

**CITY OF VAUGHAN**

**EXTRACT FROM COUNCIL MEETING MINUTES OF MAY 19, 2015**

Item 16, Report No. 20, of the Committee of the Whole, which was adopted without amendment by the Council of the City of Vaughan on May 19, 2015.

*Regional Councillor Ferri declared an interest with respect to this matter, as his son is employed by a legal firm representing one or more parties within the VMC, and did not take part in the discussion or vote on the matter.*

**16**

**AMENDMENT TO THE TERMS OF REFERENCE OF THE  
VAUGHAN METROPOLITAN CENTRE (VMC) SUB-COMMITTEE**

**The Committee of the Whole recommends approval of the recommendation contained in the following report of the City Clerk, dated May 5, 2015:**

**Recommendation**

The City Clerk, on behalf of the Vaughan Metropolitan Centre Sub-Committee, forwards the following recommendation from its meeting of April 16, 2015 (Item 5, Report No.1) for Council's consideration:

The Vaughan Metropolitan Centre Sub-Committee recommends:

- 1) That the Vaughan Metropolitan Centre Sub-Committee report to the Committee of the Whole in lieu of the Priorities and Key Initiatives Committee; and
- 2) That the Terms of Reference of the Vaughan Metropolitan Centre Sub-Committee be modified accordingly.

Report of the Executive Director, Office of the City Manager, dated April 16, 2015

**Recommendation**

The Executive Director, in consultation with the Interim City Manager, recommends:

1. That the Vaughan Metropolitan Centre Sub-Committee report to Committee of the Whole in lieu of the Priorities and Key Initiatives Committee; and
2. That the Terms of Reference of the Vaughan Metropolitan Centre Sub-Committee be modified accordingly.

**Contribution to Sustainability**

Green Directions Vaughan embraces a *Sustainability First* principle and states that sustainability means we make decisions and take actions that ensure a healthy environment, vibrant communities and economic vitality for current and future generations.

**Economic Impact**

There are no costs associated with this report.

**Communications Plan**

Not applicable

## CITY OF VAUGHAN

### **EXTRACT FROM COUNCIL MEETING MINUTES OF MAY 19, 2015**

Item 16, CW Report No. 20 – Page 2

#### **Purpose**

To obtain approval to amend the Terms of Reference of the VMC Sub-Committee section under Agendas and Reporting. To facilitate operational matters that require rapid approval the VMC Sub-Committee is a sub-committee of the Priorities and Key Initiatives Committee. This report is requested that the section be amended to be a Sub-Committee of Committee of the Whole.

#### **Background - Analysis and Options**

Presently, VMC Sub-Committee is a sub-committee of the Priorities and Key Initiatives (PKI) Committee. The upcoming dates for VMC Sub-Committee, Priorities and Key Initiatives and Committee of the Whole (CW) are as follows:

<b>VMC Sub Committee</b>	<b>Reporting to PKI</b>	<b>Request to Report to CW</b>
April 16, 2015	June 1, 2015	May 5, 2015
June 11, 2015	November 9, 2015	June 16, 2015
September 17, 2015	November 9, 2015	October 7, 2015
November 18, 2015	2016	December 1, 2015

A change in the reporting structure will allow matters to be dealt with in a suitable timeframe.

#### **Relationship to Vaughan Vision 20|20 / Strategic Plan**

In consideration of the strategic priorities related to Vaughan Vision 20|20, the report will provide:

##### **STRATEGIC GOALS:**

Service excellence – Providing service excellence to citizens.

Management Excellence

##### **STRATEGIC OBJECTIVES:**

Plan and Manage Growth & Economic Vitality.

#### **Regional Implications**

Not Applicable

#### **Conclusion**

The recommendation in this report will allow the work of the Sub-Committee to be better managed within the Council Committee reporting and scheduling structure. This will provide an opportunity for Staff to maintain momentum on issues and initiatives in the Vaughan Metropolitan Centre.

#### **Attachment**

1. Revised Vaughan Metropolitan Centre Sub-Committee Terms of Reference.

**CITY OF VAUGHAN**

**EXTRACT FROM COUNCIL MEETING MINUTES OF MAY 19, 2015**

Item 16, CW Report No. 20 – Page 3

**Report prepared by:**

John Britto, Assistant City Clerk, Extn. 8637

(A copy of the attachments referred to in the foregoing have been forwarded to each Member of Council and a copy thereof is also on file in the office of the City Clerk.)

*Regional Councillor Ferri declared an interest with respect to the foregoing matter, as his son is employed by a legal firm representing one or more parties within the VMC, and did not take part in the discussion or vote on the matter.*

**AMENDMENT TO THE TERMS OF REFERENCE OF THE  
VAUGHAN METROPOLITAN CENTRE (VMC) SUB-COMMITTEE**

**Recommendation**

The City Clerk, on behalf of the Vaughan Metropolitan Centre Sub-Committee, forwards the following recommendation from its meeting of April 16, 2015 (Item 5, Report No.1) for Council's consideration:

The Vaughan Metropolitan Centre Sub-Committee recommends:

- 1) That the Vaughan Metropolitan Centre Sub-Committee report to the Committee of the Whole in lieu of the Priorities and Key Initiatives Committee; and
- 2) That the Terms of Reference of the Vaughan Metropolitan Centre Sub-Committee be modified accordingly.

