

CITY OF VAUGHAN

EXTRACT FROM COUNCIL MEETING MINUTES OF SEPTEMBER 9, 2014

Item 7, Report No. 9, of the Finance, Administration and Audit Committee, which was adopted without amendment by the Council of the City of Vaughan on September 9, 2014.

**7 AWARD OF TENDER AND CAPITAL PROJECT CONSOLIDATION
VAUGHAN GROVE PARK – BOCCE COURT AND PARKING LOT CONSTRUCTION
WARD 2**

The Finance, Administration and Audit Committee recommends approval of the recommendation contained in the following report of the Commissioner of Planning, dated September 3, 2014:

Recommendation

The Commissioner of Planning, in consultation with the Commissioner of Finance & City Treasurer, Director of Purchasing Services and the Director of Parks Development, recommend:

1. THAT approved funding for Capital Projects PK-6482-14 and PK-6483-14 for bocce court development and parking lot expansion at Vaughan Grove Park be consolidated into one project account PK-6483-14 with total funding of \$321,164;
2. THAT Contract T14-283 Installation of Bocce Court at Vaughan Grove Sports Park be awarded to the lowest bidder, Sam Velocci Construction Ltd., in the amount of \$116,268 (excluding HST);
3. THAT a contingency in the amount of \$11,627 be approved within which the Director of Parks Development or designate is authorized to approve amendments to Contract T14-283;
4. THAT the amounts of the above recommendation, illustrated within this report, be funded by capital project PK-6483-14, including all contingency allowances, applicable taxes and administration recovery; and
5. THAT the inclusion of this matter on a Public Committee or Council agenda with respect to amending the capital budget identified as Award Of Tender And Capital Project Consolidation Vaughan Grove Park – Bocce Court And Parking Lot Construction Ward 2 is deemed sufficient notice pursuant to Section 2(1)(c) of By-Law 394-2002 as amended.

Contribution to Sustainability

Not applicable.

Economic Impact

Funding for Capital Project PK-6482-14 Vaughan Grove Park – Bocce Court Development in the amount of \$116,897 and Capital Project PK-6483-14 Vaughan Grove Park – Parking Lot Expansion in the amount of \$204,267 was approved by Council as part of the 2014 Capital Budget process. It has been determined that the most suitable location for the bocce court is adjacent to the parking lot expansion project. In order to better leverage the funding for the works to be completed the two projects should be consolidated into one project, under PK-6483-14.

The consolidated project has available funding of \$321,164. The total cost of \$127,895 to complete the bocce court works, which includes a contingency allowance and administration recovery, falls within the approved budget amount and as such, there is no additional economic impact to the 2014 Capital Budget PK-6483-14 (consolidated).

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Cost estimates for the parking lot expansion indicate that the balance of project funding (\$174,269) is sufficient for completion of this work.

Communication Plan

Not applicable.

Purpose

To request the consolidation of Capital Projects PK-6482-14 and PK-6483-14 for bocce court development and parking lot expansion at Vaughan Grove Park into one capital account PK-6483-14 and to award the contract for the bocce court works.

Background - Analysis and Options

Completion of bocce court development and parking lot expansion at Vaughan Grove Park was originally planned as two separate projects. Through site investigations and discussion with the user group it was determined that the most suitable location for the bocce court is adjacent to the parking lot expansion project. The preferred location requires re-grading of the area for both parking lot and bocce court construction. To leverage the funding to complete the works within the approved funding staff are requesting that the two projects be consolidated into one project.

A contract for the parking lot expansion is planned to be issued shortly, which will allow the both contracts to be completed with close coordination.

Alternatively, Contract T14-283 for the installation of the bocce court could be cancelled and re-tendered, however based on the bid results it appears that the lowest bid provided is competitively priced, being well-below the second lowest bid. The lowest bid is also consistent with the cost estimates prepared by staff for this project and re-tendering the project is not anticipated to result in lower bids.

T14-283 was advertised on Biddingo, OPBA and the City page on August 12, 2014. Bidders were notified that the Tender would close and be publicly opened on August 27, 2014. One addendum was issued to clarify questions received from bidders. A total of eight bid packages were picked up and two (2) bids were received as follows:

Bidder	Bid Amount (excl. HST)
Sam Velocci Construction Ltd.	\$116,268.00
CSL Group Ltd.	\$167,792.00*corrected

T14-283 Installation of Bocce Court at Vaughan Grove Sports Park Financial Summary – PK-6482-14 and PK-6483-14	
Approved Capital Budget PK-6482-14	116,897.00
Approved Capital Budget PK-6483-14	204,267.00
Less: Expenses/Commitments to Date (Rounded)	(15,194.31)
Current Funds Remaining	305,969.69

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Tender Costs (T14-283)	116,268.00
Contingency (10%)	11,627.00
Provisional Items	N/A
Sub-Total	127,895.00
*Non-Refundable Portion of HST (1.76%)	N/A
Sub-Total	127,895.00
Administration Recovery (3%) PK-6482-14	3,837.00
Total Tender Costs	131,732.00
Balance Remaining	174,237.69

*Permitting parks receive a full HST rebate and therefore HST is not included in capital project.

