

CITY OF VAUGHAN

EXTRACT FROM COUNCIL MEETING MINUTES OF JANUARY 19, 2016

Item 3, Report No. 1, of the Finance, Administration and Audit Committee, which was adopted without amendment by the Council of the City of Vaughan on January 19, 2016.

**3 CAPITAL BUDGET AMENDMENT AND AWARD OF TENDER T15-038 - SUPPLY AND
 DELIVERY OF LIGHT DUTY VEHICLES**

The Finance, Administration and Audit Committee recommends approval of the recommendation contained in the following report of the Deputy City Manager of Public Works, dated January 11, 2016:

Recommendation

The Deputy City Manager of Public Works, in consultation with the Director of Purchasing Services and the Director of Financial Planning & Development Finance and Deputy City Treasurer, recommends:

1. That Part A and B of Tender T15-038 - Supply and Delivery of Light Duty Vehicles be awarded to Barrie Chrysler Dodge Jeep Ram Ltd. in the amount of \$916,672.00 (Part A – \$418,160.00, Part B – \$498,512.00) plus provisional items in the amount of \$100,100.00 and any applicable taxes;
2. That Part C, D and E of Tender T15-038 - Supply and Delivery of Light Duty Vehicles be awarded to East Court Ford Lincoln Ltd. in the amount of \$310,911.30 (Part C- \$120,777.30, Part D - \$164,565.00 and Part E - \$25,569.00) plus provisional items of \$240,929.00 and any applicable taxes;
3. That Council approve the addition of supplemental Bluetooth, rear-camera, extended roof height provisions for improved operator safety and operational accessory needs;
4. That the above award amounts including all provisional items, taxes and administrative recovery be funded from the approved capital project budgets as outlined in Attachment #1;
5. That the approved capital project budgets be amended as outlined in Attachment #1 with a net capital budget increase of \$66,414.00 to be funded from the Vehicle Replacement Reserve and \$4,722.00 to be funded from the City-Wide Development Charges Fleet Reserve to fund the added safety features outlined above;
6. That the inclusion of this matter on a Public Committee or Council agenda with respect to increasing the capital budgets as outlined in Attachment #1 is deemed sufficient notice pursuant to Section 2(1)(c) of By-Law 394-2002 as amended; and
7. That the Mayor and City Clerk be authorized to sign the necessary documents.

Contribution to Sustainability

N/A

Economic Impact

A total of forty-six (46) units are being purchased with funding from 2014 and 2015 approved capital projects as outlined in Attachment #1. An overall capital budget amendment of \$71,135.00 is required to fund provisions for added safety features such as Bluetooth, rear-cameras and extended roof height as well as operational accessories such as plow and salt spreader attachments as required in the approved capital projects.

CITY OF VAUGHAN

EXTRACT FROM COUNCIL MEETING MINUTES OF JANUARY 19, 2016

Item 3, Finance Report No. 1 – Page 2

The capital project budget increases are outlined in Attachment #1, with \$66,414.00 to be funded from the Vehicle Replacement Reserve and \$4,722.00 to be funded from City-Wide Development Charges Fleet Reserve.

Communications Plan

N/A

Purpose

The purpose of this report is to recommend that Part A and B of Tender T15-038 Supply and delivery of Light Duty Vehicles, be awarded to Barrie Chrysler Dodge Jeep Ram Ltd. in the amount of \$916,672.00 plus provisional items of \$100,100.00 and any applicable taxes and Part C, D and E of Tender T15-038 - Supply and Delivery of Light Duty Vehicles be awarded to East Court Ford Lincoln Ltd. in the amount of \$310,911.30 plus provisional items of \$240,929.00 and any applicable taxes.

