

CITY OF VAUGHAN

**EXTRACT FROM COUNCIL MEETING MINUTES OF SEPTEMBER 20, 2016**

Item 35, Report No. 31, of the Committee of the Whole, which was adopted, as amended, by the Council of the City of Vaughan on September 20, 2016, as follows:

***By approving the following in accordance with Communication C4, from the Deputy City Manager, Planning & Growth Management, dated September 15, 2016:***

- 1. That the request to rename Velmar Downs Park to Jordana Fiorini Rainbow Park be approved;***
- 2. That the Mayor and Clerk be authorized to enter into an agreement with the Fiorini family to guide the design, construction, operations and maintenance of proposed park and playground redevelopment works in a form acceptable to the Deputy City Manager of Planning and Growth Management and the Deputy City Manager of Legal and Human Resource Services and that conforms to City standards for parks development, construction and operations; and***
- 3. That the Fiorini family be authorized to host an unveiling of the proposed park and playground redevelopment project at a special ceremony to be held at the park on October 1, 2016.***

35

**VELMAR DOWNS PARK  
PROPOSED PARK RENAMING  
WARD 3**

The Committee of the Whole recommends:

- 1) That the recommendation contained in the following report of the Deputy City Manager of Planning and Growth Management and the Director of Parks Development, dated September 7, 2016, be approved; and**
- 2) That the deputation of Mr. Luciano Fiorini, be received.**

**Recommendation**

The Deputy City Manager of Planning and Growth Management and the Director of Parks Development in consultation with the City Clerk and the Director of Transportation Services, Parks and Forestry Operations recommend:

1. That this report be received for information.

**Contribution to Sustainability**

Not Applicable.

**Economic Impact**

Details of the economic impact associated with the request for park renaming, which is proposed to include a significant contribution towards redevelopment of the park and playground areas, will be brought forward in a Communication Item once details have been fully received by staff.

**Communications Plan**

Not Applicable.

## **CITY OF VAUGHAN**

### **EXTRACT FROM COUNCIL MEETING MINUTES OF SEPTEMBER 20, 2016**

Item 35, CW Report No. 31 – Page 2

#### **Purpose**

The purpose of this report is to receive information on the proposed renaming of Velmar Downs Park in memory of Jordana Fiorini. Additional information will be provided once details of the request are fully received.

#### **Background - Analysis and Options**

In May 2016 the City of Vaughan received correspondence from the Fiorini family (Attachment 1) requesting that Velmar Downs Park be renamed in memory of their daughter, Jordana Fiorini, who passed away on January 22, 2016 at the age of 10.

The Fiorini family has requested to rename Velmar Downs Park in memory of Jordana as it holds special meaning and memories for them. Having resided in the Woodbridge community for over 14 years, Velmar Downs Park has been the local park that the family has enjoyed throughout the years.

Staff met with the Fiorini family at Velmar Downs Park in June 2016 to discuss their interest in seeing the park and playground areas redeveloped in memory of Jordana. Following this meeting the Fiorini's hired a landscape architect to prepare a park redevelopment proposal for the City's consideration. A follow-up meeting with the family and their landscape architect was held on August 31, 2016 to further discuss the proposed park redevelopment works. Details of proposed park improvements have yet to be fully received but are anticipated to be provided for Council's consideration on September 20, 2016. The family is hoping to receive Council approval to proceed with their proposal prior to Jordana's birthday on October 1.

The renaming of City parks is guided by Policy TPF-006 Naming City Parks, Open Spaces, Community Facilities and Other Municipal Properties (Attachment 2). The park naming policy allows for name designation in honor of individuals or groups based on criteria described in policy.

#### **Relationship to Term of Council Service Excellence Strategy Map (2016-2018)**

This report is consistent with the priorities established in the updated Term of Council Service Excellence Strategy Map, specifically:

- Invest, renew and manage infrastructure and assets
- Continue to cultivate an environmental sustainable City
- Support and promote arts, culture, heritage and sports in the community

#### **Regional Implications**

Not Applicable.

#### **Conclusion**

A request was received from the Fiorini family to rename Velmar Downs Park in memory of their daughter Jordana who passed away at the age of 10. The family proposes to provide improvements to the park and playground in honour of Jordana with additional information anticipated to be provided for Council's consideration on September 20, 2016. The renaming of City parks is guided by Policy TPF-006 Naming City Parks, Open Spaces, Community Facilities and Other Municipal Properties which allows for name designation in honour of individuals or groups based on criteria described in the policy.

**CITY OF VAUGHAN**

**EXTRACT FROM COUNCIL MEETING MINUTES OF SEPTEMBER 20, 2016**

Item 35, CW Report No. 31 – Page 3

**Attachments**

1. Letter from the Fiorini family dated May 18, 2016
2. Policy TPF-006 Naming City Parks, Open Spaces, Community Facilities and Other Municipal Properties
3. Location Map

**Report prepared by:**

Martin Tavares, Manager of Parks & Open Space Planning, ext. 8882  
Jamie Bronsema, Director of Parks Development, ext. 8058

(A copy of the attachments referred to in the foregoing have been forwarded to each Member of Council and a copy thereof is also on file in the office of the City Clerk.)



<div>C 4</div> <div>Communication</div> <div>COUNCIL: <u>Sept 20/16</u></div> <div><u>CW</u> Rpt. No. <u>31</u> Item <u>35</u></div>
--

**DATE:** SEPTEMBER 15, 2016

**TO:** HONOURABLE, MAURIZIO BEVILACQUA, MAYOR & MEMBERS OF COUNCIL

**FROM:** JOHN MACKENZIE – DEPUTY CITY MANAGER  
PLANNING & GROWTH MANAGEMENT

**SUBJECT:** COMMUNICATION – COUNCIL MEETING – SEPTEMBER 20, 2016

ITEM NO. 35 REPORT NO. 31, COMMITTEE OF THE WHOLE – SEPTEMBER 7, 2016  
VELMAR DOWNS PARK PROPOSED PARK RENAMING  
WARD 3

---

### **Recommendation**

The Deputy City Manager of Planning and Growth Management and the Director of Parks Development in consultation with the City Clerk, the Deputy City Manager of Legal and Human Resources, the Chief Financial Officer & City Treasurer and the Director of Transportation Services, Parks and Forestry Operations recommends:

1. That the request to rename Velmar Downs Park to Jordana Fiorini Rainbow Park be approved;
2. That the Mayor and Clerk be authorized to enter into an agreement with the Fiorini family to guide the design, construction, operations and maintenance of proposed park and playground redevelopment works in a form acceptable to the Deputy City Manager of Planning and Growth Management and the Deputy City Manager of Legal and Human Resource Services and that conforms to City standards for parks development, construction and operations; and
3. That the Fiorini family be authorized to host an unveiling of the proposed park and playground redevelopment project at a special ceremony to be held at the park on October 1, 2016.

