157,500
555	LI-4525-17	Vellore Village Community Library	2017	353,600
556	LI-4526-17	Vellore Village Community Library - Land	2017	389,000
174	LI-4530-14	Civic Centre Resource Library	2014	1,260,000
175	LI-4537-13	Capital Resource Purchases	2014	1,495,900
345	LI-4537-13	Capital Resource Purchases	2015	1,777,500
466	LI-4537-13	Capital Resource Purchases	2016	1,910,960
557	LI-4537-13	Capital Resource Purchases	2017	1,949,170
176	LI-4539-14	Vellore Village South BL 39 - Consulting/Design/Construction	2014	327,300
467	LI-4539-14	Vellore Village South BL 39 - Consulting/Design/Construction	2016	3,001,300
346	LI-4540-15	Vellore Village South BL39 - Resource Materials	2015	386,250
468	LI-4540-15	Vellore Village South BL39 - Resource Materials	2016	386,250
469	LI-4541-16	Vellore Village South BL 36 - Furniture and Equipment	2016	262,500
470	LI-4542-16	Vellore Village South BL39 - Communications and Hardware	2016	157,500
177	LI-4543-13	Vellore Village South BL 39 - Land	2014	389,000
558	LI-4546-13	Vellore Villiage Community Library - Resource Materials	2017	386,250
178	LI-4547-13	Bathurst Clark Resource Library - Main Bathroom Renovations	2014	100,000

2014 - 2017 Capital Budget - Project List

Index #	Project #	Project Title	Budget Year	Total Budget
347	LI-4548-15	AODA Compliant Circulation Desk & Sorting Machine- Pierre Berton Resource Library	2015	120,000
559	PK-6112-17	LeParc Park - Tennis Court Reconstruction	2017	321,000
179	PK-6265-14	Maple Reservoir Park - Senior Soccer Field Lighting	2014	374,894
560	PK-6279-17	Reeves Park - Basketball Court Reconstruction	2017	76,258
561	PK-6287-17	UV2-D1 - Block 18 District Park Development	2017	688,725
348	PK-6305-15	Maple Valley Plan - North Maple Regional Park Phase I (A) Construction	2015	7,209,993
562	PK-6308-17	UV1-N25 - Block 40 Neighbourhood Park Design & Construction	2017	1,201,028
563	PK-6309-17	UV1-N28 - Block 40 Neighbourhood Park Design and Construction	2017	625,909
564	PK-6310-17	UV1-N29 - Block 47 Neighbourhood Park Design & Construction	2017	1,295,975
565	PK-6321-17	Alexandra Elisa Park - Basketball Court Reconstruction	2017	84,194
180	PK-6322-14	Rose Mandarino Park - Basketball Court Reconstruction	2014	72,965
471	PK-6323-16	Marita Payne Park - Basketball Court Reconstruction	2016	72,965
566	PK-6327-17	Belair Way Park - Bocce Court Redevelopment	2017	133,128
181	PK-6334-14	Heatherton Parkette - Playground Replacement & Safety Surfacing	2014	133,849
182	PK-6336-14	HR Breta Park - Playground Replacement & Safety Surfacing	2014	151,498
567	PK-6340-17	Frank Robson Park - Ball Diamond Irrigation System	2017	86,469
349	PK-6344-13	York Hill Park - Tennis Court Replacement	2015	362,848
472	PK-6345-16	Conley South Park - Tennis Court Reconstruction	2016	280,531
473	PK-6346-16	Maple Valley Plan - North Maple Regional Park Phase I(B)	2016	6,179,994
568	PK-6347-17	LP-N6 Block 12 Linear Park	2017	154,407
569	PK-6348-17	LP-N9 Block 12 Linear Park	2017	178,278
570	PK-6351-17	Jersey Creek Park - Playground Equipment (Swing)	2017	36,460
183	PK-6356-14	Sonoma Heights Community Park - Ball Diamond Lighting	2014	229,184
184	PK-6359-14	Maxey Park - Parking Lot Expansion	2014	90,867
571	PK-6360-17	Vellore Village Community Centre - Soccer Field Redevelopment	2017	356,900
185	PK-6361-14	Bindertwine Park - Soccer Backstop and Sideline Fence	2014	138,368
186	PK-6365-14	UV1-D4 - Block 40 District Park Development	2014	392,112
350	PK-6365-14	UV1-D4 - Block 40 District Park Development	2015	3,564,651
572	PK-6368-17	Bindertwine Park - Ball Diamond Fencing	2017	32,000
351	PK-6370-15	Uplands Golf & Ski Centre - Irrigation/Snow Making Water Systems	2015	663,732
352	PK-6373-15	Pedestrian & Bicycle Master Plan (Off Road System) - Construction	2015	460,000
187	PK-6377-14	Mapes Park- Playground Replacement & Safety Surfacing	2014	155,513
474	PK-6380-16	9v9 and 11v11 Soccer Field Upgrades	2016	136,514
188	PK-6381-14	Al Palladini Community Centre - Landscape and Pedestrian Improvements	2014	61,002
189	PK-6382-14	Torii Park - Tennis Court Reconstruction	2014	269,474
190	PK-6384-13	Uplands Golf and Ski Centre - Hiking Trail/Pathways Improvements	2014	91,650
353	PK-6384-13	Uplands Golf and Ski Centre - Hiking Trail/Pathways Improvements	2015	91,650

VAUGHAN

2014 - 2017 Capital Budget - Project List

Index #	Project #	Project Title	Budget Year	Total Budget
475	PK-6384-13	Uplands Golf and Ski Centre - Hiking Trail/Pathways Improvements	2016	91,650
573	PK-6384-13	Uplands Golf and Ski Centre - Hiking Trail/Pathways Improvements	2017	91,650
191	PK-6385-14	Agostino Park - Multi-Use Field Development	2014	100,683
192	PK-6386-14	Calvary Church Sports Fields - Soccer Field Redevelopment	2014	241,046
193	PK-6388-14	Pedestrian Bridge Repairs and Replacement	2014	247,250
354	PK-6389-15	Glen Shields Park - Tennis Court Reconstruction	2015	284,872
355	PK-6390-15	Dufferin Reservoir - Sports Fields	2015	482,684
194	PK-6391-14	Torii Park - Bocce Court Development	2014	90,519
356	PK-6393-15	West Maple Creek Park - Playground Replacement & Safety Surfacing	2015	204,102
357	PK-6394-15	UV2-D2 - Block 11 District Park w/CC - Park Design & Construction	2015	148,426
574	PK-6394-15	UV2-D2 - Block 11 District Park w/CC - Park Design & Construction	2017	1,349,330
195	PK-6396-14	Yorkhill District Park - Playground Redevelopment	2014	470,839
575	PK-6397-13	VMC23-2 - Vaughan Metropolitan Centre Black Creek Park Design and Construction	2017	620,018
576	PK-6398-17	VMC30-6 - Block 30 Urban Square Design and Construction	2017	556,602
358	PK-6399-15	UV1-S2 - Block 33 Urban Square Design and Construction	2015	297,546
359	PK-6400-15	UV1-S3 - Block 33 Urban Square Design and Construction	2015	297,546
577	PK-6401-17	61W-N2 - Block 61 Neighbourhood Park Design and Construction	2017	520,941
578	PK-6402-17	61W-S7 - Block 61 Urban Square Design and Construction	2017	297,556
360	PK-6403-15	MacMillian Farm - Design and Construction	2015	487,960
579	PK-6404-17	Glen Shields Park - Pathway Lighting	2017	269,675
361	PK-6405-15	Don and Humber River System Trail Signage (2015)	2015	108,905
476	PK-6406-16	Pedestrian and Bicycle Master Plan (off road system) Design and Construction	2016	593,400
196	PK-6407-14	Crieff Parkette - Playground Replacement & Safety Surfacing	2014	86,232
580	PK-6408-17	Concord Thornhill Regional Park - Playground Rubber Surfacing Replacement	2017	151,438
477	PK-6409-16	Glen Shields Park - Activity Centre Improvements	2016	243,415
197	PK-6410-14	Joey Panetta Park - Tennis Court Reconstruction	2014	224,463
198	PK-6411-14	Melville Park - Playground Replacement & Safety Surfacing	2014	194,732
581	PK-6412-17	911 Park Signage Program	2017	197,434
582	PK-6414-17	UV1-S1 - Block 40 Urban Square Design and Construction	2017	570,964
199	PK-6415-14	61W-N1 - Block 61 Neighbourhood Park Design and Construction	2014	1,162,779
478	PK-6418-16	Vaughan Mills Park - Playground Replacement & Safety Surfacing	2016	201,602
479	PK-6419-16	Almont Park - Playground Replacement & Safety Surfacing	2016	118,984
480	PK-6420-16	Fossil Hill Park - Playground Replacement & Safety Surfacing	2016	122,643
362	PK-6421-15	Princeton Gate Park - Playground Replacement & Safety Surfacing	2015	158,404
583	PK-6422-17	Pedestrian and Bicycle Master Plan (off road system) Design and Construction	2017	368,000
584	PK-6423-17	Glen Shields Park - Shade Structure	2017	79,954
585	PK-6424-17	61W-N3 - Block 61 Neighbourhood Park Design and Construction	2017	639,030

2014 - 2017 Capital Budget - Project List

Index #	Project #	Project Title	Budget Year	Total Budget
586	PK-6425-17	61W-G8 - Block 61 Greenway Park Design and Construction	2017	746,265
587	PK-6426-17	CC11-P2 - Block 11 Carville Centre Parkette Design and Construction	2017	186,402
588	PK-6427-17	Hayhoe Mills Park - Design & Construction	2017	429,458
589	PK-6428-17	VMC29-1 - Block 29 Neighbourhood Park Design and Construction	2017	608,638
590	PK-6429-17	VMC29-10 - Block 29 Urban Square Design and Construction	2017	362,763
591	PK-6430-17	VMC30-7 -Block 30 Vaughan Metropolitan Centre Park Design and Construction	2017	1,167,188
200	PK-6431-14	61E-N1 - Block 61 Neighbourhood Park Design and Construction	2014	892,669
592	PK-6432-17	61E-P4 - Block 61 Parkette Design and Construction	2017	151,956
593	PK-6433-17	Active Together Master Plan 5 year update	2017	138,588
201	PK-6434-14	Mario Plastina Park - Expansion of Existing Play Equipment	2014	49,749
202	PK-6436-14	Velmar Downs Park - Tennis Court Reconstruction	2014	184,190
481	PK-6437-16	Giovanni Caboto Park - Tennis Court Reconstruction	2016	224,463
363	PK-6438-15	Marco Park - Tennis Court Reconstruction	2015	224,463
594	PK-6440-17	York Hill District Park - Basketball Court Reconstruction	2017	46,083
482	PK-6441-16	York Hill District Park - Hardscape and Walkway Replacement	2016	406,002
595	PK-6443-17	Maple Community Centre - Ball Diamond Irrigation	2017	97,881
596	PK-6445-17	KA-P4 Kipling Avenue Area Parkette	2017	131,644
597	PK-6446-17	KA-N1- Kipling Avenue area Neighbourhood Park Design and Construction	2017	677,611
598	PK-6447-17	KA-P2 Kipling Avenue Area Parkette	2017	169,151
599	PK-6448-17	KA-P3 Kipling Avenue Area Parkette	2017	203,736
600	PK-6449-17	VMC29-13 - Block 29 Park Design and Construction	2017	1,850,836
601	PK-6450-17	YS1-N2 - Block 1 Neighbourhood Park Design and Construction	2017	851,752
602	PK-6451-17	YS1-P1 Block 1 Parkette Design and Construction	2017	179,502
203	PK-6452-14	UV1-LP1 - Block 40 Greenway Design and Construction	2014	533,338
364	PK-6455-15	UV2-N19 - Block 12 Neighbourhood Park Design and Construction	2015	1,542,214
603	PK-6456-17	61W-N4 - Block 61 Neighbourhood Park Design and Construction	2017	922,610
604	PK-6457-17	UV1-N30 - Block 47 Neighbourhood Park Design and Construction	2017	478,311
605	PK-6458-17	Maple Valley Plan - North Maple Regional Park Phase 2 Construction	2017	5,659,336
606	PK-6459-17	Maple Lions Park - Playground Replacement & Safety Surfacing	2017	129,286
607	PK-6460-17	Robert Watson Park - Playground Replacement & Safety Surfacing	2017	129,840
365	PK-6461-15	Marco Park - Playground Replacement & Safety Surfacing	2015	138,872
608	PK-6462-17	Vellore Heritage Square - Playground Replacement & Safety Surfacing	2017	100,837
204	PK-6463-14	Maple Community District Park - Accessible Swings	2014	34,219
366	PK-6464-15	Rosedale North Park - Basketball Court Reconstruction	2015	73,321
367	PK-6465-15	Dufferin District Park - Basketball Court Reconstruction	2015	72,965
368	PK-6466-15	Woodbridge Highlands Park - Basketball Court Reconstruction	2015	74,244
483	PK-6467-16	Comdel Park - Basketball Court Reconstruction	2016	85,770

2014 - 2017 Capital Budget - Project List

Index #	Project #	Project Title	Budget Year	Total Budget
484	PK-6468-16	Joseph Aaron Park - Basketball Court Reconstruction	2016	95,601
609	PK-6470-17	Winding Lane Park - Basketball Court Reconstruction	2017	42,370
610	PK-6471-17	Worth Park - Basketball Court Reconstruction	2017	54,877
611	PK-6472-17	Rosedale Park North - Tennis Court Reconstruction	2017	245,292
205	PK-6473-14	Vaughan Sports Village - Bocce Court Resurfacing	2014	66,026
369	PK-6474-15	Keffer Marsh - Bridge Replacement	2015	89,726
206	PK-6475-14	Maple Airport Open Space - Bridge Replacement	2014	97,852
612	PK-6477-17	Wade Gate Park - Tennis Court Reconstruction	2017	192,037
370	PK-6478-15	Maple Airport - Playground Surfacing and Accessible Swings	2015	70,422
207	PK-6479-14	Parks Redevelopment Strategy	2014	108,150
208	PK-6480-14	Pinegrove Pedestrian Bridge Replacement	2014	183,242
209	PK-6481-14	Soccer Field Fence	2014	71,379
210	PK-6482-14	Vaughan Grove Park - Bocce Court Development	2014	116,897
211	PK-6483-14	Vaughan Grove Park - Parking Expansion	2014	204,267
212	PK-6487-14	Bob O Link Parkette - Walkway Lighting	2014	96,305
213	PK-6488-14	King High Park - Pathway Lighting	2014	114,433
214	PK-6489-14	Oak Bank Pond - Boardwalk Reconstruction	2014	30,591
371	PK-6489-14	Oak Bank Pond - Boardwalk Reconstruction	2015	237,930
215	PK-6490-14	Maple Reservior Field Conversion to 9V9	2014	29,995
216	PK-6492-14	Bindertwine Park - Ball Diamond Backstop and Fence Improvements	2014	162,277
217	PO-6700-13	Tree Planting Program-Regular	2014	611,030
372	PO-6700-13	Tree Planting Program-Regular	2015	611,030
485	PO-6700-13	Tree Planting Program-Regular	2016	611,030
613	PO-6700-13	Tree Planting Program-Regular	2017	611,030
218	PO-6717-14	Soccer Field Redevelopment at York Catholic District School Board Locations	2014	203,940
219	PO-6739-13	Tree Replacement Program-EAB	2014	417,941
373	PO-6739-13	Tree Replacement Program-EAB	2015	417,941
486	PO-6739-13	Tree Replacement Program-EAB	2016	417,941
614	PO-6739-13	Tree Replacement Program-EAB	2017	417,941
220	PO-6740-14	Irrigation Central Control System Additions-Various Locations	2014	129,000
374	PO-6741-15	Maple Community Centre-Landscape & Traffic Safety Improvements	2015	180,250
375	PO-6742-15	Park Benches-Various Locations	2015	74,200
376	PO-6743-15	Park Picnic Table-Various Locations	2015	74,200
615	PO-6745-17	Nashville Cemetery-Road Extension	2017	57,700
221	PO-6746-15	Fence Repair & Replacement Program	2014	373,983
377	PO-6746-15	Fence Repair & Replacement Program	2015	418,000
487	PO-6746-15	Fence Repair & Replacement Program	2016	140,400

2014 - 2017 Capital Budget - Project List

Index #	Project #	Project Title	Budget Year	Total Budget
616	PO-6746-15	Fence Repair & Replacement Program	2017	114,963
378	PO-6747-15	Relocation of Gazebo (Dr.Mcleans to Rainbow Creek)	2015	56,650
222	PO-6749-14	No Smoking By-Law Signs	2014	54,075
223	PO-6750-14	Park and Walkway Fencing	2014	39,655
617	PO-6751-17	Sports Field Safety Fencing for Spectators at Vaughan Grove Sports Complex	2017	91,927
224	PO-6753-14	CTS Mobile Handheld Program	2014	30,900
379	PO-6753-14	CTS Mobile Handheld Program	2015	157,220
488	PO-6753-14	CTS Mobile Handheld Program	2016	157,220
225	PO-6754-13	Parks Concrete Walkway Repairs/Replacements	2014	237,930
380	PO-6754-13	Parks Concrete Walkway Repairs/Replacements	2015	237,930
489	PO-6754-13	Parks Concrete Walkway Repairs/Replacements	2016	216,300
618	PO-6754-13	Parks Concrete Walkway Repairs/Replacements	2017	216,300
490	PW-1972-16	Public Works and Parks Operations Yard Expansion and Upgrade Strategy	2016	16,209,557
619	PW-1972-16	Public Works and Parks Operations Yard Expansion and Upgrade Strategy	2017	43,855,859
226	PW-2013-07	Street Light Pole Replacement Program	2014	309,000
381	PW-2013-07	Street Light Pole Replacement Program	2015	309,000
491	PW-2013-07	Street Light Pole Replacement Program	2016	309,000
620	PW-2013-07	Street Light Pole Replacement Program	2017	309,000
227	PW-2035-11	Curb and Sidewalk Repair & Replacement	2014	1,600,000
382	PW-2035-11	Curb and Sidewalk Repair & Replacement	2015	1,700,000
492	PW-2035-11	Curb and Sidewalk Repair & Replacement	2016	1,800,000
621	PW-2035-11	Curb and Sidewalk Repair & Replacement	2017	1,900,000
228	PW-2052-14	Road Patrol Hardware & Software	2014	25,800
229	PW-2054-14	Environmental Assessment for a new works yard - west portion of the City	2014	180,250
230	PW-2057-14	Dome Doors	2014	38,625
383	PW-2057-14	Dome Doors	2015	38,625
384	PW-2058-13	LED Streetlight Conversion	2015	1,500,000
493	PW-2058-13	LED Streetlight Conversion	2016	1,500,000
622	PW-2058-13	LED Streetlight Conversion	2017	1,500,000
231	PW-2061-14	Woodbridge Yard Humber River Rehabilitation	2014	195,700
232	PW-2062-14	Works Yard Improvements(JOC-Dufferin-Woodbridge Yards)	2014	25,750
233	PW-2063-13	ICI Water Meter Replacement Program	2014	206,000
385	PW-2063-13	ICI Water Meter Replacement Program	2015	206,000
494	PW-2063-13	ICI Water Meter Replacement Program	2016	206,000
623	PW-2063-13	ICI Water Meter Replacement Program	2017	206,000
234	PW-2066-14	Yard Weigh Scale	2014	128,750
235	PW-2067-14	Recycling at Designated Canada Post Supermail Boxes	2014	146,775

2014 - 2017 Capital Budget - Project List

Index #	Project #	Project Title	Budget Year	Total Budget
236	PW-2068-14	Weston/400 & Industrial Park (Dry) Pond	2014	225,000
237	PW-2069-14	Four Valley Pond. Storm Water Management Pond #68	2014	300,000
238	PW-2070-14	English Daisy Court (Dry) Pond. Storm Water Management Pond #114	2014	75,000
239	RE-9503-13	Fitness Centre Equipment Replacement	2014	125,100
386	RE-9503-13	Fitness Centre Equipment Replacement	2015	125,100
495	RE-9503-13	Fitness Centre Equipment Replacement	2016	125,100
624	RE-9503-13	Fitness Centre Equipment Replacement	2017	125,100
387	RE-9519-15	Vaughan Art Gallery Site Study	2015	51,500
388	RE-9521-15	Retrofit to Energy-Efficient Lighting at Gallery space at MCC	2015	25,800
389	RE-9522-15	Public Display Units for City Hall and MCC	2015	67,000
240	RE-9524-14	City Playhouse Technical Equipment Upgrade	2014	22,151
241	RE-9525-14	REC User Fee & Pricing Model Update	2014	56,650
242	RL-0005-13	Land Acquisition Fees	2014	267,800
390	RL-0005-13	Land Acquisition Fees	2015	267,800
496	RL-0005-13	Land Acquisition Fees	2016	267,800
625	RL-0005-13	Land Acquisition Fees	2017	267,800
626-640		2018 & Beyond Detailed Capital Project List	2018+	49,523,918

Project Summary

Project Number: AV-3020-14
Project Title: Access Vaughan Phase II - Step D
Asset Type: Technology Infrastructure
Department: Access Vaughan
Budget Year: 2014 **Approval Year:** 2014
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: City-Wide
Project Type: Technology

Project Description

Expansion of services provided by Access Vaughan for already integrated departments. Access Vaughan will be able to service callers with respect to more general inquiries; reducing the overall need to transfer callers and be better able to provide first call resolution. Benefits & Opportunities for Phase II. Critical Success Factors: Maintain Service Level of 80/20 each month, improved first call resolution for callers, quality assurance reviews and appropriate staffing levels to manage increased call volume and handle time.

Project Timelines

The approach for implementation of Phase II has been staggered for each new implementation/expansion over a 5 year period. Access Vaughan Phase II – Step integration with Parks & Forestry Operation. Step B – Integration with Animal Services, Step C – further integration with Enforcement Services, Step D – further integration with Public Works. Step E – further expansion/integration of Access Vaughan services. Access Vaughan Phase II– Step D – further integration with Public Works will require resources from Information Technology Management and Public Works. Project commencement Q2, 2017 assuming resources available from respective departments and no technology restraints."

Scenario Description

Other Dept Impact

Information Technology Management; Public Works

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	50,500	50,500	0
2015	0	0	0
2016	0	0	0
2017	0	0	0
2018 & Beyond	0	0	0
	50,500	**50,500**	**0**

Project Detailed 2014

Object	Description		Total Amount
Expense			
01001 - 8802	Consultant		17,000
01001 - 8805	3% Administration Cost		1,500
01001 - 8807	Furniture & Equipment		32,000
		Total Expense:	**50,500**
Revenue			
50000 - 8843	Transfer from Taxation		50,500
		Total Revenue:	**50,500**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	50,442	0	50,442
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR: 121-14-01 - Citizen Service Representative

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2013	Jan 1, 2014	Brigid LaManna	Joseph Pittari	Oct 31, 2014

Project Summary

Project Number: BF-8237-14
Project Title: Garnet A Williams Community Centre Remove Wall Covering in Pool area
Asset Type: Recreation Buildings & Facilities
Department: Buildings and Facilities
Budget Year: 2014 **Approval Year:** 2014
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** No
Regions: Ward 5
Project Type: Infrastructure Replacement

Project Description

Remove the K13 sprayed on insulation from the pool area. The sprayed on wall covering in the pool area continues to loose adhesion and flakes off onto the pool deck and into the pool. The material is very porous with an open cell texture that accumulates dirt and dust, leaving a visual perception that there is mold present. This condition existed at Al Palladini Community Centre but has since been removed. Paint will be applied to provide a clean and easy to maintain surface.

Project Timelines

Scenario Description

Other Dept Impact

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	52,600	52,600	0
2015	0	0	0
2016	0	0	0
2017	0	0	0
2018 & Beyond	0	0	0
	52,600	**52,600**	**0**

Project Detailed 2014

Object	Description		Total Amount
Expense			
01001 - 8801	Contractors		51,000
01001 - 8805	3% Administration Cost		1,600
		Total Expense:	**52,600**
Revenue			
60010 - 8844	Pre-B& F Infra. Reserve		52,600
		Total Revenue:	**52,600**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2009	Jun 1, 2014	Angelo Cioffi	Michael Shatil	Sep 30, 2014

Project Summary

Project Number: BF-8270-14
Project Title: Sunset Ridge Park Walkway Lighting
Asset Type: Walkways, Lighting & Cameras
Department: Buildings and Facilities
Budget Year: 2014
Approval Year: 2014
Scenario Name: Main
Scenario Active: Yes
Project Stage: Manager of Capital
TCA: Yes
Regions: Ward 2
Project Type: New Infrastructure

Project Description

Complete walkway lighting in the park so that all walkways are lit.

Project Timelines

Scenario Description

Other Dept Impact

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	51,500	51,500	0
2015	0	0	0
2016	0	0	0
2017	0	0	0
2018 & Beyond	0	0	0
	51,500	**51,500**	**0**

Project Detailed 2014

Object	Description		Total Amount
Expense			
01001 - 8801	Contractors		50,000
01001 - 8805	3% Administration Cost		1,500
		Total Expense:	**51,500**
Revenue			
50000 - 8843	Transfer from Taxation		51,500
		Total Revenue:	**51,500**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	2,500	0	2,500
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2010	May 1, 2014	Angelo Cioffi	Michael Shatil	Sep 30, 2014

Project Summary

Project Number: BF-8318-14
Project Title: Woodbridge College Park - Electrical Cabinet Replacement
Asset Type: Equipment - Replacement
Department: Buildings and Facilities
Budget Year: 2014 **Approval Year:** 2014
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: Ward 2
Project Type: Equipment Replacement

Project Description

Replace parks main electrical service cabinets. The electrical pad mounted cabinets located in the park houses the primary incoming electrical services that powers up the lighting and other park amenities. Some installations are old, corroding and the cabinets have been vandalized where safety is a concern due to the high voltage service inside the cabinets. It is proposed to replace the cabinet with updated unit at Woodbridge College Park soccer field.

Project Timelines

Scenario Description

Other Dept Impact

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	20,600	20,600	0
2015	0	0	0
2016	0	0	0
2017	0	0	0
2018 & Beyond	0	0	0
	20,600	**20,600**	**0**

Project Detailed 2014

Object	Description		Total Amount
Expense			
01001 - 8801	Contractors		20,000
01001 - 8805	3% Administration Cost		600
		Total Expense:	**20,600**
Revenue			
60188 - 8844	Parks Infra. Reserve		20,600
		Total Revenue:	**20,600**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2011	Apr 22, 2014	Angelo Cioffi	Michael Shatil	Aug 5, 2014

Project Summary

Project Number: BF-8356-14
Project Title: Woodbridge College Park - Electrical Cabinet Replacement (Baseball)
Asset Type: Equipment - Replacement
Department: Buildings and Facilities
Budget Year: 2014 **Approval Year:** 2014
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: Ward 2
Project Type: Equipment Replacement

Project Description

Electrical service cabinet replacement at Woodbridge College baseball diamond: The electrical pad mounted cabinets located in the park houses the primary incoming electrical services that powers up the lighting and other park amenities. Some installations are old, corroding and the cabinets have been vandalized where safety is a concern due to the high voltage service inside the cabinets. It is proposed to replace the cabinet with updated unit at Woodbridge College park baseball diamond.

Project Timelines

Scenario Description

Other Dept Impact

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	20,600	20,600	0
2015	0	0	0
2016	0	0	0
2017	0	0	0
2018 & Beyond	0	0	0
	20,600	**20,600**	**0**

Project Detailed 2014

Object	Description		Total Amount
Expense			
01001 - 8801	Contractors		20,000
01001 - 8805	3% Administration Cost		600
		Total Expense:	**20,600**
Revenue			
60188 - 8844	Parks Infra. Reserve		20,600
		Total Revenue:	**20,600**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2011	May 4, 2014	Angelo Cioffi	Michael Shatil	Jul 15, 2014

Project Summary

Project Number: BF-8359-14
Project Title: Chancellor District Park - Walkway Lighting Replacement
Asset Type: Walkways, Lighting & Cameras
Department: Buildings and Facilities
Budget Year: 2014 **Approval Year:** 2014
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: Ward 3
Project Type: Infrastructure Replacement

Project Description

Replace walkway lighting in Chancellor District Park. The walkway lighting on the path that leads through the park requires replacement. Many of the first generation poles that were installed in the parks have corroded at the bases and are not structurally or electrically sound. Corrosion has occurred due to metal breakdown and as a result of winter deicing methods. It is proposed to replace the walkway using new weather durable concrete poles and energy efficient luminaries.

Project Timelines

Scenario Description

Other Dept Impact

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	52,000	52,000	0
2015	0	0	0
2016	0	0	0
2017	0	0	0
2018 & Beyond	0	0	0
	52,000	**52,000**	**0**

Project Detailed 2014

Object	Description		Total Amount
Expense			
01001 - 8801	Contractors		52,000
		Total Expense:	**52,000**
Revenue			
61025 - 8844	Gas Tax Reserve		52,000
		Total Revenue:	**52,000**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2011	Apr 1, 2014	Angelo Cioffi	Michael Shatil	Jun 28, 2014

Project Summary

Project Number:	BF-8360-14
Project Title:	Alexandria Elisa Park Walkway Lighting Replacement
Asset Type:	Walkways, Lighting & Cameras
Department:	Buildings and Facilities
Budget Year:	2014
Approval Year:	2014
Scenario Name:	Main
Scenario Active:	Yes
Project Stage:	Manager of Capital
TCA:	Yes
Regions:	Ward 2
Project Type:	Infrastructure Replacement

Project Description

Replace 8 walkway lighting poles at Alexandria Elisa Park: The walkway lighting on the path that leads through the park requires replacement. Many of the first generation poles that were installed in the parks have corroded at the bases and are not structurally or electrically sound. Corrosion has occurred due to metal breakdown and as a result of winter deicing methods.
It is proposed to replace the walkway lighting using concrete poles and LED lighting which will reduce energy consumption by 40%.

Project Timelines

Scenario Description

Other Dept Impact

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	32,000	32,000	0
2015	0	0	0
2016	0	0	0
2017	0	0	0
2018 & Beyond	0	0	0
	32,000	**32,000**	**0**

Project Detailed 2014

Object	Description		Total Amount
Expense			
01001 - 8801	Contractors		32,000
		Total Expense:	**32,000**
Revenue			
61025 - 8844	Gas Tax Reserve		32,000
		Total Revenue:	**32,000**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2011	May 2, 2014	Angelo Cioffi	Michael Shatil	Jul 29, 2014

Project Summary

Project Number:	BF-8361-14
Project Title:	Beverley Glen Park Walkway Lighting Replacement
Asset Type:	Walkways, Lighting & Cameras
Department:	Buildings and Facilities
Budget Year:	2014
Approval Year:	2014
Scenario Name:	Main
Scenario Active:	Yes
Project Stage:	Manager of Capital
TCA:	Yes
Regions:	Ward 5
Project Type:	Infrastructure Replacement

Project Description

Replace 8 walkway lighting poles at Beverley Glen Park: The walkway lighting on the path that leads through the park requires replacement. Many of the first generation poles that were installed in the parks have corroded at the bases and are not structurally or electrically sound. Corrosion has occurred due to metal breakdown and as a result of winter deicing methods.
It is proposed to replace the walkway lighting using concrete poles and LED lighting which will reduce energy consumption by 40%.

Project Timelines

Scenario Description

Other Dept Impact

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	30,000	30,000	0
2015	0	0	0
2016	0	0	0
2017	0	0	0
2018 & Beyond	0	0	0
	30,000	**30,000**	**0**

Project Detailed 2014

Object	Description		Total Amount
Expense			
01001 - 8801	Contractors		30,000
		Total Expense:	**30,000**
Revenue			
61025 - 8844	Gas Tax Reserve		30,000
		Total Revenue:	**30,000**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2011	Jun 1, 2014	Angelo Cioffi	Michael Statil	Aug 12, 2014

Project Summary

Project Number:	BF-8363-14
Project Title:	East District Park - Works Yard Dumping Ramp
Asset Type:	Other Buildings & Facilities
Department:	Buildings and Facilities
Budget Year:	2014
Approval Year:	2014
Scenario Name:	Main
Scenario Active:	Yes
Project Stage:	Manager of Capital
TCA:	Yes
Regions:	Ward 4
Project Type:	Health & Safety

Project Description

Construct an elevated truck off load ramp at the East District parks yard. The East District parks works yards presently has an elevated off load ramp that when the disposal trucks back up the ramp they are able to dump into the open top of a forty yard garbage container. Parks Operations are now equipped with partitioned garbage trucks that have garbage on one side and recyclable contents on the opposite side. The off load ramps are required for the recyclable contents to be safely and effectively dumped into 40 yard recycling containers.

Project Timelines

Scenario Description

Other Dept Impact

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	36,100	36,100	0
2015	0	0	0
2016	0	0	0
2017	0	0	0
2018 & Beyond	0	0	0
	36,100	**36,100**	**0**

Project Detailed 2014

Object	Description		Total Amount
Expense			
01001 - 8801	Contractors		35,000
01001 - 8805	3% Administration Cost		1,100
		Total Expense:	**36,100**
Revenue			
50000 - 8843	Transfer from Taxation		36,100
		Total Revenue:	**36,100**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2011	Apr 4, 2014	Angelo Cioffi	Michael Shatil	Jul 22, 2014

Project Summary

Project Number:	BF-8364-14
Project Title:	Woodbridge Yard - Works Yard Dumping Ramp
Asset Type:	Other Buildings & Facilities
Department:	Buildings and Facilities
Budget Year:	2014
Approval Year:	2014
Scenario Name:	Main
Scenario Active:	Yes
Project Stage:	Manager of Capital
TCA:	Yes
Regions:	Ward 2
Project Type:	Health & Safety

Project Description

Construct a new elevated truck off load ramp at the Woodbridge Works Yard. The Woodbridge Works yards presently has an elevated off load ramp that when the disposal trucks back up the ramp they are able to dump into the open top of a forty yard garbage container. Parks Operations are now equipped with partitioned garbage trucks that have garbage on one side and recyclable contents on the opposite side. The off load ramps are required for the recyclable contents to be safely and effectively dumped into 40 yard recycling containers.

Project Timelines

Scenario Description

Other Dept Impact

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	36,100	36,100	0
2015	0	0	0
2016	0	0	0
2017	0	0	0
2018 & Beyond	0	0	0
	36,100	**36,100**	**0**

Project Detailed 2014

Object	Description		Total Amount
Expense			
01001 - 8801	Contractors		35,000
01001 - 8805	3% Administration Cost		1,100
		Total Expense:	**36,100**
Revenue			
50000 - 8843	Transfer from Taxation		36,100
		Total Revenue:	**36,100**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2011	Apr 4, 2014	Angelo Cioffi	Michael Shatil	Jul 22, 2014

Project Summary

Project Number: BF-8367-13
Project Title: Uplands Golf & Ski Centre, Buildings General Capital
Asset Type: Uplands Ski & Golf Facilities
Department: Buildings and Facilities
Budget Year: 2014 **Approval Year:** 2014
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: Ward 5
Project Type: Infrastructure Replacement

Project Description

Capital repairs and maintenance pursuant to the Uplands Management Agreement. The City is responsible for the repairs and maintenance of major defects in the structure of the buildings, including the exterior walls and roofs, electrical, mechanical, plumbing, heating, ventilating, air conditioning systems, flooring and tree preservation, etc. The agreement is up for renewal in 2015, and will likely be renewed for another 5 years.

Project Timelines

Scenario Description

Other Dept Impact

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	67,000	67,000	0
2015	67,000	67,000	0
2016	67,000	67,000	0
2017	0	0	0
2018 & Beyond	0	0	0
	201,000	**201,000**	**0**

Project Detailed 2014

Object	Description		Total Amount
Expense			
01001 - 8801	Contractors		65,000
01001 - 8805	3% Administration Cost		2,000
		Total Expense:	**67,000**
Revenue			
60196 - 8844	Uplands Revenue Reserve		67,000
		Total Revenue:	**67,000**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2011	May 2, 2013	Angelo Cioffi	Michael Shatil	Dec 29, 2016

Project Summary

Project Number:	BF-8376-14
Project Title:	Giovanni Caboto Park - Walkway Lighting Replacement
Asset Type:	Walkways, Lighting & Cameras
Department:	Buildings and Facilities
Budget Year:	2014
Approval Year:	2014
Scenario Name:	Main
Scenario Active:	Yes
Project Stage:	Manager of Capital
TCA:	Yes
Regions:	Ward 3
Project Type:	Infrastructure Replacement

Project Description

Giovanni Cabot Park - 10 Walkway Lighting Poles Replacement: The walkway lighting on the path that leads through the park requires replacement. Many of the first generation poles that were installed in the park have corroded at the base and are not structurally or electrically sound. Corrosion has occurred due to metal breakdown and as a result of winter deicing methods. It is proposed to replace the walkway lighting using new weather durable concrete poles and LED lighting which will reduce energy consumption by 40%.

Project Timelines

Scenario Description

Other Dept Impact

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	30,000	30,000	0
2015	0	0	0
2016	0	0	0
2017	0	0	0
2018 & Beyond	0	0	0
	30,000	**30,000**	**0**

Project Detailed 2014

Object	Description		Total Amount
Expense			
01001 - 8801	Contractors		30,000
		Total Expense:	**30,000**
Revenue			
61025 - 8844	Gas Tax Reserve		30,000
		Total Revenue:	**30,000**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2012	Apr 2, 2014	Angelo Cioffi	Michael Shatil	Dec 31, 2014

Project Summary

Project Number:	BF-8377-14
Project Title:	Robert Watson Park - Walkway Lighting Replacement
Asset Type:	Walkways, Lighting & Cameras
Department:	Buildings and Facilities
Budget Year:	2014
Approval Year:	2014
Scenario Name:	Main
Scenario Active:	Yes
Project Stage:	Manager of Capital
TCA:	Yes
Regions:	Ward 1
Project Type:	Infrastructure Replacement

Project Description

Robert Watson Park - 9 Walkway Lighting Poles Replacement: The walkway lighting on the path that leads through the park requires replacement. Many of the first generation poles that were installed in the parks have corroded at the base and are not structurally or electrically sound. Corrosion has occurred due to metal breakdown and as a result of winter deicing methods. It is proposed to replace the walkway lighting using concrete poles and LED lighting which will reduce energy consumption by 40%.

Project Timelines

Scenario Description

Other Dept Impact

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	32,000	32,000	0
2015	0	0	0
2016	0	0	0
2017	0	0	0
2018 & Beyond	0	0	0
	32,000	**32,000**	**0**

Project Detailed 2014

Object	Description		Total Amount
Expense			
01001 - 8801	Contractors		32,000
		Total Expense:	**32,000**
Revenue			
61025 - 8844	Gas Tax Reserve		32,000
		Total Revenue:	**32,000**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2012	Apr 2, 2014	Angelo Cioffi	Michael Shatil	Dec 31, 2014

Project Summary

Project Number: BF-8386-14
Project Title: Reeves Park - Walkway Lighting Replacement
Asset Type: Walkways, Lighting & Cameras
Department: Buildings and Facilities
Budget Year: 2014 **Approval Year:** 2014
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: Ward 1
Project Type: Infrastructure Replacement

Project Description

Reeves Park - 10 Walkway Lighting Replacement. The walkway lighting on the path that leads through the park requires replacement. Many of the first generation poles that were installed in the parks have corroded at the base and are not structurally or electrically sound. Corrosion has occurred due to metal breakdown and as a result of winter deicing methods. It is proposed to replace the walkway lighting using concrete poles and LED lighting which will reduce energy consumption by 40%.

Project Timelines

Scenario Description

Other Dept Impact

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	32,000	32,000	0
2015	0	0	0
2016	0	0	0
2017	0	0	0
2018 & Beyond	0	0	0
	32,000	**32,000**	**0**

Project Detailed 2014

Object	Description		Total Amount
Expense			
01001 - 8801	Contractors		32,000
		Total Expense:	**32,000**
Revenue			
61025 - 8844	Gas Tax Reserve		32,000
		Total Revenue:	**32,000**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2012	Apr 2, 2014	Angelo Cioffi	Michael Shatil	Dec 31, 2014

Project Summary

Project Number: BF-8397-14
Project Title: Dufferin Clark Community Centre - Water Slide Refurbishment
Asset Type: Recreation Buildings & Facilities
Department: Buildings and Facilities
Budget Year: 2014 **Approval Year:** 2014
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: Ward 5
Project Type: Infrastructure Replacement

Project Description

Dufferin Clark Community Centre water slide refurbishment. Pool water slide unit requires frequent fiberglass repairs and painting of steel supports. Refurbishment is required to maintain TSSA regulations and license to operate.

Project Timelines

Scenario Description

Other Dept Impact

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	31,450	31,450	0
2015	0	0	0
2016	0	0	0
2017	0	0	0
2018 & Beyond	0	0	0
	31,450	**31,450**	**0**

Project Detailed 2014

Object	Description		Total Amount
Expense			
01001 - 8801	Contractors		30,530
01001 - 8805	3% Administration Cost		920
		Total Expense:	**31,450**
Revenue			
60010 - 8844	Pre-B& F Infra. Reserve		31,450
		Total Revenue:	**31,450**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2014	Apr 1, 2014	Angelo Cioffi	Michael Shatil	Dec 31, 2014

Project Summary

Project Number: BF-8398-14
Project Title: Garnet A Williams CC - Whirlpool Replacement
Asset Type: Recreation Buildings & Facilities
Department: Buildings and Facilities
Budget Year: 2014
Approval Year: 2014
Scenario Name: Main
Scenario Active: Yes
Project Stage: Manager of Capital
TCA: Yes
Regions: Ward 4
Project Type: Infrastructure Replacement

Project Description

The existing in ground whirlpool was constructed in 1984 and is in need of replacement. A number of leaks have occurred over the years and the localized repairs resulted in a large number of jets becoming inoperable. The work will include localized floor removal and excavation to expose the whirlpool, replacing it and restoration.

Project Timelines

Scenario Description

Other Dept Impact

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	108,050	108,050	0
2015	0	0	0
2016	0	0	0
2017	0	0	0
2018 & Beyond	0	0	0
	108,050	**108,050**	**0**

Project Detailed 2014

Object	Description		Total Amount
Expense			
01001 - 8801	Contractors		104,900
01001 - 8805	3% Administration Cost		3,150
		Total Expense:	**108,050**
Revenue			
60010 - 8844	Pre-B& F Infra. Reserve		108,050
		Total Revenue:	**108,050**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2014	Apr 1, 2014	Angelo Cioffi	Michael Shatil	Dec 31, 2014

Project Summary

Project Number: BF-8401-14
Project Title: Maple Community Centre - Replace Roller Shades
Asset Type: Recreation Buildings & Facilities
Department: Buildings and Facilities
Budget Year: 2014 **Approval Year:** 2014
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: Ward 1
Project Type: Infrastructure Replacement

Project Description

The mechanism which raises and lowers the existing blinds no longer functions for most blinds. As a result, the blinds were permanently lowered to prevent glare. On cloudy days and during the winter months there is no ability to allow more natural lighting into the pool area.

Project Timelines

Scenario Description

Other Dept Impact

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	26,210	26,210	0
2015	0	0	0
2016	0	0	0
2017	0	0	0
2018 & Beyond	0	0	0
	26,210	**26,210**	**0**

Project Detailed 2014

Object	Description		Total Amount
Expense			
01001 - 8801	Contractors		25,440
01001 - 8805	3% Administration Cost		770
		Total Expense:	**26,210**
Revenue			
60010 - 8844	Pre-B& F Infra. Reserve		26,210
		Total Revenue:	**26,210**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2014	Apr 1, 2014	Angelo Cioffi	Michael Shatil	Dec 31, 2014

Project Summary

Project Number: BF-8406-14
Project Title: Al Palladini Community Centre - West side concrete curbs and interlock removal
Asset Type: Recreation Buildings & Facilities
Department: Buildings and Facilities
Budget Year: 2014 **Approval Year:** 2014
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: Ward 2
Project Type: Infrastructure Replacement

Project Description

Remove all curbs and interlock on the islands in the west parking lot area with poured concrete. The islands have been identified through the insurance company as serious trip hazards which potentially may lead to law suits. The exterior interlocking brick has also heaved on the islands and on the walkway in front of the building.

Project Timelines

Spring/summer/fall to replace 1,200 square feet of concrete and curbing.

Scenario Description

Concrete curbs and interlock removal.

Other Dept Impact

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	51,500	51,500	0
2015	0	0	0
2016	0	0	0
2017	0	0	0
2018 & Beyond	0	0	0
	51,500	**51,500**	**0**

Project Detailed 2014

Object	Description		Total Amount
Expense			
01001 - 8801	Contractors		50,000
01001 - 8805	3% Administration Cost		1,500
		Total Expense:	**51,500**
Revenue			
60010 - 8844	Pre-B& F Infra. Reserve		51,500
		Total Revenue:	**51,500**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2014	Apr 1, 2014	Angelo Cioffi	Michael Shatil	Dec 31, 2014

Project Summary

Project Number: BF-8414-14
Project Title: Maple Community Centre Arena Rubber Office and Dressing Room Replacement
Asset Type: Recreation Buildings & Facilities
Department: Buildings and Facilities
Budget Year: 2014 **Approval Year:** 2014
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: Ward 1
Project Type: Infrastructure Replacement

Project Description

The rubber flooring was installed in 1990 and is heavily contoured and uneven, which makes it difficult to push carts, strollers and wheelchairs. Also difficult to maintain it clean. The rubber flooring has lifted causing an additional concern as a trip hazard. It is proposed to remove and replace the flooring with a non-slip rubber surface.

Project Timelines

Spring/late summer - 4066 square feet.

Scenario Description

Arena office, snack bar, dressing room, first aid room rubber replacement

Other Dept Impact

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	75,465	75,465	0
2015	0	0	0
2016	0	0	0
2017	0	0	0
2018 & Beyond	0	0	0
	75,465	**75,465**	**0**

Project Detailed 2014

Object	Description		Total Amount
Expense			
01001 - 8801	Contractors		73,267
01001 - 8805	3% Administration Cost		2,198
		Total Expense:	**75,465**
Revenue			
60010 - 8844	Pre-B& F Infra. Reserve		75,465
		Total Revenue:	**75,465**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2014	Apr 1, 2014	Angelo Cioffi	Michael Shatil	Dec 31, 2014

Project Summary

Project Number: BF-8420-14
Project Title: Al Palladini Community Centre - Arena Dressing Room Showers East and West
Asset Type: Recreation Buildings & Facilities
Department: Buildings and Facilities
Budget Year: 2014 **Approval Year:** 2014
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: Ward 2
Project Type: Infrastructure Replacement

Project Description

Install ceramic tile in all 8 arena shower change rooms and in the referee's room to upgrade the showers from the deteriorating painted cinder block. Shower walls are approximately 4X4 and new plumbing fixtures are required along with raising the shower head another foot to 7 feet.

Project Timelines

Spring/Summer

Scenario Description

Other Dept Impact

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	46,350	46,350	0
2015	0	0	0
2016	0	0	0
2017	0	0	0
2018 & Beyond	0	0	0
	46,350	**46,350**	**0**

Project Detailed 2014

Object	Description		Total Amount
Expense			
01001 - 8801	Contractors		45,000
01001 - 8805	3% Administration Cost		1,350
		Total Expense:	**46,350**
Revenue			
60010 - 8844	Pre-B& F Infra. Reserve		46,350
		Total Revenue:	**46,350**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2014	Apr 1, 2014	Angelo Cioffi	Michael Shatil	Dec 31, 2014

Project Summary

Project Number: BF-8421-14
Project Title: Al Palladini Community Centre Building Sound System
Asset Type: Recreation Buildings & Facilities
Department: Buildings and Facilities
Budget Year: 2014 **Approval Year:** 2014
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: Ward 2
Project Type: Infrastructure Replacement

Project Description

The sound system is original from 1989 and has deteriorated and become unreliable. After 25 years, parts are becoming difficult to access. The building has been renovated and expanded and the sound system has not been expanded for complete building coverage. In a building of this size, a reliable sound system is critical for emergencies.

Project Timelines

Summer

Scenario Description

Other Dept Impact

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	26,780	26,780	0
2015	0	0	0
2016	0	0	0
2017	0	0	0
2018 & Beyond	0	0	0
	26,780	**26,780**	**0**

Project Detailed 2014

Object	Description		Total Amount
Expense			
01001 - 8801	Contractors		26,000
01001 - 8805	3% Administration Cost		780
		Total Expense:	**26,780**
Revenue			
60010 - 8844	Pre-B& F Infra. Reserve		26,780
		Total Revenue:	**26,780**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2014	Apr 1, 2014	Angelo Cioffi	Michael Shatil	Dec 31, 2014

Project Summary

Project Number: BF-8422-14
Project Title: Dufferin Clark Pool Blinds
Asset Type: Recreation Buildings & Facilities
Department: Buildings and Facilities
Budget Year: 2014 — **Approval Year:** 2014
Scenario Name: Main — **Scenario Active:** Yes
Project Stage: Manager of Capital — **TCA:** Yes
Regions: Ward 4
Project Type: Infrastructure Replacement

Project Description

Supply and install pool blinds. The guarding stations affected by sun glare and the blinds are required to effectively monitor pool patrons.

Project Timelines

Fall - During pool shut down.

Scenario Description

Other Dept Impact

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	36,050	36,050	0
2015	0	0	0
2016	0	0	0
2017	0	0	0
2018 & Beyond	0	0	0
	36,050	**36,050**	**0**

Project Detailed 2014

Object	Description		Total Amount
Expense			
01001 - 8801	Contractors		35,000
01001 - 8805	3% Administration Cost		1,050
		Total Expense:	**36,050**
Revenue			
60010 - 8844	Pre-B& F Infra. Reserve		36,050
		Total Revenue:	**36,050**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2014	Apr 1, 2014	Angelo Cioffi	Michael Shatil	Dec 31, 2014

Project Summary

Project Number: BF-8439-14
Project Title: Michael Cranny House Basement Water-Proofing
Asset Type: Other Buildings & Facilities
Department: Buildings and Facilities
Budget Year: 2014 **Approval Year:** 2014
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: Ward 3
Project Type: Infrastructure Replacement

Project Description

Exterior foundation requires water proofing with new weeper tile system as, water is entering the basement causing damage. The basement requires concrete flooring repairs, weeper pit and basement walls repairs.

Project Timelines

Summer/Fall

Scenario Description

Other Dept Impact

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	55,620	55,620	0
2015	0	0	0
2016	0	0	0
2017	0	0	0
2018 & Beyond	0	0	0
	55,620	**55,620**	**0**

Project Detailed 2014

Object	Description		Total Amount
Expense			
01001 - 8801	Contractors		45,000
01001 - 8805	3% Administration Cost		1,620
01001 - 8812	Contingency		9,000
		Total Expense:	**55,620**
Revenue			
60090 - 8844	Heritage Reserve		55,620
		Total Revenue:	**55,620**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2014	Jul 1, 2014	Angelo Cioffi	Michael Shatil	Dec 31, 2014

Project Summary

Project Number: BF-8440-14
Project Title: Dufferin Clark C.C.-Additional Heat Pump Replacements
Asset Type: Equipment - Replacement
Department: Buildings and Facilities
Budget Year: 2014 **Approval Year:** 2014
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: Ward 5
Project Type: Equipment Replacement

Project Description

Due to age (approx. 25 yrs.) and parts availability, these units are becoming very costly to maintain as well as unit downtime resulting in patron/staff discomfort. Unit electrical motors do not meet MEPS (Minimum Efficiency Performance Standards) as set out by Canada's Energy Efficiency Regulations. These units also utilize R22 HCFC refrigerant for the cooling which is in phase out mode as of Jan. 1st, 2010 and production reduced 90% by Jan. 1st 2015 and 100% by 2020.

Project Timelines

Spring/Fall

Scenario Description

Other Dept Impact

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	61,800	61,800	0
2015	0	0	0
2016	0	0	0
2017	0	0	0
2018 & Beyond	0	0	0
	61,800	**61,800**	**0**

Project Detailed 2014

Object	Description		Total Amount
Expense			
01001 - 8801	Contractors		60,000
01001 - 8805	3% Administration Cost		1,800
		Total Expense:	**61,800**
Revenue			
60010 - 8844	Pre-B& F Infra. Reserve		61,800
		Total Revenue:	**61,800**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2014	Apr 1, 2014	Angelo Cioffi	Michael Shatil	Dec 31, 2014

Project Summary

Project Number: BF-8441-14
Project Title: Father Bulfon CC-Outdoor Lighting
Asset Type: Equipment - Replacement
Department: Buildings and Facilities
Budget Year: 2014
Approval Year: 2014
Scenario Name: Main
Scenario Active: Yes
Project Stage: Manager of Capital
TCA: Yes
Regions: Ward 2
Project Type: Equipment Replacement

Project Description

The parking lot lighting at the community center is original and first generation poles and luminaires. Due to increased maintenance costs and also high power consumption lamps, it is proposed to replace the poles and luminaires with new LED fixtures complete with new galvanized and finish paint poles. This project will qualify for Hydro rebates.

Project Timelines

Fall/Winter

Scenario Description

Other Dept Impact

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	137,200	137,200	0
2015	0	0	0
2016	0	0	0
2017	0	0	0
2018 & Beyond	0	0	0
	137,200	**137,200**	**0**

Project Detailed 2014

Object	Description		Total Amount
Expense			
01001 - 8801	Contractors		120,000
01001 - 8802	Consultant		13,200
01001 - 8805	3% Administration Cost		4,000
		Total Expense:	**137,200**
Revenue			
60010 - 8844	Pre-B& F Infra. Reserve		137,200
		Total Revenue:	**137,200**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2014	Oct 1, 2014	Angelo Cioffi	Michael Shatil	Dec 31, 2014

Project Summary

Project Number: BF-8444-14
Project Title: Vellore Hall/School-Interior Floor Resurfacing
Asset Type: Heritage Buildings
Department: Buildings and Facilities
Budget Year: 2014 **Approval Year:** 2014
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: Ward 3
Project Type: Infrastructure Replacement

Project Description

The wood floor requires replacing from years of wear & tear and no longer be sanded. Exterior of both building requires painting, wood trim/siding and concrete repair. Cedar Barn requires localized board replacement and fire coating. Exterior to be replaced.

Project Timelines

Summer/Fall

Scenario Description

Other Dept Impact

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	97,850	97,850	0
2015	0	0	0
2016	0	0	0
2017	0	0	0
2018 & Beyond	0	0	0
	97,850	**97,850**	**0**

Project Detailed 2014

Object	Description		Total Amount
Expense			
01001 - 8801	Contractors		95,000
01001 - 8805	3% Administration Cost		2,850
		Total Expense:	**97,850**
Revenue			
60090 - 8844	Heritage Reserve		97,850
		Total Revenue:	**97,850**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2014	Jul 1, 2014	Angelo Cioffi	Michael Shatil	Dec 31, 2014

Project Summary

Project Number: BF-8445-14
Project Title: Consulting Services-Roofing
Asset Type: Other Buildings & Facilities
Department: Buildings and Facilities
Budget Year: 2014
Approval Year: 2014
Scenario Name: Main
Scenario Active: Yes
Project Stage: Manager of Capital
TCA: No
Regions: City-Wide
Project Type: Studies

Project Description

Consulting services to audit and assess the roofs at various building and provide reports detecting necessary work; remaining life span and costs. Necessary for budgeting roof work for future years.

Project Timelines

Fall/Winter

Scenario Description

Other Dept Impact

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	30,000	30,000	0
2015	0	0	0
2016	0	0	0
2017	0	0	0
2018 & Beyond	0	0	0
	30,000	**30,000**	**0**

Project Detailed 2014

Object	Description		Total Amount
Expense			
01001 - 8802	Consultant		30,000
		Total Expense:	**30,000**
Revenue			
61025 - 8844	Gas Tax Reserve		30,000
		Total Revenue:	**30,000**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2014	Oct 1, 2014	Angelo Cioffi	Michael Shatil	Dec 31, 2014

Project Summary

Project Number: BF-8451-14
Project Title: Al Palladini CC-Roof Replacement
Asset Type: Other Buildings & Facilities
Department: Buildings and Facilities
Budget Year: 2014
Approval Year: 2014
Scenario Name: Main
Scenario Active: Yes
Project Stage: Manager of Capital
TCA: Yes
Regions: Ward 2
Project Type: Infrastructure Replacement

Project Description

Due to its age, recent multiple repairs and the ongoing leaks, this roof is in need of full replacement. These roof leaks lead to interior damage, operations down time, damaged contents, potential lost revenue and safety hazards. Therefore, it is recommended to fully replace Arena A and B roof.

Project Timelines

Spring/Summer

Scenario Description

Other Dept Impact

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	1,196,448	1,196,448	0
2015	0	0	0
2016	0	0	0
2017	0	0	0
2018 & Beyond	0	0	0
	1,196,448	**1,196,448**	**0**

Project Detailed 2014

Object	Description		Total Amount
Expense			
01001 - 8801	Contractors		960,000
01001 - 8802	Consultant		96,000
01001 - 8805	3% Administration Cost		34,848
01001 - 8812	Contingency		105,600
		Total Expense:	**1,196,448**
Revenue			
60010 - 8844	Pre-B& F Infra. Reserve		1,196,448
		Total Revenue:	**1,196,448**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2014		Angelo Cioffi	Michael Shatil	

Project Summary

Project Number: BF-8452-14
Project Title: Thornhill Outdoor Pool-Main Pool Boiler Replacement
Asset Type: Equipment - Replacement
Department: Buildings and Facilities
Budget Year: 2014 **Approval Year:** 2014
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: Ward 5
Project Type: Equipment Replacement

Project Description

Existing model is discontinued. Breakdowns are getting more frequent (most recent major repair June 2013) and the replacement parts are very hard to source making down times longer thus affecting scheduled pool operations and patron/staff comfort. New models offer cost savings through better efficiencies. (Approx. 20% - 25%).

Project Timelines

Fall

Scenario Description

Other Dept Impact

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	30,900	30,900	0
2015	0	0	0
2016	0	0	0
2017	0	0	0
2018 & Beyond	0	0	0
	30,900	**30,900**	**0**

Project Detailed 2014

Object	Description		Total Amount
Expense			
01001 - 8801	Contractors		30,000
01001 - 8805	3% Administration Cost		900
		Total Expense:	**30,900**
Revenue			
60010 - 8844	Pre-B& F Infra. Reserve		30,900
		Total Revenue:	**30,900**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2014	Oct 1, 2014	Angelo Cioffi	Michael Shatil	Dec 31, 2014

Project Summary

Project Number: BF-8453-14
Project Title: Maple CC-Heat Pump Replacement
Asset Type: Equipment - Replacement
Department: Buildings and Facilities
Budget Year: 2014
Approval Year: 2014
Scenario Name: Main
Scenario Active: Yes
Project Stage: Manager of Capital
TCA: Yes
Regions: Ward 1
Project Type: Equipment Replacement

Project Description

Due to age (approx. 30 yrs.) and parts availability, these units are becoming very costly to maintain as well as unit downtime resulting in patron/staff discomfort. Unit electrical motors do not meet MEPS (min. efficiency performance standards as set out by Canada's Energy Efficiency Regulations. These units also utilize R22 HCFC refrigerant for the cooling which is in phase out mode as of Jan. 1st, 2010 and production reduced 90% by Jan. 1st 2015 and 100% by 2020.

Project Timelines

Spring/Fall

Scenario Description

Other Dept Impact

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	103,000	103,000	0
2015	0	0	0
2016	0	0	0
2017	0	0	0
2018 & Beyond	0	0	0
	103,000	**103,000**	**0**

Project Detailed 2014

Object	Description		Total Amount
Expense			
01001 - 8801	Contractors		100,000
01001 - 8805	3% Administration Cost		3,000
		Total Expense:	**103,000**
Revenue			
60010 - 8844	Pre-B& F Infra. Reserve		103,000
		Total Revenue:	**103,000**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2014	Apr 1, 2014	Angelo Cioffi	Michael Shatil	Dec 31, 2014

Project Summary

Project Number: BF-8454-14
Project Title: Maple CC-Arena Boiler Replacement
Asset Type: Equipment - Replacement
Department: Buildings and Facilities
Budget Year: 2014
Approval Year: 2014
Scenario Name: Main
Scenario Active: Yes
Project Stage: Manager of Capital
TCA: Yes
Regions: Ward 1
Project Type: Equipment Replacement

Project Description

Due to age (approx. 30 yrs.) and replacement parts becoming harder to source making down times longer thus affecting scheduled programs and patron/staff comfort. New models offer cost savings through better efficiencies. (Approx. 20% - 25%)

Project Timelines

Spring/Summer

Scenario Description

Other Dept Impact

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	51,500	51,500	0
2015	0	0	0
2016	0	0	0
2017	0	0	0
2018 & Beyond	0	0	0
	51,500	**51,500**	**0**

Project Detailed 2014

Object	Description		Total Amount
Expense			
01001 - 8801	Contractors		50,000
01001 - 8805	3% Administration Cost		1,500
		Total Expense:	**51,500**
Revenue			
60010 - 8844	Pre-B& F Infra. Reserve		51,500
		Total Revenue:	**51,500**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2014	Apr 1, 2014	Angelo Cioffi	Michael Shatil	Dec 31, 2014

Project Summary

Project Number: BF-8455-14
Project Title: JOC-Garage Bay Exhaust Upgrades
Asset Type: Equipment - Replacement
Department: Buildings and Facilities
Budget Year: 2014 **Approval Year:** 2014
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: Ward 1
Project Type: Equipment Replacement

Project Description

Due to age (approx. 18 yrs.) and parts availability, these units are becoming costly to maintain. Equipment failure will result downtime as these units exhausts carbon monoxide from machine bay areas. Unit electrical motors do not meet MEPS (min. efficiency performance standards as set out by Canada's Energy Efficiency Regulations).

Project Timelines

Spring/Fall

Scenario Description

Other Dept Impact

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	51,500	51,500	0
2015	0	0	0
2016	0	0	0
2017	0	0	0
2018 & Beyond	0	0	0
	51,500	**51,500**	**0**

Project Detailed 2014

Object	Description		Total Amount
Expense			
01001 - 8801	Contractors		50,000
01001 - 8805	3% Administration Cost		1,500
		Total Expense:	**51,500**
Revenue			
60010 - 8844	Pre-B& F Infra. Reserve		51,500
		Total Revenue:	**51,500**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2014	Apr 1, 2014	Angelo Cioffi	Michael Shatil	Dec 31, 2014

Project Summary

Project Number: BF-8456-14
Project Title: Vaughan Mills Park-Security Camera Installation
Asset Type: Equipment - New
Department: Buildings and Facilities
Budget Year: 2014 **Approval Year:** 2014
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: Ward 3
Project Type: New Equipment

Project Description

Installation of security cameras offer a means of deterring and detecting crime, enhancing public safety, assisting in criminal investigations, and serving as evidence in prosecutions. In consultation with the Ward Councillor and residents, this park was prioritized for the installation of security cameras.

Project Timelines

Spring/Summer

Scenario Description

Other Dept Impact

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	41,200	41,200	0
2015	0	0	0
2016	0	0	0
2017	0	0	0
2018 & Beyond	0	0	0
	41,200	**41,200**	**0**

Project Detailed 2014

Object	Description		Total Amount
Expense			
01001 - 8801	Contractors		40,000
01001 - 8805	3% Administration Cost		1,200
		Total Expense:	**41,200**
Revenue			
50000 - 8843	Transfer from Taxation		41,200
		Total Revenue:	**41,200**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2014	Apr 1, 2014	Angelo Cioffi	Michael Shatil	Dec 31, 2014

Project Summary

Project Number: BF-8457-14
Project Title: Bindertwine Park-Security Camera Installation
Asset Type: Equipment - New
Department: Buildings and Facilities
Budget Year: 2014
Approval Year: 2014
Scenario Name: Main
Scenario Active: Yes
Project Stage: Manager of Capital
TCA: Yes
Regions: Ward 1
Project Type: New Equipment

Project Description

Installation of security cameras offer a means of deterring and detecting crime, enhancing public safety, assisting in criminal investigations, and serving as evidence in prosecutions. In consultation with the Ward Councillor and residents, this park was prioritized for the installation of security cameras.

Project Timelines

Spring/Summer

Scenario Description

Other Dept Impact

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	41,200	41,200	0
2015	0	0	0
2016	0	0	0
2017	0	0	0
2018 & Beyond	0	0	0
	41,200	**41,200**	**0**

Project Detailed 2014

Object	Description		Total Amount
Expense			
01001 - 8801	Contractors		40,000
01001 - 8805	3% Administration Cost		1,200
		Total Expense:	**41,200**
Revenue			
50000 - 8843	Transfer from Taxation		41,200
		Total Revenue:	**41,200**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2014	Apr 1, 2014	Angelo Cioffi	Michael Shatil	Dec 31, 2014

Project Summary

Project Number: BF-8458-14
Project Title: Parks Building-Un-Manned-Eight Facilities in Total
Asset Type: Other Buildings & Facilities
Department: Buildings and Facilities
Budget Year: 2014 **Approval Year:** 2014
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: City-Wide
Project Type: Infrastructure Replacement

Project Description

Replace counters with stainless steel at Sonoma Park, MacKenzie Glen Park, Concord Thornhill Regional Park, Vaughan Grove Baseball Building, Rainbow Creek Park and Nort Johnston Park, all location to include epoxy non slip flooring.

Project Timelines

Summer/Fall

Scenario Description

Other Dept Impact

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	77,250	77,250	0
2015	0	0	0
2016	0	0	0
2017	0	0	0
2018 & Beyond	0	0	0
	77,250	**77,250**	**0**

Project Detailed 2014

Object	Description		Total Amount
Expense			
01001 - 8801	Contractors		75,000
01001 - 8805	3% Administration Cost		2,250
		Total Expense:	**77,250**
Revenue			
60010 - 8844	Pre-B& F Infra. Reserve		77,250
		Total Revenue:	**77,250**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2014	Jul 1, 2014	Angelo Cioffi	Michael Shatil	Dec 31, 2015

Project Summary

Project Number: BF-8459-14
Project Title: Woodbridge Soccer/Villa Giardino-Asphalt Paving
Asset Type: Other Buildings & Facilities
Department: Buildings and Facilities
Budget Year: 2014 **Approval Year:** 2014
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: Ward 2
Project Type: Infrastructure Replacement

Project Description

Repaving is required for The Woodbridge Soccer / Villa Giardino lots. They are in very poor condition and can be a safety concern as well as an aesthetic one. The surface has lost it's flexibility as evidenced by the amount of cracking and pavement breakout in the form of potholes. As per our existing lease agreement with tenant (Villa Giardino), this will be a joint venture (75% City of Vaughan / 25% Tenant).

Project Timelines

Scenario Description

Other Dept Impact

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	118,450	118,450	0
2015	0	0	0
2016	0	0	0
2017	0	0	0
2018 & Beyond	0	0	0
	118,450	**118,450**	**0**

Project Detailed 2014

Object	Description		Total Amount
Expense			
01001 - 8801	Contractors		105,000
01001 - 8802	Consultant		10,000
01001 - 8805	3% Administration Cost		3,450
		Total Expense:	**118,450**
Revenue			
50000 - 8840	Shared Costs		29,613
60010 - 8844	Pre-B& F Infra. Reserve		88,837
		Total Revenue:	**118,450**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2014	Mar 1, 2014	Angelo Cioffi	Michael Shatil	Dec 31, 2014

Project Summary

Project Number: BF-8460-14
Project Title: Refrigeration Plant Safety Upgrades-Various Locations
Asset Type: Equipment - Replacement
Department: Buildings and Facilities
Budget Year: 2014 **Approval Year:** 2014
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: City-Wide
Project Type: Equipment Replacement

Project Description

Replacement of the compressor guards with approved guards for refrigeration plants at Maple CC, Woodbridge Pool and Memorial Arena, Garnet A. Williams CC and Chancellor Outdoor Rink. The existing guards do not meet the OSHA (Occupational Safety & Health Administration) standards and pose a potential safety risk.

Project Timelines

Spring/Summer

Scenario Description

Other Dept Impact

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	46,350	46,350	0
2015	0	0	0
2016	0	0	0
2017	0	0	0
2018 & Beyond	0	0	0
	46,350	**46,350**	**0**

Project Detailed 2014

Object	Description		Total Amount
Expense			
01001 - 8801	Contractors		45,000
01001 - 8805	3% Administration Cost		1,350
		Total Expense:	**46,350**
Revenue			
60010 - 8844	Pre-B& F Infra. Reserve		46,350
		Total Revenue:	**46,350**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2014	Apr 1, 2014	Angelo Cioffi	Michael Shatil	Jan 1, 2015

Project Summary

Project Number: BF-8461-14
Project Title: Woodbridge Pool Memorial Arena-Refrigeration Plant Equipment Replacement
Asset Type: Equipment - Replacement
Department: Buildings and Facilities
Budget Year: 2014 **Approval Year:** 2014
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: Ward 2
Project Type: Equipment Replacement

Project Description

Replacement of condenser and condenser remote sump tank. This equipment has exceeded its life expectancy according to ASHREA 1999 Applications Handbook Service Life Expectancies which disqualifies it from our current Comprehensive Maintenance Agreement for our refrigeration plants throughout the City. New equipment is much more reliable and cost efficient.

Project Timelines

Spring/Summer

Scenario Description

Other Dept Impact

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	77,250	77,250	0
2015	0	0	0
2016	0	0	0
2017	0	0	0
2018 & Beyond	0	0	0
	77,250	**77,250**	**0**

Project Detailed 2014

Object	Description		Total Amount
Expense			
01001 - 8801	Contractors		75,000
01001 - 8805	3% Administration Cost		2,250
		Total Expense:	**77,250**
Revenue			
60010 - 8844	Pre-B& F Infra. Reserve		77,250
		Total Revenue:	**77,250**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2014	Apr 1, 2014	Angelo Cioffi	Michael Shatil	Dec 31, 2014

Project Summary

Project Number: BF-8464-14
Project Title: Gymnasium Safety Padding-Various Locations
Asset Type: Equipment - New
Department: Buildings and Facilities
Budget Year: 2014
Approval Year: 2014
Scenario Name: Main
Scenario Active: Yes
Project Stage: Manager of Capital
TCA: Yes
Regions: City-Wide
Project Type: New Equipment

Project Description

Safety padding is an important feature in any indoor facility and injuries that potentially could have been prevented with padding have occurred.
Wall pads are used primarily behind basketball goals to absorb impact and reduce injuries. These will be installed in the remaining 6 Facilities (DCCC, APCC, GAWCC, VVCC, and CCC & FEBCC) that do not have them as North Thornhill C.C. has already been done.

Project Timelines

Spring/Summer

Scenario Description

Other Dept Impact

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	50,985	50,985	0
2015	0	0	0
2016	0	0	0
2017	0	0	0
2018 & Beyond	0	0	0
	50,985	**50,985**	**0**

Project Detailed 2014

Object	Description		Total Amount
Expense			
01001 - 8801	Contractors		45,000
01001 - 8805	3% Administration Cost		1,485
01001 - 8812	Contingency		4,500
		Total Expense:	**50,985**
Revenue			
50000 - 8843	Transfer from Taxation		50,985
		Total Revenue:	**50,985**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2014	Apr 1, 2014	Angelo Cioffi	Michael Shatil	Dec 31, 2014

Project Summary

Project Number: BF-8465-14
Project Title: Routley Park-Walkway Lighting Replacement
Asset Type: Equipment - Replacement
Department: Buildings and Facilities
Budget Year: 2014
Approval Year: 2014
Scenario Name: Main
Scenario Active: Yes
Project Stage: Manager of Capital
TCA: Yes
Regions: Ward 1
Project Type: Infrastructure Replacement

Project Description

The walkway lighting on the path that leads through the park requires replacement. Many of the first generation poles that were installed in the parks have corroded at the base and are not structurally or electrically sound. Corrosion has occurred due to metal breakdown and as a result of wintering deicing methods. It is proposed to replace the walkway lighting using new weather durable concrete poles and energy efficient LED lighting. This project will qualify for Hydro and Government rebates.

Project Timelines

Fall/Winter

Scenario Description

Other Dept Impact

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	30,900	30,900	0
2015	0	0	0
2016	0	0	0
2017	0	0	0
2018 & Beyond	0	0	0
	30,900	**30,900**	**0**

Project Detailed 2014

Object	Description		Total Amount
Expense			
01001 - 8801	Contractors		30,000
01001 - 8805	3% Administration Cost		900
		Total Expense:	**30,900**
Revenue			
60188 - 8844	Parks Infra. Reserve		30,900
		Total Revenue:	**30,900**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2014	Oct 1, 2014	Angelo Cioffi	Michael Shatil	Dec 31, 2014

Project Summary

Project Number: BF-8466-14
Project Title: Al Palladini CC-Outdoor Light Replacement
Asset Type: Equipment - New
Department: Buildings and Facilities
Budget Year: 2014
Approval Year: 2014
Scenario Name: Main
Scenario Active: Yes
Project Stage: Manager of Capital
TCA: Yes
Regions: Ward 2
Project Type: Equipment Replacement

Project Description

The parking Lot lighting at the community center is over 20 yrs. old and of original construction. Upon further review of all the existing outdoor lighting, additional funding is necessary to supplement Capital Project BF-8316-11, for the replacement of all the wall-packs and entrance lighting, as well as additional wiring replacement due to the deterioration of existing. It is proposed that new LED fixtures be installed to increase security lighting and also reduce power consumption. This project will be eligible for government and hydro rebates.

Project Timelines

Fall/Winter

Scenario Description

Other Dept Impact

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	128,750	128,750	0
2015	0	0	0
2016	0	0	0
2017	0	0	0
2018 & Beyond	0	0	0
	128,750	**128,750**	**0**

Project Detailed 2014

Object	Description		Total Amount
Expense			
01001 - 8801	Contractors		120,000
01001 - 8802	Consultant		5,000
01001 - 8805	3% Administration Cost		3,750
		Total Expense:	**128,750**
Revenue			
60010 - 8844	Pre-B& F Infra. Reserve		128,750
		Total Revenue:	**128,750**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2014	Sep 15, 2014	Angelo Cioffi	Michael Shatil	Dec 31, 2014

Project Summary

Project Number: BF-8468-14
Project Title: Chancellor CC - Reconfiguration of Women's Pool Change Rooms
Asset Type: Recreation Buildings & Facilities
Department: Buildings and Facilities
Budget Year: 2014 **Approval Year:** 2014
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: Ward 3
Project Type: Infrastructure Replacement

Project Description

The Women's pool change rooms at Chancellor CC only has 2 shower stalls. Due to high user demand, there is a need to increase that number by an additional two (2) to four (4) showers. A portion of the existing change rooms will be modified to accommodate the additional showers. The project's budget will encompass design and construction.

Project Timelines

Scenario Description

Other Dept Impact

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	73,600	73,600	0
2015	0	0	0
2016	0	0	0
2017	0	0	0
2018 & Beyond	0	0	0
	73,600	**73,600**	**0**

Project Detailed 2014

Object	Description		Total Amount
Expense			
01001 - 8801	Contractors		65,000
01001 - 8802	Consultant		6,500
01001 - 8805	3% Administration Cost		2,100
		Total Expense:	**73,600**
Revenue			
60010 - 8844	Pre-B& F Infra. Reserve		73,600
		Total Revenue:	**73,600**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2014	Apr 1, 2014	Angelo Cioffi	Michael Shatil	Mar 31, 2015

Project Summary

Project Number: BS-1003-11
Project Title: Building Department Computer System Upgrades
Asset Type: Technology Infrastructure
Department: Building Standards
Budget Year: 2014 **Approval Year:** 2014
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: City-Wide
Project Type: Technology

Project Description

Functionality upgrades and enhancements to the Building Standards Department Amanda Computer.The Department's Business Plan and an Strategic Initiatives contained within Vaughan Vision 2020 Identifies this matter as a business objective.

"Vaughan Vision 2020

Project Timelines

• Enhance the strategy to ensure Vaughan is a best practice information technology organization in order to improve cost-effectiveness and productivity.
• Integrate the Building Standards Department relational database (AMANDA) into the City's Corporate Geographic Information
System (GIS) enterprise solution
• Prepare a strategy to promote technical services for City field staff (remote computing)

Scenario Description

Continued upgrading and enhancing of the Building Standards computer system in accordance with the department's approved annual Business Plans.

Other Dept Impact

Information Technology Managment assistance required.

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	540,750	540,750	0
2015	0	0	0
2016	0	0	0
2017	0	0	0
2018 & Beyond	0	0	0
	540,750	**540,750**	**0**

Project Detailed 2014

Object	Description		Total Amount
Expense			
01001 - 8802	Consultant		500,000
01001 - 8805	3% Administration Cost		15,750
01001 - 8812	Contingency		25,000
		Total Expense:	**540,750**
Revenue			
60172 - 8844	Building Standards Reserve		540,750
		Total Revenue:	**540,750**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2011	Apr 1, 2011	John Studdy	Leo Grellette	Dec 31, 2014

Project Summary

Project Number: BY-2518-13
Project Title: Animal Shelter Lease Hold Improvements
Asset Type: Other Buildings & Facilities
Department: By-Law & Compliance
Budget Year: 2014 **Approval Year:** 2014
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** No
Regions: City-Wide
Project Type: Legal/Regulatory

Project Description

Ongoing lease hold improvements costs as per 2010 budget

Project Timelines

Animal Shelter was developed through leasehold improvements. The landlord has fronted the cost and is to be repaid over 5 years.

Scenario Description

2013 DC Appendix B Items 1.3.3/4

Other Dept Impact

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	114,400	114,400	0
2015	114,400	114,400	0
2016	0	0	0
2017	0	0	0
2018 & Beyond	0	0	0
	228,800	**228,800**	**0**

Project Detailed 2014

Object	Description		Total Amount
Expense			
01001 - 8802	Consultant		111,000
01001 - 8805	3% Administration Cost		3,400
		Total Expense:	**114,400**
Revenue			
41060 - 8820	City Wide DC - General Gov.		39,300
50000 - 8843	Transfer from Taxation		75,100
		Total Revenue:	**114,400**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2012	Apr 1, 2012		Rick Girard	Dec 31, 2016

Project Summary

Project Number: BY-2523-14
Project Title: Vehicles Lease Buyout
Asset Type: Equipment - New
Department: By-Law & Compliance
Budget Year: 2014
Approval Year: 2014
Scenario Name: Main
Scenario Active: Yes
Project Stage: Manager of Capital
TCA: Yes
Regions: City-Wide
Project Type: New Equipment

Project Description

The existing Animal Control fleet vehicles are all on 3-year leases, which expire in March 2014. The recommendation is to purchase the 5 vehicles at that time, rather than enter in another lease agreement. These fleet vehicles will become a corporate asset upon purchase, rather than a continued lease expense. The alternative is to enter into new lease agreements, but mileage overcharges will be an additional expense as time goes on. No other city department leases their vehicles.

Project Timelines

"Vehicles leases are due March 2014.
Other recoveries is from the operating budget savings of the annual lease payments for 5 vehicles. ($6,000 * 5)

Scenario Description

Other Dept Impact

Fleet Services

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	77,250	77,250	0
2015	0	0	0
2016	0	0	0
2017	0	0	0
2018 & Beyond	0	0	0
	77,250	**77,250**	**0**

Project Detailed 2014

Object	Description		Total Amount
Expense			
01001 - 8805	3% Administration Cost		2,250
01001 - 8807	Furniture & Equipment		70,000
01001 - 8812	Contingency		5,000
		Total Expense:	**77,250**
Revenue			
50000 - 8839	Other Recoveries		30,000
50000 - 8843	Transfer from Taxation		47,250
		Total Revenue:	**77,250**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2014	Jan 1, 2015	Susan Kelly	Rick Girard	Mar 31, 2015

Project Summary

Project Number: BY-9534-14
Project Title: ANIMAL SHELTER CAGING RETROFIT
Asset Type: Equipment - New
Department: By-Law & Compliance
Budget Year: 2014
Approval Year: 2014
Scenario Name: Main
Scenario Active: Yes
Project Stage: Manager of Capital
TCA: Yes
Regions: Ward 3
Project Type: Legal/Regulatory

Project Description

Pursuant to facility inspection conducted by Ontario Ministry of Agriculture, Food and Rural Affairs (OMAFRA), a deficiency with regard to caging enclosures was identified to enhance level of sanitation and mitigate pathogen transfer. The solution is the installation of dedicated stainless steel panels to enclose existing caging systems in the animal shelter at 70 Tigi Court.
If not approved, inspectors have the authority to give orders and/or suspend operation.

Project Timelines

Q1 - Prepare RFP - sole source due to existing caging manufacturer specs
Q2 - Order equipment (panels) and complete installation

Scenario Description

Pursuant to OMAFRA inspection, deficiencies were identified that pose pathogenic biocontaminant risk to shelter animals. Enclosure of caging will mitigate risk.

Other Dept Impact

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	51,500	51,500	0
2015	0	0	0
2016	0	0	0
2017	0	0	0
2018 & Beyond	0	0	0
	51,500	**51,500**	**0**

Project Detailed 2014

Object	Description		Total Amount
Expense			
01001 - 8805	3% Administration Cost		1,500
01001 - 8807	Furniture & Equipment		50,000
		Total Expense:	**51,500**
Revenue			
50000 - 8843	Transfer from Taxation		51,500
		Total Revenue:	**51,500**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2013	Feb 3, 2014	Susan Kelly	MaryLee Farrugia	Jun 30, 2014

Project Summary

Project Number: DP-9528-14
Project Title: City of Vaughan City-Wide Urban Design Study
Asset Type: Master Plans
Department: Development Planning
Budget Year: 2014 **Approval Year:** 2014
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** No
Regions: City-Wide
Project Type: Growth/Studies

Project Description

Manual will serve as a comprehensive document to promote and foster high quality urban design on a City-wide basis in accordance with the urban design policies of the City's Official Plan. This manual will serve as the go-to resource for members of the development community, consultants, residents, Council and staff with guidelines, standards and details that will provide clear design recommendations and requirements for a specific site or type of land-use.

Project Timelines

Spring 2014 start date

Scenario Description

The City's Offical Plan will have been approved by the Province and the Urban Design policies outlined in the plan will be in full effect. (2013 DC Appendix B Item 1.2.14)

Other Dept Impact

Numerous City Departments will be primary stakeholders in the study and their participation will be necessary throughout the process.

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	200,000	200,000	0
2015	0	0	0
2016	0	0	0
2017	0	0	0
2018 & Beyond	0	0	0
	200,000	**200,000**	**0**

Project Detailed 2014

Object	Description		Total Amount
Expense			
01001 - 8802	Consultant		176,523
01001 - 8805	3% Administration Cost		5,825
01001 - 8812	Contingency		17,652
		Total Expense:	**200,000**
Revenue			
41060 - 8820	City Wide DC - General Gov.		180,000
50000 - 8843	Transfer from Taxation		20,000
		Total Revenue:	**200,000**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2014	Jan 1, 2014	Rob Bayley	Grant Uyeyama	Dec 1, 2014

Project Summary

Project Number: DP-9537-14
Project Title: Islington Avenue Streetscape Tree Planting Partnership with KARA and KBIA
Asset Type: New Initiatives
Department: Development Planning
Budget Year: 2014 **Approval Year:** 2014
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: City-Wide
Project Type: Ratepayer(s) Request

Project Description

This tree planing initiative put forth by KARA will require other sources of funding through grants such as (ECO Action Commmunity Funding Program). The approval of the City's portion of the partnership funding for this project will be contingent on the successful contribution from the KARA community through grants or contributions.

Project Timelines

Spring 2014 start date contingent on funding.

Scenario Description

Other Dept Impact

This project will have an impact on the City Parks & Forestry Department operating budget, their expertise and participation will be necessary throughout the process. In addition the City's Budgeting & Financial Planning Department will be involved in assisting the ratepayers association in applying for specific grant funding sources for Tree Planting. Engineering Department will need to be involved in the design and layout of the plan to ensure coordination with utilities and infrastructure.

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	30,000	30,000	0
2015	0	0	0
2016	0	0	0
2017	0	0	0
2018 & Beyond	0	0	0
	30,000	**30,000**	**0**

Project Detailed 2014

Object	Description		Total Amount
Expense			
01001 - 8805	3% Administration Cost		900
01001 - 8807	Furniture & Equipment		29,100
		Total Expense:	**30,000**
Revenue			
50000 - 8843	Transfer from Taxation		30,000
		Total Revenue:	**30,000**

Related Projects

Which Precede	Project Description
PL-9003-07	Vaughan Official Plan-Planning

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2014	Apr 1, 2014	Rob Bayley	Grant Uyeyama	Dec 1, 2014

Project Summary

Project Number: DP-9538-14
Project Title: VMC Urban Design Guidelines (Playbook) Based on Policies of Secondary Plan
Asset Type: Master Plans
Department: Development Planning
Budget Year: 2014 **Approval Year:** 2014
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** No
Regions: City-Wide
Project Type: Growth/Studies

Project Description

The VMC Urban Design Guidelines (Playbook) will serve as a comprehensive document to promote and foster high quality development in Vaughan's downtown. This document will provide detailed guidance and implementation standards on built form, street wall and building facades, street frontages including design for access, parking, service and loading, buildings facing parks, structured parking facilities, ground floor retail, building transition, sun/shadow, way finding and building/landscape performance standards.

Project Timelines

Spring 2014 start date

Scenario Description

The VMC Secondary Plan will have been approved and the Urban Design policies outlined in the Secondary Plan will be in full effect. (2013 DC Appendix B Item 1.2.14)

Other Dept Impact

Numerous City Departments will be primary stakeholders in the study and their participation will be necessary throughout the process.

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	150,000	150,000	0
2015	0	0	0
2016	0	0	0
2017	0	0	0
2018 & Beyond	0	0	0
	150,000	**150,000**	**0**

Project Detailed 2014

Object	Description		Total Amount
Expense			
01001 - 8802	Consultant		132,392
01001 - 8805	3% Administration Cost		4,500
01001 - 8812	Contingency		13,108
		Total Expense:	**150,000**
Revenue			
41060 - 8820	City Wide DC - General Gov.		135,000
50000 - 8843	Transfer from Taxation		15,000
		Total Revenue:	**150,000**

Related Projects

Which Precede	Project Description
PL-9003-07	Vaughan Official Plan-Planning

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2014	Jan 1, 2014	Rob Bayley	Grant Uyeyama	Dec 1, 2014

Project Summary

Project Number: DT-7097-14
Project Title: Pedestrian and Cycle Strategy
Asset Type: Master Plans
Department: Develop&Transport Engineering
Budget Year: 2014
Approval Year: 2014
Scenario Name: Main
Scenario Active: Yes
Project Stage: Manager of Capital
TCA: Yes
Regions: City-Wide
Project Type: Growth/Studies

Project Description

Develop a comprehensive strategy for the Pedestrian and Bicycle Master Plan (PBMP) as recommended in the Council approved TMP Action Plan. To include stakeholder consultation and a review of existing and proposed network segments, lessons learned and new guidelines for cycle facilities. The Development Transportation Engineering Department will lead the update study and will require participation of several City Departments. The original PBMP also recommended updates every five years.

Project Timelines

RFP to go out in Q2 of 2014 with award expected in Q2/Q3. Consultation is expected in Q1/Q2 of 2015 and the study is expected to be completed by Q3 of 2015.

Scenario Description

2013 DC Appendix H Table 2 Growth Related Studies

Other Dept Impact

Parks Development and Engineering Services to be key stakeholders in the Study.

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	414,575	414,575	0
2015	0	0	0
2016	0	0	0
2017	0	0	0
2018 & Beyond	0	0	0
	414,575	**414,575**	**0**

Project Detailed 2014

Object	Description		Total Amount
Expense			
01001 - 8802	Consultant		350,000
01001 - 8805	3% Administration Cost		12,075
01001 - 8812	Contingency		52,500
		Total Expense:	**414,575**
Revenue			
41010 - 8820	City Wide DC - Engineering		414,575
		Total Revenue:	**414,575**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2014	Apr 1, 2014	Selma Hubjer	Andrew Pearce	Sep 30, 2015

Project Summary

Project Number: DT-7098-14
Project Title: Pedestrian and Bicycle Network Implementation Program
Asset Type: Local & Arterial Roads
Department: Develop&Transport Engineering
Budget Year: 2014 **Approval Year:** 2014
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: City-Wide
Project Type: New Infrastructure

Project Description

Construction of cycle facilities on various City roads(approximately 5-10km/year) including pavement markings and signage. Design and consultation of the subsequent year's cycle facilities (approximately 5-10km/year). Install cycle parking on various roads, trails and outside public buildings and schools.

Project Timelines

Construction of cycle facilities is estimated in Q2 of 2014/2015/2016. Design to commence with RFP in Q2 of 2014/2015/2016 with consultation in Q3.

Scenario Description

2013 DC Appendix H Table 2 Other Transportation Related Works Item 5

Other Dept Impact

Engineering Services and Public Works to be implementation stakeholders. Bike lanes to be maintained by Engineering Services and Public Works.

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	245,140	245,140	0
2015	305,910	305,910	0
2016	246,170	246,170	0
2017	250,000	250,000	0
2018 & Beyond	0	0	0
	1,047,220	**1,047,220**	**0**

Project Detailed 2014

Object	Description		Total Amount
Expense			
01001 - 8801	Contractors		118,000
01001 - 8802	Consultant		91,000
01001 - 8805	3% Administration Cost		7,140
01001 - 8808	Miscellaneous Costs		6,000
01001 - 8812	Contingency		23,000
		Total Expense:	**245,140**
Revenue			
41010 - 8820	City Wide DC - Engineering		245,140
		Total Revenue:	**245,140**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2013	Jan 1, 2014	Selma Hubjer	Andrew Pearce	Nov 30, 2017

Project Summary

Project Number: DT-7104-13
Project Title: TMP Education, Promotion, Outreach and Monitoring
Asset Type: New Initiatives
Department: Develop&Transport Engineering
Budget Year: 2014 **Approval Year:** 2014
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** No
Regions: City-Wide
Project Type: Growth/Studies

Project Description

Project designed to enhance public awareness and understanding of the benefits of sustainable transportation in accordance with Green Directions Vaughan and the Council approved Transportation Master Plan. Programs and activities will include promotional campaigns, materials and Vaughan Cycling Forum . Monitoring to include sustainable transportation(example. modal shift to walking, cycling transit and car-pooling).

Project Timelines

All programs and activities to be established following completion of the Vaughan TDM Policy(2013) and TMP Communications Plan(2013). Costs for the overall project will be refined following the completion of these studies in 2013.
All programs and activities to be ongoing from 2013-2016.

Scenario Description

2013 DC Appendix H Table 2 Other Transportation Related Works Item 5

Other Dept Impact

Recreation, Parks Development, Engineering Services and Corporate Communications to be stakeholders.

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	77,250	77,250	0
2015	77,250	77,250	0
2016	77,250	77,250	0
2017	77,250	77,250	0
2018 & Beyond	0	0	0
	309,000	**309,000**	**0**

Project Detailed 2014

Object	Description		Total Amount
Expense			
01001 - 8801	Contractors		75,000
01001 - 8805	3% Administration Cost		2,250
		Total Expense:	**77,250**
Revenue			
41010 - 8820	City Wide DC - Engineering		77,250
		Total Revenue:	**77,250**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2013	Jan 1, 2013	Selma Hubjer	Andrew Pearce	Dec 31, 2017

Project Summary

Project Number: DT-7108-13
Project Title: School Travel Planning Measures
Asset Type: New Initiatives
Department: Develop&Transport Engineering
Budget Year: 2014 **Approval Year:** 2014
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: City-Wide
Project Type: Growth/Development

Project Description

School Travel Planning measures for pilot school, including infrastructure improvement to slow traffic, pedestrian improvements, new signs, pavement markings and educational materials. School Travel Planning aims to get more children walking and cycling to/from school which includes the identification of barriers. The top reasons for parents driving their children to school are typically safety issues. The implementation of School Travel Planning measures is identified in the Council approved TMP Action Plan.

Project Timelines

Pilot school to be consulted in Q3/ A4 of 2012 and implementation of measures is expected to be completed in Q1/Q2 of 2013. Report to Council with results in Q4 of 2013. 2014 to 2016 will be determined based on the pilot school.

Scenario Description

2013 DC Appendix H Table 2 Other Transportation Related Works Item 5

Other Dept Impact

Engineering Services will be implementing the school Travel Planning measures in coordination with the School Boards, Development Transportation Engineering and Recreation Department.

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	51,500	51,500	0
2015	51,500	51,500	0
2016	51,500	51,500	0
2017	51,500	51,500	0
2018 & Beyond	0	0	0
	206,000	**206,000**	**0**

Project Detailed 2014

Object	Description		Total Amount
Expense			
01001 - 8801	Contractors		50,000
01001 - 8805	3% Administration Cost		1,500
		Total Expense:	**51,500**
Revenue			
41010 - 8820	City Wide DC - Engineering		51,500
		Total Revenue:	**51,500**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2013	Jan 1, 2013	Selma Hubjer/ Lisa Lovery	Andrew Pearce/ Jack Graziosi	Nov 30, 2017

Project Summary

Project Number: DT-7112-14
Project Title: Kirby Road Municipal Class EA
Asset Type: Studies
Department: Develop&Transport Engineering
Budget Year: 2014
Approval Year: 2014
Scenario Name: Main
Scenario Active: Yes
Project Stage: Manager of Capital
TCA: Yes
Regions: Ward 1
Project Type: Growth/Studies

Project Description

Municipal Class EA Study in support of Kirby Road extension between Dufferin Street and Bathurst Street and widening / urbanization from Jane to Dufferin including the extension. In accordance with Council October 18, 2011, direction to complete this link by 2021 and with the conclusion and recommendations of the City's Transportation Master Plan. To serve future Highway 400 North employment area and new community areas and improve network connectivity and the effectiveness of the existing network.

Project Timelines

RFP to go out in Q2 of 2014, with award expected in Q2/Q3. Class EA Study is expected to be completed by 2016, followed by design (2016-18) and construction (2018-21).

Scenario Description

2013 DC Appendix H Other 2012 Transporation Master Plan Road Improvement Item I1

Other Dept Impact

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	891,980	891,980	0
2015	0	0	0
2016	0	0	0
2017	0	0	0
2018 & Beyond	0	0	0
	891,980	**891,980**	**0**

Project Detailed 2014

Object	Description		Total Amount
Expense			
01001 - 8802	Consultant		750,000
01001 - 8805	3% Administration Cost		25,980
01001 - 8812	Contingency		116,000
		Total Expense:	**891,980**
Revenue			
41010 - 8820	City Wide DC - Engineering		891,980
		Total Revenue:	**891,980**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2014	Apr 1, 2014	Selma Hubjer	Andrew Pearce	Sep 30, 2015

Project Summary

Project Number: DT-7131-14
Project Title: Clark Avenue West Cycle Facility Design and Construction
Asset Type: Sidewalks, Pathways & Guiderails
Department: Develop&Transport Engineering
Budget Year: 2014 **Approval Year:** 2014
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: Ward 5
Project Type: Growth/Development

Project Description

Convert existing salt protection pads to cycle tracks (i.e. raised bike lanes). Project to include design, stakeholder consultation and construction of cycle tracks. Construction to include (but not limited to) intersection and driveway modifications, new asphalt pathways (where required), lamp post relocation (if necessary), and new pavement markings and signage.

Project Timelines

Design and consultation in Q1/Q2 of 2014 with construction in Q3/Q4.

Scenario Description

Project is subject to Bikeability Review to be completed in 2013.

Other Dept Impact

Engineering Services to be stakeholder. Cycle tracks to be implemented by Engineering Services and Public Works.

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	327,000	327,000	0
2015	0	0	0
2016	0	0	0
2017	0	0	0
2018 & Beyond	0	0	0
	327,000	**327,000**	**0**

Project Detailed 2014

Object	Description		Total Amount
Expense			
01001 - 8801	Contractors		254,000
01001 - 8802	Consultant		30,000
01001 - 8812	Contingency		43,000
		Total Expense:	**327,000**
Revenue			
61025 - 8844	Gas Tax Reserve		327,000
		Total Revenue:	**327,000**

Related Projects

Which Precede	Project Description
DT-7083-13	Pedestrian & Bicycle Network Implementation Program

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2014	Mar 3, 2014	Selma Hubjer	Andrew Pearce / Jack Graziosi	Dec 31, 2014

Project Summary

Project Number: DT-7135-14
Project Title: Coldspring Road and Stevenson Avenue Construction
Asset Type: Local & Arterial Roads
Department: Develop&Transport Engineering
Budget Year: 2014 **Approval Year:** 2014
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: Ward 1
Project Type: Additional Funding

Project Description

Improvements to Coldspring Road and Stevenson Avenue (between Nashville Road and Ava Place). Work includes sidewalk construction, partial urbanization and storm sewers. Works to be constructed by Molise Kleinburg Estates Inc. Phase 1 (19T-06V14) as external services and will qualify for City-wide Development Charge recovery. Repayment to 19T-06V14 Molise Kleinburg Estates Inc. Phase 1 subject to terms of agreement with City.

Project Timelines

Construction to be completed in Q4-2014.

Scenario Description

Funding for this project has been included in City-wide engineering component of the Development Charges Background Study, June 2013 by Hemson Consulting Ltd., Appendix H, Kleinburg Nashville Item KN.

Other Dept Impact

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	206,000	206,000	0
2015	0	0	0
2016	0	0	0
2017	0	0	0
2018 & Beyond	0	0	0
	206,000	**206,000**	**0**

Project Detailed 2014

Object	Description		Total Amount
Expense			
01001 - 8801	Contractors		200,000
01001 - 8805	3% Administration Cost		6,000
		Total Expense:	**206,000**
Revenue			
41010 - 8820	City Wide DC - Engineering		206,000
		Total Revenue:	**206,000**

Related Projects

Which Precede	Project Description
DT-7089-13	Stevenson Avenue Construction
DT-7126-13	Coldspring Road Construction

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2014	Jan 1, 2014	Michael Frieri	Andrew Pearce	Dec 31, 2014

Project Summary

Project Number: DT-7136-14
Project Title: McNaughton Road Construction
Asset Type: Local & Arterial Roads
Department: Develop&Transport Engineering
Budget Year: 2014
Approval Year: 2014
Scenario Name: Main
Scenario Active: Yes
Project Stage: Manager of Capital
TCA: Yes
Regions: Ward 4
Project Type: Additional Funding

Project Description

Repayment to York Major Holdings Inc. (YMH) for maintenance activities associated with McNaughton Road. YMH was required to construct the extension of McNaughton Road east of Keele Street as part of their subdivision agreement with the City. This road project is identified as a City-wide Development Charge project.

Project Timelines

The road has now been fully constructed. YMH has incurred maintenance costs prior to assumption of the road by the City The costs associated with maintenance activities are not applicable to Development Charge funding.

Scenario Description

Other Dept Impact

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	236,900	236,900	0
2015	0	0	0
2016	0	0	0
2017	0	0	0
2018 & Beyond	0	0	0
	236,900	**236,900**	**0**

Project Detailed 2014

Object	Description		Total Amount
Expense			
01001 - 8801	Contractors		230,000
01001 - 8805	3% Administration Cost		6,900
		Total Expense:	**236,900**
Revenue			
41010 - 8820	City Wide DC - Engineering		236,900
		Total Revenue:	**236,900**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2014	Jan 1, 2014	Michael Frieri	Andrew Pearce	Dec 31, 2014

Project Summary

Project Number: EB-9535-14
Project Title: Community Improvement Plan Study
Asset Type: Studies
Department: Economic and Business Develop.
Budget Year: 2014 **Approval Year:** 2014
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** No
Regions: City-Wide
Project Type: Studies

Project Description

This request is for the completion of a Community Improvement Plan (CIP) Study and implementation guidelines for the Vaughan Metropolitan Centre (VMC) and other intensification corridors for the purposes of incenting office development, as well as achieving intensification/density targets and other community benefits. Various studies completed by the City have indicated that the VMC's office rents are not competitive. This is particularly true in the case of new construction in the VMC relative to existing office buildings in these centres. Through a CIP, the City can activate the financial tools that would enable it to bridge some portion of the office rent gap.

Project Timelines

Draft RFP: January 2014; Bid Submissions/Retention of Consultant: March 2014, Study Commencement: April 2014; Targeted Study Completion:December 2014

Scenario Description

The CIP would help Vaughan overcome current market conditions, and get ahead of its competitors in attracting office tenancy, thereby generating taxable assessment, jobs/employment and additional investment.

Other Dept Impact

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	103,000	103,000	0
2015	0	0	0
2016	0	0	0
2017	0	0	0
2018 & Beyond	0	0	0
	103,000	**103,000**	**0**

Project Detailed 2014

Object	Description		Total Amount
Expense			
01001 - 8802	Consultant		100,000
01001 - 8805	3% Administration Cost		3,000
		Total Expense:	**103,000**
Revenue			
41060 - 8820	City Wide DC - General Gov.		103,000
		Total Revenue:	**103,000**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2014	Mar 1, 2014	Tim Simmonds	Barbara Cribbett	Dec 31, 2014

Project Summary

Project Number: EN-1837-14
Project Title: Walkway Lighting - Mountbatten Road
Asset Type: Walkways, Lighting & Cameras
Department: Engineering Services
Budget Year: 2014 **Approval Year:** 2014
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: Ward 5
Project Type: New Infrastructure

Project Description

The supply and installation of walkway lighting between 73 and 79 Mountbatten Road.
It is the City's policy to light walkways in the interest of pedestrian safety. Consequently these walkways require adequate lighting for the health, safety and well being of pedestrians.

Project Timelines

2014 - Perform preliminary design, detail design, surveying, geotechnical investigation works and construction

Scenario Description

Investing in Ontario Sign Required

Other Dept Impact

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	30,000	30,000	0
2015	0	0	0
2016	0	0	0
2017	0	0	0
2018 & Beyond	0	0	0
	30,000	**30,000**	**0**

Project Detailed 2014

Object	Description		Total Amount
Expense			
01001 - 8801	Contractors		25,000
01001 - 8802	Consultant		5,000
		Total Expense:	**30,000**
Revenue			
61052 - 8844	Investing in Ontario Grant		30,000
		Total Revenue:	**30,000**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2010	Jan 21, 2014	Vince Musacchio, P.Eng., PMP	Jack Graziosi, P.Eng., M.Eng.	Dec 31, 2016

Project Summary

Project Number: EN-1851-14
Project Title: Traffic Data Collection Inventory
Asset Type: Technology Infrastructure
Department: Engineering Services
Budget Year: 2014 **Approval Year:** 2014
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** No
Regions: City-Wide
Project Type: Asset Management Technology

Project Description

Professional Services to complete GIS linear infrastructure inventory, along with the implementation of Traffic Engineering Software (TES) to establish a traffic data inventory. New traffic data will provide emerging trends and allow for the improvement of traffic flows and/ or a modal shift within the City of Vaughan. TES is an industry wide software used by many municipalities. (The program has several modules i.e.: collision data, turning movement counts, radar studies, automated traffic recorders (ATR's), that will enable a sound collection of traffic data within one single software.)

Project Timelines

2014/ 2015 - Prepare RFP, review proposal and implementation of new technology

Scenario Description

This new initiative is consistent with Vaughan Vision 2020 to "Enhance the strategy to ensure Vaughan is a best practice information technology organization in order to improve cost-effictiveness and productivity."
Green Municipal Fund (GMF) grant maybe available up to 50% of eligible costs to a maximum of $175,000 .

Other Dept Impact

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	329,600	329,600	0
2015	0	0	0
2016	0	0	0
2017	0	0	0
2018 & Beyond	0	0	0
	329,600	**329,600**	**0**

Project Detailed 2014

Object	Description		Total Amount
Expense			
01001 - 8802	Consultant		320,000
01001 - 8805	3% Administration Cost		9,600
		Total Expense:	**329,600**
Revenue			
50000 - 8843	Transfer from Taxation		329,600
		Total Revenue:	**329,600**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2010	Jan 1, 2014	Vince Musacchio, P.Eng., PMP	Jack Graziosi, P.Eng., M.Eng.	Dec 31, 2015

Project Summary

Project Number: EN-1864-14
Project Title: Walkway Lighting - Aberdeen Avenue and Andrea Lane
Asset Type: Walkways, Lighting & Cameras
Department: Engineering Services
Budget Year: 2014 **Approval Year:** 2014
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: Ward 3
Project Type: New Infrastructure

Project Description

The Supply and installation of walkway lighting between Aberdeen Avenue and Andrea Lane, adjacent to 213 Aberdeen Avenue in Woodbridge.
It is the City's policy to light walkways in the interest of pedestrian safety. Consequently these walkways require adequate lighting for the health, safety and well being of pedestrians.

Project Timelines

2014 - Perform preliminary design, detail design, surveying, geotechnical investigation works and construction

Scenario Description

Investing in Ontario Sign Required

Other Dept Impact

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	30,000	30,000	0
2015	0	0	0
2016	0	0	0
2017	0	0	0
2018 & Beyond	0	0	0
	30,000	**30,000**	**0**

Project Detailed 2014

Object	Description		Total Amount
Expense			
01001 - 8801	Contractors		25,000
01001 - 8802	Consultant		5,000
		Total Expense:	**30,000**
Revenue			
61052 - 8844	Investing in Ontario Grant		30,000
		Total Revenue:	**30,000**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2010	Jan 1, 2014	Vince Musacchio, P.Eng., PMP	Jack Graziosi, P.Eng., M.Eng.	Dec 31, 2016

Project Summary

Project Number: EN-1879-14
Project Title: Storm Water Management Facility for Gallanough Park
Asset Type: Storm Ponds
Department: Engineering Services
Budget Year: 2014 **Approval Year:** 2014
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: Ward 5
Project Type: New Infrastructure

Project Description

Construction of a Storm Water Management Facility and associated underground infrastructure in Gallanough Park to alleviate flooding issues in the Thornhill Heritage Conservation District.
In 2011 an Environmental Assessment (EA) was completed to determine and implement the appropriate Storm Water Management (SWM) Facility strategy in Gallanough Park, Thornhill. The SWM Facility is to alleviate the flooding issue that exists for some residents in the Thornhill area, North of Gallanough Park. The preferred alternative, identified in the Environmental Assessment, is a dry pond located in the Gallanough Park.

Project Timelines

2011 - Environmental Assessment
2012/ 2013 - Perform preliminary design, detail design, surveying and geotechnical investigation works
2014 - Construction

Scenario Description

Gas Tax Sign Required.
As per future Council Report dated September 17, 2013
EA completed under EN-1769-09

Other Dept Impact

Engineering Services Department in conjunction with the Development/ Transportation Engineering Department, Engineering Planning & Studies Division.

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	1,000,000	1,000,000	0
2015	0	0	0
2016	0	0	0
2017	0	0	0
2018 & Beyond	0	0	0
	1,000,000	**1,000,000**	**0**

Project Detailed 2014

Object	Description		Total Amount
Expense			
01001 - 8801	Contractors		1,000,000
		Total Expense:	**1,000,000**
Revenue			
61025 - 8844	Gas Tax Reserve		1,000,000
		Total Revenue:	**1,000,000**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2012	Jan 1, 2009	Vince Musacchio, P.Eng., PMP	Jack Graziosi, P.Eng., M.Eng.	Dec 31, 2016

Project Summary

Project Number: EN-1889-13
Project Title: Bridge Replacement/ Rehabilitation Environmental Assessment - King Vaughan Road
Asset Type: Bridges & Structures
Department: Engineering Services
Budget Year: 2014 **Approval Year:** 2014
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: Ward 1
Project Type: Infrastructure Replacement

Project Description

Environmental Assessment to determine and implement appropriate rehabilitation and/or replacement strategy for King Vaughan Road Bridge(Structure number 014401), Located just east of Highway 27. Structure is a single lane bridge that is in a state of disrepair and requires immediate attention. An Environmental Assessment is required to determine the feasibility for widening of the bridge to accommodate a minimum of 2 lanes of vehicular traffic.

Project Timelines

2013 - Environmental Assessment
2014 - Perform preliminary design, detail design, surveying and geotechnical investigation works
2016 - Construction

Scenario Description

Environmental Assessment Funding in the amount of $154,500 approved in 2013.

Other Dept Impact

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	150,000	150,000	0
2015	0	0	0
2016	500,000	500,000	0
2017	0	0	0
2018 & Beyond	0	0	0
	650,000	**650,000**	**0**

Project Detailed 2014

Object	Description		Total Amount
Expense			
01001 - 8802	Consultant		150,000
		Total Expense:	**150,000**
Revenue			
61025 - 8844	Gas Tax Reserve		150,000
		Total Revenue:	**150,000**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2011	Jan 1, 2013	Vince Musacchio, P.Eng., PMP	Jack Graziosi, P.Eng., M.Eng.	Dec 31, 2018

Project Summary

Project Number: EN-1904-14
Project Title: Culvert Replacement - Merino Road
Asset Type: Bridges & Structures
Department: Engineering Services
Budget Year: 2014 **Approval Year:** 2014
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: Ward 1
Project Type: Infrastructure Replacement

Project Description

Determine and implement appropriate rehabilitation and/or replacement strategy for the culvert replacement on Merino Road, just west of Keele Street. Bridge Rehabilitation was identified in the City of Vaughan biannual Municipal Structure Inspection and Reporting study, dated March 2010, under structure number 307001.

Project Timelines

2012/ 2013 - Perform preliminary design, detail design, surveying and geotechnical investigation works
2014 - Construction

Scenario Description

Design Funding in the amount of $123,600 approved in 2012.

Other Dept Impact

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	669,500	669,500	0
2015	0	0	0
2016	0	0	0
2017	0	0	0
2018 & Beyond	0	0	0
	669,500	**669,500**	**0**

Project Detailed 2014

Object	Description		Total Amount
Expense			
01001 - 8801	Contractors		650,000
01001 - 8805	3% Administration Cost		19,500
		Total Expense:	**669,500**
Revenue			
60130 - 8844	Roads Infra. Reserve		669,500
		Total Revenue:	**669,500**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2012	Apr 2, 2012	Vince Musacchio, P.Eng., PMP	Jack Graziosi, P. Eng., M.Eng.	Dec 31, 2016

Project Summary

Project Number: EN-1912-14
Project Title: 2015 Pavement Management Program - Phase 1
Asset Type: Local & Arterial Roads
Department: Engineering Services
Budget Year: 2014 **Approval Year:** 2014
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: Ward 2, Ward 3, Ward 4
Project Type: Infrastructure Replacement

Project Description

Phase 1 of the Rehabilitation of roads as scheduled in 2015 as per the updated Pavement Management Program.
Works include resurfacing/ rehabilitation of road surface, curb, sidewalk and any necessary restoration.

Project Timelines

2014 - Perform preliminary design, detail design, surveying and geotechnical investigation works
2015 - Construction

Scenario Description

AMO Schedule - C to be submitted upon council approval.
Web page advertising required for Gas Tax funding.

Other Dept Impact

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	51,500	51,500	0
2015	3,407,870	3,407,870	0
2016	0	0	0
2017	0	0	0
2018 & Beyond	0	0	0
	3,459,370	**3,459,370**	**0**

Project Detailed 2014

Object	Description		Total Amount
Expense			
01001 - 8802	Consultant		50,000
01001 - 8805	3% Administration Cost		1,500
		Total Expense:	**51,500**
Revenue			
75000 - 8847	Debenture Financing		51,500
		Total Revenue:	**51,500**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2014	Jan 1, 2013	Vince Musacchio, P.Eng., PMP	Jack Graziosi, P.Eng., M.Eng.	Dec 31, 2017

Project Summary

Project Number: EN-1913-14
Project Title: 2015 Pavement Management Program - Phase 2
Asset Type: Local & Arterial Roads
Department: Engineering Services
Budget Year: 2014 **Approval Year:** 2014
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: Ward 1, Ward 5
Project Type: Infrastructure Replacement

Project Description

Phase 2 of the Rehabilitation of roads as scheduled in 2015 as per the updated Pavement Management Program.
Works include resurfacing/ rehabilitation of road surface, curb, sidewalk and any necessary restoration.

