



VAUGHAN

By-law and Compliance,
Licensing and Permit Services

memorandum	
C-2	
COMMUNICATION	
RAA	Mar 6/17
ITEM -	4

DATE: March 3, 2017

TO: Hon. Mayor Bevilacqua & Members of City Council

FROM: Lloyd Noronha, Director, Director Financial Planning and Development Finance,
Deputy City Treasurer

RE: **Communication - Finance, Administration and Audit Committee, March 6, 2017**

Item 4: Microsoft Enterprise Agreement – Microsoft Software Volume Licensing and Subscriptions

Recommendation

The Director of Financial Planning and Development Finance, Deputy City Treasurer, recommends that recommendation #2 in the report be replaced with the following new recommendation #2:

“2. That a contingency for growth totaling \$89,770 plus applicable taxes be approved within which the Chief Information Officer or his delegate is authorized to approve amendments to the contract.”

Purpose

The purpose of this communication is to provide an administrative correction, revising the dollar amount quoted in recommendation #2 of the report.

The Financial Summary tables provided in the report identify correct contingency amounts that total \$89,770. Due to a calculation error, the previous recommendation #2 identified a total contingency amount of \$90,505, a difference of \$735.

The amount in recommendation #2 should thus be changed to \$89,770. There is no change required to the Financial Summary tables.

Respectfully Submitted,

Lloyd Noronha

Director, Director Financial Planning and Development finance, Deputy City Treasurer