### **Background - Analysis and Options**

#### **Park Renaming Request**

On September 7, 2016 Committee considered a request from the Fiorini family to rename Velmar Downs Park in memory of their daughter Jordana who passed away on January 22, 2016 at the age of 10. Following consideration of this item staff met with the Fiorini family and their landscape architect to discuss the details of their request which includes a proposal from the family to update the park and playground in memory of Jordana.

Proposed park improvements are planned to include the following:

- New park entrance feature with coloured concrete paving to accentuate the rainbow theme, architectural entry feature and signage, bicycle racks and site furnishings
- Updated playground area with new playground equipment, safety surfacing, walkways and a creative labyrinth/maze
- New central shade structure/gazebo as a focal point for the park and playground
- New benches, site furnishings, walkways, landscape planting and associated works



# memorandum

The value of the proposed park improvements is estimated to be in the order of \$700,000 and is proposed to be completed by the family at no cost to the City of Vaughan. The family has committed to hiring the necessary consultants and contractors required to complete the works, and is agreeable to entering into an agreement with the City to guide the design, construction, operations and maintenance of the works. This agreement will include fulfilling City of Vaughan insurance requirements and providing performance securities, to the satisfaction of the City, and in compliance with Park Development and Operations standards.

The family is hoping to receive Council approval to proceed as they would like to host a ceremony at the park to unveil their proposal on Jordana's birthday October 1, 2016.

## **Park Naming Policy**

The renaming of City parks is guided by Policy TPF-006 Naming of City Parks, Open Spaces, Community Facilities and Other Municipal Buildings and Properties. The policy allows for name designation in honor of individuals or groups based on criteria described as follows:

### **3.3 Criteria/Guidelines for Names Honouring Individuals or Groups**

Names for consideration shall be those of distinguished persons, organizations, corporations, foundations or the families:

1. Where there has been a significant contribution to the quality of life, well-being of the City of Vaughan, to memorialize or otherwise recognize substantial donations and significant donors, and/or individuals designated by donors and is consistent with Vaughan Vision 20/20; or,
2. Where there is a strong historical or cultural connection to the City and has made a significant contribution to the historical or cultural preservation of the City; or,
3. Where there is a significant contribution (other than monetary) toward the environmental preservation, conservation or enhancement of the City consistent with Vaughan Vision 20/20 and/or Green Directions Vaughan; or,
4. Where there is a major contribution made to the acquisition, development or conveyance of land and/or building, in question and/or its subsequent development; or,
5. Where there is a direct relationship or association that exists between the place or former place of residence of the person or group and the facility/park/street to be named.

In this instance, the request for park renaming includes a major contribution to the redevelopment of the existing park and playground at Velmar Downs Park therefore meeting the intent of the above criteria. The proposed park improvements are to be completed at no cost to the City and will have a positive contribution to the quality of life, wellbeing of residents within the local neighbourhood and to the City of Vaughan as a whole.

Completion of the proposed park improvements will also assist the City in avoiding future capital costs associated with redevelopment and improvements to park facilities that will be required in the near future such as playground equipment replacement, safety surfacing, walkways, basketball court and site furnishings.



# memorandum

Public awareness of this project will be provided as a Notice of Project on the City's web page, at the park and/or via notification to area residents at the time of design and construction, consistent with current practice for parks development projects. In addition, local and regional emergency services will be apprised of the park name change when it occurs.

## **Historical Review of Current Park Name**

The name Velmar Downs Park was approved by Council in 1999 based on a request from the Weston Downs Ratepayers Association since the working name for the park (Weston Downs North Park) was too similar to the existing Weston Downs Park. The name Velmar Downs Park corresponds to the adjacent street name consistent with the Park Naming Policy.

In 2009 Velmar Downs Park was adopted by Davis Orthodontics. The City's Adopt-A-Park Program is a public service program facilitated by Parks Operations for the purpose of promoting environmental stewardship and civic pride. Participating in the program is a way for environmentally responsible citizens to beautify their own neighbourhood. When adopting a park, family, friends and residents can take an active role in monitoring the park and organize events to add to the beauty of the park.

The proposed park renaming does not affect the current park adoption program. Staff have contacted Davis Orthodontics and have confirmed that they will continue their involvement with this program at the park in collaboration with Parks Operations staff.

## **Conclusion**

The request to rename Velmar Downs Park adheres to the City's park naming policy TPF-006 Naming City Parks, Open Spaces, Community Facilities and Other Municipal Buildings and Properties. Proposed park improvements associated with the request for park renaming will provide a significant upgrade and improvement to the park for the benefit of the local community and to the City as a whole. Staff recommend that the request to rename the park in memory of Jordana Fiorini be approved and that an agreement be prepared with the Fiorini family to the satisfaction of the City at the earliest opportunity taking into account the special ceremony date of October 1, 2016.

