

CITY OF VAUGHAN

EXTRACT FROM COUNCIL MEETING MINUTES OF SEPTEMBER 25, 2012

Item 7, Report No. 8, of the Finance and Administration Committee, which was adopted without amendment by the Council of the City of Vaughan on September 25, 2012.

7 RECRUITMENT PROCESS – COUNCIL PARTICIPATION

The Finance and Administration Committee recommends:

- 1) That the following Members of Council participate in the selection process for the following positions:**

Commissioner of Legal & Administrative Services:

**Mayor Bevilacqua
Regional Councillor Schulte
Councillor Iafrate**

Director of Innovation & Continuous Improvement:

**Mayor Bevilacqua
Councillor DeFrancesca**

Director of Corporate Communications:

**Mayor Bevilacqua
Regional Councillor Rosati
Councillor Carella**

Director of Economic Development:

**Mayor Bevilacqua
Councillor Shefman**

Director of Human Resources:

**Mayor Bevilacqua
Councillor Racco**

Director of Enforcement Services:

**Mayor Bevilacqua
Regional Councillor Di Biase**

That the Deputy Mayor may attend, when requested, on behalf of the Mayor; and

- 2) That the report of the City Manager, dated September 10, 2012, be received.**

Recommendation

The City Manager in consultation with the Commissioner of Strategic & Corporate Services and the Manager of Compensation/Benefits & Health and Safety recommend:

THAT Council identify Members of Council who will participate in the selection processes for the Commissioner of Legal & Administrative Services, the Director of Innovation & Continuous Improvement, the Director of Corporate Communications, the Director of Economic Development, the Director of Human Resources and the Director of Enforcement Services.

Contribution to Sustainability

Filling these vacancies ensures that the current and future needs of the organization will be addressed in an appropriate manner and assist the City in achieving its goals and objectives.

CITY OF VAUGHAN

EXTRACT FROM COUNCIL MEETING MINUTES OF SEPTEMBER 25, 2012

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Economic Impact

These positions are funded in the 2012 budget.

Communications Plan

None required.

Purpose

The purpose of this report is to have Council identify those Members of Council who will participate in the interview and selection process for the Commissioner of Legal & Administrative Services, the Director of Innovation & Continuous Improvement, the Director of Corporate Communications, the Director of Human Resources and the Director of Enforcement Services.

Background - Analysis and Options

Staff has begun the recruitment process for qualified candidates. Staff suggests that no more than two (2) Members of Council participate with staff in the selection process for each recruitment. This helps keep the interview panel to a manageable size and reduces scheduling challenges.

Relationship to Vaughan Vision 2020/Strategic Plan

This report supports the Vaughan Vision to attract, retain and promote skilled staff, is consistent with the priorities previously set by Council and the necessary resources have been allocated and approved.

Regional Implications

None.

Conclusion

The filling of these senior positions is critical to the City's operations and achieving its goals and objectives.

Attachments

None.

Report prepared by:

Joanne Bell
Executive Assistant to the City Manager

FINANCE AND ADMINISTRATION COMMITTEE – SEPTEMBER 10, 2012

RECRUITMENT PROCESS – COUNCIL PARTICIPATION

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Report prepared by:

Joanne Bell
Executive Assistant to the City Manager

Respectfully submitted,

Clayton D. Harris, CA
City Manager