Expenses and funds committed to date include survey and geotechnical works. Parks Development has reviewed the submitted bids and confirm that the compliant low bidder meets the requirements of the contract.

A total contingency amount of 10% (\$11,627) is requested and is covered within the consolidated capital project PK-6483-14 for use as necessary to address unforeseen and required work due to weather and/or unknown site conditions.

Relationship to Vaughan Vision 2020

In consideration of the strategic priorities related to Vaughan Vision 2020, the recommendations of this report will assist in enhancing and maintaining community safety, vision, health and wellness by ensuring that an appropriate level of service for park facilities are provided for the citizens of Vaughan.

Regional Implications

Not applicable.

Conclusion

In order to proceed immediately with bocce court development at the lowest price bid under Contract T14-283 it is recommended that Capital Project PK-6482-14 and PK-6483-14 be consolidated under PK-6483-14 and that Contract T14-283 be awarded to the lowest compliant bidder, Sam Velocci Construction Ltd. in the amount of \$116,268 (excluding HST). The balance of funds from the consolidated capital project PK-6483-14 will be used to implement the parking lot expansion portion of this project.

Attachments

Not applicable.

Report prepared by:

Jamie Bronsema, Director of Parks Development, Ext. 8858

FINANCE, ADMINISTRATION AND AUDIT COMMITTEE – SEPTEMBER 3, 2014

AWARD OF TENDER AND CAPITAL PROJECT CONSOLIDATION VAUGHAN GROVE PARK – BOCCE COURT AND PARKING LOT CONSTRUCTION WARD 2

Recommendation

The Commissioner of Planning, in consultation with the Commissioner of Finance & City Treasurer, Director of Purchasing Services and the Director of Parks Development, recommend:

1. THAT approved funding for Capital Projects PK-6482-14 and PK-6483-14 for bocce court development and parking lot expansion at Vaughan Grove Park be consolidated into one project account PK-6483-14 with total funding of \$321,164;
2. THAT Contract T14-283 Installation of Bocce Court at Vaughan Grove Sports Park be awarded to the lowest bidder, Sam Velocci Construction Ltd., in the amount of \$116,268 (excluding HST);
3. THAT a contingency in the amount of \$11,627 be approved within which the Director of Parks Development or designate is authorized to approve amendments to Contract T14-283;
4. THAT the amounts of the above recommendation, illustrated within this report, be funded by capital project PK-6483-14, including all contingency allowances, applicable taxes and administration recovery; and
5. THAT the inclusion of this matter on a Public Committee or Council agenda with respect to amending the capital budget identified as Award Of Tender And Capital Project Consolidation Vaughan Grove Park – Bocce Court And Parking Lot Construction Ward 2 is deemed sufficient notice pursuant to Section 2(1)(c) of By-Law 394-2002 as amended.

Contribution to Sustainability

Not applicable.

Economic Impact

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The consolidated project has available funding of \$321,164. The total cost of \$127,895 to complete the bocce court works, which includes a contingency allowance and administration recovery, falls within the approved budget amount and as such, there is no additional economic impact to the 2014 Capital Budget PK-6483-14 (consolidated).

Cost estimates for the parking lot expansion indicate that the balance of project funding (\$174,269) is sufficient for completion of this work.

Communication Plan

Not applicable.

Purpose

To request the consolidation of Capital Projects PK-6482-14 and PK-6483-14 for bocce court development and parking lot expansion at Vaughan Grove Park into one capital account PK-6483-14 and to award the contract for the bocce court works.

Background - Analysis and Options

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Regional Implications

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Conclusion

In order to proceed immediately with bocce court development at the lowest price bid under Contract T14-283 it is recommended that Capital Project PK-6482-14 and PK-6483-14 be consolidated under PK-6483-14 and that Contract T14-283 be awarded to the lowest compliant bidder, Sam Velocci Construction Ltd. in the amount of \$116,268 (excluding HST). The balance of funds from the consolidated capital project PK-6483-14 will be used to implement the parking lot expansion portion of this project.

Attachments

Not applicable.

Report prepared by:

Jamie Bronsema, Director of Parks Development, Ext. 8858

Respectfully submitted,

JOHN MACKENZIE
Commissioner of Planning