

**CITY OF VAUGHAN**

**EXTRACT FROM COUNCIL MEETING MINUTES OF JANUARY 28, 2014**

Item 13, Report No. 1, of the Committee of the Whole, which was adopted without amendment by the Council of the City of Vaughan on January 28, 2014.

**13     MEMORANDUM OF UNDERSTANDING BETWEEN THE REGIONAL MUNICIPALITY OF YORK AND THE CITY OF VAUGHAN FOR WINTER ROAD MAINTENANCE SERVICES**

The Committee of the Whole recommends approval of the recommendation contained in the following report of the Commissioner of Engineering and Public Works, dated January 14, 2014:

**Recommendation**

The Commissioner of Engineering and Public Works recommends:

1. That a By-law be enacted to provide delegated authority to the Commissioner of Engineering & Public Works, or designate, to enter into and execute the necessary Memorandums of Understanding (MOU) with the Regional Municipality of York, for the City of Vaughan to provide ongoing winter road maintenance services on designated Regional roads, on a cost recovery basis.

**Contribution to Sustainability**

Efficient and effective winter road maintenance services contribute positively to the economy vitality and sustainability of the City.

**Economic Impact**

There is no negative economic impact as a result of the recommendation. The proposed MOU with the Region of York in which the City provides winter road maintenance on sections of Regional roads within the City of Vaughan, provides for a full cost recovery of approximately \$42,000 for the 2013-2014 winter season. This revenue has already been accounted for in the City's 2014 Operating Budget.

**Communications Plan**

Not applicable.

**Purpose**

The purpose of this report is to obtain Council approval for delegated authority, allowing the Commissioner of Engineering & Public Works, or designate, to enter into a MOU with the Regional Municipality of York, whereby the City of Vaughan provides winter road maintenance on designated Regional roads, on a full cost recovery basis.

**Background - Analysis and Options**

**The City has been performing winter road maintenance on behalf of the Region of York for a number of years**

The City has been providing winter road maintenance services on certain sections of Regional roads each year for well over 10 years, as it is more efficient and cost effective for the City to maintain these road sections than it is for the Region to do so. The winter maintenance activities on the designated Regional road sections are undertaken by the City's contractors, or City staff, assigned to that geographical area of the City.

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Until now, the request to perform road winter maintenance responsibilities was made through a letter, sent annually from York Region staff. The City would then undertake the winter road maintenance services, and invoice the Region for these services, based on a predetermined amount.

The Region now wishes to formalize the agreement process through the signing of a MOU. The proposed MOU was recently submitted to the City and has been reviewed by the Director of Public Works and Legal Services.

#### **Council approval is required to provide delegated authority to enter into a Memorandum of Understanding**

Pending Council approval, the executed MOU will become the basis for road winter maintenance activities carried out by the City on behalf of the Region of York for the 2013-2014 winter season, and will streamline the process for future agreements concerning winter road maintenance work.

The currently proposed MOU for the 2013-2014 winter season outlines the following Regional road sections to be maintained by the City:

- Teston Road, from the western limit of the daylight triangle at the southwest corner of the Teston Road and Pine Valley Drive intersection, to the western limit of the daylight triangle at the southwest corner of the Teston Road and Weston Road intersection
- Pine Valley Drive, from the northern limit of the daylight triangle at the northeast corner of the Rutherford Road and Pine Valley Drive intersection, to the northern limit of the daylight triangle at the northeast corner of the Teston Road and Pine Valley Drive intersection
- Teston Road, from eastern limit of the daylight triangle at the southeast corner of Keele Street and Teston Road intersection, to the western limit of the daylight triangle at the southwest corner of the Rodinea Road and Teston Road intersection
- Major Mackenzie Drive, from the eastern limit of the daylight triangle at the southeast corner of the Highway 50 and Major Mackenzie Drive intersection, to the western limit of the daylight triangle at the southeast corner of the Major Mackenzie Drive and Highway 27 intersection
- Simmons Street, from the western limit of the daylight triangle at the southwest corner of the Simmons Street and Highway 27 intersection, to the CP Rail Line to the north

The Region of York will continue to provide winter road patrol for the designated roadways identified above. Should road winter maintenance be required at any time during the term of the agreement, Regional staff will advise City staff accordingly.

