

**CITY OF VAUGHAN**

**EXTRACT FROM COUNCIL MEETING MINUTES OF JUNE 4, 2013**

Item 1, Report No. 23, of the Committee of the Whole, which was adopted without amendment by the Council of the City of Vaughan on June 4, 2013.

**1 KLEINBURG BUSINESS IMPROVEMENT AREA (KBIA) – APPOINTMENTS, BUDGET AND LEVY  
WARD 1**

**The Committee of the Whole recommends approval of the recommendation contained in the following report of the Acting Commissioner of Finance & City Treasurer and the Director of Financial Services, dated May 21, 2013:**

**Recommendation**

The Acting Commissioner of Finance & City Treasurer and the Director of Financial Services, in consultation with the Manager of Property Tax & Assessment recommend:

- 1) That the appointments to the Kleinburg Business Improvement Association (KBIA) Management Board members for the term as submitted in Attachment 1 by the KBIA Chair, be approved; and
- 2) That in accordance with the request from the Board of Management Council approve the 2013 KBIA budget in the amount of \$23,500 and these funds be forwarded accordingly;

**Economic Impact**

There is no economic impact to the City of Vaughan.

**Communications Plan**

Council's decision will be communicated to the Chair of the KBIA.

**Purpose**

The purpose of this report is to bring forward for Council's consideration and approval the appointment of the KBIA Management Board members submitted by the KBIA Chair, to approve the KBIA budget as requested and to authorize staff to remit, levy, and collect the special charge related to the KBIA. The budget will provide funds for promotion and visual enhancement of the area, advertising and special events. The source of funding is not from the City's general levy, but is collected on behalf of the KBIA by the City from each member of KBIA.

**Background - Analysis and Options**

The KBIA recently held their Annual General Meeting (AGM) at which the Board of Management members were appointed. The KBIA Chair has submitted the names of nine (9) voting members plus three (3) Executive Members for Council's approval (Attachment 1).

Each year the KBIA submits a budget for Council's approval. The 2013 budget amount of \$23,500 was approved by the Board of Management and accepted by the KBIA membership at the AGM in March 2013. The amount is levied to all commercial property within the BIA boundary, utilizing the taxable commercial assessment of each property.

The minimum and maximum special charge to pay for the 2013 budget amount is \$450 minimum and \$4,500 maximum per amended By-law 169-84.

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**EXTRACT FROM COUNCIL MEETING MINUTES OF JUNE 4, 2013**

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**Relationship to Vaughan Vision 2020**

This report is consistent with the priorities previously set by Council and the necessary resources have been allocated and approved.

**Regional Implications**

There are no Regional Implications in this Report.

**Conclusion**

Council's consideration of the recommendations set out in this report is requested.

Council approval of the proposed budget provides funds to the KBIA and authorizes staff to remit, levy, and collect the funds. The source of funding is not from the City's general levy, but is collected on behalf of the KBIA by the City from each member of KBIA.

**Attachments**

Attachment 1 – KBIA Board of Management and Executive  
Attachment 2 – KBIA Proposed 2013 Budget

**Report prepared by:**

Maureen E. Zabiuk, A.I.M.A., CMTP  
Manager, Property Tax & Assessment  
Ext. 8268

(A copy of the attachments referred to in the foregoing have been forwarded to each Member of Council and a copy thereof is also on file in the office of the City Clerk.)

**KLEINBURG BUSINESS IMPROVEMENT AREA (KBIA) –  
APPOINTMENTS, BUDGET AND LEVY  
WARD 1**

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### **Report prepared by:**

Maureen E. Zabiuk, A.I.M.A., CMTP  
Manager, Property Tax & Assessment  
Ext. 8268

Respectfully submitted,

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John Henry, CMA  
Acting Commissioner of Finance & City Treasurer

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Barry Jackson, CGA  
Director of Financial Services

Kleinburg Business Improvement Association  
Managing Board  
Elected Wednesday, March 7<sup>th</sup>, 2012

**Up-to-date "KBIA Board Members List" appointed and voted at March 27,  
2013 AGM**

**BIA Board Members:**

Tim Arnott (BinderTwine Committee) \*

Dwayne Cawley (RBC)

\* Natalie Cinquemani (Terra Cotta) replaces Frank Cuhna (Storia) who resigned.

\* Eric Laichter (Green Apple Dental) replaces Maria Montinaro (Dolcini) who resigned.

Maria Furlano (Sweet and Elegant)

Kim Good (McMichael Canadian Art Collection)\*

Frank Greco (Property Owner)

Giovanna Luciani-Lamb (BonBons & Brittle)

Cinzia Recine (Property Owner)

Delia Romano-Virgilio (Violets & Dahlias)

Dolores Rotondo (City of Vaughan)\*

Louise Zembal (Hawthorne House)

\*Non-Voting Members

**Executive Members**

Chair: Louise Zembal

Treasurer: Dwayne Cawley

Co-Secretaries: Giovanna Luciani-Lamb/Maria Furlano

**Proposed 2013 Kleinburg BIA Budget**

<b>1</b>	<b>BIA Insurance</b>	<b>\$1,500</b>
<b>2</b>	<b>Advertising &amp; Marketing &amp; Website</b>	<b>\$51,000</b>
<b>3</b>	<b>BIA Events</b>	<b>\$0</b>
<b>4</b>	<b>Other- Christmas wreathes &amp; lights</b>	<b>\$3,500</b>
<b>5</b>	<b>Miscellaneous/ Office</b>	<b>\$500</b>
<b>6</b>	<b>5% Contingency Fund</b>	<b>\$3,000</b>
<b>Total Proposed Expenses</b>		<b>\$59,500</b>
<b>LESS: 2012 "Carry Over" Funds</b>		<b>-\$36,000</b>
<b>2013 BIA FEES TO BE COLLECTED BY CITY</b>		<b>\$23,500</b>
<b>Approved at the Kleinburg BIA Annual General Meeting - March 27, 2013</b>		