Report of the Executive Director, Office of the City Manager, dated April 16, 2015

**Recommendation**

The Executive Director, in consultation with the Interim City Manager, recommends:

1. That the Vaughan Metropolitan Centre Sub-Committee report to Committee of the Whole in lieu of the Priorities and Key Initiatives Committee; and
2. That the Terms of Reference of the Vaughan Metropolitan Centre Sub-Committee be modified accordingly.

**Contribution to Sustainability**

Green Directions Vaughan embraces a *Sustainability First* principle and states that sustainability means we make decisions and take actions that ensure a healthy environment, vibrant communities and economic vitality for current and future generations.

**Economic Impact**

There are no costs associated with this report.

**Communications Plan**

Not applicable

**Purpose**

To obtain approval to amend the Terms of Reference of the VMC Sub-Committee section under Agendas and Reporting. To facilitate operational matters that require rapid approval the VMC Sub-Committee is a sub-committee of the Priorities and Key Initiatives Committee. This report is requested that the section be amended to be a Sub-Committee of Committee of the Whole.

**Background - Analysis and Options**

Presently, VMC Sub-Committee is a sub-committee of the Priorities and Key Initiatives (PKI) Committee. The upcoming dates for VMC Sub-Committee, Priorities and Key Initiatives and Committee of the Whole (CW) are as follows:

<b>VMC Sub Committee</b>	<b>Reporting to PKI</b>	<b>Request to Report to CW</b>
April 16, 2015	June 1, 2015	May 5, 2015
June 11, 2015	November 9, 2015	June 16, 2015
September 17, 2015	November 9, 2015	October 7, 2015
November 18, 2015	2016	December 1, 2015

A change in the reporting structure will allow matters to be dealt with in a suitable timeframe.

### **Relationship to Vaughan Vision 20|20 / Strategic Plan**

In consideration of the strategic priorities related to Vaughan Vision 20|20, the report will provide:

#### **STRATEGIC GOALS:**

Service excellence – Providing service excellence to citizens.

Management Excellence

#### **STRATEGIC OBJECTIVES:**

Plan and Manage Growth & Economic Vitality.

### **Regional Implications**

Not Applicable

### **Conclusion**

The recommendation in this report will allow the work of the Sub-Committee to be better managed within the Council Committee reporting and scheduling structure. This will provide an opportunity for Staff to maintain momentum on issues and initiatives in the Vaughan Metropolitan Centre.

### **Attachment**

1. Revised Vaughan Metropolitan Centre Sub-Committee Terms of Reference.

### **Report prepared by:**

John Britto, Assistant City Clerk, Extn. 8637

Respectfully submitted,

Jeffrey A. Abrams, City Clerk

REVISED – MAY 2015

## **VAUGHAN METROPOLITAN CENTRE SUB-COMMITTEE TERMS OF REFERENCE**

### **Mandate/ Objectives**

The Vaughan Metropolitan Centre (VMC) Sub-Committee will have the following mandate:

1. To make recommendations that create the municipal framework and policy environment, consistent with Vaughan's broader city-building objectives, which will facilitate significant development of the VMC in a timeframe consistent with the opening of the subway and Highway 7 rapidway, including consideration of the following:
  - i) Planning policies;
  - ii) Infrastructure implementation principles;
  - iii) Requirements related to external approvals
  - iv) Economic development strategy; and
  - v) Communications/Advocacy.

### **Term**

The term of the VMC Sub-Committee shall end December 31, 2018.

### **Membership**

The VMC Sub-Committee shall be Chaired by the Mayor and composed of three (3) other members of Council as determined by Council. Any changes to the membership will require Council approval.

### **Meeting Procedures**

The proceedings of the Sub-Committee are to be governed by the City's Procedural By-law.

### **Agendas and Reporting**

Agendas shall be prepared by the City Clerk's Office. Agendas shall be posted on the City's web site one week prior to the scheduled date of the meeting or as soon as practicable.

To facilitate operational matters that require rapid approval, the VMC Sub-Committee is a sub-committee of the Committee of the Whole.

### **Meetings**

Meeting dates will be determined at the first meeting of the Sub-Committee. The Sub-Committee may meet on the schedule determined, or at the call of the Chair.

All meetings are to be open to the public in accordance with the Municipal Act, 2001.

## **Notice of Meetings**

Meetings will be noted on the Schedule of Meetings calendar posted on the City's website.

## **Quorum**

A majority of the members, including the Chair, shall constitute quorum.

## **Staff Resources**

The role of staff is to act as a resource to the Sub-Committee, but not to be members of the Sub-Committee. The following staff will provide advisory and technical support specific to the mandate and objectives of the Sub-Committee: The City Manager, the Executive Director, Office of the City Manager, the Senior Management Team, and their respective staff, as required.

The City Clerk's Office will be responsible for agenda production and distribution, the giving of procedural advice, and the recording of the proceedings of the Sub-Committee.

## **Authority**

The Sub-Committee may not exercise decision-making powers, or commit expenditures save for those specifically delegated by Council. The Sub-Committee may not direct staff to undertake activities without authority from Council.

## **Amendment/Expansion of Terms of Reference**

Only Council can initiate any amendment and/or expansion of the Terms of Reference.

The Terms of Reference for the Sub-Committee were established by Council's adoption of Item No. 18 of Report No. 43 on October 18, 2011.