## **Attachment**

1. Proposed Park and Playground Improvements Concept Plan and Images

Respectfully submitted,

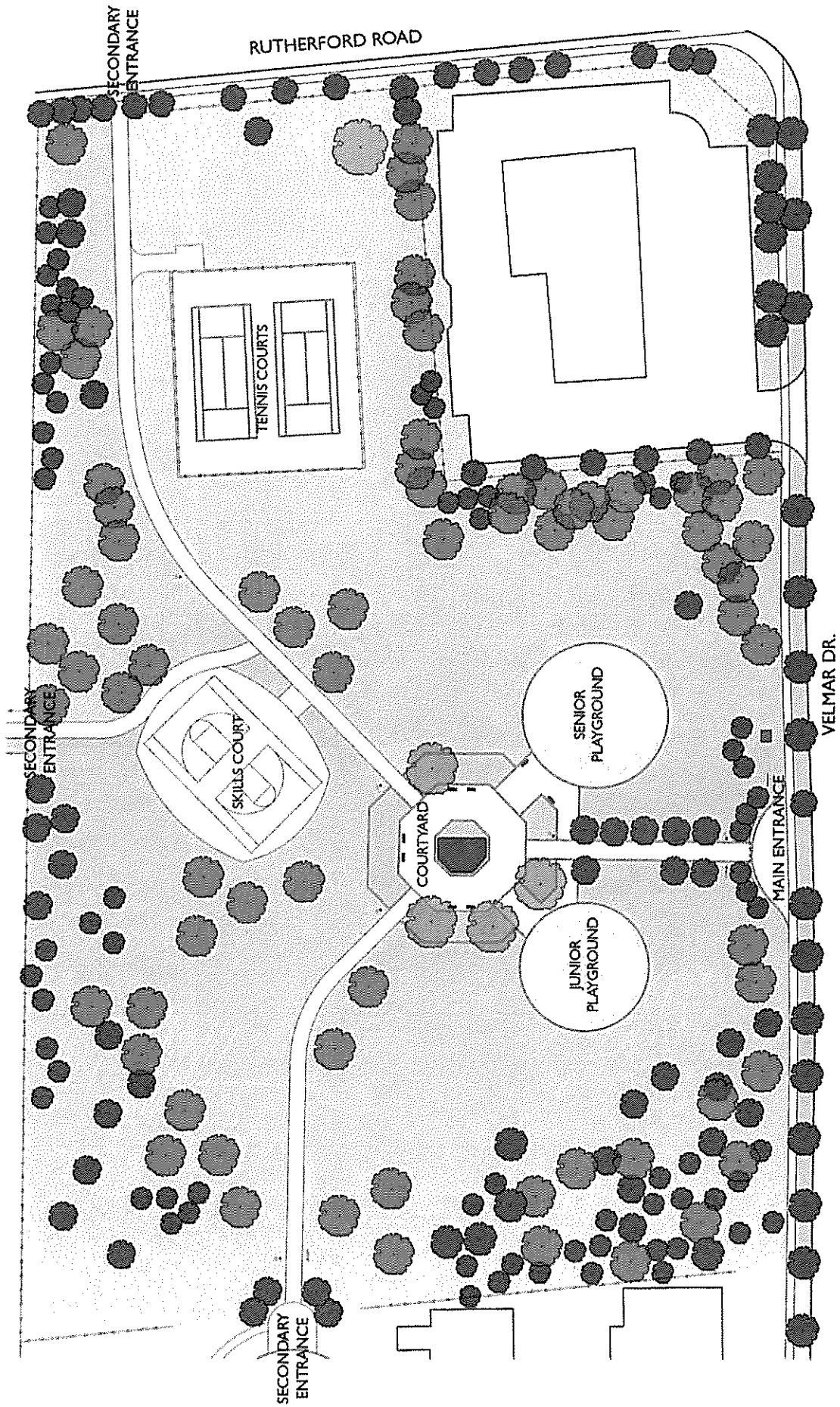
A stylized, handwritten signature in black ink.

John MacKenzie  
Deputy City Manager  
Planning and Growth Management

A stylized, handwritten signature in black ink.

Jamie Bronsema  
Director of Parks Development

Copy to: Jeffrey A. Abrams, City Clerk  
Claudia Storto, Deputy City Manager of Legal and Human Resources  
Laura Mirabella-Siddall, Chief Financial Officer & City Treasurer  
Zoran Postic, Director of Transportation Services, Parks & Forestry Operations