Project Timelines

2014 - Perform preliminary design, detail design, surveying and geotechnical investigation works
2015 - Construction

Scenario Description

Other Dept Impact

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	51,500	51,500	0
2015	3,450,500	3,450,500	0
2016	0	0	0
2017	0	0	0
2018 & Beyond	0	0	0
	3,502,000	**3,502,000**	**0**

Project Detailed 2014

Object	Description		Total Amount
Expense			
01001 - 8802	Consultant		50,000
01001 - 8805	3% Administration Cost		1,500
		Total Expense:	**51,500**
Revenue			
75000 - 8847	Debenture Financing		51,500
		Total Revenue:	**51,500**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2014	Jan 1, 2015	Vince Musacchio, P.Eng., PMP	Jack Graziosi, P.Eng., M.Eng.	Dec 31, 2017

Project Summary

Project Number: EN-1914-14
Project Title: 2015 Road Rehabilitation and Watermain Replacement - Phase 1
Asset Type: Local & Arterial Roads
Department: Engineering Services
Budget Year: 2014 **Approval Year:** 2014
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: Ward 1
Project Type: Infrastructure Replacement

Project Description

Phase 1 Road rehabilitation as scheduled in 2015 in conjunction with the watermain replacement for John Street, Napier Street, Kellam Street and Stegman's Mill Road (partial).
The existing ductile iron watermain requires excessive maintenance and repairs and it is more cost effective to replace it in conjunction with the road works.

Project Timelines

2014 - Perform preliminary design, detail design, surveying and geotechnical investigation works
2015 - Construction

Scenario Description

Other Dept Impact

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	77,250	77,250	0
2015	1,549,785	1,549,785	0
2016	0	0	0
2017	0	0	0
2018 & Beyond	0	0	0
	1,627,035	**1,627,035**	**0**

Project Detailed 2014

Object	Description		Total Amount
Expense			
01001 - 8802	Consultant		75,000
01001 - 8805	3% Administration Cost		2,250
		Total Expense:	**77,250**
Revenue			
60180 - 8844	Water Reserve		37,080
75000 - 8847	Debenture Financing		40,170
		Total Revenue:	**77,250**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2014	Jan 1, 2014	Vince Musacchio, P.Eng., PMP	Jack Graziosi, P.Eng., M.Eng.	Dec 31, 2017

Project Summary

Project Number: EN-1915-14
Project Title: 2015 Road Rehabilitation and Watermain Replacement - Phase 2
Asset Type: Local & Arterial Roads
Department: Engineering Services
Budget Year: 2014 **Approval Year:** 2014
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: Ward 3
Project Type: Infrastructure Replacement

Project Description

Phase 2 Road rehabilitation as scheduled in 2015 in conjunction with the watermain replacement for Cowan Drive, Balding Boulevard, Sandy's Drive, Hanson Court, Knudson Lane and Buck's Place.
The existing ductile iron watermain requires excessive maintenance and repairs and it is more cost effective to replace it in conjunction with the road works.

Project Timelines

2014 - Perform preliminary design, detail design, surveying and geotechnical investigation works
2015 - Construction

Scenario Description

Other Dept Impact

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	206,000	206,000	0
2015	2,684,654	2,684,654	0
2016	0	0	0
2017	0	0	0
2018 & Beyond	0	0	0
	2,890,654	**2,890,654**	**0**

Project Detailed 2014

Object	Description		Total Amount
Expense			
01001 - 8802	Consultant		200,000
01001 - 8805	3% Administration Cost		6,000
		Total Expense:	**206,000**
Revenue			
60180 - 8844	Water Reserve		166,860
75000 - 8847	Debenture Financing		39,140
		Total Revenue:	**206,000**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2014	Jan 1, 2014	Vince Musacchio. P.Eng., PMP	Jack Graziosi, P.Eng., M.Eng.	Dec 31, 2017

Project Summary

Project Number: EN-1940-13
Project Title: 2014 Pavement Management Program - Phase 1
Asset Type: Local & Arterial Roads
Department: Engineering Services
Budget Year: 2014 **Approval Year:** 2014
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: Ward 1
Project Type: Infrastructure Replacement

Project Description

Phase 1 of the Rehabilitation of roads as scheduled in 2014 as per the updated Pavement Management Program.
Works include resurfacing/ rehabilitation of road surface, curb, sidewalk and any necessary restoration.

Project Timelines

2013 - Perform preliminary design, detail design, surveying and geotechnical investigation works
2014 - Construction

Scenario Description

AMO Schedule - C to be submitted upon Council Approval. Web page advertising required for Gas Tax funding. Design Funding in the amount of $25,750 approved in 2013.

Other Dept Impact

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	3,729,000	3,729,000	0
2015	0	0	0
2016	0	0	0
2017	0	0	0
2018 & Beyond	0	0	0
	3,729,000	**3,729,000**	**0**

Project Detailed 2014

Object	Description		Total Amount
Expense			
01001 - 8801	Contractors		3,729,000
		Total Expense:	**3,729,000**
Revenue			
61025 - 8844	Gas Tax Reserve		3,729,000
		Total Revenue:	**3,729,000**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2013	Jan 1, 2013	Vince Musacchio, P.Eng, PMP	Jack Graziosi, P.Eng., M.Eng.	Dec 31, 2016

Project Summary

Project Number: EN-1941-13
Project Title: 2014 Pavement Management Program - Phase 2
Asset Type: Local & Arterial Roads
Department: Engineering Services
Budget Year: 2014 **Approval Year:** 2014
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: Ward 5
Project Type: Infrastructure Replacement

Project Description

Phase 2 of the Rehabilitation of roads as scheduled in 2014 as per the updated Pavement Management Program.
Works include resurfacing/ rehabilitation of road surface, curb, sidewalk and any necessary restoration.

Project Timelines

2013 - Perform preliminary design, detail design, surveying and geotechnical investigation works
2014 - Construction

Scenario Description

AMO Schedule - C to be submitted upon Council Approval. Web page advertising required for Gas Tax funding. Design Funding in the amount of $25,750 approved in 2013.

Other Dept Impact

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	2,900,000	2,900,000	0
2015	0	0	0
2016	0	0	0
2017	0	0	0
2018 & Beyond	0	0	0
	2,900,000	**2,900,000**	**0**

Project Detailed 2014

Object	Description		Total Amount
Expense			
01001 - 8801	Contractors		2,900,000
		Total Expense:	**2,900,000**
Revenue			
75000 - 8847	Debenture Financing		2,900,000
		Total Revenue:	**2,900,000**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2013	Jan 1, 2013	Vince Musacchio, P.Eng., PMP	Jack Graziosi, P.Eng., M.Eng.	Dec 31, 2016

Project Summary

Project Number: EN-1942-13
Project Title: 2014 Road Rehabilitation and Watermain Replacement - Phase 1
Asset Type: Local & Arterial Roads
Department: Engineering Services
Budget Year: 2014 **Approval Year:** 2014
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: Ward 2
Project Type: Infrastructure Replacement

Project Description

Phase 1 Road rehabilitation as scheduled in 2014 in conjunction with the watermain replacement for Kiloran Avenue (partial), Colton Court N & S & Torran Road. Road rehabilitation only for Squire Graham Lane, Wycliffe Gate, Calgary Gate, Doble Court, Wycliffe Avenue (partial), Cairnburg Place, Kilmuir Gate, Arnish Street, Bridgend Court N & S, Colton Drive. The existing ductile iron watermain requires excessive maintenance and repairs and it is more cost effective to replace it in conjunction with the road works.

Project Timelines

2013 - Perform preliminary design, detail design, surveying and geotechnical investigation works
2014 - Construction

Scenario Description

Design Funding in the amount of $217,330 approved in 2013.

Other Dept Impact

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	3,708,000	3,708,000	0
2015	0	0	0
2016	0	0	0
2017	0	0	0
2018 & Beyond	0	0	0
	3,708,000	**3,708,000**	**0**

Project Detailed 2014

Object	Description		Total Amount
Expense			
01001 - 8801	Contractors		3,600,000
01001 - 8805	3% Administration Cost		108,000
		Total Expense:	**3,708,000**
Revenue			
60180 - 8844	Water Reserve		1,370,230
75000 - 8847	Debenture Financing		2,337,770
		Total Revenue:	**3,708,000**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2013	Jan 1, 2013	Vince Musacchio, P.Eng., PMP	Jack Graziosi, P.Eng., M.Eng.	Dec 31, 2016

Project Summary

Project Number: EN-1943-13
Project Title: 2014 Road Rehabilitation and Watermain Replacement - Phase 2
Asset Type: Local & Arterial Roads
Department: Engineering Services
Budget Year: 2014 **Approval Year:** 2014
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: Ward 5
Project Type: Infrastructure Replacement

Project Description

Phase 2 Road rehabilitation as scheduled in 2014 in conjunction with the watermain replacement for New Westminster Drive (partial - Steeles Avenue West to Mullen Drive) & Crestwood Road. The existing ductile iron watermain requires excessive maintenance and repairs and it is more cost effective to replace it in conjunction with the road works.

Project Timelines

2013 - Perform preliminary design, detail design, surveying and geotechnical investigation works
2014 - Construction

Scenario Description

Design Funding in the amount of $241,020 approved in 2013.

Other Dept Impact

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	3,051,890	3,051,890	0
2015	0	0	0
2016	0	0	0
2017	0	0	0
2018 & Beyond	0	0	0
	3,051,890	**3,051,890**	**0**

Project Detailed 2014

Object	Description		Total Amount
Expense			
01001 - 8801	Contractors		2,963,000
01001 - 8805	3% Administration Cost		88,890
		Total Expense:	**3,051,890**
Revenue			
60180 - 8844	Water Reserve		2,227,880
75000 - 8847	Debenture Financing		824,010
		Total Revenue:	**3,051,890**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2013	Jan 1, 2013	Vince Musacchio, P.Eng., PMP	Jack Graziosi, P.Eng., M.Eng.	Dec 31, 2016

Project Summary

Project Number: EN-1958-13
Project Title: Corporate Asset Management
Asset Type: Corporate Applications
Department: Engineering Services
Budget Year: 2014 **Approval Year:** 2014
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** No
Regions: City-Wide
Project Type: Priority Initiative

Project Description

Procurement and Implementation of a Corporate Asset Management System.

Project Timelines

2013/ 2014 - Prepare RFP
2014/ 2015 - Implement Corporate Asset Management System

Scenario Description

Other Dept Impact

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	2,620,320	2,620,320	0
2015	0	0	0
2016	0	0	0
2017	0	0	0
2018 & Beyond	0	0	0
	2,620,320	**2,620,320**	**0**

Project Detailed 2014

Object	Description		Total Amount
Expense			
01001 - 8802	Consultant		2,544,000
01001 - 8805	3% Administration Cost		76,320
		Total Expense:	**2,620,320**
Revenue			
61025 - 8844	Gas Tax Reserve		2,620,320
		Total Revenue:	**2,620,320**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2013	Jan 1, 2013	Vince Musacchio, P.Eng, PMP	Jack Graziosi, P.Eng., M.Eng.	Dec 31, 2015

Project Summary

Project Number: EN-1965-14
Project Title: Sidewalk and Street Lighting on Major Mackenzie Drive by York Region - Phase 1
Asset Type: Sidewalks, Pathways & Guiderails
Department: Engineering Services
Budget Year: 2014 **Approval Year:** 2014
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: Ward 1, Ward 2, Ward 3
Project Type: New Infrastructure

Project Description

The construction of new sidewalk and street lighting along Major Mackenzie Drive from Weston Road to Islington Avenue by York Region on behalf of the City. This work will be completed in conjunction with York Region's reconstruction and widening.

Project Timelines

This York Region project is currently in the detailed design phase and construction is anticipated in 2014/ 2015.

Scenario Description

Other Dept Impact

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	927,000	927,000	0
2015	0	0	0
2016	0	0	0
2017	0	0	0
2018 & Beyond	0	0	0
	927,000	**927,000**	**0**

Project Detailed 2014

Object	Description		Total Amount
Expense			
01001 - 8801	Contractors		900,000
01001 - 8805	3% Administration Cost		27,000
		Total Expense:	**927,000**
Revenue			
41010 - 8820	City Wide DC - Engineering		927,000
		Total Revenue:	**927,000**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2013	Jan 1, 2014	Vince Musacchio, P.Eng, PMP	Jack Graziosi, P.Eng., M.Eng.	Dec 31, 2015

Project Summary

Project Number: EN-1981-14
Project Title: Sidewalk & Street Lighting on Bathurst Street - Teston Rd to Woodland Acres Cres
Asset Type: Sidewalks, Pathways & Guiderails
Department: Engineering Services
Budget Year: 2014 **Approval Year:** 2014
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: Ward 1
Project Type: New Infrastructure

Project Description

The design and construction of the sidewalk and street lighting on the west side of Bathurst Street from Teston Road to Woodland Acres Crescent.

Project Timelines

2014 - Perform preliminary design, detail design, surveying and geotechnical investigation works
2015 - Construction

Scenario Description

Investing in Ontario Sign Required.
To be included in the updated 2016 Development Background Study - Appendix H, Table 3 Sidewalk and Streetlighting.
The sidewalk installation will support the completion of a pedestrian link to the approved 2012 Pedestrian & Bicycle Network Master Plan and Green Directions Vaughan Objective 3.1: To develop and sustain a network of sidewalks, paths and trails that supports all modes on non-vehicular transportation.

Other Dept Impact

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	129,800	129,800	0
2015	0	0	0
2016	0	0	0
2017	0	0	0
2018 & Beyond	0	0	0
	129,800	**129,800**	**0**

Project Detailed 2014

Object	Description		Total Amount
Expense			
01001 - 8801	Contractors		88,000
01001 - 8802	Consultant		30,000
01001 - 8812	Contingency		11,800
		Total Expense:	**129,800**
Revenue			
61052 - 8844	Investing in Ontario Grant		129,800
		Total Revenue:	**129,800**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2014	Jan 1, 2014	Vince Musacchio, P.Eng., PMP	Jack Graziosi, P.Eng., M.Eng.	Dec 31, 2017

Project Summary

Project Number: EN-1983-14
Project Title: Street Lighting on Teston Road - Hwy 400 to Jane Street
Asset Type: Streetlights
Department: Engineering Services
Budget Year: 2014 **Approval Year:** 2014
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: Ward 1
Project Type: New Infrastructure

Project Description

The design and construction of new street lighting on Teston Road from Highway 400 to Jane Street.

Project Timelines

2014 - Perform preliminary design, detail design, surveying and geotechnical investigation works
2015 - Construction

Scenario Description

2013 Development Charges Background Study - Appendix H, Table 3, Sidewalk and Streetlighting item # 131.
The street lighting will ensure that an acceptable level of service is maintained for the health and well being of its citizens.

Other Dept Impact

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	175,162	175,162	0
2015	0	0	0
2016	0	0	0
2017	0	0	0
2018 & Beyond	0	0	0
	175,162	**175,162**	**0**

Project Detailed 2014

Object	Description		Total Amount
Expense			
01001 - 8801	Contractors		124,600
01001 - 8802	Consultant		30,000
01001 - 8805	3% Administration Cost		5,102
01001 - 8812	Contingency		15,460
		Total Expense:	**175,162**
Revenue			
41010 - 8820	City Wide DC - Engineering		175,162
		Total Revenue:	**175,162**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2014	Jan 1, 2014	Vince Musacchio, P.Eng., PMP	Jack Graziosi, P.Eng., M.Eng.	Dec 31, 2017

Project Summary

Project Number: EN-1987-14
Project Title: Retaining Wall Conditional Assessment on Royalpark Way
Asset Type: Local & Arterial Roads
Department: Engineering Services
Budget Year: 2014 **Approval Year:** 2014
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: Ward 2
Project Type: Infrastructure Replacement

Project Description

The scope of this project will be to carry out a conditional assessment of the armour stone wall, assess the structural integrity of the wall as well as the overall design in the "as built" form. Any remedial activities will be identified and budgeted for 2015 or beyond.

Project Timelines

2014 - Perform conditional assessment, preliminary design, detail design, surveying and geotechnical investigation work.
2015/ 2016 - Construction

Scenario Description

Other Dept Impact

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	128,750	128,750	0
2015	0	0	0
2016	0	0	0
2017	0	0	0
2018 & Beyond	0	0	0
	128,750	**128,750**	**0**

Project Detailed 2014

Object	Description		Total Amount
Expense			
01001 - 8802	Consultant		100,000
01001 - 8805	3% Administration Cost		3,750
01001 - 8812	Contingency		25,000
		Total Expense:	**128,750**
Revenue			
75000 - 8847	Debenture Financing		128,750
		Total Revenue:	**128,750**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2014	Jan 1, 2014	Vince Musacchio, P.Eng., PMP	Jack Graziosi, P.Eng., M.Eng.	Dec 31, 2018

Project Summary

Project Number: EN-1988-14
Project Title: Culvert Rehabilitation on Balwin Avenue - Additional Creek Rehabilitation
Asset Type: Bridges & Structures
Department: Engineering Services
Budget Year: 2014 **Approval Year:** 2014
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: Ward 4
Project Type: Infrastructure Replacement

Project Description

The existing creek requires additional rehabilitation as identified by TRCA which was beyond the original project scope.
This additional erosion protection will stabilize the creek and provide additional culvert protection.

Project Timelines

2014 - Detail design and Construction

Scenario Description

Related to EN-1650-07 Balwin Culvert Rehabilitation & EN-1777-09 Balwin Culvert Rehabilitation

Other Dept Impact

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	56,650	56,650	0
2015	0	0	0
2016	0	0	0
2017	0	0	0
2018 & Beyond	0	0	0
	56,650	**56,650**	**0**

Project Detailed 2014

Object	Description		Total Amount
Expense			
01001 - 8801	Contractors		50,000
01001 - 8805	3% Administration Cost		1,650
01001 - 8812	Contingency		5,000
		Total Expense:	**56,650**
Revenue			
75000 - 8847	Debenture Financing		56,650
		Total Revenue:	**56,650**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2014	Jan 1, 2014	Vince Musacchio, P.Eng., PMP	Jack Graziosi, P.Eng., M.Eng.	Dec 31, 2016

Project Summary

Project Number: EN-1990-14
Project Title: Railway Crossing Safety Assessment - City Wide
Asset Type: Studies
Department: Engineering Services
Budget Year: 2014 **Approval Year:** 2014
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** No
Regions: City-Wide
Project Type: Studies

Project Description

To assess railway crossing safety throughout the City.

Project Timelines

2014 - Procure Consultant
2014/ 2015 - Analysis and Recommendations

Scenario Description

Other Dept Impact

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	192,610	192,610	0
2015	0	0	0
2016	0	0	0
2017	0	0	0
2018 & Beyond	0	0	0
	192,610	**192,610**	**0**

Project Detailed 2014

Object	Description		Total Amount
Expense			
01001 - 8802	Consultant		170,000
01001 - 8805	3% Administration Cost		5,610
01001 - 8812	Contingency		17,000
		Total Expense:	**192,610**
Revenue			
50000 - 8843	Transfer from Taxation		192,610
		Total Revenue:	**192,610**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2014	Jan 1, 2014	Vince Musacchio, P.Eng., PMP	Jack Graziosi, P.Eng., M.Eng.	Dec 31, 2015

Project Summary

Project Number: EN-1993-14
Project Title: Bridge Rehabilitation - Willis Road
Asset Type: Bridges & Structures
Department: Engineering Services
Budget Year: 2014 **Approval Year:** 2014
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: Ward 2
Project Type: Infrastructure Replacement

Project Description

Determine and implement appropriate rehabilitation and/or replacement strategy for Willis Road Bridge. Bridge Rehabilitation was identified in the City of Vaughan biannual Municipal Structure Inspection and Reporting study, dated June 19, 2012, under structure number 264801.

Project Timelines

2014 - Perform preliminary design, detail design, surveying and geotechnical investigation works
2015 - Construction

Scenario Description

Investing in Ontario Sign Required.
Related to EN-1944-13 2014 Road Rehabilitation and Watermain Replacement - Phase 3 and EN-1883-15 Right Turning Lane on Willis Road and Pine Valley Drive.

Other Dept Impact

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	165,000	165,000	0
2015	1,695,005	1,695,005	0
2016	0	0	0
2017	0	0	0
2018 & Beyond	0	0	0
	1,860,005	**1,860,005**	**0**

Project Detailed 2014

Object	Description		Total Amount
Expense			
01001 - 8802	Consultant		150,000
01001 - 8812	Contingency		15,000
		Total Expense:	**165,000**
Revenue			
61051 - 8844	Municipal Roads Infr. Grant		165,000
		Total Revenue:	**165,000**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2014	Jan 1, 2014	Vince Musacchio, P.Eng. PMP	Jack Graziosi, P.Eng., M.Eng.	Dec 31, 2017

Project Summary

Project Number: EN-1994-14
Project Title: Bridge Rehabilitation - North Johnson District Park
Asset Type: Bridges & Structures
Department: Engineering Services
Budget Year: 2014 **Approval Year:** 2014
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: Ward 2
Project Type: Infrastructure Replacement

Project Description

Determine and implement appropriate rehabilitation and/or replacement strategy for the North Johnson District Park South Pedestrian Bridge (Hwy 7 north sidewalk over the Humber River). Bridge Rehabilitation was identified in the City of Vaughan biannual Municipal Structure Inspection and Reporting study, dated July 5, 2012, under structure number MS04. Overall, the structure is in very poor condition with an aggregate condition index of 54.8.

Project Timelines

2014 - Perform preliminary design, detail design, surveying and geotechnical investigation works
2016 - Construction

Scenario Description

Investing in Ontario Sign Required.

Other Dept Impact

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	72,600	72,600	0
2015	0	0	0
2016	336,600	336,600	0
2017	0	0	0
2018 & Beyond	0	0	0
	409,200	**409,200**	**0**

Project Detailed 2014

Object	Description		Total Amount
Expense			
01001 - 8802	Consultant		66,000
01001 - 8812	Contingency		6,600
		Total Expense:	**72,600**
Revenue			
61052 - 8844	Investing in Ontario Grant		72,600
		Total Revenue:	**72,600**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2014	Jan 1, 2014	Vince Musacchio, P.Eng. PMP	Jack Graziosi, P.Eng., M.Eng.	Dec 31, 2018

Project Summary

Project Number:	EN-1995-14
Project Title:	Storm Water Management Improvements for Franklin Avenue
Asset Type:	Storm Ponds
Department:	Engineering Services
Budget Year:	2014
Approval Year:	2014
Scenario Name:	Main
Scenario Active:	Yes
Project Stage:	Manager of Capital
TCA:	Yes
Regions:	Ward 5
Project Type:	Infrastructure Replacement

Project Description

Improve the existing Storm Water Management Facility and associated underground infrastructure in the Franklin Avenue area to eliminate local flooding concerns as noted in 2005 and 2008.

Project Timelines

2014 - Perform preliminary design, detail design, surveying and geotechnical investigation works
2015 - Construction

Scenario Description

Investing in Ontario Sign Required.
As per future Council Report dated September 17, 2013.
2009 City Wide Drainage and Storm Water Management Study - Phase 1 recommended a further detail study for specific areas throughout Thornhill.
2012 Drainage Study/ Flood Vulnerable Sites - Phase 2

Other Dept Impact

Engineering Services Department in conjunction with the Development/ Transportation Engineering Department, Engineering Planning & Studies Division.

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	599,500	599,500	0
2015	0	0	0
2016	0	0	0
2017	0	0	0
2018 & Beyond	0	0	0
	599,500	**599,500**	**0**

Project Detailed 2014

Object	Description		Total Amount
Expense			
01001 - 8801	Contractors		455,000
01001 - 8802	Consultant		90,000
01001 - 8812	Contingency		54,500
		Total Expense:	**599,500**
Revenue			
61052 - 8844	Investing in Ontario Grant		599,500
		Total Revenue:	**599,500**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2014	Jan 1, 2014	Vince Musacchio, P.Eng., PMP	Jack Graziosi, P. Eng., M.Eng.	Dec 31, 2017

Project Summary

Project Number: FL-5132-14
Project Title: ENG SERVICES-Replace 1086 with 3/4 ton Cargo Van
Asset Type: Equipment - Replacement
Department: Fleet Management
Budget Year: 2014 **Approval Year:** 2014
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: City-Wide
Project Type: Equipment Replacement

Project Description

Vehicle 1086 - replace with 3/4 ton cargo van with shelving - $35,000. Vehicle 1086 - 2000 - 3/4 ton cargo van with 151,970 km (July2013) has exceeded the life expectancy by 2 years and will be replaced with a similar van.

Project Timelines

Q2 - Prepare specifications; Q3 - Award tender; Q4 - Take delivery of equipment

Scenario Description

Other Dept Impact

Engineering Services

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	36,100	36,100	0
2015	0	0	0
2016	0	0	0
2017	0	0	0
2018 & Beyond	0	0	0
	36,100	**36,100**	**0**

Project Detailed 2014

Object	Description		Total Amount
Expense			
01001 - 8805	3% Administration Cost		1,100
01001 - 8807	Furniture & Equipment		35,000
		Total Expense:	**36,100**
Revenue			
60190 - 8844	Vehicle Reserve		36,100
		Total Revenue:	**36,100**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2010	Apr 1, 2014	Tony Greco	Michael Shatil	Dec 31, 2014

Project Summary

Project Number: FL-5136-14
Project Title: B & F - Replace 1155 with 3/4 ton Cargo Van
Asset Type: Equipment - Replacement
Department: Fleet Management
Budget Year: 2014 **Approval Year:** 2014
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: City-Wide
Project Type: Equipment Replacement

Project Description

Vehicle 1155 - replace with a 3/4 ton cargo van with shelving - $35,000. Vehicle 1155 - is a 2000 -3/4 ton cargo van with 111,436 km (July 2013) has exceeded the life cycle in years and will be replaced with a similar van.

Project Timelines

Q2 - Prepare specifications; Q3 - Award tender; Q4 - Take delivery of equipment

Scenario Description

Other Dept Impact

Building & Facilities

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	36,100	36,100	0
2015	0	0	0
2016	0	0	0
2017	0	0	0
2018 & Beyond	0	0	0
	36,100	**36,100**	**0**

Project Detailed 2014

Object	Description		Total Amount
Expense			
01001 - 8805	3% Administration Cost		1,100
01001 - 8807	Furniture & Equipment		35,000
		Total Expense:	**36,100**
Revenue			
60190 - 8844	Vehicle Reserve		36,100
		Total Revenue:	**36,100**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2010	Apr 1, 2014	Tony Greco	Michael Shatil	Dec 31, 2014

Project Summary

Project Number: FL-5150-14
Project Title: PW-RDS-Replace 1151 with 2 ton dump truck
Asset Type: Vehicles - Replacement
Department: Fleet Management
Budget Year: 2014 **Approval Year:** 2014
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: City-Wide
Project Type: Equipment Replacement

Project Description

Vehicle 1151 - replace with 2 ton dump truck with crew cab and an invertor - $65,000. Vehicle 1151 - 2001 2 ton dump truck with 235,602 km (July 2013) has exceeded the life cycle in years and is no longer economical to keep in service and will be replaced with a similar dump truck.

Project Timelines

Q2 - Prepare specifications; Q3 - Award tender; Q4 - Take delivery of equipment

Scenario Description

Other Dept Impact

Public Works - Roads

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	67,000	67,000	0
2015	0	0	0
2016	0	0	0
2017	0	0	0
2018 & Beyond	0	0	0
	67,000	**67,000**	**0**

Project Detailed 2014

Object	Description		Total Amount
Expense			
01001 - 8805	3% Administration Cost		2,000
01001 - 8807	Furniture & Equipment		65,000
		Total Expense:	**67,000**
Revenue			
60190 - 8844	Vehicle Reserve		67,000
		Total Revenue:	**67,000**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2011	Apr 1, 2014	Tony Greco	Michael Shatil	Dec 31, 2014

Project Summary

Project Number: FL-5152-14
Project Title: PKS-Replace 1141 with 3/4 ton pickup
Asset Type: Vehicles - Replacement
Department: Fleet Management
Budget Year: 2014 **Approval Year:** 2014
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: City-Wide
Project Type: Equipment Replacement

Project Description

Vehicle 1141 - replace with 3/4 ton pickup with crew cab - $35,000. Vehicle 1141 - 2001 - 3/4 ton pickup with 136,420 km (July 2013) and has exceeded the life cycle and is not economical to keep in service and will be replaced with a similar pickup.

Project Timelines

Q2 - Prepare specifications; Q3 - Award tender; Q4 - Take delivery of equipment

Scenario Description

Other Dept Impact

Parks

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	36,100	36,100	0
2015	0	0	0
2016	0	0	0
2017	0	0	0
2018 & Beyond	0	0	0
	36,100	**36,100**	**0**

Project Detailed 2014

Object	Description		Total Amount
Expense			
01001 - 8805	3% Administration Cost		1,100
01001 - 8807	Furniture & Equipment		35,000
		Total Expense:	**36,100**
Revenue			
60190 - 8844	Vehicle Reserve		36,100
		Total Revenue:	**36,100**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2011	Apr 1, 2014	Tony Greco	Michael Shatil	Dec 31, 2014

Project Summary

Project Number: FL-5153-14
Project Title: PKS-FORESTRY/HORT-Replace 387,965,1054,1173,1174,1175,1194,1195,1466 with water tank sprayers
Asset Type: Equipment - Replacement
Department: Fleet Management
Budget Year: 2014 **Approval Year:** 2014
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: City-Wide
Project Type: Equipment Replacement

Project Description

Units 387,1173,1174,1175,965,1054,1194,1195,1466 - replace with water tank sprayers - $3,200 ea. These units are water tank sprayers from 1996 - 2002 have exceeded the life cycle and is no longer economical to keep in service.

Project Timelines

Q2 - Prepare specifications; Q3 - Award tender; Q4 - Take delivery of equipment

Scenario Description

Replace unit 387,965,1054,1173,1174,1175,1194,1195,1466

Other Dept Impact

Parks - Forestry/Horticulture

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	29,700	29,700	0
2015	0	0	0
2016	0	0	0
2017	0	0	0
2018 & Beyond	0	0	0
	29,700	**29,700**	**0**

Project Detailed 2014

Object	Description		Total Amount
Expense			
01001 - 8805	3% Administration Cost		900
01001 - 8807	Furniture & Equipment		28,800
		Total Expense:	**29,700**
Revenue			
60190 - 8844	Vehicle Reserve		29,700
		Total Revenue:	**29,700**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2011	Apr 1, 2014	Tony Greco	Michael Shatil	Dec 31, 2014

Project Summary

Project Number: FL-5156-14
Project Title: B&F-Replace 1241 with 3/4 ton cargo van
Asset Type: Vehicles - Replacement
Department: Fleet Management
Budget Year: 2014 **Approval Year:** 2014
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: City-Wide
Project Type: Equipment Replacement

Project Description

Vehicle 1241 - replace with 3/4 ton cargo van with shelving - $35,000. Vehicle 1241 - 2001-3/4 ton cargo van with 154,462 km (July 2013) has exceeded the life cycle and is not economical to keep in service and will be replaced with a similar van.

Project Timelines

Q2 - Prepare specifications; Q3 - Award tender; Q4 - Take delivery of equipment

Scenario Description

Other Dept Impact

Building & Facilities

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	36,100	36,100	0
2015	0	0	0
2016	0	0	0
2017	0	0	0
2018 & Beyond	0	0	0
	36,100	**36,100**	**0**

Project Detailed 2014

Object	Description		Total Amount
Expense			
01001 - 8805	3% Administration Cost		1,100
01001 - 8807	Furniture & Equipment		35,000
		Total Expense:	**36,100**
Revenue			
60190 - 8844	Vehicle Reserve		36,100
		Total Revenue:	**36,100**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2011	Apr 1, 2014	Tony Greco	Michael Shatil	Dec 31, 2014

Project Summary

Project Number: FL-5160-14
Project Title: ENG SERVICES-Replace 1088 with 1/2 ton crew cab 4x2 pickup
Asset Type: Vehicles - Replacement
Department: Fleet Management
Budget Year: 2014 **Approval Year:** 2014
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: City-Wide
Project Type: Equipment Replacement

Project Description

Vehicle 1088 - replace with 1/2 ton crew cab 4x2 pickup with special packaging.- $30,000. Vehicle 1088 - 1999 midsize car with 121,580 km (July 2013) has exceeded the life cycle and is not economical to keep in service.

Project Timelines

Q2 - Prepare specifications; Q3 - Award tender; Q4 - Take delivery of equipment

Scenario Description

Other Dept Impact

Engineering Services

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	30,900	30,900	0
2015	0	0	0
2016	0	0	0
2017	0	0	0
2018 & Beyond	0	0	0
	30,900	**30,900**	**0**

Project Detailed 2014

Object	Description		Total Amount
Expense			
01001 - 8805	3% Administration Cost		900
01001 - 8807	Furniture & Equipment		30,000
		Total Expense:	**30,900**
Revenue			
60190 - 8844	Vehicle Reserve		30,900
		Total Revenue:	**30,900**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2011	Apr 1, 2014	Tony Greco	Michael Shatil	Dec 31, 2014

Project Summary

Project Number: FL-5170-14
Project Title: Bylaw Enforcement - Replace 1161 with 1/2 ton ext cab 4x4 Pickup
Asset Type: Vehicles - Replacement
Department: Fleet Management
Budget Year: 2014 **Approval Year:** 2014
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: City-Wide
Project Type: Equipment Replacement

Project Description

Vehicle 1161 - replace with 1/2 ton ext. cab 4x4 pickup - $30,000. Vehicle 1161 - 2001 car with 144,384 km (Aug 2012) has exceeded the life cycle and is not economical to keep in service and will be replaced with a similar hybrid car.

Project Timelines

Q2 - Prepare specifications; Q3 - Award tender; Q4 - Take delivery of equipment

Scenario Description

Other Dept Impact

Bylaw Enforcement

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	30,900	30,900	0
2015	0	0	0
2016	0	0	0
2017	0	0	0
2018 & Beyond	0	0	0
	30,900	**30,900**	**0**

Project Detailed 2014

Object	Description		Total Amount
Expense			
01001 - 8805	3% Administration Cost		900
01001 - 8807	Furniture & Equipment		30,000
		Total Expense:	**30,900**
Revenue			
60190 - 8844	Vehicle Reserve		30,900
		Total Revenue:	**30,900**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2011	Apr 1, 2014	Tony Greco	Michael Shatil	Dec 31, 2014

Project Summary

Project Number: FL-5171-14
Project Title: ENG SERVICES-Replace 1268 with 1/2 ton ext cab 4x2 pickup
Asset Type: Vehicles - Replacement
Department: Fleet Management
Budget Year: 2014 **Approval Year:** 2014
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: City-Wide
Project Type: Equipment Replacement

Project Description

Vehicle 1268 - replace with1/2 ton ext cab 4x2 pickup- $27,000. Vehicle 1268 - 2002 - 1/2 ton full size pickup with 165,694 km (July 2013) has exceeded the life cycle and is not economical to keep in service.

Project Timelines

Q2 - Prepare specifications; Q3 - Award tender; Q4 - Take delivery of equipment

Scenario Description

Other Dept Impact

Engineering Services

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	27,800	27,800	0
2015	0	0	0
2016	0	0	0
2017	0	0	0
2018 & Beyond	0	0	0
	27,800	**27,800**	**0**

Project Detailed 2014

Object	Description		Total Amount
Expense			
01001 - 8805	3% Administration Cost		800
01001 - 8807	Furniture & Equipment		27,000
		Total Expense:	**27,800**
Revenue			
60190 - 8844	Vehicle Reserve		27,800
		Total Revenue:	**27,800**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2011	Apr 1, 2014	Tony Greco	Michael Shatil	Dec 31, 2014

Project Summary

Project Number: FL-5212-14
Project Title: PW-RDS-Replace 1523 with 1/2 ton ext cab 4x4 pickup
Asset Type: Vehicles - Replacement
Department: Fleet Management
Budget Year: 2014 **Approval Year:** 2014
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: City-Wide
Project Type: Equipment Replacement

Project Description

Vehicle 1523 - replace with 1/2 ton ext cab 4x4 pickup with power package and blue tooth (supervisor vehicle) - $30,000. Vehicle 1523 - 2005 compact pickup with 283,133 km (July 2013) has reached the life cycle.

Project Timelines

Q2 - Prepare specifications; Q3 - Award tender; Q4 - Take delivery of equipment

Scenario Description

Other Dept Impact

Public Works - Roads

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	30,900	30,900	0
2015	0	0	0
2016	0	0	0
2017	0	0	0
2018 & Beyond	0	0	0
	30,900	**30,900**	**0**

Project Detailed 2014

Object	Description		Total Amount
Expense			
01001 - 8805	3% Administration Cost		900
01001 - 8807	Furniture & Equipment		30,000
		Total Expense:	**30,900**
Revenue			
60190 - 8844	Vehicle Reserve		30,900
		Total Revenue:	**30,900**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2012	Apr 1, 2014	Tony Greco	Michael Shatil	Dec 31, 2014

Project Summary

Project Number: FL-5225-14
Project Title: PKS-4 new sand and salt conveyor loaders
Asset Type: Equipment - New
Department: Fleet Management
Budget Year: 2014 **Approval Year:** 2014
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: City-Wide
Project Type: New Equipment

Project Description

4 new sand and salt conveyor loaders - $6,250 each. This equipment is required to load sidewalk plows during winter plowing. One for each district - this will speed up loading the sidewalk plows which will save time and get the work completed faster, reduce man power by having one person instead of two and enhance safety.

Project Timelines

Q2 - Prepare specifications; Q3 - Award tender; Q4 - Take delivery of equipment

Scenario Description

Other Dept Impact

Parks

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	25,800	25,800	0
2015	0	0	0
2016	0	0	0
2017	0	0	0
2018 & Beyond	0	0	0
	25,800	**25,800**	**0**

Project Detailed 2014

Object	Description		Total Amount
Expense			
01001 - 8805	3% Administration Cost		800
01001 - 8807	Furniture & Equipment		25,000
		Total Expense:	**25,800**
Revenue			
50000 - 8843	Transfer from Taxation		25,800
		Total Revenue:	**25,800**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	3,100	0	3,100
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2012	Apr 1, 2014	Tony Greco	Michael Shatil	Dec 31, 2014

Project Summary

Project Number: FL-5226-14
Project Title: PKS-Replace 1278 with narrow sidewalk tractor with plow/salter
Asset Type: Equipment - Replacement
Department: Fleet Management
Budget Year: 2014 **Approval Year:** 2014
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: City-Wide
Project Type: Equipment Replacement

Project Description

Unit 1278 - replace with a narrow sidewalk tractor with plow/salter - $62,000. Unit 1278 - 2001 holder tractor with 2,180 hours currently requires high maintenance repairs and has been generating high maintenance costs. It is not economical to keep in service.

Project Timelines

Q2 - Prepare specifications; Q3 - Award tender; Q4 - Take delivery of equipment

Scenario Description

Other Dept Impact

Parks

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	63,900	63,900	0
2015	0	0	0
2016	0	0	0
2017	0	0	0
2018 & Beyond	0	0	0
	63,900	**63,900**	**0**

Project Detailed 2014

Object	Description		Total Amount
Expense			
01001 - 8805	3% Administration Cost		1,900
01001 - 8807	Furniture & Equipment		62,000
		Total Expense:	**63,900**
Revenue			
60190 - 8844	Vehicle Reserve		63,900
		Total Revenue:	**63,900**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2012	Apr 1, 2014	Tony Greco	Michael Shatil	Dec 31, 2014

Project Summary

Project Number: FL-5227-14
Project Title: PKS-Replace 1281 with narrow sidewalk tractor with plow/salter
Asset Type: Equipment - Replacement
Department: Fleet Management
Budget Year: 2014 **Approval Year:** 2014
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: City-Wide
Project Type: Equipment Replacement

Project Description

Unit 1281 - replace with a narrow sidewalk tractor with plow/salter - $62,000. Unit 1281 - 2001 holder tractor with 2,617 hours currently requires high cost repairs and has been frequently requiring high maintenance. It is not economical to keep in service.

Project Timelines

Q2 - Prepare specifications; Q3 - Award tender; Q4 - Take delivery of equipment

Scenario Description

Other Dept Impact

Parks

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	63,900	63,900	0
2015	0	0	0
2016	0	0	0
2017	0	0	0
2018 & Beyond	0	0	0
	63,900	**63,900**	**0**

Project Detailed 2014

Object	Description		Total Amount
Expense			
01001 - 8805	3% Administration Cost		1,900
01001 - 8807	Furniture & Equipment		62,000
		Total Expense:	**63,900**
Revenue			
60190 - 8844	Vehicle Reserve		63,900
		Total Revenue:	**63,900**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2012	Apr 1, 2014	Tony Greco	Michael Shatil	Dec 31, 2014

Project Summary

Project Number: FL-5228-14
Project Title: PKS-Replace 1145 with 3/4 crew cab pickup
Asset Type: Vehicles - Replacement
Department: Fleet Management
Budget Year: 2014 **Approval Year:** 2014
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: City-Wide
Project Type: Equipment Replacement

Project Description

Vehicle 1145 - replace with a 3/4 crew cab pickup - $35,000. Vehicle 1145 - 2001 - 3/4 ton pickup with 110,166 km (July 2013) has reached the life cycle.

Project Timelines

Q2 - Prepare specifications; Q3 - Award tender; Q4 - Take delivery of equipment

Scenario Description

Other Dept Impact

Parks

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	36,100	36,100	0
2015	0	0	0
2016	0	0	0
2017	0	0	0
2018 & Beyond	0	0	0
	36,100	**36,100**	**0**

Project Detailed 2014

Object	Description		Total Amount
Expense			
01001 - 8805	3% Administration Cost		1,100
01001 - 8807	Furniture & Equipment		35,000
		Total Expense:	**36,100**
Revenue			
60190 - 8844	Vehicle Reserve		36,100
		Total Revenue:	**36,100**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2012	Apr 1, 2014	Tony Greco	Michael Shatil	Dec 31, 2014

Project Summary

Project Number: FL-5229-14
Project Title: PKS-Replace 1140 with 3/4 crew cab pickup
Asset Type: Vehicles - Replacement
Department: Fleet Management
Budget Year: 2014 **Approval Year:** 2014
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: City-Wide
Project Type: Equipment Replacement

Project Description

Vehicle 1140 - replace with 3/4 ton crew cab pickup- $35,000. Vehicle 1140 - 2001 - 3/4 ton pickup with 110,842 km (July 2013) has reached the life cycle.

Project Timelines

Q2 - Prepare specifications; Q3 - Award tender; Q4 - Take delivery of equipment

Scenario Description

Other Dept Impact

Parks

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	36,100	36,100	0
2015	0	0	0
2016	0	0	0
2017	0	0	0
2018 & Beyond	0	0	0
	36,100	**36,100**	**0**

Project Detailed 2014

Object	Description		Total Amount
Expense			
01001 - 8805	3% Administration Cost		1,100
01001 - 8807	Furniture & Equipment		35,000
		Total Expense:	**36,100**
Revenue			
60190 - 8844	Vehicle Reserve		36,100
		Total Revenue:	**36,100**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2012	Apr 1, 2014	Tony Greco	Michael Shatil	Dec 31, 2014

Project Summary

Project Number: FL-5230-14
Project Title: PKS-Replace 1335 with 10ft outfront rotary mower
Asset Type: Equipment - Replacement
Department: Fleet Management
Budget Year: 2014 **Approval Year:** 2014
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: City-Wide
Project Type: Equipment Replacement

Project Description

Unit 1335 - replace with 10 ft. outfront rotary mower - $45,000. Unit 1335 - 2002 mower with 2,098 hours has reached the life cycle.

Project Timelines

Q2 - Prepare specifications; Q3 - Award tender; Q4 - Take delivery of equipment

Scenario Description

Other Dept Impact

Parks

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	46,350	46,350	0
2015	0	0	0
2016	0	0	0
2017	0	0	0
2018 & Beyond	0	0	0
	46,350	**46,350**	**0**

Project Detailed 2014

Object	Description		Total Amount
Expense			
01001 - 8805	3% Administration Cost		1,350
01001 - 8807	Furniture & Equipment		45,000
		Total Expense:	**46,350**
Revenue			
60190 - 8844	Vehicle Reserve		46,350
		Total Revenue:	**46,350**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2012	Apr 1, 2014	Tony Greco	Michael Shatil	Dec 31, 2014

Project Summary

Project Number: FL-5245-14
Project Title: PKS-FORESTRY-1 new 1/2 ton ext cab 4x2 pickup
Asset Type: Vehicles - New
Department: Fleet Management
Budget Year: 2014 **Approval Year:** 2014
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: City-Wide
Project Type: Growth/Equipment

Project Description

1 new 1/2 ton ext cab 4x2 pickup with power package and blue tooth (supervisor vehicle)- $30,000. This vehicle is required for new Asset Management Co-ordinator.

Project Timelines

Q2 - Prepare specifications; Q3 - Award tender; Q4 - Take delivery of equipment

Scenario Description

Capital Budget contingent on approval of associated ARR #12-34 (2014).

Other Dept Impact

Parks - Forestry

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	30,900	30,900	0
2015	0	0	0
2016	0	0	0
2017	0	0	0
2018 & Beyond	0	0	0
	30,900	**30,900**	**0**

Project Detailed 2014

Object	Description		Total Amount
Expense			
01001 - 8805	3% Administration Cost		900
01001 - 8807	Furniture & Equipment		30,000
		Total Expense:	**30,900**
Revenue			
41090 - 8820	City Wide DC - Fleet/P.W.		27,810
50000 - 8843	Transfer from Taxation		3,090
		Total Revenue:	**30,900**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	109,985	0	109,985
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR: 205-14-02 - Community Services Asset Management Coordinator

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2012	Apr 1, 2014	Tony Greco	Michael Shatil	Dec 31, 2014

Project Summary

Project Number: FL-5246-14
Project Title: PKS-FORESTRY- 1 new 3/4 ton heavy duty 4x4 pickup
Asset Type: Vehicles - New
Department: Fleet Management
Budget Year: 2014 **Approval Year:** 2014
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: City-Wide
Project Type: New Equipment

Project Description

1 new 3/4 ton heavy duty 4x4 pickup with extended cab, snow plow and slide in salt spreader - $48,100. This vehicle is required to service the department functions. This vehicle is also required for an additional full time arborist for forestry. The ARR has been submitted for 2014.

Project Timelines

Q2 - Prepare specifications; Q3 - Award tender; Q4 - Take delivery of equipment

Scenario Description

Other Dept Impact

Parks - Forestry/Horticulture

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	49,500	49,500	0
2015	0	0	0
2016	0	0	0
2017	0	0	0
2018 & Beyond	0	0	0
	49,500	**49,500**	**0**

Project Detailed 2014

Object	Description		Total Amount
Expense			
01001 - 8805	3% Administration Cost		1,400
01001 - 8807	Furniture & Equipment		48,100
		Total Expense:	**49,500**
Revenue			
50000 - 8843	Transfer from Taxation		49,500
		Total Revenue:	**49,500**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	75,935	0	75,935
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR: 205-14-01 - Forestry Arborist II

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2012	Apr 1, 2014	Tony Greco	Michael Shatil	Dec 31, 2014

Project Summary

Project Number: FL-5298-14
Project Title: BYLAW-1 new 1/2 ton ext cab 4x4 pickup
Asset Type: Vehicles - New
Department: Fleet Management
Budget Year: 2014 **Approval Year:** 2014
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: City-Wide
Project Type: Growth/Equipment

Project Description

1 new1/2 ton ext cab 4x4 pickup - $30,000. Vehicle is required for new By-law Officer pending approval of ARR.

Project Timelines

Q2 - Prepare specifications; Q3 - Award tender; Q4 - Take delivery of equipment

Scenario Description

Capital Budget contingent on approval of associated ARR.

Other Dept Impact

By-law Enforcement

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	30,900	30,900	0
2015	0	0	0
2016	0	0	0
2017	0	0	0
2018 & Beyond	0	0	0
	30,900	**30,900**	**0**

Project Detailed 2014

Object	Description		Total Amount
Expense			
01001 - 8805	3% Administration Cost		900
01001 - 8807	Furniture & Equipment		30,000
		Total Expense:	**30,900**
Revenue			
41090 - 8820	City Wide DC - Fleet/P.W.		27,800
50000 - 8843	Transfer from Taxation		3,100
		Total Revenue:	**30,900**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	77,769	0	77,769
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR: 040-14-01 - Property Standards Officer

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2014	Apr 1, 2014	Tony Greco	Michael Shatil	Dec 31, 2014

Project Summary

Project Number: FL-5299-14
Project Title: BYLAW-1 new 1/2 ton ext cab 4x4 pickup
Asset Type: Vehicles - New
Department: Fleet Management
Budget Year: 2014 **Approval Year:** 2014
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: City-Wide
Project Type: Growth/Equipment

Project Description

1 new 1/2 ton ext cab 4x4 pickup - $30,000. Vehicle is required for new By-law Officer pending approval of ARR.

Project Timelines

Q2 - Prepare specifications; Q3 - Award tender; Q4 - Take delivery of equipment

Scenario Description

Capital Budget contingent on approval of associated ARR.

Other Dept Impact

By-law Enforcement

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	30,900	30,900	0
2015	0	0	0
2016	0	0	0
2017	0	0	0
2018 & Beyond	0	0	0
	30,900	**30,900**	**0**

Project Detailed 2014

Object	Description		Total Amount
Expense			
01001 - 8805	3% Administration Cost		900
01001 - 8807	Furniture & Equipment		30,000
		Total Expense:	**30,900**
Revenue			
41090 - 8820	City Wide DC - Fleet/P.W.		27,800
50000 - 8843	Transfer from Taxation		3,100
		Total Revenue:	**30,900**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	77,769	0	77,769
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR: 040-14-01 - Property Standards Officer

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2014	Apr 1, 2014	Tony Greco	Michael Shatil	Dec 31, 2014

Project Summary

Project Number: FL-5312-14
Project Title: PKS-Replace 1059 with a 1/2 ton ext cab 4x2 pickup
Asset Type: Equipment - Replacement
Department: Fleet Management
Budget Year: 2014 **Approval Year:** 2014
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: City-Wide
Project Type: Equipment Replacement

Project Description

Replace 1059 with a 1/2 ton ext cab 4x2 pickup truck - $27,000. Unit 1059 - 1999 slope mower has exceeded the life cycle but has low maintenance costs.

Project Timelines

Q2 - Prepare specifications; Q3 - Award tender; Q4 - Take delivery of equipment

Scenario Description

Other Dept Impact

Parks

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	27,800	27,800	0
2015	0	0	0
2016	0	0	0
2017	0	0	0
2018 & Beyond	0	0	0
	27,800	**27,800**	**0**

Project Detailed 2014

Object	Description		Total Amount
Expense			
01001 - 8805	3% Administration Cost		800
01001 - 8807	Furniture & Equipment		27,000
		Total Expense:	**27,800**
Revenue			
60190 - 8844	Vehicle Reserve		27,800
		Total Revenue:	**27,800**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2017	Apr 1, 2014	Tony Greco	Michael Shatil	Dec 31, 2014

Project Summary

Project Number: FL-5332-14
Project Title: PKS- Replace 1439 with a 3/4 ton ext cab 4x4 pickup w/plow
Asset Type: Equipment - Replacement
Department: Fleet Management
Budget Year: 2014 **Approval Year:** 2014
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: City-Wide
Project Type: Equipment Replacement

Project Description

Replace 1439 with a 3/4 ton ext cab 4x4 pickup with snow plow - $42,000. Unit 1439 - 2004 pickup has exceeded the life cycle and has low mileage.

Project Timelines

Q2 - Prepare specifications; Q3 - Award tender; Q4 - Take delivery of equipment

Scenario Description

Other Dept Impact

Parks

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	43,300	43,300	0
2015	0	0	0
2016	0	0	0
2017	0	0	0
2018 & Beyond	0	0	0
	43,300	**43,300**	**0**

Project Detailed 2014

Object	Description		Total Amount
Expense			
01001 - 8805	3% Administration Cost		1,300
01001 - 8807	Furniture & Equipment		42,000
		Total Expense:	**43,300**
Revenue			
60190 - 8844	Vehicle Reserve		43,300
		Total Revenue:	**43,300**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2016	Apr 1, 2014	Tony Greco	Michael Shatil	Dec 31, 2014

Project Summary

Project Number: FL-5334-14
Project Title: PKS - Replace 1144 with 3/4 ton crew cab pickup
Asset Type: Equipment - Replacement
Department: Fleet Management
Budget Year: 2014 **Approval Year:** 2014
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: City-Wide
Project Type: Equipment Replacement

Project Description

Replace 1144 with 3/4 ton crew cab pickup - $35,000. Unit 1144 - 2001 pickup has exceeded the life cycle but has low mileage.

Project Timelines

Q2 - Prepare specifications; Q3 - Award tender; Q4 - Take delivery of equipment

Scenario Description

Other Dept Impact

Parks

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	36,100	36,100	0
2015	0	0	0
2016	0	0	0
2017	0	0	0
2018 & Beyond	0	0	0
	36,100	**36,100**	**0**

Project Detailed 2014

Object	Description		Total Amount
Expense			
01001 - 8805	3% Administration Cost		1,100
01001 - 8807	Furniture & Equipment		35,000
		Total Expense:	**36,100**
Revenue			
60190 - 8844	Vehicle Reserve		36,100
		Total Revenue:	**36,100**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2016	Apr 1, 2014	Tony Greco	Michael Shatil	Dec 31, 2014

Project Summary

Project Number: FL-5337-14
Project Title: PKS-Replace 1279 with narrow sidewalk tractor with plow/salter
Asset Type: Equipment - Replacement
Department: Fleet Management
Budget Year: 2014 **Approval Year:** 2014
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: City-Wide
Project Type: Equipment Replacement

Project Description

Replace 1279 with narrow sidewalk tractor with plow/salter - $62,000. Unit 1279 - 2001 tractor with 2,286 hrs. was taken out of service in 2012 due to extensive repair costs that would have exceeded the value of the unit.

Project Timelines

Q2 - Prepare specifications; Q3 - Award tender; Q4 - Take delivery of equipment

Scenario Description

Replace 1279

Other Dept Impact

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	63,900	63,900	0
2015	0	0	0
2016	0	0	0
2017	0	0	0
2018 & Beyond	0	0	0
	63,900	**63,900**	**0**

Project Detailed 2014

Object	Description		Total Amount
Expense			
01001 - 8805	3% Administration Cost		1,900
01001 - 8807	Furniture & Equipment		62,000
		Total Expense:	**63,900**
Revenue			
60190 - 8844	Vehicle Reserve		63,900
		Total Revenue:	**63,900**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2014	Apr 1, 2014	Tony Greco	Michael Shatil	Dec 31, 2014

Project Summary

Project Number: FL-5338-14
Project Title: PKS-Replace 1338 with narrow sidewalk tractor with plow/salter
Asset Type: Equipment - Replacement
Department: Fleet Management
Budget Year: 2014 **Approval Year:** 2014
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: City-Wide
Project Type: Equipment Replacement

Project Description

Replace 1338 with narrow sidewalk tractor with plow/salter - $62,000. Unit 1338 - 2002 tractor with 2,280 hrs. was taken out of service in 2012 due to extensive repair costs that would have exceeded the value of the unit.

Project Timelines

Q2 - Prepare specifications; Q3 - Award tender; Q4 - Take delivery of equipment

Scenario Description

Replace 1338

Other Dept Impact

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	63,900	63,900	0
2015	0	0	0
2016	0	0	0
2017	0	0	0
2018 & Beyond	0	0	0
	63,900	**63,900**	**0**

Project Detailed 2014

Object	Description		Total Amount
Expense			
01001 - 8805	3% Administration Cost		1,900
01001 - 8807	Furniture & Equipment		62,000
		Total Expense:	**63,900**
Revenue			
60190 - 8844	Vehicle Reserve		63,900
		Total Revenue:	**63,900**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2014	Apr 1, 2014	Tony Greco	Michael Shatil	Dec 31, 2014

Project Summary

Project Number: FL-5339-14
Project Title: PKS-Replace 1438 with 3/4 ton ext cab 4x4 pickup w/plow
Asset Type: Equipment - Replacement
Department: Fleet Management
Budget Year: 2014 **Approval Year:** 2014
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: City-Wide
Project Type: Equipment Replacement

Project Description

Replace 1438 with a 3/4 ton ext cab 4x4 pickup w/plow - $42,000. Unit 1438 - 2004 3/4 ton 4x4 pickup with plow with 90,311 km has exceeded the life cycle and repair costs are high.

Project Timelines

Q2 - Prepare specifications; Q3 - Award tender; Q4 - Take delivery of equipment

Scenario Description

Replace 1438

Other Dept Impact

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	43,300	43,300	0
2015	0	0	0
2016	0	0	0
2017	0	0	0
2018 & Beyond	0	0	0
	43,300	**43,300**	**0**

Project Detailed 2014

Object	Description		Total Amount
Expense			
01001 - 8805	3% Administration Cost		1,300
01001 - 8807	Furniture & Equipment		42,000
		Total Expense:	**43,300**
Revenue			
60190 - 8844	Vehicle Reserve		43,300
		Total Revenue:	**43,300**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2014	Apr 1, 2014	Tony Greco	Michael Shatil	Dec 31, 2014

Project Summary

Project Number: FL-5340-14
Project Title: PKS-Replace 1471 with narrow sidewalk tractor with plow/salter
Asset Type: Equipment - Replacement
Department: Fleet Management
Budget Year: 2014 **Approval Year:** 2014
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: City-Wide
Project Type: Equipment Replacement

Project Description

Replace 1471 with narrow sidewalk tractor with plow/salter - $62,000. Unit 1471 - 2004 tractor with 2,396 hrs. has been taken out of service in 2013 due to extensive repair costs that would have exceeded the value of the unit.

Project Timelines

Q2 - Prepare specifications; Q3 - Award tender; Q4 - Take delivery of equipment

Scenario Description

Replace 1471

Other Dept Impact

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	63,900	63,900	0
2015	0	0	0
2016	0	0	0
2017	0	0	0
2018 & Beyond	0	0	0
	63,900	**63,900**	**0**

Project Detailed 2014

Object	Description		Total Amount
Expense			
01001 - 8805	3% Administration Cost		1,900
01001 - 8807	Furniture & Equipment		62,000
		Total Expense:	**63,900**
Revenue			
60190 - 8844	Vehicle Reserve		63,900
		Total Revenue:	**63,900**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2014	Apr 1, 2014	Tony Greco	Michael Shatil	Dec 31, 2014

Project Summary

Project Number: FL-5341-14
Project Title: PKS-Replace 1472 with narrow sidewalk tractor with plow/salter
Asset Type: Equipment - Replacement
Department: Fleet Management
Budget Year: 2014 **Approval Year:** 2014
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: City-Wide
Project Type: Equipment Replacement

Project Description

Replace 1472 with narrow sidewalk tractor with plow/salter - $62,000. Unit 1472 - 2004 tractor with 1,968 hrs. has been taken out of service in 2013 due to extensive repair costs that would have exceeded the value of the unit.

Project Timelines

Q2 - Prepare specifications; Q3 - Award tender; Q4 - Take delivery of equipment

Scenario Description

Replace 1472

Other Dept Impact

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	63,900	63,900	0
2015	0	0	0
2016	0	0	0
2017	0	0	0
2018 & Beyond	0	0	0
	63,900	**63,900**	**0**

Project Detailed 2014

Object	Description		Total Amount
Expense			
01001 - 8805	3% Administration Cost		1,900
01001 - 8807	Furniture & Equipment		62,000
		Total Expense:	**63,900**
Revenue			
60190 - 8844	Vehicle Reserve		63,900
		Total Revenue:	**63,900**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2014	Apr 1, 2014	Tony Greco	Michael Shatil	Dec 31, 2014

Project Summary

Project Number: FL-5342-14
Project Title: PKS-Replace 1478 with 10' winged rotary mower
Asset Type: Equipment - Replacement
Department: Fleet Management
Budget Year: 2014 **Approval Year:** 2014
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: City-Wide
Project Type: Equipment Replacement

Project Description

Replace 1478 with 10' winged rotary mower - $45,000. Unit 1478 - 2004 10' outfront mower with 2,306 hrs. has exceeded the life cycle.

Project Timelines

Q2 - Prepare specifications; Q3 - Award tender; Q4 - Take delivery of equipment

Scenario Description

Replace 1478

Other Dept Impact

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	46,400	46,400	0
2015	0	0	0
2016	0	0	0
2017	0	0	0
2018 & Beyond	0	0	0
	46,400	**46,400**	**0**

Project Detailed 2014

Object	Description		Total Amount
Expense			
01001 - 8805	3% Administration Cost		1,400
01001 - 8807	Furniture & Equipment		45,000
		Total Expense:	**46,400**
Revenue			
60190 - 8844	Vehicle Reserve		46,400
		Total Revenue:	**46,400**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2014	Apr 1, 2014	Tony Greco	Michael Shatil	Dec 31, 2014

Project Summary

Project Number: FL-5343-14
Project Title: PKS-Replace 1479 with 10' winged rotary mower
Asset Type: Equipment - Replacement
Department: Fleet Management
Budget Year: 2014 **Approval Year:** 2014
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: City-Wide
Project Type: Equipment Replacement

Project Description

Replace 1479 with 10' winged rotary mower - $45,000. Unit 1479 - 2004 10' outfront mower with 1,953 hrs. has exceeded the life cycle.

Project Timelines

Q2 - Prepare specifications; Q3 - Award tender; Q4 - Take delivery of equipment

Scenario Description

Replace 1479

Other Dept Impact

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	46,400	46,400	0
2015	0	0	0
2016	0	0	0
2017	0	0	0
2018 & Beyond	0	0	0
	46,400	**46,400**	**0**

Project Detailed 2014

Object	Description		Total Amount
Expense			
01001 - 8805	3% Administration Cost		1,400
01001 - 8807	Furniture & Equipment		45,000
		Total Expense:	**46,400**
Revenue			
60190 - 8844	Vehicle Reserve		46,400
		Total Revenue:	**46,400**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2014	Apr 1, 2014	Tony Greco	Michael Shatil	Dec 31, 2014

Project Summary

Project Number: FL-5344-14
Project Title: PKS-Replace 1560 with 10' winged rotary mower
Asset Type: Equipment - Replacement
Department: Fleet Management
Budget Year: 2014 **Approval Year:** 2014
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: City-Wide
Project Type: Equipment Replacement

Project Description

Replace 1560 with 10' winged rotary mower - $45,000. Unit 1560 - 2005 10' outfront mower with 2,204 hrs. has exceeded the life cycle.

Project Timelines

Q2 - Prepare specifications; Q3 - Award tender; Q4 - Take delivery of equipment

Scenario Description

Replace 1560

Other Dept Impact

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	46,400	46,400	0
2015	0	0	0
2016	0	0	0
2017	0	0	0
2018 & Beyond	0	0	0
	46,400	**46,400**	**0**

Project Detailed 2014

Object	Description		Total Amount
Expense			
01001 - 8805	3% Administration Cost		1,400
01001 - 8807	Furniture & Equipment		45,000
		Total Expense:	**46,400**
Revenue			
60190 - 8844	Vehicle Reserve		46,400
		Total Revenue:	**46,400**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2014	Apr 1, 2014	Tony Greco	Michael Shatil	Dec 31, 2014

Project Summary

Project Number: FL-5346-14
Project Title: PKS-Replace 1343,1590,1591,1592 with zero turn mowers
Asset Type: Equipment - Replacement
Department: Fleet Management
Budget Year: 2014 **Approval Year:** 2014
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: City-Wide
Project Type: Equipment Replacement

Project Description

Replace 1343,1590,1591,1592 with zero turn mowers - $13,000 ea. Unit 1343 2002 6 ft outfront mower with 1,294 hrs,1590 2006 zero turn mower with 1,062 hrs,1591 2006 zero turn mower with 1,482 hrs. and 1592 2006 zero turn mower with 1,944 hrs. have exceeded the life cycle.

Project Timelines

Q2 - Prepare specifications; Q3 - Award tender; Q4 - Take delivery of equipment

Scenario Description

Replace 1343,1590,1591,1592

Other Dept Impact

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	53,600	53,600	0
2015	0	0	0
2016	0	0	0
2017	0	0	0
2018 & Beyond	0	0	0
	53,600	**53,600**	**0**

Project Detailed 2014

Object	Description		Total Amount
Expense			
01001 - 8805	3% Administration Cost		1,600
01001 - 8807	Furniture & Equipment		52,000
		Total Expense:	**53,600**
Revenue			
60190 - 8844	Vehicle Reserve		53,600
		Total Revenue:	**53,600**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2014	Apr 1, 2014	Tony Greco	Michael Shatil	Dec 31, 2014

Project Summary

Project Number: FL-5412-14
Project Title: PKS-Replace 1291,1469,1470 with sweeper attachments
Asset Type: Equipment - Replacement
Department: Fleet Management
Budget Year: 2014 **Approval Year:** 2014
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: City-Wide
Project Type: Equipment Replacement

Project Description

Replace 1291,1469,1470 with sweeper attachments for Kubota tractors - $9,000 ea. Unit 1291 -2001, 1469 and 1470-2004 sweeper attachments for remaining holder tractors being taken out of service in 2014.

Project Timelines

Q2 - Prepare specifications; Q3 - Award tender; Q4 - Take delivery of equipment

Scenario Description

Replace 1291,1469,1470

Other Dept Impact

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	27,800	27,800	0
2015	0	0	0
2016	0	0	0
2017	0	0	0
2018 & Beyond	0	0	0
	27,800	**27,800**	**0**

Project Detailed 2014

Object	Description		Total Amount
Expense			
01001 - 8805	3% Administration Cost		800
01001 - 8807	Furniture & Equipment		27,000
		Total Expense:	**27,800**
Revenue			
60190 - 8844	Vehicle Reserve		27,800
		Total Revenue:	**27,800**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2014	Apr 1, 2014	Tony Greco	Michael Shatil	Dec 31, 2014

Project Summary

Project Number: FL-5418-14
Project Title: PKS-FORESTRY-Additional Small Equipment
Asset Type: Equipment - New
Department: Fleet Management
Budget Year: 2014 **Approval Year:** 2014
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** No
Regions: City-Wide
Project Type: New Equipment

Project Description

Additional small equipment - $20,000. Purchase of chain saws, pole saws, backpack blowers and line trimmers. This equipment is required to maintain service level in the City.

Project Timelines

Q2 - Prepare specifications; Q3 - Award tender; Q4 - Take delivery of equipment

Scenario Description

Other Dept Impact

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	20,600	20,600	0
2015	0	0	0
2016	0	0	0
2017	0	0	0
2018 & Beyond	0	0	0
	20,600	**20,600**	**0**

Project Detailed 2014

Object	Description		Total Amount
Expense			
01001 - 8805	3% Administration Cost		600
01001 - 8807	Furniture & Equipment		20,000
		Total Expense:	**20,600**
Revenue			
41090 - 8820	City Wide DC - Fleet/P.W.		18,500
50000 - 8843	Transfer from Taxation		2,100
		Total Revenue:	**20,600**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2014	Apr 1, 2014	Tony Greco	Michael Shatil	Dec 31, 2014

Project Summary

Project Number: FL-5438-14
Project Title: PKS- 1 new 3/4 ton crew cab pickup
Asset Type: Equipment - New
Department: Fleet Management
Budget Year: 2014 **Approval Year:** 2014
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: City-Wide
Project Type: Growth/Equipment

Project Description

1 new 3/4 ton crew cab pickup - $35,000. This vehicle is required for turf/sports field maintenance. Parks currently borrow Fleet spares for the entire season and requires these vehicles to maintain service levels.

Project Timelines

Q2 - Prepare specifications; Q3 - Award tender; Q4 - Take delivery of equipment

Scenario Description

1 new 3/4 ton crew cab pickup

Other Dept Impact

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	36,100	36,100	0
2015	0	0	0
2016	0	0	0
2017	0	0	0
2018 & Beyond	0	0	0
	36,100	**36,100**	**0**

Project Detailed 2014

Object	Description		Total Amount
Expense			
01001 - 8805	3% Administration Cost		1,100
01001 - 8807	Furniture & Equipment		35,000
		Total Expense:	**36,100**
Revenue			
41090 - 8820	City Wide DC - Fleet/P.W.		32,500
50000 - 8843	Transfer from Taxation		3,600
		Total Revenue:	**36,100**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	4,300	0	4,300
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2014	Apr 1, 2014	Tony Greco	Michael Shatil	Dec 31, 2014

Project Summary

Project Number: FL-5439-14
Project Title: PKS-new 3/4 ton crew cab pickup
Asset Type: Equipment - New
Department: Fleet Management
Budget Year: 2014 **Approval Year:** 2014
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: City-Wide
Project Type: Growth/Equipment

Project Description

1 new 3/4 ton crew cab pickup - $35,000. This vehicle is required for turf/sports field maintenance. Parks currently borrow Fleet spares for the entire season and requires these vehicles to maintain service levels.

Project Timelines

Q2 - Prepare specifications; Q3 - Award tender; Q4 - Take delivery of equipment

Scenario Description

1 new 3/4 ton crew cab pickup

Other Dept Impact

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	36,100	36,100	0
2015	0	0	0
2016	0	0	0
2017	0	0	0
2018 & Beyond	0	0	0
	36,100	**36,100**	**0**

Project Detailed 2014

Object	Description		Total Amount
Expense			
01001 - 8805	3% Administration Cost		1,100
01001 - 8807	Furniture & Equipment		35,000
		Total Expense:	**36,100**
Revenue			
41090 - 8820	City Wide DC - Fleet/P.W.		32,500
50000 - 8843	Transfer from Taxation		3,600
		Total Revenue:	**36,100**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	4,300	0	4,300
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2014	Apr 1, 2014	Tony Greco	Michael Shatil	Dec 31, 2014

Project Summary

Project Number: FL-5441-14
Project Title: PKS-8 new snow blower attachments
Asset Type: Equipment - New
Department: Fleet Management
Budget Year: 2014 **Approval Year:** 2014
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: City-Wide
Project Type: Growth/Equipment

Project Description

8 new snow blower attachments - $10,000 ea. This equipment is for the Kubota sidewalk snowplows to maintain service levels and clear bridge decks and road/sidewalk locations.

Project Timelines

Q2 - Prepare specifications; Q3 - Award tender; Q4 - Take delivery of equipment

Scenario Description

8 new snow blower attachments

Other Dept Impact

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	82,400	82,400	0
2015	0	0	0
2016	0	0	0
2017	0	0	0
2018 & Beyond	0	0	0
	82,400	**82,400**	**0**

Project Detailed 2014

Object	Description		Total Amount
Expense			
01001 - 8805	3% Administration Cost		2,400
01001 - 8807	Furniture & Equipment		80,000
		Total Expense:	**82,400**
Revenue			
41090 - 8820	City Wide DC - Fleet/P.W.		74,200
50000 - 8843	Transfer from Taxation		8,200
		Total Revenue:	**82,400**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	9,900	0	9,900
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2014	Apr 1, 2014	Tony Greco	Michael Shatil	Dec 31, 2014

Project Summary

Project Number: FL-5442-14
Project Title: PKS-1 new 16' outfront mower
Asset Type: Equipment - New
Department: Fleet Management
Budget Year: 2014 **Approval Year:** 2014
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: City-Wide
Project Type: Growth/Equipment

Project Description

1 new 16' outfront mower - $85,000. This mower is required to maintain additional hectares of parkland and maintain service levels.

Project Timelines

Q2 - Prepare specifications; Q3 - Award tender; Q4 - Take delivery of equipment

Scenario Description

1 new 16' outfront mower

Other Dept Impact

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	87,600	87,600	0
2015	0	0	0
2016	0	0	0
2017	0	0	0
2018 & Beyond	0	0	0
	87,600	**87,600**	**0**

Project Detailed 2014

Object	Description		Total Amount
Expense			
01001 - 8805	3% Administration Cost		2,600
01001 - 8807	Furniture & Equipment		85,000
		Total Expense:	**87,600**
Revenue			
41090 - 8820	City Wide DC - Fleet/P.W.		78,800
50000 - 8843	Transfer from Taxation		8,800
		Total Revenue:	**87,600**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	10,500	0	10,500
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2014	Apr 1, 2014	Tony Greco	Michael Shatil	Dec 31, 2014

Project Summary

Project Number: FL-5443-14
Project Title: PKS-1 new 16' outfront mower
Asset Type: Equipment - New
Department: Fleet Management
Budget Year: 2014 **Approval Year:** 2014
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: City-Wide
Project Type: Growth/Equipment

Project Description

1 new 16' outfront mower - $85,000. This mower is required to maintain additional hectares of parkland and maintain service levels.

Project Timelines

Q2 - Prepare specifications; Q3 - Award tender; Q4 - Take delivery of equipment

Scenario Description

1 new 16' outfront mower

Other Dept Impact

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	87,600	87,600	0
2015	0	0	0
2016	0	0	0
2017	0	0	0
2018 & Beyond	0	0	0
	87,600	**87,600**	**0**

Project Detailed 2014

Object	Description		Total Amount
Expense			
01001 - 8805	3% Administration Cost		2,600
01001 - 8807	Furniture & Equipment		85,000
		Total Expense:	**87,600**
Revenue			
41090 - 8820	City Wide DC - Fleet/P.W.		78,800
50000 - 8843	Transfer from Taxation		8,800
		Total Revenue:	**87,600**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	10,500	0	10,500
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2014	Apr 1, 2014	Tony Greco	Michael Shatil	Dec 31, 2014

Project Summary

Project Number: FL-5444-14
Project Title: PKS- 1 new landscape trailer
Asset Type: Equipment - New
Department: Fleet Management
Budget Year: 2014 **Approval Year:** 2014
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: City-Wide
Project Type: Growth/Equipment

Project Description

1 new landscape trailer - $20,000. This trailer is required to move equipment for maintenance of parks in the northeast and northwest districts.

Project Timelines

Q2 - Prepare specifications; Q3 - Award tender; Q4 - Take delivery of equipment

Scenario Description

1 new landscape trailer

Other Dept Impact

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	20,600	20,600	0
2015	0	0	0
2016	0	0	0
2017	0	0	0
2018 & Beyond	0	0	0
	20,600	**20,600**	**0**

Project Detailed 2014

Object	Description		Total Amount
Expense			
01001 - 8805	3% Administration Cost		600
01001 - 8807	Furniture & Equipment		20,000
		Total Expense:	**20,600**
Revenue			
41090 - 8820	City Wide DC - Fleet/P.W.		18,500
50000 - 8843	Transfer from Taxation		2,100
		Total Revenue:	**20,600**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	2,500	0	2,500
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2014	Apr 1, 2014	Tony Greco	Michael Shatil	Dec 31, 2014

Project Summary

Project Number: FL-5445-14
Project Title: PKS- 1 new landscape trailer
Asset Type: Equipment - New
Department: Fleet Management
Budget Year: 2014 **Approval Year:** 2014
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: City-Wide
Project Type: Growth/Equipment

Project Description

1 new landscape trailer - $20,000. This trailer is required to move equipment for maintenance of parks in the northeast and northwest districts.

Project Timelines

Q2 - Prepare specifications; Q3 - Award tender; Q4 - Take delivery of equipment

Scenario Description

1 new landscape trailer

Other Dept Impact

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	20,600	20,600	0
2015	0	0	0
2016	0	0	0
2017	0	0	0
2018 & Beyond	0	0	0
	20,600	**20,600**	**0**

Project Detailed 2014

Object	Description		Total Amount
Expense			
01001 - 8805	3% Administration Cost		600
01001 - 8807	Furniture & Equipment		20,000
		Total Expense:	**20,600**
Revenue			
41090 - 8820	City Wide DC - Fleet/P.W.		18,500
50000 - 8843	Transfer from Taxation		2,100
		Total Revenue:	**20,600**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	2,500	0	2,500
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2014	Apr 1, 2014	Tony Greco	Michael Shatil	Dec 31, 2014

Project Summary

Project Number: FL-5446-14
Project Title: PKS- 1 new landscape trailer
Asset Type: Equipment - New
Department: Fleet Management
Budget Year: 2014 **Approval Year:** 2014
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: City-Wide
Project Type: Growth/Equipment

Project Description

1 new landscape trailer - $20,000. This trailer is required to move equipment for maintenance of parks in the northeast and northwest districts.

Project Timelines

Q2 - Prepare specifications; Q3 - Award tender; Q4 - Take delivery of equipment

Scenario Description

1 new landscape trailer

Other Dept Impact

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	20,600	20,600	0
2015	0	0	0
2016	0	0	0
2017	0	0	0
2018 & Beyond	0	0	0
	20,600	**20,600**	**0**

Project Detailed 2014

Object	Description		Total Amount
Expense			
01001 - 8805	3% Administration Cost		600
01001 - 8807	Furniture & Equipment		20,000
		Total Expense:	**20,600**
Revenue			
41090 - 8820	City Wide DC - Fleet/P.W.		18,500
50000 - 8843	Transfer from Taxation		2,100
		Total Revenue:	**20,600**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	2,500	0	2,500
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2014	Apr 1, 2014	Tony Greco	Michael Shatil	Dec 31, 2014

Project Summary

Project Number: FL-5447-14
Project Title: PKS- 1 new dump trailer
Asset Type: Equipment - New
Department: Fleet Management
Budget Year: 2014
Approval Year: 2014
Scenario Name: Main
Scenario Active: Yes
Project Stage: Manager of Capital
TCA: Yes
Regions: City-Wide
Project Type: Growth/Equipment

Project Description

1 new dump trailer - $25,000. This trailer is required to transport mulch (summer) and salt (winter) to parks/sidewalks. Reduction of number of trips to yard due to undersized trailers.

Project Timelines

Q2 - Prepare specifications; Q3 - Award tender; Q4 - Take delivery of equipment

Scenario Description

1 new dump trailer

Other Dept Impact

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	25,800	25,800	0
2015	0	0	0
2016	0	0	0
2017	0	0	0
2018 & Beyond	0	0	0
	25,800	**25,800**	**0**

Project Detailed 2014

Object	Description		Total Amount
Expense			
01001 - 8805	3% Administration Cost		800
01001 - 8807	Furniture & Equipment		25,000
		Total Expense:	**25,800**
Revenue			
41090 - 8820	City Wide DC - Fleet/P.W.		23,200
50000 - 8843	Transfer from Taxation		2,600
		Total Revenue:	**25,800**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	3,100	0	3,100
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2014	Apr 1, 2014	Tony Greco	Michael Shatil	Dec 31, 2014

Project Summary

Project Number: FL-5448-14
Project Title: PKS- 1 new dump trailer
Asset Type: Equipment - New
Department: Fleet Management
Budget Year: 2014 **Approval Year:** 2014
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: City-Wide
Project Type: Growth/Equipment

Project Description

1 new dump trailer - $25,000. This trailer is required to transport mulch (summer) and salt (winter) to parks/sidewalks. Reduction of number of trips to yard due to undersized trailers.

Project Timelines

Q2 - Prepare specifications; Q3 - Award tender; Q4 - Take delivery of equipment

Scenario Description

1 new dump trailer

Other Dept Impact

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	25,800	25,800	0
2015	0	0	0
2016	0	0	0
2017	0	0	0
2018 & Beyond	0	0	0
	25,800	**25,800**	**0**

Project Detailed 2014

Object	Description		Total Amount
Expense			
01001 - 8805	3% Administration Cost		800
01001 - 8807	Furniture & Equipment		25,000
		Total Expense:	**25,800**
Revenue			
41090 - 8820	City Wide DC - Fleet/P.W.		23,200
50000 - 8843	Transfer from Taxation		2,600
		Total Revenue:	**25,800**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	3,100	0	3,100
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2014	Apr 1, 2014	Tony Greco	Michael Shatil	Dec 31, 2014

Project Summary

Project Number: FL-5449-14
Project Title: PKS- 1 new dump trailer
Asset Type: Equipment - New
Department: Fleet Management
Budget Year: 2014 **Approval Year:** 2014
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: City-Wide
Project Type: Growth/Equipment

Project Description

1 new dump trailer - $25,000. This trailer is required to transport mulch (summer) and salt (winter) to parks/sidewalks. Reduction of number of trips to yard due to undersized trailers.

Project Timelines

Q2 - Prepare specifications; Q3 - Award tender; Q4 - Take delivery of equipment

Scenario Description

1 new dump trailer

Other Dept Impact

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	25,800	25,800	0
2015	0	0	0
2016	0	0	0
2017	0	0	0
2018 & Beyond	0	0	0
	25,800	**25,800**	**0**

Project Detailed 2014

Object	Description		Total Amount
Expense			
01001 - 8805	3% Administration Cost		800
01001 - 8807	Furniture & Equipment		25,000
		Total Expense:	**25,800**
Revenue			
41090 - 8820	City Wide DC - Fleet/P.W.		23,200
50000 - 8843	Transfer from Taxation		2,600
		Total Revenue:	**25,800**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	3,100	0	3,100
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2014	Apr 1, 2014	Tony Greco	Michael Shatil	Dec 31, 2014

Project Summary

Project Number: FL-5450-14
Project Title: PKS- 1 new dump trailer
Asset Type: Equipment - New
Department: Fleet Management
Budget Year: 2014
Approval Year: 2014
Scenario Name: Main
Scenario Active: Yes
Project Stage: Manager of Capital
TCA: Yes
Regions: City-Wide
Project Type: Growth/Equipment

Project Description

1 new dump trailer - $25,000. This trailer is required to transport mulch (summer) and salt (winter) to parks/sidewalks. Reduction of number of trips to yard due to undersized trailers.

Project Timelines

Q2 - Prepare specifications; Q3 - Award tender; Q4 - Take delivery of equipment

Scenario Description

1 new dump trailer

Other Dept Impact

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	25,800	25,800	0
2015	0	0	0
2016	0	0	0
2017	0	0	0
2018 & Beyond	0	0	0
	25,800	**25,800**	**0**

Project Detailed 2014

Object	Description		Total Amount
Expense			
01001 - 8805	3% Administration Cost		800
01001 - 8807	Furniture & Equipment		25,000
		Total Expense:	**25,800**
Revenue			
41090 - 8820	City Wide DC - Fleet/P.W.		23,200
50000 - 8843	Transfer from Taxation		2,600
		Total Revenue:	**25,800**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	3,100	0	3,100
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2014	Apr 1, 2014	Tony Greco	Michael Shatil	Dec 31, 2014

Project Summary

Project Number: FL-5451-14
Project Title: PKS- 1 new narrow sidewalk tractor with plow/salter/ blower/sweeper attachments
Asset Type: Equipment - New
Department: Fleet Management
Budget Year: 2014 **Approval Year:** 2014
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: City-Wide
Project Type: Growth/Equipment

Project Description

1 new narrow sidewalk tractor with plow/salter/blower/sweeper attachments - $82,000. This equipment is required to maintain 40 km of new sidewalk and maintain service levels.

Project Timelines

Q2 - Prepare specifications; Q3 - Award tender; Q4 - Take delivery of equipment

Scenario Description

1 new narrow sidewalk tractor with plow/salter/blower/sweeper attachments

Other Dept Impact

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	84,500	84,500	0
2015	0	0	0
2016	0	0	0
2017	0	0	0
2018 & Beyond	0	0	0
	84,500	**84,500**	**0**

Project Detailed 2014

Object	Description		Total Amount
Expense			
01001 - 8805	3% Administration Cost		2,500
01001 - 8807	Furniture & Equipment		82,000
		Total Expense:	**84,500**
Revenue			
41090 - 8820	City Wide DC - Fleet/P.W.		76,000
50000 - 8843	Transfer from Taxation		8,500
		Total Revenue:	**84,500**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	10,100	0	10,100
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2014	Apr 1, 2014	Tony Greco	Michael Shatil	Dec 31, 2014

Project Summary

Project Number: FL-5460-14
Project Title: PKS-Additional Small Equipment
Asset Type: Equipment - New
Department: Fleet Management
Budget Year: 2014
Approval Year: 2014
Scenario Name: Main
Scenario Active: Yes
Project Stage: Manager of Capital
TCA: No
Regions: City-Wide
Project Type: Growth/Equipment

Project Description

Purchase additional small equipment - $20,00. Purchase new sports field paint/trailer systems for painting of additional fields including 9V9 soccer requires additional equipment and new string trimmers, back pack blowers, push mowers, etc.

Project Timelines

Q2 - Prepare specifications; Q3 - Award tender; Q4 - Take delivery of equipment

Scenario Description

Additional Small Equipment

Other Dept Impact

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	20,600	20,600	0
2015	0	0	0
2016	0	0	0
2017	0	0	0
2018 & Beyond	0	0	0
	20,600	**20,600**	**0**

Project Detailed 2014

Object	Description		Total Amount
Expense			
01001 - 8805	3% Administration Cost		600
01001 - 8807	Furniture & Equipment		20,000
		Total Expense:	**20,600**
Revenue			
41090 - 8820	City Wide DC - Fleet/P.W.		18,500
50000 - 8843	Transfer from Taxation		2,100
		Total Revenue:	**20,600**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2014	Apr 1, 2014	Tony Greco	Michael Shatil	Dec 31, 2014

Project Summary

Project Number: FL-5461-14
Project Title: PW-RDS-1 new crash truck assembly
Asset Type: Equipment - New
Department: Fleet Management
Budget Year: 2014 **Approval Year:** 2014
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: City-Wide
Project Type: Growth/Equipment

Project Description

1 new crash protection system - $30,000. This equipment is to be mounted on the rear of a 5 ton truck, equal to what is used by the MTO for the additional safety protection for staff.

Project Timelines

Q2 - Prepare specifications; Q3 - Award tender; Q4 - Take delivery of equipment

Scenario Description

1 new crash protection system

Other Dept Impact

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	30,900	30,900	0
2015	0	0	0
2016	0	0	0
2017	0	0	0
2018 & Beyond	0	0	0
	30,900	**30,900**	**0**

Project Detailed 2014

Object	Description		Total Amount
Expense			
01001 - 8805	3% Administration Cost		900
01001 - 8807	Furniture & Equipment		30,000
		Total Expense:	**30,900**
Revenue			
41090 - 8820	City Wide DC - Fleet/P.W.		27,800
50000 - 8843	Transfer from Taxation		3,100
		Total Revenue:	**30,900**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	3,700	0	3,700
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2014	Apr 1, 2014	Tony Greco	Michael Shatil	Dec 31, 2014

Project Summary

Project Number: FL-5462-14
Project Title: PW-RDS-1 new crash truck assembly
Asset Type: Equipment - New
Department: Fleet Management
Budget Year: 2014 **Approval Year:** 2014
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: City-Wide
Project Type: Growth/Equipment

Project Description

1 new crash protection system - $30,000. This equipment is to be mounted on the rear of a 5 ton truck, equal to what is used by the MTO for the additional safety protection for staff.

Project Timelines

Q2 - Prepare specifications; Q3 - Award tender; Q4 - Take delivery of equipment

Scenario Description

1 new crash protection system

Other Dept Impact

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	30,900	30,900	0
2015	0	0	0
2016	0	0	0
2017	0	0	0
2018 & Beyond	0	0	0
	30,900	**30,900**	**0**

Project Detailed 2014

Object	Description		Total Amount
Expense			
01001 - 8805	3% Administration Cost		900
01001 - 8807	Furniture & Equipment		30,000
		Total Expense:	**30,900**
Revenue			
41090 - 8820	City Wide DC - Fleet/P.W.		27,800
50000 - 8843	Transfer from Taxation		3,100
		Total Revenue:	**30,900**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	3,700	0	3,700
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2014	Apr 1, 2014	Tony Greco	Michael Shatil	Dec 31, 2014

Project Summary

Project Number: FL-5463-14
Project Title: PW-RDS-1 new 2 ton 4x4 dump truck
Asset Type: Equipment - New
Department: Fleet Management
Budget Year: 2014 **Approval Year:** 2014
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: City-Wide
Project Type: Growth/Equipment

Project Description

1 new 2 ton 4x4 dump truck - $65,000. This vehicle is required due to growth and is to coincide with additional staff request.

Project Timelines

Q2 - Prepare specifications; Q3 - Award tender; Q4 - Take delivery of equipment

Scenario Description

1 new 2 ton 4x4 dump truck

Other Dept Impact

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	67,000	67,000	0
2015	0	0	0
2016	0	0	0
2017	0	0	0
2018 & Beyond	0	0	0
	67,000	**67,000**	**0**

Project Detailed 2014

Object	Description		Total Amount
Expense			
01001 - 8805	3% Administration Cost		2,000
01001 - 8807	Furniture & Equipment		65,000
		Total Expense:	**67,000**
Revenue			
41090 - 8820	City Wide DC - Fleet/P.W.		60,300
50000 - 8843	Transfer from Taxation		6,700
		Total Revenue:	**67,000**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	8,000	0	8,000
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR: 155-14-04 - Equipment Operator I

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2014	Apr 1, 2014	Tony Greco	Michael Shatil	Dec 31, 2014

Project Summary

Project Number: FL-5464-14
Project Title: PW-RDS-1 new 3/4 ton 4x4 ext cab pickup with plow/arrow board/salt spreader
Asset Type: Equipment - New
Department: Fleet Management
Budget Year: 2014 **Approval Year:** 2014
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: City-Wide
Project Type: Growth/Equipment

Project Description

1 new 3/4 ton 4x4 ext cab pickup with plow/arrow board/salt spreader - $55,000. Vehicle is required for growth and to coincide with additional staff request.

Project Timelines

Q2 - Prepare specifications; Q3 - Award tender; Q4 - Take delivery of equipment

Scenario Description

1 new 3/4 ton 4x4 ext cab pickup with plow/arrow board/salt spreader

Other Dept Impact

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	56,700	56,700	0
2015	0	0	0
2016	0	0	0
2017	0	0	0
2018 & Beyond	0	0	0
	56,700	**56,700**	**0**

Project Detailed 2014

Object	Description		Total Amount
Expense			
01001 - 8805	3% Administration Cost		1,700
01001 - 8807	Furniture & Equipment		55,000
		Total Expense:	**56,700**
Revenue			
41090 - 8820	City Wide DC - Fleet/P.W.		51,000
50000 - 8843	Transfer from Taxation		5,700
		Total Revenue:	**56,700**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	6,800	0	6,800
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR: 155-14-05 - Road Patrol Person

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2014	Apr 1, 2014	Tony Greco	Michael Shatil	Dec 31, 2014

Project Summary

Project Number: FL-5465-14
Project Title: PW-WASTEWATER-1 new utility vehicle special equipment
Asset Type: Equipment - New
Department: Fleet Management
Budget Year: 2014 **Approval Year:** 2014
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: City-Wide
Project Type: Growth/Equipment

Project Description

1 new utility vehicle special equipment - $30,000. This equipment is necessary for working in water. It will provide access to drains in ponds that are surrounded by water, provide access to sewers and storm events. It is required for storm water management of 120 storm ponds plus creeks and rivers.

Project Timelines

Q2 - Prepare specifications; Q3 - Award tender; Q4 - Take delivery of equipment

Scenario Description

1 new utility vehicle special equipment

Other Dept Impact

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	30,900	30,900	0
2015	0	0	0
2016	0	0	0
2017	0	0	0
2018 & Beyond	0	0	0
	30,900	**30,900**	**0**

Project Detailed 2014

Object	Description		Total Amount
Expense			
01001 - 8805	3% Administration Cost		900
01001 - 8807	Furniture & Equipment		30,000
		Total Expense:	**30,900**
Revenue			
41090 - 8820	City Wide DC - Fleet/P.W.		27,800
50000 - 8843	Transfer from Taxation		3,100
		Total Revenue:	**30,900**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	3,700	0	3,700
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2014	Apr 1, 2014	Tony Greco	Michael Shatil	Dec 31, 2014

Project Summary

Project Number: FL-5467-14
Project Title: PW-WATER--Replace 1639 with 3/4 ton cargo van
Asset Type: Equipment - Replacement
Department: Fleet Management
Budget Year: 2014 **Approval Year:** 2014
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: City-Wide
Project Type: Equipment Replacement

Project Description

Replace 1639 with 3/4 ton cargo van with shelving - $35,000. Unit 1639 - 2006 cargo van with 211,353 km has exceeded the life cycle.

Project Timelines

Q2 - Prepare specifications; Q3 - Award tender; Q4 - Take delivery of equipment

Scenario Description

Replace 1639

Other Dept Impact

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	36,100	36,100	0
2015	0	0	0
2016	0	0	0
2017	0	0	0
2018 & Beyond	0	0	0
	36,100	**36,100**	**0**

Project Detailed 2014

Object	Description		Total Amount
Expense			
01001 - 8805	3% Administration Cost		1,100
01001 - 8807	Furniture & Equipment		35,000
		Total Expense:	**36,100**
Revenue			
60190 - 8844	Vehicle Reserve		36,100
		Total Revenue:	**36,100**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2014	Apr 1, 2014	Tony Greco	Michael Shatil	Dec 31, 2014

Project Summary

Project Number: FL-5469-14
Project Title: PW-WASTEWATER--Replace 1580 with 1 ton unicell van
Asset Type: Equipment - Replacement
Department: Fleet Management
Budget Year: 2014 **Approval Year:** 2014
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: City-Wide
Project Type: Equipment Replacement

Project Description

Replace 1580 with 1 ton unicell van - $43,000. Unit 1580 - 2005 cube van with 157,760 km has exceeded the life cycle.

Project Timelines

Q2 - Prepare specifications; Q3 - Award tender; Q4 - Take delivery of equipment

Scenario Description

Replace 1580

Other Dept Impact

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	44,300	44,300	0
2015	0	0	0
2016	0	0	0
2017	0	0	0
2018 & Beyond	0	0	0
	44,300	**44,300**	**0**

Project Detailed 2014

Object	Description		Total Amount
Expense			
01001 - 8805	3% Administration Cost		1,300
01001 - 8807	Furniture & Equipment		43,000
		Total Expense:	**44,300**
Revenue			
60190 - 8844	Vehicle Reserve		44,300
		Total Revenue:	**44,300**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2014	Apr 1, 2014	Tony Greco	Michael Shatil	Dec 31, 2014

Project Summary

Project Number: FL-5486-14
Project Title: RECREATION-Replace 882 with showmobile trailer
Asset Type: Equipment - Replacement
Department: Fleet Management
Budget Year: 2014 **Approval Year:** 2014
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: City-Wide
Project Type: Equipment Replacement

Project Description

Replace 882 with showmobile trailer - $175,000. Unit 882 - 1994 showmobile trailer has exceeded the life cycle, extensive repair costs are ongoing and unit is starting to look weathered.

Project Timelines

Q2 - Prepare specifications; Q3 - Award tender; Q4 - Take delivery of equipment

Scenario Description

Replace 882

Other Dept Impact

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	180,250	180,250	0
2015	0	0	0
2016	0	0	0
2017	0	0	0
2018 & Beyond	0	0	0
	180,250	**180,250**	**0**

Project Detailed 2014

Object	Description		Total Amount
Expense			
01001 - 8805	3% Administration Cost		5,250
01001 - 8807	Furniture & Equipment		175,000
		Total Expense:	**180,250**
Revenue			
60190 - 8844	Vehicle Reserve		180,250
		Total Revenue:	**180,250**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2014	Apr 1, 2014	Tony Greco	Michael Shatil	Dec 31, 2014

Project Summary

Project Number: FL-5499-14
Project Title: PKS- 1 new narrow sidewalk tractor with plow/salter/ blower/sweeper attachments
Asset Type: Equipment - New
Department: Fleet Management
Budget Year: 2014 **Approval Year:** 2014
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: City-Wide
Project Type: Growth/Equipment

Project Description

1 new narrow sidewalk tractor with plow/salter/blower/sweeper attachments - $82,000. This equipment is required to maintain 40 km of new sidewalk and maintain service levels.

Project Timelines

Q2 - Prepare specifications; Q3 - Award tender; Q4 - Take delivery of equipment

Scenario Description

1 new narrow sidewalk tractor with plow/salter/blower/sweeper attachments

Other Dept Impact

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	84,500	84,500	0
2015	0	0	0
2016	0	0	0
2017	0	0	0
2018 & Beyond	0	0	0
	84,500	**84,500**	**0**

Project Detailed 2014

Object	Description		Total Amount
Expense			
01001 - 8805	3% Administration Cost		2,500
01001 - 8807	Furniture & Equipment		82,000
		Total Expense:	**84,500**
Revenue			
41090 - 8820	City Wide DC - Fleet/P.W.		76,000
50000 - 8843	Transfer from Taxation		8,500
		Total Revenue:	**84,500**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	10,100	0	10,100
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2014	Apr 1, 2014	Tony Greco	Michael Shatil	Dec 31, 2014

Project Summary

Project Number: FR-3508-13
Project Title: Breathing Apparatus Replacements
Asset Type: Equipment - Replacement
Department: Fire and Rescue Services
Budget Year: 2014
Approval Year: 2014
Scenario Name: Main
Scenario Active: Yes
Project Stage: Manager of Capital
TCA: Yes
Regions: City-Wide
Project Type: Equipment Replacement

Project Description

Replace / upgrade obsolete Self Contained Breathing Apparatus.Replacement of high pressure cylinders that have reached their serviceable life cycle (by Regulation). SCBA face piece replacement due to deterioration and exposure to products of combustion and/or chemical atmospheres.

Project Timelines

Scenario Description

Other Dept Impact

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	45,100	45,100	0
2015	45,100	45,100	0
2016	45,100	45,100	0
2017	45,100	45,100	0
2018 & Beyond	0	0	0
	180,400	**180,400**	**0**

Project Detailed 2014

Object	Description		Total Amount
Expense			
01001 - 8805	3% Administration Cost		1,300
01001 - 8807	Furniture & Equipment		43,800
		Total Expense:	**45,100**
Revenue			
60070 - 8844	Fire Equipment Reserve		45,100
		Total Revenue:	**45,100**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2007	Jan 1, 2013		G.R. Senay	Dec 31, 2016

Project Summary

Project Number: FR-3567-14
Project Title: Station #75 Equipment for Engine 75
Asset Type: Equipment - New
Department: Fire and Rescue Services
Budget Year: 2014 **Approval Year:** 2014
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: Ward 3
Project Type: Growth/Equipment

Project Description

Purchase of equipment for Engine 75. Required purchase of hydraulic and manual equipment for Engine 75 in order to meet response standards.

Project Timelines

Scenario Description

Other Dept Impact

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	119,700	119,700	0
2015	0	0	0
2016	0	0	0
2017	0	0	0
2018 & Beyond	0	0	0
	119,700	**119,700**	**0**

Project Detailed 2014

Object	Description		Total Amount
Expense			
01001 - 8805	3% Administration Cost		3,500
01001 - 8807	Furniture & Equipment		116,200
		Total Expense:	**119,700**
Revenue			
41020 - 8820	City Wide DC - Fire		119,700
		Total Revenue:	**119,700**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2012	Apr 1, 2014		Fire Chief G.R. Senay	Dec 31, 2014

Project Summary

Project Number: FR-3571-14
Project Title: Command Vehicle
Asset Type: Equipment - New
Department: Fire and Rescue Services
Budget Year: 2014
Scenario Name: Main
Project Stage: Manager of Capital
Regions: City-Wide
Project Type: Growth/Development

Approval Year: 2014
Scenario Active: Yes
TCA: Yes

Project Description

District Chief Response Vehicle – Shared by 4 New District Chiefs. The Master Fire Plan identifies 4 new District Chiefs, Fire Operations Division. Each District Chief is assigned to command one of four alternating shifts – as such one command vehicle is shared by each of the 4 District Chiefs.

Project Timelines

Scenario Description

2013 DC Appendix D Item 3.2.5

Other Dept Impact

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	60,000	60,000	0
2015	0	0	0
2016	0	0	0
2017	0	0	0
2018 & Beyond	0	0	0
	60,000	**60,000**	**0**

Project Detailed 2014

Object	Description		Total Amount
Expense			
01001 - 8805	3% Administration Cost		1,750
01001 - 8807	Furniture & Equipment		58,250
		Total Expense:	**60,000**
Revenue			
41020 - 8820	City Wide DC - Fire		60,000
		Total Revenue:	**60,000**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	558,939	0	558,939
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR: 100-14-01 - 4 District Chiefs GAPPED (6 Months)

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2012	Apr 1, 2014		Fire Chief G.R. Senay	Dec 31, 2014

VAUGHAN

Project Summary

Project Number: FR-3591-14
Project Title: Replace 7979 Fire Prevention Vehicle
Asset Type: Equipment - Replacement
Department: Fire and Rescue Services
Budget Year: 2014 **Approval Year:** 2014
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: City-Wide
Project Type: Equipment Replacement

Project Description

This 2005 model will be past the serviceable standard life cycle and will be due for replacement.

Project Timelines

Issue RFP - 1st Quarter - Award Contract 2nd Quarter - delivery 2nd quarter 2015

Scenario Description

Other Dept Impact

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	40,500	40,500	0
2015	0	0	0
2016	0	0	0
2017	0	0	0
2018 & Beyond	0	0	0
	40,500	**40,500**	**0**

Project Detailed 2014

Object	Description		Total Amount
Expense			
01001 - 8805	3% Administration Cost		1,200
01001 - 8807	Furniture & Equipment		39,300
		Total Expense:	**40,500**
Revenue			
60070 - 8844	Fire Equipment Reserve		40,500
		Total Revenue:	**40,500**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2015	Jan 1, 2014		G.R. Senay	Jun 30, 2015

Project Summary

Project Number: FR-3594-14
Project Title: Replace Platoon Chief Vehicle
Asset Type: Equipment - Replacement
Department: Fire and Rescue Services
Budget Year: 2014
Approval Year: 2014
Scenario Name: Main
Scenario Active: Yes
Project Stage: Manager of Capital
TCA: Yes
Regions: City-Wide
Project Type: Equipment Replacement

Project Description

This 8 year old model has approx. 200,000 kms and will be past the serviceable standard life cycle.

Project Timelines

Issue RFP - 1st Quarter - Award Contract 2nd Quarter - delivery 2nd quarter 2015

Scenario Description

Other Dept Impact

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	73,800	73,800	0
2015	0	0	0
2016	0	0	0
2017	0	0	0
2018 & Beyond	0	0	0
	73,800	**73,800**	**0**

Project Detailed 2014

Object	Description		Total Amount
Expense			
01001 - 8805	3% Administration Cost		2,200
01001 - 8807	Furniture & Equipment		71,600
		Total Expense:	**73,800**
Revenue			
60070 - 8844	Fire Equipment Reserve		73,800
		Total Revenue:	**73,800**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2014	Jan 1, 2014		G.R. Senay	Jun 30, 2015

Project Summary

Project Number: FR-3612-14
Project Title: Fitness Equipment and Furniture Replacement - All Stations/Divisions
Asset Type: Equipment - Replacement
Department: Fire and Rescue Services
Budget Year: 2014 **Approval Year:** 2014
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: City-Wide
Project Type: Equipment Replacement

Project Description

Fitness and furniture replacement in all stations/all divisions as necessary.

Project Timelines

Analyze excercise equipment/furniture Q1- 2014 - rollout replacements by Q3 2014

Scenario Description

DC - Appendix D - Table 1 - Other Station Equipment

Other Dept Impact

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	30,000	30,000	0
2015	30,000	30,000	0
2016	30,000	30,000	0
2017	30,000	30,000	0
2018 & Beyond	0	0	0
	120,000	**120,000**	**0**

Project Detailed 2014

Object	Description		Total Amount
Expense			
01001 - 8805	3% Administration Cost		900
01001 - 8807	Furniture & Equipment		29,100
		Total Expense:	**30,000**
Revenue			
60070 - 8844	Fire Equipment Reserve		30,000
		Total Revenue:	**30,000**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2014	Jan 15, 2014	Deputy Fraser	Fire Chief Larry Bentley	Oct 30, 2014

Project Summary

Project Number: HR-9533-14
Project Title: Attendance Management Automation
Asset Type: Corporate Applications
Department: Human Resources
Budget Year: 2014 **Approval Year:** 2014
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** No
Regions: City-Wide
Project Type: New Infrastructure

Project Description

Review a strategy to manage attendance management within the City of Vaughan. As the City is rapidly growing it requires the appropriate technological infrastrure / solutions to track attendance, analyze attendance patters and provide a system that integrates with JD Edwards and can be used by all departments directly. We are looking to find efficiencies in entering data, tracking attendance and managing attendance throughout the City including Fire.

Project Timelines

February 2014 to July 2014 - will be the first Phase of the project in terms of conducting a needs analysis to understand what the user / business requirements are. August 2014 to October 2014 will be Phase II will be sourcing through an RFP the appropriate solution and between November 2014 to March 2015 Phase III will be implementation of the solution.

Scenario Description

Other Dept Impact

Review how all departments manage attendance including time entry for field staff. All departments will need to be interviewed to improve our current attendance management practices.

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	61,800	61,800	0
2015	0	0	0
2016	0	0	0
2017	103,000	103,000	0
2018 & Beyond	0	0	0
	164,800	**164,800**	**0**

Project Detailed 2014

Object	Description		Total Amount
Expense			
01001 - 8805	3% Administration Cost		1,800
01001 - 8807	Furniture & Equipment		60,000
		Total Expense:	**61,800**
Revenue			
50000 - 8843	Transfer from Taxation		61,800
		Total Revenue:	**61,800**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2013	Feb 1, 2014	Demetre Rigakos	Joseph Pittari	Jul 31, 2017

Project Summary

Project Number: HR-9536-14
Project Title: Procure Learning Management System (LMS)
Asset Type: Corporate Applications
Department: Human Resources
Budget Year: 2014 **Approval Year:** 2014
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** No
Regions: City-Wide
Project Type: New Infrastructure

Project Description

A LMS is a corporate wide web-based interactive and engaging on-line training tool. Self-serve portal will promote employee engagement and enhance job satisfaction by empowering managers and employees to take an active role in professional development. Employees will be able to view courses, self-register, take courses 24/7 and track their progress. The LMS will provide managers with a tool to align professional development with performance appraisals and succession planning for direct reports. Managers will have access to view courses, recommend training and/or pre-register employee, approve courses, run reports as well as monitor their employee progress.

Project Timelines

Process Mapping and Gap Analysis is completed. Phase 1: February 1 to March 31, 2014 - Vendor Selection. Phase 2: April 1 to August 31, 2014 – Setup (includes customization, implementation, setup records, create on-line courses). Phase 3: September 1 to October 31, 2014 – Change Management Plan (Communications, Employee/Admin Training). Phase 4: November 1 to Dec 31, 2014 – Go Live with pilot Phase 5: January 6 to March 3 2015 - Rollout to all Employees. The Annual Flat Fee (per user) includes software/network rental, tech. support, warranty, recurring maint., product upgrades. There will be a subsequent per user license/maint. fee, as little as $1500 to $5000/mth depending on how many are enrolled.

Scenario Description

One-Time Setup Fee includes all implementation/set-up, site branding, tech. support, recurring maintenance, product upgrades, training, standard modifications to functionality, and consulting/custom/interface development within scope. Fee also includes a “straight port” of SCORM-compliant training.

Other Dept Impact

LMS solution will replace our fragmented learning methods with one that is efficient, consistent, and centralized across all departments. The advantage of a web-based (SaaS) solution is that it requires minimal IT resources, if any, it’s more flexible, configurable, easier and quicker to deploy, and accessible from anywhere with an internet connect. From a due diligence/compliance perspective allows us to train all employees including volunteers in an efficient and effective manner.

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	51,500	51,500	0
2015	0	0	0
2016	0	0	0
2017	0	0	0
2018 & Beyond	0	0	0
	51,500	**51,500**	**0**

Project Detailed 2014

Object	Description		Total Amount
Expense			
01001 - 8805	3% Administration Cost		1,500
01001 - 8807	Furniture & Equipment		50,000
		Total Expense:	**51,500**
Revenue			
50000 - 8843	Transfer from Taxation		51,500
		Total Revenue:	**51,500**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	90,000	0	90,000
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR: 090-14-02 - Professional Fees

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2014	Feb 1, 2014	Demetre Rigakos	Joseph Pittari	Mar 31, 2015

Project Summary

Project Number: IT-3016-13
Project Title: Personal Computer (PC) Assets Renewal
Asset Type: Equipment - Replacement
Department: Information & Technology Mgmt.
Budget Year: 2014 **Approval Year:** 2014
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: City-Wide
Project Type: Technology

Project Description

Personal Computers and associated peripherals are used by all City departments to deliver municipal services. There are approximately 1,200 PC's deployed. A systematic PC replacement program over a 4-year period ensures efficient operation of the PC assets and enables user departments to maintain a consistent level of service. For the PC replacement program to be effective, the oldest 25% of PC assets need to be replaced every year.

Project Timelines

Scenario Description

Other Dept Impact

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	350,000	350,000	0
2015	350,000	350,000	0
2016	360,000	360,000	0
2017	360,000	360,000	0
2018 & Beyond	0	0	0
	1,420,000	**1,420,000**	**0**

Project Detailed 2014

Object	Description		Total Amount
Expense			
01001 - 8805	3% Administration Cost		10,200
01001 - 8807	Furniture & Equipment		339,800
		Total Expense:	**350,000**
Revenue			
60211 - 8844	Information Technology Asset Replacement		350,000
		Total Revenue:	**350,000**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2012	Jan 1, 2013	Dimitri Yampolsky	Joseph Pittari	Dec 31, 2016

Project Summary

Project Number: IT-3017-13
Project Title: Enterprise Telephone System Assets Renewal
Asset Type: Equipment - Replacement
Department: Information & Technology Mgmt.
Budget Year: 2014
Approval Year: 2014
Scenario Name: Main
Scenario Active: Yes
Project Stage: Manager of Capital
TCA: Yes
Regions: City-Wide
Project Type: Technology

Project Description

The corporate telephone system and associated peripherals are used by all City, VPL, VFRS departments and Call Centres in all locations to deliver services to citizens. A systematic replacement program over a 5-year period ensures efficient operation of the telephone system assets and enables user departments to maintain a consistent level of service. For the replacement program to be effective, the oldest 20% of telephone system assets need to be replaced every year.

Project Timelines

Scenario Description

Other Dept Impact

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	351,400	351,400	0
2015	390,900	390,900	0
2016	391,400	391,400	0
2017	391,400	391,400	0
2018 & Beyond	0	0	0
	1,525,100	**1,525,100**	**0**

Project Detailed 2014

Object	Description		Total Amount
Expense			
01001 - 8805	3% Administration Cost		10,240
01001 - 8807	Furniture & Equipment		341,160
		Total Expense:	**351,400**
Revenue			
60211 - 8844	Information Technology Asset Replacement		351,400
		Total Revenue:	**351,400**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2012	Jan 1, 2013	Dimitri Yampolsky	Joseph Pittari	Dec 31, 2016

Project Summary

Project Number: IT-3019-13
Project Title: Central Computing Infrastructure Renewal
Asset Type: Equipment - Replacement
Department: Information & Technology Mgmt.
Budget Year: 2014 **Approval Year:** 2014
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: City-Wide
Project Type: Technology

Project Description

Central computing facilities such as the data centre, network, servers, internet, A/V equipment and security devices are essential components of the City's technology infrastructure for delivery of municipal services. To maintain the technology infrastructure in good operating condition and to ensure uninterrupted and consistent delivery of municipal services, the oldest 25% of the technology infrastructure needs to be replaced annually.

Project Timelines

Scenario Description

Other Dept Impact

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	349,300	349,300	0
2015	388,800	388,800	0
2016	389,300	389,300	0
2017	389,300	389,300	0
2018 & Beyond	0	0	0
	1,516,700	**1,516,700**	**0**

Project Detailed 2014

Object	Description		Total Amount
Expense			
01001 - 8805	3% Administration Cost		10,170
01001 - 8807	Furniture & Equipment		339,130
		Total Expense:	**349,300**
Revenue			
60211 - 8844	Information Technology Asset Replacement		349,300
		Total Revenue:	**349,300**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2012	Jan 1, 2013	Dimitri Yampolsky	Joseph Pittari	Dec 31, 2016

Project Summary

Project Number: IT-3020-14
Project Title: Continuous Improvement - City Website (Vaughan Online)
Asset Type: Corporate Applications
Department: Information & Technology Mgmt.
Budget Year: 2014 **Approval Year:** 2014
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** No
Regions: City-Wide
Project Type: Technology

Project Description

The City's website (Vaughan Online) serves as a foundation for delivery of eServices to citizens. Ongoing innovation and continuous improvement of departmental business processes will result in additional functional requirements for Vaughan Online. A sustained funding program for Vaughan Online on-going enhancements will ensure that departmental business improvement opportunities are realized.

