

CITY OF VAUGHAN

EXTRACT FROM COUNCIL MEETING MINUTES OF JUNE 7, 2016

Item 20, Report No. 24, of the Committee of the Whole, which was adopted without amendment by the Council of the City of Vaughan on June 7, 2016.

20 SINGLE SOURCE AWARD OF SUMMER CAMP BUSING SERVICES

The Committee of the Whole recommends approval of the recommendation contained in the following report of the Acting Director of Recreation Services, dated May 31, 2016:

Recommendation

The Acting Director of Recreation Services, in consultation with the Deputy City Manager, Community Services, the Director of Procurement Services and the Director of Financial Planning and Development Finance and Deputy City Treasurer, recommends:

1. That the single source of Summer Camp Busing Services be awarded to Stock Transportation Ltd. in the base amount of \$110,923.98 plus applicable taxes for the initial contract term of one (1) year effective June 1, 2016, with an option to renew for two (2) additional one (1) year terms subject to satisfactory performance of the contractor and availability of approved funds; and
2. That the Mayor and City Clerk be authorized to sign the necessary documents.

Contribution to Sustainability

This report is consistent with the priorities previously set by Council in the Green Directions, Vaughan, Community Sustainability Environmental Master Plan, Goal 4, and Objective 4.1:

- 4.1.1. Develop an implementation plan for the initiatives described in the City's Active Together Master Plan through a phased and budgeted program.

Economic Impact

The single source award of Summer Camp Busing Services will have base operating costs of approximately \$110,923.98 plus applicable taxes for the initial contract term of one (1) year term effective June 1, 2016; with an option to renew for two (2) additional one (1) year terms subject to satisfactory performance of the contractor and availability of approved funds. Contract prices in optional renewal terms will increase by 4% and 3% respectively. Fees are collected from the ridership and offset the expenses associated with the provision of summer camp busing services.

Sufficient funds are available in the 2016 base operating budget for Recreation Services and future funds for renewal options will be allocated in the respective budget years.

Communications Plan

N/A

Purpose

The purpose of this report is to seek Council's approval to award the single source provision for Summer Camp Busing Services to Stock Transportation Ltd.

CITY OF VAUGHAN

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Background - Analysis and Options

Recreation Services operates various summer camps across the City for participants between the ages of 4 and 18. Summer camp busing provides parents a safe and convenient option to transport their children to and from these camp locations.

T16-025 was advertised on Bids & Tenders website, Biddingo and OPBA website on February 9, 2016 with a closing date of February 25, 2016. In response to the tender, documents were picked up by four (4) proponents, and upon closing, one (1) bid was received from:

1. Stock Transportation Ltd.

The bid received from Stock Transportation Ltd. exceeded the department's allocated budget and subsequently T16-025 was cancelled. It was determined that the other three (3) proponents who picked up the tender documents could not fulfill the City's busing requirements in a feasible and/or cost effective manner. City staff then contacted members of the York Region Buyers Co-op to determine the possibility of engaging other proponents via existing piggy-back clauses. Unfortunately, there were no current opportunities available through the York Region Buyers Co-op.

With clarification and minor changes to bus routing, Stock Transportation Ltd. was able to provide a revised quote comparable to costs associated with previous years.

Relationship to Term of Council Service Excellence Strategy Map (2014-2018)

In consideration of the priorities set within the Term of Council Service Excellence Strategy Map, the recommendations in this report support the priority to promote arts, culture, heritage and sports in the community.

Regional Implications

There are no regional implications.

Conclusion

Staff recommends that the single source of Summer Camp Busing Services be awarded to Stock Transportation Ltd. in the base amount of \$110,923.98 plus applicable taxes for the initial one (1) year term effective June 1, 2016, with an option to renew for two (2) additional one (1) year terms subject to satisfactory performance of the contractor and availability of approved funds.

Attachments

Not Applicable

Report prepared by:

Sunny Bains, Manager of Business Services & Acting Manager of Recreation Services, ext. 8336
Daniel Murack, Supervisor of Business Services, ext. 8779

(A copy of the attachments referred to in the foregoing have been forwarded to each Member of Council and a copy thereof is also on file in the office of the City Clerk.)

SINGLE SOURCE AWARD OF SUMMER CAMP BUSING SERVICES**Recommendation**

The Acting Director of Recreation Services, in consultation with the Deputy City Manager, Community Services, the Director of Procurement Services and the Director of Financial Planning and Development Finance and Deputy City Treasurer, recommends:

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Communications Plan

N/A

Purpose

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Attachments

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Report prepared by:

Sunny Bains, Manager of Business Services & Acting Manager of Recreation Services, ext. 8336
Daniel Murack, Supervisor of Business Services, ext. 8779

Respectfully submitted,

Paul Compton
Acting Director, Recreation Services