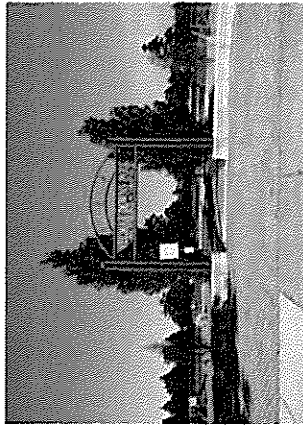
**VELMAR DOWNS PARK**

EXISTING CONDITIONS

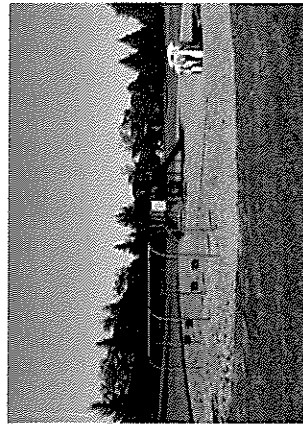
SCALE: 5m 20m

NAK design strategies

MAIN ENTRANCE



PLAYGROUND



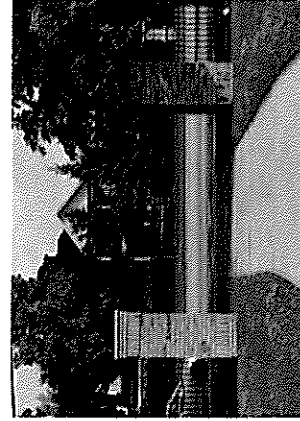
COURTYARD



SITE FURNISHING



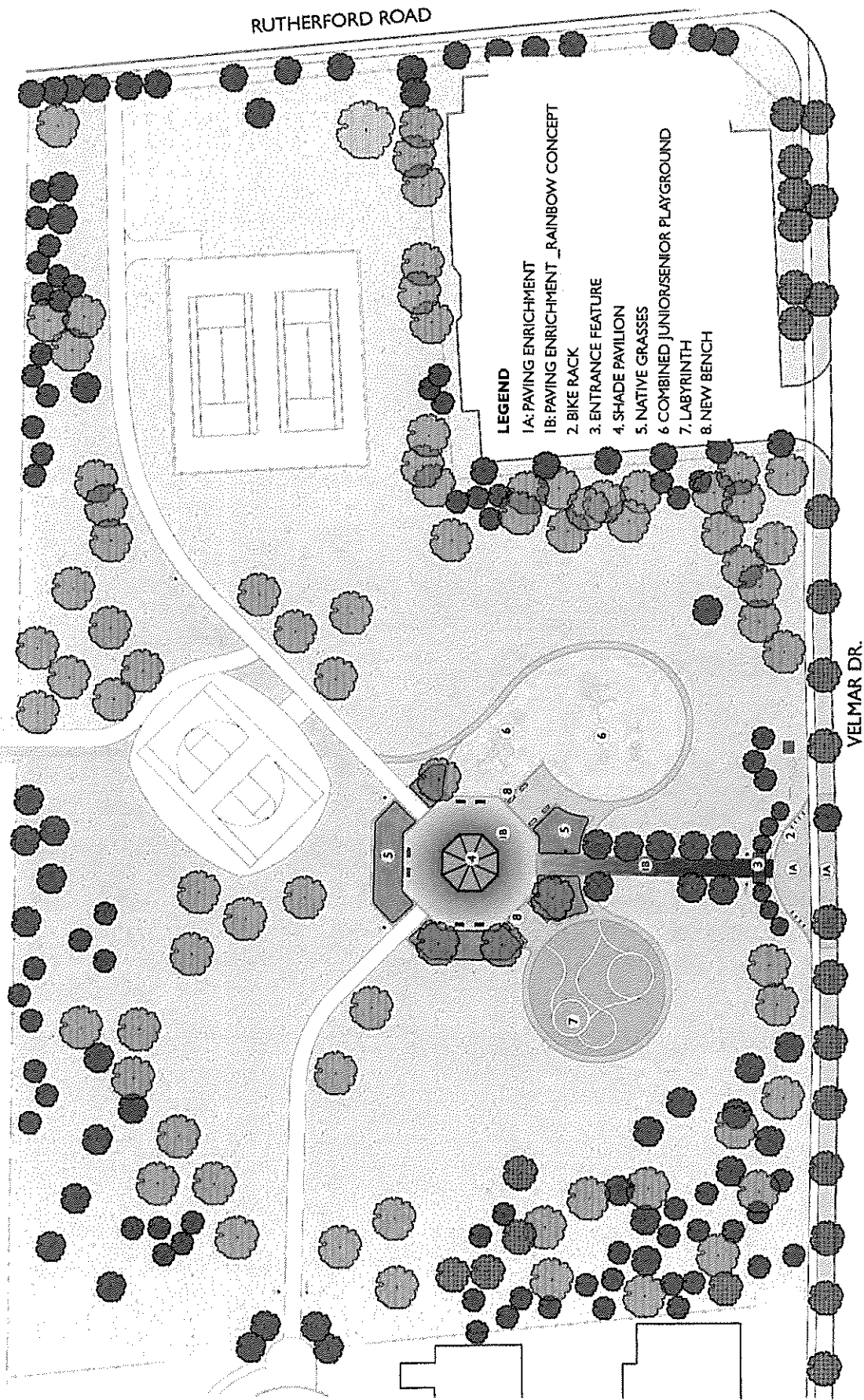
SECONDARY ENTRANCE



VELMAR DOWNS PARK  
EXISTING CONDITIONS

NAK  
design strategies  
September 9th, 2016





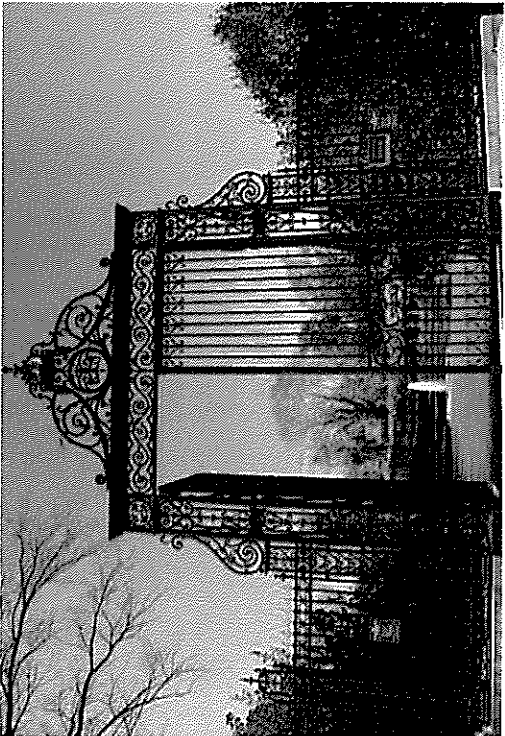
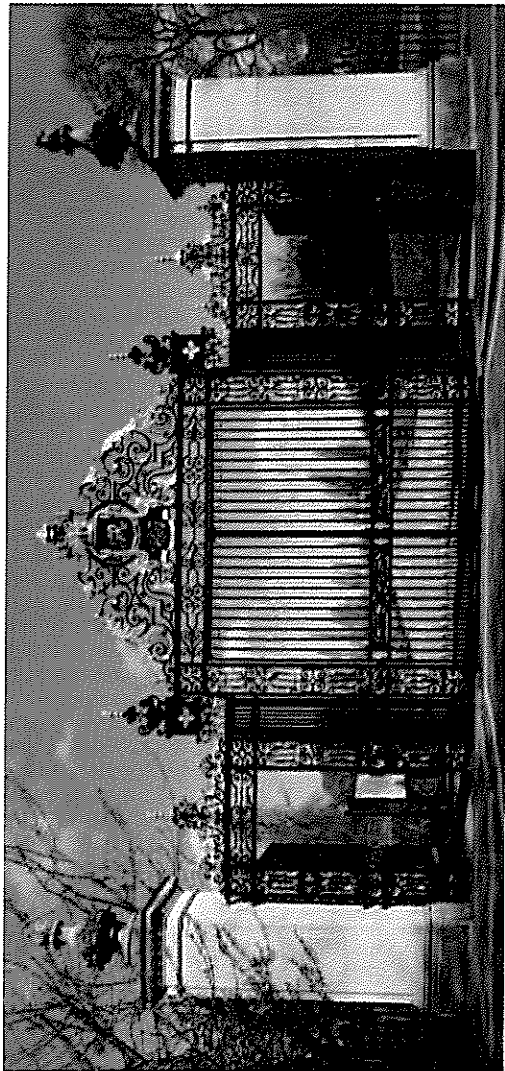
VELMAR DOWNS PARK