Project Timelines

Scenario Description

Other Dept Impact

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	154,500	154,500	0
2015	154,500	154,500	0
2016	154,500	154,500	0
2017	154,500	154,500	0
2018 & Beyond	0	0	0
	618,000	**618,000**	**0**

Project Detailed 2014

Object	Description		Total Amount
Expense			
01001 - 8805	3% Administration Cost		4,500
01001 - 8807	Furniture & Equipment		150,000
		Total Expense:	**154,500**
Revenue			
50000 - 8843	Transfer from Taxation		154,500
		Total Revenue:	**154,500**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2013	Jan 1, 2014	Dimitri Yampolsky	Joseph Pittari	Dec 31, 2017

Project Summary

Project Number: LI-4503-14
Project Title: Bathurst Clark Resource Library Renovations-Phase 2
Asset Type: Library Buildings
Department: Vaughan Libraries
Budget Year: 2014 **Approval Year:** 2014
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: Ward 5
Project Type: Infrastructure Replacement

Project Description

Phase 2 - balance of renovation work. Phase I approved as an ISF approved project for $400,000 incorporating renovation of entrance, circulation desk and operational work areas. If approved this work is expected to be completed by Q3 2013 with the replacement of carpets, painting and furniture remaining to be completed under Phase 2.
Funds required to retrofit public service areas.

Project Timelines

Scenario Description

Other Dept Impact

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	250,000	250,000	0
2015	0	0	0
2016	0	0	0
2017	0	0	0
2018 & Beyond	0	0	0
	250,000	**250,000**	**0**

Project Detailed 2014

Object	Description		Total Amount
Expense			
01001 - 8801	Contractors		243,000
01001 - 8805	3% Administration Cost		7,000
		Total Expense:	**250,000**
Revenue			
60010 - 8844	Pre-B& F Infra. Reserve		250,000
		Total Revenue:	**250,000**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2013	Apr 3, 2013		Sandy Vanderwerff	Sep 30, 2013

Project Summary

Project Number: LI-4504-13
Project Title: Library Technology Upgrade
Asset Type: Technology Infrastructure
Department: Vaughan Libraries
Budget Year: 2014
Approval Year: 2014
Scenario Name: Main
Scenario Active: Yes
Project Stage: Manager of Capital
TCA: Yes
Regions: City-Wide
Project Type: Technology

Project Description

Information services upgrade. Electronic information services, communications and user's personal technology are a growing and consistently changing facet of contemporary library services. To avoid huge sporadic requests for technology funding, we have developed and deployed a plan that requests a reasonable expenditure each year and retains the integrity of our system.

Project Timelines

Scenario Description

Other Dept Impact

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	140,000	140,000	0
2015	140,000	140,000	0
2016	140,000	140,000	0
2017	140,000	140,000	0
2018 & Beyond	0	0	0
	560,000	**560,000**	**0**

Project Detailed 2014

Object	Description		Total Amount
Expense			
01001 - 8805	3% Administration Cost		4,000
01001 - 8807	Furniture & Equipment		136,000
		Total Expense:	**140,000**
Revenue			
50000 - 8843	Transfer from Taxation		140,000
		Total Revenue:	**140,000**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2009	Apr 1, 2012		Sandy Vanderwerff	Dec 31, 2016

Project Summary

Project Number: LI-4508-13
Project Title: Civic Centre Resource Library-Resource Material
Asset Type: Library Resources
Department: Vaughan Libraries
Budget Year: 2014 **Approval Year:** 2014
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: City-Wide
Project Type: Growth/Development

Project Description

Purchase resources for the third resource library.
Required to service growing population based on Growth Related Forecast and establish opening day collections.

Project Timelines

Scenario Description

2013 DC Appendix C item 2.1.8

Other Dept Impact

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	244,320	244,320	0
2015	0	0	0
2016	0	0	0
2017	0	0	0
2018 & Beyond	0	0	0
	244,320	**244,320**	**0**

Project Detailed 2014

Object	Description		Total Amount
Expense			
01001 - 8805	3% Administration Cost		7,120
01001 - 8808	Miscellaneous Costs		237,200
		Total Expense:	**244,320**
Revenue			
41040 - 8820	City Wide DC - Library Buildings		219,890
50000 - 8843	Transfer from Taxation		24,430
		Total Revenue:	**244,320**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR: 220-15-01 - Civic Centre Resource Library - Operations & Staffing

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2009	Apr 1, 2012		Sandy Vanderwerff	Dec 31, 2015

Project Summary

Project Number: LI-4511-14
Project Title: Civic Centre Library-Communications & Hardware
Asset Type: Equipment - New
Department: Vaughan Libraries
Budget Year: 2014
Approval Year: 2014
Scenario Name: Main
Scenario Active: Yes
Project Stage: Manager of Capital
TCA: Yes
Regions: City-Wide
Project Type: Growth/Development

Project Description

Purchase Communications System and Hardware.Technology is the backbone of VPL business. Electronic information services, communications and users' personal technology are a facet of contemporary library services. Internal WAN/LAN networks must be built, access provided to the web and VPL online system installed. Computers for the public must be provided, cabling and network installations completed as well as installation of telephones for staff.

Project Timelines

Scenario Description

Other Dept Impact

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	756,000	756,000	0
2015	0	0	0
2016	0	0	0
2017	0	0	0
2018 & Beyond	0	0	0
	756,000	**756,000**	**0**

Project Detailed 2014

Object	Description		Total Amount
Expense			
01001 - 8805	3% Administration Cost		22,000
01001 - 8807	Furniture & Equipment		734,000
		Total Expense:	**756,000**
Revenue			
41040 - 8820	City Wide DC - Library Buildings		680,400
50000 - 8843	Transfer from Taxation		75,600
		Total Revenue:	**756,000**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR: 220-15-01 - Civic Centre Resource Library - Operations & Staffing

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2011	Apr 1, 2015		Sandy Vanderwerff	Dec 24, 2015

Project Summary

Project Number: LI-4530-14
Project Title: Civic Centre Resource Library
Asset Type: Library Buildings - Equipment
Department: Vaughan Libraries
Budget Year: 2014
Approval Year: 2014
Scenario Name: Main
Scenario Active: Yes
Project Stage: Manager of Capital
TCA: Yes
Regions: Ward 1
Project Type: Growth/Equipment

Project Description

Purchase of furniture and equipment necessary for opening of the Civic Centre Resource Library.
Required to service growing population based on Growth Related Forecast.
Furniture and equipment necessary to complete new library including items such as desks, chairs, tables, etc.

Project Timelines

Scenario Description

2013 DC Appendix C Item 2.1.6

Other Dept Impact

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	1,260,000	1,260,000	0
2015	0	0	0
2016	0	0	0
2017	0	0	0
2018 & Beyond	0	0	0
	1,260,000	**1,260,000**	**0**

Project Detailed 2014

Object	Description		Total Amount
Expense			
01001 - 8805	3% Administration Cost		36,700
01001 - 8807	Furniture & Equipment		1,223,300
		Total Expense:	**1,260,000**
Revenue			
41040 - 8820	City Wide DC - Library Buildings		1,134,000
50000 - 8843	Transfer from Taxation		126,000
		Total Revenue:	**1,260,000**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR: 220-15-01 - Civic Centre Resource Library - Operations & Staffing

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2011	Apr 1, 2014		Sandy Vanderwerff	Dec 31, 2015

Project Summary

Project Number: LI-4537-13
Project Title: Capital Resource Purchases
Asset Type: Library Resources
Department: Vaughan Libraries
Budget Year: 2014 **Approval Year:** 2014
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: City-Wide
Project Type: Infrastructure Replacement

Project Description

Purchase of library materials such as books, DVD's, CD's, etc. which have an estimated usefule life greater than one year, and the associated processing costs necessary to make these resources shelf ready. Increases to the annual contribution reserve relate to inflation and the addition of new libraries.

Project Timelines

Annually based on the applicable year

Scenario Description

Other Dept Impact

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	1,495,900	1,495,900	0
2015	1,777,500	1,777,500	0
2016	1,910,960	1,910,960	0
2017	1,949,170	1,949,170	0
2018 & Beyond	0	0	0
	7,133,530	**7,133,530**	**0**

Project Detailed 2014

Object	Description		Total Amount
Expense			
01001 - 8805	3% Administration Cost		43,600
01001 - 8808	Miscellaneous Costs		1,452,300
		Total Expense:	**1,495,900**
Revenue			
60212 - 8844	Library Materials Reserve		1,495,900
		Total Revenue:	**1,495,900**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2013	Jan 1, 2013	Sandy Vander Werff	Margie Singleton	Dec 31, 2016

Project Summary

Project Number: LI-4539-14
Project Title: Vellore Village South BL 39 - Consulting/Design/Construction
Asset Type: Library Buildings
Department: Vaughan Libraries
Budget Year: 2014 **Approval Year:** 2014
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: Ward 3
Project Type: Growth/Development

Project Description

Design and Construction of the Vellore Village Community Library in block 39 in the planned Community Centre. Construction is not scheduled to begin until 2015

Project Timelines

Scenario Description

2013 DC Appendix C Item 2.4

Other Dept Impact

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	327,300	327,300	0
2015	0	0	0
2016	3,001,300	3,001,300	0
2017	0	0	0
2018 & Beyond	0	0	0
	3,328,600	**3,328,600**	**0**

Project Detailed 2014

Object	Description		Total Amount
Expense			
01001 - 8802	Consultant		317,800
01001 - 8805	3% Administration Cost		9,500
		Total Expense:	**327,300**
Revenue			
41040 - 8820	City Wide DC - Library Buildings		294,600
50000 - 8843	Transfer from Taxation		32,700
		Total Revenue:	**327,300**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	560,701	0	560,701
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR: 220-16-01 - Vellore Village South Library

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2013	Jan 1, 2014		Sandy Vander Werff	Jan 1, 2017

Project Summary

Project Number: LI-4543-13
Project Title: Vellore Village South BL 39 - Land
Asset Type: Land Acquisition
Department: Vaughan Libraries
Budget Year: 2014 **Approval Year:** 2014
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** No
Regions: Ward 3
Project Type: Growth/Development

Project Description

Purchase Land for Vellore Village Community Library Identified in the DC Background Study and the Active together Master Plan

Project Timelines

Scenario Description

2013 DC Appendix C Item 2.5

Other Dept Impact

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	389,000	389,000	0
2015	0	0	0
2016	0	0	0
2017	0	0	0
2018 & Beyond	0	0	0
	389,000	**389,000**	**0**

Project Detailed 2014

Object	Description		Total Amount
Expense			
01001 - 8804	Land Costs		377,670
01001 - 8805	3% Administration Cost		11,330
		Total Expense:	**389,000**
Revenue			
41040 - 8820	City Wide DC - Library Buildings		350,100
50000 - 8843	Transfer from Taxation		38,900
		Total Revenue:	**389,000**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR: 220-16-01 - Vellore Village South Library

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2013	Jan 1, 2014		Sandy Vander Werff	Dec 31, 2015

Project Summary

Project Number: LI-4547-13
Project Title: Bathurst Clark Resource Library - Main Bathroom Renovations
Asset Type: Equipment - Replacement
Department: Vaughan Libraries
Budget Year: 2014 **Approval Year:** 2014
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: Ward 5
Project Type: Infrastructure Replacement

Project Description

Bathurst Clark Resource Library opened in 1994. No upgrades or renovations have been completed in the interim. The main washrooms for public use have deteriorating/dated plumbing, fixtures, flooring and counters that need repair/replacement.

Project Timelines

Scenario Description

Other Dept Impact

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	100,000	100,000	0
2015	0	0	0
2016	0	0	0
2017	0	0	0
2018 & Beyond	0	0	0
	100,000	**100,000**	**0**

Project Detailed 2014

Object	Description		Total Amount
Expense			
01001 - 8801	Contractors		97,100
01001 - 8805	3% Administration Cost		2,900
		Total Expense:	**100,000**
Revenue			
60010 - 8844	Pre-B& F Infra. Reserve		100,000
		Total Revenue:	**100,000**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2013	Jan 1, 2014		Sandy Vander Werff	Dec 31, 2015

Project Summary

Project Number: PK-6265-14
Project Title: Maple Reservoir Park - Senior Soccer Field Lighting
Asset Type: Parks Facilities
Department: Parks Development
Budget Year: 2014 **Approval Year:** 2014
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: Ward 1
Project Type: New Infrastructure

Project Description

Supply and installation of lights for 2 senior fields at Maple Reservoir Park. Given the increasing demand for senior soccer fields as identified in the Active Together Master Plan lighting of these fields will facilitate extended playing hours and provide additional revenue.

Project Timelines

8 months Planning
8 months Tendering and Construction

Scenario Description

Other Dept Impact

Parks and Forestry Operations and Buildings and Facilities

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	374,894	374,894	0
2015	0	0	0
2016	0	0	0
2017	0	0	0
2018 & Beyond	0	0	0
	374,894	**374,894**	**0**

Project Detailed 2014

Object	Description		Total Amount
Expense			
01001 - 8801	Contractors		306,500
01001 - 8802	Consultant		10,000
01001 - 8805	3% Administration Cost		10,919
01001 - 8812	Contingency		47,475
		Total Expense:	**374,894**
Revenue			
50000 - 8843	Transfer from Taxation		374,894
		Total Revenue:	**374,894**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	3,650	0	3,650
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2010	May 1, 2014	Martin Tavares/ Melanie Morris	Jamie Bronsema	Oct 30, 2015

Project Summary

Project Number: PK-6322-14
Project Title: Rose Mandarino Park - Basketball Court Reconstruction
Asset Type: Parks Facilities
Department: Parks Development
Budget Year: 2014 **Approval Year:** 2014
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: Ward 3
Project Type: Infrastructure Replacement

Project Description

Reconstruction of an existing basketball court and associated works to ensure continued service levels.

Project Timelines

6 months Planning
6 months Tendering and Construction

Scenario Description

Other Dept Impact

Parks and Forestry Operations

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	72,965	72,965	0
2015	0	0	0
2016	0	0	0
2017	0	0	0
2018 & Beyond	0	0	0
	72,965	**72,965**	**0**

Project Detailed 2014

Object	Description		Total Amount
Expense			
01001 - 8801	Contractors		58,100
01001 - 8802	Consultant		3,500
01001 - 8805	3% Administration Cost		2,125
01001 - 8812	Contingency		9,240
		Total Expense:	**72,965**
Revenue			
60188 - 8844	Parks Infra. Reserve		72,965
		Total Revenue:	**72,965**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2011	May 1, 2014	Martin Tavares/Melanie Morris	Jamie Bronsema	Jun 30, 2015

Project Summary

Project Number: PK-6334-14
Project Title: Heatherton Parkette - Playground Replacement & Safety Surfacing
Asset Type: Parks Facilities
Department: Parks Development
Budget Year: 2014 **Approval Year:** 2014
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: Ward 5
Project Type: Infrastructure Replacement

Project Description

Replace deteriorating play equipment and associated safety surfacing including related works. Required to meet the current Canadian Safety Association (CSA) guidelines CAN/CSA-Z614-07 (R2012).

Project Timelines

6 months Planning
6 months Tendering and Construction

Scenario Description

Other Dept Impact

Parks and Forestry Operations

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	133,849	133,849	0
2015	0	0	0
2016	0	0	0
2017	0	0	0
2018 & Beyond	0	0	0
	133,849	**133,849**	**0**

Project Detailed 2014

Object	Description		Total Amount
Expense			
01001 - 8801	Contractors		110,000
01001 - 8802	Consultant		3,000
01001 - 8805	3% Administration Cost		3,899
01001 - 8812	Contingency		16,950
		Total Expense:	**133,849**
Revenue			
60188 - 8844	Parks Infra. Reserve		133,849
		Total Revenue:	**133,849**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2011	Mar 1, 2014	Martin Tavares/ Melanie Morris	Jamie Bronsema	Jun 30, 2015

Project Summary

Project Number: PK-6336-14
Project Title: HR Breta Park - Playground Replacement & Safety Surfacing
Asset Type: Parks Facilities
Department: Parks Development
Budget Year: 2014 **Approval Year:** 2014
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: Ward 1
Project Type: Infrastructure Replacement

Project Description

Replace deteriorating play equipment, safety surfacing and associated works. Required to meet the current Canadian Safety Association (CSA) guidelines CAN/CSA-Z614-07 (R2012).

Project Timelines

6 months Planning
6 months Tendering and Construction

Scenario Description

Other Dept Impact

Parks and Forestry Operations

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	151,498	151,498	0
2015	0	0	0
2016	0	0	0
2017	0	0	0
2018 & Beyond	0	0	0
	151,498	**151,498**	**0**

Project Detailed 2014

Object	Description		Total Amount
Expense			
01001 - 8801	Contractors		124,400
01001 - 8802	Consultant		3,500
01001 - 8805	3% Administration Cost		4,413
01001 - 8812	Contingency		19,185
		Total Expense:	**151,498**
Revenue			
60188 - 8844	Parks Infra. Reserve		151,498
		Total Revenue:	**151,498**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2011	Mar 1, 2014	Martin Tavares/ Melanie Morris	Jamie Bronsema	Jun 30, 2015

Project Summary

Project Number: PK-6356-14
Project Title: Sonoma Heights Community Park - Ball Diamond Lighting
Asset Type: Parks Facilities
Department: Parks Development
Budget Year: 2014 **Approval Year:** 2014
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: Ward 2
Project Type: New Infrastructure

Project Description

Supply and Install lighting at the ball diamond in Sonoma Heights Community Park. Heavily used facility requires lighting to extend playing times.

Project Timelines

8 months Planning
8 months Tendering and Construction

Scenario Description

Other Dept Impact

Building and Facilities

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	229,184	229,184	0
2015	0	0	0
2016	0	0	0
2017	0	0	0
2018 & Beyond	0	0	0
	229,184	**229,184**	**0**

Project Detailed 2014

Object	Description		Total Amount
Expense			
01001 - 8801	Contractors		176,500
01001 - 8802	Consultant		16,986
01001 - 8805	3% Administration Cost		6,675
01001 - 8812	Contingency		29,023
		Total Expense:	**229,184**
Revenue			
50000 - 8843	Transfer from Taxation		229,184
		Total Revenue:	**229,184**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	1,825	0	1,825
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2012	Apr 2, 2014	Martin Tavares/ Melanie Morris	Jamie Bronsema	Oct 31, 2015

Project Summary

Project Number: PK-6359-14
Project Title: Maxey Park - Parking Lot Expansion
Asset Type: Parks Facilities
Department: Parks Development
Budget Year: 2014 **Approval Year:** 2014
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: Ward 2
Project Type: New Infrastructure

Project Description

Parking lot expansion at Maxey Park. Large events at this location require provision of additional parking spaces. Referred to the budget process by F&A September 2012.

Project Timelines

8 months Planning and Design
8 months Tendering and Construction

Scenario Description

Other Dept Impact

Parks and Forestry Operations

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	90,867	90,867	0
2015	0	0	0
2016	0	0	0
2017	0	0	0
2018 & Beyond	0	0	0
	90,867	**90,867**	**0**

Project Detailed 2014

Object	Description		Total Amount
Expense			
01001 - 8801	Contractors		73,000
01001 - 8802	Consultant		7,200
01001 - 8805	3% Administration Cost		2,647
01001 - 8812	Contingency		8,020
		Total Expense:	**90,867**
Revenue			
50000 - 8843	Transfer from Taxation		90,867
		Total Revenue:	**90,867**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2012	Apr 2, 2014	Martin Tavares/Melanie Morris	Jamie Bronsema	Oct 30, 2015

Project Summary

Project Number: PK-6361-14
Project Title: Bindertwine Park - Soccer Backstop and Sideline Fence
Asset Type: Parks Facilities
Department: Parks Development
Budget Year: 2014 **Approval Year:** 2014
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: Ward 1
Project Type: Infrastructure Replacement

Project Description

Fence upgrades to the premium soccer field at Bindertwine Park. Large durable chain link fencing is required to stop balls from entering the natural area and provide separation from the ball diamond. Premium fields are typically fenced as a standard level of service.

Project Timelines

6 months Planning
6 months Tendering and Construction

Scenario Description

Other Dept Impact

Parks and Forestry Operations

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	138,368	138,368	0
2015	0	0	0
2016	0	0	0
2017	0	0	0
2018 & Beyond	0	0	0
	138,368	**138,368**	**0**

Project Detailed 2014

Object	Description		Total Amount
Expense			
01001 - 8801	Contractors		120,625
01001 - 8802	Consultant		1,500
01001 - 8805	3% Administration Cost		4,030
01001 - 8812	Contingency		12,213
		Total Expense:	**138,368**
Revenue			
60188 - 8844	Parks Infra. Reserve		138,368
		Total Revenue:	**138,368**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2012	Apr 2, 2014	Martin Tavares/Melanie Morris	Jamie Bronsema	Jun 30, 2015

Project Summary

Project Number: PK-6365-14
Project Title: UV1-D4 - Block 40 District Park Development
Asset Type: Parkland Development
Department: Parks Development
Budget Year: 2014 **Approval Year:** 2014
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: Ward 3
Project Type: Growth/Development

Project Description

District Park Development - To coincide with timing of high school construction. Project includes Phase 1 Design and Phase 2 Construction of park facilities including active sports fields, children's playground and waterplay, washrooms, parking and site furnishings.

Project Timelines

Year 1 Planning and Design Phase 1
Year 2-3 Tendering and Construction Phase 2

Scenario Description

As identified and approved in 2013 DC Study appendix F Table 2.

Other Dept Impact

Parks and Forestry Operations and Buildings and Facilities

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	392,112	392,112	0
2015	3,564,651	3,564,651	0
2016	0	0	0
2017	0	0	0
2018 & Beyond	0	0	0
	3,956,763	**3,956,763**	**0**

Project Detailed 2014

Object	Description		Total Amount
Expense			
01001 - 8802	Consultant		346,083
01001 - 8805	3% Administration Cost		11,421
01001 - 8812	Contingency		34,608
		Total Expense:	**392,112**
Revenue			
41080 - 8820	City Wide DC - Park Dev.		352,900
50000 - 8843	Transfer from Taxation		39,212
		Total Revenue:	**392,112**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	55,800	0	55,800
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2012	Apr 2, 2014	Martin Tavares/ Melanie Morris	Jamie Bronsema	Dec 31, 2017

Project Summary

Project Number: PK-6377-14
Project Title: Mapes Park- Playground Replacement & Safety Surfacing
Asset Type: Parks Facilities
Department: Parks Development
Budget Year: 2014 **Approval Year:** 2014
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: Ward 2
Project Type: Infrastructure Replacement

Project Description

Replace deteriorating play equipment and associated safety surfacing to meet current Canadian Safety Association (CAN/CSA-Z614-07 R2012) guidelines including associated works.

Project Timelines

6 months Planning
6 months Tendering and Construction

Scenario Description

Other Dept Impact

Parks and Forestry Operations

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	155,513	155,513	0
2015	0	0	0
2016	0	0	0
2017	0	0	0
2018 & Beyond	0	0	0
	155,513	**155,513**	**0**

Project Detailed 2014

Object	Description		Total Amount
Expense			
01001 - 8801	Contractors		130,790
01001 - 8802	Consultant		500
01001 - 8805	3% Administration Cost		4,530
01001 - 8812	Contingency		19,693
		Total Expense:	**155,513**
Revenue			
60188 - 8844	Parks Infra. Reserve		155,513
		Total Revenue:	**155,513**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2013	Apr 1, 2014	Martin Tavares/ Melanie Morris	Jamie Bronsema	Jun 30, 2015

VAUGHAN

Project Summary

Project Number: PK-6381-14
Project Title: Al Palladini Community Centre - Landscape and Pedestrian Improvements
Asset Type: Other Buildings & Facilities
Department: Parks Development
Budget Year: 2014 **Approval Year:** 2014
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: Ward 2
Project Type: New Infrastructure

Project Description

Improvements to the North West corner of the landscape area of the parking lot are required to allow for pedestrian access and an accessible crossing from the sidewalk to the Community Centre. Currently, pedestrians are cutting through the landscape area and parking lot intersection, making it an unsafe crossing for pedestrians and drivers within the Community Centre parking lot.

Project Timelines

Works are to be completed within one year of award of quote.

Scenario Description

Other Dept Impact

Parks and Forestry Operations and Buildings and Facilities

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	61,002	61,002	0
2015	0	0	0
2016	0	0	0
2017	0	0	0
2018 & Beyond	0	0	0
	61,002	**61,002**	**0**

Project Detailed 2014

Object	Description		Total Amount
Expense			
01001 - 8801	Contractors		48,500
01001 - 8802	Consultant		3,000
01001 - 8805	3% Administration Cost		1,777
01001 - 8812	Contingency		7,725
		Total Expense:	**61,002**
Revenue			
61025 - 8844	Gas Tax Reserve		61,002
		Total Revenue:	**61,002**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2013	Apr 2, 2014	Martin Tavares/ Melanie Morris	Jamie Bronsema	Jun 30, 2015

Project Summary

Project Number: PK-6382-14
Project Title: Torii Park - Tennis Court Reconstruction
Asset Type: Parks Facilities
Department: Parks Development
Budget Year: 2014 **Approval Year:** 2014
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: Ward 3
Project Type: Infrastructure Replacement

Project Description

Tennis Court reconstruction of existing triple court to ensure service standards are maintained. Loose granular on surface poses a potential safety concern.

Project Timelines

6 months Planning
6 months Tendering and Construction

Scenario Description

Other Dept Impact

Potential to reduce operating impact for Parks and Forestry Operations

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	269,474	269,474	0
2015	0	0	0
2016	0	0	0
2017	0	0	0
2018 & Beyond	0	0	0
	269,474	**269,474**	**0**

Project Detailed 2014

Object	Description		Total Amount
Expense			
01001 - 8801	Contractors		215,000
01001 - 8802	Consultant		12,500
01001 - 8805	3% Administration Cost		7,849
01001 - 8812	Contingency		34,125
		Total Expense:	**269,474**
Revenue			
60188 - 8844	Parks Infra. Reserve		269,474
		Total Revenue:	**269,474**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2013	Apr 1, 2014	Martin Tavares/ Melanie Morris	Jamie Bronsema	Jun 30, 2015

Project Summary

Project Number: PK-6384-13
Project Title: Uplands Golf and Ski Centre - Hiking Trail/Pathways Improvements
Asset Type: Uplands Ski & Golf Facilities
Department: Parks Development
Budget Year: 2014 **Approval Year:** 2014
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: Ward 5
Project Type: Infrastructure Replacement

Project Description

Remove existing asphalt and granular pathway and supply and install new and replacement asphalt paths throughout Uplands Golf and Ski Centre. Work program to be completed in multiple phases.

Project Timelines

1 year per phase estimated

Scenario Description

Other Dept Impact

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	91,650	91,650	0
2015	91,650	91,650	0
2016	91,650	91,650	0
2017	91,650	91,650	0
2018 & Beyond	0	0	0
	366,600	**366,600**	**0**

Project Detailed 2014

Object	Description		Total Amount
Expense			
01001 - 8801	Contractors		72,941
01001 - 8802	Consultant		3,434
01001 - 8812	Contingency		15,275
		Total Expense:	**91,650**
Revenue			
61025 - 8844	Gas Tax Reserve		91,650
		Total Revenue:	**91,650**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2013	Apr 1, 2013	Martin Tavares/ Melanie Morris	Jamie Bronsema	Apr 1, 2018

Project Summary

Project Number: PK-6385-14
Project Title: Agostino Park - Multi-Use Field Development
Asset Type: Parks Facilities
Department: Parks Development
Budget Year: 2014 **Approval Year:** 2014
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: Ward 4
Project Type: New Infrastructure

Project Description

Construction of a multi-use field that will accommodate soccer, rugby, football and lacrosse user group demand.

Project Timelines

8 months Planning and Design
8 months Tendering and Construction

Scenario Description

Other Dept Impact

Parks and Forestry Operations

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	100,683	100,683	0
2015	0	0	0
2016	0	0	0
2017	0	0	0
2018 & Beyond	0	0	0
	100,683	**100,683**	**0**

Project Detailed 2014

Object	Description		Total Amount
Expense			
01001 - 8801	Contractors		85,000
01001 - 8805	3% Administration Cost		2,933
01001 - 8812	Contingency		12,750
		Total Expense:	**100,683**
Revenue			
50000 - 8843	Transfer from Taxation		100,683
		Total Revenue:	**100,683**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	8,939	0	8,939
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2013	Apr 1, 2014	Martin Tavares / Melanie Morris	Jamie Bronsema	Oct 30, 2015

Project Summary

Project Number: PK-6386-14
Project Title: Calvary Church Sports Fields - Soccer Field Redevelopment
Asset Type: Parks Facilities
Department: Parks Development
Budget Year: 2014 **Approval Year:** 2014
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: Ward 1
Project Type: New Infrastructure

Project Description

Redevelopment of Soccer Fields at Calvary Church Sports Fields to provide a 9v9 field as per recommendations of the Active Together Master Plan and also to make improvements to two mini fields.

Project Timelines

6 months Planning
6 months Tendering and Construction

Scenario Description

Other Dept Impact

Parks and Forestry Operations

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	241,046	241,046	0
2015	0	0	0
2016	0	0	0
2017	0	0	0
2018 & Beyond	0	0	0
	241,046	**241,046**	**0**

Project Detailed 2014

Object	Description		Total Amount
Expense			
01001 - 8801	Contractors		203,500
01001 - 8805	3% Administration Cost		7,021
01001 - 8812	Contingency		30,525
		Total Expense:	**241,046**
Revenue			
50000 - 8843	Transfer from Taxation		241,046
		Total Revenue:	**241,046**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	8,692	0	8,692
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2013	Apr 1, 2014	Martin Tavares / Melanie Morris	Jamie Bronsema	Jun 30, 2015

Project Summary

Project Number: PK-6388-14
Project Title: Pedestrian Bridge Repairs and Replacement
Asset Type: Bridges & Structures
Department: Parks Development
Budget Year: 2014 **Approval Year:** 2014
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: City-Wide
Project Type: Health & Safety

Project Description

Replacement and major repairs to pedestrian bridge components including abutments, decks and railings etc. that have reached end of life cycle as prioritized in the 2012 Bi-annual Engineering Review and report. Multiple locations.

Project Timelines

Approximately two years.

Scenario Description

Other Dept Impact

Parks and Forestry Operations

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	247,250	247,250	0
2015	0	0	0
2016	0	0	0
2017	0	0	0
2018 & Beyond	0	0	0
	247,250	**247,250**	**0**

Project Detailed 2014

Object	Description		Total Amount
Expense			
01001 - 8801	Contractors		210,000
01001 - 8802	Consultant		5,000
01001 - 8812	Contingency		32,250
		Total Expense:	**247,250**
Revenue			
61025 - 8844	Gas Tax Reserve		247,250
		Total Revenue:	**247,250**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2014	Apr 1, 2014	Martin Tavares/ Melanie Morris	Jamie Bronsema	Jun 30, 2015

Project Summary

Project Number: PK-6391-14
Project Title: Torii Park - Bocce Court Development
Asset Type: Parks Facilities
Department: Parks Development
Budget Year: 2014 **Approval Year:** 2014
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: Ward 3
Project Type: New Infrastructure

Project Description

Construct one new bocce court at Torii Park. One new court is requested due to changing demographics.

Project Timelines

Construction is estimated to be completed within one year.

Scenario Description

Other Dept Impact

Parks and Forestry Operations

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	90,519	90,519	0
2015	0	0	0
2016	0	0	0
2017	0	0	0
2018 & Beyond	0	0	0
	90,519	**90,519**	**0**

Project Detailed 2014

Object	Description		Total Amount
Expense			
01001 - 8801	Contractors		74,400
01001 - 8802	Consultant		2,020
01001 - 8805	3% Administration Cost		2,636
01001 - 8812	Contingency		11,463
		Total Expense:	**90,519**
Revenue			
50000 - 8843	Transfer from Taxation		90,519
		Total Revenue:	**90,519**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	1,000	0	1,000
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2013	Apr 1, 2014	Martin Tavares/Melanie Morris	Jamie Bronsema	Jun 30, 2015

Project Summary

Project Number: PK-6396-14
Project Title: Yorkhill District Park - Playground Redevelopment
Asset Type: Parks Facilities
Department: Parks Development
Budget Year: 2014 **Approval Year:** 2014
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: Ward 5
Project Type: Infrastructure Replacement

Project Description

Redevelopment of playground and associated safety surfacing to meet current Canadian Safety Association (CAN/CSA-Z614-07) guidelines. Includes associated works and hardscapes that will improve accessibility.

Project Timelines

Works are to be completed within approximately 6 months of award of tender.

Scenario Description

Other Dept Impact

Parks and Forestry Operations

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	470,839	470,839	0
2015	0	0	0
2016	0	0	0
2017	0	0	0
2018 & Beyond	0	0	0
	470,839	**470,839**	**0**

Project Detailed 2014

Object	Description		Total Amount
Expense			
01001 - 8801	Contractors		395,000
01001 - 8802	Consultant		2,500
01001 - 8805	3% Administration Cost		13,714
01001 - 8812	Contingency		59,625
		Total Expense:	**470,839**
Revenue			
60188 - 8844	Parks Infra. Reserve		470,839
		Total Revenue:	**470,839**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2014	Apr 1, 2014	Martin Tavares/ Melanie Morris	Jamie Bronsema	Jun 30, 2015

Project Summary

Project Number: PK-6407-14
Project Title: Crieff Parkette - Playground Replacement & Safety Surfacing
Asset Type: Parks Facilities
Department: Parks Development
Budget Year: 2014 **Approval Year:** 2014
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: Ward 1
Project Type: Infrastructure Replacement

Project Description

Replace deteriorating play equipment and associated safety surfacing to meet current Canadian Safety Association (CAN/CSA-Z614-07 R2012) guidelines. Including associated works.

Project Timelines

6 months Planning
6 months Tendering and Construction

Scenario Description

Other Dept Impact

Parks and Forestry Operations

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	86,232	86,232	0
2015	0	0	0
2016	0	0	0
2017	0	0	0
2018 & Beyond	0	0	0
	86,232	**86,232**	**0**

Project Detailed 2014

Object	Description		Total Amount
Expense			
01001 - 8801	Contractors		72,300
01001 - 8802	Consultant		500
01001 - 8805	3% Administration Cost		2,512
01001 - 8812	Contingency		10,920
		Total Expense:	**86,232**
Revenue			
60188 - 8844	Parks Infra. Reserve		86,232
		Total Revenue:	**86,232**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2014	Apr 1, 2014	Martin Tavares/Melanie Morris	Jamie Bronsema	Apr 1, 2015

Project Summary

Project Number: PK-6410-14
Project Title: Joey Panetta Park - Tennis Court Reconstruction
Asset Type: Parks Facilities
Department: Parks Development
Budget Year: 2014 **Approval Year:** 2014
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: Ward 3
Project Type: Infrastructure Replacement

Project Description

Reconstruction of existing triple court to ensure service standards are maintained. Due to significant defects and deterioration these courts require improvements to address potential safety issues.

Project Timelines

8 months Planning
8 months Tendering and Construction

Scenario Description

Other Dept Impact

Parks and Forestry Operations

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	224,463	224,463	0
2015	0	0	0
2016	0	0	0
2017	0	0	0
2018 & Beyond	0	0	0
	224,463	**224,463**	**0**

Project Detailed 2014

Object	Description		Total Amount
Expense			
01001 - 8801	Contractors		177,000
01001 - 8802	Consultant		12,500
01001 - 8805	3% Administration Cost		6,538
01001 - 8812	Contingency		28,425
		Total Expense:	**224,463**
Revenue			
60188 - 8844	Parks Infra. Reserve		224,463
		Total Revenue:	**224,463**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2014	Apr 2, 2014	Martin Tavares/ Melanie Morris	Jamie Bronsema	Dec 1, 2015

Project Summary

Project Number: PK-6411-14
Project Title: Melville Park - Playground Replacement & Safety Surfacing
Asset Type: Parks Facilities
Department: Parks Development
Budget Year: 2014 **Approval Year:** 2014
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: Ward 1
Project Type: Infrastructure Replacement

Project Description

Replace deteriorating play equipment and associated safety surfacing to meet current Canadian Safety Association (CAN/CSA-Z614-07 R2012) guidelines. Including associated works.

Project Timelines

6 months Planning
6 months Tendering and Construction

Scenario Description

Other Dept Impact

Parks and Forestry Operations

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	194,732	194,732	0
2015	0	0	0
2016	0	0	0
2017	0	0	0
2018 & Beyond	0	0	0
	194,732	**194,732**	**0**

Project Detailed 2014

Object	Description		Total Amount
Expense			
01001 - 8801	Contractors		160,900
01001 - 8802	Consultant		3,500
01001 - 8805	3% Administration Cost		5,672
01001 - 8812	Contingency		24,660
		Total Expense:	**194,732**
Revenue			
60188 - 8844	Parks Infra. Reserve		194,732
		Total Revenue:	**194,732**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2014	Apr 2, 2014	Martin Tavares/ Melanie Morris	Jamie Bronsema	Jun 30, 2015

Project Summary

Project Number: PK-6415-14
Project Title: 61W-N1 - Block 61 Neighbourhood Park Design and Construction
Asset Type: Parkland Development
Department: Parks Development
Budget Year: 2014 **Approval Year:** 2014
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: Ward 1
Project Type: Growth/Development

Project Description

Development of a new Neighbourhood Park within Block 61 West.

Project Timelines

Year 1 Planning and Design
Year 2 Tendering and Construction

Scenario Description

As identified and approved in 2013 DC Study appendix F Table 2.

Other Dept Impact

Parks and Forestry Operations and Buildings and Facilities

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	1,162,779	1,162,779	0
2015	0	0	0
2016	0	0	0
2017	0	0	0
2018 & Beyond	0	0	0
	1,162,779	**1,162,779**	**0**

Project Detailed 2014

Object	Description		Total Amount
Expense			
01001 - 8801	Contractors		924,580
01001 - 8802	Consultant		101,704
01001 - 8805	3% Administration Cost		33,867
01001 - 8812	Contingency		102,628
		Total Expense:	**1,162,779**
Revenue			
41080 - 8820	City Wide DC - Park Dev.		1,046,502
50000 - 8843	Transfer from Taxation		116,277
		Total Revenue:	**1,162,779**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	20,792	0	20,792
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2014	Apr 1, 2014	Martin Tavares/Melanie Morris	Jamie Bronsema	Jun 30, 2015

Project Summary

Project Number: PK-6431-14
Project Title: 61E-N1 - Block 61 Neighbourhood Park Design and Construction
Asset Type: Parkland Development
Department: Parks Development
Budget Year: 2014 **Approval Year:** 2014
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: Ward 1
Project Type: Growth/Development

Project Description

Development of a new Neighbourhood Park in Block 61 East.

Project Timelines

Year 1 Planning and Design
Year 2 Tendering and Construction

Scenario Description

As identified and approved in 2013 DC Study appendix F Table 2.

Other Dept Impact

Parks and Forestry Operations and Buildings and Facilities

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	892,669	892,669	0
2015	0	0	0
2016	0	0	0
2017	0	0	0
2018 & Beyond	0	0	0
	892,669	**892,669**	**0**

Project Detailed 2014

Object	Description		Total Amount
Expense			
01001 - 8801	Contractors		709,803
01001 - 8802	Consultant		78,078
01001 - 8805	3% Administration Cost		26,000
01001 - 8812	Contingency		78,788
		Total Expense:	**892,669**
Revenue			
41080 - 8820	City Wide DC - Park Dev.		803,402
50000 - 8843	Transfer from Taxation		89,267
		Total Revenue:	**892,669**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	20,340	0	20,340
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2014	Apr 1, 2014	Martin Tavares/Melanie Morris	Jamie Bronsema	Dec 1, 2015

Project Summary

Project Number: PK-6434-14
Project Title: Mario Plastina Park - Expansion of Existing Play Equipment
Asset Type: Parks Facilities
Department: Parks Development
Budget Year: 2014 **Approval Year:** 2014
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: Ward 1
Project Type: New Infrastructure

Project Description

Expansion of existing play equipment and associated surfacing.

Project Timelines

6 month Planning
6 months Tender and Construction

Scenario Description

Other Dept Impact

Parks and Forestry Operations

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	49,749	49,749	0
2015	0	0	0
2016	0	0	0
2017	0	0	0
2018 & Beyond	0	0	0
	49,749	**49,749**	**0**

Project Detailed 2014

Object	Description		Total Amount
Expense			
01001 - 8801	Contractors		40,000
01001 - 8802	Consultant		2,000
01001 - 8805	3% Administration Cost		1,449
01001 - 8812	Contingency		6,300
		Total Expense:	**49,749**
Revenue			
50000 - 8843	Transfer from Taxation		49,749
		Total Revenue:	**49,749**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2013	Apr 2, 2014	Martin Tavares/ Melanie Morris	Jamie Bronsema	Jun 30, 2015

Project Summary

Project Number: PK-6436-14
Project Title: Velmar Downs Park - Tennis Court Reconstruction
Asset Type: Parks Facilities
Department: Parks Development
Budget Year: 2014 **Approval Year:** 2014
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: Ward 3
Project Type: Infrastructure Replacement

Project Description

Reconstruction of existing triple court to ensure service standards are maintained.

Project Timelines

8 months Planning
8 months Tendering and Construction

Scenario Description

Other Dept Impact

Parks and Forestry Operations

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	184,190	184,190	0
2015	0	0	0
2016	0	0	0
2017	0	0	0
2018 & Beyond	0	0	0
	184,190	**184,190**	**0**

Project Detailed 2014

Object	Description		Total Amount
Expense			
01001 - 8801	Contractors		144,000
01001 - 8802	Consultant		11,500
01001 - 8805	3% Administration Cost		5,365
01001 - 8812	Contingency		23,325
		Total Expense:	**184,190**
Revenue			
60188 - 8844	Parks Infra. Reserve		184,190
		Total Revenue:	**184,190**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2013	Apr 1, 2014	Martin Tavares/ Melanie Morris	Jamie Bronsema	Oct 31, 2015

Project Summary

Project Number: PK-6452-14
Project Title: UV1-LP1 - Block 40 Greenway Design and Construction
Asset Type: Parkland Development
Department: Parks Development
Budget Year: 2014 **Approval Year:** 2014
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: Ward 3
Project Type: Growth/Development

Project Description

Development of a new Greenway within Block 40 South in conjunction with development.

Project Timelines

May be phased based on timing of development.
8 months Planning and Design
8 months Tendering and Construction

Scenario Description

As identified and approved in 2013 DC Study appendix F Table 2.

Other Dept Impact

Parks and Forestry Operations and Buildings and Facilities

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	533,338	533,338	0
2015	0	0	0
2016	0	0	0
2017	0	0	0
2018 & Beyond	0	0	0
	533,338	**533,338**	**0**

Project Detailed 2014

Object	Description		Total Amount
Expense			
01001 - 8801	Contractors		424,082
01001 - 8802	Consultant		46,649
01001 - 8805	3% Administration Cost		15,534
01001 - 8812	Contingency		47,073
		Total Expense:	**533,338**
Revenue			
41080 - 8820	City Wide DC - Park Dev.		480,004
50000 - 8843	Transfer from Taxation		53,334
		Total Revenue:	**533,338**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	17,402	0	17,402
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2014	Apr 1, 2014	Martin Tavares/ Melanie Morris	Jamie Bronsema	Apr 1, 2016

Project Summary

Project Number: PK-6463-14
Project Title: Maple Community District Park - Accessible Swings
Asset Type: Parks Facilities
Department: Parks Development
Budget Year: 2014 **Approval Year:** 2014
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: Ward 1
Project Type: Infrastructure Replacement

Project Description

Provide accessible swings including surfacing and associated works in an existing empty play pit.

Project Timelines

6 months

Scenario Description

Other Dept Impact

Parks and Forestry Operations

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	34,219	34,219	0
2015	0	0	0
2016	0	0	0
2017	0	0	0
2018 & Beyond	0	0	0
	34,219	**34,219**	**0**

Project Detailed 2014

Object	Description		Total Amount
Expense			
01001 - 8801	Contractors		24,602
01001 - 8802	Consultant		5,600
01001 - 8805	3% Administration Cost		997
01001 - 8812	Contingency		3,020
		Total Expense:	**34,219**
Revenue			
60188 - 8844	Parks Infra. Reserve		34,219
		Total Revenue:	**34,219**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2014	Mar 1, 2014	Martin Tavares / Melanie Morris	Jamie Bronsema	Jun 30, 2015

Project Summary

Project Number: PK-6473-14
Project Title: Vaughan Sports Village - Bocce Court Resurfacing
Asset Type: Parks Facilities
Department: Parks Development
Budget Year: 2014 **Approval Year:** 2014
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: Ward 1
Project Type: Infrastructure Replacement

Project Description

Resurfacing and repairs to an existing bocce facility to ensure continued level of service.

Project Timelines

4 months Planning
4 months Tendering and Construction

Scenario Description

Other Dept Impact

Parks and Forestry Operations

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	66,026	66,026	0
2015	0	0	0
2016	0	0	0
2017	0	0	0
2018 & Beyond	0	0	0
	66,026	**66,026**	**0**

Project Detailed 2014

Object	Description		Total Amount
Expense			
01001 - 8801	Contractors		56,775
01001 - 8802	Consultant		1,500
01001 - 8805	3% Administration Cost		1,923
01001 - 8812	Contingency		5,828
		Total Expense:	**66,026**
Revenue			
60188 - 8844	Parks Infra. Reserve		66,026
		Total Revenue:	**66,026**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2014	Mar 1, 2014	Martin Tavares / Melanie Morris	Jamie Bronsema	Oct 30, 2015

Project Summary

Project Number: PK-6475-14
Project Title: Maple Airport Open Space - Bridge Replacement
Asset Type: Bridges & Structures
Department: Parks Development
Budget Year: 2014 **Approval Year:** 2014
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: Ward 1
Project Type: Health & Safety

Project Description

Replacement of bridge #1020 and safety improvements including associated works as identified in the 2012 bi-yearly Engineering report.

Project Timelines

Year 1 Planning and Approvals
Year 2 Tendering and Construction

Scenario Description

Should be appropriate for gas tax funding.

Other Dept Impact

Parks and Forestry Operations

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	97,852	97,852	0
2015	0	0	0
2016	0	0	0
2017	0	0	0
2018 & Beyond	0	0	0
	97,852	**97,852**	**0**

Project Detailed 2014

Object	Description		Total Amount
Expense			
01001 - 8801	Contractors		66,400
01001 - 8802	Consultant		16,210
01001 - 8805	3% Administration Cost		2,850
01001 - 8812	Contingency		12,392
		Total Expense:	**97,852**
Revenue			
61025 - 8844	Gas Tax Reserve		97,852
		Total Revenue:	**97,852**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2014	Mar 1, 2014	Martin Tavares / Melanie Morris	Jamie Bronsema	Jun 30, 2017

Project Summary

Project Number: PK-6479-14
Project Title: Parks Redevelopment Strategy
Asset Type: Studies
Department: Parks Development
Budget Year: 2014
Approval Year: 2014
Scenario Name: Main
Scenario Active: Yes
Project Stage: Manager of Capital
TCA: No
Regions: City-Wide
Project Type: Studies

Project Description

Further to the recommendations of the Active Together Master Plan the purpose is to identify park redevelopment strategies and facility needs to better assess priorities and develop a planned approach to the repair and replacement of existing park facilities.

Project Timelines

Approximately 1 year

Scenario Description

Other Dept Impact

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	108,150	108,150	0
2015	0	0	0
2016	0	0	0
2017	0	0	0
2018 & Beyond	0	0	0
	108,150	**108,150**	**0**

Project Detailed 2014

Object	Description		Total Amount
Expense			
01001 - 8802	Consultant		100,000
01001 - 8805	3% Administration Cost		3,150
01001 - 8812	Contingency		5,000
		Total Expense:	**108,150**
Revenue			
50000 - 8843	Transfer from Taxation		108,150
		Total Revenue:	**108,150**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2014	Mar 1, 2014	Martin Tavares / Melanie Morris	Jamie Bronsema	Jun 30, 2015

Project Summary

Project Number: PK-6480-14
Project Title: Pinegrove Pedestrian Bridge Replacement
Asset Type: Bridges & Structures
Department: Parks Development
Budget Year: 2014 **Approval Year:** 2014
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: Ward 2
Project Type: Health & Safety

Project Description

Replacement of a Pedestrian bridge MS05 including associated works as identified in the 2012 bi-yearly Engineering report.

Project Timelines

1 year Planning and Approvals
1 year Tendering and Construction

Scenario Description

Other Dept Impact

Parks and Forestry Operations

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	183,242	183,242	0
2015	0	0	0
2016	0	0	0
2017	0	0	0
2018 & Beyond	0	0	0
	183,242	**183,242**	**0**

Project Detailed 2014

Object	Description		Total Amount
Expense			
01001 - 8801	Contractors		151,200
01001 - 8802	Consultant		3,500
01001 - 8805	3% Administration Cost		5,337
01001 - 8812	Contingency		23,205
		Total Expense:	**183,242**
Revenue			
61025 - 8844	Gas Tax Reserve		183,242
		Total Revenue:	**183,242**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2014	Mar 1, 2014	Martin Tavares / Melanie Morris	Jamie Bronsema	Oct 30, 2016

Project Summary

Project Number: PK-6481-14
Project Title: Soccer Field Fence
Asset Type: Parks Facilities
Department: Parks Development
Budget Year: 2014
Scenario Name: Main
Project Stage: Manager of Capital
Regions: Ward 1
Project Type: New Infrastructure

Approval Year: 2014
Scenario Active: Yes
TCA: Yes

Project Description

Installation of soccer fencing at various locations including a City permitted field- École La Fontaine. A revised use agreement with the school board will be confirmed as part of the project. Additional fencing for Maple Reservoir Soccer fields including associated works.

Project Timelines

6 months Planning
6 months Tendering and Construction

Scenario Description

Other Dept Impact

Parks and Forestry Operations

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	71,379	71,379	0
2015	0	0	0
2016	0	0	0
2017	0	0	0
2018 & Beyond	0	0	0
	71,379	**71,379**	**0**

Project Detailed 2014

Object	Description		Total Amount
Expense			
01001 - 8801	Contractors		60,000
01001 - 8802	Consultant		3,000
01001 - 8805	3% Administration Cost		2,079
01001 - 8812	Contingency		6,300
		Total Expense:	**71,379**
Revenue			
50000 - 8843	Transfer from Taxation		71,379
		Total Revenue:	**71,379**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2014	Mar 1, 2014	Martin Tavares / Melanie Morris	Jamie Bronsema	Oct 30, 2015

Project Summary

Project Number: PK-6482-14
Project Title: Vaughan Grove Park - Bocce Court Development
Asset Type: Parks Facilities
Department: Parks Development
Budget Year: 2014 **Approval Year:** 2014
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: Ward 2
Project Type: New Infrastructure

Project Description

Installation of two synthetic lanes as a replacement for the two lanes at adjacent seniors residence.

Project Timelines

4 months Planning
4 months Tendering and Construction

Scenario Description

Other Dept Impact

Parks and Forestry Operations

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	116,897	116,897	0
2015	0	0	0
2016	0	0	0
2017	0	0	0
2018 & Beyond	0	0	0
	116,897	**116,897**	**0**

Project Detailed 2014

Object	Description		Total Amount
Expense			
01001 - 8801	Contractors		101,675
01001 - 8802	Consultant		1,500
01001 - 8805	3% Administration Cost		3,405
01001 - 8812	Contingency		10,317
		Total Expense:	**116,897**
Revenue			
50000 - 8843	Transfer from Taxation		116,897
		Total Revenue:	**116,897**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	2,000	0	2,000
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2014	Mar 1, 2014	Martin Tavares / Melanie Morris	Jamie Bronsema	Oct 30, 2015

Project Summary

Project Number: PK-6483-14
Project Title: Vaughan Grove Park - Parking Expansion
Asset Type: Parkland Development
Department: Parks Development
Budget Year: 2014 **Approval Year:** 2014
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: Ward 2
Project Type: New Infrastructure

Project Description

Expansion of parking to help accommodate demand adjacent to ball diamonds at the south end of the site.

Project Timelines

6 months Planning
6 months Tendering and Construction

Scenario Description

Other Dept Impact

Parks and Forestry Operations and Buildings and Facilities

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	204,267	204,267	0
2015	0	0	0
2016	0	0	0
2017	0	0	0
2018 & Beyond	0	0	0
	204,267	**204,267**	**0**

Project Detailed 2014

Object	Description		Total Amount
Expense			
01001 - 8801	Contractors		160,450
01001 - 8802	Consultant		12,000
01001 - 8805	3% Administration Cost		5,950
01001 - 8812	Contingency		25,867
		Total Expense:	**204,267**
Revenue			
50000 - 8843	Transfer from Taxation		204,267
		Total Revenue:	**204,267**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2014	Mar 1, 2014	Martin Tavares / Melanie Morris	Jamie Bronsema	Oct 30, 2015

Project Summary

Project Number: PK-6487-14
Project Title: Bob O Link Parkette - Walkway Lighting
Asset Type: Parks Facilities
Department: Parks Development
Budget Year: 2014 **Approval Year:** 2014
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: Ward 5
Project Type: New Infrastructure

Project Description

Addition of lighting to improve visual surveillance.

Project Timelines

6 months Planning
6 months Tendering and Construction

Scenario Description

Other Dept Impact

Building and Facilities

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	96,305	96,305	0
2015	0	0	0
2016	0	0	0
2017	0	0	0
2018 & Beyond	0	0	0
	96,305	**96,305**	**0**

Project Detailed 2014

Object	Description		Total Amount
Expense			
01001 - 8801	Contractors		80,000
01001 - 8802	Consultant		5,000
01001 - 8805	3% Administration Cost		2,805
01001 - 8812	Contingency		8,500
		Total Expense:	**96,305**
Revenue			
50000 - 8843	Transfer from Taxation		96,305
		Total Revenue:	**96,305**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2014	Mar 1, 2014	Martin Tavares / Melanie Morris	Jamie Bronsema	Jun 30, 2015

Project Summary

Project Number: PK-6488-14
Project Title: King High Park - Pathway Lighting
Asset Type: Parks Facilities
Department: Parks Development
Budget Year: 2014 **Approval Year:** 2014
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: Ward 5
Project Type: New Infrastructure

Project Description

Addition of lighting to improve visual surveillance.

Project Timelines

6 months Planning
6 months Tendering and Construction

Scenario Description

Other Dept Impact

Building and Facilities

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	114,433	114,433	0
2015	0	0	0
2016	0	0	0
2017	0	0	0
2018 & Beyond	0	0	0
	114,433	**114,433**	**0**

Project Detailed 2014

Object	Description		Total Amount
Expense			
01001 - 8801	Contractors		95,000
01001 - 8802	Consultant		6,000
01001 - 8805	3% Administration Cost		3,333
01001 - 8812	Contingency		10,100
		Total Expense:	**114,433**
Revenue			
50000 - 8843	Transfer from Taxation		114,433
		Total Revenue:	**114,433**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	600	0	600
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2014	Mar 1, 2014	Martin Tavares / Melanie Morris	Jamie Bronsema	Oct 30, 2015

Project Summary

Project Number: PK-6489-14
Project Title: Oak Bank Pond - Boardwalk Reconstruction
Asset Type: Parks Facilities
Department: Parks Development
Budget Year: 2014 **Approval Year:** 2014
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: Ward 5
Project Type: Infrastructure Replacement

Project Description

Deteriorating boardwalk is now in need for replacement as identified by Parks Operations. Phase 1 budget for design, engineering etc. Phase 2 Construction following year budget request to include boardwalk works including new railing, gates, benches, trash receptacles, overhead polylines and a do not feed the wildlife pamphlet and associated works.

Project Timelines

Year 1 Planning and Design Phase 1
Year 2 Tendering and Construction Phase 2

Scenario Description

Other Dept Impact

Parks and Forestry Operations

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	30,591	30,591	0
2015	237,930	237,930	0
2016	0	0	0
2017	0	0	0
2018 & Beyond	0	0	0
	268,521	**268,521**	**0**

Project Detailed 2014

Object	Description		Total Amount
Expense			
01001 - 8802	Consultant		27,000
01001 - 8805	3% Administration Cost		891
01001 - 8812	Contingency		2,700
		Total Expense:	**30,591**
Revenue			
60188 - 8844	Parks Infra. Reserve		30,591
		Total Revenue:	**30,591**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2014	Mar 1, 2014	Martin Tavares / Melanie Morris	Jamie Bronsema	Jun 30, 2016

Project Summary

Project Number: PK-6490-14
Project Title: Maple Reservior Field Conversion to 9V9
Asset Type: Parks Facilities
Department: Parks Development
Budget Year: 2014 **Approval Year:** 2014
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: Ward 1
Project Type: New Infrastructure

Project Description

Conversion of a mini field to 9v9 including associated works like backstop fencing.

Project Timelines

4 months Planning
4 months Tendering and Construction

Scenario Description

Other Dept Impact

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	29,995	29,995	0
2015	0	0	0
2016	0	0	0
2017	0	0	0
2018 & Beyond	0	0	0
	29,995	**29,995**	**0**

Project Detailed 2014

Object	Description		Total Amount
Expense			
01001 - 8801	Contractors		25,500
01001 - 8802	Consultant		1,000
01001 - 8805	3% Administration Cost		845
01001 - 8812	Contingency		2,650
		Total Expense:	**29,995**
Revenue			
50000 - 8843	Transfer from Taxation		29,995
		Total Revenue:	**29,995**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2014	Apr 1, 2014	Martin Tavares / Melanie Morris	Jamie Bronsema	Jun 30, 2015

Project Summary

Project Number: PK-6492-14
Project Title: Bindertwine Park - Ball Diamond Backstop and Fence Improvements
Asset Type: Parks Facilities
Department: Parks Development
Budget Year: 2014 **Approval Year:** 2014
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: Ward 1
Project Type: New Infrastructure

Project Description

Replacement and improvements to existing fencing to improve safety.

Project Timelines

6 months Planning and Design. 6 months Tendering and Construction

Scenario Description

Other Dept Impact

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	162,277	162,277	0
2015	0	0	0
2016	0	0	0
2017	0	0	0
2018 & Beyond	0	0	0
	162,277	**162,277**	**0**

Project Detailed 2014

Object	Description		Total Amount
Expense			
01001 - 8801	Contractors		130,000
01001 - 8802	Consultant		7,000
01001 - 8805	3% Administration Cost		4,727
01001 - 8812	Contingency		20,550
		Total Expense:	**162,277**
Revenue			
50000 - 8843	Transfer from Taxation		162,277
		Total Revenue:	**162,277**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	3,000	0	3,000
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2014	Apr 1, 2014	Martin Tavares / Melanie Morris	Jamie Bronsema	Jun 30, 2015

Project Summary

Project Number: PO-6700-13
Project Title: Tree Planting Program-Regular
Asset Type: Parks Facilities
Department: Parks & Forestry Operations
Budget Year: 2014
Approval Year: 2014
Scenario Name: Main
Scenario Active: Yes
Project Stage: Manager of Capital
TCA: No
Regions: City-Wide
Project Type: Infrastructure Replacement

Project Description

Planting of new trees to replace trees removed throughout 2013-2016 due to insect, disease, storm damage, vehicular accidents, etc. To maintain the City's Urban Forest Canopy as directed by Council and P&FO's Five Year Plan to increase tree plantings. Projected numbers are based on past 3 year averages

Project Timelines

Tree planting takes place annually from May - July and Sept - November.

Scenario Description

Other Dept Impact

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	611,030	611,030	0
2015	611,030	611,030	0
2016	611,030	611,030	0
2017	611,030	611,030	0
2018 & Beyond	0	0	0
	2,444,120	**2,444,120**	**0**

Project Detailed 2014

Object	Description		Total Amount
Expense			
01001 - 8801	Contractors		539,303
01001 - 8805	3% Administration Cost		17,797
01001 - 8812	Contingency		53,930
		Total Expense:	**611,030**
Revenue			
50000 - 8843	Transfer from Taxation		562,148
61012-8844	Tree Replace Reserve		48,882
		Total Revenue:	**611,030**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2012	May 1, 2014	Jeffrey Silcox-Childs	Marlon Kallideen	Dec 1, 2017

Project Summary

Project Number: PO-6717-14
Project Title: Soccer Field Redevelopment at York Catholic District School Board Locations
Asset Type: Parks Facilities
Department: Parks & Forestry Operations
Budget Year: 2014 **Approval Year:** 2014
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: City-Wide
Project Type: Infrastructure Replacement

Project Description

Upgrading/Repurposing of 13 Soccer Fields consisting up of mini and 9v9 field sizes are being offered to the city of Vaughan by the York Catholic District School Board as an expansion to our existing field agreement. As per the existing agreement the city would provide the required repairs and maintenance to these field locations in exchange for permitting rights to the field. The demands for soccer fields exceed our availability and this is supported by the Parks & Recreation Active Together Master Plan.

Project Timelines

The anticipated project completion would be Q2 - 2014

Scenario Description

Recreation department will not realize the revenue opportunities associated with introducing 13 additional soccer fields if capital project is not approved. ARR 205-13 -09 Soccer Field Maintenance approved in 2013.

Other Dept Impact

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	203,940	203,940	0
2015	0	0	0
2016	0	0	0
2017	0	0	0
2018 & Beyond	0	0	0
	203,940	**203,940**	**0**

Project Detailed 2014

Object	Description		Total Amount
Expense			
01001 - 8801	Contractors		180,000
01001 - 8805	3% Administration Cost		5,940
01001 - 8812	Contingency		18,000
		Total Expense:	**203,940**
Revenue			
60188 - 8844	Parks Infra. Reserve		203,940
		Total Revenue:	**203,940**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR: 205-13-09 - Soccer Field Maintenance

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2011	Apr 1, 2014	Jason Inwood	Marlon Kallideen	Jun 30, 2014

Project Summary

Project Number: PO-6739-13
Project Title: Tree Replacement Program-EAB
Asset Type: Parks Facilities
Department: Parks & Forestry Operations
Budget Year: 2014
Approval Year: 2014
Scenario Name: Main
Scenario Active: Yes
Project Stage: Manager of Capital
TCA: No
Regions: City-Wide
Project Type: Infrastructure Replacement

Project Description

To replace trees removed throughout 2013 due to Emerald Ash Borer(EAB) infestation. The number of tree replacements is projected to be 500 per year over 20 years as a result of the Emerald Ash Borer (EAB) infestation. The costs are calculated based on 500 trees at $725 per tree.

Project Timelines

Scenario Description

Other Dept Impact

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	417,941	417,941	0
2015	417,941	417,941	0
2016	417,941	417,941	0
2017	417,941	417,941	0
2018 & Beyond	0	0	0
	1,671,764	**1,671,764**	**0**

Project Detailed 2014

Object	Description		Total Amount
Expense			
01001 - 8801	Contractors		368,880
01001 - 8805	3% Administration Cost		12,173
01001 - 8812	Contingency		36,888
		Total Expense:	**417,941**
Revenue			
50000 - 8843	Transfer from Taxation		417,941
		Total Revenue:	**417,941**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2013	May 1, 2014	Jeffrey Silcox-Childs	Marlon Kallideen	Dec 31, 2017

Project Summary

Project Number: PO-6740-14
Project Title: Irrigation Central Control System Additions-Various Locations
Asset Type: Parks Facilities
Department: Parks & Forestry Operations
Budget Year: 2014 **Approval Year:** 2014
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: City-Wide
Project Type: New Equipment

Project Description

Installation of addition central control equipment at OSA-2 soccer, Sports Village-1 baseball, Maple CC-1 soccer, Le Parc-1 soccer, Dufferin District Park-2 soccer fields, St Elizabeth-1 soccer, Benjamin Vaughan-1 soccer & 1 baseball. Installation of Central Control system at various locations.

Project Timelines

Scenario Description

Other Dept Impact

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	129,000	129,000	0
2015	0	0	0
2016	0	0	0
2017	0	0	0
2018 & Beyond	0	0	0
	129,000	**129,000**	**0**

Project Detailed 2014

Object	Description		Total Amount
Expense			
01001 - 8801	Contractors		25,500
01001 - 8802	Consultant		7,700
01001 - 8805	3% Administration Cost		3,800
01001 - 8807	Furniture & Equipment		92,000
		Total Expense:	**129,000**
Revenue			
50000 - 8843	Transfer from Taxation		129,000
		Total Revenue:	**129,000**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2012	Apr 2, 2014	Jason Inwood	Marlon Kallideen	Dec 31, 2014

Project Summary

Project Number: PO-6746-15
Project Title: Fence Repair & Replacement Program
Asset Type: Parks Facilities
Department: Parks & Forestry Operations
Budget Year: 2014
Approval Year: 2014
Scenario Name: Main
Scenario Active: Yes
Project Stage: Manager of Capital
TCA: Yes
Regions: City-Wide
Project Type: Infrastructure Replacement

Project Description

As City owned and maintained fences deteriorate and age, they are identified for repair & replacement as per the department replacement strategy and evaluation/ranking program. City owned & maintained fences are located throughout Vaughan on municipal and regional R.O.W.'s. In 2014, 1295 Lm of fencing have been identified for repair and/or replacement.

Project Timelines

Work takes place between April and December.

Scenario Description

Other Dept Impact

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	373,983	373,983	0
2015	418,000	418,000	0
2016	140,400	140,400	0
2017	114,963	114,963	0
2018 & Beyond	0	0	0
	1,047,346	**1,047,346**	**0**

Project Detailed 2014

Object	Description		Total Amount
Expense			
01001 - 8801	Contractors		345,800
01001 - 8805	3% Administration Cost		10,893
01001 - 8812	Contingency		17,290
		Total Expense:	**373,983**
Revenue			
60188 - 8844	Parks Infra. Reserve		373,983
		Total Revenue:	**373,983**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2013	Apr 1, 2014	Jeffrey Silcox-Childs	Marlon Kallideen	Dec 1, 2017

Project Summary

Project Number: PO-6749-14
Project Title: No Smoking By-Law Signs
Asset Type: Parks Facilities
Department: Parks & Forestry Operations
Budget Year: 2014
Scenario Name: Main
Project Stage: Manager of Capital
Regions: City-Wide
Project Type: Health & Safety

Approval Year: 2014
Scenario Active: Yes
TCA: Yes

Project Description

The installation of approximately 2000 by-law # 84-2012 signs for the new no smoking by-law at sports fields, basketball/tennis/bocce courts, skate parks, playgrounds and city buildings across the City of Vaughan. Council passed the new by-law in May 2012 and signage is required to ensure compliance within parks across the city.

Project Timelines

The anticipated project completion would be Q4 - 2014

Scenario Description

Other Dept Impact

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	54,075	54,075	0
2015	0	0	0
2016	0	0	0
2017	0	0	0
2018 & Beyond	0	0	0
	54,075	**54,075**	**0**

Project Detailed 2014

Object	Description		Total Amount
Expense			
01001 - 8801	Contractors		47,727
01001 - 8805	3% Administration Cost		1,575
01001 - 8812	Contingency		4,773
		Total Expense:	**54,075**
Revenue			
50000 - 8843	Transfer from Taxation		54,075
		Total Revenue:	**54,075**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2013	Apr 1, 2014	Jason Inwood	Marlon Kallideen	Dec 31, 2014

Project Summary

Project Number: PO-6750-14
Project Title: Park and Walkway Fencing
Asset Type: Parks Facilities
Department: Parks & Forestry Operations
Budget Year: 2014
Approval Year: 2014
Scenario Name: Main
Scenario Active: Yes
Project Stage: Manager of Capital
TCA: Yes
Regions: Ward 2
Project Type: New Infrastructure

Project Description

Installation of decorative fencing on Look out point in Sonoma Heights Park and along the walkways at Humberwood Gate and Tall grass Trail including gates.

Project Timelines

The anticipated project completion would be Q4 - 2014

Scenario Description

Other Dept Impact

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	39,655	39,655	0
2015	0	0	0
2016	0	0	0
2017	0	0	0
2018 & Beyond	0	0	0
	39,655	**39,655**	**0**

Project Detailed 2014

Object	Description		Total Amount
Expense			
01001 - 8801	Contractors		35,000
01001 - 8805	3% Administration Cost		1,155
01001 - 8812	Contingency		3,500
		Total Expense:	**39,655**
Revenue			
50000 - 8843	Transfer from Taxation		39,655
		Total Revenue:	**39,655**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2013	Apr 1, 2014	Jason Inwood	Marlon Kallideen	Dec 31, 2014

Project Summary

Project Number: PO-6753-14
Project Title: CTS Mobile Handheld Program
Asset Type: Equipment - New
Department: Parks & Forestry Operations
Budget Year: 2014
Approval Year: 2014
Scenario Name: Main
Scenario Active: Yes
Project Stage: Manager of Capital
TCA: Yes
Regions: City-Wide
Project Type: Technology

Project Description

2014 - Consulting and design component to clearly define the department needs, and determine optimal solution for a mobile software application & hardware to allow staff to access CTS work orders in the field. 2015 - Conduct a pilot project and initiate inventory data collection. 2015 - implement new mobile application. All worked performed within the P&FO Dept. and specifically within Forestry is completed through our CTS work order system. In an effort to be efficient and accurate, a mobile device is required to allow staff to access and update CTS work orders directly in the field.

Project Timelines

Consulting and design: 2014, Pilot Project: 2015, Implementation: 2016

Scenario Description

Other Dept Impact

ITM

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	30,900	30,900	0
2015	157,220	157,220	0
2016	157,220	157,220	0
2017	0	0	0
2018 & Beyond	0	0	0
	345,340	**345,340**	**0**

Project Detailed 2014

Object	Description		Total Amount
Expense			
01001 - 8802	Consultant		30,000
01001 - 8805	3% Administration Cost		900
		Total Expense:	**30,900**
Revenue			
50000 - 8843	Transfer from Taxation		30,900
		Total Revenue:	**30,900**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2014	Mar 3, 2014	Jeffery Silcox-Childs	Marlon Kallideen	Dec 16, 2016

Project Summary

Project Number: PO-6754-13
Project Title: Parks Concrete Walkway Repairs/Replacements
Asset Type: Sidewalks, Pathways & Guiderails
Department: Parks & Forestry Operations
Budget Year: 2014 **Approval Year:** 2014
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: City-Wide
Project Type: Infrastructure Replacement

Project Description

Repair and replacement of concrete walkways in parks as identified annually. Walkways which have cracked or heaved represent a significant hazard to park users. In 2013 1750m2 of walkway has been identified for repair/replacement in 2014.

Project Timelines

Work will commence in May/June 2014 and be completed by Nov 2014 (On going until 2017).

Scenario Description

Other Dept Impact

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	237,930	237,930	0
2015	237,930	237,930	0
2016	216,300	216,300	0
2017	216,300	216,300	0
2018 & Beyond	0	0	0
	908,460	**908,460**	**0**

Project Detailed 2014

Object	Description		Total Amount
Expense			
01001 - 8801	Contractors		220,000
01001 - 8805	3% Administration Cost		6,930
01001 - 8812	Contingency		11,000
		Total Expense:	**237,930**
Revenue			
60188 - 8844	Parks Infra. Reserve		237,930
		Total Revenue:	**237,930**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2013	May 1, 2014	Jason Inwood	Marlon Kallideen	Nov 7, 2017

Project Summary

Project Number: PW-2013-07
Project Title: Street Light Pole Replacement Program
Asset Type: Streetlights
Department: Public Works - Operations
Budget Year: 2014
Approval Year: 2014
Scenario Name: Main
Scenario Active: Yes
Project Stage: Manager of Capital
TCA: Yes
Regions: City-Wide
Project Type: Infrastructure Replacement

Project Description

Replacement of damaged/deficient street light poles and associated components and/or wiring where required.
The City's Streetlight Maintenance contractor inspects and inventories the streetlighting system, determining the condition of the poles. From this report, the poles in poor condition are replaced.
Since 2010 we have replaced 566 poles, approximately 162 poles per year.

Project Timelines

Scenario Description

Other Dept Impact

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	309,000	309,000	0
2015	309,000	309,000	0
2016	309,000	309,000	0
2017	309,000	309,000	0
2018 & Beyond	0	0	0
	1,236,000	**1,236,000**	**0**

Project Detailed 2014

Object	Description		Total Amount
Expense			
01001 - 8801	Contractors		300,000
01001 - 8805	3% Administration Cost		9,000
		Total Expense:	**309,000**
Revenue			
50000 - 8843	Transfer from Taxation		309,000
		Total Revenue:	**309,000**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2007	Jan 2, 2013	Robert Meek	Brian Anthony	Dec 29, 2017

Project Summary

Project Number: PW-2035-11
Project Title: Curb and Sidewalk Repair & Replacement
Asset Type: Sidewalks, Pathways & Guiderails
Department: Public Works - Operations
Budget Year: 2014 **Approval Year:** 2014
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: City-Wide
Project Type: Infrastructure Replacement

Project Description

The annual curb and sidewalk repair & replacement program involves the removal and replacement of damaged sections of curbs and sidewalks, Citywide.Continuing program that results in reduced claims for trip and falls, and maintains the City's infrastructure. All assumed sidewalks were captured during our 2012 Inventory Assessment program. As required under the province's Minimum Maintenance Standards a complete sidewalk inventory assessment must be undertaken each year.

Project Timelines

Scenario Description

Increased funding is required over time to address growth and meet the inspection, repair and replacement program.

Other Dept Impact

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	1,600,000	1,600,000	0
2015	1,700,000	1,700,000	0
2016	1,800,000	1,800,000	0
2017	1,900,000	1,900,000	0
2018 & Beyond	0	0	0
	7,000,000	**7,000,000**	**0**

Project Detailed 2014

Object	Description		Total Amount
Expense			
01001 - 8801	Contractors		1,600,000
		Total Expense:	**1,600,000**
Revenue			
61025 - 8844	Gas Tax Reserve		1,600,000
		Total Revenue:	**1,600,000**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2011	May 10, 2013	Jeff Johnston	Brian Anthony	Nov 30, 2017

Project Summary

Project Number: PW-2052-14
Project Title: Road Patrol Hardware & Software
Asset Type: Technology Infrastructure
Department: Public Works - Operations
Budget Year: 2014 **Approval Year:** 2014
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** No
Regions: City-Wide
Project Type: Technology

Project Description

Road patrol hardware and software

Project Timelines

Road patrol hardware and software minimizes paper work in the field and enables staff to generate work orders while on patrol. This technology contributes to the City's compliance with Ontario Regulation No. 239, Minimum Maintenance Standards for Roadways.

Scenario Description

This project was originally created under PW-2043-11 but now is separated into 4 different projects

Other Dept Impact

Information Technology Department

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	25,800	25,800	0
2015	0	0	0
2016	0	0	0
2017	0	0	0
2018 & Beyond	0	0	0
	25,800	**25,800**	**0**

Project Detailed 2014

Object	Description	Total Amount
Expense		
01001 - 8801	Contractors	25,000
01001 - 8805	3% Administration Cost	800
	Total Expense:	**25,800**
Revenue		
50000 - 8843	Transfer from Taxation	25,800
	Total Revenue:	**25,800**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2012	May 14, 2014		Brian Anthony	Nov 30, 2014

Project Summary

Project Number: PW-2054-14
Project Title: Environmental Assessment for a new works yard - west portion of the City
Asset Type: Land Acquisition
Department: Public Works - Operations
Budget Year: 2014 **Approval Year:** 2014
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: Ward 2
Project Type: Growth/Development

Project Description

Due to the City's growth, and the fact that the Woodbridge yard cannot be expanded due to physical property limitations, there is a need to build a new works yard in the west portion of the City.

Project Timelines

For the new west works yard, numerous tests/studies would need to be completed to determine the potential impact on the surrounding environment (e.g. noise, air, traffic, storm water and archeological). There is also a requirement for public consultations to discuss the proposed projects. The cost of the EA could vary depending on the details of the site. Issues affecting cost could include proximity to or impact on sensitive land features, need for specialized sub-consultant services and need for approval permits.

Scenario Description

Other Dept Impact

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	180,250	180,250	0
2015	0	0	0
2016	0	0	0
2017	0	0	0
2018 & Beyond	0	0	0
	180,250	**180,250**	**0**

Project Detailed 2014

Object	Description		Total Amount
Expense			
01001 - 8802	Consultant		175,000
01001 - 8805	3% Administration Cost		5,250
		Total Expense:	**180,250**
Revenue			
41090 - 8820	City Wide DC - Fleet/P.W.		162,225
50000 - 8843	Transfer from Taxation		18,025
		Total Revenue:	**180,250**

Related Projects

Which Follow	Project Description
PW-2064-15	New Works Yard - West portion of the City

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2013	Jan 1, 2014	Jeff Johnston	Brian Anthony	Dec 1, 2015

Project Summary

Project Number: PW-2057-14
Project Title: Dome Doors
Asset Type: Other Buildings & Facilities
Department: Public Works - Operations
Budget Year: 2014
Approval Year: 2014
Scenario Name: Main
Scenario Active: Yes
Project Stage: Manager of Capital
TCA: Yes
Regions: City-Wide
Project Type: Legal/Regulatory

Project Description

Install two 18'x22' universal mount strip doors on two existing salt domes located at Dufferin Yard and JOC. The doors will provide security for salt product stored at the remote locations, protect salt from the elements to reduce leaching of liquid salt brine into the environment and prevent entry by wildlife. These measures support the City's Salt Management Plan and compliance with regulations falling under the Canadian Environmental Protection Act, Clean Water Act, Ontario Water Resources Act and The Fisheries Act.

Project Timelines

Two domes per year (4 doors). Target installation for September 2014.

Scenario Description

Installing dome doors provides a security measure and supports legislation prohibiting the release of contaminants that are confirmed hazardous to the environment.

Other Dept Impact

Building & Facilities

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	38,625	38,625	0
2015	38,625	38,625	0
2016	0	0	0
2017	0	0	0
2018 & Beyond	0	0	0
	77,250	**77,250**	**0**

Project Detailed 2014

Object	Description		Total Amount
Expense			
01001 - 8801	Contractors		37,500
01001 - 8805	3% Administration Cost		1,125
		Total Expense:	**38,625**
Revenue			
50000 - 8843	Transfer from Taxation		38,625
		Total Revenue:	**38,625**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	500	0	500
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2013	Apr 1, 2014	Jeff Johnston	Brian Anthony	Sep 1, 2015

Project Summary

Project Number: PW-2061-14
Project Title: Woodbridge Yard Humber River Rehabilitation
Asset Type: Public Works & Admin. Buildings
Department: Public Works - Operations
Budget Year: 2014 **Approval Year:** 2014
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** No
Regions: Ward 2
Project Type: Legal/Regulatory

Project Description

In conjunction with the TRCA and MNR planned rehabilitation to the eroding bank of the Humber River that is currently threaten the Woodbridge Yard and Salt Dome structure. Environmental Assessment is currently scheduled for September 2012, permits have been requested for MNR as the area involves an endangered species (Redside Dace minnow). Work is anticipated for late 2013 and is imperative to protect the yard and structures.

Project Timelines

Time sensitive within the allowable parameters for Water work and permit restriction. Before September 15, 2014

Scenario Description

Other Dept Impact

Building & Facilities
Parks Operations

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	195,700	195,700	0
2015	0	0	0
2016	0	0	0
2017	0	0	0
2018 & Beyond	0	0	0
	195,700	**195,700**	**0**

Project Detailed 2014

Object	Description		Total Amount
Expense			
01001 - 8801	Contractors		190,000
01001 - 8805	3% Administration Cost		5,700
		Total Expense:	**195,700**
Revenue			
50000 - 8843	Transfer from Taxation		195,700
		Total Revenue:	**195,700**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2014	Jun 1, 2014	Jeff Johnston	Brian Anthony	Sep 15, 2014

Project Summary

Project Number: PW-2062-14
Project Title: Works Yard Improvements(JOC-Dufferin-Woodbridge Yards)
Asset Type: Public Works & Admin. Buildings
Department: Public Works - Operations
Budget Year: 2014 **Approval Year:** 2014
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: City-Wide
Project Type: Infrastructure Replacement

Project Description

Remove and replace deterioating concrete cribing blocks, base asphalt and or concrete. Improve the storage structures for the stockpiled materials (Granular stones-sweeping materials, etc...)

Project Timelines

July 2014. City staff will perform work.

Scenario Description

Other Dept Impact

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	25,750	25,750	0
2015	0	0	0
2016	0	0	0
2017	0	0	0
2018 & Beyond	0	0	0
	25,750	**25,750**	**0**

Project Detailed 2014

Object	Description		Total Amount
Expense			
01001 - 8805	3% Administration Cost		750
01001 - 8808	Miscellaneous Costs		25,000
		Total Expense:	**25,750**
Revenue			
50000 - 8843	Transfer from Taxation		25,750
		Total Revenue:	**25,750**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2013	Jul 1, 2014	Jeff Johnston	Brian Anthony	Aug 1, 2014

Project Summary

Project Number: PW-2063-13
Project Title: ICI Water Meter Replacement Program
Asset Type: Equipment - Replacement
Department: Public Works - Operations
Budget Year: 2014 **Approval Year:** 2014
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: City-Wide
Project Type: Infrastructure Replacement

Project Description

The City's inventory of industrial, commercial and institutional water meters was exposed to a water meter calibration program. The program identified those water meters that could not be calibrated and need to be replaced. This initiative will see these water meters entirely replaced throughout the system over the next 5 years.

Project Timelines

This initiative will see these water meters entirely replaced throughout the system over the next 5 years.

Scenario Description

Other Dept Impact

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	206,000	206,000	0
2015	206,000	206,000	0
2016	206,000	206,000	0
2017	206,000	206,000	0
2018 & Beyond	0	0	0
	824,000	**824,000**	**0**

Project Detailed 2014

Object	Description		Total Amount
Expense			
01001 - 8801	Contractors		200,000
01001 - 8805	3% Administration Cost		6,000
		Total Expense:	**206,000**
Revenue			
60180 - 8844	Water Reserve		206,000
		Total Revenue:	**206,000**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2013	Jun 1, 2013	Robert Meek	Brian Anthony	Dec 1, 2017

Project Summary

Project Number: PW-2066-14
Project Title: Yard Weigh Scale
Asset Type: Public Works & Admin. Buildings - Equipment
Department: Public Works - Operations
Budget Year: 2014
Approval Year: 2014
Scenario Name: Main
Scenario Active: Yes
Project Stage: Manager of Capital
TCA: Yes
Regions: City-Wide
Project Type: New Equipment

Project Description

Purchase of one permanent Yard Weigh Scale for the JOC and one portable set for the satelite yards. Ability to weight all loads in and out of yards. This allows Roads to comply with auditing requirements of corporation.

Project Timelines

Target installation for September 2014

Scenario Description

Other Dept Impact

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	128,750	128,750	0
2015	0	0	0
2016	0	0	0
2017	0	0	0
2018 & Beyond	0	0	0
	128,750	**128,750**	**0**

Project Detailed 2014

Object	Description		Total Amount
Expense			
01001 - 8801	Contractors		125,000
01001 - 8805	3% Administration Cost		3,750
		Total Expense:	**128,750**
Revenue			
50000 - 8843	Transfer from Taxation		128,750
		Total Revenue:	**128,750**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2013	Sep 1, 2014	Jeff Johnston	Brian Anthony	Oct 1, 2014

Project Summary

Project Number: PW-2067-14
Project Title: Recycling at Designated Canada Post Supermail Boxes
Asset Type: New Initiatives
Department: Public Works - Operations
Budget Year: 2014 **Approval Year:** 2014
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** No
Regions: City-Wide
Project Type: New Infrastructure

Project Description

The purchase and installation of specially designed recycling containers to be placed at designated Canada Post supermail box locations. The intent of these recycling containers is to reduce litter at problematic supermail box location. Approximately 150 locations Citywide.

Project Timelines

This Capital Project funding request is submitted in conjunction with a Solid Waste Management (Operating) ARR submission. The Operating ARR deals specifically with the servicing (recycling collection) of these recycling containers. Both funding requests must be approved for this undertaking to be implemented.

Scenario Description

Other Dept Impact

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	146,775	146,775	0
2015	0	0	0
2016	0	0	0
2017	0	0	0
2018 & Beyond	0	0	0
	146,775	**146,775**	**0**

Project Detailed 2014

Object	Description		Total Amount
Expense			
01001 - 8801	Contractors		127,500
01001 - 8802	Consultant		15,000
01001 - 8805	3% Administration Cost		4,275
		Total Expense:	**146,775**
Revenue			
50000 - 8843	Transfer from Taxation		146,775
		Total Revenue:	**146,775**

Related Projects

Which Precede	Project Description
PW-2038-11	Recycling at Designated Can. Post Supermail Boxes

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR: 155-TBD-02 - Recyclable paper collection at designated supermail box locations

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2014	May 1, 2014			Nov 30, 2014

Project Summary

Project Number: PW-2068-14
Project Title: Weston/400 & Industrial Park (Dry) Pond
Asset Type: Storm Ponds
Department: Public Works - Operations
Budget Year: 2014
Approval Year: 2014
Scenario Name: Main
Scenario Active: Yes
Project Stage: Manager of Capital
TCA: No
Regions: Ward 4
Project Type: Established Program

Project Description

The removal of excessive sediments from these ponds are required to mitigate the impacts of sediment on the downstream receiving watercourse. It is also required to ensure that adequate storage is maintained in the stormwater management facilities at all time, as required by the design.

Project Timelines

Scenario Description

Other Dept Impact

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	225,000	225,000	0
2015	0	0	0
2016	0	0	0
2017	0	0	0
2018 & Beyond	0	0	0
	225,000	**225,000**	**0**

Project Detailed 2014

Object	Description		Total Amount
Expense			
01001 - 8801	Contractors		217,000
01001 - 8802	Consultant		8,000
		Total Expense:	**225,000**
Revenue			
61025 - 8844	Gas Tax Reserve		225,000
		Total Revenue:	**225,000**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2014	Jul 10, 2014	Ahmad Eslami	Brian Anthony	Dec 31, 2014

Project Summary

Project Number: PW-2069-14
Project Title: Four Valley Pond. Storm Water Management Pond #68
Asset Type: Storm Ponds
Department: Public Works - Operations
Budget Year: 2014 **Approval Year:** 2014
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** No
Regions: Ward 4
Project Type: Established Program

Project Description

The removal of excessive sediments from these ponds are required to mitigate the impacts of sediment on the downstream receiving watercourse. It is also required to ensure that adequate storage is maintained in the stormwater management facilities at all time, as required by the design.

Project Timelines

Scenario Description

Other Dept Impact

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	300,000	300,000	0
2015	0	0	0
2016	0	0	0
2017	0	0	0
2018 & Beyond	0	0	0
	300,000	**300,000**	**0**

Project Detailed 2014

Object	Description		Total Amount
Expense			
01001 - 8801	Contractors		292,000
01001 - 8802	Consultant		8,000
		Total Expense:	**300,000**
Revenue			
61025 - 8844	Gas Tax Reserve		300,000
		Total Revenue:	**300,000**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2014	Jul 10, 2014	Ahmad Eslami	Brian Anthony	Dec 31, 2014

Project Summary

Project Number: PW-2070-14
Project Title: English Daisy Court (Dry) Pond. Storm Water Management Pond #114
Asset Type: Storm Ponds
Department: Public Works - Operations
Budget Year: 2014 **Approval Year:** 2014
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** No
Regions: Ward 4
Project Type: Infrastructure Replacement

Project Description

Project Timelines

Scenario Description

The removal of excessive sediments from these ponds are required to mitigate the impacts of sediment on the downstream receiving watercourse. It is also required to ensure that adequate storage is maintained in the stormwater management facilities at all time, as required by the design.

Other Dept Impact

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	75,000	75,000	0
2015	0	0	0
2016	0	0	0
2017	0	0	0
2018 & Beyond	0	0	0
	75,000	**75,000**	**0**

Project Detailed 2014

Object	Description		Total Amount
Expense			
01001 - 8801	Contractors		67,000
01001 - 8802	Consultant		8,000
		Total Expense:	**75,000**
Revenue			
61025 - 8844	Gas Tax Reserve		75,000
		Total Revenue:	**75,000**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2014		Ahmad Eslami	Brian Anthony	

Project Summary

Project Number: RE-9503-13
Project Title: Fitness Centre Equipment Replacement
Asset Type: Equipment - Replacement
Department: Recreation
Budget Year: 2014 **Approval Year:** 2014
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: City-Wide
Project Type: Equipment Replacement

Project Description

Annual equipment replacement program. Ongoing replacement of fitness equipment at all locations. Cardio, weight training equipment and studio cycles.

Project Timelines

Scenario Description

Equipment replacement at the following fitness centres: APCC, GAWCC, MCC, as well as NTCC which will have been open for 7 years and qualifies for replacement equipment as per Life Cycle estimates (6-8yrs).

Other Dept Impact

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	125,100	125,100	0
2015	125,100	125,100	0
2016	125,100	125,100	0
2017	125,100	125,100	0
2018 & Beyond	0	0	0
	500,400	**500,400**	**0**

Project Detailed 2014

Object	Description		Total Amount
Expense			
01001 - 8805	3% Administration Cost		3,700
01001 - 8807	Furniture & Equipment		121,400
		Total Expense:	**125,100**
Revenue			
60010 - 8844	Pre-B& F Infra. Reserve		125,100
		Total Revenue:	**125,100**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2010	Apr 30, 2013	Paul Compton	Mary Reali	Dec 31, 2016

Project Summary

Project Number: RE-9524-14
Project Title: City Playhouse Technical Equipment Upgrade
Asset Type: Equipment - New
Department: Recreation
Budget Year: 2014 **Approval Year:** 2014
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** No
Regions: Ward 4
Project Type: New Equipment

Project Description

In order for City Playhouse to remain competitive with surrounding theatres, an investment into Sound and Lighting technical equipment is required. The existing sound equipment is experiencing problems and by upgrading to digital technology the theatre can improve the theatre experience, and also attract new shows and permits. The Lighting equipment has been upgraded over the years, however no changes have been made to the lighting control system. And to better utilize the newer lighting equipment, and upgrade to the console is necessary. By investing in the theatre's technical equipment, the theatre will remain competitive and improve customer experience.

Project Timelines

Q2 - RFQ and Purchase
Q3/Q4 - Installation

Scenario Description

An investment into the Theatre's Sound and Lighting technical equipment is required. Specifically for sound: digital sound console, MADI expansion cord and cable. For Lighting: lighting console with monitor, and ETC Source with clamp.

Other Dept Impact

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	22,151	22,151	0
2015	0	0	0
2016	0	0	0
2017	0	0	0
2018 & Beyond	0	0	0
	22,151	**22,151**	**0**

Project Detailed 2014

Object	Description		Total Amount
Expense			
01001 - 8805	3% Administration Cost		615
01001 - 8807	Furniture & Equipment		20,510
01001 - 8812	Contingency		1,026
		Total Expense:	**22,151**
Revenue			
60030 - 8844	City Playhouse Reserve		22,151
		Total Revenue:	**22,151**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2014	Apr 1, 2014	Angela Palermo	Mary Reali	Dec 31, 2014

Project Summary

Project Number: RE-9525-14
Project Title: REC User Fee & Pricing Model Update
Asset Type: Studies
Department: Recreation
Budget Year: 2014 **Approval Year:** 2014
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** No
Regions: City-Wide
Project Type: Studies

Project Description

In 2005, the department retained the IBI Group to undertake a costing and pricing study and to prepare a user fee policy that would guide it's annual fee schedule. Since then, dramatic growth and demographic changes have taken place, along with increased market/competition pressures. The policy update will ensure the department is applying a reasonable approach to user fees, ensuring it remains competitive in the marketplace.

Project Timelines

Estimated start date of consulting work is Q2 2014, with an estimated completion date of Q4 2014.

Scenario Description

The department's User Fee and Pricing Policy was presented and approved by Council in late 2005. Eight years have elapsed since the original study was conducted and an update of the study and corresponding fee schedule is warranted.

Other Dept Impact

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	56,650	56,650	0
2015	0	0	0
2016	0	0	0
2017	0	0	0
2018 & Beyond	0	0	0
	56,650	**56,650**	**0**

Project Detailed 2014

Object	Description		Total Amount
Expense			
01001 - 8802	Consultant		50,000
01001 - 8805	3% Administration Cost		1,650
01001 - 8812	Contingency		5,000
		Total Expense:	**56,650**
Revenue			
50000 - 8843	Transfer from Taxation		56,650
		Total Revenue:	**56,650**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2014	Apr 1, 2014	Sunny Bains	Mary Reali	Dec 31, 2014

Project Summary

Project Number: RL-0005-13
Project Title: Land Acquisition Fees
Asset Type: Land Acquisition
Department: Real Estate
Budget Year: 2014
Approval Year: 2014
Scenario Name: Main
Scenario Active: Yes
Project Stage: Manager of Capital
TCA: No
Regions: City-Wide
Project Type: Misc. Land Appraisals

Project Description

"Miscellaneous land acquisition appraisals, cash in lieu (CIL) appraisals and related fees.
Park land acquisitions occur during the year which require appraisal and related fees. These acquisitions fall outside of the capital budget process and as a result no budgeted accounts exist when fees are incurred. Also, fees are required for cash in lieu valuation review. A corporate capital project for these acquisition related fees is required and CIL."

Project Timelines

Ad Hoc acquisitions appraisals related fees approved by council, and cash in lieu valuation.

Scenario Description

Other Dept Impact

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	267,800	267,800	0
2015	267,800	267,800	0
2016	267,800	267,800	0
2017	267,800	267,800	0
2018 & Beyond	0	0	0
	1,071,200	**1,071,200**	**0**

Project Detailed 2014

Object	Description		Total Amount
Expense			
01001 - 8804	Land Costs		260,000
01001 - 8805	3% Administration Cost		7,800
		Total Expense:	**267,800**
Revenue			
70020 - 8845	Recreation Land Reserve		267,800
		Total Revenue:	**267,800**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2012	Jan 1, 2013		Heather A. Wilson	Dec 31, 2016

Project Summary

Project Number: AV-9532-15
Project Title: Access Vaughan Phase II - Step E
Asset Type: Technology Infrastructure
Department: Access Vaughan
Budget Year: 2014 **Approval Year:** 2015
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: City-Wide
Project Type: Technology

Project Description

Expansion of services provided by Access Vaughan for already integrated departments. Access Vaughan will be able to service callers with respect to more general inquiries; reducing the overall need to transfer callers and be better able to provide first call resolution. Benefits & Opportunities for Phase II. Critical Success Factors: Maintain Service Level of 80/20 each month, improved first call resolution for callers, quality assurance reviews and appropriate staffing levels to manage increased call volume and handle time.

Project Timelines

The approach for implementation of Phase II has been staggered for each new implementation/expansion over a 5 year period. Access Vaughan Phase II – Step integration with Parks & Forestry Operation. Step B – Integration with Animal Services, Step C – further integration with Enforcement Services, Step D – further integration with Public Works. Step E – further expansion/integration of Access Vaughan services.
Access Vaughan Phase II – Step E – further integration will require resources from Information Technology Management. Project commencement Q2, 2017 assuming resources available from respective departments and no technology restraints."

Scenario Description

Other Dept Impact

Information Technology Management

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	0	0	0
2015	50,500	50,500	0
2016	0	0	0
2017	0	0	0
2018 & Beyond	0	0	0
	50,500	**50,500**	**0**

Project Detailed 2015

Object	Description		Total Amount
Expense			
01001 - 8802	Consultant		17,000
01001 - 8805	3% Administration Cost		1,500
01001 - 8807	Furniture & Equipment		32,000
		Total Expense:	**50,500**
Revenue			
50000 - 8843	Transfer from Taxation		50,500
		Total Revenue:	**50,500**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR: 121-14-01 - Citizen Service Representative

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2014	Jan 1, 2015	Brigid LaManna	Joseph Pittari	Nov 1, 2015

Project Summary

Project Number: BF-8353-15
Project Title: Splash Pad Controls Automation
Asset Type: Recreation Buildings & Facilities - Equipment
Department: Buildings and Facilities
Budget Year: 2014 **Approval Year:** 2015
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: City-Wide
Project Type: New Infrastructure

Project Description

The splash pads currently are controlled for timing on and off through a mechanical clock type of controller. Staff are often dispatched to a splash pad location for a variety of maintenance issues such as low water flow, the pad is not operational or not shutting off at the end of the day. It is proposed to install Programmable Logic Controllers that can be remotely monitored by Building and Facilities staff at the JOC. Staff will be able to detect from their desk top the operational state of the splash pad equipment and change the operating characteristics remotely. The computerized equipment will save many man hours in unnecessary visits to the sites for minor issues or changing the operations of the equipment at the buildings.

Project Timelines

Scenario Description

Other Dept Impact

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	0	0	0
2015	46,400	46,400	0
2016	0	0	0
2017	0	0	0
2018 & Beyond	0	0	0
	46,400	**46,400**	**0**

Project Detailed 2015

Object	Description		Total Amount
Expense			
01001 - 8801	Contractors		45,000
01001 - 8805	3% Administration Cost		1,400
		Total Expense:	**46,400**
Revenue			
50000 - 8843	Transfer from Taxation		46,400
		Total Revenue:	**46,400**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2011	Apr 4, 2015	Angelo Cioffi	Michael Shatil	Jan 4, 2016

Project Summary

Project Number: BF-8367-13
Project Title: Uplands Golf & Ski Centre, Buildings General Capital
Asset Type: Uplands Ski & Golf Facilities
Department: Buildings and Facilities
Budget Year: 2014 **Approval Year:** 2015
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: Ward 5
Project Type: Infrastructure Replacement

Project Description

Capital repairs and maintenance pursuant to the Uplands Management Agreement. The City is responsible for the repairs and maintenance of major defects in the structure of the buildings, including the exterior walls and roofs, electrical, mechanical, plumbing, heating, ventilating, air conditioning systems, flooring and tree preservation, etc. The agreement is up for renewal in 2015, and will likely be renewed for another 5 years.

Project Timelines

Scenario Description

Other Dept Impact

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	67,000	67,000	0
2015	67,000	67,000	0
2016	67,000	67,000	0
2017	0	0	0
2018 & Beyond	0	0	0
	201,000	**201,000**	**0**

Project Detailed 2015

Object	Description		Total Amount
Expense			
01001 - 8801	Contractors		65,000
01001 - 8805	3% Administration Cost		2,000
		Total Expense:	**67,000**
Revenue			
60196 - 8844	Uplands Revenue Reserve		67,000
		Total Revenue:	**67,000**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2011	May 2, 2013	Angelo Cioffi	Michael Shatil	Dec 29, 2016

Project Summary

Project Number: BF-8378-15
Project Title: Carrville Community Centre
Asset Type: Recreation Buildings & Facilities
Department: Buildings and Facilities
Budget Year: 2014 **Approval Year:** 2015
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: Ward 4
Project Type: Growth/Development

Project Description

Community Centre Building - Design (2015) and Construction (2016), identified in the 2013 Development Charge Background Study (initially identified in 2008 DC) for a Community Centre building. Active Together Master Plan identified a complex with two arenas, swimming pool, fitness centre, gymnasium and associated amenities.

Project Timelines

Scenario Description

As identified and approved in 2013 DC Study appendix E Table 2.

Other Dept Impact

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	0	0	0
2015	3,723,932	3,723,932	0
2016	33,515,388	33,515,388	0
2017	0	0	0
2018 & Beyond	0	0	0
	37,239,320	**37,239,320**	**0**

Project Detailed 2015

Object	Description		Total Amount
Expense			
01001 - 8771	Transfer to Reserve		70,932
01001 - 8802	Consultant		3,546,600
01001 - 8805	3% Administration Cost		106,400
		Total Expense:	**3,723,932**
Revenue			
41100 - 8820	City Wide DC - Recreation		3,287,700
50000 - 8843	Transfer from Taxation		436,232
		Total Revenue:	**3,723,932**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	9.0	515,659	0	515,659
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR: 160-16-02 - Facility Operator I - Block 11 (9)

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2012	Apr 1, 2015	Michael Shatil	Marlon Kallideen	Dec 31, 2017

Project Summary

Project Number: BF-8405-15
Project Title: Garnet Williams - Renovate Pool Changerooms
Asset Type: Recreation Buildings & Facilities
Department: Buildings and Facilities
Budget Year: 2014 **Approval Year:** 2015
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: Ward 5
Project Type: Infrastructure Replacement

Project Description

Garnet A. Williams Community Centre: Renovate Pool change rooms to provide for a family change room for pool patrons. Increased demand for family change facilities to meet standards for our new facilities.

Project Timelines

Scenario Description

Other Dept Impact

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	0	0	0
2015	157,220	157,220	0
2016	0	0	0
2017	0	0	0
2018 & Beyond	0	0	0
	157,220	**157,220**	**0**

Project Detailed 2015

Object	Description		Total Amount
Expense			
01001 - 8801	Contractors		152,640
01001 - 8805	3% Administration Cost		4,580
		Total Expense:	**157,220**
Revenue			
60010 - 8844	Pre-B& F Infra. Reserve		157,220
		Total Revenue:	**157,220**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2014	Apr 1, 2015	Angelo Cioffi	Michael Shatil	Dec 31, 2015

Project Summary

Project Number: BF-8407-15
Project Title: Al Palladini Community Centre - East Side - Island - Concrete Curb Replacements
Asset Type: Recreation Buildings & Facilities
Department: Buildings and Facilities
Budget Year: 2014 **Approval Year:** 2015
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: Ward 2
Project Type: Infrastructure Replacement

Project Description

Remove all concrete island curbs and replace with poured concrete. The islands located in the east parking lot require replacement due to damaging conditions from snow removal and thawing. They are serious trip areas and a Health and safety concern. This was identified by the COV's insurance company as High Priority to remove and replace.

Project Timelines

Spring/Summer/Fall - 2800 square feet.

Scenario Description

Island removal and replacement

Other Dept Impact

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	0	0	0
2015	52,406	52,406	0
2016	0	0	0
2017	0	0	0
2018 & Beyond	0	0	0
	52,406	**52,406**	**0**

Project Detailed 2015

Object	Description		Total Amount
Expense			
01001 - 8801	Contractors		50,880
01001 - 8805	3% Administration Cost		1,526
		Total Expense:	**52,406**
Revenue			
60010 - 8844	Pre-B& F Infra. Reserve		52,406
		Total Revenue:	**52,406**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2015	Apr 1, 2015	Angelo Cioffi	Michael Shatil	Dec 31, 2015

Project Summary

Project Number: BF-8408-15
Project Title: Al Palladini Community Centre - Patio Deck Concrete Replacement
Asset Type: Recreation Buildings & Facilities
Department: Buildings and Facilities
Budget Year: 2014 **Approval Year:** 2015
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: Ward 2
Project Type: Infrastructure Replacement

Project Description

Remove patio stones/slabs and replace with poured concrete. This patio deck is over 23 years old and has never been replaced. It is located outside of the pool area and was very well used at one time. The winter frost has caused the entire deck area to sink which has resulted in trip hazards. It also prevents adults and children from sunbathing and/or using the area for recreational purposes. There is close to 2200 square feet needs to be replaced.

Project Timelines

Spring/Fall

Scenario Description

Patio deck enhancements

Other Dept Impact

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	0	0	0
2015	39,829	39,829	0
2016	0	0	0
2017	0	0	0
2018 & Beyond	0	0	0
	39,829	**39,829**	**0**

Project Detailed 2015

Object	Description		Total Amount
Expense			
01001 - 8801	Contractors		38,669
01001 - 8805	3% Administration Cost		1,160
		Total Expense:	**39,829**
Revenue			
60010 - 8844	Pre-B& F Infra. Reserve		39,829
		Total Revenue:	**39,829**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2015	Apr 1, 2015	Angelo Cioffi	Michael Shatil	Dec 31, 2015

Project Summary

Project Number: BF-8410-15
Project Title: Installation of Fencing to the Indoor Bocce Courts at MCC, FEBCC, DCCC, CCC
Asset Type: Recreation Buildings & Facilities
Department: Buildings and Facilities
Budget Year: 2014 **Approval Year:** 2015
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: City-Wide
Project Type: New Infrastructure

Project Description

Install 4' high extension fencing on the existing fences. Three sections at 70' long with 3 double gates 4' high matching existing fence and material. Repaint new and old fencing to match. The sizes will vary for the other three courts. Possible closing if the fencing is not installed.

Project Timelines

Shut down times will vary.

Scenario Description

Other Dept Impact

Recreation

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	0	0	0
2015	66,950	66,950	0
2016	0	0	0
2017	0	0	0
2018 & Beyond	0	0	0
	66,950	**66,950**	**0**

Project Detailed 2015

Object	Description		Total Amount
Expense			
01001 - 8801	Contractors		65,000
01001 - 8805	3% Administration Cost		1,950
		Total Expense:	**66,950**
Revenue			
50000 - 8843	Transfer from Taxation		66,950
		Total Revenue:	**66,950**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2013	Apr 1, 2015	Angelo Cioffi	Michael Shatil	Dec 31, 2015

Project Summary

Project Number: BF-8425-15
Project Title: Al Palladini Community Centre Painting East and West Arenas
Asset Type: Recreation Buildings & Facilities
Department: Buildings and Facilities
Budget Year: 2014 **Approval Year:** 2015
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: Ward 2
Project Type: Infrastructure Replacement

Project Description

Paint both arenas entirely with new color scheme. Rinks have not been painted in many years. Steel beams require regular recoating to prevent corrosion.

Project Timelines

Spring/Summer

Scenario Description

Other Dept Impact

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	0	0	0
2015	84,460	84,460	0
2016	0	0	0
2017	0	0	0
2018 & Beyond	0	0	0
	84,460	**84,460**	**0**

Project Detailed 2015

Object	Description		Total Amount
Expense			
01001 - 8801	Contractors		82,000
01001 - 8805	3% Administration Cost		2,460
		Total Expense:	**84,460**
Revenue			
60010 - 8844	Pre-B& F Infra. Reserve		84,460
		Total Revenue:	**84,460**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2015	Apr 1, 2015	Angelo Cioffi	Michael Shatil	Dec 31, 2015

Project Summary

Project Number: BF-8428-15
Project Title: JOC - Rooftop Replacements
Asset Type: Recreation Buildings & Facilities
Department: Buildings and Facilities
Budget Year: 2014 **Approval Year:** 2015
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: Ward 1
Project Type: Infrastructure Replacement

Project Description

Due to age and frequent breakdowns, these units are becoming very costly to maintain as well as unit downtime resulting in patron/staff discomfort. Unit electrical motors do not meet MEPS (Minimum Efficiency Performance Standards) as set out by Canada's Energy Efficiency Regulations. These units also utilize R22 HCFC refrigerant for the cooling which is in phase out mode as of January 1st, 2010.

Project Timelines

Spring/Summer/Fall.

Scenario Description

Other Dept Impact

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	0	0	0
2015	61,800	61,800	0
2016	0	0	0
2017	0	0	0
2018 & Beyond	0	0	0
	61,800	**61,800**	**0**

Project Detailed 2015

Object	Description		Total Amount
Expense			
01001 - 8801	Contractors		60,000
01001 - 8805	3% Administration Cost		1,800
		Total Expense:	**61,800**
Revenue			
60010 - 8844	Pre-B& F Infra. Reserve		61,800
		Total Revenue:	**61,800**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2015	Apr 1, 2015	Angelo Cioffi	Michael Shatil	Dec 31, 2015

Project Summary

Project Number: BF-8429-15
Project Title: Dufferin Clark Community Centre - Boiler Replacements
Asset Type: Recreation Buildings & Facilities
Department: Buildings and Facilities
Budget Year: 2014 **Approval Year:** 2015
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: Ward 5
Project Type: Infrastructure Replacement

Project Description

Unit is original building equipment with efficiencies well below current standards. Breakdowns are getting more frequent and the replacement parts are becoming harder to source making down times longer thus affecting patron/staff comfort and building programs.

Project Timelines

Spring/Summer.

Scenario Description

Other Dept Impact

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	0	0	0
2015	61,800	61,800	0
2016	0	0	0
2017	0	0	0
2018 & Beyond	0	0	0
	61,800	**61,800**	**0**

Project Detailed 2015

Object	Description		Total Amount
Expense			
01001 - 8801	Contractors		60,000
01001 - 8805	3% Administration Cost		1,800
		Total Expense:	**61,800**
Revenue			
60010 - 8844	Pre-B& F Infra. Reserve		61,800
		Total Revenue:	**61,800**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2015	Apr 1, 2015	Angelo Cioffi	Michael Shatil	Dec 31, 2015

Project Summary

Project Number: BF-8430-15
Project Title: Garnet A Williams Community Centre - Boiler Replacements
Asset Type: Recreation Buildings & Facilities
Department: Buildings and Facilities
Budget Year: 2014 **Approval Year:** 2015
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: Ward 5
Project Type: Infrastructure Replacement

Project Description

Units are original building equipment. Breakdowns are getting more frequent and the replacement parts are becoming harder to source making down times longer thus affecting scheduled programs and patron/staff comfort.

Project Timelines

Spring/Summer.

Scenario Description

Other Dept Impact

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	0	0	0
2015	82,400	82,400	0
2016	0	0	0
2017	0	0	0
2018 & Beyond	0	0	0
	82,400	**82,400**	**0**

Project Detailed 2015

Object	Description		Total Amount
Expense			
01001 - 8801	Contractors		80,000
01001 - 8805	3% Administration Cost		2,400
		Total Expense:	**82,400**
Revenue			
60010 - 8844	Pre-B& F Infra. Reserve		82,400
		Total Revenue:	**82,400**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2015	Apr 1, 2015	Angelo Ricci	Michael Shatil	Dec 31, 2015

Project Summary

Project Number: BF-8431-15
Project Title: Michael Cranny House - HVAC Upgrades
Asset Type: Recreation Buildings & Facilities
Department: Buildings and Facilities
Budget Year: 2014 **Approval Year:** 2015
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: Ward 1
Project Type: Infrastructure Replacement

Project Description

Existing heating system is electric baseboards which is very inefficient. There is no air conditioning capability due to no forced air ductwork. Recommend high efficiency gas furnace with A/C c/w air distribution ductwork.

Project Timelines

Spring/Fall.

Scenario Description

Other Dept Impact

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	0	0	0
2015	25,750	25,750	0
2016	0	0	0
2017	0	0	0
2018 & Beyond	0	0	0
	25,750	**25,750**	**0**

Project Detailed 2015

Object	Description		Total Amount
Expense			
01001 - 8801	Contractors		25,000
01001 - 8805	3% Administration Cost		750
		Total Expense:	**25,750**
Revenue			
60090 - 8844	Heritage Reserve		25,750
		Total Revenue:	**25,750**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2015	Apr 1, 2015	Angelo Ricci	Michael Shatil	Dec 31, 2015

Project Summary

Project Number: BF-8432-15
Project Title: Rosemount Community Centre - Boiler System Upgrades
Asset Type: Recreation Buildings & Facilities
Department: Buildings and Facilities
Budget Year: 2014 **Approval Year:** 2015
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: Ward 5
Project Type: Infrastructure Replacement

Project Description

Units are original building equipment and very inefficient. Breakdowns are getting more frequent and the replacement parts are becoming harder to source making down times longer thus affecting scheduled programs and patron/staff comfort.

Project Timelines

Spring/Summer.

