

CITY OF VAUGHAN

EXTRACT FROM COUNCIL MEETING MINUTES OF MAY 14, 2013

Item 28, Report No. 19, of the Committee of the Whole, which was adopted, as amended, by the Council of the City of Vaughan on May 14, 2013, as follows:

That the Terms of Reference for the Pierre Berton Discovery Centre Fundraising Task Force be amended to add the following:

Under the heading of Staff Resources:

"A staff member from Corporate Communications to assist the Task Force in providing communication support in its Fundraising and outreach efforts, as required."

That Communication C2, from the City Clerk, dated May 7, 2013, be received.

**28 PIERRE BERTON DISCOVERY CENTRE FUNDRAISING TASK FORCE
 RESIGNATION OF MEMBER**

The Committee of the Whole recommends that consideration of this matter be deferred to the Council meeting of May 14, 2013.

Recommendation

The City Clerk, on behalf of the Pierre Berton Discovery Centre Fundraising Task Force, recommends:

- 1) That the resignation of Ms. Perri Berton, be received;
- 2) That the vacant position not be filled at this time;
- 3) That staff send a letter to thank Ms. Perri Berton for all her time and contributions; and
- 4) That the Terms of Reference for the Pierre Berton Discovery Centre Fundraising Task Force be modified to reduce the quorum from (7) to (5) members.

Contribution to Sustainability

Not applicable.

Economic Impact

There is no economic impact.

Communications Plan

Meeting documents relating to the Pierre Berton Discovery Centre Fundraising Task Force are posted on the Agendas, Minutes and Extracts page of the City of Vaughan's Official Website.

Purpose

The purpose of this report is to inform Council of the resignation of Ms. Perri Berton and to convey on behalf of the Pierre Berton Discovery Centre Fundraising Task Force its recommendation to not fill the vacancy and to set the quorum for the Task Force at (5) members.

Background - Analysis and Options

A letter dated April 10, 2013 was received from Ms. Perri Berton, a member of the Pierre Berton Discovery Centre Fundraising Task Force, notifying of her resignation from the Task Force.

At the April 19, 2013 meeting, the Task Force recommended to Council the following recommendations:

CITY OF VAUGHAN

EXTRACT FROM COUNCIL MEETING MINUTES OF MAY 14, 2013

Item 28, CW Report No. 19 – Page 2

1. That the resignation of Ms. Perri Berton, be received;
2. That the vacant position not be filled at this time;
3. That staff send a letter to thank Ms. Perri Berton for all her time and contributions; and
4. That the quorum be set at five (5).

As defined in the Procedural By-law, Section 1, under Definitions, "*Quorum*" means a majority of the Members of Council or Members of a Committee". At present, with the receipt of the resignation, the number of members on the Task Force would be 11, with the quorum being reduced to (6) members. The Task Force has recommended that the quorum be further reduced to (5) members.

Relationship to Vaughan Vision 2020/Strategic Plan

This report is in keeping with the provisions of Vaughan Vision 2020, particularly:

Demonstrate Leadership and Promote Effective Governance

Regional Implications

n/a

Conclusion

The Pierre Berton Discovery Centre Fundraising Task Force is requesting Council to receive Ms. Perri Berton's resignation and establish the quorum at five (5).

Attachments

None

Report Prepared By

Adelina Bellisario, Assistant City Clerk

MAY 7, 2013

TO: MEMBERS OF COUNCIL

FROM: JEFFREY A. ABRAMS
CITY CLERKRE: DEFERRED ITEM:
PIERRE BERTON DISCOVERY CENTRE FUNDRAISING TASK FORCE
RESIGNATION OF MEMBER
COMMITTEE OF THE WHOLE, REPORT NO. 19, ITEM 28

C	<u>2</u>
Item #	<u>28</u>
Report No.	<u>19 (cw)</u>
<u>Council - May 14/2013</u>	

At its meeting of April 30, 2013, Committee of the Whole deferred consideration of this matter to the Council meeting of May 14, 2013.

To aid in Council's deliberation, attached is a copy of the current Terms of Reference for the Pierre Berton Discovery Centre Fundraising Task Force.