Background - Analysis and Options

Subject bid Advertisement was posted on City website, Bidding & OPBA on October 1, 2015, with the closing date of October 16, 2015. One (1) Addendum issued to answer questions received. Nine (9) potential bidders picked up the documents and four (4) bidders submitted bids. Upon review bids from following two (2) bidders are declared compliant:

1. Barrie Chrysler Dodge
2. East Court Lincoln
3. Donway Ford Sales
4. Durham Chrysler Dodge

Compliant Bidders	PART A	PART B	PART C	PART D	PART E
Barrie Chrysler Dodge Jeep RAM Ltd. Barrie, ON	*\$470,430.00	\$498,512.00	\$124,150.00	Did not meet minimum required specifications	\$26,892.00
East Court Ford Lincoln Agincourt, ON	\$590,654.70	\$516,165.30	\$120,777.30	\$164,565.00	\$25,569.00

* Award prices adjusted to reflect required vehicles

Staff have reviewed the bids for mathematical errors and are satisfied the lowest bidders meets the specifications. The award does not exactly match the bids submitted due to a variance in number of trucks purchased and procurement of provisional items.

Total provisional items of \$100,100 in Part A and B include Bluetooth and rear-camera features on all vehicles for improved safety as well as operational accessory needs such as 4x4 and plow and salt spreader attachments where required to meet the vehicle specifications in the approved capital projects.

CITY OF VAUGHAN

EXTRACT FROM COUNCIL MEETING MINUTES OF JANUARY 19, 2016

Item 3, Finance Report No. 1 – Page 3

Total provisional items of \$240,929 in Part C, D and E include the same added safety features such as Bluetooth and rear-camera on all vehicles as well as extended roof height on cargo vans and operational accessories required to meet project specifications. In addition, Part E provisions include \$204,552 for 8 additional vehicles for Building Standards. These vehicles were included as provisional items in the bid document as capital funding had not been approved at the time the bid was released. Council approval for the procurement of these 8 vehicles was received on November 17, 2015.

Relationship to Term of Council Service Excellence Strategic Map Plan (2014-2018)

The purchase of goods and service meets the following portion of the strategic plan:

Goal: Service Excellence

Theme: Demonstrate Excellence in Service Delivery - by ensuring resources are in place to allow staff to consistently achieve excellent customer service levels.

Goal: Organizational Excellence

Theme: Manage Corporate Assets – by enhancing productivity, cost effectiveness and innovation and to ensuring financial stability.

Regional Implications

N/A

Conclusion

It is recommended that Tender T15-038 - Supply and Delivery of Light Duty Vehicles Part A and B be awarded to Barrie Chrysler Dodge Jeep Ram Ltd. and that Part C, D and E of the tender be awarded to East Court Ford Lincoln Ltd. as outlined in the above recommendations and being the lowest bidders meeting specifications for the respective parts of the tender.

Attachment

1. List of Capital Projects

Report prepared by:

Tony Greco
Fleet Supervisor

(A copy of the attachments referred to in the foregoing have been forwarded to each Member of Council and a copy thereof is also on file in the office of the City Clerk.)

CAPITAL BUDGET AMENDMENT AND AWARD OF TENDER T15-038 - SUPPLY AND DELIVERY OF LIGHT DUTY VEHICLES**Recommendation**

The Deputy City Manager of Public Works, in consultation with the Director of Purchasing Services and the Director of Financial Planning & Development Finance and Deputy City Treasurer, recommends:

1. That Part A and B of Tender T15-038 - Supply and Delivery of Light Duty Vehicles be awarded to Barrie Chrysler Dodge Jeep Ram Ltd. in the amount of \$916,672.00 (Part A – \$418,160.00, Part B – \$498,512.00) plus provisional items in the amount of \$100,100.00 and any applicable taxes;
2. That Part C, D and E of Tender T15-038 - Supply and Delivery of Light Duty Vehicles be awarded to East Court Ford Lincoln Ltd. in the amount of \$310,911.30 (Part C- \$120,777.30, Part D - \$164,565.00 and Part E - \$25,569.00) plus provisional items of \$240,929.00 and any applicable taxes;
3. That Council approve the addition of supplemental Bluetooth, rear-camera, extended roof height provisions for improved operator safety and operational accessory needs;
4. That the above award amounts including all provisional items, taxes and administrative recovery be funded from the approved capital project budgets as outlined in Attachment #1;
5. That the approved capital project budgets be amended as outlined in Attachment #1 with a net capital budget increase of \$66,414.00 to be funded from the Vehicle Replacement Reserve and \$4,722.00 to be funded from the City-Wide Development Charges Fleet Reserve to fund the added safety features outlined above;
6. That the inclusion of this matter on a Public Committee or Council agenda with respect to increasing the capital budgets as outlined in Attachment #1 is deemed sufficient notice pursuant to Section 2(1)(c) of By-Law 394-2002 as amended; and
7. That the Mayor and City Clerk be authorized to sign the necessary documents.