Scenario Description

Other Dept Impact

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	0	0	0
2015	82,400	82,400	0
2016	0	0	0
2017	0	0	0
2018 & Beyond	0	0	0
	82,400	**82,400**	**0**

Project Detailed 2015

Object	Description		Total Amount
Expense			
01001 - 8801	Contractors		80,000
01001 - 8805	3% Administration Cost		2,400
		Total Expense:	**82,400**
Revenue			
60010 - 8844	Pre-B& F Infra. Reserve		82,400
		Total Revenue:	**82,400**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2015	Apr 1, 2015	Angelo Ricci	Michael Shatil	Dec 31, 2015

Project Summary

Project Number: BF-8436-13
Project Title: Security Camera & Equipment Replacements
Asset Type: Equipment - Replacement
Department: Buildings and Facilities
Budget Year: 2014 **Approval Year:** 2015
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: City-Wide
Project Type: Equipment Replacement

Project Description

As with all electronic equipment the technology is rapidly changing and constantly improving. Many installations that the City has in place have been there for many years have become outdated and components such as digital recorders that are in constant service simply wear out. In an effort to keep pace with the changing technology and to maintain a reliable inventory of surveillance equipment it is proposed to implement a five year replacement program at selected sites.

Project Timelines

The funding for this project is requested every two years.

Scenario Description

There are many parks, community centers and other buildings that have security cameras and related equipment.

Other Dept Impact

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	0	0	0
2015	87,550	87,550	0
2016	0	0	0
2017	0	0	0
2018 & Beyond	0	0	0
	87,550	**87,550**	**0**

Project Detailed 2015

Object	Description		Total Amount
Expense			
01001 - 8805	3% Administration Cost		2,550
01001 - 8807	Furniture & Equipment		85,000
		Total Expense:	**87,550**
Revenue			
60010 - 8844	Pre-B& F Infra. Reserve		87,550
		Total Revenue:	**87,550**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2013	Mar 31, 2013	Angelo Cioffi	Michael Shatil	Dec 31, 2017

Project Summary

Project Number: BF-8462-15
Project Title: Father Ermano Bulfon CC Outdoor Rink-Refrigeration Plant Equipment Replacement
Asset Type: Equipment - Replacement
Department: Buildings and Facilities
Budget Year: 2014 **Approval Year:** 2015
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: Ward 2
Project Type: Equipment Replacement

Project Description

Replacement of chiller, condenser, cold brine pump, condenser water pump and compressor cooling jacket pump at Father Ermano Bulfon Outdoor Rink. This equipment has exceeded its life expectancy according to ASHREA 1999 Applications Handbook Service Life Expectancies which disqualifies it from our current Comprehensive Maintenance Agreement for our refrigeration plants throughout the City. New equipment is much more reliable and more efficient and may qualify for OPA grants.

Project Timelines

Spring/Summer

Scenario Description

Other Dept Impact

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	0	0	0
2015	149,350	149,350	0
2016	0	0	0
2017	0	0	0
2018 & Beyond	0	0	0
	149,350	**149,350**	**0**

Project Detailed 2015

Object	Description		Total Amount
Expense			
01001 - 8801	Contractors		145,000
01001 - 8805	3% Administration Cost		4,350
		Total Expense:	**149,350**
Revenue			
60010 - 8844	Pre-B& F Infra. Reserve		149,350
		Total Revenue:	**149,350**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2015	Apr 1, 2015	Angelo Cioffi	Michael Shatil	Dec 31, 2015

Project Summary

Project Number: BF-8463-15
Project Title: Al Palladini CC Refrigeration Plant Equipment Replacement
Asset Type: Equipment - Replacement
Department: Buildings and Facilities
Budget Year: 2014 **Approval Year:** 2015
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: Ward 2
Project Type: Equipment Replacement

Project Description

Replacement of 4 compressors, 2 warm brine pumps, 1 chiller and 2 condensers at Al Palladini CC. This equipment has exceeded its life expectancy according to ASHREA 1999 Applications Handbook Service Life Expectancies which disqualifies it from our current Comprehensive Maintenance Agreement for our refrigeration plants throughout the City. New equipment is much more reliable and more efficient and may qualify for OPA grants.

Project Timelines

Spring/Summer

Scenario Description

Other Dept Impact

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	0	0	0
2015	334,750	334,750	0
2016	0	0	0
2017	0	0	0
2018 & Beyond	0	0	0
	334,750	**334,750**	**0**

Project Detailed 2015

Object	Description		Total Amount
Expense			
01001 - 8801	Contractors		325,000
01001 - 8805	3% Administration Cost		9,750
		Total Expense:	**334,750**
Revenue			
60010 - 8844	Pre-B& F Infra. Reserve		334,750
		Total Revenue:	**334,750**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2015	Apr 1, 2015	Angelo Cioffi	Michael Shatil	Dec 31, 2015

Project Summary

Project Number: BY-2518-13
Project Title: Animal Shelter Lease Hold Improvements
Asset Type: Other Buildings & Facilities
Department: By-Law & Compliance
Budget Year: 2014 **Approval Year:** 2015
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** No
Regions: City-Wide
Project Type: Legal/Regulatory

Project Description

Ongoing lease hold improvements costs as per 2010 budget

Project Timelines

Animal Shelter was developed through leasehold improvements. The landlord has fronted the cost and is to be repaid over 5 years.

Scenario Description

2013 DC Appendix B Items 1.3.3/4

Other Dept Impact

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	114,400	114,400	0
2015	114,400	114,400	0
2016	0	0	0
2017	0	0	0
2018 & Beyond	0	0	0
	228,800	**228,800**	**0**

Project Detailed 2015

Object	Description		Total Amount
Expense			
01001 - 8802	Consultant		111,000
01001 - 8805	3% Administration Cost		3,400
		Total Expense:	**114,400**
Revenue			
41060 - 8820	City Wide DC - General Gov.		39,300
50000 - 8843	Transfer from Taxation		75,100
		Total Revenue:	**114,400**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2012	Apr 1, 2012		Rick Girard	Dec 31, 2016

Project Summary

Project Number: DP-9526-15
Project Title: Yonge Street / Steeles Corridor Urban Design Streetscape & Open Space Masterplan
Asset Type: Master Plans
Department: Development Planning
Budget Year: 2014 **Approval Year:** 2015
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** No
Regions: Ward 5
Project Type: Growth/Studies

Project Description

The Yonge Street / Steeles Corridor Urban Design Streetscape Master Plan will prescribe the layout and detailed design of the public and private streetscape spaces, pedestrian and bicycle connections, public amenities and open spaces, provide criteria for building locations, forms, heights and massing in relation to the public realm.

Project Timelines

Spring 2015 start date
The plan will create a comprehensive public realm for this area that will provide an attractive framework to promote private sector investment.

Scenario Description

This Masterplan must be completed to allow for possible cost sharing with the Region under the Municipal Streetscape Partnership Program. (2013 DC Appendix B Item 1.2.14)

Other Dept Impact

Engineering and Parks Development will be key stakeholders in the Study.

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	0	0	0
2015	180,000	180,000	0
2016	0	0	0
2017	0	0	0
2018 & Beyond	0	0	0
	180,000	**180,000**	**0**

Project Detailed 2015

Object	Description		Total Amount
Expense			
01001 - 8802	Consultant		158,870
01001 - 8805	3% Administration Cost		5,243
01001 - 8812	Contingency		15,887
		Total Expense:	**180,000**
Revenue			
41010 - 8820	City Wide DC - Engineering		162,000
50000 - 8843	Transfer from Taxation		18,000
		Total Revenue:	**180,000**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2015	Jun 1, 2015	Rob Bayley	Grant Uyeyama	Nov 1, 2016

Project Summary

Project Number: DP-9529-13
Project Title: Design Review Panel Administration
Asset Type: Department Applications
Department: Development Planning
Budget Year: 2014 **Approval Year:** 2015
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** No
Regions: City-Wide
Project Type: Growth/Development

Project Description

The Design Review Panel is an advisory group of professionals that provide independent design advise to staff, the applicant and their consultants on all development applications within the VMC, and other areas in the City where urban intensification is taking place. In order to operate a Design Review Panel, it is necessary to include funding in the annual capital budget for administrative support, materials/supplies, meals and travelling expenses of the panel members as each member provides their time on a volunteer basis.

Project Timelines

The Design Review Panel is a pilot project that has been approved by City Council to run for a period of 2 years starting October 2011, and the Development Planning Department reports back to Council on what has been accomplished on an annual basis. Staff are very pleased with the results of the Design Review Panel and anticipate that this panel will be approved in the future on a permanent basis.

Scenario Description

2013 DC Appendix B Item 1.2.14

Other Dept Impact

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	0	0	0
2015	20,600	20,600	0
2016	0	0	0
2017	0	0	0
2018 & Beyond	0	0	0
	20,600	**20,600**	**0**

Project Detailed 2015

Object	Description		Total Amount
Expense			
01001 - 8805	3% Administration Cost		600
01001 - 8808	Miscellaneous Costs		20,000
		Total Expense:	**20,600**
Revenue			
41010 - 8820	City Wide DC - Engineering		20,394
50000 - 8843	Transfer from Taxation		206
		Total Revenue:	**20,600**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2013	Jan 1, 2013	Rob Bayley	Grant Uyeyama	Dec 1, 2013

Project Summary

Project Number: DP-9536-15
Project Title: Building Pedestrian Level Wind Study Impact-Software
Asset Type: Studies
Department: Development Planning
Budget Year: 2014 **Approval Year:** 2015
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: City-Wide
Project Type: Growth/Studies

Project Description

The Computer Fluid Dynamics (CFD) based software for wind modelling in urban built form design is a computer software tool dedicated to compute natural wind energy and pedestrian wind comfort based on building design, organization and wind characteristics. This software and training provides staff with the tools and technical expertise to better evaluate high-rise development applications related to pedestrian comfort and favourable mico-climate conditions, wihich may require defending in future OMB hearings.

Project Timelines

Spring 2015 start date. In 2010, the City adopted a new Official Plan to guide the City's growth over the next 25 years. The vision for the City included a "vibrant and thriving downtown" in the VMC, which will be a sustainable, pedestrian-friendly, transit oriented urban centre - a hub of social, economic and cultural activity. High quality architecture and public realm are essential components in "City Building". This project initiative will provide staff with the necessary software and training to better implement the City's vision.

Scenario Description

2013 DC Appendix B Item 1.2.14

Other Dept Impact

Numerous City Departments will be stakeholders in the project and their participation will be necessary throughout the process.

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	0	0	0
2015	50,000	50,000	0
2016	0	0	0
2017	0	0	0
2018 & Beyond	0	0	0
	50,000	**50,000**	**0**

Project Detailed 2015

Object	Description		Total Amount
Expense			
01001 - 8805	3% Administration Cost		1,500
01001 - 8807	Furniture & Equipment		48,500
		Total Expense:	**50,000**
Revenue			
41060 - 8820	City Wide DC - General Gov.		45,000
50000 - 8843	Transfer from Taxation		5,000
		Total Revenue:	**50,000**

Related Projects

Which Precede	Project Description
PL-9003-07	Vaughan Official Plan-Planning

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2015	Jan 1, 2015	Rob Bayley	Grant Uyeyama	Dec 1, 2015

Project Summary

Project Number: DT-7098-14
Project Title: Pedestrian and Bicycle Network Implementation Program
Asset Type: Local & Arterial Roads
Department: Develop&Transport Engineering
Budget Year: 2014 **Approval Year:** 2015
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: City-Wide
Project Type: New Infrastructure

Project Description

Construction of cycle facilities on various City roads(approximately 5-10km/year) including pavement markings and signage. Design and consultation of the subsequent year's cycle facilities (approximately 5-10km/year). Install cycle parking on various roads, trails and outside public buildings and schools.

Project Timelines

Construction of cycle facilities is estimated in Q2 of 2014/2015/2016. Design to commence with RFP in Q2 of 2014/2015/2016 with consultation in Q3.

Scenario Description

2013 DC Appendix H Table 2 Other Transportation Related Works Item 5

Other Dept Impact

Engineering Services and Public Works to be implementation stakeholders. Bike lanes to be maintained by Engineering Services and Public Works.

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	245,140	245,140	0
2015	305,910	305,910	0
2016	246,170	246,170	0
2017	250,000	250,000	0
2018 & Beyond	0	0	0
	1,047,220	**1,047,220**	**0**

Project Detailed 2015

Object	Description		Total Amount
Expense			
01001 - 8801	Contractors		178,000
01001 - 8802	Consultant		82,000
01001 - 8805	3% Administration Cost		8,910
01001 - 8808	Miscellaneous Costs		9,000
01001 - 8812	Contingency		28,000
		Total Expense:	**305,910**
Revenue			
41010 - 8820	City Wide DC - Engineering		305,910
		Total Revenue:	**305,910**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2013	Jan 1, 2014	Selma Hubjer	Andrew Pearce	Nov 30, 2017

Project Summary

Project Number: DT-7104-13
Project Title: TMP Education, Promotion, Outreach and Monitoring
Asset Type: New Initiatives
Department: Develop&Transport Engineering
Budget Year: 2014 **Approval Year:** 2015
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** No
Regions: City-Wide
Project Type: Growth/Studies

Project Description

Project designed to enhance public awareness and understanding of the benefits of sustainable transportation in accordance with Green Directions Vaughan and the Council approved Transportation Master Plan. Programs and activities will include promotional campaigns, materials and Vaughan Cycling Forum . Monitoring to include sustainable transportation(example. modal shift to walking, cycling transit and car-pooling).

Project Timelines

All programs and activities to be established following completion of the Vaughan TDM Policy(2013) and TMP Communications Plan(2013). Costs for the overall project will be refined following the completion of these studies in 2013.
All programs and activities to be ongoing from 2013-2016.

Scenario Description

2013 DC Appendix H Table 2 Other Transportation Related Works Item 5

Other Dept Impact

Recreation, Parks Development, Engineering Services and Corporate Communications to be stakeholders.

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	77,250	77,250	0
2015	77,250	77,250	0
2016	77,250	77,250	0
2017	77,250	77,250	0
2018 & Beyond	0	0	0
	309,000	**309,000**	**0**

Project Detailed 2015

Object	Description		Total Amount
Expense			
01001 - 8801	Contractors		75,000
01001 - 8805	3% Administration Cost		2,250
		Total Expense:	**77,250**
Revenue			
41010 - 8820	City Wide DC - Engineering		77,250
		Total Revenue:	**77,250**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2013	Jan 1, 2013	Selma Hubjer	Andrew Pearce	Dec 31, 2017

Project Summary

Project Number:	DT-7108-13
Project Title:	School Travel Planning Measures
Asset Type:	New Initiatives
Department:	Develop&Transport Engineering
Budget Year:	2014
Approval Year:	2015
Scenario Name:	Main
Scenario Active:	Yes
Project Stage:	Manager of Capital
TCA:	Yes
Regions:	City-Wide
Project Type:	Growth/Development

Project Description

School Travel Planning measures for pilot school, including infrastructure improvement to slow traffic, pedestrian improvements, new signs, pavement markings and educational materials. School Travel Planning aims to get more children walking and cycling to/from school which includes the identification of barriers. The top reasons for parents driving their children to school are typically safety issues. The implementation of School Travel Planning measures is identified in the Council approved TMP Action Plan.

Project Timelines

Pilot school to be consulted in Q3/ A4 of 2012 and implementation of measures is expected to be completed in Q1/Q2 of 2013. Report to Council with results in Q4 of 2013. 2014 to 2016 will be determined based on the pilot school.

Scenario Description

2013 DC Appendix H Table 2 Other Transportation Related Works Item 5

Other Dept Impact

Engineering Services will be implementing the school Travel Planning measures in coordination with the School Boards, Development Transportation Engineering and Recreation Department.

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	51,500	51,500	0
2015	51,500	51,500	0
2016	51,500	51,500	0
2017	51,500	51,500	0
2018 & Beyond	0	0	0
	206,000	**206,000**	**0**

Project Detailed 2015

Object	Description		Total Amount
Expense			
01001 - 8801	Contractors		50,000
01001 - 8805	3% Administration Cost		1,500
		Total Expense:	**51,500**
Revenue			
41010 - 8820	City Wide DC - Engineering		51,500
		Total Revenue:	**51,500**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2013	Jan 1, 2013	Selma Hubjer/ Lisa Lovery	Andrew Pearce/ Jack Graziosi	Nov 30, 2017

Project Summary

Project Number: DT-7113-15
Project Title: Municipal Class EA OPA 637 - Highway 400 Interchange Connections
Asset Type: Studies
Department: Develop&Transport Engineering
Budget Year: 2014 **Approval Year:** 2015
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: Ward 1
Project Type: Growth/Studies

Project Description

Class Environmental Assessment Study in support of Highway 400 interchange connection(s) as identified in the transportation policies of OPA 637. To serve future Highway 400 North Employment area and new community areas and improve network connectivity and the effectiveness of the existing network. To identify the preferred location, configuration and alignment for the interchange connections which will connect GTA Corridor to the arterial road system.

Project Timelines

In accordance with Ontario Municipal Board Minutes of Settlement - PL 100850 dated July 20, 2011 - Schedule "I" to the Amendment No. 637 and Schedule "C" to the Minutes of Settlement. The scope of the Region / City EA and timing will depend upon MTO's response to the City of Vaughan Council Resolution of June 28, 2011 and Stage 2 of the GTA West Corridor EA. The study will be joint study between the City and the Region of York.

Scenario Description

2013 DC Appendix H 2008 Carry Over Projects Item 9

Other Dept Impact

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	0	0	0
2015	247,200	247,200	0
2016	0	0	0
2017	0	0	0
2018 & Beyond	0	0	0
	247,200	**247,200**	**0**

Project Detailed 2015

Object	Description		Total Amount
Expense			
01001 - 8802	Consultant		200,000
01001 - 8805	3% Administration Cost		7,200
01001 - 8812	Contingency		40,000
		Total Expense:	**247,200**
Revenue			
41010 - 8820	City Wide DC - Engineering		247,200
		Total Revenue:	**247,200**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2014	Apr 1, 2015	Selma Hubjer	Andrew Pearce	Dec 31, 2015

Project Summary

Project Number: DT-7114-15
Project Title: Portage Parkway - Applewood to Jane/ Detailed Design
Asset Type: Local & Arterial Roads
Department: Develop&Transport Engineering
Budget Year: 2014 **Approval Year:** 2015
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: Ward 4
Project Type: Growth/Development

Project Description

Detailed engineering design for the reconstruction of Portage Parkway from Applewood to Jane. Does not include construction supervision and administration.

Project Timelines

Project timelines to be determined upon completion of the Class EA Study for Portage Parkway Widening.

Scenario Description

Other Dept Impact

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	0	0	0
2015	428,480	428,480	0
2016	0	0	0
2017	0	0	0
2018 & Beyond	0	0	0
	428,480	**428,480**	**0**

Project Detailed 2015

Object	Description		Total Amount
Expense			
01001 - 8802	Consultant		360,000
01001 - 8805	3% Administration Cost		12,480
01001 - 8812	Contingency		56,000
		Total Expense:	**428,480**
Revenue			
41010 - 8820	City Wide DC - Engineering		428,480
		Total Revenue:	**428,480**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2015		Selma Hubjer	Andrew Pearce	

Project Summary

Project Number: DT-7120-13
Project Title: Black Creek Renewal
Asset Type: Open Space
Department: Develop&Transport Engineering
Budget Year: 2014 **Approval Year:** 2015
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: Ward 4
Project Type: Growth/Development

Project Description

Renewal of Black Creek within the Vaughan Metropolitan Centre Secondary Plan Area between Highway 7 and Highway 407, including culvert improvements at Doughton Road and Interchange Way.

Project Timelines

2013 - Detained design / field work to begin following completion of Schedule 'C' Class EA Study - 2015 - Property acquisition subject to findings and conclusions of Environmental Assessment - 2016 - Advance contract works / construction - 2017 - Construction

Scenario Description

Other Dept Impact

The debenture portion of the project represents the funds to be collected through other revenue sources as yet to be determined. A portion of this will be from future Special Area Charges that are to be determined. Once determined, a by-law will be enacted and a report will be brought forward to Council to request a budget amendment for the total costs.

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	0	0	0
2015	7,163,979	7,163,979	0
2016	19,117,127	19,117,127	0
2017	19,117,127	19,117,127	0
2018 & Beyond	0	0	0
	45,398,233	**45,398,233**	**0**

Project Detailed 2015

Object	Description		Total Amount
Expense			
01001 - 8801	Contractors		2,914,300
01001 - 8802	Consultant		1,642,600
01001 - 8804	Land Costs		1,040,000
01001 - 8805	3% Administration Cost		167,854
01001 - 8812	Contingency		1,399,225
		Total Expense:	**7,163,979**
Revenue			
41010 - 8820	City Wide DC - Engineering		5,123,979
75000 - 8847	Debenture Financing		2,040,000
		Total Revenue:	**7,163,979**

Related Projects

Which Precede	Project Description
DT-7004-07	Black Creek Optimization Study
DT-7058-11	Black Creek Regional Storm Improvements Class EA Study

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2013	May 1, 2013	Michael Frieri	Andrew Pearce	Dec 1, 2017

Project Summary

Project Number: DT-7121-13
Project Title: Vaughan Metropolitan Centre NE Storm Water Management Pond
Asset Type: Storm Ponds
Department: Develop&Transport Engineering
Budget Year: 2014 **Approval Year:** 2015
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** No
Regions: Ward 4
Project Type: Growth/Development

Project Description

Detailed design and construction of required improvements to the City's existing storm water management pond at the northeast corner of Jane Street and Highway 7 within the Vaughan Metropolitan Centre Secondary Plan Area.

Project Timelines

2013 - Detailed design / field work - 2015 - Advance contract works / construction - 2016 - Construction

Scenario Description

Other Dept Impact

The debenture portion of the project represents the funds to be collected through other revenue sources as yet to be determined. A portion of this will be from future Special Area Charges that are to be determined. Once determined, a by-law will be enacted and a report will be brought forward to Council to request a budget amendment for the total costs.

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	0	0	0
2015	3,141,153	3,141,153	0
2016	3,141,153	3,141,153	0
2017	0	0	0
2018 & Beyond	0	0	0
	6,282,306	**6,282,306**	**0**

Project Detailed 2015

Object	Description		Total Amount
Expense			
01001 - 8801	Contractors		2,032,580
01001 - 8802	Consultant		214,200
01001 - 8805	3% Administration Cost		91,490
01001 - 8812	Contingency		802,883
		Total Expense:	**3,141,153**
Revenue			
41010 - 8820	City Wide DC - Engineering		856,903
75000 - 8847	Debenture Financing		2,284,250
		Total Revenue:	**3,141,153**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2013	Sep 1, 2013	Michael Frieri	Andrew Pearce	Dec 1, 2016

Project Summary

Project Number: DT-7123-15
Project Title: Kleinburg - Nashville PD6 Major Mackenzie Watermain
Asset Type: Piped Infrastructure - Water
Department: Develop&Transport Engineering
Budget Year: 2014 **Approval Year:** 2015
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: Ward 1
Project Type: Growth/Development

Project Description

Detailed design and construction of the Major Mackenzie Drive watermain linking Block 61 east and west of the Canadian Pacific Railway and linking Huntington Road to Islington Avenue all within Pressure District 6.

Project Timelines

Timing for implementation is development driven. Development will advance detailed design and construction. City will repay Development with funding from Development Charges. A portion of this watermain may be designed and /or constructed by York Region in conjunction with the planned Regional improvements to Major Mackenzie Drive. Accordingly, repayment may also be required to York Region.

Scenario Description

Contingent on approval of 2012 DC Study.

Other Dept Impact

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	0	0	0
2015	1,887,797	1,887,797	0
2016	1,887,797	1,887,797	0
2017	1,887,797	1,887,797	0
2018 & Beyond	1,887,797	1,887,797	0
	7,551,188	**7,551,188**	**0**

Project Detailed 2015

Object	Description		Total Amount
Expense			
01001 - 8801	Contractors		1,275,000
01001 - 8802	Consultant		191,250
01001 - 8805	3% Administration Cost		54,984
01001 - 8812	Contingency		366,563
		Total Expense:	**1,887,797**
Revenue			
41010 - 8820	City Wide DC - Engineering		1,887,797
		Total Revenue:	**1,887,797**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2014	Jan 1, 2015	Michael Frieri	Andrew Pearce	Dec 1, 2018

Project Summary

Project Number: DT-7124-15
Project Title: Block 61 CP Railway Pedestrian Crossing
Asset Type: Bridges & Structures
Department: Develop&Transport Engineering
Budget Year: 2014 **Approval Year:** 2015
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: Ward 1
Project Type: Growth/Development

Project Description

Detailed design and construction of the pedestrian underpass of the Canadian Pacific Railway tracks within Block 61.

Project Timelines

Timing for implementation is development driven. Development will advance detailed design and construction. City will repay Development with funding from Development Charges.

Scenario Description

Funding is subject to implementation of new Development Charge By-law.

Other Dept Impact

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	0	0	0
2015	384,270	384,270	0
2016	1,105,103	1,105,103	0
2017	1,105,103	1,105,103	0
2018 & Beyond	1,105,103	1,105,103	0
	3,699,579	**3,699,579**	**0**

Project Detailed 2015

Object	Description		Total Amount
Expense			
01001 - 8802	Consultant		300,000
01001 - 8805	3% Administration Cost		9,270
01001 - 8812	Contingency		75,000
		Total Expense:	**384,270**
Revenue			
41010 - 8820	City Wide DC - Engineering		384,270
		Total Revenue:	**384,270**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2013	Jun 1, 2015	Michael Frieri	Andrew Pearce	Dec 1, 2017

Project Summary

Project Number: DT-7125-15
Project Title: OPA 620 (Steeles West) East - West Collector Road
Asset Type: Local & Arterial Roads
Department: Develop&Transport Engineering
Budget Year: 2014 **Approval Year:** 2015
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: Ward 4
Project Type: Growth/Development

Project Description

Detailed design and construction of the east-west collector road within the Steeles West Secondary Plan Area (OPA 620). Project costs exclude local roadway component and are for over-sizing only of infrastructure and land above and beyond a 23m right-of-way.

Project Timelines

Timing for implementation is development driven. Development will advance detailed design and construction. City will repay Development with funding from Development Charges.

Scenario Description

Other Dept Impact

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	0	0	0
2015	600,000	600,000	0
2016	0	0	0
2017	0	0	0
2018 & Beyond	0	0	0
	600,000	**600,000**	**0**

Project Detailed 2015

Object	Description		Total Amount
Expense			
01001 - 8801	Contractors		527,500
01001 - 8802	Consultant		55,000
01001 - 8805	3% Administration Cost		17,500
		Total Expense:	**600,000**
Revenue			
41010 - 8820	City Wide DC - Engineering		600,000
		Total Revenue:	**600,000**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2015	Sep 1, 2015	Michael Frieri	Andrew Pearce	Dec 1, 2017

Project Summary

Project Number: DT-7134-15
Project Title: Huntington Road Construction - Langstaff Road to Rutherford Road
Asset Type: Local & Arterial Roads
Department: Develop&Transport Engineering
Budget Year: 2014 **Approval Year:** 2015
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: Ward 2
Project Type: Growth/Development

Project Description

Construction of a 4-lane collector road on new Huntington Road from Langstaff Road to Rutherford Road.

Project Timelines

Scenario Description

Funding for this project has been included in the City-wide engineering component of the Development Charges Background Study, dated June 2013 by Henson Consulting Ltd. (Appendix H).

Other Dept Impact

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	0	0	0
2015	2,429,000	2,429,000	0
2016	0	0	0
2017	0	0	0
2018 & Beyond	0	0	0
	2,429,000	**2,429,000**	**0**

Project Detailed 2015

Object	Description		Total Amount
Expense			
01001 - 8801	Contractors		2,358,000
01001 - 8805	3% Administration Cost		71,000
		Total Expense:	**2,429,000**
Revenue			
41010 - 8820	City Wide DC - Engineering		2,429,000
		Total Revenue:	**2,429,000**

Related Projects

Which Precede	Project Description
DT-7025-09	Huntington Road Class EA
DT-7090-13	Huntington Rd. - Langstaff to Rutherford / Detailed Design

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2015	Jan 1, 2015	Michael Frieri	Andrew Pearce	Dec 31, 2015

Project Summary

Project Number: EN-1852-15
Project Title: Drawing Index Enhancements
Asset Type: Technology Infrastructure
Department: Engineering Services
Budget Year: 2014 **Approval Year:** 2015
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** No
Regions: City-Wide
Project Type: Asset Management Technology

Project Description

Professional services to undertake drawing index enhancements.
Update Historical Infrastructure Records Management System to facilitate better access to drawings; map rules to each document. These enhancements will allow us to link detail engineering drawings to the City's GIS system and improve our search time for information.

Project Timelines

2015 - Prepare RFP
2016 - Complete Upgrade

Scenario Description

This new initiative is consistent with Vaughan Vision 2020 to "Enhance the strategy to ensure Vaughan is a best practice information technology organization in order to improve cost-effictiveness and productivity."

Other Dept Impact

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	0	0	0
2015	103,000	103,000	0
2016	0	0	0
2017	0	0	0
2018 & Beyond	0	0	0
	103,000	**103,000**	**0**

Project Detailed 2015

Object	Description		Total Amount
Expense			
01001 - 8802	Consultant		100,000
01001 - 8805	3% Administration Cost		3,000
		Total Expense:	**103,000**
Revenue			
50000 - 8843	Transfer from Taxation		103,000
		Total Revenue:	**103,000**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2011	Apr 5, 2015	Vince Musacchio, P.Eng., PMP	Jack Graziosi, P.Eng., M.Eng.	Dec 31, 2016

Project Summary

Project Number: EN-1886-15
Project Title: Bridge Rehabilitation - Humber Bridge Trail
Asset Type: Bridges & Structures
Department: Engineering Services
Budget Year: 2014 **Approval Year:** 2015
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: Ward 1
Project Type: Infrastructure Replacement

Project Description

Determine and implement appropriate rehabilitation strategy for the Humber Bridge Trail Bowstring Arch Bridge. Rehabilitation of Bridge identified in the City of Vaughan Municipal Structure Inspection #008601 and Reporting Report, dated 2010 and subsequent Environmental Assessment to be completed in late 2011.

Project Timelines

2012 - Perform preliminary design, detail design, surveying and geotechnical investigation works
2015 - Construction

Scenario Description

Environmental Assessment completed under EN-1719-08 Class Environmental Assessment - Bowstring Arch Bridges. Design Funding in the amount of $154,500 approved in 2012.

Other Dept Impact

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	0	0	0
2015	800,000	800,000	0
2016	0	0	0
2017	0	0	0
2018 & Beyond	0	0	0
	800,000	**800,000**	**0**

Project Detailed 2015

Object	Description		Total Amount
Expense			
01001 - 8801	Contractors		800,000
		Total Expense:	**800,000**
Revenue			
61025 - 8844	Gas Tax Reserve		800,000
		Total Revenue:	**800,000**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2012	Apr 2, 2014	Vince Musacchio, P.Eng., PMP	Jack Graziosi, P.Eng., M.Eng.	Dec 31, 2017

Project Summary

Project Number: EN-1888-13
Project Title: Bridge Rehabilitation - Glen Shields Avenue
Asset Type: Bridges & Structures
Department: Engineering Services
Budget Year: 2014 **Approval Year:** 2015
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: Ward 5
Project Type: Infrastructure Replacement

Project Description

Determine and implement appropriate rehabilitation and/or replacement strategy for Glen Shields Avenue Bridge. Bridge Rehabilitation was identified in the City of Vaughan biannual Municipal Structure Inspection and Reporting study, dated March, 2010, under structure number 171201.

Project Timelines

2013 - Perform preliminary design, detail design, surveying and geotechnical investigation works
2014 - Construction

Scenario Description

Design Funding in the amount of $154,500 approved in 2013.

Other Dept Impact

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	0	0	0
2015	500,000	500,000	0
2016	0	0	0
2017	0	0	0
2018 & Beyond	0	0	0
	500,000	**500,000**	**0**

Project Detailed 2015

Object	Description		Total Amount
Expense			
01001 - 8801	Contractors		500,000
		Total Expense:	**500,000**
Revenue			
61025 - 8844	Gas Tax Reserve		500,000
		Total Revenue:	**500,000**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2011	Jan 1, 2013	Vince Musacchio, P.Eng., PMP.	Jack Graziosi, P. Eng., M. Eng.	Dec 31, 2017

Project Summary

Project Number: EN-1907-15
Project Title: Creation of CAD Standards
Asset Type: Technology Infrastructure
Department: Engineering Services
Budget Year: 2014 **Approval Year:** 2015
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** No
Regions: City-Wide
Project Type: Studies

Project Description

To develop CAD standards to ensure consistency in detailed design drawings. CAD standards do not currently exists. These standards can be useful for the use of external consulting services that require the need to produce detailed design drawings that are consistent with internally produced detailed design drawings.

Project Timelines

2015/ 2016 - Prepare RFP, review proposal and implementation of new standards

Scenario Description

This new initiative is consistent with Vaughan Vision 2020 to "Enhance the strategy to ensure Vaughan is a best practice information technology organization in order to improve cost-effictiveness and productivity."

Other Dept Impact

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	0	0	0
2015	51,500	51,500	0
2016	0	0	0
2017	0	0	0
2018 & Beyond	0	0	0
	51,500	**51,500**	**0**

Project Detailed 2015

Object	Description		Total Amount
Expense			
01001 - 8802	Consultant		50,000
01001 - 8805	3% Administration Cost		1,500
		Total Expense:	**51,500**
Revenue			
50000 - 8843	Transfer from Taxation		51,500
		Total Revenue:	**51,500**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2012	Jan 1, 2015	Vince Musacchio, P. Eng., PMP	Jack Graziosi, P. Eng, M.Eng.	Dec 31, 2016

Project Summary

Project Number: EN-1912-14
Project Title: 2015 Pavement Management Program - Phase 1
Asset Type: Local & Arterial Roads
Department: Engineering Services
Budget Year: 2014 **Approval Year:** 2015
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: Ward 2, Ward 3, Ward 4
Project Type: Infrastructure Replacement

Project Description

Phase 1 of the Rehabilitation of roads as scheduled in 2015 as per the updated Pavement Management Program.
Works include resurfacing/ rehabilitation of road surface, curb, sidewalk and any necessary restoration.

Project Timelines

2014 - Perform preliminary design, detail design, surveying and geotechnical investigation works
2015 - Construction

Scenario Description

AMO Schedule - C to be submitted upon council approval.
Web page advertising required for Gas Tax funding.

Other Dept Impact

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	51,500	51,500	0
2015	3,407,870	3,407,870	0
2016	0	0	0
2017	0	0	0
2018 & Beyond	0	0	0
	3,459,370	**3,459,370**	**0**

Project Detailed 2015

Object	Description		Total Amount
Expense			
01001 - 8801	Contractors		3,382,000
01001 - 8805	3% Administration Cost		25,870
		Total Expense:	**3,407,870**
Revenue			
61025 - 8844	Gas Tax Reserve		2,544,659
75000 - 8847	Debenture Financing		863,211
		Total Revenue:	**3,407,870**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2014	Jan 1, 2013	Vince Musacchio, P.Eng., PMP	Jack Graziosi, P.Eng., M.Eng.	Dec 31, 2017

Project Summary

Project Number: EN-1913-14
Project Title: 2015 Pavement Management Program - Phase 2
Asset Type: Local & Arterial Roads
Department: Engineering Services
Budget Year: 2014 **Approval Year:** 2015
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: Ward 1, Ward 5
Project Type: Infrastructure Replacement

Project Description

Phase 2 of the Rehabilitation of roads as scheduled in 2015 as per the updated Pavement Management Program.
Works include resurfacing/ rehabilitation of road surface, curb, sidewalk and any necessary restoration.

Project Timelines

2014 - Perform preliminary design, detail design, surveying and geotechnical investigation works
2015 - Construction

Scenario Description

Other Dept Impact

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	51,500	51,500	0
2015	3,450,500	3,450,500	0
2016	0	0	0
2017	0	0	0
2018 & Beyond	0	0	0
	3,502,000	**3,502,000**	**0**

Project Detailed 2015

Object	Description		Total Amount
Expense			
01001 - 8801	Contractors		3,350,000
01001 - 8805	3% Administration Cost		100,500
		Total Expense:	**3,450,500**
Revenue			
75000 - 8847	Debenture Financing		3,450,500
		Total Revenue:	**3,450,500**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2014	Jan 1, 2015	Vince Musacchio, P.Eng., PMP	Jack Graziosi, P.Eng., M.Eng.	Dec 31, 2017

Project Summary

Project Number: EN-1914-14
Project Title: 2015 Road Rehabilitation and Watermain Replacement - Phase 1
Asset Type: Local & Arterial Roads
Department: Engineering Services
Budget Year: 2014 **Approval Year:** 2015
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: Ward 1
Project Type: Infrastructure Replacement

Project Description

Phase 1 Road rehabilitation as scheduled in 2015 in conjunction with the watermain replacement for John Street, Napier Street, Kellam Street and Stegman's Mill Road (partial).
The existing ductile iron watermain requires excessive maintenance and repairs and it is more cost effective to replace it in conjunction with the road works.

Project Timelines

2014 - Perform preliminary design, detail design, surveying and geotechnical investigation works
2015 - Construction

Scenario Description

Other Dept Impact

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	77,250	77,250	0
2015	1,549,785	1,549,785	0
2016	0	0	0
2017	0	0	0
2018 & Beyond	0	0	0
	1,627,035	**1,627,035**	**0**

Project Detailed 2015

Object	Description		Total Amount
Expense			
01001 - 8801	Contractors		1,504,646
01001 - 8805	3% Administration Cost		45,139
		Total Expense:	**1,549,785**
Revenue			
60180 - 8844	Water Reserve		743,897
75000 - 8847	Debenture Financing		805,888
		Total Revenue:	**1,549,785**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2014	Jan 1, 2014	Vince Musacchio, P.Eng., PMP	Jack Graziosi, P.Eng., M.Eng.	Dec 31, 2017

Project Summary

Project Number: EN-1915-14
Project Title: 2015 Road Rehabilitation and Watermain Replacement - Phase 2
Asset Type: Local & Arterial Roads
Department: Engineering Services
Budget Year: 2014 **Approval Year:** 2015
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: Ward 3
Project Type: Infrastructure Replacement

Project Description

Phase 2 Road rehabilitation as scheduled in 2015 in conjunction with the watermain replacement for Cowan Drive, Balding Boulevard, Sandy's Drive, Hanson Court, Knudson Lane and Buck's Place.
The existing ductile iron watermain requires excessive maintenance and repairs and it is more cost effective to replace it in conjunction with the road works.

Project Timelines

2014 - Perform preliminary design, detail design, surveying and geotechnical investigation works
2015 - Construction

Scenario Description

Other Dept Impact

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	206,000	206,000	0
2015	2,684,654	2,684,654	0
2016	0	0	0
2017	0	0	0
2018 & Beyond	0	0	0
	2,890,654	**2,890,654**	**0**

Project Detailed 2015

Object	Description		Total Amount
Expense			
01001 - 8801	Contractors		2,606,460
01001 - 8805	3% Administration Cost		78,194
		Total Expense:	**2,684,654**
Revenue			
60180 - 8844	Water Reserve		2,174,570
75000 - 8847	Debenture Financing		510,084
		Total Revenue:	**2,684,654**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2014	Jan 1, 2014	Vince Musacchio. P.Eng., PMP	Jack Graziosi, P.Eng., M.Eng.	Dec 31, 2017

Project Summary

Project Number: EN-1916-15
Project Title: 2015 Road Rehabilitation and Watermain Replacement - Phase 3
Asset Type: Local & Arterial Roads
Department: Engineering Services
Budget Year: 2014 **Approval Year:** 2015
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: Ward 3
Project Type: Infrastructure Replacement

Project Description

Phase 3 Road rehabilitation as scheduled in 2015 in conjunction with the watermain replacement for Hanlan Road, Gaudaur Road, Scholes Road, Pearce Road, Weston Road (water only) and Old Weston Road. Road Rehabilitation only for Director Court. The existing ductile iron watermain requires excessive maintenance and repairs and it is more cost effective to replace it in conjunction with the road works.

Project Timelines

2014 - Perform preliminary design, detail design, surveying and geotechnical investigation works
2015 - Construction

Scenario Description

Related to EN-1982-14 Sidewalk on Old Weston Road - Steeles Avenue West to Weston Road

Other Dept Impact

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	0	0	0
2015	309,000	309,000	0
2016	4,320,876	4,320,876	0
2017	0	0	0
2018 & Beyond	0	0	0
	4,629,876	**4,629,876**	**0**

Project Detailed 2015

Object	Description		Total Amount
Expense			
01001 - 8802	Consultant		300,000
01001 - 8805	3% Administration Cost		9,000
		Total Expense:	**309,000**
Revenue			
60180 - 8844	Water Reserve		216,300
75000 - 8847	Debenture Financing		92,700
		Total Revenue:	**309,000**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2014	Jan 1, 2014	Vince Musacchio, P.Eng., PMP	Jack Graziosi, P.Eng., M.Eng.	Dec 31, 2017

Project Summary

Project Number: EN-1917-15
Project Title: 2016 Pavement Management Program - Phase 1
Asset Type: Local & Arterial Roads
Department: Engineering Services
Budget Year: 2014 **Approval Year:** 2015
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: Ward 1, Ward 2, Ward 3
Project Type: Infrastructure Replacement

Project Description

Phase 1 of the Rehabilitation of roads as scheduled in 2016 as per the updated Pavement Management Program.
Works include resurfacing/ rehabilitation of road surface, curb, sidewalk and any necessary restoration.

Project Timelines

2015 - Perform preliminary design, detail design, surveying and geotechnical investigation works
2016 - Construction

Scenario Description

AMO Schedule - C to be submitted upon council approval.
Web page advertising required for Gas Tax funding.

Other Dept Impact

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	0	0	0
2015	51,500	51,500	0
2016	2,782,000	2,782,000	0
2017	0	0	0
2018 & Beyond	0	0	0
	2,833,500	**2,833,500**	**0**

Project Detailed 2015

Object	Description		Total Amount
Expense			
01001 - 8802	Consultant		50,000
01001 - 8805	3% Administration Cost		1,500
		Total Expense:	**51,500**
Revenue			
75000 - 8847	Debenture Financing		51,500
		Total Revenue:	**51,500**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2015	Jan 1, 2015	Vince Musacchio, P.Eng., PMP	Jack Grazioski, P.Eng., M.Eng.	Dec 31, 2018

Project Summary

Project Number: EN-1918-15
Project Title: 2016 Pavement Management Program - Phase 2
Asset Type: Local & Arterial Roads
Department: Engineering Services
Budget Year: 2014 **Approval Year:** 2015
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: Ward 1, Ward 4
Project Type: Infrastructure Replacement

Project Description

Phase 2 of the Rehabilitation of roads as scheduled in 2016 as per the updated Pavement Management Program.
Works include resurfacing/ rehabilitation of road surface, curb, sidewalk and any necessary restoration.

Project Timelines

2015 - Perform preliminary design, detail design, surveying and geotechnical investigation works
2016 - Construction

Scenario Description

Other Dept Impact

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	0	0	0
2015	51,500	51,500	0
2016	2,826,320	2,826,320	0
2017	0	0	0
2018 & Beyond	0	0	0
	2,877,820	**2,877,820**	**0**

Project Detailed 2015

Object	Description		Total Amount
Expense			
01001 - 8802	Consultant		50,000
01001 - 8805	3% Administration Cost		1,500
		Total Expense:	**51,500**
Revenue			
75000 - 8847	Debenture Financing		51,500
		Total Revenue:	**51,500**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2015	Jan 1, 2015	Vince Musacchio, P.Eng., PMP	Jack Grazioski, P.Eng., M.Eng.	Dec 31, 2018

Project Summary

Project Number: EN-1919-15
Project Title: 2016 Pavement Management Program - Phase 3
Asset Type: Local & Arterial Roads
Department: Engineering Services
Budget Year: 2014 **Approval Year:** 2015
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: Ward 1, Ward 2
Project Type: Infrastructure Replacement

Project Description

Phase 3 of the Rehabilitation of roads as scheduled in 2016 as per the updated Pavement Management Program.
Works include resurfacing/ rehabilitation of road surface, curb, sidewalk and any necessary restoration.

Project Timelines

2015 - Perform preliminary design, detail design, surveying and geotechnical investigation works
2016 - Construction

Scenario Description

Other Dept Impact

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	0	0	0
2015	51,500	51,500	0
2016	2,243,340	2,243,340	0
2017	0	0	0
2018 & Beyond	0	0	0
	2,294,840	**2,294,840**	**0**

Project Detailed 2015

Object	Description		Total Amount
Expense			
01001 - 8802	Consultant		50,000
01001 - 8805	3% Administration Cost		1,500
		Total Expense:	**51,500**
Revenue			
75000 - 8847	Debenture Financing		51,500
		Total Revenue:	**51,500**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2015	Jan 1, 2015	Vince Musacchio, P.Eng., PMP	Jack Grazioski, P.Eng., M.Eng.	Dec 31, 2018

Project Summary

Project Number: EN-1920-15
Project Title: 2016 Road Rehabilitation and Watermain Replacement - Phase 1
Asset Type: Local & Arterial Roads
Department: Engineering Services
Budget Year: 2014 **Approval Year:** 2015
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: Ward 2
Project Type: Infrastructure Replacement

Project Description

Phase 1 Road rehabilitation as scheduled in 2016 in conjunction with the watermain replacement for Andrew Park, Marilyn Place, Burton Road, North Humber Drive, Crofters Road (partial), Kirkhill Place and Rossmull Crescent. Road Resurfacing only on Woodstream Boulevard. The existing ductile iron watermain requires excessive maintenance and repairs and it is more cost effective to replace it in conjunction with the road works.

Project Timelines

2015 - Perform preliminary design, detail design, surveying and geotechnical investigation works
2016 - Construction

Scenario Description

Other Dept Impact

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	0	0	0
2015	226,600	226,600	0
2016	3,424,278	3,424,278	0
2017	0	0	0
2018 & Beyond	0	0	0
	3,650,878	**3,650,878**	**0**

Project Detailed 2015

Object	Description		Total Amount
Expense			
01001 - 8802	Consultant		220,000
01001 - 8805	3% Administration Cost		6,600
		Total Expense:	**226,600**
Revenue			
60180 - 8844	Water Reserve		140,492
75000 - 8847	Debenture Financing		86,108
		Total Revenue:	**226,600**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2015	Jan 1, 2015	Vince Musacchio, P.Eng., PMP	Jack Grazioski, P.Eng., M.Eng.	Dec 31, 2018

Project Summary

Project Number: EN-1921-15
Project Title: 2016 Road Rehabilitation and Watermain Replacement - Phase 2
Asset Type: Local & Arterial Roads
Department: Engineering Services
Budget Year: 2014 **Approval Year:** 2015
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: Ward 4
Project Type: Infrastructure Replacement

Project Description

Phase 2 Road rehabilitation as scheduled in 2016 in conjunction with the watermain replacement for Creditstone Road (partial), Peelar Road (partial), Doughton Road (partial), Freshway Drive, Costa Road and Killaloe Road.
The existing ductile iron watermain requires excessive maintenance and repairs and it is more cost effective to replace it in conjunction with the road works.

Project Timelines

2015 - Perform preliminary design, detail design, surveying and geotechnical investigation works
2016 - Construction

Scenario Description

Other Dept Impact

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	0	0	0
2015	278,100	278,100	0
2016	3,501,323	3,501,323	0
2017	0	0	0
2018 & Beyond	0	0	0
	3,779,423	**3,779,423**	**0**

Project Detailed 2015

Object	Description		Total Amount
Expense			
01001 - 8802	Consultant		270,000
01001 - 8805	3% Administration Cost		8,100
		Total Expense:	**278,100**
Revenue			
60180 - 8844	Water Reserve		208,575
75000 - 8847	Debenture Financing		69,525
		Total Revenue:	**278,100**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2015	Jan 1, 2014	Vince Musacchio, P.Eng., PMP	Jack Grazioski, P.Eng., M.Eng.	Dec 31, 2018

Project Summary

Project Number: EN-1923-15
Project Title: Municipal Structure Inspection and Reporting in 2015
Asset Type: Bridges & Structures
Department: Engineering Services
Budget Year: 2014 **Approval Year:** 2015
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** No
Regions: City-Wide
Project Type: Legal/Regulatory

Project Description

Biannual inspection program of the City of Vaughan's full bridges and structures inventory for 2015. Regulations under the Highway Traffic Act (Section 123(2)) and the Bridges Act (Section 2) requires the City to ensure that all municipal bridges are kept safe and in good repair. This has to be done through the performance of regular structure inspections (every two years) in accordance with the Ontario Structure Inspection Manual.

Project Timelines

2015/ 2016 - Prepare RFP and review reports for future capital projects

Scenario Description

Other Dept Impact

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	0	0	0
2015	123,600	123,600	0
2016	0	0	0
2017	0	0	0
2018 & Beyond	0	0	0
	123,600	**123,600**	**0**

Project Detailed 2015

Object	Description		Total Amount
Expense			
01001 - 8802	Consultant		120,000
01001 - 8805	3% Administration Cost		3,600
		Total Expense:	**123,600**
Revenue			
60130 - 8844	Roads Infra. Reserve		123,600
		Total Revenue:	**123,600**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2015	Jan 1, 2015	Vince Musacchio, P.Eng., PMP	Jack Graziosi, P.Eng., M.Eng.	Dec 31, 2016

Project Summary

Project Number: EN-1930-15
Project Title: Sidewalk on Keele Street - McNaughton Road to Teston Road
Asset Type: Sidewalks, Pathways & Guiderails
Department: Engineering Services
Budget Year: 2014 **Approval Year:** 2015
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: Ward 4
Project Type: New Infrastructure

Project Description

The design and construction of a new sidewalk on the east side of Keele Street from McNaughton Road to Teston Road.
This sidewalk installation will ensure a continuous sidewalk along Keele Street and complete the sidewalk on both sides of Keele Street to Teston Road.

Project Timelines

2015 - Perform preliminary design, detail design, surveying and geotechnical investigation works
2016 - Construction

Scenario Description

2013 Development Charges Background Study - Appendix H, Table 3, Sidewalk and Streetlighting item # 99.
The sidewalk installation will support the completion of pedestrian links as per the approved 2012 Pedestrian & Bicycle Network Master Plan and Green Directions Vaughan Objective 3.1: To develop and sustain a network of sidewalks, paths and trails that supports all modes on non-vehicular transportation.

Other Dept Impact

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	0	0	0
2015	37,080	37,080	0
2016	148,320	148,320	0
2017	0	0	0
2018 & Beyond	0	0	0
	185,400	**185,400**	**0**

Project Detailed 2015

Object	Description		Total Amount
Expense			
01001 - 8802	Consultant		36,000
01001 - 8805	3% Administration Cost		1,080
		Total Expense:	**37,080**
Revenue			
41010 - 8820	City Wide DC - Engineering		37,080
		Total Revenue:	**37,080**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2015	Jan 1, 2015	Vince Musacchio, P.Eng., PMP	Jack Graziosi, P.Eng., M.Eng.	Dec 31, 2018

Project Summary

Project Number: EN-1931-15
Project Title: Sidewalk on Keele Street - Kirby Road to Peak Point Blvd
Asset Type: Sidewalks, Pathways & Guiderails
Department: Engineering Services
Budget Year: 2014 **Approval Year:** 2015
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: Ward 1
Project Type: New Infrastructure

Project Description

The design and construction of a new sidewalk on the east side of Keele Street from Kirby Road to Peak Point Boulevard including any necessary grading works. This sidewalk installation will ensure a continuous sidewalk link to the newly constructed sidewalk on Kirby Road.

Project Timelines

2015 - Perform preliminary design, detail design, surveying and geotechnical investigation works
2016 - Construction

Scenario Description

2013 Development Charges Background Study - Appendix H, Table 3, Sidewalk and Streetlighting item # 22.
The sidewalk installation will support the completion of pedestrian links as per the approved 2012 Pedestrian & Bicycle Network Master Plan and Green Directions Vaughan Objective 3.1: To develop and sustain a network of sidewalks, paths and trails that supports all modes on non-vehicular transportation.

Other Dept Impact

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	0	0	0
2015	20,600	20,600	0
2016	82,400	82,400	0
2017	0	0	0
2018 & Beyond	0	0	0
	103,000	**103,000**	**0**

Project Detailed 2015

Object	Description		Total Amount
Expense			
01001 - 8802	Consultant		20,000
01001 - 8805	3% Administration Cost		600
		Total Expense:	**20,600**
Revenue			
41010 - 8820	City Wide DC - Engineering		20,600
		Total Revenue:	**20,600**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2015	Jan 1, 2015	Vince Musacchio, P.Eng., PMP	Jack Graziosi, P.Eng., M.Eng.	Dec 31, 2018

Project Summary

Project Number: EN-1944-13
Project Title: 2014 Road Rehabilitation and Watermain Replacement - Phase 3
Asset Type: Local & Arterial Roads
Department: Engineering Services
Budget Year: 2014 **Approval Year:** 2015
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: Ward 2
Project Type: Infrastructure Replacement

Project Description

Phase 3 - Road rehabilitation as scheduled in 2013 in conjunction with the watermain replacement for Willis Road from Pine Valley Drive to Islington Avenue. The existing ductile iron watermain requires excessive maintenance and repairs and it is more cost effective to replace it in conjunction with the road works.

Project Timelines

2013 - Perform preliminary design, detail design, surveying and geotechnical investigation works
2015- Construction

Scenario Description

Related to EN-1993-14 Bridge Rehabilitation - Willis Road and EN-1883-15 Right Turning on Willis Road and Pine Valley Drive. Design Funding in the amount of $103,000 approved in 2013.

Other Dept Impact

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	0	0	0
2015	824,000	824,000	0
2016	0	0	0
2017	0	0	0
2018 & Beyond	0	0	0
	824,000	**824,000**	**0**

Project Detailed 2015

Object	Description		Total Amount
Expense			
01001 - 8801	Contractors		800,000
01001 - 8805	3% Administration Cost		24,000
		Total Expense:	**824,000**
Revenue			
60180 - 8844	Water Reserve		609,760
75000 - 8847	Debenture Financing		214,240
		Total Revenue:	**824,000**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2013	Jan 1, 2013	Vince Musacchio, P.Eng., PMP	Jack Graziosi, P.Eng., M.Eng.	Dec 31, 2016

Project Summary

Project Number:	EN-1950-13
Project Title:	Clarence Street Slope Stabilization - Phase 2
Asset Type:	Local & Arterial Roads
Department:	Engineering Services
Budget Year:	2014
Approval Year:	2015
Scenario Name:	Main
Scenario Active:	Yes
Project Stage:	Manager of Capital
TCA:	Yes
Regions:	Ward 2
Project Type:	Infrastructure Replacement

Project Description

An additional slope failure south of Wycliffe Avenue has been identified due to possible saturated ground conditions, exacerbated by heavy rains. Consequently, the existing gabion basket retaining wall is shifting and a portion of it is sliding into the adjacent watercourse, jeopardizing the stability of the wall, sidewalk and portion of Clarence Street.

Project Timelines

2013/ 2014 - Perform preliminary design, detail design, surveying and geotechnical investigation works
2015 - Construction

Scenario Description

Gas Tax sign required
Related to EN-1813-10 Clarence Street Slope Stabilization, Phase 1

Other Dept Impact

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	0	0	0
2015	500,000	500,000	0
2016	0	0	0
2017	0	0	0
2018 & Beyond	0	0	0
	500,000	**500,000**	**0**

Project Detailed 2015

Object	Description		Total Amount
Expense			
01001 - 8801	Contractors		500,000
		Total Expense:	**500,000**
Revenue			
61025 - 8844	Gas Tax Reserve		500,000
		Total Revenue:	**500,000**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2013	Jan 1, 2013	Vince Musacchio, P.Eng., PMP	Jack Graziosi, P.Eng., M.Eng.	Dec 31, 2017

Project Summary

Project Number: EN-1957-15
Project Title: Cycle Path Improvement on Islington Avenue - Rutherford Rd to Wycliffe Ave.
Asset Type: Sidewalks, Pathways & Guiderails
Department: Engineering Services
Budget Year: 2014 **Approval Year:** 2015
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: Ward 2
Project Type: Growth/Development

Project Description

Widen existing cycle path to 3m width on the west side of Islington Avenue between Rutherford Road and Wycliffe Avenue to bridge the existing multi-use pathways on Islington Avenue that are north of Rutherford Road and south of Wycliffe Avenue.

Project Timelines

2015- Perform preliminary design, detail design, surveying and geotechnical investigation works
2016- Construction

Scenario Description

Other Dept Impact

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	0	0	0
2015	123,600	123,600	0
2016	0	0	0
2017	0	0	0
2018 & Beyond	0	0	0
	123,600	**123,600**	**0**

Project Detailed 2015

Object	Description		Total Amount
Expense			
01001 - 8801	Contractors		120,000
01001 - 8805	3% Administration Cost		3,600
		Total Expense:	**123,600**
Revenue			
41010 - 8820	City Wide DC - Engineering		123,600
		Total Revenue:	**123,600**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2014	Jan 1, 2015	Vince Musacchio, P.Eng, PMP	Jack Graziosi, P.Eng., M.Eng.	Dec 31, 2018

Project Summary

Project Number: EN-1959-15
Project Title: Traffic Signal Installation - Chrislea Road and Northview Boulevard
Asset Type: Traffic Signals
Department: Engineering Services
Budget Year: 2014 **Approval Year:** 2015
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: Ward 3
Project Type: New Infrastructure

Project Description

The installation of traffic control signals at the intersection of Chrislea Road and Northview Boulevard. The traffic signals are required to accommodate the traffic increase due to the increase development intensification.

Project Timelines

When warrants are met.
Year 1 - Perform preliminary design, detail design, surveying and geotechnical investigation works
Year 2 - Construction

Scenario Description

2013 Development Charges Background Study - Appendix H, Table 2, Other Transportation Related Works/ Infrastructure item # 1.

Other Dept Impact

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	0	0	0
2015	180,250	180,250	0
2016	0	0	0
2017	0	0	0
2018 & Beyond	0	0	0
	180,250	**180,250**	**0**

Project Detailed 2015

Object	Description		Total Amount
Expense			
01001 - 8801	Contractors		170,000
01001 - 8802	Consultant		5,000
01001 - 8805	3% Administration Cost		5,250
		Total Expense:	**180,250**
Revenue			
41010 - 8820	City Wide DC - Engineering		180,250
		Total Revenue:	**180,250**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2013	Jan 1, 2015	Vince Musacchio, P.Eng., PMP	Jack Graziosi, P.Eng., M.Eng.	Dec 31, 2017

Project Summary

Project Number: EN-1960-13
Project Title: Sidewalk on Weston Road - Steeles Avenue West to Rutherford Road
Asset Type: Sidewalks, Pathways & Guiderails
Department: Engineering Services
Budget Year: 2014 **Approval Year:** 2015
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: Ward 3
Project Type: New Infrastructure

Project Description

The design and construction of all missing sidewalk on Weston Road from Steeles Avenue West to Rutherford Road.
This installation will support the completion of pedestrian links and support the Toronto-York Spadina Subway Extension Project.

Project Timelines

2013/ 2014 - Perform preliminary design, detail design, surveying and geotechnical investigation works
2015 - Construction

Scenario Description

2013 Development Charges Background Study - Appendix H, Table 3, Sidewalk and Streetlighting item # 107, 108 & 110.
Design approved in 2013.
The sidewalk installation will support the completion of pedestrian links as per the approved 2012 Pedestrian & Bicycle Network Master Plan and Green Directions Vaughan Objective 3.1: To develop and sustain a network of sidewalks, paths and trails that supports all modes on non-vehicular transportation.

Other Dept Impact

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	0	0	0
2015	515,000	515,000	0
2016	0	0	0
2017	0	0	0
2018 & Beyond	0	0	0
	515,000	**515,000**	**0**

Project Detailed 2015

Object	Description		Total Amount
Expense			
01001 - 8801	Contractors		500,000
01001 - 8805	3% Administration Cost		15,000
		Total Expense:	**515,000**
Revenue			
41010 - 8820	City Wide DC - Engineering		515,000
		Total Revenue:	**515,000**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2013	Jan 1, 2013	Vince Musacchio, P.Eng., PMP	Jack Graziosi, P.Eng., M.Eng.	Dec 31, 2017

Project Summary

Project Number: EN-1972-13
Project Title: Active Transportation Facility and Streetlighting on Dufferin Street - Kirby Road to Teston Road
Asset Type: Sidewalks, Pathways & Guiderails
Department: Engineering Services
Budget Year: 2014 **Approval Year:** 2015
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: Ward 1
Project Type: New Infrastructure

Project Description

The design and construction of a new Active Transportation Facility (Multi-use Pathway) (west side only) and streetlighting (both sides) from Kirby Road to Teston Road.

Project Timelines

2013/ 2014 - Perform preliminary design, detail design, surveying and geotechnical investigation works
2015 - Construction

Scenario Description

Design approved in 2013.
2013 Development Charges Background Study - Appendix H, Table 3, Sidewalk and Streetlighting item # 23.
The Active Transportation Facility (Multi-use Path) installation will support the completion of pedestrian links and continue the implementation of the bicycle network as per the approved 2012 Pedestrian & Bicycle Network Master Plan and Green Directions Vaughan Objective 3.1: To develop and sustain a network of sidewalks, paths and trails that supports all modes on non-vehicular transportation.

Other Dept Impact

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	0	0	0
2015	576,800	576,800	0
2016	0	0	0
2017	0	0	0
2018 & Beyond	0	0	0
	576,800	**576,800**	**0**

Project Detailed 2015

Object	Description		Total Amount
Expense			
01001 - 8802	Consultant		560,000
01001 - 8805	3% Administration Cost		16,800
		Total Expense:	**576,800**
Revenue			
41010 - 8820	City Wide DC - Engineering		576,800
		Total Revenue:	**576,800**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2013	Jan 1, 2013	Vince Musacchio, P.Eng., PMP	Jack Graziosi, P.Eng., M.Eng.	Dec 31, 2017

Project Summary

Project Number: EN-1973-15
Project Title: Streetscape for Concord West by York Region - Highway 7 and Keele Street
Asset Type: Local & Arterial Roads
Department: Engineering Services
Budget Year: 2014 **Approval Year:** 2015
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: Ward 4
Project Type: Growth/Development

Project Description

In accordance with the Concord West Streetscape and Open Space Plan, the budget has to be approved to ensure that vivaNext can cost and install the upgraded streetscape as part of the Highway 7 rapidway construction project, and to ensure that York Region can cost and install the Keele Street streetscape as part of the Keele Street widening capital project.

Project Timelines

Concord West Keele Street streetscape will be completed as part of the York Region road widening project (2015). Concord West Highway 7 streetscape will be completed as part of the vivaNext rapidway project (2016). The Gateways will be constructed in 2017.

Scenario Description

1. vivaNext Highway 7 and York Region Keele Street projects proceeding on time
2. Cost sharing under the Region of York Municipal Streetscape Partnership Program

Other Dept Impact

Engineering Services Department in conjunction with the Development Planning Department will be the departments involved with the tendering of the works and integration with both Region of York and vivaNext capital projects. Additional streetscape to be maintained by the Public Works Department and Parks & Forestry Operations Department.

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	0	0	0
2015	221,253	221,253	0
2016	289,899	289,899	0
2017	2,559,429	2,559,429	0
2018 & Beyond	0	0	0
	3,070,581	**3,070,581**	**0**

Project Detailed 2015

Object	Description		Total Amount
Expense			
01001 - 8802	Consultant		33,188
01001 - 8805	3% Administration Cost		6,444
01001 - 8807	Furniture & Equipment		159,496
01001 - 8812	Contingency		22,125
		Total Expense:	**221,253**
Revenue			
41010 - 8820	City Wide DC - Engineering		221,253
		Total Revenue:	**221,253**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2014	Jan 1, 2015	Vince Musacchio, P.Eng., PMP	Jack Graziosi, P.Eng., M.Eng.	Jan 1, 2018

Project Summary

Project Number: EN-1979-15
Project Title: Sidewalk on Bathurst Street - North Park Rd to New Westminster Dr
Asset Type: Sidewalks, Pathways & Guiderails
Department: Engineering Services
Budget Year: 2014 **Approval Year:** 2015
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: Ward 5
Project Type: New Infrastructure

Project Description

The design and construction of the missing sidewalk on the west side of Bathurst Street from North Park Road to New Westminster Drive.

Project Timelines

2015- Perform preliminary design, detail design, surveying and geotechnical investigation works
2016- Construction

Scenario Description

2013 Development Charges Background Study - Appendix H, Table 3, Sidewalk and Streetlighting item # 94.
The sidewalk installation will support the completion of pedestrian links as per the approved 2012 Pedestrian & Bicycle Network Master Plan and Green Directions Vaughan Objective 3.1: To develop and sustain a network of sidewalks, paths and trails that supports all modes on non-vehicular transportation.

Other Dept Impact

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	0	0	0
2015	56,650	56,650	0
2016	0	0	0
2017	0	0	0
2018 & Beyond	0	0	0
	56,650	**56,650**	**0**

Project Detailed 2015

Object	Description		Total Amount
Expense			
01001 - 8801	Contractors		45,000
01001 - 8802	Consultant		5,000
01001 - 8805	3% Administration Cost		1,650
01001 - 8812	Contingency		5,000
		Total Expense:	**56,650**
Revenue			
41010 - 8820	City Wide DC - Engineering		56,650
		Total Revenue:	**56,650**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2014	Jan 1, 2015	Vince Musacchio, P.Eng., PMP	Jack Graziosi, P.Eng., M.Eng.	Dec 31, 2018

Project Summary

Project Number: EN-1982-15
Project Title: Sidewalk on Old Weston Road - Steeles Avenue West to Weston Road
Asset Type: Sidewalks, Pathways & Guiderails
Department: Engineering Services
Budget Year: 2014 **Approval Year:** 2015
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: Ward 3
Project Type: New Infrastructure

Project Description

The design and construction of the missing sidewalk on the west side of Old Weston Road from Steeles Avenue West to Weston Road.

Project Timelines

2015- Perform preliminary design, detail design, surveying and geotechnical investigation works
2016- Construction

Scenario Description

Investing in Ontario Sign Requied.
Related to EN-1916-14 2015 Road Rehabilitation and Watermain Replacement - Phase 3.
The sidewalk installation will support the completion of pedestrian links as per the approved 2012 Pedestrian & Bicycle Network Master Plan and Green Directions Vaughan Objective 3.1: To develop and sustain a network of sidewalks, paths and trails that supports all modes on non-vehicular transportation.

Other Dept Impact

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	0	0	0
2015	55,000	55,000	0
2016	0	0	0
2017	0	0	0
2018 & Beyond	0	0	0
	55,000	**55,000**	**0**

Project Detailed 2015

Object	Description		Total Amount
Expense			
01001 - 8801	Contractors		45,000
01001 - 8802	Consultant		5,000
01001 - 8812	Contingency		5,000
		Total Expense:	**55,000**
Revenue			
61052 - 8844	Investing in Ontario Grant		55,000
		Total Revenue:	**55,000**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2014	Jan 1, 2015	Vince Musacchio, P.Eng., PMP	Jack Graziosi, P.Eng., M.Eng.	Dec 31, 2017

Project Summary

Project Number: EN-1992-15
Project Title: Railway Crossing Improvements - CPR crossing at Huntington Road
Asset Type: Traffic Control
Department: Engineering Services
Budget Year: 2014 **Approval Year:** 2015
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** No
Regions: Ward 1
Project Type: New Infrastructure

Project Description

Gate installation at Huntington Road crossing which would improve the existing warning systems.
The railway crossing met one of five conditions in Section 12 of the RTD-10 for the installation of gates, being maximum train speed, and classified this project as Class B for proposed funding, in accordance with the Railway Safety Act.

Project Timelines

2015 - Perform preliminary design, detail design, surveying and geotechnical investigation work
2016 - Construction

Scenario Description

On July 23, 2013, the City applied to Transport Canada under the "Grade Crossing Improvement Program" (GCIP) for the maximum funding request of 80% of the total project cost.

Other Dept Impact

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	0	0	0
2015	402,215	402,215	0
2016	0	0	0
2017	0	0	0
2018 & Beyond	0	0	0
	402,215	**402,215**	**0**

Project Detailed 2015

Object	Description		Total Amount
Expense			
01001 - 8801	Contractors		305,000
01001 - 8802	Consultant		50,000
01001 - 8805	3% Administration Cost		11,715
01001 - 8812	Contingency		35,500
		Total Expense:	**402,215**
Revenue			
75000 - 8847	Debenture Financing		402,215
		Total Revenue:	**402,215**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2015	Jan 1, 2015	Vince Musacchio, P.Eng., PMP	Jack Graziosi, P.Eng., M.Eng.	Dec 31, 2018

Project Summary

Project Number: EN-1993-14
Project Title: Bridge Rehabilitation - Willis Road
Asset Type: Bridges & Structures
Department: Engineering Services
Budget Year: 2014 **Approval Year:** 2015
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: Ward 2
Project Type: Infrastructure Replacement

Project Description

Determine and implement appropriate rehabilitation and/or replacement strategy for Willis Road Bridge. Bridge Rehabilitation was identified in the City of Vaughan biannual Municipal Structure Inspection and Reporting study, dated June 19, 2012, under structure number 264801.

Project Timelines

2014 - Perform preliminary design, detail design, surveying and geotechnical investigation works
2015 - Construction

Scenario Description

Investing in Ontario Sign Required.
Related to EN-1944-13 2014 Road Rehabilitation and Watermain Replacement - Phase 3 and EN-1883-15 Right Turning Lane on Willis Road and Pine Valley Drive.

Other Dept Impact

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	165,000	165,000	0
2015	1,695,005	1,695,005	0
2016	0	0	0
2017	0	0	0
2018 & Beyond	0	0	0
	1,860,005	**1,860,005**	**0**

Project Detailed 2015

Object	Description		Total Amount
Expense			
01001 - 8801	Contractors		1,505,000
01001 - 8805	3% Administration Cost		39,505
01001 - 8812	Contingency		150,500
		Total Expense:	**1,695,005**
Revenue			
61051 - 8844	Municipal Roads Infr. Grant		187,321
61052 - 8844	Investing in Ontario Grant		151,361
75000 - 8847	Debenture Financing		1,356,323
		Total Revenue:	**1,695,005**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2014	Jan 1, 2014	Vince Musacchio, P.Eng. PMP	Jack Graziosi, P.Eng., M.Eng.	Dec 31, 2017

Project Summary

Project Number: ES-2521-15
Project Title: Community Sustainability and Environmental Master Plan Renewal
Asset Type: Master Plans
Department: Environmental Sustainability
Budget Year: 2014 **Approval Year:** 2015
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** No
Regions: City-Wide
Project Type: Established Program

Project Description

Green Directions Vaughan renewal - After five years of implementation (2009-2014) the Community Sustainability and Environmental Master Plan, consideration should be given to updating and augmenting the plan given the experiences of the implementation process to date. Although the core principles of sustainability will remain constant, the renewal is expected to address changing priorities and conditions within the community.

Project Timelines

Q1, 2015- Cpnsultant selection, Q2, 2015- Gap analysis, internal and external stakeholder consultation, Q3, 2015 - Draft Master Plan development, Q4, 2015 - Finalized re-developed Master Plan

Scenario Description

Other Dept Impact

The action plans resulting from a renewed Community Sustainability and Environmental Master Plan will require other deparrtments to be involved in their execution. Therefore, departments City wide will be consulted as the Master Plan is renewed.

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	0	0	0
2015	48,925	48,925	0
2016	0	0	0
2017	0	0	0
2018 & Beyond	0	0	0
	48,925	**48,925**	**0**

Project Detailed 2015

Object	Description		Total Amount
Expense			
01001 - 8802	Consultant		47,500
01001 - 8805	3% Administration Cost		1,425
		Total Expense:	**48,925**
Revenue			
41060 - 8820	City Wide DC - General Gov.		44,035
50000 - 8843	Transfer from Taxation		4,890
		Total Revenue:	**48,925**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2015	Apr 1, 2015	Chris Wolnik	Joseph Pittari	Dec 31, 2015

Project Summary

Project Number: FL-5157-15
Project Title: BYLAW- Replace 1160 with 1/2 ton ext cab 4x4 pickup
Asset Type: Vehicles - Replacement
Department: Fleet Management
Budget Year: 2014 **Approval Year:** 2015
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: City-Wide
Project Type: Equipment Replacement

Project Description

Vehicle 1160 - replace with 1/2 ton ext cab 4x4 pickup - $30,000. Vehicle 1160 - 2001-1/2 ton full size pickup with 137,943 km (July 2013) has exceeded the life cycle and is not economical to keep in service and will be downsized to a compact size pickup.

Project Timelines

Q2 - Prepare specifications; Q3 - Award tender; Q4 - Take delivery of equipment

Scenario Description

Other Dept Impact

Bylaw Enforcement

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	0	0	0
2015	30,900	30,900	0
2016	0	0	0
2017	0	0	0
2018 & Beyond	0	0	0
	30,900	**30,900**	**0**

Project Detailed 2015

Object	Description		Total Amount
Expense			
01001 - 8805	3% Administration Cost		900
01001 - 8807	Furniture & Equipment		30,000
		Total Expense:	**30,900**
Revenue			
60190 - 8844	Vehicle Reserve		30,900
		Total Revenue:	**30,900**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2011	Apr 1, 2015	Tony Greco	Michael Shatil	Dec 31, 2015

Project Summary

Project Number: FL-5158-15
Project Title: BLDG STNDARDS-Replace 1332 with 1/2 ton ext cab 4x2 pickup
Asset Type: Vehicles - Replacement
Department: Fleet Management
Budget Year: 2014 **Approval Year:** 2015
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: City-Wide
Project Type: Equipment Replacement

Project Description

Vehicle 1332 - replace with 1/2 ton ext cab 4x2 pickup- $27,000 each. Vehicle 1332 - 2002 -1/2 ton full size pickup with 144,496 km (July 2013) has exceeded the life cycle and is not economical to keep in service.

Project Timelines

Q2 - Prepare specifications; Q3 - Award tender; Q4 - Take delivery of equipment

Scenario Description

Other Dept Impact

Building Standards

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	0	0	0
2015	27,800	27,800	0
2016	0	0	0
2017	0	0	0
2018 & Beyond	0	0	0
	27,800	**27,800**	**0**

Project Detailed 2015

Object	Description		Total Amount
Expense			
01001 - 8805	3% Administration Cost		800
01001 - 8807	Furniture & Equipment		27,000
		Total Expense:	**27,800**
Revenue			
60190 - 8844	Vehicle Reserve		27,800
		Total Revenue:	**27,800**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2011	Apr 1, 2015	Tony Greco	Michael Shatil	Dec 31, 2015

Project Summary

Project Number: FL-5169-15
Project Title: BYLAW-Replace 1207 with 1/2 ext cab 4x4 pickup
Asset Type: Vehicles - Replacement
Department: Fleet Management
Budget Year: 2014 **Approval Year:** 2015
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: City-Wide
Project Type: Equipment Replacement

Project Description

Vehicle 1207 - replace with 1/2 ton ext cab 4x4 pickup - $30,000. Vehicle 1207 - 2001- 1/2 ton full size pickup with 139,350 km (July 2013) has exceeded the life cycle and is not economical to keep in service.

Project Timelines

Q2 - Prepare specifications; Q3 - Award tender; Q4 - Take delivery of equipment

Scenario Description

Other Dept Impact

Bylaw Enforcement

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	0	0	0
2015	30,900	30,900	0
2016	0	0	0
2017	0	0	0
2018 & Beyond	0	0	0
	30,900	**30,900**	**0**

Project Detailed 2015

Object	Description		Total Amount
Expense			
01001 - 8805	3% Administration Cost		900
01001 - 8807	Furniture & Equipment		30,000
		Total Expense:	**30,900**
Revenue			
60190 - 8844	Vehicle Reserve		30,900
		Total Revenue:	**30,900**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2011	Apr 1, 2015	Tony Greco	Michael Shatil	Dec 31, 2015

Project Summary

Project Number: FL-5201-15
Project Title: BYLAW-Replace 1276 with transit van
Asset Type: Equipment - Replacement
Department: Fleet Management
Budget Year: 2014 **Approval Year:** 2015
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: City-Wide
Project Type: Equipment Replacement

Project Description

Vehicle 1276 - replace with a transit van with windows - $30,000. Vehicle 1276 - 2002-1/2 ton full size pickup with 135,797 km (July 2013) has exceeded the life cycle and will be downsized to a transit van.

Project Timelines

Q2 - Prepare specifications; Q3 - Award tender; Q4 - Take delivery of equipment

Scenario Description

Other Dept Impact

By-law Enforcement

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	0	0	0
2015	30,900	30,900	0
2016	0	0	0
2017	0	0	0
2018 & Beyond	0	0	0
	30,900	**30,900**	**0**

Project Detailed 2015

Object	Description		Total Amount
Expense			
01001 - 8805	3% Administration Cost		900
01001 - 8807	Furniture & Equipment		30,000
		Total Expense:	**30,900**
Revenue			
60190 - 8844	Vehicle Reserve		30,900
		Total Revenue:	**30,900**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2012	Apr 1, 2015	Tony Greco	Michael Shatil	Dec 31, 2015

Project Summary

Project Number: FL-5204-15
Project Title: ENG DEV TRANSP- Replace 1365 with 1/2 ton ext cab 4x2 pickup
Asset Type: Vehicles - Replacement
Department: Fleet Management
Budget Year: 2014 **Approval Year:** 2015
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: City-Wide
Project Type: Equipment Replacement

Project Description

Vehicle 1365 - replace with1/2 ton ext cab 4x2 pickup with s.pkg.- $27,000. Vehicle 1365 - 2003 midsize pickup with 137,802 km (July 2013) has exceeded its life cycle.

Project Timelines

Q2 - Prepare specifications; Q3 - Award tender; Q4 - Take delivery of equipment

Scenario Description

Other Dept Impact

Engineering Dev. Transportation

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	0	0	0
2015	27,800	27,800	0
2016	0	0	0
2017	0	0	0
2018 & Beyond	0	0	0
	27,800	**27,800**	**0**

Project Detailed 2015

Object	Description		Total Amount
Expense			
01001 - 8805	3% Administration Cost		800
01001 - 8807	Furniture & Equipment		27,000
		Total Expense:	**27,800**
Revenue			
60190 - 8844	Vehicle Reserve		27,800
		Total Revenue:	**27,800**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2012	Apr 1, 2015	Tony Greco	Michael Shatil	Dec 31, 2015

Project Summary

Project Number: FL-5205-15
Project Title: ENG DEV TRANSP-Replace 1270 with 1/2 ton ext cab 4x2 pickup
Asset Type: Vehicles - Replacement
Department: Fleet Management
Budget Year: 2014 **Approval Year:** 2015
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: City-Wide
Project Type: Equipment Replacement

Project Description

Vehicle 1270 - replace with1/2 ton ext cab 4x2 pickup with s.pkg.- $27,000. Vehicle 1270 - 2002 - 1/2 ton full size pickup with 134,288 km (July 2013) has reached its life cycle.

Project Timelines

Q2 - Prepare specifications; Q3 - Award tender; Q4 - Take delivery of equipment

Scenario Description

Other Dept Impact

Engineering Dev. Transportation

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	0	0	0
2015	27,800	27,800	0
2016	0	0	0
2017	0	0	0
2018 & Beyond	0	0	0
	27,800	**27,800**	**0**

Project Detailed 2015

Object	Description		Total Amount
Expense			
01001 - 8805	3% Administration Cost		800
01001 - 8807	Furniture & Equipment		27,000
		Total Expense:	**27,800**
Revenue			
60190 - 8844	Vehicle Reserve		27,800
		Total Revenue:	**27,800**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2012	Apr 1, 2015	Tony Greco	Michael Shatil	Dec 31, 2015

Project Summary

Project Number: FL-5215-15
Project Title: PKS-1 new 2 ton 4x4 crew cab dump truck
Asset Type: Vehicles - New
Department: Fleet Management
Budget Year: 2014 **Approval Year:** 2015
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: City-Wide
Project Type: New Equipment

Project Description

1 new 2 ton 4x4 crew cab dump truck - $65,000. This vehicle is required to service the cemetery operations, removing soil and materials from and to the cemetery sites.

Project Timelines

Q2 - Prepare specifications; Q3 - Award tender; Q4 - Take delivery of equipment

Scenario Description

Other Dept Impact

Parks

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	0	0	0
2015	67,000	67,000	0
2016	0	0	0
2017	0	0	0
2018 & Beyond	0	0	0
	67,000	**67,000**	**0**

Project Detailed 2015

Object	Description		Total Amount
Expense			
01001 - 8805	3% Administration Cost		2,000
01001 - 8807	Furniture & Equipment		65,000
		Total Expense:	**67,000**
Revenue			
50000 - 8843	Transfer from Taxation		67,000
		Total Revenue:	**67,000**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	8,000	0	8,000
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2012	Apr 1, 2015	Tony Greco	Michael Shatil	Dec 31, 2015

Project Summary

Project Number: FL-5221-15
Project Title: PKS- 4 new sand sifters
Asset Type: Equipment - New
Department: Fleet Management
Budget Year: 2014 **Approval Year:** 2015
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: City-Wide
Project Type: New Equipment

Project Description

4 new sand sifters - $17,500 each. This equipment is required to sift the sand in City playgrounds to remove foreign objects that could cause health and safety issues to children using the playgrounds.

Project Timelines

Q2 - Prepare specifications; Q3 - Award tender; Q4 - Take delivery of equipment

Scenario Description

Other Dept Impact

Parks

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	0	0	0
2015	72,100	72,100	0
2016	0	0	0
2017	0	0	0
2018 & Beyond	0	0	0
	72,100	**72,100**	**0**

Project Detailed 2015

Object	Description		Total Amount
Expense			
01001 - 8805	3% Administration Cost		2,100
01001 - 8807	Furniture & Equipment		70,000
		Total Expense:	**72,100**
Revenue			
50000 - 8843	Transfer from Taxation		72,100
		Total Revenue:	**72,100**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	8,700	0	8,700
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2012	Apr 1, 2015	Tony Greco	Michael Shatil	Dec 31, 2015

Project Summary

Project Number: FL-5232-15
Project Title: ENG SERVICES-Replace 1366 with1/2 ton ext cab 4x2 pickup
Asset Type: Vehicles - Replacement
Department: Fleet Management
Budget Year: 2014 **Approval Year:** 2015
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: City-Wide
Project Type: Equipment Replacement

Project Description

Vehicle 1366 - replace with 1/2 ton ext cab 4x2 pickup - $27,000. Vehicle 1366 - 2003 midsize pickup with 143,213 km (July 2013) has reached the life cycle.

Project Timelines

Q2 - Prepare specifications; Q3 - Award tender; Q4 - Take delivery of equipment

Scenario Description

Other Dept Impact

Engineering Services

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	0	0	0
2015	27,800	27,800	0
2016	0	0	0
2017	0	0	0
2018 & Beyond	0	0	0
	27,800	**27,800**	**0**

Project Detailed 2015

Object	Description		Total Amount
Expense			
01001 - 8805	3% Administration Cost		800
01001 - 8807	Furniture & Equipment		27,000
		Total Expense:	**27,800**
Revenue			
60190 - 8844	Vehicle Reserve		27,800
		Total Revenue:	**27,800**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2012	Apr 1, 2015	Tony Greco	Michael Shatil	Dec 31, 2015

Project Summary

Project Number: FL-5249-15
Project Title: PKS-FORESTRY-Replace 1346 with 1/2 ton ext cab 4x4 pickup
Asset Type: Vehicles - Replacement
Department: Fleet Management
Budget Year: 2014 **Approval Year:** 2015
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: City-Wide
Project Type: Equipment Replacement

Project Description

Vehicle 1346 - replace with1/2 ton ext cab 4x4 pickup with power package and blue tooth(supervisor vehicle) - $29,200. Vehicle 1346 - 2002 compact pickup with 142,684 km (July 2013) has reached the life cycle.

Project Timelines

Q2 - Prepare specifications; Q3 - Award tender; Q4 - Take delivery of equipment

Scenario Description

Replace 1346

Other Dept Impact

Parks - Forestry/Horticulture

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	0	0	0
2015	30,100	30,100	0
2016	0	0	0
2017	0	0	0
2018 & Beyond	0	0	0
	30,100	**30,100**	**0**

Project Detailed 2015

Object	Description		Total Amount
Expense			
01001 - 8805	3% Administration Cost		900
01001 - 8807	Furniture & Equipment		29,200
		Total Expense:	**30,100**
Revenue			
60190 - 8844	Vehicle Reserve		30,100
		Total Revenue:	**30,100**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2012	Apr 1, 2015	Tony Greco	Michael Shatil	Dec 31, 2015

Project Summary

Project Number: FL-5301-15
Project Title: B&F-Replace 1246 with 3/4 ton ext cab 4x4 pickup w/plow
Asset Type: Equipment - Replacement
Department: Fleet Management
Budget Year: 2014 **Approval Year:** 2015
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: City-Wide
Project Type: Equipment Replacement

Project Description

Replace Vehicle 1246 with a 3/4 ton ext cab 4x4 pickup w/plow - $42,000. Vehicle 1246 - 2001 3/4 ton 4x4 pickup with snow plow has exceeded the life cycle.

Project Timelines

Q2 - Prepare specifications; Q3 - Award tender; Q4 - Take delivery of equipment

Scenario Description

Other Dept Impact

Building & Facilities

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	0	0	0
2015	43,300	43,300	0
2016	0	0	0
2017	0	0	0
2018 & Beyond	0	0	0
	43,300	**43,300**	**0**

Project Detailed 2015

Object	Description		Total Amount
Expense			
01001 - 8805	3% Administration Cost		1,300
01001 - 8807	Furniture & Equipment		42,000
		Total Expense:	**43,300**
Revenue			
60190 - 8844	Vehicle Reserve		43,300
		Total Revenue:	**43,300**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2015	Apr 1, 2015	Tony Greco	Michael Shatil	Dec 31, 2015

Project Summary

Project Number: FL-5303-15
Project Title: B&F-Replace 1320 with 3/4 ton cargo van
Asset Type: Equipment - Replacement
Department: Fleet Management
Budget Year: 2014 **Approval Year:** 2015
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: City-Wide
Project Type: Equipment Replacement

Project Description

Replace Vehicle 1320 with a 3/4 ton cargo van with shelving - $35,000. Vehicle 1320 - 2002 3/4 ton cargo van with shelving with has reached the life cycle.

Project Timelines

Q2 - Prepare specifications; Q3 - Award tender; Q4 - Take delivery of equipment

Scenario Description

Other Dept Impact

Building & Facilities

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	0	0	0
2015	36,100	36,100	0
2016	0	0	0
2017	0	0	0
2018 & Beyond	0	0	0
	36,100	**36,100**	**0**

Project Detailed 2015

Object	Description		Total Amount
Expense			
01001 - 8805	3% Administration Cost		1,100
01001 - 8807	Furniture & Equipment		35,000
		Total Expense:	**36,100**
Revenue			
60190 - 8844	Vehicle Reserve		36,100
		Total Revenue:	**36,100**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2015	Apr 1, 2015	Tony Greco	Michael Shatil	Dec 31, 2015

Project Summary

Project Number: FL-5315-15
Project Title: PKS-Replace 1374,1375 with a 16' rotary mower
Asset Type: Equipment - Replacement
Department: Fleet Management
Budget Year: 2014 **Approval Year:** 2015
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: City-Wide
Project Type: Equipment Replacement

Project Description

Replace 1375 with a 16' rotary mower - $80,000. Unit 1374 - 2010 tractor, 1375 - 2010 haul all rotary mower has exceeded the life cycle and has low hours.

Project Timelines

Q2 - Prepare specifications; Q3 - Award tender; Q4 - Take delivery of equipment

Scenario Description

Other Dept Impact

Parks

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	0	0	0
2015	82,400	82,400	0
2016	0	0	0
2017	0	0	0
2018 & Beyond	0	0	0
	82,400	**82,400**	**0**

Project Detailed 2015

Object	Description		Total Amount
Expense			
01001 - 8805	3% Administration Cost		2,400
01001 - 8807	Furniture & Equipment		80,000
		Total Expense:	**82,400**
Revenue			
60190 - 8844	Vehicle Reserve		82,400
		Total Revenue:	**82,400**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2015	Apr 1, 2015	Tony Greco	Michael Shatil	Dec 31, 2015

Project Summary

Project Number: FL-5320-15
Project Title: PKS- Replace 1146 with a 3/4 ton crew cab pickup
Asset Type: Equipment - Replacement
Department: Fleet Management
Budget Year: 2014 **Approval Year:** 2015
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: City-Wide
Project Type: Equipment Replacement

Project Description

Replace 1146 with a 3/4 ton crew cab pickup with crew cab - $35,000. Unit 1146 - 2001 pickup has exceeded the life cycle and has low mileage.

Project Timelines

Q2 - Prepare specifications; Q3 - Award tender; Q4 - Take delivery of equipment

Scenario Description

Other Dept Impact

Parks

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	0	0	0
2015	36,100	36,100	0
2016	0	0	0
2017	0	0	0
2018 & Beyond	0	0	0
	36,100	**36,100**	**0**

Project Detailed 2015

Object	Description		Total Amount
Expense			
01001 - 8805	3% Administration Cost		1,100
01001 - 8807	Furniture & Equipment		35,000
		Total Expense:	**36,100**
Revenue			
60190 - 8844	Vehicle Reserve		36,100
		Total Revenue:	**36,100**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2016	Apr 1, 2015	Tony Greco	Michael Shatil	Dec 31, 2015

Project Summary

Project Number: FL-5323-15
Project Title: PKS-Replace 1371 with 3/4 ton crew cab pickup
Asset Type: Equipment - Replacement
Department: Fleet Management
Budget Year: 2014 **Approval Year:** 2015
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: City-Wide
Project Type: Equipment Replacement

Project Description

Replace 1371 with 3/4 ton crew cab pickup - $35,000. Unit 1371 - 2003 pickup has exceeded the life cycle and has low mileage.

Project Timelines

Q2 - Prepare specifications; Q3 - Award tender; Q4 - Take delivery of equipment

Scenario Description

Other Dept Impact

Parks

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	0	0	0
2015	36,100	36,100	0
2016	0	0	0
2017	0	0	0
2018 & Beyond	0	0	0
	36,100	**36,100**	**0**

Project Detailed 2015

Object	Description		Total Amount
Expense			
01001 - 8805	3% Administration Cost		1,100
01001 - 8807	Furniture & Equipment		35,000
		Total Expense:	**36,100**
Revenue			
60190 - 8844	Vehicle Reserve		36,100
		Total Revenue:	**36,100**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2016	Apr 1, 2015	Tony Greco	Michael Shatil	Dec 31, 2015

Project Summary

Project Number: FL-5335-15
Project Title: PKS - Replace 1287 with 3/4 ton crew cab pickup
Asset Type: Equipment - Replacement
Department: Fleet Management
Budget Year: 2014 **Approval Year:** 2015
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: City-Wide
Project Type: Equipment Replacement

Project Description

Replace 1287 with 3/4 ton crew cab pickup - $35,000. Unit 1287 - 2002 pickup has exceeded the life cycle but has low mileage.

Project Timelines

Q2 - Prepare specifications; Q3 - Award tender; Q4 - Take delivery of equipment

Scenario Description

Other Dept Impact

Parks

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	0	0	0
2015	36,100	36,100	0
2016	0	0	0
2017	0	0	0
2018 & Beyond	0	0	0
	36,100	**36,100**	**0**

Project Detailed 2015

Object	Description		Total Amount
Expense			
01001 - 8805	3% Administration Cost		1,100
01001 - 8807	Furniture & Equipment		35,000
		Total Expense:	**36,100**
Revenue			
60190 - 8844	Vehicle Reserve		36,100
		Total Revenue:	**36,100**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2016	Apr 1, 2015	Tony Greco	Michael Shatil	Dec 31, 2015

Project Summary

Project Number: FL-5352-15
Project Title: PKS-Replace 1607 with 16' outfront mower
Asset Type: Equipment - Replacement
Department: Fleet Management
Budget Year: 2014 **Approval Year:** 2015
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: City-Wide
Project Type: Equipment Replacement

Project Description

Replace 1607 with16' outfront mower - $80,000. Unit 1607 2006 16' outfront mower has exceeded the life cycle.

Project Timelines

Q2 - Prepare specifications; Q3 - Award tender; Q4 - Take delivery of equipment

Scenario Description

Replace 1607

Other Dept Impact

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	0	0	0
2015	82,400	82,400	0
2016	0	0	0
2017	0	0	0
2018 & Beyond	0	0	0
	82,400	**82,400**	**0**

Project Detailed 2015

Object	Description		Total Amount
Expense			
01001 - 8805	3% Administration Cost		2,400
01001 - 8807	Furniture & Equipment		80,000
		Total Expense:	**82,400**
Revenue			
60190 - 8844	Vehicle Reserve		82,400
		Total Revenue:	**82,400**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2015	Apr 1, 2015	Tony Greco	Michael Shatil	Dec 31, 2015

Project Summary

Project Number: FL-5354-15
Project Title: PKS-Replace 1707,1708,1714 with zero turn mowers
Asset Type: Equipment - Replacement
Department: Fleet Management
Budget Year: 2014 **Approval Year:** 2015
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: City-Wide
Project Type: Equipment Replacement

Project Description

Replace 1707, 1708, 1714 with zero turn mowers - $13,000 ea. Unit 1707, 1708, 1714 - 2007 zero turn mowers have exceeded the life cycle.

Project Timelines

Q2 - Prepare specifications; Q3 - Award tender; Q4 - Take delivery of equipment

Scenario Description

Replace 1707,1708,1714

Other Dept Impact

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	0	0	0
2015	40,200	40,200	0
2016	0	0	0
2017	0	0	0
2018 & Beyond	0	0	0
	40,200	**40,200**	**0**

Project Detailed 2015

Object	Description		Total Amount
Expense			
01001 - 8805	3% Administration Cost		1,200
01001 - 8807	Furniture & Equipment		39,000
		Total Expense:	**40,200**
Revenue			
60190 - 8844	Vehicle Reserve		40,200
		Total Revenue:	**40,200**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2015	Apr 1, 2015	Tony Greco	Michael Shatil	Dec 31, 2015

Project Summary

Project Number: FL-5365-15
Project Title: FLT-Replace 1138 with Hybrid sedan
Asset Type: Equipment - Replacement
Department: Fleet Management
Budget Year: 2014 **Approval Year:** 2015
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: City-Wide
Project Type: Equipment Replacement

Project Description

Replace 1138 with Hybrid sedan - $30,000. Unit 1138 2000 car has exceeded the life cycle.

Project Timelines

Q2 - Prepare specifications; Q3 - Award tender; Q4 - Take delivery of equipment

Scenario Description

Replace 1138

Other Dept Impact

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	0	0	0
2015	30,900	30,900	0
2016	0	0	0
2017	0	0	0
2018 & Beyond	0	0	0
	30,900	**30,900**	**0**

Project Detailed 2015

Object	Description		Total Amount
Expense			
01001 - 8805	3% Administration Cost		900
01001 - 8807	Furniture & Equipment		30,000
		Total Expense:	**30,900**
Revenue			
60190 - 8844	Vehicle Reserve		30,900
		Total Revenue:	**30,900**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2015	Apr 1, 2015	Tony Greco	Michael Shatil	Dec 31, 2015

Project Summary

Project Number: FL-5422-15
Project Title: PW-RDS-Replace 1209 with tandem dump truck
Asset Type: Equipment - Replacement
Department: Fleet Management
Budget Year: 2014 **Approval Year:** 2015
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: City-Wide
Project Type: Equipment Replacement

Project Description

Replace 1209 with tandem dump truck roll off with plow and wing and separate salter, dump box and VRP anti icing tank - $300,000. Unit 1209 2001 10 ton dump truck has exceeded the life cycle.

Project Timelines

Q2 - Prepare specifications; Q3 - Award tender; Q4 - Take delivery of equipment

Scenario Description

Replace 1209

Other Dept Impact

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	0	0	0
2015	309,000	309,000	0
2016	0	0	0
2017	0	0	0
2018 & Beyond	0	0	0
	309,000	**309,000**	**0**

Project Detailed 2015

Object	Description		Total Amount
Expense			
01001 - 8805	3% Administration Cost		9,000
01001 - 8807	Furniture & Equipment		300,000
		Total Expense:	**309,000**
Revenue			
60190 - 8844	Vehicle Reserve		309,000
		Total Revenue:	**309,000**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2015	Apr 1, 2015	Tony Greco	Michael Shatil	Dec 31, 2015

Project Summary

Project Number: FL-5452-15
Project Title: PKS-Buy-out sidewalk plow lease
Asset Type: Equipment - New
Department: Fleet Management
Budget Year: 2014 **Approval Year:** 2015
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: City-Wide
Project Type: New Equipment

Project Description

Buy-out sidewalk plow lease - $42,000. Buyout 8 sidewalk plows from existing lease.

Project Timelines

Q2 - Prepare specifications; Q3 - Award tender; Q4 - Take delivery of equipment

Scenario Description

Buy-out sidealk plow lease

Other Dept Impact

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	0	0	0
2015	43,300	43,300	0
2016	0	0	0
2017	0	0	0
2018 & Beyond	0	0	0
	43,300	**43,300**	**0**

Project Detailed 2015

Object	Description		Total Amount
Expense			
01001 - 8805	3% Administration Cost		1,300
01001 - 8807	Furniture & Equipment		42,000
		Total Expense:	**43,300**
Revenue			
50000 - 8843	Transfer from Taxation		43,300
		Total Revenue:	**43,300**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2015	Apr 1, 2015	Tony Greco	Michael Shatil	Dec 31, 2015

Project Summary

Project Number: FL-5453-15
Project Title: PKS-1 new narrow sidewalk tractor with plow/salter/blower/sweeper attachments
Asset Type: Equipment - New
Department: Fleet Management
Budget Year: 2014 **Approval Year:** 2015
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: City-Wide
Project Type: Growth/Equipment

Project Description

1 new narrow sidewalk tractor with plow/salter/blower/sweeper attachments - $82,000. This equipment is required to maintain projected 40 km of new sidewalk to departmental standards.

Project Timelines

Q2 - Prepare specifications; Q3 - Award tender; Q4 - Take delivery of equipment

Scenario Description

1 new narrow sidewalk tractor with plow/salter/blower/sweeper attachments

Other Dept Impact

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	0	0	0
2015	84,500	84,500	0
2016	0	0	0
2017	0	0	0
2018 & Beyond	0	0	0
	84,500	**84,500**	**0**

Project Detailed 2015

Object	Description		Total Amount
Expense			
01001 - 8805	3% Administration Cost		2,500
01001 - 8807	Furniture & Equipment		82,000
		Total Expense:	**84,500**
Revenue			
41090 - 8820	City Wide DC - Fleet/P.W.		76,000
50000 - 8843	Transfer from Taxation		8,500
		Total Revenue:	**84,500**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	10,100	0	10,100
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2015	Apr 1, 2015	Tony Greco	Michael Shatil	Dec 31, 2015

Project Summary

Project Number: FL-5454-15
Project Title: PKS-1 new narrow sidewalk tractor with plow/salter/blower/sweeper attachments
Asset Type: Equipment - New
Department: Fleet Management
Budget Year: 2014 **Approval Year:** 2015
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: City-Wide
Project Type: Growth/Equipment

Project Description

1 new narrow sidewalk tractor with plow/salter/blower/sweeper attachments - $82,000. This equipment is required to maintain projected 40 km of new sidewalk to departmental standards.

Project Timelines

Q2 - Prepare specifications; Q3 - Award tender; Q4 - Take delivery of equipment

Scenario Description

1 new narrow sidewalk tractor with plow/salter/ blower/sweeper attachments

Other Dept Impact

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	0	0	0
2015	84,500	84,500	0
2016	0	0	0
2017	0	0	0
2018 & Beyond	0	0	0
	84,500	**84,500**	**0**

Project Detailed 2015

Object	Description		Total Amount
Expense			
01001 - 8805	3% Administration Cost		2,500
01001 - 8807	Furniture & Equipment		82,000
		Total Expense:	**84,500**
Revenue			
41090 - 8820	City Wide DC - Fleet/P.W.		76,000
50000 - 8843	Transfer from Taxation		8,500
		Total Revenue:	**84,500**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	10,100	0	10,100
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2015	Apr 1, 2015	Tony Greco	Michael Shatil	Dec 31, 2015

Project Summary

Project Number: FL-5487-15
Project Title: BYLAW-Replace 1509 with sedan
Asset Type: Equipment - Replacement
Department: Fleet Management
Budget Year: 2014 **Approval Year:** 2015
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: City-Wide
Project Type: Equipment Replacement

Project Description

Replace 1509 with sedan - $30,000. Unit 1509-2005 car has exceeded the life expectancy.

Project Timelines

Q2 - Prepare specifications; Q3 - Award tender; Q4 - Take delivery of equipment

Scenario Description

Replace 1509

Other Dept Impact

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	0	0	0
2015	30,900	30,900	0
2016	0	0	0
2017	0	0	0
2018 & Beyond	0	0	0
	30,900	**30,900**	**0**

Project Detailed 2015

Object	Description		Total Amount
Expense			
01001 - 8805	3% Administration Cost		900
01001 - 8807	Furniture & Equipment		30,000
		Total Expense:	**30,900**
Revenue			
60190 - 8844	Vehicle Reserve		30,900
		Total Revenue:	**30,900**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2015	Apr 1, 2015	Tony Greco	Michael Shatil	Dec 31, 2015

Project Summary

Project Number: FR-3508-13
Project Title: Breathing Apparatus Replacements
Asset Type: Equipment - Replacement
Department: Fire and Rescue Services
Budget Year: 2014 **Approval Year:** 2015
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: City-Wide
Project Type: Equipment Replacement

Project Description

Replace / upgrade obsolete Self Contained Breathing Apparatus.Replacement of high pressure cylinders that have reached their serviceable life cycle (by Regulation). SCBA face piece replacement due to deterioration and exposure to products of combustion and/or chemical atmospheres.

Project Timelines

Scenario Description

Other Dept Impact

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	45,100	45,100	0
2015	45,100	45,100	0
2016	45,100	45,100	0
2017	45,100	45,100	0
2018 & Beyond	0	0	0
	180,400	**180,400**	**0**

Project Detailed 2015

Object	Description		Total Amount
Expense			
01001 - 8805	3% Administration Cost		1,300
01001 - 8807	Furniture & Equipment		43,800
		Total Expense:	**45,100**
Revenue			
60070 - 8844	Fire Equipment Reserve		45,100
		Total Revenue:	**45,100**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2007	Jan 1, 2013		G.R. Senay	Dec 31, 2016

Project Summary

Project Number: FR-3579-15
Project Title: Smeal Pumper(7973) Refurbishment
Asset Type: Equipment - Replacement
Department: Fire and Rescue Services
Budget Year: 2014 **Approval Year:** 2015
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** No
Regions: City-Wide
Project Type: Infrastructure Replacement

Project Description

This 2003 Spartan/Smeal 55ft Aerial Ladder is due for a mid-life refurbishment which will extend its overall lifecycle. The NFPA Level 1 refurbishing includes drive train rebuilt, body, paint, stripping, power supply upgrade, electrical system replacement, fire pump rebuilt & certification, aerial repair and certification including hydraulic systems.

Project Timelines

Obtain Quote 1st Quarter - 2015 - Award Contract 2nd Quarter - Have refurb completed and return to service 4th Quarter

Scenario Description

Aerial 7967 was originally referenced in this project. A request was made to have the older Aerial 7967 refurbishment completed in 2013 and defer Smeal Pumper 7973 (originally in 2013) until 2015. No change scope of work.

Other Dept Impact

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	0	0	0
2015	180,250	180,250	0
2016	0	0	0
2017	0	0	0
2018 & Beyond	0	0	0
	180,250	**180,250**	**0**

Project Detailed 2015

Object	Description		Total Amount
Expense			
01001 - 8805	3% Administration Cost		5,250
01001 - 8807	Furniture & Equipment		175,000
		Total Expense:	**180,250**
Revenue			
60070 - 8844	Fire Equipment Reserve		180,250
		Total Revenue:	**180,250**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2012	Apr 1, 2015		Fire Chief G.R. Senay	Dec 31, 2015

Project Summary

Project Number: FR-3583-15
Project Title: Reposition Stn 74 Kleinburg Land
Asset Type: Land Acquisition
Department: Fire and Rescue Services
Budget Year: 2014 **Approval Year:** 2015
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: Ward 1
Project Type: New Infrastructure

Project Description

The Master Fire Plan identifies a more optimal location for a fire station than the current location at 10665 Islington Avenue (Kleinburg). A new loaction will provide coverage to projected deleopment in the area.

Project Timelines

Acquire land in 2015 - Design and Build in 2016

Scenario Description

2013 DC Appendix D Table 2 Item 3.8.1

Other Dept Impact

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	0	0	0
2015	1,111,800	1,111,800	0
2016	0	0	0
2017	0	0	0
2018 & Beyond	0	0	0
	1,111,800	**1,111,800**	**0**

Project Detailed 2015

Object	Description		Total Amount
Expense			
01001 - 8804	Land Costs		1,079,400
01001 - 8805	3% Administration Cost		32,400
		Total Expense:	**1,111,800**
Revenue			
41020 - 8820	City Wide DC - Fire		648,550
50000 - 8843	Transfer from Taxation		463,250
		Total Revenue:	**1,111,800**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2015	Jan 1, 2015		G.R. Senay	Dec 31, 2015

Project Summary

Project Number: FR-3588-15
Project Title: Replace 7966 Rescue Truck
Asset Type: Equipment - Replacement
Department: Fire and Rescue Services
Budget Year: 2014 **Approval Year:** 2015
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: City-Wide
Project Type: Equipment Replacement

Project Description

This 2001 model will be past the serviceable standard life cycle and will be due for replacement.

Project Timelines

Issue RFP - 1st Quarter - Award Contract 2nd Quarter - delivery 2nd quarter 2016

Scenario Description

Other Dept Impact

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	0	0	0
2015	628,800	628,800	0
2016	0	0	0
2017	0	0	0
2018 & Beyond	0	0	0
	628,800	**628,800**	**0**

Project Detailed 2015

Object	Description		Total Amount
Expense			
01001 - 8805	3% Administration Cost		18,300
01001 - 8807	Furniture & Equipment		610,500
		Total Expense:	**628,800**
Revenue			
60070 - 8844	Fire Equipment Reserve		628,800
		Total Revenue:	**628,800**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2015	Jan 1, 2015		G.R. Senay	Jun 30, 2016

Project Summary

Project Number: FR-3595-15
Project Title: Tech Rescue (7978) Refurbishment
Asset Type: Equipment - Replacement
Department: Fire and Rescue Services
Budget Year: 2014 **Approval Year:** 2015
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** No
Regions: City-Wide
Project Type: Equipment Replacement

Project Description

This 2004 Freighliner used for Technical Rescue is due for a mid-life refurbishment which will extend its overall lifecycle.will be past its serviceable life cycle. The NFPA Level 1 refurbishing includes drive train rebuilt, body, paint, stripping, power supply upgrade, electrical system replacement, fire pump rebuilt and certification, aerial repair and certification including hydraulic systems.

Project Timelines

Obtain Quote 1st Quarter - Award Contract 2nd Quarter - Have refurb completed and return to service 4th Quarter

Scenario Description

Other Dept Impact

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	0	0	0
2015	109,000	109,000	0
2016	0	0	0
2017	0	0	0
2018 & Beyond	0	0	0
	109,000	**109,000**	**0**

Project Detailed 2015

Object	Description		Total Amount
Expense			
01001 - 8805	3% Administration Cost		3,200
01001 - 8807	Furniture & Equipment		105,800
		Total Expense:	**109,000**
Revenue			
60070 - 8844	Fire Equipment Reserve		109,000
		Total Revenue:	**109,000**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2014	Jan 1, 2015		G.R. Senay	Dec 31, 2015

Project Summary

Project Number: FR-3606-15
Project Title: Station 76 Aerial Purchase
Asset Type: Equipment - New
Department: Fire and Rescue Services
Budget Year: 2014 **Approval Year:** 2015
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: Ward 4
Project Type: Growth/Equipment

Project Description

An aerial is a multi-purpose vehicle equipped with hose, ladders, axes, halligans, fire extinguishers, and ventilating equipment. It also has a 30m elevating device capable of high level rescue and master firestream deployment.
It has an on-board water reservoir, allowing it to fight a fire immediately upon arrival.The VFRS Senior Command Team recommend the purchase of a new fully equipped aerial for Fire Station 76.

Project Timelines

Request Quote Q1 2015 - Delivery Q2 2016

Scenario Description

DC - Appendix D - Item 3.5.2

Other Dept Impact

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	0	0	0
2015	1,300,000	1,300,000	0
2016	0	0	0
2017	0	0	0
2018 & Beyond	0	0	0
	1,300,000	**1,300,000**	**0**

Project Detailed 2015

Object	Description		Total Amount
Expense			
01001 - 8805	3% Administration Cost		38,000
01001 - 8807	Furniture & Equipment		1,262,000
		Total Expense:	**1,300,000**
Revenue			
41020 - 8820	City Wide DC - Fire		1,300,000
		Total Revenue:	**1,300,000**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	2,063,210	0	2,063,210
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR: 100-16-04 - STN 76 - 16 Firefighters & 4 Captains

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2015	Feb 1, 2015	Deputy Gary Fraser	Fire Chief Larry Bentley	May 30, 2016

Project Summary

Project Number: FR-3607-15
Project Title: Station 76 Equipment Purchase
Asset Type: Fire Buildings - Equipment
Department: Fire and Rescue Services
Budget Year: 2014 **Approval Year:** 2015
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: Ward 4
Project Type: Growth/Equipment

Project Description

Purchase of equipment for Aerial 76. Required purchase of hydraulic and manual equipment forAerial 76 in order to meet response standards.

Project Timelines

Request Quote Q1 2015 - Delivery Q2 2016

Scenario Description

DC - Appendix D - Item 3.5.3

Other Dept Impact

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	0	0	0
2015	120,000	120,000	0
2016	0	0	0
2017	0	0	0
2018 & Beyond	0	0	0
	120,000	**120,000**	**0**

Project Detailed 2015

Object	Description		Total Amount
Expense			
01001 - 8802	Consultant		116,400
01001 - 8805	3% Administration Cost		3,600
		Total Expense:	**120,000**
Revenue			
41020 - 8820	City Wide DC - Fire		120,000
		Total Revenue:	**120,000**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	6,100	0	6,100
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2015	Feb 1, 2015	Deputy Gary Fraser	Fire Chief Larry Bentley	May 30, 2016

Project Summary

Project Number: FR-3609-15
Project Title: Expand/Update Crew Quarters Station 76
Asset Type: Fire Buildings
Department: Fire and Rescue Services
Budget Year: 2014 **Approval Year:** 2015
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: Ward 4
Project Type: Growth/Development

Project Description

Build a 1200 sq. ft. addition in order to update crew quarters at Station 76 to more efficiently accomodate and additional emergency response crew.

Project Timelines

RFP Quote Q1 2015 - Award contract Q2 2015 - Completion Q1 2016

Scenario Description

DC - Appendix D - Item 3.5.1

Other Dept Impact

Buidling and Facilities

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	0	0	0
2015	360,000	360,000	0
2016	0	0	0
2017	0	0	0
2018 & Beyond	0	0	0
	360,000	**360,000**	**0**

Project Detailed 2015

Object	Description		Total Amount
Expense			
01001 - 8801	Contractors		349,200
01001 - 8805	3% Administration Cost		10,800
		Total Expense:	**360,000**
Revenue			
41020 - 8820	City Wide DC - Fire		360,000
		Total Revenue:	**360,000**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2015	Jan 31, 2015	Deputy Fraser	Fire Chief Bentley	Jan 31, 2016

Project Summary

Project Number: FR-3612-14
Project Title: Fitness Equipment and Furniture Replacement - All Stations/Divisions
Asset Type: Equipment - Replacement
Department: Fire and Rescue Services
Budget Year: 2014 **Approval Year:** 2015
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: City-Wide
Project Type: Equipment Replacement

Project Description

Fitness and furniture replacement in all stations/all divisions as necessary.

