

CITY OF VAUGHAN

EXTRACT FROM COUNCIL MEETING MINUTES OF DECEMBER 9, 2014

Item 33, Report No. 41, of the Committee of the Whole, which was adopted without amendment by the Council of the City of Vaughan on December 9, 2014.

**33 RECRUITMENT OF CITIZEN MEMBERS TO BOARDS AND STATUTORY COMMITTEES
2014-2018 TERM OF OFFICE**

The Committee of the Whole recommends approval of the recommendation contained in the following report of the City Clerk, dated December 2, 2014:

Recommendation

The City Clerk recommends:

1. That this report be received for information.

Contribution to Sustainability

Citizen engagement supports a broader range of applicants seeking to sit on one of the City's statutory boards and committees, which in turn strengthens the City's overall governance structure.

Economic Impact

No new funds are required as the operational expenses are covered within the budgets of the City Clerk's Office and the Recreation and Culture Department.

Communications Plan

Information about the recruitment of citizen members to Boards and Statutory Committees will be publicized through Public Notices in the Vaughan local newspapers, all branches of the City of Vaughan Public Libraries and on the City's website.

Purpose

The purpose of this report is to inform Council of the process for recruiting citizen members to serve on Boards and Statutory Committees of Council for the 2014-2018 term of office:

Background – Analysis and Options

At the beginning of each term, Council is required to make citizen appointments to certain Boards and Statutory Committees.

For the 2014-2018 Council term, appointments must be made for citizen members to serve on the following Boards and Statutory committees:

- (a) Accessibility Advisory Committee;
- (b) Committee of Adjustment;
- (c) Heritage Vaughan;
- (d) Property Standards Committee; and
- (e) Vaughan Public Library Board.

The composition and mandate of each of the above committees and board is provided in Attachment 1.

The City Clerk's Office is coordinating the recruitment process for Boards and Statutory Committees, which includes an Information Open House and an application package for interested applicants.

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EXTRACT FROM COUNCIL MEETING MINUTES OF DECEMBER 9, 2014

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An Information Open House will be held from 7:00 to 9:00 p.m. on Wednesday, December 3, 2014, in the Multi-Purpose Room, Vaughan City Hall. Staff will be in attendance to provide additional information and answer questions about the Boards and Statutory Committees.

Notice of the Open House and an application package is provided on the City's website, through advertisements in the Vaughan Local newspapers and at all branches of the City of Vaughan Public Libraries.

The deadline for applications to be received by the Office of the **City Clerk is 4:30 p.m. on Monday, December 15, 2014.**

Staff will report to Committee of the Whole (Closed) meeting of January 12, 2015, on the results of the recruitment process and to present a list of applicants for the various Boards and Statutory Committees for Council's consideration.

Relationship to Vaughan Vision 2020/Strategic Plan

This report is consistent with the priorities previously set by Council, particularly Management Excellence – demonstrate leadership and promote effective governance.

Regional Implications

N/A

Conclusion

The recruitment process for citizen appointments to Boards and Statutory Committees for the 2014-2018 Council term of office is underway and includes an opportunity for members of the public to ask questions and obtain additional information through a public Open House. A staff report presenting the applicants for these positions will be brought forward for Council's consideration in January 2015.

Attachment

1. Boards and Statutory Committees – Composition and Mandate

Report prepared by

John Britto, Assistant City Clerk

(A copy of the attachments referred to in the foregoing have been forwarded to each Member of Council and a copy thereof is also on file in the office of the City Clerk.)

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Report prepared by

John Britto, Assistant City Clerk

Respectfully submitted

Jeffrey A. Abrams
City Clerk

BOARDS AND STATUTORY COMMITTEES

Composition and Mandate

Accessibility Advisory Committee

Pursuant to the *Ontarians with Disabilities Act (AODA), 2001 (Act)*, the majority of committee members shall include people with disabilities. The *Act* defines a disability as follows:

- Any degree of physical disability, infirmity, malformation or disfigurement that is caused by bodily injury, birth defect or illness and, without limiting the generality of the foregoing, includes diabetes mellitus, epilepsy, a brain injury, any degree of paralysis, amputation, lack of physical co-ordination, blindness or visual impediment, deafness or hearing impediment, muteness or speech impediment, or physical reliance on a guide dog or other animal or on a wheelchair or other remedial appliance or device;
- A condition of mental impairment or a developmental disability;
- A learning disability, or a dysfunction in one or more of the processes involved in understanding or using symbols or spoken language;
- A mental disorder; or
- Any injury or disability for which benefits were claimed or received under the insurance plan established under the Workplace Safety and Insurance Act, 1997; ("handicap").

The Accessibility Advisory Committee assists in the preparation and implementation of the Accessibility Plan by providing guidance insofar as the removal and prevention of barriers in policies, practices, programs and services.

Composition (2010-2014 Council term)

1 Member of Council and 9 citizen members.

Committee of Adjustment

The Committee of Adjustment deals with applications to sever parcels of land and authorizes minor variances to land, buildings or structures which are affected by Zoning By-laws.

Composition (2010-2014 Council term)

5 citizen members. Members of Council are not appointed to this committee.

Heritage Vaughan

Heritage Vaughan provides guidance and advice to Council in making decisions on any matters relating to the designation and conservation of property of cultural heritage value or interest, as individual properties or as heritage conservation districts pursuant to the *Ontario Heritage Act* (s.28) as follows:

- To advise and assist the Council on all matters relating to the designation of individual properties (Part IV) or heritage conservation districts (Part V);
- Applications to alter, demolish or remove designated properties;
- Applications to repeal by-laws which designate individual properties as heritage properties;
- Recommendations to enter into heritage conservation easement agreements or covenants; and
- To advise and assist the Council on other heritage matters as Council may deem appropriate by By-law.

Composition (2010-2014 Council term)

3 Members of Council and 14 citizen members.

Property Standards Committee

The Property Standards Committee hears appeals by property owners regarding orders issued under the Property Standards By-law.

Composition (2010-2014 Council term)

5 citizen members. Members of Council are not appointed to this committee.

Vaughan Public Library Board

The Vaughan Public Library Board is responsible for the provision of library services by the establishment, maintenance and support of libraries, and determination of library policies.

Composition (2010-2014 Council term)

4 Members of Council and 11 citizen members.