

**CITY OF VAUGHAN**

**EXTRACT FROM COUNCIL MEETING MINUTES OF SEPTEMBER 16, 2015**

Item 6, Report No. 31, of the Committee of the Whole which was adopted, as amended, by the Council of the City of Vaughan on September 16, 2015, as follows:

***By approving the following in accordance with Communication C6 from the Commissioner of Public Works and Director of Transportation Services, Parks and Forestry Operations, dated September 11, 2015:***

- 1. That the Award of Tender T15-425 for the Supply and Planting of Trees throughout the City of Vaughan be awarded to Euro Landscape Construction & Grounds Inc. in the amount of \$328,078 plus applicable taxes;***
- 2. That a contingency allowance in the amount of \$32,808 (10%) be approved within which the Director of Transportation Services, Parks and Forestry Operations is authorized to approve amendments to the contract;***
- 3. That the amounts of the above recommendations, including all contingency allowances, applicable taxes and administration recovery be funded from Capital Projects RP-6700-15 Tree Planting Program-Regular, RP-6739-15 Tree Planting Program-EAB and RP-6755-15 Ice Storm Tree Replacement Strategy; and***
- 4. That the Mayor and Clerk be authorized to sign the necessary documents.***

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**6 TENDER T15-425 - SUPPLY AND PLANTING OF TREES CITY WIDE  
ALL WARDS**

**The Committee of the Whole recommends:**

- 1) That the following be approved in accordance with Communication C1, from the Commissioner of Public Works and the Director of Transportation Services, Parks and Forestry Operations, dated September 3, 2015:**
  - 1. That the recommendation contained in Item 6 Committee of the Whole Report 31, September 9, 2015, be replaced with the following:**
    - 1) That the award recommendation report for T15-425, the Supply and Planting of Trees throughout the City of Vaughan, be provided to the Council meeting of September 16, 2015; and**
- 2) That the following report of the Commissioner of Public Works and the Director of Transportation Services, Parks and Forestry Operations, dated September 9, 2015, be received.**

**Recommendation**

The Commissioner of Public Works and the Director of Transportation Services, Parks and Forestry Operations recommends:

- 1. That the award recommendation report for T15-425, the Supply and Planting of Trees throughout the City of Vaughan, be brought forward to Council on September 9, 2015.**

**Contribution to Sustainability**

This report contributes to the goals and objectives within the Green Directions Vaughan, the City's Community Sustainability Environmental Master Plan, specifically:

## **CITY OF VAUGHAN**

### **EXTRACT FROM COUNCIL MEETING MINUTES OF SEPTEMBER 16, 2015**

#### **Item 6, CW Report No. 31 – Page 2**

Goal 2: To ensure sustainable development and redevelopment.

Objective 2.2: “To develop Vaughan as a City with maximum green space and an urban form that supports our expected population growth.”

This goal and objectives can be realized by providing strategies for achieving our urban forest targets which include; planning, maintenance, species and planting recommendations.

#### **Economic Impact**

Funds for Tender T15-425 for the Supply and Planting of Trees throughout the City of Vaughan were approved in both the 2014 and 2015 Capital Budgets.

#### **Communications Plan**

The tree planting tender is part of a multi-year strategy to replace trees lost due to regular mortality, EAB infestation and the 2013 ice storm. An information report to Council on June 16, 2015 outlined the 2015 City Wide Tree Planting Strategy. The list of planting locations posted on the City website will be updated with the additional locations and both the Corporate Communications and other City Staff will be provided with detailed information ensuring a consistent message is relayed to the residents regarding the multi-year tree planting strategy. Moving forward, City Staff proposes to report annually to Council on the progress of the replanting efforts City wide and post the most current information on the department's web page.

#### **Purpose**

The purpose of this report is to inform Council that Tender T15-425 closed September 2, 2015 and that staff will submit an award recommendation report to Council at the meeting on September 9, 2015 after the tender evaluations are completed.

#### **Background - Analysis and Options**

Purchasing Services will advertise the tender on the Ontario Public Buyers Association and the Bidding and on the City Web Page on August 18, 2015 with a closing date of September 2, 2015.

The Transportation Services, Parks and Forestry Operations Department administers the removal of dead trees due to disease, insects or storm damage (including the stumps) and also replants trees on public lands throughout the City of Vaughan.

The number of trees identified in this tender is 1,100. These trees were identified for planting in 2013 and 2014. The current contract T15-425 is a combination of the prioritized deferred 2014 fall plantings and the 2015 regular, EAB, and ice storm plantings as outlined in the report received by the Finance, Administration and Audit Committee, March 2, 2015, Item 1, Report 6.