Project Timelines

Analyze excercise equipment/furniture Q1- 2014 - rollout replacements by Q3 2014

Scenario Description

DC - Appendix D - Table 1 - Other Station Equipment

Other Dept Impact

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	30,000	30,000	0
2015	30,000	30,000	0
2016	30,000	30,000	0
2017	30,000	30,000	0
2018 & Beyond	0	0	0
	120,000	**120,000**	**0**

Project Detailed 2015

Object	Description		Total Amount
Expense			
01001 - 8805	3% Administration Cost		900
01001 - 8807	Furniture & Equipment		29,100
		Total Expense:	**30,000**
Revenue			
60070 - 8844	Fire Equipment Reserve		30,000
		Total Revenue:	**30,000**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2014	Jan 15, 2014	Deputy Fraser	Fire Chief Larry Bentley	Oct 30, 2014

Project Summary

Project Number: FR-3614-15
Project Title: Replace Chief 73 Vehicle 7987
Asset Type: Equipment - Replacement
Department: Fire and Rescue Services
Budget Year: 2014 **Approval Year:** 2015
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: City-Wide
Project Type: Growth/Equipment

Project Description

Vehicle 7987 has reached its serviceable lifecycle and is in need of replacement.

Project Timelines

DC - Appendix D - Table1 (Type/Staff Vehicle)
Request Quote Q1 2015 - Delivery Q3 2015

Scenario Description

DC - Appendix D - Table1 (Type/Staff Vehicle)

Other Dept Impact

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	0	0	0
2015	45,000	45,000	0
2016	0	0	0
2017	0	0	0
2018 & Beyond	0	0	0
	45,000	**45,000**	**0**

Project Detailed 2015

Object	Description		Total Amount
Expense			
01001 - 8805	3% Administration Cost		1,350
01001 - 8807	Furniture & Equipment		43,650
		Total Expense:	**45,000**
Revenue			
60070 - 8844	Fire Equipment Reserve		45,000
		Total Revenue:	**45,000**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2015	Jan 15, 2015	Deputy Gary Fraser	Fire Chief Bentley	Sep 30, 2015

Project Summary

Project Number:	IT-2502-14
Project Title:	Electronic Document Management System
Asset Type:	Department Applications
Department:	Information & Technology Mgmt.
Budget Year:	2014
Approval Year:	2015
Scenario Name:	Main
Scenario Active:	Yes
Project Stage:	Manager of Capital
TCA:	No
Regions:	City-Wide
Project Type:	Technology

Project Description

In addition to reduced operating costs, the strategic benefits of EDMS deployment include increased business efficiency, cost effectiveness, risk avoidance, compliance with Provincial and Federal statutes, use of industry best practices, better customer service, and public accountability.Tactical benefits at the Business Unit and staff levels include a central repository for electronic documents, document sharing capabilities, faster search and retrieval results to meet business needs, easy file classification and retention, version control, audit trails, and public folders.

Project Timelines

Scenario Description

Other Dept Impact

That the corporate wide Electronic Document Management System be used by all departments to manage all of the City's electronic records, including e-mail records, and to improve the efficiency of the records-based business processes through improved information management.

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	0	0	0
2015	655,000	655,000	0
2016	360,000	360,000	0
2017	300,000	300,000	0
2018 & Beyond	476,200	476,200	0
	1,791,200	**1,791,200**	**0**

Project Detailed 2015

Object	Description		Total Amount
Expense			
01001 - 8805	3% Administration Cost		19,650
01001 - 8807	Furniture & Equipment		635,350
		Total Expense:	**655,000**
Revenue			
50000 - 8843	Transfer from Taxation		655,000
		Total Revenue:	**655,000**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	369,274	0	369,274
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR: 050-15-06/ - 050-15-07 EDMS Business Analys & EDMS Technical SME

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2007	Apr 2, 2014	Dimitri Yampolsy	Joseph Pittari	Dec 31, 2019

Project Summary

Project Number: IT-3016-13
Project Title: Personal Computer (PC) Assets Renewal
Asset Type: Equipment - Replacement
Department: Information & Technology Mgmt.
Budget Year: 2014 **Approval Year:** 2015
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: City-Wide
Project Type: Technology

Project Description

Personal Computers and associated peripherals are used by all City departments to deliver municipal services. There are approximately 1,200 PC's deployed. A systematic PC replacement program over a 4-year period ensures efficient operation of the PC assets and enables user departments to maintain a consistent level of service. For the PC replacement program to be effective, the oldest 25% of PC assets need to be replaced every year.

Project Timelines

Scenario Description

Other Dept Impact

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	350,000	350,000	0
2015	350,000	350,000	0
2016	360,000	360,000	0
2017	360,000	360,000	0
2018 & Beyond	0	0	0
	1,420,000	**1,420,000**	**0**

Project Detailed 2015

Object	Description		Total Amount
Expense			
01001 - 8805	3% Administration Cost		10,200
01001 - 8807	Furniture & Equipment		339,800
		Total Expense:	**350,000**
Revenue			
60211 - 8844	Information Technology Asset Replacement		350,000
		Total Revenue:	**350,000**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2012	Jan 1, 2013	Dimitri Yampolsky	Joseph Pittari	Dec 31, 2016

Project Summary

Project Number: IT-3017-13
Project Title: Enterprise Telephone System Assets Renewal
Asset Type: Equipment - Replacement
Department: Information & Technology Mgmt.
Budget Year: 2014 **Approval Year:** 2015
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: City-Wide
Project Type: Technology

Project Description

The corporate telephone system and associated peripherals are used by all City, VPL, VFRS departments and Call Centres in all locations to deliver services to citizens. A systematic replacement program over a 5-year period ensures efficient operation of the telephone system assets and enables user departments to maintain a consistent level of service. For the replacement program to be effective, the oldest 20% of telephone system assets need to be replaced every year.

Project Timelines

Scenario Description

Other Dept Impact

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	351,400	351,400	0
2015	390,900	390,900	0
2016	391,400	391,400	0
2017	391,400	391,400	0
2018 & Beyond	0	0	0
	1,525,100	**1,525,100**	**0**

Project Detailed 2015

Object	Description		Total Amount
Expense			
01001 - 8805	3% Administration Cost		11,400
01001 - 8807	Furniture & Equipment		379,500
		Total Expense:	**390,900**
Revenue			
60211 - 8844	Information Technology Asset Replacement		390,900
		Total Revenue:	**390,900**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2012	Jan 1, 2013	Dimitri Yampolsky	Joseph Pittari	Dec 31, 2016

Project Summary

Project Number: IT-3019-13
Project Title: Central Computing Infrastructure Renewal
Asset Type: Equipment - Replacement
Department: Information & Technology Mgmt.
Budget Year: 2014 **Approval Year:** 2015
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: City-Wide
Project Type: Technology

Project Description

Central computing facilities such as the data centre, network, servers, internet, A/V equipment and security devices are essential components of the City's technology infrastructure for delivery of municipal services. To maintain the technology infrastructure in good operating condition and to ensure uninterrupted and consistent delivery of municipal services, the oldest 25% of the technology infrastructure needs to be replaced annually.

Project Timelines

Scenario Description

Other Dept Impact

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	349,300	349,300	0
2015	388,800	388,800	0
2016	389,300	389,300	0
2017	389,300	389,300	0
2018 & Beyond	0	0	0
	1,516,700	**1,516,700**	**0**

Project Detailed 2015

Object	Description		Total Amount
Expense			
01001 - 8805	3% Administration Cost		11,320
01001 - 8807	Furniture & Equipment		377,480
		Total Expense:	**388,800**
Revenue			
60211 - 8844	Information Technology Asset Replacement		388,800
		Total Revenue:	**388,800**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2012	Jan 1, 2013	Dimitri Yampolsky	Joseph Pittari	Dec 31, 2016

Project Summary

Project Number: IT-3020-14
Project Title: Continuous Improvement - City Website (Vaughan Online)
Asset Type: Corporate Applications
Department: Information & Technology Mgmt.
Budget Year: 2014 **Approval Year:** 2015
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** No
Regions: City-Wide
Project Type: Technology

Project Description

The City's website (Vaughan Online) serves as a foundation for delivery of eServices to citizens. Ongoing innovation and continuous improvement of departmental business processes will result in additional functional requirements for Vaughan Online. A sustained funding program for Vaughan Online on-going enhancements will ensure that departmental business improvement opportunities are realized.

Project Timelines

Scenario Description

Other Dept Impact

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	154,500	154,500	0
2015	154,500	154,500	0
2016	154,500	154,500	0
2017	154,500	154,500	0
2018 & Beyond	0	0	0
	618,000	**618,000**	**0**

Project Detailed 2015

Object	Description		Total Amount
Expense			
01001 - 8805	3% Administration Cost		4,500
01001 - 8807	Furniture & Equipment		150,000
		Total Expense:	**154,500**
Revenue			
50000 - 8843	Transfer from Taxation		154,500
		Total Revenue:	**154,500**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2013	Jan 1, 2014	Dimitri Yampolsky	Joseph Pittari	Dec 31, 2017

Project Summary

Project Number: LI-4504-13
Project Title: Library Technology Upgrade
Asset Type: Technology Infrastructure
Department: Vaughan Libraries
Budget Year: 2014 **Approval Year:** 2015
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: City-Wide
Project Type: Technology

Project Description

Information services upgrade. Electronic information services, communications and user's personal technology are a growing and consistently changing facet of contemporary library services. To avoid huge sporadic requests for technology funding, we have developed and deployed a plan that requests a reasonable expenditure each year and retains the integrity of our system.

Project Timelines

Scenario Description

Other Dept Impact

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	140,000	140,000	0
2015	140,000	140,000	0
2016	140,000	140,000	0
2017	140,000	140,000	0
2018 & Beyond	0	0	0
	560,000	**560,000**	**0**

Project Detailed 2015

Object	Description		Total Amount
Expense			
01001 - 8805	3% Administration Cost		4,000
01001 - 8807	Furniture & Equipment		136,000
		Total Expense:	**140,000**
Revenue			
50000 - 8843	Transfer from Taxation		140,000
		Total Revenue:	**140,000**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2009	Apr 1, 2012		Sandy Vanderwerff	Dec 31, 2016

Project Summary

Project Number: LI-4521-15
Project Title: Carrville Bl 11 Land
Asset Type: Library Buildings
Department: Vaughan Libraries
Budget Year: 2014
Approval Year: 2015
Scenario Name: Main
Scenario Active: Yes
Project Stage: Manager of Capital
TCA: Yes
Regions: Ward 1
Project Type: Growth/Development

Project Description

Purchase Land for a 7500 square foot library requiring .225 hectares of land.Carrville land purchased in 2011. Library pays for .225 hectares at a cost of $800,000 per acre. Master Plan sets out expected purchase of .45 hectare of land at estimated cost of $1.65 million/ha

Project Timelines

Scenario Description

2013 DC Appendix C Item 2.3.1

Other Dept Impact

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	0	0	0
2015	389,000	389,000	0
2016	0	0	0
2017	0	0	0
2018 & Beyond	0	0	0
	389,000	**389,000**	**0**

Project Detailed 2015

Object	Description		Total Amount
Expense			
01001 - 8804	Land Costs		377,670
01001 - 8805	3% Administration Cost		11,330
		Total Expense:	**389,000**
Revenue			
41040 - 8820	City Wide DC - Library Buildings		350,100
50000 - 8843	Transfer from Taxation		38,900
		Total Revenue:	**389,000**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR: 220-16-02/ - 03 B11 - Neighbourhood Library - Operations & Staffing

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2014	Apr 1, 2015		Sandy Vanderwerff	Dec 31, 2015

Project Summary

Project Number: LI-4537-13
Project Title: Capital Resource Purchases
Asset Type: Library Resources
Department: Vaughan Libraries
Budget Year: 2014 — **Approval Year:** 2015
Scenario Name: Main — **Scenario Active:** Yes
Project Stage: Manager of Capital — **TCA:** Yes
Regions: City-Wide
Project Type: Infrastructure Replacement

Project Description

Purchase of library materials such as books, DVD's, CD's, etc. which have an estimated usefule life greater than one year, and the associated processing costs necessary to make these resources shelf ready. Increases to the annual contribution reserve relate to inflation and the addition of new libraries.

Project Timelines

Annually based on the applicable year

Scenario Description

Other Dept Impact

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	1,495,900	1,495,900	0
2015	1,777,500	1,777,500	0
2016	1,910,960	1,910,960	0
2017	1,949,170	1,949,170	0
2018 & Beyond	0	0	0
	7,133,530	**7,133,530**	**0**

Project Detailed 2015

Object	Description		Total Amount
Expense			
01001 - 8805	3% Administration Cost		51,700
01001 - 8808	Miscellaneous Costs		1,725,800
		Total Expense:	**1,777,500**
Revenue			
60212 - 8844	Library Materials Reserve		1,777,500
		Total Revenue:	**1,777,500**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2013	Jan 1, 2013	Sandy Vander Werff	Margie Singleton	Dec 31, 2016

Project Summary

Project Number: LI-4540-15
Project Title: Vellore Village South BL39 - Resource Materials
Asset Type: Library Resources
Department: Vaughan Libraries
Budget Year: 2014 **Approval Year:** 2015
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: Ward 3
Project Type: Growth/Development

Project Description

Purchase library resources . Required to service growing population based on Growth Related Forecast and establish opening day collections

Project Timelines

Scenario Description

2013 DC Item 2.4

Other Dept Impact

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	0	0	0
2015	386,250	386,250	0
2016	386,250	386,250	0
2017	0	0	0
2018 & Beyond	0	0	0
	772,500	**772,500**	**0**

Project Detailed 2015

Object	Description		Total Amount
Expense			
01001 - 8805	3% Administration Cost		11,250
01001 - 8808	Miscellaneous Costs		375,000
		Total Expense:	**386,250**
Revenue			
41040 - 8820	City Wide DC - Library Buildings		347,625
50000 - 8843	Transfer from Taxation		38,625
		Total Revenue:	**386,250**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR: 220-16-01 - Vellore Village South Library

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2013	Jan 1, 2015		Sandy Vander Werff	Dec 31, 2017

Project Summary

Project Number: LI-4548-15
Project Title: AODA Compliant Circulation Desk & Sorting Machine- Pierre Berton Resource Library
Asset Type: Library Buildings - Equipment
Department: Vaughan Libraries
Budget Year: 2014 **Approval Year:** 2015
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: Ward 2
Project Type: Legal/Regulatory

Project Description

Pierre Berton Resource Library does not have an AODA compliant check-out desk to properly serve library users with
assisstive needs. VPL intends to combine the checkout service to customers with an automated check-in feature
that will not only comply with AODA standards but also: provides a higher service level to customers, facilitates
better traffic flow, improves staff scheduling and potential for future staff redeployment.

Project Timelines

Scenario Description

Other Dept Impact

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	0	0	0
2015	120,000	120,000	0
2016	0	0	0
2017	0	0	0
2018 & Beyond	0	0	0
	120,000	**120,000**	**0**

Project Detailed 2015

Object	Description		Total Amount
Expense			
01001 - 8805	3% Administration Cost		3,500
01001 - 8807	Furniture & Equipment		116,500
		Total Expense:	**120,000**
Revenue			
50000 - 8843	Transfer from Taxation		120,000
		Total Revenue:	**120,000**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2013	Jan 1, 2015		Sandy Vander Werff	Dec 31, 2015

Project Summary

Project Number: PK-6305-15
Project Title: Maple Valley Plan - North Maple Regional Park Phase I (A) Construction
Asset Type: Parkland Development
Department: Parks Development
Budget Year: 2014 **Approval Year:** 2015
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: Ward 1
Project Type: Growth/Development

Project Description

Construction for North Maple Regional Park. Phase I (A) - To include rough grade & service entire site and construct an access road pending outcome of Park Planning RFP.

Project Timelines

Identified in the 2008 Development Charges Background Study for design and construction in 2011. This capital request 1 (A) represents partial funding for Phase I. An additional capital request for 1 (B) will be necessary to augment the total required to tender Phase I. Both capital requests require approval before Phase I can be tendered. Estimated Phase I construction costs are $13 million. Based on initial plans subject to change.

Scenario Description

As identified and approved in 2013 DC Study appendix F Table 2.

Other Dept Impact

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	0	0	0
2015	7,209,993	7,209,993	0
2016	0	0	0
2017	0	0	0
2018 & Beyond	0	0	0
	7,209,993	**7,209,993**	**0**

Project Detailed 2015

Object	Description		Total Amount
Expense			
01001 - 8801	Contractors		6,363,630
01001 - 8805	3% Administration Cost		210,000
01001 - 8812	Contingency		636,363
		Total Expense:	**7,209,993**
Revenue			
41080 - 8820	City Wide DC - Park Dev.		6,488,994
50000 - 8843	Transfer from Taxation		720,999
		Total Revenue:	**7,209,993**

Related Projects

Which Follow	Project Description
PK-6346-16	Maple Valley Plan - North Maple Regional Park Phase I(B)

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR: 205-16-03 - Avondale Park (North Maple) -Development/ParkAttendants

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2011	Apr 1, 2015	Martin Tavares/Melanie Morris	Jamie Bronsema	Nov 28, 2019

Project Summary

Project Number: PK-6344-13
Project Title: York Hill Park - Tennis Court Replacement
Asset Type: Parks Facilities
Department: Parks Development
Budget Year: 2014 **Approval Year:** 2015
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: Ward 5
Project Type: Infrastructure Replacement

Project Description

Tennis court repair and replacement. Deterioration of existing courts requires replacement to ensure service standards are maintained.

Project Timelines

8 months Planning
8 months Tendering and Construction

Scenario Description

Phase 2 of CIIF Grant approved project (2013).

Other Dept Impact

Parks and Forestry Operations

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	0	0	0
2015	362,848	362,848	0
2016	0	0	0
2017	0	0	0
2018 & Beyond	0	0	0
	362,848	**362,848**	**0**

Project Detailed 2015

Object	Description		Total Amount
Expense			
01001 - 8801	Contractors		297,830
01001 - 8802	Consultant		8,500
01001 - 8805	3% Administration Cost		10,568
01001 - 8812	Contingency		45,950
		Total Expense:	**362,848**
Revenue			
60188 - 8844	Parks Infra. Reserve		362,848
		Total Revenue:	**362,848**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2011	May 1, 2013	Martin Tavares/ Melanie Morris	Jamie Bronsema	Oct 31, 2016

Project Summary

Project Number: PK-6365-14
Project Title: UV1-D4 - Block 40 District Park Development
Asset Type: Parkland Development
Department: Parks Development
Budget Year: 2014 **Approval Year:** 2015
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: Ward 3
Project Type: Growth/Development

Project Description

District Park Development - To coincide with timing of high school construction. Project includes Phase 1 Design and Phase 2 Construction of park facilities including active sports fields, children's playground and waterplay, washrooms, parking and site furnishings.

Project Timelines

Year 1 Planning and Design Phase 1
Year 2-3 Tendering and Construction Phase 2

Scenario Description

As identified and approved in 2013 DC Study appendix F Table 2.

Other Dept Impact

Parks and Forestry Operations and Buildings and Facilities

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	392,112	392,112	0
2015	3,564,651	3,564,651	0
2016	0	0	0
2017	0	0	0
2018 & Beyond	0	0	0
	3,956,763	**3,956,763**	**0**

Project Detailed 2015

Object	Description		Total Amount
Expense			
01001 - 8801	Contractors		3,146,205
01001 - 8805	3% Administration Cost		103,825
01001 - 8812	Contingency		314,621
		Total Expense:	**3,564,651**
Revenue			
41080 - 8820	City Wide DC - Park Dev.		3,208,185
50000 - 8843	Transfer from Taxation		356,466
		Total Revenue:	**3,564,651**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	55,800	0	55,800
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2012	Apr 2, 2014	Martin Tavares/ Melanie Morris	Jamie Bronsema	Dec 31, 2017

Project Summary

Project Number: PK-6370-15
Project Title: Uplands Golf & Ski Centre - Irrigation/Snow Making Water Systems
Asset Type: Uplands Ski & Golf Facilities
Department: Parks Development
Budget Year: 2014 **Approval Year:** 2015
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: Ward 5
Project Type: Infrastructure Replacement

Project Description

Replacement of the irrigation and snow making water system at Uplands Golf & Ski Centre to ensure continued operations.

Project Timelines

Year 1 Planning and Approvals
Year 2 Tendering and Construction

Scenario Description

Other Dept Impact

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	0	0	0
2015	663,732	663,732	0
2016	0	0	0
2017	0	0	0
2018 & Beyond	0	0	0
	663,732	**663,732**	**0**

Project Detailed 2015

Object	Description		Total Amount
Expense			
01001 - 8801	Contractors		487,000
01001 - 8802	Consultant		50,000
01001 - 8805	3% Administration Cost		19,332
01001 - 8812	Contingency		107,400
		Total Expense:	**663,732**
Revenue			
60196 - 8844	Uplands Revenue Reserve		663,732
		Total Revenue:	**663,732**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2013	Apr 1, 2015	Martin Tavares/Melanie Morris	Jamie Bronsema	Dec 31, 2016

Project Summary

Project Number: PK-6373-15
Project Title: Pedestrian & Bicycle Master Plan (Off Road System) - Construction
Asset Type: Open Space
Department: Parks Development
Budget Year: 2014 **Approval Year:** 2015
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: Ward 2
Project Type: New Infrastructure

Project Description

Strategic continuation of the trail systems as identified in the Pedestrian and Bicycle Master Plan. Location Humber River-William Granger Greenway, Langstaff Road north into Boyd Park. Consulating approved in 2012.

Project Timelines

1 year Tendering and Construction following approvals and permits.

Scenario Description

Other Dept Impact

Parks and Forestry Operations

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	0	0	0
2015	460,000	460,000	0
2016	0	0	0
2017	0	0	0
2018 & Beyond	0	0	0
	460,000	**460,000**	**0**

Project Detailed 2015

Object	Description		Total Amount
Expense			
01001 - 8801	Contractors		400,000
01001 - 8812	Contingency		60,000
		Total Expense:	**460,000**
Revenue			
61025 - 8844	Gas Tax Reserve		460,000
		Total Revenue:	**460,000**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2013	Apr 2, 2015	Martin Tavares/Melanie Morris	Jamie Bronsema	Nov 30, 2017

Project Summary

Project Number: PK-6384-13
Project Title: Uplands Golf and Ski Centre - Hiking Trail/Pathways Improvements
Asset Type: Uplands Ski & Golf Facilities
Department: Parks Development
Budget Year: 2014 **Approval Year:** 2015
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: Ward 5
Project Type: Infrastructure Replacement

Project Description

Remove existing asphalt and granular pathway and supply and install new and replacement asphalt paths throughout Uplands Golf and Ski Centre. Work program to be completed in multiple phases.

Project Timelines

1 year per phase estimated

Scenario Description

Other Dept Impact

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	91,650	91,650	0
2015	91,650	91,650	0
2016	91,650	91,650	0
2017	91,650	91,650	0
2018 & Beyond	0	0	0
	366,600	**366,600**	**0**

Project Detailed 2015

Object	Description		Total Amount
Expense			
01001 - 8801	Contractors		72,941
01001 - 8802	Consultant		3,434
01001 - 8812	Contingency		15,275
		Total Expense:	**91,650**
Revenue			
61025 - 8844	Gas Tax Reserve		91,650
		Total Revenue:	**91,650**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2013	Apr 1, 2013	Martin Tavares/ Melanie Morris	Jamie Bronsema	Apr 1, 2018

Project Summary

Project Number: PK-6389-15
Project Title: Glen Shields Park - Tennis Court Reconstruction
Asset Type: Parks Facilities
Department: Parks Development
Budget Year: 2014 **Approval Year:** 2015
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: Ward 5
Project Type: Infrastructure Replacement

Project Description

Reconstruction of existing triple court to ensure service standards are maintained.

Project Timelines

6 months Planning
1 year Tendering and Construction

Scenario Description

Other Dept Impact

Parks and Forestry Operations

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	0	0	0
2015	284,872	284,872	0
2016	0	0	0
2017	0	0	0
2018 & Beyond	0	0	0
	284,872	**284,872**	**0**

Project Detailed 2015

Object	Description		Total Amount
Expense			
01001 - 8801	Contractors		228,000
01001 - 8802	Consultant		12,500
01001 - 8805	3% Administration Cost		8,297
01001 - 8812	Contingency		36,075
		Total Expense:	**284,872**
Revenue			
60188 - 8844	Parks Infra. Reserve		284,872
		Total Revenue:	**284,872**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2015	Apr 1, 2015	Martin Tavares/ Melanie Morris	Jamie Bronsema	Dec 31, 2016

Project Summary

Project Number: PK-6390-15
Project Title: Dufferin Reservoir - Sports Fields
Asset Type: Parks Facilities
Department: Parks Development
Budget Year: 2014 **Approval Year:** 2015
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: Ward 4
Project Type: New Infrastructure

Project Description

Installation of three soccer fields and one cricket pitch on top of Reservoir. (9 v 9, 11v11 and/or senior soccer field as required)

Project Timelines

Approximately one year from award of works

Scenario Description

Other Dept Impact

Parks and Forestry Operations

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	0	0	0
2015	482,684	482,684	0
2016	0	0	0
2017	0	0	0
2018 & Beyond	0	0	0
	482,684	**482,684**	**0**

Project Detailed 2015

Object	Description		Total Amount
Expense			
01001 - 8801	Contractors		405,000
01001 - 8802	Consultant		2,500
01001 - 8805	3% Administration Cost		14,059
01001 - 8812	Contingency		61,125
		Total Expense:	**482,684**
Revenue			
50000 - 8843	Transfer from Taxation		482,684
		Total Revenue:	**482,684**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2013	Apr 1, 2015	Martin Tavares/ Melanie Morris	Jamie Bronsema	Jun 30, 2016

Project Summary

Project Number: PK-6393-15
Project Title: West Maple Creek Park - Playground Replacement & Safety Surfacing
Asset Type: Parks Facilities
Department: Parks Development
Budget Year: 2014 **Approval Year:** 2015
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: Ward 1
Project Type: Infrastructure Replacement

Project Description

Replace deteriorating play equipment, safety surfacing and associated works to meet current Canadian Safety Association (CAN/CSA-Z614-07 R2012) guidelines.

Project Timelines

6 months Planning
6 months Tendering and Construction

Scenario Description

Other Dept Impact

Parks and Forestry Operations

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	0	0	0
2015	204,102	204,102	0
2016	0	0	0
2017	0	0	0
2018 & Beyond	0	0	0
	204,102	**204,102**	**0**

Project Detailed 2015

Object	Description		Total Amount
Expense			
01001 - 8801	Contractors		168,760
01001 - 8802	Consultant		3,550
01001 - 8805	3% Administration Cost		5,945
01001 - 8812	Contingency		25,847
		Total Expense:	**204,102**
Revenue			
60188 - 8844	Parks Infra. Reserve		204,102
		Total Revenue:	**204,102**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2015	Apr 1, 2015	Martin Tavares/ Melanie Morris	Jamie Bronsema	Jun 30, 2016

Project Summary

Project Number: PK-6394-15
Project Title: UV2-D2 - Block 11 District Park w/CC - Park Design & Construction
Asset Type: Parkland Development
Department: Parks Development
Budget Year: 2014 **Approval Year:** 2015
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: Ward 4
Project Type: Growth/Development

Project Description

Design development of a new District Park within Block 11, Ward 4 and construction administration during construction. Construction for the park to be approved in 2015. Design (2015) Construction (2017). Dependant on timing of approvals and construction of Community Centre.

Project Timelines

Year 1 Planning and Design
Year 2-3 Tendering and Construction

Scenario Description

As identified and approved in 2013 DC Study appendix F Table 2.

Other Dept Impact

Parks and Forestry Operations and Buildings and Facilities

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	0	0	0
2015	148,426	148,426	0
2016	0	0	0
2017	1,349,330	1,349,330	0
2018 & Beyond	0	0	0
	1,497,756	**1,497,756**	**0**

Project Detailed 2015

Object	Description		Total Amount
Expense			
01001 - 8802	Consultant		131,003
01001 - 8805	3% Administration Cost		4,323
01001 - 8812	Contingency		13,100
		Total Expense:	**148,426**
Revenue			
41080 - 8820	City Wide DC - Park Dev.		133,583
50000 - 8843	Transfer from Taxation		14,843
		Total Revenue:	**148,426**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2013	Apr 1, 2015	Martin Tavares/Melanie Morris	Jamie Bronsema	Dec 1, 2019

Project Summary

Project Number: PK-6399-15
Project Title: UV1-S2 - Block 33 Urban Square Design and Construction
Asset Type: Parkland Development
Department: Parks Development
Budget Year: 2014 **Approval Year:** 2015
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: Ward 3
Project Type: Growth/Development

Project Description

Development of an urban square within Block 33 West.

Scenario Description

As identified and approved in 2013 DC Study appendix F Table 2.

Project Timelines

Approximately two years.

Other Dept Impact

Parks and Forestry Operations and Buildings and Facilities

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	0	0	0
2015	297,546	297,546	0
2016	0	0	0
2017	0	0	0
2018 & Beyond	0	0	0
	297,546	**297,546**	**0**

Project Detailed 2015

Object	Description		Total Amount
Expense			
01001 - 8801	Contractors		237,000
01001 - 8802	Consultant		25,618
01001 - 8805	3% Administration Cost		8,666
01001 - 8812	Contingency		26,262
		Total Expense:	**297,546**
Revenue			
41080 - 8820	City Wide DC - Park Dev.		267,792
50000 - 8843	Transfer from Taxation		29,754
		Total Revenue:	**297,546**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2015	Apr 1, 2015	Martin Tavares/ Melanie Morris	Jamie Bronsema	Dec 1, 2016

Project Summary

Project Number: PK-6400-15
Project Title: UV1-S3 - Block 33 Urban Square Design and Construction
Asset Type: Parkland Development
Department: Parks Development
Budget Year: 2014 **Approval Year:** 2015
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: Ward 3
Project Type: Growth/Development

Project Description

Development of an urban square within Block 33 West.

Project Timelines

Approximately two years.

Scenario Description

As identified and approved in 2013 DC Study appendix F Table 2.

Other Dept Impact

Parks and Forestry Operations and Buildings and Facilities

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	0	0	0
2015	297,546	297,546	0
2016	0	0	0
2017	0	0	0
2018 & Beyond	0	0	0
	297,546	**297,546**	**0**

Project Detailed 2015

Object	Description		Total Amount
Expense			
01001 - 8801	Contractors		237,000
01001 - 8802	Consultant		25,618
01001 - 8805	3% Administration Cost		8,666
01001 - 8812	Contingency		26,262
		Total Expense:	**297,546**
Revenue			
41080 - 8820	City Wide DC - Park Dev.		267,792
50000 - 8843	Transfer from Taxation		29,754
		Total Revenue:	**297,546**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2015	Apr 1, 2015	Martin Tavares/ Melanie Morris	Jamie Bronsema	Jun 30, 2017

Project Summary

Project Number: PK-6403-15
Project Title: MacMillian Farm - Design and Construction
Asset Type: Parkland Development
Department: Parks Development
Budget Year: 2014 **Approval Year:** 2015
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: Ward 4
Project Type: Growth/Development

Project Description

Development of park space within Block 11, Ward 4. Pending outcome of business plan study.

Project Timelines

Pending outcome of business plan study and associated timing or phasing identified.

Scenario Description

37

Other Dept Impact

Parks and Forestry Operations and Buildings and Facilities

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	0	0	0
2015	487,960	487,960	0
2016	0	0	0
2017	0	0	0
2018 & Beyond	0	0	0
	487,960	**487,960**	**0**

Project Detailed 2015

Object	Description		Total Amount
Expense			
01001 - 8801	Contractors		388,000
01001 - 8802	Consultant		42,680
01001 - 8805	3% Administration Cost		14,212
01001 - 8812	Contingency		43,068
		Total Expense:	**487,960**
Revenue			
41080 - 8820	City Wide DC - Park Dev.		439,164
50000 - 8843	Transfer from Taxation		48,796
		Total Revenue:	**487,960**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2015	Apr 1, 2015	Martin Tavares/ Melanie Morris	Jamie Bronsema	Jun 30, 2017

Project Summary

Project Number: PK-6405-15
Project Title: Don and Humber River System Trail Signage (2015)
Asset Type: Open Space
Department: Parks Development
Budget Year: 2014 **Approval Year:** 2015
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: Ward 1, Ward 2, Ward 4, Ward 5
Project Type: New Infrastructure

Project Description

The Don and Humber River System Trail Signage Program will identify a clearly marked and signed network with the installation of Trail head, Wayfinding, Directional and Safety Crossing Signs, featuring linkages to both existing and planned trails, routes and on road bike lane systems in the City and adjacent municipalities.

Project Timelines

Works are to be completed within approximately one year of award of tender.

Scenario Description

Other Dept Impact

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	0	0	0
2015	108,905	108,905	0
2016	0	0	0
2017	0	0	0
2018 & Beyond	0	0	0
	108,905	**108,905**	**0**

Project Detailed 2015

Object	Description		Total Amount
Expense			
01001 - 8801	Contractors		84,700
01001 - 8802	Consultant		10,000
01001 - 8812	Contingency		14,205
		Total Expense:	**108,905**
Revenue			
61025 - 8844	Gas Tax Reserve		108,905
		Total Revenue:	**108,905**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2015	Apr 1, 2015	Martin Tavares/Melanie Morris	Jamie Bronsema	Jun 30, 2016

Project Summary

Project Number: PK-6421-15
Project Title: Princeton Gate Park - Playground Replacement & Safety Surfacing
Asset Type: Parks Facilities
Department: Parks Development
Budget Year: 2014 **Approval Year:** 2015
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: Ward 1
Project Type: Infrastructure Replacement

Project Description

Replace deteriorating play equipment and associated safety surfacing to meet current Canadian Safety Association (CAN/CSA-Z614-07 R2012) guidelines. Including associated works.

Project Timelines

6 months Planning
6 months Tendering and Construction

Scenario Description

Other Dept Impact

Potential to reduce operating impact for Parks and Forestry Operations

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	0	0	0
2015	158,404	158,404	0
2016	0	0	0
2017	0	0	0
2018 & Beyond	0	0	0
	158,404	**158,404**	**0**

Project Detailed 2015

Object	Description		Total Amount
Expense			
01001 - 8801	Contractors		133,180
01001 - 8802	Consultant		550
01001 - 8805	3% Administration Cost		4,614
01001 - 8812	Contingency		20,060
		Total Expense:	**158,404**
Revenue			
60188 - 8844	Parks Infra. Reserve		158,404
		Total Revenue:	**158,404**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2015	Apr 1, 2015	Martin Tavares/ Melanie Morris	Jamie Bronsema	Jun 30, 2016

Project Summary

Project Number: PK-6438-15
Project Title: Marco Park - Tennis Court Reconstruction
Asset Type: Parks Facilities
Department: Parks Development
Budget Year: 2014 **Approval Year:** 2015
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: Ward 3
Project Type: Infrastructure Replacement

Project Description

Reconstruction of existing triple court to ensure service standards are maintained.

Project Timelines

8 months Planning
8 months Tendering and Construction

Scenario Description

Other Dept Impact

Parks and Forestry Operations

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	0	0	0
2015	224,463	224,463	0
2016	0	0	0
2017	0	0	0
2018 & Beyond	0	0	0
	224,463	**224,463**	**0**

Project Detailed 2015

Object	Description		Total Amount
Expense			
01001 - 8801	Contractors		177,000
01001 - 8802	Consultant		12,500
01001 - 8805	3% Administration Cost		6,538
01001 - 8812	Contingency		28,425
		Total Expense:	**224,463**
Revenue			
60188 - 8844	Parks Infra. Reserve		224,463
		Total Revenue:	**224,463**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2015	Apr 1, 2015	Martin Tavares/ Melanie Morris	Jamie Bronsema	Oct 30, 2016

Project Summary

Project Number: PK-6455-15
Project Title: UV2-N19 - Block 12 Neighbourhood Park Design and Construction
Asset Type: Parkland Development
Department: Parks Development
Budget Year: 2014 **Approval Year:** 2015
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: Ward 4
Project Type: Growth/Development

Project Description

New neighbourhood park in Block 12.

Project Timelines

Year 1 Planning and Design
Year 2 Construction

Scenario Description

As identified and approved in 2013 DC Study appendix F Table 2.

Other Dept Impact

Parks and Forestry Operations and Buildings and Facilities

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	0	0	0
2015	1,542,214	1,542,214	0
2016	0	0	0
2017	0	0	0
2018 & Beyond	0	0	0
	1,542,214	**1,542,214**	**0**

Project Detailed 2015

Object	Description		Total Amount
Expense			
01001 - 8801	Contractors		1,226,286
01001 - 8802	Consultant		134,891
01001 - 8805	3% Administration Cost		44,919
01001 - 8812	Contingency		136,118
		Total Expense:	**1,542,214**
Revenue			
41080 - 8820	City Wide DC - Park Dev.		1,387,993
50000 - 8843	Transfer from Taxation		154,221
		Total Revenue:	**1,542,214**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2015	Mar 2, 2015	Martin Tavares/ Melanie Morris	Jamie Bronsema	Jun 30, 2017

Project Summary

Project Number: PK-6461-15
Project Title: Marco Park - Playground Replacement & Safety Surfacing
Asset Type: Parks Facilities
Department: Parks Development
Budget Year: 2014 **Approval Year:** 2015
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: Ward 3
Project Type: Infrastructure Replacement

Project Description

Replace deteriorating play equipment and associated safety surfacing to meet most current Canadian Safety Association (CAN/CSA-Z614-07 R2012) guidelines including associated works.

Project Timelines

6 months Planning
6 months Tendering and Construction

Scenario Description

As per Parks Operations Ranking

Other Dept Impact

Parks and Forestry Operations

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	0	0	0
2015	138,872	138,872	0
2016	0	0	0
2017	0	0	0
2018 & Beyond	0	0	0
	138,872	**138,872**	**0**

Project Detailed 2015

Object	Description		Total Amount
Expense			
01001 - 8801	Contractors		116,970
01001 - 8802	Consultant		5,600
01001 - 8805	3% Administration Cost		4,045
01001 - 8812	Contingency		12,257
		Total Expense:	**138,872**
Revenue			
60188 - 8844	Parks Infra. Reserve		138,872
		Total Revenue:	**138,872**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2015	Mar 1, 2015	Martin Tavares / Melanie Morris	Jamie Bronsema	Oct 30, 2016

Project Summary

Project Number: PK-6464-15
Project Title: Rosedale North Park - Basketball Court Reconstruction
Asset Type: Parks Facilities
Department: Parks Development
Budget Year: 2014 **Approval Year:** 2015
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: Ward 5
Project Type: Infrastructure Replacement

Project Description

Reconstruction of an existing basketball court and associated works to ensure continued service levels.

Project Timelines

6 month Planning

Scenario Description

As per Parks Operations Ranking

Other Dept Impact

Parks and Forestry Operations

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	0	0	0
2015	73,321	73,321	0
2016	0	0	0
2017	0	0	0
2018 & Beyond	0	0	0
	73,321	**73,321**	**0**

Project Detailed 2015

Object	Description		Total Amount
Expense			
01001 - 8801	Contractors		58,400
01001 - 8802	Consultant		3,500
01001 - 8805	3% Administration Cost		2,136
01001 - 8812	Contingency		9,285
		Total Expense:	**73,321**
Revenue			
60188 - 8844	Parks Infra. Reserve		73,321
		Total Revenue:	**73,321**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2015	Mar 1, 2015	Martin Tavares / Melanie Morris	Jamie Bronsema	Oct 30, 2016

Project Summary

Project Number: PK-6465-15
Project Title: Dufferin District Park - Basketball Court Reconstruction
Asset Type: Parks Facilities
Department: Parks Development
Budget Year: 2014 **Approval Year:** 2015
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: Ward 5
Project Type: Infrastructure Replacement

Project Description

Reconstruction of an existing basketball court and associated works to ensure continued service levels.

Project Timelines

6 months Planning
6 months Tendering and Construction

Scenario Description

In accordance with Parks Operations Priority list

Other Dept Impact

Parks and Forestry Operations

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	0	0	0
2015	72,965	72,965	0
2016	0	0	0
2017	0	0	0
2018 & Beyond	0	0	0
	72,965	**72,965**	**0**

Project Detailed 2015

Object	Description		Total Amount
Expense			
01001 - 8801	Contractors		58,100
01001 - 8802	Consultant		3,500
01001 - 8805	3% Administration Cost		2,125
01001 - 8812	Contingency		9,240
		Total Expense:	**72,965**
Revenue			
60188 - 8844	Parks Infra. Reserve		72,965
		Total Revenue:	**72,965**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2015	Mar 1, 2015	Martin Tavares / Melanie Morris	Jamie Bronsema	Oct 30, 2016

Project Summary

Project Number: PK-6466-15
Project Title: Woodbridge Highlands Park - Basketball Court Reconstruction
Asset Type: Parks Facilities
Department: Parks Development
Budget Year: 2014 **Approval Year:** 2015
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: Ward 2
Project Type: Infrastructure Replacement

Project Description

Reconstruction of an existing basketball court and associated works to ensure continued service levels.

Project Timelines

6 months Planning
6 months Tendering and Construction

Scenario Description

As per Parks Operations Priority Ranking for replacement

Other Dept Impact

Parks and Forestry Operations

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	0	0	0
2015	74,244	74,244	0
2016	0	0	0
2017	0	0	0
2018 & Beyond	0	0	0
	74,244	**74,244**	**0**

Project Detailed 2015

Object	Description		Total Amount
Expense			
01001 - 8801	Contractors		59,180
01001 - 8802	Consultant		3,500
01001 - 8805	3% Administration Cost		2,162
01001 - 8812	Contingency		9,402
		Total Expense:	**74,244**
Revenue			
60188 - 8844	Parks Infra. Reserve		74,244
		Total Revenue:	**74,244**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2015	Mar 1, 2015	Martin Tavares / Melanie Morris	Jamie Bronsema	Oct 30, 2016

Project Summary

Project Number: PK-6474-15
Project Title: Keffer Marsh - Bridge Replacement
Asset Type: Parks Facilities
Department: Parks Development
Budget Year: 2014 **Approval Year:** 2015
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: Ward 4
Project Type: Infrastructure Replacement

Project Description

Replacement of an existing bridge #MS38 and safety improvements including associated works as identified in the 2012 bi-yearly Engineering report.

Project Timelines

1 year Planning and Permits
1 year tendering and Construction

Scenario Description

Other Dept Impact

Parks and Forestry Operations

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	0	0	0
2015	89,726	89,726	0
2016	0	0	0
2017	0	0	0
2018 & Beyond	0	0	0
	89,726	**89,726**	**0**

Project Detailed 2015

Object	Description		Total Amount
Expense			
01001 - 8801	Contractors		67,250
01001 - 8802	Consultant		8,500
01001 - 8805	3% Administration Cost		2,613
01001 - 8812	Contingency		11,363
		Total Expense:	**89,726**
Revenue			
61025 - 8844	Gas Tax Reserve		89,726
		Total Revenue:	**89,726**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2015	Mar 1, 2015	Martin Tavares / Melanie Morris	Jamie Bronsema	Jun 30, 2017

Project Summary

Project Number: PK-6478-15
Project Title: Maple Airport - Playground Surfacing and Accessible Swings
Asset Type: Parks Facilities
Department: Parks Development
Budget Year: 2014 **Approval Year:** 2015
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: Ward 1
Project Type: Infrastructure Replacement

Project Description

Playground upgrading to meet goals of accessibility including replace swings, install new surfacing and hardscape connection to swings and associated works.

Project Timelines

4 months Planning
4 months Tendering and Construction

Scenario Description

Other Dept Impact

Parks and Forestry Operations

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	0	0	0
2015	70,422	70,422	0
2016	0	0	0
2017	0	0	0
2018 & Beyond	0	0	0
	70,422	**70,422**	**0**

Project Detailed 2015

Object	Description		Total Amount
Expense			
01001 - 8801	Contractors		56,555
01001 - 8802	Consultant		5,600
01001 - 8805	3% Administration Cost		2,051
01001 - 8812	Contingency		6,216
		Total Expense:	**70,422**
Revenue			
60188 - 8844	Parks Infra. Reserve		70,422
		Total Revenue:	**70,422**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2015	Mar 1, 2015	Martin Tavares / Melanie Morris	Jamie Bronsema	Jun 30, 2016

Project Summary

Project Number: PK-6489-14
Project Title: Oak Bank Pond - Boardwalk Reconstruction
Asset Type: Parks Facilities
Department: Parks Development
Budget Year: 2014 **Approval Year:** 2015
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: Ward 5
Project Type: Infrastructure Replacement

Project Description

Deteriorating boardwalk is now in need for replacement as identified by Parks Operations. Phase 1 budget for design, engineering etc. Phase 2 Construction following year budget request to include boardwalk works including new railing, gates, benches, trash receptacles, overhead polylines and a do not feed the wildlife pamphlet and associated works.

Project Timelines

Year 1 Planning and Design Phase 1
Year 2 Tendering and Construction Phase 2

Scenario Description

Other Dept Impact

Parks and Forestry Operations

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	30,591	30,591	0
2015	237,930	237,930	0
2016	0	0	0
2017	0	0	0
2018 & Beyond	0	0	0
	268,521	**268,521**	**0**

Project Detailed 2015

Object	Description		Total Amount
Expense			
01001 - 8801	Contractors		210,000
01001 - 8805	3% Administration Cost		6,930
01001 - 8812	Contingency		21,000
		Total Expense:	**237,930**
Revenue			
60188 - 8844	Parks Infra. Reserve		237,930
		Total Revenue:	**237,930**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2014	Mar 1, 2014	Martin Tavares / Melanie Morris	Jamie Bronsema	Jun 30, 2016

Project Summary

Project Number: PO-6700-13
Project Title: Tree Planting Program-Regular
Asset Type: Parks Facilities
Department: Parks & Forestry Operations
Budget Year: 2014 **Approval Year:** 2015
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** No
Regions: City-Wide
Project Type: Infrastructure Replacement

Project Description

Planting of new trees to replace trees removed throughout 2013-2016 due to insect, disease, storm damage, vehicular accidents, etc. To maintain the City's Urban Forest Canopy as directed by Council and P&FO's Five Year Plan to increase tree plantings. Projected numbers are based on past 3 year averages

Project Timelines

Tree planting takes place annually from May - July and Sept - November.

Scenario Description

Other Dept Impact

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	611,030	611,030	0
2015	611,030	611,030	0
2016	611,030	611,030	0
2017	611,030	611,030	0
2018 & Beyond	0	0	0
	2,444,120	**2,444,120**	**0**

Project Detailed 2015

Object	Description		Total Amount
Expense			
01001 - 8801	Contractors		539,303
01001 - 8805	3% Administration Cost		17,797
01001 - 8812	Contingency		53,930
		Total Expense:	**611,030**
Revenue			
50000 - 8843	Transfer from Taxation		562,148
61012-8844	Tree Replace Reserve		48,882
		Total Revenue:	**611,030**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2012	May 1, 2014	Jeffrey Silcox-Childs	Marlon Kallideen	Dec 1, 2017

Project Summary

Project Number: PO-6739-13
Project Title: Tree Replacement Program-EAB
Asset Type: Parks Facilities
Department: Parks & Forestry Operations
Budget Year: 2014 **Approval Year:** 2015
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** No
Regions: City-Wide
Project Type: Infrastructure Replacement

Project Description

To replace trees removed throughout 2013 due to Emerald Ash Borer(EAB) infestation. The number of tree replacements is projected to be 500 per year over 20 years as a result of the Emerald Ash Borer (EAB) infestation. The costs are calculated based on 500 trees at $725 per tree.

Project Timelines

Scenario Description

Other Dept Impact

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	417,941	417,941	0
2015	417,941	417,941	0
2016	417,941	417,941	0
2017	417,941	417,941	0
2018 & Beyond	0	0	0
	1,671,764	**1,671,764**	**0**

Project Detailed 2015

Object	Description		Total Amount
Expense			
01001 - 8801	Contractors		368,880
01001 - 8805	3% Administration Cost		12,173
01001 - 8812	Contingency		36,888
		Total Expense:	**417,941**
Revenue			
50000 - 8843	Transfer from Taxation		417,941
		Total Revenue:	**417,941**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2013	May 1, 2014	Jeffrey Silcox-Childs	Marlon Kallideen	Dec 31, 2017

Project Summary

Project Number: PO-6741-15
Project Title: Maple Community Centre-Landscape & Traffic Safety Improvements
Asset Type: Parks Facilities
Department: Parks & Forestry Operations
Budget Year: 2014 **Approval Year:** 2015
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** No
Regions: Ward 1
Project Type: New Infrastructure

Project Description

The realignment of the new entrance requires traffic controls to allow for safe internal movement of traffic. This will require the removal of river rock landscape features & replacement with sod & installation of traffic island at entrance to property. River rock is also a safety concern as it is now being picked up and thrown around the property. Additional modifications to existing islands and curbs will be done to improve the safe flow of vehicle and pedestrian traffic as the entrances and exits onto Keele Street have been modified in 2012 by the Region.

Project Timelines

Scenario Description

Landscape and traffic safety improvements to the exterior grounds at Maple Community Centre.

Other Dept Impact

Buildings & Facilities Department

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	0	0	0
2015	180,250	180,250	0
2016	0	0	0
2017	0	0	0
2018 & Beyond	0	0	0
	180,250	**180,250**	**0**

Project Detailed 2015

Object	Description		Total Amount
Expense			
01001 - 8801	Contractors		175,000
01001 - 8805	3% Administration Cost		5,250
		Total Expense:	**180,250**
Revenue			
50000 - 8843	Transfer from Taxation		180,250
		Total Revenue:	**180,250**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2012	May 1, 2015	Jason Inwood	Marlon Kallideen	Dec 31, 2015

Project Summary

Project Number: PO-6742-15
Project Title: Park Benches-Various Locations
Asset Type: Parks Facilities
Department: Parks & Forestry Operations
Budget Year: 2014 **Approval Year:** 2015
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: City-Wide
Project Type: Equipment Replacement

Project Description

Replacement and installation of damaged, defaced and wooden furniture within parks - 50 park benches.

Scenario Description

Project Timelines

Other Dept Impact

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	0	0	0
2015	74,200	74,200	0
2016	0	0	0
2017	0	0	0
2018 & Beyond	0	0	0
	74,200	**74,200**	**0**

Project Detailed 2015

Object	Description		Total Amount
Expense			
01001 - 8805	3% Administration Cost		2,200
01001 - 8807	Furniture & Equipment		72,000
		Total Expense:	**74,200**
Revenue			
60188 - 8844	Parks Infra. Reserve		74,200
		Total Revenue:	**74,200**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2012	Apr 2, 2015	Jason Inwood	Marlon Kallideen	Dec 31, 2015

Project Summary

Project Number: PO-6743-15
Project Title: Park Picnic Table-Various Locations
Asset Type: Parks Facilities
Department: Parks & Forestry Operations
Budget Year: 2014 **Approval Year:** 2015
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: City-Wide
Project Type: Equipment Replacement

Project Description

Replacement and installation of damaged, defaced and wooden furniture within parks - 40 permanent picnic tables.

Project Timelines

Scenario Description

Other Dept Impact

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	0	0	0
2015	74,200	74,200	0
2016	0	0	0
2017	0	0	0
2018 & Beyond	0	0	0
	74,200	**74,200**	**0**

Project Detailed 2015

Object	Description		Total Amount
Expense			
01001 - 8805	3% Administration Cost		2,200
01001 - 8807	Furniture & Equipment		72,000
		Total Expense:	**74,200**
Revenue			
60188 - 8844	Parks Infra. Reserve		74,200
		Total Revenue:	**74,200**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2012	Apr 2, 2015	Jason Inwood	Marlon Kallideen	Dec 31, 2015

Project Summary

Project Number: PO-6746-15
Project Title: Fence Repair & Replacement Program
Asset Type: Parks Facilities
Department: Parks & Forestry Operations
Budget Year: 2014 **Approval Year:** 2015
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: City-Wide
Project Type: Infrastructure Replacement

Project Description

As City owned and maintained fences deteriorate and age, they are identified for repair & replacement as per the department replacement strategy and evaluation/ranking program. City owned & maintained fences are located throughout Vaughan on municipal and regional R.O.W.'s. In 2014, 1295 Lm of fencing have been identified for repair and/or replacement.

Project Timelines

Work takes place between April and December.

Scenario Description

Other Dept Impact

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	373,983	373,983	0
2015	418,000	418,000	0
2016	140,400	140,400	0
2017	114,963	114,963	0
2018 & Beyond	0	0	0
	1,047,346	**1,047,346**	**0**

Project Detailed 2015

Object	Description		Total Amount
Expense			
01001 - 8801	Contractors		386,500
01001 - 8805	3% Administration Cost		12,175
01001 - 8812	Contingency		19,325
		Total Expense:	**418,000**
Revenue			
60188 - 8844	Parks Infra. Reserve		418,000
		Total Revenue:	**418,000**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2013	Apr 1, 2014	Jeffrey Silcox-Childs	Marlon Kallideen	Dec 1, 2017

Project Summary

Project Number: PO-6747-15
Project Title: Relocation of Gazebo (Dr.Mcleans to Rainbow Creek)
Asset Type: Parks Facilities
Department: Parks & Forestry Operations
Budget Year: 2014 **Approval Year:** 2015
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: Ward 2
Project Type: Infrastructure Replacement

Project Description

Relocation of the old picnic shelter from Dr. Mcleans Park to Rainbow Creek Park. The old shelter is not being utilized as it was after the completion of the new shelter and washroom facilities at Dr. Mcleans Park in 2011. By relocating the old shelter to Rainbow Creek Park, the recreation department will realize additional opportunities to book family picnics and special events.

Project Timelines

The anticipated project completion would be Q4 - 2015

Scenario Description

Other Dept Impact

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	0	0	0
2015	56,650	56,650	0
2016	0	0	0
2017	0	0	0
2018 & Beyond	0	0	0
	56,650	**56,650**	**0**

Project Detailed 2015

Object	Description		Total Amount
Expense			
01001 - 8801	Contractors		50,000
01001 - 8805	3% Administration Cost		1,650
01001 - 8812	Contingency		5,000
		Total Expense:	**56,650**
Revenue			
60188 - 8844	Parks Infra. Reserve		56,650
		Total Revenue:	**56,650**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2013	Sep 30, 2015	Jason Inwood	Marlon Kallideen	Dec 31, 2015

Project Summary

Project Number:	PO-6753-14
Project Title:	CTS Mobile Handheld Program
Asset Type:	Equipment - New
Department:	Parks & Forestry Operations
Budget Year:	2014
Approval Year:	2015
Scenario Name:	Main
Scenario Active:	Yes
Project Stage:	Manager of Capital
TCA:	Yes
Regions:	City-Wide
Project Type:	Technology

Project Description

2014 - Consulting and design component to clearly define the department needs, and determine optimal solution for a mobile software application & hardware to allow staff to access CTS work orders in the field. 2015 - Conduct a pilot project and initiate inventory data collection. 2015 - implement new mobile application. All worked performed within the P&FO Dept. and specifically within Forestry is completed through our CTS work order system. In an effort to be efficient and accurate, a mobile device is required to allow staff to access and update CTS work orders directly in the field.

Project Timelines

Consulting and design: 2014, Pilot Project: 2015, Implementation: 2016

Scenario Description

Other Dept Impact

ITM

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	30,900	30,900	0
2015	157,220	157,220	0
2016	157,220	157,220	0
2017	0	0	0
2018 & Beyond	0	0	0
	345,340	**345,340**	**0**

Project Detailed 2015

Object	Description		Total Amount
Expense			
01001 - 8805	3% Administration Cost		4,580
01001 - 8807	Furniture & Equipment		152,640
		Total Expense:	**157,220**
Revenue			
50000 - 8843	Transfer from Taxation		157,220
		Total Revenue:	**157,220**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2014	Mar 3, 2014	Jeffery Silcox-Childs	Marlon Kallideen	Dec 16, 2016

Project Summary

Project Number: PO-6754-13
Project Title: Parks Concrete Walkway Repairs/Replacements
Asset Type: Sidewalks, Pathways & Guiderails
Department: Parks & Forestry Operations
Budget Year: 2014 **Approval Year:** 2015
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: City-Wide
Project Type: Infrastructure Replacement

Project Description

Repair and replacement of concrete walkways in parks as identified annually. Walkways which have cracked or heaved represent a significant hazard to park users. In 2013 1750m2 of walkway has been identified for repair/replacement in 2014.

Project Timelines

Work will commence in May/June 2014 and be completed by Nov 2014 (On going until 2017).

Scenario Description

Other Dept Impact

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	237,930	237,930	0
2015	237,930	237,930	0
2016	216,300	216,300	0
2017	216,300	216,300	0
2018 & Beyond	0	0	0
	908,460	**908,460**	**0**

Project Detailed 2015

Object	Description		Total Amount
Expense			
01001 - 8801	Contractors		220,000
01001 - 8805	3% Administration Cost		6,930
01001 - 8812	Contingency		11,000
		Total Expense:	**237,930**
Revenue			
60188 - 8844	Parks Infra. Reserve		237,930
		Total Revenue:	**237,930**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2013	May 1, 2014	Jason Inwood	Marlon Kallideen	Nov 7, 2017

Project Summary

Project Number: PW-2013-07
Project Title: Street Light Pole Replacement Program
Asset Type: Streetlights
Department: Public Works - Operations
Budget Year: 2014 **Approval Year:** 2015
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: City-Wide
Project Type: Infrastructure Replacement

Project Description

Replacement of damaged/deficient street light poles and associated components and/or wiring where required.
The City's Streetlight Maintenance contractor inspects and inventories the streetlighting system, determining the condition of the poles. From this report, the poles in poor condition are replaced.
Since 2010 we have replaced 566 poles, approximately 162 poles per year.

Project Timelines

Scenario Description

Other Dept Impact

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	309,000	309,000	0
2015	309,000	309,000	0
2016	309,000	309,000	0
2017	309,000	309,000	0
2018 & Beyond	0	0	0
	1,236,000	**1,236,000**	**0**

Project Detailed 2015

Object	Description		Total Amount
Expense			
01001 - 8801	Contractors		300,000
01001 - 8805	3% Administration Cost		9,000
		Total Expense:	**309,000**
Revenue			
50000 - 8843	Transfer from Taxation		309,000
		Total Revenue:	**309,000**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2007	Jan 2, 2013	Robert Meek	Brian Anthony	Dec 29, 2017

Project Summary

Project Number:	PW-2035-11
Project Title:	Curb and Sidewalk Repair & Replacement
Asset Type:	Sidewalks, Pathways & Guiderails
Department:	Public Works - Operations
Budget Year:	2014
Approval Year:	2015
Scenario Name:	Main
Scenario Active:	Yes
Project Stage:	Manager of Capital
TCA:	Yes
Regions:	City-Wide
Project Type:	Infrastructure Replacement

Project Description

The annual curb and sidewalk repair & replacement program involves the removal and replacement of damaged sections of curbs and sidewalks, Citywide.Continuing program that results in reduced claims for trip and falls, and maintains the City's infrastructure. All assumed sidewalks were captured during our 2012 Inventory Assessment program. As required under the province's Minimum Maintenance Standards a complete sidewalk inventory assessment must be undertaken each year.

Project Timelines

Scenario Description

Increased funding is required over time to address growth and meet the inspection, repair and replacement program.

Other Dept Impact

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	1,600,000	1,600,000	0
2015	1,700,000	1,700,000	0
2016	1,800,000	1,800,000	0
2017	1,900,000	1,900,000	0
2018 & Beyond	0	0	0
	7,000,000	**7,000,000**	**0**

Project Detailed 2015

Object	Description		Total Amount
Expense			
01001 - 8801	Contractors		1,700,000
		Total Expense:	**1,700,000**
Revenue			
61025 - 8844	Gas Tax Reserve		1,700,000
		Total Revenue:	**1,700,000**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2011	May 10, 2013	Jeff Johnston	Brian Anthony	Nov 30, 2017

Project Summary

Project Number: PW-2057-14
Project Title: Dome Doors
Asset Type: Other Buildings & Facilities
Department: Public Works - Operations
Budget Year: 2014 **Approval Year:** 2015
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: City-Wide
Project Type: Legal/Regulatory

Project Description

Install two 18'x22' universal mount strip doors on two existing salt domes located at Dufferin Yard and JOC. The doors will provide security for salt product stored at the remote locations, protect salt from the elements to reduce leaching of liquid salt brine into the environment and prevent entry by wildlife. These measures support the City's Salt Management Plan and compliance with regulations falling under the Canadian Environmental Protection Act, Clean Water Act, Ontario Water Resources Act and The Fisheries Act.

Project Timelines

Two domes per year (4 doors). Target installation for September 2014.

Scenario Description

Installing dome doors provides a security measure and supports legislation prohibiting the release of contaminants that are confirmed hazardous to the environment.

Other Dept Impact

Building & Facilities

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	38,625	38,625	0
2015	38,625	38,625	0
2016	0	0	0
2017	0	0	0
2018 & Beyond	0	0	0
	77,250	**77,250**	**0**

Project Detailed 2015

Object	Description		Total Amount
Expense			
01001 - 8801	Contractors		37,500
01001 - 8805	3% Administration Cost		1,125
		Total Expense:	**38,625**
Revenue			
50000 - 8843	Transfer from Taxation		38,625
		Total Revenue:	**38,625**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	500	0	500
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2013	Apr 1, 2014	Jeff Johnston	Brian Anthony	Sep 1, 2015

Project Summary

Project Number: PW-2058-13
Project Title: LED Streetlight Conversion
Asset Type: Streetlights
Department: Public Works - Operations
Budget Year: 2014 **Approval Year:** 2015
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: City-Wide
Project Type: Infrastructure Replacement

Project Description

Funds to undertake further replacement of residential High Pressure Sodium (HPS) street lights with LED lighting as an ongoing established program. The initial project involved the conversion of approximately 1800 streetlights in 2010 and 2011. Only regular streetlight maintenance was undertaken in 2012.

Project Timelines

Multi-year conversion of cobra head style City street lights from HPS to LED. (Approximately 13,000 units)

Scenario Description

Other Dept Impact

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	0	0	0
2015	1,500,000	1,500,000	0
2016	1,500,000	1,500,000	0
2017	1,500,000	1,500,000	0
2018 & Beyond	6,000,000	6,000,000	0
	10,500,000	**10,500,000**	**0**

Project Detailed 2015

Object	Description		Total Amount
Expense			
01001 - 8801	Contractors		1,500,000
		Total Expense:	**1,500,000**
Revenue			
61025 - 8844	Gas Tax Reserve		1,500,000
		Total Revenue:	**1,500,000**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2013	Jan 1, 2013	Robert Meek	Brian Anthony	Dec 1, 2020

Project Summary

Project Number: PW-2063-13
Project Title: ICI Water Meter Replacement Program
Asset Type: Equipment - Replacement
Department: Public Works - Operations
Budget Year: 2014 **Approval Year:** 2015
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: City-Wide
Project Type: Infrastructure Replacement

Project Description

The City's inventory of industrial, commercial and institutional water meters was exposed to a water meter calibration program. The program identified those water meters that could not be calibrated and need to be replaced. This initiative will see these water meters entirely replaced throughout the system over the next 5 years.

Project Timelines

This initiative will see these water meters entirely replaced throughout the system over the next 5 years.

Scenario Description

Other Dept Impact

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	206,000	206,000	0
2015	206,000	206,000	0
2016	206,000	206,000	0
2017	206,000	206,000	0
2018 & Beyond	0	0	0
	824,000	**824,000**	**0**

Project Detailed 2015

Object	Description		Total Amount
Expense			
01001 - 8801	Contractors		200,000
01001 - 8805	3% Administration Cost		6,000
		Total Expense:	**206,000**
Revenue			
60180 - 8844	Water Reserve		206,000
		Total Revenue:	**206,000**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2013	Jun 1, 2013	Robert Meek	Brian Anthony	Dec 1, 2017

Project Summary

Project Number: RE-9503-13
Project Title: Fitness Centre Equipment Replacement
Asset Type: Equipment - Replacement
Department: Recreation
Budget Year: 2014 **Approval Year:** 2015
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: City-Wide
Project Type: Equipment Replacement

Project Description

Annual equipment replacement program. Ongoing replacement of fitness equipment at all locations. Cardio, weight training equipment and studio cycles.

Project Timelines

Scenario Description

Equipment replacement at the following fitness centres: APCC, GAWCC, MCC, as well as NTCC which will have been open for 7 years and qualifies for replacement equipment as per Life Cycle estimates (6-8yrs).

Other Dept Impact

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	125,100	125,100	0
2015	125,100	125,100	0
2016	125,100	125,100	0
2017	125,100	125,100	0
2018 & Beyond	0	0	0
	500,400	**500,400**	**0**

Project Detailed 2015

Object	Description		Total Amount
Expense			
01001 - 8805	3% Administration Cost		3,700
01001 - 8807	Furniture & Equipment		121,400
		Total Expense:	**125,100**
Revenue			
60010 - 8844	Pre-B& F Infra. Reserve		125,100
		Total Revenue:	**125,100**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2010	Apr 30, 2013	Paul Compton	Mary Reali	Dec 31, 2016

Project Summary

Project Number: RE-9519-15
Project Title: Vaughan Art Gallery Site Study
Asset Type: Studies
Department: Recreation
Budget Year: 2014 **Approval Year:** 2015
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** No
Regions: City-Wide
Project Type: Studies

Project Description

To conduct a study of the City Hall site to look at incorporating the proposed gallery building at this site and looking at parking, traffic and siting of building at Civic Centre campus as directed by Council. Council, at its August 31st 2010 meeting, passed a motion requesting staff to look at parking, traffic and siting issues as it relates to the proposed Vaughan Art Gallery. In August 2010, Council reviewed and received the Vaughan Art Gallery Study at Vaughan City Hall and identified these additional issues to further study.

Project Timelines

Scenario Description

Other Dept Impact

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	0	0	0
2015	51,500	51,500	0
2016	0	0	0
2017	0	0	0
2018 & Beyond	0	0	0
	51,500	**51,500**	**0**

Project Detailed 2015

Object	Description		Total Amount
Expense			
01001 - 8802	Consultant		50,000
01001 - 8805	3% Administration Cost		1,500
		Total Expense:	**51,500**
Revenue			
50000 - 8843	Transfer from Taxation		51,500
		Total Revenue:	**51,500**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2012	Apr 1, 2015	Angela Palermo	Mary Reali	Dec 31, 2015

Project Summary

Project Number: RE-9521-15
Project Title: Retrofit to Energy-Efficient Lighting at Gallery space at MCC
Asset Type: Recreation Buildings & Facilities
Department: Recreation
Budget Year: 2014 **Approval Year:** 2015
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: Ward 1
Project Type: New Infrastructure

Project Description

A community gallery program is being implemented at Maple Community Centre. The current lighting at the centre is not suitable, nor energy-efficient, and track lighting needs to be installed to properly showcase artwork/displays on the wall. Council, at its April 2011 meeting, approved arts and culture programming at the gallery space at MCC. In order to fully utilize the space in a professional manner and to a higher standard of use, new energy-efficient lighting needs to be installed in the space.

Project Timelines

Scenario Description

Service Excellence: Preserve our Heritage, and Support Diversity, Arts, Culture.

Other Dept Impact

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	0	0	0
2015	25,800	25,800	0
2016	0	0	0
2017	0	0	0
2018 & Beyond	0	0	0
	25,800	**25,800**	**0**

Project Detailed 2015

Object	Description		Total Amount
Expense			
01001 - 8805	3% Administration Cost		800
01001 - 8807	Furniture & Equipment		25,000
		Total Expense:	**25,800**
Revenue			
50000 - 8843	Transfer from Taxation		25,800
		Total Revenue:	**25,800**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2012	Apr 1, 2015	Angela Palermo	Mary Reali	Dec 31, 2015

Project Summary

Project Number: RE-9522-15
Project Title: Public Display Units for City Hall and MCC
Asset Type: Recreation Buildings & Facilities
Department: Recreation
Budget Year: 2014 **Approval Year:** 2015
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: Ward 1
Project Type: New Infrastructure

Project Description

Public display units for City Hall and MCC. To program city hall main public space and gallery space at MCC with changing public display units for artwork, photography, and cultural displays. These units are custom built wall panels with build in lighting on walls. They will enable arts and cultural programming in public spaces and an added feature to these sites and to our community.

Project Timelines

Scenario Description

Service Excellence: Preserve our Heritage and Support Diversity, Arts and Culture

Other Dept Impact

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	0	0	0
2015	67,000	67,000	0
2016	0	0	0
2017	0	0	0
2018 & Beyond	0	0	0
	67,000	**67,000**	**0**

Project Detailed 2015

Object	Description		Total Amount
Expense			
01001 - 8805	3% Administration Cost		2,000
01001 - 8807	Furniture & Equipment		65,000
		Total Expense:	**67,000**
Revenue			
50000 - 8843	Transfer from Taxation		67,000
		Total Revenue:	**67,000**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2012	Apr 1, 2015	Angela Palermo	Mary Reali	Dec 31, 2015

Project Summary

Project Number: RL-0005-13
Project Title: Land Acquisition Fees
Asset Type: Land Acquisition
Department: Real Estate
Budget Year: 2014 **Approval Year:** 2015
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** No
Regions: City-Wide
Project Type: Misc. Land Appraisals

Project Description

"Miscellaneous land acquisition appraisals, cash in lieu (CIL) appraisals and related fees.
Park land acquisitions occur during the year which require appraisal and related fees. These acquisitions fall outside of the capital budget process and as a result no budgeted accounts exist when fees are incurred. Also, fees are required for cash in lieu valuation review. A corporate capital project for these acquisition related fees is required and CIL."

Project Timelines

Ad Hoc acquisitions appraisals related fees approved by council, and cash in lieu valuation.

Scenario Description

Other Dept Impact

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	267,800	267,800	0
2015	267,800	267,800	0
2016	267,800	267,800	0
2017	267,800	267,800	0
2018 & Beyond	0	0	0
	1,071,200	**1,071,200**	**0**

Project Detailed 2015

Object	Description		Total Amount
Expense			
01001 - 8804	Land Costs		260,000
01001 - 8805	3% Administration Cost		7,800
		Total Expense:	**267,800**
Revenue			
70020 - 8845	Recreation Land Reserve		267,800
		Total Revenue:	**267,800**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2012	Jan 1, 2013		Heather A. Wilson	Dec 31, 2016

Project Summary

Project Number:	BF-8278-16
Project Title:	Chancellor Community Centre - Gym Locker Replacements
Asset Type:	Recreation Buildings & Facilities
Department:	Buildings and Facilities
Budget Year:	2014
Approval Year:	2016
Scenario Name:	Main
Scenario Active:	Yes
Project Stage:	Manager of Capital
TCA:	Yes
Regions:	Ward 3
Project Type:	Infrastructure Replacement

Project Description

Replace the lockers in the male and female change rooms at Chancellor Community Centre. The gym lockers are approximately eleven years old and are in poor condition. Over the years due to frequent use doors have been damaged and corrosion has occurred in the bottom portions of the lockers. Repairs have been conducted in the past but further repairs are not feasible due to the extent of damage. The proposal is to replace a total of 78 lockers in the male and female change rooms.

Project Timelines

Scenario Description

Other Dept Impact

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	0	0	0
2015	0	0	0
2016	37,900	37,900	0
2017	0	0	0
2018 & Beyond	0	0	0
	37,900	**37,900**	**0**

Project Detailed 2016

Object	Description		Total Amount
Expense			
01001 - 8801	Contractors		36,800
01001 - 8805	3% Administration Cost		1,100
		Total Expense:	**37,900**
Revenue			
60010 - 8844	Pre-B& F Infra. Reserve		37,900
		Total Revenue:	**37,900**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2010	Apr 1, 2016	Angelo Cioffi	Michael Shatil	Jun 30, 2016

Project Summary

Project Number:	BF-8297-16
Project Title:	JOC - Retrofit Fire Department Training Area Washrooms
Asset Type:	Other Buildings & Facilities
Department:	Buildings and Facilities
Budget Year:	2014
Approval Year:	2016
Scenario Name:	Main
Scenario Active:	Yes
Project Stage:	Manager of Capital
TCA:	Yes
Regions:	Ward 1
Project Type:	Infrastructure Replacement

Project Description

Retrofit the Fire Department training area male and female washrooms. The present male and female washrooms in the Fire Department training area at the JOC are inadequate in size and the amount of plumbing fixtures available. The Fire Department conducts many training sessions at the JOC annually. At times the number of participants is too numerous for the washroom capacity to handle adequately and keep all staff in the local area. The proposal is to increase the physical sizes of the washrooms, add plumbing fixtures and add showers. There is adjoining vacant space on the south side of the washroom walls to expand the washroom facilities.

Project Timelines

Scenario Description

Other Dept Impact

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	0	0	0
2015	0	0	0
2016	73,600	73,600	0
2017	0	0	0
2018 & Beyond	0	0	0
	73,600	**73,600**	**0**

Project Detailed 2016

Object	Description		Total Amount
Expense			
01001 - 8801	Contractors		65,000
01001 - 8802	Consultant		6,500
01001 - 8805	3% Administration Cost		2,100
		Total Expense:	**73,600**
Revenue			
60010 - 8844	Pre-B& F Infra. Reserve		73,600
		Total Revenue:	**73,600**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2010	Apr 1, 2016	Angelo Cioffi	Michael Shatil	Aug 31, 2017

Project Summary

Project Number: BF-8329-16
Project Title: Al Palladini Community Centre Arena Benches Capping
Asset Type: Recreation Buildings & Facilities
Department: Buildings and Facilities
Budget Year: 2014 **Approval Year:** 2016
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: Ward 2
Project Type: Infrastructure Replacement

Project Description

Install capping on the bleacher seating in the west and east arenas. The bleacher seating in the east and west arenas are worn, chipped and sliver damaged in sections from the heavy usage at this facility. Maintenance has been done over the years but further repairs are not reasonable. The poor appearance of the seating can be overcome with the installation of a highly durable plastic capping material installed on top of the seating. The color of the plastic is continuous penetration, therefore painting is eliminated and slivering does not occur.

Project Timelines

Scenario Description

Other Dept Impact

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	0	0	0
2015	0	0	0
2016	46,400	46,400	0
2017	0	0	0
2018 & Beyond	0	0	0
	46,400	**46,400**	**0**

Project Detailed 2016

Object	Description		Total Amount
Expense			
01001 - 8801	Contractors		45,000
01001 - 8805	3% Administration Cost		1,400
		Total Expense:	**46,400**
Revenue			
60010 - 8844	Pre-B& F Infra. Reserve		46,400
		Total Revenue:	**46,400**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2011	Apr 4, 2016	Angelo Cioffi	Michael Shatil	Jul 14, 2016

Project Summary

Project Number: BF-8357-16
Project Title: Rainbow Creek Park - Electrical Cabinet Replacement
Asset Type: Equipment - Replacement
Department: Buildings and Facilities
Budget Year: 2014 **Approval Year:** 2016
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: Ward 2
Project Type: Equipment Replacement

Project Description

Electrical cabinet replacement at Rainbow Creek Park soccer field. The electrical pad mounted cabinets located in the park houses the primary incoming electrical services that powers up the lighting and other park amenities. Many installations are old, corroding and the cabinets have been vandalized where safety is a concern due to the high voltage service inside the cabinets. It is proposed to replace the cabinet with updated unit at Rainbow Creek Park soccer field.

Project Timelines

Scenario Description

Other Dept Impact

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	0	0	0
2015	0	0	0
2016	20,600	20,600	0
2017	0	0	0
2018 & Beyond	0	0	0
	20,600	**20,600**	**0**

Project Detailed 2016

Object	Description		Total Amount
Expense			
01001 - 8801	Contractors		20,000
01001 - 8805	3% Administration Cost		600
		Total Expense:	**20,600**
Revenue			
60188 - 8844	Parks Infra. Reserve		20,600
		Total Revenue:	**20,600**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2011	May 9, 2016	Angelo Cioffi	Michael Shatil	Aug 12, 2016

Project Summary

Project Number: BF-8358-16
Project Title: Promenade Park - Electrical Cabinet Replacement
Asset Type: Equipment - Replacement
Department: Buildings and Facilities
Budget Year: 2014 **Approval Year:** 2016
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: Ward 5
Project Type: Equipment Replacement

Project Description

Replace the main electrical cabinet at Promenade Green Park: The electrical pad mounted cabinets located in parks houses the primary incoming electrical services that powers up the lighting and for other park amenities. Many installations are old, corroding and the cabinets have been vandalized where safety is a concern due to the high voltage service inside the cabinets. It is proposed to replace the cabinet with updated unit at Promenade Park.

Project Timelines

Scenario Description

Other Dept Impact

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	0	0	0
2015	0	0	0
2016	20,600	20,600	0
2017	0	0	0
2018 & Beyond	0	0	0
	20,600	**20,600**	**0**

Project Detailed 2016

Object	Description		Total Amount
Expense			
01001 - 8801	Contractors		20,000
01001 - 8805	3% Administration Cost		600
		Total Expense:	**20,600**
Revenue			
60188 - 8844	Parks Infra. Reserve		20,600
		Total Revenue:	**20,600**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2011	May 9, 2016	Angelo Cioffi	Michael Shatil	Aug 12, 2016

Project Summary

Project Number:	BF-8367-13
Project Title:	Uplands Golf & Ski Centre, Buildings General Capital
Asset Type:	Uplands Ski & Golf Facilities
Department:	Buildings and Facilities
Budget Year:	2014
Approval Year:	2016
Scenario Name:	Main
Scenario Active:	Yes
Project Stage:	Manager of Capital
TCA:	Yes
Regions:	Ward 5
Project Type:	Infrastructure Replacement

Project Description

Capital repairs and maintenance pursuant to the Uplands Management Agreement. The City is responsible for the repairs and maintenance of major defects in the structure of the buildings, including the exterior walls and roofs, electrical, mechanical, plumbing, heating, ventilating, air conditioning systems, flooring and tree preservation, etc. The agreement is up for renewal in 2015, and will likely be renewed for another 5 years.

Project Timelines

Scenario Description

Other Dept Impact

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	67,000	67,000	0
2015	67,000	67,000	0
2016	67,000	67,000	0
2017	0	0	0
2018 & Beyond	0	0	0
	201,000	**201,000**	**0**

Project Detailed 2016

Object	Description		Total Amount
Expense			
01001 - 8801	Contractors		65,000
01001 - 8805	3% Administration Cost		2,000
		Total Expense:	**67,000**
Revenue			
60196 - 8844	Uplands Revenue Reserve		67,000
		Total Revenue:	**67,000**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2011	May 2, 2013	Angelo Cioffi	Michael Shatil	Dec 29, 2016

Project Summary

Project Number: BF-8378-15
Project Title: Carrville Community Centre
Asset Type: Recreation Buildings & Facilities
Department: Buildings and Facilities
Budget Year: 2014 **Approval Year:** 2016
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: Ward 4
Project Type: Growth/Development

Project Description

Community Centre Building - Design (2015) and Construction (2016), identified in the 2013 Development Charge Background Study (initially identified in 2008 DC) for a Community Centre building. Active Together Master Plan identified a complex with two arenas, swimming pool, fitness centre, gymnasium and associated amenities.

Project Timelines

Scenario Description

As identified and approved in 2013 DC Study appendix E Table 2.

Other Dept Impact

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	0	0	0
2015	3,723,932	3,723,932	0
2016	33,515,388	33,515,388	0
2017	0	0	0
2018 & Beyond	0	0	0
	37,239,320	**37,239,320**	**0**

Project Detailed 2016

Object	Description		Total Amount
Expense			
01001 - 8771	Transfer to Reserve		638,388
01001 - 8801	Contractors		31,919,400
01001 - 8805	3% Administration Cost		957,600
		Total Expense:	**33,515,388**
Revenue			
41100 - 8820	City Wide DC - Recreation		29,589,300
50000 - 8843	Transfer from Taxation		3,926,088
		Total Revenue:	**33,515,388**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	9.0	515,659	0	515,659
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR: 160-16-02 - Facility Operator I - Block 11 (9)

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2012	Apr 1, 2015	Michael Shatil	Marlon Kallideen	Dec 31, 2017

Project Summary

Project Number: BF-8399-16
Project Title: Maple Community Centre - Outdoor Courtyard Refurbishment
Asset Type: Recreation Buildings & Facilities
Department: Buildings and Facilities
Budget Year: 2014 **Approval Year:** 2016
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: Ward 1
Project Type: Infrastructure Replacement

Project Description

Maple Community Centre Preschool outdoor court yard. Refurbish outdoor court yard for program enhancement. Current timbers are rotting and need to be replaced. (Parks Development is assisting with design).

Project Timelines

Scenario Description

Other Dept Impact

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	0	0	0
2015	0	0	0
2016	90,846	90,846	0
2017	0	0	0
2018 & Beyond	0	0	0
	90,846	**90,846**	**0**

Project Detailed 2016

Object	Description		Total Amount
Expense			
01001 - 8801	Contractors		88,200
01001 - 8805	3% Administration Cost		2,646
		Total Expense:	**90,846**
Revenue			
60010 - 8844	Pre-B& F Infra. Reserve		90,846
		Total Revenue:	**90,846**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2016	Apr 1, 2016	Angelo Cioffi	Michael Shatil	Dec 31, 2016

Project Summary

Project Number:	BF-8404-16
Project Title:	Woodbridge Arena - Replace Arena Boards
Asset Type:	Recreation Buildings & Facilities
Department:	Buildings and Facilities
Budget Year:	2014
Approval Year:	2016
Scenario Name:	Main
Scenario Active:	Yes
Project Stage:	Manager of Capital
TCA:	Yes
Regions:	Ward 2
Project Type:	Infrastructure Replacement

Project Description

Woodbridge Arena, Replace Arena Boards. The wood constructed arena boards are from 1992 and are currently in poor condition. Due to the age and heavy use of the arena over the years are showing signs of splits, cracks and sections that have wood rot present. Many repairs to maintain the boards have been conducted over the years but further repair expenditures are no longer viable. It is proposed to replace the wood boards with steel frame work and plastic board material. The existing glass will be reused.

Project Timelines

Scenario Description

Other Dept Impact

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	0	0	0
2015	0	0	0
2016	118,750	118,750	0
2017	0	0	0
2018 & Beyond	0	0	0
	118,750	**118,750**	**0**

Project Detailed 2016

Object	Description		Total Amount
Expense			
01001 - 8801	Contractors		115,250
01001 - 8805	3% Administration Cost		3,500
		Total Expense:	**118,750**
Revenue			
60010 - 8844	Pre-B& F Infra. Reserve		118,750
		Total Revenue:	**118,750**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2016	Apr 1, 2016	Angelo Cioffi	Michael Shatil	Dec 31, 2016

Project Summary

Project Number: BF-8423-16
Project Title: Al Palladini Community Centre New Score Clock for East Arena Centre Ice
Asset Type: Recreation Buildings & Facilities
Department: Buildings and Facilities
Budget Year: 2014 **Approval Year:** 2016
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: Ward 2
Project Type: Infrastructure Replacement

Project Description

Remove existing wall score clock and replace it with new centre ice clock that would suit the need of players, coaches and the patrons.

Project Timelines

Spring/Summer

Scenario Description

New score clock in the east rink

Other Dept Impact

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	0	0	0
2015	0	0	0
2016	77,250	77,250	0
2017	0	0	0
2018 & Beyond	0	0	0
	77,250	**77,250**	**0**

Project Detailed 2016

Object	Description		Total Amount
Expense			
01001 - 8801	Contractors		75,000
01001 - 8805	3% Administration Cost		2,250
		Total Expense:	**77,250**
Revenue			
60010 - 8844	Pre-B& F Infra. Reserve		77,250
		Total Revenue:	**77,250**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2016	Apr 1, 2016	Angelo Cioffi	Michael Shatil	Dec 31, 2016

Project Summary

Project Number: BF-8433-16
Project Title: Al Palladini Community Centre - Boiler Replacements
Asset Type: Recreation Buildings & Facilities
Department: Buildings and Facilities
Budget Year: 2014 **Approval Year:** 2016
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: Ward 2
Project Type: Infrastructure Replacement

Project Description

Units are original building equipment and inefficient. Breakdowns are getting more frequent and the replacement parts are becoming harder to source making down times longer thus affecting scheduled programs and patron/staff comfort.

Project Timelines

Spring/Summer.

Scenario Description

Other Dept Impact

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	0	0	0
2015	0	0	0
2016	82,400	82,400	0
2017	0	0	0
2018 & Beyond	0	0	0
	82,400	**82,400**	**0**

Project Detailed 2016

Object	Description		Total Amount
Expense			
01001 - 8801	Contractors		80,000
01001 - 8805	3% Administration Cost		2,400
		Total Expense:	**82,400**
Revenue			
60010 - 8844	Pre-B& F Infra. Reserve		82,400
		Total Revenue:	**82,400**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2016	Apr 1, 2016	Angelo Ricci	Michael Shatil	Dec 31, 2016

Project Summary

Project Number: BF-8434-16
Project Title: Maple Community Centre - Boiler Replacements
Asset Type: Recreation Buildings & Facilities
Department: Buildings and Facilities
Budget Year: 2014 **Approval Year:** 2016
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: Ward 1
Project Type: Infrastructure Replacement

Project Description

Units are first generation equipment (very inefficient) and as such, we are experiencing frequent breakdowns with part sourcing becoming very difficult resulting in the disruption of scheduled programs and affecting patron/staff comfort and revenue due to shutdowns.

Project Timelines

Spring/Summer.

Scenario Description

Other Dept Impact

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	0	0	0
2015	0	0	0
2016	82,400	82,400	0
2017	0	0	0
2018 & Beyond	0	0	0
	82,400	**82,400**	**0**

Project Detailed 2016

Object	Description		Total Amount
Expense			
01001 - 8801	Contractors		80,000
01001 - 8805	3% Administration Cost		2,400
		Total Expense:	**82,400**
Revenue			
60010 - 8844	Pre-B& F Infra. Reserve		82,400
		Total Revenue:	**82,400**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2016	Apr 1, 2016	Angelo Ricci	Michael Shatil	Dec 31, 2016

Project Summary

Project Number: BF-8435-16
Project Title: Woodbridge Pool & Arena - Rooftop Replacements
Asset Type: Recreation Buildings & Facilities
Department: Buildings and Facilities
Budget Year: 2014 **Approval Year:** 2016
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: Ward 2
Project Type: Infrastructure Replacement

Project Description

Due to age and frequent breakdowns, these units are becoming very costly to maintain as well as unit downtime resulting in patron/staff discomfort. Unit electrical motors do not meet MEPS (Minimum Efficiency Performance Standards) as set out by Canada's Energy Efficiency Regulations. These units also utilize R22 HCFC refrigerant for the cooling which is in phase out mode as of January, 1st, 2010.

Project Timelines

Spring/Summer.

Scenario Description

Other Dept Impact

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	0	0	0
2015	0	0	0
2016	51,500	51,500	0
2017	0	0	0
2018 & Beyond	0	0	0
	51,500	**51,500**	**0**

Project Detailed 2016

Object	Description		Total Amount
Expense			
01001 - 8801	Contractors		50,000
01001 - 8805	3% Administration Cost		1,500
		Total Expense:	**51,500**
Revenue			
60010 - 8844	Pre-B& F Infra. Reserve		51,500
		Total Revenue:	**51,500**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2016	Apr 1, 2016	Angelo Ricci	Michael Shatil	Dec 31, 2016

Project Summary

Project Number: DT-7098-14
Project Title: Pedestrian and Bicycle Network Implementation Program
Asset Type: Local & Arterial Roads
Department: Develop&Transport Engineering
Budget Year: 2014 **Approval Year:** 2016
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: City-Wide
Project Type: New Infrastructure

Project Description

Construction of cycle facilities on various City roads(approximately 5-10km/year) including pavement markings and signage. Design and consultation of the subsequent year's cycle facilities (approximately 5-10km/year). Install cycle parking on various roads, trails and outside public buildings and schools.

Project Timelines

Construction of cycle facilities is estimated in Q2 of 2014/2015/2016. Design to commence with RFP in Q2 of 2014/2015/2016 with consultation in Q3.

Scenario Description

2013 DC Appendix H Table 2 Other Transportation Related Works Item 5

Other Dept Impact

Engineering Services and Public Works to be implementation stakeholders. Bike lanes to be maintained by Engineering Services and Public Works.

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	245,140	245,140	0
2015	305,910	305,910	0
2016	246,170	246,170	0
2017	250,000	250,000	0
2018 & Beyond	0	0	0
	1,047,220	**1,047,220**	**0**

Project Detailed 2016

Object	Description		Total Amount
Expense			
01001 - 8801	Contractors		125,000
01001 - 8802	Consultant		82,000
01001 - 8805	3% Administration Cost		7,170
01001 - 8808	Miscellaneous Costs		9,000
01001 - 8812	Contingency		23,000
		Total Expense:	**246,170**
Revenue			
41010 - 8820	City Wide DC - Engineering		246,170
		Total Revenue:	**246,170**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2013	Jan 1, 2014	Selma Hubjer	Andrew Pearce	Nov 30, 2017

Project Summary

Project Number: DT-7104-13
Project Title: TMP Education, Promotion, Outreach and Monitoring
Asset Type: New Initiatives
Department: Develop&Transport Engineering
Budget Year: 2014 **Approval Year:** 2016
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** No
Regions: City-Wide
Project Type: Growth/Studies

Project Description

Project designed to enhance public awareness and understanding of the benefits of sustainable transportation in accordance with Green Directions Vaughan and the Council approved Transportation Master Plan. Programs and activities will include promotional campaigns, materials and Vaughan Cycling Forum . Monitoring to include sustainable transportation(example. modal shift to walking, cycling transit and car-pooling).

Project Timelines

All programs and activities to be established following completion of the Vaughan TDM Policy(2013) and TMP Communications Plan(2013). Costs for the overall project will be refined following the completion of these studies in 2013.
All programs and activities to be ongoing from 2013-2016.

Scenario Description

2013 DC Appendix H Table 2 Other Transportation Related Works Item 5

Other Dept Impact

Recreation, Parks Development, Engineering Services and Corporate Communications to be stakeholders.

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	77,250	77,250	0
2015	77,250	77,250	0
2016	77,250	77,250	0
2017	77,250	77,250	0
2018 & Beyond	0	0	0
	309,000	**309,000**	**0**

Project Detailed 2016

Object	Description		Total Amount
Expense			
01001 - 8801	Contractors		75,000
01001 - 8805	3% Administration Cost		2,250
		Total Expense:	**77,250**
Revenue			
41010 - 8820	City Wide DC - Engineering		77,250
		Total Revenue:	**77,250**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2013	Jan 1, 2013	Selma Hubjer	Andrew Pearce	Dec 31, 2017

Project Summary

Project Number: DT-7108-13
Project Title: School Travel Planning Measures
Asset Type: New Initiatives
Department: Develop&Transport Engineering
Budget Year: 2014 **Approval Year:** 2016
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: City-Wide
Project Type: Growth/Development

Project Description

School Travel Planning measures for pilot school, including infrastructure improvement to slow traffic, pedestrian improvements, new signs, pavement markings and educational materials. School Travel Planning aims to get more children walking and cycling to/from school which includes the identification of barriers. The top reasons for parents driving their children to school are typically safety issues. The implementation of School Travel Planning measures is identified in the Council approved TMP Action Plan.

Project Timelines

Pilot school to be consulted in Q3/ A4 of 2012 and implementation of measures is expected to be completed in Q1/Q2 of 2013. Report to Council with results in Q4 of 2013. 2014 to 2016 will be determined based on the pilot school.

Scenario Description

2013 DC Appendix H Table 2 Other Transportation Related Works Item 5

Other Dept Impact

Engineering Services will be implementing the school Travel Planning measures in coordination with the School Boards, Development Transportation Engineering and Recreation Department.

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	51,500	51,500	0
2015	51,500	51,500	0
2016	51,500	51,500	0
2017	51,500	51,500	0
2018 & Beyond	0	0	0
	206,000	**206,000**	**0**

Project Detailed 2016

Object	Description		Total Amount
Expense			
01001 - 8801	Contractors		50,000
01001 - 8805	3% Administration Cost		1,500
		Total Expense:	**51,500**
Revenue			
41010 - 8820	City Wide DC - Engineering		51,500
		Total Revenue:	**51,500**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2013	Jan 1, 2013	Selma Hubjer/ Lisa Lovery	Andrew Pearce/ Jack Graziosi	Nov 30, 2017

Project Summary

Project Number: DT-7120-13
Project Title: Black Creek Renewal
Asset Type: Open Space
Department: Develop&Transport Engineering
Budget Year: 2014 **Approval Year:** 2016
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: Ward 4
Project Type: Growth/Development

Project Description

Renewal of Black Creek within the Vaughan Metropolitan Centre Secondary Plan Area between Highway 7 and Highway 407, including culvert improvements at Doughton Road and Interchange Way.

Project Timelines

2013 - Detained design / field work to begin following completion of Schedule 'C' Class EA Study - 2015 - Property acquisition subject to findings and conclusions of Environmental Assessment - 2016 - Advance contract works / construction - 2017 - Construction

Scenario Description

Other Dept Impact

The debenture portion of the project represents the funds to be collected through other revenue sources as yet to be determined. A portion of this will be from future Special Area Charges that are to be determined. Once determined, a by-law will be enacted and a report will be brought forward to Council to request a budget amendment for the total costs.

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	0	0	0
2015	7,163,979	7,163,979	0
2016	19,117,127	19,117,127	0
2017	19,117,127	19,117,127	0
2018 & Beyond	0	0	0
	45,398,233	**45,398,233**	**0**

Project Detailed 2016

Object	Description		Total Amount
Expense			
01001 - 8801	Contractors		8,366,842
01001 - 8802	Consultant		861,955
01001 - 8804	Land Costs		4,283,165
01001 - 8805	3% Administration Cost		577,213
01001 - 8812	Contingency		5,027,952
		Total Expense:	**19,117,127**
Revenue			
41010 - 8820	City Wide DC - Engineering		5,320,388
75000 - 8847	Debenture Financing		13,796,739
		Total Revenue:	**19,117,127**

Related Projects

Which Precede	Project Description
DT-7004-07	Black Creek Optimization Study
DT-7058-11	Black Creek Regional Storm Improvements Class EA Study

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2013	May 1, 2013	Michael Frieri	Andrew Pearce	Dec 1, 2017

Project Summary

Project Number: DT-7121-13
Project Title: Vaughan Metropolitan Centre NE Storm Water Management Pond
Asset Type: Storm Ponds
Department: Develop&Transport Engineering
Budget Year: 2014 **Approval Year:** 2016
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** No
Regions: Ward 4
Project Type: Growth/Development

Project Description

Detailed design and construction of required improvements to the City's existing storm water management pond at the northeast corner of Jane Street and Highway 7 within the Vaughan Metropolitan Centre Secondary Plan Area.

Project Timelines

2013 - Detailed design / field work - 2015 - Advance contract works / construction - 2016 - Construction

Scenario Description

Other Dept Impact

The debenture portion of the project represents the funds to be collected through other revenue sources as yet to be determined. A portion of this will be from future Special Area Charges that are to be determined. Once determined, a by-law will be enacted and a report will be brought forward to Council to request a budget amendment for the total costs.

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	0	0	0
2015	3,141,153	3,141,153	0
2016	3,141,153	3,141,153	0
2017	0	0	0
2018 & Beyond	0	0	0
	6,282,306	**6,282,306**	**0**

Project Detailed 2016

Object	Description		Total Amount
Expense			
01001 - 8801	Contractors		2,032,580
01001 - 8802	Consultant		214,200
01001 - 8805	3% Administration Cost		91,490
01001 - 8812	Contingency		802,883
		Total Expense:	**3,141,153**
Revenue			
41010 - 8820	City Wide DC - Engineering		856,903
75000 - 8847	Debenture Financing		2,284,250
		Total Revenue:	**3,141,153**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2013	Sep 1, 2013	Michael Frieri	Andrew Pearce	Dec 1, 2016

Project Summary

Project Number: DT-7123-15
Project Title: Kleinburg - Nashville PD6 Major Mackenzie Watermain
Asset Type: Piped Infrastructure - Water
Department: Develop&Transport Engineering
Budget Year: 2014 **Approval Year:** 2016
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: Ward 1
Project Type: Growth/Development

Project Description

Detailed design and construction of the Major Mackenzie Drive watermain linking Block 61 east and west of the Canadian Pacific Railway and linking Huntington Road to Islington Avenue all within Pressure District 6.

Project Timelines

Timing for implementation is development driven. Development will advance detailed design and construction. City will repay Development with funding from Development Charges. A portion of this watermain may be designed and /or constructed by York Region in conjunction with the planned Regional improvements to Major Mackenzie Drive. Accordingly, repayment may also be required to York Region.

Scenario Description

Contingent on approval of 2012 DC Study.

Other Dept Impact

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	0	0	0
2015	1,887,797	1,887,797	0
2016	1,887,797	1,887,797	0
2017	1,887,797	1,887,797	0
2018 & Beyond	1,887,797	1,887,797	0
	7,551,188	**7,551,188**	**0**

Project Detailed 2016

Object	Description		Total Amount
Expense			
01001 - 8801	Contractors		1,275,000
01001 - 8802	Consultant		191,250
01001 - 8805	3% Administration Cost		54,984
01001 - 8812	Contingency		366,563
		Total Expense:	**1,887,797**
Revenue			
41010 - 8820	City Wide DC - Engineering		1,887,797
		Total Revenue:	**1,887,797**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2014	Jan 1, 2015	Michael Frieri	Andrew Pearce	Dec 1, 2018

Project Summary

Project Number: DT-7124-15
Project Title: Block 61 CP Railway Pedestrian Crossing
Asset Type: Bridges & Structures
Department: Develop&Transport Engineering
Budget Year: 2014 **Approval Year:** 2016
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: Ward 1
Project Type: Growth/Development

Project Description

Detailed design and construction of the pedestrian underpass of the Canadian Pacific Railway tracks within Block 61.

Project Timelines

Timing for implementation is development driven. Development will advance detailed design and construction. City will repay Development with funding from Development Charges.

Scenario Description

Funding is subject to implementation of new Development Charge By-law.

Other Dept Impact

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	0	0	0
2015	384,270	384,270	0
2016	1,105,103	1,105,103	0
2017	1,105,103	1,105,103	0
2018 & Beyond	1,105,103	1,105,103	0
	3,699,579	**3,699,579**	**0**

Project Detailed 2016

Object	Description		Total Amount
Expense			
01001 - 8801	Contractors		858,333
01001 - 8805	3% Administration Cost		32,190
01001 - 8812	Contingency		214,580
		Total Expense:	**1,105,103**
Revenue			
41010 - 8820	City Wide DC - Engineering		1,105,103
		Total Revenue:	**1,105,103**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2013	Jun 1, 2015	Michael Frieri	Andrew Pearce	Dec 1, 2017

Project Summary

Project Number: EN-1889-13
Project Title: Bridge Replacement/ Rehabilitation Environmental Assessment - King Vaughan Road
Asset Type: Bridges & Structures
Department: Engineering Services
Budget Year: 2014 **Approval Year:** 2016
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: Ward 1
Project Type: Infrastructure Replacement

Project Description

Environmental Assessment to determine and implement appropriate rehabilitation and/or replacement strategy for King Vaughan Road Bridge(Structure number 014401), Located just east of Highway 27. Structure is a single lane bridge that is in a state of disrepair and requires immediate attention. An Environmental Assessment is required to determine the feasibility for widening of the bridge to accommodate a minimum of 2 lanes of vehicular traffic.

Project Timelines

2013 - Environmental Assessment
2014 - Perform preliminary design, detail design, surveying and geotechnical investigation works
2016 - Construction

Scenario Description

Environmental Assessment Funding in the amount of $154,500 approved in 2013.

Other Dept Impact

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	150,000	150,000	0
2015	0	0	0
2016	500,000	500,000	0
2017	0	0	0
2018 & Beyond	0	0	0
	650,000	**650,000**	**0**

Project Detailed 2016

Object	Description		Total Amount
Expense			
01001 - 8802	Consultant		500,000
		Total Expense:	**500,000**
Revenue			
61025 - 8844	Gas Tax Reserve		500,000
		Total Revenue:	**500,000**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2011	Jan 1, 2013	Vince Musacchio, P.Eng., PMP	Jack Graziosi, P.Eng., M.Eng.	Dec 31, 2018

Project Summary

Project Number: EN-1916-15
Project Title: 2015 Road Rehabilitation and Watermain Replacement - Phase 3
Asset Type: Local & Arterial Roads
Department: Engineering Services
Budget Year: 2014 **Approval Year:** 2016
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: Ward 3
Project Type: Infrastructure Replacement

Project Description

Phase 3 Road rehabilitation as scheduled in 2015 in conjunction with the watermain replacement for Hanlan Road, Gaudaur Road, Scholes Road, Pearce Road, Weston Road (water only) and Old Weston Road. Road Rehabilitation only for Director Court. The existing ductile iron watermain requires excessive maintenance and repairs and it is more cost effective to replace it in conjunction with the road works.

Project Timelines

2014 - Perform preliminary design, detail design, surveying and geotechnical investigation works
2015 - Construction

Scenario Description

Related to EN-1982-14 Sidewalk on Old Weston Road - Steeles Avenue West to Weston Road

Other Dept Impact

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	0	0	0
2015	309,000	309,000	0
2016	4,320,876	4,320,876	0
2017	0	0	0
2018 & Beyond	0	0	0
	4,629,876	**4,629,876**	**0**

Project Detailed 2016

Object	Description		Total Amount
Expense			
01001 - 8801	Contractors		4,195,025
01001 - 8805	3% Administration Cost		125,851
		Total Expense:	**4,320,876**
Revenue			
60180 - 8844	Water Reserve		3,024,613
75000 - 8847	Debenture Financing		1,296,263
		Total Revenue:	**4,320,876**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2014	Jan 1, 2014	Vince Musacchio, P.Eng., PMP	Jack Graziosi, P.Eng., M.Eng.	Dec 31, 2017

Project Summary

Project Number: EN-1917-15
Project Title: 2016 Pavement Management Program - Phase 1
Asset Type: Local & Arterial Roads
Department: Engineering Services
Budget Year: 2014 **Approval Year:** 2016
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: Ward 1, Ward 2, Ward 3
Project Type: Infrastructure Replacement

Project Description

Phase 1 of the Rehabilitation of roads as scheduled in 2016 as per the updated Pavement Management Program.
Works include resurfacing/ rehabilitation of road surface, curb, sidewalk and any necessary restoration.

Project Timelines

2015 - Perform preliminary design, detail design, surveying and geotechnical investigation works
2016 - Construction

Scenario Description

AMO Schedule - C to be submitted upon council approval.
Web page advertising required for Gas Tax funding.

Other Dept Impact

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	0	0	0
2015	51,500	51,500	0
2016	2,782,000	2,782,000	0
2017	0	0	0
2018 & Beyond	0	0	0
	2,833,500	**2,833,500**	**0**

Project Detailed 2016

Object	Description		Total Amount
Expense			
01001 - 8801	Contractors		2,782,000
		Total Expense:	**2,782,000**
Revenue			
61025 - 8844	Gas Tax Reserve		2,782,000
		Total Revenue:	**2,782,000**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2015	Jan 1, 2015	Vince Musacchio, P.Eng., PMP	Jack Grazioski, P.Eng., M.Eng.	Dec 31, 2018

Project Summary

Project Number: EN-1918-15
Project Title: 2016 Pavement Management Program - Phase 2
Asset Type: Local & Arterial Roads
Department: Engineering Services
Budget Year: 2014 **Approval Year:** 2016
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: Ward 1, Ward 4
Project Type: Infrastructure Replacement

Project Description

Phase 2 of the Rehabilitation of roads as scheduled in 2016 as per the updated Pavement Management Program.
Works include resurfacing/ rehabilitation of road surface, curb, sidewalk and any necessary restoration.

Project Timelines

2015 - Perform preliminary design, detail design, surveying and geotechnical investigation works
2016 - Construction

Scenario Description

Other Dept Impact

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	0	0	0
2015	51,500	51,500	0
2016	2,826,320	2,826,320	0
2017	0	0	0
2018 & Beyond	0	0	0
	2,877,820	**2,877,820**	**0**

Project Detailed 2016

Object	Description		Total Amount
Expense			
01001 - 8801	Contractors		2,744,000
01001 - 8805	3% Administration Cost		82,320
		Total Expense:	**2,826,320**
Revenue			
75000 - 8847	Debenture Financing		2,826,320
		Total Revenue:	**2,826,320**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2015	Jan 1, 2015	Vince Musacchio, P.Eng., PMP	Jack Grazioski, P.Eng., M.Eng.	Dec 31, 2018

Project Summary

Project Number: EN-1919-15
Project Title: 2016 Pavement Management Program - Phase 3
Asset Type: Local & Arterial Roads
Department: Engineering Services
Budget Year: 2014 **Approval Year:** 2016
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: Ward 1, Ward 2
Project Type: Infrastructure Replacement

Project Description

Phase 3 of the Rehabilitation of roads as scheduled in 2016 as per the updated Pavement Management Program.
Works include resurfacing/ rehabilitation of road surface, curb, sidewalk and any necessary restoration.

Project Timelines

2015 - Perform preliminary design, detail design, surveying and geotechnical investigation works
2016 - Construction

Scenario Description

Other Dept Impact

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	0	0	0
2015	51,500	51,500	0
2016	2,243,340	2,243,340	0
2017	0	0	0
2018 & Beyond	0	0	0
	2,294,840	**2,294,840**	**0**

Project Detailed 2016

Object	Description		Total Amount
Expense			
01001 - 8801	Contractors		2,178,000
01001 - 8805	3% Administration Cost		65,340
		Total Expense:	**2,243,340**
Revenue			
75000 - 8847	Debenture Financing		2,243,340
		Total Revenue:	**2,243,340**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2015	Jan 1, 2015	Vince Musacchio, P.Eng., PMP	Jack Grazioski, P.Eng., M.Eng.	Dec 31, 2018

Project Summary

Project Number: EN-1920-15
Project Title: 2016 Road Rehabilitation and Watermain Replacement - Phase 1
Asset Type: Local & Arterial Roads
Department: Engineering Services
Budget Year: 2014 **Approval Year:** 2016
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: Ward 2
Project Type: Infrastructure Replacement

Project Description

Phase 1 Road rehabilitation as scheduled in 2016 in conjunction with the watermain replacement for Andrew Park, Marilyn Place, Burton Road, North Humber Drive, Crofters Road (partial), Kirkhill Place and Rossmull Crescent. Road Resurfacing only on Woodstream Boulevard. The existing ductile iron watermain requires excessive maintenance and repairs and it is more cost effective to replace it in conjunction with the road works.

Project Timelines

2015 - Perform preliminary design, detail design, surveying and geotechnical investigation works
2016 - Construction

Scenario Description

Other Dept Impact

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	0	0	0
2015	226,600	226,600	0
2016	3,424,278	3,424,278	0
2017	0	0	0
2018 & Beyond	0	0	0
	3,650,878	**3,650,878**	**0**

Project Detailed 2016

Object	Description		Total Amount
Expense			
01001 - 8801	Contractors		3,324,542
01001 - 8805	3% Administration Cost		99,736
		Total Expense:	**3,424,278**
Revenue			
60180 - 8844	Water Reserve		2,123,052
75000 - 8847	Debenture Financing		1,301,226
		Total Revenue:	**3,424,278**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2015	Jan 1, 2015	Vince Musacchio, P.Eng., PMP	Jack Grazioski, P.Eng., M.Eng.	Dec 31, 2018

Project Summary

Project Number: EN-1921-15
Project Title: 2016 Road Rehabilitation and Watermain Replacement - Phase 2
Asset Type: Local & Arterial Roads
Department: Engineering Services
Budget Year: 2014 **Approval Year:** 2016
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: Ward 4
Project Type: Infrastructure Replacement

Project Description

Phase 2 Road rehabilitation as scheduled in 2016 in conjunction with the watermain replacement for Creditstone Road (partial), Peelar Road (partial), Doughton Road (partial), Freshway Drive, Costa Road and Killaloe Road.
The existing ductile iron watermain requires excessive maintenance and repairs and it is more cost effective to replace it in conjunction with the road works.

Project Timelines

2015 - Perform preliminary design, detail design, surveying and geotechnical investigation works
2016 - Construction

Scenario Description

Other Dept Impact

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	0	0	0
2015	278,100	278,100	0
2016	3,501,323	3,501,323	0
2017	0	0	0
2018 & Beyond	0	0	0
	3,779,423	**3,779,423**	**0**

Project Detailed 2016

Object	Description		Total Amount
Expense			
01001 - 8801	Contractors		3,399,343
01001 - 8805	3% Administration Cost		101,980
		Total Expense:	**3,501,323**
Revenue			
60180 - 8844	Water Reserve		2,625,992
75000 - 8847	Debenture Financing		875,331
		Total Revenue:	**3,501,323**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2015	Jan 1, 2014	Vince Musacchio, P.Eng., PMP	Jack Grazioski, P.Eng., M.Eng.	Dec 31, 2018

Project Summary

Project Number: EN-1930-15
Project Title: Sidewalk on Keele Street - McNaughton Road to Teston Road
Asset Type: Sidewalks, Pathways & Guiderails
Department: Engineering Services
Budget Year: 2014 **Approval Year:** 2016
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: Ward 4
Project Type: New Infrastructure

Project Description

The design and construction of a new sidewalk on the east side of Keele Street from McNaughton Road to Teston Road.
This sidewalk installation will ensure a continuous sidewalk along Keele Street and complete the sidewalk on both sides of Keele Street to Teston Road.

Project Timelines

2015 - Perform preliminary design, detail design, surveying and geotechnical investigation works
2016 - Construction

Scenario Description

2013 Development Charges Background Study - Appendix H, Table 3, Sidewalk and Streetlighting item # 99.
The sidewalk installation will support the completion of pedestrian links as per the approved 2012 Pedestrian & Bicycle Network Master Plan and Green Directions Vaughan Objective 3.1: To develop and sustain a network of sidewalks, paths and trails that supports all modes on non-vehicular transportation.

Other Dept Impact

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	0	0	0
2015	37,080	37,080	0
2016	148,320	148,320	0
2017	0	0	0
2018 & Beyond	0	0	0
	185,400	**185,400**	**0**

Project Detailed 2016

Object	Description		Total Amount
Expense			
01001 - 8801	Contractors		144,000
01001 - 8805	3% Administration Cost		4,320
		Total Expense:	**148,320**
Revenue			
41010 - 8820	City Wide DC - Engineering		148,320
		Total Revenue:	**148,320**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2015	Jan 1, 2015	Vince Musacchio, P.Eng., PMP	Jack Graziosi, P.Eng., M.Eng.	Dec 31, 2018

Project Summary

Project Number: EN-1931-15
Project Title: Sidewalk on Keele Street - Kirby Road to Peak Point Blvd
Asset Type: Sidewalks, Pathways & Guiderails
Department: Engineering Services
Budget Year: 2014 **Approval Year:** 2016
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: Ward 1
Project Type: New Infrastructure

Project Description

The design and construction of a new sidewalk on the east side of Keele Street from Kirby Road to Peak Point Boulevard including any necessary grading works. This sidewalk installation will ensure a continuous sidewalk link to the newly constructed sidewalk on Kirby Road.

Project Timelines

2015 - Perform preliminary design, detail design, surveying and geotechnical investigation works
2016 - Construction

Scenario Description

2013 Development Charges Background Study - Appendix H, Table 3, Sidewalk and Streetlighting item # 22.
The sidewalk installation will support the completion of pedestrian links as per the approved 2012 Pedestrian & Bicycle Network Master Plan and Green Directions Vaughan Objective 3.1: To develop and sustain a network of sidewalks, paths and trails that supports all modes on non-vehicular transportation.