#### **Delegating authority to enter into and execute such MOU's is in accordance with the City's Delegation of Powers and Duties Policy**

Council adopted a Delegation of Powers and Duties Policy in 2007, which provides for the delegation to staff of administrative powers for the efficient management of the municipal corporation. Delegating authority to the Commissioner of Engineering & Public Works, or designate, to execute these MOU's, will make the process more efficient in the future, as it will eliminate the need to bring forward a report to Council on this matter each year. The condition under which the power shall be exercised is the full recovery of costs. This delegation of authority is in compliance with the Delegation of Powers and Duties Policy.

#### **Relationship to Vaughan Vision 2020/Strategic Plan**

This report is consistent with the priorities previously set by Council and ties into the following Vaughan Vision 20/20 Goals and Objectives:

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Goal: Service Excellence  
Objective: Demonstrate Excellence in Service Delivery  
Objective: Promote Community Safety, Health & Wellness

**Regional Implications**

As was indicated earlier, the City has performed this work on behalf of the Region for over 10 years. The Region has agreed to pay the City approx. \$42,000 for the 2013-2014 winter season.

**Conclusion**

The formalization of the agreement to provide winter road maintenance activities by the City on designated Regional roads, ensures both the City and Region of York have a clear understanding of expectations and obligations. Delegating the authority to enter into such MOU's with the Region will expedite the road winter maintenance process in future years.

**Attachments**

N/A

**Report prepared by:**

Brian T. Anthony, Director of Public Works  
Jeff Johnston, Manager of Road Maintenance Services

## **COMMITTEE OF THE WHOLE – JANUARY 14, 2014**

### **MEMORANDUM OF UNDERSTANDING BETWEEN THE REGIONAL MUNICIPALITY OF YORK AND THE CITY OF VAUGHAN FOR WINTER ROAD MAINTENANCE SERVICES**

#### **Recommendation**

The Commissioner of Engineering and Public Works recommends:

1. That a By-law be enacted to provide delegated authority to the Commissioner of Engineering & Public Works, or designate, to enter into and execute the necessary Memorandums of Understanding (MOU) with the Regional Municipality of York, for the City of Vaughan to provide ongoing winter road maintenance services on designated Regional roads, on a cost recovery basis.

#### **Contribution to Sustainability**

Efficient and effective winter road maintenance services contribute positively to the economy vitality and sustainability of the City.

#### **Economic Impact**

There is no negative economic impact as a result of the recommendation. The proposed MOU with the Region of York in which the City provides winter road maintenance on sections of Regional roads within the City of Vaughan, provides for a full cost recovery of approximately \$42,000 for the 2013-2014 winter season. This revenue has already been accounted for in the City's 2014 Operating Budget.

#### **Communications Plan**

Not applicable.

#### **Purpose**

The purpose of this report is to obtain Council approval for delegated authority, allowing the Commissioner of Engineering & Public Works, or designate, to enter into a MOU with the Regional Municipality of York, whereby the City of Vaughan provides winter road maintenance on designated Regional roads, on a full cost recovery basis.

#### **Background - Analysis and Options**

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Goal:	Service Excellence
Objective:	Demonstrate Excellence in Service Delivery
Objective:	Promote Community Safety, Health & Wellness

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### **Conclusion**

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### **Attachments**

N/A

### **Report prepared by:**

Brian T. Anthony, Director of Public Works  
Jeff Johnston, Manager of Road Maintenance Services

Respectfully submitted,

Paul Jankowski, P. Eng  
Commissioner of Engineering and Public Works

Brian T. Anthony, CRS-S, C. Tech  
Director of Public Works