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Item #	<u>6</u>
Report No.	<u>31 (cw)</u>
<u>Council - September 16/15</u>	

memorandum

DATE: SEPTEMBER 11, 2015

TO: MAYOR AND MEMBERS OF COUNCIL

FROM: PAUL JANKOWSKI, COMMISSIONER OF PUBLIC WORKS
ZORAN POSTIC, DIRECTOR OF TRANSPORTATION SERVICES, PARKS AND FORESTRY OPERATIONS

RE: COUNCIL – SEPTEMBER 16, 2015
ITEM #6 – COMMITTEE OF THE WHOLE REPORT 31 – SEPTEMBER 9, 2015
TENDER T15-425 - SUPPLY AND PLANTING OF TREES CITY WIDE ALL WARDS

Recommendation

The Commissioner of Public Works and the Director of Transportation Services, Parks and Forestry Operations, in consultation with the Director of Purchasing Services and the Director of Financial Planning and Analytics recommend:

1. The Award of Tender T15-425 for the Supply and Planting of Trees throughout the City of Vaughan be awarded to Euro Landscape Construction & Grounds Inc. in the amount of \$328,078 plus applicable taxes;
2. That a contingency allowance in the amount of \$32,808 (10%) be approved within which the Director of Transportation Services, Parks and Forestry Operations is authorized to approve amendments to the contract;
3. That the amounts of the above recommendations, including all contingency allowances, applicable taxes and administration recovery be funded from Capital Projects RP-6700-15 Tree Planting Program-Regular, RP-6739-15 Tree Planting Program-EAB and RP-6755-15 Ice Storm Tree Replacement Strategy; and
4. That the Mayor and Clerk be authorized to sign the necessary documents.

Contribution to Sustainability

This report contributes to the goals and objectives within the Green Directions Vaughan, the City's Community Sustainability Environmental Master Plan, specifically:

Goal 2: To ensure sustainable development and redevelopment.

Objective 2.2: "To develop Vaughan as a City with maximum green space and an urban form that supports our expected population growth."

This goal and objectives can be realized by providing strategies for achieving our urban forest targets which include; planning, maintenance, species and planting recommendations.

Economic Impact

The lowest compliant bid price for Tender T15-425 for the Supply and Planting of Trees throughout the City of Vaughan, submitted by Euro Landscape Construction & Grounds Inc., was \$328,078. The total project costs of \$378,254 falls within the remaining funds in capital projects RP-6700-15 Tree Planting

Program-Regular, RP-6739-15 Tree Planting Program-EAB and RP-6755-15 Ice Storm Tree Replacement Strategy.

Sufficient funding for this tender is available in the 2015 Capital Budget and remaining funds from previous years' Capital Budgets.

A contingency of 10% of the bid price has been included in the budget to account for unanticipated expenses.

The financial summary, identifying funding availability, is as follows:

TABLE 1: ESTIMATED COSTS	
T15-425 Supply & Planting of Trees	
	\$
Euro Landscape Construction & Grounds Inc. Bid Price	328,078
Contingency Allowance (approx. 10%)	32,808
Sub-Total	360,885
H.S.T. (1.76%) Not Recoverable	6,352
Total	367,237
Administration Recovery (3%)	11,017
Net Total Cost	378,254

TABLE 2: PROJECT FUNDING POSITION SUMMARY	
RP-6700-15, RP-6739-15 & RP-6755-15	
	\$
Capital Budget (Prior Years)	788,584
2015 Capital Budget	2,186,860
Total Approved Budget	2,975,444
Expenses/Commitments to date	(2,100,988)
Current Funds Remaining	874,456
Net Total Cost	(378,254)
Balance Remaining	496,202

The balance remaining in the capital projects will be used towards the 2016 Tree Planting Program.

Communications Plan

Tender T15-425 for the Supply and Planting of Trees throughout the City of Vaughan, is part of a multi-year strategy to replace trees lost due to regular mortality, EAB infestation and the 2013 ice storm. In June 2015, an information report to Council outlined the 2015 City Wide Tree Planting Strategy. Once Council Approval is received, a list of planting locations will be posted on the City's website. Staff has been provided with detailed information ensuring a consistent message is relayed to the residents regarding the 2015 Tree Planting Strategy. Moving forward, Staff proposes to report annually to Council on the progress of the replanting efforts and post the most current information on the City's website.

Purpose

The purpose of this report is to award Tender T15-425 for the Supply and Planting of Trees within the City of Vaughan.

Background - Analysis and Options

The Transportation Services, Parks and Forestry Operations Department administers the removal of dead trees, including the stumps, due to regular mortality, insect infestation, and storm damage; and also replants trees on public lands throughout the City of Vaughan.

In June 2015, Council awarded Tender T15-111 to M&S Landscaping for the planting of 3,840 trees. As of August 31, 2015, 202 trees have been planted, and an additional 905 stumps have been removed in preparation for the upcoming fall plant of the remaining trees. Planting operations were put on hold during the drought period between mid-July and the first week of September. Operations have resumed as per the approved planting schedule, and targets are still expected to be met by the end of planting season.

Tender T15-425 is for the planting of additional 1,100 trees, and will be funded from the savings associated with the reduced costs from Tender T15-111.

Purchasing Services advertised the tender on the City of Vaughan's Bids & Tenders Website, Ontario Public Buyers Association and on Biddingo on August 18, 2015 with a closing date of September 2, 2015. One addendum was issued to respond to questions received. Six (6) bidders downloaded the bid document, and five (5) bids were received on closing.

The bid results are as follows:

Contractor	Amount (Excluding HST)
Euro Landscape Construction & Grounds Inc.	\$328,077.59
Garden Grove Landscaping Inc.	\$560,359.30
TBG Landscape Inc.	\$676,233.60
Darson Contracting	\$709,411.00
Titanium Contracting Inc.	\$721,512.00

All bids were reviewed and found to be compliant. In view of the variance between the lowest and the second lowest responsive bidder, staff will ensure that all required securities are received from the bidder prior to the execution of the contract. Performance will be diligently monitored by City staff to ensure contract requirements are met.

Relationship to Vaughan Vision 2020/Strategic Plan

In consideration of the strategic priorities related to Vaughan Vision 2020, the project will provide:

Service Excellence:

- Demonstrate Excellence in Service Delivery
- Promote Community Safety, Health and Wellness
- Lead and promote Environmental Sustainability

Regional Implications

There are no regional implications associated with this report.

Conclusion

It is recommended that Tender T15-425 for the Supply and Planting of Trees throughout the City of Vaughan be awarded to Euro Landscape Construction & Grounds Inc. in the amount of \$328,078 plus applicable taxes.

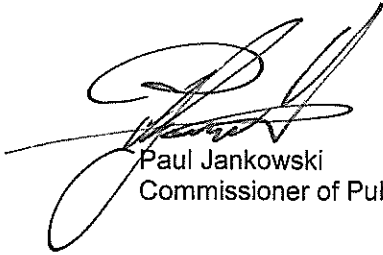
Attachments

N/A

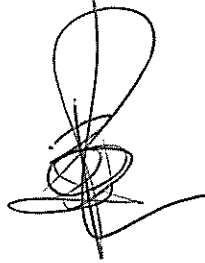
Report prepared by:

Joerg Hettmann, Manager of Forestry, Ext. 6139

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'Paul Jankowski', with a large, stylized flourish extending from the bottom left.

Paul Jankowski
Commissioner of Public Works

A handwritten signature in black ink, appearing to read 'Zoran Postic', with a large, stylized flourish extending from the bottom right.

Zoran Postic
Director of Transportation Services,
Parks and Forestry Operations