Other Dept Impact

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	0	0	0
2015	20,600	20,600	0
2016	82,400	82,400	0
2017	0	0	0
2018 & Beyond	0	0	0
	103,000	**103,000**	**0**

Project Detailed 2016

Object	Description		Total Amount
Expense			
01001 - 8801	Contractors		80,000
01001 - 8805	3% Administration Cost		2,400
		Total Expense:	**82,400**
Revenue			
41010 - 8820	City Wide DC - Engineering		82,400
		Total Revenue:	**82,400**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2015	Jan 1, 2015	Vince Musacchio, P.Eng., PMP	Jack Graziosi, P.Eng., M.Eng.	Dec 31, 2018

Project Summary

Project Number: EN-1951-16
Project Title: Sidewalk Upgrade on Jane Street - north of Teston Road
Asset Type: Sidewalks, Pathways & Guiderails
Department: Engineering Services
Budget Year: 2014 **Approval Year:** 2016
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: Ward 1
Project Type: Infrastructure Replacement

Project Description

The construction of a new replacement sidewalk on the east side of Jane Street, north of Teston Road, to meet the City's current 1.5 m wide sidewalk standard.

Project Timelines

2016- Perform preliminary design, detail design, surveying and geotechnical investigation works
2017- Construction

Scenario Description

Investing in Ontario Sign Required
The upgraded sidewalk installation will support the completion of pedestrian links as per the approved 2012 Pedestrian & Bicycle Network Master Plan and Green Directions Vaughan Objective 3.1: To develop and sustain a network of sidewalks, paths and trails that supports all modes on non-vehicular transportation.

Other Dept Impact

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	0	0	0
2015	0	0	0
2016	100,000	100,000	0
2017	0	0	0
2018 & Beyond	0	0	0
	100,000	**100,000**	**0**

Project Detailed 2016

Object	Description		Total Amount
Expense			
01001 - 8801	Contractors		100,000
		Total Expense:	**100,000**
Revenue			
61052 - 8844	Investing in Ontario Grant		100,000
		Total Revenue:	**100,000**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2013	Jan 1, 2016	Vince Musacchio, P.Eng, PMP	Jack Graziosi, P.Eng., M.Eng.	Dec 31, 2019

Project Summary

Project Number: EN-1952-16
Project Title: Sidewalk Upgrade on Nashville Road - west of Klein's Circle
Asset Type: Sidewalks, Pathways & Guiderails
Department: Engineering Services
Budget Year: 2014 **Approval Year:** 2016
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: Ward 1
Project Type: Infrastructure Replacement

Project Description

Upgrade existing sidewalk from 1.0 m to 1.5 m on the north side of Nashville Road, west of Kleins Circle to eliminate ponding issues and to meet City standards.

Project Timelines

2016- Perform preliminary design, detail design, surveying and geotechnical investigation works
2017- Construction

Scenario Description

Investing in Ontario Sign Required.
The upgraded sidewalk installation will support the completion of pedestrian links as per the approved 2012 Pedestrian & Bicycle Network Master Plan and Green Directions Vaughan Objective 3.1: To develop and sustain a network of sidewalks, paths and trails that supports all modes on non-vehicular transportation.

Other Dept Impact

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	0	0	0
2015	0	0	0
2016	135,000	135,000	0
2017	0	0	0
2018 & Beyond	0	0	0
	135,000	**135,000**	**0**

Project Detailed 2016

Object	Description		Total Amount
Expense			
01001 - 8801	Contractors		135,000
		Total Expense:	**135,000**
Revenue			
61052 - 8844	Investing in Ontario Grant		135,000
		Total Revenue:	**135,000**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2013	Jan 1, 2016	Vince Musacchio, P.Eng, PMP	Jack Graziosi, P.Eng., M.Eng.	Dec 31, 2019

Project Summary

Project Number: EN-1973-15
Project Title: Streetscape for Concord West by York Region - Highway 7 and Keele Street
Asset Type: Local & Arterial Roads
Department: Engineering Services
Budget Year: 2014 **Approval Year:** 2016
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: Ward 4
Project Type: Growth/Development

Project Description

In accordance with the Concord West Streetscape and Open Space Plan, the budget has to be approved to ensure that vivaNext can cost and install the upgraded streetscape as part of the Highway 7 rapidway construction project, and to ensure that York Region can cost and install the Keele Street streetscape as part of the Keele Street widening capital project.

Project Timelines

Concord West Keele Street streetscape will be completed as part of the York Region road widening project (2015). Concord West Highway 7 streetscape will be completed as part of the vivaNext rapidway project (2016). The Gateways will be constructed in 2017.

Scenario Description

1. vivaNext Highway 7 and York Region Keele Street projects proceeding on time
2. Cost sharing under the Region of York Municipal Streetscape Partnership Program

Other Dept Impact

Engineering Services Department in conjunction with the Development Planning Department will be the departments involved with the tendering of the works and integration with both Region of York and vivaNext capital projects. Additional streetscape to be maintained by the Public Works Department and Parks & Forestry Operations Department.

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	0	0	0
2015	221,253	221,253	0
2016	289,899	289,899	0
2017	2,559,429	2,559,429	0
2018 & Beyond	0	0	0
	3,070,581	**3,070,581**	**0**

Project Detailed 2016

Object	Description		Total Amount
Expense			
01001 - 8802	Consultant		43,485
01001 - 8805	3% Administration Cost		8,444
01001 - 8807	Furniture & Equipment		208,981
01001 - 8812	Contingency		28,989
		Total Expense:	**289,899**
Revenue			
41010 - 8820	City Wide DC - Engineering		289,899
		Total Revenue:	**289,899**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2014	Jan 1, 2015	Vince Musacchio, P.Eng., PMP	Jack Graziosi, P.Eng., M.Eng.	Jan 1, 2018

Project Summary

Project Number: EN-1974-16
Project Title: 2017 Pavement Management Program - Phase 1
Asset Type: Local & Arterial Roads
Department: Engineering Services
Budget Year: 2014 **Approval Year:** 2016
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: Ward 2, Ward 3
Project Type: Infrastructure Replacement

Project Description

Phase 1 of the rehabilitation of roads as scheduled in 2017 as per the updated Pavement Management Program.
Works include resurfacing/ rehabilitation of road surface, curb, sidewalk and any necessary restoration.

Project Timelines

2016 - Perform preliminary design, detail design, surveying and geotechnical investigation works
2017 - Construction

Scenario Description

AMO Schedule - C to be submitted upon Council approval.
Web page advertising required for Gas Tax funding.

Other Dept Impact

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	0	0	0
2015	0	0	0
2016	56,650	56,650	0
2017	2,818,200	2,818,200	0
2018 & Beyond	0	0	0
	2,874,850	**2,874,850**	**0**

Project Detailed 2016

Object	Description		Total Amount
Expense			
01001 - 8802	Consultant		50,000
01001 - 8805	3% Administration Cost		1,650
01001 - 8812	Contingency		5,000
		Total Expense:	**56,650**
Revenue			
75000 - 8847	Debenture Financing		56,650
		Total Revenue:	**56,650**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2016	Jan 1, 2016	Vince Musacchio, P.Eng., PMP	Jack Graziosi, P.Eng., M.Eng.	Dec 31, 2019

Project Summary

Project Number: EN-1975-16
Project Title: 2017 Pavement Management Program - Phase 2
Asset Type: Local & Arterial Roads
Department: Engineering Services
Budget Year: 2014 **Approval Year:** 2016
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: Ward 1, Ward 4, Ward 5
Project Type: Infrastructure Replacement

Project Description

Phase 2 of the rehabilitation of roads as scheduled in 2017 as per the updated Pavement Management Program.
Works include resurfacing/ rehabilitation of road surface, curb, sidewalk and any necessary restoration

Project Timelines

2016 - Perform preliminary design, detail design, surveying and geotechnical investigation works
2017 - Construction

Scenario Description

Other Dept Impact

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	0	0	0
2015	0	0	0
2016	56,650	56,650	0
2017	4,305,400	4,305,400	0
2018 & Beyond	0	0	0
	4,362,050	**4,362,050**	**0**

Project Detailed 2016

Object	Description		Total Amount
Expense			
01001 - 8802	Consultant		50,000
01001 - 8805	3% Administration Cost		1,650
01001 - 8812	Contingency		5,000
		Total Expense:	**56,650**
Revenue			
75000 - 8847	Debenture Financing		56,650
		Total Revenue:	**56,650**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2016	Jan 1, 2016	Vince Musacchio, P.Eng., PMP	Jack Graziosi, P.Eng., M.Eng	Dec 31, 2019

Project Summary

Project Number: EN-1976-16
Project Title: 2017 Road Rehabilitation and Watermain Replacement - Phase 1
Asset Type: Local & Arterial Roads
Department: Engineering Services
Budget Year: 2014 **Approval Year:** 2016
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: Ward 1
Project Type: Infrastructure Replacement

Project Description

Phase 1 road rehabilitation as scheduled in 2017 in conjunction with the watermain replacement for Gram Street, Church Street (partial), Naylon Street, Oldfield Street, Welton Street, Jackson Street, Netherford Road (partial), Clemson Crescent, Lancer Drive, Gosling Road, Malaren Road, Weller Crescent and Ryder Road. Road rehabilitation only on Bevan Road, Goodman Crescent, Merino Road and Mexico Road. The existing ductile iron watermain requires excessive maintenance and repairs and it is more cost effective to replace it in conjunction with the road works.

Project Timelines

2016 - Perform preliminary design, detail design, surveying and geotechnical investigation works
2017 - Construction

Scenario Description

Other Dept Impact

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	0	0	0
2015	0	0	0
2016	453,200	453,200	0
2017	7,764,687	7,764,687	0
2018 & Beyond	0	0	0
	8,217,887	**8,217,887**	**0**

Project Detailed 2016

Object	Description		Total Amount
Expense			
01001 - 8802	Consultant		400,000
01001 - 8805	3% Administration Cost		13,200
01001 - 8812	Contingency		40,000
		Total Expense:	**453,200**
Revenue			
60180 - 8844	Water Reserve		258,200
75000 - 8847	Debenture Financing		195,000
		Total Revenue:	**453,200**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2016	Jan 1, 2016			Dec 31, 2019

Project Summary

Project Number: EN-1977-16
Project Title: 2017 Road Rehabilitation and Watermain Replacement - Phase 2
Asset Type: Local & Arterial Roads
Department: Engineering Services
Budget Year: 2014 **Approval Year:** 2016
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: Ward 1
Project Type: Infrastructure Replacement

Project Description

Phase 2 road rehabilitation as scheduled in 2017 in conjunction with the watermain replacement for Islington Avenue (Stegman's Mill Road to Treelawn Boulevard) and Nashville Road (Islington Avenue to Hwy # 27). The existing ductile iron watermain requires excessive maintenance and repairs and it is more cost effective to replace it in conjunction with the road works.

Project Timelines

2016 - Perform preliminary design, detail design, surveying and geotechnical investigation works
2017 - Construction

Scenario Description

Other Dept Impact

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	0	0	0
2015	0	0	0
2016	147,290	147,290	0
2017	1,659,958	1,659,958	0
2018 & Beyond	0	0	0
	1,807,248	**1,807,248**	**0**

Project Detailed 2016

Object	Description		Total Amount
Expense			
01001 - 8802	Consultant		130,000
01001 - 8805	3% Administration Cost		4,290
01001 - 8812	Contingency		13,000
		Total Expense:	**147,290**
Revenue			
60180 - 8844	Water Reserve		119,305
75000 - 8847	Debenture Financing		27,985
		Total Revenue:	**147,290**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2016	Jan 1, 2016			Dec 31, 2019

Project Summary

Project Number: EN-1978-16
Project Title: Active Transportation Facility on Pine Valley Drive - Steeles Ave W to Langstaff Rd
Asset Type: Sidewalks, Pathways & Guiderails
Department: Engineering Services
Budget Year: 2014 **Approval Year:** 2016
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: Ward 2, Ward 3
Project Type: New Infrastructure

Project Description

The design and construction of all Active Transportation Facilitiy (Multi-use Path) missing links on Pine Valley Drive from Steeles Avenue to Langstaff Road.

Project Timelines

2016 - Perform preliminary design, detail design, surveying and geotechnical investigation works
2017 - Construction

Scenario Description

2013 Development Charges Background Study - Appendix H, Table 3, Sidewalk and Streetlighting item # 39 & 111.
The Active Transportation Facility (Multi-use Path) installation will support the completion of pedestrian links and continue the implementation of the bicycle network as per the approved 2012 Pedestrian & Bicycle Network Master Plan and Green Directions Vaughan Objective 3.1: To develop and sustain a network of sidewalks, paths and trails that supports all modes on non-vehicular transportation.

Other Dept Impact

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	0	0	0
2015	0	0	0
2016	56,650	56,650	0
2017	770,440	770,440	0
2018 & Beyond	0	0	0
	827,090	**827,090**	**0**

Project Detailed 2016

Object	Description		Total Amount
Expense			
01001 - 8802	Consultant		50,000
01001 - 8805	3% Administration Cost		1,650
01001 - 8812	Contingency		5,000
		Total Expense:	**56,650**
Revenue			
41010 - 8820	City Wide DC - Engineering		56,650
		Total Revenue:	**56,650**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2016	Jan 1, 2016	Vince Musacchio, P.Eng., PMP	Jack Graziosi, P.Eng., M.Eng.	Dec 31, 2019

Project Summary

Project Number: EN-1980-16
Project Title: Sidewalk on Weston Road - Major Mackenzie Drive to Greenbrooke Drive
Asset Type: Sidewalks, Pathways & Guiderails
Department: Engineering Services
Budget Year: 2014 **Approval Year:** 2016
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: Ward 3
Project Type: New Infrastructure

Project Description

The design and construction of the missing sidewalk on the west side of Weston Road from Major Mackenzie Drive to Greenbrooke Drive.

Project Timelines

2016- Perform preliminary design, detail design, surveying and geotechnical investigation works
2017- Construction

Scenario Description

2013 Development Charges Background Study - Appendix H, Table 3, Sidewalk and Streetlighting item # 47.
The sidewalk installation will support the completion of pedestrian links as per the approved 2012 Pedestrian & Bicycle Network Master Plan and Green Directions Vaughan Objective 3.1: To develop and sustain a network of sidewalks, paths and trails that supports all modes on non-vehicular transportation.

Other Dept Impact

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	0	0	0
2015	0	0	0
2016	45,320	45,320	0
2017	362,560	362,560	0
2018 & Beyond	0	0	0
	407,880	**407,880**	**0**

Project Detailed 2016

Object	Description		Total Amount
Expense			
01001 - 8802	Consultant		40,000
01001 - 8805	3% Administration Cost		1,320
01001 - 8812	Contingency		4,000
		Total Expense:	**45,320**
Revenue			
41010 - 8820	City Wide DC - Engineering		45,320
		Total Revenue:	**45,320**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2014	Jan 1, 2016	Vince Musacchio, P.Eng., PMP	Jack Graziosi, P.Eng., M.Eng.	Dec 31, 2019

Project Summary

Project Number: EN-1984-16
Project Title: Street Lighting on Keele Street - Langstaff Road to Rutherford Road
Asset Type: Streetlights
Department: Engineering Services
Budget Year: 2014 **Approval Year:** 2016
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: Ward 1, Ward 4
Project Type: New Infrastructure

Project Description

The design and construction of new street lighting on Keele Street from Langstaff Road to Rutherford Road.
The street lighting will ensure that an acceptable level of service is maintained for the health and well being of its citizens.

Project Timelines

2016 - Perform preliminary design, detail design, surveying and geotechnical investigation works
2017 - Construction

Scenario Description

2013 Development Charges Background Study - Appendix H, Table 3, Sidewalk and Streetlighting item # 119.

Other Dept Impact

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	0	0	0
2015	0	0	0
2016	84,975	84,975	0
2017	481,525	481,525	0
2018 & Beyond	0	0	0
	566,500	**566,500**	**0**

Project Detailed 2016

Object	Description		Total Amount
Expense			
01001 - 8802	Consultant		75,000
01001 - 8805	3% Administration Cost		2,475
01001 - 8812	Contingency		7,500
		Total Expense:	**84,975**
Revenue			
41010 - 8820	City Wide DC - Engineering		84,975
		Total Revenue:	**84,975**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2016	Jan 1, 2016	Vince Musacchio, P.Eng., PMP	Jack Graziosi, P.Eng., M.Eng.	Dec 31, 2019

Project Summary

Project Number: EN-1986-16
Project Title: Sidewalk on Basaltic Road and Planchet Road - Langstaff Rd to Cul-de-sac/ 220 Basaltic Road
Asset Type: Sidewalks, Pathways & Guiderails
Department: Engineering Services
Budget Year: 2014 **Approval Year:** 2016
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: Ward 4
Project Type: New Infrastructure

Project Description

The design and construction of the missing sidewalk on Basaltic Road from 220 Basaltic Road to Planchet Road and on Planchet Road from Langstaff Road to the Cul-de-sac.

Project Timelines

2016 - Perform preliminary design, detail design, surveying and geotechnical investigation works
2017 - Construction

Scenario Description

The sidewalk installation will support the completion of a pedestrian link to the approved 2012 Pedestrian & Bicycle Network Master Plan and Green Directions Vaughan Objective 3.1: To develop and sustain a network of sidewalks, paths and trails that supports all modes on non-vehicular transportation. In addition, this new link will tie into the 2016 scheduled reconstruction of Langstaff Road by York Region and VIVA's transit way reconstruction of Highway 7 in 2015.

Other Dept Impact

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	0	0	0
2015	0	0	0
2016	228,800	228,800	0
2017	0	0	0
2018 & Beyond	0	0	0
	228,800	**228,800**	**0**

Project Detailed 2016

Object	Description		Total Amount
Expense			
01001 - 8801	Contractors		203,000
01001 - 8802	Consultant		5,000
01001 - 8812	Contingency		20,800
		Total Expense:	**228,800**
Revenue			
61025 - 8844	Gas Tax Reserve		228,800
		Total Revenue:	**228,800**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2016	Jan 1, 2016	Vince Musacchio, P.Eng., PMP	Jack Graziosi, P.Eng., M.Eng.	Dec 31, 2019

Project Summary

Project Number: EN-1994-14
Project Title: Bridge Rehabilitation - North Johnson District Park
Asset Type: Bridges & Structures
Department: Engineering Services
Budget Year: 2014 **Approval Year:** 2016
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: Ward 2
Project Type: Infrastructure Replacement

Project Description

Determine and implement appropriate rehabilitation and/or replacement strategy for the North Johnson District Park South Pedestrian Bridge (Hwy 7 north sidewalk over the Humber River). Bridge Rehabilitation was identified in the City of Vaughan biannual Municipal Structure Inspection and Reporting study, dated July 5, 2012, under structure number MS04. Overall, the structure is in very poor condition with an aggregate condition index of 54.8.

Project Timelines

2014 - Perform preliminary design, detail design, surveying and geotechnical investigation works
2016 - Construction

Scenario Description

Investing in Ontario Sign Required.

Other Dept Impact

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	72,600	72,600	0
2015	0	0	0
2016	336,600	336,600	0
2017	0	0	0
2018 & Beyond	0	0	0
	409,200	**409,200**	**0**

Project Detailed 2016

Object	Description		Total Amount
Expense			
01001 - 8801	Contractors		306,000
01001 - 8812	Contingency		30,600
		Total Expense:	**336,600**
Revenue			
61052 - 8844	Investing in Ontario Grant		336,600
		Total Revenue:	**336,600**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2014	Jan 1, 2014	Vince Musacchio, P.Eng. PMP	Jack Graziosi, P.Eng., M.Eng.	Dec 31, 2018

Project Summary

Project Number: FL-5202-16
Project Title: BYLAW-Replace 1179 with tandem axle trailer & crane
Asset Type: Equipment - Replacement
Department: Fleet Management
Budget Year: 2014 **Approval Year:** 2016
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: City-Wide
Project Type: Equipment Replacement

Project Description

Equipment 1179 - replace with a combination 18 ft. tandem axle trailer and a 1,500 lb. crane - $20,000. Equipment 1179 - 1993 trailer has exceeded the life cycle. Crane is required for lifting of heavy signs from side of the road.

Project Timelines

Q2 - Prepare specifications; Q3 - Award tender; Q4 - Take delivery of equipment

Scenario Description

Other Dept Impact

By-law Enforcement

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	0	0	0
2015	0	0	0
2016	20,600	20,600	0
2017	0	0	0
2018 & Beyond	0	0	0
	20,600	**20,600**	**0**

Project Detailed 2016

Object	Description		Total Amount
Expense			
01001 - 8805	3% Administration Cost		600
01001 - 8807	Furniture & Equipment		20,000
		Total Expense:	**20,600**
Revenue			
60190 - 8844	Vehicle Reserve		20,600
		Total Revenue:	**20,600**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2012	Apr 1, 2016	Tony Greco	Michael Shatil	Dec 31, 2016

Project Summary

Project Number: FL-5211-16
Project Title: PW-RDS-Replace 1370 with 1/2 ton ext cab 4x4 pickup
Asset Type: Vehicles - Replacement
Department: Fleet Management
Budget Year: 2014 **Approval Year:** 2016
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: City-Wide
Project Type: Equipment Replacement

Project Description

Vehicle 1370 - replace with 1/2 ton ext cab 4x4 pickup with power package and blue tooth (supervisor vehicle) - $30,000. Vehicle 1370 - 2003 - 1/2 ton full size pickup with 152,529 km (July 2013) has reached its life cycle.

Project Timelines

Q2 - Prepare specifications; Q3 - Award tender; Q4 - Take delivery of equipment

Scenario Description

Other Dept Impact

Public Works - Roads

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	0	0	0
2015	0	0	0
2016	30,900	30,900	0
2017	0	0	0
2018 & Beyond	0	0	0
	30,900	**30,900**	**0**

Project Detailed 2016

Object	Description		Total Amount
Expense			
01001 - 8805	3% Administration Cost		900
01001 - 8807	Furniture & Equipment		30,000
		Total Expense:	**30,900**
Revenue			
60190 - 8844	Vehicle Reserve		30,900
		Total Revenue:	**30,900**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2012	Apr 1, 2016	Tony Greco	Michael Shatil	Dec 31, 2016

Project Summary

Project Number: FL-5242-16
Project Title: PW-WATER-Replace 1554 with 3/4 ton cargo van
Asset Type: Vehicles - Replacement
Department: Fleet Management
Budget Year: 2014 **Approval Year:** 2016
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: City-Wide
Project Type: Equipment Replacement

Project Description

Vehicle 1554 - replace with 3/4 ton cargo van with shelves - $35,000. Vehicle 1554 - 2006 - 3/4 ton cargo van with 167,507 km (July 2013) has reached the life cycle.

Project Timelines

Q2 - Prepare specifications; Q3 - Award tender; Q4 - Take delivery of equipment

Scenario Description

Other Dept Impact

Public Works - Water

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	0	0	0
2015	0	0	0
2016	36,100	36,100	0
2017	0	0	0
2018 & Beyond	0	0	0
	36,100	**36,100**	**0**

Project Detailed 2016

Object	Description		Total Amount
Expense			
01001 - 8805	3% Administration Cost		1,100
01001 - 8807	Furniture & Equipment		35,000
		Total Expense:	**36,100**
Revenue			
60190 - 8844	Vehicle Reserve		36,100
		Total Revenue:	**36,100**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2012	Apr 1, 2016	Tony Greco	Michael Shatil	Dec 31, 2016

Project Summary

Project Number: FL-5243-16
Project Title: PW-WATER-Replace 1562 with 3/4 ton van
Asset Type: Vehicles - Replacement
Department: Fleet Management
Budget Year: 2014 **Approval Year:** 2016
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: City-Wide
Project Type: Equipment Replacement

Project Description

Vehicle 1562 - replace with 3/4 ton cargo van with shelves - $35,000. Vehicle 1562 - 2006 - 3/4 ton cargo van with 173,355 km (July 2013) has reached the life cycle.

Project Timelines

Q2 - Prepare specifications; Q3 - Award tender; Q4 - Take delivery of equipment

Scenario Description

Other Dept Impact

Public Works - Water

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	0	0	0
2015	0	0	0
2016	36,100	36,100	0
2017	0	0	0
2018 & Beyond	0	0	0
	36,100	**36,100**	**0**

Project Detailed 2016

Object	Description		Total Amount
Expense			
01001 - 8805	3% Administration Cost		1,100
01001 - 8807	Furniture & Equipment		35,000
		Total Expense:	**36,100**
Revenue			
60190 - 8844	Vehicle Reserve		36,100
		Total Revenue:	**36,100**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2012	Apr 1, 2016	Tony Greco	Michael Shatil	Dec 31, 2016

Project Summary

Project Number: FL-5300-16
Project Title: ENG DEV TRANSP-Replace 1364 with 1/2 ton ext cab 4x2 pickup
Asset Type: Equipment - Replacement
Department: Fleet Management
Budget Year: 2014 **Approval Year:** 2016
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: City-Wide
Project Type: Equipment Replacement

Project Description

Replace 1364 with 1/2 ton ext cab 4x2 pickup with s.pkg. - $27,000. Vehicle 1364 - 2003 mid-size pickup with 107,775 km (July 2013) has reached the life cycle.

Project Timelines

Q2 - Prepare specifications; Q3 - Award tender; Q4 - Take delivery of equipment

Scenario Description

Other Dept Impact

Engineering Dev. Transportation

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	0	0	0
2015	0	0	0
2016	27,800	27,800	0
2017	0	0	0
2018 & Beyond	0	0	0
	27,800	**27,800**	**0**

Project Detailed 2016

Object	Description		Total Amount
Expense			
01001 - 8805	3% Administration Cost		800
01001 - 8807	Furniture & Equipment		27,000
		Total Expense:	**27,800**
Revenue			
60190 - 8844	Vehicle Reserve		27,800
		Total Revenue:	**27,800**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2014	Apr 1, 2016	Tony Greco	Michael Shatil	Dec 31, 2016

Project Summary

Project Number: FL-5331-16
Project Title: PKS-DEV-Replace 1368 with 1/2 ton crew cab 4x4 w/short box pickup
Asset Type: Equipment - Replacement
Department: Fleet Management
Budget Year: 2014 **Approval Year:** 2016
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: City-Wide
Project Type: Equipment Replacement

Project Description

Replace 1368 with 1/2 ton crew cab 4x4 w/ short box pickup with power package and blue tooth (Supervisor vehicle)- $27,000. Unit 1368 - 2003 pickup has exceeded the life cycle and has low mileage.

Project Timelines

Q2 - Prepare specifications; Q3 - Award tender; Q4 - Take delivery of equipment

Scenario Description

Other Dept Impact

Parks

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	0	0	0
2015	0	0	0
2016	27,800	27,800	0
2017	0	0	0
2018 & Beyond	0	0	0
	27,800	**27,800**	**0**

Project Detailed 2016

Object	Description		Total Amount
Expense			
01001 - 8805	3% Administration Cost		800
01001 - 8807	Furniture & Equipment		27,000
		Total Expense:	**27,800**
Revenue			
60190 - 8844	Vehicle Reserve		27,800
		Total Revenue:	**27,800**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2016	Apr 1, 2016	Tony Greco	Michael Shatil	Dec 31, 2016

Project Summary

Project Number: FL-5353-16
Project Title: PKS-Replace 1608 with 16' outfront mower
Asset Type: Equipment - Replacement
Department: Fleet Management
Budget Year: 2014 **Approval Year:** 2016
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: City-Wide
Project Type: Equipment Replacement

Project Description

Replace 1608 with16' outfront mower - $80,000. Unit 1608 2006 16' outfront mower has exceeded the life cycle.

Project Timelines

Q2 - Prepare specifications; Q3 - Award tender; Q4 - Take delivery of equipment

Scenario Description

Replace 1608

Other Dept Impact

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	0	0	0
2015	0	0	0
2016	82,400	82,400	0
2017	0	0	0
2018 & Beyond	0	0	0
	82,400	**82,400**	**0**

Project Detailed 2016

Object	Description		Total Amount
Expense			
01001 - 8805	3% Administration Cost		2,400
01001 - 8807	Furniture & Equipment		80,000
		Total Expense:	**82,400**
Revenue			
60190 - 8844	Vehicle Reserve		82,400
		Total Revenue:	**82,400**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2015	Apr 1, 2016	Tony Greco	Michael Shatil	Dec 31, 2016

Project Summary

Project Number: FL-5361-16
Project Title: PKS-Replace 1565,1566 with 16' outfront mower
Asset Type: Equipment - Replacement
Department: Fleet Management
Budget Year: 2014 **Approval Year:** 2016
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: City-Wide
Project Type: Equipment Replacement

Project Description

Replace 1565,1566 with 16' outfront mower - $80,000. Unit 1565,1566- 2006 tractor with mower attachment have exceeded the life cycle.

Project Timelines

Q2 - Prepare specifications; Q3 - Award tender; Q4 - Take delivery of equipment

Scenario Description

Replace 1565, 1566

Other Dept Impact

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	0	0	0
2015	0	0	0
2016	82,400	82,400	0
2017	0	0	0
2018 & Beyond	0	0	0
	82,400	**82,400**	**0**

Project Detailed 2016

Object	Description		Total Amount
Expense			
01001 - 8805	3% Administration Cost		2,400
01001 - 8807	Furniture & Equipment		80,000
		Total Expense:	**82,400**
Revenue			
60190 - 8844	Vehicle Reserve		82,400
		Total Revenue:	**82,400**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2016	Apr 1, 2016	Tony Greco	Michael Shatil	Dec 31, 2016

Project Summary

Project Number: FL-5392-16
Project Title: PKS-Replace 1444 with3/4 ton crew cab pickup
Asset Type: Equipment - Replacement
Department: Fleet Management
Budget Year: 2014 **Approval Year:** 2016
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: City-Wide
Project Type: Equipment Replacement

Project Description

Replace 1444 with 3/4 ton crew cab pickup - $35,000. Unit 1444 2004 pickup with crew cab has exceeded the life cycle.

Project Timelines

Q2 - Prepare specifications; Q3 - Award tender; Q4 - Take delivery of equipment

Scenario Description

Replace 1444

Other Dept Impact

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	0	0	0
2015	0	0	0
2016	36,100	36,100	0
2017	0	0	0
2018 & Beyond	0	0	0
	36,100	**36,100**	**0**

Project Detailed 2016

Object	Description		Total Amount
Expense			
01001 - 8805	3% Administration Cost		1,100
01001 - 8807	Furniture & Equipment		35,000
		Total Expense:	**36,100**
Revenue			
60190 - 8844	Vehicle Reserve		36,100
		Total Revenue:	**36,100**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2016	Apr 1, 2016	Tony Greco	Michael Shatil	Dec 31, 2016

Project Summary

Project Number: FL-5421-16
Project Title: PW-RDS-Replace 1344 with Regenerative street sweeper
Asset Type: Equipment - Replacement
Department: Fleet Management
Budget Year: 2014 **Approval Year:** 2016
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: City-Wide
Project Type: Equipment Replacement

Project Description

Replace 1344 with Regenerative street sweeper - $280,000. Unit 1344 2003 street sweeper has exceeded the life cycle.

Project Timelines

Q2 - Prepare specifications; Q3 - Award tender; Q4 - Take delivery of equipment

Scenario Description

Replace 1344

Other Dept Impact

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	0	0	0
2015	0	0	0
2016	288,400	288,400	0
2017	0	0	0
2018 & Beyond	0	0	0
	288,400	**288,400**	**0**

Project Detailed 2016

Object	Description		Total Amount
Expense			
01001 - 8805	3% Administration Cost		8,400
01001 - 8807	Furniture & Equipment		280,000
		Total Expense:	**288,400**
Revenue			
60190 - 8844	Vehicle Reserve		288,400
		Total Revenue:	**288,400**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2015	Apr 1, 2016	Tony Greco	Michael Shatil	Dec 31, 2016

Project Summary

Project Number: FL-5468-16
Project Title: PW-WATER--Replace 1563 with 3/4 ton cargo van
Asset Type: Equipment - Replacement
Department: Fleet Management
Budget Year: 2014 **Approval Year:** 2016
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: City-Wide
Project Type: Equipment Replacement

Project Description

Replace 1563 with 3/4 ton cargo van with shelving - $35,000. Unit 1563 - 2006 cargo van with 145,263 km has exceeded the life cycle.

Project Timelines

Q2 - Prepare specifications; Q3 - Award tender; Q4 - Take delivery of equipment

Scenario Description

Replace 1563

Other Dept Impact

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	0	0	0
2015	0	0	0
2016	36,100	36,100	0
2017	0	0	0
2018 & Beyond	0	0	0
	36,100	**36,100**	**0**

Project Detailed 2016

Object	Description		Total Amount
Expense			
01001 - 8805	3% Administration Cost		1,100
01001 - 8807	Furniture & Equipment		35,000
		Total Expense:	**36,100**
Revenue			
60190 - 8844	Vehicle Reserve		36,100
		Total Revenue:	**36,100**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2014	Apr 1, 2016	Tony Greco	Michael Shatil	Dec 31, 2016

Project Summary

Project Number: FL-5478-16
Project Title: PW-WASTEWATER-Replace 1731 with 3/4 ton 4x4 ext cab pickup with plow
Asset Type: Equipment - Replacement
Department: Fleet Management
Budget Year: 2014 **Approval Year:** 2016
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: City-Wide
Project Type: Equipment Replacement

Project Description

Replace 1731 with 3/4 ton 4x4 ext cab pickup with plow - $42,000. Unit 1731 2008 3/4 ton pickup with plow has exceeded the life cycle.

Project Timelines

Q2 - Prepare specifications; Q3 - Award tender; Q4 - Take delivery of equipment

Scenario Description

Replace 1731

Other Dept Impact

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	0	0	0
2015	0	0	0
2016	43,300	43,300	0
2017	0	0	0
2018 & Beyond	0	0	0
	43,300	**43,300**	**0**

Project Detailed 2016

Object	Description		Total Amount
Expense			
01001 - 8805	3% Administration Cost		1,300
01001 - 8807	Furniture & Equipment		42,000
		Total Expense:	**43,300**
Revenue			
60190 - 8844	Vehicle Reserve		43,300
		Total Revenue:	**43,300**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2016	Apr 1, 2016	Tony Greco	Michael Shatil	Dec 31, 2016

Project Summary

Project Number: FL-5488-16
Project Title: BYLAW-Replace 1684 with smart car
Asset Type: Equipment - Replacement
Department: Fleet Management
Budget Year: 2014 **Approval Year:** 2016
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: City-Wide
Project Type: Equipment Replacement

Project Description

Replace 1684 with smart car - $25,000. Unit 1684-2006 smart car has exceeded the life cycle.

Project Timelines

Q2 - Prepare specifications; Q3 - Award tender; Q4 - Take delivery of equipment

Scenario Description

Replace 1684

Other Dept Impact

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	0	0	0
2015	0	0	0
2016	25,800	25,800	0
2017	0	0	0
2018 & Beyond	0	0	0
	25,800	**25,800**	**0**

Project Detailed 2016

Object	Description		Total Amount
Expense			
01001 - 8805	3% Administration Cost		800
01001 - 8807	Furniture & Equipment		25,000
		Total Expense:	**25,800**
Revenue			
60190 - 8844	Vehicle Reserve		25,800
		Total Revenue:	**25,800**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2016	Apr 1, 2016	Tony Greco	Michael Shatil	Dec 31, 2016

Project Summary

Project Number: FL-5489-16
Project Title: BYLAW-Replace 1685 with smart car
Asset Type: Equipment - Replacement
Department: Fleet Management
Budget Year: 2014 **Approval Year:** 2016
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: City-Wide
Project Type: Equipment Replacement

Project Description

Replace 1685 with smart car - $25,000. Unit 1684-2006 smart car has exceeded the life cycle.

Project Timelines

Q2 - Prepare specifications; Q3 - Award tender; Q4 - Take delivery of equipment

Scenario Description

Replace 1685

Other Dept Impact

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	0	0	0
2015	0	0	0
2016	25,800	25,800	0
2017	0	0	0
2018 & Beyond	0	0	0
	25,800	**25,800**	**0**

Project Detailed 2016

Object	Description		Total Amount
Expense			
01001 - 8805	3% Administration Cost		800
01001 - 8807	Furniture & Equipment		25,000
		Total Expense:	**25,800**
Revenue			
60190 - 8844	Vehicle Reserve		25,800
		Total Revenue:	**25,800**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2016	Apr 1, 2016	Tony Greco	Michael Shatil	Dec 31, 2016

Project Summary

Project Number: FR-3508-13
Project Title: Breathing Apparatus Replacements
Asset Type: Equipment - Replacement
Department: Fire and Rescue Services
Budget Year: 2014 **Approval Year:** 2016
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: City-Wide
Project Type: Equipment Replacement

Project Description

Replace / upgrade obsolete Self Contained Breathing Apparatus.Replacement of high pressure cylinders that have reached their serviceable life cycle (by Regulation). SCBA face piece replacement due to deterioration and exposure to products of combustion and/or chemical atmospheres.

Project Timelines

Scenario Description

Other Dept Impact

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	45,100	45,100	0
2015	45,100	45,100	0
2016	45,100	45,100	0
2017	45,100	45,100	0
2018 & Beyond	0	0	0
	180,400	**180,400**	**0**

Project Detailed 2016

Object	Description		Total Amount
Expense			
01001 - 8805	3% Administration Cost		1,300
01001 - 8807	Furniture & Equipment		43,800
		Total Expense:	**45,100**
Revenue			
60070 - 8844	Fire Equipment Reserve		45,100
		Total Revenue:	**45,100**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2007	Jan 1, 2013		G.R. Senay	Dec 31, 2016

Project Summary

Project Number: FR-3573-16
Project Title: Command Vehicle
Asset Type: Equipment - New
Department: Fire and Rescue Services
Budget Year: 2014
Approval Year: 2016
Scenario Name: Main
Scenario Active: Yes
Project Stage: Manager of Capital
TCA: Yes
Regions: City-Wide
Project Type: Growth/Development

Project Description

District Chief Response Vehicle. The Master Fire Plan identifies 4 new District Chiefs, Fire Operations Division. Each District Chief is assigned to command one of four alternating shifts – as such one command vehicle is shared by each of the 4 District Chiefs.

Project Timelines

Scenario Description

2013 DC Appendix D Item 3.5.4

Other Dept Impact

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	0	0	0
2015	0	0	0
2016	60,000	60,000	0
2017	0	0	0
2018 & Beyond	0	0	0
	60,000	**60,000**	**0**

Project Detailed 2016

Object	Description		Total Amount
Expense			
01001 - 8805	3% Administration Cost		1,750
01001 - 8807	Furniture & Equipment		58,250
		Total Expense:	**60,000**
Revenue			
41020 - 8820	City Wide DC - Fire		60,000
		Total Revenue:	**60,000**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	593,685	0	593,685
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR: 100-16-02 - 4 District Chiefs

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2012	Apr 1, 2016		Fire Chief G.R. Senay	Dec 31, 2016

Project Summary

Project Number: FR-3578-16
Project Title: Fire Prevention Vehicle
Asset Type: Equipment - New
Department: Fire and Rescue Services
Budget Year: 2014 **Approval Year:** 2016
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: City-Wide
Project Type: Growth/Development

Project Description

Fire Inspector Response Vehicle. The Fire Master Plan identifies a need for a new Fire Prevention Inspector. This proposed vehicle is for the new inspector.

Project Timelines

Scenario Description

2013 DC Appendix D Item 3.10.1

Other Dept Impact

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	0	0	0
2015	0	0	0
2016	40,000	40,000	0
2017	0	0	0
2018 & Beyond	0	0	0
	40,000	**40,000**	**0**

Project Detailed 2016

Object	Description		Total Amount
Expense			
01001 - 8805	3% Administration Cost		1,160
01001 - 8807	Furniture & Equipment		38,840
		Total Expense:	**40,000**
Revenue			
41020 - 8820	City Wide DC - Fire		40,000
		Total Revenue:	**40,000**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	95,815	0	95,815
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR: 100-16-03 - Fire Prevention Inspector

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2012	Apr 1, 2016		Fire Chief G.R. Senay	Dec 31, 2016

Project Summary

Project Number: FR-3582-16
Project Title: Reposition Stn 74 Kleinburg Build and Design
Asset Type: Fire Buildings
Department: Fire and Rescue Services
Budget Year: 2014 **Approval Year:** 2016
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: Ward 1
Project Type: Growth/Development

Project Description

The new Fire Station 74 will be a LEED certified building consisting of two apparatus bays and ancillary offices and crew quarters. The building will be approximately 9,300 square feet.

Project Timelines

Acquire land in 2015 - Design and Build in 2016

Scenario Description

2013 DC Appendix D 3.8.7/3

Other Dept Impact

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	0	0	0
2015	0	0	0
2016	4,913,000	4,913,000	0
2017	0	0	0
2018 & Beyond	0	0	0
	4,913,000	**4,913,000**	**0**

Project Detailed 2016

Object	Description		Total Amount
Expense			
01001 - 8771	Transfer to Reserve		93,000
01001 - 8801	Contractors		4,514,560
01001 - 8805	3% Administration Cost		140,390
01001 - 8807	Furniture & Equipment		165,050
		Total Expense:	**4,913,000**
Revenue			
41020 - 8820	City Wide DC - Fire		4,062,794
50000 - 8843	Transfer from Taxation		850,206
		Total Revenue:	**4,913,000**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2016	Jan 1, 2016		G.R. Senay	Dec 31, 2017

Project Summary

Project Number: FR-3586-16
Project Title: Replace 7972 Pumper
Asset Type: Equipment - Replacement
Department: Fire and Rescue Services
Budget Year: 2014 **Approval Year:** 2016
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: City-Wide
Project Type: Equipment Replacement

Project Description

This 2002 model has previously been refurbished once and will be past the serviceable standard life cycle.

Project Timelines

Issue RFP - 1st Quarter - Award Contract 2nd Quarter - delivery 2nd quarter 2017

Scenario Description

Other Dept Impact

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	0	0	0
2015	0	0	0
2016	699,400	699,400	0
2017	0	0	0
2018 & Beyond	0	0	0
	699,400	**699,400**	**0**

Project Detailed 2016

Object	Description		Total Amount
Expense			
01001 - 8805	3% Administration Cost		20,400
01001 - 8807	Furniture & Equipment		679,000
		Total Expense:	**699,400**
Revenue			
60070 - 8844	Fire Equipment Reserve		699,400
		Total Revenue:	**699,400**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2016	Jan 1, 2016		G.R. Senay	Jun 30, 2017

Project Summary

Project Number: FR-3590-16
Project Title: Replace 7988 Training Vehicle
Asset Type: Equipment - Replacement
Department: Fire and Rescue Services
Budget Year: 2014 **Approval Year:** 2016
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: City-Wide
Project Type: Equipment Replacement

Project Description

This 2008 model will be past the serviceable standard life cycle and will be due for replacement.

Project Timelines

Issue RFP - 1st Quarter - Award Contract 2nd Quarter - delivery 2nd quarter 2016

Scenario Description

Other Dept Impact

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	0	0	0
2015	0	0	0
2016	43,600	43,600	0
2017	0	0	0
2018 & Beyond	0	0	0
	43,600	**43,600**	**0**

Project Detailed 2016

Object	Description		Total Amount
Expense			
01001 - 8805	3% Administration Cost		1,300
01001 - 8807	Furniture & Equipment		42,300
		Total Expense:	**43,600**
Revenue			
60070 - 8844	Fire Equipment Reserve		43,600
		Total Revenue:	**43,600**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2015	Jan 1, 2016		G.R. Senay	Jun 30, 2016

Project Summary

Project Number: FR-3592-16
Project Title: Smeal Aerial 17M(7983) Refurbishment
Asset Type: Equipment - Replacement
Department: Fire and Rescue Services
Budget Year: 2014 **Approval Year:** 2016
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** No
Regions: City-Wide
Project Type: Equipment Replacement

Project Description

This 2006 Smeal Aerial will be due for a mid-life refurbishment which will extend its overall lifecycle. The NFPA Level 1 refurbishing includes drive train rebuilt, body, paint, stripping, power supply upgrade, electrical system replacement, fire pump rebuilt and certification, aerial repair and certification including hydraulic systems.

Project Timelines

Obtain Quote 1st Quarter - Award Contract 2nd Quarter - Have refurb completed and return to service 4th Quarter

Scenario Description

Other Dept Impact

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	0	0	0
2015	0	0	0
2016	189,000	189,000	0
2017	0	0	0
2018 & Beyond	0	0	0
	189,000	**189,000**	**0**

Project Detailed 2016

Object	Description		Total Amount
Expense			
01001 - 8805	3% Administration Cost		5,500
01001 - 8807	Furniture & Equipment		183,500
		Total Expense:	**189,000**
Revenue			
60070 - 8844	Fire Equipment Reserve		189,000
		Total Revenue:	**189,000**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2015	Jan 1, 2016		G.R. Senay	Dec 1, 2016

Project Summary

Project Number: FR-3593-16
Project Title: Replace HAZ MAT 7942
Asset Type: Equipment - Replacement
Department: Fire and Rescue Services
Budget Year: 2014
Approval Year: 2016
Scenario Name: Main
Scenario Active: Yes
Project Stage: Manager of Capital
TCA: Yes
Regions: City-Wide
Project Type: Equipment Replacement

Project Description

This 1990 model has previously been refurbished once and will be past the serviceable standard life cycle.

Project Timelines

Issue RFP - 1st Quarter - Award Contract 2nd Quarter - delivery 2nd quarter 2018

Scenario Description

Other Dept Impact

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	0	0	0
2015	0	0	0
2016	545,000	545,000	0
2017	0	0	0
2018 & Beyond	0	0	0
	545,000	**545,000**	**0**

Project Detailed 2016

Object	Description		Total Amount
Expense			
01001 - 8805	3% Administration Cost		15,900
01001 - 8807	Furniture & Equipment		529,100
		Total Expense:	**545,000**
Revenue			
60070 - 8844	Fire Equipment Reserve		545,000
		Total Revenue:	**545,000**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2015	Jan 1, 2016		G.R. Senay	Jun 30, 2018

Project Summary

Project Number: FR-3608-16
Project Title: Station 76 Equipment for Firefighter Purchase
Asset Type: Equipment - New
Department: Fire and Rescue Services
Budget Year: 2014 **Approval Year:** 2016
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: Ward 4
Project Type: Growth/Equipment

Project Description

Required Protective Clothing. Full firefighter turnout gear and SCBA (Self Contained Breathing Apparatus) for 20 firefighters

Project Timelines

DC- Appendix D - Item 3.5.4
Request Quote Q4 2015 - Delivery Q2 2016

Scenario Description

Other Dept Impact

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	0	0	0
2015	0	0	0
2016	125,000	125,000	0
2017	0	0	0
2018 & Beyond	0	0	0
	125,000	**125,000**	**0**

Project Detailed 2016

Object	Description		Total Amount
Expense			
01001 - 8805	3% Administration Cost		3,750
01001 - 8807	Furniture & Equipment		121,250
		Total Expense:	**125,000**
Revenue			
41020 - 8820	City Wide DC - Fire		125,000
		Total Revenue:	**125,000**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	6,100	0	6,100
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2015	Dec 1, 2015	Deputy Gary Fraser	Fire Chief Larry Bentley	May 1, 2016

Project Summary

Project Number: FR-3610-16
Project Title: Replace Aerial 7968 - Smeal 32m
Asset Type: Equipment - Replacement
Department: Fire and Rescue Services
Budget Year: 2014 **Approval Year:** 2016
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: Ward 5
Project Type: Equipment Replacement

Project Description

Aerial response vehicle 7968 was refurbished once in 2012 as per NFPA Level I. It has now reached its projected serviceable life cycle and is in need of replacement.

Project Timelines

DC - Appendix D- Table1 - Vehicles (Type Aerial)
Request Quote Q1 2016 - Delivery Q1 2017

Scenario Description

DC - Appendix D- Table 1 - Vehicles (Type Aerial)

Other Dept Impact

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	0	0	0
2015	0	0	0
2016	800,000	800,000	0
2017	0	0	0
2018 & Beyond	0	0	0
	800,000	**800,000**	**0**

Project Detailed 2016

Object	Description		Total Amount
Expense			
01001 - 8805	3% Administration Cost		24,000
01001 - 8807	Furniture & Equipment		776,000
		Total Expense:	**800,000**
Revenue			
60070 - 8844	Fire Equipment Reserve		800,000
		Total Revenue:	**800,000**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	6,100	0	6,100
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2016	Jan 31, 2016	Deputy Fraser	Fire Chief Bentley	Feb 1, 2017

Project Summary

Project Number: FR-3611-16
Project Title: Replace 7971 Pumper
Asset Type: Equipment - Replacement
Department: Fire and Rescue Services
Budget Year: 2014
Approval Year: 2016
Scenario Name: Main
Scenario Active: Yes
Project Stage: Manager of Capital
TCA: Yes
Regions: City-Wide
Project Type: Equipment Replacement

Project Description

This 2002 model has previously been refurbished once and will be past the serviceable standard life cycle.

Project Timelines

DC - Appendix D Vehicles (Type/Pumper Heavy Duty)
Request Quote Q1 2016 - Delivery Q1 2017

Scenario Description

DC - Appendix D - Table 1 Vehicles (Type Pumper/Heavy Duty)

Other Dept Impact

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	0	0	0
2015	0	0	0
2016	625,000	625,000	0
2017	0	0	0
2018 & Beyond	0	0	0
	625,000	**625,000**	**0**

Project Detailed 2016

Object	Description		Total Amount
Expense			
01001 - 8805	3% Administration Cost		18,750
01001 - 8807	Furniture & Equipment		606,250
		Total Expense:	**625,000**
Revenue			
60070 - 8844	Fire Equipment Reserve		625,000
		Total Revenue:	**625,000**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	6,100	0	6,100
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2016	Jan 31, 2016	Deputy Fraser	Fire Chief Bentley	Feb 1, 2017

Project Summary

Project Number: FR-3612-14
Project Title: Fitness Equipment and Furniture Replacement - All Stations/Divisions
Asset Type: Equipment - Replacement
Department: Fire and Rescue Services
Budget Year: 2014 **Approval Year:** 2016
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: City-Wide
Project Type: Equipment Replacement

Project Description

Fitness and furniture replacement in all stations/all divisions as necessary.

Project Timelines

Analyze excercise equipment/furniture Q1- 2014 - rollout replacements by Q3 2014

Scenario Description

DC - Appendix D - Table 1 - Other Station Equipment

Other Dept Impact

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	30,000	30,000	0
2015	30,000	30,000	0
2016	30,000	30,000	0
2017	30,000	30,000	0
2018 & Beyond	0	0	0
	120,000	**120,000**	**0**

Project Detailed 2016

Object	Description		Total Amount
Expense			
01001 - 8805	3% Administration Cost		900
01001 - 8807	Furniture & Equipment		29,100
		Total Expense:	**30,000**
Revenue			
60070 - 8844	Fire Equipment Reserve		30,000
		Total Revenue:	**30,000**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2014	Jan 15, 2014	Deputy Fraser	Fire Chief Larry Bentley	Oct 30, 2014

Project Summary

Project Number: IT-2502-14
Project Title: Electronic Document Management System
Asset Type: Department Applications
Department: Information & Technology Mgmt.
Budget Year: 2014 **Approval Year:** 2016
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** No
Regions: City-Wide
Project Type: Technology

Project Description

In addition to reduced operating costs, the strategic benefits of EDMS deployment include increased business efficiency, cost effectiveness, risk avoidance, compliance with Provincial and Federal statutes, use of industry best practices, better customer service, and public accountability.Tactical benefits at the Business Unit and staff levels include a central repository for electronic documents, document sharing capabilities, faster search and retrieval results to meet business needs, easy file classification and retention, version control, audit trails, and public folders.

Project Timelines

Scenario Description

Other Dept Impact

That the corporate wide Electronic Document Management System be used by all departments to manage all of the City's electronic records, including e-mail records, and to improve the efficiency of the records-based business processes through improved information management.

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	0	0	0
2015	655,000	655,000	0
2016	360,000	360,000	0
2017	300,000	300,000	0
2018 & Beyond	476,200	476,200	0
	1,791,200	**1,791,200**	**0**

Project Detailed 2016

Object	Description		Total Amount
Expense			
01001 - 8805	3% Administration Cost		10,800
01001 - 8807	Furniture & Equipment		349,200
		Total Expense:	**360,000**
Revenue			
50000 - 8843	Transfer from Taxation		360,000
		Total Revenue:	**360,000**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	369,274	0	369,274
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR: 050-15-06/ - 050-15-07 EDMS Business Analys & EDMS Technical SME

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2007	Apr 2, 2014	Dimitri Yampolsy	Joseph Pittari	Dec 31, 2019

Project Summary

Project Number: IT-3016-13
Project Title: Personal Computer (PC) Assets Renewal
Asset Type: Equipment - Replacement
Department: Information & Technology Mgmt.
Budget Year: 2014 **Approval Year:** 2016
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: City-Wide
Project Type: Technology

Project Description

Personal Computers and associated peripherals are used by all City departments to deliver municipal services. There are approximately 1,200 PC's deployed. A systematic PC replacement program over a 4-year period ensures efficient operation of the PC assets and enables user departments to maintain a consistent level of service. For the PC replacement program to be effective, the oldest 25% of PC assets need to be replaced every year.

Project Timelines

Scenario Description

Other Dept Impact

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	350,000	350,000	0
2015	350,000	350,000	0
2016	360,000	360,000	0
2017	360,000	360,000	0
2018 & Beyond	0	0	0
	1,420,000	**1,420,000**	**0**

Project Detailed 2016

Object	Description		Total Amount
Expense			
01001 - 8805	3% Administration Cost		10,500
01001 - 8807	Furniture & Equipment		349,500
		Total Expense:	**360,000**
Revenue			
60211 - 8844	Information Technology Asset Replacement		360,000
		Total Revenue:	**360,000**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2012	Jan 1, 2013	Dimitri Yampolsky	Joseph Pittari	Dec 31, 2016

Project Summary

Project Number: IT-3017-13
Project Title: Enterprise Telephone System Assets Renewal
Asset Type: Equipment - Replacement
Department: Information & Technology Mgmt.
Budget Year: 2014 **Approval Year:** 2016
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: City-Wide
Project Type: Technology

Project Description

The corporate telephone system and associated peripherals are used by all City, VPL, VFRS departments and Call Centres in all locations to deliver services to citizens. A systematic replacement program over a 5-year period ensures efficient operation of the telephone system assets and enables user departments to maintain a consistent level of service. For the replacement program to be effective, the oldest 20% of telephone system assets need to be replaced every year.

Project Timelines

Scenario Description

Other Dept Impact

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	351,400	351,400	0
2015	390,900	390,900	0
2016	391,400	391,400	0
2017	391,400	391,400	0
2018 & Beyond	0	0	0
	1,525,100	**1,525,100**	**0**

Project Detailed 2016

Object	Description		Total Amount
Expense			
01001 - 8805	3% Administration Cost		11,400
01001 - 8807	Furniture & Equipment		380,000
		Total Expense:	**391,400**
Revenue			
60211 - 8844	Information Technology Asset Replacement		391,400
		Total Revenue:	**391,400**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2012	Jan 1, 2013	Dimitri Yampolsky	Joseph Pittari	Dec 31, 2016

Project Summary

Project Number: IT-3019-13
Project Title: Central Computing Infrastructure Renewal
Asset Type: Equipment - Replacement
Department: Information & Technology Mgmt.
Budget Year: 2014 **Approval Year:** 2016
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: City-Wide
Project Type: Technology

Project Description

Central computing facilities such as the data centre, network, servers, internet, A/V equipment and security devices are essential components of the City's technology infrastructure for delivery of municipal services. To maintain the technology infrastructure in good operating condition and to ensure uninterrupted and consistent delivery of municipal services, the oldest 25% of the technology infrastructure needs to be replaced annually.

Project Timelines

Scenario Description

Other Dept Impact

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	349,300	349,300	0
2015	388,800	388,800	0
2016	389,300	389,300	0
2017	389,300	389,300	0
2018 & Beyond	0	0	0
	1,516,700	**1,516,700**	**0**

Project Detailed 2016

Object	Description		Total Amount
Expense			
01001 - 8805	3% Administration Cost		11,300
01001 - 8807	Furniture & Equipment		378,000
		Total Expense:	**389,300**
Revenue			
60211 - 8844	Information Technology Asset Replacement		389,300
		Total Revenue:	**389,300**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2012	Jan 1, 2013	Dimitri Yampolsky	Joseph Pittari	Dec 31, 2016

Project Summary

Project Number: IT-3020-14
Project Title: Continuous Improvement - City Website (Vaughan Online)
Asset Type: Corporate Applications
Department: Information & Technology Mgmt.
Budget Year: 2014 **Approval Year:** 2016
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** No
Regions: City-Wide
Project Type: Technology

Project Description

The City's website (Vaughan Online) serves as a foundation for delivery of eServices to citizens. Ongoing innovation and continuous improvement of departmental business processes will result in additional functional requirements for Vaughan Online. A sustained funding program for Vaughan Online on-going enhancements will ensure that departmental business improvement opportunities are realized.

Project Timelines

Scenario Description

Other Dept Impact

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	154,500	154,500	0
2015	154,500	154,500	0
2016	154,500	154,500	0
2017	154,500	154,500	0
2018 & Beyond	0	0	0
	618,000	**618,000**	**0**

Project Detailed 2016

Object	Description		Total Amount
Expense			
01001 - 8805	3% Administration Cost		4,500
01001 - 8807	Furniture & Equipment		150,000
		Total Expense:	**154,500**
Revenue			
50000 - 8843	Transfer from Taxation		154,500
		Total Revenue:	**154,500**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2013	Jan 1, 2014	Dimitri Yampolsky	Joseph Pittari	Dec 31, 2017

Project Summary

Project Number: LI-4504-13
Project Title: Library Technology Upgrade
Asset Type: Technology Infrastructure
Department: Vaughan Libraries
Budget Year: 2014 **Approval Year:** 2016
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: City-Wide
Project Type: Technology

Project Description

Information services upgrade. Electronic information services, communications and user's personal technology are a growing and consistently changing facet of contemporary library services. To avoid huge sporadic requests for technology funding, we have developed and deployed a plan that requests a reasonable expenditure each year and retains the integrity of our system.

Project Timelines

Scenario Description

Other Dept Impact

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	140,000	140,000	0
2015	140,000	140,000	0
2016	140,000	140,000	0
2017	140,000	140,000	0
2018 & Beyond	0	0	0
	560,000	**560,000**	**0**

Project Detailed 2016

Object	Description		Total Amount
Expense			
01001 - 8805	3% Administration Cost		4,000
01001 - 8807	Furniture & Equipment		136,000
		Total Expense:	**140,000**
Revenue			
50000 - 8843	Transfer from Taxation		140,000
		Total Revenue:	**140,000**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2009	Apr 1, 2012		Sandy Vanderwerff	Dec 31, 2016

Project Summary

Project Number: LI-4516-16
Project Title: Carrville Block 11- Resource Material
Asset Type: Library Resources
Department: Vaughan Libraries
Budget Year: 2014 **Approval Year:** 2016
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: Ward 4
Project Type: Growth/Development

Project Description

Purchase library resources. Required to service growing population based on Growth Related Forecast.Acquisition program for resource materials of the Carrville Block 11 Library

Project Timelines

Scenario Description

2013 DC Appendix C Item 2.3.5

Other Dept Impact

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	0	0	0
2015	0	0	0
2016	386,250	386,250	0
2017	386,250	386,250	0
2018 & Beyond	0	0	0
	772,500	**772,500**	**0**

Project Detailed 2016

Object	Description		Total Amount
Expense			
01001 - 8805	3% Administration Cost		11,250
01001 - 8808	Miscellaneous Costs		375,000
		Total Expense:	**386,250**
Revenue			
41040 - 8820	City Wide DC - Library Buildings		347,650
50000 - 8843	Transfer from Taxation		38,600
		Total Revenue:	**386,250**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR: 220-16-02/ - 03 B11 - Neighbourhood Library - Operations & Staffing

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2012	Apr 1, 2016		Sandy Vanderwerff	Dec 20, 2017

Project Summary

Project Number: LI-4522-16
Project Title: Carrville BL11 - Consulting Design/Construction
Asset Type: Library Buildings
Department: Vaughan Libraries
Budget Year: 2014 **Approval Year:** 2016
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: Ward 4
Project Type: Growth/Development

Project Description

Construction and design of Carrville BL11 Library. Required to service growing population based on Growth Related Forecast

Project Timelines

Scenario Description

2013 DC Appendix C Item 2.3.2/3

Other Dept Impact

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	0	0	0
2015	0	0	0
2016	353,600	353,600	0
2017	3,182,800	3,182,800	0
2018 & Beyond	0	0	0
	3,536,400	**3,536,400**	**0**

Project Detailed 2016

Object	Description		Total Amount
Expense			
01001 - 8802	Consultant		343,300
01001 - 8805	3% Administration Cost		10,300
		Total Expense:	**353,600**
Revenue			
41040 - 8820	City Wide DC - Library Buildings		318,300
50000 - 8843	Transfer from Taxation		35,300
		Total Revenue:	**353,600**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	614,262	0	614,262
2018 & Beyond	0.0	0	0	0

ARR: 220-16-02/ - 03 B11 - Neighbourhood Library - Operations & Staffing

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2014	Apr 1, 2016		Sandy Vanderwerff	Dec 31, 2017

Project Summary

Project Number: LI-4537-13
Project Title: Capital Resource Purchases
Asset Type: Library Resources
Department: Vaughan Libraries
Budget Year: 2014 — **Approval Year:** 2016
Scenario Name: Main — **Scenario Active:** Yes
Project Stage: Manager of Capital — **TCA:** Yes
Regions: City-Wide
Project Type: Infrastructure Replacement

Project Description

Purchase of library materials such as books, DVD's, CD's, etc. which have an estimated usefule life greater than one year, and the associated processing costs necessary to make these resources shelf ready. Increases to the annual contribution reserve relate to inflation and the addition of new libraries.

Project Timelines

Annually based on the applicable year

Scenario Description

Other Dept Impact

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	1,495,900	1,495,900	0
2015	1,777,500	1,777,500	0
2016	1,910,960	1,910,960	0
2017	1,949,170	1,949,170	0
2018 & Beyond	0	0	0
	7,133,530	**7,133,530**	**0**

Project Detailed 2016

Object	Description		Total Amount
Expense			
01001 - 8805	3% Administration Cost		55,660
01001 - 8808	Miscellaneous Costs		1,855,300
		Total Expense:	**1,910,960**
Revenue			
60212 - 8844	Library Materials Reserve		1,910,960
		Total Revenue:	**1,910,960**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2013	Jan 1, 2013	Sandy Vander Werff	Margie Singleton	Dec 31, 2016

Project Summary

Project Number: LI-4539-14
Project Title: Vellore Village South BL 39 - Consulting/Design/Construction
Asset Type: Library Buildings
Department: Vaughan Libraries
Budget Year: 2014 **Approval Year:** 2016
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: Ward 3
Project Type: Growth/Development

Project Description

Design and Construction of the Vellore Village Community Library in block 39 in the planned Community Centre. Construction is not scheduled to begin until 2015

Project Timelines

Scenario Description

2013 DC Appendix C Item 2.4

Other Dept Impact

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	327,300	327,300	0
2015	0	0	0
2016	3,001,300	3,001,300	0
2017	0	0	0
2018 & Beyond	0	0	0
	3,328,600	**3,328,600**	**0**

Project Detailed 2016

Object	Description		Total Amount
Expense			
01001 - 8771	Transfer to Reserve		57,170
01001 - 8801	Contractors		2,598,530
01001 - 8805	3% Administration Cost		85,750
01001 - 8812	Contingency		259,850
		Total Expense:	**3,001,300**
Revenue			
41040 - 8820	City Wide DC - Library Buildings		2,649,717
50000 - 8843	Transfer from Taxation		351,583
		Total Revenue:	**3,001,300**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	560,701	0	560,701
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR: 220-16-01 - Vellore Village South Library

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2013	Jan 1, 2014		Sandy Vander Werff	Jan 1, 2017

Project Summary

Project Number: LI-4540-15
Project Title: Vellore Village South BL39 - Resource Materials
Asset Type: Library Resources
Department: Vaughan Libraries
Budget Year: 2014 **Approval Year:** 2016
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: Ward 3
Project Type: Growth/Development

Project Description

Purchase library resources . Required to service growing population based on Growth Related Forecast and establish opening day collections

Project Timelines

Scenario Description

2013 DC Item 2.4

Other Dept Impact

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	0	0	0
2015	386,250	386,250	0
2016	386,250	386,250	0
2017	0	0	0
2018 & Beyond	0	0	0
	772,500	**772,500**	**0**

Project Detailed 2016

Object	Description		Total Amount
Expense			
01001 - 8805	3% Administration Cost		11,250
01001 - 8808	Miscellaneous Costs		375,000
		Total Expense:	**386,250**
Revenue			
41040 - 8820	City Wide DC - Library Buildings		347,625
50000 - 8843	Transfer from Taxation		38,625
		Total Revenue:	**386,250**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR: 220-16-01 - Vellore Village South Library

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2013	Jan 1, 2015		Sandy Vander Werff	Dec 31, 2017

Project Summary

Project Number: LI-4541-16
Project Title: Vellore Village South BL 36 - Furniture and Equipment
Asset Type: Equipment - New
Department: Vaughan Libraries
Budget Year: 2014 **Approval Year:** 2016
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: Ward 3
Project Type: Growth/Equipment

Project Description

Purchase of furniture and equipment necessary for opening of the Vellore Villiage library. Required to service growing population based on Growth Related Forecast. Furniture and equipment necessary to complete new library including items such as desks, chairs, tables, etc.

Project Timelines

Scenario Description

2013 DC Appendix C Item 2.4

Other Dept Impact

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	0	0	0
2015	0	0	0
2016	262,500	262,500	0
2017	0	0	0
2018 & Beyond	0	0	0
	262,500	**262,500**	**0**

Project Detailed 2016

Object	Description		Total Amount
Expense			
01001 - 8805	3% Administration Cost		7,600
01001 - 8807	Furniture & Equipment		254,900
		Total Expense:	**262,500**
Revenue			
41040 - 8820	City Wide DC - Library Buildings		236,300
50000 - 8843	Transfer from Taxation		26,200
		Total Revenue:	**262,500**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR: 220-16-01 - Vellore Village South Library

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2013	Jan 1, 2016		Sandy Vander Werff	Dec 31, 2017

Project Summary

Project Number: LI-4542-16
Project Title: Vellore Village South BL39 - Communications and Hardware
Asset Type: Equipment - New
Department: Vaughan Libraries
Budget Year: 2014 **Approval Year:** 2016
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: Ward 3
Project Type: Growth/Development

Project Description

Purchase of all communication equipment, public computers/printers.

Project Timelines

Scenario Description

2013 DC Appendix C Item 2.4

Other Dept Impact

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	0	0	0
2015	0	0	0
2016	157,500	157,500	0
2017	0	0	0
2018 & Beyond	0	0	0
	157,500	**157,500**	**0**

Project Detailed 2016

Object	Description		Total Amount
Expense			
01001 - 8805	3% Administration Cost		4,600
01001 - 8807	Furniture & Equipment		152,900
		Total Expense:	**157,500**
Revenue			
41040 - 8820	City Wide DC - Library Buildings		141,800
50000 - 8843	Transfer from Taxation		15,700
		Total Revenue:	**157,500**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR: 220-16-01 - Vellore Village South Library

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2013	Jan 1, 2016		Sandy Vander Werff	Dec 31, 2017

Project Summary

Project Number: PK-6323-16
Project Title: Marita Payne Park - Basketball Court Reconstruction
Asset Type: Parks Facilities
Department: Parks Development
Budget Year: 2014 **Approval Year:** 2016
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: Ward 5
Project Type: Infrastructure Replacement

Project Description

Reconstruction of an existing basketball court and associated works to ensure continued service levels.

Project Timelines

6 months Planning
6 months Tendering and Construction

Scenario Description

Other Dept Impact

Parks and Forestry Operations

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	0	0	0
2015	0	0	0
2016	72,965	72,965	0
2017	0	0	0
2018 & Beyond	0	0	0
	72,965	**72,965**	**0**

Project Detailed 2016

Object	Description		Total Amount
Expense			
01001 - 8801	Contractors		58,100
01001 - 8802	Consultant		3,500
01001 - 8805	3% Administration Cost		2,125
01001 - 8812	Contingency		9,240
		Total Expense:	**72,965**
Revenue			
60188 - 8844	Parks Infra. Reserve		72,965
		Total Revenue:	**72,965**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2011	May 1, 2016	Martin Tavares/Melanie Morris	Jamie Bronsema	Jun 30, 2017

Project Summary

Project Number: PK-6345-16
Project Title: Conley South Park - Tennis Court Reconstruction
Asset Type: Parks Facilities
Department: Parks Development
Budget Year: 2014 **Approval Year:** 2016
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: Ward 5
Project Type: Infrastructure Replacement

Project Description

Reconstruction of existing triple court to ensure service standards are maintained.

Project Timelines

Year 1 Planning
Year 2 Tendering and Construction

Scenario Description

Other Dept Impact

Parks and Forestry Operations

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	0	0	0
2015	0	0	0
2016	280,531	280,531	0
2017	0	0	0
2018 & Beyond	0	0	0
	280,531	**280,531**	**0**

Project Detailed 2016

Object	Description		Total Amount
Expense			
01001 - 8801	Contractors		227,335
01001 - 8802	Consultant		9,500
01001 - 8805	3% Administration Cost		8,171
01001 - 8812	Contingency		35,525
		Total Expense:	**280,531**
Revenue			
60188 - 8844	Parks Infra. Reserve		280,531
		Total Revenue:	**280,531**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2011	Mar 1, 2016	Martin Tavares/ Melanie Morris	Jamie Bronsema	Jun 30, 2019

Project Summary

Project Number: PK-6346-16
Project Title: Maple Valley Plan - North Maple Regional Park Phase I(B)
Asset Type: Parkland Development
Department: Parks Development
Budget Year: 2014 **Approval Year:** 2016
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: Ward 1
Project Type: Growth/Development

Project Description

Construction for North Maple Regional Park. Phase I (B) construction of rough grade & service entire site and construct an access road. Pending outcome of the Park Planning RFP.

Project Timelines

Identified in the 2008 Development Charges Background Study for design and construction in 2011. This capital request 1 (B) represents partial funding for Phase I. An additional capital request (PK-6305-15) for phase 1 (A) has been made and required to tender Phase I. Both capital requests require approval before Phase I can be tendered. Estimated Phase I construction costs are $13 million. Based on initial plans subject to change.

Scenario Description

As identified and approved in 2013 DC Study appendix F Table 2.

Other Dept Impact

Parks and Forestry Operations and Buildings and Facilities

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	0	0	0
2015	0	0	0
2016	6,179,994	6,179,994	0
2017	0	0	0
2018 & Beyond	0	0	0
	6,179,994	**6,179,994**	**0**

Project Detailed 2016

Object	Description		Total Amount
Expense			
01001 - 8801	Contractors		5,454,540
01001 - 8805	3% Administration Cost		180,000
01001 - 8812	Contingency		545,454
		Total Expense:	**6,179,994**
Revenue			
41080 - 8820	City Wide DC - Park Dev.		5,561,995
50000 - 8843	Transfer from Taxation		617,999
		Total Revenue:	**6,179,994**

Related Projects

Which Precede	Project Description
PK-6305-15	Maple Valley Plan - North Maple Regional Park Phase I (A) Construction

Which Follow	Project Description
PK-6458-17	Maple Valley Plan - North Maple Regional Park Phase 2 Construction

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	313,309	0	313,309
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR: 205-16-03 - Avondale Park(North Maple)-Development/Park Attendants

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2011	Apr 1, 2016	Martin Tavares/Melanie Morris	Jamie Bronsema	Nov 28, 2020

Project Summary

Project Number: PK-6380-16
Project Title: 9v9 and 11v11 Soccer Field Upgrades
Asset Type: Parks Facilities
Department: Parks Development
Budget Year: 2014 **Approval Year:** 2016
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: City-Wide
Project Type: Infrastructure Replacement

Project Description

York Region Soccer Association and user group demand for new field sizes to accommodate intermediate age groups. Various fields to be improved to provide additional fields across the City. Locations to potentially include McClure Meadows, Mast Park and Lakehurst Park among others.

Project Timelines

Upgrades are expected to take up to one year.

Scenario Description

Other Dept Impact

Parks and Forestry Operations

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	0	0	0
2015	0	0	0
2016	136,514	136,514	0
2017	0	0	0
2018 & Beyond	0	0	0
	136,514	**136,514**	**0**

Project Detailed 2016

Object	Description		Total Amount
Expense			
01001 - 8801	Contractors		115,250
01001 - 8805	3% Administration Cost		3,976
01001 - 8812	Contingency		17,288
		Total Expense:	**136,514**
Revenue			
60188 - 8844	Parks Infra. Reserve		136,514
		Total Revenue:	**136,514**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2013	Apr 1, 2016	Martin Tavares / Melanie Morris	Jamie Bronsema	Jun 30, 2017

Project Summary

Project Number: PK-6384-13
Project Title: Uplands Golf and Ski Centre - Hiking Trail/Pathways Improvements
Asset Type: Uplands Ski & Golf Facilities
Department: Parks Development
Budget Year: 2014 **Approval Year:** 2016
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: Ward 5
Project Type: Infrastructure Replacement

Project Description

Remove existing asphalt and granular pathway and supply and install new and replacement asphalt paths throughout Uplands Golf and Ski Centre. Work program to be completed in multiple phases.

Project Timelines

1 year per phase estimated

Scenario Description

Other Dept Impact

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	91,650	91,650	0
2015	91,650	91,650	0
2016	91,650	91,650	0
2017	91,650	91,650	0
2018 & Beyond	0	0	0
	366,600	**366,600**	**0**

Project Detailed 2016

Object	Description		Total Amount
Expense			
01001 - 8801	Contractors		72,941
01001 - 8802	Consultant		3,434
01001 - 8812	Contingency		15,275
		Total Expense:	**91,650**
Revenue			
61025 - 8844	Gas Tax Reserve		91,650
		Total Revenue:	**91,650**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2013	Apr 1, 2013	Martin Tavares/ Melanie Morris	Jamie Bronsema	Apr 1, 2018

Project Summary

Project Number: PK-6406-16
Project Title: Pedestrian and Bicycle Master Plan (off road system) Design and Construction
Asset Type: Open Space
Department: Parks Development
Budget Year: 2014 **Approval Year:** 2016
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: City-Wide
Project Type: Growth/Development

Project Description

Ongoing development of the Don and Humber River Open Space Trail System in accordance with Council approved Pedestrian and Bicycle Master Plan and the Active Together Master Plan.

Project Timelines

Works are to be completed within two years of award of tender.

Scenario Description

Other Dept Impact

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	0	0	0
2015	0	0	0
2016	593,400	593,400	0
2017	0	0	0
2018 & Beyond	0	0	0
	593,400	**593,400**	**0**

Project Detailed 2016

Object	Description		Total Amount
Expense			
01001 - 8801	Contractors		456,000
01001 - 8802	Consultant		60,000
01001 - 8812	Contingency		77,400
		Total Expense:	**593,400**
Revenue			
61025 - 8844	Gas Tax Reserve		593,400
		Total Revenue:	**593,400**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2015	Apr 1, 2016	Martin Tavares/Melanie Morris	Jamie Bronsema	Apr 1, 2019

Project Summary

Project Number: PK-6409-16
Project Title: Glen Shields Park - Activity Centre Improvements
Asset Type: Parks Facilities
Department: Parks Development
Budget Year: 2014 **Approval Year:** 2016
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: Ward 5
Project Type: Infrastructure Replacement

Project Description

Existing deteriorating hardscape and decommissioned outdoor rink and wading pool, need to be removed and replaced with new hardscape, seating area and improvements to existing basketball court. Adjacent to recently rebuild building.

Project Timelines

Year 1 Planning and Design
Year 2 Tendering and Construction

Scenario Description

Other Dept Impact

Parks and Forestry Operations

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	0	0	0
2015	0	0	0
2016	243,415	243,415	0
2017	0	0	0
2018 & Beyond	0	0	0
	243,415	**243,415**	**0**

Project Detailed 2016

Object	Description		Total Amount
Expense			
01001 - 8801	Contractors		195,500
01001 - 8802	Consultant		10,000
01001 - 8805	3% Administration Cost		7,090
01001 - 8812	Contingency		30,825
		Total Expense:	**243,415**
Revenue			
60188 - 8844	Parks Infra. Reserve		243,415
		Total Revenue:	**243,415**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2014	Apr 2, 2016	Martin Tavares/Melanie Morris	Jamie Bronsema	Dec 1, 2017

Project Summary

Project Number: PK-6418-16
Project Title: Vaughan Mills Park - Playground Replacement & Safety Surfacing
Asset Type: Parks Facilities
Department: Parks Development
Budget Year: 2014 **Approval Year:** 2016
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: Ward 2
Project Type: Infrastructure Replacement

Project Description

Replace deteriorating play equipment and associated safety surfacing to meet current Canadian Safety Association (CAN/CSA-Z614-07 R2012) guidelines. Including associated works.

Project Timelines

6 months Planning
6 months Tendering and Construction

Scenario Description

Other Dept Impact

Parks and Forestry Operations

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	0	0	0
2015	0	0	0
2016	201,602	201,602	0
2017	0	0	0
2018 & Beyond	0	0	0
	201,602	**201,602**	**0**

Project Detailed 2016

Object	Description		Total Amount
Expense			
01001 - 8801	Contractors		169,600
01001 - 8802	Consultant		600
01001 - 8805	3% Administration Cost		5,872
01001 - 8812	Contingency		25,530
		Total Expense:	**201,602**
Revenue			
60188 - 8844	Parks Infra. Reserve		201,602
		Total Revenue:	**201,602**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2016	Apr 1, 2016	Martin Tavares/ Melanie Morris	Jamie Bronsema	Jun 1, 2017

Project Summary

Project Number: PK-6419-16
Project Title: Almont Park - Playground Replacement & Safety Surfacing
Asset Type: Parks Facilities
Department: Parks Development
Budget Year: 2014 **Approval Year:** 2016
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: Ward 2
Project Type: Infrastructure Replacement

Project Description

Replace deteriorating play equipment and associated safety surfacing to meet current Canadian Safety Association (CAN/CSA-Z614-07 R2012) guidelines. Includes associated works.

Project Timelines

6 months Planning
6 months Tendering and Construction

Scenario Description

Other Dept Impact

Parks and Forestry Operations

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	0	0	0
2015	0	0	0
2016	118,984	118,984	0
2017	0	0	0
2018 & Beyond	0	0	0
	118,984	**118,984**	**0**

Project Detailed 2016

Object	Description		Total Amount
Expense			
01001 - 8801	Contractors		96,450
01001 - 8802	Consultant		4,000
01001 - 8805	3% Administration Cost		3,466
01001 - 8812	Contingency		15,068
		Total Expense:	**118,984**
Revenue			
60188 - 8844	Parks Infra. Reserve		118,984
		Total Revenue:	**118,984**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2016	Apr 1, 2016	Martin Tavares/ Melanie Morris	Jamie Bronsema	Jun 30, 2017

Project Summary

Project Number: PK-6420-16
Project Title: Fossil Hill Park - Playground Replacement & Safety Surfacing
Asset Type: Parks Facilities
Department: Parks Development
Budget Year: 2014 **Approval Year:** 2016
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: Ward 3
Project Type: Infrastructure Replacement

Project Description

Replace deteriorating play equipment and associated safety surfacing to meet current Canadian Safety Association (CAN/CSA-Z614-07 R2012) guidelines. Including associated works.

Project Timelines

6 months Planning
6 months Tendering and Construction

Scenario Description

Other Dept Impact

Parks and Forestry Operations

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	0	0	0
2015	0	0	0
2016	122,643	122,643	0
2017	0	0	0
2018 & Beyond	0	0	0
	122,643	**122,643**	**0**

Project Detailed 2016

Object	Description		Total Amount
Expense			
01001 - 8801	Contractors		102,940
01001 - 8802	Consultant		600
01001 - 8805	3% Administration Cost		3,572
01001 - 8812	Contingency		15,531
		Total Expense:	**122,643**
Revenue			
60188 - 8844	Parks Infra. Reserve		122,643
		Total Revenue:	**122,643**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2016	Apr 1, 2016	Martin Tavares/ Melanie Morris	Jamie Bronsema	Jun 30, 2017

Project Summary

Project Number: PK-6437-16
Project Title: Giovanni Caboto Park - Tennis Court Reconstruction
Asset Type: Parks Facilities
Department: Parks Development
Budget Year: 2014 **Approval Year:** 2016
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: Ward 3
Project Type: Infrastructure Replacement

Project Description

Reconstruction of existing triple court to ensure service standards are maintained.

Project Timelines

8 months Planning
8 months Tendering and Construction

Scenario Description

Other Dept Impact

Parks and Forestry Operations

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	0	0	0
2015	0	0	0
2016	224,463	224,463	0
2017	0	0	0
2018 & Beyond	0	0	0
	224,463	**224,463**	**0**

Project Detailed 2016

Object	Description		Total Amount
Expense			
01001 - 8801	Contractors		177,000
01001 - 8802	Consultant		12,500
01001 - 8805	3% Administration Cost		6,538
01001 - 8812	Contingency		28,425
		Total Expense:	**224,463**
Revenue			
60188 - 8844	Parks Infra. Reserve		224,463
		Total Revenue:	**224,463**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2016	Apr 1, 2016	Martin Tavares/ Melanie Morris	Jamie Bronsema	Jun 30, 2017

Project Summary

Project Number: PK-6441-16
Project Title: York Hill District Park - Hardscape and Walkway Replacement
Asset Type: Parks Facilities
Department: Parks Development
Budget Year: 2014 **Approval Year:** 2016
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: City-Wide
Project Type: Infrastructure Replacement

Project Description

This District Park is aging and needs improvements so as to continue to meet the heavy usage seen at District Parks as it provides walkway linkages between various communities in the area and allows them to access the adjacent Community Center.

Project Timelines

6 months Planning
6 months Tendering and Construction

Scenario Description

Other Dept Impact

Parks and Forestry Operations and Buildings and Facilities

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	0	0	0
2015	0	0	0
2016	406,002	406,002	0
2017	0	0	0
2018 & Beyond	0	0	0
	406,002	**406,002**	**0**

Project Detailed 2016

Object	Description		Total Amount
Expense			
01001 - 8801	Contractors		353,045
01001 - 8812	Contingency		52,957
		Total Expense:	**406,002**
Revenue			
61025 - 8844	Gas Tax Reserve		406,002
		Total Revenue:	**406,002**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2016	Apr 1, 2016	Martin Tavares/ Melanie Morris	Jamie Bronsema	Jun 30, 2017

Project Summary

Project Number: PK-6467-16
Project Title: Comdel Park - Basketball Court Reconstruction
Asset Type: Parks Facilities
Department: Parks Development
Budget Year: 2014 **Approval Year:** 2016
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: Ward 3
Project Type: Infrastructure Replacement

Project Description

Reconstruction of an existing basketball court and associated works to ensure continued service levels.

Project Timelines

6 months Planning
6 months Tendering and Construction

Scenario Description

As per Parks Operations replacement priority list

Other Dept Impact

Parks and Forestry Operations

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	0	0	0
2015	0	0	0
2016	85,770	85,770	0
2017	0	0	0
2018 & Beyond	0	0	0
	85,770	**85,770**	**0**

Project Detailed 2016

Object	Description		Total Amount
Expense			
01001 - 8801	Contractors		68,910
01001 - 8802	Consultant		3,500
01001 - 8805	3% Administration Cost		2,498
01001 - 8812	Contingency		10,862
		Total Expense:	**85,770**
Revenue			
60188 - 8844	Parks Infra. Reserve		85,770
		Total Revenue:	**85,770**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2016	Mar 1, 2016	Martin Tavares / Melanie Morris	Jamie Bronsema	Oct 30, 2017

Project Summary

Project Number: PK-6468-16
Project Title: Joseph Aaron Park - Basketball Court Reconstruction
Asset Type: Parks Facilities
Department: Parks Development
Budget Year: 2014 **Approval Year:** 2016
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: Ward 5
Project Type: Infrastructure Replacement

Project Description

Reconstruction of an existing basketball court and associated works to ensure continued service levels.

Project Timelines

6 months Planning
6 months Tendering and Construction

Scenario Description

In accordance with Parks Operations replacement Priority list

Other Dept Impact

Parks and Forestry Operations

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	0	0	0
2015	0	0	0
2016	95,601	95,601	0
2017	0	0	0
2018 & Beyond	0	0	0
	95,601	**95,601**	**0**

Project Detailed 2016

Object	Description		Total Amount
Expense			
01001 - 8801	Contractors		77,210
01001 - 8802	Consultant		3,500
01001 - 8805	3% Administration Cost		2,785
01001 - 8812	Contingency		12,107
		Total Expense:	**95,601**
Revenue			
60188 - 8844	Parks Infra. Reserve		95,601
		Total Revenue:	**95,601**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2016	Mar 1, 2016	Martin Tavares / Melanie Morris	Jamie Bronsema	Oct 30, 2017

Project Summary

Project Number: PO-6700-13
Project Title: Tree Planting Program-Regular
Asset Type: Parks Facilities
Department: Parks & Forestry Operations
Budget Year: 2014
Approval Year: 2016
Scenario Name: Main
Scenario Active: Yes
Project Stage: Manager of Capital
TCA: No
Regions: City-Wide
Project Type: Infrastructure Replacement

Project Description

Planting of new trees to replace trees removed throughout 2013-2016 due to insect, disease, storm damage, vehicular accidents, etc. To maintain the City's Urban Forest Canopy as directed by Council and P&FO's Five Year Plan to increase tree plantings. Projected numbers are based on past 3 year averages

Project Timelines

Tree planting takes place annually from May - July and Sept - November.

Scenario Description

Other Dept Impact

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	611,030	611,030	0
2015	611,030	611,030	0
2016	611,030	611,030	0
2017	611,030	611,030	0
2018 & Beyond	0	0	0
	2,444,120	**2,444,120**	**0**

Project Detailed 2016

Object	Description		Total Amount
Expense			
01001 - 8801	Contractors		539,303
01001 - 8805	3% Administration Cost		17,797
01001 - 8812	Contingency		53,930
		Total Expense:	**611,030**
Revenue			
50000 - 8843	Transfer from Taxation		562,148
61012-8844	Tree Replace Reserve		48,882
		Total Revenue:	**611,030**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2012	May 1, 2014	Jeffrey Silcox-Childs	Marlon Kallideen	Dec 1, 2017

Project Summary

Project Number: PO-6739-13
Project Title: Tree Replacement Program-EAB
Asset Type: Parks Facilities
Department: Parks & Forestry Operations
Budget Year: 2014 **Approval Year:** 2016
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** No
Regions: City-Wide
Project Type: Infrastructure Replacement

Project Description

To replace trees removed throughout 2013 due to Emerald Ash Borer(EAB) infestation. The number of tree replacements is projected to be 500 per year over 20 years as a result of the Emerald Ash Borer (EAB) infestation. The costs are calculated based on 500 trees at $725 per tree.

Project Timelines

Scenario Description

Other Dept Impact

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	417,941	417,941	0
2015	417,941	417,941	0
2016	417,941	417,941	0
2017	417,941	417,941	0
2018 & Beyond	0	0	0
	1,671,764	**1,671,764**	**0**

Project Detailed 2016

Object	Description		Total Amount
Expense			
01001 - 8801	Contractors		368,880
01001 - 8805	3% Administration Cost		12,173
01001 - 8812	Contingency		36,888
		Total Expense:	**417,941**
Revenue			
50000 - 8843	Transfer from Taxation		417,941
		Total Revenue:	**417,941**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2013	May 1, 2014	Jeffrey Silcox-Childs	Marlon Kallideen	Dec 31, 2017

Project Summary

Project Number: PO-6746-15
Project Title: Fence Repair & Replacement Program
Asset Type: Parks Facilities
Department: Parks & Forestry Operations
Budget Year: 2014 **Approval Year:** 2016
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: City-Wide
Project Type: Infrastructure Replacement

Project Description

As City owned and maintained fences deteriorate and age, they are identified for repair & replacement as per the department replacement strategy and evaluation/ranking program. City owned & maintained fences are located throughout Vaughan on municipal and regional R.O.W.'s. In 2014, 1295 Lm of fencing have been identified for repair and/or replacement.

Project Timelines

Work takes place between April and December.

Scenario Description

Other Dept Impact

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	373,983	373,983	0
2015	418,000	418,000	0
2016	140,400	140,400	0
2017	114,963	114,963	0
2018 & Beyond	0	0	0
	1,047,346	**1,047,346**	**0**

Project Detailed 2016

Object	Description		Total Amount
Expense			
01001 - 8801	Contractors		129,820
01001 - 8805	3% Administration Cost		4,089
01001 - 8812	Contingency		6,491
		Total Expense:	**140,400**
Revenue			
60188 - 8844	Parks Infra. Reserve		140,400
		Total Revenue:	**140,400**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2013	Apr 1, 2014	Jeffrey Silcox-Childs	Marlon Kallideen	Dec 1, 2017

Project Summary

Project Number:	PO-6753-14
Project Title:	CTS Mobile Handheld Program
Asset Type:	Equipment - New
Department:	Parks & Forestry Operations
Budget Year:	2014
Approval Year:	2016
Scenario Name:	Main
Scenario Active:	Yes
Project Stage:	Manager of Capital
TCA:	Yes
Regions:	City-Wide
Project Type:	Technology

Project Description

2014 - Consulting and design component to clearly define the department needs, and determine optimal solution for a mobile software application & hardware to allow staff to access CTS work orders in the field. 2015 - Conduct a pilot project and initiate inventory data collection. 2015 - implement new mobile application. All worked performed within the P&FO Dept. and specifically within Forestry is completed through our CTS work order system. In an effort to be efficient and accurate, a mobile device is required to allow staff to access and update CTS work orders directly in the field.

Project Timelines

Consulting and design: 2014, Pilot Project: 2015, Implementation: 2016

Scenario Description

Other Dept Impact

ITM

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	30,900	30,900	0
2015	157,220	157,220	0
2016	157,220	157,220	0
2017	0	0	0
2018 & Beyond	0	0	0
	345,340	**345,340**	**0**

Project Detailed 2016

Object	Description		Total Amount
Expense			
01001 - 8805	3% Administration Cost		4,580
01001 - 8807	Furniture & Equipment		152,640
		Total Expense:	**157,220**
Revenue			
50000 - 8843	Transfer from Taxation		157,220
		Total Revenue:	**157,220**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2014	Mar 3, 2014	Jeffery Silcox-Childs	Marlon Kallideen	Dec 16, 2016

Project Summary

Project Number: PO-6754-13
Project Title: Parks Concrete Walkway Repairs/Replacements
Asset Type: Sidewalks, Pathways & Guiderails
Department: Parks & Forestry Operations
Budget Year: 2014 **Approval Year:** 2016
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: City-Wide
Project Type: Infrastructure Replacement

Project Description

Repair and replacement of concrete walkways in parks as identified annually. Walkways which have cracked or heaved represent a significant hazard to park users. In 2013 1750m2 of walkway has been identified for repair/replacement in 2014.

Project Timelines

Work will commence in May/June 2014 and be completed by Nov 2014 (On going until 2017).

Scenario Description

Other Dept Impact

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	237,930	237,930	0
2015	237,930	237,930	0
2016	216,300	216,300	0
2017	216,300	216,300	0
2018 & Beyond	0	0	0
	908,460	**908,460**	**0**

Project Detailed 2016

Object	Description		Total Amount
Expense			
01001 - 8801	Contractors		200,000
01001 - 8805	3% Administration Cost		6,300
01001 - 8812	Contingency		10,000
		Total Expense:	**216,300**
Revenue			
60188 - 8844	Parks Infra. Reserve		216,300
		Total Revenue:	**216,300**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2013	May 1, 2014	Jason Inwood	Marlon Kallideen	Nov 7, 2017

Project Summary

Project Number: PW-1972-16
Project Title: Public Works and Parks Operations Yard Expansion and Upgrade Strategy
Asset Type: Land Acquisition
Department: Public Works - Operations
Budget Year: 2014 **Approval Year:** 2016
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: Ward 2
Project Type: Growth/Development

Project Description

This is the first phase of a multi-year, multi-phase project to upgrade and expand the number of Public Works/Parks Operations yards and buildings as a result of growth (New West Yard). The overall plan includes: re-locating existing Parks/Works operations from the existing Woodbridge Yard to a new, larger location

Project Timelines

It is anticipated that the Environmental Assessment for the new works yard will be completed in 2014. Acquisition of lands for the new west works yard will occur in 2016. (Future Projects: the purchase of the lands to build a new satellite operations facility in the north part of the City; and, perform upgrades and alterations to the existing JOC and Dufferin Street Yards and buildings.)

Scenario Description

This funding request is to perform and Environmental Assessment in 2014, as well as to cover land acquisition costs for 2015. Additional requests for funding to construct the new operations building on the site will follow in future years, as more detailed cost estimates are refined.
2013 DC Appendix F Item 5.6.3/4 &Appendix G Item 6.2.2&6.3.3

Other Dept Impact

Building & Facilities, Parks, Forestry

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	0	0	0
2015	0	0	0
2016	16,209,557	16,209,557	0
2017	43,855,859	43,855,859	0
2018 & Beyond	0	0	0
	60,065,416	**60,065,416**	**0**

Project Detailed 2016

Object	Description		Total Amount
Expense			
01001 - 8804	Land Costs		15,737,434
01001 - 8805	3% Administration Cost		472,123
		Total Expense:	**16,209,557**
Revenue			
41080 - 8820	City Wide DC - Park Dev.		1,035,405
41090 - 8820	City Wide DC - Fleet/P.W.		9,083,201
75000 - 8847	Debenture Financing		6,090,951
		Total Revenue:	**16,209,557**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2016	Jan 1, 2016	Jeff Johnston	Brian Anthony	Dec 1, 2017

Project Summary

Project Number: PW-2013-07
Project Title: Street Light Pole Replacement Program
Asset Type: Streetlights
Department: Public Works - Operations
Budget Year: 2014 **Approval Year:** 2016
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: City-Wide
Project Type: Infrastructure Replacement

Project Description

Replacement of damaged/deficient street light poles and associated components and/or wiring where required.
The City's Streetlight Maintenance contractor inspects and inventories the streetlighting system, determining the condition of the poles. From this report, the poles in poor condition are replaced.
Since 2010 we have replaced 566 poles, approximately 162 poles per year.

Project Timelines

Scenario Description

Other Dept Impact

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	309,000	309,000	0
2015	309,000	309,000	0
2016	309,000	309,000	0
2017	309,000	309,000	0
2018 & Beyond	0	0	0
	1,236,000	**1,236,000**	**0**

Project Detailed 2016

Object	Description		Total Amount
Expense			
01001 - 8801	Contractors		300,000
01001 - 8805	3% Administration Cost		9,000
		Total Expense:	**309,000**
Revenue			
50000 - 8843	Transfer from Taxation		309,000
		Total Revenue:	**309,000**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2007	Jan 2, 2013	Robert Meek	Brian Anthony	Dec 29, 2017

Project Summary

Project Number:	PW-2035-11
Project Title:	Curb and Sidewalk Repair & Replacement
Asset Type:	Sidewalks, Pathways & Guiderails
Department:	Public Works - Operations
Budget Year:	2014
Approval Year:	2016
Scenario Name:	Main
Scenario Active:	Yes
Project Stage:	Manager of Capital
TCA:	Yes
Regions:	City-Wide
Project Type:	Infrastructure Replacement

Project Description

The annual curb and sidewalk repair & replacement program involves the removal and replacement of damaged sections of curbs and sidewalks, Citywide.Continuing program that results in reduced claims for trip and falls, and maintains the City's infrastructure. All assumed sidewalks were captured during our 2012 Inventory Assessment program. As required under the province's Minimum Maintenance Standards a complete sidewalk inventory assessment must be undertaken each year.

Project Timelines

Scenario Description

Increased funding is required over time to address growth and meet the inspection, repair and replacement program.

Other Dept Impact

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	1,600,000	1,600,000	0
2015	1,700,000	1,700,000	0
2016	1,800,000	1,800,000	0
2017	1,900,000	1,900,000	0
2018 & Beyond	0	0	0
	7,000,000	**7,000,000**	**0**

Project Detailed 2016

Object	Description		Total Amount
Expense			
01001 - 8801	Contractors		1,800,000
		Total Expense:	**1,800,000**
Revenue			
61025 - 8844	Gas Tax Reserve		1,800,000
		Total Revenue:	**1,800,000**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2011	May 10, 2013	Jeff Johnston	Brian Anthony	Nov 30, 2017

Project Summary

Project Number: PW-2058-13
Project Title: LED Streetlight Conversion
Asset Type: Streetlights
Department: Public Works - Operations
Budget Year: 2014 **Approval Year:** 2016
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: City-Wide
Project Type: Infrastructure Replacement

Project Description

Funds to undertake further replacement of residential High Pressure Sodium (HPS) street lights with LED lighting as an ongoing established program. The initial project involved the conversion of approximately 1800 streetlights in 2010 and 2011. Only regular streetlight maintenance was undertaken in 2012.

Project Timelines

Multi-year conversion of cobra head style City street lights from HPS to LED. (Approximately 13,000 units)

Scenario Description

Other Dept Impact

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	0	0	0
2015	1,500,000	1,500,000	0
2016	1,500,000	1,500,000	0
2017	1,500,000	1,500,000	0
2018 & Beyond	6,000,000	6,000,000	0
	10,500,000	**10,500,000**	**0**

Project Detailed 2016

Object	Description		Total Amount
Expense			
01001 - 8801	Contractors		1,500,000
		Total Expense:	**1,500,000**
Revenue			
61025 - 8844	Gas Tax Reserve		1,500,000
		Total Revenue:	**1,500,000**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2013	Jan 1, 2013	Robert Meek	Brian Anthony	Dec 1, 2020

Project Summary

Project Number: PW-2063-13
Project Title: ICI Water Meter Replacement Program
Asset Type: Equipment - Replacement
Department: Public Works - Operations
Budget Year: 2014 **Approval Year:** 2016
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: City-Wide
Project Type: Infrastructure Replacement

Project Description

The City's inventory of industrial, commercial and institutional water meters was exposed to a water meter calibration program. The program identified those water meters that could not be calibrated and need to be replaced. This initiative will see these water meters entirely replaced throughout the system over the next 5 years.

Project Timelines

This initiative will see these water meters entirely replaced throughout the system over the next 5 years.

Scenario Description

Other Dept Impact

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	206,000	206,000	0
2015	206,000	206,000	0
2016	206,000	206,000	0
2017	206,000	206,000	0
2018 & Beyond	0	0	0
	824,000	**824,000**	**0**

Project Detailed 2016

Object	Description		Total Amount
Expense			
01001 - 8801	Contractors		200,000
01001 - 8805	3% Administration Cost		6,000
		Total Expense:	**206,000**
Revenue			
60180 - 8844	Water Reserve		206,000
		Total Revenue:	**206,000**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2013	Jun 1, 2013	Robert Meek	Brian Anthony	Dec 1, 2017

Project Summary

Project Number: RE-9503-13
Project Title: Fitness Centre Equipment Replacement
Asset Type: Equipment - Replacement
Department: Recreation
Budget Year: 2014 **Approval Year:** 2016
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: City-Wide
Project Type: Equipment Replacement

Project Description

Annual equipment replacement program. Ongoing replacement of fitness equipment at all locations. Cardio, weight training equipment and studio cycles.

Project Timelines

Scenario Description

Equipment replacement at the following fitness centres: APCC, GAWCC, MCC, as well as NTCC which will have been open for 7 years and qualifies for replacement equipment as per Life Cycle estimates (6-8yrs).

Other Dept Impact

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	125,100	125,100	0
2015	125,100	125,100	0
2016	125,100	125,100	0
2017	125,100	125,100	0
2018 & Beyond	0	0	0
	500,400	**500,400**	**0**

Project Detailed 2016

Object	Description		Total Amount
Expense			
01001 - 8805	3% Administration Cost		3,700
01001 - 8807	Furniture & Equipment		121,400
		Total Expense:	**125,100**
Revenue			
60010 - 8844	Pre-B& F Infra. Reserve		125,100
		Total Revenue:	**125,100**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2010	Apr 30, 2013	Paul Compton	Mary Reali	Dec 31, 2016

Project Summary

Project Number: RL-0005-13
Project Title: Land Acquisition Fees
Asset Type: Land Acquisition
Department: Real Estate
Budget Year: 2014
Approval Year: 2016
Scenario Name: Main
Scenario Active: Yes
Project Stage: Manager of Capital
TCA: No
Regions: City-Wide
Project Type: Misc. Land Appraisals

Project Description

"Miscellaneous land acquisition appraisals, cash in lieu (CIL) appraisals and related fees.
Park land acquisitions occur during the year which require appraisal and related fees. These acquisitions fall outside of the capital budget process and as a result no budgeted accounts exist when fees are incurred. Also, fees are required for cash in lieu valuation review. A corporate capital project for these acquisition related fees is required and CIL."

Project Timelines

Ad Hoc acquisitions appraisals related fees approved by council, and cash in lieu valuation.

Scenario Description

Other Dept Impact

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	267,800	267,800	0
2015	267,800	267,800	0
2016	267,800	267,800	0
2017	267,800	267,800	0
2018 & Beyond	0	0	0
	1,071,200	**1,071,200**	**0**

Project Detailed 2016

Object	Description		Total Amount
Expense			
01001 - 8804	Land Costs		260,000
01001 - 8805	3% Administration Cost		7,800
		Total Expense:	**267,800**
Revenue			
70020 - 8845	Recreation Land Reserve		267,800
		Total Revenue:	**267,800**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2012	Jan 1, 2013		Heather A. Wilson	Dec 31, 2016

Project Summary

Project Number: BF-8387-17
Project Title: City Hall Public Square/Underground Parking Structure/Outdoor Rink
Asset Type: Other Buildings & Facilities
Department: Buildings and Facilities
Budget Year: 2014 **Approval Year:** 2017
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: Ward 1
Project Type: New Infrastructure

Project Description

Design and construction of a Public Square, Underground Parking Structure and Outdoor Rink. The civic square will be the main public outdoor space of the Civic Centre. It will be closely linked to the programming of the City hall. The square will include a reflective pool in the summer and an ice rink in the winter. Under the square will include two levels of underground parking, connected to the city hall, resource library and a future building to the north. The cost includes excavation and construction of approx. 500 parking spaces (250 per level), ice rink refrigeration, a Zamboni building, elevator to access the parking and all mechanical and electrical systems. The sale of MNR lands will offset some of the project costs.

Project Timelines

Scenario Description

Other Dept Impact

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	0	0	0
2015	0	0	0
2016	0	0	0
2017	20,970,800	20,970,800	0
2018 & Beyond	0	0	0
	20,970,800	**20,970,800**	**0**

Project Detailed 2017

Object	Description		Total Amount
Expense			
01001 - 8801	Contractors		18,700,000
01001 - 8802	Consultant		1,660,000
01001 - 8805	3% Administration Cost		610,800
		Total Expense:	**20,970,800**
Revenue			
75000 - 8847	Debenture Financing		20,970,800
		Total Revenue:	**20,970,800**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2012	Apr 2, 2017	Michael Shatil	Marlon Kallideen	Dec 31, 2020

Project Summary

Project Number: DP-9525-17
Project Title: Vaughan Mills Urban Design Streetscape & Open Space Master Plan
Asset Type: Master Plans
Department: Development Planning
Budget Year: 2014 **Approval Year:** 2017
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** No
Regions: Ward 4
Project Type: Growth/Studies

Project Description

The Vaughan Mills Urban Design Streetscape Master Plan is a document that follows the Vaughan Mills Secondary Plan Study, which will prescribe the layout and detailed design of the public and private streetscape spaces, pedestrian and bicycle connections, public amenities and open spaces, provide criteria for building locations, forms, heights and massing in relation to the public realm.

Project Timelines

Spring 2016 start date.
The plan will create a comprehensive public realm for this area that will provide an attractive framework to promote private sector investment.

Scenario Description

This Masterplan must be completed to allow for possible cost sharing with the Region under the Municipal Streetscape Partnership Program. (2013 DC Appendix B Item 1.2.14)

Other Dept Impact

Engineering and Parks Development will be key stakeholders in the Study.

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	0	0	0
2015	0	0	0
2016	0	0	0
2017	130,000	130,000	0
2018 & Beyond	0	0	0
	130,000	**130,000**	**0**

Project Detailed 2017

Object	Description		Total Amount
Expense			
01001 - 8802	Consultant		114,739
01001 - 8805	3% Administration Cost		3,788
01001 - 8812	Contingency		11,473
		Total Expense:	**130,000**
Revenue			
41060 - 8820	City Wide DC - General Gov.		117,000
50000 - 8843	Transfer from Taxation		13,000
		Total Revenue:	**130,000**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2016	Jun 1, 2017	Rob Bayley	Grant Uyeyama	Jun 1, 2018

Project Summary

Project Number: DT-7098-14
Project Title: Pedestrian and Bicycle Network Implementation Program
Asset Type: Local & Arterial Roads
Department: Develop&Transport Engineering
Budget Year: 2014 **Approval Year:** 2017
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: City-Wide
Project Type: New Infrastructure

Project Description

Construction of cycle facilities on various City roads(approximately 5-10km/year) including pavement markings and signage. Design and consultation of the subsequent year's cycle facilities (approximately 5-10km/year). Install cycle parking on various roads, trails and outside public buildings and schools.

Project Timelines

Construction of cycle facilities is estimated in Q2 of 2014/2015/2016. Design to commence with RFP in Q2 of 2014/2015/2016 with consultation in Q3.

Scenario Description

2013 DC Appendix H Table 2 Other Transportation Related Works Item 5

Other Dept Impact

Engineering Services and Public Works to be implementation stakeholders. Bike lanes to be maintained by Engineering Services and Public Works.

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	245,140	245,140	0
2015	305,910	305,910	0
2016	246,170	246,170	0
2017	250,000	250,000	0
2018 & Beyond	0	0	0
	1,047,220	**1,047,220**	**0**

Project Detailed 2017

Object	Description		Total Amount
Expense			
01001 - 8801	Contractors		135,000
01001 - 8802	Consultant		75,000
01001 - 8805	3% Administration Cost		8,000
01001 - 8808	Miscellaneous Costs		9,000
01001 - 8812	Contingency		23,000
		Total Expense:	**250,000**
Revenue			
41010 - 8820	City Wide DC - Engineering		250,000
		Total Revenue:	**250,000**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2013	Jan 1, 2014	Selma Hubjer	Andrew Pearce	Nov 30, 2017

Project Summary

Project Number: DT-7104-13
Project Title: TMP Education, Promotion, Outreach and Monitoring
Asset Type: New Initiatives
Department: Develop&Transport Engineering
Budget Year: 2014 **Approval Year:** 2017
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** No
Regions: City-Wide
Project Type: Growth/Studies

Project Description

Project designed to enhance public awareness and understanding of the benefits of sustainable transportation in accordance with Green Directions Vaughan and the Council approved Transportation Master Plan. Programs and activities will include promotional campaigns, materials and Vaughan Cycling Forum . Monitoring to include sustainable transportation(example. modal shift to walking, cycling transit and car-pooling).

Project Timelines

All programs and activities to be established following completion of the Vaughan TDM Policy(2013) and TMP Communications Plan(2013). Costs for the overall project will be refined following the completion of these studies in 2013.
All programs and activities to be ongoing from 2013-2016.

Scenario Description

2013 DC Appendix H Table 2 Other Transportation Related Works Item 5

Other Dept Impact

Recreation, Parks Development, Engineering Services and Corporate Communications to be stakeholders.

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	77,250	77,250	0
2015	77,250	77,250	0
2016	77,250	77,250	0
2017	77,250	77,250	0
2018 & Beyond	0	0	0
	309,000	**309,000**	**0**

Project Detailed 2017

Object	Description		Total Amount
Expense			
01001 - 8801	Contractors		75,000
01001 - 8805	3% Administration Cost		2,250
		Total Expense:	**77,250**
Revenue			
41010 - 8820	City Wide DC - Engineering		77,250
		Total Revenue:	**77,250**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2013	Jan 1, 2013	Selma Hubjer	Andrew Pearce	Dec 31, 2017

Project Summary

Project Number: DT-7108-13
Project Title: School Travel Planning Measures
Asset Type: New Initiatives
Department: Develop&Transport Engineering
Budget Year: 2014 **Approval Year:** 2017
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: City-Wide
Project Type: Growth/Development

Project Description

School Travel Planning measures for pilot school, including infrastructure improvement to slow traffic, pedestrian improvements, new signs, pavement markings and educational materials. School Travel Planning aims to get more children walking and cycling to/from school which includes the identification of barriers. The top reasons for parents driving their children to school are typically safety issues. The implementation of School Travel Planning measures is identified in the Council approved TMP Action Plan.

Project Timelines

Pilot school to be consulted in Q3/ A4 of 2012 and implementation of measures is expected to be completed in Q1/Q2 of 2013. Report to Council with results in Q4 of 2013. 2014 to 2016 will be determined based on the pilot school.

Scenario Description

2013 DC Appendix H Table 2 Other Transportation Related Works Item 5

Other Dept Impact

Engineering Services will be implementing the school Travel Planning measures in coordination with the School Boards, Development Transportation Engineering and Recreation Department.

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	51,500	51,500	0
2015	51,500	51,500	0
2016	51,500	51,500	0
2017	51,500	51,500	0
2018 & Beyond	0	0	0
	206,000	**206,000**	**0**

Project Detailed 2017

Object	Description		Total Amount
Expense			
01001 - 8801	Contractors		50,000
01001 - 8805	3% Administration Cost		1,500
		Total Expense:	**51,500**
Revenue			
41010 - 8820	City Wide DC - Engineering		51,500
		Total Revenue:	**51,500**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2013	Jan 1, 2013	Selma Hubjer/ Lisa Lovery	Andrew Pearce/ Jack Graziosi	Nov 30, 2017

Project Summary

Project Number: DT-7120-13
Project Title: Black Creek Renewal
Asset Type: Open Space
Department: Develop&Transport Engineering
Budget Year: 2014 **Approval Year:** 2017
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: Ward 4
Project Type: Growth/Development

Project Description

Renewal of Black Creek within the Vaughan Metropolitan Centre Secondary Plan Area between Highway 7 and Highway 407, including culvert improvements at Doughton Road and Interchange Way.

Project Timelines

2013 - Detained design / field work to begin following completion of Schedule 'C' Class EA Study - 2015 - Property acquisition subject to findings and conclusions of Environmental Assessment - 2016 - Advance contract works / construction - 2017 - Construction

Scenario Description

Other Dept Impact

The debenture portion of the project represents the funds to be collected through other revenue sources as yet to be determined. A portion of this will be from future Special Area Charges that are to be determined. Once determined, a by-law will be enacted and a report will be brought forward to Council to request a budget amendment for the total costs.

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	0	0	0
2015	7,163,979	7,163,979	0
2016	19,117,127	19,117,127	0
2017	19,117,127	19,117,127	0
2018 & Beyond	0	0	0
	45,398,233	**45,398,233**	**0**

Project Detailed 2017

Object	Description		Total Amount
Expense			
01001 - 8801	Contractors		8,366,842
01001 - 8802	Consultant		861,955
01001 - 8804	Land Costs		4,283,165
01001 - 8805	3% Administration Cost		577,213
01001 - 8812	Contingency		5,027,952
		Total Expense:	**19,117,127**
Revenue			
41010 - 8820	City Wide DC - Engineering		5,320,388
75000 - 8847	Debenture Financing		13,796,739
		Total Revenue:	**19,117,127**

Related Projects

Which Precede	Project Description
DT-7004-07	Black Creek Optimization Study
DT-7058-11	Black Creek Regional Storm Improvements Class EA Study

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2013	May 1, 2013	Michael Frieri	Andrew Pearce	Dec 1, 2017

Project Summary

Project Number: DT-7123-15
Project Title: Kleinburg - Nashville PD6 Major Mackenzie Watermain
Asset Type: Piped Infrastructure - Water
Department: Develop&Transport Engineering
Budget Year: 2014 **Approval Year:** 2017
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: Ward 1
Project Type: Growth/Development

Project Description

Detailed design and construction of the Major Mackenzie Drive watermain linking Block 61 east and west of the Canadian Pacific Railway and linking Huntington Road to Islington Avenue all within Pressure District 6.