PARK IMPROVEMENT\_REVISIED OPTION

SCALE: 5m 20m

NAK design strategies

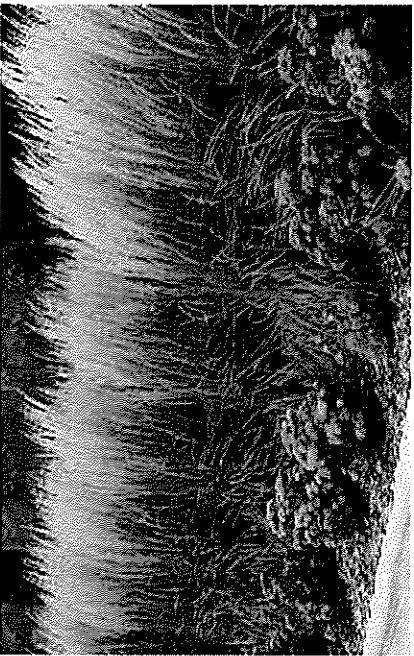
September 9th, 2016



ENTRANCE FEATURE



BENCH



PLANTING

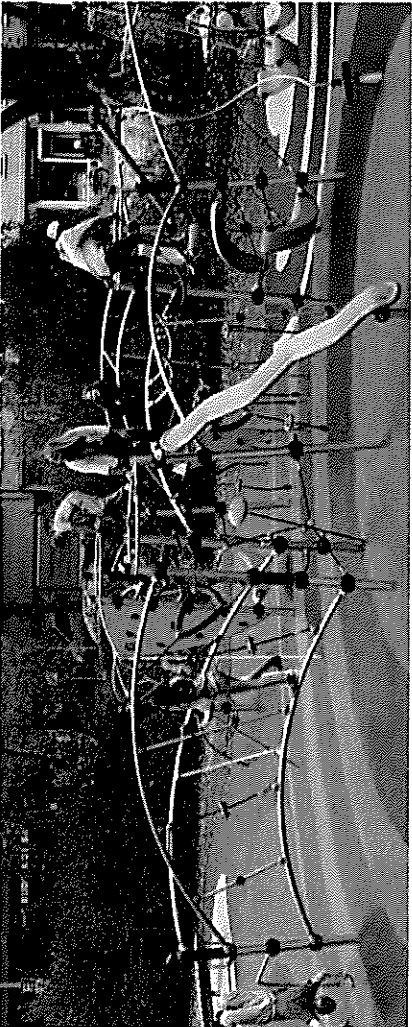
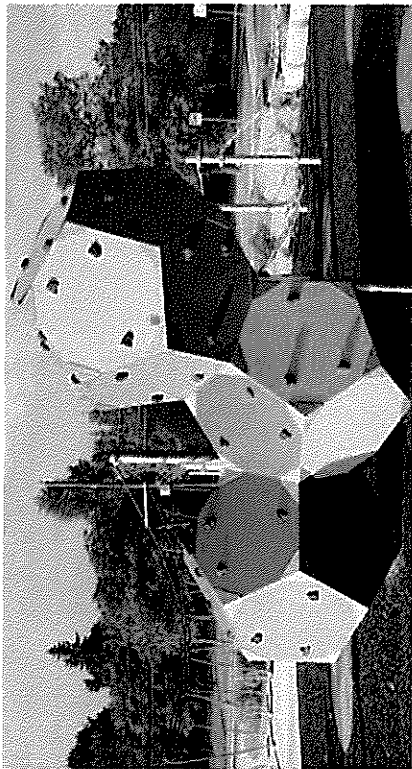


SHADE PAVILION

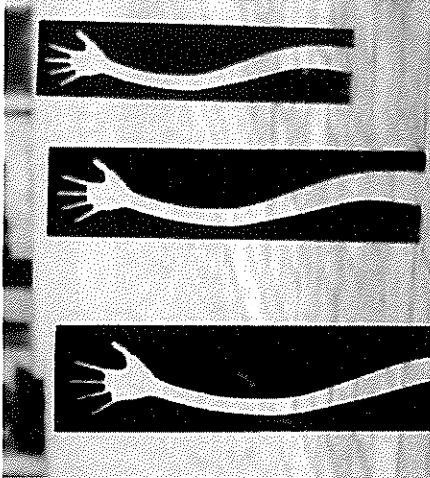
VELMAR DOWNS PARK

PRECEDENT IMAGES

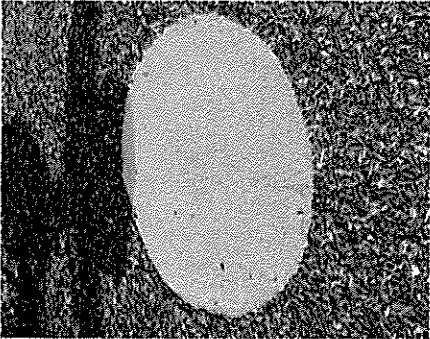
NAK  
design strategies  
September 9th, 2016



PLAY EQUIPMENT



BIKE RACK



RUBBER SURFACING



LABYRINTH

VELMAR DOWNS PARK

PRECEDENT IMAGES

NAK  
design strategies  
September 9th, 2016

**VELMAR DOWNS PARK  
PROPOSED PARK RENAMING  
WARD 3**

**Recommendation**

The Deputy City Manager of Planning and Growth Management and the Director of Parks Development in consultation with the City Clerk and the Director of Transportation Services, Parks and Forestry Operations recommend:

1. That this report be received for information.

**Contribution to Sustainability**

Not Applicable.

**Economic Impact**

Details of the economic impact associated with the request for park renaming, which is proposed to include a significant contribution towards redevelopment of the park and playground areas, will be brought forward in a Communication Item once details have been fully received by staff.

**Communications Plan**

Not Applicable.

**Purpose**

The purpose of this report is to receive information on the proposed renaming of Velmar Downs Park in memory of Jordana Fiorini. Additional information will be provided once details of the request are fully received.

**Background - Analysis and Options**

In May 2016 the City of Vaughan received correspondence from the Fiorini family (Attachment 1) requesting that Velmar Downs Park be renamed in memory of their daughter, Jordana Fiorini, who passed away on January 22, 2016 at the age of 10.

The Fiorini family has requested to rename Velmar Downs Park in memory of Jordana as it holds special meaning and memories for them. Having resided in the Woodbridge community for over 14 years, Velmar Downs Park has been the local park that the family has enjoyed throughout the years.

Staff met with the Fiorini family at Velmar Downs Park in June 2016 to discuss their interest in seeing the park and playground areas redeveloped in memory of Jordana. Following this meeting the Fiorini's hired a landscape architect to prepare a park redevelopment proposal for the City's consideration. A follow-up meeting with the family and their landscape architect was held on August 31, 2016 to further discuss the proposed park redevelopment works. Details of proposed park improvements have yet to be fully received but are anticipated to be provided for Council's consideration on September 20, 2016. The family is hoping to receive Council approval to proceed with their proposal prior to Jordana's birthday on October 1.

The renaming of City parks is guided by Policy TPF-006 Naming City Parks, Open Spaces, Community Facilities and Other Municipal Properties (Attachment 2). The park naming policy allows for name designation in honor of individuals or groups based on criteria described in policy.

### **Relationship to Term of Council Service Excellence Strategy Map (2016-2018)**

This report is consistent with the priorities established in the updated Term of Council Service Excellence Strategy Map, specifically:

- Invest, renew and manage infrastructure and assets
- Continue to cultivate an environmental sustainable City
- Support and promote arts, culture, heritage and sports in the community

### **Regional Implications**

Not Applicable.

### **Conclusion**

A request was received from the Fiorini family to rename Velmar Downs Park in memory of their daughter Jordana who passed away at the age of 10. The family proposes to provide improvements to the park and playground in honour of Jordana with additional information anticipated to be provided for Council's consideration on September 20, 2016. The renaming of City parks is guided by Policy TPF-006 Naming City Parks, Open Spaces, Community Facilities and Other Municipal Properties which allows for name designation in honour of individuals or groups based on criteria described in the policy.

