

**COMMITTEE OF THE WHOLE – MAY 21, 2013**

**BUDGET AMENDMENT AND AWARD OF TENDER T13-040**  
**MILL RACE PARK – WARD 4**

<b>C 3</b>
<b>COMMUNICATION</b>
CW - <u>May 21/2013</u>
ITEM - <u>9</u>

**Recommendation**

The Commissioner of Community Services, in consultation with the Directors of Parks Operations and Forestry, Purchasing Services, Legal Services and Budgeting and Financial Planning, recommends:

- 1) That Tender T13-040 for Mill Race Neighbourhood Park Development be awarded to Forest Contractors Ltd. in the amount of \$743,284.00 plus applicable taxes; and,
- 2) That a 10% contingency in the amount of \$74,328.40, plus applicable taxes, be approved, within which Parks Development is authorized to approve amendments to the contract; and,
- 3) That the budget for PK-6298-11 be amended and increased by \$37,500.00, funded as follows:
  - a. Transfer \$8,000 from capital project PK-6271-10 and \$22,000 from PK-6274-10
  - b. Transfer \$7,700 from the CWDC-Parks Reserve from projects closed in Q1: and,
- 4) That the inclusion of this matter on a Public Committee or Council agenda with respect to amending the capital budget identified as Budget Amendment - Award of Tender T13-040 is deemed sufficient notice pursuant to Section 2(1)(c) of By-Law 394-2002; and,
- 5) That the Mayor and City Clerk be authorized to sign the appropriate documents.

**Contribution to Sustainability**

This report is consistent with the priorities previously set by Council in the Green Directions Vaughan, Community Sustainability Environmental Master Plan, Goal 2, Objective 2.2:

- To develop Vaughan as a City with maximum green space and an urban form that supports our expected population growth.

**Economic Impact**

Funding for the total tender costs in the amount of \$842,140.77 is available within the approved Capital project PK-6298-11 with amended budget. An annual operating cost of \$25,583 is required and will be considered during next year's budget process.

PK-6271-10 UV2-N7 Pheasant Hollow Park Design and Construction is substantially complete. A transfer of \$8,000 from this project will not affect the ability to fund the remaining fencing work to be completed for the project. PK-6281-10 Artificial Turf Soccer Sonoma Heights Community Park is substantially complete. A transfer of \$22,000 from this project will not affect the ability to fund the remaining works to be completed for the project.

**Communications Plan**

Not Applicable.

## Purpose

The purpose of this report is to seek Council approval to award Tender T13-040 – Mill Race Park to Forest Contractors Ltd.

## Background - Analysis and Options

The project is a new neighbourhood park in a rapidly growing and established community located at 310 Thomas Cook Avenue for Ward 4 in Block 11 which includes a junior and senior playground, pedestrian pathways, pathway lighting, a shade structure, a 9 v 9 soccer field, full court basketball, tennis courts and planting areas.

All seven (7) prequalified general contractors were invited to provide bids for Tender T13-040 and were notified that the tender would close and be publicly opened on May 7, 2013. Six (6) pre-qualified bidders picked up the tender packages and four (4) bids were received. However, when the bids were checked for errors and accuracy, staff noticed an error in pricing on one bid. The bidder acknowledged that a mistake was made and that the magnitude of the error rendered their bid financially non-viable. Therefore, their bid was given no further consideration.

Contractor	Base Price (excl. HST)
Forest Contractors Ltd.	\$ 743,284.00
Bruce Wilson Landscaping Ltd.	\$ 781,701.70
Cambium Site Contracting Inc.	\$ 775,444.35

<b>T13-040 – Neighborhood Park Development Mill Race Park Financial Summary -Forest Contractors Ltd.</b>	
<b>Approved Capital Budget (PK-6298-11)</b>	<b>869,000.00</b>
Less: Expenses/ Commitments to Date ( <i>Rounded</i> )	64,300.00
<b>Current Funds Remaining</b>	<b>804,700.00</b>
Tender Costs (T13-040)	743,284.00
Contingency Allowance (10%)	74,328.40
Sub-Total	817,612.40
*Non Refundable Portion of HST (1.76%)	N/A
Sub-Total	817,612.40
Administration Recovery (3%)	24,528.37
Total Tender Costs	842,140.77
<b>Total Tender Costs (<i>Rounded</i>)</b>	<b>842,200.00</b>
<b>Balance Remaining/ (Additional Funding Required)</b>	<b>(37,500.00)</b>

\*Permitting parks receive a full HST rebate, and therefore, HST (1.76%) is not included in project cost calculations.

Expenses and commitments to date include: landscape architectural consulting fees, surveying and mobile sign costs. Parks Development staff have reviewed the submitted bids and confirm that the low bidder meets the requirements of the bid documents. Therefore, it is appropriate to award this contract to Forest Contractors Ltd.

A total contingency amount of 10% of the bid price (\$74,328.40) is requested, covered within the approved capital budget and requested budget amendment, and will be used to address any unforeseen work in completing the scope of this project. The scope of work for this project is mostly defined; however, due to the multiple aspects and constraints in dealing with external agencies that are associated with the storm water certification requirements, TRCA regulation requirements and works associated with the adjacent hedgerow, there are some potential issues that may arise. If there are residual funds following completion and deficiencies being resolved, we will recommend the project for closure and the funds can be returned to the original source.

#### **Relationship to Vaughan Vision 2020 / Strategic Plan**

In consideration of the strategic priorities related to Vaughan Vision 2020, the project will provide:

- **STRATEGIC GOAL:**  
Service Excellence - Providing service excellence to citizens.
- **STRATEGIC OBJECTIVES:**  
Pursue Excellence in Service Delivery; and Enhance and Ensure Community Safety, Health and Wellness - To deliver high quality services and to promote health and wellness through design and program.

This report is consistent with the priorities previously set by Council and the necessary resources have been allocated.

#### **Regional Implications**

Not applicable.

#### **Conclusion**

The low bid Contractor is deemed to meet the requirements of the tender. Sufficient funding is available in the Capital Project No. PK-6298-11 with budget amendment to complete this project. Parks Development and Legal Services staff recommends that this tender be awarded to Forest Contractors Ltd. in the amount of \$743,284.00 plus contingency and applicable taxes.

Should Council approve the award of this tender, it is anticipated that construction will commence in the spring of 2013.

#### **Attachments**

Not Applicable.

#### **Report prepared by:**

Martin Tavares, Construction Coordinator, Ext. 8882  
Melanie Morris, Construction Coordinator, Ext. 8058  
Mike Kari, Landscape Architect, Ext. 8113

Respectfully submitted,



Marlon Kallideen  
Commissioner of Community Services