#### **Relationship to Vaughan Vision 2020/Strategic Plan**

In consideration of the strategic priorities related to Vaughan Vision 2020, the project will provide:

##### **Service Excellence:**

- Demonstrate Excellence in Service Delivery
- Promote Community Safety, Health and Wellness
- Lead and promote Environmental Sustainability

**CITY OF VAUGHAN**

**EXTRACT FROM COUNCIL MEETING MINUTES OF SEPTEMBER 16, 2015**

Item 6, CW Report No. 31 – Page 3

**Regional Implications**

There are no regional implications associated with this report.

**Conclusion**

The reference check and tender evaluation will be completed prior to the scheduled Council Meeting on September 9, 2015. At that meeting, staff will provide Council with a communication containing an award recommendation.

**Attachments**

N/A

**Report prepared by:**

Joerg Hettman, Manager of Forestry, Ext. 6139



C	<u>6</u>
Item #	<u>6</u>
Report No.	<u>31 (cw)</u>
<u>Council - September 16/15</u>	

## memorandum

**DATE:** SEPTEMBER 11, 2015

**TO:** MAYOR AND MEMBERS OF COUNCIL

**FROM:** PAUL JANKOWSKI, COMMISSIONER OF PUBLIC WORKS  
ZORAN POSTIC, DIRECTOR OF TRANSPORTATION SERVICES, PARKS AND FORESTRY OPERATIONS

**RE:** COUNCIL – SEPTEMBER 16, 2015  
ITEM #6 – COMMITTEE OF THE WHOLE REPORT 31 – SEPTEMBER 9, 2015  
TENDER T15-425 - SUPPLY AND PLANTING OF TREES CITY WIDE ALL WARDS

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### Recommendation

The Commissioner of Public Works and the Director of Transportation Services, Parks and Forestry Operations, in consultation with the Director of Purchasing Services and the Director of Financial Planning and Analytics recommend:

1. The Award of Tender T15-425 for the Supply and Planting of Trees throughout the City of Vaughan be awarded to Euro Landscape Construction & Grounds Inc. in the amount of \$328,078 plus applicable taxes;
2. That a contingency allowance in the amount of \$32,808 (10%) be approved within which the Director of Transportation Services, Parks and Forestry Operations is authorized to approve amendments to the contract;
3. That the amounts of the above recommendations, including all contingency allowances, applicable taxes and administration recovery be funded from Capital Projects RP-6700-15 Tree Planting Program-Regular, RP-6739-15 Tree Planting Program-EAB and RP-6755-15 Ice Storm Tree Replacement Strategy; and
4. That the Mayor and Clerk be authorized to sign the necessary documents.

### Contribution to Sustainability

This report contributes to the goals and objectives within the Green Directions Vaughan, the City's Community Sustainability Environmental Master Plan, specifically:

Goal 2: To ensure sustainable development and redevelopment.

Objective 2.2: "To develop Vaughan as a City with maximum green space and an urban form that supports our expected population growth."

This goal and objectives can be realized by providing strategies for achieving our urban forest targets which include; planning, maintenance, species and planting recommendations.

### Economic Impact

The lowest compliant bid price for Tender T15-425 for the Supply and Planting of Trees throughout the City of Vaughan, submitted by Euro Landscape Construction & Grounds Inc., was \$328,078. The total project costs of \$378,254 falls within the remaining funds in capital projects RP-6700-15 Tree Planting

Program-Regular, RP-6739-15 Tree Planting Program-EAB and RP-6755-15 Ice Storm Tree Replacement Strategy.

**Sufficient funding for this tender is available in the 2015 Capital Budget and remaining funds from previous years' Capital Budgets.**

A contingency of 10% of the bid price has been included in the budget to account for unanticipated expenses.

The financial summary, identifying funding availability, is as follows:

<b>TABLE 1: ESTIMATED COSTS</b>	
<b>T15-425 Supply &amp; Planting of Trees</b>	
	<b>\$</b>
Euro Landscape Construction & Grounds Inc. Bid Price	328,078
Contingency Allowance (approx. 10%)	32,808
<b>Sub-Total</b>	<b>360,885</b>
H.S.T. (1.76%) Not Recoverable	6,352
<b>Total</b>	<b>367,237</b>
Administration Recovery (3%)	11,017
<b>Net Total Cost</b>	<b>378,254</b>

<b>TABLE 2: PROJECT FUNDING POSITION SUMMARY</b>	
<b>RP-6700-15, RP-6739-15 &amp; RP-6755-15</b>	
	<b>\$</b>
Capital Budget (Prior Years)	788,584
2015 Capital Budget	2,186,860
<b>Total Approved Budget</b>	<b>2,975,444</b>
Expenses/Commitments to date	(2,100,988)
<b>Current Funds Remaining</b>	<b>874,456</b>
<b>Net Total Cost</b>	<b>(378,254)</b>
<b>Balance Remaining</b>	<b>496,202</b>

The balance remaining in the capital projects will be used towards the 2016 Tree Planting Program.