### **Attachments**

1. Letter from the Fiorini family dated May 18, 2016
2. Policy TPF-006 Naming City Parks, Open Spaces, Community Facilities and Other Municipal Properties
3. Location Map

### **Report prepared by:**

Martin Tavares, Manager of Parks & Open Space Planning, ext. 8882  
Jamie Bronsema, Director of Parks Development, ext. 8058

Respectfully submitted,

John MacKenzie  
Deputy City Manager  
Planning and Growth Management

Jamie Bronsema  
Director of Parks Development

May 18 2016

Jeff Abrams - City Clerk  
City of Vaughan  
2141 Major Mackenzie Drive  
Vaughan, Ontario L6A 1T1

Dear Mr. Abrams:

It is with a heavy heart that I am writing this letter to request the renaming of the Velmar Downs Park to the Jordana Fiorini Memorial Park or the Jordana Fiorini Rainbow Park.

My family has resided at the above-mentioned address for over 14 years and the Velmar Downs Park has been our area park, which we have enjoyed throughout the years with our three children Lucas (2004), Jordana (2005) and Laurence (2008). I have countless photos of my children, specifically Jordana, being pushed on the swings as an infant or playing on the park equipment. As recent as this summer 2015 my children and I would scooter to the park to play on the basketball and tennis court. My children are very active and this park was a very special place for them. Our park visits were always accompanied by a short pit stop to the adjacent convenience store for a treat post play date. This park holds fond memories for my family.

Jordana was born October 1 2005. As the middle child and our only daughter she was truly the core of our family. Both brothers equally adored her. Lucas and Jordana, being born only a year apart, grew up like twins. They had a deep respect for one another and their maturity was always far beyond their years. Jordana was an excellent big sister to Laurence and could easily join in on a game of soccer or convince him to play Barbie's with ease. Jordana was such an immense light to be around that it was never difficult for her to make friends or find something to do even if in solitude.

Since as early as she was able to identify places and things, Jordana had a deep connection with rainbows. It is not uncommon for a child to draw the sun in their artwork but Jordana would always include a rainbow with every drawing. She studied the scientific reason for rainbows, sought rainbows in everything she did and experienced – I cannot tell you how much rainbows were and remain a deep part of our daily lives (and of anyone who knew or heard of our beauty) because of Jordana.

For what would be her last school assignment, a week prior to her diagnosis, Jordana printed the quote "The greater the storm, the greater the rainbow". We found this quote in her backpack and believe this quote was a gift she left us to remind us that this storm is temporary and that the most beautiful rainbow awaits us.



In September 2015, Jordana was diagnosed with an inoperable brain tumor called DIPG. She gained her angel wings only 4 months later on January 22 2016. We are active UHN supporters and cancer research supporters, amongst other campaigns, but we had never heard of this monster. Here are some stats:

- DIPG is the number one childhood cancer resulting in death;
- DIPG has less than 1 percent survival rate;
- DIPG mainly affects children aged 2 – 8 (Jordana was considered “old”);
- DIPG has an average survival rate of only 6-12 months;
- Neil Armstrong’s- the first man to WALK ON THE MOON - daughter died from DIPG over 50 years ago and zero new treatments or cures have been done since her death;
- DIPG has no known cause and no cure, with less than 4% of the annual budget.

Through our many efforts, such as the possible renaming of her favorite park, where we can honour Jordana and her legacy, we hope that we in turn also raise awareness for this underfunded cancer DIPG and help find a cure that claims the lives of thousands of children a year. Approximately one child every 5 days gets diagnosed and statistics show it is becoming increasingly more common but they don't know what causes it or how to treat it. In fact as DIPG is considered the “Bully of all Cancers” they think a cure for DIPG could eliminate many cancers if not possibly, eradicate them all.

We want everyone to know about our daughter because everyone should live like Jordana – peaceful, content with the littlest of things and the ability to rise above even in the worst of situations. Her love is boundless.

This park would be a beautiful tribute to her. We want to restore it for new families, even though it is a mature area the park remains one of the City's prettiest. If a budget were allotted for park improvements we would gladly contribute personally to this effort as well – we would love to have rainbow colours incorporated some how. We would love to have Jordana honoured here and with your approval, the unveiling of it to take place on her 11<sup>th</sup> birthday: October 1, 2016. We would arrange for anything you might need to help this unveiling be a success.

With the deepest of gratitude,

Alison Fiorini

CC: Luciano Fiorini, Nancy Tamburini (Ward 3 Offices), Rosanna DeFrancesca (Councilor Ward 3)

<b>Policy No:</b>	<b>TPF – 006</b>
<b>Department:</b>	<b>TRANSPORTATION SERVICES &amp; ROADS, PARKS AND FORESTRY OPERATIONS</b>
<b>Subject:</b>	<b>NAMING CITY PARKS, OPEN SPACES, COMMUNITY FACILITIES AND OTHER MUNICIPAL BUILDINGS AND PROPERTIES</b>

**POLICY FOR NAMING CITY PARKS, OPEN SPACES, COMMUNITY FACILITIES AND OTHER MUNICIPAL BUILDINGS OR PROPERTIES**

**1.0 Intent of Policy**

- 1.1 To provide a policy and guidelines for naming City parks, open spaces, community facilities and other municipal buildings or properties.
- 1.2 To retain a measure of flexibility in the naming policy recognizing the role names play in educating the public, promoting a particular facility, and minimizing conflicting names for emergency services.
- 1.3 This policy does not apply to naming of streets unless there is a formal request to name a street in honour of individuals or groups, in which case, this policy shall apply.

**2.0 Name Destination Associated with Functional Use Geographic Location or Historical Significance**

- 2.1 Staff may assign a name based on the adjacent street, functional use, geographic feature, community name or historic significance. Examples include:
 

Worth Park	- Adjacent to Worth Avenue
Thomhill Park	- Community
Glen Shields Park	- Neighbourhood
West Vaughan Community Centre	- Geographic
Joint Operations Centre	- Function
Ansley Grove Woodlot	- Adjacent to Ansley Grove Road/Functional
Benjamin Vaughan Complex	- Historic Significance
- 2.2 Chosen names within this designation shall be assigned at such time as deemed appropriate by Staff and may remain unchanged until a formal request for a name change has been approved by Council.
- 2.3 The chosen name shall not conflict with similar names in whole or in part. For example if a park is named Oak Park no other similar name shall be used such as Red Oak Park.