Contribution to Sustainability

N/A

Economic Impact

A total of forty-six (46) units are being purchased with funding from 2014 and 2015 approved capital projects as outlined in Attachment #1. An overall capital budget amendment of \$71,135.00 is required to fund provisions for added safety features such as Bluetooth, rear-cameras and extended roof height as well as operational accessories such as plow and salt spreader attachments as required in the approved capital projects.

The capital project budget increases are outlined in Attachment #1, with \$66,414.00 to be funded from the Vehicle Replacement Reserve and \$4,722.00 to be funded from City-Wide Development Charges Fleet Reserve.

Communications Plan

N/A

Purpose

The purpose of this report is to recommend that Part A and B of Tender T15-038 Supply and delivery of Light Duty Vehicles, be awarded to Barrie Chrysler Dodge Jeep Ram Ltd. in the amount of \$916,672.00 plus provisional items of \$100,100.00 and any applicable taxes and Part C, D and E of Tender T15-038 - Supply and Delivery of Light Duty Vehicles be awarded to East Court Ford Lincoln Ltd. in the amount of \$310,911.30 plus provisional items of \$240,929.00 and any applicable taxes.

Background - Analysis and Options

Subject bid Advertisement was posted on City website, Biddingo & OPBA on October 1, 2015, with the closing date of October 16, 2015. One (1) Addendum issued to answer questions received. Nine (9) potential bidders picked up the documents and four (4) bidders submitted bids. Upon review bids from following two (2) bidders are declared compliant.:

1. Barrie Chrysler Dodge
2. East Court Lincoln
3. Donway Ford Sales
4. Durham Chrysler Dodge

Compliant Bidders	PART A	PART B	PART C	PART D	PART E
Barrie Chrysler Dodge Jeep RAM Ltd. Barrie, ON	*\$470,430.00	\$498,512.00	\$124,150.00	Did not meet minimum required specifications	\$26,892.00
East Court Ford Lincoln Agincourt, ON	\$590,654.70	\$516,165.30	\$120,777.30	\$164,565.00	\$25,569.00

* Award prices adjusted to reflect required vehicles

Staff have reviewed the bids for mathematical errors and are satisfied the lowest bidders meets the specifications. The award does not exactly match the bids submitted due to a variance in number of trucks purchased and procurement of provisional items.

Total provisional items of \$100,100 in Part A and B include Bluetooth and rear-camera features on all vehicles for improved safety as well as operational accessory needs such as 4x4 and plow and salt spreader attachments where required to meet the vehicle specifications in the approved capital projects.

Total provisional items of \$240,929 in Part C, D and E include the same added safety features such as Bluetooth and rear-camera on all vehicles as well as extended roof height on cargo vans and operational accessories required to meet project specifications. In addition, Part E provisions include \$204,552 for 8 additional vehicles for Building Standards. These vehicles were included

as provisional items in the bid document as capital funding had not been approved at the time the bid was released. Council approval for the procurement of these 8 vehicles was received on November 17, 2015.

Relationship to Term of Council Service Excellence Strategic Map Plan (2014-2018)

The purchase of goods and service meets the following portion of the strategic plan:

Goal: Service Excellence

Theme: Demonstrate Excellence in Service Delivery - by ensuring resources are in place to allow staff to consistently achieve excellent customer service levels.

