

CITY OF VAUGHAN

EXTRACT FROM COUNCIL MEETING MINUTES OF SEPTEMBER 9, 2014

Item 5, Report No. 9, of the Finance, Administration and Audit Committee, which was adopted, as amended, by the Council of the City of Vaughan on September 9, 2014, as follows:

By receiving Communication C14 from the Commissioner of Finance & City Treasurer and the Director of Purchasing Services, dated September 5, 2014.

5 TENDERS AWARD REPORT UNDER CONSOLIDATED PURCHASING

The Finance, Administration and Audit Committee recommends approval of the recommendation contained in the following report of the Commissioner of Finance and City Treasurer and Director of Purchasing Services, dated September 3, 2014:

Recommendation

The Commissioner of Finance and City Treasurer and Director of Purchasing Services recommends:

1. That the following report under the Authority of the City of Vaughan Consolidated Purchasing Policy No 05.2.06 section 6.4, be received.

Economic Impact

Not applicable

Communications Plan

Not applicable

Purpose

The purpose of this staff report is to advise members of Council of those matters dealt with under the Consolidated Purchasing Policy No 05.2.06 section 6.4.

Background - Analysis and Options

Consolidated Purchasing Policy No 05.2.06 section 6.4 provides Director of Purchasing authority for the award of contracts resulting from a request for tender upon recommendation from a Commissioner, where the total cost of any goods, services or construction exceeds one hundred thousand dollars (\$100,000) but does not exceed three hundred and fifty thousand dollars (\$350,000) and the following criteria have been met:

- The award is to the lowest priced compliant bidder
- The award of the contract is within the approved budget
- The award results from the normal tendering process of the City (i.e. open bidding through advertisements)
- The term of the contract is for a maximum of 4 years
- There is no litigation between the successful bidder and the City at the time of award and
- There are no bidder protests at the time of contract award.

As a consistent practice all bid results are individually reported to the members of Council via email communication soon after the bid closings. However following is a consolidated report of all award approvals made within \$100,000.00 to \$350,000.00 threshold:

CITY OF VAUGHAN

EXTRACT FROM COUNCIL MEETING MINUTES OF SEPTEMBER 9, 2014

Item 5, Finance Report No. 9 – Page 2

Bid No. T13-043

Description: Dufferin St. Multi-Use Path – From Rutherford Rd. to Major Mackenzie Dr.

Approval: May 23, 2013

\$192,672.00 plus HST

Contingency: \$19,300.00 plus HST

Vaughan Paving Ltd.

Recommended by: Commissioner Engineering and Public Works

Bid No. T13-028

Description: Sports Field Fencing Extension Concord Thornhill Regional Park and Vaughan Sports Village

Approval: May 24, 2013

\$146,000.00 plus HST

Contingency: 10% \$14,600.00 plus HST

GMP Contracting

Recommended by: Commissioner of Community Services

Bid No. T13-131

Description: Cemetery Maintenance (grass cutting and restoration)

Approval: May 30, 2013

\$169,882.14 plus HST

Contingency: N/A

1748318 Ontario Inc. o/a Advanced Landscapes

Recommended by: Commissioner of Community Services

Bid No. T13-044

Description: Disconnection of PD8 Booster Pumping Station and Connection to York Region 1200 mm

Transmission Main.

Approval: June 3, 2013

\$149,190.00 plus HST

Contingency: \$15,000.00 plus HST

Direct Underground Inc.

Recommended by: Commissioner Engineering and Public Works

Bid No. T13-116

Description: Renovation to the Sugar Baker Cottage, 91 Thornhill Woods Drive, Vaughan

Approval: June 3, 2013

\$195,000.00 plus HST

Contingency: 15% \$29,250.00 plus HST

002274084 Ontario Ltd. o/a GMP Contracting

Recommended by: Commissioner of Community Services

Bid No. T13-102

Description: Six (6) Current year 4-WD Narrow Cab Striaight Tractors to come with 60 inch Folding V Plow and Rear Mounted Sander

Approval: June 11, 2013

\$338,400.00 plus HST

Contingency: N/A

Kooy Brothers Lawn Equipment Ltd.

Recommended by: Commissioner of Community Services

CITY OF VAUGHAN

EXTRACT FROM COUNCIL MEETING MINUTES OF SEPTEMBER 9, 2014

Item 5, Finance Report No. 9 – Page 3

Bid No. T13-105

Description: Supply and Delivery of Part A- (4) Ten Foot Winged Rotary Mowers Part B- (6) 60" Zero Turn

Mulch on Demand Rotary Mowers

Approval: June 20, 2013

Part A: \$159,396.00 plus HST

Part B: \$58,440.00 plus HST

Contingency: N/A

G.C. Duke Equipment Ltd.

