

DATE: September 13, 2013
TO: Mayor and Members of Council
FROM: Jeffrey A. Abrams, City Clerk

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Item #	<u>4</u>
Report No.	<u>35 (CW)</u>
<u>Council - Sept. 17/13</u>	

**RE: COMMUNICATION - COUNCIL MEETING, SEPTEMBER 17, 2013
ITEM 4, REPORT NO. 35, OF THE COMMITTEE OF THE WHOLE
PROPERTY STANDARDS COMMITTEE
RESIGNATION OF MEMBER**

At the Committee of the Whole meeting of September 3, 2013, Committee considered a report from the City Clerk advising of the resignation of a member of the Property Standards Committee. The report recommended that the position be declared vacant and advised that the Committee could proceed with the remaining four (4) members.

Committee deferred consideration of the matter to the Council meeting of September 17, 2013 and requested that the City Clerk investigate the option of weighted voting whereby the Chair of the Committee could be given two votes to be used in the event of a tie vote.

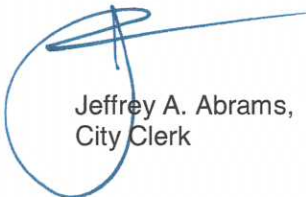
The Property Standards Committee operates under the authority of the *Building Code Act, 1992, S. O. 1992, Chapter 23* (the *Act*) and the membership of the Committee is constituted under Property Standards By-law 231-2011. Upon review of the governing documents, it was determined that the *Act* does not provide for weighted voting. Further, pursuant to Section 15.6(2) of the *Act*, Council is required to forthwith fill any vacancy that occurs on the Property Standards Committee.

In light of these requirements, it is recommended that Council authorize the City Clerk to immediately proceed with the recruitment process to fill the vacation position on the Property Standards Committee.

It is therefore recommended:

1. **That the resignation of Mr. Simon Di Vincenzo, be received and that the position be declared vacant; and**
2. **That the City Clerk be requested to proceed with the recruitment process to fill the position.**

Respectfully submitted,



Jeffrey A. Abrams,
City Clerk