

**CITY OF VAUGHAN**

**EXTRACT FROM COUNCIL MEETING MINUTES OF MARCH 21, 2017**

Item 19, Report No. 10, of the Committee of the Whole, which was adopted without amendment by the Council of the City of Vaughan on March 21, 2017.

**19**

**REVISIONS TO THE 2017 SCHEDULE OF MEETINGS**

**The Committee of the Whole recommends approval of the recommendation contained in the following report of the City Manager, dated March 7, 2017:**

**Recommendation**

The City Manager recommends:

1. That the revised 2017 Schedule of Meetings for September 2017 as set out in Attachment 1 of this report be approved.

**Contribution to Sustainability**

The schedule of meetings for 2017 ensures the seamless continuation of the Council/Committee meetings thereby facilitating the business of Council.

**Economic Impact**

There is no economic impact attributed to the approval of the recommendation in this report.

**Communications Plan**

The revised 2017 Schedule of Meetings will be posted on the City's website.

**Purpose**

The purpose of this report is to submit for Council's approval a revised Schedule of Meetings for the month of September 2017. The recommended change is to move the start date for the September 2017 meetings from the second week to the third week of September, to allow additional time for planning and preparation for Committee agendas and Reports following the summer hiatus.

**Background – Analysis and Options**

The 2017 Schedule of Meetings is structured on a monthly three-week cycle and takes into consideration statutory holidays, significant faith days and Regional Council and Committee meetings. The schedule has been prepared in accordance with Procedure By-law 7-2011 and the adopted Standing Committee Structure.

In reviewing the 2017 Schedule of Meetings, it was noted that agendas for September Committee meetings need to be finalized for distribution by the third week of August. Taking into account the need to allow sufficient time to plan and prepare reports for the fall meeting cycle, it is recommended that the meeting schedule for September, 2017 be moved out by one week

**Relationship to Term of Council Service Excellence Strategy Map (2014-2018)**

The adoption of the revised Schedule of Meetings will support the conduct of Council business and inform members of the public on the time and dates of meetings of Council and its Standing Committees.

This is consistent with the Term of Council Service Excellence Strategy Map: Citizen Experience and Service Delivery, Citizens Engaged in Decision Making.

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Item 19, CW Report No. 10 – Page 2

**Regional Implications**

There are no Regional implications as no meetings have been scheduled that may conflict with Regional Council and Committee meetings.

**Conclusion**

The proposed revised 2017 Schedule of Meetings for September, 2017 will support the conduct of Council business by providing the time needed to effectively plan and prepare reports for Committee and Council.

**Attachments**

Attachment 1 Proposed Revised 2017 Schedule of Meetings – September, 2017

Respectfully submitted,

Daniel Kostopoulos  
City Manager

(A copy of the attachments referred to in the foregoing have been forwarded to each Member of Council and a copy thereof is also on file in the office of the City Clerk.)

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Daniel Kostopoulos  
City Manager

# September 2017

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
					1	2
3	4 Labor Day				8	9
10	11 9:30 am - CW (WS) (MOVE SEP 18) 1:00 pm - PKI	12 1:00 pm - CW (MOVE TO SEP 19) 7:00 pm - CW (PH)	13 <del>9:30 am - FAA</del> (MOVE TO SEP 20)	14	15	16
17	18 9:30 am - CW (WS) 1:00 pm - PKI	19 1:00 pm - CW 7:00 pm - CW (PH) <del>1:00 pm - Council</del> (MOVE TO SEP 26)	20 9:30 am - FAA ± 2:00 pm - CW (CS)	21 Rosh Hashana	22 Rosh Hashana	23
24	25	26 1:00 pm - Council				30 Yom Kippur