

EXTRACT FROM COUNCIL MEETING MINUTES MAY 27, 2014

**118. INCREASE IN SCOPE OF WORK UNDER TENDER T13162 FOR THE
SUPPLY & PLANTING OF TREES ALL WARDS**

(Addendum 1)

MOVED by Councillor Iafrate
seconded by Councillor DeFrancesca

That the recommendation contained in the following report of Commissioner of Engineering & Public Works, dated May 27, 2014, be approved:

CARRIED

Recommendation

The Commissioner of Engineering & Public Works, in consultation with the Commissioner of Finance & City Treasurer, and the Director of Purchasing Services, recommends:

1. That the scope of work under Tender T13-162 for the Supply and Planting of Trees throughout the City of Vaughan's public lands, be increased to provide for an additional 700 trees, to be supplied and planted at the 2013 unit rates, at an estimated cost of \$455,000.00 (+HST);
2. That a contingency allowance in the amount of \$45,500.00 (10%) be approved within which the Director of Public Works is authorized to approve amendments to the contract; and
3. That the Mayor and City Clerk be authorized to sign the necessary documents.

Contribution to Sustainability

This report is consistent with the priorities previously set by Council in the "Green Directions Vaughan, Community Sustainability Environmental Master Plan" Goal 2, Objective 2.2:

- To develop Vaughan as a City with maximum green space and an urban form that supports our expected population growth by providing strategies for achieving our urban forest targets which include: planning, maintenance species and planting recommendations.

Economic Impact

Funds to cover the cost of the 700 trees for the spring 2014 planting were approved in the 2014 Capital Budget in the amount of \$1,028,971.00 (\$611,030.00 Regular + 417,941.00 EAB). Based on the species identified for the spring planting, the 700 trees will cost approximately \$455,000. It is anticipated that approximately \$712,000 will be available for the fall planting, as noted below.

CITY OF VAUGHAN

EXTRACT FROM COUNCIL MEETING MINUTES MAY 27, 2014

Minute No. 118 – Page 2

| | |
|--|---------------------|
| T13-162 Supply and Planting of Trees | |
| Financial Summary PO-6700-10/PO-6739-13 | |
| Approved Capital Funding (2010 to 2014, including the 2014 approved capital funding of \$1,028,971) | 3,470,723.54 |
| Less: Expenses/ Commitments to Date (<i>Rounded</i>) | 2,233,530.00 |
| Funds Remaining | 1,237,193.54 |
| Proposed Tender Scope Increase | 455,000.00 |
| Provisional items | N/A |
| Sub-Total | 455,000.00 |
| Contingency Allowance (10%) | 45,500.00 |
| Sub-Total | 500,500.00 |
| *Non Refundable Portion of HST (1.76%) | 8,808.80 |
| Sub-Total | 509,308.80 |
| Administration Recovery (3%) | 15,279.26 |
| Total Tender Scope Increase T13-162 | 524,588.06 |
| Balance Remaining | 712,605.48 |

Communications Plan

Not applicable.

Purpose

The purpose of this report is to seek Council approval to extend the scope of work under contract T13-162, to allow for an additional 700 trees to be planted, allowing the spring planting to start immediately.

Background - Analysis and Options

The December 2013 ice storm resulted in considerable staff time and effort being devoted to the cleanup operations. As a result, the multi-year tender for supply and planting of trees was delayed.

In order to meet the time lines for the 2014 spring planting, staff took the initiative to contact the current contractor, Titanium Contracting Inc., to determine their ability to provide the required trees, and meet the expected spring planting schedule. Staff's experience with Titanium Contracting Inc. in 2013 was very good, and all 2013 services were delivered on time and within the purchase order amount. Although tremendous tree losses from the ice storm have increased the demand for quality trees throughout the GTA, the current contractor has committed to supply and plant the additional 700 trees at the 2013 unit rates.

Spring planting typically has to be completed by July in order to maximize the survival rate of the planted stock. Subject to Council approving the increase in the scope of work, the contractor is able to commence planting immediately.

The new multi-year tree planting bid documents are being finalized now. This new tender will cover the 2014 fall plantings, and is anticipated to be awarded during the summer under the hiatus provisions of the City's Purchasing Policy. The final quantity of trees planted each year will be subject to the capital budget amounts approved each year.

EXTRACT FROM COUNCIL MEETING MINUTES MAY 27, 2014

Minute No. 118 – Page 3

Relationship to Vaughan Vision 2020/Strategic Plan

In consideration of the strategic priorities related to Vaughan Vision 2020, the project will provide:

- STRATEGIC GOAL:
Service Excellence – Providing service excellence to citizens.
- STRATEGIC OBJECTIVES:
Pursue Excellence in Service Delivery, Enhance and Ensure Community Safety and Health and Wellness – To deliver high quality services and to promote health and wellness through design and program.

This report is consistent with the priorities previously set by Council and the necessary resources have been allocated and approved.

Regional Implications

None

Conclusion

It is recommended, that in order to meet the spring 2014 tree planting schedule, Council approve the increase in scope of work under contract T13-162 to include an additional 700 trees, to be supplied and planted at the 2013 unit prices.

