

COUNCIL **SEPTEMBER 25, 2012**

**AWARD OF REQUEST FOR PROPOSAL 12-304
CONSULTING SERVICES FOR THE CITY OF VAUGHAN
HEALTH CARE CAMPUS CENTRE
WARD 1**

C	<u>14</u>
Item #	<u>46</u>
Report No.	<u>33</u>
Council - <u>Sept 25/12</u>	

Recommendation

The City Manager, the Commissioner of Planning, the Commissioner of Engineering & Public Works the Director of Legal Services and the Acting Director of Purchasing Services in consultation with the Director of Budgeting and Financial Planning recommends:

1. That Prism Partners Inc. be retained to provide consulting services as Development Facilitator for the City of Vaughan Health Care Campus Centre at an estimated cost of \$300,000.00 plus applicable taxes and administration recovery;
2. That a contingency allowance in the amount of \$30,000.00, plus applicable taxes and administration recovery, be approved within which the Director of Legal Services is authorized to approve amendments to the contract; and
3. That the Mayor and City Clerk be authorized to sign the appropriate documents.

Contribution to Sustainability

Ensuring a development plan which supports the timely hospital development and maximizes economic development opportunities helps achieve the community objectives of providing health care and economic development on the lands.

Economic Impact

The cost of retaining a Development Facilitator, being \$300,000.00 plus contingency allowance, applicable taxes, and administration recovery will be funded from Capital Project CO-0054-09 Vaughan Hospital Land Development as illustrated in Table 1

Communications Plan

Not Applicable

Purpose

The purpose of this report is to seek Council approval to retain Prism Partners Inc. to provide consulting services as the Development Facilitator for the City of Vaughan Health Care Campus Centre.

Background - Analysis and Options

On May 19, 2012, Council directed that a Development Facilitator be retained to facilitate the coordination and site servicing of the lands at the northwest quadrant of Jane Street and Major Mackenzie Drive, to maximize the economic development opportunities and move forward on the precinct planning of the site in support of Mackenzie Health in its hospital planning stages.

RFP 12-304 Consulting Services for the Development Facilitator for the City of Vaughan Health Care Campus Centre was advertised on Biddingo and OPBA website and City Page on July 16, 2012 with a closing date as August 7, 2012. Twenty (20) proponents picked up the RFP

documents from Purchasing Services Department. One addendum was issued to clarify the questions received from the proponents. Upon opening the RFP, the following proponents submitted proposals:

Prism Partners Inc., Burlington
Delta Urban Inc., Vaughan
Truth Serum, Newmarket

All three proposals were considered compliant and further evaluated by the evaluation committee comprised of the City Manager, Commissioners of Planning, and Engineering and Public Works, the Director of Legal Services, and the Acting Director of Purchasing Services. The proposals were evaluated on the basis of the following criteria:

Qualifications and Experience - 45%
Project Management - 25%
Quality of the Proposal - 15%
Financial - 15%

Two proponents were short listed for interviews which were held on September 18, 2012. Based on the evaluation committee's review, it was determined that Prism Partners Inc. scored the highest ranking for this project, and successfully fulfilled the City's requirements and qualifications related to this project. As a result, the evaluation committee is satisfied that Prism Partners Inc. has met the required qualifications to successfully complete the objectives of Development Facilitator.

Given the magnitude and duration associated with the project (estimated 18 months), it is recommended that a contingency allowance of 10% be carried to cover unexpected costs which may arise during the project. The total estimated cost to complete this project is summarized in Table 1 below:

Table 1 RFP 12-304 DEVELOPMENT FACILITATOR VAUGHAN HEALTH CARE CAMPUS CENTRE	
Financial Summary	Prism Partners Inc.
RFP Cost	\$300,000
Contingency Allowance	30,000
Sub-total	330,000
Non-Rebateable Portion of HST (1.76%)	5,808
Sub-total	335,808
Treasury Administration 3%	10,074
Total Cost	345,882
Total Cost Rounded (<i>Note 1</i>)	346,000

Note 1: The above costs of \$346,000 will be applied to project CO-0054-09 Vaughan Hospital Land Development, which on this date has adequate uncommitted funds available.

Relationship to Vaughan Vision 2020/Strategic Plan

This report is consistent with the priorities previously set by Council.

Regional Implications

None

Conclusion

Based on the results of the Request for Proposal 12-304, the consulting firm of Prism Partners Inc. scored the highest ranking, successfully fulfilled all the City's requirements and qualifications related to the project, and had the best overall proposal. Accordingly, it is recommended that Prism Partners Inc. be retained by the City to provide the consulting services as Development Facilitator, to facilitate the City of Vaughan Health Care Campus Centre.

Attachments

None

Report prepared by:

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Director of Legal Services

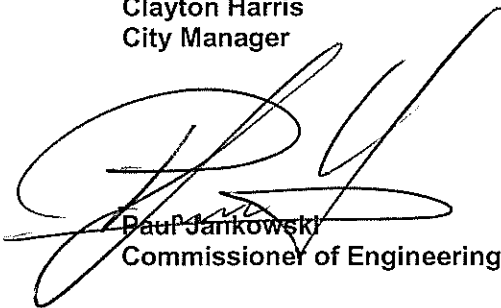
Respectfully submitted,



Clayton Harris
City Manager



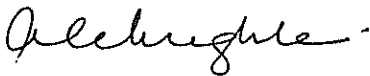
John MacKenzie
Commissioner of Planning



Paul Jankowski
Commissioner of Engineering & Public Works



Heather A. Wilson
Director of Legal Services



Asad Chughtai
Acting Director of Purchasing Services