

memorandum

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Item #	<u>9</u>
Report No.	<u>14 (cw)</u>
Council -	<u>April 8/14</u>

**DATE:** April 4, 2014

**TO:** Honourable Mayor & Members of Council

**FROM:** Gus Michaels, Director of By-law & Compliance

**RE:** **ITEM # 9, COMMITTEE OF THE WHOLE, MARCH 25, 2014  
STAFF REPORT ON THE FINDINGS AND RECOMMENDATIONS REPORT  
OF THE TASK FORCE ON THE CITY'S ROLE IN FESTIVALS AND  
COMMUNITY EVENTS**

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On March 27, 2014, Regional Councillor Deb Schulte circulated proposed amendments to the above noted item to be reviewed by staff. Recommendation 1c) proposes language to be added to the Special Events Application, which would include the authority for a municipal representative to "close an event".

Ensuring compliance and/or enforcement of permit conditions, including any additional conditions, such as "revoking of a permit" or taking any related enforcement action, would traditionally fall within the responsibility of the By-law & Compliance Department (BL&C) and its staff.

Currently, BL&C staff do not attend special events, save large scale City events (e.g. Santa Parade), in response to public complaints for such matters as noise, illegal parking or to provide paid noise monitoring in accordance with the Noise and Fees By-laws.

Although staff are not opposed to the enhanced authority being proposed, should there be an expectation that BL&C staff attend events pro-actively to ensure permit conditions have been met, it is our respectful opinion that the demands will exceed BL&C's capabilities to meet this service expectation. This would be considered as a significant service level enhancement, not included or planned within the current budget year. Any enhancements regarding increased service for special events will require further consideration, including exploration of increased staffing and resources, to be addressed through the appropriate future year budget process cycle(s).



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**Gus Michaels, Director**  
By-law and Compliance Department  
Legal & Administrative Services

Copy to: Barb Cribbett, Interim City Manager  
MaryLee Farrugia, Commissioner of Legal & Administrative Services/ City Solicitor  
Tim Simmons, Executive Director, Office of the City Manager