

EXTRACT FROM COUNCIL MEETING MINUTES OF FEBRUARY 21, 2017

**3 CANADA 150 COMMUNITY INFRASTRUCTURE PROGRAM
BUDGET AMENDMENTS AND PROPOSED PROCUREMENT PLAN
PARKS DEVELOPMENT PROJECTS**

Recommendation

1. That Capital Project PK-6571-17 Maxey Park Playground Development be amended to increase the approved project budget by grant funding in the amount of \$72,600 and that Capital Project PK-6359-14 Maxey Park Parking Lot Expansion be consolidated into Capital Project PK-6571-17;
2. That Capital Project PK-6540-16 Chancellor District Park Playground Replacement and Safety Surfacing be amended to increase the approved budget by grant funding in the amount of \$181,500;
3. That Capital Project PK-6476-20 Matthew Park Shade Structure be advanced from 2020 to 2017 and be increased by \$5,000 to a total budget of \$140,000, funded \$ 93,800 from the capital taxation reserve and \$46,200 from approved grant funding;
4. That staff be authorized to enter into single source contracts for the design and installation of shade structures at North Thornhill Community Centre and Matthew Park;
5. That the Deputy City Manager, Planning & Growth Management be provided the delegated authority to award contracts for the completion of Canada 150 Community Infrastructure Program projects identified in this report, notwithstanding the City's Consolidated Purchasing Policy, provided that the total contract award amounts are within approved budget; and
6. That inclusion of this matter on a Public Committee or Council agenda with respect to amending the capital budgets identified in the above recommendations be deemed sufficient notice pursuant to Section 2(1) (c) of By-Law 394-2002 as amended.

Objective 2.3 To create a City with sustainable built form.

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Objective 4.1 To foster a City with strong social cohesion, an engaging arts scene, and a clear sense of its culture and heritage.

Economic Impact

In July of 2015 the City received \$780,171 from the first intake of the Canada 150 Community Infrastructure Program, \$143,063 of which is to support completion of two (2) parks development infrastructure renewal projects including Oakbank Pond Boardwalk Reconstruction (Ward 5) and North Thornhill Community Centre Playground Shade Structure (Ward 4). Funding for completion of these projects was approved as part of the 2016 Capital Budget and implementation of these projects is already in progress.

In late December of 2016 the City was advised it was successful in securing an additional \$300,300 in Federal grant funding from the second intake of the Canada 150 Community Infrastructure Program for three (3) additional parks development projects including Maxey Park Playground Expansion (Ward 2), Chancellor District Park Playground Redevelopment (Ward 3) and Matthew Park Shade Structure (Ward 3). This recent approval brings the total amount of Federal grant funding received for Parks Development projects under the Canada 150 Community Infrastructure Program to \$443,363.

In order to expedite these projects from an administrative perspective, the following budget amendments are proposed:

Maxey Park Playground Expansion and Parking Lot Improvements		
Financial Summary – Maxey Park (Ward 2)	PK-6359-14 Maxey Park Parking Lot Expansion	PK-6571-17 Maxey Park Playground Development
Approved capital budget	\$90,867	\$205,000
Consolidate PK-6359-14 with PK-6571-17	-\$90,867	\$90,867
Revised capital budget – PK-6571-17	\$0.00	\$295,867
Capital budget amendment – Funding Sources:		
Canada 150 Grant		\$72,600
Total revised capital budget – PK-6571-17		\$368,467

Chancellor District Park Playground Redevelopment	
Financial Summary – Chancellor District Park (Ward 3)	PK-6540-16 Chancellor District Park Playground Redevelopment
Approved capital budget	\$546,375
Capital budget amendment – Funding Sources:	
Canada 150 Grant	\$181,500
Total revised capital budget – PK-6540-16	\$727,875

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Matthew Park Shade Structure	
Financial Summary – Matthew Park (Ward 3)	PK-6476-20 Matthew Park Shade Structure
Recognized capital forecast budget amount	\$135,000
Capital budget amendment – Funding Sources:	
Capital Taxation Reserve	\$5,000
Total revised capital budget – PK-6476-20*	\$140,000
*Funding Sources for total project budget:	
Capital Taxation Reserve	\$93,800
Grant funding	\$46,200

Capital Project Detail Sheets for the above projects are appended as Attachments 1 to 4.

Communications Plan

Consultation with project stakeholders and local residents is a key component of the parks development process for these projects. Staff will work with the local Councillor for each project to coordinate public consultation with project stakeholders and/or the local community as appropriate.

