



memorandum

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| Item # | <u>39</u> |
| Report No. | <u>39</u> |
| <u>Council - OCTOBER 30/12</u> | |

DATE: October 23, 2012

TO: Mayor Bevilacqua and Members of Council

FROM: Leo Grellette, Director of Building Standards Department

RE: **ITEM 39 – REPORT 39**
COMMUNICATION – WITH RECOMMENDATIONS
Deputation – Mr. Ian Duffy, Magnetsigns
Request for Change in the Application Procedure for Mobile Signs

The Committee of the Whole at its October 16, 2012 meeting referred the above matter to Staff for additional information.

Staff have reviewed the concerns expressed by the deputant respecting the application process for mobile signs and are suggesting the following recommendations:

RECOMMENDATION:

- 1) That the Building Standards Department revise their current application procedure, which restrict applicants to a one day window of opportunity, for a 6 month trial period to allow applicants for mobile sign permits at least a two week window for applying for permits, and;
- 2) That the trial period commence on January 1, 2013 in order that other Licensed Mobile Sign Operators may be advised and allow time for Mobile Sign Operators and Staff to modify their processes, and;
- 3) That Building Standards Department brings forward a report to Council respecting the results of the trial period 6 months hence.

The above has been discussed with the deputant.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'Leo Grellette', written over a horizontal line.

Leo Grellette
Director of Building Standards

cc: John MacKenzie, Commissioner of Planning
Ian Duffy, Magnetsigns (Email Only)