Project Timelines

Timing for implementation is development driven. Development will advance detailed design and construction. City will repay Development with funding from Development Charges. A portion of this watermain may be designed and /or constructed by York Region in conjunction with the planned Regional improvements to Major Mackenzie Drive. Accordingly, repayment may also be required to York Region.

Scenario Description

Contingent on approval of 2012 DC Study.

Other Dept Impact

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	0	0	0
2015	1,887,797	1,887,797	0
2016	1,887,797	1,887,797	0
2017	1,887,797	1,887,797	0
2018 & Beyond	1,887,797	1,887,797	0
	7,551,188	**7,551,188**	**0**

Project Detailed 2017

Object	Description		Total Amount
Expense			
01001 - 8801	Contractors		1,275,000
01001 - 8802	Consultant		191,250
01001 - 8805	3% Administration Cost		54,984
01001 - 8812	Contingency		366,563
		Total Expense:	**1,887,797**
Revenue			
41010 - 8820	City Wide DC - Engineering		1,887,797
		Total Revenue:	**1,887,797**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2014	Jan 1, 2015	Michael Frieri	Andrew Pearce	Dec 1, 2018

Project Summary

Project Number: DT-7124-15
Project Title: Block 61 CP Railway Pedestrian Crossing
Asset Type: Bridges & Structures
Department: Develop&Transport Engineering
Budget Year: 2014 **Approval Year:** 2017
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: Ward 1
Project Type: Growth/Development

Project Description

Detailed design and construction of the pedestrian underpass of the Canadian Pacific Railway tracks within Block 61.

Project Timelines

Timing for implementation is development driven. Development will advance detailed design and construction. City will repay Development with funding from Development Charges.

Scenario Description

Funding is subject to implementation of new Development Charge By-law.

Other Dept Impact

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	0	0	0
2015	384,270	384,270	0
2016	1,105,103	1,105,103	0
2017	1,105,103	1,105,103	0
2018 & Beyond	1,105,103	1,105,103	0
	3,699,579	**3,699,579**	**0**

Project Detailed 2017

Object	Description		Total Amount
Expense			
01001 - 8801	Contractors		858,333
01001 - 8805	3% Administration Cost		32,190
01001 - 8812	Contingency		214,580
		Total Expense:	**1,105,103**
Revenue			
41010 - 8820	City Wide DC - Engineering		1,105,103
		Total Revenue:	**1,105,103**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2013	Jun 1, 2015	Michael Frieri	Andrew Pearce	Dec 1, 2017

Project Summary

Project Number: EN-1867-17
Project Title: Pedestrian Crossing Enhancement Program - Pavement Marking
Asset Type: Traffic Control
Department: Engineering Services
Budget Year: 2014 **Approval Year:** 2017
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** No
Regions: City-Wide
Project Type: Health & Safety

Project Description

Installation of new pavement marking material will enhance the crossing area and alert motorists that pedestrians are in the area. This work will provide better visibility and improve safety for pedestrians crossing at an intersection, pedestrian signal or school crossing. There are several new pavement marking products that are being considered by many municipalities to enhance the crossing areas. Locations to be determined by the Traffic Engineering Division.

Project Timelines

2017/ 2018 - Prepare tender and complete enhanced pavement markings

Scenario Description

Other Dept Impact

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	0	0	0
2015	0	0	0
2016	0	0	0
2017	206,000	206,000	0
2018 & Beyond	0	0	0
	206,000	**206,000**	**0**

Project Detailed 2017

Object	Description		Total Amount
Expense			
01001 - 8801	Contractors		200,000
01001 - 8805	3% Administration Cost		6,000
		Total Expense:	**206,000**
Revenue			
50000 - 8843	Transfer from Taxation		206,000
		Total Revenue:	**206,000**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2012	Jan 1, 2017	Vince Musacchio, P.Eng., PMP	Jack Graziosi, P.Eng., M.Eng.	Dec 31, 2018

Project Summary

Project Number: EN-1947-17
Project Title: Pedestrian Connectivity Study
Asset Type: Traffic Control
Department: Engineering Services
Budget Year: 2014 **Approval Year:** 2017
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** No
Regions: Ward 5
Project Type: New Infrastructure

Project Description

Beverley Glen Boulevard and Disera Drive/ Abbeywood Gate
Traffic Calming design and construction installations consisting of: Inlaid durable crosswalks at 2 intersections and 3 median crossings, Painted road narrowing and bullnoses, Raised curb medians and sidewalk connections.

Project Timelines

2017 - Perform preliminary design, detail design, surveying, geotechnical investigation works and construction

Scenario Description

Other Dept Impact

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	0	0	0
2015	0	0	0
2016	0	0	0
2017	117,420	117,420	0
2018 & Beyond	0	0	0
	117,420	**117,420**	**0**

Project Detailed 2017

Object	Description		Total Amount
Expense			
01001 - 8801	Contractors		114,000
01001 - 8805	3% Administration Cost		3,420
		Total Expense:	**117,420**
Revenue			
50000 - 8843	Transfer from Taxation		117,420
		Total Revenue:	**117,420**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2013	Jan 1, 2017	Vince Musacchio, P.Eng., PMP	Jack Graziosi, P.Eng., M.Eng.	Dec 31, 2017

Project Summary

Project Number: EN-1973-15
Project Title: Streetscape for Concord West by York Region - Highway 7 and Keele Street
Asset Type: Local & Arterial Roads
Department: Engineering Services
Budget Year: 2014 **Approval Year:** 2017
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: Ward 4
Project Type: Growth/Development

Project Description

In accordance with the Concord West Streetscape and Open Space Plan, the budget has to be approved to ensure that vivaNext can cost and install the upgraded streetscape as part of the Highway 7 rapidway construction project, and to ensure that York Region can cost and install the Keele Street streetscape as part of the Keele Street widening capital project.

Project Timelines

Concord West Keele Street streetscape will be completed as part of the York Region road widening project (2015). Concord West Highway 7 streetscape will be completed as part of the vivaNext rapidway project (2016). The Gateways will be constructed in 2017.

Scenario Description

1. vivaNext Highway 7 and York Region Keele Street projects proceeding on time
2. Cost sharing under the Region of York Municipal Streetscape Partnership Program

Other Dept Impact

Engineering Services Department in conjunction with the Development Planning Department will be the departments involved with the tendering of the works and integration with both Region of York and vivaNext capital projects. Additional streetscape to be maintained by the Public Works Department and Parks & Forestry Operations Department.

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	0	0	0
2015	221,253	221,253	0
2016	289,899	289,899	0
2017	2,559,429	2,559,429	0
2018 & Beyond	0	0	0
	3,070,581	**3,070,581**	**0**

Project Detailed 2017

Object	Description		Total Amount
Expense			
01001 - 8802	Consultant		383,914
01001 - 8805	3% Administration Cost		74,546
01001 - 8807	Furniture & Equipment		1,845,026
01001 - 8812	Contingency		255,943
		Total Expense:	**2,559,429**
Revenue			
41010 - 8820	City Wide DC - Engineering		2,559,429
		Total Revenue:	**2,559,429**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2014	Jan 1, 2015	Vince Musacchio, P.Eng., PMP	Jack Graziosi, P.Eng., M.Eng.	Jan 1, 2018

Project Summary

Project Number: EN-1974-16
Project Title: 2017 Pavement Management Program - Phase 1
Asset Type: Local & Arterial Roads
Department: Engineering Services
Budget Year: 2014 **Approval Year:** 2017
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: Ward 2, Ward 3
Project Type: Infrastructure Replacement

Project Description

Phase 1 of the rehabilitation of roads as scheduled in 2017 as per the updated Pavement Management Program.
Works include resurfacing/ rehabilitation of road surface, curb, sidewalk and any necessary restoration.

Project Timelines

2016 - Perform preliminary design, detail design, surveying and geotechnical investigation works
2017 - Construction

Scenario Description

AMO Schedule - C to be submitted upon Council approval.
Web page advertising required for Gas Tax funding.

Other Dept Impact

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	0	0	0
2015	0	0	0
2016	56,650	56,650	0
2017	2,818,200	2,818,200	0
2018 & Beyond	0	0	0
	2,874,850	**2,874,850**	**0**

Project Detailed 2017

Object	Description		Total Amount
Expense			
01001 - 8801	Contractors		2,562,000
01001 - 8812	Contingency		256,200
		Total Expense:	**2,818,200**
Revenue			
61025 - 8844	Gas Tax Reserve		2,818,200
		Total Revenue:	**2,818,200**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2016	Jan 1, 2016	Vince Musacchio, P.Eng., PMP	Jack Graziosi, P.Eng., M.Eng.	Dec 31, 2019

Project Summary

Project Number: EN-1975-16
Project Title: 2017 Pavement Management Program - Phase 2
Asset Type: Local & Arterial Roads
Department: Engineering Services
Budget Year: 2014 **Approval Year:** 2017
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: Ward 1, Ward 4, Ward 5
Project Type: Infrastructure Replacement

Project Description

Phase 2 of the rehabilitation of roads as scheduled in 2017 as per the updated Pavement Management Program.
Works include resurfacing/ rehabilitation of road surface, curb, sidewalk and any necessary restoration

Project Timelines

2016 - Perform preliminary design, detail design, surveying and geotechnical investigation works
2017 - Construction

Scenario Description

Other Dept Impact

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	0	0	0
2015	0	0	0
2016	56,650	56,650	0
2017	4,305,400	4,305,400	0
2018 & Beyond	0	0	0
	4,362,050	**4,362,050**	**0**

Project Detailed 2017

Object	Description		Total Amount
Expense			
01001 - 8801	Contractors		3,800,000
01001 - 8805	3% Administration Cost		125,400
01001 - 8812	Contingency		380,000
		Total Expense:	**4,305,400**
Revenue			
75000 - 8847	Debenture Financing		4,305,400
		Total Revenue:	**4,305,400**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2016	Jan 1, 2016	Vince Musacchio, P.Eng., PMP	Jack Graziosi, P.Eng., M.Eng	Dec 31, 2019

Project Summary

Project Number: EN-1976-16
Project Title: 2017 Road Rehabilitation and Watermain Replacement - Phase 1
Asset Type: Local & Arterial Roads
Department: Engineering Services
Budget Year: 2014 **Approval Year:** 2017
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: Ward 1
Project Type: Infrastructure Replacement

Project Description

Phase 1 road rehabilitation as scheduled in 2017 in conjunction with the watermain replacement for Gram Street, Church Street (partial), Naylon Street, Oldfield Street, Welton Street, Jackson Street, Netherford Road (partial), Clemson Crescent, Lancer Drive, Gosling Road, Malaren Road, Weller Crescent and Ryder Road. Road rehabilitation only on Bevan Road, Goodman Crescent, Merino Road and Mexico Road. The existing ductile iron watermain requires excessive maintenance and repairs and it is more cost effective to replace it in conjunction with the road works.

Project Timelines

2016 - Perform preliminary design, detail design, surveying and geotechnical investigation works
2017 - Construction

Scenario Description

Other Dept Impact

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	0	0	0
2015	0	0	0
2016	453,200	453,200	0
2017	7,764,687	7,764,687	0
2018 & Beyond	0	0	0
	8,217,887	**8,217,887**	**0**

Project Detailed 2017

Object	Description		Total Amount
Expense			
01001 - 8801	Contractors		6,853,210
01001 - 8805	3% Administration Cost		226,156
01001 - 8812	Contingency		685,321
		Total Expense:	**7,764,687**
Revenue			
60180 - 8844	Water Reserve		3,338,815
75000 - 8847	Debenture Financing		4,425,872
		Total Revenue:	**7,764,687**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2016	Jan 1, 2016			Dec 31, 2019

Project Summary

Project Number: EN-1977-16
Project Title: 2017 Road Rehabilitation and Watermain Replacement - Phase 2
Asset Type: Local & Arterial Roads
Department: Engineering Services
Budget Year: 2014 **Approval Year:** 2017
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: Ward 1
Project Type: Infrastructure Replacement

Project Description

Phase 2 road rehabilitation as scheduled in 2017 in conjunction with the watermain replacement for Islington Avenue (Stegman's Mill Road to Treelawn Boulevard) and Nashville Road (Islington Avenue to Hwy # 27). The existing ductile iron watermain requires excessive maintenance and repairs and it is more cost effective to replace it in conjunction with the road works.

Project Timelines

2016 - Perform preliminary design, detail design, surveying and geotechnical investigation works
2017 - Construction

Scenario Description

Other Dept Impact

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	0	0	0
2015	0	0	0
2016	147,290	147,290	0
2017	1,659,958	1,659,958	0
2018 & Beyond	0	0	0
	1,807,248	**1,807,248**	**0**

Project Detailed 2017

Object	Description		Total Amount
Expense			
01001 - 8801	Contractors		1,465,100
01001 - 8805	3% Administration Cost		48,348
01001 - 8812	Contingency		146,510
		Total Expense:	**1,659,958**
Revenue			
60180 - 8844	Water Reserve		1,344,566
75000 - 8847	Debenture Financing		315,392
		Total Revenue:	**1,659,958**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2016	Jan 1, 2016			Dec 31, 2019

Project Summary

Project Number: EN-1978-16
Project Title: Active Transportation Facility on Pine Valley Drive - Steeles Ave W to Langstaff Rd
Asset Type: Sidewalks, Pathways & Guiderails
Department: Engineering Services
Budget Year: 2014 **Approval Year:** 2017
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: Ward 2, Ward 3
Project Type: New Infrastructure

Project Description

The design and construction of all Active Transportation Facilitiy (Multi-use Path) missing links on Pine Valley Drive from Steeles Avenue to Langstaff Road.

Project Timelines

2016 - Perform preliminary design, detail design, surveying and geotechnical investigation works
2017 - Construction

Scenario Description

2013 Development Charges Background Study - Appendix H, Table 3, Sidewalk and Streetlighting item # 39 & 111.
The Active Transportation Facility (Multi-use Path) installation will support the completion of pedestrian links and continue the implementation of the bicycle network as per the approved 2012 Pedestrian & Bicycle Network Master Plan and Green Directions Vaughan Objective 3.1: To develop and sustain a network of sidewalks, paths and trails that supports all modes on non-vehicular transportation.

Other Dept Impact

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	0	0	0
2015	0	0	0
2016	56,650	56,650	0
2017	770,440	770,440	0
2018 & Beyond	0	0	0
	827,090	**827,090**	**0**

Project Detailed 2017

Object	Description		Total Amount
Expense			
01001 - 8801	Contractors		680,000
01001 - 8805	3% Administration Cost		22,440
01001 - 8812	Contingency		68,000
		Total Expense:	**770,440**
Revenue			
41010 - 8820	City Wide DC - Engineering		770,440
		Total Revenue:	**770,440**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2016	Jan 1, 2016	Vince Musacchio, P.Eng., PMP	Jack Graziosi, P.Eng., M.Eng.	Dec 31, 2019

Project Summary

Project Number: EN-1980-16
Project Title: Sidewalk on Weston Road - Major Mackenzie Drive to Greenbrooke Drive
Asset Type: Sidewalks, Pathways & Guiderails
Department: Engineering Services
Budget Year: 2014 **Approval Year:** 2017
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: Ward 3
Project Type: New Infrastructure

Project Description

The design and construction of the missing sidewalk on the west side of Weston Road from Major Mackenzie Drive to Greenbrooke Drive.

Project Timelines

2016- Perform preliminary design, detail design, surveying and geotechnical investigation works
2017- Construction

Scenario Description

2013 Development Charges Background Study - Appendix H, Table 3, Sidewalk and Streetlighting item # 47.
The sidewalk installation will support the completion of pedestrian links as per the approved 2012 Pedestrian & Bicycle Network Master Plan and Green Directions Vaughan Objective 3.1: To develop and sustain a network of sidewalks, paths and trails that supports all modes on non-vehicular transportation.

Other Dept Impact

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	0	0	0
2015	0	0	0
2016	45,320	45,320	0
2017	362,560	362,560	0
2018 & Beyond	0	0	0
	407,880	**407,880**	**0**

Project Detailed 2017

Object	Description		Total Amount
Expense			
01001 - 8801	Contractors		320,000
01001 - 8805	3% Administration Cost		10,560
01001 - 8812	Contingency		32,000
		Total Expense:	**362,560**
Revenue			
41010 - 8820	City Wide DC - Engineering		362,560
		Total Revenue:	**362,560**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2014	Jan 1, 2016	Vince Musacchio, P.Eng., PMP	Jack Graziosi, P.Eng., M.Eng.	Dec 31, 2019

Project Summary

Project Number: EN-1984-16
Project Title: Street Lighting on Keele Street - Langstaff Road to Rutherford Road
Asset Type: Streetlights
Department: Engineering Services
Budget Year: 2014 **Approval Year:** 2017
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: Ward 1, Ward 4
Project Type: New Infrastructure

Project Description

The design and construction of new street lighting on Keele Street from Langstaff Road to Rutherford Road.
The street lighting will ensure that an acceptable level of service is maintained for the health and well being of its citizens.

Project Timelines

2016 - Perform preliminary design, detail design, surveying and geotechnical investigation works
2017 - Construction

Scenario Description

2013 Development Charges Background Study - Appendix H, Table 3, Sidewalk and Streetlighting item # 119.

Other Dept Impact

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	0	0	0
2015	0	0	0
2016	84,975	84,975	0
2017	481,525	481,525	0
2018 & Beyond	0	0	0
	566,500	**566,500**	**0**

Project Detailed 2017

Object	Description		Total Amount
Expense			
01001 - 8801	Contractors		425,000
01001 - 8805	3% Administration Cost		14,025
01001 - 8812	Contingency		42,500
		Total Expense:	**481,525**
Revenue			
41010 - 8820	City Wide DC - Engineering		481,525
		Total Revenue:	**481,525**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2016	Jan 1, 2016	Vince Musacchio, P.Eng., PMP	Jack Graziosi, P.Eng., M.Eng.	Dec 31, 2019

Project Summary

Project Number: EN-1985-17
Project Title: Sidewalk on Doney Crescent - Keele Street to Cul-de-sac
Asset Type: Sidewalks, Pathways & Guiderails
Department: Engineering Services
Budget Year: 2014 **Approval Year:** 2017
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: Ward 4
Project Type: New Infrastructure

Project Description

The design and construction of the missing sidewalk on Doney Crescent from Keele Street to Cul-de-sac.

Project Timelines

2017- Perform preliminary design, detail design, surveying and geotechnical investigation works
2019- Construction

Scenario Description

Investing in Ontario Sign Required. The sidewalk installation will support the completion of a pedestrian link to the approved 2012 Pedestrian & Bicycle Network Master Plan and Green Directions Vaughan Objective 3.1: To develop and sustain a network of sidewalks, paths and trails that supports all modes on non-vehicular transportation. In addition, this new link will tie into the 2015 scheduled reconstruction of Keele Street by York Region and VIVA's transit way reconstruction of Highway 7.

Other Dept Impact

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	0	0	0
2015	0	0	0
2016	0	0	0
2017	44,000	44,000	0
2018 & Beyond	223,300	223,300	0
	267,300	**267,300**	**0**

Project Detailed 2017

Object	Description		Total Amount
Expense			
01001 - 8802	Consultant		40,000
01001 - 8812	Contingency		4,000
		Total Expense:	**44,000**
Revenue			
61052 - 8844	Investing in Ontario Grant		44,000
		Total Revenue:	**44,000**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2014	Jan 1, 2017	Vince Musacchio, P.Eng., PMP	Jack Graziosi, P.Eng., M.Eng.	Dec 31, 2021

VAUGHAN

Project Summary

Project Number: EN-1991-17
Project Title: Traffic Signal Installation - Interchange Way and Interchange Way
Asset Type: Traffic Signals
Department: Engineering Services
Budget Year: 2014 **Approval Year:** 2017
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: Ward 4
Project Type: New Infrastructure

Project Description

The installation of traffic control signals at the intersection of Interchange Way and Interchange Way. The traffic signals are required to accommodate the traffic increase due to the increase development intensification at the VMC and the opening of the new subway extension.

Project Timelines

When warrants are met.
Year 1 - Perform preliminary design, detail design, surveying and geotechnical investigation works
Year 2 - Construction

Scenario Description

2013 Development Charges Background Study - Appendix H, Table 2, Other Transportation Related Works/ Infrastructure item # 1.

Other Dept Impact

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	0	0	0
2015	0	0	0
2016	0	0	0
2017	198,275	198,275	0
2018 & Beyond	0	0	0
	198,275	**198,275**	**0**

Project Detailed 2017

Object	Description		Total Amount
Expense			
01001 - 8801	Contractors		150,000
01001 - 8802	Consultant		25,000
01001 - 8805	3% Administration Cost		5,775
01001 - 8812	Contingency		17,500
		Total Expense:	**198,275**
Revenue			
41010 - 8820	City Wide DC - Engineering		198,275
		Total Revenue:	**198,275**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2017	Jan 1, 2017	Vince Musacchio, P.Eng., PMP	Jack Graziosi, P.Eng., M.Eng.	Dec 31, 2020

Project Summary

Project Number: EN-1996-17
Project Title: Municipal Structure Inspection and Reporting in 2017
Asset Type: Bridges & Structures
Department: Engineering Services
Budget Year: 2014 **Approval Year:** 2017
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** No
Regions: City-Wide
Project Type: Legal/Regulatory

Project Description

Biannual inspection program of the City of Vaughan's full bridges and structures inventory for 2017. Regulations under the Highway Traffic Act (Section 123(2)) and the Bridges Act (Section 2) requires the City to ensure that all municipal bridges are kept safe and in good repair. This has to be done through the performance of regular structure inspections (every two years) in accordance with the Ontario Structure Inspection Manual.

Project Timelines

2017/ 2018 - Prepare RFP and review reports for future capital projects

Scenario Description

Other Dept Impact

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	0	0	0
2015	0	0	0
2016	0	0	0
2017	124,630	124,630	0
2018 & Beyond	0	0	0
	124,630	**124,630**	**0**

Project Detailed 2017

Object	Description		Total Amount
Expense			
01001 - 8802	Consultant		110,000
01001 - 8805	3% Administration Cost		3,630
01001 - 8812	Contingency		11,000
		Total Expense:	**124,630**
Revenue			
60130 - 8844	Roads Infra. Reserve		124,630
		Total Revenue:	**124,630**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2017	Jan 1, 2017	Vince Musacchio, P.Eng., PMP	Jack Graziosi, P.Eng., M.Eng.	Dec 31, 2018

Project Summary

Project Number: EP-0071-17
Project Title: Primary and Alternate Emergency Operations Centres
Asset Type: Other Buildings & Facilities
Department: Emergency Planning
Budget Year: 2014 **Approval Year:** 2017
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: City-Wide
Project Type: Equipment Replacement

Project Description

This project involves renovation of the primary emergency operations centre located at the JOC and equipping both the primary and alternate emergency operations centres (Pierre Berton Library) with appropriate technology and telecommunications to ensure an effective and efficient response to emergency situations.

Project Timelines

Primary EOC Renovations, telecommunications wiring and installation of equipment Q3-2016, Telecommunications Wiring and Equipping Alternate EOC Q2-2016, Installation of sliding whiteboards in the primary EOC Q2-2017.

Scenario Description

The EOC Functional Review Report identified operating gaps and vulnerabilities in the emergency operations centre that this capital project will address that will build our operating capacity and level of resilience.

Other Dept Impact

Buildings and Facilities, Information and Technology Management and VPL-Pierre Berton Library will be involved in the project with the renovations, wiring and equipping of the EOC facilities.

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	0	0	0
2015	0	0	0
2016	0	0	0
2017	197,110	197,110	0
2018 & Beyond	0	0	0
	197,110	**197,110**	**0**

Project Detailed 2017

Object	Description		Total Amount
Expense			
01001 - 8801	Contractors		65,000
01001 - 8805	3% Administration Cost		5,740
01001 - 8807	Furniture & Equipment		100,700
01001 - 8808	Miscellaneous Costs		16,570
01001 - 8812	Contingency		9,100
		Total Expense:	**197,110**
Revenue			
50000 - 8843	Transfer from Taxation		128,910
60010 - 8844	Pre-B& F Infra. Reserve		68,200
		Total Revenue:	**197,110**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	63,390	0	63,390
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR: 105-16-02 - Primary and Alternate EOC Telephone Systems

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2013	Apr 1, 2017	Sharon Walker		Dec 31, 2018

Project Summary

Project Number: FI-0073-17
Project Title: New Property Tax System
Asset Type: Department Applications
Department: Finance
Budget Year: 2014 **Approval Year:** 2017
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** No
Regions: City-Wide
Project Type: Infrastructure Replacement

Project Description

To replace the City's 14 year old property tax billing and collection system. The current Vendor Vailtek is not supporting the system adequately and given the age of the system it is time to secure a more robust and functional software application. The current property tax billing of aprox $750million is dependant on this outdated sofware and given the issues of support a new system should now be purchased.

Project Timelines

2017 purchase a server and licensing for Oracle (Apex)

Scenario Description

Other Dept Impact

Information Technology Department

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	0	0	0
2015	0	0	0
2016	0	0	0
2017	154,500	154,500	0
2018 & Beyond	0	0	0
	154,500	**154,500**	**0**

Project Detailed 2017

Object	Description		Total Amount
Expense			
01001 - 8805	3% Administration Cost		4,500
01001 - 8807	Furniture & Equipment		150,000
		Total Expense:	**154,500**
Revenue			
50000 - 8843	Transfer from Taxation		154,500
		Total Revenue:	**154,500**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	236,286	0	236,286
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR: 050-15-08 - New Property Tax System

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2016	Jan 1, 2017	Maureen Zabiuk	Barry Jackson/Dimitri Yampolski	Dec 31, 2017

Project Summary

Project Number: FL-5278-17
Project Title: PKS-1 new dual stream compactor truck
Asset Type: Equipment - New
Department: Fleet Management
Budget Year: 2014 **Approval Year:** 2017
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: City-Wide
Project Type: New Equipment

Project Description

1 new dual stream compactor truck - $130,000. This truck is required for the collection of both garbage and recycling material in City parks.

Project Timelines

Q2 - Prepare specifications; Q3 - Award tender; Q4 - Take delivery of equipment

Scenario Description

1 new dual stream compactor

Other Dept Impact

Parks

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	0	0	0
2015	0	0	0
2016	0	0	0
2017	133,900	133,900	0
2018 & Beyond	0	0	0
	133,900	**133,900**	**0**

Project Detailed 2017

Object	Description		Total Amount
Expense			
01001 - 8805	3% Administration Cost		3,900
01001 - 8807	Furniture & Equipment		130,000
		Total Expense:	**133,900**
Revenue			
50000 - 8843	Transfer from Taxation		133,900
		Total Revenue:	**133,900**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	16,100	0	16,100
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2013	Apr 1, 2017	Tony Greco	Michael Shatil	Dec 31, 2017

Project Summary

Project Number: FL-5318-17
Project Title: RECREATION-Replace 1148 with 7 seater mini van with stow-n-go seats
Asset Type: Equipment - Replacement
Department: Fleet Management
Budget Year: 2014 **Approval Year:** 2017
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: City-Wide
Project Type: Equipment Replacement

Project Description

Replace 1148 with 7 seater mini van with stow-n-go seats- $25,000. Unit 1148 - 2000 cargo van has exceeded the life cycle but has low maintenance costs and low mileage.

Project Timelines

Q2 - Prepare specifications; Q3 - Award tender; Q4 - Take delivery of equipment

Scenario Description

Other Dept Impact

Recreation

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	0	0	0
2015	0	0	0
2016	0	0	0
2017	25,800	25,800	0
2018 & Beyond	0	0	0
	25,800	**25,800**	**0**

Project Detailed 2017

Object	Description		Total Amount
Expense			
01001 - 8805	3% Administration Cost		800
01001 - 8807	Furniture & Equipment		25,000
		Total Expense:	**25,800**
Revenue			
60190 - 8844	Vehicle Reserve		25,800
		Total Revenue:	**25,800**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2016	Apr 1, 2017	Tony Greco	Michael Shatil	Dec 31, 2017

Project Summary

Project Number: FL-5319-17
Project Title: PKS-Replace 1286 with a 2 ton crew cab 4x4 dump truck
Asset Type: Equipment - Replacement
Department: Fleet Management
Budget Year: 2014 **Approval Year:** 2017
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: City-Wide
Project Type: Equipment Replacement

Project Description

Replace 1286 with a 2 ton ext cab crew cab dump truck - $65,000. Unit 1286 - 2002 dump truck has exceeded the life cycle and has low mileage.

Project Timelines

Q2 - Prepare specifications; Q3 - Award tender; Q4 - Take delivery of equipment

Scenario Description

Other Dept Impact

Parks

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	0	0	0
2015	0	0	0
2016	0	0	0
2017	66,950	66,950	0
2018 & Beyond	0	0	0
	66,950	**66,950**	**0**

Project Detailed 2017

Object	Description		Total Amount
Expense			
01001 - 8805	3% Administration Cost		1,950
01001 - 8807	Furniture & Equipment		65,000
		Total Expense:	**66,950**
Revenue			
60190 - 8844	Vehicle Reserve		66,950
		Total Revenue:	**66,950**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2016	Apr 1, 2017	Tony Greco	Michael Shatil	Dec 31, 2017

Project Summary

Project Number: FL-5330-17
Project Title: FLEET MGMT-Replace 1157 with 1/2 ton ext cab 4x4 pickup
Asset Type: Equipment - Replacement
Department: Fleet Management
Budget Year: 2014 **Approval Year:** 2017
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: City-Wide
Project Type: Equipment Replacement

Project Description

Replace 1157 with 1/2 ton ext cab 4x4 pickup - $30,000. Unit 1157 - 2001 pickup has exceeded the life cycle but has low mileage and low maintenance costs.

Project Timelines

Q2 - Prepare specifications; Q3 - Award tender; Q4 - Take delivery of equipment

Scenario Description

Other Dept Impact

Fleet Management

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	0	0	0
2015	0	0	0
2016	0	0	0
2017	30,900	30,900	0
2018 & Beyond	0	0	0
	30,900	**30,900**	**0**

Project Detailed 2017

Object	Description		Total Amount
Expense			
01001 - 8805	3% Administration Cost		900
01001 - 8807	Furniture & Equipment		30,000
		Total Expense:	**30,900**
Revenue			
60190 - 8844	Vehicle Reserve		30,900
		Total Revenue:	**30,900**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2016	Apr 1, 2017	Tony Greco	Michael Shatil	Dec 31, 2017

Project Summary

Project Number: FL-5333-17
Project Title: PKS-HORT- Replace 1352 with 1 ton reg. cab 4x4 dump truck
Asset Type: Equipment - Replacement
Department: Fleet Management
Budget Year: 2014 **Approval Year:** 2017
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: City-Wide
Project Type: Equipment Replacement

Project Description

Replace 1352 with 1 ton reg. cab 4x4 dump truck- $55,000. Unit 1352 - 2002 pickup has exceeded the life cycle and has low mileage.

Project Timelines

Q2 - Prepare specifications; Q3 - Award tender; Q4 - Take delivery of equipment

Scenario Description

Other Dept Impact

Parks Forestry/Horticulture

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	0	0	0
2015	0	0	0
2016	0	0	0
2017	56,700	56,700	0
2018 & Beyond	0	0	0
	56,700	**56,700**	**0**

Project Detailed 2017

Object	Description		Total Amount
Expense			
01001 - 8805	3% Administration Cost		1,700
01001 - 8807	Furniture & Equipment		55,000
		Total Expense:	**56,700**
Revenue			
50000 - 8843	Transfer from Taxation		28,900
60190 - 8844	Vehicle Reserve		27,800
		Total Revenue:	**56,700**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2015	Apr 1, 2017	Tony Greco	Michael Shatil	Dec 31, 2017

Project Summary

Project Number: FL-5348-17
Project Title: PKS-Replace 1511 with narrow sidewalk tractor with plow/salt spreader
Asset Type: Equipment - Replacement
Department: Fleet Management
Budget Year: 2014 **Approval Year:** 2017
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: City-Wide
Project Type: Equipment Replacement

Project Description

Replace 1511 with narrow sidewalk tractor with plow/salt spreader - $62,000. Unit 1511 2005 holder tractor has exceeded the life cycle.

Project Timelines

Q2 - Prepare specifications; Q3 - Award tender; Q4 - Take delivery of equipment

Scenario Description

Replace 1511

Other Dept Impact

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	0	0	0
2015	0	0	0
2016	0	0	0
2017	63,900	63,900	0
2018 & Beyond	0	0	0
	63,900	**63,900**	**0**

Project Detailed 2017

Object	Description		Total Amount
Expense			
01001 - 8805	3% Administration Cost		1,900
01001 - 8807	Furniture & Equipment		62,000
		Total Expense:	**63,900**
Revenue			
60190 - 8844	Vehicle Reserve		63,900
		Total Revenue:	**63,900**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2017	Apr 1, 2017	Tony Greco	Michael Shatil	Dec 31, 2017

Project Summary

Project Number: FL-5349-17
Project Title: PKS-Replace 1512 with narrow sidewalk tractor with plow/salt spreader
Asset Type: Equipment - Replacement
Department: Fleet Management
Budget Year: 2014 **Approval Year:** 2017
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: City-Wide
Project Type: Equipment Replacement

Project Description

Replace 1512 with narrow sidewalk tractor with plow/salt spreader - $62,000. Unit 1512 2005 holder tractor has exceeded the life cycle.

Project Timelines

Q2 - Prepare specifications; Q3 - Award tender; Q4 - Take delivery of equipment

Scenario Description

Replace 1512

Other Dept Impact

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	0	0	0
2015	0	0	0
2016	0	0	0
2017	63,900	63,900	0
2018 & Beyond	0	0	0
	63,900	**63,900**	**0**

Project Detailed 2017

Object	Description		Total Amount
Expense			
01001 - 8805	3% Administration Cost		1,900
01001 - 8807	Furniture & Equipment		62,000
		Total Expense:	**63,900**
Revenue			
60190 - 8844	Vehicle Reserve		63,900
		Total Revenue:	**63,900**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2017	Apr 1, 2017	Tony Greco	Michael Shatil	Dec 31, 2017

Project Summary

Project Number: FL-5350-17
Project Title: PKS-Replace 1513 with narrow sidewalk tractor with plow/salt spreader
Asset Type: Equipment - Replacement
Department: Fleet Management
Budget Year: 2014 **Approval Year:** 2017
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: City-Wide
Project Type: Equipment Replacement

Project Description

Replace 1513 with narrow sidewalk tractor with plow/salt spreader - $62,000. Unit 1513 2005 tractor has exceeded the life cycle.

Project Timelines

Q2 - Prepare specifications; Q3 - Award tender; Q4 - Take delivery of equipment

Scenario Description

Replace 1513

Other Dept Impact

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	0	0	0
2015	0	0	0
2016	0	0	0
2017	63,900	63,900	0
2018 & Beyond	0	0	0
	63,900	**63,900**	**0**

Project Detailed 2017

Object	Description		Total Amount
Expense			
01001 - 8805	3% Administration Cost		1,900
01001 - 8807	Furniture & Equipment		62,000
		Total Expense:	**63,900**
Revenue			
60190 - 8844	Vehicle Reserve		63,900
		Total Revenue:	**63,900**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2017	Apr 1, 2017	Tony Greco	Michael Shatil	Dec 31, 2017

Project Summary

Project Number: FL-5426-17
Project Title: PW-RDS-Replace 1373 with Regenerative street sweeper
Asset Type: Equipment - Replacement
Department: Fleet Management
Budget Year: 2014 **Approval Year:** 2017
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: City-Wide
Project Type: Equipment Replacement

Project Description

Replace 1373 with Regenerative street sweeper - $280,000. Unit 1373 2003 street sweeper has exceeded the life cycle.

Project Timelines

Q2 - Prepare specifications; Q3 - Award tender; Q4 - Take delivery of equipment

Scenario Description

Replace 1373

Other Dept Impact

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	0	0	0
2015	0	0	0
2016	0	0	0
2017	288,400	288,400	0
2018 & Beyond	0	0	0
	288,400	**288,400**	**0**

Project Detailed 2017

Object	Description		Total Amount
Expense			
01001 - 8805	3% Administration Cost		8,400
01001 - 8807	Furniture & Equipment		280,000
		Total Expense:	**288,400**
Revenue			
60190 - 8844	Vehicle Reserve		288,400
		Total Revenue:	**288,400**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2015	Apr 1, 2017	Tony Greco	Michael Shatil	Dec 31, 2017

Project Summary

Project Number: FL-5431-17
Project Title: PW-RDS-Replace 1702 with service body sign truck with sliding platform
Asset Type: Equipment - Replacement
Department: Fleet Management
Budget Year: 2014 **Approval Year:** 2017
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: City-Wide
Project Type: Equipment Replacement

Project Description

Replace 1702 with service body sign truck with sliding platform - $90,000. Unit 1702 -2008 2 ton sign truck has exceeded the life cycle.

Project Timelines

Q2 - Prepare specifications; Q3 - Award tender; Q4 - Take delivery of equipment

Scenario Description

Replace 1702

Other Dept Impact

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	0	0	0
2015	0	0	0
2016	0	0	0
2017	92,700	92,700	0
2018 & Beyond	0	0	0
	92,700	**92,700**	**0**

Project Detailed 2017

Object	Description		Total Amount
Expense			
01001 - 8805	3% Administration Cost		2,700
01001 - 8807	Furniture & Equipment		90,000
		Total Expense:	**92,700**
Revenue			
60190 - 8844	Vehicle Reserve		92,700
		Total Revenue:	**92,700**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2017	Apr 1, 2017	Tony Greco	Michael Shatil	Dec 31, 2017

Project Summary

Project Number: FL-5436-17
Project Title: B&F-Replace 1670 with 3/4 ton cargo van
Asset Type: Equipment - Replacement
Department: Fleet Management
Budget Year: 2014 **Approval Year:** 2017
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: City-Wide
Project Type: Equipment Replacement

Project Description

Replace 1670 with 3/4 ton cargo van with shelving - $35,000. Unit 1670 2006 cargo van has exceeded the life cycle.

Project Timelines

Q2 - Prepare specifications; Q3 - Award tender; Q4 - Take delivery of equipment

Scenario Description

Replace 1670

Other Dept Impact

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	0	0	0
2015	0	0	0
2016	0	0	0
2017	36,100	36,100	0
2018 & Beyond	0	0	0
	36,100	**36,100**	**0**

Project Detailed 2017

Object	Description		Total Amount
Expense			
01001 - 8805	3% Administration Cost		1,100
01001 - 8807	Furniture & Equipment		35,000
		Total Expense:	**36,100**
Revenue			
60190 - 8844	Vehicle Reserve		36,100
		Total Revenue:	**36,100**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2016	Apr 1, 2017	Tony Greco	Michael Shatil	Dec 31, 2017

Project Summary

Project Number: FL-5440-17
Project Title: PKS-4 new salt supply systems
Asset Type: Equipment - New
Department: Fleet Management
Budget Year: 2014 **Approval Year:** 2017
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: City-Wide
Project Type: Growth/Equipment

Project Description

4 new truck mounted salt supply systems - $6,500 ea. This equipment is required to load salt into sidewalk snow plow tractors. This equipment will allow for more efficient and safe means of delivering salt to sidewalk snow plows.

Project Timelines

Q2 - Prepare specifications; Q3 - Award tender; Q4 - Take delivery of equipment

Scenario Description

4 new salt supply systems

Other Dept Impact

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	0	0	0
2015	0	0	0
2016	0	0	0
2017	26,800	26,800	0
2018 & Beyond	0	0	0
	26,800	**26,800**	**0**

Project Detailed 2017

Object	Description		Total Amount
Expense			
01001 - 8805	3% Administration Cost		800
01001 - 8807	Furniture & Equipment		26,000
		Total Expense:	**26,800**
Revenue			
41090 - 8820	City Wide DC - Fleet/P.W.		24,100
50000 - 8843	Transfer from Taxation		2,700
		Total Revenue:	**26,800**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	3,200	0	3,200
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2016	Apr 1, 2017	Tony Greco	Michael Shatil	Dec 31, 2017

Project Summary

Project Number: FL-5455-17
Project Title: PKs-1 new narrow sidewalk tractor with plow/salter/blower/sweeper attachments
Asset Type: Equipment - New
Department: Fleet Management
Budget Year: 2014 **Approval Year:** 2017
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: City-Wide
Project Type: Growth/Equipment

Project Description

1 new narrow sidewalk tractor with plow/salter/blower/sweeper attachments. This equipment is required to maintain projected 40 km of new sidewalk to departmental standards.

Project Timelines

Q2 - Prepare specifications; Q3 - Award tender; Q4 - Take delivery of equipment

Scenario Description

1 new narrow sidewalk tractor with plow/salter/blower/sweeper attachments

Other Dept Impact

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	0	0	0
2015	0	0	0
2016	0	0	0
2017	84,500	84,500	0
2018 & Beyond	0	0	0
	84,500	**84,500**	**0**

Project Detailed 2017

Object	Description		Total Amount
Expense			
01001 - 8805	3% Administration Cost		2,500
01001 - 8807	Furniture & Equipment		82,000
		Total Expense:	**84,500**
Revenue			
41090 - 8820	City Wide DC - Fleet/P.W.		76,000
50000 - 8843	Transfer from Taxation		8,500
		Total Revenue:	**84,500**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	10,100	0	10,100
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2016	Apr 1, 2017	Tony Greco	Michael Shatil	Dec 31, 2017

Project Summary

Project Number: FL-5456-17
Project Title: PKs-1 new narrow sidewalk tractor with plow/salter/blower/sweeper attachments
Asset Type: Equipment - New
Department: Fleet Management
Budget Year: 2014 **Approval Year:** 2017
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: City-Wide
Project Type: Growth/Equipment

Project Description

1 new narrow sidewalk tractor with plow/salter/blower/sweeper attachments. This equipment is required to maintain projected 40 km of new sidewalk to departmental standards.

Project Timelines

Q2 - Prepare specifications; Q3 - Award tender; Q4 - Take delivery of equipment

Scenario Description

1 new narrow sidewalk tractor with plow/salter/blower/sweeper attachments

Other Dept Impact

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	0	0	0
2015	0	0	0
2016	0	0	0
2017	84,500	84,500	0
2018 & Beyond	0	0	0
	84,500	**84,500**	**0**

Project Detailed 2017

Object	Description		Total Amount
Expense			
01001 - 8805	3% Administration Cost		2,500
01001 - 8807	Furniture & Equipment		82,000
		Total Expense:	**84,500**
Revenue			
41090 - 8820	City Wide DC - Fleet/P.W.		76,000
50000 - 8843	Transfer from Taxation		8,500
		Total Revenue:	**84,500**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	10,100	0	10,100
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2016	Apr 1, 2017	Tony Greco	Michael Shatil	Dec 31, 2017

Project Summary

Project Number: FL-5457-17
Project Title: PKS-1 new narrow sidewalk tractor with plow/salter/blower/sweeper attachments
Asset Type: Equipment - New
Department: Fleet Management
Budget Year: 2014 **Approval Year:** 2017
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: City-Wide
Project Type: Growth/Equipment

Project Description

1 - new narrow sidewalk tractor with plow/salter/blower/sweeper attachments - $82,000. This equipment is required to maintain projected 40 km of new sidewalk to departmental standards.

Project Timelines

Q2 - Prepare specifications; Q3 - Award tender; Q4 - Take delivery of equipment

Scenario Description

1 new narrow sidewalk tractor with plow/salter/blower/sweeper attachments

Other Dept Impact

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	0	0	0
2015	0	0	0
2016	0	0	0
2017	84,500	84,500	0
2018 & Beyond	0	0	0
	84,500	**84,500**	**0**

Project Detailed 2017

Object	Description		Total Amount
Expense			
01001 - 8805	3% Administration Cost		2,500
01001 - 8807	Furniture & Equipment		82,000
		Total Expense:	**84,500**
Revenue			
41090 - 8820	City Wide DC - Fleet/P.W.		76,000
50000 - 8843	Transfer from Taxation		8,500
		Total Revenue:	**84,500**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	10,100	0	10,100
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2017	Apr 1, 2017	Tony Greco	Michael Shatil	Dec 31, 2017

Project Summary

Project Number: FL-5458-17
Project Title: PKS-1 new narrow sidewalk tractor with plow/salter/blower/sweeper attachments
Asset Type: Equipment - New
Department: Fleet Management
Budget Year: 2014 **Approval Year:** 2017
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: City-Wide
Project Type: Growth/Equipment

Project Description

1 - new narrow sidewalk tractor with plow/salter/blower/sweeper attachments - $82,000. This equipment is required to maintain projected 40 km of new sidewalk to departmental standards.

Project Timelines

Q2 - Prepare specifications; Q3 - Award tender; Q4 - Take delivery of equipment

Scenario Description

1 new narrow sidewalk tractor with plow/salter/blower/sweeper attachments

Other Dept Impact

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	0	0	0
2015	0	0	0
2016	0	0	0
2017	84,500	84,500	0
2018 & Beyond	0	0	0
	84,500	**84,500**	**0**

Project Detailed 2017

Object	Description		Total Amount
Expense			
01001 - 8805	3% Administration Cost		2,500
01001 - 8807	Furniture & Equipment		82,000
		Total Expense:	**84,500**
Revenue			
41090 - 8820	City Wide DC - Fleet/P.W.		76,000
50000 - 8843	Transfer from Taxation		8,500
		Total Revenue:	**84,500**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	10,100	0	10,100
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2017	Apr 1, 2017	Tony Greco	Michael Shatil	Dec 31, 2017

Project Summary

Project Number: FL-5466-17
Project Title: PW-WATER--Replace 1665 with 3/4 ton cargo van
Asset Type: Equipment - Replacement
Department: Fleet Management
Budget Year: 2014 **Approval Year:** 2017
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: City-Wide
Project Type: Equipment Replacement

Project Description

Replace 1665 with 3/4 ton cargo van with shelving - $35,000. Unit 1665 - 2007 cargo van with 143,162 km has exceeded the life cycle.

Project Timelines

Q2 - Prepare specifications; Q3 - Award tender; Q4 - Take delivery of equipment

Scenario Description

Replace 1665

Other Dept Impact

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	0	0	0
2015	0	0	0
2016	0	0	0
2017	36,100	36,100	0
2018 & Beyond	0	0	0
	36,100	**36,100**	**0**

Project Detailed 2017

Object	Description		Total Amount
Expense			
01001 - 8805	3% Administration Cost		1,100
01001 - 8807	Furniture & Equipment		35,000
		Total Expense:	**36,100**
Revenue			
60190 - 8844	Vehicle Reserve		36,100
		Total Revenue:	**36,100**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2014	Apr 1, 2017	Tony Greco	Michael Shatil	Dec 31, 2017

Project Summary

Project Number: FR-3508-13
Project Title: Breathing Apparatus Replacements
Asset Type: Equipment - Replacement
Department: Fire and Rescue Services
Budget Year: 2014 **Approval Year:** 2017
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: City-Wide
Project Type: Equipment Replacement

Project Description

Replace / upgrade obsolete Self Contained Breathing Apparatus.Replacement of high pressure cylinders that have reached their serviceable life cycle (by Regulation). SCBA face piece replacement due to deterioration and exposure to products of combustion and/or chemical atmospheres.

Project Timelines

Scenario Description

Other Dept Impact

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	45,100	45,100	0
2015	45,100	45,100	0
2016	45,100	45,100	0
2017	45,100	45,100	0
2018 & Beyond	0	0	0
	180,400	**180,400**	**0**

Project Detailed 2017

Object	Description		Total Amount
Expense			
01001 - 8805	3% Administration Cost		1,300
01001 - 8807	Furniture & Equipment		43,800
		Total Expense:	**45,100**
Revenue			
60070 - 8844	Fire Equipment Reserve		45,100
		Total Revenue:	**45,100**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2007	Jan 1, 2013		G.R. Senay	Dec 31, 2016

Project Summary

Project Number: FR-3587-17
Project Title: Replace 7955 Aerial 55 FT
Asset Type: Equipment - Replacement
Department: Fire and Rescue Services
Budget Year: 2014 **Approval Year:** 2017
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: City-Wide
Project Type: Equipment Replacement

Project Description

This 1998 model has previously been refurbished once and will be past the serviceable standard life cycle.

Project Timelines

Issue RFP - 1st Quarter - Award Contract 2nd Quarter - delivery 2nd quarter 2018

Scenario Description

Other Dept Impact

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	0	0	0
2015	0	0	0
2016	0	0	0
2017	703,000	703,000	0
2018 & Beyond	0	0	0
	703,000	**703,000**	**0**

Project Detailed 2017

Object	Description		Total Amount
Expense			
01001 - 8805	3% Administration Cost		20,476
01001 - 8807	Furniture & Equipment		682,524
		Total Expense:	**703,000**
Revenue			
60070 - 8844	Fire Equipment Reserve		703,000
		Total Revenue:	**703,000**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2016	Jan 1, 2017		G.R. Senay	Jun 30, 2018

Project Summary

Project Number: FR-3589-17
Project Title: Replace 7981 Training Van
Asset Type: Equipment - Replacement
Department: Fire and Rescue Services
Budget Year: 2014 **Approval Year:** 2017
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: City-Wide
Project Type: Equipment Replacement

Project Description

This 2006 model will be past the serviceable standard life cycle and will be due for replacement.

Project Timelines

Issue RFP - 1st Quarter - Award Contract 2nd Quarter - delivery 2nd quarter 2017

Scenario Description

Other Dept Impact

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	0	0	0
2015	0	0	0
2016	0	0	0
2017	33,600	33,600	0
2018 & Beyond	0	0	0
	33,600	**33,600**	**0**

Project Detailed 2017

Object	Description		Total Amount
Expense			
01001 - 8805	3% Administration Cost		1,000
01001 - 8807	Furniture & Equipment		32,600
		Total Expense:	**33,600**
Revenue			
60070 - 8844	Fire Equipment Reserve		33,600
		Total Revenue:	**33,600**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2015	Jan 1, 2017		G.R. Senay	Jun 30, 2017

Project Summary

Project Number: FR-3612-14
Project Title: Fitness Equipment and Furniture Replacement - All Stations/Divisions
Asset Type: Equipment - Replacement
Department: Fire and Rescue Services
Budget Year: 2014 **Approval Year:** 2017
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: City-Wide
Project Type: Equipment Replacement

Project Description

Fitness and furniture replacement in all stations/all divisions as necessary.

Project Timelines

Analyze excercise equipment/furniture Q1- 2014 - rollout replacements by Q3 2014

Scenario Description

DC - Appendix D - Table 1 - Other Station Equipment

Other Dept Impact

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	30,000	30,000	0
2015	30,000	30,000	0
2016	30,000	30,000	0
2017	30,000	30,000	0
2018 & Beyond	0	0	0
	120,000	**120,000**	**0**

Project Detailed 2017

Object	Description		Total Amount
Expense			
01001 - 8805	3% Administration Cost		900
01001 - 8807	Furniture & Equipment		29,100
		Total Expense:	**30,000**
Revenue			
60070 - 8844	Fire Equipment Reserve		30,000
		Total Revenue:	**30,000**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2014	Jan 15, 2014	Deputy Fraser	Fire Chief Larry Bentley	Oct 30, 2014

Project Summary

Project Number: FR-3615-17
Project Title: Fire Prevention Vehicle Replacement
Asset Type: Equipment - Replacement
Department: Fire and Rescue Services
Budget Year: 2014 **Approval Year:** 2017
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: City-Wide
Project Type: Growth/Equipment

Project Description

Existing vehicle has reached its serviceable lifecycle and is in need of replacement.

Project Timelines

Request Quote Q1 2017 - Delivery Q2 2017

Scenario Description

DC - Appendix D - Table 1 Vehicles (Type/Staff)

Other Dept Impact

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	0	0	0
2015	0	0	0
2016	0	0	0
2017	45,000	45,000	0
2018 & Beyond	0	0	0
	45,000	**45,000**	**0**

Project Detailed 2017

Object	Description		Total Amount
Expense			
01001 - 8805	3% Administration Cost		1,350
01001 - 8807	Furniture & Equipment		43,650
		Total Expense:	**45,000**
Revenue			
60070 - 8844	Fire Equipment Reserve		45,000
		Total Revenue:	**45,000**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	6,100	0	6,100
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2017	Jan 30, 2017	Deputy Gary Fraser	Fire Chief Larry Bentley	May 30, 2017

Project Summary

Project Number: FR-3616-17
Project Title: Fire Prevention Vehicle Replacement
Asset Type: Equipment - Replacement
Department: Fire and Rescue Services
Budget Year: 2014 **Approval Year:** 2017
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: City-Wide
Project Type: Growth/Equipment

Project Description

Existing vehicle has reached its serviceable lifecycle and is in need of replacement

Project Timelines

Request Quote Q1 2017 - Delivery Q2 2017

Scenario Description

DC - Appendix D - Table 1 Vehicles (Type Staff)

Other Dept Impact

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	0	0	0
2015	0	0	0
2016	0	0	0
2017	45,000	45,000	0
2018 & Beyond	0	0	0
	45,000	**45,000**	**0**

Project Detailed 2017

Object	Description		Total Amount
Expense			
01001 - 8805	3% Administration Cost		1,350
01001 - 8807	Furniture & Equipment		43,650
		Total Expense:	**45,000**
Revenue			
60070 - 8844	Fire Equipment Reserve		45,000
		Total Revenue:	**45,000**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	6,100	0	6,100
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2017	Jan 30, 2017	Deputy Gary Fraser	Fire Chief Larry Bentley	May 30, 2017

Project Summary

Project Number: HR-9533-14
Project Title: Attendance Management Automation
Asset Type: Corporate Applications
Department: Human Resources
Budget Year: 2014 **Approval Year:** 2017
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** No
Regions: City-Wide
Project Type: New Infrastructure

Project Description

Review a strategy to manage attendance management within the City of Vaughan. As the City is rapidly growing it requires the appropriate technological infrastrure / solutions to track attendance, analyze attendance patters and provide a system that integrates with JD Edwards and can be used by all departments directly. We are looking to find efficiencies in entering data, tracking attendance and managing attendance throughout the City including Fire.

Project Timelines

February 2014 to July 2014 - will be the first Phase of the project in terms of conducting a needs analysis to understand what the user / business requirements are. August 2014 to October 2014 will be Phase II will be sourcing through an RFP the appropriate solution and between November 2014 to March 2015 Phase III will be implementation of the solution.

Scenario Description

Other Dept Impact

Review how all departments manage attendance including time entry for field staff. All departments will need to be interviewed to improve our current attendance management practices.

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	61,800	61,800	0
2015	0	0	0
2016	0	0	0
2017	103,000	103,000	0
2018 & Beyond	0	0	0
	164,800	**164,800**	**0**

Project Detailed 2017

Object	Description		Total Amount
Expense			
01001 - 8805	3% Administration Cost		3,000
01001 - 8807	Furniture & Equipment		100,000
		Total Expense:	**103,000**
Revenue			
50000 - 8843	Transfer from Taxation		103,000
		Total Revenue:	**103,000**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2013	Feb 1, 2014	Demetre Rigakos	Joseph Pittari	Jul 31, 2017

Project Summary

Project Number: IT-2502-14
Project Title: Electronic Document Management System
Asset Type: Department Applications
Department: Information & Technology Mgmt.
Budget Year: 2014 **Approval Year:** 2017
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** No
Regions: City-Wide
Project Type: Technology

Project Description

In addition to reduced operating costs, the strategic benefits of EDMS deployment include increased business efficiency, cost effectiveness, risk avoidance, compliance with Provincial and Federal statutes, use of industry best practices, better customer service, and public accountability.Tactical benefits at the Business Unit and staff levels include a central repository for electronic documents, document sharing capabilities, faster search and retrieval results to meet business needs, easy file classification and retention, version control, audit trails, and public folders.

Project Timelines

Scenario Description

Other Dept Impact

That the corporate wide Electronic Document Management System be used by all departments to manage all of the City's electronic records, including e-mail records, and to improve the efficiency of the records-based business processes through improved information management.

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	0	0	0
2015	655,000	655,000	0
2016	360,000	360,000	0
2017	300,000	300,000	0
2018 & Beyond	476,200	476,200	0
	1,791,200	**1,791,200**	**0**

Project Detailed 2017

Object	Description		Total Amount
Expense			
01001 - 8805	3% Administration Cost		9,000
01001 - 8807	Furniture & Equipment		291,000
		Total Expense:	**300,000**
Revenue			
50000 - 8843	Transfer from Taxation		300,000
		Total Revenue:	**300,000**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	369,274	0	369,274
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR: 050-15-06/ - 050-15-07 EDMS Business Analys & EDMS Technical SME

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2007	Apr 2, 2014	Dimitri Yampolsy	Joseph Pittari	Dec 31, 2019

Project Summary

Project Number: IT-3016-13
Project Title: Personal Computer (PC) Assets Renewal
Asset Type: Equipment - Replacement
Department: Information & Technology Mgmt.
Budget Year: 2014 **Approval Year:** 2017
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: City-Wide
Project Type: Technology

Project Description

Personal Computers and associated peripherals are used by all City departments to deliver municipal services. There are approximately 1,200 PC's deployed. A systematic PC replacement program over a 4-year period ensures efficient operation of the PC assets and enables user departments to maintain a consistent level of service. For the PC replacement program to be effective, the oldest 25% of PC assets need to be replaced every year.

Project Timelines

Scenario Description

Other Dept Impact

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	350,000	350,000	0
2015	350,000	350,000	0
2016	360,000	360,000	0
2017	360,000	360,000	0
2018 & Beyond	0	0	0
	1,420,000	**1,420,000**	**0**

Project Detailed 2017

Object	Description		Total Amount
Expense			
01001 - 8805	3% Administration Cost		10,500
01001 - 8807	Furniture & Equipment		349,500
		Total Expense:	**360,000**
Revenue			
60211 - 8844	Information Technology Asset Replacement		360,000
		Total Revenue:	**360,000**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2012	Jan 1, 2013	Dimitri Yampolsky	Joseph Pittari	Dec 31, 2016

Project Summary

Project Number: IT-3017-13
Project Title: Enterprise Telephone System Assets Renewal
Asset Type: Equipment - Replacement
Department: Information & Technology Mgmt.
Budget Year: 2014 **Approval Year:** 2017
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: City-Wide
Project Type: Technology

Project Description

The corporate telephone system and associated peripherals are used by all City, VPL, VFRS departments and Call Centres in all locations to deliver services to citizens. A systematic replacement program over a 5-year period ensures efficient operation of the telephone system assets and enables user departments to maintain a consistent level of service. For the replacement program to be effective, the oldest 20% of telephone system assets need to be replaced every year.

Project Timelines

Scenario Description

Other Dept Impact

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	351,400	351,400	0
2015	390,900	390,900	0
2016	391,400	391,400	0
2017	391,400	391,400	0
2018 & Beyond	0	0	0
	1,525,100	**1,525,100**	**0**

Project Detailed 2017

Object	Description		Total Amount
Expense			
01001 - 8805	3% Administration Cost		11,400
01001 - 8807	Furniture & Equipment		380,000
		Total Expense:	**391,400**
Revenue			
60211 - 8844	Information Technology Asset Replacement		391,400
		Total Revenue:	**391,400**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2012	Jan 1, 2013	Dimitri Yampolsky	Joseph Pittari	Dec 31, 2016

Project Summary

Project Number: IT-3019-13
Project Title: Central Computing Infrastructure Renewal
Asset Type: Equipment - Replacement
Department: Information & Technology Mgmt.
Budget Year: 2014 **Approval Year:** 2017
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: City-Wide
Project Type: Technology

Project Description

Central computing facilities such as the data centre, network, servers, internet, A/V equipment and security devices are essential components of the City's technology infrastructure for delivery of municipal services. To maintain the technology infrastructure in good operating condition and to ensure uninterrupted and consistent delivery of municipal services, the oldest 25% of the technology infrastructure needs to be replaced annually.

Project Timelines

Scenario Description

Other Dept Impact

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	349,300	349,300	0
2015	388,800	388,800	0
2016	389,300	389,300	0
2017	389,300	389,300	0
2018 & Beyond	0	0	0
	1,516,700	**1,516,700**	**0**

Project Detailed 2017

Object	Description		Total Amount
Expense			
01001 - 8805	3% Administration Cost		11,300
01001 - 8807	Furniture & Equipment		378,000
		Total Expense:	**389,300**
Revenue			
60211 - 8844	Information Technology Asset Replacement		389,300
		Total Revenue:	**389,300**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2012	Jan 1, 2013	Dimitri Yampolsky	Joseph Pittari	Dec 31, 2016

Project Summary

Project Number:	IT-3020-14
Project Title:	Continuous Improvement - City Website (Vaughan Online)
Asset Type:	Corporate Applications
Department:	Information & Technology Mgmt.
Budget Year:	2014
Approval Year:	2017
Scenario Name:	Main
Scenario Active:	Yes
Project Stage:	Manager of Capital
TCA:	No
Regions:	City-Wide
Project Type:	Technology

Project Description

The City's website (Vaughan Online) serves as a foundation for delivery of eServices to citizens. Ongoing innovation and continuous improvement of departmental business processes will result in additional functional requirements for Vaughan Online. A sustained funding program for Vaughan Online on-going enhancements will ensure that departmental business improvement opportunities are realized.

Project Timelines

Scenario Description

Other Dept Impact

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	154,500	154,500	0
2015	154,500	154,500	0
2016	154,500	154,500	0
2017	154,500	154,500	0
2018 & Beyond	0	0	0
	618,000	**618,000**	**0**

Project Detailed 2017

Object	Description		Total Amount
Expense			
01001 - 8805	3% Administration Cost		4,500
01001 - 8807	Furniture & Equipment		150,000
		Total Expense:	**154,500**
Revenue			
50000 - 8843	Transfer from Taxation		154,500
		Total Revenue:	**154,500**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2013	Jan 1, 2014	Dimitri Yampolsky	Joseph Pittari	Dec 31, 2017

Project Summary

Project Number: LI-4504-13
Project Title: Library Technology Upgrade
Asset Type: Technology Infrastructure
Department: Vaughan Libraries
Budget Year: 2014 **Approval Year:** 2017
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: City-Wide
Project Type: Technology

Project Description

Information services upgrade. Electronic information services, communications and user's personal technology are a growing and consistently changing facet of contemporary library services. To avoid huge sporadic requests for technology funding, we have developed and deployed a plan that requests a reasonable expenditure each year and retains the integrity of our system.

Project Timelines

Scenario Description

Other Dept Impact

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	140,000	140,000	0
2015	140,000	140,000	0
2016	140,000	140,000	0
2017	140,000	140,000	0
2018 & Beyond	0	0	0
	560,000	**560,000**	**0**

Project Detailed 2017

Object	Description		Total Amount
Expense			
01001 - 8805	3% Administration Cost		4,000
01001 - 8807	Furniture & Equipment		136,000
		Total Expense:	**140,000**
Revenue			
50000 - 8843	Transfer from Taxation		140,000
		Total Revenue:	**140,000**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2009	Apr 1, 2012		Sandy Vanderwerff	Dec 31, 2016

Project Summary

Project Number: LI-4512-17
Project Title: Maple Library Renovations
Asset Type: Library Buildings
Department: Vaughan Libraries
Budget Year: 2014 **Approval Year:** 2017
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: Ward 1
Project Type: Infrastructure Replacement

Project Description

Refurbish Maple Library. Costs associated with a repurpose use of Maple Library with opening of Civic Centre Resource Library

Project Timelines

Scenario Description

Other Dept Impact

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	0	0	0
2015	0	0	0
2016	0	0	0
2017	770,000	770,000	0
2018 & Beyond	0	0	0
	770,000	**770,000**	**0**

Project Detailed 2017

Object	Description		Total Amount
Expense			
01001 - 8801	Contractors		748,000
01001 - 8805	3% Administration Cost		22,000
		Total Expense:	**770,000**
Revenue			
50000 - 8843	Transfer from Taxation		770,000
		Total Revenue:	**770,000**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2012	Apr 1, 2017		Sandy Vanderwerff	Dec 29, 2017

Project Summary

Project Number: LI-4516-16
Project Title: Carrville Block 11- Resource Material
Asset Type: Library Resources
Department: Vaughan Libraries
Budget Year: 2014 **Approval Year:** 2017
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: Ward 4
Project Type: Growth/Development

Project Description

Purchase library resources. Required to service growing population based on Growth Related Forecast.Acquisition program for resource materials of the Carrville Block 11 Library

Project Timelines

Scenario Description

2013 DC Appendix C Item 2.3.5

Other Dept Impact

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	0	0	0
2015	0	0	0
2016	386,250	386,250	0
2017	386,250	386,250	0
2018 & Beyond	0	0	0
	772,500	**772,500**	**0**

Project Detailed 2017

Object	Description		Total Amount
Expense			
01001 - 8805	3% Administration Cost		11,250
01001 - 8808	Miscellaneous Costs		375,000
		Total Expense:	**386,250**
Revenue			
41040 - 8820	City Wide DC - Library Buildings		347,650
50000 - 8843	Transfer from Taxation		38,600
		Total Revenue:	**386,250**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR: 220-16-02/ - 03 B11 - Neighbourhood Library - Operations & Staffing

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2012	Apr 1, 2016		Sandy Vanderwerff	Dec 20, 2017

Project Summary

Project Number: LI-4518-17
Project Title: Carrville BL11 - Furniture and Equipment
Asset Type: Equipment - New
Department: Vaughan Libraries
Budget Year: 2014 **Approval Year:** 2017
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: Ward 4
Project Type: Growth/Equipment

Project Description

Purchase of furniture and equipment necessary for opening of the Carrville BL11 library. Required to service growing population based on Growth Related Forecast. Furniture and equipment necessary to complete new library including items such as desks, chairs, tables, etc.

Project Timelines

Scenario Description

2013 DC Appendix C Item 2.3.4

Other Dept Impact

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	0	0	0
2015	0	0	0
2016	0	0	0
2017	262,500	262,500	0
2018 & Beyond	0	0	0
	262,500	**262,500**	**0**

Project Detailed 2017

Object	Description		Total Amount
Expense			
01001 - 8805	3% Administration Cost		7,600
01001 - 8807	Furniture & Equipment		254,900
		Total Expense:	**262,500**
Revenue			
41040 - 8820	City Wide DC - Library Buildings		236,250
50000 - 8843	Transfer from Taxation		26,250
		Total Revenue:	**262,500**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR: 220-16-02/ - 03 B11 - Neighbourhood Library - Operations & Staffing

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2015	Apr 1, 2017		Sandy Vanderwerff	Dec 31, 2017

Project Summary

Project Number: LI-4522-16
Project Title: Carrville BL11 - Consulting Design/Construction
Asset Type: Library Buildings
Department: Vaughan Libraries
Budget Year: 2014 **Approval Year:** 2017
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: Ward 4
Project Type: Growth/Development

Project Description

Construction and design of Carrville BL11 Library. Required to service growing population based on Growth Related Forecast

Project Timelines

Scenario Description

2013 DC Appendix C Item 2.3.2/3

Other Dept Impact

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	0	0	0
2015	0	0	0
2016	353,600	353,600	0
2017	3,182,800	3,182,800	0
2018 & Beyond	0	0	0
	3,536,400	**3,536,400**	**0**

Project Detailed 2017

Object	Description		Total Amount
Expense			
01001 - 8771	Transfer to Reserve		60,625
01001 - 8801	Contractors		2,755,670
01001 - 8805	3% Administration Cost		90,945
01001 - 8812	Contingency		275,560
		Total Expense:	**3,182,800**
Revenue			
41040 - 8820	City Wide DC - Library Buildings		2,809,958
50000 - 8843	Transfer from Taxation		372,842
		Total Revenue:	**3,182,800**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	614,262	0	614,262
2018 & Beyond	0.0	0	0	0

ARR: 220-16-02/ - 03 B11 - Neighbourhood Library - Operations & Staffing

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2014	Apr 1, 2016		Sandy Vanderwerff	Dec 31, 2017

Project Summary

Project Number: LI-4524-17
Project Title: Carrville Community Library - Communications and Hardware
Asset Type: Equipment - New
Department: Vaughan Libraries
Budget Year: 2014 **Approval Year:** 2017
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: Ward 1
Project Type: Growth/Development

Project Description

Purchase of all communication equipment, public computers/printers.

Scenario Description

2013 DC Appendix C Item 2.3.4

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	0	0	0
2015	0	0	0
2016	0	0	0
2017	157,500	157,500	0
2018 & Beyond	0	0	0
	157,500	**157,500**	**0**

Related Projects

Project Timelines

Other Dept Impact

Project Detailed 2017

Object	Description		Total Amount
Expense			
01001 - 8805	3% Administration Cost		4,600
01001 - 8807	Furniture & Equipment		152,900
		Total Expense:	**157,500**
Revenue			
41040 - 8820	City Wide DC - Library Buildings		141,750
50000 - 8843	Transfer from Taxation		15,750
		Total Revenue:	**157,500**

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR: 220-16-02/ - 03 B11 - Neighbourhood Library - Operations & Staffing

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2013	Apr 1, 2017		Sandy Vanderwerff	Dec 31, 2017

Project Summary

Project Number: LI-4525-17
Project Title: Vellore Village Community Library
Asset Type: Library Buildings
Department: Vaughan Libraries
Budget Year: 2014 **Approval Year:** 2017
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** No
Regions: Ward 3
Project Type: Growth/Development

Project Description

Design and Construction of the Vellore Village Community Library in block 40/41/42 in the planned Community Centre. Construction is not scheduled to begin until 2017.

Project Timelines

Scenario Description

2013 DC Appendix C Item 2.4.1

Other Dept Impact

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	0	0	0
2015	0	0	0
2016	0	0	0
2017	353,600	353,600	0
2018 & Beyond	3,182,800	3,182,800	0
	3,536,400	**3,536,400**	**0**

Project Detailed 2017

Object	Description		Total Amount
Expense			
01001 - 8802	Consultant		343,300
01001 - 8805	3% Administration Cost		10,300
		Total Expense:	**353,600**
Revenue			
41040 - 8820	City Wide DC - Library Buildings		318,300
50000 - 8843	Transfer from Taxation		35,300
		Total Revenue:	**353,600**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2012	Apr 1, 2017		Sandy Vanderwerff	Dec 31, 2018

Project Summary

Project Number: LI-4526-17
Project Title: Vellore Village Community Library - Land
Asset Type: Land Acquisition
Department: Vaughan Libraries
Budget Year: 2014 **Approval Year:** 2017
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** No
Regions: Ward 3
Project Type: Growth/Development

Project Description

Purchase Land for Vellore Village Community Library
Identified in the DC Background Study and the Active together Master Plan

Project Timelines

Scenario Description

2013 DC Appendix C Item 2.4.1

Other Dept Impact

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	0	0	0
2015	0	0	0
2016	0	0	0
2017	389,000	389,000	0
2018 & Beyond	0	0	0
	389,000	**389,000**	**0**

Project Detailed 2017

Object	Description		Total Amount
Expense			
01001 - 8804	Land Costs		377,670
01001 - 8805	3% Administration Cost		11,330
		Total Expense:	**389,000**
Revenue			
41040 - 8820	City Wide DC - Library Buildings		350,100
50000 - 8843	Transfer from Taxation		38,900
		Total Revenue:	**389,000**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2012	Apr 1, 2017		Sandy Vanderwerff	Dec 31, 2017

Project Summary

Project Number: LI-4537-13
Project Title: Capital Resource Purchases
Asset Type: Library Resources
Department: Vaughan Libraries
Budget Year: 2014 **Approval Year:** 2017
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: City-Wide
Project Type: Infrastructure Replacement

Project Description

Purchase of library materials such as books, DVD's, CD's, etc. which have an estimated usefule life greater than one year, and the associated processing costs necessary to make these resources shelf ready. Increases to the annual contribution reserve relate to inflation and the addition of new libraries.

Project Timelines

Annually based on the applicable year

Scenario Description

Other Dept Impact

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	1,495,900	1,495,900	0
2015	1,777,500	1,777,500	0
2016	1,910,960	1,910,960	0
2017	1,949,170	1,949,170	0
2018 & Beyond	0	0	0
	7,133,530	**7,133,530**	**0**

Project Detailed 2017

Object	Description		Total Amount
Expense			
01001 - 8805	3% Administration Cost		56,770
01001 - 8808	Miscellaneous Costs		1,892,400
		Total Expense:	**1,949,170**
Revenue			
60212 - 8844	Library Materials Reserve		1,949,170
		Total Revenue:	**1,949,170**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2013	Jan 1, 2013	Sandy Vander Werff	Margie Singleton	Dec 31, 2016

Project Summary

Project Number: LI-4546-13
Project Title: Vellore Villiage Community Library - Resource Materials
Asset Type: Library Resources
Department: Vaughan Libraries
Budget Year: 2014 **Approval Year:** 2017
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: Ward 3
Project Type: Growth/Development

Project Description

Purchase library resources . Required to service growing population based on Growth Related Forecast and establish opening day collections

Project Timelines

Scenario Description

2013 DC Appendix C Item 2.4.5

Other Dept Impact

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	0	0	0
2015	0	0	0
2016	0	0	0
2017	386,250	386,250	0
2018 & Beyond	386,250	386,250	0
	772,500	**772,500**	**0**

Project Detailed 2017

Object	Description		Total Amount
Expense			
01001 - 8805	3% Administration Cost		11,250
01001 - 8808	Miscellaneous Costs		375,000
		Total Expense:	**386,250**
Revenue			
41040 - 8820	City Wide DC - Library Buildings		347,625
50000 - 8843	Transfer from Taxation		38,625
		Total Revenue:	**386,250**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2013	Jan 1, 2017		Sandy Vander Werff	Dec 31, 2019

Project Summary

Project Number: PK-6112-17
Project Title: LeParc Park - Tennis Court Reconstruction
Asset Type: Parks Facilities
Department: Parks Development
Budget Year: 2014 **Approval Year:** 2017
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: Ward 4
Project Type: Infrastructure Replacement

Project Description

Double tennis court reconstruction. Deteriorating of existing courts requires replacement to ensure service standards are maintained. Includes associated works.

Project Timelines

Year 1 Planning and Design
Year 2 Tendering and Construction

Scenario Description

Other Dept Impact

Parks and Forestry Operations

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	0	0	0
2015	0	0	0
2016	0	0	0
2017	321,000	321,000	0
2018 & Beyond	0	0	0
	321,000	**321,000**	**0**

Project Detailed 2017

Object	Description		Total Amount
Expense			
01001 - 8801	Contractors		261,000
01001 - 8802	Consultant		10,000
01001 - 8805	3% Administration Cost		9,350
01001 - 8812	Contingency		40,650
		Total Expense:	**321,000**
Revenue			
60188 - 8844	Parks Infra. Reserve		321,000
		Total Revenue:	**321,000**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2010	May 1, 2017	Martin Tavares/Melanie Morris	Jamie Bronsema	Jun 30, 2018

Project Summary

Project Number: PK-6279-17
Project Title: Reeves Park - Basketball Court Reconstruction
Asset Type: Parks Facilities
Department: Parks Development
Budget Year: 2014 **Approval Year:** 2017
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: Ward 1
Project Type: Infrastructure Replacement

Project Description

Reconstruction of an existing basketball court and associated works to ensure continued service levels.

Project Timelines

Year 1 Planning and Design
Year 2 Tendering and Construction

Scenario Description

Other Dept Impact

Parks and Forestry Operations

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	0	0	0
2015	0	0	0
2016	0	0	0
2017	76,258	76,258	0
2018 & Beyond	0	0	0
	76,258	**76,258**	**0**

Project Detailed 2017

Object	Description		Total Amount
Expense			
01001 - 8801	Contractors		60,880
01001 - 8802	Consultant		3,500
01001 - 8805	3% Administration Cost		2,221
01001 - 8812	Contingency		9,657
		Total Expense:	**76,258**
Revenue			
60188 - 8844	Parks Infra. Reserve		76,258
		Total Revenue:	**76,258**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2010	May 1, 2017	Martin Tavares/Melanie Morris	Jamie Bronsema	Jun 30, 2018

Project Summary

Project Number: PK-6287-17
Project Title: UV2-D1 - Block 18 District Park Development
Asset Type: Parkland Development
Department: Parks Development
Budget Year: 2014 **Approval Year:** 2017
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: Ward 4
Project Type: Growth/Development

Project Description

Separate phases for design and construction of Rutherford Road District Park (Block 18). Identified in the development charge background study for design and construction.

Project Timelines

Year 1 Planning and Design
Year 2-3 Tendering and Construction

Scenario Description

As identified and approved in 2013 DC Study appendix F Table 2.

Other Dept Impact

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	0	0	0
2015	0	0	0
2016	0	0	0
2017	688,725	688,725	0
2018 & Beyond	6,125,169	6,125,169	0
	6,813,894	**6,813,894**	**0**

Project Detailed 2017

Object	Description		Total Amount
Expense			
01001 - 8802	Consultant		607,877
01001 - 8805	3% Administration Cost		20,060
01001 - 8812	Contingency		60,788
		Total Expense:	**688,725**
Revenue			
41080 - 8820	City Wide DC - Park Dev.		619,852
50000 - 8843	Transfer from Taxation		68,873
		Total Revenue:	**688,725**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2011	Apr 1, 2017	Martin Tavares/ Melanie Morris	Jamie Bronsema	Dec 31, 2019

Project Summary

Project Number: PK-6308-17
Project Title: UV1-N25 - Block 40 Neighbourhood Park Design & Construction
Asset Type: Parkland Development
Department: Parks Development
Budget Year: 2014 **Approval Year:** 2017
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: Ward 3
Project Type: Growth/Development

Project Description

Neighbourhood Park Development - Design and Construction. Located at Pine Valley Drive & Teston Road (Block 40).

Project Timelines

Year 1 Planning
Year 2 Tendering and Construction

Scenario Description

As identified and approved in 2013 DC Study appendix F Table 2.

Other Dept Impact

Parks and Forestry Operations and Buildings and Facilities

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	0	0	0
2015	0	0	0
2016	0	0	0
2017	1,201,028	1,201,028	0
2018 & Beyond	0	0	0
	1,201,028	**1,201,028**	**0**

Project Detailed 2017

Object	Description		Total Amount
Expense			
01001 - 8801	Contractors		955,000
01001 - 8802	Consultant		105,043
01001 - 8805	3% Administration Cost		34,981
01001 - 8812	Contingency		106,004
		Total Expense:	**1,201,028**
Revenue			
41080 - 8820	City Wide DC - Park Dev.		1,080,925
50000 - 8843	Transfer from Taxation		120,103
		Total Revenue:	**1,201,028**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2011	Apr 4, 2017	Martin Tavares/ Melanie Morris	Jamie Bronsema	Dec 31, 2018

Project Summary

Project Number: PK-6309-17
Project Title: UV1-N28 - Block 40 Neighbourhood Park Design and Construction
Asset Type: Parkland Development
Department: Parks Development
Budget Year: 2014 **Approval Year:** 2017
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: Ward 3
Project Type: Growth/Development

Project Description

Neighbourhood Park Development - Design and Construction. Located at Pine Valley Drive & Teston Road (Block 40).

Project Timelines

Year 1 Planning and Design
Year 2 Tendering and Construction

Scenario Description

As identified and approved in 2013 DC Study appendix F Table 2.

Other Dept Impact

Parks and Forestry Operations and Buildings and Facilities

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	0	0	0
2015	0	0	0
2016	0	0	0
2017	625,909	625,909	0
2018 & Beyond	0	0	0
	625,909	**625,909**	**0**

Project Detailed 2017

Object	Description		Total Amount
Expense			
01001 - 8801	Contractors		497,689
01001 - 8802	Consultant		54,746
01001 - 8805	3% Administration Cost		18,230
01001 - 8812	Contingency		55,244
		Total Expense:	**625,909**
Revenue			
41080 - 8820	City Wide DC - Park Dev.		563,318
50000 - 8843	Transfer from Taxation		62,591
		Total Revenue:	**625,909**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2011	Apr 4, 2017	Martin Tavares/Melanie Morris	Jamie Bronsema	Dec 31, 2018

Project Summary

Project Number: PK-6310-17
Project Title: UV1-N29 - Block 47 Neighbourhood Park Design & Construction
Asset Type: Parkland Development
Department: Parks Development
Budget Year: 2014 **Approval Year:** 2017
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: Ward 1
Project Type: Growth/Development

Project Description

Neighbourhood Park Development - Design and Construction. Located at Pine Valley Drive & Teston Rod (Block 47). Reduced value reflective of change in DC facility location.

Project Timelines

Year 1 Planning
Year 2 Tendering and Construction

Scenario Description

As identified and approved in 2013 DC Study appendix F Table 2.

Other Dept Impact

Parks and Forestry Operations and Buildings and Facilities

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	0	0	0
2015	0	0	0
2016	0	0	0
2017	1,295,975	1,295,975	0
2018 & Beyond	0	0	0
	1,295,975	**1,295,975**	**0**

Project Detailed 2017

Object	Description		Total Amount
Expense			
01001 - 8801	Contractors		1,018,598
01001 - 8802	Consultant		125,246
01001 - 8805	3% Administration Cost		37,747
01001 - 8812	Contingency		114,384
		Total Expense:	**1,295,975**
Revenue			
41080 - 8820	City Wide DC - Park Dev.		1,166,378
50000 - 8843	Transfer from Taxation		129,597
		Total Revenue:	**1,295,975**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2011	Apr 4, 2017	Martin Tavares/ Melanie Morris	Jamie Bronsema	Dec 31, 2018

Project Summary

Project Number: PK-6321-17
Project Title: Alexandra Elisa Park - Basketball Court Reconstruction
Asset Type: Parks Facilities
Department: Parks Development
Budget Year: 2014 **Approval Year:** 2017
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: Ward 2
Project Type: Infrastructure Replacement

Project Description

Reconstruction of an existing basketball court and associated works to ensure continued service levels.

Project Timelines

6 months Planning
6 months Tendering and Construction

Scenario Description

Other Dept Impact

Parks and Forestry Operations

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	0	0	0
2015	0	0	0
2016	0	0	0
2017	84,194	84,194	0
2018 & Beyond	0	0	0
	84,194	**84,194**	**0**

Project Detailed 2017

Object	Description		Total Amount
Expense			
01001 - 8801	Contractors		67,580
01001 - 8802	Consultant		3,500
01001 - 8805	3% Administration Cost		2,452
01001 - 8812	Contingency		10,662
		Total Expense:	**84,194**
Revenue			
60188 - 8844	Parks Infra. Reserve		84,194
		Total Revenue:	**84,194**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2011	May 1, 2017	Martin Tavares/Melanie Morris	Jamie Bronsema	Jun 30, 2018

Project Summary

Project Number: PK-6327-17
Project Title: Belair Way Park - Bocce Court Redevelopment
Asset Type: Parks Facilities
Department: Parks Development
Budget Year: 2014 **Approval Year:** 2017
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: Ward 3
Project Type: Infrastructure Replacement

Project Description

Reconstruction of two new bocce courts at Belair Way Park. The existing bocce courts have reached the end of their life cycle and require replacement to maintain service standards. Includes associated works.

Project Timelines

6 months Planning
6 months Tendering and Construction

Scenario Description

Other Dept Impact

Parks and Forestry Operations

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	0	0	0
2015	0	0	0
2016	0	0	0
2017	133,128	133,128	0
2018 & Beyond	0	0	0
	133,128	**133,128**	**0**

Project Detailed 2017

Object	Description		Total Amount
Expense			
01001 - 8801	Contractors		117,000
01001 - 8802	Consultant		500
01001 - 8805	3% Administration Cost		3,878
01001 - 8812	Contingency		11,750
		Total Expense:	**133,128**
Revenue			
60188 - 8844	Parks Infra. Reserve		133,128
		Total Revenue:	**133,128**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2011	May 1, 2017	Martin Tavares/Melanie Morris	Jamie Bronsema	Oct 31, 2018

Project Summary

Project Number: PK-6340-17
Project Title: Frank Robson Park - Ball Diamond Irrigation System
Asset Type: Parks Facilities
Department: Parks Development
Budget Year: 2014 **Approval Year:** 2017
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: Ward 1
Project Type: New Infrastructure

Project Description

Installation of sports field irrigation systems at Frank Robson Park. Irrigation of ball diamond improves the field conditions and reduces cultural practices required to keep fields playable.

Project Timelines

6 months Planning
6 months Tendering and Construction

Scenario Description

Other Dept Impact

Parks and Forestry Operations

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	0	0	0
2015	0	0	0
2016	0	0	0
2017	86,469	86,469	0
2018 & Beyond	0	0	0
	86,469	**86,469**	**0**

Project Detailed 2017

Object	Description		Total Amount
Expense			
01001 - 8801	Contractors		65,000
01001 - 8802	Consultant		8,000
01001 - 8805	3% Administration Cost		2,519
01001 - 8812	Contingency		10,950
		Total Expense:	**86,469**
Revenue			
50000 - 8843	Transfer from Taxation		86,469
		Total Revenue:	**86,469**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	3,500	0	3,500
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2011	May 1, 2017	Martin Tavares/Melanie Morris	Jamie Bronsema	Jun 30, 2018

Project Summary

Project Number: PK-6347-17
Project Title: LP-N6 Block 12 Linear Park
Asset Type: Parkland Development
Department: Parks Development
Budget Year: 2014 **Approval Year:** 2017
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: Ward 1
Project Type: Growth/Development

Project Description

Linear Park - Design and Construction. Located in Block 12. Identified in the 2008 Development Charges Background Study.

Project Timelines

6 months Planning
6 months Tendering and Construction

Scenario Description

As identified and approved in 2013 DC Study appendix F Table 2.

Other Dept Impact

Parks and Forestry Operations

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	0	0	0
2015	0	0	0
2016	0	0	0
2017	154,407	154,407	0
2018 & Beyond	0	0	0
	154,407	**154,407**	**0**

Project Detailed 2017

Object	Description		Total Amount
Expense			
01001 - 8801	Contractors		123,000
01001 - 8802	Consultant		13,282
01001 - 8805	3% Administration Cost		4,497
01001 - 8812	Contingency		13,628
		Total Expense:	**154,407**
Revenue			
41080 - 8820	City Wide DC - Park Dev.		138,967
50000 - 8843	Transfer from Taxation		15,440
		Total Revenue:	**154,407**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	4,300	0	4,300
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2012	May 1, 2017	Martin Tavares/Melanie Morris	Jamie Bronsema	Jun 30, 2018

Project Summary

Project Number: PK-6348-17
Project Title: LP-N9 Block 12 Linear Park
Asset Type: Parkland Development
Department: Parks Development
Budget Year: 2014 **Approval Year:** 2017
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: Ward 1
Project Type: Growth/Development

Project Description

Linear Park - Design and Construction. Located in Block 12. Identified in the 2008 Development Charges Background Study.

Project Timelines

6 months Planning
6 months Tendering and Construction

Scenario Description

As identified and approved in 2013 DC Study appendix F Table 2.

Other Dept Impact

Parks and Forestry Operations

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	0	0	0
2015	0	0	0
2016	0	0	0
2017	178,278	178,278	0
2018 & Beyond	0	0	0
	178,278	**178,278**	**0**

Project Detailed 2017

Object	Description		Total Amount
Expense			
01001 - 8801	Contractors		142,000
01001 - 8802	Consultant		15,350
01001 - 8805	3% Administration Cost		5,193
01001 - 8812	Contingency		15,735
		Total Expense:	**178,278**
Revenue			
41080 - 8820	City Wide DC - Park Dev.		160,450
50000 - 8843	Transfer from Taxation		17,828
		Total Revenue:	**178,278**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	5,000	0	5,000
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2012	Apr 1, 2017	Martin Tavares/Melanie Morris	Jamie Bronsema	Jun 30, 2018

Project Summary

Project Number: PK-6351-17
Project Title: Jersey Creek Park - Playground Equipment (Swing)
Asset Type: Parks Facilities
Department: Parks Development
Budget Year: 2014 **Approval Year:** 2017
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: Ward 3
Project Type: Infrastructure Replacement

Project Description

Replace swing set at Jersey Creek Park. Swings were removed in 2010 because of non-compliance with the current CSA guidelines. Funding required for swing replacement.

Project Timelines

6 months Planning
6 months Tendering and Construction

Scenario Description

Other Dept Impact

Parks and Forestry Operations

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	0	0	0
2015	0	0	0
2016	0	0	0
2017	36,460	36,460	0
2018 & Beyond	0	0	0
	36,460	**36,460**	**0**

Project Detailed 2017

Object	Description		Total Amount
Expense			
01001 - 8801	Contractors		28,580
01001 - 8802	Consultant		3,600
01001 - 8805	3% Administration Cost		1,062
01001 - 8812	Contingency		3,218
		Total Expense:	**36,460**
Revenue			
60188 - 8844	Parks Infra. Reserve		36,460
		Total Revenue:	**36,460**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2012	Apr 2, 2017	Martin Tavares/Melanie Morris	Jamie Bronsema	Jun 30, 2018

Project Summary

Project Number: PK-6360-17
Project Title: Vellore Village Community Centre - Soccer Field Redevelopment
Asset Type: Parks Facilities
Department: Parks Development
Budget Year: 2014 **Approval Year:** 2017
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: Ward 3
Project Type: Infrastructure Replacement

Project Description

Repair of the premium soccer field. The field has deteriorated to the point that repair is required. The field is heavily permitted and maintenance operations have had little impact on improving field conditions.

Project Timelines

6 months Planning
6 months Tendering and Construction

Scenario Description

Other Dept Impact

Parks and Forestry Operations

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	0	0	0
2015	0	0	0
2016	0	0	0
2017	356,900	356,900	0
2018 & Beyond	0	0	0
	356,900	**356,900**	**0**

Project Detailed 2017

Object	Description		Total Amount
Expense			
01001 - 8801	Contractors		315,000
01001 - 8802	Consultant		31,500
01001 - 8805	3% Administration Cost		10,400
		Total Expense:	**356,900**
Revenue			
60188 - 8844	Parks Infra. Reserve		356,900
		Total Revenue:	**356,900**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2012	Apr 2, 2017	Martin Tavares/Melanie Morris	Jamie Bronsema	Jun 30, 2017

Project Summary

Project Number: PK-6368-17
Project Title: Bindertwine Park - Ball Diamond Fencing
Asset Type: Parks Facilities
Department: Parks Development
Budget Year: 2014 **Approval Year:** 2017
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: Ward 1
Project Type: New Infrastructure

Project Description

Sports field fencing extension at Bindertwine Park ball diamond. Ball diamond requires fencing to close off diamond along 1st and 3rd base lines to control non-permitted play causing excessive wear and tear on the turf and the diamond.

Project Timelines

6 month Planning
6 months Tendering and Construction

Scenario Description

Other Dept Impact

Parks and Forestry Operations

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	0	0	0
2015	0	0	0
2016	0	0	0
2017	32,000	32,000	0
2018 & Beyond	0	0	0
	32,000	**32,000**	**0**

Project Detailed 2017

Object	Description		Total Amount
Expense			
01001 - 8801	Contractors		31,000
01001 - 8805	3% Administration Cost		1,000
		Total Expense:	**32,000**
Revenue			
50000 - 8843	Transfer from Taxation		32,000
		Total Revenue:	**32,000**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2012	Apr 1, 2017	Martin Tavares/Melanie Morris	Jamie Bronsema	Jun 30, 2018

Project Summary

Project Number: PK-6384-13
Project Title: Uplands Golf and Ski Centre - Hiking Trail/Pathways Improvements
Asset Type: Uplands Ski & Golf Facilities
Department: Parks Development
Budget Year: 2014 **Approval Year:** 2017
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: Ward 5
Project Type: Infrastructure Replacement

Project Description

Remove existing asphalt and granular pathway and supply and install new and replacement asphalt paths throughout Uplands Golf and Ski Centre. Work program to be completed in multiple phases.

Project Timelines

1 year per phase estimated

Scenario Description

Other Dept Impact

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	91,650	91,650	0
2015	91,650	91,650	0
2016	91,650	91,650	0
2017	91,650	91,650	0
2018 & Beyond	0	0	0
	366,600	**366,600**	**0**

Project Detailed 2017

Object	Description		Total Amount
Expense			
01001 - 8801	Contractors		72,941
01001 - 8802	Consultant		3,434
01001 - 8812	Contingency		15,275
		Total Expense:	**91,650**
Revenue			
61025 - 8844	Gas Tax Reserve		91,650
		Total Revenue:	**91,650**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2013	Apr 1, 2013	Martin Tavares/ Melanie Morris	Jamie Bronsema	Apr 1, 2018

Project Summary

Project Number: PK-6394-15
Project Title: UV2-D2 - Block 11 District Park w/CC - Park Design & Construction
Asset Type: Parkland Development
Department: Parks Development
Budget Year: 2014 **Approval Year:** 2017
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: Ward 4
Project Type: Growth/Development

Project Description

Design development of a new District Park within Block 11, Ward 4 and construction administration during construction. Construction for the park to be approved in 2015. Design (2015) Construction (2017). Dependant on timing of approvals and construction of Community Centre.

Project Timelines

Year 1 Planning and Design
Year 2-3 Tendering and Construction

Scenario Description

As identified and approved in 2013 DC Study appendix F Table 2.

Other Dept Impact

Parks and Forestry Operations and Buildings and Facilities

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	0	0	0
2015	148,426	148,426	0
2016	0	0	0
2017	1,349,330	1,349,330	0
2018 & Beyond	0	0	0
	1,497,756	**1,497,756**	**0**

Project Detailed 2017

Object	Description		Total Amount
Expense			
01001 - 8801	Contractors		1,190,935
01001 - 8805	3% Administration Cost		39,301
01001 - 8812	Contingency		119,094
		Total Expense:	**1,349,330**
Revenue			
41080 - 8820	City Wide DC - Park Dev.		1,214,396
50000 - 8843	Transfer from Taxation		134,934
		Total Revenue:	**1,349,330**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2013	Apr 1, 2015	Martin Tavares/Melanie Morris	Jamie Bronsema	Dec 1, 2019

Project Summary

Project Number: PK-6397-13
Project Title: VMC23-2 - Vaughan Metropolitan Centre Black Creek Park Design and Construction
Asset Type: Parkland Development
Department: Parks Development
Budget Year: 2014 **Approval Year:** 2017
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: Ward 4
Project Type: Growth/Development

Project Description

Development of a new park in Block 23 of the VMC. Design Development to be planned with the Black Creek SWM system renewal works. Construction of the proposed park block shall be scheduled in 2016, once the required parkland has been acquired by the City.

Project Timelines

Approximately one year for design development. Construction of park system will take approximately two years and will be coordinated with the Black Creek SWM system.

Scenario Description

As identified and approved in 2013 DC Study appendix F Table 2.

Other Dept Impact

Parks and Forestry Operations and Buildings and Facilities

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	0	0	0
2015	0	0	0
2016	0	0	0
2017	620,018	620,018	0
2018 & Beyond	0	0	0
	620,018	**620,018**	**0**

Project Detailed 2017

Object	Description		Total Amount
Expense			
01001 - 8801	Contractors		494,000
01001 - 8802	Consultant		53,235
01001 - 8805	3% Administration Cost		18,059
01001 - 8812	Contingency		54,724
		Total Expense:	**620,018**
Revenue			
41080 - 8820	City Wide DC - Park Dev.		558,016
50000 - 8843	Transfer from Taxation		62,002
		Total Revenue:	**620,018**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2013	Apr 1, 2013	Martin Tavares/Melanie Morris	Jamie Bronsema	Apr 1, 2019

Project Summary

Project Number: PK-6398-17
Project Title: VMC30-6 - Block 30 Urban Square Design and Construction
Asset Type: Parkland Development
Department: Parks Development
Budget Year: 2014 **Approval Year:** 2017
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: Ward 4
Project Type: Growth/Development

Project Description

Development of an urban square within Block 30, VMC

Project Timelines

Approximately two years depending on surrounding construction.

Scenario Description

As identified and approved in 2013 DC Study appendix F Table 2.

Other Dept Impact

Parks and Forestry Operations and Buildings and Facilities

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	0	0	0
2015	0	0	0
2016	0	0	0
2017	556,602	556,602	0
2018 & Beyond	0	0	0
	556,602	**556,602**	**0**

Project Detailed 2017

Object	Description		Total Amount
Expense			
01001 - 8801	Contractors		443,400
01001 - 8802	Consultant		47,864
01001 - 8805	3% Administration Cost		16,212
01001 - 8812	Contingency		49,126
		Total Expense:	**556,602**
Revenue			
41080 - 8820	City Wide DC - Park Dev.		500,942
50000 - 8843	Transfer from Taxation		55,660
		Total Revenue:	**556,602**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2015	Apr 1, 2017	Martin Tavares/ Melanie Morris	Jamie Bronsema	Dec 1, 2018

Project Summary

Project Number: PK-6401-17
Project Title: 61W-N2 - Block 61 Neighbourhood Park Design and Construction
Asset Type: Parkland Development
Department: Parks Development
Budget Year: 2014 **Approval Year:** 2017
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: Ward 1
Project Type: Growth/Development

Project Description

Development of Neighbourhood Park within Block 61 West.

Project Timelines

Year 1 Planning and Design
Year 2 Tendering and Construction

Scenario Description

As identified and approved in 2013 DC Study appendix F Table 2.

Other Dept Impact

Parks and Forestry Operations and Buildings and Facilities

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	0	0	0
2015	0	0	0
2016	0	0	0
2017	520,941	520,941	0
2018 & Beyond	0	0	0
	520,941	**520,941**	**0**

Project Detailed 2017

Object	Description		Total Amount
Expense			
01001 - 8801	Contractors		415,000
01001 - 8802	Consultant		44,789
01001 - 8805	3% Administration Cost		15,173
01001 - 8812	Contingency		45,979
		Total Expense:	**520,941**
Revenue			
41080 - 8820	City Wide DC - Park Dev.		468,847
50000 - 8843	Transfer from Taxation		52,094
		Total Revenue:	**520,941**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2015	Apr 1, 2017	Martin Tavares/ Melanie Morris	Jamie Bronsema	Jun 30, 2018

Project Summary

Project Number: PK-6402-17
Project Title: 61W-S7 - Block 61 Urban Square Design and Construction
Asset Type: Parkland Development
Department: Parks Development
Budget Year: 2014 **Approval Year:** 2017
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: Ward 1
Project Type: Growth/Development

Project Description

Development of a new urban square within Block 61 West.

Project Timelines

Approximately two years.

Scenario Description

As identified and approved in 2013 DC Study appendix F Table 2.

Other Dept Impact

Parks and Forestry Operations and Buildings and Facilities

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	0	0	0
2015	0	0	0
2016	0	0	0
2017	297,556	297,556	0
2018 & Beyond	0	0	0
	297,556	**297,556**	**0**

Project Detailed 2017

Object	Description		Total Amount
Expense			
01001 - 8801	Contractors		237,000
01001 - 8802	Consultant		25,626
01001 - 8805	3% Administration Cost		8,667
01001 - 8812	Contingency		26,263
		Total Expense:	**297,556**
Revenue			
41080 - 8820	City Wide DC - Park Dev.		267,800
50000 - 8843	Transfer from Taxation		29,756
		Total Revenue:	**297,556**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2015	Apr 1, 2017	Martin Tavares/ Melanie Morris	Jamie Bronsema	Dec 1, 2018

Project Summary

Project Number: PK-6404-17
Project Title: Glen Shields Park - Pathway Lighting
Asset Type: Parks Facilities
Department: Parks Development
Budget Year: 2014 **Approval Year:** 2017
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: Ward 5
Project Type: Infrastructure Replacement

Project Description

Pathway lighting at Glen Shields Park. Works are required to light the existing pathway and replace existing pedestrian lighting standards.

Project Timelines

6 months Planning
6 months Tendering and Construction

Scenario Description

Other Dept Impact

Building and Facilities

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	0	0	0
2015	0	0	0
2016	0	0	0
2017	269,675	269,675	0
2018 & Beyond	0	0	0
	269,675	**269,675**	**0**

Project Detailed 2017

Object	Description		Total Amount
Expense			
01001 - 8801	Contractors		229,500
01001 - 8802	Consultant		5,000
01001 - 8812	Contingency		35,175
		Total Expense:	**269,675**
Revenue			
61025 - 8844	Gas Tax Reserve		269,675
		Total Revenue:	**269,675**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2015	Apr 1, 2017	Martin Tavares/ Melanie Morris	Jamie Bronsema	Jun 30, 2018

Project Summary

Project Number: PK-6408-17
Project Title: Concord Thornhill Regional Park - Playground Rubber Surfacing Replacement
Asset Type: Parks Facilities
Department: Parks Development
Budget Year: 2014 **Approval Year:** 2017
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: Ward 5
Project Type: Infrastructure Replacement

Project Description

Replace existing rubber surfacing at Concord Thornhill Regional Park. The rubber surfacing is regularly vandalized and requires replacement to ensure CSA compliance.

Project Timelines

6 months Planning
6 months Tendering and Construction

Scenario Description

Other Dept Impact

Parks and Forestry Operations

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	0	0	0
2015	0	0	0
2016	0	0	0
2017	151,438	151,438	0
2018 & Beyond	0	0	0
	151,438	**151,438**	**0**

Project Detailed 2017

Object	Description		Total Amount
Expense			
01001 - 8801	Contractors		125,250
01001 - 8802	Consultant		2,600
01001 - 8805	3% Administration Cost		4,410
01001 - 8812	Contingency		19,178
		Total Expense:	**151,438**
Revenue			
60188 - 8844	Parks Infra. Reserve		151,438
		Total Revenue:	**151,438**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2014	Apr 2, 2017	Martin Tavares/Melanie Morris	Jamie Bronsema	Apr 2, 2018

Project Summary

Project Number: PK-6412-17
Project Title: 911 Park Signage Program
Asset Type: Equipment - Replacement
Department: Parks Development
Budget Year: 2014 **Approval Year:** 2017
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: City-Wide
Project Type: Legal/Regulatory

Project Description

Established program for the installation and replacement of 911 park signage.

Project Timelines

Approximately one year.

Scenario Description

Other Dept Impact

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	0	0	0
2015	0	0	0
2016	0	0	0
2017	98,314	98,314	0
2018 & Beyond	99,120	99,120	0
	197,434	**197,434**	**0**

Project Detailed 2017

Object	Description		Total Amount
Expense			
01001 - 8801	Contractors		166,680
01001 - 8805	3% Administration Cost		5,751
01001 - 8812	Contingency		25,003
		Total Expense:	**197,434**
Revenue			
50000 - 8843	Transfer from Taxation		98,717
60188 - 8844	Parks Infra. Reserve		98,717
		Total Revenue:	**197,434**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2014	Apr 1, 2017	Martin Tavares/ Melanie Morris	Jamie Bronsema	Jun 30, 2018

Project Summary

Project Number: PK-6414-17
Project Title: UV1-S1 - Block 40 Urban Square Design and Construction
Asset Type: Parkland Development
Department: Parks Development
Budget Year: 2014 **Approval Year:** 2017
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: Ward 3
Project Type: Growth/Development

Project Description

Development of urban square within Block 40S.

Project Timelines

Approximately two years.

Scenario Description

As identified and approved in 2013 DC Study appendix F Table 2.

Other Dept Impact

Parks and Forestry Operations and Buildings and Facilities

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	0	0	0
2015	0	0	0
2016	0	0	0
2017	570,964	570,964	0
2018 & Beyond	0	0	0
	570,964	**570,964**	**0**

Project Detailed 2017

Object	Description		Total Amount
Expense			
01001 - 8801	Contractors		454,000
01001 - 8802	Consultant		49,940
01001 - 8805	3% Administration Cost		16,630
01001 - 8812	Contingency		50,394
		Total Expense:	**570,964**
Revenue			
41080 - 8820	City Wide DC - Park Dev.		513,868
50000 - 8843	Transfer from Taxation		57,096
		Total Revenue:	**570,964**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2014	Apr 1, 2017	Martin Tavares/ Melanie Morris	Jamie Bronsema	Dec 1, 2018

Project Summary

Project Number: PK-6422-17
Project Title: Pedestrian and Bicycle Master Plan (off road system) Design and Construction
Asset Type: Open Space
Department: Parks Development
Budget Year: 2014 **Approval Year:** 2017
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: City-Wide
Project Type: New Infrastructure

Project Description

Ongoing development of the Don and Humber River Open Space Trail System in accordance with Council approved Pedestrian and Bicycle Master Plan and the Active Together Master Plan.

Project Timelines

Works are to be completed within approximately one year of award of tender.

Scenario Description

Other Dept Impact

Parks and Forestry Operations

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	0	0	0
2015	0	0	0
2016	0	0	0
2017	368,000	368,000	0
2018 & Beyond	0	0	0
	368,000	**368,000**	**0**

Project Detailed 2017

Object	Description		Total Amount
Expense			
01001 - 8801	Contractors		250,000
01001 - 8802	Consultant		70,000
01001 - 8812	Contingency		48,000
		Total Expense:	**368,000**
Revenue			
61025 - 8844	Gas Tax Reserve		368,000
		Total Revenue:	**368,000**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2016	Apr 1, 2017	Martin Tavares/Melanie Morris	Jamie Bronsema	Dec 1, 2018

Project Summary

Project Number: PK-6423-17
Project Title: Glen Shields Park - Shade Structure
Asset Type: Parks Facilities
Department: Parks Development
Budget Year: 2014 **Approval Year:** 2017
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: Ward 5
Project Type: New Infrastructure

Project Description

Supply and installation of a shade structure at Glen Shields Park to provide shade at the playground area of the park.

Project Timelines

6 months Planning
6 months Tendering and Construction

Scenario Description

Other Dept Impact

Parks and Forestry Operations

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	0	0	0
2015	0	0	0
2016	0	0	0
2017	79,954	79,954	0
2018 & Beyond	0	0	0
	79,954	**79,954**	**0**

Project Detailed 2017

Object	Description		Total Amount
Expense			
01001 - 8801	Contractors		60,000
01001 - 8802	Consultant		7,500
01001 - 8805	3% Administration Cost		2,329
01001 - 8812	Contingency		10,125
		Total Expense:	**79,954**
Revenue			
50000 - 8843	Transfer from Taxation		79,954
		Total Revenue:	**79,954**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2016	Apr 1, 2017	Martin Tavares/Melanie Morris	Jamie Bronsema	Jun 30, 2018

Project Summary

Project Number: PK-6424-17
Project Title: 61W-N3 - Block 61 Neighbourhood Park Design and Construction
Asset Type: Parkland Development
Department: Parks Development
Budget Year: 2014 **Approval Year:** 2017
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: Ward 1
Project Type: Growth/Development

Project Description

Development of a new Neighbourhood Park Block 61W.

Project Timelines

Approximately two years depending on surrounding construction.

Scenario Description

As identified and approved in 2013 DC Study appendix F Table 2.

Other Dept Impact

Parks and Forestry Operations and Buildings and Facilities

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	0	0	0
2015	0	0	0
2016	0	0	0
2017	639,030	639,030	0
2018 & Beyond	0	0	0
	639,030	**639,030**	**0**

Project Detailed 2017

Object	Description		Total Amount
Expense			
01001 - 8801	Contractors		509,000
01001 - 8802	Consultant		55,016
01001 - 8805	3% Administration Cost		18,613
01001 - 8812	Contingency		56,401
		Total Expense:	**639,030**
Revenue			
41080 - 8820	City Wide DC - Park Dev.		575,127
50000 - 8843	Transfer from Taxation		63,903
		Total Revenue:	**639,030**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2016	Apr 1, 2017	Martin Tavares/Melanie Morris	Jamie Bronsema	Dec 1, 2018

Project Summary

Project Number: PK-6425-17
Project Title: 61W-G8 - Block 61 Greenway Park Design and Construction
Asset Type: Parkland Development
Department: Parks Development
Budget Year: 2014 **Approval Year:** 2017
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: Ward 1
Project Type: Growth/Development

Project Description

Development of a new Park Block 61 West.

Project Timelines

Year 1 Planning and Design
Year 2 Tendering and Construction

Scenario Description

As identified and approved in 2013 DC Study appendix F Table 2.

Other Dept Impact

Parks and Forestry Operations and Buildings and Facilities

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	0	0	0
2015	0	0	0
2016	0	0	0
2017	746,265	746,265	0
2018 & Beyond	0	0	0
	746,265	**746,265**	**0**

Project Detailed 2017

Object	Description		Total Amount
Expense			
01001 - 8801	Contractors		594,500
01001 - 8802	Consultant		64,163
01001 - 8805	3% Administration Cost		21,736
01001 - 8812	Contingency		65,866
		Total Expense:	**746,265**
Revenue			
41080 - 8820	City Wide DC - Park Dev.		671,639
50000 - 8843	Transfer from Taxation		74,626
		Total Revenue:	**746,265**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2016	Apr 1, 2017	Martin Tavares/Melanie Morris	Jamie Bronsema	Dec 1, 2018

VAUGHAN

Project Summary

Project Number: PK-6426-17
Project Title: CC11-P2 - Block 11 Carville Centre Parkette Design and Construction
Asset Type: Parkland Development
Department: Parks Development
Budget Year: 2014 **Approval Year:** 2017
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: Ward 4
Project Type: Growth/Development

Project Description

Development of a new parkette in Block 11 intensification area.

Project Timelines

Year 1 Planning and Design
Year 2 Tendering and Construction

Scenario Description

As identified and approved in 2013 DC Study appendix F Table 2.

Other Dept Impact

Parks and Forestry Operations and Buildings and Facilities

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	0	0	0
2015	0	0	0
2016	0	0	0
2017	186,402	186,402	0
2018 & Beyond	0	0	0
	186,402	**186,402**	**0**

Project Detailed 2017

Object	Description		Total Amount
Expense			
01001 - 8801	Contractors		148,500
01001 - 8802	Consultant		16,021
01001 - 8805	3% Administration Cost		5,429
01001 - 8812	Contingency		16,452
		Total Expense:	**186,402**
Revenue			
41080 - 8820	City Wide DC - Park Dev.		167,762
50000 - 8843	Transfer from Taxation		18,640
		Total Revenue:	**186,402**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2016	Apr 1, 2017	Martin Tavares/Melanie Morris	Jamie Bronsema	Dec 1, 2018

Project Summary

Project Number: PK-6427-17
Project Title: Hayhoe Mills Park - Design & Construction
Asset Type: Parkland Development
Department: Parks Development
Budget Year: 2014 **Approval Year:** 2017
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: Ward 2
Project Type: Growth/Development

Project Description

Development of a neighbourhood park space adjacent to Humber River providing connections to trail system.

Project Timelines

Year 1 Planning and Design
Year 2 Tendering and Construction

Scenario Description

As identified and approved in 2013 DC Study appendix F Table 2.

Other Dept Impact

Parks and Forestry Operations and Buildings and Facilities

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	0	0	0
2015	0	0	0
2016	0	0	0
2017	429,458	429,458	0
2018 & Beyond	0	0	0
	429,458	**429,458**	**0**

Project Detailed 2017

Object	Description		Total Amount
Expense			
01001 - 8801	Contractors		338,228
01001 - 8802	Consultant		40,926
01001 - 8805	3% Administration Cost		12,389
01001 - 8812	Contingency		37,915
		Total Expense:	**429,458**
Revenue			
41080 - 8820	City Wide DC - Park Dev.		386,512
50000 - 8843	Transfer from Taxation		42,946
		Total Revenue:	**429,458**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2016	Apr 1, 2017	Martin Tavares/Melanie Morris	Jamie Bronsema	Dec 1, 2018

Project Summary

Project Number: PK-6428-17
Project Title: VMC29-1 - Block 29 Neighbourhood Park Design and Construction
Asset Type: Parkland Development
Department: Parks Development
Budget Year: 2014 **Approval Year:** 2017
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: Ward 4
Project Type: Growth/Development

Project Description

Development of a Neighbourhood Park within Block 29.

Project Timelines

Construction estimated to be complete within two years.

Scenario Description

As identified and approved in 2013 DC Study appendix F Table 2.

