

CITY OF VAUGHAN

EXTRACT FROM COUNCIL MEETING MINUTES OF MAY 6, 2014

Item 1, Report No. 6, of the Finance, Administration and Audit Committee, which was adopted without amendment by the Council of the City of Vaughan on May 6, 2014.

**1 KLEINBURG BUSINESS IMPROVEMENT AREA (KBIA) -
APPOINTMENTS, BUDGET AND LEVY
WARD 1**

The Finance, Administration and Audit Committee recommends approval of the recommendation contained in the following report of the Commissioner of Finance & City Treasurer and the Director of Financial Services, dated April 28, 2014:

Recommendation

The Commissioner of Finance & City Treasurer and the Director of Financial Services, in consultation with the Manager of Property Tax & Assessment, recommend:

1. That the appointments to the Kleinburg Business Improvement Association (KBIA) Management Board members for the term as submitted in Attachment 1 by the KBIA Chair, be approved; and
2. That in accordance with the request from the Board of Management, Council approve the 2014 KBIA budget in the amount of \$40,000 and these funds be forwarded accordingly.

Economic Impact

There is no economic impact to the City of Vaughan.

Communications Plan

Council's decision will be communicated to the Chair of the KBIA.

Purpose

The purpose of this report is to bring forward for Council's consideration and approval the appointment of the KBIA Management Board members submitted by the KBIA Chair, to approve the KBIA budget as requested and to authorize staff to remit, levy, and collect the special charge related to the KBIA. The budget will provide funds for promotion and visual enhancement of the area, advertising and special events. The source of funding is not from the City's general levy, but is collected on behalf of the KBIA by the City from each member of KBIA.

Background - Analysis and Options

The KBIA recently held their Annual General Meeting (AGM) at which the Board of Management members were appointed. The KBIA Chair has submitted the names of eight (8) voting members plus three (3) Executive Members for Council's approval (Attachment 1).

Each year the KBIA submits a budget for Council's approval. The 2014 budget amount of \$40,000 was approved by the Board of Management and accepted by the KBIA membership at the AGM in March 2014. The 2013 budget amount was \$23,500. The amount is levied to all commercial property within the BIA boundary, utilizing the taxable commercial assessment of each property.

The minimum and maximum special charge to pay for the 2014 budget amount is \$500 minimum and \$5,000 maximum per amended By-law 169-84.

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Relationship to Vaughan Vision 2020

This report is consistent with the priorities previously set by Council and the necessary resources have been allocated and approved.

Regional Implications

There are no Regional Implications in this Report.

Conclusion

Council's consideration of the recommendations set out in this report is requested.

Council approval of the proposed budget provides funds to the KBIA and authorizes staff to remit, levy, and collect the funds. The source of funding is not from the City's general levy, but is collected on behalf of the KBIA by the City from each member of KBIA.

Attachments

Attachment 1 – KBIA Board of Management and Executive
Attachment 2 – KBIA Proposed 2014 Budget

Report prepared by:

Maureen E. Zabiuk, A.I.M.A., CMTP
Manager, Property Tax & Assessment
Ext. 8268

(A copy of the attachments referred to in the foregoing have been forwarded to each Member of Council and a copy thereof is also on file in the office of the City Clerk.)

**KLEINBURG BUSINESS IMPROVEMENT AREA (KBIA) -
APPOINTMENTS, BUDGET AND LEVY
WARD 1**

Recommendation

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Report prepared by:

Maureen E. Zabiuk, A.I.M.A., CMTP
Manager, Property Tax & Assessment
Ext. 8268

Respectfully submitted,

John Henry
Commissioner of Finance & City Treasurer

Barry E. Jackson, CGA
Director of Financial Services

Kleinburg Business Improvement Association
Managing Board
As of March 27th, 2014.

BIA Board Members: (Max. of 12)

Voting Members: (8)

1. Dwayne Cawley (RBC)	Business
2. Eric Laichter (Green Apple Dentistry)	Business
3. Frank Greco (Canadiana Square)	Business & Property Owner
4. Giovanna Luciani-Lamb (BonBons & Brittle)	Business
5. Cinzia Recine (Property Owner)	Property Owner
6. Delia Romano-Virgilio (Violets & Dahlias)	Business & Property Owner
7. Louise Zembal (Hawthorne House)	Business
8. Natalie Cinquemani (Terra Cotta)	Business

***Non-Voting Members: (3)**

8. Tim Arnott	(BinderTwine Committee)
9. Kim Good	(McMichael Canadian Art Collection)
10. Dolores Rotondo	(City of Vaughan)

Resigned: (1)

Maria Furlano (Sweet & Elegant)	Business Moved
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Board Member Positions Available: 1 (max. of 12)

Member Type (Business and/or Property Owner):

Business Owners/Staff (4)
Property Owners (1)
Business & Property Owners (2)

Executive Members (All Business Owners/ Staff)

Chair: Louise Zembal
Treasurer: Dwayne Cawley
Secretary: Giovanna Luciani-Lamb



Mr. J. Abrams, City Clerk
Ms. Maureen Zabiuk,
City of Vaughan
2141 Major Mackenzie Dr.,
Vaughan, ON L6A 1T1

March 27, 2014

Dear Mr. Abrams & Ms. Zabiuk,

RE: Kleinburg BIA 2014 Budget

Please be advised that the Kleinburg BIA approved its Budget for 2014 at its Annual General Meeting held on March 26, 2014. The approved Kleinburg BIA Budget is attached. The BIA members approved the following:

"The Kleinburg BIA approves its 2014 Budget of \$40,000 plus its current funds of \$5,102.01 as of March 26th, 2014 for a total **BIA 2014 Budget of \$45,102.01**. Further, that the approved 2014 BIA Budget be forwarded to the City of Vaughan for approval."

Yours truly,

A handwritten signature in black ink, appearing to read 'L. Zembal', followed by a horizontal line.

Louise Zembal, KBIA Chair
louisezembal@rogers.com
tel: 905-893-1059



KLEINBURG BIA 2014 BUDGET

Date: Wednesday March 26, 2014

The approved BIA Budget for 2014 is \$45,102.01

The breakdown is as follows:

- * Insurance - \$1,500.00
- * Christmas decorations - \$5,000.00
- * Website Management - \$2,000.00
- * Gateway Welcome Sign - \$2,500.00
- * Contingency Funds - \$3,000.00
- * Advertising and Marketing - \$31,102.01

Funds to be collected by the City of Vaughan: \$40,000.00

P.O. Box 152, Kleinburg, Ontario L0J 1C0
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Email: kleinburgBIA@kleinburgvillage.ca