Goal: Organizational Excellence

Theme: Manage Corporate Assets – by enhancing productivity, cost effectiveness and innovation and to ensuring financial stability.

Regional Implications

N/A

Conclusion

It is recommended that Tender T15-038 - Supply and Delivery of Light Duty Vehicles Part A and B be awarded to Barrie Chrysler Dodge Jeep Ram Ltd. and that Part C, D and E of the tender be awarded to East Court Ford Lincoln Ltd. as outlined in the above recommendations and being the lowest bidders meeting specifications for the respective parts of the tender.

Attachment

1. List of Capital Projects

Report prepared by:

Tony Greco
Fleet Supervisor

Respectfully submitted,

Paul Jankowski
Deputy City Manager

TENDER AWARD T15-038 LIGHT DUTY VEHICLES - CAPITAL PROJECT LISTING

Project #	Project Description	Capital Project Budget	Bid Document (Part A, B, C, D, E)	Bid Amount	Provisional Safety/ Accessory Items	Total Bid Award	Vehicle Upfitting	Taxes	3% Admin. Fee	Total Cost	Budget remaining / (shortfall)	Funding Source
Projects funded from Vehicle Replacement Reserve:												
FL-5160-14	ENG SERVICES-Replace 1088 with 1/2 ton crew cab 4x2 pickup	30,900	A	26,135	1,230	27,365	500	490	851	29,206	1,694	Vehicle Replacement Reserve
FL-5171-14	ENG SERVICES-Replace 1268 with 1/2 ton ext cab 4x2 pickup	27,800	A	26,135	1,230	27,365	500	490	851	29,206	(1,406)	Vehicle Replacement Reserve
FL-5212-14	PW-RDS-Replace 1523 with 1/2 ton ext cab 4x4 pickup	30,900	A	26,135	5,530	31,665	500	566	982	33,713	(2,813)	Vehicle Replacement Reserve
FL-5170-14	Bylaw Enforcement - Replace 1161 with 1/2 ton ext cab 4x4 Pickup	30,900	A	26,135	5,530	31,665	500	566	982	33,713	(2,813)	Vehicle Replacement Reserve
FL-5312-14	PW-Admin-Replace 1059 with a 1/2 ton ext cab 4x2 pickup	27,800	A	26,135	1,230	27,365	500	490	851	29,206	(1,406)	Vehicle Replacement Reserve
FL-5157-15	BYLAW- Replace Unit #1160 with Quad Cab 4x4 Pickup	30,900	A	26,135	5,530	31,665	500	566	982	33,713	(2,813)	Vehicle Replacement Reserve
FL-5158-15	BLDG STNDARDS-Replace Unit #1332 with 1/2 ton Quad Cab 4x2 pickup	27,800	A	26,135	1,230	27,365	500	490	851	29,206	(1,406)	Vehicle Replacement Reserve
FL-5169-15	BYLAW-Replace Unit #1207 with 1/2 Quad Cab 4x4 pickup	30,900	A	26,135	5,530	31,665	500	566	982	33,713	(2,813)	Vehicle Replacement Reserve
FL-5201-15	BYLAW-Replace Unit #1276 with 1/2 ton Quad Cab 4x4 pickup	30,900	A	26,135	5,530	31,665	500	566	982	33,713	(2,813)	Vehicle Replacement Reserve
FL-5205-15	ENG DEV TRANSP-Replace Unit #1270 with 1/2 ton Quad Cab pickup	27,800	A	26,135	1,230	27,365	500	490	851	29,206	(1,406)	Vehicle Replacement Reserve
FL-5232-15	ENG SERVICES-Replace Unit #1366 with 1/2 ton Quad Cab 4x2 pickup	27,800	A	26,135	1,230	27,365	500	490	851	29,206	(1,406)	Vehicle Replacement Reserve