Other Dept Impact

Parks and Forestry Operations and Buildings and Facilities

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	0	0	0
2015	0	0	0
2016	0	0	0
2017	608,638	608,638	0
2018 & Beyond	0	0	0
	608,638	**608,638**	**0**

Project Detailed 2017

Object	Description		Total Amount
Expense			
01001 - 8801	Contractors		483,956
01001 - 8802	Consultant		53,235
01001 - 8805	3% Administration Cost		17,727
01001 - 8812	Contingency		53,720
		Total Expense:	**608,638**
Revenue			
41080 - 8820	City Wide DC - Park Dev.		547,774
50000 - 8843	Transfer from Taxation		60,864
		Total Revenue:	**608,638**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2016	Apr 1, 2017	Martin Tavares / Melanie Morris	Jamie Bronsema	Dec 1, 2018

Project Summary

Project Number: PK-6429-17
Project Title: VMC29-10 - Block 29 Urban Square Design and Construction
Asset Type: Parkland Development
Department: Parks Development
Budget Year: 2014 **Approval Year:** 2017
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: Ward 4
Project Type: Growth/Development

Project Description

Development of urban square within Block 29, VMC

Project Timelines

Construction estimated to be complete within two years depending on surrounding construction.

Scenario Description

As identified and approved in 2013 DC Study appendix F Table 2.

Other Dept Impact

Parks and Forestry Operations and Buildings and Facilities

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	0	0	0
2015	0	0	0
2016	0	0	0
2017	362,763	362,763	0
2018 & Beyond	0	0	0
	362,763	**362,763**	**0**

Project Detailed 2017

Object	Description		Total Amount
Expense			
01001 - 8801	Contractors		289,000
01001 - 8802	Consultant		31,179
01001 - 8805	3% Administration Cost		10,566
01001 - 8812	Contingency		32,018
		Total Expense:	**362,763**
Revenue			
41080 - 8820	City Wide DC - Park Dev.		326,487
50000 - 8843	Transfer from Taxation		36,276
		Total Revenue:	**362,763**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2016	Apr 1, 2017	Martin Tavares/Melanie Morris	Jamie Bronsema	Dec 1, 2018

Project Summary

Project Number: PK-6430-17
Project Title: VMC30-7 -Block 30 Vaughan Metropolitan Centre Park Design and Construction
Asset Type: Parkland Development
Department: Parks Development
Budget Year: 2014 **Approval Year:** 2017
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: Ward 4
Project Type: Growth/Development

Project Description

Development of a new park in Block 30 of VMC

Project Timelines

Construction estimated to be completed within two years depending on surrounding construction.

Scenario Description

As identified and approved in 2013 DC Study appendix F Table 2.

Other Dept Impact

Parks and Forestry Operations and Buildings and Facilities

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	0	0	0
2015	0	0	0
2016	0	0	0
2017	1,167,188	1,167,188	0
2018 & Beyond	0	0	0
	1,167,188	**1,167,188**	**0**

Project Detailed 2017

Object	Description		Total Amount
Expense			
01001 - 8801	Contractors		928,086
01001 - 8802	Consultant		102,089
01001 - 8805	3% Administration Cost		33,996
01001 - 8812	Contingency		103,017
		Total Expense:	**1,167,188**
Revenue			
41080 - 8820	City Wide DC - Park Dev.		1,050,469
50000 - 8843	Transfer from Taxation		116,719
		Total Revenue:	**1,167,188**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2016	Apr 1, 2017	Martin Tavares/Melanie Morris	Jamie Bronsema	Dec 1, 2018

VAUGHAN

Project Summary

Project Number: PK-6432-17
Project Title: 61E-P4 - Block 61 Parkette Design and Construction
Asset Type: Parkland Development
Department: Parks Development
Budget Year: 2014 **Approval Year:** 2017
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: Ward 1
Project Type: Growth/Development

Project Description

Development of a parkette space in Block 61 East.

Project Timelines

Year 1 Planning and Design
Year 2 Tendering and Construction

Scenario Description

As identified and approved in 2013 DC Study appendix F Table 2.

Other Dept Impact

Parks and Forestry Operations and Buildings and Facilities

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	0	0	0
2015	0	0	0
2016	0	0	0
2017	151,956	151,956	0
2018 & Beyond	0	0	0
	151,956	**151,956**	**0**

Project Detailed 2017

Object	Description		Total Amount
Expense			
01001 - 8801	Contractors		121,050
01001 - 8802	Consultant		13,068
01001 - 8805	3% Administration Cost		4,426
01001 - 8812	Contingency		13,412
		Total Expense:	**151,956**
Revenue			
41080 - 8820	City Wide DC - Park Dev.		136,760
50000 - 8843	Transfer from Taxation		15,196
		Total Revenue:	**151,956**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2016	Apr 1, 2017	Martin Tavares/ Melanie Morris	Jamie Bronsema	Dec 1, 2018

Project Summary

Project Number: PK-6433-17
Project Title: Active Together Master Plan 5 year update
Asset Type: Studies
Department: Parks Development
Budget Year: 2014 **Approval Year:** 2017
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** No
Regions: Ward 4
Project Type: Growth/Studies

Project Description

The Active Together Master Plan is updated every 5 years to allow for changes resulting from trends, development pressures, population changes etc. The Active Together Master Plan requires updating every 5 years. The current plan has been revised (2013). The updated plan would also require to align with the Development Charges Background Study update.

Project Timelines

The study is expected to take approximately one year with opportunities for stakeholder public consultation.

Scenario Description

Other Dept Impact

Parks and Forestry Operations/Libraries/Recreation and Culture/Building and Facilities

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	0	0	0
2015	0	0	0
2016	0	0	0
2017	138,588	138,588	0
2018 & Beyond	0	0	0
	138,588	**138,588**	**0**

Project Detailed 2017

Object	Description		Total Amount
Expense			
01001 - 8802	Consultant		117,000
01001 - 8805	3% Administration Cost		4,038
01001 - 8812	Contingency		17,550
		Total Expense:	**138,588**
Revenue			
41060 - 8820	City Wide DC - General Gov.		124,729
50000 - 8843	Transfer from Taxation		13,859
		Total Revenue:	**138,588**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2017	Apr 1, 2017	Martin Tavares/ Melanie Morris	Jamie Bronsema	Dec 1, 2018

Project Summary

Project Number: PK-6440-17
Project Title: York Hill District Park - Basketball Court Reconstruction
Asset Type: Parks Facilities
Department: Parks Development
Budget Year: 2014 **Approval Year:** 2017
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: Ward 5
Project Type: Infrastructure Replacement

Project Description

Reconstruction of an existing basketball court and associated works to ensure continued service levels.

Project Timelines

8 months Planning
8 months Tendering and Construction

Scenario Description

Other Dept Impact

Parks and Forestry Operations

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	0	0	0
2015	0	0	0
2016	0	0	0
2017	46,083	46,083	0
2018 & Beyond	0	0	0
	46,083	**46,083**	**0**

Project Detailed 2017

Object	Description		Total Amount
Expense			
01001 - 8801	Contractors		37,405
01001 - 8802	Consultant		1,500
01001 - 8805	3% Administration Cost		1,342
01001 - 8812	Contingency		5,836
		Total Expense:	**46,083**
Revenue			
60188 - 8844	Parks Infra. Reserve		46,083
		Total Revenue:	**46,083**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2017	Apr 1, 2017	Martin Tavares/ Melanie Morris	Jamie Bronsema	Oct 30, 2018

Project Summary

Project Number: PK-6443-17
Project Title: Maple Community Centre - Ball Diamond Irrigation
Asset Type: Parks Facilities
Department: Parks Development
Budget Year: 2014 **Approval Year:** 2017
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: Ward 1
Project Type: Infrastructure Replacement

Project Description

Construction of ball dimond irrigation at Maple Community District Park.

Project Timelines

6 months Planning
6 months Tendering and Construction

Scenario Description

Other Dept Impact

Parks and Forestry Operations

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	0	0	0
2015	0	0	0
2016	0	0	0
2017	97,881	97,881	0
2018 & Beyond	0	0	0
	97,881	**97,881**	**0**

Project Detailed 2017

Object	Description		Total Amount
Expense			
01001 - 8801	Contractors		73,135
01001 - 8802	Consultant		9,500
01001 - 8805	3% Administration Cost		2,851
01001 - 8812	Contingency		12,395
		Total Expense:	**97,881**
Revenue			
60188 - 8844	Parks Infra. Reserve		97,881
		Total Revenue:	**97,881**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2017	Apr 1, 2017	Martin Tavares/ Melanie Morris	Jamie Bronsema	Jun 30, 2018

Project Summary

Project Number: PK-6445-17
Project Title: KA-P4 Kipling Avenue Area Parkette
Asset Type: Parkland Development
Department: Parks Development
Budget Year: 2014 **Approval Year:** 2017
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: Ward 2
Project Type: Growth/Development

Project Description

Development of a parkette space in the Kipling Avenue area.

Project Timelines

Approximately two years depending on surrounding construction.

Scenario Description

As identified and approved in 2013 DC Study appendix F Table 2.

Other Dept Impact

Parks and Forestry Operations and Buildings and Facilities

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	0	0	0
2015	0	0	0
2016	0	0	0
2017	131,644	131,644	0
2018 & Beyond	0	0	0
	131,644	**131,644**	**0**

Project Detailed 2017

Object	Description		Total Amount
Expense			
01001 - 8801	Contractors		104,895
01001 - 8802	Consultant		11,296
01001 - 8805	3% Administration Cost		3,834
01001 - 8812	Contingency		11,619
		Total Expense:	**131,644**
Revenue			
41080 - 8820	City Wide DC - Park Dev.		118,480
50000 - 8843	Transfer from Taxation		13,164
		Total Revenue:	**131,644**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2017	Apr 1, 2017	Martin Tavares/ Melanie Morris	Jamie Bronsema	Dec 1, 2018

Project Summary

Project Number: PK-6446-17
Project Title: KA-N1- Kipling Avenue area Neighbourhood Park Design and Construction
Asset Type: Parkland Development
Department: Parks Development
Budget Year: 2014 **Approval Year:** 2017
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: Ward 2
Project Type: Growth/Development

Project Description

Development of a neighbourhood park space in the Kipling Avenue area.

Project Timelines

Approximately two years depending on surrounding construction.

Scenario Description

As identified and approved in 2013 DC Study appendix F Table 2.

Other Dept Impact

Parks and Forestry Operations and Buildings and Facilities

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	0	0	0
2015	0	0	0
2016	0	0	0
2017	677,611	677,611	0
2018 & Beyond	0	0	0
	677,611	**677,611**	**0**

Project Detailed 2017

Object	Description		Total Amount
Expense			
01001 - 8801	Contractors		538,800
01001 - 8802	Consultant		59,268
01001 - 8805	3% Administration Cost		19,736
01001 - 8812	Contingency		59,807
		Total Expense:	**677,611**
Revenue			
41080 - 8820	City Wide DC - Park Dev.		609,850
50000 - 8843	Transfer from Taxation		67,761
		Total Revenue:	**677,611**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2017	Apr 1, 2017	Martin Tavares/ Melanie Morris	Jamie Bronsema	Dec 1, 2018

Project Summary

Project Number: PK-6447-17
Project Title: KA-P2 Kipling Avenue Area Parkette
Asset Type: Parkland Development
Department: Parks Development
Budget Year: 2014 **Approval Year:** 2017
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: Ward 2
Project Type: Growth/Development

Project Description

Development of a parkette space in the Kipling Avenue area.

Project Timelines

Approximately two years depending on surrounding construction.

Scenario Description

As identified and approved in 2013 DC Study appendix F Table 2.

Other Dept Impact

Parks and Forestry Operations and Buildings and Facilities

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	0	0	0
2015	0	0	0
2016	0	0	0
2017	169,151	169,151	0
2018 & Beyond	0	0	0
	169,151	**169,151**	**0**

Project Detailed 2017

Object	Description		Total Amount
Expense			
01001 - 8801	Contractors		134,500
01001 - 8802	Consultant		14,795
01001 - 8805	3% Administration Cost		4,927
01001 - 8812	Contingency		14,929
		Total Expense:	**169,151**
Revenue			
41080 - 8820	City Wide DC - Park Dev.		152,236
50000 - 8843	Transfer from Taxation		16,915
		Total Revenue:	**169,151**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2017	Apr 1, 2017	Martin Tavares/ Melanie Morris	Jamie Bronsema	Dec 1, 2018

Project Summary

Project Number: PK-6448-17
Project Title: KA-P3 Kipling Avenue Area Parkette
Asset Type: Parkland Development
Department: Parks Development
Budget Year: 2014 **Approval Year:** 2017
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: Ward 2
Project Type: Growth/Development

Project Description

Development of a parkette space in the Kipling Avenue area.

Project Timelines

Approximately two years depending on surrounding construction.

Scenario Description

As identified and approved in 2013 DC Study appendix F Table 2.

Other Dept Impact

Parks and Forestry Operations and Buildings and Facilities

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	0	0	0
2015	0	0	0
2016	0	0	0
2017	203,736	203,736	0
2018 & Beyond	0	0	0
	203,736	**203,736**	**0**

Project Detailed 2017

Object	Description		Total Amount
Expense			
01001 - 8801	Contractors		162,000
01001 - 8802	Consultant		17,820
01001 - 8805	3% Administration Cost		5,934
01001 - 8812	Contingency		17,982
		Total Expense:	**203,736**
Revenue			
41080 - 8820	City Wide DC - Park Dev.		183,362
50000 - 8843	Transfer from Taxation		20,374
		Total Revenue:	**203,736**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2017	Apr 1, 2017	Martin Tavares/ Melanie Morris	Jamie Bronsema	Dec 1, 2018

Project Summary

Project Number: PK-6449-17
Project Title: VMC29-13 - Block 29 Park Design and Construction
Asset Type: Parkland Development
Department: Parks Development
Budget Year: 2014 **Approval Year:** 2017
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: Ward 4
Project Type: Growth/Development

Project Description

Development of Central District Style Park within Block 29W.

Project Timelines

Approximately two years.

Scenario Description

As identified and approved in 2013 DC Study appendix F Table 2.

Other Dept Impact

Parks and Forestry Operations and Buildings and Facilities

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	0	0	0
2015	0	0	0
2016	0	0	0
2017	1,850,836	1,850,836	0
2018 & Beyond	0	0	0
	1,850,836	**1,850,836**	**0**

Project Detailed 2017

Object	Description		Total Amount
Expense			
01001 - 8801	Contractors		1,471,686
01001 - 8802	Consultant		161,885
01001 - 8805	3% Administration Cost		53,908
01001 - 8812	Contingency		163,357
		Total Expense:	**1,850,836**
Revenue			
41080 - 8820	City Wide DC - Park Dev.		1,665,752
50000 - 8843	Transfer from Taxation		185,084
		Total Revenue:	**1,850,836**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2017	Apr 1, 2017	Martin Tavares/Melanie Morris	Jamie Bronsema	Dec 1, 2018

Project Summary

Project Number: PK-6450-17
Project Title: YS1-N2 - Block 1 Neighbourhood Park Design and Construction
Asset Type: Parkland Development
Department: Parks Development
Budget Year: 2014 **Approval Year:** 2017
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: Ward 5
Project Type: Growth/Development

Project Description

Development of a Neighbourhood Park in the Yonge Steeles area.

Project Timelines

Approximately two years depending on surrounding construction.

Scenario Description

As identified and approved in 2013 DC Study appendix F Table 2.

Other Dept Impact

Parks and Forestry Operations and Buildings and Facilities

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	0	0	0
2015	0	0	0
2016	0	0	0
2017	851,752	851,752	0
2018 & Beyond	0	0	0
	851,752	**851,752**	**0**

Project Detailed 2017

Object	Description		Total Amount
Expense			
01001 - 8801	Contractors		677,268
01001 - 8802	Consultant		74,499
01001 - 8805	3% Administration Cost		24,808
01001 - 8812	Contingency		75,177
		Total Expense:	**851,752**
Revenue			
41080 - 8820	City Wide DC - Park Dev.		766,577
50000 - 8843	Transfer from Taxation		85,175
		Total Revenue:	**851,752**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2017	Apr 1, 2017	Martin Tavares/Melanie Morris	Jamie Bronsema	Dec 1, 2018

Project Summary

Project Number: PK-6451-17
Project Title: YS1-P1 Block 1 Parkette Design and Construction
Asset Type: Parkland Development
Department: Parks Development
Budget Year: 2014 **Approval Year:** 2017
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: Ward 5
Project Type: Growth/Development

Project Description

Development of a parkette space in the Yonge Steeles area.

Project Timelines

Approximately two years depending on surrounding construction.

Scenario Description

As identified and approved in 2013 DC Study appendix F Table 2.

Other Dept Impact

Parks and Forestry Operations and Buildings and Facilities

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	0	0	0
2015	0	0	0
2016	0	0	0
2017	179,502	179,502	0
2018 & Beyond	0	0	0
	179,502	**179,502**	**0**

Project Detailed 2017

Object	Description		Total Amount
Expense			
01001 - 8801	Contractors		143,000
01001 - 8802	Consultant		15,431
01001 - 8805	3% Administration Cost		5,228
01001 - 8812	Contingency		15,843
		Total Expense:	**179,502**
Revenue			
41080 - 8820	City Wide DC - Park Dev.		161,552
50000 - 8843	Transfer from Taxation		17,950
		Total Revenue:	**179,502**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2017	Apr 1, 2017	Martin Tavares/Melanie Morris	Jamie Bronsema	Dec 1, 2018

Project Summary

Project Number: PK-6456-17
Project Title: 61W-N4 - Block 61 Neighbourhood Park Design and Construction
Asset Type: Parkland Development
Department: Parks Development
Budget Year: 2014 **Approval Year:** 2017
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: Ward 1
Project Type: Growth/Development

Project Description

Construction of a new neighbourhood park in Block 61.

Project Timelines

Year 1 Planning and Design
Year 2 Construction

Scenario Description

As identified and approved in 2013 DC Study appendix F Table 2.

Other Dept Impact

Parks and Forestry Operations and Buildings and Facilities

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	0	0	0
2015	0	0	0
2016	0	0	0
2017	922,610	922,610	0
2018 & Beyond	0	0	0
	922,610	**922,610**	**0**

Project Detailed 2017

Object	Description		Total Amount
Expense			
01001 - 8801	Contractors		733,610
01001 - 8802	Consultant		80,697
01001 - 8805	3% Administration Cost		26,872
01001 - 8812	Contingency		81,431
		Total Expense:	**922,610**
Revenue			
41080 - 8820	City Wide DC - Park Dev.		830,349
50000 - 8843	Transfer from Taxation		92,261
		Total Revenue:	**922,610**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2017	Mar 6, 2017	Martin Tavares/ Melanie Morris	Jamie Bronsema	Jul 1, 2019

Project Summary

Project Number: PK-6457-17
Project Title: UV1-N30 - Block 47 Neighbourhood Park Design and Construction
Asset Type: Parkland Development
Department: Parks Development
Budget Year: 2014 **Approval Year:** 2017
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: Ward 1
Project Type: Growth/Development

Project Description

New Neighbourhood Park in Block 47.

Project Timelines

Year 1 Planning and Design
Year 2 Construction

Scenario Description

As identified and approved in 2013 DC Study appendix F Table 2.

Other Dept Impact

Parks and Forestry Operations and Buildings and Facilities

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	0	0	0
2015	0	0	0
2016	0	0	0
2017	478,311	478,311	0
2018 & Beyond	0	0	0
	478,311	**478,311**	**0**

Project Detailed 2017

Object	Description		Total Amount
Expense			
01001 - 8801	Contractors		380,327
01001 - 8802	Consultant		41,836
01001 - 8805	3% Administration Cost		13,931
01001 - 8812	Contingency		42,217
		Total Expense:	**478,311**
Revenue			
41080 - 8820	City Wide DC - Park Dev.		430,480
50000 - 8843	Transfer from Taxation		47,831
		Total Revenue:	**478,311**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2017	Mar 1, 2017	Martin Tavares / Melanie Morris	Jamie Bronsema	Jul 1, 2019

Project Summary

Project Number: PK-6458-17
Project Title: Maple Valley Plan - North Maple Regional Park Phase 2 Construction
Asset Type: Parkland Development
Department: Parks Development
Budget Year: 2014 **Approval Year:** 2017
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: Ward 1
Project Type: Growth/Development

Project Description

Phase 2 of Park pending outcome of Park Planning RFP.

Project Timelines

2 years Tendering and Construction

Scenario Description

As identified and approved in 2013 DC Study appendix F Table 2.

Other Dept Impact

Parks and Forestry Operations and Buildings and Facilities

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	0	0	0
2015	0	0	0
2016	0	0	0
2017	5,659,336	5,659,336	0
2018 & Beyond	0	0	0
	5,659,336	**5,659,336**	**0**

Project Detailed 2017

Object	Description		Total Amount
Expense			
01001 - 8801	Contractors		4,500,000
01001 - 8802	Consultant		495,000
01001 - 8805	3% Administration Cost		164,836
01001 - 8812	Contingency		499,500
		Total Expense:	**5,659,336**
Revenue			
41080 - 8820	City Wide DC - Park Dev.		5,093,402
50000 - 8843	Transfer from Taxation		565,934
		Total Revenue:	**5,659,336**

Related Projects

Which Precede	Project Description
PK-6346-16	Maple Valley Plan - North Maple Regional Park Phase I(B)

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR: 205-16-03 - Avondale Park(North Maple)-Development/Park Attendants

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2017	Mar 1, 2017	Martin Tavares/ Melanie Morris	Jamie Bronsema	Jul 1, 2019

Project Summary

Project Number: PK-6459-17
Project Title: Maple Lions Park - Playground Replacement & Safety Surfacing
Asset Type: Parks Facilities
Department: Parks Development
Budget Year: 2014 **Approval Year:** 2017
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: Ward 1
Project Type: Infrastructure Replacement

Project Description

Replace deteriorating play equipment and associated safety surfacing to meet most current Canadian Safety Association (CAN/CSA-Z614-07 R2012) guidelines including associated works.

Project Timelines

6 months for Planning
6 months for Tender and Construction

Scenario Description

Other Dept Impact

Parks and Forestry Operations

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	0	0	0
2015	0	0	0
2016	0	0	0
2017	129,286	129,286	0
2018 & Beyond	0	0	0
	129,286	**129,286**	**0**

Project Detailed 2017

Object	Description		Total Amount
Expense			
01001 - 8801	Contractors		108,509
01001 - 8802	Consultant		5,600
01001 - 8805	3% Administration Cost		3,766
01001 - 8812	Contingency		11,411
		Total Expense:	**129,286**
Revenue			
60188 - 8844	Parks Infra. Reserve		129,286
		Total Revenue:	**129,286**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2017	Mar 1, 2017	Martin Tavares / Melanie Morris	Jamie Bronsema	Oct 1, 2018

Project Summary

Project Number: PK-6460-17
Project Title: Robert Watson Park - Playground Replacement & Safety Surfacing
Asset Type: Parks Facilities
Department: Parks Development
Budget Year: 2014 **Approval Year:** 2017
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: Ward 3
Project Type: Infrastructure Replacement

Project Description

Replace deteriorating play equipment and associated safety surfacing to meet most current Canadian Safety Association (CAN/CSA-Z614-07 R2012) guidelines including associated works.

Project Timelines

6 month Planning
6 months Tendering and Construction

Scenario Description

As per Parks Operations Priority List

Other Dept Impact

Parks and Forestry Operations

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	0	0	0
2015	0	0	0
2016	0	0	0
2017	129,840	129,840	0
2018 & Beyond	0	0	0
	129,840	**129,840**	**0**

Project Detailed 2017

Object	Description		Total Amount
Expense			
01001 - 8801	Contractors		108,999
01001 - 8802	Consultant		5,600
01001 - 8805	3% Administration Cost		3,782
01001 - 8812	Contingency		11,460
		Total Expense:	**129,840**
Revenue			
60188 - 8844	Parks Infra. Reserve		129,840
		Total Revenue:	**129,840**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2017	Mar 1, 2017	Martin Tavares / Melanie Morris	Jamie Bronsema	Oct 1, 2018

Project Summary

Project Number: PK-6462-17
Project Title: Vellore Heritage Square - Playground Replacement & Safety Surfacing
Asset Type: Parks Facilities
Department: Parks Development
Budget Year: 2014 **Approval Year:** 2017
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** No
Regions: Ward 3
Project Type: Infrastructure Replacement

Project Description

Replace deteriorating play equipment and associated safety surfacing to meet most current Canadian Safety Association (CAN/CSA-Z614-07 R2012) guidelines including associated works.

Project Timelines

6 months Planning
6 months Tendering and Construction

Scenario Description

Other Dept Impact

Parks and Forestry Operations

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	0	0	0
2015	0	0	0
2016	0	0	0
2017	100,837	100,837	0
2018 & Beyond	0	0	0
	100,837	**100,837**	**0**

Project Detailed 2017

Object	Description		Total Amount
Expense			
01001 - 8801	Contractors		83,400
01001 - 8802	Consultant		5,600
01001 - 8805	3% Administration Cost		2,937
01001 - 8812	Contingency		8,900
		Total Expense:	**100,837**
Revenue			
60188 - 8844	Parks Infra. Reserve		100,837
		Total Revenue:	**100,837**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2016	Mar 1, 2017	Martin Tavares/ Melanie Morris	Jamie Bronsema	Oct 30, 2018

Project Summary

Project Number: PK-6470-17
Project Title: Winding Lane Park - Basketball Court Reconstruction
Asset Type: Parks Facilities
Department: Parks Development
Budget Year: 2014 **Approval Year:** 2017
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: Ward 5
Project Type: Infrastructure Replacement

Project Description

Reconstruction of an existing basketball court and associated works to ensure continued service levels.

Project Timelines

6 months Planning
6 months Tendering and Construction

Scenario Description

In accordance with Parks Operations replacement priority list

Other Dept Impact

Parks and Forestry Operations

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	0	0	0
2015	0	0	0
2016	0	0	0
2017	42,370	42,370	0
2018 & Beyond	0	0	0
	42,370	**42,370**	**0**

Project Detailed 2017

Object	Description		Total Amount
Expense			
01001 - 8801	Contractors		32,270
01001 - 8802	Consultant		3,500
01001 - 8805	3% Administration Cost		1,234
01001 - 8812	Contingency		5,366
		Total Expense:	**42,370**
Revenue			
60188 - 8844	Parks Infra. Reserve		42,370
		Total Revenue:	**42,370**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2017	Mar 1, 2017	Martin Tavares / Melanie Morris	Jamie Bronsema	Oct 30, 2018

Project Summary

Project Number: PK-6471-17
Project Title: Worth Park - Basketball Court Reconstruction
Asset Type: Parks Facilities
Department: Parks Development
Budget Year: 2014 **Approval Year:** 2017
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: Ward 5
Project Type: Infrastructure Replacement

Project Description

Reconstruction of an existing basketball court and associated works to ensure continued service levels.

Project Timelines

6 months Planning
6 months Tendering and Construction

Scenario Description

In accordance with Parks Operations Replacement Priority List

Other Dept Impact

Parks and Forestry Operations

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	0	0	0
2015	0	0	0
2016	0	0	0
2017	54,877	54,877	0
2018 & Beyond	0	0	0
	54,877	**54,877**	**0**

Project Detailed 2017

Object	Description		Total Amount
Expense			
01001 - 8801	Contractors		42,800
01001 - 8802	Consultant		3,500
01001 - 8805	3% Administration Cost		1,632
01001 - 8812	Contingency		6,945
		Total Expense:	**54,877**
Revenue			
60188 - 8844	Parks Infra. Reserve		54,877
		Total Revenue:	**54,877**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2017	Mar 1, 2017	Martin Tavares / Melanie Morris	Jamie Bronsema	Oct 30, 2018

Project Summary

Project Number: PK-6472-17
Project Title: Rosedale Park North - Tennis Court Reconstruction
Asset Type: Parks Facilities
Department: Parks Development
Budget Year: 2014 **Approval Year:** 2017
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: Ward 5
Project Type: Infrastructure Replacement

Project Description

Reconstruction of 3 existing tennis courts and associated works to ensure continued service standards.

Project Timelines

6 months Planning
6 months Tendering and Construction

Scenario Description

In accordance with Parks Operations replacement Priority List

Other Dept Impact

Parks and Forestry Operations

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	0	0	0
2015	0	0	0
2016	0	0	0
2017	245,292	245,292	0
2018 & Beyond	0	0	0
	245,292	**245,292**	**0**

Project Detailed 2017

Object	Description		Total Amount
Expense			
01001 - 8801	Contractors		198,585
01001 - 8802	Consultant		8,500
01001 - 8805	3% Administration Cost		7,144
01001 - 8812	Contingency		31,063
		Total Expense:	**245,292**
Revenue			
60188 - 8844	Parks Infra. Reserve		245,292
		Total Revenue:	**245,292**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2017	Mar 1, 2017	Martin Tavares / Melanie Morris	Jamie Bronsema	Dec 1, 2018

Project Summary

Project Number: PK-6477-17
Project Title: Wade Gate Park - Tennis Court Reconstruction
Asset Type: Parks Facilities
Department: Parks Development
Budget Year: 2014 **Approval Year:** 2017
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: Ward 5
Project Type: Infrastructure Replacement

Project Description

Reconstruction of 3 existing tennis courts and associated works to ensure continued service standards.

Project Timelines

6 months Planning
6 months Tendering and Construction

Scenario Description

As per the Parks Operations replacement Priority List

Other Dept Impact

Parks and Forestry Operations

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	0	0	0
2015	0	0	0
2016	0	0	0
2017	192,037	192,037	0
2018 & Beyond	0	0	0
	192,037	**192,037**	**0**

Project Detailed 2017

Object	Description		Total Amount
Expense			
01001 - 8801	Contractors		153,625
01001 - 8802	Consultant		8,500
01001 - 8805	3% Administration Cost		5,593
01001 - 8812	Contingency		24,319
		Total Expense:	**192,037**
Revenue			
60188 - 8844	Parks Infra. Reserve		192,037
		Total Revenue:	**192,037**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2017	Mar 1, 2017	Martin Tavares / Melanie Morris	Jamie Bronsema	Oct 30, 2018

Project Summary

Project Number: PO-6700-13
Project Title: Tree Planting Program-Regular
Asset Type: Parks Facilities
Department: Parks & Forestry Operations
Budget Year: 2014
Approval Year: 2017
Scenario Name: Main
Scenario Active: Yes
Project Stage: Manager of Capital
TCA: No
Regions: City-Wide
Project Type: Infrastructure Replacement

Project Description

Planting of new trees to replace trees removed throughout 2013-2016 due to insect, disease, storm damage, vehicular accidents, etc. To maintain the City's Urban Forest Canopy as directed by Council and P&FO's Five Year Plan to increase tree plantings. Projected numbers are based on past 3 year averages

Project Timelines

Tree planting takes place annually from May - July and Sept - November.

Scenario Description

Other Dept Impact

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	611,030	611,030	0
2015	611,030	611,030	0
2016	611,030	611,030	0
2017	611,030	611,030	0
2018 & Beyond	0	0	0
	2,444,120	**2,444,120**	**0**

Project Detailed 2017

Object	Description		Total Amount
Expense			
01001 - 8801	Contractors		539,303
01001 - 8805	3% Administration Cost		17,797
01001 - 8812	Contingency		53,930
		Total Expense:	**611,030**
Revenue			
50000 - 8843	Transfer from Taxation		562,148
61012-8844	Tree Replace Reserve		48,882
		Total Revenue:	**611,030**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2012	May 1, 2014	Jeffrey Silcox-Childs	Marlon Kallideen	Dec 1, 2017

Project Summary

Project Number: PO-6739-13
Project Title: Tree Replacement Program-EAB
Asset Type: Parks Facilities
Department: Parks & Forestry Operations
Budget Year: 2014 **Approval Year:** 2017
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** No
Regions: City-Wide
Project Type: Infrastructure Replacement

Project Description

To replace trees removed throughout 2013 due to Emerald Ash Borer(EAB) infestation. The number of tree replacements is projected to be 500 per year over 20 years as a result of the Emerald Ash Borer (EAB) infestation. The costs are calculated based on 500 trees at $725 per tree.

Project Timelines

Scenario Description

Other Dept Impact

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	417,941	417,941	0
2015	417,941	417,941	0
2016	417,941	417,941	0
2017	417,941	417,941	0
2018 & Beyond	0	0	0
	1,671,764	**1,671,764**	**0**

Project Detailed 2017

Object	Description		Total Amount
Expense			
01001 - 8801	Contractors		368,880
01001 - 8805	3% Administration Cost		12,173
01001 - 8812	Contingency		36,888
		Total Expense:	**417,941**
Revenue			
50000 - 8843	Transfer from Taxation		417,941
		Total Revenue:	**417,941**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2013	May 1, 2014	Jeffrey Silcox-Childs	Marlon Kallideen	Dec 31, 2017

Project Summary

Project Number: PO-6745-17
Project Title: Nashville Cemetery-Road Extension
Asset Type: Parks Facilities
Department: Parks & Forestry Operations
Budget Year: 2014
Approval Year: 2017
Scenario Name: Main
Scenario Active: Yes
Project Stage: Manager of Capital
TCA: Yes
Regions: Ward 1
Project Type: New Infrastructure

Project Description

Extension of existing access road to gain access to south side of property. As cemetery plots continue to be filled, plots are now being used in the south end of the property. The site plan includes a road that loops around the south property that requires installation. This road includes an additional road access onto Nashville Road through existing gates.

Project Timelines

Scenario Description

Other Dept Impact

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	0	0	0
2015	0	0	0
2016	0	0	0
2017	57,700	57,700	0
2018 & Beyond	0	0	0
	57,700	**57,700**	**0**

Project Detailed 2017

Object	Description		Total Amount
Expense			
01001 - 8801	Contractors		56,000
01001 - 8805	3% Administration Cost		1,700
		Total Expense:	**57,700**
Revenue			
50000 - 8843	Transfer from Taxation		57,700
		Total Revenue:	**57,700**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2012	Apr 2, 2017	Jason Inwood	Marlon Kallideen	Dec 31, 2017

Project Summary

Project Number: PO-6746-15
Project Title: Fence Repair & Replacement Program
Asset Type: Parks Facilities
Department: Parks & Forestry Operations
Budget Year: 2014 **Approval Year:** 2017
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: City-Wide
Project Type: Infrastructure Replacement

Project Description

As City owned and maintained fences deteriorate and age, they are identified for repair & replacement as per the department replacement strategy and evaluation/ranking program. City owned & maintained fences are located throughout Vaughan on municipal and regional R.O.W.'s. In 2014, 1295 Lm of fencing have been identified for repair and/or replacement.

Project Timelines

Work takes place between April and December.

Scenario Description

Other Dept Impact

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	373,983	373,983	0
2015	418,000	418,000	0
2016	140,400	140,400	0
2017	114,963	114,963	0
2018 & Beyond	0	0	0
	1,047,346	**1,047,346**	**0**

Project Detailed 2017

Object	Description		Total Amount
Expense			
01001 - 8801	Contractors		106,300
01001 - 8805	3% Administration Cost		3,348
01001 - 8812	Contingency		5,315
		Total Expense:	**114,963**
Revenue			
60188 - 8844	Parks Infra. Reserve		114,963
		Total Revenue:	**114,963**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2013	Apr 1, 2014	Jeffrey Silcox-Childs	Marlon Kallideen	Dec 1, 2017

Project Summary

Project Number: PO-6751-17
Project Title: Sports Field Safety Fencing for Spectators at Vaughan Grove Sports Complex
Asset Type: Parks Facilities
Department: Parks & Forestry Operations
Budget Year: 2014 **Approval Year:** 2017
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: Ward 2
Project Type: New Infrastructure

Project Description

Installation of spectator safety fencing in between baseball diamonds 1 to 4 at Vaughan Grove Sports complex. The area in between the diamonds is open to foul balls and spectators are at risk of critical injury. The project will include the installation of support posts and mesh netting covering the spectator viewing areas ensuring safety for all users of the facility

Project Timelines

The anticipated project completion would be Q3 - 2016

Scenario Description

Other Dept Impact

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	0	0	0
2015	0	0	0
2016	0	0	0
2017	91,927	91,927	0
2018 & Beyond	0	0	0
	91,927	**91,927**	**0**

Project Detailed 2017

Object	Description		Total Amount
Expense			
01001 - 8801	Contractors		85,000
01001 - 8805	3% Administration Cost		2,677
01001 - 8812	Contingency		4,250
		Total Expense:	**91,927**
Revenue			
50000 - 8843	Transfer from Taxation		91,927
		Total Revenue:	**91,927**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2013	Apr 1, 2017	Jason Inwood	Marlon Kallideen	Sep 30, 2017

Project Summary

Project Number: PO-6754-13
Project Title: Parks Concrete Walkway Repairs/Replacements
Asset Type: Sidewalks, Pathways & Guiderails
Department: Parks & Forestry Operations
Budget Year: 2014 **Approval Year:** 2017
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: City-Wide
Project Type: Infrastructure Replacement

Project Description

Repair and replacement of concrete walkways in parks as identified annually. Walkways which have cracked or heaved represent a significant hazard to park users. In 2013 1750m2 of walkway has been identified for repair/replacement in 2014.

Project Timelines

Work will commence in May/June 2014 and be completed by Nov 2014 (On going until 2017).

Scenario Description

Other Dept Impact

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	237,930	237,930	0
2015	237,930	237,930	0
2016	216,300	216,300	0
2017	216,300	216,300	0
2018 & Beyond	0	0	0
	908,460	**908,460**	**0**

Project Detailed 2017

Object	Description		Total Amount
Expense			
01001 - 8801	Contractors		200,000
01001 - 8805	3% Administration Cost		6,300
01001 - 8812	Contingency		10,000
		Total Expense:	**216,300**
Revenue			
60188 - 8844	Parks Infra. Reserve		216,300
		Total Revenue:	**216,300**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2013	May 1, 2014	Jason Inwood	Marlon Kallideen	Nov 7, 2017

Project Summary

Project Number: PW-1972-16
Project Title: Public Works and Parks Operations Yard Expansion and Upgrade Strategy
Asset Type: Land Acquisition
Department: Public Works - Operations
Budget Year: 2014 **Approval Year:** 2017
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: Ward 2
Project Type: Growth/Development

Project Description

This is the first phase of a multi-year, multi-phase project to upgrade and expand the number of Public Works/Parks Operations yards and buildings as a result of growth (New West Yard). The overall plan includes: re-locating existing Parks/Works operations from the existing Woodbridge Yard to a new, larger location

Project Timelines

It is anticipated that the Environmental Assessment for the new works yard will be completed in 2014. Acquisition of lands for the new west works yard will occur in 2016. (Future Projects: the purchase of the lands to build a new satellite operations facility in the north part of the City; and, perform upgrades and alterations to the existing JOC and Dufferin Street Yards and buildings.)

Scenario Description

This funding request is to perform and Environmental Assessment in 2014, as well as to cover land acquisition costs for 2015. Additional requests for funding to construct the new operations building on the site will follow in future years, as more detailed cost estimates are refined.
2013 DC Appendix F Item 5.6.3/4 &Appendix G Item 6.2.2&6.3.3

Other Dept Impact

Building & Facilities, Parks, Forestry

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	0	0	0
2015	0	0	0
2016	16,209,557	16,209,557	0
2017	43,855,859	43,855,859	0
2018 & Beyond	0	0	0
	60,065,416	**60,065,416**	**0**

Project Detailed 2017

Object	Description		Total Amount
Expense			
01001 - 8801	Contractors		42,578,504
01001 - 8805	3% Administration Cost		1,277,355
		Total Expense:	**43,855,859**
Revenue			
41080 - 8820	City Wide DC - Park Dev.		3,753,320
41090 - 8820	City Wide DC - Fleet/P.W.		9,032,591
75000 - 8847	Debenture Financing		31,069,948
		Total Revenue:	**43,855,859**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2016	Jan 1, 2016	Jeff Johnston	Brian Anthony	Dec 1, 2017

Project Summary

Project Number: PW-2013-07
Project Title: Street Light Pole Replacement Program
Asset Type: Streetlights
Department: Public Works - Operations
Budget Year: 2014 **Approval Year:** 2017
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: City-Wide
Project Type: Infrastructure Replacement

Project Description

Replacement of damaged/deficient street light poles and associated components and/or wiring where required.
The City's Streetlight Maintenance contractor inspects and inventories the streetlighting system, determining the condition of the poles. From this report, the poles in poor condition are replaced.
Since 2010 we have replaced 566 poles, approximately 162 poles per year.

Project Timelines

Scenario Description

Other Dept Impact

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	309,000	309,000	0
2015	309,000	309,000	0
2016	309,000	309,000	0
2017	309,000	309,000	0
2018 & Beyond	0	0	0
	1,236,000	**1,236,000**	**0**

Project Detailed 2017

Object	Description		Total Amount
Expense			
01001 - 8801	Contractors		300,000
01001 - 8805	3% Administration Cost		9,000
		Total Expense:	**309,000**
Revenue			
50000 - 8843	Transfer from Taxation		309,000
		Total Revenue:	**309,000**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2007	Jan 2, 2013	Robert Meek	Brian Anthony	Dec 29, 2017

Project Summary

Project Number:	PW-2035-11
Project Title:	Curb and Sidewalk Repair & Replacement
Asset Type:	Sidewalks, Pathways & Guiderails
Department:	Public Works - Operations
Budget Year:	2014
Approval Year:	2017
Scenario Name:	Main
Scenario Active:	Yes
Project Stage:	Manager of Capital
TCA:	Yes
Regions:	City-Wide
Project Type:	Infrastructure Replacement

Project Description

The annual curb and sidewalk repair & replacement program involves the removal and replacement of damaged sections of curbs and sidewalks, Citywide.Continuing program that results in reduced claims for trip and falls, and maintains the City's infrastructure. All assumed sidewalks were captured during our 2012 Inventory Assessment program. As required under the province's Minimum Maintenance Standards a complete sidewalk inventory assessment must be undertaken each year.

Project Timelines

Scenario Description

Increased funding is required over time to address growth and meet the inspection, repair and replacement program.

Other Dept Impact

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	1,600,000	1,600,000	0
2015	1,700,000	1,700,000	0
2016	1,800,000	1,800,000	0
2017	1,900,000	1,900,000	0
2018 & Beyond	0	0	0
	7,000,000	**7,000,000**	**0**

Project Detailed 2017

Object	Description		Total Amount
Expense			
01001 - 8801	Contractors		1,900,000
		Total Expense:	**1,900,000**
Revenue			
61025 - 8844	Gas Tax Reserve		1,900,000
		Total Revenue:	**1,900,000**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2011	May 10, 2013	Jeff Johnston	Brian Anthony	Nov 30, 2017

Project Summary

Project Number: PW-2058-13
Project Title: LED Streetlight Conversion
Asset Type: Streetlights
Department: Public Works - Operations
Budget Year: 2014 **Approval Year:** 2017
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: City-Wide
Project Type: Infrastructure Replacement

Project Description

Funds to undertake further replacement of residential High Pressure Sodium (HPS) street lights with LED lighting as an ongoing established program. The initial project involved the conversion of approximately 1800 streetlights in 2010 and 2011. Only regular streetlight maintenance was undertaken in 2012.

Project Timelines

Multi-year conversion of cobra head style City street lights from HPS to LED. (Approximately 13,000 units)

Scenario Description

Other Dept Impact

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	0	0	0
2015	1,500,000	1,500,000	0
2016	1,500,000	1,500,000	0
2017	1,500,000	1,500,000	0
2018 & Beyond	6,000,000	6,000,000	0
	10,500,000	**10,500,000**	**0**

Project Detailed 2017

Object	Description		Total Amount
Expense			
01001 - 8801	Contractors		1,500,000
		Total Expense:	**1,500,000**
Revenue			
61025 - 8844	Gas Tax Reserve		1,500,000
		Total Revenue:	**1,500,000**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2013	Jan 1, 2013	Robert Meek	Brian Anthony	Dec 1, 2020

Project Summary

Project Number: PW-2063-13
Project Title: ICI Water Meter Replacement Program
Asset Type: Equipment - Replacement
Department: Public Works - Operations
Budget Year: 2014 **Approval Year:** 2017
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: City-Wide
Project Type: Infrastructure Replacement

Project Description

The City's inventory of industrial, commercial and institutional water meters was exposed to a water meter calibration program. The program identified those water meters that could not be calibrated and need to be replaced. This initiative will see these water meters entirely replaced throughout the system over the next 5 years.

Project Timelines

This initiative will see these water meters entirely replaced throughout the system over the next 5 years.

Scenario Description

Other Dept Impact

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	206,000	206,000	0
2015	206,000	206,000	0
2016	206,000	206,000	0
2017	206,000	206,000	0
2018 & Beyond	0	0	0
	824,000	**824,000**	**0**

Project Detailed 2017

Object	Description		Total Amount
Expense			
01001 - 8801	Contractors		200,000
01001 - 8805	3% Administration Cost		6,000
		Total Expense:	**206,000**
Revenue			
60180 - 8844	Water Reserve		206,000
		Total Revenue:	**206,000**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2013	Jun 1, 2013	Robert Meek	Brian Anthony	Dec 1, 2017

Project Summary

Project Number: RE-9503-13
Project Title: Fitness Centre Equipment Replacement
Asset Type: Equipment - Replacement
Department: Recreation
Budget Year: 2014 **Approval Year:** 2017
Scenario Name: Main **Scenario Active:** Yes
Project Stage: Manager of Capital **TCA:** Yes
Regions: City-Wide
Project Type: Equipment Replacement

Project Description

Annual equipment replacement program. Ongoing replacement of fitness equipment at all locations. Cardio, weight training equipment and studio cycles.

Project Timelines

Scenario Description

Equipment replacement at the following fitness centres: APCC, GAWCC, MCC, as well as NTCC which will have been open for 7 years and qualifies for replacement equipment as per Life Cycle estimates (6-8yrs).

Other Dept Impact

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	125,100	125,100	0
2015	125,100	125,100	0
2016	125,100	125,100	0
2017	125,100	125,100	0
2018 & Beyond	0	0	0
	500,400	**500,400**	**0**

Project Detailed 2017

Object	Description		Total Amount
Expense			
01001 - 8805	3% Administration Cost		3,700
01001 - 8807	Furniture & Equipment		121,400
		Total Expense:	**125,100**
Revenue			
60010 - 8844	Pre-B& F Infra. Reserve		125,100
		Total Revenue:	**125,100**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2010	Apr 30, 2013	Paul Compton	Mary Reali	Dec 31, 2016

Project Summary

Project Number: RL-0005-13
Project Title: Land Acquisition Fees
Asset Type: Land Acquisition
Department: Real Estate
Budget Year: 2014
Approval Year: 2017
Scenario Name: Main
Scenario Active: Yes
Project Stage: Manager of Capital
TCA: No
Regions: City-Wide
Project Type: Misc. Land Appraisals

Project Description

"Miscellaneous land acquisition appraisals, cash in lieu (CIL) appraisals and related fees.
Park land acquisitions occur during the year which require appraisal and related fees. These acquisitions fall outside of the capital budget process and as a result no budgeted accounts exist when fees are incurred. Also, fees are required for cash in lieu valuation review. A corporate capital project for these acquisition related fees is required and CIL."

Project Timelines

Ad Hoc acquisitions appraisals related fees approved by council, and cash in lieu valuation.

Scenario Description

Other Dept Impact

Project Forecast

Budget Year	Total Expense	Total Revenue	Difference
2014	267,800	267,800	0
2015	267,800	267,800	0
2016	267,800	267,800	0
2017	267,800	267,800	0
2018 & Beyond	0	0	0
	1,071,200	**1,071,200**	**0**

Project Detailed 2017

Object	Description		Total Amount
Expense			
01001 - 8804	Land Costs		260,000
01001 - 8805	3% Administration Cost		7,800
		Total Expense:	**267,800**
Revenue			
70020 - 8845	Recreation Land Reserve		267,800
		Total Revenue:	**267,800**

Related Projects

Operating Budget Impact

Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2014	0.0	0	0	0
2015	0.0	0	0	0
2016	0.0	0	0	0
2017	0.0	0	0	0
2018 & Beyond	0.0	0	0	0

ARR:

Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2012	Jan 1, 2013		Heather A. Wilson	Dec 31, 2016

2018 & Beyond Detailed Capital Project List

Budget Year	Year Identifie	Project #	Title	ProjectDescription	Project Type	CWDC	Gas Tax	Grant	Infrastructure	Taxation	Total
2018	2006	BF-8094-18	Al Palladini Community Centre Pool Change Rooms	Redesign the pool change rooms to accommodate a large family change room. Parents of opposite sex children that fall into the age requirements are unable to be directly with their children. The only public access to the Family Change Room is through the men's or women's change room. Parents feel that it is inappropriate to be separated from their children in order to access the family change room.	New Infrastructure	0	0	0	0	1,102,500	**1,102,500**
2018	2008	BF-8200-18	Al Palladini Community Centre Sign Retrofit	Retrofit the existing marquee sign at Al Palladini Community Centre. The existing sign at the community centre is manually changed with sign board lettering. It is proposed to retrofit the existing sign with the addition of a LED scrolling sign board that would fit into the frames of the signs. This style of signage has capabilities for remote electronic message changes. This addition of the electronic signs could enhance the marketing of items such as recreational activities, city programs and to promote events. Once implemented, staff will pursue the possibility of renting sign time to private advertisers when possible.	New Infrastructure	0	0	0	0	82,400	**82,400**
2018	2010	BF-8271-18	East District Parks Yard Parking Lot Modifications	Install asphalt pavement at the rear lot and expand staff parking lot. Pending outcome of works yard study. The existing gravel parking lot at the rear of the building is in very poor condition. There are a number of potholes, there is no drainage so the water accumulates and the overall contour is uneven. The staff at this yard has increased due to area service requirements. As a result, good available parking space is very limited, some staff have to park in the grass field on the north side of the property. It is proposed to install asphalt paving at the rear lot and provide slope for drainage, in addition to grading and applying gravel to create a parking lot with sufficient capacity for staff vehicles.	New Infrastructure	0	0	0	0	102,000	**102,000**
2018	2011	BF-8331-18	Al Palladini Community Centre Construct a Storage Room	Construct a storage room to house various pieces of equipment for the operations of the building. The storage space available at the community centre is very limited and located where articles can fit. Over the years the storage that was available for building operations has been taken over for other purposes. The building operators have snow blowers, ice edgers, ladders, cleaning equipment and various other articles that are scattered throughout the building. It is proposed to build a storage room under the dehumidifier in the east arena to centrally secure and store equipment to improve storage capabilities.	New Infrastructure	0	0	0	0	30,900	**30,900**

2018 & Beyond Detailed Capital Project List

Budget Year	Year Identifie	Project #	Title	ProjectDescription	Project Type	CWDC	Gas Tax	Grant	Infrastructure	Taxation	Total
2018	2012	BF-8350-18	Security Camera Installations Various Parks	Install Security Cameras at various parks. New parks are being added to the city's inventory on a regular basis. For safety and security reasons surveillance cameras have become a common element that are incorporated into the parks including installations at older established parks that don't have surveillance. It is proposed to install cameras at various parks. This will be the final year of the five year program.	New Equipment	0	0	0	0	74,500	**74,500**
2018	2013	BF-8419-18	Installation of Wall Matting at 8 Different Recreation Facilities	Install collegiate wall padding at 8 different recreation gymnasiums throughout the city. The post padding will extend from one side of the three point line to the other, which is approximately 20 feet on either side of the center line. There are only two sides in each gym that must be covered to prevent injury. Also, all doors, windows hardware must be covered. The panels will be covered in 18 gauge rip stop vinyl.	New Equipment	0	0	0	0	77,250	**77,250**
2018	2013	BF-8437-18	Sound Attenuations Partitions in Building Standards and Purchasing	To supply and install sound attenuation partitions to act as a detachment around the service counters in the Building Standard and Purchasing Departments.	New Infrastructure	0	0	0	0	56,650	**56,650**
2018	2014	BU-0007-18	Questica Teambudget Development	To leverage the existing Questica Teambudget Operating and Capital functionality to develop the planning for the City beyond the current 4 year timeframe. Development of forecasting assumptions in the software and integrating the dependant relationships of capital projects on the operating budget would be developed and expanded. This would leverage existing data available and move the long range planning function away from corruptible Excel models to a database format.	Technology	0	0	0	0	86,520	**86,520**
2018	2013	CL-2520-18	City Archives Outreach Equipment	This request (8 archival quality display units) is a critical component of the City Archvies' Community Outreach Program. It will provide secure display capability and access throughout the Vaughan Community (at community centres, libraries, etc.) to one of the City's most significant historical and cultural assets: the Local History & Information Resource Collection consisting of non-government records and artifacts from the late 1700's to the late 20th century documenting the rich and diverse history and evolution of Vaughan.	New Equipment	0	0	0	0	22,660	**22,660**
2018	2014	DT-7123-15	Kleinburg - Nashville PD6 Major Mackenzie Watermain	Detailed design and construction of the Major Mackenzie Drive watermain linking Block 61 east and west of the Canadian Pacific Railway and linking Huntington Road to Islington Avenue all within Pressure District 6.	Growth/Development	1,887,797	0	0	0	0	**1,887,797**
2018	2013	DT-7124-15	Block 61 CP Railway Pedestrian Crossing	Detailed design and construction of the pedestrian underpass of the Canadian Pacific Railway tracks within Block 61.	Growth/Development	1,105,103	0	0	0	0	**1,105,103**

2018 & Beyond Detailed Capital Project List

Budget Year	Year Identifie	Project #	Title	ProjectDescription	Project Type	CWDC	Gas Tax	Grant	Infrastructure	Taxation	Total
2018	2010	EN-1853-18	Lay-by Parking on Vellore Woods Boulevard	The construction of a lay-by parking area on the east side of Vellore Woods Boulevard at Bucksaw Drive. The construction of a lay-by parking area will provide a safe area for visitors to the adjacent park to park their vehicles. This will add the same feature that already exists at all other parks in this Block.	New Infrastructure	0	0	0	0	154,500	**154,500**
2018	2012	EN-1883-18	Right Turning Lane - Willis Road and Pine Valley Drive	The construction of a right turn lane from eastbound Willis Road to southbound Pine Valley Drive. Due to the high volume of turning movements, it is necessary to construct this right turn lane to ease traffic congestion. This intersection is under the jurisdiction of the Regional Municipality of York and it is expected that the City will be able to recover some costs from the Regional Municipality of York. This cost recovery will be determined during the detailed design phase.	New Infrastructure	0	0	340,000	0	103,000	**443,000**
2018	2018	EN-1938-18	Streetscape Maple Area - Phase 3	4th Priority Projects Complete detail design and construction of the Village of Maple Streetscape Master Plan as approved by Council at the midblock locations along Keele Street from Masters Avenue to Rutherford Road and Major Mackenzie Drive from McNaughton Road West to Keele Street.	New Infrastructure	0	0	0	0	2,811,900	**2,811,900**
2018	2013	EN-1939-18	Streetscape Maple Area - Phase 2	3rd Priority Projects Complete detail design and construction of the Village of Maple Streetscape Master Plan as approved by Council at the following intersection locations, Keele Street/ Dina Road, Keele Street/ Knightswood Avenue, Keele Street/ Merino Road, Keele Street/ Barhill Road, Keele Street/ Naylon Street, Keele Street/ Church Street, Keele Street/ Killian Road, Major Mackenzie Drive/ Jackson Street and Major Mackenzie Drive/ Gram Street.	New Infrastructure	0	0	0	0	1,390,500	**1,390,500**
2018	2013	EN-1949-18	Pedestrian Link Feasibility Study	Procurement of a consultant to complete pedestrian link feasibility studies in areas where pedestrian links are missing at the following locations. HWY 27 at CP bridge Woodbridge Ave at CP bridge	Studies	0	0	0	0	51,500	**51,500**
2018	2017	EN-1962-18	Hydro-Geological Study for Anthony Lane	Hire consultant to complete a hydro-geological study to determine the source of flooding at the rear of the properties on Anthony Lane.	Studies	0	0	0	0	154,500	**154,500**
2018	2013	EN-1963-13	North Maple Bridge - north of Major Mackenzie over Hwy 400	The Environmental Assessment of the North Maple Bridge (Highway 400 Mid-Block Overpass - Blk 33) under Capital Account 1583-0-06 to be completed in late 2012. The construction of the North Maple Bridge over Hwy 400 between Canada Drive and America Avenue will improve the transportation network for Maple and will also provide an important pedestrian and bike link. The new link will incorporate enhance streetscape design features that will complement the surrounding neighbourhood. Potential co-funding of 33% of eligible costs from the Region of York.	Growth/Development	8,755,000	0	0	0	0	**8,755,000**

2018 & Beyond Detailed Capital Project List

Budget Year	Year Identifie	Project #	Title	ProjectDescription	Project Type	CWDC	Gas Tax	Grant	Infrastructure	Taxation	Total
2018	2014	EN-1989-18	Melville Avenue Operation Review	As per Council's direction from it meeting held on June 25, 2013, "That as per the staff report (Traffic Engineering Division), that a 2014 capital budget be submitted to identify potential strategies to lower current operating speeds along the entire length of Melville Avenue from Rutherford Road to Major Mackenzie Drive."	Studies	0	0	0	0	33,990	**33,990**
2018	2011	FL-5154-18	PKS-Replace 1028 with landscape trailer	Unit 1028 - replace with landscape trailer - $20,000. Unit 1028 - 1998 landscape trailer has met the life cycle and is not economical to keep in service.	Equipment Replacement	0	0	0	20,600	0	**20,600**
2018	2011	FL-5155-18	PW- RDS-Replace 868 with similar trailer	Unit 868 - replace with similar trailer - $25,000. Unit 868 - 1992 trailer has exceeded the life cycle and is not economical to keep in service.	Equipment Replacement	0	0	0	25,800	0	**25,800**
2018	2011	FL-5168-18	Building Standards - Replace 1333 with1/2 ton ext cab 4x2 pickup	Vehicle 1333 - replace with 1/2 ton ext cab 4x2 pickup - $27,000. Vehicle 1333 - 2002 - 1/2 ton full size pickup with91,343 km (July 2013) has exceeded the life cycle and is not economical to keep in service.	Equipment Replacement	0	0	0	27,800	0	**27,800**
2018	2011	FL-5174-18	PKS-Replace 1058 with landscape trailer	Unit 1058 - replace with landscape trailer - $20,000. Unit 1058 - 1999 landscape trailer has met the life cycle and is not economical to keep in service.	Equipment Replacement	0	0	0	20,600	0	**20,600**
2018	2011	FL-5175-18	PKS-Replace 1087 with landscape trailer	Unit 1087 - replace with landscape trailer - $20,000. Unit 1087 - 1999 landscape trailer has met the life cycle and is not economical to keep in service.	Equipment Replacement	0	0	0	20,600	0	**20,600**
2018	2011	FL-5176-18	PKS-Replace 1099 with landscape trailer	Unit 1099 - replace with landscape trailer - $20,000. Unit 1099 - 1999 landscape trailer has met the life cycle and is not economical to keep in service.	Equipment Replacement	0	0	0	20,600	0	**20,600**
2018	2011	FL-5192-18	PKS-Replace 1434 with 3/4 ton ext cab 4x4 pickup	Vehicle 1434 - replace with3/4 ton ext cab 4x4 pickup with power package and blue tooth (supervisor vehicle) - $30,000. Vehicle 1434 - 2003 - 1/2 ton full size pickup with 155,395 km (July 2013) has exceeded the life cycle and is not economical to keep	Equipment Replacement	0	0	0	30,900	0	**30,900**
2018	2012	FL-5200-18	BYLAW- Replace 1448 with 1/2 ton ext cab 4x4 pickup	Vehicle 1448 - replace with 1/2 ton ext cab 4x4 pickup - $30,000. Vehicle 1448 - 2003 compact pickup with 859,638 km (Aug 2012) has exceeded the life cycle and is not economical to keep in service.	Equipment Replacement	0	0	0	30,900	0	**30,900**
2018	2012	FL-5233-18	PW-WASTE MGMT-Replace 1269 with 1/2 ton ext cab 4x2 pickup	Vehicle 1269 - replace with 1/2 ton ext cab 4x2 pickup with s.pkg. - $27,000. Vehicle 1269 - 2002 - 1/2 ton full size pickup with 112,634 km (July 2013) has reached the life cycle.	Equipment Replacement	0	0	0	27,800	0	**27,800**
2018	2012	FL-5241-18	PW-WASTEWATWER-Replace 1425 with 1/2 ton ext cab 4x2 pickup	Vehicle 1425 - replace with 1/2 to ext cab 4x2 pickup - $27,000. Vehicle 1425 - 2003 - 1/2 ton full size pickup with 109,872 km (July 2013) has exceeded the life cycle.	Equipment Replacement	0	0	0	27,800	0	**27,800**
2018	2012	FL-5248-18	PKS-FORESTRY-Replace 1079 with stump cutter	Unit 1079 - replace with stump cutter - $40,000. Unit 1079 - 1997 stump cutter has exceeded the life cycle.	Equipment Replacement	0	0	0	41,200	0	**41,200**
2018	2012	FL-5250-18	PKS-FORESTRY-Replace 1015 with backhoe loader & attachment	Unit 1015 - replace with a backhoe loader & attachment - $110,000. Unit 1015 - 1997 backhoe with 6,458 hrs. has exceeded the life cycle.	Equipment Replacement	0	0	0	87,600	25,700	**113,300**
2018	2013	FL-5274-18	PKS-1 new loader and fork attachment for unit 1856	1 new loader and fork attachment for unit 1856 - $20,000. The attachment is required for loading and unloading materials in the East District.	New Equipment	0	0	0	0	20,600	**20,600**

2018 & Beyond Detailed Capital Project List

Budget Year	Year Identifie	Project #	Title	ProjectDescription	Project Type	CWDC	Gas Tax	Grant	Infrastructure	Taxation	Total
2018	2013	FL-5275-18	PKS- 1 new loader and fork attachment for unit 1857	1 new loader and fork attachment for unit 1857 - $20,000. The attachment is required for loading and unloading materials in the West District.	New Equipment	0	0	0	0	20,600	**20,600**
2018	2013	FL-5276-18	PKS-1 new loader and fork attachment for 1858	1 new loader and fork attachment for unit 1858 - $20,000. The attachment is required for loading and unloading materials in the Northwest District.	New Equipment	0	0	0	0	20,600	**20,600**
2018	2013	FL-5285-18	PKS-FORESTRY- 1 new 9" drum chipper	1 new 9" drum chipper - $30,000. This chipper is required to chip flower bed debris, and will add efficiency for staff to chip debris on site instead of hauling it away in a pickup truck.	New Equipment	0	0	0	0	30,900	**30,900**
2018	2013	FL-5286-18	PKS-FORESTRY- 1 new 16 ft. log trailer with crane lift	1 new 16 ft. log trailer with crane lift - $20,000. This trailer is required to lift and transport logs for chipping.	New Equipment	0	0	0	0	20,600	**20,600**
2018	2013	FL-5290-18	PW-RDS-Additional Small Equipment	Additional Small Equipment - $35,000. Purchase of plate hammer, material handling arms, sod cutters, backpack blowers, grading bucket and cube van trailer. This equipment is required to maintain service level in the City.	New Equipment	0	0	0	0	36,100	**36,100**
2018	2013	FL-5291-18	Public Works - Roads - 3 new slide-in salters	3 new slide in salters - $8,000 each. These salters are to fit in 3/4 ton pickup truck boxes. They are required to spot salt/sand icy areas and to be used by the inspection patrol crew when performing inspections, and to prevent slips and falls.	New Equipment	0	0	0	0	24,700	**24,700**
2018	2013	FL-5292-18	PW-RDS- 1 new concrete grinder	1 new concrete grinder- $35,000. This grinder is to be used with an articulated sidewalk plow unit. This grinder is required to grind edges in sidewalk areas to meet legislation for sidewalk inspections/repairs.	New Equipment	0	0	0	0	36,100	**36,100**
2018	2013	FL-5293-18	Public Works - Roads - 1 new poly tank with arrow board	1 new poly tank with arrow board - $25,000. This tank is to be used on dump trucks for brine application to roadways.	New Equipment	0	0	0	0	25,800	**25,800**
2018	2013	FL-5295-18	PW-RDS- 1 new steamer/generator	1 new steamer/generator - $50,000. This steamer is similar to unit 2055 and is required for the West District to clear plugged culverts.	New Equipment	0	0	0	0	51,500	**51,500**
2018	2015	FL-5302-18	B&F-Replace 1156 with 3/4 ton cargo van	Replace Vehicle 1156 with 3/4 ton cargo van with shelving - $35,000. Vehicle 1156 - 2000 one ton cargo van has reached the life cycle.	Equipment Replacement	0	0	0	36,100	0	**36,100**
2018	2015	FL-5304-18	B&F- Replace 852 with ice resurfacer	Replace 852 with ice resurfacer - $100,000. Unit 852 - 1999 ice resurfacer has reached the life cycle.	Equipment Replacement	0	0	0	103,000	0	**103,000**
2018	2015	FL-5305-18	B&F-Replace 957 with ice resurfacer	Replace 957 with ice resurfacer - $100,000. Unit 957 - 1999 ice resurfacer has reached the life cycle.	Equipment Replacement	0	0	0	103,000	0	**103,000**
2018	2015	FL-5306-18	B&F- Replace 974 with ice resurfacer	Replace 974 with ice resurfacer - $100,000. Unit 974 - 1999 ice resurfacer has reached the life cycle.	Equipment Replacement	0	0	0	103,000	0	**103,000**

2018 & Beyond Detailed Capital Project List

Budget Year	Year Identifie	Project #	Title	ProjectDescription	Project Type	CWDC	Gas Tax	Grant	Infrastructure	Taxation	Total
2018	2015	FL-5307-18	Parks - Replace 1027 with a slope mower	Replace 1027 with a slope mower - $70,000. Unit 1027 - 1998 slope mower has exceed the life cycle but has low maintenance costs.	Equipment Replacement	0	0	0	72,100	0	**72,100**
2018	2015	FL-5308-18	B&F - Replace 1147 with 1/2 ton ext cab 4x4 pickup	Replace 1147 with 1/2 ton ext cab 4x4 pickup with power package and blue tooth - $30,000. Unit 1147 - 2000 pickup has low mileage but has reached the life cycle.	Equipment Replacement	0	0	0	30,900	0	**30,900**
2018	2016	FL-5311-18	B&F- Replace 1055 with ice resurfacer	Replace 1055 with ice resurfacer - $100,000. Unit 1055 - 1999 ice resurfacer has reached the life cycle.	Equipment Replacement	0	0	0	103,000	0	**103,000**
2018	2016	FL-5313-18	B&F- Replace 1070 with ice resurfacer	Replace 1070 with ice resurfacer - $100,000. Unit 1070 - 1999 ice resurfacer has reach the life cycle.	Equipment Replacement	0	0	0	103,000	0	**103,000**
2018	2014	FL-5314-18	B&F-Replace 1427 with1/2 ton ext cab 4x4 pickup	Replace 1427 with 1/2 ton ext cab 4x4 pickup- $30,000. Unit 1427 - 2003 pickup with 147,086 km (July 2013) has exceeded the life cycle and has high mileage.	Equipment Replacement	0	0	0	30,900	0	**30,900**
2018	2016	FL-5316-18	PW-WASTE MGMT.- Replace 1348 with 1/2 ton ext cab 4x2 pickup	Replace 1348 with 1/2 ton ext cab 4x2 pickup - $27,000. Unit 1348 - 2002 pickup has exceed the life cycle and has low mileage.	Equipment Replacement	0	0	0	27,800	0	**27,800**
2018	2016	FL-5317-18	PKS- Replace 1347 with 1/2 ton ext cab 4x4 pickup	Replace 1347 with 1/2 ton ext cab 4x4 pickup with power package and blue tooth - $30,000. Unit 1347 - 2002 pickup has exceeded the life cycle and has low mileage.	Equipment Replacement	0	0	0	30,900	0	**30,900**
2018	2016	FL-5322-18	FLEET MGMT- Replace 1369 with1/2 ton 4x4 crew cab Hybrid pickup	Replace 1369 with 1/2 ton 4x4 crew cab Hybrid pickup with crew cab with power package and blue tooth - $50,000. Unit 1369 - 2003 pickup has exceeded the life cycle and has low mileage.	Equipment Replacement	0	0	0	51,500	0	**51,500**
2018	2016	FL-5324-18	PKS-Replace 1445 with a 3/4 ton crew cab pickup	Replace 1445 with a 3/4 ton crew cab pickup- $35,000. Unit 1445 - 2004 pickup has exceeded the life cycle and has low mileage.	Equipment Replacement	0	0	0	36,100	0	**36,100**
2018	2016	FL-5325-18	PKS-HORT-Replace 1436 with a 1/2 ton HD cargo van	Replace 1436 with a 1/2 ton HD cargo van with shelves - $30,000. Unit 1436 - 2003 cargo van has exceed the life cycle and has low mileage.	Equipment Replacement	0	0	0	30,900	0	**30,900**
2018	2016	FL-5326-18	PKS-Replace 1446 with a 3/4 ton crew cab pickup	Replace 1446 with a 3/4 ton crew cab pickup - $35,000. Unit 1446 - 2004 pickup has exceeded the life cycle and has low mileage.	Equipment Replacement	0	0	0	36,100	0	**36,100**
2018	2014	FL-5336-18	PKS-Replace 1212 with utility vehicle with cab	Replace 1212 with utility vehicle with cab - $20,000. Unit 1212 - 2001 gator utility vehicle has exceeded the life cycle.	Equipment Replacement	0	0	0	20,600	0	**20,600**
2018	2014	FL-5345-18	PKS-Replace 1574 with slope mower	Replace 1574 with slope mower - $70,000. Unit 1574 - 2006 slope mower with 478 hrs. has exceeded the life cycle, requires extensive engine repair and has been taken out of service in 2013.	Equipment Replacement	0	0	0	72,100	0	**72,100**
2018	2015	FL-5347-18	PKS-Replace 1406 with utility vehicle with cab	Replace 1406 with utility vehicle with cab - $20,000. Unit 1406 2003 gator utility vehicle has exceeded the life cycle.	Equipment Replacement	0	0	0	20,600	0	**20,600**

2018 & Beyond Detailed Capital Project List

Budget Year	Year Identifie	Project #	Title	ProjectDescription	Project Type	CWDC	Gas Tax	Grant	Infrastructure	Taxation	Total
2018	2015	FL-5351-18	PKS-Replace 1535 with 3/4 ton cargo van	Replace 1535 with 3/4 ton cargo van with shelving - $35,000. Unit 1535 2005 3/4 ton cargo van has exceeded the life cycle.	Equipment Replacement	0	0	0	36,100	0	**36,100**
2018	2015	FL-5355-18	PKS-Replace 1718 with 10' winged rotary mower	Replace 1718 with10' winged rotary mower - $45,000. Unit 1718 2008 10' rotary mower has exceeded the life cycle.	Equipment Replacement	0	0	0	46,400	0	**46,400**
2018	2015	FL-5356-18	PKS-Replace 1719 with 10' winged rotary mower	Replace 1719 with10' winged rotary mower - $45,000. Unit 1719 2008 10' rotary mower has exceeded the life cycle.	Equipment Replacement	0	0	0	46,400	0	**46,400**
2018	2015	FL-5357-18	PKS-Replace 1720 with 10' winged rotary mower	Replace 1720 with10' winged rotary mower - $45,000. Unit 1720 2008 10' rotary mower has exceeded the life cycle.	Equipment Replacement	0	0	0	46,400	0	**46,400**
2018	2014	FL-5358-18	PKS-Replace 1452 with a 3 point hitch aerator	Replace 1452 with a 3 point hitch aerator attachment - $32,000. Unit 1452 - 2003 aerator tow behind has exceeded the life cycle.	Equipment Replacement	0	0	0	33,000	0	**33,000**
2018	2016	FL-5359-18	PKS-Replace 1845 with 10' winged rotary mower	Replace 1845 with 10' winged rotary mower - $45,000. Unit 1845 2009 10' rotary mower has exceeded the life cycle.	Equipment Replacement	0	0	0	46,400	0	**46,400**
2018	2016	FL-5360-18	PKS-Replace 1843 with 16' outfront mower	Replace 1843 with 16' outfront mower - $80,000. Unit 1843 2009 16' outfront mower has exceeded life cycle.	Equipment Replacement	0	0	0	82,400	0	**82,400**
2018	2016	FL-5362-18	PKS-Replace 1844 with 16' outfront mower	Replace 1844 with 16' outfront mower - $80,000. Unit 1844 2009 16' outfront mower has exceeded the life cycle.	Equipment Replacement	0	0	0	82,400	0	**82,400**
2018	2016	FL-5363-18	PKS-Replace 1846,1847,1848 with zero turn mowers	Replace 1846,1847,1848 with zero turn mowers - $13,000 ea. Unit 1846, 1847 & 1848 2009 zero turn mowers have exceeded the life cycle.	Equipment Replacement	0	0	0	40,200	0	**40,200**
2018	2015	FL-5364-18	PKS-Replace 1559 with weed tank sprayer	Replace 1559 with weed tank sprayer - $23,000. Unit 1559 2005 weed tank sprayer has exceeded the life cycle.	Equipment Replacement	0	0	0	23,700	0	**23,700**
2018	2017	FL-5366-18	PKS-Replace 1357 with tractor with bucket/loader/fork attachments	Replace 1357 with tractor with bucket/loader/fork attachments - $70,000. Unit 1357 2002 tractor/snow plow has exceeded the life cycle.	Equipment Replacement	0	0	0	72,100	0	**72,100**
2018	2015	FL-5367-18	PKS-HORT-Replace 1593 with 3/4 ton ext cab 4x4 pickup w/plow	Replace 1593 with 3/4 ton ext cab 4x4 pickup with plow - $42,000. Unit 1593 2006 pickup 4x4 with plow has exceeded the life cycle.	Equipment Replacement	0	0	0	43,300	0	**43,300**
2018	2014	FL-5368-18	PKS-Replace 1314 with 6 ton trailer	Replace 1314 with 6 ton trailer - $20,000. Unit 1314 - 2002 6 ton trailer has exceeded the life cycle.	Equipment Replacement	0	0	0	20,600	0	**20,600**
2018	2014	FL-5369-18	PKS-Replace 1315 with 6 ton trailer	Replace 1315 with 6 ton trailer - $20,000. Unit 1315 - 2002 6 ton trailer has exceeded the life cycle.	Equipment Replacement	0	0	0	20,600	0	**20,600**
2018	2014	FL-5370-18	PKS-Replace 1353 with 6 ton trailer	Replace 1353 with 6 ton trailer - $20,000. Unit 1353 - 2002 6 ton trailer has exceeded the life cycle.	Equipment Replacement	0	0	0	20,600	0	**20,600**
2018	2014	FL-5371-18	PKS-Replace 1354 with 6 ton trailer	Replace 1354 with 6 ton trailer - $20,000. Unit 1354 - 2002 6 ton trailer has exceeded the life cycle.	Equipment Replacement	0	0	0	20,600	0	**20,600**
2018	2014	FL-5372-18	PKS-Replace 1355 with 6 ton trailer	Replace 1355 with 6 ton trailer - $20,000. Unit 1355 - 2002 6 ton trailer has exceeded the life cycle.	Equipment Replacement	0	0	0	20,600	0	**20,600**
2018	2014	FL-5373-18	PKS-Replace 1108,1240,1322 with diamond groomers	Replace 1108,1240,1322 with diamond groomers - $9,000 ea. Unit 1108-1999, 1240- 2001 and 1322-2002 diamond groomers have exceeded the life	Equipment Replacement	0	0	0	27,800	0	**27,800**
2018	2015	FL-5374-18	PKS-Replace 1420 with 3 ton trailer	Replace 1420 with 3 ton trailer - $20,000. Unit 1420 2003 3 ton trailer has exceeded the life cycle.	Equipment Replacement	0	0	0	20,600	0	**20,600**
2018	2015	FL-5375-18	PKS-Replace 1421 with 3 ton trailer	Replace 1421 with 3 ton trailer - $20,000. Unit 1420 2003 3 ton trailer has exceeded the life cycle.	Equipment Replacement	0	0	0	20,600	0	**20,600**

2018 & Beyond Detailed Capital Project List

Budget Year	Year Identifie	Project #	Title	ProjectDescription	Project Type	CWDC	Gas Tax	Grant	Infrastructure	Taxation	Total
2018	2015	FL-5376-18	PKS-Replace 1422 with 3 ton trailer	Replace 1422 with 3 ton trailer - $20,000. Unit 1422 2003 3 ton trailer has exceeded the life cycle.	Equipment Replacement	0	0	0	20,600	0	**20,600**
2018	2015	FL-5377-18	PKS-Replace 1201 with 6 ton trailer	Replace 1201 with 6 ton trailer - $20,000. Unit 1201-2000 6 ton trailer has exceeded the life cycle.	Equipment Replacement	0	0	0	20,600	0	**20,600**
2018	2016	FL-5378-18	PKS-Replace 1500 with 6 ton trailer	Replace 1500 with a 6 ton trailer - $20,000. Unit 1500- 2004 6 ton trailer has exceeded the life cycle.	Equipment Replacement	0	0	0	20,600	0	**20,600**
2018	2016	FL-5379-18	PKS-Replace 1502 with 6 ton trailer	Replace 1502 with a 6 ton trailer - $20,000. Unit 1502- 2004 6 ton trailer has exceeded the life cycle.	Equipment Replacement	0	0	0	20,600	0	**20,600**
2018	2016	FL-5380-18	PKS-Replace 1503 with 6 ton trailer	Replace 1503 with a 6 ton trailer - $20,000. Unit 1503- 2004 6 ton trailer has exceeded the life cycle.	Equipment Replacement	0	0	0	20,600	0	**20,600**
2018	2016	FL-5381-18	PKS-Replace 1504 with 6 ton trailer	Replace 1504 with a 6 ton trailer - $20,000. Unit 1504- 2004 6 ton trailer has exceeded the life cycle.	Equipment Replacement	0	0	0	20,600	0	**20,600**
2018	2017	FL-5382-18	PKS-Replace 1295 with tractor with bucket/loader/fork attachments	Replace 1295 with tractor with bucket/loader/fork attachments - $70,000. Unit 1295 2002 tractor/snow plow has exceeded the life cycle.	Equipment Replacement	0	0	0	72,100	0	**72,100**
2018	2017	FL-5383-18	PKS-Replace 1704 with weed tank sprayer	Replace 1704 with weed tank sprayer - $23,000. Unit 1704 2007 weed tank sprayer has exceeded the life cycle.	Equipment Replacement	0	0	0	23,700	0	**23,700**
2018	2017	FL-5384-18	PKS-Replace 909 with top dresser	Replace 909 with top dresser - $21,000. Unit 909-1994 top dresser has exceeded the life cycle.	Equipment Replacement	0	0	0	21,600	0	**21,600**
2018	2017	FL-5385-18	PKS-Replace 1136 with top dresser	Replace 1136 with top dresser - $21,000. Unit 1136-1999 top dresser has exceeded the life cycle.	Equipment Replacement	0	0	0	21,600	0	**21,600**
2018	2017	FL-5386-18	PKS-Replace 1555 with 4 ton trailer	Replace 1555 with 4 ton trailer - $20,000. Unit 1555-2005 4 ton trailer has exceeded the life cycle.	Equipment Replacement	0	0	0	20,600	0	**20,600**
2018	2017	FL-5387-18	PKS-Replace 1556 with 4 ton trailer	Replace 1556 with 4 ton trailer - $20,000. Unit 1556-2005 4 ton trailer has exceeded the life cycle.	Equipment Replacement	0	0	0	20,600	0	**20,600**
2018	2017	FL-5388-18	PKS-Replace 1572 with 7 ton trailer	Replace 1572 with 7 ton trailer - $20,000. Unit 1572-2006 7 ton trailer has exceeded the life cycle.	Equipment Replacement	0	0	0	20,600	0	**20,600**
2018	2017	FL-5389-18	PKS-Replace 1772 with 1 ton reg. cab 4x4 Dump truck	Replace 1772 with 1 ton reg. cab 4x4 dump truck - $55,000. Unit 1772-2008 1 ton dump truck has exceeded the life cycle.	Equipment Replacement	0	0	0	56,700	0	**56,700**
2018	2017	FL-5390-18	PKS-Replace 1773 with 1 ton reg. cab 4x4 Dump truck	Replace 1773 with 1 ton reg. cab 4x4 dump truck - $55,000. Unit 1773-2008 1 ton dump truck has exceeded the life cycle.	Equipment Replacement	0	0	0	56,700	0	**56,700**
2018	2017	FL-5391-18	PKS-Replace 1775 with 1 ton reg. cab 4x4 Dump truck	Replace 1775 with 1 ton reg. cab 4x4 dump truck - $55,000. Unit 1775-2008 1 ton dump truck has exceeded the life cycle.	Equipment Replacement	0	0	0	56,700	0	**56,700**
2018	2016	FL-5393-18	PKS-Replace 1578 with 1/2 ton ext cab 4x4 pickup s.pkg.	Replace 1578 with 1/2 ton ext cab 4x4 pickup with s.pkg. - $30,000. Unit 1578 2006 midsize pickup has exceeded the life cycle.	Equipment Replacement	0	0	0	30,900	0	**30,900**
2018	2016	FL-5394-18	PKS-Replace 1583 with 3/4 ton crew cab pickup	Replace 1583 with 3/4 ton crew cab pickup - $35,000. Unit 1583 2004 3/4 ton pickup has exceeded the life cycle.	Equipment Replacement	0	0	0	36,100	0	**36,100**
2018	2017	FL-5395-18	PKS-Replace 1655 with 3/4 ton crew cab pickup	Replace 1655 with 3/4 ton crew cab pickup - $35,000. Unit 1655 2007 3/4 ton pickup has exceeded the life cycle.	Equipment Replacement	0	0	0	36,100	0	**36,100**
2018	2017	FL-5396-18	PKS-Replace 1656 with 3/4 ton crew cab pickup	Replace 1656 with 3/4 ton crew cab pickup - $35,000. Unit 1656 2007 3/4 ton pickup has exceeded the life cycle.	Equipment Replacement	0	0	0	36,100	0	**36,100**
2018	2017	FL-5397-18	PKS-Replace 1657 with 3/4 ton ext cab 4x4 pickup w/plow	Replace 1657 with3/4 ton ext cab 4x4 pickup with plow - $42,000. Unit 1657 2006 3/4 pickup 4x4 has exceeded the life cycle.	Equipment Replacement	0	0	0	43,300	0	**43,300**

2018 & Beyond Detailed Capital Project List

Budget Year	Year Identifie	Project #	Title	ProjectDescription	Project Type	CWDC	Gas Tax	Grant	Infrastructure	Taxation	Total
2018	2017	FL-5398-18	PKS-Replace 1673 with3/4 ton crew cab pickup	Replace 1673 with 3/4 ton crew cab pickup - $35,000. Unit 1673 2007 3/4 ton pickup has exceeded the life cycle.	Equipment Replacement	0	0	0	36,100	0	**36,100**
2018	2017	FL-5399-18	PKS-Replace 1582 with 3/4 ton crew cab pickup	Replace 1582 with 3/4 ton crew cab pickup - $35,000. Unit 1582-2006 3/4 ton pickup has exceeded the life cycle.	Equipment Replacement	0	0	0	36,100	0	**36,100**
2018	2017	FL-5400-18	PKS-Replace 1589 with 1/2 ton 4x4 ext cab pickup with s.pkg.	Replace 1589 with 1/2 ton 4x4 ext cab pickup with s.pkg. - $30,000. Unit 1589-2006 hybrid pickup has exceeded the life cycle.	Equipment Replacement	0	0	0	30,900	0	**30,900**
2018	2017	FL-5401-18	PW-RDS--Replace 1290 with tandem dump truck	Replace 1290 with tandem dump truck roll off with plow and wing and separate salter and dump boxes - $250,000. Unit 1290-2002 10 ton dump truck has exceeded the life cycle.	Equipment Replacement	0	0	0	257,500	0	**257,500**
2018	2017	FL-5402-18	PKS-Replace 1723 with 3/4 ton crew cab pickup	Replace 1723 with 3/4 ton crew cab pickup - $35,000. Unit 1723-2008 3/4 ton crew cab pickup has exceeded the life cycle.	Equipment Replacement	0	0	0	36,100	0	**36,100**
2018	2017	FL-5403-18	PKS-Replace 1724 with 1/2 ton 4x4 ext cab pickup with s.pkg.	Replace 1724 with 1/2 ton 4x4 ext cab pickup with s. pkg. - $30,000. Unit 1724-2008 midsize pickup has exceeded the life cycle.	Equipment Replacement	0	0	0	30,900	0	**30,900**
2018	2017	FL-5404-18	PKS-Replace 1795 with 1/2 ton 4x4 ext cab pickup with s.pkg.	Replace 1795 with 1/2 ton 4x4 ext cab pickup with s. pkgs. - $30,000. Unit 1795-2009 midsize pickup has exceeded the life cycle.	Equipment Replacement	0	0	0	30,900	0	**30,900**
2018	2017	FL-5405-18	PKS-Replace 1809 with 3/4 ton crew cab pickup	Replace 1809 with 3/4 ton crew cab pickup - $35,000. Unit 1809-2009 3/4 ton crew cab pickup has exceeded the life cycle.	Equipment Replacement	0	0	0	36,100	0	**36,100**
2018	2017	FL-5406-18	PKS-Replace 1810 with 3/4 ton crew cab pickup	Replace 1810 with 3/4 ton crew cab pickup - $35,000. Unit 1810-2009 3/4 ton crew cab pickup has exceeded the life cycle.	Equipment Replacement	0	0	0	36,100	0	**36,100**
2018	2017	FL-5407-18	PKS-Replace 1811 with 3/4 ton crew cab pickup	Replace 1811 with 3/4 ton crew cab pickup - $35,000. Unit 1811-2009 3/4 ton crew cab pickup has exceeded the life cycle.	Equipment Replacement	0	0	0	36,100	0	**36,100**
2018	2014	FL-5408-18	PKS-FORESTRY-Replace 1029 with 12 ft. trailer	Replace 1029 with 12 ft. trailer - $20,000. Unit 1029-1998 trailer has exceeded the life cycle.	Equipment Replacement	0	0	0	20,600	0	**20,600**
2018	2017	FL-5409-18	PKS-FORESTRY-Replace 1633 with wood-chipper 18 brush	Replace 1633 with wood-chipper with 18 brush - $50,000. Unit 1633 2006 wood-chipper 18 brush has exceeded the life cycle.	Equipment Replacement	0	0	0	51,500	0	**51,500**
2018	2017	FL-5410-18	PKS-FORESTRY-Replace 1660 with 2 ton dump truck	Replace 1660 with 2 ton dump truck - $90,000. Unit 1660-2006 2 ton dump truck has exceeded the life cycle.	Equipment Replacement	0	0	0	92,700	0	**92,700**
2018	2017	FL-5411-18	PKS-FORESTRY-Replace 1519 with 6 ton dump truck	Replace 1519 with 6 ton dump truck - $220,000. Unit 1519-2005 6 ton dump truck has exceeded the life cycle.	Equipment Replacement	0	0	0	226,600	0	**226,600**
2018	2015	FL-5413-18	PKS-HORT-Replace 1634 with 3/4 ton ext cab 4x4 pickup w/plow	Replace 1634 with3/4 ton ext cab 4x4 pickup with plow - $42,000. Unit 1634 2006 pickup 4x4 with plow has exceeded the life cycle.	Equipment Replacement	0	0	0	43,300	0	**43,300**
2018	2017	FL-5414-18	PKS-Replace 1672 with 3/4 ton crew cab pickup	Replace 1672 with 3/4 ton crew cab pickup - $35,000. Unit 1672 2007 pickup has exceeded the life cycle.	Equipment Replacement	0	0	0	36,100	0	**36,100**
2018	2017	FL-5415-18	PKS-HORT-Replace 1531 with 1/2 ton HD ext cargo van	Replace 1531 with 1/2 ton HD ext cargo van - $30,000. Unit 1531-2005 van has exceeded the life cycle.	Equipment Replacement	0	0	0	30,900	0	**30,900**
2018	2017	FL-5416-18	PKS-HORT-Replace 1584 with3/4 ton crew cab pickup	Replace 1584 with 3/4 ton crew cab pickup - $35,000. Unit 1584-2006 3/4 ton pickup has exceeded the life cycle.	Equipment Replacement	0	0	0	36,100	0	**36,100**

2018 & Beyond Detailed Capital Project List

Budget Year	Year Identifie	Project #	Title	ProjectDescription	Project Type	CWDC	Gas Tax	Grant	Infrastructure	Taxation	Total
2018	2017	FL-5417-18	PKS-HORT-Replace 1467,1468,1486,1487,1528 with water tank sprayers	Replace 1467,1468,1487,1487,1528 with water tank sprayers - $4,000 ea. Unit 1467,1468-2003, 1486,1487,1528-2004 water tanks have exceeded the life cycle.	Equipment Replacement	0	0	0	20,600	0	**20,600**
2018	2014	FL-5419-18	PKS-Replace 1292,1293,1294 with snow blower attachments	Replace 1292,1293,1294 with snow blower attachments for Kubota tractors - $10,000 ea. Unit 1292,1293,1294 - 2001 snow blower attachments for remaining Holder tractors being taken out of service in 2014.	Equipment Replacement	0	0	0	30,900	0	**30,900**
2018	2014	FL-5420-18	PKS-Replace 1460,1713 with snow blower attachments	Replace 1460, 1713 with snow blower attachments for Kubota tractors - $10,000 ea. Unit 1460-2003, 1713-2001 snow blower attachments for remaining holder tractors being taken out of service in 2014.	Equipment Replacement	0	0	0	20,600	0	**20,600**
2018	2016	FL-5423-18	PW-RDS-Replace 1297 with tractor/backhoe/loader	Replace 1297 with tractor/backhoe/loader with hydraulic plate compactor attachment - $100,000. Unit 1297 2002 tractor/backhoe/loader has exceeded the life cycle.	Equipment Replacement	0	0	0	103,000	0	**103,000**
2018	2015	FL-5424-18	PW-RDS-Replace 1073 with front end loader	Replace 1073 with front end loader with forks and lift boom attachments - $260,000. Unit 1073- 1999 front end loader has exceeded the life cycle.	Equipment Replacement	0	0	0	267,800	0	**267,800**
2018	2015	FL-5425-18	PW-RDS-Replace 1094 with tandem dump truck	Replace 1094 with tandem dump truck roll off with plow and wing and separate salter, dump box and VRP anti icing tank - $300,000. Unit 1094 2001 10 ton dump truck has exceeded the life cycle and has high repair costs.	Equipment Replacement	0	0	0	309,000	0	**309,000**
2018	2016	FL-5427-18	PW-RDS-Replace 1159 with tandem dump truck	Replace 1159 with tandem dump truck roll off with plow and wing and separate salter, dump box and VRP anti icing tank - $300,000. Unit 1159 2000 10 ton dump truck has exceeded the life cycle.	Equipment Replacement	0	0	0	309,000	0	**309,000**
2018	2017	FL-5428-18	PW-RDS-Replace 1289 with tandem dump truck	Replace 1289 with tandem dump truck roll off with plow and wing and separate salter, dump box and VRP anti icing tank - $300,000. Unit 1289-2002 10 ton dump truck has exceeded the life cycle.	Equipment Replacement	0	0	0	309,000	0	**309,000**
2018	2017	FL-5429-18	PW-RDS-Replace 1298 with tandem dump truck	Replace 1298 with tandem dump truck roll off with plow and wing and separate salter, dump box and VRP anti icing tank - $300,000. Unit 1298-2002 6 ton dump truck has exceeded the life cycle.	Equipment Replacement	0	0	0	309,000	0	**309,000**
2018	2017	FL-5430-18	PW-RDS-Replace 1527 with 1/2 ton 4x4 ext cab pickup with s.pkg.	Replace 1527 with 1/2 ton4x4 ext cab pickup with s.pkg.- $30,000. Unit 1527-2005 midsize pickup has exceeded the life cycle.	Equipment Replacement	0	0	0	30,900	0	**30,900**
2018	2015	FL-5433-18	B&F-Replace 1153 with mini van with stow-n-go seating	Replace 1153 with mini van with stow-n-go seating - $25,000. Unit 1153 2000 passenger van has exceeded the life cycle.	Equipment Replacement	0	0	0	25,800	0	**25,800**
2018	2015	FL-5434-18	B&F-Replace 1532 with 3/4 ton cargo van	Replace 1532 with 3/4 ton cargo van with shelving - $35,000. Unit 1532 2005 cargo van has exceeded the life cycle.	Equipment Replacement	0	0	0	36,100	0	**36,100**
2018	2016	FL-5435-18	B&F-Replace 1638 with 3/4 ton cargo van	Replace 1638 with 3/4 ton cargo van with shelving - $35,000. Unit 1638 2006 cargo van has exceeded the life cycle.	Equipment Replacement	0	0	0	36,100	0	**36,100**
2018	2015	FL-5437-18	B&F-Replace 1521 with 1/2 ton ext cab 4x4 pickup with s.pkg.	Replace 1521 with 1/2 ton ext cab 4x4 pickup with s.pkg.- $30,000. Unit 1521- 2005 pickup has exceeded the life cycle.	Equipment Replacement	0	0	0	30,900	0	**30,900**

2018 & Beyond Detailed Capital Project List

Budget Year	Year Identifie	Project #	Title	ProjectDescription	Project Type	CWDC	Gas Tax	Grant	Infrastructure	Taxation	Total
2018	2015	FL-5470-18	PW-WATER-Replace 1575 with 3/4 ton cargo van	Replace 1575 with 3/4 ton cargo van with shelving - $35,000. Unit 1575 2006 cargo van has exceeded the life cycle.	Equipment Replacement	0	0	0	36,100	0	**36,100**
2018	2015	FL-5471-18	PW-WATER-Replace 1526 with 3/4 ton ext cab pickup with plow	Replace 1526 with 3/4 ton ext cab pickup with plow - $42,000. Unit 1526 2005 3/4 ton pickup with plow has exceeded the life cycle.	Equipment Replacement	0	0	0	43,300	0	**43,300**
2018	2015	FL-5472-18	PW-WATER-Replace 1664 with 3/4 ton cargo van	Replace 1664 with 3/4 ton cargo van with shelving - $35,000. Unit 1664- 2007 cargo van has exceeded the life cycle.	Equipment Replacement	0	0	0	36,100	0	**36,100**
2018	2016	FL-5473-18	ENG SERVICES-Replace 1557 with1/2 ton ext cab 4x2 pickup with s.pkg.	Replace 1557 with 1/2 ton ext cab 4x2 pickup with s. pkg. - $27,000. Unit 1557 2006 1/2 ton pickup has exceeded the life cycle.	Equipment Replacement	0	0	0	27,800	0	**27,800**
2018	2016	FL-5474-18	ENG SERVICES-Replace 1588 with1/2 ton 4x2 crew cab pickup	Replace 1588 with 1/2 ton 4x2 crew cab pickup - $27,000. Unit 1588 2006 pickup with crew cab has exceeded the life cycle.	Equipment Replacement	0	0	0	27,800	0	**27,800**
2018	2016	FL-5475-18	ENG SERVICES-Replace 1632 with1/2 ton 4x2 ext cab pickup	Replace 1632 with 1/2 ton 4x2 ext cab pickup with s.pkg. - $27,000. Unit 1632 2006 pickup with crew cab has exceeded the life cycle.	Equipment Replacement	0	0	0	27,800	0	**27,800**
2018	2016	FL-5476-18	CLKS-RECORD MGMT-Replace 1646 with3/4 ton cargo van	Replace 1646 with 3/4 ton cargo van - $35,000. Unit 1646 2006 cargo van has exceeded the life cycle.	Equipment Replacement	0	0	0	36,100	0	**36,100**
2018	2017	FL-5477-18	CLKS-LICENSING-Replace 1569 with hybrid sedan	Replace 1569 with hybrid sedan- $30,000. Unit 1569-2006 sedan has exceeded the life cycle.	Equipment Replacement	0	0	0	30,900	0	**30,900**
2018	2016	FL-5479-18	PW-WASTEWATER-Replace 1586 with 1/2 ton 4x2 ext cab pickup	Replace 1586 with 1/2 ton 4x2 ext cab pickup with s.pkg. - $27,000. Unit 1586 2005 pickup with crew cab has exceeded the life cycle.	Equipment Replacement	0	0	0	27,800	0	**27,800**
2018	2016	FL-5480-18	PW-WASTEWATER-Replace 1182 & 1199 with dump truck with crane	Replace 1182 & 1199 with dump truck with crane - $160,000. Unit 1182 2001 dump truck and 1199 2000 crane have exceeded the life cycle.	Equipment Replacement	0	0	0	164,800	0	**164,800**
2018	2016	FL-5481-18	PKS DEV-Replace 1426 with 1/2 ton 4x4 crew cab pickup	Replace 1426 with 1/2 ton 4x4 crew cab pickup - $30,000. Unit 1426 2003 1/2 ton pickup has exceeded the life cycle.	Equipment Replacement	0	0	0	30,900	0	**30,900**
2018	2017	FL-5482-18	EMERG MGMT-Replace 1505 with mini van with stow-n-go seating	Replace 1505 with mini van with stow-n-go seating- $25,000. Unit 1505-2005 mini van has exceeded the life cycle.	Equipment Replacement	0	0	0	25,800	0	**25,800**
2018	2017	FL-5483-18	PW-ADMIN-Replace 1661 with 1/2 ton ext cab 4x2 pickup	Replace 1661 with 1/2 ton ext cab 4x2 pickup s.pkg- $27,000. Unit 1661-2007 pickup has exceeded the life cycle.	Equipment Replacement	0	0	0	27,800	0	**27,800**
2018	2017	FL-5484-18	PW-WATER-Replace 1671 with 1/2 ton 4x2 ext cab pickup with s.pkg.	Replace 1671 with 1/2 ton 4x2 ext cab pickup with s. pkg.- $27,000. Unit 1671-2007 3/4 ton pickup has exceeded the life cycle.	Equipment Replacement	0	0	0	27,800	0	**27,800**
2018	2016	FL-5490-18	BYLAW-Replace 1558 with 1/2 ton 4x2 ext cab pickup	Replace 1558 with 1/2 ton 4x2 ext cab pickup - $27,000. Unit 1558-2006 compact pickup has exceeded the life cycle.	Equipment Replacement	0	0	0	27,800	0	**27,800**
2018	2016	FL-5491-18	BLDG STANDARDS-Replace 1626 with 1/2 ton 4x2 ext cab pickup with	Replace 1626 with 1/2 ton 4x2 ext cab pickup with s.pkg. - $27,000. Unit 1626-2006 midsize pickup has exceeded the life cycle.	Equipment Replacement	0	0	0	27,800	0	**27,800**
2018	2016	FL-5492-18	BLDG STANDARDS-Replace 1627 with 1/2 ton 4x2 ext cab pickup with	Replace 1627 with 1/2 ton 4x2 ext cab pickup with s.pkg. - $27,000. Unit 1627-2006 midsize pickup has exceeded the life cycle.	Equipment Replacement	0	0	0	27,800	0	**27,800**
2018	2016	FL-5493-18	BLDG STANDARDS-Replace 1628 with 1/2 ton 4x2 ext cab pickup with	Replace 1628 with 1/2 ton 4x2ext cab pickup with s.pkg. - $27,000. Unit 1628-2006 midsize pickup has exceeded the life cycle.	Equipment Replacement	0	0	0	27,800	0	**27,800**

2018 & Beyond Detailed Capital Project List

Budget Year	Year Identifie	Project #	Title	ProjectDescription	Project Type	CWDC	Gas Tax	Grant	Infrastructure	Taxation	Total
2018	2016	FL-5494-18	BLDG STANDARDS-Replace 1629 with 1/2 ton 4x2 ext cab pickup with s. pkg.	Replace 1626 with 1/2 ton 4x2 ext cab pickup with s.pkg. - $27,000. Unit 1626-2006 midsize pickup has exceeded the life cycle.	Equipment Replacement	0	0	0	27,800	0	**27,800**
2018	2016	FL-5495-18	BLDG STANDARDS-Replace 1630 with 1/2 ton 4x2 ext cab pickup with s.pkg.	Replace 1630 with 1/2 ton 4x2 ext cab pickup with s.pkg. - $27,000. Unit 1630-2006 midsize pickup has exceeded the life cycle.	Equipment Replacement	0	0	0	27,800	0	**27,800**
2018	2016	FL-5496-18	BLDG STANDARDS-Replace 1631 with 1/2 ton 4x2 ext cab pickup s.pkg.	Replace 1631 with 1/2 ton 4x2 ext cab pickup with s.pkg. - $27,000. Unit 1631-2006 midsize pickup has exceeded the life cycle.	Equipment Replacement	0	0	0	27,800	0	**27,800**
2018	2017	FL-5497-18	BYLAW-Replace 1510 with mini van with stow-n-go seating	Replace 1510 with mini van with stow-n-go seating - $25,000. Unit 1510 - 2005 van has exceeded the life cycle.	Equipment Replacement	0	0	0	25,800	0	**25,800**
2018	2017	FL-5498-18	BYLAW-Replace 1796 with smart car	Replace 1796 with smart car - $25,000. Unit 11796 - 2008 smart car has exceeded the life cycle.	Equipment Replacement	0	0	0	25,800	0	**25,800**
2018	2012	FR-3575-18	Station #78 Engine Purchase	A fire engine is a multi-purpose vehicle equipped with ladders, pike poles, axes, halligens, fire extinguishers, and ventilating equipment. It has an on-board water reservoir, allowing it to fight a fire immediately upon arrival.The Master Fire Plan recommended the purchase of a new fully equipped for Fire Station 78.	Growth/Equipment	667,300	0	0	0	0	**667,300**
2018	2015	FR-3613-18	Fire Training Tower/Facility at JOC	Construction of simulated fire training facility on the previously allocated training site at the JOC to provide centralized training for firefighters. Master Fire Plan recommends the same.	Growth/Development	0	0	0	0	618,000	**618,000**
2018	2007	IT-2502-14	Electronic Document Management System	In addition to reduced operating costs, the strategic benefits of EDMS deployment include increased business efficiency, cost effectiveness, risk avoidance, compliance with Provincial and Federal statutes, use of industry best practices, better customer service, and public accountability.Tactical benefits at the Business Unit and staff levels include a central repository for electronic documents, document sharing capabilities, faster search and retrieval results to meet business needs, easy file classification and retention, version control, audit trails, and public folders.	Technology	0	0	0	0	476,200	**476,200**
2018	2012	LI-4525-17	Vellore Village Community Library	Design and Construction of the Vellore Village Community Library in block 40/41/42 in the planned Community Centre. Construction is not scheduled to begin until 2017.	Growth/Development	2,809,958	0	0	0	372,842	**3,182,800**
2018	2013	LI-4544-13	Vellore Village Community Library - Furniture and Equipment	Purchase of furniture and equipment necessary for opening of the Vellore Villiage library. Required to service growing population based on Growth Related Forecast. Furniture and equipment necessary to complete new library including items such as desks, chairs, tables, etc.	Growth/Development	236,300	0	0	0	26,200	**262,500**
2018	2013	LI-4545-13	Vellore Villiage Community Library - Communication and Hardware	Purchase of all communication equipment, public computers/printers.	Growth/Development	141,800	0	0	0	15,700	**157,500**

2018 & Beyond Detailed Capital Project List

Budget Year	Year Identifie	Project #	Title	ProjectDescription	Project Type	CWDC	Gas Tax	Grant	Infrastructure	Taxation	Total
2018	2013	LI-4546-13	Vellore Villiage Community Library - Resource Materials	Purchase library resources . Required to service growing population based on Growth Related Forecast and establish opening day collections	Growth/Development	347,625	0	0	0	38,625	**386,250**
2018	2008	PK-6093-18	Concord Thornhill Regional Park - Skate Park/Basketball Courts	Design & Construction of skate park facility at Concord Thornhill Regional Park (Dufferin St. and Highway #407 off Racco Parkway). The Active Together Master plan recommends skate parks for youth as a dedicated area for active recreational opportunities.	New Infrastructure	0	0	0	0	679,545	**679,545**
2018	2007	PK-6108-18	Riverside Park - Tennis Court Design & Construction	Design & construction of 2 new unlit tennis courts. Identified as a need for the community at a public meeting in 2006 for unlit tennis courts in Riverside Park.	New Infrastructure	0	0	0	0	159,908	**159,908**
2018	2010	PK-6275-18	Rimwood Park - Fencing	Supply and installation of 5'-0" black vinyl chain link fencing at Rimwood Park. Fencing delineating the property between Rimwood Park and adjacent residential property was not installed as part of the subdivision process. Fence is needed to delineate property boundary and to stop park users from trespassing on private property.	New Infrastructure	0	0	0	0	46,453	**46,453**
2018	2011	PK-6287-17	UV2-D1 - Block 18 District Park Development	Separate phases for design and construction of Rutherford Road District Park (Block 18). Identified in the development charge background study for design and construction.	Growth/Development	5,512,653	0	0	0	612,516	**6,125,169**
2018	2011	PK-6296-18	Bathurst Estate Park - Tennis Lighting	Tennis court lighting at Bathurst Estates Park. Lighting required to extend playing hours at Bathurst Estates Park.	New Infrastructure	0	0	0	0	107,197	**107,197**
2018	2011	PK-6302-18	Leash Free Dog Park	Leash free dog park design and construction. Approved at Council May 4, 2010. Capital funding was requested in 2011. Project to include fencing, benches and signage. Location to convert open space land in the public domain located west of Highway#400. The opening of this second off leash area is in accordance with the City's "Active Together" Master Plan. Location to be determined.	New Infrastructure	0	0	0	0	136,500	**136,500**
2018	2011	PK-6314-18	Vaughan Crest Park - Shade Structure	Supply & installation of a shade structure at Vaughan Crest Park. Identified as a need by the Seniors Club at a community gathering in 2010. The structure will provide much needed shade for community functions.	New Infrastructure	0	0	0	0	173,529	**173,529**
2018	2011	PK-6324-18	Veterans Park - Bocce Court Construction	Construction of one new bocce court for Veterans Park. Presently there is one bocce court located at Veterans Park. Local residents have petitioned for an additional court due to high volume of usage and demand. It is proposed to install one new court.	New Infrastructure	0	0	0	0	89,430	**89,430**
2018	2011	PK-6329-18	Civic Centre - Public Square Design	Consulting services for the design of the New Civic Centre Public Square. The design is required for a public square and City park.	New Infrastructure	0	0	0	0	262,700	**262,700**

2018 & Beyond Detailed Capital Project List

Budget Year	Year Identifie	Project #	Title	ProjectDescription	Project Type	CWDC	Gas Tax	Grant	Infrastructure	Taxation	Total
2018	2012	PK-6349-18	Vaughan Grove Sports Park - OSA Sports Lighting	Supply and Install Sports field lighting at OSA Fields 1 & 2. Increased soccer registrants have placed additional pressure on existing soccer fields. Lighting of fields 1 & 2 will extend playing times and ease some of the pressure and generate additional revenues.	New Infrastructure	0	0	0	0	473,208	**473,208**
2018	2012	PK-6355-18	Vaughan Mills Park - Shade Structure	Supply and install shade structure at Vaughan Mills Park. To provide shade at the water play area of the park.	New Infrastructure	0	0	0	0	53,393	**53,393**
2018	2012	PK-6357-18	Agostino Park - Expansion Design & Construction	Develop Park expansion including pedestrian walkway, pedestrian pathway lighting, trash/recycling receptacles, benches and a tennis court. To follow the works proposed in Phase 1 which would include the construction of a multi-use field that will accommodate user group demand for a new field.	New Infrastructure	0	0	0	0	736,343	**736,343**
2018	2012	PK-6369-18	Rosemount Community Centre/City Playhouse - Ball Diamond Fence	Sports field fencing extension at Rosemount Community Centre/Playhouse. Ball diamond requires fencing to close off diamond along 1st and 3rd base lines to control non-permitted play causing excessive wear and tear on the turf and the diamond.	New Infrastructure	0	0	0	0	32,064	**32,064**
2018	2012	PK-6371-18	North Thornhill Community District Park - Shade Structure	Supply and Install shade structure / improvements at North Thornhill Community District Park. To provide shade at the water play area of park	New Infrastructure	0	0	0	0	209,094	**209,094**
2018	2014	PK-6416-18	Memorial Hill - Cultural Landscape Revitalization Study	This cultural landscape within the Vaughan park system is a memorial to those who have fought in wars and is under pressures as the original monoculture of coniferous memorial trees are at maturity and are being removed as they become a hazard. Plans for rejuvenation and preservation of cultural landscape need to be completed to guide the future of the site.	Studies	0	0	0	0	73,439	**73,439**
2018	2014	PK-6417-18	Maple Nature Reserve - Master Plan Update	The previous Maple Nature Reserve Master plan was completed more than 10 years ago and approved by Council on June 2003. During this time frame many components of the Master Plan have been updated but there are additional pressures from development. The Master plan update would include recommendations for moving forward and provide management recommendations relating to the arboretum, natural areas and control of invasive species.	Studies	0	0	0	0	73,439	**73,439**
2018	2017	PK-6442-18	Concord Thornhill Regional Park -Washroom and Change Room	Concord Thornhill Regional Park has continued to evolve since development and with the addition of the artificial turf soccer facility with bleachers there is a stronger focus that will draw additional sports groups and visitors to the Regional Park. The proposed building would provide vital accessible washrooms as well as change rooms.	New Infrastructure	0	0	0	0	730,000	**730,000**
2018	2017	PK-6444-18	Park Furnishings Improvements	Park Furnishing improvements to existing park facilities - aging population and trends in park use result in a need for additional seating opportunities etc. within parks.	New Infrastructure	0	0	0	0	207,000	**207,000**

2018 & Beyond Detailed Capital Project List

Budget Year	Year Identifie	Project #	Title	ProjectDescription	Project Type	CWDC	Gas Tax	Grant	Infrastructure	Taxation	Total
2018	2014	PK-6476-18	Matthew Park - Shade Structure	New shade structure to accommodate community request for gathering space and picnics. Supported by the Active Together Master Plan as a permitted picnic space and also potential use by the summer camps.	New Infrastructure	0	0	0	0	134,487	**134,487**
2018	2013	PW-2058-13	LED Streetlight Conversion	Funds to undertake further replacement of residential High Pressure Sodium (HPS) street lights with LED lighting as an ongoing established program. The initial project involved the conversion of approximately 1800 streetlights in 2010 and 2011. Only regular streetlight maintenance was undertaken in 2012.	Infrastructure Replacement	0	6,000,000	0	0	0	**6,000,000**
2019	2014	EN-1985-17	Sidewalk on Doney Crescent - Keele Street to Cul-de-sac	The design and construction of the missing sidewalk on Doney Crescent from Keele Street to Cul-de-sac.	New Infrastructure	0	0	223,300	0	0	**223,300**
2019	2012	FR-3576-19	Engine # 78 Equipment Purchase	Purchase of equipment for Engine 78. Required purchase of hydraulic and manual equipment for Engine 78 in order to meet response standards.	Growth/Equipment	242,800	0	0	0	0	**242,800**
2019	2012	FR-3577-19	Station #78 Equipment for Firefighters Purchase	Required Protective Clothing. Full firefighter turnout gear and SCBA (Self Contained Breathing Apparatus) for 20 firefighters	Growth/Equipment	123,100	0	0	0	0	**123,100**
2019	2017	FR-3581-19	Purchase Land for New Station 7-11	The Master Fire Plan recommends the acquisition of land for Station 7-11 in the area of Kirby Road and Highway #400.	Growth/Development	1,111,800	0	0	0	0	**1,111,800**
2023	2015	BF-8391-23	Uplands Club House - Golf Cart Storage Building	Construct a building to store golf carts. Currently the golf carts at the facilities are stored outside. It is proposed to construct a storage building at one end of the club house to store the golf carts. The construction of storage building will provide the necessary protection from the weather and increase security and reduce the potential of vandalism to the carts and property.	New Infrastructure	0	0	0	231,200	0	**231,200**
2018 & Beyond Forecast						**22,941,236**	**6,000,000**	**563,300**	**6,833,100**	**13,186,282**	**49,523,918**