### **Communications Plan**

Tender T15-425 for the Supply and Planting of Trees throughout the City of Vaughan, is part of a multi-year strategy to replace trees lost due to regular mortality, EAB infestation and the 2013 ice storm. In June 2015, an information report to Council outlined the 2015 City Wide Tree Planting Strategy. Once Council Approval is received, a list of planting locations will be posted on the City's website. Staff has been provided with detailed information ensuring a consistent message is relayed to the residents regarding the 2015 Tree Planting Strategy. Moving forward, Staff proposes to report annually to Council on the progress of the replanting efforts and post the most current information on the City's website.

### **Purpose**

The purpose of this report is to award Tender T15-425 for the Supply and Planting of Trees within the City of Vaughan.

## **Background - Analysis and Options**

The Transportation Services, Parks and Forestry Operations Department administers the removal of dead trees, including the stumps, due to regular mortality, insect infestation, and storm damage; and also replants trees on public lands throughout the City of Vaughan.

In June 2015, Council awarded Tender T15-111 to M&S Landscaping for the planting of 3,840 trees. As of August 31, 2015, 202 trees have been planted, and an additional 905 stumps have been removed in preparation for the upcoming fall plant of the remaining trees. Planting operations were put on hold during the drought period between mid-July and the first week of September. Operations have resumed as per the approved planting schedule, and targets are still expected to be met by the end of planting season.

Tender T15-425 is for the planting of additional 1,100 trees, and will be funded from the savings associated with the reduced costs from Tender T15-111.

Purchasing Services advertised the tender on the City of Vaughan's Bids & Tenders Website, Ontario Public Buyers Association and on Biddingo on August 18, 2015 with a closing date of September 2, 2015. One addendum was issued to respond to questions received. Six (6) bidders downloaded the bid document, and five (5) bids were received on closing.

The bid results are as follows:

<b>Contractor</b>	<b>Amount (Excluding HST)</b>
Euro Landscape Construction & Grounds Inc.	\$328,077.59
Garden Grove Landscaping Inc.	\$560,359.30
TBG Landscape Inc.	\$676,233.60
Darson Contracting	\$709,411.00
Titanium Contracting Inc.	\$721,512.00

All bids were reviewed and found to be compliant. In view of the variance between the lowest and the second lowest responsive bidder, staff will ensure that all required securities are received from the bidder prior to the execution of the contract. Performance will be diligently monitored by City staff to ensure contract requirements are met.

## **Relationship to Vaughan Vision 2020/Strategic Plan**

In consideration of the strategic priorities related to Vaughan Vision 2020, the project will provide:

### **Service Excellence:**

- Demonstrate Excellence in Service Delivery
- Promote Community Safety, Health and Wellness
- Lead and promote Environmental Sustainability

## **Regional Implications**

There are no regional implications associated with this report.

## **Conclusion**

It is recommended that Tender T15-425 for the Supply and Planting of Trees throughout the City of Vaughan be awarded to Euro Landscape Construction & Grounds Inc. in the amount of \$328,078 plus applicable taxes.

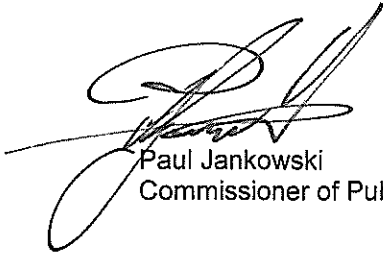
**Attachments**

N/A

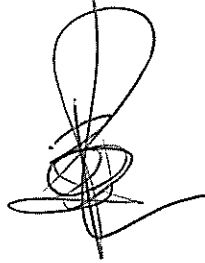
**Report prepared by:**

Joerg Hettmann, Manager of Forestry, Ext. 6139

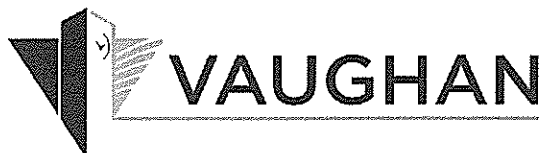
Respectfully submitted,

A handwritten signature in black ink, appearing to be 'Paul Jankowski', with a large, stylized initial 'P'.