FL-5249-15	PKS-FORESTRY-Replace Unit #1346 with 1/2 ton Quad Cab 4x4 pickup	30,100	A	26,135	5,530	31,665	500	566	982	33,713	(3,613)	Vehicle Replacement Reserve
FL-5515-15	BYLAW - Replace Unit #2049 with 1/2 ton Quad cab pickup	30,900	A	26,135	5,530	31,665	500	557	982	33,704	(2,804)	Vehicle Replacement Reserve
FL-5152-14	PKS-Replace 1141 with 3/4 ton pickup	36,100	B	35,608	1,310	36,918	500	659	1,142	39,219	(3,119)	Vehicle Replacement Reserve
FL-5228-14	PKS-Replace 1145 with 3/4 crew cab pickup	36,100	B	35,608	1,310	36,918	500	659	1,142	39,219	(3,119)	Vehicle Replacement Reserve
FL-5229-14	PKS-Replace 1140 with 3/4 crew cab pickup	36,100	B	35,608	1,310	36,918	500	659	1,142	39,219	(3,119)	Vehicle Replacement Reserve
FL-5332-14	PKS- Replace 1439 with a 3/4 ton ext cab 4x4 pickup w/plow	43,300	B	35,608	1,310	36,918	500	659	1,142	39,219	4,081	Vehicle Replacement Reserve
FL-5334-14	PKS - Replace 1144 with 3/4 ton crew cab pickup	36,100	B	35,608	1,310	36,918	500	659	1,142	39,219	(3,119)	Vehicle Replacement Reserve
FL-5339-14	PKS-Replace 1438 with 3/4 ton ext cab 4x4 pickup w/plow	43,300	B	35,608	1,310	36,918	500	659	1,142	39,219	4,081	Vehicle Replacement Reserve
FL-5320-15	PKS- Replace Unit #1146 with a 3/4 ton crew cab pickup	36,100	B	35,608	1,310	36,918	500	659	1,142	39,219	(3,119)	Vehicle Replacement Reserve
FL-5335-15	PKS - Replace Unit #1287 with 3/4 ton crew cab pickup	36,100	B	35,608	1,310	36,918	500	659	1,142	39,219	(3,119)	Vehicle Replacement Reserve
FL-5396-15	PKS-Replace Unit #1656 with 3/4 ton crew cab pickup	36,100	B	35,608	1,310	36,918	500	659	1,142	39,219	(3,119)	Vehicle Replacement Reserve
FL-5150-14	PW-RDS-Replace 1151 with 2 ton dump truck	67,000	C	60,389	4,958	65,347	500	1,159	2,010	69,016	(2,016)	Vehicle Replacement Reserve
FL-5132-14	ENG SERVICES - Replace 1086 with 3/4 ton cargo van	36,100	D	32,913	1,580	34,493	7,500	739	1,282	44,014	(7,914)	Vehicle Replacement Reserve
FL-5136-14	B & F - Replace 1155 with 3/4 ton Cargo Van	36,100	D	32,913	4,589	37,502	7,500	792	1,374	47,168	(11,068)	Vehicle Replacement Reserve
FL-5469-14	PW-WASTEWATER--Replace 1580 with 1 ton unicef van	44,300	D	32,913	4,589	37,502	7,500	792	1,374	47,168	(2,868)	Vehicle Replacement Reserve
FL-5467-14	PW-WATER--Replace 1639 with 3/4 ton cargo van	36,100	D	32,913	4,589	37,502	7,500	792	1,374	47,168	(11,068)	Vehicle Replacement Reserve
FL-5303-15	B&F-Replace Unit#1320 with 3/4 ton cargo van	57,600	D	32,913	4,589	37,502	9,500	827	1,435	49,264	8,336	Vehicle Replacement Reserve
FL-5487-15	BYLAW-Replace Unit #1509 with compact sedan	30,900	E	25,569	725	26,294	3,500	524	910	31,228	(328)	Vehicle Replacement Reserve
	Total projects funded from Vehicle Replacement Reserve	1,032,800		910,750	83,499	994,249	54,500	18,449	32,016	1,099,214	(66,414)	