Staff will also coordinate with Corporate Communications to develop promotion and marketing initiatives to raise awareness of these projects including coordination of any required communication standards for the Canada 150 Community Infrastructure Program such as inclusion of funding partner logos and multi-stakeholder news releases, etc.

Purpose

The purpose of this report is to seek Council approval for budget amendments and proposed procurement plans for implementation of Canada 150 Community Infrastructure Program grant projects in order to expedite project completion before the stated deadline of March 31, 2018.

Background - Analysis and Options

In June 2016 Council considered Item 42, Report No. 27 of the Committee of the Whole which recommended that an application package be submitted for the second intake of the Canada 150 Community Infrastructure Program. The list of proposed projects to be considered for grant funding under this program included 20 projects with a total cost of \$7.1 million with potential Federal funding of up to \$2.3 million.

In late December of 2016 the City was advised that it was successful in securing grant funding totaling \$300,300 as part of the second intake for Canada 150 grant funding. The successful projects include Maxey Park Playground Expansion (Ward 2), Chancellor District Park Playground Redevelopment (Ward 3) and Matthew Park Shade Structure (Ward 3). Prior to this, the City previously secured Federal grant funding of \$143,063 as part of the initial intake of the Canada 150 Community Infrastructure Program for the completion of the Oakbank Pond Boardwalk Reconstruction and North Thornhill Community Centre Playground Shade Structure.

The deadline for completion of all projects (both intake 1 and intake 2) under the Canada 150 Community Infrastructure Program is March 31, 2018. The initial two (2) projects have already been started and the additional three (3) projects are planned to begin immediately, however this will require a reprioritization of parks development projects.

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In order to meet the prescribed completion deadline of March 31, 2018 staff are seeking Council approval on a proposed procurement plan for the projects as listed below.

Maxey Park Playground Expansion and Parking Lot Improvements (Ward 2)

This project includes expansion of the existing playground at Maxey Park and associated park improvements including parking lot expansion which was previously approved for completion in 2014. Deputations made by residents during the 2016 budget deliberations requested the playground expansion and park improvements in order to revitalize the park to meet the evolving needs of the growing community due to local urbanization and intensification. Conceptual designs are in progress by staff as well as the hiring of a consultant Landscape Architect to lead this project to completion. Staff met with the local Ward Councillor and representatives from the local community to define the project prior to submitting the grant application. Project details and proposed procurement for this project are as follows:

- Total revised project budget of \$368,467 (approved budget of \$205,000 playground, \$90,867 parking lot, plus grant funding of \$72,600)
- Request budget amendment and consolidation to combine project administration and to increase approved project budget by grant funding amount
- Additional project funding will be used to offset cost for consultant to lead and manage the project and for some additional scope/allowance for improvements
- Request delegated authority to award construction tender if within budget for completion in 2017/2018

Chancellor District Park Playground Improvements (Ward 3)

This project includes complete redevelopment of the existing playground area at Chancellor District Park including the installation of new play equipment, rubber surfacing, walkways, seating areas and shade structure. Accessibility improvements and integration of the existing water play area will be incorporated into the overall playground design and redevelopment. Conceptual designs are in progress by staff as well as the hiring of a consultant Landscape Architect to lead this project to completion. A public consultation process will be developed in coordination with the local Ward Councillor. Project details and proposed procurement for this project are as follows:

- Total revised project budget of \$727,875 (approved budget of \$546,375 plus grant funding of \$181,500)
- Request budget amendment to increase approved project budget by grant funding amount
- Additional project funding will be used to offset cost for consultant to lead and manage the project and for some additional scope/allowance for improvements
- Request delegated authority to award construction tender if within budget for completion in 2017/2018

Matthew Park Shade Structure (Ward 3)

This project includes installation of a prefabricated shade structure and associated landscape works at Matthew Park to accommodate community use, picnics and children's camp activities. Staff have previously met with interested user groups to define the project and additional consultation will take place with the local Ward Councillor and stakeholders to confirm the final structure design. Staff recommend entering into a single source contract for completion of this project once the type of shade structure has been selected. Project details and proposed procurement for this project are as follows:

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- Total revised project budget of \$140,000 (including grant funding of \$46,200)
- Concept design completed by Staff
- Request approval for single source award to supplier/manufacture for installation of specific equipment in 2017 (Vendor TBD)