Respectfully submitted,


Jeffrey A. Abrams
City Clerk

Copy: Barbara Cribbett, Acting City Manager

Attachment: Terms of Reference

TERMS OF REFERENCE**PIERRE BERTON DISCOVERY CENTRE FUNDRAISING TASK FORCE**

Mandate / Objectives

The mandate/ objectives of the Pierre Berton Discovery Centre Fundraising Task Force are as follows:

1. To determine the fundraising potential for the proposed Pierre Berton Discovery Centre within not only the Vaughan community, but also extending across Canada.
2. To collect pledges (pledges only -no cash) for a 12 month period towards a future capital and operating fundraising campaign for the centre and report back to Council on the overall potential contribution.
3. To develop a fundraising strategy for the centre that looks at not only a proposed capital campaign, but also yearly fundraising initiatives to help sustain the centre.
4. To assess and benchmark other cultural centres in their fundraising efforts to determine not only best practice models, but also funding sources and initiatives that may be available to help fund a capital or yearly operating fundraising initiatives.
5. To report back to Council within a 12 month period with a Findings Report on the above.

Term

The Pierre Berton Discovery Centre Fundraising Task Force shall submit a report of its findings and recommendations within 12 months of its appointment.

Membership

The membership shall be composed of former members of the Pierre Berton Artifact and Memorabilia Task Force as follows:

Regional Councillor Michael Di Biase, Task Force Chair
Regional Councillor Gino Rosati
Councillor Marilyn Lafrate, Ward 1
Patsy Berton
Perri Berton
David Rutherford
Scott Sommerville
~~Bob Klein~~
Berton Woodward

Furthermore, applications will be solicited through the City Clerk's Department to members of the community and those interested from outside the Vaughan community in sitting on the Pierre Berton Fundraising Task Force. An additional 10 members will be appointed that meet the general criteria of demonstrating some experience in fundraising and having an interest in the proposed Discovery Centre.

Members are to be appointed by Council. Any changes to the membership will require Council approval.

Meeting Procedures

The proceedings of the Pierre Berton Discovery Centre Fundraising Task Force are to be governed by the City's Procedural By-law.

Agendas and Reporting

Agendas shall be prepared by the City Clerk's Office in consultation with the Committee Chair. Agendas shall be posted on the City's web site one week prior to the scheduled date of meeting, or as soon as practicable

After each meeting of the Committee, the City Clerk shall submit a report in the City's committee report format to the Committee of the Whole.

Meetings

Meeting dates will be determined at the first meeting of the committee. The committee may meet on the schedule determined, or at the call of the Chair.

Meetings are to be open to the public in accordance with the Municipal Act, 2001.

Notice of Meetings

Meetings will be noted on the Schedule of Meetings calendar posted on the City's website.

Quorum

The majority of members, including the Chair, shall constitute quorum.

Staff Resources

The role of Staff is to act as a resource to the Pierre Berton Discovery Centre Fundraising Task Force, but not to be members of the Pierre Berton Discovery Centre Fundraising Task Force, or to deliberate or draft the findings of the Pierre Berton Discovery Centre Fundraising Task Force. The following Staff will provide advisory and technical support specific to the mandate and objectives of the Pierre Berton Discovery Centre Fundraising Task Force :

- Director of Recreation and Culture
- Manager of Cultural Services, Recreation and Culture

The City Clerk's Office will be responsible for agenda production and distribution, the giving of procedural advice, the recording of the proceedings of the Pierre Berton Discovery Centre Fundraising Task Force.

Authority

The Pierre Berton Discovery Centre Fundraising Task Force may not exercise decision-making powers, or commit expenditures save for those specifically delegated by Council. The Pierre Berton Discovery Centre Fundraising Task may not direct staff to undertake activities without authority from Council.

Amendment / Expansion of Terms of Reference

Only Council can initiate any amendment and/or expansion of the Terms of Reference.

PIERRE BERTON DISCOVERY CENTRE FUNDRAISING TASK FORCE
RESIGNATION OF MEMBER

Recommendation

The City Clerk, on behalf of the Pierre Berton Discovery Centre Fundraising Task Force, recommends:

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Adelina Bellisario, Assistant City Clerk

Respectfully submitted,

Jeffrey A. Abrams, City Clerk