

CITY OF VAUGHAN

EXTRACT FROM COUNCIL MEETING MINUTES OF DECEMBER 15, 2015

Item 22, Report No. 44, of the Committee of the Whole, which was adopted without amendment by the Council of the City of Vaughan on December 15, 2015.

22 ANIMAL CONTROL SERVICES CONTRACT – TOWN OF WHITCHURCH-STOUFFVILLE

The Committee of the Whole recommends:

- 1) That the recommendation contained in the following report of the Director of By-law & Compliance, Licensing & Permit Services, dated December 1, 2015, be approved; and**
- 2) That staff continue to explore suitable location/accommodations for the Animal Services Department.**

Recommendation

The Director of By-law & Compliance, Licensing & Permit Services, in consultation with the Acting Deputy City Manager of Community Services, recommends:

1. That, based on the information contained in this report showing a net positive impact, that a Service Level Agreement between the City of Vaughan and the Town of Whitchurch-Stouffville be entered into for the provision of animal sheltering services, for a period of three (3) years, beginning on January 1, 2016, with one additional one (1) year optional renewal provision on the same terms and conditions;
2. That the Mayor and City Clerk be authorized to sign the necessary agreements to enter into a Service Level Agreement with the Town of Whitchurch-Stouffville.

Contribution to Sustainability

Care and control of animals is a unique area of public service that contributes to current and future sustainability of the quality of life within the City. Currently Vaughan Animal Services, a Unit within By-law & Compliance, Licensing & Permit Services ("BCLPS"), delivers animal services including, but not limited to, public education, outreach, awareness, by-law enforcement and shelter services within the City of Vaughan and provides contracted services to the Township of King. Service agreements provide a much needed service to smaller communities, while providing the City of Vaughan an avenue of revenue generation to off-set costs associated with the delivery of animal services as a whole.

Economic Impact

The proposed three (3), plus one (1) year optional renewal service level agreement ("SLA") is projected to generate approximately \$85,000 in annual revenue beginning in 2016, with an annual 2% increase thereafter. The revenue generated through this service agreement will recover all marginal costs of providing animal sheltering services to the Town of Whitchurch-Stouffville as well as assist in off-setting fixed labour and other costs associated with the operation of the animal shelter. The costs to deliver services under this agreement are accounted for within the current draft 2016 operating budget. The revenues generated through this SLA are expected to result in a net benefit to the City.

Communication Plan

This Report and the decision of Vaughan City Council will be communicated to the Town of Whitchurch-Stouffville accordingly.

CITY OF VAUGHAN

EXTRACT FROM COUNCIL MEETING MINUTES OF DECEMBER 15, 2015

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Purpose

To seek Council's approval to enter into a SLA for three (3) years, with one additional one (1) year optional renewal provision in order to provide Animal Shelter Services to the Town of Whitchurch-Stouffville, with the details of the Agreement to be finalized by City staff prior to execution by the Mayor and City Clerk.

Background - Analysis and Options

The Town of Whitchurch-Stouffville intends on discontinuing the animal shelter service agreement with their current provider and as a result is seeking to enter into a service agreement with the City of Vaughan, commencing on January 1, 2016. The Town currently holds two external agreements, one for sheltering and another for animal control/enforcement. While the Town is currently maintaining its relationship with its Animal Control/Enforcement service provider, their Shelter service contract ends on December 31, 2015.

Based on estimates provided by the Town of Whitchurch-Stouffville, the animal volume from the SLA would account for approximately 10% of the total animal volume at the shelter. This additional volume can be accommodated within the existing capacity of the animal shelter.

The revenues from the SLA will recover all marginal costs of providing animal sheltering services as well as offset fixed labour and other costs of operating the animal shelter. The following chart illustrates that a majority of the revenues will offset costs that are fixed in nature which therefore will help to reduce the net cost of operating the animal shelter and result in a net benefit to the City.

Animal Shelter costs recovered by SLA	Amount
Fixed labour and other costs	\$75,000
Marginal costs	\$10,000
Total	\$85,000

As the revenue produced through this proposed SLA will assist in off-setting BCLPS's operating budget, as well as providing a much needed service to the residents of Whitchurch-Stouffville, City staff believe that entering into a service partnership, through the appropriate SLA is of mutual benefit to both municipalities.

In order to proceed with the recommendations specified above and for Vaughan Animal Services to provide animal sheltering to Whitchurch-Stouffville commencing January 1, 2016, Council's approval is required to authorize the Mayor and City Clerk to sign the necessary agreements and documents related with the above noted recommendations.

Relationship to Term of Council Service Excellence Strategy Map (2014-2018)

This report's recommendations support Council's priorities by off-setting existing operating costs, assisting in meeting Council's annual tax rate targets.

The recommendations are also consistent with the Vaughan Service Excellence Strategic Initiative of Operational Performance through ensuring financial sustainability as well as managing growth and economic wellbeing.

This report is consistent with the priorities set by Council and the necessary resources are allocated within the current operating complement accordingly.

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Regional Implications

Not applicable.

Conclusion

The Town of Whitchurch-Stouffville is seeking to enter into a SLA with a nearby municipality to provide animal sheltering, commencing on January 1, 2016 in order to meet their budgetary cycle and to ensure consistent service delivery for their municipality. They have approached the City of Vaughan to seek such an agreement.

Through discussions, City of Vaughan and the Town of Whitchurch-Stouffville staff support such an agreement and are recommending to their respective Councils a three (3) year agreement, with one additional one (1) year optional renewal provision, should it be required.

To enter into service delivery of animal services to Whitchurch-Stouffville, commencing January 1, 2016, City staff require the approval of City Council to authorize the Mayor & the City Clerk to sign the necessary agreements.

Report prepared by:

Susan Kelly
Supervisor, Animal Services

COMMITTEE OF THE WHOLE – DECEMBER 1, 2015

ANIMAL CONTROL SERVICES CONTRACT – TOWN OF WHITCHURCH-STOUFFVILLE

Recommendation

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Report prepared by:

Susan Kelly
Supervisor, Animal Services

Respectfully submitted,

Gus Michaels
Director of By-law & Compliance,
Licensing & Permit Services