Council Approval:	2010/06/08	Amended:	N/A
Report No/Item:	26/38	Report No/Item:	N/A
Cross Reference:	Old Policy No. 04.3.11		



<b>Policy No:</b>	<b>TPF – 006</b>
<b>Department:</b>	<b>TRANSPORTATION SERVICES &amp; ROADS, PARKS AND FORESTRY OPERATIONS</b>
<b>Subject:</b>	<b>NAMING CITY PARKS, OPEN SPACES, COMMUNITY FACILITIES AND OTHER MUNICIPAL BUILDINGS AND PROPERTIES</b>

2.4 Generally chosen names shall reflect the adjacent street name. For example: Tori Park – majority street frontage on Tori Street. This is to ensure continuity and minimize conflicts for emergency services.

2.5 Every effort shall be made to avoid conflicts with neighbouring municipalities, especially where streets cross municipal boundaries. Avoid using the same name which may already exist in a neighbouring municipality, for example, Yonge Street Parkette, Vaughan, Yonge Street Parkette, Markham.

### 3.0 **Name Designation in Honour of Individuals or Groups**

3.1 This section shall apply to any request to name or rename a public park, open space, community facility, or any other municipal building or property in honour of individuals or groups.

3.2 Council shall consider all names in honour of individuals or groups. Any request to name, designate or change a name in honour of individuals or groups shall be submitted to the Clerks Department of the City of Vaughan, in writing, with supporting explanation or justification. Council approval is required.

### 3.3 **Criteria/Guidelines for Names Honouring Individuals or Groups**

Names for consideration shall be those of distinguished persons, organizations, corporations, foundations or the families:

- .1 where there has been a significant contribution to the quality of life, well-being of the City of Vaughan, to memorialize or otherwise recognize substantial donations and significant donors, and/or individuals designated by donors and is consistent with Vaughan Vision 20/20; or,
- .2 where there is a strong historical or cultural connection to the City and has made a significant contribution to the historical or cultural preservation of the City; or,
- .3 where there is a significant contribution (other than monetary) toward the environmental preservation, conservation or enhancement of the City consistent with Vaughan Vision 20/20 and / or Green Directions Vaughan; or,

Council Approval:	2010/06/08	Amended:	N/A
Report No/Item:	26/38	Report No/Item:	N/A
Cross Reference:	Old Policy No. 04.3.11		

<b>Policy No:</b>	<b>TPF – 006</b>
<b>Department:</b>	<b>TRANSPORTATION SERVICES &amp; ROADS, PARKS AND FORESTRY OPERATIONS</b>
<b>Subject:</b>	<b>NAMING CITY PARKS, OPEN SPACES, COMMUNITY FACILITIES AND OTHER MUNICIPAL BUILDINGS AND PROPERTIES</b>

- .4 where there is a major contribution made to the acquisition, development or conveyance of land and/or building, in question and/or its subsequent development; or,
  - .5 where there is a direct relationship or association that exists between the place or former place of residence of the person or group and the facility/park/street to be named.
- 3.4 Naming in honour of City administrative officials, staff or elected or appointed public official shall normally occur only after the City employment or public service has concluded.
- 3.5 Where the name of an individual is so used, approval shall be obtained from the individual or the next of kin for such naming. A formal request may include a reference letter or letter or recommendation from a distinguished person.
- 3.6 Notwithstanding the above, Council, by resolution, may approve a name or name change, in honour of individuals or groups when circumstances justify such action. Council may also remove the original name designation when circumstances justify such action.
- 4.0 **Names Derived from Contests or Solicited from the Community**
- 4.1 Council may direct staff to derive names from either contests or staff may establish an ad hoc community group/task force, including staff, to solicit and recommend names.
- 4.2 With each contest or ad hoc community group task force, Staff shall make recommendation with respect to:
- .1 terms of reference;
  - .2 timing;
  - .3 membership;
  - .4 scope of committee;
  - .5 rules and judging for contests.
- 5.0 **Names of Provincial National or International Significance**
- 5.1 Council may approve a name or name change in honour of individuals or group who have made an outstanding contribution to Ontario, Canada or Internationally.
- 5.2 In such circumstances, and prior to approving the use of any name of individuals or group,

Council Approval:	2010/06/08	Amended:	N/A
Report No/Item:	26/38	Report No/Item:	N/A
Cross Reference:	Old Policy No. 04.3.11		

<b>Policy No:</b>	<b>TPF – 006</b>
<b>Department:</b>	<b>TRANSPORTATION SERVICES &amp; ROADS, PARKS AND FORESTRY OPERATIONS</b>
<b>Subject:</b>	<b>NAMING CITY PARKS, OPEN SPACES, COMMUNITY FACILITIES AND OTHER MUNICIPAL BUILDINGS AND PROPERTIES</b>

staff shall investigate any protocol and/or requirements of any provincial, national or international agency or organization.

## **6.0 Inventory of Names**

- 6.1 The Commissioner of Community Services or the Commissioner's designate shall be responsible for maintaining an inventory of names for parks, open spaces, community facilities, historic houses and municipal buildings.

## **7.0 Procedures**

- 7.1 Procedures for submitting a name designation in honour of an individual or group is outlined in Appendix A, as amended from time to time.

## **8.0 Signage**

- 8.1 The City will be responsible for coordinating the public presentation of signage to acknowledge the name or rename designation. Costs of signage associated with naming, renaming or adopting of a public park, street, facility, building, or property as outlined in this policy will generally be the responsibility of the applicant. Council, dependent on the circumstance, may approve funds associated with the naming or renaming proposal.
- 8.2 The City will have final approval for the selection and location of any signage, including signage text.
- 8.3 The addition of flowers, plant material and other landscaping materials near the signage is encouraged but shall not interfere with visibility. Plans are to be approved by Parks Operations & Forestry Department.
- 8.4 The responsibility of ongoing maintenance for signage will be determined through agreement between the applicant and the City.