Paul Jankowski  
Commissioner of Public Works

A handwritten signature in black ink, appearing to be 'Zoran Postic', with a large, stylized initial 'Z'.

Zoran Postic  
Director of Transportation Services,  
Parks and Forestry Operations



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Communication
cw: <u>Sept 9/15</u>
Item: <u>6</u>

**DATE:** SEPTEMBER 3, 2015

**TO:** MAYOR AND MEMBERS OF COUNCIL

**FROM:** PAUL JANKOWSKI, COMMISSIONER OF PUBLIC WORKS  
ZORAN POSTIC, DIRECTOR OF TRANSPORTATION SERVICES, PARKS AND FORESTRY OPERATIONS

**RE:** ITEM #6 – COMMITTEE OF THE WHOLE REPORT 31 – SEPTEMBER 9, 2015  
TENDER T15-425 - SUPPLY AND PLANTING OF TREES CITY WIDE

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### **Recommendation**

The Commissioner of Public Works and the Director of Transportation Services, Parks and Forestry Operations recommend:

1. That the recommendation contained in Item 6 of Committee of the Whole Report 31, September 9, 2015, be replaced with the following:
  - 1) That the award recommendation report for T15-425, the Supply and Planting of Trees throughout the City of Vaughan, be provided to the Council meeting of September 16, 2015.

### **Purpose**

The purpose of this communication is to replace the recommendation contained in Item 6 Committee of the Whole Report 31, September 9, 2015, so that the award report for T15-425 for the Supply and Planting of Trees throughout the City of Vaughan be brought to Council on September 16, 2015, allowing for the completion of the bid evaluations and for the confirmation of the bid results.

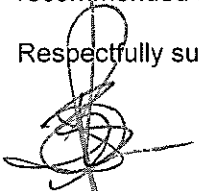
### **Background – Analysis and Options**

Given the limited remaining time period for the tree planting season, it was Staff's intention to expedite the process and work towards awarding the tender at Committee of the Whole on September 9, 2015. As a result of the bids being opened on the afternoon of September 2, 2015, the bid evaluations were not completed by the time of this report and the bids results were not yet confirmed. Staff therefore request that the consideration of the award report at Council on September 16, 2015.

### **Conclusion**

In order to complete the evaluations and confirm the results of the bids, Council consideration of the award report for T15-425 for the Supply and Planting of Trees throughout the City of Vaughan is recommended for Council on September 16, 2015.

Respectfully submitted,

  
Paul Jankowski  
Commissioner of Public Works

  
Zoran Postic  
Director of Transportation Services,  
Parks and Forestry Operations



**TENDER T15-425 - SUPPLY AND PLANTING OF TREES CITY WIDE  
ALL WARDS**

**Recommendation**

The Commissioner of Public Works and the Director of Transportation Services, Parks and Forestry Operations recommends:

1. That the award recommendation report for T15-425, the Supply and Planting of Trees throughout the City of Vaughan, be brought forward to Council on September 9, 2015.

**Contribution to Sustainability**

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**Economic Impact**

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**Communications Plan**

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**Purpose**

The purpose of this report is to inform Council that Tender T15-425 closed September 2, 2015 and that staff will submit an award recommendation report to Council at the meeting on September 9, 2015 after the tender evaluations are completed.

**Background - Analysis and Options**

Purchasing Services will advertise the tender on the Ontario Public Buyers Association and the Bidding and on the City Web Page on August 18, 2015 with a closing date of September 2, 2015.

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The number of trees identified in this tender is 1,100. These trees were identified for planting in 2013 and 2014. The current contract T15-425 is a combination of the prioritized deferred 2014 fall plantings and the 2015 regular, EAB, and ice storm plantings as outlined in the report received by the Finance, Administration and Audit Committee, March 2, 2015, Item 1, Report 6.

#### **Relationship to Vaughan Vision 2020/Strategic Plan**

In consideration of the strategic priorities related to Vaughan Vision 2020, the project will provide:

#### **Service Excellence:**

- Demonstrate Excellence in Service Delivery
- Promote Community Safety, Health and Wellness
- Lead and promote Environmental Sustainability

#### **Regional Implications**

There are no regional implications associated with this report.

#### **Conclusion**

The reference check and tender evaluation will be completed prior to the scheduled Council Meeting on September 9, 2015. At that meeting, staff will provide Council with a communication containing an award recommendation.

#### **Attachments**

N/A

#### **Report prepared by:**

Joerg Hettman, Manager of Forestry, Ext. 6139

Respectfully submitted,

Paul Jankowski  
Commissioner of Public Works

Zoran Postic  
Director of Transportation Services,  
Parks and Forestry Operations