North Thornhill Community Centre Playground Shade Structure (Ward 4)

This project includes installation of prefabricated shade structures in the playground area at North Thornhill Community Centre. This park location receives intensive use and staff have received numerous requests to increase shade in this area. Conceptual designs are in progress by staff and consultation with the local Ward Councillor and stakeholders are in the process of being undertaken to confirm the final design. Staff recommend entering into a single source contract for completion of this project once the type of shade structure has been selected. Project details and proposed procurement for this project are as follows:

- Total project budget of \$207,084 (including grant funding of \$66,931)
- Concept design completed by Staff
- Request approval for single source award to supplier/manufacture for installation of specific equipment in 2017 (Vendor TBD)

Oakbank Pond Boardwalk Reconstruction (Ward 5)

This project includes design and reconstruction of the existing boardwalk areas at Oakbank Pond. Staff have retained a consultant Landscape Architect to lead and manage this project. Preliminary designs, consultation with the local Ward Councillor and a community meeting were completed in 2016 to receive input and comments. Detailed design is currently in progress for construction in 2017/2018. Project details and proposed procurement for this project are as follows:

- Total project budget of \$275,871 (including grant funding of \$76,161)
- Consultant is already retained and design is in progress for tender and construction in 2017/2018
- Tender to be issued by Procurement Services via standard process

Relationship to Term of Council Service Excellence Strategy Map (2016-2018)

Completion of the Canada 150 Community Infrastructure Program projects directly assist in fulfilling the following 2014-2018 Term of Council priorities:

- Support and promote arts, culture, heritage and sports in the community
- Invest, renew and manage infrastructure and assets

Regional Implications

N/A

Conclusion

The City of Vaughan was successful in being awarded a total of \$443,363 in Canada 150 Community Infrastructure Program grant funding to support completion of much needed park facility improvements. Implementation of the grant funded projects is underway and will require reprioritization of parks development projects in order to meet the established project completion

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deadline of March 31, 2018. To expedite delivery of these projects staff is seeking Council approval for required budget amendments and a proposed procurement plan.

Attachments

1. Capital Project Detail Sheet PK-6571-17 Maxey Park Playground Development
2. Capital Project Detail Sheet PK-6359-14 Maxey Park Parking Lot Expansion
3. Capital Project Detail Sheet PK-6540-16 Chancellor District Park Playground Replacement & Safety Surfacing
4. Capital Project Detail Sheet PK-6476-20 Matthew Park Shade Structure

Report prepared by:

Melanie Morris, Manager of Parks Development & Construction, Ext. 8058
Richard Fournier, Project Manager, Parks Development, Ext. 8102

(A copy of the attachments referred to in the foregoing have been forwarded to each Member of Council and a copy thereof is also on file in the Office of the City Clerk.)

**CANADA 150 COMMUNITY INFRASTRUCTURE PROGRAM
BUDGET AMENDMENTS AND PROPOSED PROCUREMENT PLAN
PARKS DEVELOPMENT PROJECTS**

Recommendation

The Deputy City Manager, Planning & Growth Management and the Director of Parks Development in consultation with the Chief Financial Officer & City Treasurer, Director of Financial Planning and Development Finance & Deputy City Treasurer and the Director of Procurement Services, recommend:

1. That Capital Project PK-6571-17 Maxey Park Playground Development be amended to increase the approved project budget by grant funding in the amount of \$72,600 and that Capital Project PK-6359-14 Maxey Park Parking Lot Expansion be consolidated into Capital Project PK-6571-17;
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Contribution to Sustainability

These projects support the priorities previously set by Council in Green Directions Vaughan, specifically:

- Objective 2.2 To develop Vaughan as a City with maximum green space and an urban form that supports our expected population growth.
- Objective 2.3 To create a City with sustainable built form.
- Objective 4.1 To foster a City with strong social cohesion, an engaging arts scene, and a clear sense of its culture and heritage.

Economic Impact

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North Thornhill Community Centre Playground Shade Structure (Ward 4)

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Oakbank Pond Boardwalk Reconstruction (Ward 5)

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Relationship to Term of Council Service Excellence Strategy Map (2016-2018)

Completion of the Canada 150 Community Infrastructure Program projects directly assist in fulfilling the following 2014-2018 Term of Council priorities:

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- Invest, renew and manage infrastructure and assets

Regional Implications

N/A

Conclusion

The City of Vaughan was successful in being awarded a total of \$443,363 in Canada 150 Community Infrastructure Program grant funding to support completion of much needed park facility improvements. Implementation of the grant funded projects is underway and will require reprioritization of parks development projects in order to meet the established project completion deadline of March 31, 2018. To expedite delivery of these projects staff is seeking Council approval for required budget amendments and a proposed procurement plan.