Recommended by: Commissioner of Community Services

Bid No. T13-104

Description: Four (4) 2500 Series Pickup Trucks

Approval: June 11, 2013

Part A: \$27,718.00 plus HST, Part B: \$25,895.00 plus HST, Part C: \$70,018.00 plus HST

Contingency: N/A

Grimbsy Ford Ltd. (Part A & B)

Donway Ford Ltd. (Part C)

Recommended by: Commissioner of Community Services

Bid No. T13-103

Description: Part A; Supply and Delivery of One (1) Current Year Model ½ Ton Cargo Van with Air Conditioning Part B: Supply and Delivery of Three (3) 1500 Series, 4x2 Extended Cab Pickup Trucks, to come with A/C and Short Box. Part C: Supply and Delivery of Five (5) 1500 Series, 4x4 Extended Cab Pickup Trucks, to come with A/C and Short Box.

Approval: July 10, 2013

Part A: \$22,656.00 plus HST, Part B: \$57,351.00 plus HST, Part C: \$117,390.00 plus HST

Contingency: N/A

Blackstock Ford Lincoln (Parts A & B & C)

Recommended by: Commissioner of Community Services

Bid No. Q13-092

Description: Construction of Replacement Playground Including Demolition and Removal, Drainage, Hardscape Replacement and Safety Surface 486 Conley Street, Thornhill

Approval: August 14, 2013

\$105,205.00 plus HST

Contingency: 10,000.00 plus HST

GTA Grounds Care Ltd.

Recommended by: Commissioner of Community Services

Bid No. T13-312

Description: Tennis Court Reconstruction, Dufferin District Park and Yorkhill District Park, Thornhill

Approval: September 26, 2013

\$182,546.00 plus HST

Contingency: \$8,407.00 plus HST

Forest Contractors Ltd.

Recommended by: Commissioner of Community Services

CITY OF VAUGHAN

EXTRACT FROM COUNCIL MEETING MINUTES OF SEPTEMBER 9, 2014

Item 5, Finance Report No. 9 – Page 4

Bid No. Q13-340

Description: Construction of a Horticultural Operations Yard at the Joint Operations Centre, 2800 Rutherford Road

Approval: December 17, 2013

\$153,482.05 plus HST

Contingency: \$15,348.20 plus HST

Sam Velocci Construction

Recommended by: Commissioner of Community Services

Bid No. T13-439

Description: Construction of New Playground at Glen Shields Park, 140 Glen Shields Avenue, Thornhill

Approval: November 19, 2013

\$143,485.25 plus HST

Contingency: \$28,697.05 plus HST

Hawkins Contracting Services Ltd.

Recommended by: Commissioner of Community Services

Bid No. T13-449

Description: Rubber Resurfacing of Playground at Mackenzie Glen District Park, 220 Cranston Park Ave.

Approval: February 10, 2014

\$115,292.45 plus HST

Contingency: \$17,293.87 plus HST

Sofsurfaces Inc.

Recommended by: Commissioner of Community Services

Bid No. Q14-004

Description: Construction of an Outdoor Zamboni Room Addition at Father Ermanno Bulfon Community Centre

Approval – March 4, 2014

\$109,725.00 plus HST

Contingency: \$ 10,972.50 plus HST

Sam Velocci Construction Inc.

Recommended by: Commissioner of Strategic Planning and Corporate Services

Bid No. T14-016

Description: Maple Nature Reserve – Valley Road Reconstruction, 10401 DUFFERIN STREET

Approval: March 6, 2014

\$277,225.90 plus HST

Contingency: \$42,708.89 plus HST

Cambium Site Contracting Inc.

Recommended by: Commissioner of Planning

Bid No. T13-404

Description: Supply and Delivery of One (1) 2014 Model Year Regenerative Air Dustless Street Sweeper

Approval: April 7, 2014

\$287,875.00 plus HST

Contingency: N/A

The Equipment Specialist Inc.

Recommended by: Commissioner of Strategic Planning and Corporate Services

CITY OF VAUGHAN

EXTRACT FROM COUNCIL MEETING MINUTES OF SEPTEMBER 9, 2014

Item 5, Finance Report No. 9 – Page 5

Bid No. T14-114

Description: Wallace Street Watermain Replacement and C.I.P.P. Lining

Approval: August 5, 2014

\$223,100.00 plus HST

Contingency: \$23,000.00 plus HST

Tedescon Infrastructure Inc.

Recommended by: Commissioner of Engineering and Public Works

Bid No. T14-008

Description: Tall Grass Trail, Storm Sewer Outlet Repair

Approval: May 5, 2014

\$101,710.00 plus HST

Contingency: N/A

Dynex Construction Inc.

