



# memorandum

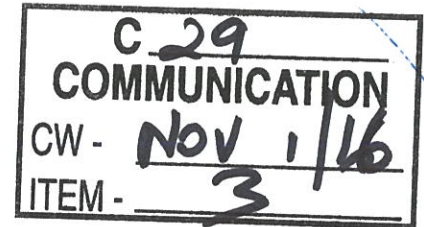
November 1, 2016

TO: Honourable Mayor and Members of Council  
Members of Council

FROM: Daniel Kostopoulos, City Manager  
Jennifer Rose, Director, Environmental Services

RE: Communication - Committee of the Whole, November 1, 2016

ITEM No. 3, – AWARD OF RFP 268-16 – DESIGN AND IMPLEMENTATION OF  
SUPERVISOR CONTROL AND DATA ACQUISITION (SCADA) SYSTEM



## Purpose

The purpose of the communication is to provide an update to the RFP Award referenced in the item.

## Recommendation

The contingency amount should be \$ 25,630.28.

## Economic Impact

The economic impact was understated in the original report. The non-recoverable HST should have been applied to both the RFP amount and the contingency amount and the 3% administration recovery should have been applied to all amounts inclusive of taxes.

The total cost should be \$410,633.04 as calculated below:

RFP 16-268	366,146.81
Contingency (7.0%)	<u>25,630.28</u>
Sub-total	391,777.09
HST (1.76%)	<u>6,895.28</u>
<b>Sub-total</b>	<b>398,672.87</b>
3% Administration recovery	<u>11,960.17</u>
<b>Total cost</b>	<b>410,633.04</b>

Sufficient funds of \$412,000 exist in this capital budget to accommodate the total costs of this contract.

## Prepared by

Chris Wolnik, Manager of Wastewater and Stormwater Services.

Respectfully submitted,

Daniel Kostopoulos  
City Manager

Jennifer Rose  
Director, Environmental Services