

## **CITY OF VAUGHAN**

### **EXTRACT FROM COUNCIL MEETING MINUTES OF APRIL 11, 2018**

Item 18, Report No. 14, of the Committee of the Whole, which was adopted without amendment by the Council of the City of Vaughan on April 11, 2018.

#### **18                      SMART CITY ADVISORY TASK FORCE – EXTENDED RECRUITMENT OF CITIZEN MEMBERS**

The Committee of the Whole recommends:

- 1)     That the following seven citizen members be appointed to the Smart City Advisory Task Force:
  1.     Victoria Iacovazzi;
  2.     Teresa Moore;
  3.     Stephen Yanofsky;
  4.     Sandy Palombo;
  5.     Pina D'Agostino;
  6.     Hiten Patel; and
  7.     Yulia Sukharyeva;
- 2)     That the Terms of Reference for the Smart City Advisory Task Force be amended by changing the citizen membership from five to seven; and
- 3)     That Communication C2, Confidential Memorandum from the Chief, Corporate Initiatives and Intergovernmental Relations dated March 20, 2018, be received.

#### **Purpose**

To seek Council's consideration of the Confidential Memorandum from the Chief, Corporate Initiatives and Intergovernmental Relations dated March 20, 2018, for appointing 7 (seven) citizen members to the Smart City Advisory Task Force.

#### **Report Highlights**

- Council is requested to appoint seven citizen members to the Smart City Advisory Task Force.
- Council is requested to amend the Terms of Reference of the Smart City Advisory Task Force to appoint seven citizen members.

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#### **Recommendations**

1. That Council give consideration to the Confidential Memorandum from the Chief, Corporate Initiatives and Intergovernmental Relations dated March 20, 2018, for appointing 7 (seven) citizen members to the Smart City Advisory Task Force (Confidential Attachment 1); and
2. That the Terms of Reference of the Smart City Advisory Task Force be amended accordingly.

#### **Background**

At its meeting on June 7, 2016, Council adopted Item 21, Report No. 24 of the Committee of the Whole, titled “Smart City Advisory Task Force – Creating A Smart City of Excellence”. At the same meeting, Council also approved the Terms of Reference for the Smart City Advisory Task Force (SCATF).

The Terms of Reference identified, the membership of the Smart City Advisory Task Force, which included, inter alia:

- Five (5) public/citizen members selected through a competitive application process.

Following Council adoption of the Terms of Reference, the Office of the City Clerk coordinated the recruitment process. Recruitment of citizen members for the Task Force was done through the placement of advertisements in the Vaughan Citizen and Thornhill Liberal, on November 16 and 23, 2017. In addition, application packages were made available at the Joint Operations Centre (JOC), Community Centres and all branches of Vaughan Public Libraries. Application packages were also available at the Office of the City Clerk, City Hall and on the City of Vaughan website. Applications were invited for 5 (five) citizen members on the Task Force.

A total of 17 applications were received. The applications were reviewed by a staff team, using the previously discussed criteria, and recommendations for Committee’s consideration were provided under a separate confidential communication.

At its meeting on January 30, 2018, Council adopted the following recommendation, in part (Item 5, Report No. 2, Committee of the Whole):

1. That the appointment of citizen members to participate on the Mayor’s Smart City Advisory Task Force (SCATF) be deferred to a future Committee of the Whole meeting;

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#### **Previous Reports/Authority**

[Smart City Advisory Task Force – Creating a Smart City of Excellence – May 31, 2016.](#)

[Smart City Advisory Task Force – Recruitment of Citizen Members – January 23, 2018.](#)

#### **Analysis and Options**

Following Council direction, the Office of the City Clerk coordinated the extended recruitment process, in conjunction with the Office of the Chief, Corporate Initiatives and Intergovernmental Relations, and Corporate Communications through social media and the Vaughan Smart City website. A total of 24 additional applications were received. The combined recruitment effort produced a total of 41 candidates.

A Selection Committee led by the Chief, Corporate Initiatives and Intergovernmental Relations was formed to review the letters and resumes received through the Office of the City Clerk for appointing citizen members to the Task Force.

Although the original Terms of Reference identified that five citizen members be appointed to the Task Force, the Selection Committee, after a thorough review, has identified seven citizen members for appointment to the Task Force.

#### **Financial Impact**

There is no financial impact relative to this report.

#### **Broader Regional Impacts/Considerations**

Not applicable.

