

## CITY OF VAUGHAN

### **EXTRACT FROM COUNCIL MEETING MINUTES OF JUNE 25, 2013**

Item 4, Report No. 32, of the Committee of the Whole, which was adopted without amendment by the Council of the City of Vaughan on June 25, 2013.

#### **4 AWARD OF TENDER T13-029 - PROVISION OF JANITORIAL & DAY PORTER SERVICES FOR JOINT OPERATIONS CENTRE, AL PALLADINI COMMUNITY CENTRE, MAPLE COMMUNITY CENTRE, GARNET A. WILLIAMS COMMUNITY CENTRE AND NORTH THORNHILL COMMUNITY CENTRE, WARDS 1, 2, 4, AND 5**

The Committee of the Whole recommends approval of the recommendation contained in the following report of the Commissioner of Community Services, dated June 18, 2013:

##### **Recommendation**

The Commissioner of Community Services, in consultation with the Directors of Purchasing Services, Budgeting and Financial Planning and the Building and Facilities Manager recommends:

That T13-029, Provision of Janitorial Services & Day Porter Services be awarded to the following:

- a That Part A - Joint Operations Centre be awarded to Kleenzone Ltd. for the amount of \$176,959.22 (including HST), for a total contract period of three (3) years with an optional extension of two (2) additional years; and,
- b That Part B - Al Palladini Community Centre be awarded to Cleana Facility Services for the amount of \$244,080.00 (including HST), for a total contract period of three (3) years with an optional extension of two (2) additional years; and,
- c That Part C - Maple Community Centre, Garnet A Williams Community Centre, North Thornhill Community Centre and Al Palladini Community Centre be awarded to National Cleaning Contractors for the amount of \$476,803.50 (including HST), for a total contract period of three (3) years with an optional extension of two (2) additional years; and,
- d That the Mayor and City Clerk be authorized to sign the necessary documents.

##### **Contribution to Sustainability**

This report is consistent with the priorities previously set by Council in the Green Directions, Vaughan, Community Sustainability Environmental Master Plan, Objective 1.5:

- To reduce the amount of waste generated in City owned facilities and procure sustainable products for the City's use.

The successful component has committed to using environmentally safe cleaning products which will reduce the environmental footprint of cleaning activities at the facilities and ultimately reduce natural resource use.

##### **Economic Impact**

Funding is included in the 2013 Building and Facilities Operating Budget.

##### **Purpose**

The purpose of this report is to seek Council approval to award tender T13-029 for the Provision of Janitorial & Day Porter Services for the Joint Operations Centre, Al Palladini Community Centre, Maple Community Centre, Garnet A. Williams Community Centre and North Thornhill Community Centre.

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#### **Background – Analysis**

The City currently has a total of six locations requiring janitorial services and day porter services. Contracted janitorial services are used at the Joint Operations Centre and Al Palladini Community Centre to provide overnight cleaning. As the Department has historically had difficulty in attracting and retaining female staff in the Community Centres, contracted services are also retained to provide cleaning primarily of female change rooms in the fitness centres and pools during operating hours at Garnet A Williams Community Centre, Maple Community Centre, Al Palladini Community Centre and North Thornhill Community Centre.

The Tender was advertised on Thursday, Feb. 21, 2013 in the Biddingo, OPBA and the City webpage. Twenty (20) bids were issued. Tenders were closed and publicly opened on Thursday, March 14, 2013 at 3:30 p.m. with seven (7) bids received.

Subsequent to the bid closure, two vendors notified of their costing errors in their pricing Part B of the Bid Form. Furthermore, they indicated that they would be unable to perform due to the magnitude of the mistake. Although, ranked first and second lowest in Part B, due to their admissions, their bids for Part B were given no further consideration.

The bid results are as follows:

#### Part A

Contractor	Total Tendered Price (Including HST) (Total contract period of 3 years)
Kleenzone Ltd., Greenwood, Ontario	\$176,959.22
Cleana Facility Services, Concord	\$183,060.00
National Cleaning Contractors, Toronto	\$189,266.55
Innovative Group, Hamilton	\$238,250.66
Arsenal Cleaning Services Ltd.	\$262,216.50
Impact Cleaning Services, Toronto	\$517,602.15

#### Part B

Contractor	Total Tendered Price (Incl. HST) (Total contract period of 3 years)
Cleana Facility Services, Concord	244,080.00
Impact Cleaning Services, Toronto	258,512.55
Innovative Group, Hamilton	333,550.91

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Part C

Contractor	Total Tendered Price (Incl. HST) (Total contract period of 3 years)
National Cleaning Contractors, Toronto	476,803.50
Kleenzone Ltd., Greenwood, Ontario	480,749.46
Impact Cleaning Services, Toronto	557,949.51
Arsenal Cleaning Services Ltd.	566,245.26
Innovative Group, Hamilton	571,453.78
GDI Integrated facility Services	772,750.50

**Relationship to Vaughan Vision 2020**

In consideration of the strategic priorities related to Vaughan Vision 2020, this project will provide:

- **STRATEGIC GOAL:**  
Service Excellence - Providing service excellence to citizens.
- **STRATEGIC OBJECTIVE:**  
Pursue Excellence in Service delivery - To deliver a high quality of services within approved service standards to all City stakeholders e.g. staff, citizens and businesses.