Recommended by: Commissioner of Engineering and Public Works

Bid No. T14-083

Description: Supply and Bulk Delivery of Professional Quality Ready to use White Field Marking Paint for a Two (2) Year Period for the City of Vaughan

Approval: May 9, 2014

\$121,000.00 plus HST

Contingency: N/A

Durock Alfacing International Ltd.

Recommended by: Commissioner of Engineering and Public Works

Bid No. T14-181

Description: Supply and Replace chiller and compressors for refrigeration plant at Garnet A. Williams Community Centre & replace cold brine pumps for the refrigeration plant at Al Palladini Community Centre

Approval: June 20, 2014

\$148,800.00 plus HST

Contingency: 10% \$16,800.00 plus HST

Carmichael Engineering Ltd.

Recommended by: Commissioner of Strategic Planning and Corporate Services

Bid No. T14-184

Description: Grass Cutting and Clean-up of Storm Water Management Ponds and Open Spaces, Area #1-East and Area #2-West

Approval: June 19, 2014

\$35,762.00, per year, plus HST Total of \$143,048.00 plus HST

Contingency: N/A

Lima's Gardens & Construction Inc.

Recommended by: Commissioner of Engineering and Public Works

Bid No. T14-082

Description: Repair & Replacement of Ornamental Fences City Wide

Approval: August 5, 2014

Part A \$270,485.00 plus HST & Part C 9,360.00 plus HST, Part B \$23,805.00 plus HST

Contingency: N/A

Anthony Furlano Construction Inc. (Part A & C)

M&E General Contracting Inc. (Part B)

Recommended by: Commissioner of Engineering and Public Works

CITY OF VAUGHAN

EXTRACT FROM COUNCIL MEETING MINUTES OF SEPTEMBER 9, 2014

Item 5, Finance Report No. 9 – Page 6

Relationship to Vaughan Vision 2020

This report is consistent with the priorities previously set by Council and the necessary resources have been allocated and approved.

Regional Implications

N/A

Conclusion

The above tenders were awarded based on low bid and met all conditions under 6.4 of Consolidated Purchasing Policy 05-2.06. This report, which outlines those tenders that were recommended by respective Commissioners, is provided to Council for their information.

Report prepared by:

Asad Chughtai
Director of Purchasing Services



C	14
Item #	5
Report No.	9 (FAA)
Council	September 9/14

DATE: SEPTEMBER 5, 2014

TO: HONOURABLE MAYOR & MEMBERS OF COUNCIL

FROM: JOHN HENRY, COMMISSIONER OF FINANCE & CITY TREASURER
ASAD CHUGHTAI, DIRECTOR OF PURCHASING SERVICES

RE: COMMUNICATION – FINANCE ADMINISTRATION AND AUDIT COMMITTEE
ITEM NO. 5 – TENDER AWARDS REPORT UNDER THE CONSOLIDATED
PURCHASING POLICY

On September 3, 2014 staff provided the Finance, Administration and Audit Committee with a report on tender contracts valued between \$100,000 and \$350,000. These contracts were authorized and awarded by the Director of Purchasing, as delegated in section 6.4 of the consolidated purchasing policy.

After further review of the reported information, an administrative oversight was noticed and clarification is required on bid numbers Q13-340 and Q14-004. These items were initially approved through the capital budget process in the amounts of \$96,305 and \$113,300 respectively. However, due to a process misperception the tenders were authorized with department funding approval from a blend of capital and operating budgets. Typically capital construction projects are not subsidized by operating funds and under normal circumstances these tenders would have been presented to Council for award and funding approval.

It should be noted that the tenders were the lowest bid and the amounts were accommodated within assigned budgets and therefore this oversight will not impact taxes or reserves. Earlier in the summer process adjustments unrelated to this occurrence were implemented to enhance approval forms to clarify approved funding sources with further integration and review with the City's Financial Planning and Analytics department. On a go-forward basis the report provided on September 3, 2014 will be provided to Council quarterly and include approved budget amounts.

Respectfully submitted,

A handwritten signature in cursive script, appearing to read 'John Henry'.

John Henry, CPA, CMA
Commissioner of Finance & City Treasurer

A handwritten signature in cursive script, appearing to read 'Asad Chughtai'.

Asad Chughtai,
Director of Purchasing Services

FINANCE, ADMINISTRATION AND AUDIT COMMITTEE – SEPTEMBER 3, 2014

TENDERS AWARD REPORT UNDER CONSOLIDATED PURCHASING POLICY

Recommendation

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Economic Impact

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Communications Plan

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M&E General Contracting Inc. (Part B)

Recommended by: Commissioner of Engineering and Public Works

Relationship to Vaughan Vision 2020

This report is consistent with the priorities previously set by Council and the necessary resources have been allocated and approved.

Regional Implications

N/A

Conclusion

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Report prepared by:

Asad Chughtai

Director of Purchasing Services

Respectfully submitted,

John Henry

Commissioner of Finance and City Treasurer