Attachments

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4. Capital Project Detail Sheet PK-6476-20 Matthew Park Shade Structure

Report prepared by:

Melanie Morris, Manager of Parks Development & Construction, Ext. 8058
Richard Fournier, Project Manager, Parks Development, Ext. 8102

Respectfully submitted,

John MacKenzie,
Deputy City Manager
Planning & Growth Management

Jamie Bronsema,
Director of Parks Development

ATTACHMENT 1




Project Summary

Project Description		Project Number: PK-6571-17 Project Title: Block 44 Maxey Park Playground Development (WN4) Asset Type: PKS004 Parks Facilities Department: Parks Development Budget Year: 2017 Scenario Name: Main Project Stage: Current Year Approved/ Future Years Recognized Regions: Ward 2 Project Type: Growth/Equipment		Approval Year: 2017 Scenario Active: Yes TCA: Yes
Scope of work includes expansion of children's playground, safety surfacing and associated works to meet current Canadian Safety Association (CAN/CSA-Z614-07 R2012) guidelines.		Project Timelines		
6 months Planning and Design 3 months Tender and Award 3 months Construction 12 months Warranty		Other Dept Impact		
Scenario Description		Parks & Forestry Operations		
Project Forecast		Project Detailed 2017		
Budget Year	Total Expense	Total Revenue	Difference	Total Amount
2017	205,000	205,000	0	
2018	0	0	0	158,070
2019	0	0	0	15,000
2020	0	0	0	5,970
2021 & Beyond	0	0	0	25,960
	205,000	205,000	0	Total Expense: 205,000
		Revenue 41080 - 8820 City Wide DC - Park Dev. 50000 - 8843 Transfer from Taxation Total Revenue: 205,000		
Related Projects		Operating Budget Impact		
	Budget Year	FTE Impact	Total Expense	Total Revenue
	2017	0.0	0	0
	2018	0.0	0	0
	2019	0.0	0	0
	2020	0.0	0	0
	2021 & Beyond	0.0	0	0
ARR:		-		
Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2017	Jan 2, 2017	Melanie Morris	Jamie Bronsema	Jun 28, 2019

ATTACHMENT 2



Project Summary

<div>VAUGHAN</div>				Project Summary				
Project Description				Project Number: PK-6359-14 Project Title: Maxey Park - Parking Lot Expansion Asset Type: PKS004 Parks Facilities Department: Parks Development Budget Year: 2014 Scenario Name: Main Project Stage: Current Year Approved/ Future Years Recognized Regions: Ward 2 Project Type: New Infrastructure <div>Approval Year: 2014 Scenario Active: Yes TCA: Yes</div>				
Parking lot expansion at Maxey Park. Large events at this location require provision of additional parking spaces. Referred to the budget process by F&A September 2012.				Project Timelines				
Scenario Description				8 months Planning and Design 8 months Tendering and Construction				
Project Forecast				Other Dept Impact				
				Parks and Forestry Operations				
				Project Detailed 2014				
Budget Year	Total Expense	Total Revenue	Difference	Object Expense	Description	Total Amount		
2014	90,867	90,867	0	01001 - 8801	Contractors	73,000		
2015	0	0	0	01001 - 8802	Consultant	7,200		
2016	0	0	0	01001 - 8805	3% Administration Cost	2,647		
2017	0	0	0	01001 - 8812	Contingency	8,020		
2018 & Beyond	0	0	0	Total Expense:		90,867		
				Revenue		90,867		
				50000 - 8843		90,867		
				Transfer from Taxation		90,867		
				Total Revenue:		90,867		
Related Projects				Operating Budget Impact				
				Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
				2014	0.0	0	0	0
				2015	0.0	0	0	0
				2016	0.0	0	0	0
				2017	0.0	0	0	0
				2018 & Beyond	0.0	0	0	0
				ARR:				
Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date				
2012	Apr 2, 2014	Martin Tavares/Melanie Morris	Jamie Bronsema	Oct 30, 2015				

