

**CITY OF VAUGHAN**

**EXTRACT FROM COUNCIL MEETING MINUTES OF MAY 17, 2016**

Item 6, Report No. 6, of the Finance, Administration and Audit Committee, which was adopted without amendment by the Council of the City of Vaughan on May 17, 2016.

**6 KLEINBURG BUSINESS IMPROVEMENT AREA (KBIA) -  
APPOINTMENTS, BUDGET AND LEVY  
WARD 1**

**The Finance, Administration and Audit Committee recommends approval of the recommendation contained in the following report of the Chief Financial Officer & City Treasurer and the Director of Financial Services/Deputy Treasurer, dated May 2, 2016:**

**Recommendation**

The Chief Financial Officer & City Treasurer and the Director of Financial Services/Deputy Treasurer, in consultation with the Manager of Property Tax & Assessment recommend:

1. That the appointments to the Kleinburg Business Improvement Association (KBIA) Management Board members for the term as submitted in Attachment 1 by the KBIA Chair, be approved; and
2. That in accordance with the request from the Board of Management, Council approve the 2016 KBIA budget in the amount of \$40,000 and these funds be forwarded accordingly.

**Contribution to Sustainability**

Not applicable to this report.

**Communications Plan**

Council's decision will be communicated to the Chair of the KBIA.

**Economic Impact**

There is no economic impact to the City of Vaughan.

**Purpose**

The purpose of this report is to bring forward for Council's consideration and approval the appointment of the KBIA Management Board members submitted by the KBIA Chair, to approve the KBIA budget as requested and to authorize staff to remit, levy, and collect the special charge related to the KBIA. The budget will provide funds for promotion and visual enhancement of the area, advertising and special events. The source of funding is not from the City's general levy, but is collected on behalf of the KBIA by the City from each member of KBIA.

**Background - Analysis and Options**

The KBIA recently held their Annual General Meeting (AGM) at which the Board of Management members were appointed. The KBIA Chair has submitted the names of nine (9) voting members plus four (4) Executive Members for Council's approval (Attachment 1).

Each year the KBIA submits a budget for Council's approval. The 2016 budget amount of \$40,000 was approved by the Board of Management and accepted by the KBIA membership at the AGM in February 2016. The 2015 budget amount was also \$40,000. The amount is levied to all commercial property within the BIA boundary, utilizing the taxable commercial assessment of each property.

**CITY OF VAUGHAN**

**EXTRACT FROM COUNCIL MEETING MINUTES OF MAY 17, 2016**

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The minimum and maximum special charge to pay for the 2016 budget amount is \$525 minimum and \$5,250 maximum per By-law 169-84, as amended.

**Relationship to Term of Council Service Excellence Strategy Map (2014-2018)**

The source of funding for the KBIA budget is not from the City's general levy, but is collected by the City on behalf of the KBIA from each business member. This process supports the strategic priorities established by the Service Excellence Strategy Map, in particular initiatives that support Citizen Experience and Service Delivery.

**Regional Implications**

There are no Regional Implications in this Report.

**Conclusion**

Council's consideration of the recommendations set out in this report is requested.

Council approval of the proposed budget provides funds to the KBIA and authorizes staff to remit, levy, and collect the funds. The source of funding is not from the City's general levy, but is collected on behalf of the KBIA by the City from each member of KBIA.

**Attachments**

Attachment 1 – KBIA Board of Management and Executive  
Attachment 2 – KBIA Proposed 2016 Budget

**Report prepared by:**

Maureen Zabiuk, AIMA, CMTP  
Manager, Property Tax & Assessment  
Ext. 8268

(A copy of the attachments referred to in the foregoing have been forwarded to each Member of Council and a copy thereof is also on file in the office of the City Clerk.)

**KLEINBURG BUSINESS IMPROVEMENT AREA (KBIA) -  
APPOINTMENTS, BUDGET AND LEVY  
WARD 1**

**Recommendation**

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Not applicable to this report.

**Communications Plan**

Council's decision will be communicated to the Chair of the KBIA.

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There is no economic impact to the City of Vaughan.

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### **Report prepared by:**

Maureen Zabiuk, AIMA, CMTP  
Manager, Property Tax & Assessment  
Ext. 8268

Respectfully submitted,

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Laura Mirabella-Siddall, CPA, CA  
Chief Financial Officer and City Treasurer

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Dean Ferraro, CPA, CA  
Director of Financial Services/Deputy Treasurer

Kleinburg Business Improvement Association

Managing Board

February 10<sup>th</sup>, 2016

BIA Board Members: (Max. of 12)

Voting Members: (9)

- |   |                             |
|---|-----------------------------|
| 1. Mary Lento-Degasperis (RBC)            | Business                    |
| 2. Angelo Guido (Cookie Crumble)          | Business & Property Owner   |
| 3. Cinzia Recine                          | Property Owner              |
| 4. Mike Virgilio (Violets & Dahlias)      | Business and Property Owner |
| 5. Louise Zembal (Hawthorne House)        | Business                    |
| 6. Toni Viola (Art & Soul Dance)          | Business and Property Owner |
| 7. Eric Laithcher (Green Apple Dentistry) | Business                    |
| 8. Natalie Cinquemani (Terra Cotta)       | Business                    |
| 9. Rob Cinquemani Piques & Valleys        | Business                    |

\*Member of Council: (1 Required)

- |                     |                   |
|---------------------|-------------------|
| 10. Marilyn Iafrate | Member of Council |
|---------------------|-------------------|

\* Non-Voting Members

- |                      |                                   |
|----------------------|-----------------------------------|
| 1. Tim Arnott        | Bindertwine Committee             |
| 2. Mislal Bologen    | City of Vaughan                   |
| 3. Rachel D'Oliveria | McMichael Canadian Art Collection |
| 4. Kathryn Angus     | KARA                              |

Executive:

- |            |                       |
|------------|-----------------------|
| Chair:     | Louise Zembal         |
| Co-Chair:  | Eric Laichter         |
| Treasurer: | Mary Lento-Degasperis |
| Secretary: | Natalie Cinquemani    |



## KLEINBURG BIA 2016 BUDGET

Date on Approval: February 10<sup>th</sup>, 2016

The approved BIA Budget 2016 is 48,370.00

The approved BIA Budget breakdown is as follows:

BIA Directors Liability Insurance-	\$1,500.00
Christmas Decoration (Replacements) -	\$1,000.00
Marketing/Advertising/Website-	\$37,000.00
Consulting Fees-	\$3,870.00
Events Reserve-	\$2,000.00
Miscellaneous/Office supplies/Banking Fees-	\$3,000.00
Funds to be collected by the City of Vaughan	\$40,000.00