Attachments

None

Report prepared by

Brian Anthony, Director of Public Works, Ext. 6116
Jeff Silcox-Childs, Manager of Parks Services, Ext. 6140

COUNCIL - MAY 27, 2014

INCREASE IN SCOPE OF WORK UNDER TENDER T13-162 FOR THE SUPPLY AND PLANTING OF TREES – ALL WARDS

Recommendation

The Commissioner of Engineering & Public Works, in consultation with the Commissioner of Finance & City Treasurer, and the Director of Purchasing Services, recommends:

1. That the scope of work under Tender T13-162 for the Supply and Planting of Trees throughout the City of Vaughan's public lands, be increased to provide for an additional 700 trees, to be supplied and planted at the 2013 unit rates, at an estimated cost of \$455,000.00 (+HST);
2. That a contingency allowance in the amount of \$45,500.00 (10%) be approved within which the Director of Public Works is authorized to approve amendments to the contract; and,
3. That the Mayor and City Clerk be authorized to sign the necessary documents.

Contribution to Sustainability

This report is consistent with the priorities previously set by Council in the "Green Directions Vaughan, Community Sustainability Environmental Master Plan" Goal 2, Objective 2.2:

- To develop Vaughan as a City with maximum green space and an urban form that supports our expected population growth by providing strategies for achieving our urban forest targets which include: planning, maintenance species and planting recommendations.

Economic Impact

Funds to cover the cost of the 700 trees for the spring 2014 planting were approved in the 2014 Capital Budget in the amount of \$1,028,971.00 (\$611,030.00 Regular + 417,941.00 EAB). Based on the species identified for the spring planting, the 700 trees will cost approximately \$455,000. It is anticipated that approximately \$712,000 will be available for the fall planting, as noted below.

| T13-162 Supply and Planting of Trees | |
|--|---------------------|
| Financial Summary PO-6700-10/PO-6739-13 | |
| Approved Capital Funding (2010 to 2014, including the 2014 approved capital funding of \$1,028,971) | 3,470,723.54 |
| Less: Expenses/ Commitments to Date (<i>Rounded</i>) | 2,233,530.00 |
| Funds Remaining | 1,237,193.54 |
| Proposed Tender Scope Increase | 455,000.00 |
| Provisional items | N/A |
| Sub-Total | 455,000.00 |
| Contingency Allowance (10%) | 45,500.00 |
| Sub-Total | 500,500.00 |
| *Non Refundable Portion of HST (1.76%) | 8,808.80 |
| Sub-Total | 509,308.80 |
| Administration Recovery (3%) | 15,279.26 |
| Total Tender Scope Increase T13-162 | 524,588.06 |
| Balance Remaining | 712,605.48 |

Communications Plan

Not applicable.

Purpose

The purpose of this report is to seek Council approval to extend the scope of work under contract T13-162, to allow for an additional 700 trees to be planted, allowing the spring planting to start immediately.

Background - Analysis and Options

The December 2013 ice storm resulted in considerable staff time and effort being devoted to the cleanup operations. As a result, the multi-year tender for supply and planting of trees was delayed.

In order to meet the time lines for the 2014 spring planting, staff took the initiative to contact the current contractor, Titanium Contracting Inc., to determine their ability to provide the required trees, and meet the expected spring planting schedule. Staff's experience with Titanium Contracting Inc. in 2013 was very good, and all 2013 services were delivered on time and within the purchase order amount. Although tremendous tree losses from the ice storm have increased the demand for quality trees throughout the GTA, the current contractor has committed to supply and plant the additional 700 trees at the 2013 unit rates.

Spring planting typically has to be completed by July in order to maximize the survival rate of the planted stock. Subject to Council approving the increase in the scope of work, the contractor is able to commence planting immediately.

The new multi-year tree planting bid documents are being finalized now. This new tender will cover the 2014 fall plantings, and is anticipated to be awarded during the summer under the hiatus provisions of the City's Purchasing Policy. The final quantity of trees planted each year will be subject to the capital budget amounts approved each year.

Relationship to Vaughan Vision 2020/Strategic Plan

In consideration of the strategic priorities related to Vaughan Vision 2020, the project will provide:

- STRATEGIC GOAL:
Service Excellence – Providing service excellence to citizens.
- STRATEGIC OBJECTIVES:
Pursue Excellence in Service Delivery, Enhance and Ensure Community Safety and Health and Wellness – To deliver high quality services and to promote health and wellness through design and program.

This report is consistent with the priorities previously set by Council and the necessary resources have been allocated and approved.

Regional Implications

None

Conclusion

It is recommended, that in order to meet the spring 2014 tree planting schedule, Council approve the increase in scope of work under contract T13-162 to include an additional 700 trees, to be supplied and planted at the 2013 unit prices.

Attachments

None

Report prepared by:

Brian Anthony, Director of Public Works, Ext. 6116

Jeff Silcox-Childs, Manager of Parks Services, Ext. 6140

Respectfully submitted,

Paul Jankowski
Commissioner of Public Works