This report is consistent with the priorities previously set by Council and the necessary resources have been allocated.

**Regional Implications**

None.

**Conclusion**

Building and Facilities and Purchasing Services staff have reviewed the bid submissions and have determined that the low bid contractors, Part A - Kleenzone Ltd., Part B - Cleana Facility Services and Part C - National Cleaning Contractors as noted in the recommendation have met the requirements of the contracts. These contracts will commence immediately after Council approval and the completion of the necessary documents.

**Attachments**

None.

**Report prepared by:**

Rick Doherty, Manager of Facilities - Building and Facilities, Ext. 7318  
Angelo Cioffi, Buildings Manager - Building and Facilities, Ext. 8101

## **COMMITTEE OF THE WHOLE – JUNE 18, 2013**

### **AWARD OF TENDER T13-029 - PROVISION OF JANITORIAL & DAY PORTER SERVICES FOR JOINT OPERATIONS CENTRE, AL PALLADINI COMMUNITY CENTRE, MAPLE COMMUNITY CENTRE, GARNET A. WILLIAMS COMMUNITY CENTRE AND NORTH THORNHILL COMMUNITY CENTRE, WARDS 1, 2, 4, AND 5**

#### **Recommendation**

The Commissioner of Community Services, in consultation with the Directors of Purchasing Services, Budgeting and Financial Planning and the Building and Facilities Manager recommends:

That T13-029, Provision of Janitorial Services & Day Porter Services be awarded to the following:

1. That Part A - Joint Operations Centre be awarded to Kleenzone Ltd. for the amount of \$176,959.22 (including HST), for a total contract period of three (3) years with an optional extension of two (2) additional years; and,
2. That Part B - Al Palladini Community Centre be awarded to Cleana Facility Services for the amount of \$244,080.00 (including HST), for a total contract period of three (3) years with an optional extension of two (2) additional years; and,
3. That Part C - Maple Community Centre, Garnet A Williams Community Centre, North Thornhill Community Centre and Al Palladini Community Centre be awarded to National Cleaning Contractors for the amount of \$476,803.50 (including HST), for a total contract period of three (3) years with an optional extension of two (2) additional years; and,
4. That the Mayor and City Clerk be authorized to sign the necessary documents.

#### **Contribution to Sustainability**

This report is consistent with the priorities previously set by Council in the Green Directions, Vaughan, Community Sustainability Environmental Master Plan, Objective 1.5:

- To reduce the amount of waste generated in City owned facilities and procure sustainable products for the City's use.

The successful component has committed to using environmentally safe cleaning products which will reduce the environmental footprint of cleaning activities at the facilities and ultimately reduce natural resource use.

#### **Economic Impact**

Funding is included in the 2013 Building and Facilities Operating Budget.

#### **Purpose**

The purpose of this report is to seek Council approval to award tender T13-029 for the Provision of Janitorial & Day Porter Services for the Joint Operations Centre, Al Palladini Community Centre, Maple Community Centre, Garnet A. Williams Community Centre and North Thornhill Community Centre.

#### **Background – Analysis**

The City currently has a total of six locations requiring janitorial services and day porter services. Contracted janitorial services are used at the Joint Operations Centre and Al Palladini Community

Centre to provide overnight cleaning. As the Department has historically had difficulty in attracting and retaining female staff in the Community Centres, contracted services are also retained to provide cleaning primarily of female change rooms in the fitness centres and pools during operating hours at Garnet A Williams Community Centre, Maple Community Centre, Al Palladini Community Centre and North Thornhill Community Centre.

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The bid results are as follows:

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This report is consistent with the priorities previously set by Council and the necessary resources have been allocated.

### **Regional Implications**

None.

### **Conclusion**

Building and Facilities and Purchasing Services staff have reviewed the bid submissions and have determined that the low bid contractors, Part A - Kleenzone Ltd., Part B - Cleana Facility Services and Part C - National Cleaning Contractors as noted in the recommendation have met the requirements of the contracts. These contracts will commence immediately after Council approval and the completion of the necessary documents.

### **Attachments**

None.

### **Report prepared by:**

Rick Doherty, Manager of Facilities - Building and Facilities, Ext. 7318  
Angelo Cioffi, Buildings Manager - Building and Facilities, Ext. 8101

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Marlon Kallideen  
Commissioner of Community Services