#### **Conclusion**

It is appropriate that Council consider the seven citizen members identified by the Selection Committee for appointment to the Smart City Advisory Task Force, and that the Terms of Reference be amended accordingly.

**For more information**, please contact: Todd Coles, Deputy City Clerk and Manager, Administrative Services, ext. 8628.

#### **Attachment**

1. Confidential Memorandum from the Chief, Corporate Initiatives and Intergovernmental Relations, dated March 20, 2018.

## **CITY OF VAUGHAN**

### **EXTRACT FROM COUNCIL MEETING MINUTES OF APRIL 11, 2018**

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#### **Prepared by**

John Britto, Council / Committee Administrator, ext. 8637

(A copy of the attachments referred to in the foregoing have been forwarded to each Member of Council and a copy thereof is also on file in the office of the City Clerk.)

Item:



## Committee of the Whole Report

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**DATE:** Wednesday, April 04, 2018

**WARD(S):** ALL

**TITLE: SMART CITY ADVISORY TASK FORCE – EXTENDED  
RECRUITMENT OF CITIZEN MEMBERS**

**FROM:**

Todd Coles, Deputy City Clerk and Manager, Administrative Services

**ACTION:** DECISION

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### **Purpose**

To inform Council of the Smart City Advisory Task Force Selection Committee's nominations to the Smart City Advisory Task Force and to seek an amendment to the Terms of Reference to increase the citizen membership from five (5) to seven (7) citizen members as per the Confidential Memorandum from the Chief, Corporate Initiatives and Intergovernmental Relations dated March 20, 2018.

### **Report Highlights**

- Staff undertook two recruitment efforts to ensure an appropriate number of applicants that met the selection criteria.
- The new Citizen members will complete the Task Force Membership.
- Council is requested to amend the Terms of Reference of the Smart City Advisory Task Force to appoint seven citizen members.

### **Recommendations**

1. That Council give consideration to the Confidential Memorandum from the Chief, Corporate Initiatives and Intergovernmental Relations dated March 20, 2018, for appointing 7 (seven) citizen members to the Smart City Advisory Task Force (Confidential Attachment 1); and
2. That the Terms of Reference of the Smart City Advisory Task Force be amended accordingly.

## **Background**

At its meeting on June 7, 2016, Council adopted Item 21, Report No. 24 of the Committee of the Whole, titled “Smart City Advisory Task Force – Creating A Smart City of Excellence”. At the same meeting, Council also approved the Terms of Reference for the Smart City Advisory Task Force.

The Terms of Reference identified, the membership of the Smart City Advisory Task Force, which included, inter alia:

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Following Council adoption of the Terms of Reference, the Office of the City Clerk coordinated the recruitment process. Recruitment of citizen members for the Task Force was done through the placement of advertisements in the Vaughan Citizen and Thornhill Liberal, on November 16 and 23, 2017. In addition, application packages were made available at the Joint Operations Centre (JOC), Community Centres and all branches of Vaughan Public Libraries. Application packages were also available at the Office of the City Clerk, City Hall and on the City of Vaughan website. Applications were invited for 5 (five) citizen members on the Task Force.

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## **Analysis and Options**

Following Council direction, the Office of the City Clerk coordinated the extended recruitment process, in conjunction with the Office of the Chief, Corporate Initiatives and Intergovernmental Relations, and Corporate Communications through social media and the Vaughan Smart City website. A total of 24 additional applications were received. The combined recruitment effort produced a total of 41 candidates.

The Task Force’s Selection Committee led by the Chief, Corporate Initiatives and Intergovernmental Relations reviewed the letters and resumes received through the Office of the City Clerk for appointing citizen members to the Task Force.

Although the original Terms of Reference identified that five citizen members be appointed to the Task Force, the Selection Committee, after a thorough review, has identified seven citizen members for appointment to the Task Force.

### **Financial Impact**

There is no financial impact relative to this report.

### **Broader Regional Impacts/Considerations**

Not applicable.

### **Conclusion**

It is appropriate that Council consider the seven citizen members identified by the Selection Committee for appointment to the Smart City Advisory Task Force, and that the Terms of Reference be amended accordingly.

**For more information**, please contact: Todd Coles, Deputy City Clerk and Manager, Administrative Services, ext. 8628.

### **Attachment**

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### **Prepared by**

John Britto, Council / Committee Administrator, ext. 8637