Project #	Project Description	Capital Project Budget	Bid Document (Part A, B, C, D, E)	Bid Amount	Provisional Safety/ Accessory Items	Total Bid Award	Vehicle Upfitting	Taxes	3% Admin. Fee	Total Cost	Budget remaining / (shortfall)	Funding Source
-----------	---------------------	------------------------	-----------------------------------	------------	-------------------------------------	-----------------	-------------------	-------	---------------	------------	--------------------------------	----------------

Projects funded from City-wide DC Fleet:

FL-5245-14	PKS-FORESTRY-1 new 1/2 ton ext cab 4x2 pickup	30,900	A	26,135	1,230	27,365	500	490	851	29,206	1,694	City-Wide DC Fleet Reserve/Taxation
FL-5510-15	DEV/TRANS/ENG - Additional Quad Cab pickup	31,444	A	26,135	5,530	31,665	500	566	982	33,713	(2,269)	City-Wide DC Fleet Reserve/Taxation
FL-5511-15	DEV/TRANS/ENG - Additional Quad Cab pickup	31,444	A	26,135	5,530	31,665	500	566	982	33,713	(2,269)	City-Wide DC Fleet Reserve/Taxation
FL-5464-14	PW-RDS-1 new 3/4 ton 4x4 ext cab pickup with plow/arrow board/salt spreader	56,700	B	35,608	13,000	48,608	500	864	1,499	51,471	5,229	City-Wide DC Fleet Reserve/Taxation
FL-5438-14	PKS- 1 new 3/4 ton crew cab pickup	36,100	B	35,608	1,310	36,918	500	659	1,142	39,219	(3,119)	City-Wide DC Fleet Reserve/Taxation
FL-5246-14	PKS-FORESTRY- 1 new 3/4 ton heavy duty 4x4 pickup	49,500	B	35,608	13,000	48,608	500	864	1,499	51,471	(1,971)	City-Wide DC Fleet Reserve/Taxation
FL-5463-14	PW-RDS-1 new 2 ton 4x4 dump truck	67,000	C	60,389	4,958	65,347	500	1,159	2,010	69,016	(2,016)	City-Wide DC Fleet Reserve/Taxation
	Total projects funded from City -Wide DC Fleet	303,088		245,618	44,558	290,176	3,500	5,169	8,965	307,810	(4,722)	

Projects funded from Water Reserve:

FL-5513-15	PW-WATER - Additional Quad cab pickup	51,500	B	35,608	1,310	36,918	500	659	1,142	39,219	12,281	Water Reserve
FL-5514-15	PW - WATER - Additional Quad Cab Pickup	51,500	B	35,608	1,310	36,918	500	659	1,142	39,219	12,281	Water Reserve
	Total projects funded from Water Reserve	103,000		71,216	2,620	73,836	1,000	1,317	2,285	78,438	24,562	

Projects funded from Building Standards Reserve:

FL-5521-15	To Purchase 8 Vehicles for Building Standards	227,836	E	-	210,352	210,352	7,000	3,825	6,635	227,813	23	Building Standards Reserve
	Total projects funded from Building Standard Reserve	227,836		-	210,352	210,352	7,000	3,825	6,635	227,813	23	

Reconciliation of project list to bid document:

Bid Document Part	Bid Price	Number of vehicles	Provisional Items	Total Bid Award Amount	Vehicle Upfitting	Taxes	3% Admin Recovery	Total Cost
Part A	418,160	16	58,380	476,540	8,000	8,528	14,792	507,860
Part B	498,512	14	41,720	540,232	7,000	9,631	16,706	573,569
Part C	120,777	2	9,916	130,693	1,000	2,318	4,020	138,031
Part D	164,565	5	19,936	184,501	39,500	3,942	6,838	234,782
Part E*	25,569	9	211,077	236,646	10,500	4,350	7,545	259,041
Total	1,227,583	46	341,029	1,568,612	66,000	28,769	49,901	1,713,283

* - Part E : 1 replacement vehicle included in bid, 8 new Building Standards vehicles included in provisional items as budget approval for these vehicles received after bid released