

Green Guardians Community Planting Fund Application Form

Approved projects under the Green Guardians Fund will help to enhance the health, resilience, and sustainability of Vaughan's natural environment through the creation or enhancement of the urban forest, greenspaces and/or wildlife habitat. A maximum of \$3,000 is available per ward per year. Only one application per individual or community group will be funded in any given year. Eligible projects include pollinator gardens, rain gardens, tree and shrub plantings, Indigenous education gardens and species-at-risk habitat creation.

Instructions

1. Please read the Community Planting Fund program requirements prior to completing the application form.
2. Please read and complete the application form below. Incomplete applications may result in delays.
3. Provide a copy of a sketch or map or plan detailing work to be completed and a list of plant species planned for the project.
4. Provide photos of the area before work commences (minimum 2) and an overhead view of the site.
5. Provide an estimated list of costs to deliver your project utilizing the budget template provided. The budget should include any monetary request from the City and other donations/grants for materials and supplies.
6. Provide a letter of permission from the property owner if the project site is not on City-owned land.
7. Submit application form, including supporting documentation #3 - #6 above, to greenguardians@vaughan.ca

Group Lead Contact Information

Group Name: _____

Total Number of participants/people in your group: _____

Name: _____

Address: _____ Ward: _____

Telephone No: _____ Email: _____

Alternate Contact Information *(Please provide contact information for two other group members, if applicable)*

Name: _____

Address: _____ Ward: _____

Telephone No: _____ Email: _____



Alternate Contact Information

Name: _____

Address: _____ Ward: _____

Telephone No: _____ Email: _____

Group Information

Which category best describes your group: _____ Other: _____

Website link: _____

Non-Profit Registration Number, if applicable: _____

Does your group have a bank account in the name of the organization: Yes No N/A

Does your organization have Commercial General Liability? Yes No N/A

Does your organization have a governing board/board of directions? Yes No N/A

Please provide more information about your group (i.e. mandate, role in community, membership, other projects) and how your group will use its experience, knowledge and skills to successfully implement your project: (max 500 words).

Project Information

Project Name: _____

Project Location: _____ Other: _____

What is the street address (or the nearest main intersection) of your proposed site(s)? If your project will have multiple locations, please list them all.

Property Owner: _____ Other: _____

Who owns the property the site will be located on? For multiple locations, please list the property owner for each location. Please note, all projects must take place on City-owned property or a publicly accessible area on private property (i.e. schools).

Site Size: _____

What is the estimated area of your planting zone (meter squared)?



Please provide a description of your proposed project (what is proposed and how will it improve the selected site and neighbourhood) (max 500 words).

What is the total budget for this project? Remember to include a detailed budget with this application (please refer to the budget template).

Total budget: _____

Cost of in-kind donation(s), if applicable: _____
(include total of monetary donations, other external grants and estimated cost of donated materials):

If your project is on private property, what is the total amount of grant money requested from the City of Vaughan (maximum of \$3,000)?: _____

If your project is on City property, what is the total amount of services-in-kind requested from the City of Vaughan (maximum of \$3,000)?: _____

Please describe your plan for maintaining your site after it is planted, the plan must consider water sources. Who will be responsible for its upkeep? (max 350 words)

Please list your local partner(s) or project steward(s) who will be responsible for any on-going maintenance

Other

How did you hear about the Green Guardians program? _____ Other: _____



Checklist – submit the following documents with this application form:

1. Property Owner Permission (If applicable)
2. Before Photos (Minimum 2)
3. Overhead view of the proposed project site
4. Sketch, map or plan detailing work
5. List of plant species
6. Budget

Disclaimer

This form may contain personal information as defined under the Municipal Freedom of Information and Protection of Privacy Act. This information is collected under the legal authority of the Municipal Act, 2001, S.O. 2001 c.25, as amended. Questions regarding this collection may be directed to the Parks & Forestry Operations Department, City of Vaughan, 2800 Rutherford Road, Vaughan, Ontario, L4K 2N9, 905.832.8577.

Please note: To submit the application online, download the PDF to your computer first. Fill out all required fields on the application and then click the submit button. Some internet browsers may not allow the user to submit the application directly online and to avoid any issues please download the PDF.

