

## memorandum

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Communication
CW: June 16/15
Item: 31

**DATE:** Monday, June 15, 2015

**TO:** Mayor and Members of Council

**FROM:** Dimitri Yampolsky, Acting Commissioner of Strategic & Corporate Services, in consultation with Laura Mirabella-Siddall, Director Financial Planning & Analytics

**RE:** Addendum Item – Pierre Berton Tribute Task Force Mandate Fulfillment June 16, 2015, Committee of the Whole

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### Purpose

To provide Council with additional information related to capital project BF-8479-15, Kleinburg United Church Renovations referenced in Addendum Item – Pierre Berton Tribute Task Force Mandate Fulfillment including the economic impact of the recommendations included in the above mentioned Item.

### Economic Impact

Capital project BF-8479-15 Kleinburg United Church Renovations was approved in the 2015 budget process with a total budget of \$980,200. The budget does not include an allocation of funds for an external project manager.

The work related to the Pierre Berton exhibit program is outside the scope of capital project BF-8479-15 Kleinburg United Church Renovations. If there is a desire to incorporate work for the exhibit program with the Church renovations, it would result in a scope change to capital project BF-8479-15 and the costs related to the exhibit program would be over and above the existing project budget.

Should Council adopt the recommendation of the Pierre Berton Tribute Task Force to retain a project manager in Q3 2015, funded from approved capital project BF-8479-15, a capital budget amendment may be required for external project management fees. The determination of whether additional funding is needed will be made after the tender process closes and if so, a request for a capital budget amendment will be brought forward to a future Finance, Administration and Audit Committee meeting. However it should be noted that even with an external project manager, the current lack of internal project management resources within Building and Facilities will make it a challenge to provide the necessary oversight of the external project manager.

### Background

In 2010, the City purchased the former Kleinburg United Church with the intention of housing the Pierre Berton Discovery Centre at the site. In June 2014, Council adopted the recommendations contained in Item 3, Report No. 30 of the Committee of the Whole from the Pierre Berton Fundraising Task Force which included that a two-phased approach be applied to the future development of the Centre, with Phase 1 devoted to renovating the Kleinburg United Church.

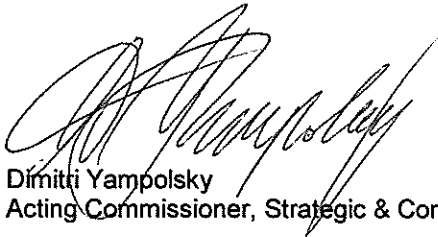
Capital project BF-8479-15 Kleinburg United Church Renovations was approved in the 2015 budget process with a total budget of \$980,200, funded from the B&F Infrastructure Reserve. The project scope is to renovate the building in order to allow the facility to be used by local community groups. The renovations include building envelope restoration, roof work, electrical, mechanical, life safety work, interior renovations and interior and exterior accessibility improvements. The project scope does not include any work to develop a Pierre Berton exhibit within the building.

The recommendations adopted from Item 3, Report No. 30 of the Committee of the Whole from the Pierre Berton Fundraising Task Force included that the remaining funds in capital project RE-9504-08 Pierre Berton Discovery Centre be used to develop the smaller "Discovery Centre" program for the building. Capital project RE-9504-08 was approved in 2008 with a total budget of \$1.5 million for the future development of the centre. The current available balance in the project is \$652,780.

**Conclusion**

The recommendations of the Pierre Berton Tribute Task Force would be a change in scope to capital project BF-8479-15 Kleinburg United Church Renovations and may require a capital budget amendment.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'Dimitri Yampolsky', is written over the printed name and title.

Dimitri Yampolsky  
Acting Commissioner, Strategic & Corporate Services