

CITY OF VAUGHAN

EXTRACT FROM COUNCIL MEETING MINUTES OF MAY 16, 2017

Item 5, Report No. 5, of the Finance, Administration and Audit Committee, which was adopted without amendment by the Council of the City of Vaughan on May 16, 2017.

5 CAPITAL BUDGET AMENDMENT REQUEST – BY-9540-16 ANIMAL CONTROL VEHICLE

The Finance, Administration and Audit Committee recommends approval of the recommendation contained in the following report of the Deputy City Manager, Community Services, and the Director, By-law & Compliance, Licensing & Permit Services, dated May 1, 2017:

Recommendation

The Deputy City Manager, Community Services, and the Director, By-law & Compliance, Licensing & Permit Services, in consultation with the Director of Fleet Management Services, the Director of Financial Planning & Development Finance, Deputy City Treasurer, and the Director of Procurement Services recommend:

1. That an increase to the budget for Capital Project BY-9540-16 Animal Control Vehicle, be approved for \$42,000, funded 90% from City-Wide Development Charges Public Works and 10% from the Capital from Taxation Reserve;
2. That Capital Project BY-9541-16, Wildlife Intake and Holding Area, be closed and the remaining funds of \$31,188.70 be returned to their original funding source to partially offset these additional project costs; and
3. That the Mayor and City Clerk be authorized to sign the appropriate documents.

Contribution to Sustainability

Animal Services is a unique and specialized area of public service, contributing to the safety and well-being of citizens, well-being of pets and the natural environment. The introduction of a Wildlife Response Service in September 2016, an enhancement to Vaughan Animal Services, is directly aligned and supports long term sustainability of the quality of life within the City.

Economic Impact

This budget amendment would result in an increase of \$42,000 to Capital Project BY-9540-16. Current forecasts indicate that the City-Wide Development Charges Public Works Reserve can accommodate the \$37,800 draw without impacting future plans.

The closing of Capital Project BY-9541-16, Wildlife Intake and Holding Area, will result in \$31,188.70 being returned to the Capital from Taxation Reserve, which will fully offset the \$4,200 draw associated with this budget amendment. As a result, there is no property tax impact from this budget amendment.

Communications Plan

This report is publicly available on the Agendas, Minutes and Extracts page of the City's website (www.vaughan.ca)

Purpose

The purpose of this report is to secure Council authority to increase funding for Capital Project BY-9540-16 Animal Control Vehicle by \$42,000.

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Background - Analysis and Options

Council approved the introduction of a Wildlife Response Service in June 2016, as part of the overall Animal Services program. The service was initiated in September 2016.

As part of Item 2, Report No. 26, of the Committee of the Whole (Working Session), which was adopted without amendment by the Council of the City of Vaughan on June 7, 2016, the 2016 Approved Budget was amended to include two capital projects: (1) for the purchase of an animal control vehicle to be funded with \$63,000 from City-Wide Development Charges Public Works and \$7,000 from Capital from Taxation; and (2) for the set-up of a wildlife intake and holding area and other related expenditures to be funded with \$43,000 from Capital from Taxation.

Through the appropriate procurement process required to establish costs of the newly approved vehicle a tender process was initiated through Fleet Management Services. The tender process identified a higher than expected cost for the vehicle than originally anticipated. The original estimate as described above provided and approved \$70,000 for the purchase. This estimate was based on previous preliminary data of the vehicle purchase, total equipment cost and modifications, accordingly. During the specification process, it was determined that the anticipated weight of the animal control body, passenger(s) and animals, would have the vehicle operating very close to and potentially over the maximum payload of a base ½-ton crew cab vehicle. Subsequently, it was necessary to move up to a Heavy Duty classification resulting in a greater cost than anticipated. The tender result equated to an increase of approximately \$42,000, for a total cost of \$107,069 as reflected on the cost chart provided below.