ATTACHMENT 3




Project Summary

Project Description		Project Number: PK-6540-16 Project Title: Chancellor District Park-Playground Replacement and Safety Surfacing Asset Type: PKS004 Parks Facilities Department: Parks Development Budget Year: 2016 Scenario Name: Main Project Stage: Current Year Approved/ Future Years Recognized Regions: Ward 3 Project Type: Infrastructure Replacement		Approval Year: 2016 Scenario Active: Yes TCA: Yes
Scope of work includes replacement of play equipment, safety surfacing and associated works to meet the current Canadian Safety Association(CAN/CSA-Z614-07(R2012) guidelines.		Project Timelines		
Scenario Description Other Dept Impact Parks Operations		8 months Planning and Design 6 months Tender and Award 4 months Construction 12 months Warranty		
Project Forecast		Project Detailed 2016		
Budget Year	Total Expense	Total Revenue	Difference	Total Amount
2016	546,375	546,375	0	
2017	0	0	0	481,037
2018	0	0	0	1,200
2019	0	0	0	15,914
2020 & Beyond	0	0	0	48,224
	546,375	546,375	0	546,375
		Revenue 60188 - 8844 Parks Infra. Reserve Total Revenue: 546,375		
Related Projects		Operating Budget Impact		
Budget Year	FTE Impact	Total Expense	Total Revenue	Difference
2016	0.0	0	0	0
2017	0.0	0	0	0
2018	0.0	0	0	0
2019	0.0	0	0	0
2020 & Beyond	0.0	0	0	0
ARR:				
Year Identified	Start Date	Project Owner	Project Sponsor	Completion Date
2015	Mar 1, 2016	Melanie Morris	Jamie Bronsema	Oct 30, 2018



Project Summary

<div> Project Summary</div>				<div>Project Number: PK-6476-20 Project Title: Matthew Park - Shade Structure Asset Type: PKS004 Parks Facilities Department: Parks Development Budget Year: 2017 Scenario Name: Main Project Stage: Current Year Approved/ Future Years Recognized Regions: Ward 3 Project Type: New Infrastructure</div> <div>Approval Year: 2020 Scenario Active: Yes TCA: Yes</div>			
Project Description				Project Timelines			
New shade structure to accommodate community request for gathering space and picnics. Supported by the Active Together Master Plan as a permitted picnic space and also potential use by the summer camps.				6 months Planning 3 months Construction			
Scenario Description				Other Dept Impact			
Community group request.				Parks Operations and Buildings and Facilities			
Project Forecast				Project Detailed 2020			
Budget Year		Total Expense	Total Revenue	Difference	Object	Description	Total Amount
2017		0	0	0	Expense		
2018		0	0	0	01001 - 8801 Contractors		114,134
2019		0	0	0	01001 - 8802 Consultant		5,019
2020		135,000	135,000	0	01001 - 8805 3% Administration Cost		3,932
2021 & Beyond		0	0	0	01001 - 8812 Contingency		11,915
		135,000	135,000	0	Total Expense:		135,000
					Revenue		
					50000 - 8843 Transfer from Taxation		135,000
					Total Revenue:		135,000
Related Projects				Operating Budget Impact			
Budget Year		FTE Impact	Total Expense	Total Revenue	Difference		
2017		0.0	0	0	0		
2018		0.0	0	0	0		
2019		0.0	0	0	0		
2020		0.0	0	0	0		
2021 & Beyond		0.0	0	0	0		
ARR:							
Year Identified		Start Date	Project Owner	Project Sponsor		Completion Date	
2014		Feb 1, 2020	Melanie Morris	Jamie Bronsema		Dec 30, 2023	

Project Number: PK-6476-20
Project Title: Mathew Park - Shade Structure
Asset Type: PKS004 Parks Facilities
Department: Parks Development
Budget Year: 2017
Scenario Name: Main
Project Stage: Current Year Approved/ Future Years Recognized
Regions: Ward 3
Project Type: New Infrastructure

Approval Year: 2020
Scenario Active: Yes
TCA: Yes

Project Timelines

6 months Planning
 3 months Construction

Other Dept Impact

Parks Operations and Buildings and Facilities

Project Detailed 2020

Object	Description	Total Amount
Expense		
01001 - 8801	Contractors	114,134
01001 - 8802	Consultant	5,019
01001 - 8805	3% Administration Cost	3,932
01001 - 8812	Contingency	11,915
Total Expense:		135,000
Revenue		
50000 - 8843	Transfer from Taxation	135,000
Total Revenue:		135,000