

Dewatering Application Submission Checklist

Environmental Services, City of Vaughan

(Must be filled, signed and submitted with the application)

| Item # | Description | ✓ |
|--------|---|---|
| 1 | Confirmation of the payment (e.g. receipt, etc.) | |
| 2 | A Cover Letter | |
| 3 | Service Application | |
| 4 | Standard Certificate of Insurance | |
| 5 | EASR – Environmental Activity and Sector Registry | |
| 6 | PTTW – Permit to take water | |
| 7 | TRCA Confirmation | |
| 8 | Dewatering plans | |
| 9 | Memorandum on Capacity Assessment | |
| 10 | Hydrogeological Report | |
| 11 | Emergency Contact | |
| 12 | Assembles application Packaged as per Instruction provided in the email | |
| 13 | Submitted one (1) hard copy and an electronic copy | |
| 14 | Contingency Plan Letter | |

A Cover Letter – Clearly stating type of dewatering permit requirements, dewatering start date, end date, and pertinent information as related to the dewatering permit application

Service Application – Filled and signed

Standard Certificate of Insurance – as required by the City of Vaughan (see attachment to the email)

EASR - Environmental Activity and Sector Registry, applicant need to determine and secure as required

PTTW - Permit to take water, applicant need to determine and secure as required

TRCA Confirmation – Written confirmation from TRCA that they have no objections or defer all technical review to the City of Vaughan

Dewatering plans – Drawing showing construction site, environmental control (e.g., tank, etc.) conveyance of water from the tank to receiving storm/sanitary sewer infrastructure, water meter, water quality sampling ports, flow control valve, etc., and include specs of flow meters, sampling accessories, valves, etc.

Memorandum of Capacity Assessment– Capacity assessment for the receiving storm or sanitary sewer, which demonstrates that the receiving sewers have capacity to convey dewatering discharge, signed by a registered professional Engineer

Hydrogeological Report – Hydrogeological investigation report documenting average and maximum discharge, water quality sampling and test results, etc., and signed by a registered hydrogeological expert/engineer

Emergency Contact – Submit at least two (2) emergency contact information including name, title, company name, address, Cell phone and email address

Signature & Date

**Long-Term Discharge Approval
Application Submission Checklist**
Environmental Services, City of Vaughan

| Item # | Description | Initials |
|--------|---|----------|
| 0 | By initialing, the applicant confirms the following: this application proposes discharge into the City's storm sewer system and total maximum discharge rates do not exceed pre-development flow generation | |
| 1 | This checklist as a covering page for the application (initialed and executed by a party with authority to bind the corporation/property owner) | |
| 2 | Payment Confirmation (e.g. application/review fee, confirmation of security, etc.) | |
| 3 | Application Form | |
| 4 | Certificates of Insurance | |
| 5 | Copies of Other Regulatory Permits – PTTW, TRCA Confirmation | |
| 6 | Engineering Drawings | |
| 7 | Memorandum Summarizing the Storm Design | |
| 8 | Supporting Hydrogeological Reports | |
| 9 | Emergency Contact | |
| 10 | Groundwater Quality and Quantity Monitoring Program | |

Notes:

1. Application shall be assembled into a single electronic file in PDF format and one printed hard copy
2. The requirements of this application package (and subsequent permits) are not intended to capture all conditions to meet the performance requirements set out in the associated development approvals, City by-laws, provincial and/or federal legislation. The City is relying on the professional expertise of the applicant's professional geoscientist to ensure that the discharge complies with the requirements of the permit and/or other permits issued by regulating bodies.

Signature & Date