It is important to note that this is an extremely specialized vehicle consisting of a modified pickup truck cab, frame and drive-train, with a specialized animal containment rear compartment designed specifically for safe humane care and control, segregation and disease isolation (e.g. between wildlife and domestic animals). The public health risk associated with not having such specialized vehicles was the key contributing factor and evidenced during the rabies outbreak in Hamilton. It is equally important to note that staff also considered the future potential costs for replacement vehicles, including anticipating that the specialized rear containment compartment may be removed and reinstalled on future replacement vehicles, adding additional value to this purchase beyond the expected life of one vehicle.

The estimated cost for the completion of this project and required budget amendment are calculated as follows:

COST CHART:

Total Costs	
	\$
Contract Value (Excl. HST)	102,153
Add: Non-Recoverable HST (1.76%)	1,798
Sub-Total	103,951
Add: 3% Administration Recovery	3,119
Total Costs	107,069

Financial Position	
Capital Project	BY-9540-16
Approved Budget	70,000
Less: Expenses/Commitments to Date	2,967
Available Budget	67,033
Total Costs	107,069
Difference	40,036
Rounded	42,000

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Under the City's Procurement Policy, staff have authority to award the tender assuming this budget amendment is approved. Expiry of the bid provided is June 9, 2017.

Relationship to Term of Council Service Excellence Strategy Map (2014-2018)

The implementation of a Wildlife Response Service, established as a service enhancement to Vaughan Animal Services in September 2016, including the fiscal responsibility in ensuring the purchase of the appropriate related vehicle and equipment directly aligns with the Term of Council Priorities, namely:

- Invest, renew and manage infrastructure and assets;
- Continue to improve the safety and well-being of citizens;
- Meet Council tax rate targets;
- Continue to cultivate environmental sustainable city.

Regional Implications

There are no regional implications from the recommendations of this report.

Conclusion

The implementation of Vaughan's Wildlife Response Service was a direct enhancement to services provided by Vaughan Animal Service and was introduced to meet community needs and expectations. A specialized vehicle is therefore required to support these services.

In accordance with the details provided above, the draw on the City-Wide Development Charges Public Works Reserve, combined with the closing of Capital Project BY-9541-16, Wildlife Intake and Holding Area, which results in \$31,188.70 being returned to the Capital from Taxation Reserve, results in a net increase of no more than \$10,812 and will ensure that there is no property tax impact from this budget amendment.

Therefore, staff recommend that the budget for Capital Project BY-9540-16, Animal Control Vehicle, be increased in the amount of \$42,000.00 and that Council grant the necessary approvals accordingly.

Attachments

None.

Report prepared by:

Susan Kelly,
Manager, Animal Services

CAPITAL BUDGET AMENDMENT REQUEST – BY-9540-16 ANIMAL CONTROL VEHICLE**Recommendations**

The Deputy City Manager, Community Services, and the Director, By-law & Compliance, Licensing & Permit Services, in consultation with the Director of Fleet Management Services, the Director of Financial Planning & Development Finance, Deputy City Treasurer, and the Director of Procurement Services recommend:

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Contribution to Sustainability

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Economic Impact

This budget amendment would result in an increase of \$42,000 to Capital Project BY-9540-16. Current forecasts indicate that the City-Wide Development Charges Public Works Reserve can accommodate the \$37,800 draw without impacting future plans.

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It is important to note that this is an extremely specialized vehicle consisting of a modified pickup truck cab, frame and drive-train, with a specialized animal containment rear compartment designed specifically for safe humane care and control, segregation and disease isolation (e.g. between wildlife and domestic animals). The public health risk associated with not having such specialized vehicles was the key contributing factor and evidenced during the rabies outbreak in Hamilton. It is equally important to note that staff also considered the future potential costs for replacement vehicles, including anticipating that the specialized rear containment compartment may be removed and reinstalled on future replacement vehicles, adding additional value to this purchase beyond the expected life of one vehicle.

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Attachments

None.

Report prepared by:

Susan Kelly,
Manager, Animal Services

Respectfully submitted,

Mary Reali,
Deputy City Manager,
Community Services

Gus Michaels,
Director, By-law & Compliance,
Licensing & Permit Services.