Council Approval: 2010/06/08  
Report No/Item: 26/38  
Cross Reference: Old Policy No. 04.3.11

Amended: N/A  
Report No/Item: N/A

<b>Policy No:</b>	<b>TPF – 006</b>
<b>Department:</b>	<b>TRANSPORTATION SERVICES &amp; ROADS, PARKS AND FORESTRY OPERATIONS</b>
<b>Subject:</b>	<b>NAMING CITY PARKS, OPEN SPACES, COMMUNITY FACILITIES AND OTHER MUNICIPAL BUILDINGS AND PROPERTIES</b>

**APPENDIX "A"**
**POLICY FOR NAMING CITY PARKS, OPEN SPACES, COMMUNITY FACILITIES AND OTHER MUNICIPAL BUILDINGS OR PROPERTIES**
**PROCEDURES FOR NAME DESIGNATION IN HONOUR OF INDIVIDUALS OR GROUPS**

A. 1 An individual or group wishing to submit a request for a name in honour of an individual or group must provide a written proposal to the Clerk's Department of the City of Vaughan, which contain the following minimum information:

- .1 name of the applicant; and,
- .2 identification of the park, street, facility, building or property proposed to be named; and,
- .3 proposed name; and,
- .4 background information which details the accomplishment and/or significant contribution to the City of Vaughan supporting the name designation, (refer to section 3.3); and,
- .5 letter of approval from the individual or the next of kin for using such naming.

Proposals are encouraged to include letters of endorsement supporting the application.

A.2 The Clerk's Department shall distribute the request to the Mayor and members of Council, City Manager, Commissioner of Community Services and the Director of Legal Services for information.

A.3 The Clerk's Department shall convene a meeting of staff, as appropriate, to review the request. Staff, in evaluating the request, shall use the criteria outlined in Section 3 and forward a report for Council's consideration.

A.4 Staff from the following departments shall be involved in reviewing all requests and shall from time to time review this policy.

- .1 Clerks

Council Approval: 2010/06/08  
Report No/Item: 26/38  
Cross Reference: Old Policy No. 04.3.11

Amended: N/A  
Report No/Item: N/A

<b>Policy No:</b>	<b>TPF – 006</b>
<b>Department:</b>	<b>TRANSPORTATION SERVICES &amp; ROADS, PARKS AND FORESTRY OPERATIONS</b>
<b>Subject:</b>	<b>NAMING CITY PARKS, OPEN SPACES, COMMUNITY FACILITIES AND OTHER MUNICIPAL BUILDINGS AND PROPERTIES</b>

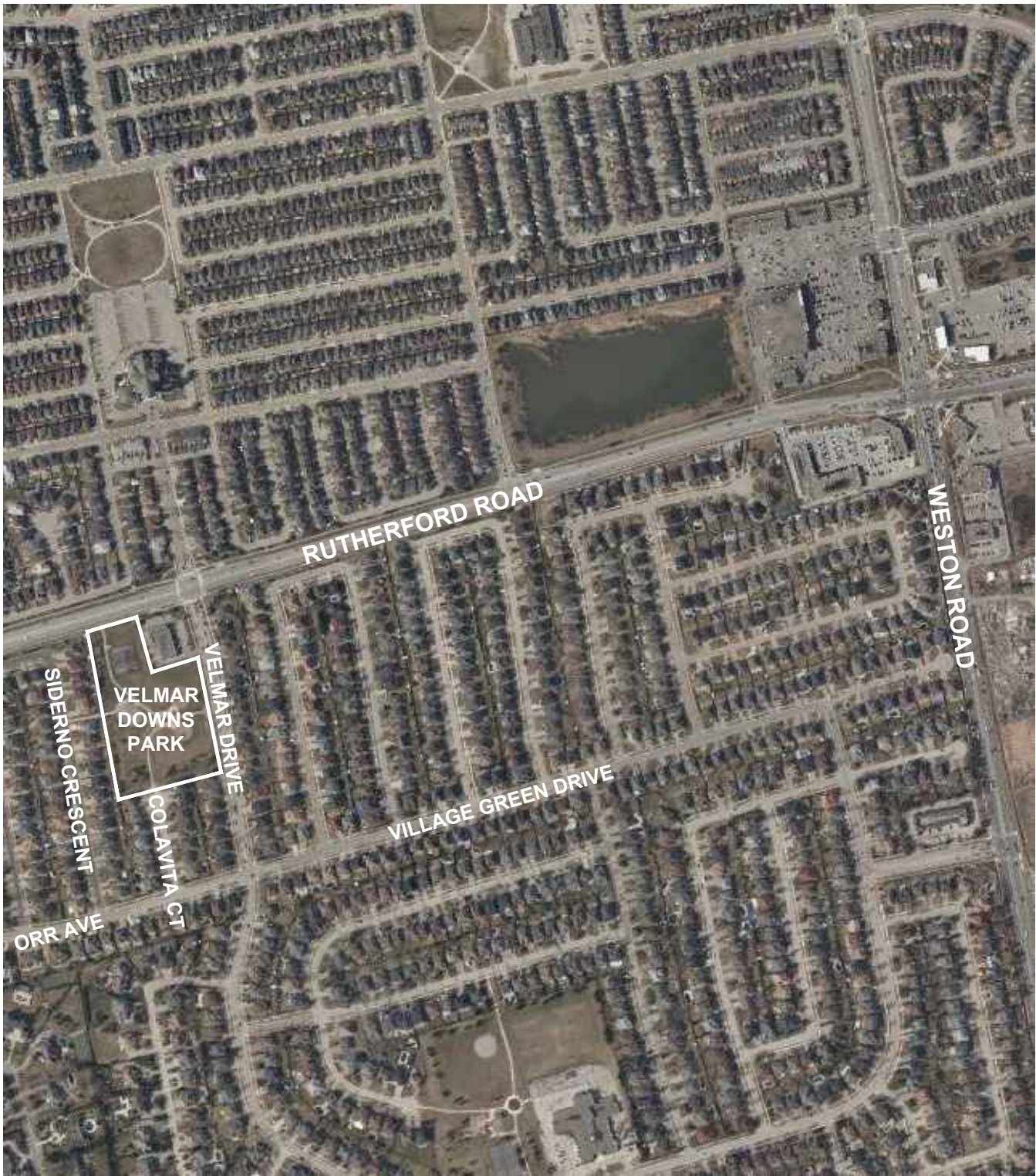
- .2 Parks Development
- .3 Parks Operations
- .4 Recreation and Culture
- .5 Buildings and Facilities

- A.5 If a name or rename request is directly associated or on land donated to the City, the original donor or family will be advised when possible.
- A.6 If a name or rename request is submitted, staff shall conduct a historical review of the current name prior to recommending approval.
- A.7 Staff shall review all proposals for signage text, type and location.

---

Council Approval: 2010/06/08  
Report No/Item: 26/38  
Cross Reference: Old Policy No. 04.3.11

Amended: N/A  
Report No/Item: N/A



***Velmar Downs Park  
WN21***



DRAWN: JC    APPROVED: MT  
SCALE: N.A.    DATE: 09/01/2016

***Location Map***

**PARKS  
DEVELOPMENT  
DEPARTMENT**