



# Private Property Tree Removal

## Removal Permit By-law (052-2018)

**APPLICATION FOR DEAD / HAZARDOUS TREES,  
OR EMERALD ASH BORER INFECTED ASH TREES**

Street Address: \_\_\_\_\_

CTS No.: \_\_\_\_\_

Permit No.: \_\_\_\_\_

### OFFICE USE ONLY

To be completed after the application has been reviewed by Parks and Forestry Operations.

The Emerald Ash Borer is a wood-boring beetle native to China, Japan, Korea, Russia, and Taiwan that specifically attacks and kills Ash species (*Fraxinus* spp.). Unfortunately, once the tree has been infested there is very little that can be done to prevent it from dying. The Forestry Department has modified the Private Tree Application Form to ensure that Ash trees on private property are inventoried and property owners are not charged for their EAB tree removal permits. This permitting process has been extended to dead and hazardous trees.

Initiation Date: \_\_\_\_\_ Process Receipt Number: \_\_\_\_\_ Received by: \_\_\_\_\_

Approved: \_\_\_\_\_ Denied: \_\_\_\_\_

### Check List:

- Application
- Two colour pictures required per tree:
  - a) Close up of the tree showing issues
  - b) Picture of whole tree
- Written consent from neighbour
- Arborist Report if applying for a hazardous tree



# Private Property Tree Removal Application

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*The personal information on this form is collected under By-law #052-2018 and will be used for the purposes of this application only. This application may contain personal information as defined under the Municipal Freedom of Information and Protection of Privacy Act. This information is collected under By-law #052-2018. This information will be used to process this application and for administrative purposes related to this by-law. Questions related to the collection of this information should be directed to the Parks, Forestry and Horticulture Operations department, 2800 Rutherford Rd., Vaughan, ON, L4K 2N9, 905-832-8577.*

## **DEAD / HAZARDOUS TREES OR EMERALD ASH BORER INFECTED ASH TREES**

### **APPLICATION INSTRUCTIONS**

**Application Number:** \_\_\_\_\_

1. This application is applicable to the removal of any one (1) or more Ash trees due to infestations of the Emerald Ash Borer (EAB) or dead / hazardous trees.
2. Application form to be completed by applicant. Print CLEARLY. Incomplete applications will not be processed resulting in delays and restart of application initiation date.
3. Application process is a maximum of 30 working days. Applications involving multiple trees or requiring additional site visits may require a longer process.
4. Municipal address must include street name and number. (911 numbers for rural locations)
5. Provide colour photographs of the dead, hazardous or Ash tree(s) being removed. Photos are to include a close up of the tree (must show dieback/thinning of foliage) and a photo taken at a distance providing a complete view of the tree.
6. Provide written consent from an adjacent property owner where the base of a tree straddles a property line.
7. Provide written authorization from the owner if this application is signed by an applicant other than the owner, or by an agent.
8. Submit this application and supporting documentation to Parks and Forestry Operations, Joint Operations Centre located at 2800 Rutherford Road, Vaughan ON L4K 2N9.
9. Tree being applied for under the hazardous clause will require an Arborist Report completed by an ISA or MTCU certified arborist, with an explanation of why the tree is considered hazardous.



# Private Property Tree Removal Application

## DEAD / HAZARDOUS TREES OR EMERALD ASH BORER INFECTED ASH TREES: APPLICANT INFORMATION

PLEASE PRINT CLEARLY

MUNICIPAL PROPERTY ADDRESS (Include 911 numbers for rural location):

STREET NUMBER AND NAME

APPLICANT / AGENT NAME:

MAILING ADDRESS:

STREET NUMBER AND NAME

CITY

POSTAL CODE

TELEPHONE:

HOME

WORK

EMAIL ADDRESS:

FAX:

NAME OF REGISTERED HOMEOWNER (if different from above):

PHONE NO.:

MAILING ADDRESS OF HOMEOWNER (if different from above):

EXISTING LAND USE:

Are the tree(s) at issue located on any neighbouring property line resulting in the joint ownership or wholly neighbour ownership of the tree(s).

No  Yes If 'Yes', provide written authorization from the neighbouring property owner agreeing to the removal of the trees.

Number of dead, hazardous, or Ash trees being removed:

Please specify the number of trees and diameter subject to removal below

|    | Species | Diameter at Breast Height (measured at 1.4 m above ground/existing grade) |
|----|---------|---|
| 1. | _____   | _____   |
| 2. | _____   | _____   |
| 3. | _____   | _____   |
| 4. | _____   | _____   |
| 5. | _____   | _____   |

For hazard trees the Arborist Report is to include the following:

- Species of tree(s) being removed
- Diameter size of the tree(s), in centimeters, measured at the base of the tree.
- Health /condition of trees being removed
- Arborist certification number
- Rationale for the hazard diagnosis.

**NOTE:** If there are more than 5 dead, hazardous or Ash trees needing removal please attach a list of additional trees to this application.

**DECLARATION**

I hereby declare that the statements made by me upon this application are, to the best of my belief and knowledge, a true and complete representation of the purpose and intent off this application and authorize City of Vaughan staff to enter the property for inspection purposes for processing this application.

Signed at the City of Vaughan this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_

SIGNATURE OF APPLICANT: \_\_\_\_\_

PLEASE PRINT NAME: \_\_\_\_\_